

Regular Meeting

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

33122 Valle Road  
San Juan Capistrano, CA 92675

December 15, 2009

7:00 p.m.

**I. PRELIMINARY**

Meeting was called to order by \_\_\_\_\_

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**ROLL CALL:**

**Present**

**Absent**

Ellen M. Addonizio, Member

\_\_\_\_\_

\_\_\_\_\_

Jack Brick, Member

\_\_\_\_\_

\_\_\_\_\_

Anna Bryson, Member

\_\_\_\_\_

\_\_\_\_\_

Larry Christensen, Member

\_\_\_\_\_

\_\_\_\_\_

Ken Maddox, Member

\_\_\_\_\_

\_\_\_\_\_

Sue Palazzo, Member

\_\_\_\_\_

\_\_\_\_\_

Mike Winsten, Member

\_\_\_\_\_

\_\_\_\_\_

Saam Alikhani, Student Advisor

\_\_\_\_\_

\_\_\_\_\_

**CLOSED SESSION COMMENTS**

**CLOSED SESSION**

**5:30 p.m.**

**REPORT ON CLOSED SESSION ACTION**

Oral Communications will occur immediately following Special Recognitions. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

**PUBLIC HEARING: Agenda Item #34 Categorical Flexibility Transfers**

**RECORDING OF SCHOOL BOARD MEETINGS**

In accordance with Board Policy 9324, *Board Minutes*, all School Board Meetings will be audio recorded.

## **II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA.** Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

**ORAL COMMUNICATIONS (Non-Agenda Items).** Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

**PUBLIC HEARINGS.** Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

**CLOSED SESSION.** In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*

- |   |                                |
|---|--------------------------------|
| 1. REORGANIZATION OF BOARD: Election, President of Board.<br>(Supporting Information)<br><br>Motion by _____ Seconded by _____      | ACTION<br>Vote _____<br>Page 1 |
| 2. REORGANIZATION OF BOARD: Election, Vice President of Board.<br>(Supporting Information)<br><br>Motion by _____ Seconded by _____ | ACTION<br>Vote _____<br>Page 1 |
| 3. REORGANIZATION OF BOARD: Election, Clerk of Board.<br>(Supporting Information)<br><br>Motion by _____ Seconded by _____          | ACTION<br>Vote _____<br>Page 1 |

### HOLIDAY MUSIC PROGRAM

*SJHHS Madrigals  
Under the Direction of Andrea Noon*

### SPECIAL RECOGNITIONS

*Andrew Lee and Danny Conner—Safe and Healthy Schools  
Student Body Report – Tesoro High School  
Points of Pride- Diann Buckingham, Principal, Tijeras Creek Elementary School*

### BREAK

### ORAL COMMUNICATIONS (Non-Agenda Items)

- |  |                                 |
|--|---------------------------------|
| 4. REORGANIZATION OF BOARD: Selection, <b>Orange County Committee on School District Organization</b> representative and alternate.<br>(Supporting Information)  | ACTION<br>Vote _____<br>Page 3  |
| 5. REORGANIZATION OF BOARD: Selection, <b>Orange County School Boards Political Action Group Effort</b> (PAGE) – two representatives.<br>(Supporting Information)  | ACTION<br>Vote _____<br>Page 5  |
| 6. REORGANIZATION OF BOARD: Selection/staff appointment, <b>Orange County Traffic Committee</b> representative.<br>(Supporting Information)  | ACTION<br>Vote _____<br>Page 7  |
| 7. REORGANIZATION OF BOARD: Selection, Board representatives to serve on <b>Instructional Materials Review Committee</b> – two members.<br>(Supporting Information)  | ACTION<br>Vote _____<br>Page 9  |
| 8. REORGANIZATION OF BOARD: Selection, Aliso Viejo, Dana Point, Laguna Niguel, Mission Viejo, Rancho Santa Margarita, San Clemente, and San Juan Capistrano <b>City Ad Hoc Committee Representatives</b> .<br>(Supporting Information) | ACTION<br>Vote _____<br>Page 11 |
| 9. REORGANIZATION OF BOARD: Selection, two Trustees to serve on the <b>California School Board Association Delegate Assembly</b> .<br>(Supporting Information)   | ACTION<br>Vote _____<br>Page 13 |

- |  |  |
|--|--|
| <p>10. REORGANIZATION OF BOARD: Selection, Trustee to serve as an ex-officio member of the <b>CUSD Foundation</b>.<br/>(Supporting Information)</p>  | <p>ACTION<br/>Vote _____<br/>Page 15</p> |
| <p>11. REORGANIZATION OF BOARD: Selection, Trustee to serve on the <b>District Restructuring Council</b>.<br/>(Supporting Information)</p>   | <p>ACTION<br/>Vote _____<br/>Page 23</p> |
| <p>12. REORGANIZATION OF BOARD: Approval, Resolution No. 0910-42, reaffirmation of the statement regarding the <b>Role of the Board: Powers and Responsibilities</b>.<br/>(Supporting Information)</p> | <p>ACTION<br/>Vote _____<br/>Page 25</p> |
- 
- |   |                            |
|---|----------------------------|
| Motion by _____                                 | Seconded by _____          |
| ROLL CALL: Saam Alikhani, Student Advisor _____ |                            |
| Trustee Addonizio _____                         | Trustee Christensen _____  |
| Trustee Brick _____                             | Trustee Lopez-Maddox _____ |
| Trustee Bryson _____                            | Trustee Palazzo _____      |
|   | Trustee Winsten _____      |

### III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

#### GENERAL FUNCTIONS

PAGE #

- |   |           |
|---|-----------|
| <p>13. SCHOOL BOARD MINUTES: Approval, Minutes of the November 10, 2009 Regular School Board Meeting and Minutes of the November 24, 2009 Special Board Meeting.<br/>(Supporting Information)<br/><i>Contact: Jane Boos, Manager, Board Office Operations</i></p> | <p>29</p> |
| <p>14. SCHOOL BOARD MEETING SCHEDULE: Approval, School Board Meeting Schedule for the period July through December, 2010.<br/>(Supporting Information)<br/><i>Contact: Bobbi Mahler, Interim Superintendent</i></p>   | <p>39</p> |

#### CURRICULUM & INSTRUCTION

- |  |           |
|--|-----------|
| <p>15. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.<br/>(Supporting Information)<br/><i>Contact: Candy Miller, Special Education Consultant</i></p> | <p>41</p> |
|--|-----------|



- |     |   |    |
|-----|---|----|
| 16. | CALIFORNIA HIGH SCHOOL EXIT EXAM: Approval, petition to waive California Ed Code §60851(c)/Board Policy 6162.52—California High School Exit Exam: Case #0910-017 (ANHS) through #0910-022 (SCHS) (Supporting Information)<br><i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education</i> | 45 |
| 17. | SUMMER SCHOOL: Approval, 2010 Summer School Schedule. (Supporting Information)<br><i>Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education</i>  | 47 |

## **BUSINESS & SUPPORT SERVICES**

- |     |   |     |
|-----|---|-----|
| 18. | PURCHASE ORDERS: Approval, consulting agreements, purchase orders and warrants. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>  | 51  |
| 19. | DONATIONS/EQUIPMENT: Approval, donation of funds and equipment. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>  | 119 |
| 20. | LEGAL SERVICES: Approval, award of Request for Qualifications No. 10-0809, General Legal Services. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>   | 123 |
| 21. | UNDERWRITER SERVICES: Approval, award of Request for Proposal, Statement of Qualifications No. 5-0910, Underwriter Services, De La Rosa & Co., Piper Jaffray & Co., Stone & Youngberg LLC. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i> | 127 |
| 22. | DEMOGRAPHIC CONSULTING SERVICES: Approval, award of Request for Qualifications No. 4-0910, Demographic Consulting Services, Davis Demographics & Planning, Inc. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>                            | 131 |
| 23. | LICENSE TO USE: Approval, agreement for a horse trail near Ambuehl Elementary School. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>  | 135 |
| 24. | LICENSE TO USE: Approval, agreement to place a bus stop shelter on a portion of the field at Serra High School. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>  | 143 |
| 25. | TRAINING SERVICES: Approval, amendment to agreement for vehicle maintenance and driving training services with Anneliese's School. (Supporting Information)<br><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>   | 153 |

26. OBSOLETE MATERIALS: Approval, authorization to sell obsolete and unusable miscellaneous district materials. 155  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

### **PERSONNEL SERVICES**

27. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. 157  
(Supporting Information)  
*Jodee Brentlinger, Assistant Superintendent, Personnel*
28. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. 169  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
29. EMPLOYMENT CONTRACT REVISION: Approval, revised Special Education Consultant contract. 179  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
30. INTERIM CONSULTANTS: Approval, appointment of interim consultants to employees of the district. 185  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
31. EMPLOYMENT CONTRACT: Approval, Personnel Consultant contract from December 14, 2009 through June 30, 2010. 187  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
32. INTERN PROGRAM: Approval, partnership with Orange Coast College to provide a Speech-Language Pathology Assistant Intern Program. 195  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
33. STUDENT TEACHING AGREEMENT: Approval, Student Teaching agreement with the University of San Diego. 209  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

Motion by _____	Seconded by _____
ROLL CALL: Saam Alikhani, Student Advisor _____	
Trustee Addonizio _____	Trustee Christensen _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Bryson _____	Trustee Palazzo _____
	Trustee Winsten _____

**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.**

#### IV. DISCUSSION/ACTION

34. **PUBLIC HEARING—CATEGORICAL FLEXIBILITY TRANSFERS:**

Consideration and approval, Resolution No. 0910-38, authorization of the 2009-2010 use of Categorical Flexibility Transfers per SBX3 4. (Supporting Information)

*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

DISCUSSION/

ACTION

Vote \_\_\_\_\_

Page 217

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
ROLL CALL: Saam Alikhani, Student Advisor \_\_\_\_\_  
Trustee Brick \_\_\_\_\_ Trustee Christensen \_\_\_\_\_  
Trustee Bryson \_\_\_\_\_ Trustee Lopez-Maddox \_\_\_\_\_  
Trustee Palazzo \_\_\_\_\_ Trustee Winsten \_\_\_\_\_  
Trustee Addonizio \_\_\_\_\_

35. **FIRST INTERIM REPORT:** Consideration and approval, Certification of the 2009-10 First Interim Report; adoption of Resolution No. 0910-43, Incorporating 2009-10 Revenue and Expenditure Increases/Decreases. (Supporting Information)

*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

DISCUSSION/  
ACTION

Vote \_\_\_\_\_

Page 223

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
ROLL CALL: Saam Alikhani, Student Advisor \_\_\_\_\_  
Trustee Addonizio \_\_\_\_\_ Trustee Christensen \_\_\_\_\_  
Trustee Brick \_\_\_\_\_ Trustee Lopez-Maddox \_\_\_\_\_  
Trustee Bryson \_\_\_\_\_ Trustee Palazzo \_\_\_\_\_  
Trustee Winsten \_\_\_\_\_

36. **EDUCATION DIVISION REORGANIZATION PLAN:** Consideration and approval, reorganization plan for the Education Division. (Supporting Information)

*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education*

DISCUSSION/  
ACTION

Vote \_\_\_\_\_

Page 291

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

37. **ACADEMIC INTERVENTION COURSE:** Consideration and approval, Academic Intervention course at each of our high schools and the expansion of the program for 2009-10 school year. (Supporting Information)

*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education*

DISCUSSION/  
ACTION

Vote \_\_\_\_\_

Page 303

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

38. **CHARTER SCHOOL:** Consideration and approval, denial of Global Tides, Inc. (Charter School Development Systems) K-12 Online E-Charter School. (Supporting Information)

*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education*

DISCUSSION/  
ACTION

Vote \_\_\_\_\_

Page 307

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

39. **ANALYSIS OF ACADEMIC PROGRESS:** Summary of the factors which contributed to the significant levels of growth reflected on the state's accountability measure, the STAR test.  
(Supporting Information)  
*Contact: Pam Watkins, Executive Director, Elementary Support*

INFORMATION/  
DISCUSSION  
Page 309

40. **SUPERINTENDENT EXECUTIVE SEARCH FIRM:** Consideration and approval, to select and hire an executive firm to conduct a comprehensive search for qualified candidates to serve as superintendent.  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

DISCUSSION/  
ACTION  
Vote \_\_\_\_\_  
Page 311

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

41. **CFD NO. 98-1A:** Approval, Resolution No. 0910-39, amended resolution authorizing and providing for a one-year reduced levy of a special tax within Community Facilities District No. 98-1A (Pacifica San Juan).  
(Supporting Information)  
*(Contact: Ron Lebs, Deputy Superintendent, Business & Support Services)*

DISCUSSION/  
ACTION  
Vote \_\_\_\_\_  
Page 313

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
ROLL CALL: Saam Alikhani, Student Advisor \_\_\_\_\_  
Trustee Addonizio \_\_\_\_\_ Trustee Christensen \_\_\_\_\_  
Trustee Brick \_\_\_\_\_ Trustee Lopez-Maddox \_\_\_\_\_  
Trustee Bryson \_\_\_\_\_ Trustee Palazzo \_\_\_\_\_  
Trustee Winsten \_\_\_\_\_

42. **CFD NO. 98-1A:** Approval, Resolution No. 0910-40, resolution of consideration of the CUSD Board of Trustees acting in its capacity as the legislative body of Community Facilities District No. 98-1A (Pacifica San Juan) of CUSD to reduce the special taxes.  
(Supporting Information)  
*(Contact: Ron Lebs, Deputy Superintendent, Business & Support Services)*

DISCUSSION/  
ACTION  
Vote \_\_\_\_\_  
Page 321

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
ROLL CALL: Saam Alikhani, Student Advisor \_\_\_\_\_  
Trustee Addonizio \_\_\_\_\_ Trustee Christensen \_\_\_\_\_  
Trustee Brick \_\_\_\_\_ Trustee Lopez-Maddox \_\_\_\_\_  
Trustee Bryson \_\_\_\_\_ Trustee Palazzo \_\_\_\_\_  
Trustee Winsten \_\_\_\_\_

43. **BOARD POLICY REVISION:** Consideration and approval, first reading of revisions to Board Policy 5119, *Open Enrollment*.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

DISCUSSION/  
ACTION  
Vote \_\_\_\_\_  
Page 327

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

44. **DIVISION OF STATE ARCHITECT:** November update of progress of the Division of State Architect Project listing, work schedule and priorities.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

INFORMATION/  
DISCUSSION  
Page 335

45. **DIVISION OF STATE ARCHITECT:** December update of progress of the Division of State Architect Project listing, work schedule and priorities.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

INFORMATION/  
DISCUSSION  
Page 341

**V. BOARD/SUPERINTENDENT COMMUNICATIONS**

**VI. ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON  
TUESDAY, JANUARY 12, 2009, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL  
DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD,  
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## VII. CLOSED SESSION

### 46. Closed Session (as authorized by law)

#### A. CONFERENCE WITH LEGAL COUNSEL – EXITING LITIGATION

Number of cases: Five Cases

*(Pursuant to Government Code §54956.9(a))*

Case No. 1

Claimant: Claim #06-48839DP

Agency Claimed Against: Capistrano Unified School District

Case No. 2

Superior Court of California

County of Orange – Central Justice Center

Case No. 30 2009 00122265

A. Woodrow Carter v. Capistrano Unified School District

Case No. 3

Superior Court of the State of California

County of Orange – Central Justice Center

Case No. 00180049

Petition for Writ of Mandate Pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Section 21000, et seq.

City of Mission Viejo, a municipal corporation v. Capistrano Unified School District

Case No. 4

Superior Court of the State of California

County of Orange – Central Justice Center

Case No. 00207543

Petition for Writ of Mandate Pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Section 21000, et seq.

City of Rancho Santa Margarita, a municipal corporation, v. Capistrano Unified School District

Case No. 5

Superior Court of the State of California

County of Orange

Case No. 00300788

Whispering Hills LLC v. Capistrano Unified School District

#### B. CONFERENCE WITH LEGAL COUNSEL

ANTICIPATED LITIGATION

Initiation of Litigation – 1 Case

*(Pursuant to Government Code §54956.9 {c})*

#### C. STUDENT EXPULSIONS – Items C-1 through C-12

Deliberation of Administration Panel's

Findings of Fact and Recommendation.

*(Pursuant to Education Code §48918(c) and §35145)*

- D. CONFERENCE WITH CHIEF LABOR NEGOTIATOR  
Agency designated representative:  
John Rajcic, Chief Labor Negotiator  
Employee Organization:  
1) Capistrano Unified Education Association (CUEA)  
2) Capistrano School Employees Association (CSEA)  
3) Unrepresented Employees (CUMA)  
*(Pursuant to Government Code §54957.6)*
- E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
*(Pursuant to Government Code §54957)*
- F. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT  
1) Director, Curriculum & Instructional Support  
2) Superintendent  
*(Pursuant to Government Code §54957)*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Bobbi Mahler, Interim Superintendent

SUBJECT: **ORGANIZATIONAL MEETING**

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**BACKGROUND INFORMATION**

The Capistrano Unified School District Board of Trustees is conforming with the Education Code requirements by holding its annual organizational meeting of the Board within a 15-day period beginning December 4, 2009. District Policy 9100, **Annual Organizational Meeting**, presents the order of business for this meeting.

**CURRENT CONSIDERATIONS**

Agenda Items 1 through 3 may be completed under this agenda item. The supporting information relating to Agenda Items 4 through 13 begins on page 3.

**FINANCIAL IMPLICATIONS**

None.

**STAFF RECOMMENDATION**

The following procedure is recommended to Trustees:

**AGENDA ITEM 1**

1. The Superintendent will conduct the election of the Board President. The Board may do this by oral nominations and voting, or the Board may want to do it by ballot after oral nominations are made. If the ballot approach is used, the Board Minutes will show how each Board Member voted. Therefore, the ballot used by each Trustee would bear his/her name.

**AGENDA ITEMS 2 & 3**

2. As soon as the new Board President is elected, he or she will immediately assume the role of President and will commence with the election of the Vice President and Clerk, then proceed with the other items of the evening's School Board agenda.

AGENDA ITEMS 1-3





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: ORANGE COUNTY COMMITTEE ON SCHOOL DISTRICT  
ORGANIZATION**

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In Orange County the County Committee on School District Organization has the primary responsibility of handling school district boundary changes (at least requests for such changes).

Each school district within Orange County has the opportunity to select one of its Trustees to serve on a committee which votes (its members) on candidates for the County Committee on School District Organization. **This committee usually holds one brief evening meeting annually prior to the Orange County School Boards Association (OCSBA) dinner meeting.** Since it is important that each and every district be represented at this meeting, it is suggested an alternate be assigned should the need arise.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board select one of its members to serve on the County Committee to vote on members of the County Committee on School District Organization, as well as a designated alternate should the need arise.

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: ORANGE COUNTY SCHOOL BOARDS POLITICAL ACTION GROUP  
EFFORT (PAGE)**

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The Orange County School Boards Association (OCSBA) has had an active committee supporting legislation for California's schools. **This committee meets prior to the OCSBA dinner meetings. During the past few years, these meetings have been held on Wednesday evenings during the school year.**

**STAFF RECOMMENDATION**

It is respectfully recommended the Board select two of its members to serve on the OCSBA Political Action Group Effort (PAGE).

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: ORANGE COUNTY TRAFFIC COMMITTEE**

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Capistrano Unified School District is afforded the opportunity to appoint a member to serve on the Orange County Traffic Committee. Prior to 1991-92, a Trustee served on this committee. Subsequently, a CUSD staff member has served. **The committee normally meets one day per month (the third Thursday) at 9:00 a.m.**

**STAFF RECOMMENDATION**

It is respectfully recommended the Board direct staff to appoint a representative to serve on the Orange County Traffic Committee.

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: INSTRUCTIONAL MATERIALS REVIEW COMMITTEE**

---

Under Board Policy, two Board members and seven parents, one appointed by each member of the Board of Trustees for a term coinciding with a school calendar year, serve on the Instructional Materials Review Committee (IMRC), in addition to District administrators.

Trustees Bryson and Christensen currently serve on this committee.

**The IMRC only meets if a committee member has a concern about proposed materials and requests that a meeting be scheduled.**

**STAFF RECOMMENDATION**

The Board is respectfully requested to name two Trustees to serve on the IMRC during 2010.

DISCUSSION/  
ACTION





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: AD HOC COMMITTEES**

---

The following Trustees participate on the following ad hoc committees:

1. City of Aliso Viejo – Trustees Addonizio and Lopez-Maddox
2. City of Dana Point – Trustees Brick and Bryson
3. City of Laguna Niguel – Trustees Addonizio and Bryson
4. City of Mission Viejo – Trustees Addonizio and Lopez-Maddox
5. City of Rancho Santa Margarita – Trustees Christensen and Palazzo
6. City of San Clemente – Trustees Bryson and Winsten
7. City of San Juan Capistrano – Trustees Palazzo and Winsten

**STAFF RECOMMENDATION**

The Board of Trustees is respectfully requested to appoint two of its members to serve on each committee during 2010.

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: CSBA DELEGATE ASSEMBLY APPOINTMENTS**

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**BACKGROUND INFORMATION**

The Capistrano Unified School District Board of Trustees, as a member of the California School Boards Association, has an opportunity to vote on members to serve on the CSBA Delegate Assembly.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the appointment of Trustees to serve on the CSBA Delegate Assembly. Since CUSD has an ADA over 50,000 students, our district is directly represented by two appointed delegates, Trustees Bryson and Lopez-Maddox. While Trustee Lopez-Maddox's term doesn't expire until March 31, 2011, Trustee Bryson's term expires on March 31, 2010. CSBA has requested that the CUSD Board either reappoint Trustee Bryson to another term or appoint a new representative to CSBA's Delegate Assembly, Exhibit A.

**FINANCIAL IMPLICATIONS**

None.

**STAFF RECOMMENDATION**

The Board may appoint one CUSD Trustee to serve through March 31, 2012.

DISCUSSION/  
ACTION





**Board ACTION Required – Please deliver to all members of the governing board.**

November 20, 2009

**MEMORANDUM**

TO: Superintendent and Board President – Capistrano USD

FROM: Paula S. Campbell, President

SUBJECT: Appointments to CSBA Delegate Assembly

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According to CSBA's Bylaws and Standing Rules your board is entitled to appoint representatives to CSBA's Delegate Assembly for a two-term beginning April 1, 2010 through March 31, 2012. This position for your district is currently held by Anna Bryson whose appointed term will expire March 31, 2010. Please reappoint Ms. Bryson or appoint another member of your board by completing the attached appointment form and returning it via fax (916.669.3305) no later than **Monday, March 15, 2010**. A list of the appointed Delegates and their terms are attached.

There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference and Trade show in November/December. Each Delegate is required to attend these two meetings each year.

For further information about the Delegate Assembly, please contact Michelle Neto in the Administration department at (800) 266-3382.

**Attachments**

- Appointment Form
- Biographical Sketch Form
- List of all Appointed Delegates



## 2010 Delegate Appointment Form

CSBA Region/subregion # \_\_\_\_ / \_\_\_\_

The Board of Education of the \_\_\_\_\_  
(School District name)

wishes to appoint: \_\_\_\_\_  
(Name)

to the CSBA Delegate Assembly for a two-year term beginning April 1, 2010 through  
March 31, 2012.

☐ Attached is the nominee's required completed one-page  
biographical sketch and optional one-page, single-sided, résumé

\_\_\_\_\_  
Board Clerk or Board Secretary (*signed*)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk or Board Secretary (*printed*)

### PLEASE NOTE:

The appointment and biographical sketch form must be faxed or U.S.  
postmarked no later than **Monday, March 15, 2010**. Any questions,  
please contact Michelle Neto at (800) 266-3382.

### ***Return nomination to:***

California School Boards Association  
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660  
(916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | [www.csba.org](http://www.csba.org)



## 2010 APPOINTED Delegate Assembly Biographical Sketch Form

Please complete this one-page, single-sided, biographical sketch form in the spaces provided. This form may be mailed or faxed to 916.669.3305 attention Michelle Neto. **Due by Monday, March 15, 2010.**

Name: _____	Region/Subregion: _____
District or COE: _____	Years on board: _____ ADA: _____
Contact Number: _____	E-mail: _____
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, how long have you served as a Delegate? _____	

Please describe your activities/involvement or interests in your local district.

Please describe any other education-related activities/involvement.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

*Your signature indicates your consent to serve as an appointed CSBA Delegate.*

\_\_\_\_\_  
Signature

EXHIBIT A  
(3 of 5)

\_\_\_\_\_  
Date



## APPOINTED DELEGATES WHOSE TERM EXPIRES IN 2010

Below are the names of appointed Delegates. **Delegates whose term expires in 2010 are in bold.** Each board must submit a letter or the attached form either appointing a new board member to serve as a CSBA Delegate or reappointing the current board member listed below. The letter or form is **due by Monday, March 15, 2010**; it may be mailed or faxed to 916.371.3407 or 916.669.3305, attention Michelle Neto.

REGION/SUBREGION COUNTY	DISTRICT APPOINTED DELEGATES	NAME
<b>Region/Subregion 5A County: San Francisco</b>	District: San Francisco USD Appointed Delegates: 3	(11) Sandra Lee Fewer <b>(10) Kim-Shree Maufas</b> (11) Rachel P. Norton
<b>Region/Subregion 6B County: Sacramento</b>	District: Elk Grove USD Appointed Delegates: 2	(11) Jeanette Amavisca <b>(10) Pollyanna Cooper-LeVangie</b>
	District: Sacramento City USD Appointed Delegates: 2	<b>(10) Ellyne Bell</b> (11) Roy Grimes
	District: San Juan USD Appointed Delegates: 2	<b>(10) Lucinda E. Luttgen</b> (11) Lawrence Miles, Jr.
<b>Region/Subregion 7A County: Contra Costa</b>	District: Mt. Diablo USD Appointed Delegates: 2	<b>(10) Gary L. Eberhart</b> (11) Paul P. Strange
	District: West Contra Costa USD Appointed Delegates: 1	(11) Charles T. Ramsey
<b>Region/Subregion 7B County: Alameda</b>	District: Fremont USD Appointed Delegates: 1	(11) Lara York
	District: Oakland USD Appointed Delegates: 2	<b>(10) Christopher Dobbins</b> (11) Alice Spearman
<b>Region/Subregion 8A County: San Joaquin</b>	District: Stockton USD Appointed Delegates: 2	<b>(10) Gloria J. Allen</b> (11) Colleen S. Boardman
<b>Region/Subregion 8C County: Stanislaus</b>	District: Modesto City Schools Appointed Delegates: 1	(11) Kimberly Spina
<b>Region/Subregion 10B County: Fresno</b>	District: Clovis USD Appointed Delegates: 1	(11) Brian D. Heryford
	District: Fresno USD Appointed Delegates: 2	(11) Valerie F. Davis <b>(10) Carol Mills</b>
<b>Region/Subregion 12B County: Kern</b>	District: Kern Union HSD Appointed Delegates: 1	(11) James B. Batey
<b>Region 15 County: Orange</b>	District: Capistrano USD Appointed Delegates: 2	<b>(10) Anna Bryson</b> (11) Ken Maddox
	District: Saddleback Valley USD Appointed Delegates: 1	(11) Ginny Aitkens
<b>Region 15 County: Orange</b>	COUNTY DELEGATE County: Orange COE Appointed Delegates: 1	(11) John Bedell
<b>Region/Subregion 16B County: San Bernardino</b>	District: Chino Valley USD Appointed Delegates: 1	(11) Michael G. Calta
	District: Fontana USD Appointed Delegates: 2	(11) Laura Abernathy-Mancha <b>(10) Julie Ramos</b>
	District: San Bernardino City USD Appointed Delegates: 2	(11) Teresa Parra <b>(10) Lynda Savage</b>

REGION/SUBREGION COUNTY	DISTRICT APPOINTED DELEGATES	NAME
<b>Region 17</b> <b>County: San Diego</b>	District: Poway USD Appointed Delegates: 1	(11) Penny Ranftle
	District: San Diego USD Appointed Delegates: 3	(11) John de Beck (11) John L. Evans <b>(10) Shelia L. Jackson</b>
	District: Sweetwater Union HSD Appointed Delegates: 2	<b>(10) Pearl Quiñones</b> (11) Arlie N. Ricasa
	COUNTY DELEGATE County: San Diego COE Appointed Delegates: 1	(11) Susan L. Hartley
<b>Region/Subregion 18A</b> <b>County: Riverside</b>	District: Corona-Norco USD Appointed Delegates: 2	(11) Jose W. Lalas <b>(10) Cathy L. Sciortino</b>
	District: Moreno Valley USD Appointed Delegates: 1	(11) Tracey B. Vackar
	District: Riverside USD Appointed Delegates: 2	(11) Gayle Cloud <b>(10) Tom Hunt</b>
<b>Region 20</b>	District: San Jose USD Appointed Delegates: 1	(11) Leslie Reynolds
	COUNTY DELEGATE County: Santa Clara COE Appointed Delegates: 1	<b>(10) Leon Beauchman</b>
<b>Region/Subregion 23B</b>	District: Hacienda La Puente USD Appointed Delegates: 1	(11) Norman Hsu
	District: Montebello USD Appointed Delegates: 2	<b>(10) Gerri Guzman</b> (11) David Vela
<b>Region/Subregion 23C</b>	District: Pomona USD Appointed Delegates: 1	(11) Richard Rodriguez
<b>Region 24</b>	District: Long Beach USD Appointed Delegates: 2	<b>(10) Jon Meyer</b> (11) Felton Williams





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: CUSD FOUNDATION**

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In 1995 the Board began the process of selecting one of its members to serve as an ex-officio member of the CUSD Foundation.

Trustee Brick served during 2009.

**The Foundation generally meets on the first Tuesday of the month. The meetings for 2009 will be held at various locations throughout the district, yet to be determined.**

**STAFF RECOMMENDATION**

It is respectfully requested that the Board select one of its members to serve as an ex-officio member of the CUSD Foundation during 2010.

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: DISTRICT RESTRUCTURING COUNCIL (DRC)**

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Under Board Policy, Trustees shall appoint one member to serve on the District Restructuring Council (DRC). **This committee meets on an as needed basis.**

Trustee Addonizio served on this committee during 2009.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board select one of its members to serve on the District Restructuring Council (DRC) during 2010.

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: RESOLUTION NO. 0910-42, ROLE OF THE BOARD: POWERS AND RESPONSIBILITIES**

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Under Board Policy, Trustees shall readopt, in resolution form, the Board Policy on the Role of the Board at its annual reorganization meeting.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board adopt Resolution No. 0910-42, Exhibit A, reaffirming the statement regarding the general powers and responsibilities of the Board.

DISCUSSION/  
ACTION





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**RESOLUTION NO. 0910-42**  
**ROLE OF THE BOARD: POWERS AND RESPONSIBILITIES**

WHEREAS, AS A SCHOOL BOARD MEMBER, I understand and accept as my primary responsibility the goal of providing the opportunity for each student to develop his/her unique abilities to the highest possible level. This goal is sought within the legal and financial framework imposed upon school districts by state and federal legislation. Whenever possible, the welfare of students, therefore, shall be given first priority in any action taken as a Board member; and

WHEREAS, I believe attainment of the goal of assisting each student to develop to his/her highest potential is directly related to the degree of local freedom for decision-making, my second responsibility is to support actively, among other initiatives, state and federal legislation which preserves and promotes local control. In turn, this will better enable my decisions as a Board member to reflect the desire of local school constituents with regard to public education, in general, and specifically within CUSD; and

WHEREAS, I realize I am a member of a policy-making board which speaks as a body and, as such, I have limited authority outside official meetings of the Board. I am aware the success of CUSD's educational programs is dependent, in part, on my ability to work with my fellow Board members in a spirit of harmony and cooperation despite differences of opinion among Trustees. A sense of loyalty to other Trustees and respect for Board decisions voted on by Board majority and cooperatively reached is, therefore, my third consideration in my actions as an individual Trustee; and

WHEREAS, I recognize the need to support and promote the professionalism of all certificated and classified employees of the District since the success of students is directly related to the quality of employee performance. Therefore, my fourth responsibility as a Board member is consideration as an employer of the needs and concerns of employees.

THEREFORE, BE IT RESOLVED, AS A SCHOOL BOARD MEMBER, I will strive to make decisions based upon providing the best educational opportunities for students of Capistrano Unified School District within the guidelines of state and federal legislation, coupled with the expressed views of local citizenry.

It shall be the responsibility of the Superintendent, in his preparation of the agenda for the annual organizational meeting, to provide for readoption of this resolution by the Board of Trustees.

PASSED AND ADOPTED, on this 15<sup>th</sup> day of December 2009, by the Governing Board of the Capistrano Unified School District.

Ayes: \_\_\_\_\_  
Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees



## AMENDED

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – REGULAR MEETING  
NOVEMBER 10, 2009  
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 5:30 p.m. The Board recessed to closed session to: discuss student expulsions (11 cases); confer with Legal Counsel regarding Anticipated Litigation-Initiation of Litigation (one case); confer with Legal Counsel regarding Anticipated Litigation-Significant Exposure to Litigation (one case); confer with Legal Counsel regarding existing litigation (four cases); confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA negotiations; discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

The Regular Meeting of the Board reconvened to open session and was called to order by President Addonizio at 7:04 p.m.

The Pledge of Allegiance was led by Trustee Winsten who dedicated this meeting to the fallen and wounded and their families at Fort Hood.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and carried by a 7-0 vote to adopt the Board agenda.

**Adoption of the Board Agenda**

President Addonizio reported the following action taken during closed session:

**President's Report From Closed Session Meeting**

**Agenda Item #35 (A-1 and A-2) - Student Expulsions:** The Board voted by a 7-0 vote to expel the following student with staff recommendations: Case #2010-004 and #2010-012.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten  
NOES: None  
ABSENT: None

**Agenda Item #35 (A-3 through A-11) - Student Expulsions:** The Board voted by a 7-0 vote to expel the following students by stipulated agreement: Case #2010-008, 2010-009, 2010-011, 2010-013, 2010-014, 2010-015, 2010-018, 2010-019 and 2010-020.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten  
NOES: None  
ABSENT: None

**Agenda Item 35 F – Public Employee Discipline/Dismissal/Release:** The Board voted by a 7-0 vote to approve staff recommendations for the following classified employee: Employee ID #14042.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten  
NOES: None  
ABSENT: None

Bathgate and Chaparral 5 <sup>th</sup> Grade Choirs directed by music teachers Bruce Marcus and Kim Nason and George White Elementary School's String Quartet directed by Lisa Gray presented musical performances.	<b>Musical Performance</b>
Chief Communications Officer Julie Hatchel introduced the following people to address the Board regarding their new positions: Darren McDuffie, Executive Director, Personnel Services; and Susan Melly, Interim Resolution Specialist, Special Education.	<b>Introductions</b>
Chief Communications Officer Julie Hatchel introduced the following people to receive special district recognition: Debbie Pulido for her dedication to the Homeless Education Program; Community Partners for their donations of student supplies; and Jan Sener for her contributions to the success of Red Ribbon Week.	<b>Special Recognition</b>
Student Advisor Saam Alikhani introduced the Student Body President from San Juan Hills High School who presented a report on activities taking place at the high school.	<b>Student Body Reports</b>
President Addonizio recessed the meeting at 7:38 p.m. for 5 minutes for staff to repair the sound system. The meeting reconvened at 7:45 p.m.	
Trustee Bryson shared that she attended Aliso Niguel High School's Homecoming game and was able to watch the game from the sidelines and press box. Trustee Bryson thanked Principal Charles Salter and the ANHS Boosters for the exciting evening. Trustee Lopez-Maddox also attended.	<b>Board and Superintendent Comments</b>
Trustee Palazzo reported she attended Capistrano Valley High School's fall concert along with Trustee Addonizio and Interim Superintendent Bobbi Mahler. Trustee Palazzo stated that the district's November and December concerts are posted on the web and encouraged the audience to attend one. Trustee Palazzo mentioned that the Aliso Niguel High School Choral Concert is December 1 <sup>st</sup> at 7 p.m.	
Interim Superintendent Bobbi Mahler remarked that she has attended 17 schools and quality and excellence in education is alive in CUSD. Dr. Mahler read from a book titled, "What Do First Graders Do," written by the first graders in Ms. Aguilar's class at Palisades Elementary School.	
To facilitate as many speakers as possible in the 20 minutes specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed one (1) minute rather than the usual 3 minutes.	<b>Oral Communications</b>
The following people addressed the Board:	
<ul style="list-style-type: none"> <li>• <i>Keilani Conroy admonished the Trustees for what she considers broken campaign promises.</i></li> <li>• <i>Mike England, Debra Burdyslaw, John Buckman, Sally White, Kati Bennett, Loretta Vavriek, Ken Sayles, Bill Hoffman, Tim Link, and Robert Martin expressed their dissatisfaction with teacher negotiations and the lack of teacher support by Trustees.</i></li> <li>• <i>Kevin Murphy and Linda Verraster reminded Trustees of their campaign promise to support local Trustee elections.</i></li> <li>• <i>Patrick Johnston thanked the Board for extending the dual immersion program at San Juan Elementary School to sixth grade students.</i></li> <li>• <i>Mary Fabela thanked Jan Sener for her contribution to the success of Red Ribbon Week.</i></li> <li>• <i>Trudy Podobas commended San Clemente schools for their support of Red Ribbon Week and 18 San Clemente High School students in the Anti-Tobacco Club for their big efforts during Red Ribbon Week.</i></li> <li>• <i>Linda Kirwan stated she had addressed the Board last month with questions related to their decision not to file the election waiver and she was still waiting for answers.</i></li> </ul>	
Interim Superintendent Bobbi Mahler stated that teachers were responding to rumors that were circulating about negotiations and not the facts. Dr. Mahler remarked that	

the district has consistently asked for negotiations to continue, wants to work cooperatively with the Union, has made a proposal and is waiting for a proposal back from CUEA.

President Addonizio declared the Public Hearing open at 8:21 p.m. to accept comments from the public on the petition from Global Tides, Inc. for a K-12 Online E-Charter School. Trustee Addonizio asked if any written comments had been received. Trustee Christensen responded that no written comments had been received. President Addonizio asked if there was anyone who wished to address the Board. There being no one to address the Board the Public Hearing was closed at 8:22 p.m. President Addonizio stated that the Board will review the Petition, all comments received concerning the Petition and consider granting or denying the charter at the December 15, 2009 Board meeting.

**Public Hearing:  
Charter School  
Agenda Item 21**

President Addonizio asked Trustees for items they wished to pull from the Consent Calendar. Agenda Items 1, 8 and 9 were pulled for further discussion.

**Items Pulled from  
the Consent  
Calendar**

The following people address the Board regarding Agenda Item 8 on the Consent Calendar:

- *Marilyn Amato and Erin Kutnick spoke against spending money on an attorney, not filing the waiver to save the district money and not acting in the best interest of the children.*
- *Carter Mudge challenged the legality of the retention contract to hire Attorney Phil Greer.*

## **CONSENT CALENDAR**

It was moved by Trustee Lopez-Maddox, seconded by Trustee Bryson, and motion carried unanimously to approve the following Consent Calendar items:

Nonpublic school and agency contracts.

**Special Education  
Agenda Item 2**

Petition to waive California Education Code Section 60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case Numbers 0910-009 (ANHS) through 0910-016 (THS).

**California High  
School Exit Exam  
Agenda Item 3**

Increase the 2009-10 income and expenditure budget for the California Partnership Academy (CPA) grant.

**California  
Partnership  
Academy Grant  
Agenda Item 4**

2009-10 Single School Plans for Student Achievement and Budgets.

**Single School Plans  
Agenda Item 5**

Purchase Orders/Warrants/Consulting Agreements as listed.

**Purchase Orders/  
Warrants/  
Consulting  
Agreements  
Agenda Item 6  
Donations  
Agenda Item 7**

Donations of funds and equipment.

Authorization to sale obsolete and unusable miscellaneous district materials.

**District Materials  
Agenda Item 10**

Student body bank accounts for student body organizations.

**Bank Accounts  
Agenda Item 11**

Extension of Bid No. 0809-04, Custodial Supplies, Paper Products, Liners, and Lamps to P&R Paper Supply Co., Waxie Sanitary Supply, E-Poly Star, Inc., and West Lite Supply Co., Inc.	<b>Paper Products</b> <b>Agenda Item 12</b>
Surety agreement for takeover and completion of project Bid No. 0607-11, Food Service Freezer.	<b>Freezer</b> <b>Agenda Item 13</b>
Resignations, retirements, and employment of classified personnel.	<b>Resignations/ Retirements/ Employment (Classified Personnel)</b> <b>Agenda Item 14</b>
Resignations, retirements, and employment of certificated personnel.	<b>Resignations/ Retirements/ Employment (Certificated Personnel)</b> <b>Agenda Item 15</b>
Acceptance of the Quarterly Activities Report –Williams Settlement Uniform Complaint Procedure.	<b>Williams Settlement</b> <b>Agenda Item 16</b>
Annual Inspection Report required by the Williams Settlement Legislation – 2008-09 school year	<b>Inspection Report Williams Settlement Legislation</b> <b>Agenda Item 17</b>
Payment to master teachers for supervision of student teachers.	<b>Master Teacher</b> <b>Agenda Item 18</b>
Student Teaching Agreement with the University of St. Augustine for health sciences.	<b>Student Teaching Agreement</b> <b>Agenda Item 19</b>
Employment contract for special education consultant.	<b>Employment Contract</b> <b>Agenda Item 20</b>
<p>ROLL CALL   AYES:       Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten and Student Advisor Saam Alikhani</p> <p>                  NOES:       None</p> <p>                  ABSENT:   None</p> <p>                  ABSTAIN:  None</p>	
<p>President Addonizio recognized Trustee Bryson who amended the wording in bullet #3 on page 5 in the October 13, 2009 minutes as follows:</p> <ul style="list-style-type: none"> <li>Trustee Bryson directed staff to post on the web site information, beginning with the year 2003, showing the history of budget <b>deficiency prior to 2007 and that set the stage</b> that caused CUSD to be in the current financial position.</li> </ul> <p>It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and carried unanimously to approve the minutes of the October 13, 2009, Regular Board Meeting and minutes of the October 24, 2009, Special Board Meeting with the noted correction to the October 13 minutes.</p> <p>President Addonizio recognized Student Advisor Saam Alikani who stated that he opposed hiring a lawyer when the district has no money. It was moved by Trustee Lopez-Maddox, seconded by Trustee Winsten and carried unanimously to approve the Attorney</p>	<p><b>Minutes</b> <b>Agenda Item 1</b></p> <p><b>Agreement</b> <b>Agenda Item 8</b></p>

President Addonizio recognized Trustee Lopez-Maddox who requested this item be held over to the December meeting due to the November 18, 2009 Special Meeting of the Orange County Committee on School District Organization. It was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and carried unanimously that the Award of Request for Qualifications No. 4-0910, Demographic Consulting Services be held over to the December 15, 2009 Board meeting.

**Demographic Consulting Services**  
**Agenda Item 9**

## **DISCUSSION/ACTION**

It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to approve December 15, 2009, for the annual organizational meeting of the Board of Trustees.

**Annual Organization Meeting**  
**Agenda Item 22**

Trustees Brick and Palazzo were selected to serve on the Regional Occupational Program Board with Trustee Bryson serving as the alternate.

**ROP Representatives**  
**Agenda Item 23**

President Addonizio recognized Kim Bailey, Director, Instructional Support and Julie Hatchel, Chief Communications Officer, who provided information on the process and timeline for the implementation of strategic planning during the 2009-2010 school year. This was an Information/Discussion item only, no action required.

**Strategic Planning**  
**Agenda Item 24**

President Addonizio recognized Deputy Superintendent Ron Lebs who presented the Business Division reorganization plan. Mr. Lebs reported that the Executive Director, Facilities and Plant Operations position requested by Trustees last month was added. Mr. Lebs reported the Manager I, Maintenance & Operations position is being removed from this vote and brought back later as the granting of permanency of this position is a Personnel issue. Another change to the organization chart is in the Technology & Information Services department. An administrative support position was omitted and has been added. This is a future position and there are no plans at this time to fill this position. Trustee Winsten reminded Mr. Lebs to remove the proposed Saddleback Transportation positions from the organization chart since the program was cancelled.

**Business Services Reorganization Plan**  
**Agenda Item 25**

It was moved by Trustee Lopez-Maddox, seconded by Trustee Bryson, and motion carried unanimously to approve the Business Services Division Reorganization Plan.

President Addonizio recognized Assistant Superintendent Jodee Brentlinger who presented this item. Mrs. Brentlinger explained that due to Business Services Reorganization Plan six classified management positions (9 FTE) were being eliminated due to reductions in funding and/or changes in staffing needs.

**Classified Layoff-Management Employees**  
**Agenda Item 26**

Following discussion, it was moved by Trustee Lopez-Maddox, seconded by Trustee Palazzo and carried unanimously to approve Resolution 0910-35 Classified Layoffs in the designated classifications.

ROLL CALL   AYES:       Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten and Student Advisor Saam Alikhani  
                  NOES:       None  
                  ABSENT:   None  
                  ABSTAIN:  None

President Addonizio recognized Interim Assistant Superintendent Gail Richards who presented the Education Division Reorganization Plan. Mrs. Richards explained the goal of the Education Division is to continue to serve CUSD students in a manner that is compliant with state and federal law, and to remain functional in its ability to support

**Education Division Reorganization Plan**  
**Agenda Item 27**



schools and their community partners. This reorganization will provide clarity of roles and responsibilities for current positions, and identify areas in which critically-needed future positions would be reinstated as funding becomes available or re-apportioned. This was an Information/Discussion item only, no action required.

President Addonizio recognized Deputy Superintendent Ron Lebs who stated this is the third scheduled discussion regarding budget reductions for 2010-2011 prior to the First Interim Report due in December to the Orange County Department of Education. Mr. Lebs explained that School Services reviewed the district's budget and found no significant finding that the district had overlooked. A report is being prepared and will be shared with Trustees and posted on the web. Mr. Lebs stated that without a negotiation settlement the district will be filing a self Qualified First Interim Report. This was an Information/Discussion item only, no action required.

**2009-10 Budget  
Discussion  
Agenda Item 28**

The following speakers addressed the Board:

- *Teacher Virginia Savoni stated the district was choosing programs over teachers.*
- *Julie Redmond asked Trustees not to cut co-curricular activities and sports as these programs benefit all students.*
- *Susan Homma told Trustees that they need to consider the cost factor if they eliminate block music as more teachers would need to be hired to teach students currently covered by one music teacher.*

President Addonizio recognized Deputy Superintendent Ron Lebs who explained that this agenda item is an attempt to take a comprehensive look at some of the most pressing facilities needs throughout the district in context with current projects and establish some priorities in order to proceed. Mr. Lebs stated these updates serve to identify each project's status, funding requirements, existing challenges and any pending Board action that is required in order to proceed.

**High School  
Construction  
Projects  
Agenda Item 29**

The following people addressed the Board:

- *Gil Ramirez, Armando Gonzalez, Debbie Worley, and Margie Tinsley expressed their support for the completion of San Juan Hills High School's aquatic facilities.*
- *Alan Wickstrom spoke in support of Dana Hills Performing Arts Center and SOCSA's fundraising efforts.*

Staff was directed to prepare bid documents to take out for bid in December for the San Juan Hills High School aquatic facilities and proceed with the agreement for the La Pata Street lighting. This was an Information/Discussion item only, no action required.

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon Cary Brockman to present this item. Mr. Brockman presented options for sale or lease of the Capistrano Beach Transportation Center and a conceptual plan whereby a portion of the property could potentially be made available to an agency or company. Mr. Brockman shared that the district has already received several proposals from interested parties.

**Capistrano Beach  
Property  
Agenda Item 30**

The following people addressed the Board:

- *Kathryn Carpenter told Trustees that the property had been donated to the district by the Doheny family for the community and children and she wanted to see the property used for the children.*
- *Richard Gardner advised Trustees that this property may have zoning restrictions and Trustees should consider a short term lease for this property until the economy improves.*
- *Alex Hayden spoke in support of the Orange County Parks Partnership proposal as they are a public agency, will work in conjunction with the fueling center, have*

*the cash, and can work under the existing zoning restrictions.*

Staff was directed to present at a future meeting the best proposals for this property. This was an Information/Discussion item only, no action required.

At 10:55 p.m. it was moved by Trustee Brick, seconded by Trustee Bryson, and motion carried by a 5-2 vote to extend the meeting for 30 minutes.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo, and  
Student Advisor Saam Alikhani

NOES: Trustees Lopez-Maddox and Winsten

President Addonizio recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction informed Trustees that since January 2009, the district started a new On Bill Financing Program with both San Diego Gas and Electric (SDG&E) and Southern California Edison. This new On Bill Financing Program allows the district to continue the lighting retrofits with 0% interest and no upfront costs. SDG& E and Southern California Edison apply a 40% rebate towards the total cost of the project. The remainder of the project is paid for by the district's energy savings. The average return of investment on this program is (12) months. This year the district has completed (22) lighting retrofits and plans on completing (15) more. This was an Information/Discussion item only, no action required.

**Energy Savings**  
**Agenda Item 31**

President Addonizio recognized Deputy Superintendent Ron Lebs who stated that this item was placed on the agenda at the request of Trustee Bryson. Mr. Lebs told Trustees he had met with Mr. Harry Clarke of AECOM to discuss the advertising/sponsorship program as a means to generate revenue for school districts. Mr. Lebs reported that this program has not yet contracted with any school district and is still in the concept phase.

**AECOM State**  
**Revenue Program**  
**Agenda Item 32**

The following person addressed the Board:

- *Harry Clark explained to Trustees that this program provides sponsors that would adopt a school and bring in revenue by placing an advertising sign at the school site.*

Following discussion Interim Superintendent Bobbi Mahler stated that she and Mr. Lebs would meet with Mr. Clarke to discuss this program in more detail. This was an Information/Discussion item only, no action required.

It was moved by Trustee Winsten, seconded by Trustee Lopez-Maddox and motion carried unanimously to hold this item over to the December 15, 2009 meeting.

**Analysis of**  
**Academic Progress**  
**Agenda Item 33**

It was moved by Trustee Winsten, seconded by Trustee Lopez-Maddox and motion carried unanimously to hold this item over to the December 15, 2009 meeting.

**Division of State**  
**Architect**  
**Agenda Item 34**

The meeting adjourned at 11:20 p.m.

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Board Clerk

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Secretary, Board of Trustees



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – SPECIAL MEETING  
NOVEMBER 24, 2009  
EDUCATION CENTER – BOARD ROOM

President Addonizio called the Special Meeting of the Board to order at 10:00 a.m.

The Pledge of Allegiance was led by Trustee Bryson.

Present: Trustees Addonizio, Bryson, Christensen, and Winsten

Absent: Trustees Brick, Lopez-Maddox, and Palazzo

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)** **Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Winsten and carried by a 4-0-3 vote to adopt the Board agenda. **Adoption of the Board Agenda**

The following people addressed the Board:

- Chris Korpi stated Trustees have broken their campaign promise to change the method of Trustee elections.
  - Eileen Vansell told Trustees to stop spending money on lawsuits and anything that takes money from the classroom and children.
  - Pat Willsey asked Trustees to stop the legal action regarding the voting method for Trustees and submit a waiver.
  - Erin Kutnick stated Trustees have broken their campaign promises and need to be fiscally responsible.
- Oral Communications**

Trustee Bryson responded to Mr. Korpi's remarks about broken campaign promises stating she has never made any public statements regarding changing the way Trustees were elected.

The Board recessed to closed session at 10:11 a.m. to: confer with Legal Counsel regarding Anticipated Litigation (one case).

The Board reconvened to open session at 10:30 a.m. President Addonizio reported that no action was taken during closed session. **President's Report of Action Taken in Closed Session**

The meeting adjourned at 10:31 a.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations.*



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President and Members  
CUSD Board of Trustees

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: APPROVAL: JULY - DECEMBER 2010 SCHOOL BOARD MEETING  
SCHEDULE**

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**BACKGROUND INFORMATION**

Board approval of its July through December 2010 meeting calendar well in advance allows Board members to plan their schedules accordingly and permits staff to plan other school district activities and events around Board meeting dates so as to minimize schedule conflicts during the year.

**CURRENT CONSIDERATIONS**

This agenda item presents to the Board of Trustees a proposed schedule of meetings for the period July through December 2010, Exhibit A.

Since, from time to time, the Board may wish to schedule public hearings, collective bargaining caucuses, and other special meetings, Trustees are asked to generally keep Tuesday evenings clear for any additional meetings.

**FINANCIAL IMPLICATIONS**

None.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board approve the proposed July through December 2010 Board Meeting schedule, Exhibit A.

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, California**

**2010 School Board Meeting Schedule**

*Approved by Board on 3/9/09*

Tuesday, January 12

Tuesday, February 9

Tuesday, March 9

Tuesday, April 13

Tuesday, May 11

Tuesday, June 15

Tuesday, June 29

*Proposed Board Meeting Schedule - 2010*

Tuesday, July 13

Tuesday, August 10

Tuesday, September 14

Tuesday, October 12

Tuesday, November 9

Tuesday, December 7

Board Approved:

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Candy Miller, Special Education Consultant

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL  
AND AGENCY CONTRACTS**

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**BACKGROUND INFORMATION**

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

**CURRENT CONSIDERATIONS**

This agenda item recommends approval of student related educational services, tuition, and parent reimbursement for special education students.

**FINANCIAL IMPLICATIONS**

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve the following contracts:





SPECIAL EDUCATION

December 15, 2009

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Master Contracts: Dependable Nursing  
Southern California College of Optometry Eye Care Center at Fullerton  
Speech and Language Development Center  
Yellowstone Boys and Girls Ranch

1. RELATED SERVICES

Provider:	Dependable Nursing	Justification:
Student:	1 Student	Mandated by
Services:	Health Services	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Total Cost:	\$6,167.45	

2. RELATED SERVICES

Provider:	AST	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	11/01/09 – 06/30/10	
Total Cost:	\$33,024.00	

3. RELATED SERVICES:

Provider :	Julie Berg Ryan	Justification:
Student:	1 Student	Mandated by IEP
Services:	Vision Therapy	IEP Services and Support
Period Covered:	11/01/09 – 01/31/10	
Total Cost:	\$950.00	

4. PARENT REIMBURSEMENT:

Provider:	Parent or Student	Justification
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	10/28/09	
Total Cost:	\$21,000.00	

5. TUITION:

Provider:	Yellowstone Boys and Girls Ranch	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	10/29/09 – 06/30/10	
Days/Rate:	149 @ \$99.50	
Total Cost:	\$14,825.50	

6. PARENT REIMBURSEMENT:

Provider:	Parent	Justification:
Student:	1 Student	Mandated by
Services:	RTC Visit	IEP Services and Support
Period Covered:	10/29/09 – 06/30/10	
Trips/Rate:	3 @ \$700.00	
Total Cost:	\$2,100.00	

SPECIAL EDUCATION

December 15, 2009

Page 3

7. TUITION:

Provider:	Speech and Language Development Center	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	Settlement Agreement
Services:	Occupational Therapy	
Services:	Physical Therapy	
Services:	1:1 Aide	
Period Covered:	11/16/09 – 06/30/10	
Days/Rate:	133 @ \$135.50	
Hours/Rate:	28 @ \$81.50	
Hours/Rate:	28 @ \$81.50	
Days/Rate:	133 @ \$84.00	
Total Cost:	\$33,757.50	

8. TUITION:

Provider:	Oak Grove – Jack Weaver School	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	11/11/09 – 06/30/10	
Days/Rate:	138 @ \$129.77	
Total Cost:	\$17,908.26	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY  
CONTRACTS FOR THE DECEMBER 15, 2009 BOARD \$129,732.71.**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

December 15, 2009

TO: President and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **PETITION TO WAIVE CALIFORNIA EDUCATION CODE  
§60851(c)/BOARD POLICY 6162.52—CALIFORNIA HIGH SCHOOL  
EXIT EXAMINATION: CASE #s 0910-017 (ANHS) THROUGH 0910-022  
(SCHS)**

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**BACKGROUND INFORMATION**

California Education Code §60851(c) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

**CURRENT CONSIDERATIONS**

This agenda item requests approval by the Board to waive Education Code §60851(c)/Board Policy 6162.52 in accordance with §60851(c) approving 6 students as having met the requisite standards, with modifications, to pass either the California High School Exit Examination subtest in English/Language Arts or mathematics (Exhibits A and B provided under separate cover), case #s 0910-017 (ANHS) through 0910-022 (SCHS). Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 §1232g, U.S. Code, 34 CRF, Part 99, are protected.

**FINANCIAL IMPLICATIONS**

There are no financial implications to this agenda item.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees waive Education Code §60851(c)/Board Policy 6162.52 in accordance with Education Code §60851(c) validating that these 6 students have completed all requirements for passing either the California High School Exit Examination subtest in English/Language Arts or mathematics or both (Exhibits A and B provided to Trustees under separate cover), case #s 0910-017 (ANHS) through 0910-022 (SCHS). Action on this matter will be conducted in closed session under FERPA regulations.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **PROPOSED 2010 SUMMER SCHOOL SCHEDULE**

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**BACKGROUND INFORMATION**

In 2009, CUSD summer school was offered for general education students at three elementary, one middle, and one high school campus. The programs consisted of a five-week, 20-day program for elementary and middle school students, and a six-week, 24-day high school program. All general education summer school programs were for remediation purposes to assist students in improving their reading, language, and/or math skills, or to make up courses or credits at the high school level. Last year's program for students entering Grades K-9 was scaled back and served fewer students than in previous years. During the 2009 summer session, 808 elementary and 293 middle school students attended. The high school program served 1,221 students during first semester and 987 students during second semester, leading to the recovery of 11,565 semester units.

Summer school classes were offered for special education students at eleven elementary and middle school campuses, two high school campuses, and one adult transition center. There were 833 special education students in preschool through Grade 12 who participated in the extended school year program.

**CURRENT CONSIDERATIONS**

The 2010 summer program will serve students in Preschool through Adult Transition Special Day classes and students entering Grades 10-12 who are in need of credit recovery. The following schedule for the 2010 summer session is proposed:

Schedule: Monday – Thursday (Schools closed on Fridays)

**Elementary School and Middle School**

Dates: Monday, June 28, 2010 through Thursday, July 29, 2010  
Hours: 9:00 am – 12:00 p.m. (Special Education)  
Length: 20 days

Pre-kindergarten and kindergarten Structured Autism classes as well as elementary Severely Handicapped (SH) classes will maintain the same hours as during the regular school year. Special Day Class (SDC) preschool class hours will be 8:00–10:00 (AM class) and 10:00–12:00 (PM class).

**High School**

Dates: Monday, June 28, 2010 through Thursday, August 2, 2010  
Hours: 7:30 a.m. – 1:15 p.m. (General Education for Gr. 10-12 Credit Recovery Only)  
7:30 a.m. – 1:15 p.m. (Special Education for Gr. 9-12)  
8:00 a.m. – 2:00 p.m. ATP/Bridges  
Length: 24 days

**PROPOSED 2010 SUMMER SCHOOL SITES**

The following schools have been identified as sites for the 2010 CUSD summer school program:

<b>Special Ed (ESY) Summer Locations:</b>	<b>Serving Special Day Students from:</b>
Crown Valley Elementary School	Bergeson ES Crown Valley ES
R.H. Dana ENF Elementary School	RH Dana ENF Palisades ES
Ladera Ranch Middle School	Arroyo Vista MS Hankey MS Ladera Ranch MS Las Flores ES Las Flores MS Newhart MS Tijeras Creek ES Viejo ES
Marco Forster Middle School	Del Obispo ES Marco Forster MS Niguel Hills MS San Juan ES George White ES
Reilly Elementary School	Barcelona ES Castille ES Reilly ES Wagon Wheel ES
San Juan Hills High School	DHHS SCHS SJHHS Adult Transition
Tesoro High School	ANHS CVHS THS
Vista del Mar Middle School	Bernice Ayer MS Lobo ES Marblehead ES Shorecliffs MS Vista del Mar MS
Wood Canyon Elementary School	Aliso Viejo MS Don Juan Avila MS Moulton ES Oak Grove ES Wood Canyon ES
<b>General Ed Remediation Summer Location:</b>	<b>Serving:</b>
San Juan Hills High School	Students entering Grades 10-12 from all CUSD high schools needing to make up courses and grades

### **FINANCIAL IMPLICATIONS**

The total cost of the general education summer school program is approximately \$253,000. In the past, funds for this program were provided through a state categorical program called Hourly Supplemental. This is a Tier III program and these funds have been placed into the general fund. The total cost of the special education Extended School Year (ESY) program is approximately \$1,800,000. The district is reimbursed approximately \$360,000 for students who participate in this program.

### **STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve the proposed summer school schedule as presented. Michelle Benham, Executive Director I, Assessment and Evaluation, is available to answer any questions.






CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,  
AND COMMERCIAL WARRANTS**



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**BACKGROUND INFORMATION**

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$3,189,093.27; the warrants total \$10,516,186.40.

**FINANCIAL IMPLICATIONS**

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**CONSULTANT AGREEMENT LISTING 2009-10**

<b>CONTRACT NO.</b>	<b>NAME</b>	<b>AMOUNT</b>	<b>START DATE</b>	<b>END DATE</b>	<b>SERVICES</b>	<b>FUNDING SOURCE</b>
C0910081	Law Offices of Phillip B. Greer	\$25,000	10/24/2009	6/30/2010	Counsel to represent CUSD in connection with the 9/10/09 decision of the Orange County Committee on School District Organization.	General Fund
C0910073	School Services of California	\$6,000 *	11/1/2009	12/31/2009	Consulting services for "The One-Stop Fiscal Check Up"	General Fund
I0910082	Lenea Pollett	\$2,000	1/1/2010	6/30/2010	Provide nutrition education and physical activity demonstrations for students and parent groups at CUSD	Food and Nutrition Grant
C0910083	STEP - Naomi Suenaka	\$38,000	11/1/2009	12/11/2009	Interim Deputy Superintendent, Personnel Services & Substitute Interim Superintendent	General Fund
I0910084	Language Network	\$1,500	7/1/2009	6/30/2010	Translation/Interpreter services for Language Assessment in unavailable languages for CUSD students as required by sites.	General Fund
I0910085	Projects Unlimited, Inc.	\$2,000	1/1/2010	6/30/2010	Provide healthy cooking demonstrations and assemblies for parents, teachers and students.	Food and Nutrition Grant

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809004	Larry Nelson	\$40,000 *	7/1/2009	6/30/2010	DSA close out inspection services at various CUSD sites	SFID Bond
C0809004	Larry Nelson	\$40,000 *	7/1/2009	6/30/2010	DSA inspection services at various CUSD sites	Developer Fees
I0910086	MaryAnn Easley	\$500	12/16/2009	6/30/2010	Assembly Presentations & Workshops at Carl Hankey Elementary	Gift Account
C0809041	Art Masters, Inc.	\$3,235	7/1/2009	6/30/2010	Instructional art program at Chaparral	PTA
I0910087	Adriana Hernandez	\$2,220	9/8/2009	6/30/2010	Strings coach for music classes at Don Juan Avila Middle School	ASB
I0910088	Jonathan Dittmer	\$2,000	10/29/2009	6/30/2010	DJ services for school dances at Shorecliffs Middle School	ASB

Contract documents are on file in the Purchasing Department.

\*Amendment to increase original contract dollar amount to provide further service.

