

CAPISTRANO UNIFIED SCHOOL DISTRICT
 33122 Valle Road
 San Juan Capistrano, CA 92675
 BOARD OF TRUSTEES
 Regular Meeting

April 27, 2016

Closed Session 5:00 p.m.
 Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:00 P.M.

- 1. CALL TO ORDER**
- 2. CLOSED SESSION COMMENTS**
- 3. CLOSED SESSION** (as authorized by law)
 - A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** **EXHIBIT A**
 Kirsten Vital/Susan Holliday
 Attorney: Alefia Mithaiwala
 Exposure to Litigation – One Case
 (Pursuant to Government Code § 54956.9(a))
 - B. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT**
 Principals
 (Pursuant to Government Code §54957)
 - C. CONFERENCE WITH LABOR NEGOTIATORS**
 Kirsten M. Vital/Clark Hampton
 Employee Organizations:
 - 1) Capistrano Unified Education Association (CUEA)
 - 2) California School Employees Association (CSEA)
 - 3) Teamsters
 - 4) Unrepresented Employees (CUMA)
 (Pursuant to Government Code § 54957.6)
 - D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
 Exposure to Litigation – One Case
 (Pursuant to Government Code § 54956.9(b))
 - E. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE**
 Superintendent
 Deputy Superintendent
 (Pursuant to Government Code §54957(b))
 - F. STUDENT EXPULSIONS** **EXHIBIT F-1**
 Deliberations of Findings of Fact and Recommendations **EXHIBIT F-2**
 (Pursuant to Education Code § 489189(c) and § 35145) **EXHIBIT F-3**

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Associated Student Body Report

Deni Christensen, Principal; Ann Zender, Director of Student Activities; Warren Davis, Student Body President of Aliso Niguel High School will report on their school activities.

Celebration of Employee Anniversaries

20 Years of Service

Susan Nielson, Teacher

Julie Payne, Teacher

Damon Ridgway, Teacher

Andrea Sabine, Teacher

Patricia Sauer, Teacher

Hollen Smith, Teacher

Pamela Soltis, IBI Tutor

Katherine Tatarian, Teacher

Maria Wilson, Teacher

Isabel Novak, Teacher

Jeanne Peyton, Teacher

Sheryl Russell, Teacher

Angelica Sandoval-Martinez, Teacher

Amy Shreves, Teacher

Kimberly Snow, Teacher

Sage Sprankle, Teacher

Quinelle Thornburg, Teacher

Virginia Worne, Instructional Assistant Deborah Suttle, Student Supervisor

Extra Miler

Thank you to Coach Robert “Bob” Zamora and Coach Richard “Goose” Awender for their commitment to the Baseball Program and students at Capistrano Valley High School. They sincerely care about each and every student, fan and family member that embraces the great sport of baseball and are recognized as “Extra Milers”.

ASCIP’s “Risk Management Pays” Incentive Award

Russell O’Donnell, Chief Operating Officer from Alliance of Schools for Cooperative Insurance Programs (ASCIP) is presenting an award in the amount of \$12,000 that highlights the importance of sound risk management and the significant contributions that the District made toward reducing the cost of risk.

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

1. DONATION OF FUNDS AND EQUIPMENT:

Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$244,571.70 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

2. SPECIAL EDUCATION INFORMAL DISPUTE RESOLUTION:

Approval of the ratification of special education Informal Dispute Resolution Case #20160316. Due to the confidential nature of the agreement, supporting information is provided to Trustees under separate cover. Expenditures under this agreement is limited to \$23,660 funded by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA, Special Education Services

3. JOINT POWERS AGREEMENT – COUNTY OF ORANGE FOR LAW ENFORCEMENT SERVICES

Approval of the Joint Powers Agreement with the County of Orange, specifically the Sheriff-Coroner Department to provide supplemental law enforcement services, as needed by the District. This agreement covers services for the period of July 1, 2016 through June 30, 2017. The contractor will provide services at the rates indicated in the Agreement, paid by various site funds and the general fund depending on the services requested. Expenditures are anticipated to be less than \$20,000.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

4. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows one new agreement totaling \$5,000, nine ratifications to new agreements totaling \$463,846.74, and three amendment ratifications to existing agreements totaling \$6,750. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-

specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

5. ANAHEIM UNION HIGH SCHOOL DISTRICT BID NO. 2016-09 – MULTI-PURPOSE COPY PAPER, LIBERTY PAPER:

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EXHIBIT 5

Approval to utilize Anaheim Union High School District Bid No. 2016-09, Multi-Purpose Copy Paper bid for the standard multi-purpose copier paper used Districtwide from Liberty Paper, as needed, under the same terms and conditions of the public agency’s contract. This contract provides competitive set pricing for multi-purpose copy paper, as needed, throughout the District. Anticipated annual expenditures utilizing this contract are approximately \$300,000. Actual expenditures may vary depending on District needs and the availability of funding. Funding for these expenditures may include, but is not limited to, site funds, gift funds, and the general fund. School boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code § 20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District’s specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

6. PROPOSED 2016-2017 SCHOOL YEAR MEAL PRICES:

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EXHIBIT 6

Approval of meal prices for the 2016-2017 school year. Public Law 111-296; The Healthy, Hunger Free Kids Act requires schools participating in the National School Lunch Program to gradually increase the price charged for paid school lunch. The weighted average price charged to full price students should eventually match the federal subsidy for free meals, currently at \$1.99 for breakfast and \$3.13 for lunch. The federal weighted average price requirement for 2016-2017 is \$2.78 while the District’s weighted average is only \$2.70. Thus, this difference in the weighted average price does not allow for lunch meal pricing remaining the same for the 2016-2017 school year. As a result, a lunch meal price increase is necessary; however, there will not be a change in breakfast meal pricing. Proposed lunch meal prices are \$2.75 for Elementary School, \$3.00 for Middle School, and \$3.25 for High School. These prices are comparable with surrounding Orange County School Districts. Food and Nutrition Services remains self-funded; there is no financial impact.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

7. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

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EXHIBIT 7

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District’s budget approval process. The purchase orders total \$3,618,016.13 and the commercial warrants total \$7,909,659.94. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial

warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

8. SERVICE AGREEMENT – DECISIONINSITE, LLC:

Approval of Service Agreement with DecisionInsite, LLC, to provide demographic analysis, school specific and Districtwide enrollment projections, attendance boundary analysis and adjustment services, student yield analysis vs. housing turnover studies, and residential development activity reports. The contract term is April 1, 2016 through June 30, 2019, unless terminated by the District. The anticipated expenditure under this agreement is \$127,200, funded out of capital facilities funds.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 8

9. SERVICE AGREEMENT – SCHOOL DISTRICT AUCTIONS:

Approval of Service Agreement with School District Auctions to provide assistance to the District in selling surplus new and used goods in an online auction environment and through other channels in compliance with applicable California Education Code provisions. The contract term will be April 28, 2016 through April 27, 2017, with renewals at the option of the Board. This contract represents revenue of 70 percent on all surplus sales, with a commission fee of 30 percent on each item sold.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 9

10. SOFTWARE LICENSE AGREEMENT – GRAY STEP SOFTWARE, INC.:

Approval of Software License Agreement with Gray Step Software, Inc. to provide associated student body accounting software. This agreement and the license granted will take effect on July 1, 2016, with the high school sites receiving access beginning April 1, 2016 at no additional charge. The anticipated expenditure under this agreement is \$10,164, funded from each participating high school's associated student body organization.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 10

CURRICULUM AND INSTRUCTION

11. AGREEMENT TO REFER STUDENTS TO ALTERNATIVE COMMUNITY AND CORRECTIONAL SCHOOLS AND SERVICES FOR JULY AND AUGUST 2016:

Approval of Agreement to Refer Students to Alternative Community and Correctional Schools and Services for July and August 2016. Since July 2010, the Alternative Community and Correctional Educational Schools and Services (ACCESS) has provided District high school students the opportunity to remediate credit deficiencies during July and August. Each year the District must enter into an Agreement to refer students to ACCESS for services. This agreement allows

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EXHIBIT 11

ACCESS to enroll District students for the purposes of remediating high school credit deficiencies during the months of July and August. There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

12. BROADENING THE COURSE OF STUDY – NEW SECONDARY COURSES:

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EXHIBIT 12

Approval of broadening the Course of Study: New Secondary Courses. The following high school courses are proposed for the 2016-2017 course catalog in accordance with Board Policy 6143, *Courses of Study*. The course proposals include Advanced Placement courses, Career Technical Education courses, and various elective courses. Upon approval, these courses will be offered beginning in the 2016-2017 school year.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

13. MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE ORANGE COUNTY DEPARTMENT OF EDUCATION, QUALITY START ORANGE COUNTY AND THE DISTRICT EARLY CHILDHOOD PROGRAMS:

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EXHIBIT 13

Approval of the Memorandum of Understanding (MOU) Agreement between the Orange County Department of Education (OCDE), Quality Start Orange County (QSOC) and the District Early Childhood Programs for the participation in the QUALITY STARS project from September 1, 2015 to June 30, 2016. The purpose of Quality Rating Improvement System is to design and implement a comprehensive quality rating system, and to support defined elements of quality improvement in early childhood educational programs in Orange County. OCDE agrees to pay the District a total sum not to exceed \$73,500 of incentive funds upon receipt of an itemized invoice. Funds are intended to support high quality instruction and environments for the District's, Early Childhood Programs.

CUSD WIG 1: Teaching and Learning – Engaging students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

14. STUDENT READMISSIONS:

Approval to readmit students from expulsion. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

HUMAN RESOURCE SERVICES

15. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

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EXHIBIT 15

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services

16. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

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EXHIBIT 16

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services

GENERAL FUNCTIONS

17. SCHOOL BOARD MINUTES:

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EXHIBIT 17

Approval of the minutes for the February 24, 2016 Regular Board Meeting.

Contact: Colleen Hayes, Manager IV, Superintendent’s Office

Motion by _____ Seconded by _____

ROLL CALL:

Student Advisor Sorensen _____	Trustee McNicholas _____
Trustee Alpay _____	Trustee Pritchard _____
Trustee Hatton-Hodson _____	Trustee Reardon _____
Trustee Jones _____	Trustee Hanacek _____

DISCUSSION ACTION ITEMS

18. FIRST READING – REVISIONS TO BOARD POLICY 6146.1 HIGH SCHOOL GRADUATION REQUIREMENTS:

INFORMATION/
DISCUSSION
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EXHIBIT 18

Following three Special Board Study Sessions, held over the course of the 2015-2016 school year, regarding the District’s High School Graduation Requirements, the following suggested revisions to Board Policy 6146.1 have been made: the Mathematics requirement has been increased from 20 credits to 30 credits to begin with the Class of 2020; the removal of the Reading Skills Development Class, as this class is no longer offered; the addition of College and Career Planning (CCP) and Health flexibility options where the language outlines how students may take both courses over the summer through various District approved providers and/or accredited institutions; and the removal of the California High School Exit Exam which is no longer required or offered. Changes are underlined; deletions are struck through. There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

19. ELEMENTARY SCHOOLS REIMAGINING PROCESS:

The Board will receive a presentation on the “Re-Imagining Schools” and their progress. As part of the re-imagining process, the participating schools have engaged stakeholders to determine a focus for their instructional program. In developing the focus, each school has created a three-year blueprint for implementation, a list of priority needs, and a brand promise for the launch of their re-imagined school. Tonight, staff will share an update that includes implementation progress from the seven schools participating in the re-imagining program: Del Obispo Elementary School, Hidden Hills Elementary School, Kinoshita Elementary School, Lobo Elementary School, Marblehead Elementary School, R. H. Dana Elementary School and Wood Canyon Elementary School.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

20. SECOND READING – BOARD POLICY 5141.27 FOOD ALLERGIES:

In recognition of District students with food allergies, Board Policy 5141.27, *Food Allergies*, addresses language to support schools and families as it relates to the desire to prevent student exposure to foods to which they are allergic or intolerant. Additional revisions requested by Trustees during the first reading of this item have been made. Changes are underlined; deletions are struck through. There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5141.27, *Food Allergies*.

Motion by _____ Seconded by _____

21. SCHOOLDUDE AND PLANNED MAINTENANCE:

The Board of Trustees will be provided a presentation on SchoolDude and Planned Maintenance. This presentation will include a Comprehensive Maintenance Plan containing an overview of the Facilities/Maintenance and Operations department master plan and an outline of the necessary steps to achieve departmental goals.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy

INFORMATION/
DISCUSSION
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EXHIBIT 19

DISCUSSION/
ACTION
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EXHIBIT 20

INFORMATION/
DISCUSSION
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EXHIBIT 21

Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

22. RESOLUTION NO. 1516-51, CLASSIFIED LAYOFF NON-MANAGEMENT EMPLOYEES:

The purpose of this Resolution is to eliminate vacant positions no longer intended to be filled, eliminate positions due to the lack of certainty surrounding existing categorical, grant, and fee-based funding, which may be federal, state or local resources and eliminate positions due to lack of work as a result of the closure of Crown Valley Elementary School and the Adult Education Programs.

California Education Code § 45117 (a) states: When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 60 days prior to the effective date of their layoff. In addition, California Education Code § 45308(a) states classified employees shall be subject to layoff for lack of work or lack of funds. If a classified employee is laid off, the order of layoff within the class shall be determined by length of service. The employee who has been employed the shortest time in the class, plus higher classes, shall be laid off first. Reemployment shall be in order of seniority. Open/vacant positions will no longer encumber funds from general or restricted budgets.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services

Staff Recommendation

It is recommended the Board President recognize Gordon Amerson, Assistant Superintendent, Human Resource Services, to present information on this item and answer any questions Trustees may have.

Following discussion, it is recommended that the Board of Trustees adopt Resolution No. 1516-51, Classified Layoff Non-Management Employees, in the designated classifications.

Motion by _____ Seconded by _____

23. SELECTION OF TRUSTEE PARTICIPATION ON THE ORANGE COUNTY TRANSPORTATION AUTHORITY AD HOC:

Every year at the organizational meeting in December, Trustee assignments are made to various committees and other groups in which there is an expectation of Board representation. Trustees have requested to add an additional Ad Hoc committee to meet with Orange County Transportation Authority. The exhibit is a listing of the name or names of the Trustee(s) who will serve on the committee from now until the December 2016 organizational meeting, at which time selections can be reassigned during the annual organization meeting. This agenda item requests the Board of Trustees select a member or members to serve on an Ad Hoc Committee with Orange County Transportation Authority. There is no financial impact.

DISCUSSION/
ACTION
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EXHIBIT 22

DISCUSSION/
ACTION
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EXHIBIT 23

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board of Trustees reach a consensus and/or take a formal vote on which Trustees will participate on the Orange County Transportation Authority Ad Hoc Committee.

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, MAY 11, 2016, 7:00 P.M.**

**AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website: www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

Donation of Funds
April 27, 2016

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Aliso Niguel High School PTSA	\$7,709.00	Library Projection System	Aliso Niguel High School
Aliso Niguel High School PTSA	\$185.98	Whiteboards for Math	Aliso Niguel High School
Aliso Niguel High School PTSA	\$72.00	Chem Matters Subscription & DVD	Aliso Niguel High School
Parents for Aliso Niguel High School	\$1,500.00	Supplies for Teachers	Aliso Niguel High School
City of Laguna Niguel	\$5,000.00	Library Projection System	Aliso Niguel High School
Pacific Life Foundation	\$5,000.00	Technology	Aliso Viejo Middle School
Pacific Life Foundation	\$3,000.00	Upgrade Technology	Arroyo Vista Elementary School
Bathgate Elementary School PTA	\$126.36	Walkie-Talkie Batteries	Bathgate Elementary School
Bathgate Elementary School PTA	\$10,000.00	Teacher Trainings	Bathgate Elementary School
Bathgate Elementary School Foundation	\$842.63	School Planners	Bathgate Elementary School
Bathgate Elementary School Foundation	\$500.00	Instructional Materials and Supplies	Bathgate Elementary School
San Clemente Junior Woman's Club	\$3,330.00	Grant for Afterschool Homework Club	Bernice Ayer Middle School
City of San Clemente	\$3,330.00	Grant for Afterschool Homework Club	Bernice Ayer Middle School
Mako Foundation	\$1,000.00	Substitute Coverage for Teacher Planning Days	Bernice Ayer Middle School
Pacific Life Foundation	\$5,000.00	Laptops for The AP/IB Physics Lab	Bernice Ayer Middle School
Capistrano Valley High School PTSA	\$548.84	Chromebooks	Capistrano Valley High School
NextED	\$10,150.00	Project Lead the Way Year 3 Disbursement	Capistrano Valley High School
Capistrano Valley High School Track and Field		Essex Pole Vault Pit and Standards	Capistrano Valley High School- Athletics
Huffman Group-Kona Ice Truck	\$218.00	Instructional Materials and Supplies	Castille Elementary School
Castille Elementary School PTA	\$3,045.60	Meet the Masters Program	Castille Elementary School
CR&R Inc.	\$854.79	Instructional Materials and Supplies	Castille Elementary School
Castille Elementary School PTA	\$3,371.40	Instructional Materials and Supplies	Castille Elementary School
Pacific Life Foundation	\$6,000.00	Instructional Materials and Supplies	Castille Elementary School
Erica Villarreal		Apple TV	Castille Elementary School
Christine Taglieri		Apple TV	Castille Elementary School
Pacific Life Foundation	\$4,500.00	Technology Purchase	Castille Elementary School
Clarence Lobo Elementary School Booster Club	\$17,700.00	5th grade Science Camp Payment	Chaparral Elementary School
Pacific Gas & Electric	\$349.26	Instructional Materials and Supplies	Clarence Lobo Elementary School
Pacific Life Foundation	\$5,500.00	Substitute Coverage for Teacher Professional Development Days	Concordia Elementary School
Pacific Life Foundation	\$6,500.00	Chromebooks and Projector	Don Juan Avila Elementary School
George White Elementary School Booster Club	\$350.00	DLT Hours for Tech Support	Don Juan Avila Elementary School
George White Elementary School Booster Club	\$8,000.00	Chromebooks	George White Elementary School
George White Elementary School Booster Club	\$990.00	Stipend for Teachers for Outdoor Science Camp	George White Elementary School
George White Elementary School Booster Club	\$220.00	Stipend for Teachers Overnight Field Trip	George White Elementary School
Harold Ambuehl Elementary School PTA	\$261.25	Field Trip Transportation	George White Elementary School
Suzanna Nielsen	\$125.00	ECP-Learning Links	Harold Ambuehl Elementary School
Jennifer Holstein	\$125.00	ECP-Learning Links	Hidden Hills Elementary School
Hidden Hills Elementary School PTA	\$660.00	Payment for Field Trip	Hidden Hills Elementary School
John S. Malcolm Elementary School PTA	\$13,887.50	Science Camp Donation	Hidden Hills Elementary School
Orange County Community Foundation	\$1,430.00	Field Trip Transportation	John S. Malcolm Elementary School
Ladera Ranch Elementary School Education Foundation	\$1,710.53	Technology Purchase	Kinoshita Elementary School
Pacific Life Foundation	\$4,500.00	Technology	Ladera Ranch Middle School
CR&R Inc.	\$999.32	Instructional Materials and Technology	Ladera Ranch Middle School

Donation of Funds
April 27, 2016

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Pacific Life Foundation	\$4,000.00	Technology Upgrades	Las Flores Middle School
Marblehead Elementary School Aloha Education Foundation	\$700.00	Technology Purchase	Marblehead Elementary School
Marblehead Elementary School Aloha Education Foundation	\$14,012.00	Reimbursement for Outdoor Science Camp	Marblehead Elementary School
Pacific Life Foundation	\$3,500.00	Outdoor Classroom Supplies	Marblehead Elementary School
Moulton Elementary School PTA	\$2,140.00	Field Trip Transportation	Moulton Elementary School
RMIQ Foundation	\$11,940.00	Braintbuilder's Program	Moulton Elementary School
Moulton Elementary School PTA	\$1,755.00	Field Trip Transportation	Moulton Elementary School
Pacific Life Foundation	\$3,000.00	Technology	Moulton Elementary School
Ladera Ranch Elementary School Education Foundation	\$2,087.00	2016-2017 School Planners	Niguel Hills Middle School
Ladera Ranch Elementary School Education Foundation	\$1,939.68	Projectors	Oso Grande Elementary School
Oso Grande Elementary School PTA	\$2,280.00	Field Trip Transportation	Oso Grande Elementary School
Oso Grande Elementary School PTA	\$2,230.00	2nd Grade Science Classes	Oso Grande Elementary School
R.H. Dana Elementary School PTA	\$584.00	Field Trip Transportation	R.H. Dana Elementary School
Mission Preservation Foundation	\$100.00	Field Trip Transportation	R.H. Dana Elementary School
David Norman	\$500.00	CD players	R.H. Dana ENF Elementary School
San Clemente Junior Woman's Club	\$500.00	Training for Link Crew	San Clemente High School
San Clemente Junior Woman's Club	\$500.00	Instructional Materials and Supplies	San Clemente High School
Pacific Life Foundation	\$4,500.00	Technology Purchase	San Clemente High School
Friar Tux Shop	\$295.00	Instructional Materials and Supplies	San Clemente High School
San Clemente Junior Woman's Club	\$500.00	Instructional Materials and Supplies	Shorecliffs Middle School
Tesoro High School PTSA	\$250.00	Reimbursement for Water Station Filters	Tesoro High School
Pacific Life Foundation	\$6,000.00	Education Grant	Tesoro High School
Tesoro High School Titan Foundation	\$3,062.11	Grants for Teachers	Tesoro High School Administration
Tijeras Creek Elementary School PTA	\$165.00	Field Trip Transportation	Tijeras Creek Elementary
Tijeras Creek Elementary School PTA	\$451.25	Field Trip Transportation	Tijeras Creek Elementary
Tijeras Creek Elementary School PTA	\$950.00	Field Trip Transportation	Tijeras Creek Elementary
Tijeras Creek Elementary School PTA	\$1,175.00	Field Trip Transportation	Tijeras Creek Elementary
Teamsters Local Union 952	\$300.00	Bus Driver Appreciation Day	Transportation Department
Forster Ranch Education Foundation	\$1,344.00	Stipend for Teachers for 5th Grade Science Camp	Truman Benedict Elementary School
Elizabeth Burkhalter	\$125.00	ECP-Learning Links	Viejo Elementary School
Viejo Elementary School PTA	\$165.00	Instructional Materials and Supplies	Viejo Elementary School
Viejo Elementary School PTA	\$165.00	Instructional Materials and Supplies	Viejo Elementary School
Vista Del Mar Elementary PTA	\$8,619.20	Transportation for 5th Grade Science Camp	Vista del Mar Elementary School
Vista Del Mar Elementary PTA	\$9,950.00	Field Trip Transportation	Vista del Mar Elementary School
Vista Del Mar Elementary PTA	\$12,825.00	Deposit for Outdoor Science Camp	Vista del Mar Elementary School
Pacific Life Foundation	\$3,500.00	Technology	Wagon Wheel Elementary School
Penelope Balcewicz	\$200.00	Instructional Materials and Supplies	Wood Canyon Elementary School
Pacific Life Foundation	\$3,000.00	Classroom Technology Support	Wood Canyon Elementary School
	\$244,571.70		

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**JOINT POWERS AGREEMENT
BETWEEN THE
COUNTY OF ORANGE
AND
CAPISTRANO UNIFIED SCHOOL DISTRICT**

THIS AGREEMENT is entered into this Seventeenth day of March, 2016, which date is enumerated for purposes of reference only, by and between the COUNTY OF ORANGE, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and CAPISTRANO UNIFIED SCHOOL DISTRICT, a public school district, hereinafter referred to as "DISTRICT."

WITNESSETH:

WHEREAS, DISTRICT is authorized by Government Code Section 6500 et seq. to enter into joint powers agreements, and

WHEREAS, DISTRICT wishes to contract with COUNTY for supplemental law enforcement services;

WHEREAS, COUNTY is agreeable to the rendering of such services as authorized in Government Codes sections 6500 et seq. and 54981 on the terms and conditions hereinafter set forth;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

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1 **A. TERM:**

2 The term of this Agreement shall be the period July 1, 2016 through June 30,
3 2017, unless earlier terminated by either party in the manner set forth herein.

4 **B. OPTIONAL TERMINATION:**

5 COUNTY or DISTRICT may terminate this Agreement, without cause, upon
6 thirty (30) days written notice to the other party specifying the desired date of
7 termination.

8 **C. SERVICES BY COUNTY:**

9 1. COUNTY, through its Sheriff-Coroner and deputies, officers and
10 employees, hereinafter referred to as "SHERIFF", shall render to
11 DISTRICT supplemental law enforcement services as hereinafter provided.

12 2.a. At the request of DISTRICT, SHERIFF may provide patrol services for
13 functions, such as athletic events, school dances, assemblies, conducted
14 on DISTRICT owned, leased or operated property. DISTRICT shall
15 reimburse COUNTY for such services at an amount computed by
16 SHERIFF, based on the current year's COUNTY law enforcement cost
17 study.

18 2.b. No later than ten (10) days before a function where services are required,
19 DISTRICT shall notify SHERIFF of the nature of the scheduled function.
20 SHERIFF shall then ascertain the deployment of law enforcement
21 personnel and equipment needed and shall notify DISTRICT of the
22 estimated cost of said personnel and equipment.

23 **D. PAYMENT:**

24 1. DISTRICT agrees to pay to COUNTY the total costs of performing the
25 services mutually agreed upon in this Agreement. The cost of services
26 includes: salaries, wages, benefits, mileage, services, supplies, and
27 divisional, departmental and COUNTY General overhead.

28 //

- 1 **D. PAYMENT: (Continued)**
2
3 2. The rate charged to DISTRICT by COUNTY shall be computed by SHERIFF
4 in accordance with COUNTY's law enforcement cost study in effect at the
5 time the services are provided.
6 3. COUNTY shall invoice DISTRICT quarterly for said services.
7 4. DISTRICT shall pay COUNTY in accordance with COUNTY Billing Policy, a
8 copy of which is attached hereto as Attachment A and incorporated herein
9 by reference.
10 5. COUNTY shall charge DISTRICT late payment penalties in accordance with
11 said COUNTY Billing Policy.

- 12 **E. NOTICES:**
13 1. Except for the notices provided for in Subsection 2 of this Section, all
14 notices authorized or required by this Agreement shall be effective when
15 written and deposited in the United States mail, first class postage prepaid
16 and addressed as follows:

17 **COUNTY:** ATTN: LAW ENFORCEMENT CONTRACT MANAGER
18 SHERIFF-CORONER DEPARTMENT
19 320 NORTH FLOWER STREET, SUITE 108
20 SANTA ANA, CA 92703

21 **DISTRICT:** ATTN: DIRECTOR OF PURCHASING
22 CAPISTRANO UNIFIED SCHOOL DISTRICT
23 33122 VALLE ROAD
24 SAN JUAN CAPISTRANO, CA 92675-4853

- 25 2. Termination notices shall be effective when written and deposited in the
26 United States mail, certified, return receipt requested and addressed as
27 above.
28

- 29 **F. STATUS OF COUNTY:**
30 COUNTY, including SHERIFF, is, and shall at all times be deemed to be, an
31 independent contractor. Nothing herein contained shall be construed as creating
32 the relationship of employer and employee or principal and agent between

1 **F. STATUS OF COUNTY:** (Continued)

2 DISTRICT and COUNTY or any of COUNTY's agents or employees. COUNTY,
3 its agents and employees shall not be entitled to any rights or privileges of
4 DISTRICT employees and shall not be considered in any manner to be
5 DISTRICT employees.

6 **G. ENTIRE AGREEMENT/AMENDMENT:**

7 This Agreement fully expresses all understanding of DISTRICT and COUNTY
8 with respect to the subject matter of this Agreement and shall constitute the total
9 Agreement between the parties for these purposes. No addition to, or alteration
10 of, the terms of this Agreement shall be valid unless made in writing, formally
11 approved and executed by duly authorized agents of both parties.

12 **H. INDEMNIFICATION:**

13 COUNTY, its officers, and employees, shall not be deemed to have assumed
14 any liability for the negligence or any other act or omission of DISTRICT or any
15 of its officers or employees.

16 DISTRICT shall indemnify and hold harmless COUNTY and, its elected and
17 appointed officials, officers, and employees from any claim, demand or liability
18 whatsoever based or asserted upon any act or omission of DISTRICT, its
19 officers, and employees, related to this Agreement, for property damage, bodily
20 injury or death or any other element of damage of any kind or nature, and
21 DISTRICT shall defend, at its expense including attorney fees, and with counsel
22 approved in writing by COUNTY, COUNTY and its elected and appointed
23 officials, officers, and employees in any legal action or claim of any kind based
24 or asserted upon such alleged acts or omissions. If judgment is entered against
25 DISTRICT and COUNTY by a court of competent jurisdiction because of the
26 concurrent active negligence of COUNTY, DISTRICT and COUNTY agree that
27 liability will be apportioned as determined by the court. Neither party shall
28 request a jury apportionment.

1 **H. INDEMNIFICATION: (Continued)**

2 COUNTY shall indemnify and hold DISTRICT and its elected and appointed
3 officials, officers, and employees, free and harmless from any claim or liability
4 whatsoever, based or asserted upon any act or omission of COUNTY, or its
5 elected and appointed officials, officers, and employees, related to this
6 Agreement, for property damage, bodily injury or death, or any other element of
7 damage of any kind or nature, and COUNTY shall defend, at its expense,
8 including attorney fees, DISTRICT, and its elected and appointed officials,
9 officers, and employees in any legal action or claim of any kind based or
10 asserted upon such alleged acts or omissions.

11 **I. ASSIGNMENT:**

12 The services to be rendered by COUNTY shall not be assigned by COUNTY
13 and/or SHERIFF.

14 **J. GOVERNING LAW:**

15 The terms and conditions of this Agreement shall be governed by the laws of
16 California.

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IN WITNESS WHEREOF, the parties have executed the AGREEMENT
in the County of Orange, State of California.

DATED: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT

BY: _____

Title: _____

DATED: _____

COUNTY OF ORANGE

BY: _____
Sheriff-Coroner

APPROVED AS TO FORM:

Office of the County Counsel
Orange County, California

BY: *Mark Adams*
Deputy

DATED: 3/22/16

RECEIVED
MAR 29 2016

COUNTY BILLING POLICY
APPROVED BY BOARD MINUTE ORDER DATED OCTOBER 27, 1992

I. POLICY

All County agencies/departments/districts (County) governed by the Board of Supervisors shall bill contracting entities for materials and/or services provided under contract in accordance with the following standardized billing and collection policy. Billing frequency is dependent on whether the contract is a fixed price or actual cost contract. Payment due date is designed to be both responsive to the County's cash flow needs and reasonable enough as to not require special processing by the contracting entity. If payments are not received by the required due dates, a late payment fee shall be computed and billed to the contracting entity in accordance with the requirements of this procedure.

Nothing herein shall affect the liability, including pre-judgment interest, of the contracting party for services or materials in as much as this is a policy to enact standard billing practices.

II. DEFINITIONS

- A. Contract for the purposes of this policy - A contract is a formal written agreement, a purchase order from the contracting entity, or any other acceptable mutual understanding between the contracting parties.
- B. Received by the County - The phrase "received by the County", as used in Section VI of this policy, refers to the date a payment is received by the County. It is defined as the date the payment is in the County's possession. It is not the date the payment is posted or deposited by the County.

III. FIXED PRICE CONTRACTS

- A. Fixed Price (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued no later than five (5) working days after delivery by the County of the materials and/or services. Examples of such one-time, non-recurring provision of materials and/or services might be a city contracting with the Sheriff for security service at a parade or sporting event; or, a city purchasing a computer listing containing certain city-requested data. Payment due date shall be invoice date plus 30 days.
- B. Fixed Price (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued according to the following frequency:
1. Annual Billings that total \$10,000 or less per 12-month period shall be billed via one (1) annual invoice. Annual invoices will be issued for each 12-month period of the contract, or portions thereof. Invoices shall be issued no later than five working days after the beginning of each 12-month period. Payment due date shall be invoice date plus 30 days.

2. Quarterly Billings that are greater than \$10,000 but not more than \$200,000 per 12-month period, shall be billed in quarterly installments. Quarterly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into four (4) installments. Invoices shall be issued no later than 30 days after the beginning of each quarter. Payment due date shall be 60 days after the beginning of each calendar quarter.
3. Monthly Billings that are greater than \$200,000 per 12-month period shall be billed in monthly installments. Monthly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into 12 installments. Invoices shall be issued on or before the first day of each service month. Payment due date shall be 30 days after the beginning of each service month.

An example of a fixed price contract for ongoing, recurring provision of materials and/or services might be a city contracting with the Sheriff for law enforcement services.

IV. ACTUAL COST CONTRACTS

- A. Actual Cost (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued after delivery by the County of the materials and/or services and no later than 15 days after actual cost data is available. Payment due date shall be invoice date plus 30 days.
- B. Actual Cost (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued on a monthly basis and shall represent the cost of materials and/or services provided to the contracting entity during the previous calendar month. Such invoices shall be issued no later than 15 days after the close of the monthly billing period. If the County agency/department/district does not utilize a monthly billing cycle, the invoice shall be issued no later than 15 days after actual cost data is available. Payment due date shall be invoice date plus 30 days.

Examples of actual cost contracts for the ongoing, recurring provision of materials and/or services might be a city contracting with the County for communications equipment repair or waste disposal at a County landfill.

V. PAYMENT DUE DATES

Notwithstanding the provisions of Sections II and III above, payment due date shall be at least invoice date plus 30 days. If the County is late in issuing an invoice, the contracting entity would always have at least invoice date plus 30 days to pay. If the County is early in issuing an invoice, the contracting entity would still have a payment due date of either 60 days after the beginning of the quarter (quarterly invoices) or 30 days after the beginning of the service month (monthly invoices).

(EXAMPLES: An invoice for October service, dated and issued October 8 (late) would have a payment due date of November 7. An invoice for August service, dated and issued July 20 (early) would have a payment due date of August 30.)

VI. LATE CHARGES

The late payment of any invoiced amount by a contracting entity will cause the County to incur costs not contemplated by the County/contracting entity agreement, the exact amount of such cost will be extremely difficult to ascertain. Such costs include, but are not limited to, costs such as administrative follow-up and processing of delinquent notices, increased accounting costs, etc.

Late charges will be assessed in the following situations:

- Over-the-counter payments will be assessed a late charge if any payment is not received by the County by the payment due date.
- Payments transmitted to the County via the U.S. Mail that have the payer's postage meter mark will be assessed a late charge if any payment is not received by the County by the payment due date plus one day.
- Payments transmitted to the County via the U.S. Mail that have a U.S. Post Office postmark dated after the payment due date will be assessed a late charge.

The late charge assessed in each of these situations shall be three-quarters of one percent (0.75%) of the payment due and unpaid plus \$100.00 for late payments made within 30 days of the payment due date. An additional charge of three-quarters of one percent (0.75%) of said payment shall be added for each additional 30-day period that the payment remains unpaid. Late charges shall be added to the payment and invoiced to the contracting entity in accordance with this policy.

VII. COLLECTIONS

Any invoice remaining unpaid 90 days after the invoice date shall be referred to the Auditor-Controller for subsequent collection action, such as deduction from contracting entity moneys on deposit with the County Treasurer in accordance with Government Code Section 907 and any other applicable provision of law. Non-payment of invoices and applicable late charges will constitute a breach of contract for which the County retains all legal remedies including termination of the contract.

VIII. DISCOUNT FOR EARLY PAYMENT

Any payment received by the County from a contracting entity 20 days or more before the payment due date shall be entitled to a discount of one-quarter of one percent (0.25%). If the contracting entity takes a discount, and the payment is received by the County less than 20 days before the payment due date, County staff shall immediately notify the contracting entity by telephone that the discount should not have been taken and that the balance is due by the original payment due date.

If the balance is not received by the County in accordance with the dates as specified in Section VII, applicable late charges shall be calculated on the balance due.

IX. DEFERRED REVENUE

At fiscal year end, any portion of revenue invoiced (not necessarily received) during the fiscal year being closed out that represents charges or prepayment for materials and/or services for the upcoming fiscal year shall be reclassified from a revenue account to a deferred revenue account (liability). In the new fiscal year the deferred revenue shall be reclassified to a revenue account. (EXAMPLE: On June 1, 19X1, a city is invoiced \$48,000 which represents charges for the 12-month period June 1, 19X1 to May 31, 19X2. The amount to be reclassified to deferred revenue would be \$44,000, representing 11/12ths of the total amount. In July 19X1, the \$44,000 would be reclassified to revenue.) Reclassification entries shall be made by Auditor-Controller Agency Accounting units, or for those agencies/departments/districts without such a unit, the agency/department/district shall notify the Auditor-Controller of the amounts to be reclassified.

X. COST RECOVERY

All County agencies/department/districts shall include all costs of providing contracted services in contract rates. Including all direct costs, allocated indirect costs such as departmental and County (CWCAP) overhead, and cost of capital financing.

XI. EXISTING CONTRACTS

Billing terms and provisions contained in existing contracting entity agreements (existing as of the date this policy is approved by the Board of Supervisors) shall remain in effect for the life of the contract. However, when these existing contracts are renegotiated, they shall contain the billing provisions as set forth in this policy.

XII. DEVIATIONS FROM POLICY

Deviations from this policy shall be approved by the Board of Supervisors. Proposed deviations by agencies/departments/districts shall be submitted to the CEO for concurrence in advance of filing an Agenda Item Transmittal (AIT) with the Clerk of the Board. The CEO, or his/her designee, shall advise the agency/department/district of approval or disapproval of the proposed deviations. If a County agency/department/district submits a contract to the Board of Supervisors for approval, and the billing provisions in the contract deviate from this policy, the agency/department/district shall specifically advise the Board of Supervisors in the AIT of the deviation, the reason for the deviation, and of the CEO's recommendation relative thereto.

NEW AGREEMENTS

TYPE	CONTRACT NO	WIG	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
ICA	1516238	1	General Fund	Hatching Results	Professional Development Training on The Evidenced Based, Data Driven School Program for School Counselors and Administrative Staff	4/28/2016-6/30/2016	\$ 5,000.00

TOTAL \$ 5,000.00

NEW AGREEMENT RATIFICATIONS

TYPE	CONTRACT NO	WIG	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
ICA	1516221	2	General Fund	Leadership Associates, Incorporated	Develop Options Plans for Schools with Declining Enrollment	2/1/2016-6/30/2016	\$ 32,000.00
FSA	1516241	3	General Fund	Pacific MH Construction, Incorporated	Provide Material and Labor to Frame/Construction New Roof on Top of Snack Bar at San Juan Hills High School	3/16/2016-Upon Completion of Work	\$ 23,163.00
ICA	1516240	1	Title I	Mad Science of South Orange County	Provide Hands on In Class Workshops Meets National and State Science Curriculum Standards	2/1/2016-6/30/2016	\$ 5,000.00
ICA	1516242	3	General Fund	Fairbank, Maslin, Maullin, Metz, & Associates	Public Opinion and Research Services-Feasibility of Districtwide General Obligation Bond Issuance	2/15/16-6/20/2016	\$ 37,000.00
ICA	1516244	1	Food & Nutrition Services	Food Safety Systems	Provide Feasibility Study for Food Safety and Sanitation for all School Sites and the Central Kitchen	4/1/2016-6/09/2016	\$ 1,500.00
ICA	1516207	3	Prop 39	Schneider Electric Buildings Americas, Inc	Provide Energy Audit Services	2/15/2016-2/14/2017	\$ 246,000.00
FSA	1516245	3	General Fund	Commercial Aquatics Services	Repair, Remove & Replace Leaking Heater Booster Pump at Tesoro High School Swimming Pool Heater, Including Repair of Filter Media Exchange & Lateral Replacement on 5 US	2/8/2016-6/30/2016	\$ 21,883.74
FSA	1516246	3	General Fund	R M Systems	Emergency Fire Alarm Repair at John Malcolm Elementary School	3/22/2016-6/30/2016	\$ 17,300.00
MCA	1516010	3	Special Ed	Spectrum Center Rossier Park Elementary	Basic Education Program/Special Education Instruction	7/01/15-6/30/2016	\$ 80,000.00

TOTAL \$ 463,846.74

AMENDMENT RATIFICATIONS

TYPE	CONTRACT NO	WIG	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	ESTIMATED EXPENDITURES
PSA	1516090	1	Special Ed	R Furbush, Incorporated	Provide Occupational Therapy Evaluations	Increase Contract Amount from \$1,100 to \$2,175	\$ 1,075.00
PSA	1314158	3	Special Ed	Abby Rozenberg	Language and Speech Therapy Services	Revised Fee Schedule and Increase Contract Amount from \$5,000 to \$5,675	\$ 675.00
ICA	1415242	3	Rancho Mission Viejo Community Development	School Facility Consultants	Coordination, Compliance and Tracking Services Surrounding Funding Agreement/Option to Purchase School site Agreement Between CUSD and RMV Community Development, LLC	Increase Contract Amount from \$25,000 to \$30,000	\$ 5,000.00

TOTAL \$ 6,750.00

ICA - Independent Contractors Agreement

PSA - Professional Services Agreement

MCA- Master Contract Agreement

FSA - Field Service Agreement

CUSD WIG 1: Teaching and Learning Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities Optimize facilities and learning environments for all students.

*No not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollars amount as it may limit the flexibility to place special education students in a timely manner.



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of April 28, 2016 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

HATCHING RESULTS

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in Exhibit A; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$5,000 in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is for April 28, 2016, through June 30, 2016, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Janet Polite
Title: Supervisor, Purchasing
Board Approval Date: April 27, 2016

Signature: _____
Name: _____
Title: _____
Address: _____

Email Address: _____
FEIN: _____

EXHIBIT A
FEE SCHEDULE

Hatching Results,LLC

**2907 Shelter Island Drive, #150-287
San Diego, CA 92106**

Office 707-497-4395

Fax 888-317-7602

Office

office@hatchingresults.com

One day of professional development training.

The Evidenced Based, Data Driven School Counseling Program
for school counselors and administration staff.

Speaking fee includes

presenter fees and travel expenses.

Speaking fee: \$5,000.00

By: _____ Date: _____



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of April 28, 2016 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

LEADERSHIP ASSOCIATES, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in Exhibit A; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$32,000 in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is for February 1, 2016, through June 30, 2016, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date: April 27, 2016

CONTRACTOR

Signature _____
Name: _____
Title: _____
Address _____

Email Address: _____
FEIN _____



EXHIBIT A

LEADERSHIP ASSOCIATES, LLC
50-855 Washington Street #C-205
La Quinta, CA 92253
Phone (760) 771-4277

AGREEMENT FOR CONSULTANT SERVICES – SUPERCEDES FEBRUARY 2016 CONTRACT

THIS AGREEMENT is made this April 2016 between LEADERSHIP ASSOCIATES, hereinafter called the Contractor, and CAPISTRANO UNIFIED SCHOOL DISTRICT hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

In a discovery and clarification phase, the consultants will advise and facilitate with the Capistrano Unified School District in developing plan options for schools with declining enrollment. The consultants will develop and conduct a facilitation process to guide CUSD staff in identifying related cross-functional factors that would impact the development and planning options for low enrollment schools.

In a collaborative process, the consultants will facilitate leadership work with the Executive and Extended Cabinets to promote high performance teams who create clarity, focus and alignment around the District's core purpose, strategy, goals and desired team behaviors.

The District agrees to pay the Contractor an amount not to exceed THIRTY-TWO THOUSAND DOLLARS (\$32,000) for the services. The Contractor will submit an invoice to the District upon completion of the services. Payments are due within 30 days of receipt of invoice.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

Leadership Associates does not participate in a California public pension system. Leadership Associates and the District understand that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:
LEADERSHIP ASSOCIATES, LLC
Taxpayer ID#: 68-038 3653

DISTRICT:
CAPISTRANO UNIFIED SCHOOL DISTRICT

By Linda Hunt
Name Linda Hunt, Office Administrator
Date April 2016

By _____
Name _____
Date _____



CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

FIELD SERVICES AGREEMENT

THIS CONTRACT is made and entered into this 28th day of April, 2016, by and between Pacific MH Construction, Incorporated, hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 23,163.00 the following:
Provide material and labor to frame/Construct new roof on top of snack bar at San Juan Hills High School

As described in the attached Exhibit A.
2. The term of the Contract shall begin on 3/16/2016 and end Upon Completion of Work.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Director, Construction or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- W-9 Request for Taxpayer Identification Number and Certification
- Quote/Proposal, dated _____
- Plans and Specifications/Scope of Work
- Worker's Compensation Certificate
- Purchase Order Number _____
- Liability Insurance Certificate
- Guarantee
- Certification by Contractor of Criminal Records Check
- Contractor's Certificate Regarding Non-Asbestos Containing Materials
- Payment Bond \$ _____
- Faithful Performance Bond \$ _____
- California State Contractor's License Number _____
- Drug-Free Workplace Certification
- Tobacco Use Policy
- DIR Registrations No. _____
-
- Other _____

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____
Signature

By: _____
Signature

Janet Polite
Print Name

Print Name

Supervisor, Purchasing
Title

Title

Board Approval Date: April 27, 2016

Contractor's License No.

Tax ID/Social Security No.

(Corporate Seal, if Incorporated)



13551 MAGNOLIA AVENUE
CORONA, CA 92879

EXHIBIT A

Estimate

Date	Estimate #
3/16/2016	3949

Name / Address
CAPISTRANO U.S.D. SAN JUAN CAPO CONSTRUCTION DEPT. 33122 VALLE ROAD SAN JUAN CAPISTRANO, CA 92675

Rep	Job Location
GP	SAN JUAN ELEMENTARY

Description	Total
REMOVE DISPOSE AND REPLACE SINKS IN MEN'S ROOM AND WOMEN'S ROOM "PACIFIC STANDARD" INCLUDE. NEW FAUCETS AND PLUMBING P TRAPS MAKE SURE TOILETS AND SINKS WORK PROPERLY	
REMOVE DISPOSE AND REPLACE DRINKING FOUNDATION AT NORTH SIDE EXTERIOR OF BUILDING MATCH EXISTING TYPE	
PROVIDE MATERIAL AND LABOR TO INSTALL SCREEN VENTS AT TOP EXTERIOR OF BUILDING SECURE PAINT TO MATCH EXISTING COLOR. AS BEST AS POSSIBLE.	
SNACK BAR SERVICE AREA PROVIDE MATERIAL AND LABOR TO: REMOVE DISPOSE AND REPLACE LIGHT FIXTURES AT BOTH WINDOWS INSTALL (4) (2FT X 4FT)	
REMOVE AND REPLACE VENT FANS	
BASED ON PREVAILING RATE.	
Total	\$23,163.00

Date _____

Signature _____

Phone #	Fax #
(951) 737-8277	(951) 737-5552



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of April 28, 2016 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

MAD SCIENCE OF SOUTH ORANGE COUNTY

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in Exhibit A; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$5,000 in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is for February 1, 2016, through June 30, 2016, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Janet Polite
Title: Supervisor, Purchasing
Board Approval Date: April 27, 2016

Signature: _____
Name: _____
Title: _____
Address: _____

Email Address: _____
FEIN: _____

EXHIBIT A
FEE SCHEDULE

MAD SCIENCE OF SOUTH ORANGE COUNTY
TRISHA LOOS
27071 Cabot Rd. #103
949-582-5071
949-528-1215
Trisha@MadScienceSOC.org

DESCRIPTION:
Hands-on In-Class Workshops
Meet National and State Science Curriculum Standards
Choose from over 50 topics
Includes Teacher Pre and Post Resource Packages
Available for all grades/ages K-6

Rate of Pay & Expenses: see attached price sheet

Required



Sparking Imaginative Learning!

Mad Science Workshop Pricing:

	<u>Single Session</u>	<u>Multiple Sessions/Day</u>
60 minute Workshop	\$199 *	\$169

* Pricing includes all materials for up to 25 students.
Additional children incur \$1 per child fee.
Maximum class size 35 students.

45 minute Workshop **\$155**
Pre-K



30 minute Workshop **\$135 ****
Preschool

** Plus \$1 material fee/child, Min. \$10

*Additional material fees apply to the following workshop topics:

Rocket Building	\$5.00/student
Periscopes	\$2.50/student
NASA take home projects	\$1.00/student
Mad Science Machine's Drag Racer	\$3.50/student
Stunt Planes	\$2.00/student



For additional information or to schedule workshops call:
(949) 582-5071



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of April 28, 2016 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

FAIRBANK, MASLIN, MAULLIN, METZ AND ASSOCIATES

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in Exhibit A; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$37,000 in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is for February 15, 2016 through June 20, 2016, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Janet Polite
Title: Supervisor, Purchasing
Board Approval Date: April 27, 2016

Signature: _____
Name: _____
Title: _____
Address: _____

Email Address: _____
FEIN: _____

EXHIBIT A

Fairbank, Maslin, Maullin and Metz and
Associates (FM3)
310-828-1183

310-453-6562

12100 Wilshire Blvd., Suite 350

March 15, 2016

Bernard@fm3research.com

Los Angeles, CA 90025

\$37,000.00

Communications

Ryan K. Burris

Polling \$37,000.00

Public Opinion and Research

All Professional and Staff time

Questionnaire design

Sample Preparation,

Translation of survey to Spanish

Telephoning Interviewing in English and Spanish

Data Analysis and Cross-Tabulation

Presentation of Survey Results

Public Opinion Research and
Strategy

01-0000-0-5800-0000-7180-
000-000-000-000



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of April 28, 2016 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

FOOD SAFETY SYSTEMS

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in Exhibit A; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$1,500 in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is for April 1, 2016, through June 9, 2016, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Janet Polite
Title: Supervisor, Purchasing
Board Approval Date: April 27, 2016

Signature: _____
Name: _____
Title: _____
Address: _____

Email Address: _____
FEIN: _____



Food Safety and Sanitation Feasibility Study Agreement

To
Capistrano Unified School District
 Food and Nutrition Services Department

Service Specifications, Training Plan, Just in Time Delivery of Premeasured Concentrated Detergents, Dispensing Bottles and related Items for the School Session from April 1, 2016 through June 9, 2016 a period not to exceed 9 weeks.

Education:

The Education Program includes in-service training; individual training and site based training materials in each individual school. Training materials include topics of cleaning for health, proper chemical mixing, color-coding, sanitizing techniques, safety and HACCP. Documentation and reports for management use are also provided. Materials required for OSHA compliance will be placed in each school location.

Communication:

Participate in mutual goal setting meetings; provide a reporting system and follow-up that eliminates the need for requisitions, purchase orders, shipping tickets and inventory control by the school district. In addition Food Safety Systems will supply monthly inventory and restocking of supply closets.

Service:

During the study, Food Safety Systems will provide a complete Food Service Sanitation System composed of personnel instruction and documented training including, color coded system, and a documented routine reported system for Food Service Management, as an integral part of these specifications. Including: schedule of routine training to each individual school (each school is to be serviced twice monthly during the feasibility study period), training material (indicating color coding), training outlines, copies of all cafeteria use forms, documentation reports and copies of control forms and reports for management use. Materials required for OSHA compliance will be made available to schools at no additional cost.

Materials:

During the study, Food Safety Systems will provide the appropriate quantities of the various premeasured concentrated liquid detergents needed for the program. These are to be readily available for individual distribution and easily opened for use. Package labeling will exhibit clear dilution and use directions in English and Spanish. Detergents dilute instantly in hot or cold water, hard or soft water. Products provide a solution, which leaves no film or residue, and shall not stain or discolor equipment when used at recommended proportions.

All materials, accessories and instructional charts remain the property of Food Safety Systems and may be removed if and when the program is cancelled.

Program Criteria:

Standardized Sanitation Procedures and Instruction in Each Facility
Ongoing Multi-Site Training and Response
Computerized Documentation of Service Activities
Knowledge of OSHA and Food Safety Guidelines
Educational Training Modules
Temperature Monitoring Devices for equipment and food

Costing of Program:

The price shall be for delivery of the specified Sanitation System on a Set Cost basis. Monthly service billings will be based on the set cost divided by 2 and billed in equal installments at the start of the study and again 30 days later

Three (3) - Food Service Sites (See Attached List)
Total Feasibility Study Cost : \$1500.00

Agreement Period:

April 1, 2016 through June 9, 2016.

Billing and Remittance:

All billings will be from Food Safety Systems, unless otherwise notified. Remittance should be made payable to:

Food Safety Systems
5405 Alton Parkway, Suite 5A-539
Irvine, CA 92604

Contact Information

Stacy Sagowitz
Food Safety Systems
5405 Alton Parkway, Suite 5A-539
Irvine, CA 92604

Stacy. Sagowitz

Digitally signed by Stacy. Sagowitz
DN: cn=Stacy. Sagowitz, o=Food Safety
Systems, ou=President,
email=Stacy@foodsafetysystemsca.com, c=US
Date: 2016.03.28 11:05:36 -0700

Authorized Signature / Date
Capistrano Unified School District

Authorized Signature / Date
Food Safety Systems

Stacy Sagowitz, President

Printed Name and Title

Printed Name and Title

Roster

Three schools to be included in the Food Safety Systems' Food Safety and Sanitation Program Feasibility Study:

- Central Kitchen

- One Secondary Site

- One Elementary Site



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of April 28, 2016 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC.

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, soliciting proposals to District's Request for Proposals No. 5-1516 Energy Audit Services, which is incorporated by reference; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis, specifically those described in Exhibit A;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$246,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is for February 15, 2016 through February 14, 2017, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Janet Polite

Title: Supervisor, Purchasing

Board Approval Date: April 27, 2016

CONTRACTOR

Signature _____

Name: _____

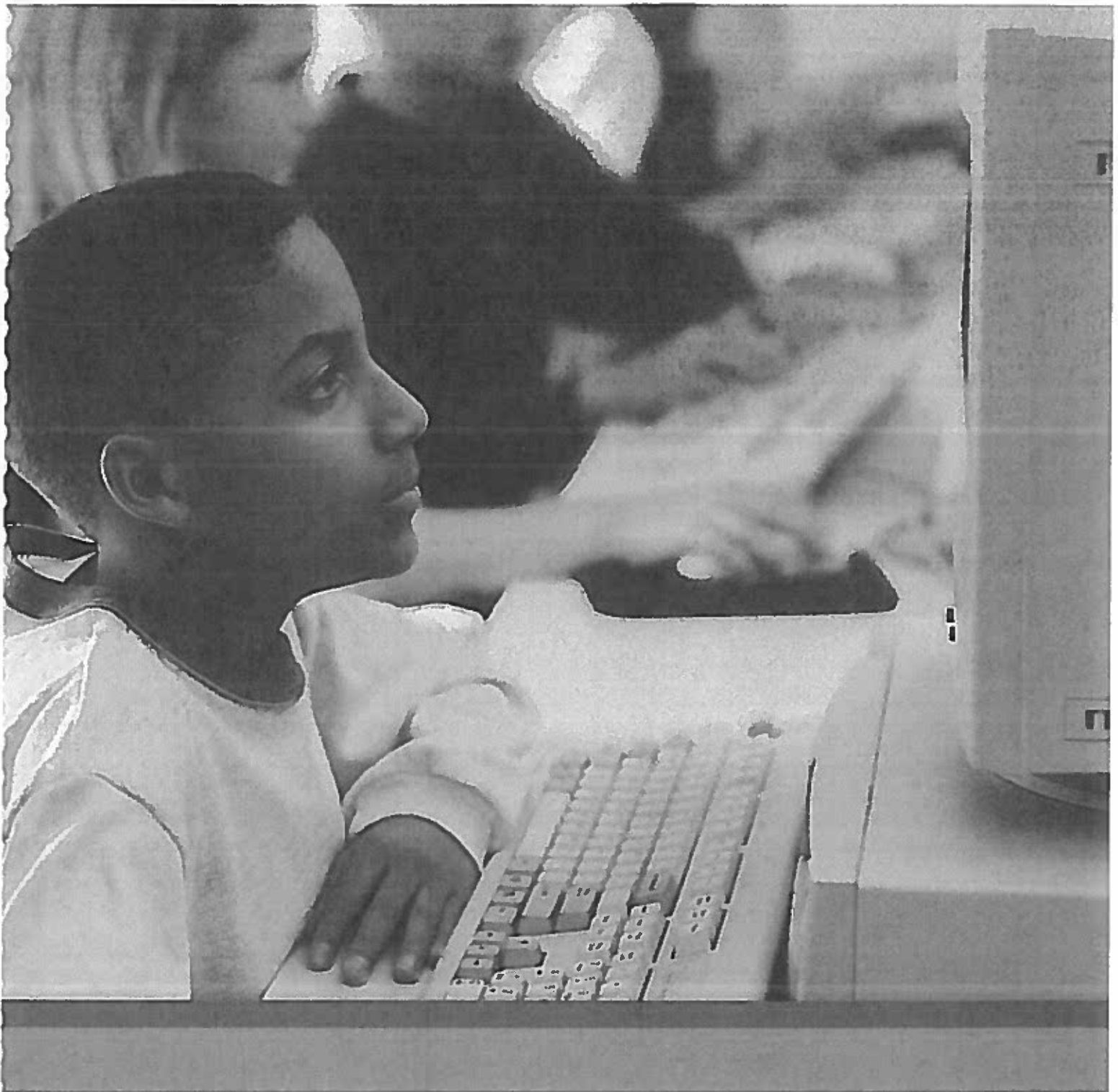
Title: _____

Address: _____

Email Address: _____

FEIN _____

EXHIBIT A



Capistrano USD

Response to Request for Proposal (Original)

January 11, 2016
RFP Number: 5-1516
Energy Audit Services



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Tab 7: Contracts and Forms 55

"This proposal, and any exhibits and attachments hereto, (collectively, this "Proposal") and any information contained herein, is the property of Schneider Electric and shall constitute proprietary and confidential information. The party to whom this Proposal is addressed (the "Receiving Party") acknowledges the confidential nature of this Proposal and agrees to take all necessary precautions to ensure the confidential treatment of this Proposal and all information contained herein. This Proposal is intended solely for the employees, representatives, and agents of the Receiving Party (the "Receiving Party Representatives"); provided, however, that this Proposal is only to be disclosed to those Receiving Party Representatives on a "need-to-know" basis. Except for the Receiving Party Representatives, the Proposal will not be used, copied, reproduced, disclosed or otherwise made available, directly or indirectly, to any other person, firm, corporation, governmental unit, association or entity, for any purpose whatsoever, without the prior written consent of Schneider Electric."



January 11th, 2016

Ms. Lynn Rust
Executive Director, Contracts and Purchasing
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Request for Proposals – Energy Audit Services / RFP No. 5-1516

Dear Ms. Rust:

Capistrano Unified School District’s mission and vision for student learning, performance and continual achievement can be enhanced through a fully transparent partnership with Schneider Electric. Our sole purpose is to provide a collaborative daily effort, where your students, facilities and classroom needs are met through our unique approach of an energy services performance contract (ESPC). With over 26 years of dedicated service to K-12 environments across the country, we stand by our client experience and testimonials to tell our story of why school districts repeatedly entrust their students, staff and community to Schneider Electric.

Schneider Electric, an Energy Services Company (ESCO), is pleased to offer this proposal containing information demonstrating our commitment to this partnership with Capistrano Unified School District.

This response will connect the selection of an ESCO to our proposal that can advance Capistrano Unified School District’s academic and facility objectives of saving substantial money on energy and redirecting those dollars back into the classroom. Schneider Electric is an industry leader in energy performance contracting and, more importantly for this project, experienced in working with public entities completing grant-funded projects, always to schedule and within budget parameters, under sometimes onerous and confusing guidelines.

Schneider Electric meets or exceeds the minimum requirements set forth in the RFP, Section 3.

Certified Expertise – Schneider Electric has been a long-standing board member of NAESCO and we have included our accreditation certificate as well as our General Contractor’s license in the Appendix.

Extensive Experience – Schneider Electric has completed over 580 turnkey energy service projects in the last 20 years and all of the projects included ASHRAE Level 2 Audits as well as the four IPMVP Options for Measurement and Verification of Savings.

Proven Prop 39 Leader – Schneider Electric has included five (5) California K-12 Prop 39 references in Section 2. We consistently Design, Engineer and Develop Solutions that are both integrable and expandable, while meeting all CEC requirements and exceeding the 1.05 SIR. As a result, helping you drive your comprehensive energy management plan.

Fiscally Responsible - In addition to your Proposition 39 funding, we have extensive experience leveraging guaranteed utility savings, grants, rebates and incentives and multiplying those savings dollars by 10-15x, creating a new capital recovery and reinvestment program which is budget neutral, not impacting bond indebtedness or the general fund.

About Schneider Electric

- We have completed over 580 ESPC projects, worth over \$1.3B, with 0% litigation.
- Schneider Electric has completed 330 K-12 projects spanning over 100 million square feet of modernized space with over \$33 million in annual K-12 energy savings guarantees
- One of the World’s Most Ethical Company Honorees for 2011, 2012, 2013, 2014 and 2015.
- We are the highest ranked ESCO on the Global 100 Most Sustainable Companies in the World at #9.
- We will offer a fixed price, turnkey solution within your Prop 39 allocation amount, with no change orders from Schneider Electric.



Measureable Outcomes – Performance can be guaranteed for up to 15 years. In the rare event we miss a savings guarantee; Schneider Electric will write the District a true-up check.

Effective Communication – Our Management, Marketing and Public Relations team is readily available to help you communicate and promote your facility accomplishments, through a vital campaign, press releases, board presentations/updates, signage, website support, kiosks and event participation to tell your story to your community.

Other details pointing to our company’s expertise are:

- 81 Certified Energy Managers, 33 PEs, and more on staff that can be pulled in as needed for energy projects/planning, saving the District expense of finding qualified full-time energy staff.
- We utilize the depth of our relationships with state agencies such as DSA, CDE, CEC, CASH, CASBO, DIR, Southern California Edison, SDGE, OCDOE and several local, regional and state water districts... passing on a variety of resources and expertise as an added value to your program.
- Currently partnering with several large districts in California including Laguna Beach USD, Fullerton SD, Snowline Joint USD, Stockton USD, Vista USD, San Marcos USD, Hacienda La Puente USD, Montebello USD, Carlsbad USD and Victor SD.

“Without the heavy lifting and guidance of Schneider Electric, it would be difficult to get these projects off the ground. The savings we expect to realize through the approved plan will help us achieve our vision to be the model of educational excellence and innovation.”

Donna Caperton, Assistant Superintendent of Business Services
Vista Unified School District

“We take pride in knowing that these efficiency improvements will have a life-changing impact on our students, create new local jobs and have a positive environmental impact. It’s a win-win-win for everyone in the community”

Mark Hansberger, Director of Facilities
Hacienda La Puente USD

Schneider Electric’s Design/Build, turnkey solutions will enhance current staff efforts by identifying, designing, installing and managing this construction process. Our best-in-class monitoring and verification program will exceed the California Energy Commissions requirements for post construction verification of savings and jobs created. With your direction and approvals on qualified subcontractors that you can select, we intend to keep as many newly created or sustained jobs local to your area.

Capistrano Unified School District will benefit from our stable enterprise, strong ethics, uncompromising values, impeccable integrity, and well-qualified and experienced team. We are committed to completing this project on time, within budget, and to your satisfaction. That is our **guarantee**.

Respectfully,

Marc Starkey
Program Manager





1. Background, Financial Capacity & Management Structure

Provide general information on the vendor including: a brief history of the vendor, key differentiating factors and areas of expertise, length of time performing services and location of California Offices.

Brief history of the firm

Headquartered in Rueil-Malmaison, France, Schneider Electric has been in business for 180 years. The company was founded in 1836 by two brothers, Eugène I and Adophe Schneider.

As a global specialist in energy management with operations in 111 countries, Schneider Electric offers integrated solutions across energy and infrastructure, building automation, and data centers/networks, as well as residential applications. Focused on making *energy safe, reliable, and efficient*, the company's 150,000+ employees have an active commitment to help individuals and organizations "Make the most of their energy."

Key differentiating factors and areas of expertise

As with any K-12 school district partnership project, Schneider Electric ensures that there is a continuous and strategic collaboration to meet the needs of Capistrano USD's Mission and Vision, while enhancing the learning environment and student performance. Below are examples within our completed projects where we strongly believe that our experience will translate into a successful project that reaches all constituencies and key initiatives of Capistrano Unified School District.

Enhancing the Learning Environment

Examples of how our experience will contribute to your Learning Initiatives are as follows:

- Day Lighting Installation and Harvesting
- Improving Indoor Air Quality and Temperature Regulation
- Energy University by Schneider Electric - Free online web service that offers more than 200 energy related tutorials. Great for student learning and staff development.
- Educational Kiosks and Dashboards that inform and educate the student population about the specific Energy Conservation Measures that are being achieved and their associated energy saving performances in dollars saved/reduced carbon footprint.
- Sustainability Program - your students are the most important aspect of our Energy Efficiency programs. This program is not only designed to save energy but will also shape student views on how to make the best use of the energy and resources throughout their lives. In order to have a lasting impact, we involve students with specific areas of the program. We work together to identify energy waste. In some projects we have utilized students to organize and manage recycling programs. As a result of our plentiful resources, we can even empower the students to teach the teachers how to be more energy efficient. By engaging the students, we can substantially exceed the energy reduction intended but also has an additional impact by developing leadership skills and a true understanding of energy that will be cemented for the benefit of our future.

Implementation and Phasing without Interrupting the Classroom and Learning Environment

As a Turnkey Energy Services Provider, our standard operating procedures for our Project Team and the associated subcontractors are to never interrupt or present a distraction of any learning or school based activity. We clearly communicate and require that all personnel and trade groups develop/work/install our



projects during hours that are outside of these events. This includes before school, after school, nights, weekends, holidays and breaks. By no means has this policy ever lengthened our scheduled timeline and actually has sped up implementation to capture needed energy savings earlier in the calendar.

Identifying and Capturing Available Rebates and Utility Incentives

With every K12 California School District Energy Conservation Project, we utilize our knowledge, experience and relationships with the associated Utility Providers and Water Districts to capture valuable rebates, incentives and grants for qualified additional funding opportunities. Specifically with regard to Capistrano USD, we have existing and effective working relationships with both John Rensch and Joe Zavala of Southern California Edison as well as Joseph Berg from the Municipal Water District of Orange County.

A Few Examples of where we captured rebates and incentives

- Hacienda-La Puente USD: \$5K in Lighting Rebates, \$20K in Gas Rebates
- Montebello USD: Over \$100k from SCE's Custom Incentive Program
- Snowline USD: \$8K from PG&E's Custom Incentive Program
- Yuba City USD: \$19K from PG&E's Lighting Rebates
- USDA: \$350K for utility incentives
- Stockton USD: \$42K in utility and equipment incentives

Utilizing Local and Familiar Subcontractors for Installation and Equipment

As part of our emphasis in providing a collaborative experience with Capistrano USD, we often utilize local or Capistrano recommended contractors that are familiar with your school buildings and personnel. This proven provision has consistently produced a far better outcome for our client school districts. The selected trade groups automatically arrive with an experienced set of eyes, ears, effective communication tools and a thorough understanding of the unique Capistrano USD culture and values that resonates throughout the organization. At the same time, we also have a reputable and successful list of experienced subcontractors that are required to follow a strenuous subcontractor process and qualification questionnaire, so that we partner with vendors, suppliers and contracts that have the best interest of Capistrano USD in mind. These trade groups are required to be bondable and have sufficient manpower to complete construction and/or deliver equipment within strict timelines. Finally, our team puts the District in the best position to succeed from an equipment standpoint, meaning we are completely vendor neutral when discovering the best technical solutions. We give our clients the opportunity to utilize the best in value equipment available, whether it is our own or another leading manufacturer.

Length of time performing services

As noted, Schneider Electric has been doing business since 1836. Schneider Electric's Energy Services Division (ESCO) started in 1992 and has been performing turnkey energy performance contracting projects throughout the US and globally since that time.

Our Schneider Electric performance contracting leadership team is unique. Some of the core leadership team, such as our VP of Sales, Director of Engineering and many of our sales, design and construction regional managers have been actively leading teams throughout the country for 15 to 20 years. Employee surveys indicate that our employees are highly engaged and feel Schneider Electric is a great place to work.

Location of main office(s)

Schneider Electric employs over 3,700 people in the state of California and has 5 regional offices in Southern California. Marc Starkey has met with Capistrano USD in the past and will be the primary point of contact to



Capistrano USD for Prop 39 development and implementation. The following Schneider Electric offices in Southern California will directly support Capistrano USD:

1660 Scenic Avenue
Costa Mesa, CA 92626
Marc Starkey
760-277-1003
Marc.starkey@schneider-electric.com

10805 Thornmint Road, Suite 140
San Diego, CA 92127

Provide a statement of the respondent's financial capacity and capability to perform to the terms of this RFP.

Financial Capacity

One of the strengths in working with a company like Schneider Electric is our strong financial backing of \$31.8 billion and our long-standing history. Our gross revenues for the last 3 years are included below.

Year:	<u>2014</u>	\$:	<u>\$32.7Billion</u>
Year:	<u>2013</u>	\$:	<u>\$31.3Billion</u>
Year:	<u>2012</u>	\$:	<u>30.8Billion</u>
Year:	<u>2011</u>	\$:	<u>29.7Billion</u>

Schneider Electric has the financial capacity and capability to perform to the terms of this solicitation request. On every project we provide performance & payment bonds for the full project amount. Schneider Electric's bonding agent is Marsh USA. Marsh USA is very familiar with Schneider Electric and has assisted Schneider Electric in securing the necessary bonds for all CA projects performed to date.

Financial- Savings Guarantee

Schneider Electric is the turnkey contractor that will be solely responsible to Capistrano USD for the ultimate performance of any project that is installed under a Performance Contracting agreement—this includes the option of providing the District with an annual savings guarantee. The Measurement & Verification of savings is a requirement of the Proposition 39 Guidelines, known as Step 8. Schneider Electric will perform this role for the District as part of our project. If Capistrano USD wishes to have a financial guarantee above and beyond this reporting, the District can rest assured that Schneider can provide this for the District. We have guaranteed savings for our clients in excess of \$1 billion over the last 20 years.

Funding Options available to Capistrano USD

Proposition 39 brings a new funding stream to Capistrano USD to address energy and infrastructure needs. Capistrano USD's 2013-2015 allocations combined equals \$4,949,930. In addition to completing all necessary paperwork and information necessary for Steps 1-8 of Proposition 39 Guidelines, Schneider Electric will apply for utility incentives and rebates thru SCE and SDG&E programs on the District's behalf to maximize funding to Capistrano USD. Also, we have a strong relationship with California Consulting, a grant writing firm that can produce additional funding through a grant writing process. We also have existing technology company



partnerships where implementation of certain energy saving solutions can provide an immediate revenue stream to fund additional scope or future phases of construction.

In any year, if Capistrano USD is interested, there are several options available to augment the Prop 39 funding to address additional facility needs. Capistrano USD sets the financial parameters for the projects and Schneider will work within the preferences set by the District. Some common options include:

- No or low-interest loans through the CA Energy Commission (CEC)
- Tax-exempt municipal lease purchase
- Available CFD/Mello Roos funds
- Supplement with available bond funds
- On-Bill Financing

As a value added service, Schneider Electric can complete the CEC loan paperwork on behalf of Capistrano USD. The CEC low interest loans are at 0% or 1%, depending on funding availability and caps out a \$3M loan per District. The maximum payback is up to 20 years. This may be an option to consider in a later year's Prop 39 plan - in essence the energy savings accrued could pay cost of the CEC loan, allowing your dollars to stretch further to address more needs.

Tax-exempt municipal lease purchases are a common financial structure used by K-12 districts nationwide and have been used successfully by Schneider Electric in the past. Schneider Electric has on staff several full-time financial experts that help prepare solicitations to financiers and solicit proposals on the District's behalf, which helps save time for Capistrano USD. However, it is always Capistrano USD's role to review and vet the proposals and choose the most desirable to the District.

Lastly, while bond dollars are likely accounted for at Capistrano USD, the District is can leverage these or CFDs/Mello Roos funds to tackle more capital intensive facility needs.

Schneider Electric has read and agrees to all of the terms and conditions set forth in the RFP. All answers in the within this proposal are accurate. Schneider Electric understands that any incomplete or inaccurate information may result in disqualification.

Provide a list of the personnel to be used on this project and describe their proposals and experience with projects of a similar size and scope.

All project team members that comprise the Schneider Electric project team dedicated to Capistrano USD represent our Energy and Sustainability Services division and have considerable K-12 and public sector experience. The following team members are those that Capistrano USD would have the most interaction within planning, development, construction, implementation, performance, and commissioning. Marc Starkey is the Program Manager and leads all meetings with Capistrano USD. This team is currently working collaboratively with similar sized districts or projects such as Laguna Beach USD (\$6.5M project), Stockton USD (\$7.5M Project), Vista USD (\$5.7M project) and Hacienda La Puente USD (\$7.4M project).

1. Account Manager (Program Manager) - Marc Starkey – 8 years of industry experience
2. Project Development Manager (Design) - Chris Klauss – 15 years of industry experience
3. Project Development Engineer (Design and Energy Analysis) - Ben Johnson – 9 years of industry experience
4. Site Superintendent (Construction)- Troy Graham – 34 years of industry experience
5. Measurement & Verification, on-site customer training—(Performance Assurance) - Fred McCandless – 31 years of industry experience and Russell Thompson – 9 years of industry experience
6. Western Regional Director (Management) - Jordan Lerner - 21 years of industry experience
7. Vice President (Executive) - Tammy Fullop - 12 years of industry experience



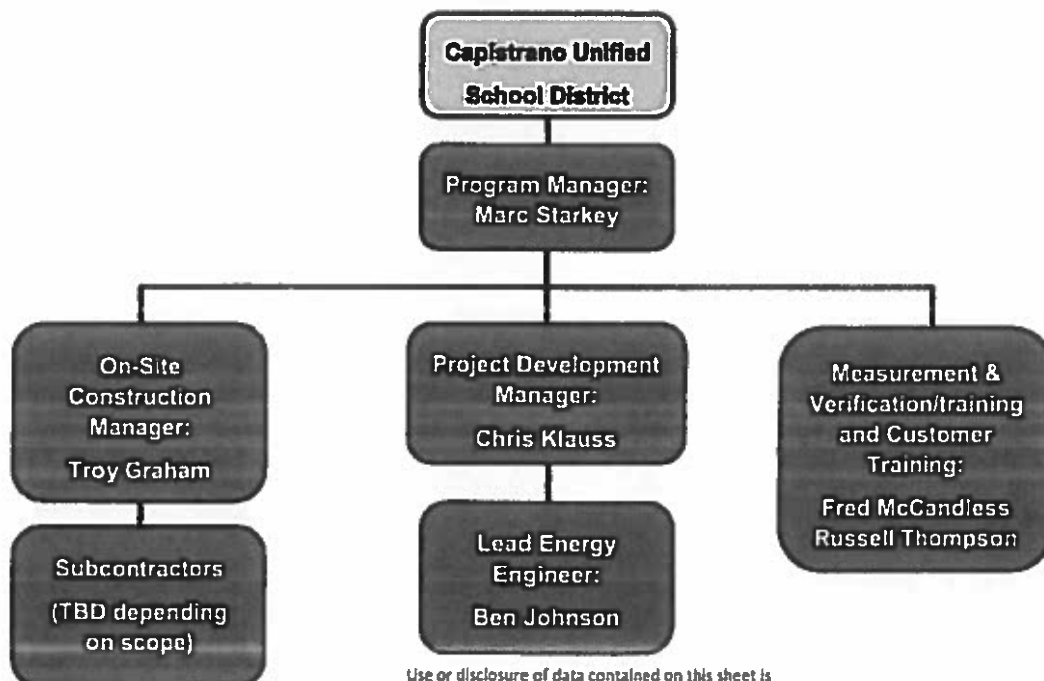
Describe the management structure of the responding firm and include an organizational chart.

We have a proven track record to stay within budget and execute according to our California Client District project timelines due to the personnel, resources and experience that we involve within every energy conservation project that we execute. This includes over 23 years of energy performing projects, worth over \$1.3B in contract services with 0% litigation and zero change orders. We have over 750 combined years of engineering, development, construction and performance experience within our available team for Capistrano USD. This includes 81 Certified Energy Managers, 33 Professional Engineers and more on staff that can be pulled in as needed for energy projects/planning, saving the District the expense of finding qualified full-time energy staff.

