

Regular Meeting
CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

April 13, 2010

7:00 p.m.

I. PRELIMINARY

Meeting was called to order by _____

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by _____ Seconded by _____

ROLL CALL:	Present	Absent
Anna Bryson, President	_____	_____
Ken Lopez-Maddox, Vice President	_____	_____
Jack Brick, Clerk	_____	_____
Ellen M. Addonizio, Member	_____	_____
Larry Christensen, Member	_____	_____
Sue Palazzo, Member	_____	_____
Mike Winsten, Member	_____	_____
Saam Alikhani, Student Advisor	_____	_____

CLOSED SESSION COMMENTS

CLOSED SESSION

5:30 p.m.

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Mary Johnson, OCDE Classified School Employee of the Year
Jennifer Henschel, Jen Todd, Kathleen Sigafos—CUSD Teachers of the Year
Paul Biggs & Heidi Crowley—ANHS WASC Support
Student Body President's Report – San Clemente High School

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING: Agenda Item #42 – Community Facilities Districts (CFD) 2005-1 Whispering Hills (continued).

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the March 1, 2010, Special Board Meeting and March 9, 2010, Regular Board Meeting.
(Supporting Information)
Contact: Jane Boos, Manager, Board Office Operations 1
2. CALIFORNIA DAY OF THE TEACHER: Approval, Resolution No. 0910-62, recognition of May 12, 2010, as "California Day of the Teacher."
(Supporting Information)
Contact: Julie Hatchel, Chief Communication Officer 13

Motion by _____ Seconded by _____

ROLL CALL:

Student Advisor Saam Alikhani _____

Trustee Addonizio _____ Trustee Palazzo _____

Trustee Brick _____ Trustee Lopez-Maddox _____

Trustee Christensen _____ Trustee Winsten _____

Trustee Bryson _____

3. CLASSIFIED SCHOOL EMPLOYEES WEEK: Approval, Resolution No. 0910-63, recognition of May 17 – 21, 2010, as "Classified School Employees Week."
(Supporting Information)
Contact: Julie Hatchel, Chief Communication Officer 15

Motion by _____ Seconded by _____

ROLL CALL:

Student Advisor Saam Alikhani _____

Trustee Addonizio _____ Trustee Palazzo _____

Trustee Brick _____ Trustee Lopez-Maddox _____

Trustee Christensen _____ Trustee Winsten _____

Trustee Bryson _____

CURRICULUM & INSTRUCTION

4. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.
(Supporting Information)
Contact: Candy Miller, Special Education Consultant 17
5. TRANSITION PARTNERSHIP PROJECT: Approval, Resolution No. 0910-65, Transition Partnership Project authorized signatures.
(Supporting Information)
Contact: Candy Miller, Special Education Consultant 21
6. EXPULSION READMISSIONS: Approval, readmission of students from expulsion.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support 25

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|-----|---|----|
| 7. | EXPUNGING OF EXPULSION RECORD: Approval expunging of expulsion record.
(Supporting Information)
<i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support</i> | 27 |
| 8. | CALIFORNIA HIGH SCHOOL EXIT EXAM: Approval, petition to waive
California Ed Code §60851(c)/Board Policy 6162.52—California High
School Exit Exam: Case #0910-53 (ANHS) through 0910-065 (SJHHS)
(Supporting Information)
<i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support</i> | 29 |
| 9. | SAN CLEMENTE HIGH SCHOOL: Approval, San Clemente High School mid-term
WASC Progress Report.
(Supporting Information)
<i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support</i> | 31 |
| 10. | WAIVER PLAN: Approval, Local Education Agency Title 1, Part A Waiver Application
and American Recovery and Reinvestment Act (ARRA) Local Education Agency
Waiver Plan.
(Supporting Information)
<i>Contact: Pam Watkins, Executive Director, Elementary Support</i> | 70 |
| 11. | INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for
adoption – Geometry and Algebra 2 with Geometry.
(Supporting Information)
<i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support</i> | 92 |
| 12. | INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for
adoption – Sociology.
(Supporting Information)
<i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support</i> | 94 |

BUSINESS & SUPPORT SERVICES

- | | | |
|-----|--|-----|
| 13. | PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS:
Approval, Purchase Orders/Warrants/Consultant Agreements.
(Supporting Information)
<i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i> | 96 |
| 14. | DONATIONS: Approval, donations of funds/equipment.
(Supporting Information)
<i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i> | 157 |
| 15. | DUAL PROGRAM: Approval, dual program for sale of surplus property
(Supporting Information)
<i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i> | 161 |
| 16. | OBSOLETE MATERIALS: Approval, authorization to sell obsolete and unusable
district materials.
(Supporting Information)
<i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i> | 167 |
| 17. | WORKER’S COMPENSATION TPA SERVICES CONTRACT: Approval, extension of
Worker’s Compensation TPA Services contract, CorVel Enterprise Comp, Inc.
(Supporting Information)
<i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i> | 169 |
| 18. | GROCERY PRODUCTS: Approval, extension of Bid No. 070-21, Grocery Products,
various vendors.
(Supporting Information)
<i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i> | 171 |

19. AUDIT SERVICES: Approval, extension of RFP No. 2-0708, Audit Services, Vavrinek, Trine, Day & Co., LLP. 181
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
20. SNACK AND BEVERAGE PRODUCTS: Approval, extension of Bid No. 0708-24, 189
Snack and Beverage Products, A & R Wholesale Distributors, Inc.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
21. SPECIAL TAX CONSULTING SERVICES: Approval, extension of RFP No. 5-0708, 197
Special Tax Consulting Services for Public Financing, David Taussig & Associates.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
22. ELECTRONIC DATA PROCESSING EQUIPMENT: Approval, authorization to utilize 207
contract No. 3-09-029IQ, Electronic Data Processing (EDP) Equipment and
Service, State of California Multiple Award Schedule (CMAS) AMS.Net Inc.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
23. FROZEN FOOD PRODUCTS: Approval, to advertise for Bid No. 1011-05, Frozen 209
Food Products.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
24. ROOF REPAIR AND MAINTENANCE: Approval, to advertise for Bid No. 1011-04, 211
Roof and Repair and Maintenance.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
25. GENERAL CONTRACTOR: Approval, to advertise for Bid No. 1011-03, General 213
Contractor.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
26. ASPHALT PAVING: Approval, to advertise for Bid No. 1011-01, Asphalt Paving, 215
Sealcoating and Repair.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
27. ELECTRICAL SERVICE: Approval, to advertise for Bid No. 1011-02, Electrical 217
Service.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
28. PLUMBING SERVICE: Approval, Final Acceptance and Notice of Completion Bid No. 219
0708-06, Plumbing Service, Pacific Plumbing Company of Santa Ana.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
29. FENCING: Approval, Final Acceptance and Notice of Completion Bid No. 0708-04, 221
Fencing Materials, Repair and Installation, Commercial Fence and Ironworks, Inc.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

30. SHADE STRUCTURES: Approval, authorization to utilize Bid No. 142-05, Shade Structures Districtwide, Newport-Mesa Unified School District, USA Shade & Fabric Structures, Inc. 223
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
31. AIR CONDITIONING: Approval, authorization to utilize Bid No. EFZ0000087, Air Conditioning, Refrigeration Equipment, Parts and Supplies, County of Orange, Johnstone Supply, Inc. and Refrigeration Supplies Distributors dba RSD. 225
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
32. PLAYGROUND EQUIPMENT: Approval, authorization to utilize Bid No. 09-01 Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters, Colton Joint Unified School District, Dave Bang Associates, Inc. 227
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
33. CLASSROOM BUILDINGS: Approval, authorization to utilize Bid No. 16-04/05, Purchase, Installation and Transfer of DSA Approved Classroom Buildings, San Gabriel Unified School District, Silver Creek Industries, Inc. 229
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
34. INSURANCE BROKER SERVICES: Approval, extension of RFQ No. 12-0809, Insurance Broker Services for Excess Worker's Compensation, Keenan Associates. 231
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
35. APPRAISAL SERVICES: Approval, extension of RFQ No. 2-0809, Appraisal Services, Harris Realty Appraisal. 239
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
36. GENERAL LEGAL SERVICE: Approval, amendment to Contract No. C0910099, Miller Brown Dannis, General Legal Service, Company Name Change. 243
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

PERSONNEL SERVICES

37. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. 245
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
38. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. 253
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
39. WILLIAMS SETTLEMENT: Approval, quarterly report on complaints relative to the Williams Settlement Uniform Complaint Procedures. 261
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel

40. CALIFORNIA EDUCATION FOR HEALTH CARE REFORM: Approval, Resolution No. 0910-64, recognition of "California Education for Health Care Reform." (Supporting Information) 263
Contact: Jeff Bristow, Executive Director, Risk Management/Compliance

Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

41. STUDENT TEACHER AGREEMENT: Approval, student teacher agreement with the University of Southern California. (Supporting Information) 265
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel

Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

IV. DISCUSSION/ACTION

42. COMMUNITY FACILITIES DISTRICT 2005-1 (WHISPERING HILLS) – PUBLIC HEARING CONTINUED: Consideration and Approval, reducing special taxes of Community Facilities District (CFD) 2005-1 (Whispering Hills) or other action in regard thereto. Resolution No. 0910-66 (Supporting Information) DISCUSSION/ ACTION
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services Vote _____
Page 271

Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

43. 2010/11 FISCAL YEAR BUDGET DEVELOPMENT: Consideration and acceptance, budget workshop report. (Supporting Information) DISCUSSION/ ACTION
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services Vote _____
Page 277

Motion by _____ Seconded by _____

44. **NIGUEL CHILDREN'S CENTER:** Consideration, request for a temporary reduction in lease payments for Niguel Children's Center.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
- DISCUSSION/
ACTION
Vote _____
Page 283
- Motion by _____ Seconded by _____
45. **CLASSIFIED LAYOFF – NON-MANAGEMENT EMPLOYEES:** Consideration and approval, Resolution No. 0910-61, classified layoff of non-management employees.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
- DISCUSSION/
ACTION
Vote _____
Page 293
- Motion by _____ Seconded by _____
- ROLL CALL:
- | | |
|---------------------------|-------------------------------------|
| | Student Advisor Saam Alikhani _____ |
| Trustee Addonizio _____ | Trustee Palazzo _____ |
| Trustee Brick _____ | Trustee Lopez-Maddox _____ |
| Trustee Christensen _____ | Trustee Winsten _____ |
| | Trustee Bryson _____ |
46. **TWO-WAY IMMERSION PROGRAM:** Consideration and approval, Two-Way Immersion Program at Viejo Elementary School.
(Supporting Information)
Contact: Pam Watkins, Executive Director, Elementary Support
- DISCUSSION/
ACTION
Vote _____
Page 301
- Motion by _____ Seconded by _____
47. **BOARD POLICY REVISION:** Consideration and approval, first reading, revisions to Board Policy 9324, *Minutes*, and approval to waive second reading.
(Supporting Information)
Contact: Bobbi Mahler, Interim Superintendent
- DISCUSSION/
ACTION
Vote _____
Page 303
- Motion by _____ Seconded by _____
48. **BOARD POLICY REVISION:** Consideration and approval, first reading, revisions to Board Policy 5111.1, *District Residency*.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Support
- DISCUSSION/
ACTION
Vote _____
Page 307
- Motion by _____ Seconded by _____
49. **DIVISION OF STATE ARCHITECT:** Update of progress of the Division of State Architect Project listing, work schedule and priorities.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
- INFORMATION/
DISCUSSION
Page 313

V. ADJOURNMENT

THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON
TUESDAY, MAY 11, 2010, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT
OFFICE BOARD ROOM, 33122 VALLE ROAD,
SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website:
www.capousd.org

VII. CLOSED SESSION

50. Closed Session (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Number of cases: Three Cases
(Pursuant to Government Code §54956.9{a})

Case No. 1
Superior Court of the State of California
County of Orange
Case No. 00300788
Whispering Hills LLC v. Capistrano Unified School District

Case No. 2
Superior Court of California
County of Orange – Central Justice Center
Case No. 30 2009 00122265
A. Woodrow Carter v. Capistrano Unified School District

Case No. 3
Superior Court of California
County of Orange – Central Justice Center
Case Number 30 2008 00114162
Capistrano Unified Education Association v. Capistrano Unified School District; Ellen Addonizio, Board President

B. PARENT APPEAL

Level 4 Complaint Appeal

C. STUDENT EXPULSIONS – Items C-1 through C-15

Deliberation of Administration Panel's
Findings of Fact and Recommendation.
(Pursuant to Education Code §48918(c) and §35145)

D. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant Exposure to Litigation – 1 Case
(Pursuant to Government Code §54956.9{b}{1})

Potential litigation: Application for Leave to Present a Late Claim-Hedin

E. CONFERENCE WITH CHIEF LABOR NEGOTIATOR

Agency designated representative:
John Rajcic, Chief Labor Negotiator
Employee Organization:
1) Capistrano Unified Education Association (CUEA)
2) Capistrano School Employees Association (CSEA)
3) Unrepresented Employees (CUMA)
4) Teamsters
(Pursuant to Government Code §54957.6)

F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Pursuant to Government Code §54957)

G. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

1) Assistant Superintendent, Education
2) Assistant Principal, Adult and Community Education
3) Executive Director I, Facilities & Plant Operations
4) Supervisor I, Transportation Safety & Training
(Pursuant to Government Code §54957)

President Bryson called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was led by Trustee Lopez-Maddox.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

It was moved by Trustee Addonizio, seconded by Trustee Brick, and carried by a 7-0 vote to adopt the Board agenda.

**Adoption of the
Board Agenda**

GENERAL FUNCTIONS

President Bryson called upon Interim Superintendent Mahler who introduced Bud Marley and Bill Attea from Hazard, Young, Attea and Associates (HYA) to present the Executive Summary report which was tabulated from the 258 leadership profile assessment forms HYA had received from focus group interviews, open forums and faxes. Mr. Marley reported that HYA will be looking for skill sets that will apply in 2010, 2015, and 2020. Two factors came out consistently in the forums and discussions: political climate in CUSD and the financial situation. Mr. Marley mentioned that all groups commented that distrust exists within the district, communication needs improvement, greater transparency is desired, and what the truth is in regards to budget and finances.

**Leadership Profile
Report
Agenda Item 1**

Mr. Attea reviewed the Criteria Draft which specifies the criteria HYA will use to recruit and evaluate candidates but stated that Trustees could modify the criteria to reflect the Board's desires in a candidate. Mr. Attea asked questions regarding the type of experience sought in a candidate and received Trustee comments. Consensus was that Trustees want traditional and non-traditional candidates and agreed with Trustee Lopez-Maddox's comment that the Board prefers an either/or statement on experience—traditional education experience or non-traditional experience in a complex organization or business. Based on input from Trustees, Mr. Attea stated he would refine the criteria and recruitment ad and email a copy to Trustees on Tuesday, March 2 for their approval.

President Bryson recognized the following speakers to address the Board:

- *Cindi Wright stated that she was disappointed to read the resolution and felt it was slipped into the agenda at the last minute and will anger parents.*
- *Ron Lackey commended Trustees for their leadership and encouraged them to hold fast to what they believe is right.*

**Delegation of
Authority
Agenda Item 2**

Interim Superintendent Mahler stated that this item was necessary to keep schools open and operating, provide the best possible educational environment, and ensure the safety of the students, staff, and district property during a work stoppage. Interim Superintendent Mahler reported she received information that caused her to act and prepare the resolution. This resolution is an act of transparency stating exactly what plans the district is making, as well as what district staff can expect to occur should there be a strike.

Following discussion it was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and carried unanimously to approve Resolution No. 0910-49 and authorize the Superintendent authority to take appropriate action in the event of actual or serious threat of a concerted job action.

Prior to recessing to closed session President Bryson announced that in the absence of Chief Negotiator John Rajcic, Jodee Brentlinger would be updating Trustees on negotiations. **President's Announcement**

The Board recessed to closed session at 6:55 p.m. to: confer with Legal Counsel regarding Existing Litigation (one case) and confer with Chief Labor Negotiator Representative Jodee Brentlinger regarding CSEA/CUEA/CUMA/TEAMSTER negotiations.

The Board reconvened to open session at 8:29 p.m. President Bryson reported the following action taken during closed session: **President's Report From Closed Session Meeting**

Agenda Item #3A - Conference with Legal Counsel-Existing Litigation: Whispering Hills LLC v. Capistrano Unified School District. No action was taken.

Agenda Item #3B - Conference with Chief Labor Negotiator: Discussion only. No action was taken.

The meeting was adjourned at 8:31 p.m.

Clerk

Secretary

Minutes submitted by Jane Boos, Manager, Board Office Operations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
MARCH 9, 2010
EDUCATION CENTER – BOARD ROOM

President Bryson called the meeting to order at 5:30 p.m. The Board recessed to closed session to: confer with Legal Counsel regarding Existing Litigation (four cases); discuss Student Expulsions (14 cases); confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA/Teamsters negotiations; discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

The Regular Meeting of the Board reconvened to open session and was called to order by President Bryson at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Brick.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org **Permanent Record**

President Bryson announced that Agenda Item 37 will be addressed following the Consent Calendar due to the appearance of Attorney Robert Feldhake. **President's Announcement**

It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and carried by a 7-0 vote to adopt the Board agenda as revised by President Bryson. **Adoption of the Board Agenda**

President Bryson reported the following action taken during closed session: **President's Report From Closed Session Meeting**

Agenda Item #39 A-1 - Conference with Legal Counsel- Existing Litigation: Whispering Hills LLC v. Capistrano Unified School District. No action was taken.

Agenda Item #39 A-2 - Conference with Legal Counsel-Existing Litigation: A. Woodrow Carter v CUSD. No action was taken.

Agenda Item #39 C – Conference with Chief Labor Negotiator: No action was taken.

Chief Communications Officer Julie Hatchel thanked Aliso Viejo Middle School teacher E'lyssa Zuer and her students for providing the art displayed throughout the district office. Mrs. Hatchel thanked Kim Bailey and Connie Colwell for their contributions to the music program in our schools. In honor of Music in Our Schools Month, Dana Hills High School senior Michael Lindeborg performed an oboe solo and received a standing ovation. Following Michael's performance Mrs. Hatchel introduced music teacher Robin Hervey to receive special district recognition for being selected for the Community Leader Award by the City of Aliso Viejo. Capistrano Valley High School teacher "Coach" Bob Zamora was recognized for his outstanding career at CVHS and for receiving the Tommy Lasorda Lifetime Achievement Award. **Special Recognition**

Student Advisor Saam Alikhani introduced the Student Body President from Aliso Niguel High School who presented a report on activities taking place at the high school. **Student Body Reports**

President Bryson shared that she and Trustee Winsten had attended the SOCSA fundraising event in February. President Bryson added that she had also attended the music concert at Aliso Niguel High School and it was amazing. **Board and Superintendent Comments**

Trustee Palazzo commented that she, Trustee Addonizio, and Interim Superintendent Mahler attended the Elementary School Honor Choir Concert and that she and Trustee Addonizio had also attended the Honor Band Concert. Trustee Palazzo encouraged everyone to attend the Honor Orchestra Concert on Monday evening, March 15.

Interim Superintendent Mahler stated that Aliso Niguel High School would be completing WASC accreditation on Wednesday.

To facilitate as many speakers as possible in the 20 minutes specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed two (2) minutes rather than the usual 3 minutes.

Oral Communications

The following people addressed the Board:

- *Vicki Soderberg commented that CUEA has faith and confidence in the Fact Finding process and that reaching a mutual settlement is the ultimate goal.*
- *Elizabeth Votava requested that the Board amend policy regarding military children receiving unexcused absences when they miss school due to a family member's deployment, homecoming, or other events of this nature.*
- *Ron Lackey remarked that he had seen students holding signs in support of teachers and he disapproved of students being used by teachers.*
- *Michael Mallet was joined by Chuck Mathews and a parent to address the Board regarding the lack of leadership for the Aliso Niguel football team.*
- *David Song spoke in support of teachers; told Trustees to think about the students; and stated that both sides needed to relinquish their own agenda.*
- *Cathy Richardson stated that the budget crisis is due to the Legislature in Sacramento and encouraged everyone to consider carefully the candidates they vote into office.*
- *Randal Seech passed out a handout showing salary schedule and health benefit costs. Mr. Seech then stated the district would save money if older teachers, with higher salaries, retired but if health benefits for retirees are cut as part of the negotiation settlement older teachers will not retire.*
- *Erin Kutnick expressed her displeasure with a public records request for Attorney Greer's January invoice she received with most of the information blacked out.*
- *Alan Wickstrom thanked Trustees for attending SOCSA events and suggested an open workshop at Dana Hills High School for Trustees and the City of Dana Point to meet and discuss the proposed DHHS theater.*
- *Linda Verraster asked the Board to use good judgment in their selection of a new superintendent and hire someone with a strong superintendent background.*
- *Fran Sdao stated she was looking forward to the four CEO panel to overview the district budget and asked the Board to keep Chriss Street out of CUSD.*
- *Gail Benda requested that the Board have public speakers, to agenda items, make their comments following staff presentation, and prior to Trustee discussion on the item.*
- *Thomas and Lurdes Casillas shared their personal experiences with the Adult Transition Program and asked Trustees to continue this program that teaches life skills.*
- *Frank Thomas-Larkin stated he has been talking with the community regarding the recall and asked Trustees Lopez-Maddox and Winsten to resign now and not wait for the November election.*

President Bryson pulled this item to recognize and thank administrators for their proactive offer to take furlough days, gracious manner in which they reacted to the cut in wages, and their skill and professionalism. Trustee Lopez-Maddox presented CUMA Board Members with certificates and President Bryson announced that all administrators would be receiving a certificate.

Week of the School Administrator Agenda Item 3

CUMA President Dan Burch thanked Trustees for the recognition of CUMA members and stated the organization looks forward to working along side the Board to weather these difficult times.

Resolution No. 0910-54, recognition of March 7 through March 13, 2010, as "Week of the School Administrator" was approved with the Consent Calendar.

President Bryson announced the Public Hearing open at 8:11 p.m. regarding the approval of the CUSD SELPA Annual Service Plan and Budget. President Bryson asked the Clerk of the Board if any written comments had been received. Trustee Brick responded that no written comments had been received. President Bryson asked if there was anyone who wished to address the Board. There being no one to address the Board, President Bryson declared the Public Hearing closed at 8:13 p.m. It was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and carried unanimously to approve the CUSD SELPA Annual Service Plan and Budget.

**Public Hearing:
CUSD Special
Education Local
Plan (SELPA)
Agenda Item 5**

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: None
 ABSTAIN: None

President Bryson announced the Public Hearing open at 8:14 p.m. regarding the approval of Resolution No. 0910-56 consideration of reducing special taxes of Community Facilities District 2005-1, Whispering Hills or other action in regard thereto. President Bryson asked the Clerk of the Board if any written comments had been received. Trustee Brick responded that no written comments had been received. President Bryson asked if there was anyone who wished to address the Board. There being no one to address the Board, President Bryson recognized Deputy Superintendent Ron Lebs who introduced Attorney Alex Bowie. Mr. Bowie asked the Board to continue this Public Hearing to the April 13, 2010, Board meeting due to the complexity of the proposed changes. Mr. Bowie stated that there was a revision to the resolution posted in the agenda and Trustees had a copy of the revised resolution in front of them.

**Public Hearing:
CFD 2005-1
Agenda Item 25**

It was moved by Trustee Addonizio, seconded by Trustee Winsten, and carried unanimously to approve Resolution No. 0910-56, consideration of reducing special taxes of Community Facilities District (CFD) 2005-1 (Whispering Hills) or other action in regard thereto with the following revision, "It is hereby determined that the complexity of the herein described proposed changes require additional time, and that a continuance of such Public Hearing is necessary as herein provided."

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: None
 ABSTAIN: None

President Bryson asked Trustees for items they wished to pull from the Consent Calendar. President Bryson pulled Item No. 3 and recognized Administrators prior to the public hearings.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Addonizio, seconded by Trustee Lopez-Maddox, and motion carried unanimously to approve the following Consent Calendar items:

Minutes of the February 2, 2010, Special Board Meeting and February 9, 2010, Regular Board Meeting.	Minutes Agenda Item 1
School Board Meeting Schedule for the period January through June 2011.	School Board Meeting Schedule Agenda Item 2
Resolution No. 0910-54, recognition of March 7 through March 13, 2010, as “Week of the School Administrator.	Week of the School Administrator Agenda Item 3
Nonpublic school and agency contracts.	Special Education Agenda Item 4
Readmission of students from expulsion: Case #2008-089, 2009-004, 2009-052, 2009-086, 2009-089, 2009-095, 2009-098, 2009-117, 2009-160, and 2009-161.	Expulsion Readmissions Agenda Item 6
Petition to waive California Education Code Section 60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case Numbers 0910-030 (CVHS) through 0910-052 (THS).	California High School Exit Exam Agenda Item 7
Revised proposed 2010 Summer School program and schedule.	Summer School Agenda Item 8
Resolution No. 0910-50, 2009-2010 one-time instructional materials contract for the state-funded preschool program.	Instructional Materials Agenda Item 9
Purchase Orders/Warrants/Consulting Agreements as listed.	Purchase Orders/ Warrants/ Consulting Agreements Agenda Item 10
Donations of funds and equipment.	Donations Agenda Item 11
Agreement for construction access for Cox Communications at Dana Hills High School.	License to Use Agreement Agenda Item 12
Advertise for Request for Proposal No. 6-0910, Medi-Cal Billing Services.	Medi-Cal Billing Services Agenda Item 13
Mandated cost reimbursement contract with School Innovations and Advocacy.	Reimbursement Contract Agenda Item 14
Authorization to utilize Bid No. 08-09-01, Irvine Unified School District for the purchase of school and office furniture.	Purchase of School/Office Furniture Agenda Item 15
Authorization to sell obsolete and unusable miscellaneous district materials.	Obsolete Materials Agenda Item 16
Extension of Bid No. 0708-17, Milk and Dairy Products, Hollandia Dairy.	Milk and Dairy Products Agenda Item 17

Piggyback contract for swimming pool chemicals from Los Angeles Unified School District.	Swimming Pool Chemicals Agenda Item 18
Resignations, retirements, and employment of classified personnel.	Resignations/ Retirements/ Employment (Classified Personnel) Agenda Item 19
Resignations, retirements, and employment of certificated personnel.	Resignations/ Retirements/ Employment (Certificated Personnel) Agenda Item 20
Payment to Interim Deputy Superintendent, Personnel Services for additional hours.	Additional Hours Agenda Item 21
Certification of temporary athletic team coach qualifications and competencies.	Temporary Athletic Team Coach Agenda Item 22
Authorization of coaches to provide second semester P.E. credit.	Coaches Agenda Item 23
Academic Intern agreement with Brandman (Chapman) University	Academic Intern Agreement Agenda Item 24
<p>ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani</p> <p> NOES: None</p> <p> ABSENT: None</p> <p> ABSTAIN: None</p>	

DISCUSSION/ACTION

President Bryson recognized Executive Director Jeff Bristow who introduced ASCIP general counsel Mr. Robert Feldhake. Mr. Feldhake reviewed ASCIP's process related to handling the Beall v. CUSD and Case v. CUSD settlements. This item is intended to resolve ongoing misunderstandings and allegations about the handling and settlement of the two aforementioned lawsuits. Mr. Feldhake commented that most of the settlement funds went towards lawyer fees and not to the plaintiffs. This was an Information/Discussion item only.

**Settlement
Information
Agenda Item 37**

The following people addressed the Board:

- Karen Foster accused Trustees of approving out-of-court settlements to their supporters and that by voting for the settlement it appears to her as a conflict of interest.
- Mary Ellen Storm expressed her concern about legal fees taking money away from students.

President Bryson recognized Deputy Superintendent Ron Lebs who introduced Patricia Koch. Ms. Koch is the fiscal expert appointed by the Orange County Department of Education to CUSD due to the qualified filing of the interim report. A self-qualified certification of the Second Interim Financial Report requires additional oversight from the Orange County Department of Education with regard to debt issuance, collective bargaining, and fiscal matters. Mr. Lebs called upon Executive Director Kristofer Pitman who presented a PowerPoint overview of the Second Interim Financial Report and discussed the spreadsheet showing the changes between the First and Second Interim Reports. This self-qualified certification of the Second Interim report requires the district to complete a Third Interim report.

**Second Interim
Report
Agenda Item 26**

Following discussion, it was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and motion carried unanimously to approve the Self-Qualified Certification of the Second Interim Financial Report for the period July 1, 2009, through January 31, 2010, and authorize its filing with the County Superintendent of Schools; and approve Resolution No. 0910-55, Incorporating Revenue and Expenditure Increases/Decreases for the District's various funds for 2009-10.

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: None
 ABSTAIN: None

It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and motion carried unanimously to approve Resolution No. 0910-52, adopting the "Mitigated Negative Declaration and Initial Study for the Capistrano Valley High School Performing Arts Facility.

**CVHS Performing
Arts Facility
Agenda Item 27**

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: None
 ABSTAIN: None

President Bryson recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction, presented this item. Mr. Lebs explained that Trustee Addonizio had requested staff review potential options for expanding the MPR into the library. As a result of this review, two options are being presented for Trustee consideration. Option A would consist of removing the existing wall between the MPR and library to create a larger space. Option A would cost \$814,733 and take 12 months to complete. Option B would leave the existing wall between the MPR and library. This option would not address the lack of space problem in the MPR but it would provide additional floor space in the library area. Option B would cost \$800-\$1000, take 2-3 weeks to complete and would not require formal Board action. This was an Information/Discussion item only.

**Newhart Middle
School Expansion
Agenda Item 28**

President Bryson directed staff to retrieve records from the previous cost estimate and report back to Trustees why the cost has increased so much.

President Bryson recognized Deputy Superintendent Ron Lebs to present this item. Mr. Lebs stated staff is seeking authorization to bid the construction of the on-site swimming pool facility at SJHHS. Mr. Lebs stated that DSA approval for the plan has been received. Mr. Lebs recommended Ladera Ranch CFD 98-2 be the funding source for the pool and mentioned that there is also a joint use agreement opportunity with the City of San Juan. Mr. Lebs called upon Assistant Superintendent Gail Richards to discuss the educational

**SJHHS
Pool/Support
Building
Agenda Item 29**

President Bryson recognized Interim Assistant Superintendent Candy Miller to present this item. Mrs. Miller remarked that she had presented a comprehensive summary of the Special Education reorganization proposal at the February 9, 2010, meeting and the only change to this item is the inclusion of the report requested by Trustee Winsten.

**Special Education
Reorganization
Plan
Agenda Item 31**

It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and motion carried unanimously to approve the Special Education Reorganization Plan.

President Bryson recognized Assistant Superintendent Jodee Brentlinger to present this item. Mrs. Brentlinger explained that the Specialized Health Services Assistant—Special Education position is being eliminated due to the changes in services/hours as outlined in the student's current IEP.

**Classified Layoff-
Non-Management
Position
Agenda Item 32**

It was moved by Trustee Palazzo, seconded by Trustee Brick, and carried unanimously to approve Resolution 0910-51 classified layoff in the designated classification.

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: None
 ABSTAIN: None

President Bryson recognized Assistant Superintendent Jodee Brentlinger who presented this item seeking approval of Resolution No. 0910-57, requesting authorization to provide notice to certificated employees who may be laid off or reassigned due to the reduction or discontinuance of particular kinds of services and programs identified in this item. California law requires that certificated employees be notified no later than March 15 if there is a possibility they may be reassigned or laid off from their current position in the ensuing year.

**Certificated
Layoff-Non-
Management
Position
Agenda Item 33**

The following person addressed the Board:

- *Vicki Soderberg informed Trustees that she believes more teachers will be retiring this year than in past years and she hopes that after negotiations are over no teacher will lose their job.*

Following discussion it was moved by Trustee Winsten, seconded by Trustee Brick, and carried by a 4-3 vote to approve Resolution 0910-57 and authorize the district to issue March 15 notices.

ROLL CALL AYES: Trustees Brick, Bryson, Christensen, Winsten, and Student Advisor Saam Alikhani
 NOES: Trustees Addonizio, Palazzo, and Lopez-Maddox
 ABSENT: None
 ABSTAIN: None

President Bryson recognized Assistant Superintendent Jodee Brentlinger who presented this item seeking approval of Resolution No. 0910-58, for authorization to provide notice to all certificated administrators who may experience a reduction in salary or work year as identified in this item.

**Certificated
Layoff-
Management
Position
Agenda Item 34**

It was moved by Trustee Palazzo, seconded by Trustee Winsten, and carried by a 6-1 vote to approve Resolution 0910-58 and authorize the district to issue March 15 notices.

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo, Winsten, and Student Advisor Saam Alikhani
 NOES: Trustee Lopez-Maddox
 ABSENT: None
 ABSTAIN: None

It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and carried unanimously to approve Resolution 0910-59 and authorize the district to issue March 15 notices to temporary certificated employees.

**Reduction of
Temporary
Certificated
Employees
Agenda Item 35**

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani
NOES: None
ABSENT: None
ABSTAIN: None

President Bryson stated that this item pertains to the annual election of School Board Members to serve on CSBA's Delegate Assembly. Trustees may vote for no more than nine candidates. It was moved by Trustee Lopez-Maddox, seconded by Trustee Winsten, and carried unanimously to vote for Tammie Bullard, Judith A. Franco, Matthew Harper and Esther H. Wallace to serve on CSBA's Delegate Assembly.

**CSBA Delegate
Assembly Election
Agenda Item 36**

President Bryson recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction, provided updates of the progress of Division of State Architect project listing, work schedule, and priorities. This was an Information/Discussion item only.

**Division of State
Architect (DSA)
Agenda Item 38**

Trustee Palazzo directed staff to update Trustees next month on the status of the play ground equipment on the upper campus of San Clemente High School (formerly Ole Hansen Elementary School).

President Bryson recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction, provided an update on the status of the gym floor and bleachers at Dana Hills High School. Mr. Forney informed the Board that staff is prepared to put the project out for bid as soon as DSA gives final approval. Mr. Lebs reminded Trustees that they had authorized staff to go out for bid on this project at the April 13, 2009, Board meeting. Bid results will be brought to the Board for approval/action as soon as they are certified.

**DHHS Gym Floor
& Bleachers
Agenda Item 38A**

The Board recessed at 10:30 p.m. to continue discussion on the remaining closed session items.

Agenda Item #39 A-3 & 4 - Conference with Legal Counsel-Existing Litigation: City of Mission Viejo v CUSD and City of Rancho Santa Margarita v CUSD. No action was taken.

**President's Report
From Closed
Session Meeting**

Agenda Item #39 B-1 through B-3 - Student Expulsions: The Board voted by a 7-0 vote to expel the following student with staff recommendations: Case #2010-047, 2010-067 and 2010-056.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 B-4 through B-14 - Student Expulsions: The Board voted by a 7-0 vote to expel the following students by stipulated agreement: Case #2010-49, 2010-053, 2010-055, 2010-57, 2010-58, 2010-59, 2010-060, 2010-062, 2010-63, 2010-064, and 2010-065.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 D – Public Employee Discipline/Dismissal/Release: The Board voted by a 7-0 vote to issue a non-reelection notice to one certificated employee.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 E-1 - Public Employee Appointment/Employment—Administrative Assignments: The Board voted by a 7-0 vote to approve the appointment of Claudia Ginsberg-Brown as Coordinator, Special Education Programs.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 E-2 - Public Employee Appointment/Employment—Administrative Assignments: The Board voted by a 7-0 vote to approve the appointment of Crystal Bejarano as Director V, Informal Dispute Resolution Specialist.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 E-3 - Public Employee Appointment/Employment—Administrative Assignments: The Board voted by a 7-0 vote to approve the appointment of Sharla Pitzen as Executive Director I, Infant-Elementary Special Education Programs.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 E-4 - Public Employee Appointment/Employment—Administrative Assignments: The Board voted by a 7-0 vote to approve the appointment of Cheri Bene as Special Education Specialist, Autism.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #39 E-5 - Public Employee Appointment/Employment—Administrative Assignments: The Board voted by a 7-0 vote to approve the appointment of Val Parkin, Director I, Special Education Technology Support Programs.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
NOES: None

The meeting adjourned at 10:55 p.m.

Board Clerk

Secretary, Board of Trustees

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Executive Director, Administrative Services

SUBJECT: **CALIFORNIA DAY OF THE TEACHER - RESOLUTION NO. 0910-62**

BACKGROUND INFORMATION

May 12, 2010, has been designated as Day of the Teacher by the State of California. Each year, a special day in May is set aside specifically to recognize teachers. On March 9, 2010, the Board recognized the Week of the School Administrator as March 7 - 13, 2010, and in a companion resolution this month recognizes Classified School Employees Week celebrated May 17-21, 2010.

CURRENT CONSIDERATIONS

This agenda item recommends to the Board of Trustees the approval of Resolution No. 0910-62, Exhibit A, whereby the Board of Trustees officially recognizes May 12, 2010, as California Day of the Teacher and commends all certificated employees for their contributions to the instructional program.

It is appropriate for the Board of Trustees to take action recognizing certificated employees, since each certificated employee makes a contribution to the students of this school district as well as the school district at large.

This resolution will serve as official notice to all employees, as well as all citizens of Capistrano Unified School District, of the Board's recognition of the excellent service provided by its certificated staff.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve Resolution No. 0910-62, Exhibit A, recognizing May 12, 2010, as California Day of the Teacher, and commending all certificated staff. It is further recommended that Ms. Vicki Soderberg, representing certificated teachers throughout the school district, be presented with a copy of the resolution.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 0910-62

CALIFORNIA DAY OF THE TEACHER

WHEREAS, the Governing Board of Capistrano Unified School District recognizes the valuable and immeasurable contributions of its certificated staff in meeting the educational needs of more than 50,000 students of the school district; and

WHEREAS, the Governing Board of Capistrano Unified School District also recognizes the dedication and commitment of the certificated staff to the ongoing educational program; and

WHEREAS, the Governing Board of Capistrano Unified School District believes that recognition of the aforementioned dedication and commitment is important; and

WHEREAS, it has been the privilege of the school district to employ thousands of the best teachers in the State of California; and

WHEREAS, the quality education that is provided by Capistrano Unified School District teachers is fundamental to the progress and prosperity that is essential to Orange County and the State of California;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Capistrano Unified School District hereby recognizes May 12, 2010, as California Day of the Teacher and commends the certificated staff of the school district for its outstanding contributions to education.

PASSED AND ADOPTED this 13th day of April, 2010, by the Governing Board of Capistrano Unified School District of Orange County, California.

Secretary to the Board of Trustees

Exhibit A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
And Members
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Executive Director, Administrative Services

SUBJECT: **RECOGNITION OF CLASSIFIED SCHOOL EMPLOYEES WEEK –
RESOLUTION NO. 0910-63**

BACKGROUND INFORMATION

The week of May 17 – 21, 2010, has been declared Classified School Employees Week by the State of California. Capistrano Unified School District traditionally recognizes the contributions of its classified employees during this special week.

CURRENT CONSIDERATIONS

This agenda item recommends to the Board of Trustees the approval of Resolution No. 0910-63, Exhibit A, recognizing the week of May 17 – 21, 2010, as Classified School Employees Week, and officially commending the classified employees for their service to the school district. This resolution serves as official notice to all classified employees, as well as all citizens of Capistrano Unified School District, of the Board's recognition of the excellent service provided by its classified personnel.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve Resolution No. 0910-63, Exhibit A, designating the week of May 17 – 21, 2010, as Classified School Employees Week and commending all classified employees. It is further recommended that Ms. Ronda Walen, representing CSEA, and Ms. Heidi Harris, representing Teamsters, be presented a copy of the resolution.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 0910-63

CLASSIFIED SCHOOL EMPLOYEES WEEK

WHEREAS, classified school employees provide valuable services to the 56 schools and more than 50,000 students of Capistrano Unified School District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school employees play a vital role in providing for the welfare and safety of Capistrano Unified School District's students; and

WHEREAS, classified school employees employed by Capistrano Unified School District strive for excellence in all areas relative to the educational community; and

WHEREAS, classified employees provide knowledge, skills, and expertise that are relied upon throughout the school district;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of Capistrano Unified School District hereby recognizes and wishes to honor the contributions of classified school employees to quality education in the State of California and Capistrano Unified School District and declares the week of May 17 – 21, 2010, as Classified School Employees Week in Capistrano Unified School District.

PASSED AND ADOPTED this 13th day of April, 2010, by the Governing Board of Capistrano Unified School District of Orange County, California.

Secretary to the Board of Trustees

Exhibit A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: President and Members
Board of Trustees, Capistrano Unified School District

FROM: Candy Miller, Special Education Consultant

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL
AND AGENCY CONTRACTS**

BACKGROUND INFORMATION

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

CURRENT CONSIDERATIONS

This agenda item recommends approval of student related educational services, tuition, and parent reimbursement for special education students.

FINANCIAL IMPLICATIONS

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the following contracts:

SPECIAL EDUCATION

April 13, 2010

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Master Contracts:

1. TUITION:

Provider:	Therapeutic Education Center-Canal Street	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Services:	Transportation	
Period Covered:	02/26/10 – 06/30/10	
Days/Rate:	78 @ \$163.00	
Days/Rate:	78 @ \$62.00	
Total Cost:	\$17,550.00	

2. RELATED SERVICES:

Provider:	Speech and Language Development Center	Justification:
Student:	1 Student	Mandated by
Services:	Speech Therapy	Settlement Agreement
Period Covered:	11/16/09 – 06/30/10	
Hours/Rate:	56 @ \$81.50	
Total Cost:	\$4,564.00	

3. TUITION:

Provider:	Therapeutic Education Center-Canal Street	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Services:	Transportation	
Period Covered:	03/08/10 – 06/30/10	
Days/Rate:	72 @ \$163.00	
Days/Rate:	72 @ \$62.00	
Total Cost:	\$16,200.00	

4. TUITION:

Provider:	Cinnamon Hills	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	03/02/10 – 06/30/10	
Days/Rate:	85 @ \$135.00	
Total Cost:	\$11,475.00	

5. PARENT REIMBURSEMENT:

Provider:	Parent	Justification:
Student:	1 Student	Mandated by
Services:	RTC Visit	IEP Services and Support
Period Covered:	03/02/10 – 06/30/10	
Trips/Rate:	2 @ \$700.00	
Total Cost:	\$1,400.00	

SPECIAL EDUCATION

April 13, 2010

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6. TUITION:

Provider: Alpine Academy
Student: 1 Student
Services: Tuition
Period Covered: 03/10/10 – 06/30/10
Days/Rate: 70 @ \$160.00
Total Cost: \$11,200.00

Justification:
Mandated by
IEP Services and Support

7. TUITION:

Provider: Cinnamon Hills
Student: 1 Student
Services: Tuition
Period Covered: 03/12/10 – 06/30/10
Days/Rate: 79 @ \$135.00
Total Cost: \$10,665.00

Justification:
Mandated by
IEP Services and Support

8. PARENT REIMBURSEMENT:

Provider: Parent
Student: 1 Student
Services: RTC Visit
Period Covered: 03/12/10 – 06/30/10
Trips/Rate: 2 @ \$700.00
Total Cost: \$1,400.00

Justification:
Mandated by
IEP Services and Support

9. TUITION:

Provider: Cinnamon Hills
Student: 1 Student
Services: Tuition
Period Covered: 03/15/10 – 06/30/10
Days/Rate: 76 @ \$135.00
Total Cost: \$10,260.00

Justification:
Mandated by
IEP Services and Support

10. RELATED SERVICES:

Provider: Heritage Schools
Student: 1 Student
Services: Airfare for Return from RTC
Period Covered: 02/01/10
Total Cost: \$267.20

Justification:
Mandated by
IEP Services and Support

11. RELATED SERVICES:

Provider: Blind Children's Learning Center
Student: 1 Student
Services: Occupational Therapy
Services: Speech Therapy
Services: Orientation and Mobility
Period Covered: 11/01/09 – 01/15/10
Hours/Rate: 10 @ 90.00
Hours/Rate: 5 @ 90.00
Hours/Rate: 5 @ 90.00
Total Cost: \$1,800.00

Justification:
Mandated by
IEP Services and Support

SPECIAL EDUCATION

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12. RELATED SERVICES:

Provider:	Julie Berg Ryan OD MS	Justification:
Student:	1 Student	Mandated by
Services:	Vision	IEP Services and Support
Period Covered:	03/8/10 – 04/30/10	
Total Cost:	\$665.00	

13. PARENT REIMBURSEMENT:

Provider:	Parent	Justification
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	02/23/10	
Total Cost:	\$2,275.00	

14. PARENT REIMBURSEMENT:

Provider:	Parent	Justification
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	10/13/08	
Total Cost:	\$25,000.00	

15. RELATED SERVICES:

Provider:	Rainbow Connection	Justification:
Student:	1 Student	Mandated by
Services:	Speech	Settlement Agreement
Period Covered:	01/23/10-06/23/10	
Total Cost:	\$2,163.00	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY
CONTRACTS FOR THE APRIL 13, 2010 BOARD \$116,884.20.**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Candy Miller, SELPA Director, Special Education

SUBJECT: **RESOLUTION NO. 0910-65, TRANSITION PARTNERSHIP
PROJECT APPROVAL OF AUTHORIZED SIGNATURES**

BACKGROUND INFORMATION

The Capistrano Unified School District's Board of Trustees has approved and supported the Transition Partnership Project (TPP) since March 1992. The TPP represents an interagency agreement between the District and the Department of Rehabilitation designed to serve approximately 200 students with special needs each year. It is a federally-funded, career development program administered by the Department of Rehabilitation.

The TPP provides pre-employment classes and training which includes interest testing, skill assessment and job search skills for participating students with disabilities. Career preparation classes provide students with experience and credit toward graduation and their careers. The TPP also includes many Workability I participants. Case management of the TPP participants is one of the services provided.

Unique components of the TPP include the ability of the program to provide financial support for job training, career counseling, and job placement assistance to post-graduate participants.

The TPP provides transition services to students with disabilities as mandated by the Individuals with Disabilities Education Act (IDEA). This will be the eighteenth consecutive year of services provided by the TPP.

CURRENT CONSIDERATIONS

This agenda item requests approval of Board Resolution No. 0910-65 for the approval of authorized signatures for needed amendments to the 2008-11 Transition Partnership Project Contract between the Department of Rehabilitation and Capistrano Unified School District

TRANSITION PARTNERSHIP PROJECT, RESOLUTION NO. 0910-65

April 13, 2010

Page 2

FINANCIAL IMPLICATIONS

There are no financial implications with the approval of this Resolution.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve Resolution No. 0910-65, to authorize the following staff to sign the Transition Partnership Project contract amendments: Candy Miller, SELPA Director, Special Education; Sharla Pitzen, Executive Director, Special Education; Ron Lebs, Deputy Superintendent, Business and Support Services; Kristopher Pitman, Executive Director, Fiscal Services.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California 92675**

RESOLUTION NO. 0910-65

**TRANSITION PARTNERSHIP PROJECT
APPROVAL OF AUTHORIZED SIGNATURE**

WHEREAS, the Board of Trustees of Capistrano Unified School District agrees to the proposed contract and its stipulations between the State of California, Department of Rehabilitation, and Capistrano Unified School District and said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of Capistrano Unified School District does hereby authorize Candy Miller, SELPA Director, Special Education; Sharla Pitzen, Executive Director, Special Education; Ron Lebs, Deputy Superintendent, Business and Support Services; Kristopher Pitman, Executive Director, Fiscal Services to sign and execute said agreement and all amendments thereto, except to increase the financial liability of Capistrano Unified School District.

PASSED AND ADOPTED this 13th day of April, 2010, by the Governing Board of Capistrano Unified School District of Orange County, California.

Secretary to the Board of Trustees

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **EXPULSION READMISSIONS**

Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **EXPUNGING OF EXPULSION RECORD**

Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **PETITION TO WAIVE CALIFORNIA EDUCATION CODE
§60851(c)/BOARD POLICY 6162.52—CALIFORNIA HIGH SCHOOL
EXIT EXAMINATION: CASE NUMBERS 0910-053 (ANHS) THROUGH
0910-065 (SJHHS)**

BACKGROUND INFORMATION

California Education Code §60851(c) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

CURRENT CONSIDERATIONS

This agenda item requests approval by the Board to waive Education Code §60851(c)/Board Policy 6162.52 in accordance with §60851(c) approving 13 students as having met the requisite standards, with modifications, to pass either the California High School Exit Examination subtest in English/Language Arts or mathematics (Exhibits A and B provided under separate cover), case numbers 0910-053 (ANHS) through 0910-065 (SJHHS). Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 §1232g, U.S. Code, 34 CRF, Part 99, are protected.

FINANCIAL IMPLICATIONS

There are no financial implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees waive Education Code §60851(c)/Board Policy 6162.52 in accordance with Education Code §60851(c) validating that these 13 students have completed all requirements for passing either the California High School Exit Examination subtest in English/Language Arts or mathematics or both (Exhibits A and B provided to Trustees under separate cover), case numbers 0910-053 (ANHS) through 0910-065 (SJHHS). Action on this matter will be conducted in closed session under FERPA regulations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **SAN CLEMENTE HIGH SCHOOL MID-TERM WASC REPORT**

BACKGROUND INFORMATION

During the 2005-2006 school year, San Clemente High School received a clear six-year term of accreditation from the Western Association of Schools and Colleges. WASC requires that all schools receiving this designation submit a written progress report at the end of the third year, indicating the attention that has been given to the schoolwide critical areas for follow-up or major recommendations within the schoolwide action plan.

CURRENT CONSIDERATIONS

San Clemente High School's completed progress report, Exhibit A, is attached for Board review and acceptance, as per WASC requirements. The school has monitored and evaluated progress in the critical areas, as well as on major recommendations for the past three years. Committees have requested information and involved all stakeholders in this analysis.

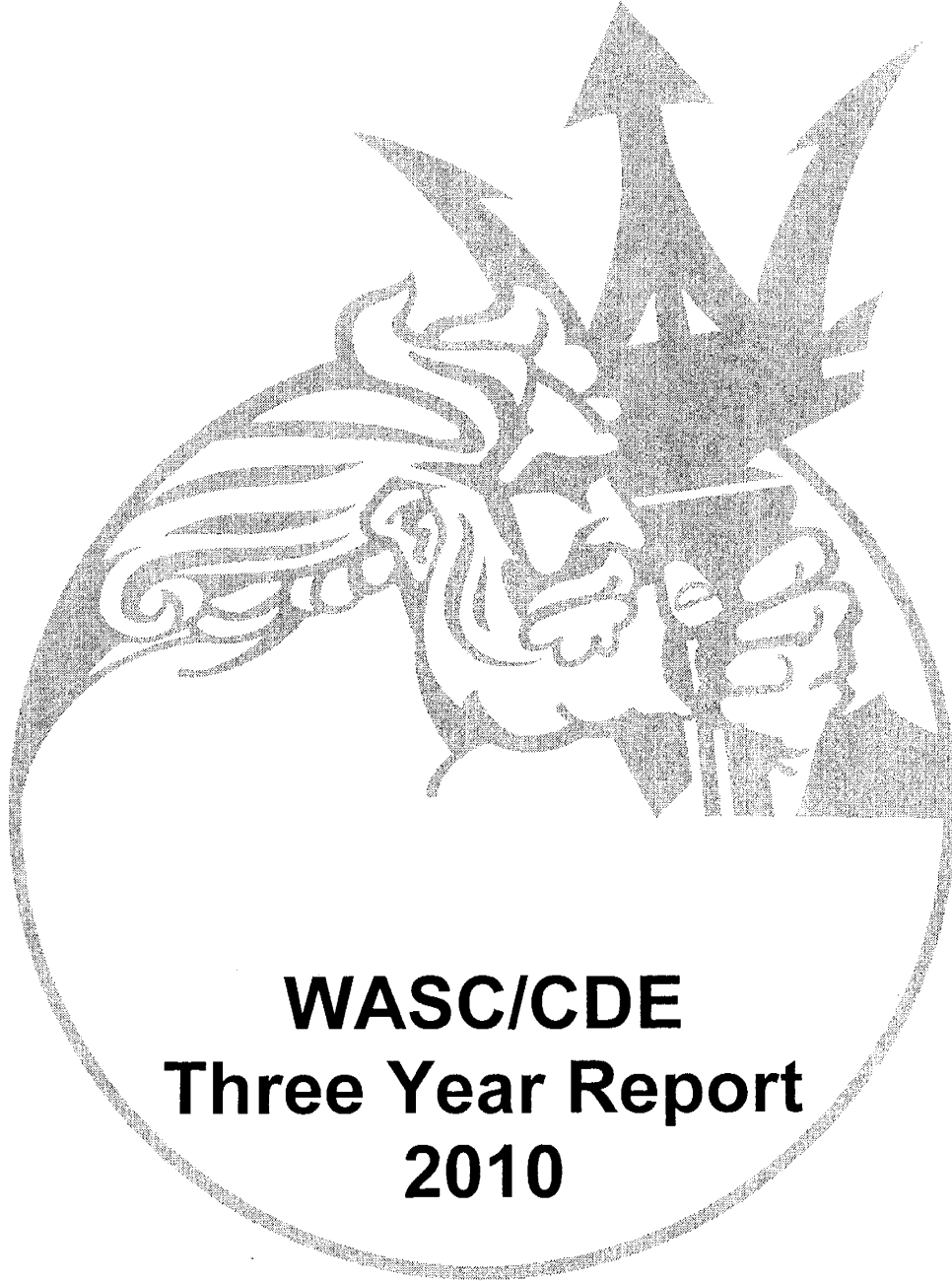
FINANCIAL IMPLICATIONS

There are no financial implications to this item.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees accept the WASC Three Year Mid-Term Progress Report for San Clemente High School, Exhibit A, and approve its submission to the Accrediting Commission for Schools in April 2010.

San Clemente



WASC/CDE Three Year Report 2010

Tritons

Capistrano Unified School District

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Assistant Superintendent, Personnel Services

Gail Richards
Interim Assistant Superintendent, Secondary Education

Julie Hatchel
Chief Communications Officer

<p style="text-align: center;">San Clemente High School Administrative Team</p>

George Duarte
Principal

Loren O'Connor
School Psychologist

Sally Clanin
Assistant Principal, Upper Campus

Tamette Rappa
Activities Director

Cameron Lovett
Assistant Principal, Guidance and
Curriculum

Jonathan Hamro
Athletic Director

Janet Sobel
Assistant Principal, Discipline

Patrick Harris
Academic Counselor

<p style="text-align: center;">Department Chairs</p>

Mike Conlon
English

Marc Parker
Physical Education

Rod Cummings
History/Social Science

Connie Mulford
Special Education

Greg Young
Science

Lisa Alizadeh
World Languages

Mike Tubb
Math

Lisa Yancey
Fine/Practical Arts

Part I: Introduction and Basic Student/Community Profile Data

Community

San Clemente High School (SCHS) is located in the seaside city of San Clemente, California. This historic beach community—famous for its climate and surf—is situated on the southern border of Orange County, midway between Los Angeles and San Diego. The current population of San Clemente—68,316—has increased by approximately 5% since our previous report and over 20% in the last ten years. The city’s two largest ethnic groups—White (84%) and Latino (12%) – generally mirrors the ethnicity of San Clemente High School. A majority of San Clemente residents are employed in managerial/professional occupations (34%) or technical/sales/administrative support occupations (34%).

Constructed in 1964, San Clemente High School was the first of six high schools in the Capistrano Unified School District (CUSD), which is currently the second fastest growing school district in California. CUSD encompasses 191 square miles, oversees a student population of 51,000 in fifty-six schools, and has added thirty-one new schools in the past eighteen years.

San Clemente High School

At 3,021 students, SCHS is the largest school in CUSD. Students attend SCHS from the communities of San Clemente, Capistrano Beach, portions of San Juan Capistrano, and the Camp Pendleton Marine Base. Reflecting a wide variety of socio-economic and cultural backgrounds, from freshmen through seniors, the student body is a microcosm of the diversity of the United States. A socio-cultural population of Latino, African-American, Asian, American Indian/Alaskan Native, and Filipino backgrounds comprises 24% of the student body, an increase of 3.6% since our last report. San Clemente High School is also enriched and diversified by the military families from the Camp Pendleton Marine Base, representing approximately 3.5% of the school population and attending through inter-county transfer. Seven of the ten schools feeding San Clemente High School are Title 1 schools, yet SCHS students score above state and national averages on standardized tests and over 90% of graduating seniors continue in post-secondary education.

Based on exceptional performance in academics, athletics, and activities, San Clemente High School was recognized as a California Distinguished School by the California Department of Education in 2007.

A forty-six year tradition of strong community and parent support enriches the student experience at SCHS. Any school event will likely have standing room only, including activities as diverse as athletic contests, instrumental and vocal music performances, and Back-to-School Night. Parent volunteerism occurs on a large scale in many areas. The Triton Booster Club and its many fundraising arms provide support to athletes, coaches, and clubs. The San Clemente Educational Foundation—a parent/community organization—

raises funds to support academic programs at SCHS. Fundraising efforts of the Triton Musical Arts Club Boosters ensure the continued success of the musical performing groups, and the outstanding PTSA provides indispensable leadership by connecting parent volunteerism to school needs.

Both the city of San Clemente and SCHS enjoy a history of strong community identity, strengthened by the number of teachers and parents who are SCHS graduates. School and community pride are valuable assets, and its one city-one high school status enables San Clemente High School to enjoy the good will of the community as it forges strong relationships with parents, local businesses, and industry leaders. Despite a city population that has grown to over 68,000, the history and stability of these relationships place SCHS in a unique position in fast-changing southern California.

School-wide Student Goals

Since our last report, the SCHS family has lost spouses, beloved teachers, recent alumni, and even students. We are not the same nor have we recovered. Losing loved ones changes us. In response, we adopted “Make Every Day Count” as our school-wide theme each of the last two school years. We doubt that every teacher, every administrator and every student has been moved or reflected on the significance of our collective experience. However, at staff meetings, Triton Leadership Team meetings and, from time to time in the classroom, many of us stress the importance of making the most of our opportunities and our time together. Our goal is to ensure that students will be challenged every day to meet high expectations and ensure that our students are supported in their pursuit of these expectations. We remain committed to actively engage our students in meaningful career-oriented learning experiences; to enthusiastically guide students through a rigorous and rewarding course of study; to encourage the support and involvement of parents; and to maintain the partnership between the community and the school.

The school’s Expected Schoolwide Learning Results (ESLRs), created collaboratively by all stakeholders before our last report, state that when students graduate they will be Academic Achievers, Competent Problem Solvers, and Effective Communicators. The Mission Statement and original ESLRs were created nine years ago by staff, parents, and students. At that time, six ESLRs were identified. During the spring and fall of 2006, SCHS staff met in focus groups six times to revise the school’s ESLRs in order to clearly target academic achievement, measure student mastery, and align them more effectively with the California Academic Content Standards. The ESLRs were then converted into posters proclaiming “SCHS ACEs the ESLRs.” These posters are displayed throughout the school in all classrooms, offices, and public areas. The ESLR’s are:

Academic Achievers who

- meet or exceed California State Standards.
- demonstrate a work ethic that includes integrity and time management.

Competent Problem Solvers who

- identify and define problems.
- generate and test hypotheses.
- develop solutions to problems.

- use a variety of resources to solve problems.

Effective Communicators who

- write coherently.
- speak effectively.
- read perceptively.
- convey information using technology.

Student Demographics

The student population at SCHS has changed slightly since 2006 (from 3,147 to 3,213 in 2008-2009). Our 2009-2010 population is 3021. Additionally, the ethnicity of the student body has changed marginally. The white population has decreased from approximately 79% in 2006 to approximately 77% in 2009 while the Latino population has increased from 15% in 2006 to 17% in 2009.

Nevertheless, since 2006, the number of graduates meeting the UC requirements (as a percent of the senior class) has increased significantly from 39.9% to 48.6. Students, especially students in the “middle” (Action Plan #2) are challenging themselves to increase the rigor of their course of study. The number of students enrolled in our AVID program has increased from 149 in 2005-2006 to 198 in 2008-2009. The number students enrolled in IB/AP classes has increased from 730 students in 2005-2006 to 805 students in 2008-2009.

The Special Needs population at SCHS has declined since 2006 but remains significantly higher than any other high school in the district. The SDC/SH enrollment for 2008-2009 was 103 students, 3.4 % of the total student population. An additional 258 students are classified RSP, 8.5% of the total student population. GATE enrollment has also declined slightly. In 2005-2006, 405 students were designated GATE, 12.7% of the total student population. For 2008-2009, 536 students were GATE designated, 16.7% of the total student population.