\*\*\*A amendment to increase terms of contract

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910089	Science on the Go	\$1,008	12/16/2009	6/30/2010	Interactive science assembly at Don Juan Avila Elementary School	PTA
I0910090	City of Santa Ana	\$350	12/1/2009	6/30/2010	Santa Ana ZooMobile presentation at Canyon Vista Elementary	PTA
I0910090	City of Santa Ana	\$450	12/1/2009	6/30/2010	Santa Ana ZooMobile presentation at Canyon Vista Elementary	PTA
I0910091	Melody Ferras	\$5,980	12/16/2009	6/30/2010	Music and keyboard instruction at Oak Grove Elementary	Gift
I0910092	Tricia Krantz	\$7,500	12/16/2009	6/30/2010	Counseling services at the Family Resource Center located at Oak Grove Elementary School	Medi-cal Grant
I0910093	Brenda Crary	\$7,200	12/16/2009	6/30/2010	Counseling services at the Family Resource Center located at Las Palmas Elementary School	Medi-Cal Grant

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910094	Irma Garcia	\$21,000	12/16/2009	6/30/2010	Counseling services at the Family Resource Center located at Las Palmas Elementary School	Medi-cal Grant
I0809179	Orange County Performing Arts Center	\$600	1/13/2010	1/13/2010	Assembly, "Journey to the Past" with Jacque Nunez at Kinsoshita Elementary	Gift
I0910096	YMCA of Orange County South Coast	\$4,000	10/20/2009	6/22/2010	Noon-time sports program at John Malcom Elementary	PTA
C0910098	Best Best & Krieger LLP	\$162,500	1/1/2010	6/30/2010	Legal representation of CUSD in various special education matters. Services to include representation in due process hearings, filing legal documents, preparing staff, hearing testimony and providing legal consultation.	General Fund
C0910099	Miller Brown Dannis	\$125,000	1/1/2010	6/30/2010	Legal representation for Special Education, general education and other matters. Representation in due process hearings, filing legal documents, preparing staff for hearing testimony and provide legal consultation.	General Fund
C0910100	Law Offices of Caroline A Zuk	\$100,000	1/1/2010	6/30/2010	Legal representation of CUSD in various Special Education matters.	General Fund

EXHIBIT A  
(4 of 5)

Contract documents are on file in the Purchasing Department.  
\*Amendment to increase original contract dollar amount to provide further service.  
\*\*A amendment to increase term of contract

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**CONSULTANT AGREEMENT LISTING 2009-10**

<b>CONTRACT NO.</b>	<b>NAME</b>	<b>AMOUNT</b>	<b>START DATE</b>	<b>END DATE</b>	<b>SERVICES</b>	<b>FUNDING SOURCE</b>
C0910101	Harbottle Law Group	\$82,500	1/1/2010	6/30/2010	Legal representation of CUSD in various special education matters. Services to include representation in due process hearings, filing legal documents, preparing staff, hearing testimony and providing legal consultation.	General Fund
C0910102	Atkinson, Andelson, Loya, Ruud & Romo	\$50,000	1/1/2010	6/30/2010	Legal representation in various Special Education matters, services include representation in due process hearings, filing of legal documents, preparing staff, hearing testimony & providing legal consultation.	General Fund
C0910097	Communication Resources for Schools	\$10,000	11/15/2009	6/30/2010	Communications counsel to the Capistrano Unified School District	General Fund
C0910059	Luce, Forward, Hamilton & Scripps LLP	\$50,000 *	6/8/2009	6/30/2010	Additional funds for legal services	General Fund





Board of Trustees Purchase Order Listing

\*===== Fiscal Year: 2009-10 =====\*

Board of Trustees Meeting.....DECEMBER 15, 2009

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
292513	1	RD SYSTEMS INC.	NonCapEq/Enterprs/NHMS	14,355.00
292514	1	CAMCOR INC	InstMtls/Instrctn/Viejo	1,172.09
292515	1	ALL PRO SOUND	InstMtls/SEOthIns/Dstrctwd	53.29
292516	1	OFFICE DEPOT	SpplsNonI/Purch /Dstrctwd	169.61
292517	1	APPLE COMPUTER INC	NonCapEq/Instrctn/BAMS	2,468.25
292518	1	STAPLES ADVANTAGE	InstMtls/RSPInstr/ANHS	238.36
292519	1	GOV CONNECTION INC	InstMtls/SEOthIns/Dstrctwd	75.97
292520	1	GOV CONNECTION INC	SpplsNonI/PuplTran/Dstrctwd	20.99
292521	1	STAPLES BUSINESS ADVANTAGE	InstMtls/SDCInstr/SCHS	150.08
292522	12	WAL MART S.C.	InstMtls/Instrctn/Dstrctwd	600.00
292523	1	CIBO	Conf:Ins/Instrctn/CVHS	250.00
292524	1	PROSURFACE	Rntl:Oth/RR:Bldgs/Tesoro	300.00
292525	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/SupvAdmn/Dstrctwd	200.00
292526	1	AQUATIC TECHNOLOGIES	Rntl:Oth/RR:Bldgs/CVHS	2,200.00
292527	1	ORANGE COUNTY DEPT OF EDUC	Conf:Ins/SDCInstr/Dstrctwd	55.00
292528	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/SCHS	450.18
292529	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SCHS	105.28
292530	1	STAPLES BUSINESS ADVANTAGE	InstMtls/RSPInstr/SCHS	61.32
292531	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/CVHS	206.75
292532	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Spch Aud/Dstrctwd	233.79
292533	1	SATCO SUPPLY	InstMtls/Instrctn/FNMS	179.93
292534	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,756.31
292535	1	WAXIE	St Rcpts/Undesig /Dstrctwd	1,918.35
292536	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	4,932.90
292537	1	RHINOTEK COMPUTER PRODUCTS	St Rcpts/Undesig /Dstrctwd	761.25
292538	1	DELTA EDUCATION	SpplsNonI/Sch Adm /Dstrctwd	651.76
292539	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Viejo	7,947.45
292540	1	WOODWORKERS SUPPLY	InstMtls/Instrctn/FNMS	209.89
292541	1	ORANGE COUNTY DEPT OF EDUC	Serv&Op /TIS /Dstrctwd	23,808.84
292542	1	QUIZDOM INC	InstMtls/Instrctn/LFMS	593.78
292543	1	MICHELLE SORENSON	Serv&Op /Sch Adm /Dstrctwd	1,000.00
292544	1	WILLIAM V MACGILL & CO	SpplsNonI/Sch Adm /Malcom	257.29
292545	1	NASCO WEST	InstMtls/Instrctn/Bergeson	72.09
292546	1	ORANGE COUNTY DEPT OF EDUC	SpplsNonI/Prsnl:HR/Dstrctwd	32.63
292547		VOID	VOID	0.00
292548	1	SCHOLASTIC READING COUNTS	InstMtls/Instrctn/Viejo	870.00
292549	1	HUNTER PHD, NATHAN H	CnsltNon/PsychSer/Dstrctwd	460.00
292550		VOID	VOID	0.00
292551	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	2,120.63
292552	1	MCMAHAN DESK INC	InstMtls/Enterprs/DJAMS	541.58
292553	1	COMPLETE DRUG & DNA TESTING	SpplsNonI/Sch Adm /VDMMS	1,125.00
292554	1	THYSSEN ELEVATOR CORPORATION	Rntl:Oth/RR:Bldgs/SCHS	2,575.00
292555	1	UNISOURCE	SpplsNonI/Custodil/CVHS	1,760.34
292556	1	COMMUNICATIONS USA	SpplsNonI/Sch Adm /Arroyo V	1,166.17
292557	1	THE GAS COMPANY	Rntl:Oth/PuplTran/Dstrctwd	13,780.53

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PO No.	Fund	Vendor	Description	Amount
292558	1	CA WEEKLY EXPLORER INC	Serv&Op /Instrctn/CanViste	1,010.00
292559	1	CA WEEKLY EXPLORER INC	Serv&Op /Enterprs/Bergeson	1,010.00
292560	1	CA WEEKLY EXPLORER INC	Serv&Op /Instrctn/LF Elem	925.00
292561	1	CA WEEKLY EXPLORER INC	Serv&Op /Enterprs/Bergeson	935.00
292562	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/Don Juan	260.91
292563	1	ORANGE COUNTY PERFORM ARTS CTR	Serv&Op /Enterprs/Arroyo V	650.00
292564	1	CDWG Inc	InstMtls/Instrctn/RH Dana	305.00
292565	1	ORANGE COUNTY PERFORM ARTS CTR	Serv&Op /Instrctn/Hiddn Hl	925.00
292566	1	DELL COMPUTER	NonCapEq/Sch Adm /BAMS	1,785.01
292567	1	ACTION LEARNING SYSTEMS INC	Serv&Op /Instrctn/MFMS	600.00
			CnsltIns/Instrctn/MFMS	1,400.00
292568	1	DELL COMPUTER	NonCapEq/Sch Adm /FNMS	2,677.51
292569	1	OFFICE DEPOT	SplsNonI/Sch Adm /SCHS	226.38
292570	1	PAC TYPEWRITER & COMM	SplsNonI/Sch Adm /SJHHS	70.25
292571	1	IMAGE 2000	InstMtls/Instrctn/Arroyo V	438.03
			InstMtls/Instrctn/ArroyoMS	438.05
292572	1	DISCOUNT OFFICE SERVICES	InstMtls/PrntPart/Dstrctwd	500.00
292573	1	CABLES TO GO	SplsNonI/Sch Adm /FNMS	71.98
292574	1	DELL COMPUTER	InstMtls/Instrctn/MFMS	191.81
292575	1	APPLE COMPUTER INC	InstMtls/Instrctn/LadraElm	231.64
292576	1	BLIND CHILDRENS LEARNING CTR	NPA /NPA /Dstrctwd	20,160.00
292577	1	CASTO	CnfrNonI/PuplTran/Dstrctwd	350.00
292578	1	EDUALLIANCE NETWORK	Conf:Ins/Instrctn/Marblehd	325.00
292579	70	CARLOS GUZMAN INC	Serv&Op /Enterprs/Dstrctwd	3,000.00
292580	1	GOPHER ATHLETIC	InstMtls/Instrctn/ANHS	240.25
292581	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/CVHS	269.47
292582	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/SCHS	2,575.29
292583	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/MFMS	2,192.19
292584	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/MFMS	5,960.59
292585	1	CDWG Inc	InstMtls/Instrctn/MFMS	749.18
292586	1	WESTERN ILLUMIN PLASTIC	SplsNonI/RR:Bldgs/Dstrctwd	2,134.45
292587	1	CAMCOR INC	InstMtls/Instrctn/MFMS	369.73
292588	1	KERNS, SILAS	Serv&Op /Sch Adm /Dstrctwd	1,500.00
292589		VOID	VOID	0.00
292590	1	EASTEX PRODUCTS, ICN	SplsNonI/PsychSer/Dstrctwd	58.94
292591	1	LANGUAGE PATHWAYS	InstMtls/SDCInstr/Dstrctwd	101.24
292592	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	188.94
292593	1	HOLT MCDUGAL	K-8Textb/Instrctn/Dstrctwd	828.28
292594	1	THINK SOCIAL PUBLISHING INC.	InstMtls/SDCInstr/Dstrctwd	88.41
292595	1	LAKESHORE	InstMtls/PrntPart/Dstrctwd	1,000.00
292596	1	SCHOLASTIC INC	InstMtls/PrntPart/Dstrctwd	1,500.00
292597	1	ACTION LEARNING SYSTEMS INC	CnsltIns/Instrctn/Las Palm	2,000.00
292598	1	PICK UP STIX	SplsNonI/Board /Dstrctwd	500.00
292599	1	A Z BUS SALES INC	NonCapEq/Spch Aud/Dstrctwd	3,267.94
292600	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/CVHS	527.54
292601	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/OsoGrand	648.15
292602	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/SupvAdmn/Dstrctwd	65.00
292603	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/OsoGrand	1,955.33
292604	1	TRAP	InstMtls/CurAthlt/SJHHS	929.81
292605	1	SPORT CHALET	InstMtls/CurAthlt/SJHHS	532.41

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PO No.	Fund	Vendor	Description	Amount
292606	1	MOUNTAIN HOME BIOLOGICAL	InstMtls/Instrctn/CVHS	89.06
292607	1	SPARKLETTES	SpplsNonI/SupvAdmn/Dstrctwd	200.00
292608	1	TIJERAS CREEK PTA	Serv&Op /Instrctn/Tijeras	3,681.00
292609		VOID	VOID	0.00
292610	1	WINGARD, RICHARD AND LORENA	Serv&Op /SE0thIns/Dstrctwd	45,000.00
292611	1	MCGRAW-HILL/SRA	InstMtls/SupvAdmn/Dstrctwd	21,634.48
292612	1	HAAN CRAFTS	InstMtls/Instrctn/LRMS	231.00
292613	1	PEARSON ASSESSMENTS	SpplsNonI/Spch Aud/Dstrctwd	431.19
292614	1	GUILFORD PUBLICATIONS	SpplsNonI/SupvAdmn/Marblehd	318.30
292615	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/San Juan	212.36
292616	1	JOURNEYED.COM	SpplsNonI/FacPlann/Dstrctwd	56.85
292617	1	UNIVERSITY OF OREGON/SWIS	Serv&Op /SpecProj/Dstrctwd	250.00
292618	1	BORDERS BOOKS & GIFTS	InstMtls/Instrctn/Tesoro	221.57
292619	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Wood Cyn	152.88
292620	1	PUBLIC SURPLUS	SpplsNonI/PuplTran/Dstrctwd	1,222.20
292621	1	FAMILY EDUC NETWORK	Serv&Op /Instrctn/Chaparal	675.75
292622	1	ACADEMIC SUPER STORE	Serv&Op /Sch Adm /OsoGrand	527.90
292623	1	STRATEX	SpplsNonI/Enterprs/NHMS	1,957.50
292624	1	DAVE BANG ASSOCIATES	SpplsNonI/Enterprs/SCHS	562.41
292625		VOID	VOID	0.00
292626	1	LAKESHORE LEARNING MATERIALS	SpplsNonI/SupvAdmn/Dstrctwd	101.73
292627	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Dstrctwd	605.82
292628	1	ADVANTAGE IMAGING SUPPLY	St Rcpts/Undesig /Dstrctwd	848.25
292629	1	WEST-LITE SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	368.01
292630	39	HEALTH EDCO / WRS GROUP LTD	BksNewSc/Fac Acq /SJHHS	283.96
292631	1	POLAR ELECTRO INC.	Rnt&Repr/Instrctn/HankeyMS	49.28
292632	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	372.36
292633	1	ABILITATIONS	InstMtls/SDCInstr/Dstrctwd	27.51
292634	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	200.97
292635	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	374.10
292636	1	LINGUI SYSTEMS INC	SpplsNonI/Spch Aud/Dstrctwd	337.13
292637	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	173.89
292638	1	SCIENCE ON THE GO INC	Serv&Op /Instrctn/Don Juan	350.00
292639	1	COALITION FOR ADEQUATE FUNDING	Dues&Mmb/SupvAdmn/Dstrctwd	1,300.00
292640	1	AMERICAN PRINT MEDIA	SpplsNonI/Purch /Dstrctwd	2,820.98
292641	1	VOICE SOLUTIONS	CnsltIns/SE0thIns/Dstrctwd	7,000.00
292642	1	SEHI COMPUTER	SpplsNonI/Sch Adm /DHHS	114.71
292643	1	IMAGE 2000	InstMtls/Instrctn/VDMMS	1,200.00
292644	1	STAPLES BUSINESS ADVANTAGE	InstMtls/RSPInstr/SCHS	152.96
292645	1	DELL COMPUTER	NonCapEq/Spch Aud/Dstrctwd	5,189.00
292646		VOID	VOID	0.00
292647	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	276.43
292648	1	DANBRU WIRE & CABLE INC	InstMtls/Instrctn/Viejo	181.33
292649	1	DELL COMPUTER	NonCapEq/HlthServ/Dstrctwd	5,189.00
292650	1	WILLIAMS Aud CCC-A, CAREY	NPA /Spch Aud/Dstrctwd	5,000.00
292651	1	DELL COMPUTER	NonCapEq/Instrctn/Viejo	28,843.98
292652	1	ARIEL SUPPLY	St Rcpts/Undesig /Dstrctwd	7,034.22
292653	1	XEROX CORPORATION	St Rcpts/Undesig /Dstrctwd	4,350.00
292654	1	THYSSEN ELEVATOR CORPORATION	Rntl:Oth/RR:Bldgs/Dstrctwd	14,191.60
292655	1	SANTA MARGARITA FORD	Rntl:Oth/Dist Veh/Dstrctwd	10,000.00

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PO No.	Fund	Vendor	Description	Amount
292656	1	RINCON TRUCK PARTS	Rntl:Oth/Dist Veh/Dstrctwd	4,773.26
292657	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	7,131.46
292658	1	ORANGE COUNTY FIRE PROTECTION	Serv&Op /Dist Veh/Dstrctwd	5,800.00
292659	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/SCHS	3,881.50
292660	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/Dstrctwd	2,080.00
292661	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Bathgate	900.00
292662	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Ambuehl	1,400.00
292663	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/RH Dana	350.00
292664	1	ORANGE COUNTY HEALTH AGENCY	CnfrNonI/M&OresOH/Dstrctwd	165.00
292665	1	WESTERN GRAPHIX	SpplsNonI/RR:Bldgs/Dstrctwd	2,500.00
292666	1	COUNTY OF ORANGE	Op&Hskpg/Opr:Util/Dstrctwd	2,324.02
292667	1	COUNTY OF ORANGE	Op&Hskpg/Opr:Util/Dstrctwd	7,514.92
292668	1	COUNTY OF ORANGE	Op&Hskpg/Opr:Util/Dstrctwd	8,187.30
292669	1	COUNTY OF ORANGE	Op&Hskpg/Opr:Util/Dstrctwd	7,514.92
292670	1	SPRINT/NEXTEL COMMUNICATIONS	SpplsNonI/RR:Bldgs/Dstrctwd	95.48
292671	1	MCMAHAN DESK INC	InstMtIs/Enterprs/DJAMS	2,037.98
292672	1	LAKESHORE LEARNING MATERIALS	InstMtIs/Instrctn/MFMS	75.14
292673	1	RICK TROW PRODUCTIONS	InstMtIs/Instrctn/LRMS	366.84
292674		VOID	VOID	0.00
292675	1	TEACHER CREATED MATERIALS	InstMtIs/Instrctn/LRMS	496.74
292676	1	SPEAK, JOHN V	Rnt&Repr/Instrctn/Dstrctwd	200.00
292677	1	JIM'S MUSIC CENTER	Rnt&Repr/Instrctn/Dstrctwd	350.00
292678	1	VALIANT IMC	InstMtIs/Instrctn/SCHS	257.63
292679		VOID	VOID	0.00
292680	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/SCHS	4,636.01
292681	1	THERAPRO	SpplsNonI/SupvAdmn/Dstrctwd	249.31
292682	1	CAMCOR INC	NonCapEq/Sch Adm /OsoGrand	558.86
292683	1	CAMCOR INC	InstMtIs/Instrctn/SCHS	1,129.37
292684	1	ACHIEVE! DATA SOLUTIONS LLC	Serv&Op /Instrctn/Dstrctwd	98,221.00
292685	1	GENESIS INC	InstMtIs/Instrctn/Bergeson	75.24
292686	1	DIGITAL NETWORKS GROUP	InstMtIs/Instrctn/SCHS	199.58
292687	1	THERAPRO	SpplsNonI/SupvAdmn/Dstrctwd	251.58
292688	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	61.88
292689	1	STIKA PH.D., CARREN J.	CnsltNon/PsychSer/Dstrctwd	6,000.00
292690	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	392.21
292691	1	CDWG Inc	NonCapEq/TIS /Dstrctwd	25,247.55
292692	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	575.51
292693	12	DELL COMPUTER	NonCapEq/Sch Adm /Wood Cyn	892.50
292694	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	385.95
292695	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	415.43
292696	1	DELL COMPUTER	NonCapEq/Sch Adm /Viejo	2,677.51
292697	1	DELL COMPUTER	NonCapEq/Instrctn/Bergeson	2,677.51
292698	1	STAPLES BUSINESS ADVANTAGE	InstMtIs/Instrctn/SCHS	102.74
292699	1	SAMMONS PRESTON	SpplsNonI/HlthServ/Dstrctwd	56.25
292700	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/PsychSer/Dstrctwd	220.98
292701	1	PCI EDUCATIONAL PUBLISHING	InstMtIs/SDCInstr/MFMS	121.69
292702	1	STAPLES BUSINESS ADVANTAGE	InstMtIs/Instrctn/SCHS	59.77
292703	1	DEMCO INC	SpplsNonI/Sch Adm /CVHS	126.78
292704	1	LAUREATE LEARNING SYS	InstMtIs/SDCInstr/Dstrctwd	541.13
292705	1	ACADEMIC COMMUNICATION ASSOC	InstMtIs/SDCInstr/Dstrctwd	139.52

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PO No.	Fund	Vendor	Description	Amount
292706	1	PRO-ED	InstMtls/SDCInstr/Dstrctwd	223.58
292707		VOID	VOID	0.00
292708	1	ORIENTAL TRADING CO	SplsNonI/SupvAdmn/Dstrctwd	118.85
292709		VOID	VOID	0.00
292710	1	INTELECOM	InstMtls/Instrctn/SCHS	473.91
292711		VOID	VOID	0.00
292712	1	PEARSON	SplsNonI/PsychSer/Dstrctwd	951.09
292713	1	FLAGHOUSE INC	SplsNonI/SupvAdmn/Dstrctwd	226.92
292714	1	WRESTLER'S WORLD	InstMtls/CurAthlt/SCHS	397.35
292715	1	ARBOR SCIENTIFIC	InstMtls/Instrctn/SCHS	92.33
292716		VOID	VOID	0.00
292717	1	TEACHERS CURRICULUM INS	InstMtls/Instrctn/VDMMS	484.79
292718	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Marblehd	1,193.00
292719	1	CASTO CHAPTER 2	CnfrNonI/PuplTran/Dstrctwd	200.00
292720	1	AVID REGION 9	InstMtls/Instrctn/FNMS	320.00
292721	1	LAGUNA PLAYHOUSE	FieldTrp/Instrctn/Bergeson	1,456.00
292722	1	CENTENNIAL HERITAGE MUSEUM	FieldTrp/Instrctn/Lgna Nig	1,155.00
292723	1	ORANGE COUNTY DEPT OF EDUC	Serv&Op /Enterprs/Arroyo V	1,054.00
292724	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/SCHS	1,158.23
292725	1	H2O SPOT	InstMtls/CurAthlt/SJHHS	880.11
292726	1	SPORT CHALET	InstMtls/CurAthlt/Tesoro	2,954.74
292727	1	NORAM INTERNATIONAL CORP	InstMtls/CurAthlt/SCHS	521.35
292728	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
292729	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
292730	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
292731	1	SCHOOL HEALTH CORP	SplsNonI/Sch Adm /RH Dana	102.82
292732	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/DHHS	986.72
292733	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/SCHS	596.79
292734	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/CVHS	58.00
292735	1	IDEXX LABORATORIES	NonCapEq/Instrctn/SCHS	927.92
292736	1	ARROYO VISTA PTA	InstMtls/Instrctn/Arroyo V	3,235.00
292737	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/SupvAdmn/Dstrctwd	65.00
292738	1	JOHN DEERE LANDSCAPES	InstMtls/CurAthlt/DHHS	932.05
			Rnt&Repr/CurAthlt/DHHS	1,000.00
292739	1	PIONEER STATIONERS INC	St Rcpts/Undesig /Dstrctwd	5,383.13
292740	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	3,875.85
292741	13	ADMIRAL INSTALLATION COMPANY	Refrig /FoodServ/Dstrctwd	9,076.80
292742		VOID	VOID	0.00
292743	1	COMMISSION ON TEACHER	CnfrNonI/SupvAdmn/Dstrctwd	100.00
292744	1	SEHI COMPUTER	SplsNonI/Sch Adm /VdelMarE	618.65
292745	1	OFFICE DEPOT	InstMtls/Instrctn/DHHS	5,000.00
292746	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	262.41
292747	1	SEHI COMPUTER	SplsNonI/Sch Adm /DHHS	78.37
292748	1	DELL COMPUTER	SplsNonI/Sch Adm /DHHS	326.20
292749	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/Dstrctwd	200.00
292750	1	SARGENT-WELCH SCIENTIFIC	InstMtls/Instrctn/ANHS	828.02
292751	1	NATIONAL GEOGRAPHIC BEE	Serv&Op /Instrctn/Castille	90.00
292752	1	DICK'S SPORTING GOODS	InstMtls/CurAthlt/DHHS	18,000.00
292753	1	GOPHER ATHLETIC	InstMtls/Instrctn/Hiddn Hl	50.76
292754	1	NATL STAFF DEVELOP CNCL	SplsNonI/SupvAdmn/RH Dana	198.00

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PO No.	Fund	Vendor	Description	Amount
292755	1	MUNICIPAL UNDERGROUND SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	7,000.00
292756	1	LINCO CASTERS & WHEELS	SpplsNonI/Sch Adm /SCHS	785.58
292757	1	CLARK SECURITY PRODUCTS	SpplsNonI/Enterprs/ArroyoMS	503.51
292758	1	MCMAHAN DESK INC	InstMtls/CurAthlt/SJHHS	305.79
292759	1	DE LAGE LANDEN FINANCIAL SVCS	Rnt&Repr/Instrctn/VarSites	1,903.96
292760	1	DE LAGE LANDEN FINANCIAL SVCS	Rnt&Repr/Instrctn/VarSites	925.25
292761	1	GENERAL BINDING CORP	SpplsNonI/Sch Adm /OsoGrand	73.73
292762	1	FARINO ENGINEERING INC	Rntl:Oth/Enterprs/DHHS	4,950.00
292763	1	GIANNELLI ELECTRIC INC.	Rntl:Oth/Enterprs/DHHS	7,060.00
292764	1	COMMERCIAL FENCE & IRON WORKS	Rntl:Oth/Enterprs/DHHS	36,739.00
292765	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/SCHS	730.69
292766	1	SOUND IMAGE	SpplsNonI/RR:Bldgs/Dstrctwd	2,500.00
292767	1	DELL COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	387.51
292768	1	SAN DIEGO ENERGY EFFICIENT	SpplsNonI/RR:Bldgs/Dstrctwd	6,361.00
292769	1	ACETEC SECURITY SYSTEMS	SpplsNonI/RR:Bldgs/Dstrctwd	12,642.00
292770	1	MCWIL SPORTS SURFACES INC	Rntl:Oth/RR:Bldgs/Dstrctwd	3,338.00
292771	1	GLASS FACTORY INC	Rntl:Oth/RR:Bldgs/Dstrctwd	2,908.00
292772	1	SAM H STROICH & SONS	Rntl:Oth/RR:Bldgs/SCHS	1,500.00
292773	1	CAL-THERM CORP	SpplsNonI/RR:Bldgs/Dstrctwd	410.00
292774	12	DENAULT'S HARDWARE	SpplsNonI/SupvAdmn/Dstrctwd	200.00
292775	1	CAMCOR INC	InstMtls/Instrctn/LadraElm	14.13
292776	68	MCMAHAN DESK INC	SpplsNonI/Enterprs/Dstrctwd	279.69
292777	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Las Palm	10,386.23
292778	1	ANAHEIM BAND INSTRUMENTS	InstMtls/Instrctn/LFMS	1,000.00
292779	1	MARSHALL MUSIC	InstMtls/Instrctn/LFMS	500.00
292780	1	SCHOLASTIC BOOK CLUBS	InstMtls/SDCInstr/MFMS	133.76
292781	1	PICK UP STIX	SpplsNonI/Board /Dstrctwd	500.00
292782	1	MUSIC THEATRE INTERNATL	InstMtls/Instrctn/FNMS	802.10
292783	1	TAMS-WITMARK MUSIC LIBRA	InstMtls/Instrctn/FNMS	400.00
292784	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	4,029.19
292785	1	SCIENCE CASTLE LLC	InstMtls/Instrctn/SCHS	630.53
292786	1	AUDITORY INSTRUMENTS	Serv&Op /HlthServ/Dstrctwd	121.50
292787	1	DYNAVOX SYSTEMS INC	InstMtls/SDCInstr/Dana ENF	473.06
292788	25	PLANNING CENTER, THE	Serv&Op /Fac Acq /Dstrctwd	9,880.35
292789	25	PLANNING CENTER, THE	Serv&Op /Fac Acq /Dstrctwd	7,672.55
292790	1	ART MASTERS INC	CnsltIns/Instrctn/Moulton	5,619.00
292791	1	ART MASTERS INC	CnsltIns/Instrctn/Hiddn Hl	4,424.00
292792	1	ART MASTERS INC	Serv&Op /Instrctn/Bergeson	6,000.00
292793	1	ART MASTERS INC	Serv&Op /Enterprs/Castille	4,741.00
292794	1	DYNAVOX SYSTEMS INC	InstMtls/SEOthIns/Dstrctwd	2,170.63
292795	1	ART MASTERS INC	CnsltIns/Instrctn/Reilly	5,892.00
292796	1	ART MASTERS INC	CnsltIns/Instrctn/Don Juan	5,884.00
292797	1	ORIENTAL TRADING CO	InstMtls/SDCInstr/MFMS	103.74
292798	1	SCHOOL SPECIALTY	InstMtls/SDCInstr/Dstrctwd	138.50
292799		VOID	VOID	0.00
292800	1	DANMAR PRODUCTS INC	SpplsNonI/HlthServ/Dstrctwd	156.62
292801	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	43.45
292802	1	SCHOOL HEALTH CORP	SpplsNonI/Sch Adm /Concordi	307.90
292803	1	DAVID TAUSSIG ASSOC INC	Serv&Op /M-R Reim/Dstrctwd	107,000.00
292804	1	ARIEL SUPPLY	InstMtls/Instrctn/CanVistE	54.32

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PO No.	Fund	Vendor	Description	Amount
292805	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	269.69
292806	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Moulton	6,600.00
292807	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Lobo	500.00
292808	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	4,183.92
292809	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	53.12
292810	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	130.39
292811	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	1,373.90
292812	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	205.27
292813	1	KENS SPORTING GOODS	InstMtls/Instrctn/ANHS	10,152.44
			InstMtls/CurAthlt/ANHS	5,000.44
292814	1	CALLOWAY HOUSE INC	InstMtls/SDCInstr/MFMS	123.57
292815	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,575.79
292816	1	NATURAL LEARNING CONCEPTS	InstMtls/SDCInstr/Dstrctwd	87.05
292817	12	ID ZONE SOUTH	SpplsNonI/SupvAdmn/Dstrctwd	264.05
			SpplsNonI/Sch Adm /Dstrctwd	264.04
292818	1	HARDY & HARPER INC	Rntl:Oth/RR:Bldgs/Wagon Wh	3,290.00
292819	12	ZERO TO THREE	SpplsNonI/SupvAdmn/Dstrctwd	156.55
292820	1	POSITIVE PROMOTIONS	InstMtls/Instrctn/Castille	276.13
292821	1	CLASSROOM SUPPLY MART	InstMtls/Instrctn/Castille	333.62
292822	1	COMMERCIAL FENCE & IRON WORKS	OthConst/Fac Acq /SJHHS	18,097.00
292823	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Marblehd	12,780.00
292824	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Moulton	11,000.00
292825	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Castille	38,880.00
292826	1	EDUCATORS PUBLISHING SERV INC	Serv&Op /Instrctn/St Anne	834.00
292827		VOID	VOID	0.00
292828	14	ABATEC INC	Serv&Op /RR:Bldgs/SCHS	100.00
292829	1	MONTGOMERY HARDWARE COMPANY	Rntl:Oth/RR:Bldgs/SJHHS	914.59
292830	1	COAST RECREATION INC	Rntl:Oth/RR:Bldgs/Viejo	436.11
292831	1	PLAY & PARK STRUCTURES	NonCapEq/RR:Bldgs/Bathgate	1,141.80
292832	1	CAMBIUM LEARNING	InstMtls/Enterprs/Dstrctwd	1,234.28
292833	1	MIRACLE PLAYGROUND SALES	NonCapEq/RR:Bldgs/Ambuehl	982.76
292834	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/DHHS	6,209.00
292835	14	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/SCHS	4,501.82
292836	14	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/SCHS	1,266.00
292837	14	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/Tesoro	4,337.00
292838	1	MARLA'S MANIA	SpplsNonI/Sch Adm /Kinoshita	413.96
292839	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	380.90
292840	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	368.15
292841	1	OCDE PAL PROGRAM	InstMtls/Instrctn/Castille	50.00
292842	1	STAPLES ADVANTAGE	SpplsNonI/HlthServ/Dstrctwd	140.07
292843	1	DELL COMPUTER	InstMtls/Instrctn/MFMS	208.80
292844	1	PROVANTAGE COMPUTER PRODUCTS	InstMtls/RSPInstr/Tesoro	160.86
292845	1	IMAGE 2000	InstMtls/Instrctn/AVMS	500.00
			SpplsNonI/Sch Adm /AVMS	500.00
292846	1	STAPLES ADVANTAGE	InstMtls/Instrctn/AVMS	2,000.00
			SpplsNonI/Sch Adm /AVMS	2,000.00
292847	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	90.70
292848	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	110.93
292849	1	STAPLES ADVANTAGE	InstMtls/RSPInstr/ANHS	291.97
292850	1	STAPLES ADVANTAGE	InstMtls/RSPInstr/ANHS	69.10
292851		VOID	VOID	0.00



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PO No.	Fund	Vendor	Description	Amount
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292852	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/AVMS	1,000.00
			SpplsNonI/Sch Adm /AVMS	1,000.00
292853	1	DELL COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	2,755.64
292854	1	DELL COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	78.30
292855	1	OFFICE DEPOT	InstMtls/Instrctn/VdelMarE	426.56
292856	1	CRUCIAL TECHNOLOGY	SpplsNonI/Sch Adm /LRMS	52.75
292857	1	DELL COMPUTER	SpplsNonI/RR:Bldgs/Dstrctwd	2,594.50
292858	1	GANAHL LUMBER	SpplsNonI/RR:Bldgs/Dstrctwd	30,000.00
292859	1	BECKER'S SHEET METAL	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
292860	1	DELL COMPUTER	NonCapEq/Instrctn/DJAMS	8,032.53
			NonCapEq/Enterprs/DJAMS	8,032.53
292861	1	BETTER BUSINESS RECORDS	SpplsNonI/RR:Bldgs/Dstrctwd	1,500.00
292862	1	SAN DIEGO ENERGY EFFICIENT	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
292863	1	SPINITAR	InstMtls/Instrctn/Kinoshta	975.37
292864	1	DICK BLICK WEST	InstMtls/Instrctn/NHMS	212.21
292865	1	SCHOOL KIDS HEALTHCARE	SpplsNonI/PuplTran/Dstrctwd	588.81
292866	1	SCHOOL COMPANY	InstMtls/Instrctn/AVMS	148.94
292867		VOID	VOID	0.00
292868	1	PRO-ED	SpplsNonI/Spch Aud/Dstrctwd	607.91
292869	1	TIME FOR KIDS	InstMtls/Instrctn/Malcom	150.28
292870	1	LAMA	InstMtls/Instrctn/FNMS	2,000.00
292871	1	MOORE'S SEWING MACHINE	InstMtls/Instrctn/FNMS	250.00
292872	1	SOUND IMAGE	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
292873	1	NILES BIOLOGICAL	SpplsNonI/Sch Adm /Dstrctwd	1,000.00
292874	1	SCHOOL NURSE	SpplsNonI/Sch Adm /Arroyo V	79.77
292875	1	DOHENY BUILDERS SUPPLY	SpplsNonI/Sch Adm /Dstrctwd	2,000.00
292876	1	GOLF TEAM PRODUCTS	InstMtls/CurAthlt/ANHS	651.40
292877		VOID	VOID	0.00
292878	1	GREG LARSON SPORTS	InstMtls/SEOthIns/Dstrctwd	178.13
292879	1	RALPHS GROCERY CO	InstMtls/Instrctn/FNMS	3,000.00
292880		VOID	VOID	0.00
292881	1	WAL MART L.N.	InstMtls/Instrctn/MFMS	2,250.00
292882	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Moulton	1,658.44
292883	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/SCHS	432.76
292884	1	JIM'S MUSIC CENTER	InstMtls/Instrctn/BAMS	750.00
292885	12	ALL AMERICAN INVESTMENT GRP	Serv&Op /Sch Adm /Dstrctwd	172.38
292886	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Tijeras	2,649.15
292887	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Moulton	10,754.29
292888	1	CCS PRESENTATION SYSTEMS INC	NonCapEq/Instrctn/Moulton	4,760.36
292889	25	WLC ARCHITECTS INC	BI:Arch /Fac Acq /DHHS	11,704.60
292890	1	PALOS SPORTS	InstMtls/SEOthIns/Dstrctwd	101.13
292891	1	BRAIN POP LLC	InstMtls/Instrctn/Kinoshta	1,196.00
292892	1	SOUTHEASTERN APPAREL	InstMtls/Instrctn/LFMS	426.20
292893	1	SCHOOL HEALTH CORP	SpplsNonI/Sch Adm /ANHS	246.86
292894	1	DIFFERENT ROADS TO LEARNING	InstMtls/Instrctn/Palisade	1,005.84
292895	1	PRENTKE ROMICH COMPANY	InstMtls/SDCInstr/Dstrctwd	183.07
292896	1	RENAISSANCE LEARNING INC	InstMtls/SEOthIns/Dstrctwd	651.15
292897	1	SPORTIME / ABILITATIONS	InstMtls/SEOthIns/Dstrctwd	53.41
292898	1	NASCO WEST	InstMtls/Instrctn/LRMS	1,000.00
292899	1	RENAISSANCE LEARNING INC	InstMtls/SEOthIns/Dstrctwd	651.15

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292900	1	RENAISSANCE LEARNING INC	InstMtls/SE0thIns/Dstrctwd	651.15
292901	1	ACCESS TO RECREATION	SplsNonI/HlthServ/Dstrctwd	153.76
292902	1	STAPLES ADVANTAGE	SplsNonI/Pup Serv/Dstrctwd	334.73
292903		VOID	VOID	0.00
292904	1	SAMMONS PRESTON	SplsNonI/HlthServ/Dstrctwd	50.88
292905	1	PEARSON LEARNING	InstMtls/RSPInstr/BAMS	99.70
292906	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Palisade	217.04
292907	1	RIVERSIDE PUBLISHING CO	SplsNonI/PsychSer/Dstrctwd	683.14
292908	1	ABRAMSON AUDIOLOGY	SplsNonI/HlthServ/Dstrctwd	235.13
292909	1	ECS IMAGING INCORPORATED	Serv&Op /Pup Serv/Dstrctwd	9,800.00
292910	1	HANDWRITING W/O TEARS	InstMtls/Instrctn/Viejo	779.67
292911	1	PCI EDUCATIONAL PUBLISHING	InstMtls/Instrctn/Palisade	400.83
292912	11	STECK-VAUGHN CO	InstMtls/Instrctn/Dstrctwd	153.98
292913	1	SCHOOL SPECIALTY	InstMtls/SDCInstr/Dstrctwd	31.74
292914	1	ABLENET INC	InstMtls/SDCInstr/Dana ENF	712.50
292915	1	TIME FOR KIDS	InstMtls/Instrctn/FNMS	159.12
292916	1	ENABLING DEVICES	InstMtls/SDCInstr/Dana ENF	130.22
292917	1	PYRAMID ED CONSULTANTS	InstMtls/Instrctn/Palisade	82.86
292918	1	MACNAMARA, ALICIA	Serv&Op /PuplTran/Dstrctwd	55.36
292919	1	HANDWRITING W/O TEARS	InstMtls/Instrctn/Moulton	1,838.56
292920	11	BUDGETEXT	InstMtls/Instrctn/Dstrctwd	349.72
292921	11	BUDGETEXT	InstMtls/Instrctn/Dstrctwd	449.44
292922	1	ABILITATIONS	InstMtls/Instrctn/Palisade	158.98
292923	1	WAXIE	SplsNonI/Sch Adm /SJHHS	334.84
292924	13	FINANCIAL PACIFIC INSURANCE	F&EInstl/FoodServ/Dstrctwd	310,585.00
292925		VOID	VOID	0.00
292926	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/FNMS	432.76
292927	1	JOURNEYED.COM	SplsNonI/SupvAdmn/Dstrctwd	52.28
292928	1	WEISS MD, DR SIDNEY	CnsltNon/HlthServ/Dstrctwd	2,000.00
292929	1	PEACEFUL PLAYGROUNDS	Serv&Op /Instrctn/St Edwr	199.50
292930	1	ETS - CAHSEE	InstMtls/Instrctn/CVHS	150.00
292931	1	CHENG & TSUI CO INC	InstMtls/Libr&Med/SCHS	42.58
292932	1	AARDVARK CLAY	InstMtls/Instrctn/NHMS	302.42
292933	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Moulton	3,686.63
292934	1	GREAT MUSIC PRODUCTS	InstMtls/Instrctn/LF Elem	383.74
292935	1	INTEGRATIONS SCHOOL SPECIALITY	SplsNonI/SupvAdmn/Dstrctwd	128.40
292936	1	JOHNSON, SHAWN & HOLLY	Serv&Op /SE0thIns/Dstrctwd	19,000.00
292937	1	ROZENBERG, ABBY	Serv&Op /SE0thIns/Dstrctwd	15,187.50
292938	1	NOTCH, STEVE OR TRACI	Residtl /NPS /Dstrctwd	2,100.00
292939	1	DEVEREUX SCHOOL OF VIERA	Residtl /NPS /Dstrctwd	12,218.00
292940	1	ORALINGUA SCHOOL	NPS /NPS /Dstrctwd	14,499.90
292941	1	RED ROCK CANYON SCHOOL	Residtl /NPS /Dstrctwd	22,875.00
292942	1	POWELL, PERRY OR SHARRON	Residtl /NPS /Dstrctwd	2,100.00
292943	1	SPEECH & LANGUAGE DEVEL	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	5,970.00
292944	1	DEVEREUX TEXAS TREATMENT	Residtl /NPS /Dstrctwd	190.00
292945	1	KING, DANIEL & SANDRA	Serv&Op /SE0thIns/Dstrctwd	7,000.00
292946	1	COMAN, STEVAN AND LAUREN	Serv&Op /Aid:Inst/Dstrctwd	12,500.00
292947	1	O'CONNOR, BRENDAN & JACQUELINE	Serv&Op /SE0thIns/Dstrctwd	21,434.00
292948	1	AUTISM SPECTRUM THERAPIES	NPA /NPA /Dstrctwd	705.00

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PO No.	Fund	Vendor	Description	Amount
292949	1	MAXIM HEALTHCARE SERVICES	NPA /NPA HLTH/Dstrctwd	4,023.00
			Sub NPA /NPA HLTH/Dstrctwd	21,783.00
292950	1	ACES	NPA /NPA /Dstrctwd	7,254.00
292951	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	13,387.20
292952	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	2,060.00
292953	1	LEISURE CARE	NPA /HlthServ/LadraElm	3,002.00
292954	1	PRENDIZ/MATTHE TOWLER&JESSICA	Serv&Op /Pup Serv/Dstrctwd	1,645.16
292955	1	DIGITAL NETWORKS GROUP	InstMtls/Instrctn/GrgWhite	299.37
292956	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/GrgWhite	1,731.04
292957	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	16.99
292958	1	VALIANT IMC	InstMtls/Instrctn/GrgWhite	1,030.52
292959	1	NASCO WEST	InstMtls/Instrctn/LRMS	301.15
292960	1	SHAR PRODUCTS COMPANY	Rnt&Repr/Instrctn/LF Elem	400.00
292961	1	DEMCO INC	InstMtls/Libr&Med/Tesoro	771.88
292962	13	PAPA JOHNS PIZZA	FdPrshbl/FoodServ/Dstrctwd	400,000.00
292963		VOID	VOID	0.00
292964	25	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /Dstrctwd	5,000.00
292965	1	ARROWHEAD CAMUR STAINED GLASS	InstMtls/Instrctn/NHMS	1,438.53
292966	1	PROFESSIONAL TUTORS OF AMERICA	CnsltIns/Instrctn/Dstrctwd	35,000.00
292967	1	OFFICE DEPOT	SpplsNonI/Sch Adm /Marblehd	48.93
292968	1	DELL COMPUTER	InstMtls/Instrctn/Las Palm	59.04
292969	1	DELL COMPUTER	SpplsNonI/FacPlann/Dstrctwd	489.31
292970	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Palisade	82.27
292971	1	DELL COMPUTER	NonCapEq/Instrctn/DHHS	31,237.61
292972	1	PSOC-WATERLINES TECHNOLOGIES	NonCapEq/RR:Bldgs/Dstrctwd	5,527.25
292973	1	LAWNMOWERS ETC	NonCapEq/RR:Bldgs/Dstrctwd	7,946.31
292974	1	DELL COMPUTER	NonCapEq/Instrctn/RH Dana	6,270.43
292975	13	ADMIRAL INSTALLATION COMPANY	Refrig /FoodServ/AVMS	750.00
292976	1	LEGOLAND	FieldTrp/Enterprs/LF Elem	1,117.00
292977	1	CORONA-NORCO UNIFIED	Dues&Mmb/TIS /Dstrctwd	2,800.00
292978	1	ACCREDITING COMM F/SCHLS	Dues&Mmb/SupvAdmn/Dstrctwd	4,320.00
292979	1	SAN DIEGO CTY SUPERINTENDENT	CnfrNonI/SupvAdmn/Dstrctwd	29,000.00
292980	1	CRAFT RACKETS	InstMtls/Instrctn/ANHS	976.56
292981	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Del Obis	22,500.00
292982	12	RALPHS GROCERY CO	InstMtls/Instrctn/Dstrctwd	1,000.00
292983	1	SEHI COMPUTER	SpplsNonI/Sch Adm /Dstrctwd	618.65
292984	1	DELL COMPUTER	SpplsNonI/PsychSer/Dstrctwd	147.89
292985	1	DELL COMPUTER	SpplsNonI/Spch Aud/Dstrctwd	133.10
292986	1	CAMCOR INC	InstMtls/Instrctn/Las Palm	253.90
292987	1	SPARTAN TOOL DIVISION	SpplsNonI/RR:Bldgs/Dstrctwd	3,612.56
292988	1	KNORR POOL SYSTEMS INC	NonCapEq/RR:Bldgs/Dstrctwd	7,221.94
292989	1	ACSI	Serv&Op /Instrctn/MssHills	3,231.00
292990	1	SCHOOL SERVICES OF CALIFORNIA	CnsltNon/Labr Rel/Dstrctwd	15,000.00
			Serv&Op /Sup:GenA/Dstrctwd	10,000.00
292991	1	ACTION LEARNING SYSTEMS INC	Serv&Op /Instrctn/Dstrctwd	18,000.00
292992	1	RACHELS CHALLENGE	Serv&Op /Instrctn/DJAMS	2,000.00
			Serv&Op /Enterprs/DJAMS	500.00
292993	25	PCR SERVICES CORP	Serv&Op /Fac Acq /Dstrctwd	24,900.00
292994	25	NMG GEOTECHNICAL INC	BI:CTest/Fac Acq /Dstrctwd	7,500.00
292995	1	ORANGE COUNTY PERFORMING ARTS	Serv&Op /Instrctn/Moulton	650.00

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292996	1	WENGER CORPORATION	InstMtls/Instrctn/FNMS	2,330.23
292997	1	ORANGE COUNTY PERFORMING ARTS	Serv&Op /Instrctn/Benedict	1,275.00
292998	1	CA WEEKLY EXPLORER INC	Serv&Op /Instrctn/CanVistE	1,010.00
292999	1	CETPA	CnfrNonI/Libr&Med/Dstrctwd	425.00
293000	25	PACIFIC PLUMBING COMPANY OF	BI:Const/Fac Acq /SCHS	16,958.00
293001	1	USI INC	SpplsNonI/Sch Adm /FrshStrt	59.98
293002	1	IMAGE 2000	InstMtls/Instrctn/Benedict	383.23
293003	1	SEHI COMPUTER	NonCapEq/Sch Adm /FNMS	1,110.21
293004	1	OTHER WORLD COMPUTING	InstMtls/Instrctn/DHHS	123.53
293005	1	GRAYMARK	InstMtls/Instrctn/MFMS	689.34
293006	1	GANAHL LUMBER	InstMtls/Instrctn/MFMS	415.00
293007	1	BLUE BIRD BODY COMPANY	Debt Ser/Dbt Serv/Dstrctwd	80,545.75
			Debt-Int/Dbt Serv/Dstrctwd	11,819.65
293008	1	BOYLE, JEANETTE	InstMtls/Instrctn/MFMS	1,999.98
293009	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Tijeras	12,709.61
293010	1	MARSHALL MUSIC	InstMtls/Instrctn/FNMS	170.00
293011	1	GREG LARSON SPORTS	InstMtls/SE0thIns/Dstrctwd	190.36
293012	1	GOPHER ATHLETIC	InstMtls/Instrctn/ANHS	239.99
293013	1	RIS	St Rcpts/Undesig /Dstrctwd	4,367.84
293014	1	SEHI COMPUTER	St Rcpts/Undesig /Dstrctwd	2,194.25
293015	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/GrgWhite	1,955.33
293016	1	PAC TYPEWRITER & COMM	Rntl:Oth/RR:Bldgs/Dstrctwd	5,220.00
293017	1	BAVCO	SpplsNonI/RR:Bldgs/Dstrctwd	3,000.00
293018	1	FOLLETT SOFTWARE CO	InstMtls/Instrctn/San Juan	541.58
293019	1	TECH4LEARNING	InstMtls/Enterprs/LadraElm	770.00
293020		VOID	VOID	0.00
293021	1	INFOBASE PUBLISHING	InstMtls/Instrctn/Tesoro	426.02
293022	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Barcelon	5,960.59
293023	1	PASSARO, DR. PERRY DAVID	CnsltNon/PsychSer/Dstrctwd	15,000.00
293024	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	250.00
293025	13	DELL COMPUTER	Comprr /FoodServ/Tesoro	47.20
293026	1	STAPLES BUSINESS ADVANTAGE	InstMtls/SE0thIns/Dstrctwd	95.54
293027	1	APPLE COMPUTER INC	NonCapEq/Enterprs/LRMS	1,605.23
293028	1	STAPLES ADVANTAGE	InstMtls/Instrctn/LF Elem	51.29
293029	1	APPLE COMPUTER INC	NonCapEq/Instrctn/NHMS	13,845.38
293030	1	SEHI COMPUTER	InstMtls/Instrctn/Palisade	228.69
293031	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/Palisade	57.80
293032	1	SEHI COMPUTER	InstMtls/Instrctn/Las Palm	144.64
293033		VOID	VOID	0.00
293034	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/RSPInstr/Reilly	69.55
293035	1	DELL COMPUTER	InstMtls/Instrctn/Moulton	1,205.90
293036	12	DELL COMPUTER	InstMtls/Instrctn/Wood Cyn	261.16
293037	1	PEARSON	SpplsNonI/PsychSer/Dstrctwd	5,637.67
293038	13	EPOS BUSINESS SOLUTIONS	Comprr /FoodServ/Dstrctwd	25,000.00
293039	1	IPARADIGMS LLC	Serv&Op /Instrctn/Tesoro	5,431.90
293040	1	AUTO SHOP EQUIP CO INC	Rntl:Oth/Dist Veh/Dstrctwd	451.25
293041	1	SCHOLASTIC READING COUNTS	InstMtls/Enterprs/LadraElm	722.36
293042	1	HOMELESS EDUCATION/LIAISON	SpplsNonI/Sch Adm /Dstrctwd	69.25
293043	1	PEARSON LEARNING	InstMtls/Instrctn/MFMS	1,466.05
293044	1	SCHOOL HEALTH CORP	SpplsNonI/HlthServ/Dstrctwd	327.92

Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....DECEMBER 15, 2009

PO No.	Fund	Vendor	Description	Amount
293045	25	PACIFIC PLUMBING COMPANY OF	BI:Const/Fac Acq /DJAMS	11,472.00
293046	1	LINGUI SYSTEMS INC	SplsNonI/Spch Aud/Dstrctwd	350.01
293047	1	ATKINSON ANDELSON LOYA	Legal /SupvAdmn/Dstrctwd	50,000.00
293048	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	196.35
293049	1	LINGUI SYSTEMS INC	SplsNonI/Spch Aud/Dstrctwd	221.74
293050	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	76.07
293051	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	97.82
293052	1	DARICE ART SUPPLIES	InstMtls/Instrctn/Dstrctwd	250.63
293053	1	JAMESTOWN PUBLISHERS	InstMtls/SDCInstr/Dstrctwd	237.52
293054	1	OVER NIGHT NUMBERING	Serv&Op /Grph Art/Dstrctwd	1,500.00
293055	1	MIND WARE	InstMtls/SDCInstr/Dstrctwd	174.80
293056	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	119.18
293057	1	NEW MONIC BOOKS	InstMtls/SDCInstr/Dstrctwd	53.99
293058	1	FISHER SCIENTIFIC	InstMtls/SDCInstr/Dstrctwd	122.66
293059	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Dstrctwd	127.66
293060	1	LAKESHORE LEARNING MATERIALS	SplsNonI/Spch Aud/Dstrctwd	173.00
293061		VOID	VOID	0.00
293062	1	LAKESHORE LEARNING MATERIALS	InstMtls/PrntPart/Dstrctwd	2,304.96
293063	40	CUSD-COP FUND 91	TrOutOth/IntrAgnc/Dstrctwd	361,363.47
293064	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Moulton	4,176.23
293065	1	DANBRU WIRE & CABLE INC	InstMtls/Instrctn/VDMMS	112.88
293066	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/SCHS	222.94
293067	1	LOGOWEAR EXPRESS	InstMtls/Instrctn/SMS	1,114.34
293068	1	PETERSON, SYLVIA	Serv&Op /Instrctn/Mission	439.00
293069	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/LRMS	500.00
293070	1	OCEAN INSTITUTE	FieldTrp/Instrctn/RH Dana	695.00
293071	1	G PATINO SCREEN & PRINT &	SplsNonI/Sch Adm /MFMS	620.83
293072	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/Dstrctwd	25.00
293073	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Don Juan	188.94
293074	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	227.44
293075	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	200.69
293076	1	WELLS SUPPLY	SplsNonI/Op:Grnds/Dstrctwd	3,000.00
293077	1	McKENDRY DOOR SALES & SERVICE	Rntl:Oth/RR:Bldgs/Dstrctwd	1,500.00
293078	1	STAPLES ADVANTAGE	SplsNonI/SupvAdmn/Dstrctwd	91.87
293079	1	KAKUDA, BARBARA	Serv&Op /SEOthIns/Dstrctwd	2,400.00
293080	1	IB AMERICAS	Conf:Ins/Instrctn/SCHS	624.75
293081	1	LACOE CURRICULUM AND	Conf:Ins/Instrctn/Viejo	7,800.00
293082	1	GUIDED DISCOVERIES	FieldTrp/Instrctn/Concordi	26,170.50
293083	1	GOPHER ATHLETIC	InstMtls/SDCInstr/Dstrctwd	87.09
293084	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	572.44
293085	1	GOPHER ATHLETIC	InstMtls/Instrctn/OsoGrand	170.41
293086	1	SKILLSTUTOR	Serv&Op /Instrctn/MFMS	9,058.88
293087	1	REGISTRATIONS FOR YOU	Conf:Ins/Instrctn/SCHS	295.00
			CnfrNonI/SupvAdmn/SCHS	295.00
293088	1	WENGER CORPORATION	NonCapEq/Enterprs/LadraElm	3,607.20
293089	1	CAPPO SAN DIEGO	CnfrNonI/Purch /Dstrctwd	210.00
293090	1	PEARSON	SplsNonI/SupvAdmn/Dstrctwd	1,923.55
293091	13	PAC TYPEWRITER & COMM	OffFdSrv/FoodServ/Dstrctwd	322.93
293092	1	DELL COMPUTER	InstMtls/Instrctn/VdelMarE	266.20
293093	1	DISCOUNT OFFICE SERVICES	SplsNonI/PuplTran/Dstrctwd	112.01

Board of Trustees Purchase Order Listing

\*===== Fiscal Year: 2009-10 =====\*

Board of Trustees Meeting.....DECEMBER 15, 2009

PO No.	Fund	Vendor	Description	Amount
293094	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/HlthServ/Dstrctwd	136.37
293095	1	DELL COMPUTER	NonCapEq/Instrctn/MFMS	41,511.97
293096	1	RD SYSTEMS INC.	SpplsNonI/TIS /Dstrctwd	542.88
293097	1	APPLE COMPUTER INC	NonCapEq/Enterprs/SCHS	21,097.80
560 Purchase Orders				\$3,140,489.21

Board of Trustees Purchase Order Listing

\*===== Fiscal Year: 2009-10 =====\*

Board of Trustees Meeting.....DECEMBER 15, 2009

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4820	89	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	8,010.00
4821	91	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	3,325.00
4822	88	US BANK NATIONAL ASSOCIATION	Serv&Op /Undesig /Dstrctwd	4,380.00
4823	89	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	1,650.00
4824	98	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	9,358.33
4825	95	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	1,500.00
4826	89	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /SCHS	3,134.11
4827	98	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /SJHHS	5,542.02
4828		VOID	VOID	0.00
4829	87	WLC ARCHITECTS INC	BI:Arch /Fac Acq /CVHS	11,704.60
9 Purchase Orders				\$48,604.06

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
144929	LARMAC	PO-292443	17,400.00
144930	ACETEC SECURITY SYSTEMS	PO-290440	6,321.00
144931	APPLE COMPUTER INC	PO-291886	6,060.10
144932	CINTAS	PO-291623	72.83
144933	CINTAS CORP	PO-290675	58.84
144934	CITY OF SAN JUAN CAPISTRANO	PO-290461	10,518.33
144935	DELL MARKETING L P	PO-291779	133.10
		PO-291816	1,692.34
		PO-291875	2,043.31
		PO-291901	986.84
		PO-291902	5,921.21
		PO-291944	133.10
144936	IMAGE 2000	PO-290254	117.23
		PO-290489	243.00
144937	MOBILE COMM REPAIR INC	PO-292439	3,915.00
144938	MOULTON NIGUEL WATER	PO-290462	8,128.45
144939	ORANGE CTY DEPT EDUC	PO-291159	7,941.22
144940	ORANGE CTY HEALTH AGENCY	PO-292398	32.40
144941	PITNEY BOWES	PO-290375	508.00
144942	PRUDENTIAL OVERALL SUP	PO-290435	136.25
		PO-290895	30.68
144943	SAN DIEGO GAS & ELECTRIC	PO-290562	52,074.15
144944	SANTA MARGARITA WATER	PO-290463	7,037.65
144945	SMART & FINAL	PO-290220	57.43
		PO-290550	39.50
		PO-290558	35.98
		PO-291529	131.07
		PO-291530	62.12
144946	SO CAL EDISON CO	PO-290563	25,710.86
144947	SO CAL GAS CO	PO-290564	4,020.17
144948	SPARKLETTS	PO-290561	14.30
		PO-291077	8.50
		PO-291078	10.15
		PO-291268	160.47
		PO-291601	19.85
		PO-292011	14.17
144949	UNITED RENTALS NORTHWEST INC	PO-290401	68.74
		PO-290595	375.88
144950	WELLS FARGO FINANCIAL LEASING	PO-290256	211.92
144951	MCMAHAN DESK INC	PO-291785	1,083.15



Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
144952	SPARKLETT'S	PO-290223	58.92
		PO-290865	39.59
		PO-290866	18.36
		PO-290867	14.36
		PO-290868	6.10
		PO-290869	26.56
		PO-290870	10.21
144953	SAMLARC	PO-292430	10,000.00
144954	KOCH FINANCIAL CORP	PO-290695	16,045.10
144955	EMPLOYMENT DEVELOPMENT DEPT	PV-001262	109,764.66
144956	A Z BUS SALES INC	PO-290518	632.66
144957	AARDVARK CLAY	PO-292183	693.04
144958	ABSOLUTE COMMUNICATIONS INC	PO-290646	160.00
144959	ACTION LEARNING SYSTEMS INC	PO-292176	315.28
144960	ALISO VIEJO AUTO SERVICE	PO-290521	414.44
144961	AMERICAN BACKFLOW	PO-290672	91.55
144962	APPERSON EDUCATION PRODUCTS	PO-292172	2,900.33
144963	ARAMARK UNIFORM SERVICE	PO-290520	1,831.67
144964	ARTESIA SAWDUST	PO-290294	410.24
		PO-292150	2,384.64
144965	BARRETT-ROBINSON INC	PO-290454	1,473.44
		PO-291705	215.00
		PO-291706	587.00
144966	BATTERIES PLUS	PO-290455	209.29
144967	BECKER'S SHEET METAL	PO-291297	2,150.00
144968	BIO-RAD LABORATORIES	PO-290819	490.56
144969	BLAIRS TOWING	PO-290517	95.00
144970	CALIFORNIA WESTERN VISUALS	PO-292062	1,986.86
144971	CAMCOR INC	PO-291512	1,797.53
144972	CAPISTRANO GOLF CARS	PO-290656	1,148.29
144973	CLARK SECURITY PRODUCTS	PO-290566	7,710.26
144974	CLIFF KEEN ATHLETIC	PO-292225	463.48
144975	COOLE SCHOOL	PO-292234	212.52
144976	DICK BLICK WEST	PO-291732	1,064.71
144977	DISCOUNT OFFICE SERVICES	PO-291005	43.67
144978	DISCOUNT SCHOOL SUPPLY	PO-292224	95.66
144979	DYNAVOX SYSTEMS LLC	PO-091464	182.70
144980	EVERGREEN OIL INC	PO-291113	145.00
144981	FACTORY MOTOR PARTS	PO-290535	796.13
144982	FLEET SERVICE SPECIALISTS LLC	PO-290557	3,517.96
144983	FLINN SCIENTIFIC INC	PO-291135	10,860.83
		PO-291840	603.85
144984	FTS LIGHTING SERVICES	PO-292090	520.52
144985	DISCOUNT OFFICE SERVICES	PO-291951	173.83
144986	AUTISM BEHAVIOR CONSULTANTS	PO-291381	1,937.50

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
144987	CATHEDRAL HOME FOR CHILDREN	PO-290061	3,192.00
		PO-290064	3,192.00
		PO-290068	3,192.00
		PO-291559	3,192.00
		PO-292371	1,976.00
144988	FAMILY LIFE CENTER BODEGA	PO-290825	3,539.00
144989	GOODWILL INDUSTRIES	PO-291453	1,440.00
144990	IWAMOTO, LINDA	CL-091674	430.67
144991	KIM AND/OR, CHANDRA	PO-291360	672.94
144992	ORANGE CTY DEPT EDUC	PO-291070	322,435.76
		PO-291141	84,165.14
144993	PHILLIPS, TODD AND/OR KIMBERLY	PO-291558	762.47
144994	PYRAMID AUTISM CENTER	PO-290075	4,275.00
144995	ROZENBERG, ABBY	PO-291815	875.00
144996	SCHOOL SERVICES OF CALIF	PO-292309	13,800.00
144997	THERAPEUTIC EDUCATION CENTER	PO-292375	4,950.00
144998	AT&T	PO-290426	57.00
144999	AT&T-CALNET2	PO-290457	14.85
145000	MCGRAW-HILL COMPANIES	PO-291597	14,623.05
145001	MEDCO SUPPLY INC	PO-291662	2,995.08
		PO-292318	2,114.50
145002	MIRACLE REC EQUIP CO	PO-291201	1,314.45
145003	MODERN SIGNS PRESS INC	PO-291271	332.78
145004	MOORE'S SEWING MACHINE	PO-290467	263.44
145005	MOORES MUFFLER SER, DOUG	PO-291120	722.08
145006	NATL SCHOOL PRODUCTS	CL-091021	986.02
145007	NEWS 2 YOU	PO-291742	140.00
145008	ORANGE CTY DEPT EDUC	PO-291921	46.70
145009	PARKHOUSE TIRE INC.	PO-291105	170.32
145010	PEARSON EDUCATION	PO-290756	3,775.78
		PO-290759	7,914.94
		PO-291639	4,929.91
		PO-291654	1,987.87
		PO-291854	1,339.16
145011	PHONAK INC	CL-090609	234.49
		PO-291259	287.78
		PO-291445	364.99
		PO-291495	116.49
		PO-291547	116.49
145012	PRIME FABRICATION	PO-291753	225.00
145013	PRINCETON HEALTH PRESS	PO-291324	1,140.00
		PO-291325	1,662.50
		PO-291338	2,090.00
		PO-291339	1,567.50
		PO-291348	1,282.50