The direct feedback we have received from our clients is that our team is:

- **Professional** – always prepared for every meeting, agendas sent in advance, meeting minutes following each meeting
- **Very flexible** - we amend and revise Prop 39 plans to account for new priorities of the District
- **Expeditious**- with regards to time spent auditing facilities and developing high priority projects for the District.
- **Give them what they want**- our approach to Prop 39 is that it is all centered around what the District's needs are. So far we have found ways to address top priority projects at every school we work with, obtaining CEC approved expenditure plans that include extensive HVAC upgrades or replacements, gym lighting with ceiling modifications, pneumatic to DDC conversions, human centric lighting, renewables, energy storage and even water conservation.
- **Easy to work with** – While Prop 39 has a lot of rules, our clients continue to say that we make this process easy for them.

We desire to bring this same level of tailored service to Capistrano USD and to make this a great partnership between our organizations. Please see the following organization chart for our team.



Use or disclosure of data contained on this sheet is subject to the restriction on the table of contents page of this proposal



The organizational chart is provided to show organizational structure and how we support our client efforts. The team members shown above are those that Capistrano USD will be most involved with in planning, construction and measurement and verification. However, Schneider Electric is abundant with in-house resources. Schneider Electric has over 300 team members dedicated to our energy performance contracting projects and on-going energy services and over 20,000 employees in the US with a broad range of specialties that we can pull in as needed.

All of these team members have been involved in designing and building the project references included in Tab 2 of this proposal and has direct experience with ASHRAE Level 2 audits.

Project Team Roles and Responsibilities		
Team Member	Role/Responsibility	Years of Experience
Marc Starkey	Program Manager for Capistrano USD <ul style="list-style-type: none"> Management of all client activities, deliverables, PR, assistance with board items, contracts, etc. 	8
Chris Klauss, PE, PMP, CEM	Project Development Manager <ul style="list-style-type: none"> Management of design activities; scope, staying in budget and timing, design constructability review DSA submissions on applicable scope of work 	15
Ben Johnson, PE, CEM, LEED AP, PMP	Project Development Engineer- Energy Engineering Lead <ul style="list-style-type: none"> Prop 39 SIR Savings, specialty energy savings and load calculations, Technical Point of Contact listed on Prop 39 applications 	9
Troy Graham	Site Superintendent <ul style="list-style-type: none"> Oversight of all on-site construction activities; subcontractor qualifications; scheduling, safety, invoicing and regular client communications during construction. 	34
Fred McCandless, CEM, CMVP,	Measurement & Verification/Customer Support <ul style="list-style-type: none"> Responsible for on-site customer training Ensure project performance relative to contractual savings performance guarantee. Provide energy support services after project installation 	31
Russell Thompson, CEM, CMVP, CDSM	Measurement & Verification/Customer Support <ul style="list-style-type: none"> Responsible for on-site customer training Ensure project performance relative to contractual savings performance guarantee. Provide energy support services after project installation 	9
Other Supporting Team Members for Capistrano USD's project		
Jordan Blankenship, CEM	Field Engineer <ul style="list-style-type: none"> Responsible for the design, verification and integration strategies for complex BAS and HVAC systems 	15



Project Team Roles and Responsibilities		
Team Member	Role/Responsibility	Years of Experience
Jordan Lerner, EIT	Regional Director of Sales & Engineering • Resourcing, contract negotiations, customer satisfaction,	21
Rami Nadershahi	West Coast Operations Manager • Development & execution of energy projects • Manages engineering and construction employees	20
Kim Albertson	Financing Solutions Manager • Assists in evaluation of best financing options • Solicits lease proposals from financiers	25
Tom Pitts, CSP	Safety and Environmental Manager • Oversees environmental, health & safety training, OSHA, auditing, and compliance	16

Describe Provide information on bonding and the maximum bonding capacity the vendor has for a single energy efficiency project.

Schneider Electric has the ability to bond the projects that will be developed as part of this opportunity. Sureties make very difficult financial decisions regarding to whom they will provide bonds. Schneider Electric has enjoyed a bonding capacity that provides the needed bonding for all of our energy projects. We have performed some of the largest projects in the industry to date, and bonding has never been an issue.

Payment and performance bonds may be required on all state projects by statute. If a savings guarantee bond is needed, Schneider Electric can work with the District to provide a bond that covers the value of the annual guaranteed savings on the project.

Schneider Electric's bonding agent is Marsh USA.

Victoria Parkerson, Vice President

Marsh USA

20 Church Street

Hartford, CT 06103

Ph: (860) 723-5645

Fax: (860) 723-5855

E-mail: victoria.p.parkerson@marsh.com

Schneider Electric's bonding capacity is \$300,000,000 in the aggregate and \$25,000,000 per single projects.

Marsh has assisted Schneider Electric in securing the necessary bond for all projects performed to date including over \$70,000,000 alone for Texas HHSC on the seven phases currently under contract and bonding for over \$43,000,000 worth of work for the District of Houston, TX. We are currently under contract with the University of North Texas for a \$42 million central plant renovation and were able to get multiple bonds for a single project from Marsh USA to cover the work on this project.



2. School Energy Efficiency Experience

Provide detailed project history for five (5) California K-12 clients for which the vendor has contracted with for similar energy services in the last five (5) years. Include the following:

- *owner's name, address, telephone number, and contact person*
- *describe the Scope of Work*
- *start/completion dates*
- *services and equipment provided*
- *project size*
- *total project savings*
- *funding sources*
- *additional benefits to the customer*

Provide 1 measurement and verification report of a K-12 District utilizing the IPMVP, Option C method.

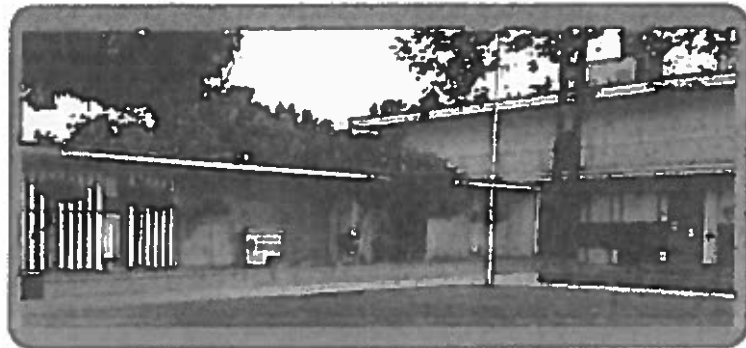
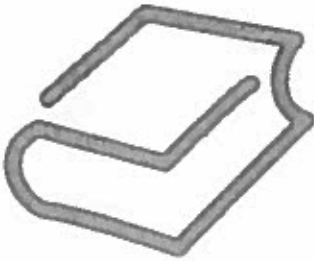
Schneider Electric has a history in California dating back to the late 80's and our CA license dates back to 1995. The majority of our performance contracting business has been with public sector clients, with the largest focus on K-12 school districts over the last 20 years. For Capistrano USD this means we understand the common characteristics of schools and how construct projects without impacting the core mission of education.

All of the projects developed by Schneider Electric include energy audits, engineering, design, commissioning, construction oversight and management, measurement, verification and savings guarantee; all of which are self-performed by Schneider Electric employees. Schneider places an importance on commissioning which is performed on the subcontractors work. A few highlights regarding our experience:

- Schneider Electric actively tracks all of the energy measures we have evaluated, sold and implemented. There are currently 233 individual energy measures documented to date.
- In the past 5 years, Schneider Electric has completed 184 Investment Grade Audits (ASHRAE Level 2 audits, per Prop 39 Guidelines).
- Schneider Electric has implemented (constructed) over 160 performance contracts in the past 5 years with approximately 60% being in educational facilities.
- The total kWh saved to date for all K-12 clients is approximately 1,467,000,000 kWh. This is primarily from energy efficiency projects which are the first priority in the loading order in Proposition 39 funding.

Over the last 20 years, Schneider Electric's Energy and Sustainability Services group has completed over 580 turnkey energy performance contracting projects throughout the country. Over half of these references are with K-12 school districts, which should give Capistrano USD the assurance that we understand K-12 schools and we look forward to understanding the unique goals and qualities of your District. As an Energy Services Company, we are acting as a design-build general contractor and on-site construction manager on these projects. Schneider Electric has a 0% litigation rate in our 20-year history of performing these projects.

The following pages highlight five (5) California K-12 School District energy performance contracting references designed and implemented by Schneider Electric. We proudly can provide a written letter of recommendation from each of these clients and strongly recommend that you contact each school district to hear directly about their first hand experience with our team.



Exact Role Firm Performed
Schneider Electric acted as an ESCO (Energy Services Company)

Type of Project
Turnkey Energy Savings Performance Contract (ESPC)

Location of Project
City of Industry, CA

Client Contact Information
Mr. Mark Hansberger
Director of Facilities
626-933-8701
350 North Hacienda Boulevard
La Puente, CA 91744

Project Size
\$6,746,576

Annual Project Savings
\$534,692

Energy Saved
3,867,397 kWh/year
941 therms/year

- Services and Equipment Provided**
- Comprehensive interior and exterior lighting retrofit
 - Building automation system installation

Start/Completion Dates
July 2014 – September 2015

- Funding Source(s)**
- Prop 39 Year 1-5 funding
 - Tax exempt lease purchase

Hacienda La Puente Unified School District – Phase II

Energy Savings Performance Contract

Hacienda La Puente Unified School District selected Schneider Electric through an RFQ process to complete a pilot energy conservation project at two of their middle schools in 2013. Throughout the pilot project, Schneider Electric and HLPUSD formed a strong partnership. Once the pilot project was complete, HLPUSD asked Schneider Electric to work on a larger Phase II project to tackle the District's 6 highest energy consuming sites: the District Office, Adult Education School, and the District's (4) comprehensive high schools. These 6 sites constituted 47% of the entire District's energy bill.

Schneider Electric addressed HLPUSD's primary goals to reduce energy consumption and improve the learning environment via a comprehensive lighting retrofit and the installation of a new building automation system. These two measures will save the District over half a million dollars each year and will create over 20 jobs in the local community.

Schneider Electric completed and submitted the District's Prop 39 Energy Expenditure Plan on their behalf in order to secure over \$5 million dollars to help pay for this project. Since this funding will come to the District in yearly installments over the next 5 years, Schneider Electric helped HLPUSD set up financing via a tax exempt lease purchase at an extremely competitive 1.92% interest rate so the District could make these improvements today and pay themselves back over time.

This project included an ASHRAE Level 2 Audit (IGA).



Project Size

\$1,025,330 Phase 1

\$920,848 Phase 2

Annual Project Savings

\$63,896 Phase 1

\$52,797 Phase 2

Services and Equipment Provided

- HVAC replacements
- Programmable t-stats
- Exterior lighting/controls
- Pneumatic to DDC
- 3-way to 2-way valves
- Cold start kit- boilers

Contact Information

Mrs. Donna Caperton
Assistant Sup't, Business Services
760-726-2170 x: 2222
donnacaperton@vistausd.org

Start/Completion Dates

August 2014 - February 2015 Phase 1

June 2015 to November 2015 Phase 2

Prop 39 Funding

5-year Plan – 7/21/14

Amended – 6/16/15

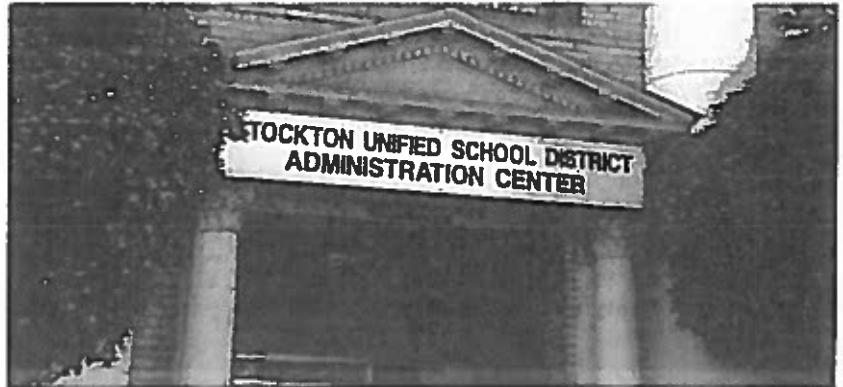
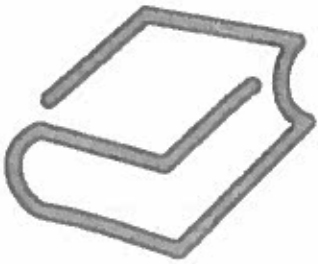
Vista Unified School District Vista, CA

Vista Unified School District selected Schneider Electric through an RFQ process to develop and implement a 5-year Expenditure Plan, funded by Proposition 39. The District chose to include all sites in the audit and planning. Through a series of impactful planning meetings, Vista USD provided Schneider Electric input to prioritize HVAC replacements at 10 sites, with 17 other sites to receive programmable thermostats and other improvements.

In Phase I, Schneider Electric addressed Vista USD's primary goal to replace 48 failing water source heatpump units at Rancho Buena Vista High School, a project that had been shelved due to lack of funding. Vista USD also wished to reduce energy consumption by expanding on the District standard programmable thermostats. High priority sites were included in the approved 5-year plan for exterior lighting improvements and controls. Phase 2 construction includes upgrading Vista High School's pneumatic system to a web-based DDC energy management system as well as replacing valves and installing a cold start kit for the boiler system.

Schneider Electric completed, submitted and received approval for the District's 5-year Prop 39 Energy Expenditure Plan, valued at \$4.77M. Vista USD is implementing the projects in phases as the funding becomes available. Vista USD and Schneider Electric also worked together to celebrate their CEC approval with a large scale press release, picked up in over 250 print and online publications.

This project included an ASHRAE Level 2 Audit (IGA).



Exact Role Firm Performed
Schneider Electric acted as an ESCO (Energy Services Company)

Type of Project
Turnkey Energy Savings Performance Contract (ESPC)

Location of Project
Stockton, CA

Client Contact Information
Steve Breakfield,
Director of Facilities
(209) 933-7045, ext. 2341
1944 N. El Pinal Drive
Stockton, CA 95205
sbreakfield@stocktonusd.net

Project Size - Phase 1
\$2,455,300
Annual Project Savings
\$109,614

Energy Saved
934,418 kWh/year

Services and Equipment Provided

- HVAC replacements
- Exhaust Fan Installations
- Submetering
- Interior/Exterior LED Lighting
- IT Power Management (Joulex)

Start Completion Dates
May 2015 to Jan 2016

Source of Funding
Proposition 39

Stockton Unified School District

Energy Savings Performance Contact

Stockton Unified School District selected Schneider Electric through an RFQ process to develop and implement Year 1 and 2 of their 5 year Expenditure Plan, funded by Proposition 39. The District chose to include all sites in the audit and planning. Through a series of planning meetings, Stockton USD collaborated with Schneider Electric to prioritize several district improvement projects.

Schneider Electric completed, submitted and received approval for the District's multiple year Prop 39 Energy Expenditure Plan, valued at \$2.45M. This is the largest plan approved in San Joaquin County. The 2-year plan was approved by the CEC in February, 2015. Stockton USD is choosing to implement the projects in phases.

Following planning efforts, Schneider's team prepared the District for a Phase 1 construction project. Schneider Electric's Development and Construction teams are managing two sites for an HVAC replacement project, including wall pack units and vfd's as well as several exhaust fan installations across a multitude of campuses. Other improvements to be installed include a HS Gym/MPR lighting project at 3 sites, an interior/exterior LED classroom lighting retrofit, HS submetering and an IT Power Management Software deployment. All of these measures will not only improve operational performance, but will generate kWh and peak demand savings for the District.

This project included an ASHRAE Level 2 Audit.



Project Size
\$374,772

Annual Project Savings
\$38,389



Services and Equipment Provided

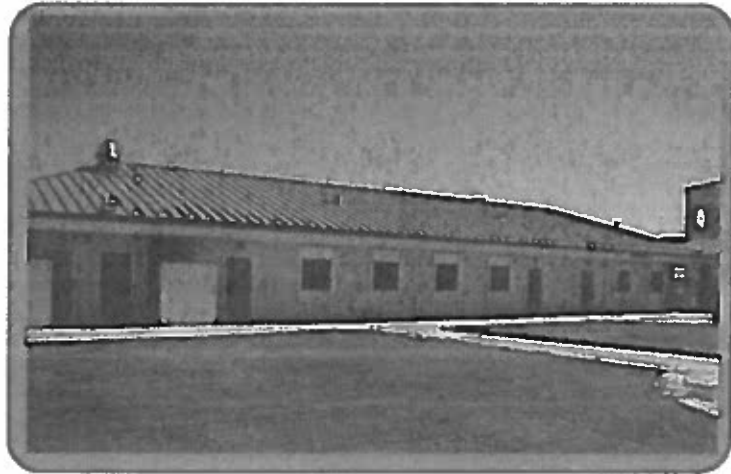
- Lighting retrofit
- Energy management system



Contact Information
Gary Milligan,
Director of Maintenance
760-265-2583

8560 Allento Rd.
Lucerne Valley, CA 92356

Funding Source
General Fund



Lucerne Valley USD

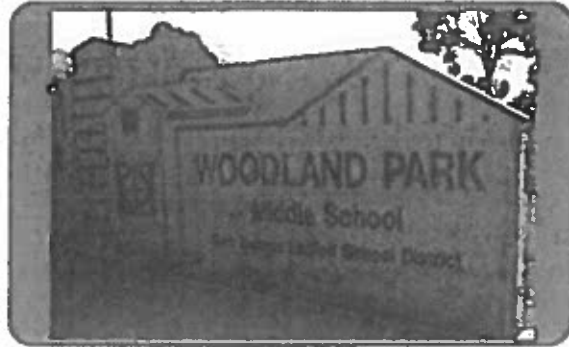
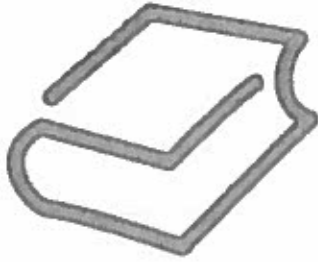
Lucerne Valley, CA

Utility Conservation Project

The Lucerne Valley USD is located in southern California, 125 miles east of Los Angeles. The district, which has six schools and serves more than 1,000 students, faced extremely high energy costs, needed to update lighting, and wanted tools to enable their limited maintenance staff to work more effectively. Schneider Electric (formerly TAC) offered a solution that allowed the district to meet all its objectives.

The first step in Schneider Electric's solution for Lucerne Valley's facility problems was a complete lighting retrofit, replacing T12 lamps and magnetic ballasts with T8 lamps and electronic ballasts at three schools. To improve operations and maintenance, Schneider Electric installed an energy management system (EMS) at both the high school and middle school. This allows maintenance staff to accurately control and monitor mechanical systems from a central workstation.

"Not only was the lighting in some of our schools inefficient and inadequate, the old magnetic ballasts will be illegal in 2010," said Gary Milligan, director of maintenance and operations for Lucerne Valley USD. "We believe our self-funded district upgrade has the potential to reduce district energy expenditures by 28 percent. We are also pleased to have received a \$35,000 rebate check from the local utility company, Southern California Edison."



Exact Role Firm Performed
Schneider Electric acted as an ESCO (Energy Services Company)

Type of Project
Turnkey Energy Savings Performance Contract (ESPC)

Location of Project
San Marcos, CA

Client Contact Information
Chad Conrad
Facilities Coordinator
760-290-2646
chad.conrad@smusd.org

Size of Project- Phase 1
\$1,286,133

Annual Project Savings
\$44,543

Energy Saved
389,915 kWh/year

Services and Equipment Provided

- HVAC replacements
- MPR/Gym Lighting
- Demand Limiting
- LED Pilot- classroom
- Exterior lighting

Start/Completion Dates
July 2014 to October 2015

Source of Funding
Proposition 39

San Marcos Unified School District

Energy Savings Performance Contract

San Marcos Unified School District selected Schneider Electric through an RFQ process to develop and implement a 5-year Expenditure Plan, funded by Proposition 39. The District chose to include all sites in the audit and planning. Through a series of planning meetings, San Marcos USD provided Schneider Electric input to prioritize several district improvement projects. Schneider evaluated several energy efficiency measures as well as solar PV.

Schneider Electric completed, submitted and received approval for the District's 5-year Prop 39 Energy Expenditure Plan, valued at \$4.1M. This is the second largest plan approved in San Diego County. The 5-year plan was approved by the CEC in February, 2015. San Marcos USD is choosing to implement the projects in phases.

Following planning efforts, Schneider's team prepared the District for a Phase 1 construction project. Schneider Electric's construction managers are managing two site's HVAC replacement projects, coordinating one site with a roof replacement project already planned. Other improvements to be installed include gym/MPR lighting at 3 sites, an LED classroom lighting pilot project, exterior lighting and demand limiting. All of these measures will not only improve operational performance, but will generate kWh and peak demand savings for the District. This project included an ASHRAE Level 2 Audit.



Submit an actual M&V report utilizing IPMVP Option C for one of the five (5) references.

Measurement and Verification

As mentioned previously, Schneider Electric will handle all reporting for measurement and verification of savings as required by Proposition 39 Guidelines. Additionally, we currently have 150 client projects in the guaranteed savings phase. The total of all of the yearly guarantees is approximately \$36,418,546. Schneider Electric adheres to the International Performance Measurement & Verification Protocol (IPMVP) on measurement and verification of our projects. There are 4 options available through IPMVP (A, B, C and D), all of which are used to measure and verify savings. If a guarantee is desired by Capistrano USD, we will discuss the options based on the types of projects being implemented (see chart below). The chosen IPMVP strategy will be documented in the Energy Services Agreement.

IPMVP Option	Common ECMs
Option A: Partial Retrofit Isolation	Lighting retrofits, water conservation measures
Option B: Retrofit Isolation	Renewable energy generation, chiller replacement, HVAC replacement
Option C : Whole Meter Measurement	Multiple interacting ECMs, ex. project that includes HVAC replacements, lighting retrofits, and building automation controls
Option D: Calibrated Simulation	New construction performance contracting, ECMs implemented when significant historical data is unavailable

Please see a sample Measurement and Verification Report developed by Schneider Electric for a CA K-12 School District, utilizing IPVMP Option C.



Schneider Electric Energy Solutions
Savings Report

LUCERNE VALLEY USD

Prepared by:
Performance Assurance Support Services

1650 West Crosby Road
Carrollton, TX 75006

OCTOBER 15, 2015

PERFORMANCE OVERVIEW

Enclosed is the preliminary savings report for Lucerne Valley Unified School District through the first quarter of year eight. Because the PASS team has not received the recent utility data, savings in this report are estimated. Through July 2015, preliminary dollar savings have totaled \$300,190, well above the guaranteed savings of \$282,563.

The changes implemented at the district have had a positive impact on more than the utility budget. The reduction in utility use has also had a positive impact on the environment. By saving 1,840,308 kWh, Lucerne Valley USD has reduced CO₂ emissions by 1,374 tons. This is the equivalent of removing 275 cars from the road for a year or of planting 374 acres of trees. Lucerne Valley USD should be proud of these contributions to their community.

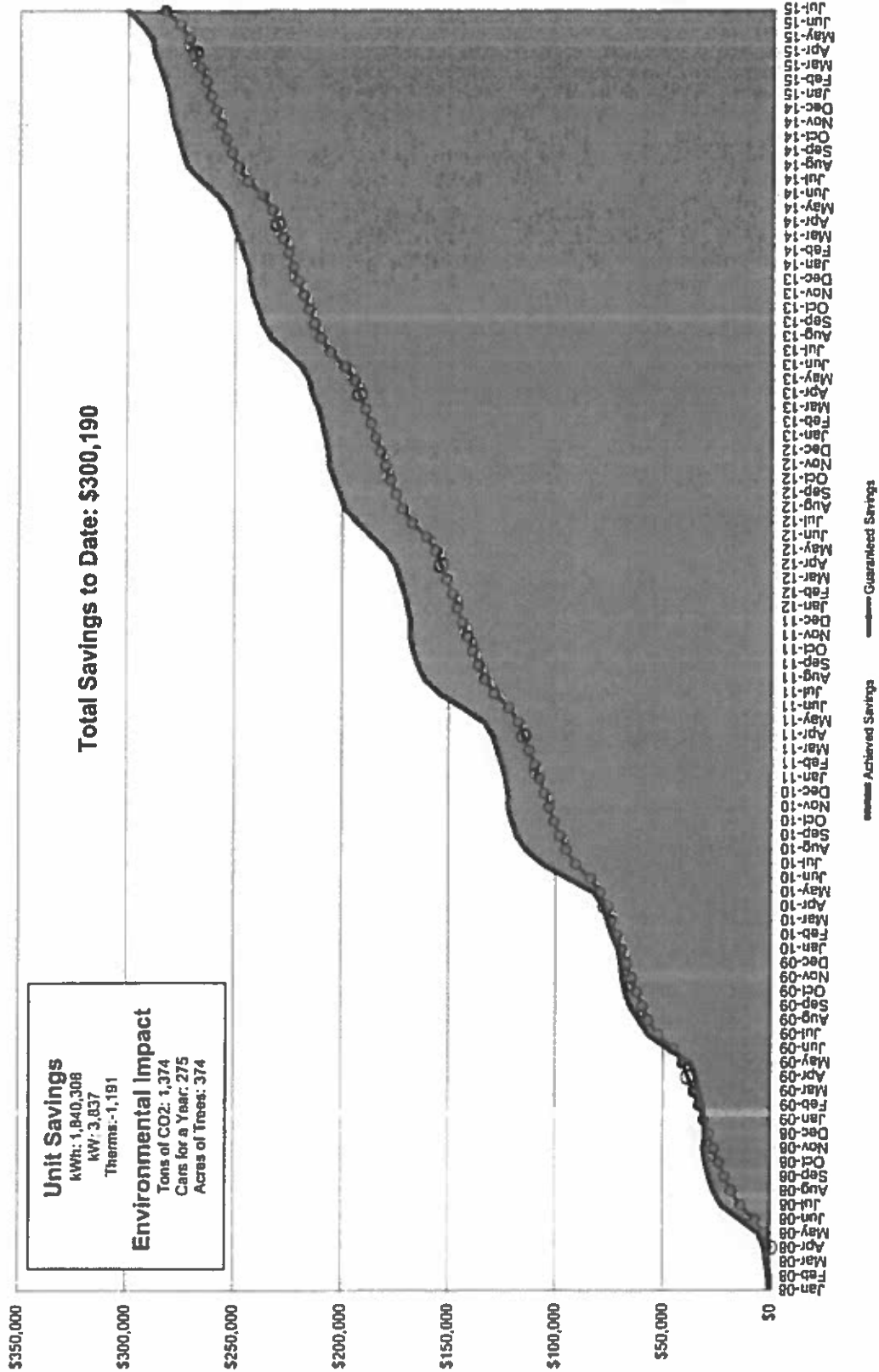
Should you have any questions concerning this report, please feel free to contact a member of your PASS team. We are looking forward to the continued success of your project!

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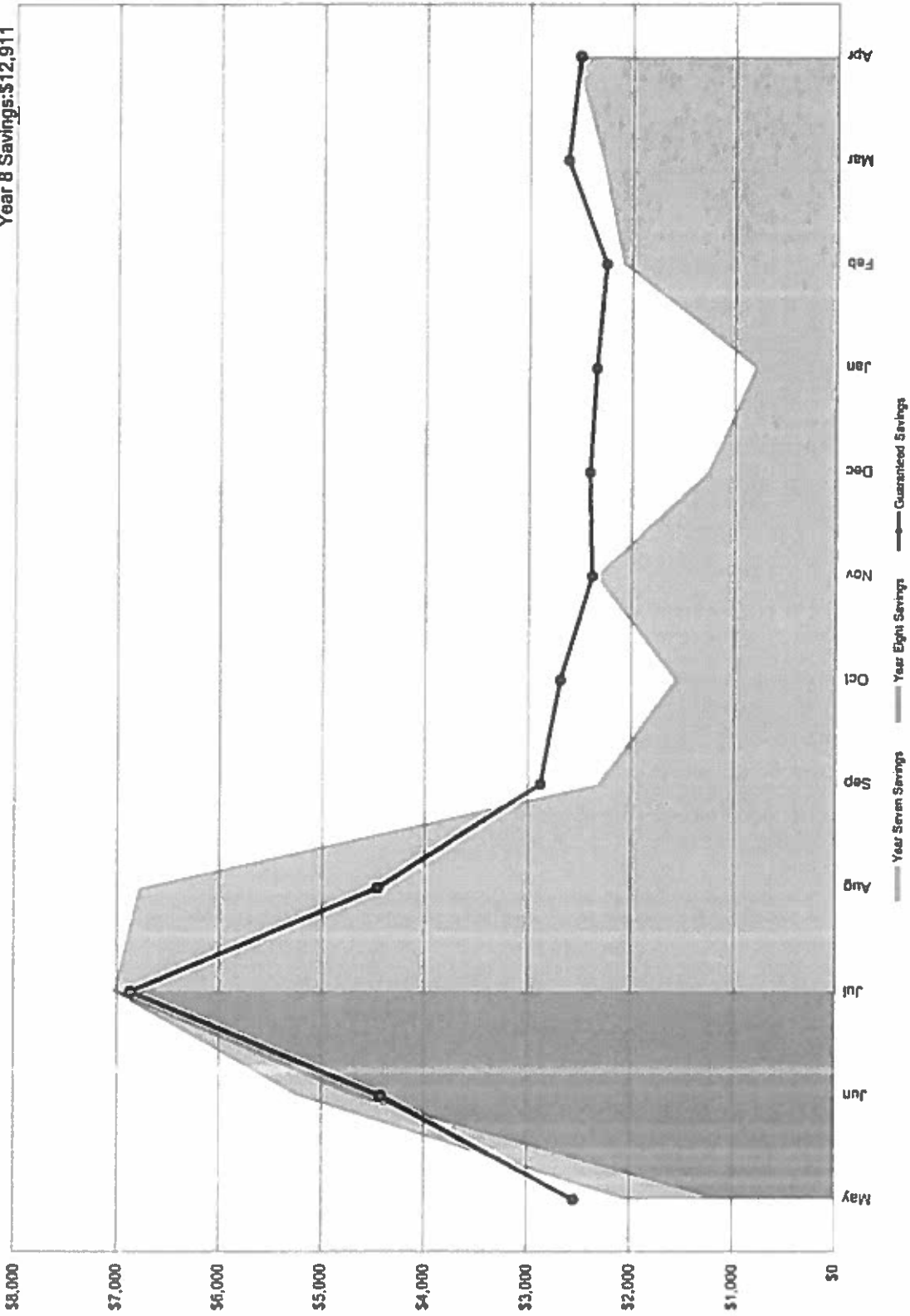
**Lucerne Valley USD
Actual Savings vs. Guarantee**

Annual Guarantee: \$38,389
Current Guarantee: \$282,563



**Lucerne Valley USD
Annual Savings vs. Guarantee**

Annual Guarantee: \$38,389
 Year 7 Savings: \$36,431
 Year 8 Savings: \$12,911



Dollar Savings

Lucerne Valley USD Installation Savings: \$2,510

	Mar-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	Totals
Electric: 3-002-1171-07													\$2,716
Gas: 121-1015120-002													(1,206)
Total													\$2,510
Stipulated Savings													\$0
Monthly Total													\$1,044
													\$1,044
													\$2,510

Lucerne Valley USD Total Savings through Year 1: \$34,660

	Mar-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	Totals
Electric: 3-002-1171-07	\$2,251	\$8,811	\$8,665	\$3,374	\$1,844	\$1,930	\$817	(\$748)	\$478	\$660	\$1,343	\$1,041	\$30,286
Gas: 121-1015120-002	\$136	\$59	\$7	\$30	(\$21)	(\$48)	(\$128)	(\$303)	(\$121)	\$152	\$329	\$37	\$232
Total	\$2,387	\$8,869	\$8,672	\$3,404	\$1,800	\$1,840	\$689	(\$1,052)	\$358	\$812	\$1,672	\$1,078	\$30,518
Stipulated Savings	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723
Monthly Total	\$2,531	\$9,013	\$8,816	\$3,548	\$1,942	\$1,989	\$835	(\$908)	\$502	\$970	\$1,816	\$1,222	\$32,090
													\$2,510
													\$34,660

Lucerne Valley USD Total Savings through Year 2: \$77,341

	Mar-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	Totals
Electric: 3-002-1171-07	\$2,418	\$9,738	\$9,418	\$3,970	\$4,124	\$2,466	\$1,209	\$540	\$1,077	\$1,991	\$1,748	\$1,603	\$40,411
Gas: 121-1015120-002	\$41	(\$3)	(\$11)	\$18	(\$33)	(\$128)	(\$164)	(\$33)	(\$61)	\$87	\$308	\$48	\$42
Total	\$2,459	\$9,734	\$9,405	\$4,088	\$4,090	\$2,337	\$1,144	\$446	\$1,016	\$2,078	\$2,056	\$1,651	\$41,018
Stipulated Savings	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723
Monthly Total	\$2,602	\$9,877	\$9,549	\$4,232	\$4,239	\$2,480	\$1,288	\$590	\$1,160	\$2,221	\$2,201	\$1,794	\$42,741
													\$32,090
													\$77,341



Lucerne Valley USD Total Savings through Year 3: \$129,189

	March-10	June-10	July-10	Aug-10	Sept-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	Total
Electric: J-002-1171-07	\$4,111	\$11,003	\$11,768	\$7,855	\$4,118	\$2,223	\$1,553	\$323	\$1,152	\$1,550	\$1,995	\$1,008	\$50,384
Gas: 121-1015130-002	\$58	\$4	\$5	\$18	(\$31)	(\$119)	\$28	(\$1,091)	(\$264)	(\$471)	\$138	\$40	(\$2,391)
Total	\$4,169	\$11,007	\$11,773	\$7,873	\$4,115	\$2,204	\$1,581	\$127	\$888	\$1,509	\$2,133	\$1,048	\$50,125
Standard Savings	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723
Monthly Total	\$4,313	\$12,050	\$11,916	\$8,017	\$4,258	\$2,348	\$1,725	\$270	\$1,032	\$1,652	\$2,278	\$1,192	\$51,848
													Year 3 Savings: \$51,848
													Year 2 Savings: \$42,741
													Year 1 Savings: \$32,090
													Installation Savings: \$2,510
													Total Savings through Year 3: \$129,189

Lucerne Valley USD Total Savings through Year 4: \$174,741

	March-11	June-11	July-11	Aug-11	Sept-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	Total
Electric: J-002-1171-07	\$4,038	\$9,065	\$10,533	\$0,682	\$2,958	\$2,295	\$1,292	\$143	\$1,000	\$1,251	\$2,113	\$1,743	\$43,922
Gas: 121-1015130-002	\$38	\$27	\$2	\$38	(\$31)	(\$41)	(\$159)	(\$139)	\$55	\$119	\$103	\$31	(\$121)
Total	\$4,076	\$9,092	\$10,535	\$0,700	\$2,924	\$2,281	\$1,134	(\$196)	\$1,054	\$1,370	\$2,218	\$1,774	\$43,829
Standard Savings	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723
Monthly Total	\$4,220	\$10,035	\$10,679	\$0,843	\$3,137	\$2,425	\$1,278	(\$53)	\$1,198	\$1,514	\$2,359	\$1,918	\$45,552
													Year 4 Savings: \$45,552
													Year 3 Savings: \$51,848
													Year 2 Savings: \$42,741
													Year 1 Savings: \$32,090
													Installation Savings: \$2,510
													Total Savings through Year 4: \$174,741



Lucerne Valley USD Total Savings through Year 5: \$213,693

MSJIS Campus	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	Totals
Electric: J-002-1171-07	\$3,943	\$0,833	\$3,984	\$2,124	\$2,478	\$2,233	\$445	\$1,351	\$1,530	\$1,596	\$1,503	\$1,550	\$2,577	\$17,454	
Gas: 121-1015130-002	\$2	\$34	\$57	\$118	\$141	\$88	\$184	\$181	\$68	\$184	\$185	\$281	\$48	\$1,221	
Total	\$3,945	\$0,867	\$4,041	\$2,242	\$2,619	\$2,321	\$629	\$1,532	\$1,601	\$1,780	\$1,688	\$1,831	\$2,625	\$18,675	
Stipulated Savings	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723	
Monthly Total	\$4,089	\$7,010	\$4,185	\$2,386	\$2,763	\$2,465	\$773	\$1,676	\$1,745	\$1,924	\$1,832	\$1,975	\$2,769	\$20,398	
Year 5 Savings: \$38,952 Year 4 Savings: \$45,532 Year 3 Savings: \$51,848 Year 2 Savings: \$42,741 Year 1 Savings: \$32,890 Installation Savings: \$2,510 Total Savings through Year 5: \$213,693															

Lucerne Valley USD Total Savings through Year 6: \$250,847

MSJIS Campus	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	Totals
Electric: J-002-1171-07	\$1,455	\$3,322	\$0,534	\$0,534	\$7,180	\$3,565	\$1,825	\$2,578	\$1,268	\$515	\$2,033	\$2,180	\$2,280	\$34,958	
Gas: 121-1015130-002	\$18	\$81	\$25	\$44	\$41	\$101	\$107	\$127	\$53	\$255	\$127	\$53	\$33	\$473	
Total	\$1,473	\$3,503	\$559	\$578	\$7,224	\$3,666	\$1,926	\$2,679	\$1,426	\$770	\$2,160	\$2,233	\$2,313	\$35,431	
Stipulated Savings	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723	
Monthly Total	\$1,617	\$3,726	\$703	\$722	\$7,368	\$3,810	\$2,070	\$2,823	\$1,570	\$914	\$2,304	\$2,377	\$2,457	\$37,154	
Year 6 Savings: \$37,154 Year 5 Savings: \$38,952 Year 4 Savings: \$45,532 Year 3 Savings: \$51,848 Year 2 Savings: \$42,741 Year 1 Savings: \$32,890 Installation Savings: \$2,510 Total Savings through Year 6: \$250,847															



Lucerne Valley USD Total Savings through Year 7: \$287,278

MSJJS Campus	Electric: J-002-1171-07	Mar-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	Total
		\$1,841	\$9,088	\$0,085	\$0,647	\$2,214	\$1,577	\$2,340	\$1,273	\$668	\$1,768	\$2,044	\$2,406	\$34,749
	Gas: 121-1015130-002	\$71	\$37	\$10	(\$21)	(\$23)	(\$140)	(\$130)	(\$143)	(\$51)	\$166	\$109	\$23	(\$40)
Total		\$1,912	\$9,103	\$6,895	\$6,644	\$2,181	\$1,438	\$2,210	\$1,129	\$667	\$1,934	\$2,154	\$2,429	\$34,708
Standard Savings		\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$144	\$1,723
Monthly Total		\$2,056	\$9,246	\$7,039	\$6,787	\$2,325	\$1,580	\$2,353	\$1,273	\$805	\$2,077	\$2,297	\$2,572	\$36,431
Year 7 Savings: \$36,431 Year 6 Savings: \$77,154 Year 5 Savings: \$39,952 Year 4 Savings: \$45,552 Year 3 Savings: \$51,648 Year 2 Savings: \$42,741 Year 1 Savings: \$32,090 Installation Savings: \$2,510 Total Savings through Year 7: \$287,278														

Lucerne Valley USD Total Savings through Year 8 to date: \$300,190

MSJJS Campus	Electric: J-002-1171-07	Mar-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	Total
		\$933	\$4,536	\$9,885	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,354
	Gas: 121-1015130-002	\$79	\$37	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$128
Total		\$1,012	\$4,574	\$9,895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,481
Standard Savings		\$144	\$144	\$144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$431
Monthly Total		\$1,156	\$4,717	\$7,039	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,911
Year 8 Savings to date: \$12,911 Year 7 Savings: \$38,431 Year 6 Savings: \$37,154 Year 5 Savings: \$39,952 Year 4 Savings: \$45,552 Year 3 Savings: \$51,648 Year 2 Savings: \$42,741 Year 1 Savings: \$32,090 Installation Savings: \$2,510 Total Savings to Date: \$300,190														



Electric Consumption Savings

Lucerne Valley USD Installation Savings: 20,458 kWh

	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	Totals
MS/JS Campus													
Baseline:										57,701	54,949	52,360	165,010
Actual:										54,190	43,266	47,096	144,552
Savings:										3,511	11,683	5,264	20,458

Installation kWh Savings: 20,458

Lucerne Valley USD Total Savings through Year 1: 213,801 kWh

	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	Totals
MS/JS Campus													
Baseline:	73,451	110,592	102,569	98,247	79,575	63,644	59,595	50,980	55,961	57,676	58,247	55,213	884,750
Actual:	53,650	64,190	81,681	79,251	65,390	48,130	50,175	57,608	49,836	50,356	43,614	47,426	671,407
Savings:	19,801	46,402	40,888	18,996	14,185	15,514	8,420	6,025	7,320	14,633	7,787		193,343

Year 1 kWh Savings: 193,343
Installation kWh Savings: 20,458
Total kWh Savings Through Year 1: 213,801

Lucerne Valley USD Total Savings through Year 2: 451,619 kWh

	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	Totals
MS/JS Campus													
Baseline:	77,406	81,585	79,316	93,032	79,375	59,577	61,088	47,583	55,981	61,370	51,704	46,198	794,193
Actual:	57,193	35,183	38,428	74,036	55,198	41,308	49,700	42,376	46,496	43,323	35,119	38,014	556,374
Savings:	20,213	46,402	40,888	18,996	24,177	18,269	11,388	5,207	9,485	18,047	16,585	8,184	237,819

Year 2 kWh Savings: 237,819
Year 1 kWh Savings: 193,343
Installation kWh Savings: 20,458
Total kWh Savings Through Year 2: 451,619



Lucerne Valley USD Total Savings through Year 3: 751,633 kWh

	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	Totals
MS/JS Campus	73,198	83,214	78,467	90,581	84,029	58,153	60,166	47,227	55,968	61,723	53,785	47,973	794,484
Baseline:	43,226	27,610	25,849	46,738	53,751	40,156	45,877	45,086	47,781	48,201	34,803	35,394	494,470
Actual:	29,972	55,604	52,618	43,843	30,278	17,997	14,289	2,141	8,187	13,522	18,984	12,579	300,014
Savings:													
	Year 3 kWh Savings: 300,014 Year 2 kWh Savings: 237,619 Year 1 kWh Savings: 193,343 Installation kWh Savings: 20,458												
	Total kWh Savings Through Year 3: 751,633												

Lucerne Valley USD Total Savings through Year 4: 1,022,053 kWh

	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	Totals
MS/JS Campus	65,631	66,587	73,221	95,205	85,323	61,034	60,166	47,227	55,968	61,521	52,976	54,451	799,310
Baseline:	39,233	36,741	26,105	56,429	60,699	42,668	48,723	45,850	46,796	50,024	34,744	40,880	528,890
Actual:	26,398	49,846	47,116	38,776	24,624	18,368	11,443	1,377	9,172	11,497	18,232	13,571	270,420
Savings:													
	Year 4 kWh Savings: 270,420 Year 3 kWh Savings: 300,014 Year 2 kWh Savings: 237,619 Year 1 kWh Savings: 193,343 Installation kWh Savings: 20,458												
	Total kWh Savings Through Year 4: 1,022,053												



Lucerne Valley USD Total Savings through Year 5: 1,280,658 kWh

	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	Totals
MSIJS Campus	83,640	80,578	75,375	102,348	85,522	59,400	60,051	47,476	59,465	57,903	17,080	54,046	702,884
Baseline:	54,764	40,387	39,252	69,683	66,461	40,115	41,096	42,577	45,557	41,344	10,209	33,834	524,279
Actual:	28,876	40,191	37,123	32,665	19,061	19,285	18,955	4,899	13,908	16,559	6,871	20,212	258,605
Savings:													
	Year 5 kWh Savings: 258,605 Year 4 kWh Savings: 270,420 Year 3 kWh Savings: 300,014 Year 2 kWh Savings: 237,819 Year 1 kWh Savings: 193,343 Installation kWh Savings: 20,458 Total kWh Savings Through Year 5: 1,280,658												

Lucerne Valley USD Total Savings through Year 6: 1,533,380 kWh

	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	Totals
MSIJS Campus	54,753	87,169	85,392	77,215	98,897	66,872	57,389	57,347	50,580	62,735	55,758	57,344	811,231
Baseline:	39,911	57,248	52,847	43,498	74,351	47,852	38,521	44,310	44,210	42,502	36,434	38,824	558,508
Actual:	14,842	29,921	32,545	33,717	24,346	19,020	18,868	13,037	6,370	20,233	19,324	20,520	252,723
Savings:													
	Year 6 kWh Savings: 252,723 Year 5 kWh Savings: 258,605 Year 4 kWh Savings: 270,420 Year 3 kWh Savings: 300,014 Year 2 kWh Savings: 237,819 Year 1 kWh Savings: 193,343 Installation kWh Savings: 20,458 Total kWh Savings Through Year 6: 1,533,380												



Lucerne Valley USD Total Savings through Year 7: 1,772,280 kWh

	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	Totals
MS/JS Campus	59,333	81,339	83,693	85,097	91,690	75,332	61,799	53,700	54,440	58,142	56,996	60,666	822,227
Actual:	42,030	46,044	49,993	55,598	72,040	57,949	45,304	43,822	48,355	41,525	38,776	40,089	583,327
Savings:	17,303	33,295	34,700	29,499	18,050	17,383	16,495	9,878	6,085	16,617	18,218	20,577	238,900
Year 7 kWh Savings: 238,900 Year 6 kWh Savings: 252,723 Year 5 kWh Savings: 258,605 Year 4 kWh Savings: 270,420 Year 3 kWh Savings: 300,014 Year 2 kWh Savings: 237,819 Year 1 kWh Savings: 193,343 Installation kWh Savings: 20,458 Total kWh Savings Through Year 7: 1,772,280													

Lucerne Valley USD Total Savings through Year 8 to date: 1,840,308 kWh

	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	Totals
MS/JS Campus	52,600	79,949	83,693	0	0	0	0	0	0	0	0	0	216,242
Actual:	47,536	51,685	48,993	0	0	0	0	0	0	0	0	0	148,214
Savings:	5,064	28,264	34,700	0	0	0	0	0	0	0	0	0	68,028
Year 8 kWh Savings to date: 68,028 Year 7 kWh Savings: 238,900 Year 6 kWh Savings: 252,723 Year 5 kWh Savings: 258,605 Year 4 kWh Savings: 270,420 Year 3 kWh Savings: 300,014 Year 2 kWh Savings: 237,819 Year 1 kWh Savings: 193,343 Installation kWh Savings: 20,458 Total kWh Savings to Date: 1,840,308													



Electric Demand Savings

Lucerne Valley USD Installation Savings: 81 kW

	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	Totals
MS/JS Campus										218	195	239	652
Baseline:										185	197	178	571
Actual:										23	(2)	60	81
Savings:													

Installation kW Savings: **81**

Lucerne Valley USD Total Savings through Year 1: 217 kW

	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	Totals
MS/JS Campus	295	253	249	350	335	237	230	203	222	216	194	262	3,047
Baseline:	293	273	236	339	276	206	220	216	220	207	199	226	2,911
Actual:	2	(20)	13	11	59	31	10	(13)	2	9	(5)	36	136
Savings:													

Year 1 kW Savings: **136**
Installation kW Savings: **81**
Total kW Savings Through Year 1: **217**

Lucerne Valley USD Total Savings through Year 2: 862 kW

	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	Totals
MS/JS Campus	310	221	255	343	305	236	225	203	222	215	187	227	2,949
Baseline:	270	125	151	272	244	169	201	190	191	174	166	151	2,304
Actual:	40	96	104	71	61	67	24	13	31	41	21	76	645
Savings:													

Year 2 kW Savings: **645**
Year 1 kW Savings: **136**
Installation kW Savings: **81**
Total kW Savings Through Year 2: **862**



Lucerne Valley USD Total Savings through Year 3: 1,689 kW

	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	Totals
MS/JS Campus	285	229	250	334	323	235	227	202	222	218	195	236	2,986
Actual:	214	57	67	264	259	182	200	180	181	187	171	167	2,139
Savings:	81	172	183	70	64	43	27	22	41	31	24	69	827
	Year 3 kW Savings: 827 Year 2 kW Savings: 645 Year 1 kW Savings: 138 Installation kW Savings: 81												
	Total kW Savings Through Year 3: 1,689												

Lucerne Valley USD Total Savings through Year 4: 2,377 kW

	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	Totals
MS/JS Campus	267	242	229	351	317	246	227	202	222	217	184	260	2,974
Actual:	153	172	75	298	288	196	196	193	197	181	145	201	2,285
Savings:	114	70	154	53	49	50	31	9	25	28	49	59	689
	Year 4 kW Savings: 689 Year 3 kW Savings: 827 Year 2 kW Savings: 645 Year 1 kW Savings: 138 Installation kW Savings: 81												
	Total kW Savings Through Year 4: 2,377												



Lucerne Valley USD Total Savings through Year 5: 2,909 kW

	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	Totals
MS/JS Campus													
Baseline:	315	238	237	352	338	244	225	203	221	219	237	215	3,045
Actual:	246	251	258	281	275	185	163	188	203	205	127	131	2,513
Savings:	69	(13)	(21)	71	63	59	62	15	18	14	110	84	532
<p>Year 5 kW Savings: 532 Year 4 kW Savings: 689 Year 3 kW Savings: 827 Year 2 kW Savings: 645 Year 1 kW Savings: 138 Installation kW Savings: 81 Total kW Savings Through Year 5: 2,909</p>													

Lucerne Valley USD Total Savings through Year 6: 3,247 kW

	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	Totals
MS/JS Campus													
Baseline:	275	312	254	253	345	279	226	223	205	227	218	218	3,033
Actual:	256	293	287	220	299	282	156	207	187	197	155	168	2,895
Savings:	19	19	(13)	33	46	(3)	70	16	8	30	63	50	338
<p>Year 6 kW Savings: 338 Year 5 kW Savings: 532 Year 4 kW Savings: 689 Year 3 kW Savings: 827 Year 2 kW Savings: 645 Year 1 kW Savings: 138 Installation kW Savings: 81 Total kW Savings Through Year 6: 3,247</p>													



Lucerne Valley USD Total Savings through Year 7: 3,698 kW

	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	Totals
MS/SJS Campus	260	306	249	266	343	312	240	223	206	225	225	220	3,075
Actual:	230	252	229	237	323	292	180	180	185	187	168	162	2,625
Savings:	30	54	20	29	20	20	60	43	21	38	57	58	450

Year 7 kW Savings:	450
Year 6 kW Savings:	338
Year 5 kW Savings:	532
Year 4 kW Savings:	689
Year 3 kW Savings:	627
Year 2 kW Savings:	645
Year 1 kW Savings:	136
Installation kW Savings:	81
Total kW Savings Through Year 7:	3,698

Lucerne Valley USD Total Savings through Year 8 to date: 3,837 kW

	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	Totals
MS/SJS Campus	248	301	249	0	0	0	0	0	0	0	0	0	798
Actual:	197	232	229	0	0	0	0	0	0	0	0	0	658
Savings:	51	69	20	0	0	0	0	0	0	0	0	0	140

Year 8 kW Savings to date:	140
Year 7 kW Savings:	450
Year 6 kW Savings:	338
Year 5 kW Savings:	532
Year 4 kW Savings:	689
Year 3 kW Savings:	627
Year 2 kW Savings:	645
Year 1 kW Savings:	136
Installation kW Savings:	81
Total kW Savings to Date:	3,837



Natural Gas Consumption Savings

Lucerne Valley USD Installation Savings: -403 therms

	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	Totals
MS/JS Campus													
Baseline:										1,416	849	510	2,775
Actual:										1,633	956	589	3,178
Savings										(217)	(107)	(79)	(403)

Installation therms Savings: (403)

Lucerne Valley USD Total Savings through Year 1: -1,027 therms

	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	Totals
MS/JS Campus													
Baseline:	445	230	184	277	254	418	684	1,481	1,278	1,642	1,024	473	8,391
Actual:	357	194	180	255	316	565	938	2,095	1,524	1,503	662	426	9,015
Savings:	88	36	4	22	(62)	(147)	(254)	(614)	(746)	139	362	47	(624)

Year 1 therms Savings: (624)
Installation therms Savings: (403)
Total therms Savings Through Year 1: (1,027)

Lucerne Valley USD Total Savings through Year 2: -964 therms

	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	Totals
MS/JS Campus													
Baseline:	367	244	170	277	346	433	1,164	1,355	1,488	1,667	946	580	9,047
Actual:	312	252	169	256	414	568	1,498	1,544	1,610	1,070	643	528	8,964
Savings:	55	(8)	(19)	21	(68)	(235)	(334)	(169)	(122)	597	303	62	63

Year 2 therms Savings: 63
Year 1 therms Savings: (624)
Installation therms Savings: (403)
Total therms Savings Through Year 2: (964)



Lucerne Valley USD Total Savings through Year 3: -1,476 therms

	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	Totals
MS/SJ Campus													
Baseline:	413	244	170	287	314	415	1,119	1,287	1,282	1,624	1,016	485	8,556
Actual:	311	237	162	255	320	447	1,063	1,683	1,816	1,720	737	417	9,188
Savings:	102	7	8	32	(6)	(32)	56	(396)	(534)	(96)	279	68	(512)
													Year 3 Therms Savings: (512)
													Year 2 Therms Savings: 63
													Year 1 Therms Savings: (624)
													Installation Therms Savings: (403)
													Total Therms Savings Through Year 3: (1,476)

Lucerne Valley USD Total Savings through Year 4: -1,699 therms

	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	Totals
MS/SJ Campus													
Baseline:	403	220	170	308	315	513	1,196	1,181	1,384	1,497	909	435	8,590
Actual:	418	173	167	242	320	520	1,516	1,847	1,273	1,257	700	362	8,813
Savings:	67	47	3	66	(5)	(7)	(320)	(666)	111	240	209	53	(223)
													Year 4 Therms Savings: (223)
													Year 3 Therms Savings: (512)
													Year 2 Therms Savings: 63
													Year 1 Therms Savings: (624)
													Installation Therms Savings: (403)
													Total Therms Savings Through Year 4: (1,699)



Lucerne Valley USD Total Savings through Year 7: -1,412 therms

	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	Totals
MS/JS Campus													
Baseline:	387	240	169	292	250	308	771	1,298	1,077	1,281	592	449	7,094
Actual:	243	175	152	297	308	550	1,034	1,588	1,090	946	408	410	7,201
Savings:	124	65	17	(5)	(58)	(242)	(263)	(290)	(13)	335	184	39	(107)
<p>Year 7 therms Savings: (107) Year 6 therms Savings: 884 Year 5 therms Savings: (490) Year 4 therms Savings: (223) Year 3 therms Savings: (512) Year 2 therms Savings: 63 Year 1 therms Savings: (624) Installation therms Savings: (403)</p> <p>Total therms Savings through Year 7: (1,412)</p>													

Lucerne Valley USD Total Savings through Year 8 to date: -1,191 therms

	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	Totals
MS/JS Campus													
Baseline:	412	240	169	0	0	0	0	0	0	0	0	0	821
Actual:	273	175	152	0	0	0	0	0	0	0	0	0	600
Savings:	139	65	17	0	0	0	0	0	0	0	0	0	221
<p>Year 8 therms Savings to date: 221 Year 7 therms Savings: (107) Year 6 therms Savings: 884 Year 5 therms Savings: (490) Year 4 therms Savings: (223) Year 3 therms Savings: (512) Year 2 therms Savings: 63 Year 1 therms Savings: (624) Installation therms Savings: (403)</p> <p>Total therms Savings to Date: (1,191)</p>													





3. Project Approach

a) *Provide a description of the vendor's approach to performing audits, and identifying improvement measures*

Capistrano USD has the benefit of working with a partner that has streamlined the audit process over the course of 20 years and over 580 ESCO projects. The phases of Schneider Electric's Project Approach are outlined below, highlighting the outcomes that align with Steps 1-7 of the Prop Guidelines (Step 8 is post-project reporting). Schneider Electric's attention to detail and standardization of practices maximizes value in every aspect of your project. In fact, it is this standardization and commitment to quality that has earned Schneider Electric an ISO 9001 certification.

The Schneider Electric account manager, Marc Starkey, is the single source of responsibility to Capistrano USD for the entire development and audit process. A single team with sole responsibility to Capistrano USD, known as a CORE team, is established and works on this project through the duration of not only development, but also construction and measurement and verification. This ensures that we are taking a holistic view and taking into account construction and measurement and performance issues during our design phase. Our clients have appreciated this approach- getting it done right the first time. This CORE team consists of:

1. Account Manager (Program Manager)- Marc Starkey
2. Project Development Manager (Design)- Chris Klaus
3. Senior Energy Engineer- Ben Johnson
4. Site Superintendent (Construction)- Troy Graham
5. Measurement & Verification, customer training—(Performance Assurance)- Fred McCandless and Russell Thompson

Phase I: Pre-Development—Kick-off Meeting

During this phase, Capistrano USD will meet the Schneider Electric project team. Before development of the project begins, a kick-off meeting will be conducted so that all key stakeholders within Capistrano Unified School District and Schneider Electric can understand the goals and any concerns of Capistrano USD. With the information communicated in this meeting, Schneider Electric and the District will jointly develop expectations and timelines for the planning and construction phase, as known at this time.

Phase II: Project Development (Design and Prop 39 Planning)

The investment grade audit process, also known as an ASHRAE level 2 Audit in the Prop 39 Guidelines, is a collaborative process with Capistrano USD. The process will result in identification of energy measures and will complete Steps 1-7, which is necessary for Schneider to submit the Prop 39 Energy Expenditure Plan on behalf of Capistrano USD. Schneider Electric will outline all possible opportunities to Capistrano USD, indicating which energy measures best match the District's aforementioned interests and goals. We will discuss strategies to select which "bundled measures" meet the Prop 39 1.05 SIR (Savings-to-Investment Ratio). As the District selects and eliminates certain measures, Capistrano USD's project will be refined until it best meets the needs and goals of the District.

Please see the following chart on the following page which summarizes our Project Approach with Capistrano USD.



PROP 39 PROJECT APPROACH – Capistrano USD and Schneider Electric

Function	Tools/Necessities	Outcome
Initial Kick-Off Meeting with Capistrano USD	<ul style="list-style-type: none"> • Involvement of key players • Communication 	<ul style="list-style-type: none"> • Understanding of District's needs and goals • Project schedule set • Subcontractor needs discussed • Better control of project quality
Data Gathering	<ul style="list-style-type: none"> • 26 months of utility bills • Rate schedule information • Blueprints/drawings/etc. • Square footage and construction materials 	<ul style="list-style-type: none"> • Preliminary impression of facilities' operating condition • Preliminary understanding of facilities' design, layout, and opportunities for savings • Wealth of data to discuss with District • COMPLETE STEP 1- utility release forms for CEC • COMPLETE STEP 2- Utility benchmarking
Schneider Electric On-Site Audits	<ul style="list-style-type: none"> • Schneider Electric engineers • District maintenance staff • Equipment functionality • Facility operation strategy 	<ul style="list-style-type: none"> • Understanding of current systems and facility layouts • Foundation for project opportunities • First assessment of SIR ratings for individual measures and project bundling.
SCOPING MEETING	<ul style="list-style-type: none"> • Capistrano USD and Schneider Electric key stakeholders 	<ul style="list-style-type: none"> • Potential energy projects discussed for all audited Capistrano USD sites • SIR calculations and bundling strategy • Capistrano USD provides feedback on priority of projects. • COMPLETE STEP 3- Eligible project identification • COMPLETE STEP 4- Sequencing (e.g. loading order-efficiency before solar).
MID-TERM MEETING	<ul style="list-style-type: none"> • Capistrano USD and Schneider Electric key stakeholders 	<ul style="list-style-type: none"> • Budgetary Costs and Savings for projects options • Technologies, training plans, equipment preferences, and implementation strategy discussed.
FINAL PLANNING MEETING	<ul style="list-style-type: none"> • Capistrano USD and Schneider Electric key stakeholders 	<ul style="list-style-type: none"> • Final cost and savings • Energy services agreement prepared • COMPLETE STEP 5- Energy Measure identification. • COMPLETE STEP 6- Cost Effectiveness Determination.
PROJECT APPROVAL- CONTRACT EXECUTED	<ul style="list-style-type: none"> • Capistrano USD staff, legal team and Schneider account manager and legal team, 	<ul style="list-style-type: none"> • Finalize construction contract, scope of work and savings for approval by Capistrano USD Board of Education.



b) Provide a description of the vendor's approach to design specs and engineer requirements for large scale mechanical equipment that has been identified as an EEM.

Key Focus: Collaborate and Solve.

Overview

The Design and Engineering phase of our development cycle is intended to validate and develop innovative and comprehensive scopes of work to meet the challenges identified during the discovery phase. Our basic approach to a project is founded on our principles of strong project management, open communication, technical design excellence, and proven technologies. With a holistic approach to energy management and a working partnership with your organization, Schneider Electric is able to develop a project program for your District while working to achieve more with less.

The following sections outline the solutions phase of the development process which is focused around the following concepts:

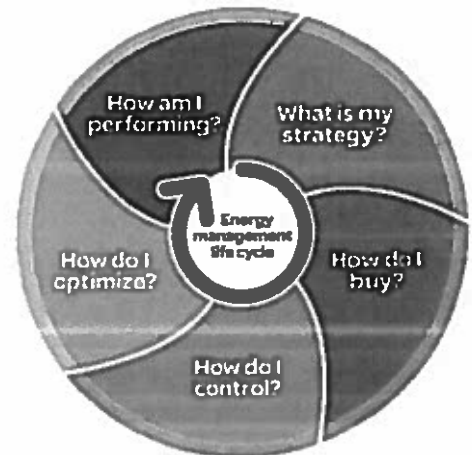
- Create Comprehensive ECM List
- Establish Development Plan
- Collaborate with Integrated Development Team

It is important to note that, for a program to be successful, leadership, process, involvement, documentation, awareness, and monitoring are key drivers. Our project managers lead our development efforts, through an ISO 9000:1 certified process, with quality built into every step and reviews at every milestone. The goal is to ensure first time quality and on-time delivery, as well as open communication and clear documentation of project expectation. This is why each project is staffed by an integrated team of technical discipline leads (energy, mechanical, electrical, controls, lighting, and envelope) led by the project manager. The lead engineers are responsible for a series of quality control (QC) reviews throughout scope development, design, calculations, drawings, and specifications at each milestone to ensure error-free, quality deliverables, as well as a sound financial package to meet your needs.

Create Comprehensive ECM List

Upon completion of the facility assessment process, Schneider Electric's engineers begin to develop a list of ECMs based on field notes, client interviews, and energy usage data. This list of ECMs is exhaustive based on the observations and may not initially take into account cost or energy savings criteria. Upon development of the ECM list, each measure is then analyzed individually to determine the economic feasibility, as well as the construction feasibility for the particular conditions at the site. Input from Capistrano USD is also considered during this analysis to determine the effectiveness of the potential measures. The conceptual scope of work is determined from the filtered list, and savings and costs are determined based on the measures included.

Schneider Electric adopts a full Energy Management Life Cycle approach to determining comprehensive solutions. From strategy to performance, we view all aspects of your energy consumption as an opportunity for savings. Energy is not just a cost to be managed but an opportunity to strategically leverage spending. From plant to plug, Schneider Electric knows buildings. Schneider Electric is the global leader in Energy Management. Schneider Electric's core business is energy with all of our business units focused on energy management. As an energy partner, we help people and organizations "Make the most of their energy." Schneider Electric approaches building optimization through safe, comfortable, efficient and low cost operations. That is why we have equipped ourselves with the foremost providers of energy efficiency, security, uninterrupted power, electrical equipment, solar, wind, etc.





Establish Development Plan

Schneider Electric’s IGA process is a documented standard operating procedure. The team is led by the project manager and is the single point of contact and responsibility for ensuring the fluid nature of the project development process. Planning is essential as the adage states “if you fail to plan, plan to fail.”

At the core of our process is the creation and refinement of the Project Program – an internal Schneider Electric collaborative communication tool for defining and controlling project boundaries. The Project Program is created and refined throughout the development of a project and serves as the central location for all project requirements, including the following:

- Project Goals and Objectives
- Deliverable Communication Plan
- Building Descriptions
- Project Pricing Guidelines
- Utility and Energy Analysis Assumptions
- Applicable Utility Incentives
- Applicable Codes and Permits
- Measurement and Verification Plan
- Construction Phasing Plan
- Key Operating Strategies



Collaborate with Integrated Development Team

Project team collaboration has proven to be the key in the greater understanding of the unique project parameters of each client, an understanding which, over time, ensures the completion of a successful project. Schneider Electric holds project update meetings with key stakeholders early in the process so that all team members have adequate opportunity to influence the project’s direction. Stakeholders include the sales representative, project manager, energy engineers, technical specialists, design engineers, cost estimators, construction services, installation, and measurement and verification (M&V) representatives. A typical meeting agenda includes a review of project goals, schedule, financial, and contractual requirements, along with the comprehensive ECM list. The team works through the specific project challenges to determine the most effective and beneficial solutions for further scope development and refinement.

c) *Provide a description of the vendor’s approach to managing the project and procedures for minimizing occupant disruptions*

Capistrano USD can be assured that Schneider Electric manages all of our projects with on-staff project and construction managers. To get started, some initial tasks and meetings performed by the Schneider Electric construction manager include:

- Reviewing the project requirements developed during the Investment Grade Audit and presented in the Investment Grade Audit report
- Refining the project schedule per Capistrano USD school calendar and requirements
- Approving the construction documentation
- Getting subcontractors contracted
- Conducting the pre-construction meetings

Schneider Electric’s project manager will provide Capistrano USD with an estimated schedule for the project and develop a schedule for regular progress meetings. Our clients have found brief weekly or bi-weekly progress meetings, led by our project manager, beneficial at keeping all parties informed.



During the construction phase of our performance contracting projects, Schneider Electric acts as a “design-build” contractor and construction manager. Schneider Electric bears sole responsibility to the Capistrano USD for:

• Design	• Project scheduling
• Construction and record drawings	• Equipment procurement
• Subcontractor procurement	• Construction management
• DSA	• Acceptance inspections
• Punch-list development	• Final acceptance inspection
• Commissioning	• On-site customer training

As part of our energy services contract and any agreements we may enter into with any subcontractors, Schneider Electric guarantees that the design and installation of the work complies with all current local, state, and federal construction codes and environmental regulations. As a successful turnkey organization, our construction department adheres to the codes and standards required by all applicable local, state, and national governing bodies. Capistrano USD’s minimum standards and specifications for equipment, materials, and workmanship will be followed except in the areas that Schneider Electric’s standards are more rigorous.

Since more than 300 projects Schneider Electric has completed over the last 20 years have been in K-12 facilities, we understand the dynamic learning environment and work with each District to develop a schedule that accommodates classroom learning and activities first. The schedule’s length and pace will be based upon Capistrano USD’s comfort to schedule the work considering the educational needs of the students, teachers and staff. Much of our work will be performed during 2nd shift, evenings, weekends and holidays. We have extensive experience with school district clients that require our team and subcontractors to work at school sites without a single student on site. Bottom line is that we are sensitive and flexible to your needs and will implement the project according to your stipulations. Our subcontractors will be selected and hired based upon these criteria. Some other considerations that may impact the schedule include:

- **Equipment needs/Priorities of Capistrano USD.** For example, if the project’s scope of work contained a piece of equipment that was failing, we will accelerate its replacement as quickly as possible.
- **Seasonal considerations and lead time are critical in creating an implementation schedule.** For example, if the project included hot boiler replacement, it would be scheduled for the summer and early fall.

d) *Describe steps taken by the vendor during and after the turnover process to ensure successful project implementation.*

Following the construction of the project, Schneider Electric will conduct measurement and verification of savings, as required by the Proposition 39 Guidelines. The cost for Schneider Electric to do this 1st year reporting to the CEC is included in the Capistrano USD’s project price.

The District has the opportunity include monitoring and guarantee of savings, which is performed by Schneider Electric team members, known as Performance Assurance. If desired by the District, this performance or M&V phase will continue through the specified guarantee period agreed to by the District (annually, or another term).

Schneider Electric’s Performance Assurance group consists of a group of 65 individuals who are solely focused on customers in the post-installation phase. This group offers and implements customer training, client support, troubleshooting, commissioning and retro-commissioning, site visits and all measurement and verification reporting. When Schneider Electric becomes your partner in a performance contract, we begin to develop a relationship that will benefit the District for years to come.

All of our energy support services are renewable annually, allowing Capistrano USD the greatest flexibility.



Solution	Description	Key Benefits
Measurement and Verification*	Uses data from automation systems, meters, or utility bills to determine energy use	<ul style="list-style-type: none"> Shows true cost of changing schedules, setpoints, etc. Enables energy efficiency and budget friendly decisions Allocates after hours energy costs to users
Remote system monitoring and optimization	Verifies operations to assure intended energy savings	<ul style="list-style-type: none"> Regularly checks agreed upon setpoints and schedules Verifies automatic operations not in override Reports abnormalities and, if prearranged, makes changes immediately
Remote energy management, training and technical support	Provides customized remote support based on specific needs	<ul style="list-style-type: none"> Handles scheduling, system adjustments, etc. Provides on-demand system training and support
On-site energy and sustainability planning	Proactively addresses changing needs to assure peak systems performance	<ul style="list-style-type: none"> Summarizes annual performance with recommendations for following year Identifies additional energy conservation measures or areas for improvement
On-site training	Provides initial and regularly scheduled refresher sessions	<ul style="list-style-type: none"> Invests in employee retention Promotes proper systems operation Empowers and enables self-sufficiency
Re-/retro-commissioning	Identifies and tests performance objectives	<ul style="list-style-type: none"> Tests, verifies, and documents performance for any building Improves the performance of building outside the original project
Energy management system service	Provides a block of hours for on-site service	<ul style="list-style-type: none"> Arranges regularly scheduled service Provides emergency service during normal work hours Handles new work requests
Extended warranty	Adds an additional year to the product warranty	<ul style="list-style-type: none"> Applies to all Schneider Electric products installed as part of the project or additions

e) Describe training program available for district staff.

A successful energy project depends on the partnership between the client and the ESCO after installation. The partnership includes a mutual, active commitment to training and support. Too many times in traditional construction, we have seen our clients cut short with regards to client training. We assess the training needs based on the existing staff skill level and familiarity with the implemented energy measures. During the Investment Grade Audit phase (IGA) of the project, we start the discussion with Capistrano USD for training needs as desired by the District.

Near project completion, Schneider Electric's Project Manager will schedule formal on-site training at Capistrano USD's facilities. We have found that it is more effective to incorporate training in sections over time, rather than grouped together all at once. It is more beneficial to get some basic training and let the maintenance staff use the equipment and systems for a period of time, then schedule a follow up training to address new questions and issues that come from learning the systems. Schneider Electric training is focused on creating competent, confident, engaged system operators committed to improving system performance. The staff will learn how to use the new systems and optimize performance and comfort while achieving energy savings.

Operator and training manuals are provided to the maintenance department for reference. If any modifications are made to the EMS, all of our control drawings will be provided to the client in electronic format. Equipment manuals will be created at the completion of each energy measure.

Lastly, as a client of Schneider Electric, we will provide an education process towards our Schneider University website which occupies more than 200 online tutorials. Many of these can supplement the project scope, technologies or equipment installed as a refresher to keep your staff updated between visits and in service site visits.



- f) *Provide a description of the vendor's approach to a typical scope of work, including performing EEM's calculating energy savings and sequencing improvements.*

In the implementation phase of its contracts, Schneider Electric acts as a "design-build" contractor. Schneider Electric bears sole responsibility to the client for:

- *Design and Engineering*
- *Plans and specifications*
- *Construction drawings*
- *Record drawings*
- *Project scheduling*
- *Sub contractor and Equipment procurement*
- *Construction management*
- *Start-up and Installation*
- *Acceptance inspections*
- *Punch-list development*
- *Final acceptance inspection*

The installation team will visit the site to collect any additional information. If necessary, modifications to the design can be made at this stage, with the owner's agreement. The implementation phase will begin as soon as the final project is approved and the necessary financing is in place. Schneider Electric's project manager will be Capistrano USD's main point of contact during the construction phase of each project. The project manager in collaboration with your stakeholders, will determine how each aspect of the project will be scheduled and logistically organized. Interim inspections will be made to your site to ensure that work conforms to the specification, acceptability of work quality, percent of total project completion, and what payment amount is justified. Our implementation team's number 1 goal is to not impact or distract the learning environment as well as any school based activity. In order to do so, we proactively communicate with all our personnel, subs and team members that we are committed to working before school, after school, night time, weekends, holidays and breaks so that we have no bearing on your mission and vision in providing the very best learning environment for your students.

Schneider Electric's project manager will provide Capistrano USD with an estimated schedule for the project and develop a schedule for regular progress meetings. Project progress payments will begin during this phase. The implementation period will be determined during the detailed audit phase. This should demonstrate Schneider Electric's ability to identify and meet internal and external milestones during a project. Integral to the process of developing such a schedule is Critical Path Analysis and its application.

As part of our energy services contract and any agreements we may enter into with any subcontractors, Schneider Electric guarantees that the design and installation of the work complies with all current local, state, and federal construction codes and environmental regulations. As a successful turnkey organization, the Building's Business' construction department adheres to the codes and standards required by all applicable local, state, and national governing bodies. The client's standards and specifications for equipment, materials, and workmanship will be followed.

All of our design drawings will be provided to the client in electronic format. Equipment manuals will be created at the completion of each retrofit. Training manuals will be assembled throughout the implementation of the project and given to the client.

Warranty work responsibility will pass from the project manager to Schneider Electric's Performance Assurance Support Services (PASS) personnel at the completion of construction and will be coordinated with this group for the duration of the warranty period.

Project Commissioning and Training



When Implementation is nearing completion, Schneider Electric will verify that all energy conservation measures are functioning properly. This includes:

- *Verifying light levels are adequate and consistent with specifications.*
- *Verification that all software is performing correctly for any energy management system installed.*
- *Verifying point by point the function of all new and existing hardware points.*
- *Verifying the proper functioning of all HVAC equipment and appropriate comfort levels.*
- *Identifying any additional ECMs associated savings may fund during this project.*

During the implementation of ECMs and the final implementation inspection of your facilities, Schneider Electric will train your staff to operate the new controls and/or equipment properly and at the appropriate levels. The District's facilities will continue to be operated by your staff. Schneider Electric will work with you to enact a training plan that will meet the specific needs of the District's staff. During the Investment Grade Audit, Schneider Electric staff will evaluate the ongoing maintenance activities and the overall effectiveness of these programs. We will ensure that the operation of your facility is efficient and will maximize the cost-effectiveness and occupancy comfort.

Calculating Energy Savings

After a model has been successfully calibrated using actual observations and real utility data, the process of calculating energy savings starts by identifying the scope of work and the impact the work will have on the systems and the facility. Through the experience and expertise of Schneider Electric's energy engineers, ECM analyses are conducted in order to predict future performance of the buildings and systems once specific measures are implemented. In order to conduct this process with confidence, it is important that the baseline model is calibrated properly and the modifications to modeling parameters that are made are relevant and representative of future operating conditions. ECMs are evaluated as parametric runs, or groups of component changes to the baseline inputs, to assess the energy savings of each measure individually. This ensures that the savings are accounted for only once, and no "double dipping" of savings occurs. For each type of measure, there are key operating parameters that are modified for each of the parametric runs to quantify the ECM savings. The changes identified are scrutinized in several different ways in order to ensure accuracy. As an example, for lighting retrofits the accuracy of the pre and post fixture wattages and burn hours are verified based on existing conditions and proposed scope of work. By approaching energy modeling in this manner, interactivity of building systems are also considered, so heating penalties are accounted for after lighting retrofits, and additional cooling savings are quantified when electrical loads are reduced.

The results are peer reviewed to verify that the measures are being modeled correctly and the savings forecasts are reasonable and accurate based on the proposed scope of work. Proprietary tools developed to interface with various modeling programs display the savings by end-use category graphically for efficient evaluation of ECM forecast.



Benefit to Client: Schneider Electric's approach to energy engineering is what has led our success across our entire portfolio in achieving, and often times exceeding, the performance guarantee of the performance contract, with proof shown on the monthly utility bill.

g) Describe how the vendor can ensure construction deadlines are met.

Throughout our entire 580+ energy efficiency projects, our client centric culture is the cornerstone of our business and customer service. Therefore to maintain that reputation and credibility, we as a team working for Capistrano USD are required to consistently communicate in a fully transparent medium to ensure that the your expectations are exceeded. We do this by the following:



- Meeting with the customer repetitively with an outlook that no two client environments or school districts are alike. This forces us to listen, observe and achieve the deadlines that are put before us and all of the behind the scenes auditing, development and engineering that is necessary to stay on schedule
- Building a solid team of experienced and proven contractors, partners and manufacturers that occupy the same philosophy and mindset that the customer is always right and delivering upon our promise is the only way to serve.
- Utilizing specific technologies...for example our PMIS project management software along with MS Project. Both platforms are shared amongst our team members and subcontractors across many devices, so that we remain on task and on the same page, in real time.
- Being available and accessible so when problems arise, we can assemble the team easily and utilize our resources in a timely manner. Also, that allows the project to speed up by working extra hours, weekends, nights, overtime in order to deliver what is expected.
- Lastly, we set expectations of accountability with everyone early. We have an extremely rigid qualification process for both our internal employees as well as our partners and subcontractors, which the success of that formula is demonstrated in our client's testimonials, letters of recommendation and repeat phases of work.



