

Regular Meeting

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

April 13, 2009

7:00 p.m.

I. PRELIMINARY

Meeting was called to order by _____

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by _____ Seconded by _____

ROLL CALL:

Present

Absent

Ellen M. Addonizio, President

Mike Winsten, Vice President

Larry Christensen, Clerk

Jack Brick, Member

Anna Bryson, Member

Ken Maddox, Member

Sue Palazzo, Member

Chase Ishii, Student Advisor

CLOSED SESSION COMMENTS

CLOSED SESSION

5:00 p.m.

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Three CUSD Teachers of the Year

Student Body Presidents' Reports (SCHS & Serra)

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Special Recognitions. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING: Agenda Item #30 – Categorical Flexibility Transfers

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the March 2, 2009, Special Board Meeting, the minutes of the March 9, 2009, Regular Board Meeting, and March 24, 2009, Special Board Meeting.
(Supporting Information)
Contact: Jane Boos, Executive Secretary to the Superintendent 1

CURRICULUM & INSTRUCTION

2. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.
(Supporting Information)
Contact: Eamonn O'Donovan, Assistant Superintendent, Special Education 17
3. WAIVER: Approval, petition to waive California Ed Code §50851(a), Board Policy 6162.5—California High School Exit. Examination: Case No. 0809-039 (ANHS) through 0809-059 (THS).
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 23
4. EXPULSION READMISSIONS: Approval, readmission of students from expulsion.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 25
5. INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for adoption – Middle/High School World Language Textbooks – Chinese I, II, III, IV, and V.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 27
6. INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for adoption – Elementary Math Textbooks.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 31
7. INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for adoption – Secondary Math Textbooks.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 35
8. CARL D. PERKINS: Approval, Carl D. Perkins Career Technical Education Local Plan.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 39

9. CARL D. PERKINS: Approval, 2009-2010 Application for Funding through Carl D. Perkins Career Technical and Technical Education Improvement Act. 77
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education

BUSINESS & SUPPORT SERVICES

10. PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS: 79
Approval, Purchase Orders/Warrants/Consultant Agreements.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
11. DONATIONS: Approval, donations of funds/equipment. 145
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
12. DANA HILLS HIGH SCHOOL: Approval, advertise for Bid No. 0809-13 151
Gym Floor and Bleacher Replacement Dana Hills High School.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
13. ARCHITECTURAL SERVICES: Approval, advertise for RFQ/P No. 157
2-0910 Architectural Services.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
14. SAN JUAN HILLS HIGH SCHOOL: Approval, use of facilities theater rates at 159
San Juan Hills High School.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
15. E-RATE CONSULTANT: Approval, advertise for RFQ No.1-0910 181
E-Rate Consultant.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
16. PRODUCE: Approval, extension of Bid No. 0708-22 Produce, ASR 183
Distributors, Inc. for 2009/10.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
17. FROZEN BEVERAGE SERVICE: Approval, extension of Bid No. 0708-23, 191
Frozen Beverage Service, Berkeley Street Beverage Co., Inc. for
2009-10.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
18. APPRAISAL SERVICES: Approval, award of RFQ 2-0809, Appraisal 195
Services, Harris Realty Appraisal and Steven G. White, MAI.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

19. SAN CLEMENTE HIGH SCHOOL: Approval, final acceptance and Notice of Completion, Bid No. 0607-18, Construction of San Clemente High School Auxiliary Gymnasium and Pool Building, G.C. Builders, Inc. (Supporting Information) 199
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
20. BUS LEASE/PURCHASE FINANCING AGREEMENT: Approval, authorization to enter into a Lease /Purchase Financing Agreement with Blue Bird Body Company for ten 2007 CNG School Buses. (Supporting Information) 207
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
21. BUS LEASE/PURCHASE FINANCING AGREEMENT: Approval, authorization to enter into a Lease /Purchase Financing Agreement with Blue Bird Body Company for ten 2009 CNG School Buses. (Supporting Information) 215
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
22. LICENSE AGREEMENT: Approval, renewal of the License Agreement between CUSD and Niguel Children's Center for use of facilities on the Foxborough Campus. (Supporting Information) 233
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