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
145014	SANTILLANA PUBL CO	PO-291822	1,220.00
145015	SCOTT FORESMAN	-	
		PO-290923	13,008.76
		PO-290927	12,120.84
		PO-290929	14,545.00
		PO-290935	8,160.43
		PO-290938	9,696.68
		PO-290940	8,160.43
		PO-290942	10,584.60
		PO-290944	7,272.51
		PO-290946	2,663.77
		PO-290955	13,074.54
		PO-290956	16,349.18
		PO-290958	25,659.30
		PO-290959	16,020.09
145016	SCOTT FORESMAN	PO-290965	34,212.40
		PO-290971	17,852.91
		PO-290974	22,333.10
		PO-290975	23,079.80
		PO-290977	24,233.79
		PO-290983	11,268.38
		PO-290984	12,087.96
		PO-291086	7,272.51
		PO-291574	78,547.09
145017	SKULLS UNLIMITED	PO-290813	55.40
145018	PAVEMENT CREATIVE GROUP	PO-291860	6,289.48
145019	MACKIN LIBRARY MEDIA	PO-290321	44,778.69
145020	C.A.S.H.	PO-291536	145.00
145021	DIOCESE OF ORANGE	PO-292274	1,190.00
145022	OCDE	PO-291535	200.00
		PO-291933	200.00
145024	SCHOOL EMPLOYERS ASSOCIATION	PO-291870	135.00
145025	SCHOOL SERVICES OF CALIF	CL-091574	3,834.72
		CL-091615	3,114.95
145026	THE COLLEGE BOARD-WRO	PO-291934	400.00
145027	TRIPLE A LEARNING LTD	PV-001273	577.50
		PV-001285	577.50
145028	DANA HARBOR BRIDGE CENTER	PV-001278	294.00
145029	H2O SPOT	PV-001282	4,648.00
145030	JENSEN, JENNIFER	PV-001277	174.00
145031	LANGO LAGUNA LLC	PV-001284	1,881.00
145032	MEDLOCK, GEORGE	PV-001279	180.00
145033	MODENA, SARA	PV-001281	1,586.90
145034	NEELY, EDWIN S	PV-001275	3,731.00
145035	SPECTRUM SOLUTIONS DBA	PV-001274	640.80

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
145036	ST JAMES, JHERI	PV-001280	263.20
145037	VAN DAHLEN, JUDI	PV-001283	604.80
145038	YOGA BUNGALOW	PV-001276	1,831.30
145039	CINTAS CORP	PO-290675	58.84
145040	CITY OF SAN JUAN CAPISTRANO	PO-290461	461.27
145041	CONSOLIDATED ELECT DISTR	PO-290438	178.98
145042	DANBRU WIRE & CABLE INC	PO-290447	52.13
145043	DELL MARKETING L P	PO-290261	104.39
		PO-291985	71.76
145044	IMAGE 2000	PO-290254	546.22
		PO-290489	202.50
145045	MOBILE COMM REPAIR INC	PO-290548	76.13
145046	PAC TYPEWRITER & COMM	PO-292205	540.43
145047	PRUDENTIAL OVERALL SUP	PO-290435	90.36
145048	ROADWAYS INTERNATIONAL INC	PV-001328	2,025.00
145049	SAN DIEGO GAS & ELECTRIC	PO-290562	42,424.33
145050	SANTA MARGARITA WATER	PO-290463	15,181.23
145051	SMART & FINAL	PO-292055	48.22
145052	SO CAL GAS CO	PO-290564	417.85
145053	SO COAST WATER DIST	PO-290565	5,170.10
145054	SOLAG / CR&R	PO-290439	21,335.21
145055	THYSSENKRUPP ELEVATOR CORP	PO-290569	3,422.00
145056	AUTISM SPECTRUM THERAPIES	PO-290903	3,000.00
		PO-292376	278.80
145057	CARES	PO-290833	1,015.24
145058	CENTER FOR AUTISM &	PO-290840	296.13
145059	CHILED A	PO-291380	2,647.20
145060	CROMWELL, PATRICIA	PO-291516	875.50
145061	CSBA'S PRACTI-CAL	PO-291072	1,345.16
145062	EDUCATIONAL BASED SERVICES	PO-291452	5,069.00
145063	FAMILY LIFE CENTER BODEGA	CL-091414	176.95
145064	HEAR NOW dba	PO-291320	5,886.25
145065	LEISURE CARE	PO-291384	5,481.50
145066	MENDE PSY.D, SYLVIA	PO-291520	2,981.35
145067	ORANGE COUNTY THERAPY SERVICE	PO-290506	25,440.00
145068	OWEN, JEFFREY S	CL-091609	1,600.00
		PO-291454	3,200.00
145069	SANTA ANA USD	CL-091613	14,871.50
		CL-091614	14,871.50
145070	WESTSHIELD ADOLESCENT SERVICES	PO-291540	2,535.83
145071	1ST JON	PO-290471	256.62
145072	B & H PHOTOGRAPHY	PO-292064	55.00
145073	BETTER BUSINESS RECORDS	PO-290118	34.14
145074	BIO RAD LABORATORIES	PO-292138	421.95
145075	CALIFORNIA ELECTRIC SERVICE	PO-290654	107.92

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
145076	CALIFORNIA WESTERN VISUALS	PO-292058	7,947.45
		PO-292061	662.90
145077	CAMCOR INC	PO-292192	2,794.28
145078	CAPISTRANO GOLF CARS	PO-290656	228.49
145079	CAROLINA BIOLOGICAL SUPPLY CO	PO-292060	147.23
145080	CLARK SECURITY PRODUCTS	PO-290566	4,282.59
145081	DAY LITE MAINTENANCE	PO-290571	4,854.42
145082	DOHENY BUILDERS SUPPLY	PO-290288	988.72
145083	FEDERAL EXPRESS CORP	PO-290378	1,067.80
145084	FOLLETT EDUCATIONAL SVC	PO-292031	669.46
145085	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	12.36
145086	FRICTION MATERIALS CO.	PO-290534	1,625.58
145087	GANAHL LUMBER	PO-290289	271.53
		PO-290451	820.75
145088	GENERATOR SERVICES CO INC	PO-290574	1,303.99
145089	GOV CONNECTION INC	PO-290355	968.78
145090	HAAN CRAFTS	PO-290131	239.25
145091	HIRSCH PIPE & SUPPLY	PO-290448	2,469.50
145092	HORN IMPROVEMENT	PO-292193	594.16
145093	HYDRO-SCAPE PRODUCTS INC	PO-290291	43.78
145094	IBBS	PO-291977	2,288.71
145095	INDUSTRIAL ARTS SUPPLY CO	PO-292229	579.62
145096	INDUSTRIAL FORMULATORS INC	PO-292120	1,911.83
145097	INTERSTATE BATTERIES	PO-290547	1,987.27
145098	IPARADIGMS LLC	PO-291616	3,384.85
145099	IRON MOUNTAIN	PO-290602	226.40
145100	JASPER ENGINE & TRANSMISSION	PO-290524	10,217.18
145101	JOHNSTONE SUPPLY	PO-292438	26,960.26
145102	JONES SCHOOL SUPPLY CO INC	PO-292083	44.25
145103	KELLY PAPER COMPANY	PO-290381	1,378.61
145104	KENNEDY INDUSTRIES INC	PO-292222	389.76
145105	LAKESHORE	PO-291736	255.13
		PO-291737	276.87
145106	LAKESHORE LEARNING MATLS	PO-292013	2,210.89
		PO-292167	312.37
		PO-292214	92.69
145107	LAWNMOWERS ETC	PO-290268	1,760.90
145108	LESLIES SWIMMING POOL SUPPLY	PO-290492	91.85
145109	LIBERTY FLAGS	PO-291593	45.32
		PO-291829	198.00
145110	LINGUI SYSTEMS INC	PO-292036	361.50
145111	LIVE FREE APPAREL	PO-292218	815.63
145112	LOCAL JANITORIAL & VACUUM	PO-290362	108.75
145113	LOS ANGELES FREIGHTLINER	PO-291115	99.19
145114	LRP PUBLICATIONS	PO-292146	217.00

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Warrant Number	Name of Payee	Reference Number	Amount
145115	DISCOUNT OFFICE SERVICES	PO-292157	173.83
145116	LAKESHORE LEARNING MATLS	PO-290899	291.10
145117	PACIFIC PLUMBING COMPANY OF	PO-290449	1,866.00
145118	USA SHADE & FABRIC STRUCTURES	PO-291303	2,564.00
145119	CAPISTRANO CONNECTIONS ACADEMY	PV-001314	20,679.72
145120	OPPORTUNITY FOR LEARNING	PV-001315	14.38
145121	ABATEC INC	PO-290273	9,430.00
145122	BERGMAN & DACEY INC	PO-290077	59,940.54
145123	NELSON, LARRY	PO-290244	2,560.00
145124	NELSON, LARRY	PO-290242	2,560.00
145125	AT&T	PO-290426	19.67
145126	AT&T-CALNET2	PO-290457	25,590.97
145127	JOHN V. SPEAK	PO-291846	125.69
145128	MACMILLAN/MCGRAW-HILL	PO-291962	1,996.71
145129	MAGNA VISUAL	PO-292235	61.11
145130	MAIER INTERNATIONAL INC	PO-292284	570.00
145131	MARKERBOARD PEOPLE	PO-292244	280.50
145132	MEDCO SUPPLY INC	PO-292316	643.69
145133	MICROCLIENTELE	PO-292261	8,625.00
145134	MISSION VIEJO GLASS	PO-290264	98.00
145135	MOBILE FLEET WASH	PO-291104	994.50
145136	MODERN SIGNS PRESS INC	PO-292212	182.74
145137	MOORE'S SEWING MACHINE	PO-290467	106.73
145138	MOUNTAIN WATER COMPANY	PO-292472	63.65
145139	MPS	PO-290751	6,737.27
145140	MR CLEAN MAINTENACE SYSTEMS	PO-291586	5,395.84
145141	NATIONAL GEOGRAPHIC SCHOOL PUB	PO-290764	359.98
145142	OFFICE DEPOT	PO-092232	21.74
		PO-290336	1,399.54
		PO-291214	200.29
		PO-291482	556.28
		PO-291688	159.75
		PO-292254	32.60
145143	SOLARWINDS.NET INC	PO-292256	3,160.00
145144	SOUTH COAST MEDICAL GROUP	PO-291062	50.00
145145	SPICERS PAPER CO	PO-290399	2,764.00
145146	OFFICE DEPOT	PO-290346	311.98
145147	OFFICE DEPOT	PO-290229	2,739.63
145148	ARROYO VISTA PTA	PV-001316	3,235.00
145149	AVID REGION 9	PV-001317	320.00
145150	THOUSAND PINES OUTDOOR SCHOOL	PO-292475	1,504.80
145151	BEST BEST & KRIEGER LLP	PO-290793	5,042.71
145152	CREATIVE GYMNASTICS	PO-291474	1,100.00
145153	HARBOTTLE LAW GROUP	PO-290790	5,680.50
145154	MELLY, SUSAN	PO-292388	6,000.00

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Warrant Number	Name of Payee	Reference Number	Amount
145155	STEIN, CHRISTINE E	PO-291457	313.60
		PO-291517	1,200.00
145156	STEP - NAOMI SUENAKA	PO-092248	10,950.00
145157	APAHA INC	PV-001322	78.00
145158	BENNETT-CHEEK, DIANE	PV-001320	105.00
145159	CALIFORNIA EDUCATIONAL CENTERS	PV-001318	5,057.97
145160	H2O SPOT	PV-001325	504.00
145161	MC COOK, VANIA ASSENOVA	PV-001321	87.50
145162	THINK TOGETHER	PV-001319	9,655.10
		PV-001326	1,764.00
145163	VIZCAYA, MARCELA	PV-001324	200.40
145164	WONG, FIONA L.	PV-001323	178.75
145165	STEIN, CHRISTINE E	PO-291457	1,926.40
145166	CASTO CHAPTER 2	PV-001329	200.00
145167	COALITION FOR ADEQUATE FUNDING	PV-001334	1,300.00
145168	GAST, LUCIBEL	PV-001332	808.50
145169	HUTCHINSON, BARBARA	PV-001330	460.60
145170	WOBST, JUDY	PV-001327	344.64
145171	YOGI, STACY	PV-001331	489.31
145172	CAPISTRANO UNIFIED SCHOOL DIST	CM-000035	8.89-
		PO-290538	64,073.22
145173	VISION SERVICE PLAN	PO-290542	76,242.89
145174	US BANK CORP PAYMENT SYSTEM	CM-000036	27.01-
		PV-001472	687.68
		PV-001508	757.35
		PV-001509	283.23
		PV-001514	145.77
		PV-001517	3,808.16
145175	US BANK CORP PAYMENT SYSTEM	PV-001508	1,076.66
145176	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	48,944.85
145177	MISSION VIEJO GLASS	PO-290264	465.00
145178	MORENA TILE	PO-290481	103.77
145179	OFFICE DEPOT	PO-290182	1,993.39
		PO-290336	800.71
		PO-291214	1,328.04
		PO-291482	2,698.04
		PO-291504	490.95
		PO-291507	135.67
		PO-291542	299.18
145180	ONE STOP BINDERY	PO-290398	210.00
145181	ORANGE COUNTY FIRE PROTECTION	PO-292658	2,755.00
145182	ORIENTAL TRADING CO	PO-291863	105.95
145183	P & R PAPER SUPPLY COMPANY	PO-292297	1,138.07
145184	PARKHOUSE TIRE INC.	PO-291105	316.60

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145185	PEPPER-LOS ANGELES, J W	PO-290914	43.50-
		PO-291850	408.82
		PO-291909	339.84
145186	PERFECT SEAL LABORATORIES	PO-292389	54.80
145187	PIONEER STATIONERS INC	PO-292299	2,255.04
145188	PLAY POWER LT FARMINGTON INC.	PO-291465	68.13
145189	PRECISION SPEEDOMETER SR	PO-291117	131.45
145190	PREMIERE WATER SERVICES	PO-290392	1,125.00
145191	PSOC-WATERLINES TECHNOLOGIES	PO-290658	3,018.90
		PO-292434	4,225.54
145192	PSYCH & ED PUBLICATIONS	PO-292024	420.00
145193	PSYCHOLOGICAL ASSESSMENT RES	PO-291963	225.50
145194	PUBLIC SURPLUS	PO-292620	1,222.20
145195	QUALITY TOWING	PO-291132	89.00
145196	QUICK SORT INC	PO-290369	115.38
145197	RADIO SHACK	PO-290619	43.48
145198	RAYVERN LIGHTING SUPPLY	PO-291935	319.46
145199	REALLY GOOD STUFF	PO-292187	34.45
145200	RECORDED BOOKS LLC	PO-291406	221.80
145201	REMEDIA PUBLICATIONS	PO-291749	297.76
145202	OFFICE DEPOT	PO-290346	301.78
145203	ARROWHEAD WATER	PO-291531	32.03
145204	BANC OF AMERICA LEASING	PO-290627	431.00
145205	CITY OF SAN JUAN CAPISTRANO	PO-290461	2,594.38
145206	CONSOLIDATED ELECT DISTR	PO-290438	10,891.44
145207	ELTEC REFRIGERATION	PO-291686	2,548.00
145208	GOLD COAST HOT DOGGER TOURS	PV-001399	1,339.00
145209	IMAGE 2000	PO-292477	916.75
145210	MCPAHAN DESK INC	PO-292069	311.03
145211	PRUDENTIAL OVERALL SUP	PO-290895	30.68
145212	SAN DIEGO GAS & ELECTRIC	PO-290562	62,274.77
145213	SANTA MARGARITA WATER	PO-290463	3,763.09
145214	SMART & FINAL	PO-290558	151.71
		PO-291530	21.56
		PO-292038	108.85
145215	SO CAL EDISON CO	PO-290563	4,648.26
145216	SO CAL GAS CO	PO-290564	5,719.22
145217	THYSSENKRUPP ELEVATOR CORP	PO-290569	1,432.43
		PO-292554	2,575.00
		PO-292654	14,191.61
145218	TRANSPORTATION CHARTER SERVICE	PV-001379	1,145.00
145219	XEROX CORPORATION	PO-291195	116.09
145220	ARROWHEAD WATER	PO-291076	10.86
145221	MCPAHAN DESK INC	PO-292048	276.23



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Warrant Number	Name of Payee	Reference Number	Amount
145222	AUTISM SPECTRUM THERAPIES	PO-290835	3,402.55
		PO-292378	125.00
		PO-292380	702.50
145223	BERG RYAN OD MS ED, JULIE	PO-290215	285.00
		PO-290900	380.00
145224	CENTER FOR AUTISM &	PO-290832	3,017.28
		PO-290834	412.00
		PO-290838	793.88
		PO-290840	309.00
		PO-290841	1,004.00
		PO-291796	3,140.61
145225	CSBA'S PRACTI-CAL	PO-291072	7,248.28
145226	EDUCATIONAL BASED SERVICES	PO-291452	5,480.00
145227	ESCO EAR SERVICE CORP	PO-292095	180.00
		PO-292096	119.00
		PO-292100	103.00
		PO-292117	201.00
145228	JOSHUA AND CAROL CONDIE	PO-292366	770.00
145229	LEISURE CARE	PO-291385	304.00
145230	MURIELLA, SAM AND MARINETTE	PO-292464	50,355.00
145231	NAVARRO, ERIC & SHELLIE LOPES	PO-290212	821.76
145232	ORANGE CTY TESTING SERV	PO-290905	188.00
145233	PROGRESSUS THERAPY INC	PO-291595	11,856.00
145234	RED ROCK CANYON SCHOOL	PO-291804	5,250.00
145235	SANDOR, LASZLO/COURTENAY	PO-290823	789.25
		PV-001459	505.12
145236	SOPPET, VALERIE	PO-291361	541.70
145237	DELL FINANCIAL SERVICES	PO-273978	65,392.83
145238	STATE BD EQUALIZATION	PV-001395	3,567.00
145239	E. STEWART AND ASSOCIATES	PO-291939	6,261.50
		PO-292007	3,522.00
145240	RHINOTEK COMPUTER PRODUCTS	PO-292122	757.75
145241	RINCON TRUCK PARTS	PO-290533	4,938.09
		PO-292656	4,773.26
145242	RIVERSIDE PUBL CO	PO-291911	481.20
145243	ROUTLEY ENTERPRISES	PO-291798	1,030.95
145244	SAX ARTS & CRAFTS	PO-290134	770.27
145245	SCANTRON SERVICE GROUP	PO-292160	436.81
145246	SCHOLASTIC BK SERV	PO-291539	575.93
145247	SCHOLASTIC INC	PO-290129	3,405.34
		PO-291225	1,071.19
145248	SCHOLASTIC INC	PO-291264	217.14
145249	SCHOOL SPECIALTY	PO-291410	1,182.34
		PO-292169	50.77
145250	SCIENCE KIT & BOREAL LAB	PO-290804	1,967.93

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Warrant Number	Name of Payee	Reference Number	Amount
145251	SEHI COMPUTER	PO-291570	233.81
		PO-291618	1,237.29
		PO-291890	1,560.45
		PO-291891	885.08
		PO-291894	341.26
		PO-291927	618.65
		PO-291954	75.52
		PO-292155	544.27
		PO-292163	611.39
		PO-292325	2,194.25
145252	SHAMROCK SUPPLY CO INC	PO-292298	1,017.90
145253	SIERRA SOIL	PO-291411	732.33
145254	SMARDAN SUPPLY COMPANY	PO-290262	5,270.24
145255	SO COAST DISTRIBUTING CO	PO-290367	233.60
145256	SOUTH COAST ANSWERING SERVICE	PO-291448	165.97
145257	SOUTH COAST FAMILY MEDI CENTER	PO-290124	105.00
		PO-290848	995.00
145258	SOUTHERN COUNTIES OIL CO	PO-290529	16,345.64
145259	SOUTHLAND INSTRUMENTS	PO-290993	830.00
145260	SOUTHWEST STRINGS	PO-292087	404.64
145261	SPARTAN TOOL DIVISION	PO-291955	1,743.79
145262	SPICERS PAPER CO	PO-290399	109.82
145263	STAPLES ADVANTAGE	-	
		PO-290686	319.63
		PO-290687	275.70
		PO-290689	162.22
		PO-290690	585.68
		PO-290692	438.13
		PO-290698	131.70
		PO-290700	1,638.93
		PO-291094	90.00
		PO-291095	109.01
		PO-291231	654.90
		PO-291480	281.37
		PO-291502	491.42
		PO-291620	1,232.25
145264	STAPLES ADVANTAGE	PO-291620	627.91
		PO-291879	56.70
		PO-291943	94.33
		PO-292098	15.76
		PO-292161	163.83
		PO-292209	188.66

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Warrant Number	Name of Payee	Reference Number	Amount
145265	STAPLES BUSINESS ADVANTAGE	PO-291789	61.98
		PO-291790	24.40
		PO-292206	108.59
		PO-292208	60.88
		PV-001402	2.00
145266	SEHI COMPUTER	PO-292026	113.28
		PO-292030	107.58
145267	CMRS-TMS	PO-290396	35,000.00
145268	RALPHS GROCERY CO	PO-290549	238.67
		PO-290882	88.00
		PO-290883	220.27
		PO-291532	25.15
		PO-291861	118.11
		PO-292053	105.08
145269	STOELTING CO	PO-290918	735.74
145270	SUPER DUPER INC.	PO-292033	258.85
		PO-292354	969.80
145271	SUPPLY LINE BUILDING MATERIALS	PO-290636	58.07
145272	TEACHERS PARADISE.COM	PO-290197	60.17
145273	TUTTLE-CLICK FORD	PO-290526	1,262.08
145274	UNIQUE SWEEPING	PO-291130	252.00
145275	UNISOURCE CORP	PO-292281	386.75
		PO-292466	6,587.96
145276	UNITED PARCEL SERV	PO-290395	4,800.00
145277	UNITED TRANSMISSION EXCHANGE	PO-290528	5,031.55
145278	VERIZON WIRELESS	PO-291146	214.90
145279	VERNIER SOFTWARE	PO-290816	514.63
		PO-290818	29.58
145280	VERNON LIBRARY SUPPLIES INC	PO-291602	238.34
145281	VISTA PAINT CORP	PO-290505	124.44
145282	WAL MART COMMUNITY	PO-291025	162.03
		PO-292039	200.20
145283	WAL MART COMMUNITY	PO-291033	34.80
145284	WARDS NATURAL SCIENCE	PO-290814	468.03
		PO-291100	499.38
		PO-291553	3,995.22
145285	WAXIE	PO-290366	5,797.93
		PO-291783	2,107.84
145286	WEEKLY READER	PO-291223	114.14
145287	WHITE CAP INDUSTRIES INC	PO-290494	68.10
145288	WOODWIND & BRASSWIND	PO-290387	690.95
145289	WAL MART COMMUNITY	PO-290226	62.11

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145290	RALPHS GROCERY CO	PO-290219	282.85
		PO-290222	215.85
		PO-290872	402.56
		PO-290873	218.00
		PO-290874	591.40
		PO-290875	316.00
		PO-290876	1,422.29
		PO-290877	196.62
		PO-290878	69.66
		PO-290879	454.60
		PO-292010	111.08
145291	WAL MART COMMUNITY	PO-290225	74.11
		PO-290885	223.44
		PO-291026	179.72
		PO-291027	145.50
		PO-291028	21.62
		PO-291029	53.80
145292	WAL MART COMMUNITY	PO-291030	136.83
		PO-291034	941.53
145293	ANTONIUS, LYNDIA	PV-001404	36.85
145294	ARTINGER, TRACEY	PV-001405	133.10
145295	BEAUCHAINE, KIMBERLY	PV-001407	135.85
145296	BELLANTE, ROZ D	PV-001408	114.40
145297	BENE, CHERI	PV-001409	150.70
145298	BIRKINSHAW, SANDY	PV-001410	284.90
145299	BRADY-NELSON, KAREN	PV-001411	360.80
145300	BRANNON, DESIREE	PV-001412	268.95
145301	BRAUN, C. ANNE	PV-001413	32.45
145302	BROOKMAN, JOSEPH	PV-001414	341.55
145303	BROWN, AMY	PV-001417	114.40
145304	BROWN, SUSAN	PV-001418	45.10
145305	BROWNE, CAROLE	PV-001416	135.30
145306	BRUNSON JR., LARRY W.	PV-001419	195.80
145307	BUTLER, SUSAN	PV-001420	240.90
145308	CAMP, KIM	PV-001421	33.55
145309	CAMPBELL, SHADA	PV-001422	172.70
145310	CARDIN, PATTI	PV-001423	69.85
145311	CASAZZA, ANN MARIE	PV-001424	83.05
145312	CAUDILL, AMANDA	PV-001426	319.55
145313	CHUA-HOOPER, GWYNETH	PV-001427	20.35
145314	CLIFT, LYNNETTE I	PV-001428	139.15
145315	COLLINGS, JANICE	PV-001429	104.50
145316	CORNEJO, EDUARDO	PV-001430	127.05
145317	COX, LINDA	PV-001431	86.35
145318	DARAKJIAN, CAROLE	PV-001432	199.65

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145319	DARLING, MARTY	PV-001433	184.25
145320	DAVENPORT, DAVID	PV-001434	106.70
145321	DOUGLAS, TERRI A.	PV-001435	254.65
145322	DYE, JANETTE	PV-001436	8.80
145323	EDEN, CRIS	PV-001437	19.80
145324	ELKINS, KAREN	PV-001438	201.85
145325	ELLISON, BRETT	PV-001439	47.30
145326	EMARINE, TINA	PV-001440	292.05
145327	EXWORTHY, MARK	PV-001441	498.85
145328	FARRAND, MONA	PV-001442	58.52
145329	FITZSIMMONS, KATHLEEN	PV-001446	56.10
145330	FLYNN, MARGARET	PV-001443	136.40
145331	FREDRIKSZ, LAURA	PV-001444	62.15
145332	GARCIA JR, JOE	PV-001447	37.40
145333	GARRISON, SANDRA L.	PV-001448	13.20
145334	GAST, LUCIBEL	PV-001449	38.50
145335	GILL, ARVINDER	PV-001450	114.40
145336	HANRATTY-RAJA, JENNIPHER	PV-001452	38.50
145337	HANSINK, MARISA	PV-001453	209.55
145338	HANSLER, TARA	PV-001454	156.20
145339	HARMAN, NANCY	PV-001455	172.15
145340	HATLER, JAIME	PV-001456	144.65
145341	HAYES, NATALIE	PV-001457	4.40
145342	HERTZ, JANA	PV-001458	157.40
145343	BEAHM, BROOKE	PV-001406	171.05
145344	CARSE, BARBARA	PV-001425	42.90
145345	BROWNE, CAROLE	PV-001416	100.10
145346	EDEN, CRIS	PV-001437	107.80
145347	FREY, DEBORAH	PV-001445	96.25
145348	GLESENER, PATRICIA	PV-001451	101.48
145349	BROCKMAN, CARY	PV-001415	102.85
145350	ADAMS, KARA	PV-001460	276.59
145351	ALVARADO, RON & KIMBERLY	PV-001461	194.11
145352	BADGER, HOLLY &/OR THOMAS	PV-001462	121.55
145353	BANH, JULIE/NAM	PV-001463	561.00
145354	BARNARD, ERIC & JENNIFER	PV-001464	119.68
145355	BECERRA, ANTONIO &/OR DINORAH	PV-001465	176.16
145356	BELLOMO, PHILIP &/OR KATHY	PV-001466	148.90
145357	BERRY, JAMIE	PV-001467	219.17
145358	BROWN, MARK OR HENRIETTE	PV-001468	60.59
145359	CLARK, BRIAN OR YOLANDA	PV-001469	326.18
		PV-001470	279.58
145360	COLCLASER, CAROLEE AND DAVID	PV-001471	187.62
145361	CUHADAROGLU, MEHMET OR BELGIN	PV-001473	796.62
145362	DEAR, RICHARD OR DANA	PV-001474	104.94

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Warrant Number	Name of Payee	Reference Number	Amount
145363	FERREN, MATTHEW &/OR KATIE	PV-001475	177.28
145364	GAITAN, SCOTT & BEVERLY Z.	PV-001476	294.34
145365	GORDON, DEBRA L	PV-001477	263.30
145366	GUZMAN GARCIA, OMAR	PV-001478	219.30
145367	HARRAMAN, RUSSEL & IVANA	PV-001479	105.96
145368	JAMES, JUSTIN & ARLEN	PV-001480	227.04
145369	JONES, DANNY & NANCY	PV-001481	171.60
145370	LAW, YUET	PV-001482	283.14
145371	LIDDLE, DREW & LESLIE	PV-001483	123.75
145372	MCBRIDE, MELISSA	PV-001492	225.90
145373	MIKKELSON, NICOLE	PV-001484	161.59
145374	MONTANEZ, TERRI & FERNANDO	PV-001485	199.72
145375	MORGAN, NANCY	PV-001486	109.59
145376	MYERS, JEANEENE/RUSTY	PV-001487	193.74
145377	NG, FARIA	PV-001505	201.00
145378	PAEZ, HUGO &/OR ANDREA	PV-001488	125.40
145379	PERALTA, PAUL & JESSICA	PV-001489	292.87
145380	PORTER, DARREN OR JENNY	PV-001490	131.34
145381	PRABHU, WILLIAM & MYKA	PV-001491	155.96
145382	PRINGLE, DIANE	PV-001493	139.51
145383	RAMOS, FERNANDO	PV-001494	162.01
145384	REDING, CLARE & SHAD	PV-001495	37.23
145385	RICHMOND, HEIDI	PV-001496	212.06
145386	ROHDE, JAN &/OR JOY	PV-001497	114.07
145387	ROTH, JAY &/OR KERI	PV-001498	280.13
145388	SCHMID, DANIEL	PV-001499	67.24
145389	SHOOK, SIAN	PV-001500	328.77
145390	STEBENNE, STUART/LISA	PV-001501	325.60
145391	TOCA, CAROL A.	PV-001502	136.51
145392	TRITZ, RICHARD &/OR JULIE	PV-001503	148.90
145393	WARD, GARY/JENNIFER	PV-001504	143.99
145394	ZABOROWSKI, JEFF AND WENDY	PV-001506	385.97
145395	ZELAYA, ALFONSO & PAMELA	PV-001507	52.67
145396	MISSION SAN JUAN CAPISTRANO	PO-292139	344.00
145397	CROMWELL, PATRICIA	PO-291516	82.50
145398	CSBA	PO-291666	195.00

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145399	MEET THE MASTERS	PO-290241	2,112.00
		PO-290243	2,786.00
		PO-290787	1,626.00
		PO-290789	1,264.00
		PO-291309	2,865.00
		PO-291311	2,412.00
		PO-291313	2,107.00
		PO-292086	1,050.00
		PO-292357	1,657.40
		PO-292358	2,704.00
		PO-292360	116.00
		PO-292361	2,669.00
		PO-292363	1,209.00
145400	MILLER BROWN & DANNIS	PO-290791	8,053.64
145401	ORANGE COUNTY DEPT OF EDUCATIO	PO-291957	499.00
145402	RAPOZO, EVELYN	PV-001515	369.60
145403	STEIN, CHRISTINE E	PO-291517	2,400.00
145404	HOPKINS, SARAH	PV-001518	227.50
145405	SAFFORD, MARGARET	PV-001516	3,657.50
145406	YOUNG REMBRANDTS	PV-001512	14,357.43
		PV-001513	1,111.68
145407	FLUENT, TERRY	PV-001522	87.75
		PV-001523	74.80
145408	MERRINER, SUSAN	PV-001521	297.00
145409	PULIDO, DEBBIE	PV-001525	626.63
145410	RICO, ELAINE	PV-001524	161.29
145411	STRICKLAND, GERRY	PV-001520	107.00
145412	WILLIAMS Aud CCC-A, CAREY	PO-292650	240.00
145413	CAPISTRANO CONNECTIONS ACADEMY	PO-290383	393,449.00
145414	COMMERCIAL FENCE & IRON WORKS	PO-292302	1,750.00
145415	JOURNEY CHARTER SCHOOL	PO-290382	85,256.00
145416	OPPORTUNITY FOR LEARNING	PO-290311	46,594.00
145417	PROSURFACE	PO-292524	300.00
145418	THE GAS COMPANY	PO-292557	13,780.53
145419	CAPISTRANO CONNECTIONS ACADEMY	PV-001510	24.87
145420	OPPORTUNITY FOR LEARNING	PV-001511	1.27
145421	BOWIE ARNESON WILES &	PO-290786	184.50
145422	DOLINKA GROUP LLC	PO-291938	1,837.50
145426	URBAN CROSSROADS INC	PO-292236	1,170.00
145427	WLC ARCHITECTS INC	PO-090763	1,567.50
		PO-283275	3,846.99
145428	CARLOS GUZMAN INC	PO-292579	3,000.00
145429	COUNTY OF ORANGE	PO-292669	7,514.92
145430	COUNTY OF ORANGE	PO-292668	8,187.30
145431	COUNTY OF ORANGE	PO-292667	7,514.92

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Warrant Number	Name of Payee	Reference Number	Amount
145432	COUNTY OF ORANGE	PO-292666	2,324.02
145433	CINTAS	PO-291623	352.22
145434	CINTAS	PO-291625	40.00
145435	CINTAS CORP	PO-291839	3,858.35
145436	IMAGE 2000	PO-290489	81.00
		PO-292506	290.71
		PO-292571	876.08
145437	MCPAHAN DESK INC	PO-292440	90.00
145438	PAC TYPEWRITER & COMM	PO-290473	2,254.50
145439	SMART & FINAL	PO-290550	51.55
		PO-291529	35.28
145440	SO CAL GAS CO	PO-290564	2,071.31
145441	SPARKLETTS	PO-291077	4.01
		PO-291600	38.28
145442	TRANSPORTATION CHARTER SERVICE	PV-001535	3,355.00
145443	UNION BANK OF CALIFORNIA	PO-291477	9,684.31
145444	XEROX CORPORATION	PO-290403	4,965.43
145445	SPARKLETTS	PO-290866	16.35
		PO-290867	11.91
		PO-290868	14.20
145446	AMBROSE, BRENNAN	PV-001537	68.00
145447	ARRIAS, GARON	PV-001581	15.00
145448	BERGER, DEVON	PV-001582	10.00
145449	BOOS, JANE	PV-001583	9.99
145450	BRUNEAU, JOSHUA ANDREW	PV-001584	70.00
145451	CAVAGLIERI, MATHIAS	PV-001585	31.00
145452	CHAMBERS-GARCIA, SHELBY	PV-001586	5.00
145453	COLACCHIO, ALEXIS	PV-001587	14.00
145454	COLIN, JHONNATHAN	PV-001588	58.00
145455	DEMARCO, KRISTIN	PV-001589	50.00
145456	DIAZ, VANESSA	PV-001592	5.00
145457	EMRICK, MARJORIE	PV-001593	74.00
145458	FENNELL, ROBIN	PV-001594	8.80
145459	FRANCIS, SHELBY	PV-001595	72.00
145460	GETZ, RAYMOND	PV-001596	48.00
145461	GUTIERREZ, CARLA	PV-001597	60.00
145462	GUZMAN, WENDY	PV-001598	58.00
145463	HALTERMAN, ROGER	PV-001599	21.00
145464	HARLEY, MICHELLE	PV-001600	14.00
145465	HOMAN, NOAH	PV-001601	69.00
145466	HURLEY, STEVEN	PV-001602	5.00
145467	KASSITY, STEVEN	PV-001603	21.00
145468	KURT, JACK	PV-001605	20.00
145469	LEE, KAREN	PV-001606	6.00
		PV-001607	12.35



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145470	LORENTZEN, BROOKE	PV-001609	67.00
145471	MACALUSO-ARMER, DEBBIE	PV-001610	59.00
145472	MADDOX, KEN	PV-001608	35.00
145473	MAHLER, BOBBI	PV-001611	12.00
145474	MARTINEZ, JUDY	PV-001612	64.72
145475	MCANDREW, JUSTIN	PV-001613	10.00
145476	MCCRACKEN, QUINN	PV-001614	81.00
145477	MCKINLEY, WILLIAM	PV-001615	5.00
145478	MCMILLEN, DENNIS	PV-001616	70.00
145479	MENDOZA, DIANA	PV-001617	86.00
145480	MENG, YE	PV-001618	5.00
145481	MIRZAIY, DEMI	PV-001619	6.00
145482	MORROW, ELYSE	PV-001620	19.00
145483	MOTA, LUIS	PV-001621	58.00
145484	MULLA-LAWRENCE, RYAN	PV-001622	126.00
145485	NICKEL, SHELBY	PV-001623	78.00
145486	KIMBALL, SHARON	PV-001604	50.00
145488	SUNDEK	PV-001536	42,352.86
145489	HEUSER, RACHEL	PV-001538	369.05
145490	HIGHTOWER, SHERLIN	PV-001539	271.70
145491	HILL, DAWN	PV-001540	262.90
145492	HITCHMAN, JEANNE	PV-001541	122.10
145493	HOGBIN, RICH	PV-001542	91.30
145494	HOLKE, DEBBIE	PV-001543	29.15
145495	JONES, JOSEPH	PV-001544	130.35
145496	KAPLAN, PAUL M	PV-001545	17.05
145497	KELLMAN, KATHLEEN	PV-001546	147.95
145498	KENNEY, VALERIE	PV-001547	19.80
145499	KIMINAS, ANTHONY	PV-001548	212.85
145500	KIMMELL-CAMOIA, JULIE	PV-001549	233.20
145501	KROGMAN, DEBRAH	PV-001550	33.55
145502	LAIDLEY, JOANIE	PV-001551	221.65
145503	LANDEROS, BEATRIZ	PV-001552	111.10
145504	LEWIS, DAWN	PV-001553	39.60
145505	LIPPINCOTT, JAMIE	PV-001554	15.40
145506	LOVE, ERRIN	PV-001555	111.65
145507	LUEHE, CHRISTOPHER	PV-001556	121.00
145508	MAGWOOD, DONNA KATHERINE	PV-001557	55.00
145509	MARTINEZ, LUISA M	PV-001558	50.60
145510	MATIENZO, NINA RIE	PV-001559	211.75
145511	MCCORKLE, VALERIE	PV-001560	15.40
145512	MCKEE, DANISE	PV-001561	173.80
145513	MEISSNER, ANDREA	PV-001562	430.10
145514	MENDEL, LINDA	PV-001563	250.25
145515	MIEDEMA, BENJAMIN	PV-001564	257.40

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145516	MITCHELL, KAREN P	PV-001565	196.35
145517	MORROW, ELYSE	PV-001566	26.40
145518	NAPORA, NOELLE	PV-001567	111.10
145519	NESTOR, GREGORY	PV-001568	37.40
145520	NEVE, SUE	PV-001569	205.70
145521	NORMAN, MARY	PV-001570	110.10
145522	ODELL, DOROTHY	PV-001571	241.45
145523	PADILLA SMITH, DORIE K.	PV-001572	17.60
145524	PATERSON, ELIZABETH	PV-001573	174.35
145525	PEREZ, VIRGINIA	PV-001574	11.00
145526	PINKERTON, DAN	PV-001575	116.60
145527	PRIMICIAS, MELISSA	PV-001576	200.20
145528	RAFF, DEIDRE	PV-001577	143.00
145529	RASHIDI, AKRAM KIM	PV-001578	89.65
145530	ROCHE, ANN	PV-001579	217.80
145531	RODRIGUEZ, LAURA	PV-001580	66.00
145532	1ST JON	PO-290471	256.62
145533	A Z BUS SALES INC	PO-290518	2,049.24
145534	ABILITATIONS	PO-292194	483.43
145535	ADVANTAGE IMAGING SUPPLY	PO-292628	848.25
145536	ADVANTAGE RADIATOR	PO-290522	1,157.23
145537	AIR CYCLE CORPORATION	PO-291099	183.69
145538	AMERICAN BACKFLOW	PO-290672	228.59
145539	ARAMARK UNIFORM SERVICE	PO-290520	705.75
145540	B & H PHOTOGRAPHY	PO-291204	396.00
145541	BARRETT-ROBINSON INC	PO-292279	955.92
145542	BATTERIES PLUS	PO-290455	120.70
145543	BECKER'S SHEET METAL	PO-291510	1,989.00
145544	BETTER BUSINESS RECORDS	PO-290118	68.50
145545	BEYOND PLAY	PO-292333	306.22
		PO-292351	45.14
145546	BRIDGES TRANSITIONS CO.	PO-292312	12,924.00
145547	CAL-STATE AUTO PARTS INC	PO-290516	866.10
145548	CALIFORNIA WESTERN VISUALS	PO-291233	2,783.80
		PO-291924	3,882.65
		PO-292189	2,649.15
		PO-292416	1,986.86
145549	CAMCOR INC	PO-292479	9,500.54
		PO-292480	2,379.41
145550	CAPISTRANO GOLF CARS	PO-290267	1,322.14
145551	CCS PRESENTATION SYSTEMS INC	PO-292199	432.76
145552	CLARK SECURITY PRODUCTS	PO-290566	810.19
145553	CLEAN ENERGY	PO-290514	14,985.86
145554	CURRICULUM PROJECT, THE	PO-292348	48.95

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Warrant Number	Name of Payee	Reference Number	Amount
145555	DELTA EDUCATION	PO-291919	224.91
		PO-292538	656.57
145556	DENAULT'S HARDWARE	PO-290364	343.88
		PO-290452	276.89
145557	DICK BLICK WEST	PO-292251	731.04
145558	DISCOUNT OFFICE SERVICES	PO-290110	86.92
		PO-291234	33.02
		PO-291500	234.52
		PO-291697	47.83
145559	DYNAVOX SYSTEMS LLC	PO-292332	124.49
145560	EBERHARD EQUIPMENT	PO-291492	723.19
145561	EPOLY STAR	PO-290169	2,294.63
		PO-290170	2,275.59
		PO-290171	13,093.50
145562	EVERYTHING MEDICAL	PO-292102	2,388.00
145563	FACTORY MOTOR PARTS	PO-290535	360.74
145564	FLINN SCIENTIFIC INC	PO-291562	1,642.47
		PO-292311	164.60
145565	FOLLETT LIBRARY RESOURCES	PO-291169	341.74
		PO-291175	195.50
		PO-291183	493.75
		PO-291187	230.01
145566	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	113.10
145567	FRICTION MATERIALS CO.	PO-290534	3,079.11
145568	FROGUTS INC	PO-291821	548.00
145569	GANAHL LUMBER	PO-290289	325.82
		PO-290451	1,329.98
145570	GLENCOE/MCGRAW HILL	PO-292177	109.58
145571	GOPHER ATHLETIC/SPORTS	PO-291987	645.00
145572	GOV CONNECTION INC	PO-291001	178.35
		PO-292226	123.04
145573	GREAT IDEAS FOR TEACHING	PO-292452	21.95
145574	GREAT MATS	PO-292282	3,726.25
145575	GUNTHER'S ATHLETIC SERV	PO-291873	785.18
145576	HIRSCH PIPE & SUPPLY	PO-291462	433.85
145577	HITT MARKING DEVICE	PO-291680	55.67
145578	BUDGETEXT CORP	PO-292412	547.54
145579	GOPHER ATHLETIC/SPORTS	PO-292003	838.52
145580	HANDWRITING W/O TEARS	PO-292186	742.19
		PO-292410	356.25
145581	CORVEL CORPORATION	PO-290598	28,209.65
145582	DEVEREUX ARIZONA	PO-292373	2,265.48
145583	HEAR NOW dba	PO-291320	3,272.50

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145584	MARDAN CENTER OF ED	PO-290059	3,612.00
		PO-290065	3,440.00
		PO-290066	3,440.00
145585	O'BANNON, BRUCE & REBECCA	PO-091559	500.00
145586	ORANGE COUNTY THERAPY SERVICE	PO-290506	36,080.00
145587	OWEN, JEFFREY S	PO-291454	500.00
145588	WERTHEIMER-GALE & ASSOCIATES	PO-290213	39.00
		PO-290216	390.00
145589	WINGARD, RICHARD AND LORENA	PO-292610	20,000.00
145590	CAMPCO	PO-291475	11,804.11
145591	COMMISSION ON TEACHER	PO-292743	100.00
145592	DEMPSEY, MITCHELL	PO-292345	350.00
145593	MELLY, SUSAN	PO-292388	6,735.00
145594	PARENTS AS TEACHERS NATIONAL	PO-291843	820.00
145595	RICHARDS, GAIL	PO-291668	12,760.00
145596	SPECTRUM TRAINING SYSTEMS INC	PO-291266	175.00
145597	T DAVIS & ASSOCIATES INC	PO-290854	2,916.66
145598	FRIEDLANDER, DOROTHY	PV-001644	303.60
145599	HAUN, BARBARA	PV-001645	245.30
145600	RODRIGUEZ, MICHELLE	PV-001646	150.70
145601	ROGERS, MALISSA	PV-001647	23.10
145602	SANCHEZ, CAREN	PV-001648	13.75
145603	SAUER, ASHLEIGH	PV-001650	262.35
145604	SCHOOLCRAFT, MANDEE	PV-001651	39.60
145605	SHAH, RANA	PV-001652	56.10
145606	SOLTIS, PAMELA	PV-001653	272.80
145607	SOUERS, LYNN	PV-001654	7.15
145608	STOFFEL, DAVID E	PV-001655	54.45
145609	TABARI, LISA SEYEDI	PV-001656	147.40
145610	TARKINGTON, CONNIE	PV-001657	19.80
145611	TERHUNE, CYNTHIA	PV-001658	274.45
145612	TUNULI, JESSICA	PV-001659	239.25
145613	TURNERY, JASON	PV-001660	54.45
145614	VAN DER WAL, KATRINA	PV-001661	26.40
145615	VARGAS, DAVID	PV-001662	281.05
145616	WALTERS, ELAINE	PV-001663	75.35
145617	WEINELL, CAROL	PV-001664	52.80
145618	WEIS-DAUGHERTY, DENISE	PV-001665	96.25
145619	WESTOVER, JULIE	PV-001666	154.00
145620	WHITE, BRANDI	PV-001667	64.35
145621	WIEDEMAN, LORI	PV-001668	507.10
145622	WILLIAMS, STEPHANIE	PV-001669	72.60
145623	WOBST, JUDY	PV-001670	11.00
145624	WOLFSON, DONNA	PV-001671	149.05
145625	WORKMAN, KEN	PV-001672	96.80

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145626	WYNNE, LAUREN	PV-001673	103.95
145627	YOTA, DENISE	PV-001674	35.75
145628	SANDERS, LORNA L	PV-001649	61.60
145629	AT&T	PO-290426	304.62
145630	MCGRAW-HILL COMPANIES	PO-291572	5,513.01
		PO-291573	1,750.60
145631	MIRACLE REC EQUIP CO	PO-291833	101.13
145632	MISSION VIEJO GLASS	PO-290264	86.00
145633	MODERN TREE	PO-290285	700.00
		PO-292151	5,505.00
145634	MOORE'S SEWING MACHINE	PO-290467	39.95
145635	MOORES MUFFLER SER, DOUG	PO-291120	339.26
145636	MUNICIPAL UNDERGROUND SERVICES	PO-290478	750.00
145637	MYBINDING.COM	PO-292499	48.65
145638	NASCO WEST	PO-291862	589.15
145639	NCS PEARSON	PO-292405	125.28
145640	NCS PEARSON	PO-292383	1,713.07
		PO-292384	7,344.22
145641	NICK RAIL MUSIC	PO-292287	726.83
145642	NORAM INTERNATIONAL CORP	PO-292727	479.40
145643	OFFICE DEPOT	PO-290336	75.00
		PO-291482	181.98
145644	ONE STOP BINDERY	PO-290398	200.00
145645	ORANGE COUNTY DEPT OF EDUC	PO-292546	32.63
145646	ORANGE COUNTY DEPT OF EDUCATIO	PO-292135	212.06
145647	OTHER WORLD COMPUTING	PO-292228	144.62
145648	P & R PAPER SUPPLY COMPANY	PO-290168	2,822.06
145649	PACIFIC PLUMBING COMPANY OF	PO-292659	3,881.50
145650	PEARSON	CL-091033	1,498.09
		PO-292321	1,051.05
		PO-292451	218.03
145651	PEARSON EDUCATION	PO-290761	6,250.35
		PO-290762	1,590.29
		PO-290765	1,166.45
		PO-291974	1,069.58
145652	PEARSON EDUCATION	CL-091034	6,955.85
145653	PEARSON EDUCATION INC	CL-091032	4,787.93
145654	PEPPER-LOS ANGELES, J W	PO-291850	59.21
145655	PHONAK INC	PO-292130	116.49
145656	PRAXAIR	PO-291148	1,708.90
145657	PRINCETON HEALTH PRESS	PO-291323	1,805.00
		PO-291342	1,140.00
		PO-291343	1,710.00
		PO-291344	1,377.50
		PO-291346	1,900.00

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Warrant Number	Name of Payee	Reference Number	Amount
145658	PRIORITY MAILING SYSTEMS	PO-290423	451.31
145659	PRO-ED	PO-292356	385.00
		PO-292400	144.10
145660	PSOC-WATERLINES TECHNOLOGIES	PO-292434	2,541.55
145661	JOHN DEERE LANDSCAPES	PO-290276	704.85
		PO-292152	3,152.82
145662	JOHNSTONE SUPPLY	PO-292438	15,908.44
145663	KATHCO PRODUCTS	PO-291418	391.50
145664	KELLY PAPER COMPANY	PO-290381	567.45
145665	KENNEDY INDUSTRIES INC	PO-292170	509.60
145666	KENS SPORTING GOODS	PO-292320	4,993.58
145667	LAKESHORE LEARNING MATLS	PO-292343	49.41
		PO-292425	268.17
		PO-292427	121.03
145668	LANGUAGE PATHWAYS	PO-292591	92.29
145669	LAWNMOWERS ETC	PO-290268	1,560.48
145670	LINGUI SYSTEMS INC	PO-292402	89.70
		PO-292414	61.90
		PO-292457	100.85
		PO-292458	282.60
145671	LOS ANGELES FREIGHTLINER	PO-291115	1,324.52
145672	COMMERCIAL & INDUSTRIAL	PO-290995	7,998.70
		PO-290997	1,469.10
145673	PLANNING CENTER, THE	PO-292788	2,483.40
		PO-292789	1,043.05
145674	CAMP HIGH TRAILS OUTDOOR	PO-291972	28,305.00
145675	LAGUNA PLAYHOUSE	PO-292721	728.00
145676	TANAKA FARM & PUMPKIN PATCH	PO-292148	1,404.00
145677	E. STEWART AND ASSOCIATES	PO-291939	5,100.00
145678	RHINOTEK COMPUTER PRODUCTS	PO-292537	757.75
145679	RIVERSIDE PUBL CO	PO-291964	2,397.93
145680	SAMMONS PRESTON	CL-091141	114.96
		PO-292699	56.24
145681	SANTA FE JEWELERS SUPPLY	PO-292469	277.40
145682	SCHOLASTIC INC	PO-291920	1,013.87
145683	SCHOLASTIC READING COUNTS	PO-292131	2,054.06
		PO-292132	243.96
		PO-292195	565.69
145684	SCHOOL NURSE	PO-292317	39.67
145685	SCIENCE KIT & BOREAL LAB	PO-290803	378.96
145686	SCIENCE ON THE GO INC	PO-292638	350.00
145687	SMARDAN SUPPLY COMPANY	PO-290262	1,506.91
145688	SO COAST AIR QULTY MGMT	PO-291760	402.21
145689	SPICERS PAPER CO	PO-290399	448.73
145690	STAGECRAFT INDUSTRIES INC	PO-291841	785.00

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Warrant Number	Name of Payee	Reference Number	Amount
145691	STAPLES ADVANTAGE	PO-290696	1,567.05
145692	SUNSTATE EQUIPMENT COMPANY	PO-290266	1,928.32
145693	SUPER DUPER INC.	PO-292340	512.90
		PO-292341	279.44
		PO-292413	48.90
		PO-292422	197.30
		PO-292423	152.36
		PO-292462	161.45
		PO-292465	342.25
145694	TARGET SPECIALTY PROD	PO-292295	763.86
		PO-292481	99.61
145695	TEACHERS DISCOUNT	PO-292260	666.46
145696	THERAPRO	PO-292034	283.14
145697	THERAPY SHOPPE	PO-292035	226.45
145698	TIME FOR KIDS	PO-291912	919.36
145699	TRIPLE "A" COMM & PUMPING	PO-290589	770.00
145700	TUNED INTO LEARNING	PO-292421	71.20
		PO-292455	142.38
		PO-292456	71.20
145701	WEST GROUP	PO-291219	56.55
145702	5DUC & COMM SUPPORTS	PO-292617	250.00
145703	MOBILE FLEET WASH	PO-291104	884.00
145704	NATIONAL GEOGRAPHIC BEE	PO-292751	90.00
145705	NATL STAFF DEVELOP CNCL	PO-292754	198.00
145706	ORANGE CTY TANK TESTING	PO-290556	450.98
145707	QUALITY TOWING	PO-291132	167.00
145708	RALPHS GROCERY CO	PO-290549	54.32
		PO-291532	31.47
		PO-292053	42.83
145709	TRAP	PO-292604	929.81
145710	TRUCPAR CO	PO-290527	226.82
145711	UNISOURCE CORP	PO-290499	2,928.64
		PO-290500	6,808.84
		PO-292124	965.05
		PO-292127	3,170.05
		PO-292281	2,783.31
		PO-292555	1,760.35
145712	VALIANT IMC	PO-292065	710.70
145713	VERNIER SOFTWARE	PO-291988	532.00
145714	VISTA PAINT CORP	PO-290505	1,001.99
145715	VS ATHLETICS	PO-292223	1,912.00
145716	WARDS NATURAL SCIENCE	PO-291553	386.46
		PO-292085	978.54

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Warrant Number	Name of Payee	Reference Number	Amount
145717	WAXIE	PO-290502	3,686.74
		PO-292121	4,393.83
		PO-292166	11,125.13
		PO-292277	1,260.58
		PO-292296	3,220.08
145718	WELLS SUPPLY	PO-290283	396.94
145719	WENGER CORPORATION	PO-291791	473.99
145720	WEST-LITE SUPPLY CO INC	PO-292629	376.16
145721	WESTERN PACIFIC PUMP SALES	PO-292435	726.34
145722	WHITE CAP INDUSTRIES INC	PO-290494	82.47
145723	WILLIAM H SADLER INC	PO-292180	3,173.32
145724	WOODWORKERS SUPPLY	PO-292540	194.37
145725	WORLD BOOK EDUCATIONAL	PO-290305	868.91
145726	ZOHO CORP	PO-292257	715.00
145727	RALPHS GROCERY CO	PO-290219	151.92
		PO-290876	169.94
		PO-290879	53.63
		PO-292010	230.52
145728	APPLE COMPUTER INC	PO-292454	650.33
145729	CAPO-LAGUNA BEACH ROP	CL-091635	18,707.63
		CL-091636	13,966.16
145730	CITY OF SAN JUAN CAPISTRANO	PO-290461	5,190.21
145731	CONSOLIDATED ELECT DISTR	PO-290438	1,136.15
145732	DANBRU WIRE & CABLE INC	PO-292648	167.63
145733	DELL MARKETING L P	PO-291508	8,681.14
		PO-291681	868.10
		PO-291682	691.79
		PO-291750	868.10
		PO-291981	1,746.74
		PO-291984	873.37
		PO-292079	64,269.13
		PO-292156	26,097.24
		PO-292230	873.36
		PO-292501	399.30
		PO-292508	127.21
145734	DEPARTMENT OF JUSTICE	PO-290852	1,664.00
145735	DEPT IND RELATION/SAFETY	PO-290424	525.00
145736	ENTERPRISE FLEET SERVICES	PO-290532	2,828.21
145737	GOLD COAST HOT DOGGER TOURS	PV-001686	1,339.00
145738	IMAGE 2000	PO-290254	225.23
		PO-290412	150.20
		PO-290489	1,968.92
145739	INTEGRATED BUSINESS SOLUTIONS	PO-291786	562.46
		PO-291788	484.88
145740	MOBILE COMM REPAIR INC	PO-290548	451.20



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Warrant Number	Name of Payee	Reference Number	Amount
145741	MOULTON NIGUEL WATER	PO-290462	12,362.65
145742	PITNEY BOWES	PO-290422	240.32
145743	PRUDENTIAL OVERALL SUP	PO-290435	76.89
145744	SAN DIEGO GAS & ELECTRIC	PO-290562	249,392.42
145745	SANTA MARGARITA WATER	PO-290463	2,756.77
145746	SMART & FINAL	PO-290550	60.66
		PO-292038	100.09
		PO-292055	80.21
145747	SO CAL EDISON CO	PO-290563	88,527.36
145748	SO CAL GAS CO	PO-290564	7,334.63
145749	SO COAST WATER DIST	PO-290565	12,119.02
145750	SPARKLETTS	PO-290561	14.30
		PO-291077	24.80
		PO-291078	10.15
		PO-291268	180.26
		PO-291601	32.15
145751	TROXELL COMM INC	PO-291301	933.08
145752	UNITED RENTALS NORTHWEST INC	PO-290282	34.80
		PO-290595	870.84
145753	XEROX CORPORATION	PO-290393	16,425.91
		PO-290403	1,127.70
		PO-290415	3,011.11
		PO-290419	215.58
		PO-291196	35.67
145754	ALL AMERICAN INVESTMENT GRP	PO-292885	172.38
145755	INTEGRATED BUSINESS SOLUTIONS	PO-291787	29.09
145756	MOBILE MODULAR	PO-290691	610.00
145757	SMART & FINAL	PO-290221	216.52
145758	SPARKLETTS	PO-290223	65.07
		PO-290865	28.51
		PO-290866	24.81
		PO-290867	24.61
		PO-290868	6.10
		PO-290869	26.57
		PO-290870	2.01
145759	APPLE COMPUTER INC	PO-291543	8,307.23
145760	DE LAGE LANDEN FINANCIAL SVCS	PO-292760	925.25
145761	DE LAGE LANDEN FINANCIAL SVCS	PO-292759	1,903.96
145762	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	46,134.43
145763	CONNECTICUT GEN LIFE INS CO	PO-290544	13,958.06
145764	CONNECTICUT GENERAL LIFE	PO-290543	31,389.25
145765	UNUM LIFE INSURANCE	PO-290540	8,644.25
145766	ACTION LEARNING SYSTEMS INC	PO-292092	12,000.00
		PO-292567	2,000.00

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Warrant Number	Name of Payee	Reference Number	Amount
145767	ART MASTERS INC	PO-291312	6,350.00
		PO-292790	1,821.00
		PO-292795	1,964.00
		PO-292796	1,962.00
145768	EDUCATORS PUBLISHING SERVICE	PO-292826	834.00
145769	KERNS, SILAS	PO-292588	488.40
145770	ORANGE CTY DEPT EDUC	PO-292527	55.00
145771	SAN DIEGO COUNTY	PO-291966	80.00
145772	VAVRINEK TRINE DAY & CO LLP	CL-091459	10,000.00
		CL-091618	3,452.25
145773	VAVRINEK TRINE DAY & CO LLP	PO-291551	935.00
145774	STROUD, KEITH R	PO-291611	903.00
145775	XEROX CORPORATION	PO-291409	71,491.78
145776	AT&T	PO-290426	57.05
145777	COX COMMUNICATIONS	PO-290458	13,988.29
145778	OFFICE DEPOT	PO-292128	165.60
		PO-292516	169.61
		PO-292569	226.38
145779	PARKHOUSE TIRE INC.	PO-291105	2,599.74
145780	PSOC-WATERLINES TECHNOLOGIES	PO-292434	3,385.97
145781	RAINBOW MAGNETICS INC	PO-291138	290.37
145782	RALPHS GROCERY CO	PO-290882	38.92
		PO-290883	105.48
		PO-292879	145.33
145783	RICKS TRAILER SUP	PO-291110	241.88
145784	RINCON TRUCK PARTS	PO-290533	1,425.78
145785	SANTA MARGARITA FORD	PO-292655	1,328.61
145786	SMOG EXPRESS	PO-290553	122.60
145787	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290111	13.81
		PO-290112	13.99-
		PO-290113	29.47
		PO-290114	23.72
		PO-290116	15.14-
		PO-290117	52.72
		PO-290253	508.40
145788	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290338	39.63
		PO-290341	220.53
		PO-290347	1,711.34
		PO-290405	323.21
		PO-290406	39.41-
		PO-290410	140.50-

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Warrant Number	Name of Payee	Reference Number	Amount
145789	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290410	210.26
		PO-290704	42.30
		PO-290705	59.49
		PO-290707	369.51
		PO-290708	0.95
		PO-290711	83.86
		PO-290713	227.96
		PO-290714	118.44
		PO-290718	420.54
145790	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290718	208.91
		PO-290720	358.20
		PO-290724	4.95
		PO-291013	357.34
		PO-291044	63.10
		PO-291238	14.05
		PO-291240	35.94
		PO-291287	45.49
		PO-291450	77.35
		PO-291478	377.38
		PO-291484	362.53
		PO-291489	252.16
		PO-291501	329.13
		PO-291505	88.69
145791	SOUTHWEST SCHOOL SUPPLY	PO-291505	88.68
		PO-291619	458.63
		PO-291693	12.16
		PO-291775	15.01
		PO-291776	70.90
		PO-291818	93.34
		PO-292255	191.05
		PO-292806	806.28
145792	TUTTLE-CLICK FORD	PO-290526	2,143.18
145793	UNITED PARCEL SERV	PO-290395	3,000.00
145794	UNITED TRANSMISSION EXCHANGE	PO-290528	4,112.62
145795	WHITE CAP INDUSTRIES INC	PO-290281	21.39
145796	OFFICE DEPOT	PO-290229	2,301.26
145797	RALPHS GROCERY CO	PO-290217	330.94
		PO-290874	242.92
		PO-290876	262.41
		PO-290879	73.50
145798	DAVID TAUSSIG ASSOC INC	PO-292803	60,799.74

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Warrant Number	Name of Payee	Reference Number	Amount
145799	CAPISTRANO CONNECTIONS ACADEMY	CM-000038	6,667.00-
		CM-000039	369.00-
		PV-001692	48,386.35
145800	OPPORTUNITY FOR LEARNING	PV-001693	16,700.33
145801	WLC ARCHITECTS INC	PO-082748	22,990.00
145802	BONDE, CRAIG AND/OR JOY	PV-001694	227.30
145803	CINNAMON HILLS SCHOOL	PO-290204	2,970.00
		PO-290205	2,970.00
		PO-290206	2,970.00
		PO-290207	2,970.00
		PO-292370	2,970.00
145804	CLARK, BRIAN OR YOLANDA	PV-001695	264.59
145805	CSBA'S PRACTI-CAL	PO-291072	780.87
145806	FAMILY LIFE CENTER BODEGA	PO-290825	3,539.00
145807	GUZMAN GARCIA, OMAR	PV-001696	326.48
145808	LAW OFFICES OF CAROLINE A ZUK	PO-290792	12,899.65
145809	OCEANVIEW SCHOOL	PO-291565	3,816.00
		PO-291810	3,336.00
145810	PYRAMID AUTISM CENTER	PO-290075	4,950.00
145811	RANGEL-FRIEDMAN, DEBORAH	PO-291011	562.32
145812	WESTSHIELD ADOLESCENT SERVICES	PO-291540	6,777.27
145813	AIR CYCLE CORPORATION	PO-291099	551.20
145814	ARIEL SUPPLY	PO-290189	1,185.10
145815	ARTESIA SAWDUST	PO-292150	2,794.88
145816	AUDITORY INSTRUMENTS	PO-292786	140.59
145817	BADEN SPORTS INC	PO-291440	277.04
145818	BETTER BUSINESS RECORDS	PO-290118	391.33
145819	CABLES TO GO	PO-292573	72.85
145820	CDWG Inc	PO-292564	305.00
145821	CHERRY TREE TOYS INC	PO-292411	643.30
145822	DICK'S SPORTING GOODS	PO-292082	508.30
145823	DISCOUNT OFFICE SERVICES	PO-291237	105.73
		PO-291697	110.01
		PO-292159	111.96
		PO-292182	660.85
145824	DUNN-EDWARDS CORP	PO-290450	80.20
145825	EVERYTHING MEDICAL	PO-292534	1,615.00
145826	FEDERAL EXPRESS CORP	PO-290378	638.63
145827	FLEET SERVICE SPECIALISTS LLC	PO-292657	7,131.46
145828	FLINN SCIENTIFIC INC	PO-290822	159.88
145829	GOLDEN RULE BINDERY	PO-290736	1,322.24
145830	GUNTHER'S ATHLETIC SERV	PO-291873	6,187.57
145831	HAAN CRAFTS	PO-292612	231.00
		PV-001697	396.70
145832	INTERSTATE BATTERIES	PO-290547	1,506.20