Faculty Demographics & Changes Since 2005-2006

School Year	Gender	American Indian or Alaska Native	Asian	Pacific Islander	Multiple/Other	Hispanic or Latino	African American	White (not Hispanic)	Total
2005-2006	Female	0	1	0	0	3	0	60	64(50.4%)
	Male	1	1	0	0	2	0	59	63(49.6%)
				0	0				
Total:		1 (0.8%)	1.60%	(0.0%)	(0.0%)	5(3.9%)	0 (0.0%)	119(93.7%)	127
2008-2009	Female	0	1	0	0	3	0	62	66 (53.7%)
	Male	1	0	0	0	4	0	52	57 (46.3%)
				0	0				
Total:		1 (0.8%)	1(0.8%)	(0.0%)	(0.0%)	7(5.7%)	0 (0.0%)	114(92.7%)	123

Classified Staff Demographics & Changes Since 2005-2006

School Year	Gender	American Indian or Alaska Native	Asian	Pacific Islander	Multiple/Other	Hispanic or Latino	African American	White (not Hispanic)	Total
2005-2006	Female	0	1	0	1	6	1	45	54 (83%)
	Male	0	0	0	0	6	1	4	11 (17%)
		0	1	0	1	12	2	49	
Total:		(0.0%)	(1.5%)	(0.0%)	(1.5%)	(18.5%)	(3.0%)	(75%)	65
2008-2009	Female	0	3	0	1	5	1	42	52 (91%)
	Male	0	0	0	0	1	0	4	5 (9%)
		0	3	0	1	6	1	46	
Total:		(0.0%)	(5.3%)	(0.0%)	(1.8%)	(10.5%)	(1.8%)	(81%)	57

The data shown above is through 2008-2009, as DataQuest does not yet contain demographic statistics for the 2009-2010 school year. Our faculty is at 114 teachers for the 2009-2010 school year. While the student performance data does not reflect the ramifications of changes in our faculty and staff, we know that, to paraphrase Woodrow Carter, a former CUSD Superintendent, "We cannot do more with less. We do less with less." However, at SCHS, we persevere.

Student Achievement on High Stakes and Standardized Tests

Longitudinal data regarding student achievement on high stakes and standardized tests contributes significantly to curriculum and instruction decisions at San Clemente High School. Despite an increase in the percentage of second language learners over the last three years, the API score has improved from 802 in 2006 to 828 in 2009. STAR testing data (reflected in the API score) has also demonstrated longitudinal improvement.

SCHS has reduced the percentage of students receiving one or more “F’s” over the last three years by 4%. The prolific staff increase in the use of the *School Loop* system allows parents to view grades and monitor progress daily, as well as communicate with teachers via *School Loop*’s email capability. We have also recently added an attendance feature to *School Loop* which allows parents to view their child’s attendance immediately. As “F’s” are usually directly linked to attendance, parents are now able to monitor attendance and link absences directly to grades. Teachers using *School Loop* also receive a daily email showing students grades trending up and trending down. Among other programs, the school has maintained its Mandatory Tutorial Program for all students receiving any “F’s” at the three week, six week, twelve week, or semester progress reports. Nevertheless, “F’s” remain a challenge. While “F’s” have been moderately reduced, in 2006-2007 the rate of students with ‘F’s” was 33%; 2007-2008 the rate of students with “F’s” was 29.5%; and, in 2008-2009 the rate of students with “F’s” was 29.2%. Finally, as ‘F’s” remain a particular issue among our Latino population, especially among Latino males, the district has recently approved the hiring of a Bilingual Community Liaison.

Passing rates on the California High School Exit Exam have remained effectively constant since the last report. Passing rates for the Class of 2006 were English: 91%, Math: 91%. Scores for the Class of 2009 were English: 91%, Math: 89% through June of 2009

Because College Board data suggests that taking the PSAT improves performance on the SAT, SCHS continually works to increase the number of sophomores and juniors who take the PSAT. Since 2000, the number of students taking the SAT has increased over 100%—from 196 to 396. Since 2006, the number of students taking the SAT has doubled from 338 in 2006 to 672 in 2009.

SCHS has embraced the data indicating that students who take one or more AP or IB classes in high school are far more likely to graduate from college. Consequently, SCHS has continued to encourage more students to enroll in IB and AP classes and trained more teachers to teach advanced level classes. In 2005-2006, 1,355 IB or AP exams were administered to 730 students. In 2008-2009, that number climbed to 1,649 exams and 805 students. While the number of IB/AP exams administered between 2006 and 2009 increased by 18%, remarkably, the passage rate on IB/AP exams increased from 71% to 83%. In 2009, 175 students passed Higher Level IB exams and 30 seniors earned IB Diplomas.

Professional Learning Community (PLC)

San Clemente High School has remained committed to it “professional learning community”—a culture that allows time for teachers to interact, explore, and pursue new ideas for educating students. Since 2000, the Ten Year Plan has focused on four fundamental questions, and all programs support these questions:

1. What do we expect students to know?

To address this question, all departments regularly meet in Core Teams. These teams have developed “Power Standards” to focus the curriculum and instruction on the California Standards. Teams also developed common assessments to measure student progress and address consistent rigor among courses of the same title. Staff is currently exploring ways to meet regularly, including “banking minutes” to create 30 minutes of collaboration on a weekly basis. During Spring 2004, SCHS implemented a “Placement Week” whereby students’ current teachers place them in the most challenging curriculum students can handle for the following year. To ensure student success, the San Clemente Educational Foundation, a proactive group of SCHS staff and parents, fund academic support programs for all students.

2. What is the best pedagogy to ensure student learning?

The concept of the Professional Learning Community has encouraged SCHS staff to become “teacher-researchers.” Teachers studied James Stiegler, author of *The Teaching Gap*, Rick DuFour, and other educational professionals. The SCHS Leadership Team met with Rick DuFour in the fall of 2002; a five-member team of SCHS staff then visited Adlai Stevenson in Lincolnshire, Illinois in Spring 2003 and again in Fall 2004. As a result of these visits and additional research, SCHS has implemented lesson sharing through Core Teams; formalized weekly collaboration among teaching cohorts; implemented core common assessments; and redoubled its efforts to encourage students to enroll in the most challenging curriculum.

3. How will we know what students have learned?

CUSD is a data-driven school district and supports the efforts of SCHS to gather and analyze student data. CUSD purchased Data Director during the 2008-2009 school year and has adopted a train the trainer model of introducing the program to the school sites. Results of the STAR, CST, CAHSEE, AP, and IB tests are routinely analyzed by both our Triton Leadership Team and Department Core Teams. SCHS previously made a significant investment in a Scantron system to help in the analysis of common assessments. In 2009, the server supporting the Scantron system collapsed and the district is unable to repair the server. Over the past several years, SCHS has invested time, effort and resources into a variety of assessment tools (Data Director, Edusoft, Scantron, and others). The shifting tide of changing resources has required training, staff time and some level of frustration. Accordingly, the school is endeavoring to make a concerted effort to staff training in the use of Data Director to maximize our effectiveness with the system. Over the last seven years, Department Core Teams have developed common assessments to measure student progress and teacher effectiveness. Each core area has been given the task to create at least two formative assessments each semester and, where appropriate, a common fall and spring final exam. SCHS has, over the last several years, acquired a

number of different testing and data development tools to disaggregate the collected data. Core teams then use this data during collaborative meetings to make informed decisions concerning test validity, student understanding, and teacher effectiveness with the goal of sharing best practices. In 2003, SCHS purchased Scantron ParScore software and hardware to meet our testing and evaluative needs. More recently, SCHS has piloted a number of other testing/data systems including EduSoft, Scantron Achievement Series, Data Director, and Exam View Class Manager. The English Department has developed a common essay prompt for each grade level. Last spring core teams met and agreed upon anchor papers- student papers representative of all the scores on the grading rubric. These anchor papers will be used to norm grading from teacher to teacher.

4. What will we do if they are not learning?

As more fully discussed in Part IV, SCHS has aggressively instituted a series of academic support programs to improve student learning such as twice weekly school wide tutorial periods on block schedule days; Mandatory Tutorial for sophomores, juniors, and seniors with one or more F's at any progress report; increased sections of AVID classes; after school tutorial; intervention counseling for "at risk" students. Additionally, a voluntary random drug-testing program is in its seventh year. Participation in the drug-testing has increased since our last report from 1,300 students to nearly 1500 for 2009-2010.

Part II: Significant School Changes or Developments

Changes in the Physical Plant

Since 2006, several changes have been made to the physical amenities enjoyed by San Clemente's students, faculty and community. The upper-campus now features the addition of two science labs and an additional computer lab. Our pool and pool amenities have experienced a significant remodel to the concrete areas, new locker rooms and restrooms, and the addition of a coaches' office. In December, 2008, an auxiliary gymnasium opened, including a regulation high school basketball court and four side baskets, a wrestling training room, an athletic training room, and restrooms. The auxiliary gymnasium has been hailed as the finest public high school auxiliary gymnasium in Orange County. The addition of the new gymnasium not only provides the basketball, volleyball, and wrestling programs the ability to host year round tournaments, but also supports our school's focus on academics. Historically, as many as seven teams have been forced to share a single gymnasium - requiring practices well into the evening. With the addition of the new facility, coaches are much better equipped to convince athletes, especially freshman athletes, of the value of academics when student athletes are able to get home from practice well before bed time.

Faculty & Staff Demographics & Changes Since 2005-2006

Faculty:

The number of classroom teachers at SCHS has declined since our last report. In 2005-2006, we had 127 teachers. Our 2008-2009 records reflect 123 classroom teachers (53.7% female and 46.3% male). While it will not be reflected on DataQuest until next fall, our 2009-2010 staff of classroom teachers consists of 114 teachers. We have lost one Assistant Principal position since our last report, but have added one academic advisor. Our supply budget has been reduced by 25%. Many of our teachers have received either termination notices or Reduction in Force (RIF) notices each of the past two years and the district has recently posted the intent to issue such notices again in March, 2010, for the 2010-2011 school year. Our administrative team currently includes eight administrators, including a principal, three assistant principals, an activities director, a psychologist, a counselor, and an athletic director. The number of classroom teachers has decreased by approximately 8.9% in the last three years. One hundred percent of our teachers are NCLB compliant. Seventy-two members of our teaching staff possess advanced degrees (Masters Degree or higher) and five others are currently pursuing advanced degrees. While the certificated staff retains nine non-white members, the demographics have changed slightly as two Asian teachers have left and two Latino teachers have been added since our last report. Our staff includes seven academic advisors, an increase of one since our last report.

Reconfiguration of Special Education:

Our Special Education department has been reconfigured since our last report. We have lost two full-time equivalent (FTE) positions. As a result, we have changed our collaboration model. No longer are credentialed instructors paired with mainstream teachers. Classified aides now assist mainstream teachers on a period by period basis and rotate through several classes or shadow the classes of specific resource students.

Classified Staff:

Our classified staff has also changed quite a bit. We have lost three campus supervisor positions, two custodial positions, and our grounds crew comes on campus once a week instead of twice per week.

Program Changes Since the Last Visit

Our bell schedule has been an ongoing battle and we continue to search for the best balance between enabling and encouraging students to get to class in a timely and orderly fashion; carving out appropriate time for collaboration within and across teaching cohorts; and providing tutorial for our students.

We have made several course offering changes since the last visit, including several courses aimed at serving specific Action Plans:

English:

In 2007, SCHS created a World Cultures Accelerated course targeted at sophomore students who were deemed “in the middle.” The course is a collaborative English II World Literature course taught in conjunction with a World History course and is noted as “accelerated” rigor on student transcripts. The World Cultures course provides students a course option that falls between the rigors of the Pre-IB World Literature/ AP sophomore history courses and the pace of the college prep World History/ English II courses. World Cultures students are tracked to move onto either American Cultures Accelerated or IB/AP Language/Composition & AP US History or IB Environmental US History in their junior year. While, for some reason, we continue to list Research Methods in our Curriculum Guide, the course was eliminated before our last visit.

Fine Arts:

Introduced in 2008, Digital Photography IA & IB supplements our traditional photography courses to reflect both the demands of contemporary students for training in computer based graphic and the changes in photographic equipment. The course is a comprehensive program which introduces the student to computer graphic art. Students learn the fundamentals of computer graphic arts, traditional art fundamentals, graphic arts history, computer graphics and digital photography.

Mathematics:

Beginning in 2009-2010, we began piloting two online, paperless geometry textbooks. At the end of the fall semester, the district adopted an online textbook published by Holt. Similar to our new Algebra online textbook, the Holt text is online, offers video explanations of every example in every section of the “text.” The website offers interactive practice quizzes and tests and homework help to all students. The teacher resources are plentiful, including power point presentations, online worksheets, workbooks for each student, standards preparation, resources for EL students and resources for special needs students.

Physical Education & Health:

In an effort to engage our EL students (Action Plan #1) and our students in the middle (Action Plan #2), SCHS has added Handball, Skateboarding, and Yoga classes to our physical education curriculum. We have also added Lacrosse as a spring sport for both girls and boys at the varsity, junior varsity and freshman (or frosh/soph) levels. In their inaugural season, our boys varsity lacrosse team one the South Coast League championship.

Science:

The Science department has been busy since our last visit. We have added Coordinated Science II, designed for ninth graders to fulfill the Life Science requirement of the California State Standards. Coordinated Science II compliments Coordinated Science I (existing in 2006-2007), which fulfills the Physical Science requirement. Honors Physics, IB Physics, Higher Level (HL), and IB Biology HL, have been added to our science curriculum. Gone, like the dinosaurs, are Astronomy, Earth Science, AP Physics

B, AP Physics C, and The Living Sea (the class, not the sea).

Social Science:

Our Social Science department has added two popular courses, World Cultures (discussed above) and Sociology.

Impact of Changes Since the Last Visit

The statistical data seems to indicate that we are making sound decisions and doing well with the resources we have- while adjusting to the resources we do not have. We have a resourceful staff and a resilient staff. Like most Americans during these difficult times, we at SCHS persevere. We do the very best we can to stay focused on the needs of our students, react to the challenges of meeting the needs of our students, all while recognizing the financial and political realities of our economy on a national, state, local, district, school, student, and individual level. At SCHS, we try to do the best we can, but we also try to do better.

Part III: Ongoing School Improvement

Procedures for implementation and monitoring of the SSAP

SCHS, in 2007-2008, amended our Single School-wide Action Plan (SSAP) to mirror the mission we adopted in our WASC action plan items established prior to our last WASC visit. Updated at least annually, the SSAP is presented to our Triton Leadership Team (TLT) for comment and approved by our School Site Council and the CUSD Board of Trustees annually. We continue to update and amend each of our Action Plans at least annually and monitor our progress on an ongoing basis. We will supply the visiting team with copies of our action plans and amendments thereto. Progress on each of our Action Plans is also discussed at our periodic staff meetings and our SSAP is discussed directly or indirectly monthly in our TLT meetings.

This midterm progress report began when the last WASC team left our site, or perhaps, when the WASC team issued their Visiting Committee Report (VCR). Shortly following our receipt of the VCR, the administrative team reviewed the report and shared it first with the TLT. TLT then established specific goals to address comments and criticism received from the visiting team. At our next staff-wide meeting, the administrative team addressed goals identified by TLT with the entire staff. Since that time, TLT has considered and implemented programs we judge will best move SCHS towards the goals we have set in our SSAP.

To prepare for this report, we created a core team consisting of Principal George Duarte; Pat Willsey, an English teacher and our WASC coordinator; Erin Bro-Dollar, an English teacher, as Co-coordinator; and, Tamette Rappa, our Activities Director, also as Co-coordinator. Assistant Principal Cameron Lovett acted as an advisor and facilitator,

directing and enlisting the input of those most closely aligned with specific areas of this report.

The compilation of the data and details of the school-wide progress contained in this report has been a staff-wide endeavor. To give ample credit to those who contributed significantly to the compilation and presentation of the matters discussed herein would dwarf the balance of the report and still slight valuable contributors. Suffice it to say, the core team created a staff survey (Exhibit A) for each of the three Action Plans which was submitted to the entire staff in early February and has been collected and processed since then. All of our teachers responded to the survey. Many offered thoughtful comments which have been used in the preparation of this report. In compiling the statistical data, we relied on DataQuest where possible. However, when data was unavailable or required deconstruction or interpretation, several members of our faculty and staff stepped into the fray and provided and interpreted anything and everything, as needed, and as quickly as needed. Susan Fields, our Registrar, provided virtually all the statistical information not directly available from DataQuest. Our counseling staff was able to provide empirical data concerning non-statistical records. Patrick Harris and our academic advisors contributed towards preparation of all of the Action Plan discussion, as did our EL, AVID, Special Education and tutorial advisors. Our Librarians contributed towards all three Action Plans and the Department chairs and individual teachers contributed data and anecdotal evidence used in this report.

Preparation of the Report

Each of the three Action Plans required the input of various on-campus experts.

Action Plan #1:

Action Plan #1 issues are the realm of our EL coordinator, Lisa Gaspar; our AVID coordinator, Tiffany George; our goddess of tutorial, Nicky Budde; and, our librarians, Ellen Kachani and Karen Butt. However, we received valuable input from Patrick Harris, our college counselor (who also provided most of the information which has been used in the discussion of Action Plan #2); our World languages staff and our Academic Advisors.

Action Plan #2:

Action Plan # 2 issues involved several staff members, including all those mentioned above. Patrick Harris provided insightful input from a counseling viewpoint. Our IB/AP coordinators, Kathleen Sigafos and Wendy Washington put together the IB/AP combined empirical data. Lisa Kerr, our GATE coordinator, assisted with the IB/AP and GATE data, as well. Instructors Casey Swenson and Erin Bro-Dollar, contributed to the information concerning the World Cultures course.

Action Plan #3:

The entire staff provided input from the Staff Survey regarding their use of technology and their technology needs. Duncan Wilson, our Site Technology Coordinator, provided

more data than we could use. The library staff compiled all the information concerning our Ebooks program.

Submission to the Governing Board:

We did not submit this report to the CUSD Board of Trustees. We concluded that they have more urgent demands on their time than wading through this report and the data contained within its margins.

ADEQUATE YEARLY PROGRESS (AYP) CHART PERCENT AT OR ABOVE PROFICIENT							
<i>Year</i>	<i>MET AYP CRITERIA ENGLISH/MATH</i>	<i>SCHOOL- WIDE E/M</i>	<i>WHITE E/M</i>	<i>HISPANIC/ LATINO E/M</i>	<i>EL E/M</i>	<i>SCHOOL- WIDE API</i>	<i>HISPANIC /LATINO API</i>
2005-6	YES/YES	73.4/68.1	78.9/74.2	47.6/38.1	31.8/25.9	806	674
2006-7	YES/YES	68.2/70.9	75/76.9	37.8/44.3	20.2/33	784	659
2007-8	YES/YES	77.5/70.5	84.1/76.2	50.3/46.5	30/33.7	816	712
2008-9	NO/YES	69.5/68.5	76.7/72.7	34.6/49.3	18.2/38.6	828	712

Part IV: Response to School-Wide Action Plans

Action Plan #1:

Implement strategies to expand current programs that address the social and emotional needs of English Language Learner (EL) students in order to improve their academic performance.

Response to Goal #1: Develop strategies to support academic performance of EL students.

SCHS continues to aggressively address the academic improvement and performance of our EL students, but with limited success. Disaggregated API data indicates that the EL subgroup at SCHS has met growth goals each of the last three years. In that time, our API for the *Hispanic or Latino* subgroup has increased by thirty-eight points, from 674 in 2005-2006 to 712 in 2008-2009.

Since our last report, SCHS has met its goal of training all teachers in SDAIE methodologies, including AVID, GLAD, and/or DIAL strategies. Additionally, one hundred percent of the certificated staff at SCHS is now compliant with the requirements of No Child Left Behind (NCLB). In 2006-2007, SCHS had thirty teachers providing SDAIE and ELD instruction. In 2008-2009, SCHS had seventy-one teachers providing

SDAIE and ELD instruction. SCHS now has two bilingual counselors, two bilingual Teacher Aides, and recently received approval from the District to hire a bilingual community liaison. SCHS routinely considers bilingual abilities as part of the hiring process in faculty and staff positions.

Before students enter high school, our EL and AVID coordinators liaise with the middle school academic advisors to recommend second language learners for the AVID program. Those students are then invited to apply for the AVID program. Additionally, before the beginning of each school year, our AVID coordinator meets with our EL coordinator to identify candidates for the AVID program. Those students and their parents are then recruited directly. At the beginning of each semester, every teacher is provided a list of students enrolled in their classes who are Limited English Proficient (LEP) and Fully English Proficient (FEP). Beginning with the spring semester of 2010, our AERIES attendance program now lists each student's English Language designation on the daily attendance report, i.e., every teacher sees every students' EL designation every day when reporting attendance.

Aeries EL Code Descriptions
English Only or Not Entered
1 Beg Speaker
2 Early Int Speaker
3 Int Speaker
4 Early Advanced Speaker
5 Adv Speaker
A Beginning
B Early Intermediate
C Intermediate
D Early Advanced
E Advanced
M Withdrawn
N Newcomer
R Redesignated
S EL Alternate Test
X Fluent at entry
Z Withdrawn Fluent English Proficient

In the fall of 2003, SCHS inaugurated a Mandatory Tutorial Program for tenth, eleventh and twelfth grade students who earn an "F" on their three, six, or twelve week progress reports. These students are required to attend lunchtime tutorials staffed by two teachers and an administrator. Auto Academy students who have less than a 2.0 average are required to attend a weekly tutorial supervised by a teacher. SCHS continues its bilingual tutoring programs both before and after school and has created a link to the SCHS

“Grammar Guide” through the school’s website. In 2008, SCHS instituted a second day of after school tutorial open to all students needing or desiring academic assistance.

Through funding from the San Clemente Education Foundation, SCHS offers free tutoring in all subjects through our After School Tutorial program located in the school library. We have talented and highly motivated teachers, librarians, AVID bilingual student tutors and IB student tutors seeking to make a difference, not only in providing academic support but also in building relationships with struggling students. We offer a collaborative tutorial with rolling white boards and one-on-one tutoring, access to computers and all library resources.

Tutorial coordinator, Nicky Budde, aids students in connecting and communicating with the right tutors for their academic needs along with helping them to problem solve and develop grade-improving strategies. Mrs. Budde has tutors available to help with preparation for CASHEE testing and she is available for help with college applications, college essays, FAFSA, and financial aid. Students may use the computer lab to complete the college application process.

Our current tutorial schedule is as follows:

MONDAYS 3pm-5pm: Barbara Byers or Nathan Auerbach – Algebra I through Calculus; Autumn Chapman – Chemistry, AP Biology, AP Environmental; Carole Havens – Biology; Jeff Kolasa – US History and all other history; Robin Satterlee – English. *Each session, up to 15 AVID and IB Students are available to tutor.*

WEDNESDAYS 3pm-6pm: Amy Townsend – Algebra I, Geometry and Algebra II/Trigonometry Autumn Chapman – Chemistry, AP Biology, AP Environmental; Carole Havens – Biology; Jeff Kolasa – US History and all other history; Robin Satterlee – English. *Each session, up to 15 AVID and IB Students are available to tutor.*

Response to Goal #2: Develop programs to address academic counseling needs for EL students.

Lisa Gaspar, our EL coordinator, counsels and tracks all of our EL students on a consistent and ongoing basis. Our AVID coordinator, Tiffany George, provides day to day counseling to all of our AVID students. Since our last report, SCHS has established an intervention counseling program headed by Patrick Harris. Mr. Harris works with any student deemed “at risk.” Since our last report, Kitty Schmitt has been added to our staff and is responsible for academic and college counseling for students with GPA’s between 2.7 and 3.5 not otherwise served by specialized programs. Ms. Schmitt meets with all such students individually or in small groups to review and discuss college choices, test scores, assist with college applications and college essays. Pamela Powell and Carmen Berry are responsible for the academic counseling needs of 9th graders. Ms. Powell and

Ms. Berry also serve as liaisons for parents and students between 8th and 9th grade. Every 10th grader now receives a four year plan in their English classes and a review of A-G requirements and required testing. Academic counseling by both teachers and students also occurs informally as part of our after school tutorial program and by core teachers during Placement Week.

Response to Goal #3: Expand outreach programs for EL students and their families.

Since our last report, our school's English Learner Advisory Committee (ELAC) has been eliminated and folded into a District ELAC (DELAC). The rationale for folding the ELAC, was an inability to elicit sufficient parent participation. However, from lemons, we have made lemonade. The SCHS family of feeder schools now meets as a larger ELAC. The result has been more effective parent outreach; better communication and collaboration between our feeder schools; and, improved articulation and continuity. SCHS has hired two bilingual counselors since our last report and recently received approval from the District to hire a bilingual community liaison. Before students enter high school, our EL and AVID coordinators liaise with the middle school academic advisors to recommend second language learners for the AVID program. Those students are then invited to apply for the AVID program. Additionally, before the beginning of each school year, our AVID coordinator meets with our EL coordinator to identify candidates for the AVID program. Those students and their parents are then recruited directly.

SCHS English Language Learning (EL) students are supported through a variety of programs. Students who are beginning speakers are enrolled in Specially Designed Academic Instruction in English (SDAIE) in all core content areas. In order to support success in these core content classes, the District continues to develop and implement teacher support classes for SDAIE teachers. SCHS has dedicated additional sections to the fast-growing AVID program to help EL students and other students who are the first generation in their family to attend college. The Mandatory Tutorial Program continues to address the needs of underperforming EL students as well the needs of mainstream students. Additionally, we hold a Bilingual Parent Information Night each year to explain our EL programs and opportunities as well as train parents of EL students how to access *School Loop* and make use of *School Loop's* many resources. Early in the 2007-2008 school year, SCHS hosted an evening targeting our Latino families. Families are instructed in the use of *School Loop*, informed of our academic counseling opportunities and provided information concerning scholarship opportunities. We have scheduled a similar event for April, 2010.

In 2008, we added a Handball PE class to accommodate and engage the significant population of handball players, predominantly Latinos, who play handball daily. In 2008, Jaime Ortiz, one of our Physical Education instructors, began a handball tournament which is well-attended by the entire school population. Two primarily Latino dance clubs

have been created since our last report, *Sabor Latino* and *Musicality* (multi-ethnic) to celebrate, serve, and showcase Latino dance culture. Both groups perform at our school dance concerts. *Musicality* consists primarily of students “in the middle.” As more fully discussed in our response to Action Plan #3 (Technology), our Ebooks system, which is available to students on and off campus, offers electronic resources to students translated into eight different languages, including, of course, Spanish.

Action Plan #2: Implement strategies to expand current programs to address the academic and social needs of students “in the middle,” defined as students not already served by specialized programs such as Special Education, AVID, International Baccalaureate, and the Automotive Academy.

SCHOOL-WIDE PROGRESS INDICATORS FOR “STUDENTS IN THE MIDDLE”				
INDICATOR	2005-06	2006-07	2007-08	2008-09
API	802	784	817	828
IB/AP EXAMS	1355	1227	1420	1649
IB/AP PASSAGE	71%	75%	75%	83%
STUDENTS TAKING IB/AP EXAMS	730	698	787	805
A-G SENIORS	39.9%	36%	38%	48.60%
PERCENT OF SENIORS IN IB/AP CLASSES	40%	36%	40%	42%
RETENTION RATES FRESHMAN - SENIORS	92%	84%	83.50%	89%

Response to Goal #1: Develop programs to address academic counseling needs for students “in the middle.”

In 2007, SCHS implemented several programs to address academic counseling needs for students in the middle. Kitty Schmitt is responsible for academic and college counseling for students with GPA's between 2.7 and 3.5 not otherwise served by specialized programs. Ms. Schmitt meets with all such students individually or in small groups to review and discuss college choices, test scores, assist with college applications and

college essays. Pamela Powell and Carmen Berry are responsible for the academic counseling needs of 9th graders not served by other specialized programs. Ms. Powell and Ms. Berry also serve as liaisons for parents and students between 8th and 9th grade. Every 10th grader now receives a four year plan in their English classes and a review of A-G requirements and required testing. Since our last report, SCHS has established an intervention counseling program headed by Patrick Harris. Mr. Harris works with any student “at risk,” with emphasis on post secondary counseling for students in the middle.

Response to Goal #2: *Develop strategies to address academic counseling needs for students “in the middle.”*

Through the *School Loop* program, counselors and teachers are able to track student performance in all classes. *School Loop* sends each teacher a daily email notice showing students in each of their classes trending both up and down. Additionally, the program has a “Student Tracker” capability that allows teachers, counselors, and administrators to follow the academic progress of any high-risk student on an ongoing basis. *School Loop's* grade book highlights any student who falls below a 70% in the class, drawing attention to students who are in academic jeopardy. Individualized counseling with regular follow-up and tracking is yielding exciting results. Since our last report, the percentage of seniors meeting A-G requirements has soared from 39.9% in 2006 to 48.6% in 2008-2009 and 50% of the class of 2010 is on track to meet A-G requirements. Additionally, in 2006-2007, 84% of those starting their sophomore year at SCHS graduated. For 2009-2010, the retention rate is anticipated to reach 90%.

Response to Goal #3: *Expand outreach programs for students “in the middle”*

Our API has increased from 802 in 2006 to 828 in 2009. The number of students taking IB and AP exams has increased from 730 students taking a total of 1355 IB/AP exams in 2005-2006, with an overall passage rate of 71%, to 805 students taking a total of 1649 exams in 2008-2009, with an overall passage rate of 83%. These successes are directly attributable to pushing students in the middle to excel academically. And they have responded. AVID students are required to take a minimum of one AP or IB course by graduation. Each spring, all underclassmen are placed by their core teachers for the following academic year. Before the end of the second semester, each student is given their schedule for the following academic year, together with applicable summer assignments, if any. In 2007, SCHS created a World Cultures Accelerated course specifically targeted at sophomore students who were deemed “in the middle.” The course is a collaborative English II World Literature course taught in conjunction with a World History course and is noted as “accelerated” rigor on student transcripts. The World Cultures course provides students a course option that falls between the rigors of the Pre-IB World Literature/ AP sophomore history courses and the pace of the college prep World History/ English 2 courses. World Cultures students are tracked to move on to either American Cultures Accelerated or IB/AP Language/Composition & AP US History or IB Environmental US History in their junior year. Our enrollment in IB and AP classes has increased in excess of 20% since our last report. Almost by definition, the

increased enrollment consists of “students in the middle” buying in to the ideal of being challenged academically.

To address the academic, career and social needs of our “students in the middle,” we have added several courses to our Regional Occupational Program (ROP), including credit recovery classes. Since our last report, we have added Fashion and Design, Restaurant Careers and 3-D Modeling. Our ROP enrollment has increased.

Another area of focus for our “students in the middle” has been the push towards creating high school clubs. While nearly 50% of our students continue to compete on one or more of our athletic teams, an effort has been made to encourage student-based student organizations. In our last report, we reported thirty clubs outside of our athletic and co-curricular programs. Today, the number of clubs has essentially doubled. Students now participate in 58 student-based administration approved organizations focusing on four aspects: fundraising, community service, career interest, and interpersonal/group dynamics. Of particular note, we have witnessed an explosion of clubs focusing on outreach and compassion, including, without limitation, *Acts Against Violence*, *Cool to be Kind*, *Be a Hero- Become a Donor*, *Invisible Children*, *Operation Smile*, *Random Acts of Kindness*, *Red Cross*, *Make a Wish Club* and the *Gay/Straight Alliance*. Each club requires a faculty advisor. Our clubs include:

Club Name	Advisor
Acts Against Violence	Hench
Art Club	Jobst
AVID Student Leadership Team	George
Be a Hero, Become A Donor	Young
Best Buddies	Sanchez
Bible Literature	Delanty
Big Brothers Big Sisters	Sigafoos
Build a Better Community	Washington
Character Counts	Yancey
Chess	Young
Cinema	Kruszewski
Cool 2 Be Kind	Sigafoos
Dragon Club	Chapman
Ekal	Westling
Environmental	Kerr
FIDM Fashion Club	Yancey
French	Alizadeh
Foods of the World	Uriquidi
Gaming	Laster

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Gay/Straight Alliance	Bro-Dollar
Harry Potter Club	Jobst
Improv Club	Kruszewski
Invisible Children	Sigafoos
Jabba Jr.	McPhee
Japanese Culture Club	Tanaka
J.A.P.A.N.	Uriquidi
Key Club	O'rear
Literary Magazine Club	Sigafoos
Make A Wish	Jobst
Mock Trial	Signer
Model United Nations	Shick
Mu Alpha Theta Mathematics Society	Auerbach
Musicality	Delanty
National Honor Society	Saterlee
Notes of Hope	Soto
Operation Smile	Finnerty
Psych	Berg/Schefter
The Anti-Pacific Gyre Club	Chapman
Random Acts of Kindness	Chapman
Red Cross	Buckman
Republicans	O'Rear
Sabor Latino	Hench
San Clemente Sailing Team	Hench
Safe Rides	Auerbach
San Clemente Cares	Jobst
SCHS Habitat for Humanity	Obispo
SCHS Table Tennis Club	Batton
SC Yoers	Young
Sierra Club	Kerr
Sign 4 Love	Buckman
Sociedad Honoraria Hispanica	Britton
Spanish	Britton
SPAR	Proodian
Students Assisting Youth	Willsey
Tutor Club	Auerbach
UNITE	Olsen

Working Wardrobes	Chapman
Young Liberals Club	Kerr

Each year, ASB (Associated Student Body) hosts a “club rush” which allows students to explore the clubs offered and get feedback on any questions they might have. It is here that most of our students choose a club. Students join clubs for various reasons, but central to our goal is to promote students’ to find their niche in the dynamics of our campus community. Particularly helpful to freshman and sophomores, clubs offer an opportunity to connect with others sharing common interests, goals, abilities and/or personalities.

Action Plan #3: Create a sustainable Technology Plan to ensure improved technological resources and ongoing teacher/student expertise.

Authors’ Note: In the spring of 2009, SCHS adopted a Technology Use Plan in coordination with district personnel and our technology vision as reflected in our last WASC report. Obviously, “Sustainable Technology” relies substantially on a sustainable source of funding for technology and training. As we all know, the economics of CUSD, and education in California in general, are subject to the politics of education as well as an uncertain economy. Nevertheless, we are proud of our progress concerning technology at SCHS. While some of our success is based on the acquisition of hardware, much of our success can be traced to CUSD’s investment in the software programs used extensively by the teachers and staff at SCHS, our concerted effort as a staff to integrate technology into our classrooms, and our increasing familiarity with the programs we use, including the *School Loop* Internet based grading and communication program; the *Aeries* attendance and student data system; and, *Turnitin.com* a plagiarism identification system.

Response to Action Plan 3: Ensure improved technological resources and ongoing STUDENT expertise.

In 2000, SCHS had one computer lab, located in the library, with thirty computers. Today, on the Lower Campus, we have a computer lab with thirty Windows Vista Internet-connected computers located adjacent to the library, an additional eighteen Windows Vista Internet-connected computers located inside the library, and a mobile cart with sixteen Internet-connected computers. The AVID classroom has twenty Internet-connected and printing capable computers to assist AVID students with completion of assignments and college applications. There is also a Mac Computer lab with thirty desktop iMacs that were purchased beginning in 2008. The Yearbook, Digital Photo, Newspaper, and Digital Media ROP classes all make use of the Mac lab. Fourteen iMac

desktops were distributed to staff members in 2007 to increase the use of multi-media in the classroom. Since our last visit, an additional computer lab has been added on the Upper Campus featuring forty-five Internet-connected computers and is used primarily for the one-semester CCP class- a graduation requirement. In addition, the library office area is now a teacher technology workroom with two computers.

In 2008-2009, our library added the Ebooks Electronic Reference Books system accessible from any on or off campus computer with Internet whether or not on campus (visit <http://infotrac.galegroup.com/itweb/schs>). The Ebooks system provides our students' access to: Encyclopedias, World Book, Dictionaries, Thesauruses, Periodicals, the Los Angeles Times, the Orange County Register, LA Times Online, National Geographic Homework Help, Fact Monster, Encarta and more. Below is the explanation from www.sctritons.com, the school's website:

Electronic Reference Books

You can get direct access to our reference library at any time, from anywhere!
Cross searching of multiple books with one search!
Accurate, verified information every time!
Translation of every text into eight foreign languages by clicking a button!

So far we offer:

- *American Eras, Volumes 1-8*
- *Literary Themes for Students:*
- *Race and Prejudice! The American Dream; War and Peace. (This is a new set with six volumes in print and online.)*
- *Literature and Its Times, Volumes 1-7*
- *Novels for Students Vols. 1-16*

In the 2008-2009 school year, San Clemente added an individual student account feature to all library computers. Students now have the ability to log in and save files under individual accounts.

Response to Action Plan 3: *Ensure improved technological resources and ongoing TEACHER expertise.*

With the grant money awarded to San Clemente High School in 2001, computers were provided to every teacher on campus. In 2007 and 2008 additional funding was utilized to upgrade and provide teachers with new computers and software with the ever increasing demand and utilization of online grading programs, online attendance, email

communication, website design, and classroom instructional tools such as Document Cameras, LCD projectors, science probeware, Discovery Streaming, etc. New computers were also provided to a number of office staff including: counselors, academic advisors, school psychologists, and attendance staff. The San Clemente High School Educational Foundation and PTSA have also provided money to dozens of teachers to purchase state of the art LCD projectors, Document Cameras, and core area related software.

Technology funding has been utilized to purchase software and hardware for the development of data pertaining to Standards-based common assessments by teachers in all core areas (Data Director). This data is used in core area collaborative teams to assess and evaluate individual teaching techniques and strategies and ongoing curriculum modification and development. The use of data in decision making has become an integral part of SCHS's journey towards becoming a true PLC (Professional Learning Community).

In 2008-2009, CUSD acquired a subscription to Discovery Streaming (formerly United Streaming). Discovery Streaming offers an amazing collection of over 50,000 videos, songs, speeches, images, encyclopedia articles, writing prompts, clip art collections, blackline masters, and lesson plans. Discovery Streaming also recently added individualized student accounts so that every student now has access to the Discovery Streaming media library through their own student accounts. With this new enhancement, teachers can assign videos, speeches, or any available media for students to view or listen to wherever there is Internet. Students also have the option to log onto Discovery Streaming independently to browse through the media available to students in the Discovery Streaming library.

New networked Xerox scanner/copiers were purchased for both the lower and upper campuses for teachers and staff. Teachers now have the ability to scan copies of documents and email them to their capousd accounts. Electronic copies of assignments, tests, and various teaching materials add to the SCHS PLC. Color scanner/copiers were purchased for student use and placed in the library.

Response to Goal 3: Increase staff's computer knowledge and computer skills.

In a 2007 technology survey, 78% of the teachers at SCHS indicated that they used technology to provide feedback to students. Today, 100% of those responding to our survey indicated that they use *School Loop* as their grading program. 100% of our teachers also indicated that they use email to communicate with parents and, with the exception of some special education teachers, their students. In 2007, 13% of teachers surveyed maintained a personal website. In 2010, 44% of our staff maintains a personal

website and an additional twenty-one teachers indicated interest in establishing a website for their classroom. Much of our growth in the use of technology is our society's increased comfort with technology and its place in our lives. However, much of the progress in our use of technology in the classroom is our school wide use of *School Loop* and our increased comfort with the program. Through *School Loop*, our staff is able to report progress grades, post grades on individual assignments, assign work, link or post handouts, email students and parents, track students who's grades are trending up or down, find the average score on any assignment, maintain a class website and many other things. For parents and students, they can check grades daily, contact teachers, and even track absences.

Our *Aeries* attendance program has also been enhanced this school year. While *Aeries* continues to track attendance and provide contact information, transcripts, longitudinal testing data and medical information for every student, *Aeries* now also provides teachers with each student's EL designation, Resource designation (RSP or 504), and which of our students live on Camp Pendleton. The ability to see this data every time one reports attendance, especially early in the semester, is invaluable.

Part V: Schoolwide Action Plan Refinements

Since the 2006-2007 school year, SCHS has maintained its focus on the Action Plan items we set forth in our last major self study, to monitor our progress and make adjustments as we progress. We have repeatedly discussed our Action Plans in TLT and as a staff. Attached as Exhibits B, C, and D, respectively, are the current iterations of Action Plans #1, #2, and #3. In 2007-2008, we reworked our Single School Plan for Student Achievement (SPSA) so that our plans were congruous in nature and intent with our Action Plans. The SPSA was again updated in 2009 with our Action Plans front and center. As we are all well aware, since 2006-2007, fiscal issues have been thrust to the forefront of our planning. We have lost key staffing in administration, certificated and classified positions, as well as support positions at the district office. Nonetheless, our results have been noteworthy. Although we missed our AYP goals in 2008-2009, we have measured consistent growth in our API.

Action Plan #1 Refinements

While we have refined Action Plan #1 as indicated in Exhibit B, a significant step towards Action Plan #1 is in process right now. The district has recently approved our hiring a bilingual community liaison. The person we hire will be selected for his or her ability to strengthen communication, counseling, and ultimately, student achievement. Additionally, we have worked to send more messages in Spanish using the school's phone system. Many EL students take Spanish as a course of study and last year, we founded the Sociedad Honoraria Hispanica, a national Honor Society for students successfully pass four years of Spanish. In 2008-2009 we had eight students apply for membership and for 2009-10 we have fifty students.

Action Plan #2 Refinements

In response to Action Plan #2, we have expanded our recruitment efforts for our AVID program to bring more "middle" students into this highly successful program. Since 2005-2006, our AVID enrollment has increased from 149 students to 198 students in 2009-2010. However, because of fiscal constraints we been forced to contract to our original four periods of AVID. Bringing Kitty Schmitt on a as a college counselor has helped mirror the success we have experienced with our IB counselor position. District-wide, we have re-launched our CCP classes (formerly CECA) and renewed emphasis on educating students about the A-G requirements. We refined our bell schedule since 2006-07 so that we have tutorial twice a week built into our schedule. We have worked with ROP and our own courses to expand course offerings without sacrificing out own allocation of FTEs within the master schedule. Since 2007-2008, the school has worked to retain students to remain on campus when they fail a class or classes rather than go to alternative education programs. Using a credit recovery class (APEX), we have retained our students and given them opportunities to regain graduation units and remain in a college prep curriculum.

Action Plan #3 Refinements

Finally, while we have grown as a staff in our use of technology, we have been severely limited by the current economy in proactively attacking Action Plan #3. Since technology is quite expensive, we have struggled to remain cutting edge. In 2007-2008 the funds for the discretionary block grant, as well as the PE and Fine Arts funds, were reabsorbed by our district office. In 2008-2009, our SIP and AAA/GATE funds were also reabsorbed by our district. The yearbook club was able to buy new computers using yearbook funds, and they sold their "old" computers to the school for a reasonable price. We have used these three year old computers to replace six to eight year old computers in classes and for support staff. Our district is gradually become less restrictive in allowing teacher-purchased or community-donated hardware to be connected to the CUSD network. The two saving programs for updating and maintaining SCHS technology have been (1) our cooperative and supportive attitude with each other and (2) the PTSA teacher mini-grant program which has brought in tens of thousands of dollars in equipment to our classrooms.

In the last three years, we have repeatedly discussed our Action Plan items and we believe them still to be worthwhile and valid. As we go forward we may see that we need to do even more for our EL population as CUSD may enter year one of a Program Improvement (PI) in the next school year if our school fails to meet AYP. Additionally, we may need to explore a computer repair class to be able to sustain the technological tools we currently have on campus.

Part VI: Closing Remarks

The statistical information contained in this report comes almost entirely from three sources: the California Department of Education “DataQuest” website (<http://dq.cde.ca.gov/dataquest/>); Susan Fields, San Clemente High School’s Registrar using the Aeries Browser Interface system (<http://abi.capousd.org/abi/>); and, the “Staff Survey: WASC Midterm Report,” a copy of which is attached to this report as Exhibit A (“Staff Survey”). The Staff Survey was given to the teaching staff on February 5, 2010, and collected over several weeks thereafter. The only statistical data reflected in this report which did not originate from the above-referenced sources was data relating to combined International Baccalaureate/ Advanced Placement (IB/AP) data. DataQuest does not track IB testing data. Accordingly, some student data contained in Part IV relating to “Students in the Middle” was hand calculated by combining the DataQuest AP data with the records of our IB coordinators Kathleen Sigafos and Wendy Washington.

As is reflected in all of the matters discussed in this report, the last three years have been ones of significant change and, we think, solid growth. While the future will certainly present mighty challenges, one thing that has not changed, and our greatest asset, is the commitment of our phenomenal staff; the commitment of our students and parents; and, our strong ties to our community and our local businesses.

EXHIBIT A

NAME : _____

DEPARTMENT : _____

CURRENT CLASSES : _____

ADVANCED DEGREES (YR) : _____

STAFF SURVEY: WASC MIDTERM UPDATE

Action Plan #1: ELL Students

Implement strategies to expand current programs that address the social and emotional needs of English Language Learner (ELL) students in order to improve their academic performance.

1. Develop strategies to support academic performance of EL students.

Train all teachers in SDAIE methodologies, including AVID, GLAD, and DIAL strategies

Are you trained in SDAIE methodologies? Y/N If so, please check which methodologies

BCLAD _____ CLAD _____ DIAL _____ GLAD _____ AVID _____

2. Are you fluent in a language other than English? If so, what language(s)? _____

3. To what extent do you integrate SDAIE strategies into your lessons?

Daily/ Regularly/Periodically/Seldom/What's SDAIE?

4. Since the spring of 2007, what actions have you observed or participated in towards Action Plan #1 and the needs of our English Language Learners?

Action Plan #3: Sustainable Technology

Create a sustainable Technology Plan to ensure improved technological resources and ongoing teacher/student expertise.

1. Do you use a web based grading program to record and post grades? Y/N School Loop? Y/N

Did you in 2007? Y/N

2. Do you use email to communicate with students? Y/N/ Occasionally School Loop? Y/N

Did you in 2007? Y/N

3. Do you use email to communicate with parents? Y/N /Occasionally School Loop? Y/N

Did you in 2007? Y/N

4. Do you have a website? Y/N Did you in 2007? Y/N

If you answered no, would you be interested in receiving assistance in setting one up? It will take about 15 minutes. Y/N / Maybe

5. Do you use a LCD Projector/ Visualizer/ Other Technology in your classroom? If yes, how often do you utilize such tools? Daily/ Regularly/ Seldom/ Never Did you in 2007? Y/N

6. Do you use the internet in your classroom? Daily/ Regularly/ Seldom/ Never Did you in 2007? Y/N

7. Do you use the internet in your lesson planning? Daily/ Regularly/ Seldom/ Never

Did you in 2007? Y/N

8. What other technology do you use in your classroom? _____

9. Compared to spring 2007, how has your use of technology changed?

10. What else should we know about technology use at SCHS?

EXHIBIT "B"

Action Plan #1: Implement strategies to expand current programs that address the social and emotional needs of English Language Learner (ELL) students in order to improve their academic performance.

Rationale: Despite meeting AYP and API benchmarks, results of tests such as the CST, CORE, CELDT, CAHSEE, AP--and results of classroom performance data--demonstrate a significant achievement gap between the academic performance of the general education population and the academic performance of ELL students.

Expected School-wide Learning Results (ESLR's) addressed: Academic Achievers, Competent Problem Solvers, and Effective Communicators

TASK	STEPS	TIMELINE	RESPONSIBILITY	RESOURCES	ASSESSMENT	REPORT OF PROGRESS SINCE 2006
1. Develop strategies to support academic performance of EL Students.	1. Currently attempting to hire a bi-lingual community liaison.	Ongoing	Principal District Office	AVID	Personnel	In process
	2. Train all teachers in SDAIE methodologies, including AVID, GLAD, and DIAL strategies.	GOAL ATTAINED	Principal Assistant Principal of Guidance	Collaboration Time PDA's/conferences	SARC Report/ Credentialing GPA Data	ACCOMPLISHED
	3. Ensure that each year all teachers received a list of students enrolled in their classes who are Limited English Proficient (LEP) and fully English Proficient (FEP).	Beginning of each Semester	Assistant Principal of Guidance	AVID Coordinator Registrar	CAHSEE CELT CST Data Discipline Data	Administrative Team EL Coordinator
	4. Consider bi-lingual abilities as part of the hiring process in office staff positions	Ongoing	Principal	Budget Staffing	Staffing SARC Report	Hired bi-lingual Aide, Counselor, and Teacher.
	5. Expand EL enrollment in the AVID program.	Fall semester 2008 and ongoing	Assistant Principal of Guidance AVID Coordinator	Budget	"a-g" Data	Enrollment (as limited by sections)
	6. Increase awareness of the bi-lingual tutoring opportunities before & after school.	Fall 2007 and ongoing	Principal EL Coordinator	AVID	Log of students attending "Four-Year Plan" meetings. Increased attendance	Sign-in log at College and Career Center
	7. Create a link to the SCHS "Grammar Guide" through the website.	GOAL ATTAINED	Activities Director SCHS Webmaster	Web Access School Loop Account	Review of Website	ACCOMPLISHED

TASK	STEPS	TIMELINE	RESPONSIBILITY	RESOURCES	ASSESSMENT	REPORT OF PROGRESS SINCE 2006
2. Develop programs to address academic counseling needs.	1. Reconfigure guidance department responsibilities to dedicate one academic advisor to EL students.	Postponed due to budgetary constraints	Principal Guidance Department	Academic Advisors	Attendance data GPA data CAHSEE pass rate	Placed on hold due to large case loads and budget cuts.
	2. Ensure that each year every ninth grade EL student meets with the EL advisor to develop a "Four-Year Plan."	Postponed due to budgetary constraints	Principal Guidance Department	Academic Advisors	SARC Report "a-g" data	Placed on hold due to large case loads and budget cuts.
	3. Ensure that each year every tenth, eleventh, and twelfth grade EL student meets at least once a year with the EL Advisor to monitor academic progress toward graduation requirements and post secondary academic and career goals.	Postponed due to budgetary constraints	Principal Guidance Department	Academic Advisors		Placed on hold due to large case loads and budget cuts.
	4. Consider bi-lingual abilities as part of the hiring process in office staff positions	DONE	Principal Guidance Department	Grant Money District Funding	CBEDS Staff Demographics	Hired a Bi-lingual Office Aide and Counselor
	5. Expand EL enrollment in the AVID program.	Expanded and was limited in 2008-09 due to budget cuts.	Principal Guidance Department	Academic Advisors Teacher referrals	Class schedules	Placed on hold due to large case loads and budget cuts.
	ADDENDUM: <i>Each Academic Advisor is required to meet with every student to develop, monitor, and execute a "Four-Year Plan"</i>					

EXHIBIT "B"

TASK	STEPS	TIMELINE	RESPONSIBILITY	RESOURCES	ASSESSMENT	REPORT OF PROGRESS SINCE 2006
3. Expand outreach programs for EL students and their families.	1. Facilitate more effective use of staff to enhance communication with EL students and their families.	Ongoing	Principal Assistant Principal of Guidance	Academic Advisors	Attendance data GPA data CAHSEE pass rate	Placed on hold due to large case loads and budget cuts.
	2. Expand attendance at school-sponsored parent meeting by providing transportation and child care.	Postponed due to budgetary constraints	Principal Guidance Department	Academic Advisors		Placed on hold due to budget cuts.
	3. Continue to hold regular ELAC meetings to assess parent needs and concerns.	Postponed due to budgetary constraints		Academic Advisors		Placed on hold due to budget cuts.
	4. Create liaisons between PTSA and ELAC.	Postponed due to budgetary constraints	Principal Guidance Department	Grant Money District Funding		Placed on hold due to budget cuts.
	5. Increase the dissemination of important parent communication in Spanish, including Connect-ED phone messages.	Goal Attained	Principal Guidance Department	Academic Advisors Teacher referrals		ACCOMPLISHED
	6. Expand attendance at EL Parent Nights that focus on graduation and post-graduation opportunities.	Ongoing				
	7. Develop an attendance-monitoring program that electronically generates letters notifying parents of their child's 10 th and 20 th absence.	Unattainable through Aeries.				
	8. Increase efforts to fully integrate EL students into the School's culture through: <ul style="list-style-type: none"> Principal's Round Table ASB Clubs sports 	Ongoing				

EXHIBIT "C"

Action Plan #2:

Implement strategies to expand current programs that address the academic and social needs of students "in the middle," defined as students not already served by specialized programs such as Special Education, AVID, International Baccalaureate, and the Automotive Academy.

Rationale:

Data such as the number of SCHS students meeting the UC/CSU "a-g" requirements suggests that students "in the middle" need more personalized attention to better prepare them for post-secondary opportunities. Since students who are performing at higher or lower levels already have specialized support programs, the school agreed that the majority of students "in the middle" also need additional support programs.

Expected School-wide Learning Results (ESI R's) addressed: Academic Achievers, Competent Problem Solvers, and Effective Communicators

Task	Steps	Timeline	Responsibility	Resources	Assessment	Report of Progress
1. Develop programs to address academic counseling needs for students "in the middle."	1. Reconfigure Guidance Department responsibilities so that every ninth grade student will meet with an academic advisor to develop a Four-Year Plan.	Ongoing	Principal Assistant Principal of Guidance	Beginning Spring 2007 Ongoing	Attendance data Student surveys	ACCOMPLISHED
	2. Ensure that each year every tenth, eleventh, and twelfth grade student meets at least once a year with an academic advisor to monitor progress toward graduation requirements and post-secondary goals.	Ongoing	Site and Guidance Personnel Capistrano/Laguna and SCHS ROP personnel		CAHSEE Pass rate CST data Discipline data	School Profile SARC
	3. Continue to commit resources to maintain two academic advisors who monitor the needs and academic progress of ninth grade students.	Ongoing	Guidance	Academic Advisors	"a-g" data Student surveys	Student Progress Report Parent letter
	4. Continue to expand elective courses, including ROP offerings, to better forge a connection between the academic curriculum and students' interests. • Create a web link on the SCHS website that lists ROP offerings	Limited to budget restraints	Guidance	PTSA & SCEP sponsorship of "College Nights"	Parent Surveys Log of students attending "Four-Year Plan" meetings.	SPSA
	5. Increase students' utilization of the services provided by the College and Career Planning Center. • Explore the possibility of a "job board"	Limited to Budget restraints 2007	ROP Activities Director	School Bulletin		
	6. Continue to expand students' awareness of college opportunities through: • Organizing an annual College Fair • Connecting high school students to college mentors • College Night for students and families to present information regarding admission process and financial aid • College presentations during the school day	Ongoing	Career Center ROP, PTSA Guidance		Enrollment rate of 2 and 4 year colleges	"a-g" data

EXHIBIT "C"

Task	Step	Timeline	Responsibility	Resources	Assessment	Report of Progress
2. Develop strategies to support academic performance of students "in the middle."	1. Train all teachers in methodologies such as AVID, GLAD, and DIAL.	Ongoing	Principal Assistant Principal of Guidance	Collaboration time PDA's/Conference AVID Coordinator	Attendance data GPA data CAHSEE data	Leadership Team Administrative Team School Site Council AVID report of progress
	2. Increase student connectedness through expanding the support of programs such as <ul style="list-style-type: none"> Teacher Mentor Program Regularly scheduled group counseling Non-traditional co-curricular activities (e.g. PE Skateboarding, Community Service opportunities) 	Ongoing	Professional Learning Communities Library Staff	SCHS website Counseling Center	CST data Discipline data "a-g" data	PTSA Newsletter E-mail Listserve Parent letters
	3. Expand enrollment in the AVID program.	Ongoing	School Counselor AVID coordinator		Master Schedule Teacher surveys	SCHS website
	4. Increase awareness of tutoring opportunities before and after school.	Ongoing	Guidance Activities Director Webmaster	SCEF	Grades	Single School Plan goals
	5. Create a link to the SCHS "Grammar Guide" through the website.	Done	SCHS "webmaster"		Webs Website "Hit Counter"	ACCOMPLISHED
	6. Provide staff development in Academic Literacy Across Curriculum to increase the amount of writing in all subjects for better comprehension of difficult concepts.	Eliminated due to budget.				

EXHIBIT "C"

Task	Step	Timeline	Responsibility	Resources	Assessment	Report of Progress
3. Expand outreach programs for students "in the middle" and their families.	1. Increase teacher and school use of communication tools to fully utilize program applications: <ul style="list-style-type: none"> • School Loop • ListServes • Connect-ED • Parent Portal • Announcement Marquee • Newsletters 	Ongoing	Principal Assistant Principal of Guidance Activities Director	Collaboration Time PDA's/Conferences SCHS website Academic Advisors District Personnel (TIS)	Aeries data Attendance data Student surveys Parent surveys Attendance logs at parent nights	Great Improvement PTSA Newsletter E-mail Listserve
	2. Increase attendance at grade level parent nights.	Ongoing	Parents	Attendance office staff	Monitor use of school site	Parent and District letters
	3. Develop an attendance-monitoring program that electronically generates letters notifying parents of their child's 10 th and 20 th absence.	Unattainable through Aeries	Attendance Office Assistant Principals SRO	School Loop Truancy Sweeps	SARBs Truancies	Attendance data SCHS website
	4. Increase efforts to fully integrate into the School's culture through: <ul style="list-style-type: none"> • Principal's Round Table • ASB • Clubs • Sports 	Ongoing	Activities Director Website	School Loop Monitor use of School site		Single School Plan goals

EXHIBIT "D"

Action Plan #3:

Create a sustainable Technology Plan to ensure improved technological resources and ongoing teacher/student expertise.

Rationale:

All Focus Groups identified technology as a critical academic need in the areas of improved hardware, maintenance services, technology support, and staff training. The pattern of educational funding has been for schools to receive sizable but infrequent blocks of funds. The school recognizes that a sustainable and systematic technology plan is needed.

Expected School-wide Learning Results (ESLR's) addressed:

Academic Achievers, Competent Problem Solvers, and Effective Communicators

Task	Step	Timeline	Responsibility	Resources	Assessment	Report of Progress
1. Develop a comprehensive technology plan.	1. Reconvene the technology committee.	Reconvene technology committee in November, 2006.	Principal	Microsoft voucher settlement monies	Minutes from technology committee meetings	Annual report from District Single School Plan
	2. Appoint site technology Coordinator	Ongoing	Technology Coordinator(s)	School site block grant	Plans generated from technology committee	
	3. Develop a comprehensive list of the school's technology needs.	Ongoing	Technology committee	District matching funds PTSA Grants	Timelines generated by technology committee	
	4. Identify staff development needs.	Ongoing		SCEF Grants	Teacher surveys Service log of technical support	
	5. Create a staff development plan.	Ongoing		Allocate funds from school budget annually for updates and refurbishments		
	6. Work with the master schedule to develop classes to train a cohort of skilled students to assist teachers with technical issues.	Ongoing				

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Pam Watkins, Executive Director, Elementary Support

SUBJECT: **APPROVAL: LOCAL EDUCATION AGENCY TITLE 1, PART A
WAIVER APPLICATION AND ARRA LOCAL EDUCATION
AGENCY WAIVER PLAN**

BACKGROUND INFORMATION

Districts with schools in Program Improvement are required to set-aside Title 1 funding for:

1. Public School Choice – paid transportation to a district designated school site for parents opting to send their child to a non-Program Improvement school.
2. Supplemental Educational Services (SES) – free tutoring for children at Program Improvement schools in years 2-5.
3. Professional Development – to provide standards-based instructional materials professional development at Program Improvement Schools.

For the 2009-10 year, CUSD received the regular Title 1 allocation, and in addition, received additional Title 1 funding through the American Recovery and Reinvestment Act (ARRA) program. Both funding sources require the mandatory set-asides outlined above.

All of the costs for public school choice transportation and supplemental educational services were able to be covered within the regular Title 1 allocation, leaving the Title 1 ARRA set-asides in these particular areas undesignated. Most of the costs for professional development were able to be covered within the regular Title 1 allocation, leaving a balance of Title 1 ARRA.

The Title 1, Part A Waiver Application, if approved by the State Board of Education, will allow CUSD to expend these currently undesignated set-aside funds estimated at \$543,681 on Title 1 research-based programs and activities shown to improve student achievement. A list of programs and activities are outlined in the Local Education Agency Waiver Plan.

Approval: Local Education Agency Title 1, Part A Waiver Application and ARRA Local Education Agency Waiver Plan
April 13, 2010
Page 2

CURRENT CONSIDERATIONS

This agenda item requests approval of the Local Education Agency Title 1, Part A Waiver Application with assurances and ARRA Local Education Agency Waiver Plan. If approved, it will be submitted to California Department of Education for review and approval by the State Board of Education (SBE) at their May 2010 meeting. After consideration by the SBE, CUSD will be notified of the status of the waivers.

FINANCIAL IMPLICATIONS

There are no financial implications to this agenda item other than the possible re-designation of uses for Title 1 ARRA funds within the Title 1 program.

STAFF RECOMMENDATIONS

It is respectfully recommended the Board approve the Local Education Agency Title 1, Part A Waiver Application, Exhibit A, and the ARRA Local Education Agency Waiver Plan, Exhibit B.

Local Educational Agency Title I, Part A Waiver Application

January 2010

Submit completed application to:
California Department of Education (CDE) at
TitleIWaivers@cde.ca.gov

LEA Name:

Person Completing This Report: Stacy Yogi

Person Completing Position/Title: Executive Director, State and Federal Programs

Contact e-mail Address: syogi@capousd.org

Contact Phone Number: 949-234-9244

References:

Current local educational agency (LEA) allocations for regular fiscal year 2009 Title I, Part A, funds and the Title I, Part A, American Recovery and Reinvestment Act (ARRA) funds are on the California Department of Education (CDE) No Child Left Behind: Title I, Parts A & D Web page at <http://www.cde.ca.gov/fg/aa/ca/nclbtilei.asp>.

Directions:

- 1) Select the LEA name from the drop-down menu. Refer to the "Enable Macros" attachment if you experience difficulties with the dropdown.
- 2) Enter the contact information of the person completing this report in the space provided.
- 3) Read the Assurance Statement and Signature page and the assurances related to each waiver request.
- 4) Select the chosen waiver(s) by checking the appropriate box; provide dollar amounts where requested. If you are applying for waiver II(a) or II(b), complete the ARRA LEA Waiver Plan Template located under the Waiver section on the CDE Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.
- 5) Print the application and obtain the signatures of the LEA superintendent and the local governing board president on page 4. Retain this copy of the assurances and any supporting documentation for compliance monitoring purposes.
- 6) A copy of the local governing board agenda and board minutes reflecting approval of the Title I, Part A, LEA Waiver Application will be maintained and made available for compliance monitoring.
- 7) Save this application electronically and send as an e-mail attachment to TitleIWaivers@cde.ca.gov. Please include your LEA name and County-District-School (CDS) code. Remember to attach the ARRA LEA Waiver Plan Template if you are applying for waiver II(a) or II(b).