4. Documenting Savings

a) Describe the vendor's approach to projecting and proving the energy and operational savings.

The equitable and accurate way to calculate initial energy savings potential consists of the following steps and considerations:

1. Schneider Electric's energy engineers will develop a spreadsheet that duplicates your utility's rate structure and billing calculations on a meter-by-meter basis. This is the approach Schneider Electric uses during the Investment Grade Audit (IGA) phase of every project we implement.
2. Duplicating your utility's actual billing calculations is critical because, depending upon the rate structure, a kilowatt-hour of electricity saved may be worth different amounts of money depending upon when and where it is saved.
3. Then, once Schneider Electric's energy engineers have determined through energy modeling what the energy consumption will be for each meter after we implement each proposed energy measure, the resulting energy consumption can be entered into your appropriate utility rate sheet to calculate what the utility bill will be after the energy measures would be implemented.
4. The difference between the before or "baseline" bill and the "after" bill is the dollar value of the calculated energy savings for that meter.

In the Prop 39 Guidelines, 21 energy measures have "energy savings calculators" available. Schneider Electric will evaluate the CEC calculators and will discuss with Capistrano USD which ones may be appropriate to use. Many times Schneider Electric does custom energy calculations for specific HVAC or EMS ECMs to produce SIRs greater than the calculators provided by the CEC.

Approach to proving energy savings

When project construction is completed, measuring the savings that occur is done by tracking the difference between the baseline energy usage and the energy usage that occurs after the project is implemented. The process of tracking this difference is commonly referred to as measurement and verification (M&V). Schneider Electric will adhere to the reporting requirements stated in the Proposition 39 Guidelines.

Different methods of initial savings potential calculation and savings verification are used by different ESCOs. In general: Savings = Baseline Energy Use - Post-Installation Energy Use

Schneider Electric adheres to the IMPVP protocol on measurement and verification of projects. There are 4 options available through IPMVP (A,B,C and D), all of which are used to measure and verify savings. Capistrano USD and Schneider Electric will discuss the options based on the types of projects being implemented (see chart below). The chosen IPMVP strategy will be documented in the Energy Services Agreement.

IPMVP Option	Common ECMs
Option A: Partial Retrofit Isolation	Lighting retrofits, water conservation measures
Option B: Retrofit Isolation	Renewable energy generation, chiller replacement, process improvement related ECMs such as laundry facilities where sub-metering was included
Option C : Whole Meter Measurement	Multiple interacting ECMs, ex. project that includes HVAC replacements, lighting retrofits, and building automation controls
Option D: Calibrated Simulation	New construction performance contracting, ECMs implemented when historical data is unavailable



Capistrano USD staff will receive copies of all measurement and verification reports provided to the CEC as part of the Proposition 39 reporting.

e) Describe the methodology, formulas and reporting of the savings and the associated IPMVP option used to quantify savings.

Methodology, Reporting and IPMVP

Schneider Electric adheres to the IPMVP protocol, mentioned above, on measurement and verification of all performance contracting projects. There are 4 options available through IPMVP (A,B,C and D- referenced above), all of which are used to measure and verify savings. The chosen IPMVP strategy will be documented in the Energy Services Agreement.

Schneider Electric includes baselines in our energy services agreements, as well as any calculations needed to adjust the baseline. All calculations are based on ASHRAE formulas and National Weather Service data. We also include a measurement and verification plan, which is developed during the Investment Grade Audit (IGA). This M&V plan follows the IPMVP standard for measuring and documenting post-retrofit energy savings. Schneider Electric assumes the risk associated with performance contracting and achieving guaranteed savings, assuming the system is operated as designed and no modifications are made without approval and agreement of both parties.

Energy and Dollar Savings

Schneider Electric accounts for two types of savings in our reporting:

1. energy savings
2. dollar savings

The energy savings realized by the District during a given month are calculated by subtracting the current month's amount of energy consumption from the corresponding baseline month's energy consumption.

The dollar savings are calculated by first applying the current utility rate to the current month's energy. The same rate is then applied to the base month's energy.

Finally, savings figures are obtained by subtracting current dollars from base dollars. It is important to note that calculations are based on real rates that you pay to your electric and gas company. Savings calculations are performed separately for natural gas and electricity, and are added together to give the total energy cost savings during that month.

Adjustments for Rate Increase/Decrease

Energy savings will be measured by comparing the guarantee period's total energy consumption and demand to the total energy consumption and demand for the same area in the base year period. Base year energy and demand will be adjusted for differences in weather, facility operation and facility modifications to estimate how much energy would have been used in the guarantee period if the energy conservation measures had not been implemented.

Neither Schneider Electric nor Capistrano USD has control over the utility rates being charged over the term of the performance contract. Schneider Electric will use the current or baseline utility rate to calculate annual savings, as defined in the Energy Services Agreement. If utility rates increase, Schneider Electric will apply the current utility rate. In this scenario, the cost of energy will be more and total expenditures will increase compared to if rates not been increased. However, the savings will also proportionally increase due to the higher cost of energy.



Calculations/Formulas

There are 3 types of calculations that may be used for savings reporting at Capistrano USD, per Prop 39 Guidelines:

- CEC savings calculators
- simple calculations (performed by Schneider Electric)
- complex calculations (performed by Schneider Electric)

Example 1—CEC Savings Calculators

In Appendix B of the Prop 39 Guidelines it includes 21 measures that have energy savings calculators available on the CEC’s website. Schneider Electric will evaluate the CEC calculators and will discuss with Capistrano USD which ones may be appropriate to use.

Example 2-- Simplified Savings Calculations (Lighting)

Simplified lighting savings calculations are explained below. These calculations are assumed independent of all other ECMs. Lighting technology upgrades affect utility costs by reducing electrical consumption and demand. Utility costs related to heating and cooling are also affected because the upgraded lighting system reduces heat gain from lamps and ballasts. Schneider Electric’s energy savings calculations account for all these variables.

First, we provide the annual electrical consumption and demand savings in kilowatt hours and kilowatts, respectively:

Consumption Savings =

$$\frac{(Fixture\ Quantity) \times ((Watts/Existing\ Fixture) - (Watts/Upgraded\ Fixture)) \times (Annual\ Hours)}{(1000\ Watts/kW)}$$

Demand Savings =

$$\frac{12\ Months\ (Fixture\ Quantity) \times ((Watts/Existing\ Fixture) - (Watts/Upgraded\ Fixture)) \times Diversity\ Factor \times (1000\ Watts/kW)}{1000}$$

Definitions:

Fixture Quantity: Quantity of fixtures of a particular type to be upgraded.

Watts per Existing Fixture: Observed wattage of each fixture before the upgrade (including lamps and ballasts and accounting for burned out fixtures).

Watts per Upgraded Fixture: Wattage of each fixture after the upgrade.

Annual Hours: Annual fixture burn hours. This represents the actual hours the fixture is expected to be in use during the year. The hours vary with the type of space served and the habits of the occupants. Automated occupancy loggers are used to assist in the development of annual operation hours for each type of space.

Diversity Factor: Percentage of time the fixtures are on when the peak demand is set

Occupancy sensor savings are calculated using the same equations, where:

Watts per Upgraded Fixture: One watt

Annual Hours: Number of hours lights presently burn while the area is unoccupied. Automated occupancy logger data are used in determining these numbers.

Diversity Factor: Probability of the area (under present conditions) being unoccupied and lit when the peak demand is set.

Then, we determine the energy savings that can be expected from reduced cooling loads. These are termed "A/C Savings" and are calculated as follows:

$$A/C\ Savings = \frac{Electrical\ Savings \times Number\ of\ Cooling\ Months}{1000}$$



$$(12 \text{ Months/Year}) \times COP$$

$$A/C \text{ Demand Savings} = \frac{\text{Demand Savings} \times \text{Number of Cooling Months}}{(12 \text{ Months/Year}) \times COP}$$

Where: COP - Coefficient of Performance of the cooling system

Next, we determine extra heating that must be done to compensate for the reduction in heat gains in the building because of the upgrades in lamps and ballasts.

This is referred to as "Heating Penalty" and is expressed in units of MCF:

$$\text{Heating Penalty} = \frac{(\text{Electrical Savings}) \times (\text{Number of Heating Months}) \times (3413 \text{ Btu/kWh})}{(12 \text{ Months/Year}) \times (1,030,000 \text{ Btu/MCF}) \times (\text{Heating Efficiency})}$$

Where: Heating Efficiency - Efficiency of the heating system

Once Electrical Savings, A/C Savings, and Heating Penalty are calculated for each lighting upgrade, utility rates can be applied to these energy consumption values to determine the net effect of the lighting upgrades on utility costs:

$$\begin{aligned} \text{Total Savings} = & ((\text{Electrical Consumption Savings} + \text{A/C Consumption Savings}) \times (\$/kWh)) \\ & + ((\text{Demand Savings} + \text{A/C Demand Savings}) \times (\$/kW)) \\ & - ((\text{Heating Penalty}) \times (\$/MCF)) \end{aligned}$$

Example 3-- Complex Savings Calculations (Whole building energy modelling)

Once the facility walk-throughs are completed during the IGA phase, our energy engineers can utilize other tools like computer energy modeling software, utility accounting software, and benchmarking tools to identify where, when, and how Capistrano USD's facilities use energy. The type of tools used depends upon the complexity of the system or building being analyzed. Programs like Carrier's HAP and eQuest are used for modeling energy consumption in buildings. Using these tools, we build a computerized model of the structure by providing numerous site variables such as:

- wall thickness, insulation
- ceiling height
- window type
- HVAC equipment
- air-distribution system type

Once the model is built, it is tuned to duplicate the actual energy usage of your building. By tuning this model to predict the actual levels of historical energy consumption, our engineers can introduce our proposed ECMs and predict the energy consequences of each measure; thus identifying the potential energy savings. In summary, each of three savings calculation methodologies will be evaluated in the Investment Grade Audit phase and will be openly discussed with Capistrano USD to determine which methods best suit the energy measures chosen.



5. Pricing and Cost Estimates

Vendor shall estimate all project costs associated with implementing the EEMs on a typical scope of work. Total estimated cost should include all labor, materials and equipment necessary to complete a typical installation.

For services billed on a non hourly rate basis (e.g., ASHRAE level 2 audits, benchmarking, building information modeling), please provide the vendor's pricing for those services (e.g. \$/sq. ft./building).

Schneider Electric operates as an Energy Services Company. Capistrano USD will not be invoiced during the design and planning phase which starts upon the awarding of the RFP and carries through the approval of the expenditure plan by the CEC. Assuming the District moves forward into the construction phase with Schneider, those costs will be rolled into the overall project cost for construction. As an ESCO, we don't invoice hourly, but rather have a lump sum design/planning agreement amount which is to be paid only if the District determines they don't wish to proceed with construction. At Schneider Electric we price our Investment Grade Audits (ASHRAE Level 2 Audit) on a firm, fixed lump sum fee based on the square footage of the District's facilities. Schneider explains this further within the Pricing form.

*We are charging Capistrano USD \$.06 cents per square foot for the Investment Grade Audits. This includes the design, development, engineering, benchmarking, building information modeling, expenditure plan submission and approval. Based on your most recent Community Facility Report, dated October 15, 2015, the district has approximately 4M square feet of infrastructure. At \$.06 cents x 4M = \$240,000. The Prop 39 Planning funds of \$629,370 can pay that amount and still have a remaining \$389,370 to continue funding your Energy Manager's position along with additional scope, if you prefer.

For the District's information, below are burdened rates of team members that would be assigned to this project:

Account Manager (is not a billable position)
Engineer \$90-\$120/hour
Project Development Manager \$150/hour
Construction Manager \$150/hour
Measurement and Verification Specialist \$120/hour
Overhead % 14%
Profit % 7%

Also, our construction agreement is also based on a firm, fixed fee that will not exceed your Prop 39 entitlement unless Capistrano USD elects to pursue additional funding sources. One major tenant of our business that separates us from the entire industry is that we do not charge for change orders. Once we price a scope item or a full turnkey project, regardless of what we run into during construction or the additional costs that were unseen during development, those newly required dollars will never be passed along to Capistrano USD.



6. Additional Benefits and Value Added Elements

Please describe any additional benefits that may result from EEM implementation and the vendor's added value elements in providing products/services for energy projects; including but not limited to job creation, potential greenhouse emissions reductions, learning environment or indoor air quality.

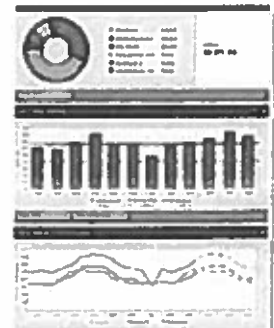
Capistrano USD has been a leader in this area and realizes installing energy measures in schools has its obvious benefits—reduced energy costs, reduced operating budget, and improved facilities. There are also additional non-energy related benefits that often result from these projects, including:

Opportunities for student engagement and training

- Lowered absenteeism
- Improved indoor air quality
- Improved API scores
- Reduced time spend on maintenance
- Greenhouse gas emissions reduction- *Schneider Electric regularly reports this information*
- Jobs creation- will be calculated according to Prop 39 guidelines
- Positive stories for the District to share with local media outlets – *led by Schneider's marketing team*
- Education and outreach opportunities in the community

Schneider Electric Value Added Elements

- Schneider will work with Capistrano USD in the same spirit we have with other districts; to get the District what they want and need. For Capistrano USD this may mean addressing poor lighting conditions at older schools or dropping ceilings to address aesthetics and heating/cooling load. By conducting impactful kick-off and scoping meetings as outlined in Section 4, Capistrano USD's needs are at the forefront and Schneider is there to listen. We know Capistrano USD has preferences for equipment, technologies and subcontractors- all of which weigh heavily in the Proposition 39 project development.
- Since Capistrano USD currently employs a full-time energy manager, the District has the benefit of having Schneider's 81 experienced energy engineers (CEMs) and 33 PE's as a wealth of resources to tap into as well as an extension of your project team for the duration of Prop 39 and longer. This can be very helpful for Capistrano USD to vet new ideas and technologies. We want to be your sounding board and partner.
- Schneider Electric tracks all of its' clients savings in a tool called Resource Advisor, also made available to Capistrano USD. Our savings reports prove the financial, energy and GHG impact from our projects. These reports can also be displayed at a kiosk at the Capistrano District office or streamed on the TV screens in the lobby.
- Schneider Electric offers an e-learning website, *My Energy University*. The online course curricula have been recognized by several industry trade associations, including the US Green Buildings Council and IEEE, for continuing education credits. When training budgets are tight, this is a reputable way to provide your maintenance and operations staff FREE training.





- One aspect of project construction that is sometimes left out or is implemented poorly is proper commissioning of the systems installed. Schneider feels strongly that commissioning is a critical part of every project we do. At Capistrano USD, Schneider Electric staff performs commissioning on the subcontractor's work to ensure that the system as a whole is performing as intended. This ensures checks and balances of the system performance.

Conserve My Planet™ Behavioral Program

Schneider Electric's Conserve My Planet™ Behavioral Program is composed of a three-prong team approach involving a dedicated Schneider Electric Energy Manager, Teacher Sponsors and Students to change perception and achieve the realities of energy efficient and green buildings. Each of the three groups plays a vital role in the overall program success.



Students

Students are the most important aspect of the program. This program is not only designed to save energy but will also shape student views on how to make the best use of the energy and resources throughout their lives. In order to have lasting impact, we put students in charge of the program. They police the schools looking for energy waste. They run the recycling programs. They even teach the teachers how to be energy efficient. By empowering students, the program can achieve the energy reduction intended but has far reaching impacts by developing leadership skills and a true understanding of energy that will not be forgotten over the next holiday.



Program Sponsor

Each facility will have at least one sponsor that will be responsible for supporting the students and championing the Conserve My Planet™ Program. This special individual will work closely with the Energy Manager to help organize daily activities and regular competitions to keep energy on the forefront of minds throughout the year.



Energy & Sustainability Manager

Your facility will have a dedicated Schneider Electric Energy & Sustainability Manager (ESM), trained in the latest energy conservation methods and technologies that will work closely with administrators, faculty, staff and students to implement a holistic energy plan in all of your facilities. The Sustainability Master Plan will address everything from how your buildings are operated to selecting cleaning products creating a completely customized approach for the needs of your organization. The ESM is also a key proponent for energy education and involving faculty, staff and students in activities that will lead to efficient, green schools and facilities.

The Sustainability Master Plan will include the following:

Building Optimization Plan

This plan will address the operation of the equipment in your building that uses energy from lighting to HVAC equipment. This plan will also outline the schedule and frequency of many of the other activities in the Energy Master Plan.

Occupancy Planning

Occupancy Planning will ensure that buildings are utilized most efficiently from an occupancy perspective. It will provide a plan for scheduling classes, activities, cleaning and maintenance to minimize the need to use electricity.



Set Point and Environmental Standards

The Set Point and Environmental Standards will be established to promote comfort and healthy buildings while minimizing the energy used to maintain those standards. These standards will ensure that the people that are in your facilities each day are provided with conditions that are proven to keep them most productive.

Vending Machine Audit

Most vending machines are essentially large refrigerators where the lights never turn off. A regular vending machine audit will provide a plan for minimizing their energy use while maintaining the contents.

Green Cleaning Program

As more is understood about the effects of chemicals on the environment and air quality around us, it is becoming obvious that using green cleaning products will keep us safe while providing the same level of cleaning efficacy as less-green products. This program will audit current cleaning products used and provide suggestions for green products that fit within the budget.

Green Office Program

Buying green office products is a very tangible way to show your commitment to the environment. Green office products range from recycled paper to the ink cartridges you select. This program will be customized to select products that align with your organization's priorities for environmental issues and budget constraints.

Recycling Program

Recycling programs are an easy, effective way to show your support for environmental protection. Recycling programs can range from simple programs that provide recycling bins near trash receptacles to extensive programs that offer composting and community collection days.

Electronic Equipment Energy Strategy

Equipment like computers, mini-refrigerators and microwaves, to name a few, use significant amounts of power due in part to the large number of individual pieces of each found in the typical building. Often times, simple strategies can be employed to ensure the equipment is running as efficiently as possible or a reduction in the total number can be achieved resulting in tremendous energy savings. A strategy will be developed and employed to address these components.

Annual Energy Use Assessment and Commissioning

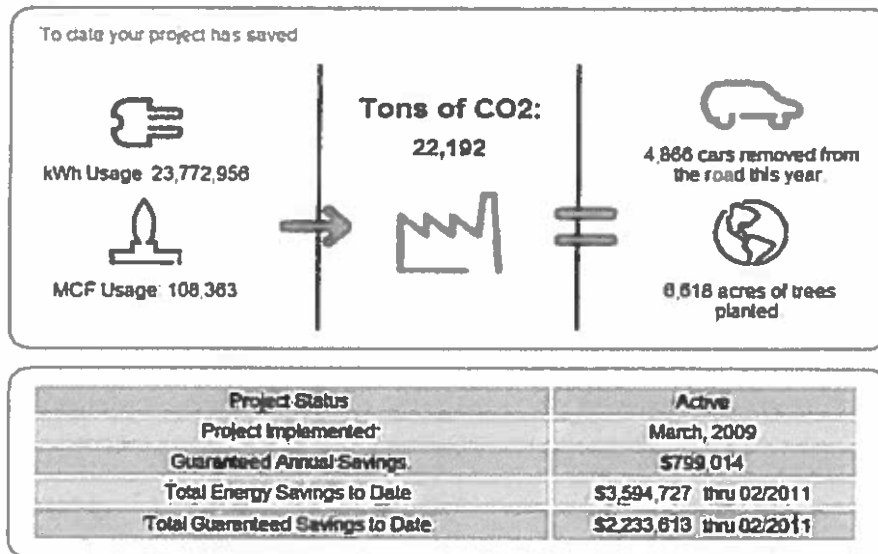
An annual energy use assessment will take place for all equipment in your facilities. This assessment will uncover any opportunities for improving building operation and energy savings. A commissioning plan will be created and executed to make the changes necessary to realize the energy savings opportunities uncovered.

Communication Strategy

Regular communication is key to creating awareness and understanding about any issue. More importantly, effective communication is essential in changing behaviors. Your communication strategy will have scripts, schedules and checklists to ensure that your energy program is properly promoted which will tie all of the other activities together and make the effort pay-off. The strategy will include plans for internal communications including regular progress updates, newsletters, competition standings and results, awards and recognition as well as external communications including press releases and community updates.

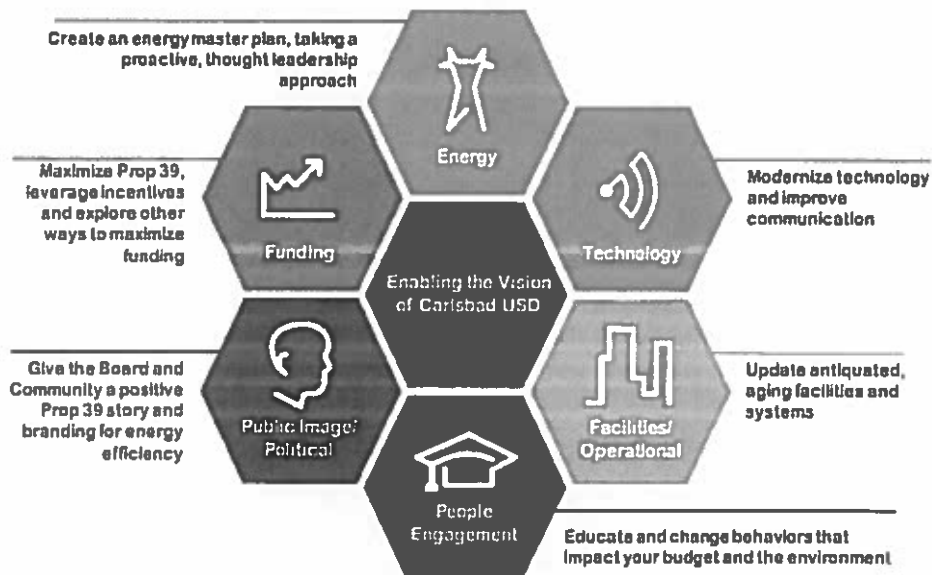


Further, most clients wish to receive reports that demonstrate project performance over time. Schneider Electric is able to report our savings in a web-based platform called e-savings with energy savings and environmental figures shown at a high level (below) down to the meter with unit savings at a very granular level. Our clients can receive written reports, but also have the flexibility of checking their energy savings progress online.



- As a commitment to quality in our performance contracting projects, Schneider Electric has achieved the ISO-9001-2008 certification, which demonstrates adherence to quality management practices throughout our entire process. We are the only ESCO to date to reach this level of certification specially for performance contracting projects.

To summarize this section, our philosophy stems from aligning our solutions to the vision, mission and goals of Capistrano USD. Your District is at the center of our process and that is why we have had such satisfied clients over the years- it is our clients that helped shaped the successful end result of their projects.



Use or disclosure of data contained on this sheet is subject to the restriction on the table of contents page of this proposal

7. Contracts and Forms

Attached as Appendix A is the CUSD standard Consultant Agreement. Please list any exceptions, revisions, or additions you may require in your final contract.

We respectfully request the following modifications to the CUSD standard Consultant Agreement:

To General Conditions, Paragraph 9 please make the following changes:

Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all third party demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal-injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to tangible property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided hereunder, to the extent caused by the negligence of Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. If any such claim is made, Contractor, at Contractor's expense, shall defend against and pay any and all costs, expenses (including reasonable fees of attorneys and other retained professionals), and damages of any kind arising out of such claim, whether or not that claim is successful, provided that the indemnified party: (a) gives Contractor prompt written notice of such claim; and (b) cooperates with Contractor, at Contractor's expense, in the defense of such claim. Contractor shall not be responsible for any settlement made by the indemnified without Contractor's prior written consent. ~~Contractor further agrees to waive all rights of subrogation against the District.~~ This paragraph does not apply impose any obligation on Contractor related to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.

To General Conditions, Paragraph 10:

Strike the phrase that reads: "Contractor agrees to provide an endorsement to this policy stating,"

PRICING PROPOSAL

RFP – ENERGY SERVICES FOR PROP 39 – CALIFORNIA CLEAN ENERGY JOBS ACT

Pursuant to and in compliance with your Request for Proposals and all other documents relating thereto, the undersigned respondent, having familiarized himself with the terms and conditions of the RFP documents, hereby proposes and agrees to perform the work to be don and to provide all labor and materials necessary to perform the work.

Name of Respondent: Schneider Electric Buildings Americas, Inc.

ESCO MARKUP FEES:

If selected to implement energy efficiency measures (EEMs) eligible for Proposition 39 funding and/or any additional EEMs, the above respondent will assess the following overhead and profit markup percentages:

Overhead % 14%

Profit % 7%

PLANNING FEES:

If selected, provide vendor's pricing to perform non-hourly rate services including benchmarking, auditing and site survey verifications:

\$/sq. ft. \$.06 (see Tab 5 for further detail)

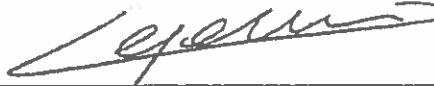
ACKNOWLEDGEMENT OF AMENDMENTS:

The respondent acknowledges receipt of the following amendments to RFP:

<i>Amendment #</i>	<i>Date</i>
<u>1</u>	<u>JAN 8, 2016</u>
<u>2</u>	<u>JAN 8, 2016</u>

I hereby certify that I am authorized to commit the vendor to the proposal submitted.

Schneider Electric Buildings Americas, Inc.
Company Name
1650 West Crosby Road
Address
Carrollton TX 75006
City State Zip


Authorized Signature
Guillaume Le Gouic
Printed Name
Vice President, Finance 1/5/16
Title Date

STATE OF CALIFORNIA

Contractors State License Board

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

SCHNEIDER ELECTRIC BUILDINGS AMERICAS INC

License Number 708952

to engage in the business or act in the capacity of a contractor in the following classification(s):

B - GENERAL BUILDING CONTRACTOR
C10 - ELECTRICAL

C20 - WARM-AIR HEATING, VENTILATING AND AIR-CONDITIONING

C-7 - LOW VOLTAGE SYSTEMS

Witness my hand and seal this day,

April 12, 2013

Issued June 27, 1995



Paul Schifino
Board Chair



Stephen P. Sands
Registrar of Contractors

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.



Certificate of Accreditation

This is to certify that

Schneider Electric

has participated in the Accreditation Program and Review
and has been recognized by the National Association of
Energy Service Companies to be an Accredited ESCO.

A handwritten signature in black ink, appearing to read "David Weiss".

David Weiss
Chairman

June 2014

Certification of Accreditation covers a period of 36 months from date of issuance.

Accredited since 1999.

A handwritten signature in black ink, appearing to read "Terry E. Sijger".

Terry E. Sijger
Executive Director



CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

FIELD SERVICES AGREEMENT

THIS CONTRACT is made and entered into this 28th day of April, 2016, by and between Commercial Aquatic Services, hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 21,883.74 the following:
Repair, remove & replace leaking heater booster pump at Tesoro High School swimming pool heater, including repair of filter media exchange and lateral replacement on 5 US filters

As described in the attached Exhibit A.
2. The term of the Contract shall begin on February 8, 2016 and end June 30, 2016.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Director, Construction or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- W-9 Request for Taxpayer Identification Number and Certification
- Quote/Proposal, dated _____
- Plans and Specifications/Scope of Work
- Worker's Compensation Certificate
- Purchase Order Number _____
- Liability Insurance Certificate
- Guarantee
- Certification by Contractor of Criminal Records Check
- Contractor's Certificate Regarding Non-Asbestos Containing Materials
- Payment Bond \$ _____
- Faithful Performance Bond \$ _____
- California State Contractor's License Number _____
- Drug-Free Workplace Certification
- Tobacco Use Policy
- DIR Registrations No. _____
-
- Other _____

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____
Signature

By: _____
Signature

Janet Polite
Print Name

Print Name

Supervisor, Purchasing
Title

Title

Board Approval Date: April 27, 2016

Contractor's License No.

Tax ID/Social Security No.

(Corporate Seal, if Incorporated)

EXHIBIT A

Commercial Aquatic Services, Inc.
 1121 N. Hawk Circle
 Anaheim, CA 92807



Invoice

Date	Invoice #
2/8/2016	116-0491

Bill To

Capistrano U.S.D.
 Attn: Victor Yerena
 32972 Calle Perfecto
 San Juan Capistrano, CA 92675

P.O. Number	Terms
350239	Net 30
S.O. No.	Due Date
	3/9/2016

Item Code	Description	Quantity	U/M	Price Each	Amount
	Invoice for services rendered on February 8th & 9th, 2016 Must repair & perform filter media exchange and laterals replacement on 5 x filter tank US Filter System.				0.00
	Job Location: Tesoro High School				0.00
	Scope of Work: Technician removed filter media using trash pump with secondary containment from 5 US filters. Inspected and removed old laterals, some which were broken. Built 100 full-size laterals and 20 smaller end port laterals and installed new laterals. Installed new manufactures recommended amount of media. Backwashed filter's after completion to remove fine particals and tested for proper operation.				0.00
SERVICE LAB...	SERVICE LABOR CHARGE			3,700.00	3,700.00
TRAVEL CHA...	Travel Charge (Zone 1)	1		99.00	99.00
SCP- SAND	#20 SILICA SAND, 50LB	200		9.54	1,908.00T
SAND REMOV...	DISPOSE FEE FOR SAND REMOVAL	1		800.00	800.00
USF-5560284	Lateral Long 13 3/16	100		37.70	3,770.00T
USF-5560231	Lateral Short 8 7/8 "	20		29.90	598.00T
SHIPPING	SHIPPING	1		65.00	65.00

Thank you for your business - we appreciate it!

Phone #	Fax #	Subtotal
1-877-SWIMCAS (794-6227)	1-877-SWIMFAX (794-6329)	
E-mail	Web Site	Sales Tax (8.0%)
INFO@SWIMCAS.COM	WWW.SWIMCAS.COM	Invoice Total

PR 430638

Commercial Aquatic Services, Inc.
 1121 N. Hawk Circle
 Anaheim, CA 92807



Invoice

Date	Invoice #
2/8/2016	116-0491

Bill To

Capistrano U.S.D.
 Attn: Victor Yerena
 32972 Calle Perfecto
 San Juan Capistrano, CA 92675

P.O. Number	Terms
350239	Net 30
S.O. No.	Due Date
	3/9/2016

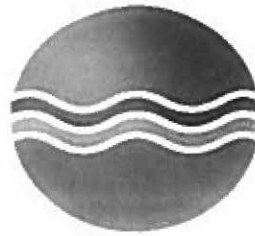
Item Code	Description	Quantity	U/M	Price Each	Amount
SERVICE LAB... MATERIAL	Invoice for services rendered on February 8th & 9th, 2016 Must repair & to remove and replace leaking shaft seal on main circulation pump Scope of Work: Upon arrival during pre-disassembly of motor, motor bearings were noisy. After disassembly of motor from pump volute further inspection revealed corrosion and burns on motor windings. It was determined after further inspection that motor was to be replaced. SERVICE LABOR AND INSTALLATION 1 x PACO SHAFT SEAL, CASE GASKET, SEALANT, CLEAN UP SUPPLIES	1		1,650.00	1,650.00
		1		375.00	375.00T
SERVICE LAB... MATERIAL	Invoice for services rendered on February 9th, 2016 Must repair & replace failed main circulation motor that was ran dry causing shaft seal leakage and motor damage Scope of Work: Technician replaced failed 30 HP US Electric motor with new 30 HP Baldor motor complete with new mechanical shaft seal Wired motor for 460 VAC and checked for correct rotation. SERVICE LABOR AND INSTALLATION 30 HP BALDOR MOTOR THREE PHASE	1		700.00	700.00
		1		1,966.32	1,966.32T

Thank you for your business - we appreciate it!

Phone # 1-877-SWIMCAS (794-6227)	Fax # 1-877-SWIMFAX (794-6329)	Subtotal	\$15,631.32
E-mail INFO@SWIMCAS.COM	Web Site WWW.SWIMCAS.COM	Sales Tax (8.0%)	\$689.39
		Invoice Total	\$16,320.71

NO RETURNS, DEDUCTIONS, CREDITS NOR REPLACEMENTS WILL BE ALLOWED WITHOUT PRIOR WRITTEN CONSENT. AUTHORIZED RETURNS MUST BE PREPAID. COLLECT SHIPMENTS REFUSED. ALL SALES, EXCISE OR ANY TAX OF WHATSOEVER NATURE IMPOSED BY MUNICIPAL, STATE OR FEDERAL GOVERNMENT SHALL BE FOR THE ACCOUNT OF THE CUSTOMER. A SERVICE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

Commercial Aquatic Services, Inc.
 1121 N. Hawk Circle
 Anaheim, CA 92807



Invoice

Date	Invoice #
2/8/2016	116-0490

Bill To

Capistrano U.S.D.
 Attn: Victor Yerena
 32972 Calle Perfecto
 San Juan Capistrano, CA 92675

P.O. Number	Terms
350239	Net 30
S.O. No.	Due Date
	3/9/2016

Item Code	Description	Quantity	U/M	Price Each	Amount
	Scope of Work: 02/09/2016 Technician installed overhaul kits to five (5) US Filter backwash valves complete with new 6" grooved pipe seals. Ran system through backwash to check for leak free operation. ok.				
US FILTER DI...	US Filter Diaphragm Repair Kit. Includes Diaphragm, Seal Loaded Lip and Sideport Seal.	5		303.748	1,518.74T
YOF- C6	6" GROOVED COUPLING (STYLE C4)	15		23.41	351.15T
EPD Overhaul L...	EPD Overhaul Per Tank LABOR	5		200.00	1,000.00
TRAVEL CHA...	TRAVEL CHARGE (ZONE 1)	1		98.00	98.00

Thank you for your business - we appreciate it!

Phone #	Fax #	Subtotal	\$5,283.69
I-877-SWIMCAS (794-6227)	I-877-SWIMFAX (794-6329)		
E-mail	Web Site	Sales Tax (8.0%)	\$279.34
INFO@SWIMCAS.COM	WWW.SWIMCAS.COM	Invoice Total	\$5,563.03

NO RETURNS, DEDUCTIONS, CREDITS NOR REPLACEMENTS WILL BE ALLOWED WITHOUT PRIOR WRITTEN CONSENT. AUTHORIZED RETURNS MUST BE PREPAID. COLLECT SHIPMENTS REFUSED. ALL SALES, EXCISE OR ANY TAX OF WHATSOEVER NATURE IMPOSED BY MUNICIPAL, STATE OR FEDERAL GOVERNMENT SHALL BE FOR THE ACCOUNT OF THE CUSTOMER. A SERVICE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

COMPLETED

Commercial Aquatic Services, Inc.
1121 N. Hawk Circle
Anaheim, CA 92807



Invoice

Date	Invoice #
2/8/2016	116-0490

Bill To

Capistrano U.S.D.
Attn: Victor Yerena
32972 Calle Perfecto
San Juan Capistrano, CA 92675

P.O. Number	Terms
350239	Net 30
S.O. No.	Due Date
	3/9/2016

Item Code	Description	Quantity	U/M	Price Each	Amount
	Invoice for services rendered on February 8th, 2016 for Regular maintenance to replace leaking heater booster pump on Raypak Hi-Delta 2002B swimming pool heater and to install rebuild kit on Gems flow switch for the chemical controller that has a broken paddle wheel. Invoice for services rendered on February 9th, 2016 for Regular Maintenance to perform backwash overhaul on 5 x Tank US-Filter backwash valves pool filter system. Job location: Tesoro High School Scope of work: 02/08/2016- Technician installed new gems paddle in flow switch to replace broken paddle wheel in flow switch cell. Installed new booster pump and valve on raypak heater.				
SERVICE LAB	SERVICE LABOR AND INSTALLATION			575.00	575.00
TRAVEL CHA...	TRAVEL CHARGE (ZONE 2)	1		119.00	119.00
MATERIAL	1 x TACO HEATER BOOSTER PUMP, CLEAN UP SUPPLIES	1		1,575.00	1,575.00
78-022	GEMS FLOW SWITCH MAINTENANCE KIT O-RING, PIN, PADDLE WHEEL, CLEAR COVER.	1		46.80	46.80

Thank you for your business - we appreciate it!

Phone #	Fax #	Subtotal
1-877-SWIMCAS (794-6227)	1-877-SWIMFAX (794-6329)	
E-mail	Web Site	Sales Tax (8.0%)
INFO@SWIMCAS.COM	WWW.SWIMCAS.COM	Invoice Total



**CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675**

FIELD SERVICES AGREEMENT

THIS CONTRACT is made and entered into this 28th day of April, 2016, by and between R M Systems, Incorporated, hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 17,300.00 the following:
Emergency Fire Alarm Repair at John Malcom Elementary School per Proposal #16-0322 dated 3/22/16
- As described in the attached Exhibit A.
2. The term of the Contract shall begin on February 22, 2016 and end June 30, 2016.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Director, Construction or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- W-9 Request for Taxpayer Identification Number and Certification
- Quote/Proposal, dated _____
- Plans and Specifications/Scope of Work
- Worker's Compensation Certificate
- Purchase Order Number _____
- Liability Insurance Certificate
- Guarantee
- Certification by Contractor of Criminal Records Check
- Contractor's Certificate Regarding Non-Asbestos Containing Materials
- Payment Bond \$ _____
- Faithful Performance Bond \$ _____
- California State Contractor's License Number _____
- Drug-Free Workplace Certification
- Tobacco Use Policy
- DIR Registrations No. _____
-
- Other _____

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____
Signature

By: _____
Signature

Janet Polite
Print Name

Print Name

Supervisor, Purchasing
Title

Title

Board Approval Date: April 27, 2016

Contractor's License No.

Tax ID/Social Security No.

(Corporate Seal, if Incorporated)

R.M. SYSTEMS, INC.

Fire Alarm - Security - Intercom/Clock - Voice - Data

Phone: (714) 984-1206 - Fax (714) 984-1209

C-7/C-10 #835143 Exp. 04/30/2016 - ACO #6064 Exp. 08/31/2016

IBEW AFFILIATED CONTRACTOR

DIR #1000004635

PROPOSAL

TO: Capistrano Unified School District
ATTN: Tyler Braun

PROPOSAL No. 16-0322

DATE: 03./22/2016

PROJECT: John S. Malcom Elm., Emergency Fire Alarm Repair
Capistrano Unified School Distric

This proposal supersedes any oral quotation which may have been furnished by seller to buyer with respect to the above mentioned project. The prices and terms on this proposal are not subject to oral changes or other agreements unless approved by seller in writing. Proposals are valid for 30 days but cancelable in the event of strikes, accidents, fires and material availability and all other causes beyond seller's control. Terms inconsistent with order will not be binding on seller. Prices cover only materials listed below based on our interpretation of plans and specifications. Additional equipment unless negotiated prior to order placement shall be billed accordingly and become an integral part of any Contract, Written Agreement, or Purchase Order. There is a re-stocking fee equal to a minimum of 25% of the manufacture's list price on all returned material. By acceptance of this proposal, the buyer agrees that this proposal, in its entirety, shall become a part of any contract entered into for the work described herein.

DESCRIPTION: We propose to supply and instrall the following scope of work for the above named project.

QTY.	MODEL #	DESCRIPTION
01	IFP-2000	FIRE ALARM CONTROL PANEL
01	RA-2000	REMOTE ANNUNCIATOR
01	RPS-1000	POWER SUPPLY
02	IDP-MON	MONITOR MODULE
18	IDP-PHOTO	SMOKE DETECTOR w/BASE
46	IDP-PULL DA	MANUAL PULL STATION
LOT		LABOR TO INSTALL AND PROGRAM

TOTAL BID PRICE***\$ 17,300.00**

Price includes: All material, labor to install, applicable taxes and shipping

3/28/16 R.M. - Ted M. Norman

R. M. Systems, Inc. is a Silent Knight Farenhyt Select Distributor.

R. M. Systems, Inc. is a Factory Authorized Distributor of Dukane StarCall

Please call if you have any questions. Thank you for your consideration of R. M. Systems, Inc.

Respectfully,

Robert McClary
Vice President
Telephone: 714-984-1206

R.M. SYSTEMS, INC.

Fire Alarm - Security - Intercom/Clock - Voice - Data

Phone: (714) 984-1206 - Fax (714) 984-1209

C-7/C-10 #835143 Exp. 04/30/2016 - ACO #6064 Exp. 08/31/2016

IBEW AFFILIATED CONTRACTOR

DIR #1000004635

CONDITIONS

1. This proposal in its entirety shall become an integral part of any contract entered into for this work.
2. All work shall be done during normal working hours, 7:00 am to 3:30 pm Monday through Friday, or a normal day shift as scheduled by General Contractor.
3. Parking shall be provided for all employee vehicles.
4. All line voltage shall be provided by electrical contractor.
5. All conduits, raceways, cable trays, boxes and terminal cabinets as required shall be provided by electrical contractor.
6. All grounding to meet the requirements of the specifications and/or CEC shall be provided by the electrical contractor.
7. All access above 12 foot to be provided by others.
8. Installation of specialty cabinets and back boxes shall be performed by electrical contractor.
9. Pull ropes shall be provided in all underground conduits by electrical contractor.
10. Contractor shall provide free and clear access to all work areas.
11. All Duct Smoke Detector Housings and Sampling Tubes shall be mounted by others.
12. All weatherproof enclosures for Duct Detectors mounted outdoors shall be provided by others.
13. Final Inspection and testing is included. Each additional inspection and/or test required, due to causes beyond our control, will be billed, time and material at our current service rate.

EXCLUSIONS

1. All systems other than those indicated on page 1 of this proposal are excluded.
2. All data drops for Paging and Clock System are excluded. They are provided by the Structured Cabling Contractor.
3. All building and site wirepaths, pull boxes, device boxes, terminal cabinets, etc. are excluded, unless noted otherwise.
4. Provision, installation and painting of plywood backboards.
5. Plan Check, Permits, Fees and Bonds.
6. Allowances and/or contingency funds.
7. Patching and Painting.
8. Off-site monitoring.
9. Fire Watch.
10. All access doors or any specialty access panels.
11. All control wiring for HVAC shutdown, Smoke Fire Dampers, Elevator Controllers, and Elevator Shunt-trip.
12. All Fire Sprinkler Water-flow, PIV, Tamper Switches, Bells and/or their installation and alignment.
13. Fire Alarm Engineering, Professional Engineer's stamp or signature.

FEE SCHEDULE

Name of Company or Individual - RM Systems, Inc.
Name of Contact - Robert McClary
Address - PO Box 4013, Orange CA 92863-4013
Phone No. - (714) 984-1206
Fax No. - (714) 984-1209
Email Address (Required) - Bob@rmsystemsinc.net

Description of Services

Fire Alarm, Intercom, Data and Low Voltage Systems

Rate of Pay & Expenses

*It is very important to include either an hourly or daily rate of pay.
This is necessary to determine partial payment in the event services cannot be completed.*

We pay prevailing wages in accordance with the schedule of rates per IBEW Local 441 *-see attached*

Signature  Date March 30, 2016

Typed or Printed Name Robert McClary

HOURLY COST DATA SHEET SOUND AND COMM AGREEMENT

Prepared by the Orange County Chapter, NECA
December 28, 2015 thru December 25, 2016
Employer's cost per hour for IBEW Local 441 electricians for Orange County, CA

8 HOUR WORK DAY	JOURNEYMAN SOUND INSTALLER (JSI)			SOUND FOREMAN			SOUND GENERAL FOREMAN		
	[Straight Time]	[Time & One Half]	[Double Time]	[Straight Time]	[Time & One Half]	[Double Time]	[Straight Time]	[Time & One Half]	[Double Time]
Wages	31.32	46.98	62.64	33.20	49.80	66.40	36.64	54.96	73.28
Health & Welfare (FMCP)	7.47	7.47	7.47	7.47	7.47	7.47	7.47	7.47	7.47
Pension - Defined Contribution (DC)	3.26	3.26	3.26	3.26	3.26	3.26	3.26	3.26	3.26
National Pension (NEBF 3.0%)	0.94	1.41	1.88	1.00	1.49	1.99	1.10	1.65	2.20
Training Fund (JATC)	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65
NECA Service Charge (1.0% of Gross)	0.31	0.47	0.63	0.33	0.50	0.66	0.37	0.55	0.73
Industry Admin Maint Fund (AMF)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Labor/Mgmt. Cooperative Trust (LMCC)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15
COST PER HOUR	44.30	60.59	76.88	46.26	63.52	80.78	49.84	68.89	87.94
Additional Employer Costs:									
Social Security 6.2% (Applied to 2015 maximum of \$118,500 earnings)	1.94	2.91	3.88	2.06	3.09	4.12	2.27	3.41	4.54
Medicare 1.45%	0.45	0.68	0.91	0.48	0.72	0.96	0.53	0.80	1.06
Federal Unemployment Tax 0.6% (Applied to 2015 maximum of \$7,000 earnings)	0.19	0.28	0.38	0.20	0.30	0.40	0.22	0.33	0.44
**Worker's Comp Class 7805 - \$5.15 to \$14.78/\$100	4.63	6.94	9.26	4.91	7.36	9.81	5.42	8.12	10.83
^Liability Insurance 0.5%	1.57	2.35	3.13	1.66	2.49	3.32	1.83	2.75	3.66
^State Unemployment - 1.5% to 6.2% (Applied to 2015 maximum of \$7,000 earnings)	1.94	2.91	3.88	2.06	3.09	4.12	2.27	3.41	4.54
TOTAL DIRECT COST PER HOUR	55.02	76.66	98.32	57.63	80.57	103.51	62.38	87.71	113.01

(Overhead and Profit not included)

^ Experience modified for each employer.

**Check with your insurance carrier regarding rate.

--No contributors for this classification.



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of April 28, 2016 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

SPECTRUM CENTER ROSSIER PARK ELEMENTARY

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2015 through June 30, 2016.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

Master Contract Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

"CONTRACTOR"

By: _____

By: _____

Name: Janet Polite

Name: _____

Title: Supervisor, Purchasing

Title: _____

Board Approval Date: April 27, 2016

Email address _____

FEIN/SSN _____

**AMENDMENT NO. 1 TO PROFESSIONAL SERVICE AGREEMENT
PSA 1516090**

WITH

R. FURBUSH, INCORPORATED

Professional Service Agreement PSA 1516090 with Capistrano Unified School District and R. Furbush, Incorporated called for services to be rendered at the rates shown in the agreement.

The total cost of services requested by the District under this contract and provided by the Consultant is estimated to be \$2,175.00 for additional services requested by the District to supplement PSA 1516090.

Except as set forth in this Amendment, and Board approved on August 12, 2015, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

R.Furbush, Incorporated

By: _____
Signature

By: _____
Signature

Janet Polite

Print Name

Supervisor, Purchasing

Title

Board Approval Date: April 27, 2016

Date: _____



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 13, 2015 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

R. FURBUSH, INCORPORATED

WHEREAS, District is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in Exhibit A, and

WHEREAS, Consultant is specially trained, experienced, licensed, and competent to perform the special services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A, and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$1,100.00 in aggregate under term of this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for the period commencing June 1, 2015, and ending June 30, 2016 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: [Signature]

Name: Lynh N. Rust

Title: Executive Director, Contracts & Purchasing

Board Approval Date: August 12, 2015

CONSULTANT

Signature: [Signature] MS OTR/L

Name: Richard FURBUSH

Title: OCCUPATIONAL THERAPIST

Address: 15 SONGBIRD LANE

ALISO VIEJO CA. 92656

Email Address: r.furbush01@gmail.com

FEIN 11-3765076

EXHIBIT A

R Furbush, INC. Tax I.D. # 11-3765076

Rates 2015 - Occupational Therapy Evaluation

Second opinion evaluation (IEE)

(In-clinic) \$1000.00

(includes all administration, scoring and interpretation of assessment, written report, document review up to one hour, parent meeting up to one hour, classroom observation of one hour, travel time up to 40 minutes total for roundtrip included). IEP attendance *is not* included

(On-site/in-home) \$1200.00

(includes all administration, scoring and interpretation of assessment, written report, document review up to one hour, parent meeting up to one hour, classroom observation of one hour, travel time up to 40 minutes total for roundtrip)

Additional hours in excess of the services noted above are billed at \$ 90.00 per hour in 15 minute increments with minimum of 15 minutes charged except for IEP meetings, Due process hearings, etc. Attendance at IEP meetings and/or Due process hearings are not included in the above prices. Rates for IEP attendance and/or Due process hearings are below. Travel time charges are listed below.

IEP Attendance/Participation and/or Due Process Hearings

On-site \$ 110.00 per hour plus travel (1 hour minimum charge)
Phone \$ 75.00 per hour (30 minutes minimum charge)

Travel time

Travel time exceeding 40 minutes total roundtrip from the point of origin will be billed at \$ 90.00 per hour with a minimum charge of 30 minutes.

Richard Furbush, MS OTR/L • 15 Songbird Lane • Aliso Viejo, CA. 92656 • 949 285 4514
NBCOT REGISTRATION NUMBER • 1010930 CA Lic. # OT5992
NATIONAL PROVIDER IDENTIFIER 1942365929



CAPISTRANO UNIFIED SCHOOL DISTRICT

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

In accordance with 34 C.F.R. §300.502, Consultant, Richard Furbush, MS OTR/L, has agreed to conduct one or more Independent Educational Evaluations (IEEs) during the 2015-2016 fiscal year. Consultant is functioning solely as an Independent Educational Evaluator. In performing and completing the duties of the IEE, Consultant agrees to the following:

1. Conflict of Interest: Consultant agrees that he/she will not recommend therapy or services within his/her own agency, company, or practice.
2. School Grounds: Consultant agrees that during the performance of an IEE at or on school district grounds, the Consultant may be accompanied by a DISTRICT representative during the duration of observation or interviews of staff and/or pupil.
3. Report: Upon completion of the IEE, the Consultant will provide a written report to the District on or before the date when Consultant provides a copy to a parent.
4. Assessment Documentation: Prior to receipt of payment for services, Consultant agrees to release all assessment documentations to the District including assessment protocols, observation notes, and written report.

The total cost of conducting the IEE in the area listed below shall include full completion of the report (including observation of student), participation in one IEP meeting to review the assessment in person or by phone, and copies of protocols and reports.

<u>Type of Assessment</u>	<u>Qualification of Assessor</u>	<u>Approved Rate</u>
Occupational Therapy Assessment	Licensed Occupational Therapist	Up to \$1,000

Consultant

Date

Received by:

District Representative

Date

**AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT
CONTRACT NO. PSA 1314158**

WITH

ABBY ROZENBERG

Professional Services Agreement No. PSA 1314158 called for services to be rendered at the rates shown in the agreement.

On June 25, 2014, Professional Service Agreement 1314158 was extended for the period of January 7, 2015 through June 30, 2015; on April 22, 2015, PSA 1314158 was extended for the period of July 1, 2015, through June 30, 2016; and on June 10, 2015, PSA 1314158 was amended to reflect the scope of practice.

The contract with Abby Rozenberg shall be amended to incorporate the new rates as shown in Exhibit A to this amendment and the total cost of services requested by the District under this contract and provided by the Consultant is estimated to be \$5,675.00 for additional services requested by the District to supplement PSA 1314158 effective March 28, 2016.

Except as set forth in this Amendment, and Board approved on February 12, 2014, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

Abby Rozenberg

By: _____
Signature

By: _____
Signature

Janet Polite

Print Name

Supervisor, Purchasing

Title

Board Approval Date: April 27, 2016

Date: _____

EXHIBIT A
Amended
FEE SCHEDULE
2015-16

Abby Rozenberg
2900 Bristol Street, Suite B103
Costa Mesa, CA 92626
(714)540-0730
(714)540-0742 FAX
arozenbergslp@sbcglobal.net

Speech and Language Evaluations (will range depending on length of assessment)
\$1,000.00 - \$1,800.00

In clinic one hour individual speech and language therapy	\$125.00
In clinic 1/2 hour individual speech and language therapy	\$ 62.50
Out of clinic one hour individual speech and language therapy	\$135.00

By: _____ Date: _____

**AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT
CONTRACT NO. PSA 1314158**

WITH

ABBY ROZENBERG

Professional Services Agreement No. PSA 1314158 called for services to be rendered at the rates shown in the agreement.

The contract with Abby Rozenberg shall be amended to reflect the scope of practice as shown in Exhibit A to this Amendment No. 1 effective July 1, 2015.

Except as set forth in this Amendment, and Board approved on February 12, 2014 all other terms of the contract remain in full force and effect.

Capistrano Unified School District

Abby Rozenberg

By: [Signature]
Signature

By: [Signature]
Signature

Lynn M. Rust

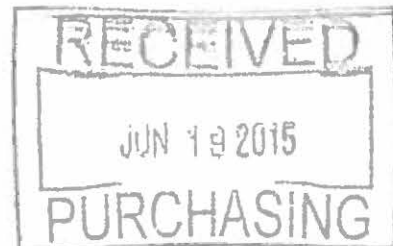
Abby Rozenberg
Print Name

Executive Director, Contracts & Purchasing

[Signature]
Title

Board Approval Date: June 10, 2015

Date: 6/18/15





CAPISTRANO UNIFIED SCHOOL DISTRICT

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

In accordance with 34 C.F.R. §300.502, Consultant, Abby Rozenberg, has agreed to conduct one or more Independent Educational Evaluations (IEEs) during the 2015-2016 fiscal year. Consultant is functioning solely as an Independent Educational Evaluator. In performing and completing the duties of the IEE, Consultant agrees to the following:

1. **Conflict of Interest:** Consultant agrees that he/she will not recommend therapy or services within his/her own agency, company, or practice.
2. **School Grounds:** Consultant agrees that during the performance of an IEE at or on school district grounds, the Consultant may be accompanied by a DISTRICT representative during the duration of observation or interviews of staff and/or pupil.
3. **Report:** Upon completion of the IEE, the Consultant will provide a written report to the District on or before the date when Consultant provides a copy to a parent.
4. **Assessment Documentation:** Prior to receipt of payment for services, Consultant agrees to release all assessment documentations to the District including assessment protocols, observation notes, and written report.

The total cost of conducting the IEE in the area listed below shall include full completion of the report (including observation of student), participation in one IEP meeting to review the assessment in person or by phone, and copies of protocols and reports.

<u>Type of Assessment</u>	<u>Qualification of Assessor</u>	<u>Approved Rate</u>
Speech Language Assessment	Credentialed Speech Pathologist	1,000-1,800

Consultant

Date

Received by:

District Representative

Date

EXHIBIT A
Amended
FEE SCHEDULE
2015-16

Abby Rozenberg
2900 Bristol Street, Suite B103
Costa Mesa, CA 92626
(714)540-0730
(714)540-0742 FAX
arozenbergslp@sbcglobal.net

Speech and Language Evaluations (will range depending on length of assessment)
\$1,000.00 - \$1,800.00

By: _____ Date: _____

**EXTENSION NO. 2 TO PROFESSIONAL SERVICES AGREEMENT
CONTRACT NO. PSA 1314158**

WITH

ABBY ROZENBERG

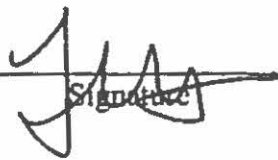
The Professional Services Agreement PSA 1314158 with Capistrano Unified School District and Abby Rozenberg called for the original contract period of January 7, 2014 through January 6, 2015.

The contract with Capistrano Unified School District and Abby Rozenberg shall be extended an additional twelve (12) months, covering the period July 1, 2015 through June 30, 2016, at the rates shown in Exhibit A to this Extension No. 2 Agreement, not to exceed \$5,000.

Except as set forth in this Extension Agreement, and Board approved on February 12, 2014, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

By: _____



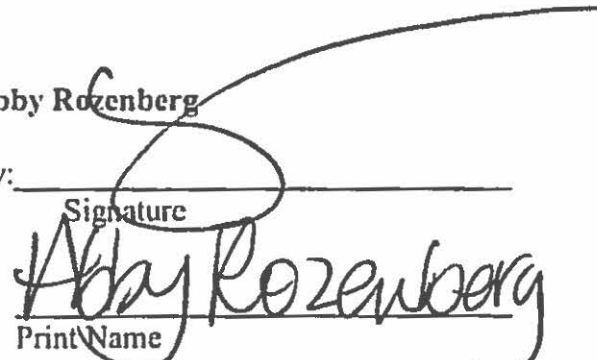
Signature

Lynh N. Rust

Executive Director, Contracts & Purchasing

Abby Rozenberg

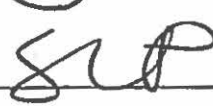
By: _____



Signature

Print Name

Title



Board Approval Date: 4-22-15 Date: 6/2/15

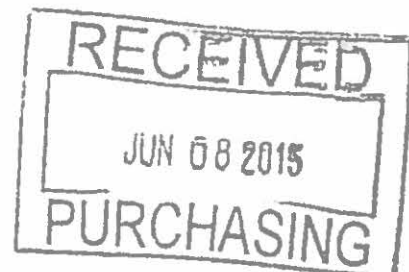
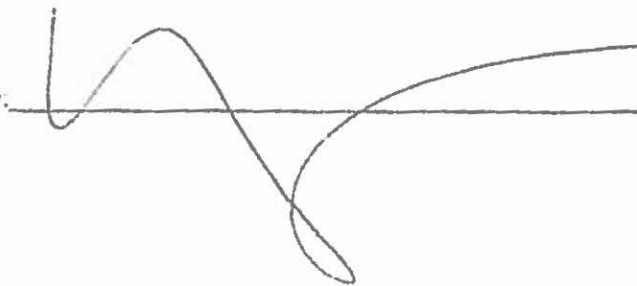


EXHIBIT A
FEE SCHEDULE

Abby Rozenberg
2900 Bristol Street, Suite 8103
Costa Mesa, CA 92626
(714)540-0730
(714)540-0742 FAX
arozenbergslp@sbcglobal.net

Speech and Language Evaluations (will vary depending on length of assessment)
\$1,000.00 - \$1,400.00

IEP attendance, expert testimony, consultation, school observation \$135.00 per hour

By:  Date: 3/12/15



CAPISTRANO UNIFIED SCHOOL DISTRICT

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

In accordance with 34 C.F.R. §300.502, Consultant, Abby Rozenberg, has agreed to conduct one or more Independent Educational Evaluations (IEEs) during the 2015-2016 fiscal year. Consultant is functioning solely as an independent educational evaluator. In performing and completing the duties of the IEE, Consultant agrees to the following:

1. Conflict of Interest: Consultant agrees that he/she will not recommend therapy or services within his/her own agency, company or practice.
2. School Grounds: Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the Consultant may be accompanied by a District representative during the duration of observation or interviews of staff and/or pupil.
3. Report: Upon completion of the independent educational evaluation, the Consultant will provide a written report to the District on or before the date when Consultant provides a copy to Parent.
4. Assessment Documentation: Prior to receipt of payment for services, Consultant agrees to release all assessment documentation to the District including assessment protocols, observation notes, and written report.

The total cost of conducting the IEE in the area listed below shall include full completion of the report (including observation of student), participation in one IEP meeting to review the assessment in person or by phone, and copies of protocols and reports.

<u>Type of Assessment</u>	<u>Qualification of Assessor</u>	<u>Approved Rate</u>
Speech and Language Assessment	Speech Language Pathologist	Not to exceed \$1,400/assessment

Consultant

Date

Received by:

District Representative

Date

**EXTENSION NO. 1 TO PROFESSIONAL SERVICES AGREEMENT
PSA 1314158**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

ABBY ROZENBERG

Professional Services Agreement No. PSA 1314158 called for an original contract period of January 7, 2014, through January 6, 2015.

The agreement with Abby Rozenberg, shall be extended through June 30, 2015, at the prices shown in Exhibit A to this Extension Agreement. Annual services under this contract are limited to \$5,000.

Except as set forth in this Extension Agreement, and Board approved on February 12, 2014, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Abby Rozenberg

By: Terry Fluent
Signature

By: [Signature]
Signature

Terry Fluent
Print Name

Abby Rozenberg
Print Name

Director, Purchasing
Title

[Signature]
Title

Date: 7/18/14

Date: 6/24/14



EXHIBIT A
FEE SCHEDULE

Abby Rozenberg
2900 Bristol Street, Suite B103
Costa Mesa, CA 92626
(714)540-0730
(714)540-0742 FAX
arozenbergslp@sbcglobal.net

Speech and Language Evaluations (will range depending on length of assessment)
\$1,000.00 - \$1,400.00

IEP attendance, expert testimony, consultation, school observation \$135.00 per hour

By: _____ Date: _____



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of February 13, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the consultant listed below ("Consultant"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

ABBY ROZENBERG

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$6,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing January 7, 2014 through January 6, 2015 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not in exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s) which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT
By: Terry Fluett
Name: Terry Fluett
Title: Director, Purchasing
Board Approval Date: 2/12/14

CONSULTANT
Signature: [Signature]
Name: Abby Rozenberg
Title: Sr. P
Address: 29117 Dunstaf St # 8103
Costa Mesa, CA 92626
Email Address: arozen@capistrano.net
FEIN/SSN: 52-565-010-6 5/8/04
net

FEB 11 2014
PURCHASING

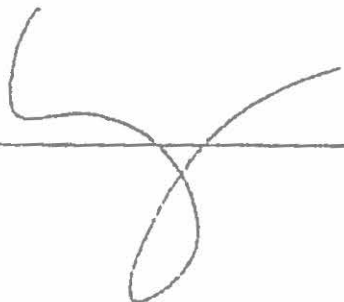
Professional Services Agreement 1314153
Capistrano Unified School District

EXHIBIT A
FEE SCHEDULE

Abby Rozenberg
2900 Bristol Street, Suite B103
Costa Mesa, CA 92626
(714)540-0730
(714)540-0742 FAX
arozenbergslp@sbceglobal.net

Speech and Language Evaluations (will vary depending on length of assessment)
\$1,000.00 - \$1,400.00

IEP attendance, expert testimony, consultation, school observation \$135.00 per hour

By:  Date: 2/4/14

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

Consultant is functioning solely as an independent educational evaluator. Consultant agrees that he/she will not recommend therapy or services within their own agency, company, or practice. Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the consultant may be accompanied by a DISTRICT representative during the duration of the observation or interviews of staff and/or pupil.

Upon completion of the independent educational evaluation, the consultant agrees to release assessment documentation including assessment protocols and written report to the DISTRICT prior to receipt of payment for services.

By _____ Date _____

**AMENDMENT NO. 1 TO INDEPENDENT CONTRACTOR AGREEMENT
ICA 1415242**

WITH

SCHOOL FACILITY CONSULTANTS

Independent Contractor Agreement No. ICA 1415242 with Capistrano Unified School District and School Facility Consultants called for services to be rendered at the rates shown in the agreement.

The total cost of services requested by the District under this contract and provided by the Consultant is estimated to be \$30,000 for additional services requested by the District to supplement ICA 1415242.

Except as set forth in this Amendment, and Board approved on August 12, 2015, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

School Facility Consultants

By: _____
Signature

By: _____
Signature

Janet Polite

Print Name

Supervisor, Purchasing

Title

Board Approval Date: April 27, 2016

Date: _____



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of August 13, 2015 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

SCHOOL FACILITY CONSULTANTS

WHEREAS, District is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in Exhibit A; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the special services required by District, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$25,000 in aggregate under the term of this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for the period commencing June 1, 2015, and ending June 30, 2016, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: [Signature]
Name: Lynn N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date: August 12, 2015

CONTRACTOR

Signature: [Signature]
Name: Alexander R. Murdoch
Title: President
Address: 1303 J Street, Suite 500
Sacramento, CA 95814
Email Address: alex@s-i-c.org
FEIN: 68-0100909

June 17, 2015

John Fomey, Executive Director
Facility, Maintenance & Operations
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Subject: Proposal for Coordination, Compliance and Tracking Services Associated with the School Facilities and Funding Agreement and Option to Purchase School Site Between Capistrano Unified School District and RMV Community Development, LLC, et al

Dear Mr. Fomey:

Pursuant to your request, I am pleased to submit this Proposal for Coordination, Compliance and Tracking Services associated with the School Facilities and Funding Agreement/Option to Purchase School Site Agreement between Capistrano Unified School District and RMV Community Development, LLC, et al. It is a pleasure working with you and the Capistrano Unified School District. I believe our extensive knowledge of the District's facility issues coupled with our extensive K-12 facility planning and funding experience makes us a great fit for this scope of work.

As discussed, School Facility Consultants (SFC) proposes the following services to the District:

1. Coordinate and Prepare School Generation Reports per Section 4.1

- o Request Certificate of Compliance Data to be Provided by District (Monthly)
- o Request "Project Student" Enrollment Data to Include Grade Level, Enrolled School, and Facility Type to be Provided by District Twice Annually (December 31 and June 30)
- o Request "District Students" Enrolled in Local Schools Data to Include Grade Level, Enrolled School, and Facility Type to be Provided by District Twice Annually (December 31 and June 30)
- o Review, Analyze and Compile Data
- o Prepare Report Twice Annually (January 31 and July 31)

2. Coordinate and Prepare 42-Month Projection per Section 4.2

- o Request Projected Dwelling Units by Type to be Provided by Developer for Four Specified Time Periods (no later than January 31)
- o Prepare Projection of Project Students for Each of the Four Specified Time Periods
- o Request Number of District Students Expected to Attend Local Schools for the Four Specified Time Periods to be Provided by District
- o Review, Analyze and Compile Data
- o Prepare Annual Projection (January 31)

3. Coordinate and Prepare One School Year Projection per Section 4.3

- o Request Existing Permanent Capacities of "Each Local School Allocated to Remaining PA 1/PA 2 Property to be Developed" to be Provided by District
- o Request Existing Portable Capacities of Each Local School Allocated to Remaining PA 1/PA 2 Property to be Developed to be Provided by District
- o Request Permanent and Interim Capacities of PA 2 School (if Applicable) to be Provided by District

- o Compare the Number of Existing and Projected Project Students in the Local Schools and PA 2 School for the Next School Year to the Capacities of the Local Schools Allocated to the Remaining PA 1/PA 2 Property to be Developed and the Permanent and Interim Capacity of PA 2 School, if Applicable
- o Review, Analyze and Compile Data
- o Prepare Annual Projection (January 31)

4. Coordinate and Prepare Three School Year Projection per Section 4.4

- o Request Anticipated Permanent Capacities of Each Local School Allocated to Remaining PA 1/PA 2 Property to be Developed for Each of the Next Three School Years to be Provided by District
- o Request Anticipated Permanent and Interim Capacities of PA 2 School (if Applicable) for Each of the Next Three School Years to be Provided by District
- o Compare the Number of Existing and Projected Project Students in the Local Schools and PA 2 School for Each of the Next Three School Years to the Permanent Capacity of the Local Schools Allocated to the PA 1/PA 2 Property and the Permanent and Interim Capacity of PA 2 School, if Applicable
- o Analyze and Compile Data
- o Prepare Annual Projection (January 31)

SFC estimates fees of \$17,000 per year to coordinate and implement the scope. SFC proposes to bill the proposed services on a time and materials basis at the rate schedule below. Actual costs may vary based upon level of assistance requested by the District.

If it becomes necessary for a Consultant from SFC to visit the District, the District will pay for travel time at the rate schedule below. The District will also reimburse SFC for all necessary and pre-approved travel expenses.

SFC Hourly Rate Schedule

Principal	\$195.00 / Hr.
Director	\$175.00 / Hr.
Senior Consultant	\$170.00 / Hr.
Consultant	\$150.00 / Hr.
Research Analyst	\$125.00 / Hr.
Administrative Support	\$ 70.00 / Hr.

We very much appreciate your consideration of our firm and are happy to discuss in detail any of the services outlined above. Please do not hesitate to contact me at your earliest convenience with any questions.

Sincerely,



Alexander R. Murdoch
President

cc. Matthew Pettler, School Facility Consultants
Laura Moffett, School Facility Consultants

ANAHEIM UNION HIGH SCHOOL DISTRICT

BID NO. 2016-09

MULTI-PURPOSE COPY PAPER

DATE PUBLISHED: December 7 and 14, 2015

BID DEADLINE: December 22, 2015 at 11:00 a.m. P.S.T.

BUYER/CONTACT INFO: Karen Weiland
714-999-2575
weiland_k@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 CRESCENT WAY
ANAHEIM, CALIFORNIA 92801

L E G A L N O T I C E

NOTICE TO BIDDERS

In accordance with Public Contract Code 20111, NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Anaheim Union High School District, County of Orange, State of California, will receive sealed bids up to but no later than 11:00 a.m. P.S.T. on December 22, 2015, in the Purchasing Department, Room 306, located at 501 Crescent Way, Anaheim, California, for the following bid:

*- Due Date
- Address*

Bid # 2016-09 – Multi-Purpose Copy Paper

Copies of bid proposals may be secured at the office of the Director of Purchasing and Central Services, Room 306, 501 Crescent Way, Anaheim, California, 92801 or by emailing Karen Weiland @ Weiland_k@auhsd.us.

The Governing Board of Trustees of the Anaheim Union High School District reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

Anaheim Union High School District

Brad Minami
Director, Purchasing and Central Services

Publish: December 7 and 14, 2015

7. **WITHDRAWAL OF BID:** Any bidder may withdraw their bid personally or by written request, to the Director of Purchasing/Central Services, at any time prior to the scheduled closing time for receipt of bids. Any request for withdrawal received after the hour set for the opening of the bids will forfeit the entire bid submitted.
8. **INTERPRETATION OF BID DOCUMENTS:** Bidders who find discrepancies in or omissions from the bid documents, may submit to the Director of Purchasing/Central Services, a written request for clarification or correction thereof. A copy of all requests for clarification and the response thereto will be e-mailed to all bidders. Corrections will be made by addenda issued to each bidder. The District will not be responsible for oral interpretations. All addenda issued during the time of bidding shall be incorporated into the bid automatically.
9. **AWARD OF A CONTRACT:** The District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or the bidding, and to make its selection of items awarded based upon its best judgment as to which items substantially comply with the specifications, or which are most economical and/or best suited for the purpose for which they are intended.

It is the District's intent to award this bid on an item by item basis. Award of this bid shall be made by individual line item or groups of line items to the lowest-priced responsible bidder (for each item or group) who is fully responsive to the terms of this solicitation. The District also reserves the right to make multiple awards or no award at all and further reserves the right to reject any and all bids and to waive any irregularity or discrepancy associated with this bid. Please submit prices on each item. Cash discounts offered shall be considered in determining low bid in accordance with Bid Form. In the event of equal bids, the award shall be made to the bidder located within the State of California, the County of Orange, and with whom the Purchasing Department of the District has had satisfactory business relationships, in the order named. All bids shall remain open and valid and subject to acceptance for sixty (60) calendar days after the bid opening date.

10. **PRICES:** Bid each item separately. Prices must be stated in units specified or trade standard. The right is reserved to waive any informality in bids, to reject any or all bids, and to accept or reject any item or combination of items. In case of a discrepancy between the unit price and the extension, the unit price will be considered correct. Quote prices net including trade discounts, F.O.B. DESTINATION, FRT. PREPAID. Cash discounts, when offered, will be computed from final date of accepted delivery or receipt of invoice, whichever is later.
11. **PRICE INCREASE:** Pricing shall remain firm for a year from the award of the bid before any price increase is permitted. The successful bidder(s) shall submit to the District, a written notice (no electronic mail), of any price changes. The District must have sixty (60) calendar days prior written notice of any price change. A written justification from the supplier and manufacturer must accompany the sixty (60) calendar days notice to the District. In the event of the price increase, the District reserves the right to cancel such items from the Bid. Failure to meet these requirements set forth may be cause for DEFAULT under the TERMINATION OF DEFAULT clause of this bid.

ANAHEIM UNION HIGH SCHOOL DISTRICT
INSTRUCTIONS FOR BIDDERS
BID NO. 2016-09, MULTI-PURPOSE COPY PAPER

1. **PREPARATION OF BID FORM:** The Anaheim Union High School District, hereinafter referred to as District, invites bids on the forms enclosed to be submitted no later than **TUESDAY, 11:00 A.M. P.S.T., DECEMBER 22, 2015**. All blanks on the bid form must be appropriately filled in. Each bid must be submitted in a separate sealed envelope bearing on the outside the bid number and closing date. It is the sole responsibility of the bidder to ensure that their bid is received at the location specified in Item 2 below, no later than the time and date specified. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.

2. **BID SUBMISSION ADDRESS:** Bids shall be submitted to the Purchasing Department of the District. If bids are hand delivered or delivered by a delivery service (i.e. UPS, Federal Express, U.S. Mail, or private courier) they shall be delivered to the **Purchasing Department, Room 306 in the District Office, located at 501 Crescent Way, Anaheim, CA, 92801.**

TO BE CONSIDERED, ALL BIDS MUST BE RECEIVED IN THE PURCHASING DEPARTMENT BY THE TIME AND DATE OF CLOSING. DISTRICT WILL NOT BE RESPONSIBLE FOR BIDS THAT ARE NOT IN THE DEPARTMENT AT THE CLOSING DATE AND TIME. FAXED BIDS, E-MAILED BIDS AND BIDS RECEIVED IN THE PURCHASING DEPARTMENT AFTER DATE AND TIME INDICATED HEREIN WILL NOT BE ACCEPTED.

3. **BID OPENING READING:** All bids shall be publicly opened and read aloud at the time and date indicated above in Item 1, at the **District's Purchasing Department, Room 306 in the District Office, located at 501 Crescent Way, Anaheim, CA 92801.**

4. **SIGNATURE:** All bids must be signed in the name of the bidder and must bear the signature in longhand of the person or persons duly authorized to sign the bid. Unsigned bids will be considered non-responsive, thus resulting in rejection of the bid.

5. **MODIFICATIONS:** Changes in or additions to the bid form, alternate bids, or any other modifications of the bid form which are not specifically called for in the bid documents may result in District's rejection of the bid as not being responsive to this invitation to bid. Oral, telephone, telegraphic, or facsimile bids or modifications will not be considered.

6. **ERASURES:** The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction is initialed in the margin immediately opposite the correction by the person or persons signing the bid.

12. **DISCONTINUED ITEM:** The successful bidder(s) shall submit to the District a written notice (no electronic mail), anytime when any item has been discontinued. The District must have sixty (60) calendar days prior written notice of any price change. A written justification from the supplier and manufacturer must accompany the sixty (60) calendar days notice to the District. In the event of an item being discontinued, the District reserves the right to cancel such items from the Bid. Failure to meet these requirements set forth may be cause for DEFAULT under the TERMINATION OF DEFAULT clause of this bid.
13. **MODEL CHANGES:** Model changes will be allowed as long as the replacement is significantly the same or better in terms of specifications and performance and there is NO price change. The successful bidder(s) shall submit to the District, a written notice (no electronic mail) of any model changes. The District must have sixty (60) calendar days prior written notice of any price change. A written justification from the supplier and manufacturer must accompany the sixty (60) calendar days notice to the District. In the event of the brand change, the District reserves the right to cancel such items from the Bid. Failure to meet these requirements set forth may be cause for DEFAULT under the TERMINATION OF DEFAULT clause of this bid.
14. **BRANDS:** Brand names are included for descriptive purposes to indicate the quality, design, and utility desired by the District, but the specifications are not intended to restrict competition. Brands of equal make or type to those specified will be considered unless otherwise so indicated in the bid. **Each bidder shall indicate the brand name and model number of the brand(s) being bid (even if indicated in the specification).** Terms such as "As spec" or Bidder's item numbers instead of the manufacturer's name and model number may be considered non-responsive. In accordance with the INSPECTION AND ACCEPTANCE provision of this bid, testing may be required.
- Brand changes will be allowed as long as the replacement is significantly the same or better in terms of specifications and performance and there is NO price change. The successful bidder(s) shall submit to the District, a written notice (no electronic mail), of any brand changes. A written justification from the supplier and manufacturer must accompany the sixty (60) calendar days notice to the District. In the event of the brand change, the District reserves the right to cancel such items from the Bid. Failure to meet these requirements set forth may be cause for DEFAULT under the TERMINATION OF DEFAULT clause of this bid.
15. **NON-EXCLUSIVITY:** The District is not obligated to purchase from the bid, but will utilize it as often as possible and reserves the right to competitively bid any item on this contract when it is in the best interest of the District.
16. **QUANTITIES:** Quantities shown in Bid Form are estimates of purchases planned for the next year, based on the best information available at the time. The District reserves the right to purchase more or less of the units specified at the unit cost bid, if and when required.