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Warrant Number	Name of Payee	Reference Number	Amount
145833	IPS	PO-292126	2,057.63
145834	JOHNSTONE SUPPLY	PO-292438	559.61
145835	SMARTERVILE EDUCATIONSL LLC	PO-290908	5,402.40
145836	D & D SECURITY RESOURCES INC	PO-290612	378.45
145837	CMELAK, DONNA	PV-001700	25.00
145838	LOVE, ERRIN	PV-001699	763.20
145839	SIGAFOOS, KATHLEEN	PV-001698	250.00
145840	ALISO VIEJO ICE PALACE	PV-001707	557.40
145841	CORONADO APPAREL INC	PV-001706	12,866.70
145842	DORHOUT, ANETA	PV-001710	712.80
145843	DUTCH, AMPARO P.	PV-001705	3,297.00
145844	H2O SPOT	PV-001704	728.00
145845	HOPKINS, SARAH	PV-001701	73.50
145846	JDP PHOTOGRAPHY	PV-001703	324.50
145847	LANGUAGE CLUB,THE	PV-001708	2,896.36
145848	WONG, FIONA L.	PV-001702	165.00
145849	AMERICAN LOGISTICS COMPANY LLC	PO-291676	15,882.50
145850	CINTAS CORP	PO-290675	58.84
145851	CITY OF SAN CLEMENTE	PO-290460	18,334.43
145852	CITY OF SAN JUAN CAPISTRANO	PO-290461	6,820.20
145853	DEPT IND RELATION/SAFETY	PO-290424	105.00
145854	IMAGE 2000	PO-291691	325.50
		PO-292643	1,182.70
145855	MOBILE COMM REPAIR INC	PO-290548	269.39
145856	MOULTON NIGUEL WATER	PO-290462	4,568.57
145857	ORANGE COUNTY PROBATION DEPT	PO-290284	5,050.00
145858	SAN DIEGO GAS & ELECTRIC	PO-290562	88,783.85
145859	SANTA MARGARITA WATER	PO-290463	4,544.55
145860	SMART & FINAL	PO-290558	77.39
		PO-291529	26.38
		PO-291530	233.85
		PO-291864	40.89
		PO-292055	77.56
145861	SO CAL EDISON CO	PO-290563	21,618.69
145862	SO CAL GAS CO	PO-290564	5,169.68
145863	SOLAG / CR&R	PO-290439	21,708.01
145864	TRANSPORTATION CHARTER SERVICE	PV-001787	2,890.00
145865	MCPAHAN DESK INC	PO-292071	276.23
145866	BOYLE, JEANETTE	PV-001728	1,999.98
145867	CHIRINOS, BRYANT	PV-001729	93.00
145868	CHUNG, ISAAC	PV-001730	15.00
145869	CUSHMAN, KARA	PV-001731	63.00
145870	DEZHANGFARD, ASHKAN	PV-001732	15.00
145871	FARRIER, AMY L	PV-001733	140.00
145872	FISCHER, VALERY	PV-001734	61.93

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Warrant Number	Name of Payee	Reference Number	Amount
145873	FISK, ZSAQLENE	PV-001735	38.00
145874	GARDNER, HAYLEY	PV-001736	15.00
145875	HEFNER, RICHARD	PV-001738	70.00
145876	KEARNEY, CARRIE	PV-001739	78.00
145877	KEENEY, ALEXANDER	PV-001740	10.00
145878	MARIETTA, ASHLEY	PV-001742	154.00
145879	MARTINEZ, BLANCA	PV-001745	40.00
145880	MCKINLEY, WILLIAM	PV-001747	67.00
145881	MILOVICH, DARIN	PV-001748	87.00
145882	MOE, KENNETH L	PV-001749	125.00
145883	MOONEY, JENNIFER	PV-001750	149.00
145884	MOSHIER, JUSTIN	PV-001751	78.00
145885	MUIR, LORETTA	PV-001752	42.40
145886	O'NEILL, HELEN	PV-001753	20.00
145887	PAEZ, DIEGO	PV-001754	146.00
145888	PAGE, NICOLE	PV-001755	71.00
145889	PEURIFOY, NICOLE	PV-001757	5.00
145890	PRICE, DAVID	PV-001758	21.00
145891	RITSCHER, JACOB	PV-001759	20.00
145892	ROBERTS, JOSHUA	PV-001761	67.00
145893	RODARTI, MATTHEW	PV-001762	50.00
145894	ROSSI, CHRISTOPHER	PV-001763	71.00
145895	SAGE, KELSEY	PV-001764	60.00
145896	SALIH, KYLE	PV-001765	67.00
145897	SHERWOLD, ALEC	PV-001766	5.00
145898	SOUZA, DYLAN	PV-001767	20.00
145899	STANSFIELD, BRANNON	PV-001768	70.00
145900	STRATFORD, JON	PV-001769	20.00
145901	STRICKLAND, GERRY	PV-001770	29.90
145902	STURICH, VITA	PV-001771	69.00
145903	SUTTON, CAITLIN	PV-001772	15.00
145904	TAYLOR, LUKE	PV-001773	58.00
145905	VALENCIA-SORIANO, JOSUE	PV-001774	79.00
145906	VAN DE VELD, SAMUEL	PV-001775	110.00
145907	VANDENBELT, ALISSA	PV-001776	16.00
145908	WEISINGER, SHAUN	PV-001777	84.00
145909	WILSON, KAREN	PV-001778	5.00
145910	WOODS, KARI A	PV-001779	19.00
145911	ZAMACONA, MARLEN	PV-001780	5.00
145912	ZEEK, JENNIFER	PV-001781	86.00
145913	PEREZ, VIRGINIA	PV-001756	25.00
145914	ACSI	PO-292989	3,231.00
145915	ACTION LEARNING SYSTEMS INC	PO-292092	14,000.00
145916	CHILED A	PO-291380	2,911.92
145917	DEVEREUX ARIZONA	PO-292373	2,139.62

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Warrant Number	Name of Payee	Reference Number	Amount
145918	DEVEREUX TEXAS TREATMENT	PO-290829	2,379.74
		PO-290830	2,770.68
145919	DEVEREUX TEXAS TREATMENT	PO-291566	2,991.12
145920	LUCE FORWARD HAMILTON &	PO-292057	16,911.04
145921	ORANGE COUNTY DEPT OF EDUCATIO	PO-291932	100.00
145922	ORANGE CTY TESTING SERV	PO-290905	47.00
145923	PACIFIC PEDIATRIC THERAPY INC	PO-290211	960.00
145924	RACHELS CHALLENGE	PO-292992	2,500.00
145925	RED ROCK CANYON SCHOOL	PO-291804	2,750.00
145926	ROZENBERG, ABBY	PO-291815	1,562.50
145927	SAN DIEGO COUNTY	PO-292979	29,000.00
145928	SANDOR, LASZLO/COURTENAY	PO-290823	631.40
145929	SHILOH TREATMENT CENTER INC	PO-291794	3,498.00
145930	STEIN, CHRISTINE E	PO-291457	627.20
145931	THERAPEUTIC EDUCATION CENTER	PO-291805	1,125.00
		PO-291806	4,275.00
		PO-291807	6,270.00
		PO-291808	4,300.00
		PO-291809	4,725.00
145932	STEIN, CHRISTINE E	PO-291457	3,852.80
145933	CABRAL ROOFING & WATERPROOFING	PO-291867	3,250.00
145934	CAPISTRANO CONNECTIONS ACADEMY	PV-001789	3,922.00
145935	OPPORTUNITY FOR LEARNING	PV-001790	8,050.00
145936	MAIER INTERNATIONAL INC	PO-292837	4,337.00
145937	PACIFIC PLUMBING COMPANY OF	PO-292835	4,501.82
		PO-292836	1,266.00
145938	TANDUS SPECIALIZED MARKETS	PO-290265	557.78
145939	NELSON, LARRY	PO-290244	4,480.00
145940	BEAUCHAINE, KIMBERLY	PV-001794	760.20
145941	COCO, SARA	PV-001796	108.00
145942	FRIEDLANDER, DOROTHY	PV-001797	502.02
145943	WYNNE, LAUREN	PV-001799	184.99
145944	ACADEMIC CHESS	PV-001800	22,607.73
145945	VERMEULEN, DONALD	PV-001795	645.60
145946	COLLEGE BOUND SENIORS	PO-091145	1,410.00
145947	HIRSCH PIPE & SUPPLY	PO-290448	1,350.36
145948	INTERSTATE BATTERIES	PO-290547	854.68
145949	IRON MOUNTAIN	PO-290602	268.11
145950	ITO NURSERY	PO-290277	567.13
145951	JIM'S MUSIC CENTER	PO-291017	158.00
145952	JOHNSTONE SUPPLY	PO-292438	2,193.90
145953	KATHCO PRODUCTS	PO-292300	494.60
145954	KELLY PAPER COMPANY	PO-290381	1,546.17
145955	KENS SPORTING GOODS	PO-292813	15,152.88

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Warrant Number	Name of Payee	Reference Number	Amount
145956	LAKESHORE	PO-292164	270.79
		PO-292445	54.27
145957	LAKESHORE LEARNING MATLS	PO-292615	212.07
145958	LAMA SEWING KITS	PO-292870	1,152.00
145959	LAWNMOWERS ETC	PO-290268	273.61
145960	LIBERTY FLAGS	PO-291905	43.43
145961	LINGUI SYSTEMS INC	PO-292338	295.65
		PO-292339	263.45
		PO-292459	7,173.95
		PO-292485	43.95
		PO-292636	310.00
		PO-292637	159.90
145962	LOCAL JANITORIAL & VACUUM	PO-290363	928.91
145963	LUCK'S MUSIC LIBRARY	PO-292066	164.49
145964	LAKESHORE	PO-292142	580.81
145965	LAKESHORE LEARNING MATLS	PO-290899	117.88
		PO-292619	152.88
145966	IRON MOUNTAIN	PO-290537	170.66
145967	CAPISTRANO UNIFIED SCHOOL DIST	CM-000040	125.60-
		CM-000041	24.00-
		CM-000042	9.53-
		PO-290538	53,419.00
145968	CINTAS	PO-291397	61.00
145969	CINTAS CORP	PO-290675	58.84
		PO-291839	8,360.07
145970	CONSOLIDATED ELECT DISTR	PO-290438	1,487.33
145971	COUNTY OF ORANGE-WASTE MNGT	PO-290459	1,331.46
145972	CULVER-NEWLIN INC	PO-292280	98.04
145973	DELL MARKETING L P	PO-290513	7,942.15
		PO-292574	191.81
		PO-292748	326.20
145974	PITNEY BOWES	PO-290375	508.00
145975	PRINT FINISH SOLUTIONS	PO-290420	285.81
145976	PRUDENTIAL OVERALL SUP	PO-290435	76.89
		PO-290895	12.60
145977	SAN DIEGO GAS & ELECTRIC	PO-290562	8,924.82
145978	SMART & FINAL	PO-290220	93.97
145979	SO CAL GAS CO	PO-290564	3,662.54
145980	TRANSPORTATION CHARTER SERVICE	PV-001810	1,750.00
145981	TROXELL COMM INC	PO-292076	489.38
145982	WELLS FARGO FINANCIAL LEASING	PO-290256	211.92
145983	XEROX CORPORATION	PV-001811	16,626.83
145984	HM RECEIVABLES CO LLC	PO-292684	98,221.00
145985	HOLT MCDUGAL	PO-291677	245,000.00
145986	A Z BUS SALES INC	PO-290518	1,286.38



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Warrant Number	Name of Payee	Reference Number	Amount
145987	ACCREDITING COMM F/SCHLS	PO-292978	4,320.00
145988	AIR CYCLE CORPORATION	PO-291099	166.96
145989	ARBOR SCIENTIFIC	PO-292715	85.50
145990	ARIEL SUPPLY	PO-292652	7,034.22
145991	ASSOC BUSINESS PRODUCTS	PO-290644	80.92
145992	BAVCO	PO-290429	365.82
145993	BEE MAN	PO-292109	1,407.00
145994	BIO CORPORATION	PO-292330	433.90
145995	BOYCE INDUSTRIES	PO-291131	344.90
145996	C D T INC.	PO-290465	1,110.00
145997	CAL-STATE AUTO PARTS INC	PO-290516	1,288.34
145998	CALIFORNIA WESTERN VISUALS	PO-292539	7,947.45
		PO-292584	5,960.59
145999	CAMCOR INC	PO-292514	1,172.09
		PO-292587	369.73
		PO-292682	558.86
		PO-292683	1,129.37
146000	CAPISTRANO FORD	PO-291112	186.37
146001	CAPISTRANO GOLF CARS	PO-290656	263.97
146002	CCS PRESENTATION SYSTEMS INC	PO-292417	865.52
		PO-292418	2,596.56
		PO-292883	432.76
146003	COMMUNICATIONS USA	PO-292154	299.63
146004	CONSTRUCTIVE PLAYTHINGS	PO-292426	137.22
		PO-292453	150.89
146005	CORONA-NORCO UNIFIED	PO-292977	2,800.00
146006	DICK BLICK WEST	PO-292346	775.48
146007	EVERYTHING MEDICAL	PO-292551	1,950.00
146008	FACTORY MOTOR PARTS	PO-290535	161.18
146009	FEDERAL EXPRESS CORP	PO-290378	914.66
146010	FISHER SCIENTIFIC	PO-292275	980.40
146011	FLEET SERVICE SPECIALISTS LLC	PO-290557	3,444.07
146012	FLINN SCIENTIFIC INC	PO-290821	61.29
		PO-292528	450.18
		PO-292531	206.75
146013	FRICTION MATERIALS CO.	PO-290534	1,643.09
146014	GAMETIME	PO-291514	2,551.80
146015	GOPHER ATHLETIC/SPORTS	PO-292580	220.92
146016	HARRIS COMMUNICATIONS	PO-292484	159.00
146017	HIRSCH PIPE & SUPPLY	PO-291462	99.22
146018	HITT MARKING DEVICE	PO-291680	132.70

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Warrant Number	Name of Payee	Reference Number	Amount
146019	HOLT MCDOUGAL	PO-290748	3,467.90
		PO-291638	4,981.05
		PO-291979	609.91
		PO-291996	1,380.25
		PO-291997	2,415.44
		PO-291998	2,415.44
		PO-291999	4,140.77
146020	HORN IMPROVEMENT	PO-290386	2,700.00
		PO-291845	481.51
146021	HOUGHTON MIFFLIN CO	PO-292238	2,459.28
146022	HOUGHTON MIFFLIN HARCOURT PUB	PO-291852	5,543.54
146023	HYDRO-SCAPE PRODUCTS INC	PO-290291	76.76
146024	IDEXX LABORATORIES	PO-292735	927.92
146025	INTELECOM	PO-292710	471.92
146026	JOHN DEERE LANDSCAPES	PO-292152	303.29
146027	KELLY PAPER COMPANY	PO-290381	320.89
146028	LAKESHORE LEARNING MATLS	PO-292626	102.57
146029	LOOMIS	PO-291549	232.57
146030	SMARTERVILE EDUCATIONSL LLC	PO-292264	77.28
146031	ABATEC INC	PO-292828	100.00
146032	BLUE BIRD CORPORATION	PO-293007	92,365.40
146033	AT&T-CALNET2	PO-290457	0.37
146034	E. STEWART AND ASSOCIATES	PO-291939	7,770.00
146035	MCGRAW-HILL COMPANIES	PO-292611	17,388.34
146036	MEDCO SUPPLY INC	PO-291662	46.23
146037	MISSION VIEJO GLASS	PO-290264	410.00
146038	MODERN TREE	PO-292151	3,120.00
146039	MOORE'S SEWING MACHINE	PO-292871	64.29
146040	MUNICIPAL UNDERGROUND SERVICES	PO-290478	250.00
		PO-292755	100.00
146041	MYERS FORKLIFT INC	PO-290377	1,040.37
146042	NASCO WEST	PO-291564	174.62
		PO-292545	67.48
		PO-292959	301.15
146043	NATIONWIDE FIRE PROTECTION	PO-290271	299.57
146044	NETWORK HARDWARE RESALE	PO-291874	33,143.31
146045	ORANGE CTY PUMP CO	PO-290263	1,710.00
146046	PICK UP STIX	PO-292781	61.94
146047	POLAR ELECTRO INC.	PO-292631	47.50
146048	PRAXAIR	PO-291148	128.18
146049	PRECISION TUNE AUTO CARE	PO-291107	71.95
146050	PREMIERE WATER SERVICES	PO-290392	1,125.00
146051	QUICK SORT INC	PO-290369	402.66
146052	RADIO SHACK	PO-290619	42.97

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Warrant Number	Name of Payee	Reference Number	Amount
146053	RALPHS GROCERY CO	PO-290224	36.70
		PO-290549	55.02
		PO-291861	146.14
146054	RICK TROW PRODUCTIONS	PO-292673	340.26
146055	RIS	PO-292324	44,615.34
146056	SAFETY KLEEN CORP	PO-291835	368.42
		PO-291836	110.00
		PO-291837	337.97
146057	SAM H STROICH & SONS	PO-292772	1,500.00
146058	SCHAEFFER MFG	PO-290531	6,564.89
146059	SCHOLASTIC LIBRARY PUBLISHING	PO-292780	123.00
146060	SMARDAN SUPPLY COMPANY	PO-290262	6,242.93
146061	SOUTH COAST ANSWERING SERVICE	PO-291448	107.03
146062	SOUTHERN COUNTIES OIL CO	PO-290529	36,072.97
146063	SPORTS FACILITIES GROUP INC	PO-290570	1,175.00
		PO-290921	4,253.50
146064	THE LIFE TRENDS GROUP TLTG INC	PO-291738	38.06
146065	TIFCO INDUSTRIES	PO-290525	335.15
146066	TIME FOR KIDS	PO-292869	150.28
146067	TRUCPAR CO	PO-290527	1,305.47
146068	VISTA PAINT CORP	PO-290505	302.68
146069	WAXIE	PO-290167	3,708.38
146070	WEST-LITE SUPPLY CO INC	PO-290172	2,329.43
146071	WILLIAM V. MACGILL & CO.	PO-292313	85.02
146072	WOODWIND & BRASSWIND	PO-290387	1.00
		PO-290604	84.00
146073	YOSEMITE WATER	PO-290560	72.80
146074	ZOO PET STORE	PO-292008	61.64
146075	POSTMASTER PERMIT #44	PO-291212	11,313.23
146076	RALPHS GROCERY CO	PO-290222	28.46
		PO-290872	202.74
		PO-290876	454.29
		PO-290877	169.13
		PO-290879	114.07
146077	CENTENNIAL HERITAGE MUSEUM	PO-292722	576.00
146078	OCEAN INSTITUTE	PO-292728	400.00
		PO-292729	400.00
		PO-292730	400.00
		PO-292823	500.00
		PO-292824	400.00
146079	SAN JUAN ELEMENTARY PTA	PV-001816	1,575.00
146080	DAVID TAUSSIG ASSOC INC	PO-292803	249.29
146081	HARDY & HARPER INC	PO-292818	3,290.00
146082	SPRINT/NEXTEL COMMUNICATIONS	CM-000045	162.37-
		PV-001817	3,248.78

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Warrant Number	Name of Payee	Reference Number	Amount
146083	COMMERCIAL FENCE & IRON WORKS	PO-292046	925.00
146084	HARDY & HARPER INC	PO-292047	8,197.20
146085	PJHM ARCHITECTS SOUTHWEST INC	PO-091809	888.01
146086	BERGMAN & DACEY INC	PO-290077	25,056.06
146087	PJHM ARCHITECTS SOUTHWEST INC	PO-091373	3,529.92
146088	ACES	PO-292950	2,000.00
146089	ALVARADO, CYNTHIA	PO-291557	446.60
146090	AUTISM SPECTRUM THERAPIES	PO-290835	4,055.00
		PO-292378	187.50
146091	BLIND CHILDRENS LRNG CTR	PO-292576	810.00
146092	CARES	PO-290833	1,259.64
146093	CATHEDRAL HOME FOR CHILDREN	PO-290061	3,192.00
		PO-290064	3,192.00
		PO-290068	3,192.00
		PO-291559	3,192.00
		PO-292371	3,192.00
146094	CENTER FOR AUTISM &	PO-292951	1,338.00
		PO-292952	1,384.34
146095	COMAN, STEVAN AND LAUREN	PV-001819	3,126.60
146096	CSBA'S PRACTI-CAL	PO-291072	485.43
146097	DEVEREUX TEXAS TREATMENT	PO-292944	190.00
146098	GOODWILL INDUSTRIES	PO-291453	4,485.00
		PO-291747	280.00
146099	LEISURE CARE	PO-291384	6,688.00
146100	MACNAMARA, ALICIA	PO-292918	55.36
146101	MAXIM HEALTHCARE SERVICES	PO-292377	2,127.50
146102	OAK GROVE INSTITUTE	PO-291378	1,946.55
146103	ORALINGUA SCHOOL	PO-292940	6,471.80
146104	PACIFIC PEDIATRIC THERAPY INC.	PO-291755	5,466.25
146105	PHILLIPS, TODD AND/OR KIMBERLY	PO-291558	802.60
146106	PROGRESSUS THERAPY INC	PO-291595	12,480.00
146107	RED ROCK CANYON SCHOOL	PO-292941	1,875.00
146108	HARBOTTLE LAW GROUP	PO-290790	10,592.25
146109	PEACEFUL PLAYGROUNDS	PO-292929	199.50
146110	PEPPERDINE UNIVERSITY GSEP	PO-291317	4,484.40
		PO-291318	4,930.50
		PO-291319	6,496.88
146111	SCHOOL SERVICES OF CALIF	PO-292990	8,240.61
146112	SKYHAWKS SPORTS ACADEMY INC	PO-292474	8,000.00
146113	BANH, JULIE/NAM	PV-001821	785.40
146114	BARNARD, ERIC & JENNIFER	PV-001822	126.72
146115	BECERRA, ANTONIO &/OR DINORAH	PV-001823	155.43
146116	BEJARANO, CRYSTAL F	PV-001873	473.33
146117	BERRY, JAMIE	PV-001824	232.06
146118	BOYD, VALERIE	PV-001825	108.28

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Warrant Number	Name of Payee	Reference Number	Amount
146119	BRESSLER, ERIC & KATHY	PV-001826	205.13
146120	BROWN, MARK OR HENRIETTE	PV-001827	64.16
146121	CARTER, RANDALL	PV-001874	181.39
146122	COLCLASER, CAROLEE AND DAVID	PV-001828	234.52
146123	CUHADAROGLU, MEHMET OR BELGIN	PV-001829	1,115.27
146124	DEANE, WILLIAM &/OR JANICE	PV-001830	132.69
146125	DEAR, RICHARD OR DANA	PV-001831	139.92
146126	FERREN, MATTHEW &/OR KATIE	PV-001832	198.14
146127	GAITAN, SCOTT & BEVERLY Z.	PV-001833	346.28
146128	GAU, MARY C.	PV-001834	174.24
146129	HARRIS, TRACEY &/OR ASHLEY	PV-001872	637.32
146130	HERNANDEZ, JOSEPH & ALEJANDRA	PV-001835	207.33
146131	JACKSON, BEN & JENNIFER	PV-001836	185.51
146132	JOHNSON, LORI	PV-001837	422.54
146133	KICHLINE, KEITH & KYLA	PV-001838	689.92
146134	LEE, THOMAS AND/OR DEBBIE	PV-001839	331.26
146135	MARTIN, PETER/NORMA	PV-001840	27.68
		PV-001841	32.56
146136	MC CLURE, HEATHER	PV-001842	170.13
146137	MCBRIDE, MELISSA	PV-001850	225.90
146138	MIKKELSON, NICOLE	PV-001843	248.60
146139	MONTANEZ, TERRI & FERNANDO	PV-001844	234.96
146140	MYERS, JEANEENE/RUSTY	PV-001845	227.92
146141	NG, FARIA	PV-001868	251.24
146142	PARTRIDGE, HOUY & TERRY	PV-001848	213.93
146143	PORTER, DARREN OR JENNY	PV-001849	148.86
146144	PRINGLE, DIANE	PV-001851	164.12
146145	RAMOS, FERNANDO	PV-001852	173.58
146146	REDING, CLARE & SHAD	PV-001853	80.66
146147	RICHMOND, HEIDI	PV-001854	249.48
146148	RODAS, PHILLIP AND CAROLYN	PV-001855	167.81
146149	ROHDE, JAN &/OR JOY	PV-001856	127.49
146150	SCHAFER, THEODORE/BARBARA	PV-001857	115.50
		PV-001858	93.50
146151	SCHMID, DANIEL	PV-001859	126.06
146152	SETTANNI, JAY &/OR HELEN	PV-001860	267.30
146153	SMITH, KIMBER	PV-001861	159.46
146154	STEBENNE, STUART/LISA	PV-001862	366.30
146155	SUTTON, DAVID AND DANIELLE	PV-001863	179.90
146156	TOCA, CAROL A.	PV-001864	160.60
146157	TRITZ, RICHARD &/OR JULIE	PV-001865	176.82
146158	UNGOS, JAY AND MARIE	PV-001867	92.76
146159	ZABALA, DANIEL & JACQUELINE	PV-001869	164.56
146160	ZABOROWSKI, JEFF AND WENDY	PV-001870	454.08
146161	ZELAYA, ALFONSO & PAMELA	PV-001871	99.49

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Warrant Number	Name of Payee	Reference Number	Amount
146162	CUSD-COP FUND 91	PO-293063	361,363.47
146163	CORVEL CORPORATION	PO-290597	169,695.14
146164	UNUM LIFE INSURANCE	PO-290540	300.00
146165	APPLE COMPUTER INC	PO-290258	92.99
146166	DANBRU WIRE & CABLE INC	PO-290447	1,764.46
146167	DELL MARKETING L P	PO-290261	64.14
		PO-290853	10,857.00
		PO-292566	1,746.74
		PO-292568	2,620.10
		PO-292843	192.88
		PO-292854	78.30
146168	GOLD COAST HOT DOGGER TOURS	PV-001904	2,245.43
146169	MARLIN LEASING	PV-001906	520.57
146170	MOULTON NIGUEL WATER	PO-290462	74.40
146171	ORANGE CTY DEPT EDUC	PO-291159	4,049.11
146172	PAC TYPEWRITER & COMM	PO-290473	182.14
146173	SAN DIEGO GAS & ELECTRIC	PO-290562	28,871.95
146174	SMART & FINAL	PO-291864	25.72
146175	SO CAL GAS CO	PO-290564	276.91
146176	SO COAST WATER DIST	PO-290565	2,351.07
146177	SPARKLETTS	PO-290559	9.88
146178	SPECIALIZED TRANSPORTATION INC	PO-291655	1,353.12
146179	TRANSPORTATION CHARTER SERVICE	PV-001905	4,490.00
146180	TROXELL COMM INC	PO-290605	354.53
146181	SPARKLETTS	PO-290865	4.10
146182	MOBILE FLEET WASH	PO-291104	1,001.00
146183	MODERN TREE	PO-290285	245.00
		PO-292151	2,025.00
146184	MONTGOMERY HARDWARE COMPANY	PO-292073	16,870.17
146185	NASCO WEST	PO-292249	1,123.28
146186	NCS PEARSON	PO-292394	568.01
146187	ONE STOP BINDERY	PO-290398	125.00
146188	ORIENTAL TRADING CO	PO-292708	98.91
146189	OVER NIGHT NUMBERING	PO-293054	473.00
146190	PARKHOUSE TIRE INC.	PO-291105	946.14
146191	PCI ECUCATIONAL PUB	PO-292701	120.64
146192	PRAXAIR	PO-291127	85.45
146193	PSOC-WATERLINES TECHNOLOGIES	PO-292434	2,370.21
146194	QUALITY TOWING	PO-291132	166.00
146195	RALPHS GROCERY CO	PO-291532	27.10
146196	RINCON TRUCK PARTS	PO-290533	469.44
146197	SAF-COM SUPPLY	PO-290443	83.72
146198	SCHOLASTIC INC	PO-292305	196.63
146199	SCHOLASTIC READING COUNTS	PO-292123	568.03
146200	SCHOOL HEALTH SUPPLY CO	PO-292731	105.03

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
146201	SCHOOL MATE	PO-090884	1,008.60
146202	SE-KURE CONTROLS-GARY HUSON	PO-292291	38.43
146203	SEHI COMPUTER	PO-291880	290.68
		PO-292108	1,024.64
		PO-292493	574.18
		PO-292494	618.65
		PO-292496	2,474.58
		PO-292497	317.74
		PO-292510	149.27
		PO-292642	114.71
		PO-292746	262.41
146204	SOUTH COAST FAMILY MEDI CENTER	PO-290124	350.00
		PO-290848	679.00
146205	SOUTH COAST MEDICAL GROUP	PO-290847	95.00
		PO-291062	150.00
146206	OFFICE DEPOT	PO-290346	211.37
146207	OFFICE DEPOT	PO-290229	1,032.49
146208	RALPHS GROCERY CO	PO-290872	62.55
		PO-290874	141.33
		PO-290876	40.94
		PO-290877	328.72
		PO-290878	192.35
146209	E. STEWART AND ASSOCIATES	PO-291939	4,800.00
146210	JOHN V. SPEAK	PO-292067	499.32
146211	SOUTHWEST SCHOOL SUPPLY	PO-290112	230.50
		PO-290113	3.21-
		PO-290114	20.79
		PO-290117	211.23
		PO-290334	111.55
		PO-290341	212.29
		PO-290405	39.52
		PO-290410	14.12
		PO-290704	105.17
		PO-290714	59.99
		PO-290718	9.19
		PO-291478	52.96
		PO-291501	73.50
146212	SPICERS PAPER CO	PO-290399	5,636.40
146213	SPORT CHALET	PO-290193	6,450.78
		PO-290194	5,099.37

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
146214	STAPLES ADVANTAGE	PO-290689	39.50
		PO-290692	505.62
		PO-290696	141.49
		PO-291094	18.75
		PO-291620	251.19
		PO-292518	213.32
146215	STAPLES BUSINESS ADVANTAGE	PO-291926	180.51
		PO-292105	131.81
		PO-292532	233.79
		PO-292562	260.91
		PO-292698	102.74
		PO-292702	59.77
146216	STERICYCLE INC	PO-291097	101.12
146217	STORY TIME FELTS	PO-292502	188.74
146218	STRATEX	PO-292623	1,957.50
146219	SUNSTATE EQUIPMENT COMPANY	PO-290266	801.47
146220	SUPER DUPER INC.	PO-292461	168.80
		PO-292487	433.35
		PO-292488	52.90
		PO-292632	345.40
		PO-292688	56.90
		PO-292694	330.00
		PO-292695	382.00
146221	TEACHER CREATED MATERIALS	PO-292675	496.74
146222	TEACHERS' CURRICULUM INS	PO-292717	477.51
146223	THERAPRO	PO-292681	229.41
		PO-292687	243.22
146224	THINK SOCIAL PUBLISHING INC.	PO-292594	89.39
146225	TIFCO INDUSTRIES	PO-290525	231.30
146226	TRAFFIC CONTROL SERVICE	PO-292112	983.43
146227	TRUCPAR CO	PO-290527	398.03
146228	TUTTLE-CLICK FORD	PO-290526	1,993.37
146229	UNITED TRANSMISSION EXCHANGE	PO-290528	312.29
146230	VALIANT IMC	PO-292293	473.80
146231	WARDS NATURAL SCIENCE	PO-290815	383.72
		PO-292470	201.49
146232	WAXIE	PO-292535	1,918.35
146233	WESTERN GRAPHIX	PO-290504	175.00
146234	WILLIAM V. MACGILL & CO.	PO-292544	230.10
146235	WORDMASTERS	PO-291270	189.00
146236	STAPLES ADVANTAGE	PO-290693	389.35
146237	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	53,091.95
146238	METROPOLITAN EMPLOYEES	PO-290539	22,812.00
		PO-290545	3,570,040.43
146239	RELIANCE STANDARD LIFE INS CO	PO-290541	13,532.50



Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....12/15/2009

Warrant Number	Name of Payee	Reference Number	Amount
146240	A Z BUS SALES INC	PO-290518	106.62
146241	AIR CYCLE CORPORATION	PO-291099	183.69
146242	ARAMARK UNIFORM SERVICE	PO-290520	796.84
146243	ARIEL SUPPLY	PO-292804	54.32
146244	ASSOC BUSINESS PRODUCTS	PO-292500	153.55
		PO-292507	28.84
146245	BETTER BUSINESS RECORDS	PO-292861	117.43
146246	BIO CORPORATION	PO-292276	408.95
146247	BLAIRS TOWING	PO-290517	875.00
146248	BRAIN POP	PO-292891	1,196.00
146249	CAL-STATE AUTO PARTS INC	PO-290516	648.18
146250	CAL-THERM CORP	PO-292773	410.00
146251	CAMBIUM LEARNING INC.	PO-292832	1,234.28
146252	CAPISTRANO FORD	PO-291112	50.20
146253	CAPISTRANO GOLF CARS	PO-290656	964.31
146254	CLARK SECURITY PRODUCTS	PO-290566	235.02
		PO-292757	514.22
146255	CRAIG'S CPR & FIRST AID	PO-292145	48.07
146256	CREATIVE CONTRACTORS CORP	PO-291197	250.00
146257	CRUCIAL TECHNOLOGY	PO-292856	51.74
146258	DANMAR PRODUCTS INC	PO-292800	136.59
146259	DISCOUNT OFFICE SERVICES	PO-291239	97.10
		PO-291697	143.48
146260	EVERYTHING MEDICAL	PO-292815	1,449.00
146261	FRICTION MATERIALS CO.	PO-290534	339.50
146262	GENESIS INC	PO-292685	69.95
146263	GLEN PRODUCTS	PO-290486	188.91
146264	GOLF TEAM PRODUCTS	PO-292876	601.00
146265	GOPHER ATHLETIC/SPORTS	PO-291255	659.94
146266	GRAYMARK	PO-293005	685.99
146267	HIRSCH PIPE & SUPPLY	PO-290448	683.07
146268	HOLT MCDOUGAL	PO-292593	828.15
146269	INDUSTRIAL FORMULATORS INC	PO-292536	4,932.90
146270	KELLY PAPER COMPANY	PO-290381	139.52
146271	LESLIES SWIMMING POOL SUPPLY	PO-290492	103.69
146272	HEALTH EDCO / WRS GROUP LTD	PO-292630	145.35
1,339 Warrants			\$10,516,186.40

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
Advanced Procurement Sales	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
All Pro Sound	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
B&H Photo Video Pro-Audio	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Broadcast Supply Worldwide	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Western Visuals	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Camcor, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
CCS Presentation Systems, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Culver Newlin	Newport-Mesa USD Bid No. 104-07, Purchase of School and Office Furniture	5/7/2007
D&D Security Resources, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
David Castaneda Distributing, Inc.	Bid No. 0910-06 Bakery Products	8/11/2009
David Taussig & Associates, Inc.	RFP No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
Davis Demographics & Planning, Inc.	RFQ No. 4-0910 Demographics Consulting Services	11/10/2009
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
Digital Networks Group, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Gov Place	California Multiple Award Schedule Contract No. 3-99-70-0920C, Purchase Electronic Data Processing and Telecommunications Good and Services	11/14/2005
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Management Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Jones-Campbell	Glendale USD P16-04/05, Purchase of Classroom and Office Furniture and Equipment	5/23/2005
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Office Depot	Santa Ana USD Bid No. 25-09, Purchase of School Paper Supply	9/15/2009
PCR Services Corporation	RFQ No. 3-0910 On-Call Environmental Consulting Services for School Construction, Modernization and other Activities	9/15/2009
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
School Specialty, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Staples Advantage	Los Angeles County Office of Education Bid No. 08/09-1383, Purchase of Standard School Supplies	8/10/2009
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Valiant IMC	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
Xerox Corporation	RFP No. 1-0506 Total Integrated Printing Solution	10/17/2005
Xerox Corporation	County of Los Angeles Photocopy Equipment Contract No. 41380	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**



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**BACKGROUND INFORMATION**

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

**CURRENT CONSIDERATIONS**

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

**FINANCIAL IMPLICATIONS**

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$331,066.53 for District schools and will be reflected in the appropriate accounts in the 2009/10 budget.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

<b>DONATED BY</b>	<b>AMOUNT</b>	<b>FOR</b>	<b>SCHOOL</b>
Arroyo Vista PTA	\$15,000.00	primary music program	Arroyo Vista
Don Juan Avila Elem. PTA	8,350.00	field trips	DJAES
Don Juan Avila Elem. PTA	5,884.00	Art Masters program	DJAES
Becke Prince	1,277.00	a field trip	DJAES
Rena Dyer	100.00	supplies	Barcelona Hills
Barcelona Hills PTA	1,438.00	Art Masters program	Barcelona Hills
Barcelona Hills Booster Club	5,200.00	teacher auction	Barcelona Hills
Barcelona Hills PTA	1,324.00	LCD projectors	Barcelona Hills
Bathgate PTA	749.00	field trips	Bathgate

# Donation of Funds/Equipment

December 15, 2009

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San Clemente Jr. Woman's Club	0.00	10 boxes of white paper	Truman Benedict Elementary
Truman Benedict PTA	10,000.00	primary music program	Truman Benedict Elementary
Brett R. Hall	550.00	general supplies	Truman Benedict Elementary
Bergeson PTA	4,000.00	Art Masters program	Bergeson
Canyon Vista PTA	350.00	Zoomobile assembly	Canyon Vista
Canyon Vista PTA	330.00	field trip transportation	Canyon Vista
Canyon Vista PTA	330.00	DJAMS tour	Canyon Vista
Castille Elementary PTA	451.85	supplies	Castille
Castille Elementary PTA	10,000.00	the music program	Castille
Castille Elementary PTA	225.00	a chair dolly	Castille
Chaparral PTA	1,500.00	SST Coordinator	Chaparral
Kumon Math & Reading	500.00	supplies	Chaparral
Concordia PTA	307.90	a wheelchair	Concordia
Carson Family Fund	1,000.00	Paleontology Park	Concordia
Concordia PTA	4,640.00	Outdoor Science Camp	Concordia
CUSD Foundation	144.00	Outdoor Science school	Del Obispo
Golden Spoon Frozen Yogurt	282.40	supplies	Del Obispo
Del Obispo PTA	1,264.00	Meet the Masters program	Del Obispo
Wells Fargo Community Support	165.00	educational materials	Carl Hankey K-8
Carl Hankey PTA	4,770.00	primary music program	Carl Hankey K-8
Coldwater Creek	1,000.00	miscellaneous supplies	Hidden Hills Elementary
Kinoshita PTA	500.00	school magnets	Kinoshita
Kinoshita PTA	3,500.00	field trips & transportation	Kinoshita
Kinoshita PTA	2,810.00	busses for outdoor camp	Kinoshita
GLS-L Inc.	73.03	instructional materials	Ladera Ranch Elementary
Ladera Ranch Elementary PTA	2,786.00	Meet the Masters program	Ladera Ranch Elementary
Ladera Ranch Ed. Foundation	38,493.00	Outdoor Science Camp	Ladera Ranch Elementary
LNES Foundation	0.00	Epson Powerlite projectors	Laguna Niguel Elementary
LNES Foundation	0.00	Epson Document Readers	Laguna Niguel Elementary
LNES Foundation	1,080.00	student planners	Laguna Niguel Elementary
Las Flores Elementary PTA	500.00	office supplies	Las Flores Elementary
Education for the Children, Inc.	10,301.12	student technology	Las Flores Elementary
Friends of Malcom	10,600.00	an instructional aide	Malcom Elementary
PTA	10,000.00	primary music program	Malcom Elementary
PTA	2,020.00	Art Masters program	Malcom Elementary
PTA	330.00	transportation to concert	Malcom Elementary
Matthew & Stephanie Samia	1,600.00	noon time sports program	Malcom Elementary
Wayne Vega	300.00	supplies	Malcom Elementary
PTA	1,575.00	field trip transportation	Malcom Elementary

# Donation of Funds/Equipment

December 15, 2009

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Shane Glass	0.00	furniture & supplies	Moulton Elementary
Moulton School PTA	20,000.00	primary music program	Moulton Elementary
Moulton School PTA	1,031.25	hand writing program	Moulton Elementary
Moulton School PTA	20,500.00	technology equipment	Moulton Elementary
Moulton School PTA	928.13	hand writing program	Moulton Elementary
CR&R Inc.	1,069.00	supplies	Moulton Elementary
Moulton School PTA	600.00	technology Mini-Macs	Moulton Elementary
Moulton School PTA	1,550.00	emergency supplies	Moulton Elementary
Oak Grove Elem. School Foundation	495.00	field trip transportation	Oak Grove Elementary
Oak Grove PTA	9,165.00	computers	Oak Grove Elementary
Oak Grove PTA	5,980.00	MIND music consultant	Oak Grove Elementary
Oak Grove PTA	5,000.00	computers	Oak Grove Elementary
Oak Grove Elem. School Foundation	5,000.00	computers	Oak Grove Elementary
Oso Grande Elem. PTA	180.00	PE equipment	Oso Grande Elementary
Reilly PTA	2,475.00	field trips school materials & supplies	Philip Reilly San Juan Elementary
Lina G. Perez	100.00		San Juan Elementary
Tijeras Creek Booster Club	4,000.00	intervention program	Tijeras Creek
Jamba Juice	96.80	school safety improvement	Viejo Elementary
Viejo Elementary School PTA	2,074.00	Art Masters program	Viejo Elementary
Vista del Mar PTA	5,454.00	Meet the Masters program	Vista del Mar Elementary
Vista del Mar 5th Grade Science Camp	1,000.00	Outdoor Science school	Vista del Mar Elementary
Kimberly Advincula	330.00	field trip transportation	Wagon Wheel Elementary
George White PTA	685.00	Bug Lady assembly	George White Elementary
George White PTA	198.53	paper for MTM program	George White Elementary
Constellation Energy	234.00	classroom supplies	Marco Forster Middle School
Sophia Pino Tran	250.00	instructional materials	Ladera Ranch Middle School
LRMS PTA	370.03	The Career Game	Ladera Ranch Middle School
University of Phoenix	500.00	Exploring History kit	Ladera Ranch Middle School
LRMS PTA	1,753.18	Dell computers	Ladera Ranch Middle School
LRMS PTA	616.67	Elmo projector	Ladera Ranch Middle School
Andrew and Erin Biancrosso	0.00	18 boxes of paper	Las Flores Middle School
Education for the Children, Inc.	16,354.79	EFC grants	Las Flores Middle School
Newhart Middle School PTA	1,955.33	projectors & cameras	Newhart Middle School
Newhart Middle School PTA	230.00	Attendance Line	Newhart Middle School
Mr. Brad Robitaille	403.86	staff development	Newhart Middle School
Mr. and Mrs. Dyer	100.00	staff development	Newhart Middle School
Niguel Hills Booster club	26,000.00	security cameras	Niguel Hills Booster Club
Tustin Nissan	150.00	athletic & school supplies	CVHS
Rocky Murray	0.00	weight room equipment	CVHS



# Donation of Funds/Equipment

December 15, 2009

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Lloyd Charton	1,000.00	instructional supplies	DHHS
Dana Hills High School PTSA	1,000.00	non-instructional supplies	DHHS
Rhonda Lee	0.00	folding room divider	DHHS
Rob Stewart	0.00	screen	DHHS
Shannon Sybirski	0.00	little giant ladder	SJHHS
Shannon Sybirski	0.00	Canon Rebel XT	Tesoro High School
Shannon Sybirski	0.00	Dell Latitude D630	Tesoro High School
Lavaturtle Software, Inc.	100.00	technology equipment	Tesoro High School
Education for the Children, Inc.	23,236.66	teacher grants	Tesoro High School
Tamara Craig	100.00	San Juan Learning Link	School Readiness
Colleen Shepard	100.00	San Juan Learning Link	School Readiness
Gretchen Radzwill	100.00	Las Palmas Learning Link	School Readiness
Corinne Preisler	100.00	Las Palmas Learning Link	School Readiness
Jennifer Benson	100.00	Las Palmas Learning Link	School Readiness
Moms Club of San Clemente	200.00	Las Palmas Learning Link	School Readiness
San Felipe Del Rio Foundation	500.00	Las Palmas Learning Link	School Readiness
Mariasabelle Davis	100.00	Las Palmas Learning Link	School Readiness

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AWARD OF REQUEST FOR QUALIFICATIONS NO. 10-0809 – GENERAL LEGAL SERVICES**

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**BACKGROUND INFORMATION**

On March 9, 2009, the Board of Trustees authorized advertising for Request for Qualifications No. 10-0809 – General Legal Services. A Request for Qualifications (RFQ) was designed and the scope of work and rating system were developed to meet the specific requirements of the District. The RFQ was properly advertised, and documents were distributed to twenty-one firms. The district received thirteen proposals. These proposals are available for review in the Purchasing Department.

The District's standard contract resulting from this RFQ consists of an initial one-year term with two additional annual renewals at the option of the Board of Trustees.

The Evaluation Committee comprised of representatives from the following areas: Human Resources, Education Services, Facilities Services, Special Education, Business Services, and Central Office who reviewed the proposals and ranked them according to criteria established in the RFQ. The firms were evaluated on the following: Qualifications and availability of key persons assigned to contract; Number of years experience; Demonstrated competence in relative experience; Experience in performance of comparable work; Costs/fees; Financial Stability, and Conformance with specifications of RFQ. The Summary Score Sheet and the individual score sheets are available upon request.

**CURRENT CONSIDERATIONS**

This agenda item seeks the award of RFQ No. 10-0809 – General Legal Services to the following firms: Bergman & Dacey, Inc.; Best Best & Kreiger, LLP; Harbottle Law Group; Law Office of Caroline A. Zuk; Miller Brown & Dannis; Orbach, Huff & Suarez, LLP; Quint & Thimmig, LLP, and Stradling Yocca Carlson & Rauth to establish a bench of specialized consultants for advice and legal counsel. This bench of professional firms provides the District the flexibility to retain

services, as required, from firms that have gone through a competitive process, have set fee schedules, and have provided the appropriate paperwork required to do business with Capistrano Unified School District, in addition to the firms retained through a separate selection process.

The Legal Services Bench, Exhibit A, is comprised of three types of firms.

1. Firms currently retained by the district
2. New firms
3. Firms retained by the district through a separate selection process

Firms that are currently retained by the District and were selected to the Legal Services Bench will enter into new contracts, at the fee schedule submitted with their proposals, beginning January 1, 2010 – December 31, 2010, with two (2) one-year renewal periods at the option of the Board of Trustees. These firms either maintained their current price structure or offered reduced pricing from their current contracts.

The new firms selected to the Legal Services Bench may be retained on an as-needed basis.

The firms retained by the District through a separate selection process will require Board approval to extend their current contracts.

The firms currently retained by the District that were not selected as part of the Legal Services Bench will have their contracts extended through June 30, 2010, so they can finalize projects and complete current case loads.

The firms selected for the Legal Services Bench through the RFQ process provided sufficient evidence of their capability to perform the expected scope of services. The firms were selected based upon their acute understanding of the nuances and specific laws that govern in the state of California, their experience in providing legal services to school districts, and their demonstrated legal excellence and superior service.

### **FINANCIAL IMPLICATIONS**

The scope of services to be performed by each firm, once determined by the District, will be billed according to the fee schedules submitted in their proposals. Expenditures for general legal services have been budgeted in the General Fund.

Approval: Award of Request for Qualifications No. 10-0809 –  
General Legal Services  
December 15, 2009  
Page 3

### **STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees award RFQ No. 10-0809 – General Legal Services to Bergman & Dacey, Inc.; Best Best & Kreiger LLP; Harbottle Law Group; Law Office of Caroline A. Zuk; Miller Brown & Dannis; Orbach, Huff & Suarez LLP; Quint & Thimmig LLP, and Stradling Yocca Carlson & Rauth to establish a bench of specialized consultants for advice and legal counsel. Firms will be retained and contracts written as outlined in the Current Considerations section of this agenda item.

CAPISTRANO UNIFIED SCHOOL DISTRICT

LEGAL SERVICES BENCH

<b>FIRMS</b>	<b>AREA OF SPECIALIZATION</b>
ATKINSON, ANDELSON, LOYA, RUDD & ROMO**	GOVERNMENT RELATIONS
BERGMAN & DACEY, INC.	FACILITIES SERVICES
BEST BEST & KREIGER	FACILITIES SERVICES SPECIAL EDUCATION BUSINESS SERVICES CENTRAL OFFICE
HARBOTTLE LAW GROUP	SPECIAL EDUCATION
LAW OFFICE OF CAROLINE ZUK	SPECIAL EDUCATION
LAW OFFICE OF PHILLIP GREER**	GOVERNMENT RELATIONS
LUCE FORWARD HAMILTON & SCRIPPS LLP**	GOVERNMENT RELATIONS
MILLER BROWN DANNIS ATTORNEYS	HUMAN RESOURCES FACILITIES SERVICES SPECIAL EDUCATION BUSINESS SERVICES CENTRAL OFFICE
ORBACH, HUFF & SUAREZ LLP*	FACILITIES SERVICES
QUINT & THIMMIG LLP*	CENTRAL OFFICE
STRADLING YOCCA CARLSON & RAUTH	CENTRAL OFFICE


\*New firms selected through RFQ process

\*\*Firms retained through separate selection process

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AWARD OF REQUEST FOR PROPOSAL - STATEMENT OF QUALIFICATIONS NO. 5-0910 – UNDERWRITER SERVICES – DE LA ROSA & CO., PIPER JAFFRAY & CO., STONE & YOUNGBERG, LLC**

---

**BACKGROUND INFORMATION**

On October 30, 2009, the Request for Proposal – Statement of Qualifications (RFP-Q) No. 5-0910 – Underwriter Services was advertised. The RFP-Q was designed and the scope of work and rating system were developed to meet the specific requirements of the District. Documents were distributed to thirteen vendors. The district received seven proposals. These proposals are available for review in the Purchasing Department.

The District's standard contract resulting from this RFP-Q consists of an initial one-year term with two additional annual renewals at the option of the Board of Trustees.

The Evaluation Committee, comprised of Ron Lebs, Deputy Superintendent, Business & Support Services, and Kristofer Pitman, Executive Director, Fiscal Services, reviewed the proposals and ranked them according to criteria established in the RFP-Q. The firms were evaluated on the following: Qualifications and availability of key persons assigned to contract; Number of years experience; Demonstrated competence in relative experience; Strategies for securing the highest credit rating possible; Conformance with specifications of RFQ, and Marketing plan. The Summary Score Sheet, Exhibit A, shows the average points scored by each firm out of a possible 42 points. The individual score sheets are available upon request.

**CURRENT CONSIDERATIONS**

This agenda item seeks the award of RFP-Q No. 5-0910 – Underwriter Services to a pool of three firms consisting of De La Rosa & Co., Piper Jaffray & Co., and Stone & Youngberg, LLC. These firms will assist the District in underwriting its upcoming financings over a three-year period. The District intends to negotiate underwriting fees and solicit quotes from the firms selected in its underwriting pool. The initial contract term for underwriting services will be one year with two (2) one-year renewal periods at the option of the Board of Trustees.

The three firms selected for the pool provided sufficient evidence of their capability to perform the expected scope of services. The firms were chosen based upon their extensive experience in structuring and underwriting long-term bonds for California school districts, their strong investor distribution, and earned reputations for providing honest, thoughtful, and energetic services to clients.

### **FINANCIAL IMPLICATIONS**

The District will negotiate underwriting fees once the scope of services is determined. The District intends to solicit fee quotes from the firms selected in its underwriting pool. Fees associated with the issuance or refunding of debt will be paid out of the bond proceeds.

### **STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees award RFP-Q No. 5-0910 – Underwriter Services to establish its underwriting pool to the following firms: De La Rosa & Co., Piper Jaffray & Co., and Stone & Youngberg, LLC. As firms are selected for services and contracts are negotiated, the initial contract term will be one year, with two (2) one-year renewal periods at the option of the Board of Trustees.

# SUMMARY SCORE SHEET - 42 pt. possible

EVALUATION OF CONSULTANT'S RESPONSES TO REQUEST FOR QUALIFICATIONS

Underwriter Services RFP-Q No. 5-0910

#	Name of Firm	Submittal Requirements												Selection Criteria										Avg. Score																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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## Submittal Requirements

- A1 Questions
- B1 Certification
- B2 Certification Criminal Records Check
- B3 Insurance Certificates
- B4 W-9
- B5 Conflict of Interest Certification

## Selection Criteria

- a Qualifications and Availability of Key Persons Assigned to Contract
- b Number of Years Experience
- c Demonstrated Competence in Relative Experience
- d Strategies for securing the highest credit rating possible
- e Conformance with Specifications of RFQ
- f Marketing Plan

## Submittal Requirements Scoring

- 2 = Included
- 1 = Partially Included
- 0 = Not Included

## Selection Criteria Scoring

- 5 = Excellent
- 4 = Above Average
- 3 = Average
- 2 = Fair/ Not Determinable
- 1 = Poor/Below Standard
- 0 = Did Not Respond






CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AWARD OF REQUEST FOR QUALIFICATIONS NO. 4-0910 – DEMOGRAPHIC CONSULTING SERVICES – DAVIS DEMOGRAPHICS & PLANNING, INC.**

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**BACKGROUND INFORMATION**

On August 10, 2009, the Board of Trustees authorized advertising for Request for Qualifications No. 4-0910 – Demographic Consulting Services. A Request for Qualifications (RFQ) was designed and the scope of work and rating system were developed to meet the specific requirements of the District. The RFQ was properly advertised, and documents were distributed to fourteen vendors. The district received three proposals: Davis Demographics and Planning, Inc.; DecisionInsite/Dolinka Group, LLC; and Ross Haber Associates, Inc. These proposals are available for review in the Purchasing Department.

The District's standard contract resulting from this RFQ consists of an initial one-year term with two additional annual renewals at the option of the Board of Trustees.

The Evaluation Committee, comprised of Julie Hatchel, Chief Communications Officer; Cindy Brown, Manager, Fiscal Accounting; and Michelle Benham, Executive Director, Assessment & Evaluation, reviewed the proposals and ranked them according to criteria established in the RFQ. The Summary Score Sheet, Exhibit A, summarizes the average scores submitted by each committee member. The individual score sheets are available upon request.

**CURRENT CONSIDERATIONS**

This agenda item seeks the award of RFQ No. 4-0910 – Demographics Consulting Services to Davis Demographics & Planning, Inc. for demographics consulting services for the contract term of December 16, 2009, through December 15, 2010.

After review of all proposals, Davis Demographics & Planning, Inc. provided sufficient evidence of the firm's capability to perform the expected scope of services. Davis Demographics &

Approval: Award of Request for Qualifications No. 4-0910 – Demographics Consulting Services - Davis Demographics & Planning, Inc.

December 15, 2009

Page 2

Planning, Inc. was selected based upon their extensive experience with data analysis, providing forecasts that consistently result in highly accurate projections specifically relating to redistricting. The firm demonstrates a clear understanding of issues relative to the California and Federal Voting Rights Act, having performed over 50 analyses for governmental organizations.

Davis Demographics & Planning, Inc., pioneered the “transparent districting” approach, engaging the public in every stage of the redistricting process. Their approach is thorough, thoughtful, and sensitive to the needs of the school district.

### **FINANCIAL IMPLICATIONS**

The scope of services, once determined by the District, and hours to accomplish the project will be billed at \$160 per hour or at a negotiated fixed cost, whichever serves the District best. This expenditure has been budgeted in the General Fund.

### **STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees award RFQ No. 4-0910 – Demographics Consulting Services to Davis Demographics & Planning, Inc. for the contract term of December 16, 2009, through December 15, 2010, with two (2) one-year renewal periods at the option of the Board of Trustees.

# SUMMARY SCORE SHEET

## EVALUATION OF CONSULTANT'S RESPONSES TO REQUEST FOR QUALIFICATIONS

Demographic Consulting Services RFQ NO. 4-0910

#	Name of Firm	Submittal Requirements										Selection Criteria							Tot	Gnd	Tot
		1	2	3	4	5	6	7	8	9	Tot	a	b	c	d	e	f	g			
												1-5	1-5	1-5	1-5	1-5	1-5	1-5			
1	Davis Demographics & Planning, Inc.										16									29	45
2	DecisionInsite, LLC/Dolinka Group										15									25	40
3	Ross Haber Associates, Inc.										12									15	27
4											0									0	0
5											0									0	0
6											0									0	0
7											0									0	0
8											0									0	0
9											0									0	0
10											0									0	0
11											0									0	0
12											0									0	0
13											0									0	0
14											0									0	0
15											0									0	0

### Submittal Requirements

- Executive Summary
- Narrative
- Fees/Services Schedule
- Additional Data
- Certification
- Certification Criminal Records Check
- Insurance Certificates
- W-9
- Conflict of Interest Certification

### Selection Criteria

- Qualifications and Availability of Key Persons Assigned to Contract
- Number of Years Experience
- Demonstrated Competence in Relative Experience
- Timetable
- Cost/fees
- Plan for Public Involvement
- Conformance with Specifications of RFQ

### Submittal Requirements Scoring

- Included
- Partially Included
- Not Included

### Selection Criteria Scoring

- Excellent
- Above Average
- Average
- Fair/ Not Determinable
- Poor/Below Standard
- Did Not Respond



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President & Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services



**SUBJECT: LICENSE TO USE - AGREEMENT FOR HORSE TRAIL AROUND  
AMBUEHL ELEMENTARY SCHOOL**

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**BACKGROUND INFORMATION**

The City of San Juan Capistrano approached the District in an effort to establish a formal use agreement for a portion of District property around Ambuehl Elementary School for a public horse trail. The horse trail has been used for many years by nearby residents and wraps around the back of the school, outside of the school's perimeter fence near the San Juan Creek channel. The actual school property line extends beyond the school boundary fence into the channel and therefore, the horse trail technically crosses school property. Since the trail is located entirely outside of the fenced off field and play areas, there has never been any conflicts with school functions.

**CURRENT CONSIDERATIONS**

This agenda item seeks Board of Trustee approval of the License to Use Agreement between Capistrano Unified School District and the City of San Juan Capistrano for a portion of District property outside the perimeter fence at Ambuehl Elementary School. Exhibit A is the License to use Agreement, which includes the legal description of the property and an aerial photograph. The agreement has been reviewed and approved by legal counsel with the Orange County Department of Education.

**FINANCIAL IMPLICATIONS**

This item will not have a financial impact to the District. The existing horse trail has been in use for many years and any upgrades or trail maintenance will be provided by the City of San Juan Capistrano.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board approve the License to Use Agreement between Capistrano Unified School District and the City of San Juan Capistrano for the horse trail around Ambuehl Elementary School.



## LICENSE TO USE AGREEMENT

This License to Use Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2009, by and between the Capistrano Unified School District (hereinafter referred to as "DISTRICT") and the City of San Juan Capistrano (hereinafter referred to as "CITY").

WHEREAS, the DISTRICT is the owner of property located at 28001 San Juan Creek Road, San Juan Capistrano California, known as Ambuehl Elementary School;

WHEREAS, the CITY wishes to have access to the back of Ambuehl Elementary School for a public horse trail;

WHEREAS, the CITY has been using the back of Ambuehl Elementary School as a public horse trail for years; and

WHEREAS, the DISTRICT wishes to provide such access to CITY for purposes of a public horse trail.

NOW, THEREFORE, the parties agree as follows:

1. Grant of License to CITY by DISTRICT. DISTRICT hereby grants a nonexclusive license to the CITY to use the back portion of the property known as Ambuehl Elementary School located at 28001 San Juan Creek Road, San Juan Capistrano, California. The CITY's usage shall be on the outside of the Ambuehl Elementary School perimeter fence near the San Juan Creek channel and usage shall be for purposes of a public horse trail. The DISTRICT grants this usage with the condition that usage may be terminated as necessary for future use or sale of the property. A legal description and a sketch depicting the portion of the property being accessed by CITY is attached as Exhibit A and a photo of the property is attached as Exhibit B respectfully which are incorporated herein by reference.
2. License Fees. DISTRICT agrees that no license fees shall be payable by CITY for access over Ambuehl Elementary School.
3. Term of License to Use Agreement. The term of this License to Use Agreement shall be from \_\_\_\_\_, 2009 through \_\_\_\_\_, 2014. This License to Use Agreement supersedes any previous agreement in effect. This License to Use Agreement may be extended upon mutual written agreement between the parties. Either party may terminate this License to Use Agreement by providing a thirty (30) day prior written notice specifying the effective date of termination.
4. No Liability. CITY shall be responsible for the operation and maintenance of the public horse trail and shall assume all costs and expenses related thereto. DISTRICT shall assume no liability for any use of the property accessed for the purposes required by CITY for its public horse trail.
5. Indemnity. CITY agrees to indemnify, defend and hold harmless the DISTRICT, its Governing Board, officers and employees from and against (i) any damage caused to the portion of the



property known as Ambuehl Elementary School which is the subject of this License to Use Agreement or (ii) any claim, expense (including, but not limited to, attorneys' fees), demand, action, liability, or judgment, arising from or related to the use of the subject property by CITY, its employees, agents, or invitees.

6. Certificates of Insurance. CITY agrees to provide current insurance certificates to the DISTRICT upon written request of the DISTRICT. CITY shall provide an endorsement on its policy(ies) of insurance naming the DISTRICT as an additional insured in order to protect the DISTRICT regarding the usage of Ambuehl Elementary School required by the CITY.
7. Assignment. Neither this License to Use Agreement nor any interest herein, whether legal or equitable, shall be assigned, voluntarily or by operation of law, by CITY. Any such assignment shall be void and shall terminate this License to Use Agreement.
8. Amendments. This License to Use Agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement shall be binding on either party.
9. Notice. All notices or demands to be given under this License to Use Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) US mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served, or if mailed, on the third day after deposit in any US Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this License to Use Agreement, the addresses of the parties are as follows:

Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, California 92675  
Attn: Ron Lebs  
Deputy Superintendent  
Business and Support Services

City of San Juan Capistrano  
32400 Paseo Adelanto  
San Juan Capistrano, California 92675  
Attn: Joe Tait  
City Manager

10. Complete and Exclusive Agreement. This License to Use Agreement and any exhibits are the complete and exclusive statement of the mutual understanding of the parties. This License to Use Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter herein. This License to Use Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

IN WITNESS WHEREOF, the parties hereto have executed this License to Use Agreement on the day and year first above written.

Capistrano Unified School District  
"DISTRICT"

City of San Juan Capistrano  
"CITY"

By: \_\_\_\_\_

By: \_\_\_\_\_

Print: Ron Lebs  
Deputy Superintendent  
Business and Support Services

Print: Joe Tait  
City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TOAL ENGINEERING, INC.**  
139 AVENIDA NAVARRO  
SAN CLEMENTE, CALIFORNIA 92672  
(949) 492-8586  
FAX (949) 498-8625

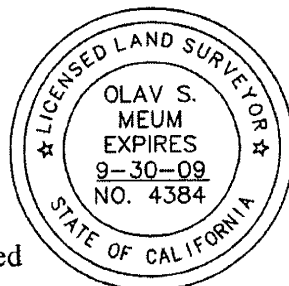
JOB 13912 CITY OF SAN JUAN CAPISTRANO  
SHEET NO. 1 OF 2  
CALCULATED BY JJD DATE 04-13-09  
CHECKED BY \_\_\_\_\_ DATE \_\_\_\_\_  
SCALE \_\_\_\_\_

**EXHIBIT 'A' - LEGAL DESCRIPTION**  
**USE AGREEMENT FOR TRAIL PURPOSES**

In the City of San Juan Capistrano, County of Orange, State of California, being a portion of Section 6, Township 8 South, Range 7 West, of the San Bernardino Base & Meridian, according to the Official Plat thereof more particularly described as follows:

BEGINNING at the most Northerly corner of Tract 5974, as shown on a Map recorded in Book 222, Pages 1 through 3, inclusive, of Miscellaneous Maps, Records of said Orange County, said point also being on the centerline of San Juan Creek Road as shown on said Tract, said point also being the most Easterly corner of the property described in a Grant Deed to Capistrano Unified School District, recorded September 29, 1975 in Book 11523, Pages 224 through 228 of Official Records of said Orange County; thence Southerly along said centerline South 58° 59' 04" West 33.59 feet; thence leaving said centerline North 55° 39' 26" West 556.28 feet; thence North 70° 04' 51" West 85.21 feet to the beginning of a non-tangent curve, concave Southerly and having a radius of 781.11 feet, a radial line through said point bears North 28° 08' 12" West; thence Westerly along said curve through a central angle of 20° 15' 43", an arc distance of 276.23 feet; thence tangent to said curve South 41° 36' 05" West 423.82 feet; thence South 53° 01' 01" East 11.95 feet; thence South 41° 04' 47" West 288.95 feet to Westerly line of the property described in said deed; thence along said Westerly line North 10° 53' 41" West 30.94 feet; thence leaving said Westerly line North 41° 36' 05" East 692.96 feet to the beginning of a tangent curve, concave Southerly and having a radius of 791.11 feet; thence Easterly along said curve through a central angle of 20° 15' 43", an arc distance of 279.77 feet; thence non-tangent to said curve North 62° 04' 28" East 61.70 feet to the Northeasterly line of the property described in said deed; thence along said Northeasterly line South 55° 00' 08" East 633.01, more or less, to the POINT OF BEGINNING.

