

Regular Meeting  
CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

33122 Valle Road  
San Juan Capistrano, CA 92675

June 15, 2010

7:00 p.m.

**I. PRELIMINARY**

Meeting was called to order by \_\_\_\_\_

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**ROLL CALL:**

	<b>Present</b>	<b>Absent</b>
Anna Bryson, President	_____	_____
Ken Lopez-Maddox, Vice President	_____	_____
Jack Brick, Clerk	_____	_____
Ellen M. Addonizio, Member	_____	_____
Larry Christensen, Member	_____	_____
Sue Palazzo, Member	_____	_____
Mike Winsten, Member	_____	_____
Saam Alikhani, Student Advisor	_____	_____

**CLOSED SESSION COMMENTS**

**CLOSED SESSION**

**5:30 p.m.**

**REPORT ON CLOSED SESSION ACTION**

**SPECIAL RECOGNITIONS**

*Greg Nestor, Initiative and Innovation*  
*Kayla Redivo, Internship at Saddleback Memorial Hospital*

**BOARD AND SUPERINTENDENT COMMENTS**

**ORAL COMMUNICATIONS (Non-Agenda Items)**

**Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.**

**PUBLIC HEARING: Agenda Item #25– School Facility Needs Analysis-Adopting Alternative School Facility Fees for New Developments.**

**PUBLIC HEARING: Agenda Item #26– Community Facilities Districts (CFD) 2005-1 Whispering Hills (continued).**

**RECORDING OF SCHOOL BOARD MEETINGS**

**In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## **II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA.** Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

**ORAL COMMUNICATIONS (Non-Agenda Items).** Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

**PUBLIC HEARINGS.** Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

**CLOSED SESSION.** In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*

### III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

#### **GENERAL FUNCTIONS**

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the May 3, 2010, Special Board Meeting, May 11, 2010, Regular Board Meeting, and May 19, 2010, Special Board Meeting.  
(Supporting Information)  
*Contact: Jane Boos, Manager, Board Office Operations* 1

#### **CURRICULUM & INSTRUCTION**

2. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.  
(Supporting Information)  
*Contact: Candy Miller, Special Education Consultant* 15
3. EXPUNGING EXPULSION RECORD: Approval expunging of expulsion record.  
(Supporting Information)  
*Contact: Julie Hatchel Assistant Superintendent, Education* 19
4. EXPULSION READMISSIONS: Approval, readmission of students from expulsion.  
(Supporting Information)  
*Contact: Julie Hatchel Assistant Superintendent, Education* 21
5. CALIFORNIA HIGH SCHOOL EXIT EXAM: Approval, petition to waive California Ed Code §60851(c)/Board Policy 6162.52—California High School Exit Exam: Case #0910-070 (ANHS) through 0910-076 (THS)  
(Supporting Information)  
*Contact: Julie Hatchel Assistant Superintendent, Education* 23
6. JOINT POWERS AGREEMENT: Approval, Joint Powers Agreement for Supplemental Law Enforcement Services.  
(Supporting Information)  
*Contact: Julie Hatchel Assistant Superintendent, Education* 25
7. JOURNEY CHARTER SCHOOL: Approval, Special Education Memorandum of Understanding (MOU) for Journey Charter School.  
(Supporting Information)  
*Contact: Julie Hatchel Assistant Superintendent, Education* 39
8. CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF): Approval, 2010-2011 CIF representatives.  
(Supporting Information)  
*Contact: Julie Hatchel Assistant Superintendent, Education* 53

#### **BUSINESS & SUPPORT SERVICES**

9. PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS: Approval, Purchase Orders/Warrants/Consultant Agreements.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services* 57

10.	DONATIONS: Approval, donations of funds/equipment. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	117
11.	XEROX CORPORATION CONTRACT: Approval, authorization to utilize Contract No. 3-01-36-0030A, purchase and warranty of hardware and software, installation, maintenance, software maintenance, license and training on Xerox products, State of California Multiple Award Schedule (CMAS)-Xerox Corporation. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	121
12.	OBSOLETE MATERIALS: Approval, authorization to sell obsolete and unusable district materials. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	123
13.	ABSENCE WAIVER: Approval, request of allowance of attendance due to rain related absences during the week of January 19, 2010. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	125
14.	BID REJECTION: Approval, reject all bids for Bid No. 1011-03, General Contractor. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	133
15.	VEHICLE MAINTENANCE/DRIVER TRAINING SERVICES: Approval, to extend vehicle maintenance and driver training services for Santa Margarita Catholic High School. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	135
16.	LEGAL SERVICES: Approval, addition to legal services bench and extension of consultant agreement No. C0809161, Bowie, Arneson, Wiles, and Giannone. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	147
17.	LAGUNA NIGUEL ELEMENTARY SCHOOL: Approval, YMCA placement of two portable classrooms at Laguna Niguel Elementary School. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	153
18.	MEDI-CAL BILLING SERVICES: Approval, award of REP No. 6-0910, Medi-Cal Billing Services, Paradigm Health Care Services. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	163
19.	PAVING: Approval, award of Bid No. 1011-01, Asphalt Paving, Sealcoating, and Repair, Ben's Asphalt, Inc. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	167
20.	FROZEN FOOD: Approval, award of Bid No. 1011-05, Frozen Food Products, Gold Star Foods, Inc. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i>	171



## **PERSONNEL SERVICES**

21. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. 183  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
22. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. 189  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
23. WILLIAMS SETTLEMENT: Approval and acceptance of the Third Quarter Williams Settlement Legislation, Inspection Report. 195  
(Supporting Information)  
*Contact: Jeff Bristow, Executive Director, Risk Management/Compliance*
24. TEACHER PREPARATION PIPELINE GRANT: Approval, payment to master teachers who served as mentors for teaching assistants from Saddleback College. 197  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.**

## **IV. DISCUSSION/ACTION**

25. SCHOOL FACILITY NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES FOR NEW DEVELOPMENT – DISCUSSION/ACTION  
**PUBLIC HEARING:** Consideration and Approval, Resolution No. 0910-74, Vote \_\_\_\_  
School Facility Needs Analysis, Adopting Alternative School Facility Fees for New Development. Page 199  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

26. **COMMUNITY FACILITIES DISTRICT 2005-1 (WHISPERING HILLS) – PUBLIC HEARING CONTINUED:** Consideration and Approval, reducing special taxes of Community Facilities District (CFD) 2005-1 (Whispering Hills) or other action in regard thereto. Resolution No. 0910-73.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

DISCUSSION/  
ACTION  
Vote \_\_\_\_  
Page 211

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

27. **THIRD INTERIM REPORT:** Consideration and approval, financial documents related to the Third Interim report.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

DISCUSSION/  
ACTION  
Vote \_\_\_\_  
Page 217

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

28. **TENTATIVE BUDGET:** Review of 2010-2011 fiscal year tentative budget.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

INFORMATION/  
DISCUSSION  
Page 251

29. **EMPLOYEE COMPENSATION REDUCTIONS:** Consideration and approval, Resolution No. 0910-75, reserving the right to make 2010-11 employee compensation reductions.  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

DISCUSSION/  
ACTION  
Vote \_\_\_\_  
Page 253

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

30. **CLASSIFIED LAYOFF-NON-MANAGEMENT EMPLOYEES:** Consideration and approval, Resolution No. 0910-76, classified layoffs of non-management employees.  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

DISCUSSION/  
ACTION  
Vote \_\_\_\_  
Page 261

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Addonizio _____	Trustee Palazzo _____
Trustee Brick _____	Trustee Lopez-Maddox _____
Trustee Christensen _____	Trustee Winsten _____
	Trustee Bryson _____

- |   |  |
|---|--|
| <p>31. <b>STRATEGIC PLAN:</b> Consideration and approval, Strategic Plan and Objectives for the 2010-11 school year.<br/>(Supporting Information)<br/><i>Contact: Julie Hatchel, Assistant Superintendent, Education</i><br/><i>Kim Bailey, Director, Instructional Support/ Staff Development</i></p> <p>Motion by _____ Seconded by _____</p> | <p>DISCUSSION/<br/>ACTION<br/>Vote ____<br/>Page 263</p> |
| <p>32. <b>ENGLISH LEARNER PROGRAM:</b> Update and overview of English Learner Program changes.<br/>(Supporting Information)<br/><i>Contact: Julie Hatchel, Assistant Superintendent, Education</i></p>  | <p>INFORMATION/<br/>DISCUSSION<br/>Page 275</p>          |
| <p>33. <b>BOARD POLICY REVISION:</b> Consideration and approval, first reading of revisions to Board Policy 1330, <i>Use of District Facilities</i>.<br/>(Supporting Information)<br/><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i></p> <p>Motion by _____ Seconded by _____</p>                             | <p>DISCUSSION/<br/>ACTION<br/>Vote ____<br/>Page 279</p> |
| <p>34. <b>BOARD POLICY REVISION:</b> Consideration and approval, first reading of revisions to Board Policy 4112/4212, <i>Appointment and Conditions of Employment</i>.<br/>(Supporting Information)<br/><i>Contact: Jodee Brentlinger, Assistant Superintendent, Personnel</i></p> <p>Motion by _____ Seconded by _____</p>                    | <p>DISCUSSION/<br/>ACTION<br/>Vote ____<br/>Page 303</p> |
| <p>35. <b>DIVISION OF STATE ARCHITECT:</b> Update of progress of the Division of State Architect Project listing, work schedule and priorities.<br/>(Supporting Information)<br/><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i></p>   | <p>INFORMATION/<br/>DISCUSSION<br/>Page 309</p>          |
| <p>36. <b>SUMMER PROJECT LIST:</b> Review and consideration of Maintenance and Operations Summer Project List.<br/>(Supporting Information)<br/><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i></p>  | <p>INFORMATION/<br/>DISCUSSION<br/>Page 313</p>          |

## V. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON  
TUESDAY, JUNE 29, 2010, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT  
OFFICE BOARD ROOM, 33122 VALLE ROAD,  
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## **VII. CLOSED SESSION**

### **37. Closed Session (as authorized by law)**

#### **A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to Litigation – One Case  
Pacifica San Juan Homeowners Association CFD 98-1A  
(Pursuant to Government Code §54956.9{b}{1})

#### **B. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION**

Number of cases: Four Cases  
(Pursuant to Government Code §54956.9{a})

Case No. 1  
Superior Court of the State of California  
County of Orange  
Case No. 00300788  
Whispering Hills LLC v. Capistrano Unified School District

Case No. 2  
Superior Court of California  
County of Orange – Central Justice Center  
Case No. 30 2009 00122265  
A. Woodrow Carter v. Capistrano Unified School District

Case No. 3  
Superior Court of the State of California  
County of Orange – Central Justice Center  
Case No. 00180049  
Petition for Writ of Mandate Pursuant to the California Environmental  
Quality Act (CEQA), Public Resources Code Section 21000, et seq.  
City of Mission Viejo, a municipal corporation v. CUSD

Case No. 4  
Superior Court of the State of California  
County of Orange – Central Justice Center  
Case No. 00207543  
Petition for Writ of Mandate Pursuant to the California Environmental  
Quality Act (CEQA), Public Resources Code Section 21000, et seq.  
City of Rancho Santa Margarita, a municipal corporation, v. CUSD

#### **C. PARENT APPEAL**

Level 4 Complaint

#### **D. STUDENT EXPULSIONS – Items D-1 through D-10**

Deliberation of Administration Panel's  
Findings of Fact and Recommendation.  
(Pursuant to Education Code §48918(c) and §35145)

#### **E. LIABILITY CLAIM**

Claimant: Claim No. 10-83886DP  
Agency Claimant Against: Capistrano Unified School District  
(Pursuant to Government Code §54956.9{a})

F. CONFERENCE WITH CHIEF LABOR NEGOTIATOR

Agency designated representative:

Anthony DeMarco, Chief Labor Negotiator

Employee Organization:

- 1) Capistrano Unified Education Association (CUEA)
- 2) Capistrano School Employees Association (CSEA)
- 3) Unrepresented Employees (CUMA)
- 4) Teamsters

*(Pursuant to Government Code §54957.6)*

G. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

*(Pursuant to Government Code §54957)*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – SPECIAL MEETING  
MAY 3, 2010 – 5:30 P.M.  
EDUCATION CENTER – BOARD ROOM

President Bryson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Trustee Palazzo.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo,  
and Winsten

It was moved by Trustee Addonizio, seconded by Trustee Brick, and carried by a 7-0 vote to adopt the Board agenda.

**Adoption of the  
Board Agenda**

Ayes: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo,  
and Winsten.

Noes: None

President Bryson asked if there was anyone who wished to comment on the closed session agenda items.

The Board recessed to closed session at 5:32 p.m. to: select the finalist for the district superintendent position.

The Board reconvened to open session at 7:56 p.m. President Bryson reported the following action taken during closed session:

**President's Report  
From Closed  
Session Meeting**

**Agenda Item #1 A - Public Employee Appointment/Employment—Superintendent**  
No action was taken.

**Agenda Item #1 B – Conference with Chief Labor Negotiator:** No action was taken.

**Agenda Item #1 C – Conference with Legal Counsel—Existing Litigation:**  
Whispering Hills LLC v. Capistrano Unified School District. No action was taken.

The meeting was adjourned at 7:58 p.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations*



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – REGULAR MEETING  
MAY 11, 2010  
EDUCATION CENTER -- BOARD ROOM

Vice President Lopez-Maddox called the meeting to order at 5:30 p.m. The Board recessed to closed session to: confer with Legal Counsel regarding Existing Litigation (four cases); discuss Student Expulsions (11 cases); confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA/Teamsters negotiations; confer with Legal Counsel regarding Anticipated Litigation-Significant Exposure to Litigation (one case); confer with Legal Counsel regarding Liability Claims (2 cases); and Public Employee Appointment/Employment.

Prior to recessing to closed session Vice President Lopez-Maddox announced that in the absence of Chief Labor Negotiator Anthony DeMarco, Attorney Cathy Fields will update the Board on negotiations.

The Regular Meeting of the Board reconvened to open session and was called to order by Vice President Lopez-Maddox at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Addonizio.

Present: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo, Winsten  
and Student Advisor Saam Alikhani

Absent: Trustee Bryson

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)** **Permanent Record**

It was moved by Trustee Addonizio, seconded by Trustee Brick, and motion carried by a 6-0 vote to adopt the Board agenda. **Adoption of the Board Agenda**

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo, Winsten,  
and Student Advisor Saam Alikhani

NOES: None

ABSENT Trustee Bryson

Vice President Lopez-Maddox reported the following action taken during closed session: **President's Report From Closed Session Meeting**

**Agenda Item #45 A-1 – Conference with Legal Counsel – Existing Litigation:** Whispering Hills LLC v. Capistrano Unified School District. No action was taken.

**Agenda Item #45 A-2 - Conference with Legal Counsel – Existing Litigation:** A. Woodrow Carter v CUSD. No action was taken.

**Agenda Item #45 A-3 & 4 - Conference with Legal Counsel – Existing Litigation:** City of Mission Viejo v CUSD and City of Rancho Santa Margarita v CUSD. No action was taken.

**Agenda Item #45 B-1 – Student Expulsions:** The Board voted by a 5-1 vote to place Case #2010-081 on a suspended expulsion at Ladera Ranch for the 2010 Spring semester and on a suspended expulsion at Capistrano Valley High School for the 2010 Fall semester.



AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
and Winsten  
NOES: Trustee Palazzo  
ABSENT: Trustee Bryson

**Agenda Item #45 B-2 through B-11 - Student Expulsions:** The Board voted by a 6-0 vote to expel the following students by stipulated agreement: Case #2010-073, 2010-089, 2010-090, 2010-91, 2010-092, 2010-93, 2010-095, 2010-096, 2010-097, and 2010-098.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
Palazzo, and Winsten  
NOES: None  
ABSENT: Trustee Bryson

**Agenda Item #45 C – Conference with Chief Labor Negotiator:** No action taken.

**Agenda Item 45 D – Conference with Legal Counsel – Significant Exposure to Litigation:** The Board voted by a 6-0 vote to reject the request to present a late claim.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
Palazzo, and Winsten  
NOES: None  
ABSENT: Trustee Bryson

**Agenda Item 45 E-1 – Liability—Claim for Damages, Case #10-81990DP-Hernandez:** The Board voted by a 6-0 vote to approve staff recommendation.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
Palazzo, and Winsten  
NOES: None  
ABSENT: Trustee Bryson

**Agenda Item 45 E-2 – Liability—Claim for Damages, Case #10-81522DP-Barbeau:**  
The Board voted by a 6-0 vote to approve staff recommendation.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
Palazzo, and Winsten  
NOES: None  
ABSENT: Trustee Bryson

**Agenda Item #45 F-1 - Public Employee Appointment/Employment—Administrative Assignment:**

The Board voted by a 6-0 vote to approve the appointment of Julie Hatchel as Assistant Superintendent, Education.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
Palazzo, and Winsten  
NOES: None  
ABSENT: Trustee Bryson

Vice President Lopez-Maddox recognized Executive Director Julie Hatchel who announced the following good news before recognizing the Extra Milers:

- Barcelona, Concordia, and Hidden Hills elementary schools have been confirmed as California Distinguished Schools.

**Special  
Recognition**

- Tammie Wingen, Director of the Health and Medical Occupations Academy at Dana Hills High School received the Orange County Department of Education's Outstanding Contributions to Education Award.
- CUSD Elementary Teacher of the Year, Jennifer Henschel, was named a semi-finalist for Orange County Department of Education's Teacher of the Year.
- Marco Forster Middle School students Tyler Casazza, Jared Bass, Austin Isaacsohn, and Marisa Erison won the National History Day county competition and went on to compete at the state competition in the area of Web Design.
- Talon Baker of Capistrano Valley High School won Second Place in overall competition for the ACME Network. Chris Baker, Josh Palmer, and Aaron Kitamura earned honorable mention.
- Congratulations to: Elizabeth Chaddock, Lauren Shapiro, and Brian Tolles of DHHS; Calvin Chang of CVHS; Evan Flores and Alicia Zhu of THS; and Harleen Gambhir of ANHS who were named 2010 National Merit Scholars, representing the top 5% of graduating seniors in the United States.

Mrs. Hatchel introduced the following people to receive special district recognition: CVHS Principal Deni Christensen joined in congratulating parent Wendy Harder for writing the winning essay in the Samsung Four Seasons of Hope Technology Giveaway grant earning more than \$200k in technology to enhance student programs at CVHS. Troy Kubly was honored for earning her National Board Certification.

Newhart Principal George Knights, and Castille Principal Laura Lyon, had students and parents circled the room with a paper chain representing student acts of kindness and compassion in response to Rachel's Challenge. Principals Knights and Lyon explained that this was only a small portion of the links gathered at the schools. A PowerPoint explaining the goal of Rachel's Challenge which is individuals performing acts of kindness and compassion thereby using the power of one to start a chain reaction.

**Points of Pride**

Trustee Christensen congratulated and thanked Mrs. Kubly for earning her National Board Certification and stated that she is a positive representative for the teachers in the district.

**Board and Superintendent Comments**

Trustee Winsten issued his own form of a Rachel's Challenge to the CUSD community. Trustee Winsten read portions of President Obama's University of Michigan commencement speech in which President Obama stated "a passionate debate must also be a civil one." (Trustee Winsten's complete remarks can be heard on the audio recording posted on our website)

The following people addressed the Board:

**Oral Communications**

- *Terry Hause spoke on the budget crisis in California and encouraged Trustees to attend a political rally.*
- *Eileen Navarro stressed the importance of communicating in Spanish when sending out information to parents and asked Trustees not to layoff bilingual office and classroom staff.*
- *Greg Deskin delivered letters from parents telling Trustees to count the three recent strike days as furlough days for teachers.*
- *Judith Alcalá addressed the Board in Spanish regarding the importance of maintaining bilingual staff at school sites.*
- *Mary Ellen Storm expressed her concern that the district was going to spend money on two superintendents that could be used to save teaching and nursing jobs.*
- *Angela Narel requested that Trustees review Board Policy 6146.1(e) and allow students to take classes at Saddleback College for summer school.*

Trustee Maddox directed staff to research BP 6146.1(e) and report back to the Board.

**Public Hearing:  
Community Roots  
Academy Charter  
School  
Agenda Item 7**

**Public Hearing:  
CFD 2005-1  
Agenda Item 36**

### Items Pulled from the Consent Calendar

## CONSENT CALENDAR

It was moved by Trustee Addonizio, seconded by Trustee Brick, and motion carried by a 6-0 vote to approve the following Consent Calendar items:

Minutes of the March 31, 2010, Special Board Meeting, April 13, 2010, Regular Board Meeting, April 16, 2010, Special Board Meeting, April 19, 2010, Special Board Meeting, April 20, 2010, Special Board Meeting, April 21, 2010, Special Board Meeting, April 26, 2010, Special Board Meeting, and April 27, 2010, Special Board Meeting.	<b>Minutes Agenda Item 1</b>
Resolution No. 0910-72, Order for regular election pertaining to the election of Trustees to serve in Trustee areas 4, 6, and 7.	<b>Biennial Trustee Election Agenda Item 2</b>
Nonpublic school and agency contracts.	<b>Special Education Agenda Item 3</b>
Expunging of expulsion record: Case #2009-069	<b>Expunging of Expulsion Records Agenda Item 4</b>
Petition to waive California Education Code Section 60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case Numbers 0910-066 (CVHS) through 0910-069 (DHHS).	<b>California High School Exit Exam Agenda Item 5</b>
Journey Charter School renewal.	<b>Charter School Renewal Agenda Item 6</b>
Concepts in precalculus, a one-semester course, for inclusion in the high school mathematics curriculum.	<b>Course Approval Agenda Item 8</b>
Carl Perkins IV Tech Prep Demonstration Site application for San Clemente High School Automotive Academy.	<b>Automotive Academy Agenda Item 9</b>
Purchase Orders/Warrants/Consulting Agreements as listed.	<b>Purchase Orders/ Warrants/ Consulting Agreements Agenda Item 10</b>
Donations of funds and equipment.	<b>Donations Agenda Item 11</b>
Resolution No. 0910-69, acceptance of funds for the California Technology Assistance Project Grant.	<b>Technology Grant Agenda Item 12</b>
Authorization to sell obsolete and unusable miscellaneous district materials.	<b>Obsolete Materials Agenda Item 13</b>
Request of allowance of attendance due to H1N1 virus related absences.	<b>Absence Waiver Agenda Item 14</b>
Award of bid, DHHS gymnasium modernization, floor and bleacher replacement.	<b>Dana Hills High School Agenda Item 15</b>

Authorization to utilize Contract No. 7066, Industrial Supplies and Equipment, Lighting Products, Janitorial Supplies and Equipment, Western States Contracting Alliance (WSCA), Grainger Industrial Supply.	<b>Industrial Supplies/ Equipment</b> Agenda Item 16
Authorization to utilize Contract No. 3-03-70-0291K, Cisco Products, State of California Multiple Award Schedule (CMAS), AMS.NET, INC.	<b>Cisco Products</b> Agenda Item 17
Amendment in Use of Agreement allowing temporary reduction in lease payments for Niguel Children's Center.	<b>Niguel Children's Center</b> Agenda Item 18
License to Use Agreement, construction access for Cox Communications at CVHS.	<b>License to Use Agreement</b> Agenda Item 19
Lease/rental agreement with the Orange County Fire Authority.	<b>Orange County Fire Authority</b> Agenda Item 20
Extension of Bid No. 0708-06, Plumbing Service, Pacific Plumbing Company of Santa Ana.	<b>Plumbing</b> Agenda Item 21
Extension of Bid No. 0708-05, flooring materials and installation, Collins & Aikman Floor Coverings, Inc.	<b>Flooring</b> Agenda Item 22
Extension of Bid No. 0708-04, fencing materials, repair and installation, Commercial Fence and Ironworks, Inc.	<b>Fencing</b> Agenda Item 23
Extension of Bid No. 0607-06, Outsource Transportation Service, American Logistics Company, LLC.	<b>Transportation</b> Agenda Item 24
Extension of Bid No. 0708-07, movement of relocatable buildings, Pacific Mobile Home Construction, Inc.	<b>Relocatable Buildings</b> Agenda Item 25
Extension of Bid No. 0708-11, painting, Prime Painting Contractors, Inc.	<b>Painting</b> Agenda Item 26
Extension of Bid No. 0708-23, frozen beverage service, Berkeley Street Beverage Company, Inc.	<b>Frozen Beverage Service</b> Agenda Item 27
Extension of Bid No. 0809-09, audio visual equipment, various vendors.	<b>Audio Visual Equipment</b> Agenda Item 28
Extension of Bid No. 0607-05, service to collect, recycle, and dispose of solid waste.	<b>Solid Waste</b> Agenda Item 29
Extension of Bid No. 0910-01, produce, ASR Food Distributors.	<b>Produce</b> Agenda Item 30
Extension of Bid No. 0809-11, paper/plastic products for Food and Nutrition Services, P & R Paper Supply Company, Inc.	<b>Paper/Plastic Products</b> Agenda Item 31

**Resignations/  
Retirements/  
Employment  
(Classified  
Personnel)  
Agenda Item 32**

**Resignations/  
Retirements/  
Employment  
(Certificated  
Personnel)  
Agenda Item 33**

## Paraprofessional Teacher Training Agenda Item 34

**Employment  
Agreement  
Agenda Item 35**

**Strategic Plan  
Agenda Item 37**

## TRANS Funding Agenda Item 38

**Budget  
Development III  
Agenda Item 39**

Following discussion it was moved by Trustee Addonizio, seconded by Trustee Palazzo, and motion carried by a 6-0 vote to approve recommendations listed in Exhibit A for incorporation into the 2010-11 fiscal year budget.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: Trustee Bryson  
ABSTAIN: None

It was moved by Trustee Addonizio, seconded by Trustee Palazzo, and motion carried by a 6-0 vote to approve Resolution 0910-67, reduction of work year and/or salaries for classified employees, management personnel in designated classifications.

**Classified  
Employees-  
Management  
Personnel  
Agenda Item 40**

ROLL CALL AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: Trustee Bryson  
ABSTAIN: None

Vice President Lopez-Maddox recognized Assistant Superintendent Jodee Brentlinger who presented this item. Mrs. Brentlinger explained that the reduction or elimination of positions is due to a lack of funds. The positions listed are funded through various sources such as categorical funding sources, gifts, or grants and at this time funding for the 2010-11 school year is not secure.

**Classified Layoff-  
Non-Management  
Employees  
Agenda Item 41**

The following speakers addressed the Board:

- *Ken Jensen and Kerrylynn Fay spoke in support of retaining classified jobs.*

Following discussion it was moved by Trustee Winsten, seconded by Trustee Palazzo, and motion carried by a 6-0 vote to approve Resolution No. 0910-70, classified layoff in designated classifications.

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo, and Winsten  
NOES: Student Advisor Saam Alikhani  
ABSENT: Trustee Bryson

Vice President Lopez-Maddox called upon Assistant Superintendent Jodee Brentlinger to present this item. Mrs. Brentlinger stated that by approving this item it provides the maximum budget flexibility options for the Board and Trustees should consider it as an insurance policy if the Governor's May revise has more cuts. Mrs. Brentlinger commented that staff has honored Trustees intentions to maintain current class sizes and save jobs. The rehire of certificated employees depends upon the May revise, retirements, resignations and as categorical and grant money becomes available.

**Teacher Layoff  
Hearings  
Agenda Item 42**

The following speakers addressed the Board:

- *Terri Douglas read an email from State Superintendent of Public Instruction Jack O'Connell praising school nurses for their work and stating the need for more school nurses in California.*
- *Ann Roche reported that there are currently only eight nurses to cover the district and if staff is reduced to six there will be one nurse for every 9,000 students.*

- *Kathleen Sigafoos urged Trustees to confirm funding projections before laying off teachers.*
- *David Luciani told Trustees he hopes the budget will allow his program to be saved and doesn't believe his elective class should be considered under-enrolled.*
- *Kalani Conroy voiced her concern for the loss of quality teachers and asked the Board to stop hiring lawyers and consultants and keep teachers.*

It was moved by Trustee Palazzo, seconded by Trustee Addonizio, to split the motion into two motions: 1) to lay off 11 certificated employees and 2 TOSAS; 2) to retain 26 certificated positions and 2 nurses. Following further discussion with staff Trustee Palazzo withdrew her motion and Trustee Addonizio withdrew her second.

It was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and motion carried by a 5-1 vote to approve the decision of Administrative Law Judge Chris Ruiz in the matter of Teacher Layoff Hearings, File No. 2010030097 and authorize final notice of layoffs in accordance with this decision..

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox,  
Winsten, and Student Advisor Saam Alikhani  
NOES: Trustee Palazzo  
ABSENT: Trustee Bryson

Vice President Lopez-Maddox recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction, presented an overview of funding sources, allowable expenditures, and facilities needs within Communities Facility District (CFD) 98-2 Ladera Ranch. Mr. Lebs provided background information regarding the aquatics facility funding and stated that in his research he found Board meeting minutes from February 10, 2008, where the Board (four former members) approved staff to go out for bid on the SJHHS pool. Mr. Lebs reported that subsequent to this first approval, staff involved in this project left the district and the practice of when to seek authorization to bid changed. Since the Board of Trustees had authorized staff to advertise for bids, Mr. Lebs explained that Trustees must rescind the action taken on February 10, 2008, if they did not want to proceed with advertising the project. Following the presentation and lengthy discussion Mr. Lebs requested the Board provide further direction to staff regarding the San Juan Hill High School aquatic facilities and facilities needs within CFD 98-2 Ladera Ranch.

**CFD 98-2 Ladera Ranch**  
**Agenda Item 43**

The following speakers addressed the Board:

- *Amy Hanacek, Jett McCormick, and Margie Tinsley spoke in support of building the aquatics center at San Juan Hills High School and asked for equitable facilities for all the high schools in the district.*

Staff was directed to research the history of Board discussions on the San Juan Hills High School aquatics facility.

Staff was directed to advertise for bids for the San Juan Hills aquatics facility.

Vice President Lopez-Maddox recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction, provided updates of the progress of Division of State Architect project listing, work schedule, and priorities. This was an Information/Discussion item only.

**Division of State Architect (DSA)**  
**Agenda Item 44**

Staff was directed to contact Attorney Alex Bowie to draft a response of options and procedure to bifurcate CUSD and the City of San Juan Capistrano in regards to CFD 98-1A, Pacifica San Juan.



It was moved by Trustee Palazzo, seconded by Trustee Brick, and motion carried by a 6-0 vote to approve the employment contract for Dr. Joseph M. Farley as superintendent.

**Employment  
Contract,  
Superintendent  
Agenda Item 44A**

AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo,  
Winsten, and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: Trustee Bryson

The meeting adjourned at 9:55 p.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations.*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – SPECIAL MEETING  
MAY 19, 2010 – 6:00 P.M.  
EDUCATION CENTER – BOARD ROOM

President Bryson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Trustee Christensen.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Winsten, and Student Advisor Saam Alikhani

Absent: Trustees Lopez-Maddox and Palazzo

It was moved by Trustee Addonizio, seconded by Trustee Brick, and motion carried by a 5-0 vote to adopt the Board agenda. **Adoption of the Board Agenda**

AYES: Trustees Addonizio, Brick, Bryson, Christensen,  
Winsten and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: Trustees Lopez-Maddox and Palazzo  
ABSTAIN: None

#### GENERAL FUNCTIONS

It was moved by Trustee Addonizio, seconded by Trustee Winsten, and motion carried by a 5-0 vote to approve the three year (2009-10 through 2011-12) contract settlement with CUEA as proposed, and certify that the public disclosure of the proposed agreement with CUEA has been completed in accordance with Government Code Section 3457.5 and the changes incorporated by AB2756. **CUSD/CUEA Settlement Agreement Agenda Item 1**

AYES: Trustees Addonizio, Brick, Bryson, Christensen,  
Winsten and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: Trustees Lopez-Maddox and Palazzo  
ABSTAIN: None

It was moved by Trustee Addonizio, seconded by Trustee Winsten, and motion carried by a 5-0 vote to approve the continued employment contract of Ms. Gail Richards as Executive Director, Secondary Schools, Adult and Alternative Education. **Employment Contract Agenda Item 2**

AYES: Trustees Addonizio, Brick, Bryson, Christensen,  
Winsten and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: Trustees Lopez-Maddox and Palazzo  
ABSTAIN: None

Trustee Lopez-Maddox arrived at 5:32 p.m.

The meeting was adjourned at 5:33 p.m.

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Clerk

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Secretary



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: President and Members  
Board of Trustees, Capistrano Unified School District

FROM: Candy Miller, Interim SELPA Director

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL  
AND AGENCY CONTRACTS**

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**BACKGROUND INFORMATION**

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

**CURRENT CONSIDERATIONS**

This agenda item recommends approval of student related educational services, tuition, and parent reimbursement for special education students.

**FINANCIAL IMPLICATIONS**

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve the following contracts:

Master Contracts: Alpine Academy, Blind Children's Learning Center, Mae Olsen Education Center, Chileda, Cinnamon Hills School, Devereux Arizona, Devereux League City, Devereux School of Viera, Devereux Texas Victoria, Mardan School, New Haven School, Oak Grove Institute-Jack Weaver School, Ocean View School, Pyramid Autism Center, Red Rock Canyon, Shiloh Treatment Center, Speech & Language Development Center, Therapeutic Education Center-Canal Street, Therapeutic Education Center-Santa Ana, Yellowstone Boys & Girls Ranch

Master Contracts: Julie Berg Ryan, O.D., M.S.Ed.  
 Pacific Pediatric Therapy, Inc.  
 Rainbow Connection, Speech-Language Pathology Services  
 Susan Brown, RPT  
 Abby Rozenberg  
 Wertheimer-Gale and Associates

1. RELATED SERVICES:

Provider:	Devereux Arizona	Justification:
Student:	1 Student	Mandated by
Services:	Visit to RTC	IEP Services and Support
Period Covered:	03/27/10 – 03/28/10	
Total Cost:	\$344.55	

2. TUITION:

Provider:	Devereux League City	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	05/05/10 – 06/30/10	
Days/Rate:	39 @ \$125.94	
Total Cost:	\$4,911.66	

3. TUITION:

Provider:	Ocean View School	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	Settlement Agreement
Services:	Speech Therapy	
Services:	Transportation	
Period Covered:	05/19/10 – 06/30/10	
Days/Rate:	28 @ \$152.00	
Hours/Rate:	7 @ \$120.00	
Days/Rate:	28 @ \$60.00	
Total Cost:	\$6,776.00	

4. TUITION:

Provider:	Therapeutic Education Center-Canal Street	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Services:	Transportation	
Period Covered:	05/13/10 – 06/30/10	
Days/Rate:	29 @ \$163.00	
Days/Rate:	29 @ \$62.00	
Total Cost:	\$6,525.00	

5. RELATED SERVICES:

Provider:	Mae Olsen Education Ctr/Cathedral Home	Justification:
Student:	2 Student	Mandated by
Services:	Home Visits from RTC	IEP Services and Support
Period Covered:	11/25/09 – 03/31/10	
Trips/Rate:	4 @ \$500.00	
Total Cost:	\$2,000.00	

6. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational and Attorney Fees	Agreement
Date of Agreement:	5/19/2010	
Total Cost:	\$39,000.00	

7. PARENT REIMBURSEMENT:

Provider:	Parent	Justification
Student:	1 Student	Mandated by IEP
Service:	Educational Expenses	
Date of IEP:	2/2010	
Total Cost:	\$2,000.00	

8. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	5/17/2010	
Total Cost:	\$775.00	

9. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	4/25/2010	
Total Cost:	\$4,500.00	

10. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	5/7/2010	
Total Cost:	\$24,000.00	

11. PARENT REIMBURSEMENT:

Provider:	Parent	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	5/19/2010	
Total Cost:	\$45,000.00	

12. PARENT REIMBURSEMENT:

Provider: Parent  
Student: 1 Student  
Service: Independent OT Evaluation  
Date of Agreement: 4/28/10  
Total Cost: \$500.00

Justification  
Mandated by IEP

13. PARENT REIMBURSEMENT:

Provider: Parent  
Student: 1 Student  
Service: Educational Expenses  
Date of IEP: 5/26/10  
Total Cost: \$6,000.00

Justification  
Mandated by IEP

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education Division

SUBJECT: **EXPUNGING OF EXPULSION RECORD**

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Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education Division

SUBJECT: **EXPULSION READMISSIONS**

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Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.



## **CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education Division

SUBJECT: **PETITION TO WAIVE CALIFORNIA EDUCATION CODE  
§60851(c)/BOARD POLICY 6162.52—CALIFORNIA HIGH SCHOOL  
EXIT EXAMINATION: CASE NUMBERS 0910-070 (ANHS) THROUGH  
0910-076 (THS)**

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### **BACKGROUND INFORMATION**

California Education Code §60851(c) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

### **CURRENT CONSIDERATIONS**

This agenda item requests approval by the Board to waive Education Code §60851(c)/Board Policy 6162.52 in accordance with §60851(c) approving 7 students as having met the requisite standards, with modifications, to pass either the California High School Exit Examination subtest in English/Language Arts or mathematics (Exhibits A and B provided under separate cover), case numbers 0910-070 (ANHS) through 0910-076 (THS). Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 §1232g, U.S. Code, 34 CRF, Part 99, are protected.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to this agenda item.

### **STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees waive Education Code §60851(c)/Board Policy 6162.52 in accordance with Education Code §60851(c) validating that these 7 students have completed all requirements for passing either the California High School Exit Examination subtest in English/Language Arts or mathematics or both (Exhibits A and B provided to Trustees under separate cover), case numbers 0910-070 (ANHS) through 0910-076 (THS). Action on this matter will be conducted in closed session under FERPA regulations.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education Division

SUBJECT: **APPROVAL: JOINT POWERS AGREEMENT FOR SUPPLEMENTAL  
LAW ENFORCEMENT SERVICES**

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**BACKGROUND INFORMATION**

The Orange County Sheriff's Department has played a vital role in assisting the District with school safety district wide. For many years, the Orange County Sheriff's Department has provided security for our extra curricular events during the school year and the high schools are requesting that this continue for the 2010-2011 school year. The idea behind having law enforcement services on duty at the events is to be proactive rather than reactive in addressing potentially dangerous situations.

**CURRENT CONSIDERATIONS**

This agenda item requests approval of the Joint Powers of Agreement with the Orange County Sheriff's Department for the 2010-2011 school year (Exhibit A). This agreement provides supplemental law enforcement services for extra curricular high school events to provide a safe and secure environment during the events.

**FINANCIAL IMPLICATIONS**

The cost of the deputy positions are covered by the High School Associated Student Body (ASB) groups.

**STAFF RECOMMENDATIONS**

It is respectfully recommended that CUSD enters into the Joint Powers of Agreement with the Orange County Sheriff's Department for the 2010-2011 school year.



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**JOINT POWERS AGREEMENT**  
**BETWEEN THE**  
**COUNTY OF ORANGE**  
**AND**  
**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**THIS AGREEMENT** is entered into this Third day of May 2010, which date is enumerated for purposes of reference only, by and between the COUNTY OF ORANGE, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and CAPISTRANO UNIFIED SCHOOL DISTRICT, a public school district, hereinafter referred to as "DISTRICT."

**WITNESSETH:**

**WHEREAS**, DISTRICT is authorized by Government Code Section 6500 et seq. to enter into joint powers agreements, and

**WHEREAS**, DISTRICT wishes to contract with COUNTY for supplemental law enforcement services;

**WHEREAS**, COUNTY is agreeable to the rendering of such services as authorized in Government Codes sections 6500 et seq. and 54981 on the terms and conditions hereinafter set forth;

**NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:**

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1 **A. TERM:**

2 The term of this Agreement shall be the period July 1, 2010 through June 30,  
3 2011, unless earlier terminated by either party in the manner set forth herein.

4 **B. OPTIONAL TERMINATION:**

5 COUNTY or DISTRICT may terminate this Agreement, without cause, upon  
6 thirty (30) days written notice to the other party specifying the desired date of  
7 termination.

8 **C. SERVICES BY COUNTY:**

9 1. County, through its Sheriff-Coroner and deputies, officers and employees,  
10 hereinafter referred to as "SHERIFF", shall render to DISTRICT  
11 supplemental law enforcement services as hereinafter provided.

12 2. a. At the request of DISTRICT, SHERIFF may provide patrol services for  
13 functions, such as athletic events, school dances, assemblies, conducted  
14 on DISTRICT owned, leased or operated property. DISTRICT shall  
15 reimburse COUNTY for such services at an amount computed by  
16 SHERIFF, based on the current year's COUNTY law enforcement cost  
17 study.

18 2. b. No later than ten (10) days before a function where services are required,  
19 DISTRICT shall notify SHERIFF of the nature of the scheduled function.  
20 SHERIFF shall then ascertain the deployment of law enforcement  
21 personnel and equipment needed and shall notify DISTRICT of the  
22 estimated cost of said personnel and equipment.

23 **D. PAYMENT:**

24 1. DISTRICT agrees to pay to COUNTY the total costs of performing the  
25 services mutually agreed upon in this Agreement. The cost of services  
26 includes: salaries, wages, benefits, mileage, services, supplies, and  
27 divisional, departmental and COUNTY General overhead.

28 //

1 **D. PAYMENT: (Continued)**

- 2 2. The rate charged to DISTRICT by COUNTY shall be computed by SHERIFF  
3 in accordance with COUNTY's law enforcement cost study in effect at the  
4 time the services are provided.
- 5 3. COUNTY shall invoice DISTRICT quarterly for said services.
- 6 4. DISTRICT shall pay COUNTY in accordance with COUNTY Billing Policy, a  
7 copy of which is attached hereto as Attachment A and incorporated herein  
8 by reference.
- 9 5. COUNTY shall charge DISTRICT late payment penalties in accordance with  
10 said COUNTY Billing Policy.

11 **E. NOTICES:**

- 12 1. Except for the notices provided for in Subsection 2 of this Section, all  
13 notices authorized or required by this Agreement shall be effective when  
14 written and deposited in the United States mail, first class postage prepaid  
15 and addressed as follows:

16 **COUNTY:** ATTN: LAW ENFORCEMENT CONTRACT MANAGER  
17 SHERIFF-CORONER DEPARTMENT  
18 320 NORTH FLOWER STREET, SUITE 108  
19 SANTA ANA, CA 92703

20 **DISTRICT:** ATTN: DIRECTOR OF PURCHASING  
21 CAPISTRANO UNIFIED SCHOOL DISTRICT  
22 33122 VALLE ROAD  
23 SAN JUAN CAPISTRANO, CA 92675-4853

- 24 2. Termination notices shall be effective when written and deposited in the  
25 United States mail, certified, return receipt requested and addressed as  
26 above.

27 **F. STATUS OF COUNTY:**

28 COUNTY, including SHERIFF, is, and shall at all times be deemed to be, an  
independent contractor. Nothing herein contained shall be construed as creating  
the relationship of employer and employee or principal and agent between

1 **F. STATUS OF COUNTY:** (Continued)

2 DISTRICT and COUNTY or any of COUNTY's agents or employees. COUNTY,  
3 its agents and employees shall not be entitled to any rights or privileges of  
4 DISTRICT employees and shall not be considered in any manner to be  
5 DISTRICT employees.

6 **G. ENTIRE AGREEMENT/AMENDMENT:**

7 This Agreement fully expresses all understanding of DISTRICT and COUNTY  
8 with respect to the subject matter of this Agreement and shall constitute the total  
9 Agreement between the parties for these purposes. No addition to, or alteration  
10 of, the terms of this Agreement shall be valid unless made in writing, formally  
11 approved and executed by duly authorized agents of both parties.

12 **H. INDEMNIFICATION:**

13 COUNTY, its officers, and employees, shall not be deemed to have assumed  
14 any liability for the negligence or any other act or omission of DISTRICT or any  
15 of its officers or employees.

16 DISTRICT shall indemnify and hold harmless COUNTY and, its elected and  
17 appointed officials, officers, and employees from any claim, demand or liability  
18 whatsoever based or asserted upon any act or omission of DISTRICT, its  
19 officers, and employees, related to this Agreement, for property damage, bodily  
20 injury or death or any other element of damage of any kind or nature, and  
21 DISTRICT shall defend, at its expense including attorney fees, and with counsel  
22 approved in writing by COUNTY, COUNTY and its elected and appointed  
23 officials, officers, and employees in any legal action or claim of any kind based  
24 or asserted upon such alleged acts or omissions. If judgment is entered against  
25 DISTRICT and COUNTY by a court of competent jurisdiction because of the  
26 concurrent active negligence of COUNTY, DISTRICT and COUNTY agree that  
27 liability will be apportioned as determined by the court. Neither party shall  
28 request a jury apportionment.

1 **H. INDEMNIFICATION: (Continued)**

2 COUNTY shall indemnify and hold DISTRICT and its elected and appointed  
3 officials, officers, and employees, free and harmless from any claim or liability  
4 whatsoever, based or asserted upon any act or omission of COUNTY, or its  
5 elected and appointed officials, officers, and employees, related to this  
6 Agreement, for property damage, bodily injury or death, or any other element of  
7 damage of any kind or nature, and COUNTY shall defend, at its expense,  
8 including attorney fees, DISTRICT, and its elected and appointed officials,  
9 officers, and employees in any legal action or claim of any kind based or  
10 asserted upon such alleged acts or omissions.

11 **I. ASSIGNMENT:**

12 The services to be rendered by COUNTY shall not be assigned by COUNTY  
13 and/or SHERIFF.

14 **J. GOVERNING LAW:**

15 The terms and conditions of this Agreement shall be governed by the laws of  
16 California.

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**IN WITNESS WHEREOF**, the parties have executed the AGREEMENT  
in the County of Orange, State of California.

DATED: \_\_\_\_\_

CAPISTRANO UNIFIED SCHOOL DISTRICT

BY: \_\_\_\_\_

Title: \_\_\_\_\_

DATED: \_\_\_\_\_

COUNTY OF ORANGE

BY: \_\_\_\_\_

**Sheriff-Coroner**

APPROVED AS TO FORM:

Office of the County Counsel  
Orange County, California

BY: Mica la Jim

Deputy

DATED: 5/1/70

**COUNTY BILLING POLICY**  
**APPROVED BY BOARD MINUTE ORDER DATED OCTOBER 27, 1992**

I. POLICY

All County agencies/departments/districts (County) governed by the Board of Supervisors shall bill contracting entities for materials and/or services provided under contract in accordance with the following standardized billing and collection policy. Billing frequency is dependent on whether the contract is a fixed price or actual cost contract. Payment due date is designed to be both responsive to the County's cash flow needs and reasonable enough as to not require special processing by the contracting entity. If payments are not received by the required due dates, a late payment fee shall be computed and billed to the contracting entity in accordance with the requirements of this procedure.

Nothing herein shall affect the liability, including pre-judgment interest, of the contracting party for services or materials in as much as this is a policy to enact standard billing practices.

II. DEFINITIONS

- A. Contract for the purposes of this policy - A contract is a formal written agreement, a purchase order from the contracting entity, or any other acceptable mutual understanding between the contracting parties.
- B. Received by the County - The phrase "received by the County", as used in Section VI of this policy, refers to the date a payment is received by the County. It is defined as the date the payment is in the County's possession. It is not the date the payment is posted or deposited by the County.

III. FIXED PRICE CONTRACTS

- A. Fixed Price (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued no later than five (5) working days after delivery by the County of the materials and/or services. Examples of such one-time, non-recurring provision of materials and/or services might be a city contracting with the Sheriff for security service at a parade or sporting event; or, a city purchasing a computer listing containing certain city-requested data. Payment due date shall be invoice date plus 30 days.
- B. Fixed Price (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued according to the following frequency:
  - 1. Annual Billings that total \$10,000 or less per 12-month period shall be billed via one (1) annual invoice. Annual invoices will be issued for each 12-month period of the contract, or portions thereof. Invoices shall be issued no later than five working days after the beginning of each 12-month period. Payment due date shall be invoice date plus 30 days.

2. Quarterly Billings that are greater than \$10,000 but not more than \$200,000 per 12-month period, shall be billed in quarterly installments. Quarterly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into four (4) installments. Invoices shall be issued no later than 30 days after the beginning of each quarter. Payment due date shall be 60 days after the beginning of each calendar quarter.
3. Monthly Billings that are greater than \$200,000 per 12-month period shall be billed in monthly installments. Monthly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into 12 installments. Invoices shall be issued on or before the first day of each service month. Payment due date shall be 30 days after the beginning of each service month.

An example of a fixed price contract for ongoing, recurring provision of materials and/or services might be a city contracting with the Sheriff for law enforcement services.

#### IV. ACTUAL COST CONTRACTS

- A. Actual Cost (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued after delivery by the County of the materials and/or services and no later than 15 days after actual cost data is available. Payment due date shall be invoice date plus 30 days.
- B. Actual Cost (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued on a monthly basis and shall represent the cost of materials and/or services provided to the contracting entity during the previous calendar month. Such invoices shall be issued no later than 15 days after the close of the monthly billing period. If the County agency/department/district does not utilize a monthly billing cycle, the invoice shall be issued no later than 15 days after actual cost data is available. Payment due date shall be invoice date plus 30 days.

Examples of actual cost contracts for the ongoing, recurring provision of materials and/or services might be a city contracting with the County for communications equipment repair or waste disposal at a County landfill.

#### V. PAYMENT DUE DATES

Notwithstanding the provisions of Sections II and III above, payment due date shall be at least invoice date plus 30 days. If the County is late in issuing an invoice, the contracting entity would always have at least invoice date plus 30 days to pay. If the County is early in issuing an invoice, the contracting entity would still have a payment due date of either 60 days after the beginning of the quarter (quarterly invoices) or 30 days after the beginning of the service month (monthly invoices).

(EXAMPLES: An invoice for October service, dated and issued October 8 (late) would have a payment due date of November 7. An invoice for August service, dated and issued July 20 (early) would have a payment due date of August 30.)



## VI. LATE CHARGES

The late payment of any invoiced amount by a contracting entity will cause the County to incur costs not contemplated by the County/contracting entity agreement, the exact amount of such cost will be extremely difficult to ascertain. Such costs include, but are not limited to, costs such as administrative follow-up and processing of delinquent notices, increased accounting costs, etc.

Late charges will be assessed in the following situations:

- Over-the-counter payments will be assessed a late charge if any payment is not received by the County by the payment due date.
- Payments transmitted to the County via the U.S. Mail that have the payer's postage meter mark will be assessed a late charge if any payment is not received by the County by the payment due date plus one day.
- Payments transmitted to the County via the U.S. Mail that have a U.S. Post Office postmark dated after the payment due date will be assessed a late charge.

The late charge assessed in each of these situations shall be three-quarters of one percent (0.75%) of the payment due and unpaid plus \$100.00 for late payments made within 30 days of the payment due date. An additional charge of three-quarters of one percent (0.75%) of said payment shall be added for each additional 30-day period that the payment remains unpaid. Late charges shall be added to the payment and invoiced to the contracting entity in accordance with this policy.

## VII. COLLECTIONS

Any invoice remaining unpaid 90 days after the invoice date shall be referred to the Auditor-Controller for subsequent collection action, such as deduction from contracting entity moneys on deposit with the County Treasurer in accordance with Government Code Section 907 and any other applicable provision of law. Non-payment of invoices and applicable late charges will constitute a breach of contract for which the County retains all legal remedies including termination of the contract.

## VIII. DISCOUNT FOR EARLY PAYMENT

Any payment received by the County from a contracting entity 20 days or more before the payment due date shall be entitled to a discount of one-quarter of one percent (0.25%). If the contracting entity takes a discount, and the payment is received by the County less than 20 days before the payment due date, County staff shall immediately notify the contracting entity by telephone that the discount should not have been taken and that the balance is due by the original payment due date.

If the balance is not received by the County in accordance with the dates as specified in Section VII, applicable late charges shall be calculated on the balance due.

IX. DEFERRED REVENUE

At fiscal year end, any portion of revenue invoiced (not necessarily received) during the fiscal year being closed out that represents charges or prepayment for materials and/or services for the upcoming fiscal year shall be reclassified from a revenue account to a deferred revenue account (liability). In the new fiscal year the deferred revenue shall be reclassified to a revenue account. (EXAMPLE: On June 1, 19X1, a city is invoiced \$48,000 which represents charges for the 12-month period June 1, 19X1 to May 31, 19X2. The amount to be reclassified to deferred revenue would be \$44,000, representing 11/12ths of the total amount. In July 19X1, the \$44,000 would be reclassified to revenue.) Reclassification entries shall be made by Auditor-Controller Agency Accounting units, or for those agencies/departments/districts without such a unit, the agency/department/district shall notify the Auditor-Controller of the amounts to be reclassified.

X. COST RECOVERY

All County agencies/department/districts shall include all costs of providing contracted services in contract rates. Including all direct costs, allocated indirect costs such as departmental and County (CWCAP) overhead, and cost of capital financing.

XI. EXISTING CONTRACTS

Billing terms and provisions contained in existing contracting entity agreements (existing as of the date this policy is approved by the Board of Supervisors) shall remain in effect for the life of the contract. However, when these existing contracts are renegotiated, they shall contain the billing provisions as set forth in this policy.

XII. DEVIATIONS FROM POLICY

Deviations from this policy shall be approved by the Board of Supervisors. Proposed deviations by agencies/departments/districts shall be submitted to the CEO for concurrence in advance of filing an Agenda Item Transmittal (AIT) with the Clerk of the Board. The CEO, or his/her designee, shall advise the agency/department/district of approval or disapproval of the proposed deviations. If a County agency/department/district submits a contract to the Board of Supervisors for approval, and the billing provisions in the contract deviate from this policy, the agency/department/district shall specifically advise the Board of Supervisors in the AIT of the deviation, the reason for the deviation, and of the CEO's recommendation relative thereto.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education

SUBJECT: **SPECIAL EDUCATION MEMORANDUM OF UNDERSTANDING (MOU)  
JOURNEY CHARTER SCHOOL**

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**BACKGROUND INFORMATION**

For the purposes of provision of special education services; charter schools shall be deemed either a public school within the chartering district or a local educational agency ("LEA") that receives funds and provides services independent of the chartering entity. The Capistrano Unified School District (CUSD) is a single district Special Education Local Area Plan ("SELPA"). Consequently, all charter schools chartered by CUSD are required by law to operate as a public school of the district (Ed. Code § 47646(a).)

As a public school within the Capistrano Unified School District, Journey Charter School must comply with all applicable requirements of state and federal law regarding provision of special education services (Ed. Code § 56000 et seq., Individuals with Disabilities Education Improvement Act 20 U.S.C. Chapter 33). As the chartering district, CUSD is responsible for ensuring that all children with disabilities enrolled in the Journey Charter School receive special education and designated instruction and services in a manner that is consistent with all applicable state and federal law, no matter where the student may reside (Ed. Code § 47646(a).)

In order to ensure special education services are appropriately provided and administered and the charter school meets all of its obligations, it is recommended, but not legally required, that a chartering district have a memorandum of understanding (MOU) with the charter school regarding special education. The MOU should address:

- Funding
- Allowable Costs and Services
- Fair Share Contribution (Encroachment)
- Enrollment/Assessment/Interim Placement
- Transportation
- Complaints/Due Process
- Training
- Indemnification

### **CURRENT CONSIDERATIONS**

This agenda item seeks approval of a special education memorandum of understanding (MOU) with Journey Charter School (Exhibit A). This MOU is intended to outline the agreement of Journey Charter School and the Capistrano Unified School District governing their respective special education responsibilities and their legal and operational relationships related to provision of special education to Charter School students.

### **FINANCIAL IMPLICATIONS**

At this time, the total financial implications of the MOU are not quantifiable. Although the District will receive a special education fair share contribution from Journey Charter School (\$400 per ADA for the 2010-11 school year), the District cost for providing special education services to Journey Charter School students is unknown.

### **STAFF RECOMMENDATIONS**

It is respectfully recommended that President Bryson recognize Gail Richards, Interim Executive Director, Secondary Schools and Alternative Education, who will be available for questions. Following any discussion, it is recommended that the Board of Trustees approve the special education MOU with Journey Charter School.

**MEMORANDUM OF UNDERSTANDING**  
by and between  
**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**AND JOURNEY SCHOOL**  
**REGARDING SPECIAL EDUCATION**

This Memorandum of Understanding ("Agreement") is executed between the Capistrano Unified School District and Journey School, a California nonprofit public benefit corporation operating Journey School, a public charter school.

**I. RECITALS:**

- A. The Capistrano Unified School District (hereinafter referred to as "District") is a school district existing under the laws of the State of California.
- B. Journey School is a California non-profit public benefit corporation that operates Journey School (hereinafter referred to as "Charter School"), a public charter school, existing under the laws of the State of California and under the supervisory oversight of Capistrano Unified School District. Journey School shall be responsible for and have all rights and benefits attributable to the Charter School, as further outlined herein.
- C. The District/SELPA is the authorizing agency of the Charter School. This Agreement is intended to outline the agreement of Charter School and the District governing their respective special education responsibilities and their legal and operational relationships related to provision of special education to Charter School students. The parties previously entered into an agreement entitled, "Financial and Operational Memorandum of Understanding Between Journey Charter School and Capistrano Unified School District" ("Operating MOU"), and will continue to have such an agreement to govern those aspects of their relationship not fully addressed by the charter approved by the District/SELPA. It is the intent of the parties that this Agreement supercedes any contrary provisions of the Operating MOU with respect to all aspects of Special Education which are the subject of this Agreement.
- D. Written modifications of this Agreement may be made by mutual agreement as set forth in Section II.A below. This Agreement was approved by the Board of Education of the District/SELPA on \_\_\_\_\_ and by the Council of the Charter School on \_\_\_\_\_ and shall be effective upon execution until terminated in accordance with this Agreement. The executed and approved Agreement shall be provided to the District/SELPA on or before \_\_\_\_\_.
- E. If the terms of this Agreement conflict with the terms of the Charter document ("Charter"), the parties will meet to consider whether amendment of the Charter in accordance with the provisions of the Charter Schools Act, or amendment of this Agreement is necessary. In addition, if the Charter is silent on an issue addressed by this Agreement, this Agreement shall control.

## II. AGREEMENTS

### A. Terms

1. This Agreement will govern the relationship between the District/SELPA and Charter School regarding the operation of the Charter School and the relationship of the District/SELPA and Charter School, and shall supercede any contrary provisions of any prior agreement between the parties regarding the subject matter of this Agreement.
2. Any modification of this Agreement must be in writing, executed by duly authorized representatives of both parties, ratified by the respective governing boards, and must indicate the intent to modify or amend this Agreement.
3. The duly authorized representative of Charter School is the School Administrator, or designee.
4. The duly authorized representative of the District/SELPA is the Superintendent or any designee thereof. In order to ensure consistency in communications, all communication regarding any aspect of the operation of the Charter School shall be initiated by the designated representative of Charter School with the Superintendent of the District/SELPA, unless the Superintendent delegates this function to another officer of the District/SELPA.
5. The term of this Agreement shall be coterminous with the operation of the renewal Charter granted to the Charter School on May 11, 2010, subject to renegotiation and renewal each year the Charter School is in operation. The Agreement remains in place during any negotiation period. This entire Agreement is subject to approval by the respective governing boards of the District/SELPA and Charter School.
6. This Agreement shall terminate automatically upon closure of the Charter School for any reason, except as may be specified otherwise herein. "Closure" means that all legally required closure processes are completed.

### B. Special Education Services

1. School of District/SELPA. Pursuant to Education Code section 47641, subdivision (b), the Charter School is currently a school of the District/SELPA for purposes of compliance with federal and state special education laws. The District/SELPA operates its own Special Education Local Plan Area ("SELPA"), such that references in this section to District and SELPA are interchangeable for purposes of this Agreement. The Charter School agrees to cooperate with the District/SELPA to jointly discharge all District/SELPA and Charter School obligations and duties

created by special education laws, including but not limited to the Individuals with Disabilities Education Improvement Act, ("IDEA") 20 U.S.C. §§ 1400 et seq., and implementing regulations and Education Code §§ 56000 et seq. and implementing regulations.

2. If, in the future, the Charter School becomes its own LEA and joins another SELPA, the Parties agree this Agreement will be modified in light of that new status. Such modification will include, but not be limited to recognition that as an LEA member of another SELPA, the Charter School shall be solely responsible for all aspects of compliance with State and Federal special education laws, including but not limited to the IDEA, Education Code §§ 56000 et seq., and their respective implementing regulations. In the event that the Charter School decides to become an independent LEA member of another SELPA, or anything other than a school of the District/SELPA for purposes of special education, the Charter School shall immediately notify the District/SELPA in writing. The Charter School agrees that such a change would necessitate revision of this Agreement. If the Charter School elects to become an LEA, this will necessitate a material revision of the charter and must be reviewed and approved by the District Board of Trustees. As such, the charter will be required to provide envisioned timelines to ensure proper funding allocation and distribution. Until such time as the Charter School is operating as its own LEA as a member of another SELPA, the following provisions govern the provision of Special Education services to Charter School students.
3. No Discrimination. No student shall be denied admission due to disability.
4. Compliance with IDEA. The Charter School, as a public school, has a responsibility to comply with the Individuals with Disabilities Education Act ("IDEA") and State special education laws for students enrolled at the Charter School. The Charter School will comply with all applicable state and federal laws and all implementing regulations.
5. Compliance with SELPA Policies. As a school of the District/SELPA for purposes of special education, the Charter School shall also comply with all District and SELPA policies, procedures and other requirements regarding special education. The SELPA shall provide all District and SELPA Policies, Procedures and Forms regarding special education to Charter School on the same basis as it provides such information to other schools of the District/SELPA. At least annually, and as further required by District/SELPA, the Charter School shall be responsible for reviewing pertinent information from the Policies, Procedures, and Forms with all Charter School staff at one or more staff meetings, including explanation of any updates or revisions thereto. The Charter School will collaborate with District/SELPA special education staff in developing its staff training and may request their assistance in preparing for the training. The Charter



School, however, shall be solely responsible for preparation of materials, for conducting their staff review annually, and ensuring Charter School staff understands SELPA Policies, Procedures and Forms. The Charter School shall provide copies of sign in sheets from staff meetings where Policies, Procedures and Forms related to special education are reviewed to the District/SELPA's Director of Special Education.

6. SELPA Forms. The Charter School shall utilize District SELPA forms.
7. Training. The District/SELPA will notify the Charter School of any scheduled special education training sessions which include staff from other public schools within the District/SELPA. The Charter School Administrator and/or special education director and other appropriate staff will attend District/SELPA special education training sessions. The Charter School shall provide planned staff development activities and report thereon at least annually to the SELPA notify the District's Director of Special Education if any such staff members cannot attend.
8. Student Study Teams. The Charter School agrees to implement a process (e.g. a Student Study Team) to monitor and guide referrals of general education students for special education evaluation and services, such that general education interventions are utilized and exhausted before the Charter School refers the student for a special education evaluation. The Charter School understands that this process, and any interventions employed prior to a referral for special education evaluation, are general education functions that are the Charter School's sole responsibility.
9. Child Find ("Search and Serve" Notices): The Charter School must include a notice at the beginning of the year and at the semester in a publication to parents of Charter School students notifying them of the District/SELPA's responsibility to "search and serve" students who need or are believed to need special education services. The text of the notice shall be given to the charter school prior to the beginning of each school year by the District/SELPA's Director of Special Education. Said Director shall be named, including contact information, and shall be the contact person for parents of charter school students inquiring about special education evaluation, eligibility, and/or services. Each semester, the Charter School shall notify the District/SELPA's Director of Special Education of all regular education students that either required interventions beyond the Charter School's regular programming or were placed on modified curriculum at the Charter School. If the text of the notice is not timely provided, Charter School shall provide a notice which meets state and federal requirements.
10. Public School of the District/SELPA for Purposes of Special Education. The Charter School and the District/SELPA intend that the Charter School will be treated as any other public school in the District/SELPA with respect to the provision of special education services, including allocation

of resources and duties between on-site staff and resources and District/SELPA administrative staff and resources. The District/SELPA and the Charter School agree to allocate responsibility for the provision of services (including but not limited to identification, evaluation, Individualized Education Program (IEP) development and modification, and educational services) in a manner consistent with current allocation between the District/SELPA and its other public school sites. Where particular services are generally provided by staff at the local school site level, the Charter School agrees to provide said staff and programming; where particular services are provided to the school by the central District/SELPA office, the District/SELPA agrees to make those services available to the Charter School in a similar fashion. If the Charter School needs additional District/SELPA staff time, consultation or other services that are over and above what the District/SELPA provides to other public school sites within the District/SELPA using special education funds, the Charter School may request those additional services in writing from the District/SELPA's Director of Special Education on a fee for service basis.

11. Division and Coordination of Responsibility. The Charter School and the District/SELPA intend to jointly and collaboratively ensure that all students entitled to special education services will receive those services. The District/SELPA acknowledges it is obligated to provide special education services in compliance with the IDEA and Education Code to eligible Charter School students to the same extent as it provides special education services to eligible students at other public schools of the District/SELPA. The Charter School acknowledges it obligated to cooperate with and assist the District/SELPA in ensuring that eligible Charter School students receive the special education services to which they are entitled. Special education services will be offered at the Charter School or elsewhere in the District/SELPA based upon each student's IEP. To the extent that the agreed upon IEP requires educational or related services to be delivered by staff other than the Charter School staff, the District/SELPA shall provide and/or arrange for such services in the same manner as at other District/SELPA schools. District/SELPA services shall include consultative services by District/SELPA staff to Charter School staff in the same manner that District/SELPA staff consults with staff at other District/SELPA schools. If needed due to limited special education staff, the District/SELPA may seek out contracts with other school districts, companies or organizations for this purpose. The Charter School and District/SELPA shall meet annually to ensure a common understanding of the allocation of responsibilities in accordance with District/SELPA practice.
12. Identification and Referral. The Charter School shall have the same responsibility as any other public school in the District/SELPA to work cooperatively with the District/SELPA in identifying and referring students who have or may have exceptional needs that qualify them to receive Special Education services. The Charter School, with the

assistance of the District/SELPA, will develop, maintain, and implement policies and procedures to ensure identification and referral of students who have, or may have, such exceptional needs. These policies and procedures will be in accordance with California law and District/SELPA policy. The Charter School shall be solely responsible for obtaining the cumulative files, prior and/or current IEPs and other special education information on any student enrolling from a non-District/SELPA school.