17. **SAMPLES:** Samples may be requested before an award is made. If requested prior to award, samples should be submitted to Attn: Purchasing Department located at 501 Crescent Way, Anaheim, CA 92801. Samples shall be provided at no expense to the District within two (2) business days of request and shall become the property of the District. Failure to provide samples as requested shall be cause for rejection of the Bid.

All packages containing demonstration unit must be clearly labeled with bidder's name, bid number, and each sample clearly identified as to the item number for which the sample is to be considered.

If, in the opinion of the District, an item purchased on the bid does not conform to the standards of the previous samples submitted, the District reserves the right to have the product tested by an independent laboratory. If the test shows that the product does not conform to specification or meet the standards of the samples submitted, the cost of testing will be charged to the successful bidder and the contract ~~may~~ be canceled under the TERMINATION FOR DEFAULT section of the bid.

18. **DELIVERY REQUIREMENT:** Bidders shall bid all items F.O.B. DESTINATION, FRT. PREPAID to: Anaheim, CA.

19. **DELIVERY SCHEDULE:** The District requires the delivery within ten (10) business days upon receipt of order. The District reserves the right to make award based on delivery time quoted. Failure to meet the delivery requirements set forth may be cause for DEFAULT under the TERMINATION OF DEFAULT clause of this bid.

20. **INSURANCE:** Prior to issuance of a purchase order, the successful bidder shall furnish the District with insurance endorsements evidencing insurance coverage and further indicating that the successful bidder's policies have been endorsed to name the "Anaheim Union High School District" as an additional insured thereon, with provision made for cross liability. The endorsements shall further provide the "Successful bidder's policy is primary over any insurance carried by the District and that "the policy will not be cancelled or materially changed without thirty (30) calendar days prior written notice " being given to the District's Purchasing Department. During the term of the contract, the successful bidder shall, at its own cost and expense maintain the following types of insurance:

- i. Commercial General Liability Coverage, "occurrence" form only, to include bodily injury and property damage for premises and operations, contractual liability, independent contractors, personal and advertising injury, and wrongful termination with a combined single limit not less than \$1,000,000 per occurrence and an annual general aggregate limit not less than \$2,000,000. The policy shall be endorsed to name the District, its governing boards and commissions and the individuals thereof, and all its officers, agents, employees, representatives and volunteers, as additional insured.
- ii. Workers' Compensation insurance with limits as required by the Labor Code of the State of California and Employers Liability insurance limits of \$1,000,000 per accident.

- iii. Business Automobile Liability Coverage with limits as required by the State of California.

21. **FAILURE TO PROVIDE EVIDENCE OF INSURANCE, POST SECURITY, OR EXECUTE CONTRACT:** In the event the bidder to whom a notice of intent to award a contract is given, fails or refuses to provide the certificates of insurance, required bonds, or return properly executed copies of the contract within seven (7) calendar days from the date of receiving said notice, the District may declare the successful bidder as nonresponsive to this solicitation and re-issue a notice of intent to award a contract to the next lowest responsive and responsible bidder, or may call for new bids.

22. **DEFAULT:** In the event the bidder to whom a contract is awarded fails to perform in accordance with the terms and conditions of the bid or the contract, the District may terminate their orders, in whole or in part, in accordance with the **TERMINATION FOR DEFAULT** provision of this bid.

23. **TERMINATION FOR DEFAULT:** The District may, by written notice of default to the successful bidder, terminate the contract in whole or in part if:

A. The successful bidder fails or neglects to perform any of the services listed herein in the manner and time specified, or if, in the opinion of the District, the items(s) provided fail to perform satisfactorily;

OR

B. The successful bidder fails to perform any of the other provisions of the bid or purchase order and does not cure such failure within a period of two (2) business days (or such longer period as the District may authorize in writing) after receipt of notice from the Anaheim Union High School District specifying such failure.

In the event the District terminates the contract, in whole or in part, the District may acquire equipment, similar to those so terminated from another source, and the successful bidder shall be liable for any excess costs of acquisitions of such similar supplies.

24. **SUPPLIER NOT OFFICER, EMPLOYEE, OR AGENT OF DISTRICT:** While engaged in carrying out the terms and conditions of the contract, the successful bidder is an independent contractor and not an officer, employee, or agent of the District.

25. **EVIDENCE OF RESPONSIBILITY:** Upon request of the District, a bidder whose bid is under consideration for award shall promptly submit satisfactory evidence showing their financial resources. The District may also request the names of at least three (3) references for whom similar supplies or equipment were provided during the previous year. The bidder must furnish this list within three (3) business days after request. Failure to do so will be sufficient cause for default and the District may declare the successful bidder as nonresponsive to this solicitation and re-issue a notice of intent to award a contract to the next lowest responsive and responsible bidder, or may call for new bids.

26. **ANTI-DISCRIMINATION:** In connection with all services performed under this bid, there shall be no unlawful discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, marital status, physical disability, mental disability, or medical condition. The successful bidder agrees to comply with applicable Federal and State laws including, but not limited to, the California Fair Employment and Housing Act, beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, the successful bidder agrees to require like compliance by any subcontractors employed on the Project by such bidder.
27. **INSPECTION AND ACCEPTANCE:** All items provided under the contract shall meet or exceed the bid specifications and shall comply with all Federal and California State laws governing their production, handling, processing and labeling. Inspection and acceptance of all items shall be at DESTINATION. Items found to be defective or not in accordance with the bid specifications shall be replaced by the successful bidder at no cost to the District. Failure to replace said items shall be considered sufficient cause for default action under the DEFAULT provision of this bid.
28. **INSPECTION OF BIDDER'S FACILITY:** The District reserves the right to inspect the facilities of the bidder prior to award of the contract and if representatives of the District determine after such inspection that the bidder is not capable of performing satisfactorily to the District, his bid will be ruled nonresponsive. Additionally, the District reserves the right to inspect the successful bidder's facility during the contract period.
29. **INDEMNIFICATION:** Bidder agrees to defend, indemnify, save, and hold harmless the District and any of their governing bodies, the individuals, thereof, and all officers, agents, employees, representatives, and volunteers from all loss, cost, and expense (including, but not by way of limitation, attorneys' fees and other related legal costs) arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of the Bidder's performance or failure to perform services under this bid, or resulting from or in any way directly or indirectly connected with the performance or nonperformance of the District, pertaining to this bid. Bidder further agrees to waive all rights of subrogation against the District and shall pay for any and all injury, damage, or loss to the District. The provisions of this indemnification clause shall not be limited to the availability or collectability of insurance coverage, nor do these provisions apply to any injury, damage or loss caused solely by the negligence of the District.
30. **PERMITS AND LICENSES:** The Contractor and all of his employees or agents shall secure and maintain in force such licenses and permits as are required by law in connection with the furnishing of items herein listed. All operations and materials shall be in accordance with law. Failure to do so may result in termination of the contract under the default provision of the bid.
31. **EMPLOYEE BACKGROUND CHECKS:** At the time of contract award and during the entire term of the contract, the successful bidder, including all subcontractors, shall fully comply with the provisions of Education Code Sections 45125.1 and 45125.2 when District determines that the successful bidder's employees and employees of subcontractors will have more than limited contact with pupils in the performance of the work. In addition, it shall be

NOTICE TO CONTRACTORS REGARDING CRIMINAL RECORDS CHECK
(EDUCATION CODE SECTION 45125.1)

Education Code Section 45125.1 provides that if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code Section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.

Penal Code Section 667.5(c) lists the following "violent" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person's genital or anal openings by foreign or unknown objects against the victim's will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code Section 1192.7 lists the following "serious" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a non-inmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

CERTIFICATION BY CONTRACTOR
CRIMINAL RECORDS CHECK
AB 1610, 1612 and 2102

To the Governing Board of Anaheim Union High School District:

I, N/A certify that:
Name of Contractor

1. I have carefully read and understand the Notice to Contractors Regarding Criminal Record Checks (Education Code Section 45125.1) required by the passage of AB 1610, 1612 and 2102.
2. Due to the nature of the work I will be performing for the District, my employees may have contact with students of the District.
3. None of the employees who will be performing the work have been convicted of a violent or serious felony as defined in the Notice and in Penal Code Section 1192.7 and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____, California on _____.
Date

Signature

Typed or printed name

Title

Address

Telephone

ANAHEIM UNION HIGH SCHOOL DISTRICT

BID FORM

BIDDER: Liberty Paper

BID NO. 2016-09, MULTI-PURPOSE COPY PAPER

ITEM NO.	GROUP	DESCRIPTION	UOM	QTY	BRAND	PART NUMBER	UNIT PRICE
1	WHITE PAPER	MULTI-PURPOSE WHITE PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM, 98 BRIGHTNESS OR HIGHER. ORDERED AND DELIVERED BY TRUCK LOADS. SEE *DELIVERY NOTE BELOW <u>10</u> REAMS PER CASE	RM	84,000	MARQUEE	MRQ11W	\$2.423
*DELIVERY: TRUCK LOAD TO DOCK. APPROXIMATELY 10 DELIVERIES PER FISCAL YEAR, JULY THROUGH APRIL (1 TRUCK LOAD = 8400 REAMS)							
2	WHITE PAPER	MULTI-PURPOSE WHITE PAPER, 8.5" X 14", 20 POUND BOND, 500 SHEETS PER REAM, 92 BRIGHTNESS OR HIGHER _____ REAMS PER CASE	RM	300			No Bid
3	COLOR PAPER	MULTI-PURPOSE BLUE PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	1000			No Bid ↓ No Bid
4	COLOR PAPER	MULTI-PURPOSE BUFF PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	300			
5	COLOR PAPER	MULTI-PURPOSE CANARY PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	900			
6	COLOR PAPER	MULTI-PURPOSE GOLDEN ROD PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	300			

ANAHEIM UNION HIGH SCHOOL DISTRICT

BID FORM

BIDDER: Liberty Paper

BID NO. 2016-09, MULTI-PURPOSE COPY PAPER

ITEM NO.	GROUP	DESCRIPTION	UOM	QTY	BRAND	PART NUMBER	UNIT PRICE
7	COLOR PAPER	MULTI-PURPOSE GREEN PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	700			NO Bid
8	COLOR PAPER	MULTI-PURPOSE PINK PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	800			↓ NO Bid
9	COLOR PAPER	MULTI-PURPOSE SALMON PAPER, 8.5" X 11", 20 POUND BOND, 500 SHEETS PER REAM _____ REAMS PER CASE	RM	400			

- QUANTITIES ARE BASED ON A ONE YEAR PROJECTION AND COULD BE SIGNIFICANTLY MORE OR LESS (SEE 10. "QUANTITIES" IN INSTRUCTIONS FOR BIDDERS)
- ALL ITEMS F.O.B. DESTINATION, FREIGHT PRE-PAID (SEE 10. "PRICES" IN INSTRUCTIONS FOR BIDDERS)
- TRUCK LOAD DELIVERIES MUST BE SCHEDULED AT LEAST 2 DAYS IN ADVANCE AND DELIVERED BEFORE 7:30 A.M.
- PLEASE SUBMIT AT LEAST 1 SAMPLE REAM OF PAPER FOR ITEM 1 ONLY

ANAHEIM UNION HIGH SCHOOL DISTRICT

BID FORM
PERCENT OFF CATALOG PRICES*

BIDDER: Liberty Paper

BID NO. 2016-09, MULTI-PURPOSE COPY PAPER

MANUFACTURER	% Less catalog pricing on all other items not listed on this bid	MANUFACTURER	% Less catalog pricing on all other items not listed on this bid
N/A	%	N/A	%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%
	%		%

* THE PERCENT OFF CATALOG PRICES IS NOT GOING TO BE CONSIDERED WHEN AWARDING THE BID. THIS WILL ALLOW THE DISTRICT TO PURCHASE OTHER ITEMS AS REQUIRED.

ANAHEIM UNION HIGH SCHOOL DISTRICT
BID FORM
BID NO. 2016-09, MULTI-PURPOSE COPY PAPER

1. Pursuant to and in compliance with this bid and all other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed and to provide and furnish any and all of the labor, materials, tools, equipment, and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with this contract.

All in strict conformity with the specifications and other contract documents including any addendums for the amounts as set forth below.

- 2. Bidder must adhere to the delivery schedule included in the bid documents, unless otherwise changed in writing by the District and provide all necessary insurance certificates as required in the bid documentation.
- 3. It is understood that the District reserves the right to reject this bid as specified in the Instructions For Bidders and that the bid shall remain open and not be withdrawn for a period of sixty (60) days.
- 4. The District desires the right and option to extend any contract awarded hereunder annually from date of expiration, under the same price, terms and conditions, for no more than three (3) years from time of first award. Renewal must be mutually agreeable and in writing.

Indicate if said Renewal Option is granted for one additional year:

 Option Granted
 Option Not Granted

Price Increase shall not exceed 7.1 % during the first renewal period, based on manufacturers increases documented and verified.

Indicate if said Renewal Option is granted for second additional year:

 Option Granted
 Option Not Granted

Price Increase shall not exceed 7 % during the second renewal period, based on manufacturers increases documented and verified.

It is agreed that if any renewal option granted herein is exercised, the District shall so notify the contractor prior to the expiration date.

Anaheim Union High School District

Bid Form
Page 4 of 5
Bid No. 2016-09

5. This bid is subject to a cash discount of 5 % thirty (30) days.
6. It is the intent of the District that other school districts pursuant to Public Contract Code Sections 20118 and 20652 may utilize the provisions of this bid pursuant to the specifications set forth herein. The District waives its right to require other districts to draw their warrants in favor of this District and authorized each district to make payment directly to the successful bidder.

Option Granted
 Option Not Granted

Suppliers who are awarded any part of this contract will be provided with a copy of the legal notice, the Board recommendation and any other information pertaining to this bid. Any supplier choosing to utilize the Piggyback option will be responsible for providing this information to other districts or agencies.

7. The District requests the option to purchase additional items from Bidder's catalog not listed in bid. Please state percent discount to deduct from catalog list prices or submit pricing on these items on page 6 of the Bid Form, "Percent Off Catalog Prices". Catalog List Prices Less 0 % Discount for all items in catalog or submit list of all items and prices extended to District not specifically included in the above bid.

Dated: 12.21.15

DD Office Product
Proper Name of Bidder

By

Mariam Raza

5075 Hampton St
Los Angeles, CA 90058

[Signature]
Signature of Bidder

Note: If a bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents; if a bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if a bidder is an individual, his full signature shall be placed above.

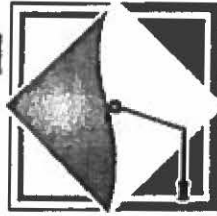
ANAHEIM UNION HIGH SCHOOL DISTRICT
NON-COLLUSION DECLARATION
BID NO. 2016-09, MULTI-PURPOSE COPY PAPER

Mariam Raza, declares that he or she is Account Manager
(Full Name) (Title)
of Liberty Paper, the party making the foregoing bid, that
the (Company/Firm Name)

bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

[Signature]
(Signature of Bidder)

Liberty Paper
(Company/Firm Name)



February 4, 2016

Ms. Mariam Raza
DD Office Products
DBA Liberty Paper
5025 Hampton St.
Los Angeles, CA 90058

RE: ANAHEIM UNION H. S. DISTRICT'S MULTI-PURPOSE COPY PAPER BID NO. 2016-09

Dear Mariam Raza,

Anaheim Union High School District has awarded the following item per Bid #2016-09, Multi-Purpose Copy Paper, to Liberty Paper:

<u>ITEM NO.</u>	<u>BRAND</u>	<u>PART #</u>	<u>DESCRIPTION</u>
1	MARQUEE	MRQ11W	White 8.5" x 11" 20# bond paper, 96+ bright

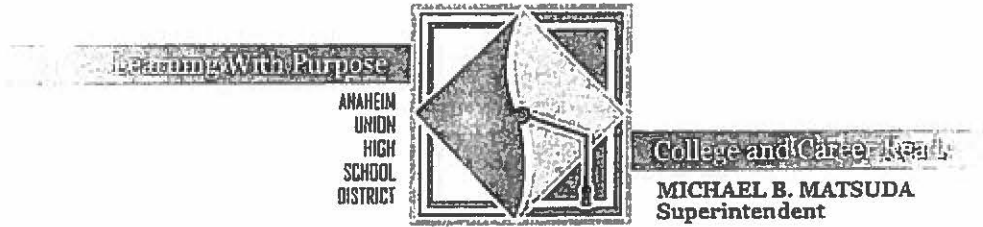
The award has commenced as of January 21, 2016, through January 20, 2017 subject to renewal annually for up to two additional years by the Director of Purchasing and Central Services.

On behalf of the Anaheim Union High School District, I congratulate you in the success of your proposal and look forward to a mutually rewarding relationship. Should you have any questions, please contact Karen Weiland at (714) 999-2575 or by email at weiland_k@auhsd.us.

Sincerely,

Brad Mihami
Director of Purchasing and Central Services

Purchasing
501 Crescent Way
Anaheim, CA 92801
Tel: 714-999-3602 Fax: 714-991-0150



Official action of the Board of Trustees on January 21, 2016, to be used for official record of employment, travel, bid awards, other authorizations as necessary or indicated.

Award of Bid

Background Information:

The Board of Trustees is requested to award a bid for the purchase of standard multi-purpose copier paper used district wide. Staff is leveraging annual usage and strategic delivery times to obtain the best possible pricing for this paper.

Current Consideration:

This bid will establish discounted pricing and will fulfill any formal bid requirements. The amounts shown below are based on best annual estimates and actual amount spent could be higher or lower. The following "Award of Bid" is the lowest, most responsible, and responsive bidders.

Award of Bid:

The Board of Trustees is requested to award the following bid:

<u>Bid #</u>	<u>Commodity</u>	<u>Award</u>	<u>Amount</u>
2016-09	Multi-Purpose Copy Paper (General Funds)	DD Office Products DBA Liberty Paper	\$221,388/ Annually
		Spicers Paper, Inc.	\$ 79,200/ Annually

Action:

The Board of Trustees awarded the bid for the purchase of multi-purpose copier paper from the listed suppliers for up to three years, renewable annually by the District's director of purchasing and central services.



 Michael B. Matsuda
 Superintendent

SUPERINTENDENT'S OFFICE

Anaheim Union High School District • 501 N. Crescent Way • Anaheim, CA 92801 • (714) 999-3502

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of The Orange County Register, a newspaper of general circulation, published in the city of Santa Ana, County of Orange, and which newspaper has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, under the date of November 19, 1905, Case No. A-21046, that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

December 7, 14, 2015

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: January 12, 2016



Signature

The Orange County Register
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-2209

PROOF OF PUBLICATION

**ANAHEIM UNION HIGH SCHOOL DISTRICT
501 CRESCENT WAY
ANAHEIM, CALIFORNIA 92801**

LEGAL NOTICE

NOTICE TO BIDDERS

In accordance with Public Contract Code 20111, NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Anaheim Union High School District, County of Orange, State of California, will receive sealed bids up to but no later than 11:00 a.m. P.S.T. on December 22, 2015, in the Purchasing Department, Room 308, located at 501 Crescent Way, Anaheim, California, for the following bid.

Bid # 2016-08 - Multi-Purpose Copy Paper

Copies of bid proposals may be secured at the office of the Director of Purchasing and Central Services, Room 308, 501 Crescent Way, Anaheim, California, 92801 or by emailing Karen Welland @ Welland_K@auhsd.us.

The Governing Board of Trustees of the Anaheim Union High School District reserves the right to reject any and all bids received in whole or part, to waive any irregularities in the bids or bidding, and to be the sole judges of suitability of products offered.

Anaheim Union High School District

Brad Mirani
Director, Purchasing and Central Services

Publsh. December 7 and 14, 2015 Orange County Register 11-3008 10117632

CAPISTRANO UNIFIED SCHOOL DISTRICT

Food and Nutrition Services Meal Price List

	Elementary			Middle School			High School					
	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017
Breakfast	\$1.75	\$1.75	\$1.75	\$1.75	\$2.00	\$2.00	\$2.00	\$2.00	\$2.50	\$2.50	\$2.50	\$2.50
Reduced Priced Breakfast	\$0.30	\$0.00	\$0.00	\$0.00	\$0.30	\$0.00	\$0.00	\$0.00	\$0.30	\$0.00	\$0.00	\$0.00
2nd Breakfast Meal	\$1.75	\$1.75	\$1.75	\$1.75	\$2.00	\$2.00	\$2.00	\$2.00	\$2.50	\$2.50	\$2.50	\$2.50
Lunch	\$2.50	\$2.50	\$2.50	\$2.75	\$2.75	\$2.75	\$2.75	\$3.00	\$3.00	\$3.00	\$3.00	\$3.25
Reduced Priced Lunch	\$0.40	\$0.00	\$0.00	\$0.00	\$0.40	\$0.00	\$0.00	\$0.00	\$0.40	\$0.00	\$0.00	\$0.00
2nd Lunch Meal	\$2.50	\$2.50	\$2.50	\$2.75	\$2.75	\$2.75	\$2.75	\$3.00	\$3.00	\$3.00	\$3.00	\$3.25

**Highlighted areas reflect price changes for 2016-2017.

ORANGE COUNTY MEAL PRICE SURVEY 2015-2016 SY

DISTRICT	Enrollment 2015-16	Date of Last Price Change	Planning Increase for 2016/2017	FREE & REDUCED	Elementary Breakfast Price		Elementary Lunch Price		Middle Breakfast Price		Middle Lunch Price		High School Breakfast Price		High School Lunch Price		
					Reduced	Paid	Reduced	Paid	Reduced	Paid	Reduced	Paid	Reduced	Paid	Reduced	Paid	
ABC USD	21,000	2013	?	51%	0.30	1.25	0.40	2.35	0.30	1.50	0.40	2.75	0.30	1.50	0.40	3.00	
Anaheim City SD	19,000	13/14	NO	64%	N/C	1.75	N/C	2.75	N/C	1.75	N/C	2.75	---	---	---	---	
Anaheim UHSD	32,000				---	---	---	---	---	---	---	---	---	---	---	---	
Brea Olinda USD	5,957	2005/2008	NO	28%	0.30	1.25	0.40	2.50	0.30	1.50	0.40	3.00	0.30	1.50	0.40	3.00-3.50	
Buena Park SD	5,067	?	Yes	74.6%	N/C	N/C	N/C	2.00	N/C	N/C	N/C	2.00	---	---	---	---	
Capistrano USD	49,901	6/2012	?	22%	N/C	1.75	N/C	2.50	N/C	2.00	N/C	2.75	N/C	2.50	N/C	3.00	
Centralia SD	4,650	9/2010	NO	60%	0.30	1.00	0.40	2.25	---	---	---	---	---	---	---	---	
Cypress SD					0.30		0.40		---	---	---	---	---	---	---	---	
Fountain Valley SD		6/2014	NO	20%	---	---	N/C	3.00	---	---	N/C	3.50	---	---	---	---	
Fullerton SD	14,594	7/1/2015	NO	46%	0.30	1.80	0.40	2.70	0.30	1.80	0.40	2.85	---	---	---	---	
Fullerton Joint UHSD	14,275	6/2014	NO	47%	---	---	---	---	---	---	---	---	N/C	2.50	N/C	3.75	
Garden Grove USD	47,000	Jul-09	NO	70%	0.30	1.25	0.40	1.50/2.00/2.25	0.30	1.50	0.40	2.00/2.25/2.50	0.30	1.75	0.40	3.00	
Hunt. Beach City SD	7,000		NO	18%	N/C	1.50	0.40	2.50	N/C	1.75	0.40	3.00	---	---	---	---	
Hunt. Beach UHSD			YES	26%	---	---	---	---	---	---	---	---	0.30	---	0.40	3.50-4.00	
Irvine USD	30,000	2008/2009	NO	12.8%	0.30	2.00	0.40	3.25	0.30	2.00	0.40	3.75	0.30	2.00	0.40	3.75	
Laguna Beach USD	3,102		NO	9%	---	---	0.40	3.90	0.30	2.90	0.40	3.90	0.40	2.90	0.40	3.90	
La Habra City SD	5,044	6/1/2013	YES	76%	0.30	1.00	0.40	2.40	0.30	1.00	0.40	2.70	---	---	---	---	
Los Alamitos USD	9,700	8/2014	NO	13%	---	---	0.40	2.75	---	---	0.40	3.00	---	---	0.40	3.25	
Lowell Joint SD					0.30		0.40		0.30		0.40		---	---	---	---	
Magnolia SD			Provision 2 - no cost for meals														
Newport Mesa USD	21,500	9/2015	NO	47%	0.30	1.50	0.40	3.25	0.30	2.00	0.40	3.75	0.30	2.00	0.40	3.75	
Ocean View SD	9,055	13-14	NO	40%	0.30	1.50	0.40	2.55	0.30	1.50	0.40	2.55	---	---	---	---	
Orange USD	30,500	2009	YES	48%	0.30	1.50	0.40	2.50	0.30	1.75	0.40	3.25	0.30	1.75	0.40	3.25	
Placentia/Yorba Linda SD	25,833		NO	37%	N/C	1.50	N/C	2.50	N/C	1.50	N/C	3.00	N/C	1.50	N/C	3.00	
Saddleback Valley USD	29,122	2014	NO	28%	0.30	1.75	0.40	2.75	0.30	2.25	0.40	3.50	0.30	2.25	0.40	3.50	
Santa Ana USD	51,902	13-14	NO	92%	Provision 2 and CEP												
Savanna SD				69%	0.30	1.50	0.40	2.40	---	---	---	---	---	---	---	---	---
Tustin USD	24,000	9/1/2013	NO	40%	N/C	1.75	N/C	2.75	N/C	2.00	N/C	3.00	N/C	2.00	N/C	3.00	
Westminster SD	10,200	2011	NO	73%	0.30	1.50	0.40	2.25	0.30	1.50	0.40	2.25	---	---	---	---	

Board of Trustees Purchase Order Listing
 ----- Fiscal Year: 2015-16 -----
 Board of Trustees Meeting.....APRIL 27, 2016

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
5550	95	US BANK NATIONAL ASSOCIATION	Serv& Op/Fac Acq /Dstrctwd	1,335.00
5551	89	US BANK NATIONAL ASSOCIATION	Serv& Op/Fac Acq /Dstrctwd	1,650.00
5552	98	SILVER CREEK INDUSTRIES INC	Bldg Imp/Fac Acq /LRMS	163,443.90
5553	98	COUNTY OF ORANGE	Serv& Op/Fac Acq /SJHHS	1,051.32
	93		Serv& Op/Fac Acq /SJHHS	1,051.33
5554	89	GROUND PENETRATING RADAR	BI:CTest/Fac Acq /SJHHS	1,700.00
5555	98	WLC ARCHITECTS INC	BI:Arch /Fac Acq /OsoGrand	30,000.00
5556	98	WLC ARCHITECTS INC	BI:Arch /Fac Acq /OsoGrand	3,866.00
7 Purchase Orders				\$204,097.55

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2015-16 =====
 Board of Trustees Meeting....APRIL 27, 2016

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
355283	1	SCHOOLMASTERS	SplsNonI/Sch Adm /DJAMS	539.70
355284	1	MISSION VIEJO POST OFFICE	Cmmnctns/Warehse /Dstrctwd	10,000.00
355285	1	FOLLETT SCHOOL SOLUTIONS INC	InstMtls/Instrctn/Concordi	507.28
355286	1	ORANGE COUNTY ZOO	FieldTrp/Instrctn/GrgWhite	192.00
355287		VOID	VOID	0.00
355288	1	NCS PEARSON INC.	SplsNonI/PsychSer/Dstrctwd	2,873.69
355289	1	SAN DIEGO COUNTY OFFICE OF ED	Conf:Ins/Instrctn/Dstrctwd	1,500.00
355290	1	CASO	CnfrNonI/PuplTran/Dstrctwd	425.00
355291	1	NCS PEARSON INC.	SplsNonI/Spch Aud/Dstrctwd	1,609.12
355292	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Dstrctwd	880.00
355293	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Del Obis	415.00
355294	1	CASBO	CnfrNonI/Bus/Fisc/Dstrctwd	215.00
355295	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Las Palm	1,800.00
355296	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Las Palm	199.00
355297	1	AP BY THE SEA	Conf:Ins/Instrctn/Tesoro	1,550.00
355298	1	AARDVARK CLAY	InstMtls/Instrctn/NHMS	184.03
355299	1	CASBO EASTERN SECTION	CnfrNonI/M&OUnrOH/Dstrctwd	30.00
355300	1	CASBO EASTERN SECTION	CnfrNonI/M&OUnrOH/Dstrctwd	30.00
355301	1	CASBO EASTERN SECTION	CnfrNonI/M&OUnrOH/Dstrctwd	30.00
355302	1	PRO-ED	SplsNonI/Spch Aud/Dstrctwd	47.20
355303	1	CDWG Inc	InstMtls/Instrctn/SCHS	5,292.00
355304	1	SPEECH CORNER, THE	InstMtls/SE0thIns/Dstrctwd	61.00
355305		VOID	VOID	0.00
355306	1	NASCO MODESTO A DIVISION OF	InstMtls/Instrctn/Hiddn Hl	337.55
355307	1	DELL COMPUTER	NonCapEq/SE0thIns/Dstrctwd	798.39
355308	1	DELL COMPUTER	NonCapEq/SE0thIns/Dstrctwd	813.95
355309		VOID	VOID	0.00
355310	1	CDWG Inc	InstMtls/Instrctn/Benedict	14,995.22
355311	1	DELL COMPUTER	NonCapEq/Instrctn/San Juan	813.95
355312	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Benedict	1,470.00
355313	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SCHS	500.00
355314	1	CDWG Inc	NonCapEq/Instrctn/Oak Grv	19,526.92
355315	1	PREMIER AQUATIC SERVICES	NonCapEq/Sch Adm /ArroyoEl	1,998.00
355316	1	CDWG Inc	InstMtls/Instrctn/ANHS	19,993.63
355317	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/ANHS	1,960.00
355318	1	CDWG Inc	InstMtls/Instrctn/Benedict	499.84
355319	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	327.00
355320	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	327.00
355321	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/SE0thIns/Dstrctwd	24.50
355322	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/SE0thIns/Dstrctwd	24.50
355323	1	CDWG Inc	SplsNonI/SupvAdmn/Dstrctwd	116.32
355324		VOID	VOID	0.00
355325	1	APPLE COMPUTER INC	InstMtls/Instrctn/ArroyoEl	2,473.92
355326	1	APPLE COMPUTER INC	InstMtls/SE0thIns/Dstrctwd	268.92
355327	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Oak Grv	4,900.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2015-16 =====
 Board of Trustees Meeting.....APRIL 27, 2016

PO No.	Fund	Vendor	Description	Amount
355328	1	INSIGHT SYSTEMS EXCHANGE	SplsNonI/Sch Adm /ANHS	7,457.18
			InstMtls/Instrctn/Dstrctwd	13,849.06
355329	1	M F ATHLETIC	InstMtls/CurAthlt/Tesoro	329.15
355330	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/Tesoro	1,621.56
355331	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/SJHHS	980.00
355332	1	CDWG Inc	InstMtls/Instrctn/SJHHS	9,996.82
355333	1	DELL COMPUTER	NonCapEq/Enterprs/DJAMS	2,237.42
355334	1	DELL COMPUTER	NonCapEq/Sch Adm /San Juan	798.39
355335	1	DELL COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	746.95
355336	1	DELL COMPUTER	NonCapEq/SE0thIns/Dstrctwd	3,117.48
355337		VOID	VOID	0.00
355338	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/Don Juan	260.00
355339		VOID	VOID	0.00
355340		VOID	VOID	0.00
355341	1	INTERNAL REVENUE SERVICE	OthrRevn/Undesig /Dstrctwd	2,840.59
355342	1	LISTEN CURRENT	Serv& Op/Instrctn/MFMS	5,400.00
355343	1	OCMC	Serv& Op/Instrctn/LadraElm	160.00
355344	1	CDWG Inc	InstMtls/Instrctn/SMS	109.62
355345	1	CATE	Conf:Ins/Instrctn/SCHS	630.00
355346		VOID	VOID	0.00
355347	1	TWO WAY DIRECT INC	SplsNonI/Sch Adm /Kinoshta	1,495.57
355348	1	MYCOMMERCE SHARE-IT	Serv& Op/Prsnl:HR/Dstrctwd	191.68
355349	1	TWO WAY DIRECT INC	SplsNonI/Sch Adm /LF Elem	1,085.66
355350	1	TWO WAY DIRECT INC	SplsNonI/Sch Adm /Marblehd	1,121.68
355351	1	TWO WAY DIRECT INC	SplsNonI/Saf&Trng/Dstrctwd	22,433.52
355352	1	DELL COMPUTER	NonCapEq/TIS /Dstrctwd	2,245.55
355353	1	SCANTRON	InstMtls/Instrctn/NHMS	454.12
355354	1	ABLENET INC	InstMtls/SE0thIns/Dstrctwd	152.22
355355	1	FOLLETT SCHOOL SOLUTIONS INC	9-12Text/Instrctn/Dstrctwd	1,567.29
355356	1	FOLLETT SCHOOL SOLUTIONS INC	InstMtls/Instrctn/Bathgate	196.38
355357	1	TEXTBOOK WAREHOUSE	9-12Text/Instrctn/Dstrctwd	52,489.08
355358	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	3,254.49
355359	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/Instrctn/CVHS	147.00
355360	1	CDWG Inc	InstMtls/Instrctn/CVHS	1,499.52
355361	1	HOWARD TECHNOLOGY SOLUTIONS	SplsNonI/Sch Adm /CVHS	49.00
355362	1	CDWG Inc	SplsNonI/Sch Adm /CVHS	542.41
355363	1	APPLE COMPUTER INC	InstMtls/Instrctn/Oak Grv	466.32
355364	1	ACER SERVICES CORPORATION	Rnt&Repr/TIS /Dstrctwd	2,000.00
355365	1	ZALESKI, KATHY	Serv& Op/Instrctn/Mission	225.00
355366	1	MILANINO, GRACIELA	Serv& Op/Instrctn/Mission	210.00
355367	12	OC STEM	Conf:Ins/SupvAdmn/Dstrctwd	300.00
355368	1	A Z BUS SALES INC	F&EInstl/PuplTran/Dstrctwd	53,485.65
355369	1	OTICON	InstMtls/SE0thIns/Dstrctwd	20.80
355370	25	TOT LOT PROS	F&ERepIn/Fac Acq /LadraElm	11,933.60
355371	25	WLC ARCHITECTS INC	Bldg Imp/Fac Acq /Bergeson	5,046.00
355372	1	ASSETGENIE INC	SplsNonI/TIS /Dstrctwd	1,250.00
355373	1	VISUAL EDGE	SplsNonI/HlthServ/Dstrctwd	48.61
355374	1	NUMOTION	NonCapEq/SE0thIns/Dstrctwd	5,485.00
355375	1	IMAGE 2000	InstMtls/Instrctn/Benedict	438.48
355376	12	COMMUNITY CARE LICENSING	Serv& Op/Sch Adm /Dstrctwd	484.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2015-16 =====
 Board of Trustees Meeting....APRIL 27, 2016

PO No.	Fund	Vendor	Description	Amount
355377	1	CALIFORNIA TRANSPORT	Rntl:Oth/Dist Veh/Dstrctwd	117.49
355378	1	ACCURATE AIR ENGINEERING	Rntl:Oth/PuplTran/Dstrctwd	3,000.00
355379	1	SOUTHERN COUNTIES LUBRICANTS	Ppl Tran/PuplTran/Dstrctwd	8,880.00
			SplsNonI/Dist Veh/Dstrctwd	3,120.00
355380	1	CHEVROLET OF IRVINE	Ppl Tran/PuplTran/Dstrctwd	4,800.00
			Rntl:Oth/PuplTran/Dstrctwd	4,800.00
			SplsNonI/Dist Veh/Dstrctwd	2,400.00
355381	1	CAL-STATE AUTO PARTS INC	Ppl Tran/PuplTran/Dstrctwd	12,600.00
			SplsNonI/Dist Veh/Dstrctwd	5,400.00
355382	1	FACTORY MOTOR PARTS	Ppl Tran/PuplTran/Dstrctwd	2,500.00
			SplsNonI/Dist Veh/Dstrctwd	2,500.00
355383	1	AUTOLIFT SERVICES	Rntl:Oth/PuplTran/Dstrctwd	10,050.00
			Rntl:Oth/Dist Veh/Dstrctwd	4,950.00
355384	1	BLAIRS TOWING INC	Serv& Op/PuplTran/Dstrctwd	5,000.00
355385	1	FOAM 'N FABRICS INC	Ppl Tran/PuplTran/Dstrctwd	1,675.00
			Rntl:Oth/Dist Veh/Dstrctwd	825.00
355386		VOID	VOID	0.00
355387	1	CULVER-NEWLIN	SplsNonI/Sch Adm /FNMS	300.24
355388	1	SUPER DUPER INC.	InstMtls/SEOthIns/Dstrctwd	152.28
355389		VOID	VOID	0.00
355390	1	ENBLEMART	InstMtls/SEOthIns/Dstrctwd	216.67
355391	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/SCHS	1,000.00
355392	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/LFMS	136.94
355393	1	SCAQM-DPERMIT SERVS-DATA ENTRY	Serv& Op/RR:Bldgs/Dstrctwd	193.49
355394	1	SOUTH COAST AIR QUALITY MGMT	Serv& Op/RR:Bldgs/Dstrctwd	193.49
355395	25	WLC ARCHITECTS INC	Bldg Imp/Fac Acq /Bergeson	23,000.00
355396	25	KYA SERVICES LLC	BI:Arch /Fac Acq /LRMS	21,494.37
355397	1	JOHNSTONE SUPPLY	SplsNonI/RR:Bldgs/Dstrctwd	3,278.00
355398	1	SIGNATURE FLOORING INC	Rntl:Oth/RR:Bldgs/Dstrctwd	3,704.75
355399	1	NUMOTION	InstMtls/SEOthIns/Dstrctwd	5,859.22
355400	1	CALIFORNIA CHARTER SCHOOLS	Dues&Mmb/Instrctn/Dstrctwd	500.00
355401	1	NUMOTION	InstMtls/SEOthIns/Dstrctwd	5,346.97
355402	14	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/CVHS	47,518.24
355403	1	EAGLE AERIAL PHOTOGRAPHY INC	Dues&Mmb/Saf&Trng/Dstrctwd	8,695.00
355404	1	OCEAN INSTITUTE	FieldTrp/SDCInstr/Dana ENF	310.00
355405	1	OFFICE DEPOT	SplsNonI/GuidCnsl/Dstrctwd	213.84
355406	14	G.A. DOMINGUEZ	Bldg Imp/Fac Acq /Dstrctwd	12,930.00
355407	1	APPLE COMPUTER INC	InstMtls/Instrctn/Las Palm	52.92
355408	1	PAXTON/PATTERSON	InstMtls/Instrctn/DHHS	233.28
355409	1	KUTA SOFTWARE LLC	InstMtls/Instrctn/CVHS	586.44
355410	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/DJAMS	803.62
355411	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	418.10
355412	1	TIMOTHY ADAMS & ASSOCIATES	Legal /SupvAdmn/Dstrctwd	8,500.00
			Serv& Op/SEOthIns/Dstrctwd	16,499.00
			Subagrmt/SEOthIns/Dstrctwd	8,201.00
355413	1	BILL WILSON	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
355414	1	CAMCOR INC	InstMtls/PuplTest/Dstrctwd	731.16
355415	40	CALIFORNIA GEOLOGICAL SURVEY	BI:CTest/Fac Acq /Tesoro	3,600.00
355416	1	SCHNEIDER ELECTRIC BUILDINGS	Serv& Op/FacPlann/Dstrctwd	246,000.00
355417	12	BROOKES PUBLISHING CO, PAUL H	SplsNonI/SupvAdmn/Dstrctwd	300.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2015-16 =====
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PO No.	Fund	Vendor	Description	Amount
355418	1	APPLE COMPUTER INC	InstMtls/Instrctn/VDMMS	520.32
355419	1	BSD API	Conf:Ins/Instrctn/CVHS	830.00
355420	1	DELL COMPUTER	SplsNonI/Prsnl:HR/Dstrctwd	146.33
355421		VOID	VOID	0.00
355422	1	VINCENT A POMPEI	Serv& Op/StDev In/Dstrctwd	1,352.00
355423	1	PROJECT DIMENSIONS	CnsltSvs/FacPlann/Dstrctwd	33,500.00
355424	1	AIRGAS INC	InstMtls/Instrctn/SCHS	125.00
355425		VOID	VOID	0.00
355426	25	SCHOOL FACILITY CONSULTANTS	Serv& Op/Fac Acq /Dstrctwd	20,000.00
355427	1	CULVER-NEWLIN	SplsNonI/Sch Adm /SJHHS	3,174.98
355428		VOID	VOID	0.00
355429	1	SPARKLETTS	SplsNonI/Saf&Trng/Dstrctwd	84.72
355430	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SCHS	500.00
355431		VOID	VOID	0.00
355432	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Wagon Wh	1,700.00
355433	1	IMAGE 2000	InstMtls/Instrctn/Las Palm	405.97
355434	1	BSN SPORTS	InstMtls/CurAthlt/Tesoro	767.85
355435	1	COMPLETE OFFICE OF CA	SplsNonI/Bus/Fisc/Dstrctwd	500.00
355436	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/SEOthIns/Dstrctwd	294.00
355437	1	ACORN MEDIA	InstMtls/PuplTest/Dstrctwd	2,324.70
355438	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Dstrctwd	874.80
355439	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/SMS	453.60
355440	1	DELL COMPUTER	SplsNonI/Saf&Trng/Dstrctwd	779.37
355441	1	DELL COMPUTER	NonCapEq/Instrctn/Oak Grv	746.95
355442	1	EDUCATIONAL FONTWARE INC	InstMtls/Instrctn/FNMS	196.34
355443	1	ORANGE COUNTY REGISTER	Serv& Op/Pub Info/Dstrctwd	2,000.00
355444	1	SMARDAN SUPPLY COMPANY	NonCapEq/Enterprs/SCHS	2,879.28
355445		VOID	VOID	0.00
355446	25	GUIDA SURVEYING INC.	BI:CTest/Fac Acq /Bergeson	8,700.00
355447	1	JENNIFER AND IAN KUEMERLE	Serv& Op/SEOthIns/Dstrctwd	1,500.00
355448	25	SILVER CREEK INDUSTRIES INC	Bldg Imp/Fac Acq /LRMS	263,536.10
355449	1	LAW OFFICE OF NICK DAVAEI	Legal /SupvAdmn/Dstrctwd	1,000.00
355450	1	MESA GOLF CARTS	Rntl:Oth/Custodil/Dstrctwd	15,000.00
355451	25	NMG GEOTECHNICAL INC	BI:CTest/Fac Acq /Bergeson	5,270.00
355452	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/Dstrctwd	125,000.00
355453	1	SO CA GAS CO	Op&Hskpg/Opr:Util/Dstrctwd	150,000.00
355454	1	SOUTHERN CALIFORNIA EDISON	Op&Hskpg/Opr:Util/Dstrctwd	600,000.00
355455	1	UNITED WATER WORKS INC.	SplsNonI/Op:Grnds/Dstrctwd	5,000.00
355456	1	VERSATILE SYSTEMS INC.	Serv& Op/RR:Bldgs/CVHS	1,200.00
355457	1	JOURNEYS TO THE PAST	InstMtls/Instrctn/OsoGrand	750.00
355458	1	EAGLE SOFTWARE	Serv& Op/SupvAdmn/Dstrctwd	3,000.00
355459	1	MOULTON NIGUEL WATER	Op&Hskpg/Opr:Util/Dstrctwd	100,000.00
355460	1	ACORN NATURALISTS	FieldTrp/Instrctn/Malcom	376.74
355461	1	PROJECT DIMENSIONS	CnsltSvs/FacPlann/Dstrctwd	39,500.00
355462	1	CDWG Inc	InstMtls/Instrctn/SCHS	1,242.00
355463	1	CDWG Inc	SplsNonI/Sch Adm /FNMS	163.81
355464	1	CAMCOR INC	InstMtls/Instrctn/Benedict	497.02
355465		VOID	VOID	0.00
355466	1	SCHOLASTIC INC	InstMtls/Instrctn/SCHS	345.22
355467	1	CDWG Inc	InstMtls/Instrctn/Benedict	377.14

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PO No.	Fund	Vendor	Description	Amount
355468	1	WARDS MEDIA TECH	NonCapEq/Instrctn/SJHHS	7,560.00
355469	1	CORWIN PRESS INC	SplsNonI/SupvAdmn/Dstrctwd	1,659.16
355470	1	CALIFORNIA CHARTER SCHOOLS	CnfrNonI/SupvAdmn/Dstrctwd	625.00
355471	1	ENABLING DEVICES	InstMtls/SE0thIns/Dstrctwd	219.77
355472	1	ENABLING DEVICES	InstMtls/SE0thIns/Dstrctwd	241.37
355473	1	NEXUS IS INC	CnsltNon/TIS /Dstrctwd	1,944.00
355474	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Don Juan	980.00
355475		VOID	VOID	0.00
355476	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Palisade	28.31
355477	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	1,980.51
355478		VOID	VOID	0.00
355479	1	ENABLING DEVICES	InstMtls/SE0thIns/Dstrctwd	187.43
355480	1	ALISO VIEJO COMMUNITY ASSN	Rntl:Oth/RR:Bldgs/Dstrctwd	8,000.00
355481	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Dstrctwd	873.18
355482	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	999.68
355483	1	GANAHL LUMBER	SplsNonI/Sch Adm /San Juan	222.19
355484		VOID	VOID	0.00
355485	1	B & H PHOTOGRAPHY	NonCapEq/Sch Adm /SCHS	914.71
355486	1	COSTCO S.J.C.	SplsNonI/Sch Adm /DHHS	507.50
355487	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/LadraElm	316.77
355488	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/SCHS	238.03
355489	1	CDWG Inc	InstMtls/Instrctn/Oak Grv	682.01
355490	1	NASCO MODESTO A DIVISION OF	InstMtls/Instrctn/DHHS	142.40
355491	1	WAL MART S.C.	InstMtls/SE0thIns/Dstrctwd	400.00
355492	1	NASCO MODESTO A DIVISION OF	InstMtls/Instrctn/Serra	1,000.00
355493	1	STARFALL EDUCATION	InstMtls/Instrctn/Lobo	360.00
355494	1	SCHOLASTIC INC	InstMtls/Instrctn/ArroyoMS	346.12
355495	1	CAMCOR INC	InstMtls/Instrctn/SMS	340.18
355496	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/LRMS	610.00
355497	1	B & H PHOTOGRAPHY	SplsNonI/Sch Adm /DHHS	198.36
355498	1	WARDS MEDIA TECH	InstMtls/Instrctn/Tijeras	2,419.20
355499		VOID	VOID	0.00
355500	39	P2S ENGINEERING INC	BI:CTest/Fac Acq /SCHS	19,150.00
355501		VOID	VOID	0.00
355502		VOID	VOID	0.00
355503	1	GOLDEN STAR TECHNOLOGY INC.	SplsNonI/Sch Adm /Dstrctwd	328.04
355504	1	WARDS MEDIA TECH	NonCapEq/Instrctn/Del Obis	1,890.00
355505	1	SMART & FINAL IRIS #399	InstMtls/SE0thIns/Dstrctwd	1,650.00
355506	1	LARRY'S BUILDING MATERIALS	SplsNonI/RR:Grnds/Dstrctwd	5,000.00
355507	1	KYA SERVICES LLC	Rntl:Oth/RR:Bldgs/Dstrctwd	1,500.57
355508		VOID	VOID	0.00
355509	1	CEREBELLUM CORPORATION	InstMtls/Instrctn/Dstrctwd	2,723.91
355510	1	SPICERS PAPER CO	SplsNonI/Grph Art/Dstrctwd	15,000.00
355511	1	Fairbank, Maslin, Maullin,	Serv& Op/Pub Info/Dstrctwd	37,000.00
355512	1	SOUTHWEST SCHOOL SUPPLY	St Rcpts/Undesig /Dstrctwd	43,545.60
355513	1	HD SUPPLY CONSTRUCTION AND	SplsNonI/Op:Grnds/Dstrctwd	1,492.54
355514	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/Dstrctwd	185,000.00
355515	1	LOWE'S COMPANIES INC	Ppl Tran/PuplTran/Dstrctwd	5,025.00
			SplsNonI/Dist Veh/Dstrctwd	2,475.00
355516	1	COMMERCIAL AQUATIC SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	21,883.74

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PO No.	Fund	Vendor	Description	Amount
355517	1	R&M ELECTRICAL CONTRACTING INC	Rntl:Oth/RR:Bldgs/Dstrctwd	20,000.00
355518	1	TARGET SPECIALTY PROD	SplsNonI/Op:Grnds/Dstrctwd	10,000.00
355519	1	COSTCO S.J.C.	SplsNonI/Sch Adm /DHHS	2,030.00
355520	1	CDWG Inc	InstMtls/Instrctn/FrshStrt	392.99
355521	1	DELL COMPUTER	NonCapEq/TIS /Dstrctwd	1,633.14
355522	1	DELL COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	629.77
355523	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/CVHS	8,709.12
			InstMtls/Instrctn/CVHS	2,428.39
355524	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Kinoshta	4,018.00
355525	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Moulton	857.50
355526	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/MFMS	98.00
355527	1	CDWG Inc	InstMtls/Instrctn/Moulton	8,747.21
355528	1	ASSETGENIE INC	SplsNonI/TIS /Dstrctwd	1,000.00
355529	1	ALPEN SPRUCE SOFTWARE INC.	Serv& Op/TIS /Dstrctwd	18,500.00
355530	1	ACER SERVICES CORPORATION	Rnt&Repr/TIS /Dstrctwd	1,000.00
355531	1	ALPEN SPRUCE SOFTWARE INC.	Serv& Op/TIS /Dstrctwd	13,625.00
355532	1	SPICERS PAPER CO	St Rcpts/Undesig /Dstrctwd	16,067.81
355533	1	EVERYTHING MEDICAL LLC	St Rcpts/Undesig /Dstrctwd	3,143.88
355534	1	ULINE	SplsNonI/Grph Art/Dstrctwd	2,000.00
355535	1	BSN SPORTS	InstMtls/Instrctn/SCHS	999.98
355536	1	AWARDS 'N MORE	SplsNonI/PuplTran/Dstrctwd	184.14
355537	1	OC LIFE GUARDS	Serv& Op/Instrctn/GrgWhite	310.00
355538	69	TRAVIS SOFTWARE	Serv& Op/Enterprs/Dstrctwd	6,180.60
355539	1	CULVER-NEWLIN	SplsNonI/Sch Adm /CVHS	765.72
355540	1	VEK ROBOTICS INC	InstMtls/Instrctn/MFMS	2,782.97
355541	1	CDWG Inc	InstMtls/Instrctn/Tijeras	434.32
355542	1	BAKER PARTY RENTALS	Rntl:Oth/Custodil/Dstrctwd	9,732.00
355543	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Wagon Wh	882.00
355544		VOID	VOID	0.00
355545	1	CDWG Inc	SplsNonI/Sch Adm /SCHS	622.08
355546	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Hiddn Hl	1,715.00
355547	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/SEOthIns/Dstrctwd	24.50
355548	1	SCHOOL OUTFITTERS.COM	InstMtls/Instrctn/Las Palm	189.92
355549	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/CVHS	49.00
355550	1	MUSICIAN'S FRIEND	InstMtls/Instrctn/Tesoro	1,657.53
355551	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/SEOthIns/Dstrctwd	24.50
355552	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/ArroyoEl	2,144.88
355553	25	SILVER CREEK INDUSTRIES INC	Bldg Imp/Fac Acq /Bergeson	132,250.86
355554	25	SILVER CREEK INDUSTRIES INC	Bldg Imp/Fac Acq /ANHS	127,490.84
355555	1	HIRSCH PIPE & SUPPLY	SplsNonI/Sch Adm /Tesoro	610.55
355556	1	B & H PHOTOGRAPHY	SplsNonI/Sch Adm /Dstrctwd	85.86
355557	1	APPLE COMPUTER	InstMtls/Instrctn/Moulton	223.56
355558	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/LF Elem	857.50
355559		VOID	VOID	0.00
355560	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/FacPlann/Dstrctwd	140.00
355561	1	INDUSTRIAL ELECTRIC SERVICE	Rnt&Repr/Instrctn/Serra	1,300.00
355562	1	INSIGHT SYSTEMS EXCHANGE	SplsNonI/PuplTest/Dstrctwd	464.40
355563	1	APPLE COMPUTER INC	InstMtls/SEOthIns/Dstrctwd	533.52
355564	1	APPLE COMPUTER INC	NonCapEq/Enterprs/SJHHS	5,634.54

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355565	1	W W NORTON & CO INC	InstMtls/Instrctn/SJHHS	2,250.00
			9-12Text/Instrctn/Dstrctwd	2,250.00
355566		VOID	VOID	0.00
355567	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/ArroyoEl	628.69
355568	1	SPEECH CORNER, THE	InstMtls/SE0thIns/Dstrctwd	194.82
355569	1	FOLLETT SCHOOL SOLUTIONS INC	InstMtls/Instrctn/Kinoshta	3,000.00
355570	13	INDIGO BRIDGE TECHNOLOGIES LLC	Comptr /FoodServ/Dstrctwd	1,620.00
355571	13	CHEFS' TOYS	SmlEquip/FoodServ/Dstrctwd	2,556.02
355572	1	NCS PEARSON INC.	SplsNonI/PsychSer/Dstrctwd	1,875.35
355573	1	COMMERICAL TRUCK EQUIPMENT CO	F&EInstl/RR:Bldgs/Dstrctwd	23,901.96
355574	1	DON JOHNSTON INC	InstMtls/SE0thIns/Dstrctwd	99.00
355575	1	DON JOHNSTON INC	InstMtls/SE0thIns/Dstrctwd	99.00
355576	1	BERTRAND'S HORN IMPROVEMENT	InstMtls/Instrctn/MFMS	18.37
355577	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/RH Dana	492.06
355578	1	COMMITTEE FOR CHILDREN	InstMtls/Instrctn/Castille	267.84
355579	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/Wood Cyn	656.08
355580	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/SMS	164.02
355581		VOID	VOID	0.00
355582	1	PC & MACEXCHANGE	NonCapEq/Instrctn/Hiddn Hl	2,106.00
355583	1	PC & MACEXCHANGE	NonCapEq/Instrctn/DHHS	1,053.00
355584	1	PC & MACEXCHANGE	NonCapEq/Instrctn/DHHS	1,053.00
355585	1	PC & MACEXCHANGE	NonCapEq/Instrctn/Dstrctwd	1,053.00
355586	1	GOLDEN STAR TECHNOLOGY INC.	Serv& Op/Instrctn/Hiddn Hl	520.00
355587	1	GOLDEN STAR TECHNOLOGY INC.	Serv& Op/Sch Adm /DHHS	260.00
355588	1	GOLDEN STAR TECHNOLOGY INC.	Serv& Op/Instrctn/Dstrctwd	260.00
355589	1	GOLDEN STAR TECHNOLOGY INC.	Serv& Op/Instrctn/Dstrctwd	260.00
355590	1	CAMCOR INC	InstMtls/Instrctn/Hiddn Hl	579.85
355591	1	CDWG Inc	InstMtls/Instrctn/ANHS	1,454.76
355592	1	CDWG Inc	InstMtls/Instrctn/DJAMS	1,454.76
355593	1	CAMCOR INC	InstMtls/Instrctn/Dstrctwd	2,050.49
355594	1	CDWG Inc	InstMtls/Instrctn/ArroyoMS	763.56
355595	1	CDWG Inc	NonCapEq/Instrctn/LFMS	1,527.12
355596	1	WARDS MEDIA TECH	NonCapEq/Instrctn/Wood Cyn	2,021.76
355597	1	WARDS MEDIA TECH	SplsNonI/SupvAdmn/Dstrctwd	673.92
355598	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/Wood Cyn	273.89
355599	1	WARDS MEDIA TECH	NonCapEq/Sch Adm /Las Palm	945.00
355600	1	WARDS MEDIA TECH	InstMtls/Instrctn/Reilly	3,000.00
			InstMtls/Instrctn/Dstrctwd	1,725.00
355601	1	WARDS MEDIA TECH	F&EInstl/Sch Adm /ANHS	1,804.00
355602		VOID	VOID	0.00
355603	1	CAMCOR INC	InstMtls/Instrctn/Moulton	289.93
355604	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	639.36
355605	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	803.52
355606		VOID	VOID	0.00
355607	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/CVHS	235.49
355608	14	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/CVHS	4,170.00
355609	1	COMPLETE OFFICE OF CA	SplsNonI/TIS /Dstrctwd	800.00
355610	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/Instrctn/Dstrctwd	980.00
355611	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	9,996.82
355612	1	CDWG Inc	InstMtls/Instrctn/AVMS	653.73

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PO No.	Fund	Vendor	Description	Amount
355613	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	217.91
355614	1	CDWG Inc	InstMtls/Instrctn/CVHS	499.84
355615	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	217.91
355616	1	APPLE COMPUTER INC	InstMtls/Instrctn/ArroyoEl	1,649.28
355617	1	CDWG Inc	InstMtls/Instrctn/Tijeras	10,791.00
355618	1	CDWG Inc	SplsNonI/Sch Adm /DJAMS	624.43
355619	1	CDWG Inc	InstMtls/Instrctn/LF Elem	8,747.21
355620	1	CDWG Inc	InstMtls/Instrctn/Wagon Wh	8,997.13
355621	1	CDWG Inc	InstMtls/Instrctn/OsoGrand	22,492.84
355622	1	CDWG Inc	InstMtls/Instrctn/MFMS	999.68
355623	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/OsoGrand	2,205.00
355624	1	APPLE COMPUTER INC	InstMtls/Instrctn/SJHHS	79.99
355625	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tijeras	7,233.46
355626	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Marblehd	639.84
355627	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	1,671.91
355628	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	8,629.55
355629	1	CDWG Inc	Serv& Op/Instrctn/DHHS	8,716.37
355630	1	CDWG Inc	InstMtls/Instrctn/Hiddn Hl	15,253.64
355631	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/DHHS	980.00
355632	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Dstrctwd	194.40
355633	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/RH Dana	480.00
355634	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Moulton	1,590.00
355635	1	PALI MOUNTAIN INSTITUTE	FieldTrp/Instrctn/VdelMarE	12,825.00
355636	1	PALI MOUNTAIN INSTITUTE	FieldTrp/Instrctn/Malcom	16,225.00
355637	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Malcom	10,000.00
355638	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/ArroyoEl	600.00
355639	1	HERITAGE MUSEUM OF OC	FieldTrp/Instrctn/Del Obis	918.00
355640	1	AQUARIUM OF THE PACIFIC	FieldTrp/Instrctn/Moulton	825.00
355641	1	PROFESSIONAL CHARTER SERVICES	Charter /DW Undst/Dstrctwd	6,592.00
355642	1	FOLLETT SCHOOL SOLUTIONS INC	InstMtls/Instrctn/Tesoro	4,800.38
355643	1	W W NORTON & CO INC	InstMtls/Instrctn/Tesoro	1,130.00
			9-12Text/Instrctn/Dstrctwd	1,130.00
355644	1	THERAPY SHOPPE	SplsNonI/HlthServ/Dstrctwd	269.87
355645	1	SPEECH CORNER, THE	InstMtls/SE0thIns/Dstrctwd	48.05
355646	1	NORTHERN SPEECH SERVICES INC	InstMtls/SE0thIns/Dstrctwd	244.38
355647	1	SUPER DUPER INC.	InstMtls/SE0thIns/Dstrctwd	112.00
355648	1	ACORN MEDIA	InstMtls/Instrctn/Wagon Wh	239.11
355649	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/LRMS	4,000.00
355650	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /CVHS	2,500.00
355651	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/MFMS	3,000.00
355652	1	ACORN MEDIA	InstMtls/Instrctn/MFMS	1,062.72
355653	1	ACORN MEDIA	InstMtls/Instrctn/Tijeras	239.11
355654		VOID	VOID	0.00
355655	1	IMAGE 2000	InstMtls/Instrctn/AVMS	300.00
			SplsNonI/Sch Adm /AVMS	300.00
355656	1	DEMCO	K-12Text/Instrctn/SJHHS	215.00
355657	1	NASCO MODESTO A DIVISION OF	InstMtls/Instrctn/VDMS	500.00
355658	1	HOWARD TECHNOLOGY SOLUTIONS	Serv& Op/Instrctn/Tijeras	808.50
355659	1	LEXICON PRESS	SplsNonI/Spch Aud/Dstrctwd	112.00
355660	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Dstrctwd	1,787.40

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355661	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	1,117.55
355662		VOID	VOID	0.00
355663	13	CDWG Inc	Comptr /FoodServ/Dstrctwd	284.47
355664	1	DELL COMPUTER	InstMtls/Instrctn/Benedict	82.61
355665	1	HAWTHORNE EDUCATIONAL SERV	Bks&Ref /Instrctn/Dstrctwd	59.40
355666	1	CDWG Inc	NonCapEq/Instrctn/Tesoro	742.79
355667	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	5,483.94
355668	1	WIESER EDUCATIONAL	InstMtls/Instrctn/ArroyoMS	226.56
355669	1	NCS PEARSON INC.	SplsNonI/Spch Aud/Dstrctwd	1,019.26
355670	1	SO OREGON EDUC SERVICE DIST	SplsNonI/PsychSer/Dstrctwd	123.12
355671	1	ORIENTAL TRADING CO	SplsNonI/Sch Adm /Las Palm	31.29
355672	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	783.42
355673	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	5,483.94
355674	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	6,267.36
355675	1	CDWG Inc	NonCapEq/PuplTran/Dstrctwd	783.42
355676	1	CDWG Inc	NonCapEq/Instrctn/ArroyoEl	783.42
355677	1	CDWG Inc	NonCapEq/Instrctn/CapoHome	783.42
355678	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	217.91
355679	1	CASBO	CnfrNonI/PuplTran/Dstrctwd	1,095.00
355680	1	POLAR ELECTRO INC.	InstMtls/Instrctn/SJHHS	1,998.32
355681	1	VERIZON WIRELESS	NonCapEq/DW Undst/Dstrctwd	801.48
355682	1	DON JOHNSTON INC	InstMtls/SE0thIns/Dstrctwd	64.79
355683	1	DON JOHNSTON INC	InstMtls/SE0thIns/Dstrctwd	64.79
355684	1	DON JOHNSTON INC	InstMtls/SE0thIns/Dstrctwd	64.79
355685	1	DON JOHNSTON INC	InstMtls/SE0thIns/Dstrctwd	64.79
355686		VOID	VOID	0.00
355687	14	CUSD-MELLO ROOS	Serv& Op/Fac Acq /Dstrctwd	2,193.93
355688	25	GILBERT & STEARNS INC	Bldg Imp/Fac Acq /SCHS	3,005.00
355689	25	GILBERT & STEARNS INC	Bldg Imp/Fac Acq /Bergeson	985.00
355690	1	SHANNON DAVIS	Serv& Op/Pup Serv/Dstrctwd	960.00
355691	14	COUNTY OF ORANGE-WASTE MNGT	Serv& Op/Fac Acq /Dstrctwd	2,102.65
355692	14	COUNTY OF ORANGE-WASTE MNGT	Serv& Op/Fac Acq /Dstrctwd	2,882.14
355693	1	R M SYSTEMS	Rntl:Oth/RR:Bldgs/Dstrctwd	17,300.00
355694	1	RECREATION BY DESIGN	SplsNonI/RR:Bldgs/Dstrctwd	5,000.00
355695	1	NCS PEARSON INC.	SplsNonI/HlthServ/Dstrctwd	346.79
355696	1	CENTER ON TEACHING & LEARNING	Serv& Op/PuplTest/Dstrctwd	3,214.00
355697	1	ACADEMIC THERAPY PUBL	SplsNonI/PsychSer/Dstrctwd	1,205.82
355698	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SMS	76.03
355699	1	MHS RESEARCH DEPARTMENT	SplsNonI/PsychSer/Dstrctwd	613.60
355700	1	PERMA-BOUND	InstMtls/Instrctn/MFMS	2,581.63
355701		VOID	VOID	0.00
355702	1	CURRICULUM ASSOCIATES	InstMtls/SE0thIns/Dstrctwd	2,487.67
355703	1	CURRICULUM ASSOCIATES	InstMtls/SDCInstr/Dstrctwd	844.30
355704	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	4,510.21
355705	1	CDWG Inc	InstMtls/Instrctn/CapoHome	783.42
355706	1	CDWG Inc	NonCapEq/Instrctn/LadraElm	817.99
355707	1	CDWG Inc	NonCapEq/Enterprs/DJAMS	817.99
355708	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	1,266.05
355709	13	CDWG Inc	Comptr /FoodServ/Dstrctwd	5,412.04
355710	1	CDWG Inc	NonCapEq/FacPlann/Dstrctwd	1,259.55

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PO No.	Fund	Vendor	Description	Amount
355711	1	APPLE COMPUTER INC	InstMtls/SE0thIns/Dstrctwd	52.92
355712	1	CDWG Inc	InstMtls/Instrctn/ArroyoEl	6,319.37
355713	1	CDWG Inc	InstMtls/Instrctn/LFMS	1,307.46
355714	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	217.91
355715	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/SE0thIns/Dstrctwd	24.50
355716	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/Instrctn/CVHS	49.00
355717	1	CDWG Inc	InstMtls/Instrctn/CVHS	435.82
355718	1	EAGLE	SplsNonI/Grph Art/Dstrctwd	5,257.44
355719		VOID	VOID	0.00
355720	1	OCEAN INSTITUTE	Rntl:Oth/Supt /Dstrctwd	440.00
355721		VOID	VOID	0.00
355722	1	MOORE, JILL	Serv& Op/Instrctn/Our Savr	109.00
355723	1	DICK BLICK WEST	InstMtls/Instrctn/AVMS	720.04
355724	1	WENGER CORPORATION	Rnt&Repr/Instrctn/Tesoro	1,186.50
			Rnt&Repr/Enterprs/Tesoro	1,186.50
355725	1	DOLAN, LAURA AND/OR KEVIN	NPS /NPS /Dstrctwd	2,157.60
355726	1	BOSE CORPORATION	InstMtls/Instrctn/Dstrctwd	77.59
355727		VOID	VOID	0.00
355728	1	MULHOLLAND, LAUREN	Residtl /NPS /Dstrctwd	648.81
355729	1	OC MUSIC CENTER	InstMtls/Instrctn/Dstrctwd	67.50
355730		VOID	VOID	0.00
355731	12	STAPLES ADVANTAGE	SplsNonI/Sch Adm /Dstrctwd	626.40
355732	1	CDWG Inc	NonCapEq/Instrctn/Tesoro	669.79
355733	1	CULVER-NEWLIN	NonCapEq/SE0thIns/Dstrctwd	767.37
355734	1	SOLI STUDIOS MUSIC INC	InstMtls/Instrctn/Dstrctwd	31.00
355735	1	CDWG Inc	NonCapEq/Sch Adm /FNMS	1,235.24
355736	1	SAN DIEGO CTY SUPERINTENDENT	CnfrNonI/GuidCnsl/Dstrctwd	60.00
355737	1	HOWARD TECHNOLOGY SOLUTIONS	InstMtls/Instrctn/Dstrctwd	24.50
355738	1	CDWG Inc	NonCapEq/Instrctn/Serra	1,228.74
355739	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Lobo	639.00
355740		VOID	VOID	0.00
355741	1	ENVIRONMENTAL NATURE CENTER	CnsltSvs/Instrctn/RH Dana	364.00
355742	1	DOHENY STATE BEACH PARK	FieldTrp/Instrctn/Malcom	99.00
355743	1	BEYOND TECHNOLOGY	Serv& Op/Instrctn/CVCS	7,040.00
355744	1	EAGLE	SplsNonI/Grph Art/Dstrctwd	3,287.52
355745	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Palisade	22.87
355746	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /Palisade	13.59
355747	1	D & H DISTRIBUTING	InstMtls/Instrctn/CVHS	1,162.77
355748	1	CULVER-NEWLIN	SplsNonI/Sch Adm /DJAMS	462.24
355749	1	TOBII DYNAVOX	Rnt&Repr/SE0thIns/Dstrctwd	441.44
355750	1	KNOTTS BERRY FARM	FieldTrp/Instrctn/Benedict	1,230.00
355751	1	US GAMES	InstMtls/Instrctn/LRMS	917.91
355752	1	OFFICE DEPOT	InstMtls/Instrctn/ANHS	3,000.00
355753	1	ABLENET INC	InstMtls/SE0thIns/Dstrctwd	139.24
355754	1	COMPLETE OFFICE OF CA	SplsNonI/PuplTest/Dstrctwd	3,000.00
355755	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /Marblehd	500.00
355756	1	SCHOOL HEALTH CORPORATION	InstMtls/SDCInstr/Dana ENF	1,035.00
355757	1	GOPHER ATHLETIC	InstMtls/Instrctn/Del Obis	60.46
355758	1	GOPHER ATHLETIC	InstMtls/Instrctn/Del Obis	141.12
355759	1	GOPHER ATHLETIC	InstMtls/Instrctn/Del Obis	102.37

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PO No.	Fund	Vendor	Description	Amount
355760	1	GOPHER ATHLETIC	InstMtls/Instrctn/Del Obis	186.69
355761	1	CDWG Inc	SpIsNonI/Saf&Trng/Dstrctwd	1,762.21
355762	1	APEX AUDIO	InstMtls/Instrctn/DJAMS	478.44
			InstMtls/Instrctn/Don Juan	478.44
355763	1	P.W. GILLIBRAND CO. INC.	SpIsNonI/Op:Grnds/Dstrctwd	3,000.00
355764	1	SCAQMD-PERMIT SERVS-DATA ENTRY	Serv& Op/RR:Bldgs/Dstrctwd	193.49
355765	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/Dstrctwd	85.00
355766	12	CULVER-NEWLIN	SpIsNonI/Sch Adm /Dstrctwd	300.24
355767	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/Malcom	804.00
355768	1	SADDLEBACK COLLEGE FOUNDATION	CnfrNonI/Board /Dstrctwd	150.00
355769	12	STAPLES ADVANTAGE	SpIsNonI/Sch Adm /Dstrctwd	320.72
355770	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/Bus/Fisc/Dstrctwd	295.00
355771	1	CINTAS CORPORATION	SpIsNonI/RR:Bldgs/Dstrctwd	3,600.00

451 Purchase Orders \$3,413,918.58

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Warrant Number	Name of Payee	Reference Number	Amount
220383	DOMINO'S PIZZA	PV-164038	17,493.00
220384	Deehan 55, Ryan	PV-164042	200.00
220385	Laucik 73, Thomas	PV-164031	87.00
220386	Monroe 01, Carol	PV-163964	20.00
220387	SMART & FINAL	PV-163965	15.95
		PV-163975	43.13
220388	SYSCO RIVERSIDE INC.	PV-164040	1,572.86
220389	Suwandi 05, Dian	PV-163963	53.00
220390	The Happy Chef, Inc.	PV-164032	3,823.74
220391	ACERO RAMIREZ, TERESA	PV-164048	77.76
220392	AMON, TODD	PV-164052	73.44
220393	BAPTISTE, NATALIE	PV-164028	71.28
220394	COLLINS, SARAH	PV-164045	78.30
220395	DR. CHIUNG-SALLY CHOU	PV-164036	233.02
		PV-164037	577.43
220396	FRITZ, MARLENE	PV-164030	667.58
220397	HANRATTY-RAJA, JENNIPHER	PV-164044	75.30
220398	HOLLIDAY, SUSAN	PV-164029	64.15
220399	JAUREQUI, RAYMOND MICHAEL	PV-164053	1,335.98
220400	JOHNSON, CARTER	PV-164051	77.76
220401	LITTLE, KELLIE	PV-164043	232.56
220402	LOBERA, JAIME	PV-164034	621.36
220403	O'GRADY, QUINN	PV-164027	87.58
220405	PIANTA, REBECCA	PV-164039	1,164.51
220406	PROODIAN, DAVID	PV-164050	65.88
220407	SCHLICHT, SHANNON	PV-164046	72.36
220408	SZCZUDLAK, LISA	PV-164047	78.84
220409	VIDALES, MUCIO	PV-164049	71.28
220410	ORANGE COUNTY DEPT OF EDUCATIO	PO-352501	750.00
		PO-353069	150.00
220411	GLASS HAPPENS INC	PO-351419	120.00
220412	MESA GOLF CARTS	PO-351670	70.00
220413	MILLER MECHANICAL	PO-352287	337.96
220414	MIRACLE RECREATION EQUIPMENT	PO-351470	1,101.80
220415	NEW MANAGEMENT INC	PO-353581	2,361.70
220416	PACWEST AIR FILTER LLC	PO-350243	219.00
		PO-354355	8,450.67
220417	PORTER BOILER SERVICE INC	PO-352280	579.00
220418	QUALITY TOWING	PO-350546	236.00
220419	SCHAFF PAINO SUPPLY	PO-354965	276.54
220420	SCHOLASTIC INC	PO-354829	930.23
220421	SEPULVEDA BLDG MATERIALS	PO-351088	187.81-
		PO-353577	563.89
220422	SIGNS BY CREATIONS UNLIMITED	PO-352456	486.00
220423	SITEONE LANDSCAPE SUPPLY LLC	PO-353578	321.40

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Warrant Number	Name of Payee	Reference Number	Amount
220424	SMARDAN SUPPLY COMPANY	PO-350131	2,892.61
220425	SNAP-ON INDUSTRIAL	PO-352640	66.68
220426	SOUTH COAST ANSWERING SERVICE	PO-351232	32.88
		PO-354952	141.63
220427	STOTZ EQUIPMENT	PO-354958	764.30
220428	THINKING MAPS INC	PO-354663	4,459.01
220429	TIFCO INDUSTRIES	PO-353236	679.17
220430	VERTICAL TRANSPORT INC	PO-354359	2,012.63
220431	VEX ROBOTICS INC	PO-355096	269.09
220432	VISTA PAINT CORP	PO-354358	1,156.86
220433	WATERLINES TECHNOLOGIES INC	PO-354360	2,668.55
220434	ALPINE ACADEMY	PO-351650	10,946.30
220435	BLIND CHILDREN'S LEARNING	PO-350822	274.26
		PO-351779	5,274.78
		PO-354972	68.57
220436	DEVEREUX TEXAS TREATMENT	PO-352383	14,229.67
		PO-352537	12,480.61
220437	DEVEREUX TEXAS TREATMENT	PO-352380	9,351.55
220438	DORES, PAUL ALAN	PO-350474	4,320.00
220439	HOWES, JODEEN AND/OR JEREMY	PO-351638	863.55
220440	KARPUS, DAVID AND MARY	PO-351457	1,227.02
220441	NEW HAVEN YOUTH & FAMILY	PO-354435	17,296.55
220442	OAK GROVE INSTITUTE	PO-355032	11,435.00
220443	OCEANVIEW SCHOOL	PO-353126	650.38
220444	PORT VIEW PREPARATORY SCHOOL	PO-354073	6,100.80
		PO-354442	1,080.00
220445	RICHARD LAPPIN	PO-352541	595.00
220446	STAFFREHAB	PO-354258	2,720.00
220447	TERI INC	PO-351753	4,881.67
220448	YELLOWSTONE BOYS & GIRLS RANCH	PO-355030	8,093.03
220449	ABOVE & BEYOND LEARNING INC	PO-353213	3,997.25
220450	CATAPULT LEARNING WEST LLC	PO-353695	2,400.00
220451	PRIDESTAFF INC.	PO-355240	3,312.00
220452	BERGMAN DACEY GOLDSMITH	PO-355142	1,043.50
220453	BOWIE ARNESON KADI WILES	PO-355141	211.50
220454	CAL STAGE & LIGHTING INC	PO-350835	162.00
220455	CITY OF SAN CLEMENTE	PO-350712	18,546.90
220456	CONSOLIDATED ELECT DISTR	PO-353178	1,472.58
220457	COUNTY OF ORANGE-WASTE MNGT	PO-353967	872.85
220458	CR&R INCORPORATED	PO-354141	17,573.56
220459	E. STEWART AND ASSOCIATES	PO-350556	14,556.00
220460	MOULTON NIGUEL WATER	PO-351097	5,704.90
220461	PACIFIC MOBILE HOME CONS	PO-353431	4,450.00
220462	PACIFIC PLUMBING COMPANY OF	PO-350242	3,860.00