Also as shown on Exhibit 'B' attached hereto and by this reference made a part hereof.



This legal description was prepared  
by me or under my direction.

EXHIBIT A  
(4 of 6)

A handwritten signature in cursive script, appearing to read "Olav S. Meum".

OLAV S. MEUM

LS4384

# TOAL ENGINEERING, INC.

139 AVENIDA NAVARRO  
SAN CLEMENTE, CALIFORNIA 92672  
(949) 492-8586  
FAX (949) 498-8625

JOB 13912 CITY OF SAN JUAN CAPISTRANO

SHEET NO. 2 OF 2

CALCULATED BY JJD DATE 04-13-09

CHECKED BY -- DATE --

SCALE 1"=160'

## EXHIBIT 'A' - Sketch to Accompany Legal Description USE AGREEMENT FOR TRAIL PURPOSES San Juan Capistrano, California

SCALE: 1"=160'

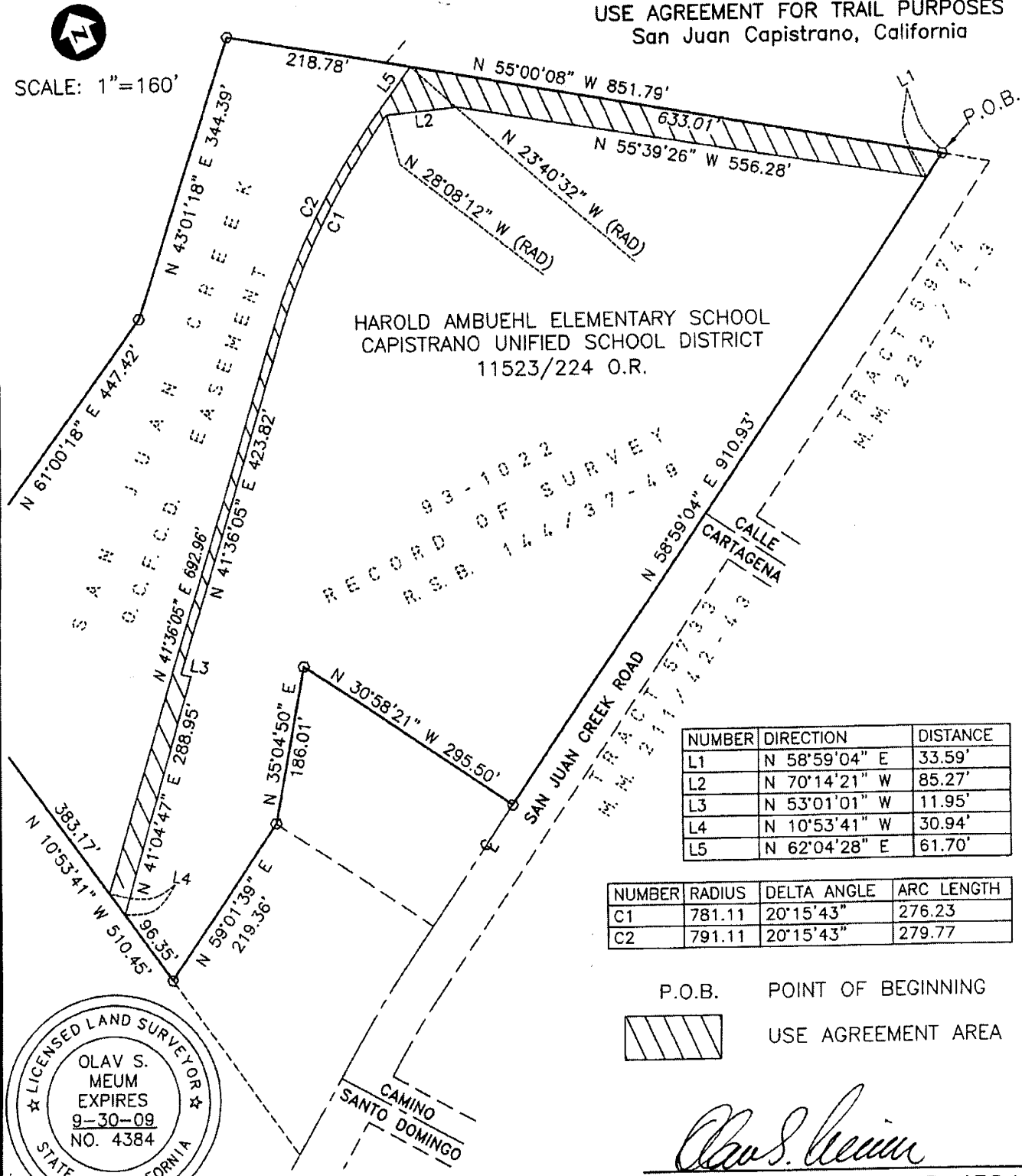
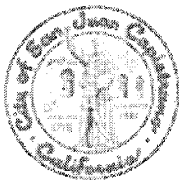
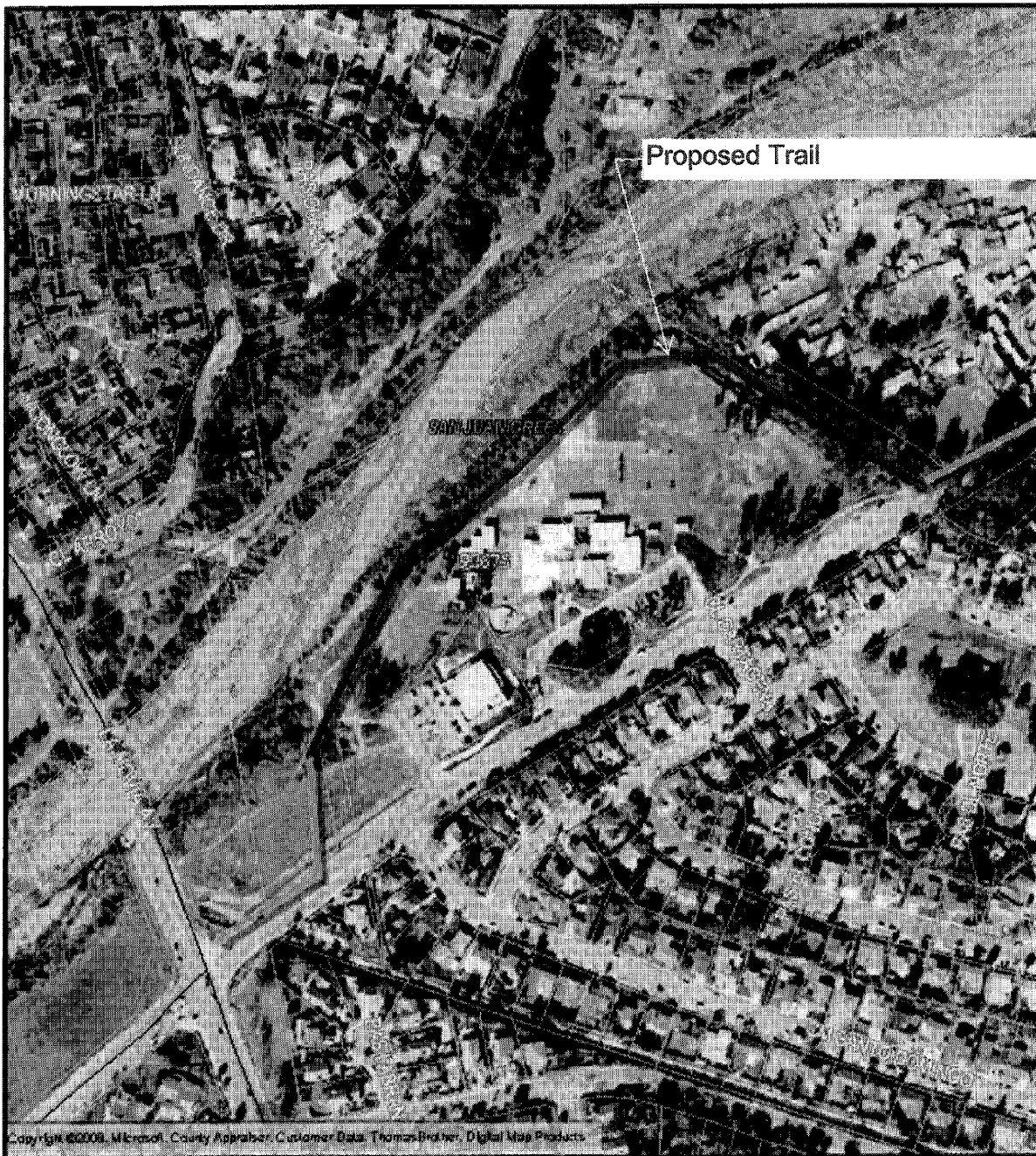


EXHIBIT A  
(5 of 6)

*Olav S. Meum*  
Olav S. Meum LS 4384



## Ambuehl School Trail



300ft

**CityGIS**

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EXHIBIT A  
(6 of 6)

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President & Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services



**SUBJECT: LICENSE TO USE - AGREEMENT FOR PORTION OF FIELD AT SERRA  
HIGH SCHOOL FOR BUS STOP SHELTER**

---

**BACKGROUND INFORMATION**

The City of San Juan Capistrano desires to place shelters at key bus stop locations along Camino Capistrano. One of these bus stops is located adjacent to the "Stone Field" play field area adjacent to Serra High School which is owned by the District. Specifically, the bus stop is located on the northbound side of Camino Capistrano, just before the intersection of La Zanja.

The shelter will incorporate the existing stone bench that is currently on the sidewalk, and will include construction of matching stone columns and a cedar shingle roof. The existing stone and iron fence around the field will remain intact. All of the newly constructed shelter will be placed on City property, with the exception of approximately two feet of roof overhang into the District's field property. This agreement covers the roof overhang into the District's property.

**CURRENT CONSIDERATIONS**

This agenda item seeks Board of Trustee approval of the License to Use Agreement between Capistrano Unified School District and the City of San Juan Capistrano for a portion of field at Serra High School for a bus stop shelter. Exhibit A is the License to Use Agreement, which includes the legal description of the property, a photograph of the existing site and a plan showing the proposed shelter. The agreement has been reviewed and approved by legal counsel with the Orange County Department of Education.

**FINANCIAL IMPLICATIONS**

This item will not have a financial impact to the District. The proposed shelter will be entirely funded and maintained by the City of San Juan Capistrano.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board approve the License to Use Agreement between Capistrano Unified School District and the City of San Juan Capistrano for the portion of field at Serra High School for a bus stop shelter.



## LICENSE TO USE AGREEMENT

This License to Use Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2009, by and between the Capistrano Unified School District (hereinafter referred to as "DISTRICT") and the City of San Juan Capistrano (hereinafter referred to as "CITY").

WHEREAS, the CITY is the owner of property located adjacent to the play field area at Serra High School;

WHEREAS, the CITY wishes to place a bus shelter on its property which will include a roof that will overhang approximately two (2) feet onto the play field area at Serra High School; and

WHEREAS, DISTRICT wishes to allow CITY to place the bus shelter with the roof that will overhang onto the play field area at Serra High School;

NOW, THEREFORE, the parties agree as follows:

1. Grant of License to CITY by DISTRICT. DISTRICT hereby grants a nonexclusive license to the CITY to use a portion of the play field area at Serra High School in order for CITY to build a bus shelter along Camino Capistrano. The usage will only consist of a roof overhang for the bus shelter that will encroach two (2) feet over the play field area at Serra High School. The DISTRICT grants this usage with the condition that usage may be terminated as necessary for future use or sale of the DISTRICT's property. A legal description and a sketch depicting the portion of the DISTRICT's property being accessed by CITY is attached hereto as Exhibit A and incorporated herein by reference. A detailed architectural site plan of the DISTRICT's property is attached as Exhibit B and a photograph of the site is attached as Exhibit C which are incorporated herein by reference.
2. License Fees. DISTRICT agrees that no license fees shall be payable by CITY for access over the play field at Serra High School.
3. Term of License to Use Agreement. The term of this License to Use Agreement shall be from \_\_\_\_\_, 2009 through \_\_\_\_\_, 2014. This License to Use Agreement supercedes any previous agreement in effect. This License to Use Agreement may be extended upon mutual written agreement between the parties. Either party may terminate this License to Use Agreement by providing a thirty (30) day prior written notice specifying the effective date of termination.
4. No Liability. CITY shall be responsible for the construction, operation and maintenance of the bus shelter and shall assume all costs and expenses related thereto. DISTRICT shall assume no liability for any use of the DISTRICT's property accessed for the purposes required by CITY for its bus shelter.
5. Indemnity. CITY agrees to indemnify, defend and hold harmless the DISTRICT, its Governing Board, officers and employees from and against (i) any damage caused to the portion of the DISTRICT's property which is the subject of this License to Use Agreement or (ii) any claim,



expense (including, but not limited to, attorneys' fees), demand, action, liability, or judgment, arising from or related to the negligent use of the DISTRICT's property by CITY, its employees, agents or invitees.

6. Certificates of Insurance. CITY agrees to provide current insurance certificates to the DISTRICT upon written request of the DISTRICT. CITY shall provide an endorsement on its policy(ies) of insurance naming the DISTRICT as an additional insured in order to protect the DISTRICT regarding the usage of Serra High School required by the CITY.
7. Assignment. Neither this License to Use Agreement nor any interest herein, whether legal or equitable, shall be assigned, voluntarily or by operation of law, by CITY. Any such assignment shall be void and shall terminate this License to Use Agreement.
8. Amendments. This License to Use Agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement shall be binding on either party.
9. Notice. All notices or demands to be given under this License to Use Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) US mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served, or if mailed, on the third day after deposit in any US Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this License to Use Agreement, the addresses of the parties are as follows:

Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, California 92675  
Attn: Ron Lebs  
Deputy Superintendent  
Business and Support Services

City of San Juan Capistrano  
32400 Paseo Adelanto  
San Juan Capistrano, California 92675  
Attn: Joe Tait  
City Manager

10. Complete and Exclusive Agreement. This License to Use Agreement and any exhibits are the complete and exclusive statement of the mutual understanding of the parties. This License to Use Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter herein. This License to Use Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

IN WITNESS WHEREOF, the parties hereto have executed this License to Use Agreement on the day and year first above written.

Capistrano Unified School District  
"DISTRICT"

City of San Juan Capistrano  
"CITY"

By: \_\_\_\_\_  
Ron Lebs  
Deputy Superintendent  
Business and Support Services

By: \_\_\_\_\_  
Joe Tait  
City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# TOAL ENGINEERING, INC.

139 AVENIDA NAVARRO  
SAN CLEMENTE, CALIFORNIA 92672  
(949) 492-8586  
FAX (949) 498-8625

JOB 13921 CITY OF SAN JUAN CAPISTRANO  
SHEET NO. 1 OF 2  
CALCULATED BY JJD DATE 09/25/2009  
CHECKED BY \_\_\_\_\_ DATE \_\_\_\_\_  
SCALE \_\_\_\_\_

## EXHIBIT 'A' - LEGAL DESCRIPTION FOR USE AGREEMENT

*Portion of Parcel 1 of PM 80-853  
(P.M.B. 154/33-34)  
San Juan Capistrano, California*

In the City of San Juan Capistrano, County of Orange, State of California being a portion of Parcel 1 of Parcel Map 80-853, as shown on a Map recorded in Book 154, Pages 33 and 34, of Parcel Maps, in the Office of the County Recorder of said Orange County, more particularly described as follows:

BEGINNING at a point on the Easterly Right-of-Way line of Camino Capistrano as described in an easement recorded in Book 10703, Page 116 of Official Records of said Orange County and as shown on said Parcel Map 80-853, said point being distant thereon South 23°31'22" East 15.17 feet from the Northerly terminus of that certain course being North 23°31'22" West 401.69 feet as shown on said Parcel Map 80-853; thence leaving said line North 66°28'38" East 6.52 feet; thence South 22°40'14" East 48.01 feet; thence South 66°28'38" West 5.81 feet to said Right-of-Way; thence North 23°31'22" West, more or less, to the POINT OF BEGINNING.

Also as shown on Exhibit 'B' attached hereto and by this reference made a part hereof.



*This legal description was prepared  
by me or under my direction.*

A handwritten signature in cursive script, appearing to read "Olav S. Meum".

OLAV S. MEUM

LS4384

EXHIBIT A  
(4 of 7)

# TOAL ENGINEERING, INC.

139 AVENIDA NAVARRO  
SAN CLEMENTE, CALIFORNIA 92672  
(949) 492-8586  
FAX (949) 498-8625

JOB 13921 CITY OF SAN JUAN CAPISTRANO

SHEET NO. 2

OF 2

CALCULATED BY JJD

DATE 09/25/2009

CHECKED BY

DATE

SCALE 1"=20'



1"=20'

## EXHIBIT 'A' - SKETCH TO ACCOMPANY LEGAL DESCRIPTION

Portion of Parcel 1 of PM 80-853

(P.M.B. 154/33-34)

San Juan Capistrano, California

LA ZANJA STREET

30.0'

N 80°51'35" E 320.38'

L=27.33'  
Δ=104°22'57"  
R=15.00'

## LEGEND

P.O.B. POINT OF BEGINNING  
--- USE AGREEMENT LIMITS  
▨ USE AGREEMENT AREA

POB

N 66°28'38" E  
6.52'

Parcel 1  
PM 80-853  
PMB 154/33-34

6' right of way easement for street  
and highway purposes per 10703/116  
OR as shown on PMB 154/33-34.



EXHIBIT A  
(5 of 7)

OLAV S. MEUM

LS 4384

# EXHIBIT 'B' - ARCHITECTURAL SITE PLAN

ROOFING SYSTEM: WOOD SHINGLES  
 COLUMN FINISH: STONE VENEER  
 COLUMN CAP: CONCRETE CAP

ARCHITECTURAL SITE PLAN - Northbound - Camino Capistrano & La Zanja 1/4" = 1'-0"

3

## CAMINO CAPISTRANO

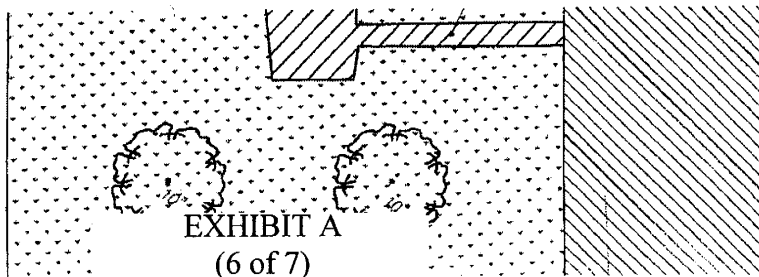
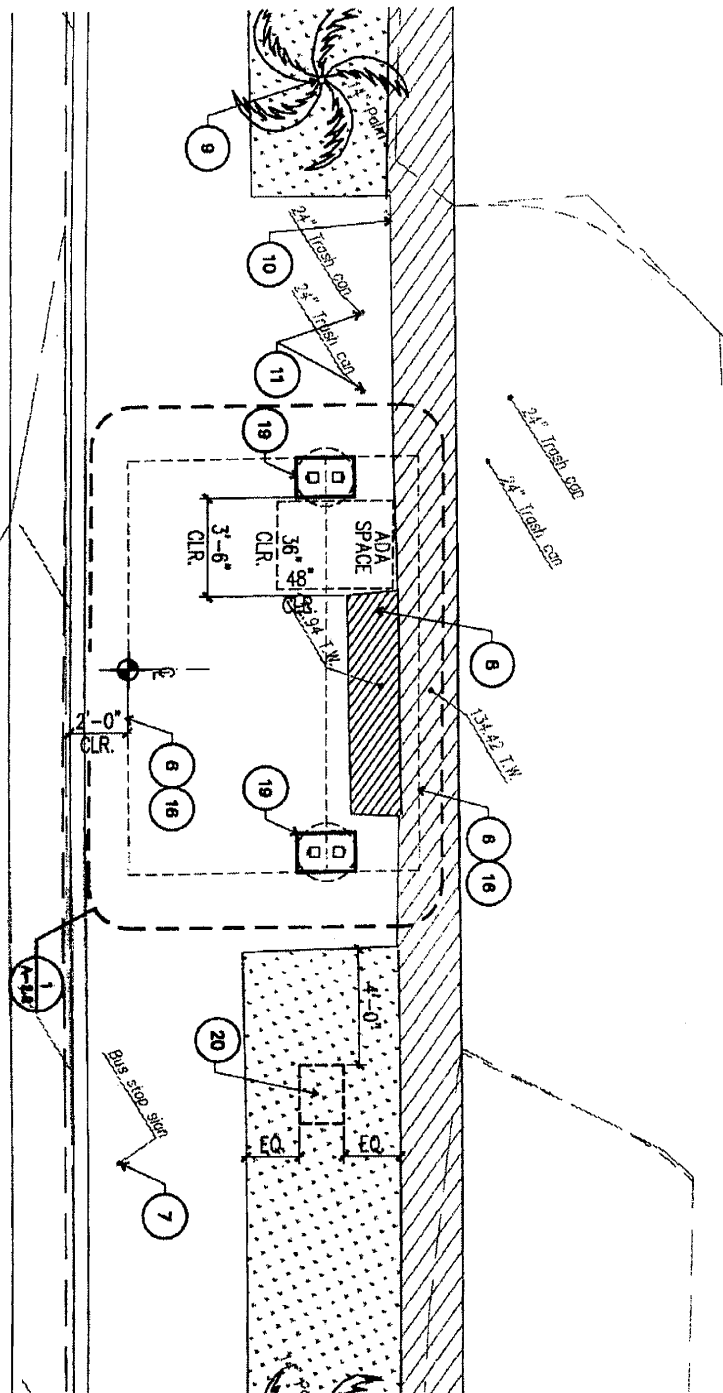
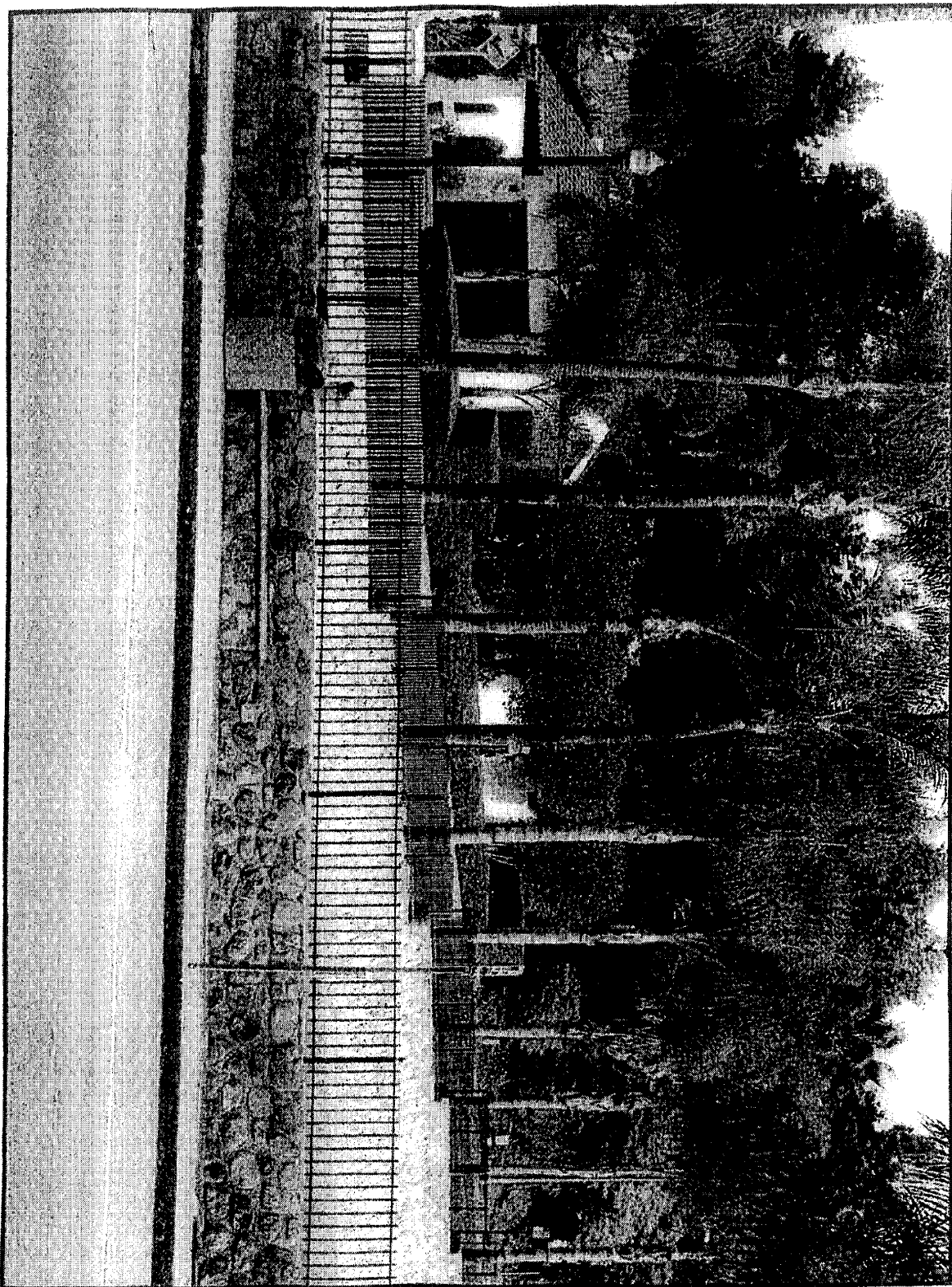


EXHIBIT 'C' - SITE PHOTOGRAPH




#1 Northbound Camino Capistrano & La Zanja (161)



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AMENDMENT TO AGREEMENT FOR VEHICLE  
MAINTENANCE AND DRIVER TRAINING SERVICES FOR  
ANNELIESE'S SCHOOL**

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**BACKGROUND INFORMATION**

Anneliese's School, a private school located in Laguna Beach, purchased one school bus from CUSD and implemented a modest transportation operation. During the discussions regarding the bus purchase, Anneliese's School requested the services of the CUSD Transportation Department to perform vehicle inspections, maintenance, and school bus driver training. That agreement was Board approved September 15, 2009. Anneliese's School has requested to add a second school bus to our maintenance agreement. This bus was not purchased from CUSD.

**CURRENT CONSIDERATIONS**

This agenda item requests Board approval to add a second bus to the School Bus Service Agreement between CUSD and Anneliese's School, Exhibit A.

**FINANCIAL IMPLICATIONS**

If approved, the agreement will result in a positive revenue stream into the general fund, which will offset a portion of Transportation encroachment. As of October 30, Transportation has billed over \$6,000 for services rendered.

**STAFF RECOMMENDATION**

It is respectfully recommended that the board approve Amendment No. 1 to the School Bus Service Agreement between CUSD and Annelise's School, Exhibit A.



**Capistrano Unified School District  
School Bus Service Agreement**

**Amendment No. 1**

The Agreement of August 1, 2009, by and between the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675 (hereinafter referred to as 'DISTRICT') and Anneliese's Schools, 758 Manzanita Drive, Laguna Beach, California 92651 (hereinafter referred to as "ANNELIESE'S SCHOOLS") is hereby amended as follows:

1. Section 1.0 SERVICES TO BE PROVIDED BY THE DISTRICT shall be amended in Sections 1.1, 1.2, 1.3, and 1.4 to indicate that services shall be provided by two (2) ANNELIESE'S SCHOOLS school busses, a 1988 Bluebird TF, VIN@ 1BABKCWA0JF079988, and a 2003 Freight Liner Bus, VIN # 4UZAAWAL33CK40624.
2. Section 8.0 INSURANCE shall be amended to require ANNELIESE'S SCHOOLS to provide the DISTRICT with a certificate of insurance covering the two (2) ANNELIESE'S SCHOOLS owned school busses.
3. Except as expressly herein amended, said Agreement of August 1, 2009, shall in all respects be and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto set their hands.

Capistrano Unified School District

Anneliese's Schools

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Terry Fluent

Print Name: Anneliese Schimmelpfennig

Title: Director, Purchasing

Title: Owner

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Taxpayer ID#: \_\_\_\_\_

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: OBSOLETE AND UNUSABLE MISCELLANEOUS  
DISTRICT MATERIALS**

---

**BACKGROUND INFORMATION**

Capistrano Unified School District continually accumulates obsolete and unusable materials, such as furniture, school music, athletic and food service equipment, etc. All usable components are then auctioned via an internet-based e-Surplus Auction (eSa).

At the March 9, 2009, Board meeting, the Board of Trustees approved a one year pilot program with Interscholastic Trading Company, LLC (InterSchola), to manage the surplus auction process for the District.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval to sell obsolete and unusable District materials, which are of no further use to the District. Upon Board approval of these surplus items, Exhibit A, the District will proceed to auction these items. InterSchola and Capistrano Unified School District's current auction website will each sell an equal portion of these items via the internet. After each internet auction is completed, a determination will be made as to the most lucrative option for disposing of surplus items by the District. A recommendation will then be made to the Board for an ongoing approach to disposing of District surplus.

**FINANCIAL IMPLICATIONS**

All proceeds generated by the sale of these surplus items, less auction fees, will be deposited in the District's General Fund.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees authorize the sell of obsolete and unusable District materials as shown in Exhibit A.

**LIST OF SURPLUS ITEMS FOR THE DECEMBER 15, 2009 BOARD MEETING**

**CAPO YARD**

- 1 Hoshizaki ice machine, Model KM630MRE – water leak and rusted bin – WORKING
- 1 Taco Bell Prep Unit, Model CB Series, Unit Type “Speed Line” – HOT UNIT  
WORKING/COLD UNIT NOT WORKNG
- 1 Bunn Hot Water Dispenser, Model H5X-18-120-(212F) – WORKING
- 1 Fry Baskets – GOOD CONDITION – Eight (8)
- 1 Bakers Open Racks – BAD CONDITION - Two (2)
- 1 Adesco Safe – no keys - GOOD CONDITION

EXHIBIT A

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

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**BACKGROUND INFORMATION**

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

**FINANCIAL IMPLICATIONS**

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve this classified employment/separation list.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**ACCEPTED RESIGNATIONS/TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Berger, Mary	Instructional Asst – Sp Ed	Voluntary	03/23/06	11/20/09
2. Bordeaux, Philip	MS Library Media Tech	Deceased	11/06/01	11/06/09
3. Disher, Nancy	Intermediate Office Asst	Retirement	04/04/89	12/31/09
4. Dunbar, Kerry	Independence Facilitator	Retirement	09/25/95	11/30/09
5. Dunlap, Kimberly	Speech Language Pathology Asst	Moving	08/22/05	12/18/09
6. Fluent, Lorin	Instructional Materials Specialist	Retirement	10/01/98	01/19/10
7. Garza, Alison	Preschool Teacher	Personal	11/06/09	11/06/09
8. Herrera, Edelmira	Food Service Elementary Cashier	Family Obligations	01/16/01	06/18/09
9. Katz, Tonya	Instructional Asst – Sp Ed	Voluntary	09/10/07	11/27/09
10. Lee, Michelle	Food Service Elementary Cashier	Other Employ	11/17/08	06/18/09
11. Lewis-Mahoney, M.	Instructional Asst	Voluntary	10/14/09	11/06/09
12. Lynch, John	Lead Food Service Worker II	Deceased	11/09/90	10/26/09
13. McKenna, Dennis	Account Clerk II	Retirement	11/20/00	02/25/10
14. McRitchie, Barbara	Food Service Worker	Voluntary	09/12/05	11/18/09
15. Murphy, Kelly	Instructional Asst	Other Employ	09/21/09	11/10/09
16. Mushnick, Larisa	Food Service Worker	Voluntary	10/28/09	10/29/09
17. Sexsmith, Sherilyn	Middle School Office Manager	Voluntary	08/29/01	11/13/09
18. Thurston, Patricia	Food Service Worker	Family Obligations	04/28/08	12/18/09

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION-FULL TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
19. De los Santos, Marili	Speech Language Pathologist Asst (9mo/40hpw)	\$3901.68 mo	R39-1	11/02/09
20. Masciarelli, James	Heavy Duty Mechanic (12mo/40hpw)	\$4,320 mo	R38-3	11/16/09
21. Morand, Cara	IBI Asst/Tutor (11mo/40hpw)	\$2693.98 mo	R24-1	11/12/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE EMPLOYMENT (Cont'd)**

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
22. Alford, Jordan	High School Campus Supervisor (9mo/14.5hpw)	\$15.93 hr	R25-1	11/05/09
23. Bandaruk, Rita	Instructional Asst – Preschool (9mo/15hpw)	\$14.08 hr	R20-1	10/29/09
24. Bandettini, Sandra	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	11/16/09
25. Barnett, Rosario	Instructional Asst (9mo/15hpw)	\$13.74 hr	R19-1	11/30/09
26. Blanco, Michelle	Instructional Asst – Preschool (9mo/15hpw)	\$14.08 hr	R20-1	11/02/09
27. Camp, Kim	Independence Facilitator (9mo/17.5hpw)	\$15.53 hr	R22-2	11/02/09
28. Collins, Dana	Middle School Campus Supervisor (9mo/10hpw)	\$15.16 hr	R23-1	11/12/09
29. Curry, Jacqueline	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	11/03/09
30. Garrard, Camille	Academic Advisor (11mo/17.5hpw)	\$20.39 hr	R35-1	11/02/09
31. Garza, Alison	Preschool Teacher (9mo/30hpw)	\$20.37 hr	R31-3	11/02/09
32. Godinez, Rodolfo	Food Service Worker (9mo/10hpw)	\$12.14 hr	R14-1	11/03/09
33. Gross, Jeffrey	High School Campus Supervisor (9mo/17.5hpw)	\$15.93 hr	R25-1	11/30/09
34. Hogue, Sandra	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	11/02/09
35. Jakovich, Jennifer	Preschool Teacher (9mo/30hpw)	\$19.40 hr	R31-2	10/29/09
36. Johnson, Wendy	Instructional Asst (9mo/17.5hpw)	\$13.74 hr	R19-1	11/16/09
37. Lagestee, Tricia	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	11/30/09
38. Lodes, Natalia	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	11/16/09
39. Loomis, Jodi	Independence Facilitator (9mo/19.5hpw)	\$14.79 hr	R22-1	11/19/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE EMPLOYMENT (Cont'd)**

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
40. Marlow, Katchen	Preschool Teacher (9mo/30hpw)	\$18.48 hr	R31-1	11/02/09
41. Meyer, Katrina	Instructional Asst (9mo/17.5hpw)	\$13.74 hr	R19-1	11/04/09
42. Mushnick, Larisa	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	10/28/09
43. Robinson, Patricia	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	10//15/09
44. Rodriguez, Aimee	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	10/26/09
45. Smith, Erin	Instructional Asst (9mo/17.5hpw)	\$13.74 hr	R19-1	11/02/09
46. Smith, Paige	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	10/27/09
47. Spencer, Sandra	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	11/02/09
48. Van Zetten, Monica	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	10/27/09
49. Wiley, Stephanie	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	11/30/09
50. Yinker, Raeann	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	10/28/09

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
51. Bercha, Sandra	Health Asst	\$16.74 hr	R27-1	11/20/09
52. Chaco, Marisssa	Instructional Asst	\$14.08	R20-1	09/08/09
	Independence Facilitator	\$14.79 hr	R22-1	
	Clerk	\$15.16 hr	R23-1	
	Student Supervisor	\$10.00 hr		
53. DiLuccia, Chloe	Student Supervisor	\$10.00 hr		11/09/09
54. Emmanuel, Janet	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	11/04/09
	Independence Facilitator	\$14.79 hr	R22-1	
55. Gelsinger, Leah	Independence Facilitator	\$14.79 hr	R22-1	09/17/09
56. Genis, Irene	Clerk	\$15.16 hr	R23-1	10/27
57. Jung, Monica	Student Supervisor	\$10.00 hr		11/20/09
58. Katz, Tonya	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	11/30/09



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE EMPLOYMENT (Cont'd)**

NAME	POSITION-SUBSTITUTE	SALARY	RANGE STEP	EFFECTIVE DATE
59. Keyte, Gabrielle	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	10/29/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
60. Larsen, Helen	IBI Asst/Tutor	\$15.54 hr	R24-1	09/29/09
61. Lary-Monjazebe, Mohvash	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	10/29/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
62. McCullough, Roselle	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	11/04/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
63. Nosworthy, Sandra	Caregiver	\$13.74 hr	R19-1	09/14/09
64. Novenario-Sison, Leda	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	10/29/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
65. Ohlinger, Susan	Student Supervisor	\$10.00 hr		10/14/09
66. Paulson, Kelly	Clerk	\$15.16 hr	R23-1	09/02/09
67. Poching, Kenison	School Bus Driver	\$17.66 hr	R28-1	10/29/09
68. Rydquist, Carol	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	11/02/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
69. Shimkus, Samuel	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	11/09/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
70. Thexton, Sandra	Student Supervisor	\$10.00 hr		09/08/09
71. Turney, Norma	Student Supervisor	\$10.00 hr		11/19/09
72. Willardson, Jacqueline	Student Supervisor	\$10.00 hr		10/03/09
73. Wisniewski, Colleen	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	11/03/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	

<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
74. Andablo, Jessica	Student Worker	\$ 8.00 hr	11/01-12/30/09
75. Chen, Sujuan	Student Supervisor	\$10.00 hr	10/14/09
76. Coates, Jennifer	Student Supervisor	\$10.00 hr	10/15/09
77. Conroy, Shawna	Student Supervisor	\$10.00 hr	11/09/09
78. Farias, Margarita	Student Supervisor	\$10.00 hr	10/14/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE EMPLOYMENT (Cont'd)**

NAME	POSITION-EXEMPT	SALARY	EFFECTIVE DATE
79. Fishman, Zachery	Student Worker	\$ 8.00 hr	10/01-06/15/10
80. Gallego, Marina	Student Supervisor	\$10.00 hr	11/18/09
81. Hernandez, Enrique	Student Worker	\$ 8.00 hr	11/01-12/30/09
82. Jaime, Maria	Student Supervisor	\$10.00 hr	10/27/09
83. Krater, Mary	Student Supervisor	\$10.00 hr	11/18/09
84. Lopez Gomez, Maria Elena	Student Supervisor	\$10.00 hr	10/14/09
85. Marotta, Micael	Student Worker	\$ 8.00 hr	07/01-06/30/10
86. Morales, Roxanne	Student Supervisor	\$10.00 hr	10/15/09
87. Perez, Marcela	Student Supervisor	\$10.00 hr	10/14/09
88. Ponce, Marcos	Student Worker	\$ 8.00 hr	07/01-06/30/10
89. Reategui, Ana	Student Supervisor	\$10.00 hr	10/27/09

<u>NAME</u>	<u>POSITION-TEMPORARY</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
90. Penner, Susan	AVID Tutor (9mo/19.5hpw)	\$10.00 hr		09/08-06/23/10

**APPROVE ASSIGNMENT ADJUSTMENT**

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
91. Colletta, Lisa	Noon Aide (9mo/5hpw)	\$17.51 hr	R15-15	10/23/09
92. Fazeli, Joy	Caregiver (9mo/25hpw)	\$14.42 hr	R19-2	11/09/09
93. Fiorentino, Debbie	Independence Facilitator (9mo/37.5hpw)	\$18.88 hr	R22-9	10/22/09
94. Hunstein, Ellen	Instructional Asst – Preschool (9mo/19.5hpw)	\$17.97 hr	R20-6	11/02/09
95. Jackson, Krista	Independence Facilitator (9mo/32.5hpw)	\$15.53 hr	R22-2	11/05/09
96. Jenkins, Bonnie	Independence Facilitator (9mo/17.5hpw)	\$16.31 hr	R22-3	11/30/09
97. Larsen, Katie	Independence Facilitator (9mo/32.5hpw)	\$17.98 hr	R22-5	11/02/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE ASSIGNMENT ADJUSTMENT (Cont'd)**

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
98. Pearson, Robyn	Independence Facilitator (9mo/30hpw)	\$17.98 hr	R22-5	11/02/09
99. Roknian, Stella	LVN (9mo/19.5hpw)	\$23.00 hr	R30-6	10/05/09
100. Settineri, Daneen	Instructional Asst (9mo/19.5hpw)	\$15.52 hr	R20-3	11/02/09
101. Vergugo, Annie	Bilingual Instructional Asst (9mo/17.5hpw)	\$20.82 hr	R21-20	11/01/09
102. Whaler, Katherine	Independence Facilitator (10.75mo/30hpw)	\$15.53 hr	R22-2	11/02/09

**APPROVE ADDITIONAL ASSIGNMENT**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
103. Allison, Jamie	Interpreter for the Hearing Impaired (TAA NTE 10hrs)	\$18.02 hr	R30-1	10/5-05/10/10
104. Camacho, Jennifer	Testing Asst (TAA NTE 25hrs)	\$13.74 hr	R19-1	10/15-06/18/09
105. Casica, Anita	Elementary School Clerk (TAA NTE 3hrs)	\$16.33 hr	R26-1	10/22/09
106. Herbold, Michael	Opportunity Asst (TAA Sub As Needed)	\$18.89 hr	R24-5	11/02-06/23/10
107. Loftus, Kim	Independence Facilitator (TAA NTE 3hrs)	\$16.31 hr	R22-3	10/13/09
108. Moore, Kelli	Middle School Media Tech (TAA Sub As Needed)	\$17.15 hr	R26-2	11/02-01/05/10
109. Polgar, Cathy	Interpreter for the Hearing Impaired (TAA NTE 10hrs)	\$18.02 hr	R30-1	10/5-05/10/10
110. Romero, Magdalena	Elementary School Clerk (TAA NTE 6hrs)	\$20.84 hr	R26-6	10/23/09
111. Strickland, Diane	IBI Asst/Tutor (TAA Sub As Needed)	\$19.84 hr	R24-6	09/08/09
112. Weiske, Marla	Elementary School Clerk (TAA NTE 27hrs)	\$20.84 hr	R26-6	10/22-10/30/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE TAA PAY @ REGULAR RATE OF PAY**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
113. Adelmund, Kerrel	Independence Facilitator (TAA NTE 30hrs)	09/08-03/30/10
114. Blanda, Isabel	Bilingual Inst Asst – Sp Ed (TAA NTE 40hrs)	10/01-06/23/10
115. Burton, Irma	Bilingual Instructional Asst (TAA NTE 5hrs)	10/26-06/23/10
116. Cancinos, Silvia	Bilingual Instructional Asst (TAA NTE 50hrs)	09/29-06/23/10
117. Cisternas, Claudia	Bilingual Community Services Liaison (TAA NTE 1.5hrs)	10/08/09
118. Ericson, Nol	Independence Facilitator (TAA NTE 29.5hrs)	09/14-06/24/10
119. Escribano-Newlove, C.	Bilingual Comm Svcs Liaison (TAA NTE 30hrs)	10/28-06/23/10
120. Evans, Sandra	Bilingual Comm Svcs Liaison (TAA NTE 105hrs)	09/08-06/30/10
121. Fleming, Stacey	Independence Facilitator (TAA NTE 38hrs)	11/18-04/28/10
122. Gutierrez, Angelica	Bilingual Instructional Asst (TAA NTE 1hr)	09/30/09
123. Hannegan, Natascha	Instructional Asst – Sp Ed (TAA NTE 10hrs)	09/29-06/18/10
124. Hannon, Karen	Interpreter for the Hearing Impaired (TAA NTE 10hrs)	10/05-05/10/10
125. Hernandez, Evelyn	Instructional Asst – Sp Ed (TAA NTE 10hrs)	10/26-10/30/09
126. Hinojosa, Adelina	Academic Advisor (TAA NTE 42.5hrs)	08/01-10/01/09
127. Hopkins, Velma	Bilingual Instructional Asst (TAA NTE 10hrs)	10/26-10/30/09
128. Kennedy, Barbara	Independence Facilitator TAA NTE 30hrs)	09/08-03/30/10
129. Kondo, Donna	Clerk I (TAA Sub As Needed)	09/08-06/23/10
130. Luton, Barbara	Middle School Media Center Technician (TAA NTE 3hpw)	10/07-06/23/10
131. Marlow, Katchen	Preschool Teacher (TAA NTE 75hrs)	11/05-06/30/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
132. Neumiller, Nora	Bilingual Clerk (TAA NTE 2hrs)	10/17/09
133. Ploessel, Alex	Interpreter for the Hearing Impaired (TAA NTE 10hrs)	10/05-05/10/10
134. Rosas, Alicia	Bilingual Instructional Asst (TAA NTE 10hrs)	10/26-10/30/09
135. Smith, Anne	Independence Facilitator (TAA NTE 30hrs)	09/08-03/30/10
136. Soltis, Pamela	IBI Asst/Tutor (TAA NTE 30hrs)	09/08-03/30/10
137. Tilton, Carol	Instructional Asst – Sp Ed (TAA NTE 55hrs)	11/10-01/10/10
138. Trumbo, Dawn	Inst Asst – Community Ed (TAA NTE 5hrs)	08/31-06/30/10
139. Velasco, Mirozlave	Bilingual Instructional Asst (TAA NTE 10hrs)	10/27-06/24/10
140. Verdugo, Annie	Bilingual Instructional Asst (TAA NTE 25hrs)	11/01-06/30/10
141. Wheeler, Donna	Instructional Asst – Community Ed (TAA NTE 5hrs)	08/31-06/30/10

**APPROVE RECALL FROM LAYOFF**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
142. Brunton, John	Groundskeeper (12mo/40hpw)	\$3887.78 mo	R27-10	11/30/09
143. Collins, Gregory	Lead Food Service Worker II (9mo/40hpw)	\$3707.05 mo	R31-4	11/16/09
144. Husband, Jacquie	Food Service Worker (9mo/25hpw)	\$14.06 hr	R14-4	11/16/09
145. Patel, Bhavana	Account Clerk III (12mo/40hpw)	\$4189.21 mo	R32-6	10/27/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE REHIRE OF LAID OFF EMPLOYEE**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
146. Jung, Sheri	Bilingual Elementry School Clerk (10.25mo/40hpw)	\$3358.41 mo	R37-4	11/12/09

**APPROVE PROMOTION**

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
147. Aroz, Randy	Custodian III (Temp/40hpw)	\$21.91 hr	R30-5	05/05-07/31/08
148. Dugan, Linda	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	11/02/09
149. Hedgecock, Sherry	Intermediate Office Asst (Temp/19.5hpw)	\$21.35 hr	R25-10	10/27-06/18/09
150. Hernandez, Myrna	Bilingual Comm Svcs Liaison (9mo/17.5hpw)	\$20.32 hr	R23-10	11/30/09
151. Hooper, Ginger	Indermediate Office Asst (Temp/17.5hpw)	\$21.35 hr	R25-10	10/27-06/18/10
152. Manderbach, Karen	IBI Asst/Tutor (11mo/40hpw)	\$2828.68 mo	R24-2	11/02/09
153. Vahdat, Shaheen	LVN (9mo/30hpw)	\$19.87 hr	R30-3	11/30/09
154. White, Kimberly	Independence Facilitator (9mo/30hpw)	\$17.13 hr	R22-4	11/09/09
155. You, Siew Mei	Independence Facilitator (9mo/30hpw)	\$17.13 hr	R22-4	11/02/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING December 15, 2009  
**CLASSIFIED EMPLOYEES**

**APPROVE REASSIGNMENT**

<u>NAME</u>	<u>REASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
156. Adelmund, Kerrel	Independence Facilitator (10.75mo/30hpw)	\$15.53 hr	R22-2	11/16/09
157. Hung, Shelly	Instructional Asst (9mo/17.5hpw)	\$15.90 hr	R19-4	11/16/09
158. Rossi, Autumn	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	11/02/09
159. Weston, Kelly	Independence Facilitator (10.75mo/30hpw)	\$18.18 hr	R22-6	11/16/09

**APPROVE PROFESSIONAL GROWTH STIPEND**  
**NTE \$1,000**

160. Thienngern, Todd

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

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**BACKGROUND INFORMATION**

This agenda item supports the employment, separation, and additional assignments of certificated employees.

**FINANCIAL IMPLICATIONS**

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve this certificated employment/separation list.





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009  
**CERTIFICATED EMPLOYEES**

**ACCEPT RESIGNATIONS/TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Flowers, Holly	Teacher	Retirement	09/01/89	12/31/09
2. Martinez, Luisa	Psychologist	Personal	08/22/01	12/04/09

**INTERIM MANAGEMENT POSITION**

Not to exceed pre-approved contract amounts

- |                  |                   |
|------------------|-------------------|
| 3. Melly, Susan  | 5. Richards, Gail |
| 4. Miller, Candy |                   |

**APPROVE HOME/HOSPITAL TEACHERS**

Pay @ \$35.00 per hour

- |                       |                      |
|-----------------------|----------------------|
| 6. Besseling, Quirine | 11. Reiley, Lynn     |
| 7. Gant, Tina         | 12. Sandoval, Yohana |
| 8. James, Doug        | 13. Widfeldt, Blair  |
| 9. Lippincott, Jamie  | 14. Zinsser, Abbey   |
| 10. McCarthy, Anna    |                      |

**APPROVE SUBSTITUTE TEACHERS**

Pay @ \$90.00 per day

- |                        |                            |
|------------------------|----------------------------|
| 15. Abney, Kelly       | 28. Laird-Jackson, Tex     |
| 16. Ambrose, Arthur    | 29. Muratalla, Diana       |
| 17. Ankeny, Matthew    | 30. Nett, Ryan             |
| 18. Barahona, Luis     | 31. Nosrat, Simin          |
| 19. Barton, Kevin      | 32. Olson, Katie           |
| 20. Fovos, Karen       | 33. Pecoraro, Lorna        |
| 21. French, Nancy      | 34. Puchalski, Todd        |
| 22. Garcia, Sonia      | 35. Rivera, Elvira         |
| 23. Hebert, Teresa     | 36. Romo Higley, Rosa      |
| 24. Howard, Lauren     | 37. Stirling, Robert       |
| 25. Jacques, Pierre    | 38. Trzaska, Clint         |
| 26. King, Kelly        | 39. VanDerLinden, Kathrine |
| 27. Lagergren, Kristin | 40. Zuersher, William      |

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009**  
**CERTIFICATED EMPLOYEES**

**APPROVE SUBSTITUTE PRINCIPAL**

Pay @ \$445.00 per day

(Excludes Health & Welfare and STRS Benefits)

41. Burt, Calvin  
42. Clay, Karen  
43. Lee, Frank

44. Mulhaupt, Patricia  
45. Samuels, Dennie  
46. Yeaton, Leone

**APPROVE 6/5<sup>ths</sup> ASSIGNMENT 1<sup>st</sup> SEMESTER**

47. Evanston, Bill  
48. Kaneshiro, Reid

49. Purcell, Kathy

**APPROVE ASSIGNMENT ADJUSTMENTS**

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
50. Bean, Tobey	Teacher	ETAP I	07/01/09
51. Brick, Jill	Teacher	ETAP I	07/01/09
52. Burrows, Virginia	Adult Ed Teacher	STAP II	10/01/08
53. Clark, Gwen	Teacher	ETAP I	10/30/09
54. Maule, Lyndsey	Teacher – 80%	Teacher – 100%	09/02/09
55. Pino, David	Teacher	STAP I	07/01/09
56. Porzuczek, Karin	Teacher	STAP I	07/01/09
57. Schaeffer, Sarah	Teacher – 60%	Teacher – 40%	11/16/09
58. Simpson, Lori	Teacher	ETAP II	09/09/09
59. Stafford, Carol	Teacher	STAP I	07/01/09

**APPROVE ADDITIONAL ASSIGNMENTS**

60. After School Homework Zone – NHMS

Not to exceed 69 total hours instructional pay @ \$35.00 per hour

10/05/09-02/04/10

61. After School Tutorial Teachers - SCHS

Not to exceed 500 total hours instructional pay @ \$35.00 per hour

09/23/09-02/04/10

62. Beckman Science Training – Beckman Science Grant

Not to exceed 10.5 hour each non-instructional pay @ \$30.00 per hour

08/24/09-08/27/09

63. EnVision Math Training – Grants & Projects

Not to exceed 17 hours each non-instructional pay @ \$30.00 per hour

08/24/09-08/28/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

64. Science Lead Teachers – Staff Development

Not to exceed 6 hours each non-instructional pay @ \$30.00 per hour 09/01/09-06/30/10

65. Site Technology Coordinators – TIS

Not to exceed 17 hours each non-instructional pay @ \$30.00 per hour 09/08/09-06/30/10

Driver's Education Prep Time – Multiple Sites

Not to exceed 14 hours non-instructional pay @ \$30.00 per hour 10/13/09-06/24/10

66. Butler, Tim

70. Martinez, Judith

67. Chance, Peter

71. Picazo, Bob

68. Hernandez, Juan

72. Shick, Allison

69. Landino, Craig

Driver's Education – Multiple Sites

Not to exceed 210 hours instructional pay @ \$35.00 per hour 10/13/09-06/24/10

73. Butler, Tim

77. Martinez, Judith

74. Chance, Peter

78. Picazo, Bob

75. Hernandez, Juan

79. Shick, Allison

76. Landino, Craig

ELD Advisor – Multiple Sites

Not to exceed 45 hours non-instructional pay @ \$30.00 per hour 09/03/09-06/30/10

80. Carter, Thomas

81. Lukens, Cynthia

After School ELL Homework Club – Ambuehl

Not to exceed 49 hours instructional pay @ \$35.00 per hour 11/01/09-05/31/10

82. Jensen, Michael

84. Sobota, Katherine

83. Logmann, Christine

85. Weirath, Kim

DIBELS Pre-Assessment – Bathgate

Not to exceed 4.5 hours instructional pay @ \$35.00 per hour 09/02/09

86. Gilstrap, Tiffany

88. Weller, Debra

87. Ingraham, Keelie

FSEA Coordinator – Castille

Not to exceed 23 hours non-instructional pay @ \$30.00 per hour 11/17/09-06/15/10

89. Smiggs, Donna

SST Coordinator – Chaparral

Not to exceed 50 hours non-instructional pay @ \$30.00 per hour 09/01/09-06/30/10

90. Trager, Jim

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

Instruction for Families of DHH Student – Crown Valley

Not to exceed 42 hours @ \$18.00 per hour

10/05/09-05/10/10

91. McKeague, Sharon

Instruction for Families of DHH Students – Crown Valley

Not to exceed 48 hours @ \$35.00 per hour

10/05/09-05/10/10

92. Records, Lynn

Prep Time for Mandatory Instruction for Families for DHH Student – Crown Valley

Not to exceed 56 hours non-instructional pay @ \$30.00 per hour

10/05/09-05/10/10

93. Hemenway, Nancy

95. Coe, Sue Marie

94. Records, Lynn

Prep Time for Mandatory Instruction for Families for DHH Student – Crown Valley

Not to exceed 8 hours @ \$18.00 per hour

10/05/09-05/10/10

96. McKeague, Sharon

To Provide Support/Intervention to EL Students Academic & Linguistic Growth – Marblehead

Not to exceed 24 hours @ \$18.00 per hour

10/07/09-06/23/10

97. Johnson, Wendy

99. VanCleave, Ann

98. Schneiderman, Pam

100. VanDixhorn, Kimberly

Academic Support for EL Students – Marblehead

Not to exceed 55 hours instructional pay @ \$35.00 per hour

11/02/09-05/19/10

101. Maroshek, Barbara

To Teach After School Intervention Classes – San Juan

Not to exceed 20 hours instructional pay @ \$35.00 per hour

10/19/09-01/22/10

102. Camacho, Isis

112. Le, Leslie

103. Cantoran, Rene

113. Maggay, Mary

104. Cropley, Jason

114. Martinez Ramirez, Saul

105. DeLoye, Lisette

115. Porter, Jacqueline

106. Derrig, Sophia

116. Ramirez, Theresa

107. Escobar, Alicia

117. Reina, Renato

108. Garcia, Wyndi

118. Sabad, Bernardo

109. Gearn, Gina

119. Sandoval, Rocio

110. Hernandez, Norma

120. Ward, Yesenia

111. Herrera, Deborah

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009**  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

After School Intervention Class Prep Time – San Juan

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour 10/19/09-01/22/10

- |                       |                             |
|-----------------------|-----------------------------|
| 121. Camacho, Isis    | 129. Martinez Ramirez, Saul |
| 122. Cantoran, Rene   | 130. Porter, Jacqueline     |
| 123. Derring, Sophia  | 131. Ramirez, Theresa       |
| 124. Escobar, Alicia  | 132. Reina, Renato          |
| 125. Garcia, Wyndi    | 133. Sabad, Bernardo        |
| 126. Hernandez, Norma | 134. Sandoval, Rocio        |
| 127. Herrera, Deborah | 135. Ward, Yesenia          |
| 128. Le, Leslie       |                             |

Fine & Practical Arts Department Chair – AVMS

Not to exceed 96 hours non-instructional pay @ \$30.00 per hour 09/03/09-06/23/10

136. Zuer, E'Lyssa

After School Homework Club – MFMS

Not to exceed 40 hours instructional pay @ \$35.00 per hour 10/14/09-06/23/10

137. McKeon, Gail

After School Story Telling Class – MFMS

Not to exceed 18 hours instructional pay @ \$35.00 per hour 10/13/09-01/21/10

138. VanHofwegen, Martyne

After School Cooking Class - MFMS

Not to exceed 14 hours instructional pay @ \$35.00 per hour 10/08/09-01/21/10

139. Deptola, Cheri

After School Homework Club - MFMS

Not to exceed 160 hours instructional pay @ \$35.00 per hour 10/01/09-06/23/10

140. Lewis, Sandra

141. McKeon, Gail

After School Surf Class – MFMS

Not to exceed 80 hours @ \$18.00 per hour 11/03/09-06/23/10

142. Brown, Justin

ACTIVATE Program – SMS

Not to exceed 104 hours instructional pay @ \$35.00 per hour 10/12/09-06/10/10

143. Peck, Lindsay

144. Schaeffer, Sarah

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

To Conduct Student Activities after Hours and Weekends – ANHS

Not to exceed 255 hours non-instructional pay @ \$30.00 per hour 09/18/09-02/07/10

145. Mahindraker, Manoj

After School Tutorial – SCHS

Not to exceed 24 hours instructional pay @ \$35.00 per hour 10/12/09-02/04/10

146. MacIntrye, Michelle

Saturday School – Tesoro

Not to exceed 4 hours instructional pay @\$35.00 per hour 11/14/09

147. Hayes, Danielle

Beckman Science Class – Beckman Grant

Not to exceed 5 hours non-instructional pay @ \$30.00 per hour 11/08/09

148. Bradbury, Rebecca

149. Iverson, Brandye

To Support Induction/BTSA Participating Teachers – CHOOSE

Not to exceed 105 hours non-instructional pay @ \$30.00 per hour 12/01/09-06/30/10

150. Chamberlain, David

152. Rose, Lin

151. Dewees, Julia

153. Turpel, Dianne

ELD Advisor – Education Division

Not to exceed 22.5 hours non-instructional pay @ \$30.00 per hour 09/01/09-06/23/10

154. Seftel, Anna

Band Camp Director – Music

Not to exceed 80 hours instructional pay @ \$35.00 per hour 08/17/09-08/28/09

155. McGinnis, Jeff

Literacy Consultation/Instruction/IEP Participation – Special Education

Not to exceed 2 hours non-instructional pay @ \$30.00 per hour 10/19/09-06/30/10

Not to exceed 8 hours instructional pay @ \$35.00 per hour

156. Maass, Susan

Verification Review Coordinator – Special Education

Not to exceed 16 hours @ \$40.00 per hour 10/13/09-10/14/09

157. Dykes, Helene

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, December 15, 2009  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

To Review Special Education Charter Schools – Special Education

Not to exceed 40 hours @ \$40.00 per hour

10/28/09-06/23/10

158. Dykes, Helene





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President  
and Members  
Board of Trustees

**FROM:** Dr. Bobbi Mahler, Interim Superintendent

**SUBJECT: REVISION OF EMPLOYMENT CONTRACT –  
SPECIAL EDUCATION CONSULTANT**

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**BACKGROUND INFORMATION**

At the meeting of November 10, 2009, Trustees approved the Consultant Contract for an additional Special Education Consultant in order to ensure federal and state compliance is maintained for all special education programs and services. The salary was incorrectly stated on this agenda item.

**CURRENT CONSIDERATIONS**

The purpose of this agenda item is to request that the Board of Trustees ratify and continue the revised contract for the second Special Education Program Consultant position. Services will target severely handicapped (SH) programs and services, Exhibit A.

**FINANCIAL IMPLICATIONS**

Effective November 10, 2009 the Board shall pay the Special Education Consultant a salary of \$70 per hour, not to exceed \$5,600 per month.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees ratify the revised Special Education consultant agreement. Assistant Superintendent Jodee Brentlinger and Special Education Consultant Candy Miller will be available to answer Trustee questions and will present this item for Board approval per Government Code §53262(a). Copies of the Special Education consultant employment contract shall be available to the public upon request, Exhibit A.



## **AGREEMENT FOR CONSULTANT SERVICES**

This AGREEMENT is made and entered into this 10th day of November, 2009, by and between the CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT," and JEANNE C. DAVIS, SPECIAL EDUCATION CONSULTANT.

**WHEREAS**, DISTRICT desires to obtain guidance and leadership for special education FOR THE 2009-2010 school year.

**WHEREAS**, MS. DAVIS possesses the required experience, qualifications, licenses and/or certifications necessary to provide such services and meets the DISTRICT'S short-term personnel needs in conformity with the laws of the State of California;

**NOW, THEREFORE**, the parties hereto agree as follows:

### **MS. DAVIS'S SERVICES AND RESPONSIBILITIES**

1. MS. DAVIS' services shall consist of those services as enumerated in this AGREEMENT. Any discrepancies or inconsistencies shall be interpreted and governed by the terms and conditions of this AGREEMENT.

2. All work products prepared by MS. DAVIS pursuant to this AGREEMENT shall be submitted directly to the DISTRICT and the DISTRICT'S Authorized Representative.

3. The term of this AGREEMENT shall commence no earlier than November 10, 2009.

4. MS. DAVIS' services shall be performed in a manner that is consistent with professional skill and care and the orderly progress of the work. MS. DAVIS represents that she will follow the standards of her profession in performing all services under this AGREEMENT.

5. MS. DAVIS shall comply with any and all laws, regulations, rules, ordinances, and DISTRICT Board Policies and Administrative Regulations applicable to work and services provided by MS. DAVIS for the DISTRICT.

### **SERVICES TO BE PERFORMED**

6. MS. DAVIS will, under the direction of the Superintendent or designee, provide the functions and services of Special Education Consultant. She will provide oversight, coordination, and support services to all major aspects of federal/state compliance with special education programs, IEP planning, and specifically severely handicapped programs; provide oversight and staff development for teachers, paraprofessionals, and support staff.

### **COMPENSATION TO MS. DAVIS**

7. The DISTRICT shall compensate MS. DAVIS for services rendered at a rate of \$70 per hour, not to exceed \$5,600 per month, which is based on a salary comparable to that of a specialist with the skill, knowledge and expertise to complete specialized projects.

8. The DISTRICT shall not provide or make payments for health, dental, vision or other benefits except as expressly set forth herein.

9. Neither the DISTRICT nor MS. DAVIS shall make State Teacher Retirement System (STRS) payments.

10. MS. DAVIS shall be provided for registration and material requirement expenses to attend special education conferences as approved by the Superintendent.

11. MS. DAVIS will submit an invoice to the DISTRICT on the last working day of each month. Payment shall be provided to MS. DAVIS on the first working day of the second following month.

### **TERMS**

12. This AGREEMENT will remain in effect until the hire of permanent management personnel approved through the Special Education Department Reorganization plan.

OR

13. This AGREEMENT may be terminated by either party upon 5 working days' written notice to the other party.

14. MS. DAVIS shall have no greater rights than any other DISTRICT employee. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by MS. DAVIS.

15. **Hold Harmless:** Board agrees that it shall defend, hold harmless and indemnify the Special Education Consultant from any and all demands, claims, suits, actions, and legal proceedings brought against the Special Education Consultant in her official or individual capacity or both, on account of any act or omission in the scope of her employment as an employee of District as required by law. The Special Education Consultant agrees to reasonably cooperate in good faith in the defense of any claim or action.

This AGREEMENT entered into on November 10, 2009.