Capistrano Unified - 30664640000000

The LEA requests the following:

Section I. Waivers of Title I, Part A, Statutory and Regulatory Requirements

- ☐ (a) Exemption from the 14-day school choice parent notification requirement for students enrolled in newly identified program improvement (PI) schools for 2009–10 or schools that anticipated exiting PI during the 2009–10 school year but did not (Elementary and Secondary Education Act [ESEA] Section 1116[b][1][E][i]; *34 Code of Federal Regulations [CFR]* Section 200.37[b][4][iv]). Please note that this waiver was previously granted for all applicable LEAs by the SBE at its September, 2009 meeting. **The inclusion of this item in the application package, and your response, is for federal reporting purposes only. See assurances for Section I. (a) on page 5 of this application.**
- ☐ (b) To offer SES to schools in PI year one, in addition to public school choice, to eligible students and to count those SES expenditures for eligible students in those schools toward the local educational agency's (LEA's) 20 percent obligation (ESEA Section 1116[b][10] and *34 CFR* Section 200.48). See assurances for **Section I. (b)** on page 6 of this application.

Section II. Waivers Related to Title I, Part A, ARRA Funds

- ☒ (a) To exclude some or all of Title I, Part A, ARRA funding from calculation of the LEA's 20 percent obligation for choice-related transportation and SES ESEA Section 1116[b][10] and *34 CFR* Section 200.48[a][2]). See assurances for **Section II. (a)** on page 7 of this application and complete the ARRA LEA Waiver Plan.

ARRA Amount to be excluded: 455396.00

- ☐ (b) To exclude some or all of Title I, Part A, ARRA funding from the calculation of the LEA's 10 percent obligation for professional development (ESEA Section 1116[c][7][A][iii]). See assurances for **Section II. (b)** on page 8 of this application and complete the ARRA LEA Waiver Plan.

ARRA Amount to be excluded: 0

Number of teachers and principals that have received standards-based instructional materials professional development: 0

Number of teachers and principals that have **not** received standards-based instructional materials professional development: 0

- ☒ (c) To exclude some or all of Title I, Part A, ARRA funding from the calculation of the LEA's 10 percent obligation for professional development for schools in PI (ESEA Section 1116[b][3][A][iii]). See assurances for **Section II. (c)** on page 9 of this application.
- ☒ (d) To exclude some or all of Title I, Part A, ARRA funding from the calculation of per-pupil amount for SES (ESEA Section 1116[e][6][A] and *34 CFR* Section 200.48[c][1]). See assurances for **Section II. (d)** on page 10 of this application.
- ARRA Amount to be excluded: 455396.00

- ☒ (e) To request a waiver from CDE to carryover more than 15 percent of its Title I, Part A, 2009 and 2010 allocations due to ARRA funding (ESEA Section 1127[a][b]). See assurances for **Section II. (e)** on page 11 of this application.

**Title I, Part A – Local Educational Agency (LEA)
Assurance Statement and Signature Page**

The LEA certifies that:

- 1) All applicable state and federal statutory and regulatory requirements will be met by the LEA and information contained in this Title I, Part A, LEA Waiver Application is correct and complete.
- 2) Legal assurances for all individual waiver applications are accepted as the basic legal condition for the operation of programs and assurances with original signatures retained by the LEA for compliance monitoring.
- 3) A copy of the local governing board agenda and board minutes reflecting approval of the Title I, Part A, LEA Waiver Application will be maintained and made available for compliance monitoring.
- 4) Original signatures of the LEA superintendent, or designee, and board president for the Title I, Part A, LEA Waiver Application are on file.
- 5) All compliance items identified in the notification of finding from Categorical Program Monitoring (CPM):
 - a. Have been resolved (no further information is required), or
 - b. **Have not** been resolved. **Justification for not resolving findings and an action plan to resolve the findings is required in the LEA Waiver Plan, Box 1, located under the Waiver section on the California Department of Education (CDE) Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.**
- 6) Pursuant to *California Code of Regulations*, Title 5, (5 CCR) Sections 4600–4687, all Uniform Complaint Procedure (UCP) actions:
 - a. Have been resolved (no further information is necessary), or
 - b. **Have not** been resolved. **Justification for not resolving actions and an action plan to resolve the actions is required in the LEA Waiver Plan, Box 2, located under the Waiver section on the California Department of Education (CDE) Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this LEA and that, to the best of my knowledge, information contained in this Waiver Application is correct and complete. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained onsite. I certify that we accept all general and program specific assurances for Titles I, II, and/or III as appropriate, except for those for which a waiver has been obtained. A copy of all waivers will remain on file. I certify that actual ink signatures for this LEA Waiver Application are on file. I further certify that, upon approval of any waiver requests by the SBE, necessary revisions of the LEA Plan will be submitted for local board approval.

In addition, the LEA agrees to submit a report to the California Department of Education (CDE) on June 1, 2010, that: (1) describes the uses of each waiver by the LEA or by its schools; (2) describes how schools continue to provide assistance to the same populations served by the program(s) for which the waiver was granted; and (3) evaluates the progress of the LEA and of schools in improving the quality of instruction or the academic achievement of students. The CDE will provide directions and guidance pertaining to the LEA submission of the report.

Superintendent Signature

Date

Board President Signature

Date

Web page of the LEA Plan:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1259495158166

Section I. (a)
Waiver of the Title I, Part A Statutory
and Regulatory Requirements

Local Educational Agency (LEA) Waiver Application to implement a one-year waiver of the 14-Day notice requirement only in schools that are newly identified for Program Improvement (PI) for the 2009–10 school year, or that could possibly have exited PI, corrective action, or restructuring for the 2009–10 school year but did not.

As a condition of approval, the LEA hereby assures that, for schools that are already identified for PI, corrective action, or restructuring and that cannot exit that status for the 2009–10 school year, even if they met adequate yearly progress (AYP), it will still comply with the 14-day notice requirement with respect to students in those schools.

In addition, the LEA hereby assures that it will meet the statutory requirement to provide notice of public school choice before the start of the school year (Elementary and Secondary Education Act [ESEA] Section 1116[b][1][E][i]).

An LEA that offers public school choice earlier to students in some schools, then later to students in other schools, hereby assures it will reserve a portion of the available transportation slots for students who receive the later notice.

Please note that this waiver was previously granted for all applicable LEAs by the SBE at its September, 2009 meeting. The inclusion of this item in the application package, and your response, is for federal reporting purposes only.

Section I. (b)
Waiver of the Title I, Part A Statutory
and Regulatory Requirements

Local Educational Agency (LEA) Waiver Application to have the flexibility to offer Supplemental Educational Services (SES) to eligible students in Title I schools in Program Improvement (PI) Year 1 (a year earlier than the law normally requires), *in addition* to offering public school choice (choice) options to students in those schools and to count the costs of providing SES to those students toward meeting the LEA's obligation to spend an amount at least equal to 20 percent of its Title I, Part A, Subpart 2 allocation on SES and choice-related transportation (20 percent obligation).

In the absence of such a waiver, an LEA may only count funds spent providing SES to eligible students attending schools in PI Year 2–5, in corrective action, or in restructuring toward its 20 percent obligation (Elementary and Secondary Education Act (ESEA) Section 1116[b][10]; *34 Code of Federal Regulations [CFR] § 200.48*).

As a condition of approval, the LEA hereby assures that, if it is granted this requested waiver, the LEA will ensure that it will meet all statutory and regulatory requirements related to SES in the 2009–10 school year (other than the particular funding requirement being waived).

Section II. (a)
Waivers Related to Title I, Part A ARRA Funds

Local Educational Agency (LEA) Waiver Application to exclude some or all of Title I, Part A, American Recovery and Reinvestment Act (ARRA) funds in determining the LEA's obligation to spend an amount equal to at least 20 percent of its FY 2009 Title I, Part A, Subpart 2 allocation on public school choice transportation and Supplemental Educational Services (SES). (Elementary and Secondary Education Act [ESEA] Section 1116[b][10]; 34 *Code of Federal Regulations* [CFR] § 200.48).

As a condition of approval, the LEA provides assurance that, if it is granted the requested waiver, it will adhere to the following conditions and requests for information:

- 1) Comply with its statutory and regulatory obligations for the provision of SES and public school choice with respect to its regular Title I, Part A, allocation.
- 2) Has:
 - a. Met all demand for SES and public school choice transportation (no further information is required), or
 - b. **Not met all demand for SES requests. Justification for not meeting all demand and an action plan to meet demand is required in the LEA Waiver Plan Template, Boxes 3–6, located under the Waiver section on the California Department of Education (CDE) Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.**
- 3) Use the funds freed-up by the waiver to address needs identified based on data, such as Statewide or formative assessment results.
- 4) Comply with all of its other Title I, Part A, statutory and regulatory obligations, including the obligations in ESEA sections 1114 and 1115 to have schoolwide and targeted assistance programs that use effective methods and instructional strategies that are based on scientifically based research.
- 5) Enter the ARRA amount that the LEA would like to exclude for the purposes of this waiver on page 2 of this application.
- 6) Complete a LEA Waiver plan that describes the data on which it relied to identify needs that will be addressed using the funds freed up by the waiver and the strategies and actions it intends to use to address those needs. Please complete the LEA Waiver Plan template.

Section II. (b)

Waivers Related to Title I, Part A ARRA Funds

Local Educational Agency (LEA) Waiver Application to exclude some or all of its Title I, Part A funds received under the American Recovery and Reinvestment Act (ARRA) in calculating its LEA 10 percent professional development set-aside. (Elementary and Secondary Education Act [ESEA] Section 1116[c][7][A][iii]; 34 Code of Federal Regulations [CFR] § 200.52[a][3][iii]).

As a condition of approval, the LEA provides assurance that, if it is granted the requested waiver, it will adhere to the following conditions and requests for information:

1. Comply with its statutory and regulatory obligations for the professional development set-aside with respect to its regular Title I, Part A allocation.
2. Use the funds freed up by the waiver to address needs identified based on data, such as statewide or formative assessment results.
3. Comply with all of its other Title I, Part A statutory and regulatory obligations, including the obligations in ESEA sections 1114 and 1115 to have schoolwide and targeted assistance programs that use effective methods and instructional strategies that are based on scientifically based research.
4. Enter the ARRA amount that the LEA would like to exclude for the purposes of this waiver on page 2 of this application.
5. Implementing standards-based instructional materials training in SBE-adopted or approved instructional materials for reading/language arts and mathematics for all teachers and principals. This includes, if applicable, implementing District Assistance and Intervention Team recommendations relative to this requirement.
 - a. Yes, all requirements and recommendations are implemented (no further information is required), or
 - b. **No**, all teachers and principals have not received standards-based instructional materials training. **Justification for not providing training and an action plan to provide training is required in the LEA Waiver Plan, Boxes 3–5 and Box 7, located under the Waiver section on the California Department of Education (CDE) Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.**
6. Complete a LEA Waiver Plan that describes the data on which it relied to identify needs that will be addressed using the funds freed up by the waiver and the strategies and actions it intends to use to address those needs. Please complete the LEA Waiver Plan template.

Section II. (c)
Waivers Related to Title I, Part A ARRA Funds

Local Educational Agency (LEA) Waiver Application to exclude all or some Title I, Part A American Recovery and Reinvestment Act (ARRA) funds from the required 10 percent professional development set-aside for a school in improvement in fiscal year 2009–10. (Elementary and Secondary Education Act [ESEA] Section 1116[b][3][A][iii]).

The LEA is seeking this waiver to allow its Title I schools that are identified for improvement to calculate their 10 percent professional development set-aside in accordance with the following formula:

$$(a) * (b/c) * (.10)$$

Where:

a = the total amount of FY 2009 Title I, Part A funds received by the school under ESEA Section 1113;

b = the portion of the LEA's FY 2009 Title I, Part A allocation provided through the regular FY 2009 appropriation; and

c = the LEA's total FY 2009 Title I, Part A allocation, including Title I, Part A, ARRA funds

As a condition of approval, the LEA provides assurance that, if the requested waiver is granted, the LEA will adhere to the following conditions:

- 1) Ensure that its schools will implement the waiver in accordance with the formula above;
- 2) Ensure that all schools in improvement within the LEA will comply with all statutory and regulatory requirements regarding their professional development obligations with respect to the funds that are not "factored out" in accordance with the formula above;
- 3) Ensure that its schools use the funds freed-up by the waiver to address needs identified based on data, such as statewide or formative assessment results; and
- 4) Ensure the LEA and its schools in PI will comply with all of their other Title I, Part A statutory and regulatory obligations, including the obligations in ESEA sections 1114 and 1115 to have schoolwide and targeted assistance programs that use effective methods and instructional strategies that are based on scientifically based research.

Section II. (d)

Waivers Related to Title I, Part A ARRA Funds

Local Educational Agency (LEA) Waiver Application to exclude Title I, Part A, American Recovery and Reinvestment Act [ARRA] funds in determining the LEA's per-pupil amount for Supplemental Educational Services (SES). (Elementary and Secondary Education Act [ESEA] Section 1116[e][6][A] and 34 *Code of Federal Regulations* [CFR] §200.48[c][1])

Enter the ARRA amount that the LEA would like to exclude for the purposes of this waiver on page 2 of this application.

The LEA hereby provides the following assurances:

- 1) The LEA will comply with all of the statutory and regulatory requirements regarding the provision of SES with respect to its regular fiscal year 2009 Title I, Part A allocation; and
- 2) The LEA will comply with all other Title I, Part A statutory and regulatory requirements (to the extent they are not waived), including the requirements in ESEA sections 1114 and 1115 to have school wide and targeted assistance programs that "use effective methods and instructional strategies that are based on scientifically based research."

Section II. (e)

Waivers Related to Title I, Part A ARRA Funds

Local Educational Agency (LEA) Waiver Application to carryover more than 15 percent of its Title I Part A American Recovery and Reinvestment Act (ARRA) allocation once every three years through its Consolidated Application. (Elementary and Secondary Education Act [ESEA] Section 1127[a]).

ESEA Section 1127(b) permits the California Department of Education (CDE) to waive the limitation of once every three years if (1) the LEA's request is reasonable and necessary; or (2) a supplemental Title I, Part A, allocation becomes available.

- 1) In accordance with these provisions, the LEA is requesting a waiver of the carryover limitation more than once every three years because of its Title I, Part A, funds made available under the ARRA, which is, by definition, a supplemental Title I, Part A, appropriation. The LEA is requesting this waiver for a period of two years to carry over excess fiscal year 2009 fiscal year Title I, Part A, funds to fiscal year 2010 and to carry over excess fiscal year 2010 Title I, Part A, funds to fiscal year 2011.
- 2) The LEA is obtaining a waiver of the carry over limitation in ESEA Section 1127(a) so that it can carry over more than 15 percent of its Title I, Part A, fiscal year 2009 or fiscal year 2010 allocation and has already received such a waiver within the prior three years (or receives such a waiver with respect to its fiscal year 2009 funds). The LEA shall apply to the CDE in accordance with CDE's regular procedures for waivers of the carry over limitation. The LEA hereby assures that it needs a waiver of the carry over limitation for the second (or third) time within three years because of its ARRA funds.

CDE Use Only

District Name: Capistrano USD CDS Code: 30-66464

Identify (If Applicable) District Assistance and Intervention Team (DAIT):
N/A

ARRA LOCAL EDUCATIONAL AGENCY WAIVER PLAN TEMPLATE

For 2009–10, states were invited to participate in the submission of specific waivers pertaining to Title I, Part A of the Elementary and Secondary Education Act (ESEA) given the significant funding for programs provided by the American Recovery and Reinvestment Act (ARRA) allocations for 2009-2010. In order for local educational agencies (LEAs) to apply to the California Department of Education (CDE) for the LEA set-aside obligation waivers in Section II(a) and II(b) of the waiver application, an ARRA LEA Waiver Plan Template must be developed. Rather than rewriting your existing LEA Plan at this time, the CDE recommends using this ARRA LEA Waiver Plan Template to address the identified needs. Type your responses in the expandable text boxes and submit as an e-mail attachment with your waiver application to TitleWaivers@cde.ca.gov. State Board of Education (SBE) approved waivers may require a revision to your LEA Plan. Any revised LEA Plan should be posted to your LEA website.

The ARRA LEA Waiver Plan must be submitted to the CDE with your waiver application.

<p>Please identify and prioritize the fundamental need:</p> <p>The District did not meet the 2009 AYP target in English Language Arts and Mathematics for the English Learner and Students With Disabilities subgroups. The District did not meet Annual Measurement Achievement Objective (AMAO) 3 in English Language Arts and Mathematics. Two of the District's seven Title 1 schools are in Program Improvement, and one Title 1 school did not meet the 2009 AYP target in subgroups, and is at-risk of moving into Program Improvement. With the AYP target increasing each year, there is a need to improve English Language Arts and Mathematics for the English Learner and Students With Disabilities subgroups in all Title 1 schools.</p>
<p>Box 1.</p> <p>Title I, Part A, Assurance Statement, Item 5: Justification for not resolving Categorical Program Monitoring (CPM) findings and action plan to resolve outstanding findings.</p> <p>Not applicable: No outstanding CPM findings.</p>

<p>Box 2</p> <p>Title I, Part A, Assurance Statement, Item 6: Justification for not resolving Uniform Complaint Procedure (UCP) actions and action plan to resolve unresolved actions.</p> <p>Not applicable: No UCP actions.</p>	<p>Box 3.</p> <p>Please describe the data sources used to identify the fundamental need.</p> <p>Examples of data include, but are not limited, to California Standards Test (CST), Adequate Yearly Progress (AYP) for the LEA and student subgroups, Academic Performance Index (API), California English Language Development Test (CELDT), district benchmark assessments, California High School Exit Examination (CAHSEE) and/or state board adopted curriculum embedded assessments.</p> <p>California Standards Test (CST)</p> <ol style="list-style-type: none"> 1. District-wide AYP: CUSD met 40 of 44 AYP criteria. 2. English Learners: The district did not meet AYP in ELA in the English Learner subgroup (37%) . The district did not meet AYP in Math in the English Learner subgroup (42.7%). 3. Students With Disabilities: The district did not meet AYP in ELA in the Students with Disabilities subgroup (37.2%). The district did not meet AYP in Math in the Students with Disabilities subgroup (35.8%). 4. Socioeconomically Disadvantaged: Subgroup was given Safe Harbor (43.3%) <p>English Learners – Based on English Learner Subgroup Self-Assessment (ELSSA)</p> <ol style="list-style-type: none"> 1. AMAO targets: CUSD met 2009 targets for Title III AMAO 1 and AMAO 2. 2. AMAO 3 (CST/ELA): CUSD did not meet the target for AMAO 3 in English Language Arts (Goal: 45%; CUSD: 37.5%). 3. AMAO 3 (CST/Math): CUSD did not meet the target for AMAO 3 in Math (Goal: 45.5%; CUSD: 43%) <p>California High School Exit Exam (CAHSEE)</p> <ol style="list-style-type: none"> 1. All students: the overall pass rate for all students (10th grade) is 92% for ELA and 91% for Math. 2. English Learners: The pass rate for English Learners is 42% for ELA and 53% for Math; The pass rate for R-FEP students is 96% for ELA and 95% for Math. 3. Special Education: The pass rate for students with disabilities is 52% for ELA and 46% for Math. <p>A-G Graduation Rates</p> <ol style="list-style-type: none"> 1. A-G Gap by subgroup: The percent of students meeting A-G requirements upon graduation: District-wide: 46%; Hispanic: 25%; English Learner (inclu. Redesignated): 30%; Special Education: 0%.
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Box 4. Please describe the specific strategies and actions that the LEA will use and how those strategies will be used to address the fundamental need.	Persons Involved/Timeline	Estimated Cost	Funding Source: ARRA funds freed as a result of the waiver.
Early Learning Program - Learning Link: A School Readiness Assessment and Interactive Center to conduct early literacy and numeracy activities, and parent outreach and parent involvement workshops.	School Readiness Supervisor Preschool Resource Teachers, Speech Pathologist, Bilingual Community Services Liaison July 2010-September 2011	\$75,000	Title 1, ARRA
Fast Math and Fraction Nation software and server to access software and math and technology implementation support staff	Math TOSA Technology TOSA Director Technology Spring 2010 – September 2011	\$179,000	Title 1, ARRA
Counseling - CUSD Family Resource Center individual and family counseling services and parent education workshops.	Counselor September 2010-September 2011	\$75,000	Title 1, ARRA
Advancement Via Individual Determination (AVID) support staff in grades 6-8 to build active engagement and metacognitive strategies.	Teachers Instructional Aides September 2010-June 2011	\$63,182	Title 1, ARRA
English Language Development - Curriculum support (Keystone, Open Court, SRA), professional development (GLAD, SIOP), and parent outreach and involvement.	ELD TOSA September 2010-June 2011	\$60,000	Title 1, ARRA
Direct Interactive Instruction Professional Development to enhance basic skills and foundational concepts.	Principals Teachers September 2010-June 2011	\$35,000	Title 1, ARRA
Thinking Maps professional development for	September 2010-	\$8,000	Title 1 ARRA

teachers to increase student access to core content.	September 2011		
Benchmark Assessments and training for teachers to analyze benchmark exam results to determine instructional needs of students.	Principals Teachers September 2010-June 2011	\$36,500	Title 1, ARRA
Action Walks for teachers to be released by substitutes to walk through classrooms to examine student work and student perceptions of their learning. This process helps focus and align school-wide standards-based instructional strategies.	Principals Teachers September 2010-June 2011	\$12,000	Title 1, ARRA

Box 5.

Please describe the scientifically-based evidence that supports the specific strategies and actions.

Early Learning

The National Early Literacy Panel (NELP) conducted a meta-analysis of approximately 500 research articles in their report, *National Institute for Literacy (2008)*. The report identified predictive precursor literacy skills and summarized positive data between children's early and later literacy development.

FastMath

Educators and cognitive scientists agree that the ability to recall basic math facts fluently is necessary for students to attain higher-order math skills. Through an adaptive program of systematic instruction and practice, FASTT Math helps students to abandon the use of inefficient strategies for determining the answers to basic facts, such as finger counting, and helps them develop the capacity to retrieve the basic facts from memory quickly and effortlessly. Hasselbring and Goin (1988) conducted research using FastMath and found higher math fact fluency gains than traditional programs.

Fraction Nation

Recent research by Ross and Bruce (2009) suggests that Bransford et al.'s general conclusions about the value of technology are true in the specific instance of learning fractions. The results showed modest positive effects on achievement in a sample of 300 students in grade 7. The researchers concluded that "learning objects completed by students with relatively little teacher direction can improve student performance on fractions tasks that are difficult to learn".

Counseling

Research by Stone & Clark, 2001, Center for School Counseling Outcome Research, 2004, and Washington School Research Center, 2003 supports the concept that school and counseling partnerships increase academic achievement.

Advancement Via Individual Determination (AVID)

State-funded, independent research, together with AVID's own data, validate that the AVID college-readiness system works. AVID students are more likely to take AP classes, complete their college eligibility requirements, and get into four-year colleges than students who don't take AVID. Almost all AVID students who participate for at least three years are accepted to college, with roughly three quarters getting into four-year universities. AVID also helps ensure students, once accepted to college, possess the higher-level skills they need for college success.

ELD - Keystone ELD Curriculum

Research in the areas of reading, vocabulary, English Learners, differentiated instruction, and writing was used to develop the Keystone ELD curriculum. A verification report was conducted in Santa Ana which concluded that students using the Keystone curriculum outperformed students using an alternative program on benchmark tests.

ELD - Guided Language Acquisition Design (GLAD)

GLAD is a model of professional development in the area of language acquisition and literacy. The strategies and model promote English language acquisition, academic achievement, and cross-cultural skills. GLAD is an instructional model with clear, practical strategies promoting positive, effective interactions among students and between teachers and students. GLAD develops metacognitive use of high level, academic language and literacy.

ELD – SIOP

The Sheltered Instruction Observation Protocol (SIOP) is a research-based observation instrument that has been shown to be a valid and reliable measure of sheltered instruction (Guarino, Echevarria, Short, Schick, Forbes, & Rueda, 2001). The SIOP is also used as a model for lesson planning and implementation of high quality sheltered instruction. All features of the SIOP model are aligned with current research on instruction for ELs.

Direct Interactive Instruction

Direct Interactive Instruction involves teacher behaviors applied to all content areas where goals are clear to students, instructional time is sufficient, and content is congruent with basic skills and foundational concepts.

Thinking Maps

Thinking Maps are visual teaching tools that foster and encourage lifelong learning. Thinking Maps are used as a language for learning, deepening instruction by teachers in classrooms, and raising the quality of professional development and change processes. As a language of visual tools grounded in thinking processes, Thinking Maps provides equity of access to – and explicit teaching of – higher order thinking tools. Research conducted in Georgia, Maryland, Florida, Texas, and North Carolina validate the effectiveness of Thinking Maps.

Benchmark Assessments

West Ed is currently conducting research in this area.

Box 6. Section II. (a) Item 2 (b): Justification for not meeting all demand and action plan to meet SES demand and requests.	Capistrano Unified School District has met all demand for Supplemental Educational Services.
Box 7. Section II. (b) Item 5 (b): Justification for not providing training and action plan to provide standards-based instructional materials training.	Not applicable.

ARRA LOCAL EDUCATIONAL AGENCY (LEA) WAIVER PLAN
ASSURANCE PAGE

LEA Plan Information:

Name of Local Educational Agency: Capistrano Unified School District

County District School Code: 30-66464

District Superintendent: Dr. Roberta Mahler, Ed.D.

Address: 33122 Valle Road

City: San Juan Capistrano

Zip Code: 92675

Phone: 949-234-9203

FAX: 949-496-7681

Email :

superintendent@capoud.org

Certification: I hereby certify that all of the applicable state and federal rules and regulations will be observed by this LEA and that, to the best of my knowledge, information contained in this Plan is correct and complete. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained onsite. I certify that we accept all general and program specific assurances for Titles I, II, and/or III as appropriate, except for those for which a waiver has been obtained. A copy of all waivers will remain on file. I certify that actual ink signatures for this LEA Waiver Plan are on file. I further certify that, upon approval of any waiver requests by the SBE, necessary revisions of the LEA Plan will be submitted for local board approval.

Signatures:

On behalf of the LEA and participants included in the preparation of this ARRA LEA Waiver Plan:

Dr. Roberta Mahler

Signature of Superintendent	Printed Name of Superintendent	Date
	Anna Bryson	
Signature of Board President	Printed Name of Board President	Date

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **APPROVAL: INSTRUCTIONAL MATERIALS RECOMMENDED
FOR ADOPTION; GEOMETRY AND ALGEBRA 2 WITH
GEOMETRY**

BACKGROUND INFORMATION

District policy requires that recommendations for adoption of instructional materials be submitted to the Instructional Materials Review Committee (IMRC) prior to submission to the Board of Trustees. Requests for adoption of instructional materials are submitted by district-wide curriculum committees or individual teachers. Following administrative review at the site and District level, the list of proposed materials is submitted to the IMRC.

The materials are available at the Instructional Media Center for review 30 days prior to the scheduled IMRC meeting. The list of proposed materials, along with the location and hours of display, is also posted in public library branches throughout the District.

Exhibit A contains a listing of all materials recommended for adoption. During the subsequent 30 days, the proposed instructional materials were available for review by the IMRC.

CURRENT CONSIDERATIONS

This agenda item provides the Board with a list of standard instructional materials, Exhibit A, which will be used districtwide in designated courses. The proposed instructional materials have been reviewed by the IMRC and, by a vote of 9-0, the committee recommended adoption of all materials. Copies of proposed materials are on display in the Board Room tonight.

FINANCIAL IMPLICATIONS

Funds for the purchase of instructional materials have been included in the 2009/2010 District budget.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees adopt the proposed instructional materials, Exhibit A, for a seven-year period.

INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION

April 13, 2010

CURRICULUM	GRADE	COURSE	TITLE	AUTHOR	PUBLISHER	CPYRT
MATH	07-12	GEOMETRY	GEOMETRY, CA	VARIOUS	HOLT MCDUGAL	08
	09-12	ALGEBRA 2 W/GEOMETRY	GEOMETRY, CA	VARIOUS	HOLT MCDUGAL	08

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **APPROVAL: INSTRUCTIONAL MATERIALS RECOMMENDED
FOR ADOPTION; SOCIOLOGY**

BACKGROUND INFORMATION

District policy requires that recommendations for adoption of instructional materials be submitted to the Instructional Materials Review Committee (IMRC) prior to submission to the Board of Trustees. Requests for adoption of instructional materials are submitted by district-wide curriculum committees or individual teachers. Following administrative review at the site and District level, the list of proposed materials is submitted to the IMRC.

The materials are available at the Instructional Media Center for review 30 days prior to the scheduled IMRC meeting. The list of proposed materials, along with the location and hours of display, is also posted in public library branches throughout the District.

Exhibit A contains a listing of all materials recommended for adoption. During the subsequent 30 days, the proposed instructional materials were available for review by the IMRC.

CURRENT CONSIDERATIONS

This agenda item provides the Board with a list of standard instructional materials, Exhibit A, which will be used districtwide in designated courses. The proposed instructional materials have been reviewed by the IMRC and, by a vote of 9-0, the committee recommended adoption of all materials. Copies of proposed materials are on display in the Board Room tonight.

FINANCIAL IMPLICATIONS

Funds for the purchase of instructional materials have been included in the 2009/2010 District budget.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees adopt the proposed instructional materials, Exhibit A, for a seven-year period.

INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION


April 13, 2010

CURRICULUM	GRADE	COURSE	TITLE	AUTHOR	PUBLISHER	CPYRT
SOC SCIENCE	11-12	SOCIOLOGY	SOCIOLOGY: A DOWN-TO-EARTH APPROACH	HENSLIN	PEARSON	08

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,
AND COMMERCIAL WARRANTS**

BACKGROUND INFORMATION

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$2,545,978.76; the warrants total \$10,082,899.96.

FINANCIAL IMPLICATIONS

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809150	PJHM Architects	\$28,000 *	4/22/2009	TBD	Additional professional services for Dana Hills High School modernization	Deferred Maintenance
C0910031	Nathan H. Hunter, Ph.D.	\$3,000 *	7/1/2009	6/30/2010	Psychoeducational Assessments of CUSD students as requested by District for Independent Educational Evaluation	Special Education
I0910084	Language Network	\$265 *	3/18/2010	3/25/2010	Korean interpreter services at Aliso Niguel High School	General Fund
OCDE 10134	Orange County Department of Education	\$555 *	4/22/2010	4/22/2010	Assemblies, Traveling Scientist & Me and My World at Las Flores Elementary School	PTA
I0910130	Ocean Institute	\$550	4/16/2010	4/23/2011	Assembly, Welcome to a Watershed program at John Malcom Elementary	General Fund/Gift
OCDE 35371	Orange County Department of Education	\$2,000	2/19/2010	4/30/2010	Mathematics Specially Designed Academic Instruction in English (SDAIE) training for CUSD teachers.	General - Title III

Contract documents are on file in the Purchasing Department.

*Amendment to increase original contract dollar amount to provide further service.

**Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0910108	Stradling Yocca Carlson & Rauth	\$10,000 *	7/1/2009	6/30/2010	Additional funds for legal services	Developer Fees
C0809161	Bowie Arneson Wiles & Giannone	\$50,000 *	7/1/2009	6/30/2010	Additional funds for legal services	Developer Fees
I0910094	Irma Garcia	\$480 *	4/13/2010	6/30/2010	Additional funds for counseling services at the Family Resource Center	General Fund
I0910104	Mary Pratt	\$450 *	4/13/2010	6/30/2010	Additional funds to provide clinical supervision for Family Resource Center counselor	General Fund
C0809222	STEP - Naomi Suenaka	\$1,850 *	4/13/2010	4/13/2010	Additional funds for hours worked that exceeded the number of hours in the original contract	General Fund
C0809061	The Imagination Machine	\$1,270 *	6/16/2010	6/16/2010	Assembly, "The Imagination Machine Writing Show" at Kinoshita Elementary	General/Gift

Contract documents are on file in the Purchasing Department.

*Amendment to increase original contract dollar amount to provide further service.

**Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
OCDE 34953	Orange County Superintendent of Schools	\$6,000	9/1/2009	6/30/2010	Provide AB 430 training for private school administrators	General
I0910131	Vivian Stapleton	\$426	5/1/2010	6/30/2011	Music classes for parents and students at Kinoshita, Las Palmas and San Juan Learning Link	Child Development Grant
I0910132	Christine E. Stein	\$1,680	5/12/2010	6/30/2011	Speech and language pathology services at Las Palmas and San Juan Learning Link	Child Development
I0910078	Action Learning Systems, Inc.	\$10,000 *	9/2/2009	6/30/2010	Additional funds for data analysis of Benchmark program core curriculum materials at Las Palmas Elementary	Gift
Vendor Contract	School Innovations & Advocacy, Inc.	\$38,000	2/1/2010	6/30/2011	Services related to the filing of mandated cost claims	General Fund

EXHIBIT A
(3 of 3))

Contract documents are on file in the Purchasing Department.

* Amendment to increase original contract dollar amount to provide further service.

** Amendment to increase term of contract.

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....APRIL 13, 2010

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4843	98	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /SJHHS	11,446.51
4844	98	CAPISTRANO UNIFIED	F&EInstl/Fac Acq /SJHHS	4,455.28
4845	93	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	2,475.00
4846	87	CUSD-MELLO ROOS	Serv&Op /Fac Acq /Dstrctwd	50,727.80
	88		Serv&Op /Undesig /Dstrctwd	18,446.48
	89		Serv&Op /Fac Acq /Dstrctwd	50,727.82
	90		Serv&Op /Fac Acq /Dstrctwd	13,834.86
	92		Serv&Op /Undesig /Dstrctwd	23,058.10
	93		Serv&Op /Fac Acq /Dstrctwd	11,529.05
	94		Serv&Op /Undesig /Dstrctwd	11,529.05
	98		Serv&Op /Fac Acq /Dstrctwd	50,727.81
4847	92	BONDLOGISTIX LLC	Serv&Op /Undesig /Dstrctwd	2,000.00
5 Purchase Orders				\$250,957.76

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....APRIL 13, 2010

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
294227	1	LAKESHORE	InstMtls/SDCInstr/Dstrctwd	769.56
294228	1	WERTHEIMER-GALE & ASSOCIATES	NPA /NPA HLTH/Dstrctwd	526.50
294229	1	DELL COMPUTER	SpplsNonI/Sch Adm /Kinoshita	127.23
294230	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/RH Dana	1,727.57
294231	1	HOLT MCDOUGAL	K-8Textb/Instrctn/Dstrctwd	4,486.43
294232	1	DEPARTMENT OF GENERAL SERVICES	NonCapEq/TIS /Dstrctwd	1,315.94
			InstMtls/Instrctn/Reilly	8.14
			InstMtls/Instrctn/MFMS	148.81
			SpplsNonI/Sch Adm /Del Obis	56.96
			InstMtls/Instrctn/Concordi	25.92
			NonCapEq/Instrctn/Bergeson	10.46
294233	1	STAPLES BUSINESS ADVANTAGE	InstMtls/SDCInstr/Dstrctwd	56.56
294234	1	TROXELL COMMUNICATIONS INC	SpplsNonI/Enterprs/DJAMS	108.33
294235	1	PEARSON EDUCATION	InstMtls/Instrctn/Lgna Nig	3,774.73
294236	1	INNOVATIVE LEARNING CONCEPTS	InstMtls/Instrctn/RH Dana	964.18
294237	1	EYE ON EDUCATION	SpplsNonI/SupvAdmn/RH Dana	38.57
294238	1	SPEAK, JOHN V	Rnt&Repr/Instrctn/SMS	155.81
294239	1	GOV CONNECTION INC	SpplsNonI/StDev In/Dstrctwd	94.61
294240	1	NICK RAIL MUSIC	NonCapEq/Instrctn/Dstrctwd	4,538.26
294241	1	UK CENTER FOR RESEARCH	SpplsNonI/StDev In/Dstrctwd	556.14
294242	1	EDGE ENTERPRISES	SpplsNonI/StDev In/Dstrctwd	795.25
294243		VOID	VOID	0.00
294244	1	SEHI COMPUTER	SpplsNonI/StDev In/Dstrctwd	763.69
294245	1	MNJ TECHNOLOGIES DIRECT INC	SpplsNonI/SupvAdmn/Dstrctwd	207.80
294246	1	IMAGE 2000	SpplsNonI/Enterprs/Bathgate	463.27
294247		VOID	VOID	0.00
294248		VOID	VOID	0.00
294249	1	AHA! PROCESS INC.	InstMtls/Instrctn/Dstrctwd	350.25
294250	1	SEARCH INSTITUTE	InstMtls/Instrctn/Dstrctwd	2,796.99
294251	1	RIVERSIDE PUBLISHING CO	SpplsNonI/StDev In/Dstrctwd	741.63
294252	1	SPORTS USA ELITE TRAINING INC	InstMtls/CurAthlt/ANHS	1,002.77
294253	1	NASCO WEST	InstMtls/Instrctn/FNMS	23.02
294254	1	UC REGENTS	CnfrNonI/HlthServ/Dstrctwd	160.00
294255	1	SHAMROCK SUPPLY CO INC	SpplsNonI/Sch Adm /LadraElm	27.73
294256	1	CALIFORNIANS TOGETHER	CnfrNonI/SupvAdmn/Dstrctwd	20.00
294257	1	STAFF DEVELOPMENT RESOURCES	Conf:Ins/Instrctn/MFMS	199.00
294258	1	ALBERTSONS LF	InstMtls/Instrctn/LFMS	300.00
294259	1	ALBERTSONS MV	InstMtls/Instrctn/FNMS	1,000.00
294260	1	CAMCOR INC	InstMtls/Instrctn/BAMS	65.23
294261	1	APPERSON EDUCATION PRODUCTS	SpplsNonI/Sch Adm /CVHS	21.55
294262	1	ANAHEIM BAND INSTRUMENTS	InstMtls/Instrctn/CVHS	249.91
294263	1	DELL COMPUTER	InstMtls/Instrctn/VdelMarE	1,875.94
294264	1	GOV CONNECTION INC	InstMtls/Instrctn/DHHS	102.01
294265	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	611.39
294266	1	PAC TYPEWRITER & COMM	SpplsNonI/Sch Adm /Wagon Wh	75.50

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PO No.	Fund	Vendor	Description	Amount
294267	1	SEHI COMPUTER	InstMtls/Instrctn/RH Dana	1,237.29
294268	1	MARSHALL MUSIC	InstMtls/Instrctn/LFMS	250.00
294269	11	AMERICAN COUNCIL ON EDUCATION	Serv&Op /Sch Adm /Dstrctwd	3,352.00
294270	11	CALIFORNIA DEPT. OF EDUCATION	Serv&Op /Instrctn/Dstrctwd	1,220.00
294271	1	HOME DEPOT	InstMtls/SDCInstr/ANHS	155.00
294272	1	SUPER DUPER INC.	SpplsNonI/Spch Aud/Dstrctwd	190.31
294273	1	PEARSON ASSESSMENTS	SpplsNonI/Spch Aud/Dstrctwd	1,979.20
294274	1	LINGUI SYSTEMS INC	SpplsNonI/Spch Aud/Dstrctwd	219.57
294275	13	DAVID CASTANEDA DISTRIBUTING	FdPrshbl/FoodServ/Dstrctwd	75,000.00
294276	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/LF Elem	2,500.00
294277	1	PEARSON	SpplsNonI/PsychSer/Dstrctwd	1,104.38
294278	1	WESTERN PSYCHOLOGICAL SERVICES	SpplsNonI/PsychSer/Dstrctwd	801.06
294279	1	SCHOOL SPECIALTY	InstMtls/SDCInstr/Dstrctwd	144.41
294280	1	IPARADIGMS LLC	Serv&Op /Instrctn/ANHS	3,554.63
294281		VOID	VOID	0.00
294282	1	BRYSON, ANNA	CnfrNonI/Board /Dstrctwd	607.50
294283	1	NONSTOP VOLLEYBALL	InstMtls/CurAthlt/ANHS	2,022.75
294284	1	SOCIAL THINKING	Conf:Ins/Instrctn/SJHHS	80.00
			Conf:Ins/SDCInstr/Dstrctwd	80.00
294285	1	AQUARIUM OF THE PACIFIC	FieldTrp/Instrctn/Bergeson	952.50
294286	1	SADDLEBACK EDUCATIONAL PUBLISH	InstMtls/SupvAdmn/Dstrctwd	8,670.81
294287	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/LRMS	4,054.00
294288	1	OCDE	CnfrNonI/SupvAdmn/Dstrctwd	55.00
294289	1	OCDE	CnfrNonI/SupvAdmn/Dstrctwd	55.00
294290		VOID	VOID	0.00
294291	39	PALOMAR GRADING AND PAVING INC	SI:Const/Fac Acq /SJHHS	200,000.00
294292	1	SADDLEBACK EDUCATIONAL PUBLISH	InstMtls/RSPInstr/CanViste	218.36
294293	1	SADDLEBACK EDUCATIONAL PUBLISH	InstMtls/SDCInstr/Tijeras	81.78
294294	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Reilly	450.00
294295	1	COAST RECREATION INC	Rntl:Oth/RR:Bldgs/Bergeson	2,198.61
294296	1	MCMAHAN DESK INC	SpplsNonI/Sch Adm /BAMS	122.89
294297	1	DAY TIMER USA	InstMtls/Instrctn/San Juan	36.91
294298	25	DIVISION OF STATE ARCHITECT	BI:DSA /Fac Acq /Lgna Nig	466.91
294299	1	PLAY & PARK STRUCTURES	Rntl:Oth/RR:Bldgs/Bathgate	1,030.76
294300	1	CLARK SECURITY PRODUCTS	SpplsNonI/RR:Bldgs/Dstrctwd	20,000.00
294301	68	MCMAHAN DESK INC	SpplsNonI/Enterprs/Dstrctwd	379.32
294302	12	ELLSWORTH & VANDERMEER PRESS	InstMtls/Instrctn/Dstrctwd	49.15
294303	68	MCMAHAN DESK INC	SpplsNonI/Enterprs/Dstrctwd	379.32
294304	1	BIG TEX TRAILERS WEST	SpplsNonI/Op:Grnds/Dstrctwd	2,060.38
294305	1	LIFE TRENDS GROUP TLTG INC	SpplsNonI/Sch Adm /ANHS	22.62
			Rntl:Oth/Sch Adm /ANHS	39.00
294306	1	COAST HILLS COMMUNITY CHURCH	Rnt&Repr/Instrctn/Dstrctwd	1,000.00
294307	1	PITSCO LEGO	InstMtls/Instrctn/LFMS	688.25
294308	1	COMMUNICATIONS USA	SpplsNonI/Enterprs/DJAMS	244.16
294309	1	TRAFFIC CONTROL SERVICE	SpplsNonI/Sch Adm /SJHHS	199.06
294310	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/BAMS	250.00
294311		VOID	VOID	0.00
294312	1	TOMARK SPORTS INC	InstMtls/CurAthlt/SJHHS	1,001.88
294313	1	DICK'S SPORTING GOODS	InstMtls/CurAthlt/CVHS	508.30

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PO No.	Fund	Vendor	Description	Amount
294314	1	ORANGE COUNTY SCH BOARDS ASSN	CnfrNonI/Board /Dstrctwd	93.00
			CnfrNonI/Sup:GenA/Dstrctwd	31.00
294315	1	SANTA CLARA COUNTY OFFICE OF	CnfrNonI/SupvAdmn/Dstrctwd	525.00
294316	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Lgna Nig	10,800.00
294317	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Concordi	9,100.00
294318		VOID	VOID	0.00
294319	12	WAXIE	SplsNonI/Sch Adm /Las Palm	322.37
294320	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SCHS	402.32
294321	1	SEHI COMPUTER	InstMtls/Instrctn/San Juan	1,855.94
294322	1	SCANTRON	SplsNonI/SupvAdmn/Kinoshta	374.43
294323	1	PRECISION DATA PRODUCTS	SplsNonI/Sch Adm /DHHS	150.29
294324	1	SEHI COMPUTER	SplsNonI/Sch Adm /SJHHS	521.18
294325	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /LFMS	300.00
294326	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Viejo	3,462.08
294327	1	VALIANT IMC	InstMtls/Instrctn/DJAMS	257.63
294328	1	STAPLES BUSINESS ADVANTAGE	InstMtls/RSPInstr/SCHS	17.77
294329	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/SupvAdmn/Dstrctwd	153.90
294330	1	SOLUTION TREE INC	InstMtls/SupvAdmn/Dstrctwd	122.53
294331	1	ATG REHAB	NonCapEq/SE0thIns/Dstrctwd	572.17
294332	1	CAMCOR INC	NonCapEq/Instrctn/ANHS	1,117.71
294333	1	TOM SNYDER PRODUCTIONS	InstMtls/Instrctn/Dstrctwd	212,900.63
294334		VOID	VOID	0.00
294335	1	DIGITAL NETWORKS GROUP	Rnt&Repr/Enterprs/SJHHS	250.00
294336	1	CAMCOR INC	InstMtls/Instrctn/LRMS	1,117.71
294337	1	APPLE COMPUTER INC	SplsNonI/Spch Aud/Dstrctwd	54.32
294338	1	WAXIE	St Rcpts/Undesig /Dstrctwd	264.65
294339	1	ACETEC SECURITY SYSTEMS	Rntl:Oth/RR:Bldgs/Dstrctwd	15,000.00
294340	1	UNISOURCE	SplsNonI/Custodil/CVHS	2,462.37
294341	1	ORANGE COUNTY MONSTER CARTS	Rntl:Oth/Sch Adm /ANHS	904.94
294342	1	BARRETT-ROBINSON INC	Rntl:Oth/RR:Bldgs/SCHS	3,650.00
294343	1	MOORE'S SEWING MACHINE	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
294344	1	W W GRAINGER	SplsNonI/RR:Bldgs/Dstrctwd	199.01
294345	1	MOORE'S SEWING MACHINE	Rntl:Oth/RR:Bldgs/Dstrctwd	2,695.75
294346	1	STAPLES ADVANTAGE	InstMtls/SDCInstr/ANHS	66.57
294347	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/ArroyoMS	68.21
294348	1	GOV CONNECTION INC	SplsNonI/Sch Adm /SJHHS	36.81
294349	1	OFFICE DEPOT	InstMtls/SDCInstr/DHHS	86.89
294350	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Palisade	26.96
294351	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /Marblehd	20.85
294352	1	OFFICE DEPOT	InstMtls/RSPInstr/DHHS	97.71
294353	1	DELL COMPUTER	NonCapEq/SE0thIns/Dstrctwd	13,722.59
294354	1	DELL COMPUTER	NonCapEq/Instrctn/MFMS	6,181.20
294355		VOID	VOID	0.00
294356	1	DELL COMPUTER	NonCapEq/Instrctn/Kinoshta	9,889.92
294357	1	TOM SNYDER PRODUCTIONS	Serv&Op /Instrctn/Moulton	8,669.38
294358	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/SCHS	285.80
294359	1	FISHER SCIENTIFIC	InstMtls/Instrctn/CVHS	293.72
294360	1	SMART & FINAL IRIS #399	InstMtls/SE0thIns/Dstrctwd	1,000.00
294361	1	OCEAN INSTITUTE	FieldTrp/Instrctn/LF Elem	1,041.00
294362	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Wagon Wh	7,258.00

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294363	1	TARGET SPECIALTY PROD	SpplsNonI/Op:Grnds/Dstrctwd	2,974.13
294364	12	SOFTWARE INC	Serv&Op /Sch Adm /Dstrctwd	432.00
294365	1	DELL COMPUTER	InstMtls/Enterprs/DJAMS	44.89
294366	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Dstrctwd	1,298.28
294367	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/RH Dana	4,327.60
294368	1	MCMaster-CARR SUPPLY CO	SpplsNonI/RR:Bldgs/Dstrctwd	52.69
294369	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/Tesoro	2,027.00
294370	1	CLIMATEC BUILDING TECH GROUP	Rntl:Oth/RR:Bldgs/Oak Grv	315.00
294371	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/Tesoro	2,750.00
294372	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/SCHS	1,375.00
294373	1	TAMS-WITMARK MUSIC LIBRA	InstMtls/Instrctn/FNMS	62.50
294374	1	CAMCOR INC	InstMtls/Instrctn/FNMS	217.28
294375	1	CAMCOR INC	NonCapEq/Instrctn/LRMS	1,117.71
294376	1	CAMCOR INC	NonCapEq/Instrctn/LRMS	1,117.71
294377	1	DELL COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	3,708.72
294378	1	DELL COMPUTER	SpplsNonI/PsychSer/Dstrctwd	958.17
294379	1	CAMCOR INC	InstMtls/Instrctn/FNMS	304.49
294380	1	ECS IMAGING INCORPORATED	Serv&Op /Pup Serv/Dstrctwd	10,300.00
294381	1	CA OFFICE SYSTEMS INC	InstMtls/Instrctn/Chaparral	110.88
294382		VOID	VOID	0.00
294383	1	SEHI COMPUTER	NonCapEq/Instrctn/NHMS	618.65
294384	1	DELL COMPUTER	InstMtls/Instrctn/DHHS	3,021.31
294385	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/SJHHS	3,750.00
294386	1	STAPLES ADVANTAGE	InstMtls/Enterprs/SMS	59.48
294387	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/SJHHS	2,738.69
			InstMtls/Instrctn/SJHHS	416.85
294388	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	14,694.84
294389	1	PEARSON EDUCATION	K-12Text/Instrctn/DJAMS	70.75
			K-12Text/Instrctn/BAMS	70.68
			K-12Text/Instrctn/MFMS	70.68
			K-12Text/Instrctn/LRMS	70.68
			K-12Text/Instrctn/LFMS	70.68
			K-12Text/Instrctn/FNMS	70.68
			K-12Text/Instrctn/NHMS	70.68
			K-12Text/Instrctn/SMS	70.68
			K-12Text/Instrctn/VDMMS	70.68
294390	1	IBBS	9-12Text/Instrctn/Dstrctwd	6,150.40
294391	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/NHMS	582.36
294392	1	PEARSON EDUCATION	SpplsNonI/SupvAdmn/Dstrctwd	5,262.59
294393	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	128.21
294394	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	62.67
294395	13	NEAT SOLUTIONS	CANtrNet/FoodServ/Dstrctwd	5,546.99
294396	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
294397	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/San Juan	696.98
294398	1	LAKESHORE LEARNING MATERIALS	InstMtls/RSPInstr/Malcom	260.00
294399	1	NASCO WEST	InstMtls/Instrctn/ANHS	3,089.37
294400	1	HOLT MCDUGAL	K-8Textb/Instrctn/Dstrctwd	640.92
294401	1	PEARSON EDUCATION	K-8Textb/Instrctn/Dstrctwd	1,938.04
294402	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Bergeson	1,200.00
294403	13	PRODUCE FOR BETTER HEALTH	CANtrNet/FoodServ/Dstrctwd	5,976.08

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PO No.	Fund	Vendor	Description	Amount
294404	1	THERAPY SHOPPE	SpplsNonI/SupvAdmn/Dstrctwd	60.01
294405	1	LAKESHORE LEARNING MATERIALS	SpplsNonI/SupvAdmn/Dstrctwd	225.39
294406	1	VISUAL EDGE	InstMtls/SE0thIns/Dstrctwd	47.63
294407	1	CORWIN PRESS INC	SpplsNonI/Sch Adm /Las Palm	364.92
294408	1	ORIENTAL TRADING CO	SpplsNonI/Sch Adm /Don Juan	25.63
294409	1	CDWG Inc	InstMtls/SE0thIns/Dstrctwd	63.12
294410	1	ACADEMIC COMMUNICATION ASSOC	SpplsNonI/Spch Aud/Dstrctwd	38.30
294411	1	OFFICE DEPOT	InstMtls/SE0thIns/Dstrctwd	378.38
294412	1	APPLE COMPUTER INC	NonCapEq/Enterprs/DJAMS	1,200.20
294413	1	SEHI COMPUTER	SpplsNonI/Sch Adm /FNMS	141.38
294414		VOID	VOID	0.00
294415	1	OCDE PAL PROGRAM	InstMtls/Instrctn/Dstrctwd	108.75
294416	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/Tesoro	1,736.29
294417		VOID	VOID	0.00
294418	1	DYNAVOX SYSTEMS INC	NonCapEq/SE0thIns/Dstrctwd	5,705.00
294419	1	FLAGHOUSE INC	InstMtls/Instrctn/OsoGrand	464.03
294420	1	DELL COMPUTER	NonCapEq/Instrctn/Tijeras	25,189.29
294421		VOID	VOID	0.00
294422		VOID	VOID	0.00
294423	1	CAPISTRANO CRANE SERVICE	Rntl:Oth/RR:Bldgs/Dstrctwd	2,000.00
294424	1	ACOUSTICAL MATERIAL SERVICES	SpplsNonI/RR:Bldgs/Dstrctwd	5,712.95
294425		VOID	VOID	0.00
294426	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	3,288.60
294427	1	ADVANTAGE IMAGING SUPPLY	St Rcpts/Undesig /Dstrctwd	337.13
294428	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	591.60
294429	1	E L ACHIEVE	SpplsNonI/SupvAdmn/Dstrctwd	322.99
294430	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Viejo	691.31
294431	1	PACIFIC MARINE MAMMAL CENTER	FieldTrp/Instrctn/Malcom	525.00
294432	1	CENTENNIAL FARM	FieldTrp/Instrctn/LF Elem	90.00
294433	1	WESTED	CnfrNonI/PrntPart/Dstrctwd	100.00
294434	1	ARROYO VISTA SCIENCE BOOSTERS	FieldTrp/Instrctn/ArroyoEl	10,235.00
294435	1	IDEAS UNLIMITED SEMINARS LLC	Conf:Ins/Instrctn/SCHS	199.00
294436	1	SAN DIEGO COUNTY OFFICE OF ED	CnfrNonI/SupvAdmn/Dstrctwd	100.00
294437	1	SANTA ANA ZOO	FieldTrp/Instrctn/Kinoshta	680.00
294438	1	LIBERTY FLAGS	SpplsNonI/Sch Adm /Concordi	72.98
294439	1	BSN SPORTS	InstMtls/CurAthlt/ANHS	1,565.61
294440	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/Bathgate	550.00
294441	12	WAL MART S.C.	InstMtls/Instrctn/Dstrctwd	3,000.00
294442	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/GuidCnsl/Dstrctwd	195.00
294443	1	CRYSTAL COVE STATE PARK	FieldTrp/Instrctn/Malcom	140.00
294444	1	GOPHER ATHLETIC	InstMtls/Instrctn/CVHS	648.20
294445	1	OCEAN INSTITUTE	Conf:Ins/Instrctn/Dstrctwd	120.00
294446	1	REGENTS UC/HELP ME GROW	CnfrNonI/StDev In/Dstrctwd	20.00
294447	1	DANA WHARF SPORTFISHING	FieldTrp/Instrctn/Kinoshta	616.00
294448	1	PAPA	CnfrNonI/M&OResOH/Dstrctwd	70.00
294449	69	TRI-AD	OthrRevn/Undesig /Dstrctwd	920.25
294450	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/OsoGrand	641.73
294451	13	LEARNING ZONE	CANtrNet/FoodServ/Dstrctwd	2,888.89
294452	1	GREAT BOOKS FOUNDATION	InstMtls/Instrctn/CanViste	31.75
294453	1	SYNTER RESOURCE GROUP LLC	SpplsNonI/Sch Adm /SJHHS	30.00

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294454	1	UPS FREIGHT	SplsNonI/Sch Adm /SJHHS	69.00
294455	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,924.88
294456	1	WAXIE	St Rcpts/Undesig /Dstrctwd	266.66
294457	68	MCMAHAN DESK INC	SplsNonI/Enterprs/Dstrctwd	379.32
294458	1	GOPHER ATHLETIC	InstMtls/Instrctn/OsoGrand	192.32
294459	1	KNORR POOL SYSTEMS INC	SplsNonI/RR:Bldgs/Dstrctwd	2,409.79
294460	1	BLAIRS TOWING	Serv&Op /PuplTran/Dstrctwd	1,500.00
294461	1	TIFCO INDUSTRIES	Ppl Tran/PuplTran/Dstrctwd	3,750.00
			SplsNonI/Dist Veh/Dstrctwd	1,250.00
294462	1	SMOG EXPRESS	Rntl:Oth/Dist Veh/Dstrctwd	2,000.00
294463	1	SCHAEFFER MFG	Ppl Tran/PuplTran/Dstrctwd	3,272.62
			SplsNonI/Dist Veh/Dstrctwd	1,611.89
294464	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/ANHS	1,525.00
294465	1	GOV CONNECTION INC	InstMtls/Instrctn/ANHS	56.07
294466	1	APPLE COMPUTER INC	NonCapEq/Instrctn/LRMS	2,443.79
294467	1	DELL COMPUTER	NonCapEq/Instrctn/MFMS	3,708.72
294468	1	SEHI COMPUTER	InstMtls/Instrctn/MFMS	315.45
294469	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	96.64
294470	12	DELL COMPUTER	NonCapEq/Sch Adm /Dstrctwd	958.17
294471	1	SEHI COMPUTER	SplsNonI/Sch Adm /SCHS	127.42
294472		VOID	VOID	0.00
294473		VOID	VOID	0.00
294474	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	7,500.00
			Rntl:Oth/Dist Veh/Dstrctwd	7,500.00
294475	1	TUTTLE-CLICK FORD	Rntl:Oth/PuplTran/Dstrctwd	7,500.00
			Rntl:Oth/Dist Veh/Dstrctwd	7,500.00
294476	1	CLEAN ENERGY	Ppl Tran/PuplTran/Dstrctwd	30,000.00
294477	1	WATERLINES TECHNOLOGIES INC	SplsNonI/RR:Bldgs/Dstrctwd	20,000.00
294478	1	PROSURFACE	Rntl:Oth/RR:Bldgs/SCHS	4,050.00
294479	1	KENNEDY, CHRISTINE	Serv&Op /SE0thIns/Dstrctwd	35,000.00
294480		VOID	VOID	0.00
294481	1	MONTGOMERY HARDWARE COMPANY	SplsNonI/RR:Bldgs/Dstrctwd	2,531.38
294482		VOID	VOID	0.00
294483		VOID	VOID	0.00
294484	1	BEST ROLL UP DOOR INC	Rntl:Oth/RR:Bldgs/Dstrctwd	2,262.13
294485	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/DJAMS	750.00
294486	1	WESTED	Serv&Op /Instrctn/Dstrctwd	1,462.35
294487	1	CABRAL ROOFING & WATERPROOFING	Rntl:Oth/RR:Bldgs/ANHS	14,893.00
294488	1	GILBERT & STEARNS INC	Rntl:Oth/RR:Bldgs/Dstrctwd	7,450.00
294489	1	SUCCESSORIES INC	SplsNonI/Sup:GenA/Dstrctwd	110.46
294490	1	LAW OFFICES OF CAROLINE A ZUK	Legal /SupvAdmn/Dstrctwd	75,000.00
294491	11	CTB MACMILLAN/MCGRAW-HIL	InstMtls/Instrctn/Dstrctwd	312.51
294492		VOID	VOID	0.00
294493		VOID	VOID	0.00
294494	1	SADDLEBACK EDUCATIONAL PUBLISH	InstMtls/SDCInstr/VDMMS	258.98
			InstMtls/Instrctn/VDMMS	19.50
294495	11	EDUCATIONAL TESTING SERVICE	Serv&Op /Instrctn/Dstrctwd	2,665.00
294496		VOID	VOID	0.00
294497	1	DEAFINITELY PROFESSIONAL	Serv&Op /GuidCnsl/Dstrctwd	362.50
294498	1	UNIVERSITY OF OREGON/SWIS	Serv&Op /SpecProj/Dstrctwd	250.00