13. Assistance with Identification. The District/SELPA shall provide the Charter School with any assistance that it generally provides its other public schools in the identification and referral processes. The District/SELPA will ensure that the Charter School is provided with notification and relevant files of all students transferring to the Charter School from a District/SELPA school who have an existing IEP, in the same manner that it ensures the forwarding of such information between District/SELPA schools.
14. Assessments. The District/SELPA shall make the determination as to what assessments are necessary, including assessments for all referred students, annual assessments and triennial assessments, in accordance with the District/SELPA's policies and procedures, and applicable laws. The Charter School shall not conduct any assessments or agree to fund any assessments without prior written approval of the District/SELPA.
15. IEP Meetings. The District/SELPA shall arrange necessary IEP meetings in accordance with the District/SELPA's policies, procedures and applicable law. The Charter School shall be responsible for having a designated Charter School administrator, Charter School general education teacher(s), and any special education providers employed by the Charter School (if applicable) who is/are knowledgeable about the student's regular education program at the Charter School in attendance at all IEP meetings. The District/SELPA shall be responsible for having all required special education staff and providers at each IEP meeting for a Charter School student.
16. IEP Team Decisions. Decisions regarding initiation, determination, or change in eligibility, areas of need, goals/objectives, services, program, placement and exit from special education shall be made by the IEP team. Team membership shall be in compliance with state and federal law and shall include the designated representative of the Charter School (or designee) and the designated representative of the District/SELPA (or designee). The District/SELPA shall provide special education services and placements to all eligible Charter School students in accordance with the policies, procedures and requirements of the District/SELPA, and state and federal law. The Charter School shall ensure each Charter School student's IEP is understood and fully implemented by Charter School staff who work with the student, including, where applicable, all accommodations, modifications, supports for instruction, goals and

objectives, data collection and progress reporting. The Charter School understands it is obligated to implement students' IEPs fully, even where doing so requires deviation from the Charter School's regular educational program and/or philosophy.

17. The Charter School acknowledges that under the IDEA, a child shall not be determined to be a child with a disability eligible for Special Education if the determinant factor for such determination is: (a) lack of appropriate instruction in reading, including in the essential components of reading instruction as referenced in the IDEA; (b) lack of instruction in math; or (c) limited English proficiency. (20 U.S.C. § 1414, subd. (b)(5)(A-C).)
18. Initial IEP Meeting. For students who enroll in the Charter School with a current IEP, the District/SELPA and the Charter School shall conduct an IEP meeting in accordance with applicable law. The Charter School shall notify the District/SELPA of such students prior to their enrollment in the Charter School whenever the Charter School is aware of such circumstances. For such students who were previously enrolled in the District/SELPA, the District/SELPA agrees to forward the student's cumulative file including all Special Education files to Charter School within 10 school days of District/SELPA receipt of notice of the student's intention to enroll in the Charter School. The District/SELPA will consult with the Charter School to facilitate student transitions to the Charter School, where appropriate. On the Charter School enrollment/application form, the Charter school will inquire if the child has or has had an IEP.
19. Least Restrictive Environment. Special Education services will be offered at the Charter School or elsewhere in the District/SELPA based upon each student's IEP with due consideration of provision of such services in the least restrictive environment. To the extent that the agreed upon IEP requires educational or related services to be delivered by staff other than the Charter School staff, the District/SELPA shall provide and/or arrange for such services in the same manner as at other District/SELPA schools. If needed, the District/SELPA may seek out contracts with other school districts, companies, or organizations, at its discretion, to serve Charter School students. The Charter School shall cooperate with and assist the District/SELPA in providing any such vendored services at no additional cost to the Charter School.
20. Complaints: In consultation with Charter School, the District/SELPA shall address/respond to/investigate all complaints received under the Uniform Complaint Procedure regarding compliance with Special Education. The Charter School shall notify the District/SELPA within 24 hours of receiving any complaint, whether oral or in written, regarding special education.
21. Due Process Hearings: In consultation with Charter School, the District/SELPA may initiate a due process hearing regarding a student

enrolled in Charter School, as the District/SELPA determines is legally necessary to meet responsibilities under federal and state law special education laws. The Charter School shall cooperate with the District/SELPA and assist when necessary, to prepare, file and prosecute the case. In the event that the District/SELPA determines that legal representation is needed, the District/SELPA and Charter School shall be jointly represented by District/SELPA legal counsel, unless there is a conflict of interest. In case separate counsel is needed by the Charter School, the Charter School may select such counsel, and shall be solely responsible for the costs of its legal counsel. Charter School staff and administrators shall cooperate in the prosecution as needed, even if represented by separate counsel.

22. Cooperation on Representation: The District/SELPA and Charter School shall also work together to prepare and defend any case filed against the Charter School and/or District/SELPA regarding a special education eligibility, placement or services provided to a student enrolled in the Charter School. In the event that the District/SELPA determines that representation from legal counsel is needed, the District/SELPA and Charter School shall be jointly represented by District/SELPA's legal counsel, unless there is a conflict of interest, in which case the Charter School may select such counsel. In the case the Charter School retains legal counsel, it shall be solely responsible for the costs of its legal counsel. Charter School staff and administrators shall cooperate in the defense as needed, even if represented by separate legal counsel.
23. Transfer of Special Education Apportionment Directly to District/SELPA: The Parties agree that, pursuant to the division of responsibilities set forth in this Agreement, the Charter School has elected the status of any other public school in the District/SELPA for the purposes of special education services and funding, and the District/SELPA has agreed to provide special education services to Charter School students, consistent with the services it provides to students at its other public schools. Consistent with this division of responsibility, all funds apportioned to and received by the Charter School for special education services, including any and all funds apportioned to the Charter School through the District SELPA and any and all state or federal funds for special education services otherwise apportioned to the Charter School, shall be forwarded to and retained by the District/SELPA. In exchange, the Charter School shall receive an equitable share of funding and services consisting of either or both of the following, in the District/SELPA's sole discretion:
  - a. State and federal funding provided to support Special Education instruction or designated instruction and services or both provided or procured by the Charter School that serve pupils enrolled in and attending the Charter School.
  - b. Any necessary Special Education services including administrative

and support services and itinerant services that are provided by the local educational agency on behalf of pupils with disabilities enrolled in the Charter School.

24. Charter School Fair Share Contribution: The District/SELPA shall retain all revenue generated by the Charter School for the delivery of special education and related services provided for in this Agreement. Each school year, the Charter School will contribute an equitable share of excess costs expended by the District/SELPA to the District/SELPA ("encroachment"), to the extent that the prior year District/SELPA-wide (including Charter School) special education costs exceeded District/SELPA-wide (including Charter School) special education funding. The prior year's excess costs shall be charged to the Charter School on a prorated basis, based upon the number of students enrolled at the Charter School compared to District/SELPA-wide enrollment, recalculated annually. The formula for calculating the Charter Schools contribution is as follows: Total District/SELPA encroachment divided by District/SELPA-wide attendance x Total Charter School attendance, including all students, regardless of home district. No prorated adjustment will be made for students who leave or who enroll during the academic year after P-2 counts. The encroachment amount owing to the District/SELPA shall be offset by any cost the Charter School has incurred in providing necessary special education services to its students, provided that such costs have been approved by the District/SELPA prior to being incurred by the Charter School. The Charter School's contribution to encroachment will be District/SELPA deducted from the District's annual in-lieu property tax transfer.

The Charter School currently pays \$400 per unit of ADA for encroachment, which is less than the amount statutorily contemplated. In order to give the Charter School time to account for the full encroachment amounts owed, the District shall allow the charter school to continue to pay \$400 per unit of ADA for the remainder for the 2009-2010 school year. Commencing in the 2010-2011 school year, the Charter School shall pay \$400 per unit of ADA. By the 2012-2013 school year the amount billed will increase to the level calculated in the manner specified in the immediately preceding paragraph. The amount of the increase for the 2011-2012 school year will be determined by the District/SELPA by February 1, 2011.

25. Notice of Allegations of Noncompliance. Within one business day of the time any correspondence regarding one or more students attending the Charter School related in any way to allegations of noncompliance of special education is sent or received by the Charter School, the Charter School shall provide the District's Director of Special Education, or designee, copies of such correspondence. As the oversight agency for special education, and due to timelines mandated by special education laws and regulations, the District promptly requires copies of all

correspondence related to significant concerns related to special education students and programs.

26. **Discipline.** The Charter School acknowledges it is obligated to and will ensure that its student discipline procedures for suspension and expulsion of students with disabilities are in full compliance with State and Federal special education law. The Charter School shall notify the District/SELPA's Director of Special Education in writing whenever the Charter School intends to recommend for expulsion a student currently receiving special education, or for whom the Charter School has a basis of knowledge may be eligible for special education, prior to make such recommendation. The Charter School shall comply and cooperate with directions from the District when considering any disciplinary action against special education students, including both suspension and expulsion. The Charter School shall notify the District/SELPA's Director of Special Education in writing of all suspensions and expulsions of students eligible for special education. The Charter School understands and acknowledges that prior to imposing any discipline on a special education student that would constitutes a change in placement under the IDEA or implementing state law and regulation, a manifestation determination must first be convened to determine whether the violative conduct was a manifestation of the student's disability or caused by a failure to implement the student's IEP.
27. **Revocation of Consent.** The Charter School will ensure that it receives a written revocation of consent from an eligible Charter School student's parent or guardian if, at any time subsequent to the initial provision of special education and related services to the student, the parent or guardian of that student wishes to withdraw that student from special education. Such revocation of consent for the continued provision of special education and related services must be in writing. Should a parent or guardian revoke consent to special education and related services in writing, the Charter School understands that District/SELPA and the Charter School may not continue to provide special education and related services to the child after providing prior written notice to the parent in accordance with Section 300.503 of the Title 34 of the Code of Federal Regulations. The Charter School agrees to forward any such written revocation of consent to the District/SELPA's Director of Special Education within one business day of receipt.
28. **Recordkeeping.** The Charter School shall maintain copies in student files of all correspondence, including e-mails, between the Charter School and parents relating to student discipline of students with disabilities, and of correspondence regarding special services, including any requests for services, inquiries, referrals, and responses.

C. Section 504 of the Rehabilitation Act of 1973

1. The Charter School shall be responsible for its compliance with Section 504 of the Rehabilitation Act of 1973 ("Section 504"). The Charter School recognizes its legal responsibility to ensure that no qualified person with a disability shall, on the basis of the disability, be excluded from participation, be denied the benefits of, or otherwise be subjected to discrimination under any program of the Charter School. Any student who has an objectively identified disability which substantially limits a major life activity such as learning is eligible for accommodation by the Charter School. The Charter School recognizes that District special education staff are not 504 providers.
2. The Charter School shall adopt a Section 504 policy, procedure and forms. District/SELPA shall provide Charter School with copies of its policies, procedures and forms, as revised, for implementation of Section 504 obligations.
3. By September 1 of each year, the Charter School shall designate a Charter School employee responsible for Section 504 compliance and notify the District/SELPA's Director of Student Services in writing of the responsible individual. The designated Charter School representative should be an employee and shall notify the District/SELPA's Director of Student Services within one business day after a student eligible under Section 504 withdraws from the Charter School, including notice of the school in which the student enrolled in following withdrawal from the Charter School, if known, and the student's District/SELPA of residence, based upon the student's last known address. 504 compliance is the obligation of the Charter School and the District/SELPA is not required to assist or provide any services.
4. In the case of pending student discipline of an eligible student who receives Section 504 accommodations, the Charter School will ensure that it follows procedures to comply with the mandates of State and Federal laws for considering disciplinary action against disabled students. Prior to recommending expulsion of a Section 504 student, the Charter School will convene a review committee to determine whether the student's misconduct was a manifestation of his or her disability, whether the student was appropriately placed and receiving the appropriate services at the time of the misconduct, and/or whether behavior intervention strategies were in effect and consistent with the student's Section 504 plan. The Charter School may proceed with an expulsion only if it is determined that the student's misconduct was not a manifestation of his/her disability, that the student was appropriately placed and was receiving appropriate services at the time of the misconduct, and that the behavior intervention strategies were in effect and consistent with the student's Section 504 plan. The Charter School acknowledges and understands that it shall be solely responsible for such compliance.



D. Student Application/Registration/Records/Withdrawal

1. The Charter School shall adopt Student Application and Registration forms for students new to Charter School that include questions about whether the student is currently receiving or has ever received any type of special services (e.g. special education, IEP, Section 504 plan, accommodation plan), or has been expelled from a school District/SELPA.
2. The Charter School shall use a Records Request form to request pupil records from the prior school of attendance for all students who enroll in the Charter School.
3. Within one business day of any special education student's expulsion, withdrawal, or disenrollment from the Charter School for any reason during the school year, the Charter School shall notify the District/SELPA's Director of Student Services of the student's name, date of expulsion, withdrawal or disenrollment, the reason for such separation, and the student's next school/District/SELPA of attendance (if known). The Charter School also shall comply with Education Code section 47605(d)(3) in terms of providing notice of expulsion, withdrawal, or disenrollment of students who reside in other school District/SELPA's.

This represents the full and final agreement between Charter School and the District/SELPA and shall only be modified in writing by the mutual agreement of the parties.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Dr. Roberta Mahler, Interim Superintendent  
Capistrano Unified School District

Dated: \_\_\_\_\_

\_\_\_\_\_, Administrator  
Journey School

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education Division

SUBJECT: **APPROVAL: 2010/11 CALIFORNIA INTERSCHOLASTIC  
FEDERATION (CIF) REPRESENTATIVES**

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**BACKGROUND INFORMATION**

Education Code gives governing boards authority for high school athletics. As a member of the California Interscholastic Federation (CIF), Capistrano Unified is required by Education Code 33353 (a)(1) to designate its representatives to CIF on a yearly basis. League representatives vote on issues that impact school athletic programs.

**CURRENT CONSIDERATIONS**

This item requests that the Board of Trustees designate the six comprehensive high school principals as league representatives to CIF for 2010/11 (Exhibit A).

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve the six comprehensive high school principals as league representatives to CIF for 2010/11 (Exhibit A).





# California Interscholastic Federation

Marie M. Ishida, Executive Director  
STATE OFFICE  
4658 Duckhorn Road, Sacramento, CA 95834  
Tel: (916) 239-4477- FAX: (916) 239-4478  
e-mail: ishidasan@cifstate.org

[www.cifstate.org](http://www.cifstate.org)

## 2010-2011 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 1, 2010.

Capistrano Unified School District/Governing Board at its 6/15/10 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2010-2011 school year as the school's league representative:

### **PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Aliso Niguel High School

NAME OF REPRESENTATIVE Charles Salter POSITION Principal

ADDRESS 28000 Terrace View Drive CITY Aliso Viejo ZIP 92656

PHONE (949) 830-5590 FAX (949) 448-9854 E-MAIL csalter@capousd.org

NAME OF SCHOOL Capistrano Valley High School

NAME OF REPRESENTATIVE Deni Christensen POSITION Principal

ADDRESS 26301 Via Escolar CITY Mission Viejo ZIP 92692

PHONE (949) 364-6100 FAX (949) 347-1298 E-MAIL dmchristensen@capousd.org

NAME OF SCHOOL Dana Hills High School

NAME OF REPRESENTATIVE Rob Nye POSITION Principal

ADDRESS 33333 Golden Lantern CITY Dana Point ZIP 92629

PHONE (949) 496-6666 FAX (949) 489-8317 E-MAIL rhnye@capousd.org

NAME OF SCHOOL San Clemente High School

NAME OF REPRESENTATIVE George Duarte POSITION Principal

ADDRESS 700 Avenida Pico CITY San Clemente ZIP 92673

PHONE (949) 492-4165 FAX (949) 361-5175 E-MAIL gduarte@capousd.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Dr. Roberta Mahler Signature \_\_\_\_\_  
Address 33122 Valle Road City SJC Zip 92675  
Phone (949) 234-9200 Fax (949) 496-7681

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒**



# California Interscholastic Federation

Marie M. Ishida, Executive Director  
STATE OFFICE  
4658 Duckhorn Road, Sacramento, CA 95834  
Tel: (916) 239-4477- FAX: (916) 239-4478  
e-mail: ishidasan@cifstate.org

[www.cifstate.org](http://www.cifstate.org)

## 2010-2011 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 1, 2010.

Capistrano Unified School District/Governing Board at its 6/15/10 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2010-2011 school year as the school's league representative:

### **PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL San Juan Hills High School  
NAME OF REPRESENTATIVE Tom Ressler POSITION Principal  
ADDRESS 29211 Vista Montana CITY SJC ZIP 92675  
PHONE (949)234-5900 FAX (949)488-9727 E-MAIL tressler@capousd.org

NAME OF SCHOOL Tesoro High School  
NAME OF REPRESENTATIVE Dr. Dan Burch POSITION Principal  
ADDRESS 1 Tesoro Creek Road CITY Las Flores ZIP 92688  
PHONE (949)234-5310 FAX (949)766-3370 E-MAIL dburch@capousd.org

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Dr. Roberta Mahler Signature \_\_\_\_\_  
Address 33122 Valle Road City SJC Zip 92675  
Phone (949)234-9200 Fax (949)496-7681

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,  
AND COMMERCIAL WARRANTS**

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**BACKGROUND INFORMATION**

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$4,022,136.36; the warrants total \$5,362,227.17.

**FINANCIAL IMPLICATIONS**

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

CONSULTANT AGREEMENT LISTING

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I1011001	Meet the Masters	\$6,633	7/1/2010	6/30/2011	Art lessons, instruction and assemblies at Ladera Ranch Elementary	Gift
C0809187	CSBA's Practi-Cal	\$50,000 *	6/15/2010	6/30/2010	Medi-Cal administrative activities & Medi-Cal billing services	General Fund
C0809049	Atkinson, Andelson, Loya, Ruud & Romo	\$75,000 *	7/1/2008	6/30/2011	Additional funds for legal services	General Fund
C0910059	Luce, Forward, Hamilton & Scripps LLP	\$83,800 *	6/30/2009	6/30/2010	Additional funds for legal services	General Fund
C0910097	Communication Resources for Schools	\$7,500 *	11/15/2009	6/30/2010	Additional funds for communication counsel to CUSD regarding community relations, public engagement and communications	General Fund
Vendor Contract #10078	Orange County Department of Education	\$434 *	5/17/2010	5/17/2010	Additional funds for Inside the Outdoors Traveling Scientist Amazing Animals assembly at Bergeson elementary	PTA

Contract documents are on file in the Purchasing Department.

Contract number indicates fiscal year.

\*Amendment to increase original contract dollar amount to provide further service.

\*\*Amendment to increase term of contract.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

CONSULTANT AGREEMENT LISTING

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910092	Tricia Krantz	\$1,200 *	12/16/2009	6/30/2010	Additional funds for counseling services to McKinney-Vento families	McKinney-Vento Homeless Grant
I0910093	Brenda Crary	\$1,200 *	12/16/2009	6/30/2010	Additional funds for counseling services to McKinney-Vento families	McKinney-Vento Homeless Grant
I0910094	Irma Garcia	\$1,200 *	12/16/2009	6/30/2010	Additional funds for counseling services to McKinney-Vento families	McKinney-Vento Homeless Grant
I1011002	KOCE-TV Foundation/KOCE Classroom	\$5,468	7/1/2010	6/30/2011	Television broadcasting and consulting services including Discovery Streaming subscriptions for CUSD school sites as determined by CUSD Technology staff. Included in error on 5/11/10 listing as 09-10 contract.	Enhancing Education Through Technology Grant
C0910126	School Services of California	\$25,000 *	7/2/2009	6/30/2011	Additional funds for Fact Finding services	General Fund
C0809009	T. Davis & Assoc., Inc.	\$35,000 *	7/1/2010	6/30/2011	Additional funds for investigative and security services	General Fund

Contract documents are on file in the Purchasing Department.

Contract number indicates fiscal year.

\* Amendment to increase original contract dollar amount to provide further service.

\*\* Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

CONSULTANT AGREEMENT LISTING

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0910020	Sylvia Mende, Psy.D.	\$15,000 *	7/1/2009	6/30/2010	Additional funds for temporary individual behavior intervention support to CUSD autism staff	General Fund/Special Education
C0910011	Hear Now Abramson Audiology	\$2,000 *	7/1/2009	6/30/2010	Additional funds for auditory processing development evaluations	General Fund/Special Education
C0809150	PJHM Architects	\$320 *	3/22/2010	3/22/2010	Additional funds for meeting concerning water infiltration/mold at Vista Del Mar school	General Fund
I0910137	South Coast Psychological & Educational Associates	\$6,000	4/1/2010	6/30/2010	Psychoeducational Evaluation of CUSD students as designated by District staff	General Fund/Special Education
C1011003	School Services of California	\$3,720	7/1/2010	6/30/2011	California fiscal budget and mandate information services	General Fund
C0809161	Bowie Arneson Wiles & Giannone	\$66,000 *	7/1/2008	6/30/2010	Legal matters for school facilities needs, surplus properties and general school matters	Capitol Facilities/Whispering Hills

Contract documents are on file in the Purchasing Department.

Contract number indicates fiscal year.

\*Amendment to increase original contract dollar amount to provide further service.

\*\*Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

CONSULTANT AGREEMENT LISTING

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C1011004	Dannis, Woliver Kelley	\$7,500 *	1/1/2010	12/31/2010	Additional funds for legal services pertaining to charter schools	General Fund
C0809004	Larry Nelson	\$40,000 *	7/1/2009	6/30/2010	DSA inspection of gym floor and bleacher replacement project at Dana Hills High School	Deferred Maintenance
C0809049	Atkinson, Andelson, Loya, Ruud & Romo	\$20,000 *	7/1/2009	6/30/2010	Additional funds for legal services	General Fund
C0910059	Luce, Forward, Hamilton & Scripps LLP	\$45,000 *	6/8/2009	6/30/2010	Additional funds for legal services	General Fund

Contract documents are on file in the Purchasing Department.

Contract number indicates fiscal year.

\*Amendment to increase original contract dollar amount to provide further service.

\*\*Amendment to increase term of contract.

Board of Trustees Purchase Order Listing

\*===== Fiscal Year: 2009-10 =====\*

Board of Trustees Meeting.....JUNE 15, 2010

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The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4853	89	US BANK NATIONAL ASSOCIATION	Serv&Op /Fac Acq /Dstrctwd	7,905.00
4854	87	BOWIE ARNESON WILES &	Serv&Op /Fac Acq /Dstrctwd	1,600.00
	88		Serv&Op /Undesig /Dstrctwd	1,600.00
	90		Serv&Op /Fac Acq /Dstrctwd	1,600.00
	92		Serv&Op /Undesig /Dstrctwd	1,600.00
	94		Serv&Op /Undesig /Dstrctwd	1,600.00
	95		Serv&Op /Fac Acq /Dstrctwd	1,600.00
	98		Serv&Op /Fac Acq /Dstrctwd	1,600.00
	93		Serv&Op /Fac Acq /Dstrctwd	1,600.00
4855	87	STRADLING YOCCA CARLSON	Serv&Op /Fac Acq /Dstrctwd	1,082.75
3 Purchase Orders				\$21,787.75

Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2010-11 =====\*  
Board of Trustees Meeting.....JUNE 15, 2010

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
300000	1	MIND RESEARCH INSTITUTE	Serv&Op /Sch Adm /San Juan	3,325.00
300001	11	COMMUNITY EDUCATION	Serv&Op /AE:FEEBS/Dstrctwd	500,000.00
300002	1	SAN JUAN FAMILY HEALTH URGENT	Serv&Op /Prsnl:HR/Dstrctwd	2,500.00
300003	1	SOUTH COAST FAMILY MEDI CENTER	Serv&Op /Prsnl:HR/Dstrctwd	12,500.00
300004	1	SOUTH COAST MEDICAL GROUP	Serv&Op /Prsnl:HR/Dstrctwd	1,000.00
300005	1	WESTERN PSYCHOLOGICAL SERVICES	SpplsNonI/SupvAdmn/Dstrctwd	1,743.19
300006		VOID	VOID	0.00
300007	1	JAMF SOFTWARE	NonCapEq/TIS /Dstrctwd	23,000.00
7 Purchase Orders				\$544,068.19

Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....JUNE 15, 2010

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
295118	1	IMAGE 2000	InstMtls/Instrctn/Benedict	326.68
295119	1	ARTESIA SAWDUST	SpplsNonI/Op:Grnds/Dstrctwd	5,000.00
295120	1	SEHI COMPUTER	InstMtls/Enterprs/CVHS	618.65
295121	1	IMAGE 2000	InstMtls/Instrctn/CVHS	481.97
295122	1	SEHI COMPUTER	InstMtls/Instrctn/Dstrctwd	207.98
295123	1	DELL COMPUTER	InstMtls/Instrctn/DHHS	34,478.33
295124	1	SEHI COMPUTER	InstMtls/Instrctn/Las Palm	68.69
295125	1	GOLD COAST HOT DOGGER TOURS	SpplsNonI/PuplTran/Dstrctwd	30,000.00
295126	1	CLIMATEC BUILDING TECH GROUP	Rntl:Oth/RR:Bldgs/Oak Grv	1,664.28
295127	1	IMAGE 2000	InstMtls/Instrctn/Palisade	332.44
295128	1	SC RENTALS	Rntl:Oth/RR:Bldgs/Dstrctwd	4,339.26
295129		VOID	VOID	0.00
295130	1	OVER NIGHT NUMBERING	Serv&Op /Grph Art/Dstrctwd	1,000.00
295131	1	BARRETT-ROBINSON INC	Rntl:Oth/RR:Bldgs/SCHS	2,567.00
295132	1	STEWART AND ASSOC	Rntl:Oth/Op:Grnds/Dstrctwd	15,000.00
295133	1	MISSION VIEJO GLASS	SpplsNonI/RR:Bldgs/Dstrctwd	3,000.00
295134		VOID	VOID	0.00
295135	1	WATERLINES TECHNOLOGIES INC	Rntl:Oth/RR:Bldgs/Tesoro	6,996.23
295136	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Enterprs/Dstrctwd	222.46
295137	1	WAXIE	InstMtls/Instrctn/ANHS	4,345.27
295138	1	WAXIE	InstMtls/Instrctn/ANHS	1,925.40
295139	1	GOPHER ATHLETIC	InstMtls/Instrctn/Bridges	540.86
295140	1	LRP PUBLICATIONS	SpplsNonI/SupvAdmn/Dstrctwd	20,480.00
295141	1	CARSON-DELLOSA PUBLISHING	SpplsNonI/StDev In/Dstrctwd	15.86
295142	1	ETS - CAHSEE	InstMtls/Instrctn/SCHS	100.00
295143	13	PACKING MACHINERY & PARTS	EquipRpr /FoodServ/Dstrctwd	492.91
295144	13	ORIENTAL TRADING CO	Marketin/FoodServ/Dstrctwd	147.20
295145	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/San Juan	2,500.00
295146	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/San Juan	2,000.00
295147	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/San Juan	814.42
295148	1	WAXIE	St Rcpts/Undesig /Dstrctwd	22,250.25
295149	1	JOSTENS	InstMtls/Instrctn/SCHS	4,122.70
295150	1	SOLUTION TREE INC	InstMtls/Instrctn/SMS	70.79
295151	13	A & R WHOLESALE DISTRIBUTORS	Food Dry/FoodServ/Dstrctwd	10,000.00
295152	13	GOLD STAR FOODS	Food Dry/FoodServ/Dstrctwd	15,000.00
295153	13	AT & T	Cmmnctns/FoodServ/Dstrctwd	1,000.00
295154	1	SOPRIS WEST INC	InstMtls/SupvAdmn/Dstrctwd	19,650.16
295155		VOID	VOID	0.00
295156	1	DYNAVOX SYSTEMS INC	NonCapEq/SE0thIns/Dstrctwd	8,135.56
295157	13	AFFILIATED PACKAGING SPEC	OpSupp /FoodServ/Dstrctwd	2,000.00
295158		VOID	VOID	0.00
295159	1	NASCO WEST	InstMtls/Instrctn/LRMS	830.00
295160	1	NASCO WEST	InstMtls/Instrctn/LRMS	1,250.00
295161	1	GOODWILL IND OF O C	Serv&Op /GuidCnsl/Dstrctwd	120.00
295162	1	DICK BLICK WEST	InstMtls/Instrctn/ANHS	1,132.08

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PO No.	Fund	Vendor	Description	Amount
295163	1	SHIELD SECURITY INC	Serv&Op /Saf&Trng/Dstrctwd	30,000.00
295164	1	APPERSON EDUCATION PRODUCTS	InstMtls/Instrctn/Tesoro	973.31
295165	1	GOLDEN RULE BINDERY	InstMtls/Instrctn/GrgWhite	1,291.50
295166	1	LOYER, LAW OFFICES OF KATHLEEN	Serv&Op /SE0thIns/Dstrctwd	7,800.00
			Legal /SupvAdmn/Dstrctwd	2,600.00
295167	1	DISCOUNT OFFICE SERVICES	SpIsNonI/Supt /Dstrctwd	250.00
295168	1	ASSOC BUSINESS PRODUCTS	InstMtls/Instrctn/Tesoro	53.18
295169	1	APPLE COMPUTER INC	InstMtls/Instrctn/Tesoro	461.05
295170	1	SARGENT-WELCH SCIENTIFIC	InstMtls/Instrctn/DHHS	4,159.96
295171	1	DELL COMPUTER	NonCapEq/Sch Adm /LFMS	1,786.57
295172	1	APPLE COMPUTER INC	NonCapEq/Instrctn/LF Elem	1,188.36
295173	1	ORANGE COUNTY SCH BOARDS ASSN	CnfrNonI/Board /Dstrctwd	31.00
295174	1	MCMAHAN DESK INC	NonCapEq/Instrctn/SJHHS	1,359.59
295175		VOID	VOID	0.00
295176	1	THERAPY SHOPPE	SpIsNonI/SupvAdmn/Dstrctwd	178.74
295177	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	195.21
295178	1	COLLEGE BOARD	InstMtls/Instrctn/Tesoro	61.38
295179	1	JUANENO BAND OF MISSION	SpIsNonI/SupvAdmn/Dstrctwd	196.25
295180	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/SJHHS	3,000.00
295181	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/FNMS	865.52
295182	1	PRO PHOTO CONNECTION INC	InstMtls/Instrctn/SCHS	1,304.76
295183	1	VALIANT IMC	SpIsNonI/Sch Adm /SJHHS	515.26
295184	1	HORN IMPROVEMENT	Rnt&Repr/Instrctn/SMS	255.23
295185	1	QUIZDOM INC	InstMtls/Instrctn/LadraElm	700.99
295186	12	DAVID GRANT INC	Serv&Op /Sch Adm /Dstrctwd	973.31
295187	1	BYTES OF LEARNING INC	NonCapEq/Sch Adm /Reilly	760.16
295188	1	XEROX CORPORATION	St Rcpts/Undesig /Dstrctwd	70,225.60
295189	1	DELL COMPUTER	InstMtls/Instrctn/LF Elem	41.28
295190	1	GOV CONNECTION INC	SpIsNonI/PuplTran/Dstrctwd	75.04
295191	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/RH Dana	100.00
295192	1	SEHI COMPUTER	SpIsNonI/Sch Adm /SJHHS	257.19
295193	1	STAPLES ADVANTAGE	InstMtls/Instrctn/ANHS	112.73
295194	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	1,487.81
295195	1	DELL COMPUTER	SpIsNonI/Sch Adm /LF Elem	279.28
295196	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SCHS	403.15
295197	1	APPLE COMPUTER INC	NonCapEq/Instrctn/LRMS	1,439.40
295198	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/ANHS	591.12
295199	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
295200	1	HEAR NOW	Rnt&Repr/HlthServ/Dstrctwd	135.99
295201	1	PHONAK INC	Rnt&Repr/HlthServ/Dstrctwd	116.49
295202	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/RH Dana	192.91
295203	1	TEACHERS DISCOVERY	InstMtls/SDCInstr/SCHS	103.60
295204	1	APPERSON	SpIsNonI/Sch Adm /SJHHS	81.02
295205	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/ANHS	760.16
295206	1	ALL PRO SOUND	InstMtls/Instrctn/SCHS	70.69
295207	1	WEST-LITE SUPPLY CO INC	InstMtls/Instrctn/SCHS	53.72
295208	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Benedict	4,888.31
295209	1	DIGITAL NETWORKS GROUP	InstMtls/Instrctn/Del Obis	997.89
295210	1	CAMCOR INC	InstMtls/Instrctn/GrgWhite	67.43
295211	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/CVHS	346.91

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PO No.	Fund	Vendor	Description	Amount
295212	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Del Obis	7,556.23
295213	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/LRMS	750.00
295214	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/SJHHS	2,600.04
295215	1	OCEAN INSTITUTE	FieldTrp/Instrctn/VdelMarE	1,191.00
295216	1	OCEAN INSTITUTE	FieldTrp/Instrctn/VdelMarE	794.00
295217	1	SADDLEBACK LANES	FieldTrp/Instrctn/LadraElm	1,732.50
295218	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/CVHS	300.00
295219	1	SUNSHINE YOGA	InstMtls/Instrctn/SJHHS	146.66
295220	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	4,161.51
295221	1	GLENCOE DIV OF	9-12Text/Instrctn/Dstrctwd	6,746.85
295222	1	GLENCOE DIV OF	9-12Text/Instrctn/Dstrctwd	3,539.94
295223	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	5,740.21
295224	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	4,732.80
295225	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	5,837.70
295226	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	10,403.55
295227	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	5,885.55
295228	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	19,612.76
295229	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	17,493.24
295230	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	17,756.42
295231	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	11,050.48
295232	1	MPS	9-12Text/Instrctn/Dstrctwd	16,508.25
295233	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	22,386.14
295234	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	19,132.05
295235	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	13,099.77
295236	1	LEARNING SEED	InstMtls/Instrctn/LRMS	220.00
295237	1	SOUTHLAND INSTRUMENTS	InstMtls/Instrctn/LFMS	3,500.00
295238	1	PEARSON EDUCATION	SpIsNonI/Spch Aud/Dstrctwd	398.88
295239	1	SUPER DUPER INC.	SpIsNonI/Spch Aud/Dstrctwd	503.30
295240	1	ATOMIC LEARNING INC	Serv&Op /Instrctn/St Edwrd	1,131.00
295241	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	565.07
295242		VOID	VOID	0.00
295243		VOID	VOID	0.00
295244	1	PEARSON EDUCATION	InstMtls/Instrctn/Dstrctwd	12,315.24
295245	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	9,278.12
295246	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	2,008.62
295247	1	SEHI COMPUTER	InstMtls/Instrctn/SCHS	183.00
295248	1	DISCOUNT OFFICE SERVICES	SpIsNonI/PuplTran/Dstrctwd	500.00
295249	1	APPLE COMPUTER INC	NonCapEq/Instrctn/DJAMS	2,302.42
295250	1	GOPHER ATHLETIC	InstMtls/Instrctn/RH Dana	278.84
295251	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	6,696.13
295252	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	10,756.68
295253	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	5,092.20
295254	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	9,564.26
295255	1	CONTINENTAL BOOK COMPANY INC	9-12Text/Instrctn/Dstrctwd	355.54
295256	1	CAPO VALLEY WATER DIST	Op&Hskpg/Opr:Util/Dstrctwd	25,000.00
295257	1	W W GRAINGER INC	SpIsNonI/Custodil/Dstrctwd	15,000.00
295258		VOID	VOID	0.00
295259		VOID	VOID	0.00
295260	1	PEARSON LEARNING	InstMtls/SE0thIns/Dstrctwd	754.53
295261	1	PEARSON LEARNING	InstMtls/SE0thIns/Dstrctwd	754.53



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295262	1	PEARSON LEARNING	InstMtls/SE0thIns/Dstrctwd	754.53
295263	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Las Palm	1,244.00
295264	1	PEARSON LEARNING	InstMtls/SE0thIns/Dstrctwd	754.53
295265	1	AVID CENTER	PrepdExp/Undesig /Dstrctwd	2,010.00
295266	1	WILD RIVERS	FieldTrp/Instrctn/Wagon Wh	5,125.00
295267	12	SPARKLETTTS	SplsNonI/Sch Adm /Dstrctwd	150.00
295268	1	RAINBOW CONNECTION	NPA /NPA /Dstrctwd	2,163.00
295269	1	SIMPLER LIFE EMERGENCY	SplsNonI/Sch Adm /SJHHS	2,119.09
295270	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/RH Dana	130.52
295271	1	KOHL'S CREDIT/GIFT CARD DEPT	SplsNonI/Sch Adm /Dstrctwd	5,000.00
295272	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	91.02
295273	1	RENAISSANCE LEARNING INC	InstMtls/Instrctn/Malcom	2,683.06
295274	1	KATHCO PRODUCTS	St Rcpts/Undesig /Dstrctwd	515.48
295275	1	BATHGATE ELEMENTARY SCHOOL	Serv&Op /Sch Adm /Bathgate	1,000.00
295276	1	NORTH COUNTY TIMES	Serv&Op /Prsnl:HR/Dstrctwd	569.95
295277	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /Hiddn Hl	616.61
295278	1	MCMaster-CARR SUPPLY CO	SplsNonI/RR:Bldgs/Dstrctwd	27.15
295279	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /Wagon Wh	1,027.69
295280	1	APPLE COMPUTER INC	NonCapEq/Instrctn/GrgWhite	3,902.40
295281		VOID	VOID	0.00
295282	1	WILLIAMS, GINI	Serv&Op /Instrctn/SVCS	2,470.00
295283	1	STAPLES ADVANTAGE	InstMtls/Instrctn/Dstrctwd	198.10
295284	1	KAREN BROWN	Serv&Op /Instrctn/Our Savr	356.00
295285	1	ACSA MEDIA - EDCAL ADVERTISING	Serv&Op /Prsnl:HR/Dstrctwd	1,000.00
295286	1	KAREN BROWN	Serv&Op /Instrctn/Our Savr	1,340.00
295287	1	DISCOUNT OFFICE SERVICES	InstMtls/Instrctn/ANHS	606.11
295288	1	DELL COMPUTER	NonCapEq/Sch Adm /DJAMS	957.73
295289	1	STAPLES BUSINESS ADVANTAGE	InstMtls/RSPInstr/SCHS	63.69
295290	12	DISCOUNT SCHOOL SUPPLY	InstMtls/Instrctn/Dstrctwd	109.55
295291	1	APPLE COMPUTER INC	NonCapEq/Enterprs/CVHS	1,873.91
295292	1	CULVER-NEWLIN INC	InstMtls/Instrctn/BAMS	570.12
295293	1	ERIN CROWE	Serv&Op /Instrctn/Our Savr	600.00
295294		VOID	VOID	0.00
295295		VOID	VOID	0.00
295296	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/FNMS	396.63
295297	1	ALL PRO SOUND	InstMtls/Instrctn/FNMS	103.31
295298	1	MOORES MUFFLER SER, DOUG	Rntl:Oth/Dist Veh/Dstrctwd	2,000.00
295299	1	A Z BUS SALES INC	Rntl:Oth/PuplTran/Dstrctwd	5,000.00
295300	1	TUTTLE-CLICK FORD	Rntl:Oth/Dist Veh/Dstrctwd	8,000.00
295301	1	BLAIRS TOWING	Serv&Op /PuplTran/Dstrctwd	1,500.00
295302	1	UNITED TRANSMISSION EXCHANGE	Ppl Tran/PuplTran/Dstrctwd	5,000.00
295303	1	PARKHOUSE TIRE INC.	Ppl Tran/PuplTran/Dstrctwd	3,350.00
295304	1	BARRETT-ROBINSON INC.	SplsNonI/Dist Veh/Dstrctwd	1,650.00
295305	1	W W GRAINGER INC	Rntl:Oth/RR:Bldgs/Reilly	1,782.00
295306	1	EVERGREEN TRADE	SplsNonI/RR:Bldgs/Dstrctwd	10,000.00
295307	1	JFK TRANSPORTATION CO INC	InstMtls/Instrctn/Serra	433.91
295308	1	CHAMPION CHEMICAL CO	SplsNonI/PuplTran/Dstrctwd	10,000.00
295309	1	SEHI COMPUTER	St Rcpts/Undesig /Dstrctwd	6,279.66
295310	1	CUSTOM CRAFT FLOORING	St Rcpts/Undesig /Dstrctwd	6,296.63
			Rntl:Oth/RR:Bldgs/Wood Cyn	2,781.75

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PO No.	Fund	Vendor	Description	Amount
295311	1	PLAY & PARK STRUCTURES	SplsNonI/RR:Bldgs/Bathgate	790.70
295312	1	GIANNELLI ELECTRIC INC.	Rntl:Oth/Enterprs/DHHS	2,100.00
295313	1	CUSTOM CRAFT FLOORING	Rntl:Oth/RR:Bldgs/FNMS	1,363.75
295314	1	DUNN-EDWARDS CORP	SplsNonI/RR:Bldgs/Dstrctwd	5,546.25
295315	1	COMMERCIAL & INDUSTRIAL	Rntl:Oth/RR:Bldgs/ArroyoEl	392.40
295316	1	ORANGE COUNTY PUMP CO	Rntl:Oth/RR:Bldgs/Dstrctwd	4,000.00
295317	1	WATERLINES TECHNOLOGIES INC	SplsNonI/RR:Bldgs/Dstrctwd	20,000.00
295318	1	SCHAEFFER MFG	Ppl Tran/PuplTran/Dstrctwd	12,060.00
			SplsNonI/Dist Veh/Dstrctwd	5,940.00
295319		VOID	VOID	0.00
295320	1	SEHI COMPUTER	InstMtls/Instrctn/FNMS	1,631.07
295321	1	DELL COMPUTER	SplsNonI/SupvAdmn/Dstrctwd	391.39
295322	1	CARLOS GUZMAN INC	Rntl:Oth/PuplTran/Dstrctwd	20,000.00
295323	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	15,000.00
295324	1	DELL COMPUTER	SplsNonI/SupvAdmn/Dstrctwd	117.42
295325	1	AMERICAN BAND ACCESSORIES	NonCapEq/CurAthlt/CVHS	1,868.51
295326	1	SEHI COMPUTER	SplsNonI/Sch Adm /San Juan	141.33
295327	1	GOV CONNECTION INC	InstMtls/Instrctn/SJHHS	119.63
295328	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/VdelMarE	270.00
295329	1	WOODWIND & BRASSWIND	InstMtls/Instrctn/LFMS	740.59
295330	1	MUSICIAN'S FRIEND	InstMtls/Instrctn/SMS	911.28
295331	1	SPECIALTY EQUIPMENT CO	Rntl:Oth/RR:Bldgs/Dstrctwd	618.10
295332		VOID	VOID	0.00
295333	69	TRI-AD	Serv&Op /Enterprs/Dstrctwd	300.00
295334	1	TROXELL COMMUNICATIONS INC	NonCapEq/Instrctn/Serra	1,349.59
295335	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Hiddn Hl	1,324.58
295336	1	GOV CONNECTION INC	InstMtls/Instrctn/Hiddn Hl	203.36
295337	1	VALIANT IMC	InstMtls/Instrctn/Hiddn Hl	257.63
295338	1	CLEAN ENERGY	Ppl Tran/PuplTran/Dstrctwd	30,000.00
295339	12	WAXIE	SplsNonI/SupvAdmn/Dstrctwd	212.98
295340	1	APPLE COMPUTER INC	InstMtls/SEothIns/Dstrctwd	162.04
295341	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/CVHS	581.92
295342	1	CDWG Inc	NonCapEq/Instrctn/CVHS	843.89
295343	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Del Obis	13,687.28
295344		VOID	VOID	0.00
295345	1	DIGITAL NETWORKS GROUP	NonCapEq/Instrctn/San Juan	3,174.37
295346	1	DEPT OF GENERAL SERVICES	Serv&Op /Prsnl:HR/Dstrctwd	66.00
295347	1	DELL COMPUTER	InstMtls/Instrctn/DJAMS	89.78
295348	1	PEARSON	SplsNonI/PsychSer/Dstrctwd	1,731.66
295349	1	POCKET FULL OF THERAPY	SplsNonI/SupvAdmn/Dstrctwd	55.24
295350	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/FNMS	662.29
295351	1	FOLD-A-GOLD	SplsNonI/SupvAdmn/Dstrctwd	84.69
295352	1	ABILITATIONS	SplsNonI/SupvAdmn/Dstrctwd	112.51
295353	1	CALIFORNIA DEPT OF EDUCATION	SplsNonI/Sch Adm /DJAMS	42.57
295354	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/LFMS	40.00
295355	1	LRP PUBLICATIONS	SplsNonI/SupvAdmn/Dstrctwd	365.21
295356	1	GLENCOE/MCGRAW HILL	InstMtls/RSPInstr/DJAMS	108.27
295357	1	HOUGHTON MIFFLIN CO	Serv&Op /Instrctn/MFMS	10,722.75
295358	1	TEACHER'S MEDIA	InstMtls/Instrctn/Dstrctwd	169.20
295359	1	IT'S ELEMENTARY	SplsNonI/Sch Adm /San Juan	56.97

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295360	1	IT'S ELEMENTARY	InstMtls/Instrctn/San Juan	345.67
295361	1	GLIGA VIOLINS	InstMtls/Instrctn/LFMS	1,014.75
295362	1	APPERSON EDUCATION PRODUCTS	InstMtls/Instrctn/CVHS	377.24
295363	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Kinoshta	702.15
295364	1	GREAT BOOKS FOUNDATION	InstMtls/Instrctn/CanVisteE	42.35
295365	1	VALIANT IMC	InstMtls/Instrctn/Benedict	257.63
295366	1	RECORDING FOR THE BLIND	InstMtls/SE0thIns/Dstrctwd	333.41
295367	1	MOREY'S MUSIC	InstMtls/Instrctn/LFMS	1,557.06
295368	1	KP EDUCATIONAL SYSTEMS	NonCapEq/Instrctn/Serra	2,862.45
295369	1	SHAR PRODUCTS COMPANY	InstMtls/Instrctn/LFMS	1,000.00
295370	1	PCI EDUCATIONAL PUBLISHING	InstMtls/SDCInstr/SCHS	160.82
295371	1	SPARKLETTS	SplsNonI/HlthServ/Dstrctwd	70.00
295372	13	ORANGE COUNTY HEALTH CARE	LrgEqip/FoodServ/Dstrctwd	1,425.00
295373	1	BORDERS BOOKS & GIFTS	InstMtls/Instrctn/Dstrctwd	1,000.00
295374	1	CCIS	InstMtls/Instrctn/FrshStrt	250.00
295375	1	DELVECCHIO, KAREN	Serv&Op /Instrctn/SVCS	975.00
295376	1	SOUTHPAW ENTERPRISES INC	InstMtls/SE0thIns/Dstrctwd	48.01
295377	1	MILDREW, JULIE	Serv&Op /Instrctn/St Edwr	232.00
295378	1	US GAMES	SplsNonI/Sch Adm /Hiddn Hl	117.55
295379	1	PIJOR, FRAN	Serv&Op /Instrctn/St Edwr	110.00
295380	1	WESP, SUZANNE	Serv&Op /Instrctn/St Edwr	207.00
295381	1	SENZIG, DENISE	Serv&Op /Instrctn/Mission	195.00
295382	1	WATSON, STACY	Serv&Op /Instrctn/Mission	195.00
295383		VOID	VOID	0.00
295384	1	SOLUTION TREE INC	Serv&Op /Instrctn/MssHills	4,632.00
295385	1	SENSORY EDGE	SplsNonI/SupvAdmn/Dstrctwd	67.09
295386	1	A+ EDUCATORS	Serv&Op /Instrctn/St Edwr	418.00
295387	1	ISTE	Serv&Op /Instrctn/St Edwr	297.00
295388	1	PEARSON EDUCATION	InstMtls/SE0thIns/Dstrctwd	754.53
295389	1	SPEAK, JOHN V	InstMtls/Instrctn/LFMS	500.00
295390	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwr	235.00
295391	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwr	470.00
295392	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwr	1,050.00
295393	1	LRP PUBLICATIONS	SplsNonI/SupvAdmn/Dstrctwd	314.96
295394	1	PEARSON	CnfrNonI/SupvAdmn/Dstrctwd	1,500.00
295395	11	AMERICAN COUNCIL ON EDUCATION	Serv&Op /Sch Adm /Dstrctwd	10.00
295396	1	SCHOLASTIC	InstMtls/Instrctn/San Juan	552.45
295397	1	DELL COMPUTER	InstMtls/Instrctn/LRMS	41.28
295398	1	i-SAFE INC	Serv&Op /Instrctn/St Edwr	565.50
295399	1	ASCD	InstMtls/Instrctn/MssHills	454.52
295400	1	EDUCATIONAL VIDEO NETWORK INC	InstMtls/Instrctn/DHHS	608.24
295401	1	CHEF TOYS	InstMtls/Instrctn/DHHS	1,000.00
295402	1	PERMA-BOUND	InstMtls/Instrctn/FrshStrt	871.44
295403	11	CALIFORNIA DEPT. OF EDUCATION	Serv&Op /Instrctn/Dstrctwd	920.00
295404	12	HANDWRITING W/O TEARS	InstMtls/Instrctn/Dstrctwd	1,407.19
295405	1	TELEPARENT EDUCATIONAL SYSTEMS	PrepdExp/Undesig /Dstrctwd	1,000.00
295406	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Dstrctwd	7,280.80
295407	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	1,279.40
295408	1	SEHI COMPUTER	NonCapEq/CurAthlt/ANHS	853.64
295409	1	USI INC	SplsNonI/Sch Adm /FrshStrt	63.94

Board of Trustees Purchase Order Listing  
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PO No.	Fund	Vendor	Description	Amount
295410	1	RHINOTEK COMPUTER PRODUCTS	InstMtls/Instrctn/LF Elem	137.88
295411	1	GOV CONNECTION INC	SplsNonI/PuplTran/Dstrctwd	4.70
295412	1	SEHI COMPUTER	InstMtls/Instrctn/Hiddn Hl	389.76
295413	1	DATA COM WEST	InstMtls/RSPInstr/Dstrctwd	228.89
			SplsNonI/TIS /Dstrctwd	565.24
			SplsNonI/SupvAdmn/Dstrctwd	141.32
295414	1	DELL COMPUTER	SplsNonI/SupvAdmn/Dstrctwd	625.88
295415	1	IMAGE 2000	InstMtls/Instrctn/Tesoro	1,099.67
295416	1	STAPLES BUSINESS ADVANTAGE	SplsNonI/HlthServ/Dstrctwd	79.00
295417	12	DISCOUNT SCHOOL SUPPLY	SplsNonI/SupvAdmn/Dstrctwd	865.90
295418	1	RICKS TRAILER SUP	SplsNonI/InResrch/Dstrctwd	2,000.00
295419	1	K-12 SPECIALTIES INC	Rntl:Oth/RR:Bldgs/Dstrctwd	980.00
295420	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/CVHS	380.30
295421	1	MOORE'S SEWING MACHINE	InstMtls/Instrctn/FNMS	500.00
295422	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/DHHS	176.18
295423	1	SAF-COM SUPPLY	InstMtls/Instrctn/ANHS	3,190.04
295424	1	CHEF WEAR	InstMtls/Instrctn/Serra	618.10
295425	1	GOV CONNECTION INC	InstMtls/SE0thIns/Dstrctwd	1,051.67
295426	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Chaparral	2,649.15
295427	1	CAMCOR INC	NonCapEq/Instrctn/Chaparral	2,794.28
295428	1	OFFICE DEPOT	InstMtls/Instrctn/Dstrctwd	234.90
295429	1	ORANGE UNIFIED SCHOOL DISTRICT	Charter /DW Undst/Dstrctwd	2,000.00
295430	1	DELL COMPUTER	Serv&Op /TIS /Dstrctwd	483.60
295431	13	PRODUCE FOR BETTER HEALTH	CANtrNet/FoodServ/Dstrctwd	210.75
295432	13	NEAT SOLUTIONS INC	CANtrNet/FoodServ/Dstrctwd	2,520.84
295433	1	LANGUAGE NETWORK	Serv&Op /Instrctn/LFMS	265.00
295434	1	SANTORE, WILLIAM AND KIMBERLY	Serv&Op /SE0thIns/Dstrctwd	25,000.00
295435	1	BIO RAD LABORATORIES	InstMtls/Instrctn/DHHS	330.38
295436	1	SCHOOL MATE	InstMtls/Instrctn/Wood Cyn	733.38
295437	1	APPLE COMPUTER/AFS ED FINANCE	Debt Ser/Dbt Serv/FNMS	7,713.13
			Debt-Int/Dbt Serv/FNMS	1,127.93
295438	1	POSITIVE PROMOTIONS	SplsNonI/Pub Info/Dstrctwd	187.34
295439	1	APPLE COMPUTER INC	NonCapEq/SE0thIns/Dstrctwd	1,809.09
295440	1	STAPLES ADVANTAGE	SplsNonI/InResrch/Dstrctwd	1,500.00
295441	1	APPLE COMPUTER INC	InstMtls/Instrctn/Las Palm	252.30
295442	1	LIFETIME MEMORY PRODUCTS INC	SplsNonI/HlthServ/Dstrctwd	53.29
295443	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/Dana ENF	7,866.32
295444	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/Marblehd	9,759.10
295445	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/DHHS	28,049.76
295446	1	AMERICAN TECHNOLOGIES	Rntl:Oth/RR:Bldgs/CVHS	7,966.17
295447	1	AMERICAN TECHNOLOGIES	Rntl:Oth/RR:Bldgs/CVHS	8,575.00
295448	1	COMMERCIAL FENCE & IRON WORKS	Rntl:Oth/RR:Bldgs/CVHS	6,100.00
295449	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/Tesoro	2,257.26
			NonCapEq/Instrctn/Tesoro	7,640.78
295450	1	GOV CONNECTION INC	InstMtls/SE0thIns/Dstrctwd	289.97
295451	1	SEHI COMPUTER	NonCapEq/Instrctn/Tesoro	1,700.00
			NonCapEq/Enterprs/Tesoro	1,138.09
295452	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	885.63
295453	1	YAN CAN COOK INC	Conf:Ins/Instrctn/DHHS	1,190.00
			Conf:Ins/Instrctn/ANHS	595.00

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PO No.	Fund	Vendor	Description	Amount
295454	1	CONSOLIDATED ELECTRICAL DISTR	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
295455	1	WHITE CAP INDUSTRIES INC	SpplsNonI/RR:Bldgs/Dstrctwd	1,087.49
295456	1	NEWS 2 YOU	InstMtls/SE0thIns/Dstrctwd	1,750.00
295457	1	WORK IMPROVEMENT NETWORKS INC	SpplsNonI/SupvAdmn/Dstrctwd	12,520.11
295458	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/DHHS	128.02
295459		VOID	VOID	0.00
295460	1	SNAP-ON TOOLS CORP	InstMtls/Instrctn/ANHS	168.75
295461	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	598.58
295462	1	NATL STAFF DEVELOP CNCL	SpplsNonI/SupvAdmn/RH Dana	38.95
295463	1	AP BY THE SEA	PrepdExp/Undesig /Dstrctwd	695.00
295464	1	AP BY THE SEA	PrepdExp/Undesig /Dstrctwd	690.00
295465	1	AP BY THE SEA	PrepdExp/Undesig /Dstrctwd	670.00
295466	1	AP BY THE SEA	PrepdExp/Undesig /Dstrctwd	670.00
295467	1	AP BY THE SEA	PrepdExp/Undesig /Dstrctwd	2,680.00
295468	1	AP BY THE SEA	PrepdExp/Undesig /Dstrctwd	1,340.00
295469	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Marblehd	880.00
295470	70	MISSION HOSPITAL REGIONAL	Serv&Op /Enterprs/Dstrctwd	463.42
295471	1	ALISO NIGUEL HIGH SCH ASB	SpplsNonI/Sch Adm /Dstrctwd	550.00
295472	1	NASCO WEST	InstMtls/Instrctn/ANHS	1,000.00
295473	1	CALIFORNIA DEPT. OF EDUCATION	Conf:Ins/Instrctn/Hiddn Hl	200.00
295474	1	CALIFORNIA DEPT. OF EDUCATION	CnfrNonI/Sch Adm /Hiddn Hl	200.00
295475	1	WARDS NATURAL SCIENCE	CnfrNonI/SupvAdmn/Dstrctwd	100.00
295476	1	CSUSM EXTENDED STUDIES	InstMtls/Instrctn/DHHS	1,264.53
295477	1	OFFICE DEPOT	PrepdExp/Undesig /Dstrctwd	1,240.00
295478	1	DELL COMPUTER	InstMtls/Instrctn/FrshStrt	97.78
295479	1	SEHI COMPUTER	NonCapEq/Sch Adm /FrshStrt	957.73
295480	1	OTHER WORLD COMPUTING	SpplsNonI/SupvAdmn/Dstrctwd	258.45
295481	1	ORIENTAL TRADING CO	SpplsNonI/TIS /Dstrctwd	66.80
295482	1	SEHI COMPUTER	InstMtls/Instrctn/Marblehd	100.03
295483	1	SEHI COMPUTER	SpplsNonI/Sch Adm /DHHS	618.65
295484	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/Lobo	618.65
295485	12	LIFETIME MEMORY PRODUCTS INC	SpplsNonI/Sch Adm /DHHS	419.36
295486	1	APPLE COMPUTER INC	SpplsNonI/Sch Adm /Dstrctwd	104.13
295487	1	DELL COMPUTER	NonCapEq/Sch Adm /LRMS	1,462.93
295488		VOID	NonCapEq/SupvAdmn/San Juan	957.73
295489	1	SCHOOL SERVICES OF CALIFORNIA	VOID	0.00
295490	1	LUCE FORWARD HAMILTON &	Serv&Op /Prsnl:HR/Dstrctwd	18,496.85
295491	1	COMMUNICATION RESOURCES FOR	Legal /Supt /Dstrctwd	30,000.00
295492	1	LAW OFFICES OF PHILLIP B GREER	CnsltNon/Pub Info/Dstrctwd	15,000.00
295493	1	VICTORY PADDLE/SCHOOL PASSES	Legal /Board /Dstrctwd	7,235.00
295494	1	OFFICE DEPOT	SpplsNonI/Sch Adm /ANHS	130.55
295495	1	LUCE FORWARD HAMILTON &	InstMtls/Instrctn/FrshStrt	285.46
295496	1	ELLIOTT, DR MICHAEL	Legal /Supt /Dstrctwd	20,000.00
295497	1	JOY FOR KIDS PHYS THERAPY INC	CnsltNon/PsychSer/Dstrctwd	3,000.00
295498	1	WESTSHIELD ADOLESCENT SERVICES	NPA /NPA Hlth/Dstrctwd	1,250.00
295499	1	PAUL ALAN DORES	Residt1 /NPS /Dstrctwd	20,000.00
295500	1	ORANGE COUNTY THERAPY SERVICE	CnsltNon/PsychSer/Dstrctwd	5,000.00
295501	1	PACIFIC PEDIATRIC THERAPY INC.	NPA /NPA Hlth/Dstrctwd	24,999.00
			Sub NPA /NPA Hlth/Dstrctwd	27,001.00
			NPA /NPA Hlth/Dstrctwd	5,000.00

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PO No.	Fund	Vendor	Description	Amount
295502	1	SEHI COMPUTER	St Rcpts/Undesig /Dstrctwd	2,305.50
295503	1	PRIMARY PACKAGING RESOURCES	St Rcpts/Undesig /Dstrctwd	897.19
295504	1	RHINOTEK COMPUTER PRODUCTS	St Rcpts/Undesig /Dstrctwd	815.63
295505	1	SHAMROCK SUPPLY CO INC	InstMtls/Instrctn/VDMMS	113.10
295506	14	PAUL C MILLER CONSTRUCTION CO	Bldg Imp/Fac Acq /DHHS	619,000.00
295507	1	NMG GEOTECHNICAL INC	Rntl:Oth/RR:Bldgs/NHMS	4,905.00
295508	1	PJHM ARCHITECTS SOUTHWEST INC	Rntl:Oth/RR:Bldgs/SJHHS	11,347.50
295509	13	MNJ TECHNOLOGIES DIRECT INC	SMLEQUIP/FoodServ/SCHS	2,021.67
295510	1	SCHOOL SERVICES OF CALIFORNIA	Serv&Op /Prsnl:HR/Dstrctwd	918.75
295511	1	PAUL ALAN DORES	CnsltIns/SE0thIns/Dstrctwd	600.00
295512	1	MEET THE MASTERS	CnsltIns/Instrctn/Tijeras	2,669.00
295513	1	MEET THE MASTERS	Serv&Op /Instrctn/Wood Cyn	58.00
295514	1	ACTION LEARNING SYSTEMS INC	CnsltIns/Instrctn/MFMS	12,000.00
295515	1	TEACH N TUTOR INC	CnsltIns/Instrctn/Dstrctwd	4,038.08
295516	1	SPECTRUM SOLUTIONS DBA	CnsltIns/Instrctn/Dstrctwd	17,161.84
295517	1	PROFESSIONAL TUTORS OF AMERICA	CnsltIns/Instrctn/Dstrctwd	8,076.16
295518	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Marblehd	248.46
295519	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Sch Adm /Las Palm	28.47
295520	1	CAPISTRANO VALLEY HIGH SCHOOL	SpplsNonI/Sch Adm /Dstrctwd	300.00
295521	1	DON JUAN AVILA MS ASB	SpplsNonI/Sch Adm /Dstrctwd	250.00
295522	1	JUNIPERO SERRA HIGH SCHOOL ASB	SpplsNonI/Sch Adm /Dstrctwd	305.00
295523	1	LAS FLORES MS ASB	SpplsNonI/Sch Adm /Dstrctwd	250.00
295524	1	MARCO FORSTER MS/ASB	SpplsNonI/Sch Adm /Dstrctwd	240.00
295525	1	SAN CLEMENTE HIGH SCHOOL ASB	SpplsNonI/Sch Adm /Dstrctwd	550.00
295526	1	SAN JUAN HILLS HS ASB	SpplsNonI/Sch Adm /Dstrctwd	250.00
295527	1	SHORECLIFFS MS ASB	SpplsNonI/Sch Adm /Dstrctwd	132.00
295528	1	TESORO HIGH SCHOOL ASB	SpplsNonI/Sch Adm /Dstrctwd	182.00
295529	1	APPLE COMPUTER INC	InstMtls/SE0thIns/Dstrctwd	2,076.23
295530	1	LUCE FORWARD HAMILTON &	Legal /Supt /Dstrctwd	83,800.00
295531	1	ATKINSON ANDELSON LOYA	Legal /Supt /Dstrctwd	75,000.00
295532	25	BOWIE ARNESON WILES &	Serv&Op /Fac Acq /Dstrctwd	50,000.00
295533	1	COMMUNICATION RESOURCES FOR	Serv&Op /StaffNeg/Dstrctwd	7,500.00
295534	1	SCHOOL SERVICES OF CALIFORNIA	Serv&Op /Prsnl:HR/Dstrctwd	25,000.00
295535	1	KRANTZ, TRICIA ELIZABETH	CnsltNon/Sch Adm /Dstrctwd	1,200.00
295536	1	CSBA'S PRACTI-CAL	Serv&Op /SupvAdmn/Dstrctwd	50,000.00
295537	1	WOODWIND & BRASSWIND	InstMtls/Instrctn/Las Palm	47.85
295538	1	RHINOTEK COMPUTER PRODUCTS	St Rcpts/Undesig /Dstrctwd	1,076.63
295539	1	WAXIE	St Rcpts/Undesig /Dstrctwd	6,845.81
295540	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/DHHS	2,336.92
295541	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Tijeras	2,104.16
295542	1	DELL COMPUTER	NonCapEq/Enterprs/ANHS	2,219.53
295543	1	STAPLES ADVANTAGE	InstMtls/SDCInstr/Dana ENF	1,600.00
295544	1	ECS IMAGING INCORPORATED	Serv&Op /Pup Serv/Dstrctwd	7,500.00
295545	1	DELL COMPUTER	NonCapEq/Libr&Med/Tesoro	1,933.65
295546	1	SEHI COMPUTER	SpplsNonI/HlthServ/Dstrctwd	618.65
295547	1	DELL COMPUTER	NonCapEq/Instrctn/Tijeras	1,661.78
			NonCapEq/Instrctn/Dstrctwd	271.87
295548	1	CAPISTRANO GOLF CARS	Rntl:Oth/Op:Grnds/Dstrctwd	5,000.00
295549	1	WAXIE	Rntl:Oth/Custodil/Dstrctwd	7,000.00

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PO No.	Fund	Vendor	Description	Amount
295550	1	WEST COAST SOUND SERVICE	Rntl:Oth/RR:Bldgs/DHHS	2,500.00
			Serv&Op /M&OUrOH/CVHS	2,500.00
			Serv&Op /M&OUrOH/SCHS	2,500.00
			Serv&Op /M&OUrOH/ANHS	2,500.00
			Serv&Op /M&OUrOH/Tesoro	2,500.00
			Serv&Op /M&OUrOH/SJHHS	2,500.00
295551	1	CABRAL ROOFING & WATERPROOFING	Rntl:Oth/RR:Bldgs/Dstrctwd	35,000.00
295552	1	AMERICAN TECHNOLOGIES	Rntl:Oth/RR:Bldgs/VdelMarE	12,009.47
295553	1	SMARDAN SUPPLY COMPANY	SpIsNonI/RR:Bldgs/Dstrctwd	5,000.00
295554	1	BEE MAN	Rntl:Oth/RR:Bldgs/Dstrctwd	1,500.00
295555	1	CREATIVE IMAGES	SpIsNonI/Pub Info/Dstrctwd	217.40
295556	1	TIME CLOCK SALES SERVICE	Rntl:Oth/Bus/Fisc/Dstrctwd	236.00
295557	13	ASR FOOD DISTRIBUTORS INC.	FdPrshbl/FoodServ/Dstrctwd	10,000.00
295558	13	GOLD STAR FOODS	Fd Frzn /FoodServ/Dstrctwd	15,000.00
295559	13	SYSCO FOOD SERVICES	Food Dry/FoodServ/Dstrctwd	8,000.00
295560	13	A & R WHOLESALE DISTRIBUTORS	SNACK /FoodServ/Dstrctwd	8,000.00
295561	13	BERKELEY STREET BEVERAGE CO.	SNACK /FoodServ/Dstrctwd	2,000.00
295562	1	ACES	NPA /NPA /Dstrctwd	7,398.00
295563		VOID	VOID	0.00
295564	1	COASTAL BLUE	Rntl:Oth/RR:Bldgs/Dstrctwd	1,000.00
295565	1	MILES, JOHN AND MARIA	Serv&Op /SE0thIns/Dstrctwd	2,275.00
295566	1	MENDE PSY.D, SYLVIA	CnsItNon/SupvAdmn/Dstrctwd	15,000.00
295567	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	11,169.65
295568	1	CINNAMON HILLS SCHOOL	ResIdtl /NPS /Dstrctwd	603.70
295569	1	HEAR NOW ABRAMSON AUDIOLOGY	NPA /Spch Aud/Dstrctwd	2,000.00
295570	1	WERTHEIMER-GALE & ASSOCIATES	NPA /NPA Hlth/Dstrctwd	1,053.00
295571	1	WERTHEIMER-GALE & ASSOCIATES	NPA /NPA Hlth/Dstrctwd	546.00
295572	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	12,666.40
295573	1	DEPENDABLE NURSING	NPA /NPA Hlth/Dstrctwd	20,501.25
295574	1	DEVEREUX SCHOOL OF VIERA	ResIdtl /NPS /Dstrctwd	4,510.00
295575	1	PJHM ARCHITECTS SOUTHWEST INC	Serv&Op /RR:Bldgs/VdelMarE	320.00
295576	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	4,774.45
295577	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/LFMS	2,083.26
295578	13	SUN WISE FOODS	SMRINVTR/FoodServ/Dstrctwd	4,000.00
295579	1	SADDLEBACK VALLEY USD	FieldTrp/Instrctn/OsoGrand	3,030.00
295580	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/ANHS	200.00
295581	1	ORANGE COUNTY HUMAN	CnfrNonI/Sch Adm /Dstrctwd	400.00
295582	1	ENVIRONMENTAL NATURE CENTER	FieldTrp/Instrctn/Hankey	372.00
295583	1	ENVIRONMENTAL NATURE CENTER	FieldTrp/Instrctn/Hankey	420.00
295584	1	STATE OF CALIFORNIA	FieldTrp/Instrctn/Marblehd	93.00
295585	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Reilly	32,500.00
295586	1	CINTAS	SpIsNonI/InResrch/Dstrctwd	815.63
295587	1	NETOP	InstMtls/Libr&Med/Tesoro	432.83
295588	1	READ NATURALLY	Serv&Op /Instrctn/St Anne	1,625.00
295589	1	DELL COMPUTER	InstMtls/Instrctn/LRMS	41.28
295590	1	JIMENEZ, JERRY	InstMtls/SE0thIns/Dstrctwd	455.96
295591	1	HALTERMAN, ROGER	InstMtls/SE0thIns/Dstrctwd	381.05
295592	1	CLOTHIER, CYNTHIA	InstMtls/SE0thIns/Dstrctwd	429.49
295593	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	2,707.01
295594	13	AT & T	Cmmnctns/FoodServ/Dstrctwd	500.00