PERSONNEL SERVICES

23. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. (Supporting Information) 241
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services
24. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. (Supporting Information) 249
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services
25. WILLIAMS SETTLEMENT: Approval and acceptance of the Quarterly Activities Report – Williams Settlement Uniform Complaint Procedure. (Supporting Information) 259
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services
26. MASTER TEACHER: Approval, payment to master teachers for supervision of student teachers. (Supporting Information) 261
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services
27. STUDENT TEACHING AGREEMENT: Approval, Student Teaching Agreement with the University of Phoenix. (Supporting Information) 263
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services

28. **PARAPROFESSIONAL TEACHER TRAINING PROGRAM:** Approval,
Memorandum of Understanding to continue CUSD's partnership with the
OCDE Paraprofessional Teacher Training Program (PTTP).
(Supporting Information)
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services

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Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Chase Ishii _____
Trustee Brick _____	Trustee Christensen _____
Trustee Bryson _____	Trustee Maddox _____
Trustee Palazzo _____	Trustee Winsten _____
	Trustee Addonizio _____

**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT
CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH
REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.**

IV. DISCUSSION/ACTION

29. **2008-09/2009-10 BUDGET DISCUSSION VII:** Approval, proposed budget
reductions for fiscal year 2009-10.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

DISCUSSION/
ACTION
Vote _____
Page 277

Motion by _____ Seconded by _____

30. **CATEGORICAL FLEXIBILITY TRANSFERS –
PUBLIC HEARING:** Approval, adoption of Categorical Flexibility
Transfers per SBX3 4.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

DISCUSSION/
ACTION
Vote _____
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Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Chase Ishii _____
Trustee Brick _____	Trustee Christensen _____
Trustee Bryson _____	Trustee Maddox _____
Trustee Palazzo _____	Trustee Winsten _____
	Trustee Addonizio _____

31. **AB164 AND SB307:** Consideration and position, proposed legislation
regarding Superintendent Employment Contract Compensation.
(Supporting Information)
Contact: Trustee Maddox

DISCUSSION/
ACTION
Vote _____
Page 301

Motion by _____ Seconded by _____

32. **WORKER'S COMPENSATION:** Consideration and approval, Worker's Compensation Administrator Contract Renewal.
(Supporting Information)
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services

DISCUSSION/
ACTION
Vote ____
Page 311

Motion by _____ Seconded by _____

33. **2009-10 CUEA REOPENER PROPOSAL:** Consideration and approval, acceptance of the CUEA formal reopener proposal/response and authorize the negotiators to begin the collective bargaining process for 2009-10.
(Supporting Information)
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services

DISCUSSION/
ACTION
Vote ____
Page 313

Motion by _____ Seconded by _____

34. **CUMA FURLOUGH DAYS:** Consideration and approval, Capistrano Unified Management Association (CUMA) proposal to take five (5) mandatory furlough days between July 1, 2009 and June 30, 2010.
(Supporting Information)
Contact: Suzette Lovely, Deputy Superintendent, Personnel Services

DISCUSSION/
ACTION
Vote ____
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Motion by _____ Seconded by _____

V. BOARD/SUPERINTENDENT ANNOUNCEMENTS

VI. ADJOURNMENT

THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON MONDAY, MAY 11, 2009, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

VII. CLOSED SESSION

35. Closed Session (as authorized by law)

- A. STUDENT EXPULSIONS (Items A-1 through A-15)
Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918(c) and §35145)
- B. CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION
Significant Exposure to Litigation – One Case
Potential litigation with Whispering Hills LLC regarding acquisition of San Juan Hills High School site.
(Pursuant to Government Code §54956.9(b))
- C. CONFERENCE WITH LEGAL COUNSEL–PENDING LITIGATION
Number of cases: Two Cases
(Pursuant to Government Code §54956.9(a))

Case No. 1
Superior Court of the State of California
County of Orange – Central Justice Center
Case Number 00180049
Petition for writ of Mandate Pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Section 21000, et seq.
City of Mission Viejo, a municipal corporation v. Capistrano Unified School District.