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PO No.	Fund	Vendor	Description	Amount
294499	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	200.00
294500	1	DELL COMPUTER	NonCapEq/Enterprs/Del Obis	958.17
294501	1	SPECTRUM TRAINING SYSTEMS INC	Conf:Ins/SEOthIns/Dstrctwd	205.00
294502	1	CENTENNIAL HERITAGE MUSEUM	FieldTrp/Instrctn/CanVistE	1,024.00
294503	1	PESI HEALTHCARE	CnfrNonI/HlthServ/Dstrctwd	174.00
294504		VOID	VOID	0.00
294505	1	PESI HEALTHCARE	CnfrNonI/HlthServ/Dstrctwd	174.00
294506	1	SEHI COMPUTER	SpplsNonI/Enterprs/CVHS	1,057.49
294507		VOID	VOID	0.00
294508	1	PESI HEALTHCARE	CnfrNonI/HlthServ/Dstrctwd	174.00
294509	1	DELL COMPUTER	InstMtls/Instrctn/Serra	1,236.24
294510	1	CAMCOR INC	NonCapEq/Instrctn/ANHS	562.85
294511	1	ENABLING DEVICES	InstMtls/SEOthIns/Dstrctwd	226.18
294512	1	DYNAMIC MEASUREMENT GROUP	InstMtls/SupvAdmn/Dstrctwd	503.50
294513	1	HOUGHTON MIFFLIN	InstMtls/SDCInstr/Lobo	166.92
294514	1	CALLOWAY HOUSE INC	InstMtls/SDCInstr/Lobo	50.23
294515	1	KLEIN EDUC SYSTEMS	InstMtls/Instrctn/LFMS	260.76
294516	1	SCHOLASTIC	InstMtls/Instrctn/Moulton	1,200.72
294517	1	VOYAGER EXPANDED LEARNING	InstMtls/Instrctn/Viejo	3,983.21
294518	1	EBACH, BRIDGET	OthrRevn/Undesig /Dstrctwd	100.00
294519	11	GLENCOE DIV OF	InstMtls/Instrctn/Dstrctwd	25.27
294520	13	CHEFS TOYS	LrgEquip/FoodServ/AVMS	6,604.09
294521	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Moulton	1,474.65
294522	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Moulton	432.76
294523	1	KNIGHTS, GEORGE	InstMtls/Instrctn/FNMS	1,383.38
294524	1	ALLIANCE DATACOM	NonCapEq/TIS /Dstrctwd	11,133.34
294525	1	P & R PAPER SUPPLY COMPANY	St Rcpts/Undesig /Dstrctwd	3,104.27
294526	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	1,644.30
294527	1	WAXIE	St Rcpts/Undesig /Dstrctwd	1,603.68
294528	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	965.05
294529	1	LUCE FORWARD HAMILTON &	Legal /Sup:GenA/Dstrctwd	50,000.00
294530	1	GUILFORD PUBLICATIONS	InstMtls/Instrctn/Las Palm	278.83
294531	1	LEISURE CARE NURSES REGISTRY	NPA /HlthServ/Dstrctwd	24,999.00
			Sub NPA /HlthServ/Dstrctwd	1,221.00
294532	1	COLLINS & AIKMAN	SpplsNonI/RR:Bldgs/Dstrctwd	11,073.11
294533	1	ORANGE COUNTY MONSTER CARTS	InstMtls/Instrctn/ANHS	181.81
294534	25	REGISTER	Serv&Op /Fac Acq /Dstrctwd	560.00
294535	25	ORANGE COUNTY REGISTER	Serv&Op /Fac Acq /Dstrctwd	920.00
294536	1	LARMAC	Serv&Op /RR:Grnds/Dstrctwd	17,400.00
294537	1	CITY OF MISSION VIEJO	Serv&Op /RR:Grnds/Dstrctwd	15,616.89
294538	1	CA WEEKLY EXPLORER INC	CnsltIns/Instrctn/Marblehd	1,010.00
294539	1	KRUEGER AND/OR, DANNY	Residtl /NPS /Dstrctwd	1,400.00
294540	1	ART MASTERS INC	CnsltIns/Instrctn/Chaparal	5,300.00
294541	1	OAK GROVE INSTITUTE	Residtl /NPS /Dstrctwd	12,198.38
294542	1	DEVEREUX TEXAS TREATMENT	Residtl /NPS /Dstrctwd	11,917.62
294543	1	DEAFINITELY PROFESSIONAL	Serv&Op /GuidCnsl/Dstrctwd	720.00
294544	1	CARES	NPA /NPA /Dstrctwd	4,849.38
294545	1	ACES	NPA /NPA /Dstrctwd	10,548.00
294546	1	AAA ACADEMICS	CnsltIns/Instrctn/Dstrctwd	6,057.12
294547	1	BASIC EDUCATIONAL SERVICES	CnsltIns/Instrctn/Dstrctwd	8,076.16

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294548	1	V PATRICIA BEYER	CnsltNon/SpecProj/Dstrctwd	5,000.00
294549	1	PROFESSIONAL TUTORS OF AMERICA	CnsltIns/Instrctn/Dstrctwd	7,000.00
294550	1	ORANGE COUNTY DEPT OF EDUC	FieldTrp/Instrctn/CanViste	675.25
294551	1	BERG RYAN OD MS ED, JULIE	NPA /NPA /Dstrctwd	475.00
294552	1	HOFF, GARY AND/OR JENNIFER	Residtl /NPS /Dstrctwd	1,400.00
294553	1	DEVEREUX TEXAS TREATMENT	Residtl /NPS /Dstrctwd	10,834.20
294554	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	17,550.00
294555	1	OAK GROVE INSTITUTE	Residtl /NPS /Dstrctwd	10,770.91
294556	1	BLIND CHILDRENS LEARNING CTR	NPS /NPS /Dstrctwd	1,980.00
294557	1	ORANGE COUNTY PERFORM ARTS CTR	FieldTrp/Instrctn/CanViste	500.00
294558	1	DISCOVERY SCIENCE CENTER	FieldTrp/Instrctn/Marblehd	630.00
294559	1	SCHOOL SERVICES OF CALIFORNIA	Serv&Op /Prsnl:HR/Dstrctwd	1,371.23
294560	1	PATTERSON, PAMELA	Serv&Op /SE0thIns/Dstrctwd	5,000.00
294561	1	KOCE TV FOUNDATION	CnsltNon/Instrctn/Dstrctwd	1,360.00
294562	1	ACTION LEARNING SYSTEMS INC	CnsltIns/Instrctn/MFMS	4,000.00
294563	1	ORANGE COUNTY PERFORMING ARTS	CnsltIns/Instrctn/LadraElm	1,275.00
294564	1	MCGRAW-HILL/SRA	InstMtls/SDCInstr/NHMS	271.22
			InstMtls/Instrctn/NHMS	2.74
294565	1	DON JOHNSTON INC	InstMtls/SDCInstr/Wood Cyn	76.69
294566	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Wood Cyn	91.02
294567	1	CHOAN, CEDRIC AND CAROLINE	Serv&Op /SE0thIns/Dstrctwd	10,000.00
294568	1	TARGET SPECIALTY PROD	SpplsNonI/Op:Grnds/Dstrctwd	1,490.96
294569	1	WERTHEIM, MATTHEW AND CAROLYN	Serv&Op /SE0thIns/Dstrctwd	6,125.00
294570		VOID	VOID	0.00
294571	13	HOLLANDIA DAIRY INC.	FdPrshbl/FoodServ/Dstrctwd	200,000.00
294572	1	COMMUNITY PLAYTHINGS	InstMtls/PrntPart/Dstrctwd	435.00
294573	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/MFMS	565.39
294574	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	611.39
294575	1	SEHI COMPUTER	SpplsNonI/Sch Adm /SCHS	165.93
294576	1	TARTER, LEWIS AND JOANN	Serv&Op /SE0thIns/Dstrctwd	2,250.00
			Legal /SupvAdmn/Dstrctwd	750.00
294577	1	PATTERSON, PAMELA	Serv&Op /SE0thIns/Dstrctwd	5,000.00
294578	1	OCANA, JORGE & CHRISTIAN	Serv&Op /SE0thIns/Dstrctwd	5,000.00
294579	1	THOMSON WEST	SpplsNonI/SupvAdmn/Dstrctwd	169.65
294580	1	JOSTENS	InstMtls/Instrctn/Serra	703.74
294581	1	GOV CONNECTION INC	InstMtls/Instrctn/MFMS	43.50
294582	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	286.43
294583	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	286.43
294584	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	286.43
294585		VOID	VOID	0.00
294586		VOID	VOID	0.00
294587	1	AQUAJOGGER	SpplsNonI/HlthServ/Dstrctwd	47.63
294588	1	LA STEELCRAFT	SpplsNonI/RR:Bldgs/Las Palm	866.73
294589	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/LadraElm	2,206.79
294590	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/SCHS	662.29
294591	1	CUSTOM CRAFT FLOORING	Rntl:Oth/RR:Bldgs/Crn Vlly	2,017.75
294592	1	COMMUNICATIONS USA	SpplsNonI/Sch Adm /NHMS	55.54
294593	1	JIM'S MUSIC CENTER	InstMtls/Instrctn/BAMS	500.00
294594	1	MACNAMARA, ALICIA	Serv&Op /PuplTran/Dstrctwd	100.00
294595	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	27,792.15

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294596	1	LATINO FAMILY LITERACY PROJECT	InstMtls/Instrctn/Dstrctwd	2,051.88
294597	1	SCHOOL NURSE	SpplsNonI/Sch Adm /Bergeson	39.67
294598	1	KNOTTS BERRY FARM	FieldTrp/Instrctn/VdelMarE	816.90
294599	1	KNOTTS BERRY FARM	FieldTrp/Instrctn/VdelMarE	801.00
294600	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Reilly	624.00
294601	1	OCEAN INSTITUTE	FieldTrp/Instrctn/RH Dana	920.00
294602	1	CB RANCH ENTERPRISES	FieldTrp/Instrctn/VdelMarE	1,890.00
294603	1	ORANGE COUNTY DEPT OF EDUC	FieldTrp/Instrctn/Moulton	584.00
294604	1	SANTA ANA ZOO	FieldTrp/Instrctn/Hankey	498.00
294605	1	SDSU RESEARCH FOUNDATION/CPC	CnfrNonI/SupvAdmn/Dstrctwd	395.00
294606	1	SDSU RESEARCH FOUNDATION/CPC	CnfrNonI/SupvAdmn/Dstrctwd	325.00
294607	1	AVID CENTER	PrepdExp/Undesig /Dstrctwd	2,010.00
294608	1	DICK'S SPORTING GOODS	InstMtls/CurAthlt/ANHS	1,377.03
294609	1	NATL ASSN SECONDARY SCH PRINC	Dues&Mmb/Sch Adm /LFMS	398.00
294610	1	RILEY'S FARM	FieldTrp/Instrctn/Reilly	1,056.00
294611	1	CB RANCH ENTERPRISES	FieldTrp/Instrctn/RH Dana	560.00
294612	1	MISSION SAN LUIS REY	FieldTrp/Instrctn/Malcom	616.00
294613	1	TRUMAN, LAURIE	InstMtls/Instrctn/DJAMS	322.24
294614	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /Bergeson	90.85
294615	1	CENTENNIAL HERITAGE MUSEUM	FieldTrp/Instrctn/VdelMarE	760.00
294616	1	CENTENNIAL HERITAGE MUSEUM	FieldTrp/Instrctn/VdelMarE	728.00
294617	1	LATINO FAMILY LITERACY PROJECT	Conf:Ins/Instrctn/Dstrctwd	200.00
294618	1	READING LIONS CENTER	CnfrNonI/SupvAdmn/Dstrctwd	375.00
294619	12	CSULB FOUNDATION	CnfrNonI/Sch Adm /Dstrctwd	1,300.00
294620		VOID	VOID	0.00
294621		VOID	VOID	0.00
294622	13	ARROW RESTAURANT EQUIPMENT	LrgEquip/FoodServ/AVMS	11,812.60
294623	1	NICK RAIL MUSIC	InstMtls/Instrctn/SMS	159.86
294624	1	NICK RAIL MUSIC	InstMtls/Instrctn/SMS	759.06
294625	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/Tesoro	3,425.00
294626	13	LEONARD ENGINEERING LLC	LrgeEquip/FoodServ/Dstrctwd	2,500.00
294627	1	ANDY'S DRYWALL	Rntl:Oth/RR:Bldgs/Serra	2,400.00
294628	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/Castille	1,225.00
294629	1	KNORR POOL SYSTEMS INC	Rntl:Oth/RR:Bldgs/SCHS	306.03
294630	1	PLAN TAG	SpplsNonI/RR:Bldgs/Dstrctwd	71.50
294631	1	KNORR POOL SYSTEMS INC	SpplsNonI/RR:Bldgs/ANHS	1,010.25
294632	1	KNORR POOL SYSTEMS INC	Rntl:Oth/RR:Bldgs/CVHS	681.03
294633	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/DHHS	286.53
294634	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/DHHS	5,875.00
294635	1	ASCD	InstMtls/Instrctn/Las Palm	228.97
294636	1	HEINEMANN	InstMtls/Instrctn/Las Palm	186.39
294637	1	HEINEMANN	InstMtls/Instrctn/Las Palm	282.63
294638	1	UK CENTER FOR RESEARCH	InstMtls/SupvAdmn/Dstrctwd	1,377.50
294639	1	THE NEW PRESS	InstMtls/Instrctn/Las Palm	220.31
294640		VOID	VOID	0.00
294641	1	INTERNATIONAL BACCALAUREATE NA	Serv&Op /Instrctn/Hankey	9,500.00
294642	1	INTERNATIONAL BACCALAUREATE NA	Serv&Op /Instrctn/HankeyMS	9,500.00
294643	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/OsoGrand	10,754.29
294644	1	VALIANT IMC	NonCapEq/Instrctn/OsoGrand	1,288.14

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294645	1	TOTAL SCHOOL SOLUTIONS	Conf:Ins/Instrctn/ANHS	390.00
			CnfrNonI/SupvAdmn/ANHS	195.00
294646	1	IMAGE 2000	SplsNonI/Sch Adm /Don Juan	169.43
294647	1	SEHI COMPUTER	InstMtls/Instrctn/LRMS	134.36
294648	1	SEHI COMPUTER	InstMtls/Instrctn/RH Dana	618.65
294649	1	APPLE COMPUTER INC	InstMtls/Instrctn/DJAMS	103.85
294650	1	GAYLORD BROS INC	InstMtls/Instrctn/MFMS	210.75
294651	1	IMAGE 2000	InstMtls/Instrctn/Palisade	397.80
294652	1	IMAGE 2000	InstMtls/Instrctn/Tesoro	1,099.67
294653	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/VDMMS	20,000.00
294654		VOID	VOID	0.00
294655	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Benedict	3,973.73
294656	1	HOUGHTON MIFFLIN	InstMtls/SDCInstr/Lobo	69.83
294657	1	DELTA EDUCATION	InstMtls/Instrctn/Bergeson	52.56
294658	1	PACIFIC NATIONAL SECURITY INC	Serv&Op /Saf&Trng/Dstrctwd	40,000.00
294659	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Benedict	432.76
294660	1	PHONAK INC	SplsNonI/HlthServ/Dstrctwd	255.15
294661	1	ACADEMIC SUPER STORE	InstMtls/Instrctn/ANHS	684.04
294662	1	CALIFORNIA DEPT OF EDUCATION	InstMtls/SE0thIns/Dstrctwd	37.52
294663	1	SPICERS PAPER CO	St Rcpts/Undesig /Dstrctwd	3,208.13
294664	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	368.12
294665	1	NASCO WEST	InstMtls/Instrctn/Bergeson	330.46
294666	12	SUPER DUPER INC.	SplsNonI/SupvAdmn/Dstrctwd	332.33
294667	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/DHHS	233.50
294668	1	DEPT OF GENERAL SERVICES	Serv&Op /Prsnl:HR/Dstrctwd	794.75
294669	1	THINKING MAPS INC	InstMtls/Instrctn/Viejo	2,883.75
294670	1	TOM SNYDER PRODUCTIONS	InstMtls/Instrctn/LFMS	970.59
294671	1	DICK BLICK WEST	InstMtls/Instrctn/ANHS	515.44
294672	1	ANAHEIM BAND INSTRUMENTS	InstMtls/Instrctn/LFMS	1,000.00
294673	1	DELL COMPUTER	InstMtls/Instrctn/LRMS	89.78
294674		VOID	VOID	0.00
294675	1	DELL COMPUTER	InstMtls/Enterprs/Dstrctwd	44.89
			InstMtls/Enterprs/SMS	44.89
294676	1	NASCO WEST	InstMtls/Instrctn/AVMS	199.01
294677	1	DELL COMPUTER	SplsNonI/Enterprs/DHHS	44.89
294678	11	AMERICAN COUNCIL ON EDUCATION	Serv&Op /Sch Adm /Dstrctwd	510.00
294679	1	DELL COMPUTER	Serv&Op /Instrctn/GrgWhite	1,571.22
294680	1	BYTES OF LEARNING INC	NonCapEq/Instrctn/GrgWhite	760.16
294681	1	TECH4LEARNING	Serv&Op /Instrctn/GrgWhite	1,675.50
294682	1	BEYOND TECHNOLOGY	Serv&Op /Instrctn/Fatima	4,047.70
294683	1	LEARNING A-Z	InstMtls/Instrctn/Wagon Wh	84.95
294684	1	DELL COMPUTER	InstMtls/Instrctn/Lgna Nig	718.27
294685	25	CITY OF ALISO VIEJO	Serv&Op /Fac Acq /Dstrctwd	6,000.00
294686	25	DEPT TOXIC SUBSTANCE CONTROL	Serv&Op /Fac Acq /CVHS	407.79
294687	25	ORANGE COUNTY REGISTER	Serv&Op /Fac Acq /Dstrctwd	856.00
294688	1	CHARTIER, BRIAN & LESLIE	Serv&Op /SE0thIns/Dstrctwd	5,500.00
294689	1	LARSON, SCOTT AND CHRISTINE	Serv&Op /SE0thIns/Dstrctwd	7,800.00
			Legal /SupvAdmn/Dstrctwd	2,600.00
294690	1	AUGUSTIN EGELSEE LLP	Serv&Op /Aid:Inst/Dstrctwd	12,600.00
			Legal /SupvAdmn/Dstrctwd	4,200.00

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294691	1	CDWG Inc	InstMtls/Instrctn/LFMS	56.62
294692	14	COLLINS & AIKMAN	Rntl:Oth/RR:Bldgs/LadraElm	4,917.81
294693		VOID	VOID	0.00
294694	1	MILANINO, GRACIELA	Serv&Op /Instrctn/Mission	150.00
294695	1	OCMC	FieldTrp/Instrctn/Malcom	160.00
294696	1	PARENTS AS TEACHERS NATIONAL	CnfrNonI/PrntPart/Dstrctwd	450.00
294697	1	NASCO WEST	InstMtls/Instrctn/DHHS	2,573.93
294698	12	ORANGE COUNTY DEPT OF EDUC	CnfrNonI/HlthServ/Dstrctwd	15.00
294699	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Chaparral	48,425.00
294700	1	KWIK KOPY	SpplsNonI/InResrch/Dstrctwd	163.13
294701	1	PRESLEY, EDWARD AND/OR DONNA	Residtl /NPS /Dstrctwd	1,400.00
294702	13	CALIFORNIA RESTAURANT ASSOC	OpSupp /FoodServ/Dstrctwd	435.00
294703	1	REGIONAL CENTER OF ORANGE CTY	CnfrNonI/StDev In/Dstrctwd	90.00
294704	1	DISCOVERY SCIENCE CENTER	FieldTrp/Instrctn/Bergeson	944.00
294705	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/LF Elem	528.00
294706	1	ADA BADMINTON & TENNIS CO	InstMtls/Instrctn/CVHS	271.00
294707	1	JOSTENS	InstMtls/Instrctn/ANHS	1,212.96
294708	1	CASBO	PrepdExp/Undesig /Dstrctwd	567.00
294709	1	ACCREDITING COMM F/SCHLS	Serv&Op /SupvAdmn/Dstrctwd	720.00
294710	1	AQUARIUM OF THE PACIFIC	FieldTrp/Instrctn/Moulton	1,020.00
294711	1	ABC SECURITY SERVICE	Serv&Op /Saf&Trng/Dstrctwd	60,000.00
294712	1	DELL COMPUTER	NonCapEq/Instrctn/Bergeson	5,597.62
294713	1	DELL COMPUTER	NonCapEq/Instrctn/DHHS	932.94
294714	1	DISCOUNT OFFICE SERVICES	InstMtls/Instrctn/Dstrctwd	500.00
294715	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/CVHS	2,000.00
294716	1	OFFICE DEPOT	InstMtls/RSPInstr/DHHS	65.20
294717	1	FIRST STUDENT	Charter /PuplTran/Dstrctwd	10,000.00
294718	1	ORANGE UNIFIED SCHOOL DISTRICT	Charter /PuplTran/Dstrctwd	10,000.00
294719	1	AMERICAN LOGISTICS COMPANY LLC	Charter /PuplTran/Dstrctwd	30,000.00
294720	1	QUINTESSENTIAL SCHOOL SYSTEMS	Serv&Op /TIS /Dstrctwd	50,231.00
294721	1	DURAHM SCHOOL SERVICE	Charter /PuplTran/Dstrctwd	10,000.00
294722	1	MCGRAW-HILL	InstMtls/SupvAdmn/Dstrctwd	1,656.69
294723	1	NASCO WEST	InstMtls/Instrctn/San Juan	105.55
294724	1	MCGRAW-HILL/SRA	InstMtls/SupvAdmn/Dstrctwd	7,072.50
294725	1	DHARMA TRADING CO	InstMtls/Instrctn/SMS	371.15
294726	1	ALLEN CADILLAC GMC	Rntl:Oth/PuplTran/Dstrctwd	16,309.04
294727	1	ENTERPRISE FLEET SERVICES	Rntl:Oth/Dist Veh/Dstrctwd	9,500.00
294728	1	FREEWAY AUTO SUPPLY & MACHINE	SpplsNonI/Dist Veh/Dstrctwd	2,000.00
294729	1	INTERSTATE BATTERIES	SpplsNonI/Dist Veh/Dstrctwd	2,000.00
294730	1	ADVANTAGE RADIATOR	Rntl:Oth/PuplTran/Dstrctwd	1,675.00
			Rntl:Oth/Dist Veh/Dstrctwd	825.00
294731	1	MONTGOMERY HARDWARE COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	46.59
294732	1	AQUATIC TECHNOLOGIES	SpplsNonI/RR:Bldgs/SCHS	807.38
294733	1	GLEN PRODUCTS	Rntl:Oth/RR:Bldgs/Malcom	18,249.35
294734	1	ATKINSON ANDELSON LOYA	Legal /SupvAdmn/Dstrctwd	50,000.00
294735	1	CLEAN ENERGY	Ppl Tran/PuplTran/Dstrctwd	13,000.00
294736	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,384.30
294737	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	965.05
294738	1	SPARKLETTES	SpplsNonI/Sch Adm /Dstrctwd	600.00
294739	1	CB RANCH ENTERPRISES	FieldTrp/Instrctn/Las Palm	1,116.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2009-10 =====
 Board of Trustees Meeting.....APRIL 13, 2010

PO No.	Fund	Vendor	Description	Amount
294740	1	DISCOVERY MUSEUM	FieldTrp/Instrctn/OsoGrand	923.00
294741	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/CVHS	1,211.41
294742	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/CVHS	146.58
294743	1	MARTIN, HEATHER	Rest Loc/Undesig /Dstrctwd	750.00
294744	1	DELL COMPUTER	SpplsNonI/PuplTran/Dstrctwd	261.00
294745	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	5,546.45
294746	12	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	646.14
294747	1	SEHI COMPUTER	InstMtls/Instrctn/DHHS	618.65
294748	1	SEHI COMPUTER	SpplsNonI/PrntPart/Dstrctwd	422.45
294749	1	DELL COMPUTER	SpplsNonI/Sch Adm /Ambuehl	322.93
294750	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/CVHS	370.00
			InstMtls/RSPInstr/CVHS	583.00
294751	1	DELL COMPUTER	NonCapEq/Spch Aud/Dstrctwd	7,590.75
294752	1	APPLE COMPUTER INC	NonCapEq/Enterprs/SMS	1,221.89
			NonCapEq/Enterprs/Dstrctwd	1,221.90
294753	1	DELL COMPUTER	NonCapEq/Sch Adm /Tesoro	5,696.80
294754	1	APPLE COMPUTER INC	NonCapEq/Instrctn/DHHS	800.17
			NonCapEq/Enterprs/DHHS	639.23
294755	1	DELL COMPUTER	Rntl:Oth/TIS /Dstrctwd	5,880.26
294756	1	SUBSCRIPTIONS SERVICES OF	InstMtls/Enterprs/Tesoro	652.59
294757	1	NASCO WEST	InstMtls/Instrctn/AVMS	30.21

497 Purchase Orders \$2,295,021.00

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
148686	APPLE COMPUTER INC	PO-293760	4,674.65
148687	CINTAS	PO-294089	2,999.72
148688	CINTAS CORP	PO-290675	60.54
148689	CITY OF SAN CLEMENTE	PO-290460	4,330.24
148690	HARLAND TECHNOLOGY SERVICES	PO-294178	593.00
148691	IMAGE 2000	PO-292506	203.31
		PO-293738	216.84
148692	PRUDENTIAL OVERALL SUP	PO-290435	76.89
		PO-290895	26.48
148693	SAN DIEGO GAS & ELECTRIC	PO-290562	69,669.44
148694	SANTA MARGARITA WATER	PO-290463	1,552.98
148695	SCANTRON SERVICE GROUP	PO-291010	390.78
148696	SMART & FINAL	PO-290220	93.35
		PO-290550	267.47
		PO-291530	72.47
148697	SO CAL EDISON CO	PO-290563	15,869.92
148698	SO CAL GAS CO	PO-290564	1,589.63
148699	SO COAST WATER DIST	PO-293897	2,132.69
148700	SOLAG / CR&R	PO-290439	140.00
148701	SPARKLETTS	PO-290561	10.20
		PO-291077	19.13
		PO-291078	8.10
		PO-291268	191.14
		PO-291601	23.95
148702	TRANSPORTATION CHARTER SERVICE	PV-003257	1,100.00
148703	UNION BANK OF CALIFORNIA	PO-291477	7,930.29
148704	UNITED RENTALS NORTHWEST INC	PO-290282	121.80
		PO-290595	57.12
		PO-294004	479.98
148705	WELLS FARGO FINANCIAL LEASING	PO-290256	211.94
148706	XEROX CORPORATION	PO-290393	16,425.91
		PO-290403	1,127.70
		PO-290415	2,552.80
		PO-290419	215.58
		PO-291196	35.67
148707	SMART & FINAL	PO-290221	280.95
		PO-293593	191.92
		PO-294088	305.71

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
148708	SPARKLETTS	PO-290223	54.81
		PO-290865	20.29
		PO-290866	14.31
		PO-290867	8.21
		PO-290868	5.32
		PO-290869	10.16
		PO-290870	2.01
		PO-293909	0.78
148709	MISSION VIEJO GLASS	PO-290264	85.00
148710	MOBILE FLEET WASH	PO-291104	923.00
148711	PARKHOUSE TIRE INC.	PO-291105	10,035.39
148712	PSOC-WATERLINES TECHNOLOGIES	PO-293320	2,147.52
148713	QUALITY TOWING	PO-291132	451.00
148714	RINCON TRUCK PARTS	PO-290533	779.99
148715	SCANTRON SERVICE GROUP	PO-294014	27,709.50
148716	SCHAEFFER MFG	PO-290531	417.52
148717	SIERRA SOIL	PO-291411	2,407.73
148718	SMOG EXPRESS	PO-290553	198.10
148719	SO COAST DISTRIBUTING CO	PO-290367	186.62
148720	SPORTS FACILITIES GROUP INC	PO-290570	875.00
148721	STAPLES ADVANTAGE	PO-290690	122.51
		PO-291480	156.30
		PO-291883	1,990.02
		PO-292846	124.06
148722	STAPLES BUSINESS ADVANTAGE	PO-294009	308.26
148723	SUBSCRIPTION SERVICES OF	PO-294096	123.83
148724	SUPER DUPER INC.	PO-292460	537.00
		PO-293211	182.80
		PO-293254	377.54
		PO-293255	114.60
148725	TEACHLOGIC INC	PO-293162	461.72
148726	TOXGUARD FLUID TECHNOLOGIES	PO-290551	781.94
148727	TRUCPAR CO	PO-290527	2,479.41
148728	VISTA PAINT CORP	PO-293475	68.40
148729	WAXIE	PO-290370	165.46
		PO-292923	334.84
		PO-293945	4,584.26
148730	WESTERN PSYCH SERVICES	PO-293936	666.92
148731	WHITE CAP INDUSTRIES INC	PO-290368	301.08
148732	ZEE MEDICAL	PO-290236	218.90
148733	ZOO PET STORE	PO-293822	137.15
148734	STAPLES ADVANTAGE	PO-290693	187.15
148735	WELCH ALLYN PRODUCT SERVICE	PO-294173	228.44
148736	ORANGE COUNTY REGISTER	PO-294162	560.00
148737	STAPLES ADVANTAGE	PO-291050	64.54

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....04/13/2010

Warrant Number	Name of Payee	Reference Number	Amount
148738	ANTONIUS, LYNDA	PV-003112	40.70
148739	ARTINGER, TRACEY	PV-003113	112.20
148740	AVILA, THERESE	PV-003114	153.35
148741	BARRETT, JAN	PV-003115	287.65
148742	BEJARANO, CRYSTAL F	PV-003117	91.30
148743	BENE, CHERI	PV-003118	107.25
148744	BOTTINO, VIVIAN	PV-003119	158.40
148745	BRADY-NELSON, KAREN	PV-003120	127.60
148746	BRANNON, DESIREE	PV-003121	206.25
148747	BROOKMAN, JOSEPH	PV-003123	350.35
148748	BROWN, AMY	PV-003124	437.05
148749	BROWN, SUSAN	PV-003125	59.40
148750	BROWNE, CAROLE	PV-003126	39.60
148751	BRUNSON JR., LARRY W.	PV-003127	132.00
148752	BUSH, VIRGINIA	PV-003128	222.75
148753	BUTLER, SUSAN	PV-003129	347.05
148754	CAMPBELL, SHADA	PV-003130	42.35
148755	CARLISLE, TERESA	PV-003131	105.05
148756	CARTISANO, JENNIFER	PV-003132	383.90
148757	CASAZZA, ANN MARIE	PV-003133	84.70
148758	CASTEEL, JANICE	PV-003134	206.80
148759	CHUA-HOOPER, GWYNETH	PV-003135	31.90
148760	CLIFT, LYNNETTE I	PV-003136	171.60
148761	COLLINGS, JANICE	PV-003137	61.05
148762	CROSS, MINDY	PV-003138	204.05
148763	DARAKJIAN, CAROLE	PV-003140	121.00
148764	DARLING, MARTY	PV-003142	164.45
148765	DOUGLAS, TERRI A.	PV-003143	177.65
148766	EATON, ANDREA	PV-003144	240.90
148767	EFFENBERGER, PATRICIA	PV-003153	193.05
148768	ENRIQUEZ, MICHELLE L	PV-003154	272.25
148769	EXWORTHY, MARK	PV-003155	219.45
148770	FARRAND, MONA	PV-003156	152.90
148771	FLUENT, TERRY	PV-003157	114.40
148772	FLYNN, MARGARET	PV-003158	205.15
148773	FREDRIKSZ, LAURA	PV-003159	133.65
148774	GARCIA JR, JOE	PV-003161	123.20
148775	GARRISON, SANDRA L.	PV-003162	45.10
148776	GAST, LUCIBEL	PV-003163	24.75
148777	GIELOW, CYNTHIA	PV-003164	362.45
148778	GILL, ARVINDER	PV-003165	182.05
148779	GLESENER, PATRICIA	PV-003166	25.30
148780	GONG, PHOEBE	PV-003167	216.70
148781	GROFF, DANA	PV-003168	26.40
148782	HALL, SHEILA	PV-003170	891.55

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
148783	HANSINK, MARISA	PV-003171	209.00
148784	HANSLER, TARA	PV-003172	88.00
148785	HARMAN, NANCY	PV-003173	100.04
148786	HARRIS, ROBERT	PV-003174	39.60
148787	HATLER, JAIME	PV-003175	355.30
148788	HEUSER, RACHEL	PV-003176	343.75
148789	HIGHTOWER, SHERLIN	PV-003177	122.65
148790	HIRCHAG, REBECCA S	PV-003178	84.70
148791	HITCHMAN, JEANNE	PV-003179	290.09
148792	HOGBIN, RICH	PV-003180	120.50
148793	HOMMA, SUSAN	PV-003181	127.05
148794	KAROLYS, ANDREA	PV-003186	200.20
148795	BEAHM, BROOKE	PV-003116	65.20
148796	BROWNE, CAROLE	PV-003126	92.40
148797	EDEN, CRIS	PV-003152	59.95
148798	FREY, DEBORAH	PV-003160	71.50
148799	GLESENER, PATRICIA	PV-003166	58.30
148800	BROCKMAN, CARY	PV-003122	94.05
148801	JIMENEZ, DENISE	PV-003182	252.45
148802	JOHNSON, CONSTANCE	PV-003183	38.10
148803	JONES, JOSEPH	PV-003184	112.75
148804	KAPLAN, PAUL M	PV-003185	20.35
148805	KIMINAS, ANTHONY	PV-003187	195.80
148806	KIMMELL-CAMOIA, JULIE	PV-003188	334.60
148807	KOPELSON, KATHLEEN	PV-003189	108.35
148808	KRAVCHENKO, OLGA	PV-003190	77.00
148809	KROGMAN, DEBRAH	PV-003191	22.00
148810	LANDEROS, BEATRIZ	PV-003192	31.90
148811	LESLIE, CAROLYN	PV-003193	37.40
148812	LEWIS, DAWN	PV-003195	35.20
148813	LIPPINCOTT, JAMIE	PV-003196	3.85
148814	MAGWOOD, DONNA KATHERINE	PV-003197	40.70
148815	MALONE, JULEE	PV-003198	135.30
148816	MANDERBACH, KAREN	PV-003199	222.20
148817	MATIENZO, NINA RIE	PV-003200	147.95
148818	MCKEE, DANISE	PV-003201	284.90
148819	MEISSNER, ANDREA	PV-003203	415.25
148820	MIEDEMA, BENJAMIN	PV-003204	134.75
148821	MITCHELL, KAREN P	PV-003205	147.95
148822	MOHIUDDIN, MARGIE	PV-003206	11.00
148823	MORAND, CARA	PV-003207	129.80
148824	NAPORA, NOELLE	PV-003208	323.95
148825	NOON, ANDREA	PV-003209	147.40
148826	NORMAN, MARY	PV-003210	80.30
148827	NORRIS, MAUREEN	PV-003211	148.50

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
148828	PAGEL, VELDA	PV-003212	9.90
148829	PATERSON, ELIZABETH	PV-003213	145.75
148830	PEREZ, VIRGINIA	PV-003214	27.50
148831	PETTEY, STEPHANIE	PV-003215	47.30
148832	PINKERTON, DAN	PV-003216	119.90
148833	RAFF, DEIDRE	PV-003217	94.60
148834	RASHIDI, AKRAM KIM	PV-003218	125.40
148835	REECE, MEGAN	PV-003219	62.70
148836	RODRIGUEZ, LAURA	PV-003220	22.00
148837	RODRIGUEZ, MICHELLE	PV-003221	122.65
148838	ROGERS, MALISSA	PV-003222	18.15
148839	RUVALCABA, LEOBARDO	PV-003223	52.25
148840	SAUER, ASHLEIGH	PV-003225	358.05
148841	SCHOOLCRAFT, MANDEE	PV-003227	69.30
148842	SHAH, RANA	PV-003228	18.70
148843	SHAPLAND, CHERYL	PV-003229	209.55
148844	SHERRIE, LORRAINE	PV-003231	37.95
148845	SHOBE, RON	PV-003230	35.20
148846	SHUMATE, DAGMAR	PV-003232	243.10
148847	STOFFEL, DAVID E	PV-003233	149.15
148848	SUNICO, MA REGINA	PV-003234	60.50
148849	TALILI, MAILUMAI	PV-003235	259.60
148850	TARKINGTON, CONNIE	PV-003236	21.45
148851	TIBBITTS, CATHERINE A.	PV-003237	266.20
148852	TURNER, JASON	PV-003238	9.90
148853	VAN DER WAL, KATRINA	PV-003239	26.40
148854	VARGAS, DAVID	PV-003240	207.90
148855	WALTERS, ELAINE	PV-003241	64.35
148856	WEINELL, CAROL	PV-003242	26.40
148857	WEINSTEIN, DAVID H	PV-003243	22.00
148858	WEIS-DAUGHERTY, DENISE	PV-003244	119.35
148859	WENTZEL, KORY	PV-003245	69.30
148860	WHALEN, ANDREA	PV-003246	183.70
148861	WHITE, BRANDI	PV-003248	151.80
148862	WIEDEMAN, LORI	PV-003249	117.15
148863	WOBST, JUDY	PV-003251	11.00
148864	WOLFSON, DONNA	PV-003253	138.05
148865	WYNNE, LAUREN	PV-003254	29.70
148866	YOTA, DENISE	PV-003255	70.40
148867	ZINSSER, ABBEY	PV-003256	16.50
148868	LEVEQUE, MARYLY M	PV-003194	23.10
148869	MCMURRAY, JOYCE	PV-003202	33.00
148870	PEREZ, VIRGINIA	PV-003214	52.80
148871	SANDERS, LORNA L	PV-003224	53.90
148872	PHOTO WAREHOUSE	PO-291936	2,151.75

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
148873	INTERNATIONAL BACCALAUREATE NA	PO-293290	6,000.00
148874	OCEAN INSTITUTE	PO-294169	11,000.00
148875	METROPOLITAN EMPLOYEES	PO-290539	22,170.00
		PO-290545	3,569,196.03
148876	ABILITATIONS	PO-292448	117.76
148877	ACADEMIC THERAPY PUBL	PO-293935	777.58
148878	ALISO VIEJO AUTO SERVICE	PO-293170	316.98
148879	ANAHEIM BAND INSTRUMENTS	PO-292778	55.38
148880	BETTER BUSINESS RECORDS	PO-292861	65.14
148881	CAL-STATE AUTO PARTS INC	PO-290516	61.79
148882	CAMCOR INC	PO-294075	3,353.13
148883	CAPISTRANO GOLF CARS	PO-290434	2,148.33
148884	CARLOS GUZMAN INC	PO-290515	13,640.17
148885	COAST RECREATION	PO-293601	732.04
148886	CREATIVE CONTRACTORS CORP	PO-293604	550.00
148887	DEPT OF GENERAL SERVICES	PO-294232	1,566.23
148888	INTERSTATE MUSIC SUPPLY	PO-293182	668.83
148889	JOHNSTONE SUPPLY	PO-293641	5,121.01
148890	LAKESHORE	PO-293558	1,508.36
148891	PCR SERVICES CORP	PO-292993	5,786.97
148892	HEADSETS.COM	PO-293349	150.02
148893	GO THE DISTANCE CHARACTER	PO-293948	550.00
148894	ZAMBRANA, GUSTAVO AND CAROL	PO-294099	14,000.00
148895	ART MASTERS INC	PO-292793	1,388.00
		PO-293754	2,952.00
148896	BLIND CHILDRENS LRNG CTR	PO-291803	1,382.00
		PO-294098	6,266.50
148897	BRYSON, ANNA	PV-003288	607.50
148898	CRARY, BRENDA	PO-293521	1,200.00
148899	HUNTER PHD, NATHAN H	PO-292549	453.75
148900	SCHOOL SERVICES OF CALIF	PO-293376	525.00
148901	VAVRINEK TRINE DAY & CO LLP	PO-091374	12,000.00
148902	WATKINS, PAUL AND/OR ELEANOR	PO-292368	1,200.10
148903	CITY OF SAN CLEMENTE	PO-290460	7,431.02
148904	CITY OF SAN JUAN CAPISTRANO	PO-290461	1,899.50
148905	CONSOLIDATED ELECT DISTR	PO-290438	893.49
148906	DANBRU WIRE & CABLE INC	PO-290447	305.57
148907	DELL MARKETING L P	PO-293941	831.90
		PO-294105	277.30
		PO-294130	89.78
148908	GOLD COAST HOT DOGGER TOURS	PV-003305	4,134.00
148909	IMAGE 2000	PO-293187	182.25
		PO-293981	717.52
148910	INSIGHT SYSTEMS EXCHANGE	PO-293894	448.07
148911	MOULTON NIGUEL WATER	PO-290462	1,692.18

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
148912	ORANGE CTY DEPT EDUC	PO-291159	3,066.93
148913	PITNEY BOWES	PO-290375	508.00
148914	ROADWAYS INTERNATIONAL INC	PV-003306	5,850.00
148915	SAN DIEGO GAS & ELECTRIC	PO-290562	108,663.86
148916	SANTA MARGARITA WATER	PO-290463	470.11
148917	SMART & FINAL	PO-290550	192.80
		PO-292217	40.69
148918	SO CAL EDISON CO	PO-290563	7,928.76
148919	SO CAL GAS CO	PO-290564	13,841.16
148920	THYSSENKRUPP ELEVATOR CORP	PO-293770	3,775.00
148921	TROXELL COMM INC	PO-293976	56.29
148922	SMART & FINAL	PO-294088	124.22
148923	SPARKLETTS	PO-290865	4.10
		PO-290866	14.30
		PO-293909	20.35
148924	ADAMS, KARA	PV-003295	265.80
148925	ALVARADO, CYNTHIA	PV-003296	67.64
148926	BADGER, HOLLY &/OR THOMAS	PV-003297	110.50
148927	BANH, JULIE/NAM	PV-003298	646.50
148928	BARNARD, ERIC & JENNIFER	PV-003299	96.00
148929	BECERRA, ANTONIO	PV-003303	178.98
148930	BELLOMO, PHILIP &/OR KATHY	PV-003307	152.28
148931	BRESSLER, ERIC & KATHY	PV-003308	157.76
148932	BROWN, MARK OR HENRIETTE	PV-003309	48.60
148933	CANTWELL, CAROL	PV-003310	91.96
148934	CASE, CHRISTINA OR WESLEY	PV-003311	44.10
148935	CLARK, BRIAN OR YOLANDA	PV-003312	402.42
148936	COLCLASER, CAROLEE AND DAVID	PV-003313	170.56
148937	CUHADAROGLU, MEHMET OR BELGIN	PV-003314	917.32
148938	DEAR, RICHARD OR DANA	PV-003315	114.48
148939	DIAZ, JOSE & MEREDITH	PV-003316	170.30
148940	DICK, CRAIG OR BILLIE	PV-003317	236.36
148941	EASTMAN, STEPHEN OR TARA	PV-003318	473.51
148942	ESPEJEL, LUIS & MARIA	PV-003319	302.24
148943	FERREN, MATTHEW &/OR KATIE	PV-003320	180.12
148944	GAITAN, SCOTT & BEVERLY Z.	PV-003321	299.06
148945	GAU, MARY C.	PV-003322	98.01
148946	GORDON, DEBRA L	PV-003323	133.59
148947	GRAHN, HEIDI	PV-003324	258.85
148948	GUZMAN GARCIA, OMAR	PV-003325	236.74
148949	HARRAMAN, RUSSEL & IVANA	PV-003326	373.85
148950	HILL, REBECCA OR BARR	PV-003327	110.88
148951	HYLTON, CHRIS OR HERMINIA	PV-003328	205.92
148952	JACKSON, BEN & JENNIFER	PV-003329	232.94
148953	JAMES, JUSTIN & ARLEN	PV-003333	76.68

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148954	JONES, DANNY & NANCY	PV-003334	125.16
148955	LAW, YUET	PV-003336	326.04
148956	MARTIN, PETER/NORMA	PV-003340	28.12
148957	MCBRIDE, MELISSA	PV-003346	217.44
148958	MICHEL, WALTER &/OR NANCY	PV-003341	88.00
148959	MIKKELSON, NICOLE	PV-003342	203.40
148960	MONTANEZ, TERRI & FERNANDO	PV-003343	202.92
148961	MOSES, MARCIA	PV-003348	148.72
		PV-003349	549.12
148962	PARTRIDGE, HOURS & TERRY	PV-003344	148.72
		PV-003345	364.94
148963	PRINGLE, DIANE	PV-003347	134.28
148964	REDING, CLARE & SHAD	PV-003350	29.61
148965	RODAS, PHILLIP AND CAROLYN	PV-003351	152.55
148966	ROHDE, JAN &/OR JOY	PV-003352	115.90
148967	ROTH, JAY &/OR KERI	PV-003353	239.68
148968	SADEK, SCOTT & MARY	PV-003354	279.68
148969	SANDOR, LASZLO/COURTENAY	PV-003355	248.40
148970	SCHMID, DANIEL	PV-003356	290.32
148971	SHOOK, SIAN	PV-003357	246.58
148972	STEBENNE, STUART/LISA	PV-003358	296.00
148973	TIRADO, OTILIA	PV-003359	57.61
148974	TOCA, CAROL A.	PV-003360	243.82
148975	TRITZ, RICHARD &/OR JULIE	PV-003361	143.82
148976	UNGOS, JAY AND MARIE	PV-003362	329.36
148977	VARRIANO, RICHARD & JANE	PV-003363	109.83
		PV-003364	350.69
148978	VON DWINGELO, ANTHONY/ELIZABET	PV-003366	28.80
148979	WALLACE, GREG OR SHELLY	PV-003368	177.10
148980	ZABOROWSKI, JEFF AND WENDY	PV-003369	392.16
148981	ZELAYA, ALFONSO & PAMELA	PV-003370	101.08
148982	PALOMAR GRADING AND PAVING INC	PO-294291	200,000.00
148983	BOWEN, STEPHANIE	PV-003332	71.00
148984	PENNINGTON, JUSTIN	PV-003335	5.00
148985	RIVERS, MAUREEN	PV-003337	63.00
148986	ROBUSTELLI, LUCILLE	PV-003338	107.66
148987	YOGI, STACY	PV-003339	26.85
148988	AT&T-CALNET2	PO-290457	8,253.76
148989	JOHN V. SPEAK	PO-294238	155.81
148990	MCGRAW-HILL COMPANIES	PO-293972	226.37
148991	MHS	PO-293938	287.10
148992	MODERN TREE	PO-293993	7,350.00
148993	MUSIC THEATRE INTERNATL	PO-292782	825.38
148994	MYERS FORKLIFT INC	PO-290377	243.43
148995	NEW MONIC BOOKS	PO-293057	53.99

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Warrant Number	Name of Payee	Reference Number	Amount
148996	NICK RAIL MUSIC	PO-294240	4,538.26
148997	OFFICE DEPOT	PO-291482	56.83
148998	PEPPER-LOS ANGELES, J W	PO-294012	83.52
148999	PERMA-BOUND	PO-293156	1,998.71
149000	PLAY & PARK STRUCTURES	PO-292831	75.57
149001	PRECISION SPEEDOMETER SR	PO-291117	559.96
149002	PRECISION TUNE AUTO CARE	PO-291107	90.87
149003	PREMIERE WATER SERVICES	PO-290392	1,125.00
149004	PRO-ED	PO-292706	195.80
		PO-293237	580.80
149005	PSOC-WATERLINES TECHNOLOGIES	PO-293320	1,186.63
149006	PSYCHOLOGICAL ASSESSMENT RES	PO-293937	604.80
149007	RICKS TRAILER SUP	PO-293727	126.63
149008	SAF-COM SUPPLY	PO-294032	821.35
149009	SMARDAN SUPPLY COMPANY	PO-293354	1,241.39
149010	SO COAST AIR QULTY MGMT	PO-290554	586.42
		PO-291760	109.00
149011	SOUND IMAGE	PO-292766	527.49
149012	SOUTH COAST FAMILY MEDI CENTER	PO-290124	350.00
		PO-290848	660.00
149013	OFFICE DEPOT	PO-290346	166.64
149014	OFFICE DEPOT	CM-000072	63.46-
		PO-290229	510.96
149015	ARROYO VISTA SCIENCE BOOSTERS	PV-003388	10,235.00
149016	LAS FLORES ELEMENTARY PTA	PV-003373	480.00
149017	ORANGE COUNTY DEPT OF EDUCATIO	PO-293196	24,075.00
149018	SADDLEBACK VLY SCH DIST	PO-293503	1,575.00
149019	A Z BUS SALES INC	PO-293662	1,117.01
149020	ACADEMIC THERAPY PUBL	PO-294107	167.48
149021	ADVANTAGE RADIATOR	PO-290522	200.00
149022	AIR CYCLE CORPORATION	PO-291099	373.44
149023	ARROWHEAD FORENSICS	PO-293908	31.57
149024	B & H PHOTOGRAPHY	PO-293679	488.00
149025	BARRETT-ROBINSON INC	PO-290454	3,513.50
		PO-293654	7,412.00
149026	BEE MAN	PO-292109	350.00
149027	BETTER BUSINESS RECORDS	PO-292861	144.20
149028	BRAIN POP	PO-293989	1,071.00
149029	CAESAR'S APPLIANCE	PO-290652	203.14
149030	CAL-STATE AUTO PARTS INC	PO-290516	101.39
149031	CALIFORNIA WESTERN VISUALS	PO-294022	662.29
149032	CAMCOR INC	PO-294018	138.53
		PO-294141	304.49
149033	CHEFS TOYS	PO-293466	2,343.31

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Warrant Number	Name of Payee	Reference Number	Amount
149034	DISCOUNT OFFICE SERVICES	PO-291237	188.94
		PO-291239	247.99
149035	EASTEX PRODUCTS INC	PO-292590	57.00
149036	EDLINE	PO-292622	508.00
149037	JOHN DEERE LANDSCAPES	PO-293661	1,141.58
149038	JOHNSTONE SUPPLY	PO-294124	21,734.81
149039	KELLY PAPER COMPANY	PO-290381	641.07
149040	KINETIC INC	PO-293630	781.75
149041	KNORR SYSTEMS INC	PO-290572	1,152.72
149042	LAKESHORE LEARNING MATLS	PO-293944	454.51
149043	LAWNMOWERS ETC	PO-292432	1,902.72
149044	LEARNING SEED	PO-293987	1,196.80
149045	LINGUI SYSTEMS INC	PO-293856	83.90
149046	LOOMIS	PO-291549	158.01
149047	LOS ANGELES FREIGHTLINER	PO-291115	148.75
149048	SMARTERVILE EDUCATIONSL LLC	PO-293955	385.00
149049	LAKESHORE LEARNING MATLS	PO-293957	785.18
		PO-293967	335.93
149050	CORVEL CORPORATION	PO-290597	188,853.19
149051	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	53,545.34
149052	BRUBAKER, NINA	PV-003378	15.00
149053	FLOWERS, AARON	PV-003379	69.77
149054	HINDMAN, DEEANN	PV-003382	28.86
149055	JENNIFER GARRETT	PV-003381	127.71
149056	PRESTRIDGE, BILL	PV-003383	782.71
149057	STEVENS, MARGIT	PV-003380	428.00
149058	TRI-AD	PV-003376	920.25
		PV-003384	70.00
149059	WALTERS, MAXINE	PV-003377	75.00
149060	DEVEREUX TEXAS TREATMENT	PO-290829	2,055.23
		PO-290830	2,392.86
149061	DEVEREUX TEXAS TREATMENT	PO-291566	2,583.24
149062	HERITAGE CENTER	PO-290510	2,040.00
149063	JOHNSON, SHAWN & HOLLY	PO-292936	3,112.00
149064	MCCORMACK, MARC AND/OR KRISTA	PO-293583	693.00
149065	OAK GROVE INSTITUTE	PO-291378	2,206.09
		PO-293336	2,465.63
149066	ORANGE COUNTY DEPT OF EDUCATIO	PO-293808	330.00
		PO-294310	250.00
149067	ORANGE CTY TESTING SERV	PO-290905	47.00
149068	RED ROCK CANYON SCHOOL	PO-291804	1,250.00
		PO-292941	2,500.00
149069	ROZENBERG, ABBY	PO-292937	1,125.00
149070	UC REGENTS	PO-294254	160.00
149071	ACCURATE AIR ENGINEERING INC	PO-290523	29.04

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Warrant Number	Name of Payee	Reference Number	Amount
149072	PERFORM BETTER	PO-293887	293.65
149073	SOUTHERN COUNTIES OIL CO	PO-290529	16,991.74
149074	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290111	115.63
		PO-290114	213.84
		PO-290253	38.27
		PO-290334	487.80
		PO-290339	54.36
		PO-290340	510.91
		PO-290341	92.25
		PO-290342	519.91
		PO-290347	987.54
		PO-290410	28.71
		PO-290703	123.04
		PO-290705	571.87
149075	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290705	1,317.71
		PO-290707	329.87
		PO-290711	33.13
		PO-290713	275.20
		PO-290714	62.16
		PO-290720	121.31
		PO-290724	6.00
		PO-290725	65.43
		PO-291044	30.06
		PO-291238	60.56
		PO-291287	673.17
		PO-291489	33.72
149076	SOUTHWEST SCHOOL SUPPLY	PO-291489	261.77
		PO-291619	596.97
		PO-291693	1,188.20
		PO-291818	269.72
		PO-292806	865.09
		PO-293531	434.79
		PO-293535	2.70
		PO-293800	50.90
149077	SOUTHWEST STRINGS	PO-294050	145.27
149078	SPECIAL NEEDS PROJECT	PO-293970	31.43
149079	SPICERS PAPER CO	PO-290399	360.55
149080	STAPLES ADVANTAGE	PO-290690	61.69
		PO-290692	141.08
		PO-291879	103.44
		PO-293346	87.78
		PO-294117	116.15
		PO-294118	83.70

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Warrant Number	Name of Payee	Reference Number	Amount
149081	SUPPLY LINE BUILDING MATERIALS	PO-290636	96.95
149082	T. E. BREITENBACH	PO-293104	76.95
149083	TEACHERS DISCOVERY	PO-294040	258.44
149084	TEACHERS DISCOVERY/S.S. DIV.	PO-293585	125.27
149085	TIFCO INDUSTRIES	PO-290525	2,602.71
149086	TRUCPAR CO	PO-290527	31.15
149087	TUTTLE-CLICK FORD	PO-290526	340.31
149088	U S TOY COMPANY INC	PO-293984	288.89
149089	UNITED TRANSMISSION EXCHANGE	PO-290528	3,431.87
149090	US GAMES	PO-293644	94.96
149091	VALIANT IMC	PO-292678	236.90
		PO-293436	236.90
		PO-293449	232.00
		PO-293635	1,184.50
		PO-293640	236.90
		PO-294011	41.00
149092	WAXIE	PO-293659	13,662.83
149093	WENGER CORPORATION	PO-293781	7,888.00
149094	WESTERN GRAPHIX	PO-292665	349.00
149095	WESTERN PACIFIC PUMP SALES	PO-292435	1,560.71
149096	WESTERN PSYCH SERVICES	PO-293451	502.43
149097	SOUTHWEST SCHOOL SUPPLY	PO-290115	397.89
149098	STAPLES ADVANTAGE	PO-290693	264.91
149099	APPLE COMPUTER INC	PO-293409	652.34
		PO-294136	126.15
		PO-294337	54.32
149100	CINTAS	PO-291623	345.22
149101	CINTAS	PO-291397	64.00
149102	CINTAS	PO-291625	40.00
149103	CONSOLIDATED ELECT DISTR	PO-290438	3,052.46
149104	DELL MARKETING L P	PO-294133	133.10
149105	ELTEC REFRIGERATION	PO-291686	2,548.00
149106	IMAGE 2000	PO-293187	81.00
149107	MOULTON NIGUEL WATER	PO-290462	3,044.65
149108	PRINT FINISH SOLUTIONS	PO-290420	256.90
149109	PRUDENTIAL OVERALL SUP	PO-290435	76.89
		PO-290895	26.48
149110	ROADWAYS INTERNATIONAL INC	PV-003583	5,487.50
149111	SAN DIEGO GAS & ELECTRIC	PO-290562	57,908.87
149112	SANTA MARGARITA WATER	PO-290463	4,564.65

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Warrant Number	Name of Payee	Reference Number	Amount
149113	SMART & FINAL	PO-290220	63.79
		PO-290550	77.72
		PO-290558	33.18
		PO-293225	121.14
		PO-293668	46.26
		PO-293879	111.37
		PO-294170	176.27
149114	SO CAL GAS CO	PO-290564	12,735.30
149115	SO COAST WATER DIST	PO-293897	461.58
149116	THYSSENKRUPP ELEVATOR CORP	PO-293770	3,020.00
149117	XEROX CORPORATION	PO-290393	16,425.91
		PO-290403	4,965.43
		PO-291195	116.09
149118	MCAHAN DESK INC	PO-293689	340.39
149119	MOBILE MODULAR	PO-290691	610.00
149120	ACTION LEARNING SYSTEMS INC	PO-292092	2,000.00
		PO-292991	2,000.00
149121	AUDITORY INSTRUMENTS	PO-291075	189.00
		PO-293673	180.43
149122	CAMPCO	PO-291475	11,804.11
149123	CREATIVE GYMNASTICS	PO-291474	1,100.00
149124	HERNANDEZ, ADRIANA	PO-293876	587.00
149125	LUCE FORWARD HAMILTON &	PO-293731	26,334.56
149126	MEET THE MASTERS	PO-292357	1,657.40
149127	MELODY FERRAS	PO-293772	900.00
149128	MILLER BROWN & DANNIS	PO-293891	8,843.54
149129	PROFESSIONAL TUTORS OF AMERICA	PO-292966	5,325.00
149130	STEIN, CHRISTINE E	PO-291457	336.00
149131	STEP - NAOMI SUENAKA	PO-294146	5,223.01
149132	YMCA OF ORANGE COUNTY	PO-290329	11,234.60
		PO-290330	14,503.01
149133	CHOU, LING D.	PV-003582	1,050.00
149134	DORHOUT, ANETA	PV-003544	69.00
149135	MODENA, SARA	PV-003540	1,309.70
149136	PAYNE, JODY	PV-003538	1,068.00
149137	SPECTRUM SOLUTIONS DBA	PV-003527	2,319.60
149138	THIFFAULT, RONDA LEE	PV-003525	2,507.40
149139	STEIN, CHRISTINE E	PO-291457	2,064.00
149140	CABRAL ROOFING & WATERPROOFING	PO-290446	5,411.40
149141	CAPISTRANO CONNECTIONS ACADEMY	PO-290383	679,245.00
149142	COMMERCIAL FENCE & IRON WORKS	PO-292764	33,065.10

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Warrant Number	Name of Payee	Reference Number	Amount
149143	DAVE BANG ASSOCIATES INC	PO-293374	7,591.36
		PO-293688	6,289.38
		PO-293805	5,230.50
		PO-293815	3,238.38
		PO-293819	3,239.38
		PO-293847	5,910.75
		PO-293849	2,287.38
149144	DAVID TAUSSIG ASSOC INC	PO-292803	9,248.16
149145	IRON MOUNTAIN	PO-290602	242.04
149146	JOURNEY CHARTER SCHOOL	PO-290382	156,661.00
149147	OPPORTUNITY FOR LEARNING	PO-290311	90,587.00
149148	USA SHADE & FABRIC STRUCTURES	PO-291632	1,511.62
149149	BERGMAN & DACEY INC	PO-290077	10,081.35
149150	NELSON, LARRY	PO-293517	2,880.00
149151	DIVISION OF STATE ARCHITECT	PO-294298	466.91
149152	MTGL	PO-293352	2,170.25
149153	NELSON, LARRY	PO-293516	2,880.00
149154	PJHM ARCHITECTS SOUTHWEST INC	PO-292964	485.95
149155	WLC ARCHITECTS INC	PO-292889	330.00
149156	PACIFIC MOBILE HOME CONS	PO-293686	4,635.00
		PO-294092	5,082.00
149157	PACIFIC PLUMBING COMPANY OF	PO-290674	22,082.40
149158	PACIFIC PLUMBING COMPANY OF	PO-293000	12,718.50
		PO-293045	8,604.00
149159	ADAMSON, CORAL	PV-003412	407.45
149160	ARTINGER, TRACEY	PV-003413	70.50
149161	BARRETT, JAN	PV-003414	149.00
149162	BELLANTE, ROZ D	PV-003415	74.80
149163	BENE, CHERI	PV-003416	178.50
149164	BIRKINSHAW, SANDY	PV-003417	594.55
149165	BOTTINO, VIVIAN	PV-003418	128.00
149166	BOWDEN, JOANNA	PV-003419	26.70
149167	BRANNON, DESIREE	PV-003420	262.00
149168	BRAUN, C. ANNE	PV-003421	85.25
149169	BROOKMAN, JOSEPH	PV-003423	405.50
149170	BROWN, AMY	PV-003424	82.00
149171	BROWN, SUSAN L.	PV-003426	23.50
149172	BRUNSON JR., LARRY W.	PV-003425	116.00
149173	BUSENKELL, WILLIAM	PV-003428	2.50
149174	BUSH, VIRGINIA	PV-003427	122.00
149175	BUTLER, SUSAN	PV-003429	397.30
149176	CAMPBELL, SHADA	PV-003430	96.00
149177	CARDIN, PATTI	PV-003431	84.10
149178	CARLISLE, TERESA	PV-003432	291.95
149179	CARNAHAN, GAIL	PV-003433	89.10

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149180	CARTISANO, JENNIFER	PV-003434	214.00
149181	CASAZZA, ANN MARIE	PV-003435	123.20
149182	CASTEEL, JANICE	PV-003436	70.00
149183	CAUDILL, AMANDA	PV-003437	668.60
149184	CHUA-HOOPER, GWYNETH	PV-003438	36.00
149185	CLIFT, LYNNETTE I	PV-003439	94.50
149186	COLLINGS, JANICE	PV-003440	59.50
149187	COPPOLA, LUCI	PV-003441	99.00
149188	CORNEJO, EDUARDO	PV-003442	97.90
149189	COX, LINDA	PV-003443	253.50
149190	CROSS, MINDY	PV-003444	249.50
149191	DARAKJIAN, CAROLE	PV-003445	126.00
149192	DARLING, MARTY	PV-003446	213.50
149193	DAVENPORT, DAVID	PV-003447	109.45
149194	DE ACUTIS, LISA	PV-003448	88.10
149195	DELLOSSE, MICHAEL	PV-003450	71.75
149196	DEVINCENZI, MARK	PV-003449	85.75
149197	DOUGLAS, TERRI A.	PV-003451	169.00
149198	EATON, ANDREA	PV-003452	37.00
149199	EDEN, CRIS	PV-003453	9.00
149200	ELKINS, KAREN	PV-003454	354.95
149201	EMARINE, TINA	PV-003455	661.05
149202	ENRIQUEZ, MICHELLE L	PV-003456	113.00
149203	EXWORTHY, MARK	PV-003457	274.00
149204	FARRAND, MONA	PV-003458	71.50
149205	FISCHER, VALERIE	PV-003459	85.00
149206	FITZSIMMONS, KATHLEEN	PV-003460	188.65
149207	FLYNN, MARGARET	PV-003461	146.50
149208	FORNEY, JOHN	PV-003462	18.00
149209	FREDRIKSZ, LAURA	PV-003463	198.85
149210	FRIEDLANDER, DOROTHY	PV-003465	411.15
149211	GARCIA JR, JOE	PV-003466	63.50
149212	GARRISON, SANDRA L.	PV-003467	13.00
149213	GERLING, SUSAN	PV-003468	34.50
149214	GILL, ARVINDER	PV-003469	202.50
149215	GINSBERG-BROWN, CLAUDIA	PV-003470	79.75
149216	GLESNER, PATRICIA	PV-003471	15.00
149217	GONG, PHOEBE	PV-003472	184.00
149218	HALL, SHEILA	PV-003473	256.30
149219	HANSINK, MARISA	PV-003474	147.00
149220	HANSLER, TARA	PV-003475	139.70
149221	HARMAN, NANCY	PV-003476	143.50
149222	HARRIS, ROBERT	PV-003477	33.00
149223	HAUN, BARBARA	PV-003478	348.45
149224	HERTZ, JANA	PV-003479	117.90