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295595	13	ECOLAB PEST ELIMINATION	CntrctFd/FoodServ/Dstrctwd	800.00
295596	1	RENAISSANCE LEARNING INC	InstMtls/SE0thIns/Dstrctwd	384.95
295597	1	LRP PUBLICATIONS	SpIsNonI/Sch Adm /DHHS	65.16
295598	1	SUPER DUPER INC.	SpIsNonI/Spch Aud/Dstrctwd	247.95
295599	1	PSYCH & ED PUBLICATIONS	SpIsNonI/HlthServ/Dstrctwd	281.65
295600	1	HARCOURT BRACE	SpIsNonI/HlthServ/Dstrctwd	878.75
295601	1	WESTERN PHARMACEUTICAL MGMT	SpIsNonI/HlthServ/Dstrctwd	149.63
295602	1	GOODWILL IND OF O C	Serv&Op /GuidCnsl/Dstrctwd	120.00
295603	1	BETTER BUSINESS RECORDS	SpIsNonI/HlthServ/Dstrctwd	75.00
295604	1	MOVIE LICENSING USA	Serv&Op /DW Unrst/Dstrctwd	3,750.00
295605	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Marblehd	17,597.93
295606	40	CUSD-COP FUND 91	TrOutOth/IntrAgnc/Dstrctwd	151,917.50
295607	1	HUNT ORTMAN ATTORNEYS AT LAW	CnfrNonI/Purch /Dstrctwd	105.00
295608	1	IMAGE 2000	SpIsNonI/Sch Adm /Las Palm	378.88
295609	1	MNJ TECHNOLOGIES DIRECT INC	NonCapEq/TIS /Dstrctwd	5,804.97
295610	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/LRMS	9,000.00
			NonCapEq/Enterprs/LRMS	2,542.88
295611	1	SPICERS PAPER CO	St Rcpts/Undesig /Dstrctwd	8,068.16
295612	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	1,644.30
295613	1	WAXIE	St Rcpts/Undesig /Dstrctwd	1,663.22
295614	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	2,251.13
295615	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/NHMS	432.76
295616	25	ORANGE COUNTY REGISTER	Serv&Op /Fac Acq /Dstrctwd	352.00
295617	1	SCHOOL SPECIALTY	SpIsNonI/Sch Adm /Ambuehl	404.31
295618	1	DIETERICH POST CO	Rntl:Oth/RR:Bldgs/Dstrctwd	500.00
295619	1	WATERLINES TECHNOLOGIES INC	SpIsNonI/RR:Bldgs/Dstrctwd	5,000.00
295620	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Hiddn Hl	1,691.75
295621	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Crn Vlly	1,822.25
295622	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Serra	2,300.75
295623	1	CAPISTRANO GOLF CARS	Rntl:Oth/Custodil/Dstrctwd	6,343.60
295624	1	COX COMMUNICATIONS	Cmmnctns/DW Unrst/Dstrctwd	60,000.00
295625	1	UNISOURCE	SpIsNonI/Custodil/CVHS	1,808.35
295626	14	LETNER ROOFING CO	Rntl:Oth/RR:Bldgs/SJHHS	2,469.44
295627	1	ROADWAYS INT INC	Charter /DW Undst/Dstrctwd	20,000.00
295628	1	HILLYARD FLOOR	NonCapEq/Custodil/SCHS	7,283.70
295629	25	STRADLING YOCCA CARLSON	Serv&Op /Fac Acq /Dstrctwd	10,000.00
295630	1	LIBERTY FLAGS	SpIsNonI/Sch Adm /LFMS	82.39
295631	1	KK MUSIC STORE	InstMtls/Instrctn/LFMS	1,174.48
295632	1	DATACOM WEST	SpIsNonI/TIS /Dstrctwd	662.06
295633	11	TOM SNYDER PRODUCTIONS	Serv&Op /AE:FEEBS/Dstrctwd	3,310.00
295634	1	BIOMETRICS4ALL INC	Serv&Op /Prsnl:HR/Dstrctwd	6,995.00
295635	1	PC MALL GOV	Serv&Op /Enterprs/ANHS	51.19
295636	11	REMOTE LEARNER.NET	CnfrNonI/Sch Adm /Dstrctwd	395.00
295637	1	DELL COMPUTER	NonCapEq/M-R Reim/Dstrctwd	1,783.01
			NonCapEq/Supt /Dstrctwd	1,783.02
295638	1	CCS PRESENTATION SYSTEMS INC	NonCapEq/Instrctn/Serra	432.76
295639	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Serra	5,298.30
295640	1	TROXELL COMMUNICATIONS INC	NonCapEq/Instrctn/Serra	1,349.59
295641	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/MFMS	1,658.44
295642	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/DHHS	306.68



Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....JUNE 15, 2010

PO No.	Fund	Vendor	Description	Amount
295643	1	WOODWIND & BRASSWIND	Rnt&Repr/Instrctn/Dstrctwd	1,200.00
295644	1	LUCE FORWARD HAMILTON &	Legal /Supt /Dstrctwd	45,000.00
295645	1	ATKINSON ANDELSON LOYA	Legal /Supt /Dstrctwd	20,000.00
295646	1	TEL TEC SECURITY SYSTEMS INC	InstMtls/Enterprs/Tesoro	3,926.96
295647	1	ORANGE COUNTY MONSTER CARTS	Rntl:Oth/Sch Adm /ANHS	496.25
295648	1	COAST RECREATION INC	SpIsNonI/RR:Bldgs/Bergeson	1,766.25
295649	1	SPECTRUM COMMUNICATIONS	NonCapEq/Instrctn/MFMS	4,509.96
295650	68	STAPLES ADVANTAGE	SpIsNonI/Enterprs/Dstrctwd	816.45
295651	1	APPLE COMPUTER/AFS ED FINANCE	Debt-Int/Dbt Serv/LadraElm	632.61
			Debt Ser/Dbt Serv/LadraElm	9,332.73
295652	1	DELL COMPUTER	SpIsNonI/SupvAdmn/Dstrctwd	49.89
295653	1	DELL COMPUTER	InstMtls/Instrctn/Concordi	147.89
295654	1	SPICERS PAPER CO	St Rcpts/Undesig /Dstrctwd	3,192.90
295655	1	HOUGHTON MIFFLIN	NonCapEq/StDev In/Dstrctwd	22,618.29
			NonCapEq/SupvAdmn/Dstrctwd	6,012.46
295656	14	NELSON, LARRY	BI:Inspc/Fac Acq /DHHS	40,000.00
295657	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Moulton	500.00
295658	11	EDUCATIONAL TESTING SERVICE	Serv&Op /Instrctn/Dstrctwd	1,918.00
295659	1	ACTION LEARNING SYSTEMS INC	Serv&Op /Instrctn/Kinoshta	2,000.00
295660	1	AUGUSTIN EGELSEE LLP	Serv&Op /SE0thIns/Dstrctwd	12,000.00
295661	1	SMITH, LORI	Serv&Op /SE0thIns/Dstrctwd	9,000.00
295662	1	AUGUSTIN EGELSEE LLP	Legal /SupvAdmn/Dstrctwd	7,500.00
295663	1	LOYER, LAW OFFICES OF KATHLEEN	Legal /SupvAdmn/Dstrctwd	5,000.00
295664	1	WOOD, JOE AND DALE	Serv&Op /SE0thIns/Dstrctwd	850.00
295665	1	MCILLVAIN, STEPHANIE & PATRICK	Serv&Op /HlthServ/Dstrctwd	10,000.00
295666	1	DISCOUNT OFFICE SERVICES	SpIsNonI/StDev In/Dstrctwd	1,000.00
295667		VOID	VOID	0.00
295668	1	DEVEREUX TEXAS TREATMENT	Residtl /NPS /Dstrctwd	216.84
295669	1	DEVEREUX ARIZONA	Residtl /NPS /Dstrctwd	344.55
295670	1	OFFICE DEPOT	St Rcpts/Undesig /Dstrctwd	884.01
295671	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	539.40
295672	1	PACIFIC GO NATURAL GAS	Ppl Tran/PuplTran/Dstrctwd	20,000.00
295673	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	115.93
295674	1	PRO-ED	InstMtls/SupvAdmn/Dstrctwd	916.94
295675	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/MFMS	250.00
295676	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/DJAMS	500.00
295677	1	GUNTHER'S ATHLETIC SERVICE	InstMtls/CurAthlt/CVHS	1,174.50
295678	1	PRETEND CITY CHILDREN'S MUSEUM	FieldTrp/Instrctn/Wagon Wh	1,053.00
295679	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/Kinoshta	440.00
295680	1	DELL COMPUTER	NonCapEq/Instrctn/Serra	2,594.26
295681	1	APPLE COMPUTER INC	InstMtls/Instrctn/Dstrctwd	692.08
295682	1	CARSON-DELLOSA PUBLISHING	SpIsNonI/StDev In/Dstrctwd	32.50
295683	1	DELL COMPUTER	NonCapEq/Instrctn/Serra	25,569.72
295684	1	CCS PRESENTATION SYSTEMS INC	SpIsNonI/StDev In/Dstrctwd	1,298.28
295685	1	FLAGHOUSE INC	SpIsNonI/HlthServ/Dstrctwd	696.40
295686	1	FLAGHOUSE INC	SpIsNonI/HlthServ/Dstrctwd	660.29
295687	1	DELL COMPUTER	NonCapEq/RR:Bldgs/Dstrctwd	1,599.85
295688	1	CRARY, BRENDA	CnsItNon/Sch Adm /Dstrctwd	1,200.00
295689		VOID	VOID	0.00
295690	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	6,525.00

Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....JUNE 15, 2010

PO No.	Fund	Vendor	Description	Amount
295691	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	6,776.00
295692	1	CREATIVE SOLUTIONS FOR AUTISM	NPA /NPA /Dstrctwd	1,575.00
295693	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	3,166.50
295694	1	GARCIA, IRMA	CnsltNon/Sch Adm /Dstrctwd	1,200.00
295695	68	STAPLES ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	149.31
295696	1	ORANGE COUNTY DEPT OF EDUC	Serv&Op /Instrctn/Bergeson	433.75
295697	1	SOUTH COAST PSYCHOLOGICAL &	CnsltNon/PsychSer/Dstrctwd	6,000.00
295698	1	ORANGE COUNTY BUSINESS COUN	CnsltNon/SupvAdmn/Dstrctwd	450.00
295699	1	SAN DIEGO GAS & ELECTRIC	Op&Hskpg/Opr:Util/Dstrctwd	150,000.00
295700	1	FLOWERS, AARON	NonCapEq/Sch Adm /SJHHS	706.86
295701	1	CONSOLIDATED ELECTRICAL DISTR	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
295702	1	PREMIERE WATER SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	1,125.00
295703	1	ITO NURSERY	SpplsNonI/Op:Grnds/RH Dana	1,541.53
295704	1	JOHNSTONE SUP OF ANAHEIM	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
295705	1	APPERSON	SpplsNonI/Sch Adm /SJHHS	118.06
295706	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Enterprs/SMS	74.91
295707	1	PREMIERE WATER SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	2,786.00
295708	1	THYSSEN ELEVATOR CORPORATION	Rntl:Oth/RR:Bldgs/Dstrctwd	5,500.00
295709		VOID	VOID	0.00
295710		VOID	VOID	0.00
295711		VOID	VOID	0.00
295712	1	SEHI COMPUTER	St Rcpts/Undesig /Dstrctwd	2,392.50
295713	1	GENERATOR SERVICES CO INC	Rntl:Oth/RR:Bldgs/Dana ENF	1,159.75
295714	25	DEPT TOXIC SUBSTANCE CONTROL	Serv&Op /Fac Acq /DHHS	49.65
295715	1	CINTAS CORP	SpplsNonI/Custodil/Dstrctwd	3,517.77
295716	1	CINTAS CORP	SpplsNonI/Custodil/Dstrctwd	2,382.15
295717	1	SOUTHPAW ENTERPRISES INC	SpplsNonI/HlthServ/Dstrctwd	151.53
295718	1	PRUDENTIAL OVERALL SUPPLY	SpplsNonI/Grph Art/Dstrctwd	200.00
295719	1	CANON US INC	Rnt&Repr/Instrctn/LFMS	870.00
295720	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Las Palm	1,000.00
295721	1	ORANGE COUNTY DEPT OF EDUC	Serv&Op /SupvAdmn/Dstrctwd	44.00
295722	1	CATHEDRAL HOME FOR CHILDREN	Residtl /NPS /Dstrctwd	2,000.00

581 Purchase Orders \$3,456,280.42



Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
150937	WALKER, MARIA CHRISTINA	PV-004356	130.00
150938	A Z BUS SALES INC	PO-290518	155.62
		PO-295043	5,151.96
150939	ADVANTAGE RADIATOR	PO-294730	785.15
150940	ALISO VIEJO AUTO SERVICE	PO-290521	431.14
		PO-293170	1,748.70
150941	ALLIANCE DATACOM	PO-294524	10,246.00
150942	ARAMARK UNIFORM SERVICE	PO-295038	793.15
150943	ARIEL SUPPLY	PO-294917	2,269.40
150944	B & H PHOTOGRAPHY	PO-294633	263.48
		PO-294777	216.00
150945	BARRETT-ROBINSON INC	PO-294342	3,650.00
150946	BETTER BUSINESS RECORDS	PO-292861	106.69
150947	BLAIRS TOWING	PO-294460	190.00
150948	CAL-STATE AUTO PARTS INC	PO-290516	997.29
150949	CALIFORNIA WESTERN VISUALS	PO-294521	1,474.65
150950	CAMCOR INC	PO-294053	1,263.45
		PO-294779	3,353.13
150951	CARD INTEGRATORS	PO-294927	515.73
150952	CCS PRESENTATION SYSTEMS INC	PO-294326	3,462.08
		PO-294522	432.76
		PO-294659	432.76
150953	DEMCO	PO-294861	88.68
150954	DICK BLICK WEST	PO-294671	395.44
150955	DISCOUNT OFFICE SERVICES	PO-291002	81.51
		PO-291236	85.87
		PO-291239	65.26
		PO-292572	136.97
		PO-294714	434.78
150956	DISCOUNT OFFICE SERVICES	PO-293541	97.74
150957	APPLE COMPUTER INC	PO-294412	1,200.20
150958	CAPO-LAGUNA BEACH ROP	PV-004367	28,593.00
150959	CINTAS	PO-291623	190.37
150960	CINTAS CORP	PO-290675	60.54
150961	CONSOLIDATED ELECT DISTR	PO-294832	726.84

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
150962	DELL MARKETING L P	PO-294219	933.31
		PO-294220	933.31
		PO-294378	933.31
		PO-294384	2,946.76
		PO-294420	24,518.35
		PO-294467	3,617.10
		PO-294500	933.31
		PO-294509	1,205.70
		PO-294712	5,448.50
		PO-294713	908.08
		PO-294753	5,547.70
		PO-294768	3,632.32
		PO-294771	7,264.71
		PO-294773	1,866.63
150963	IMAGE 2000	PO-290712	183.74
		PO-294063	498.49
150964	SMART & FINAL	PO-290220	49.98
		PO-294360	58.84
150965	SPARKLETTS	PO-291077	18.66
		PO-291600	32.67
150966	TRANSPORTATION CHARTER SERVICE	PV-004370	2,215.00
150967	TROXELL COMM INC	PO-294780	274.59
		PO-294781	403.64
150968	UNITED RENTALS	PO-294004	361.70
		PO-295025	1,141.23
150969	SPARKLETTS	PO-291269	8.10
150970	DELL MARKETING L P	PO-294470	933.31
150971	SPARKLETTS	PO-290866	6.15
		PO-290867	11.96
		PO-293909	14.20
150972	ALLIANCE OF SCHOOLS FOR	PO-295084	88,310.79
150973	CARLOS GUZMAN INC	PO-295085	1,500.00
150974	EMPLOYMENT DEVELOPMENT DEPT	PV-004369	283,968.78
150975	AT&T	PO-294903	103.78
150976	COX COMMUNICATIONS	PO-290458	13,982.28
150977	MISSION VIEJO GLASS	PO-290264	560.00
150978	MODERN TREE	PO-293993	780.00
150979	MOORE'S SEWING MACHINE	PO-293914	49.99
150980	NATIONWIDE FIRE PROTECTION	PO-290272	900.00
		PO-293143	2,500.00
150981	OFFICE DEPOT	PO-294913	377.36
		PO-294955	159.40
150982	ORANGE COUNTY FIRE PROTECTION	PO-295041	2,900.00
150983	ORANGE CTY PUMP CO	PO-294919	4,426.56
150984	PEPPER-LOS ANGELES, J W	PO-292294	51.50

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
150985	PRAXAIR	PO-291956	93.03
150986	PREMIERE WATER SERVICES	PO-290392	1,125.00
150987	QUICK SORT INC	PO-290369	220.64
150988	RICKS TRAILER SUP	PO-293727	24.47
150989	SEHI COMPUTER	PO-294055	343.43
		PO-294468	315.45
		PO-294469	96.64
		PO-294471	127.42
		PO-294506	1,057.49
150990	SO COAST AIR QULTY MGMT	PO-290554	586.42
		PO-291760	218.00
150991	SOUTH COAST FAMILY MEDI CENTER	PO-290124	245.00
		PO-290848	360.00
150992	SPICERS PAPER CO	PO-294901	5,952.98
150993	SPORTS FACILITIES GROUP INC	PO-294372	1,375.00
150994	STERICYCLE INC	PO-291097	118.86
150995	TEACHERS PARADISE.COM	PO-294878	113.86
150996	TIFCO INDUSTRIES	PO-290525	252.56
150997	TONY'S LOCKSMITH SERVICE	PO-290588	19.57
150998	TUTTLE-CLICK FORD	PO-290526	978.37
		PO-294475	1,618.85
150999	UNISOURCE CORP	PO-294829	1,761.42
151000	UNITED PARCEL SERV	PO-295036	4,350.00
151001	UNITED TRANSMISSION EXCHANGE	PO-290528	250.15
151002	VISTA PAINT CORP	PO-293475	42.38
151003	ZEE MEDICAL	PO-290236	104.65
151004	NATIONWIDE FIRE PROTECTION	PO-292043	522.00
151005	ALPINE ACADEMY	PO-295054	2,560.00
151006	CINNAMON HILLS SCHOOL	PO-295052	2,700.00
		PO-295055	1,620.00
		PO-295056	1,755.00
151007	CSBA'S PRACTI-CAL	PO-293584	1,794.00
151008	EAGLE SOFTWARE	PO-293885	1,050.00
151009	HERITAGE CENTER	PO-295051	267.20
151010	PACIFIC PEDIATRIC THERAPY INC	PO-290211	1,920.00
151011	SPEECH & LANGUAGE DEVEL	PO-292943	10,493.75
		PO-293337	12,620.75
		PO-294226	815.00
		PO-295050	1,894.88
151012	STAFF DEVELOPMENT RESOURCES	PO-294257	199.00
151013	STEIN, CHRISTINE E	PO-291457	504.00
151014	STEP	PO-294146	7,492.75

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
151015	THERAPEUTIC EDUCATION CENTER	PO-291807	7,260.00
		PO-291808	4,945.00
		PO-291809	4,950.00
		PO-293932	4,730.00
		PO-294554	5,175.00
		PO-295053	3,825.00
151016	YMCA OF ORANGE COUNTY	PO-290330	8,992.42
151017	STEIN, CHRISTINE E	PO-291457	3,096.00
151018	LEGOLAND CALIFORNIA RESORT	PO-292976	1,077.00
151019	OCEAN INSTITUTE	PO-294601	770.00
151020	ORANGE COUNTY DEPT OF EDUCATIO	PO-294171	20,925.00
151021	SADDLEBACK VLY SCH DIST	PO-294996	902.00
		PO-294999	682.00
151022	MISSION VIEJO GLASS	PO-295133	325.00
151023	MOBILE FLEET WASH	PO-291104	806.00
151024	MYERS FORKLIFT INC	PO-290377	909.81
151025	ORANGE CTY TANK TESTING	PO-290556	3,570.95
151026	OVER NIGHT NUMBERING	PO-295130	320.00
151027	PRECISION TUNE AUTO CARE	PO-291107	2,547.31
151028	PRO PHOTO CONNECTION INC	PO-295182	1,304.76
151029	PSYCHEMEDICS	PO-291192	102.54
151030	QUALITY TOWING	PO-291132	59.00
151031	SAN DIEGO ENERGY EFFICIENT	PO-292768	5,401.00
151032	SMOG EXPRESS	PO-294462	69.95
151033	SOUTHERN COUNTIES OIL CO	PO-290529	18,309.67
151034	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290113	67.33
		PO-290116	7.89
		PO-290117	730.04
		PO-290253	28.53
		PO-290255	65.86
		PO-290334	364.38
		PO-290340	400.18
		PO-290341	1,348.21
151035	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290341	671.01
		PO-290342	117.68
		PO-290347	737.43
		PO-290406	544.13
		PO-290410	172.58
		PO-290701	303.83
		PO-290703	192.70
		PO-290705	227.71
		PO-290711	197.94

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
151036	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290711	139.31
		PO-290714	327.93
		PO-290715	312.70
		PO-290718	1,508.03
		PO-290720	375.20
		PO-290725	452.54
		PO-291013	139.43
		PO-291238	130.62
		PO-291287	94.95
		PO-291489	553.03
		PO-291619	2,736.22
		PO-291776	87.34
151037	SOUTHWEST SCHOOL SUPPLY	-	
		PO-291818	423.74
		PO-292806	812.71
		PO-293531	70.27
		PO-294137	1,063.76
		PO-294184	597.75
		PO-294325	289.23
		PO-294350	26.96
		PO-294614	90.85
		PO-294715	1,760.38
		PO-294750	765.12
		PO-294953	177.01
		PO-294970	19.78
		PO-294971	222.81
151038	SOUTHWEST SCHOOL SUPPLY	PO-294972	182.46
151039	SPORTS FACILITIES GROUP INC	PO-290570	2,435.00
151040	STAPLES ADVANTAGE	-	
		PO-290417	75.44
		PO-290687	208.46
		PO-290688	1,763.48
		PO-290690	478.69
		PO-290692	351.52
		PO-291047	430.08
		PO-291231	195.72
		PO-291480	354.44
		PO-291879	54.83
		PO-291883	1,615.43
		PO-292846	564.37
		PO-293346	336.41
		PO-293923	25.65
151138	STAPLES BUSINESS ADVANTAGE	PO-294880	36.21
151139	TRUCPAR CO	PO-290527	1,194.64



Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
151140	TUTTLE-CLICK FORD	PO-290526	220.00
151141	UNIQUE SWEEPING	PO-291130	252.00
151142	VISTA PAINT CORP	PO-293475	34.20
151143	WAL MART COMMUNITY	PO-291025	71.07
		PO-292881	214.45
151144	WAL MART COMMUNITY	PO-291033	61.95
		PO-291035	92.07
		PO-293198	58.66
151145	WAXIE	PO-295030	1,871.53
151146	WHITE CAP INDUSTRIES INC	PO-291513	129.85
151147	ZOO PET STORE	PO-293822	154.35
151148	STAPLES ADVANTAGE	PO-290693	798.00
151149	WAL MART COMMUNITY	PO-290225	104.39
		PO-290885	56.15
		PO-291026	61.34
		PO-291027	386.61
		PO-291028	279.17
		PO-291029	30.00
151150	WAL MART COMMUNITY	PO-291032	33.77
		PO-294441	417.60
151151	STAPLES ADVANTAGE	PO-291050	261.83
		PO-293866	74.66
		PO-294182	290.36
		PO-294584	290.36
151152	STAPLES ADVANTAGE	PO-291052	40.62
151153	CINTAS	PO-291623	143.38
151154	CINTAS CORP	PO-291839	582.83
151155	DANBRU WIRE & CABLE INC	PO-295063	32.27
151156	GOLD COAST HOT DOGGER TOURS	PV-004399	6,851.00
151157	MOULTON NIGUEL WATER	PO-290462	3,990.10
151158	ORANGE CTY DEPT EDUC	PO-291159	3,530.42
151159	PAC TYPEWRITER & COMM	PO-293016	870.00
151160	PRUDENTIAL OVERALL SUP	PO-290435	76.89
151161	SAN DIEGO GAS & ELECTRIC	PO-290562	48,905.67
151162	SANTA MARGARITA WATER	PO-290463	2,007.37
151163	SMART & FINAL	PO-292054	67.24
		PO-294360	24.62
151164	SO CAL GAS CO	PO-290564	2,658.65
151165	SO COAST WATER DIST	PO-293897	1,546.54
151166	THYSSENKRUPP ELEVATOR CORP	PO-293770	2,465.00
151167	TROXELL COMM INC	PO-294963	639.34
151168	UNITED RENTALS	PO-290282	34.80
		PO-295025	639.45
151169	SMART & FINAL	PO-294088	272.26
151170	AARDVARK CLAY	PO-294973	162.58

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Warrant Number	Name of Payee	Reference Number	Amount
151171	ARTESIA SAWDUST	PO-293778	1,230.72
		PO-295119	1,564.16
151172	CCS PRESENTATION SYSTEMS INC	PO-294367	4,327.60
151173	CLIMATEC BUILDING TECH GROUP	PO-295126	1,644.28
151174	DISCOUNT OFFICE SERVICES	PO-291002	35.88
		PO-292572	212.05
		PO-293927	108.33
151175	DYNAVOX SYSTEMS LLC	PO-294805	18.00
151176	ECOLOGY TIRE	PO-291118	288.75
151177	EMPOWER	PO-290421	20.00
151178	EVERGREEN OIL INC	PO-295039	895.00
151179	FEDERAL EXPRESS CORP	PO-290378	59.25
151180	FREEWAY AUTO SUPPLY & MACHINE	PO-294728	67.70
151181	FRICTION MATERIALS CO.	PO-290534	2,728.74
151182	GALETON GLOVES	PO-290661	1,000.00
		PO-295108	285.95
151183	GAMETIME	PO-293912	4,263.62
151184	GANAHL LUMBER	PO-290451	6,285.56
		PO-292858	3,446.07
151185	GLEN PRODUCTS	PO-290486	419.88
		PO-294733	18,249.32
151186	GOLF TEAM PRODUCTS	PO-294762	469.00
151187	GOPHER ATHLETIC/SPORTS	PO-292753	46.68
151188	GRAYMARK	PO-294940	748.63
151189	GREAT BOOKS FOUNDATION	PO-294452	26.15
151190	HAAN CRAFTS	PO-291476	224.75
151191	HITT MARKING DEVICE	PO-291680	26.09
151192	HYDRO-SCAPE PRODUCTS INC	PO-290291	32.31
151193	IBBS	PO-294390	6,150.40
151194	JIM'S MUSIC CENTER	PO-294593	352.00
151195	JOHN DEERE LANDSCAPES	PO-293661	3,446.08
151196	JOHNSTONE SUPPLY	-	
		PO-295035	10,748.97
151197	JOHNSTONE SUPPLY	PO-295035	8,694.62
151198	JOSTENS	PO-294580	696.67
		PO-295092	963.67
151199	KELLY PAPER COMPANY	PO-290381	1,223.57
151200	KNORR SYSTEMS INC	PO-294459	2,409.79
151201	LAKESHORE	PO-294192	259.91
151202	LAWNMOWERS ETC	PO-292432	2,783.83
151203	LIBERTY FLAGS	PO-294760	56.00
151204	LIBRARY VIDEO COMPANY	PO-294197	77.52
151205	LOCAL JANITORIAL & VACUUM	PO-290363	310.75
151206	LOS ANGELES FREIGHTLINER	PO-291115	152.56
151207	DOCU MEDIA GROUP	PO-294874	85.91

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Warrant Number	Name of Payee	Reference Number	Amount
151208	LAKESHORE	PO-293539	165.10
		PO-294211	596.49
151209	EXECUTIVE ENVIRONMENTAL SVCS	PO-295136	222.46
151210	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	62,981.81
151211	VISION SERVICE PLAN	PO-290542	77,367.60
151212	CUSD REVOLVING CASH	CM-000091	0.56-
		PV-004400	25,072.86
151213	AVID CENTER	PV-004401	2,010.00
151214	CARES	PO-290833	2,401.91
		PO-294544	1,596.65
151215	CREATIVE GYMNASTICS	PO-291474	1,100.00
151216	DEVEREUX TEXAS TREATMENT	PO-290829	2,271.57
		PO-290830	1,259.40
		PO-294542	2,768.74
		PO-294553	2,768.74
151217	DEVEREUX TEXAS TREATMENT	PO-291566	3,127.08
151218	HAZARD YOUNG ATTEA & ASSOC	PO-293562	7,000.00
151219	LANGUAGE NETWORK	PO-293784	290.00
151220	LEISURE CARE NURSES REGISTRY	PO-291384	5,434.00
		PO-294531	902.50
151221	OLSH, ROXANE	PO-291552	650.00
151222	ORANGE CTY DEPT EDUC	PO-291070	319,111.68
151223	PACIFIC PEDIATRIC THERAPY INC.	PO-291755	9,797.50
151224	PACIFIC SYMPHONY	PO-293874	345.00
151225	PROGRESSUS THERAPY INC	PO-294149	13,104.00
151226	SANDY MCDANIEL ENTRPSE	PO-295077	400.00
151227	STRICKLAND, JEFF OR JENNA	PO-292372	172.51
151228	ZAMBRANA, GUSTAVO AND CAROL	PO-294099	1,440.00
151229	ENVIRONMENTAL NATURE CTR	PO-295079	870.00
151230	KNOTT'S BERRY FARM	PO-294598	807.00
151231	MISSION SAN JUAN CAPISTRANO	PO-294705	528.00
151232	SCRIPPS NATIONAL SPELLING BEE	PO-294166	690.00
151233	ADAMS, KARA	PV-004542	283.52
151234	ALVARADO, RON & KIMBERLY	PV-004543	404.82
151235	BADGER, HOLLY &/OR THOMAS	PV-004544	396.00
151236	BANH, JULIE/NAM	PV-004545	782.00
151237	BANNERMAN, CARY & KELLY	PV-004546	544.48
151238	BARNARD, ERIC & JENNIFER	PV-004547	134.40
151239	BECERRA, ANTONIO	PV-004548	207.24
151240	BODO, JOHN & TERA	PV-004549	724.88
151241	BOGUSIEWICZ, STEVEN OR KELLY	PV-004550	329.31
151242	BOYD, VALERIE	PV-004551	127.38
151243	BRESSLER, ERIC & KATHY	PV-004552	115.92
151244	BROWN, MARK OR HENRIETTE	PV-004553	74.52
151245	CLARK, BRIAN OR YOLANDA	PV-004554	465.96

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Warrant Number	Name of Payee	Reference Number	Amount
151246	CLIFFORD, JACK OR SUSAN	PV-004555	84.90
151247	CUHADAROGLU, MEHMET OR BELGIN	PV-004556	627.64
151248	DE LORENZO, PATRICK & AINA	PV-004559	10.82
151249	DEANE, WILLIAM &/OR JANICE	PV-004557	107.58
151250	DEAR, RICHARD OR DANA	PV-004558	133.56
151251	DICK, CRAIG OR BILLIE	PV-004560	273.68
151252	DRAGOTTO, DAVID OR NATALIE	PV-004561	437.84
151253	ERSKINE, GEORGE & SUSAN	PV-004563	98.10
151254	ESPEJEL, LUIS	PV-004562	11.76
151255	FERREN, MATTHEW &/OR KATIE	PV-004564	218.04
151256	GAITAN, SCOTT & BEVERLY Z.	PV-004565	362.02
151257	GORDON, DEBRA L	PV-004566	333.96
151258	GRAHAM, JOCELYN & MARK	PV-004567	475.20
151259	GRAHN, HEIDI	PV-004568	139.32
151260	GUZMAN GARCIA, OMAR	PV-004569	236.74
151261	HAMEED, SHAWN	PV-004570	112.80
151262	HARRAMAN, RUSSEL & IVANA	PV-004571	126.42
151263	HARRIS, TRACEY &/OR ASHLEY	PV-004572	1,055.66
151264	HEADLEY, JASON &/OR CANDICE	PV-004573	118.16
151265	HYLTON, CHRIS OR HERMINIA	PV-004574	263.12
151266	JACKSON, BEN & JENNIFER	PV-004575	269.72
151267	JAMES, JUSTIN & ARLEN	PV-004576	93.72
151268	JARRELL, INESSA OR KEVIN	PV-004577	264.50
151269	JIMENEZ, KAREN	PV-004584	503.88
151270	JOHNSON, LORI	PV-004578	221.16
		PV-004579	186.24
151271	JONES, DANNY & NANCY	PV-004580	229.46
151272	LAW, YUET	PV-004581	377.52
151273	LO, BRIAN & KRISTIE	PV-004582	194.58
151274	MARTIN, PETER/NORMA	PV-004583	34.04
151275	MC EACHRAN, KYLE OR MELISSA	PV-004585	129.64
		PV-004586	92.60
		PV-004587	129.64
151276	MCBRIDE, MELISSA	PV-004593	277.84
151277	MIKKELSON, NICOLE	PV-004588	214.70
151278	MONTANEZ, TERRI & FERNANDO	PV-004589	437.88
151279	NG, FARIA	PV-004610	262.66
151280	O'CONNOR, SARAH OR MICHAEL	PV-004590	150.28
151281	PAEZ, HUGO &/OR ANDREA	PV-004591	144.40
151282	PERALTA, PAUL & JESSICA	PV-004592	382.72
151283	PRINGLE, DIANE	PV-004594	141.74
151284	RICHMOND, HEIDI	PV-004595	215.46
		PV-004596	226.80
151285	RODAS, PHILLIP AND CAROLYN	PV-004597	172.89
151286	ROHDE, JAN &/OR JOY	PV-004598	140.30

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Warrant Number	Name of Payee	Reference Number	Amount
151287	SADEK, SCOTT & MARY	PV-004599	629.28
151288	SCHAFER, THEODORE/BARBARA	PV-004601	282.50
151289	SCHMID, DANIEL	PV-004600	290.32
151290	STEBENNE, STUART/LISA	PV-004602	370.00
151291	SULLIVAN, RANDY OR KRISTIE	PV-004603	251.08
151292	THOMAS, ED OR REBECCA	PV-004604	380.02
151293	TOCA, CAROL A.	PV-004605	116.80
151294	TRITZ, RICHARD &/OR JULIE	PV-004606	194.58
151295	WALLACE, GREG OR SHELLY	PV-004607	177.10
151296	WATSON, MALISSA	PV-004608	615.92
151297	WERTHEIM, CAROLYN	PV-004609	839.88
151298	ZABALA, DANIEL & JACQUELINE	PV-004611	264.00
151299	ZELAYA, ALFONSO & PAMELA	PV-004612	85.12
151300	AFS EDUCATION FINANCE	PO-294935	185.97
151301	ARROWHEAD WATER	PO-291531	32.05
151302	CINTAS	PO-295104	3,704.37
151303	CONSOLIDATED ELECT DISTR	PO-294832	1,932.14
151304	DELL MARKETING L P	PO-294749	322.93
151305	ELTEC REFRIGERATION	PO-291686	2,548.00
		PO-291754	1,104.53
151306	GOLD COAST HOT DOGGER TOURS	PV-004494	5,356.00
151307	ROADWAYS INTERNATIONAL INC	PV-004493	10,050.00
151308	SAN DIEGO GAS & ELECTRIC	PO-290562	53,299.10
151309	SANTA MARGARITA WATER	PO-290463	9,440.48
151310	SMART & FINAL	PO-290550	2.11
		PO-290558	136.62
		PO-291606	61.56-
		PO-291864	25.61
		PO-292217	57.98
		PO-294087	43.68
		PO-294360	91.91
151311	SO CAL EDISON CO	PO-290563	3,030.40
151312	SO CAL GAS CO	PO-290564	3,249.32
151313	TRANSPORTATION CHARTER SERVICE	PV-004500	5,462.50
151314	UNITED RENTALS	PO-290282	190.31
		PO-295025	617.65
151315	XEROX CORPORATION	PO-290380	103.53
		PO-291195	116.09
151316	ARROWHEAD WATER	PO-291076	35.54
151317	SMART & FINAL	PO-293593	43.57
151318	COX COMMUNICATIONS	PO-290458	717.23
151319	MARSHALL MUSIC	PO-294268	159.50
151320	MCGRAW-HILL	PO-294722	1,169.12

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Warrant Number	Name of Payee	Reference Number	Amount
151321	MCGRAW-HILL COMPANIES	PO-294724	6,151.93
		PO-294808	230.91
		PO-294809	244.19
		PO-294960	376.41
151322	MCMASTER-CARR SUPPLY CO	PO-294368	52.69
		PO-295037	72.49
		PO-295278	27.15
151323	MULTIPLE MEASURES LLC	PO-295087	9,600.00
151324	MCKENDRY DOOR SALES & SERVICE	PO-293077	370.00
		PO-295026	1,990.00
151325	NASCO WEST	PO-293316	1,133.92
		PO-294253	23.02
		PO-294665	330.47
		PO-294723	105.56
151326	OFFICE DEPOT	PO-291482	305.37
		PO-294913	614.66
		PO-294955	117.42
		PO-295018	271.62
151327	PACIFIC GO NATURAL GAS	PO-293169	5,238.26
151328	PARKHOUSE TIRE INC.	PO-291105	796.02
151329	PICK UP STIX	PO-292781	61.94
151330	RINCON TRUCK PARTS	PO-290533	3,720.05
151331	SAF-COM SUPPLY	PO-292197	387.12
151332	SAFETY KLEEN CORP	PO-291837	363.22
151333	SAN DIEGO COUNTY	PO-294985	2,283.75
151334	SAN DIEGO ENERGY EFFICIENT	PO-292862	778.41
151335	SOUTHWEST SCHOOL SUPPLY	PO-290334	267.46
		PO-290338	437.20
		PO-290725	188.54
		PO-291489	406.80
		PO-293531	71.18
		PO-294184	167.57
		PO-294715	213.20
		PO-294953	51.09
151336	SPICERS PAPER CO	PO-294901	1,914.55
151337	SPINITAR	PO-294789	2,258.83
151338	STAPLES ADVANTAGE	-	
		PO-290687	75.05
		PO-290690	95.16
		PO-291047	57.57
		PO-291879	253.87
		PO-294118	160.77
		PO-294954	1,391.16
		PV-004666	4,001.84
151339	STAPLES ADVANTAGE	PV-004666	3,230.73

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Warrant Number	Name of Payee	Reference Number	Amount
151340	SUBSCRIPTION SERVICES OF	PO-294756	652.59
151341	VERIZON WIRELESS	PO-291146	269.45
151342	WATERLINES TECHNOLOGIES INC	PO-295135	6,996.23
151343	WAXIE	PO-294830	732.92
		PO-294915	1,871.53
		PO-295030	1,871.53-
151344	WHITE CAP INDUSTRIES INC	PO-290281	57.29
151345	OFFICE DEPOT	PO-290346	43.48
151346	OFFICE DEPOT	PO-290229	78.43
		PO-294790	110.00
151347	STAPLES ADVANTAGE	PO-291051	68.99
151348	NASCO WEST	PO-294758	294.76
151349	BATHGATE ELEMENTARY SCHOOL	PV-004424	1,000.00
151350	BENHAM, MICHELLE	PV-004409	18.48
151351	BRITT, JAMES	PV-004410	8.00
151352	DEANE, WESTON	PV-004466	67.00
151353	DORE, JUDY	PV-004416	129.62
151354	FISK, KYLER	PV-004467	15.00
151355	GRANZELLA, TORREY	PV-004468	20.00
151356	HANNEMANN, BRETT	PV-004417	6.00
151357	KOHL'S CREDIT/GIFT CARD DEPT	PV-004495	5,000.00
151358	KUNTZ, KELLEN	PV-004418	77.00
151359	LABRUNA, ALEXANDRIA	PV-004476	87.00
151360	LEE, KAREN	PV-004420	67.90
151361	LICEA, MARTIN	PV-004422	30.00
151362	MCCORMICK, LENORE	PV-004423	19.42
151363	MCDONALD, JORDAN	PV-004477	46.00
151364	MILLS, AMBER	PV-004421	117.28
151365	MUTH, ANNALIESE	PV-004496	6.00
151366	RETTINO, FOREST	PV-004478	5.00
151367	RICHARDS, GAIL	PV-004479	44.66
151368	SANDOR, CHRISTIAN	PV-004480	5.00
151369	SCHATZ, RACHEL	PV-004481	5.00
151370	SINGLETARY, CALEB	PV-004482	5.00
151371	SNOWDEN, SAMMIE	PV-004483	157.47
151372	STEIN, CHARLA	PV-004484	157.95
151373	STRICKLAND, GERRY	PV-004485	235.36
151374	STROOT, MATT	PV-004486	58.00
151375	UPADHYAYA, SHAAN	PV-004488	70.00
151376	WELTNER, BLAKE	PV-004489	5.00
151377	YOGI, STACY	PV-004490	233.69
151378	CONTRERAS, JEANETTE	PV-004465	100.00
151379	VIVAS, JENNIFER	PV-004497	229.00
151380	KERINS, TRACY	PV-004425	39.50
151381	KROGMAN, DEBRAH	PV-004426	108.00

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151382	LABAC, JULIE	PV-004427	16.00
151383	LIPPINCOTT, JAMIE	PV-004428	7.00
151384	LUDWIG, ANN	PV-004429	130.50
151385	LUEHE, CHRISTOPHER	PV-004430	102.50
151386	MARCUS, BRUCE	PV-004431	300.50
151387	MCKEE, DANISE	PV-004432	276.50
151388	MOHIUDDIN, MARGIE	PV-004434	10.00
151389	NAPORA, NOELLE	PV-004435	181.50
151390	NESTOR, GREGORY	PV-004436	53.00
151391	PAGEL, VELDA	PV-004438	55.00
151392	PEREZ, VIRGINIA	PV-004439	61.00
151393	PETTEY, STEPHANIE	PV-004440	21.00
151394	PLACE, SUSAN	PV-004441	16.00
151395	PRIMICIAS, MELISSA	PV-004442	154.00
151396	PULIDO, DEBBIE	PV-004443	34.50
151397	RASHIDI, AKRAM KIM	PV-004444	88.50
151398	RUBY-KORAN, CHERYL	PV-004446	25.00
151399	SAUER, ASHLEIGH	PV-004447	267.50
151400	SCHOOLCRAFT, MANDEE	PV-004448	48.00
151401	SHAH, RANA	PV-004449	55.50
151402	STIRLING, ROBERT	PV-004450	130.00
151403	TALILI, MAILUMAI	PV-004451	340.00
151404	TARLETON, TIFFANY	PV-004452	272.00
		PV-004453	68.00
151405	TIBBITTS, CATHERINE A.	PV-004454	323.50
151406	VERDUGO, ANNIE	PV-004455	5.00
151407	WAGNER, MARK	PV-004456	81.00
151408	WEIS-DAUGHERTY, DENISE	PV-004457	159.00
151409	WENTZEL, KORY	PV-004458	84.50
151410	WOBST, JUDY	PV-004459	10.00
151411	WOLFSON, DONNA	PV-004460	175.00
151412	WONDRA, TIFFANY	PV-004461	20.00
151413	WRIGHT, RACHEL	PV-004462	52.50
151414	YOTA, DENISE	PV-004463	35.00
151415	ZINSSER, ABBEY	PV-004464	10.00
151416	NIETO, DIANA	PV-004437	355.90
151417	MCMURRAY, JOYCE	PV-004433	147.00
151418	PEREZ, VIRGINIA	PV-004439	88.50
151419	ROSS, KIRSTEN	PV-004445	24.00
151420	STATE BD EQUALIZATION	PV-004492	533.93
151421	STATE BD EQUALIZATION	PV-004491	485.92
151422	KAPLAN, PAUL M	PV-004506	34.00
151423	KAROLYS, ANDREA	PV-004511	144.00
151424	KELLMAN, KATHLEEN	PV-004507	120.50
151425	KIMINAS, ANTHONY	PV-004508	118.50



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151426	KLISTER, PAMELA	PV-004509	198.00
151427	KOPELSON, KATHLEEN	PV-004510	105.00
151428	MALONE, JULEE	PV-004512	276.50
151429	MANDERBACH, KAREN	PV-004513	226.50
151430	MATIENZO, NINA RIE	PV-004514	222.50
151431	MENDEL, LINDA	PV-004515	243.50
151432	MIEDEMA, BENJAMIN	PV-004516	217.00
151433	MILLER, MARIE T.	PV-004517	176.50
151434	MORAND, CARA	PV-004518	163.00
151435	NORRIS, MAUREEN	PV-004519	84.00
151436	PATERSON, ELIZABETH	PV-004520	122.00
151437	POWELL, CHRISTOPHER	PV-004521	103.50
151438	REECE, MEGAN	PV-004522	64.00
151439	REIDER, TERESA	PV-004523	108.50
151440	RICHARDS, GAIL	PV-004524	52.00
151441	ROCHE, ANN	PV-004525	244.50
151442	RODRIGUEZ, LAURA	PV-004526	164.50
151443	RODRIGUEZ, MICHELLE	PV-004527	169.50
151444	SOLTIS, PAMELA	PV-004528	303.00
151445	SUNICO, MA REGINA	PV-004529	117.50
151446	TALILI, AARON	PV-004530	86.00
151447	TALILI, MAILUMAI	PV-004531	201.00
151448	TUNULI, JESSICA	PV-004532	350.50
151449	VAHDAT, SHAHEEN	PV-004533	148.80
151450	VAN DER WAL, KATRINA	PV-004534	24.00
151451	VARGAS, DAVID	PV-004535	322.00
151452	WALTERS, ELAINE	PV-004536	98.00
151453	WEINELL, CAROL	PV-004537	79.00
151454	WIEDEMAN, LORI	PV-004538	227.50
151455	US BANK CORP PAYMENT SYSTEM	PV-004619	233.90
		PV-004621	6,013.64
		PV-004659	852.75
		PV-004660	235.08
		PV-004661	360.00
151456	US BANK CORP PAYMENT SYSTEM	PV-004660	686.13
		PV-004661	3,054.39
151457	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	61,299.87
151458	UNUM LIFE INSURANCE	PO-290540	9,979.56
151459	STATE BD EQUALIZATION	PV-004617	4,326.00
151460	ADAMSON, CORAL	PV-004620	303.50
151461	BIRKINSHAW, SANDY	PV-004622	393.00
151462	BRANNON, DESIREE	PV-004624	235.00
151463	CARDIN, PATTI	PV-004625	133.50
151464	CARLISLE, TERESA	PV-004626	191.50
151465	CASAZZA, ANN MARIE	PV-004627	216.50

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151466	CAUDILL, AMANDA	PV-004628	259.50
151467	CHUA-HOOPER, GWYNETH	PV-004655	68.50
151468	COLLINGS, JANICE	PV-004629	83.00
151469	COPPOLA, LUCI	PV-004630	203.00
151470	CORNEJO, EDUARDO	PV-004631	117.50
151471	CROSS, MINDY	PV-004632	256.50
151472	DARLING, MARTY	PV-004633	177.00
151473	DEVINCENZI, MARK	PV-004634	102.00
151474	DIXON, AURORA	PV-004635	73.50
151475	DOUGLAS, TERRI A.	PV-004636	209.50
151476	EDEN, CRIS	PV-004637	20.00
151477	ELKINS, KAREN	PV-004638	182.50
151478	EMARINE, TINA	PV-004639	410.00
151479	ENRIQUEZ, MICHELLE L	PV-004640	168.50
151480	FITZSIMMONS, KATHLEEN	PV-004641	98.00
151481	FRIEDLANDER, DOROTHY	PV-004642	260.50
151482	GAST, LUCIBEL	PV-004643	30.00
151483	GILL, ARVINDER	PV-004644	174.00
151484	GONG, PHOEBE	PV-004645	262.50
151485	HACHADOORIAN, DOROTHY	PV-004646	366.50
151486	HADDY, KATHY	PV-004647	27.00
151487	HANSLER, TARA	PV-004648	128.50
151488	HARMAN, NANCY	PV-004649	185.00
151489	HAUN, BARBARA	PV-004650	334.00
151490	HERTZ, JANA	PV-004651	100.00
151491	HEUSER, RACHEL	PV-004652	378.00
151492	HIGHTOWER, SHERLIN	PV-004653	194.00
151493	HITCHMAN, JEANNE	PV-004654	167.50
151494	JIMENEZ, JEREMIAH	PV-004656	12.00
151495	LAIDLEY, JOANIE	PV-004657	271.50
151496	BARRERA-CRUZ, ANGELICA	PV-004623	122.00
151497	EDEN, CRIS	PV-004637	94.00
151498	CABRAL ROOFING & WATERPROOFING	-	
		PO-290446	11,907.60
151499	CABRAL ROOFING & WATERPROOFING	PO-290446	761.40
151500	CAPISTRANO CONNECTIONS ACADEMY	PO-290383	339,623.00
151501	HOME DEPOT CREDIT SERVICE	PO-294271	152.06
151502	JOURNEY CHARTER SCHOOL	PO-290382	78,331.00
151503	OPPORTUNITY FOR LEARNING	PO-290311	39,987.00
151504	PACIFIC MOBILE HOME CONS	PO-294287	4,054.00
		PO-294589	2,206.79
		PO-294634	5,875.00
		PO-294902	425.00
151505	PACIFIC PLUMBING COMPANY OF	PO-290449	504.00
		PO-295113	8,230.97

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151506	CAPISTRANO CONNECTIONS ACADEMY	PV-004664	14.33
151507	OPPORTUNITY FOR LEARNING	PV-004665	2.48
151508	BERGMAN & DACEY INC	PO-293892	1,997.50
151509	NELSON, LARRY	PO-293517	3,520.00
151510	NELSON, LARRY	PO-293516	3,520.00
151511	URBAN CROSSROADS INC	PO-292236	499.20
151512	WLC ARCHITECTS INC	PO-283275	1,923.50
151513	ACES	PO-294545	2,808.45
151514	AUTISM SPECTRUM THERAPIES	PO-293464	4,630.60
151515	BERG RYAN OD MS ED, JULIE	PO-294551	95.00
		PO-295058	95.00
151516	BLIND CHILDRENS LRNG CTR	PO-292576	810.00
151517	CENTER FOR AUTISM &	PO-291796	3,694.52
		PO-294158	2,582.78
		PO-294160	969.50
151518	CHARTIER, BRIAN & LESLIE	PO-294688	1,968.17
151519	MAXIM HEALTHCARE SERVICES	PO-292377	2,530.00
		PO-292949	3,703.00
151520	MCCORMACK, MARC AND/OR KRISTA	PO-293583	885.50
151521	O'BANNON, BRUCE & REBECCA	PO-091559	312.50
151522	O'CONNOR, BRENDAN & JACQUELINE	PO-292947	1,990.40
151523	ORANGE CTY TESTING SERV	PO-290905	47.00
151524	RAINBOW CONNECTION	PO-295268	927.00
151525	ZAMBRANA, GUSTAVO AND CAROL	PO-294099	660.00
151526	CENTENNIAL HERITAGE MUSEUM	PO-294502	1,024.00
		PO-294616	380.00
151527	CITY OF SANTA ANA	PO-294604	498.00
151528	DISCOVERY SCIENCE CENTER	PO-293506	570.00
151529	KNOTT'S BERRY FARM	PO-294599	767.25
151530	OCEAN INSTITUTE	PO-293300	347.00
		PO-293301	347.00
		PO-293507	347.00
		PO-293508	347.00
		PO-294361	1,041.00
151531	BUREAU EDUC & RESEARCH	PO-293645	215.00
151532	CASBO	PO-293264	575.00
151533	CSBA'S PRACTI-CAL	PO-293584	831.81
151534	ESCO EAR SERVICE CORP	PO-295199	119.00
151535	GOODWILL IND OF O C	PO-295161	120.00
151536	MEET THE MASTERS	PO-293752	830.00
151537	OCEAN INSTITUTE	PO-294445	120.00
151538	PROFESSIONAL TUTORS OF AMERICA	PO-292966	5,975.00
151539	STEP	PO-294146	9,796.91
151540	TOTAL SCHOOL SOLUTIONS	PO-294645	585.00
151541	ARTINGER, TRACEY	PV-004676	619.63

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151542	BOGNAR, CATHERINE M.	PV-004678	242.86
151543	DINERS CLUB	PV-004680	227.40
151544	GINSBERG-BROWN, CLAUDIA	PV-004673	1,147.95
151545	KING RICHARDSON, HEATHER	PV-004677	424.00
151546	SHAH, RANA	PV-004674	21.50
151547	WISEMAN, HOLLY	PV-004675	16.24
151548	DUTCH, AMPARO P.	PV-004681	1,918.70
151549	SPECTRUM SOLUTIONS DBA	PV-004683	1,471.20
151550	THIFFAULT, RONDA LEE	PV-004682	529.20
151551	TRINITY PERFORMANCE	PV-004684	1,120.00
151552	FREY, DEBORAH	PV-004679	21.00
151553	CINTAS	PO-291397	69.90
151554	CINTAS CORP	PO-291839	770.88
151555	CITY OF SAN JUAN CAPISTRANO	PO-290461	2,754.73
151556	CONSOLIDATED ELECT DISTR	PO-294832	584.64
151557	DEPT IND RELATION/SAFETY	PO-290424	105.00
151558	GOLD COAST HOT DOGGER TOURS	PV-004689	8,034.50
151559	IMAGE 2000	PO-293981	34.69
		PO-295118	326.68
151560	MOULTON NIGUEL WATER	PO-290462	7,269.45
151561	PACIFIC COACHWAYS	PV-004698	2,592.00
151562	PRUDENTIAL OVERALL SUP	PO-290435	76.89
151563	ROADWAYS INTERNATIONAL INC	PV-004691	645.00
151564	SAN DIEGO GAS & ELECTRIC	PO-290562	27,691.79
151565	SANTA MARGARITA WATER	PO-290463	1,639.61
151566	SMART & FINAL	PO-290220	151.64
		PO-292217	79.56
		PO-293069	83.48
		PO-294360	11.45
151567	SO CAL EDISON CO	PO-290563	33,228.43
151568	SO CAL GAS CO	PO-290564	8,719.97
151569	SPARKLETTS	PO-294738	65.99
151570	TRANSPORTATION CHARTER SERVICE	PV-004690	1,265.00
151571	UNITED RENTALS	PO-295025	548.10
151572	XEROX CORPORATION	PO-290393	16,425.91
		PO-290403	4,965.43
		PO-290419	215.58
151573	MOBILE MODULAR	PO-290691	610.00
151574	SPARKLETTS	PO-290869	5.87
151575	ACTION LEARNING SYSTEMS INC	PO-292597	2,000.00
		PO-294562	2,000.00
		PO-295029	4,000.00
151576	ATKINSON ANDELSON LOYA	PO-294734	5,865.00
151577	CENTER FOR GRANTS & EVALUATION	PO-292080	7,000.00
151578	CRARY, BRENDA	PO-293521	1,200.00

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151579	CREATIVE GYMNASTICS	PO-291474	1,100.00
151580	KOBA, MELISSA	PO-294153	140.00
151581	KRANTZ, TRICIA ELIZABETH	PO-293870	1,200.00
151582	MELODY FERRAS	PO-293772	780.00
151583	PEST HEALTHCARE	PO-294503	174.00
		PO-294505	174.00
		PO-294508	174.00
151584	PRATT, MARY C	PO-293755	1,040.00
		PO-295011	300.00
151585	SAN DIEGO COUNTY SUPT OF SCH	PO-294765	99.00
151586	SPECTRUM SOLUTIONS DBA	PO-294165	16,000.00
151587	THE ACADEMIC ADVANTAGE	PO-294154	1,166.62
151588	YMCA OF ORANGE COUNTY	PO-290329	10,582.02
151589	NASCO WEST	PO-294817	1,793.22
		PO-294968	848.03
151590	NATIONWIDE FIRE PROTECTION	PO-293143	140.43
151591	NCS PEARSON	PO-294784	4,769.33
151592	O'CONNELL LANDSCAPE MAINT	PO-294834	890.00
151593	OCDE/MEDIA SERVICES	PO-294796	74.50
151594	OFFICE DEPOT	CM-000092	26.09-
		PO-291214	452.22
		PO-291688	108.16
		PO-294955	186.83
151595	ORANGE CTY PUMP CO	PO-294919	6,431.13
151596	ORIENTAL TRADING CO	PO-294408	24.96
151597	PACWEST AIR FILTER	PO-294900	1,541.51
151598	PARKHOUSE TIRE INC.	PO-291105	427.33
		PO-293818	4,005.47
151599	PAUL H. BROOKES PUBLISHING CO	PO-294842	46.44
151600	PEARSON	PO-294854	725.37
		PO-294855	725.37
		PO-294856	725.37
		PO-294857	725.19
		PO-294858	725.37
151601	PEARSON ASSESSMENTS	PO-294850	878.15
151602	PEARSON EDUCATION	PO-294389	636.19
		PO-294401	1,938.04
151603	PHONAK INC	PO-294393	116.49
		PO-294394	62.67
		PO-294785	893.52
		PO-294840	163.81
151604	PICK UP STIX	PO-292781	70.09
151605	PLAN TAG INC	PO-294630	71.50
151606	POSITIVE PROMOTIONS	PO-294811	61.75
151607	PRECISION SPEEDOMETER SR	PO-291117	207.64

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151608	PRECISION TUNE AUTO CARE	PO-291107	136.00
151609	PRENTKE ROMICH COMPANY	PO-294806	210.75
151610	RICKS TRAILER SUP	PO-293727	383.44
151611	RINCON TRUCK PARTS	PO-290533	2,662.88
151612	SMOG EXPRESS	PO-294462	278.00
151613	SOUTH COAST ANSWERING SERVICE	PO-291448	236.39
151614	SOUTHERN COUNTIES OIL CO	PO-290529	19,888.13
151615	SOUTHWEST SCHOOL SUPPLY	PO-290112	146.16
		PO-290114	853.83
		PO-290341	37.34
		PO-291619	743.78
151616	STATE WATER RES CTRL BRD	PO-290552	1,008.00
151617	TIFCO INDUSTRIES	PO-294461	1,794.67
151618	TUTTLE-CLICK FORD	PO-290526	14,406.41
151619	WATERLINES TECHNOLOGIES INC	PO-295317	20,111.55
151620	OFFICE DEPOT	PO-290346	147.36
151621	OCDE/MEDIA SERVICES	PO-294821	100.00
151622	AQUARIUM OF THE PACIFIC	PO-294285	952.50
151623	MISSION SAN JUAN CAPISTRANO	PO-294769	364.00
151624	OCEAN INSTITUTE	PO-293906	1,041.00
		PO-294316	10,800.00
151625	ORANGE COUNTY DEPT OF EDUCATIO	PO-295263	1,244.00
151626	ORANGE CTY DEPT EDUC	PO-291971	813.75
		PO-294550	658.00
		PO-294603	580.00
151627	SADDLEBACK LANES	PO-295217	866.25
151628	A Z BUS SALES INC	PO-295043	2,333.00
151629	ADVANTAGE RADIATOR	PO-294730	180.90
151630	ALLEN CADILLAC GMC	PO-293745	354.19
151631	APPERSON	PO-295204	81.02
151632	ARAMARK UNIFORM SERVICE	PO-295038	1,333.07
151633	ARTESIA SAWDUST	PO-295119	3,409.31
151634	B & H PHOTOGRAPHY	PO-294864	4,812.80
		PO-295062	1,029.50
151635	BARRETT-ROBINSON INC	PO-290454	199.50
151636	BEE MAN	PO-292109	539.00
151637	BETTER BUSINESS RECORDS	PO-292184	30.23
		PO-292861	328.24
151638	BYTES OF LEARNING INC	PO-295187	699.00
151639	CAL-STATE AUTO PARTS INC	PO-290516	1,093.00
151640	CALIFORNIA WESTERN VISUALS	PO-294942	662.29
		PO-294946	662.29
		PO-294947	662.29
		PO-295072	662.29

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151641	CAMCOR INC	PO-294336	1,117.71
		PO-294376	1,117.71
		PO-294945	558.86
151642	CARMEUSE INDUSTRIAL SANDS	PO-293474	1,005.38
151643	CCS PRESENTATION SYSTEMS INC	PO-293980	432.76
151644	CRACK PATCHER INC	PO-294091	4,450.00
		PO-294904	875.00
151645	CRAFT RACKETS	PO-294994	1,186.88
151646	DENAULT'S HARDWARE	PO-290452	178.30
		PO-294859	123.31
151647	DHARMA TRADING CO	PO-294725	407.54
151648	DICK BLICK WEST	PO-292015	75.35
		PO-293804	82.98
151649	DISCOUNT OFFICE SERVICES	PO-291002	239.24
		PO-293927	39.03
		PO-294179	123.95
		PO-295167	167.85
151650	DOHENY BUILDERS SUPPLY	PO-292875	103.75
151651	DYNAVON SYSTEMS LLC	PO-294807	29.00
151652	EAGLE	PO-294914	6,094.35
151653	EMEDCO	PO-290668	434.15
151654	EVERYTHING MEDICAL	PO-294916	1,516.50
151655	FACTORY MOTOR PARTS	PO-290535	1,253.71
151656	FACTORY SHIRT	PO-295117	720.00
151657	FEDERAL EXPRESS CORP	PO-290378	2,625.36
151658	FERGUSON ENTERPRISES INC	PO-290664	13.01
151659	DAVID GRANT INC	PO-295186	973.31
151660	XEROX CORPORATION	PO-291409	122,965.49
151661	CINNAMON HILLS SCHOOL	PO-290206	2,970.00
		PO-290207	2,970.00
		PO-295052	2,970.00
		PO-295055	2,970.00
		PO-295056	2,970.00
151662	JESSICA HARMONY PIETRO	PO-294978	220.00
151663	MARDAN CENTER OF ED	PO-290059	6,708.00
		PO-290065	6,708.00
		PO-290066	6,708.00
151664	MILLER BROWN & DANNIS	PO-293891	20,943.90
151665	OCEANVIEW SCHOOL	PO-291565	3,604.00
		PO-291810	968.00
151666	PYRAMID AUTISM CENTER	PO-290075	3,825.00
151667	CORVEL CORPORATION	PO-290597	169,245.12
151668	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	68,316.41
151669	CONNECTICUT GEN LIFE INS CO	PO-290544	14,523.28
151670	CONNECTICUT GENERAL LIFE	PO-290543	31,896.60

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151671	RELIANCE STANDARD LIFE INS CO	PO-290541	13,989.25
151672	TRI-AD	PO-295333	300.00
151673	CORVEL CORPORATION	PO-290598	32,465.96
151674	FEDERAL EXPRESS CORP	PO-290378	299.99
151675	FOLLETT LIBRARY RESOURCES	PO-294127	2,999.71
151676	FREEWAY AUTO SUPPLY & MACHINE	PO-294728	852.06
151677	FRICTION MATERIALS CO.	PO-290534	4,278.77
151678	GANAHL LUMBER	PO-292858	4,991.94
151679	GLEN PRODUCTS	PO-290486	140.64
151680	GOPHER ATHLETIC/SPORTS	PO-294993	215.50
151681	H2O SPOT	PO-293599	722.88
151682	HIRSCH PIPE & SUPPLY	PO-290448	1,372.39
151683	HORN IMPROVEMENT	PO-295184	255.23
151684	INDUSTRIAL FORMULATORS INC	PO-294918	5,872.50
151685	INTERSTATE BATTERIES	PO-293817	133.86
		PO-294729	1,174.69
151686	JOHN DEERE LANDSCAPES	PO-293661	409.21
151687	JOHNSTONE SUPPLY	PO-295035	2,143.42
151688	CAPISTRANO CONNECTIONS ACADEMY	FV-004711	82,443.06
151689	OPPORTUNITY FOR LEARNING	FV-004712	11,298.90
151690	CMRS-TMS	PO-290396	30,000.00
151691	MAYER-JOHNSON CO	PO-295091	216.00
151692	MOORES MUFFLER SER, DOUG	PO-291120	267.20
151693	NORTH COUNTY TIMES	PO-295276	569.95
151694	OVER NIGHT NUMBERING	PO-295130	205.50
151695	PRIORITY MAILING SYSTEMS	PO-290423	153.61
151696	RADIO SHACK	PO-290619	35.87
151697	REMEDIA PUBLICATIONS	PO-294965	83.99
151698	RENAISSANCE LEARNING	PO-294823	121.50
151699	RENAISSANCE LEARNING INC	PO-294922	174.40
151700	SNAP-ON TOOLS INDUSTRIAL	PO-295100	1,567.08
151701	SOUTHERN CA BOILER INC	PO-290591	514.11
151702	SOUTHERN COUNTIES OIL CO	PO-290529	20,116.00
151703	SOUTHWEST SCHOOL SUPPLY	PO-290341	3.40-
		PO-290711	28.34-
		PO-291818	47.70-
		PO-294750	116.18
151704	TELL STEEL INC	PO-290592	1,395.35
151705	THERAPY SHOPPE	PO-294404	53.98
151706	THINKING MAPS INC	PO-294669	2,881.88
151707	TOM SNYDER PRODUCTIONS	PO-294670	892.50
151708	TRAFFIC CONTROL SERVICE	PO-292112	404.24
151709	ULINE	PO-294222	265.52
151710	UNISOURCE CORP	PO-293888	8,785.92
		PO-294595	13,617.68