DISTRICT  
Capistrano Unified School District

MS. JEANNE C. DAVIS

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JODEE BRENTLINGER,  
ASSISTANT SUPERINTENDENT,  
PERSONNEL SERVICES



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT –  
INTERIM CONSULTANTS TO EMPLOYEES OF THE DISTRICT**

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**BACKGROUND INFORMATION**

The Superintendent is charged with ensuring that the administrative organization of the district is structured so that both district office and school site administrators successfully facilitate decisions, services and oversight. To do so, four interim consultants (Gale Richards, Candy Miller, Susan Melly and Jeanne Davis) were hired to fill vacant management positions.

Upon request the district received clarification from Orange County Department of Education (OCDE) that because these interim consultants were working in positions in place of district employees and performing the regular duties of employee, they must be temporarily employed by the district. Their temporary employment will not affect their compensation rate or the terms of their employment with the district. They will not be eligible for health, dental or vision insurance benefits. In addition, the district is not responsible for contributions to the State Teachers Retirement System (STRS) on behalf of these temporary employees.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the ratification of the following employees effective November 2, 2009:

Jeanne Davis – Interim Executive Director I, Special Education  
Susan Melly – Interim Special Education Resolution Specialist  
Candy Miller – Interim Assistant Superintendent, Special Education  
Gail Richards – Interim Assistant Superintendent, Secondary Services

**FINANCIAL IMPLICATIONS**

The retroactive costs to convert these interim consultants to district employees will be \$1,206.77 for Gail Richards, \$433.44 for Susan Melly, \$385.53 for Candy Miller and \$0 for Jeanne Davis (as she has not yet earned pay) for a total of \$1,845.74. These retroactive costs are for Medicare, unemployment, worker's compensation and other allocated post employment benefits taxes. In the future the tax costs will be 2.8% of the gross earnings for each of the employees.

**STAFF RECOMMENDATION**

It is respectfully requested the Board of Trustees ratify the appointment of Gale Richards, Candy Miller, Susan Melly and Jeanne Davis from interim consultants to district employees. Should Board Members have any questions, Assistant Superintendent Jodee Brentlinger will be available to respond.






CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

**TO:** President  
and Members  
Board of Trustees

**FROM:** Jodee Brentlinger  Assistant Superintendent, Personnel Services

**SUBJECT:** EMPLOYMENT CONTRACT –PERSONNEL CONSULTANT

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**BACKGROUND INFORMATION**

Through STEP Naomi Suenaka has assumed the position of Interim Deputy Superintendent, Personnel Services from May 29, 2009 through November 16, 2009. If approved, Ms. Suenaka shall continue as Personnel Consultant and act as the labor negotiator for the district with the three employee bargaining units (CSEA, CUEA and Teamsters); complete the management compensation study with School Services; oversee and manage the development, implementation and training of district staff with an electronic employee evaluation system; update the process for the selection of administrators; and other personnel related items.

**CURRENT CONSIDERATIONS**

The purpose of this agenda item is to request the Board of Trustees approve the contract for the Personnel Consultant from December 16, 2009 through June 30, 2010, Exhibit A.

**FINANCIAL IMPLICATIONS**

Effective December 16, 2009 the Board shall pay the Personnel Consultant a salary of \$550 per diem, prorated hourly. Total compensation shall not exceed \$11,000 per month without prior approval.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve the Personnel Consultant agreement. Assistant Superintendent Jodee Brentlinger will be available to answer Trustee questions and will present this item for Board approval per Government Code §53262(a). Copies of the Personnel Consultant employment contract shall be available to the public upon request, Exhibit A.



## **AGREEMENT FOR CONSULTANT SERVICES**

This AGREEMENT is made and entered into this 15 day of December, 2009, by and between the CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT," and \_\_\_\_\_ STEP, A California Partnership \_\_\_\_\_, LLC, hereinafter referred to as "CONSULTANT."

**WHEREAS**, DISTRICT desires to obtain guidance and leadership for the school district FOR THE 2009-2010 school year.

**WHEREAS**, CONSULTANT possesses the required experience, qualifications, licenses and/or certifications necessary to provide such consultant services as will meet DISTRICT's short-term personnel needs in conformity with the laws of the State of California;

**NOW, THEREFORE**, the parties hereto agree as follows:

### **CONSULTANT'S SERVICES AND RESPONSIBILITIES**

1. CONSULTANT's services shall consist of those services as enumerated in this AGREEMENT. Any discrepancies or inconsistencies shall be interpreted and governed by the terms and conditions of this AGREEMENT.

2. All work product prepared by CONSULTANT pursuant to this AGREEMENT shall be submitted directly to the DISTRICT and the DISTRICT's Authorized Representative.

3. The term of this AGREEMENT shall commence on December 16, 2009 in order to provide completion of District personnel projects, through June 30, 2010, or until such time as projects are completed.

4. CONSULTANT's services shall be performed in a manner that is consistent with professional skill and care and the orderly progress of the work. CONSULTANT represents that he/she will follow the standards of his/her profession in performing all services under this AGREEMENT.

5. CONSULTANT shall comply with any and all laws, regulations, rules, ordinances, and DISTRICT Board Policies and Administrative Regulations applicable to the work and services provided by CONSULTANT for the DISTRICT.

6. CONSULTANT shall continue as the labor negotiator for the district with the three employee bargaining units (CSEA, CUEA and Teamsters); complete the management compensation study with School Services; oversee and manage the development, implementation and training of district staff with an electronic employee evaluation system; update the process for the selection of administrators; and other personnel related items. The Personnel Consultant shall perform all duties prescribed by law, applicable policies and regulations of the District and such other duties as may be requested by the Board.

### **COMPENSATION TO CONSULTANT**

7. The DISTRICT shall compensate CONSULTANT for services at a rate of \$550 per diem, prorated hourly. Total compensation shall not exceed \$11,000 per month without prior approval.

8. CONSULTANT shall be provided reimbursement of \$300.00 per month for travel expenses to and within the district and necessary meetings outside the district.

### **TERMINATION**

9. This AGREEMENT may be terminated by either party upon fourteen (14) days' written notice to the other party in the event of a substantial failure of performance by such other party, including incapacity or insolvency of CONSULTANT. In the event termination is for a substantial failure of performance by CONSULTANT, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to CONSULTANT.

10. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with paragraph 9 below, and CONSULTANT shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONSULTANT.

11. This AGREEMENT may be terminated without cause by DISTRICT upon ten (10) days' written notice to CONSULTANT. In the event of a termination without cause, the DISTRICT shall pay CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up to and including the date of notice of termination. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT.

### **INDEMNITY & HOLD HARMLESS**

12. To the fullest extent permitted by law, CONSULTANT agrees to indemnify, defend and hold DISTRICT entirely harmless from all liability arising out of:

a. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONSULTANT's employees or CONSULTANT's consultant employees arising out of CONSULTANT's work under this AGREEMENT; and

b. Any liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONSULTANT or the DISTRICT, or any person, firm or corporation employed by the CONSULTANT or the DISTRICT upon or in connection with the services to be provided under this AGREEMENT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

c. Any loss, injury to, death of persons or damage to property caused by any act, neglect, default or omission of the CONSULTANT or the DISTRICT, or any person, firm or corporation employed by the CONSULTANT or the DISTRICT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services to be provided under this AGREEMENT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by sole or active negligence, or willful misconduct of the DISTRICT.

13. CONSULTANT, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any claim or liability arising out of, or in any way connected with the services to be provided under this AGREEMENT, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

### **INSURANCE REQUIREMENTS**

14. The CONSULTANT shall maintain and shall cause each subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the District from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

#### **Amounts of Insurance:**

Commercial General Liability, \$1,000,000 per occurrence

Auto Liability for owned and non-owned vehicles \$2,000,000 aggregate

The Consultant shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the District as an additional insured.

## **MISCELLANEOUS PROVISIONS**

15. Any and all records, reports, correspondence, files, memoranda, spreadsheets, electronic data, software, notes and other documents or materials prepared by CONSULTANT or CONSULTANT's agents in connection with the services to be provided under this AGREEMENT shall be and remain the property of the DISTRICT. CONSULTANT shall return all originals and copies in its possession of such materials to DISTRICT no later than five (5) days after the termination of this AGREEMENT for any reason.

16. DISTRICT owns all rights, title and interest in all work product provided or created by CONSULTANT under this AGREEMENT unless previously copyrighted by CONSULTANT. All work product created in or as a result of the provision of services hereunder shall be deemed "works made for hire."

17. All proprietary, confidential and business information of DISTRICT, its employees, students, parents, or other third parties including, but not limited to, information in tangible form marked with "Proprietary," "Confidential" or similar markings, specifications, processes, procedures, written documents, source code, capabilities, current or prospective services or contracts, personnel files, student records, and financial data ("Confidential Information") shall be protected by CONSULTANT from disclosure to third parties. Any and all Confidential Information shall be protected in the same manner and to the same degree that CONSULTANT protects its own proprietary information, but at a minimum will not: (1) disclose such Confidential Information to any person who is not a Trustee, officer or employee of DISTRICT or has not been authorized by DISTRICT in writing to be given same; (2) directly or indirectly use such Confidential Information for CONSULTANT's benefit or for that of any other business; and (3) will do all things reasonably required or requested by DISTRICT and/or DISTRICT's authorized agents for the protection of such Confidential Information. CONSULTANT may use or disclose Confidential Information that is or becomes publicly available, is already lawfully in CONSULTANT's possession, is independently developed by CONSULTANT, is lawfully obtained from third parties or the disclosing party has granted prior and specific written consent to the CONSULTANT indicating the Confidential Information may be disclosed to a third party. CONSULTANT understands and expressly acknowledges the duty to maintain confidentiality of personnel records and student data under federal and state law. The provisions of this clause shall survive the termination of this AGREEMENT.

18. CONSULTANT warrants that: (1) any and all representations made in resumes and other written or oral presentations to DISTRICT relating to Consultant's education, training, skills, work experience and similar matters are true and accurate; (2) all services hereunder will be performed by CONSULTANT utilizing the standards of care normally and customarily exercised by a professional performing comparable services under similar conditions; (3) CONSULTANT has all requisite right and authority to enter into this AGREEMENT with DISTRICT and that by doing so CONSULTANT will not create any conflict of interest of any type, and should such conflict of interest later arise, shall provide DISTRICT with immediate notice of any such conflict of interest; (4) CONSULTANT has no knowledge of any contractual obligations or claims that would adversely affect CONSULTANT's ability to perform services under this AGREEMENT; (5) the services to be

provided hereunder do not violate any patent, copyright or other proprietary right of any third party; and (6) CONSULTANT has the legal right to assign to DISTRICT any of CONSULTANT's interest in the work product resulting from the performance of services as set forth in this AGREEMENT.

19. Records of CONSULTANT's direct personnel and reimbursable expenses pertaining to any services provided under this AGREEMENT, and records of accounts between the DISTRICT and CONSULTANT shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's Authorized Representative at mutually convenient times.

20. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that CONSULTANT and all of CONSULTANT's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of CONSULTANT's employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONSULTANT's employees.

21. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONSULTANT.

22. The DISTRICT and CONSULTANT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. CONSULTANT shall not assign this AGREEMENT.

23. This AGREEMENT shall be governed by the laws of the State of California.

24. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and CONSULTANT.

This AGREEMENT entered into as of the day and year first written above.

DISTRICT  
Capistrano Unified School District

CONSULTANT

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **INTERN PROGRAM-SPEECH-LANGUAGE PATHOLOGY ASSISTANT  
ORANGE COAST COLLEGE**

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**BACKGROUND INFORMATION**

In order to meet the demand of providing qualified Speech-Language service providers, Personnel Services and the Special Education department have researched a variety of service delivery options. Over the past four years, Orange Coast College and CUSD have partnered together to offer a Speech-Language Pathology Assistant (SLPA) Intern program.

**CURRENT CONSIDERATIONS**

Individuals interested in the program register as students of Orange Coast College. CUSD provides candidates with the necessary fieldwork experience. This partnership allows the district to maintain current speech and language teacher caseloads, while ensuring students with speech and language needs are provided appropriate services. In addition, candidates have the opportunity to extend their professional preparation by transferring to a four-year program. The recommended support system involves a one-on-one model where the Speech and Language Assistant is paired with a California certified Speech and Language Teacher.

**FINANCIAL IMPLICATIONS**

There is no additional financial impact. Interns fill open positions which have been identified and funded.

**STAFF RECOMMENDATION**

It is respectfully requested the Capistrano Unified School District continue to participate in a partnership with Orange Coast College to provide a Speech-Language Pathology Assistant Intern Program, Exhibit A.



## STANDARD EDUCATIONAL ENTITY CLINICAL AFFILIATION AGREEMENT

This Standard Educational Entity Clinical Affiliation Agreement (the "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_ by and between the Coast Community College District, a public educational form agency ("District"), located at 1370 Adams Avenue, Costa Mesa, California, and **CAPISTRANO UNIFIED SCHOOL DISTRICT** ("School District"), located at **32972 CALLE PERFECTO, SAN JUAN CAPISTRANO, CA 92675.**

WHEREAS, District and School District desire to contribute to community health education;

WHEREAS, District operates \_\_\_\_\_ ("College") and College is a duly accredited educational institution that conducts the program(s) described and identified in Attachment 1 to this Agreement ("the Program");

WHEREAS District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable governmental agency;

WHEREAS, School District operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the School District in order that students may participate in a clinical experience rotation at the School District; and

WHEREAS, District and School District desire to enter into this Agreement to memorialize their respective rights, duties and obligations with respect to the clinical experience rotation of students of the College's Program.

### **For purposes of this Agreement, the following definitions shall apply:**

"District" shall refer to the Coast Community College District, its member Colleges, the District's Governing Board, and each of their trustees, employees, agents, representatives, successor and assigns;

"College" shall refer to \_\_\_\_\_, and each of its instructors, employees, agents, representatives and assigns;

"School District" shall refer to **Capistrano Unified School District**, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The "Program" shall refer to the Clinical training in health science programs as identified and described in Attachment 1 to this Agreement; and

**NOW, THEREFORE**, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

### **TERMS**

1. **Clinical Experience Rotation.** School District agrees to provide students of the Program who are specified by College with a clinical experience rotation ("Rotation"), in accordance with standards established by governmental agencies and in compliance with the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320

through d-8 ("HIPAA") and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.

2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to School District on or before student placement. School District shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program's written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the "Regulations"), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. Application Procedure; Acceptance. College agrees to provide School District with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition.
6. Academic Year. The academic year consists of Fall and Spring semesters, summer session and winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and School District and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. College shall provide an orientation for assigned students participating in each rotation.
9. Compliance With School District Rules. School District shall make available all applicable governing instruments, policies and procedures, rules and regulations of School District to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical experience rotation that is the subject of this Agreement, School District shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of School Districts' Students Records. Students and faculty understand and agree that School District's student files are confidential. District and School District each has been advised of and is aware of the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA") and understands the requirements and regulations promulgated thereunder requiring strict confidentiality of School District's student records. District and School District each understands the federal privacy regulations as contained in 42 C.F.R. Part 164 and the federal security standards as contained in 45 C.F.R. Part 142 (collectively, the "Regulations"). Neither party shall use or further disclose any protected health information of the School District's student or any information as defined in 45 C.F.R. 164.504, or individually identifiable health information in 42 U.S.C. § 1320d (collectively, the "Protected Health Information"), other than as permitted in writing by the healthcare provider and the requirements of HIPAA or its regulations.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (School District). School District agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of College student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual College students and shall arrange formal orientation to the facility for the College's faculty and students.
13. Supervision of Students. The supervision and direction of College students while on site at School District shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on School District student care shall be provided by participating College students at School District, except in accordance with all applicable laws, School District and Medical Staff rules, regulations, policies and procedures. District recognizes the School District students' rights to refuse care provided by a College student at School District.
14. Removal of College Students. School District retains the right to exclude any College student at any time from any clinical area. Any College student who is asked to leave by School District shall do so promptly and without protest. School District shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise provided under any applicable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.
15. School District Student Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct School District student care or operations at School District. School District shall maintain sole responsibility and accountability for School District student care and shall provide adequate staffing in number and competency to ensure safe continuous health care during the term of this Agreement.
16. College Student Evaluation. In the case of direct supervision of the College's students by the Clinical Instructor (College), he/she shall be responsible for College's student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the

Clinical Advisor (School District), School District may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each College student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.

17. Ongoing Communication/Evaluation. College has the privilege of regularly scheduled meetings with School District staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.

18. Materials. College agrees to provide their students with all educational materials required during the clinical program.

19. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between School District, its agents and employees, and College, its agents, employees and their students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any School District's student or from any other source fees for services provided to School District's students by said College student. The only exception shall be when School District and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

20. No Right To Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of School District, nor shall any College student be entitled to any right, compensation or benefits normally afforded to employees of School District, including but not limited to, Social Security, unemployment and workers' compensation insurance.

21. Insurance Carried By District. District shall assure coverage of professional liability insurance coverage for each College student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof, District shall provide workers' compensation coverage with the statutory requirements of California law for College students participating in the rotation. These coverages are in effect while the College student is on-site at School District and while under the direction of the District.

22. Insurance Carried By School District. School District shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. School District shall deliver certificate(s) of insurance under School District's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request District shall be provided a copy of said policy.

School District shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at School District, except for District's students and College faculty in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. School District shall provide District with thirty (30) days written notice prior to any cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

School District shall carry workers compensation coverage with the statutory requirements of California law for each of its employees.

23. College Student Health Records. Any College student participating in a rotation shall, at the request of School District provide a current statement from his or her physician that the College student is in good health and capable of participating in the rotation. School District, upon request, may require that any College student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the College student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the College student. Any College student participating in a rotation shall provide verification of annual T. B. screening, immune status for rubeola, rubella, and chicken pox, Hepatitis B (or signed waiver for Hepatitis B).

24. College Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a College student during performance of his/her training during a rotation, the College student shall be treated by School District as appropriate.

25. Confidentiality Of College Student Records. School District shall keep confidential and shall not disclose to any person or entity (i) College student applications; (ii) College student health records or reports; and or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any College student participating in the ROTATION, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction. Clinical facilities shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of College student records as defined herein.

26. College Student Background Check. All College students are required to have completed and submitted a pre-clinical background check including social security number and address verification, a minimum of three county criminal history, seven years history of a sex offender database search and a Medicare/Medicare Sanctioned Fraud List verification (OIG/GSA search). The results of the background checks will be provided to the School District upon request. Participating students will have California Department of Justice fingerprint clearance on file with the College.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable School District to offer the rotation to College's students participating in the Program. If requested by School District, College will provide School District with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.

28. Indemnification by District. District agrees to indemnify, defend, and hold harmless School District and its officers, employees, agents, and volunteers from any and all claims, actions, losses, damages and/or liability arising out of the performance of this Affiliation Agreement or from any cause whatsoever which may arise because of the negligence, misconduct, or other fault of District, including the acts, errors, or omissions of any officers, employees, instructors, students, or



agents of District, for any costs and expenses incurred by School District on account of any claims therefore except where such indemnification is prohibited by law.

29. Indemnification by School District. School District agrees to indemnify and hold harmless District and its authorized agents, officers, trustees, volunteers, employees, and students, against any and all claims, actions, losses, damages and/or liability arising out of the performance of this Affiliation Agreement from any cause whatsoever which may arise because of the negligence, misconduct or other fault of School District, including any acts, errors, or omissions of any officers, employees, instructors, or agents of School District, for any costs or expenses incurred by District on account of any claims therefore except where such indemnification is prohibited by law.

30. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

31. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

32. Effective Date Termination. This Agreement shall become effective on \_\_\_\_\_, and shall remain in effect until **October 30, 2014**, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

33. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or by U.S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

Any such notices or communications personally served or delivered by courier shall be effective when received. All notices sent by certified mail shall be effective forty-eight (48) hours after deposit in the mail.

Each party shall make a reasonable, good faith effort to ensure that it will accept or receive notices that are given in accordance with this paragraph. A party may change its address for purposes of this paragraph by giving the other party written notice of a new address in the manner set forth above.

**To School District:**

Capistrano Unified School District  
32972 Calle Perfecto  
San Juan Capistrano, CA 92675  
949.489.7000

**To Orange Coast College:**

President  
Orange Coast College  
2701 Fairview Rd PO Box 5005  
Costa Mesa CA 92628-5005

**With a copy to:**  
Vice Chancellor  
Administrative Services  
Coast Community College District  
1370 Adams Avenue  
Costa Mesa, California 92626

36. Entire Agreement. This Agreement and all attachments hereto constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modifications of any of the terms hereof shall be valid unless in writing and signed by both parties.

**School District**

By: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Orange Coast College**

By: \_\_\_\_\_

**Kevin Ballinger, Dean  
Consumer & Health Sciences**

By: \_\_\_\_\_

**Richard Pagel, Vice President  
Administrative Services**

**Coast Community College District**

By: \_\_\_\_\_

**President, Board of Trustees**

Date: \_\_\_\_\_

**ATTACHMENT 1 k**  
**To Non-Standard Clinical Affiliation Agreement**

**Orange Coast College**  
**SPEECH-LANGUAGE PATHOLOGY ASSISTANT**

Program Director/Coordinator: Anne McClanahan  
(714) 432-5883

# of  
Students

0     **SLPA 160 - Clinical Experience 1**

(4 hrs/wk/4 wks - spring semester)

Beginning clinical observation of practices and procedures required in Speech-Language Pathology. Includes introduction to patient interaction, observation skills, record keeping, and beginning practice of therapeutic protocols. This rotation is in the workplace setting.

2     **SLPA 190 - Clinical Experience 2**

(12 hrs/wk/16 wks - fall semester)

Application of clinical practice procedures and techniques as applied by a Speech-Language Pathology Assistant. Includes direct patient interaction and therapeutic techniques under the guidance of a Speech Pathologist. Patient observation, assessment, treatment protocols and record keeping procedures.

2     **SLPA 250 - Clinical Experience 3**

(16 hrs/wk/16 wks - spring semester)

Advanced application of clinical practice procedures and techniques as applied by a Speech-Language Pathology Assistant. Includes direct patient interaction and therapeutic techniques under the guidance of a Speech Pathologist. Patient observation, assessment, treatment protocols and record keeping procedures. Discussion of case study management issues.

## COAST COMMUNITY COLLEGE DISTRICT STUDENT PARTICIPATION AGREEMENT

For The

Nursing Program - Golden West College and Allied Health Programs – Orange Coast College

This Student Participation Agreement (“Agreement”) is entered into by and between the Coast Community College District, a public educational agency (“District”) and \_\_\_\_\_ (“Student”), concerning the Student’s participation in a clinical experience rotation (“Clinical Rotation”) at a clinical facility (“Clinical Facility”).

In consideration of District allowing Student to participate in the Clinical Rotation at Clinical Facility, Student hereby agrees with the following requirements for participation:

1. Compliance With Laws, Rules, and Regulations. While participating in the Clinical Rotation, Student at all times shall abide by and comply with all applicable local, state, and federal laws, rules, statutes, ordinances, regulations, policies, and procedures, including but not limited to those of District and Clinical Facility. The supervision of Student at Clinical Facility shall be the responsibility of the Clinical Coordinator.

2. Background Check. Students will be required to submit an application for, complete, and submit a pre-clinical background check. The background check will include a Social Security number and address verification, a three-county felony criminal history, seven-year history of a state sex offender search, and a Medicare/Medicare Sanctioned Fraud List verification (OIG/GSA search). The background checks will be performed by a service approved by the District, and must be completed prior to beginning the first Clinical Rotation. Student understands that the result of background checks will be provided to the clinical sites by the District before patient care or clinical work commences. The procedures for such background checks are set forth in the District’s written “Background Check Procedure” which will be provided upon request.

Student’s Initials \_\_\_\_\_

3. No Unsupervised Patient Care. There shall be no direct, hands-on patient care by any Student participating in the Clinical Rotation unless said care is provided under the supervision and control of medical or nursing staff and in conformance with all applicable laws, rules, regulations, statutes, ordinances, and policies.

4. Confidentiality. Student hereby understands that patient records are confidential and that confidentiality is protected by the rules and regulations of District, all healthcare providers where Student may receive clinical experience and by federal law. Student therefore hereby agrees to keep strictly confidential and hold in trust all confidential information of any healthcare provider and/or its patients and not to review, disclose or reveal any confidential information to any third party without the express or prior written consent of the patient and/or healthcare provider.

Student has been advised of and is aware of the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 (“HIPAA”) and understands the requirements and regulations promulgated thereunder requiring strict confidentiality of patient records. Student understands the federal privacy regulations as contained in 45 C.F.R. Part 164 and the federal security standards as contained in 45 C.F.R. Part 142 (collectively the “Regulations”). Student shall not use or further disclose any protected health information of the patient or any information as defined in 45 C.F.R. 164.504, or individually identifiable health information in 42 U.S.C. § 1320d (collectively the “Protected Health Information”), other than as permitted in writing by the healthcare provider and the requirements of HIPAA or its regulations. Student further understands that Student is only allowed to review patient records that are directly related to Student’s assignment and for which Student has been specifically authorized to review by Student instructor.

Violations of this confidentiality protection by Student shall subject Student to immediate removal from any clinical experience, a possible failing grade, and expulsion from District and any of its colleges.

5. Release and Hold Harmless. Student hereby releases, discharges, and agrees to hold harmless District, District's governing board ("Board"), and each of its trustees, instructors, employees, agents, and representatives from any and all liability arising out of or in connection with Student's enrollment in the nursing program (Golden West College) or allied health programs (Orange Coast College) and participation in its classes, training courses, activities, field trips, practice sessions, hospital clinical experiences, and related exercises such as the Clinical Rotation and the Clinical Facility. For the purpose of this release, "liability" means all claims, demands, losses, causes of action, suits, or judgments of any kind that Student or Student's heirs, executors, administrators, or assigns may have against District, and any of its trustees, employees, agents, or representatives, or that any other person or entity may have against District, Board, College, and any of their trustees, instructors, employees, agents, and representatives because of Student's failure to pass any course or class or obtain any particular grades, personal injury, accident, illness, or death, or because of any loss of or damage to property that occurs to Student or Student's property during Student's participation in the nursing program or allied health program including classes, training courses, activities, field trips, practice sessions, hospital clinical experiences, and related exercise, such as the Clinical Rotation and the Clinical Facility. that result from any cause, including but not limited to District's or its trustees', employees', agents', or representatives' own passive or active negligence or other acts other than fraud or willful misconduct.

Student's Initials \_\_\_\_\_

6. Acknowledgement of Inherently Dangerous Activities and Assumption of the Risk Thereof. Student acknowledges that the nature of Student's training in the nursing program/allied health programs may involve dangerous and hazardous activities, including but not limited to exposure to disease, blood pathogens, illness, personal injuries, and possible death. Student acknowledges the inherently hazardous and dangerous nature of these activities and voluntarily participates therein and assumes all risk of injury, illness, or death from Student's participation therein. Student represents and warrants that Student is mentally and physically fit, capable, able, and willing to participate in these inherently hazardous and dangerous activities without any limitations.

Student's Initials \_\_\_\_\_

7. No Right to Employment; Removal. Student understands and agrees that Student's participation in the Clinical Rotation does not create any right to employment at Clinical Facility. Student understands and agrees that Student may be removed from the Clinical Rotation at any time for any reason, except in violation of any law. If Student is asked to leave by any representative of Clinical Facility, Student shall do so promptly and without protest.

8. General Rules.

a. Students entering the clinical phase of their education shall read and familiarize Student with all the rules, regulations, and obligations of the Clinical Facility and shall at all times strictly abide thereby.

b. Clinicals are scheduled courses with specific days and times. Student is to adhere to these and adjust any outside work or activities accordingly. Student must complete a physical within a six-month period prior to the start of the clinical phase (see supplied form). The physical may be completed at the college health center, Student's private physician, or group health care facility. Blood work, urinalysis, and annual T.B. tests or chest x-rays are required as may be immunizations

(rubella, rubeola, and varicella titre) or proof of immunity. Hepatitis B vaccine is highly recommended by District or waiver must be signed. Certain clinical sites will not allow Student participation without Hepatitis B vaccination. The completed information must be returned to the clinical coordinator or director of Student's program. See Student's program or clinical coordinator for specific details.

c. Any Student participating in a Rotation shall, at the request of Clinical Facility, provide a current statement from a physician that the Student is in good health and capable of participating in the Rotation. Clinical Facility may require that any Student, returning from an extended absence caused by illness or injury, submit to a physical examination or present a statement from a physician indicating that the Student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of Student.

d. All Students in a clinical rotation must have an active CPR card (per specific program protocol). If Students CPR card expires at any time during clinical training, it is Student's responsibility to become recertified. Student will be removed from clinical experience rotation if Student does not have an active CPR card.

e. In programs which require Allied Health 115 – Patient Care, Student must enroll in Patient Care just prior to entry into the clinical phase, in accordance with the program schedule sequence. Students taking Allied Health 115 will become CPR certified.

f. Student must adhere to appropriate dress code and grooming standards designated by Clinical Facility. This may include a laboratory coat or uniform. Closed, soft soled shoes are required. A facility ID badge provided by Clinical Facility will be provided that must be worn at all times at Clinical Facility site. The ID badge shall be returned to Hoag Hospital at conclusion of Student's clinical experience. See Student's program director or clinical coordinator for specific requirements for Student's program.

g. Specific clinical sites may have certain health related requirements and may include drug testing, Hepatitis B vaccination, or blood work. Student is expected to meet the requirements of the site when scheduled to be at that site. There may be exposure to hazardous materials and blood borne pathogens in the clinical setting. Student must adhere to all safety and universal precautionary measures.

h. Student must have adequate reliable transportation to the clinical site and will be responsible for parking.

9. Acknowledgement. Student has read this Agreement including the background check requirement in Section 2, the release requirements in Section 5, and the assumption of risk provisions in Section 6. Student has read and agrees to abide by and comply with all terms of this Agreement. Student understands that failure to abide by and comply with any term may subject Student to immediate removal from any clinical experience, a possible failing grade, and possible expulsion from District and any of its colleges.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Student

\_\_\_\_\_  
Student ID Number



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **STUDENT TEACHING AGREEMENT –  
UNIVERSITY OF SAN DIEGO**

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**BACKGROUND INFORMATION**

During the school year, master teachers are selected to work with student teachers to fulfill the requirements for student teaching at various Institutes of Higher Education (IHE). Each university specifies the dollar amount it will pay its master teachers for the supervision of student teachers.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board approval a new Student Teaching Agreement with the University of San Diego, Exhibit A. This new agreement allows the university to pay master teachers directly to reduce the intensive payment process involving staff.

**FINANCIAL IMPLICATIONS**

There is no financial impact to the general fund. Each university will pay the stipend directly to the master teacher.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve the Student Teaching Agreements to extend the field-based support of developing teachers from the University of San Diego, Exhibit A.





### **Affiliation Agreement**

This **Affiliation Agreement** ("Agreement") is entered into by and between the University of San Diego ("USD") and Capistrano Unified School District (the "District").

WHEREAS, USD is a non-profit institution of higher education; and

WHEREAS, the School of Leadership and Education Sciences ("SOLES"), a school within USD, conducts a variety of programs at the undergraduate, master's and doctoral levels in learning and teaching, counseling and education administration, among other areas. USD desires to obtain teaching, counseling and education administration field experience [NOTE: The first part of this sentence can be revised as appropriate to describe the scope of what USD hopes to achieve through the specific program] for its enrolled students (the "USD students"); and

WHEREAS, the District recognizes the need for and desires to aid in the professional development of the USD students, and is willing to make its employees and premises available for such purposes;

NOW, THEREFORE, for good and valuable consideration, USD and the District agree as follows:

1. **Term.** The term of this Agreement shall begin on January 1, 2010, and end on January 1, 2015 unless terminated earlier pursuant to Paragraph 4 below. This Agreement may be extended or renewed only in a writing signed by authorized representatives of USD and the District.
2. **USD Responsibilities.** [NOTE: This section can be revised as appropriate to describe the scope of USD's responsibilities in a specific program.]
  - a. USD will determine the eligibility of its students to participate in the program with the District established under this Agreement.
  - b. USD will assign students to the District.
  - c. USD will monitor and evaluate the progress of each USD student assigned to the District.
  - d. USD will determine the number of semester units provided to each USD student as a result of participation in the program described under this Agreement.
  - e. USD students who are assigned to the District under this Agreement shall not be considered agents or employees of the District.
  - f. In response to the District's request, the payment will be made directly to the District employee assigned to oversee the field placement of the USD student. The District

employee will be responsible for the payment of any and all applicable taxes as a result of the payment. The District employee is and shall at all times be considered an employee of the District and not of USD.] If a student's assignment ends prematurely for any reason, USD shall make the payment in full, except that if the assignment ends before at least half of the originally contemplated assignment is completed, USD shall make the payment on a pro rata basis.

3. **District Responsibilities.** [NOTE: This section can be revised as appropriate to describe the scope of the District's responsibilities in a specific program.]

- a. The District will provide educational learning experiences that are planned, organized and administered by qualified staff. The educational assignments provided by the District shall be designed to facilitate the USD student's professional growth.
- b. The District will provide to each assigned USD student teaching, counseling or education administration experience either through observation and participation or directed teaching, counseling or education administration experience. Each USD student assigned to the District will be given the opportunity to actively participate in the duties and functions associated with classroom teaching, counseling or administration.
- c. The District will assign one or more of its employees to supervise and instruct each USD student assigned to the District. The supervising District employee must hold valid credentials issued by the State Board of Education authorizing the supervising District employee to serve as a classroom teacher, counselor or administrator in the school in which the USD student is assigned.
- d. For good cause shown, the District may refuse to accept a USD student assigned to it. Similarly, for good cause shown, the District may request that a USD student assigned to it be withdrawn from the program, and USD will comply with the request. The District will notify USD in writing of a decision not to accept a USD student or to request that a USD student be withdrawn from the program. The written notice will describe the basis for the decision or request. If USD does not agree with the District's refusal to accept a student or request for withdrawal of a student, USD will provide the District with a written statement setting forth the basis for the disagreement within ten (10) working days of its receipt of the District's written notice.
- e. The District will ensure that the USD student does not replace or substitute for any District employee, and that the USD student does not perform any of the duties normally performed by an employee for the District, except those duties that are part of the training and performed by the student under the supervision of a District employee. Student Teachers can apply and be processed as substitutes for their master teacher(s) on a case-by-case basis.

**Termination.** Either party shall have the right to terminate this Agreement at any time and for any reason with thirty (30) days' advance written notice to the other.

4. **Termination.** Either party shall have the right to terminate this Agreement at any time and for any reason with thirty (30) days' advance written notice to the other.
5. **FERPA.** The District understands that the educational records of the USD student assigned to the District are protected by the Family Educational Rights and Privacy Act (FERPA). The parties agree to comply with the requirements of FERPA. As a result of this Agreement, the District is considered to be a school official of USD. The District agrees to protect the privacy of educational records concerning any USD student assigned to the District under this Agreement, and will not transmit, share or disclose any such records without the student's written consent, except to other school officials of USD who have a legitimate educational interest in the records.
6. **Commitment to Non-Discrimination.** USD and the District shall not discriminate in the selection of, acceptance of, or participation by any USD student in any program or services offered under this Agreement on the basis of the student's race, color, national origin, religion, sex, sexual orientation, disability, or any other characteristic protected by federal, state or local law.
7. **Indemnification.**
  - a. The District agrees to defend, indemnify and hold USD and its employees, students and agents harmless from any and all liability, claims, demands, suits, costs, charges and expenses, including without limitation attorneys' fees, arising out of or in any way related to the alleged negligent or willful acts or omissions of the District or any of its employees or agents in connection with the performance of this Agreement, including without limitation employment-related claims made by a District employee or agent, as well as claims arising out of or relating to the District's refusal to accept an assigned student or the District's request that an assigned student be withdrawn from the program.
  - b. USD agrees to defend, indemnify and hold the District and its employees harmless from any and all liability, claims, demands, suits, costs, charges and expenses, including without limitation attorneys' fees, arising out of or in any way related to the alleged negligent or willful acts or omissions of USD or any of its employees or students in connection with the performance of this Agreement.
8. **Insurance.**
  - a. At all times during the term of this Agreement, the District will maintain the following types and levels of insurance for its employees and agents who perform any services to fulfill the District's responsibilities under this Agreement: Commercial general liability insurance, workers' compensation insurance, and applicable errors and omissions liability insurance, each with a limit in an amount not less than \$1,000,000 per occurrence.
  - b. At all times during the term of this Agreement, USD will maintain the following types and levels of insurance for its employees and agents who perform any services to fulfill USD's responsibilities under this Agreement, as well as for USD students who are assigned to the District under this Agreement: Commercial general liability insurance,

workers' compensation insurance, and applicable errors and omissions liability insurance, each with a limit in an amount not less than \$1,000,000 per occurrence.

- c. Proof of the required insurance under this Agreement shall be provided by one party to the other upon request. Either party will provide the other with at least thirty (30) days' advance written notice before cancellation or any reduction or material change in coverage.
9. **Use of USD's Trademarks and Logos.** The District shall not use USD's trademarks, logos or insignia, or otherwise identify USD in any form of publicity, disclosure or sale without the advance written permission of USD.
10. **Independent Contractor.** It is expressly understood and agreed that, in the performance of the activities contemplated by this Agreement, the parties and their employees and agents will at all times act as independent contractors of one another, and not as employees or agents of one another. This Agreement does not constitute and shall not be construed as constituting a partnership, joint venture association, or other affiliation or like relationship between parties. Neither party shall have the right to obligate or bind the other in any manner whatsoever with respect to any third party, and nothing herein contained shall give or is intended to give any right to a third party. In no event will either party be liable for the debts or obligations of the other party, except as specifically provided herein.
11. **Entire Agreement.** The parties declare and represent that no promise, inducement or agreement not herein expressed has been made to them and that this Agreement contains the full and entire agreement between and among the parties relating to the subject matter herein, and that the terms of this Agreement are contractual and not a mere recital.
12. **Amendment/Severability.** This Agreement may not be amended, except through a writing signed by authorized representatives of USD and the District. If any provision of this Agreement, or part thereof, is held invalid, void or voidable as against public policy or otherwise, the invalidity shall not affect other provisions, or parts thereof, which may be given effect without the invalid provision or part. To this extent, the provisions, and parts thereof, of this Agreement are severable.
13. **Assignment and Subletting.** The rights and responsibilities granted in this Agreement are not assignable.
14. **Dispute Resolution.** This Agreement shall be governed by the laws of the State of California. Any dispute arising out of or relating to this Agreement shall be resolved through binding arbitration under the applicable rules of JAMS. The venue for the arbitration shall be in San Diego, California. Each party shall be responsible for its own costs and attorneys' fees incurred in connection with any such dispute.
15. **No Third Party Beneficiaries.** This Agreement shall be binding upon and inure to the benefit of and be enforceable only by the parties to this Agreement. No third party shall be a beneficiary of or have any right to enforce the terms of this Agreement.

16. **Authority.** By signing below, the representative from each party represents that he/she is duly authorized to sign the Agreement on behalf of either USD or the District.

(Capistrano Unified School District)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
[Name] Jodee Brentlinger  
[Title] Assistant Superintendent, Personnel Services

UNIVERSITY OF SAN DIEGO

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Julie H. Sullivan, Ph.D.  
Vice President for Academic Affairs & Provost



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **PUBLIC HEARING: ADOPTION OF RESOLUTION NO. 0910-38:  
2009-10 USE OF CATEGORICAL FLEXIBILITY FUNDS**

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**BACKGROUND INFORMATION**

The Education Finance Trailer Bill (SBX3 4) gives local education agencies the ability to use restricted funds received from the State, which are designated for programs in the newly established Categorical Program Tier III, for any educational purpose. The flexibility to transfer funds from these restricted programs to the unrestricted General Fund is authorized through fiscal year 2012-13.

In order to transfer these funds from Tier III categorical sources to the General Fund, the Board of Trustees is required to take testimony from the public, discuss, and approve or reject the proposed use of funding. This testimony, discussion, and approval or rejection of proposed use of funding must occur at a regularly scheduled, open, public hearing.

**CURRENT CONSIDERATION**

This agenda item pertains to the proposal of utilizing the categorical flexibility authorized by the State as part of SBX3 4, and the adoption of Resolution No. 0910-38, Exhibit A. The detail of the categorical program funds to be transferred to the General Fund is attached as Exhibit B.

**FINANCIAL IMPLICATIONS**

Utilization of the categorical flexibility as authorized by the State as part of SBX3 4 would result in transferring \$17,297,824 from restricted funds to the unrestricted General Fund.

**STAFF RECOMMENDATION**

Following the public hearing on this item, it is respectfully requested that the Board President recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will be available for questions on this item. After appropriate discussion, it is further requested that the Board of Trustees adopt Resolution No. 0910-38, to authorize the 2009-10 use of categorical flexibility transfers per SBX3 4, as detailed in Exhibit B.

DISCUSSION/  
ACTION





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**RESOLUTION NO. 0910-38**

**RESOLUTION FOR ADOPTING THE 2009-10 USE OF  
CATEGORICAL FLEXIBILITY FUNDS**

**WHEREAS**, the State Adopted Budgets of 2008-09 and 2009-10 (SBX3 4) provides “Flexibility” for the use of certain Categorical Program Funds to be used in responses to the State fiscal crisis, and

**WHEREAS**, the Flexibility legislation requires the Governing Board, at a regularly scheduled open public hearing to take testimony from the public and shall discuss and approve or disapprove the proposed use of funding, and

**WHEREAS**, the attached schedule reflects the estimated amount of flexibility funds to be used in the General Fund for and educational purpose as reflected in the various budgets which has been adopted by the Board for the 2009-10 fiscal year,

**NOW THEREFORE, BE IT RESOLVED**, the Board approves the use of the Flexibility Funds as required by the Budget Act of 2009.

**APPROVED AND ADOPTED** this 15th day of December 2009.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees



### Flexibility Used in 2009-10 - First Interim

Grant Transferred From	Resource Code	Primarily Used for:	Amount	Transferred To	Resource Code	Balance Remaining	Comments
Hourly Programs	0006	After Schl Intervention/Summer Schl	1,216,555	Unrestricted General Fund	0000	580,109	Summer Schl/Drivers Ed.
Cal-SAFE Student Support	6091	Salaries	80,180	Unrestricted General Fund	0000	170,000	One year's carryover remaining
Cal-SAFE Child Care/Dev	6092	Salaries	120,240	Unrestricted General Fund	0000	240,327	One year's carryover remaining
PE Teacher Incentive	6258	Teacher Salaries	117,309	Unrestricted General Fund	0000	-	One year's carryover remaining
Alternative Certification Intern	6260	Reciprocal Intern Agreements	56,112	Unrestricted General Fund	0000	13,975	-
CB English Tutoring	6285	Salaries	146,752	Unrestricted General Fund	0000	-	-
Ongoing Arts, Music Block Grant	6760	Arts, Music Staffing & Supplies	618,600	Unrestricted General Fund	0000	95,545	Minimal program maintenance
School Counselor grades 7-12	7080	Counselors (salaries)	1,385,893	Unrestricted General Fund	0000	-	-
Gate AAA	7140	Staffing & Supplies at sites	289,456	Unrestricted General Fund	0000	75,176	Minimal program maintenance
Instructional Materials Fund Realignment Prgm	7156	Textbooks	1,602,000	Unrestricted General Fund	0000	1,376,991	Math Adoption
PAR	7271	Teacher Additional Assignments	133,883	Unrestricted General Fund	0000	50,232	Minimal program maintenance
AB 486 Math and Reading Staff Development	7294	Staff Development	25,050	Unrestricted General Fund	0000	-	-
Pupil Retention Block Grant	7390	Salaries	90,194	Unrestricted General Fund	0000	-	-
Teacher Credentialing Block Grant	7392	Teacher Additional Assignments	393,635	Unrestricted General Fund	0000	85,741	Minimal program maintenance
Staff Development Block Grant	7393	Staff Development	1,250,950	Unrestricted General Fund	0000	548,953	Minimal program maintenance
TIIG	7394	Undesignated (was Transportation)	2,080,329	Unrestricted General Fund	0000	-	-
Schl Library Improvement Block Grant (SIP)	7395	Site Supplies and Staffing	1,788,408	Unrestricted General Fund	0000	1,046,871	Centralized school supplies
Adult Education	6390	Adult Ed Teacher Salaries	2,608,297	Unrestricted General Fund	0000	1,402,181	Maintain program
Deferred Maintenance	6205	Deferred Maintenance Supplies	3,334,001	Unrestricted General Fund	0000	1,768,896	Essential building maintenance
<b>Total Flexibility used in 2009-10</b>			<b>17,297,824</b>			<b>7,454,797</b>	

\*\$62,440 Was already authorized as a categorical flexibility transfer under Budget Act Section 12.40 which was repealed in the new budget (see 2008-09 2nd Interim Assumptions)

\$948,328 Was already authorized as a block grant transfer (15%) under the previous budget act.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **CERTIFICATION OF 2009/10 FIRST INTERIM REPORT AND  
ADOPTION OF RESOLUTION NO. 0910-43, INCORPORATING 2009/10  
REVENUE AND EXPENDITURE INCREASES/DECREASES**

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**BACKGROUND INFORMATION**

In accordance with Education Code Section 42130, school districts are required to prepare and submit Interim Financial Reports to the governing board. The purpose of these reports is to notify appropriate State and County Office of Education officials as to whether or not the District will be able to meet its financial obligations for the remainder of the fiscal year. Additionally, as required by AB2756, districts must certify that minimum reserve levels are projected to be met in the two subsequent fiscal years.

The Board of Trustees is required to certify each Interim Report to indicate that they have been informed of the financial stability of the district. The Superintendent is also required to certify that an interim report review has been conducted using the State-adopted Criteria & Standards. The district's first interim reporting period is based upon activity from July 1 through October 31, 2009.

Additionally, AB 1200 mandates that school districts prove multi-year fiscal solvency through their interim reporting and annual budget. District financial reporting is certified as positive, qualified, or negative for the reporting period. The certification is an evaluation of the district's ability to maintain fiscal solvency in the current, and two future fiscal years.

**CURRENT CONSIDERATION**

This agenda item presents a qualified certification of the First Interim Financial Report for 2009-10, indicating that the district may not meet its financial obligations for the current, and or the two subsequent fiscal years. The district is balanced in the current fiscal year, however there are budget reductions that have yet to be specifically identified in the subsequent fiscal years. As discussed with Trustees at previous board meetings, a qualified certification of the First Interim Financial Report presents additional oversight from the Orange County Department of Education with regard to debt issuance, collective bargaining, and fiscal matters. Additionally, if the qualified certification is not resolved prior to the filing of the Second Interim report, CUSD would be required to issue a Third Interim report.

## **FIRST INTERIM REPORT FOR 2009/10, RESOLUTION NO. 0910-43**

December 15, 2009

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### ***2009-10 Financial Information:***

The First Interim Report is enclosed as Exhibit A and is supported by the General Fund Income and Expenditure Summary (Restricted and Unrestricted), Average Daily Attendance Report, Actual and Projected Monthly Cash Flow, a Recap of the Revenue and Expenditure Changes, the Criteria and Standards, Certification and Checklist, and the Multi-Year Projections. Also included are Income and Expenditure Summaries for other district funds where budgets have changed. Resolution No. 0910-43, shown in Exhibit B, incorporates revenue and expenditures increases and decreases in the current fiscal year.

### ***Multi-Year Projections:***

Exhibit C is a list of CUSD's budget assumptions and the School Services Dartboard, which are used to project the district's 2009-10, 2010-11, and 2011-12 revenue and expenditures.

Revenue – The First Interim multi-year projections includes a continued deficit factor applied to the statutory revenue limit, based on assumptions prescribed by School Services of California and the Orange County Department of Education. Over the past month, the Legislative Analyst Office (LAO) has issued information on the continued deterioration to the State of California's budget. The LAO is anticipating the need for further budget reductions at the state level. At this time, it is unknown what affect this will have on school district budgets. The Governor will be presenting his preliminary 2010-11 budget proposal in January. The Second Interim Budget, which will be presented to the Board in March, will incorporate changes included in the Governor's budget plan.

Enrollment – At budget adoption in June 2009, the district budgeted funded average daily attendance (ADA) enrollment to be 50,134 students. As the school year opened, it became evident that the district would be experiencing more growth than anticipated. Funded ADA enrollment is now budgeted to be 50,205 students for the current fiscal year. This increase represents a funded ADA enrollment increase of 71 students. Enrollment is projected to remain unchanged in 2010-11 and 2011-12.

Salary Projections – Negotiations have not been settled for the current year with any represented groups. Currently, step and column, and health and welfare increases are budgeted based on position control and determined rates. For the 2010-11 and 2011-12 fiscal years, step and column, and health and welfare benefits increases have been included in the forecast.

Reserve for Economic Uncertainties and Required Budget Reductions – As shown in the multi-year projections, the Reserve for Economic Uncertainties is projected to be 2.00% in 2009-10, 2.01% in 2010-11, and 2.03% in 2011-12. In order to maintain these reserve levels, approximately \$21.5 million in budget reductions must be identified in the current year for incorporation into the 2010-11 budget and a further \$3.7 million must be identified and incorporated into the 2011-12 budget. Should there be reduced revenues as a result of the state budget, additional reductions will be needed.

CUSD previously projected the necessary budget reductions for the 2010-11 fiscal year to be approximately \$25.1 million, and an additional \$4.3 million for the 2011-12 fiscal year. These amounts have since been adjusted to \$21.5 million in 2010-11, and an additional \$3.7 million in 2011-12. These figures have adjusted as shown in the table below.

**FIRST INTERIM REPORT FOR 2009/10, RESOLUTION NO. 0910-43**

December 15, 2009

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***Original 2010-11 Budget Reductions Needed******\$25,100,000***

	<b><u>Description</u></b>	<b><u>Change Amount</u></b>	
2009-10	Health & Welfare cost decrement	\$(1,200,000)	
	Enrollment increase net income	(180,000)	
	Add'l CSR net income	(500,000)	
	QEIA Reimbursement	(390,000)	
	Position lapse	(735,000)	
	Cost Escalation	570,000	
	Special election costs	500,000	
	<i>Subtotal</i>		<i>\$(1,935,000)</i>
2010-11	Health & Welfare cost decrement	\$(1,200,000)	
	Enrollment increase net income	(180,000)	
	Add'l CSR net income	(500,000)	
	Eliminate First Grade CSR	(1,200,000)	
	Reorganization (Business)	(59,000)	
	Counselors (6.5FTE)	700,000	
	Cost Escalation	774,000	
	<i>Subtotal</i>		<i>\$(1,665,000)</i>

***Revised 2010-11 Budget Reductions Needed******\$21,500,000******Original 2011-12 Budget Reductions Needed******\$4,300,000***

	<b><u>Description</u></b>	<b><u>Change Amount</u></b>	
2011-12	Health & Welfare cost decrement	\$(600,000)	
	<i>Subtotal</i>		<i>\$(600,000)</i>

***Revised 2011-12 Budget Reductions Needed******\$3,700,000*****FINANCIAL IMPLICATIONS**

The financial implications related to this agenda item are detailed in the various exhibits that are included with the item. A summary version of the First Interim Financial Report is included as Exhibit A. The full set of the First Interim Financial Report will be available on the CUSD website and at the District Office on or before Friday, December 11, 2009.



**FIRST INTERIM REPORT FOR 2009/10, RESOLUTION NO. 0910-43**

December 15, 2009

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**STAFF RECOMMENDATION**

It is respectfully requested the Board President recognize Ron Lebs, Deputy Superintendent, Business & Support Services, and Kristofer Pitman, Executive Director, Fiscal Services, who will make a presentation related to this agenda item. Following the presentation, it is recommended that the Board of Trustees:

1. Approve the Qualified Certification of the First Interim Financial Report for the period July 1, 2009, through October 31, 2009, Exhibit A, and authorize its filing with the County Superintendent of Schools.
2. Approve Resolution No. 0910-43 incorporating revenue and expenditure increases/decreases for the district's various funds for 2009-10, Exhibit B.
3. Direct staff as to any additional budget modifications to include in the multi-year projection, in order to implement necessary budget reductions to maintain fiscal solvency.

DISCUSSION/  
ACTION

DISCUSSION/  
ACTION

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	260,952,253.00	242,896,512.00	22,481,849.98	243,052,151.00	155,639.00	0.1%
2) Federal Revenue		8100-8299	1,000,000.00	1,000,000.00	360,203.00	1,000,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	31,936,119.00	32,497,531.00	4,755,431.17	33,611,625.00	1,114,094.00	3.4%
4) Other Local Revenue		8600-8799	4,327,940.00	4,536,144.00	2,309,304.92	5,712,193.00	1,176,049.00	25.9%
5) TOTAL, REVENUES			298,216,312.00	280,930,187.00	29,906,789.07	283,375,969.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	156,917,736.00	155,283,949.00	32,604,999.78	158,681,292.00	(3,397,343.00)	-2.2%
2) Classified Salaries		2000-2999	29,420,078.00	28,904,009.00	5,448,064.76	28,957,495.00	(53,486.00)	-0.2%
3) Employee Benefits		3000-3999	53,615,301.00	53,706,775.00	10,069,909.39	51,994,130.00	1,712,645.00	3.2%
4) Books and Supplies		4000-4999	5,328,053.00	6,862,906.00	1,864,327.10	6,192,769.00	670,137.00	9.8%
5) Services and Other Operating Expenditures		5000-5999	17,544,999.00	17,228,077.00	5,717,170.11	18,509,840.00	(1,281,763.00)	-7.4%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	3,196,415.00	3,196,415.00	917,822.80	3,199,734.00	(3,319.00)	-0.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(4,376,425.00)	(4,373,904.00)	(89,058.68)	(4,612,806.00)	238,902.00	-5.5%
9) TOTAL, EXPENDITURES			261,646,157.00	260,808,227.00	56,533,235.26	262,922,454.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			36,570,155.00	20,121,960.00	(26,626,446.19)	20,453,515.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	2,758,297.00	6,592,298.00	0.00	6,592,298.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	317,595.14	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(42,041,418.00)	(44,186,773.00)	0.00	(42,665,573.00)	1,521,200.00	-3.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			(39,283,121.00)	(37,594,475.00)	317,595.14	(36,073,275.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(2,712,966.00)	(17,472,515.00)	(26,308,851.05)	(15,619,760.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,654,597.00	25,937,515.00		25,937,515.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,654,597.00	25,937,515.00		25,937,515.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,654,597.00	25,937,515.00		25,937,515.00		
2) Ending Balance, June 30 (E + F1e)			8,941,631.00	8,465,000.00		10,317,755.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	175,000.00	175,000.00		175,000.00		
Stores		9712	150,000.00	150,000.00		150,000.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	7,616,631.00	7,640,000.00		7,728,099.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,000,000.00	500,000.00		2,264,656.00		
Carryover for Gift account	0000	9780	1,000,000.00					
Reserve for ROP SFSF	0000	9780		500,000.00				
Undesignated	0000	9780				1,935,000.00		
Reserve for New S. Dev Categorical G	0000	9780				329,656.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	5,556,698.00	5,556,698.00	0.00	5,816,390.00	259,692.00	4.7%
2) Federal Revenue		8100-8299	27,508,455.00	26,379,898.00	3,072,757.45	29,566,945.00	3,187,047.00	12.1%
3) Other State Revenue		8300-8599	33,701,316.00	33,614,756.00	7,947,539.09	33,432,206.00	(182,550.00)	-0.5%
4) Other Local Revenue		8600-8799	1,002,865.00	1,196,646.00	1,082,959.09	1,191,637.00	(5,009.00)	-0.4%
5) TOTAL, REVENUES			67,769,334.00	66,747,998.00	12,103,255.63	70,007,178.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	36,085,679.00	38,223,760.00	8,434,199.60	38,820,978.00	(597,218.00)	-1.6%
2) Classified Salaries		2000-2999	28,379,051.00	28,358,813.00	4,518,110.13	28,149,728.00	209,085.00	0.7%
3) Employee Benefits		3000-3999	18,692,290.00	18,681,262.00	3,463,841.67	21,044,947.00	(2,363,685.00)	-12.7%
4) Books and Supplies		4000-4999	8,529,120.00	13,464,406.00	1,417,686.44	12,309,632.00	1,154,774.00	8.6%
5) Services and Other Operating Expenditures		5000-5999	8,939,963.00	12,085,711.00	1,518,973.61	11,086,104.00	999,607.00	8.3%
6) Capital Outlay		6000-6999	0.00	0.00	18,770.25	58,000.00	(58,000.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	6,387,381.00	6,387,381.00	1,822,121.63	7,234,676.00	(847,295.00)	-13.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	3,709,843.00	3,707,322.00	1,633.27	3,942,570.00	(235,248.00)	-6.3%
9) TOTAL, EXPENDITURES			110,723,327.00	120,908,655.00	21,195,336.60	122,646,635.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(42,953,993.00)	(54,160,657.00)	(9,092,080.97)	(52,639,457.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	42,041,418.00	44,186,773.00	0.00	42,665,573.00	(1,521,200.00)	-3.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			42,041,418.00	44,186,773.00	0.00	42,665,573.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(912,575.00)	(9,973,884.00)	(9,092,080.97)	(9,973,884.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	912,575.00	9,973,884.00		9,973,884.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			912,575.00	9,973,884.00		9,973,884.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			912,575.00	9,973,884.00		9,973,884.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

30 66464 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	266,508,951.00	248,453,210.00	22,481,849.98	248,868,541.00	415,331.00	0.2%
2) Federal Revenue		8100-8299	28,508,455.00	27,379,898.00	3,432,960.45	30,566,945.00	3,187,047.00	11.6%
3) Other State Revenue		8300-8599	65,637,435.00	66,112,287.00	12,702,970.26	67,043,831.00	931,544.00	1.4%
4) Other Local Revenue		8600-8799	5,330,805.00	5,732,790.00	3,392,264.01	6,903,830.00	1,171,040.00	20.4%
5) TOTAL, REVENUES			365,985,646.00	347,678,185.00	42,010,044.70	353,383,147.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	193,003,415.00	193,507,709.00	41,039,199.38	197,502,270.00	(3,994,561.00)	-2.1%
2) Classified Salaries		2000-2999	57,799,129.00	57,262,822.00	9,966,174.89	57,107,223.00	155,599.00	0.3%
3) Employee Benefits		3000-3999	72,307,591.00	72,388,037.00	13,533,751.06	73,039,077.00	(651,040.00)	-0.9%
4) Books and Supplies		4000-4999	13,857,173.00	20,327,312.00	3,282,013.54	18,502,401.00	1,824,911.00	9.0%
5) Services and Other Operating Expenditures		5000-5999	26,484,962.00	29,313,788.00	7,236,143.72	29,595,944.00	(282,156.00)	-1.0%
6) Capital Outlay		6000-6999	0.00	0.00	18,770.25	58,000.00	(58,000.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	9,583,796.00	9,583,796.00	2,739,944.43	10,434,410.00	(850,614.00)	-8.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(666,582.00)	(666,582.00)	(87,425.41)	(670,236.00)	3,654.00	-0.5%
9) TOTAL, EXPENDITURES			372,369,484.00	381,716,882.00	77,728,571.86	385,569,089.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(6,383,838.00)	(34,038,697.00)	(35,718,527.16)	(32,185,942.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	2,758,297.00	6,592,298.00	0.00	6,592,298.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	317,595.14	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,758,297.00	6,592,298.00	317,595.14	6,592,298.00		

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

30 66464 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(3,625,541.00)	(27,446,399.00)	(35,400,932.02)	(25,593,644.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	12,567,172.00	35,911,399.00		35,911,399.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,567,172.00	35,911,399.00		35,911,399.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			12,567,172.00	35,911,399.00		35,911,399.00		
2) Ending Balance, June 30 (E + F1e)			8,941,631.00	8,465,000.00		10,317,755.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	175,000.00	175,000.00		175,000.00		
Stores		9712	150,000.00	150,000.00		150,000.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	7,616,631.00	7,640,000.00		7,728,099.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,000,000.00	500,000.00		2,264,656.00		
Carryover for Gift account	0000	9780	1,000,000.00					
Reserve for ROP SFSF	0000	9780		500,000.00				
Undesignated	0000	9780				1,935,000.00		
Reserve for New S. Dev Categorical G	0000	9780				329,656.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>ELEMENTARY</b>						
1. General Education	33,518.83	33,518.94	33,469.58	33,469.58	(49.36)	0%
2. Special Education	686.03	686.18	726.58	726.58	40.40	6%
<b>HIGH SCHOOL</b>						
3. General Education	15,154.02	15,154.71	15,219.77	15,219.77	65.06	0%
4. Special Education	376.82	377.21	391.23	391.23	14.02	4%
<b>COUNTY SUPPLEMENT</b>						
5. County Community Schools	309.81	309.81	309.81	309.81	0.00	0%
6. Special Education	88.31	88.44	88.44	88.44	0.00	0%
7. TOTAL, K-12 ADA	50,133.82	50,135.29	50,205.41	50,205.41	70.12	0%
8. ADA for Necessary Small Schools also included in lines 1 - 4.	0.00	0.00	0.00	0.00	0.00	0%
9. Regional Occupational Centers/Programs (ROC/P)	860.00	860.00	860.00	860.00	0.00	0%
<b>CLASSES FOR ADULTS</b>						
10. Concurrently Enrolled Secondary Students	0.00	0.00	0.00	0.00	0.00	0%
11. Adults Enrolled, State Apportioned	0.00	0.00	0.00	0.00	0.00	0%
12. Independent Study - (Students 21 years or older and students 19 years or older and not continuously enrolled since their 18th birthday)	0.00	0.00	0.00	0.00	0.00	0%
13. TOTAL, CLASSES FOR ADULTS	0.00	0.00	0.00	0.00	0.00	0%
14. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
15. ADA TOTALS (Sum of lines 7, 9, 13, & 14)	50,993.82	50,995.29	51,065.41	51,065.41	70.12	0%
<b>SUPPLEMENTAL INSTRUCTIONAL HOURS</b>						
16. Elementary	0.00	0.00	0.00	0.00	0.00	0%
17. High School	0.00	0.00	0.00	0.00	0.00	0%
18. TOTAL, SUPPLEMENTAL HOURS	0.00	0.00	0.00	0.00	0.00	0%



Description	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>COMMUNITY DAY SCHOOLS - Additional Funds</b>						
19. ELEMENTARY						
a. ADA for 5th & 6th Hours	0.00	0.00	0.00	0.00	0.00	0%
b. Pupils Hours for 7th & 8th Hours (report in hours)	0.00	0.00	0.00	0.00	0.00	0%
20. HIGH SCHOOL						
a. ADA for 5th & 6th Hours	18.32	18.32	16.84	16.84	(1.48)	-8%
b. Pupils Hours for 7th & 8th Hours (report in hours)	0.00	0.00	0.00	0.00	0.00	0%
<b>CHARTER SCHOOLS</b>						
21. Charter ADA funded thru the Block Grant						
a. Charters Sponsored by Unified Districts - Resident (E.C. 47660) (applicable only for unified districts with Charter School General Purpose Block Grant Offset recorded on line 30 in Form RLI)	0.00	0.00	0.00	0.00	0.00	0%
b. All Other Block Grant Funded Charters	1,310.73	1,310.73	1,335.33	1,335.33	24.60	2%
22. Charter ADA funded thru the Revenue Limit	0.00	0.00	0.00	0.00	0.00	0%
23. TOTAL, CHARTER SCHOOLS ADA (sum lines 21a, 21b, and 22)	1,310.73	1,310.73	1,335.33	1,335.33	24.60	2%
24. SUPPLEMENTAL INSTRUCTIONAL HOURS	0.00	0.00	0.00	0.00	0.00	0%

First Interim  
2009-10 INTERIM REPORT  
Cashflow Worksheet

30 66484 0000000  
Form CASH

Object	July	August	September	October	November	December
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):						
<b>A. BEGINNING CASH</b>	25,265,871.00	39,674,448.00	20,442,519.00	43,086,450.00	24,286,639.00	12,932,565.00
<b>B. RECEIPTS</b>						
Revenue Limit Sources						
Property Taxes	14,191,654.00	245,229.00	5,750,939.00	344,747.00	16,351,088.00	99,358,657.00
Principal Apportionment	706,323.00	0.00	1,241,517.00	1,920,359.00	182,688.00	527,766.00
Miscellaneous Funds	(399,981.00)	(703,094.00)	(423,160.00)	(402,682.00)	(408,633.00)	(408,681.00)
Federal Revenue	225,281.00	1,791,720.00	245,978.00	1,090,660.00	1,754,371.00	5,136,107.00
Other State Revenue	909,188.00	134,417.00	3,280,050.00	8,449,718.00	4,421,327.00	4,623,047.00
Other Local Revenue	225,764.00	694,446.00	1,635,385.00	511,442.00	538,104.00	442,146.00
Interfund Transfers In	0.00	0.00	0.00	0.00	650,000.00	5,000,000.00
All Other Financing Sources	0.00	41,364.00	18,356.00	142,582.00	142,000.00	142,000.00
Other Receipts/Non-Revenue	(7,822,695.00)	(4,161,156.00)	37,203,201.00	539,613.00	406,752.00	33,510.00
<b>TOTAL RECEIPTS</b>	8,045,534.00	(1,957,074.00)	48,952,266.00	12,596,439.00	24,037,697.00	114,854,552.00
<b>C. DISBURSEMENTS</b>						
Certificated Salaries	1,433,026.00	1,685,613.00	18,835,188.00	19,086,723.00	19,502,533.00	8,641.00
Classified Salaries	156,384.00	2,678,924.00	3,132,953.00	3,997,915.00	5,195,393.00	5,325,561.00
Employee Benefits	54,052.00	723,569.00	4,108,357.00	6,935,010.00	6,839,643.00	3,793,582.00
Books, Supplies and Services	641,116.00	3,079,080.00	3,477,024.00	2,967,141.00	3,362,035.00	3,065,505.00
Capital Outlay	(21.00)	18,770.00	13,547.00	9,141.00	9,037.00	6,641.00
Other Outgo	1,125,728.00	(169,922.00)	534,694.00	699,161.00	819,787.00	440,386.00
Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00
Other Disbursements/	0.00	0.00	0.00	0.00	0.00	0.00
Non Expenditures	401.00	5,836,273.00	5.00	0.00	16,302.00	116,551.00
<b>TOTAL DISBURSEMENTS</b>	3,410,686.00	13,852,307.00	30,101,768.00	33,695,091.00	35,744,730.00	12,756,867.00
<b>D. PRIOR YEAR TRANSACTIONS</b>						
Accounts Receivable	21,821,365.00	3,095,015.00	3,964,086.00	3,000,911.00	383,460.00	114,002.00
Accounts Payable	12,047,636.00	6,517,563.00	190,653.00	682,070.00	30,501.00	136,978.00
<b>TOTAL PRIOR YEAR</b>	9,773,729.00	(3,422,548.00)	3,773,433.00	2,318,841.00	352,959.00	(22,976.00)
<b>E. NET INCREASE/DECREASE</b> (B - C + D)	14,408,577.00	(19,231,929.00)	22,623,931.00	(18,779,811.00)	(11,354,074.00)	102,074,709.00
<b>F. ENDING CASH (A + E)</b>	39,674,448.00	20,442,519.00	43,086,450.00	24,286,639.00	12,932,565.00	115,007,274.00
<b>G. ENDING CASH, PLUS ACCRUALS</b>						

EXHIBIT A  
(9 of 55)

ACTUALS THROUGH THE MONTH OF (Enter Month Name)		January	February	March	April	May	June	Accruals	TOTAL
A. BEGINNING CASH	Object	115,007,274.00	80,008,585.00	31,327,029.00	16,606,870.00	63,294,369.00	33,830,871.00		
B. RECEIPTS	9110								
Revenue Limit Sources									
Property Taxes	8020-8079	10,084,483.00	34,200.00	15,663,007.00	80,207,896.00	7,448,482.00	383,204.00	0.00	250,063,586.00
Principal Apportionment	8010-8019	548,065.00	(500,495.00)	0.00	0.00	0.00	0.00	(566,484.00)	4,059,739.00
Miscellaneous Funds	8080-8099	(405,105.00)	(343,918.00)	(794,261.00)	(340,341.00)	(340,512.00)	166,481.00	(460,868.00)	(5,254,755.00)
Federal Revenue	8100-8299	2,437,245.00	675,230.00	847,284.00	2,920,965.00	4,204,705.00	3,266,217.00	5,971,183.00	30,566,946.00
Other State Revenue	8300-8599	7,522,755.00	153,813.00	6,740,724.00	8,358,713.00	1,452,271.00	2,546,280.00	18,451,531.00	67,043,834.00
Other Local Revenue	8600-8799	490,895.00	346,411.00	551,936.00	329,540.00	406,497.00	1,156,895.00	624,389.00	7,953,850.00
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	942,298.00	0.00	6,592,298.00
All Other Financing Sources	8930-8979	142,000.00	142,000.00	142,000.00	142,000.00	142,000.00	(1,196,000.00)	(302.00)	0.00
Other Receipts/Non-Revenue		766,301.00	426,795.00	429,812.00	434,256.00	4,438,586.00	8,616,884.00	588,063.00	41,899,922.00
TOTAL RECEIPTS		21,586,639.00	934,036.00	23,580,502.00	92,053,029.00	17,752,029.00	15,882,259.00	24,607,512.00	402,925,420.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	38,370,037.00	19,152,727.00	18,536,988.00	18,523,845.00	19,512,792.00	22,272,556.00	581,604.00	197,502,271.00
Classified Salaries	2000-2999	4,850,931.00	4,943,903.00	5,958,203.00	5,452,694.00	5,590,110.00	3,691,071.00	6,133,182.00	57,107,224.00
Employee Benefits	3000-3999	10,100,009.00	7,222,081.00	7,128,837.00	7,261,361.00	7,493,816.00	8,392,083.00	2,986,678.00	73,039,078.00
Books, Supplies and Services	4000-5999	2,849,858.00	2,907,069.00	3,561,791.00	2,746,163.00	3,065,352.00	5,598,202.00	3,849,260.00	41,169,596.00
Capital Outlay	6000-6599	3,751.00	4,798.00	(9,006.00)	0.00	0.00	0.00	1,345.00	58,003.00
Other Outgo	7000-7499	304,813.00	368,620.00	3,108,850.00	659,724.00	940,121.00	(150,804.00)	1,026,842.00	9,708,000.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Disbursements/									
Non Expenditures		51,905.00	15,052,340.00	0.00	11,358,662.00	11,289,255.00	(5,800,000.00)	0.00	37,921,694.00
TOTAL DISBURSEMENTS		56,531,304.00	49,651,538.00	38,285,661.00	46,002,449.00	47,891,446.00	34,003,108.00	14,578,911.00	416,505,866.00
D. PRIOR YEAR TRANSACTIONS									
Accounts Receivable	9200	0.00	76,001.00	0.00	690,919.00	690,919.00	(2,000,000.00)	2,709,253.00	34,545,931.00
Accounts Payable	9500	54,024.00	40,055.00	15,000.00	54,000.00	15,000.00	(55,000.00)	4,090.00	19,732,570.00
TOTAL PRIOR YEAR TRANSACTIONS		(54,024.00)	35,946.00	(15,000.00)	636,919.00	675,919.00	(1,945,000.00)	2,705,163.00	14,813,361.00
E. NET INCREASE/DECREASE (B - C + D)		(34,998,689.00)	(48,681,556.00)	(14,720,159.00)	46,687,499.00	(29,463,488.00)	(20,065,849.00)	12,733,784.00	1,232,915.00
F. ENDING CASH (A + E)		80,008,585.00	31,327,029.00	16,606,870.00	63,294,369.00	33,830,871.00	13,765,022.00		
G. ENDING CASH, PLUS ACCRUALS									26,498,786.00

EXHIBIT A  
(10 of 55)

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 15, 2009

Signed: \_\_\_\_\_  
President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

##### POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

##### ☒ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

##### NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Ron Lebs

Telephone: (949) 234 9211

Title: Deputy Superintendent, Business & Support

E-mail: rlebs@capousd.org

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Revenue Limit	Projected revenue limit for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7a	Deferred Maintenance	SBX3 4 (Chapter 12, Statutes of 2009) eliminates the local match requirement for Deferred Maintenance for a five-year period from 2008-09 through 2012-13. Therefore, this item has been inactivated for that period.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., designated for economic uncertainties, undesignated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel tax, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2008-09) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since budget adoption in self-insurance liabilities?		X
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
		• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

#### 1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise enter data into the first column for all fiscal years. First Interim Projected Year Totals data for Current Year are extracted. If First Interim Form MYPI exists, Projected Year Totals data will be extracted for the two subsequent years; if not, enter data into the second column.