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Warrant Number	Name of Payee	Reference Number	Amount
220463	PROJECT DIMENSIONS	PO-352584	667.50
		PO-353440	23,019.00
220464	Q FENCE AND FABRICATION INC.	PO-351821	6,150.00
220465	SAN DIEGO GAS & ELECTRIC	PO-353317	236,237.33
220466	SANTA MARGARITA WATER	PO-350719	2,117.26
220467	SO CAL GAS CO	PV-164035	5,892.71
220468	SOUTHERN CALIFORNIA EDISON	PO-350716	55,157.28
220469	SPORTS FACILITIES GROUP INC	PO-350092	2,280.00
220470	VIRTUAL WATER SERVICES	PO-353857	775.80
220471	WEST COAST ARBORISTS INC.	PO-351687	3,445.00
220472	APEX AUDIO	PO-351661	1,730.66
220474	JMG SECURITY SYSTEMS	PO-354109	5,942.50
220475	LANDMARK MECHANICAL	PO-353804	612.00
220476	PACIFIC PLUMBING COMPANY OF	PO-352325	767.80
		PO-354936	717.80
220477	WEATHERPROOFING TECHNOLOGIES	PO-353137	125,016.50
220478	DSA	PO-355177	500.00
220479	NKS MECHANICAL CONTRACTING INC	PO-355238	25,002.10
220480	AMERICAN CHEMICAL SOCIETY	PO-353315	56.00
220481	ANIMAL PEST MANAGEMENT SERVICE	PO-351073	3,050.00
220482	B & H PHOTOGRAPHY	PO-354301	4,987.04
220483	BEE MAN	PO-350406	1,177.50
220484	BIO RAD LABORATORIES	PO-350641	469.54
220485	BJ BINDERY	PO-350320	327.00
220486	BRINKS INC.	PO-350225	165.48
220487	CAMCOR INC	PO-354610	292.46
220488	CARZ PRODUCTS INC.	PO-351093	945.00
220489	CDW GOVERNMENT	PO-355053	271.21
		PO-355105	969.84
220490	CINTAS CORP #640	PO-350374	106.90
220491	CLARK SECURITY	PO-354298	1,222.38
220492	COMPLETE OFFICE OF CA	PO-350111	47.51
		PO-353309	159.88
		PO-353377	632.24
		PO-354746	90.16
220493	DELL MARKETING L P	PO-354264	5,068.65
		PO-354269	6,169.22
220494	DISCOUNT SCHOOL SUPPLY	PO-354878	273.67
220495	ESCO EAR SERVICE CORP	PO-355013	454.00
220496	GEARY PACIFIC CORP	PO-353173	14,995.31
220497	HOWARD TECHNOLOGY SOLUTIONS	PO-354899	49.00
220498	LAWNMOWERS ETC INC	PO-351477	4,295.72
220499	LOCAL JANITORIAL & VACUUM	PO-351452	205.54
220500	CULVER-NEWLIN	PO-353771	2,794.18
220501	EXECUTIVE ENVIRONMENTAL SVCS	PO-354210	1,151.63

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Warrant Number	Name of Payee	Reference Number	Amount
220502	MISSION VIEJO POST OFFICE	PO-350255	9,775.00
		PO-355284	10,000.00
220503	COUNTY OF ORANGE	PO-354075	120.00
220504	CROSSLINE COMMUNITY CHURCH	PO-355198	3,200.00
220505	DISCOVERING SCIENCE	PO-354313	3,040.00
220506	ENVIRONMENTAL NATURE CTR	PO-354916	539.50
220507	SEGERSTROM CENTER FOR THE ARTS	PO-355138	610.00
220508	CORVEL CORPORATION	PO-350272	82,674.69
220509	CITY OF SAN JUAN CAPISTRANO	PO-351098	1,335.34
220510	CONSOLIDATED ELECT DISTR	PO-353178	15,108.96
220511	MOULTON NIGUEL WATER	PO-351097	3,484.68
220512	ORANGE CTY DEPT EDUC	PO-350223	4,510.25
220513	SAN DIEGO GAS & ELECTRIC	PO-353317	73,047.20
220514	SANTA MARGARITA WATER	PO-350719	2,175.90
220515	WARD'S	PO-354778	4,429.80
220516	G.A. DOMINGUEZ	PO-353714	12,080.00
		PO-354813	18,735.78
220517	DECISIONINSITE LLC	PO-350352	275.00
220518	ALTERNATIVE COMM SVCS	PO-350808	4,665.00
220519	BILL LANE & ASSOCIATES INC	PO-350792	4,690.00
220520	DEVEREUX TEXAS TREATMENT	PO-355137	1,287.69
		PO-355140	281.20
220521	JASON AND DANIELLE LAGAS	PO-353250	525.00
220522	LAW OFFICE OF LEEJANICE TOBACK	PO-354935	5,000.00
220523	NEW HAVEN YOUTH & FAMILY	PO-352367	2,830.50
		PO-352375	3,132.00
		PO-352377	7,676.00
		PO-353962	709.00
		PO-354636	2,412.00
220524	OCEANVIEW SCHOOL	PO-355134	523.20
		PO-355154	335.19
220525	OLIVE CREST ACADEMY CANAL ELEM	PO-351780	4,358.20
		PO-351781	4,474.26
		PO-351782	4,358.20
		PO-351783	4,358.20
		PO-352373	6,330.42
		PO-353093	2,219.39
		PO-353686	4,240.63
		PO-354643	1,096.92
220526	ORANGE CTY DEPT EDUC	PO-352284	291,681.43
220527	PASSARO, DR. PERRY DAVID	PO-352486	4,250.00
220528	ROBYN JOY MOSES	PO-353094	3,371.32
220529	RYAN JACKSON	PO-351545	2,292.00
220530	SALAMIRAD, ALI & JODY	PO-353449	2,970.24
220531	SUNBELT STAFFING LLC	PO-350811	15,972.50

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Warrant Number	Name of Payee	Reference Number	Amount
220532	Gill 03, Cindy	PV-164109	38.25
220533	HOLLANDIA DAIRY INC.	-	
		PV-164054	412.68
		PV-164055	1,991.47
		PV-164056	1,929.92
		PV-164057	2,068.27
		PV-164058	1,358.39
		PV-164059	589.34
		PV-164060	2,366.53
		PV-164061	3,522.38
		PV-164062	1,342.81
		PV-164063	1,263.17
		PV-164064	1,072.47
		PV-164065	681.72
		PV-164066	476.75
		PV-164067	1,253.01
		PV-164068	703.78
		PV-164069	514.58
		PV-164070	236.90
		PV-164071	205.41
		PV-164072	226.21
		PV-164073	588.01
		PV-164074	392.03
		PV-164075	464.02
		PV-164076	309.45
		PV-164077	392.03
		PV-164078	504.74
		PV-164079	334.74
		PV-164080	557.40
		PV-164081	726.95
		PV-164082	313.19
		PV-164083	779.86
		PV-164084	637.96
		PV-164085	482.55
		PV-164087	625.69
		PV-164088	1,469.39
		PV-164089	4,328.02
		PV-164090	543.70

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Warrant Number	Name of Payee	Reference Number	Amount
220534	HOLLANDIA DAIRY INC.	PV-164091	774.29
		PV-164092	618.93
		PV-164093	2,830.96
		PV-164094	520.06
		PV-164095	412.13
		PV-164096	1,138.78
		PV-164097	418.13
		PV-164098	863.53
		PV-164099	827.82
		PV-164100	878.75
		PV-164101	245.10
		PV-164102	1,597.84
		PV-164103	3,252.39
		PV-164104	258.94
		PV-164105	1,668.86
		PV-164106	593.49
		PV-164107	311.76
		PV-164108	701.51
220535	Millar 03, Hayden	PV-164110	54.35
220536	NOSAJ DISPOSABLES INCORPORATED	PV-164114	1,814.40
220537	VERIZON WIRELESS	PV-164113	373.52
220538	FORNEY, JOHN	PV-164122	795.18
220539	HAMPTON, CLARK	PV-164120	747.64
		PV-164121	63.72
220540	OCC GATE	PO-353256	200.00
220541	PACKARD, JILL	PV-164111	159.43
220542	REISCHL, VIRGINIA	PV-164112	69.34
220543	SOUTHERN CALIFORNIA	PO-355256	150.00
220544	A BETTER TOMORROW EDUCATION	PO-353411	1,072.50
220545	BARBER & GONZALES CONSULTING	PO-352337	2,733.85
220546	BESTGEN, MARY	PO-353036	1,008.00
220547	CONTEMPORARY SERVICES CORP.	PO-351972	735.03
220548	GOODWILL INDUSTRIES OF	PO-351632	144.00
220549	GOODWILL INDUSTRIES OF ORANGE	PO-351620	130.00
220550	GREAT AMERICAN LUNCH BOX, THE	PO-354311	974.60
220551	HARBOTTLE LAW GROUP	PO-352522	13,393.15
220552	ILLUMINATE EDUCATION INC.	PO-354585	199.00
220553	S.T.A.R. ACADEMY	PO-350307	275.00
220554	MAACO COLLISION REPAIR & AUTO	PO-350520	2,898.08
220555	MCGRAW-HILL SCHOOL EDUCATION	PO-354995	898.40
220556	MFAC LLC	PO-354989	1,465.05
220557	MISSION AUTO SERVICE	PO-353790	2,256.20
220558	MUSICIAN'S FRIEND	PO-354866	1,134.00
220559	NILES BIOLOGICAL INC	PO-351372	134.33

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Warrant Number	Name of Payee	Reference Number	Amount
220560	ORANGE COUNTY FIRE AUTHORITY	PO-350399	450.00
		PO-355244	50.00
220561	ORANGE COUNTY REGISTER	PO-351666	3,819.60
220562	PERMA-BOUND	PO-354675	989.38
220563	PITNEY BOWES PRESORT SERVICES	PO-350256	255.72
220564	QUALITY TOWING	PO-350546	122.00
220565	REALLY GOOD STUFF INC	PO-354484	271.84
220566	RINCON TRUCK CENTER INC	PO-350494	1,459.04
		PO-350842	2,071.35
220567	SANTA MARGARITA FORD	PO-352641	1,335.35
220568	SCHOLASTIC INC	PO-355190	313.50
220569	SCHOLASTIC INC	PO-354833	697.94
220570	SCHOLASTIC LIBRARY PUBLISHING	PO-354337	629.00
220571	SOUTH COAST FAMILY MEDICAL	PO-350229	415.00
		PO-350970	903.00

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Warrant Number	Name of Payee	Reference Number	Amount
220572	SOUTHWEST SCHOOL&OFFICE SUPPLY	-	
		PO-350011	9.29
		PO-350105	619.71
		PO-350645	8.26
		PO-350646	151.10
		PO-350649	219.48
		PO-350650	14.97
		PO-350651	300.38
		PO-350652	80.13
		PO-350657	49.14
		PO-350660	241.22
		PO-350661	59.79
		PO-350662	21.59
		PO-350664	13.39
		PO-350665	41.90
		PO-350666	44.24
		PO-350667	46.65
		PO-350668	52.60
		PO-350669	50.12
		PO-350672	295.68
		PO-350673	861.15
		PO-350676	303.33
		PO-350677	158.70
		PO-350679	232.52
		PO-350680	41.88
		PO-350681	522.24
		PO-350682	567.54
		PO-350683	227.32
		PO-350686	182.90
		PO-350687	74.50
		PO-350689	332.77
		PO-350922	5.27
		PO-351160	94.48
		PO-351198	525.96
		PO-351199	146.34
		PO-351210	107.63
		PO-351212	42.33

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Warrant Number	Name of Payee	Reference Number	Amount
220573	SOUTHWEST SCHOOL&OFFICE SUPPLY	PO-351246	465.75
		PO-351287	1,158.69
		PO-351309	7.73
		PO-351734	49.83
		PO-351797	14.64
		PO-351799	147.42
		PO-352261	936.73
		PO-352610	9.50
		PO-352939	486.33
		PO-353596	753.69
		PO-353915	425.63
		PO-353919	237.65
		PO-354848	9,700.66
		220574	SPORT CHALET
220575	TARGET SPECIALTY PRODUCTS	PO-353180	2,357.14
		PO-354197	1,871.19
220576	THINKING MAPS INC	PO-354244	4,224.32
		PO-354245	7,509.89
		PO-354246	3,754.94
		PO-354440	6,805.85
220577	TIFCO INDUSTRIES	PO-354758	234.70
220578	TRUCPAR CO	PO-351083	635.29
220579	TUTTLE-CLICK FORD	PO-351084	210.04
220579	TUTTLE-CLICK FORD	PO-351223	77.05
220580	UNITED COMMUNICATION SYSTEMS	PO-354876	1,300.92
220581	WAXIE SANITARY SUPPLY	PO-354850	1,126.87
220582	SOUTHWEST SCHOOL&OFFICE SUPPLY	PO-351205	379.20
		PO-352905	160.37
220583	A Z BUS SALES INC	PO-350342	679.70
220584	AARDVARK CLAY	PO-353992	371.59
220585	ACER SERVICE CORPORATION	PO-350118	791.25
220586	ACORN MEDIA	PO-354927	22.27
		PO-355061	531.36
220587	ALISO NIGUEL AUTO CARE	PO-355064	398.52
220587	ALISO NIGUEL AUTO CARE	PO-351440	4,513.83
220588	ALL SAFETY PRODUCTS INC	PO-354541	669.00
220589	APPERSON	PO-354990	105.86
220590	APPLE COMPUTER INC	PO-354018	565.44
		PO-354019	282.72
220591	BARRETT-ROBINSON INC	PO-351243	1,878.53
220592	BEYOND PLAY	PO-354984	180.86
220593	BUSWEST	PO-350478	1,079.38
220594	C D T INC.	PO-350227	576.26
220595	CAMCOR INC	PO-354698	563.28
		PO-355058	820.19

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Warrant Number	Name of Payee	Reference Number	Amount
220596	CDW GOVERNMENT	PO-355048	502.20
		PO-355057	1,454.76
		PO-355065	79.92
		PO-355066	100.44
		PO-355078	969.84
		PO-355099	200.88
		PO-355125	484.92
220597	CENTRAL DRUG SYSTEM	PO-353345	1,975.00
220598	CINTAS CORP #640	PO-350113	82.84
		PO-350374	437.80
		PO-352637	55.89
		PO-354297	578.55
220599	CINTAS FIRST AID & SAFETY	PO-350230	375.94
220600	CLEAR SOURCE IT	PO-354903	2,700.00
220601	COMMERCIAL AQUATIC SERVICES	PO-350239	7,075.68
220602	COMPLETE OFFICE OF CA	PO-350110	43.89
		PO-350111	28.04
		PO-350513	47.47
		PO-352232	276.16
		PO-353309	49.61
		PO-355173	20.81
220603	CROWN VALLEY TRANS	PO-350479	1,224.00
220604	CULVER-NEWLIN	PO-354628	18,128.45
220605	DANIELS TIRE SERVICE	PO-354715	6,854.76
220606	DUNN-EDWARDS CORP	PO-350724	240.98
220607	EVERYTHING MEDICAL LLC	PO-354891	2,823.22
220608	FEDERAL EXPRESS CORP	PO-350314	207.29
220609	FRICITION MATERIALS CO.	PO-350382	5,766.77
220610	GANAHL LUMBER	PO-350077	1,782.68
		PO-354347	117.04
220611	GLASS SPECTRUM	PO-352271	103.56
220612	GOLDEN STAR TECHNOLOGY INC.	PO-354476	1,040.00
220613	HIRSCH PIPE & SUPPLY	PO-354211	2,667.00
		PO-354792	4,587.50
220614	HOWARD TECHNOLOGY SOLUTIONS	PO-353617	24.50
		PO-353619	24.50
220615	INTERSTATE BATTERIES	PO-350383	846.86
220616	JOHNSTONE SUPPLY	PO-353779	10,314.48
220617	KELLY PAPER COMPANY	PO-350262	589.28
220618	CERTIFIED TRANSPORTATION	PV-164116	640.00
220619	JFK TRANSPORTATION CO INC	PV-164115	1,006.25
220620	TRANSPORTATION CHARTER SERVICE	PV-164117	1,045.00
220621	OPPORTUNITY FOR LEARNING	PV-164118	2,373.96
220622	CAPISTRANO UNIFIED SCHOOL DIST	PO-350267	62,961.00
220623	MEBA C/O	PO-350269	3,773,430.96

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Warrant Number	Name of Payee	Reference Number	Amount
220624	ALBERT YUEN AND CHARLENE TONG	PO-351234	600.00
220625	PORT VIEW PREPARATORY SCHOOL	PV-164126	13,397.50
220626	CITY OF MISSION VIEJO	PO-355149	25,179.45
220627	CITY OF SAN CLEMENTE PARKS/REC	PO-355147	25,626.68
220628	CITY OF SAN JUAN CAPISTRANO	PO-351098	2,495.97
220629	SAN DIEGO GAS & ELECTRIC	PO-353317	39,664.92
220630	SANTA MARGARITA WATER	PO-350719	2,235.44
220631	SIMPLEX GRINNELL LP	CL-151061	1,120.00
220632	SO CAL GAS CO	PV-164229	2,421.86
220633	SABP REPROGRAPHICS	PO-353826	4,791.30
220634	GROUND PENETRATING RADAR	PO-355253	2,600.00
220635	ORANGE COUNTY REGISTER	PO-354102	441.84
220636	CALIFORNIA DEPT. OF EDUCATION	PV-164125	4,213.77
220637	DELL MARKETING L P	PV-164183	1,206.05
220638	SMART & FINAL	PV-164196	11.96
220639	ULINE	PV-164124	163.52
220640	BOSIO, DANIELLA	PV-164199	300.00
220641	CAESAR, WARREN	PV-164217	1,117.42
220642	CARPENTER, CHRIS	PO-354928	62.42
220643	CASBO	PO-352360	255.00
		PO-355174	1,840.00
220644	CATE	PO-354566	340.00
220645	CHACON, LORRAINE	PV-164200	169.04
220646	COPELAND, ERIC	PV-164213	151.20
220647	DAVIS, JEREMY	PV-164211	49.00
220648	ESTER, JUDY	PV-164201	191.40
220649	GLASSEN, NINA	PV-164202	90.00
220650	HARDOS, BARBARA	PV-164198	74.52
220651	HATCHER, AMANDA	PV-164218	204.12
220652	HOOPER, GINGER	PV-164203	64.15
		PV-164204	37.80
220653	HUTCHINSON, JESSICA	PV-164205	115.00
220654	KOLASA, JEFF	PV-164197	196.13
220655	LIEDLICH, BONNIE	PV-164228	588.71
220656	LITTLE, KELLIE	PV-164223	70.63
220657	MILLER, ROBERT	PV-164224	37.68
220658	NGUYEN, CHRIS	PV-164206	64.80
220659	NUNAN, KATIE	PV-164225	42.34
220660	ORANGE COUNTY DEPT OF EDUCATIO	PO-353933	90.00
		PO-353944	199.00
		PO-354410	50.00
220661	PIANTA, REBECCA	PV-164207	783.40
220662	POSTMAN, HILLARY	PV-164212	151.20
220663	REGENTS OF THE UNIVERSITY CA	PO-355047	450.00
220664	ROSALES, MERCEDES	PV-164219	84.70

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Warrant Number	Name of Payee	Reference Number	Amount
220665	SABOL, AMY	PV-164210	41.51
220666	SANTOS, CHRIS	PV-164214	151.20
220667	SCHOOL SERVICES OF CALIF	PO-353318	1,950.00
		PO-353319	390.00
		PO-353871	195.00
220668	SCHROEDER, JANICE	PV-164226	1,130.01
220669	SCOTT, KAREN	PV-164220	179.52
220670	SINGLETON-TADEMY, ANN	PV-164209	76.30
220671	SOCRATIC SEMINARS INT'L LLC	PO-353939	215.00
220672	STEWART, DAVID	PV-164216	586.66
220673	SUNICO, MA REGINA	PV-164222	73.23
220674	THOMPSON, KYNE	PV-164215	65.81
220675	TUSTIN PUBLIC SCHOOLS	PO-354545	498.00
220676	VITAL, KIRSTEN M.	PV-164221	145.00
220677	WINGEN, TAMARAH	PV-164227	1,087.82
220678	SCAROLA, DENICE	PV-164208	55.30
220679	ADAPTIVE LEARNING LLC	PO-353429	3,240.00
220680	ATKINSON ANDELSON LOYA	PO-352717	540.00
220681	KATHRYN MEDERO	PO-352590	1,400.00
220682	ORBACH HUFF SUAREZ & HENDERSON	PO-352536	9,070.46
220683	PRIDESTAFF INC.	PO-355240	1,800.00
220684	TARGETSUCCESS INC	PO-350371	6,650.00
220685	CARTER, CARI	PV-164127	86.27
220686	CLAXTON, SAMANTHA	PV-164128	16.00
220687	EYRES, CHRISTINE	PV-164129	300.00
220688	HAGMAN, MELINDA	PV-164130	5.00
220689	MCKEOWN, PARISA	PV-164131	20.00
220690	PELOSO, WENDY	PV-164132	84.00
220691	SORYAL, LAMYAA	PV-164133	16.00
220692	ALZUBAIDI, OMAR OR	PV-164135	201.96
220693	BAUER, ADAM OR GINA	PV-164136	189.04
220694	BRESSLER, ERIC & KATHY	PV-164137	237.18
220695	BUI, HONG	PV-164138	224.58
220696	DICK, CRAIG OR BILLIE	PV-164139	124.42
220697	DIXON, ALLYSSA	PV-164140	40.63
220698	ELE, APRIL AND OR ROGER	PV-164141	39.81
220699	FULLER, MARK & CLAIRE	PV-164142	117.81
220700	GARCIA, MARIO & SHANNON	PV-164144	322.70
220701	GARCIA, ROSALINA	PV-164143	383.36
220702	GRAGG, PATRICK & TERRY	PV-164145	117.81
220703	HAYES, DAVID & KATHLEEN	PV-164146	536.76
220704	HINOJOSA, SALVADOR & NIDIA	PV-164147	136.17
220705	HYLTON, CHRIS OR HERMINIA	PV-164148	323.68
220706	JARVIS, ANDREW AND/OR	PV-164149	33.26
220707	KNILANS, JANET	PV-164150	166.62

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Warrant Number	Name of Payee	Reference Number	Amount
220708	MACNAMARA DANIEL & ALICIA	PV-164151	368.13
220709	MATHIESEN, DAN & TARA	PV-164152	240.08
220710	MATILL, MICHAEL AND OR KELLY	PV-164153	120.96
220711	MCGOWAN, DARLENE	PV-164154	449.28
220712	MEDRANO, CLARA	PV-164155	124.68
220713	MOHEB, MEHRDAD & NASR, NAHID	PV-164156	97.68
220714	NILSEN, WILFRED & INGRID	PV-164157	155.95
220715	PAUL, PUJA	PV-164158	1,380.00
220716	PHO, STACY	PV-164159	250.56
220717	RAMIREZ, JOSE AND OR	PV-164163	293.54
220718	RETTBERG, HELEN	PV-164160	1,536.89
220719	RICHARDS, EDWARD OR ANITA	PV-164161	270.86
220720	RODAS, PHILLIP AND CAROLYN	PV-164162	192.89
220721	FFRENCH, ANDREA	PV-164164	43.20
220722	FITZSIMMONS, KATHLEEN	PV-164165	132.30
220723	FLYNN, MARGARET	PV-164166	173.34
220724	FRIEDLANDER, DOROTHY	PV-164167	100.98
220725	GILL, ARVINDER	PV-164168	97.20
220726	GONG, PHOEBE	PV-164169	181.44
220727	GROSS, DEANNA	PV-164170	63.18
220728	GUTHARY, MIRIAM	PV-164171	98.82
220729	HAMMER, SAMANTHA	PV-164172	23.76
220730	HAMMOND, DARCY	PV-164173	126.36
220731	HANAFORD, LAURA	PV-164174	72.90
220732	HATCHER, JOSH	PV-164175	204.66
220733	HAUN, BARBARA	PV-164176	131.76
220734	HENRY, LISA	PV-164177	81.00
220735	HERNANDEZ, REAGAN	PV-164178	71.88
220736	HILL, DAWN	PV-164179	140.40
220737	HOOPER, GWYNETH	PV-164180	31.32
220738	IMSLAND, TRACEY	PV-164181	77.76
220739	INFANTE, MARIA CECILIA	PV-164182	128.80
220740	JONES, JOSEPH	PV-164184	119.88
220741	KERINS, TRACY	PV-164185	103.68
220742	KIMMELL, JULIE	PV-164186	124.74
220743	KONOGERIS, KATHI	PV-164187	89.64
220744	KOPELSON, KATHLEEN	PV-164188	395.82
220745	LAIDLEY, JOANIE	PV-164189	176.04
220746	LEWIS, SHARON A.	PV-164190	218.16
220747	LONERO, TIFFANY	PV-164191	103.68
220748	MARCUS, BRUCE	PV-164192	108.00
220749	MATIENZO, NINA RIE	PV-164193	82.08
220750	MCKEE, DANISE	PV-164194	61.02
220751	MICKLE, JACQUELINE	PV-164195	163.62
220752	A Z BUS SALES INC	PO-350342	922.19

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Warrant Number	Name of Payee	Reference Number	Amount
220753	A-1 AWARDS & ENGRAVING	PO-351928	349.28
220754	ABLENET INC	PO-354981	1,209.70
220755	ADVANTAGE WEST INVESTMENT	PO-352922	36,813.97
220756	AERO MARK	PO-354897	54.62
220757	ALISO NIGUEL AUTO CARE	PO-351440	1,714.81
220758	BARRETT-ROBINSON INC	PO-355073	640.98
220759	BSN SPORTS INC	PO-352236	1,263.00
220760	BUSWEST	PO-350478	1,875.33
220761	C D T INC.	PO-350227	470.50
220762	CDW GOVERNMENT	PO-355114	461.16
		PO-355176	6.77
220763	CINTAS CORP #640	PO-350374	218.90
		PO-352637	223.56
220764	COLLINS MUFFLER AND HITCH CO	PO-354855	395.00
220765	COMPLETE OFFICE OF CA	PO-350111	26.99
		PO-353309	33.97
220766	DELL MARKETING L P	PO-354521	13,929.32
		PO-354947	2,441.47
		PO-355006	3,117.00
		PO-355007	779.25
		PO-355009	1,558.51
220767	DON JOHNSTON INC.	PO-355188	106.12
220768	EBERHARD EQUIPMENT	PO-350091	2,117.47
220769	EMERGENCY ESSENTIALS INC	PO-355093	249.60
220770	HD SUPPLY CONSTRUCTION AND	PO-351667	112.76
		PO-352889	343.21
220771	HD SUPPLY FACILITIES MAINTN	PO-353576	1,283.34
220772	IMAGE 2000	PO-355091	613.22
220773	INSIGHT SYSTEMS EXCHANGE	PO-354723	282.96
220774	J W PEPPER & SON INC	PO-350853	42.13
220775	JOHNSTONE SUPPLY	PO-353779	7,270.77
220776	KELLY PAPER COMPANY	PO-350262	665.14
220777	LOCAL JANITORIAL & VACUUM	PO-351452	194.75
220778	ESSENTIAL EDUCATION	PO-355103	750.00
220779	LAKESHORE LEARNING MATLS	PO-352787	3,089.60
220780	MESA GOLF CARTS	PO-351670	556.66
220781	MISSION AUTO SERVICE	PO-353790	722.88
220782	MOBILE COMMUNICATION REPAIR	PO-350491	2,025.50
220783	MOBILE FLEET WASH	PO-350480	955.50
220784	NASCO MODESTO	PO-353663	24.11
		PO-354386	105.84
		PO-355041	596.70
		PO-355109	66.96

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220785	OFFICE DEPOT	PO-350102	179.13
		PO-350631	88.88
		PO-350633	774.30
		PO-352691	34.22
		PO-353311	265.93
		PO-353834	194.02
		PO-354812	116.77
		PO-354825	88.37
220786	ONE STOP BINDERY	PO-350321	7,487.60
220787	PC & MACEXCHANGE	PO-355071	1,053.00
		PO-355081	1,053.00
		PO-355102	1,053.00
		PO-355116	1,053.00
		PO-355120	1,053.00
		PO-355123	2,106.00
220788	PC PARTS PLUS LLC	PO-350121	74.95
220789	PRECISION SPEEDOMETER SR	PO-352455	438.74
220790	QUALITY TOWING	PO-350546	268.00
220791	RED WING SHOE STORE	PO-350529	112.32
220792	RICKS TRAILER SUPPLY	PO-351249	418.52
220793	RINCON TRUCK CENTER INC	PO-350842	8,242.57
220794	SCAQMD	PO-355394	193.49
220795	SCAQMD-PERMIT SERVS-DATA ENTRY	PO-355393	193.49
220796	SNAP-ON INDUSTRIAL	PO-352640	57.69
220797	SOUTHERN COUNTIES LUBRICANTS	PO-355379	586.37
220798	STAPLES ADVANTAGE	CM-160075	349.73-
		CM-160076	77.72-
		PO-350264	373.11
		PO-354205	119.10
220799	TARGET SPECIALTY PRODUCTS	PO-354197	2,026.44
220800	TUTTLE-CLICK FORD	PO-351223	285.60
220801	ULINE	PO-350254	231.25
220802	UNIQUE SWEEPING	PO-350535	281.00
220803	VERIZON WIRELESS	PO-355203	300.58
220804	OFFICE DEPOT	PO-350627	139.31
220805	AQUARIUM OF THE PACIFIC	PO-354500	510.00
220806	OCEAN INSTITUTE	PO-353323	1,175.00
220807	PALI MOUNTAIN INSTITUTE	PO-355172	23,560.00
220808	OPPORTUNITY FOR LEARNING	PV-164230	6,746.00
220809	COMMUNITY CARE LICENSING	PO-355376	484.00

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220810	CAPISTRANO UNIFIED SCHOOL DIST	CM-160077	1.81-
		CM-160078	1.72-
		CM-160079	2.31-
		CM-160080	2.15-
		CM-160081	1.70-
		PO-350267	76,310.65
220811	SALGADO, DAVID & ALISON	PV-164231	122.86
220812	SNYDER, BRENT AND OR RENEE	PV-164232	172.37
220813	THOMAS, JACLYN	PV-164233	55.08
220814	WAIKLE, KARLY	PV-164234	351.65
220815	WALSH, KAREN	PV-164235	215.46
220816	YUEN, ALBERT & CHARLENE TONG	PV-164236	246.27
220817	CALFA, CAROL	PV-164237	575.00
220818	FLYNN, JOELLE	PV-164238	890.00
220819	GUTIERREZ, ROSARIO	PV-164239	300.00
220820	LAI, KATHERINE	PV-164240	21.00
220821	LANGAN, KRISTIN	PV-164241	20.00
220822	LI, YING	PV-164242	575.00
220823	NOONAN, TANAKA	PV-164243	575.00
220824	STAMEN, BARBARA	PV-164244	93.93
220825	TORRES, PEDRO	PV-164245	17.00
220826	CASTORENA, ART	PV-164246	140.00
220827	YOON, HYOUNG NO	PV-164247	140.00
220828	HALEY, BRIDGET	PV-164248	11.80
220829	MEDINA-SABAD, KRISTEN	PV-164249	56.16
220830	MITCHELL, KAREN	PV-164250	93.96
220831	MORAND, CARA	PV-164251	130.14
220832	MURPHY, MELISSA	PV-164252	4.32
220833	NAPORA, NOELLE	PV-164253	153.36
220834	NELSON, SHARI	PV-164254	77.76
220835	NORMAN, ELLESSE	PV-164255	115.02
220836	ORGILL, JANELL	PV-164256	79.92
220837	PANNING LA BATE	PV-164257	154.44
220838	PLACE, SUSAN	PV-164258	14.58
220839	RASHIDI, AKRAM KIM	PV-164259	308.88
220840	ROSO, MICHELLE	PV-164260	240.84
220841	RUSINKOVICH, CHERYL	PV-164261	68.04
220842	SCHOOLER, DEBORAH	PV-164262	153.90
220843	SELIKSON, DEBBIE	PV-164263	38.88
220844	SHAH, RANA	PV-164264	73.44
220845	SHERLOCK, SYDNEE	PV-164265	22.68
220846	SMITH, ANNE	PV-164266	107.46
220847	SOLTIS, PAMELA	PV-164267	125.82
220848	ST. JOHN, ANDREA	PV-164268	41.04
220849	STEVENSON, HEATHER	PV-164269	86.40

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Warrant Number	Name of Payee	Reference Number	Amount
220850	WEIS-DAUGHERTY, DENISE	PV-164270	115.02
220851	WESTON, KELLY	PV-164271	201.96
220852	WOBST, JUDY	PV-164272	4.86
220853	WOLFSON, DONNA	PV-164273	16.20
220854	WOLFSON, MEGHAN	PV-164274	113.94
220855	YAMAMOTO, KERA	PV-164275	48.60
220856	ABLENET INC	PO-355192	223.50
		PO-355193	223.50
220857	ACCURATE AIR ENGINEERING INC	PO-351324	379.34
		PO-355378	1,027.54
220858	ACORN MEDIA	PO-355049	239.11
220859	AVID CENTER	PO-354726	914.50
220860	BJ BINDERY	PO-350320	535.00
220861	BLAIRS TOWING INC	PO-350836	135.00
		PO-355384	615.00
220862	CAL-STATE AUTO PARTS INC	-	
		PO-350369	14.62
		PO-355381	2,811.18
220863	CAL-STATE AUTO PARTS INC	-	
		PO-355381	3,784.66
220864	CAL-STATE AUTO PARTS INC	PO-355381	507.60
220865	CALIFORNIA TRANSPORT	PO-355377	117.49
220866	CAMCOR INC	PO-354592	281.64
		PO-355088	410.09
220867	CDW GOVERNMENT	PO-354004	110.86
		PO-355117	200.88
220868	COMMITTEE FOR CHILDREN	PO-355183	44.00
220869	COMPLETE OFFICE OF CA	PO-353309	26.99
220870	COSTCO S.J.C.	PO-354421	68.97
220871	DELL MARKETING L P	PO-354265	3,263.33
		PO-355011	798.27
220872	DENAULT'S HARDWARE	PO-352918	91.75
220873	FACTORY MOTOR PARTS	PO-350379	324.55
		PO-355382	1,119.03
220874	FOLLETT SCHOOL SOLUTIONS INC	PO-354506	64.00
220875	IMAGE 2000	PO-355070	125.28
220876	IMPERIAL BAND INSTRUMENTS	PO-350889	259.70
220877	IPC (USA), INC.	PO-350384	13,387.96
220878	J W PEPPER & SON INC	PO-350853	196.58
		PO-354840	3.26
220879	KELLY PAPER COMPANY	PO-350262	455.89
220880	LAKESHORE LEARNING MATLS	PO-355128	232.77
220881	CALIFORNIA DEPT. OF EDUCATION	PV-164279	499.20
220882	McKenzie 63, Raphael	PV-164276	91.35
220883	Petty Cash	PV-164277	559.14

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Warrant Number	Name of Payee	Reference Number	Amount
220884	SMART & FINAL	PV-164278	11.96
220885	ENVIRONMENTAL NATURE CTR	PO-352561	185.00
220886	IXL LEARNING INC	PO-355212	559.00
220887	PRETEND CITY CHILDREN'S MUSEUM	PO-353331	760.00
220888	ALTERNATIVE COMM SVCS	PO-350808	4,432.00
220889	BILL LANE & ASSOCIATES INC	PO-350792	884.56
220890	HERITAGE SCHOOLS INC	PO-351763	10,877.00
220891	INTERMOUNTAIN DEACONESS	PO-352711	11,662.30
220892	JASON MIRAMONTES	PO-351531	440.00
220893	KENNEY, ROBERT AND MARIE	PO-350327	5,368.00
220894	MOORE, BETH	PO-350793	1,360.00
220895	PASSARO, DR. PERRY DAVID	PO-352486	4,000.00
220896	RUSSO FLECK & ASSOCIATES	PO-352366	325.04
220897	STAFFREHAB	PO-354258	2,720.00
220898	THOMAS AND SUSAN WOODARD	PO-353444	4,475.00
220899	AVERA, STEPHANIE	PV-164285	770.48
220900	CARTER, RYAN	PV-164283	711.60
220901	DOUGHERTY, JOLENE	PV-164284	381.18
220902	DR. CHIUNG-SALLY CHOU	PV-164282	577.43
220903	MORGAN, JOHN	PV-164286	713.39
220904	BURKE WILLIAMS & SORENSEN LLP	PV-164280	60.00
		PV-164281	1,440.00
220905	CAMPCO	PO-351961	15,869.57
220906	ESI INTERNATIONAL INC.	PO-352722	10,345.50
220907	JUDY LEMM CONSULTING	PO-353554	862.50
220908	S T A R ACADEMY	PO-352494	1,402.50
220909	BURKE WILLIAMS & SORENSEN LLP	PO-354003	1,098.00
220910	CITY OF SAN JUAN CAPISTRANO	PO-351098	6,254.60
220911	CONSOLIDATED ELECT DISTR	PO-353178	217.39
220912	KYA SERVICES LLC	PO-354911	2,739.96
220913	MOULTON NIGUEL WATER	PO-351097	7,463.70
220914	SAN DIEGO GAS & ELECTRIC	PO-353317	127,265.45
220915	SANTA MARGARITA WATER	PO-350719	6,780.45
220916	SO CAL GAS CO	PV-164337	18,960.75
220917	SCHOOL FACILITY CONSULT	PO-353801	1,598.75
		PO-355426	11,651.25
220918	CALIFORNIA GEOLOGICAL SURVEY	PO-355415	3,600.00
220919	Ames 04/25, Michael	PV-164318	61.85
220920	Auld 04, Lorelei	PV-164296	12.75
220921	BABA, NICHOLAS J.	PV-164336	300.00
220922	BAYR, KATHERINE	PV-164350	11.90
		PV-164360	17.50
220923	BOLTON 01, DONNA	PV-164358	21.50
220924	BOYD COFFEE COMPANY	PV-164305	237.48
220925	Beau 01, Leslie	PV-164356	48.75

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220926	Beygi 04, Azita Mashoof	PV-164294	38.75
220927	Brisbin 05, Marian	PV-164291	70.50
220928	Brown 01, Shaunna	PV-164354	13.00
220929	CLEMENTE 01, YOLANDA	PV-164342	27.75
220930	Conley 04, Elizabeth	PV-164295	36.50
220931	DOMINO'S PIZZA	PV-164307	16,751.00
220932	DeLeon 04, James	PV-164292	11.00
220933	Dickinson 01, Katherine	PV-164346	14.25
220934	Donovan 01, Sherry	PV-164298	170.00
220935	Ferdousian 04, Shahram	PV-164355	21.50
220936	Hirst 01, Margaret	PV-164299	44.75
220937	Hoffman 05, Rebecca	PV-164288	100.25
220938	Hudson 04, Brett	PV-164289	61.75
220939	OFFICE DEPOT	PV-164303	113.14
220940	Packwood 01, Trevor	PV-164301	91.81
220941	Patel 01, Smita	PV-164300	30.00
220942	Prive 04, Amy	PV-164293	23.50
220943	Rinefort 01, Juli	PV-164302	42.50
220944	Singh 04, Sonia	PV-164287	53.25
220945	TRANSILWRAP COMPANY INC.	PV-164304	2,283.90
220946	Tropp 05, Deborah	PV-164290	93.32
220947	Yousefipour 04, Ramesh	PV-164297	13.50
220948	ACETEC SECURITY SYSTEMS	PO-352103	1,050.00
220949	ALPHA SOUND AND LIGHTING	PO-350561	1,564.80
220950	ANIMAL PEST MANAGEMENT SERVICE	PO-351073	850.00
220951	APPLE COMPUTER INC	PO-355326	268.92
220952	ARTESIA SAWDUST	PO-351875	3,637.10
220953	ASSA ABLOY ENTRANCE SYSTEM INC	PO-354266	346.16
220954	BAILEY POTTERY EQUIPMENT CORP	PO-354871	1,157.15
220955	BEE MAN	PO-350406	500.00
220956	BERTRAND'S MUSIC	PO-350859	441.32
220957	C & L CUSTOM VARSITY JACKETS	PO-354901	744.99
220958	CAMCOR INC	PO-354589	745.52
220959	CAROLINA BIOLOGICAL SUPPLY CO	PO-354096	1,256.47
		PO-355086	231.14
220960	CDW GOVERNMENT	PO-354306	484.92
		PO-355314	19,526.92
220961	CHEAP JOE'S ART STUFF	PO-352877	403.37
220962	CINTAS CORP #640	PO-354297	258.70
220963	COMPLETE OFFICE OF CA	PO-352937	273.87
220964	COSTCO S.J.C.	PO-354421	75.75

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Warrant Number	Name of Payee	Reference Number	Amount
220965	DELL MARKETING L P	PO-354265	600.53
		PO-354997	6,980.86
		PO-354999	4,578.32
		PO-355005	1,526.11
		PO-355010	1,493.72
		PO-355039	1,493.72
220966	DENAULT'S HARDWARE	PO-350133	26.95
220967	DICK BLICK WEST	PO-352869	814.10
220968	DUNN-EDWARDS CORP	PO-350724	304.80
		PO-354955	34.88
220969	FISHER SCIENTIFIC	PO-350640	677.99
220970	GANAHL LUMBER	PO-354347	647.52
220971	HAAN CRAFTS	PO-351215	261.00
220972	HD SUPPLY FACILITIES MAINTN	PO-353235	460.31
220973	HIRSCH PIPE & SUPPLY	PO-354792	1,088.32
220974	HITT MARKING DEVICE	PO-355042	25.73
220975	ITO NURSERY	PO-351345	58.54
220976	JOHNSTONE SUPPLY	PO-355397	1,142.44
220977	KELLY PAPER COMPANY	PO-350262	2,044.86
220978	LOCAL JANITORIAL & VACUUM	PO-351452	140.04
220979	THE ALARM AND SPRINKLER CO INC	PO-352513	1,282.82
220980	LAKESHORE LEARNING MATLS	PO-352787	513.37
220981	MOBILE FLEET WASH	PO-350480	923.00
220982	NASCO MODESTO	PO-354861	722.25
		PO-355219	183.51
		PO-355229	35.44
		PO-355251	57.37
		PO-355255	1,658.94
220983	NEW PIG	PO-350483	456.74
220984	OTICON INC	PO-355369	20.00
220985	PRUDENTIAL OVERALL SUP	PO-350319	131.44
		PO-351216	27.93
220986	REPAIRZOOM	PO-350600	112.31
		PO-352758	112.31
220987	ROMAINE ELECTRIC CORP	PO-354686	11.83
220988	SCHOOL HEALTH CORPORATION	PO-354060	165.35
		PO-355094	28.11
220989	SCHOOL SPECIALTY	PO-354836	120.11
220990	SIERRA SOIL INC.	PO-350388	2,360.00

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Warrant Number	Name of Payee	Reference Number	Amount
220991	SOUTHWEST SCHOOL&OFFICE SUPPLY	-	
		PO-350012	333.54
		PO-350105	98.70
		PO-350645	40.65
		PO-350646	15.23
		PO-350649	108.67
		PO-350656	27.98
		PO-350660	92.20
		PO-350662	91.59
		PO-350665	33.88
		PO-350666	57.06
		PO-350668	124.49
		PO-350669	376.07
		PO-350670	245.19
		PO-350672	86.62
		PO-350673	24.41
		PO-350674	12.52
		PO-350676	27.11
		PO-350678	107.95
		PO-350680	269.27
		PO-350681	771.13
		PO-350682	293.35
		PO-350683	50.80
		PO-350686	25.27
		PO-350687	116.38
		PO-350689	1,390.62
		PO-351198	17.50
		PO-351210	597.22
		PO-351211	28.94
		PO-351212	154.64
		PO-351213	31.60
		PO-351224	65.71
		PO-351246	581.84
		PO-351287	437.25
		PO-351309	115.64
		PO-352261	315.76
		PO-352610	62.04
		PO-353596	925.52
220992	SOUTHWEST SCHOOL&OFFICE SUPPLY	PO-353915	142.81
		PO-353916	33.91
		PO-353917	517.42
		PO-354848	3,370.41
		PO-354920	925.48
		PO-354932	364.34
		PO-354991	171.66

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Warrant Number	Name of Payee	Reference Number	Amount
220993	SPEECH CORNER	PO-355304	56.92
220994	SWEETWATER SOUND	PO-354779	699.00
220995	TENNIS WAREHOUSE	PO-354993	773.78
220996	THINKING MAPS	PO-355282	1,408.12
220997	TRUCPAR CO	PO-351084	531.22
220998	UNITED REFRIGERATION INC	PO-351085	2,497.74
220999	UNITRAX	PO-350582	808.38
221000	VERIZON WIRELESS	PO-353181	3,739.97
221001	VISUAL EDGE	PO-355373	48.61
221002	VORTEX INDUSTRIES INC.	PO-351577	325.08
221003	WAL MART COMMUNITY/RFCSELLC	PO-352091	65.37
		PO-353005	128.81
		PO-353016	91.42
		PO-354014	53.53
221004	WENGER CORPORATION	PO-354474	1,732.53
221005	ZONAR	PO-355072	6,351.12
221006	SOUTHWEST SCHOOL&OFFICE SUPPLY	PO-352905	414.98
221007	CONE, KIRSTEN K.	PV-164311	488.16
221008	DELANTY, LISA	PV-164310	81.35
221009	FORSTER, JENS	PV-164309	488.16
221010	KENNEDY, KELLEY	PV-164312	649.71
221011	CORVEL CORPORATION	PO-350272	151,925.89
221012	ALTAMIRANO, JOSHUA	PV-164313	11.00
221013	CHOI, YEON	PV-164314	207.36
221014	FLEMING, LUCINDA	PV-164315	88.00
221015	JOHNSTON, ALYSSA	PV-164320	10.00
221016	LEIVA, JESSICA	PV-164319	20.00
221017	MADEWELL, NEIL/CHARLYN	PV-164325	15.00
221018	MARTIN, LINDA	PV-164321	130.41
221019	REESE, NOAH	PV-164322	15.00
221020	WOOD, JIM	PV-164323	87.37
221021	YURKOVICH, JOHN/THERESA	PV-164324	15.00
221022	GLABB, MARTA	PV-164316	400.02
221023	GUTIERREZ, BETTY	PV-164317	87.53
221024	GREEN, TRACY OR MELISSA	PV-164326	116.47
221025	JONES, DANNY & NANCY	PV-164327	510.49
221026	MEDRANO, CLARA	PV-164328	143.86
221027	MOON, JAMES AND OR CINDY	PV-164329	151.85
221028	MYERS, EDWIN & BRENDA	PV-164330	483.45
221029	RITURBAN/JOHN PAUL & ANN	PV-164331	151.85
221030	ROTH, JAY &/OR KERI	PV-164332	228.80
221031	TRITZ, RICHARD &/OR JULIE	PV-164333	105.75
221032	UNGOS, JAY AND MARIE	PV-164334	272.36
221033	WHEATON, TIMOTHY AND/OR	PV-164335	74.52
221034	DISCOVERY RANCH	PO-354240	13,100.00

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221035	EBBING, CURTIS AND/OR MARYAM	PO-351485	844.17
221036	GOODWILL INDUSTRIES OF ORANGE	PO-350799	390.00
221037	HERITAGE SCHOOLS INC	PO-353125	10,987.00
221038	MENDE PSY.D, SYLVIA	PO-351159	5,915.00
221039	NATASHA IRENE ADAMO	PO-353455	7,000.00
221040	NOVATA - CARES	PO-355278	3,417.00
221041	RIVIERA FINANCE ASSIGNEE FOR	PO-353655	14,208.00
221042	SPECTRUM CENTER ROSSIER PARK	PO-354634	2,043.51
		PO-354635	2,576.00
		PO-354811	206.71
		PO-354974	161.00
		PO-355155	223.45
221043	STAFFREHAB	PO-354258	2,720.00
221044	TIMOTHY ADAMS & ASSOCIATES	PO-355412	30,081.73
221045	MCELFISH, WENDY	PV-164372	140.07
221046	AMY E ORR	PO-355156	717.50
221047	ATKINSON ANDELSON LOYA	PO-352530	16,381.41
		PO-352560	8,417.57
		PO-352717	480.00
		PV-164353	60.00
		PV-164359	4,985.19
		PV-164361	1,057.02
		PV-164364	950.00
		PV-164365	161.25
		PV-164366	2,373.75
		PV-164367	638.49
		PV-164368	9,106.67
		PV-164369	943.75
221048	BURKE WILLIAMS & SORENSEN LLP	PV-164362	420.00
221049	CESAR VARGAS & ASSOCIATES	PO-354821	9,207.16
221050	DANNIS WOLIVER KELLEY	PO-353129	8,436.50
		PV-164338	88.50
		PV-164339	150.00
		PV-164340	1,103.50
		PV-164341	1,718.50
		PV-164343	285.00
		PV-164344	85.50
		PV-164345	342.00
		PV-164347	2,271.50
		PV-164348	285.00
		PV-164351	598.50
		PV-164352	6,526.50
221051	DANNIS WOLIVER KELLEY	PO-352521	2,172.00
221052	FOREST LANES BOWL CNTR	PO-352690	57.00
221053	PROFESSIONAL TUTORS OF AMERICA	PO-350829	660.00

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Warrant Number	Name of Payee	Reference Number	Amount
221054	REACH PROFESSIONAL IN-HOME	PO-353680	2,787.50
221055	S.T.A.R. ACADEMY	PO-350307	110.00
221056	VAVRINEK TRINE DAY & CO LLP	PO-346718	22,500.00
221057	VINCENT A POMPEI	PO-355422	1,352.00
221058	AT&T	PO-354957	60.66
221059	MUSICIAN'S FRIEND	PO-354795	1,449.47
221060	NEW MANAGEMENT INC	PO-355095	94.40
221061	OC TANK TESTING INC	PO-354192	1,500.00
221062	ONE STOP BINDERY	PO-350321	145.00
221063	PATHWAY COMMUNICATIONS LTD.	PO-354975	5,831.49
221064	PERMA-BOUND	PO-354127	730.99
		PO-354980	247.28
		PO-355180	363.04
		PO-355181	364.50
221065	PSYCHEMEDICS CORPORATION	PO-350968	179.00
221066	RIFTON EQUIPMENT	PO-355021	117.45
		PO-355195	3,608.55
221067	RINCON TRUCK CENTER INC	PO-350842	49.70
221068	SAFETY-KLEEN SYSTEMS INC	PO-350528	604.80
221069	SCANTRON CORPORATION	PO-355353	423.79
221070	SEHI COMPUTER PRODUCTS INC	PO-350122	130.69
		PO-355179	519.20
221071	TIFCO INDUSTRIES	PO-351083	1,581.34
221072	UNITED TRANSMISSION EXCHANGE	PO-350538	3,804.61
221073	WARD'S	PO-353780	12,720.00
		PO-354701	673.92
		PO-354704	1,347.84
		PO-355067	1,347.84
		PO-355108	1,347.84
221074	A Z BUS SALES INC	PO-350342	1,281.49
221075	AARDVARK CLAY	PO-352251	326.05
		PO-353992	26.78
221076	ABLENET INC	PO-355354	152.55
221077	ACUITY SPECIALTY PRODUCTS INC	PO-350336	143.62
221078	ADVANTAGE RADIATOR	PO-350368	453.60
221079	ALISO NIGUEL AUTO CARE	PO-351440	299.64
221080	BLAIRS TOWING INC	PO-355384	250.00
221081	BOSE CORPORATION-SST	PO-354404	950.46
221082	BUSWEST	PO-350478	4,589.75
221083	CAL-STATE AUTO PARTS INC	PO-355381	3,032.46
221084	CAMBIUM LEARNING INC.	PO-355260	3,600.00
221085	CAMCOR INC	PO-355054	298.20
		PO-355098	1,700.89

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221086	CDW GOVERNMENT	PO-355101	2,424.60
		PO-355118	1,939.68
		PO-355268	1,499.52
		PO-355273	327.00
		PO-355310	14,995.22
		PO-355316	19,993.63
		PO-355318	512.75
		PO-355319	327.00
		PO-355320	327.00
		PO-355323	104.68
		PO-355332	9,996.82
		PO-355358	3,254.49
221087	CHEAP JOE'S ART STUFF	PO-352877	594.00
221088	CINTAS CORP #640	PO-350374	218.90
221089	COMPLETE OFFICE OF CA	PO-353309	107.99
221090	DELL MARKETING L P	PO-354996	19,469.49
		PO-355352	2,245.41
221091	DICK BLICK WEST	PO-355257	73.03
221092	DIGITAL NETWORKS GROUP	PO-353582	810.64
221093	EAGLE	PO-355175	7,112.27
221094	FACTORY MOTOR PARTS	PO-355382	93.51
221095	FOLLETT SCHOOL SOLUTIONS INC	PO-355029	4,358.72
		PO-355285	507.28
221097	GOPHER ATHLETIC/SPORTS	PO-354099	2,137.50
221098	HOWARD TECHNOLOGY SOLUTIONS	PO-355052	1,764.00
221099	INSIGHT SYSTEMS EXCHANGE	PO-355056	5,326.56
221100	INTERSTATE BATTERIES	PO-350383	2,433.64
221101	CENTENNIAL FARM	PO-354918	75.00
221102	CERTIFIED TRANSPORTATION	PV-164370	16,900.93
221103	HERITAGE MUSEUM OF OC	PO-354498	375.00
221104	OCEAN INSTITUTE	PO-353059	1,095.00
		PO-354902	1,825.00
221105	RANCHO MISSION VIEJO LAND	PO-353650	1,380.00
221106	ANDERSON, NEIL	PV-164382	127.98
221107	BRANNAM, ANDREA	PV-164383	45.36
221108	BURTON, BARBARA	PV-164384	27.00
221109	FALLMAN, MEGAN	PV-164385	19.44
221110	HERNANDEZ, MARLO	PV-164387	7.56
221111	KATO, WENDI	PV-164388	16.20
221112	KELLMAN, KATHLEEN	PV-164389	175.50
221113	MCCARTHY, JOHN	PV-164391	152.82
221114	MCFAUL, MARIBETH	PV-164392	25.92
221115	MONICO, MARGARA	PV-164393	12.96
221116	MORRIS, LINDSEY	PV-164394	27.00
221117	NIETO, ANJULI	PV-164395	231.66

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
221118	PAI, FERRIS	PV-164397	48.60
221119	PARKER, LAURA	PV-164398	120.42
221120	PECK, LINDSAY	PV-164399	25.92
221121	RINKE, ANGELA	PV-164400	148.50
221122	SANTOKE, MAHFRIN	PV-164401	121.50
221123	SELECMAN, LANA	PV-164402	60.48
221124	SHOFNER, BRIANNA	PV-164403	196.56
221125	SIELING, TARA	PV-164404	92.34
221126	SOBOLESKI, AMANDA	PV-164405	77.76
221127	STIRLING, ROBERT	PV-164406	102.06
221128	TAYLOR, JULIE	PV-164407	19.44
221129	TICE, RUTH	PV-164408	56.16
221130	TOWNSEND, DEBBI	PV-164409	17.28
221131	TUNULI, JESSICA	PV-164410	118.80
221132	VAHDAT, SHAHEEN	PV-164390	24.30
221133	VARGAS, DAVID	PV-164411	246.24
221134	VILCEK, JULIE	PV-164412	90.72
221135	WHALEN, ANDREA	PV-164413	122.58
221136	WILLIAMSON, JACOB	PV-164414	27.60
221137	WORKMAN, KEN	PV-164415	15.12
221138	WRAY, ALLISON	PV-164416	113.94
221139	YOUNG, JENNA	PV-164417	44.82
221140	COPE, MARY	PV-164418	100.44
221141	HARMAN, NANCY	PV-164386	111.24
221142	NUNAN, KATIE	PV-164396	174.96
221143	ALTERNATIVE COMM SVCS	PO-350808	4,873.00
221144	DISCOVERY RANCH FOR GIRLS	PO-354239	13,100.00
221145	LAW OFFICE OF NICK DAVAEI	PO-355449	1,000.00
221146	MARDAN CENTER OF ED	PO-351654	3,144.96
		PO-351655	3,319.68
		PO-351659	3,319.68
		PO-351771	2,970.24
		PO-352540	698.88
		PO-354968	3,144.96
		PO-355152	2,446.08
221147	MC ILVAIN, PATRICK & STEPHANIE	PO-351484	1,210.82

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Warrant Number	Name of Payee	Reference Number	Amount
221148	OCEANVIEW SCHOOL	PO-351755	4,073.60
		PO-351756	4,313.60
		PO-351757	4,553.60
		PO-351758	3,670.40
		PO-351759	214.40
		PO-351760	643.20
		PO-351765	3,430.40
		PO-352374	2,397.20
		PO-352379	4,553.60
		PO-353091	1,787.68
		PO-353092	1,659.60
		PO-353445	1,844.00
		PO-353687	428.80
		PO-354123	480.00
		PO-354882	4,073.60
		PO-355134	4,339.20
		PO-355135	428.80
		PO-355277	2,787.20
		PO-355280	3,583.18
		221149	PARADIGM HEALTH CARE SERVICES
PO-351602	1,000.00		
221150	RICHARD LAPPIN	PO-352541	1,190.00
221151	SPEECH & LANGUAGE DEVELOPMENT	PO-351767	3,916.00
		PO-351772	4,908.00
		PO-351774	5,854.00
221152	WINGARD, RICHARD AND LORENA	PO-354533	1,000.00
221153	AP BY THE SEA	PO-355297	1,550.00
221154	CASBO	PO-355294	215.00
221155	CATE	PO-355345	630.00
221156	MILANINO, GRACIELA	PO-355366	210.00
221157	OCMC	PO-355343	160.00
221158	PRIDESTAFF INC.	PO-355240	924.00
221159	SINGLETON-TADEMY, ANN	PV-164423	253.82
221160	ZALESKI, KATHY	PO-355365	225.00
221161	OC STEM	PO-355367	300.00
221162	BARBER & GONZALES CONSULTING	PO-352337	1,907.49

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Warrant Number	Name of Payee	Reference Number	Amount		
221163	MEET THE MASTERS INC	PO-350693	2,113.34		
		PO-350694	2,037.15		
		PO-350695	4,360.16		
		PO-350696	3,862.00		
		PO-350697	2,211.26		
		PO-350701	2,153.34		
		PO-350765	1,743.00		
		PO-351969	3,253.94		
		PO-351971	1,474.52		
		PO-352723	2,227.00		
		PO-353128	1,638.00		
		PO-353208	2,053.00		
		221164	PROFESSIONAL TUTORS OF AMERICA	PO-353370	10,098.00
		221165	YMCA OF ORANGE COUNTY	PO-350710	11,407.87
PO-350711	12,052.05				
PO-350713	12,758.89				
221166	SOUTHWEST SCHOOL&OFFICE SUPPLY	-			
		PO-350547	291.60-		
		PO-350646	14.36-		
		PO-350649	877.95		
		PO-350652	533.47		
		PO-350653	390.18		
		PO-350656	3,871.03		
		PO-350657	3,594.57		
		PO-350658	2,060.80		
		PO-350660	210.45		
		PO-350663	103.62		
		PO-350664	98.27		
		PO-350666	957.97		
		PO-350667	420.51		
		PO-350668	42.51-		
		PO-350669	439.23		
		PO-350672	6,066.21		
PO-350673	96.05-				
PO-350674	587.56				
PO-350680	402.74				

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Warrant Number	Name of Payee	Reference Number	Amount
221167	SOUTHWEST SCHOOL&OFFICE SUPPLY	PO-350680	201.45
		PO-350681	23.71
		PO-350682	30.84-
		PO-350687	107.29
		PO-350689	280.95
		PO-350922	1,667.18
		PO-351145	194.83-
		PO-351193	766.84
		PO-351194	591.58
		PO-351213	6.99-
		PO-351224	13.31
		PO-351309	36.55-
		PO-351425	318.48-
		PO-351438	2,786.92
		PO-351799	90.45
		PO-352610	26.76-
		PO-353464	2,350.94
		PO-355059	1,195.80
		PO-355077	97.22
		221168	ABOVE ALL NAMES CONSTRUCTION
221169	ALISO VIEJO COMMUNITY ASSN	PO-354798	2,023.98
221170	APEX AUDIO	PO-355480	4,048.48
		PO-351481	1,176.63
221171	COMMERCIAL AQUATIC SERVICES	PO-354851	1,677.36
		PO-354369	47,121.72
221172	CONSOLIDATED ELECT DISTR	PO-353178	4,875.43
221173	E. STEWART AND ASSOCIATES	PO-350556	6,881.00
221174	MOULTON NIGUEL WATER	PO-351097	6,129.72
221175	PACIFIC PLUMBING COMPANY OF	PO-350242	1,039.00
221176	Q FENCE AND FABRICATION INC.	PO-351821	2,950.00
221177	SAN DIEGO GAS & ELECTRIC	PO-353317	29,446.16
221178	SANTA MARGARITA WATER	PO-350719	1,055.23
221179	SCHOOLDUDE.COM	PO-354890	4,200.00
221180	SO CAL GAS CO	PO-355453	3,535.61
221181	SO COAST WATER DIST	PO-351099	4,185.93
221182	SOUTHERN CALIFORNIA EDISON	PO-350716	7,399.20
221183	SPORTS FACILITIES GROUP INC	PO-350092	95.54
		PO-353580	479.46
221184	CULVER-NEWLIN	PO-352750	35,145.90
221185	PACIFIC PLUMBING COMPANY OF	PO-351677	26,656.20
		PO-354936	15,173.40
		PO-354774	12,785.00
221186	GUIDA SURVEYING INC.	PO-355446	8,700.00
221187	P2S ENGINEERING INC	PO-354345	10,248.00
221188	PLACEWORKS	PO-353678	8,580.75

Board of Trustees Warrant Listing
===== Fiscal Year: 2015-16 =====
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Warrant Number	Name of Payee	Reference Number	Amount
221189	HMC ARCHITECTS	PO-352259	6,341.22
221190	260-PRAXAIR DISTRIBUTION INC.	PO-350575	302.51
221191	MESA GOLF CARTS	PO-351670	817.27
221192	MFAC LLC	PO-355329	329.15
221193	MISSION AUTO SERVICE	PO-353790	266.00
221194	MOBILE COMMUNICATION REPAIR	PO-350491	803.40
221195	ORANGE COUNTY REGISTER	PO-351666	4,432.50
		PO-352660	357.94
		PO-355443	15.80
221196	PHONAK LLC	PO-354781	157.39
221197	R&S SOIL PRODUCTS INC	PO-351109	877.60
221198	SCHOLASTIC INC	PO-355466	345.22
221199	SCHOOL NURSE SUPPLY INC.	PO-355262	67.91
221200	SEHI COMPUTER PRODUCTS INC	PO-355179	596.70
221201	SHRED-IT USA LLC	PO-350316	1,207.95
221202	SMARDAN SUPPLY COMPANY	PO-350131	686.88
221203	SNAP-ON INDUSTRIAL	PO-352640	72.22
221204	SOUTH COAST ANSWERING SERVICE	PO-354952	156.15
221205	SPARKLETT'S	PO-351182	2.05
		PO-355429	84.72
221206	SPINITAR	PO-355110	886.08
221207	STEM MAGAZINE CORP	PO-354712	180.00
221208	TARGET SPECIALTY PRODUCTS	PO-355518	825.50
221209	TIFCO INDUSTRIES	PO-353236	398.81
221210	TUTTLE-CLICK FORD	PO-351223	163.25
221211	UNITED WATER WORKS INC.	PO-350586	1,093.81
		PO-355455	268.07
221212	US AIR CONDITIONING DIST.	PO-353175	2,093.02
221213	VER SALES INC.	PO-350335	430.94
221214	WARD'S	PO-355068	673.92
221215	WARDS SCIENCE	PO-354101	1,193.23
221216	WATERLINES TECHNOLOGIES INC	PO-351788	2,803.50
		PO-354360	2,409.52
221217	WAXIE SANITARY SUPPLY	PO-354199	380.65
221218	PAUL H. BROOKES PUBLISHING CO	PO-355417	44.00
221219	CERTIFIED TRANSPORTATION	PV-164420	5,794.00
221220	CITY OF SANTA ANA	PO-355043	180.00
221221	OCEAN INSTITUTE	PO-353344	2,475.00
		PO-355404	100.00
221222	OPPORTUNITY FOR LEARNING	PO-350221	45,424.60
221223	SOUTH COAST ROP	PO-352130	125,000.00
221224	TRANSPORTATION CHARTER SERVICE	PV-164421	850.00
221225	OPPORTUNITY FOR LEARNING	CM-160082	1,850.00-
		PV-164381	23,033.71
		PV-164422	4,279.89

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
221226	TRAVIS SOFTWARE	PO-355538	6,180.60
221227	HINKELMAN, ALLISON B.	PV-164380	48.25
221228	US BANK-PARS#6746022400	PO-351238	13,366.95
221229	CORVEL CORPORATION	PO-350579	83,752.00
221230	CAPISTRANO UNIFIED SCHOOL DIST	PO-350267	79,638.68
221231	ACUITY SPECIALTY PRODUCTS INC	PO-350336	166.21
221232	ADVANTAGE WEST INVESTMENT	PO-352922	23,781.87
221233	BARRETT-ROBINSON INC	PO-351243	4,451.65
221234	BEACH CITIES GLASS INC	PO-351227	279.94
221235	BEE MAN	PO-350406	350.00
221236	BRAIN POP LLC	PO-354409	2,295.00
221237	CAL-STATE AUTO PARTS INC	PO-355381	149.02
221238	CALIFORNIA WESTERN VISUALS	PO-354938	4,396.86
221239	CAMCOR INC	PO-355083	3,828.26
221240	CAPISTRANO CRANE SERVICE	PO-353903	780.00
221241	CDW GOVERNMENT	PO-350125	160.39
		PO-355344	109.62
		PO-355362	542.41
221242	CINTAS CORP #640	PO-354297	1,672.60
221243	CLASSROOM SUPPLY MART	PO-355157	55.47
221244	COMMERCIAL AQUATIC SERVICES	PO-350239	290.10
221245	COMPLETE OFFICE OF CA	PO-350111	49.46
		PO-350513	93.39
		PO-353309	24.41
221246	CULVER-NEWLIN	PO-352179	1,708.99
		PO-353673	414.72
		PO-354050	2,630.88
		PO-354372	5,663.52
		PO-354515	2,689.20
		PO-354791	600.48
		PO-354814	600.48
		PO-354847	1,111.75
221247	DELL MARKETING L P	PO-354998	5,389.77
		PO-355000	1,525.88
		PO-355008	1,843.16
		PO-355307	792.91
		PO-355311	813.82
		PO-355333	2,237.04
		PO-355334	792.91
		PO-355335	746.77
221248	DELTA EDUCATION	PO-355028	472.73
221249	DENAULT'S HARDWARE	PO-350133	182.47
221250	DUNN-EDWARDS CORP	PO-354955	1,308.12
221251	FLINN SCIENTIFIC INC	PO-354961	811.64
221252	FOLLETT SCHOOL SOLUTIONS INC	PO-355225	199.00

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
221253	FOLLETT SCHOOL SOLUTIONS INC	PO-355017	559.49
		PO-355218	997.27
		PO-355355	1,412.09
221254	FUN AND FUNCTION	PO-355207	77.94
221255	GANAHL LUMBER	PO-354347	3,489.00
221256	HD SUPPLY CONSTRUCTION AND	PO-351667	59.19
		PO-352889	287.84
		PO-354001	683.23
221257	HD SUPPLY FACILITIES MAINTN	PO-353235	549.19
221258	HIRSCH PIPE & SUPPLY	PO-354792	2,970.70
221259	HYDRO-SCAPE PRODUCTS INC	PO-350136	5,995.48
221260	LAKESHORE LEARNING MATLS	PO-355221	45.12
221261	LARRY'S BUILDING MATERIALS	PO-355506	1,598.40
221262	SCHOOL HEALTH CORPORATION	PO-355390	216.67
221263	LAKESHORE LEARNING MATLS	PO-351208	188.88
221264	DIGITAL NETWORKS GROUP	PO-353677	26,714.94
879 Warrants			\$7,909,659.94

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 1415-10 Frozen Food Products	7/23/2014
A&R Wholesale Distributors, Inc.	Bid No. 1415-06 Grocery, Snack and Beverage Products	6/25/2014 6/24/2015
Above All Names Construction Services, Incorporated	Bid No. 1415-13, Concrete Maintenance & Repair	10/8/2014
Accuvant	RFP No. 6-1415, E-RATE Category Two Internal Connections Equipment and Services	3/11/2015
AJ Fistes Corporation	Bid No. 1415-04, General Contractor Services	6/11/2014
American Logistics Co., LLC	Bid No. 1415-02 - Outsource Transportation Service	6/11/2014
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
AMS.NET Inc.	Western State Contracting Alliance (WSCA) 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance	11/9/2010
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
AMS.NET Inc.	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance (WSCA) Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
AMS.NET Inc.	RFP No. 6-1415, E-RATE Category Two Internal Connections Equipment and Services	3/11/2015
Apex Learning, Inc.	RFP No. 6-1314, Credit Recovery Services	4/23/2014
Architectural Roofing Systems dba Pacific Roofing Systems	Bid No.1314-19, Roofing Repairs and Maintenance	3/12/2014
Atkinson, Andelson, Loya, Rudd & Romo	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
Backus & Ernst	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
Ben's Asphalt, Inc.	Bid No. 1314-03 Asphalt Paving, Seal coating and Repair	5/22/2013
Bergman Dacey Goldsmith	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
Best Best & Krieger	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
Blue Label Power, Inc	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
Burke Williams & Sorensen	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
CA Track & Engineering	California Multiple Award Schedule (CMAS) Contract No. 4-09-78-0048A - Advanced Polymer Playground Surface Rubberized Sport Surface,	9/12/2011
California Western Visuals	California Multiple Award Schedule (CMAS) Contract No. 3-08-70-2515A, GSA No GS-35F-0087U, Smart Technologies Interactive Shite Boards Hardware and Software	6/12/2013
Camcor, Inc	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
CDW Government, LLC	Bid No. 1415-12, Chromebooks	7/23/2014
CDW Government, LLC	Bid No. 1516-02 Audio Visual Equipment	6/24/2015

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
CDW Government, LLC	Magnolia School District Bid No. MSIT3 - #1-23-2014 - Technology Equipment and Peripherals	12/9/2015
CDWG	Western State Contracting Alliance (WSCA) Contract No. 7-08-70-13 Cisco Networking Communications and Maintenance	11/9/2010
CDWG	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract (WSCA) No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
CDWG	Desert Sands Unified School District Bud No. 13/14-003, Chromebooks	12/11/2013
Certified Transportation Services, Cintas Corporation	Bid No.1314-15 Co-Curricular Bus Service	12/11/2013
	RFP No. 3-1011, Uniform Service	12/7/2010
Clear Source IT	RFP No. 6-1415, E-RATE Category Two Internal Connections Equipment and Services	3/11/2015
Collins & Aikman Floor covering, Inc. C&A/Tandus	Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material District wide	5/14/2012
Commercial & Industrial Roofing Co., Inc.	Bid No. 1314-24 San Clemente High School Roof Replacement	5/28/2014
Commercial Aquatic Services, Inc.	Newport Mesa Unified School District, Bid No. 100-15, Pool Supplies	10/8/2014
Concepts School and Office Furnishings	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Concepts School and Office Furnishings	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Concepts School and Office Furnishings	Hawthorne School District Bid No. 13-14-1, Furniture and Accessories	5/28/2014
Consolidated Electrical Distributors	Bid No. 1415-03 Electrical Supplies and Materials	6/11/2014
Contemporary Services Corporation	RFP No. 5-1213, Event Security Services	2/27/2013
Cox Communications California, LLC Cox California Telcom, LLC	RFP No. 1-1314 Wide Area Network Services	3/12/2014
CR&R	Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste District wide	8/8/2011
Creative Images	RFP No. 7-1314 Photography Services	6/11/2014
Culver-Newlin	Hawthorne School District Bid No. 13-14-1, Furniture and Accessories	5/28/2014
Dannis Woliver Kelley	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 15-04, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/22/2015
Dave Bang Associates, Inc.	California Multiple Award Schedule (CMAS) Contract No. 4-15-78-0013E for Fitness Equipment and Park and Playground Equipment.	10/14/2015
David Taussig & Associates, Inc.	RFP No. 6-1011 Special Tax Consulting Services for Public Financing	4/11/2011
DecisionInsite	RFQ No. 6-1213, Demographic Consultant Services	3/27/2013

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule (CMAS) Contract No. 3-94-70-0012, Purchase of Computer- Related Hardware, Software and Networking	7/21/2008
Dell Computer (Dell Marketing LP)	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance (WSCA) Contract No. MNWNC-108 awarded to Dell Marketing L.P., California Participating addendum, Computer Equipment, peripherals, and related	10/28/2015
Desert Business Interiors	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Digital Networks Group, Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
Digital Networks Group, Inc.	California Multiple Award Schedule (CMAS) Contract No. 4-14-58-0074A, for Non Information Technology Goods	9/23/2015
Digital Networks Group, Inc.	California Multiple Award Schedule (CMAS) Contract Numbers 3-14-58-0215D, 3-14-58-0215E, 3-14-58-0215F for Informtion Technology Goods &	10/14/2015
Digital Networks Group, Inc.	RFP No. 6-1415, E-RATE Category Two Internal Connections Equipment and Services	3/11/2015
Diversified Metal	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dolinka Group	RFQ No. 5-1314 Developer Fee Consultant Services	10/9/2013
Dominos Pizza	Bid No. 1415-11 Pizza Service	8/13/2014
Downtown Ford Sales	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-10, Fleet Vehicles - Cars	8/27/2014
Downtown Ford Sales	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Downtown Ford Sales	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2014
Downtown Ford Sales	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
E. Stewart & Assoc, Inc.	Bid No. 1516-04 - Weed Abatement	6/10/2015
Edgenuity, Incorporated	RFP No. 4-1415, Online Curriculum for Virtual Schools - Grades 6-8 at Capistrano Virtual School	3/25/2015
Elk Grove Auto Group	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-10, Fleet Vehicles - Cars	8/27/2014
Elk Grove Auto Group	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Elk Grove Auto Group	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2014
Elk Grove Auto Group	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Elk Grove Ford	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Epic Machines, Inc.	(CMAS) Contract No. 3-14-70-3108A, GSA Schedule No. GS-35F-0511T, Purchase and Warranty of Hardware and Software, Software Maintenance and Installation of Cisco Brand Products	10/22/2014
ESI International, Inc	RFP No. 2-1415, Investigation Services	11/12/2014
Extron Electronics	California Multiple Award Schedule (CMAS) Contract No. 3-07-70-2382A, General Services Administration Schedule No. GS-35F-4545G, Information Technology Goods and Services	7/9/2014
Fagen Friedman & Fulfrost	RFQ No. 1-1516 - Legal Services (General)	9/9/2015
Fieldman Rollapp & Associates	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
First Student, Incorporated	RFP No. 1314-15, Co-Curricular Bus Service	12/11/2013
Florida Virtual School	RFP No. 4-1415, Online Curriculum for Virtual Schools - Grades 9-12 at California Preparatory Academy	3/25/2015
Follett	RFP No. 11.1314, Central Library, Textbook and Asset Management System	5/14/2014
Fred M. Boerner Motor Co.	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Freeway Toyota	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Frontline Technologies	RFP No. 12-1314, Absence Management System	5/14/2014
Fulkra, Inc	RFP No. 2-1415, Investigation Services	11/12/2014
Fusionstorm	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services.	3/28/2012
GA Dominguez	Bid No 1415-17 Movement and Reconfiguration of Relocatable Buildings	2/11/2015
Galasso's Bakery	Bid No. 1415-05, Fresh Bakery and Bread Products	6/25/2014 6/24/2015
Gilbert & Stearns, Inc.	Bid No. 1314-18 Electrical Service	1/8/2014
Golden Star Technology, Inc dba GST	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
Government Financial Services	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
Great Western	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Hanford Hyundai	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-10, Fleet Vehicles - Cars	8/27/2014
Hanford Toyota	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-10, Fleet Vehicles - Cars	8/27/2014
Hanford Toyota	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Hanford Toyota	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2014
Harbottle	RFQ 1-1516 - Legal Services (General)	9/9/2015