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151711	UNITED COMMUNICATION SYS. INC	PO-294939	4,062.11
151712	US TOY COMPANY INC	PO-294788	213.62
151713	VALIANT IMC	PO-294327	236.90
		PO-294950	39.00
151714	VOYAGER EXPANDED LEARNING	PO-294517	3,771.56
151715	WARDS NATURAL SCIENCE	PO-294742	145.37
		PO-294763	158.66
151716	WAXIE	PO-293372	8,343.84
		PO-294527	922.47
		PO-294833	494.33
		PO-294915	2,400.14
151717	WESTED	PO-294983	96.80
151718	WESTERN ILLUMIN PLASTIC	PO-290496	457.92
151719	WESTERN PSYCH SERVICES	PO-294783	2,763.35
151720	WHITE CAP INDUSTRIES INC	PO-290281	470.14
151721	ZOO PET STORE	PO-293822	62.69
151722	OFFICE DEPOT	PO-290346	98.15
151723	MACGILL DISCOUNT NURSE SUPPLY	PO-294825	76.35
151724	CAL WEEKLY EXPLORER INC	PO-292559	1,010.00
151725	KNOTT'S BERRY FARM	PO-294893	1,573.00
151726	OCEAN INSTITUTE	PO-292728	2,350.00
		PO-294767	1,041.00
		PO-295215	1,191.00
		PO-295216	794.00
151727	ACES	PO-292950	2,297.50
151728	ALVARADO, CYNTHIA	PO-291557	490.00
151729	BLIND CHILDRENS LRNG CTR	PO-293721	3,557.00
		PO-294556	405.00
151730	CHILEDIA	PO-291380	2,911.92
151731	CROMWELL, PATRICIA	PO-291516	307.50
151732	EDUCATIONAL BASED SERVICES	PO-294148	2,979.75
151733	MENDE PSY.D, SYLVIA	PO-291520	5,973.75
151734	ORANGE COUNTY THERAPY SERVICE	PO-294150	27,360.00
151735	ORANGE CTY TESTING SERV	PO-290905	47.00
151736	PACIFIC PEDIATRIC THERAPY INC.	PO-291755	4,827.50
151737	PIERCE, ELLEN	PO-291358	461.48
151738	YELLOWSTONE BOYS & GIRLS RANCH	PO-293455	1,691.50
151739	BARRETT, JAN	PV-004733	20.12
151740	CANAS-DEBOWSKI, LISA	PV-004729	630.88
151741	CASBO	PO-294174	575.00
151742	DIXON, AURORA	PV-004731	43.00
151743	ERVAIS, MEG	PV-004730	411.08
151744	HARMAN, NANCY	PV-004732	38.72
151745	REATEGUI, CESAR	PV-004728	246.00
151746	SCOTT, KATHLEEN	PV-004727	750.00

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Warrant Number	Name of Payee	Reference Number	Amount
151747	SMITH, TAMARA	PV-004734	295.00
151748	T DAVIS & ASSOCIATES INC	PO-290854	5,833.32
151749	YAN CAN COOK INC	PO-295453	1,785.00
151750	CREATIVE GYMNASTICS	PV-004725	975.00
151751	DOUGHERTY, PAULA	PV-004723	1,011.50
151752	H2O SPOT	PV-004724	6,071.10
151753	LANGO LAGUNA LLC	PV-004722	642.60
151754	PAYNE, JODY	PV-004726	474.00
151755	ALISO NIGUEL HIGH SCH ASB	PV-004709	550.00
151756	AUBUCHON, NEAL	PV-004737	35.00
151757	BEHLE, BLAKE	PV-004770	2.00
151758	BENHAM, MICHELLE	PV-004773	88.08
151759	BOISEN, RYKER	PV-004774	6.00
151760	BURDETTE, MAGGIE	PV-004738	179.35
151761	CLOTHIER, CYNTHIA	PV-004741	192.18
		PV-004775	483.83
151762	CVHS ASB	PV-004739	300.00
151763	DARYOUSH, SHAYAN	PV-004776	71.00
151764	DEANG, NOEL	PV-004777	72.00
151765	DON JUAN AVILA MS ASB	PV-004742	250.00
151766	ENGELSON, NATALIE	PV-004743	46.27
151767	FORESTER, ALEXANDRA	PV-004745	20.00
151768	FORSTER, MOLLY	PV-004747	5.00
151769	HALTERMAN, ROGER	PV-004780	486.39
151770	HARRIS, MICHAEL	PV-004748	50.00
151771	HOOPER, GINGER	PV-004782	21.66
151772	JIMENEZ, JERRY	PV-004783	455.96
151773	JUNIPERO SERRA HIGH SCHOOL ASB	PV-004746	305.00
151774	KADKHODAEI, OMID	PV-004749	5.00
151775	KNIGHTS, GEORGE	PV-004784	146.38
151776	LANDOFF, RIKKI	PV-004750	5.00
151777	LANNING, EVAN	PV-004751	26.00
151778	LAS FLORES MS ASB	PV-004752	250.00
151779	LOPEZ, MIMI	PV-004785	67.00
151780	MARCO FORSTER MS/ASB	PV-004753	240.00
151781	MCCUNE, MATTHEW	PV-004754	80.00
151782	MILES, JORDAN	PV-004786	18.00
151783	MILLER, GAIL	PV-004755	147.53
		PV-004787	26.01
151784	MOE, KENNETH L	PV-004756	107.63
151785	NOEL, CAMI NICOLE	PV-004788	84.00
151786	NULTY, MICHAEL	PV-004757	15.00
151787	PULFORD, L HARVICK	PV-004758	59.00
151788	SALINAS, ERNESTINA	PV-004789	4.62
151789	SAN CLEMENTE HIGH SCHOOL ASB	PV-004759	550.00

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Warrant Number	Name of Payee	Reference Number	Amount
151790	SAN JUAN HILLS HS ASB	PV-004760	250.00
151791	SHORECLIFFS MS ASB	PV-004761	132.00
151792	SOTO, SHANNON	PV-004762	19.52
151793	TESORO HIGH SCHOOL ASB	PV-004763	182.00
151794	FLEISCHER, BETH	PV-004744	29.00
151795	GAROISS, CONNIE	PV-004779	59.00
151796	AFS EDUCATION FINANCE	PO-295437	8,841.06
151797	AMERICAN LOGISTICS COMPANY LLC	PO-293704	16,842.50
151798	APPLE COMPUTER INC	PO-294752	2,443.79
		PO-294754	1,439.40
151799	CINTAS	PO-291625	80.00
151800	CINTAS CORP	PO-290675	123.16
		PO-291839	858.69
151801	CITY OF SAN CLEMENTE	PO-290460	12,929.02
151802	CITY OF SAN JUAN CAPISTRANO	PO-290461	999.29
		PO-295256	4,161.69
151803	COUNTY OF ORANGE-WASTE MNGT	PO-290459	1,836.78
151804	DELL MARKETING L P	PO-294745	5,515.07
		PO-294751	7,393.94
		PO-294772	1,557.69
		PO-295022	206.60
		PO-295189	44.89
151805	ENTERPRISE FLEET SERVICES	PO-294727	1,184.66
151806	HERITAGE SECURITY SERVICES	PO-295086	26,786.00
151807	IMAGE 2000	PO-290412	145.20
		PO-294063	907.45
151808	PACIFIC NATIONAL SECURITY INC	PO-294658	30,742.57
151809	PRINT FINISH SOLUTIONS	PO-290420	62.13
151810	PRUDENTIAL OVERALL SUP	PO-290895	25.43
151811	ROADWAYS INTERNATIONAL INC	PV-004736	6,700.00
151812	SAN DIEGO GAS & ELECTRIC	PO-290562	106,860.94
151813	SANTA MARGARITA WATER	PO-290463	536.81
151814	SHIELD SECURITY INC	PO-295163	4,072.50
151815	SMART & FINAL	PO-290558	52.42
		PO-291864	229.64
		PO-292217	61.82
		PO-293668	61.96
		PO-293902	97.23
		PO-294087	56.26
		PO-294360	31.34
151816	SO CAL EDISON CO	PO-290563	37,872.46
151817	SO CAL GAS CO	PO-290564	11,726.34
151818	SO COAST WATER DIST	PO-293897	9,559.48

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151819	SPARKLETTS	PO-290561	48.22
		PO-291077	12.60
		PO-291078	8.10
		PO-291601	21.90
		PO-294738	201.98
151820	TRANSPORTATION CHARTER SERVICE	PV-004772	3,100.00
151821	UNITED RENTALS	PO-295025	380.63
151822	XEROX CORPORATION	PO-290380	44.15
		PO-290403	1,127.70
		PO-290415	4,160.27
		PO-291196	35.67
151823	SMART & FINAL	PO-293593	787.16
151824	SPARKLETTS	PO-290223	48.67
		PO-290865	14.32
		PO-290866	8.15
		PO-290867	14.36
		PO-290869	22.46
		PO-290870	2.01
		PO-293909	6.10
		PO-295267	16.31
151825	ACTION LEARNING SYSTEMS INC	PO-292991	5,000.00
151826	BARBARA J GLAESER	PO-294143	1,800.00
151827	BEYOND TECHNOLOGY	PO-294997	8,400.00
151828	DELVECCHIO, KAREN	PO-295375	975.00
151829	ERIN CROWE	PO-295293	600.00
151830	HERNANDEZ, ADRIANA	PO-293876	120.00
151831	ISTE	PO-295387	297.00
151832	KAREN BROWN	PO-295284	356.00
		PO-295286	1,340.00
151833	MILDREW, JULIE	PO-295377	232.00
151834	ORANGE CTY DEPT EDUC	PO-292364	10,000.00
		PO-295014	6,000.00
151835	PIJOR, FRAN	PO-295379	110.00
151836	SENZIG, DENISE	PO-295381	195.00
151837	TELEPARENT EDUCATIONAL SYSTEMS	PO-295405	1,000.00
151838	WATSON, STACY	PO-295382	195.00
151839	WESP, SUZANNE	PO-295380	207.00
151840	WILLIAMS, GINI	PO-295282	2,470.00
151841	ALPINE ACADEMY	PO-290069	2,720.00
		PO-292374	2,720.00
		PO-295054	2,720.00
151842	ARSENAULT, DENNIS OR NANCY	PO-293454	500.30

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Warrant Number	Name of Payee	Reference Number	Amount
151843	CATHEDRAL HOME FOR CHILDREN	PO-290061	6,232.00
		PO-290064	6,232.00
		PO-290068	5,444.64
		PO-291559	6,232.00
		PO-293716	6,232.00
151844	DEVEREUX ARIZONA	PO-292373	2,643.06
151845	NEW HAVEN SCHOOL	PO-291379	2,074.00
151846	ORANGE CTY TESTING SERV	PO-290905	47.00
151847	PACIFIC PEDIATRIC THERAPY INC	PO-290211	960.00
151848	RAINBOW CONNECTION	PO-295268	412.00
151849	SHILOH TREATMENT CENTER INC	PO-291794	3,339.00
151850	THERAPEUTIC EDUCATION CENTER	PO-291807	5,610.00
		PO-291808	3,655.00
		PO-291809	2,700.00
		PO-293932	3,655.00
		PO-294554	3,825.00
		PO-295053	3,825.00
151851	COMMERCIAL FENCE & IRON WORKS	PO-292764	3,673.90
151852	PACIFIC PLUMBING COMPANY OF	PO-290674	2,453.60
151853	ACTION LEARNING SYSTEMS INC	PO-295406	7,280.80
151854	ALLEN CADILLAC GMC	PO-293745	298.23
151855	AMERICAN INDUSTRIAL SUPPLY	PO-293353	960.49
151856	ASSOC BUSINESS PRODUCTS	PO-295168	53.18
151857	ASSOCIATION OF CALIFORNIA	PO-295285	260.00
151858	BATTERIES PLUS	PO-290455	1,134.92
151859	BLAIRS TOWING	PO-294460	121.25
		PO-295301	443.75
151860	C R LAURENCE CO INC	PO-290433	115.28
151861	CAL-STATE AUTO PARTS INC	PO-290516	270.48
151862	CALIFORNIA WESTERN VISUALS	PO-294952	977.66
151863	CAMCOR INC	PO-295073	558.86
151864	CCIS	PO-295374	250.00
151865	CCS PRESENTATION SYSTEMS INC	PO-294076	432.76
151866	CLARK SECURITY PRODUCTS	PO-294300	2,092.12
151867	CLASSROOM STORAGE UNITS LLC	PO-294838	193.55
151868	CLEAN ENERGY	PO-295338	16,711.48
151869	COAST RECREATION	PO-294017	2,019.40
		PO-294295	2,198.61
151870	COMPLETE DRUG & DNA TESTING	PO-293823	375.00
151871	CREATION ENGINE	PO-294877	323.21
151872	CREATIVE CONTRACTORS CORP	PO-294070	895.00
		PO-294402	1,200.00
151873	DENAULT'S HARDWARE	PO-290364	13.01
151874	DEPT OF GENERAL SERVICES	PO-295346	66.00
151875	DISCOUNT OFFICE SERVICES	PO-292159	50.71

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Warrant Number	Name of Payee	Reference Number	Amount
151876	EGGM ENTERPRISES	PO-295099	345.47
151877	FLINN SCIENTIFIC INC	PO-294761	1,442.92
151878	GANAHL LUMBER	PO-292858	622.19
151879	GOV CONNECTION INC	PO-295190	75.04
151880	GRAPHIC SYSTEMS	PO-290379	441.59
151881	INTERNATIONAL PRESS SERVICE	PO-290418	1,272.50
151882	JASPER ENGINE & TRANSMISSION	PO-290524	1,085.62
151883	JIM'S MUSIC CENTER	PO-294593	45.00
151884	JOHN DEERE LANDSCAPES	PO-293661	222.01
151885	JOSTENS	PO-294707	1,172.66
151886	JUANENO BAND OF MISSION	PO-295179	196.25
151887	KELLY PAPER COMPANY	PO-290381	1,540.60
151888	KIPP BROTHERS INC	PO-295096	115.20
151889	KNORR SYSTEMS INC	PO-294629	306.03
151890	KWIK-WAY PRODUCTS INC	PO-294800	210.33
151891	LAKESHORE LEARNING MATLS	PO-294802	78.58
151892	LAMA SEWING KITS	PO-294101	407.04
151893	LAWNMOWERS ETC	PO-292432	4,165.41
151894	LOCAL JANITORIAL & VACUUM	PO-290363	660.82
151895	AMERICAN COUNCIL ON EDUCATION	PO-295395	10.00
151896	CALIFORNIA DEPT. OF EDUCATION	PO-295403	920.00
151897	ELLSWORTH & VANDERMEER PRESS	PO-294981	80.99
151898	XEROX CORPORATION	PO-295188	71,225.61
151899	AT&T	PO-294903	72.43
151900	COX COMMUNICATIONS	PO-290458	27,952.84
151901	NATIONAL CONTROLS INC	PO-293995	2,115.26
151902	OFFICE DEPOT	PO-291214	153.92
		PO-291482	212.77
		PO-294955	96.46
151903	PACIFIC SUPPLY COMPANY	PO-290474	209.89
151904	PEPPER-LOS ANGELES, J W	PO-294072	270.88
151905	PRAXAIR	PO-291127	30.50
		PO-293127	17.66
151906	RADIO SHACK	PO-290619	32.60
151907	SAFETY KLEEN CORP	PO-291835	99.81
151908	SIERRA SOIL	PO-291411	3,260.33
151909	SMARDAN SUPPLY COMPANY	PO-293354	148.77

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Warrant Number	Name of Payee	Reference Number	Amount
151910	SOUTHWEST SCHOOL SUPPLY	PO-290114	706.87
		PO-290705	248.16
		PO-290707	298.63
		PO-290725	55.18
		PO-291014	36.86
		PO-291238	236.88
		PO-291505	253.54
		PO-294953	124.68
		PO-295191	18.52
151911	SPICERS PAPER CO	PO-294901	863.61
151912	STAPLES ADVANTAGE	PO-290697	384.71-
		PO-291047	55.42
		PO-292846	263.09
		PO-293923	157.14
		PO-293926	109.27
		PO-294954	776.76
		PO-295283	198.10
151913	STAPLES BUSINESS ADVANTAGE	PO-295196	403.15
151914	WESTERN GRAPHIX	PO-292665	350.00
151915	WHITE CAP INDUSTRIES INC	PO-290368	610.18
151916	ZOO PET STORE	PO-293822	23.27
151917	OFFICE DEPOT	PO-294790	221.63
151918	STAPLES ADVANTAGE	PO-291051	100.85
151919	OCEAN INSTITUTE	PO-292729	2,350.00
		PO-292730	2,350.00
151920	PRETEND CITY CHILDREN'S MUSEUM	PO-293511	980.00
151921	ATKINSON ANDELSON LOYA	PO-292037	15,545.54
		PO-295531	39,736.84
151922	COMMUNICATION RESOURCES FOR	PO-295491	6,150.00
151923	LUCE FORWARD HAMILTON &	PO-294529	27,079.03
		PO-295490	30,000.00
		PO-295495	20,000.00
		PO-295530	61,839.96
151924	MEET THE MASTERS	PO-295512	2,669.00
151925	SCHOOL SERVICES OF CALIF	PO-295489	18,496.85
		PO-295510	918.75
		PO-295534	8,745.23
151926	E. STEWART AND ASSOCIATES	PO-293258	2,191.75
		PO-295132	2,848.25
151927	MISSION VIEJO GLASS	PO-291123	85.00
151928	MOBILE FLEET WASH	PO-291104	838.50
151929	MODERN TREE	PO-295024	340.00
151930	MONTGOMERY HARDWARE COMPANY	PO-290482	1,189.73
		PO-294481	2,531.39
151931	PARKHOUSE TIRE INC.	PO-295303	1,755.16

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Warrant Number	Name of Payee	Reference Number	Amount
151932	PEPPER-LOS ANGELES, J W	PO-291850	1,194.41
		PO-294012	116.48
		PO-295354	36.12
151933	PLAY & PARK STRUCTURES	PO-294299	1,030.76
151934	PLAY POWER LT FARMINGTON INC.	PO-293714	7,809.67
151935	PRECISION TUNE AUTO CARE	PO-291107	3,033.27
151936	RINCON TRUCK PARTS	PO-290533	1,185.33
151937	SCHAEFFER MFG	PO-295318	14,265.47
151938	SHAR PRODUCTS COMPANY	PO-292960	322.42
		PO-294161	1,291.86
151939	SIERRA SOIL	PO-291411	152.25
151940	SMARDAN SUPPLY COMPANY	PO-295553	128.96
151941	SO COAST DISTRIBUTING CO	PO-290367	305.59
151942	SOUTHERN COUNTIES OIL CO	PO-290529	19,847.12
151943	SOUTHWEST SCHOOL SUPPLY	PO-290253	643.75
		PO-290334	85.54
		PO-290406	124.55
		PO-290711	65.88
		PO-291818	40.31
		PO-294137	81.63
		PO-294934	38.26
		PO-295328	265.73
151944	SPICERS PAPER CO	PO-294901	5,943.84
151945	SPORTS FACILITIES GROUP INC	PO-290570	1,436.25
151946	STAPLES ADVANTAGE	PO-290697	967.63
		PO-291047	60.91
		PO-291883	1,466.32
		PO-293926	4.22
		PO-294954	2,237.28
		PO-295543	1,206.75
151947	STAPLES BUSINESS ADVANTAGE	PO-295289	53.69
		PO-295416	79.00
151948	TIFCO INDUSTRIES	PO-290525	294.40
		PO-294461	1,064.70
151949	TROXELL COMM INC	PO-295198	112.73
151950	VISTA PAINT CORP	PO-293475	26.06
151951	WARDS NATURAL SCIENCE	PO-291394	232.52
151952	STAPLES ADVANTAGE	PO-290693	267.53
151953	STAPLES ADVANTAGE	PO-294925	286.43
		PO-294926	286.43
151954	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	64,546.31
151955	ANDY'S DRYWALL	PO-294627	2,400.00
151956	CA DEPT OF ED	PO-293746	12,500.00
151957	COMMERCIAL & INDUSTRIAL	PO-295098	27,184.50
		PO-295315	391.00



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151958	COMMERCIAL FENCE & IRON WORKS	PO-294910	1,359.00
151959	GILBERT & STEARNS INC	PO-294894	7,552.00
151960	HARDY & HARPER INC	PO-294122	3,948.50
		PO-294123	6,273.00
		PO-295111	5,817.40
151961	PACIFIC MOBILE HOME CONS	PO-294824	3,900.00
151962	PACIFIC PLUMBING COMPANY OF	PO-294628	1,225.00
151963	PCH SHEET METAL & AIR	PO-295101	24,494.40
151964	CAPISTRANO CONNECTIONS ACADEMY	PV-004832	20,139.00
151965	PJHM ARCHITECTS SOUTHWEST INC	PO-091809	2,354.71
		PO-295028	13,868.62
151966	TANDUS SPECIALIZED MARKETS	PO-294883	1,402.01
151967	BERGMAN & DACEY INC	PO-293892	1,259.50
151968	NELSON, LARRY	PO-293517	2,880.00
151969	BOWIE ARNESON WILES &	PO-295532	2,612.50
151970	NELSON, LARRY	PO-293516	2,880.00
151971	PACIFIC PLUMBING COMPANY OF	PO-293045	2,868.00
151972	PJHM ARCHITECTS SOUTHWEST INC	PO-292964	2,135.68
151973	AP BY THE SEA	PO-295463	695.00
		PO-295464	690.00
		PO-295465	670.00
		PO-295466	670.00
		PO-295467	2,680.00
		PO-295468	1,340.00
151974	CAL STATE UNIV SAN MARCOS	PO-295476	1,240.00
151975	CSBA'S PRACTI-CAL	CM-000095	120.00-
		PO-295536	50,400.00
151976	SANTORE, WILLIAM AND KIMBERLY	PO-295434	25,000.00
151977	WESTSHIELD ADOLESCENT SERVICES	PO-291540	4,690.93
		PO-295498	1,201.27
151978	E. STEWART AND ASSOCIATES	PO-295132	1,800.00
151979	MOORES MUFFLER SER, DOUG	PO-291120	34.97
		PO-295298	600.00
151980	NICK RAIL MUSIC	PO-294623	155.76
		PO-294624	759.06
151981	OFFICE DEPOT	PO-291482	45.48-
		PO-291688	89.73
		PO-293758	69.44
151982	ORANGE COUNTY REGISTER	PO-290374	1,132.80
151983	ORANGE CTY PUMP CO	PO-290263	2,605.25
151984	PEPPER-LOS ANGELES, J W	PO-293789	408.81
151985	PRECISION TUNE AUTO CARE	PO-291107	1,108.02
151986	PREMIERE WATER SERVICES	PO-290392	1,125.00
151987	PUBLIC SURPLUS	PV-004857	40.95
151988	QUALITY TOWING	PO-291132	256.00

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
151989	RICKS TRAILER SUP	PO-293727	174.67
151990	RINCON TRUCK PARTS	PO-290533	603.72
		PO-295040	337.42
151991	RUSCO INC	PO-290594	1,192.73
151992	SEHI COMPUTER	PO-294575	122.45
151993	SMOG EXPRESS	PO-294462	142.65
151994	SPECIALTY EQUIPMENT CO	PO-295331	618.10
151995	SPICERS PAPER CO	PO-294901	456.79
151996	STAPLES ADVANTAGE	PO-291480	912.17
		PO-293926	255.24
		PO-294954	328.88
151997	SUNSHINE YOGA	PO-295219	146.66
151998	TRUCPAR CO	PO-290527	1,285.28
151999	TUTTLE-CLICK FORD	PO-290526	1,498.82
		PO-295300	7,897.31
152000	US GAMES	PO-295378	117.55
152001	USI INC	PO-295409	59.08
152002	WARDS NATURAL SCIENCE	PO-290811	91.00
152003	WHITE CAP INDUSTRIES INC	PO-291513	43.46
		PO-295455	1,087.49
152004	WW GRAINGER	PO-293610	732.88
152005	ZOO PET STORE	PO-293822	46.76
152006	OFFICE DEPOT	PO-294790	446.39
152007	STAPLES ADVANTAGE	PO-290693	22.24
152008	MISSION HOSPITAL REGIONAL	PO-295470	463.42
152009	AUTISM BEHAVIOR CONSULTANTS	PO-291383	6,498.00
152010	BLIND CHILDRENS LRNG CTR	PO-293721	2,494.00
		PO-294556	270.00
152011	CAMPCO	PO-291475	11,804.11
152012	CARES	PO-294544	984.05
152013	CENTER FOR AUTISM &	PO-294159	3,719.67
152014	DEVEREUX FOUNDATION	PO-292939	1,640.00
		PO-293715	1,640.00
152015	DEVEREUX TEXAS TREATMENT	PO-290829	2,271.57
		PO-294542	2,527.98
		PO-294553	2,527.98
152016	DEVEREUX TEXAS TREATMENT	PO-291566	2,855.16
152017	HEAR NOW dba	PO-291320	3,446.75
152018	LAW OFFICES OF CAROLINE A ZUK	PO-294490	3,430.94
152019	LEISURE CARE NURSES REGISTRY	PO-291384	4,845.00
152020	LEVIN, DR EUGENE	PO-291519	42.50
152021	MCCORMACK, MARC AND/OR KRISTA	PO-293583	616.00
152022	MELODY FERRAS	PO-293772	440.00
152023	OAK GROVE INSTITUTE	PO-294541	2,206.09
		PO-294555	2,206.09

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
152024	ORANGE CTY DEPT EDUC	PO-291931	219,993.44
152025	ORANGE CTY TESTING SERV	PO-290905	35.00
152026	PAUL ALAN DORES	PO-295511	600.00
152027	PROGRESSUS THERAPY INC	PO-294149	10,608.00
152028	THE ACADEMIC ADVANTAGE	PO-294154	852.54
152029	WINGARD, RICHARD AND LORENA	PO-292610	16,282.50
152030	WYMAN, RICHARD AND/OR KIMBERLY	PO-291375	295.71
152031	YMCA OF ORANGE COUNTY	PO-290330	7,214.69
152032	ZAMBRANA, GUSTAVO AND CAROL	PO-294099	1,170.00
152033	CHOU, LING D.	PV-004859	700.00
152034	THINK TOGETHER	PV-004858	9,063.60
152035	STROUD, KEITH R	PO-291611	602.00
152036	ALISO VIEJO AUTO SERVICE	PO-293170	541.62
152037	ALLEN CADILLAC GMC	PO-293745	250.58
152038	APPERSON	PO-295362	370.20
152039	ARAMARK UNIFORM SERVICE	PO-295038	452.02
152040	ATOMIC LEARNING INC	PO-295240	1,040.00
152041	B & H PHOTOGRAPHY	PO-295341	535.55
152042	BARCODE INC	PO-294921	198.10
152043	BARRETT-ROBINSON INC	PO-295131	2,567.00
152044	BATTERIES PLUS	PO-290455	35.54
152045	BUNGALOW SOFTWARE	PO-295088	349.17
152046	CAL-STATE AUTO PARTS INC	PO-290516	444.77
152047	CALIFORNIA WESTERN VISUALS	PO-294941	977.66
152048	CAMCOR INC	PO-295074	2,932.99
		PO-294943	380.61
		PO-294949	558.86
		PO-295107	1,117.71
		PO-295210	67.43
152049	CAPISTRANO GOLF CARS	PO-295427	2,794.28
		PO-290656	2,704.52
		PO-290515	827.06
		PO-295308	6,279.66
		PO-290139	103.90
152050	CHENG & TSUI CO INC	PO-292931	39.96
		PO-295338	11,519.97
		PO-295255	327.60
		PO-294819	2,625.69
		PO-294822	2,304.88
152051	CLEAN ENERGY	PO-294841	8,603.50
		PO-295162	997.92
		PO-294798	14.22
152052	CONTINENTAL BOOK COMPANY INC	PO-290450	123.66
152053	DAVE BANG ASSOCIATES INC		
152054	DICK BLICK WEST		
152055	DISCOUNT SCHOOL SUPPLY		
152056	DUNN-EDWARDS CORP		

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
152059	EPOLY STAR	PO-293370	4,458.75
		PO-293371	2,283.75
		PO-294911	6,394.50
152060	EVERGREEN OIL INC	PO-295039	146.50
152061	EVERGREEN TRADE	PO-295069	387.54
152062	EXCEL SPORTS SCIENCE INC	PO-294587	36.49
152063	FACTORY MOTOR PARTS	PO-290535	808.77
152064	FEDERAL EXPRESS CORP	PO-290378	141.30
152065	FOLD-A-GOLD	PO-295351	84.69
152066	DISCOUNT SCHOOL SUPPLY	PO-295417	865.90
152067	IRON MOUNTAIN	PO-290537	373.02
152068	FOLLETT EDUCATIONAL SVC	PO-295224	4,732.80
		PO-295227	5,885.55
152069	FOLLETT LIBRARY RESOURCES	PO-294869	997.41
152070	FRICTION MATERIALS CO.	PO-290534	3,789.69
152071	GLENCOE A DIV OF	PO-295221	6,457.31
		PO-295222	3,458.53
152072	GOLDEN RULE BINDERY	PO-295165	1,307.25
152073	GOPHER ATHLETIC/SPORTS	PO-295250	59.32
152074	GRAPHIC SYSTEMS	PO-290379	533.85
152075	HAAN CRAFTS	PO-291739	106.32
		PO-292243	293.75
		PO-294990	52.88
152076	HOLT MCDUGAL	PO-295225	5,837.70
		PO-295226	10,214.67
		PO-295234	18,582.33
		PO-295246	2,008.47
		PO-295252	10,148.12
152077	INDUSTRIAL FORMULATORS INC	PO-294221	1,911.83
152078	INTERSTATE BATTERIES	PO-294729	201.01
152079	IRON MOUNTAIN	PO-290602	286.06
152080	ITO NURSERY	PO-290277	190.31
152081	JASPER ENGINE & TRANSMISSION	PO-290524	1,533.23
152082	JOHN DEERE LANDSCAPES	PO-293661	42.72
152083	JOHNSTONE SUPPLY	PO-295035	3,465.87
152084	KELLY PAPER COMPANY	PO-290381	3,147.67
152085	KENDALL HUNT PUBL CO	PO-294033	79.20
152086	KIRK PAPER	PO-290397	574.87
152087	LAKESHORE	PO-294191	242.01
152088	LAKESHORE LEARNING MATERIALS	PO-294667	269.37
152089	LAKESHORE LEARNING MATLS	PO-295001	244.82
		PO-295202	192.91
		PO-295270	130.58
152090	LAWNMOWERS ETC	PO-292432	566.31
152091	LINGUI SYSTEMS INC	PO-295272	83.70

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....06/15/2010

Warrant Number	Name of Payee	Reference Number	Amount
152092	LOS ANGELES FREIGHTLINER	PO-291115	2,217.15
152093	LYRIS TECHNOLOGIES INC	PO-293526	1,200.00
152094	i-SAFE INC	PO-295398	520.00
152095	HANDWRITING W/O TEARS	PO-295404	1,407.19
152096	BLINN, JIM	PV-004861	325.00
152097	DELFOSSE, MICHAEL	PV-004865	451.00
152098	GHAN, MARY	PV-004862	82.50
152099	GLASPELL, STEFANIE	PV-004866	184.99
152100	GRANT, TRACY	PV-004864	55.00
152101	LAUBACH, LYNELLE	PV-004867	93.00
152102	LIPSETT, ROB	PV-004868	490.00
152103	SPELLMAN, JULIE	PV-004869	30.00
152104	CUSD-COP FUND 91	PO-295606	151,917.50
152105	CENTENNIAL HERITAGE MUSEUM	PO-292140	428.00
1,072 Warrants			\$5,362,227.17

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
Advanced Procurement Sales	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
All Pro Sound	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-03-40-0291K, Cisco Products	5/11/2010
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
B&H Photo Video Pro-Audio	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Bergman & Dacey, Inc.	RFQ No. 10-0809 General Legal Services	12/15/2009
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Best Best & Kreiger	RFQ No. 10-0809 General Legal Services	12/15/2009
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Broadcast Supply Worldwide	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Western Visuals	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Camcor, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
CCS Presentation Systems, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Corporate Business Furniture	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
D&D Security Resources, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Dannis Woliver Kelley (DWK)	RFQ No. 10-0809 General Legal Services	12/15/2009
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 09-01, Palyground Equipment, Saftety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/13/2010

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
David Castaneda Distributing, Inc.	Bid No. 0910-06 Bakery Products	8/11/2009
David Taussig & Associates, Inc.	RFP No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
De La Rosa & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Digital Networks Group, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Grainger Industrial Supply	Western States Contracting Alliance Bid No. 7066 - Industrial Supplies & Equipment, Lighting Products, Janitorial Supplies and Equipment	5/11/2010
Harbottle Law Group	RFQ No. 10-0809 General Legal Services	12/15/2009
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
Hazard, Young, Attea & Associates, Ltd.	RFQ No. 13-0809 Executive Search Firm - Superintendent Recruitment	12/15/2009
Hertz Furniture Systems	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Management Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Johnstone Supply, Inc.	County of Orange Bid No. EFZ0000087, Air Conditioning, Refrigeration Equipment, Parts and Supplies	4/13/2010
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
Law Office of Caroline Zuk	RFQ No. 10-0809 General Legal Services	12/15/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
McMahan Business Enteriors	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
School Specialty, Inc.	San Francisco USD Multiple Award Contract IFB No. 25-06302011, Purchase of School and Office Furniture and Equipment	6/8/2009
School Specialty, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Silver Creek Industries, Inc.	San Gabriel USD Bid No. 16-04/05, Purchase, Installation and Transfer of DSA Approved Classroom Buildings	4/13/2010
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Staples Advantage	Los Angeles County Office of Education Bid No. 08/09-1383, Purchase of Standard School Supplies	8/10/2009
Stone & Youngberg, LLC	RFQ No. 5-0910 Underwriter Services	12/15/2009
Stradling Yocca Carlson & Rauth	RFQ No. 10-0809 General Legal Services	12/15/2009
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
USA Shade & Fabric Structures, Inc.	Newport-Mesa USD Bid No. 142-05, Shade Structures Districtwide	4/13/2010
Valiant IMC	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Virco, Inc.	Irvine USD Bid No. 08-09-01, Purchase of School and Office Furniture	3/10/2010
Waterline Technologies, Inc.	Los Angeles USD Bid No. IFB C-1030, Purchase of Swimming Pool Chemicals	3/9/2010
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Integrated Printing Solution	10/17/2005
Xerox Corporation	County of Los Angeles Photocopy Equipment Contract No. 41380	10/17/2005



**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Office Depot	Santa Ana USD Bid No. 25-09, Purchase of School Paper Supply	9/15/2009
Orbach, Huff & Suarez LLP	RFQ No. 10-0809 General Legal Services	12/15/2009
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Paul C. Miller Construction Co., Inc.	Bid No. 0809-13 Dana Hills High School Gymnasium Modrnization - Gymnasium Floor and Bleacher Replacement	5/11/2010
PCR Services Corporation	RFQ No. 3-0910 On-Call Environmental Consulting Services for School Construction, Modernization and other Activities	9/15/2009
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
Piper Jaffrey & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Quint & Thimmig LLP	RFQ No. 10-0809 General Legal Services	12/15/2009
Refrigeration Supplies Distributors dba RSD	County of Orange Bid No. EFZ0000087, Air Conditioning, Refrigeration Equipment, Parts and Supplies	4/13/2010
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**



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**BACKGROUND INFORMATION**

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

**CURRENT CONSIDERATIONS**

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

**FINANCIAL IMPLICATIONS**

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$190,915.23 for District schools and will be reflected in the appropriate accounts in the 2009/10 budget.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

<b>DONATED BY</b>	<b>AMOUNT</b>	<b>FOR</b>	<b>SCHOOL</b>
SJC Education Foundation	15,400.00	field trip admission	Ambuehl Elementary
SJC Education Foundation	244.10	teacher stipends	Ambuehl Elementary
SJC Education Foundation	122.05	additional hrs. assignment	Ambuehl Elementary
SJC Education Foundation	530.25	field trip transportation	Ambuehl Elementary
Harold Ambuehl School PTA	1,170.00	field trip transportation	Ambuehl Elementary
Harold Ambuehl School PTA	2,634.75	field trip transportation	Ambuehl Elementary
Orange County's United Way	168.18	miscellaneous supplies	Ambuehl Elementary
Melinda Salem	750.00	miscellaneous supplies	Don Juan Avila Elementary
Sumner Photography	1,678.00	technology	Don Juan Avila Elementary
General Mills Box Tops for Ed.	425.00	paper	Barcelona Hills
Praveen and Neha Narang	100.00	miscellaneous supplies	Bathgate
Bergeson Elementary School PTA	639.00	field trip admission	Bergeson Elementary
Sumner Photography	552.00	classroom supplies	Bergeson Elementary



Donation of Funds/Equipment  
June 15, 2010  
Page 2

Kenneth and Kimberly Fritts	0.00	violin	Castille School
Chaparral Elementary PTA	9,835.00	instructional aides	Chaparral
Chaparral Elementary PTA	18,950.23	technology	Chaparral
Chaparral Elementary PTA	8,050.32	library aide	Chaparral
LifeTouch National School Studios	957.00	classroom supplies	Concordia
R.H. Dana Elementary PTA	711.00	5th grade field trip	R.H. Dana Elementary
LifeTouch National School Studios	432.00	miscellaneous supplies	R.H. Dana Elementary
R.H. Dana Booster Club	5,883.00	5th grade field trip	R.H. Dana Elementary
R.H. Dana Booster Club	250.00	miscellaneous supplies	R.H. Dana Elementary
CUSD Foundation	2,834.00	field trip transportation	Del Obispo Elementary
Del Obispo PTA	550.00	1st grade field trip	Del Obispo Elementary
Sumner Photography	444.00	miscellaneous supplies	Del Obispo Elementary
Carl Hankey PTA	1,232.00	1st & 2nd grade field trips	Carl Hankey Elementary
Lag. Nig. Sr. Citizens Club, Inc.	100.00	library books	Laguna Niguel Elementary
Las Flores Elementary PTA	150.00	field trip admission	Las Flores Elementary
Sumner Photography	657.00	miscellaneous supplies	Las Flores Elementary
Ralphs Grocery Store	1,170.79	miscellaneous supplies	Las Palmas Elementary
Mr. and Mrs. Bennett Letwin	0.00	a television	Lobo Elementary
PTA	2,335.00	assembly and field trip	Malcom Elementary
PTA	2,019.00	the Art Masters program	Malcom Elementary
PTA	1,000.00	miscellaneous supplies	Malcom Elementary
LifeTouch National School Studios	623.00	instructional supplies	Malcom Elementary
Marblehead PTA	4,030.30	miscellaneous supplies	Marblehead Elementary
Marblehead PTA	1,616.90	the Art Masters program	Marblehead Elementary
Mellennia Mortgage Corp. Attn: Martin Williams	0.00	office supplies	Moulton Elementary
Moulton School PTA	1,300.00	field trip transportation	Moulton Elementary
Ruby's Mission Viejo, LTD	468.27	miscellaneous supplies	Moulton Elementary
CR & R	341.80	miscellaneous supplies	Moulton Elementary
General Mills Box Tops for Ed.	106.50	miscellaneous supplies	Philip Reilly
Reilly Foundation	32,500.00	science camp	Philip Reilly
Reilly Foundation	366.00	teacher stipends	Philip Reilly
LifeTouch National School Studios	734.00	miscellaneous supplies	San Juan Elementary
Tijeras Creek Booster Club	20,957.00	science camp	Tijeras Creek Elementary
Vista del Mar PTA	11,450.00	elementary field trips	Vista del Mar Elementary
Vista del Mar Mako Foundation	3,000.00	copier supplies	Vista del Mar Elementary
Vista del Mar Mako Foundation	1,200.00	science camp	Vista del Mar Elementary
Vista del Mar Mako Foundation	5,057.80	Del laptop batteries	Vista del Mar Elementary
George White Booster Club	3,953.85	iMac computers	George White School
George White Booster Club	80.00	Califone headsets	George White School
Aliso Viejo Middle School PTSA	800.00	library cables	Aliso Viejo Middle School

Donation of Funds/Equipment  
June 15, 2010  
Page 3

Tal Hoffman c/o Las Madrinas	425.00	field trip	Bernice Ayer Middle School
Kyle Adler	276.96	miscellaneous supplies	Marco Forster Middle School
Marco Forster PTA	1,200.00	paper	Marco Forster Middle School
Marco Forster PTA	500.00	snacks during STAR testing	Marco Forster Middle School
CR & R	1,074.20	instructional supplies	Ladera Ranch Middle School
Las Flores Middle School PTA	7,823.86	Apple lab lease payment	Las Flores Middle School
Mr. and Mrs. Crockett	2,000.00	miscellaneous supplies	Newhart Middle School
Mr. Brad Robitaille	420.00	miscellaneous supplies	Newhart Middle School
Newhart Middle School PTA	1,215.00	staff development	Newhart Middle School
Niguel Hills Boosters	3,618.74	custodial cart	Niguel Hills Middle School
Niguel Hills Boosters	1,744.41	FastMath Program	Niguel Hills Middle School
Ohiopyle Prints, Inc.	57.97	miscellaneous supplies	Capistrano Valley High

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services



SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE CONTRACT NO.  
3-01-36-0030A – PURCHASE AND WARRANTY OF HARDWARE  
AND SOFTWARE, INSTALLATION, MAINTENANCE, SOFTWARE  
MAINTENANCE, LICENSE AND TRAINING ON XEROX PRODUCTS,  
STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) –  
XEROX CORPORATION**

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**BACKGROUND INFORMATION**

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code 20118, when it is determined to be in the best interest of the district. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the district’s specifications. Using piggyback contracts save time and money, and they often provide lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3311(a), the District may purchase materials, supplies, and equipment without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices and upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. That the awarded bid contract price is verified to the degree possible to be at or lower than what the district could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

**Authorization to Utilize Contract No. 3-01-36-0030A – Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, Lease, and Training on Xerox Products, State of California Multiple Award Schedule (CMAS) – Xerox Corporation**

June 15, 2010

Page 2

**CURRENT CONSIDERATIONS**

This agenda item pertains to the authorization to utilize Contract No. 3-01-36-0030A – Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, Lease, and Training on Xerox Products, State of California Multiple Award Schedule (CMAS) – Xerox Corporation. This bid allows the District another option as funds become available and the need arises to purchase Xerox products, equipment and services with the potential to save staff time, District expenses and to streamline the process of purchasing and installation. Utilizing this bid will enable the District to procure equipment and services at competitive contract pricing.

Due to the size of the CMAS contract and award, the bid documents are posted on Capistrano Unified School District's website and can be accessed at the following link:

[http://capousd.ca.schoolloop.com/cms/page\\_view?d=x&piid=&vpid=1260020103105](http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1260020103105)

The contract documents are also on file in the Purchasing Department. Please contact Terry Fluent at (949) 234-9436.

**FINANCIAL IMPLICATIONS**

There are no financial implications connected with this agenda item.

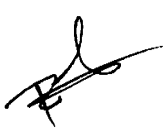
**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees authorize the use of Contract No. 3-01-36-0030A – Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, Lease, and Training on Xerox Products, State of California Multiple Award Schedule (CMAS) – Xerox Corporation, under the same terms and conditions of the public agency's contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: OBSOLETE AND UNUSABLE MISCELLANEOUS  
DISTRICT MATERIALS**

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**BACKGROUND INFORMATION**

Capistrano Unified School District continually accumulates obsolete and unusable materials, such as furniture, school music, athletic and food service equipment, etc. All usable components are then auctioned as per established board policy.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval to sell obsolete and unusable District materials, which are of no further use to the District. Upon Board approval of these surplus items, Exhibit A, the District will proceed to auction these items.

**FINANCIAL IMPLICATIONS**

All proceeds generated by the sale of these surplus items, less auction fees, will be deposited in the District's General Fund.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees authorize the sell of obsolete and unusable District materials as shown in Exhibit A.




List of Surplus Items for June 15, 2010 Board Meeting

- 1) Single Person Bucket Lift
- 2) Old Van #2050

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, California**

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: REQUEST OF ALLOWANCE OF ATTENDANCE  
DUE TO RAIN RELATED ABSENCES, WEEK OF JANUARY 19, 2010.**

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**BACKGROUND INFORMATION**

California Education Code Sections 46392 and 41422 allow school districts to apply to the State for attendance credit when a district experiences any decrease in attendance because of emergency conditions as a result of fire, flood, impassable roads, earthquake, safety hazard, and epidemics when a State of Emergency has been declared.

Governor Schwarzenegger declared a State of Emergency due to severe rain conditions for several Southern California counties, including Orange County, for the week of January 19 – 22, 2010. Loss of attendance at Capistrano Unified School District was reported and confirmed at 25 school sites.

**CURRENT CONSIDERATIONS**

This agenda item recommends Board approval of this request for waiver approval from the California Department of Education to approve absences related to the rain, as allowed by Education Code section 46392(b). As described in Exhibit A, the actual loss of attendance across all school sites within the District during the dates of January 19, 2010 through January 22, 2010 was 847.64 days.

Exhibit A contains the required State documents for claiming the material decrease in attendance and lists by school the lost apportionment at 25 CUSD school sites. The affidavit portion of the attachment will be filed with the County Superintendent of Schools and subsequently the State of Public Instructions.

**FINANCIAL IMPLICATIONS**

The potential financial impact of the lost attendance for all sites is estimated to be \$35,900.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve the required J-13A affidavit, Exhibit A, and authorize its filing with the County Superintendent of Schools and the Superintendent of Public Instruction for a material decrease in attendance at Capistrano Unified School District for the 2009-2010 school year for the following four days: January 19, 20, 21, and 22, 2010.



**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: CAPISTRANO UNIFIED SCHOOL DISTRICT

School District (or Charter School) Address: 33122 Valle Road,  
San Juan Capistrano, CA 92675

County-District Code: 30-66464

County Name: Orange

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Terri Emery  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**SCHOOL CLOSURE**

Nature of Emergency (describe):

NONE

Name of School(s):  
(if request covers all schools, write "all schools")

School Code(s):

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

**MATERIAL DECREASE**

Nature of Emergency (describe): California winter storms in the Capistrano Unified school district resulted in an increase in student absences. Governor Schwarzenegger declared a State of Emergency for several Southern California areas, including Orange County. Per E.C.46392(b), *any* decrease in ADA caused by a declared state of emergency shall be deemed material.

Name of School: 25 School Sites, See Attached  
(if request covers all schools, write "all schools")

School Code(s): See Attached.

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) January 19, 20, 21, 22, 2010 during which school attendance was decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 19101.41 students per day.  
Estimated daily attendance multiplied by number of days of material decrease, yields  
76,405.64 days of attendance requested. See attached.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on October 5\_, 2009\_\_ and ending on  
October 30, 2009\_\_.

Actual apportionable attendance for days of material decrease: See attached.

Site: 25 Sites                      Dates:     January 19, 20, 21, 22, 2010

Actual Attendance	January 19	18987
	January 20	18886
	January 21	18749
	January 22	18936
		<hr/>
		75,558

### AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the CAPISTRANO UNIFIED \_\_\_\_\_ school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

_____	_____
Anna Bryson, President	
_____	_____
Ken Lopez-Maddox, Vice President	
_____	_____
Jack R. Brick, Clerk	
_____	_____
Ellen M. Addonizio, Member	
_____	_____
Larry J. Christensen, Member	
_____	_____
Sue Palazzo, Member	
_____	_____
Michael S. Winsten, Member	
_____	_____
Printed Names	Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Kristofer Pitman \_\_\_\_\_ Title: Chief Financial Officer  
Phone: \_\_\_\_\_ (949) 234-9317 Fax : \_\_\_\_\_ (949) 493-3728 E-mail: \_\_\_\_\_

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### AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

**Capistrano Unified School District  
Loss of Attendance Due to Storm  
Declared State of Emergency**

2009-10 Regular Ed. Waiver Request (Lost Apportionment) Storm 1/19/10 - 1/22/10								
School Site	School Code	Month 2	Actual Attendance Due to Rain				Lost Apportionment	Waiver Request
		10/5 - 10/30/2009 Comparison ADA	Jan. 19, 2010	Jan. 20, 2010	Jan. 21, 2010	Jan. 22, 2010		
1 BARCELONA K-5	6096093	408.22	396.00	389.00	401.00	403.00	43.88	43.88
2 BENEDICT K-5	6106819	726.39	713.00	727.00	723.00	729.00	13.56	13.56
3 BERGESON K-5	6106801	520.06	520.00	520.00	510.00	518.00	12.24	12.24
4 CASTILLE K-5	6089452	564.83	567.00	554.00	566.00	563.00	9.32	9.32
5 CONCORDIA K-5	6027585	607.94	609.00	613.00	601.00	596.00	12.76	12.76
6 CROWN VALLEY K-5	6027593	342.06	332.00	325.00	330.00	326.00	55.24	55.24
7 R.H.DANA K-5	6027635	387.11	382.00	361.00	349.00	372.00	84.44	84.44
8 DEL OBISPO K-5	6094619	417.89	412.00	410.00	402.00	415.00	32.56	32.56
9 HANKEY K-5	6098495	384.67	384.00	380.00	378.00	374.00	22.68	22.68
10 HIDDEN HILLS K-5	6111801	500.78	507.00	493.00	486.00	511.00	6.12	6.12
11 KINOSHITA K-5	6117733	608.56	608.00	596.00	584.00	603.00	43.24	43.24
12 LADERA RANCH K-5	0100909	859.39	854.00	861.00	852.00	852.00	18.56	18.56
13 LAGUNA NIGUEL K-5	6120281	611.74	588.00	582.00	580.00	576.00	120.96	120.96
14 LAS FLORES K-5	6114516	581.28	579.00	584.00	574.00	580.00	8.12	8.12
15 LAS PALMAS K-5	6027601	653.44	660.00	645.00	641.00	641.00	26.76	26.76
16 MARBLEHEAD K-5	6118954	549.67	546.00	544.00	542.00	552.00	14.68	14.68
17 SAN JUAN K-5	6027643	628.78	607.00	619.00	603.00	613.00	73.12	73.12
18 VISTA DEL MAR K-5	0100883	1063.50	1056.00	1058.00	1055.00	1075.00	10.00	10.00
19 HANKEY M.S.	0115501	292.05	288.00	289.00	288.00	290.00	13.20	13.20
20 LADERA RANCH	0100917	997.58	987.00	1003.00	1000.00	999.00	1.32	1.32
21 MARCO FORSTER M.S.	6058929	1273.95	1271.00	1273.00	1255.00	1270.00	26.80	26.80
22 NEWHART M.S.	6101125	1469.42	1473.00	1461.00	1458.00	1460.00	25.68	25.68
23 VISTA DEL MAR M.S.	0100891	434.32	422.00	422.00	425.00	432.00	36.28	36.28
24 ALISO NIGUEL H.S.	3030574	2824.89	2830.00	2814.00	2790.00	2812.00	53.56	53.56
25 SAN JUAN HILLS H.S.	0113381	1392.89	1396.00	1363.00	1356.00	1374.00	82.56	82.56
<b>Total Sites:</b>		<b>19101.41</b>	<b>18987.00</b>	<b>18886.00</b>	<b>18749.00</b>	<b>18936.00</b>	<b>847.64</b>	<b>847.64</b>





CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: REJECT ALL BIDS - BID NO. 1011-03 – GENERAL  
CONTRACTOR**

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**BACKGROUND INFORMATION**

At the April 13, 2010 Board meeting, the Board of Trustees authorized advertising for bids for general contractor services for repairs and maintenance as needed districtwide. This bid was properly advertised and bid documents were distributed to twenty vendors, one of whom submitted a bid.

Due to the lack of response on this bid, staff is recommending that the district not enter into an annual materials and labor contract for general contractor services at this time. During this fiscal crisis, it is in the best interest of the district to solicit proposals on a per project basis, in order to create a competitive process to obtain the best pricing available.

**CURRENT CONSIDERATIONS**

This agenda item seeks approval to reject all bids related to Bid No. 1011-03 – General Contractor.

**FINANCIAL IMPLICATIONS**

There are no financial implications related to the rejection of all bids.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees reject all bids relating to Bid No. 1011-03 – General Contractor.




CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL TO EXTEND: VEHICLE MAINTENANCE AND DRIVER  
TRAINING SERVICES FOR SANTA MARGARITA CATHOLIC HIGH  
SCHOOL**



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**BACKGROUND INFORMATION**

On June 8, 2009, the Board of Trustees approved the contract for Vehicle Maintenance and Driver Training Services with Santa Margarita Catholic High School (SMCHS). SMCHS purchased three surplus school buses from Capistrano Unified School District to implement a transportation operation for their school.

SMCHS requested the services of CUSD Transportation Department to perform vehicle inspections, servicing, maintenance, repair, school bus driver training and provide parking for these three buses. Exhibit B is the Agreement as provided by Orange County Department of Education's Legal Council. SMCHS requires the services provided under this agreement for an additional year.

**CURRENT CONSIDERATIONS**

This agenda item seeks the approval to extend the School Bus Service Agreement with Santa Margarita Catholic High School for the period of June 8, 2010 through June 7, 2011, Exhibit A.

**FINANCIAL IMPLICATIONS**

The agreement between Capistrano Unified School District and Santa Margarita Catholic High School will provide for Transportation's expertise in vehicle maintenance and driver training to assist SMCHS in their transportation operation. This will result in a positive revenue stream into the District's General Fund to offset a portion of Transportation's encroachment.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve the extension of the School Bus Service Agreement with Santa Margarita Catholic High School for the renewal term June 8, 2010 through June 7, 2011, to provide school bus inspection, servicing, maintenance, repair, parking and school bus driver training services.



**EXTENSION OF AGREEMENT NO. I0910045**

**BETWEEN**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**SANTA MARGARITA CATHOLIC HIGH SCHOOL**

**SCHOOL BUS SERVICE AGREEMENT**

This School Bus Service Agreement called for an original 12-month contract covering the period June 8, 2009 through June 7, 2010, with two (2) one-year options to renew upon mutual written agreement of the Parties.

The contract with Santa Margarita Catholic High School shall be extended, covering the period June 8, 2010 through June 7, 2011.

Except as set forth in this Extension Agreement, and Board approved on June 8, 2009, all other terms of the contract remain in full force and effect.

**DISTRICT**

**CONSULTANT**

**Capistrano Unified School District**

**Santa Margarita Catholic High School**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Terry Fluent \_\_\_\_\_

\_\_\_\_\_

Print Name

Director, Purchasing \_\_\_\_\_

\_\_\_\_\_

Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



CAPISTRANO UNIFIED SCHOOL DISTRICT  
SCHOOL BUS SERVICE AGREEMENT

This AGREEMENT is hereby entered into this 8<sup>th</sup> day of June, 2009, by and between the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675 (hereinafter referred to as "DISTRICT"), and Santa Margarita Catholic High School, 22062 Antonio Parkway, Rancho Santa Margarita, CA 92688, (hereinafter referred to as "SMCHS"). DISTRICT and SMCHS shall be collectively referred to as the Parties.

WHEREAS, SMCHS bought three of the DISTRICT's surplus school buses and requires school bus inspection, servicing, maintenance, repair, parking and school bus driver training services;

WHEREAS, the DISTRICT is specially trained and experienced and competent to perform such special services required by SMCHS to operate and maintain the school buses purchased by SMCHS;

WHEREAS, SMCHS is in need of such special services and advice from DISTRICT; and

WHEREAS, DISTRICT and SMCHS wish to enter into this AGREEMENT with the understanding that these services are being rendered secondary to services required by DISTRICT's schools and students and only if DISTRICT operations are not adversely impacted in any way;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SERVICES TO BE PROVIDED BY THE DISTRICT.

1.1 Provide designated parking for three (3) SMCHS school buses at the DISTRICT's bus facility located at 26126 Victoria



1 Blvd, Capistrano Beach, California 92624 for a fee of \$75.00 per  
2 bus per month for a total of \$225.00 per month.

3 1.2 Provide routine inspection and servicing (i.e.  
4 lubrication of chassis, changing oil, oil filters and air  
5 filters) on the three (3) SMCHS school buses every 3,000 miles  
6 or 45 calendar days, whichever occurs first, at \$105/hour  
7 (inspection/servicing fees have a ¼ hour minimum).

8 1.3 Provide an annual school bus maintenance check-up on the  
9 three (3) SMCHS school buses at \$105/hour and any repairs  
10 necessitated by such maintenance check-up will be mutually  
11 agreed to in writing between the Parties.

12 1.4 Provide emergency roadside assistance for the three (3)  
13 SMCHS school buses within DISTRICT boundaries at \$105/hour,  
14 which shall commence from point of departure to point of return.

15 1.5 Provide emergency roadside assistance for the three (3)  
16 SMCHS school buses outside DISTRICT boundaries at DISTRICT's  
17 discretion at \$105/hour, which shall commence from point of  
18 departure to point of return.

19 1.6 Provide certified California school bus driver training  
20 at \$55.00/hour per training session.

21 1.7 Provide certified California school bus behind the wheel  
22 training at \$55.00/hour per individual driver. (Initial training  
23 for Class B license requires drivers to take 25 hours of  
24 classroom training plus 25 hours of behind the wheel training -  
25 a one-time requirement for a five year license. Each year

1       thereafter, annual in-service classroom training of 10 hours is  
2       required upon each driver's birth date.)

3       2.0       TERM.   DISTRICT shall commence providing services under this  
4       AGREEMENT on or after June 8, 2009 and this Agreement shall be  
5       effective for one (1) year with two (2) one year options to renew upon  
6       mutual written agreement of the Parties.

7       3.0       FEES/PAYMENT.   SMCHS agrees to pay the DISTRICT for services  
8       satisfactorily rendered pursuant to Section 1.0 of this AGREEMENT.  
9       SMCHS agrees to pay all hourly rates as stated in Section 1.0 and any  
10      and all towing costs, if necessary. All parts/supplies/materials,  
11      fuel and oil shall be paid by SMCHS. There shall be no costs or  
12      expenses to the DISTRICT to provide these services. Payment shall be  
13      made upon receipt of an invoice from DISTRICT in duplicate. Payment  
14      shall be mailed to: CAPISTRANO UNIFIED SCHOOL DISTRICT, 33122 VALLE  
15      ROAD, SAN JUAN CAPISTRANO, CALIFORNIA 92675, ATTN: ACCOUNTS PAYABLE,  
16      or at such other place as DISTRICT may designate in writing.

17      4.0       COMMUNICATION BETWEEN THE PARTIES.   SMCHS shall communicate  
18      directly with the DISTRICT's Executive Director of Transportation for  
19      the purpose of requesting any of the services provided in this  
20      AGREEMENT. SMCHS shall comply with all schedules that have been  
21      established by the DISTRICT for inspecting, servicing and/or  
22      maintaining the SMCHS school buses and shall deliver their buses at or  
23      before the time scheduled.

24      5.0       INDEPENDENT CONTRACTOR.   DISTRICT, in the performance of this  
25      AGREEMENT, shall be and act as an independent contractor. DISTRICT  
understands and agrees that it and all of its employees shall not be

1 considered officers, employees or agents of the SMCHS, and are not  
2 entitled to benefits of any kind or nature normally provided employees  
3 of SMCHS and/or to which SMCHS employees are normally entitled,  
4 including, but not limited to, State Unemployment Compensation or  
5 Worker's Compensation. DISTRICT assumes the full responsibility for  
6 the acts and/or omissions of its employees as they relate to the  
7 services to be provided under this AGREEMENT. DISTRICT shall assume  
8 full responsibility for payment of all federal, state, and local taxes  
9 or contributions, including unemployment insurance, social security  
10 and income taxes with respect to DISTRICT'S employees.

11 6.0 TERMINATION. Either party may terminate this AGREEMENT with  
12 or without reason by providing thirty (30) days written notice to the  
13 other party specifying the desired date of termination. Notice shall  
14 be deemed given when received or no later than three (3) days after  
15 the day of mailing, whichever is sooner.

16 7.0 HOLD HARMLESS/INDEMNIFICATION. SMCHS agrees to and does  
17 hereby indemnify, hold harmless and defend the DISTRICT and its  
18 Governing Board, officers and employees from every claim or demand  
19 made and every liability, loss, damage or expense, of any nature  
20 whatsoever, which may be incurred by reason of any injury to or  
21 death of any person(s), or damage to or loss of any property caused  
22 by any negligent act, default, or negligent omission of the SMCHS,  
23 or its officers or employees arising out of, or in any way connected  
24 with, this AGREEMENT, whether said injury or damage occurs either on  
25 or off SMCHS's property, except for liability for damages which

1 result from the sole negligence or willful misconduct of the  
2 DISTRICT or its officers or employees.

3 DISTRICT agrees to and does hereby indemnify, hold harmless  
4 and defend the SMCHS and its affiliates, directors, administrative  
5 board and employees from every claim or demand made and every  
6 liability, loss, damage or expense, of any nature whatsoever, which  
7 may be incurred by reason of any injury to or death of any  
8 person(s), or damage to or loss of any property caused by any  
9 negligence or willful misconduct of the DISTRICT, or its officers or  
10 employees arising out of their performance under this AGREEMENT.

11 8.0 INSURANCE. SMCHS will provide the DISTRICT with a certificate  
12 of insurance which provides insurance coverage on all SMCHS owned  
13 school buses inspected, serviced, maintained, and/or repaired by the  
14 DISTRICT. A certificate of insurance shall also show that the  
15 DISTRICT is named as an additional insured on the policy or policies  
16 of general liability and auto liability policies. Said certificate  
17 of insurance shall also show that the DISTRICT will be given at least  
18 thirty (30) days notice prior to the termination, cancellation or  
19 modification of said insurance.

20 9.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this  
21 AGREEMENT shall not be assigned by the DISTRICT.

22 10.0 TOBACCO USE POLICY. In the interest of public health,  
23 DISTRICT provides a tobacco-free environment. Smoking or the use of  
24 any tobacco products are prohibited in buildings and vehicles, and on  
25 any property owned, leased or contracted for by the DISTRICT pursuant

1 to DISTRICT Policy 400.15. Failure to abide with the conditions of  
2 this policy could result in the termination of this AGREEMENT.

3 11.0 COMPLIANCE WITH APPLICABLE LAWS. DISTRICT and SMCHS agree to  
4 comply with all federal, state and local laws, rules, regulations and  
5 ordinances that are now or may in the future become applicable to  
6 DISTRICT and SMCHS as they relate to their respective performances  
7 pursuant to this AGREEMENT.

8 12.0 PERMITS/LICENSES. DISTRICT and all DISTRICT'S employees shall  
9 secure and maintain in force such permits and licenses as are required  
10 by law in connection with the furnishing of services pursuant to this  
11 AGREEMENT.

12 13.0 NON-DISCRIMINATION. DISTRICT and SMCHS agree that they will  
13 not engage in unlawful discrimination in employment of persons because  
14 of race, ethnicity, religion, nationality, disability, gender, marital  
15 status or age of such persons.

16 14.0 NOTICE. All notices or demands to be given under this  
17 AGREEMENT by either party to the other shall be in writing and given  
18 either by: (a) personal service or (b) by U.S. Mail, mailed either by  
19 registered or certified mail, return receipt requested, with postage  
20 prepaid. Service shall be considered given when received if  
21 personally served or, if mailed, on the third day after deposit in any  
22 U.S. Post Office. The address to which notices or demands may be  
23 given by either party may be changed by written notice given in  
24 accordance with the notice provisions of this section. As of the date  
25 of this AGREEMENT, the addresses of the parties are as follows:

1 DISTRICT: Capistrano Unified School District  
2 33122 Valle Road  
3 San Juan Capistrano, CA 92675  
Attn: Mike Patton, Executive Director

4 SMCHS: SANTA MARGARITA CATHOLIC HIGH SCHOOL  
5 22062 Antonio Parkway  
Rancho Santa Margarita, CA 92688  
Attn: Raymond R. Dunne, Principal

6 15.0 NON WAIVER. The failure of DISTRICT or SMCHS to seek redress  
7 for violation of, or to insist upon, the strict performance of any  
8 term or condition of this AGREEMENT, shall not be deemed a waiver by  
9 that party of such term or condition, or prevent a subsequent similar  
10 act from again constituting a violation of such term or condition.

11 16.0 SEVERABILITY. If any term, condition or provision of this  
12 AGREEMENT is held by a court of competent jurisdiction to be invalid,  
13 void, or unenforceable, the remaining provisions will nevertheless  
14 continue in full force and effect, and shall not be affected, impaired  
15 or invalidated in any way.

16 17.0 GOVERNING LAW. The terms and conditions of this AGREEMENT  
17 shall be governed by the laws of the State of California with venue in  
18 Orange County, California.

19 18.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
20 attached hereto constitute the entire agreement among the Parties to  
21 it and supersedes any prior or contemporaneous understanding or  
22 agreement with respect to the services contemplated, and may be  
23 amended only by a written amendment executed by both Parties to the  
24 AGREEMENT.  
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IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT:  
CAPISTRANO UNIFIED SCHOOL  
DISTRICT

SMCHS:  
SANTA MARGARITA CATHOLIC  
HIGH SCHOOL

BY: [Signature]

BY: [Signature]

PRINT NAME: Mike Patton

PRINT NAME: Raymond R. Dunne

TITLE: Executive Director

TITLE: Principal

DATE: 7/2/09

DATE: 6-22-09

TAXPAYER ID#: 69-0933271


CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: ADDITION TO LEGAL SERVICES BENCH AND  
EXTENSION OF CONSULTANT AGREEMENT NO. C0809161 -  
BOWIE, ARNESON, WILES & GIANNONE**



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**BACKGROUND INFORMATION**

On December 8, 2008, the Board of Trustees approved Consultant Agreement No. C0809161 for legal services related to school facilities needs, surplus properties and general school matters with Bowie, Arneson, Wiles & Giannone. This contract will expire on June 30, 2010.

On December 15, 2009, the Board of Trustees approved a Legal Services Bench comprised of firms with expertise in specific areas of specialization. The firm of Bowie, Arneson, Wiles & Giannone was not included on this bench as they were already under contract with the District.