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149225	HEUSER, RACHEL	PV-003480	318.50
149226	HIGHTOWER, SHERLIN	PV-003481	235.00
149227	HITCHMAN, JEANNE	PV-003482	272.90
149228	HOGBIN, RICH	PV-003483	96.50
149229	HOMMA, SUSAN	PV-003484	156.50
149230	JIMENEZ, DENISE	PV-003485	88.50
149231	JONES, JOSEPH	PV-003487	135.50
149232	JUNIO, JENNIFER	PV-003486	119.90
149233	EDEN, CRIS	PV-003453	58.00
149234	FREY, DEBORAH	PV-003464	39.00
149235	GLESNER, PATRICIA	PV-003471	123.00
149236	BROCKMAN, CARY	PV-003422	81.00
149237	STATE BD EQUALIZATION	PV-003488	3,320.00
149238	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	91,822.82
149239	VISION SERVICE PLAN	PO-290542	77,557.47
149240	KAPLAN, PAUL M	PV-003489	33.50
149241	KAROLYS, ANDREA	PV-003490	129.50
149242	KELLMAN, KATHLEEN	PV-003491	166.45
149243	KENNEY, VALERIE	PV-003492	36.30
149244	KIMINAS, ANTHONY	PV-003493	239.50
149245	KIMMELL-CAMOIA, JULIE	PV-003494	693.65
149246	KOPELSON, KATHLEEN	PV-003495	119.50
149247	KROGMAN, DEBRAH	PV-003496	59.50
149248	LAIDLEY, JOANIE	PV-003497	368.50
149249	LEWIS, DAWN	PV-003498	76.50
149250	LUDWIG, ANN	PV-003499	95.50
149251	LUEHE, CHRISTOPHER	PV-003500	169.15
149252	MADRID, ANN R	PV-003502	2,700.09
149253	MAGWOOD, DONNA KATHERINE	PV-003503	32.65
149254	MALONE, JULEE	PV-003504	156.50
149255	MANDERBACH, KAREN	PV-003505	124.50
149256	MARCUS, BRUCE	PV-003506	136.00
149257	MATIENZO, NINA RIE	PV-003507	216.00
149258	MCKEE, DANISE	PV-003508	218.00
149259	MCKEON, GAIL	PV-003509	13.20
149260	MEISSNER, ANDREA	PV-003510	973.95
149261	MENDEL, LINDA	PV-003511	218.50
149262	MIEDEMA, BENJAMIN	PV-003512	177.00
149263	MILLER, MARIE T.	PV-003513	221.60
149264	MOHIUDDIN, MARGIE	PV-003514	10.00
149265	MORAND, CARA	PV-003515	152.50
149266	MORROW, ELYSE	PV-003516	30.25
149267	NASON, KIM	PV-003517	146.05
149268	NORMAN, MARY	PV-003518	101.50
149269	ODELL, DOROTHY	PV-003519	284.50

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Warrant Number	Name of Payee	Reference Number	Amount
149270	PAGEL, VELDA	PV-003520	24.75
149271	PATERSON, ELIZABETH	PV-003521	255.15
149272	PEREZ, VIRGINIA	PV-003522	8.00
149273	PETTEY, STEPHANIE	PV-003523	25.00
149274	PINKERTON, DAN	PV-003524	230.15
149275	PREWETT, PAULA	PV-003526	39.60
149276	PRIMICIAS, MELISSA	PV-003528	123.90
149277	PULIDO, DEBBIE	PV-003530	68.00
149278	RAFF, DEIDRE	PV-003531	149.00
149279	RASHIDI, AKRAM KIM	PV-003532	108.00
149280	REECE, MEGAN	PV-003533	84.00
149281	REGAN, MARY	PV-003534	13.20
149282	RIEGERT, KAREN	PV-003535	115.50
149283	ROCHE, ANN	PV-003536	492.10
149284	RODRIGUEZ, LAURA	PV-003537	124.00
149285	RODRIGUEZ, MICHELLE	PV-003539	145.50
149286	ROGERS, MALISSA	PV-003541	14.50
149287	SAUER, ASHLEIGH	PV-003545	208.50
149288	SAUNDERS, MELISSA	PV-003546	9.50
149289	SCOTT, AMY	PV-003547	38.50
149290	SHAH, RANA	PV-003548	64.00
149291	SHAPLAND, CHERYL	PV-003549	199.40
149292	SHUMATE, DAGMAR	PV-003551	430.95
149293	SMITH, TAMARA	PV-003553	31.80
149294	SOLTIS, PAMELA	PV-003555	389.15
149295	SOUERS, LYNN	PV-003556	10.35
149296	STOFFEL, DAVID E	PV-003558	80.50
149297	SUNICO, MA REGINA	PV-003559	121.20
149298	TALILI, MAILUMAI	PV-003560	461.00
149299	THOMAS, CANDIS A	PV-003561	125.70
149300	THORNBURG, QUIN	PV-003562	112.00
149301	TUCKER, MARYANN	PV-003563	184.50
149302	TUNULI, JESSICA	PV-003564	681.90
149303	VAN DER WAL, KATRINA	PV-003565	17.60
149304	VARGAS, DAVID	PV-003566	278.50
149305	VOLLMER, MICHAEL	PV-003567	22.50
149306	WALTERS, ELAINE	PV-003568	87.00
149307	WEINSTEIN, DAVID H	PV-003569	15.40
149308	WEIS-DAUGHERTY, DENISE	PV-003570	115.50
149309	WENTZEL, KORY	PV-003571	95.00
149310	WESTOVER, JULIE	PV-003572	232.45
149311	WHALEN, ANDREA	PV-003573	363.50
149312	WHITE, BRANDI	PV-003574	78.00
149313	WIDTFELDT, BLAIR	PV-003575	64.90
149314	WIEDEMAN, LORI	PV-003576	254.35

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149315	WOBST, JUDY	PV-003577	10.00
149316	WOLFSON, DONNA	PV-003578	147.00
149317	WONDRA, TIFFANY	PV-003580	20.00
149318	WYNNE, LAUREN	PV-003579	46.50
149319	ZINSSER, ABBEY	PV-003581	24.75
149320	PEREZ, VIRGINIA	PV-003522	100.50
149321	ROSS, KIRSTEN	PV-003543	30.83
149322	AUTISM BEHAVIOR CONSULTANTS	PO-291383	6,606.50
149323	AUTISM SPECTRUM THERAPIES	PO-293464	3,785.00
149324	BERG RYAN OD MS ED, JULIE	PO-293453	380.00
149325	BLIND CHILDRENS LRNG CTR	PO-292576	855.00
		PO-293721	1,938.00
		PO-294098	2,392.00
149326	CARES	PO-290833	938.23
149327	CENTER FOR AUTISM &	PO-290832	4,845.64
		PO-291796	2,239.50
		PO-294158	2,882.78
		PO-294159	4,130.65
		PO-294160	1,673.50
149328	CINNAMON HILLS SCHOOL	PO-293718	783.70
149329	CSBA'S PRACTI-CAL	PO-293584	2,952.08
149330	DEVEREUX TEXAS TREATMENT	PO-293719	440.10
149331	EDUCATIONAL BASED SERVICES	PO-291452	7,757.63
149332	GOODWILL INDUSTRIES OF O.C.	PO-294209	120.00
149333	HEAR NOW dba	PO-292219	325.00
149334	HERITAGE CENTER	PO-293720	351.68
149335	KAKUDA, BARBARA	PO-293079	800.00
149336	LANGUAGE NETWORK	PO-294151	170.00
		PO-294152	700.00
149337	LEISURE CARE	PO-291384	6,004.00
149338	LEVIN, DR EUGENE	PO-291519	85.00
149339	MAXIM HEALTHCARE SERVICES	PO-292377	4,048.00
149340	O'CONNOR, BRENDAN & JACQUELINE	PO-292947	2,016.60
149341	ORANGE CTY DEPT EDUC	PO-291070	315,787.60
149342	PACIFIC PEDIATRIC THERAPY INC	PO-290211	960.00
149343	PACIFIC PEDIATRIC THERAPY INC.	PO-291755	4,113.75
149344	PHILLIPS, TODD AND/OR KIMBERLY	PO-291558	328.32
149345	PROGRESSUS THERAPY INC	PO-291595	11,856.00
149346	SPEECH & LANGUAGE DEVEL	PO-292943	2,711.00
		PO-294226	163.00
149347	THERAPEUTIC EDUCATION CENTER	PO-293932	3,655.00
149348	WESTSHIELD ADOLESCENT SERVICES	PO-291540	3,358.92
149349	ZAMBRANA, GUSTAVO AND CAROL	PO-294099	475.00
149350	AT&T	PO-290426	20.74
149351	COX COMMUNICATIONS	PO-290458	717.23

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Warrant Number	Name of Payee	Reference Number	Amount
149352	MOORE'S SEWING MACHINE	PO-294345	2,695.75
149353	OFFICE DEPOT	PO-292745	251.45
149354	ORANGE COUNTY MONSTER CARTS	PO-294341	904.94
149355	PARKHOUSE TIRE INC.	PO-291105	125.83
149356	PEPPER-LOS ANGELES, J W	PO-292294	129.22
149357	POSTMASTER PERMIT #44	PO-290402	370.00
149358	PRECISION AIR COND & MECH INC	PO-293355	2,068.18
149359	PRO QUEST INFORMATION AND	PO-294189	1,540.00
149360	QUICK SORT INC	PO-290369	144.14
149361	RD SYSTEMS INC.	PO-293756	715.57
149362	REALLY GOOD STUFF	PO-293971	116.19
149363	RENAISSANCE LEARNING	PO-293990	173.31
149364	RIVERSIDE PUBL CO	PO-294020	23,778.74
149365	SADDLEBACK EDUCATIONAL PUBLISH	PO-294034	123.33
149366	SAMMONS PRESTON	PO-293430	55.30
149367	SAMUEL FRENCH INC	PO-293557	122.98
149368	SAX ARTS & CRAFTS	PO-293467	709.60
149369	SCHOLASTIC INC	PO-293657	2,482.23
149370	SCHOLASTIC READING COUNTS	PO-293422	791.70
149371	SCHOOL NURSE	PO-293898	41.73
149372	SEHI COMPUTER	PO-292213	490.38
		PO-293573	135.20
		PO-294413	141.38
149373	SOLUTION TREE INC	PO-293485	151.80
149374	SPICERS PAPER CO	PO-290399	6,088.76
149375	E. STEWART AND ASSOCIATES	PO-291939	128.50
		PO-293258	2,306.25
149376	SPORT CHALET	PO-290195	3,746.31
		PO-292726	2,942.04
149377	SPORTS FACILITIES GROUP INC	PO-291151	7,250.00
149378	SUPER DUPER INC.	PO-292592	109.75
		PO-293574	269.00
		PO-293575	49.95
		PO-294026	255.00
		PO-294027	188.70
149379	TAMS-WITMARK MUSIC LIBRA	PO-292783	400.00
		PO-294373	62.50
149380	TREVOR ROMAIN COMPANY	PO-292190	59.53
149381	TRIPLE "A" COMM & PUMPING	PO-293780	225.00
149382	UNIQUE SWEEPING	PO-291130	252.00
149383	UNISOURCE CORP	PO-290499	2,928.64
		PO-293339	13,617.68
149384	VERIZON WIRELESS	PO-291146	269.35
149385	VERNIER SOFTWARE	PO-293360	114.40
149386	VERNON LIBRARY SUPPLIES INC	PO-293378	286.76

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Warrant Number	Name of Payee	Reference Number	Amount
149387	WAL MART COMMUNITY	PO-291025	51.07
		PO-292039	82.37
		PO-292881	676.53
149388	WAL MART COMMUNITY	PO-291792	275.00
		PO-292473	207.63
		PO-293197	997.81
149389	WARDS NATURAL SCIENCE	PO-292600	20.61
		PO-293386	246.57
149390	WAXIE	PO-293372	14,833.50
		PO-293373	35,796.15
		PO-293618	840.64
		PO-294138	1,370.25
149391	WHITE CAP INDUSTRIES INC	PO-290281	79.36
		PO-290368	259.09
149392	WOODWIND & BRASSWIND	PO-293988	44.00
149393	HM RECEIVABLES CO LLC	PO-293499	126.88
149394	WAL MART COMMUNITY	PO-290226	130.41
149395	WAL MART COMMUNITY	PO-290885	218.63
		PO-291026	210.63
		PO-291027	313.37
		PO-291029	105.36
149396	WAL MART COMMUNITY	PO-291030	48.80
		PO-292009	199.85
149397	ORANGE COUNTY PERFORMING ARTS	PO-293513	600.00
149398	YMCA OF METRO LOS ANGELES	PO-293665	24,651.50
149399	FLUENT, TERRY	PV-003590	137.50
149400	GINSBERG-BROWN, CLAUDIA	PV-003589	27.50
149401	HUTCHINSON, BARBARA	PV-003586	105.00
149402	KROGMAN, DEBRAH	PV-003587	226.60
149403	LIPSETT, ROB	PV-003591	105.00
149404	PAPA	PV-003594	70.00
149405	REDDING, WILLIAM	PV-003592	315.00
149406	SICKLER, AUDRA	PV-003593	105.00
149407	SUNICO, MA REGINA	PV-003588	216.54
149408	VAN KUIKEN, CHRIS	PV-003585	11.75
149409	APPLE COMPUTER INC	PO-293532	2,164.13
149410	CA OFFICE SYSTEMS INC	PO-293922	208.80
		PO-294381	110.88
149411	CITY OF SAN JUAN CAPISTRANO	PO-290461	2,509.30
149412	CONSOLIDATED ELECT DISTR	PO-290438	305.44
149413	CULVER-NEWLIN INC	PO-293771	2,587.88
149414	IMAGE 2000	PO-290507	228.33
		PO-292210	734.79
		PO-293187	364.50
		PO-294246	463.27

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Warrant Number	Name of Payee	Reference Number	Amount
149415	MOULTON NIGUEL WATER	PO-290462	674.81
149416	PRUDENTIAL OVERALL SUP	PO-290895	10.50
149417	SAN DIEGO GAS & ELECTRIC	PO-290562	48,696.18
149418	SANTA MARGARITA WATER	PO-290463	566.54
149419	SMART & FINAL	PO-290220	52.29
		PO-292054	154.68
		PO-293200	460.29
		PO-293201	134.01
		PO-293902	31.97
149420	SO CAL EDISON CO	PO-290563	3,805.16
149421	SO CAL GAS CO	PO-290564	3,893.64
149422	SPARKLETTS	PO-291077	4.01
		PO-291600	15.38
149423	THYSSENKRUPP ELEVATOR CORP	PO-293770	530.00
149424	XEROX CORPORATION	PO-290419	215.58
149425	SPARKLETTS	PO-291269	4.00
149426	SPARKLETTS	PO-290866	8.20
		PO-290867	6.95
		PO-290869	16.71
149427	ANAWALT, DREW OR DAISY	PV-003610	142.82
149428	BEST BEST & KRIEGER LLP	PO-290793	8,485.20
		PO-293889	2,334.55
149429	CSBA'S PRACTI-CAL	PO-293584	1,087.96
149430	EDUCATIONAL BASED SERVICES	PO-294148	4,777.88
149431	HARBOTTLE LAW GROUP	PO-293890	19,252.46
149432	JANNEY, MICHAEL & VANESSA	PO-291799	1,950.00
		PO-291802	212.10
149433	MARDAN CENTER OF ED	PO-290059	3,096.00
		PO-290065	3,096.00
		PO-290066	3,096.00
149434	OCEANVIEW SCHOOL	PO-291565	3,816.00
		PO-291810	2,608.00
149435	ORANGE CTY TESTING SERV	PO-290905	94.00
149436	T DAVIS & ASSOCIATES INC	PO-290854	5,833.32
149437	THERAPEUTIC EDUCATION CENTER	PO-293932	1,075.00
149438	ANDREWS, JULIE	PV-003604	1,183.00
149439	DE SILVA, VICKI	PV-003606	1,764.00
149440	LANGO LAGUNA LLC	PV-003605	1,600.20
149441	ACCESS TO RECREATION	PO-292901	153.15
149442	ALISO VIEJO AUTO SERVICE	PO-293170	1,203.70
149443	ALLEN CADILLAC GMC	PO-293745	1,020.30
149444	ARAMARK UNIFORM SERVICE	PO-290520	803.64
149445	B & H PHOTOGRAPHY	PO-293448	11,001.89
149446	CAL-STATE AUTO PARTS INC	PO-290516	120.43

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149447	CALIFORNIA WESTERN VISUALS	PO-291657	6,622.88
		PO-293440	662.29
		PO-293443	662.29
149448	CAMCOR INC	PO-294074	1,117.71
149449	CAPISTRANO FORD	PO-291112	26.88
149450	CAPISTRANO GOLF CARS	PO-290267	5,236.11
149451	CLASSROOM SUPPLY MART	PO-292821	307.45
149452	CLIMATEC BUILDING TECH GROUP	PO-294370	315.00
149453	COASTAL BLUE	PO-294140	162.08
149454	COLLINS BUSINESS EQUIPMENT	PO-291580	145.33
149455	COMMUNICATIONS USA	PO-294069	1,813.46
149456	CURRICULUM ASSOCIATES	PO-294108	3,633.01
149457	DAY TIMER USA	PO-294297	36.91
149458	DICK'S SPORTING GOODS	PO-292752	3,681.97
149459	DISCOUNT OFFICE SERVICES	PO-291234	208.78
		PO-291237	65.22
		PO-292159	54.78
		PO-293927	140.48
		PO-294179	1,335.25
149460	DOHENY BUILDERS SUPPLY	PO-292875	198.67
149461	DUNN-EDWARDS CORP	PO-291464	62.79
149462	DYNAVOX SYSTEMS LLC	PO-293112	781.94
149463	ECOLOGY TIRE	PO-291118	246.00
149464	EDUCATIONAL TESTING SERVICE	PO-292930	150.00
149465	EMPOWER	PO-290421	30.00
149466	ENABLEMART	PO-293947	81.50
149467	EVERGREEN OIL INC	PO-291113	3,155.00
149468	FACTORY MOTOR PARTS	PO-290535	926.37
149469	FEDERAL EXPRESS CORP	PO-290378	431.06
149470	FILMS FOR THE HUMANITIES	PO-293437	196.72
149471	FLEET SERVICE SPECIALISTS LLC	PO-290557	1,727.18
149472	FLINN SCIENTIFIC INC	PO-293581	708.43
		PO-294082	97.37
149473	AMERICAN COUNCIL ON EDUCATION	PO-294269	3,100.00
149474	CALIFORNIA DEPT. OF EDUCATION	PO-294270	1,220.00
149475	US BANK CORP PAYMENT SYSTEM	CM-000073	70.80-
		PV-003608	4,246.79
		PV-003609	416.80
		PV-003611	54.53
		PV-003612	4,440.53
		PV-003614	1,079.06
149476	US BANK CORP PAYMENT SYSTEM	PV-003612	34.63
		PV-003613	706.46
		PV-003614	2,472.84
149477	MYERS, SUSAN	PV-003607	0.96

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Warrant Number	Name of Payee	Reference Number	Amount
149478	RELIANCE STANDARD LIFE INS CO	PO-290541	14,128.00
149479	UNUM LIFE INSURANCE	PO-290540	10,006.92
149480	MARKERBOARD PEOPLE	PO-293426	233.20
149481	MISSION VIEJO GLASS	PO-290264	345.00
149482	MNJ TECHNOLOGIES DIRECT INC	PO-294245	191.08
149483	MODERN TREE	PO-293993	4,525.00
149484	MOORE'S SEWING MACHINE	PO-290467	159.80
149485	MOORES MUFFLER SER, DOUG	PO-291120	345.14
149486	NATIONWIDE FIRE PROTECTION	PO-293296	2,271.55
149487	OCDE/MEDIA SERVICES	PO-294201	27.19
149488	OFFICE DEPOT	PO-290350	112.43
		PO-291482	179.81
		PO-293758	61.97
		PO-294115	178.84
149489	ONE STOP BINDERY	PO-290398	750.00
149490	ORIENTAL TRADING CO	PO-292215	71.23
149491	OVER NIGHT NUMBERING	PO-293054	637.00
149492	PEARSON	PO-293344	4,973.05
		PO-293852	358.02
		PO-293860	563.13
		PO-293862	677.94
		PO-294028	321.30
		PO-294029	759.59
149493	PEARSON EDUCATION	PO-293786	358.52
149494	PEARSON EDUCATION INC	PO-293133	4,391.13
149495	RIS	PO-294128	22,353.35
149496	SCOTT FORESMAN	PO-293916	1,616.03
149497	SOUTHWEST SCHOOL SUPPLY	PO-290111	173.62
		PO-290116	24.26
		PO-290253	91.68
		PO-290347	13.59
		PO-290410	87.16
		PO-290705	28.11
		PO-291044	79.13
		PO-291619	301.46
		PO-293531	184.58
		PO-294329	138.14
		PO-294351	20.85
149498	SUPPLY LINE BUILDING MATERIALS	PO-290636	33.55
149499	TOMARK SPORTS INC	PO-294312	1,001.88
149500	TRAFFIC CONTROL SERVICE	PO-292112	77.21
		PO-294309	199.06
149501	VISTA PAINT CORP	PO-293475	252.19
149502	VISUAL EDGE	PO-293434	42.63

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Warrant Number	Name of Payee	Reference Number	Amount
149503	WAXIE	PO-290366	2,723.23
		PO-293945	1,402.03
149504	WHITE CAP INDUSTRIES INC	PO-290368	19.00
149505	WW GRAINGER	PO-293610	1,128.49
149506	ZOO PET STORE	PO-293822	104.64
149507	PEARSON	PO-293959	844.03
149508	SOFTERWARE INC	PO-294364	432.00
149509	FOLLETT LIBRARY RESOURCES	PO-293841	94.95
149510	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	304.51
149511	FRICTION MATERIALS CO.	PO-290534	2,167.78
149512	G PATINO SCREEN PRINTING	PO-294110	208.89
149513	GANAHL LUMBER	PO-290289	160.68
		PO-290451	5,285.43
149514	GLASS FACTORY INC	PO-292283	1,549.00
149515	GOLDEN RULE BINDERY	PO-293900	113.46
149516	GOV CONNECTION INC	PO-294181	117.45
149517	GRAPHIC SYSTEMS	PO-290379	130.00
149518	GREAT MUSIC PRODUCTS	PO-294048	549.95
149519	GUNTHER'S ATHLETIC SERV	PO-290390	6,504.23
		PO-290391	1,879.50
149520	HIRSCH PIPE & SUPPLY	PO-290448	1,274.45
		PO-293660	92.43
149521	HITT MARKING DEVICE	PO-291680	26.09
149522	HOLT MCDUGAL	PO-294231	4,486.43
149523	INFOBASE PUBLISHING	PO-293021	426.02
149524	INTERSTATE BATTERIES	PO-290547	415.69
		PO-293817	844.09
149525	JIM'S MUSIC CENTER	PO-291017	88.00
		PO-293445	1,575.00
		PO-293960	146.00
149526	GLENCOE A DIV OF	PO-294204	30.25
149527	HANDWRITING W/O TEARS	PO-293691	13.83
149528	GALE/CENGAGE	PO-293456	23,265.67
149529	CROWLEY, HEIDI	PV-003626	16.53
149530	EBACH, BRIDGET	PV-003628	100.00
149531	FLUENT, TERRY	PV-003630	30.00
149532	HERNANDEZ, CHRISTOPHER	PV-003631	94.00
149533	KNIGHTS, GEORGE	PV-003638	1,274.00
149534	MAHLER, BOBBI	PV-003640	128.07
149535	MAHMOODZAHEH, KAMRON	PV-003641	2.00
149536	MOE, KENNETH L	PV-003642	94.49
149537	REIMERS, JACOB	PV-003643	5.00
149538	TRUMAN, LAURIE	PV-003644	322.24
149539	WERNER, TRACY	PV-003645	34.21
149540	ALARCON, GEORGE	PV-003623	29.00

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Warrant Number	Name of Payee	Reference Number	Amount
149541	LEE, NANCY	PV-003639	7.41
149542	NAMES, MARGARET	PV-003649	435.91
149543	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	70,955.51
149544	CONNECTICUT GEN LIFE INS CO	PO-290544	14,518.49
149545	CONNECTICUT GENERAL LIFE	PO-290543	33,232.27
149546	CORVEL CORPORATION	PO-290598	8,656.01
149547	MISSION SAN JUAN CAPISTRANO	PO-293285	649.00
149548	OCEAN INSTITUTE	PO-292335	4,250.00
		PO-292336	4,250.00
		PO-292824	10,600.00
149549	PACIFIC MARINE MAMMAL CENTER	PO-294431	525.00
149550	PRETEND CITY CHILDREN'S MUSEUM	PO-293509	650.00
149551	STATE OF CALIFORNIA	PO-294443	115.00
149552	ALPINE ACADEMY	PO-290069	1,440.00
		PO-292374	2,240.00
149553	BRAUN, C. ANNE	PV-003657	215.09
149554	CHILED A	PO-291380	2,647.20
149555	CINNAMON HILLS SCHOOL	PO-290205	1,350.00
		PO-290206	2,565.00
		PO-290207	2,565.00
		PO-292370	2,565.00
149556	CROMWELL, PATRICIA	PO-291516	315.00
149557	DORES PHD, PAUL ALAN	PO-291518	3,600.00
149558	ENDER, PAMELA	PV-003655	370.00
149559	ESCO EAR SERVICE CORP	PO-294396	119.00
149560	FAMILY LIFE CENTER BODEGA	PO-290825	176.95
149561	FORNEY, JOHN	PV-003654	58.50
149562	KERNS, SILAS	PO-292588	204.00
149563	KRANTZ, TRICIA ELIZABETH	PO-293870	900.00
149564	MENDE PSY.D, SYLVIA	PO-291520	2,461.25
149565	O'BANNON, BRUCE & REBECCA	PO-091559	312.50
149566	ORANGE COUNTY THERAPY SERVICE	PO-290506	34,160.00
149567	ORANGE CTY DEPT EDUC	PO-291931	170,428.23
149568	ORANGE CTY TESTING SERV	PO-290905	47.00
149569	PYRAMID AUTISM CENTER	PO-290075	4,050.00
149570	SHAH, RANA	PV-003656	67.32
149571	WESTED	PO-294433	100.00
149572	YELLOWSTONE BOYS & GIRLS RANCH	PO-293455	1,990.00
149573	STROUD, KEITH R	PO-291611	602.00
149574	COX COMMUNICATIONS	PO-290458	13,911.82
149575	MISSION AUTOMOTIVE EQUIPMENT	PO-293613	8,107.81
149576	MOREY'S MUSIC	PO-294177	1,557.06
149577	NATIONAL GEOGRAPHIC SCHOOL PUB	PO-294041	2,839.95
149578	NCS PEARSON	PO-294106	228.93
149579	ORANGE COUNTY FIRE PROTECTION	PO-292658	1,200.69

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Warrant Number	Name of Payee	Reference Number	Amount
149580	PARKHOUSE TIRE INC.	PO-291105	7,109.60
149581	PASCO SCIENTIFIC	PO-293643	3,943.24
149582	PICK UP STIX	PO-292781	61.94
149583	PITSCO	PO-294307	681.96
149584	PRAXAIR	PO-291127	30.50
		PO-293127	17.66
149585	PRO-ED	PO-294036	129.80
149586	QUIZDOM INC	PO-294131	172.86
149587	QWIZDOM INC	PO-293956	2,654.24
149588	RENAISSANCE LEARNING INC.	PO-293777	89.00
149589	RIS	PO-294128	44,706.70
149590	SADDLEBACK EDUCATIONAL PUBLISH	PO-294104	232.75
149591	SAMMONS PRESTON	PO-294187	84.71
149592	SAX ARTS & CRAFTS	PO-293701	246.95
149593	SCHAEFFER MFG	PO-294463	4,884.51
149594	SCOTT FORESMAN	PO-293930	11,542.99
149595	SEHI COMPUTER	PO-290259	38.00
		PO-291288	339.19
		PO-293178	484.80
		PO-293413	848.47
		PO-293565	94.06
		PO-293838	289.95
		PO-294000	534.32
		PO-294120	284.27
		PO-294132	897.91
		PO-294134	249.56
		PO-294180	618.65
		PO-294218	1,613.82
		PO-294244	763.69
		PO-294265	611.39
149596	SPICERS PAPER CO	PO-290399	1,291.34
149597	SUCCESSORIES INC	PO-294489	102.41
149598	SEHI COMPUTER	PO-293036	261.16
149599	GUNTHER'S ATHLETIC SERV	PO-293614	2,189.69
149600	JOHNSTONE SUPPLY	PO-294124	4,264.20
149601	JOURNEY EDUCATION	PO-293527	261.96
149602	KELLY PAPER COMPANY	PO-290381	3,671.22
149603	KIDSFIRST PUBLISHERS	PO-292266	815.63
149604	KIRK PAPER	PO-290397	574.87
149605	KNORR SYSTEMS INC	PO-293384	1,414.44
149606	LAKESHORE	PO-292595	306.76
		PO-294013	262.58
149607	LAKESHORE LEARNING MATLS	PO-293973	205.70
		PO-294037	147.97
149608	LAWNMOWERS ETC	PO-292432	692.25

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149609	LEARNING A-Z	PO-293677	849.40
149610	LESLIES SWIMMING POOL SUPPLY	PO-290492	110.17
149611	LIBERTY FLAGS	PO-294047	73.75
		PO-294109	78.58
149612	LIFE TRENDS GROUP TLTG INC	PO-294305	61.62
149613	LINGUI SYSTEMS INC	PO-293024	256.50
		PO-294030	375.55
149614	LOCAL JANITORIAL & VACUUM	PO-290362	95.25
149615	IRON MOUNTAIN	PO-290537	167.99
149616	PEPPER-LOS ANGELES, J W	PO-291080	744.75
		PO-291850	296.43
149617	SOUTHERN COUNTIES OIL CO	PO-290529	35,876.94
149618	STAPLES ADVANTAGE	PO-290688	209.47
		PO-291527	153.84
		PO-291883	1,189.85
		PO-293346	145.82
		PO-293926	203.92
		PO-294118	34.15
		PO-294346	66.57
		PO-294386	59.48
149619	STAPLES BUSINESS ADVANTAGE	PO-294185	35.54
		PO-294320	402.32
		PO-294328	21.21
		PV-003658	2.00
149620	STERICYCLE INC	PO-291097	118.86
149621	SYNTER RESOURCE GROUP LLC	PO-294453	30.00
149622	UNISOURCE CORP	PO-293339	13,617.68
		PO-293888	6,443.00
		PO-294340	2,462.37
149623	UPS FREIGHT	PO-294454	69.00
149624	VALIANT IMC	PO-293438	236.90
		PO-293833	473.80
		PO-293928	236.90
149625	VANTAGE LEARNING	PO-294121	5,655.00
149626	STAPLES ADVANTAGE	PO-290693	467.55
149627	STAPLES ADVANTAGE	PO-291050	186.04
149628	AMERICAN LOGISTICS COMPANY LLC	PO-293704	19,262.50
149629	APPLE COMPUTER INC	PO-294078	126.15
		PO-294093	41,677.61
		PO-294114	2,400.40
149630	CITY OF SAN JUAN CAPISTRANO	PO-290461	962.53
149631	CONSOLIDATED ELECT DISTR	PO-290438	289.17
149632	COUNTY OF ORANGE-WASTE MNGT	PO-290459	1,409.66

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Warrant Number	Name of Payee	Reference Number	Amount
149633	DELL MARKETING L P	PO-293095	40,534.79
		PO-293158	2,604.34
		PO-293534	998.03
		PO-293563	1,244.69
		PO-293567	1,761.67
		PO-293606	12,446.91
		PO-293839	1,201.52
149634	DEPARTMENT OF JUSTICE	PO-290852	960.00
149635	IMAGE 2000	PO-293187	202.50
149636	MCPAHAN DESK INC	PO-293769	838.46
149637	MOBILE COMM REPAIR INC	PO-293801	1,609.50
149638	PRUDENTIAL OVERALL SUP	PO-290435	132.12
149639	ROADWAYS INTERNATIONAL INC	PV-003669	730.00
149640	SAN DIEGO GAS & ELECTRIC	PO-290562	74,328.33
149641	SANTA MARGARITA WATER	PO-290463	1,521.81
149642	SMART & FINAL	PO-290550	129.52
149643	SO CAL EDISON CO	PO-290563	48,484.22
149644	SO CAL GAS CO	PO-290564	23,461.69
149645	SO COAST WATER DIST	PO-293897	3,076.49
149646	TROXELL COMM INC	PO-294234	104.65
149647	XEROX CORPORATION	PO-290403	1,127.70
149648	SMART & FINAL	PO-293593	612.13
149649	ANTONIUS, TERRY	PV-003687	196.00
149650	APEX LEARNING INC	PO-293848	21,000.00
149651	BLIND CHILDRENS LRNG CTR	PO-292576	945.00
149652	COLLEGE BOARD-WRO	PO-293600	200.00
149653	EDUCATIONAL BASED SERVICES	PO-294148	2,808.50
149654	GOODWILL INDUSTRIES	PO-294497	362.50
149655	MEET THE MASTERS	PO-292359	2,994.00
149656	MILLER, STEPHANIE	PV-003689	105.00
149657	O'CONNOR, BRENDAN & JACQUELINE	PO-292947	3,779.20
149658	ORANGE CTY TESTING SERV	PO-290905	50.00
149659	HENNESSEY, LYNNE	PV-003686	381.50
149660	POTTER, BARBARA	PV-003681	475.20
149661	ROUNDS MILLER AND ASSOCIATES	PV-003684	253.50
149662	SERRA, ELIZABETH	PV-003685	583.20
149663	VEERA, SHANE	PV-003682	4,445.70
		PV-003683	67.20
149664	DELL MARKETING L P	PO-294002	2,799.96
		PO-294010	2,808.66
		PO-294113	8,373.62
		PO-294135	11.47
		PO-294263	1,875.94
149665	CREATIVE CONTRACTORS CORP	PO-293124	450.00
		PO-294077	13,902.25

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Warrant Number	Name of Payee	Reference Number	Amount
149666	ENTERPRISE FLEET SERVICES	CL-090659	7,790.65
149667	GILBERT & STEARNS INC	PO-293779	330.00
149668	PACIFIC PLUMBING COMPANY OF	PO-290449	95.00
149669	YMCA OF ORANGE COUNTY	PO-290601	1,269.95
149670	AMERICAN TECHNOLOGIES	PO-293387	10,750.00
149671	DOLINKA GROUP LLC	PO-291938	1,938.13
149672	A Z BUS SALES INC	PO-293662	1,707.76
149673	ADVANTAGE IMAGING SUPPLY	PO-294427	337.13
149674	ANAHEIM BAND INSTRUMENTS	PO-294262	249.91
149675	APPERSON	PO-294261	21.21
149676	ARAMARK UNIFORM SERVICE	PO-290520	398.48
149677	ARTESIA SAWDUST	PO-293778	2,794.88
149678	BEE MAN	PO-292109	175.00
149679	BETTER BUSINESS RECORDS	PO-292861	50.63
149680	BLAIRS TOWING	PO-294460	345.00
149681	BORDERS GROUP INC.	PO-292618	221.53
149682	CAL-STATE AUTO PARTS INC	PO-290516	1,095.99
149683	CALIFORNIA WESTERN VISUALS	PO-293425	2,932.99
		PO-293831	977.66
		PO-294021	1,955.33
		PO-294164	8,609.74
149684	CAMCOR INC	PO-294216	2,235.43
		PO-294260	65.23
		PO-294332	1,117.71
149685	CAPISTRANO CRANE SERVICE	PO-294423	300.00
149686	CAREERBOOKSTORE.COM	PO-293787	212.00
149687	CARLOS GUZMAN INC	PO-290515	2,913.75
149688	CARMEUSE INDUSTRIAL SANDS	PO-293474	998.96
149689	CCS PRESENTATION SYSTEMS INC	PO-293441	432.76
149690	CLARK SECURITY PRODUCTS	PO-294300	3,255.98
149691	CLEAN ENERGY	PO-290514	8,345.95
		PO-294476	28,386.97
149692	COMMUNICATIONS USA	PO-294308	249.72
149693	COOLE SCHOOL	PO-292233	238.00
149694	CURRICULUM ASSOCIATES	PO-293854	4,827.60
		PO-294208	57.91
149695	DANIEL SMITH	PO-293803	1,087.79
149696	DAY WIRELESS SYSTEMS	PO-293150	114.53
		PO-293915	563.66
149697	DENAULT'S HARDWARE	PO-290452	69.68
		PO-291116	201.24
149698	DICK BLICK WEST	PO-292015	1,023.95
		PO-293804	981.35
149699	OCEAN INSTITUTE	PO-292823	13,036.00
149700	KENNEDY, CHRISTINE	PO-294479	35,000.00

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149701	PATTERSON, PAMELA	PO-294560	5,000.00
149702	CINTAS CORP	PO-290675	60.54
		PO-291839	1,412.96
149703	CITY OF MISSION VIEJO	PO-294537	15,616.89
149704	CONSOLIDATED ELECT DISTR	PO-290438	3,527.35
149705	IMAGE 2000	PO-290412	181.54
		PO-293187	81.00
		PO-293981	654.33
149706	MOULTON NIGUEL WATER	PO-290462	4,423.82
149707	PAC TYPEWRITER & COMM	PO-294266	75.50
149708	PRUDENTIAL OVERALL SUP	PO-290435	76.89
149709	ROADWAYS INTERNATIONAL INC	PV-003745	1,660.00
149710	SAN DIEGO GAS & ELECTRIC	PO-290562	169,917.14
149711	SANTA MARGARITA WATER	PO-290463	433.51
149712	SMART & FINAL	PO-290220	81.11
		PO-290550	349.45
		PO-293294	21.25
149713	SO CAL EDISON CO	PO-290563	23,150.92
149714	SO CAL GAS CO	PO-290564	17,133.28
149715	SOLAG / CR&R	PO-290439	30,603.15
149716	TRANSPORTATION CHARTER SERVICE	PV-003744	1,415.00
149717	UNION BANK OF CALIFORNIA	PO-291477	12,132.29
149718	XEROX CORPORATION	PO-290415	2,526.72
		PO-291196	35.67
149719	MCMAHAN DESK INC	PO-292301	308.85
149720	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	69,166.02
149721	ACADEMIC COMM ASSOC	PO-294410	38.14
149722	BETTER BUSINESS RECORDS	PO-292861	56.53
149723	C D T INC.	PO-290465	855.00
149724	CAMCOR INC	PO-293950	86.96
149725	CCS PRESENTATION SYSTEMS INC	PO-293682	3,029.32
		PO-293832	865.52
149726	CLARK SECURITY PRODUCTS	PO-294300	1,909.66
149727	DISCOUNT OFFICE SERVICES	PO-291002	184.86
		PO-291697	42.35
		PO-294179	18.11
149728	DUNN-EDWARDS CORP	PO-290450	2,690.19
		PO-291464	170.92
149729	EBERHARD EQUIPMENT	PO-291492	552.99
149730	EPOLY STAR	PO-290171	9,591.75
149731	EVERYTHING MEDICAL	PO-294455	1,770.00
149732	EYE ON EDUCATION STE 106	PO-294237	35.95
149733	FACTORY MOTOR PARTS	PO-290535	746.73
149734	FACTORY SHIRT	PO-294112	880.88
149735	FLINN SCIENTIFIC INC	PO-293903	231.93

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149736	FLOXITE CO INC	PO-293253	70.00
149737	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	66.48
149738	EDUCATIONAL TESTING SERVICE	PO-294495	2,665.00
149739	ELLSWORTH & VANDERMEER PRESS	PO-294302	35.99
149740	NELSON, LARRY	PO-293517	3,520.00
149741	NELSON, LARRY	PO-293516	3,520.00
149742	IRON MOUNTAIN	PO-290537	175.00
149743	EDUC & COMM SUPPORTS	PO-294498	250.00
149744	GANAHL LUMBER	PO-290451	694.40
149745	GLEN PRODUCTS	PO-290486	224.12
149746	GLENCOE A DIV OF	PO-294156	1,310.24
149747	GOPHER ATHLETIC/SPORTS	PO-291609	139.15
149748	GOV CONNECTION INC	PO-294024	436.36
		PO-294073	90.84
		PO-294264	102.00
		PV-003746	122.34
149749	HAAN CRAFTS	PO-294102	774.85
149750	HIRSCH PIPE & SUPPLY	PO-290448	946.96
149751	HITT MARKING DEVICE	PO-291680	174.98
149752	HOLT MCDUGAL	PO-294400	640.92
149753	HYDRO-SCAPE PRODUCTS INC	PO-290291	166.41
149754	INNOVATIVE LEARNING CONCEPTS	PO-294236	886.60
149755	IPARADIGMS LLC	PO-294280	3,510.00
149756	IRON MOUNTAIN	PO-290602	241.10
149757	JASPER ENGINE & TRANSMISSION	PO-290524	3,067.44
149758	JIM'S MUSIC CENTER	PO-293960	353.65
149759	JOHNSTONE SUPPLY	PO-294124	3,281.62
149760	JONES-CAMPBELL CO	PO-293875	19,009.50
149761	KELLY PAPER COMPANY	PO-290381	1,458.59
149762	KNORR SYSTEMS INC	PO-294126	630.06
149763	LAKESHORE LEARNING MATLS	PO-294195	81.05
		PO-294196	103.70
149764	LESLIES SWIMMING POOL SUPPLY	PO-290492	41.93
		PO-291756	93.36
149765	LINGUI SYSTEMS INC	PO-294212	94.75
		PO-294274	201.90
149766	LOOMIS	PO-291549	191.26
149767	THE GUIDANCE GROUP	PO-294210	114.95
149768	LAKESHORE LEARNING MATLS	PO-293986	828.50
149769	DISCOVERY SCIENCE CENTER	PO-294558	630.00
149770	ORANGE COUNTY PERFORMING ARTS	PO-294563	1,275.00
149771	RS CCD	PO-294440	550.00
149772	WAGON WHEEL PTA	PV-003747	1,675.00
149773	INTERNATIONAL BACCALAUREATE OR	PO-294641	9,500.00
		PO-294642	9,500.00

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149774	ACES	PO-294545	2,904.05
149775	BLIND CHILDRENS LRNG CTR	PO-293721	2,584.00
		PO-294556	225.00
149776	CATHEDRAL HOME FOR CHILDREN	PO-290061	3,040.00
		PO-290064	3,040.00
		PO-290068	2,635.68
		PO-291559	3,040.00
		PO-292371	3,040.00
		PO-293716	3,040.00
149777	DEVEREUX ARIZONA	PO-292373	2,391.34
149778	DEVEREUX FOUNDATION	PO-292939	1,558.00
		PO-293715	1,558.00
149779	MCCORMACK, MARC AND/OR KRISTA	PO-293583	616.00
149780	NEW HAVEN SCHOOL	PO-291379	2,318.00
149781	O'CONNOR, BRENDAN & JACQUELINE	PO-292947	1,800.00
149782	OAK GROVE INSTITUTE	PO-291378	519.08
		PO-293336	1,946.55
		PO-294541	2,335.86
		PO-294555	908.39
149783	ORANGE CTY TESTING SERV	PO-290905	47.00
149784	SHILOH TREATMENT CENTER INC	PO-291794	3,021.00
149785	STEIN, CHRISTINE E	PO-291457	336.00
149786	THERAPEUTIC EDUCATION CENTER	PO-291807	5,280.00
		PO-291808	3,870.00
		PO-291809	4,050.00
		PO-293932	3,870.00
149787	STEIN, CHRISTINE E	PO-291457	2,064.00
149788	ACTION LEARNING SYSTEMS	PO-291134	14,250.00
149789	ACTION LEARNING SYSTEMS INC	PO-292991	9,000.00
149790	BUREAU EDUC & RESEARCH	PO-293596	199.00
149791	COMMUNICATION RESOURCES FOR	PO-293520	600.00
149792	CRARY, BRENDA	PO-293521	900.00
149793	GARCIA, IRMA	PO-293522	6,720.00
149794	HAZARD YOUNG ATTEA & ASSOC	PO-293562	7,000.00
149795	LAW OFFICES OF CAROLINE A ZUK	PO-294490	1,882.00
149796	OCDE	PO-294289	55.00
149797	ORANGE COUNTY DEPT OF EDUCATIO	PO-293794	20.00
		PO-293830	60.00
149798	SOCIAL THINKING	PO-294284	160.00
149799	STEP	PO-294146	5,224.00
149800	H2O SPOT	PV-003757	5,978.00
149801	MAD SCIENCE	PV-003758	17,313.82
149802	CITY OF SAN CLEMENTE	PO-290460	11,313.19

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....04/13/2010

Warrant Number	Name of Payee	Reference Number	Amount
149803	DELL MARKETING L P	PO-290261	128.66
		PO-291982	1,083.39
		PO-294365	44.89
149804	IMAGE 2000	PO-293187	343.98
149805	LARMAC	CL-091092	5,800.00
		CL-091093	5,800.00
		CL-091094	5,800.00
149806	MOULTON NIGUEL WATER	PO-290462	2,070.39
149807	PRUDENTIAL OVERALL SUP	PO-290895	58.21
149808	SAN DIEGO GAS & ELECTRIC	PO-290562	18,786.30
149809	SANTA MARGARITA WATER	PO-290463	1,443.75
149810	SMART & FINAL	PO-290220	29.86
		PO-290550	26.40
		PO-291864	73.58
		PO-294170	35.43
149811	SO CAL EDISON CO	PO-290563	19,569.46
149812	SO CAL GAS CO	PO-290564	4,057.50
149813	SPARKLETTS	PO-290561	74.95
		PO-291077	23.20
		PO-291078	14.25
		PO-291268	89.00
		PO-291601	31.33
149814	WELLS FARGO FINANCIAL LEASING	PO-290256	211.92
149815	SMART & FINAL	PO-293592	12.86
149816	SPARKLETTS	PO-290223	44.57
		PO-290865	28.50
		PO-290866	22.41
		PO-290867	22.56
		PO-290869	8.11
		PO-290870	2.01
		PO-293909	6.10
149817	XEROX CORPORATION	PO-291409	89,186.66
149818	A Z BUS SALES INC	PO-293662	1,040.35
149819	ADVANTAGE RADIATOR	PO-290522	250.00
149820	ALISO VIEJO AUTO SERVICE	PO-293170	1,272.81
149821	ALLEN CADILLAC GMC	PO-293745	206.12
149822	ARAMARK UNIFORM SERVICE	PO-290520	884.43
149823	BETTER BUSINESS RECORDS	PO-292861	107.66
149824	BLAIRS TOWING	PO-294460	250.00
149825	CAL-STATE AUTO PARTS INC	PO-290516	659.23
149826	CARLOS GUZMAN INC	PO-290515	4,825.12
149827	CLARK SECURITY PRODUCTS	PO-294300	87.92
149828	DISCOUNT OFFICE SERVICES	PO-291237	114.58
		PO-291239	127.11
		PO-292159	76.45

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....04/13/2010

Warrant Number	Name of Payee	Reference Number	Amount
149829	EPOLY STAR	PO-293370	2,229.38
149830	FACTORY MOTOR PARTS	PO-290535	1,321.41
149831	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	23.62
149832	GEISENS AUTO UPHOLSTERY	PO-291114	125.00
149833	GOV CONNECTION INC	PO-292519	75.97
149834	JANELLE PUBLICATIONS INC	PO-292447	114.40
149835	JOSTENS	CL-090674	2,045.84
		CL-090675	1,019.74
		PO-291399	2,714.67
		PO-291720	406.55
		PO-291721	178.10
		PO-291722	60.00
		PO-291824	2,925.33
		PO-291826	2,986.66
		PO-292081	58.83
		PV-003764	1,111.88
149836	LOS ANGELES FREIGHTLINER	PO-291115	1,648.27
149837	ART MASTERS INC	PO-294540	5,300.00
149838	BLIND CHILDRENS LRNG CTR	PO-293721	4,939.00
		PO-294098	4,052.00
149839	COMAN, STEVAN AND LAUREN	PV-003765	2,143.06
149840	CSBA'S PRACTI-CAL	PO-293584	2,232.38
149841	DEPENDABLE NURSING	PO-293452	4,109.13
149842	HEAR NOW dba	PO-291320	2,783.75
		PO-292219	245.00
149843	LEISURE CARE NURSES REGISTRY	PO-291384	5,339.00
149844	ORANGE COUNTY DEPT OF EDUC	PO-294415	108.75
149845	ORANGE CTY TESTING SERV	PO-290905	94.00
149846	PACIFIC AUDIOLOGICS	PO-291937	19,420.00
149847	PARENTS AS TEACHERS NATIONAL	PO-294696	450.00
149848	PEPPERDINE UNIVERSITY	PO-291316	4,462.50
149849	PEPPERDINE UNIVERSITY GSEP	PO-291307	3,094.00
		PO-291317	5,907.20
		PO-291318	5,386.50
		PO-291319	25,076.25
149850	YMCA OF ORANGE COUNTY	PO-290330	7,609.19
149851	CORVEL CORPORATION	PO-290597	161,450.04
149852	CORVEL ENTERPRISE COMP INC	PO-290577	75,705.00
149853	BARRETT, JANET S	PV-003768	11.50
149854	CASTEEL, JANICE	PV-003769	603.84
149855	GARCIA, JERI	PV-003770	62.50
149856	GROFF, DANA	PV-003771	465.79
149857	NUNAN, KATIE	PV-003767	19.03
149858	PATERSON, ELIZABETH	PV-003772	64.00
149859	PITZEN, SHARLA	PV-003773	67.32

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....04/13/2010

Warrant Number	Name of Payee	Reference Number	Amount
149860	SCHROEDER, JANICE	PV-003774	94.00
149861	SCOTT, AMY	PV-003775	145.00
149862	STRICKLAND, GERRY	PV-003776	89.69
149863	WINGEN, TAMARAH	PV-003778	105.00
149864	WISH, JOSH	PV-003777	87.90
149865	CREATIVE GYMNASTICS	PV-003779	975.00
149866	CB RANCH ENTERPRISES	PO-294602	1,890.00
		PO-294611	560.00
149867	CENTENNIAL HERITAGE MUSEUM	PO-294615	760.00
		PO-294616	380.00
149868	MISSION SAN JUAN CAPISTRANO	PO-294600	624.00
149869	MISSION SAN LUIS REY	PO-294612	616.00
149870	OCEAN INSTITUTE	PO-294601	150.00
149871	APPLE COMPUTER INC	PO-293895	7,976.49
		PO-294649	103.85
149872	CINTAS CORP	PO-291839	5,458.82
149873	CITY OF SAN JUAN CAPISTRANO	PO-290461	1,908.71
149874	DELL MARKETING L P	PO-294224	2,411.40
149875	DEPT IND RELATION/SAFETY	PO-290424	105.00
149876	MCMAHAN DESK INC	PO-294296	122.89
149877	MOULTON NIGUEL WATER	PO-290462	74.40
149878	PITNEY BOWES	PO-290375	508.00
149879	PRUDENTIAL OVERALL SUP	PO-290895	10.50
149880	ROADWAYS INTERNATIONAL INC	PV-003783	730.00
149881	SAN DIEGO GAS & ELECTRIC	PO-290562	76,141.32
149882	SANTA MARGARITA WATER	PO-290463	467.81
149883	SMART & FINAL	PO-290558	46.16
		PO-292217	111.58
		PO-294087	95.20
		PO-294170	108.97
		PO-294360	69.04
149884	SO CAL GAS CO	PO-290564	6,729.48
149885	SO COAST WATER DIST	PO-293897	332.49
149886	SPARKLETTS	PO-291077	4.01
		PO-291600	24.38
149887	THYSSENKRUPP ELEVATOR CORP	PO-293770	4,171.63
149888	TRANSPORTATION CHARTER SERVICE	PV-003784	2,587.50
149889	UNITED RENTALS, INC.	PO-290282	359.28
149890	XEROX CORPORATION	PO-290380	844.90
149891	SMART & FINAL	PO-293593	27.18
		PO-294088	226.21
149892	SPARKLETTS	PO-290866	4.10
		PO-290867	1.98
		PO-293909	20.35
149893	AT&T	PO-290426	140.54

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....04/13/2010

Warrant Number	Name of Payee	Reference Number	Amount
149894	MODERN TREE	PO-293993	1,185.00
149895	OFFICE DEPOT	PO-291479	239.86
		PO-291482	24.44-
		PO-292745	286.23
		PO-293758	90.55
		PO-294349	86.89
		PO-294352	97.71
		PO-294411	378.38
149896	ONE STOP BINDERY	PO-290398	320.00
149897	OVER NIGHT NUMBERING	PO-293054	35.00
149898	PEPPER-LOS ANGELES, J W	PO-292294	71.45
149899	PRIORITY MAILING SYSTEMS	PO-290423	1,281.11
149900	QUALITY TOWING	PO-291132	50.00
149901	RICKS TRAILER SUP	PO-293727	155.85
149902	SIERRA SOIL	PO-291411	412.16
149903	SOUTH COAST ANSWERING SERVICE	PO-291448	206.47
149904	SOUTH COAST FAMILY MEDI CENTER	PO-290124	175.00
		PO-290848	435.00
149905	SPICERS PAPER CO	PO-290399	610.21
149906	TEACHER CREATED MATERIALS	PO-294103	1,139.96
149907	VISTA PAINT CORP	PO-293475	263.61
149908	WATERLINES TECHNOLOGIES INC	PO-294477	3,725.32
149909	ZOO PET STORE	PO-293822	159.57
149910	OFFICE DEPOT	PO-290346	57.53
149911	ORANGE COUNTY REGISTER	PO-294687	856.00
149912	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	21,834.40
149913	KALMEN, JODEE	PV-003792	1,411.90
149914	VISION SERVICE PLAN	PO-290542	77,899.75
149915	CORVEL CORPORATION	PO-290598	15,201.77
149916	ATKINSON ANDELSON LOYA	PO-294734	19,540.59
149917	CACHAT, TOM	PV-003795	903.82
149918	EDUCATIONAL BASED SERVICES	PO-294148	6,473.25
149919	ESCO EAR SERVICE CORP	PO-291082	119.00
149920	KOBA, MELISSA	PO-294153	140.00
149921	LATINO FAMILY LITERACY PROJECT	PO-294617	200.00
149922	LUCE FORWARD HAMILTON &	PO-294529	4,449.94
149923	MACNAMARA, ALICIA	PO-294594	97.05
149924	ORANGE CTY DEPT EDUC	PO-291070	319,111.68
149925	PROFESSIONAL TUTORS OF AMERICA	PO-292966	5,562.50
149926	PROGRESSUS THERAPY INC	PO-291595	3,043.00
		PO-294149	8,189.00
149927	RED ROCK CANYON SCHOOL	PO-292941	2,500.00
149928	ROZENBERG, ABBY	PO-292937	562.50
149929	SACRAMENTO COUNTY OFFICE OF ED	PO-294618	375.00
149930	SADDLEBACK VLY SCH DIST	PO-291069	73,040.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....04/13/2010

Warrant Number	Name of Payee	Reference Number	Amount
149931	STEIN, CHRISTINE E	PO-291457	504.00
149932	STRICKLAND, JEFF OR JENNA	PO-292372	589.80
149933	WESTSHIELD ADOLESCENT SERVICES	PO-291540	3,321.52
149934	YMCA OF ORANGE COUNTY	PO-290329	8,989.56
149935	ORANGE CTY DEPT EDUC	PO-291968	315.00
149936	STEIN, CHRISTINE E	PO-291457	3,096.00
149937	ACCREDITING COMM F/SCHLS	PO-294709	720.00
149938	ASSOC BUSINESS PRODUCTS	PO-290644	122.52
149939	BEE MAN	PO-292109	150.00
149940	BETTER BUSINESS RECORDS	PO-290118	196.37
		PO-292184	87.92
149941	BLAIRS TOWING	PO-294460	593.75
149942	CAMCOR INC	PO-294214	217.39
		PO-294510	562.85
149943	CDWG Inc	PO-291389	84.17
		PO-291427	84.17
		PO-293189	1,289.87
149944	CLARK SECURITY PRODUCTS	PO-294300	178.52
149945	COMMUNICATIONS USA	PO-294223	348.53
		PO-294592	55.54
149946	COMPLETE DRUG & DNA TESTING	PO-293823	375.00
149947	DEPT OF GENERAL SERVICES	PO-294668	794.75
149948	DISCOUNT OFFICE SERVICES	PO-291237	28.78
149949	FEDERAL EXPRESS CORP	PO-290378	296.05
149950	FRICTION MATERIALS CO.	PO-290534	3,371.64
149951	GLASS FACTORY INC	PO-293379	670.00
149952	GLEN PRODUCTS	PO-290486	727.26
149953	GOLDEN RULE BINDERY	PO-294391	555.25
149954	GRAPHIC SYSTEMS	PO-290379	976.19
149955	HIRSCH PIPE & SUPPLY	PO-290448	215.91
149956	HITT MARKING DEVICE	PO-291680	52.18
149957	JOHNSTONE SUPPLY	PO-294124	5,788.99
149958	LAKESHORE	PO-294227	769.56
149959	LAWNMOWERS ETC	PO-292432	619.67
149960	SPORTS SUPPLY GROUP INC	PO-294439	1,565.61
149961	AMERICAN COUNCIL ON EDUCATION	PO-294678	510.00
149962	LAKESHORE LEARNING MATLS	PO-294450	583.39
149963	OCEAN INSTITUTE	PV-003794	150.00
1,278 Warrants			\$10,082,899.96

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
Advanced Procurement Sales	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
All Pro Sound	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
B&H Photo Video Pro-Audio	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Bergman & Dacey, Inc.	RFQ No. 10-0809 General Legal Services	12/15/2009
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Best Best & Kreiger	RFQ No. 10-0809 General Legal Services	12/15/2009
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Broadcast Supply Worldwide	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Western Visuals	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Camcor, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
CCS Presentation Systems, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Corporate Business Furniture	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
D&D Security Resources, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
David Castaneda Distributing, Inc.	Bid No. 0910-06 Bakery Products	8/11/2009
David Taussig & Associates, Inc.	RFP No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
De La Rosa & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Digital Networks Group, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Harbottle Law Group	RFQ No. 10-0809 General Legal Services	12/15/2009
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
Hazard, Young, Attea & Associates, Ltd.	RFQ No. 13-0809 Executive Search Firm - Superintendent Recruitment	12/15/2009
Hertz Furniture Systems	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Management Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
Law Office of Caroline Zuk	RFQ No. 10-0809 General Legal Services	12/15/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
McMahan Business Enteriors	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
Miller Brown Dannis Attorneys	RFQ No. 10-0809 General Legal Services	12/15/2009
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Office Depot	Santa Ana USD Bid No. 25-09, Purchase of School Paper Supply	9/15/2009
Orbach, Huff & Suarez LLP	RFQ No. 10-0809 General Legal Services	12/15/2009
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007

**EXHIBIT D
(2 of 4)**

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
PCR Services Corporation	RFQ No. 3-0910 On-Call Environmental Consulting Services for School Construction, Modernization and other Activities	9/15/2009
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
Piper Jaffrey & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Quint & Thimmig LLP	RFQ No. 10-0809 General Legal Services	12/15/2009
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
School Specialty, Inc.	San Francisco USD Multiple Award Contract IFB No. 25-06302011, Purchase of School and Office Furniture and Equipment	6/8/2009
School Specialty, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Staples Advantage	Los Angeles County Office of Education Bid No. 08/09-1383, Purchase of Standard School Supplies	8/10/2009
Stone & Youngberg, LLC	RFQ No. 5-0910 Underwriter Services	12/15/2009
Stradling Yocca Carlson & Rauth	RFQ No. 10-0809 General Legal Services	12/15/2009
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Valiant IMC	Bid No. 0809-09 Audio Visual Equipment	6/22/2009

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Virco, Inc.	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
Waterline Technologies, Inc.	Los Angeles USD Bid No. IFB C-1030, Purchase of Swimming Pool Chemicals	3/9/2010
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Integrated Printing Solution	10/17/2005
Xerox Corporation	County of Los Angeles Photocopy Equipment Contract No. 41380	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**



BACKGROUND INFORMATION

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

CURRENT CONSIDERATIONS

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

FINANCIAL IMPLICATIONS

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$348,274.69 for District schools and will be reflected in the appropriate accounts in the 2009/10 budget.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