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Harris Steel Fence Co., Inc.	Bid No. 1314-20 Fence Repairs and Maintenance Districtwide	3/12/2014
Hatch and Cesario	RFQ 1-1516 - Legal Services (General)	9/9/2015
Herff Jones	RFQ 2-1516 - Yearbook Services	9/9/2015
HMC Architects	RFQ No. 4-1314, Architectural Services	12/11/2013
Hollandia Dairy	Bid No 1314-17, Milk and Dairy Products	3/12/2014
Howard Technology Solutions, a Division of Howard Industries, Inc.	Bid No. 1415-12, Chromebooks	7/23/2014
IBI Group	RFQ No. 4-1314, Architectural Services	12/11/2013
Illuminate Education, Inc.	RFQ No. 7-1011 Student Assessment Data Management System	5/25/2011
Insight Systems Exchange	Bid No. 1112-15 Refurbished Computer Equipment	10/24/2012
IPC (USA), Inc.	Multi-District Cooperative Bid No. 108-13, Fuel (Gasoline and Diesel)	7/24/2013
JFK Transportation, Co., Inc.	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
JL Cobb Painting	Bid No. 1314-21 Painting Services	3/12/2014
Johnstone Supply	County of Orange Contract No. MA-080-1701016 - Air Conditioning, Refrigeration Equipment, Parts & Supplies	8/24/2011
Jostens	RFP No. 2-1314 High School Products and Senior Services	9/11/2013
Jostens	RFP 2-1516 - Yearbook Services	9/9/2015
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
Knowland Construction Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
KYA Services, LLC	California Multiple Award Schedule (CMAS) Contract No. 4-14-72-0057A, GSA Schedule No. GS-27F-0504H, Purchase, Warranty, and Installation of Floor Covering and Related Products	9/24/2014
Lenovo (United States), Incorporated	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance (WSCA) Contract No. B27168	6/25/2014
Lifetouch National School Studios	RFP No. 7-1314 Photography Services	6/11/2014
Livermore Ford	California Multiple Award Schedule Contract (CMAS) Contract No. 1-14-23-10, Fleet Vehicles -	8/27/2014
Livermore Ford	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2014
Lozano Smith	RFQ 1-1516 - Legal Services (General)	9/9/2015
McFarlin & Anderson	RFQ 1-1516 - Legal Services (General)	9/9/2015
MTGL, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Neopost	Bid 1516-09 Newhart MS HVAC Replacement	10/14/2015
Ninyo & Moore	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
NKS Mechanical Contracting	CMAS AGREEMENT NO. ADSP011-00000411-4, MAILING EQUIPMENT - Neopost Incorporated	8/12/2015
Norton Rose Fulbright	RFQ 1-1516 - Legal Services (General)	9/9/2015

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
NvLS Professional Services, LLC	RFQ No. 2-1213, E-Rate Consultant	6/27/2012
Office & Ergonomic Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Newport-Mesa Unified School District Bid No. 114-15 Office & School Supplies and Equipment District Wide	5/13/2015
Orbach Huff Suarez & Henderson	RFQ 1-1516 - Legal Services (General)	9/9/2015
Orrick Herrington & Sutcliffe	RFQ 1-1516 - Legal Services (General)	9/9/2015
P&R Paper Supply Co.	Bid No. 1516-01 Paper and Plastic Products for Food and Nutrition Services	6/24/2015
Pacific Coast Sightseeing Tours & Charters	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 1213-01 - Plumbing Services	5/23/2012
Pacwest Air Filter	Palo Verde Unified School District Bid No. 111201, HVAC Filters and Installation	6/27/2012
Paradigm Health Care Services	RFP No. 6-0910 Medi-Cal Billing Services	6/15/2010
Pathway Communications, Limited	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
PC & MacExchange	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
Pritchard Supply, Inc. dba Johnstone Supply	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Q Fence and Fabrication, Incorporated	Bid No. 1516-05 Fence Repairs and Maintenance	6/10/2015
Quint & Thimming LLP	RFQ 1-1516 - Legal Services (General)	9/9/2015
Reliance Communications	RFQ 3-1314 Mass Notification System	8/14/2013
Riverview International	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Riverview International	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Sanders Construction Services	Bid No. 1314-16, CVHS Lunch Pavilion and Music Plaza	3/12/2014
School Facility Consultants	RFP No. 8-1314, State School Building Program Advisor	1/22/2014
School Specialty	Bid No. 1415-01 Audio Visual Equipment	7/9/2014
School Specialty	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Schools First Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
SectorPoint, Inc.	California Multiple Award Schedule (CMAS) Contract No. 4-11-03-0492A GSA Schedule No. GS-07F-0509W Non Information Technology Goods, Civic Permits Software	8/20/2012
Sedgwick	RFQ 1-1516 - Legal Services (General)	9/9/2015

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Selma Nissan	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Seon Systems Sales, Inc.	Bid No. 1415-14, Mobile Surveillance System, Software, and Installation for School Buses	11/12/2014
SHI International Corp.	Simi Valley USD RFP 10-14-14 Microsoft Products	1/27/2016
Silvercreek Industries, Inc.	Bid. 14/15-3 Chula Vista Elementary	2/24/2016
Simonson Photography, Incorporated	RFP No. 7-1314 Photography Services	6/11/2014
South Coast Photographic	RFP No. 7-1314 Photography Services	6/11/2014
South Orange County Community College District (Saddleback)	RFP No. 1-1314, After School Enrichment Activities and Camps Program Provider	4/24/2013
Southwest School Supply	Corona-Norco Unified School District Bid No. 2015/16-006 - JIT Classroom & Office Supplies	2/24/2016
Sparkletts	County of Orange Master Agreement No. MA-017-13011174, Bottled Water	7/24/2013
Stradling Yocca Carlson & Rauth	RFQ 1-1516 - Legal Services (General)	9/9/2015
Sumner Photography and Publishing, Inc	RFP No. 7-1314 Photography Services	7/9/2014
Swift Superstore	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Swift Superstore	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2014
Swift Superstore	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Tel-Tec Security System	California Multiple Award Schedule (CMAS) Contract No. 4-11-84-0037A - Security Systems	9/12/2011
Transportation Charter Services, Inc.	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Troxell Communications, Inc	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
United Refrigeration Inc.	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Vending +Plus	RFP No. 4-1213, Snack & Beverage Vending Services	8/20/2012
Verizon Wireless	Western State Contracting Alliance (WSCA) 7-10-70-16, CA Participating Addendum 1907 Wireless Communications Services and Equipment	3/11/2015
Vertical Transport, Inc.	Bid No. 1415-08 - Elevator Service	12/10/2014
Virco	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Ward's Media Technology	Bid No. 1516-02 Audio Visual Equipment	6/24/2015
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	San Diego Unified School District Bid No. GD-13-0006-64, Custodial and Janitorial Products	1/23/2013
West Coast Arborists, Inc.	Bid No. 1112-10 Tree Trimming Maintenance Service	9/26/2011
Williams Scotsman	Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom	7/11/2011
Winner Chevrolet	California Multiple Award Schedule Contract (CMAS) No. 1-14-23-10, Fleet Vehicles - Cars	8/27/2014

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Winner Chevrolet	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Winner Chevrolet	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2014
Winner Chevrolet	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
WLC Architects, Inc.	RFQ No. 4-1314, Architectural Services	12/11/2013
Wondries Fleet Group	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-10, Fleet Vehicles - Cars	8/27/2014
Wondries Fleet Group	California Multiple Award Schedule (CMAS) Contract No. 1-14-23-20, Fleet Vehicles - Trucks	8/27/2014
Wondries Fleet Group	California Multiple Award Schedule (CMSA) Contract No. 1-14-23-23, Fleet Vehicles - Vans &	8/27/2104
Wondries Fleet Group	State of California Contract #1-16-23-20 A-J, Fleet Vehicles Trucks	3/23/2016
Xerox Corporation	California Multiple Award Schedule (CMAS) Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox Products	6/15/2010
Zonar Systems, Inc.	RFP No. 1-1415, Global Positioning System	7/23/2014

VENDOR PAYMENTS OVER 250K AS OF 4/11/16

2015-16

112650	A & R WHOLESALE DISTRIBUTORS	1,922,664.11
001018	A Z BUS SALES INC	266,219.50
145322	AMS.NET INC	671,902.70
112173	ASCIP	1,931,576.00
058875	ATKINSON ANDELSON LOYA	462,681.89
049767	BENS ASPHALT	622,010.03
118161	CAPISTRANO CONNECTIONS ACADEMY	12,577,776.40
120141	CAPISTRANO UNIFIED SCHOOL DIST	2,764,995.19
151411	CAPISTRANO USD	280,013.53
106764	CDWG Inc	2,568,259.47
043026	CIGNA	390,880.31
146265	COMMUNITY ROOTS	2,534,189.40
122828	CORVEL ENTERPRISE COMP INC	1,929,342.23
112600	COX COMMUNICATIONS	269,902.93
024000	CULVER-NEWLIN	449,865.28
100058	CUSD	2,105,967.00
014126	CUSD-MELLO ROOS	578,777.00
105883	DAVE BANG ASSOCIATES	738,207.27
064188	DELL COMPUTER	654,362.56
143256	DSA	438,684.16
150706	EPIC MACHINES INC.	1,479,926.45
149926	G.A. DOMINGUEZ	512,580.85
059154	HERITAGE SCHOOLS INC	323,659.61
122820	HMC	1,031,859.77
130047	HOLLANDIA DAIRY INC.	354,395.19
041995	HOUGHTON MIFFLIN CO	1,774,277.38
148747	ILLUMINATE EDUCATION INC.	274,213.50
144880	IPC USA	369,340.92
105873	JOURNEY CHARTER SCHOOL	1,878,445.60
150699	KYA SURFACING LLC	421,751.74
144685	LETNER ROOFING CO	1,928,375.55
150703	MEBA C/O	37,186,725.03
061270	MOULTON NIGUEL WATER	298,008.87
021378	NEW HAVEN SCHOOL	390,707.30
152830	NKS MECHANICAL CONTRACTING INC	482,902.10
100369	OCEANVIEW SCHOOL	431,682.50

VENDOR PAYMENTS OVER 250K AS OF 4/11/16

2015-16

113144	OPPORTUNITY FOR LEARNING	851,520.22
066570	ORANGE COUNTY DEPT OF EDUC	3,806,675.24
146264	OXFORD ACADEMY	4,025,585.60
116957	PALI MOUNTAIN INSTITUTE	294,558.75
149848	PC & MACEXCHANGE	300,500.28
150715	PORT VIEW PREPARATORY SCHOOL	259,204.55
151890	R. JENSEN COMPANY INC.	320,174.00
078255	SAN DIEGO GAS & ELECTRIC	6,761,968.41
150282	SILVER CREEK INDUSTRIES INC	434,204.00
084100	SO CA GAS CO	312,754.60
149669	SOUTH COAST ROP	2,623,090.92
122718	SOUTHERN CALIFORNIA EDISON	1,393,472.99
084770	SOUTHWEST SCHOOL SUPPLY	357,900.50
145062	STUTZ ARTIANO SHINOFF & HOLTZ	316,823.47
118382	US BANK	316,621.11
147868	US BANK	2,548,839.55
115841	US BANK NATIONAL ASSOCIATION	5,907,398.75
096332	WAXIE	348,776.39
151218	WEATHERPROOFING TECHNOLOGIES	252,102.21
151442	WINNER CHEVROLET INC.	647,616.47
099210	XEROX CORPORATION	1,965,737.79
104710	YMCA OF ORANGE COUNTY	349,394.94



Services Agreement

District Name

SERVICES AGREEMENT

BETWEEN

Capistrano Unified School District

33122 Valle Road

San Juan Capistrano

California 92675

(949) 234-9200

AND

DecisionInsite, LLC

101 Pacifica Suite, 380

Irvine, CA 92816

877.204.1392

This Agreement is made by and between Capistrano Unified School District (hereinafter DISTRICT) and DECISIONINSITE, LLC (hereinafter DECISIONINSITE) with reference to the following:

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT requires professional services in community demographic analysis and enrollment projections using data spatialization technology for use in budget planning, facilities planning, program planning, staff planning, strategic planning and school configuration planning, and

WHEREAS, DecisionInsight has the expertise necessary to properly perform such services, and

WHEREAS, the parties desire to enter into a contract for the provision of such services;

IN CONSIDERATION of the foregoing, it is agreed between the parties hereto, as follows:

SECTION 1 – FEES AND SERVICES OF DecisionInsight

1.1 DECISIONINSITE shall perform the services and provide the information products as specified in this agreement and outlined in Schedule A, which is attached to and made a material part of this agreement. Deliverables to DISTRICT include but are not limited to the provision of

- 1) generation of enrollment forecasts and
- 2) certain access rights to review and manipulate information via DECISIONINSITE’s secure web application called the StudentView System. Specific deliverables are listed on Schedule A.

1.2 This service agreement is for DECISIONINSITE’s combined StudentView System access license and its Premier Enrollment Projection package.

1.3 The DECISIONINSITE fee schedule is based upon the

- 1) DISTRICT’S most recent reported enrollment,
- 2) the Enrollment Projection Package option outlined in the Proposal for Services and
- 3) DISTRICT’S intent to have or not have DECISIONINSITE complete residential development research. The following table summarizes the assumptions and terms of this Agreement.

Service Agreement Assumptions

Agreement Term	3 year	
Product Type	Premier	
Residential Development Impact Research	Requested	
Fee Calculations:	Base Annual Fee	Over Life of Contract
Base Annual Fee	\$38,400	\$115,200

Residential Development Research (Not to Exceed per year)	\$4,000	\$12,000
Other Services		
Total Annual Not to Exceed	\$42,400	\$127,200

1.4 If Residential Development Research is included, DECISIONINSITE begins the research projects each year in late spring and completes all research by September so that the data is available for the fall projection season. Residential Development Research is billed at the rate outlined on Schedule B. DECISIONINSITE only initiates this research when requested by the DISTRICT and each year will notify the DISTRICT before commencing. DECISIONINSITE makes every effort to contain residential research within the “not-to-exceed” allocation. If DECISIONINSITE believes it can not complete the task within the allocation, it will consult with the DISTRICT. Under no circumstances will DECISIONINSITE exceed that allocation without prior written authorization from the DISTRICT.

1.5 Custom GIS Technical Services can be provided at client request and according to the following terms. These are one time projects which, once done, persist as long as the DISTRICT is a client. Except where stipulated below, all custom GIS work is billed at the hourly rate for Technical GIS services outlined in the proposal and on Schedule B.

1. Attendance Area Changes: As part of a standard agreement, a district can modify attendance areas once each year and this service is included in the base fee. If the DISTRICT should require additional changes outside the normal cycle of client updating, it would be considered custom GIS work and the district would be invoiced separately. See detail on Schedule B.
2. Custom Map Layers: DISTRICT may request special map layers be digitized and available. These are also custom GIS projects and are invoiced separately. See detail on Schedule B.
3. Custom Point Plotting: DISTRICT may request that special features be geocoded so that they can be point-plotted for mapping and analysis. Such projects are invoiced separately. See detail on Schedule B.
4. Additional Student Attribute Plotting, Reporting and Analysis: DISTRICT may request that additional attributes can be appended to student data files. This is a custom project. Such projects are invoiced separately. See detail on Schedule B.

SECTION 2 – PERIOD OF PERFORMANCE

2.1 As noted in Section 1.1, the services included in this Service Agreement are comprised of two components; the generation of enrollment projections and access to the StudentView System. This is a 3 year agreement which provides for initial and annual enrollment forecasting services for 3 school years and system access for up to 3 years or the end of the DISTRICT fiscal year, whichever comes first.

2.2 The agreement shall commence on April 1, 2016.

2.3 Project Timeline: Your project will be put into our production queue within 3 working days of two events: 1) reception of a signed agreement and 2) reception of all required data.

System Access: Clients will be provided login credentials for system immediately upon receipt of a executed service agreement.

Production of Enrollment Forecasts: DecisionInsite is committed to both quality and rapid delivery. We pledge to complete your projections as quickly as possible without compromising the integrity of the projections and output. Clients should expect preliminary enrollment projections 3 – 5 weeks from the time DecisionInsite has received and validated the data requested of the District. Prior to final delivery, the district designated official will be contacted for a “preview” of the numbers and to make sure that some element has not been overlooked before the final and public study is released.

2.4 The Agreement shall terminate June 30, 2019 unless renewed by both parties.

Service Agreement					
Performance Period	Initial	Annual	Annual	Begin Date	End Date
Enrollment Forecasts	Fall	Fall			
Generation Time table	2017	2018	Fall 2019		
StudentView System Access				July 1, 2016	June 30, 2019
Service Agreement				July 1, 2016	June 30, 2019

SECTION 3 – OBLIGATIONS OF THE DISTRICT

3.1 DISTRICT agrees that its employees will cooperate with DECISIONINSITE in the performance of services under this Agreement and will make every reasonable attempt to be available for consultation with DECISIONINSITE.

3.2 DISTRICT shall provide to DECISIONINSITE, at no cost to DECISIONINSITE, for use in providing the services outlined in this Agreement, any data which DISTRICT may have available which are required or requested for providing the services of this Agreement.

The DISTRICT AGREES TO

1. Provide DECISIONINSITE staff with the contact information for the appropriate DISTRICT staff who will be working on this project.
2. Direct DISTRICT staff to review and respond to the Data Request documents provided to the DISTRICT. (This information is available for review at our public website: <http://decisioninsite.com/client-center/new-client>)
3. Provide DECISIONINSITE with the data requested in a timely manner.

3.3 If DISTRICT chooses to provide residential development research to DECISIONINSITE instead of engaging DECISIONINSITE to conduct the research, then the DISTRICT agrees to provide these data to DECISIONINSITE in the array and format stipulated in the Data Request Instructions and Documents found on the DECISIONINSITE website.

3.4 DISTRICT shall make every reasonable effort to aid DECISIONINSITE in obtaining data from other public offices or agencies, local business firms, and private citizens whenever such data is necessary for the compilation of the work outlined in this Agreement. (For example, contacts with appropriate housing developers.) Fees for obtaining such data will be reimbursable to DECISIONINSITE and will be paid by the DISTRICT.

3.5 DISTRICT agrees to appoint a single staff person to fulfill the role of Administrative User (admin user). This person will be responsible to administer access rights to DECISIONINSITE secure server where the DISTRICT'S data will be available. Included in this responsibility is setting up those persons within the DISTRICT that will be granted access rights.

3.6 This AGREEMENT as outlined on Schedule A includes web based access to the secure DECISIONINSITE StudentView System. DISTRICT agrees to abide by the policies for access as outlined in Schedule D.

SECTION 4 – LIMITATIONS

4.1 DECISIONINSITE understands that time is of the essence in completing the work outlined in this AGREEMENT. However, the DISTRICT understands that DECISIONINSITE may be dependent upon the timely delivery of data from third parties and that all tasks may not be completed in the allotted time as may be specified in this AGREEMENT or in the spirit of timely delivery. None-the-less, DECISIONINSITE will make all reasonable efforts to complete all tasks in a timely fashion.

4.2 DISTRICT understands the work performed by DECISIONINSITE is based upon the best information available to DECISIONINSITE at the time of rendering services. DISTRICT also understands that DECISIONINSITE takes great care in identifying and obtaining the most widely recognized and respected data sources for use in serving the DISTRICT but can none-the-less make no warranties for the ultimate accuracy of these information products and the DISTRICT hereby agrees.

SECTION 5 – GENERAL PROVISIONS

5.1 DISTRICT understands that the StudentView System is built upon Google base maps and access to these base maps by the DISTRICT must conform to Google Map requirements. Further some aerial images and census demographic databases that are updated and projected are licensed by DECISIONINSITE from third party vendors and remain the sole intellectual property of these vendors.

5.2 DISTRICT understands that this AGREEMENT extends access rights to the DISTRICT for use only by the DISTRICT and/or anyone assisting the DISTRICT in its normal activities. DISTRICT may not sell, lease or assign the demographic databases, aerial images or the mapping data to any third party except as such would employ the data in the service of the DISTRICT. (For example, an outside planning consultant may use and review the data in fulfilling a planning consultation on behalf of the DISTRICT. But the same consultant may not use, quote, or otherwise refer to the data for any other purpose.)

5.3 DISTRICT agrees to make appropriate attributions to the data source(s) in any written, graphically displayed or orally delivered presentations that include any piece of data, the presentation of the data or the methodologies by which the data is generated that are provided by DECISIONINSITE

SECTION 6 – TERMINATION

6.1 It is understood and agreed that the DISTRICT may terminate this AGREEMENT for the DISTRICT’S convenience and without cause at any time by giving DECISIONINSITE thirty (30) days written notice of such termination. Promptly upon receipt of written notice from the DISTRICT that this AGREEMENT is terminated, DECISIONINSITE will submit an invoice to the DISTRICT for any outstanding fees including any early termination adjustment per the schedule described in 6.2 and any reimbursable expenses, if actually incurred and in accordance with the approved AGREEMENT, and not reimbursed prior to the date of termination. Upon approval and payment of this invoice by the DISTRICT, the DISTRICT shall be under no further obligation to DECISIONINSITE monetarily or otherwise.

6.2 Early Termination Adjustment: Multi-year agreements are based upon discounts to the single year fee for system and services. Should the district opt for one of the multi-year agreements and then choose to terminate the AGREEMENT per 6.1 above an adjustment will be applied to the final year of service based upon the number of years of the contract that have been completed. The adjustment schedule is provided below.

3 Year Cancellation Schedule	
Years Complete	Adjustment Fee
1	\$4,100
2	\$2,050
3	\$0

SECTION 7 – COMPENSATION

7.1 DECISIONINSITE services and website access rights are based upon the mix of products and services chosen by the DISTRICT. (See Schedule A.)

7.2 Compensation to DECISIONINSITE is determined by the service and product features selected by the DISTRICT and is reflected on Schedule A. For each fiscal year DECISIONINSITE will issue invoices in two stages in accordance with the following:

1. 50% on the initial date of execution of this agreement or at the beginning of DecisionInsite's annual production season in July of each year.
2. 50% Completion and delivery of annual enrollment projections.

7.3 Annual fees and payment schedule is as follows. Client will receive an invoice 30 days prior to the due date to insure proper and timely payment.

Schedule of Payments	Total per Year	First Payment	Second Payment
Year 1	\$38,400	\$19,200	\$19,200
Year 2	\$38,400	\$19,200	\$19,200
Year 3	\$38,400	\$19,200	\$19,200

7.4 Residential development research, if requested by the district is invoiced separately from the annual license agreement. Residential development research is invoiced only for time and materials per the fee schedule set forth in Schedule B. Invoicing is not done until the research project is complete and this will typically begin in May and be completed no later than October of each year. As stated earlier, DECISIONINSITE will not invoice beyond the “not to exceed” stated in the Service Agreement Assumptions of Section 1.3. If a research project looks to be larger than either the District or DECISIONINSITE anticipated, DECISIONINSITE will contact the district. It will not proceed further without prior authorization from the district.

7.5 The specific elements available to the DISTRICT are outlined on Schedule A of this AGREEMENT and reflect those features proposed to the DISTRICT in the PROPOSAL FOR SERVICES document submitted to the DISTRICT. The DISTRICT understands that if additional requests for analysis, GIS services or consultation are made beyond that outlined in this Schedule that additional fees shall be charged based upon the rates outlined on Schedule B. Such additional requests would call for a contract addendum from DECISIONINSITE stipulating the specific additions and related fees and to which the DISTRICT would have the right to accept by signing or reject.

SECTION 8 – INDEMNIFICATION

8.1 DECISIONINSITE shall indemnify and hold DISTRICT, its Board members, agents and employees harmless, and will defend DISTRICT, its Board members, agents and employees from any and all liability arising from or related to the performance of this Agreement, including third part legal actions caused by the acts of DECISIONINSITE.

SECTION 9 – OWNERSHIP, DATA SECURITY AND ACCESS TO THE WORK PRODUCT

9.1 DISTRICT understands the delivered products—whether as printed reports and/or digital PDF files or the online web accessible StudentView System—are the result of extensive data integration and computer modeling. The DISTRICT supplies DECISIONINSITE with student and school based data. DECISIONINSITE provides licensed demographic and geographic mapping data. These are all processed through the proprietary StudentView System that includes "location analytic" models and a GIS analytical mapping interface. They are transformed into the deliverable products for use by the DISTRICT. This results in a significant integration of disparate data sources some of which is only licensed to DECISIONINSITE for use with its clients.

9.2 The DISTRICT maintains ownership of all data supplied to DECISIONINSITE as part of the project. The DISTRICT also maintains full access rights to all paper or PDF expressions of reports, maps and other prepared materials in perpetuity as long as abiding by the limitations outlined in 5.1 and 5.2 above.

9.3 The DISTRICT shall have access rights to the web based expression of said reports, maps and other analytical and presentation materials through the StudentView System as long as the contract with DECISIONINSITE is in effect. Upon contract termination, access to the StudentView System will no longer be available.

9.4 From time to time, clients have a need to access or retrieve data or work product after the termination of the service agreement. As such, DECISIONINSITE agrees to securely archive District data and DECISIONINSITE work product for a period of five years so that they client may retrieve data if needed. DISTRICT agrees to submit such requests in writing.

9.5 DECISIONINSITE agrees to adhere to the principles and practices listed in the attached Privacy Policy. (See Schedule D)

SECTION 10 – CONFIDENTIALITY

10.1 DECISIONINSITE shall not, during or at any time following termination of this Agreement with DISTRICT, disclose or divulge the work product of this Agreement to third parties except when directed to do so by the DISTRICT in response to a valid request pursuant to the California Public Records Act or court order.

10.2 DISTRICT does agree to allow DECISIONINSITE to use some elements of the final product for the purposes of demonstration. At no time shall DECISIONINSITE divulge any data about particular students or families to which it has access during the production either of the product or subsequent to the final creation of the deliverable product. DECISIONINSITE fully understands its obligation to protect the privacy of student level data and any confidential DISTRICT data or its board and staff in its possession at all times.

10.3 DECISIONINSITE shall take every reasonable precaution to protect all student or school data supplied on its computers and information systems.

SECTION 11 – ASSIGNMENT PROHIBITED

11.1 No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt to assign such rights or obligations shall be null and void.

SECTION 12 – AUDIT

12.1 Pursuant to, and in accordance with, the provisions of California Government Code section 8546.7, or any amendments thereto, all books, records and files of DECISIONINSITE, or any subcontractor connected with the performance of this Agreement involved in the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor, at the request of DISTRICT or as part of any audit of DISTRICT, for a period of three (3) years after final payment is made under the Agreement.

DECISIONINSITE shall preserve and cause to be preserved such books, records, and files for the audit period.

SECTION 13 – ENTIRE AGREEMENT

13.1 This AGREEMENT contains the entire AGREEMENT of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements, either oral or written. This AGREEMENT may only be modified in writing and signed by both parties.

13.2 The parties hereto have caused this AGREEMENT to be duly executed by their duly authorized representatives.

Capistrano Unified School District

DecisionInsite, LLC



Mr. Clark Hampton
Deputy Superintendent of Business
Date: _____

Michael B. Regele
President, DECISIONINSITE, LLC
April 11, 2016
Tax ID # 74-3123949

SCHEDULE A: PRODUCT FEATURE LISTS

Premier

Premier is DecisionInsite’s flagship package. The Premier package annually integrates the professional development of student enrollment projections with full access to all of the location analytic features of the DI StudentView System. The Premier package is highlighted by these distinctive features.

StudentView Features (Partial List)	Premier Features (Partial List)
Location Plot Data and Tools	Two District-wide and School-by-grade Projections annually; one conservative and the other moderate. In districts funded on a per pupil basis, the conservative projection is suitable for budget planning and staffing, and the moderate projection suitable for facilities planning.
Plot students by an array of parameters, including by trait or attribute, by school, by area, by grade, plus more	
SFTP SIS Integration (for select SIS systems)	Intra-district (Open Enrollment/School of Choice) and Inter-district enrollment patterns.
Annual Fall Enrollment Data Upload	
Anytime Student Upload	Projections by attendance area
Student Mailing List Generation	
Excel Data Exporting	A Final Executive Report of Findings designed for use with Administrative Staff and Boards.
Display District and School Boundary Maps	
Location Analytics Tools	Full access to all of the EnrollmentAnalytics functions in the StudentView System
Maps generated to fit PowerPoint	
Google Street and Satellite Base Maps	Full access to the StudentView System’s boundary change analysis tools which allow the development of alternative geographic attendance areas and derive a report of future projected enrollment within the defined scenario area.
Spatial Query Tools	
Report Generator	Full access to all of the unique DecisionInsite efficiency calculators.
Measurement Tools	
Walking Distance Polygons	Full access to all of the community demographic variables that are integrated into the system along with all of the predefined, colorful reports—QuickInsite, FullInsite, ExecutiveInsite, SchoolInsite and Neighbor Center
Quick Presentation Graphs and Tables	
Easy PowerPoint Presentation Creation	
Alternative Google Base Maps	MySchoolLocator – Parent assigned school lookup

Optional Residential Development Research

The option of Residential Development Research for integration into the enrollment forecasts is available upon request. Inclusion would include location mapping of expected projects, and full reporting on all proposed residential development projects phased over time.

Not all School Districts are impacted by new housing development. For clients who have been or may be impacted and request this service, DecisionInsite will contact government agencies and developers on behalf of the District to gather the data required to quantify the potential impact of new housing.

This work is completed on a “not-to-exceed” basis and the estimated fee for this service is listed separately below. Any data provided to DecisionInsite by the District will reduce the work required.

SCHEDULE B: ADDITIONAL SERVICES AND RATES

Optional Services and Consulting Rates

Clients have the option to contract with DECISIONINSITE for additional services. For reference a description of the services available and the corresponding rates are listed below. If the DISTRICT should choose to request any of the services listed below or any other service not listed, DECISIONINSITE will provide the DISTRICT an estimate in writing prior to commencing any work.

Consulting

1. Residential Housing Development Research: (If not already contracted for this service) For districts impacted by housing development, we offer additional research services. Many districts have internal staff that collect and monitor this information. But for those that do not, we offer this as an enhancement to the core service. Having an accurate picture of housing development is critical to good enrollment projections.
2. Boundary Configuration Consulting: While generating multiple attendance boundary reconfigurations is easy with the DI System, some districts prefer to contract for outside consulting services to assist in the generation of multiple scenarios and/or participate in or lead community reconfiguration committee processes. DecisionInsite's professional and experienced team is well qualified to provide these additional services. Fees are assessed on an hourly basis and not-to-exceed amount is set in consultation with the client.
3. Student Generation Rate Studies: Student generation rates will determine how many students are expected out of new housing. Some districts have these already (by housing product type and grade level). For those that do not, we can either use our standard default rates or as an enhancement, DecisionInsite can generate custom student generation rates based upon product type that is anticipated and the current generation of students by similar product type.
4. School Capacity Studies: A School Capacity Study by DecisionInsite generates multiple scenarios that consider alternative impacts of changes in underlying variables such as special use classrooms, class size by grade level, half-day or extended day Kindergarten, number of relocatable classrooms, projected enrollment, spaces for teacher prep time, etc.
5. Public Presentations of Findings: If requested by the District, DecisionInsite will make staff available to review the work completed on behalf of the District.

Custom GIS Services

DecisionInsite can easily add and integrate several custom data and analysis tools to a district's base system. These include:

1. Existing Map Layer Changes: As part of a standard agreement, a district can modify attendance areas once each year and this service is included in the base fee. Generally this is sufficient since changes mid-year seldom occur and policy changes on attendance areas seldom happen more often. If such should be

required outside the normal cycle of client updating, it would be considered custom GIS work and the district would be billed according to the hourly rate for GIS Technical Services.

2. Custom Map Layers: DISTRICT’S may request the creation of additional Map layers for analysis, print or PowerPoint presentations. Possibilities include:

- Special Assessment Districts
- School or municipal planning areas
- Natural or manmade hazard features such as flood zones, pipelines, or other features which require safety buffer zones
- Board Trustee Areas
- District study areas
- Other custom features

DecisionInsite can add these custom map layers to any existing district study. These layers can be activated or deactivated just like school attendance boundaries. Additionally, most custom layers can be queried for enrollment, ethnicity and census updates and projections.

Custom map layers are billed at the GIS Technical Services hourly rate. Upon request, DecisionInsite will provide the district with a project scope proposal based upon the assessed complexity of the project.

3. Custom Plotting of People (other than students) or Places (other than schools).

Consulting and GIS Rates

Consulting is billed according to DecisionInsite consulting rates as outlined below. In all cases, DecisionInsite provides the district with “a not to exceed” amount. Some contracts have development impact written in from the beginning. For others, these services may be appended to the original contract. But all billing is based upon the rates in the following table.

Consultant Billable Rates	Per Hour	
	Presentation	Analysis/Preparation
Senior Consultant	\$250.00	\$150.00
Consultant	\$175.00	\$87.50
Residential Development Research	\$150.00	\$150.00
GIS Technical Services		\$85.00

Expenses

Expenses are invoiced for actual travel, lodging and materials. For locations beyond one hour a travel time charge is included.

Generation of Additional Enrollment Projections

DISTRICTS may request additional projection scenarios beyond the standard two (2) per year. DecisionInsite can generate additional projections according to the following fee schedule.

Per additional enrollment projection scenario	Ranges	
	Min	Max
Web posting only, no report	\$1000	\$2,500
Web posting plus Final report	\$1,500	\$3,000

SCHEDULE C: WEB ACCESS POLICIES

Access to DecisionInsight's secure web server is at the center of the services provided to DISTRICT. Therefore, the following policies should be followed.

Only authorized persons employed by or representing the school district may be granted access. Granting access to any other party is a violation of this AGREEMENT.

No person granted access rights may access and use any part of the site except in the conduct of school district business. Use of any information on other than for district business is a violation of this AGREEMENT.

The Client Access area on the DecisionInsight web site is password protected. Access will be granted according to those granted access by the District administrative user. These can be set up via the District Admin user interface.

There is no limit on the number of users granted to a district. However, only the district may authorize users and DecisionInsight will only add users upon the formal request of the authorized agent of the district. Unless otherwise stipulated, the authorized agent is the person signing the Agreement.

MySchoolLOCATOR

MySchoolLOCATOR will be accessible from the DecisionInsight web site. A link can be set up on the DISTRICT'S own web site as soon as the DISTRICT'S web studies are available. SchoolLOCATOR will remain active as long as the District remains an active client.

SCHEDULE D: PRIVACY POLICY



PRIVACY POLICY

Definition of Personal Information

Personal information is defined as any data relating to an identified or identifiable individual.

Definition of Aggregated Data

In the context of this privacy policy, aggregated data is defined as data which is derived from client uploads which has been compiled, organized and utilized by DecisionInsite to complete our contractual obligations. Aggregated data does not contain personal information. Examples of aggregated data include, enrollment projections, grade level student counts or historical enrollment figures.

Statement of Privacy Principles

In handling client, student and employee personal information, we abide by the following principles:

- 1. We will limit the information we collect to that which is necessary to conduct business and work with clients to ensure compliance with Federal and State laws governing student data privacy.**
 - DecisionInsite collects business contact and student information in compliance with applicable laws and ethical business practices, in order to provide products and services, to conduct business, and to administer the StudentView web application.
 - As an organization conducting certain studies for or on behalf of a District, DecisionInsite will comply with all applicable elements of the *Federal Educational Rights and Privacy Act (FERPA)* and cooperate with the client to ensure District compliance.
 - We collect usernames and passwords from our clients for use in the login portion of the DecisionInsite web site.

- The business contact information we collect is an individual's name, title, business address, email address or telephone number, and any other information our clients voluntarily provide us.
 - The primary information collected from the student record includes the student identification number, home address, grade in school, dates of first enrollment in the district and in the school, and ethnicity. Client may also choose to provide us with additional student "attributes" if deemed necessary. Student names are not a necessary part of the record we collect; however, when provided, we use them to help identify and delete duplicate records and to enable user student list generation.
2. **We promise to use only legal, ethical and professionally accepted practices in collecting data.**
- We will deliberately limit our use of the data we collect
 - DecisionInsite shall not use or disclose business contact or student information for purposes other than those for which it was collected, except with the consent of the Person or as required by law.
 - We collect student information only for statistical and aggregate querying purposes, the results of which cannot be associated with a specific person.
 - At no time shall DecisionInsite divulge any data about particular students or families to which it has access neither during the production of the product nor subsequent to the final creation of the deliverable product.
 - We will not disclose any personal information in a manner that would link the information disclosed to the individual to whom it pertains.
 - DecisionInsite may from time to time use a person's business contact information to contact the person about changes, enhancements or similar notices related to DecisionInsite products and services.
3. **We will apply stringent procedural and technological security safeguards**
- DecisionInsite will protect personal information with physical, electronic and procedural safeguards that are appropriate to the sensitivity of the information, in order to protect it from unauthorized access, release or use.
 - Only DecisionInsite employees who need to know in order to provide products or services to you, or whose duties reasonably so require, are granted access to personal information about individuals.
 - DecisionInsite makes very limited use of "cookies." Cookies are files or file entries placed on your computer's hard drive by a website, that allow monitoring of your use of the site. We use cookies only to store a unique session ID so that we can keep each user's session separate from other users.
 - If there is an unauthorized disclosure of either personal student information or District business contact information, DecisionInsite will notify the client, in writing within 24 hours.
 - **Retention of Data:** DecisionInsite will retain personally identifiable data during the time DecisionInsite is providing services to the District and securely store the aggregated data (data not associated with a person) for a period of 5 years after

the expiration of the agreement. After 5 years DecisionInsight will delete all client data in a manner consistent with industry best practices.

4. We will carefully limit data that may be shared with other vendors or agencies

- Either while under contract by a School District or after the completion of our work for a School District, DecisionInsight does not and will not sell, rent, or otherwise provide personal information to any third party.
- DecisionInsight contracts with Amazon Web Services (AWS) for data storage and processing facilities to assist us in administering our web application or providing our products and services. AWS data centers are staffed 24/7 by trained security personnel.
 1. We may transfer personal information to vendors who have entered into a contract with DecisionInsight in ways that protects the confidentiality of your information and permits the vendor to use it only as reasonably necessary to fulfill its contract with DecisionInsight.
 2. From time to time School Districts direct DecisionInsight to provide data to District consultants who are working on behalf of the District. These requests must be provided to DecisionInsight in writing by authorized District personnel. DecisionInsight will only provide outside District consultants with aggregated data which cannot be associated with a specific person.
- DecisionInsight may disclose personal information as it believes is reasonably necessary to comply with law, regulation or other governmental authority or to prevent harm to you or others.
- DecisionInsight may disclose personal information upon a transfer or sale to another entity of all or substantially all of DecisionInsight's assets or stock in DecisionInsight's line of business to which this Privacy Policy relates.

5. Protecting Privacy, a shared responsibility

- DecisionInsight's StudentView platform is designed to be used by authorized District administrators only. System access should not be granted to individuals not employed by the District or not authorized to access personal information.
- DecisionInsight provides designated District personnel with administrative user rights which allow the client to grant or restrict access. It is the client's responsibility to verify the credentials of the person to whom they are granting access.
- The StudentView system provides a level of access in which personal information is not accessible. We recommend that the number of users with access to personal information be limited.
- If a client should need any assistance with system administration we strongly recommend that the client contact us for additional training.
- Clients should not send personal information to DecisionInsight for upload via email. A secure upload interface is provided for this purpose.

6. DecisionInsight employees and contractors

- All DecisionInsite employees and contractors are required to execute a Confidentiality Agreement, in which they agree to abide by the principles laid out in this document.
- 7. We will be open concerning our policies and practices**
- DecisionInsite will respond to questions about our Privacy Principles, policies and procedures, and will address privacy complaints about possible privacy violations.
 - Parents, legal guardians or students who wish to view or correct personally identifiable information should submit a request in writing to an administrator designated by the District. This request should be then submitted to DecisionInsite. Upon receipt of this request, DecisionInsite will take the appropriate action and respond via District personnel.
 - We will provide clients and employees with easily understood information about our policies regarding the collection, use, and disclosure of personal information.
 - DecisionInsite reserves the right to change this privacy policy, and will post any revisions on our web site.

SCHEDULE E: REFERENCES

Mr. Paul Reed, Deputy Superintendent
Newport Mesa Unified School District (CA)
Contact phone: 714-424-5001
preed@nmusd.us

Mr. Stan Johnson, Executive Director of Operations
Phoenixville Area School District (PA)
Contact phone: 484-927-5024
johnsons@pasd.k1_2.pa.us

Mr. Donald Stabler, Deputy Supt.
Torrance Unified School District (CA)
Contact phone: 310-972-6061
dstabler@tusd.org

Mr. Bob Reichert, Director of Business Affairs
Hatboro-Horsham School District (PA)
Contact phone: 215-420-5007
rreicher@hatboro-horsham.org

Dr. Michael Christian, Superintendent.
Owen J. Roberts School District (PA)
Contact phone: 610-469-5112
Mchristian@ojrsd.com

Jim Fregelette, Executive Director, Finance and Information Systems
Erie 1 BOCES (NY)
Contact Phone: 716-821-7100
jfregelette@e1b.org

Lisa Parker, Superintendent of Schools
Dunlap Community Schools (IL)
Contact Phone: 309-691-3955
lparker@dunlapcusd.net
Dr. Richard Martinez, Superintendent

Pomona Unified School District (CA)
Contact phone: (909) 397-4800 Ext. 3882
Richard.Martinez@pomona.k12.ca.us

Dr. Samuel Lee, Superintendent
Bensalem Township School District
Contact phone: 215-943-3200 x 212
slee@bensalemsd.org

School District Auctions

SERVICE AGREEMENT

This Service Agreement (“Agreement”) is made as of the last date set forth below in the signature blocks of this Agreement (the “Effective Date”) by and **between School District Auctions**, having its principal place of business in Ladera Ranch, CA (“School District Auctions”) and **Capistrano Unified School District**, located in San Juan Capistrano, California (“Client”).

School District Auctions offers a service to assist Client in selling surplus new and used goods in an online auction environment and thru other channels in compliance with CA Education Code 17540-17542, 17545-17547, 60510-60511 as appropriate.

Client desires to sell no longer used or obsolete surplus equipment and to engage School District Auctions to assist in such liquidation endeavors.

The parties hereby agree as follows:

Client will accumulate and store surplus at its workplace and contact School District Auctions when ready for a sale. School District Auctions will provide a Public Notice if needed, and the client will post the Notice as required. School District Auctions will inventory and photograph the surplus and prepare the online listing, then launch the auction, normally timed to end two weeks after the Public Notice date. On the day before the auction end, at the discretion of School District Auctions and the client, the client will allow inspections of the auction items at a mutually agreed, preset time. Such an event will normally be overseen by School District Auctions. At the end of the auction, School District Auctions will collect payment and manage item pickups at a time and date mutually agreed upon at the start of the auction. **School District Auctions will provide payment of each item, less commission fee of 30%, within 30 days of pick up.**

School District Auctions Responsibilities:

School District Auctions shall use commercially reasonable efforts to conduct online auction sales of surplus equipment and complete such services in a professional manner. School District Auctions shall be in compliance with all laws, ordinances, rules, and regulations relevant as a result of the services contemplated hereunder. School District Auctions shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to the Agreement.

Nonpayment by purchaser:

School District Auctions is not obliged legally to enforce payment by any buyer of the property. If School District Auctions is not paid by the purchaser within 5 days of sale, School District Auctions may, in its sole discretion, cancel the sale and resell the property.

No Guarantee:

School District Auctions does not guarantee the sale or selling price of any item. All estimates of selling value are of opinion only and shall not be construed as promises of selling price.

Client Responsibilities:

Client agrees to assign a representative who will be the primary contact for School District Auctions (the "Client Representative") to work with School District Auctions and its Field Auction Specialist(s). Client will provide a safe and clean environment for the School District Auctions representative to perform inventory and related work. Client will allow activities necessary for the surplus sale, including inventory, inspections, and pickups on a schedule that is mutually agreed upon.

Client represents that it has the right to sell any items to be sold in connection with this Agreement. Client will indemnify and hold harmless School District Auctions and its officers, managers, employees, and agents from and against all claims, damages, losses and costs (including reasonable attorney fees) arising in connection with any claim based on or arising from items sold or offered for sale in connection with this Agreement or title thereto, to the extent such claim is based on the negligence or willful misconduct of School District Auctions or its agents.

Once an item is inventoried for auction, the client agrees to keep the item secure and available to School District Auctions until the item is picked up by the buyer or it is released back to the client.

Nothing contain herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between Client and School District Auctions or between Client and School District Auctions Field Auction Specialist(s). School District Auctions agrees and acknowledges that neither it nor any of its employees or independent contractors shall be considered officers, employees, or agents of Client and are not entitled to benefits of any kind from Client and School District Auctions shall be responsible for the payment of all federal, state, and local taxes or contributions, if any, including unemployment insurance, social security, and income taxes with respect to School District Auctions employees and contractors.

Fees:

Client agrees to receive payment for items sold by School District Auctions on behalf of Client less **30%** fees to School District Auctions as set forth in Exhibit A ("Fee Structure"). School District Auctions may update Exhibit A from time to time by providing Client thirty (30) days written notice, but in no event will such an update affect any listings for which Public Notice has already been posted. School District Auctions will collect state sales tax as required by law and will remit sales tax collected to Client. It will be Client's responsibility to pay the sales tax to the various government entities.

Client Acknowledgements:

Client acknowledges and agrees that: (I) School District Auctions cannot predict how much, if any, revenue will be produced for the Client through activities contemplated in the Auction Plan and Schedule; (II) the parties may not succeed in significant reduction of inventory or storage requirements for Client; (III) active participation in the Auction Plan and Schedule by an appointed Client Representative will be required by Client and its employees or contractors (as set forth in this agreement); (IV) the Field Auction Specialists may be independent contractors retained by School District Auctions; and (V) Client agrees to assign Client Representative(s) to supervise and monitor School District Auctions employees or Field Auction Specialists while they are on a Client's site and not to permit School District Auctions nor any of its employees or Field Auction Specialists to have contact with any pupil during the course of performing the services contemplated herein.

Term and Termination:

The Term of this Agreement shall begin on the Effective Date and shall continue thereafter for a period of one year with automatic one year renewals for 4 years. Either party may terminate this agreement for material breach by the other party that is not cured within thirty (30) days after receipt of written notice by non-breaching party. Following the first anniversary of the Effective Date, either party may terminate this Agreement for no cause by providing thirty (30) days written notice to the other party.

Insurance:

School District Auctions shall procure and maintain insurance for the duration of the term against claims for injuries to persons and damages to property that may arise from or in connection with the performance of the work hereunder by School District Auctions. School District Auctions shall maintain the necessary limits for General Liability.

General Provisions:

Arbitration and Governing Law; Except as provided below, any dispute, controversy, or claim relating to this Agreement shall be resolved in Orange County, California in accordance with the existing Commercial Arbitration Rules promulgated by the American Arbitration Association. The decision of the arbitrator shall be final and binding on the parties, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. Notwithstanding the foregoing, this Section shall not preclude either party from seeking temporary, provisional, or injunctive relief from any court. This Agreement shall be governed by the laws of the State of California without reference to its conflict of laws or rules.

Entire Agreement:

This Agreement sets forth the entire agreement between the parties with regard to the subject matter thereof. No other agreements, representations, or warranties have been made by either party to the other with respect to the subject matter of the Agreement, except as referenced herein. This Agreement may be amended only by a written agreement signed by both parties.

Anti-Discrimination:

School District Auctions will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, age, sexual orientation, or gender of such persons.

Assignment:

The obligations of School District Auctions pursuant to this Agreement may not be assigned, except, in the case of a merger or acquisition of all or substantially all of School District Auctions business.

Severability:

If any of the provisions in this Agreement are found or deemed by a court to be invalid or unenforceable, they shall be severable from the remainder of this Agreement and shall not cause the invalidity or unenforceability of the remainder of this Agreement.

Waiver:

Neither party shall by mere lapse of time without giving notice or taking other action hereunder be deemed to have waived any breach by the other party of any of the provisions of this Agreement. Further, the waiver by either party shall not be construed as, or constitute, a continuing waiver of such breach, or of other breaches of the same or the other provisions of this Agreement.

AGREED AND ACKNOWLEDGED: Date _____

CLIENT: -----

Signature: _____

Print Name/Title _____

Primary Auction Contact: _____

Client Mailing Address: _____

For School District Auctions:

Signature: _____

Print Name/Title: _____

School District Auctions

27762 Antonio Parkway, #L1-490, Ladera Ranch, CA 92694

Exhibit A - School District Auctions Commission Fee Structure

An auction round is described as the sale of a group of items with the same inventory and initial auction start date.

Commission Fee: 30% of net sale price

Refunds: All refunds negotiated by School District Auctions are a reduction to the Sale Price yielding a Net Sale Price ("Net Sale Price"). School District Auctions Commissions/Client proceeds calculations are based on Net Sale Price.

Terminated Auctions: Items removed from the auction process at the client's request after Inventory Audit but before Auction Listing will be assessed a fee of \$35 per item.

Items removed from the auction process at the client's request after the auction listing has started will be assessed a fee equal to 50% of the greater of the either the (1) auction start price or (2) the bid price at the time the auction is ended or (3) the selling price if the item has been sold. The fee to the Client is not to exceed \$500 per item.

Software License Agreement



This Software License Agreement ("Agreement") is entered into between Gray Step Software, Inc. ("Licensor") and Capistrano Unified School District (Customer") on July 1, 2016 ("Contract Date").

1. Definitions

- a. **Software.** The term "Software" shall mean the computer program in object code on the Licensor's website.
- b. **Customer.** The term "Customer" shall mean the named entities signing this agreement.

2. License

- a. **Grant of License.** Licensor grants Customer, pursuant to the terms and conditions of this Agreement, a nonexclusive nontransferable license to use the Software on Licensor's Website.
- b. **Restrictions on Use.** Customer agrees to use the Software only for Customer's own business. Customer shall not (i) permit any parent, subsidiaries, affiliated entities or third parties to use the Software, (ii) process or permit to be processed the data of any other party, (iii) use the Software in the operation of a service bureau, or (iv) use the Software in any manner that is unlawful, or that does not conform to local, state or federal guidelines or compliance.
- c. **Modifications, Reverse Engineering.** Customer agrees that only Licensor shall have the right to alter, maintain, enhance or otherwise modify the Software. Customer shall not disassemble, decompile or reverse engineer the Software's computer programs.
- d. **Delivery.** Licensor shall grant access to the Software on Licensor's website within five (5) days of the effective date of this Agreement.
- e. **In General.** In consideration for the license granted by Licensor under this Agreement, Customer shall pay Licensor a fee in the amount \$10,164 (the "License Fee"). License Fee is based on usage for the following number of sites.

ASBWorks Accounting Software

QTY	TYPE	FEE	TOTAL
6	High School	\$ 1,295	\$ 7,770
N/A	N/A	\$	\$ 0
N/A	N/A	\$	\$ 0
N/A	N/A	\$	\$ 0
N/A	N/A	\$	\$ 0
Total			\$ 7,770

Event Tracker Software

QTY	TYPE	FEE	TOTAL
6	High School	\$ 399	\$ 2,394
N/A	N/A	\$	\$ 0
N/A	N/A	\$	\$ 0
Total			\$ 2,394

Notes:

Sites will have access beginning April 1, 2016 at no additional cost

- f. **Payment Terms.** Payment in full shall be tendered within 45 days of the execution of this Agreement.
- g. **Taxes.** Customer shall, in addition to the other amounts payable under this Agreement, pay all sales, use, value added or other taxes, federal, state or otherwise, however designated, which are levied or imposed by reason of the transactions contemplated by this Agreement.
- h. **Optional Equipment.** Optional equipment such as point of sale hardware may be purchased at standard price sheet rates.

3. Ownership

- a. **Title.** Customer and Licensor agree that Licensor owns all proprietary rights, including patent, copyright, trade secret, trademark and other proprietary rights, in and to the Software and any corrections, bug fixes, enhancements, updates or other modifications, including custom modifications, to the Software, whether made by Licensor or any third party.
- b. **Transfers.** Under no circumstances shall Customer allow access to any person or entity not named in this Agreement to Licensor's website and Software without Licensor's prior written consent.

4. Confidential Information

- a. **Confidentiality.** Customer agrees that the Software contains proprietary information, including trade secrets, know-how and confidential information that is the exclusive property of Licensor. During the period this Agreement is in effect and at all times after its termination, Customer and its employees shall maintain the confidentiality of this information and not sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party nor use such information except as authorized by this Agreement. Customer shall not disclose any such proprietary information concerning the Software, including any flow charts, logic diagrams, user manuals and screens, to persons not an

authorized user of Customer without the prior written consent of Licensor. Neither party shall use or disclose any Confidential Information, including information covered under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), provided by the other party except as necessary to carry out the terms of this contract. A party receiving Confidential Information from the other shall use the highest commercial reasonable degree of care to protect that Confidential Information, including ensuring that its employees with access to such Confidential Information have agreed in writing not to disclose the Confidential Information.

5. Use and Training

- a. *Use and Training.* Customer shall limit the use of the Software to its employees who have been appropriately trained. On-site training by Licensor may be provided for \$750 per full day of training (the amount below for training is not included as part of the License Fee in Section 2 above).

QTY (DAYS)	TYPE	FEE	TOTAL
2	Full-Day Training	\$ 750	\$ 1,500
N/A	N/A	\$	\$ 0
Total			\$ 1,500

Notes:

6. Warranty

- a. *Warranties.* Licensor makes no warranties with respect to the software, express or implied, including but not limited to the implied warranties of merchantability and fitness. Customer accepts the products "As Is".

7. Indemnification

- a. *Indemnification.* Licensor shall indemnify and defend Customer from and against any claims, including reasonable legal fees and expenses, based upon a valid claim that the Software infringes on any copyright or patent, provided Customer promptly notifies Licensor of any such claim in writing, and Customer fully cooperates with Licensor during such proceedings. In the event a court finally determines that the Software infringes on any United States copyright or patent, Licensor may replace, in whole or in part, the Software with a substantially compatible and functionally equivalent computer program or modify the Software to avoid the infringement. Licensor shall, at its expense, indemnify, defend, save and hold harmless Customer from any claim brought or filed by a third party against Licensor due to any failure by Licensor, its employees, or agents, to act in accordance with this Agreement or from the release of Confidential Information covered under HIPAA Act as further described in Subsection 4 above.

8. Term and Termination

- a. *Effective Date.* This Agreement and the license granted hereunder shall take effect on July 1, 2016 or upon the date of execution of this Agreement, whichever is later.
- b. *Annual Renewal.* This Agreement shall renew July 1, 2017 for an annual fee of \$10,164 per year, at the mutual agreement of both parties. Upon renewal, the same terms and conditions contained in this Agreement shall apply except that Licensor shall provide Customer with a revised License Fee thirty (30) days before the anniversary date of this Agreement.
- c. *Termination.* Each party shall have the right to terminate this Agreement and the license granted herein upon the occurrence of one of the following events (an "Event of Default"): (i) In the event the other party violates any provision of this Agreement; or (ii) Upon a party giving thirty (30) day notice of its intent to terminate this Agreement prior to the anniversary date of this Agreement.

9. Assignment

- a. *Assignment.* Customer shall not assign or otherwise transfer the Software or this Agreement to anyone, including any parent, subsidiaries, affiliated entities or third parties, or as part of the sale of any portion of its business, or pursuant to any merger, consolidation or reorganization, without Licensor's prior written consent.

10. Force Majeure

- a. *Force Majeure.* Neither party shall be in default or otherwise liable for any delay in or failure of its performance under this Agreement if such delay or failure arises by any reason beyond its reasonable control, including any act of God, any acts of the common enemy, the elements, earthquakes, floods, fires, epidemics, riots, failures or delay in transportation or communications, or any act or failure to act by the other party or such other party's employees, agents or contractors including the failure of licensor's equipment or the business dissolution of Licensor. The parties will promptly inform and consult with each other as to any of the above causes which in their judgment may or could be the cause of a delay in the performance of this Agreement.

11. Notices

- a. *Notices.* All notices under this Agreement are to be delivered by (i) depositing the notice in the mail, using registered mail, return receipt requested, addressed to the address below or to any other address as the party may designate by providing notice, (ii) overnight delivery service addressed to the address below or to any other address as the party may designate by providing notice, or (iii) hand delivery to the individual designated below or to any other individual as the party may designate by providing notice. The notice shall be deemed delivered (i) if by registered mail, four (4) days after the notice's deposit in the mail, (ii) if by overnight delivery service, on the day of delivery, and (iii) if by hand delivery, on the date of hand delivery.

Software License Agreement



Licensor	Customer
Gray Step Software, Inc. PO Box 4408 El Dorado Hills, CA 95762	Capistrano Unified School District Attn: Contracts & Purchasing Dept. 33122 Valle Road, San Juan Capistrano, CA 92675

12. General Provisions

- a. *Complete Agreement.* The parties agree that this Agreement is the complete and exclusive statement of the agreement between the parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral or written, between the parties relating to this Agreement.
- b. *Amendment.* This Agreement may not be modified, altered or amended except by written instrument duly executed by both parties.
- c. *Waiver.* The waiver or failure of either party to exercise in any respect any right provided for in this Agreement shall not be deemed a waiver of any further right under this Agreement.
- d. *Severability.* If any provision of this Agreement is invalid, illegal or unenforceable under any applicable statute or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible.
- e. *Governing Law.* This Agreement and performance hereunder shall be governed by the laws of the State of California. Customer hereby agrees to submit to the jurisdiction of State and Federal Courts in the State of California.
- f. *Independent Contractor.* Each party agrees and acknowledges that in its performance of its obligations under this Agreement, it is an independent contractor of the other party, and is solely responsible for its own activities. Neither party shall have any authority to make commitments or enter into contracts on behalf of, bind or otherwise obligate the other party in any manner whatsoever. No joint venture, franchise or partnership is intended to be formed by this Agreement.
- g. *Counterparts.* This Agreement may be executed in two counterparts, both of which taken together shall constitute a single instrument. Execution and delivery of this Agreement may be evidenced by facsimile transmission.
- h. *Read and Understood.* Each party acknowledges that it has read and understands this Agreement and agrees to be bound by its terms.

IN WITNESS WHEREOF, IT IS AGREED: Licensor and Customer, intending to be legally bound by the terms of this Agreement, have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Licensor:

Customer:

 Signature
 Brian Cichella
 Name
 President
 Title

 Date

 Signature

 Name

 Title

 Date

AGREEMENT TO REFER STUDENTS

This AGREEMENT is hereby entered into between the Capistrano Unified School District, hereinafter referred to as "DISTRICT," and The Orange County Superintendent of Schools, hereinafter referred to as "CONTRACTOR."

WHEREAS, CONTRACTOR offers programs appropriate for District students;

WHEREAS, DISTRICT has reduced or eliminated certain school programs as a result of budgetary concerns and DISTRICT students are in need of such services;

WHEREAS, DISTRICT desires to refer students to CONTRACTOR during each school year;

WHEREAS, Education Code Section 1294.5 allows CONTRACTOR to hire temporary certificated employees to provide services to students referred pursuant to this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Referrals by DISTRICT. DISTRICT agrees to refer such students to CONTRACTOR during the term of this Agreement as are deemed to be likely to benefit from CONTRACTOR'S programs.

2. Services to be provided by CONTRACTOR. CONTRACTOR will provide services to DISTRICT students who are eligible for and enroll in CONTRACTOR'S programs during the term of this Agreement.

3. Term. The Term of this Agreement is from June 6, 2016 to August 26, 2016.

4. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

5. Termination. Either party may terminate this Agreement with or without cause on thirty (30) days' written notice to the other party.

6. Entire Agreement/Amendment. This AGREEMENT constitutes the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

7. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

8. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

CONTRACTOR:
Orange County Superintendent of Schools
200 Kalmus Drive
Costa Mesa, CA 92628
Attn: Renee Hendrick
Associate Superintendent
Administrative Services

9. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

10. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

11. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS _____ DAY OF _____, 2016.

Capistrano Unified School District

Orange County Superintendent of Schools

By: _____

By: _____

Typed Name

Renee Hendrick

Typed Name

Title

Associate Superintendent, Admin. Services

Title

Course of Study Recommendations for 2016-17

Board Policy 6143 requires that “the Governing Board shall adopt a course of instruction which sufficiently prepares students for the high school course of study required by state law. The Superintendent or designee shall keep the Board informed of any changes in the high school curriculum.” In order to ensure our students are prepared for the 21st Century, the changes in standards and a-g requirements, the following courses are proposed for the 2016-17 secondary course catalog (see Course Catalog Proposal attached). Included in the matrix is the proposed course title, description, and course detail. Additional course information (including course syllabi) can be viewed through Education Services, Secondary Division.

**COURSE CATALOG PROPOSAL
2016-17**

Course	Description	Grade Range	Department	Credits Per Semester	A-G Status	Terms
AP Computer Science Principles	This course will introduce students to programming and will also give them an understanding of fundamental concepts of computing, its breadth of application and its potential for transforming the world we live in. It covers concepts such as, data protocols, cryptography, privacy and ownership of digital information, the Internet, storyboarding, abstraction, object oriented and event driven programming, etc.	10-12	Elective	5	G-College Preparatory Elective	Yearlong
Introduction to Vocational Nursing	This is an introduction to the nursing profession including history, standards of practice, legal and ethical issues, and role of the vocational nurse. Topics include mental health, therapeutic communication, cultural and spiritual diversity, nursing process, and holistic awareness.	10-12	Elective	5		Yearlong

<p>Computer Integrated Robotics</p>	<p>10-12</p>	<p>Elective</p>	<p>5</p>		<p>Yearlong</p>
<p>In this class students will use robotics to explore the fundamentals of engineering and electronics. The course will consist of lectures including principles of engineering, physics, electronics, mechanics, and computer programming. Laboratory experiments will require students to build simple robots to demonstrate these principles. In the first semester, students will use B.E.A.M Robotics to create robots from recycled electronics. While building the robots, students will learn the function of basic electronic components such as resistors, capacitors, and transistors. Students will learn to solder these components together to make simple robots. The design process will be emphasized as the robots are tested and their designs are modified. The second semester will be spent building and programming a robotic project. The project will build on concepts learned in the first semester and introduce other concepts such as serial communication, computer programming, and common components that are used to make robots.</p>	<p>11-12</p>	<p>Elective</p>	<p>5</p>	<p>(g)</p>	<p>Yearlong</p>
<p>Computer Integrated Manufacturing (PLTW)</p>					

	<p>materials handling. In Units 1 and 2, students learn how different types of computer programs are used in industry to control machines and perform quality control inspections. Student activities will include systems planning, writing robot control programs, develop open-ended robotics programs and creating solutions to typical automated industrial tasks via hands-on projects and computer simulations.</p>	
<p>Microsoft Professional Certification</p>	<p>Microsoft Certified Professional (MCP) certification validates IT professional and developer technical expertise through rigorous, industry-proven, and industry-recognized exams. MCP exams cover a wide range of Microsoft products, technologies, and solutions. This course is designed to introduce students to the requirements necessary to pass the first qualifying exam to become a Microsoft Certified Professional. Students who pass the exam also join an online community of millions of MCPs, with continued support services.</p>	<p>10-12</p>
	<p>Elective</p>	<p>5</p>
	<p>Elective</p>	<p>5</p>
	<p>The Cisco IT Essentials (ITE) curriculum offers a hands-on, career-oriented learning experience with an emphasis on practical activities to help students develop fundamental</p>	<p>10-12</p>
<p>CISCO IT Essentials</p>		<p>Yearlong</p>

computer and career skills. IT Essentials helps students prepare for entry-level ICT career opportunities and the CompTIA A+ certification, which helps students to differentiate themselves in the marketplace and advance their careers.

Here are some examples of working environments and jobs that may be available to students after completing this course:

- A corporate or mobile environment with a high level of face-to-face client interaction. Job titles include enterprise technician, IT administrator, field service technician, and PC technician.
- A remote-based work environment that emphasizes client interaction, client training, operating systems, and connectivity issues. Job titles include remote support technician, help desk technician, call center technician, IT specialist, and IT representative.
- Settings with limited customer interaction where hardware-related activities are emphasized. Job titles include depot technician and bench technician.

<p>AP Studio Art: 3D Design</p>	<p>In this course, students will pursue the investigation of the three-dimensional form. Art is an intellectual process and AP Studio Art 3D encourages creativity, skill development, visual thinking, and critical analysis. Learning to take informed risks and being inventive in art making is crucial to the development of an artist. Students will learn to express themselves in their own personal style through the exploration of a variety of materials, both in the classroom and at home. Ceramics, sculpture, and mixed media will be the foundation for most projects. However media that will be explored and can be used in sculptures may include, but are not limited to, plaster, wood, wire, plastics, papers, and found objects. Art making is an ongoing process in which you create, review, make modifications, and explore variations as you make critical decisions and develop your art forms. In class, we will use ongoing discussions and critiques with the teacher, students, and in small groups so students can analyze and discuss their own artworks as well as the works of others. Weekly homework assignments, sketchbooks, and work outside of the school day will take place throughout the year. The study of historical and contemporary artists is embedded throughout the course as it is essential</p>	<p>10-12</p>	<p>Fine Art Elective</p>	<p>5</p>	<p>F- Visual/Performing Art G- College Preparatory Elective</p>	<p>Yearlong</p>
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<p>Beginning String Orchestra 1A/1B</p>	<p>in expanding students' visual awareness and perception of what art is. This course is the entry level to the high school orchestra. It is open to string students with some middle school instruction or limited prior experience on violin, cello, and string bass. Rehearsals focus on proper string technique and pedagogy, ensemble performance skills, basic string repertoire, note-reading, sight-reading skills, and beginning level theory.</p>	<p>9-12</p>	<p>Music</p>	<p>5</p>	<p>F - Visual and Performing Art</p>	<p>Yearlong</p>
<p>IB Design/Speech & Debate</p>	<p>In the yearlong IB Design/Speech & Debate elective, students will develop speaking and leadership skills better preparing them to meet the demands and challenges of today's world. Through the course, students will learn how to prepare and present a speech, conduct meetings, listen effectively and evaluate what they have learned. Topics include; interpersonal communication skills, impromptu speaking, organization of speeches, listening, gestures in speaking, voice and vocabulary and how to use effective visual aids. By the end of the year, students will have developed self-confidence and interpersonal communication skills that will be used for the rest of their lives.</p>	<p>7-8</p>	<p>Elective</p>			<p>Yearlong</p>
<p>IB Design/Drama</p>	<p>In the semester long MYP Drama elective, students are introduced to the world of performance as effective communication is essential for personal</p>	<p>7-8</p>	<p>Elective</p>			<p>Yearlong</p>

	<p>and professional success. Drama stimulates creative abilities, develops performance and critical thinking skills, and fosters self-confidence. Students will learn movement, voice, and characterization skills while participating in a variety of activities which may include pantomime, improvisation puppetry, storytelling, scene work, and script writing. Through these activities, students develop their physical and vocal presentation abilities as well as their basic knowledge of theatre terminology, history and critique. The drama course instills an appreciation for the art and its valuable skills for future college and career endeavors.</p>					
7 of 7						

Orange County Quality Stars QRIS September 1, 2015 to June 30, 2016

MEMORANDUM OF UNDERSTANDING

Capistrano Unified School District

We are pleased that **Capistrano Unified School District** (Agency) have chosen to participate in the 2015-16 Quality Stars Quality Rating and Improvement System (QRIS) developed by the Orange County Superintendent of Schools. The purpose of the QRIS is to design and implement a comprehensive quality rating system, and to support defined elements of quality improvement in early childhood educational programs in Orange County.

This Memorandum of Understanding (MOU) is entered into by and between the Orange County Superintendent of Schools (OCDE) and **Capistrano Unified School District**, and defines the terms of your Agency's participation in the QUALITY STARS project and will become a binding agreement once signed by OCDE and Agency representatives. The spirit of this MOU is one of partnership and cooperation. It sets forth responsibilities of each party to the MOU.

Failure to meet the Agency responsibilities listed below may result in suspension from all project activities.

The term of this contract shall commence upon signature of this document by both parties and will conclude upon written notification from either party.

ORANGE COUNTY SUPERINTENDENT'S RESPONSIBILITIES:

- I. **Project Components:** – Comply with the *California Department of Education Race to the Top Early Learning Challenge (RTT ELC)* requirements
 1. Provide participating program with QUALITY STARS "Director's Implementation Guide" documents attached as Exhibit "A" and incorporated by reference herein.
 2. Provide a QUALITY STARS orientation presentation for the participating program's director(s). The orientation will include QRIS background information, a detailed description of the QRIS Matrix Elements and Tiers, and how a program earns points to achieve a star rating, and an overview of what QUALITY STARS offers for providers and for parents.
 3. Offer no-cost professional development trainings that will support programs in meeting the requirements of the QRIS Matrix.
 4. Provide CLASS and ERS assessments needed for site rating, conducted by reliable external assessors.
 5. Provide limited technical assistance (TA) and coaching to support the program in improving site scores on the QRIS Rating Matrix.
 6. Provide phone support and training to agency leads in using the WELS database.
 7. Utilize program-provided data in WELS database to establish a bi-annual site star rating.
 8. Provide program participant with a star rating report. Site star ratings will be published by OCDE, and shared with the California Department of education.
 9. Provide the program with a QUALITY STARS emblem to display at their site in order to further advertise their participation and level of quality.

10. OCDE will recruit new Agencies with priority given to disadvantaged areas in Orange County for participation in QUALITY STARS.
11. OCDE will provide QRIS participation incentives ranging from \$1,500-\$2,000 per site, as follows: Agencies that participated in 2014-15: \$2,000 per site. Agencies newly-enrolled in 2015-16: \$1,500 per site. Incentive funds will be awarded as a lump sum per Agency. Agencies must invoice for funds upon receipt of executed MOU. QRIS Incentive funds are intended to support high quality instruction and environments in the early childhood program. Incentive funds can be spent at the discretion of the receiving Agency, and can be rolled-over to the next fiscal year if desired.
12. Agencies with unspent quality improvement funds from 2014-15 will receive those funds in addition to the site incentives described above.
13. OCDE agrees to pay Agency QRIS Incentive funds for services satisfactorily rendered pursuant to this MOU a total sum not to exceed Seventy-three thousand five hundred dollars (\$73,500.00). The amount includes unspent funds from 2014-15 that total Thirty-one thousand five hundred dollars (\$31,500.00), if applicable for your Agency. Payment shall be made upon completion and acceptance of receipt of an itemized invoice. Agency shall direct all invoices to: Orange County Superintendent of Schools, Attn: Accounting Manager, 200 Kalmus Drive, Post Office Box 9050, Costa Mesa, California 92628-9050.

II. Agency Autonomy: OCDE supports the right of the Agency to determine and administer its policies, programs, services, and budget, except those provisions voluntarily relinquished with the acceptance of this agreement.

III. Inclusiveness and Diversity: OCDE will fully comply with all applicable laws concerning unlawful discrimination. OCDE will encourage all Agencies, as a system, to be inclusive and serve individuals, regardless of their ethnicity and race, religion, ancestry, age, gender, sexual orientation, marital, health, or socio-economic status, physical or mental disability, or geographic location within Orange County. OCDE agrees to provide resources and referrals for training and technical assistance regarding inclusive and culturally sensitive practices.

IV. Cross-Promotion:

1. Privacy rules – OCDE will not release personal information regarding any Agency or its employees.
2. OCDE agrees to list Agency name on our QUALITY STARS and QUALITYSTART OC marketing materials including the website with the opportunity for a hyperlink to Agency’s site.
3. Provide the program with a QUALITY STARS emblem to display at their site in order to further advertise their participation and level of quality.
4. OCDE agrees to raise parent and community awareness of Agencies participating in QUALITY STARS through marketing and promotional materials.
5. OCDE will provide sites with a QUALITY STARS certificate of participation to be displayed in the Agency.
6. Notices to OCDE shall be addressed to:

The Orange County Department of Education
200 Kalmus Drive
Costa Mesa, CA. 92628
Attention: Krista Murphy
kmurphy@ocde.us or 714-327-1085

AGENCY RESPONSIBILITIES:

Project Components - Expectations and Requirements of QUALITY STARS QRIS programs.

1. Remain licensed and in good standing with no administrative action being taken or in the process of being taken. If an Agency receives notice of action mentioned above, they are required to inform OCDE staff immediately. If a site's license is changed to anything other than "in good standing" the QRIS rating and services to the site will be suspended pending corrective action.
2. Agency Director or designee will update the WELS database with site, agency, and staff information needed for rating. Agency is responsible for uploading current, valid information to WELS.
3. Agency Director or designated representative agrees to attend a yearly Directors' Orientation.
4. If Agency elects to receive coaching services from OCDE, Directors will comply with requirements for teacher release time for coaching conversations.
5. Agency will continually work towards improving program quality as defined by the QRIS Matrix, in order to achieve desired star rating.
6. Agency must allow external reliable assessors to conduct ERS and CLASS assessments if necessary for site rating.

II. Inclusiveness and Diversity: Agency agrees to fully comply with and support all laws concerning non-discrimination. Nothing in this MOU shall be used to lessen the sectarian nature of the Agency. Similarly, nothing in this MOU shall be used to interfere with Agency's Board- or Owner-approved policies and staffing requirements.

III. Cross-Promotion:

1. Agency agrees to market and support OCDE trainings by attending and providing information to others who may want to attend.
2. Agency agrees to assist OCDE with QUALITY STARS media products, including press releases, marketing materials, photographs, hosting site visits, and any other information relevant to the program.

V. Notification of Changes to OCDE: Report any changes in program director and lead teacher to OCDE staff. A change in lead teacher may require a new ERS and CLASS assessment to be conducted. An amended CONTRACT must be signed if there is a change in Agency ED or Owner. Notices to Agency shall be addressed to:

Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, California 92675
Attention: _____

Agency agrees to comply with all applicable provisions of federal, state and local laws, statutes, ordinances, rules, regulations, and permits that now or may in the future become applicable to Agency, Agency's operations, equipment and personnel engaged in the operations covered by this MOU or accruing out of the performance of such operations.

Agency acknowledges and agrees that OCDE will retain sole copyright ownership of all educational curriculum and professional development materials developed for the QUALITY STARS and QUALITYSTART OC projects.

In the interest of public health, OCDE provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted by the Orange County Superintendent of Schools on behalf of OCDE, pursuant to Superintendent's Policy 400.7 adopted on June 18, 1996. Failure to abide with conditions of this policy could result in termination of this MOU.

OCDE and Agency agree to defend, indemnify, and hold each other, and their respective officers, employees, and agents harmless from any claims, demands or liabilities of any kind or nature, including

but not limited to personal injury and property damage arising from or related to this MOU, except for OCDE's or Agency's negligent performance pursuant to this MOU.

This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, concerning the subject matter herein.

This MOU shall become effective upon execution by Agency.

This MOU may be modified, in writing, by mutual consent of the parties.

This MOU may be terminated by either party before the term expires by giving thirty (30) days written notice by either party.

This MOU is provided in duplicate. Please sign the original and copy and return to:

Orange County Superintendent of Schools
Kristin Lange, Contracts Analyst
200 Kalmus Drive
Costa Mesa, CA. 92626
714-966-4146

AGREED:

Capistrano Unified School District

Executive Director or Owner, if applicable (Signature)

Date

Child Care Center Director (Signature)

Date

Board Chair, if applicable (Signature)

Date

Orange County Superintendent of Schools



Signature – Patricia McCaughey

March 30, 2016
Date

Coordinator
Title



Quality Stars QRIS

Quality Rating and Improvement System Pilot



2015-16 Director's Implementation Guide



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INTRODUCTION

Welcome to Quality Stars, the Quality Rating and Improvement System (QRIS) operated by QualityStart OC. A QRIS is a system for identifying, measuring, and supporting quality in early care and education. California developed a statewide system of regionally operated QRIS in 2012 under the Race to the Top Early Learning Challenge federal grant. This grant funds the Quality Stars QRIS pilot in Orange County through June 30, 2016.

The California Department of Education California Early Education and Support Services Division has created a CA QRIS Implementation Guide, which must be followed by all counties participating in the RTT ELC QRIS Pilot, the IMPACT grant, and the California Infant/Toddler and Preschool QRIS Block Grants. Changes to the Implementation Guide must be approved by vote of all participating counties.

The following guide contains information from the California guide, plus additional information wherever Orange County has adopted local policies or procedures. A copy of the full CA QRIS Implementation Guide may be downloaded at:
<http://www.cde.ca.gov/sp/cd/rt/documents/rttelcgrisimplementguide.doc>

QRIS STAR RATINGS AND RATING COMMUNICATION

Sites enrolled in the Quality Stars QRIS can earn from one to five stars, based on the total number of points earned. California has established that one star is emerging quality, two-three stars are basic quality, and four-five stars indicate a high quality program. QualityStart OC promotes sites that participate in the QRIS as demonstrating a commitment to quality exceeding sites that are just licensed. Site ratings are published on the QualityStart OC website, and Children's Home Society will also indicate to families seeking early care and education whether a site is a QRIS participant. QualityStart OC provides each participating site with a QRIS Communication Kit. This kit includes a window decal and certificate indicating QualityStar QRIS participation, as well as a press release, staff, and parent letter explaining QRIS and the importance of choosing a high quality early care and education program. All communication materials are available in English and Spanish.