Fiscal Year	Revenue Limit (Funded) ADA		Percent Change	Status
	Budget Adoption	First Interim		
	Budget	Projected Year Totals		
	(Form 01CS, Item 4A1, Step 2A)	(Form MYPI, Unrestricted, A1b)		
Current Year (2009-10)	50,133.82	50,205.41	0.1%	Met
1st Subsequent Year (2010-11)	50,133.82	50,205.41	0.1%	Met
2nd Subsequent Year (2011-12)	50,133.82	50,205.41	0.1%	Met

#### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

Historically, Capistrano Unified uses 2nd month enrollment to project P-2 revenue limit ADA funding. Our projections exclude charter schools and include Fallbrook students funded separately on the RL and OCDE as a pass-thru. The C & S does not extract the data correctly for Fallbrook and charter schools resulting in a variance of +/- 1,000. Funding projections: The C & S extracts from the MYP which pulls from the form RL. This includes OCDE and excludes Fallbrook (funded separately) and Charter Schools.

## 2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

### 2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2009-10)	51,804	51,873	0.1%	Met
1st Subsequent Year (2010-11)	51,777	51,873	0.2%	Met
2nd Subsequent Year (2011-12)	51,790	51,873	0.2%	Met

### 2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

Historically, Capistrano Unified uses 2nd month enrollment to project P-2 revenue limit ADA funding. Our projections exclude charter schools and include Fallbrook students funded separately on the RL and OCDE as a pass-thru. The C & S does not extract the data correctly for Fallbrook and charter schools resulting in a variance of +/- 1,000. Funding projections: The C & S extracts from the MYP which pulls from the form RL. This includes OCDE and excludes Fallbrook (funded separately) and charter schools.



**3. CRITERION: ADA to Enrollment**

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines 3, 6, and 25)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2006-07)	48,713	50,756	96.0%
Second Prior Year (2007-08)	49,136	51,531	95.4%
First Prior Year (2008-09)	49,679	51,602	96.3%
	Historical Average Ratio:		95.9%
	District's ADA to Enrollment Standard (historical average ratio plus 0.5%):		96.4%

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: If Form MYPI exists, Estimated P-2 ADA data for the two subsequent years will be extracted; if not, enter Estimated P-2 ADA data in the first column. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines 1-4 and 22) (Form MYPI, Line F2)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2009-10)	49,807	51,873	96.0%	Met
1st Subsequent Year (2010-11)	49,807	51,873	96.0%	Met
2nd Subsequent Year (2011-12)	49,807	51,873	96.0%	Met

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

#### 4. CRITERION: Revenue Limit

STANDARD: Projected revenue limit for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Revenue Limit Standard Percentage Range: -2.0% to +2.0%

##### 4A. Calculating the District's Projected Change in Revenue Limit

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	Revenue Limit (Fund 01, Objects 8011, 8020-8089)		Percent Change	Status
	Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals		
Current Year (2009-10)	271,655,058.00	254,123,326.00	-6.5%	Not Met
1st Subsequent Year (2010-11)	273,693,737.00	267,638,410.00	-2.2%	Not Met
2nd Subsequent Year (2011-12)	280,136,812.00	273,704,961.00	-2.3%	Not Met

##### 4B. Comparison of District Revenue Limit to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected revenue limit has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting revenue limit.

**Explanation:**  
(required if NOT met)

The final state budget cut, including the one time reduction of \$253 per ADA, was much higher for CUSD than anticipated at budget adoption. Additionally the COLA was reduced in 10-11 from 0.7 to 0.5 percent.

## 5. CRITERION: Salaries and Benefits

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

### 5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

**DATA ENTRY:** Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2006-07)	240,096,520.08	263,151,541.87	91.2%
Second Prior Year (2007-08)	250,687,952.02	272,710,801.36	91.9%
First Prior Year (2008-09)	247,741,463.75	268,678,251.81	92.2%
	Historical Average Ratio:		91.8%

	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	2.0%	2.0%	2.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	88.8% to 94.8%	88.8% to 94.8%	88.8% to 94.8%

### 5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

**DATA ENTRY:** If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2009-10)	239,632,917.00	262,922,454.00	91.1%	Met
1st Subsequent Year (2010-11)	253,548,110.00	253,134,672.00	100.2%	Not Met
2nd Subsequent Year (2011-12)	260,111,680.00	255,907,984.00	101.6%	Not Met

### 5C. Comparison of District Salaries and Benefits Ratio to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

**Explanation:**  
(required if NOT met)

Because of the decrease in revenue limit funding and the ending of the ARRA SFSF money Capistrano will need to make budget cuts of approximately \$21.5 million to ensure fiscal solvency in 10-11. Once identified these cuts will be reflected in the various object codes, primarily salaries and benefits.

**6. CRITERION: Other Revenues and Expenditures**

**STANDARD:** Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range: -5.0% to +5.0%

District's Other Revenues and Expenditures Explanation Percentage Range: -5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2009-10)	28,508,455.00	30,566,945.00	7.2%	Yes
1st Subsequent Year (2010-11)	17,493,522.00	20,033,825.00	14.5%	Yes
2nd Subsequent Year (2011-12)	17,821,579.00	20,411,580.00	14.5%	Yes

**Explanation:**  
(required if Yes)

Carryover Funds were reappropriated in the current and subsequent fiscal years.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2009-10)	65,637,435.00	67,043,831.00	2.1%	No
1st Subsequent Year (2010-11)	66,169,112.00	67,344,725.00	1.8%	No
2nd Subsequent Year (2011-12)	67,602,363.00	68,740,381.00	1.7%	No

**Explanation:**  
(required if Yes)

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2009-10)	5,330,805.00	6,903,830.00	29.5%	Yes
1st Subsequent Year (2010-11)	6,088,605.00	6,905,630.00	13.4%	Yes
2nd Subsequent Year (2011-12)	7,223,961.00	6,907,466.00	-4.4%	No

**Explanation:**  
(required if Yes)

Gifts are budgeted as they are received so this budget line item will increase throughout the year.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2009-10)	13,857,173.00	18,502,401.00	33.5%	Yes
1st Subsequent Year (2010-11)	14,298,643.00	11,555,751.00	-19.2%	Yes
2nd Subsequent Year (2011-12)	14,485,028.00	11,550,509.00	-20.3%	Yes

**Explanation:**  
(required if Yes)

In the current year \$2.5 million in special ed. ARRA funds are now budgeted in the 4xxx accounts until the expenditure plan is finalized. Carryover funds were budgeted in the 4xxx accounts.

<b>Services and Other Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2009-10)	26,484,962.00	29,595,944.00	11.7%	Yes
1st Subsequent Year (2010-11)	27,424,148.00	28,065,364.00	2.3%	No
2nd Subsequent Year (2011-12)	28,969,641.00	28,841,451.00	-0.4%	No

**Explanation:**  
(required if Yes)

Consultant costs which were previously budgeted in salaries plus the cost of a special election Plus special education service costs were increased as part of the ARRA special ed. budget.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2009-10)	99,476,695.00	104,514,606.00	5.1%	Not Met
1st Subsequent Year (2010-11)	89,751,239.00	94,284,180.00	5.1%	Not Met
2nd Subsequent Year (2011-12)	92,647,903.00	96,059,427.00	3.7%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2009-10)	40,342,135.00	48,098,345.00	19.2%	Not Met
1st Subsequent Year (2010-11)	41,722,791.00	39,621,115.00	-5.0%	Met
2nd Subsequent Year (2011-12)	43,454,669.00	40,391,960.00	-7.0%	Not Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

<b>Explanation:</b> Federal Revenue (linked from 6A if NOT met)	Carryover Funds were reappropriated in the current and subsequent fiscal years.
<b>Explanation:</b> Other State Revenue (linked from 6A if NOT met)	
<b>Explanation:</b> Other Local Revenue (linked from 6A if NOT met)	Gifts are budgeted as they are received so this budget line item will increase throughout the year.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

<b>Explanation:</b> Books and Supplies (linked from 6A if NOT met)	In the current year \$2.5 million in special ed. ARRA funds are now budgeted in the 4xxx accounts until the expenditure plan is finalized. Carryover funds were budgeted in the 4xxx accounts.
<b>Explanation:</b> Services and Other Exps (linked from 6A if NOT met)	Consultant costs which were previously budgeted in salaries plus the cost of a special election Plus special education service costs were increased as part of the ARRA special ed. budget.

**7. CRITERION: Facilities Maintenance**

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code sections 17584 (Deferred Maintenance) and 17070.75 (Ongoing and Major Maintenance Account).

**7A. Determining the District's Compliance with the Contribution Requirement for EC Section 17584 - Deferred Maintenance**

**NOTE:** SBX3 4 (Chapter 12, Statutes of 2009) eliminates the local match requirement for Deferred Maintenance for a five-year period from 2008-09 through 2012-13. Therefore, this section has been inactivated for that period.

**7B. Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as modified by Section 17070.766, effective 2008-09 through 2012-13 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** EC Section 17070.766 reduces the contributions required in EC Section 17070.75 from 3 percent to 1 percent for a five-year period from 2008-09 through 2012-13. Therefore, the calculation in this section has been revised accordingly for that period.

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter Budget Adoption data into lines 1 and 2. All other data are extracted.

	Budget Adoption 1% Required Minimum Contribution (Form 01CS, Item 7B2c)	Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	3,723,695.00	10,560,236.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7B, Line 2c)		10,545,237.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Green School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(D)])
<input type="checkbox"/>	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted reserves in the Designated for Economic Uncertainties and the Undesignated/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
District's Available Reserves Percentage (Criterion 10C, Line 7)	2.0%	2.0%	2.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserves percentage):	0.7%	0.7%	0.7%

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2009-10)	(15,619,760.00)	262,922,454.00	5.9%	Not Met
1st Subsequent Year (2010-11)	(1,982,367.00)	253,134,672.00	0.8%	Not Met
2nd Subsequent Year (2011-12)	222,067.00	255,907,984.00	N/A	Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

**Explanation:**  
(required if NOT met)

This is a result of the Prop 98 adjustment where money was received in 08-09 but is for expenditures in 09-10. In 10-11 this reflects savings made in 09-10 that will be used to offset the budget cuts required in 10-11.

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals		Status
	(Form 011, Line F2 )	(Form MYPI, Line D2)	
Current Year (2009-10)		10,317,755.00	Met
1st Subsequent Year (2010-11)		8,335,387.56	Met
2nd Subsequent Year (2011-12)		8,557,454.56	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund		Status
	(Form CASH, Line F, June Column)		
Current Year (2009-10)		13,765,022.00	Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)



**10. CRITERION: Reserves**

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

Percentage Level	District ADA	
5% or \$58,000 (greater of)	0	to 300
4% or \$58,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted reserves in the Designated for Economic Uncertainties and the Undesignated/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
District Estimated P-2 ADA (Criterion 3, Item 3B)	49,807	49,807	49,807
District's Reserve Standard Percentage Level:	2%	2%	2%

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? ☐
2. If you are the SELPA AU and are excluding special education pass-through funds:
  - a. Enter the name(s) of the SELPA(s): \_\_\_\_\_

	Current Year Projected Year Totals (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
b. Special Education Pass-through Funds (Fund 01, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)			

**10B. Calculating the District's Reserve Standard**

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
1. Total Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	385,569,089.00	361,408,469.00	367,045,833.00
2. Less: Special Education Pass-through (Line A2b, if Line A1 is Yes)			
3. Net Expenditures and Other Financing Uses (Line B1 minus Line B2)	385,569,089.00	361,408,469.00	367,045,833.00
4. Reserve Standard Percentage Level	2%	2%	2%
5. Reserve Standard - by Percent (Line B3 times Line B4)	7,711,381.78	7,228,169.38	7,340,916.66
6. Reserve Standard - by Amount (\$58,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	7,711,381.78	7,228,169.38	7,340,916.66

### 10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years. If Fund 17 does not exist, enter data for the current and two subsequent years, as appropriate.

Designated Reserve Amounts (Unrestricted resources 0000-1999 except Line 3)	Current Year Projected Year Totals (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
1. General Fund - Designated for Economic Uncertainties (Fund 01, Object 9770) (Form MYPI, Line E1a)	7,728,099.00	7,260,387.56	7,482,454.56
2. General Fund - Undesignated Amount (Fund 01, Object 9790) (Form MYPI, Line E1b)	0.00	0.00	0.00
3. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. Special Reserve Fund - Designated for Economic Uncertainties (Fund 17, Object 9770) (Form MYPI, Line E2a)	0.00		
5. Special Reserve Fund - Undesignated Amount (Fund 17, Object 9790) (Form MYPI, Line E2b)	0.00		
6. District's Available Reserves Amount (Sum lines 1 thru 5)	7,728,099.00	7,260,387.56	7,482,454.56
7. District's Available Reserves Percentage (Information only) (Line 6 divided by Section 10B, Line 3)	2.00%	2.01%	2.04%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>7,711,381.78</b>	<b>7,228,169.38</b>	<b>7,340,916.66</b>
Status:	Met	Met	Met

### 10D. Comparison of District Reserves to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

---

**SUPPLEMENTAL INFORMATION**

---

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

## S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%  
or -\$20,000 to +\$20,000

### S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. Enter data into the second column, except for Current Year Contributions, which are extracted.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>					
Current Year (2009-10)	(42,041,418.00)	(42,665,573.00)	1.5%	624,155.00	Met
1st Subsequent Year (2010-11)	(48,933,536.00)	(48,599,408.00)	-0.7%	(334,128.00)	Met
2nd Subsequent Year (2011-12)	(52,200,268.00)	(50,193,800.00)	-3.8%	(2,006,468.00)	Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2009-10)	650,000.00	650,000.00	0.0%	0.00	Met
1st Subsequent Year (2010-11)	650,000.00	650,000.00	0.0%	0.00	Met
2nd Subsequent Year (2011-12)	650,000.00	650,000.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2009-10)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2010-11)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2011-12)	0.00	0.00	0.0%	0.00	Met

#### 1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

### S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:  
(required if YES)

## S6. Long-term Commitments

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

### S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2009
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases		Funds 01, 12 & 25	330,846	1,014,694
Certificates of Participation		Redevelopment Funds, CFD's	1,965,603	25,120,000
General Obligation Bonds		Tax Collections	4,612,564	53,689,930
Supp Early Retirement Program			395,277	618,859
State School Building Loans				
Compensated Absences			1,125,895	2,954,511

Other Long-term Commitments (do not include OPEB):

Ca. Energy Loan		General Fund	110,527	213,002

Type of Commitment (continued)	Prior Year (2008-09) Annual Payment (P & I)	Current Year (2009-10) Annual Payment (P & I)	1st Subsequent Year (2010-11) Annual Payment (P & I)	2nd Subsequent Year (2011-12) Annual Payment (P & I)
Capital Leases	780,901	330,846	227,512	216,339
Certificates of Participation	1,964,659	1,965,603	2,086,740	2,170,714
General Obligation Bonds	4,513,239	4,612,564	4,712,974	4,806,524
Supp Early Retirement Program	2,230,039	395,277	234,856	0
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Ca. Energy Loan	124,318	110,527	110,526	0
Total Annual Payments:	9,613,156	7,414,817	7,372,608	7,193,577
Has total annual payment increased over prior year (2008-09)?	No	No	No	No

---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

--

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No
----

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

--

## S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

### S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4, as applicable.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities? (If Yes, complete items 2 and 4)

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions? (If Yes, complete items 3 and 4)

No

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)

- b. OPEB unfunded actuarial accrued liability (UAAL)

- c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

Budget Adoption (Form 01CS, Item S7A)	First Interim
48,670,245.00	48,670,245.00
48,670,245.00	48,670,245.00

Actuarial	Actuarial
Jul 01, 2008	Jul 01, 2008

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method (may leave blank if valuation is not yet required)

Current Year (2009-10)

1st Subsequent Year (2010-11)

2nd Subsequent Year (2011-12)

Budget Adoption (Form 01CS, Item S7A)	First Interim

- b. OPEB amount contributed (includes premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2009-10)

1st Subsequent Year (2010-11)

2nd Subsequent Year (2011-12)


- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2009-10)

1st Subsequent Year (2010-11)

2nd Subsequent Year (2011-12)


- d. Number of retirees receiving OPEB benefits

Current Year (2009-10)

1st Subsequent Year (2010-11)

2nd Subsequent Year (2011-12)


4. Comments:

--



### S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4, as applicable.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

Yes

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities? (If Yes, complete items 2 and 4)

Yes

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions? (If Yes, complete items 3 and 4)

No

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.	8,364,342.00	7,129,725.00
b.	2,323,758.00	616,323.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.		

- b. Amount contributed (funded) for self-insurance programs  
Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

b.		

4. Comments:

CUSD is self insured for Property and Liability up to \$100,000 per claim and also provides Workers Compensation for current employees. Basis for valuation is district estimate based on outstanding prior year claims for Property and Liability and actuarial for Workers Compensation.

## S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

### S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." If Yes, nothing further is needed for section S8A. If No, enter data, as applicable, in the remainder of section S8A; there are no extractions in this section.

#### Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?  
If Yes, skip to section S8B.  
If No, continue with section S8A.

No

#### Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2008-09)	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Number of certificated (non-management) full-time-equivalent (FTE) positions	2,397.5	2,227.3	2,227.3	2,227.3

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.  
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.  
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

#### Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

#### One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
or

#### Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

2,029,575

7. Amount included for any tentative salary increases

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
0	0	0

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
26,632,000	28,497,000	31,347,000
87%	87%	87%
7.0%	7.0%	10.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
3,044,400	3,090,100	3,136,400
1.5%	1.5%	1.5%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." If Yes, nothing further is needed for section S8B. If No, enter data, as applicable, in the remainder of section S8B; there are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?  
If Yes, skip to section S8C.  
If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2008-09)	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Number of classified (non-management) FTE positions	1,433.2	1,412.4	1,412.4	1,412.4

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.  
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.  
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

649,083

7. Amount included for any tentative salary increases

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

0

0

0

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
11,054,000	11,827,000	13,010,000
87%	87%	87%
7.0%	7.0%	10.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

--

**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
1,298,000	1,324,100	1,350,600
2.0%	2.0%	2.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." If Yes or n/a, nothing further is needed for section S8C. If No, enter data, as applicable, in the remainder of section S8C; there are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

Yes

If Yes or n/a, skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2008-09)	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Number of management, supervisor, and confidential FTE positions	188.4	177.6	177.6	177.6

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

n/a

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 3 and 4.

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary increases

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Yes

Yes

Yes

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Yes

Yes

Yes

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Yes

Yes

Yes

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

**S9A. Identification of Other Funds with Negative Ending Fund Balances**

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

No

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

A9. The Superintendent was released from his position on 03/09/09. Before this he was on paid administrative leave for 2 months. Capistrano hired an Interim Superintendent on 06/08/09.  
A7. Capistrano is not fiscally independent; warrants and payroll are issued by the Orange County Department of Education.

## End of School District First Interim Criteria and Standards Review



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted except line A1h)						
1. Revenue Limit Sources	8010-8099	243,052,151.00				
a. Base Revenue Limit per ADA (Form RLI, line 4, ID 0024)		6,373.18	0.50%	6,405.18	2.31%	6,553.18
b. Revenue Limit ADA (Form RLI, line 5b, ID 0033)		50,205.41	0.00%	50,205.41	0.00%	50,205.41
c. Total Base Revenue Limit (Line A1a times line A1b, ID 0269)		319,968,114.90	0.50%	321,574,688.02	2.31%	329,005,088.70
d. Other Revenue Limit (Form RLI, lines 6 thru 14)		1,801,225.00	0.00%	1,801,225.00	0.00%	1,801,225.00
e. Total Revenue Limit Subject to Deficit (Sum lines A1c plus A1d, ID 0082)		321,769,339.90	0.50%	323,375,913.02	2.30%	330,806,313.70
f. Deficit Factor (Form RLI, line 16)		0.81645	0.00%	0.81645	0.00%	0.81645
g. Deficit Revenue Limit (Line A1e times line A1f, ID 0284)		262,708,577.56	0.50%	264,020,264.19	2.30%	270,086,814.82
h. Plus: Other Adjustments (e.g., basic aid, charter schools object 8015, prior year adjustments objects 8019 and 8099)			0.00%		0.00%	
i. Revenue Limit Transfers (Objects 8091 and 8097)		(5,816,390.00)	0.50%	(5,845,472.00)	2.30%	(5,979,918.00)
j. Other Adjustments (Form RLI, lines 18 thru 20 and line 41)		(13,840,037.00)	-88.17%	(1,636,639.19)	0.00%	(1,636,638.82)
k. Total Revenue Limit Sources (Sum lines A1g thru A1j) (Must equal line A1)		243,052,150.56	5.55%	256,538,153.00	2.31%	262,470,258.00
2. Federal Revenues	8100-8299	1,000,000.00	0.00%	1,000,000.00	0.00%	1,000,000.00
3. Other State Revenues	8300-8599	33,611,625.00	0.39%	33,743,070.00	1.90%	34,383,103.00
4. Other Local Revenues	8600-8799	5,712,193.00	0.00%	5,712,193.00	0.00%	5,712,193.00
5. Other Financing Sources	8900-8999	(36,073,275.00)	27.08%	(45,841,111.00)	3.48%	(47,435,503.00)
6. Total (Sum lines A1k thru A5)		247,302,693.56	1.56%	251,152,305.00	1.98%	256,130,051.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				158,681,292.00		167,630,936.00
b. Step & Column Adjustment				2,291,125.00		2,436,072.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				6,658,519.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	158,681,292.00	5.64%	167,630,936.00	1.45%	170,067,008.00
2. Classified Salaries						
a. Base Salaries				28,957,495.00		30,006,128.00
b. Step & Column Adjustment				514,807.00		600,123.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				533,826.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	28,957,495.00	3.62%	30,006,128.00	2.00%	30,606,251.00
3. Employee Benefits	3000-3999	51,994,130.00	7.53%	55,911,046.00	6.31%	59,438,421.00
4. Books and Supplies	4000-4999	6,192,769.00	-26.97%	4,522,674.00	-4.58%	4,315,311.00
5. Services and Other Operating Expenditures	5000-5999	18,509,840.00	-1.06%	18,314,560.00	1.85%	18,653,808.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	3,199,734.00	-7.67%	2,954,390.00	-4.33%	2,826,348.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(4,612,806.00)	2.00%	(4,705,062.00)	2.00%	(4,799,163.00)
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				(21,500,000.00)		(25,200,000.00)
11. Total (Sum lines B1 thru B10)		262,922,454.00	-3.72%	253,134,672.00	1.10%	255,907,984.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(15,619,760.44)		(1,982,367.00)		222,067.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		25,937,515.00		10,317,754.56		8,335,387.56
2. Ending Fund Balance (Sum lines C and D1)		10,317,754.56		8,335,387.56		8,557,454.56
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	325,000.00		325,000.00		325,000.00
b. Designated for Economic Uncertainties	9770	7,728,099.00		7,260,387.56		7,482,454.56
c. Fund Balance Designations	9775, 9780	2,264,656.00		750,000.00		750,000.00
d. Undesignated/Unappropriated Balance	9790	0.00		0.00		0.00
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		10,317,755.00		8,335,387.56		8,557,454.56

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Designated for Economic Uncertainties	9770	7,728,099.00		7,260,387.56		7,482,454.56
b. Undesignated/Unappropriated Amount	9790	0.00		0.00		0.00
If GL data does not exist, key enter lines E2a and E2b.						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
3. Total Available Reserves (Sum lines E1 thru E2b)		7,728,099.00		7,260,387.56		7,482,454.56
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d Shift of personnel to Unrestricted from Restricted (SFSF), increase in personnel for new HS grade levels, Increase in Management salaries to account for ending of one time reduction of 10% B2d Increase in personnel for new HS grade levels, Increase in Management salaries to account for ending of one time reduction of 10% B10 Budget reductions that will be needed to balance the budget in 10-11 and 11-12.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	5,816,390.00	0.50%	5,845,472.00	2.30%	5,979,918.00
2. Federal Revenues	8100-8299	29,566,945.00	-35.62%	19,033,825.00	1.98%	19,411,580.00
3. Other State Revenues	8300-8599	33,432,206.00	0.51%	33,601,655.00	2.25%	34,357,278.00
4. Other Local Revenues	8600-8799	1,191,637.00	0.15%	1,193,437.00	0.15%	1,195,273.00
5. Other Financing Sources	8900-8999	42,665,573.00	13.91%	48,599,408.00	3.28%	50,193,800.00
6. Total (Sum lines A1 thru A5)		112,672,751.00	-3.90%	108,273,797.00	2.65%	111,137,849.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				38,820,978.00		32,048,545.00
b. Step & Column Adjustment				304,102.00		320,486.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(7,076,535.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	38,820,978.00	-17.45%	32,048,545.00	1.00%	32,369,031.00
2. Classified Salaries						
a. Base Salaries				28,149,728.00		28,767,803.00
b. Step & Column Adjustment				509,249.00		575,356.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				108,826.00		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	28,149,728.00	2.20%	28,767,803.00	2.00%	29,343,159.00
3. Employee Benefits	3000-3999	21,044,947.00	-5.97%	19,788,929.00	6.33%	21,041,249.00
4. Books and Supplies	4000-4999	12,309,632.00	-42.87%	7,033,077.00	2.87%	7,235,198.00
5. Services and Other Operating Expenditures	5000-5999	11,086,104.00	-12.04%	9,750,804.00	4.48%	10,187,643.00
6. Capital Outlay	6000-6999	58,000.00	0.00%	58,000.00	0.00%	58,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	7,234,676.00	-5.24%	6,855,841.00	-0.04%	6,853,355.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	3,942,570.00	0.72%	3,970,798.00	2.00%	4,050,214.00
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		122,646,635.00	-11.72%	108,273,797.00	2.65%	111,137,849.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(9,973,884.00)		0.00		0.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		9,973,884.00		0.00		0.00
2. Ending Fund Balance (Sum lines C and D1)		0.00		0.00		0.00
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	0.00				
b. Designated for Economic Uncertainties	9770	0.00				
c. Fund Balance Designations	9775, 9780	0.00				
d. Undesignated/Unappropriated Balance	9790	0.00		0.00		0.00
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		0.00		0.00		0.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
3. Total Available Reserves (Sum lines E1 thru E2b)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d Shift of personnel to Restricted from Unrestricted (SFSF), Increase in Management salaries to account for ending of one time reduction of 10%    B2d Increase in Management salaries to account for ending of one time reduction of 10%						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	248,868,541.00	5.43%	262,383,625.00	2.31%	268,450,176.00
2. Federal Revenues	8100-8299	30,566,945.00	-34.46%	20,033,825.00	1.89%	20,411,580.00
3. Other State Revenues	8300-8599	67,043,831.00	0.45%	67,344,725.00	2.07%	68,740,381.00
4. Other Local Revenues	8600-8799	6,903,830.00	0.03%	6,905,630.00	0.03%	6,907,466.00
5. Other Financing Sources	8900-8999	6,592,298.00	-58.16%	2,758,297.00	0.00%	2,758,297.00
6. Total (Sum lines A1 thru A5)		359,975,444.56	-0.15%	359,426,102.00	2.18%	367,267,900.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				197,502,270.00		199,679,481.00
b. Step & Column Adjustment				2,595,227.00		2,756,558.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(418,016.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	197,502,270.00	1.10%	199,679,481.00	1.38%	202,436,039.00
2. Classified Salaries						
a. Base Salaries				57,107,223.00		58,773,931.00
b. Step & Column Adjustment				1,024,056.00		1,175,479.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				642,652.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	57,107,223.00	2.92%	58,773,931.00	2.00%	59,949,410.00
3. Employee Benefits	3000-3999	73,039,077.00	3.64%	75,699,975.00	6.31%	80,479,670.00
4. Books and Supplies	4000-4999	18,502,401.00	-37.54%	11,555,751.00	-0.05%	11,550,509.00
5. Services and Other Operating Expenditures	5000-5999	29,595,944.00	-5.17%	28,065,364.00	2.77%	28,841,451.00
6. Capital Outlay	6000-6999	58,000.00	0.00%	58,000.00	0.00%	58,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	10,434,410.00	-5.98%	9,810,231.00	-1.33%	9,679,703.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(670,236.00)	9.55%	(734,264.00)	2.00%	(748,949.00)
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				(21,500,000.00)		(25,200,000.00)
11. Total (Sum lines B1 thru B10)		385,569,089.00	-6.27%	361,408,469.00	1.56%	367,045,833.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(25,593,644.44)		(1,982,367.00)		222,067.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		35,911,399.00		10,317,754.56		8,335,387.56
2. Ending Fund Balance (Sum lines C and D1)		10,317,754.56		8,335,387.56		8,557,454.56
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	325,000.00		325,000.00		325,000.00
b. Designated for Economic Uncertainties	9770	7,728,099.00		7,260,387.56		7,482,454.56
c. Fund Balance Designations	9775, 9780	2,264,656.00		750,000.00		750,000.00
d. Undesignated/Unappropriated Balance	9790	0.00		0.00		0.00
e. Total Components of Ending Fund Balance						
(Line D3e must agree with line D2)		10,317,755.00		8,335,387.56		8,557,454.56

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1. General Fund						
a. Designated for Economic Uncertainties (Line D3b)	9770	7,728,099.00		7,260,387.56		7,482,454.56
b. Undesignated/Unappropriated Amount (Line D3d)	9790	0.00		0.00		0.00
c. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z					
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770	0.00		0.00		0.00
b. Undesignated/Unappropriated Amount	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)		7,728,099.00		7,260,387.56		7,482,454.56
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		2.00%		2.01%		2.04%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA): a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? b. If you are the SELPA AU and answered Yes to excluding special education pass-through funds: 1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 01, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		1,019,290.00				
2. District ADA Used to determine the reserve standard percentage level on line F3d (Column A: Form AI, Estimated P-2 ADA column, lines 1-4 and 22; enter projections)		49,807.16		49,807.16		49,807.16
3. Calculating the Reserves						
a. Total Expenditures and Other Financing Uses (Line B11)		385,569,089.00		361,408,469.00		367,045,833.00
b. Less: Special Education Pass-through Funds (Line F1b2)		1,019,290.00		0.00		0.00
c. Net Expenditures and Other Financing Uses (Line F3a, minus line F3b if line F1a is Yes)		385,569,089.00		361,408,469.00		367,045,833.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		2%		2%		2%
e. Reserve Standard - By Percent (Line F3c times F3d)		7,711,381.78		7,228,169.38		7,340,916.66
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		7,711,381.78		7,228,169.38		7,340,916.66
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

2009-10 First Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	412,000.00	412,000.00	0.00	383,080.00	(28,920.00)	-7.0%
3) Other State Revenue		8300-8599	1,610,478.00	1,610,478.00	180,298.97	1,610,478.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,660,000.00	1,660,000.00	473,765.36	1,660,000.00	0.00	0.0%
5) TOTAL, REVENUES			3,682,478.00	3,682,478.00	654,064.33	3,653,558.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	1,256,623.00	1,256,623.00	298,311.60	1,255,017.00	1,606.00	0.1%
2) Classified Salaries		2000-2999	302,420.00	302,420.00	46,568.11	308,820.00	(6,400.00)	-2.1%
3) Employee Benefits		3000-3999	286,921.00	286,921.00	57,576.95	285,382.00	1,539.00	0.5%
4) Books and Supplies		4000-4999	86,850.00	90,304.00	(14,174.97)	72,327.00	17,977.00	19.9%
5) Services and Other Operating Expenditures		5000-5999	1,094,850.00	1,094,850.00	231,007.28	1,080,652.00	14,198.00	1.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	96,517.00	96,517.00	0.00	96,517.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,124,181.00	3,127,635.00	619,288.97	3,098,715.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			558,297.00	554,843.00	34,775.36	554,843.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	908,297.00	2,608,297.00	0.00	2,608,297.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(908,297.00)	(2,608,297.00)	0.00	(2,608,297.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(350,000.00)	(2,053,454.00)	34,775.36	(2,053,454.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,149,176.00	2,189,161.00		2,189,161.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,149,176.00	2,189,161.00		2,189,161.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,149,176.00	2,189,161.00		2,189,161.00		
2) Ending Balance, June 30 (E + F1e)			1,799,176.00	135,707.00		135,707.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,799,176.00	135,707.00		135,707.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	(2,584.00)	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,020,550.00	3,020,550.00	953,756.00	2,911,322.00	(109,228.00)	-3.6%
4) Other Local Revenue		8600-8799	2,879,434.00	2,907,205.00	456,106.74	3,040,205.00	133,000.00	4.6%
5) TOTAL, REVENUES			5,899,984.00	5,927,755.00	1,407,278.74	5,951,527.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,233,088.00	2,233,088.00	442,194.94	2,239,308.00	(6,220.00)	-0.3%
2) Classified Salaries		2000-2999	2,025,793.00	2,025,793.00	476,237.34	2,015,781.00	10,012.00	0.5%
3) Employee Benefits		3000-3999	1,110,132.00	1,110,132.00	238,368.12	1,121,305.00	(11,173.00)	-1.0%
4) Books and Supplies		4000-4999	289,241.00	317,012.00	42,547.66	478,242.00	(161,230.00)	-50.9%
5) Services and Other Operating Expenditures		5000-5999	245,266.00	245,266.00	75,304.80	191,819.00	53,447.00	21.8%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	59,739.00	59,739.00	59,738.76	59,739.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	233,173.00	233,173.00	833.70	236,827.00	(3,654.00)	-1.6%
9) TOTAL, EXPENDITURES			6,196,432.00	6,224,203.00	1,335,225.32	6,343,021.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(296,448.00)	(296,448.00)	72,053.42	(391,494.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Child Development Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(296,448.00)	(296,448.00)	72,053.42	(391,494.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,268,922.00	1,525,676.00		1,525,676.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,268,922.00	1,525,676.00		1,525,676.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,268,922.00	1,525,676.00		1,525,676.00		
2) Ending Balance, June 30 (E + F1e)			972,474.00	1,229,228.00		1,134,182.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	972,474.00	1,229,228.00		1,134,182.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

2009-10 First Interim  
Deferred Maintenance Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,576,067.00	1,576,067.00	0.00	1,576,067.00	0.00	0.0%
4) Other Local Revenue		8600-8799	65,000.00	65,000.00	26,871.48	65,000.00	0.00	0.0%
5) TOTAL, REVENUES			1,641,067.00	1,641,067.00	26,871.48	1,641,067.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	205,877.00	205,877.00	26,384.91	105,547.00	100,330.00	48.7%
3) Employee Benefits		3000-3999	74,959.00	74,959.00	8,387.59	47,149.00	27,810.00	37.1%
4) Books and Supplies		4000-4999	5,000.00	5,000.00	24,169.40	25,000.00	(20,000.00)	-400.0%
5) Services and Other Operating Expenditures		5000-5999	640,000.00	640,000.00	276,471.28	640,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	905,000.00	905,000.00	9,280.95	951,000.00	(46,000.00)	-5.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,830,836.00	1,830,836.00	344,694.13	1,768,696.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(189,769.00)	(189,769.00)	(317,822.65)	(127,629.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,200,000.00	3,334,001.00	0.00	3,334,001.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,200,000.00)	(3,334,001.00)	0.00	(3,334,001.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,389,769.00)	(3,523,770.00)	(317,822.65)	(3,461,630.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,969,252.00	7,132,196.00		7,132,196.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,969,252.00	7,132,196.00		7,132,196.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,969,252.00	7,132,196.00		7,132,196.00		
2) Ending Balance, June 30 (E + F1e)			5,579,483.00	3,608,426.00		3,670,566.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	5,579,483.00	3,608,426.00		3,670,566.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,100,000.00	1,100,000.00	221,748.17	1,100,000.00	0.00	0.0%
5) TOTAL, REVENUES			1,100,000.00	1,100,000.00	221,748.17	1,100,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	92,710.00	92,710.00	22,686.00	90,755.00	1,955.00	2.1%
3) Employee Benefits		3000-3999	36,176.00	36,176.00	6,762.40	37,094.00	(918.00)	-2.5%
4) Books and Supplies		4000-4999	32,000.00	32,000.00	10,453.41	32,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	521,000.00	521,000.00	(9,216.46)	522,340.00	(1,340.00)	-0.3%
6) Capital Outlay		6000-6999	510,000.00	510,000.00	227,079.57	620,000.00	(110,000.00)	-21.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,191,886.00	1,191,886.00	257,764.92	1,302,189.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(91,886.00)	(91,886.00)	(36,016.75)	(202,189.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(91,886.00)	(91,886.00)	(36,016.75)	(202,189.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,207,666.64	3,777,627.64		3,777,627.64	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,207,666.64	3,777,627.64		3,777,627.64		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,207,666.64	3,777,627.64		3,777,627.64		
2) Ending Balance, June 30 (E + F1e)			2,115,780.64	3,685,741.64		3,575,438.64		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	2,115,781.00	3,685,742.00		3,575,439.00		
c) Undesignated Amount		9790				(0.36)		
d) Unappropriated Amount		9790	(0.36)	(0.36)				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	52,667,000.00	52,417,000.00	22,423,151.99	53,484,000.00	1,067,000.00	2.0%
5) TOTAL, REVENUES			52,667,000.00	52,417,000.00	22,423,151.99	53,484,000.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	318,102.00	318,102.00	86,930.05	303,038.00	15,064.00	4.7%
3) Employee Benefits		3000-3999	107,190.00	107,190.00	19,244.22	105,414.00	1,776.00	1.7%
4) Books and Supplies		4000-4999	17,000.00	17,000.00	1,433.62	18,240.00	(1,240.00)	-7.3%
5) Services and Other Operating Expenses		5000-5999	51,464,158.00	51,464,158.00	21,802,177.00	52,591,158.00	(1,127,000.00)	-2.2%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			51,906,450.00	51,906,450.00	21,909,784.89	53,017,850.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			760,550.00	510,550.00	513,367.10	466,150.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	250,000.00	0.00	250,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	250,000.00	0.00	250,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET ASSETS (C + D4)</b>			760,550.00	760,550.00	513,367.10	716,150.00		
<b>F. NET ASSETS</b>								
1) Beginning Net Assets								
a) As of July 1 - Unaudited		9791	5,128,440.00	238,523.00		238,523.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,128,440.00	238,523.00		238,523.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Assets (F1c + F1d)			5,128,440.00	238,523.00		238,523.00		
2) Ending Net Assets, June 30 (E + F1e)			5,888,990.00	999,073.00		954,673.00		
Components of Ending Net Assets								
a) Reserve for								
Revolving Cash		9711	680,000.00	680,000.00		680,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	5,208,990.00	319,073.00		274,673.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				





**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, California**

**RESOLUTION NO. 0910-43**

**RESOLUTION FOR REVENUE AND EXPENDITURE**  
**INCREASES/DECREASES**

WHEREAS, the Governing Board of Capistrano Unified School District has determined that the increase in income of \$6,766,814 are required for the current fiscal year from sources listed in Section 42602 of the Education Code of California; and

WHEREAS, THE Governing Board of Capistrano Unified School District can show just cause for the increase in expenditures of \$5,101,668; and

NOW, THEREFORE BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California such increase in funds of \$1,665,146 are to be appropriated according to the following schedule:

<b><u>District &amp; Fund No.</u></b>	<b><u>Code</u></b>	<b><u>Account Description</u></b>	<b><u>Amount</u></b>
<b>068-01</b>			
		<b>GENERAL FUND</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	415,331
	8290	Federal Revenue	3,187,047
	8590	State Revenue	931,544
	8699	Local Revenue	1,171,040
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ 5,704,962</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ 3,994,561
	2200	Classified Support Salaries	(155,599)
	3101	STRS: Certificated	651,040
	4300	Materials & Supplies	(1,824,911)
	5600	Rentals, Leases & Repairs	282,156
	6400	Capitalized Furniture & Equipment	58,000
	7223	Outgoing Tuition	847,295
	7350	Indirect Costs	(3,654)
	7438	Debt Service	3,319
	9770	Designated for Economic Uncertainties	88,099
	9780	Other Designations	1,764,656
		<b>Total Expenditure Appropriation</b>	<b>\$ 5,704,962</b>

<u>District &amp; Fund No.</u>	<u>Code</u>	<u>Account Description</u>	<u>Amount</u>
<b>068-11</b>		<b>ADULT EDUCATION</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	
	8290	Federal Revenue	(28,920)
	8590	State Revenue	
	8699	Local Revenue	
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ (28,920)</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ (1,606)
	2200	Classified Support Salaries	6,400
	3101	STRS: Certificated	(1,539)
	4300	Materials & Supplies	(17,977)
	5600	Rentals, Leases & Repairs	(14,198)
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	
		<b>Total Expenditure Appropriation</b>	<b>\$ (28,920)</b>

<u>District &amp; Fund No.</u>	<u>Code</u>	<u>Account Description</u>	<u>Amount</u>
<b>068-12</b>		<b>CHILD DEVELOPMENT</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	
	8290	Federal Revenue	
	8590	State Revenue	(109,228)
	8699	Local Revenue	133,000
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ 23,772</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ 6,220
	2200	Classified Support Salaries	(10,012)
	3101	STRS: Certificated	11,173
	4300	Materials & Supplies	161,230
	5600	Rentals, Leases & Repairs	(53,447)
	7350	Indirect Costs	3,654
	7438	Debt Service	
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	(95,046)
		<b>Total Expenditure Appropriation</b>	<b>\$ 23,772</b>

<u>District &amp; Fund No.</u>	<u>Code</u>	<u>Account Description</u>	<u>Amount</u>
068-14		<b>DEFERRED MAINTENANCE</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	
	8011	Revenue Limit Sources	
	8290	Federal Revenue	
	8590	State Revenue	
	8699	Local Revenue	
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ -</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ -
	2200	Classified Support Salaries	(100,330)
	3101	STRS: Certificated	(27,810)
	4300	Materials & Supplies	20,000
	5600	Rentals, Leases & Repairs	
	6400	Capitalized Furniture & Equipment	46,000
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	62,140
		<b>Total Expenditure Appropriation</b>	<b>\$ -</b>

<u>District &amp; Fund No.</u>	<u>Code</u>	<u>Account Description</u>	<u>Amount</u>
068-25		<b>CAPITAL FACILITIES</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	
	8290	Federal Revenue	
	8590	State Revenue	
	8699	Local Revenue	
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ -</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ -
	2200	Classified Support Salaries	(1,955)
	3101	STRS: Certificated	918
	4300	Materials & Supplies	
	5600	Rentals, Leases & Repairs	1,340
	6400	Capitalized Furniture & Equipment	110,000
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	(110,303)
		<b>Total Expenditure Appropriation</b>	<b>\$ -</b>

<u>District &amp; Fund No.</u>	<u>Code</u>	<u>Account Description</u>	<u>Amount</u>
068-68		<b>WORKERS COMPENSATION</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	
	8290	Federal Revenue	
	8590	State Revenue	
	8699	Local Revenue	50,000
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ 50,000</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ -
	2200	Classified Support Salaries	(5,021)
	3101	STRS: Certificated	(591)
	4300	Materials & Supplies	12
	5600	Rentals, Leases & Repairs	
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	55,600
		<b>Total Expenditure Appropriation</b>	<b>\$ 50,000</b>

<u>District &amp; Fund No.</u>	<u>Code</u>	<u>Account Description</u>	<u>Amount</u>
<b>068-69</b>			
		<b>HEALTH &amp; WELFARE</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	
	8290	Federal Revenue	
	8590	State Revenue	
	8699	Local Revenue	845,000
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ 845,000</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ -
	2200	Classified Support Salaries	(5,021)
	3101	STRS: Certificated	(592)
	4300	Materials & Supplies	(387)
	5600	Rentals, Leases & Repairs	851,000
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	
		<b>Total Expenditure Appropriation</b>	<b>\$ 845,000</b>
<b>068-70</b>			
		<b>PROPERTY &amp; LIABILITY</b>	
		<b><u>Income Source</u></b>	
	9799	Reinstatements: Beginning Balance	\$ -
	8011	Revenue Limit Sources	
	8290	Federal Revenue	
	8590	State Revenue	
	8699	Local Revenue	172,000
	8919	Interfund Transfers In	
		<b>Total Income</b>	<b>\$ 172,000</b>
		<b><u>Expenditure Appropriation</u></b>	
	1100	Teacher Salaries	\$ -
	2200	Classified Support Salaries	(5,022)
	3101	STRS: Certificated	(593)
	4300	Materials & Supplies	1,615
	5600	Rentals, Leases & Repairs	276,000
	7619	Interfund Transfers Out	
	9770	Designated for Economic Uncertainties	
	9780	Other Designations	(100,000)
		<b>Total Expenditure Appropriation</b>	<b>\$ 172,000</b>

**APPROVED AND ADOPTED** this 15th day of December 2009.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

**Capistrano Unified School District  
2009/10 1st Interim Budget Assumptions**

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
1) <b>Revenue Limit COLA %</b>	4.25%	0.50%	2.30%
2) <b>COLA on Major Categoricals</b>	-4.46%	0.50%	2.30%
3) <b>COLA on Special Education</b>	0%	0.50%	2.30%
4) <b>Deficit Factor</b>	18.621%	18.621%	18.621%
5) <b>Revenue Limit Funded ADA</b>	50,205	50,205	50,205
6) <b>P-2 ADA (excluding County ADA)</b>	49,807	49,807	49,807
Growth / (Decline) compared to prior year	114	-	-
7) <b>District Total Enrollment @ 2nd Month (no County)</b>	51,873	51,873	51,873
Growth / (Decline) compared to prior year	159.58	0	0
8) <b>Lottery Funding per ADA</b>			
Unrestricted	\$ 111.00	\$ 111.00	\$ 111.50
Restricted	\$ 13.25	\$ 13.25	\$ 13.50
9) <b>Salary Increase Included in Budget</b>			
Certificated - % with effective date	No	No	No
Classified - % with effective date	No	No	No
Mgmt/Conf./Supervisory - % with eff. date	Yes (decrease - 10%)	rescinding of 10% cut	No
10) <b>Step &amp; Column Adjustments</b>	Amount / % Included in MYP?	Amount / % Included in MYP?	Amount / % Included in MYP?
Certificated	Position Control	1.5%	1.5%
Classified	Position Control	2.0%	2.0%
Management / Confidential / Supervisory	Position Control	Y N	Y N
11) <b>Employee Benefit Increase / (Decrease)</b>	Amount / % Included in MYP?	Amount / % Included in MYP?	Amount / % Included in MYP?
Certificated	7% Included in MYP	7% Included in MYP	10% Included in MYP
Classified	7% Included in MYP	7% Included in MYP	10% Included in MYP
Management / Confidential / Supervisory	7% Included in MYP	7% Included in MYP	10% Included in MYP
12) <b>Class Size Reduction (CSR)</b>			
Option 1 (Yes/No) & Grade Levels Implemented	1st grade only - Flexibility	Yes: 1,2,3 (some K)	Yes: 1,2,3 (some K)
Option 2 (Yes/No)	Yes: Kindergarten	Yes: Kindergarten	Yes: Kindergarten
13) <b>Interfund Transfers (use of one time money)</b>			
Fund 40 Special Reserve	650,000	650,000	650,000
Fund 14 Deferred Maintenance	3,334,001	1,200,000	1,200,000
Fund 11 Adult Ed	2,608,297	908,297	908,297
14) <b>General Fund Only</b>			
Unrestricted Reserves Amount	10,317,755	8,335,388	8,539,455
Unrestricted Reserves %	2.68%	2.31%	2.33%
Unrestricted Reserves Amount Designated for Econ Uncertain (DEU) Object 9770	7,728,099	7,260,388	7,464,455
Unrestricted Reserves % Designated DEU	2.00%	2.01%	2.03%



## 2009 SSC School District and County Office Financial Projection Dartboard ABX4 1 Budget Version (Updated September 14, 2009)

This version of SSC's Financial Projection Dartboard is based on the 2009-10 ABX4 1 State Budget revision. We have updated the COLA, CPI, and ten-year T-bill factors per the latest economic forecasts, and this resulted in changes to virtually every factor for 2008-09 and thereafter. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are, at best, general guidelines.

Factor	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Statutory COLA (use for K-12 and COE Revenue Limits)	5.66%	4.25%	0.50% <sup>1</sup>	2.30% <sup>1</sup>	2.50%	3.00%
Revenue Limit Deficits:						
Eliminates COLA	.94643	.90785	.90785	.90785	.90785	.90785
Further RL Cut	.97372	.89932	.89932	.89932	.89932	.89932
Total Deficit %	7.844%	18.355%	18.355%	18.355%	18.355%	18.355%
Net Revenue Limit Change: K-12	-2.63%	-7.64%	0.50%	2.30%	2.50%	3.00%
Revenue Limit Deficits—COEs:						
Eliminates COLA	.94643	.90785	.90785	.90785	.90785	.90785
Further RL Cut	.97377	.89639	.89639	.89639	.89639	.89639
Total Deficit %	7.839%	18.621%	18.621%	18.621%	18.621%	18.621%
Net Revenue Limit Change: COEs	-2.62%	-7.95%	0.50%	2.30%	2.50%	3.00%
Other Revenue Limit Adjustments <sup>2</sup>	—	-\$252.83 per ADA	—	—	—	—
Special Education COLA (on state and local share only)	0.00%	0.00%	0.50%	2.30%	2.50%	3.00%
State Categorical Funding (including adult education and ROC/P) <sup>3</sup>						
Tier I	0.00%	0.00%	0.50%	2.30%	2.50%	3.00%
Tier II	-15.38%	-4.46%	0.50%	2.30%	2.50%	3.00%
Tier III	-15.38%	-4.46%	0.50%	2.30%	2.50%	3.00%
California CPI	1.20%	0.50%	1.90%	2.20%	2.70%	3.00%
California Lottery <sup>4</sup>	Base	\$109.50	\$111.00	\$111.00	\$111.50	\$111.50
	Proposition 20	\$11.50	\$13.25	\$13.25	\$13.50	\$13.50
Interest Rate for Ten-Year Treasuries	3.10%	3.60%	4.10%	4.40%	4.70%	4.90%

ESTIMATED STATEWIDE AVERAGE BASE REVENUE LIMITS PER ADA "UNDEFICITED"			
Year	Elementary	High School	Unified
2008-09 Statewide Average (est.)	\$5,882	\$7,069	\$6,150
2009-10 Inflation Increase @ 4.25% COLA	\$250	\$300	\$261
2009-10 Statewide Average (est.)	\$6,132	\$7,369	\$6,411

2009-10 BUDGET ACT ESTIMATED CHARTER SCHOOL RATES				
	K-3	4-6	7-8	9-12
General Purpose Block Grant (will change at each apportionment) <sup>2</sup>	\$4,778	\$4,855	\$5,003	\$5,845
Categorical Block Grant (est.) <sup>5</sup>	\$401	\$401	\$401	\$401
Total	\$5,179	\$5,256	\$5,404	\$6,246

<sup>1</sup> While a positive statutory COLA is projected for 2010-11, the state's ability to fund it is suspect. Districts should have a contingency plan should the state decide not to fund this COLA percentage.

<sup>2</sup> The 2009 Budget Revision did not include the 11.428% deficit for 2008-09, which was proposed in the May Revision. Instead, the Budget Revision requires school district, COEs, and charter schools to reduce revenue limits by \$252.83 per ADA on a one-time basis in 2009-10. The charter school general purpose rates displayed above include this one-time reduction.

<sup>3</sup> The categorical cut percentages are based on the amount of cuts from prior-year funding.

<sup>4</sup> The forecast for Lottery funding per ADA includes both base (unrestricted) funding and the amount restricted by Proposition 20 (2009) for instructional materials.

<sup>5</sup> The Charter School Categorical Block Grant rates do not include Economic Impact Aid funding, which is provided separately.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President & Members  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **EDUCATION DIVISION REORGANIZATION PLAN**

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*This item is as it appeared on November 10, 2009, except for changes which are shown in italics.*

**BACKGROUND INFORMATION**

The district's revised organizational plan is being presented to the Board in five parts. The Business Division's Reorganization Plan is being presented to the Board for the second time tonight. The Education Division Reorganization Plan is being presented for the first time tonight.

This reorganization serves to streamline district-level operations in the face of continuing reductions in state funding. With the loss of personnel over the last three years, job functions were redistributed and the organizational structure flattened. The resulting organizational plan reflects the redistributed job functions and maximizes efficiency within the division.

In the winter of 2009, consultants from School Services of California performed a compliance audit on categorically funded programs and examined the structure of the Education Division. Based on their recommendations, the Education Division Reorganizational Plan aligns existing positions with appropriate funding sources, and clarifies roles and responsibilities within the Education Division. The district is still working with School Services of California to clarify job titles and the management compensation structure.

The Education Division is comprised of five functions:

1. Student Services
2. Elementary Education
3. Secondary Education
4. Early Childhood Education and Preschool
5. Special Education (to be organized separately)

Beginning in 2006/07, four certificated and two classified management positions were eliminated. In 2007/08, an additional eight certificated and three classified management positions were eliminated. (Exhibit A)

In March of 2008/09, all management positions were eliminated for the 2009/10 school year. Those positions that were reinstated were restructured to reflect new and increased job responsibilities. For 2009/10, three positions were completely eliminated, three positions remain unfilled, and three positions are currently filled by interim staff. Additionally, three key

positions were modified (Deputy Superintendent, Assistant Superintendent, and Executive Director II) with those job responsibilities being assumed by lower-level positions, which created a more flattened structure. (Exhibit A)

In summary, over the last three years, reductions in the Education Division totaled 20 management positions, 3.2 Teachers on Special Assignment, 1 confidential and 3 classified non-management positions for a total on-going financial savings of \$2.9 M. (Exhibit A)

### **CURRENT CONSIDERATIONS**

The recommendations presented herein attempt to outline the consolidation of these remaining functions and responsibilities. The goal of the Education Division is to continue to serve CUSD students in a manner that is compliant with state and federal law, and to remain functional in its ability to support schools and their community partners. This reorganization will provide clarity of roles and responsibilities for current positions, and identify areas in which critically needed future positions would be reinstated as funding becomes available or re-apportioned.

The following attachments are included as back-up for Trustee review and consideration:

- Education Division Position Adjustments from 2007-Present (Exhibit A)
- Education Division Organization Chart (Exhibit B)
- *Position Funding Sources (Exhibit C)*

### **Summary of Proposed Changes**

Each type of change discussed below is represented by a different color on the organization chart for ease of identification. (Exhibit B) *Positions supported by categorical, grant, or fee-based funds are listed on Exhibit C.*

#### **Revised Unfilled Position (Lavender)**

Assistant Superintendent, Education (currently budgeted for 2009-2010) - This position was formerly filled by the Deputy Superintendent which has been eliminated. *It is recommended to fill the Assistant Superintendent position as soon as possible.*

**Modified Position (Green)** Executive Director II, Secondary Education, (formerly Assistant Superintendent, Secondary, currently filled by an interim Assistant Superintendent, budgeted for 2009-2010).

#### **Newly Defined Position (Pink)**

One new categorically funded classified position is recommended for the current 2009/2010 school year:

- Specialist for NCLB and McKinney-Vento (actual job title TBD) - This new position would be categorically funded using a combination of Title I and McKinney-Vento funds. This position would support Title I and homeless learners, Title I school programs, and schools in Program Improvement. It is recommended for the 2009/10 school year at no cost to the general fund.

**Proposed Reinstatement of Positions at a Future Date (Yellow)**

Staff is recommending the addition of two future management positions, two Teachers on Special Assignment (TOSA), and one classified position as funding becomes available.

- **Executive Director, Alternative Programs (actual job title TBD):** This new position would expand current alternative programs and seek new ways to support students within Capistrano Unified School District. The position would oversee Charter Schools, Bridges, Fresh Start, Independent Study programs, and CHOOSE (K-8 home school program). This position could potentially result in savings to the district by serving students in-house versus sending them to alternative programs outside of CUSD.
- **Executive Director I, Elementary Support:** This position would provide additional support in all aspects of elementary school programs, including: supervision of elementary principals, Early Learning programs, and school operations.
- **Senior Staff Secretary:** This position would serve as support to the Executive Director II, Secondary Education. When the Assistant Superintendent of Education position is filled, the Executive Secretary will then support that administrator. *It is recommended to fill this position simultaneously with the Assistant Superintendent, Education, position.*
- **Teachers on Special Assignment (TOSA):**
  - A teacher on Special Assignment would be dedicated to secondary literacy, Language Arts intervention programs, and curriculum development.
  - A teacher on Special Assignment would be dedicated to continuing efforts focusing on standards and assessment alignment, predominately in the elementary school setting.