DONATED BY	AMOUNT	FOR	SCHOOL
Harold Ambuehl PTA	600	field trip admission	Ambuehl Elementary
Orange County's United Way	232.19	instructional supplies	Ambuehl Elementary
Robbie Baranoff	0	Dell flat screen monitor	Arroyo Vista
The Bell Tower Foundation	5,500	instructional assistant	Arroyo Vista
John Vaskovich	0	iMac computer	Arroyo Vista
Arroyo Vista Science Boosters	4,200	transportation & stipend	Arroyo Vista
Albertsons	214.25	miscellaneous supplies	Arroyo Vista
Pacific Life Foundation	3,000	technology	Don Juan Avila Elementary
DJAES PTA	16,000	technology	Don Juan Avila Elementary
Barcelona Hills PTA	1,306	Art Masters program	Barcelona Hills
Target	700	kindergarten field trip	Barcelona Hills
Bathgate PTA	3,962	field trips	Bathgate

Donation of Funds/Equipment

April 13, 2010

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Bathgate PTA	2,952	Art Masters program	Bathgate
Ruby's Mission Viejo, Ltd.	356.49	miscellaneous supplies	Bathgate
Bathgate PTA	68.11	the Art Masters program	Bathgate
Pacific Life Foundation	3,000	miscellaneous supplies	Bathgate
Tortilla Flats Restaurants, LLC	293.45	miscellaneous supplies	Bathgate
Truman Benedict PTA	3,973.74	LCD projectors	Benedict Elementary
San Clemente Jr. Woman's Club	200	classroom supplies	Benedict Elementary
CR & R Inc.	1,000.52	miscellaneous supplies	Benedict Elementary
Bergeson Foundation	127.27	flags & Health office supplies	Bergeson
Bergeson Foundation	944	4th grade field trip	Bergeson
PTA	870	3rd grade field trip	Bergeson
Pacific Life Foundation	2,500	computer lab	Canyon Vista
Canyon Vista PTA	1,354	2nd grade field trip	Canyon Vista
Castille Elementary Booster Club	36,000	outdoor science camp	Castille Elementary
Castille Elementary PTA	1,752	a computer	Castille Elementary
Edison International	150	miscellaneous supplies	Castille Elementary
Pacific Life Foundation	2,500	document cameras	Castille Elementary
Pacific Life Foundation	4,500	technology	Chaparral
Wachovia Bank	1,000	technology	Chaparral
Edison	200	miscellaneous supplies	Chaparral
United Way	163.80	miscellaneous supplies	Chaparral
Concordia PTA	5,000	art program inst. aide	Concordia
San Clemente Jr. Woman's Club	200	classroom supplies	Concordia
Jane Freet	0	two laser printers	Crown Valley Elementary
Rancho MV Land Conservancy	180	field trip transportation	Crown Valley Elementary
Crown Valley PTA	625.00	field trip transportation	Crown Valley Elementary
RH Dana Elem. PTA	1,000	4th grade field trip	RH Dana
AT & T United Way	126	instructional materials	Carl Hankey Elementary
Carl Hankey Elementary	663.00	kindergarten field trip	Carl Hankey Elementary
Mitel, Attn: F. Murrya	0	classroom furniture	Carl Hankey K-8
Ladera Ranch Elem. PTA	3,047.	2nd & 4th gr. field trips	Ladera Ranch Elementary
Pacific Life Foundation	3,000	Qwizdom software	Ladera Ranch Elementary
Albertsons	460.77	miscellaneous supplies	Ladera Ranch Elementary
Ladera Ranch Elem. PTA	1,277.74	kindergarten field trip	Ladera Ranch Elementary
LNES PTA	1,120	1st grade field trip	Laguna Niguel Elementary
Simonson Photography	500.00	instructional supplies	Laguna Niguel Elementary
LNES Foundation	3,500	instructional assistant	Laguna Niguel Elementary
Pacific Life Foundation	4,000	technology	Laguna Niguel Elementary
Dulcinea Farms	0	kindergarten art supplies	Las Flores Elementary
Las Flores Elem. PTA	554.50	Traveling Scientist assembly	Las Flores Elementary
Todd Bergman	0	Panasonic color TV	Las Flores Elementary

Donation of Funds/Equipment

April 13, 2010

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Las Flores Elem. Booster Club	990	co-curricular stipend	Las Flores Elementary
Las Flores Elem. Booster Club	20,037.50	outdoor science camp	Las Flores Elementary
Las Flores Elem. Booster Club	4,251.00	transportation to camp	Las Flores Elementary
Clarence Lobo PTA	1,657.40	Meet the Masters program	Lobo Elementary
Clarence Lobo PTA	10,000	elementary music program	Lobo Elementary
San Clemente Jr. Woman's Club	200	a printer	Lobo Elementary
John Malcom PTA	731	field trip & transportation	Malcom Elementary
CUSD Foundation	880	field trip transportation	Malcom Elementary
CUSD Foundation	595	field trip transportation	Malcom Elementary
CUSD Foundation	4,725	instructional aide	Malcom Elementary
CR & R	954.50	instructional supplies	Malcom Elementary
Malcom PTA	1,499	field trips	Malcom Elementary
Albertsons	165.51	classroom supplies	Malcom Elementary
Marblehead PTA	3,120.20	computer aide	Marblehead Elementary
San Clemente Jr. Woman's Club	200	miscellaneous supplies	Marblehead Elementary
Pacific Life Foundation	2,500	technology	Moulton Elementary
CR & R	1,547.40	miscellaneous supplies	Moulton Elementary
Powell's Sweet Shoppe	337.19	miscellaneous supplies	Moulton Elementary
Moulton PTA	678	SMART slates	Moulton Elementary
Moulton PTA	3,435	field trip & transportation	Moulton Elementary
Oak Grove Elem. School Foundation	4,800	field trip transportation	Oak Grove
Oak Grove Elem. School Foundation	1,0098	teacher stipend	Oak Grove
Oak Grove Elem. School Foundation	1,100	field trip transportation	Oak Grove
Oak Grove Elem. School Foundation	24,651.50	outdoor science camp	Oak Grove
San Juan Children's Ed. Foundation	1,400	outdoor science camp	San Juan Elementary
Lina Perez	100	classroom supplies	San Juan Elementary
Tijeras Creek PTA	24,770.95	computers	Tijeras Creek
One Cause	120.76	classroom supplies	Tijeras Creek
Lezlie Gallaway	500	intervention program	Tijeras Creek
Viejo Elementary PTA	330	2nd grade field trip	Viejo Elementary
Viejo Elementary PTA	990	5th grade field trip	Viejo Elementary
CUSD Foundation	180	miscellaneous supplies	Vista del Mar Elementary
San Clemente Jr. Woman's Club	200	miscellaneous supplies	Vista del Mar Elementary
David and Shelly Norris	7,094	4th grade field trips	Wagon Wheel
SM/Trabuco Cyn. Pop Warner	500	classroom supplies	Wagon Wheel
George White Booster Club	1,572	computer lab licenses	George White Elementary
George White Booster Club	2,269.23	computer lab support	George White Elementary
George White PTA	2,994	Meet the Masters program	George White Elementary
Wood Canyon Foundation	500	Riso supplies	Wood Canyon Elementary

Donation of Funds/Equipment

April 13, 2010

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PTSA	750	library books	DJAMS
Edison Gifts - Sandra Sewell	200	technology	Aliso Viejo Middle School
Edison - Employee Contribution	200	instructional supplies	Aliso Viejo Middle School
Albertsons	214.24	miscellaneous supplies	Arroyo Vista Middle School
Monica & Douglas Merrill	150	technology	BAMS
San Clemente Jr. Woman's Club	500	technology	BAMS
James Thiercoff	192.50	instructional materials	Carl Hankey Middle School
Richard & Kimberly White	0	treadmill	Carl Hankey Middle School
LRMS PTA	9,000	Apple lease	Ladera Ranch Middle School
LRMS PTA	1,233.34	8th grade English program	Ladera Ranch Middle School
LRMS PTA	1,233.34	7th grade Soc. Science	Ladera Ranch Middle School
Pacific Life Foundation	4,000	technology	Ladera Ranch Middle School
Pacific Life Foundation	3,000	math workbooks	Las Flores Middle School
The Robinson Foundation	2,500	Science Dept. support	Las Flores Middle School
SM/Trabuco Cyn. Pop Warner	1,500	miscellaneous supplies	Las Flores Middle School
Pacific Life Foundation	3,500	computer leases	Newhart Middle School
Vic Sanchez	0	Dell desktop computer	Newhart Middle School
Mr. Brad Robitaille	471.17	intervention programs	Newhart Middle School
Saddleback Transmissions	315	after school programs	Newhart Middle School
Mr. Juan Moreno	120	intervention program	Newhart Middle School
Pacific Life Foundation	2,500	instructional materials	Niguel Hills Middle School
Niguel Hills Booster Club	618.65	classroom printer	Niguel Hills Middle School
Niguel Hills Booster Club	432.76	document camera	Niguel Hills Middle School
CUSD Foundation	180	miscellaneous supplies	Vista del Mar Middle School
San Clemente Jr. Woman's Club	500	miscellaneous supplies	Vista del Mar Middle School
Toshiba America Foundation	5,000	environmental gift	Aliso Niguel High School
WestEd	500	tobacco use prevention	Aliso Niguel High School
Pacific Life Foundation	6,000	technology	Aliso Niguel High School
CVHS PTSA	0	tissue & feminine products	Capistrano Valley High School
Pacific Life Foundation	5,000	miscellaneous supplies	Capistrano Valley High School
Pacific Life Foundation	5,500	OC restoration project	Dana Hills High School
San Clemente Ed. Foundation	27,554	academic programs	San Clemente High School
San Clemente High PTSA	225	LCD projector replacement	San Clemente High School
Pacific Life Foundation	5,000	3-T's of Education	Tesoro HS/Administration
Wachovia Bank	1,000	schoolwide projects	Tesoro High School
24 Hr. Fitness - Club 078	0	17 spin bikes	Tesoro HS/PE
Shannon Sybirski	0	MacBook	Tesoro Yearbook
Edison International	636.72	miscellaneous supplies	CUSD

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: DUAL PROGRAM FOR SALE OF SURPLUS PROPERTY –**

BACKGROUND INFORMATION

Asset reallocation is a large and complex issue for schools and districts nationwide. Each year, the District “retires” durable goods and assets in the normal course of business. These assets include desks, computers, textbooks, lab equipment, food service supplies, transportation goods, office furniture, classroom fixtures, custodial equipment, physical education equipment, etc. Research indicates that the decision to retire goods may be influenced by factors such as: a planned cycle of obsolescence; budget resources which unexpectedly allow for purchases of newer items; donations of newer/higher quality items from an outside entity, and/or demographic changes in the community which influence the size/makeup of the student population. When such goods are “retired,” the District is charged with disposal of the existing items to make room for new items. The disposal process must be accomplished with limited staffing and resources. Currently, few venues exist whereby the District can capture significant value from the retired goods.

California Education Code requires that surplus equipment sold by school districts follow a process of advertising and auction. Exhibit A is a summary of the Education Code’s requirements on the sale of property along with District Board Policy 3270, Sale and Disposal of Books, Equipment and Supplies (Personal Property).

At the March 9, 2009, Board meeting, the Board of Trustees approved a one year pilot program utilizing both Interscholastic Trading Company, LLC (InterSchola) and the District run surplus program utilizing e-Surplus.

CURRENT CONSIDERATIONS

This agenda item pertains to the results of the pilot program and the recommendation for approval of a long-term strategy to sell obsolete and unusable district materials via an internet-based auction system.

APPROVAL: DUAL PROGRAM FOR SALE OF SURPLUS PROPERTY

April 13, 2010

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The intent of the pilot program was to gain an understanding of the surplus process, to inventory all surplus property within the District, to set up a calendar for disposal and collection of surplus property at all sites, to determine the most effective method to dispose of the District's surplus property, and to create a potential revenue stream.

The District earned \$29,303.37 from sales by Interschola and \$21,438.38 by sales on e-Surplus. In most areas Interschola is the superior solution; however, in vehicle sales the District earned on average \$1,495 per vehicle from Interschola compared to \$1,785 from e-Surplus.

Due to significant staff cuts over the last several years, Interschola's management of the surplus process is advantageous to CUSD. The minimal staff time required for vehicle sales through e-Surplus and the higher return for those sales shows e-Surplus to be the better choice in this category.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this program. Fees associated with InterSchola and e-Surplus are paid out of the proceeds of sales. Per California Education Code, proceeds may be deposited into the original fund from which the purchase was made, or into the District's general fund.

STAFF RECOMMENDATION

It is respectfully recommended the Board approve the continued use of InterSchola to manage the surplus auction process for the District in all areas except vehicle sales which will be handled through e-Surplus.

SUMMARY – PROCEDURES FOR SALE OF SURPLUS PERSONAL PROPERTY

1. PROCEDURES FOR SALE OF SURPLUS PERSONAL PROPERTY (Per CA Ed Code Sections 17545-17546)

Declare Property Surplus: The governing board should first determine which property it wishes to sell as surplus. Property is considered surplus when it is no longer needed for school purposes or is unsuitable for school purposes.

Post Notice: Prior to a sale the district must give public notice. There are two methods.

- (a) Post notice of the sale in at least three public places in the district for at least two weeks prior to sale; or
- (b) Publish notice in a newspaper printed and circulated in the district, at least once a week for at least two weeks.

Public Sale: the district must sell property to the highest responsible bidder at a public auction. School districts may transfer property to the highest bidder after receiving payment.

Private Sale: If no qualified bids are received using the above procedures, surplus property may be sold at private sale without notice of advertising.

Salvage-Value Assets: If the governing board finds by unanimous vote of those present that the value of the surplus property is insufficient to defray costs of sale, then it may donate the property to a charitable organization or discard it.

2. SALE OF PERSONAL PROPERTY WORTH NO MORE THAN \$2,500

If the governing board finds by a unanimous vote of those present that all property declared surplus – whether it consists of one or more items – is worth \$2,500 or less, then it may sell the property by private sale. If the property declared surplus is worth more than \$2,500, it must be sold using public notice and auction procedures described above.

3. INSTRUCTIONAL MATERIALS (Per CA Ed Code Sections 60510-60511)

School districts may donate or sell either surplus materials or undistributed, obsolete instructional materials.

Determine Whether Obsolete or Unusable: First determine whether materials are obsolete or unusable. The governing board is required by the Education Code to adopt rules and procedures for making this determination. See Board Policy BP 3270 attached.

Donation: The district may donate obsolete or unusable instructional materials to libraries, other government agencies, or to charitable organizations.

Sale: The district may sell obsolete or unusable instructional materials to any group who agrees to use them solely for educational purposes. Groups receiving these materials must certify to the governing board that they will use the materials for educational purposes only, and that they will not charge anything to persons to whom the organization gives or lends the materials.

4. SALE TO OTHER GOVERNMENT AGENCIES

Districts may sell surplus property to other government agencies. The public notice and auction procedure is not required. A private sale may be used.

5. DISPOSITION OF SALE PROCEEDS

Sale proceeds may be deposited into the original fund from which the purchase was made, or into the district's general/reserve funds.

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (PERSONAL PROPERTY)

The Governing Board recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of state law.

The Superintendent or designee shall identify to the Board all items not needed by the District, together with their estimated value and a recommended disposition.

Instructional materials may be considered obsolete or unusable when they:

1. Contain information rendered inaccurate or incomplete by new discoveries or technologies.
2. Have been replaced by more recent versions or editions of the same material, and they are of no foreseeable value in other instructional areas.
3. Contain demeaning, stereotyping or patronizing references to either sex, to members of racial, ethnic, religious, vocational or cultural groups, or to persons with physical or mental disabilities.
4. Have been inspected and discovered to be damaged beyond use or repair.

The Board may dispose of District property by any methods according to law.

Legal Reference:

EDUCATION CODE

39510-39512 Sale or lease of personal property by one District to another (or certain other agencies)

39520-39529 Sale of personal property

60413 Sales to pupils; disposition of proceeds

60420 Disposal of old textbooks

60500 Determination of obsolescence

60510-60513 Donation or sale

60520-60521 Disposition of sale proceeds

60530 (Methods of) destruction

GOVERNMENT CODE

25505 District property; disposition; proceeds

Policy
adopted: February 26, 1996

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: OBSOLETE AND UNUSABLE MISCELLANEOUS
DISTRICT MATERIALS**

BACKGROUND INFORMATION

Capistrano Unified School District continually accumulates obsolete and unusable materials, such as furniture, school music, athletic and food service equipment, etc. All usable components are then auctioned as per established board policy.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to sell obsolete and unusable District materials, which are of no further use to the District. Upon Board approval of these surplus items, Exhibit A, the District will proceed to auction these items.

FINANCIAL IMPLICATIONS

All proceeds generated by the sale of these surplus items, less auction fees, will be deposited in the District's General Fund.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees authorize the sale of obsolete and unusable District materials as shown in Exhibit A.

List of Surplus items for the April 13, 2010 Board meeting:

San Clemente Upper Campus


- 1 Children's play set - Big Toy

EXHIBIT A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: EXTENSION OF WORKER'S COMPENSATION TPA
SERVICES CONTRACT – CORVEL ENTERPRISE COMP, INC.**

BACKGROUND INFORMATION

On June 22, 2009, the Board of Trustees approved the contract for worker's compensation third party administration with CorVel Enterprise Comp, Inc. The contract called for the agreement to commence July 1, 2009 through June 30, 2012, renewing on an annual basis upon Board approval. At that time, the District negotiated a new three year contract. CorVel kept the claims administration fees flat for the first year with a proposed increase of 2% for years two and three. CorVel also lowered the bill review pricing by 3%. These reductions would save the District \$37,303 in claims administration fees and \$224,000 in bill review fees over the three year period of the contract. CorVel also agreed to do the Section 111 (MMSEA) reporting which normally costs \$15,000 per year at no additional cost to the District for the three years of the contract. These reductions and Section 111 reporting would result in a savings of \$306,303.00 over three years.

CURRENT CONSIDERATIONS

This agenda item seeks the approval to extend the Worker's Compensation TPA Services Contract with CorVel Enterprise Comp, Inc. In addition to the reductions that are already in place, CorVel will keep the claims administration fees flat for the next two years of the contract. This will create an additional savings of \$21,110 over the next two years. This will result in a savings of \$327,413 over the term of the contract, as shown in Exhibit A.

FINANCIAL IMPLICATIONS

This expenditure has been budgeted in the General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of the Worker's Compensation TPA Services contract with CorVel Enterprise Comp, Inc., for the renewal term July 1, 2010 through June 30, 2011, incorporating the reductions as shown in Exhibit A.

C O R V E L

February 18, 2010

Terry Fluent
Director, Purchasing
33122 Valle Road
San Juan Capistrano, CA 92675

Subject: Workers' Compensation TPA Services Contract

Dear Ms. Fluent:

CorVel Corporation is very pleased to be a partner with Capistrano Unified School District and is very proud of our long term relationship. We understand the fiscal crisis facing the State of California and its impact on the District. We definitely wish to continue our relationship by having our contract extended an additional 12 months and to the contract end date.

CorVel Corporation came to the District last year in an effort to help reduce your cost and to continue our contract with you. At that time, CorVel renegotiated a new three year contract in which we kept the claims administration fees flat for the first year and only made increases of 2% for years two and three. We also lowered the bill review pricing by 3%. These reductions would save the District \$37,303.00 in claims administration fees and \$224,000.00 in bill review fees over the three year period of the contract. We also agreed to do the Section 111 (MMSEA) reporting which normally cost \$15,000.00 per year at no additional cost to District for the three years of the contract. These reductions and Section 111 reporting would result in a savings of \$306,303.00 over three years.

The fact that CorVel values our partnership with the District wishes to continue our relationship, we are prepared to make the following concessions. In addition to the above reductions that are already in place, we will keep the claims administration fees flat for the next two years of the contract. This will create an additional savings of \$21,110.00 over the next two years. This will result in a savings of \$327,413.00 from 7/1/2009 – 6/30/2012.

We truly appreciate being able to impact our clients bottom line and look forward to our continued relationship. Please do not hesitate to contact me if you have any questions.

Best Regards,

Scotty L. Benton

Scotty L. Benton,
Area Vice President

CorVel Corporation
www.corvel.com

10750 4th Street, Suite 100
Rancho Cucamonga, CA 91730


909.257.3771 phone
866.401.7274 fax

EXHIBIT A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: EXTENSION OF BID NO. 0708-21 – GROCERY
PRODUCTS – VARIOUS VENDORS**

BACKGROUND INFORMATION

On April 21, 2008, the Board of Trustees authorized advertising for bids for grocery products. This bid was properly advertised and bid documents were distributed to seven vendors; four vendors submitted a bid. At the May 12, 2008 Board meeting, the Board of Trustees awarded Bid No. 0708-21 - Grocery Products to various vendors. The bid called for the agreement to commence May 13, 2008 through May 12, 2009, with two (2) one-year renewal periods, at the option of the Board for a total contract term not to exceed 36 months. At the May 11, 2009 Board meeting, the Board of Trustees approved the first bid extension option to commence May 13, 2009 through May 12, 2010.

The District has purchased approximately \$104,000 in grocery products from May 13, 2009 to date utilizing this bid.

Awarded vendors have supplied the District with excellent customer service and quality products.

CURRENT CONSIDERATIONS

This agenda item seeks the approval to extend Bid No. 0708-21 – Grocery Products for the second renewal period of May 13, 2010 through May 12, 2011.

In light of the current fiscal crisis and its impact on the District, the Purchasing Department sent a letter to the vendors requesting reduced costs for the 2010/2011 renewal period as shown in Exhibit B.

Extension of Bid No. 0708-21 Grocery Products – Various Vendors

April 13, 2010

Page 2

A & R Wholesale Distributors, Inc. offered to extend the contract for the next 12 months holding the price on all but four of the twenty seven items as shown in Exhibit C. Gold Star Foods offered to extend the contract for the next 12 months holding the price on all but two of the seven items and reducing one of the seven items as shown in Exhibit C. Sysco Food Services of Los Angeles, Inc. offered to extend the contract for the next 12 months holding the price on all but two of the nine items as shown in Exhibit C.

Upon Board approval, Exhibit A shows a sample of the Extension Agreement to be executed by A & R Wholesale Distributors, Inc. Gold Star Foods and Sysco Food Services of Los Angeles, Inc. for the extension period May 13, 2010 through May 12, 2011.

FINANCIAL IMPLICATIONS

Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of Bid No. 0708-21 – Grocery Products with A & R Wholesale, Inc., Gold Star Foods, and Sysco Food Services of Los Angeles, Inc. for the second renewal term May 13, 2010 through May 12, 2011 at the prices shown in Exhibit C.

EXTENSION OF AGREEMENT

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

Vendor Name

Bid No. 0708-21 – Grocery Products called for an original contract period of May 13, 2008 through May 12, 2009, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with vendor name, pursuant to Bid No. 0708-21, shall be extended an additional 12 months, for the period May 13, 2010 through May 12, 2011 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on April 13, 2010.

Except as set forth in this Extension Agreement, and Board approved on May 12, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Vendor Name

By: _____
Signature

By: _____
Signature

Terry Fluent

Print Name

Director, Purchasing

Title

Date: _____

Date: _____

EXHIBIT A



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

BOARD OF TRUSTEES

ANNA BRYSON
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SUE PALAZZO

MICHAEL S. WINSTEN

INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed. D.

March 1, 2010

Vendor Name and Address

Subject: Bid No. 0708-21 Grocery Products

Dear Vendor's Contact Person:

Your current contract for Grocery Products to the Capistrano Unified School District, as referenced above, will expire on May 12, 2010.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period May 13, 2010 through May 12, 2011. A copy of your current contract pricing is enclosed for your review. Please provide your proposed pricing on the enclosed form. **Should your company wish to extend your contract for an additional 12-month period, a letter stating your desire to extend and your proposed pricing on the enclosed form must be received in our office by Friday, March 19, 2010.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9505.

Sincerely,

Debbie Henningsen
Buyer, Purchasing Department

enc.

c: Dawn Davey, Director, Food and Nutrition Services



EXHIBIT B

unities of
jo • Rancho Santa Margarita • San Clemente • San Juan Capistrano

CAPISTRANO UNIFIED SCHOOL DISTRICT

Grocery Products

A & R Wholesale Distributors, Inc.

May 13, 2010 through May 12, 2011

Bid No. 0708-21

Line #	Code/Sku	Item	Mfg.	Pack Size	Current Price	Proposed Price for 2010-2011
1		Basil Leaves, Whole Sweet	Pacific	1/24 oz	\$5.94	NO CHANGE
7	11918	Cereal, Honey Nut Cheerios Bowl Pack	General Mills	96/1 oz	\$22.22	NO CHANGE
9	29443	Cereal, Reduced Sugar Coco Puffs Bowl Pack	General Mills	96/.88 oz	\$22.22	NO CHANGE
10		Cereal, Reduced Sugar Honey Nut Cherrios Bowl Pack	General Mills	96A88 oz	\$22.22	NO CHANGE
11	20115	Cereal, Reduced Sugar Trix Bowl Pack	General Mills	96.88 oz	\$22.22	NO CHANGE
12	11947	Cereal, TrixBowl Pack	General	96/1 oz	\$22.22	NO CHANGE
14	080507	Cracker, Keebler Club	Keebler	500/2 pk	\$9.65	NO CHANGE
16	IF961	Dressing, Caesar	TP Gourmet	60/1.5 oz	\$12.44	NO BID
17	82000	Dressing, Caesar Creamy	Marzetti	60/1.5 oz	\$11.93	NO CHANGE
23	81978	Dressing, Ranch Lite	Marzetti	84/1.5 oz	\$10.21	\$10.71
24	81290	Dressing, Sesame Oriental	Marzetti	60/1.5 oz	\$10.48	\$10.98
25		Garlic Powder	Pacific	6/5 lb	\$88.23	NO CHANGE
29		Ketchup, Pouch Fancy	Mission Pride	6/#10	\$17.52	\$20.88
31	97810	Mayonnaise, Lite Packet	PPI	200/7/16 oz	\$11.11	NO CHANGE
32	7605390	Mustard Packets	American a	500/5.5 gm	\$5.44	NO CHANGE
34	43984	Oatmeal to Go, Apple Cinnamon	Quaker	125 ct	\$25.87	NO CHANGE
35	49347	Oatmeal to Go, Brown Sugar	Quaker	125 ct	\$25.87	NO CHANGE
36	1901	Onion, Dehydrated Chopped	Pacific Spice	1/15 lb	\$38.12	NO CHANGE
44	8423	Salt	TruFlo	1/25 lb	\$3.98	NO CHANGE
46	13512	Soup, Mega Noodle Campbells	Campbells	12/50 oz	NO BID	NO CHANGE
47	47436	Soy Sauce	Sona Hollen	500/9 gm	\$6.82	NO CHANGE
48		Spaghetti Sauce, Marinara	Any	6/#10 Can	\$14.69	NO CHANGE
50		Sugar Packets	C&H	2000/ct	\$12.12	\$12.88
51	69737	Sweet & Sour Sauce Packet	Sona Hollen	500	\$10.88	NO CHANGE
52	39520	Sweet Relish Packet	Sona Hollen	200/9 gm	\$4.84	NO CHANGE
53	13970	Syrup Pouch	Sona Hollen	100/1.5 oz	\$5.94	NO CHANGE
54	41580	Taco Sauce Packet	Sona Hollen	500/9 gm	\$7.62	NO CHANGE

EXHIBIT C
(1 of 5)

A&R WHOLESALE DISTRIBUTORS INC

SYSCO Food Services of Los Angeles, Inc.

20701 East Currier Road
Walnut, CA 91789-2904
(909) 595-9595



Debbie Henningsen
Purchasing Department
Capistrano Unified School District

Debbie
Sysco Los Angeles does wish to extend pricing to Capistrano Unified School District for the an additional 12 months.
Please see the attached Proposed pricing for 2010-2011
\\

Thank you



Bruce Clinkenbeard
Director Public Bids/ Intl.Sales
Sysco Los Angeles

T 909.595.9595.2346
C 949.400.5359
F 909.610.4033

Good things
come from
Sysco™

CAPISTRANO UNIFIED SCHOOL DISTRICT

Grocery Products

Sysco Food Services of Los Angeles, Inc

May 13, 2010 through May 12, 2011

Bid No. 0708-21

Line #	Code/Sku	Item	Mfg.	Pack Size	Current Price	Proposed Price for 2010-2011
3	4313235	Breadcrumbs, Italian	Progresso	1/25 lb	\$33.61	33.61
4	5049283 6885422	Breadcrumbs, Plain	Sysco	1/15 lb 2/7.5 lb	\$13.06	13.06
5	4946562	Breadstick, Plain	Sysco	250/2 pk	\$14.37	14.37
13	3828472 4182150	Chili with Beans	Sysco	6/#10 can	\$50.29	50.29
15	5293782 7762299	Crouton, Seasoned cube Individual Packets	Sysco	250/2 pk	\$15.27	15.27
21	8846024 5820410	Dressing, Ranch Creamy	Heinz	250 60/1.5 lb	\$8.89	13.25
27	8206427	Ketchup Packets	Hollens	1,000/9 gm	\$15.06	15.06
49	4306056	Sugar, Powdered	Sysco	1/25 lb	\$15.42	20.20
57	6009302	Taco Shell 5-1/8"	Casa Solana	1/200 ct	\$10.13	10.13



GOLD STAR FOODS

March 19, 2010

Capistrano Unified School District
Debbie Henningsen, Buyer
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Renewal of Bid No. 0708-21 Grocery Products

Gold Star Foods was awarded the contract for the grocery products to the Capistrano School District in accordance with your Bid #0708-21. The term of that original contract was May 13, 2008 to May 12, 2009. This bid may be extended for up to two (2) additional one-year periods under the same terms and conditions.

Gold Star Foods would like to offer to renew our contract for a third year and extend our pricing through May 12, 2011 in accordance with the terms and conditions. Please carefully review the attached price contract. If you see anything that does not look correct, please feel free to contact Sean Leer or myself.

Thank you,

Tiffany Riad
Procurement/Bid Specialist

100172 CAPISTRANO UNIFIED SCHOOL DISTRICT - #0708-21 Grocery Renewal #2 5/13/09 to 5/12/11

Item Code	Manufacturer Name	Mfg. Item No.	Description	Item Pack Size	5/08/10 Selling Price	5/10/11 Selling Price	Variance	Starting Date	Ending Date	Contract Expiration Date
400532	BUENA VISTA FOOD PRODUCTS	ROCB-20W	ROC'N ROLL BAR IW	96/2.2 OZ	\$35.36	\$35.36	\$0.00	05/13/08	05/12/10	05/12/11
100318	C & F FOODS	250SG	SHORT GRAIN PARBOILED RICE	25LB	\$19.59	\$20.60	\$1.01	05/13/08	05/12/10	05/12/11
202461	COSTA MACARONI MFG. CO.	2MOS	MOSTACCIOLI PENNE	20LB	\$16.75	\$16.10	(\$0.65)	05/13/08	05/12/10	05/12/11
300054	KEN'S FOODS	394	BUTTERMILK RANCH DRESSING	4/1GAL	\$29.75	\$29.75	\$0.00	05/13/08	05/12/10	05/12/11
102845	MALT-O-MEAL	9818	HONEY & NUT SCOOTERS	4/44OZ	\$26.75	\$26.75	\$0.00	05/13/08	05/12/10	05/12/11
201604	MARZETTI COMPANY	81975	FF ITALIAN DRESSING IW	60/1.50Z	\$11.49	\$12.17	\$0.68	05/13/08	05/12/10	05/12/11
201980	SUGAR FOODS/GRAND BRANDS	444329/43116	CRISPY NOODLES IW	250/.50Z	\$43.75	\$43.75	\$0.00	05/13/08	05/12/10	05/12/11

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: EXTENSION OF RFP NO. 2-0708 – AUDIT SERVICES –
VAVRINEK, TRINE, DAY & CO., LLP**



BACKGROUND INFORMATION

On December 10, 2007, the Board of Trustees authorized advertising for Request for Proposal No. 2-0708 – Audit Services. A Request for Proposal (RFP) was designed, and the scope of work and rating system was developed to meet the specific requirements of the Capistrano Unified School District. The RFP was properly advertised, and the District received three proposals.

On April 21, 2008, the Board of Trustees awarded RFP No. 2-0708 – Audit Services to Vavrinek, Trine, Day & Co., LLP. The term of the contract commenced on April 22, 2008 through April 21, 2009, with two (2) one-year renewal periods at the option of the Board of Trustees not to exceed 24 months. The first annual renewal of this contract was Board approved on March 9, 2009. This will be the second renewal period with the term of April 22, 2010 through April 21, 2011.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend RFP No. 2-0708 – Audit Services for the second renewal period April 22, 2010 through April 21, 2011.

In light of the current fiscal crisis, a letter was sent to Vavrinek, Trine, Day & Co., LLP along with their current fee schedule requesting the firm submit reduced costs for the 2010/11 renewal period as shown in Exhibit B.

Vavrinek, Trine, Day & Co., LLP agreed to extend the contract for the next 12 months. The audit price for the year ending June 30, 2010, will be rolled back to the June 30, 2009 year's cost, resulting in a reduction of \$8,000, or a 9.1% savings from the previously agreed to annual fee for auditing services, as shown in Exhibit C. Contract documents are available for review in the Purchasing Department.

APPROVAL: EXTENSION OF RFP NO. 2-0708 AUDIT SERVICES

April 13, 2010

Page 2

Upon Board approval, Exhibit A, shows the Extension Agreement between Capistrano Unified School District and Vavrinek, Trine, Day & Co., LLP for the second renewal period April 22, 2010 through April 21, 2011.

FINANCIAL IMPLICATIONS

The cost of the annual audit will be \$80,000 for the 2010/11 fiscal year and will be budgeted in the General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of RFP No. 5-0708 – Audit Services with Vavrinek, Trine, Day & Co., LLP for the second renewal term of April 22, 2010 through April 21, 2011, at the prices shown in Exhibit C.

EXTENSION OF AGREEMENT NO. C0708002

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

VAVRINEK, TRINE, DAY & CO., LLP

RFP NO. 2-0708 – AUDIT SERVICES

This Request for Proposal (RFP) called for an original 12-month contract covering the period April 22, 2008 through April 21, 2009, with annual renewals at the option of the Board of Trustees for two additional one-year periods.

The contract with Vavrinek, Trine, Day & Co., LLP pursuant to RFP No. 2-0708, shall be extended, covering the period April 22, 2010 through April 21, 2011, at the prices shown in Exhibit A to this Extension Agreement.

Except as set forth in this Extension Agreement, and Board approved on April 21, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Vavrinek, Trine, Day & Co., LLP

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXHIBIT A



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

February 17, 2010

BOARD OF TRUSTEES

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INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed. D.

Mr. Royce E. Townsend
Vavrinek, Trine, Day & Co., LLP
8270 Aspen Street
Rancho Cucamonga, CA 91730

SUBJECT: Extension of RFP No. 2-0708 – Audit Services

Dear Mr. Townsend:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on April 21, 2010.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period of April 22, 2010 through April 21, 2011. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Friday, February 25, 2010.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9436.

Sincerely,

Terry Fluent
Director, Purchasing

TF:ag

Enc.

c: Ronald N. Lebs, Deputy Superintendent, Business & Support Services
Kristofer R. Pitman, Executive Director, Fiscal Services





Compensation and Additional Terms Of the Engagement

Period Covered by Agreement

This agreement shall cover the period beginning July 1, 2008 and ending June 30, 2009, inclusive, including required time to complete said audits.

Compensation

Personal services performed by the Auditors shall be reimbursed at the following hourly rates:

		<u>Current Pricing</u>	<u>Proposed Pricing</u>
Audit Fees	\$80,000	\$84,000	\$80,000
	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
Partner/Principal	\$ 190	\$ 195	\$ 190
Manager/School Services	150	155	150
Consultant	150	155	150
Supervisor	120	125	120
Senior in Charge	110	115	110
Staff Accountant	90	95	90
Paraprofessional	70	74	70

In addition to such payment for personal services, Auditors shall be reimbursed for such travel as may be necessary, computed at the current IRS rate per mile.



February 23, 2010

Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Dear Ms. Fluent:

I have received your correspondence regarding the extension for the audit ending June 30, 2010. Vavrinek, Trine, Day & Co., LLP is cognizant of the fiscal crisis facing the State of California, and the effects this crisis places on the K-12 educational community. We would like to continue the business relationship entered into during the previous audit for the additional 12-month period. Accordingly, per your request, I have attached a revised page 1 of Exhibit A, with the audit price for the audit ending June 30, 2010 rolled back to the June 30, 2009 year's cost, resulting in a reduction of \$8,000, or a 9.1% savings from the previously agreed to annual fee for auditing services noted in Exhibit A, page 2 of 2.

I hope the revision we have made to assist Capistrano Unified School District will meet with the Board of Trustees approval.

Sincerely,

Royce Townsend
of Vavrinek, Trine, Day & Co., LLP



Compensation and Additional Terms Of the Engagement

Period Covered by Agreement

This agreement shall cover the three-year period beginning July 1, 2009 and ending June 30, 2010, inclusive, including required time to complete said audits.

Compensation

Personal services performed by the Auditors shall be reimbursed at the following hourly rates:


		Current <u>Pricing</u>	Proposed <u>Pricing</u>
Audit Fees	\$ 80,000	\$ 88,000	\$ 80,000
	<u>2008-09</u>	<u>2009-10</u>	<u>2009-10</u>
Partner/Principal	\$ 190	\$ 195	\$ 190
Manager/School Services	150	155	150
Consultant	150	155	150
Supervisor	120	125	120
Senior in Charge	110	115	110
Staff Accountant	90	95	90
Paraprofessional	70	74	70

In addition to such payment for personal services, Auditors shall be reimbursed for such travel as may be necessary, computed at the current IRS rate per mile.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: EXTENSION OF BID NO. 0708-24 – SNACK AND
BEVERAGE PRODUCTS – A & R WHOLESALE DISTRIBUTORS, INC.**

BACKGROUND INFORMATION

On April 21, 2008, the Board of Trustees authorized advertising for bids for snack and beverage products. This bid was properly advertised and bid documents were distributed to five vendors; three vendors submitted a bid. This bid was awarded on an all or nothing basis to the single low bidder meeting all the terms and specifications. At the May 12, 2008 Board meeting, the Board of Trustees awarded Bid No. 0708-24 - Snack and Beverage Products to A & R Wholesale Distributors, Inc. The bid called for the agreement to commence May 13, 2008 through May 12, 2009, with two (2) one-year renewal periods, at the option of the Board of Trustees, for a total contract term not to exceed 36 months. At the May 11, 2009 Board meeting, the Board of Trustees approved the first bid extension option to commence May 13, 2009 through May 12, 2010.

The District has purchased approximately \$524,000 in snack and beverage products with A & R Wholesale Distributors, Inc. from May 13, 2009 to date utilizing this bid.

A & R Wholesale Distributors, Inc. has supplied the District with excellent customer service and quality products.

CURRENT CONSIDERATIONS

This agenda item seeks the approval to extend Bid No. 0708-24 – Snack and Beverage Products for the second renewal period of May 13, 2010 through May 12, 2011.

In light of the current fiscal crisis and its impact on the District, the Purchasing Department sent a letter to the vendor requesting reduced costs for the 2010/2011 renewal period as shown in Exhibit B.

A & R Wholesale Distributors, Inc. will extend the contract for the next 12 months holding the price on all but two of the sixty-one items as shown in Exhibit C.

Extension of Bid No. 0708-24 Snack and Beverage Products –
A & R Wholesale Distributors, Inc.
April 13, 2010
Page 2

Upon Board approval, Exhibit A shows the Extension Agreement between Capistrano Unified School District and A & R Wholesale Distributors, Inc. for the extension period May 13, 2010 through May 12, 2011.

FINANCIAL IMPLICATIONS

Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of Bid No. 0708-24 – Snack and Beverage Products with A & R Wholesale, Inc. for the second renewal term May 13, 2010 through May 12, 2011 at the prices shown in Exhibit C.

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
A & R WHOLESALE DISTRIBUTORS, INC.

Bid No. 0708-24 – Snack and Beverage Products called for an original contract period of May 13, 2008 through May 12, 2009, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with A & R Wholesale Distributors, Inc, pursuant to Bid No. 0708-24, shall be extended an additional 12 months, for the period May 13, 2010 through May 12, 2011 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on April 13, 2010.

Except as set forth in this Extension Agreement, and Board approved on May 12, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

A & R Wholesale Distributors, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXHIBIT A



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

March 1, 2010

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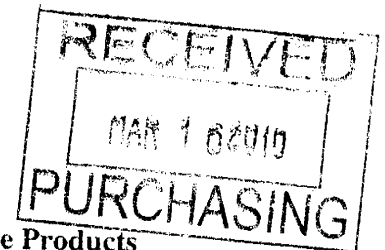
SUE PALAZZO

MICHAEL S. WINSTEN

INTERIM SUPERINTENDENT

BOBBY MAHLER, Ed. D.

A & R Wholesale Distributors, Inc.
Mr. Russell Erwin, Key Account Manager
4375 E. Hunter Avenue
Anaheim, CA 92807.



Subject: Bid No. 0708-24 Snack and Beverage Products

Dear Mr. Erwin:

Your current contract for Snack and Beverage Products to the Capistrano Unified School District, as referenced above, will expire on May 12, 2010.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period May 13, 2010 through May 12, 2011. A copy of your current contract pricing is enclosed for your review. Please provide your proposed pricing on the enclosed form. **Should your company wish to extend your contract for an additional 12-month period, a letter stating your desire to extend and your proposed pricing on the enclosed form must be received in our office by Friday, March 19, 2010.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9505.

Sincerely,

Debbie Henningsen
Buyer, Purchasing Department

enc.

c: Dawn Davey, Director, Food and Nutrition Services




Capistrano Unified School District
Snack and Beverage Products
A & R Wholesale Distributors, Inc
May 13, 2010 through May 12, 2011
Bid No. 0708-24

Item No.	Code/ SKU	Item	Mfg.	Pack Size	Current Price	Proposed Price for 2010-2011
1.	19437	Cereal Bar Cinnamon Toast Crunch (19437)		96/1.4 oz	\$27.84	NO CHANGE
2.	080447	Cheddar Mix, Baked Ultimate Quaker	Frito Lay LSS	60/1.75 oz	\$24.08	NO CHANGE
3.	082316	Chex Mix Honey Nut (19909)	Chex	60/1.75 oz	\$19.50	NO CHANGE
4.	082310	Chex Mix Hot & Spicy (14250)	Chex	60/1.75 oz	\$19.50	NO CHANGE
5.	19298	Chex Mix Simply (19298)	Chex	60/1.25 oz	\$19.89	NO CHANGE
6.	14501	Chex Mix Simply Choc-Carmel (14501)	Chex	60/1.25 oz	\$19.89	NO CHANGE
7.	14502	Chex Mix Simply Strawberry Yogurt (14502)	Chex	60/1.25 oz	\$19.89	NO CHANGE
8.	082309	Chex Mix Traditional (12400)	Chex	60/1.75 oz	\$19.89	NO CHANGE
9.	080392	Chip, Baked Cheetos Crunchy	Frito Lay LSS	60/1.5 oz	\$24.08	NO CHANGE
10.	080409	Chip, Baked Cheetos, Crunchy	Frito Lay LSS	104/0875 oz	\$24.75	NO CHANGE
11.	000398	Chip, Baked Doritos Nacho	Frito Lay LSS	60/1.375 oz	\$24.08	NO CHANGE
12.	081092	Chip, Baked Fantastix Chili Cheese	Frito Lay LSS	104/1 oz	\$24.75	NO CHANGE
13.	080440	Chip, Baked Hot Cheetos	Frito Lay LSS	104/.975 oz	\$24.75	NO CHANGE
14.	080393	Chip, Baked Hot Cheetos	Frito Lay LSS	60/1.5 oz	\$24.08	NO CHANGE
15.	080400	Chip, Baked Lays BBQ	Frito Lay LSS	60/1.125 oz	\$24.08	NO CHANGE
16.	080394	Chip, Baked Lays Cheddar & Sour Cream	Frito Lay LSS	60/1.125 oz	\$24.08	NO CHANGE
17.	080401	Chip, Baked Lays Reg.	Frito Lay LSS	60/1.125 oz	\$24.08	NO CHANGE
18.	080399	Chip, Baked Lays Sour Cream & Onion	Frito Lay LSS	60/1.125 oz	\$24.08	NO CHANGE
19.	080391	Chip, Baked Ruffles Cheddar & Sour Cream	Frito Lay LSS	60/1.125 oz	\$24.08	NO CHANGE
20.	080466	Chip, Nacho Cheesier	Frito Lay LSS	120/.5625 oz	\$15.94	NO CHANGE
21.	080329	Chip, Reduced Fat Doritos	Frito Lay LSS	60/1.5 oz	\$24.08	NO CHANGE

Item No.	Code/SKU	Item	Mfg.	Pack Size	Current Price	Proposed Price for 2010-2011
22.	080436	Chip, Sun Chip French Onion	Frito Lay LSS	104/1 oz	\$24.75	NO CHANGE
23.	081085	Chip, Sun Chip Garden Salsa	Frito Lay LSS	60/1.5 oz	\$24.08	NO CHANGE
24.	080438	Chip, Sun Chip Original	Frito Lay LSS	104/1 oz	\$24.75	NO CHANGE
25.	080428	Chip, Sun Chip Original	Frito Lay LSS	60/1.5 oz	\$24.08	NO CHANGE
26.	080700	Corn Nuts, BBQ (02054)		144 count	\$42.85	NO CHANGE
27.	080710	Corn Nuts, Ranch		144 count	\$42.85	NO CHANGE
28.	40300	Cracker, Apple Cinnamon Bear Grahams	MJM	300/.5 oz	\$35.79	NO CHANGE
29.	56040	Cracker, Belly Bear Chocolate Graham	J & J	200/1 oz	\$21.77	NO CHANGE
30.	56042	Cracker, Belly Bear Cinnamon Graham	J & J	200/1 oz	\$21.77	NO CHANGE
31.	40200	Cracker, Chocolate Bear Grahams	MJM	300/.9 oz	\$35.79	NO CHANGE
32.	081047	Cracker, Dolphin & Friends (48795)	Austin	100/.9 oz	\$13.52	DISC
33.	17330	Cracker, Goldfish Hot & Spicy	Pepperidge Farm	300/.75 oz	\$42.97	NO CHANGE
34.	17331	Cracker, Goldfish Kickin Ranch	Pepperidge Farm	300/.75 oz	\$42.97	NO CHANGE
35.	081008	Cracker, Honey Rite Graham	Keebler	200/2 pk	\$11.40	\$15.36
36.	000510	Cracker, Jungle Regular (39080)	J & J	200/1 oz	\$20.55	NO CHANGE
37.	080507	Cracker, Saltine (01008)	Keebler	500/2 pk	\$9.10	\$10.43
38.	081047	Cracker, Dolphin & Friends (48795)	Austin	100/.9 oz	\$13.52	DISC
39.	40700	Cracker, Strawberry Dino Grahams	MJM	300/.9 oz	\$35.79	NO CHANGE
40.	9427	Crispy Squares	Super Bakery	50/1.6 oz	\$28.85	NO CHANGE
41.	18756	Fruit & Oatmeal Apple Bites	Quaker	36/2 oz	\$11.69	NO CHANGE
42.	806182	Gold Fish	Pepperidge Farms	300/.75 oz	\$42.97	NO CHANGE

Item No.	Code/SKU	Item	Mfg.	Pack Size	Current Price	Proposed Price for 2010-2011
43.	080340	Munchies Kid's Mix	Frito Lay LSS	104/.88 oz	\$24.75	NO CHANGE
44.	080430	Pretzel, Tiny Twist	Frito Lay LSS	88/1 oz	\$18.99	NO CHANGE
45.	080456	Pretzel, Tiny Twist Fun Size	Frito Lay LSS	120/.5 oz	\$15.94	NO CHANGE
46.	082505	Raisins	Mr. Nature	100/ 1 oz	\$20.46	NO CHANGE
47.	082010	Rice Cake Carmel (43381)	Quaker	60 count	\$19.90	NO CHANGE
48.	58120	S'More Mix Gourmet	Dakota	120/1.25 oz	No bid	NO CHANGE
49.	081080	Sun Chip Garden Salsa	Frito Lay LSS	104/1 oz	\$24.75	NO CHANGE
50.	040005J	Jerky Flavor Trail Beef	Any	60 count Jar	\$12.20	DISC
51.	699179b	White Cheddar Puffs	Pirate's Booty	24/1 oz	\$15.11	NO CHANGE
52.	181975	Kettle Corn	Indiana	48/1 oz	\$16.86	NO CHANGE
53.		Riptide, All Flavors		24/16.9 oz	\$14.69	NO CHANGE
54.	005608	Water	Nestle	24/16.9 oz	\$3.85 plus crv	NO CHANGE
55.	005611	Water, Sport Cap	Arrowhead	<u>24</u> /23.7 oz	\$6.25 plus crv	NO CHANGE
56.	005656	Water	Nestle	48/8 oz	\$6.29 plus crv	NO CHANGE
57.		Fizz-Ed Sparkling 100% Juice All Flavors	Fizz-Ed	24/8.4 oz	\$13.69 plus crv	NO CHANGE
58.		Juice 100% Assorted Flavors	Welch's	24/11.5 oz	\$12.60 plus crv	NO CHANGE
59.	00970	Juice, Berry Breeze	Capri Sun	40/6.75 oz	\$10.48	NO CHANGE
60.	00971	Juice, Fruit Dive	Capri Sun	40/6.75 oz	\$10.48	NO CHANGE
61.	13029	Izze Sparkling 100% All flavors	Izze	24/8.4 oz	\$14.59 plus crv	NO CHANGE


Russell Edwin
3-15-10

A&R WHOLESALE DISTRIBUTORS INC

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: EXTENSION OF RFP NO. 5-0708 – SPECIAL TAX
CONSULTING SERVICES FOR PUBLIC FINANCING – DAVID
TAUSSIG & ASSOCIATES**



BACKGROUND INFORMATION

On December 10, 2007, the Board of Trustees authorized advertising for Request for Proposal No. 5-0708 Special Tax Consulting Services for Public Financing to advise and provide technical assistance for public financing. A Request for Proposal (RFP) was designed, and the scope of work and rating system was developed to meet the specific requirements of the Capistrano Unified School District. The RFP was properly advertised, and the District received five proposals.

On April 21, 2008, the Board of Trustees awarded RFP No. 5-0708 – Special Tax Consulting Services for Public Financing to David Taussig & Associates. The first annual renewal of this contract was Board approved on March 9, 2009. This will be the second renewal period with the term of April 22, 2010 through April 21, 2011.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend RFP No. 5-0708 – Special Tax Consulting Services for Public Financing for the period of April 22, 2010 through April 21, 2011.

In light of the current fiscal crisis, a letter was sent to David Taussig & Associates along with their current fee schedule requesting the firm submit reduced costs for the 2010/11 renewal period as shown in Exhibit B.

David Taussig & Associates agreed to extend the contract for the next 12 months. The hourly rates have not increased since the District began using their services in 2004. The rates charged to the District are well below the current rates charged to new clients. David Taussig & Associates have offered to reduce their per parcel charge from \$2.00 to \$1.90 per parcel, as shown in Exhibit C. Contract documents are available for review in the Purchasing Department.

APPROVAL: EXTENSION OF RFP NO. 5-0708 SPECIAL TAX CONSULTING SERVICES FOR PUBLIC FINANCING

April 13, 2010

Page 2

Upon Board approval, Exhibit A shows the Extension Agreement between Capistrano Unified School District and David Taussig & Associates for the extension period April 22, 2010 through April 21, 2011.

FINANCIAL IMPLICATIONS

This agenda item will not impact the District's General Fund. The cost of special tax consulting services will be funded from the appropriate Mello-Roos Community Facilities District accounts.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of RFP No. 5-0708 – Special Tax Consulting Services for Public Financing with David Taussig & Associates for the second renewal term of April 22, 2010 through April 21, 2011, at the prices shown in Exhibit C.

EXTENSION OF AGREEMENT NO. C0809017

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DAVID TAUSSIG & ASSOCIATES

**RFP NO. 5-0708 – SPECIAL TAX CONSULTING SERVICES FOR PUBLIC
FINANCING**

This Request for Proposal (RFP) called for an original 12-month contract covering the period April 22, 2008 through April 21, 2009, with annual renewals at the option of the Board of Trustees for two additional one-year periods.

The contract with David Taussig & Associates pursuant to RFP No. 5-0708, shall be extended, covering the period April 22, 2010 through April 21, 2011, at the prices shown in Exhibit A to this Extension Agreement.

Except as set forth in this Extension Agreement, and Board approved on April 21, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

David Taussig & Associates

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXHIBIT A



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

February 17, 2010

BOARD OF TRUSTEES

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BOBBI MAHLER, Ed. D.

Ms. Andrea Roess
Managing Director
David Taussig & Associates, Inc.
5000 Birch Street, Suite 6000
Newport Beach, CA 92660

SUBJECT: Extension of RFP No. 5-0708 – Special Tax Consulting Services for Public Financing

Dear Ms. Roess:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on April 21, 2010.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period of April 22, 2010 through April 21, 2011. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Friday, February 25, 2010.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9436.

Sincerely,

Terry Fluent
Director, Purchasing

TF:ag

Enc.

c: Ronald N. Lebs, Deputy Superintendent, Business & Support Services
Kristofer R. Pitman, Executive Director, Fiscal Services

EXHIBIT B

(1 of 4)

SECTION C PROFESSIONAL FEES/FEE SCHEDULE

1. FEE SCHEDULE – CFD FORMATION SERVICES

Total compensation (excluding expenses) for completion of Tasks 1 through 12 of Section 1 of the Scope of Services (CFD Formation Services) is time and materials, not to exceed \$30,000.

Consultant shall charge the following hourly rates for services related to Section 1 of the Scope of Services.

Table 1
Hourly Rates

Managing Director	-	\$165/Hour
Manager	-	\$145/Hour
Senior Associate	-	\$130/Hour
Associate	-	\$110-120/Hour*
Analyst	-	\$95/Hour
Research Assistant	-	\$70/Hour
* Depending on experience		

Should more than one Project Landowner participate in the formation of the CFD, and should one or more of these additional Project Landowners desire to be placed in a separate Improvement Area or Zone from the first Project Landowner, additional time and materials may be charged, up to a maximum of \$5,000 per Improvement Area or Zone (Optional Task 4A).

Consulting services related to the preparation of certifications or tax spreads for later bond issues, shall be covered under a separate Agreement.

Any additional tasks assigned by the School District shall be charged at the hourly rates listed above.

In addition to fees for services, School District shall reimburse DTA for travel, photocopying, courier, facsimile, clerical, telephone expenses, and administrative charges, and other out-of-pocket expenses not to exceed \$2,000.

EXHIBIT B
(2 of 4)

2. FEE SCHEDULE – ANNUAL ADMINISTRATION SERVICES

Total compensation (excluding expenses) for completion of Tasks 1 through 12 of Section 2 of the Scope of Services (Annual Administration Services) shall be billed on a per parcel and per District basis, as indicated in Table 2 below.

Table 2
Annual Administration Services

TASKS	FEE
TASKS 1 THROUGH 11	\$2.00 PER PARCEL PLUS \$2,250 PER DISTRICT/IA
TASK 12	\$2,250 PER CONTINUING DISCLOSURE REPORT

Any additional tasks assigned by the School District shall be charged at the hourly rates listed in Table 1 above.

In addition to fees for services, School District shall reimburse DTA for out-of-pocket expenses for each CFD and/or IA as indicated in Table 3 below.

Table 3
Expenses

REPRODUCTION: 8.5" x 11", 8.5" x 14", OR 11" x 17" (BLACK & WHITE) 8.5" x 11", 8.5" x 14", OR 11" x 17" (COLOR) LARGER THAN 11" x 17" (ASSESSOR MAPS, TRACT MAPS, BOUNDARY MAPS, ZONING MAPS, SPECIFIC PLANS, ETC.)	\$0.15/PAGE
	\$0.75/PAGE
	ACTUAL COST
TRAVEL: MILEAGE LONG DISTANCE (REGULARLY SCHEDULED COMMERCIAL AIRLINE TICKET COSTS, MEALS, LODGING, AND RENTAL VEHICLE)	\$0.485/MILE
	ACTUAL COST
TELEPHONE AND FACSIMILE	ACTUAL COST
POSTAGE, OVERNIGHT DELIVERY AND MESSENGER SERVICE	ACTUAL COST
CLERICAL SERVICES	\$35/HOUR
PURCHASE OF DATA: SECURED TAX ROLL, PAID/UNPAID DATA, ELECTRONIC, ASSESSOR'S MAP AND TRACT MAP FILES, OR OTHER THIRD-PARTY DATA	ACTUAL COST
	ACTUAL COST
OTHER OUT-OF-POCKET EXPENSES NOT MENTIONED ABOVE	ACTUAL COST

EXHIBIT B
(3 of 4)

3. **FEE SCHEDULE – OTHER TASKS**

Total compensation for completion of Optional Tasks identified in Section 3 of the Scope of Services (Other Tasks) shall be billed on a flat fee basis as indicated in Table 4 below or charged at the hourly rates listed in Table 1 above. In addition to fees for services, School District shall reimburse DTA for out-of-pocket expenses for each task not to exceed the amounts shown in Table 3 below.

**Table 4
Other Tasks**

TASK	FLAT FEE	EXPENSES
TASK 1 – ANNUAL DISCLOSURE (COPS/SFID)	\$2,000 PER DISCLOSURE REPORT	\$150
TASK 2 – COPS PREPAYMENT ANALYSIS	TIME & MATERIALS BASED ON HOURLY RATES IN TABLE 1 ABOVE	BASED ON ACTUAL EXPENSES
TASK 3 – REDEVELOPMENT FUND REVIEW	TIME & MATERIALS BASED ON HOURLY RATES IN TABLE 1 ABOVE	BASED ON ACTUAL EXPENSES
TASK 4 – CFD NO. 90-1 SPECIAL TAX LETTER	\$250 PER LETTER	\$50
TASK 5 – ACCOUNT STATEMENT REVIEW FOR CFD NO. 90-1 AND COPS	TIME & MATERIALS BASED ON HOURLY RATES IN TABLE 1 ABOVE	\$50
TASK 6 – DELINQUENCY COLLECTIONS	TIME & MATERIALS BASED ON HOURLY RATES IN TABLE 1 ABOVE	BASED ON ACTUAL EXPENSES
TASK 7 – SBE BOUNDARY MAP PREPARATION	TIME & MATERIALS BASED ON HOURLY RATES IN TABLE 1 ABOVE	BASED ON ACTUAL EXPENSES
TASK 8 - ALL OTHER TASKS REQUESTED BY CUSD	TIME & MATERIALS BASED ON HOURLY RATES IN TABLE 1 ABOVE	BASED ON ACTUAL EXPENSES

EXHIBIT B (4 of 4)

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*Special Tax Consulting Services
Capistrano Unified School District (RFP No. 5-0708)*

*December 19, 2007
Page 20*

February 23, 2010

Ms. Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

RE: Proposal for Special Tax Consulting Services for Public Financing for Capistrano Unified School District (RFP No. 5-0708)

Dear Terry:

Pursuant to your letter dated February 17, 2010 David Taussig & Associates would like to extend our contract for annual administration services through the 12-month period ending April 21, 2011. Based on a careful review of our costs associated with this work, we believe that we can reduce our per parcel charge from \$2.00 per parcel to \$1.90 per parcel and still provide CUSD with the high quality service that you have come to expect. All other elements of our pricing would remain unchanged. Please note that we have not increased our hourly rates since 2004, which means that the hourly rates charged to the School District are well below the current rates that are charged to new clients.

The enclosed worksheet provides a comparison of our existing contract terms and the proposed terms. Due to the significant amount of work needed to calculate and enroll the fiscal year 2010-11 special tax levies, it is important to get these contract issues resolved in a timely manner.

We have enjoyed assisting the School District over the years and look forward to the opportunity to continue our services. If you have any questions please call me at (949) 955-1500.

Sincerely yours,



Andrea Roess
Managing Director

Enclosure

cc: Ron Lebs
Kristopher Pitman

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EXHIBIT C
(1 of 2)

DAVID TAUSSIG & ASSOCIATES, INC.
SUMMARY OF CONTRACT TERMS FOR CONSULTING SERVICES

<u>Table 1</u> Hourly Rates	
Managing Director	\$165
Manager	\$145
Senior Associate	\$130
Associate	\$110-\$120*
Analyst	\$95
Research Assistant	\$70
*Depending on experience	

<u>Table 2</u> Annual Administration Services	
Tasks	Fee
Tasks 1 through 11	\$2.00 per Parcel plus \$2,250 per District/IA
Task 12	\$2,250 per Continuing Disclosure Report


<u>New Table 1 (NO CHANGES)</u> Hourly Rates	
Managing Director	\$165
Manager	\$145
Senior Associate	\$130
Associate	\$110-\$120*
Analyst	\$95
Research Assistant	\$70
*Depending on experience	

<u>New Table 2</u> Annual Administration Services	
Tasks	Fee
Tasks 1 through 11	\$1.90 per Parcel plus \$2,250 per District/IA
Task 12	\$2,250 per Continuing Disclosure Report

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE CONTRACT NO. 3-09-70-0291Q – ELECTRONIC DATA PROCESSING (EDP) EQUIPMENT AND SERVICE, STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) – AMS.NET INC.**

BACKGROUND INFORMATION

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code 20118, when it is determined to be in the best interest of the district. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the district’s specifications. Using piggyback contracts save time and money, and they often provide lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3311(a), the District may purchase materials, supplies, equipment without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices and upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. That the awarded bid contract price is verified to the degree possible to be at or lower than what the district could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to utilize Contract No. 3-09-70-0291Q – Electronic Data Process (EDP) Equipment and Service, State of California Multiple Award Schedule (CMAS) - AMS.NET Inc. This bid allows the District another option as funds become available and the need arises to purchase networking equipment and services with the potential to save staff time, district expenses and to streamline the process of purchasing and installation. Utilizing this bid will enable the District to procure networking equipment and services at competitive contract pricing.