A copy of the *Quality Stars QRIS Rating Matrix* can be found at the end of this Implementation Guide.

Participants in the Quality Stars QRIS pilot will be rated bi-annually on three core areas of quality, measured by 5-7 elements as shown below. A site star rating is valid for two years, unless there is a change in the program leadership or significant staff turnover at the site.

A rating may also be revoked if any of the following actions are taken by California Community Care licensing:

- Site is put into non-compliance conference status
- Administrative action taken or is in process
- Site license is made probationary

WELS DATA SYSTEM

QRIS data is managed through an online data system called WELS. Directors and/or their designees are responsible for entering site data and keeping the site information in WELS current. QualityStart OC conducts annual trainings on how to access WELS, and what information needs to be uploaded. It is the program's responsibility to ensure that all information is current and accurate. Should an ERS or CLASS assessor arrive at a site but be unable to conduct a valid assessment due to incorrect site information in WELS, the program may be asked to reimburse the cost of the assessor's time.

OCDE is required to submit demographic data about all QRIS participating sites annually to the California Department of Education. WELS will be used to collect all needed data. It is the program's responsibility to complete all program, site, and staff data fields in WELS with accurate information.

WELS can be accessed at <https://wels.qsoc.org>. A username and password will be provided to each authorized user.

QUALITY START OC

Our Kids, Our Community, Our Future

wels
Web-based Early Learning System
WELS Systems Foundation

Username:

Password:

Log In

ORANGE COUNTY
DEPARTMENT OF EDUCATION

Participating Agencies
Orange County Department of Education

WELS Technical Assistance Contact
Roderic West rwest@ocde.us (714) 966-4419

ENVIRONMENT RATING SCALES (ERS) AND CLASS ASSESSMENTS

Every site will receive, at no charge, the ERS and the CLASS assessments needed to establish a site QRIS rating. The classrooms selected through random sampling to be assessed will receive both CLASS and the ERS assessments. QualityStart OC may offer additional CLASS or ERS assessments as a quality improvement support, if funds allow. If more than the required sample of classrooms are assessed, the appropriate sample size of classrooms will then be randomly selected from all those assessed to have their scores used towards the site's QRIS rating.

Cohorts 1-3 (programs continuing in QRIS from the 2014-15 school year) will receive ERS and CLASS assessments in all classrooms unless they have locked in their 2015 QRIS rating. If so, they will not receive ERS assessments, but will have the option to receive a CLASS assessment in each room for coaching purposes, if they choose. Locked-in sites who do NOT wish to receive a CLASS assessment should contact Jannell Jones, at jjones@ocde.us.

Cohort 4 (programs that joined the QRIS pilot during the 2015-16 school year) will receive an ERS and a CLASS assessments on a randomly selected 1/3 sample of their classrooms. Assessments are conducted ONLY if at least one lead teacher per classroom meets the CLASS/ERS familiarity requirement as described below Please see the CA QRIS Implementation Guide for details on how the 1/3 sample is selected and calculated into the overall QRIS rating score.

Familiarity with CLASS and ERS

Scoring for Elements 4 and 6 (ERS and CLASS) is cumulative, meaning a site may advance beyond the two point level for elements 4 and 6 only if the familiarity with the tool requirement is met.

For Element 4 (CLASS) at least one person per site has achieved familiarity with the CLASS by:

- Completing an Intro to CLASS or CLASS Observer training online or in person. Must be taught by Teachstone certified trainer.
- Completing a college course in which CLASS was covered as part of the course curriculum.

For Element 6 (ERS), both the director and the lead teaching staff in each classroom must have:

- Completed an Intro to ERS training online or in person. ERS training can be provided by an outside agency, or by a program lead as internal staff development.
- Completed a college course in which ERS was covered as part of the course curriculum

Familiarity with either tool is considered a "lifetime achievement", and does not need to be repeated annually. To verify this requirement, select "ERS Familiarity" and/or "CLASS Familiarity" in WELS, under teacher professional development. Please see *Allowable Evidence Matrix* for more details.

External Reliable Assessors

QualityStart OC has contracted with Progressive Early Assessments (PEA) to conduct all ERS and CLASS assessments and reports for the 2015-16 year. QualityStart OC works closely with PEA to ensure that the standards of ERS and CLASS and the CA QRIS Implementation Guide are met. All PEA assessors meet or exceed reliability requirements. However, as with any human work, errors may occur. Should you have a concern that an assessment score is in error, please contact Jannell Jones. In the event that a completed assessment is found to not meet validity requirements, those assessment results will be nullified, and QualityStart OC will provide a replacement assessment at no cost to the program.

QualityStart OC and PEA also work together to establish protocols for assessors, to ensure that they follow our guidelines for contacting the site, scheduling the assessments, signing in and out, etc. These protocols were designed to make the assessment process go smoothly and to create the least amount of disruption to your program. PEA assessors leave a feedback survey at each visit, and you are also welcome to contact Jannell Jones at any time should you have a concern.

Assessment Results

CLASS and ERS assessment reports go through a stringent review process to check for clarity and accuracy. Completed reports will be uploaded to your program's WELS account. There is a three week turnaround for ERS reports, and a two week turnaround for CLASS.

SELECTING CLASSROOMS FOR ASSESSMENT

While QRIS elements 1, 2, 3, 5, and 7 apply to the entire site, elements 4 and 6 (CLASS and ERS assessments) are calculated using a 1/3 classroom sample system to establish the points earned for the site. This means that QualityStart OC will assess at least one-third of the classrooms at a site, including at least one classroom in each age group. The tables below show how the number of classrooms to be assessed is determined. Your final QRIS Rating Report will include information about which classroom's scores were utilized for rating purposes.

Defining "Classrooms" for QRIS

For the purpose of the California QRIS, a classroom is defined as *"one teaching team using the same physical classroom space and working with the same age group"*. A single classroom may have multiple sessions of children, as long as they are the same age group.

The teaching team consists of the same group of teachers over time. However, for the purpose of determining whether a new assessment and rating is required, if the lead teacher changes, then a new assessment is required. If other teachers change but the lead teacher remains the same, then a new assessment is not required. The table below demonstrates several scenarios to help determine number of classrooms.

- **Sites with classrooms all serving the same age children** (e.g., all infant/toddlers or all preschoolers)

Number of classrooms at site	1	2	3	4	5	6	7	8	9	10	11	12
Total number of classrooms to assess	1			2			3			4		

- **Sites with both infant/toddler and preschool age classrooms** (Must select at least one classroom from each age group.)

Number of classrooms at site	2	3	4	5	6	7	8	9	10	11	12
Total number of classrooms to assess	2			3			4				

Classrooms with Substitutes or New Lead Teachers

For classroom selection and random selection process, exclude classrooms (use alternate) or postpone a scheduled assessment/visit when there is a: (1) substitute teacher; or (2) new lead teacher to the site (30 calendar days or fewer).

ASSESSMENT WINDOWS AND BLACKOUT CALENDAR

ERS is conducted in the fall/winter, and CLASS in winter/spring. Program directors will be assigned a one-month window in which their programs will be assessed. You will be notified by PEA mid-month if your assessment window is in the coming month. Teachers can expect to be assessed within that window, but specific dates are not announced until the day prior to the assessment. The PEA assessor will call the director or designee the afternoon prior to an assessment to alert you that he/she is coming. The purpose of this call is to confirm that the lead teacher is not going to be absent, or other emergency situation that would cause an assessment to be invalid. If this is the case, the assessor select a different date for your visit, but you will not be notified in advance what the new date is.

Certain days are not “typical” for the children in your program, so an assessment conducted would not be reflective of your typical program day. Examples of this are field trips, assemblies, picture day, or other once a year type occasions that completely disrupt your normal schedule. Once you are notified of your assessment window, please log onto WELS, go to your calendar, and tag any irregular days such as those described above as a “blackout day”. This will alert the PEA assessor to not visit your site on this date. Please limit black-out days to three days that meet the description above. If “disruptions” occur regularly, such as weekly Parent and Child Time, they are considered part of a child’s typical experience at school and shall not be considered black out days. Please mark dates that your school is closed, or not in session for students as “Closed” in your calendar.

Blackout Dates should be entered PRIOR to the start of your assessment window. Failure to do so may result in assessors arriving on dates when an assessment would not be valid. If this happens your program may be asked to reimburse OCDE for the cost of the assessment.

ELECTRONIC SITE RATING PORTFOLIO

Sites ratings are conducted each spring. QRIS site ratings are determined based upon assessment scores and self-reported evidence. Quality Stars uses the WELS data system as an electronic portfolio for collecting site evidence. The QRIS Allowable Evidence Guide details what documents need to be uploaded into WELS to support each point level for all seven QRIS elements.

The rating process begins with a training on using WELS and managing the electronic rating portfolio in February. Site leads are then responsible for identifying the highest level they are eligible for in each element, and uploading the required documentation in WELS. Once a site has uploaded all needed evidence, and both ERS and CLASS assessments (if indicated) are completed, the site will move into validation status. QualityStart OC will assign a Validator to review the electronic portfolio evidence. The site lead will be contacted if it is determined that evidence is missing or insufficient. Once the electronic portfolio has been approved, the site will receive its official rating. A complete rating report will then be available on the site's WELS page. The rating report indicates the site's star level, and also provides a breakdown showing how points were earned at each element of the QRIS.

Assessment and Electronic Portfolio/Site Ratings Lead
Jannell Jones jjones@ocde.us, (714) 966-8195

CONTINUOUS QUALITY IMPROVEMENT

Quality improvement support is an integral piece of the QRIS pilot. QualityStart OC is committed to supporting participating programs in developing and maintaining a growth mindset based on a commitment to continuous quality improvement. Coaching*, training, technical assistance, and materials support will be provided free of charge to all returning programs. Programs will be assigned a QualityStart OC Coach for each classroom teaching team. Large programs, programs with infant/toddler rooms, and programs also participating in Child Signature Program (CSP) may be assigned multiple coaches in order to meet workload and grant requirements.

*Programs joining Quality Stars QRIS during the 2015-16 year will be invited to attend free trainings, and to participate in the Leadership Academy, but will not receive coaching because grant coaching funds have been depleted.

QUALITY IMPROVEMENT STIPEND

Programs new to Quality Stars QRIS in 2015-16 will receive allocated \$1,500 per site towards the purchase of materials that support continuous quality improvement goals. Programs returning from the 2014-15 year will receive \$2,000 per site. Funding will be allocated as one lump sum of money per program. Program leadership will make the final decision on how funds are spent. Unspent funds may be rolled over to the next fiscal year, at the program's discretion.

COACHING

Coaching support is provided at the classroom level, with guidance from the program director. Classroom teaching teams (lead teacher(s) and assistants if available) will be eligible for one introductory visit, followed by FOUR Coaching visits. Each coaching visit will consist of a period of observation in the classroom, followed by a 45-60 minute coaching conversation. (See Coaching Visit Logic Model in appendix)

Directors have the option to choose from three coaching models. Please indicate your selection for each classroom in WELS:

- CLASS-based in person coaching
- CLASS-based My Teaching Partner (MTP) video-based coaching
- ERS technical assistance

Prior to contacting teachers and scheduling coaching visits, the assigned coach(es) will contact the program director to set up an introductory visit. At this visit, the coach will provide technical assistance to the program director in understanding the RTT QRIS Matrix. In addition, the coach will ask about program goals, and any additional information pertinent to best supporting continuous quality improvement for each classroom teaching team the coach is assigned to work with. Programs with multiple coaches will receive an introductory visit from each coach. These visits may be scheduling separately or as a group, at the Program Director's discretion.

Coaches will also offer a mid-year check in visit with directors, to share goals, highlights and successes. In order to preserve the coaching relationship, specifics of coaching conversations are confidential between the teacher(s) and coach, and will not be shared without express consent of both parties.

Scheduling protocol for the classroom coaching visits will be determined by the program director and communicated to the coach. Program directors have the option of setting coaching dates directly with the coach, or the coach may be asked to contact teachers directly to schedule visits. In order to support programs in planning coverage for coaching visits, the Coach will work with the program in the fall to schedule all four coaching visits for the 2015-16 school year. Coaching visits must be completed by June 2016.

In order to ensure an effective coaching conversation, please plan to have coverage for the teacher so s/he can be released from supervisory duties during the coaching conversation time. *It is the responsibility of the program director to ensure the teacher is available for an entire hour for the coaching conversation on the day of the scheduled coaching visit.* If a coach arrives for a scheduled visit, and the teacher is not available, that coach visit will be forfeited and deducted from the remaining coach visits.

CONTINUOUS QUALITY IMPROVEMENT PLAN

Site CQIP: A continuous Quality Improvement Plan (CQIP) focused on program-wide goals for the QRIS matrix has been developed for use by the Program Director (See appendix). This CQIP may be used as a self-study tool, and to guide site-level staffing, management, and professional development decisions. A companion piece, under development, will be the Professional Development Pathways. This tool will describe the learning trajectory for best practices in rated as well as non-rated elements of high quality, as well as a list of locally available trainings and resources.

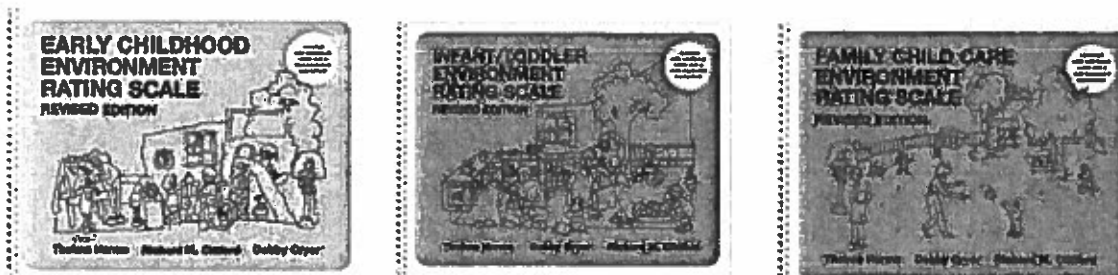
Classroom CQIP: Current research on high quality early care and education programs indicates that the interactions and instructional methods employed by the teacher have a strong impact on learning outcomes and school readiness (Burchinal et al, 2006). QualityStart OC Coaches will work with classroom teaching teams to complete a CQIP based on high quality interactions and instruction. This plan serves to assist teachers in setting targeted and achievable goals. The Classroom CQIP will be updated in WELS and is downloadable by the site director.

Coaching Lead
Krista Murphy kmurphy@ocde.us, (714) 327-1085

ENVIRONMENT RATING SCALES (ERS) TECHNICAL ASSISTANCE

Achieving assessor reliability on the ERS tools requires in-person dual coding for four consecutive assessments with a nationally recognized ERS lead. Assessors must score at least 80% reliability in order to pass. Those who score 90% or greater reliability are designated as Anchors, meaning they have advanced knowledge of the tool, and are allowed to train and certify other assessors.

QualityStart OC employs an Anchor level expert for all three ERS tools, to provide oversight to our assessments, and to provide technical assistance to program leads. Programs may request a technical assistance visit from an ERS Anchor once per year. This technical assistance visit is intended to enhance the overall understanding of the ERS tool, and to assist in interpretation of ERS score reports.



ECERS/ITERS Anchor

Toby Espley tespley@ocde.us, (714) 327-4288

FCCERS Anchor

Wanda Soekias, wsoekias@ocde.us (714) 966-4428

PROFESSIONAL DEVELOPMENT

As part of Element 5 and Element 7, lead teachers and directors are required to complete a minimum of 21 hours of professional development annually. QualityStart OC does not require professional growth certificates as proof for this requirement. Instead, directors mark themselves and lead teaching staff as having completed "21 hours of PD" in the WELS database. All types of professional development may be counted towards this requirement, including conferences, workshops, coaching sessions, and in-house staff development. To further support this requirement, QualityStart OC offers a rich variety of professional development opportunities. In addition to the elements covered in the QRIS Rating Matrix, trainings are offered on tools and resources from the *California Professional Development Pathways*. This document was developed to cover suggested areas of focus for continuous quality improvement on areas not directly rated through the QRIS.

Please see the **training calendar** on www.QualityStartOC.com for current offerings. Registration flyers will be sent out approximately 4 weeks prior to each scheduled training. Workshops are offered at the introductory, advanced, and trainer levels. Scheduled trainings may be cancelled due to low enrollment.

Leadership Academy: Early care and education leaders also have the opportunity to participate in the QualityStart OC Leadership Academy. This series of bi-monthly meetings will offer networking time, as well as a range of guest speakers on topics relating to effective leadership and best practices in the ECE field. Leadership teams from each participating program are strongly encouraged to attend. More information can be found in the Leadership Academy flyer found in the appendix.

Online Training: In addition to the in-person trainings offered by QualityStart OC, participating programs (directors and all teaching staff) may access free online training on ERS, CSEFEL, DRDP, Health and Activity, and the CA Preschool Learning Foundations at the following website:
<http://www.caearlychildhoodonline.org>

Custom Training: OCDE offers a wide variety of training and technical assistance to meet your program needs. For more information about pricing, topics, how to request a custom training, please contact Toby Espley at tespley@ocde.us
Insert QRIS Rating Matrix side 1

QUALITY STARS QRIS CONTACTS

Quality Stars QRIS Lead.....	Krista Murphy (714) 327-1085	kmurphy@ocde.us
WELS, Site Ratings, Assessments Lead..	Jannell Jones (714) 327-8195	jjones@ocde.us
WELS Technical Assistance.....	Rod West (714) 966-4419	rwest@ocde.us
Environment Rating Scales Lead.....	Toby Espley (714) 966-4288	tespley@ocde.us
CLASS Lead.....	Melissa Wheelahan (714) 327-8185	mwheelahan@ocde.us
Family Childcare Lead.....	Wanda Soekias (714) 966-4428	wsoekias@ocde.us

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
CORE I: CHILD DEVELOPMENT AND SCHOOL READINESS					
1. Child Observation	Not required	<input type="checkbox"/> Program uses evidence-based child assessment/ observation tool (that covers all five domains of development) annually for every student	<input type="checkbox"/> Program uses valid reliable child assessment/ observation tool aligned with CA <i>Foundations & Frameworks</i> ¹ twice a year for every student	<input type="checkbox"/> Program uses DRDP 2010/15 (minimum twice a year) for every student AND uploads into DRDP Tech AND results used to inform curriculum planning	<input type="checkbox"/> Program uses DRDP 2010/15 (minimum twice a year) for every student AND uploads into DRDP Tech AND results used to inform curriculum planning
2. Developmental and Health Screenings	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> Health Screening Form (<i>Licensing form LIC 701 or equivalent</i>) used at entry, then: 1. Repeat Annually OR 2. Vision and hearing screenings are conducted annually	<input type="checkbox"/> Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter	<input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ at entry and as indicated by results thereafter	<input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ , & ASQ-SE if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate
CORE II: TEACHERS AND TEACHING					
3. Minimum Qualifications for Lead Teacher	<input type="checkbox"/> Meets Title 22 Regulations 12 units of Early Childhood Education (ECE)/Child Development (CD)	<input type="checkbox"/> Center: 24 units of ECE/CD ² OR Associate Teacher Permit	<input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education OR Teacher Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field) OR BA/BS in any field plus/with 24 units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually
4. Effective Teacher-Child Interactions	Not Required	<input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site	<input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development and improvement plan	<input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K <ul style="list-style-type: none"> ▪ Emotional Support - 5 ▪ Instructional Support -3 ▪ Classroom Organization - 5 Toddler <ul style="list-style-type: none"> ▪ Emotional & Behavioral Support - 5 ▪ Engaged Support for Learning - 3-5 Infant <ul style="list-style-type: none"> ▪ Emotional & Behavioral Support - 5-5 ▪ Engaged Support for Learning - 4 Responsive Caregiving - 5-0	<input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K <ul style="list-style-type: none"> ▪ Emotional Support - 5-5 ▪ Instructional Support - 3-5 ▪ Classroom Organization - 5-5 Toddler <ul style="list-style-type: none"> ▪ Emotional & Behavioral Support - 5-5 ▪ Engaged Support for Learning - 4 Infant <ul style="list-style-type: none"> ▪ Emotional & Behavioral Support - 5-5 ▪ Engaged Support for Learning - 4 Responsive Caregiving - 5-5

¹ As of 01/2014 approved assessments are: Creative Curriculum GOLD, Early Learning Scale by National Institute of Early Education Research (NIEER), and Brigance Inventory of Early Development III.



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
CORE III: PROGRAM AND ENVIRONMENT - Administration and Leadership					
5. Ratios and Group Size	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> Ratio, Max Group Size Infant/Toddler – 1:4, 16 Toddler – 1: 6, 18 Preschool – 1:12, 36	<input type="checkbox"/> Ratio, Max Group Size Infant/Toddler– 1:4, 12 Toddler – 1:6, 12 Preschool– 1:12, 24	<input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler – 1:3, 9 Toddler – 1:4, 12 Preschool – 1:8, 20	<input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler – 1:3, 9 Toddler – 1:4, 12 Preschool – 1:8, 20
6. Program Environment	Not Required	<input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	<input type="checkbox"/> Self-Assessment on the whole ERS tool. Results used to inform the program's professional development and improvement plan	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current NAEYC Accreditation
7. Director Qualifications	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> 24 units ECE/CD + 16 units General Education, 3 units management/administration OR Master Teacher Permit	<input type="checkbox"/> Associate's degree with 24 units ECE/CD with 6 units management administration and 2 units supervision OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree with 24 units ECE/CD, 8 units administration supervision OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Master's degree with 30 units ECE/CD including specialized courses, 8 administration supervision OR Administrative Credential AND <input type="checkbox"/> 21 hours PD annually
CALCULATE STAR LEVEL BY ADDING HIGHEST POINTS EARNED FOR EACH ELEMENT					
STAR RATING Centers Maximum 35 points	★ Blocked Must meet all 1 point Elements to advance beyond one star, regardless of point total	★★★ Blocked Must meet all 2 point Elements to advance beyond two stars, regardless of point total	★★★★★ Point Range 20 to 25	★★★★★ Point Range 26 to 31	★★★★★ Point Range 32 and above

**CALIFORNIA RACE TO THE TOP – EARLY LEARNING CHALLENGE (RTT-ELC)
CONTINUOUS QUALITY IMPROVEMENT PATHWAYS**

CORE TOOLS & RESOURCES¹

CORE I: CHILD DEVELOPMENT & SCHOOL READINESS	
School Readiness	
Goal (Pathway)	All children receive individualized instruction and support for optimal learning and development informed by child observation and assessment data.
Related Element(s)	CORE I.1 Child Observation and Assessment
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • CA Foundations and Frameworks • Preschool English Learner Guide • Desired Results Developmental Profile Assessment (DRDP) Tools • National Data Quality Campaign's Framework • Ages and Stages Questionnaire (ASQ)
Social-Emotional Development	
Goal (Pathway)	Children receive support to develop healthy social and emotional concepts, skills, and strategies.
Related Element(s)	CORE I.2 Developmental and Health Screenings
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • CA CSEFEL Teaching Pyramid Overview and Tiers 1-4 (Modules 1-3) • CA Foundations and Frameworks - Social-Emotional Development • Ages and Stages Questionnaire – Social Emotional (ASQ-SE)
Health, Nutrition, and Physical Activity	
Goal (Pathway)	Children receive support for optimal physical development, including health, nutrition, and physical activity.
Related Element(s)	CORE I.1 Child Observation and Assessment and Core 1.2 Developmental and Health Screenings
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • CA Preschool Foundations and Frameworks– Health and Physical Development • Infant/Toddler Program Guidelines • CA Infant/Toddler Foundations and Frameworks-Perceptual/ Motor • USDA Child and Adult Care Food Program Guidelines
CORE II: Teachers and Teaching	
Effective Teacher-Child Interactions	
Goal (Pathway)	Teachers are prepared to implement effective interactions in the classroom.
Related Element(s)	CORE II.4 Effective Teacher-Child Interactions
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • Classroom Assessment and Scoring System (CLASS) for relevant age grouping • Program for Infant-Toddler Care (PITC) Program Assessment Rating Scale (PARS), as applicable and available * No current source Web page for PARS

¹ This document accompanies the Hybrid Matrix as part of the Quality Continuum Framework. These are the tools and resources listed in the Federal application that the Consortia are required to include in their Quality Improvement plan. Data will be gathered regarding how these tools and resources are used by the Consortia. Optional companion tools will also be developed, including the Enhanced Pathways Continuum, Pathways Implementation Guide, and Additional Pathways Tools and Resources.

**CALIFORNIA RACE TO THE TOP – EARLY LEARNING CHALLENGE (RTT-ELC)
CONTINUOUS QUALITY IMPROVEMENT PATHWAYS**

CORE TOOLS & RESOURCES

Professional Development	
Goal (Pathway):	Teachers are life-long learners.
Related Element(s)	Core II.3 Minimum Qualifications and Core II.4 Effective Teacher-Child Interactions
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • <u>Common Core 8²</u> • <u>Early Childhood Educator (ECE) Competencies</u> • <u>ECE Competencies Self-Assessment Tool</u> • <u>Professional Growth Plan</u>
CORE III: PROGRAM AND ENVIRONMENT	
Environment	
Goal (Pathway):	The program indoor and outdoor environments support children's learning and development.
Related Element(s)	CORE III.6 Program Environment Rating Scale(s) (ERS)
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • <u>Environment Rating Scales (Harms, Clifford, Cryer):</u> <ul style="list-style-type: none"> ○ Infant-Toddler Environment Rating Scale (ITERS), ○ Early Childhood Environment Rating Scale (ECERS), ○ Family Child Care Environment Rating Scale (FCCERS)
Program Administration	
Goal (Pathway):	The program effectively supports children, teachers, and families.
Related Element(s)	All
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • <u>Business Administration Scale (Family Child Care) – (BAS)</u> • <u>Program Administration Scale (Centers) – (PAS)</u> <p>OR</p> <ul style="list-style-type: none"> • Self-Assessment using the <u>Office of Head Start (OHS) Monitoring Protocols</u> and continuous improvement through a Program Improvement Plan (PIP)
Family Engagement	
Goal (Pathway)	Families receive family-centered, intentional supports framed by the Strengthening Families™ Protective Factors to promote family resilience and optimal development of their children.
Related Element(s)	All (III.6 ERS <i>Provision for Parents</i> Indicator)
RTT-ELC Core Tool(s) & Resources	<u>Strengthening Families™ Five Protective Factors Framework</u>

² Recommended

California RTT-ELC QRIS Pilot 2015-16
Quality Stars Rating Matrix for ECE Centers
Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>1. Child Observation</p> <p>1. Allowable Evidence</p>	<p>Not required</p>	<p><input type="checkbox"/> Program uses evidence-based child assessment/ observation tool annually that covers all five domains of development</p>	<p><input type="checkbox"/> Program uses valid and reliable child assessment/ observation tool aligned with CA Foundations & Frameworks¹ twice a year</p>	<p><input type="checkbox"/> DRDP 2015 (minimum twice a year) and results used to inform curriculum planning</p>	<p><input type="checkbox"/> Program uses DRDP 2015 twice a year and uploads into DRDP Tech and results used to inform curriculum planning</p>
<p>1. Allowable Evidence</p>	<p>Documentation showing assessment results of entire roster of children (last names hidden)</p> <p>OR</p> <p>Copy of program policy from parent handbook, indicating that a child assessment tool (*refer to Page 25)</p> <p>AND</p> <p>Upload two completed assessments with last names hidden</p>	<p>The current CDE approved assessment tools for 3 points are: Teaching Strategies GOLD, Early Learning Scale, and Brigrance Inventory</p> <p>Documentation showing assessment results of entire roster of children (last names hidden)</p> <p>OR</p> <p>Copy of program policy from parent handbook indicating that a child assessment tool from the list above is being used</p> <p>AND</p> <p>Upload two completed assessments with last names blocked out</p>	<p>Documentation showing (twice annual) DRDP 2015 assessment results for classroom or program (last names hidden)</p> <p>AND</p> <p>Upload two Rating Records (page 2 of DRDP form - last names hidden)</p> <p>AND</p> <p>Upload proof of current NAEYC Accreditation</p> <p>OR</p> <p>Upload Head Start School Readiness Goals</p> <p>OR</p> <p>Upload completed form CD 4001B</p>	<p>Documentation showing (twice annual) DRDP 2015 assessment results for classroom or program (last names hidden)</p> <p>AND</p> <p>Upload two Rating Records (page 2 of DRDP form - last names hidden)</p> <p>AND</p> <p>Upload proof of current NAEYC Accreditation</p> <p>OR</p> <p>Upload Head Start School Readiness Goals</p> <p>OR</p> <p>Upload completed form CD 4001B</p> <p>OR</p> <p>Upload two of the following: - Written curriculum statements - Lesson Plans - Planning Webs - Notes from planning sessions with information on how a purchased curriculum (if used) considers assessment of child progress (such as PLC form)</p>	<p>Upload two (Fall & Spring) DRDP Tech Reports: Group DRDP Measures Assessed Report showing assessment results (last names hidden)</p> <p>AND</p> <p>Upload proof of current NAEYC Accreditation</p> <p>OR</p> <p>Upload Head Start School Readiness Goals</p> <p>OR</p> <p>Upload completed form CD 4001B</p> <p>OR</p> <p>Upload two of the following: - Written curriculum statements - Lesson Plans - Planning Webs - Notes from planning sessions with information on how a purchased curriculum (if used) considers assessment of child progress (such as PLC form)</p>

Allowable Evidence Chart

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
2. Developmental and Health Screenings	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> Health Screening Form (Licensing form LIC 701 or equivalent) used at entry, then: 1. Repeat Annually OR 2. Vision and hearing screenings are conducted annually	<input type="checkbox"/> Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter ;	<input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ, & ASQ-SE if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate	<input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ, & ASQ-SE if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate
	2. Allowable Evidence	<input type="checkbox"/> Upload program policy from parent handbook requiring Annual health Licensing form LIC701 or equivalent at enrollment and annual registration OR Upload evidence of vision AND hearing screenings (such as flyers, contract with screening vendor, or school readiness milestone report)	Upload program policy from parent handbook indicating that a developmental screening tool is being used to screen 100% of children (Parent may choose to opt-out of screening. As long as screening is offered you will still meet this requirement) *Examples of Developmental Screening Tools can be found on pg. 28-29 OR Upload roster showing approved Developmental Screening completion for all children (last names hidden) AND Upload two completed screening tool scoresheets with last names hidden	Upload program policy of using ASQ from parent handbook indicating that ASQ is being used to screen 100% of all children (Parent may choose to opt-out of screening. As long as screening is offered you will still meet this requirement) OR Upload roster showing ASQ completion for all children (last names hidden) AND Upload two completed ASQ score sheets with last names hidden AND Upload one completed ASQ-SE score sheet with last name hidden OR Form stating that ASQ-SE was not indicated for any child.	Upload program policy of using ASQ from parent handbook indicating that ASQ is being used to screen 100% of all children (Parent may choose to opt-out of screening. As long as screening is offered you will still meet this requirement) OR Upload roster showing ASQ completion for all children (last names hidden) AND Upload two completed ASQ score sheets with last names hidden AND Upload one completed ASQ-SE score sheet with last name hidden OR Form stating that ASQ-SE was not indicated for any child.

To score 3 or higher on this element, program must meet 2 point requirements IN ADDITION TO 3, 4, or 5 point requirements



California RTT-ELC QRIS Pilot 2015-16
Quality Stars Rating Matrix for ECE Centers
Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
3. Minimum Qualifications for Lead Teacher	<input type="checkbox"/> Meets Title 22 Regulations 12 units of Early Childhood Education (ECE)/Child Development (CD) AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Center: 24 units of ECE/CD? OR Associate Teacher Permit or higher AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education OR Teacher Permit or higher AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit or higher AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field) OR BA/BS in any field plus with 24 units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually
3. Allowable Evidence	<p>Any employee who meets the Lead Teacher definition (pg. 31 of Implementation Guide) may be designated as Lead Teacher for QRIS purposes, regardless of actual job title.</p> <p>Copy of Child Development Permit issued by the California Commission on Teacher Credentialing</p> <p>OR</p> <p>Diploma or final page of transcripts indicating degree completion of child development or equivalent degree</p> <p>OR</p> <p>Diploma or final page of transcripts indicating degree completion non child development degree PLUS transcripts proving 24 units of ECE/CD</p> <p>OR</p> <p>Transcripts proving child development units</p> <p>AND</p> <p>Make sure you selected 21 hours of PD in WELS for designated Lead Teachers. No further documentation is required for 21 hours of PD</p>				



Quality Stars Rating Matrix for ECE Centers Allowable Evidence Chart

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>To score 3 or higher on this element, program must meet 2 point requirements IN ADDITION TO 3, 4, or 5 point requirements</p>					
<p>4. Effective Teacher-Child Interactions</p>	<p>Not Required</p>	<p><input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development and improvement plan</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K <input type="checkbox"/> Emotional Support - 5 <input type="checkbox"/> Instructional Support - 3 <input type="checkbox"/> Classroom Organization - 5 Toddler <input type="checkbox"/> Emotional & Behavioral Support - 5 <input type="checkbox"/> Engaged Support for Learning - 3.5 Infant Responsive Caregiving (RC) - 5.0</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K <input type="checkbox"/> Emotional Support - 5.5 <input type="checkbox"/> Instructional Support - 3.5 <input type="checkbox"/> Classroom Organization - 5.5 Toddler <input type="checkbox"/> Emotional & Behavioral Support - 5.5 <input type="checkbox"/> Engaged Support for Learning - 4 Infant Responsive Caregiving (RC) - 5.5</p>
<p>4. Allowable Evidence</p>		<p>Select "CLASS Familiarity" under Professional Development in WELS for Director OR One lead teacher</p>	<p>No further documentation is required. CLASS assessments are uploaded to WELS by group/rooms will be randomly selected to have CLASS scores used in calculating program average, following formula on pg. 35 of Implementation Guide</p>		

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>5. Ratios and Group Size</p>	<p><input type="checkbox"/> Meets Title 22 Regulations</p>	<p><input type="checkbox"/> Ratio, Max Group Size Infant/Toddler - 1:4, 16 Toddler - 1: 6, 18 Preschool - 1:12, 36</p>	<p><input type="checkbox"/> Ratio, Max Group Size Infant/Toddler - 1:4, 12 Toddler - 1:6, 12 Preschool - 1:12, 24</p>	<p><input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler - 1:4, 12 Toddler - 1: 5, 10 Preschool - 1:8, 24 or 1:10, 20</p>	<p><input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler - 1:3, 9 Toddler - 1:4, 12 Preschool - 1:8, 20</p>
<p>5. Allowable Evidence</p>	<p>Upload evidence for entire site</p> <p>Upload a site staffing table that includes minimum ratios, maximum group size (maximum number of children allowed to attend a class at any one time), and staff names for each group/room. Group/room points are averaged following formula on pg. 38 of Implementation Guide</p> <p>Ratio and group size will be confirmed by ERS and CLASS score reports</p>				

Quality Stars Rating Matrix for ECE Centers
Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>To score 3 or higher on this element, program must meet 2 point requirements IN ADDITION TO 3, 4, or 5 point requirements, OR have current NAEYC accreditation</p>					
6. Program and Environment	Not Required	<input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	<input type="checkbox"/> Self-Assessment on the whole ERS tool. Results used to inform the program's professional development and improvement plan	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current NAEYC Accreditation
6. Allowable Evidence		Director and each designated lead teacher must qualify. Select "ERS Familiarity" under Professional Development. Allowable Environment Rating Scale (ERS) training to meet "ERS Familiarity" includes webinars, trainings, college courses, or staff meetings in which the intent, purpose, and use of the tool was presented	No further documentation is required. ERS assessments are uploaded to WELS by QSOC team, and 1/3 of group/rooms will be randomly selected to have ERS scores used in calculating program average, following formula on pg. 39-40 of Implementation Guide		

California RTT-ELC QRIS Pilot 2015-16
Quality Stars Rating Matrix for ECE Centers
Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>7. Director Qualifications</p>	<p><input type="checkbox"/> Meets Title 22 Regulations</p>	<p><input type="checkbox"/> 24 units ECE/CD + 16 units General Education, 3 units management / administration OR Master Teacher Permit or higher AND <input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Associate's degree with 24 units ECE/CD with 6 units management administration and 2 units supervision OR Site Supervisor Permit or higher AND <input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Bachelor's degree with 24 units ECE/CD, 8 units administration supervision OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Master's degree with 30 units ECE/CD including specialized courses, 8 administration supervision OR Administrative Credential AND <input type="checkbox"/> 21 hours PD annually</p>
<p>7. Allowable Evidence</p>	<p>Any employee who meets the Center Director definition (pg. 41-42 of implementation Guide) may be designated as Director for QRIS purposes, regardless of actual job title.</p> <p>Copy of Child Development Permit issued by the California Commission on Teacher Credentialing</p> <p>OR Diploma or final page of transcripts indicating degree completion of child development or equivalent degree</p> <p>OR Diploma or final page of transcripts indicating degree completion non child development degree PLUS transcripts proving 24 units of ECE/CD</p> <p>OR Transcripts proving child development units</p> <p>AND Make sure you selected 21 hours of PD in WELS for designated Director. No further documentation is required for 21 hours of PD</p>				



Quality Rating and Improvement System (QRIS) Pilot: Introduction for Teachers

About Your ERS Visit

As part of the QualityStart OC Rating process, each classroom will receive an annual Environment Rating Scales (ERS) assessment. These assessments are conducted by Progressive Early Assessments (PEA)- a team of education professionals who have been highly trained in the use of this tool.



What is the ERS tool?

The Environment Rating Scales are a valid and reliable tool used to assess the arrangement of space both indoors and outdoors, the materials and activities offered to the children, the supervision and interactions that occur in the classroom, and the schedule of the day, including routines and activities. Support offered to parents and staff is also assessed. There are separate tools for infant and toddler classrooms (ITERS), early childhood classrooms (ECERS), and family childcare homes (FCCERS). More information about the ERS can be found at <http://www.ersi.info/>

What Should I Do to Prepare?

The ERS tool is designed to observe and assess a typical day, so you don't need to do anything different than your normal routine. Please alert the PEA Assessor who scheduled your visit as soon as possible if your scheduled date will NOT be a typical day, due to field trip, assembly, teacher illness, etc.

ERS Teacher Interview Form: Your director has a copy of the ERS Teacher Interview Form. This form contains questions about your classroom and program. The PEA Assessor will use this information along with her observations to complete the ERS assessment of your classroom. The ERS Rater will collect the completed ERS Teacher Interview Form from you the day she visits your classroom, unless arrangements are made in advance to conduct this interview in-person.

What Will the PEA Assessor Do During the ERS Visit?

Because the ERS is an observation tool, the Assessor will be observing and taking notes throughout her visit. She will also be examining and counting the materials available to children indoors and out. While the observational nature of the ERS tool requires the rater to position herself near to teachers and children, she will try to be as unobtrusive as possible. You and your teaching team should carry out your day just like normal.

When will I get My ERS Score?

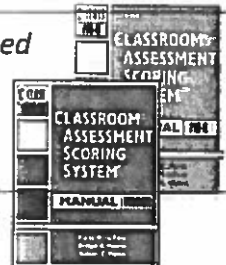
After your observation visit, the ERS Rater will complete a formal ERS report. The report will be uploaded to the WELS online database within three weeks of your assessment visit. Your Director will let you know when your report is available. In order to best understand your scores, we encourage you to complete training on the ERS tool. Your director can assist you in determining which training is most appropriate for you.



Quality Rating and Improvement System (QRIS) Pilot: Introduction for Teachers

About Your CLASS Visit

As part of the QualityStart OC Rating process, each classroom will receive an annual Classroom Assessment Scoring System (CLASS) assessment. These assessments are conducted by Progressive Early Assessments (PEA)- A team of education professionals who have been highly trained in the use of this tool and have passed the CLASS assessor reliability test.



What is the CLASS tool?

The CLASS tool is a research based, valid and reliable instrument that measures the interactions between teachers, students and amongst the children themselves. The tool is divided into three main domains: Emotional Support, Classroom Organization, and Instructional Support. The CLASS measure has been shown to predict children's academic and social development. It compliments and extends information provided by other measures, such as the ERS. More information can be found at: www.teachstone.org

What can I do to prepare?

The CLASS tool is designed to measure the level of interactions in the classroom. The observation is meant to measure a typical day and the average experience of the children in the program, so you don't need to do anything different than your normal routine. Please be mindful of your daily schedule when scheduling the time for your observation visit, as CLASS observations cannot be conducted during outdoor play.

What will the PEA CLASS Assessor do during the observation?

The CLASS assessment is an observational assessment performed in four cycles of 20 minute increments during indoor classroom time. The observer will be observing all staff to obtain a realistic measure of the children's average experience in the class. While the observational nature of the tool requires the rater to position herself near teachers and children, she will try to be as unobtrusive as possible. You and your teaching staff should carry out your day just like normal.

While the observation cycles are occurring, it is important that you do not talk to the rater. She is tracking your interactions with the children and staff in your classroom, and her full attention needs to be on this observation.

When will I get my CLASS score?

After your observation visit, the PEA Assessor will complete a formal CLASS report. The report will be uploaded to WELS online database within two weeks of your assessment visit. Your Director will let you know when your report is available. Your CLASS Score Report is a valuable tool in setting goals for continuous quality improvement. In order to best understand your score, we encourage you to complete training on the CLASS tool. Your coach can assist you in determining which training is most appropriate for you.



Our Kids, Our Community, Our Future

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting of April 27, 2016
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date Of Separation</u>
1. Anderson, McKenzie	ASB Worker	Other Employment	09/11/2014	03/15/2016
2. Bingham, Monica	IF-Sp Ed	Voluntary	04/30/2003	03/25/2016
3. Bramm, Kathie	IF-Sp Ed	Voluntary	11/30/2015	04/08/2016
4. Cabral, Joni	Inst Asst-Sp Ed	Voluntary	01/04/2016	02/26/2016
5. Gallegos, Monica	Occupational Therapist	Voluntary	06/03/2005	04/01/2016
6. Johannsen, Nanette	FS Worker	Voluntary	08/25/2004	09/23/2013
7. Jones, Marilyn	School Clerk II	Other Employment	01/10/2005	04/08/2016
8. Landers, Joyce	Personnel Asst	Other Employment	06/12/2014	04/05/2016
9. Levey, Edythe	IF-Sp Ed	Retirement	10/21/1994	04/13/2016
10. McKeown, Katie	LVN	Voluntary	02/26/2015	04/11/2016
11. Montgomery, Anthony	ASB Worker	District Initiated	01/09/2014	04/05/2016
12. Montrella, Anthony	ASB Worker	Retirement	01/07/2014	05/15/2014
13. Perrone, Brent	Inst Asst-Sp Ed	Voluntary	02/01/2016	03/17/2016
14. Richter, Jessica	ASB Worker	Voluntary	11/14/2011	02/16/2016
15. Rinefort, Julie	Inst Asst-Sp Ed	Voluntary	09/05/2012	02/01/2016
16. Vazquez, Amparo	FS Worker	Retirement	11/19/2001	03/18/2016
17. Velton, Christine	IF-Sp Ed	Retirement	02/20/1990	06/09/2016
18. Walker, Mary	Sch Bus Driver	Retirement	03/15/2002	04/01/2016
19. Wu, Hai Rui	Blngl Inst Asst	Voluntary	09/26/2013	01/08/2016

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
20. Berg, Eric	Mgr III, Maintenance Trades (12mo/40hpw)	\$84,233.00 yr	MGMT R44-5	04/29/2016
21. Gutierrez Tablante, Carmelo	Custodian I (12mo/40hpw)	\$ 2,886.97 mo	R26-1	04/11/2016
22. Belden, Lene	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.36 hr	R20-1	03/25/2016
23. Farias, Gabriela	FS Worker (9.5mo/15hpw)	\$12.38 hr	R12-1	04/11/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting of April 27, 2016
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
24. Fischman, Leah	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.36 hr	R20-1	04/11/2016
25. Foley, Colton	IF-Sp Ed (9.5mo/30hpw)	\$15.09 hr	R22-1	04/11/2016
26. Glinka, Melissa	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.36 hr	R20-1	04/11/2016
27. Graham, Cheryl	LVN (9.5mo/25hpw)	\$20.27 hr	R30-3	04/11/2016
28. Kalvi, Lexington	FS Worker (9.5mo/10hpw)	\$12.38 hr	R14-1	03/21/2016
29. Martinez, Matthew	Sch Bus Driver (9.5mo/Hrs per bid)	\$17.99 hr	R28-1	04/11/2016
30. McBurney Wheeler, Martina	FS Worker (9.5mo/15hpw)	\$12.38 hr	R12-1	04/11/2016
31. Meilak, Dorothy	FS Worker (9.5mo/10hpw)	\$12.38 hr	R14-1	04/11/2016
32. Ocampo, Virginia	Blngl Comm Svcs Liaison (9.5mo/17.5hpw)	\$15.47 hr	R23-1	03/28/2016
33. Pascual, Tracy	IF-Sp Ed (9.5mo/17.5hpw)	\$15.09 hr	R22-1	04/25/2016
34. Visser, Marcelle	Sch Bus Driver (9.5mo/Hrs per bid)	\$17.99 hr	R28-1	04/11/2016
35. Wilkens, Kathryn	IF-Sp Ed (9.5mo/17.5hpw)	\$15.09 hr	R22-1	04/11/2016

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
36. Barragan, Marlen	Student Supvr	\$10.00 hr		03/25/2016
37. Bates, Gilda	Student Supvr	\$10.00 hr		04/11/2016
38. Benner, Randi	Campus Supvr	\$15.47 hr	R23-1	03/21/2016
39. Flores, Erin	Student Supvr	\$10.00 hr		03/22/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting of April 27, 2016
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
40. Montoya, Alexa	Inst Asst-Sp Ed	\$14.36 hr	R20-1	02/19/2016
	IF-Sp Ed	\$15.09 hr	R22-1	02/19/2016
41. Reilly, Alexandria	Inst Asst-Sp Ed	\$14.36 hr	R20-1	04/11/2016
	IF-Sp Ed	\$15.09 hr	R22-1	04/11/2016
42. Rinefort, Julie	Inst Asst-Sp Ed	\$14.36 hr	R20-1	02/02/2016
	IF-Sp Ed	\$15.09 hr	R22-1	02/02/2016
43. Tanada, Keiko	Student Supvr	\$10.00 hr		03/23/2016
44. Zimmerman, Madeline	Inst Asst-Sp Ed	\$14.36 hr	R20-1	03/21/2016
45. Zolog, Mirela	Student Supvr	\$10.00 hr		03/31/2016

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
46. Criboli, Elizabeth	Student Supvr	\$10.00 hr		03/07/2016
47. Crocker, Jaclyn	Student Supvr	\$10.00 hr		03/30/2016
48. Kobel, Karissa	Student Supvr	\$10.00 hr		03/04/2016

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
49. Albright, Lori	Volleyball,	San Juan Hills HS	\$ 2,693.00	12/14/2015-
	Boys' (Asst)			05/01/2016
50. Carlson, Cynthia	Swimming,	Dana Hills HS	\$ 3,367.00	02/13/2016-
	Girls' Varsity (Head)			05/06/2016
51. Conrad, Todd	Swimming,	Tesoro HS	\$ 3,142.00	02/27/2016-
	Girls' Varsity (Head)			05/06/2016
52. Eaton, Patrick	Volleyball,	Tesoro HS	\$ 2,693.00	02/27/2016-
	Boys' (Asst)			05/06/2016
53. Fasola, Patricia	Track, Girls' (Head)	Tesoro HS	\$ 3,591.00	02/27/2016- 05/12/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting of April 27, 2016
Classified Employees

APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
54. Flores, Mario	Track, Girls' (Asst)	San Clemente HS	\$ 2,693.00	02/15/2016- 05/07/2016
55. Golden, Jeffrey	Softball, Varsity (Asst)	Aliso Niguel HS	\$ 3,142.00	02/27/2016- 05/01/2016
56. Gorman, Micah	Baseball, Varsity (Asst)	Tesoro HS	\$ 3,142.00	02/27/2016- 05/12/2016
57. Honey, Anne	Basketball, Girls' Varsity (Head)	Dana Hills HS	\$ 3,591.00	11/19/2016- 02/12/2016
58. Iltis, Chris	Lacrosse, Boys' Varsity (Head)	Dana Hills HS	\$ 3,367.00	02/13/2016- 05/01/2016
59. Kohler, Thomas	Volleyball, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,367.00	02/15/2016- 05/06/2016
60. Matsushima, Madison	Water Polo, Girls' (Asst)	Dana Hills HS	\$ 2,693.00	11/14/2015- 02/12/2016
61. Ohlen, Micah	Athletic Trainer	San Juan Hills HS	\$ 3,591.00	01/25/2016- 06/09/2016
62. Perry, Geoff	Softball, JV (Head)	San Juan Hills HS	\$ 3,591.00	02/15/2016- 05/06/2016
63. Pierce, Carrie	Swimming, Girls' Varsity (Asst)	Dana Hills HS	\$ 2,693.00	02/13/2016- 05/01/2016
64. Reppert, Brad	Lacrosse, Boys' Varsity (Head)	San Clemente HS	\$ 3,367.00	02/15/2016- 05/14/2016
65. Richards, Roger	Track, Boys' (Asst)	Tesoro HS	\$ 2,693.00	02/27/2016- 05/06/2016
66. Sanborn, Bruce	Tennis, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,367.00	02/15/2016- 05/06/2016
67. Sarber, Ron	Softball, Girls' (Head)	Tesoro HS	\$ 3,591.00	02/27/2016- 05/12/2016
68. Skovbo, Brad	Track, Boys' (Asst)	San Clemente HS	\$ 2,693.00	02/15/2016- 05/07/2016
69. Taylor, Carrie	Soccer, Girls' Varsity (Head)	Dana Hills HS	\$ 3,367.00	11/14/2016- 02/12/2016

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APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
70. Troiano, Kyle	Swimming, Boys' Varsity (Asst)	Tesoro HS	\$ 2,693.00	02/27/2016- 05/06/2016
71. Westling, Wayne	Golf, Boys' (Head)	Aliso Niguel HS	\$ 3,367.00	02/27/2016- 05/01/2016
72. Yager, Jr., Ladd	Softball, Varsity (Asst)	Tesoro HS	\$ 3,142.00	02/27/2016- 05/12/2016

APPROVE CIF CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
73. Hernandez, Felix	Soccer, Boys' Varsity (Asst)	San Clemente HS	\$ 269.30	02/13/2016
74. Honey, Anne	Basketball, Girls' Varsity (Head)	Dana Hills HS	\$ 359.10	02/15/2016- 02/20/2016
75. Leslie, Lauren	Soccer, Girls' Varsity (Asst)	San Clemente HS	\$ 269.30	02/13/2016
76. Montecinos, Oscar	Basketball, Boys' Varsity (Asst)	San Clemente HS	\$ 314.20	02/13/2016
77. Navabpour, Cyrus	Soccer, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 269.30	02/16/2016
78. Powell, C. Logan	Water Polo, Girls' Varsity (Head)	San Clemente HS	\$ 314.20	02/13/2016
79. Romo, Dean	Baskeball, Girls' (Asst)	Dana Hills HS	\$ 314.20	02/15/2016- 02/20/2016
80. Taylor, Carrie	Soccer, Girls' (Head)	Dana Hills HS	\$ 336.10	02/15/2016- 02/20/2016
81. Whieldon, Randy	Basketball, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 269.30	02/16/2016- 02/19/2016

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
82. Allred, John	Football, (Asst)	San Clemente HS	\$ 500.00	03/16/2016- 04/22/2016
83. Alvino, Michael	Football	Tesoro HS	\$ 850.00	03/12/2016- 05/30/2016
84. Asay, Kaitlin	Lacrosse, Girls' (Asst)	Tesoro HS	\$ 3,200.00	02/27/2016- 05/12/2016
85. Balkan Buyukuncu, Zehra	Swimming, Girls' (Asst)	San Juan Hills HS	\$ 2,250.00	02/15/2016- 05/06/2016
86. Bank, Joanne	Tennis, Girls' (Asst)	Tesoro HS	\$ 2,500.00	02/27/2016- 05/06/2016
87. Berry, James	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
88. Blake, Leena	Softball, (Asst)	Tesoro HS	\$ 2,500.00	02/27/2016- 05/12/2016
89. Branton, Alexander	Lacrosse, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	02/27/2016- 05/01/2016
90. Brown, Rebecca	Tennis, Girls' (Asst)	Tesoro HS	\$ 2,500.00	02/27/2016- 05/06/2016
91. Buich, Ivan	Water Polo	San Juan Hills HS	\$ 3,300.00	02/15/2016- 05/15/2016
92. Burnett, Alfred	Soccer, Girls' Varsity (Asst)	San Juan Hills HS	\$ 400.00	03/07/2016- 04/22/2016
93. Caldwell, Kyle	Football, JV	Capistrano Valley HS	\$ 2,693.00	02/29/2016- 04/30/2016
94. Curran, Scott	Track and Field, (Asst)	Tesoro HS	\$ 2,400.00	02/27/2016- 05/12/2016
95. Deverrick, George	Soccer, Girls' (Head)	Tesoro HS	\$ 3,366.68	03/15/2016- 06/09/2016
96. Diaz, Jason	Football, (Asst)	San Clemente HS	\$ 550.00	03/16/2016- 04/22/2016
97. Elder, Jason	Volleyball, Boys' Frosh/Soph	Capistrano Valley HS	\$ 2,244.00	03/01/2016- 04/30/2016

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
98. Empey, Lisa	Swimming, Girls' (Asst)	Tesoro HS	\$ 2,700.00	02/27/2016- 05/12/2016
99. Flynn, Tucker	Volleyball, Boys' (Asst)	Tesoro HS	\$ 1,346.67	02/27/2016- 05/06/2016
100. Forbes, Evan	Swimming, Boys' (Asst)	San Juan Hills HS	\$ 2,250.00	02/15/2016- 05/06/2016
101. Forster, Jens	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
102. George, Tyler	Swimming, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,693.00	02/01/2016- 04/30/2016
103. Gillebaard, Paul	Track, (Asst)	Tesoro HS	\$ 2,400.00	02/27/2016- 05/12/2016
104. Grasso, Jimmy	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
105. Henderson, Zachary	Lacrosse, Boys' JV (Head)	Aliso Niguel HS	\$ 3,200.00	02/01/2016- 05/01/2016
106. Heselton, Taylor	Dance	Dana Hills HS	\$ 5,000.00	03/01/2016- 06/01/2016
107. Hildebrand, Brian	Football	Tesoro HS	\$ 3,591.00	05/01/2016- 06/03/2016
108. Holbrook, Randall	Softball, Varsity (Asst)	San Juan Hills HS	\$ 2,000.00	02/01/2016- 05/13/2016
109. Horn, DuWayne	Basketball, Boys' (Asst)	San Clemente HS	\$ 1,200.00	05/16/2016- 07/10/2016
110. Hudson, Brett	Basketball, Boys' Varsity (Asst)	San Juan Hills HS	\$ 2,500.00	03/01/2016- 05/01/2016
111. Hunt, Matt	Volleyball, Boys' (Asst)	San Clemente HS	\$ 1,500.00	07/11/2016- 07/15/2016
112. Iverson, Jack	Volleyball, Boys' (Asst)	San Clemente HS	\$ 500.00	02/15/2016- 05/17/2016
113. Julander, Jenny	Drama	Tesoro HS	\$ 3,000.00	08/21/2015- 06/10/2016

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
114. June, Kason	Baseball, (Asst)	Tesoro HS	\$ 3,000.00	02/27/2016- 05/12/2016
115. King, Matt	Basketball, Boys' (Asst)	San Clemente HS	\$ 1,200.00	05/16/2016- 06/10/2016
116. King, Preston	Football	Tesoro HS	\$ 3,591.00	05/01/2016- 06/03/2016
117. Kolodziej, Katherine	Volleyball, Boys' (Asst)	Tesoro HS	\$ 2,244.45	02/27/2016- 05/06/2016
118. Kopp, Troy	Football, (Asst)	San Clemente HS	\$ 1,500.00	03/16/2016- 04/22/2016
119. Kraker, Dave	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
120. Mariles, Isabella	Lacrosse, Girls' (Asst)	Tesoro HS	\$ 3,366.68	03/15/2016- 05/12/2016
121. Mark, Joe	Wrestling,(Asst)	San Clemente HS	\$ 3,000.00	11/09/2015- 01/30/2016
122. Matsushima, Madison	Swimming, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,693.00	02/01/2016- 04/30/2016
123. McBean, Breanna	Track, (Asst)	Tesoro HS	\$ 1,500.00	02/27/2016- 05/12/2016
124. Milkosh, Zaid	Soccer, Girls' (Asst)	Dana Hills HS	\$ 2,700.00	11/09/2016- 02/12/2016
125. Miramontes, Jesus	Soccer, Boys'	Aliso Niguel HS	\$ 1,000.00	12/14/2015- 01/10/2016
126. Miscione, Michael	Football, Varsity (Asst)	San Juan Hills HS	\$ 3,400.00	03/01/2016- 11/15/2016
127. Montecinos, Daniel	Basketball, Boys' (Asst)	San Clemente HS	\$ 1,200.00	05/16/2016- 07/10/2016
128. Montecinos, Oscar	Basketball, Boys' (Asst)	San Clemente HS	\$ 1,200.00	05/16/2016- 07/10/2016
129. Morris, Joe	Football	Tesoro HS	\$ 850.00	03/12/2016- 05/30/2016

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
130. Mouleart, Vince	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
131. Nicholson, Samuel	Soccer, Boys' (Asst)	Tesoro HS	\$ 2,244.45	03/08/2016- 05/06/2016
132. Ohlen, Micah	Athletic Trainer	San Juan Hills HS	\$ 4,000.00	01/25/2016- 06/09/2016
133. Paris, Steve	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
134. Perez, Eli	Volleyball, Boys' (Asst)	Tesoro HS	\$ 2,244.45	02/27/2016- 05/06/2016
135. Reed, Samuel	Track, (Asst)	Tesoro HS	\$ 1,500.00	02/27/2016- 05/12/2016
136. Robison, Sam	Baseball, (Asst)	San Juan Hills HS	\$ 2,500.00	02/01/2016- 08/01/2016
137. Romo, Dean	Basketball, Girls' (Asst)	Dana Hills HS	\$ 1,700.00	11/09/2015- 02/12/2016
138. Schmitz, Robert	Football, (Asst)	Aliso Niguel HS	\$ 3,000.00	01/04/2016- 02/28/2016
139. Shaffer, Dennis	Swimming, Boys' (Asst)	Tesoro HS	\$ 1,346.67	02/27/2016- 05/06/2016
140. Skovbo, Michael	Track, (Asst)	San Clemente HS	\$ 1,000.00	06/10/2016- 08/12/2016
141. Smetona, John	Basketball, Boys' (Asst)	San Clemente HS	\$ 600.00	05/16/2016- 06/10/2016
142. Smith, Camille	Volleyball, Boys' Frosh/JV	Capistrano Valley HS	\$ 2,244.00	03/01/2016- 04/30/2016
143. Stabb, Melissa	Dance Choreographer	San Juan Hills HS	\$ 2,600.00	11/01/2015- 04/30/2016
144. Sullivan, Abigail	Swimming, Girls' (Asst)	Dana Hills HS	\$ 2,200.00	02/14/2016- 05/06/2016
145. Takahashi, Roger	Football	Tesoro HS	\$ 850.00	03/12/2016- 05/30/2016

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
146. Taylor, Chelsea	Track,(Asst)	San Clemente HS	\$ 1,000.00	06/10/2016-08/12/2016
147. Taylor, Ryan	Track, (Asst)	Tesoro HS	\$ 1,500.00	02/27/2016-05/12/2016
148. Toscano, Mark	Basketball, Girls' Varsity (Asst)	San Juan Hills HS	\$ 1,500.00	11/01/2015-02/05/2016
149. Vardoulakis, Kaeleena	Basketball, Girls' (Asst)	Tesoro HS	\$ 2,244.45	02/27/2016-05/06/2016
150. Viveros, Renee	Swimming, Girls' (Asst)	Tesoro HS	\$ 1,346.67	02/27/2016-05/12/2016
151. Wagner, Mark	Baseball, (Asst)	Tesoro HS	\$ 3,080.63	02/27/2016-05/12/2016
152. Walcott, Mike	Football	Tesoro HS	\$ 3,591.00	05/01/2016-06/03/2016
153. White, Sean	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016-04/30/2016
154. Wiggins, Lane	Track and Field, Boys' (Asst)	Tesoro HS	\$ 1,500.00	08/25/2015-01/31/2016
155. Wise, Trevor	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016-04/30/2016

APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Position</u>	<u>Range Step</u>	<u>Effective Date</u>
156. Castro, Cecilia	Int Office Asst (12mo/40hpw)	Staff Secretary (12mo/40hpw)	R31-10	04/18/2016
157. Fejes, Jacquelyn	Caregiver (9.5mo/17.5hpw)	IF-Sp Ed (9.5mo/17.5hpw)	R22-4	03/28/2016
158. Goffinet, Jennifer	FS Worker (9.5mo/15hpw)	IF-Sp Ed (9.5mo/30hpw)	R22-6	04/18/2016
159. Helberg, Mary	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed (Temp/32.5hpw)	R22-1	03/07/2016-04/01/2016

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APPROVE PROMOTION (Cont.)

<u>Name</u>	<u>FormerPosition</u>	<u>Position</u>	<u>Range Step</u>	<u>Effective Date</u>
160. Marr, Terry	IF-Sp Ed (9.5mo/35hpw)	Sch Clerk II (10.5mo/40hpw)	R25-3	04/05/2016
161. Phegley, Patricia	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed (9.5mo/32.5hpw)	R22-6	04/18/2016
162. Rodriguez, Rodrigo	HVAC Asst (12mo/40hpw)	HVAC Tech (Temp/40hpw)	R40-15	04/01/2015- 04/30/2016
163. Stilwagner, Lisa	Lead FS Worker I (12mo/40hpw)	Supvr IV, FS Operations	R36-1	04/11/2016
164. Torres, Edgar	Custodian I (12mo/40hpw)	Custodian III (Temp/40hpw)	R30-1	03/17/2016- 05/13/2016
165. Young, Sian	Personnel Asst (12mo/40hpw)	Staff Secretary (12mo/40hpw)	R31-15	04/11/2016

APPROVE REASSIGNMENTS

<u>Name</u>	<u>Former Position</u>	<u>Reassignment</u>	<u>RangeStep</u>	<u>Effective Date</u>
166. Sanchez, Carly	IF-Sp Ed (9.5mo/17.5hpw)	Inst Asst-Sp Ed (9.5mo/17.5hpw)	R20-1	04/11/2016

APPROVE ASSIGNMENT ADJUSTMENTS

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
167. Dargel, Isabele	Student Supvr (9.5mo/14.8hpw)	Student Supvr (9.5mo/11hpw)		03/14/2016
168. Eichstaedt, Diane	Student Supvr (9.5mo/14.5hpw)	Student Supvr (9.5mo/17.3hpw)		03/14/2016
169. Gatto, Eleanora	Student Supvr (9.5mo/13.7hpw)	Student Supvr (9.5mo/3.5hpw)		03/14/2016
170. Howard, Lisa	IF-Sp Ed (9.5mo/30hpw)	IF-Sp Ed (9.5mo/35hpw)	R22-19	04/11/2016

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APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
171. Caruso, Christi	Inst Asst-Sp Ed TAA NTE 20 hrs (Support students)	03/07/2016- 04/01/2016
172. Fejes, Jacquelyn	IF-Sp Ed TAA NTE 6 hrs (Accompany students to Special Olympics)	03/04/2016
173. Gervais, Karen	IF-Sp Ed TAA NTE 5 hrs (Accompany student to spring dance)	03/18/2016
174. Herrera, Peter	Storekeeper/Delivery Driver TAA NTE 40 hrs (Pick-up food items from school sites)	06/10/2016- 06/16/2016
175. Johnson, Stacy	IF-Sp Ed TAA NTE 64 hrs (Attend science camp) IF-Sp Ed TAA NTE 6 hrs (Accompany student to rehearsal and	02/16/2016- 02/19/2016 03/14/2016- 03/15/2016
176. Kalk, Kristin	Elem Library Media Tech TAA NTE 40 hrs (Process K-5 library materials)	04/01/2016- 06/30/2016
177. Kato, Wendi	Int Office Asst TAA NTE 65 hrs (Support for credit recovery)	03/28/2016- 06/30/2016
178. Levine, Jodie	IF-Sp Ed TAA NTE 6 hrs (Accompany student to Special Olympics)	03/04/2016
179. Mantecon, Tanya	Student Supvr TAA NTE 100 hrs (Provide student supervision)	10/20/2015- 06/09/2016
180. Pryor, Bunny	Inst Asst-Sp Ed TAA NTE 2.5 hrs (Support teacher during field trip)	03/15/2016- 03/17/2016
181. Reategui, Cesar	Blngl Comm Svcs Liaison TAA NTE 10 hrs (Process bus pass applications)	03/07/2016- 06/09/2016
182. Rodriguez, Octavio	FS Delivery Driver TAA NTE 40 hrs (Pick-up food items from school sites)	06/10/2016- 06/16/2016
183. Sanchez, Jose	FS Delivery Driver TAA NTE 40 hrs (Pick-up food items from school sites)	06/10/2016- 06/16/2016
184. Sosa, Cesar	Storekeeper/Delivery Driver TAA NTE 24 hrs (Pick-up food items from school sites)	06/10/2016- 06/14/2016
185. Stein, Martha	Blngl Int Office Asst TAA NTE 60 hrs (Prepare and review immunization records)	03/01/2016- 06/30/2016

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APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
186. Strickland, Diane	IF-Sp Ed TAA NTE 64 hrs (Attend science camp)	03/22/2016- 03/25/2016
187. Theis, Sandra	Inst Asst-Sp Ed TAA NTE 20 hrs (Support students)	03/07/2016- 04/01/2016
188. Vargas, Sonia	Student Supvr TAA NTE 10 hrs (Provide student supervision)	03/01/2016- 06/10/2016
189. Whyte, Juanita	IF- Sp Ed TAA NTE 5 hrs (Accompany student to spring dance)	03/18/2016
190. Stocksdale, Carol	Inst Asst-Science TAA NTE 25hrs (Attend Science Week planning and event)	03/28/2016

APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
191. Criscione, Charleen	Inst Asst-Sp Ed (9.5mo/17.5hpw)	Inst Asst-Sp Ed IF-Sp Ed	R20-15 R22-15	03/31/2016
192. Fragnito, Cecilia	MS Campus Supvr (9.5mo/17.5hpw)	Inst Asst-Sp Ed IF-Sp Ed	R20-6 R22-6	03/03/2016
193. Vermillion, Diana	MS Campus Supvr (9.5mo/17.5hpw)	Sch Clerk II	R25-10	03/24/2016

APPROVE LEAVES OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
194. St. John, Michelle	FS Elem Cashier (9.5mo/15hpw)	Expired Paid Leave	03/01/2016- 06/09/2016

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ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Ablett, Lisa	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
2. Advani, Rishika	Teacher	Temp Cont Exp	11/19/2015	06/10/2016
3. Avendano, Eva	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
4. Baggio, Lisa	Teacher	Temp Cont Exp	10/01/2015	06/10/2016
5. Baker, Victoria	Teacher	Temp Cont Exp	01/13/2016	06/10/2016
6. Barnard, Kirstin	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
7. Bartik, Lisa	Teacher	Temp Cont Exp	09/22/2014	06/10/2016
8. Berber, Nancy	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
9. Bisch, Kirsten	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
10. Bogiatzis, Tom	Counselor	Temp Cont Exp	04/13/2015	06/15/2016
11. Boland, Mary	Teacher	Retirement	09/03/1999	06/10/2016
12. Brennan, Colleen	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
13. Burger, Gregory	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
14. Byers, Joyce	Teacher	Retirement	09/02/1994	06/10/2016
15. Cabral, Carol	Psychologist	Temp Cont Exp	08/26/2015	06/17/2016
16. Calkins, Patricia	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
17. Campbell, Sara	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
18. Caselli, Carolyn	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
19. Caulkins, Debra	Teacher	Retirement	09/04/1998	06/10/2016
20. Chambers, Amanda	Teacher	Temp Cont Exp	09/19/2014	06/10/2016
21. Chan, Rachel	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
22. Cho, Minnie	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
23. Clark, Sharon	Sub Teacher	Other Employ	12/11/2014	03/21/2016
24. Collins, Noreen	Teacher	Temp Cont Exp	09/21/2015	06/10/2016
25. Collins, Sarah	Teacher	Temp Cont Exp	09/19/2014	06/10/2016
26. Connell, Sandra	Teacher	Temp Cont Exp	12/11/2014	06/10/2016
27. Coven, Debra	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
28. Cuculic, Keith	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
29. Cullum, Gabriella	Teacher	Temp Cont Exp	09/08/2015	06/10/2016
30. Curry, Kimberly	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
31. Curtiss-Welsh, Laura	Teacher	Temp Cont Exp	09/02/2014	06/10/2016
32. De Leese, Natalie	Teacher	Temp Cont Exp	09/19/2014	06/10/2016

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ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
33. Del Pizzo, Colleen	Teacher	Temp Cont Exp	09/22/2014	06/10/2016
34. Depenbrok, Krista	Counselor	Temp Cont Exp	04/13/2015	06/15/2016
35. Deszcz, Jessica	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
36. Diaz Millan, Ana	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
37. Dollar, Thomas	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
38. Dorn, Spencer	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
39. Durst, Tracy	Teacher	Temp Cont Exp	12/10/2015	06/10/2016
40. Eck, Alyssa	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
41. Eckert Toler, Jennifer	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
42. Efstathiou, Jason	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
43. Eldridge, Elizabeth	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
44. Evans, Sharon	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
45. Fallman, Megan	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
46. Fischer, Briana	Teacher	Temp Cont Exp	09/03/2014	06/10/2016
47. Gaffney, Lanett	Teacher	Temp Cont Exp	01/16/2015	06/10/2016
48. Gamache, Pamela	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
49. Garcia-Pickard, Josephine	Teacher	Temp Cont Exp	09/28/2015	06/10/2016
50. Garcia, Josue	Intervention Spec	Temp Cont Exp	12/14/2015	06/15/2016
51. Garwood, Sylvia	Teacher	Temp Cont Exp	08/25/2015	06/10/2016
52. Gibb, Beth	Teacher	Temp Cont Exp	09/03/2013	06/10/2016
53. Gonzalez, Ruby	Intervention Spec	Temp Cont Exp	03/14/2016	06/15/2016
54. Goodrich, Laura	Teacher	Temp Cont Exp	01/14/2016	06/10/2016
55. Greenberg, Rachel	Teacher	Temp Cont Exp	10/28/2015	06/10/2016
56. Grigals, Laura	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
57. Hair, Jonathan	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
58. Halton, Jennifer	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
59. Harper, Kalyn	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
60. Harris, Nichole	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
61. Hatcher, Amanda	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
62. Hayward, Kendall	Counselor	Temp Cont Exp	09/23/2015	06/15/2016
63. Hendrickson, Rachael	Teacher	Temp Cont Exp	08/20/2015	06/10/2016

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ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
64. Hirsch, Lili	Sub Teacher	Relocation	12/10/2015	03/28/2016
65. Ho, Alan	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
66. Holdsambeck, Amanda	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
67. Huang, Sherry	Psychologist	Temp Cont Exp	08/07/2015	06/17/2016
68. Huffman, Kasey	Teacher	Temp Cont Exp	01/16/2015	06/10/2016
69. Huisenfeldt, Kathie	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
70. Hunker, William	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
71. Ixtacuy, Bonnejo	Counselor	Temp Cont Exp	04/23/2015	06/15/2016
72. Jacobs, James	Teacher	Temp Cont Exp	09/03/2014	06/10/2016
73. Jimenez, Jeanette	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
74. Johnston, Vanessa	Teacher	Temp Cont Exp	02/02/2015	06/10/2016
75. Jonsson, Cassandra	Teacher	Temp Cont Exp	09/19/2014	06/10/2016
76. Kaczmarczyk, Heatherann	Teacher	Temp Cont Exp	11/13/2014	06/10/2016
77. Karamians, Amy	Teacher	Temp Cont Exp	01/16/2015	06/10/2016
78. Kerber, Danielle	Psychologist	Temp Cont Exp	08/07/2015	06/17/2016
79. Kessler, Kasey	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
80. Ketelsleger, Marie	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
81. Kile, Megan	Teacher	Temp Cont Exp	10/26/2015	06/10/2016
82. Koch, Amy	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
83. Krikorian, Gina	Counselor	Temp Cont Exp	04/13/2015	06/15/2016
84. Larkins, Megan	Teacher	Temp Cont Exp	01/16/2015	06/10/2016
85. Lascelles, Brandon	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
86. Leduc, James	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
87. Leidlich, Bonnie	Teacher	Retirement	09/04/1980	06/10/2016
88. Levy, Jenna	Teacher	Temp Cont Exp	09/19/2014	06/10/2016
89. Lewis, Stacy	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
90. Lihme, Tait	Teacher	Temp Cont Exp	09/28/2015	06/10/2016
91. Long, Steven	Counselor	Temp Cont Exp	04/13/2015	06/15/2016
92. Malone, Erica	District Nurse	Temp Cont Exp	08/24/2015	06/15/2016
93. Mate, Reka	Counselor	Temp Cont Exp	08/12/2015	06/15/2016

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<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
94. McAteer, Jennifer	Teacher	Temp Cont Exp	09/03/2014	06/10/2016
95. McCarthy, Krystal	Intervention Spec	Temp Cont Exp	08/12/2015	06/15/2016
96. McMichael, Erin	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
97. Metodiev, Rebecca	Teacher	Temp Cont Exp	09/19/2014	06/10/2016
98. Mitchell, Kelsey	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
99. Montes, Julia	Counselor	Temp Cont Exp	09/03/2015	06/15/2016
100. Mora, Amanda	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
101. Morgenstern, Grace	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
102. Moros, Amanda	Teacher	Temp Cont Exp	02/02/2015	06/10/2016
103. Napoli, Antoinette	Teacher	Temp Cont Exp	01/13/2106	06/10/2016
104. Napoli, Kimberly	Teacher	Temp Cont Exp	09/21/2015	06/10/2016
105. Navarro, Monica	Teacher	Temp Cont Exp	02/02/2015	06/10/2016
106. Nyhan, John	Teacher	Temp Cont Exp	12/17/2015	06/10/2016
107. O'Grady, Quinn	Teacher	Temp Cont Exp	09/19/2014	06/10/2016
108. O'Kane, Monika	Teacher	Temp Cont Exp	09/03/2014	06/10/2016
109. Otto, Jennifer	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
110. Park, Rebecca	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
111. Parker, Megan	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
112. Parsons, Linda	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
113. Pearson, Kathryn	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
114. Pelzer, Kathy	Counselor	Temp Cont Exp	04/13/2015	06/15/2016
115. Pender, Max	Teacher	Temp Cont Exp	02/03/2016	06/10/2016
116. Peterson, Lauren	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
117. Pitzen, John	Teacher	Temp Cont Exp	02/12/2015	06/10/2016
118. Poythress, Caila	Teacher	Temp Cont Exp	01/25/2016	06/10/2016
119. Rackleff, Elizabeth	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
120. Ramirez, Katherine	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
121. Reichert, Hillary Rae	Counselor	Temp Cont Exp	08/20/2015	06/15/2016
122. Riggs-Zeigen, Lavonne	Teacher	Temp Cont Exp	03/16/2015	06/10/2016
123. Riscica, Nicole	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
124. Rodda, Rosalee	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
125. Romero, Berta	Counselor	Temp Cont Exp	08/12/2015	06/15/2016

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ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
126. Rusinkovich, Jacob	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
127. Russomanno, Corinne	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
128. Saavedra, Kathryn	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
129. Schepens, Scott	Teacher	Temp Cont Exp	08/28/2014	06/10/2016
130. Schlicht, Shannon	Teacher	Temp Cont Exp	01/16/2015	06/10/2016
131. Shepherd, Samuel	Teacher	Retirement	09/02/1988	06/10/2016
132. Sheppard, Emily	Teacher	Temp Cont Exp	08/12/2015	06/10/2016
133. Sherman, Jennifer	Psychologist	Temp Cont Exp	08/07/2015	06/17/2016
134. Sholly, Elizabeth	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
135. Simionescu, Jeanette	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
136. Simmel, Sarah	Teacher	Temp Cont Exp	08/25/2015	06/10/2016
137. Slobodnik, Jamie	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
138. Smirl, Melena	Teacher	Temp Cont Exp	01/27/2015	06/10/2016
139. Smith, Leah	Speech Pathologist	Temp Cont Exp	01/04/2016	06/10/2016
140. Smith, Nicole	Teacher	Temp Cont Exp	11/30/2015	06/10/2016
141. Sola Morillas, Jorge	Teacher	Temp Cont Exp	01/25/2016	06/10/2016
142. Sparks, Allison	Teacher	Temp Cont Exp	09/21/2015	06/10/2016
143. Stevenson, Heather	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
144. Stewart, Randi	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
145. Stratford, Jon	Teacher	Temp Cont Exp	10/06/2015	06/10/2016
146. Tapia, Vanessa	Counselor	Temp Cont Exp	08/12/2015	06/15/2106
147. Teich, Sharon	Teacher	Temp Cont Exp	09/01/2015	06/10/2016
148. Thai,Trang	Teacher	Temp Cont Exp	10/30/2015	06/10/2016
149. Todd, Alexandra	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
150. Toledo, Joyce	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
151. Torres, Kelsey	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
152. Troffer, Garrett	Teacher	Temp Cont Exp	03/07/2016	06/10/2016
153. Tsianos, Andria	Counselor	Temp Cont Exp	02/25/2016	06/15/2016
154. Vardoulakis, Mechaela	Teacher	Temp Cont Exp	01/25/2016	06/10/2016

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ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
155. Vargas, Ricardo	Teacher	Temp Cont Exp	02/16/2015	06/10/2016
156. Vedova, Michelle	Teacher	Temp Cont Exp	01/30/2015	06/10/2016
157. Vega, Darwin	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
158. Villarreal, Erica	Teacher	Temp Cont Exp	01/20/2015	06/10/2016
159. Webster, Anne	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
160. Whitaker, Alyssa	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
161. Wilcox, Trace	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
162. Williamson, Jacqueline	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
163. Wing, Jessica	Counselor	Temp Cont Exp	08/12/2015	06/15/2016
164. Wojaczynski, Scott	Teacher	Temp Cont Exp	08/20/2015	06/10/2016
165. Wood, Blair	Teacher	Temp Cont Exp	09/02/2014	06/10/2016
166. Woolley, Sarah	Teacher	Temp Cont Exp	02/11/2016	06/10/2016
167. Zegley, Kimberly	Teacher	Temp Cont Exp	09/22/2014	06/10/2016

APPROVE EMPLOYMENT

<u>Name</u>	<u>1st Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
168. Canizales, Julie	District Nurse	\$70,357	A-11	05/03/2016
169. McAdams, Ashley	Psychologist	\$78,322	P-1	04/25/2016

APPROVE ADULT EDUCATION TEACHERS

Pay @ \$32.00 per hour

170. Istrate, Lavinia

APPROVE SUBSTITUTE TEACHERS

Pay @ \$105.00 per day

171. Ballantyne, David
172. Boranian, Kristen
173. Bradley, Jeanette
174. Bridges, Jessica

175. Burke, Carol
176. Callan, Kate
177. Chapman, Heather
178. Cherukumilli, Symbala

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APPROVE SUBSTITUTE TEACHERS (Cont.)