Case No. 2
Superior Court of the State of California
County of Orange – Central Justice Center
Case No. 00207543
Petition for writ of Mandate Pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Section 21000, et seq.
City of Rancho Santa Margarita, a municipal corporation, v. Capistrano Unified School District.
- D. CONFERENCE WITH LEGAL COUNSEL
INITIATION OF LITIGATION – One Potential Case
(Pursuant to Government Code §54956.9(c))
- E. CONFERENCE WITH CHIEF LABOR NEGOTIATOR
Agency designated representative:
Suzette Lovely, Chief Labor Negotiator
Employee Organizations:
 - 1) Capistrano Unified Education Association (CUEA)
 - 2) Capistrano School Employees Association (CSEA)
 - 3) Unrepresented Employees (CUMA)(Pursuant to Government Code §54957.6)
- F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Pursuant to Government Code §54957)
- G. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
Interim Superintendent
Superintendent
(Pursuant to Government Code §54957)

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – SPECIAL MEETING – FACILITIES WORKSHOP
MARCH 2, 2009 – 6:00 P.M.
EDUCATION CENTER – BOARD ROOM

President Addonizio called the Board Facilities Workshop to order at 6:00 p.m.

The Pledge of Allegiance was led by Trustee Bryson

Present: Trustees Addonizio, Brick, Bryson, Christensen, and Palazzo
and Winsten

Absent: Trustee Maddox

A CD of the Board meeting discussion related to this Facilities Workshop is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the district website: www.capousd.org **Permanent Record**

It was moved by Trustee Palazzo, seconded by Trustee Brick, and motion carried by a 6-0 vote to adopt the evening's agenda.

President Addonizio recognized Deputy Superintendent Ron Lebs who introduced this item and then called upon Mr. Robert Hensley and Ms. Betty Sabel of WLC Architects, Inc., who presented an update describing the final designs of the theaters, along with project schedules and budget outlines on the performing arts theaters at Dana Hills High School and Capistrano Valley High School. Trustees interjected questions throughout the presentation.

**Performing Arts
Theaters
Agenda Item #1**

The following person addressed the Board regarding this item:

- *Jenna Minnick-Harry expressed her desire to rent San Juan Hills High School theater and the new theaters once they are completed. She stated she has made this request earlier in the year but has not received a fee schedule from staff. Ms. Minnick-Harry stated that renting out these theaters would bring in a stream of revenue for the District.*

President Addonizio recognized Deputy Superintendent Ron Lebs who introduced this item and then called upon Mr. Robert Hensley of WLC Architects, Inc., who presented the status of the initial draft of the Long-Range Facilities Assessment.

**Long-Range
Facilities Master
Plan
Agenda Item #2**

Trustee Winsten expressed his concerns regarding joint-use agreements and the benefits the District is receiving from some of them.

Trustee Christensen stated his disappointment as he expected a master plan presentation and not the same overlay information presented last year. He stated Trustees had told staff that they wanted a priority list from each school, how each item would affect that school and other schools in the future. Mr. Hensley stated that WLC have site plan solutions for each school prepared but had wanted Trustee input before presenting the plans. Trustee Christensen requested staff to prepare a list of priority items with a recommendation of what should be done and in which fashion it should be done. Mr. Lebs explained this information was available and he would provide it to Trustees at the next workshop. Trustee Addonizio mentioned that the DSA mandated requirements, safety and ADA compliance issues should be listed first and other nonessential items will be considered after priority work is completed.

Trustee Bryson asked staff to consider multi-use facilities such as a cafeteria/library.

President Addonizio recognized Deputy Superintendent Ron Lebs who presented information pertaining to the facility and fiscal impacts of the CSR program in an effort to assist the Board in making a decision regarding maintaining or modifying the program within the District.