Due to the size of the CMAS contract and award, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

FINANCIAL IMPLICATIONS

There are no financial implications connected with this agenda item.


STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the use of Contract No. 3-09-70-0291Q – Electronic Data Processing (EDP) Equipment and Service, State of California Multiple Award Schedule (CMAS) - AMS.NET Inc., under the same terms and conditions of the public agency's contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 1011-05 - FROZEN FOOD PRODUCTS**

BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with an approved vendor to supply quality products using contract prices. The purchase of frozen food products for all school sites will exceed the bid limit of \$78,500. In accordance with the requirements of the Public Contract Code Section 20111, the purchase of frozen food products is required to be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into an annual contract with a vendor that meets all of the legal requirements to enable the purchasing process to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to advertise for bids for frozen food products to be used by all school sites.

Due to the size, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid-1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

The contract executed as a result of this bid would have an initial term of July 1, 2010 through June 30, 2011 with two (2) one year renewal periods, at the option of the Board, for a total contract term not to exceed 36 months.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for frozen food products purchased using this bid would be approximately \$1,360,000. Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.


STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the advertising of Bid No. 1011-05 - Frozen Food Products.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 1011-04 – ROOF REPAIR AND MAINTENANCE**

BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with approved vendors to supply quality products and services using contract prices for a full twelve month period. Roof repair and maintenance districtwide for the 2010/11 school year will exceed the current bid limit of \$78,500. In accordance with the requirements of the Public Contract Code Section 20111, this service is required to be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into annual contracts with vendors that meet all of the legal requirements to enable the services to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to advertise for bids for roof repair and maintenance as needed districtwide.

Due to the size, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

The contract executed as a result of this bid would have an initial term of July 1, 2010 through June 30, 2011, with two (2) one year renewal periods, at the option of the Board, for a total contract term not to exceed 36 months.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for roof repair and maintenance using this bid would be approximately \$100,000 for the 2010/11 school year. Funding will come from the deferred maintenance, routine restricted maintenance, modernization accounts and site funds.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees authorize the advertising of Bid No. 1011-04 –Roof Repair and Maintenance.


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 1011-03 – GENERAL CONTRACTOR**



BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with approved vendors to supply quality products and services using contract prices for a full twelve month period. General contractor services for districtwide repairs and maintenance for the 2010/11 school year will exceed the current bid limit of \$78,500. In accordance with the requirements of the Public Contract Code Section 20111, this service is required to be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into annual contracts with vendors that meet all of the legal requirements to enable the services to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to advertise for bids for general contractor services as needed districtwide.

Due to the size, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

The contract executed as a result of this bid would have an initial term of July 1, 2010 through June 30, 2011, with two (2) one year renewal periods, at the option of the Board, for a total contract term not to exceed 36 months.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for general contractor services using this bid would be approximately \$150,000 for the 2010/11 school year. Funding will come from the deferred maintenance, routine restricted maintenance, modernization accounts and site funds.


STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees authorize the advertising of Bid No. 1011-03 – General Contractor for services related to maintenance and repairs districtwide.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 1011-01 – ASPHALT PAVING,
SEALCOATING AND REPAIR**

BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with approved vendors to supply quality products and services using contract prices for a full twelve month period. Asphalt paving, sealcoating and repair work for the 2010/11 school year will exceed the current bid limit of \$78,500. In accordance with the requirements of the Public Contract Code Section 20111, this service is required to be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into annual contracts with vendors that meet all of the legal requirements to enable the services to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to advertise for bids for asphalt paving, sealcoating and repair work as needed districtwide.

Due to the size, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

The contract executed as a result of this bid would have an initial term of July 1, 2010 through June 30, 2011, with two (2) one year renewal periods, at the option of the Board, for a total contract term not to exceed 36 months.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for asphalt paving, sealcoating and repair work using this bid would be approximately \$150,000 for the 2010/11 school year. Funding will come from the deferred maintenance, routine restricted maintenance, modernization accounts and site funds.


STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees authorize the advertising of Bid No. 1011-01 – Asphalt Paving, Sealcoating and Repair.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 1011-02 – ELECTRICAL SERVICE**

BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with approved vendors to supply quality products and services using contract prices for a full twelve month period. Electrical service for districtwide repairs and maintenance for the 2010/11 school year will exceed the current bid limit of \$78,500. In accordance with the requirements of the Public Contract Code Section 20111, this service is required to be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into annual contracts with vendors that meet all of the legal requirements to enable the services to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to advertise for bids for electrical service as needed for districtwide repairs and maintenance.

Due to the size, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

The contract executed as a result of this bid would have an initial term of July 1, 2010 through June 30, 2011, with two (2) one year renewal periods, at the option of the Board, for a total contract term not to exceed 36 months.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for electrical service for districtwide repairs and maintenance using this bid would be approximately \$150,000 for the 2010/11 school year. Funding will come from the deferred maintenance, routine restricted maintenance, modernization accounts and site funds.


STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees authorize the advertising of Bid No. 1011-02 – Electrical Service for districtwide repairs and maintenance.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: FINAL ACCEPTANCE AND NOTICE OF
COMPLETION BID NO. 0708-06 – PLUMBING SERVICE –
PACIFIC PLUMBING COMPANY OF SANTA ANA**

BACKGROUND INFORMATION

At the June 25, 2007, Board meeting, Bid No. 0708-06 – Plumbing Service was awarded to Pacific Plumbing Company of Santa Ana for the initial contract term of July 1, 2007 through June 30, 2008. Subsequent extensions were Board approved on May 11, 2008 and May 12, 2009, to bring the contract term to June 30, 2010.

CURRENT CONSIDERATIONS

This agenda item pertains to the acceptance of plumbing work completed to date at Marco Forster Middle School. All work has been completed and inspected to the satisfaction of staff and the contractor now wishes to receive its 10% retention, which is currently being held by the district. In order to pay the retention on this work, it is necessary to file a final Notice of Completion, Exhibit A.

FINANCIAL IMPLICATIONS

The completed work totals \$24,536 which was paid from Fund 14, Deferred Maintenance. The district is holding 10% retention.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve filing a final Notice of Completion for plumbing work that has been completed at Marco Forster Middle School in order to pay Pacific Plumbing Company of Santa Ana the retention that has been withheld.


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**Capistrano Unified School District
T. Fluent – Purchasing Department
33122 Valle Road
San Juan Capistrano, CA 92675**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: FINAL ACCEPTANCE AND NOTICE OF
COMPLETION BID NO. 0708-04 – FENCING MATERIALS,
REPAIR AND INSTALLATION – COMMERCIAL FENCE &
IRONWORKS, INC.**

BACKGROUND INFORMATION

At the June 25, 2007, Board meeting, Bid No. 0708-04 – Fencing Materials, Repair and Installation was awarded to Commercial Fence & Ironworks, Inc. for the initial contract term of July 1, 2007 through June 30, 2008. Subsequent extensions were Board approved on May 11, 2008 and May 12, 2009, to bring the contract term to June 30, 2010.

CURRENT CONSIDERATIONS

This agenda item pertains to the acceptance of fencing work completed to date at Dana Hills High School. All work has been inspected to the satisfaction of staff and the contractor now wishes to receive its 10% retention, which is currently being held by the district. In order to pay the retention on this work, it is necessary to file a final Notice of Completion, Exhibit A.

FINANCIAL IMPLICATIONS

The completed work totals \$36,673.90 which was paid from the General Fund. The district is holding 10% retention.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve filing a final Notice of Completion for fencing work completed at Dana Hills High School in order to pay Commercial Fence & Ironworks, Inc., the retention that has been withheld.

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NOTICE IS HEREBY GIVEN, That the CAPISTRANO UNIFIED SCHOOL DISTRICT of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property, to wit: Fencing Materials, Repair and Installation, the contract, for the doing of which was heretofore entered into on the 1st day of July, 2007, which contract was made with Commercial Fence & Ironworks, Inc., as Contractor; that said improvements have been completed pursuant to said Contract and accepted on the 13th day of April, 2010, by the Governing Board of said District; that title to said property vests in the CAPISTRANO UNIFIED SCHOOL DISTRICT of Orange County, California; that the surety for the above named Contractor is Indemnity Company of California, that the property hereinafter referred to and on which said improvements were made is described as follows: BID NO. 0708-04 – Fencing Materials, Repair and Installation – Dana Hills High School.

CAPISTRANO UNIFIED SCHOOL DISTRICT OF ORANGE COUNTY, CALIFORNIA

By: _____
Roberta Mahler, Interim Superintendent

Roberta Mahler, being first duly sworn, deposes and says:

That she is the Secretary of the Board of Trustees of the CAPISTRANO UNIFIED SCHOOL DISTRICT of Orange County, California;

That the CAPISTRANO UNIFIED SCHOOL DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That she has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Roberta Mahler, Interim Superintendent

On _____, 2010, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Notary Public in and for said County and State
Fencing-General Fund PO# 292764 04-13-10

EXHIBIT A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE BID NO. 142-05 –
SHADE STRUCTURES DISTRICT WIDE, NEWPORT-MESA UNIFIED
SCHOOL DISTRICT– USA SHADE & FABRIC STRUCTURES, INC.**

BACKGROUND INFORMATION

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code Section 20118, when it is determined to be in the best interest of the District. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the district’s specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3311(a), the District may purchase materials, supplies, and equipment without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices and upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. That the awarded bid contract price is verified to the degree possible to be at or lower than what the district could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

Authorization to Utilize Bid No. 142-05 – Shade Structures District Wide, Newport-Mesa Unified School District – USA Shade & Fabric Structures, Inc.
April 13, 2010
Page 2

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to utilize Bid No. 142-05 – Shade Structures District Wide, Newport-Mesa Unified School District – USA Shade & Fabric Structures, Inc. This bid allows the District another option as funds become available and the need arises to purchase shade structures with the potential to save staff time, district expenses and to streamline the process of purchasing and installation. Utilizing this bid will enable the District to procure shade structures at competitive contract pricing.

Due to the size of Newport-Mesa Unified School District's contract and award, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

FINANCIAL IMPLICATIONS

There are no financial implications connected with this agenda item.


STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the use of Bid No. 142-05 – Shade Structures District Wide, Newport-Mesa Unified School District – USA Shade & Fabric Structures, Inc. for the purchase of shade structures, under the same terms and conditions of the public agency's contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE BID NO. EFZ0000087 –
AIR CONDITIONING, REFRIGERATION EQUIPMENT, PARTS AND
SUPPLIES, COUNTY OF ORANGE – JOHNSTONE SUPPLY, INC. AND
REFRIGERATION SUPPLIES DISTRIBUTORS DBA RSD**

BACKGROUND INFORMATION

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code Section 20118, when it is determined to be in the best interest of the District. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the district’s specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3311(a), the District may purchase materials, supplies, and equipment without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices and upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. That the awarded bid contract price is verified to the degree possible to be at or lower than what the district could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

Authorization to Utilize Bid No. EFZ0000087 –Air Conditioning, Refrigeration Equipment, Parts and Supplies, County of Orange – Johnstone Supply, Inc. and Refrigeration Supplies Distributors dba RSD
April 13, 2010
Page 2

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to utilize Bid No. EFZ0000087 – Air Conditioning, Refrigeration Equipment, Parts and Supplies, County of Orange – Johnstone Supply, Inc. and Refrigeration Supplies Distributors dba RSD. This bid allows the District another option as funds become available and the need arises to purchase air conditioning and refrigeration, equipment, parts and supplies with the potential to save staff time, district expenses and to streamline the process of purchasing. Utilizing this bid will enable the District to procure air conditioning and refrigeration, equipment, parts and supplies at competitive contract pricing.

Due to the size of County of Orange contract and award, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

FINANCIAL IMPLICATIONS

There are no financial implications connected with this agenda item.


STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the use of Bid No. EFZ0000087 – Air Conditioning, Refrigeration Equipment, Parts and Supplies, County of Orange – Johnstone Supply, Inc. and Refrigeration Supplies Distributor dba RSD, under the same terms and conditions of the public agency's contract. The Current Master Agreement – Price Schedule MA-080-10012208 was renewed effective March 1, 2010 through February 28, 2011.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE BID NO. 09-01 –
PLAYGROUND EQUIPMENT, SAFETY SURFACING, OUTDOOR
SITE FURNISHINGS, DSA SHADE SHELTERS, COLTON JOINT
UNIFIED SCHOOL DISTRICT – DAVE BANG ASSOCIATES, INC.**

BACKGROUND INFORMATION

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code Section 20118, when it is determined to be in the best interest of the District. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the district’s specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3311(a), the District may purchase materials, supplies, and equipment without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices and upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. That the awarded bid contract price is verified to the degree possible to be at or lower than what the district could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

Authorization to Utilize Bid No. 09-01 – Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters, Colton Joint Unified School District – Dave Bang Associates, Inc.

April 13, 2010

Page 2

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to utilize Bid No. 09-01 – Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters, Colton Joint Unified School District – Dave Bang Associates, Inc. This bid allows the District another option as funds become available and the need arises to purchase playground equipment, safety surfacing, outdoor site furnishings, and DSA shade shelters with the potential to save staff time, district expenses and to streamline the process of purchasing and installation. Utilizing this bid will enable the District to procure the above items at competitive contract pricing.

Due to the size of Colton Joint Unified School District's contract and award, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

FINANCIAL IMPLICATIONS

There are no financial implications connected with this agenda item.


STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the use of Bid No. 09-01 – Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters, Colton Joint Unified School District – Dave Bang Associates, Inc., under the same terms and conditions of the public agency's contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE BID NO. 16-04/05 –
PURCHASE, INSTALLATION AND TRANSFER OF DSA APPROVED
CLASSROOM BUILDINGS - SAN GABRIEL UNIFIED SCHOOL
DISTRICT – SILVER CREEK INDUSTRIES, INC.**

BACKGROUND INFORMATION

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code Section 20118, when it is determined to be in the best interest of the District. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the district’s specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3311(a), the District may purchase materials, supplies, equipment without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices and upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. That the awarded bid contract price is verified to the degree possible to be at or lower than what the district could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

Authorization to Utilize Bid No. 16-04/05 - Purchase, Installation and Transfer of DSA
Approved Classroom Buildings - San Gabriel Unified School District – Silver Creek Industries,
Inc.
April 13, 2010
Page 2

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to utilize Bid No. 16-04/05 – Purchase, Installation and Transfer of DSA Approved Classroom Buildings - San Gabriel Unified School District from Silver Creek Industries, Inc. The District may possibly relocate buildings for interim housing over the next few years. The District may also need to sell relocatable buildings in the future as modernization projects complete at the various school sites. This bid allows the District another option in the future when funds become available and the need arises to move, install or dispose of relocatable classrooms. The potential is to save staff time, district expenses and to streamline the process of purchasing, placing, or disposing of relocatable classroom buildings. Utilizing this bid will enable the District to procure or transfer relocatable classroom buildings at competitive contract pricing.

Due to the size of San Gabriel Unified School District's contract and award, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

FINANCIAL IMPLICATIONS

There are no financial implications connected with this agenda item.


STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the use of Bid No. 16-04/05, Purchase, Installation and Transfer of DSA Approved Classroom Buildings - San Gabriel Unified School District from Silver Creek Industries, Inc. under the same terms and conditions of the public agency's contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: EXTENSION OF RFQ NO. 12-0809 – INSURANCE
BROKER SERVICES FOR EXCESS WORKER’S COMPENSATION –
KEENAN ASSOCIATES**

BACKGROUND INFORMATION

On May 11, 2009, the Board of Trustees awarded RFQ No. 12-0809 – Insurance Broker Services for Excess Worker’s Compensation to Keenan Associates. A Request for Qualifications (RFQ) was designed, and the scope of work and rating system was developed to meet the specific requirements of the Capistrano Unified School District. The RFQ was properly advertised, and the District received three proposals. The RFQ called for the agreement to commence May 12, 2009 through May 11, 2010, with an option to renew for two (2) additional years, at the option of the Board of Trustees.

This will be the first renewal period with the term of May 12, 2010 through May 11, 2011.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend RFQ No. 12-0809 – Insurance Broker Services for Excess Worker’s Compensation for the period of May 12, 2010 through May 11, 2011.

In light of the current fiscal crisis, a letter was sent to Keenan Associates along with their current fee schedule requesting the firm submit reduced costs for the 2010/11 renewal period, as shown in Exhibit B.

Keenan Associates agreed to extend the contract for the next 12 months. The firm has offered to reduce their fee by 7.5%, as shown in Exhibit C. Contract documents are available for review in the Purchasing Department.

Upon Board approval, Exhibit A shows the Extension Agreement between Capistrano Unified School District and Keenan Associates for the extension period May 12, 2010 through May 11, 2011.

**APPROVAL: EXTENSION OF RFQ NO. 12-0809 INSURANCE BROKER SERVICES
FOR EXCESS WORKER'S COMPENSATION**

April 13, 2010

Page 2

FINANCIAL IMPLICATIONS

There are no financial implications to the General Fund. Keenan Associates will provide broker services for a total commission not to exceed \$20,119 in 2010-11.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of RFQ No. 12-0809 – Insurance Broker Services for Excess Worker's Compensation with Keenan Associates for the renewal term of May 12, 2010 through May 11, 2011.

EXTENSION OF AGREEMENT NO. I0809215

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

KEENAN ASSOCIATES

**RFQ NO. 12-0809 – INSURANCE BROKER SERVICES
FOR EXCESS WORKER'S COMPENSATION INSURANCE**

This Request for Proposal (RFQ) called for an original 12-month contract covering the period May 12, 2009 through May 11, 2010, with annual renewals at the option of the Board of Trustees for two additional one-year periods.

The contract with Keenan Associates pursuant to RFQ No. 12-0809, shall be extended, covering the period May 12, 2010 through May 11, 2011, at the prices shown in Exhibit A to this Extension Agreement.

Except as set forth in this Extension Agreement, and Board approved on May 11, 2009, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Keenan Associates

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXHIBIT A



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

March 1, 2010

BOARD OF TRUSTEES

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SUE PALAZZO

MICHAEL S. WINSTEN

INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed. D.

Mr. Greg Trapp
Keenan Associates
901 Calle Amanecer, Suite 200
San Clemente, CA 92673

**SUBJECT: Extension of RFQ No. 12-0809- Insurance Broker Services -
Excess Worker's Compensation Insurance**

Dear Mr. Trapp:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on May 11, 2010.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period of May 12, 2010 through May 11, 2011. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Friday, March 19, 2010.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9436.

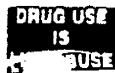
Sincerely,

Terry Fluent
Director, Purchasing

TF:ag

Enc.

c: Jeffrey Bristow, Exec. Director II, Risk Mgmt/Comp



COMPENSATION SCHEDULE

Define compensation schedule. Be as thorough and specific as possible as this will form the basis of any contract for services that may be presented by the District.

As the Broker of Record, Keenan provides various services in connection with the placement of the District's Excess Workers' Compensation coverage, including general administration, financial processing, loss control, reporting, marketing, underwriting, and brokerage services. Keenan is agreeable to perform all of the services outlined within this Request for Proposal "Net of Commissions" and perform the duties during the 2009/2010 fiscal year for a flat fee of \$21,750.

No additional charges for travel, meeting preparation or other expenses associated with our Workers' Compensation Brokerage Services will be billed to the District.

For each subsequent program year, the fee increase shall be calculated using a percentage point equal to the state funded COLA based on the prior program year's total fee amount.

Should at some point in the future, the District determines a different type of program structure (i.e. guaranteed cost, JPA etc.) is necessary to meet it's needs, the compensation structure may need to be revised under terms agreeable to both entities.

Performance Guarantee

Keenan & Associates is committed to providing Capistrano USD with the very best in broker services for the District's Excess Workers' Compensation Program. We are confident that the District will be very satisfied with our services, and we will put at risk 15% (\$3,263) of our Professional Fees as an assurance of our performance. We will work with the District to jointly develop the Performance Rating Criteria.

For additional information concerning Keenan compensation, see www.keenan.com/disclosure.asp

Keenan

Associates

901 Calle Amanecer
Suite 200
San Clemente, CA 92673

949 940-1760
949 369-0324 fax
www.keenan.com
License No. 0451271

March 9, 2010

Ms. Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92673

Re: Extension of RFQ No. 12-0809- Insurance Broker Services-
Excess Workers' Compensation Insurance

Dear Ms. Fluent:

Thank you for your letter dated March 1, 2010 wherein you requested we submit reduced costs for our contract for the 2010/2011 fiscal year. At the time of the RFP, we provided a cost proposal which was significantly less than the second lowest bidder and helped to reduce the District's costs. In light of the current fiscal crisis, we are willing to assist by reducing our fee by 7.5%.

2009/20010 Fee - \$21,750

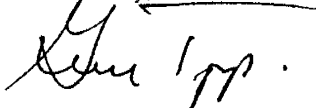
Proposed 2010/2011 Fee - \$20,119

We are agreeable to all terms and conditions in the previous years contract. At the request of Mr. Bristow, we are in the process of marketing the District's workers compensation excess coverage and look forward to delivering a positive renewal. Once you have drafted an extension to the contract, please forward it to my attention.

We look forward to our continued relationship.

Thank you

Sincerely,



Greg Trapp
Assistant Vice President

Cc: Jeffrey Bristow, Exec. Director II, Risk Mgmt/Comp

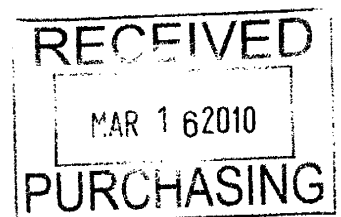


EXHIBIT C

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: EXTENSION OF RFQ NO. 2-0809 – APPRAISAL
SERVICES – HARRIS REALTY APPRAISAL**



BACKGROUND INFORMATION

On May 11, 2009, the Board of Trustees awarded RFQ No. 2-0809 – Appraisal Services to Harris Realty Appraisal. A Request for Qualifications (RFQ) was designed, and the scope of work and rating system was developed to meet the specific requirements of the Capistrano Unified School District. The RFQ was properly advertised, and the District received four proposals. The contract in this RFQ consists of an initial one-year term with two (2) one-year renewal periods at the option of the Board of Trustees.

This will be the first renewal period with the term of May 12, 2010 through May 11, 2011.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend RFQ No. 2-0809 – Appraisal Services for the period of May 12, 2010 through May 11, 2011.

In light of the current fiscal crisis, a letter was sent to Harris Realty Appraisal along with their current fee schedule requesting the firm submit reduced costs for the 2010/11 renewal period, as shown in Exhibit B.

Harris Realty Appraisal agreed to extend the contract for the next 12 months. The firm has reduced their previously agreed hourly fees by 10%, as shown in Exhibit C. Upon Board approval, Exhibit A shows the Extension Agreement between Capistrano Unified School District and Harris Realty Appraisal for the extension period May 12, 2010 through May 11, 2011.

FINANCIAL IMPLICATIONS

Funds for these services will be budgeted in the appropriate accounts.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the extension of RFQ No. 2-0809 – Appraisal Services with Harris Realty Appraisal for the renewal period of May 12, 2010 through May 11, 2011.

EXTENSION OF AGREEMENT NO. I0809214
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
HARRIS REALTY APPRAISAL
RFQ NO. 2-0809 – APPRAISAL SERVICES

This Request for Proposal (RFQ) called for an original 12-month contract covering the period May 12, 2009 through May 11, 2010, with annual renewals at the option of the Board of Trustees for two additional one-year periods.

The contract with Harris Realty Appraisal pursuant to RFQ No. 2-0809, shall be extended, covering the period May 12, 2010 through May 11, 2011, at the prices shown in Exhibit A to this Extension Agreement.

Except as set forth in this Extension Agreement, and Board approved on May 11, 2009, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Harris Realty Appraisal

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

March 9, 2010

BOARD OF TRUSTEES

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LARRY J. CHRISTENSEN

SUE PALAZZO

MICHAEL S. WINSTEN

INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed.D.

Mr. James B. Harris
Harris Realty Appraisal
5100 Birch Street, Suite 200
Newport Beach, CA 92660

SUBJECT: Extension of RFQ No. 2-0809 – Appraisal Services

Dear Mr. Harris:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on May 11, 2010.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period of May 12, 2010 through May 11, 2011. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Monday, March 22, 2010.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9436.

Sincerely,

Terry Fluent
Director, Purchasing

TF:ag

Enc.

c: Ronald N. Lebs, Deputy Superintendent, Business & Support Services
Kristofer R. Pitman, Executive Director, Fiscal Services
Cary Brockman, Director, Facilities Planning



Harris Realty Appraisal

5100 Birch Street, Suite 200
Newport Beach, California 92660
949-851-1227 FAX 949-851-2055
www.harris-appraisal.com

March 16, 2010

Capistrano Unified School District
Ms. Terry Fluent
Director, Purchasing
33122 Valle Road
San Juan Capistrano, CA 92675

Reference: Extension of
RFQ No. 2-0809
Appraisal Services

Ms. Fluent:

On behalf of Harris Realty Appraisal (HRA), I am submitting this request of extension, for RFQ No. 2-0809. The renewal period will be from May 12, 2010 to May 11, 2010.

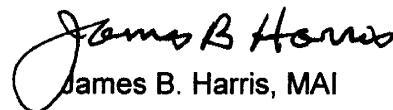
In light of the fiscal crisis facing the District, we will reduce our previously agreed hourly fees by 10%. The new fee structure will be:

James B. Harris, MAI - \$135.00
Berri Cannon Harris - \$110.00

All other sections of the existing contract are agreed to.

Please refer to the previously submitted qualifications of the firm and both James B. Harris, MAI and Berri Cannon Harris.

Respectfully Submitted,


James B. Harris, MAI

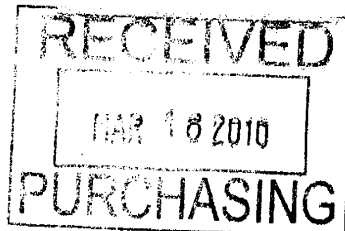



EXHIBIT C

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AMENDMENT TO CONTRACT NO. C0910099 – MILLER
BROWN DANNIS - GENERAL LEGAL SERVICE – COMPANY NAME
CHANGE**

BACKGROUND INFORMATION

At the December 15, 2009, Board meeting, RFQ No. 10-0809 – General Legal Services was awarded to Miller Brown Dannis for the contract term January 1, 2010 through December 31, 2010. The District's Consultant Agreement No. C0910099 resulting from this RFQ consists of an initial one-year term with two additional annual renewals at the option of the Board of Trustees.

CURRENT CONSIDERATIONS

This agenda item pertains to the name change of Miller Brown Dannis to Dannis Woliver Kelley (DWK). DWK will continue to serve the District with all of the same attorneys, providing the same counsel and service.

Exhibit A is an amendment to Consultant Agreement No. C0910099 changing the name of the company. All proper documents have been received by the District in regards to this name change.

FINANCIAL IMPLICATIONS

There are no financial implications of this name change.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the amendment to Consultant Agreement No. C0910099, to change the name from Miller Brown Dannis to Dannis Woliver Kelley (DWK).

AMENDMENT TO CONSULTANT AGREEMENT NO. C0910099

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

MILLER BROWN & DANNIS

Consultant Agreement No. C0910099 between Capistrano Unified School District and Miller Brown & Dannis shall be amended to reflect the new business name of Dannis Woliver Kelley (DWK). This change shall be incorporated into the original Agreement attached.

Except as set forth in this Amendment to Agreement, and Board approved on December 15, 2009, all other terms and conditions of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Dannis Woliver Kelley (DWK)

By: _____
Signature

By: _____
Signature

Terry Fluent

Print Name

Director, Purchasing

Title

Date: _____

Date: _____

EXHIBIT A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

ACCEPTED RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Arakawa, Nancy	Elementary School Office Manager	Retirement	10/21/85	06/25/10
2. DesPres, Shelley	Elementary School Office Manager	Family Obligations	11/13/01	03/12/10
3. Drew, Sheena	Food Service Elementary Cashier	Other Employ	04/17/07	03/31/10
4. Fazeli, Surur	Caregiver	Voluntary	09/02/08	03/09/10
5. Fecarotta, H.	Food Service Worker	Family Obligations	11/05/07	03/31/10
6. Fox, Karmarie	Food Service Worker	Other Employ	09/08/09	10/16/09
7. Golyer, Denise	Instructional Asst – Preschool	Voluntary	10/22/08	03/03/10
8. Lamperis, Nancy	Elementary School Office Manager	Retirement	01/27/86	06/30/10
9. Meyer, Mary	Elementary School Office Manager	Retirement	10/29/84	06/30/10
10. Mudra, Sharon	Elementary School Clerk	Retirement	03/08/88	06/25/10
11. Mueller, Karin	Food Service Worker	Retirement	09/05/02	05/07/10
12. Obleas, Teresa	Independence Facilitator	Retirement	10/19/98	02/19/10
13. Sudalnik, Marissa	Instructional Asst – Sp Ed	Voluntary	11/13/08	02/11/10
14. Tibbitts, C.	Instructional Asst – Music	Other Employ	09/14/09	03/08/10
15. VanUden, Janny	Instructional Asst – Sp Ed	Voluntary	10/30/01	03/10/10
16. Wiskus, Nina	Independence Facilitator	Other Employ	10/30/08	02/16/10
17. Wong, Kristen	Instructional Asst – Sp Ed	Student Teaching	01/04/10	02/26/10

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION-FULL TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
18. Hatch, Christie	Occupational Therapist (12mo/40hpw)	\$5792.06 mo	R55-1	03/29/10

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
19. Acosta, Brenda	LVN (9mo/30hpw)	\$18.02 hr	R30-1	04/12/10
20. Castro, Daniel	Instructional Asst (9mo/17.5hpw)	\$14.08 hr	R20-1	03/25/10
21. Fazio, Jennifer	Instructional Asst (9mo/15hpw)	\$13.74 hr	R19-1	03/22/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT (Cont'd)

NAME	POSITION-PART TIME	SALARY	RANGE STEP	EFFECTIVE DATE
22. Foerster, Sarah	Instructional Asst (9mo/15hpw)	\$13.74 hr	R19-1	04/13/10
23. Mushnik, Larisa	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	03/29/10
24. Nichols, Marlene	Instructional Asst – Preschool (9mo/12hpw)	\$14.08 hr	R20-1	03/01/10
25. Pena-Zamorano, Maria	Bilingual Community Svcs Liaison (9mo/17.5hpw)	\$15.16 hr	R23-1	03/02/10
26. Piva, Julie	Instructional Asst (9mo/15hpw)	\$13.74 hr	R19-1	03/22/10
27. Powell, Christopher	Job Technician I (12mo/19.5hpw)	\$16.33 hr	R26-1	03/01/10
28. Reategui, Alonso	Bilingual Community Svcs Liaison (9mo/17.5hpw)	\$15.16 hr	R23-1	03/22/10
29. Robertson, Taneal	Instructional Asst – Preschool (9mo/12hpw)	\$14.08 hr	R20-1	02/22/10
30. Romo, Dorothy	Instructional Asst – Preschool (9mo/12hpw)	\$14.08 hr	R20-1	03/17/10
31. Sanchez-Martinez, S.	Instructional Asst – Preschool (12mo/19.5hpw)	\$16.30 hr	R20-4	02/22/10

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
32. Bacopulos, Amanda	Independence Facilitator	\$14.79 hr	R22-1	02/27/10
33. Baker, Guadalupe	Clerk	\$15.16 hr	R23-1	03/17/10
34. Camacho, Jennifer	Clerk	\$15.16 hr	R23-1	02/04/10
35. Castandeda, Ana Luz	Infant/Toddler Chilcare Provider	\$13.74 hr	R19-1	09/14/09
36. Castaneda-Ceja, Juana	Infant/Toddler Chilcare Provider	\$13.74 hr	R19-1	09/14/09
37. Dennis, Susan	Middle School Campus Supervisor	\$15.16 hr	R23-1	09/15/09
38. Fecarotta, Heather	Food Service Worker	\$12.14 hr	R14-1	04/01/10
39. Hernandez-Gutierrez, M.	Student Supervisor	\$10.00 hr		02/17/10
40. Hilde, Christopher	Middle School Campus Supervisor	\$15.16 hr	R23-1	02/24/10
41. Jaechel, Deborah	Independence Facilitator	\$14.79 hr	R22-1	03/02/10
42. Macedo, Manuela	Student Supervisor	\$10.00 hr		02/25/10
43. Magana Jr., Jose	Custodian I	\$16.33 hr	R26-1	03/18/10
44. Merchant, Susan	Student Supervisor	\$10.00 hr		02/17/10
45. Moore, Kelli	Middle School Media Technician	\$17.15 hr	R26-2	01/05/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT (Cont'd)

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
46. Ortiz, Antonio	Custodian	\$16.33 hr	R26-1	02/24/10
47. Pasqua, Laura	Student Supervisor	\$10.00 hr		04/05/10
48. Rossi, Autum	Independence Facilitator	\$14.79 hr	R22-1	11/16/09
49. Taylor, Brian	Opportunity Asst	\$15.54 hr	R24-1	01/21/10
50. VanUden, Janny	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	03/11/10
51. Wiskus, Nina	Independence Facilitator	\$14.79 hr	R22-1	02/17/10
<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>		<u>EFFECTIVE DATE</u>
52. Brophy, Candace	Student Worker	\$ 8.00 hr		03/01-06/30/10
53. Crowley, Tarrah	ASB Worler	\$10.00 hr		03/01/10-05/07/10
54. Gresko, Connor	Student Worker	\$ 8.00 hr		01/25/10-06/30/10
55. Hernandez, Ramirez, M.	Student Worker	\$ 8.00 hr		02/23-06/30/10
56. Larkins, Scott	ASB Worker	\$10.00 hr		02/27/10-05/14/10
57. Lindsey, Cornelius	ASB Worler	\$10.00 hr		04/03/10-06/30/10
58. Macarewich, Michael	ASB Worler	\$10.00 hr		02/27/10-05/14/10
59. Macedo, Manuela	Student Supervisor	\$10.00 hr		03/08/10
60. Miles, Robin	Student Supervisor	\$10.00 hr		02/22/10
61. Miranda, Albert	ASB Worker	\$10.00 hr		02/27/10-05/07/10
62. Orlandos, Nicholas	ASB Worker	\$10.00 hr		02/08/10-05/07/10
63. Presley, Jennifer	Student Supervisor	\$10.00 hr		02/25/10
64. Wilkes, Theodore	ASB Worker	\$10.00 hr		02/07/10-05/14/10
<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
65. Avila, Therese	Independence Facilitator (9mo/30hpw)	\$16.31 hr	R22-3	03/22/10
66. Bradley, Judy	Job Technician I (12mo/19.5hpw)	\$23.55 hr	R26-20	02/11/10
67. Butler, Rodney	LVN (9mo/35.5hpw)	\$21.91 hr	R30-5	09/08/09
68. Lehaman, Rosana	Instructional Asst – Sp Ed (9mo/19.5hpw)	\$14.78 hr	R20-2	02/26/10
69. Martinez, Jennifer	Independence Facilitator (9mo/19.5hpw)	\$17.13 hr	R22-4	02/22/10
70. Pena-Zamorano, Maria	Bilingual Community Svcs Liaison (9mo/17.5hpw)	\$16.72 hr	R23-3	03/02/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010

CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT (Cont'd)

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
71. Tarkington, Connie	Job Technician I (12mo/19.5hpw)	\$20.84 hr	R26-6	02/11/10

APPROVE ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
72. Blanda, Isabel	Independence Facilitator (TAA Sub As Needed)	\$18.88 hr	R22-6	01/05/10
73. Burns, Cheryl	Elementary School Clerk (TAA NTE 10hrs)	\$17.15 hr	R26-2	11/30/09-03/01/10
74. Conroy, Ana	Instructional Asst – Sp Ed (TAA Sub As Needed)	\$18.67 hr	R20-10	01/05/10
75. Hooper, Ginger	Intermediate Office Asst (TAA NTE 35hrs)	\$21.35 hr	R25-10	02/19/10-04/19/10
76. Inskeep, Nancy	Independence Facilitator (TAA Sub As Needed)	\$17.98 hr	R22-5	01/05/10
77. Jefferson, Mary	Independence Facilitator (TAA Sub As Needed)	\$19.82 hr	R22-10	03/15/10
78. Littlejohn, K.	Independence Facilitator (TAA Sub As Needed)	\$20.31 hr	R22-15	01/05/10
79. Loven, Darlene	Instructional Asst – Sp Ed (TAA Sub As Needed)	\$16.80 hr	R20-5	01/05/10
	Independence Facilitator (TAA Sub As Needed)	\$17.98 hr	R22-5	
80. Moon, Laura	Independence Facilitator (TAA Sub As Needed)	\$18.88 hr	R22-6	01/05/10
81. Moridani, Karen	Independence Facilitator (TAA Sub As Needed)	\$17.13 hr	R22-4	01/05/10
82. Schnakenburg, Linda	Instructional Asst (TAA NTE 80hrs)	\$18.41 hr	R19-10	02/26/10-06/23/10
83. Seymour, Annmarie	Independence Facilitator (TAA NTE 8hrs)	\$17.98 hr	R22-5	06/01/10-06/04/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
84. Azzazy, Amparo	Bilingual Community Svcs Liaison (TAA NTE 35hrs)	03/01/10-06/30/10
85. Beas, Estela	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
86. Chironis-Grant, Audrey	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
87. Colombo, Stacy	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
88. Diaz, Martha	Bilingual Instructional Asst (TAA NTE 26hrs)	10/01/09-01/12/10
89. Erickson, Alyssa	Independence Facilitator (TAA Sub As Needed)	02/01/10-06/23/10
90. Gast, Lucy	Bilingual Community Svcs Liaison (TAA NTE 35hrs)	03/01/10-06/30/10
91. Goellner, Robin	Instructional Asst – Sp Ed Preschool (TAA NTE 5hpw)	02/09/10-02/16/10
92. Haddy, Kathy	Independence Facilitator (TAA NTE 3hpw)	02/22/10-06/23/10
93. Hamidi, Zoila	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
94. Hansink, Marisa	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
95. Hatcher, Joshua	Independence Facilitator (TAA NTE 4hrs)	02/27/10
96. Holden, Sue	Instructional Asst – Sp Ed Preschool (TAA NTE 29.5hrs)	02/02/10-03/09/10
97. Hoqoq, Safia	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
98. Kachanizadeh, Ellen	High School Media Technician (TAA NTE 90hrs)	11/12/10-01/21/10
99. Kelsey, Petah	Interpreter for the Hearing Impaired (TAA NTE 32hrs)	01/19/10-02/11/10
100. Lehman, Rosana	Instructional Asst – Sp Ed (TAA NTE 34hrs)	03/11/10-04/02/10
101. Leslie, Becky	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
102. Loomis, Jodi	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
103. Lovegreen, Laurie	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
104. Mannaert, Brianna	Independence Facilitator (TAA NTE 15hrs)	02/02/10-03/09/10
105. Marnolejo, Marco	Bilingual Instructional Asst (TAA NTE 30hrs)	03/01/10-06/23/10
106. Minaya, Brenda	Instructional Asst – Computer Lab (TAA NTE 4.5hpw)	02/16/10-06/23/10
107. Mohammadi, Lili	Instructional Asst – ELD (TAA NTE 5hrs)	02/17/10-04/18/10
108. Montoya, Julie	Instructional Asst – Preschool (TAA NTE 29.5hrs)	02/02/10-03/09/10
109. Morand, Cara	IBI Asst/Tutor (TAA NTE 29.5hrs)	02/02/10-03/09/10
110. Olmedo, Yesenia	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
111. Orgill, Janell	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
112. Poeske, Mary	LVN (TAA NTE 16hrs)	01/22/10-01/23/10
113. Reategui Alva, Cesar	Bilingual Community Svcs Liaison (TAA NTE 5hrs)	01/30/10
114. Reed, Carmen	Independence Facilitator (TAA NTE 4hrs)	02/27/10
115. Robbins, Laura	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
116. Rowe, Annde	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
117. Rydquist, Carol	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
118. Saldana, Amber	Instructional Asst (TAA NTE 2hpw)	01/12/10-04/01/10
119. Schauer, Ofilia	Instructional Asst – Sp Ed (TAA NTE 34hrs)	03/11/10-04/02/10
120. Scheckel, Nancy	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
121. Shupe, Mary	Instructional Asst – Preschool (TAA NTE 29.5hrs)	02/02/10-03/09/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
122. Simpson, Gloria	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
123. Simpson, Patricia	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
124. Smith, Carol	Instructional Asst – Sp Ed Preschool (TAA NTE 5hpw)	02/09/10-02/16/10
125. Tilton, Carol	Instructional Asst – Sp Ed (TAA NTE 55hrs)	02/18/10-03/10/10
126. Urquidi, Lori	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10
127. Wendy, Anita	Instructional Asst – Preschool (TAA NTE 29.5hrs)	02/02/10-03/09/10
128. Wirtz, Patricia	Independence Facilitator (TAA NTE 29.5hrs)	02/02/10-03/09/10

APPROVE COCURRICULAR ASSIGNMENT

<u>NAME</u>	<u>SPORT</u>	<u>SCHOOL</u>	<u>STIPEND</u>	<u>EFFECTIVE DATE</u>
129. Carson, Jennifer	Girls Varsity, Asst Swimming	SJHHS	\$2641	02/01/10-05/03/10
130. Cohen, Brandon	Boys Varsity, Asst Volleyball	SJHHS	\$2641	02/01/10-05/03/10
131. Lee, Katherine	Head Girls Lacrosse	SJHHS	\$3301	02/01/10-05/03/10

APPROVE RECALL FROM LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
132. Swan, Burton	M & O Storekeeper (12mo/40hpw)	\$4852.41 mo	R33-20	03/01/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2010
CLASSIFIED EMPLOYEES

APPROVE REDUCTION IN HOURS IN LIEU OF LAYOFF

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
133. Hatcher, Joshua	Independence Facilitator (9mo/30hpw)	\$15.53 hr	R22-2	05/03/10
134. Stratford, Jon	Independence Facilitator (9mo/30hpw)	\$15.53 hr	R22-2	05/03/10
135. Wagner, Tammy	Independence Facilitator (9mo/30hpw)	\$16.31 hr	R22-3	05/07/10

APPROVE DISPLACEMENT IN LIEU OF LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
136. Kardos, Dawn	Lead Food Service Worker I (9mo/40hpw)	\$3,790.69 mo	R23-20	01/19/10
137. Patterson, Deborah	Supervisor IV, Food & Nutrition (12mo/40hpw)	\$64,554 yr	R36-4	01/01/10
138. Rodriquez, Laura	Food Service Worker (9mo/30hpw)	\$16.27 hr	R14-10	03/08/10

APPROVE PROMOTION

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
139. Carrillo, Juan	Custodian IV (Temp 40hpw)	\$26.65 hr	R32-15	10/09/09-02/11/10
140. Gire, Rosalie	Food Service Lead II (Temp/40hpw)	\$18.48 hr	R31-1	03/05/10-06/01/10
141. Klister, Pamel	Job Technician I (12mo/19.5hpw)	\$17.15 hr	R26-2	02/22/10
142. Mickle, Jacqueline	Preschool Resource Teacher (9mo/19.5hpw)	\$19.41 hr	R33-1	04/12/10
143. Ortiz, Wilfrido	Custodian III (Temp/40hpw)	\$20.87 hr	R30-4	10/09/09-02/11/10
144. Weston, Kelly	IBI Asst/Tutor (11mo/40hpw)	\$3438.28 mo	R24-6	03/29/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

ACCEPT RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Borowicz, Susan	Teacher	Retirement	09/17/90	06/24/10
2. Finnegan, Janet	Teacher	Retirement	09/01/89	06/24/10
3. Galiger, Gary	Teacher	Retirement	09/03/93	06/24/10
4. Manning, Patricia	Teacher	STRS Disability	09/17/90	03/16/10
5. McClure, Patricia	Teacher	Retirement	09/02/88	06/24/10
6. McGuire, Nancy	Teacher	Retirement	07/30/96	06/24/10
7. Modeer, Mikael	Teacher	Personal	08/30/06	03/19/10
8. Montgomery, Sheri	Teacher	Relocation	09/03/99	02/28/10
9. Murphy, Jill	Teacher	Relocation	12/10/03	06/24/10
10. Schroeder, Joanne	Teacher	Relocation	08/20/04	06/24/10
11. Sprankle, Rebecca	Teacher	Retirement	09/21/88	04/02/10
12. Walley, Marci	Teacher	Personal	08/28/00	03/01/10
13. Yates, Andrea	Teacher	Relocation	08/29/07	06/24/10

APPROVE EMPLOYMENT

<u>NAME</u>	<u>2nd YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
14. Ridill, Bruce	Teacher	\$70,991	C-9	02/08/10-06/24/10

APPROVE HOME/HOSPITAL TEACHERS

Pay @ \$35.00 per hour

15. Buckman, Andrea	20. Labac, Julie
16. Engelken, April	21. Laving, Melanie
17. Estrada, Axel	22. Matters, Julie
18. Hoffman, Todd	23. Serrano, Kelly
19. Jimenez, Jeremiah	24. Wagner, Mark

APPROVE ADULT EDUCATION TEACHERS

Pay @ \$32.00 per hour

25. Levens, Patrick

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

APPROVE ADULT EDUCATION SUBSTITUTE TEACHERS

Pay @ \$29.00 per hour

26. Pino, David

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

27. Adrig, Rachel
28. Albergo, Katie
29. Allgeier, Brian
30. Amies, Karen
31. Banks, Kristin
32. Berland, Rebeca
33. Brickley, Lacey
34. Caros, James
35. Cleavelin III, William
36. Cook, Lauren
37. Cortese, Aline
38. Costa, Christina
39. Cote, Christopher
40. Daughton, Colleen
41. Davies, Jason
42. Delapena, Elisa
43. DeLaVega, Mark
44. Dominguez, Dominique
45. Droulia, Marianne
46. Duhey, Tedda
47. Esparza, Natalie
48. Faulkner, Erin
49. Fullerton, Lauren
50. Gaitis, Gina
51. Gamble, Marcie
52. Garralda, Mark
53. Goff, Kathleen
54. Golan, Kimberly
55. Graham, Kate
56. Greenbaum, Jennifer
57. Gustafson, Courtney
58. Oleary, Robert
59. Page, Jessica
60. Palmer, Kaili

61. Harris, Diana
62. Hexter, Melissa
63. Huynh, Samantha
64. Kern, Brooke
65. Kinlay, Laura
66. Knight, Megan
67. Koenig, Jeffrey
68. Lai, Trung
69. Lett, Marie
70. Levy, Jacob
71. Likins, Elizabeth
72. Looney, Carol
73. Lounanis, Tracey
74. Lyons, Kelli
75. Marine Urquidi, Oral
76. Martin, Kirsten
77. Martinez, Jennifer
78. Mascio, Robert
79. Maxwell, Matthew
80. McNeil, Jennifer
81. Merritt, Katrina
82. Merritt, Sharon
83. Messina-Kleinman, Deborah
84. Miller, Cindy
85. Moos, Gina
86. Moulin, Chantal
87. Nguyen, Linda
88. Nguyen, Nancy
89. Noecker, Kelly
90. Norton, Nikolas
91. Ochi, Wendy
92. Sadler, Dee
93. Schick, Pamela
94. Shaner, Breann

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

APPROVE SUBSTITUTE TEACHERS (Cont'd)

Pay @ \$90.00 per day

- | | |
|---------------------------|---------------------------|
| 95. Parker, Taylor | 111. Skelton, James |
| 96. Pekarek, Amie | 112. Smith, Jennifer |
| 97. Perkins, Christina | 113. Steponovich, Roberta |
| 98. Pham, Thu | 114. Streitfeld, Joseph |
| 99. Pinto, Jessica | 115. Streza, Katrina |
| 100. Rasor, Paul | 116. Takacs, Kimberly |
| 101. Ray, Marissa | 117. Torres, Melissa |
| 102. Revely, Martha | 118. Tufte, Carol |
| 103. Richards, L. | 119. Victor, Erik |
| 104. Roberts, Emily | 120. Wang, Ifang |
| 105. Rosfeld, Randall | 121. Wiechman, Brian |
| 106. Roy, Aubrey | 122. Williams, Alethea |
| 107. Ruark, Carolyn | 123. Williams, Catherine |
| 108. Rumbarger, Mary | 124. Wood, Mary |
| 109. Russ, Jeffrey | 125. Wunderli, Celeste |
| 110. Rutherford, Jennifer | |

APPROVE 6/5th ASSIGNMENT 2nd SEMESTER

- | | |
|------------------------|-------------------------|
| 126. Anderson, Sean | 145. Huerta, Eduardo |
| 127. Brandt, Mike | 146. Jansen, Bob |
| 128. Brown, Angela | 147. Landis, Cindy |
| 129. Burdyshaw, Debbie | 148. Lawson, Justine |
| 130. Burke, Shaun | 149. Leone, Rosemary |
| 131. Burns, Bob | 150. Manzotti, Maria |
| 132. Chapman, Michael | 151. Middlebrook, Stacy |
| 133. Copeland, Laura | 152. Mink, Kelli |
| 134. Dews, Frank | 153. Mitchell, Ron |
| 135. Duringer, Jacob | 154. Oliver, Barbara |
| 136. Famalette, Dwyann | 155. Orndorff, Matt |
| 137. Ferdinand, Justin | 156. Proodian, David |
| 138. Gilpin, James | 157. Puccinelli, Susan |
| 139. Hanson, Craig | 158. Roche, Susan |
| 140. Harnett, Colleen | 159. Sanchez, Diane |
| 141. Havens, Carole | 160. Sartoris, Reannah |
| 142. Henson, Tom | 161. Silberman, Erik |
| 143. Hogan, Thomas | 162. Stinson, Alice |
| 144. Hornacek, Melissa | 163. Tahbaz, Marie |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

APPROVE 6/5th ASSIGNMENT 2nd SEMESTER (Cont'd)

164. Vega, Raul	167. Wiesner, Maria
165. Webster, Donna	168. Woodward, Jennifer
166. Wenk, James	169. Wright, Cindy

APPROVE ASSIGNMENT ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
170. Birke, Sue	ETAP I	Teacher	01/29/10
171. Devitis-Kruse, T.	Teacher	ETAP I	03/10/10
172. Harrinton, Candice	Teacher – 80%	Teacher – 100%	02/08/10
173. Munsell, Donn	Teacher – 100%	Teacher – 80%	02/08/10-06/23/10
174. Schaeffer, Sarah	Teacher – 80%	Teacher – 100%	02/16/10-06/23/10

APPROVE ADDITIONAL ASSIGNMENTS

175. <u>AP Review Sessions – SCHS</u> Not to exceed 115 total hours instructional pay @ \$35.00 per hour	03/04/10-05/30/10
176. <u>AP Review Sessions – THS</u> Not to exceed 123 total instructional hours @ \$35.00 per hour	02/08/10-05/ 30 /10
177. <u>CAT I and CAT II Training – Special Education</u> Not to exceed 29.5 hours each non-instructional pay @ \$30.00 per hour	02/02/10-03/09/10
178. <u>Beckman Science Training – Beckman Science</u> Not to exceed 3.5 hours each non-instructional pay @ \$30.00 per hour	01/23/10-02/24/10
 <u>After School Math Intervention –Multiple Sites</u>	
Not to exceed 44 hours instructional pay @ \$35.00 per hour	02/08/10-06/23/10
179. Cady, Scott	183. Meyers-Pitkin, Bonny
180. Cross, Racine	184. Quest, Mark
181. Granja, Patricia	185. Scholl, Steve
182. Martus, Larissa	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

Saturday School – Multiple Sites

Not to exceed 16 hours instructional pay @ \$35.00 per hour 02/08/10-06/23/10

186. Bucher, Erinie	193. Smith, Sarah
187. Chavez-Rock, Barbara	194. Tribe, Joshua
188. Herwig, Christopher	195. Weinstein, David
189. Howell, Nancy	196. Westling, Kurt
190. Marsh, Barbara	197. Wondra, Tiffany
191. Martin, Debra	198. Yi, Eunice
192. Place, Sue	

GLAD Curriculum Units – Hankey

Not to exceed 143 hours non-instructional pay @ \$18.00 per hour 02/01/10-06/24/10

199. Chambers, Terry	202. Grantz, Christine
200. Foote, Carol	203. Peterson, Beth
201. Garrard, Camille	

After School Tutoring – Kinoshita

Not to exceed 9 hours instructional pay @ \$35.00 per hour 03/10/10-04/29/10

204. Arndt, Terri	209. Rojas, Christy
205. Duarte, Amy	210. Rose, Stephany
206. Fatehi, Brenda	211. Strick, Christa
207. Hutchinson, Jessica	212. VanHofwegen, Martyne
208. Regan, Lynda	

Individual Assistance for Students - Las Palmas

Not to exceed 3 hours instructional pay @ \$35.00 per hour 02/03/10-02/10/10

213. Ewing, April

After School Reading Intervention – R.H. Dana

Not to exceed 16 hours instructional pay @ \$35.00 per hour 02/22/10-04/28/10

214. Bowers-Georgia, Lori	217. Norgren, Kristina
215. Cast, Jody	218. Paradise, Susan
216. Kenney, Clare	

Prep Time for After School Intervention Classes – San Juan

Not to exceed 1 hour @ \$18.00 per hour 02/17/10-03/25/10

219. Diaz, Monica

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

Prep Time for After School Intervention Classes – San Juan

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour

02/10/10-03/25/10

220. Camacho, Isis	228. Gomez, Angelica
221. Cantoran, Rene	229. Gonzalez, Joann
222. Cropley, Jason	230. Hamidi, Luz
223. DeLoye, Lisette	231. Hine, Patricia
224. Erina, Renato	232. Jacques, Pierre
225. Foster, Barbara	233. Perez, Carmen
226. Garcia-Serrato, Martha	234. Porter, Jacqueline
227. Godinez, Renee	235. Sandoval, Yohana

After School Intervention Classes – San Juan

Not to exceed 2 hours @ \$18.00 per hour

02/10/10-03/25/10

236. Diaz, Monica

After School Intervention Classes – San Juan

Not to exceed 12 hours instructional pay @ \$35.00 per hour

02/10/10-03/25/10

237. Camacho, Isis	248. Martinez-Ramirez, Saul
238. Cantoran, Rene	249. Perez, Carmen
239. Cropley, Jason	250. Porter, Jacqueline
240. DeLoye, Lisette	251. Ramirez, Theresa
241. Derrig, Sophia	252. Reina, Renato
242. Garcia-Serrato, Martha	253. Sabad, Bernardo
243. Godinez, Renee	254. Sandoval, Rocio
244. Gomez, Angelica	255. Sandoval, Yohana
245. Gonzalez, Joann	256. Tawil, Gracie
246. Hamidi, Luz	257. Ward, Yesenia
247. Hine, Patricia	

After School Martial Arts Class – MFMS

Not to exceed 20 hours instructional pay @ \$35.00 per hour

02/08/10-05/27/10

258. Corbin, Nick

To Assist Roving Assistant Principal – VDMMS

Not to exceed 33.33 hours non-instructional pay @ \$30.00 per hour

02/04/10-06/23/10

259. Adnams, Craig

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2010
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

APEX – DHHS

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour 02/02/10-02/03/10

260. Briggs, Charles

262. Gellatly, David

261. Cunningham, Craig

CHOOSE PE Testing – CHOOSE

Not to exceed 3 hours instructional pay @ \$35.00 per hour 03/1/10-03/31/10

263. Ridgeway, Damon

Hourly Supplemental Assignment – GATE Program

Not to exceed 5 hours @ \$18.00 per hour

264. Beatty, Karen-Leigh

267. Ireland, Matthew

265. Bowersox, Mary Kay

268. Morin, Ashton

266. Haar, Rebecca

269. Passarelli, Kendra

APPROVE LEAVES OF ABSENCE

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
270. Ogranovich, Marina	Personal	03/16/10-06/24/10

APPROVE ASSIGNMENTS ON SUBJECT MATTER WAIVER

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT</u>	<u>ED CODE PROVISION</u>	<u>EFFECTIVE DATE</u>
271. Hoffman, William	CVHS	Psychology/Economics	44263	2009/2010
272. Wiesner, Maria	Arroyo Vista MS	Technology	44256(b)	2009/2010

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **QUARTERLY REPORT ON COMPLAINTS RELATIVE TO THE
WILLIAMS SETTLEMENT UNIFORM COMPLAINT PROCEDURE**

BACKGROUND INFORMATION

As a result of the Williams Settlement, Education Code Section 35186 mandates that school districts establish policies and procedures to resolve deficiencies related to instructional materials, facilities conditions posing a threat to student/staff health or safety, and teacher vacancies or misassignments.

The law also requires that districts report any deficiencies or the absence of deficiencies to the Board of Trustees at a regularly scheduled public meeting. In addition, this information needs to be shared with the Orange County Superintendent of Schools.

CURRENT CONSIDERATIONS

This agenda item presents for review the Williams report from the third quarter of the 2009-10 school year. These reports are received and monitored by Executive Director, Risk Management/Compliance, Jeffrey Bristow. In the past quarter, the district has not received any Williams complaints concerning its instructional materials, teacher qualifications, facilities, or CAHSEE services, Exhibit A.

FINANCIAL IMPLICATIONS

With no Williams Complaints received there are no financial implications in the Board's acceptance of this report.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept this report as an informational item. No formal action is necessary at this time.

2009-2010 Quarterly Report on Williams Uniform Complaints [Required by Education Code section 35186]

District: CAPISTRANO UNIFIED SCHOOL DISTRICT

Person completing this form: Jeffrey Bristow

Title: Executive Director, Risk Management/Insurance

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Quarter #1 July 1 to September 30, 2009 | Report due by October 30, 2009 |
| <input type="checkbox"/> Quarter #2 October 1 to December 31, 2009 | Report due by January 29, 2010 |
| <input checked="" type="checkbox"/> Quarter #3 January 1 to March 31, 2010 | Report due by April 30, 2010 |
| <input type="checkbox"/> Quarter #4 April 1 to June 30, 2010 | Report due by July 30, 2010 |

Date for information to be reported publicly at governing board meeting: April 13, 2010

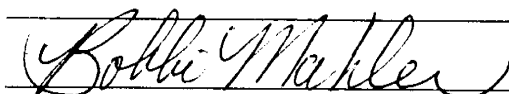
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbook and Instructional Material	0		
Teacher Vacancy or Misassignment	0		
Facility Conditions	0		
CAHSEE Intensive Instruction & Services (High school districts only. All other districts answer N/A)	0		
TOTALS	0		

Print name of Superintendent: Dr. Bobbi Mahler

Signature of Superintendent:



Date: 3/31/2010

Please submit to:

Karol Gartner
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 549-2657

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
And Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CALIFORNIA EDUCATION COALITION FOR HEALTH CARE REFORM –
RESOLUTION NO. 0910-64**

BACKGROUND INFORMATION

In 2007-08, K-12 school districts statewide spent over \$5.3 billion on health insurance premiums, and costs continue to escalate. Expenditures for health care have been increasing by an average of \$300 million per year every year for the past ten years. Meanwhile, employees' contributions for health insurance premiums were over \$369 million last year, while out-of-pocket costs for deductibles and co-pays are significantly higher than ten years ago. Premium increases for school employees have gone up an average of 9.5% per year. Deductibles, co-payments or prescription drug co-payments have also increased over the last ten years.

The health care industry's explanations for rising costs typically blame us – the consumer – for using or demanding too much health care. However, CECHCR's research has found there are many cost drivers that can be laid squarely in the industry's lap: systemic inefficiencies, excessive pricing for services, higher costs due to inappropriate or poor quality care, medical errors, and unjustifiable cash reserves or profit. As a result of these findings, the CECHCR has been working on various projects to help public entities save health care dollars.

CURRENT CONSIDERATIONS

This agenda item recommends to the Board of Trustees approval of Resolution No. 0910-64, Exhibit A, in support of the California Education Coalition for Health Care Reform in an effort to curtail health and welfare rate increases. This resolution serves as official notice to all district employees, as well as all citizens of Capistrano Unified School District, of the Board's belief that the health care industry can, and should, take every step necessary to increase its own efficiency, restrain itself on pricing, and spend down its reserves in order to maintain current costs and levels of health care programs.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve Resolution No. 0910-64, Exhibit A, supporting the California Education Coalition for Health Care Reform. Should Trustees have any questions, Assistant Superintendent Jodee Brentlinger and Executive Director Jeffrey Bristow will be available to respond.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 0910-64

CALIFORNIA EDUCATION COALITION FOR HEALTH CARE REFORM

WHEREAS, Capistrano Unified School District is deeply concerned for adequate and stable funding to support student academic achievement and to promote programs for the health and safety of all students and employees; and

WHEREAS, California's schools districts have lost over \$20 billion in revenue and deferrals the past two years and must prepare for significant additional cuts as the State faces continued budget deficits; and

WHEREAS, total spending on health care by California school districts exceed \$5.3 billion in 2007-08, and has been increasing by \$300 million each year for the past ten years, funded from at-risk and unstable state revenue; and

WHEREAS, district employees contributed over \$400 million out of their paychecks for health insurance premiums in 2007-08, while paying significant out-of-pocket costs as well; and

WHEREAS, the State budget portends dire consequences of dramatic reductions in support staff at schools, as well as widespread teacher layoffs and increased class sizes, which will be exacerbated if health care expenditures continue to rise; and

WHEREAS, the cost of health care is an essential element of district expenditures.