Pay @ \$105.00 per day

- | | |
|---------------------------|-------------------------|
| 179. Clarke, Jill | 189. Land, Kathryn |
| 180. Dickman, Kate | 190. Lee, Joy |
| 181. Falk, Linda | 191. Meninno, Sandra |
| 182. Fedena, Gina | 192. Mulholland, Sandra |
| 183. Fisher-Lyde, Christy | 193. Pratto, Laura |
| 184. Garcia Prieto, Nancy | 194. Presley, Eric |
| 185. Grecu, Lucretia | 195. Selznick, Jennifer |
| 186. Hewitt, Bronwyn | 196. Simmons, Susan |
| 187. Hurd, Annette | 197. Smith, Kellie |
| 188. Karbasion, Roya | 198. Toomer, Cori |

APPROVE 6/5ths ASSIGNMENT FULL YEAR

Not to exceed \$19,800 for 6/5ths section

199. Krogdsdale, Susan

APPROVE ASSIGNMENT ADJUSTMENT

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
200. Martin-Wilson, Liz	Teacher	ETAP I	03/01/2016- 06/10/2016

APPROVE PROMOTIONS

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Annual Salary</u>	<u>Effective Date</u>
201. Nolan, Catherine	Teacher	Asst Principal, HS	\$97,917	04/11/2106
202. Orloff, Kristen	Asst Principal, MS	Principal, MS (Temp)	\$110,718	02/22/2016- 03/18/2016

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APPROVE ADDITIONAL ASSIGNMENTS

Assist with Science Day - Castille ES

Not to exceed 11 hours instructional pay @ \$35.00 per hour
01/02/2016-01/11/2016

203. Giacchino, Corrine

Attend Leadership Meetings - RH Dana ES

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour
03/22/2016-06/09/2016

204. Paradise, Susan

206. Pedersen, Janet

205. Pitikin, Bonny

207. Slee, Elisa

Support Technology Classes - George White ES

Not to exceed 10 hours instructional pay @ \$35.00 per hour
03/16/2016-06/09/2016

208. Martin-Wilson, Liz

Attend Training - Kinoshita ES

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour
03/10/2016-06/09/2016

209. Dang, Gina

211. Rodda, Rose

210. Kaaz, Susan

212. VanHofwegen, Martyne

Attend Training in New Homework Practice - Kinoshita ES

Not to exceed 1 hour non-instructional pay \$30.00 per hour
03/28/2016-06/09/2016

213. Andre, Maria

215. VanHofwegen, Martyne

214. Biggs, Stacy

Saturday Enrichment Academy - Kinoshita ES

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour
03/19/2016

216. Andreasen, Amy

218. VanHofwegen, Martyne

217. Tonai, Jennifer

219. Vilcek, Julie

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Teach a Technology Class in Spanish to Parents - San Juan ES
Not to exceed 2 hours non-instructional pay @ \$30.00 per hour
02/16/2016-06/10/2016

220. Weinstein, Marybel

Assisting with Teacher Transfer Interviews - Tijeras Creek ES
Not to exceed 9 hours non-instructional pay @ \$30.00 per hour
03/16/2016-06/09/2016

221. Cutkomp, Carol

Provide Tutorial Instruction for Homework Club - Bernice Ayer MS
Not to exceed 52 hours instructional pay @ \$35.00 per hour
12/08/2015-06/02/2015

222. Powell, Brooke

Saturday Enrichment Academy - Newhart MS
Not to exceed 5 hours non-instructional pay @ \$30.00 per hour
03/19/2016

223. Pellow, Lindsey

Additional Hours for STAP I - Vista Del Mar MS
Not to exceed 20 hours non-instructional pay @ \$30.00 per hour
01/26/2016-06/09/2016

224. Porzuczek, Karin

Train Site Personnel on Illuminate Program - Aliso Niguel HS
Not to exceed 10 hours non-instructional pay @ \$30.00 per hour
02/01/2016-06/08/2016

225. Weinstein, David

After School Tutorial and Homework Center - Dana Hills HS
Not to exceed 35 hours instructional pay @ \$35.00 per hour
03/29/2016-06/09/2016

226. Daly, James

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Support Independent Study Courses - Junipero Serra HS

Not to exceed 332 hours instructional pay @ \$18.00 per hour
02/01/2016-06/09/2016

227. Leveque, Maryly

Provide WASC Coordination - San Clemente HS

Not to exceed 25 hours non-instructional pay @ \$30.00 per hour
03/01/2016-04/30/2016

228. Kerr Elizabeth

AP Review - San Clemente HS

Not to exceed 4 hours instructional pay \$35.00 per hour
04/01/2016-05/15/2016

229. Byers, Barbara

231. Kerr, Lisa

230. Dill, Douglas

Saturday Enrichment Academy - San Juan Hills HS

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour
3/19/2016

232. Hellwig, Christina

Conduct Saturday School - Tesoro HS

Not to exceed 24 hours instructional pay @ \$35.00 per hour
01/25/2016-06/09/2016

233. Beukema, John

Prepare and Teach a Professional Development Class - Education Services

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour
03/01/2016-03/30/2016

234. Leiva, Megan

235. Parker, Christina

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Prepare and Teach a Jamestown Mini-Q Class - Education Services

Not to exceed 5 hours non-instructional pay @ \$30.00 per hour
05/01/2016-05/21/2016

236. Orgeron, Dennis

Plan Athletic Program Curriculum - Education Services

Not to exceed 12.5 hours non-instructional pay @ \$30.00 per hour
03/01/2016-03/30/2016

237. Curtis, Christy

239. Gross, Deanna

238. Daniels, Debbie

240. Okura, Kristen

Complete and Create Website - Education Services

Not to exceed 20 hours non-instructional pay @ \$30.00 per hour
03/02/2016-06/09/2016

241. Varricchio, Amy

Participate in CAG Planning - Education Services

Not to exceed 80 hours non-instructional pay @ \$30.00 per hour
09/01/2015-06/30/2016

242. Akbarzadeh, Heather

244. Cintas, Heather

243. Bucher, Ernst

245. McNeil, Kelly

Support Student Case Management in NPS - Special Education

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour
12/01/2015-03/04/2016

246. Hewitt, Celeste

Attend Woodcock Johnson IV Edition Training - Special Education

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour
10/08/2015-10/10/2015

247. Fernandez, Irma

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Assessment Assistance - Special Education

Not to exceed 15 hours instructional pay @ \$35.00 per hour
11/09/2015-01/04/2016

248. Kerins, Tracy

Assist Consultation Team - Special Education

Not to exceed 10 hours instructional pay @ \$35.00 per hour
02/01/2016-03/30/2016

249. Sickler, Audra

Assessment Assistance - Special Education

Not to exceed 40 hours @ hourly per diem rate of \$70.26 per hour
03/14/2016-05/31/2016

250. Casteel, Jan

Assessment Assistance - Special Education

Not to exceed 60 hours @ hourly per diem rate of \$48.95 per hour
03/14/2016-05/31/2016

251. Kerber, Danielle

Assessment Assistance - Special Education

Not to exceed 80 hours @ hourly per diem rate of \$56.54 per hour
03/11/2016-05/31/2016

252. Cabral, Carol

Provide Home Instruction for Home Bound Students - Student Services

Not to exceed 73 hours instructional pay @ \$35.00 per hour
03/15/2016-06/10/2016

253. Donnelly, John

254. Signer, Jeff

Provide Home Instruction for Students - Student Services

Not to exceed 48 hours instructional pay @ \$35.00 per hour
03/23/2016-06/10/2016

255. Andreasen, Amy

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Support School Counseling Projects - Student Services
Not to exceed 150 hours non-instructional pay @ \$30.00 per day
01/01/2016-06/30/2016

256. Pianta, Rebecca

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
257. Brail, Richard	Baseball, Varsity (Head)	Tesoro HS	\$ 3,591.00	02/27/2016- 05/12/2016
258. Cain, Josh	Lacrosse, Girls' Varsity (Head)	San Clemente HS	\$ 3,367.00	02/14/2016- 05/14/2016
259. Corbett, Kevin	Track, Boys' Varsity (Head)	Tesoro HS	\$ 3,591.00	02/27/2016- 05/06/2016
260. Dickman, Jack	Swimming, Boys' Varsity (Asst)	Dana Hills HS	\$ 2,693.00	02/12/2016- 05/06/2016
261. Dileo, Timothy	Tennis, Boys' Varsity (Head)	Tesoro HS	\$ 3,367.00	02/27/2016- 05/06/2016
262. Faris, Tom	Athletic Director, Boys'	Dana Hills HS	\$ 4,389.00	09/02/2014- 06/22/2015
263. Georgia, David	Athletic Director, Girls' Safety/Equipment	Dana Hills HS	\$ 4,389.00 \$ 3,591.00	09/02/2014- 06/22/2015 01/26/2016 06/09/2016
264. Gibson, Mile	Swimming, Boys' Varsity (Head)	Tesoro HS	\$ 3,367.00	02/27/2016- 05/06/2016

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APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
265. Gottdank, Alex	Department Chairperson, MS	Marco Forster MS	\$ 3,142.00	08/21/2016- 02/02/2016
266. Johnstone III, Vanderburgh	Golf, Boys' Varsity (Head)	Tesoro HS	\$ 3,367.00	02/27/2016- 05/06/2016
267. Knaup Noble, Amy	Pep Squad, Senior High	San Clemente HS	\$ 3,142.00	08/21/2015- 06/10/2016
268. Kubly, Troy	Outdoor Education	George White Elem	\$ 112.00	03/22/2016- per night 03/25/2016
269. Martin-Wilson, Liz	Outdoor Education	George White Elem	\$ 112.00	02/17/2016- per night 02/18/2016
			\$ 112.00	03/22/2016- per night 03/25/2016
270. Massaro, Charles	Outdoor Education	George White Elem	\$ 112.00	02/10/2016- per night 02/11/2016
271. Miller, Matt	Volleyball, Boys' Varsity (Asst)	San Clemente HS	\$ 2,693.00	02/15/2016- 05/07/2016
272. Ortiz, Ashley	Pep Squad, Senior High	Dana Hills HS	\$ 3,142.00	08/25/2016- 09/09/2016
273. Pitkin, Bonny	ASB Advisor	R.H. Dana Elem	\$ 1,347.00	02/01/2016- 06/10/2016
	Outdoor Education		\$ 112.00	05/17/2016 per night
			\$ 112.00	06/07/2016 per night
274. Polk, Richard	Volleyball, Boys' Varsity (Head)	Tesoro HS	\$ 3,367.00	02/27/2016- 05/06/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting April 27, 2016
Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
275. Poythress, Caila	Swimming, Girls' Varsity (Asst)	Aliso Niguel HS	\$ 2,693.00	02/01/2016- 05/01/2016
276. Weitzel, Renee	Department Chairperson, MS	Ladera Ranch MS	\$ 3,142.00	08/25/2015- 06/09/2016
277. York, Mark	Track, Boys' (Asst)	Capistrano Valley HS	\$ 2,693.00	02/27/2016- 05/06/2016
278. Young, Mike	Outdoor Education	George White Elem	\$ 112.00 per night	03/22/2016- 03/25/2016

APPROVE CIF CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
279. Abedi, Morteza	Wrestling, Varsity (Head)	Dana Hills HS	\$ 336.70	02/01/2016- 02/20/2016
			\$ 168.35	02/22/2016- 02/27/2016
280. Bordner, Rich	Wrestling, Varsity (Head)	Capistrano Valley HS	\$ 168.35	02/22/2016
			\$ 336.70	02/01/2016
281. Calentino, Mark	Wrestling, Boys' Varsity (Head)	San Clemente HS	\$ 336.70	02/01/2016
282. Finnerty, Stacey	Soccer, Girls' Varsity (Head)	San Clemente HS	\$ 336.70	02/13/2016
283. Higginson, Patrick	Water Polo, Varsity (Head)	Capistrano Valley HS	\$ 336.70	02/16/2016
284. Mulligan, Brian	Basketball, Varsity (Head)	Capistrano Valley HS	\$ 359.10	02/16/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting April 27, 2016
Certificated Employees

APPROVE CIF CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
285. Popovich, Marc	Basketball, Varsity (Head)	San Clemente HS	\$ 359.10	02/13/2016
286. Pronier, Mike	Soccer, Varsity (Head)	San Clemente HS	\$ 336.70	02/13/2016- 02/19/2016
287. Schultz, Brian	Surf, Varsity (Head)	Capistrano Valley HS	\$ 336.70	04/04/2016- 04/18/2016
288. Sorrell, Jason	Soccer, Varsity (Head)	Capistrano Valley HS	\$ 336.70	02/16/2016
289. Soto, Tony	Auxillary Band	San Clemente HS	\$ 112.20	02/17/2016
290. Waldukat, Andreas	Band	Capistrano Valley HS	\$ 224.40	02/16/2016- 02/19/2016
291. Workman, Kenneth	Wrestling, Varsity (Asst)	Dana Hills HS	\$ 269.30	02/01/2016- 02/20/2016

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
292. Alexander, Ted	Football	Tesoro HS	\$ 850.00	03/12/2016- 04/30/2016
293. Alvarez, Sharon	Softball, (Asst)	Aliso Niguel HS	\$ 3,000.00	02/27/2016- 05/01/2016
294. Bedrosian, Jason	Baseball, Varsity (Asst)	Capistrano Valley HS	\$ 3,142.00	02/01/2016- 04/30/2016
295. Briggs, Charlie	Football, (Asst)	San Juan Hills HS	\$ 1,000.00	04/01/2016- 04/30/2016
296. Bucher, Ernie	Football, Varsity (Head)	Capistrano Valley HS	\$ 4,040.00	02/29/2016- 04/30/2016
297. Cain, Josh	Lacrosse, Girls' Varsity (Head)	San Clemente HS	\$ 2,500.00	07/01/2016- 08/13/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting April 27, 2016
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
298. Calentino, Mark	Wrestling, Varsity (Head)	San Clemente HS	\$ 3,300.00	03/10/2016- 05/03/2016
299. Clark, Brian	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
300. Flowers, Aaron	Football, (Head)	San Juan Hills HS	\$ 3,000.00	04/01/2016- 04/30/2016
301. Goldstone, Ken	Volleyball, Boys' Varsity (Head)	San Clemente HS	\$ 3,000.00	07/11/2016- 07/15/2016
	Volleyball, Boys' Frosh		\$ 2,000.00	07/11/2016- 07/15/2016
302. Gonzalez, Armando	Football, (Asst)	San Juan Hills HS	\$ 2,000.00	04/01/2016- 04/30/2016
303. Gustafson, Ryan	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
	Football, JV		\$ 2,244.00	02/01/2016- 04/30/2016
304. Hernandez, Felix	Soccer, Boys' (Asst)	San Clemente HS	\$ 600.00	07/01/2016- 07/29/2016
305. Lynch, Erick	Water Polo, Boys' JV (Head)	Aliso Niguel HS	\$ 600.00	01/01/2016- 02/29/2016
	Water Polo, Girls' F/S (Head)		\$ 2,500.00	02/01/2016- 05/30/2016
	Water Polo, Girls' Varsity (Head)		\$ 3,000.00	02/01/2016- 05/30/2016
306. Ortiz, Jaime	Football, (Head)	San Clemente HS	\$ 1,500.00	03/16/2016- 04/22/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting April 27, 2016
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
307. Popovich, Marc	Basketball, Boys' Varsity (Head)	San Clemente HS	\$ 1,200.00	05/16/2016- 07/10/2016
	Basketball, Boys' Frosh (Head)		\$ 1,000.00	06/11/2016- 07/10/2016
308. Poston, Matt	Football	Tesoro HS	\$ 4,890.00	03/12/2016 06/03/2016
309. Poythress, Caila	Swimming, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 750.00	02/01/2016- 05/01/2016
310. Pronier, Mike	Soccer, Boys' Varsity (Head)	San Clemente HS	\$ 2,500.00	07/01/2016- 07/29/2016
311. Ricci, David	Football, JV	Capistrano Valley HS	\$ 2,693.00	02/29/2016- 04/30/2016
	Football, Varsity (Asst)		\$ 3,591.00	02/29/2016- 04/30/2016
312. Rusinkovich, Todd	Football, (Asst)	San Clemente HS	\$ 3,000.00	02/25/2016- 04/22/2016
313. Schefter, Chris	Basketball, Boys' (Asst)	San Clemente HS	\$ 1,000.00	05/16/2016- 07/10/2016
314. Seale, David	Football	Tesoro HS	\$ 3,591.00	05/01/2016- 06/03/2016
315. Smathers, Roxanne	Track, (Asst)	Tesoro HS	\$ 1,500.00	02/27/2016- 05/12/2016
316. Snyder, Sarah	Swimming, Girls' (Asst)	Tesoro HS	\$ 1,346.67	02/27/2016- 05/12/2016
317. Stephens, John	Tennis, Girls' (Head)	San Clemente HS	\$ 5,000.00	04/19/2016- 07/22/2016
	Tennis, Boys' (Head)		\$ 2,800.00	06/20/2016- 08/11/2016

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Human Resource Services Activity List Board of Trustees Regular Meeting April 27, 2016
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
318. Traibe, Josh	Football, Varsity	Capistrano Valley HS	\$ 3,591.00	02/29/2016- 04/30/2016
319. Tubbs, Anthony	Lacrosse, Boys' (Asst)	Tesoro HS	\$ 2,244.45	02/27/2016- 05/12/2016
320. Turner, Jason	Golf, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,300.00	02/01/2016- 05/01/2016
	Baseball, Frosh (Asst)		\$ 1,500.00	02/01/2016- 05/01/2016
321. Weber, Shea	Soccer, Boys' (Asst)	San Clemente HS	\$ 1,000.00	07/01/2016- 07/29/2016
322. Wood, Joe	Football, (Asst)	San Clemente HS	\$ 1,500.00	03/16/2016- 04/22/2016
323. Wright, Cynthia	Softball, (Asst)	Aliso Niguel HS	\$ 500.00	02/27/2016- 05/01/2016
324. Yancey, Steve	Swimming, Boys' Frosh/Soph	Capistrano Valley HS	\$ 1,000.00	02/01/2016- 04/30/2016

APPROVE LEAVES OF ABSENCE

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
325. Beutin, Erin	Childcare	08/09/2016- 01/09/2017
326. Larson, Kimberly	Personal	2016-2017
327. Mortazau, Yasamine	Childcare	11/04/2016- 01/08/2017

President Hanacek called the meeting to order at 5:05 p.m.

**Call to Order/
Adjourn to
Closed Session**

At 5:05 p.m. the Board recessed to closed session to discuss: Public Employee Performance Evaluation; Public Employee/Discipline/Dismissal/Release; Conference with Legal Counsel - Anticipated Litigation; Conference with Labor Negotiators and Student Expulsions. The regular meeting of the Board reconvened to open session and was called to order by President Hanacek at 7:04 p.m.

ROLL CALL:

Present: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas, Pritchard, Reardon and Student Advisor Sorensen
Absent: None

The Pledge of Allegiance was led by San Clemente High School Principal, Chris Carter.

**Pledge of
Allegiance
Permanent
Record**

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent’s office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

It was moved by Trustee McNicholas, seconded by Trustee Jones and by a 6-1-0 vote, motion carried to adopt the Board Agenda as amended.

**Adoption of the
Board Agenda**

AYES: Trustees Hanacek, McNicholas, Pritchard and Reardon
NOES: Trustees Alpay
ABSENT: None

President Hanacek reported the following action taken during closed session:

**President’s
Report from
Closed Session
Meeting**

Agenda Item 3 A – Public Employee Performance Evaluation:

Trustees voted to continue item to March 9, 2016.

Agenda Item 3 B-1 – Resolution No. 1516-37 Non-Reelection of Probationary Management Employee #30777:

The Board voted 7-0 to adopt Resolution.

Agenda Item 3 B-2 – Resolution No. 1516-37 Non-Reelection of Probationary Certificated Employees #32402, #31474, #12866, #32315, #32355, #31421, #31480, #32389:

The Board voted 7-0 to adopt Resolution.

Agenda Item 3 C1 Conference with Legal Counsel –Anticipated Litigation:

No reportable action.

Agenda Item 3 C2 and Item 3 C3– Conference with Legal Counsel –Anticipated Litigation:

Trustees did not address.

Agenda Item 3 D – Conference with Labor Negotiators.

Trustees gave direction to staff.

Agenda Item 3 E – Student Expulsions:

The Board voted 7-0 to ratify Student Expulsion Stipulation Agreement, Student Expulsion Case #2016-019.

AYES: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard and Reardon
NOES: None
ABSENT: Trustee

The Board voted 7-0 to ratify Student Expulsion Stipulation Agreement, Student Expulsion Case #2016-020.

AYES: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard and Reardon
NOES: None
ABSENT: Trustee

The Board voted 7-0 to ratify Student Expulsion Stipulation Agreement, Student Expulsion Case #2016-022.

AYES: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard and Reardon
NOES: None
ABSENT: Trustee

Associated Student Body Report – San Clemente High School:

Chris Carter, Principal, Matt Reid, Director of Student Activities and McKenna Brownell, Student Body President from San Clemente High School will report on their school and activities.

**Special
Recognitions**

Ms. Elizabeth Sorensen recognized McKenna Brownell, Student Body President from San Clemente High School who reported on their school and activities. San Clemente High School is the oldest High School in our District and this year will mark the end of the first 50 years and the beginning of the future. ASB President highlighted musicals, drama, homecoming and efforts to go forward by leaving a greener footprint.

Extra Milers:

To recognize Shalin Shah, a Tesoro High School student for the creation of the Vision app that serves the blind and visually impaired. The District is recognizing Shalin as an “Extra Miler.”

Ryan Burris recognized Tesoro High student Shalin Shah for the creation of his “voice” app. This app allows the blind and visually impaired individuals to hear any document, by taking a picture of any document the app processes the document and reads it allowed. Shalin’s voice app is free. 11,000 users have downloaded the app and read over 70,000 pictures for users.

Learning in Capo Spotlight:

Innovation in Education: The District raises the bar with the addition of 30 school counselors at the start of the school year to support our students' needs in social-emotional prevention and support, academics and college and career readiness.

Wendy Pospichal reported on the addition of 46 school counselors supporting student needs. At the recent Counselor Showcase, Dr. Jamie Parsons of OCDE said it is rare to have counselors at the elementary level. Dr. Parsons believes the earlier you provide intervention the better and life trajectories will be changed. The District goal is prevention and intervention. Rebecca Pianta discussed prevention and the Core Curriculum in K-8. SOS has been adopted in grade 10. Classroom presentation are based on student needs for instance, Naviance has been put in place for college and career planning. Counselors also provide indirect support. This program operates completely within the school system.

Trustee Alpay wanted to make clear his objection was about the added item and not the counseling program. He stated Chris Korpi though he is no longer with us he would have loved the work that is being done through the counseling program and stated it is a good program and good for the District.

Superintendent Vital welcomed CUEA and the family of Tesoro High School. She also recognized Mike Beekman who received an outstanding Administrator Award from the 4th District PTA.

**Board and
Superintendent
Comments**

Trustee Jones noted other schools are present besides the Tesoro High School family including Ambuehl and CVHS. Trustee Jones recognized Jen Woodward her child's former teacher and reported her child is now a Marriage & Family counselor.

President Hanacek thanked teachers and shine a spotlight for taking students on field trips, athletic events, college visits and visit places they may never otherwise be able to attend.

The following speakers addressed the Board:

**Oral
Communications**

- *Sally White represented the family of Tesoro High School. She shared the story of the Prudent Farmer as a parable to support teachers and the negotiation process.*
- *Peter Chance supported pay increase and will support a Bond Measure, but stated teachers need more than a pat on the back.*
- *Veronica Hoggatt complimented the STEPS program and Principal of San Clemente High School, Chris Carter.*
- *John Rosser supported pay increase and made a plea for a settlement.*
- *Michelle Ploessel-Campbell invited Trustees and the public to Class act family night concert at Crown Valley Elementary.*

DISCUSSION/ACTION ITEMS

PUBLIC HEARING

**Public Hearing
Petition for
Global Business
305 of 334**

President Hanacek announced the Public Hearing open at 7:52 p.m. to hear presentation for Petition for Global Business Academy Charter School. President Hanacek recognized Dr. Susan Holliday, Assistant Superintendent Education Services. Dr. Holliday introduced Ryan Cummins, lead petitioner for Global Business Academy. Mr. Cummins gave a presentation and answered questions.

**Academy
Charter School
Agenda Item 1**

Due to the number of Blue Cards submitted, Trustees discussed waiving Board Policy; Bylaw of the Board § 9323(b), *Meeting Conduct*, regarding the maximum time limit of 20 minutes to hear all speakers per Agenda topic.

After discussion amongst Trustees, it was moved by Trustee Alpay, seconded by Trustee Reardon and motion carried by a 5-2 vote to waive Board Policy, Bylaw of the Board § 9323(b), *Meeting Conduct*, and allow each speaker to address the Board.

AYES: Trustees Alpay, Hanacek, McNicholas, Pritchard and Reardon
NOES: Trustee Hatton-Hodson, and Jones
ABSENT: None

The Following speakers addressed the Board:

- *Sally White, spoke against another charter in the District.*
- *Dr. James Corbett, spoke against charter school.*
- *Monica Haydt, spoke in favor of charter school.*
- *Erika Johnson, spoke in favor of charter school.*
- *Ella Hansen, spoke in favor of charter school.*
- *Heidi Landgraf, spoke in favor of charter school.*
- *Shawna Brown, spoke in favor of charter school.*
- *Jon Hendricks, spoke in favor of charter school.*
- *Jon Hansen, spoke in favor of charter school.*
- *Abhihit Joshi, spoke in favor of charter school.*
- *Alison Burggren, spoke in favor of charter school.*
- *Michael McMahon, spoke in favor of charter school.*
- *Angela Hansen, spoke in favor of charter school.*
- *Lindsey Denison, spoke in favor of charter school.*
- *Skylar Clifford, spoke in favor of charter school.*
- *Wendy Lang, spoke in favor of charter school.*
- *Michelle Anderson, spoke in favor of charter school.*
- *Gia San Chirico, spoke in favor of charter school.*
- *Atul Gupta, spoke in favor of charter school.*
- *Alexis Hansen, spoke in favor of charter school.*

Following discussion, Dr. Susan Holliday stated staff will continue the review process and bring back a recommendation to the Board on March 23, 2016.

President Hanacek announced the Public Hearing open at 9:25 p.m. to hear the presentation for California Department of Education Waiver Approval Modified Instructional Day Transitional Kindergarten at Kinoshita Elementary.

**Public Hearing
CDE Waiver
Approval
Modified Day
Transitional
Kindergarten at
Kinoshita
Agenda Item 2**

President Hanacek called on Susan Holliday to present this item.

There were no speakers on this item. President Hanacek closed the public hearing at 9:31 p.m.

President Hanacek announced the request to move Agenda Item 5 before Item 3. It was moved by Trustee McNicholas and seconded by Trustee Reardon, motion carried 7-0.

**Move Agenda
Item 5 before
Item 3
Fourth Reading
Revisions to BP
5119 School of
Choice
Agenda Item 5**

President Hanacek recognized Dr. Susan Holliday to present Item 5 Fourth Reading, Revisions to Board Policy 5119 School of Choice.

The Following speakers addressed the Board:

- *Roni Schwartz, spoke for teachers' rights for school of choice priority.*
- *Gina Reney, spoke for teachers' rights for school of choice priority.*
- *Kim Houldin, spoke for teachers' rights for school of choice priority.*
- *Anand Ganesan, spoke for parents rights for school of choice for siblings.*
- *Robin Chapa, spoke for teachers' rights for school of choice priority.*
- *Liza Dembiec, spoke for teachers' rights for school of choice priority.*
- *Michelle Procter, spoke for teachers' rights for school of choice priority.*

Trustee Alpay noted that this policy was approved on a Third Reading on December 9, 2015 by a vote of 5-1-1. This item should be presented as a First Reading.

It was moved by Trustee Alpay and seconded by Trustee Reardon and by a 7-0 vote, motion carried to waive a second reading and approve the policy as amended.

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard, and Reardon
NOES: None
ABSENT: None

President Hanacek recognized Clark Hampton, Deputy Superintendent, to present this item on CFD's. Mr. Hampton introduced Keith Weaver to present work on our CFD's.

**2016 Financing
Plans for
Community
Facilities
Districts
Agenda Item 3**

The Following speakers addressed the Board:

- *Paul Jenkinson, shared his appreciation for this work.*
- *Stacy Tran, shared her appreciation for this work and all the support especially the work done by Clark Hampton.*
- *Chris Basiates, shared his appreciation and thanks to all CUSD staff.*

Trustee Alpay requested that it be reflected in the minutes that if this were to be an actionable item he would recuse himself from the action taken due to the fact he owns property in the 90-2 to apply with applicable law.

This item was discussion only.

This item was pulled by staff during the adoption of the Agenda.

**Fourth Reading
Revision to BP
5111.5
Language
Immersion and
IB Admissions
Agenda Item 4
First Reading
Revisions to BP
3100 Budget
307 of 334**

President Hanacek recognized Clark Hampton to present the item.

Trustee Alpay asked for the management resource listing at the bottom of the policy be stricken. **Agenda Item 6**

Following discussion, it was moved by Trustee Jones and seconded by Trustee Hatton-Hodson to waive a second reading and by a 7-0 vote, motion carried to approve the policy as amended.

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard, and Reardon
NOES: None
ABSENT: None

President Hanacek recognized Clark Hampton, Deputy Superintendent to present the item.

**First Reading
Deletion of BP
3110 Fund
Designation
Agenda Item 7**

Following discussion, it was moved by Trustee Jones and seconded by Trustee Hatton-Hodson to waive a second reading and by a 7-0 vote, motion carried.

President Hanacek recognized Dr. Susan Holliday, Assistant Superintendent, Education Services to present the item. This item was discussion only.

**Local Control
Accountability
Plan Update
Agenda Item 8
Resolution No.
1516-36 Non
Reelection of
Temporary
Certificated
Employees
Agenda Item 9**

President Hanacek recognized Tim Brooks, Executive Director, Human Resource Service/Investigations to present the item.

Following discussion, it was moved by Trustee Reardon and seconded by Trustee McNicholas to adopt Resolution No. 1516-36 and by a Roll Call Vote motion carried by a 7-0 vote.

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard, and Reardon
NOES: None
ABSENT: None

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

President Hanacek asked Trustees for items they wished to pull from the Consent Calendar. Trustee Alpay removed items 28, 29, 30, 31, 32 and 33.

**Items Pulled
from the
Consent
Calendar**

It was moved by Trustee Jones, seconded by Trustee Reardon and motion carried by a 7-0 Roll Call vote to approve the following Consent Calendar, with the exception of items 28, 29, 30, 31, 32 and 33.

BUSINESS & SUPPORT SERVICES

Approval of donations of funds and equipment.

**Donations
Agenda Item 10**

Approval of purchase orders and commercial warrants.

**Purchase
Orders and
Warrants
Agenda Item 11**

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements.

**Independent
Contractor,
Professional
Services Field
Service and
Master Contract
Agreements
Agenda Item 12**

Approval of Extension No. 1 of Agreement Bid No. 1415-13, Concrete Repairs and Maintenance with Above All Names, Inc., to provide concrete repairs and maintenance as needed throughout the District.

**Extension No. 1
of Agreement
for Bid No.
1415-13**

**Concrete
Repairs and
Maintenance
Above All
Names Inc.**

Approval of Extension No. 2 of Agreement of Bid No. 1314-17, Milk and Dairy Products with Hollandia Dairy, Incorporated to provide milk and dairy products for all sites throughout the District.

**Agenda Item 13
Extension No. 2
of Agreement
for Bid No.**

**1314-17 Milk
and Dairy
Products
Hollandia Dairy
Inc.**

Approval of Change Order No. 1 related to the necessary upgrade of electrical wiring for new thermostats and the encapsulation of existing ductwork to seal and mitigate air loss.

**Agenda Item 14
Change Order
NO. 1 Bid No.
1516-09**

**Newhart Middle
School**

Approval to utilize the Chula Vista Elementary School District Bid No. 14/15-3 for the purchase, relocation, dismantle, and removal of DSA approved portable classroom buildings from Silver Creek Industries, Incorporated, under the same terms and conditions of the public agency's contract.

**Agenda Item 15
District Bid No.
14/15-3,**

**Purchase,
Relocation,
Dismantle and
Removal of
Portable
Classrooms**

**Districtwide
Agenda Item 16**

Approval to utilize Corona-Norco Unified School District Bid No. 2015/16-006 JIT Classroom & Office Supplies for the purchase of office supplies and equipment from Southwest School Supply, as needed, under the same terms and conditions of the public agency's contract.	Bid No. 2015/16-006 JIT Classroom & Office Supplies Southwest School Supply Agenda Item 17
Approval of the ratification of the Aliso Viejo Community Association Limited Use and Maintenance Agreement (LUMA) for Winter 2016.	Aliso Viejo Community Assoc. Limited Use and Maintenance Agreement for Winter 2016 Agenda Item 18
Approval of the Agreement for Architectural and Related Services with WLC Architects, Incorporated to provide services related to the design and construction of one portable classroom and associated site work at Aliso Niguel High School to accommodate a growing orchestra and band program.	Architectural and Related Services Agreement-WLC Architects Inc. Aliso Niguel High School Agenda Item 19
Approval of the ratification of special education Informal Dispute Resolution Case #20160121.	Special Education Informal Dispute Resolution Agenda Item 20
Approval of the Amendment to the AVID College Readiness System Services and Products Agreement for AVID Secondary Membership.	AVID College Readiness System Services and Products Agreement for AVID Secondary Membership Agenda Item 21
Approval of Resolution No. 1516-34 authorizing the adoption of the Negative Declaration for Esencia K-8 in compliance with California Environmental Quality Act (CEQA) Guidelines 15072.	Resolution Board of Trustees Adopting a Negative Declaration Approving Esencia K-8 Agenda Item 22
Approval to readmit students from expulsion.	Student Readmissions Agenda Item 23

Approval of waiver to offer modified instructional day Transitional Kindergarten program, Pursuant to Education Code § 37202.	CDE Waiver Approval to Modify Instructional Day TK Program at Kinoshita Agenda Item 24
Approval of payment to District master teachers who supported a student teacher during the 2015 Fall semester.	CSUF Master Teacher Payment Agenda Item 25
Approval of unpaid field experience/student teaching agreement with San Diego Christian College for placement of teaching candidates.	Field Experience Student Teaching Agreement San Diego Christian College Agenda Item 26
Approval of unpaid field experience/student teaching agreement with University of Phoenix for placement of teaching candidates.	Field Experience Student Teaching Agreement University of Phoenix Agenda Item 27
Approval of the activity list for employment, separation, and additional assignments of classified employees.	Resignation Retirement Employment Classified Employees Agenda Item 34
Approval of the activity list for employment, separation, and additional assignments of certificated employees.	Resignation Retirement Employment Certificated Employees Agenda Item 35

ITEMS PULLED FROM CONSENT CALENDAR

After discussion and further clarification regarding item 28, it was motioned by Trustee Reardon, seconded by Trustee McNicholas and motion carried by a 7-0 vote to approve item 28, Modification to the Agenda. **Modification to the Agenda
Agenda Item 28**

Trustee Alpay spoke to items 29, 30, 31 and 32. Trustee Alpay asked that we continue items again and have staff go back and make necessary corrections and add the consent calendar listing to the minutes. It was moved by Trustee Alpay, seconded by Trustee Reardon and motion carried by a 7-0 vote to continue the item. **School Board Minutes
Agenda Item 29
Agenda Item 30
Agenda Item 31
Agenda Item 32**

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas, Pritchard, and Reardon
NOES: None

ABSENT: None

After discussion and further clarification regarding item 33, it was motioned by Trustee Alpay, seconded by Trustee Reardon and motion carried by a 7-0 vote to continue the item Joint Powers Agreement School Employers Association of California.

**Joint Powers
Agreement
SEAC
Agenda Item 33**

ADJOURNMENT

It was moved by Trustee McNicholas, seconded by Trustee Jones and motion carried by a 7-0 vote to adjourn the meeting.

Adjournment

AYES: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard, and Reardon
NOES: None
ABSENT: None

President Hanacek announced the meeting adjourned at 10:55 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Colleen Hayes, Manager IV, Superintendent's Office

HIGH SCHOOL GRADUATION REQUIREMENTS

The state of California has established high school graduation requirements for all students. The state’s prescribed course of study for students in Grades 9-12 to receive a diploma is listed in the table below (Education Code 51225.3). The ~~Board of Trustees~~**Governing Board** of the District has adopted graduation requirements for all students which exceed the requirements of the state of California. (Note: 10 credits equal 1 full-year course, and 5 credits equal 1 semester course.)

	CA	Class of 2017-2019 Class of 2019-2020 9-11	Class of 2020 Class of 2020	Serra Class of 2020	Adult Ed Class of 2020
Subject	Credit	Credit	Credit	Credit	Credit
English	30	40	40	40	40/40/40
Mathematics	20 <u>Algebra</u>	20 with Algebra	30 20 with Algebra	30 20 with Algebra	30 20 with Algebra
Science	20	20	20	20	20
Social Studies	30	30	30	30	30
Visual or Performing Arts, or World Foreign Language	10	10	10	10	10
Health**		5	5	5	5
College and Career Planning		<u>5</u>	5	5	
Physical Education	20 [±]	20*	20*	20*	20
Electives	**	75	70	35 45	55 65
High School Exit Examination		Must Pass to Graduate	Must Pass to Graduate	Must Pass to Graduate	Must Pass to Graduate
TOTAL	130	220	230 220	190	190

* Such other coursework as the ~~Board~~**governing board** of the ~~school~~**District**~~district~~ may, by rule specify.

** A full course is not required according to education code. Specific units of study must be addressed during the high school year.

The ~~Board~~**Governing Board** authorizes the granting of a high school diploma to any pupil who has completed the prescribed course of study for any of the following schools: (1) traditional high school, (2) continuation high school, and/or (3) adult school.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

1. Requirements for Graduation/Traditional High School

General Conditions

- a. High school graduation is conditional upon the successful completion of the required course of study totaling a minimum of 220 semester units of work.
- ~~b. To receive a high school diploma from the Capistrano Unified School District, in addition to 1(a), students must pass the California High School Exit Examination.~~
- c. To receive a high school diploma from [the District](#)~~CUSD~~, students must maintain a satisfactory program of continued education and attend a total of eight semesters in Grades 9-12, unless application for early graduation is filed one semester in advance.

A traditional high school program includes successful completion of the following credits (recommended grade level in parentheses):

~~5 of Reading Skills Development (9) — students who score at or above grade level on the approved district reading assessment are exempt from the graduation requirement to take a course in reading during Grade 9.~~

40 of English

30 of Social Science, including:

10 World History (10)

10 U.S. History (11)

5 American Government (12)

5 Economics (12)

~~30~~ [20](#) Mathematics (9)(11) (Includes Algebra I), ~~or Algebra IA/IB or Applied Mathematics I/II~~

20 Science, including both biological and physical sciences (9)(11)

10 Fine Arts or ~~World~~ Foreign Language (9)(11)

20 Physical Education (9)(11)

5 Health (9)

5 College and Career Planning (9)

Electives needed to complete a total of 220 semester units through 2019; in 2020 it will be a total of 230 semester units.

~~Students will be provided multiple flexible options to complete to Graduation Requirements for the College and Career Planning (CCP) course and the Health course. This flexibility includes the ability to take both courses over the summer through [District](#)~~CUSD~~ Summer School, ACCESS, Pacific Coast High School or any other accredited institution. This option is open to all students not just those with “impacted~~

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

schedules.” However, due to space limitations, students with impacted schedules ~~are~~may be given first priority.

Students may fulfill both the College and Career Planning and Health courses during the regular school year by taking the courses through CUSD APEX either before school, during Tutorial, lunch or after school (options vary by site). Additionally, students with an overall Grade point Average of 3.75 or higher may apply to opt out of CCP by completing the approved District CCP Waiver form, passing the proficiency test, to be implemented Fall 2016 and by completing the Four Year Plan.~~Regular school year options are also available before school, during Tutorial, during lunch and after school. There will also be instances where these courses may be taken through Cal Prep. Additionally, students with an overall Eighth Grade Grade Point Average of 3.75 or higher may apply to opt out of the CCP course by completing the approved District CCP Waiver form, passing the proficiency test and by completing the Four Year Plan to be implemented Fall 2016.~~

The Superintendent or designee shall establish regulations under which the District may grant credits toward graduation for college courses and private instruction attended by District students.

The Superintendent or his designee may grant physical education credit for independent study programs. Specifically, only individual sports with national competitive rankings are eligible for consideration under this provision.

The Superintendent or designee may grant physical education credit for participation in District interscholastic athletic programs when a student has been exempted from physical education classes because of this participation and when such participation entails a comparable amount of time and physical activity.

Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade.

2. Transfers

To participate in a graduation ceremony and receive a diploma from a ~~District~~CUSD comprehensive high school, a student must be enrolled prior to the first day of the spring semester. These students must successfully complete 25 ~~District~~CUSD credits. Students who transfer in the fall semester of their senior year must successfully complete 50 ~~District~~CUSD credits.

a. Reciprocity on Graduation Requirements

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Students in Grades 9-12 transferring to this District from schools outside of California must meet DistrictCUSD's graduation requirements, ~~including CAHSEE~~, in order to receive a high school diploma.

- b. Transfer credits are accepted from accredited institutions only.
 - c. Courses from the transferring district which are designated as honors courses will not receive honors credit if there is not a corresponding DistrictCUSD course of the same title with the same description.
 - d. Courses designated as Advanced Placement from accredited transferring districts will receive additional weighted credit, which will be computed using the following numerical value: A = 5, B = 4, C = 3, D = 1, and F = 0.
3. Requirements for Graduation/Continuation School
- a. General Conditions

The BoardGoverning-Board shall grant a diploma of continuation high school graduation to any pupil upon completion of the prescribed course of study including satisfactory completion of a minimum of 190 semester credits of classroom instruction and supervised learning.
 - b. Basic Requirements
 - (1) The specific subject requirements for a continuation high school diploma are identical to those required of the traditional high school. In addition to the specific subject requirements, electives are needed to complete a total of 190 semester credits.
 - (2) Students wishing to receive a continuation high school diploma must successfully complete a minimum of five credits at the continuation high school. In the event of extenuating circumstances, the Superintendent or designee, may waive this requirement.
 - (3) Requirements for Graduation/Adult School
 - a. General Conditions

The BoardGoverning-Board shall grant a diploma of adult high school graduation to any pupil upon completion of the prescribed course of study, including satisfactory completion of a minimum of 190 semester credits of classroom instruction and supervised learning.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

b. Basic Requirements

- (1) The specific subject requirements for an adult high school diploma are identical to those required of the traditional high school with the exception of physical education and College and Career Planning courses. Such courses are not required for adult school graduation. In addition to the specific subject requirements, electives are needed to complete a total of 190 semester credits.
- (2) Students wishing to receive an adult school diploma must successfully complete a minimum of five credits at that adult school. In the event of extenuating circumstances, the Superintendent or designee may waive this requirement.

4. SATISFACTORY HIGH SCHOOL CREDIT MAY BE EARNED THROUGH OTHER AVENUES:

a. Juvenile Court School

The District shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated detention institution. District students who successfully complete District graduation requirements while so detained shall receive a diploma from the school they last attended.

b. Private Instruction/OnlineInternet Learning

At their discretion, the Superintendent or designee may grant credit toward high school graduation for private instruction or onlineInternet Learning, provided that:

- (1) The instruction entails fields and subjects included in the school's courses of study and curricula.
- (2) The student demonstrates his/her capabilities at the beginning and at the end of the period of private instruction or onlineInternet learning by examinations given under the school's supervision, thereby showing that the student has made progress in learning satisfactory to the school.
- (3) The AssistantDeputy Superintendent, Education, or designee has approved the curriculum and final evaluation instrument used in the private instruction or created by the online curriculum providerInternet service provider.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

- (4) ~~Credit earned online while the student attends District schools in Grades 9-12 is solely intended for remedial work to make up a grade of "F."~~
- (5) Credit earned at a different accredited institution ~~private high school~~ while the student attends District schools in Grades 9-12 is limited to a maximum of 10 credits annually and may only be granted if the District's summer school does not offer the course.

c. World~~Foreign~~ Language Instruction

The District shall accept for credit world~~foreign~~ language courses successfully completed in an accredited~~a~~ private school or via the online provider~~Internet~~, provided that all of the following conditions are met:

- (1) The student or parent/guardian applies in writing for the credit, specifies the private school attended or the pre-approved online~~Internet~~ provider, the amount and level of credit requested, and submits written evidence from the private school showing the student successfully completed the course.
- (2) The number of credits sought equals at least one semester's work.
- (3) The Assistant~~Deputy~~ Superintendent, Education, or designee determines that the student's achievement is equivalent to that expected of a student of comparable ability taking the same or similar instruction in a District school.
- (4) Students desiring credit in a world language course or courses through private study or via the online provider~~Internet~~ may do so if the target language is not offered at the student's home school.

d. College Courses

- (1) The individual may complete his/her high school education by attending an accredited college.
- (2) The District maintains a cooperative agreement with Saddleback College—the Concurrent College Studies Program. Under the auspices of the program, a student may enroll in one Saddleback College course per semester. Courses under this program receive high school credit as well as college credit. College courses may not be taken if the course is offered at the student's home campus. Graduation requirements, with the exception of electives, may not be taken under this program.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

- (3) College courses will be equated to high school credits on the following basis: each semester unit of college credit is equal to three and one-third high school credits.
- (4) The student receives the same letter grade for the high school credit as is granted by the college. No additional grade point will be added if a student earns an "A" or "B" grade.

5. High School Equivalency/California High School Proficiency Examination (CHSPE)

The ~~Board Governing Board~~ desires that every student have the opportunity to earn a high school diploma through successful completion of class work and Board-approved competency tests.

The ~~Board Governing Board~~, however, recognizes that the California Legislature has provided two alternatives to the high school diploma: the General Educational Development Certificate for individuals 18 or older, and the California High School Competency

Certificate for persons 16 or older or who have been in the tenth grade for a year or who are currently enrolled in the final semester of tenth grade. These certificates may be granted by the California Department of Education (CDE) to individuals who pass performance tests established by the Department.

The principal of each school maintaining tenth, eleventh, and/or twelfth grades shall distribute to each student in those grades an announcement explaining the California High School Proficiency Examination (CHSPE) as provided under Education Code 48412. When announcements from the CDE or its contractor are received, this information shall be distributed early enough to enable interested students to register for the test.

Any person 16 or older or who has been in the tenth grade for a year or who is currently enrolled in the final semester of tenth grade may apply to have his/her proficiency in basic skills verified by examination according to criteria established by the CDE.

Any person 18 or older may take the General Educational Development Test (GED) given by the CDE in order to receive the High School Equivalency Certificate.

~~California High School Exit Examination (CAHSEE)~~

- a. ~~The Superintendent or designee shall provide notification to the parent or guardian of the pupil that each pupil completing the 12th grade will be required to successfully pass the California High School Exit Examination.~~

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

- b. ~~Each pupil shall take the CAHSEE commencing in March of the tenth grade and may take it each time the District offers the CAHSEE until all sections of the examination have been passed.~~
- c. ~~The Superintendent or designee shall provide remedial instruction for any student who does not demonstrate adequate progress toward passing the CAHSEE or fails to pass any section of the CAHSEE. This instruction may be provided before, during, or after school, during weekend sessions, or in summer school, and shall continue until the student has passed the CAHSEE or ceases to be enrolled in the district. Participation in remedial summer school instruction is required before a pupil may enroll in any enrichment component offered in summer school.~~

6 Graduation Ceremonies

- a. The ~~Board~~Governing Board does not permit nor recognize any graduation ceremony for ~~District~~CUSD students other than the ceremonies attached to graduation from high school (Grade 12); continuation school (Grade 12); or Adult/~~Community~~ Education (Grade 12).
- b. Students may participate in the graduation ceremony if:
 - (1) They qualify for a diploma by earning 220 credits through 2019; in 2020 it will be a total of 230 semester units and; meeting all graduation requirements, ~~and passing the CAHSEE,~~ or
 - (2) They qualify for a Certificate of Achievement by earning 220 credits through 2019; in 2020 it will be a total of 230 semester units and meeting all graduation requirements, ~~except for passing the CAHSEE. Students must complete intervention classes and attempt to pass the CAHSEE after 10th grade unless otherwise indicated by an IEP.~~

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)*Legal Reference:*EDUCATION CODE

- 37252 *Summer school instructional programs*
- 35160 *Authority of governing boards*
- 35160.1 *Broad authority of school districts*
- 35160.5 *Extracurricular and cocurricular activities, differential standards*
- 8645.5 *Course credit re juvenile court schools*
- 48400-48403 *Persons subject to compulsory continuation education*
- 48410 *Persons exempt from continuation classes*
- 48412 *Certificate of Proficiency; examination fees*
- 48413 *Enrollment in continuation classes*
- 48414 *Reenrollment in district*
- 48430 *Continuation education schools and classes*
- 48431.6 *Review and counseling of academic progress at age 16 or 10th grade*
- 48800-48803 *Attendance at community college; advanced education*
- 51220 *Areas of study; grades 7-12*
- 51224 *Skills and knowledge required for adult life*
- 51225.3 *Requirements for graduation*
- 51225.4 *Elementary school certification of sufficient preparation for high school*
- 51226 *Board review of curriculum every three years; model standards*
- 5124051246 *Exemptions from requirements*
- 51242 *Exemption from physical education for athletic program participants*
- 51243-51245 *Credit for foreign language private school studies*
- 5126051269 *Drug education*
- 5140051442 *Diplomas and certificates*
- 51740 *Authority to provide instruction by correspondence*
- 52508 *Diplomas or certificates (adult school)*
- 52510 *Requirements for eighth grade graduation (adult school)*
- 56000 *Education of individuals with exceptional needs*
- 56341 *Individualized education program team*
- 56345 *Elements of the IEP*
- ~~60850 *High School exit examination*~~
- 60851 *Successful completion of test for graduation*
- 60852 *Deferment of examination requirement for certain students*
- 60853 *Preparation of students for examination*

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

VEHICLE CODE

12507 Driver education

CODE OF REGULATIONS, TITLE 5

16001651 Graduation of pupils from Grade 12 and credit toward graduation

1630 Credit for college courses

1631 Credit for private instruction

1632 Credit for private school foreign language instruction

1633 Credit for correspondence instruction

1634 Credit to present or past member of the armed services

3069 Graduation

11520 Definitions

11521 Placement on pupil transcript

11522 Requirements for exemption from school attendance form

11523 Requirement to make examination announcements

11530 High School Equivalency Certificate

Policy

adopted: February 8, 1999

revised: June 12, 2000

revised: June 24, 2002

revised: August 19, 2002

revised: September 11, 2006

revised: April 21, 2008

revised: February 9, 2009

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

Capistrano Unified School District

Moving #capoforward

ELEMENTARY SCHOOLS RE-IMAGINING PROCESS

April 27, 2016



Follow us:



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Participating Schools



Del Obispo Elementary School - College and Career Readiness/AVID

Hidden Hills Elementary School - Technology

Kinoshita Elementary School - College and Career Readiness/AVID

Lobo Elementary School - STEAM

Marblehead Elementary School - Environmental Studies

RH Dana Elementary School - Science and Technology

Wood Canyon Elementary School - Arts and Media



The Process

Engaging all Stakeholders (Parents and Staff)

Research

Professional Development

Leadership Training

Showcase Site Visits

Experimentation with a Growth Mindset

Showcase Site Visits



Design 39

The Incubator School

Tustin's Connect Institute

Cathay Environmental Studies Magnet School

Santa Ana Unified Technology Showcase

AVID Showcase Schools

AVID - Lakewood

CUSD has Joined OC STEM



The *STEM Learning Ecosystem: Leadership for Articulated STEM Programs Institute* is a professional learning institute designed to strengthen Orange County school district leadership through the development of “STEM Learning Ecosystems” and implementation of STEM education programs over an intensive 18-month time period.

Starts Spring 2016

Exciting to network with other districts and community partners

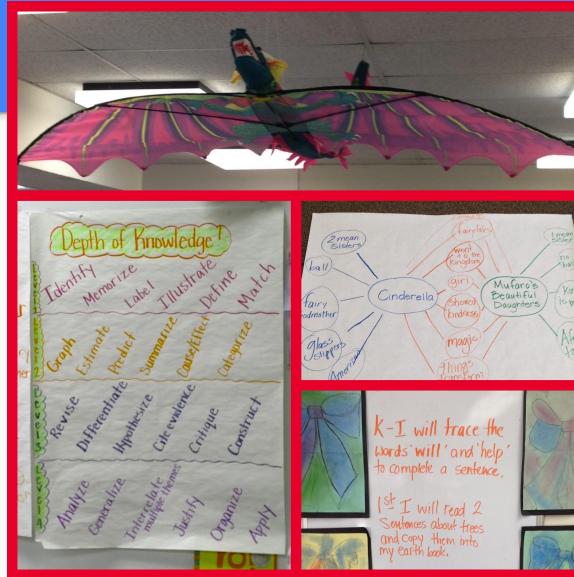
The CUSD OC STEM Team



Dr. Susan Holliday, Assistant Superintendent Education
Dr. Greg Merwin, Executive Director Curriculum & Instruction, Pre-Grade 5
Dave Stewart, Executive Director Professional Development
Heidi Crowley, Coordinator Charter Schools and Strategic Initiatives
Cheryl Samson, Principal Lobo Elementary School
Dr. Faith Morris, Principal Marblehead Elementary School
Dr. Christina Portillo, Principal RH Dana Elementary School
Kellie Little, Curriculum Specialist Math/Science, Lead STEM Practitioner
Elisa Slee, Teacher Malcom Elementary School
Marsha Johnson, Teacher Kinoshita Elementary School
Dr. Debbi Keeler, Director Early Childhood Programs
Kaycee Martin and Dorain Cassell, YMCA Area Managers
Michelle Hart, CUSD Foundation
Janet Yamaguchi, Discovery Science Center

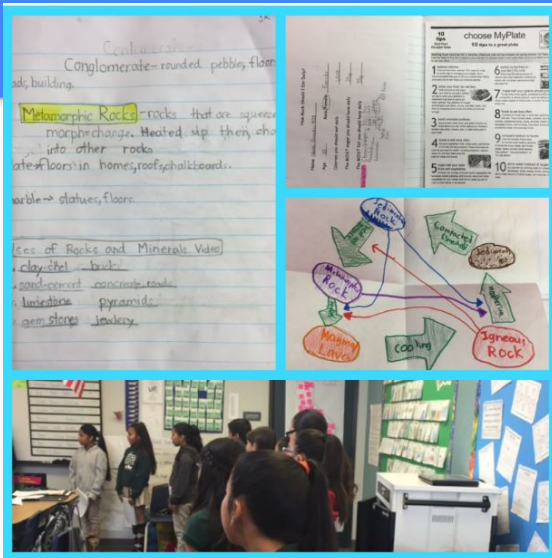
Del Obispo Elementary School Re-Imagining with a Focus on
College and Career Readiness

AVID
will help ALL
DRAGONS
SOAR!



At Del Obispo Elementary School, all students will be exposed to a system of uniform instructional strategies and methods designed to enable every Dragon to be successful, confident, and prepared for middle school, high school, and beyond. Advancement Via Individual Determination's (AVID) system of rigorous curriculum and strategic support will foster a college and career ready culture for ALL students. Furthermore, Del Obispo's AVID focus will create a pathway to the outstanding AVID programs at Marco Forster Middle School and San Juan Hills High School. With our new school-wide theme, Del Obispo's determined Dragons will soar to new heights!

Kinoshita Elementary School Re-Imagining with a Focus on College and Career Readiness



AVID strategies include interactive journaling and academic cooperative discussions.

Students at Kinoshita Elementary School will strengthen their academic skills, develop their leadership and interpersonal qualities and acquire a lifelong love of learning. Kinoshita's Advancement Via Individual Determination (AVID) focus will create a pathway to the outstanding AVID programs at Marco Forster Middle School and San Juan Hills High School and ensure a college and career ready culture for our students. Through the five AVID essentials: writing to learn, inquiry, collaboration, organization, and reading to learn, students will close the achievement gap and excel as 21 Century learners in our global society. Our students will learn and grow in a safe, nurturing environment that promotes success for ALL.

Lobo Elementary School Re-Imagining with a Focus on Science, Technology, Engineering, Arts, and Math (STEAM)



Our kindergarten engineers at Lobo!

Things are moving full “steam” ahead at Clarence Lobo STEAM Academy! Students are engaged in meaningful, challenging, and innovative educational experiences to prepare them for success in the 21st Century through the integration of Science, Technology, Engineering, Art, and Math. Students are encouraged by their teachers to take risks and solve problems creatively. Each day, we are seeing more excitement and engagement from the students, teachers, and the community. Lobo is – Every Day – Full STEAM Ahead!

Marblehead School Re-Imagining with a Focus on Environmental Studies

**Come
and
grow
with
us!**



The students of today care deeply about the challenges facing our planet. Marblehead Elementary School's focus on Environmental Studies is empowering students to make informed decisions and create solutions as they become environmentally literate. As a STEAM school, students are engaged in a cross-curricular study of human interaction with the natural environment in the classroom, two Science Labs, our Kokua Garden and our unique Outdoor Classroom. Through problem-based learning opportunities, students gain the skills needed to help solve complex problems. Just recently, our second graders were devastated when gophers gobbled up the cauliflower they had planted. After researching environmentally responsible solutions, one class removed the soil from their planter and placed chicken wire at the bottom before replacing the soil and replanting. The other sprinkled Tapatio sauce around their plants and planted garlic and onions around the cauliflower plants. Both solutions have been successful. Marblehead's STEAM program will create a pathway to the outstanding environmental studies programs at Shorecliffs Middle School and San Clemente High School. Hope will be the byproduct of student empowerment.

RH Dana Elementary School Re-Imagining with a Focus on Science and Technology

#STARHDANA



Hands-on learning in our Science Labs!

At RH Dana's Science and Technology Academy (STAR), students will receive a Next Generation Science Standards (NGSS) education with a state of the art technology experience. Through our one-on-one Chromebook laptop program, students will be engaged in a highly interactive environment that focuses on critical thinking, communication, creativity, and collaboration. Our science programs will offer a wide-range of project-based learning with hands-on experiences in our two science labs in physical, life, and earth sciences and applying the crosscutting concepts. We not only empower young minds in the classroom, but with community partnerships, we empower and inspire learning experiences for careers in the 21st century. If you are looking for the best innovative academy for your children, look no further than the Science and Technology Academy at RH Dana.

Wood Canyon Elementary School Re-Imagining with a Focus on Arts and Media



Wood Canyon first graders perform a play about the Statue of Liberty to demonstrate their understanding of the symbols of the United States.

It's a great day to be a COMET! At Wood Canyon Elementary School ALL students are actively engaged in what they learn through a multi-media and arts-infused curriculum. The pursuit of knowledge is nurtured through creativity and problem solving. Creativity and Students work in groups and on computers to complete projects and performances which help them practice new skills and discover new ideas and concepts. Through the magic of technology, the arts, and different types of media, students will have increased opportunities to engage in collaboration, communication, creativity and critical thinking activities. We believe each child is a “masterpiece” who will become a leader and active citizen of the 21st century.

Hidden Hills Elementary School Re-Imagining with a Focus on Technology



Hidden Hills will prepare our scholars for success in the 21st century, through a connected approach provided by a curriculum that values student engagement, student choice, critical thinking, and collaboration through hands-on, project-based learning. This curriculum will connect to the multiple intelligences of our super scholars by allowing both students and staff to utilize their superpowers, things that individuals excel at in our teaching and learning. By tapping into these areas, we enable our learning community to excel at 21st century learning. This innovative approach to learning starts with a flexible learning environment that is student centered and promotes collaboration and communication. Student choice plays a key role in our academy. Scholars are able to choose their best learning spot, the technology that make sense to them, their method of communication etc. This type of learning environment fosters student engagement, which in turn creates scholars who are participating in rigorous learning. Teaching and learning are transformed by seamlessly intertwining technology with an engaging environment and curriculum. Hidden Hills super scholars will become the super citizens of the 21st century!

Next Steps



Gather feedback and guidance from Trustees

Refine three-year plans and continue to re-imagine instructional programs

Review Board Policy on naming/re-naming schools

Move item forward on May 11, 2016, with adding "Academy" to school names

Highlight progress via social media...Remember to follow us!

FOOD ALLERGIES

The Board of Trustees desires to minimize students' exposure to foods to which they are allergic and to provide for prompt and appropriate response in the event an allergic reaction occurs while on school grounds. However, to avoid a false sense of security, no school site shall be declared to be free of any particular food allergen.

The Superintendent or designee shall develop Administrative Regulations for the protection of students with food allergies. ~~Regulations shall not mandate that any school be free of any particular food allergen.~~ Parents/guardians shall be responsible for notifying their site principal or designee, in writing, regarding any severe food allergies, and shall provide medical documentation of severe food allergies by a licensed physician.

~~Regulations shall indicate that p~~Parents/guardians shall be responsible for notifying their site principal or designee, in writing, regarding any severe food allergies, and shall provide medical documentation of severe food allergies by a licensed physician. ~~Regulations shall authorize school site staff to request written medical documentation, signed by the student's health care provider, that describes all of the following: 1) the nature of the student's identified food allergy, 2) the degree of severity of the food allergy, 3) under what circumstances a food allergy reaction may occur, 4) whether the student requires medication on school grounds, and if so under what circumstances, how often, and at what dosage, and 5) whether additional precautions are necessary for the health and safety of the student while at school.~~

~~Regulations shall also mandate that school site staff~~ Each school site staff shall identify and evaluate students on their campuses who may, based upon medically identified severe food allergies, qualify as a disabled student under Section 504 of the Rehabilitation Act (Section 504) ~~or the Individuals with Disabilities Education Act (IDEA).~~

When a student is identified by a multi-disciplinary team as disabled due to medically identified severe food allergies, under Section 504 ~~and/or the IDEA~~, the ~~Administration~~ District staff shall ensure that any agreed upon food allergy based accommodations, supports and/or services in a student's Section 504 Plan or Individualized Education Program are implemented. Specific Protocols for medication storage, school parties, lunch time and lunch seating, food service, extra curricular activities, after school events, field trips and/or recess shall be determined on an individualized, case by case basis by each student's multi-disciplinary team. Certificated staff shall be trained on this policy.

Students shall not be excluded from school activities ~~nor~~ otherwise discriminated against, harassed, intimidated, or bullied because of their food allergy. All District staff, parents and students shall be expected to adhere by school or individual classroom rules that may be enacted to protect students with food allergies, to the extent there is no documented conflicting health need. Conflicting health needs shall be identified in writing by a licensed physician, and shall be handled by each school site's administration on an individualized basis. However, under no circumstances shall staff, parents, or students without severe food allergies be subject to harassment, intimidation, or bullying.

Any complaint of alleged noncompliance with this policy shall be addressed through appropriate District complaint procedures.

Policy
| Adopted:

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

SchoolDude and Planned Maintenance

Facility Planning, Construction, Maintenance & Operations



Planned Maintenance Team

- * **John Forney, Executive Director-Facility Planning, Construction, M&O**
- * **Ryan Carter, Director-Construction**
- * **Ted Norman, Director-M&O**
- * **Maintenance Manager, Open**
- * **Grounds Manager, Kent Smith**
- * **Custodial Manager, Larry Vernaza**
- * **Custodial Manager, Alex Malfavon**



Planned Maintenance - WIG 3 Facilities

Vision, Mission and Goal

- * **Vision: An unwavering commitment to student success**
- * **Mission: To prepare our students to meet the challenges of a rapidly changing world**
- * **Goal: Optimize facilities and learning environments for all students**



Planned Maintenance - Student Achievement

- * **Impact of facilities on student achievement:**
- * Studies show that when building conditions are well maintained student achievement on test scores are 5-17 percent higher than peers who receive instruction in substandard buildings*

**Earthman, 2002:*

<http://escholarship.org/uc/item/5sw56439#page-1>



Planned Maintenance - SchoolDude Implementation

* SchoolDude is a key component of our Comprehensive Maintenance Plan

* Value of Maintenance Management

- * Increases productivity by more than 20%
- * Saves at least 30 minutes per work order
- * Eliminates a manual process
- * Provides accurate and timely information
- * Improves customer services and satisfaction
- * Enables proactive management
- * Improves perception of the maintenance team
- * Aligns maintenance to the mission of the organization
- * Ensures maintenance is a good steward of the asset
- * Gives team visibility into the nature and volume of work
- * Enables efficient resource planning

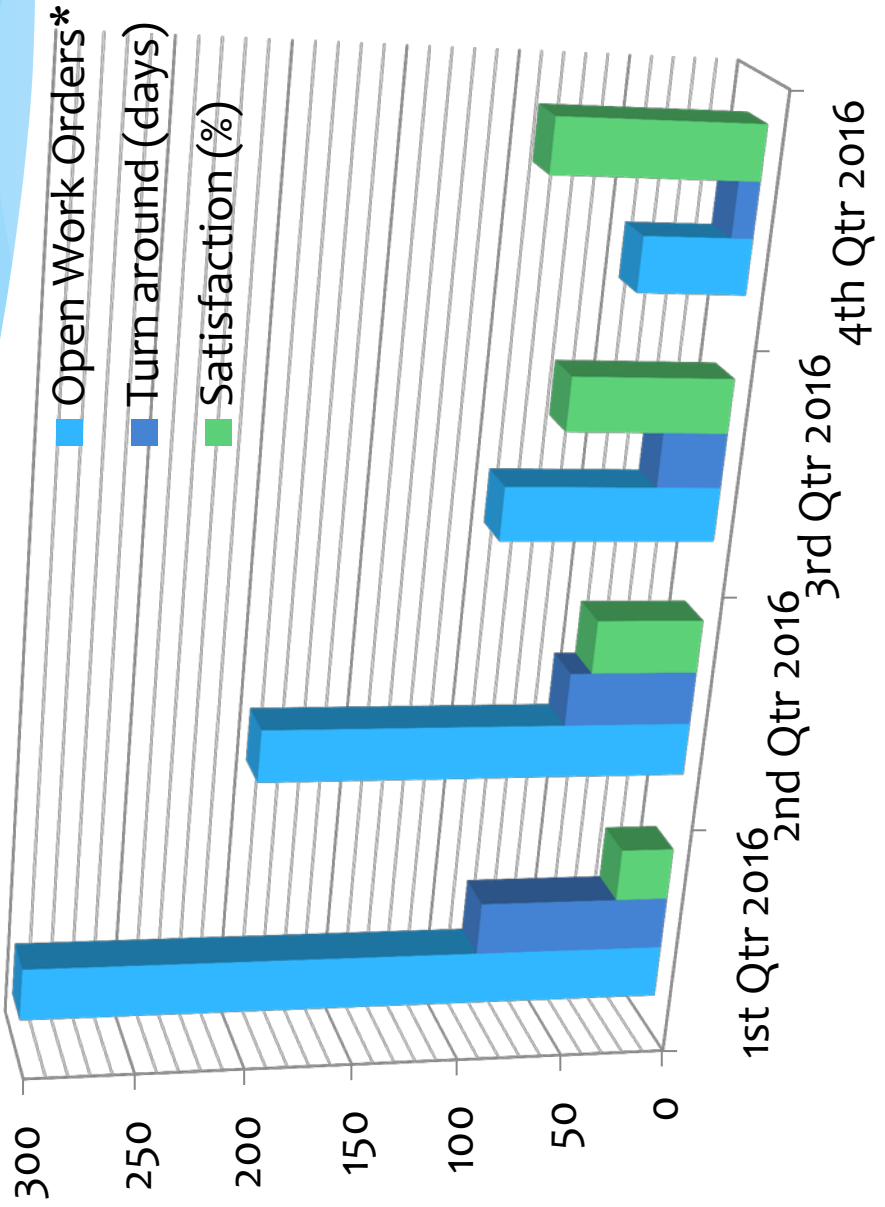


Planned Maintenance Goals - SchoolDude and the Scoreboard

- * **Goals:**
- * Measure and improve work order turnaround
- * Lower overall work orders
- * Measure customer satisfaction



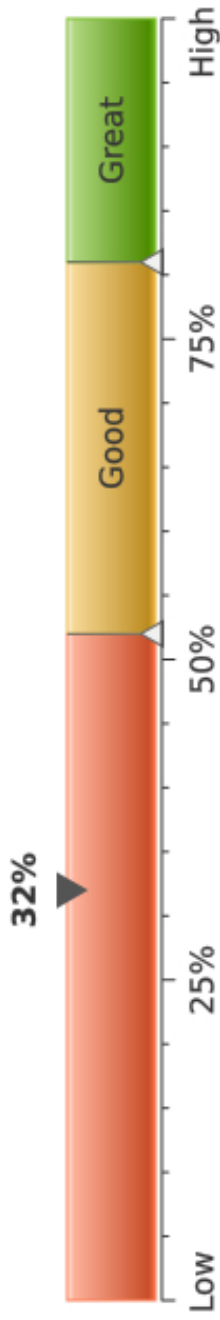
Planned Maintenance Goals - SchoolDude and the Scoreboard



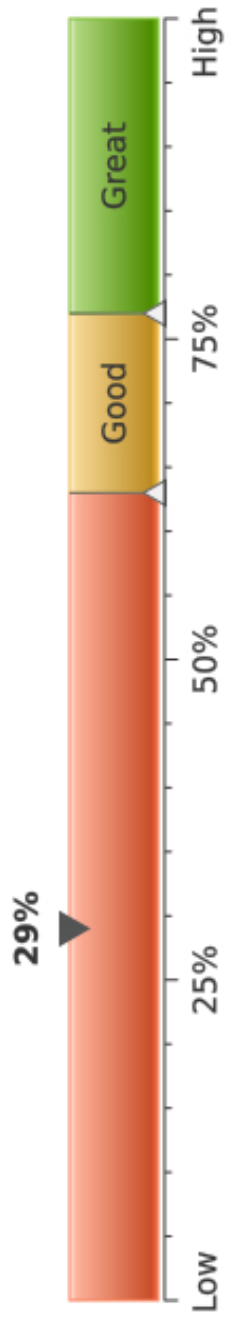
Total Number of Work Orders



Work Orders from Request Portals



Work Orders Completed in less than a Week



Planned Maintenance - Planning

- * Prepare and communicate multi-year Deferred Maintenance plan for all sites
- * Begin scheduled deferred maintenance plan rotating for July 2017
 - * Asset inventory and assessment 2015-2016
 - * **Assessment Status:**
 - * In progress: HVAC, Paint and Roofing
 - * Complete: Flooring
 - * Spring/Summer 2016: Asphalt
 - * Establish prioritization based on assessments
 - * Examples: Roofing at Tijeras Creek, paint at Viejo & Wood Canyon, flooring at ANHS



Planned Maintenance - Planning

Site	Asset	Area	Condition	2015-16	2016-17	2017-18	2018-19	2019-20
Bathgate	Flooring	Room 1	Poor	\$4,800				
		Room 2	Poor	\$4,800				
		Room 3	Poor	\$4,800				
		Room 4	Poor	\$4,800				
		MPR	Poor		\$19,200			
		Library	Poor			\$24,000		
		P20	Poor				\$9,600	
		P21	Poor				\$4,800	
		P22	Fair					\$9,600
		P23	Fair					\$9,600
Totals				\$24,000	\$19,000	\$24,000	\$10,080	\$19,200

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 27, 2016

**RESOLUTION NO. 1516-51
CLASSIFIED LAYOFF NON-MANAGEMENT EMPLOYEES**

WHEREAS, it is necessary to eliminate or reduce certain positions in the District; and

WHEREAS, it is due to a bona fide reduction in funding and/or lack of work that the District will reduce or discontinue certain services being provided directly or indirectly to programs and services (vacant/outstanding positions); and

WHEREAS, the elimination or reduction of these positions/or services will result in the layoff of classified personnel;

NOW, THEREFORE, BE IT RESOLVED that the District eliminates or reduces the following positions due to a bona fide reduction, elimination of a service being performed, or lack of funds:

Position Elimination/Classified	Number of Full Time Equivalents	Total Number of Positions Eliminated	Positions Currently Vacant
Academic Advisor	1.0	1	1
Alternative Education Office Manager	1.0	1	1
Bilingual Clerk	.375	1	1
Bilingual Community Services Liaison	.4375	1	1
Bilingual Instructional Assistant	1.313	3	1
Bilingual Instructional Assistant-Community Education ESL	.6875	2	0
Caregiver-Special Education	.4375	1	1
Elementary School Clerk	1.0	1	0
Elementary School Office Manager	1.0	1	3
High School Campus Supervisor	1.0	1	11
Instructional Assistant	5.626	13	9
Instructional Assistant-Compute Lab	.4375	1	2
Instructional Assistant-Science	.8125	2	2
Noon Aide	.80	1	1
School Clerk I	.875	2	0
TOTAL	16.801	32	34

AND BE IT FURTHER RESOLVED the Superintendent of the District is hereby authorized and directed to give notice of termination/reduction of employment to such classified employees of the District pursuant to District rules and regulations, the collective bargaining agreement, and applicable provisions of the Education Code of the State of California, to take effect no earlier than 60 days prior to the effective day of layoff as set forth above.

PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District on April 27, 2016, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

I, Kirsten M. Vital, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on April 27, 2016, by a roll call vote.

**BOARD OF TRUSTEES OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT,
COUNTY OF ORANGE, STATE OF CALIFORNIA**

By: _____
Martha McNicholas
Clerk of the Board of Trustees

By: _____
Kirsten M. Vital,
Secretary to the Board of Trustees

c: Superintendent, Orange County Department of Education

TRUSTEE COMMITTEE APPOINTMENT

1. **AD HOC COMMITTEE: 2 Trustees on each committee**
Meetings are scheduled through the Superintendent

- ◆ Orange County Transportation Authority