**CURRENT CONSIDERATIONS**

This agenda item seeks approval to extend Consultant Agreement No. C0809161 for legal services related to school facilities needs, surplus properties, Community Facilities Districts, Mello Roos Districts, Facilities Financing, and general facilities matters with Bowie, Arneson, Wiles & Giannone for the period of July 1, 2010 through June 30, 2011, Exhibit A. In addition, this agenda item seeks approval to add the firm of Bowie, Arneson, Wiles & Giannone to the Legal Services Bench, with their area of specialization being Facilities Services, Exhibit B.

In light of the current fiscal crisis, a letter was sent to Bowie, Arneson, Wiles & Giannone along with their current fee schedule requesting the firm submit reduced costs for the 2010/11 renewal period as shown in Exhibit C. Bowie, Arneson, Wiles & Giannone have recently been working with the District on a variety of school facility funding and Community Facilities District/Mello-Roos matters. Given their familiarity with the specific issues facing CUSD in these specialized areas, staff is recommending that their services be retained for the coming year and the firm be added to the Legal Services Bench.

**FINANCIAL IMPLICATIONS**

Legal services related to this agreement will be secured on an as-needed basis; costs associated with these services will be incurred only as required, and charged to the appropriate facilities related accounts.



**APPROVAL: ADDITION TO LEGAL SERVICES BENCH AND EXTENSION OF  
CONSULTANT AGREEMENT**

June 15, 2010

Page 2

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees add Bowie, Arneson, Wiles & Giannone to the Legal Services Bench and approve the extension of Consultant Agreement No. C0809161 for legal services related to school facilities needs, surplus properties, and general facilities services for the period of July 1, 2010 through June 30, 2011.

**EXTENSION OF AGREEMENT NO. C0809161**

**BETWEEN**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**BOWIE ARNESON WILES & GIANNONE**

Consultant Agreement No. C0809161 called for an original 12-month contract covering the period of July 1, 2008 through June 30, 2009, with an extension through June 30, 2010.

The contract with Bowie, Arneson, Wiles & Giannone, shall be extended an additional twelve (12) months, for the period July 1, 2010, through June 30, 2011, at the prices shown in Exhibit A to this Extension Agreement.

Except as set forth in this Extension Agreement, and Board approved on December 8, 2008, all other terms of the contract remain in full force and effect.

**DISTRICT**

**CONSULTANT**

**Capistrano Unified School District**

**Bowie, Arneson, Wiles & Giannone**

By: \_\_\_\_\_

Signature

By: \_\_\_\_\_

Signature

Terry Fluent \_\_\_\_\_

\_\_\_\_\_

Print Name

Director, Purchasing \_\_\_\_\_

\_\_\_\_\_

Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



CAPISTRANO UNIFIED SCHOOL DISTRICT  
2010-2011  
LEGAL SERVICES BENCH

<b>FIRMS</b>	<b>AREA OF SPECIALIZATION</b>
ATKINSON, ANDELSON, LOYA, RUDD & ROMO	GOVERNMENT RELATIONS HUMAN RESOURCES SPECIAL EDUCATION
BERGMAN & DACEY, INC.	FACILITIES SERVICES
BEST BEST & KREIGER	FACILITIES SERVICES SPECIAL EDUCATION BUSINESS SERVICES CENTRAL OFFICE
BOWIE, ARNESON, WILES & GIANNONE	FACILITIES SERVICES
HARBOTTLE LAW GROUP	SPECIAL EDUCATION
LAW OFFICE OF CAROLINE ZUK	SPECIAL EDUCATION
LAW OFFICE OF PHILLIP GREER	GOVERNMENT RELATIONS
LUCE FORWARD HAMILTON & SCRIPPS LLP	GOVERNMENT RELATIONS
MILLER BROWN DANNIS ATTORNEYS	HUMAN RESOURCES FACILITIES SERVICES SPECIAL EDUCATION BUSINESS SERVICES CENTRAL OFFICE
ORBACH, HUFF & SUAREZ LLP	FACILITIES SERVICES
QUINT & THIMMIG LLP	CENTRAL OFFICE
STRADLING YOCCA CARLSON & RAUTH	CENTRAL OFFICE FACILITIES SERVICES

**BOWIE, ARNESON, WILES & GIANNONE**A PARTNERSHIP INCLUDING PROFESSIONAL CORPORATIONS  
ATTORNEYS AT LAWALEXANDER BOWIE\*  
JOAN C. ARNESON  
WENDY H. WILES\*  
PATRICIA B. GIANNONE  
ROBERT E. ANSLOW  
BRIAN W. SMITH  
JEFFREY A. HOSKINSON  
MEGAN V. WATT  
DANIELE SHERIDAN  
PAUL W. LEE4920 CAMPUS DRIVE  
NEWPORT BEACH, CALIFORNIA 92660  
(949) 851-1300(800) 649-0997  
FAX (949) 851-2014REF. OUR FILE  
3003.2

\*A PROFESSIONAL CORPORATION

May 24, 2010

Ms. Terry Fluent  
Director, Purchasing  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

Re: General Legal Services Agreement

Dear Ms. Fluent:

We are in receipt of your correspondence regarding legal services for the Capistrano Unified School District ("District"). Our Firm very much appreciates the opportunity to work with the District and to assist the District in various legal matters. Along those lines, we try to be mindful of the current economic conditions and the financial challenges facing school districts today. Accordingly, when reviewing our monthly invoices, we write-off time that we do not feel is fully warranted and have provided some legal services to the District on a pro bono basis. In addition, because of the economic conditions, we have not increased our rates during the last two years.

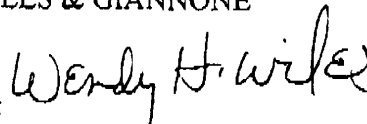
With regard to the District's request that we reduce our hourly rates, we respectfully must decline this request as it would create significant issues with our other school district clients. However, we would propose to continue with the same hourly rates as we have been using for the past two years for this upcoming year.

We hope this is satisfactory to the District. We look forward to continuing to provide our expertise and assistance to the District.

Very truly yours,

BOWIE, ARNESON,  
WILES & GIANNONE

By:



Wendy H. Wiles

WHW:jd  
cc: Alexander Bowie

BAW&amp;G/WHW/jd/153213

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: YMCA PLACEMENT OF TWO PORTABLE CLASSROOMS  
AT LAGUNA NIGUEL ELEMENTARY SCHOOL**

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**BACKGROUND INFORMATION**

In July 2001, Capistrano Unified School District entered into an “Agreement for the Operation of Extended Day Child-Care Programs” with the YMCA. The agreement, as prepared by the District’s legal counsel, documents the terms and conditions for the YMCA’s use of District property, including space on the school campuses for YMCA owned portable classrooms, and/or their use of District classrooms/facilities. The agreement was subsequently renewed in July 2006 with an expiration date of June 30, 2011. Currently, the YMCA has 68 portable classrooms placed at many of the District’s schools at a use rate of \$85 per classroom/per month. They also occasionally use District-owned classrooms at a use rate of \$900 per classroom/per month, when available.

Laguna Niguel Elementary School opened in 2002. Since that time, the YMCA has occupied two classrooms within the main school building for their after school programs. The classrooms are small as a result of class size reduction measures previously instituted which do not allow for any expansion of the YMCA program. Also, school administrators have expressed the need to regain the two rooms from the YMCA to help spread out student learning activities. Because of the mutual benefit, District staff and the YMCA are requesting approval to allow the YMCA to vacate the District classrooms and place two new portable classrooms on the existing field, behind the school at their cost. Exhibit A illustrates the proposed location of the portable classrooms.

It is important to note that construction of the field and fencing were funded by the City of Laguna Niguel through an executed Joint Use Agreement in 2001 with expressed use rights granted to the City after school hours. For this reason, the YMCA consulted with the City to seek its approval and on August 4, 2009, the City Council approved the portable placement on the field. Exhibit B includes copies of the City Council agenda and minutes for this item.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval from the Board of Trustees for the YMCA to place two new portable classrooms on existing field area at Laguna Niguel Elementary School. The YMCA’s after school program supports the students who attend this school.

**APPROVAL: YMCA PLACEMENT OF TWO PORTABLE CLASSROOMS AT  
LAGUNA NIGUEL ELEMENTARY SCHOOL**

June 15, 2010

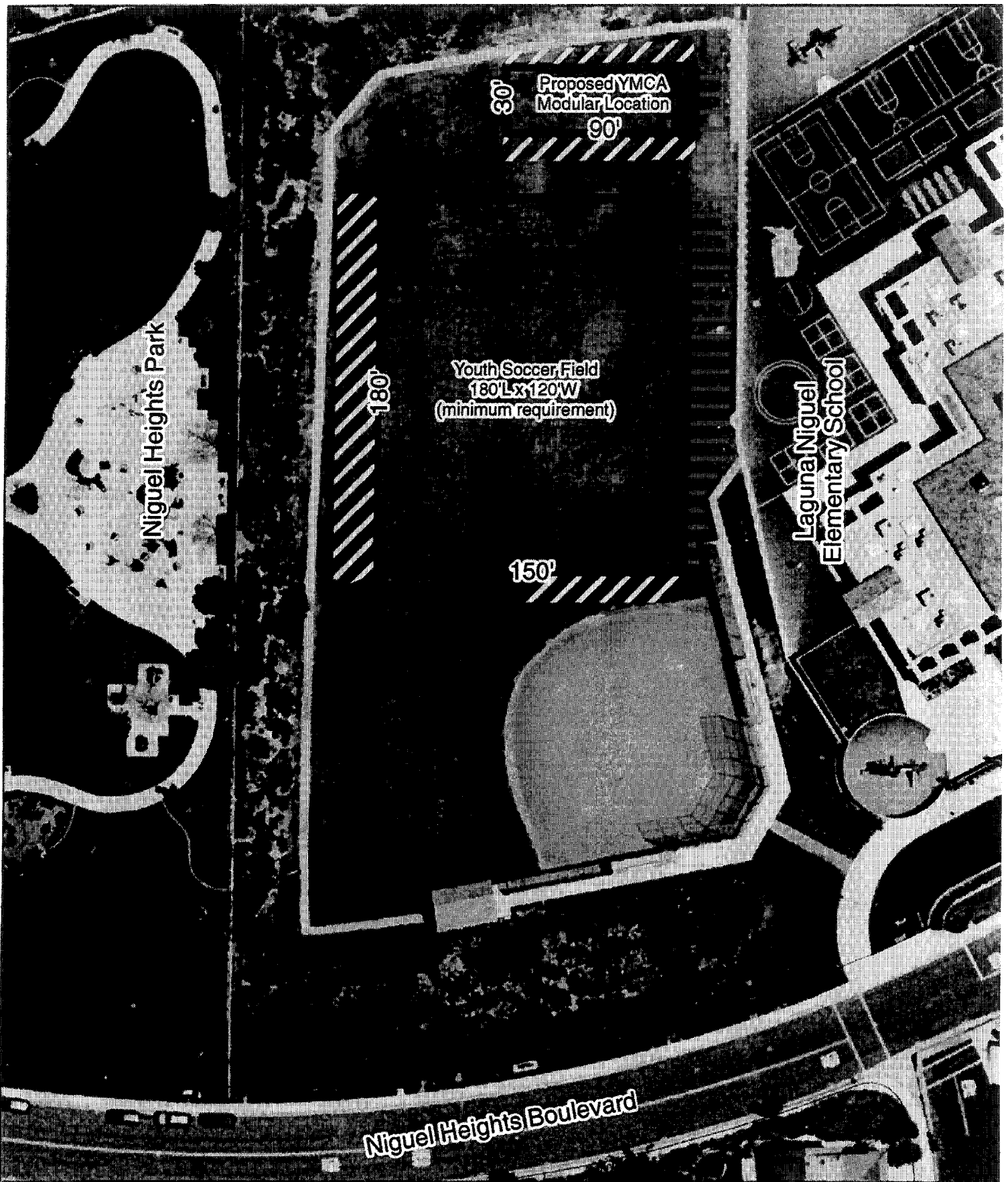
Page 2

**FINANCIAL IMPLICATIONS**

The relocation of YMCA program from the main building at Laguna Niguel Elementary School to two new YMCA-owned structures will have a financial impact to the District due to the difference in use rates listed above. The loss of \$1,800 per month for the use of two District classrooms, and the addition of two YMCA portables using District property at \$170 per month equates to a reduction of \$1,630 per month to the District. Costs to place the new portable classrooms, as well as ongoing maintenance costs will be fully funded by YMCA.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve the YMCA's placement of two new portable classrooms at Laguna Niguel Elementary School for continued support for their after school programs at this school.

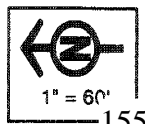


20' of slope area to be avoided



10' buffer zone space

Laguna Niguel Elementary School  
Proposed YMCA Modular Location  
END to END configuration



155





# CITY OF LAGUNA NIGUEL

## AGENDA ITEM CITY COUNCIL

**AUGUST 4, 2009**

---

**TO:** Honorable Mayor and Council Members

**FROM:** John Banks, Deputy Recreation Director

**SUBJECT:** YMCA Request to Place Modular Buildings on the Sports Turf Area at Laguna Niguel Elementary School.

**SUMMARY:** The YMCA has requested permission from the City of Laguna Niguel to place two (2) 20' wide by 40' long modular buildings on the sports turf area at Laguna Niguel Elementary School, in an effort to secure adequate space for future YMCA programming at the site. City staff, Laguna Niguel Elementary staff, CUSD and YMCA officials met on site to discuss the feasibility and potential locations for the YMCA requested modular buildings. Staff has also met with the youth soccer leagues that use LNES and determined that, if modular buildings were placed, adequate space would still remain for on-going soccer activities that take place at the school. Staff therefore recommends that Council grant permission for the YMCA to place modular buildings on the sports turf area at LNES.

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### **BACKGROUND:**

The South Coast YMCA has conducted its before and after school programming at Laguna Niguel Elementary School (LNES) since the opening of the school in the 2002/2003 school year. Traditionally, classroom space has been made available to the YMCA by LNES to accommodate their needs. However, due to increasing school enrollment figures combined with plans to potentially re-configure some classrooms to better accommodate school needs, there is a chance that space may no longer be available to the YMCA in the coming years, and possibly as soon as the 2010/2011 school year.

The YMCA has therefore requested permission from the City of Laguna Niguel and the Capistrano Unified School District (CUSD) to place two (2) 20' wide by 40' long modular buildings on the sports turf area at Laguna Niguel Elementary School in an effort to secure adequate space for the successful continuation of future YMCA programming at the site.

Per terms of the Joint Facilities Use Agreement between the City and CUSD for the Laguna Niguel Elementary School site, CUSD shall take no action which interferes with or inhibits the use of the Sportsfields, including, but not limited to, the construction of temporary or permanent buildings on the area used for the Sportsfields.

City youth soccer and softball organizations (i.e. Laguna Niguel Youth Soccer Association, AYSO Soccer and Laguna Niguel Girls Softball) utilize the LNES sportsfields on a yearly basis to conduct practice and game activities for their leagues. Staff has met on site with the youth soccer leagues that use LNES and determined that a 180' long by 120' wide field layout is needed for the on-going soccer activities that take place at the school. The proposed modular buildings do not impact softball field use.

City staff, Laguna Niguel Elementary staff, CUSD and YMCA officials met on site to discuss the feasibility and potential locations for the YMCA requested modular buildings. With the goal of preserving necessary turf space for on-going youth soccer and school operations, it was determined that the only feasible location for the modular buildings would be at the far east end of the school site, up against the existing slope area. Two potential modular configurations are possible, a "side by side" configuration or an "end to end" configuration (SEE ATTACHED site plan maps for placement locations).

In review of the YMCA request to place Modular Buildings on the sports turf area at LNES, staff has determined that the LNES sports turf area will provide adequate remaining space to accommodate the needed 180' long by 120' wide soccer field layout (including necessary 10' run out zones on all sides of the field) for either a side by side or end to end configuration, per attached site plan map locations.

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**FISCAL IMPACT:**      None.

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**RECOMMENDATION:**

It is recommended that the City Council approve the request by the YMCA to place two (2) 20' wide by 40' long modular buildings on the sports turf area at LNES, in either a side by side or end to end configuration, per attached site plan map locations, and subject to final City staff review and approval of precise site location.


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**PREPARED  
BY:**

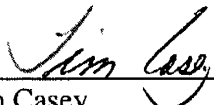
  
John Banks  
Deputy Recreation Director

**SUBMITTED  
BY:**

  
Pam Lawrence  
Deputy City Manager

**REVIEWED**

**BY:**

  
\_\_\_\_\_  
Tim Casey  
City Manager

**ATTACHMENTS:**

1. Excerpt from Joint Facilities Use Agreement between the City and CUSD for the Laguna Niguel Elementary School site.
2. Laguna Niguel Elementary School site map designating location of proposed YMCA modular buildings in a SIDE by SIDE Configuration.
3. Laguna Niguel Elementary School site map designating location of proposed YMCA modular buildings in an END to END Configuration.

**LAGUNA NIGUEL CITY COUNCIL**  
Regular Meeting of August 4, 2009 - 7:00 p.m.

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**CALL TO ORDER** - The meeting was called to order by Mayor Ming at 7:00 p.m.

**INVOCATION** - was given by Beverly Dillingham, Baha'i Faith Community

**PLEDGE OF ALLEGIANCE** - was led by Council Member Capata

**ROLL CALL**

Mayor Robert Ming - Present  
Mayor Pro Tem Linda Lindholm - Present  
Council Member Joe Brown - Present  
Council Member Gary Capata - Present  
Council Member Paul Glaab - Present

**PRESENTATIONS**

1. **Presentation by Michelle Anstadt, Director, Saddleback College Foundation, in Recognition of the City's Contribution to the Saddleback College Veteran's Memorial**  
Michelle Anstadt, Director, Saddleback College Foundation, presented a plaque in recognition of the City's Contribution to the Saddleback College Veteran's Memorial.

**PUBLIC COMMUNICATIONS**

There were none.

**CONSENT CALENDAR**

Council Member Brown requested item No. 9 be pulled for discussion.

**A MOTION** was made by Mayor Pro Tem Lindholm, seconded by Council Member Glaab to approve the remainder of the Consent Calendar as presented. Motion carried 5-0.

1. **Revised Warrants of July 21, 2009**  
Approved the revised warrants.
2. **Warrants of August 4, 2009**  
Approved as written.
3. **Payroll Summary Register**  
Approved as written.
4. **Minutes of the Special City Council Meeting of July 21, 2009 – 7:00 p.m.**  
Approved as written.
5. **Minutes of the Regular City Council Meeting of July 21, 2009 – 7:00 p.m.**  
Approved as written.
6. **Minutes of the Special City Council Meeting of July 23, 2009 – 3:00 p.m.**  
Approved as written.
7. **YMCA Request to Place Modular Buildings on the Sports Turf Area at Laguna Niguel Elementary School**  
Approved the request by the YMCA to place two (2) 20' wide by 40' long modular buildings on the sports turf area at LNES, in either a side by side or end to end configuration, and subject to final City Staff review and approval of precise site location.
8. **Levy of Special Assessment for Payment of Costs Incurred by the City of Laguna Niguel for Weed Abatement Work on Private Property**  
Adopted Resolution No. 2009-969:



RESOLUTION NO. 2009-969

RESOLUTION OF THE CITY COUNCIL,  
OF THE CITY OF LAGUNA NIGUEL, CALIFORNIA,  
CONFIRMING THE REPORT FOR WEED ABATEMENT ON  
PRIVATELY OWNED PARCELS, AND IMPOSING SPECIAL  
ASSESSMENTS AS LIENS ON PARCELS WITHIN  
THE CITY OF LAGUNA NIGUEL

**ITEM PULLED**

9. **Award of Contract for the FY 09-10 Citywide Slurry Seal Program – Cash Contract No. 09-09**


Council Member Brown inquired whether the contract included a time schedule.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: AWARD OF RFP NO. 6-0910 – MEDI-CAL BILLING  
SERVICES – PARADIGM HEALTH CARE SERVICES**

---

**BACKGROUND INFORMATION**

In order to offset the District's cost for providing federally mandated services in schools, Capistrano Unified School District is entitled to receive reimbursement for the provision of Medi-Cal related assessments and services provided for the students of CUSD through the Local Educational Agency (LEA) "Fee for Services" billing program. Some administrative activities supporting the referral process and coordination of ongoing services are also reimbursable under the Medi-Cal Administrative Activities (MAA) billing program option. Capistrano Unified School District has approximately 1,000 participants (LEA and MAA combined) generating tens of thousands of records on a monthly basis that need to be processed for optimal reimbursement by the state.

Medi-Cal billing agencies provide a web based electronic billing documentation process that allows the District to effectively capture available funding. The agency processes and submits the billing documentation for all Medi-Cal billing activities, follow-up on denied claims, and interacts with the Medi-Cal processing center in Sacramento. The Medi-Cal billing agency is also responsible to ensure that District procedures are updated with federally mandated changes in Medi-Cal reimbursement policies and requirements. The agency also provides initial and ongoing training for all District staff involved in both MAA and LEA billing programs and advises the District regarding program implementation, efficacy, compliance and audit preparation.

On March 9, 2010, the Board of Trustees authorized advertising for Request for Proposals No. 6-0910 - Medi-Cal Billing Services. A Request for Proposal (RFP) was designed and the scope of work and rating system were developed to meet the specific requirements of the District. The RFP was properly advertised, and documents were distributed to six vendors. The District received four proposals: Medical Billing Technologies, Inc. (MBT); Paradigm Health Care Services; Practi-Cal; and Public Consulting Group, Inc. These proposals are available for review in the Purchasing Department. The District's standard contract resulting from this RFP consists of an initial one-year term with two additional annual renewals at the option of the Board of Trustees.



## **APPROVAL TO AWARD: RFP No. 6-0910 – Medi-Cal Billing Services**

June 15, 2010

Page 2

Claudia Ginsberg-Brown, Coordinator of Special Education Programs, chaired the Evaluation Committee. The Committee was comprised of Special Education administrators, principals, teachers, specialists and Technology, Budget and clerical staff who are directly or indirectly involved in the Medi-Cal billing process. They reviewed the proposals and ranked them according to the criteria established in the RFP. The Summary Score Sheet, Exhibit A, summarizes the average scores submitted by each committee member. The individual score sheets are available upon request.

Three firms were invited to interview on May 3, 2010. Interview rating sheets were scored and results indicated the committee was divided equally between two finalist companies: Paradigm Health Care Services and Public Consulting Group, Inc. (PCG). LEA billing software demonstrations were held with Paradigm Health Care Services and PCG on May 7 & 10, 2010. References were checked as a final step to this process. The feedback received enabled the committee to finalize their decision.

### **CURRENT CONSIDERATIONS**

This agenda item seeks the award of RFP No. 6-0910 – Medi-Cal Billing Services to Paradigm Health Care Services for Medi-Cal billing services for the contract term of July 1, 2010, through June 30, 2011.

After review of all proposals and reference checks, Paradigm Health Care Services provided sufficient evidence of the company's capability to perform the expected scope of services. Paradigm Health Care Services was selected for the following reasons:

- Locality of office and experience and convenience of support
- Using the same agency for both LEA and MAA services simplifies the process
- Lower cost for services compared to other respondents
- The District has the opportunity to be influential in future software development such as importing/exporting data, and streamlining data entry features that will reduce time and duplication of effort
- Highly satisfied client list
- LEA billing software is user friendly and comprehensive for a variety of health care procedures

### **FINANCIAL IMPLICATIONS**

The estimated fiscal impact of the services is approximately 3% of the total reimbursements received through the Medi-Cal. Administrative Activities program. For the LEA portion of the program, fees are based on a percentage of the reimbursements received for the provision of direct student medically-related services, which is approximately 10%.

### **STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees award RFP No. 6-0910 – Medi-Cal Billing Services to Paradigm Health Care Services for the contract term of July 1, 2010, through June 30, 2011, with two (2) one-year renewal periods at the option of the Board of Trustees.

# SUMMARY SCORE SHEET - 42 pt. possible

EVALUATION OF CONSULTANT'S RESPONSES TO REQUEST FOR PROPOSALS

Medi-Cal Billing Services RFP 6-0910

#	Name of Firm	Submittal Requirements										Selection Criteria										Avg. Score																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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## Submittal Requirements

- Title Page
- Table of Contents
- Executive Summary
- Firm Organization
- Proposal Narrative
- Cost and Billing of Services
- Time-task schedule
- References
- Deviation from Specifications
- Additional Data
- Certification
- Certification by Contractor of Criminal Records Check
- Insurance Requirements
- W-9 Form
- Conflict of Interest Certification
- Two Submitted Proposals

## Submittal Requirements Scoring

- 2 = Included
- 1 = Partially Included
- 0 = Not Included

## Selection Criteria

- Responsiveness to the Request for Proposal
- Appropriateness and adequacy of proposed billing forms/procedures
- Experience of firm and specific individuals
- Guarantees of personnel assigned to project
- Capability of technological capacity to provide effective training
- Pricing structure and net cost to District

## Selection Criteria Scoring

- 5 = Excellent
- 4 = Above Average
- 3 = Average
- 2 = Fair/ Not Determinable
- 1 = Poor/Below Standard
- 0 = Did Not Respond



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services



SUBJECT: **APPROVAL: AWARD OF BID NO. 1011-01 – ASPHALT PAVING,  
SEALCOATING AND REPAIR – BEN'S ASPHALT, INC.**

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**BACKGROUND INFORMATION**

At the April 13, 2010 Board meeting, the Board of Trustees authorized advertising for bids for asphalt paving, sealcoating and repair work as needed districtwide. This bid was properly advertised and bid documents were distributed to 10 vendors, four of whom submitted bids.

In order to determine the low bid, three scenarios representing typical asphalt paving jobs in the District were utilized. Each bidder's unit prices were inserted into the scenarios and total price calculated. Award of bid is based upon the lowest grand total dollar amount.

As part of the submitted bid package, the contractor has provided, and the District has verified the following:

1. Bid Form
2. Non-Collusion Affidavit
3. Bid Bond
4. Contractor License
5. Certification – Criminal Records Check
6. Surety Rating

Prior to the District executing the contract, the contractor will be required to file the following documents with the District:

1. Payment Bond
2. Performance Bond
3. Required Certifications of Insurance
4. Required Certifications

The term of this contract will commence on July 1, 2010 through June 30, 2011, with two (2) one-year renewal periods at the option of the Board of Trustees as allowed by Education Code 17596. This contract will be utilized for routine repair and maintenance projects.

**Authorization to Award Bid No. 1011-01 – Asphalt Paving, Sealcoating, and Repair –  
Ben's Asphalt, Inc.**

June 15, 2010

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**CURRENT CONSIDERATIONS**

This agenda item seeks the award of Bid No. 1011-01- Asphalt Paving, Sealcoating, and Repair to Ben's Asphalt, Inc., as shown in Exhibit A.

The contract documents are on file and available in the Purchasing Department. Please contact Terry Fluent.

**FINANCIAL IMPLICATIONS**

Funding will come from the deferred maintenance, routine restricted maintenance, modernization accounts and site funds.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees award Bid No. 1011-01 – Asphalt Paving, Sealcoating, and Repair to Ben's Asphalt, Inc.

Capistrano Unified School District

Asphalt Paving, Sealcoating, and Repair

Bid No. 1011-01

Recapitulation

Job Scenario #1 - Parking Lot

			Ben's Asphalt			Century Paving			Hardy & Harper			Superior Paving dba United Paving		
Bid	Description	Quantity	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price
Item #														
9	4" Remove and Replace	1,180 SF	\$ 3.50	\$ 4,130.00	\$ 3.47	\$ 4,094.60	\$ 4.00	\$ 4,720.00	\$ 6.16	\$ 7,268.80				
20	Skin Patch up to 1" thick	3,795 SF	\$ 0.60	\$ 2,277.00	\$ 1.28	\$ 4,857.60	\$ 1.00	\$ 3,795.00	\$ 2.50	\$ 9,487.50				
52	Striping, 3" wide	1,500 LF	\$ 0.35	\$ 525.00	\$ 0.40	\$ 600.00	\$ 0.50	\$ 750.00	\$ 0.25	\$ 375.00				
56	Seal Coat	29,436 SF	\$0.075	\$ 2,207.70	\$ 0.09	\$ 2,649.24	\$ 0.10	\$ 2,943.60	\$ 0.12	\$ 3,532.32				
	TOTAL PRICE			\$ 9,139.70		\$12,201.44		\$ 12,208.60		\$20,663.62				

Job Scenario #2 - Walk Way

			Ben's Asphalt			Century Paving			Hardy & Harper			Superior Paving dba United Paving		
Bid	Description	Quantity	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price	Bid Price	Extended Price
Item #														
36	Rough Grade Grass or Dirt, including removal and place average 3"	428 SF	\$ 6.00	\$ 2,568.00	\$ 4.98	\$ 2,131.44	\$ 7.80	\$ 3,338.40	\$ 6.92	\$ 2,961.75				
	AC paving													
45	Redwood Headers, 2"x4"	110 LF	\$ 2.50	\$ 275.00	\$ 4.20	\$ 462.00	\$ 3.00	\$ 330.00	\$ 2.75	\$ 302.50				
	TOTAL PRICE			\$ 2,843.00		\$ 2,593.44		\$ 3,668.40		\$ 3,264.25				

Capistrano Unified School District

Asphalt Paving, Sealcoating, and Repair

Bid No. 1011-01

Recapitulation

Job Scenario #3 - Playground

			Ben's Asphalt		Century Paving		Hardy & Harper		Superior Paving dba United Paving	
Bid	Description	Quantity	Bid	Extended	Bid	Extended	Bid	Extended	Bid	Extended
Item #			Price	Price	Price	Price	Price	Price	Price	Price
48	Slurry	6,500 SF	\$ 0.25	\$ 1,625.00	\$ 2.25	\$14,625.00	\$ 0.35	\$ 2,275.00	\$ 1.15	\$ 7,475.00
52	Striping, 3" wide	2,500 LF	\$ 0.35	\$ 875.00	\$ 0.40	\$ 1,000.00	\$ 0.50	\$ 1,250.00	\$ 0.25	\$ 625.00
	TOTAL PRICE			\$ 2,500.00		\$15,625.00		\$ 3,525.00		\$ 8,100.00

		Ben's Asphalt		Century Paving		Hardy & Harper		Superior Paving dba United Paving	
GRAND TOTAL			\$ 14,482.70		\$30,419.88		\$ 19,402.00		\$32,027.87

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: AWARD OF BID NO. 1011-05 – FROZEN FOOD  
PRODUCTS - GOLD STAR FOODS, INC.**

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**BACKGROUND INFORMATION**

At the April 13, 2010 Board meeting, the Board of Trustees authorized advertising for bids for frozen food products. This bid was properly advertised and bid documents were distributed to ten vendors. Three vendors submitted bids: Gold Star Foods, Inc., Campus Foods, and United Commodity Group.

The scope of work for this bid was outlined in the bid document with very specific and critical requirements that the vendor must possess and adhere to. The bid is to be awarded on “all or none” basis to a single low bidder meeting all the terms and specifications. The award is to be made to the vendor offering the lowest prices for the greatest number of items.

In addition the successful bidder **must**:

- Ensure complete and on-time deliveries.
- Have been in the business of delivering frozen foods for at least five years with references provided showing successful business relationships with at least three Districts with approximately thirty or more sites.
- Have an active on line website accessible to the District to allow on-line ordering, reporting, access to sales reports, usage reports, commodity balances, and commodity reports.
- Have an established “net-off invoice” billing system in place to pass along the value of commodities.
- Have the ability to stock and deliver all processed commodities with a three day lead time to coincide with the three day lead time for non-commodity products.
- Have the flexibility to accept add-on orders the day before delivery.
- Have a Product Recall Program.
- Have a Disaster Contingency Plan.
- Have a Food Security and Safety Program.
- Have a HACCP Plan.
- Deliver to each middle and high school within the Capistrano Unified School District and the District Warehouse during receiving hours.



**Approval: Award of Bid No. 1011-05 – Frozen Food Products – Gold Star Foods, Inc.**

June 15, 2010

Page 2

- Offer payment discounts.
- Have no delivery minimum in dollar volume or case counts.

The contract will commence on July 1, 2010, through June 30, 2011, with two (2) one-year renewal periods, at the option of the Board of Trustees, for a total contract term not to exceed 36 months as allowed by Education Code 17596.

**CURRENT CONSIDERATIONS**

This agenda item seeks the award of Bid No. 1011-05 to Gold Star Foods Inc. for frozen food products. Gold Star Foods, Inc. is the only vendor that bid all items as specified in the bid documents and also met all of the vendor requirements as outlined in the Special Terms and Conditions. The Bid Form and Agreement is included as Exhibit A.

The contract documents are in file and available in the Purchasing Department. Please contact Terry Fluent, Director, Purchasing.

**FINANCIAL IMPLICATIONS**

It is estimated that the annual expenditure for frozen food products purchased using this bid would be approximately \$1,360,000. Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees award Bid No. 1011-05 – Frozen Food Products to Gold Star Foods, Inc.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**IV. BID FORM AND AGREEMENT**

- A. Pursuant to the DISTRICT'S "Notice To Bidders - Invitation For Bids" and the other documents relating thereto, the undersigned Bidder, having become familiarized with the terms of the complete contract, hereby proposes and agrees to be bound by all the terms and conditions of the complete contract and agrees to perform within the time stipulated in the contract and furnish the items of the contract, including everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable materials and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a good workmanlike manner in connection with the following:

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
1	Bagel, Plain Bulk	72/3oz	Burry		Dot 87014	2,015	15.35
2	Bagel, Whole Wheat White IW	72/2.3 oz.	Tony Roberts		19232	247	21.34
3	Bagel-fuls, Whole Wheat, Strawberry Cream Cheese Filled	76/2.5 oz	Kraft		00057	100	38.95
4	Biscuit, 3" Sliced Buttermilk	100/cs	Bridgeford		6170	120	24.23
5	Brownie, Low Fat Individual Wrapped	96/2 oz.	Buena Vista		BR-200WTL 81210 New code	455	32.88
6	Bun, Slider, Whole Wheat	216/1.8 oz	Shannon's		SB-300	100	25.12
7	Burrito, Bean & Cheese, Individual Wrapped	36/10 oz	Senor Felix		48100	200	34.48

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
8	Burrito, Bean & Cheese, Individual Wrapped	60/5.75 oz	Senor Felix		60575	533	34.09
9	Burrito Breakfast, Individual Wrapped	96/3.20 oz	Los Cabos		98878	199	42.95
10	Burrito, Primo Bean & Cheese Individual Wrapped	64/7 oz	Los Cabos		71670	682	43.60
11	Chicken Kung Pao	14 lbs/per cs	Lings		8-52724-1000	331	29.89
12	Chicken, Mandarin Popcorn	14 lbs/per cs	Lings		00072-5	151	30.59
13	Chicken, Teriyaki	13 lbs/per cs	Lings		8-52724-1000	78	109.53
14	Chow Mein W/ Sauce	13 lbs/per cs	Lings		00201-9	50	19.41
15	Cookie, Party, Reduced Fat Individual Wrapped	180/1 oz	Buena Vista		72320	56	30.59
16	Cookie, Snickerdoodle Dough, Reduced Fat	135/2 oz	Buena Vista		<del>SN-25RF</del> 77340 New code	26	36.85
17	Cookie, Checkerboard Individual Wrapped	90/2 oz	Buena Vista		70360	900	30.06
18	Cookie, Chocolate Chip Individual Wrapped	200 ea/1 oz	Buena Vista		71120	1,571	33.89
19	Cookie, Fortune Individual Wrapped	400 ea/cs	Mingh		<del>69984W</del> Key 69984W Key	50	23.39

Frozen Food Products  
1011-05

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
20	Cookie, Holiday Sugar, Turkey Individual Wrapped	150/1.1 oz	Buena Vista		<del>P-10W</del> 73720 New Code	144	30.74
21	Cookie, Holiday Sugar, Tree Individual Wrapped	150/1.1 oz	Buena Vista		<del>XP-10W</del> 71220 New Code	144	30.74
22	Cookie, Holiday Sugar, Patriotic Star Individual Wrapped	150/1.1 oz	Buena Vista		<del>J-10W</del> 72420 New Code	144	30.74
23	Cookie, Holiday Sugar, Pumpkin Individual Wrapped	150/1.1 oz	Buena Vista		<del>PK-10W</del> 72820 New Code	144	30.74
24	Cookie, Holiday Sugar, Heart Individual Wrapped	150/1.1 oz	Buena Vista		<del>VA-10W</del> 73820 New Code	144	30.74
25	Cookie, Holiday Sugar, Shamrock Individual Wrapped	150/1.1 oz	Buena Vista		<del>SR-10W</del> 72920 New Code	144	30.74
26	Cookie, Polka Dot, Individual Wrapped	90/2 oz	Bunea Vista		72760	900	33.05
27	Cookie, Chocolate Chip Dough, Reduced Fat	135/2.5 oz	Buena Vista		75650	3,127	35.23
28	Cookie, Chocolate Chip Individual Wrapped	75/2.5 oz	Buena Vista		70680	181	28.26
29	Corn Dog, Chicken Individual Wrapped	96/4 oz	Foster Farms		95124	312	33.66

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
30	Corn Dog Individual Wrapped	40/4 oz	Weinerschnitz		CN12446WS	95	15.76
31	Corn Dog, WG Chicken	72/4 oz	Foster Farms		95150	5	27.99
32	Corn, Frozen	20 lbs/per cs	Any Brand <i>Ready Fix</i>		Any Code <i>27910</i>	75	14.29
33	Double Dogs, Chicken Individual Wrapped	50/3.8 5 oz	Michael B's		60003	757	35.86
34	Beans, Green	20 lb/per cs	Any Brand <i>Ready Fix</i>		Any Cod <i>28709</i>	75	13.28
35	Hot Dog, 6-3/4" Extra Lean Beef	20 lb/per cs 8:1	Hoffy		1811SD	50	53.06
36	Hot Pocket, Cheese Pizza	96/2.3 oz	Nestle		43695	35	29.52
37	Hummus, Classic	2.4lb	<del>Tribe</del>	<i>KALAMOS #383452 2/415</i>	<del>351000E2</del>	10	22.94
38	Lasagna Tray, Cheese	50/8 oz	Michael B's		LZ801	562	46.32
39	Loco Bread W/Wraps	144/1.8 oz	Father's Table		01189	50	38.89
40	Marshmallow Crispy Squares	64/1.2 oz	Super Bakery		9426	250	20.09
41	Marshmallow Crispy Squares	50/1.6 oz	Super Bakery		9427	402	20.30

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
42	Muffin, Blueberry Individual Wrapped	60/1.8 oz	Dave's		380	635	15.00
43	Muffin, Blueberry Individual Wrapped	40/3 oz	Dave's		8239	264	16.84
44	Muffin, Chocolate Chip, Individual Wrapped	60/1.8 oz	Dave's		385	150	15.00
45	Muffin, Chocolate Chip Individual Wrapped	40/3 oz	Dave's		8235	264	15.84
46	Muffin, Double Chocolate Individual Wrapped	40/3 oz	Dave's		8495	1188	15.84
47	Pancakes, Cinnamon Glazed Individual Wrapped	80/cs	Con Agra		435447-04442	235	36.09
48	Pancakes, Mini Splash Maple	72/cs	Pillsbury		31519	191	34.30
49	Pancakes, Mini Splash Strawberry	72/cs	Pillsbury		131518	222	34.30
50	Potato, Smiles	24 lb/per cs	McCain		OIF03456	324	21.76
51	Potato, Tator Tots	30 lb/per cs	McCain		OIF00215	324	16.55
52	Potato, Triangle Hash Brown	30 lb/per cs	McCain		OIF00049	3,444	20.00
53	Potato, Deli Roasters	30 lb/cs	McCain		MCF03927	51	26.47
54	Potato, Extreme Gusto Garlic Fry	30 lb/per cs	McCain		MXF269	229	25.11

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
55	Rainbow Trout Treasures	10 lb/per cs	Clear Springs		08893	257	17.91
56	Roast Beef	12 lb/per cs	Charlie's Pride		856577	50	48.38
57	Roll Hoagie, Wheat Mini 4-1/2" Sliced	144/cs	Shannons		SB-800	50	33.86
58	Roll, Dinner, Whole Wheat Individual Wrapped	120/1 oz	Shannon's		SB-1355	311	20.76
59	Shrimp Poppers	10 lb/per cs	Sea Pak		47020	50	21.52
60	Soup, Boston Clam Chowder	3-4lb/per cs	Campbell's		08556	6	37.67
61	Soup, French Onion	3-4 lb/per cs	Campbell's		08171	4	34.72
62	Soup, Garden Vegetable W/Pasta	3-4 lb/per cs	Campbell's		05058	7	29.15
63	Soup, Italian Wedding	3-4 lb/per cs	Campbell's		10428	7	35.84
64	Soup, Roast Chicken Noodle	3-4 lb/per cs	Campbell's		11836	18	34.97
65	Southwest Scramble Individual Wrapped	60/3.75 oz	Buena Vista		SWS-35W	350	21.61
66	Spaghetti With Meatballs Trays Individual Wrapped	40.8.5 oz	Pierre Clovervale		61085	801	30.43

Item #	Description	Pack Size Per Case	Brand	Alternative Brand Name, Code # and Pack Size	Code	Est. Yearly Usage by Case	Case Pricing for 2010-2011
67	Tortillas, 6" Flour	72/2-packs =144 per cs	Romero's		7062	94	29.79
68	Veggie Patty, Vegan	72/3.2 oz	Don Lee		10320	2	50.92
69	Waffle Golden	144/1. 4 oz	Bakery Chef		10369	415	10.86
70	Yogurt, Strawberry	48/4 oz	Upstate		11289	402	12.79

- B. It is understood that the DISTRICT reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the Notice To Bidders - Invitation For Bids.
- C. Bidder agrees to complete the order within 14 days after receipt of order.
- D. In submitting this bid, the Bidder offers and agrees that if the bid is accepted, it will assign to DISTRICT all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Business & Professions Code Section 16700 et seq.) arising from purchase of goods, materials, or services by the Bidder for sale to the DISTRICT pursuant to this bid. Such assignment shall be made and become effective at the time DISTRICT tenders final payment.
- E. If the Bidder is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and is in good standing in the State of California and that Sean O. Leer whose title is Vice President, Sales authorized to act for and bind the corporation.
- F. It is understood and agreed that if, requested by the DISTRICT, the Bidder shall furnish a notarized financial statement, references, and other information sufficiently comprehensive to permit an appraisal of its current financial condition.
- G. The Bidder hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the Bidder shall indemnify, hold harmless and defend the DISTRICT against any and all actions,



proceedings, penalties or claims arising out of the Bidder's failure to comply strictly with the IRCA.

- H. Indicate below if the undersigned will allow other public agencies in the State of California to purchase equipment and supplies under the same terms and conditions:

☒ Yes, other public agencies may purchase from this Bid.

☐ No, other public agencies may not purchase from this Bid.

- I. The undersigned will grant the DISTRICT the option to extend any contract awarded hereunder for a period of one or two years from date of expiration, under the same prices, terms, conditions, etc., contained herein. Options granted will not be considered as a factor in awarding a contract. Bidder should note any exceptions.

Extension option for one year: ☒ option granted ☐ option not granted

Extension option for a second year: ☒ option granted ☐ option not granted

- J. The Bidder attests to having read and understands all documents contained and referenced in this bid.

- K. I, SEAN C. LEER the VICE PRESIDENT OF SALES (title) of the Bidder hereby certify under penalty of perjury under the laws of the State of California that all the information submitted by the Bidder in connection with this bid and all the representations herein made are true and correct.

COMPANY

Name: Gold Star Foods

Signed by: [Signature]

Date: 5/10/2010

Business Address: 2652 Long Beach Ave

Los Angeles, CA 90058

PARTNERSHIP

Name: \_\_\_\_\_

Signed by: \_\_\_\_\_ Partner

Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

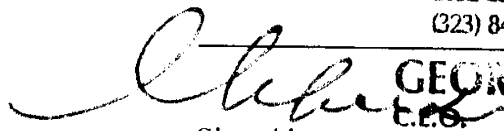
\_\_\_\_\_  
Other Partners: \_\_\_\_\_

CORPORATION

Name: Gold Star Foods, Inc

(a DELAWARE Corporation\*)

Business Address: **GOLD STAR FOODS**  
2652 Long Beach Ave., L.A., CA 90058  
(323) 846-8400 Fax (323) 846-1997

 **GEORGE M. THORSEN**  
C.E.O.

Signed by: Gold Star Foods, Inc., President\*\*,

Dated: MAY 13 2010

\* A corporation receiving the award shall furnish evidence of its corporate existence and evidence that the officer signing the Agreement and Bonds is duly authorized to do so.

\*\* Or local official empowered to bind the Corporation.

JOINT VENTURE

Name: \_\_\_\_\_

Signed by: \_\_\_\_\_, Joint Venturer

Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

Other Parties to Joint Venture:

If an individual: \_\_\_\_\_

(Signed)

Doing Business as: \_\_\_\_\_;

If a Partnership: \_\_\_\_\_

Signed by: \_\_\_\_\_, Partner

If a Corporation: \_\_\_\_\_

(a \_\_\_\_\_ Corporation)

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**AGREEMENT ACCEPTED BY DISTRICT**

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACT TERM**

The term of this base contract is for one year beginning July 1, 2010 through June 30, 2011, with two (2) one-year renewal terms at the option of the Board of Trustees.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

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**BACKGROUND INFORMATION**

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

**FINANCIAL IMPLICATIONS**

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve this classified employment/separation list.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CLASSIFIED EMPLOYEES**

**ACCEPTED RESIGNATIONS/TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Brough, Ann	Instructional Asst – Sp Ed	Retirement	11/30/87	06/24/10
2. Damiano, M.	Independence Facilitator	Retirement	11/01/93	06/23/10
3. Garrard, Camille	Academic Advisor	Voluntary	11/02/09	06/30/10
4. Lagestee, Tricia	Independence Facilitator	Voluntary	11/30/09	04/30/10
5. Lind, Darleene	Food Service Worker	Retirement	03/14/02	06/23/10
6. Santaguida, C.	Food Service Worker	Family Obligations	10/13/06	04/27/10
7. Villarreal, Y.	Activities Account Clerk	Retirement	07/19/93	06/30/10
8. Wilmot, Erica	Speech/Language Pathology Asst	Other Employ	08/22/05	06/24/10

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
9. Bywater, Dutcharee	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	05/10/10
10. Stevens, Lisa	Food Service Elementry Cashier (9mo/16.25hpw)	\$12.76 hr	R16-1	05/10/10
11. Williams, John	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	05/17/10
12. Zine, Lindsey	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	05/03/10

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
13. Fritz, Mackenzie	Caregiver – Sp Ed	\$13.74 hr	R19-1	04/02/10
14. Mata, Sharon	Student Supervisor	\$10.00 hr		04/16/10
15. Ramirez, Adam	Custodian	\$16.33 hr	R26-1	06/15/10
16. Titterness, Stacy	Food Service ElementaryCashier	\$12.76 hr	R16-1	09/08/10
17. Vargas, Ruben	Instructional Asst – Preschool	\$13.74 hr	R19-1	05/10/10
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
18. Waln, Sharon	Staff Secretary	\$18.48 hr	R33-1	04/21-06/02/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CLASSIFIED EMPLOYEES**

**APPROVE EMPLOYMENT (Cont'd)**

<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
19. Alario, Nicole	Student Worker	\$ 8.00 hr	04/01-06/30/10
20. Berger, David	Student Worker	\$ 8.00 hr	04/21-06/30/10
21. Botello, Melissa	Student Worker	\$ 8.00 hr	04/21-06/30/10
22. Cowan-Ruhlen, Ada	ASB Worker	\$10.00 hr	05/01-05/30/10
23. Everett, Karen	ASB Worker	\$10.00 hr	04/12-05/30/10
24. Fitzgerald, Megan	Student Worker	\$ 8.00 hr	04/13-06/15/10
25. Garzon-Cohen, Alexander	Student Worker	\$ 8.00 hr	04/14-06/30/10
26. Guzman, Miguel	Student Worker	\$ 8.00 hr	04/13-06/30/10
27. Ichikawa, Christian	Student Worker	\$ 8.00 hr	04/22-06/30/10
28. Kantari, Mohannad	ASB Worker	\$10.00 hr	02/01-05/03/10
29. Kirk, Hailey	Student Worker	\$ 8.00 hr	04/21-06/30/10
30. Leishman, Anne	ASB Worker	\$10.00 hr	05/01-05/30/10
31. Loustau, Shawn	Student Worker	\$ 8.00 hr	04/27-06/30/10
32. Maleki, Yasaman	ASB Worker	\$10.00 hr	05/01-05/30/10
33. Manclark, Kirk	Student Worker	\$ 8.00 hr	04/21-06/30/10
34. McIntee, Cameron	Student Worker	\$ 8.00 hr	04/20-06/30/10
35. Mendoza, Antonio	Student Worker	\$ 8.00 hr	04/20-06/30/10
36. Monicatti, Debbie	ASB Worker	\$10.00 hr	05/01-05/30/10
37. Siliezar, Jacqueline	Student Worker	\$ 8.00 hr	04/10-06/30/10
38. Skuce, Justin	ASB Worker	\$10.00 hr	02/15-05/07/10
39. Stewart, Marcia	ASB Worker	\$10.00 hr	04/12-05/30/10
40. Yockey, Kevin	Student Worker	\$ 8.00 hr	04/16-06/30/10

<u>NAME</u>	<u>POSITION-SHORT TERM</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
41. Bridge, Kelly	Testing Asst	\$13.74 hr	R19-1	01/01-06/30/10

**APPROVE ADDITIONAL ASSIGNMENT**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
42. Diaz, Martha	Bilingual Community Srvcs Liason (TAA NTE 50hrs)	\$21.87 hr	R23-20	04/14-06/23/10
43. Hathorn, Pamela	Food Service Elementary Cashier (TAA NTE 1.25hpw)	\$16.28 hr	R16-6	05/10-06/23/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CLASSIFIED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENT (Cont'd)**

NAME	ADDITIONAL ASSIGNMENT	SALARY	RANGE STEP	EFFECTIVE DATE
44. Kebler, Quincy	Preschool Teacher (TAA NTE 21hrs)	\$24.76 hr	R31-10	04/01-06/30/10
45. Mar, Araceli	Bilingual Community Svcs Liason (TAA NTE 100hrs)	\$16.72 hr	R23-3	04/14-06/23/10
46. Mickle, Jacqueline	Preschool Resource Teacher (TAA NTE 30hrs)	\$21.40 hr	R33-3	04/01-06/30/10
47. Novack, Mary	Bilingual Community Svcs Liason (TAA NTE 40hrs)	\$21.34 hr	R23-15	04/14-06/23/10
48. VanErt, Jean Marie	Opportunity Asst (TAA Sub As Needed)	\$19.84 hr	R24-6	09/08-06/23/10

**APPROVE TAA PAY @ REGULAR RATE OF PAY**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
49. Bellah, Martha	Instructional Asst – Preschool (TAA NTE 20hrs)	03/01-06/30/10
50. Verdugo, Annie	Bilingual Instructional Asst (TAA NTE 20hrs)	04/26-06/30/10
51. Bonar, Catherine	Instructional Asst – Sp Ed (TAA NTE 2.5hrs)	04/22-04/26/10
52. Bougrab, Maria	Instructional Asst – ELD (TAA NTE 50hrs)	04/19-06/23/10
53. Coffman, Patricia	Instructional Asst (TAA NTE 50hrs)	04/19-06/23/10
54. Garcia, Olga	Bilingual Instructional Asst (TAA NTE 50hrs)	04/19-06/23/10
55. Mackerras, Laura	Independence Facilitator (TAA NTE 2.5hrs)	04/22-04/26/10
56. Manderbach, Karen	Independence Facilitator (TAA NTE 29hrs)	02/02-03/09/10
57. Ramirez, Ana Maria	Bilingual Instructional Asst (TAA NTE 35hpw)	04/14-05/06/10
58. Simone, Christine	Instructional Asst – Sp Ed (TAA NTE 15hrs)	03/15-06/23/10
59. Wilson Wiley, Stephanie	Independence Facilitator (TAA NTE 2.5hrs)	04/22-04/26/10



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010**  
**CLASSIFIED EMPLOYEES**

**APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
60. Wirtz, Patricia	61. Independence Facilitator	63. 04/22-04/26/10
	62. (TAA NTE 2.5hrs)	
64. Johnson, Wendy	65. Instructional Asst	67. 04/28-06/23/10
	66. (TAA NTE 20hrs)	
68. Meyer, Katrina	69. Instructional Asst	71. 04/28-06/23/10
	70. (TAA NTE 20hrs)	
72. Hannegan, Natascha	73. Instructional Asst – Sp Ed	75. 05/22/10
	74. (TAA NTE 6hrs)	
76. Brown, Vanessa	77. Instructional Asst – Sp Ed	79. 05/22/10
	78. (TAA NTE 6hrs)	
80. Tilton, Carol	81. Instructional Asst – Sp Ed	83. 04/12-06/23/10
	82. (TAA NTE 77hrs)	
84. Schauer, Ofilia	85. Instructional Asst – Sp Ed	87. 05/22/10
	86. (TAA NTE 6hrs)	
88. Smith, Cara	89. Instructional Asst – Sp Ed	91. 05/22/10
	90. (TAA NTE 6hrs)	

**APPROVE REDUCTION IN HOURS IN LIEU OF LAYOFF**

<u>NAME</u>	<u>REASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
89. Wagner, Tammy	Independence Facilitator (9mo/30hpw)	\$16.31 hr	R22-3	05/08/10

**APPROVE PROMOTION**

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
90. Becerra, Al	Manager I, Maintenance & Operations (Temp/40hpw)	\$40.65 hr	R41-15	07/01-12/31/10
91. Hayes, Colleen	Elementary School Office Manager (10.75mo/40hpw)	\$3894.72 mo	R33-4	04/12/10
92. Thienngern, Todd	Technology Support Specialist IV (12mo/40hpw)	\$5647.44 mo	R52-2	05/17/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

---

**BACKGROUND INFORMATION**

This agenda item supports the employment, separation, and additional assignments of certificated employees.

**FINANCIAL IMPLICATIONS**

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve this certificated employment/separation list.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CERTIFICATED EMPLOYEES**

**ACCEPT RESIGNATIONS/TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Boomer, John	Teacher	Retirement	09/02/88	06/23/10
2. Buchner, Lisa	Teacher	Retirement	01/05/87	07/01/10
3. Burke, Jane	Teacher	Retirement	09/02/88	06/23/10
4. Caplan, Jeffrey	Teacher	Retirement	09/11/73	06/23/10
5. Casteel, Janice	Psychologist	Retirement	08/15/89	06/30/10
6. Halverson, Clay	Teacher	Personal	01/30/06	06/23/10
7. Johnson, Erik	Teacher	Personal	08/20/04	05/27/10
8. Jones, Marcia	Teacher	Retirement	09/11/73	06/23/10
9. Leavitt, Patricia	Teacher	Retirement	09/01/87	06/23/10
10. Ludwig, Ann	Teacher	Retirement	08/29/97	06/30/10
11. Mizzell, Linda	Teacher	Retirement	09/30/96	06/23/10
12. Punelli, Jo Ann	Teacher	Retirement	09/05/95	06/23/10
13. Ritchie, Sherrill	Teacher	Retirement	09/01/95	06/23/10
14. Rosenberg, Yolanda	Teacher	Retirement	08/30/02	06/23/10
15. Seech, Randal	Teacher	Retirement	09/02/86	06/23/10
16. Skelley, Nancy	Teacher	Retirement	09/11/73	06/23/10
17. Speidel, Kurt	Teacher	Retirement	09/05/78	06/23/10
18. Spencer, Carole	Teacher	Retirement	09/11/73	06/23/10
19. Stevens, Anthony	Teahcer	Retirement	09/11/73	06/23/10
20. Ward, Kathleen	Teacher	Retirement	09/07/76	06/23/10
21. Yeargin, Linda	Teacher	Retirement	02/05/79	06/23/10

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>1<sup>st</sup> YEAR PROBATIONARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
22. Coulston, Jenifer	Speech Pathologist	\$84,752	D-3	05/05/10

**APPROVE HOME/HOSPITAL TEACHERS**

Pay @ \$35.00 per hour

23. Selikson, Debbie

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CERTIFICATED EMPLOYEES**

**APPROVE SUBSTITUTE TEACHERS**

Pay @ \$90.00 per day

24. Albo, Mark  
25. Duckworth, Katherine  
26. Faulkner, Aaron  
27. Hateley, Robert

28. Kaefer, Kenneth  
29. Quintero, Rececca  
30. Serocke, Amanda

**APPROVE 6/5<sup>ths</sup> ASSIGNMENT 2<sup>nd</sup> SEMESTER**

31. Bland, Lisa

32. Roeck, Stacy

**APPROVE ASSIGNMENT ADJUSTMENTS**

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
33. Ganzerla Wells, J.	Speech Pathologist – 40%	Speech Pathologist – 100%	05/03/10-06/23/10
34. Gray, Megan	Teacher – 100%	Teacher – 60%	2010/2011
35. Hall, Shelley	Speech Pathologist – 60%	Speech Pathologist – 100%	05/17/10-06/23/10

**APPROVE ADDITIONAL ASSIGNMENTS**

WASC Team Focus Leaders

36. Not to exceed 10 hour each instructional pay @ \$35.00 per hour 04/30/10-06/23/10

Homework Club – Multiple Sites

Not to exceed 20 hours instructional pay @ \$35.00 per hour	01/01/10-06/10/10
37. Dunncliffe, Mary	39. Inouye Wu, Ina
38. Heinrich, Garry	40. Lewis, Elizabeth

Saturday School – Multiple Sites

Not to exceed 4 hours instructional pay @ \$35.00 per hour	01/23/10-05/01/10
41. Gonzalez, Armando	43. Szczudlak, Lisa
42. Herwig, Christopher	

Support/Intervention to EL Students Growth – Marblehead

Not to exceed 65 hours @ \$18.00 per hour	04/29/10-06/23/10
44. Schneiderman, Pamela	

Cake Decorationg Class – MFMS

Not to exceed 11 hours instructional pay @ \$35.00 per hour	04/15/10-05/27/10
45. Boyle, Jeanette	

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

After School AP/IB Student Review – CVHS

Not to exceed 6 hours instructional pay @ \$35.00 per hour 05/11/10-05/21/10

46. Brucks, Jessica  
47. Carson, Megan  
48. Gibb, Beth  
49. Grabowski, Michael  
50. Hoffman, William  
51. Khalil, Amal  
52. Kucera, Lee

53. Marsing, Deborah  
54. Marzolo, Gary  
55. Osumi, Deanna  
56. Sayles, Kenneth  
57. Sayles, Melisa  
58. Smith, Georgette  
59. Waldukat, Andreas

AP Exam Student Review – DHHS

Not to exceed 20 hours instructional pay @ \$35.00 per hour 03/01/10-05/14/10

60. Clarke, Kristine  
61. Coghill, Molly  
62. Dang-Wright, Dolores  
63. Gammell, Mark  
64. Gilbert, Paige  
65. Linderth, Lauren  
66. McIntosh, Martha  
67. McLellan, Hayley

68. Pettijohn, Constance  
69. Ritscher, Nathaniel  
70. Sims, Andrew  
71. Speidel, Kurt  
72. Vermeulen, MaryAnne  
73. Widtfeldt, Blair  
74. Wigglesworth, Michael

Prepare and Teach SETPD Classes – SETPD Grant

Not to exceed 12 hours non-instructional pay @ \$30.00 per hour 04/15/10-06/01/10

75. Robinson, Katie

**APPROVE LEAVES OF ABSENCE**

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
76. Kambs, Christi	Personal	2010/2011
77. Nowell, Diana	Personal	2010/2011
78. Veravanich, Stephanie	Child Care	05/10/10-06/23/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 15, 2010  
**CERTIFICATED EMPLOYEES**

**APPROVE SUBJECT MATTER ASSIGNMENT OPTIONS**

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT</u>	<u>ED CODE</u> <u>PROVISION</u>	<u>EFFECTIVE</u> <u>DATE</u>
79. Abe, Stan	NMS	Video Production	44258.2	2009/2010
80. Buckman, Andrea	SCHS	Sign Language	44263	2009/2010
81. Bushkin, Annette	LFMS	French	44258.2	2009/2010
82. Engelhardt, Sally	AVMS	Art	44258.2	2009/2010
83. George, Sherri	Hankey MS	Math	44256(b)	2009/2010
84. Keene, Gary	NMS	Social Science	44258.2	2009/2010
85. O'Brien, Douglas	ANHS	Geography	44263	2009/2010
86. Ray, Keri	LRMS	Yearbook	44258.2	2009-2010
87. Rosien, Jennifer	BAMS	Social Science	44256(b)	2009/2010
88. Sterling, Keri	SCHS	Biology	44263	2009/2010

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brenning, Assistant Superintendent, Personnel Services

SUBJECT: **THIRD QUARTER WILLIAMS SETTLEMENT LEGISLATION –  
INSPECTION REPORT**

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**BACKGROUND INFORMATION**

As a result of the Williams Settlement, Education Code Section 35186 mandates that school districts establish policies and procedures to resolve deficiencies related to instructional materials, emergency or urgent facilities conditions posing a threat to the health and safety of students or staff, and teacher vacancies or misassignments.

On an annual basis, county departments of education visit Decile 1 - 3 schools and report on: a) the status of instructional materials; b) the physical conditions of schools; and c) appropriate teacher assignments. OCDE completed the teacher assignment monitoring for the Capistrano Unified School District in January 2010. Results for the monitored schools are attached, Exhibit A.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board review the district's Third Quarter Annual Inspection Report prepared by Orange County Department of Education. The inspection revealed that during the 2009-10 school year, a) the schools are in good repair; b) there are sufficient textbooks; and c) there were no teacher misassignments. This report is received and monitored by Executive Director, Risk Management/Compliance, Jeffrey Bristow.

**FINANCIAL IMPLICATIONS**

There are no financial implications to this item.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board accept this report as an informational item. No formal action is necessary.





# Williams Settlement Legislation - Third Quarter Report School Accountability Report Card (SARC) Verification Capistrano Unified School District

Prepared by the Orange County Department of Education

The 2008-2009 SARC's Published in February 2010 for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities.

School	SARC Review Date(s)	Instructional Materials Accurate	Instructional Materials Discrepancies	Facility Conditions Accurate	Facility Conditions Discrepancies
Kinoshita Elementary	3-24-2010	Yes		Yes	
San Juan Elementary	4-13-2010	Yes		Yes	

*Ellin Chariton*

Ellin Chariton, County Office Williams Liaison  
Executive Director, School and Community Services  
Orange County Department of Education

*4/24/10*

Date

051809500

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Breittlinger, Assistant Superintendent, Personnel Services

SUBJECT: **TEACHER PREPARATION PIPELINE GRANT –  
MENTOR TEACHER STIPENDS**

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**BACKGROUND INFORMATION**

The Teacher Preparation Pipeline Grant is a Saddleback College program that addresses the anticipated shortage of secondary and community college Career Technical Education (CTE) teachers. Students from Saddleback College are placed with career/technical education teachers in secondary schools and the Regional Occupation Program as teaching assistants on a semester basis so that they can observe effective programs and practices.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration payment to master teachers who supervised Saddleback College Teaching Assistants during the 2009-10 school year. Master teachers are paid a mentor stipend at a flat rate.

**FINANCIAL IMPLICATIONS**

Saddleback College reimburses the district for funds paid to mentor teachers, including statutory costs.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve payment to CUSD master teachers who served as mentors for career/technical teaching assistants from Saddleback College during the 2009-2010 school year.

<b><u>Master Teacher</u></b>	<b><u>Student Teacher</u></b>	<b><u>Location</u></b>	<b><u>Amount</u></b>
<b><i>Fall 2009</i></b>			
Sue Ogden	Megan Zeisler	Serra HS	\$ 550.00
Sarah Smith	Rose Blasco, Kendra DeSilva, Harkit Fong	ANHS	\$1550.00
Becky Tice	Shelly Morgan, Candis Osuna	DHHS	\$1050.00
Lisa Yancey	Christopher Cochran	SCHS	\$ 500.00

## TEACHER PREPARATION PIPELINE GRANT - MENTOR TEACHER STIPENDS

June 15, 2010

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### Spring 2010

Cheryl Des Palmes	Aftab A., Lake, S., Vera C.	THS	\$1200.00
Sue Ogden	Anderson, K., Nomil L., Perea, M..	Serra HS	\$1200.00
Shalico Sain	Zinn, C.	ANHS	\$ 400.00
Sarah Smith	Thomopson, C.	ANHS	\$ 400.00
Becky Tice	Troiano, A.	DHHS	\$ 100.00
Chau Tran	Usui, L.	DHHS	\$ 400.00
Lisa Yancey	Chapin, T., Finnegan, R.	SCHS	\$ 800.00

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **PUBLIC HEARING AND ADOPTION OF RESOLUTION FOR APPROVAL  
OF SCHOOL FACILITY NEEDS ANALYSIS, ADOPTING ALTERNATIVE  
SCHOOL FACILITY FEES FOR NEW DEVELOPMENT**

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**BACKGROUND INFORMATION**

The May 14, 2010 School Facilities Needs Analysis (SFNA) has been prepared in accordance with Government Code Section 65995.6 and it has been determined the District is eligible to levy the Level II and III developer fees as prescribed by law. Developer fees serve as mitigation payments for facilities to accommodate additional students generated by new residential development and are collected from areas outside of Mello-Roos Districts, which have their own individual school mitigation agreements.

The Level I fee is the statutory fee as determined by the State, currently at \$2.97 per square foot. Districts must justify charging this fee by demonstrating that the impact of new development creates the need for new facilities. Level I fees are adjusted biennially in even numbered years. Level II fees, as permitted through the adoption of the SFNA, equate to 50% of estimated land acquisition and construction costs in our regional area, with the State participating in 50% of these costs through the "School Facility Program." Level III fees equate to 100% of the calculated costs assuming no State participation. Implementation of Level III fees would occur only if the State's bond funds for new school construction are exhausted.

The SFNA, which determines the appropriate Level II fees for the upcoming 12 month period (through June 15, 2011) is based upon existing school facilities, a five-year projection of new development, enrollment projections, and typical land and development costs within District boundaries. The Level II fee is proposed to be \$3.70 per square foot, and the Level III fee is proposed to be \$7.39 per square foot.

All schools districts with a demonstrated need may collect Level I fees. Districts must meet the following tests in order to adopt Level II and III fees:

1. Districts must be eligible for the State School Facilities Program; and
2. Districts must meet at least two of the following criteria.
  - A. Substantial enrollment in multi-track year-round programs.

**PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 0910-74: APPROVAL OF SCHOOL FACILITY NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES FOR NEW DEVELOPMENT**

June 15, 2010

Page 2

- B. General obligation bonds submitted to the voters in the prior four years which received at least a simple majority approval.
- C. The District has incurred debt representing at least 30% of its bonding capacity.
- D. At least 20% of the District's teaching stations are in relocatable classrooms.

Based on eligibility for the State School Facilities Program and meeting tests C & D, Capistrano Unified School District is eligible to assess Level II and III fees.

The SFNA was completed on May 14, 2010 by the Dolinka Group with input from the legal firm of Bowie, Arneson, Wiles and Giannone. The SFNA was subsequently distributed to all responsible governmental agencies for a 30-day review period, occurring prior to this public hearing. Also, a 30-day notice was published indicating the public review period and the time and place of the public hearing as required by law.

**CURRENT CONSIDERATIONS**

This agenda item pertains to holding a public hearing, and subsequent adoption of Resolution No. 0910-74 for the approval of the SFNA to adopt alternative school fees for new residential development, in compliance with government code sections, Exhibit A. Submitted under separate cover (Exhibit B), is the final SFNA document as completed and distributed to public agencies on May 14, 2010.

**FINANCIAL IMPLICATIONS**

All costs associated with the research and preparation of the SFNA document has been funded from Capital Facilities, Fund 25. There will be a positive impact on the funds collected in the Capital Facilities Account, Fund 25, since CUSD would continue to collect fees greater than the State's current statutory school fees.

**STAFF RECOMMENDATION**

It is respectfully requested that Board President introduce this item and hold a public hearing. Mr. Ron Lebs, Deputy Superintendent, Business and Support Services, will be available to answer questions regarding the process and the preparation of the School Facility Needs Analysis. Additionally, representatives with the District's consulting firm and legal counsel will be available to answer questions. Following the public hearing, it is respectfully recommended that the Board adopt Resolution No. 0910-74 adopting alternative school fees for new residential development.

**DISCUSSION/  
ACTION**

## **RESOLUTION NO0910-74**

### **RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT APPROVING A SCHOOL FACILITIES NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 65995.5, 65995.6 AND 65995.7, ADOPTING RESPONSES TO PUBLIC COMMENTS RECEIVED AND MAKING RELATED FINDINGS AND DETERMINATIONS**

**WHEREAS**, the Board of Trustees (“Board”) of the Capistrano Unified School District (“District”) provides for the educational needs for Grade K-12 students for the Cities of Aliso Viejo, Dana Point, Mission Viejo, Rancho Santa Margarita, San Clemente, San Juan Capistrano and Laguna Niguel (collectively, “Cities”) and portions of unincorporated areas of the County of Orange (“County”); and

**WHEREAS**, the Board has previously adopted and the District has imposed statutory school facility fees (“Statutory School Facility Fees” or “Level I Fees”) pursuant to Education Code Section 17620 and Government Code Section 65995(b)(1) and (b)(2), and alternative school fee amounts pursuant to Government Code Sections 65995.5 (“Level II Fees”) and 65995.7 (“Level III Fees”) or (collectively, “Alternative School Facility Fees” or “ASFF”), but desires to update its ASFF based upon a current school facilities needs analysis (“2010 SFNA”) prepared by Dolinka Group LLC in accordance with applicable law; and

**WHEREAS**, the Board of the District has previously by Resolution elected to participate in the school facilities funding program established pursuant to the Leroy F. Greene School Facilities Act of 1998 (“SFP”) for both modernization and new construction projects, and appointed a representative (“District Representative”) for the purpose of requesting an Eligibility Determination (“ED”) for funding under the SFP; and

**WHEREAS**, the District Representative caused to be accomplished the completion and certification of the Enrollment Certification/Projections (“ECP”) by submission of Form SAB 50-01, the Existing School Building Capacity (“ESBC”) by submission of Form SAB 50-02, and the ED by submission of Form SAB 50-03 to the State Allocation Board (“SAB”) for approval pursuant to the SFP; and

**WHEREAS**, the District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP; and

**WHEREAS**, the District Representative has caused the completion and certification of Form SAB 50-04, the Application for Funding (“AFF”), and prior to the adoption of this Resolution submitted the AFF to the SAB for approval pursuant to the SFP; and

**WHEREAS**, Level II Fees and Level III Fees, upon adoption of the ASFF and during the effective period thereof, are applicable to new residential construction in accordance with applicable law, subject to the suspension of Level III Fees pursuant to Government Code Section 65995.7(a)(2); and

**WHEREAS**, pursuant to Government Code Section 65995.6(f), ASFF adopted by the Board are effective for a maximum of one (1) year; and

**WHEREAS**, the District has met the requirements established by Government Code Section 65995.5(b)(3) in that (i) the District has issued debt or incurred obligations for capital outlay in an amount equivalent to a specified percentage of its local bonding capacity; and (ii) at least twenty percent (20%) of the teaching stations within the school district are relocatable classrooms; and

**WHEREAS**, new residential construction continues to generate additional students for the District's schools and the District is required to provide school facilities for grades K-12 ("School Facilities") to accommodate those students; and

**WHEREAS**, the District does not have sufficient funds available for the construction of the School Facilities, including the acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential construction; and

**WHEREAS**, the Board has caused to be prepared the 2010 SFNA dated May 2010 pursuant to applicable law including, but not by way of limitation, Government Code Section 65995.6, prior to the adoption of ASFF; and

**WHEREAS**, the Board has received and considered the 2010 SFNA which includes all matters required by applicable law, including an analysis of: (a) the purpose of the ASFF; (b) the use to which the ASFF are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential construction and (1) the facilities for which the ASFF are to be used, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of ASFF from new residential construction; (d) an evaluation and projection of the number of students that will be generated by new residential construction by grade levels of the District as described by Government Code Section 65995.6; (e) a description of the new School Facilities that will be required to serve such students; and (f) the present estimated cost of such School Facilities; and

**WHEREAS**, the 2010 SFNA in its final form has been available to the public, for at least thirty (30) days before the Board held a public hearing and considered the adoption of the ASFF, including a response by the Board to written and oral comments, if any, received by the District; and

**WHEREAS**, all notices of the preparation of the 2010 SFNA and adoption of ASFF, including the offer by the District to meet with any affected local planning agency relating to the potential expansion of existing school sites or the necessity to acquire additional school sites, have been given in accordance with Government Code Section 65352.2; and

**WHEREAS**, copies of the 2010 SFNA have been provided thirty (30) days prior to the public hearing if such written request(s) for copies were filed with the District forty-five (45) days prior to a public hearing, which was held in a manner required by applicable law at a meeting of the Board of the District relating to the proposed adoption of the 2010 SFNA and ASFF; and

**WHEREAS**, the 2010 SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c); and

**WHEREAS**, the District has received, considered and discussed any written and/or oral comments received by the District, and has responded to all comments, which the Board desires to adopt all such written and oral responses as the Board's response(s), if any; and

**WHEREAS**, as to the approval of the 2010 SFNA and ASFF, Government Code Section 65995.6(g) provides that the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code does not apply to the preparation, adoption, or update of the 2010 SFNA or adoption of this Resolution; and

**WHEREAS**, the District desires to approve the 2010 SFNA and adopt ASFF pursuant to Government Code Sections 65995.5 and 65995.7 for the purpose of establishing ASFF that may be imposed on residential construction calculated pursuant to Government Code Section 65995(b), subject to the suspension of Level III Fees as set forth in Government Code Section 65995.7(a)(2).

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1.** That the Board does hereby find and determine that the foregoing recitals and determinations are true and correct, including not by way of limitation, its adoption of and/or responses to both written and oral comments received by the District, if any.

**Section 2.** That the Board does hereby find and determine that the 2010 SFNA meets all applicable legal requirements, and it hereby adopts each of the findings set forth in the 2010 SFNA.

**Section 3.** That a District Representative made a timely application to the SAB for new construction funding for which it is eligible.

**Section 4.** That the District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP.

**Section 5.** That for purposes of Government Code Section 65995.5(b)(3): (i) the District has issued debt or incurred obligations for capital outlay in an amount equivalent to a specified percentage of its local bonding capacity; and (ii) at least twenty percent (20%) of the teaching stations within the school district are relocatable classrooms.

**Section 6.** That the District has caused to be prepared the 2010 SFNA, which is on file at the District office address and incorporated herein by this reference, which complies with all applicable statutory requirements, including the provisions of Government Code Section 65995.6.

**Section 7.** That the Board hereby approves and adopts the 2010 SFNA for the purpose of establishing ASFF as to future new residential construction within the District, subject to the suspension of Level III Fees as set forth in Government Code Section 65995.7(a)(2).



**Section 8.** That the Board finds that the purpose of the ASFF imposed upon residential construction are to fund the additional School Facilities to serve the students generated by the residential construction upon which the ASFF are imposed as provided in the 2010 SFNA and applicable law.

**Section 9.** That the Board finds that the ASFF are hereby established as applicable to the extent set forth herein, and will be used to fund those School Facilities described in the 2010 SFNA, and such fees that these School Facilities are to serve the students generated by the new residential construction within the District as provided in the 2010 SFNA.

**Section 10.** That the Board finds that there is a roughly proportional, reasonable relationship between the use of the ASFF and the new residential construction within the District because the ASFF imposed on new residential construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new residential construction in accordance with applicable law as set forth in the 2010 SFNA, and such fees are less than an estimated actual cost of the School Facilities estimated to result from the new residential construction as set forth in the 2010 SFNA.

**Section 11.** That the Board finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the ASFF are imposed, and the need for additional School Facilities in the District because new students will be generated from new residential construction within the District, and the District does not have sufficient capacity in the existing School Facilities to accommodate these students.

**Section 12.** That the Board finds that the amount of the ASFF imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

**Section 13.** That the Board finds that a separate fund ("Fund") of the District and two (2) or more sub-funds ("Sub-Funds") have been created or are authorized to be established for all monies received by the District for the deposit of Level I Fees, Level II Fees and Level III Fees (if applicable) imposed on residential construction within the District, as well as Commercial/Industrial Fees and mitigation payments ("Mitigation Payments") collected by the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by applicable law.

**Section 14.** That the Board finds that the monies of the separate Fund or the separate Sub-Funds, described in Section 13, consisting of the proceeds of Level I Fees, Level II Fees and Level III Fees (if applicable), Commercial/Industrial Fees and Mitigation Payments have been imposed for the purposes of constructing those School Facilities necessitated by new residential construction and as further set forth in the 2010 SFNA, and thus, these monies may be expended for all those purposes permitted by applicable law.

**Section 15.** That the 2010 SFNA determines the need for new School Facilities for unhoused pupils that are attributable to projected enrollment growth from the construction of new residential units over the next five (5) years, based on relevant planning agency information and the historical generation rates of new residential units constructed during the previous five (5) years that

are of a similar type of unit to those anticipated to be constructed within the District, and/or the County.

**Section 16.** That the Board has identified and considered, and/or subtracted, as set forth in the 2010 SFNA, the following information in determining amounts of the Level II Fees and Level III Fees:

(a) any surplus property owned by the District that can be used as a school site or that is available for sale to finance school facilities pursuant to Government Code Section 65995.6(b)(1);

(b) the extent to which projected enrollment growth may be accommodated by excess capacity in existing school facilities pursuant to Government Code Section 65995.6(b)(2);

(c) local sources other than fees, charges, dedications, or other requirements imposed on residential construction available to finance the construction of school facilities needed to accommodate any growth in enrollment attributable to the construction of new residential units pursuant to Government Code Section 65995.6(b)(3); and

(d) the full amount of local funds the Board has dedicated to facilities necessitated by new construction, including fees, charges, dedications or other requirements imposed on commercial or industrial construction pursuant to Government Code Section 65995.5(c)(2).

**Section 17.** That the Board has calculated, as set forth in the 2010 SFNA, the maximum square foot fees, charges, or dedications to be established as ASFF that may be collected in accordance with the provisions of Government Code Sections 65995.5(c) and 65995.7(a).

**Section 18.** That notice and relevant and available information relating to the potential expansion of existing school sites or the necessity to acquire additional school sites, including notice of a proposed meeting regarding such information, was provided to City and County planning officials or agencies with land use jurisdiction within the District prior to the completion of the 2010 SFNA.

**Section 19.** That the 2010 SFNA in its final form has been made available to the public for a period of not less than thirty (30) days, and that the District has made itself available to meet with any affected city or county to discuss the preparation of the 2010 SFNA, pursuant to the requirements of Government Code Section 65352.2.

**Section 20.** That the public has had the opportunity to review and comment on the 2010 SFNA, and the Board has responded to both written and oral comments it has received, if any, regarding the 2010 SFNA.

**Section 21.** That in responding to written comments pursuant to Government Code Section 65995.6(c), the Board does hereby adopt any and/or all such response(s) made by District staff and/or its consultants as its own response(s), and/or adopts such response(s) as modified by the Board at the public hearing.

**Section 22.** That notice of the time and place of the public hearing to adopt the 2010 SFNA ("Hearing"), including the location and procedure for viewing or requesting a copy of the proposed 2010 SFNA has been published in at least one newspaper of general circulation within the jurisdiction of the District at least thirty (30) days prior to the Hearing.

**Section 23.** That the District has caused to be mailed a copy of the 2010 SFNA not less than thirty (30) days prior to the Hearing to any person who made a written request forty-five (45) days prior to the Hearing.

**Section 24.** That the 2010 SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c).

**Section 25.** That the Board conducted the required Hearing on June 15, 2010 prior to adoption of the 2010 SFNA and the ASFF, at which time all persons desiring to be heard on all matters pertaining to the 2010 SFNA were heard, all responses to such comments received were made by the Board, if any, and all information presented was duly considered.

**Section 26.** That the Board hereby adopts ASFF and establishes the ASFF on new residential construction projects within the District in the following amounts:

(a) Pursuant to Government Code Section 65995.6, Level II Fees in the amount of Three and 70/100 Dollars (\$3.70) per square foot of Assessable Space for new residential construction, including new residential projects, manufactured homes and mobilehomes as authorized under Education Code Section 17625.

(b) Pursuant to Government Code Section 65995.7, Level III Fees in the amount of Seven and 39/100 Dollars (\$7.39) per square foot of Assessable Space for new residential construction, including new residential projects, manufactured homes and mobilehomes as authorized under Education Code Section 17625.

(c) However, these amounts shall not be imposed on any construction project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in subsection (k) of Section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobilehome park, subdivision, cooperative or condominium for mobilehomes limited to older persons as defined by the Federal Fair Housing Amendments of 1988. Additionally, Level III Fees shall not be levied by the District until authorized by Government Code Section 65995.7(a)(2).

**Section 27.** That ASFF, upon adoption and during the effective period thereof, are applicable to residential construction in lieu of Level I Fees in accordance with applicable law, except that Level III Fees are suspended pursuant to Government Code Section 65995.7(a)(2).

**Section 28.** That the proceeds of the ASFF increased and established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 13

of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the ASFF are to be collected.

**Section 29.** That the Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the affected Cities and County within the District's boundaries, along with a copy of all the supporting documentation referenced herein, and a map of the District clearly indicating the boundaries thereof, advising such entities that new residential construction is subject to the ASFF increased pursuant to this Resolution, and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential construction project, mobilehome or manufactured home subject to the ASFF absent a certificate of compliance ("Certificate of Compliance") from this District demonstrating compliance of such project with the requirements of the ASFF, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable ASFF.

**Section 30.** That the Superintendent, or designee, is authorized to cause a Certificate of Compliance to be issued for each construction project, mobilehome and manufactured home for which there is compliance with the requirement for payment of the ASFF in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of ASFF for a construction project, mobilehome or manufactured home, and it is later determined that the statement or other representation made by an authorized party concerning the construction project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City or County shall be so notified.

**Section 31.** That regarding the timely provision of a Certificate of Compliance by the District for residential construction, although not required by applicable law, the Board hereby determines that the 2010 SFNA is a proposed construction plan for purposes of requiring payment of ASFF prior to the issuance of any building permit for new residential construction in accordance with Government Code Section 66007, and that all ASFF are appropriated for the purpose of accomplishing such construction plan.

**Section 32.** That no statement or provision set forth in this Resolution, or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

**Section 33.** That if any portion or provision this Resolution is held to be invalid, the remaining provisions of this Resolution are intended to be and shall remain valid.

**Section 34.** That if the Level II Fees and/or the Level III Fees are held to be invalid (other than the suspension under Government Code Section 65995.7(a)(2)), Statutory School Facility Fees, in amounts determined by applicable law at such time, are intended to be, and shall remain, in full force and effect.

**Section 35.** That the ASFF adopted by this Resolution shall take effect immediately upon such adoption and shall be effective for a maximum of one (1) year, subject to the suspension of Level III Fees as set forth in Government Code Section 65995.7(a)(2).

**APPROVED, ADOPTED, AND SIGNED** on June 15, 2010.

**BOARD OF TRUSTEES OF THE CAPISTRANO  
UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
Anna Bryson, President, Board of Trustees of  
the Capistrano Unified School District

By: \_\_\_\_\_  
Jack R. Brick, Clerk, Board of Trustees of the  
Capistrano Unified School District

STATE OF CALIFORNIA    )  
                                  ) ss.  
COUNTY OF ORANGE     )

I, Jack R. Brick, Clerk, Capistrano Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Trustees of such District at a regular meeting of said Board held on the 15th day of June, 2010, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Clerk, Board of Trustees of the Capistrano Unified  
School District

STATE OF CALIFORNIA    )  
  ) ss.  
COUNTY OF ORANGE     )

I, Jack R. Brick, Clerk, Board of Trustees of the Capistrano Unified School District do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 0910-74 of said Board, and that the same has not been rescinded, amended or repealed.

Dated this 15th day of June, 2010.

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Clerk, Board of Trustees of the Capistrano Unified  
School District

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **CONTINUED PUBLIC HEARING FOR CONSIDERATION OF REDUCING  
SPECIAL TAXES OF COMMUNITY FACILITIES DISTRICT 2005-1  
(WHISPERING HILLS) OR OTHER ACTION IN REGARD THERETO**

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**BACKGROUND INFORMATION**

On January 12, 2010, the Board, as the Governing Body of CFD 2005-1 (Whispering Hills) ("CFD No. 2005-1"), adopted Resolution No. 0910-46, calling a Public Hearing on March 12, 2010, as to the request by the owner and "Developer" of the property in CFD No. 2005-1 to consider reducing the Special Taxes of CFD No. 2005-1. The above-described Public Hearing was opened on March 12, 2010, and any interested parties were afforded an opportunity to speak as to such matter. Thereupon the Board, on behalf of CFD No. 2005-1 adopted Resolution No. 0910-56, continuing the above-described Public Hearing to April 13, 2010. On April 13, 2010, such Public Hearing was further continued to May 11, 2010, and on May 11, 2010, such at Public Hearing was again continued to June 15, 2010. Further discussion with the Developer in regard to such request is anticipated in the near future.

**CURRENT CONSIDERATIONS**

District staff and legal counsel recommend a further continuance of the Public Hearing to the Board meeting scheduled for July 13, 2010, at 7:00 p.m. Exhibit A (attached) is Resolution No. 0910-73, as prepared by legal counsel, calling for the continuance. This action will provide additional time for the parties to reach a resolution.

**FINANCIAL IMPLICATIONS**

This matter will have no impact on the General Fund of the District. The cost of the proceedings to modify the Special Taxes, if any, is required by the Mello-Roos Act to be borne by the Developer.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board of Trustees, as legislative body of CFD 2005-1 (Whispering Hills), adopt Resolution No. 0910-73 entitled "Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Continuing Public Hearing for Consideration of Request to Alter the Rate and Method of Apportionment and Reduce the Levy of Special Taxes Within Community Facilities District No. 2005-1 of the Capistrano Unified School District."

DISCUSSION/  
ACTION

AGENDA ITEM 26

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## **RESOLUTION NO. 0910-73**

### **RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS), CONTINUING PUBLIC HEARING FOR CONSIDERATION OF REQUEST TO ALTER THE RATE AND METHOD OF APPORTIONMENT AND REDUCE THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT**

**WHEREAS**, the Capistrano Unified School District ("School District") is a public school district organized and existing pursuant to the laws of the State of California ("State"); and serves as the legislative body of Community Facilities District No. 2005-1 of the Capistrano Unified School District ("Whispering Hills"), referred to herein as "CFD No. 2005-1," and on January 12, 2010, called a Public Hearing for consideration of a request to alter the rate and method of apportionment and reduce the levy of "Special Taxes" for CFD No. 2005-1 for March 9, 2010, at 7:00 p.m., or as soon thereafter as is practicable at the Capistrano Unified School District's office located at 33122 Valle Road, San Juan Capistrano, CA 92675; and

**WHEREAS**, the Board of Trustees ("Board"), at the above-described date, time, and place, convened and opened the above-described Public Hearing. No comments by the public or owner of the property within CFD No. 2005-1, were presented at that time. However, staff and legal counsel recommended that such hearing be continued to April 13, 2010, at the same time and location as described above; and

**WHEREAS**, the "Continued Public Hearing" was opened by the Board on April 13, 2010, all persons desiring to speak, if any, were heard at which time staff and legal counsel recommended that the above-described Continued Public Hearing be further continued to May 11, 2010, at 7:00 p.m. at the same place as described above; and

**WHEREAS**, the "Continued Public Hearing" was opened by the Board on May 11, 2010, all persons desiring to speak, if any, were heard at which time staff and legal counsel recommended that the above-described Continued Public Hearing be further continued to June 15, 2010, at 7:00 p.m. at the same place as described above; and

**WHEREAS**, the Continued Public was opened by the Board on June 15, 2010, all persons desiring to speak, if any, were heard, at which time staff and legal counsel recommended that the above-described Continued Public Hearing be further continued to July 13, 2010, at 7:00 p.m. or as soon thereafter as practicable, at the same place as described above.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** Each of the above recitals is true and correct and is incorporated herein.

**Section 2.** It is hereby determined that the complexity of the herein described proposed changes require additional time, and that a further continuance of such Continued Public Hearing is necessary as herein provided.

**Section 3.** The above-described Continued Public Hearing is further continued to 7:00 p.m., or as as soon thereafter as practicable, on July 13, 2010, at the Capistrano Unified School District Office located at 33122 Valle Road, San Juan Capistrano, CA 92675.

**Section 4.** A "Notice of Continuance" shall be posted within 24 hours hereof, as provided for in Government Code Section 54955.1 and 54955.

**APPROVED, ADOPTED, AND SIGNED** this 15th day of June, 2010.

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Anna Bryson, President of the Board of Trustees of the  
Capistrano Unified School District

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Jack R. Brick, Clerk of the Board of Trustees of the  
Capistrano Unified School District

STATE OF CALIFORNIA            )  
  )       ss.  
COUNTY OF ORANGE            )

I, Jack R. Brick, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District at a meeting of the Board of Trustees held on the 15th day of June 2010, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Jack R. Brick, Clerk of the Board of Trustees of  
the Capistrano Unified School District

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Jack R. Brick, Clerk of the Board of Trustees of the Capistrano Unified School District do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 0910-73 of said Board of Trustees and that the same has not been amended or repealed and is fully effective as of this date.

Dated: June 15, 2010

By: \_\_\_\_\_  
Jack R. Brick, Clerk of the Board of Trustees of  
the Capistrano Unified School District



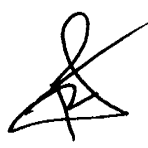
CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **2009-10 THIRD INTERIM REPORT**



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**BACKGROUND INFORMATION**

At the regular meeting on March 9, 2010, the District's Second Interim report was certified as self-qualified, which indicated the district may not be able to meet its financial obligations in the current, or two proceeding fiscal years.

In accordance with Education Code Section 42131(c), a school district, which is qualified or negative as of the Second Interim report, shall submit financial statement projections of the district's fund and cash balances to the county office, State Controller, and the Superintendent of Public Instruction. The Third Interim report covers the period of July 1, 2009 through April 30, 2010.

The Third Interim report is not required to be certified as positive, qualified, or negative, and is required only to be submitted to the county office and the various State agencies for review and comment.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the presentation of the financial documents to be submitted to the Orange County Department of Education (OCDE), the State Controller's Office, and the Superintendent of Public Instruction. In lieu of official forms from the State being available, as with other interim reports, the District has prepared the following documents:

- Financial statement projections for all funds (Exhibit A)
- General Fund multiple year projection (Exhibit B)
- General Fund cash flow projections for fiscal years 2009-10 and 2010-11 (Exhibit C)

**FINANCIAL IMPLICATIONS**

The financial implications of this agenda item are detailed in the attached exhibits A, B, and C.

**STAFF RECOMMENDATION**

It is respectfully requested that Board President Bryson recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who along with Kristofer Pitman, Executive

## **2009-10 THIRD INTERIM REPORT**

June 15, 2010

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Director, Fiscal Services, will make a presentation to the Board regarding the 2009-10 Third Interim report, and be available for Trustee questions.

It is further requested that the Board of Trustees, by formal action, acknowledge receipt of the financial documents related to the Third Interim report, attached as Exhibits A, B, C, and authorize their filing with the Orange County Department of Education, the State Controller's Office, and the State Superintendent of Public Instruction.

DISCUSSION/  
ACTION

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	260,952,253.00	243,050,071.00	245,882,794.15	243,113,674.00	63,603.00	0.0%
2) Federal Revenue		8100-8299	1,000,000.00	850,000.00	747,415.12	863,317.00	13,317.00	1.6%
3) Other State Revenue		8300-8599	31,936,119.00	33,786,980.00	23,330,729.89	34,475,495.00	688,515.00	2.0%
4) Other Local Revenue		8600-8799	4,327,940.00	6,271,247.00	5,404,209.80	7,023,454.00	752,207.00	12.0%
5) TOTAL, REVENUES			298,216,312.00	283,958,298.00	275,365,148.96	285,475,940.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	156,917,736.00	158,970,910.00	125,495,654.65	154,705,988.00	4,264,922.00	2.7%
2) Classified Salaries		2000-2999	29,420,078.00	29,070,884.00	21,142,912.33	29,233,679.00	(162,795.00)	-0.6%
3) Employee Benefits		3000-3999	53,615,301.00	51,847,924.00	41,359,948.20	52,629,214.00	(781,290.00)	-1.5%
4) Books and Supplies		4000-4999	5,328,053.00	5,489,452.00	3,622,882.35	5,093,623.00	395,829.00	7.2%
5) Services and Other Operating Expenditures		5000-5999	17,544,999.00	18,667,404.00	13,865,900.21	19,237,380.00	(569,976.00)	-3.1%
6) Capital Outlay		6000-6999	0.00	14,256.00	873.84	15,130.00	(874.00)	-6.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	3,196,415.00	3,185,620.00	2,180,677.09	3,196,092.00	(10,472.00)	-0.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(4,376,425.00)	(4,431,855.00)	(456,505.52)	(4,479,991.00)	48,136.00	-1.1%
9) TOTAL, EXPENDITURES			261,646,157.00	262,814,595.00	207,212,343.15	259,631,115.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			36,570,155.00	21,143,703.00	68,152,805.81	25,844,825.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	2,758,297.00	6,592,298.00	6,392,298.00	9,592,298.00	3,000,000.00	45.5%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	704,990.54	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(42,041,418.00)	(42,068,393.00)	0.00	(40,600,701.00)	1,467,692.00	-3.5%
4) TOTAL, OTHER FINANCING SOURCES/USES			(39,283,121.00)	(35,476,095.00)	7,097,288.54	(31,008,403.00)		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(2,712,966.00)	(14,332,392.00)	75,250,094.35	(5,163,578.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,654,597.00	25,937,515.00		25,937,515.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,654,597.00	25,937,515.00		25,937,515.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,654,597.00	25,937,515.00		25,937,515.00		
2) Ending Balance, June 30 (E + F1e)			8,941,631.00	11,605,123.00		20,773,937.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	175,000.00	175,000.00		175,000.00		
Stores		9712	150,000.00	150,000.00		150,000.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	7,616,631.00	7,806,786.00		7,963,281.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,000,000.00	3,473,337.00		11,747,656.00		
Reserve from fund 14 Deferred Mainten	0000	9780				3,000,000.00		
4 furlough days	0000	9780				4,104,000.00		
Budget cuts-election costs	0000	9780				200,000.00		
Gift Account	0000	9780				1,000,000.00		
Reserve for new staff dev grant	0000	9780				329,656.00		
Site Allocation	0000	9780				400,000.00		
Teacher Dev. Grant	0000	9780				62,000.00		
CalSafe Grant	0000	9780				217,000.00		
Undesignated	0000	9780				2,435,000.00		
c) Undesignated Amount		9790				738,000.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	5,556,698.00	5,816,390.00	0.00	5,816,390.00	0.00	0.0%
2) Federal Revenue		8100-8299	27,508,455.00	22,910,470.00	13,113,105.83	23,408,445.00	497,975.00	2.2%
3) Other State Revenue		8300-8599	33,701,316.00	33,649,837.00	24,087,522.04	33,611,888.00	(37,949.00)	-0.1%
4) Other Local Revenue		8600-8799	1,002,865.00	1,127,776.00	1,383,845.23	986,075.00	(141,701.00)	-12.6%
5) TOTAL, REVENUES			67,769,334.00	63,504,473.00	38,584,473.10	63,822,798.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	36,085,679.00	38,770,598.00	30,321,820.67	39,589,548.00	(818,950.00)	-2.1%
2) Classified Salaries		2000-2999	28,379,051.00	27,862,089.00	19,261,951.33	28,012,430.00	(150,341.00)	-0.5%
3) Employee Benefits		3000-3999	18,692,290.00	20,846,306.00	15,069,186.66	20,753,987.00	92,319.00	0.4%
4) Books and Supplies		4000-4999	8,529,120.00	6,239,741.00	3,641,642.62	5,725,034.00	514,707.00	8.2%
5) Services and Other Operating Expenditures		5000-5999	8,939,963.00	9,644,021.00	5,194,191.23	8,455,021.00	1,189,000.00	12.3%
6) Capital Outlay		6000-6999	0.00	58,000.00	18,770.25	58,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	6,387,381.00	7,234,376.00	4,813,850.29	7,064,376.00	170,000.00	2.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	3,709,843.00	3,761,619.00	144,475.65	3,755,987.00	5,632.00	0.1%
9) TOTAL, EXPENDITURES			110,723,327.00	114,416,750.00	78,465,888.70	113,414,383.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(42,953,993.00)	(50,912,277.00)	(39,881,415.60)	(49,591,585.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	42,041,418.00	42,068,393.00	0.00	40,600,701.00	(1,467,692.00)	-3.5%
4) TOTAL, OTHER FINANCING SOURCES/USES			42,041,418.00	42,068,393.00	0.00	40,600,701.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(912,575.00)	(8,843,884.00)	(39,881,415.60)	(8,990,884.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	912,575.00	9,973,884.00		9,973,884.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			912,575.00	9,973,884.00		9,973,884.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			912,575.00	9,973,884.00		9,973,884.00		
2) Ending Balance, June 30 (E + F1e)			0.00	1,130,000.00		983,000.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	1,130,000.00		983,000.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

2009-10 End of Year Projection  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	266,508,951.00	248,866,461.00	245,882,794.15	248,930,064.00	63,603.00	0.0%
2) Federal Revenue		8100-8299	28,508,455.00	23,760,470.00	13,860,520.95	24,271,762.00	511,292.00	2.2%
3) Other State Revenue		8300-8599	65,637,435.00	67,436,817.00	47,418,251.93	68,087,383.00	650,566.00	1.0%
4) Other Local Revenue		8600-8799	5,330,805.00	7,399,023.00	6,788,055.03	8,009,529.00	610,506.00	8.3%
5) TOTAL, REVENUES			365,985,646.00	347,462,771.00	313,949,622.06	349,298,738.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	193,003,415.00	197,741,508.00	155,817,475.32	194,295,536.00	3,445,972.00	1.7%
2) Classified Salaries		2000-2999	57,799,129.00	56,932,973.00	40,404,863.66	57,246,109.00	(313,136.00)	-0.6%
3) Employee Benefits		3000-3999	72,307,591.00	72,694,230.00	56,429,134.86	73,383,201.00	(688,971.00)	-0.9%
4) Books and Supplies		4000-4999	13,857,173.00	11,729,193.00	7,264,524.97	10,818,657.00	910,536.00	7.8%
5) Services and Other Operating Expenditures		5000-5999	26,484,962.00	28,311,425.00	19,060,091.44	27,692,401.00	619,024.00	2.2%
6) Capital Outlay		6000-6999	0.00	72,256.00	19,644.09	73,130.00	(874.00)	-1.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	9,583,796.00	10,419,996.00	6,994,527.38	10,260,468.00	159,528.00	1.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(666,582.00)	(670,236.00)	(312,029.87)	(724,004.00)	53,768.00	-8.0%
9) TOTAL, EXPENDITURES			372,369,484.00	377,231,345.00	285,678,231.85	373,045,498.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(6,383,838.00)	(29,768,574.00)	28,271,390.21	(23,746,760.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	2,758,297.00	6,592,298.00	6,392,298.00	9,592,298.00	3,000,000.00	45.5%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	704,990.54	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,758,297.00	6,592,298.00	7,097,288.54	9,592,298.00		

2009-10 End of Year Projection  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(3,625,541.00)	(23,176,276.00)	35,368,678.75	(14,154,462.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	12,567,172.00	35,911,399.00		35,911,399.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,567,172.00	35,911,399.00		35,911,399.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			12,567,172.00	35,911,399.00		35,911,399.00		
2) Ending Balance, June 30 (E + F1e)			8,941,631.00	12,735,123.00		21,756,937.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	175,000.00	175,000.00		175,000.00		
Stores		9712	150,000.00	150,000.00		150,000.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	1,130,000.00		983,000.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	7,616,631.00	7,806,786.00		7,963,281.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,000,000.00	3,473,337.00		11,747,656.00		
Reserve from fund 14 Deferred Mainten	0000	9780				3,000,000.00		
4 furlough days	0000	9780				4,104,000.00		
Budget cuts-election costs	0000	9780				200,000.00		
Gift Account	0000	9780				1,000,000.00		
Reserve for new staff dev grant	0000	9780				329,656.00		
Site Allocation	0000	9780				400,000.00		
Teacher Dev. Grant	0000	9780				62,000.00		
CalSafe Grant	0000	9780				217,000.00		
Undesignated	0000	9780				2,435,000.00		
c) Undesignated Amount		9790				738,000.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	412,000.00	383,080.00	95,770.00	409,134.00	26,054.00	6.8%
3) Other State Revenue		8300-8599	1,610,478.00	1,610,478.00	1,045,905.98	1,610,478.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,660,000.00	1,660,000.00	1,221,255.48	1,660,000.00	0.00	0.0%
5) TOTAL, REVENUES			3,682,478.00	3,653,558.00	2,362,931.46	3,679,612.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	1,256,623.00	1,255,017.00	945,175.66	1,433,671.00	(178,654.00)	-14.2%
2) Classified Salaries		2000-2999	302,420.00	308,820.00	232,543.52	316,220.00	(7,400.00)	-2.4%
3) Employee Benefits		3000-3999	286,921.00	285,382.00	207,363.37	285,382.00	0.00	0.0%
4) Books and Supplies		4000-4999	86,850.00	72,327.00	8,281.78	61,681.00	10,646.00	14.7%
5) Services and Other Operating Expenditures		5000-5999	1,094,850.00	1,080,652.00	568,136.07	931,298.00	149,354.00	13.8%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	96,517.00	96,517.00	0.00	96,517.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,124,181.00	3,098,715.00	1,961,500.40	3,124,769.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			558,297.00	554,843.00	401,431.06	554,843.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	908,297.00	2,608,297.00	2,408,297.00	2,608,297.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(908,297.00)	(2,608,297.00)	(2,408,297.00)	(2,608,297.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(350,000.00)	(2,053,454.00)	(2,006,865.94)	(2,053,454.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,149,176.00	2,189,161.00		2,189,161.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,149,176.00	2,189,161.00		2,189,161.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,149,176.00	2,189,161.00		2,189,161.00		
2) Ending Balance, June 30 (E + F1e)			1,799,176.00	135,707.00		135,707.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,799,176.00	135,707.00		135,707.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	(4,860.00)	1,781.00	1,781.00	New
3) Other State Revenue		8300-8599	3,020,550.00	2,911,322.00	1,827,829.00	2,821,098.00	(90,224.00)	-3.1%
4) Other Local Revenue		8600-8799	2,879,434.00	3,041,605.00	1,852,761.05	3,208,905.00	167,300.00	5.5%
5) TOTAL, REVENUES			5,899,984.00	5,952,927.00	3,675,730.05	6,031,784.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,233,088.00	2,239,308.00	1,651,752.31	2,113,496.00	125,812.00	5.6%
2) Classified Salaries		2000-2999	2,025,793.00	2,015,781.00	1,382,549.75	1,893,310.00	122,471.00	6.1%
3) Employee Benefits		3000-3999	1,110,132.00	1,121,305.00	884,254.01	1,098,844.00	22,461.00	2.0%
4) Books and Supplies		4000-4999	289,241.00	479,642.00	140,711.86	478,984.00	658.00	0.1%
5) Services and Other Operating Expenditures		5000-5999	245,266.00	191,819.00	112,694.87	191,819.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	59,739.00	59,739.00	59,738.76	59,739.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	233,173.00	236,827.00	833.70	236,827.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,196,432.00	6,344,421.00	4,232,535.26	6,073,019.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(296,448.00)	(391,494.00)	(556,805.21)	(41,235.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		



2009-10 End of Year Projection  
Child Development Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(296,448.00)	(391,494.00)	(556,805.21)	(41,235.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,268,922.00	1,525,676.00		1,525,676.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,268,922.00	1,525,676.00		1,525,676.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,268,922.00	1,525,676.00		1,525,676.00		
2) Ending Balance, June 30 (E + F1e)			972,474.00	1,134,182.00		1,484,441.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	972,474.00	1,134,182.00		1,484,441.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	4,125,073.00	4,125,073.00	3,462,647.14	4,259,372.00	134,299.00	3.3%
3) Other State Revenue		8300-8599	302,805.00	302,805.00	293,334.99	362,390.00	59,585.00	19.7%
4) Other Local Revenue		8600-8799	7,609,909.00	7,609,909.00	4,780,473.47	6,199,919.00	(1,409,990.00)	-18.5%
5) TOTAL, REVENUES			12,037,787.00	12,037,787.00	8,536,455.60	10,821,681.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,309,527.00	4,309,527.00	3,259,324.89	4,030,761.00	278,766.00	6.5%
3) Employee Benefits		3000-3999	1,268,009.00	1,268,009.00	1,023,050.36	1,275,101.00	(7,092.00)	-0.6%
4) Books and Supplies		4000-4999	4,776,424.00	4,776,424.00	3,414,256.97	4,114,038.00	662,386.00	13.9%
5) Services and Other Operating Expenditures		5000-5999	730,777.00	730,777.00	228,166.77	510,047.00	220,730.00	30.2%
6) Capital Outlay		6000-6999	450,000.00	450,000.00	67,712.27	68,025.00	381,975.00	84.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	336,892.00	336,892.00	275,360.68	390,660.00	(53,768.00)	-16.0%
9) TOTAL, EXPENDITURES			11,871,629.00	11,871,629.00	8,267,871.94	10,388,632.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			166,158.00	166,158.00	268,583.66	433,049.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			166,158.00	166,158.00	268,583.66	433,049.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,801,103.00	1,933,543.00		1,933,543.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,801,103.00	1,933,543.00		1,933,543.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,801,103.00	1,933,543.00		1,933,543.00		
2) Ending Balance, June 30 (E + F1e)			1,967,261.00	2,099,701.00		2,366,592.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	1,967,261.00	2,099,701.00		2,366,592.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,576,067.00	1,576,067.00	1,817,571.00	1,817,571.00	241,504.00	15.3%
4) Other Local Revenue		8600-8799	65,000.00	65,000.00	56,180.68	65,000.00	0.00	0.0%
5) TOTAL, REVENUES			1,641,067.00	1,641,067.00	1,873,751.68	1,882,571.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	205,877.00	105,547.00	79,154.73	105,547.00	0.00	0.0%
3) Employee Benefits		3000-3999	74,959.00	47,149.00	33,015.26	47,149.00	0.00	0.0%
4) Books and Supplies		4000-4999	5,000.00	25,000.00	24,169.40	50,000.00	(25,000.00)	-100.0%
5) Services and Other Operating Expenditures		5000-5999	640,000.00	640,000.00	341,291.08	515,000.00	125,000.00	19.5%
6) Capital Outlay		6000-6999	905,000.00	951,000.00	181,057.26	251,000.00	700,000.00	73.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,830,836.00	1,768,696.00	658,687.73	968,696.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(189,769.00)	(127,629.00)	1,215,063.95	913,875.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,200,000.00	3,334,001.00	3,334,001.00	6,334,001.00	(3,000,000.00)	-90.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,200,000.00)	(3,334,001.00)	(3,334,001.00)	(6,334,001.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,389,769.00)	(3,461,630.00)	(2,118,937.05)	(5,420,126.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,969,252.00	7,132,196.00		7,132,196.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,969,252.00	7,132,196.00		7,132,196.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,969,252.00	7,132,196.00		7,132,196.00		
2) Ending Balance, June 30 (E + F1e)			5,579,483.00	3,670,566.00		1,712,070.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	5,579,483.00	3,670,566.00		1,712,070.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	8,000.00	8,000.00	2,923.12	8,000.00	0.00	0.0%
5) TOTAL, REVENUES			8,000.00	8,000.00	2,923.12	8,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			8,000.00	8,000.00	2,923.12	8,000.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	250,000.00	0.00	250,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	(250,000.00)	0.00	(250,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			8,000.00	(242,000.00)	2,923.12	(242,000.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	325,367.00	323,773.00		323,773.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			325,367.00	323,773.00		323,773.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			325,367.00	323,773.00		323,773.00		
2) Ending Balance, June 30 (E + F1e)			333,367.00	81,773.00		81,773.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	333,367.00	81,773.00		81,773.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	120,000.00	120,000.00	52,556.17	70,000.00	(50,000.00)	-41.7%
5) TOTAL, REVENUES			120,000.00	120,000.00	52,556.17	70,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	6,000.00	6,000.00	4,204.78	6,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	2,080,000.00	2,080,000.00	616,839.51	2,030,000.00	50,000.00	2.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,086,000.00	2,086,000.00	621,044.29	2,036,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,966,000.00)	(1,966,000.00)	(568,488.12)	(1,966,000.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,966,000.00)	(1,966,000.00)	(568,488.12)	(1,966,000.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,732,098.00	5,673,214.00		5,673,214.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,732,098.00	5,673,214.00		5,673,214.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,732,098.00	5,673,214.00		5,673,214.00		
2) Ending Balance, June 30 (E + F1e)			3,766,098.00	3,707,214.00		3,707,214.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	3,766,098.00	3,707,214.00		3,707,214.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

2009-10 End of Year Projection  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,100,000.00	1,100,000.00	604,281.50	900,000.00	(200,000.00)	-18.2%
5) TOTAL, REVENUES			1,100,000.00	1,100,000.00	604,281.50	900,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	92,710.00	90,755.00	68,058.12	90,755.00	0.00	0.0%
3) Employee Benefits		3000-3999	36,176.00	37,094.00	26,873.72	37,094.00	0.00	0.0%
4) Books and Supplies		4000-4999	32,000.00	32,000.00	18,470.54	25,400.00	6,600.00	20.6%
5) Services and Other Operating Expenditures		5000-5999	521,000.00	522,340.00	32,675.60	440,380.00	81,960.00	15.7%
6) Capital Outlay		6000-6999	510,000.00	620,000.00	311,153.71	708,560.00	(88,560.00)	-14.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,191,886.00	1,302,189.00	457,231.69	1,302,189.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(91,886.00)	(202,189.00)	147,049.81	(402,189.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(91,886.00)	(202,189.00)	147,049.81	(402,189.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,207,666.64	3,777,627.64		3,777,627.64	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,207,666.64	3,777,627.64		3,777,627.64		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,207,666.64	3,777,627.64		3,777,627.64		
2) Ending Balance, June 30 (E + F1e)			2,115,780.64	3,575,438.64		3,375,438.64		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	2,115,781.00	3,575,439.00		3,375,439.00		
c) Undesignated Amount		9790				(0.36)		
d) Unappropriated Amount		9790	(0.36)	(0.36)				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	225,000.00	225,000.00	22,142.28	28,000.00	(197,000.00)	-87.6%
5) TOTAL, REVENUES			225,000.00	225,000.00	22,142.28	28,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	6,100.00	6,100.00	1,786.48	2,400.00	3,700.00	60.7%
6) Capital Outlay		6000-6999	245,000.00	245,000.00	249,150.75	545,000.00	(300,000.00)	-122.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			251,100.00	251,100.00	250,937.23	547,400.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(26,100.00)	(26,100.00)	(228,794.95)	(519,400.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(26,100.00)	(26,100.00)	(228,794.95)	(519,400.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,091,007.00	2,333,123.00		2,333,123.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,091,007.00	2,333,123.00		2,333,123.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,091,007.00	2,333,123.00		2,333,123.00		
2) Ending Balance, June 30 (E + F1e)			2,064,907.00	2,307,023.00		1,813,723.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	2,064,907.00	2,307,023.00		1,813,723.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	78,116.86	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,448,500.00	3,448,500.00	2,366,599.72	2,486,422.00	(962,078.00)	-27.9%
5) TOTAL, REVENUES			3,448,500.00	3,448,500.00	2,444,716.58	2,486,422.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,000.00	3,000.00	2,988.53	22,240.00	(19,240.00)	-641.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	2,155,000.00	2,155,000.00	361,363.47	1,014,446.00	1,140,554.00	52.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,158,000.00	2,158,000.00	364,352.00	1,036,686.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,290,500.00	1,290,500.00	2,080,364.58	1,449,736.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	650,000.00	650,000.00	650,000.00	650,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(650,000.00)	(650,000.00)	(650,000.00)	(650,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			640,500.00	640,500.00	1,430,364.58	799,736.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,249,136.00	2,889,348.00		2,889,348.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,249,136.00	2,889,348.00		2,889,348.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,249,136.00	2,889,348.00		2,889,348.00		
2) Ending Balance, June 30 (E + F1e)			3,889,636.00	3,529,848.00		3,689,084.00		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	3,889,636.00	3,529,848.00		3,689,084.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

**EXHIBIT A**  
**(24 of 26)**

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	52,667,000.00	53,484,000.00	52,871,508.88	54,659,000.00	1,175,000.00	2.2%
5) TOTAL, REVENUES			52,667,000.00	53,484,000.00	52,871,508.88	54,659,000.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	318,102.00	303,038.00	238,456.48	303,038.00	0.00	0.0%
3) Employee Benefits		3000-3999	107,190.00	105,414.00	73,511.81	105,414.00	0.00	0.0%
4) Books and Supplies		4000-4999	17,000.00	18,240.00	6,496.13	18,640.00	(400.00)	-2.2%
5) Services and Other Operating Expenses		5000-5999	51,464,158.00	52,591,158.00	46,538,636.08	53,991,758.00	(1,400,600.00)	-2.7%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			51,906,450.00	53,017,850.00	46,857,100.50	54,418,850.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			760,550.00	466,150.00	6,014,408.38	240,150.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	250,000.00	0.00	250,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	250,000.00	0.00	250,000.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET ASSETS (C + D4)</b>			760,550.00	716,150.00	6,014,408.38	490,150.00		
<b>F. NET ASSETS</b>								
1) Beginning Net Assets								
a) As of July 1 - Unaudited		9791	5,128,440.00	238,523.00		238,523.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,128,440.00	238,523.00		238,523.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Assets (F1c + F1d)			5,128,440.00	238,523.00		238,523.00		
2) Ending Net Assets, June 30 (E + F1e)			5,888,990.00	954,673.00		728,673.00		
Components of Ending Net Assets								
a) Reserve for								
Revolving Cash		9711	680,000.00	680,000.00		680,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	5,208,990.00	274,673.00		48,673.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	0.00	0.00				

CAPISTRANO UNIFIED SCHOOL DISTRICT  
FISCAL YEAR 2009-10  
ACTUAL AND PROJECTED GENERAL FUND CASH FLOWS

	July 2009 (Actual)	August 2009 (Actual)	September 2009 (Actual)	October 2009 (Actual)	November 2009 (Actual)	December 1 - 10, 2009 (Actual)	December 11 - 31, 2009 (Actual)	January 2010 (Actual)	February 2010 (Actual)	March 2010 (Actual)	April 2010 (Projected)	May 2010 (Projected)	June 2010 (Projected)	Total (Projected)
Revenue Limit:														
Property Tax	\$ 13,801,673	\$ (534,732)	\$ 5,230,965	\$ (175,227)	\$ 15,831,114	\$ -	\$ 100,268,325	\$ 9,453,948	\$ (281,225)	\$ 10,692,447	\$ 85,553,825	\$ 1,935,570	\$ 346,405	\$ 242,123,088
State Aid	706,323	-	1,241,517	1,920,359	622,019	-	1,802,299	1,861,014	(502,130)	(782,865)	(790,000)	(790,000)	-	5,286,536
Other	-	76,867	96,814	117,292	129,501	-	130,669	127,788	125,668	123,687	112,470	112,300	63,545	1,216,601
Federal Revenues	225,281	1,791,720	245,978	1,090,660	1,519,877	153,918	286,814	1,322,306	4,572,288	468,021	1,779,276	2,748,855	2,029,988	18,234,982
Other State Revenues	909,188	134,417	3,280,050	8,449,718	2,905,365	89,769	9,363,033	7,522,160	1,964,456	8,451,807	4,953,964	2,235,680	1,975,106	52,234,713
Other Local Income	225,764	694,446	1,635,385	511,442	623,885	315,666	388,767	215,848	1,162,377	448,235	435,728	424,666	1,141,232	8,265,430
Other Sources	(7,822,695)	(4,161,156)	308,201	539,613	451,041	16,481	11,017	870,046	459,852	383,706	434,256	4,438,586	8,616,884	4,545,832
Interfund Transfers In	-	41,364	18,356	142,582	799,403	5,116,153	(467,859)	264,002	32,089	1,008,967	142,000	142,000	3,003,298	10,242,355
Accounts Receivable	21,821,365	3,095,015	3,984,086	3,000,911	129,325	160,100	293,624	(99,035)	(247,937)	393,242	690,919	690,919	(2,000,000)	31,892,534
TRANS Proceeds	-	-	36,895,000	-	-	-	-	-	-	-	-	-	-	36,895,000
	\$ 29,866,899	\$ 1,137,941	\$ 52,916,352	\$ 15,597,350	\$ 23,011,530	\$ 5,852,087	\$ 112,076,689	\$ 21,538,077	\$ 7,285,438	\$ 21,187,247	\$ 93,312,438	\$ 11,938,576	\$ 15,176,458	\$ 410,939,071
Salaries & Benefits	\$ 1,643,462	\$ 5,088,106	\$ 26,076,498	\$ 30,019,648	\$ 31,733,274	\$ 1,750,677	\$ 8,286,123	\$ 52,616,808	\$ 31,632,610	\$ 32,170,671	\$ 29,342,053	\$ 29,248,546	\$ 33,066,459	\$ 312,674,935
Supplies & Services	641,116	3,079,080	3,477,024	2,967,141	3,230,655	694,000	1,423,987	2,097,834	2,206,277	2,937,451	2,369,977	2,218,270	3,834,406	31,177,218
Capital Outlays	(26)	18,770	-	-	-	-	28,382	(10,285)	(18,097)	(11,822)	-	-	-	6,922
Other Outgo	1,125,728	(169,922)	534,694	699,161	213,345	463,692	651,459	1,493,836	64,151	1,020,107	658,693	939,089	(151,115)	7,542,918
Other Uses	401	5,836,273	-	-	47,104	-	-	-	(700)	-	69,407	-	(5,800,000)	152,485
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	12,047,636	6,517,587	190,653	682,070	21,156	4,662	30,899	31,451	(32,454)	148,798	(30,000)	(55,000)	(55,000)	19,503,458
TRANS Interest Payment	-	-	-	-	-	-	-	-	294,340	-	220,755	220,755	-	735,850
TRANS Principal Repayment	-	-	-	-	-	-	-	-	14,758,000	-	11,068,500	11,068,500	-	36,895,000
	\$ 15,458,317	\$ 20,369,894	\$ 30,278,869	\$ 34,368,020	\$ 35,245,534	\$ 2,913,031	\$ 10,420,850	\$ 56,229,644	\$ 48,904,127	\$ 36,266,205	\$ 43,699,385	\$ 43,640,160	\$ 30,894,750	\$ 408,688,786
	\$ 39,674,454	\$ 20,442,501	\$ 43,079,984	\$ 24,309,314	\$ 12,075,310	\$ 15,014,366	\$ 116,670,205	\$ 81,978,638	\$ 40,359,949	\$ 25,280,991	\$ 74,894,044	\$ 43,192,460	\$ 27,474,168	\$ 27,474,168

CAPISTRANO UNIFIED SCHOOL DISTRICT  
FISCAL YEAR 2010-11  
PROJECTED GENERAL FUND CASH FLOWS

	July 2010 (Projected)	August 2010 (Projected)	September 2010 (Projected)	October 2010 (Projected)	November 2010 (Projected)	December 1 - 10, 2010 (Projected)	December 11 - 31, 2010 (Projected)	January 2011 (Projected)	February 2011 (Projected)	March 2011 (Projected)	April 2011 (Projected)	May 2011 (Projected)	June 2011 (Projected)	Total (Projected)
Revenue Limit:														
Property Tax	\$ 11,445,244	\$ (410,802)	\$ 6,291,142	\$ (242,335)	\$ 15,943,979	\$ (172,746)	\$ 97,294,289	\$ 8,384,107	\$ (380,621)	\$ 14,670,314	\$ 80,813,043	\$ 7,111,764	\$ 1,791,839	\$ 242,539,19
State Aid	-	334,723	937,224	-	602,501	-	602,501	1,206,002	33,472	-	1,037,641	334,723	-	5,087,78
Other	-	66,367	86,000	103,497	110,589	123,850	-	112,503	108,918	112,129	112,470	112,300	165,358	1,213,98
Federal Revenues	236,329	462,008	74,661	873,228	385,382	524,202	5,662,349	1,232,071	517,986	649,974	642,703	4,404,833	971,348	16,637,07
Other State Revenues	134,093	1,708,863	4,911,717	4,973,804	6,605,331	83,808	4,279,930	8,919,851	1,246,965	4,985,105	8,441,383	2,912,662	1,338,167	50,541,67
Other Local Income	48,563	646,464	1,013,166	679,031	621,109	377,867	149,550	588,947	345,359	678,595	394,272	446,697	1,322,157	7,311,77
Other Sources (Inc. Premium)	(9,308,200)	(3,046,260)	284,865	438,521	439,738	-	(486)	888,408	427,549	430,233	434,256	4,438,586	8,616,884	4,044,08
Interfund Transfers In	8,480	2,112,297	800,560	-	159,040	320	(160)	-	156,800	151,060	150,550	153,245	(1,407,015)	2,285,17
Accounts Receivable	12,226,940	1,691,792	1,572,345	2,438,873	675,414	71,668	-	325,762	264,953	108,587	434,350	434,350	217,175	20,462,20
TRANS Proceeds	60,990,000	-	-	-	-	-	-	-	-	-	-	-	-	60,990,00
	\$ 75,781,449	\$ 3,565,452	\$ 15,971,680	\$ 9,264,619	\$ 25,543,083	\$ 1,008,969	\$ 107,987,953	\$ 21,656,651	\$ 2,721,381	\$ 21,785,997	\$ 92,460,668	\$ 20,349,160	\$ 13,015,913	\$ 411,112,97
Salaries & Benefits	\$ 2,103,250	\$ 5,138,272	\$ 24,610,736	\$ 28,878,358	\$ 29,983,235	\$ 8,234,205	\$ 398,318	\$ 50,654,985	\$ 29,746,171	\$ 29,357,376	\$ 29,650,351	\$ 30,322,710	\$ 32,943,565	\$ 302,021,53
Supplies & Services	940,386	4,076,501	2,449,656	3,550,832	2,707,810	1,392,530	1,124,042	2,634,514	2,532,345	2,857,350	2,416,564	2,389,914	3,698,464	32,770,90
Capital Outlays	-	26,899	63,592	42,904	42,417	31,173	-	17,606	22,523	23,441	-	-	-	270,56
Other Outgo	61,799	257,888	1,103,762	387,476	308,149	30,930	318,137	523,669	121,208	2,859,569	854,562	778,656	(344,131)	7,261,67
Other Uses	1,144,000	4,656,000	-	-	-	-	-	-	-	-	-	-	(5,800,000)	-
Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	11,550,405	4,763,327	967,662	375,497	216,432	120,532	329,014	81,900	(28,800)	(54,175)	(32,275)	107,500	47,500	18,444,51
TRANS Interest Payment	-	-	-	-	-	-	-	-	486,565	-	364,924	364,924	-	1,216,41
TRANS Principal Repayment	\$ 15,799,840	\$ 18,918,887	\$ 29,195,408	\$ 33,235,067	\$ 33,258,043	\$ 9,809,370	\$ 2,169,511	\$ 53,912,674	\$ 57,276,012	\$ 35,043,561	\$ 51,551,126	\$ 52,260,704	\$ 30,545,398	\$ 422,975,60
	\$ 87,455,777	\$ 72,102,342	\$ 58,878,614	\$ 34,908,166	\$ 27,193,206	\$ 18,392,805	\$ 124,211,247	\$ 91,955,224	\$ 37,400,593	\$ 24,143,029	\$ 65,052,572	\$ 33,141,028	\$ 15,611,543	\$ 15,611,54

**General Fund/County School Service Fund  
Unrestricted and Restricted Resources  
Revenues, Expenditures, and Changes in the Fund Balance**

Name	Object Code	Base Year 2009 - 10	Year 1 2010 - 11	Year 2 2011 - 12
<b>Revenues</b>				
Revenue Limit Sources	8010 - 8099	\$248,930,063.56	\$251,370,463.59	\$256,084,337.40
Federal Revenues	8100 - 8299	\$24,271,762.00	\$19,944,481.08	\$18,491,862.04
Other State Revenues	8300 - 8599	\$68,087,383.00	\$67,789,675.08	\$68,702,341.16
Other Local Revenues	8600 - 8799	\$8,009,529.00	\$8,480,928.42	\$8,636,272.01
<b>Total Revenues</b>		<b>\$349,298,737.56</b>	<b>\$347,585,548.17</b>	<b>\$351,914,812.61</b>
<b>Expenditures</b>				
Certificated Salaries	1000 - 1999	\$194,295,536.00	\$187,418,570.45	\$189,949,125.36
Classified Salaries	2000 - 2999	\$57,246,109.00	\$58,903,755.82	\$60,350,827.13
Employee Benefits	3000 - 3999	\$73,383,201.00	\$74,467,263.02	\$76,254,835.14
Books and Supplies	4000 - 4999	\$10,818,657.00	\$10,318,260.77	\$9,242,490.39
Services and Other Operating	5000 - 5999	\$27,692,401.00	\$27,445,160.24	\$27,943,465.02
Capital Outlay	6000 - 6900	\$73,130.00	\$273,130.00	\$73,130.00
Other Outgo	7000 - 7299	\$9,517,584.00	\$9,128,359.80	\$9,341,646.21
Direct Support/Indirect Cost	7300 - 7399	(\$724,004.00)	(\$724,004.00)	(\$724,004.00)
Debt Service	7430 - 7439	\$742,884.00	\$473,578.00	\$172,645.00
<b>Total Expenditures</b>		<b>\$373,045,498.00</b>	<b>\$367,704,074.10</b>	<b>\$372,604,160.25</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>(\$23,746,760.44)</b>	<b>(\$20,118,525.93)</b>	<b>(\$20,689,347.64)</b>
<b>Other Financing Sources/Uses</b>				
Interfund Transfers In	8900 - 8929	\$9,592,298.00	\$2,758,297.00	\$2,758,297.00
Interfund Transfers Out	7600 - 7629	\$0.00	\$3,000,000.00	\$0.00
All Other Financing Sources	8930 - 8979	\$0.00	\$0.00	\$0.00
All Other Financing Uses	7630 - 7699	\$0.00	\$0.00	\$0.00
Contributions	8980 - 8999	\$0.00	\$0.00	\$0.00
<b>Total Other Financing Sources/Uses</b>		<b>\$9,592,298.00</b>	<b>(\$241,703.00)</b>	<b>\$2,758,297.00</b>
<b>Net Increase (Decrease) in Fund Balance</b>		<b>(\$14,154,462.44)</b>	<b>(\$20,360,228.93)</b>	<b>(\$17,931,050.64)</b>
<b>Fund Balance</b>				
Beginning Fund Balance	9791	\$35,911,399.00	\$21,756,936.56	\$1,396,707.63
Audit Adjustments	9793	\$0.00	\$0.00	\$0.00
Other Restatements	9795	\$0.00	\$0.00	\$0.00
Adjusted Beginning Fund Balance		\$35,911,399.00	\$21,756,936.56	\$1,396,707.63
Ending Fund Balance		<b>\$21,756,936.56</b>	<b>\$1,396,707.63</b>	<b>(\$16,534,343.01)</b>
<b>Components of Ending Fund Balance</b>				
Reserved Balances	9700	\$0.00	\$0.00	\$0.00
Revolving Cash	9711	\$175,000.00	\$175,000.00	\$175,000.00
Stores	9712	\$150,000.00	\$150,000.00	\$150,000.00
Prepaid Expenditures	9713	\$0.00	\$0.00	\$0.00
Other Prepay	9719	\$0.00	\$0.00	\$0.00
General Reserve	9730	\$0.00	\$0.00	\$0.00
Legally Restricted Balance	9740 - 9759	\$983,000.00	\$429,615.90	\$0.00
Economic Uncertainties Percentage		2.00%	2.00%	2.00%
Designated for Economic Uncertainties	9770	\$7,460,909.96	\$7,414,081.48	\$7,452,083.21
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	\$0.00	\$0.00	\$0.00
Other Designated	9780	\$12,485,656.00	\$1,791,656.00	\$1,791,656.00
Undesignated/Unappropriated	9790	\$502,370.60	\$0.00	\$0.00
Negative Shortfall	9790	\$0.00	(\$8,563,645.75)	(\$26,103,082.22)

**EXHIBIT C  
(1 of 4)**

**General Fund/County School Service Fund  
Unrestricted Resources Only  
Revenues, Expenditures, and Changes in the Fund Balance**

Name	Object Code	Base Year 2009 - 10	Year 1 2010 - 11	Year 2 2011 - 12
<b>Revenues</b>				
Revenue Limit Sources	8010 - 8099	\$243,113,673.56	\$245,576,175.59	\$250,185,752.40
Federal Revenues	8100 - 8299	\$863,317.00	\$863,317.00	\$863,317.00
Other State Revenues	8300 - 8599	\$34,475,495.00	\$33,802,492.42	\$34,116,372.43
Other Local Revenues	8600 - 8799	\$7,023,454.00	\$7,276,853.42	\$7,432,197.01
<b>Total Revenues</b>		<b>\$285,475,939.56</b>	<b>\$287,518,838.43</b>	<b>\$292,597,638.84</b>
<b>Expenditures</b>				
Certificated Salaries	1000 - 1999	\$154,705,988.00	\$155,323,523.33	\$157,985,420.35
Classified Salaries	2000 - 2999	\$29,233,679.00	\$30,251,882.18	\$31,168,697.82
Employee Benefits	3000 - 3999	\$52,629,214.00	\$55,211,106.98	\$56,400,920.53
Books and Supplies	4000 - 4999	\$5,093,623.00	\$4,447,725.58	\$4,527,706.48
Services and Other Operating	5000 - 5999	\$19,237,380.00	\$19,613,707.26	\$19,811,666.32
Capital Outlay	6000 - 6900	\$15,130.00	\$215,130.00	\$15,130.00
Other Outgo	7000 - 7299	\$2,705,915.00	\$2,696,092.32	\$2,742,443.98
Direct Support/Indirect Cost	7300 - 7399	(\$4,479,991.00)	(\$4,428,599.80)	(\$4,410,636.99)
Debt Service	7430 - 7439	\$490,177.00	\$220,871.00	\$30,464.00
<b>Total Expenditures</b>		<b>\$259,631,115.00</b>	<b>\$263,551,438.85</b>	<b>\$268,271,812.49</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>\$25,844,824.56</b>	<b>\$23,967,399.58</b>	<b>\$24,325,826.35</b>
<b>Other Financing Sources/Uses</b>				
Interfund Transfers In	8900 - 8929	\$9,592,298.00	\$2,758,297.00	\$2,758,297.00
Interfund Transfers Out	7600 - 7629	\$0.00	\$3,000,000.00	\$0.00
All Other Financing Sources	8930 - 8979	\$0.00	\$0.00	\$0.00
All Other Financing Uses	7630 - 7699	\$0.00	\$0.00	\$0.00
Contributions	8980 - 8999	(\$40,600,701.00)	(\$43,532,541.41)	(\$44,585,558.09)
<b>Total Other Financing Sources/Uses</b>		<b>(\$31,008,403.00)</b>	<b>(\$43,774,244.41)</b>	<b>(\$41,827,261.09)</b>
<b>Net Increase (Decrease) in Fund Balance</b>		<b>(\$5,163,578.44)</b>	<b>(\$19,806,844.83)</b>	<b>(\$17,501,434.74)</b>
<b>Fund Balance</b>				
Beginning Fund Balance	9791	\$25,937,515.00	\$20,773,936.56	\$967,091.73
Audit Adjustments	9793	\$0.00	\$0.00	\$0.00
Other Restatements	9795	\$0.00	\$0.00	\$0.00
Adjusted Beginning Fund Balance		\$25,937,515.00	\$20,773,936.56	\$967,091.73
Ending Fund Balance		\$20,773,936.56	\$967,091.73	(\$16,534,343.01)
<b>Components of Ending Fund Balance</b>				
Reserved Balances	9700	\$0.00	\$0.00	\$0.00
Revolving Cash	9711	\$175,000.00	\$175,000.00	\$175,000.00
Stores	9712	\$150,000.00	\$150,000.00	\$150,000.00
Prepaid Expenditures	9713	\$0.00	\$0.00	\$0.00
Other Prepay	9719	\$0.00	\$0.00	\$0.00
General Reserve	9730	\$0.00	\$0.00	\$0.00
Legally Restricted Balance	9740 - 9759	\$0.00	\$0.00	\$0.00
Economic Uncertainties Percentage		2.00%	2.00%	2.00%
Designated for Economic Uncertainties	9770	\$7,460,909.96	\$7,414,081.48	\$7,452,083.21
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	\$0.00	\$0.00	\$0.00
Other Designated	9780	\$12,485,656.00	\$1,791,656.00	\$1,791,656.00
Undesignated/Unappropriated	9790	\$502,370.60	\$0.00	\$0.00
Negative Shortfall	9790	\$0.00	(\$8,563,645.75)	(\$26,103,082.22)

**EXHIBIT C  
(2 of 4)**

**General Fund/County School Service Fund  
Restricted Resources Only  
Revenues, Expenditures, and Changes in the Fund Balance**

Name	Object Code	Base Year 2009 - 10	Year 1 2010 - 11	Year 2 2011 - 12
<b>Revenues</b>				
Revenue Limit Sources	8010 - 8099	\$5,816,390.00	\$5,794,288.00	\$5,898,585.00
Federal Revenues	8100 - 8299	\$23,408,445.00	\$19,081,164.08	\$17,628,545.04
Other State Revenues	8300 - 8599	\$33,611,888.00	\$33,987,182.66	\$34,585,968.73
Other Local Revenues	8600 - 8799	\$986,075.00	\$1,204,075.00	\$1,204,075.00
<b>Total Revenues</b>		<b>\$63,822,798.00</b>	<b>\$60,066,709.74</b>	<b>\$59,317,173.77</b>
<b>Expenditures</b>				
Certificated Salaries	1000 - 1999	\$39,589,548.00	\$32,095,047.12	\$31,963,705.01
Classified Salaries	2000 - 2999	\$28,012,430.00	\$28,651,873.64	\$29,182,129.31
Employee Benefits	3000 - 3999	\$20,753,987.00	\$19,256,156.04	\$19,853,914.61
Books and Supplies	4000 - 4999	\$5,725,034.00	\$5,870,535.19	\$4,714,783.91
Services and Other Operating	5000 - 5999	\$8,455,021.00	\$7,831,452.98	\$8,131,798.70
Capital Outlay	6000 - 6900	\$58,000.00	\$58,000.00	\$58,000.00
Other Outgo	7000 - 7299	\$6,811,669.00	\$6,432,267.48	\$6,599,202.23
Direct Support/Indirect Cost	7300 - 7399	\$3,755,987.00	\$3,704,595.80	\$3,686,632.99
Debt Service	7430 - 7439	\$252,707.00	\$252,707.00	\$142,181.00
<b>Total Expenditures</b>		<b>\$113,414,383.00</b>	<b>\$104,152,635.25</b>	<b>\$104,332,347.76</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>(\$49,591,585.00)</b>	<b>(\$44,085,925.51)</b>	<b>(\$45,015,173.99)</b>
<b>Other Financing Sources/Uses</b>				
Interfund Transfers In	8900 - 8929	\$0.00	\$0.00	\$0.00
Interfund Transfers Out	7600 - 7629	\$0.00	\$0.00	\$0.00
All Other Financing Sources	8930 - 8979	\$0.00	\$0.00	\$0.00
All Other Financing Uses	7630 - 7699	\$0.00	\$0.00	\$0.00
Contributions	8980 - 8999	\$40,600,701.00	\$43,532,541.41	\$44,585,558.09
<b>Total Other Financing Sources/Uses</b>		<b>\$40,600,701.00</b>	<b>\$43,532,541.41</b>	<b>\$44,585,558.09</b>
<b>Net Increase (Decrease) in Fund Balance</b>		<b>(\$8,990,884.00)</b>	<b>(\$553,384.10)</b>	<b>(\$429,615.90)</b>
<b>Fund Balance</b>				
Beginning Fund Balance	9791	\$9,973,884.00	\$983,000.00	\$429,615.90
Audit Adjustments	9793	\$0.00	\$0.00	\$0.00
Other Restatements	9795	\$0.00	\$0.00	\$0.00
Adjusted Beginning Fund Balance		\$9,973,884.00	\$983,000.00	\$429,615.90
Ending Fund Balance		\$983,000.00	\$429,615.90	\$0.00
<b>Components of Ending Fund Balance</b>				
Reserved Balances	9700	\$0.00	\$0.00	\$0.00
Revolving Cash	9711	\$0.00	\$0.00	\$0.00
Stores	9712	\$0.00	\$0.00	\$0.00
Prepaid Expenditures	9713	\$0.00	\$0.00	\$0.00
Other Prepay	9719	\$0.00	\$0.00	\$0.00
General Reserve	9730	\$0.00	\$0.00	\$0.00
Legally Restricted Balance	9740 - 9759	\$983,000.00	\$429,615.90	\$0.00
Designated for Economic Uncertainties	9770	\$0.00	\$0.00	\$0.00
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	\$0.00	\$0.00	\$0.00
Other Designated	9780	\$0.00	\$0.00	\$0.00
Undesignated/Unappropriated	9790	\$0.00	\$0.00	\$0.00
Negative Shortfall	9790	\$0.00	\$0.00	\$0.00

**EXHIBIT C  
(3 of 4)**

## Fund: 01 - General Fund/County School Service Fund

Title	Base Year	Year 1	Year 2
	2009 - 10	2010 - 11	2011 - 12
<b>Gift Ending Balance</b>	<b>\$1,000,000.00</b>	<b>\$1,000,000.00</b>	<b>\$1,000,000.00</b>
<b>Staff Development Grant Ending Balance</b>	<b>\$329,656.00</b>	<b>\$329,656.00</b>	<b>\$329,656.00</b>
<b>Supply account ending balance</b>	<b>\$400,000.00</b>	<b>\$400,000.00</b>	<b>\$400,000.00</b>
<b>Cal Safe ending balance</b>	<b>\$217,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Deferred Maintenance</b>	<b>\$3,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Furlough day savings</b>	<b>\$4,104,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Teacher Dev grant</b>	<b>\$62,000.00</b>	<b>\$62,000.00</b>	<b>\$62,000.00</b>
<b>budget cut list savings</b>	<b>\$938,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**EXHIBIT C**  
**(4 of 4)**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **2010-11 FISCAL YEAR TENTATIVE BUDGET**



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**BACKGROUND INFORMATION**

In accordance with Article IV, Section 12 of the California Constitution, Governor Schwarzenegger released his budget proposal for the 2010-11 fiscal year on January 8, 2010. At the regular Board meeting on February 9, 2010, Trustees were informed of the impact of the Governor's January Budget Proposal. The impact of the Governor's January Budget Proposal yielded a CUSD budget shortfall of approximately \$34.0 million for fiscal year 2010-11, plus an estimated additional amount in excess of \$5.3 million for fiscal year 2011-12.