**FINANCIAL IMPLICATIONS**

The fiscal impact of the reorganization has already been realized in the 2009/10 budget. The total ongoing savings of these reductions since July 2007 has been \$2,939,333. In addition, a one-time savings from lapsed/unfilled positions totaling at least \$492,715 will be included in the 2009/10 budget revision.

**STAFF RECOMMENDATION**

*It is respectfully requested that the Board President recognize Gail Richards, Interim Assistant Superintendent, Secondary Education, who will present the information and be available for questions. Following the presentation, it is recommended the Board approve the Education Services Division Reorganization Plan.*

DISCUSSION/  
ACTION



# Education Division Position Adjustments from 2007-Present ( Revised)

<b>Positions Eliminated July 2007</b>			<b>Cost/Savings</b>	
Position	Type	2007/08 Changed to:	One-time Cost/(Savings)	Ongoing Cost/(Savings)
Director VI, Student Placement	Certificated Management	Director IV, Pupil Services		(\$9,348)
Director VI, Intervention Programs	Certificated Management			(\$155,000)
Director I, Library Services	Certificated Management			(\$133,529)
Director I, College Guidance Services	Classified Management			(\$129,464)
Supervisor II, Student Attendance	Classified Management			(\$81,592)
Coordinator II, Special Education Programs	Certificated Management			(\$109,147)
Senior Staff Secretary	Classified			(\$84,537)
		<b>Total (Savings) for 2007/2008</b>		<b>(\$702,617)</b>
<b>Positions Eliminated July 2008</b>			<b>Cost/Savings</b>	
Position	Type	2008/09 Changed to:	One-time Cost/(Savings)	Ongoing Cost/(Savings)
Assistant Superintendent, Elementary Education	Certificated Management	2 Executive Directors, Elementary Education		\$161,993
Executive Director II, Middle School Support	Certificated Management			(\$169,419)
Executive Director I, Secondary Support	Certificated Management			(\$177,033)
Executive Director I, Elementary Special Education	Certificated Management			(\$169,325)
Executive Director I, Elementary School Support	Certificated Management			(\$161,958)
Executive Director I, Elementary Education Support	Certificated Management	Executive Director I, Consolidated Programs		(\$162,556)
<b>Executive Director I, State &amp; Federal Programs</b>	Certificated Management			\$25,668
Principal, Special Assignment, Intervention Services	Certificated Management			(\$75,515)
Principal, Special Assignment, Program Improvement/Compliance	Certificated Management			(\$75,789)
Director VI, English Language Development	Certificated Management			(\$12,710)
Director IV, Interventions and Special Education Support	Certificated Management	Director VI, Instructional Support & Interventions		(\$142,339)
Director IV, Testing and Research	Classified Management			(\$142,339)
Director I, Music	Certificated Management			(\$139,347)
Administrative Assistant to Education	Classified Management			(\$123,907)
Manager III, Safety & Student Services	Classified Management			(\$110,755)
Teacher on Special Assignment, Secondary Literacy	Certificated Teacher			(\$100,961)
Teacher on Special Assignment, Staff Development	Certificated Teacher			(\$123,230)
		<b>Total (Savings) for 2008/2009</b>		<b>(\$1,699,522)</b>

## **Education Division Position Adjustments from 2007-Present ( Revised)**

<b>Positions Eliminated July 2009</b>				<b>Cost/(Savings)</b>	
<b>Position</b>	<b>Type</b>		<b>2009/10 Changed to:</b>	<b>One-time Cost/(Savings)</b>	<b>Ongoing Cost/(Savings)</b>
Executive Director II, Elementary Support	Certificated Management				(\$148,698)
<b>Director VI, Instructional Support &amp; Interventions</b>	Certificated Management				(\$135,233)
Director II, School Readiness	Certificated Management				(\$96,665)
Executive Secretary	Confidential Management				(\$99,594)
Academic Advisor, EL Department	Classified				(\$66,629)
Intermediate Office Assistant, Interventions	Classified				(\$69,745)
Coordinator, Literacy Programs	Certificated Management		Director VI, Curriculum & Instructional Support		
Teacher on Special Assignment, Secondary Literacy	Certificated Teacher		\$26,424 Savings this year only due to lapsed position	(\$26,424)	\$21,329
Teacher on Special Assignment, GATE--2 FTE	Certificated Teacher				(\$65,988)
			<b>Total (Savings) for 2007/2008</b>	<b>(\$26,424)</b>	<b>(\$537,194)</b>
<b>2009/2010 Lapsed Positions --One Time Savings --Included in budget proposal</b>				<b>Cost/Savings</b>	
<b>Position</b>	<b>Type</b>		<b>2009/2010 Position</b>	<b>Savings through June 2010</b>	<b>Ongoing Cost/(Savings)</b>
Deputy Superintendent, Education	Certificated Management		Assistant Superintendent, Education (unfilled)	(\$189,089)	
Executive Director I, Special Education	Certificated Management		Interim SELPA Director	(\$33,375)	
Assistant Superintendent, Special Education	Certificated Management		Interim Secondary School Administrator	(\$165,554)	
Assistant Superintendent, Secondary Education	Certificated Management		Interim Special Education Administrator	(\$21,561)	
Director V, Resolution Specialist	Certificated Management		Interim Special Education Administrator	(\$56,712)	
			<b>Total (Savings) from Lapsed Positions</b>	<b>(\$466,291)</b>	
				<b>Cost/Savings</b>	
				<b>One-time Cost/(Savings)</b>	<b>Ongoing Cost/(Savings)</b>
			<b>TOTAL (SAVINGS) from July, 2007-June, 2010</b>	<b>(\$492,715)</b>	<b>(\$2,939,333)</b>

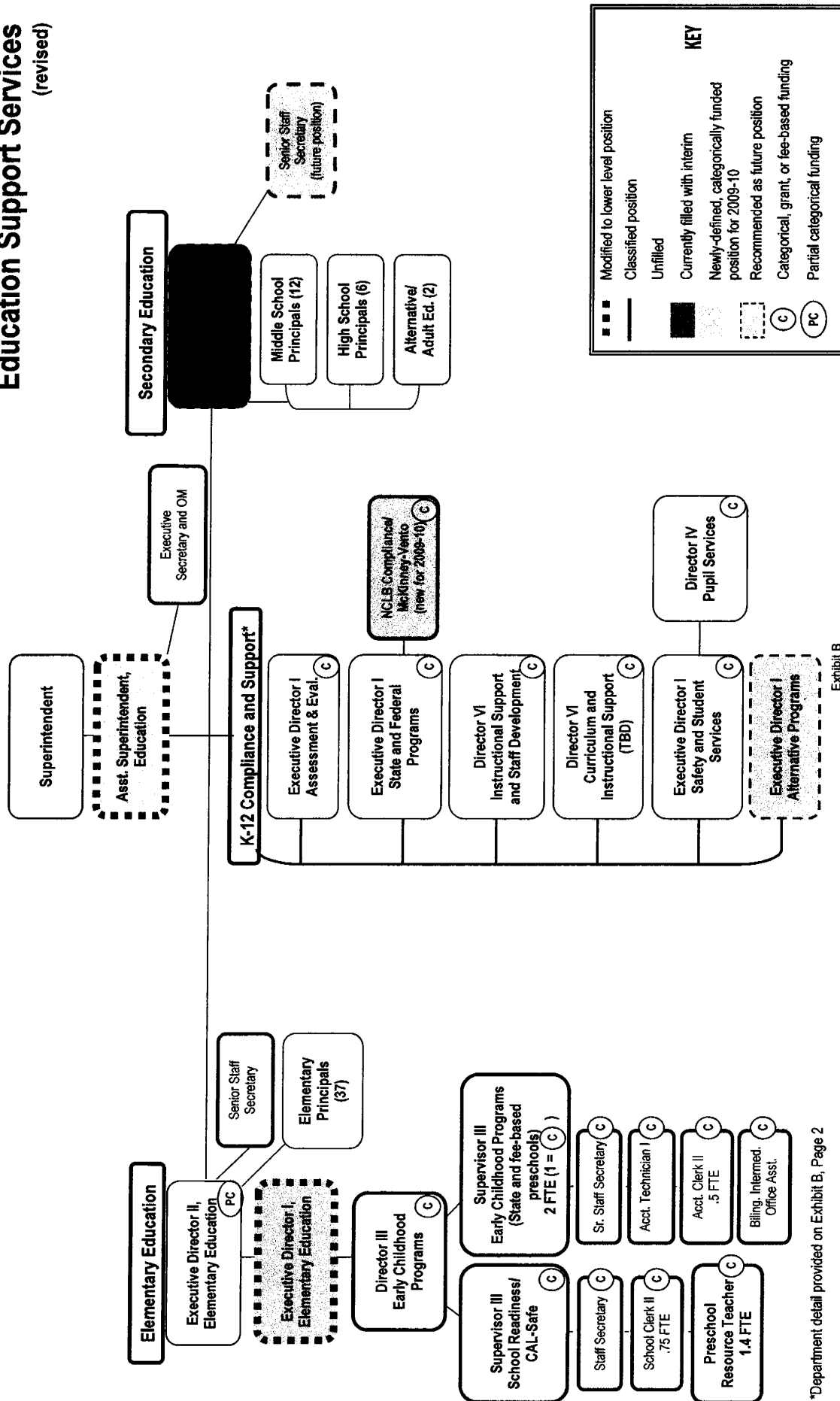
# **Education Division Position Adjustments from 2007-Present ( Revised)**

<b>2009/2010 Proposed Positions</b>									
Position	Type	Notes:						Cost/Savings	
NCLB/McKinney-Vento Compliance	Classified							One-time Cost/(Savings)	Ongoing Cost/(Savings)
Senior Staff Secretary, Secondary Education	Classified	Compliance Accounting Reinstatement							\$93,694 \$84,537
<b>Total Annual Cost of Proposed Positions</b>									<b>\$178,231</b>
<b>Future Positions Recommended</b>									
Position	Type	Notes:						Cost/Savings	
Executive Director I, Alternative Programs	Certificated Management	New Position						One-time Cost/(Savings)	Ongoing Cost/(Savings)
Executive Director I, Elementary Education	Certificated Management	New Position							\$158,262 \$158,262
Teacher on Special Assignment, Elem. Curriculum	Certificated Teacher	Reinstatement							\$112,176
Teacher on Special Assignment, Secondary Literacy	Certificated Teacher	Reinstatement							\$112,176
<b>Total Annual Cost of Proposed Positions</b>									<b>\$540,876</b>





# Education Support Services (revised)



\*Department detail provided on Exhibit B, Page 2

Exhibit B  
Page 1 of 2

# Education Support Services

## K-12 Compliance and Support Detail

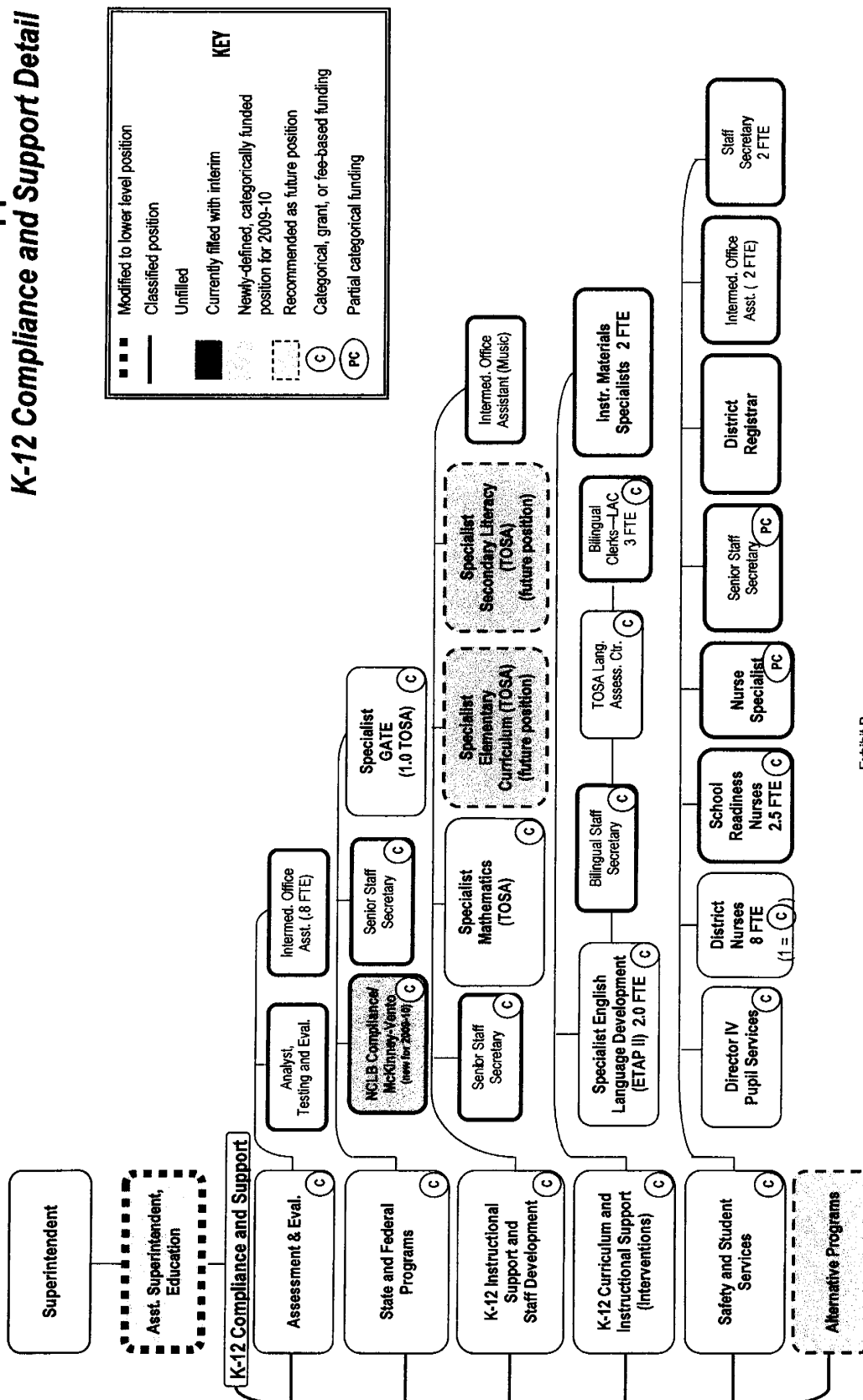


Exhibit B  
Page 2 of 2

# Education Services Categorically Funded Positions

Department Elementary	Position	Funding Source	FTE	Funding Source #2	FTE	Funding Source #3	Percent
Elementary Support/ Early Childhood	Exec Dir II Elementary Support	General Fund					
	Account Clerk II	Preschool Fees	0.5	T3: Schl Libr Imp BG		0.5	
	Accounting Technician I	Preschool Fees	0.75	State Preschool		0.25	
	Bilingual Interned. Office Asst.	State Preschool:Half Day	1				
	Director III, Early Childhood Programs	Preschool Fees	0.25	State Preschool:Half Day		0.75	
	Preschool Resource Teacher	Nutrition Grant	0.5	School Readiness Initiative		0.5	
	Preschool Resource Teacher	Even Start	0.2	Learning Link		0.2	
	School Clerk II	T3:Cal-SAFE Student Sup Svc.	0.75				
	Sr. Staff Secretary	Preschool Fees	0.75	State Preschool:Half Day		0.25	
	Staff Secretary	School Readiness Initiative	0.5	State School Readiness		0.5	
	Supervisor III Early Childhood Prog.	School Readiness Initiative	0.1	State Preschool:Half Day		0.9	
	Supervisor III Early Childhood Prog.	Preschool Fees	1				
	Supervisor III, School Readiness	School Readiness Initiative	0.9	Preschool Fees		0.1	
<b>K-12 Compliance and Support</b>							
State and Fed. Programs	Exec Dir I Assessment & Eval.	T3: Schl Libr Imp BG AB825:522	1				
	Exec. Dir. State and Fed. Programs	NCLB: Title I (300)	0.9	T3: Schl Libr Imp BG		0.1	
	NCLB Compliance/McKinney-Vento (proposed position)	NCLB: Title I (300)	0.5	McKinney-Vento ARRA		0.5	
	TOSA - GATE	T3: Gifted & Talented:AAA: 438	0.2				
	TOSA - GATE	T3: Gifted & Talented:AAA: 438	0.8				
	Sr. Staff Secretary	NCLB: Title I (300)	0.5	McKinney-Vento ARRA		0.5	
	Dir VI Instr. Support and Staff Dev.	T3:Prof Dev Blk Gmt AB825:518	0.5	Title II Teacher Quality		0.5	
	Senior Staff Secretary	Rdng 1st SE Tch Prof Dv (799)	1				
	TOSA - Math Specialist	T3:Prof Dev Blk Gmt AB825:518	1				
Curriculum/Instructional Support (Interventions)	Director VI, Curr. & Instr. Support (Interventions)	Title I	0.6	McKinney-Vento	0.3	T3: Schl Libr Imp BG	0.1
	Bilingual Clerk (LAC)	Economic Impact Aid (426)	1				
	Bilingual Clerk-ELAP	Economic Impact Aid (426)	1				
	Bilingual Clerk (LAC)	Economic Impact Aid (426)	0.9	Indian Education		0.1	
	Bilingual Secretary	EIA	0.5	Title III: LEP		0.5	
	TOSA - ELD Programs	Economic Impact Aid (427)	0.9	Indian Education		0.1	
	TOSA - Language Assessment Center	Economic Impact Aid (426)	1				
	TOSA-ELD Programs	Economic Impact Aid (426)	1				
Safety and Student Services	Director IV, Student Services	Safe & Drug Free Schools	0.4	T3:School Safety:VincePrev		0.6	
	District Nurse	Safe Schools/Healthy Students	1				
	Exec Dir I, Safety & Student Services	Safe Schools/Healthy Students	0.6	T3:School Safety:VincePrev		0.4	
	Nursing Spec.	General Fund	0.9	Medi-Cal Billing Option		0.1	
	Nursing Spec. - School Readiness	School Readiness Nurse Expans.	1				
	Nursing Spec.-Ch. Dev./School Read.	Learning Link	0.39	Preschool Fees		0.12	State Preschool
	Sr. Staff Secretary	General Fund	0.75	T3:School Safety:VincePrev		0.25	0.24

## Education Services General Fund Positions

Department	Position	Funding Source	FTE
<b><i>Elementary &amp; Secondary Schools</i></b>			
K-12 Education	Assistant Supt., Education	General Fund	1
	Executive Secretary	General Fund	1
	Sr. Staff Secretary	General Fund	1
	Executive Director II (Secondary Ed.)	General Fund	1
<b><i>K-12 Compliance and Support</i></b>			
Assessment and Evaluation	Intermediate Office Asst.	General Fund	0.8
	Analyst, Testing and Evaluation	General Fund	1
K-12 Inst. Support and Staff Development	Intermediate Office Asst. (music)	General Fund	1
K-12 Curriculum and Instructional Support	Instructional Media Specialists	General Fund	2
Safety and Student Services	District Nurse	General Fund	7
	Intermediate Office Asst.	General Fund	2
	District Registrar	General Fund	1
	Staff Secretary	General Fund	2

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, CA 92675

December 15, 2009

TO: President and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **ACADEMIC INTERVENTION COURSE APPROVAL**

---

**BACKGROUND INFORMATION**

Two years ago, concern was raised over the number of Capistrano Unified School District students who were being released from our district to enroll in the Orange County Department of Education's Alternative Charter and Correctional Education Schools and Services (ACCESS). ACCESS is intended to serve students in particular situations: 1) Student is currently an identified dropout; 2) Student has major credit deficiencies; 3) Student is incorrigible/expelled/major discipline problem; 4) Student has gang-related issues; or 5) Student needs a teen mother program.

The following represents a CUSD history of referrals to ACCESS from 2006-2008. Students were referred to ACCESS for many of the reasons listed above; however, the majority of CUSD students were referred due to credit deficiencies.

<b>2006-2007</b>		<b>2007-2008</b>	
Grade 9	51	Grade 9	52
Grade 10	154	Grade 10	181
Grade 11	223	Grade 11	250
Grade 12	138	Grade 12	141
<b>Total</b>	<b>566</b>	<b>Total</b>	<b>624</b>

In order to reduce the number of out-of-district referrals to ACCESS, high school principals and district administration began to look for other ways that students could recover from credit deficiencies within our schools. A committee was formed to evaluate existing credit recovery software, and three vendors presented their products. The committee recommended APEX Learning as a superior product that meets California and CUSD content standards and embeds appropriate assessment and curriculum materials. All principals reported that they have adequate computer lab facilities to accommodate this program. This credit recovery program was named Academic Intervention, and a pilot began in each of our comprehensive high schools during the 2008-2009 school year. The course was offered as an elective within the context of the regular school day.

## **CURRENT CONSIDERATIONS**

### **Academic Intervention Course**

District wide, 230 students were enrolled in Academic Intervention classes during the 2008-2009 school year.

<b>High School</b>	<b>Academic Intervention Enrollment</b>
Aliso Niguel High School	38
Capistrano Valley High School	25
Dana Hills High School	61
San Clemente High School	33
San Juan Hills High School	34
Tesoro High School	39
<b>Total Enrolled Students</b>	<b>230</b>

Collectively, these 230 students completed 515 credit recovery courses in a variety of subject areas. Credits for these courses are non-college prep, but they do satisfy graduation requirements. Principals and classroom teachers are satisfied that the rigor of the APEX curriculum meets the standards for graduation requirements and far exceeds the rigor of the coursework that is offered through ACCESS.

<b>Subject Area</b>	<b>Graduation Requirements Completed</b>
Electives	109
English	207
Math	35
Science	68
Social Studies	88
World Languages	8
<b>Total</b>	<b>515</b>

### **ACCESS Referrals**

As students were increasingly able to remediate graduation requirements at their home schools, a dramatic decline in the number of referrals to ACCESS occurred. Referrals to ACCESS totaled 624 in 2007-2008. In 2008-2009 the referrals to ACCESS declined to 474. This is a total of 150 students who were retained in CUSD.

<b>2007-2008</b>		<b>2008-2009</b>		<b>October 2009-2010</b>	
Grade 9	52	Grade 9	41	Grade 9	4
Grade 10	181	Grade 10	134	Grade 10	19
Grade 11	250	Grade 11	184	Grade 11	38
Grade 12	141	Grade 12	115	Grade 12	37
<b>Total</b>	<b>624</b>	<b>Total</b>	<b>474</b>	<b>Total</b>	<b>98</b>

1. The drop in referrals in 2008-2009 is attributed to the addition of one Academic Intervention class at each high school.
2. The referrals to ACCESS for the current year are continuing to decline. In October of 2009 there were only 98 referrals. The number of referrals to ACCESS in October of 2008 was 198.
3. The drop in referrals for the current year is a result of the work of an entire team of Principals, Assistant Principals of Guidance and Academic Advisors.
4. As the high schools continue to prevent our students from transferring to ACCESS, the need for credit recovery options will increase.
5. One additional section of Academic Intervention at each high school for second semester, will allow CUSD to provide credit recovery opportunities to an additional 210 students.
6. The expectation is that CUSD will be able to further reduce the referrals to ACCESS by these 210 students.

### **FINANCIAL CONSIDERATIONS**

#### **Initial Implementation Costs**

The cost of setting up the pilot for the 2008-2009 school year, included the following:

- \$25,250 for software for 6 high schools (35 licenses per site at \$125 per student)
- \$17,600 for initial training, staff development, and follow-up training.

Total: \$54,250

#### **Expansion Costs**

The cost for expanding the program during second semester of the 2009-2010 school year will include the following:

- \$37,000 for staffing to add one class to each high school at the semester.
- \$25,250 for software in six high schools (35 licenses per site at \$125 per student)

Total: \$62,250

The cost will be covered through the district's SIP funds (SLIBG) that have not yet been encumbered.

#### **Cost Savings**

The cost savings to the district are estimated on a per student basis, with an average of \$5000 in ADA for each student who is retained in CUSD. The cost savings to the district of retaining an additional 150 students is approximately \$750,000 per year (\$5,000/student ADA) and \$375,000 for one semester (\$2500 per student ADA).

### **STAFF RECOMMENDATIONS**

It is respectfully recommended that the Board President recognize Interim Assistant Superintendent Gail Richards who will present the information and be available for questions. Following the presentation, it is recommended that the Board approve the Academic Intervention course at each of our high schools and the expansion of the program for the 2009-2010 school year.





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **GLOBAL TIDES (CHARTER SCHOOL DEVELOPMENT  
SYSTEMS) K-12 ONLINE E-CHARTER SCHOOL**

---

**BACKGROUND INFORMATION**

Global Tides, a non-profit organization established by Charter School Development Systems, submitted a petition seeking sponsorship and approval of an online e-charter by the Capistrano Unified School District. The charter petition proposed an opening date of January 2, 2010, with an approximate enrollment of 100 students.

In accordance with Education Code 47605 and Board Policy 0420.4, the Board held a public hearing on November 10, 2009, in order to consider the level of support for the petition by teachers employed by the district, other employees of the district, parents, and community members. No representatives from Global Tides addressed the Board or attended the meeting. No district teachers, employees, parents, or community members provided support for the petition.

**CURRENT CONSIDERATIONS**

Charter school legislation, AB544, stipulates that the governing Board of a school district may not deny a petition for the establishment of a charter school unless it makes written factual findings, specific to the petition, setting forth specific facts to support one or more of the following findings:

- (1) The charter school presents an unsound educational program for the pupils to be enrolled in the charter school.
- (2) The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
- (3) The petition does not contain the required number of signatures.
- (4) The petition does not contain an affirmation of each of the required conditions as set forth in Education Code Section 47605(d): the charter school will be nonsectarian, admissions policies, employment practices and all other operations; shall not charge tuition; and shall not discriminate against any pupil on the basis of ethnicity, national origin, gender, sexual orientation or disability.

- (5) The petition does not contain reasonably comprehensive descriptions of 16 specified elements of the program in accordance with Education Code 47605(b)(5)(A-P).

In addition, Education Code section 47605(g) provides that the Board of Trustees require the petitioner to provide information regarding the proposed operation and potential effects of the school, including, but not limited to, the facilities to be utilized by the school, the manner in which administrative services are to be provided, and potential civil liability effects, if any, upon the school and upon the school district. Financial statements, including a proposed first year operating budget, start-up costs, and cash flow and financial projections for the first three years of operation also are required.

A comprehensive analysis and review of the Global Tides charter petition was conducted by financial advisors and district staff with the following findings:

- (1) The charter school presents an unsound educational program for the pupils to be enrolled in the charter school.
- (2) The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
- (3) The petition does not contain an affirmation of each of the required conditions as set forth in Education Code Section 47605(d).
- (4) The petition does not contain reasonably comprehensive descriptions of 12 of the 16 specified elements of the program in accordance with Education Code 47605(b)(5)(A-P).

A copy of the Global Tides charter petition is available for review in the Board office.

### **FINANCIAL IMPLICATIONS**

The extent of the financial implications of the charter petition is unknown at this time.

### **STAFF RECOMMENDATIONS**

Following a comprehensive analysis and review of the Global Tides charter petition by financial advisors and district staff and with consideration of the support received at the November 10, 2009, public hearing, it is respectfully recommended that the Capistrano Unified School District Board of Trustees deny the Global Tides request for approval of their charter petition.

If the Capistrano Unified School District Board of Trustees denies the petition, Global Tides may elect to submit the petition to the Orange County Board of Education. The county board will then review the petition. If the county board of education also denies the petition, Global Tides may file the petition with the State Board of Education. The State Board of Education will proceed with a review of the petition and either approve or deny the request.

DISCUSSION/  
ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Pam Watkins, Executive Director II, Elementary Support

SUBJECT: **ANALYSIS OF ACADEMIC PROGRESS**

---

**BACKGROUND INFORMATION**

Capistrano Unified School District has long been recognized for its excellence in student achievement, and this reputation was most recently confirmed in the state's 2009 STAR results. These results revealed that student achievement on the California Standardized Assessments continues to improve in all content areas and grade levels. In addition, significant progress was made toward "closing the gap" for students in subgroups who are not achieving at proficient levels.

Part of the District's practice is to use data to make instructional decisions which will positively impact student achievement. To that end, the Education Division has collaborated with school sites to examine and identify factors that contributed to our most recent growth.

**CURRENT CONSIDERATIONS**

This item will briefly present a summary of the factors which have contributed to the significant levels of growth reflected on the state's accountability measure, the STAR test.

**FINANCIAL IMPLICATIONS**

There are no financial implications attached to the agenda item.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board President recognize Pam Watkins, Executive Director II, Elementary Support, who will introduce this item. Education Services staff will assist with the analysis.

INFORMATION/  
DISCUSSION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President,  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **AUTHORIZATION OF SELECTION  
FOR SUPERINTENDENT EXECUTIVE SEARCH FIRM**

---

**BACKGROUND INFORMATION**

On May 26, 2009 the Board conducted interviews with two executive search firms: Hazard, Young, and Attea and Ray and Associates. Each firm reviewed their proposals and responded to questions from Trustees.

**CURRENT CONSIDERATIONS**

This agenda item seeks Board approval to select and hire an executive firm to conduct a comprehensive search for qualified candidates who might serve as the district's next superintendent.

**FINANCIAL IMPLICATIONS**

All services provided by the executive search firm will be funded from the General Fund. The costs for such a search are estimated to be \$28,000. Exact fees will be based on the depth and scope of services required by the Board.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board of Trustees select an executive firm to provide services related to the recruitment and selection of a new superintendent and to authorize the selected search firm to move forward with the recruitment process.

DISCUSSION/  
ACTION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President & Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services



SUBJECT: **RESOLUTION NO. 0910-39 - RESOLUTION AUTHORIZING AND PROVIDING  
FOR A ONE-YEAR REDUCED LEVY OF A SPECIAL TAX WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 98-1A (PACIFICA SAN JUAN)**

---

**BACKGROUND INFORMATION**

CFD 98-1 was formed between the District, the City of San Juan Capistrano and the developer as an alternative method of payment for school facility mitigation and City facilities for the Pacifica San Juan community. In addition to bond financed school facilities and City facilities, CFD 98-1 included provisions to pay for other expenditures through the levy of "special taxes." The special taxes are collected by CUSD and used to pay for administrative fees, transportation, special education facilities, and school improvements as needed beyond the payment of bond debt.

The Pacific San Juan community is asking for the District's consideration in reducing or suspending the current Mello-Roos special tax assessment to homeowners in that community. Due to the incomplete development, bonds were never issued and therefore, there are no bond debt payments. Even without bond debt, the District retains the ability to levy the maximum amount of taxes through the special tax assessment clause in the agreement. The levies began in 2008 at the maximum allowable and were recently renewed for the 2009/2010 fiscal year, again at the maximum allowable. The District has the full authority to levy the maximum special tax, or any fraction thereof, absent the issuance of bonds, and the community is asking for a temporary suspension of the tax. The following are a few key facts regarding this CFD.

- CFD 98-1 formed in 1999 and amended in 2004.
- Three party agreement between CUSD, the City, and the developer.
- Mello-Roos taxes to pay for school facility mitigation and City facilities.
- 416 Homes approved within the community – building permits issued to only 63 units.
- Home construction halted due to market conditions.
- No bonds issued due to incomplete development.
- CUSD began special tax assessment in 2008 at maximum allowable.
- 2009 maximum special tax again approved by Trustees.

At the August 10, 2009 Board meeting, Trustees heard the community's request and approved the maximum annual tax levy for CFD 98-1A with the stipulation that staff coordinate with the City of San Juan Capistrano to discuss the three-party arrangement between the District, the City and the community, and to explore the feasibility of a reduction in the special tax assessment. In September 2009, two meetings were held between the District and the City, along with the District's tax consultant. Collectively, a potential reduction plan was derived based upon the percentages of taxes that would have been distributed to each agency had the bonds been issued. Calculations from our



**RESOLUTION NO. 0910 – 39 - RESOLUTION AUTHORIZING AND PROVIDING FOR A ONE-YEAR REDUCED LEVY OF A SPECIAL TAX WITHIN COMMUNITY FACILITIES DISTRICT NO. 98-1A (PACIFICA SAN JUAN)**

December 15, 2009

Page 2

tax consultant indicate that the Districts' share of the debt service and special assessment funds would have equated to 57.73 percent for this current fiscal year. The remaining 42.27 percent would have gone to the City. Since the expenditures of special taxes are at the sole discretion of CUSD, a 42.27 percent reduction in the special tax assessment would represent a fair reduction for the current homeowners for the current fiscal year.

This proposed reduction is for the current 2009/2010 fiscal year and is a one-time reduction of special taxes within CFD 98-1A. It is important to note that the City of San Juan Capistrano, as a partner in the CFD agreement, recently passed a resolution to support the reduction plan described above.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval of Resolution No. 0910-39 – “Resolution of the Board of Trustees of the Capistrano Unified School District Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) Amending the Levy of Special Taxes Within Community Facilities District No. 98-1A for Fiscal Year 2009-10” – attached as Exhibit A. Upon Board approval of the Resolution 0910-39, the District will coordinate with the Orange County Treasurer in providing amended tax bills for the Pacifica San Juan residents. The Orange County Treasurer's office has indicated that they will waive any fees associated with the amended tax bills.

**FINANCIAL IMPLICATIONS**

This agenda item does not impact the District's General Fund. If approved, the collection of special taxes through CFD 98-1A for the 09/10 fiscal year would be revised to allow 57.73 percent of the maximum allowable. This reduction equates to approximately \$204,000 less in special taxes to the District for this current fiscal year. The collected fees would be available for capital facility expenditures and related expenses as described within the CFD agreement.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board President introduce this item. Mr. Ron Lebs, Deputy Superintendent, Business and Support Services will be available to answer any questions from the Board of Trustees. Representatives with the District's legal counsel and tax consultant will also be available to answer questions. After appropriate discussion and consideration, it is respectfully requested that the Board of Trustees approve the Resolution No. 0910-39 – “Resolution of the Board of Trustees of the Capistrano Unified School District Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) Amending the Levy of Special Taxes Within Community Facilities District No. 98-1A for Fiscal Year 2009-10.”

DISCUSSION/  
ACTION

RESOLUTION NO. 0910-39

RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT ACTING AS THE  
LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT  
NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT  
(PACIFICA SAN JUAN) AMENDING THE LEVY OF SPECIAL  
TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 98-  
1A FOR FISCAL YEAR 2009-10

WHEREAS, the Capistrano Unified School District (the "District") previously established Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) ("CFD No. 98-1A") pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended; and

WHEREAS, the Board, acting as the legislative body of CFD No. 98-1A pursuant to the Act has adopted its Resolution No. 03-04-77 calling for a public hearing and such public hearing was duly held on June 14, 2004 to consider certain amendments to the District (the "Amendments"), as described in Resolution No. 03-04-77; and

WHEREAS, the Board of Trustees called and duly held an election on June 14, 2004 regarding the Amendments in Community Facilities District No. 98-1A for the purpose of presenting to the qualified electors within the District Propositions A, B and C authorizing the levy of an amended special tax within the District and to incur an indebtedness and issue bonds in the maximum principal amount of \$45,000,000, with interest at a rate or rates not to exceed the maximum interest rate permitted by law, to finance the Facilities and the Incidental Expenses described in Resolution No. 0304-77, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy on the District the special taxes described in Propositions A and B, respectively, for the purposes described therein and to take the necessary steps to levy the special taxes authorized by Propositions A and B.

WHEREAS, the Board of Trustees of the District acting as the legislative body of CFD No. 98-1A is authorized pursuant to Resolutions Nos. 03-04-77, 03-04-91 and Amendment to Ordinance No. 98-1A-1 adopted on June 28, 2004 (the "Ordinance") to levy a special tax on property in CFD No. 98-1A, which shall be sufficient to pay principal, interest and administrative expenses with respect to all bonds of CFD No. 98-1A (the "Bonds"), to pay for the construction, acquisition and rehabilitation of certain public facilities authorized to be financed by the levy of special taxes of CFD No. 98-1A pursuant to Resolution No. 03-03-91 and to pay all expenses incidental thereto; and

WHEREAS, on August 10, 2009, this Board adopted Resolution No. 0910-14 which authorized the amount of special taxes to be levied and collected for Fiscal Year 2009-10 for the purpose specified in the Ordinance;

WHEREAS, this Board now desires to amend and reduce the amount of special taxes to be levied and collected within the District for Fiscal Year 2009-10;

WHEREAS, the special taxes being levied hereunder are at the same rate or at a lower rate than provided by the Ordinance;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. The special tax is imposed without regard to property valuation and is levied in compliance with the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53111 (the "Act") and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within the District which are not otherwise exempt from taxation under the Act or the Ordinance the special taxes for Fiscal Year 2009-10 listed in Appendix A hereto, which rates do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or his designee, may make any necessary modifications to these special taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the tax applicable to any category of parcels and can only be made prior to the submission to the Orange County Auditor of the tax rolls prepared for the District pursuant to the terms of this Resolution.

Section 4. All of the collections of the special tax shall be used only as provided for in the Act and Resolution No. 03-04-91. The special tax shall be levied only so long as needed to accomplish the purposes described in Resolution No. 03-04-91.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 6. As a cumulative remedy, if any amount levied as a special tax for payment of bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board of Trustees may, not later than four years after the due date of the last installment of principal on the Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such special tax.

Section 7. The Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the Orange County Auditor, together with other supporting documentation as may be required to place said special taxes on the secured property tax roll for Fiscal Year 2009-10 in the place of the special taxes that were levied pursuant to Resolution No. 0910-14, and to perform all other acts which are required by the Act, the Ordinance, the Orange County Auditor, the Orange County Treasurer-Tax Collector or by law in order to accomplish the purpose of this Resolution.

ADOPTED, SIGNED AND APPROVED this 15<sup>th</sup> day of December, 2009.

AYES:

NOES:

ABSTAIN:

ABSENT:

BOARD OF TRUSTEES OF THE CAPISTRANO  
UNIFIED SCHOOL DISTRICT ACTING AS THE  
LEGISLATIVE BODY OF COMMUNITY  
FACILITIES DISTRICT NO. 98-1A OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT  
(PACIFICA SAN JUAN)

By: \_\_\_\_\_

President of the Board of Trustees of the  
Capistrano Unified School District

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Trustees of the  
Capistrano Unified School District

STATE OF CALIFORNIA     )  
  ) ss.  
COUNTY OF ORANGE     )

I, \_\_\_\_\_, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the Board of Trustees of the Capistrano Unified School District at a regular meeting of said Board held on the 15<sup>th</sup> day of December, 2009.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Clerk of the Board of Trustees

## APPENDIX A

### CFD No. 98-1A of the Capistrano Unified School District

<i>Assessor's Parcel Number</i>	<i>Revised FY 2009-2010 Special Tax *</i>
675-085-42	\$ 4,800.69
675-085-43	4,291.43
675-085-44	4,291.43
675-411-05	4,800.69
675-411-06	4,291.43
675-411-07	4,291.43
675-411-08	4,291.43
675-411-09	4,291.43
675-411-10	4,291.43
675-411-11	4,291.43
675-411-12	4,291.43
675-411-13	4,291.43
675-411-14	4,291.43
675-411-15	4,291.43
675-411-16	4,291.43
675-411-17	4,291.43
675-411-18	4,800.69
675-411-19	4,800.69
675-411-20	4,291.43
675-411-21	4,800.69
675-411-22	4,291.43
675-411-23	4,291.43
675-411-24	4,800.69
675-411-25	4,800.69
675-411-26	4,291.43
675-411-27	4,291.43
675-411-28	4,800.69
675-411-29	4,291.43
675-411-30	4,800.69
675-411-31	4,291.43
675-411-32	4,800.69
675-411-33	4,800.69
675-411-34	4,291.43
675-411-50	4,800.69
675-411-51	4,291.43
675-411-52	4,291.43
675-411-53	4,291.43
675-411-54	4,800.69

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\* Based on 57.73% of the Assigned Special Tax.

<i>Assessor's Parcel Number</i>	<i>Revised FY 2009-2010 Special Tax *</i>
675-411-55	4,291.43
675-411-56	4,291.43
675-411-57	4,800.69
675-411-58	4,800.69
675-411-59	4,291.43
675-411-60	4,291.43
675-411-61	4,291.43
675-411-62	4,291.43
675-411-63	4,291.43
675-411-64	4,291.43
675-411-67	4,291.43
675-411-68	4,291.43
675-411-69	4,800.69
675-431-05	3,023.06
675-431-06	4,291.43
675-431-07	4,291.43
675-431-08	4,800.69
675-431-09	3,023.06
675-431-10	5,049.27
675-431-11	3,023.06
675-431-12	4,800.69
675-431-14	3,023.06
675-431-15	4,291.43
675-431-16	5,049.27
675-431-17	4,800.69
<b>Total FY 2009-2010 Special Tax Levy</b>	<u><u>\$ 276,478.23</u></u>
<b>Total Number of Parcels Taxed</b>	63

\* Based on 57.73% of the Assigned Special Tax.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President & Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services



SUBJECT: **RESOLUTION NO. 0910-40 RESOLUTION OF CONSIDERATION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) TO REDUCE THE SPECIAL TAXES**

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**BACKGROUND INFORMATION**

Recently, residents within the Pacific San Juan community began asking for the District's consideration in reducing or suspending the current Mello-Roos special tax assessment to homeowners in that community, as it was established through the formation of Community Facilities District (CFD) 98-1A. Records indicate that only 63 of the approved 416 homes have been permitted and/or constructed, and the homeowner representatives believe the special assessment is an unfair burden on their incomplete community. Because the development of the community abruptly stopped due to market conditions, no additional homes were built and the issuance of bonds and any further community improvements also halted. Concurrently, the special tax assessment, or "pay-as-you-go" feature in the CFD began in August 2008 at the maximum rate allowable, to pay for District administrative fees and school facilities as-needed. At the August 10, 2009 meeting, Trustees approved the maximum annual tax levy for CFD 98-1A for the 2009/2010 tax year.

On July 14, 2009, community members filed a "Petition to Reduce the Rate of Special Tax in Community District No. 98-1A of the Capistrano Unified School District." The petition requests the Board of Trustees to commence proceedings to reduce the rate of special tax to zero. To address the petition, the District must now take the initial steps to consider the request by adopting Resolution No. 0910-40 – attached as Exhibit A. Subsequently, staff will prepare another agenda item for the February 9, 2010 Board Meeting to hold a public hearing to receive testimony as to whether the requested amendment should be adopted or rejected.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval of Resolution No. 0910-40 – "Resolution of Consideration of the Board of Trustees of the Capistrano Unified School District Acting in its Capacity as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) to Reduce the Special Taxes" – attached as Exhibit A. Upon Board approval of the Resolution 0910-40, District staff will post the notice of public hearing for the February 9, 2010 meeting.



**RESOLUTION NO. 0910-40 – “RESOLUTION OF CONSIDERATION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) TO REDUCE THE SPECIAL TAXES”**

December 15, 2009

Page 2

**FINANCIAL IMPLICATIONS**

This agenda item does not impact the District’s General Fund. If adopted on February 9, 2010, the request to reduce the special taxes within CFD 98-1A would reduce the funds available for capital facility expenditures and related expenses as described within the CFD agreement. During the 2008/2009 fiscal year, the District levied a total of \$469,535 within CFD 98-1A. For this current fiscal year, the District authorized the maximum total levy equaling \$478,926.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board President introduce this item. Mr. Ron Lebs, Deputy Superintendent, Business and Support Services will be available to answer any questions from the Board of Trustees. Representatives with the District’s legal counsel and tax consultant will also be available to answer questions. After appropriate discussion and consideration, it is respectfully requested that the Board or Trustees approve Resolution No. 0910-40 – “Resolution of Consideration of the Board of Trustees of the Capistrano Unified School District Acting in its Capacity as the Legislative Body of Community Facilities District No. 98-1a of the Capistrano Unified School District (Pacifica San Juan) to Reduce the Special Taxes.”

DISCUSSION/  
ACTION

RESOLUTION NO. 0910-40

RESOLUTION OF CONSIDERATION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) TO REDUCE THE SPECIAL TAXES

WHEREAS, certain registered voters within Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) (the "District") have filed a written petition (the "Petition") with the District requesting that the rate and method of apportionment of the special tax (the "Rate and Method"), currently in effect in the District following a special election held on June 14, 2004 pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code (the "Act"), be changed to reduce the special taxes to zero ( the "Amendment"); and

WHEREAS, in light of the Petition, the Board of Trustees now intends to take the initial steps necessary to consider the proposed Amendment by adopting this resolution in accordance with Sections 53332 and 53334 of the Act; and

WHEREAS, the boundaries of the District are as depicted on the boundary map recorded with the County Recorder of the County of Orange in the book of maps of assessment and community facilities districts in Book No. 92, Page No. 35, as Instrument No. 2007000367431, which map is now the final boundary map of the District;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN), DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. The Rate and Method is proposed to be amended to reduce the special taxes in the District to zero. If this change is approved, the District will no longer be authorized to levy special taxes on real property within the District.

Section 3. A public hearing (the "Hearing") on the proposed Amendment shall be held at 7:00 p.m., or as soon thereafter as practicable, on February 9, 2009, at the Board of Trustees Chambers, 33122 Valle Road, San Juan Capistrano, California 92675. The Hearing will be conducted in accordance with the provisions of Sections 53336, 53337 and 53338 of the Act.

Section 4. At the time and place set forth above for the Hearing, the Board of Trustees, acting in its capacity as the legislative body of the District, shall receive testimony as to whether the proposed Amendment should be adopted or rejected.

Section 5. At the time and place set forth above for the Hearing, any interested person, including all persons owning land or registered to vote within the District, may appear and be heard.

Section 6. The Clerk of the Board of Trustees is hereby directed to publish a notice (the "Notice") of the Hearing pursuant to Section 6061 of the Government Code in a newspaper of general circulation published in the area of the District. The Notice shall contain the information required by Section 53335 of the Act, the time and place of the Hearing, a statement that the testimony of all interested persons or taxpayers will be heard, a description of the protest rights of the registered voters and landowners to the proposed Amendment and a description of the proposed voting procedure for the election required by the Act. Such publication shall be completed at least 7 days prior to the date of the Hearing.

Section 7. The Clerk of the Board of Trustees is hereby directed to send a copy of the Notice of the Hearing by first-class mail, postage prepaid, to each landowner within the District as shown on the last equalized assessment roll, or otherwise known to the Clerk of the Board of Trustees to be a current owner of land within the District, and to any other address listed on the Petition. Said mailing shall be completed not less than fifteen (15) days prior to the date of the Hearing.

Section 8. This Resolution shall be effective on its adoption.

PASSED, APPROVED AND ADOPTED THIS 15<sup>TH</sup> DAY OF DECEMBER, 2009 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

BOARD OF TRUSTEES OF THE CAPISTRANO  
UNIFIED SCHOOL DISTRICT ACTING AS THE  
LEGISLATIVE BODY OF COMMUNITY  
FACILITIES DISTRICT NO. 98-1A OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT  
(PACIFICA SAN JUAN)

By: \_\_\_\_\_  
President of the Board of Trustees of the  
Capistrano Unified School District

Attest:

\_\_\_\_\_  
Clerk of the Board of Trustees of the  
Capistrano Unified School District

STATE OF CALIFORNIA     )  
  ) ss.  
COUNTY OF ORANGE     )

I, \_\_\_\_\_, Clerk of the Board of Trustees of Capistrano Unified School District, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 15<sup>th</sup> day of December, 2009.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Clerk of the Board of Trustees of Capistrano  
Unified School District



**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **REVISIONS TO BOARD POLICY 5119 – OPEN ENROLLMENT**

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**BACKGROUND INFORMATION**

Board Policy 5119, Open Enrollment, was most recently revised on February 11, 2008. This policy allows parents/guardians to choose a school of attendance other than their school of residence.

**CURRENT CONSIDERATIONS**

This agenda item requests Board approval of proposed revisions to Board Policy, 5119, Open Enrollment (Exhibit A). Proposed additions to the board policy appear in bold; deletions are struck through.

**FINANCIAL IMPLICATIONS**

There are no financial implications to this agenda item.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board President recognize Ron Lebs, Deputy Superintendent, Business and Support Services, to present the proposed revisions to Board Policy 5119, Open Enrollment. At the conclusion of this discussion, it is recommended the Board waive a second reading and adopt the revised Board Policy (Exhibit A).

DISCUSSION/  
ACTION



## OPEN ENROLLMENT

### Purpose and Intent

The Governing Board endorses the neighborhood public school concept. However, the Board recognizes that some parents/guardians may wish to choose a school of attendance other than their ~~home~~ **school of residence**. Thus, a Capistrano Unified School District Open Enrollment Program shall be included as an integral feature of the District's instructional offerings.

~~Home~~-**School of residence** attendance areas, school capacities, and class size mandates/guidelines are established to optimize the use of existing facilities and to maintain relatively balanced enrollments. All CUSD schools offer high quality instructional programs addressing the district's mission, goals and adopted curricula. However, parents/guardians may wish to apply to other CUSD schools in order to take advantage of specialized or innovative programs, or to meet other family needs.

### Priority Criteria for School Placement

CUSD students residing in any Board-approved school attendance area shall first be provided the option of attending their ~~neighborhood~~ **school of residence**. After all ~~children~~ **students** within each school's attendance area have been accommodated within established class-size mandates, and after all ~~children~~ **students** in categories A and B below have been placed, requests for Open Enrollment placement will be honored according to the following priority ~~criteria~~ until all openings in a given school are filled:

- A. CUSD students who are siblings of any student currently in attendance who will continue to be enrolled at the same school next year **or CUSD students requesting placement at their school of residence after attending a school of choice for at least one full year.**
- B. CUSD students who have continuously attended the school for at least one full year, but have moved into another CUSD school's attendance area, or CUSD students residing in an area affected by an attendance boundary change who wish to remain at their existing school.
- ~~C. CUSD students who are assigned to a school which has been declared impacted will have their Open Enrollment applications approved for any other school which is not impacted up to the receiving school's capacity.~~
- ~~D. CUSD students who meet stated criteria for placement within a specific school program or high school academy which has prerequisites for admission.~~
- EC. CUSD students whose residence is not within the school's attendance area but whose parents/guardians pay a Mello-Roos tax which helped support construction of the school.
- FD. All other CUSD students requesting Open Enrollment placement.



**Determination of Openings**

~~Each spring,~~ District staff shall project the initial number of open enrollment classroom seats which will be available for the fall of the following school year. In this analysis, staff shall consider each of the following elements:

1. Current enrollment as it rolls forward and provides a basis for the following year's enrollment.
2. Projected new enrollments for the school's entry grade level (K, 6, or 9).
3. Projected new enrollments due to the construction of new housing facilities in the attendance area during the next year.
4. ~~The current level of school enrollment as compared with the school's adjusted base capacity and maximum capacity.~~
- 5.4. The ratio of enrollment to capacity as compared with the enrollment to capacity ratio of other schools in the surrounding area.
6. ~~Established class size state mandates and District guidelines.~~
- 7.5. Plans for the construction of new school facilities which would provide future relief from current overcrowded conditions.
- 8.6. Special programs which may have particular enrollment requirements **or limitations,** ~~such as class size reduction.~~

When the Open Enrollment process is implemented each year, the initial number of openings assigned to each school may be augmented as students who are currently enrolled in a given school transfer to another school site during the Open Enrollment process.

**~~Categorizing Schools According to Space~~****Schools with Openings**

Each year the Superintendent or designee shall utilize all available information to ~~categorize schools according to the following definitions:~~ **determine which schools have openings. Schools without additional space will accept students in Priority A and Priority B categories only.**

**~~1. Impacted Schools No Openings~~**

~~Schools in this category will be closed to all applications, except Priority A and Priority B Placement Criteria. These schools have current enrollments which are at or over maximum. In addition, their attendance area could include neighborhoods where there is an expectation for~~

~~2. One to One Transfers~~

~~Schools in this category have enrollments which may be at or near maximum capacity, but may be able to accommodate students who replace departing students approved to attend other CUSD schools under Open Enrollment.~~

~~3. Schools with Limited Space~~

Schools with ~~limited space available~~ **openings** will begin the Open Enrollment process with a designated number of openings. Students will be placed in order of the priority criteria referenced in this policy. ~~with students in priority categories A and B assured placement in their school of choice. Students in priorities C through F will be placed only in those grade levels where space is available.~~

**Placement Procedures**

The Open Enrollment timeline is **will be** published on the CUSD website and is **will be** available at all school sites in January of each year.

Open Enrollment applications shall be initiated by a child's parent/guardian. Applications must be submitted on the district-designated form which is available at the District office, and in each school office **and on the CUSD website**. Parents/guardians seeking placement for multiple children must submit a separate application for each child.

Parents/guardians who have applied for an Open Enrollment transfer by the published application deadline shall be notified of the status of their transfer request by late spring. ~~Due to strict state-mandated class size limitations, it may not be possible to place some applicants until after school begins and classroom seat availability is more apparent.~~ Open Enrollment approval is school specific and does not guarantee placement in the feeder school(s) for the school of choice.

~~Applications submitted after the published application deadline may not be acted upon until at least the second week of school for the upcoming school year. Communication to/from the Enrollment Office or Education Division about the status of a parent's application will take place only if it has been determined by the District that an opening has occurred.~~

After the number of openings has been determined and applications processed, a determination will be made as to whether sufficient openings exist to accommodate all applications. In the event there are more applications for Open Enrollment into any given school than there are openings in that school, a lottery procedure for placement will be implemented which takes into account the priority criteria referenced in this policy and considers the openings which are available according to grade level.

**Students in priorities A and B may continue to apply beyond the published application deadline. In late spring, the list of schools with openings will be updated and a second opportunity to apply for Open Enrollment placement for all priorities will take place.**

~~Parents/guardians who have applied for an Open Enrollment transfer which is awaiting action shall enroll their child/children in their home school.~~

## OPEN ENROLLMENT (continued)

BP 5119(d)

### Eligibility for Interscholastic Athletic Participation

When a student enrolls as a freshman (Grade 9) in any CUSD high school, he/she will have that school identified as the school of attendance for athletic eligibility. Once eligibility has been established, a transfer to a different high school under Open Enrollment may result in a declaration of ineligibility to participate. Students considering a transfer to another CUSD high school should contact CIF for eligibility guidelines.

Recruitment of students by school personnel to attend a high school other than the ~~home~~ school of **residence** for the purpose of athletic participation is prohibited in accordance with CIF rules and regulations.

### Home-to-School Bus Transportation

~~The District offers home-to-school bus transportation to students in each school's assigned attendance area whose residence is within the designated transportation zone for that neighborhood school. Transportation of students who have opted to attend a school outside their home school must be furnished by~~ **been placed through the open enrollment process is the responsibility of the parent/guardian.**

### Nonrequirements to the District

In implementing the Open Enrollment Program, the District is not required to:

1. Make alterations in the structure or grounds of any schools or make alterations to the arrangement or function of rooms within District schools.
2. Establish and offer any particular program in a school if such program is not offered currently in each school in the District.
3. Alter or waive any established eligibility criteria for participation in a particular program including age requirements, course prerequisites and required levels of performance.

### Transfer Back to the ~~Home~~ School of Residence

Students approved for Open Enrollment placement in accordance with the priority placement criteria spelled out in this policy shall abide by all school rules and procedures. ~~Schools~~ **Principals** may recommend **to Student Services** the involuntary transfer of students back to their ~~home~~ school of **residence** or another school deemed appropriate for any of the following reasons:

1. Unsatisfactory attendance
2. Continual tardiness
3. Failure of the parent/guardian to make adequate transportation arrangements
4. Unsatisfactory academic performance

5. Unsatisfactory behavior
6. ~~Discontinued participation within a "specialized" school program~~
- 7.6. No longer residing within CUSD boundaries

#### **OPEN ENROLLMENT** (continued)

BP 5119(e)

Students being transferred back to their ~~home~~ school **of residence** or another school deemed appropriate have the right to an Admission and Discharge (A & D) hearing relative to the infraction which caused the involuntary transfer.

Students determined to have enrolled in a school by falsifying attendance or residency records shall be returned to their ~~home~~ school **of residence** immediately. These students will not qualify as Priority A or B students even if they otherwise meet the stated priority criteria.

Students requesting a transfer to their ~~home~~ school **of residence**, after having been accepted into another school through the open enrollment process, will not be guaranteed a place in their ~~home~~ school **of residence**. ~~Placement at the home school will be considered on a space available basis by grade level after the second week of the school year.~~ **Students may reapply for Open Enrollment placement at their school of residence after attending their school of choice for at least one full year.**

#### *Legal Reference:*

##### EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

35160.5 District policies; rules and regulations

35291 Rules

35350 Transportation of students

35351 Assignment of students to particular schools

29 Ops. Cal. Atty. Gen. 63

##### GOVERNMENT CODE

53312.7 Establishment of community facilities district; goals and policies

Jackson v. Pasadena City School District (1963) 59 Cal. 2nd 876, 879

Crawford v. Board of Education (1976) 17 Cal.3d 280

(cf 5152 – Expulsion, Suspension, Involuntary Transfer and Due Process)

POLICY 5119

adopted: February 8, 1999

revised: November 17, 2003

revised: December 8, 2003

revised: February 11, 2008

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT PROJECT LISTING, WORK SCHEDULE AND PRIORITIES (TABLED FROM NOVEMBER 10, 2009, BOARD MEETING)**

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**BACKGROUND INFORMATION**

In an October 2008 letter received from the Superintendent from the Department of General Services, Division of the State Architect (DSA), DSA requested the District inform the governing board of potential liability of any projects closed, but not certified by DSA. At the request of the Board, an update was sent to the Board of Trustees on February 9, 2009, on the progress being made to close with certification the District's outstanding applications listed on the DSA web site. This agenda item is a continuation of the progress being made to close out outstanding applications.

The DSA has recently announced, beginning July 2009 through June 2010, all DSA offices will be closed the first three Fridays of each month. Additionally, in response to the current fiscal conditions in California, they have stated their intent is to focus their resources on school construction projects that are fully funded.

These announcements will directly impact the District in closing out projects in a timely manner due to the District not meeting DSA close out priorities as well as DSA cutting back their work hours.

**CURRENT CONSIDERATION**

Exhibit A is a list of outstanding applications. There is no change from the information provided to the Board at its October 13, 2009 meeting.

**FINANCIAL IMPLICATIONS**

There are no financial implications with this agenda item at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board President recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who along with John Forney, Director, Construction, will be available to answer any questions Trustee may have.

INFORMATION/  
DISCUSSION



<b>Projects Closed Without Certification Status:(UPDATED INFORMATION IN BOLDED TEXT)</b>		
04-101942	Don Juan Avila MS 2-Story Modular Buildings	DSA Inspector, Larry Nelson working on the fire sprinkler and the elevator inspector's Field Verified Report.
04-101943	San Clemente HS 2-Story Modular Buildings	DSA Inspector, Larry Nelson is working on the fire sprinklers and the elevator inspector's Field Verified Report.
04-104520	Newhart MS 2-Story Modular Buildings, restroom building	Closed without Certification 11/05/03.
04-104845	Del Obispo ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-104935	Niguel Hills MS Modernization	The work needing to be completed for DSA review and acceptance has been identified
04-104993	Viejo ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-105269	Laguna Niguel ES Restroom Building	Closed without Certification on 1/16/08.
04-108442	Newhart MS 2-Story Modular Buildings, Phase 2	Cannot be closed until A#104520 is certified. Closed without Certification.
04-104860	Crown Valley ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-108164	Aliso Niguel HS Parking Lot Improvement	Closed without Certification.
04-100736	Crown Valley ES Ball field - City of Laguna Niguel	Closed without Certification.
04-102787	Capistrano Valley HS Cell Tower - Mericom	Closed without Certification.



04-105499	Carl Hankey ES: New covered walkway, alterations to Classrooms, MPR, Administration Building	Previous A#'s are required to be certified and closed before DSA will certify this A#.  Closed without Certification
04-108531	Carl Hankey K-8 Conversion	Closed without Certification
04-108613	Carl Hankey K-8 Relocatables	Closed without certification , pending certification of A#105499.  Closed without Certification
<b>Current Projects Status: (UPDATED INFORMATION IS IN BOLDED TEXT)</b>		
04-108645	Newhart MS Relocatables	Closed with Certification
04-109058	Tesoro High School Shade Structure	Closed with Certification
04-104115	San Juan Hills HS	6 of the 10 change orders are approved. Continuing to process closeouts for approval.
04-105495	Barcelona ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-108524	Castille ES Relocatable restroom building	Closeout documents to DSA 12/29/08
04-108628	SCHS Relocatables - Coaches office	All required documents have been recorded by DSA, waiting on certification letter. Closeout documents to DSA 11/24/08
04-108654	Las Flores Relocatables	All required documents have been recorded by DSA, waiting on certification letter. Documents sent to DSA on 11/24/08
04-108867	San Juan ES YMCA Relocatable	Closed with Certification
04-108868	Canyon Vista ES YMCA Relocatable	Documents sent to DSA 12/4/08
04-108890	Moulton ES Relocatable	Sent closeout paper work package to DSA. Pending certification.
04-108892	Oso Grande ES Relo's	Closed with Certification
04-109872	Oso Grande ES Relo's	Closed with Certification

04-108893	Don Juan Avila Relocatables	Closed with Certification
04-109336	Ladera Ranch Relo's	Sent closeout paper work package to DSA 12/6/08.
04-109616	Las Palmas ES Relocatables	Documents sent to DSA 12/29/08
04-109617	Ladera Ranch ES YMCA Relocatable	Documents sent to DSA 12/29/08
04-109919	Newhart MS Relocatable computer lab	Closed with Certification
04-108517	San Juan Hills HS Phase 1 – Track and Field	Closed with Certification
04-106580	Dana Hills HS Modernization (including fire alarm scope)	Closed with Certification
04-107867	San Juan Hills HS– 2-Story Modular Buildings	NOC's on MSI and HCH from the District were sent to PJHM. Change orders to DSA for approval – gathering closeout documents
04-107894	San Clemente HS Auxiliary Gym Building	Closed with Certification
04-107895	San Clemente HS Pool Building	Closed with Certification
04-108716	San Juan Hills HS Phase 2 – Bleachers, Concession Building, Restroom building	Change orders at DSA pending approval. Closeout documents cannot be submitted until all CO's are approved.
04-109512	San Clemente HS Upper Campus Science Lab	Construction complete. Gathering close out documents and processing change orders.
04-109544	Capistrano Valley HS Weight Room/Fire Hydrant	All documents are in and approved, waiting for NOC's from the District.

<b>Projects Under Planning</b>		
04-108515	Aliso Niguel HS 2-Story Modular Buildings	Plan extension approval now expired.
04-109529	Carl Hankey Concrete Foundation	Plans approved on hold.
04-106889	Ambuehl ES Modernization	Letter requesting refund sent to DSA
04-109690	San Juan Hills HS 30-Meter Pool Project	Approval of Plans 2/11/2009
04-110423	Dana Hills HS Construction of Theater Building	Project received by DSA
04-110424	Capistrano Valley HS Construction of Theater Building	Project received by DSA

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

December 15, 2009

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT  
PROJECT LISTING, WORK SCHEDULE AND PRIORITIES**

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**BACKGROUND INFORMATION**

In an October 2008 letter received from the Superintendent from the Department of General Services, Division of the State Architect (DSA), DSA requested the District inform the governing board of potential liability of any projects closed, but not certified by DSA. At the request of the Board, an update was sent to the Board of Trustees on February 9, 2009, on the progress being made to close with certification the District's outstanding applications listed on the DSA web site. This agenda item is a continuation of the progress being made to close out outstanding applications.

The DSA has recently announced, beginning July 2009 through June 2010, all DSA offices will be closed the first three Fridays of each month. Additionally, in response to the current fiscal conditions in California, they have stated their intent is to focus their resources on school construction projects that are fully funded.

These announcements will directly impact the District in closing out projects in a timely manner due to the District not meeting DSA close out priorities as well as DSA cutting back their work hours.

**CURRENT CONSIDERATION**

Exhibit A is an update of the progress being made to closeout the outstanding applications, with the updates appearing in bold.

**FINANCIAL IMPLICATIONS**

There are no financial implications with this agenda item at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

**STAFF RECOMMENDATION**

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04-110318	Vista Del Mar Sidewalk	<b>Closed with Certification</b>
No A Number	Ambuehl Site Relocateable Move	<b>No DSA Approval</b>
<b>Projects Under Planning</b>		
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04-110423	Dana Hills HS Construction of Theater Building	<b>WLC Architects reviewing comments</b>
04-110424	Capistrano Valley HS Construction of Theater Building	<b>WLC Architects reviewing comments</b>