NOW, THEREFORE, BE IT RESOLVED, that Capistrano Unified School District acknowledges the service the health care industry provides the district employer and all employees; and

THEREFORE BE IT FURTHER RESOLVED, that Capistrano Unified School District, has an expectation that health care plans and providers will do everything in their power to maintain current costs and levels of health care programs through increased efficiencies, pricing restraint, support of quality and appropriate care, and will, where possible, after thorough and joint analyses, reduce premium costs for the foreseeable future.

PASSED AND ADOPTED this 13th day of April, 2010, by the Governing Board of Capistrano Unified School District of Orange County, California.

Secretary to the Board of Trustees

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **STUDENT TEACHING AGREEMENT –
UNIVERSITY OF SOUTHERN CALIFORNIA**

BACKGROUND INFORMATION

During the school year, master teachers are selected to work with student teachers to fulfill the requirements for student teaching at various Institutes of Higher Education (IHE). Each university specifies the dollar amount it will pay its master teachers for the supervision of student teachers.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval a new Student Teaching Agreement with the University of Southern California, Exhibit A. This new agreement allows the university to pay master teachers directly, thus eliminating the payment process previously involving CUSD staff.

FINANCIAL IMPLICATIONS

There is no financial impact to the general fund. There is a positive impact on the work schedules of our employees in the Personnel Accounting and Payroll departments. The university will pay the stipend directly to the master teacher.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve the Student Teaching Agreements to extend the field-based support for developing teachers with the University of Southern California, Exhibit A.

February 23, 2010

Katie Nunan
Capistrano Unified School District
33122 Valle Road,
San Juan Capistrano, CA 92675

Dear Ms. Nunan:

We're excited about working with you and your faculty to help train a new generation of great teachers. To make our relationship most effective, we've created this agreement. Please feel free to email or call us if any of its terms are unclear or problematic.

Term and Parties

This Agreement will be effective from July 1, 2009 to June 30, 2011, and is between :
The University of Southern California ("USC") is a California nonprofit educational institution; our address is Waite Phillips Hall, 3470 Trousdale Parkway, Los Angeles, CA 90089. Our program (the "Program") is a Master of Arts in Teaching offered online.

2tor, Inc. ("2tor") is a Delaware corporation; its office is at 69 Chealsea Piers, New York, NY 10011. USC and 2Tor are collectively referred to herein as "we"; and

You are Capistrano Unified School District ("You"); your address is 33122 Valle Road, San Juan Capistrano, CA 92675 (the "School or District").

You, 2tor and USC are the "Parties."

Placement of USC's Program Teacher Candidates.

1. *Cooperating Schools:* You will host a teacher candidate or candidates during a period of observation and/or practice, allowing them to observe students and/or teach well planned lessons mediated by Master Teachers. This will occur during school operating hours and in multiple classrooms. These aspects of learning to teach may also extend to interviewing teachers, school leaders, students, and other members of the school community.

You may terminate any teacher candidate for any violation of your regulations or for other reasonable cause in accordance with your standard policies or practice.

2. *Master Teachers:* Through your recommendation, our observation and candidate reference, we will identify teachers working within the School or District, based on their experience, that we believe would make outstanding Master Teachers to supervise and prepare teacher candidates. Both you and we must approve the participation of any teacher as a Master

Teacher, but you will make your best effort to approve enough Master Teachers to place the teacher candidates as mentioned above. If a Master Teacher is unable to perform his or her duties pursuant to this Agreement, the District agrees to provide the teacher candidate with the best possible alternative Master Teacher to supervise and prepare the teacher candidate, and not a substitute teacher who the District employs as a replacement for the original Master Teacher.

3. *Honorarium:* 2tor will pay an honorarium of \$350 to each Master Teacher for participation in the Program. We may end an individual's participation as a Master Teacher at any time for any reason, in which case the honorarium will be paid pro rata.

4. *Consent for Video:* The performance in the classroom of teacher candidates may be videorecorded, and information about teacher candidates may be obtained by USC or 2tor. The School or District will provide reasonable assistance to teacher candidates in obtaining signed video release forms and other necessary consents from each Master Teacher and your students.

Post-Graduation Employment of USC's Candidates

5. *Hiring:* As described, you are hosting some number of USC's teacher candidates in your schools. You will make a reasonable effort to offer these teacher candidates an interview for a full-time teaching position following successful completion of the Program. Should you hire him or her, you make no promise of tenure or any other differential treatment.

6. *Data:* For the first three school years after you hire a teacher candidate, you will assist and cooperate with the teacher candidates and/or USC in collecting student-level performance data for students he or she teaches. We will keep this data confidential and use it only to facilitate analysis of our effectiveness, and will share our findings with you. This paragraph will survive the expiration or termination for any reason of this Agreement.

Legal Matters

7. *Compliance with Law.* Despite anything else in this Agreement, each party to this Agreement will comply with applicable law. We will take all commercially reasonable measures to protect personally-identifiable data about your students consistent with the Family Education Rights and Privacy Act ("FERPA"), and work with you to adhere to your background check policy.

8. *Lack of Employment Relationship.* Master Teachers are your employees, not ours. Neither USC nor 2tor will hire or otherwise determine any Master Teacher's employment by you. We won't pay any Master Teacher's wages, salary, benefit or compensation of any kind, except that (with your permission) 2tor will pay an honorarium to each Master Teacher for participation in

the Program. Further, neither 2tor nor USC will supervise or control any Master Teacher during the course of his or her employment by you, except that we will monitor training and feedback given by Master Teachers to teacher candidates.

It is understood and agreed that teacher candidates are not to be considered employees of USC, 2tor or the District. Teacher candidates are fulfilling specific requirements for in-classroom experience as a part of the MAT@USC degree program, led by USC faculty members, which includes assignments that will be completed in the cooperating school setting.

9. *Termination.* Any Party may terminate this Agreement with or without cause by providing the other parties written notice pursuant to Section 12. Termination will be effective at the end of the school year during which the notice of termination is issued. For the avoidance of doubt, other than where a District removes a teacher candidate pursuant to Section 1 above, the District shall permit current teacher candidates to complete the current school year at the time of termination.

10. *Final Agreement.* This Agreement is the final, complete expression of agreement. It supersedes any and all prior or contemporaneous agreements or understandings, written or oral, among the Parties regarding its subject matter and may not be changed without written agreement of each Party.

11. *Indemnification.* USC agrees to indemnify, defend and hold harmless you, your employees, agents, and representatives, from all claims, actions, awards or judgements for damages, including costs, expenses and attorneys' fees where liability is found to exist by reason of the acts or omissions of USC, its employees, agents, trustees or representatives.

2tTor agrees to indemnify, defend and hold harmless you, your employees, agents, and representatives, from all claims, actions, awards or judgements for damages, including costs, expenses and attorneys' fees where liability is found to exist by reason of the acts or omissions of 2tTor, its employees, agents, trustees or representatives.

You agree to indemnify, defend and hold harmless USC and 2tor, their employees, agents, trustees and representatives, from all claims, actions, awards or judgements for damages, including costs, expenses and attorneys' fees where liability is found to exist by reason of the acts or omissions of your employees, agents or representatives.

12. *Notices.* All notices, requests, or demands to or upon any Party under this Agreement will be in writing, and will be deemed given on the date received (or on the next date if such confirmation is not by 3pm), addressed as follows:

For 2tor

2tor, Inc.
59 Chelsea Piers
New York, NY 10011
Attn: Office of Placement Services
Facsimile: (888) 878-5380

With a copy to:

Obermayer Rebmann Maxwell &
Hippel LLP
One Penn Center – Suite 1900
1617 John F. Kennedy Boulevard
Philadelphia, PA 19103-1895
Attn: Todd J. Glassman, Esq.
Facsimile: (215) 665-3165
University of Southern California
Rossier School of Education
3470 Trousdale Parkway • WPH 502A
Los Angeles, CA 90089
Attn: Dr. Melora Sundt, Assoc. Dean
Facsimile: (213) 740-2120

For USC

For School or District

School or District
[Address]
Tel:
Fax:

13. *Limitation of Liability.* No party will be liable to another or to any other person for any reason for any indirect, consequential, incidental, exemplary, punitive, or special damages, of any nature or character, including, but not limited to, damages for loss of goodwill, profits or data, work stoppage, or material computer failure or malfunction, whether in an action in contract, tort, or otherwise, arising out of or in connection with this Agreement, even if the party at fault or in breach has been advised of the possibility of such damages.

14. *Severability.* Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of this Agreement.

15. *Descriptive Headings; Interpretation.* The descriptive headings of this Agreement are inserted for convenience only and do not constitute a substantive part of this Agreement. The use of the word “including” in this Agreement will be by way of example rather than by limitation.

16. *Binding Effect.* This Agreement will be binding upon, and will inure to the benefit of its parties and their respective legal representatives, predecessors, beneficiaries, successors, controlling persons, affiliates, subsidiaries, parents, assigns, officers, directors, employees, and agents.

17. *Counterparts.* This Agreement may be executed in one or more counterparts, including by facsimile. All executed counterparts together will be deemed to be one and the same instrument.

18. *Governing Law.* This Agreement will be construed by and governed under the laws of the State of California, without regard to its conflict of laws principles.

19. *Waiver of Jury Trial.* The Parties hereby irrevocably and unconditionally waive trial by jury in any action or proceeding arising out of, in connection with or relating to this Agreement.

20. *Authorization to Sign.* Each person signing this Agreement represents and warrants that he/she is authorized to the fullest extent of the law to sign and bind in the capacity provided for herein.

21. *Confidentiality.* During the term of this Agreement and for a period of two years thereafter, each Party will maintain as confidential and will not use or disclose (except as required by applicable law or as authorized in writing by the other Parties) any information or materials relating to this Agreement.

Again, we look forward to working with you!

UNIVERSITY OF SOUTHERN
CALIFORNIA, ON BEHALF OF THE
ROSSIER SCHOOL OF EDUCATION

2tor INC.

By: _____
Name:
Title:

By: _____
Name:
Title:

Please sign below if these terms are acceptable

School or District: _____
By: _____
Name:
Title:

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services



**SUBJECT: CONTINUED PUBLIC HEARING FOR CONSIDERATION OF REDUCING
SPECIAL TAXES OF COMMUNITY FACILITIES DISTRICT 2005-1
(WHISPERING HILLS) OR OTHER ACTION IN REGARD THERETO**

BACKGROUND INFORMATION

On January 12, 2010, the Board of Trustees, as the Governing Body of CFD 2005-1 (Whispering Hills) ("CFD No. 2005-1"), adopted Resolution No. 0910-46, calling a Public Hearing on March 9, 2010, as to the request by the owner and "Developer" of the property in CFD No. 2005-1 to reduce the Special Taxes of CFD No. 2005-1. The above-described Public Hearing was opened on March 9, 2010, and any interested parties were afforded an opportunity to speak as to such matter. Thereupon the Board of Trustees, on behalf of CFD No. 2005-1 adopted Resolution No. 0910-56, continuing the above-described Public Hearing to April 13, 2010, at 7:00 p.m. Further discussion with the Developer in regard to such request is anticipated in the near future.

CURRENT CONSIDERATIONS

District staff and legal counsel recommend a further continuance of the Public Hearing to next Board meeting scheduled for May 11, 2010, at 7:00 p.m. Exhibit A (attached) is Resolution No. 0910-66, as prepared by legal counsel, calling for the continuance.

FINANCIAL IMPLICATIONS

This matter will have no impact on the General Fund of the District. The cost of the proceedings to modify, if any, the Special Taxes is required by the Mello-Roos Act to be borne by the Developer.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees, as legislative body of CFD 2005-1 (Whispering Hills), adopt Resolution No. 0910-66 entitled "Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Continuing Public Hearing for Consideration of Request to Alter the Rate and Method of Apportionment and Reduce the Levy of Special Taxes Within Community Facilities District No. 2005-1 of the Capistrano Unified School District."

DISCUSSION/
ACTION

AGENDA ITEM 42

RESOLUTION NO. 0910-66

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS
THE LEGISLATIVE BODY OF COMMUNITY FACILITIES
DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED
SCHOOL DISTRICT (WHISPERING HILLS),
CONTINUING PUBLIC HEARING FOR CONSIDERATION
OF REQUEST TO ALTER THE RATE AND METHOD OF
APPORTIONMENT AND REDUCE THE LEVY OF
SPECIAL TAXES WITHIN COMMUNITY FACILITIES
DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED
SCHOOL DISTRICT**

WHEREAS, the Capistrano Unified School District ("School District") is a public school district organized and existing pursuant to the laws of the State of California ("State"); and serves as the legislative body of Community Facilities District No. 2005-1 of the Capistrano Unified School District ("Whispering Hills"), referred to herein as "CFD No. 2005-1," and on January 12, 2010, called a Public Hearing for March 9, 2010, for consideration of a request to alter the rate and method of apportionment and reduce the levy of "Special Taxes" for CFD No. 2005-1 for March 9, 2010, at 7:00 p.m., or as soon thereafter as is practicable at the Capistrano Unified School District's office located at 33122 Valle Road, San Juan Capistrano, CA 92675; and

WHEREAS, the Board of Trustees ("Board"), at the above-described date, time, and place, convened and opened the above-described Public Hearing. No comments by the public or owner of the property within CFD No. 2005-1, were presented at that time. However, staff and legal counsel recommended that such hearing be continued to April 13, 2010, at the same time and location as described above; and

WHEREAS, the "Continued Public Hearing" was opened by the Board on April 13, 2010, all persons desiring to speak, if any, were heard at which time staff and legal counsel recommended that the above-described Continued Public Hearing be further continued to May 11, 2010, at 7:00 p.m. at the same place as described above.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Each of the above recitals is true and correct and is incorporated herein.

Section 2. It is hereby determined that the complexity of the herein described proposed changes require additional time, and that a further continuance of such Continued Public Hearing is necessary as herein provided.

Section 3. The above-described Continued Public Hearing is further continued to 7:00 p.m., or as as soon thereafter as practicable, on May 11, 2010, at the Capistrano Unified School District Office located at 33122 Valle Road, San Juan Capistrano, CA 92675.

Section 4. A "Notice of Continuance" shall be posted within 24 hours hereof, as provided for in Government Code Section 54955.1 and 54955.

APPROVED, ADOPTED, AND SIGNED this 13th day of April, 2010.

Anna Bryson, President of the Board of Trustees of the
Capistrano Unified School District

Jack R. Brick, Clerk of the Board of Trustees of the
Capistrano Unified School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Jack R. Brick, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District at a meeting of the Board of Trustees held on the 13th day of April, 2010, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Jack R. Brick, Clerk of the Board of Trustees of
the Capistrano Unified School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Jack R. Brick, Clerk of the Board of Trustees of the Capistrano Unified School District do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 0910-66 of said Board of Trustees and that the same has not been amended or repealed and is fully effective as of this date.

Dated: April 13, 2010

By: _____
Jack R. Brick, Clerk of the Board of Trustees of
the Capistrano Unified School District

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **FISCAL YEAR 2010/11 BUDGET DEVELOPMENT
BUDGET WORKSHOP REPORT – FEBRUARY 22, 2010
PROGRAM AND SERVICES-BASED BUDGET REVIEW**

BACKGROUND INFORMATION

One of the biggest challenges that school districts have faced over the past decade is inconsistent revenue streams from the state. Over the past several years, and especially since 2006/07, the state budget turmoil has caused local agencies to operate in a reactive mode. Downward May budget revisions, late state budget adoptions, mid-year budget cuts, and the looming threat of future year cuts have put school districts in a very difficult position. The continuance of mandated programs and performance requirements, in the face of significantly reduced operating revenue exacerbate the problem. Additionally, increasing costs of conducting business such as utilities, fuel, and contractual services, make it difficult to reduce expenditures. Finally with 85% or more of the district's general fund invested in employee salaries and benefits, and the fact that Capistrano Unified has drawn down its reserve and initiated deep cuts in personnel over the last three years, the task of identifying \$34 million in additional cuts to the 2010/11 school year has been challenging.

At the direction of the Superintendent, staff conducted an all-day budget workshop on Monday, February 22, 2010, with the goal of contributing to the formulation of a balanced budget by initiating an in-depth analysis of student programs/services and district support services.

Workshop participants included Presenters and Panelists. Dr. Tish Koch, Orange County Department of Education fiscal expert, served as facilitator.

<u>Participants</u>	<u>Title</u>	<u>Panelists</u>	<u>Title</u>
Michelle Benham	Executive Director, Assessment & Evaluation	Ron Lebs	Deputy Superintendent, Business/Support Services
Jeff Bristow	Executive Director, Risk Management/Compliance	Jodee Brentlinger	Assistant Supt, Personnel
Susan Holliday	Executive Director, TIS	Gail Richards	Interim Assistant Supt., Secondary Education
Kristofer Pitman	Executive Director, Fiscal Services	Pam Watkins	Executive Director, Elementary Education
Stacy Yogi	Executive Director, State &	Dan Burch	Principal, Tesoro HS

<u>Participants</u>	<u>Title</u>	<u>Panelists</u>	<u>Title</u>
	Federal Programs	Karen Gerhard	Principal, Ladera Ranch MS
Kim Bailey	Director, Staff Development	Ellen Fine	Principal, Laguna Niguel
Terry Fluent	Director, Purchasing/Graphics		
John Forney	Director, M&O/Construction		
Mike Patton	Director, Transportation		
Candy Miller	Interim Adm., Special Ed.		
Julie Hatchel	Executive Director, Administrative Services		
George Knights	Principal, Newhart MS		
Deni Christensen	Principal, Capistrano Valley HS		

The ultimate purpose of this exercise was to identify areas of the District's budget where additional efficiencies, cost savings, or revenue opportunities might exist. The impetus of this exercise was a request by the Board of Trustees to examine the budget on a department line item expenditure level; in essence, to take a look at all programs and services and ask four critical questions:

1. Is this line item mandated or essential to operations and/or programs?
2. To what degree is it essential to providing or supporting the educational program?
3. Is there a better, more efficient way to deliver this program or service?
4. Is there another way to fund this program or service?

Additionally, Trustees wanted to know what, if any, opportunities for revenue enhancements could be tapped and/or recaptured.

CURRENT CONSIDERATIONS

The Budget Workshop yielded potential budget reductions and revenue enhancements in the range of \$5.5 to \$5.8 million. Impact upon personnel is indirect. The specific items are shown on the attachment (Exhibit A). Staff is continuing the analysis and refinement of these options and possibly others. Special Education Department staff are conducting a similar analysis, which will be reviewed by Cabinet prior to May 1, 2010. A list of preliminary recommendations will be presented to the Board of Trustees for consideration at its regularly scheduled May meeting.

FINANCIAL IMPLICATIONS

If accepted and implemented in total, staff's recommendations have the potential to save the District's General Fund between \$5.5 and \$5.8 million.

STAFF RECOMMENDATION

It is respectfully requested Board President Anna Bryson recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who along with Kristofer Pitman, Executive Director, Fiscal Services, will present this item (Exhibit A) and will answer any questions Trustees may have. Upon conclusion of the discussion, it is recommended the Board of Trustees provide further direction to staff regarding the recommendations as well as information desired for the meeting of May 11.

DISCUSSION/ ACTION

Educational Services

Educational Services						
Budget Reduction Options						
Education Division						
Area	Item	Description	One Time	Expenditure Decrease	Revenue Increase	Total
1	Ed. Services	Sweep ELAP carryover	Y		26,000	26,000
2	Ed. Services	Funding Shift		31,858		31,858
3	Ed. Services	Reduce IMFRP expenditures		360,000		360,000
4	Ed. Services	Musical Instruments		10,000		10,000
5	Ed. Services	Eliminate Wilson Web		2,425		2,425
6	Ed. Services	Fee-based Prof. Development			10,000	10,000
7	Ed. Services	Title II funding		700,000		700,000
8	Ed. Services	Title II funding	Y	737,500		737,500
9	Ed. Services	Eliminate Summer School		500,000		500,000
10	Ed. Services	Drivers Education		50,000		50,000
11	Ed. Services	Return 300 students from ACCESS			625,900	625,900
12	Ed. Services	Funding Shift		15,000		15,000
13	Ed. Services	Adult/Community Education			TBD	-
14	Ed. Services	20 ADA from CHEP			40,000	40,000
15	Ed. Services	Funding Shift		15,664		15,664
16	Ed. Services	Pause Exec. Director I		133,456		133,456
17	Ed. Services	Funding Shift		15,656		15,656
18	Ed. Services	Funding Shift		15,929		15,929
19	Ed. Services	15 ADA Interdistrict transfer			TBD	-
20	Ed. Services	25 ADA from Suspended expulsions			52,575	52,575
Total				\$ 2,587,488	\$ 754,475	\$ 3,341,963

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Personnel Services

Budget Reduction Options						
Personnel/Insurance						
Area	Item	Description	One Time	Expenditure Decrease	Revenue Increase	Total
1 Personnel	Supplies/Printing	Reduce Purchase of Supplies, Printing Requests		5,000		5,000
2 Personnel	Conferences	Suspend Non-mandatory Conferences		1,500		1,500
3 Personnel	Consulting Services	Suspend Non-mandatory Consulting Services for personnel special project in conjunction with School Services of California		56,000		56,000
4 Personnel	Legal Fees	Reduce Expenditures (negotiations, grievances, arbitration, employee dismissal, etc.) Reduce from \$245,000 to \$195,000		50,000		50,000
5 Personnel	Personnel Assistant	Relieve General Fund Expenditure through fees collected on in-house Live Scan			55,000	55,000
6 Personnel	In-House Fingerprinting	Collect Fees to Cover Department of Justice Billing Costs			30,000	30,000
7 Insurance	Increase Excess WC Insurance	\$50 to \$80K may be attained by increasing excess WC Insurance from SIR of \$750K to \$1 M		50,000		50,000
9 Personnel						-
10 Personnel						-
11 Personnel						-
12 Personnel						-
13 Personnel						-
14 Personnel						-
15 Personnel						-
16 Personnel						-
17 Personnel						-
18 Personnel						-
19 Personnel						-
20 Personnel						-
21 Personnel						-
22 Personnel						-
23 Personnel						-
24 Personnel						-
Total				\$ 162,500	\$ 85,000	\$ 247,500

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Business Services

Budget Reduction Options						
Business Division						
Area	Item	Description	One Time	Expenditure Decrease	Revenue Increase	Total
1 Business	Election Cost	Election cost currently budgeted in 09-10 - there is no election this year.	Y	200,000		200,000
2 Business	Golden Handshake	Charge out golden handshake payments from prior years to funds from which employees retired - i.e. Food Service Fund	Y	450,000		450,000
3 Business	SJHHS Staffing budget	Originally budgeted for a 3000 student high school. Staffing now allocated according to district staffing ratio for their anticipated enrollment		750,000		750,000
4 Business	SJHHS Supply budget	Based on enrollment start-up supply budget can be reduced	Y	250,000		250,000
5 Business	Printing Services	Charge for Printing Services to outside parties, "New Business"			TBD	-
6 Business	Copier Program	Renegotiate current contract/re-evaluate copier usage			100,000	100,000
7 Business	Reduce budget	Reduce budget for supplies and services in Purchasing/Warehouse/Graphic Arts		50,000		50,000
8 Business	Open Position-Purchasing	Position left open due to retirement 12/2010 (6 month savings amount)	Y	40,000		40,000
9 Business	Open Position-Maintenance	Assistant Locksmith		66,450		66,450
10 Business	Locker Repairs	Locker Repairs performed by maintenance staff instead of using an outside service		68,861		68,861
11 Business	Internet Service Provider	Currently budgeted \$7860 per year to AT&T for Internet. Change to Cox save \$3600 annually		3,600		3,600
12 Business	Open positions-TIS	Eliminate 2 vacated Support Specialist Positions		124,000		124,000
13 Business	Bus Pass	Eliminate one way (am or pm) Bus pass			190,000	190,000
14 Business	Bus Pass	Eliminate single semester bus passes, (annual only)			15,000	15,000
15 Business	Bus Pass	Eliminate multi student family discounts			8,000	8,000
16 Business	Bus Pass	Increase replacement fee to \$15.00			5,000	5,000
Total				\$ 2,002,911	\$ 318,000	\$ 2,320,911

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Summary	
Budget Reduction Options	
Business Division	
Total	\$ 2,320,911
Personnel/Insurance	
Total	\$ 247,500
Education Division	
Total	\$ 3,341,963
Budget Reduction Options Grand Total	
\$ 5,910,374	

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CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **TEMPORARY REDUCTION IN LEASE PAYMENTS FOR NIGUEL
CHILDREN'S CENTER AT FOXBOROUGH CAMPUS**

BACKGROUND INFORMATION

On January 8, 2007, the Foxborough elementary school site in Aliso Viejo was repurposed by the Board of Trustees and the students reassigned to Wood Canyon Elementary School. On May 12, 2008, the Trustees approved a license agreement with the Niguel Children's Center (NCC) for use of a portion of the vacant facilities on the Foxborough campus including classrooms, a restroom, a play field, and parking spaces. Terms of the license agreement with the NCC included a rental rate of \$1.25 per square-foot x 4,800 square feet of floor area for a payment of \$6,000 per month or \$72,000 per year. The lease agreement was subsequently renewed on April 13, 2009, for another two-year period.

On March 10, 2010, NCC requested a temporary reduction in the rent for the months of June, July and August of 2010 (Exhibit A). The NCC has experienced some financial hardships, largely due to expenditures for campus improvements and reduced enrollments in the summer program. The reduced monthly rent for the upcoming summer months would enable the school to remain in operation.

CURRENT CONSIDERATIONS

This agenda item requests Board direction in granting a temporary reduction in monthly lease payments for NCC from \$6,000 to \$3,000 for June, July, and August of 2010. NCC agrees to resume the regular rate of \$6,000 beginning in September 2010. Exhibit "B", attached, is a copy of the current agreement. If the temporary reduction is approved by the Board, an amendment to the current agreement will be prepared stipulating the three month reduction.

FINANCIAL IMPLICATIONS

This agenda item will have an impact on the District's General Fund by a reduction of funds equal to \$9,000 (three months of reduction from \$6,000 to \$3,000). NCC indicated that the temporary reduction is necessary to keep the school in operation.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees provide direction to staff regarding the Niguel Children's Center request for a temporary reduction in lease payments from \$6,000 to \$3,000 for the months of June, July and August 2010.

Niguel Children's Center
27102 Foxborough, Aliso Viejo, CA 92656 (949) 495-2512

March 10, 2010

Cary Brockman
Director, Facilities Planning
Capistrano Unified School District

Re: Temporary Lease Reduction

Dear Mr. Brockman,

I am writing to you to request a 50% reduction of our lease agreement for the months of June, July and August, 2010, reducing our monthly rent to \$3000. Our lease agreement of \$6000 per month would resume in September 2010.

The last year and a half have been financially challenging beginning with our move in June of 2008. We literally spent everything we had (and more) to move, upgrade, repair and re-start our preschool & childcare center. We spent \$40,000 to bring the facility up to state-licensing standards but were not re-licensed until September 1st. We were not able to have our usual Summer Camp Program which resulted in no income for July and August of 2008. In addition, due to the poor economy, enrollment has been less than anticipated and our 2009 summer camp program suffered yet again. We went from a five-day summer program to a three-day summer program and from an average \$25,000 summer income in past years to an \$8,500 summer income in 2009. We desperately need to recover from the two, summer losses to survive and keep our school running.

The location and beautiful grounds of the Foxborough School site meet the needs of our preschool & childcare center and we want to stay. We have also found the C.U.S.D. personnel to be kind and courteous and we wish to express our appreciation for all of their help.

We hope to have a long business relationship.

Sincerely,

Wanda Rosas, Director
Niguel Children's Center

**CAPISTRANO UNIFIED SCHOOL DISTRICT
NIGUEL CHILDREN'S CENTER AGREEMENT 2009-2011
FOR USE OF FACILITIES AT FOXBOROUGH ELEMENTARY SCHOOL CAMPUS**

This Agreement is made and entered into this 13th day of April, 2009, by and between the CAPISTRANO UNIFIED SCHOOL DISTRICT (hereinafter referred to as "CUSD"), and the NIGUEL CHILDREN'S CENTER, a non-profit public benefit corporation (hereinafter referred to as "NCC"). This license agreement (the "Agreement") is for the period June 1, 2009 to June 30, 2011.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, **INTENDING TO BE LEGALLY BOUND HEREBY**, CUSD and Niguel Children's Center (collectively, the "Parties") agree as follows:

1. Grant of License to NCC to Use Facilities: CUSD hereby grants to NCC the right to enter onto and use 4 portable classrooms including classrooms Y-1, D, C and D and the Media Center at the Foxborough Elementary School campus (the "Facilities") for use exclusively as a Preschool/Childcare daycare program, and for no other use without the prior written consent of CUSD, which consent may be withheld in CUSD's sole and absolute discretion.. NCC shall be solely responsible for determining the suitability of the Facilities for its intended use and NCC shall fully meet all governmental laws, regulations and rules concerning NCC's use of the Facilities. In addition, CUSD shall make available one restroom facility identified as CUSD #270 on CUSD's Master Facility Plan, shared use of the north portion of the grass field play area (coordinated with schedule for the Journey School – the other current tenant at the Foxborough campus) and 25 parking spaces. NCC shall not utilize other CUSD parking spaces without permission of CUSD.

2. Utilities and Services: NCC shall pay for utilities at the site, including electrical utility service, waste disposal, water and sewer, security. In regard to telephone service, CUSD has installed telephone lines in each of the classrooms to be used by NCC. NCC shall provide its own telephones and pay for its own telephone services.

3. Alterations, Improvements: NCC, at its own expense, shall have the right, upon obtaining the written consent of CUSD, which consent may be withheld in CUSD's sole and absolute discretion, prior to beginning work, to construct alterations and improvements on the building. If requested in writing by CUSD at least thirty (30) days prior to the termination of this Agreement, NCC agrees to remove any alterations, additions or improvements upon the termination of this Agreement and restore the premises to their prior condition at NCC's sole cost and expense.

4. Maintenance of Building: NCC at its sole cost shall maintain the interior and exterior of the Facilities in good repair, including painting of walls and ramps, replacement of broken glass in windows, and prompt removal of graffiti. NCC may use CUSD maintenance services by mutual consent, to perform the work at cost. CUSD will have responsibility for structural repairs, such as roofing.

5. Maintenance Notification: CUSD shall provide notice to NCC in advance of routine maintenance procedures involving pesticides, herbicides, or other chemicals to Foxborough Elementary School campus buildings or playgrounds that are in close proximity to NCC. The NCC calendar will be provided to CUSD Department of Maintenance and Operations for planning purposes. The M & O department will consider the NCC calendar in scheduling above procedures.

6. As-is Condition of Facilities: NCC acknowledges that the Facilities and related facilities are in an “as is” “where is” condition, and neither CUSD nor any agent of CUSD has made any representation or warranty with respect to the Facilities, related facilities or the condition thereof, or any improvement located on the Foxborough Elementary School campus. Entering onto the Foxborough Elementary School campus by NCC shall be at NCC’s sole risk and NCC acknowledges that it has assumed the risk of entry upon the Foxborough Elementary School campus for NCC’s person, invitees, users, guests, clients, contractors and property, and shall conclusively establish that the Facilities and related facilities at Foxborough are in satisfactory condition for NCC activities.

7. Furniture and Equipment: NCC shall be permitted to continue to utilize current furniture at the Facilities in “As-Is” and “Where-Is” condition and neither CUSD nor any agent of CUSD has made any representation or warranty with respect to such furniture. NCC shall provide any additional furniture and equipment required for operation of its program. All furniture used by NCC will meet state legal requirements.

8. Student Safety: NCC students, staff and visitors will comply with all applicable laws, regulations and procedures concerning or related to NCC’s use of the Facilities, including, but not limited to, CUSD and Foxborough Elementary School emergency procedures, safety and supervision policies and procedures while on school grounds.

9. Operating Schedule: The education program to be operated on CUSD property by NCC will operate on a schedule that will minimize traffic congestion at the beginning and end of the school day. NCC agrees to use reasonable efforts to offset start and end times by at least 20 minutes from the Aliso Niguel High School bell schedule for each school year that this Agreement is in effect.

10. Independent Contractor: NCC shall be an independent contractor under this agreement, and at no time shall NCC represent itself to be an agent of CUSD.

11. Right of Entry by CUSD: CUSD shall have the right, at reasonable times, to enter the Facilities for the purpose of inspecting them. Reasonable courtesy notice to the Administrator of NCC shall be provided except in case of emergency. The right and authority hereby reserved in this paragraph does not impose any responsibility or liability for any acts, omissions or negligence of NCC, NCC staff, guests, clients, and contractors on said Facilities.

12. Fees charged to NCC by CUSD: NCC shall pay CUSD fees (“Fees”) for the use of the Facilities calculated at \$1.25 per square foot of facility space based on the assumption that 4,800 square feet of space is used by NCC for a total of \$72,000 for one year or \$6,000 per month for twelve months for the Facilities described in Section 1 above. Fees shall include contract services and security services not covered under Section 3 of this Agreement. Payment shall be made to CUSD, without demand, in advance on or before the first day of each and every successive calendar month during the Term (defined below) of this Agreement, beginning June 1, 2009 and continuing throughout the Term.

13. Term of Agreement: The term (“Term”) of this Agreement shall be from June 1, 2009, through June 30, 2011. At the completion of the Term, NCC shall vacate the Facilities and surrender the Facilities in the same good order and condition as the same was in at the time of commencement of the Term hereunder, except for acts of God and reasonable wear and tear, and agrees that any permanent improvements made to the Facilities at the time of such termination or expiration of this Agreement shall remain thereon. During the agreement term, either the District or

the NCC may request an early termination with a "60-day prior written notice of termination" to the other party.

14. Compliance with the Law: NCC shall comply with the requirements of all applicable municipal, state, and federal statutes, ordinances, rules, orders, regulations and laws in effect or which may hereafter be in effect during the term of the Agreement pertaining to the operation of an education program and the use and occupancy of the Facilities. NCC shall not commit or suffer to be committed on said premises any nuisance or other act which may disturb the quiet enjoyment of adjoining property owners or occupants.

15. Indemnity: CUSD shall assume no liability for any use of the Facilities and related CUSD's facilities or the Foxborough Elementary School campus by NCC. NCC waives and releases all claims against CUSD for death, injuries, or damage to property sustained by NCC, its agents and employees, in, upon, or about said premises, and NCC agrees to defend and hold CUSD and its officers, agents and employees harmless from any claim or action or liability for injury, wrongful death, or property damage sustained by any person arising out of the use of the premises by NCC, or arising out of any act or omission by NCC, its employees, agents, and contractors, including failure of NCC to keep the premises in good condition and repaired as provided in the Agreement. The obligations of NCC under this paragraph 15 shall survive the termination or expiration of this Agreement with respect to any claims or liability arising prior to such termination or expiration.

16. Comparative Indemnity: Notwithstanding any other provision of the Agreement, NCC's obligations to indemnify and hold harmless CUSD as set forth in paragraph 15 above shall not extend to any claim, loss, damage, liability, cost or expense arising out of the gross negligence or willful misconduct of CUSD or any of its officers, agents or employees.

17. Liability Insurance: NCC shall provide and shall maintain in force, during the Term of this Agreement, comprehensive personal injury and property damage liability insurance, with minimum personal injury liability limits of \$1,000,000 per person and \$2,000,000 per occurrence. The policy or policies of liability insurance shall name CUSD (CAPISTRANO UNIFIED SCHOOL DISTRICT), its officers, agents, and employees as additional insureds under the terms of such policy or policies. Further, such policy shall not be cancelled without thirty (30) days prior written notice to CUSD. (Insurance certificates attached).

18. Workers Compensation and other Employee Insurance: NCC shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all its employees, as required by law.

19. Certificates of Insurance: Current certificates for all types of insurance and an additional insured endorsement for the liability coverage shall be on file with CUSD on each June 1 during the Term hereof indicating the name of the carrier, the policy number and the expiration date. Such Certificates of Insurance shall not be cancelled without thirty (30) days prior written notice to CUSD.

20. Assignment or Transfer: Neither this Agreement nor any interest therein, whether legal or equitable, shall be assigned, subleased, transferred, alienated, pledged, or hypothesized, voluntarily or by operation of law by NCC without the prior written consent of CUSD, which consent may be withheld in its sole and absolute discretion. Any such assignment, sublease, transfer, alienation, pledge, or hypothecation shall be void and shall, at CUSD's option, terminate this Agreement.

EXHIBIT B
(3 of 5)

21. Exemption of CUSD From Liability: CUSD shall not be liable for any damage or injury to the person, business (including loss of business profits or loss of income derived from NCC's business or for damage to the improvements, trade fixtures, contents, or other property of NCC), NCC's employees, invitees, customers or any other person in or about the Facilities, whether such damage or injury is caused by or results from: (a) fire, steam, electricity, water, gas or rain; (b) breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures or any other cause; or (c) conditions arising in or about the Facilities or elsewhere, except to the extent caused by CUSD's gross negligence or willful misconduct. CUSD shall have no liability for consequential or special damages.

22. Hazardous Substance: The term "Hazardous Substance" as used in this Agreement shall mean any product, substance, or waste whose presence, use, manufacture, disposal, transportation, or release, either by itself or in combination with other materials is either: (i) potentially injurious to the public health, safety or welfare, the environment, or the Facilities; (ii) regulated or monitored by any government authority, or (iii) a basis for potential liability of CUSD to any governmental agency or third party under any applicable statute or common law theory. If NCC knows, or has reasonable cause to believe, that a Hazardous Substance has come to be located in, on, under or about the Facilities, NCC shall immediately give written notice of such fact to CUSD, and provide CUSD with a copy of any report, notice, claim, or other documentation which it has concerning the presence of such Hazardous Substances. NCC shall not cause or permit any Hazardous Substances to be spilled or released in, on, under, or about the Facilities and shall promptly, at NCC's expense, comply with all requirements, laws, ordinances, regulations, or orders having to do with the public safety, welfare, the environment, or any other matters, as such may be promulgated by any federal, state, or local governmental body or agency and take all investigatory and/or remedial action reasonably recommended, whether or not formally ordered or required, for the cleanup of any contamination of, and for the maintenance, security, and/or monitoring of the Facilities or neighboring properties, that was caused or materially contributed to by NCC, or pertaining to or involving any Hazardous Substance brought onto the Facilities during the Term by any agent of NCC. NCC shall indemnify, defend and hold CUSD, its agents, employees, and lenders, if any, harmless from and against any and all loss of rents and/or damages, liabilities, judgments, claims, expenses, penalties, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance brought onto the Facilities by or for NCC, or any agent of NCC. NCC's obligations shall include, but not be limited to, the effects of any contamination or injury to person, property, or the environment created or caused by NCC, and the cost of investigation, removal, remediation, restoration and/or abatement, and shall survive the expiration or termination of this Agreement.

23. Amendments: This Agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement not incorporated in this contract shall be binding on either party.

24. Applicable Law: This Agreement shall be governed by the laws of the State of California.

25. Complete and Exclusive Statement: This Agreement is the complete and exclusive statement of the mutual understanding of the parties. This Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.

26. Severability: If any section, subsection, sentence, clause or phrase of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the

validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

27. Applicable Law: This Agreement shall be governed by the laws of the State of California.

28. Contact Person: Each party to this Agreement shall name one individual to be the representative contact person for matters related to this Agreement. At the date of this agreement, the addresses of the parties are as follows:


Wanda Rosas, Director Niguel Children's Center 27102 Foxborough Aliso Viejo, CA 92656	Capistrano Unified School District Ron Lebs, Deputy Superintendent Business and Support Services, CUSD 33122 Valle Road San Juan Capistrano, CA 92675
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29. Exhibits: All Exhibits attached hereto or referenced herein are incorporated into the Agreement by reference.

30. Headings: The headings of the paragraphs or sections of this Agreement are for convenience of reference only and are not to be used to interpret or construe any provisions of this Agreement.

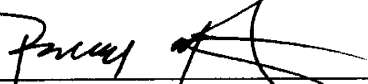
IN WITNESS WHEREOF, the Parties hereto agree to the terms above and have executed this Amendment on the day and year set forth below:

NIGUEL CHILD CENTER

By: 
Wanda Rosas, Director

Date: April 30, 2009

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: 
Superintendent or Superintendent's Designee

Date: April 21, 2009

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED LAYOFF – NON-MANAGEMENT EMPLOYEES -
RESOLUTION NO. 0910 - 61**

BACKGROUND INFORMATION

In accordance with Education Code Section 45117, classified employees may be laid off due to a bona fide reduction, elimination of a service being performed, or lack of funds, Exhibit A. The process considers length of service (e.g., seniority) and any other higher classifications, with no skipping permitted for special expertise.

Classified employees must be given a forty-five (45) day notice prior to the effective date of any layoff. Individuals laid off shall be eligible for reemployment rights for a period of 39 months pursuant to Education Code Section 45298, Exhibit B.

This agenda item proposes the reduction or elimination of positions resulting from changes identified in a student's IEP or due to a lack of funds.

CURRENT CONSIDERATIONS

This agenda item seeks Board consideration the reduction or discontinuance of a particular kind of service/program as identified in Resolution No. 0910 - 61, Exhibit C.

With this agenda item, the following classified positions are being proposed for elimination:

Position Elimination/Classified Non-Management	Number of Full Time Equivalents
Independence Facilitator-Special Education	1.749 FTE
Job Technician I	1.0 FTE
School Clerk I	.924 FTE
Total Classified Non-Management	3.673 FTE

FINANCIAL IMPLICATIONS

The savings generated through this layoff are approximately \$166,701.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve Resolution 0910 - 61 classified layoff in the designated classifications, Exhibit C.

DISCUSSION/
ACTION

AGENDA ITEM 45

CALIFORNIA EDUCATION CODE

45117. Notice of Layoff Due to Expiration of Specially Funded Program or Bona Fide Reduction or Elimination of Service

(a) When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 45 days prior to the effective date of their layoff.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 45 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

(c) (1) A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. This subdivision does not create a 45-day layoff notice requirement for any individual hired as a short-term employee, as defined in Section 45103, for a period not exceeding 45 days.

(2) This subdivision does not apply to the retention of a short-term employee, as defined in Section 45103, who is hired for a period not exceeding 45 days after which the short-term service may not be extended or renewed.

(d) This section does not preclude the governing board of a school district from implementing either of the following actions without providing the notice required by subdivision (a) or (b):

(1) A layoff for a lack of funds in the event of an actual and existing financial inability to pay the salaries of classified employees.

(2) A layoff for a lack of work resulting from causes not foreseeable or preventable by the governing board.

(e) This section shall apply to districts that have adopted the merit system in the same manner and effect as if it were a part of Article 6 (commencing with Section 45240).

CALIFORNIA EDUCATION CODE

45298. Reemployment and Promotional Examination Preference of Persons Laid Off; Voluntary Demotions or Reductions in Time

Persons laid off because of lack of work or lack of funds are eligible to reemployment for a period of 39 months and shall be reemployed in preference to new applicants. In addition, such persons laid off have the right to participate in promotional examinations within the district during the period of 39 months.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned, shall be granted the same rights as persons laid off and shall retain eligibility to be considered for reemployment for an additional period of up to 24 months; provided, that the same tests of fitness under which they qualified for appointment to the class shall still apply. The personnel commission shall make the determination of the specific period eligibility for reemployment on a class-by-class basis.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff shall be, at the option of the employee, returned to a position in their former class or to positions with increased assigned time as vacancies become available, and without limitation of time, but if there is a valid reemployment list they shall be ranked on that list in accordance with their proper seniority.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION FOR CLASSIFIED LAYOFF

Resolution No. 0910 - 61

WHEREAS, it is necessary to eliminate or reduce certain positions in Capistrano Unified School District, and

WHEREAS, it is in the best interest of the district to discontinue certain services being provided in programs, and

WHEREAS, the elimination of this position/or services will result in the layoff of classified personnel;

NOW, THEREFORE, BE IT RESOLVED THAT, the district eliminates the following positions due to reductions in funding and/or changes in staffing needs:

Position Elimination/Classified Non-Management	Number of Full Time Equivalents
Independence Facilitator-Special Education	1.749 FTE
Job Technician I	1.0 FTE
School Clerk I	.924 FTE
Total Classified Non-Management	3.673 FTE

AND BE IT FURTHER RESOLVED THAT, the Superintendent of the district is hereby authorized and directed to give notice of termination/reduction of employment to such classified employees of the district pursuant to district rules and regulations and applicable provisions of the Education Code of the State of California to take effect no earlier than 45 days prior to the effective day of layoff as set forth above.

AYES _____

NOES _____

ABSENT _____

President, Board of Trustees

Superintendent

Date: _____

c: Superintendent, Orange County Department of Education

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
& Members,
Board of Trustees, Capistrano Unified School District

FROM: Pamela M. Watkins, Executive Director, Elementary Support

SUBJECT: **TWO-WAY IMMERSION PROGRAM AT VIEJO ELEMENTARY
SCHOOL**

BACKGROUND INFORMATION

The purpose of this Board item is to seek Board approval for the initiation of a K-5 Two-Way Immersion (TWI) program at Viejo Elementary School beginning in the fall of 2010 to accomplish the following objectives:

1. Increase English Learner (EL) student achievement.
2. Offer the opportunity for English speaking students to become biliterate.
3. Retain and attract students to Viejo Elementary School.

Viejo Elementary School, located in Mission Viejo, is a small, currently declining enrollment school with 456 students that has been experiencing a transition in student demographics over the last five years. Many neighborhood students have utilized the Open Enrollment process to attend other CUSD schools. This year, 60 students attend other schools district-wide. Thirty-six of these 60 students are kindergartners.

Viejo is an identified Title I school with a highly diverse student population including 40 Special Day Class special education students. Other student demographics indicate: 60% of the students are Hispanic, 28% are Anglo, 4% are African-American, and 8% are other. Sixty-four percent of the students receive free and reduced lunches, the third highest in CUSD. Forty-seven percent of the students at Viejo are English Language Learners.

The TWI program under consideration would be comprised of approximately one half primarily Spanish-speaking students and one half English-speaking students who study together. The goal of TWI is for students to eventually achieve bi-literacy in both languages in a multicultural setting.

Currently, successful TWI programs are operational at Las Palmas and San Juan elementary schools which are also designated Title I schools. Those sites will not be able to accommodate a current waiting list of 120 kindergarten students from six cities and one unincorporated area whose parents are desirous of a biliterate education experience for their children.

Viejo's Principal, Mr. Doug Kramer, initiated Capistrano Unified's TWI program at Las Palmas in 1992. He is, thus, knowledgeable and experienced in successfully implementing such a program and he looks forward to the opportunity to do so again at his current site.

CURRENT CONSIDERATIONS

The purpose of this board item is to seek Board approval to implement a TWI program at Viejo Elementary School beginning in 2010/11. If approved, Viejo would begin the 2010 school year with three classes of kindergarten students, approximately 60 students, entering the TWI program. Space would be available for all of the neighborhood students wishing to continue at Viejo in Structured English Immersion (SEI) classes or incoming kindergarten students could opt to enroll in the TWI program as space allows.

FINANCIAL IMPLICATIONS

The chart below indicates the approximate fiscal impact of the Two-Way Program at Viejo Elementary School over a three-year period for the one-time purchase of core textbooks and teacher materials in Spanish.

Core Materials	2010-2011 Grade K	2011-2012 Grade 1	2012-2013 Grade 2
Total One-Time Cost	\$5,944	\$11,131	\$10,465

STAFF RECOMMENDATION

It is respectfully requested that Board President Anna Bryson recognize Pamela Watkins, Executive Director, Elementary Support, who will present the information and be available for questions. Following the presentation, it is recommended the Board approve the item regarding the Two-Way Program at Viejo Elementary School and waive a second reading in order to allow time to conduct parent meetings, tours, and enroll students into kindergarten classes during the May Open Enrollment period.

DISCUSSION/ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Bobbi Mahler, Interim Superintendent

SUBJECT: FIRST READING: BOARD BYLAW 9324, MINUTES

BACKGROUND INFORMATION

The California School Boards Association (CSBA) provides a policy service to member districts in which it provides models of “best practices” policy statements and provides updates to make governing rules consistent with changes in law or rules of the State Board of Education. This CSBA service is entitled *Governance and Management Using Technology* (GAMUT). Under direction of the Superintendent, district staff reviews the model policies distributed through the GAMUT process and, together with their own recommendations regarding program or operational improvement within the district, recommend changes in board policies and board bylaws.

Board Bylaw 9324, *Minutes*, was adopted in February 1995. This bylaw was last revised in August 2007.

CURRENT CONSIDERATIONS

The purpose of this item is to provide an updated version of Board Bylaw 9324, *Minutes*, Exhibit A. The proposed board bylaw reflects recommendations from GAMUT. Additions are underlined; deletions are struck through.

FINANCIAL IMPLICATIONS

There are no fiscal implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board waive a second reading and adopt revised Board Bylaw 9324, *Minutes*, Exhibit A.

DISCUSSION/
ACTION

BOARD MINUTES

The Superintendent, as secretary of the Board of Trustees, shall keep minutes and record all official Board actions. (Education Code 35145, 35163)

The minutes shall record all motions or resolutions, the recommendations of the administration and the substance of any Board discussion or the substance of statements pertinent to Board business made by members of the public.

The original copy of the minutes shall be signed by the secretary of the Board and approved by the clerk. Original minutes shall be bound in chronological order, by fiscal year and paged consecutively.

The following documents shall be bound with the official minutes and referred to in the text of the minutes to which they apply:

1. Original copies of all resolutions unless required by other agencies, in which case photocopies of the originals may be substituted.
2. Original copy of all budget transfers.
3. Copies of any document determined by the Board to be attached to the official minutes.
4. Other documents which, in the opinion of the secretary, are necessary to fully substantiate or record Board action.

In addition to the official minutes, an additional copy of all minutes and attached documents shall be maintained in the office of the board secretary.

Official Board minutes and the master copy of the policy manual shall be stored in a fire-proof location.

Copies of the minutes of each regular or special meeting shall be distributed to all Board members with the agenda for the next regular meeting.

~~Closed Session~~

~~The Board secretary shall be responsible for minutes of closed sessions. One copy of the minutes shall be signed by the president and each member of the Board and kept on file.~~

~~Minutes for Board meetings held in closed session shall be kept in a minute book separate from the minutes of regular and special meetings. The minute book for closed session is not a public record. (Government Code 54957.2)~~

BOARD MINUTES (continued)

~~(cf. 9321—Closed Sessions)~~

Recording of Votes

Motions or resolutions shall be recorded as having passed or failed. Individual votes shall be recorded unless the action was unanimous. All motions and Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

Recording Devices

An audio recording shall be made of all open session Board meetings. The presiding officer shall announce that a recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.

Recordings made during regular or special Board meetings are public records. ~~Recordings made during closed sessions are not public records.~~ Closed Session recordings are not required. All recordings, tapes, or discs shall be kept in a fire-proof location. (Government Code 54957.2)

Per Board Policy 1340, cost of copies of electronic/digital/video and/or audio files shall be determined on an individual project basis.

*Legal Reference:*EDUCATION CODE*35145 Public meetings**35163 Official actions, minutes and journals**35164 Vote requirements*PENAL CODE*632 Unlawful to intentionally record a confidential communication without consent of all parties to the communication*GOVERNMENT CODE*54957.2 Closed sessions; clerk; minute book*

Bylaw

adopted: February 27, 1995

revised: August 13, 2007

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Support

SUBJECT: **REVISION OF BOARD POLICY 5111.1, DISTRICT RESIDENCY**

BACKGROUND INFORMATION

Recently it has come to staff's attention that there has been an increase in the number of parents who have falsified their address and/or have failed to inform the school when they change residency. We believe the reason for the situation is that parents are attempting to bypass the Open Enrollment process when their school of choice is not available. It is important to specifically address district expectations and protocol for documentation of residency and notification of a change of residency through a Board Policy.

CURRENT CONSIDERATIONS

Currently Board Policy 5111.1, regarding residency documentation and change of address, deals with the issue of district residency. Revision of Board Policy 5111.1 to provide specificity of district expectations and protocol should result in more efficient and proper enrollment decisions. The proposed additions are bolded and underlined; deletions are struck through.

FINANCIAL IMPLICATIONS

There are no financial implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees waive a second reading and adopt the revised Board Policy 5111.1, District Residency (Exhibit A).

DISCUSSION/
ACTION

DISTRICT RESIDENCY**Regulations****1. Attendance Areas**

In order to make efficient use of facilities and to plan for the organization, operation, and administration of the schools, the Capistrano Unified School District Board of Trustees establishes attendance boundaries for each elementary, middle, and high school within the District in compliance with the Education Code.

Students must live within the school attendance area to be eligible for enrollment in that school. Schools shall accept pupils living within their defined attendance area, with the following exceptions:

A school is at maximum capacity when class size has reached district and/or state regulations for that year. Students in Grades Kindergarten through 8, who need to enroll after a school's maximum capacity has been reached, will be assigned to an alternate site if all of the classes at the student's grade level are full.

Due to state Class Size Reduction (CSR) regulations, students in Grades 1, 2, or 3 who move to the attendance area of a school that has reached maximum capacity, may be assigned to an alternate school site if all of the classes at the student's grade level are at district and/or state CSR regulations for that year. Waiting lists for students to return to their home school will be created by grade level on a first-come first-served basis. Students will be invited back to their home school as space becomes available.

If at any time during the year an opening becomes available at the student's home school, the parents will be given the option to have the student remain at the alternate school site for the remainder of the school year or return to the student's home school within their attendance area. Parents of students who remain at an alternate school site until the end of the school year will also be given the option to remain at the alternate school site or return to the school within their attendance area for the next school year.

Students in elementary schools with Dual Immersion programs must enter the program in kindergarten. Students entering Grades 1 through 5 in elementary schools with Dual Immersion programs will be assigned to a nearby alternate school for the duration of their elementary program if there are no English-only classes available at the grade level. Students who have participated in a Dual Immersion program in another elementary school or district may be eligible to enter at their appropriate grade level.

Students identified as special education may be administratively assigned to alternate school sites in accordance with recommendations on their Individualized Education Programs (IEPs).

2. Definition of Residence

A student residing within the District may establish residency by documenting that he/she: lives with a parent/guardian within the District; is an emancipated minor living in the District, or is in the court-appointed care of a licensed foster home, family home, children's institution, or documented caregiver within the District. (Education Code 48204)

DISTRICT RESIDENCY (continued)

A student not residing within the District shall be deemed a District resident if an interdistrict attendance agreement is in effect or if the student is confined to a District area hospital or residential care facility for treatment of a temporary disability. (Education Code 48206.3-48208)

District residency is not required for enrollment in ROC or ROP. (Education Code 52317)

3. Verification of Parent Identity

Prior to admission, the parent, licensed foster parent, or California Superior Court-appointed legal guardian may be asked to provide a drivers license (any photo drivers license is permitted) or passport with photo ID.

4. Proof of Residence

Prior to admission, students living within the District must provide proof of residency.

Residence of a student shall be verified by the principal or designee through two different documents as ~~specified in the administrative regulation upon enrollment.~~ **Acceptable documents for verification include the following: Current electric/gas bill or water/sewer bill and current mortgage statement or rental agreement. An escrow statement followed by verification of closing documents is also acceptable.**

~~If there is reason to question a student's residence~~ **In order to verify residency,** the principal or designee or **law enforcement personnel** may make a home visit, require the parent or guardian to sign a statement under penalty of perjury as to the validity of his or her residence, or require additional documents establishing proof of residence.

Students determined to have enrolled in a school by falsifying residency records shall be immediately transferred to their school of residence.

5. Change of Residency

Parent/guardian must notify the school within two weeks of a change of residency and provide the school with the requisite proof of residence. Failure to notify may result in an immediate transfer to the student's new school of residence.

Legal Reference:

EDUCATION CODE

35351 Assignment of students to particular schools

48200-48204 Persons included (compulsory education law)

48206.3-48208 Students with temporary disability

48980 Notification of parent or guardian

52317 Admission of persons including nonresidents to attendance area

CODE OF REGULATIONS, TITLE 22

87001 Definitions

Management Resources:

CDE LEGAL ADVISORIES

1115.88 Application of residency requirements for homeless children and youth, LO:5-88

DISTRICT RESIDENCY (continued)

Policy

Adopted: August 18, 1997

Revised: February 14, 2000

Revised: June 28, 2005

Revised: January 8, 2007

Revised: April 21, 2008

Revised: September 15, 2009

Revised:


CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2010

TO: Anna Bryson, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT
PROJECT LISTING, WORK SCHEDULE AND PRIORITIES**

BACKGROUND INFORMATION

In an October 2008 letter received from the Superintendent from the Department of General Services, Division of the State Architect (DSA), DSA requested the District inform the governing board of potential liability of any projects closed, but not certified by DSA. At the request of the Board, an update was sent to the Board of Trustees on February 9, 2009, on the progress being made to close with certification the District's outstanding applications listed on the DSA web site. This agenda item is a continuation of the progress being made to close outstanding applications.

CURRENT CONSIDERATION

Exhibit A is an update of outstanding applications. There is no change from the information provided to the Board at its March 9, 2010 meeting.

FINANCIAL IMPLICATIONS

There are no financial implications with this agenda item at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

STAFF RECOMMENDATION

It is respectfully recommended that Board President Anna Bryson recognize Ron Lebs, Deputy Superintendent, Business and Support Services and John Forney, Maintenance, Operations and Construction Director, who will be available to answer any questions Trustees may have.

INFORMATION/
DISCUSSION

**UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT PROJECT LISTING,
WORK SCHEDULE AND PRIORITIES – APRIL 13, 2010**

04-101942	Don Juan Avila MS 2-Story Modular Buildings	Reports have been sent to PJHM for submittal to DSA.
04-101943	San Clemente HS 2-Story Modular Buildings	Reports have been sent to PJHM for submittal to DSA.
04-104520	Newhart MS 2-Story Modular Buildings, restroom building	All reports have been sent to PJHM for submittal to DSA.
04-104845	Del Obispo ES Modernization	Working with architects to quantify scope of work.
04-104935	Niguel Hills MS Modernization	Working with architects to quantify scope of work.
04-104993	Viejo ES Modernization	Working with architects to quantify scope of work.
04-105269	Laguna Niguel ES Restroom Building	Closed without Certification on 1/16/08. PJHM is sending letter to DSA to closeout application number.
04-108442	Newhart MS 2-Story Modular Buildings, Phase 2	All paperwork has been turned into DSA. Once application No. 04-104520 is closed out, DSA will close Application No. 04-108442.
04-104860	Crown Valley ES Modernization	Working with architects to quantify scope of work.
04-108164	Aliso Niguel HS Parking Lot Improvement	To date, work has not begun on this Application No. No inspections have taken place. Inspector will review and work with Construction Manager.
04-100736	Crown Valley ES Ball Field - City of Laguna Niguel	This project was completed by the City of Laguna Niguel to add lights to the baseball fields. We need to schedule a meeting with the city and locate the contractor who performed the work. M&O's Construction Manager will be working on this.
04-102787	Capistrano Valley HS Cell Tower – Mericon	The cell tower has changed carriers many times over the years. The original contractor needs to be located for paperwork required. Construction Manager will be working on this.
04-105499	Carl Hankey ES: New covered walkway, alterations to Classrooms, MPR, Administration Building	Application Numbers 04-108531 and 04-108613 need to be closed out before this Application No. can be closed out. All paperwork has been submitted to DSA.
04-108531	Carl Hankey K-8 Conversion	This Application No. is part of the

EXHIBIT A
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		modernization that took place a few years ago. The full scope was not completed and is being reviewed by the Architect to see what DSA is going to require to close out this project.
04-108613	Carl Hankey K-8 Relocatables	All paperwork has been submitted to DSA. DSA will not close out this Application No. until Application No. 04-105499 is closed out.
04-104115	San Juan Hills HS	6 of the 10 change orders are approved. Continuing to process closeouts for approval.
04-105495	Barcelona ES Modernization	Working with architects to quantify scope of work.
04-108524	Castille ES Relocatable Restroom Building	Closeout documents to DSA 12/29/08
04-108654	Las Flores Relocatables	All required documents have been recorded by DSA, waiting on certification letter. Documents sent to DSA on 11/24/08
04-108868	Canyon Vista ES YMCA Relocatable	Documents sent to DSA 12/4/08
04-108890	Moulton ES Relocatable	Sent closeout paperwork package to DSA. Pending certification.
04-109336	Ladera Ranch Relocatables	Sent closeout paperwork package to DSA 12/6/08.
04-109616	Las Palmas ES Relocatables	Sent documents to DSA 12/29/08
04-109617	Ladera Ranch ES YMCA Relocatable	Sent documents to DSA 12/29/08
04-107867	San Juan Hills HS– 2-Story Modular Buildings	NOC's on MSI and HCH from the District were sent to PJHM. Change orders to DSA for approval – gathering closeout documents
04-108716	San Juan Hills HS Phase 2 – Bleachers, Concession Building, Restroom Building	Change orders at DSA pending approval. Closeout documents cannot be submitted until all CO's are approved.
04-109512	San Clemente HS Upper Campus Science Lab	Construction complete. Gathering close-out documents and processing change orders.