At the regular board meeting on February 9, 2010, Trustees approved budget guidelines, assumptions, and a calendar to support in the budget development process for the 2010-11 fiscal year.

On February 22, 2010, the district engaged in a budget workshop, which was convened with the purposes of identifying areas of the District's budget where additional efficiency, cost savings, or revenue opportunities might exist. As a result of this workshop, Trustees approved budget modifications totaling approximately \$5.5 million at the May 11, 2010 regular meeting.

On May 14, 2010, the Governor released the May Revision, which confirmed the items included in the January Budget Proposal, and included an additional ongoing revenue reduction of 3.85% to the base revenue limit. The impact of the May Revision equates to an additional revenue limit reduction of approximately \$2.2 million raising the projected shortfall from \$34 million to \$36.2 million.

At a special meeting on May 19, 2010, Trustees approved a three-year settlement agreement with Capistrano Unified Education Association, which will result in a reduction of expenses of approximately \$4.1 million in 2009-10, \$15.6 million in 2010-11, and \$17.5 million in 2011-12. This agreement reduced the \$36.2 million projected shortfall for 2010-11 by approximately \$19.7 million.

While the final state budget and subsequent level of local school district funding has not yet been determined, the District is required to adopt a budget by June 30. In the absence of an adopted state budget, staff is constructing the 2010-11 fiscal year district budget based on the May budget revision and the budget guidelines and assumptions (Exhibit A).



## **2010-11 FISCAL YEAR TENTATIVE BUDGET**

June 15, 2010

Page 2

### **CURRENT CONSIDERATIONS**

The purpose of this agenda item is to present the 2010-11 Tentative District Budget and related assumptions. The Tentative Budget presented incorporates the \$5.5 million in budget modifications approved by the Board of Trustees in May, the three-year settlement agreement with CUEA, operational efficiencies and modifications, as well as budget assumptions in revenues, expenditures, enrollment, staffing, and program offerings.

Taking into account these reductions and modifications, the District has a remaining budget deficit of approximately \$9.5 million for the 2010-11 fiscal year. As of the agenda publication, negotiation settlements have not been reached with the California School Employees Association, Chapter 224 (CSEA) and Teamsters, Local 952 (Teamsters). In addition, any possible Capistrano Unified Management Association (CUMA) salary modifications have yet to be determined.

There are still key items that are being incorporated into the Tentative Budget at the time of publication of this Board Item. The following items will be provided under separate cover to the Board, and made available to the public via the CUSD website, on or before Friday, June 11, 2010.

- Budget Guidelines & Assumptions (revised) (Exhibit A)
- General Fund Budget Summary (Exhibit B)
- General Fund Multiple Year Projection (Exhibit C)

### **FINANCIAL IMPLICATIONS**

The financial implications of this agenda item will be presented at the board meeting and detailed in the exhibit(s), which will be provided under separate cover.

### **STAFF RECOMMENDATION**

It is respectfully requested that Board President Bryson recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who along with Kristofer Pitman, Executive Director, Fiscal Services, will make a presentation to the Board regarding the 2010-11 Tentative Budget and be available for Trustee questions.

**INFORMATION/  
DISCUSSION**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**Budget Assumptions**  
**2010-11**

*Revised as of 6/11/2010, with changes indicated in yellow, and deletions indicated with strikethrough.*

**PURPOSE:**

The purpose of this budget assumption document is to provide the District with a framework for preparing the budget. The overarching influence to the following assumptions is the budget for the State of California. Other assumptions will be based upon District input and prior year trends, as well as external sources or conditions when appropriate.

**OVERALL ASSUMPTIONS:**

1. Enrollment projections for 2010-11 assume that enrollment will be flat as compared to 2009-10. The projected enrollment for revenue limit funding during 2010-11 is 51,889.

Funding received from the State is based on the district's Average Daily Attendance (ADA). ADA is calculated by dividing the total number of days of *student attendance* by the number of *days of school taught* during the same period. Funding for 2010-11 will be based on an ADA of 50,205 (including CUSD students educated through County of Orange programs). ~~Actual ADA will not be known until P-2 is completed in mid-April.~~

Currently, the net funded base revenue limit is projected to be \$4,939.34 per unit of ADA. This amount includes deficit reductions and an additional \$244 cut as set forth in the Governor's 2010-11 May Revise. This calculation is detailed further in item 3.

2. Both site supply budgets and staffing allocations will be determined using the following formulas:

2.1 Site Supply Budget Formula <sup>1,2</sup>:

K-5	\$15.75 / student
6-8	\$18.75 / student
9-12	\$24.75 / student

<sup>1</sup> Site supply budgets are exclusive of copier allocation, which is centrally funded

<sup>2</sup> These amounts represent a 25% reduction that was instituted in relation to funding shortfalls from the State of California

2.2 Staffing Formula:

K - 3	=	30.5 : 1	
4 - 5	=	31.5 : 1	
6 - 8	=	32.5 : 1	(includes prep periods and electives)

9 – 12 = 34.5 : 1 (includes prep periods and electives)

Class sizes in grades K, and 4-12 will be staffed as per Article 8.3 of the current contract with CUEA. Staffing in grades 1-3 will differ with the current contract due to restrictions outlined in California Education Code sections 41376 and 41378. For grades 1-3, these restrictions limit the maximum size of individual classes at 32:1, and the district-wide average at 30:1.

### **REVENUE ASSUMPTIONS:**

3. The 2010-11 revenue limit will be based upon the 2009-10 revenue limit with, a projected - 0.39% cost of living adjustment (COLA) decrease, as well as the accumulated deficit factor of 18.355%. The Governor has proposed an additional revenue cut of \$244 per ADA. The District's 2010-11 deficated revenue limit per ADA, including this additional cut, is calculated to be \$4,939 per unit of ADA.

Based upon funded attendance projections of 50,205, the net revenue limit funding is estimated to be \$249.0 million after pass through payments and adjustments to state allocations have been accounted for.

- 3.1 The District's Revenue Limit calculation is included below for reference

	Base Revenue Limit per ADA (A)	Proation Factor (B)	Funded Base Revenue Limit (C) = (A) X (B)
1. 2009-10 Base Revenue Limit	6,374.18	0.81645	5,204.20
2. 2010-11 COLA per ADA	-25.00	-	-
3. 2010-11 Base Revenue Limit	6,349.18	0.81645*	5,183.79
4. 2010-11 Unallocated Reductions (ongoing)	-244.44	-	-244.44
5. Net 2010-11 Funding (C3 minus C4)			4,939.34
6. Net 2009-10 Funding (2009-10 Revenue Limits, Line 5, Column C))			4,951.21
7. Dollar Change (Line 5, Column C Minus Line 1, Column C)			-11.86
8. Percent Change (Line 5, Column C Divided by Line 1, Column C)			-0.24%

**\*0.81645 = 1 - .18355 (deficit factor)**

**2010-11 Unallocated Reductions apply a reduction of 3.85% to the base revenue limit, per the methodology suggested by the Department of Finance.**

4. There is no equalization aid planned for 2010-11.
5. State categorical program funding is expected to receive - 0.38% COLA decrease for Tier I – III programs.
- 5.1 The District will utilize the flexibility of the Tier III programs afforded through SBX3 4. Currently, the District plans to utilize flexibility amounts equivalent to the 2009-10 fiscal year.
6. State Special Education funding is expected to receive - 0.38% COLA decrease.

7. Lottery unrestricted revenue will be calculated at \$111 per unit of annual attendance. Unrestricted revenue is projected to be approximately \$5.8 million.
8. Lottery restricted revenue for instructional materials will be calculated at \$14.50 per unit of annual attendance. Restricted revenue is projected to be approximately \$0.75 million.
9. The District is not budgeting any further allocation from the American Recovery & Reinvestment Act (ARRA) funds for 2010-11.
  - 9.1 All Orange County districts have been advised by the Orange County Department of Education not to budget any of the proposed second round of ARRA State Fiscal Stabilization Funds (SFSF). The District originally anticipated receiving approximately \$4.9 million in 2009/10. However, the timing, regulations, and final amount associated with any allocation of second round SFSF are unknown, and at this time the district is budgeting \$0 second round funds.
10. The State of California recently passed legislation that has the ability to make the State highly competitive for the new Federal Race to the Top (RTTT) program. Currently, CUSD is not expecting to be allocated any of these funds.

#### **EXPENDITURE ASSUMPTIONS:**

#### 11. Salaries

- 11.1 Step and column increases will be reflected for those certificated, classified and administrative employees who qualify for movement based upon their longevity with the District, and earned education credits.

11.1.1 Salary costs estimated for employee groups will increase by the following percentages due to employee movement across the salary schedule.

CUEA	0.75%
CSEA	2.0%
CUMA	1.5%
Teamsters	2.0%

- 11.2 Vacancies created due to retirements or those employees indicating the intent not to return will be budgeted as follows:

Certificated:	Column C, Step 11
Classified:	Step 3, Range per Classification
Administrative:	Step 3, Range per Classification

- 11.3 2009-10 salary agreements have only been reached with CUEA.

11.3.1 In the absence of a negotiated settlement with the other represented groups, no additional changes to compensation amounts have been included in the budget, other than those indicated in above.

12. Actual costs for special education are dependent on the type of services the District is required to provide to each individual student. For the purposes of budgeting expenditures, the District is projecting increases of between 2% and 5% in the costs of non-salary expenditures for operating the program during 2010-11.
13. Costs resulting from earlier golden handshake commitments will be budgeted within the General Fund. A cost of \$250,000 will be incurred during 2010-11, which will cover the final payment of the previous golden handshake commitments and is included in the debt service amount listed below.
14. For categorically funded programs, the positions allocated will reflect the funding available.
15. Benefits:
  - 15.1 ~~The District has used 2009-10 rates in the initial preparation of the 2010-11 budget. Revised estimated employer rates for all statutory benefits for the 2010-11 budget year will be released in Spring 2010. These rates will be incorporated when available.~~ The District will utilize the following employer rates for statutory benefits for the 2010-11 budget year, based upon currently available information from various State agencies.

STRS -	8.25 %
PERS -	10.71 %
PERS Reduction -	2.31 %
OASDI -	6.20 %
Medicare -	1.45 %
Workers Comp -	1.20 %
Unemployment -	0.72 %
  - 15.2 The Public Employees Retirement System (PERS) revenue limit reduction transfer is estimated at \$852,865 which matches the amount to be budgeted as income.
16. Health and welfare insurance premiums for the 2010-11 fiscal year for employee groups other than CUEA will be budgeted to increase by 7%.
  - 16.1 Health and welfare expenditures for 2010-11 are projected to be approximately \$41.0 million.
17. Liability insurance premiums for the 2010-11 fiscal year will be budgeted to increase by 3%.

- 17.1 Property & Liability insurance costs for 2010-11 are projected to be approximately \$2.2 million.
18. Utilities are expected to increase by 2% over the 2009-10 year based upon California CPI as forecasted for 2010-11.
19. Transfers & Capital Outlay:
- 19.1 The District will not contribute to the Deferred Maintenance Fund during the 2010-11 fiscal year.
- 19.2 A total of \$250,000 will be allocated for capital outlay needs such as furniture and equipment replacement.
- 19.2.1 Of this amount, \$200,000 will be reserved for technology infrastructure replacement.
- 19.3 The District will transfer a total of approximately \$2.8 million from the following funds to the General Fund to help offset revenue limit reductions.
- Fund 40 (Special Reserve):                      \$ 650,000      “C” Building Rent
- The following amounts will be transferred annually through 2012-13, based upon flexibility authorized in SBX3 4:
- Fund 11 (Adult Education):                      \$ 900,000
- Fund 14 (Deferred Maintenance):              \$1,200,000
20. Indirect / Direct Costs:
- 20.1 Inter-program direct and indirect costs will be calculated at the maximum allowable rate per program. The approved rate through the California Department of Education is 3.11% for 2010-11.
- 20.2 The Cafeteria Fund will be charged a 3.11% indirect cost for the 2010-11 fiscal year. Ed. Code Sections 38101(c) and 52616.4(a)(3) specify that the indirect cost charge for Cafeteria Funds is the lesser of the approved school district rate (3.11%), or the statewide average rate (4.44%). In addition to indirect charges, the District charges applicable direct costs including telephone, electricity, natural gas, waste disposal, and laundry services.
- 20.3 The Child Development Fund will be charged based on direct staff time used to support the childcare program, utility costs, rent, insurance, and maintenance and warehouse services.
21. Debt Service and Major Lease Payments:

- 21.1 The District is projected to incur approximately \$500,000 in debt service payments from the General Fund in 2010-11. These amounts consist primarily of final golden handshake payments and bus leases.
- 21.2 The District currently does not plan to enter into significant additional lease obligations during the 2010-11 fiscal year.
- 22. At a minimum, the Reserve for “Economic Uncertainty” will be maintained at the 2% mandated level.
- 23. New textbooks, consumables, and the costs of rebinding will be budgeted at \$1.6 million, and will be funded from the following:
  - 23.1 Restricted lottery funding of \$900,000 (including carryover), which may only be spent on instructional materials.
  - 23.2 Instructional Materials Funding Realignment Program (IMFRP) funding of \$0.7 million will be allocated to instructional materials. IMFRP is a Tier III categorical program, and is projected to receive a total 2010-11 appropriation of \$2.8 million. The remaining balance of approximately \$2.1 million will be contributed to the unrestricted general fund.
- 24. Summer School, which includes credit recovery and legally mandated activities, during Summer 2010, is currently budgeted at \$50,000.

**ADDITIONAL ASSUMPTIONS:**

- 25. Interest earnings on funds in custody will be budgeted at 1.10%.
- 26. Charter Schools
  - 26.1.1 The District currently has executed contracts with three charter school groups. The charter schools receive a combination of property tax revenue and State aid, including a categorical block grant. The District provides general financial review for the charters and their respective budgets.
  - 26.1.2 The District receives fees from the charter school groups for administrative oversight, which amount to approximately \$82K.
  - 26.1.3 One charter school also makes lease payments to the District, which are budgeted at \$134K per year.

Presented for Draft Consideration: January 12, 2010

Revised: February 5, 2010

June 11, 2010

Presented for Board Approval: February 9, 2010

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**2010/2011 PRELIMINARY BUDGET SUMMARY**  
**GENERAL FUND**  
**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

<b>FUND 01 DESCRIPTION</b>	<b>2009/2010 ESTIMATED ACTUALS</b>	<b>2010/2011 PRELIMINARY BUDGET</b>
REVENUES:		
Revenue Limit Sources	\$248,165,778	\$249,785,206
Federal Revenues	\$18,724,929	\$16,822,174
<i>Federal Stimulus (carryover only in 10-11)</i>	<i>\$7,900,412</i>	<i>\$2,456,098</i>
Other State Revenues	\$65,664,832	\$66,533,235
Other Local Revenues	\$8,009,529	\$7,149,710
<b>TOTAL REVENUES</b>	<b>\$348,465,480</b>	<b>\$342,746,423</b>
EXPENDITURES:		
Certificated Salaries	\$192,014,618	\$186,828,395
Classified Salaries	\$57,296,109	\$57,534,464
Employees Benefits	\$73,120,668	\$73,446,926
Books and Supplies	\$10,943,657	\$10,651,189
Services & Other Op Expenses	\$27,733,801	\$26,184,258
Capital Outlay	\$73,130	\$40,229
Other Outgo	\$9,517,584	\$9,351,387
Direct Support/Indirect Costs	(\$724,004)	(\$565,394)
Debt Service Payment	\$742,884	\$499,759
<b>TOTAL EXPENDITURES</b>	<b>\$370,718,447</b>	<b>\$363,971,213</b>
<b>EXCESS/(DEFICIENCY)</b>	<b>(\$22,252,967)</b>	<b>(\$21,224,790)</b>
OTHER FINANCING SOURCES/USES:		
Interfund Transfer In (+)	\$3,258,297	\$2,758,297
Interfund Transfer Out (-)	\$0	\$0
Other Sources (+)	\$6,334,001	\$0
Other Uses (-)	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/USES</b>	<b>\$9,592,298</b>	<b>\$2,758,297</b>
<b>NET FUND BALANCE INCREASE/(DECREASE)</b>	<b>(\$12,660,669)</b>	<b>(\$18,466,493)</b>



**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**2010/2011 PRELIMINARY BUDGET SUMMARY**  
**GENERAL FUND**  
**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

<b>FUND 01 DESCRIPTION</b>	<b>2009/2010 ESTIMATED ACTUALS</b>	<b>2010/2011 PRELIMINARY BUDGET</b>
<b>FUND BALANCE:</b>		
Beginning Balance	\$35,911,399	\$23,250,730
Audit Adjustments	\$0	\$0
<b>NET BEGINNING BALANCE</b>	<b>\$35,911,399</b>	<b>\$23,250,730</b>
 <b>ENDING BALANCE</b>	 <b>\$23,250,730</b>	 <b>\$4,784,237</b>
 <b>COMPONENTS OF ENDING BALANCE:</b>		
Reserved Amounts		
Revolving Cash	\$175,000	\$175,000
Stores	\$150,000	\$150,000
Prepaid Expense	\$0	\$0
Designated Amounts		
Economic Uncertainties	\$7,629,324	\$629,581
Restricted Carryover	\$1,030,750	\$0
Locally Restricted	\$14,265,656	\$3,829,656
Other Designations	\$0	\$0
 Reserve for Economic Uncertainty Percentage	 2.06%	 0.17%

Description	Object Codes	2010-11 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2011-12 Projection (C)	% Change (Cols. E-C/C) (D)	2012-13 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted except line A1h)						
1. Revenue Limit Sources	8010-8099	244,204,288.00				
a. Base Revenue Limit per ADA (Form RL, line 4, ID 0024)		6,348.18	2.11%	6,482.18	2.41%	6,638.18
b. Revenue Limit ADA (Form RL, line 5b, ID 0033)		50,204.88	0.00%	50,204.88	0.00%	50,204.88
c. Total Base Revenue Limit (Line A1a times line A1b, ID 0269)		318,709,615.12	2.11%	325,437,069.04	2.41%	333,269,030.32
d. Other Revenue Limit (Form RL, lines 6 thru 14)		1,828,737.00	0.00%	1,828,737.00	0.00%	1,828,737.00
e. Total Revenue Limit Subject to Deficit (Sum lines A1c plus A1d, ID 0082)		320,538,352.12	2.10%	327,265,806.04	2.39%	335,097,767.32
f. Deficit Factor (Form RL, line 16)		0.81645	0.00%	0.81645	0.00%	0.81645
g. Deficit Revenue Limit (Line A1e times line A1f, ID 0284)		261,703,537.59	2.10%	267,196,167.34	2.39%	273,590,572.13
h. Plus: Other Adjustments (e.g., basic aid, charter schools object 8015, prior year adjustments objects 8019 and 8099)			0.00%	0.00	0.00%	0.00
i. Revenue Limit Transfers (Objects 8091 and 8097)		(5,580,918.00)	0.00%	(5,580,917.79)	0.00%	(5,580,918.58)
j. Other Adjustments (Form RL, lines 18 thru 20 and line 41)		(11,918,331.59)	0.00%	(11,918,331.55)	0.00%	(11,918,331.55)
k. Total Revenue Limit Sources (Sum lines A1g thru A1j) (Must equal line A1)		244,204,288.00	2.25%	249,696,918.00	2.56%	256,091,322.00
2. Federal Revenues	8100-8299	700,000.00	0.00%	700,000.00	0.00%	700,000.00
3. Other State Revenues	8300-8599	32,524,782.00	1.13%	32,893,693.00	-23.63%	25,122,042.00
4. Other Local Revenues	8600-8799	5,561,810.00	2.88%	5,721,727.00	3.16%	5,902,409.00
5. Other Financing Sources	8900-8999	(40,968,530.00)	2.54%	(42,010,376.00)	2.96%	(43,252,712.00)
6. Total (Sum lines A1k thru A5)		242,022,350.00	2.06%	247,001,962.00	-0.99%	244,563,061.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				155,380,438.00		159,336,189.00
b. Step & Column Adjustment				2,343,000.00		2,390,000.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				1,612,751.00		(121,663.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	155,380,438.00	2.55%	159,336,189.00	1.42%	161,604,526.00
2. Classified Salaries						
a. Base Salaries				28,345,976.00		28,952,896.00
b. Step & Column Adjustment				566,920.00		579,058.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				40,000.00		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	28,345,976.00	2.14%	28,952,896.00	2.00%	29,531,954.00
3. Employee Benefits	3000-3999	54,015,857.00	2.42%	55,320,537.00	2.14%	56,505,284.00
4. Books and Supplies	4000-4999	3,832,499.00	-7.04%	3,562,648.00	2.33%	3,645,530.00
5. Services and Other Operating Expenditures	5000-5999	18,368,510.00	0.45%	18,450,633.00	4.59%	19,298,439.00
6. Capital Outlay	6000-6999	1,000.00	0.00%	1,000.00	0.00%	1,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	2,986,028.00	-8.27%	2,738,977.00	0.00%	2,738,977.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(3,472,215.00)	0.00%	(3,472,215.00)	0.00%	(3,472,215.00)
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				(24,250,000.00)		(25,350,000.00)
11. Total (Sum lines B1 thru B10)		259,458,093.00	-7.25%	240,640,665.00	1.61%	244,503,495.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(17,435,743.00)		6,361,297.00		59,566.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		22,219,980.00		4,784,237.00		11,145,534.00
2. Ending Fund Balance (Sum lines C and D1)		4,784,237.00		11,145,534.00		11,205,100.00
3. Components of Ending Fund Balance						
a. Fund Balance Reserves	9710-9740	325,000.00		325,000.00		325,000.00
b. Designated for Economic Uncertainties	9770	629,581.00		6,990,878.00		7,050,444.00
c. Fund Balance Designations	9775, 9780	3,829,656.00		3,829,656.00		3,829,656.00
d. Undesignated/Unappropriated Balance	9790	0.00		0.00		0.00
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		4,784,237.00		11,145,534.00		11,205,100.00

EXHIBIT C  
Page 1 of 6

Description	Object Codes	2010-11 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2011-12 Projection (C)	% Change (Cols. E-C/C) (D)	2012-13 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Designated for Economic Uncertainties	9770	629,581.00		6,990,878.00		7,050,444.00
b. Undesignated/Unappropriated Amount	9790	0.00		0.00		0.00
(Enter other reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
3. Total Available Reserves (Sum lines E1 thru E2b)		629,581.00		6,990,878.00		7,050,444.00
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
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Description	Object Codes	2010-11 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2011-12 Projection (C)	% Change (Cols. E-C/C) (D)	2012-13 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	5,580,918.00	0.00%	5,580,918.00	0.00%	5,580,918.00
2. Federal Revenues	8100-8299	18,578,272.00	-3.26%	17,972,174.00	-13.91%	15,472,174.00
3. Other State Revenues	8300-8599	34,008,453.00	2.05%	34,706,293.00	2.35%	35,520,573.00
4. Other Local Revenues	8600-8799	1,587,900.00	0.00%	1,587,900.00	0.00%	1,587,900.00
5. Other Financing Sources	8900-8999	43,726,827.00	2.38%	44,768,673.00	2.78%	46,011,009.00
6. Total (Sum lines A1 thru A5)		103,482,370.00	1.10%	104,615,958.00	-0.42%	104,172,574.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				31,447,957.00		31,212,971.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment				(705,986.00)		(1,099,579.00)
d. Other Adjustments				471,000.00		468,000.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	31,447,957.00	-0.75%	31,212,971.00	-2.02%	30,581,392.00
2. Classified Salaries						
a. Base Salaries				29,188,488.00		29,607,640.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment				(164,848.00)		(131,481.00)
d. Other Adjustments				584,000.00		592,000.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	29,188,488.00	1.44%	29,607,640.00	1.56%	30,068,159.00
3. Employee Benefits	3000-3999	19,431,069.00	3.01%	20,016,420.00	2.19%	20,455,451.00
4. Books and Supplies	4000-4999	6,818,690.00	-7.43%	6,312,395.00	-15.95%	5,305,363.00
5. Services and Other Operating Expenditures	5000-5999	7,815,748.00	-2.08%	7,653,543.00	2.03%	7,809,262.00
6. Capital Outlay	6000-6999	39,229.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	6,865,118.00	0.70%	6,912,976.00	2.64%	7,095,435.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	2,906,821.00	-0.23%	2,900,013.00	-1.47%	2,857,512.00
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		104,513,120.00	0.10%	104,615,958.00	-0.42%	104,172,574.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(1,030,750.00)		0.00		0.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		1,030,750.00		0.00		0.00
2. Ending Fund Balance (Sum lines C and D1)		0.00		0.00		0.00
3. Components of Ending Fund Balance						
a. Fund Balance Reserves	9710-9740	0.00		0.00		0.00
b. Designated for Economic Uncertainties	9770	0.00		0.00		0.00
c. Fund Balance Designations	9775, 9780	0.00		0.00		0.00
d. Undesignated/Unappropriated Balance	9790	0.00		0.00		0.00
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		0.00		0.00		0.00

Description	Object Codes	2010-11 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2011-12 Projection (C)	% Change (Cols. E-C/C) (D)	2012-13 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
(Enter other reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
3. Total Available Reserves (Sum lines E1 thru E2b)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Adjustments required for the expenditures from special education ARRA						

Description	Object Codes	2010-11 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2011-12 Projection (C)	% Change (Cols. E-C/C) (D)	2012-13 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	249,785,206.00	2.20%	255,277,836.00	2.50%	261,672,240.00
2. Federal Revenues	8100-8299	19,278,272.00	-3.14%	18,672,174.00	-13.39%	16,172,174.00
3. Other State Revenues	8300-8599	66,533,235.00	1.60%	67,599,986.00	-10.29%	60,642,615.00
4. Other Local Revenues	8600-8799	7,149,710.00	2.24%	7,309,627.00	2.47%	7,490,309.00
5. Other Financing Sources	8900-8999	2,758,297.00	0.00%	2,758,297.00	0.00%	2,758,297.00
6. Total (Sum lines A1 thru A5)		345,504,720.00	1.77%	351,617,920.00	-0.82%	348,735,635.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				186,828,395.00		190,549,160.00
b. Step & Column Adjustment				2,343,000.00		2,390,000.00
c. Cost-of-Living Adjustment				(705,986.00)		(1,099,579.00)
d. Other Adjustments				2,083,751.00		346,337.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	186,828,395.00	1.99%	190,549,160.00	0.86%	192,185,918.00
2. Classified Salaries						
a. Base Salaries				57,534,464.00		58,560,536.00
b. Step & Column Adjustment				566,920.00		579,058.00
c. Cost-of-Living Adjustment				(164,848.00)		(131,481.00)
d. Other Adjustments				624,000.00		592,000.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	57,534,464.00	1.78%	58,560,536.00	1.78%	59,600,113.00
3. Employee Benefits	3000-3999	73,446,926.00	2.57%	75,336,957.00	2.16%	76,960,735.00
4. Books and Supplies	4000-4999	10,651,189.00	-7.29%	9,875,043.00	-9.36%	8,950,893.00
5. Services and Other Operating Expenditures	5000-5999	26,184,258.00	-0.31%	26,104,176.00	3.84%	27,107,701.00
6. Capital Outlay	6000-6999	40,229.00	-97.51%	1,000.00	0.00%	1,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	9,851,146.00	-2.02%	9,651,953.00	1.89%	9,834,412.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(565,394.00)	1.20%	(572,202.00)	7.43%	(614,703.00)
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				(24,250,000.00)		(25,350,000.00)
11. Total (Sum lines B1 thru B10)		363,971,213.00	-5.14%	345,256,623.00	0.99%	348,676,069.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(18,466,493.00)		6,361,297.00		59,566.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		23,250,730.00		4,784,237.00		11,145,534.00
2. Ending Fund Balance (Sum lines C and D1)		4,784,237.00		11,145,534.00		11,205,100.00
3. Components of Ending Fund Balance						
a. Fund Balance Reserves	9710-9740	325,000.00		325,000.00		325,000.00
b. Designated for Economic Uncertainties	9770	629,581.00		6,990,878.00		7,050,444.00
c. Fund Balance Designations	9775, 9780	3,829,656.00		3,829,656.00		3,829,656.00
d. Undesignated/Unappropriated Balance	9790	0.00		0.00		0.00
e. Total Components of Ending Fund Balance						
(Line D3e must agree with line D2)		4,784,237.00		11,145,534.00		11,205,100.00

EXHIBIT C  
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Description	Object Codes	2010-11 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2011-12 Projection (C)	% Change (Cols. E-C/C) (D)	2012-13 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1. General Fund						
a. Designated for Economic Uncertainties	9770	629,581.00		6,990,878.00		7,050,444.00
b. Undesignated/Unappropriated Amount	9790	0.00		0.00		0.00
c. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770	0.00		0.00		0.00
b. Undesignated/Unappropriated Amount	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)		629,581.00		6,990,878.00		7,050,444.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		0.17%		2.02%		2.02%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA): a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? No b. If you are the SELPA AU and answered Yes to excluding special education pass-through funds: 1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 01, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		1,273,976.00				
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, lines 3, 6, and 25; enter projections)		49,949.07		49,949.07		49,949.07
3. Calculating the Reserves						
a. Total Expenditures and Other Financing Uses (Line B11)		363,971,213.00		345,256,623.00		348,676,069.00
b. Less: Special Education Pass-through Funds (Line F1b2)		1,273,976.00		0.00		0.00
c. Net Expenditures and Other Financing Uses (Line F3a, minus line F3b if line F1a is Yes)		363,971,213.00		345,256,623.00		348,676,069.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		2%		2%		2%
e. Reserve Standard - By Percent (Line F3c times F3d)		7,279,424.26		6,905,132.46		6,973,521.38
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		7,279,424.26		6,905,132.46		6,973,521.38
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		NO		YES		YES

EXHIBIT C  
Page 6 of 6

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **RESOLUTION RESERVING THE RIGHT TO MAKE 2010-2011  
EMPLOYEE COMPENSATION REDUCTIONS–  
RESOLUTION NUMBER 0910-75**

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**BACKGROUND INFORMATION**

The State of California is projecting a state budget shortfall of \$20 billion for the 2010-2011 fiscal year. Education Code section 45032 and Education Code section 45162(b) authorizes the governing board of a school district to increase the salaries of employees at any time during the school year on any date ordered by the governing board, but does not authorize decreases in salary during the school year.

**CURRENT CONSIDERATIONS**

In an abundance of caution due to the continuing unprecedented uncertainty of the financial situation in California, this agenda item proposes Board consideration of the adoption of Resolution No 0910-75, Exhibit A, and Board authorization to provide written notice to CSEA and Teamsters union leadership, Exhibit B. This Resolution reserves the right of the Board to negotiate with the exclusive representatives a reduction in bargaining unit salaries and work year/annual compensation for the 2010-2011 school year during the school year based upon the possible failure to receive anticipated revenues.

**FINANCIAL IMPLICATIONS**

The estimated savings to the 2010-11 budget for reductions in salaries and work year/annual compensation for classified employees is unknown as it is dependent on the amount of revenues received from the State of California for the 2010-2011 school year.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve Resolution 0910-75 for CSEA and Teamsters employees and provide authorization to give written notice to each represented union leader, Exhibit B, and to reserve the right to negotiate a reduction in salaries during the 2010-2011 school year should negotiations continue into 2010-2011.

DISCUSSION/  
ACTION





**BOARD OF TRUSTEES OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

**RESOLUTION NO. 0910-75**

**RESOLUTION RESERVING THE RIGHT TO MAKE  
2010-2011 EMPLOYEE COMPENSATION REDUCTIONS**

**WHEREAS**, present and projected reductions in state funding for California public schools have resulted and will result in a significant decrease in income for this school district; and

**WHEREAS**, the reduction in state funding necessitates that this Board consider all available options for reduction of spending; and

**WHEREAS**, this Board desires to reserve the right, subject to any applicable negotiations requirements, unless authorized to act based upon business necessity, to reduce compensation for represented employees for the 2010-2011 school year and thereafter.

**WHEREAS**, this Board has presented initial collective bargaining contract proposals to the Capistrano Unified Education Association, the California School Employees Association, and the Teamsters, which have the effect of reducing employee compensation beginning the 2010-2011 school year and thereafter; and

**WHEREAS**, this Board has determined it is appropriate to inform CSEA and Teamsters employees of the Board's decision to negotiate possible 2010-2011 compensation reductions that may affect represented employees of possible compensation reductions.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Capistrano Unified School District that the District work year, compensation, and benefits for the 2010-2011 fiscal year remain indefinite.

**BE IT FURTHER RESOLVED** that all salary schedules for CSEA and Teamsters employees and the other respective daily rates of pay are declared indefinite for the 2010-2011 fiscal year.

**BE IT FURTHER RESOLVED** that the Board's designees are directed to provide notice to the California School Employees Association, and the Teamsters, prior to June 30, 2010, that the District is considering compensation reductions for 2010-2011.

RESOLUTION 0910-75  
RESERVING THE RIGHT TO MAKE  
2010-2011 EMPLOYEE COMPENSATION REDUCTIONS –  
June 15, 2010  
Page 2

**BE IT FURTHER RESOLVED** that the 2010-2011 compensation reductions under consideration for both CSEA and Teamsters employees include the following:

- a. A freeze of 2010-2011 step and column or step and longevity salary increases;
- b. A reduction in bargaining unit member employee work days;
- c. A reduction to any or all District salary schedules;
- d. Any combination of compensation reductions (step and column/step and longevity freeze, reduced workdays, or salary schedule reductions) that assist the District in achieving a sustainable budget certified by the Orange County Office of Education, including the multi-year budget projections;
- e. Imposition of new or increased employee contributions toward health benefit premiums paid through monthly payroll deductions, and/or a freeze or reduction in District health benefits contributions or in retiree benefit programs; and
- f. The District reserves the right to propose other cost-saving compensation reductions as needed depending on future budget developments.

**BE IT FURTHER RESOLVED** that this Board reserves the right, subject to any applicable negotiations requirements, to reduce annual compensation for employees represented by the California School Employees Association, and the Teamsters effective July 1, 2010, or a date thereafter established through the negotiations process.

**BE IT FURTHER RESOLVED** that the Board's designee is directed to provide written notice to the California School Employees Association, and the Teamsters of the contents of this Resolution;

**BE IT FURTHER RESOLVED** that the Board's designee is directed to comply with the applicable requirements of the Educational Employment Relations Act with respect to the negotiation of reductions in employee compensation for the 2010-2011 school year and thereafter.

RESOLUTION 0910-75  
RESERVING THE RIGHT TO MAKE  
2010-2011 EMPLOYEE COMPENSATION REDUCTIONS –  
June 15, 2010  
Page 3

**PASSED AND ADOPTED** by the Board of Trustees of the Capistrano Unified School District on June 15, 2010, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

DATED: June 15, 2010

BOARD OF TRUSTEES OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT,  
COUNTY OF ORANGE, STATE OF CALIFORNIA

By: \_\_\_\_\_  
Clerk of the Board of Trustees

By: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

c: Superintendent, Orange County Department of Education



**CUSD LETTER HEAD  
SAMPLE LETTER TO EMPLOYEES**

Date: \_\_\_\_\_

Dear Represented CUSD Employee:  
Union Leadership:

As I am sure you are aware, the State of California is facing an unprecedented fiscal crisis. The State of California is projecting an estimated \$20 billion deficit in the state budget. This substantial state budget shortfall will result in a significant decrease in income for our district.

Therefore, out of necessity, our district must reserve the right to reduce salary for employees and/or the work year of employees that will have the effect of reducing annual salaries beginning the 2010-2011 school year, subject to applicable State collective bargaining negotiation requirements.

We regret the necessity for this notice. However, in order to be fiscally responsible, the Board believes it must preserve its options in light of the substantial deterioration of the State budget.

Sincerely,

Bobbi Mahler, Ed.D.  
Interim Superintendent



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED LAYOFF – NON-MANAGEMENT EMPLOYEES -  
RESOLUTION NO. 0910 - 76**

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**BACKGROUND INFORMATION**

In accordance with Education Code Section 45117, classified employees may be laid off due to a bona fide reduction, elimination of a service being performed, or lack of funds, Exhibit A. The process considers length of service (e.g., seniority) and any other higher classifications, with no skipping permitted for special expertise.

Classified employees must be given a forty-five (45) day notice prior to the effective date of any layoff. Individuals laid off shall be eligible for reemployment rights for a period of 39 months pursuant to Education Code Section 45298, Exhibit B.

This agenda item proposes the reduction or elimination of positions due to a bona fide reduction, elimination of a service being performed, or lack of funds. At this time funding for the 2010-11 school year is not secure.

**CURRENT CONSIDERATIONS**

Absent negotiated agreements along with the continued deterioration of the state budget as outlined in the May Revise, the district remains forced to revisit and reevaluate classified staffing needs at the site and district level. The interrelationship of Agenda Item 28: Budget and this item further demonstrate the complexity surrounding reducing and/or eliminating personnel and its impact regarding budget development. However, neither item illustrates the effect these layoffs have on the programs and services afforded CUSD students. Administrators had to engage in challenging discussions and critical analysis regarding the elimination of additional classified personnel. Previous layoff history shows that when services and programs are eliminated, rarely if ever are they reinstated. Understanding this past history made the task of identifying programs and services to recommend for elimination even more difficult for site and district administrators.

Therefore, this agenda item seeks Board consideration for the reduction or discontinuance of a particular kind of service/program as identified in Resolution No. 0910-76, Exhibit C.



CLASSIFIED LAYOFF – NON-MANAGEMENT EMPLOYEES –  
RESOLUTION NO. 0910-76

June 15, 2010

Page 2

**With this agenda item, the following classified positions are being proposed for elimination:**

<b>Position Elimination/Classified Non-Management</b>	<b>Number of Full Time Equivalents</b>
Academic Advisor	3.5 FTE
Account Clerk III	1.0 FTE
Glazier	1.0 FTE
Grounds Equipment Operator	1.0 FTE
Heavy Equipment Operator	1.0 FTE
High School Campus Supervisor	8.4375 FTE
Intermediate Office Assistant	1.0 FTE
Lead School Bus Driver	1.0 FTE
School Bus Driver	4.0 FTE
School Secretary II	2.0 FTE
<b>Total Classified Non-Management</b>	<b>23.9375</b>

**FINANCIAL IMPLICATIONS**

The savings generated through this layoff are approximately \$1,335,000 .

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve Resolution 0910 - 76 Classified Layoff in the designated classifications, Exhibit C.

DISCUSSION/  
ACTION

## CALIFORNIA EDUCATION CODE

### **45117. Notice of Layoff Due to Expiration of Specially Funded Program or Bona Fide Reduction or Elimination of Service**

(a) When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 45 days prior to the effective date of their layoff.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 45 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

(c) (1) A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. This subdivision does not create a 45-day layoff notice requirement for any individual hired as a short-term employee, as defined in Section 45103, for a period not exceeding 45 days.

(2) This subdivision does not apply to the retention of a short-term employee, as defined in Section 45103, who is hired for a period not exceeding 45 days after which the short-term service may not be extended or renewed.

(d) This section does not preclude the governing board of a school district from implementing either of the following actions without providing the notice required by subdivision (a) or (b):

(1) A layoff for a lack of funds in the event of an actual and existing financial inability to pay the salaries of classified employees.

(2) A layoff for a lack of work resulting from causes not foreseeable or preventable by the governing board.

(e) This section shall apply to districts that have adopted the merit system in the same manner and effect as if it were a part of Article 6 (commencing with Section 45240).

## CALIFORNIA EDUCATION CODE

### **45298. Reemployment and Promotional Examination Preference of Persons Laid Off; Voluntary Demotions or Reductions in Time**

Persons laid off because of lack of work or lack of funds are eligible to reemployment for a period of 39 months and shall be reemployed in preference to new applicants. In addition, such persons laid off have the right to participate in promotional examinations within the district during the period of 39 months.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned, shall be granted the same rights as persons laid off and shall retain eligibility to be considered for reemployment for an additional period of up to 24 months; provided, that the same tests of fitness under which they qualified for appointment to the class shall still apply. The personnel commission shall make the determination of the specific period eligibility for reemployment on a class-by-class basis.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff shall be, at the option of the employee, returned to a position in their former class or to positions with increased assigned time as vacancies become available, and without limitation of time, but if there is a valid reemployment list they shall be ranked on that list in accordance with their proper seniority.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

RESOLUTION FOR CLASSIFIED LAYOFF

Resolution No. 0910 - 76

WHEREAS, it is necessary to eliminate or reduce certain positions in Capistrano Unified School District, and

WHEREAS, it is due to a bona fide reduction in funding that the district must discontinue certain services being provided in programs, and

WHEREAS, the elimination of this position/or services will result in the layoff of classified personnel;

NOW, THEREFORE, BE IT RESOLVED THAT, the district eliminates the following positions due to a bona fide reduction, elimination of a service being performed, or lack of funds:

<b>Position Elimination/Classified Non-Management</b>	<b>Number of Full Time Equivalent</b>
Academic Advisor	3.5 FTE
Account Clerk III	1.0 FTE
Glazier	1.0 FTE
Grounds Equipment Operator	1.0 FTE
Heavy Equipment Operator	1.0 FTE
High School Campus Supervisor	8.4375 FTE
Intermediate Office Assistant	1.0 FTE
Lead School Bus Driver	1.0 FTE
School Bus Driver	4.0 FTE
School Secretary II	2.0 FTE
<b>Total Classified Non-Management</b>	<b>23.9375</b>

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

RESOLUTION FOR CLASSIFIED LAYOFF

Resolution No. 0910 - 76

AND BE IT FURTHER RESOLVED THAT, the Superintendent of the district is hereby authorized and directed to give notice of termination/reduction of employment to such classified employees of the district pursuant to district rules and regulations and applicable provisions of the Education Code of the State of California to take effect no earlier than 45 days prior to the effective day of layoff as set forth above.

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Superintendent

Date: June 15, 2010  
c: Superintendent, Orange County Department of Education



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education

SUBJECT: **APPROVAL: DISTRICT STRATEGIC PLAN**

---

**BACKGROUND INFORMATION**

In November, 2010, the Board of Trustees gave approval for CUSD to enter into a strategic planning process. As outlined, a comprehensive process was designed to ensure that the priorities contained within district's strategic plan were based upon input gathered from multiple stakeholder groups. To that end, the following action steps were completed:

- The Strategic Plan Vision Team, comprised of representatives from multiple stakeholder groups, drafted the foundational pieces of the strategic plan: The district's Mission and Vision Statements, the district slogan, and key "pillar" areas around which the subsequent strategic plan would be developed. These items were shared with Trustees during a Board update on January 12, 2010 (Board Agenda Item 23).
- Numerous focus groups were conducted with identified groups of stakeholders. During these focus group sessions, representative parents, staff, students, and community members were asked the following questions:
  - What is important in this area?
  - In what way is CUSD doing well?
  - In what way might CUSD improve?
- Upon completion of the focus groups, focus group data was compiled and reviewed to reveal common patterns of input and potential direction for each strategy area.
- Vision statements and strategic initiatives for each Pillar Area were drafted and reviewed with members of the Vision team.
- Draft objectives for the 2010-11 school year were identified.
- Potential strategies for communicating and embedding the strategic plan within the work of the district were identified.

The draft Strategic Plan with Objectives for the 2010-11 School Year was presented to trustees at the May 11, 2010 board meeting. Since that time, the draft documents have been posted on the district website, and efforts have been made to provide previews of the plan to various stakeholder groups. As a result of feedback, minor modifications have been made to the document.

**CURRENT CONSIDERATIONS**

This agenda item provides Trustees with a final version of the Capistrano Unified School District Strategic Plan and Objectives for the 2010-11 school year (Exhibit A).

**FINANCIAL IMPLICATIONS**

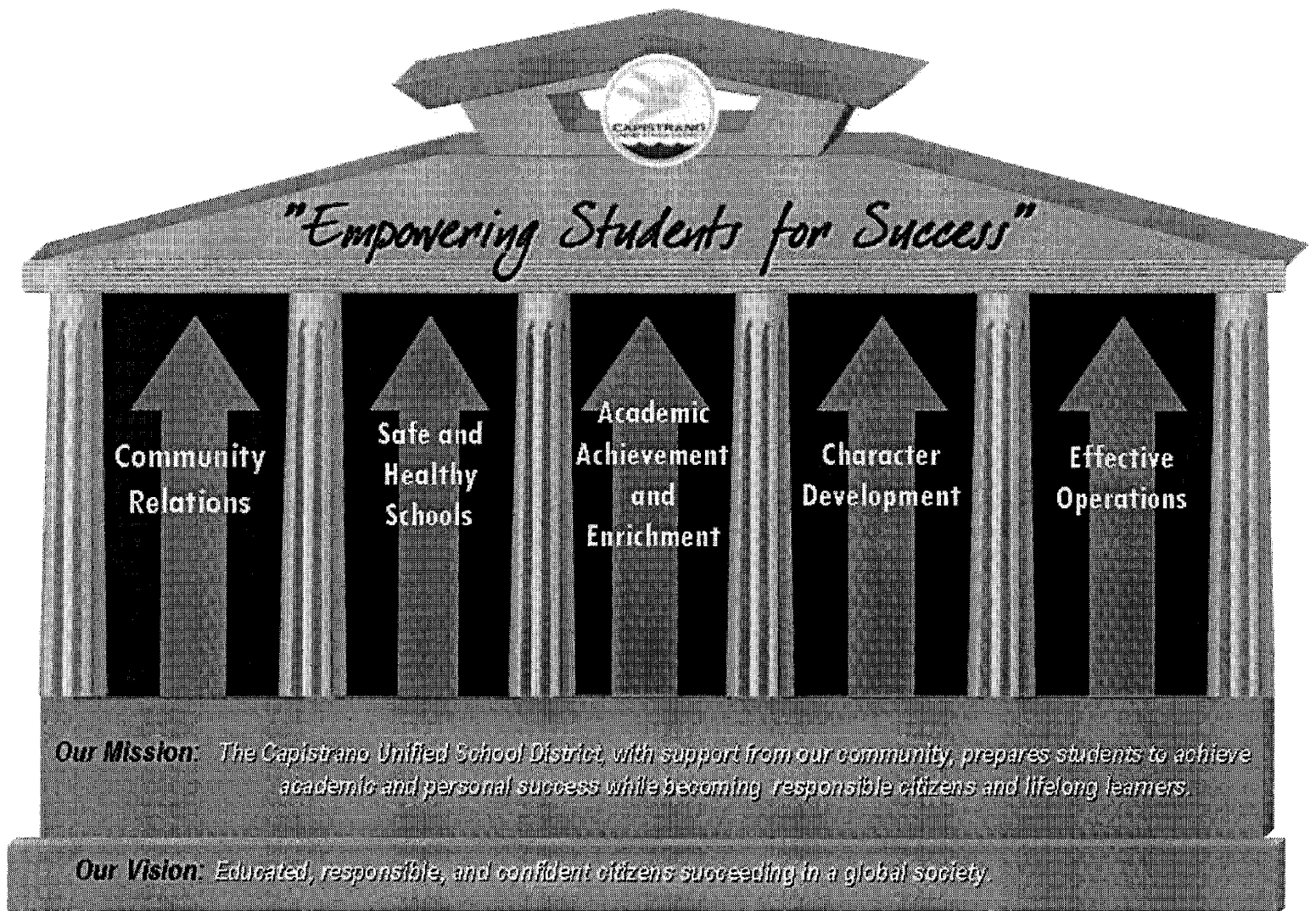
There are no direct financial implications to this agenda item.

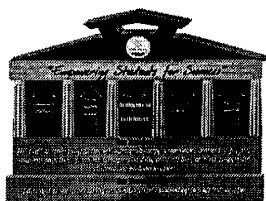
**STAFF RECOMMENDATION**

It is respectfully recommended that President Bryson recognize Julie Hatchel, Assistant Superintendent, Education, and Kim Bailey, Director, Instructional Support and Staff Development, who will present a brief update on the Strategic Plan. Following the update, it is respectfully recommended the Board of Trustees approve the Strategic Plan and the Objectives for the 2010-11 School Year.

**DISCUSSION/  
ACTION**







## Pillar 1: Community Relations

*We believe that effective community relations value and reflect:*

- Integrity
- Transparency
- Accessibility
- Accuracy
- Consistency
- Collaboration
- Trustworthiness
- Timeliness
- Respect

### *Vision:*

The district establishes effective community relations through which collaborative partnerships are fostered and valued between and among the school district, parents, school-connected organizations, municipalities, and the greater community. Information is readily available, reliable, and timely. Partners work together to support student learning in a climate of courtesy, dignity and mutual respect.

### *Strategic Initiatives:*

- **Strategy 1.1: Strengthen collaborative community partnerships**

#### 2010-11 Objectives:

- 1.1.1. Establish Community Partnership committee charged with:
  - Reinforcing, encouraging and enhancing facility use agreements with communities/cities
  - Sharing of resources
  - Identifying and addressing common goals
- 1.1.2. Expand parent involvement and education opportunities, including strategies for reaching underrepresented parent groups.
- 1.1.3. Identify best practices for effective use of volunteers
- 1.1.4. Implement annual focus groups to obtain feedback/input regarding progress toward meeting district goals.
- 1.1.5. Establish regular meetings between the district and municipalities.

- **Strategy 1.2: Ensure that public information is readily available, reliable, and timely.**

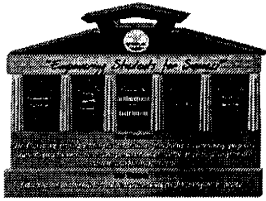
#### 2010-11 Objectives:

- 1.2.1. Ensure accessibility of information for stakeholders through a variety of vehicles, including translation of information when appropriate.
- 1.2.2. Support and expand use of school websites that conform to a uniform standard to communicate meaningful information to students, parents, and staff.

- **Strategy 1.3: Promote a climate of courtesy, dignity, and mutual respect.**

#### 2010-11 Objectives:

- 1.3.1. Create venues for two-way communication with stakeholders.
- 1.3.2. Strengthen use of parliamentary procedure at formal meetings.
- 1.3.3. Regularly disseminate information regarding positive achievements of students, staff, and district.



## Pillar 2: Safe and Healthy Schools

*We believe that every school should value and reflect an environment that:*

- Is clean and operational
- Fosters a positive school climate that is conducive to student learning
- Meets students' unique health needs
- Is prepared for disasters and emergencies
- Provides adequate student supervision
- Partners with families and the surrounding community to ensure student health and safety
- Models good nutrition and fitness habits

### *Vision:*

All schools utilize positive behavior support systems to create environments that are welcoming and conducive to student learning. Staff to student ratios support effective student supervision. The district and its schools work in partnership with parents, agencies, and community resources to positively impact student health and safety. All facilities are clean, modernized, and embed up-to-date technology. Disaster/crisis preparation and response procedures are well-defined and articulated, and adequate resources are allocated.

### *Strategic Initiatives:*

- **Strategy 2.1: Support the implementation of positive behavior systems in all schools.**

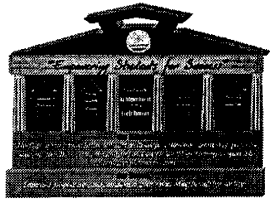
#### *2010-11 Objectives:*

- 2.1.1. Establish a district-wide network/communication vehicle in support of site behavior systems that encourages collaboration and the exchange of ideas and resources.

- **Strategy 2.2: Enhance community partnerships in support of student health and safety.**

#### *2010-11 Objectives:*

- 2.2.1. Expand district programs that provide early identification and intervention for at-risk students.
- 2.2.2. Provide information and training that helps parents to recognize and address at-risk behaviors in their children.
- 2.2.3. Maintain district interagency Student Safety and Welfare Council.
- 2.2.4. Foster multi-agency collaboration in programs to support positive learning environments.



## **Pillar 2: Safe and Healthy Schools (continued)**

- **Strategy 2.3: Maintain and modernize all school facilities and infrastructures to ensure a safe and healthy environment for all students.**

### **2010-11 Objectives:**

- 2.3.1. Refine and monitor standards for maintenance to ensure consistency across sites.
- 2.3.2. Prioritize upgrades for health office and nutrition facilities.

- **Strategy 2.4: Sustain and refine district and school emergency preparedness.**

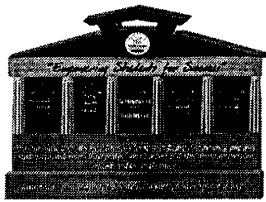
### **2010-11 Objectives:**

- 2.4.1. Continue participation in the multi-agency Emergency Response training.
- 2.4.2. Continue to build district and site capacity in National Incident Management System (NIMS) protocols.
- 2.4.3. Maintain the Emergency Communication System (monthly radio tests, repeater maintenance, Connect-Ed system) and drill processes.
- 2.4.4. Build capacity for implementing the District Emergency Operations Center (EOC).

- **Strategy 2.5: Expand the district's ability to meet the health and nutrition needs of all students**

### **2010-11 Objectives:**

- 2.5.1. Explore appropriate alternatives for staffing health services that increase efficiency and effectiveness, while ensuring adequate coverage of students with critical health needs.
- 2.5.2. Refine district Student Wellness Policy through a collaborative effort among teachers, administrators, students, parents, and community partners.



### Pillar 3: Academic Achievement & Enrichment

*We believe that every student should receive an educational program that reflects:*

- A focused, rigorous curriculum designed to yield high levels of learning for all students
- Highly effective instructional practices across all schools and classrooms
- Balanced curricular offerings that support and engage all students
- A collaborative system of support that addresses their unique learning needs
- Multiple pathways leading to post high school success
- The development of lifelong learners, problem solvers, and collaborators
- A partnership between home and school in support of student learning

#### *Vision:*

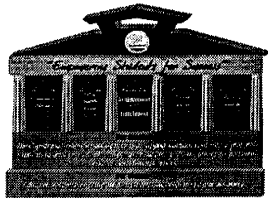
Working within a professional learning community, all staff members collaborate to deliver effective, differentiated instruction that maximizes student learning and closes the achievement gap. The curriculum clearly and consistently targets skills and concepts considered essential for proficiency, and extends beyond academics to impact lifelong learning, enrichment, and personal success. Instruction fosters high level thinking through the use of individual and group problem-solving experiences. Schools strive to engage all students in the school community. Educators collect, analyze, and utilize a variety of data to inform classroom, school, and program decisions. Parents are informed and work in partnership with staff to optimize student learning.

#### *Strategic Initiatives:*

- **Strategy 3.1: Align instruction, assessment, and interventions to achieve high levels of learning, and close the gap for underperforming student groups.**

##### *2010-11 Objectives:*

- 3.1.1. Deliver professional development and develop additional resources to support the implementation of an aligned curriculum, including the teaching of power standards, standards-based grading and reporting, and the use of formative assessments.
- 3.1.2. Provide ongoing training and support in the use of data to increase student learning.
- 3.1.3. Continue to increase the completion rate of UC/CSU subject A-G requirements.
- 3.1.4. Establish a Response to Intervention and Instruction (RtI<sup>2</sup>) Task Force to define a districtwide intervention framework and identify guidelines for site development and implementation.
- 3.1.5. Provide targeted professional development and support the use of effective instructional strategies that positively impact the learning of English Learners and Special Needs students.
- 3.1.6. Support the implementation of the mathematics and science curriculum, with particular focus on the development of student inquiry and problem-solving.



## **Pillar 3: Academic Achievement & Enrichment (continued)**

- Establish a homework task force to review current research related to the effective use of homework, gather data on current practice, and make recommendations to revise current policy.

- **Strategy 3.2: Refine implementation of the Professional Learning Communities model, in which collaborative teams focus on high levels of learning for all.**

**2010-11 Objectives:**

- 3.2.1. Provide leadership team training on the critical aspects of Professional Learning Communities.
- 3.2.2. Assist sites to evaluate their progress in the PLC model, and provide support and assistance to increase their level of implementation.
- 3.2.3. Expand the accessibility and use of data warehousing to assist schools' analysis of student learning.

- **Strategy 3.3: Develop and refine alternative programs for students.**

**2010-11 Objectives:**

- 3.3.1. Refine and expand programs that provide alternative pathways to high school graduation and credit recovery.
- 3.3.2. Expand the CHOOSE program to include 9<sup>th</sup> grade.

- **Strategy 3.4: Increase opportunities for and participation in coursework aligned to career pathways.**

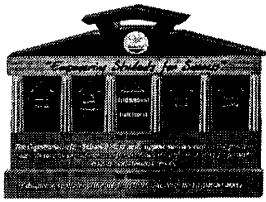
**2010-11 Objectives:**

- 3.4.1. Identify areas for expansion of Career Technical Education (CTE) pathways within the district's course of study.
- 3.4.2. Identify additional CTE courses that meet eligibility for articulation with community colleges.
- 3.4.3. Provide training and informational resources to staff, students, and parents regarding the availability of CTE pathways leading to higher learning opportunities and employability.

- **Strategy 3.5: Increase student engagement and connectedness within schools.**

**2010-11 Objectives:**

- 3.5.1. Provide an educator networking vehicle that enables secondary schools to share best practices for engaging students and building community.
- 3.5.2. Implement a districtwide awareness campaign that highlights the benefits of students' involvement in extracurricular activities.
- 3.5.3. Conduct district and site-based student focus groups to elicit input regarding student engagement.



## Pillar 4: Character Development

*We believe that school cultures, structures, and practices should promote:*

- Integrity
- Respect
- Service to others
- Leadership skills
- Acceptance of differences/diversity
- Responsibility to self and others
- Problem-solving/decision making
- Citizenship

### *Vision:*

A common curriculum is embedded and delivered to students in support of character development. A culture exists at every school that engages students in the process of promoting respect, acceptance, and ethical conduct. Districtwide networks exist to enable sharing of best practices. Community partnerships exist and work collaboratively to recognize and support exemplary character.

### *Strategic Initiatives:*

- **Strategy 4.1: Identify a universal curriculum of character-related skills and concepts.**

#### **2010-11 Objectives:**

- 4.1.1. Establish a teacher task force for each grade configuration (i.e. K-5, 6-8, 9-12) charged with identifying a set of skills and concepts related to character development and curriculum links for their instruction.
- 4.1.2. Establish a subcommittee charged to study the potential impact that would be created by requiring community service hours for secondary students.
- 4.1.3. Define and deliver anti-bullying instruction at all schools.

- **Strategy 4.2: Establish a network to share best practices among schools related to the promotion of character development, including engagement of students in the process.**

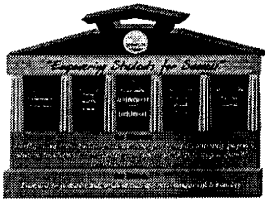
#### **2010-11 Objectives:**

- 4.2.1. Identify critical groups of teachers to launch Year 1 networking activities, including those serving students through the PAL program, Link Crew, and other service-oriented programs.
- 4.2.2. Obtain input from students through the use of focus groups.

- **Strategy 4.3: Establish community partners in support of development and recognition of character indicators.**

#### **2010-11 Objectives:**

- 4.3.1. In conjunction with the district Collaborative Partnership Committee, identify specific goals related to support of character development/citizenship.
- 4.3.2. Promote school involvement with student government opportunities (e.g. Model UN, YMCA Model Legislature and Model Court).



## Pillar 5: Effective Operations

*We believe that district operations support the delivery of service to students and should reflect:*

- Fiscal soundness
- Effective communication and collaboration
- Positive employer/employee relations
- Efficiency and clarity of processes
- An infrastructure that builds capacity for best practices

### *Vision:*

All facets of the district work collaboratively to achieve district's vision for its schools and students. There are collaborative processes and effective systems for to ensure effective interdepartmental communications and efficient use of resources. An adequate infrastructure exists that enables the delivery of best practice in work flow and instruction. Response to requests is timely. Decisions are made with input of those they affect. Sites and district leaders are equipped to guide continuous improvements.

### *Strategic Initiatives:*

- **Strategy 5.1: Ensure clear lines of communication and information across departments.**

#### *2010-11 Objectives:*

- 5.1.1. Publish "who to contact" information for each department and function.
- 5.1.2. Enhance cross-departmental vehicles for decision-making and communication.

- **Strategy 5.2: Enhance efficiency of systems across departments.**

#### *2010-11 Objectives:*

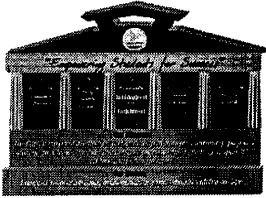
- 5.2.1. Explore "paperless" systems of requisitions and work orders, which would allow for an expedited process and enable initiators to track progress toward completion.
- 5.2.2. Establish an on-demand system for training site and district personnel in updated procedures and guidelines related business and personnel operations.
- 5.2.3. Consolidate meetings or use alternative delivery systems for information.

- **Strategy 5.3: Enhance capacity of formal and informal leaders.**

#### *2010-11 Objectives:*

- 5.3.1. Provide site administrator training related to budget development and monitoring.
- 5.3.2. Implement low-cost strategies to build site administrator capacity, including the enhancement of the Teaching Assistant Principal (TAP) program, administrative credential cohorts, and leadership team training.





## **Pillar 5: Effective Operations (continued)**

- **Strategy 5.4: Reduce non-essential expenditures and increase budgetary enhancements.**

### **2010-11 Objectives:**

- 5.4.1. Continue to identify low-cost alternatives for materials and supplies.
- 5.4.2. Continue seeking grant opportunities and avenues for revenue enhancement.

- **Strategy 5.5: Enhance technology infrastructure to support site and department efficiency and best practices.**

### **2010-11 Objectives:**

- 5.5.1. Upgrade hardware at E-Rate eligible school sites.
- 5.5.2. Upgrade human resource and finance software system.
- 5.5.3. Standardize wireless configurations (Phase 1) across district.
- 5.5.4. Develop a replacement plan for antiquated hardware.
- 5.5.5. Continue to identify grant and federal funding to support objectives related to instructional technology.
- 5.5.6. Improve processes and tools for collecting, managing, and reporting student information.



Capistrano Unified School District  
San Juan Capistrano, CA 92675

June 15, 2010

TO: Anna Bryson, President  
And Members,  
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Assistant Superintendent, Education Division

SUBJECT: **PRESENTATION: STATUS OF ENGLISH LEARNER PROGRAM  
CHANGES IN CAPISTRANO UNIFIED SCHOOL DISTRICT**

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**BACKGROUND INFORMATION**

United States and California Education Codes (20 USC 1703[f], 6892; 300[f] and 5 CCR 11302[a]) require Local Education Agencies (LEAs) to assist “English learners (ELs) in acquiring full proficiency in English as rapidly and effectively as possible.” In addition, LEAs are required to help “ELs in meeting state standards for academic achievement” (20 USC 1703[f], 6812, 6892; 5 CCR 11302[b]; *Castaneda v. Picard* [5<sup>th</sup> Cir. 1981] F. 2d 989).

In order to carry out these outcomes, the state developed a categorical program monitoring (CPM) tool that specifies program dimensions that must exist when the LEA is reviewed by a state representative for compliance. The dimensions include: involvement; governance and administration; funding; standards; assessments and accountability; staffing and professional development; opportunity and equal educational access; and teaching and learning. Capistrano Unified continues to monitor and improve its program for English learners for effectiveness and compliance using this tool. It was determined that updates were needed to unify procedures across school sites in the district.

In particular, the changes focus on the following areas of compliance:

**Funding**

III-EL 5. Provides each EL with learning opportunities in an appropriate program, including English language development and the core curriculum.

**Standards, Assessment and Accountability**

IV-EL 6. (b) Provides an ongoing mechanism to ensure that each EL achieves full proficiency in English and academic achievement at grade level.

### **Staffing and Professional Development**

V-EL 8. Insures that teachers assigned to provide English language development or access to core curriculum instruction for ELs are appropriately authorized or are actively in training for an appropriate EL authorization.

### **Opportunity and Equal Educational Access**

VI-EL 10. All pupils are placed in English language classrooms unless a parent exception waiver has been granted for an alternative program.

### **Teaching and Learning**

VII-EL 12. Each English learner receives a program of instruction in English language development (ELD) in order to develop proficiency in English as rapidly and effectively as possible.

VII-EL 13. Academic instruction for ELs is designed and implemented to ensure that they meet the district's content and performance standards for their respective grade levels in a reasonable amount of time.

VII-EL 13.1. The LEA has developed and is implementing a plan for monitoring and overcoming any academic deficits ELs incur while acquiring English. Actions to overcome academic deficits are taken before the deficits become irreparable.

## **CURRENT CONSIDERATIONS**

The agenda item will be presented to the Board to provide additional details to illustrate progress toward the goal of assisting English learners with the opportunity to learn English as quickly as possible, achieve academic state standards, and remain in compliance with the state.

## **FINANCIAL IMPLICATIONS**

There is no additional impact to the general fund by implementing EL program changes.

## **STAFF RECOMMENDATION**

It is respectfully recommended that the board recognize Gail Richards, Interim Executive Director, Secondary Education, and Amy Bryant, Director of Curriculum and Instructional Support, to present an update and overview of English Learner Program changes, Exhibit A.

INFORMATION/  
DISCUSSION

## English Learner Program Update



Gail Richards, Executive Director, Secondary Education  
Amy Bryant, Ed.D, Director of Curriculum and Instructional Support

## Overview of Requirements for English Learners (ELs)

1. Local Education Agency (LEA) must create a process for monitoring placement and progress of ELs and provide a plan for overcoming deficits, such as an intervention program.
2. ELs must be placed in a class taught by an authorized teacher.
3. ELs must be provided English Language Development (ELD) daily.
4. ELs must be provided access to the core curriculum (*Specially Designed Academic Instruction in English* (SDAIE) strategies).
5. ELs must be placed in an appropriate instructional setting.

\*\*\*All school districts are required to provide documentation that they are providing these services to English Learners.

LEAs must create a process for monitoring placement and progress of ELs and provide a plan for overcoming deficits, such as an intervention program. And ELs must be placed in an appropriate instructional setting.

1. Monitor placement by creating a "double roster" for courses that shows where ELs are enrolled.
2. Enroll ELs who are not achieving academic standards into *Keystone Intervention classes*.
3. Code master schedule courses to show the type of service and instructional setting the EL is in.

ELs must be placed in a class taught by an authorized teacher.

1. Completed analysis of EL placement and teacher authorization was completed: ~200 teachers need authorization to instruct ELs.
2. Teachers needing an authorization were notified week of 5/24/10.
3. Professional Development resources were made available to teachers needing authorization through Orange County Department of Education and CUSD education support.
4. All teachers who teach in core academic classes will have an authorization by September 2010 for priority 1-3 schools.

ELs must be provided ELD daily.

1. ELs are enrolled in core English classes that have integrated ELD.
2. ELs that are not successful in core English class = access to intervention courses that integrate English and ELD.
3. For example, Keystone curriculum adopted for EL intervention.

ELs must be provided access to the core curriculum (SDAIE strategies).

1. ELs will be placed in academic core classes that are "double rostered"
2. A "double rostered" course = One course, but has two names  
EX: Algebra 1a  
Algebra 1a SDAIE
3. The roster is split to provide important information to the following stakeholders:
  - ☐ Teachers
  - ☐ Academic Advisors
  - ☐ ELD Advisors/Resource Teachers
  - ☐ District Office Staff
  - ☐ State Compliance

### **Next Steps...**


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1. Monitor changes put into place and make adjustments as needed.
  2. Provide support for sites for curriculum, placement and reporting requirements with District Office and Resource Teacher.
  3. Continue to provide ELs with the opportunity to acquire the language as quickly as possible and achieve academic success.
-

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, CA

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **FIRST READING: BOARD POLICY 1330, USE OF SCHOOL FACILITIES**

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**BACKGROUND INFORMATION**

As per Board Policy 1330, the Board encourages the use of District facilities by community groups. During the 2008/09 school year, 1,074 use of facilities applications were processed, resulting in a gross income of approximately \$800,000. All 56 CUSD campuses and five ancillary support facilities are available for use within the guidelines outlined in Board Policy 1330 and AR 1.4.

**CURRENT CONSIDERATIONS**

Approximately two years ago, Trustee Palazzo expressed concern regarding inconsistencies in the District's facilities use program. Areas of concern involved summer athletic camps, unauthorized use, and pricing inconsistencies. To address these concerns, staff launched a comprehensive review of CUSD's facilities use program, pricing, administration, and board policy. Initially focusing on summer athletic camps, staff conducted a series of meetings with athletic directors, coaches, and principals. To address the District's pricing structure, staff initially sought out a 'best practices' guide for this program and found that there is none. Education Code 40040-40047 *Civic Center Act* was reviewed and 60 California school districts were surveyed for a price comparison. It became readily apparent that there is no standardized way districts approach use of facilities pricing. A review of Board Policy 1330 and program administrative practices was also conducted. As a result, the following topics were addressed as follows:

Athletic Camps: It was determined to place all athletic camps under the auspices of Community Education. Community Education provides educational programs conducted primarily by District staff as a semi-private enterprise in partnership with CUSD. This summer will be the first year that all athletic camps are functioning through Community Ed.

In Kind Service: Groups falling within this category are not charged for the facilities they use; however, they are charged District expenses associated with the use such as employee overtime, if required. The concept of "In Kind Service" was approved by the

Board on December 10, 2007, as a means of compensating the District for the cost of the facilities by groups that historically were given free use. This in kind service option in lieu of payment is only available to youth serving nonprofit groups, such as the Boy Scouts and Girl Scouts. This also includes groups directly connected to our school district, like the PTSA. Board Policy 1330 has been revised to reflect this change. See Exhibit A, BP 1330, page 5, addition in bold.

Pricing: It was determined to use the average of fees charged by the surveyed districts as a base line and address those areas where our pricing fell short in the board-approved pricing as revised December 10, 2007. There were only three significant areas where our pricing was below the average: Basketball Courts, Gyms and Stadiums/Tracks. See Exhibit B, AR 1.4, page 6.

**Basketball courts:** It is recommended the hourly rate for basketball courts be increased from \$5 to \$9 for Group B and from \$6 to \$20 for Group C.

**Gyms -** It is recommended the hourly rate for small gyms be increased from \$20 to \$30 for Group A, from \$35 to \$50 for Group B, and from \$50 to \$100 for Group C. It is recommended the hourly rate for large gyms be increased from \$26 to \$60 for Group A, from \$50 to \$80 for Group B, and from \$75 to \$160 for Group C.

**Stadiums/Tracks:** It is recommended the use of stadiums/tracks be increased from \$220 to \$460 for Group A; from \$1,000 to \$2,000 for Group B; and from \$2,000 to \$3,800 for Group C. The proposed new pricing schedule appears on page 6 of Exhibit B. "Group A" are non-profit, youth-serving organizations; "Group B" are non-profit organizations, and "Group C" are for profit organizations.

Gaps in Price List: During the review of our Use of Facilities fees, it was noticed that there were a number of inconsistencies and/or missing rates in the pricing structure. After consulting the record and with current and former employees involved with that board policy, the gaps in the pricing structure were filled consistent with current prices, see Exhibit B, AR 1.4, page 6 and 7, additions in bold.

Unreimbursed Direct Employee Costs: Since the Civic Center Act allows districts to recoup at least direct costs from all users of district facilities and the board expressed a desire to ensure the District was charging appropriately, we are proposing to add a \$5.00 per hour "Facilities Staff Fee." This fee should offset the cost of the clerk who is now assigned full time to process facilities use applications and billings, relieving approximately \$60,000 of general fund expenditure, see Exhibit B, AR 1.4, page 7.

Automating and Streamlining Process: The Facilities Use Program has not changed substantially since its inception. Paper applications are filled out and approved at various points by site personnel before being sent to the District for processing and billing. The only central calendar that reflects use is a manual spreadsheet maintained by the Use of



Facilities clerk. A web based automated application, approval, and billing process is necessary to ensure better compliance and control over our facilities use. A central component to this would be a calendar of all use listed by site as well as districtwide. Online booking would facilitate an instant review of who is approved for use on any given day, at any given location, and will allow much better policing of our facilities and should provide a much more efficient and effective program. It is recommended that a data base management system be purchased which will be funded from facility application and use fees. Also see Exhibit A, BP 1300, page 8, and Exhibit B, AR 1. 4, page 6.

Fee Collections: The Business Department has noted some issues related to collecting fees from some facilities users. While we can deny use to ongoing users unless their accounts are settled, there is little leverage to apply to single use users in case there is a payment issue. It is recommended that payment for single use applications be received in advance to ensure the District is properly compensated for its costs, see BP 1330, page 10.

Use Fees: Finally it is recommended that the Use of Facilities fee schedule be moved from Board Policy 1330 (Exhibit A, pages 11 and 12) to AR 1.4 Conditions and Regulations for Use of School Facilities by Community Organizations (Exhibit B pages 6 and 7). This will enable staff to make needed adjustments to the fee schedule in a timely fashion without amending existing board policy.

Please note that all additions to the attached exhibits are in bold; deletions have been struck through.

### **FINANCIAL IMPLICATIONS**

The facilities use program brought approximately \$800,000 into the general fund during 2008/09. It is estimated these proposed changes will increase revenue to the general fund but actual revenue increases will depend upon usage.

### **STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees recognize Ron Lebs, Deputy Superintendent, Business and Support Services, and Mike Patton, Director, Transportation, who will present Board Policy 1330, Use of School Facilities, for a first reading and answer any questions Trustees may have.

DISCUSSION/  
ACTION



**USE OF SCHOOL FACILITIES****PHILOSOPHY**

The Governing Board of the District encourages the use of District facilities by community groups for purposes other than the conduct of the instructional program. The use must not interfere with the educational programs of the District and must be in compliance with all laws, rules and regulations as established by the State of California and restriction as appropriate when determined by the District.

In general, such use shall be for the recreational, educational, scientific, literary, economic, political, artistic, or moral interests of the community, or for the discussion of matters of general or public interest.

**AUTHORITY**

1. California law permits the governing board of a school District to grant the use of school buildings or grounds for public use. The Board may also establish such terms and conditions of usage as it deems proper, subject to the limitations, requirements and restrictions set forth in the Education Code of the State of California. The Board, or Superintendent or designee, has the authority to adjust fees or exempt any group or organization from any and all fees for in-kind services. In-kind services may include gymnasium clean-up, stadium clean-up, and multi-purpose room clean-up.
2. Use of school property shall be under the supervision and control of a duly appointed representative of the District.
3. It is the duty of the representative of the District to see that District rules and regulations are enforced and to report any violations or attempted violations to the Executive Director, Maintenance and Operations.
4. Conditions stipulated related to consideration or allowance of an event, e.g., security, supervision, etc., are totally at the discretion of District staff.

**BASIC GUIDELINES FOR THE USE OF SCHOOL FACILITIES BY GROUPS**

1. Basic guidelines are set by law and the District to ensure that all individuals and groups receive equal consideration in the determination of access to school facilities and appropriate fees charged. Basic to this consideration is an obligation on the part of the District to review the following:
  - a. Determine whether a proposed activity or meeting is one within the purview of the Civic Center Act.

**USE OF SCHOOL FACILITIES (continued)**

- b. Determine whether a group requesting use of school facilities is organized for general character building or welfare purposes.
  - c. Determine whether the applicant will charge admission, collect money, or solicit dues.
2. All groups qualifying under the provisions of the Civic Center Act may use school facilities for nonschool purposes. Groups must adhere to the rules and regulations as set forth by the Board. In general, the subject matter of such meetings shall pertain to matters of general public interest.

**PROHIBITED USE**

- 1. State laws prohibit the use of school facilities for subversive, immoral, offensive or harmful purposes. The use of school facilities shall not be granted to persons, forums, operations, groups, clubs, or associations which:
  - a. May, by such use, be reasonably expected to expose the property of the District to damage through excessive wear and tear, riot, mob action, or violence of any kind;
  - b. Would use the property in a manner which would be contrary to the best interests of the District; or
  - c. Desires the use of facilities not consistent with the Civic Center Act or adopted Board policies.
- 2. The Superintendent, or designee, will approve applications for the use of facilities as to the appropriateness of the request after initial review of the application by the school administrator of the facility desired.
- 3. Outside events will not be scheduled in conflict with school activities.
- 4. No person, group or activity may engage in the following:
  - a. Consumption of alcoholic beverages.
  - b. Use of narcotics or drugs for purposes other than medical, and then only under the direct supervision of a duly licensed medical physician.
  - c. Fighting, quarreling, abusive language or noise of any kind which may be offensive to other activities or the neighborhood.

**USE OF SCHOOL FACILITIES** (continued)

- d. Activities which disrupt the daily operations of the District or the instructional program.

Violations of any of the conditions noted above shall be grounds for immediate revocation of the permit for use of such facilities. In the event of such revocation, all persons so affected shall immediately vacate the school facility.

- 5. Use of school facilities may be denied for any activity which might be considered dangerous or presents significant safety issues. The District may request the agency, e.g., Fire Department, Health Department, to review facilities requests, assuring compliance with all conditions of sanitation and potential fire hazards.

**DEFINITION OF TERMS**

## 1. Charitable Purposes

A charity is generally defined as an organization or institution engaged in gratuitous acts or works of benevolence to the needy. The following are examples of charitable purposes:

- a. Those organizations which exist solely for the purpose of gratuitously alleviating public distress, e.g., American Red Cross.
- b. Those organizations or groups which raise funds to give relief to specific classes or groups which because of unusual conditions are unable to help themselves, e.g., victims of a community fire.
- c. Groups directed and organized toward the benefit of needy persons or worthy projects.

## 2. Character Building Purposes

- a. Character building is the act of instilling acceptable qualities of morality in an individual, such as truth, honesty, moral vigor, kindness and mental and physical courage. Mental and physical self-discipline have always been considered desirable qualities of character and an organization formed to promote and build these concepts into the character of an individual, particularly a minor person, is properly defined as a character building organization, e.g., Boy Scouts. In addition, some athletic organizations which exist for the purpose of building discipline concepts of honesty, fair play, and physical courage qualify as "character building" organizations.

## **USE OF SCHOOL FACILITIES (continued)**

### **PRIORITY FOR FACILITY USE**

Facilities utilization will be prioritized in the following manner (listed in order of priority):

1. Activities and programs directly related to the instructional and educational program(s) of the District.
2. Events or activities:
  - a. Designed to serve the youth and citizens of the individual school community which are planned and directed by school related groups and
  - b. Connected with community recreational programs.
3. Use by community organizations whose primary purpose is service to youth or the improvement of the general welfare of the community.
4. Use by individuals or groups who are eligible to rent the facilities for legitimate purposes and whose net receipts are not expended for pupil welfare or charitable purposes.

### **SAFETY/REASONABLE USE ISSUES**

Safety/reasonable use issues are defined as follows:

1. A facilities use permit does not necessarily authorize the use of certain District or student body equipment. Furniture normally accessible will be available without permit. Arrangements for supervision, operation and payment for the use of any special equipment shall be noted at the time of the submission of the Facilities Use Application (DW-8) to the school administrator.
2. No structures may be erected or assembled on school premises nor may any extraordinary electrical, mechanical or other equipment be brought on the premises unless special approval has been obtained from the school administrator and Executive Director, Maintenance and Operations, at submission of the Facilities Use Application (DW-8).
3. Use of school facilities for nonschool purposes shall comply with all state, local fire, health and safety laws.

**USE OF SCHOOL FACILITIES (continued)****FEE STRUCTURE****1. Non-profit/Youth-serving Groups- Group A**

- a. “District expense only” shall be charged to non-profit/youth-serving groups whose organizations qualify under the Civic Center Act and who exist for purposes of general character building and welfare purposes. Organizations with a fee for participation may be asked to comply with the guidelines for a nonprofit organization as determined by the District. If special facilities or services are required at unusual times, or are requested or required at times when normal services are not available, the additional cost of providing such facilities and/or services may be charged. Organizations which qualify for “District expense only” include, but are not limited to, the following:

- (1) Parent-faculty organizations.
- (2) Foundations or organizations created for the purpose of benefiting the District.
- (3) Boy Scouts and Girl Scouts and affiliated organizations.
- (4) School employees' organizations.
- (5) Youth athletic organizations.
- (6) Recreational activities sponsored by city government and parks and recreation departments.
- (7) Boosters clubs.

**Groups in this category such as Parent Teachers Organizations whose sole purpose is to support the students in this district shall be considered to have met the “in kind service” requirement.**

- b. Organizations requesting “District expense only” use of facilities may be asked to qualify under the following guidelines:
- (1) Must be registered as a nonprofit organization with the Secretary of State.
  - (2) Must have an active board of directors or equivalent, none of whom shall receive compensation for their services.
  - (3) Must use fees or donations for direct operating expenses of the requesting agency.

**USE OF SCHOOL FACILITIES** (continued)

- (4) Must not have undistributed reserves that exceed a reasonable amount.
- (5) Must meet the interests and needs of a segment of the community.
- (6) Must generally be open to the public.
- (7) Must have a copy of by-laws/charter, philosophy, purpose of organization, available for review upon submission of request.
- (8) Must not involve activities which promote individual gain or reflect in nature a commercial enterprise.
- (9) Must be able to submit a financial report at the request of the District.
- (10) Must meet liability insurance coverage as established by the school District.

## 2. Non-profit Community Groups - Group B

- a. "Basic rental cost" shall apply to those organizations who charge admission fees or solicit contributions and the net proceeds are not totally expended for the welfare of the students of the District or for charitable purposes. The District charge shall be in amounts sufficient to pay the cost to the District for supplies, utilities and salaries of School District personnel necessitated by the use. Organizations which qualify for "basic rental cost" include, but are not limited to, the following:
  - (1) An approved non-profit community group which chooses to use school facilities for a meeting where an admission is charged or where donation or contribution is solicited, and the net proceeds are not expended for welfare purposes or benefit of the students in the District. This would also include an organizational meeting that is closed to the general public.
  - (2) All other organizations which meet the legal requirements for usage of school facilities as set by education code.
- b. Church Utilization
  - (1) Use of school facilities for religious services may be granted to organized church groups for a temporary period of time—on a one-time or renewable basis.



**USE OF SCHOOL FACILITIES (continued)**

## 3. Commercial Use - Group C

Use of facilities for commercial purposes shall apply to all citizens, associations, clubs or organizations which are not qualified for classification as District expense only users or as basic rental cost users, yet are formed for recreational, educational, political, economic, artistic, or moral activities. Any monies received may be used for purposes other than the welfare of the students in the District or charitable purposes.

- a. The applicant shall be a responsible citizen or a responsible organization.
- b. The purpose of the meeting shall be to engage in supervised recreational activities or to discuss any subjects and questions which pertain to the educational, political, economic, artistic, and moral interests of the citizens of the school community.

**APPLICABLE ADDITIONAL REQUIREMENTS**

1. The Federal government considers that group A and B applicants are receiving considerable assistance from the District and therefore must abide by all applicable Federal regulations.
2. Furthermore, in order to receive the benefits of the group A or B fee schedule from the District (significant assistance), the applicant must agree that:
  - a. They will not discriminate against any person on the basis of disability, race or ethnicity, nationality, gender, sexual orientation or religion.
  - b. Where necessary and in order for an individual with disabilities to be able to participate effectively, the program will be reasonably modified, without increased cost to the participant.
  - c. The modifications or services must be provided unless doing so would fundamentally alter the nature of the program or present an undue burden. Any determination that participation would result in a fundamental alteration of the program or an undue burden, must be made on an individual basis.
3. No booking will be made which will interfere with any school function, since school activities necessitate the use school facilities. Previously reserved nonschool activities may, of necessity, require cancellation.
4. The District will require the applicant to furnish comprehensive general liability insurance.

**USE OF SCHOOL FACILITIES (continued)**

5. All fees shall be paid by check or cashiers check. Checks shall be payable to the Capistrano Unified School District.
6. Rental rates do not include ushers, stage-hands, cafeteria personnel, or other personnel of similar nature, but do include utilities and limited custodial services.
7. All hours that the facilities are utilized will be billed at rates approved by the Board.

**APPLICATION PROCESS**

1. The completed application form (DW-8) shall be submitted with a non-refundable application processing fee, determined annually, to the school administrator of the facility desired. The DW-8 is the form and document which allows the school administration and the applicant to arrive at a complete and equitable understanding as to what their desires are regarding the use of school property. Therefore, it is of the utmost importance that the applicants insert all information pertinent to the planned activity and review the rules and regulations of the application. **In the event an electronic application process is established, the same procedures will be followed.**
2. When an application shows irregularities which the school administrator believes are unusual, the site administrator shall notify the Superintendent, or designee, who shall review the application. The Superintendent, or designee, will notify the applicant of the time and place for an in-depth review and extend to the applicant an invitation to answer questions which may arise regarding the application.
3. The Superintendent, or designee, under the authority of the Board, may deny the use of or cancel any permit for use of school facilities to anyone or any organization if the activity reflects upon any citizen because of race, creed or color.
4. The Board may request, through the Superintendent, or designee, that it be furnished with a written discourse which the organization intends to present during the course of the planned meeting or activity. If this material shows itself to be in any way contrary to any law, rule, Board Policy, or regulation of the District, the Superintendent, on behalf of the Board, may deny the proposed use by the organization,
4. Applicants using school property or facilities must comply with all existing laws, rule, and regulations pertaining to the use and occupancy of school facilities.
5. After facility use approval, the school administrator may deny any application or cancel any permit when his/her opinion the use may be contrary to any existing laws or create a condition which may cause a disturbance or pose a safety hazard.

**USE OF SCHOOL FACILITIES (continued)**

7. All applications should be directed to the school administrator of the facility, not less than ten (10) days before a desired use is to take place.
8. Any group using an auditorium or stage area shall not disturb, move or change any existing equipment, except with the permission of the designated school personnel.
9. When special activities take place which require extra equipment, such as television lines, etc., the District administration may require, in addition to fees, additional cash deposits to ensure removal of the equipment and to cover the cost of damage caused by the use of such equipment.
10. The officers of the group are responsible for cleaning the facility by the closing time designated on the permit. Groups exceeding allocated times of closure will be assessed a fee sufficient to cover excess service costs, as determined by the fee schedule.

**LIMITATIONS**

1. Smoking shall not be permitted on school District property in accordance with all state and federal tobacco-free work place requirements.
2. No games of chance or lotteries, as defined by Section 319 of the California State Penal Code, will be permitted on school premises, except bingo games (as authorized by California State Penal Code Section 326.5) conducted by the following groups of school based organizations whose primary purpose is to raise money for the enhancement of school related programs:
  - a. CUSD Parent-Teacher groups
  - b. CUSD School Co-curricular/Extracurricular Support Groups
3. Only school employees are permitted to use the school office or equipment.
4. The loan of school furniture and equipment to individuals for personal or private purposes is prohibited.
5. The school telephone is available only to employees for official business except in emergencies and when a pay telephone is not available.
6. All permits will be issued for specific rooms and for specific hours; therefore, it should be the responsibility of the organization to see the unauthorized portions of the building are not utilized.

**USE OF SCHOOL FACILITIES** (continued)

7. Storage of non-District owned items on District property is prohibited except with prior written authorization from the Superintendent or designee. If allowed, a complete inventory of items to be stored and appropriate insurance coverage will be provided to the Executive Director, Maintenance and Operations.
8. Facilities use, authorized or unauthorized by the District, shall be subject to all curfews, laws, and local, city/park regulations in terms of access. Unauthorized use of facilities, play areas, and grounds are subject to prosecution for trespassing.

**SCHEDULE OF FEES** Current Fee Structure: (see next page)

Submission of a Use of School Facilities Application Form (DW-8) requires enclosure of a nonrefundable application fee \$50.00 **for non profit** and **\$100.00 for profit**.

All fees on the schedule are at a per hour rate unless designated otherwise and personnel costs may be increased as the result of negotiated contract settlements.

**Single use permits will require payment of all fees 5 days prior to the scheduled event.**

Current Fee Structure: (see next page)

**USE OF SCHOOL FACILITIES (continued)****USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective July 1, 2007**

NOTE: “Per Use” – up to 8 hours

NOTE: Custodian required at all non-school events

Type of Use	ELEMENTARY		MIDDLE SCHOOL		HIGH SCHOOL	
	Non-profit	Profit	Non-profit	Profit	Non-profit	Profit
APPLICATION FEE	50.00	100.00	50.00	100.00	50.00	100.00
BASKETBALL COURT – Per Hour	5.00	6.00	5.00	6.00	5.00	6.00
– Per Season	220.00	220.00	220.00	220.00		
– With Lights – Per Hour, additional			28.00	50.00		
CAFETORIUM (MFMS) – Per Hour			55.00	100.00		
CAMP FEE – Per Season					220.00	
CLASSROOM – Per Hour	22.00	35.00	22.00	35.00	22.00	35.00
– Science Lab – Per Hour	50.00	90.00	50.00	90.00	50.00	90.00
– University/College Cost – Per Day	55.00		55.00		55.00	
CONFERENCE ROOM – Per Hour	25.00	50.00	25.00	50.00	25.00	50.00
FIELD (any type, non-stadium) – Per Hour	7.00	8.00	11.00	20.00	25.00	50.00
– Non-profit not to exceed \$500/month						
GYM, Large – Per Hour					50.00	75.00
– Non-profit not to exceed \$1,500/month						
GYM, Small – Per Hour					35.00	50.00
– Non-profit not to exceed \$1,000/month						
LIBRARY – Per Hour	25.00	50.00	25.00	50.00	50.00	75.00
LOCKER ROOM – Per Hour			28.00	50.00	44.00	75.00
LUNCH TABLE AREA – Per Hour	5.00	6.00				
MALL – Per Hour					85.00	150.00
– Triton Center (SCHS) – Per Hour					85.00	150.00
MPR – Per Hour	55.00	100.00	55.00	100.00		
PARKING LOT – Per Day	44.00	100.00	44.00	100.00	44.00	100.00
POOL, 25-meter – Per Hour					85.00	150.00
– Non-profit not to exceed \$2,500/month						
POOL, 50-meter (CVHS) – Per Hour					100.00	250.00
– Non-profit not to exceed \$3,000/month						
RESTROOM (Set) – Per Hour	20.00	35.00	20.00	35.00	20.00	35.00
STADIUM (ANHS, THS) – Per Use					880.00	1,400.00
– With Lights – Per Hour, additional					75.00	200.00
STADIUM/TRACK (CVHS, DHHS, SCHS) – Per Use					1,000.00	2,000.00
– With Lights – Per Hour, additional					75.00	200.00
STAFF LOUNGE – Per Hour	25.00	50.00	25.00	50.00	25.00	50.00
TENNIS COURT – Per Hour	6.00	10.00	6.00	10.00	12.00	20.00
– With Lights – Per Hour, additional					32.00	70.00
THEATER – Per Hour					125.00	300.00
TRACK (ANHS, THS) – Per Hour			11.00	20.00	11.00	20.00
– Non-profit not to exceed \$250/month						
– With Lights – Per Hour, additional					75.00	200.00
AUDIO EQUIPMENT						
– Tape Recorder/CD Player – Per Use	5.00	10.00	5.00	10.00	5.00	10.00
– Microphone – Per Use	2.00	6.00	2.00	6.00	2.00	6.00
– Portable System/Podium – Per Use	10.00	25.00	10.00	25.00	10.00	25.00
– Wireless Microphone System – Per Use	25.00	50.00	25.00	50.00	25.00	50.00

**USE OF SCHOOL FACILITIES** (continued)**USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective July 1, 2007**

NOTE: "Per Use" = up to 8 hours NOTE: Custodian required at all non-school events Type of Use	ELEMENTARY		MIDDLE SCHOOL		HIGH SCHOOL	
	Non-profit	Profit	Non-profit	Profit	Non-profit	Profit
CRAFTSMAN – Per Hour	60.00	60.00	60.00	60.00	60.00	60.00
CUSTODIAN – Per Hour	46.00	46.00	46.00	46.00	46.00	46.00
GROUNDKEEPER – Per Hour	47.00	47.00	47.00	47.00	47.00	47.00
MECHANICAL EQUIPMENT						
– Electric Generator – Per Use	50.00	100.00	50.00	100.00	50.00	100.00
– Electrical Extensions – Per Use	20.00	20.00	20.00	20.00	20.00	20.00
PROJECTORS/SCREENS						
– Overhead Projector – Per Use	40.00	40.00	40.00	40.00	40.00	40.00
– 35mm Projector – Per Use	60.00	60.00	60.00	60.00	60.00	60.00
– 50"/70" Tripod Screen – Per Use	5.00	5.00	5.00	5.00	5.00	5.00
STAGE LIGHTING – Per Light Mixer – Per Use	15.00	25.00	15.00	25.00	15.00	25.00
VIDEO EQUIPMENT						
– Monitor/Receiver/Cameorder – Per Use	100.00	100.00	100.00	100.00	100.00	100.00
– VHS Player/VCR – Per Use	50.00	50.00	50.00	50.00	50.00	50.00
– LCD Data Player – Per Use	300.00	300.00	300.00	300.00	300.00	300.00
WATER HOOK-UP – Per Use	4.00		4.00		4.00	

*Legal Reference:*EDUCATION CODE10900-10916 Community Recreation Programs40040-40047 Civic Center Act: use of school property for public purposesACLU of So. Calif. v. Board of Education of Los Angeles (1961), 55 Cal 2nd 167ACLU of So. Calif. v. Board of Education of San Diego (1961), 55 Cal 2nd 906ACLU of So. Calif. v. Board of Education of Los Angeles (1963), 59 Cal 2nd 203ACLU of So. Calif. v. Board of Education of San Diego (1963), 59 Cal 2nd 224Connell v. Higgenbotham (1971), 403 US 207, 91 S.Ct. 1772Cole v. Richardson (1972), 405 US 676, 92 S.Ct. 1332HEALTH AND SAFETY CODE24167 Implementation of tobacco use prevention program*Management Resources:*LEGAL ADVISORY1101.89 School District Liability and "Hold Harmless" Agreements,

## Policy

adopted: October 2, 1995

revised: June 14, 1999

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revised: May 14, 2001

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revised: September 12, 2005

revised: July 2, 2007

revised: December 10, 2007

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California

Exhibit A

Page 12 of 12

**CONDITIONS AND REGULATIONS FOR USE OF SCHOOL FACILITIES BY COMMUNITY ORGANIZATIONS**

The Capistrano Unified School District endorses the philosophy that community nonprofit groups should be allowed to utilize school facilities for meetings and public activities and actively cooperates and assists such groups in these endeavors where reasonable supervision exists. The Education Code provides that every school is a civic center when not being used for school purposes.

The following conditions and regulations for use of school facilities are provided to administrators as guidelines in determining appropriateness of use of school facilities and in determining if use during and after an activity meets district standards.

**1.0 GENERAL REGULATIONS**

- 1.1 All applications for use of school facilities will be processed on submission of the Use of School Facilities Application Form (DW-8 or DW-8A) and the application fee.
- 1.2 Proof of comprehensive general liability insurance coverage for \$1 million and the appropriate "Hold Harmless" agreements will be required as determined by the Maintenance & Operations Department (the district reserves the right to amend the limits as needed).  
  
A Certificate of Insurance and an Additional Insured Endorsement, naming Capistrano Unified School District, must be on file with the district prior to the activity. A 30-day Notice of Cancellation of insurance coverage is required.
- 1.3 Fees will be charged based on current fee schedules and conditions adopted by the Board of Trustees.
- 1.4 In order to receive Use of Facilities benefits, group A, B or C applicants must agree that:
  - 1.4.1 Their organization will not discriminate against any person on the basis of disability, race, ethnicity, nationality, gender, sexual orientation, or religion.
  - 1.4.2 In order for an individual with disabilities to be able to participate effectively, the program will be reasonably modified, without increased cost to the participant.

**CONDITIONS AND REGULATIONS FOR USE OF SCHOOL  
FACILITIES BY COMMUNITY ORGANIZATIONS (continued)**

- 1.4.3 Modifications or services must be provided unless doing so would fundamentally alter the nature of the program or present an undue burden. Any determination that participation would result in a fundamental alteration of the program must be made on an individual basis.
- 1.5 Applicants shall not make additions, alterations, or repairs to facilities, equipment, or grounds without written approval of district personnel. If the proposed change is deemed in writing to be beneficial, the proposed change shall be treated as a gift to the district and processed according to Board policy.
- 1.6 Applicants shall not use the district's computer network and Internet access is prohibited. These resources are to be used only by employees and students of CUSD.

**2.0 USE OF SCHOOL PROPERTY**

**2.1 Furniture and Equipment**

- 2.1.1 Furniture normally kept in the multipurpose or multiuse room will be available for use by approved organizations without special permit.
- 2.1.2 Any additional equipment must be obtained through arrangements with the principal's office and be noted on the application form (DW-8).
- 2.1.3 In the event additional equipment is used, the group must furnish its own operator and present evidence to the principal of competence in operating such equipment.
- 2.1.4 Any special furniture or equipment set ups or unique requests will be assessed at fee schedule rates.

**2.2 Loan of Furniture and Equipment**

- 2.2.1 The loan of school furniture or equipment to individuals for personal or private purposes is prohibited.
- 2.2.2 Requests for approval to remove equipment from school premises must be submitted via application to the Maintenance & Operations Department.



**CONDITIONS AND REGULATIONS FOR USE OF SCHOOL  
FACILITIES BY COMMUNITY ORGANIZATIONS (continued)**

**2.3 Damage to School Property**

- 2.3.1 To protect school property from damage and mistreatment, organizations using school facilities should take such precautions as necessary to return school property clean and in good working order.
- 2.3.2 Groups shall be responsible for maintaining and returning facilities to the district in the same condition in which they were received.
- 2.3.3 Applicants agree that in cases where school property has been damaged or abused beyond normal wear, costs for such repairs will be the responsibility of the organization.

**2.4 Decorations**

- 2.4.1 Any decorations or adornments shall be erected in a manner in which it does not disrupt or destroy school property.
- 2.4.2 All decorations shall be removed at the conclusion of the activity.

**2.5 Use of Stage Equipment**

- 2.5.1 Use of stage areas requires full details of equipment needs on the application form (DW-8).
- 2.5.2 Persons or organizations whose permit includes use of stage areas and equipment must either be cleared by appropriate staff personnel or pay district staff appropriately for their operation.

**2.6 Safety**

- 2.6.1 The number of people admitted or seated within school property shall not exceed the regular capacity established in the California Safety Code. At no time may occupancy exceed posted occupancy rates.
- 2.6.2 Any equipment or props brought onto school facilities by approved organizations shall be flame proofed and meet all health, safety, and fire codes.

**CONDITIONS AND REGULATIONS FOR USE OF SCHOOL  
FACILITIES BY COMMUNITY ORGANIZATIONS (continued)**

**2.7 Grounds Utilization**

- 2.7.1 Operation of equipment or activities which constitute a hazard or public nuisance, e.g., flying of motorized model airplanes, are prohibited.
- 2.7.2 Power-driven vehicles shall not be operated on playground or hard surface play areas, except as is necessary by school personnel in carrying out their assigned responsibilities.

**2.8 Specially Equipped Areas**

- 2.8.1 Areas such as gymnasiums, weight rooms, tennis courts, computer labs, industrial arts areas, science rooms, etc., will not be available to the general public unless participating occupants demonstrate satisfactory competency to control and protect school equipment.
- 2.8.2 Specially equipped areas must be under the supervision of a district employee.
- 2.8.3 Unauthorized use of equipment or entry to other sections of the campus or building may result in cancellation of the Facility Use Agreement.
- 2.8.4 Appropriate apparel, footwear, and eye protection must be worn as dictated by the specialty area occupied.
- 2.8.5 Organizations using specialty areas shall immediately report all equipment failures and damage of school property to the district supervisor. In cases where such damage or failure is a result of activities of the organization, the organization shall assume full responsibility for repairs.
- 2.8.6 Eating or drinking in carpeted areas or in any specialty areas is prohibited.

**2.9 Movement of Large Equipment**

- 2.9.1 Large equipment items, e.g., pianos, shall not be moved from area-to-area without prior approval.

**2.10 Buses**

- 2.10.1 School buses are available for recognized groups at a rate determined by the Transportation office.

**CONDITIONS AND REGULATIONS FOR USE OF SCHOOL  
FACILITIES BY COMMUNITY ORGANIZATIONS (continued)**

**2.11 Kitchen Facilities**

2.11.1 An organization may use kitchen/cafeteria facilities, at a fee schedule determined by the Board, pending consultation with the Director, Food & Nutrition Services, to determine appropriateness of use and to determine if Food Services personnel are necessary to protect school property or facilitate the event.

**2.12 Rest Rooms**

2.12.1 Any activity using interior school facilities beyond a two-hour period must have rest rooms available at a scheduled fee.

**2.13 Air Conditioning**

2.13.1 Use of central air conditioning systems will be estimated at a rate to be determined by the Maintenance & Operations Department.

Administrative Regulation  
Approved: 4/84  
Revised: 8/00  
Revised: 12/07  
Revised: 6/08

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

**USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective June 1, 2010****GROUP A** = Non-profit, youth-serving**GROUP B** = Non-profit**GROUP C** = For Profit

NOTE: “Per Use” = Up to eight hours NOTE: Custodian needed at all non-school events NOTE: Facilities Staff Fee applicable on all use	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
<b>APPLICATION FEE</b>	0	50.00	100.00	0	50.00	100.00	0	50.00	100.00
<b>BASKETBALL COURT – Per Hour</b>	0	5.00 9.00	6.00 20.00	0	5.00 9.00	20.00	0	5.00 9.00	6.00 20.00
Per Season	0	220.00	220.00	0	220.00	220.00	0	220.00	220.00
With Lights – Per Hour, additional	0			12.00	28.00	50.00			
<b>CAFETORIUM (MFMS) – Per Hour</b>				18.00	55.00	100.00			
<b>CLASSROOM – Per Hour</b>	7.00	22.00	35.00	7.00	22.00	35.00	7.00	22.00	35.00
Science Lab – Per Hour	8.00	50.00	90.00	8.00	50.00	90.00	8.00	50.00	90.00
University/College Cost – Per Day		55.00			55.00			55.00	
<b>CONFERENCE ROOM – Per Hour</b>	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
<b>FIELD (any type, non-stadium) – Per Hour</b>	6.00	7.00	8.00	8.00	11.00	20.00	8.00	25.00	50.00
GROUP A not to exceed \$250/month									
<b>GYM, Large – Per Hour</b>							26.00 60.00	50.00 80.00	75.00 160.00
GROUP A not to exceed \$1,000/month									
<b>GYM, Small – Per Hour</b>							20.00 30.00	35.00 50.00	50.00 100.00
GROUP A not to exceed \$750/month									
<b>LIBRARY – Per Hour</b>	8.00	25.00	50.00	8.00	25.00	50.00	16.00	50.00	75.00
<b>LOCKER ROOM – Per Hour</b>				8.00	28.00	50.00	12.00	44.00	75.00
<b>LUNCH TABLE AREA – Per Hour</b>	0	5.00	6.00						
<b>MALL – Per Hour</b>							26.00	85.00	150.00
Triton Center (SCHS) – Per Hour							26.00	85.00	150.00
<b>MPR – Per Hour</b>	10.00	55.00	100.00	10.00	55.00	100.00			
<b>PARKING LOT – Per Day</b>	10.00	44.00	100.00	10.00	44.00	100.00	10.00	44.00	100.00
<b>POOL, 25-meter – Per Hour</b>							55.00	85.00	150.00
GROUP A not to exceed \$2,000/month									
<b>POOL, 50-meter (CVHS) – Per Hour</b>							75.00	100.00	250.00
GROUP A not to exceed \$2,500/month									
<b>RESTROOM (Set) – Per Hour</b>	5.00	20.00	35.00	5.00	20.00	35.00	5.00	20.00	35.00
<b>STADIUM/TRACK (all) – Per Use</b>							220.00 460.00	1,000.00 2,000.00	2,000.00 3,800.00
With Lights – Per Hour, additional							55.00	75.00	200.00
<b>STAFF LOUNGE – Per Hour</b>	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
<b>TENNIS COURT – Per Hour</b>	6.00	6.00	10.00	6.00	6.00	10.00	8.00	12.00	20.00
With Lights – Per Hour, additional							24.00	32.00	70.00
<b>THEATER (except SJHHS) – Per Hour</b>							85.00	125.00	300.00
<b>AUDIO EQUIPMENT</b>									
Tape Recorder/CD Player – Per Use	5.00	5.00	10.00	5.00	5.00	10.00	5.00	5.00	10.00
Microphone – Per Use	2.00	2.00	6.00	2.00	2.00	6.00	2.00	2.00	6.00
Portable System/Podium – Per Use	10.00	10.00	25.00	10.00	10.00	25.00	10.00	10.00	25.00
Wireless Microphone System – Per Use	25.00	25.00	50.00	25.00	25.00	50.00	25.00	25.00	50.00
<b>CRAFTSMAN – Per Hour</b>	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
<b>CUSTODIAN – Per Hour</b>	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00

**USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective June 1, 2010****GROUP A** = Non-profit, youth-serving**GROUP B** = Non-profit**GROUP C** = For Profit

<b>NOTE: “Per Use” = Up to eight hours</b> <b>NOTE: Custodian needed at all non-school events</b> <b>NOTE: Facilities Staff Fee applicable on all use</b>	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
<b>Type of Use</b>									
GROUNDKEEPER – Per Hour	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00
Facilities Staff – Per Hour	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
<b>MECHANICAL EQUIPMENT</b>									
Electric Generator – Per Use	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00
Electrical Extensions – Per Use	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
<b>PROJECTORS/SCREENS</b>									
Overhead Projector – Per Use	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
35mm Projector – Per Use	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
50"/70" Tripod Screen – Per Use	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
<b>STAGE LIGHTING - Per Light Mixer – Per Use</b>	15.00	15.00	25.00	15.00	15.00	25.00	15.00	15.00	25.00
<b>VIDEO EQUIPMENT</b>									
Monitor/Receiver/Camcorder – Per Use	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
VHS Player/VCR – Per Use	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
LCD Data Player – Per Use	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
<b>WATER HOOK-UP – Per Use</b>	4.00	4.00		4.00	4.00		4.00	4.00	

Legal Reference:EDUCATION CODE10900 10916 Community Recreation Programs40040 40047 Civic Center Act: use of school property for public purposesACLU of So. Calif. v. Board of Education of Los Angeles (1961), 55 Cal 2nd 167ACLU of So. Calif. v. Board of Education of San Diego (1961), 55 Cal 2nd 906ACLU of So. Calif. v. Board of Education of Los Angeles (1963), 59 Cal 2nd 203ACLU of So. Calif. v. Board of Education of San Diego (1963), 59 Cal 2nd 224Connell v. Higgenbotham (1971), 403 US 207, 91 S.Ct. 1772Cole v. Richardson (1972), 405 US 676, 92 S.Ct. 1332HEALTH AND SAFETY CODE24167 Implementation of tobacco use prevention programManagement Resources:LEGAL ADVISORY1101.89 School District Liability and "Hold Harmless" Agreements,Policy**CAPISTRANO UNIFIED SCHOOL DISTRICT**

adopted: October 2, 1995

San Juan Capistrano, California

revised: June 14, 1999

revised: September 15, 2000

revised: May 14, 2001

revised: September 8, 2004

revised: September 12, 2005

revised: July 2, 2007

revised: December 10, 2007

Exhibit B  
Page 7 of 7



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **FIRST READING: BOARD POLICY 4112/4212 REVISION -  
APPOINTMENT AND CONDITIONS OF EMPLOYMENT**

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**BACKGROUND INFORMATION**

The California School Boards Association (CSBA) advises member districts on changes to board policy based upon laws set forth by the legislature and State Board of Education (SBE). As laws change, CSBA continues to recommend changes and revisions to existing board policy and administrative regulations. In addition to the CSBA recommendations, staff has been reviewing policies and regulations in an effort to eliminate "optional" provisions that may have created additional and unnecessary financial burdens on the District.

**CURRENT CONSIDERATIONS**

This agenda item presents for consideration revisions to **Board Policy 4112/4212 Appointment and Conditions of Employment**. While Education Code clearly requires all new employees submit to fingerprinting, the law does not mandate that a school district bear responsibility for the cost associated with this employment requirement. Up to \$34,000 has been spent annually to cover this expense.

This item seeks Trustee consideration to revise the classified and certificated policies concerning Appointment and Conditions of Employment to eliminate the provision requiring the District to pay for all fees associated with fingerprinting requirements.

**FINANCIAL IMPLICATIONS**

Eliminating this expense from the personnel operating budget will return dollars to the general fund.

**STAFF RECOMMENDATION**

It is respectfully recommended that Board President, recognize Assistant Superintendent, Personnel Services, Jodee Brentlinger to introduce this item.

DISCUSSION/  
ACTION

**APPOINTMENT AND CONDITIONS OF EMPLOYMENT**

The Superintendent will recommend the appointment of all regular full-time and hourly employees to the Governing Board. Selection will be based upon competence and will be in accordance with all pertinent Board Policies, laws of the State of California, and regulations of the California Fair Employment Practices Commission.

Temporary, substitute, and short term help may be appointed by the Superintendent or designee. The position and the pay rate shall be reported at a regular meeting of the Board.

**Appointment Standards**

Applicants for appointment to the certificated staff shall possess the appropriate certification qualifications and register the certification document in accordance with law and Board Policy. In addition, they shall:

1. Not have been convicted of a violent or serious felony as defined in Penal Code 667.5 or 1192.7, unless the individual has received a certificate of rehabilitation and pardon (Education Code 44830.1).
2. Not have been convicted of any sex offense as defined in Education Code 44010.
3. Not have been required to register as a sex offender pursuant to Penal Code 290 because of a conviction for a crime where the victim was a minor under the age of 16.
4. Not have been determined to be a sexual psychopath pursuant to Welfare and Institutions Code 6300-6332 (Education Code 44837).
5. Not have been convicted of any controlled substance offense as defined in Education Code 44011.
6. Furnish a statement of military service and, if any was rendered, a copy of the discharge or release from service or, if no such document is available, other suitable evidence of the termination of service (Education Code 44838).
7. Submit to fingerprinting as required by law. ~~Any fees for this shall be paid by the District, except for substitute positions.~~
8. Submit to a physical examination, tuberculosis testing and/or provide a medical certificate as required by law and Board Policy.



**Certificated Personnel**

BP 4112(b)

**APPOINTMENT AND CONDITIONS OF EMPLOYMENT (continued)**

9. File the oath of affirmation of allegiance pursuant to Government Code 3100 et seq.

Note: Legally employed non-citizens are exempt from filing the above oath pursuant to Miller v. Trinity County Board of Education, 121 Col. app. 3d 184 (app.3 Dist. 1981).

10. When required by the federal No Child Left Behind Act for teachers of CORE academic subjects, possess the appropriate qualifications of highly qualified teachers as defined in law, Board Policy, and administrative regulations (20 USC 6319; cf. 4112.24)

Policy  
adopted: June 22, 1998  
revised: July 11, 2006

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

**APPOINTMENT AND CONDITIONS OF EMPLOYMENT**

The Superintendent will recommend the appointment of all regular full-time, part-time and hourly employees to the Governing Board. Selection will be based upon competence and will be in accordance with all pertinent Board policies, laws of the State of California and regulations of the California Fair Employment Practices Commission.

~~Temporary~~, Substitute, short-term **non certificated “walk-on” athletic coaches** and student ~~help~~ **workers** may be appointed by the Superintendent or designee. The position and the pay rate shall be reported at a regular meeting of the Board.

**Appointment Standards**

Applicants for appointment to the classified staff shall fulfill the requirements and meet the standards defined in the job description approved by the Board. In addition, they shall:

1. Not have been convicted of a violent or serious felony (Education Code 45122.1).
2. Submit to fingerprinting as required by law (Education Code 45125). ~~Any fee for this shall be paid by the District.~~

~~(cf. 4212.5—Security/Credit Check)~~

3. Submit to a physical examination or proof thereof as required by law and Board policy.

~~(cf. 4112.4/4212.4/4312.4—Health Examinations)~~

4. File a loyalty oath pursuant to Government Code 3100 et seq.

Note: Legally employed non-citizens are exempted from filing the above oath pursuant to Miller v. trinity County Board of Education, 121 col. app. 3d 184 (app.3 Dist. 1981).

5. Classified staff shall also fulfill any other requirements as specified by law or Board policy.

No person shall be initially assigned as an instructional aide without having demonstrated proficiency in basic reading, writing and mathematics skills as required by Education Code 45344.5.

~~(cf. 4222—Teacher Aides/Paraprofessionals)~~

*Legal Reference: (see next page)*

**APPOINTMENT AND CONDITIONS OF EMPLOYMENT (continued)**

*Legal Reference:*

EDUCATION CODE

35161 Powers and duties

44066 Limitation on certification requirements

45103 Classified service in Districts not incorporating the merit system

45104 Positions not requiring certification qualifications

45105 Positions under various acts not requiring certification qualifications; classification

45113 Rules and regulations for classified service in Districts not incorporating the merit system

45122 Physical examinations

45125 Use of personal identification cards to ascertain conviction of crime

45169 Employee salary data

45344.5 Demonstrated proficiency in basic skills

49406 Examination for tuberculosis

GOVERNMENT CODE

3100-3109 Oaths or affirmations of allegiance for disaster service workers and public employees

12940-12950 Unlawful employment practices

Policy  
adopted: June 22, 1998

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California




CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT  
PROJECT LISTING, WORK SCHEDULE AND PRIORITIES**



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**BACKGROUND INFORMATION**

In an October 2008 letter received from the Superintendent from the Department of General Services, Division of the State Architect (DSA), DSA requested the District inform the governing board of potential liability of any projects closed, but not certified by DSA. At the request of the Board, an update was sent to the Board of Trustees on February 9, 2009, on the progress being made to close with certification the District's outstanding applications listed on the DSA web site. This agenda item is a continuation of the progress being made to close outstanding applications.

**CURRENT CONSIDERATION**

Exhibit A is an update on the progress being made to close out outstanding applications. Certification and close of file reports for outstanding applications are attached for Trustee review.

**FINANCIAL IMPLICATIONS**

There are no financial implications with this agenda item at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

**STAFF RECOMMENDATION**

It is respectfully recommended that Board President Anna Bryson recognize Ron Lebs, Deputy Superintendent, Business and Support Services, and John Forney, Director, Maintenance, Operations and Construction, who will be available to answer any questions Trustees may have.

INFORMATION/  
DISCUSSION



<b>UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT PROJECT LISTING, WORK SCHEDULE AND PRIORITIES – JUNE 15, 2010 (IN BOLD LETTERING)</b>		
04-101942	Don Juan Avila MS 2-Story Modular Buildings	Reports have been sent to PJHM for submittal to DSA.
04-101943	San Clemente HS 2-Story Modular Buildings	Reports have been sent to PJHM for submittal to DSA.
04-104520	Newhart MS 2-Story Modular Buildings, restroom building	All reports have been sent to PJHM for submittal to DSA.
04-104845	Del Obispo ES Modernization	Working with architects to quantify scope of work.
04-104935	Niguel Hills MS Modernization	Working with architects to quantify scope of work.
04-104993	Viejo ES Modernization	Working with architects to quantify scope of work.
04-105269	Laguna Niguel ES Restroom Building	Closed without Certification on 1/16/08. PJHM is sending letter to DSA to closeout application number.
04-108442	Newhart MS 2-Story Modular Buildings, Phase 2	All paperwork has been turned into DSA. Once application No. 04-104520 is closed out, DSA will close Application No. 04-108442.
04-104860	Crown Valley ES Modernization	Working with architects to quantify scope of work.
04-108164	Aliso Niguel HS Parking Lot Improvement	To date, work has not begun on this Application No. No inspections have taken place. Inspector will review and work with Construction Manager.
04-100736	Crown Valley ES Ball Field - City of Laguna Niguel <b>M&amp;O Construction Manager is working with City of Laguna Niguel to locate inspection reports.</b>	This project was completed by the City of Laguna Niguel to add lights to the baseball fields.
04-102787	Capistrano Valley HS Cell Tower – Mericon	The cell tower has changed carriers many times over the years. The original contractor needs to be located for paperwork required. Construction Manager will be working on this.
04-105499	Carl Hankey ES: New covered walkway, alterations to Classrooms, MPR, Administration Building	Application Numbers 04-108531 and 04-108613 need to be closed out before this Application No. can be closed out. All paperwork has been submitted to DSA.


04-108531	Carl Hankey K-8 Conversion	This Application No. is part of the modernization that took place a few years ago. The full scope was not completed and is being reviewed by the Architect to see what DSA is going to require to close out this project.
04-108613	Carl Hankey K-8 Relocatables	All paperwork has been submitted to DSA. DSA will not close out this Application No. until Application No. 04-105499 is closed out.
04-104115	San Juan Hills HS	6 of the 10 change orders are approved. Continuing to process closeouts for approval.
04-105495	Barcelona ES Modernization	Working with architects to quantify scope of work.
04-108654	Las Flores Relocatables	All required documents have been recorded by DSA, waiting on certification letter. Documents sent to DSA on 11/24/08
04-109336	Ladera Ranch Relocatables	Sent closeout paperwork package to DSA 12/6/08.
04-107867	San Juan Hills HS– 2-Story Modular Buildings	NOC's on MSI and HCH from the District were sent to PJHM. Change orders to DSA for approval – gathering closeout documents
04-108716	San Juan Hills HS Phase 2 – Bleachers, Concession Building, Restroom Building	Change orders at DSA pending approval. Closeout documents cannot be submitted until all CO's are approved.
04-109512	San Clemente HS Upper Campus Science Lab	Construction complete. Gathering close-out documents and processing change orders.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

June 15, 2009

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **MAINTENANCE AND OPERATIONS SUMMER PROJECT LIST  
2010/2011 FISCAL YEAR**

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**BACKGROUND INFORMATION**

In order to provide the Board of Trustees with current facility maintenance and repair information, staff has put together a summer project list. The list is of projects that have been identified for the summer of 2010. The list is of the high priority repair and/or maintenance projects throughout the district for summer 2010 as compiled by the Maintenance and Operations staff.

**CURRENT CONSIDERATIONS**

Staff is presenting for Trustee review and consideration Maintenance and Operations Summer Projects 2010/11, Exhibit A.

The main focus used in compiling the priority repair school site list consist of safety, roof repairs, indoor air quality, carpet repairs and/or replacement, energy efficiency, relocatable issues, restroom conditions, and asphalt play areas and fields. Gathering the criteria was based on the input from principals, Maintenance and Operations work crews, work orders, and work identified in the Facilities Master Plan. These projects are included in the work order system as active work orders; however, they are only a fraction of the approximately 13,000 work orders that are generated and completed each year.

**FINANCIAL IMPLICATIONS**

Projects identified herein will be funded by Routine Restricted Maintenance Account and Deferred Maintenance Fund.

**STAFF RECOMMENDATION**

It is respectfully recommended that Board President Bryson recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who along with John Forney, Director, Maintenance and Operations and Construction, will present this agenda item and be available to answer any questions.

INFORMATION/  
DISCUSSION



**MAINTENANCE AND OPERATIONS**  
**SUMMER PROJECTS 2010/2011**

<b>SITE</b>	<b>PROJECT</b>	<b>FUNDING</b>	<b>LABOR</b>
Aliso Niguel High School	Replace Carpet with VCT Tile in 300, 500, 700 & 800 Hallways	Fund 14	C&A Floor Covering
Aliso Niguel High School	Resurface Pool Deck	Fund 14	Sundek
Aliso Niguel High School	Service (2) Emergency Generators	Routine/Repair Maintenance 221	Generator Services
Aliso Viejo Middle School	Repair Flooring in Portables	Fund 14	C&A Floor Covering
Ambuehl Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Arroyo Vista K-8	Replace Carpet in Library and Office	Fund 14	C&A Floor Covering
Arroyo Vista K-8	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Barcelona Elementary	Slurry Parking Lot	Fund 14	Ben's Asphalt
Benedict Elementary	Replace Siding on Portables	Routine/ Repair Maintenance 221	Pacific Mobile
Benedict Elementary	Replace or Repair Carpet in Areas due to Safety Concerns	Fund 14	C&A Floor Covering
Benedict Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Bergeson Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Capistrano Valley High School	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Capistrano Valley High School	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Castille Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations

<b>SITE</b>	<b>PROJECT</b>	<b>FUNDING</b>	<b>LABOR</b>
Castille Elementary	Remove CSR Walls	Routine/Repair Maintenance 221	Pacific Mobile
Castille Elementary	Slurry Parking Lot	Fund 14	Ben's Asphalt
Castille Elementary	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Chaparral Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Concordia Elementary	Repair or Replace Rain Gutters	Routine/ Repair Maintenance 221	Maintenance & Operations
Concordia Elementary	Replace Rooftop Exhaust Fans	Routine/ Repair Maintenance 221	Maintenance & Operations
Crown Valley Elementary	Trim Trees and Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Dana Hills High School	Replace Gym Floor/Bleacher	Fund 14	Paul C. Miller Construction
Dana Hills High School	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Dana Hills High School	Repair Asphalt Parking Lot and Slurry Coat	Fund 14	Ben's Asphalt
Dana Hills High School	Replace Pool Mechanical Room Domestic Water Piping	Routine/ Repair Maintenance 221	Maintenance & Operations
Dana Hills High School	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Del Obispo Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Del Obispo Elementary	Repair or Replace Restroom Partitions	Routine/ Repair Maintenance 221	Maintenance & Operations
Districtwide	Paint High School Restrooms	Routine/ Repair Maintenance 221	Maintenance & Operations
Districtwide	Paint Fire Lanes/Curbs	Routine/ Repair Maintenance 221	Maintenance & Operations

SITE	PROJECT	FUNDING	LABOR
Districtwide	Service High School Gym Floors	Routine/ Repair Maintenance 221	Mr. Clean Maintenance Services
Districtwide	Power Wash Concrete (gum removal) High Schools & Middle Schools	Routine/ Repair Maintenance 221	Maintenance & Operations
Districtwide	Teacher Moves	Routine/ Repair Maintenance 221	Maintenance & Operations
Don Juan Avila Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Don Juan Avila Middle School	Upgrade Fire Sprinklers-2 Story Buildings for DSA Closeout	Routine/Repair Maintenance 221	Pacific Plumbing
Don Juan Avila Middle School	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Education Center	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Education Center/Admin. Bldg.	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Hidden Hills Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Kinoshita Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Kinoshita Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Ladera Ranch Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Ladera Ranch Elementary	Replace Carpet P-1, P-4 & P-5	Fund 14	C&A Floor Covering/Custom Craft
Ladera Ranch Elementary	Concrete Repair	Fund 14	Farino Design & Construction
Ladera Ranch Elementary	Paint Portable(s) Interior/Exterior	Fund 14	Prime Painting
Ladera Ranch Elementary	Repair Roofing	Fund 14	Letner Roofing

SITE	PROJECT	FUNDING	LABOR
Ladera Ranch Elementary	Repair HVAC	Fund 14	Geary Pacific
Ladera Ranch Middle School	Repair Storm Drain near Office area	Fund 14	Pacific Plumbing
Laguna Niguel Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Las Flores Middle School	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Las Palmas Elementary	Reconfigure Portable Wall	Routine/Repair Maintenance 221	Pacific Mobile
Malcom Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Marco Forster Middle School	Repair or Replace Skirting and Siding of Portables	Routine/ Repair Maintenance 221	Pacific Mobile
Moulton Elementary	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Newhart Middle School	Repair Portable Ramp, Siding, Skirt and Trim	Routine/ Repair Maintenance 221	Pacific Mobile
Newhart Middle School	Repair HVAC Multizone Unit	Routine/ Repair Maintenance 221	Maintenance & Operations
Newhart Middle School	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Niguel Hills Middle School	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Oak Grove Elementary	Replace or Repair Portable Skirting and Trim	Routine/ Repair Maintenance 221	Pacific Mobile
Oak Grove Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Oak Grove Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Palisades Elementary	Repair Sewer Line from D Building to Restroom	Routine/ Repair Maintenance 221	Maintenance & Operations
Palisades Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations

SITE	PROJECT	FUNDING	LABOR
R. H. Dana Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
R.H. Dana ENF Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
R.H. Dana ENF Elementary	Replace Ceiling Tiles in Various Areas of Campus	Fund 14	Maintenance & Operations
Reilly Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
San Clemente High School	Replace Pool Mechanical Room Domestic Water Piping	Routine/ Repair Maintenance 221	Maintenance & Operations
San Clemente High School	Repair Siding and Trim on Portables	Routine/ Repair Maintenance 221	Pacific Mobile
San Clemente High School	Repair Storm Drains at Girl's Locker Room	Fund 14	Pacific Plumbing
San Clemente High School	Upgrade Fire Sprinklers in 2 Story Building for DSA Closeout	Routine/Repair Maintenance 221	Pacific Plumbing
San Juan Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
San Juan Elementary	Concrete Repair	Fund 14	Farino Design & Construction
Shorecliffs Middle School	Add AC Unit in Main Computer Server Room	Routine/ Repair Maintenance 221	Maintenance & Operations
Shorecliffs Middle School	Replace Exhaust Fans on Main Roof	Routine/Repair Maintenance 221	Maintenance & Operations
Shorecliffs Middle School	Repair Portable Ramp, Siding, Skirting and Trim	Routine/ Repair Maintenance 221	Pacific Mobile
Shorecliffs Middle School	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Shorecliffs Middle School	Service HVAC Water Tower System	Routine/Repair Maintenance 221	Premiere Water Services
Tesoro High School	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations

**EXHIBIT A**  
**(5 of 7)**

SITE	PROJECT	FUNDING	LABOR
Tesoro High School	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Tesoro High School	Asphalt Repair	Fund 14	Ben's Asphalt
Tesoro High School	Siding Repair on Portables	Routine/ Repair Maintenance 221	Pacific Construction
Tijeras Creek Elementary	Repair/Replace Restroom Flooring	Fund 14	Pacific Construction/ Custom Craft
Viejo Elementary	Repair Bathroom Partitions Stall	Fund 14	Maintenance & Operations
Viejo Elementary	Trim Large Trees in Front and Back of Campus	Routine/ Repair Maintenance 204	Modern Tree Services
Viejo Elementary	Concrete Repair-Front Walkway	Fund 14	Farino Design & Construction
Viejo Elementary	Slurry Parking Lot	Fund 14	Ben's Asphalt
Vista Del Mar Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Vista Del Mar Elementary	Concrete Repair	Fund 14	Farino Design & Construction
Vista Del Mar Middle School	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Wagon Wheel Elementary	Repair or Replace Siding on Portables	Routine/ Repair Maintenance 221	Pacific Construction
Wagon Wheel Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations
Wagon Wheel Elementary	Service Emergency Generator	Routine/Repair Maintenance 221	Generator Services
Wagon Wheel Elementary	Slurry Parking Lot	Fund 14	Ben's Asphalt
White Elementary	Replace Outside Sink Cabinets	Routine/ Repair Maintenance 221	Maintenance & Operations



SITE	PROJECT	FUNDING	LABOR
Wood Canyon Elementary	Repair Ramps to Portables	Routine/ Repair Maintenance 221	Pacific Construction
Wood Canyon Elementary	Renovate Field	Routine/ Repair Maintenance 204	Maintenance & Operations