**K-3 Class Size
Reduction (CSR)
Agenda Item #3**

Prior to recessing to closed session, the following people addressed the Board:

- *Erin Kutnick stated that it had been 55 days since Mr. Carter was placed on administrative leave and she wants to know how much this action by the Board was costing the District. Ms. Kutnick told Trustees that she would be submitting a California Public Records Request asking for a complete financial accounting of the expenditures.*
- *Janet Gellis spoke on the benefit of music and brain development in the areas of math and science. She encouraged the Board not to eliminate the elementary music program.*

The Board recessed to closed session at 7:41 p.m. to: Discuss anticipated litigation (one case); discuss pending litigation (two cases); discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

**President's Report
of Action Taken in
Closed Session**

The Board reconvened to open session at 9:13 p.m. to report out that no action was taken during closed session.

The meeting adjourned at 9:14 p.m.

Clerk

Secretary

Board minutes submitted by Jane Boos, Executive Secretary to the Superintendent

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
March 9, 2009
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was led by Trustee Bryson.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten

President Addonizio called upon Mr. A. Woodrow Carter who had submitted a blue card to address the Board on a closed session item. Mr. Carter expressed his disappointment in the judgment of the Board and praised the District, administrators, staff, teachers, students, and community. Mr. Carter stated the Trustees had two options: vote against his termination and he would be back in the office on Tuesday morning or buy out his contract.

Public Comment

The Board recessed to closed session at 6:10 p.m. to: discuss three (3) student expulsions; confer with Legal Counsel regarding anticipated litigation (one case); confer with Legal Counsel regarding pending litigation (two cases); confer with Chief Labor Negotiator regarding CUEA, CSEA, and CUMA negotiations; discuss one (1) Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/ Employment.

The Regular Meeting of the Board reconvened to open session and was called to order by President Addonizio at 7:05 p.m.

The Pledge of Allegiance was led by Trustee Maddox.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, Winsten, and Student Advisor Chase Ishii.

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

President Addonizio reported the following action taken during closed session:

**President's Report
From Closed
Session Meeting**

Agenda Item #46 (A-1 thru A-2) – Student Expulsions: The Board voted by a 7-0 vote to approve the following student expulsions with staff recommendations: Case #2009-068 and Case #2009-058.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #46 (A-3) – Student Expulsions: It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to expel the following student by stipulated agreement: Case #2009-062.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #46B – Conference with Legal Counsel—Anticipated Litigation: No action was taken.

Agenda Item #46C – Conference with Legal Counsel—Pending Litigation: No action was taken.

It was moved by Trustee Bryson, seconded by Trustee Brick, and carried unanimously to adopt the Board agenda.

Adoption of the Board Agenda

Chief Communications Officer Julie Hatchel introduced the following people to receive special District recognition: Kelly Mitchell, ACME Competition Winner; Brooke Bell, Young Rembrandts Award Winner; Pooja Desai, Intel Science Talent Search Semi-finalists; Stephen Hwang and Shannon Kiang, Presidential Scholars Award Candidates; and Kristi Fecarotta and Tiare Chen-Wong, Martin Luther King Jr. Essay Contest Winners.

Special Recognition

President Addonizio read a statement on behalf of the Board regarding the \$25 million budget cuts the District must make in addition to cuts made over the last few years. President Addonizio stated the Board recognizes they will have to cut virtually every program not mandated by law and the need to negotiate contracts salary rollbacks to accomplish this goal. The entire statement can be heard on the audio recording of this meeting on the District's website.

President's Statement

To facilitate as many speakers as possible in the 20 minutes specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed one (1) minute rather than the usual 3 minutes.

Oral Communications

The following people addressed the Board:

- *Students Jordan Lazar and Dylan Benson spoke in support of not cutting athletic programs from the budget.*
- *Debra McKee voiced her concern regarding a trend toward less tolerance for religious diversity citing a flyer announcing a CUSD Prayer Rally she received via email (not sponsored by the District) displaying a cross and New Testament quotes and a picture of the San Juan Capistrano Mission on the District's website (which has been replaced by another picture).*
- *Lisa Mardak asked the Board to prepare a resolution for the April 13 Board meeting regarding holding Trustee elections by Trustee boundary area only.*
- *Robin Hervey showed a 2 ½ minute video of the CUSD Honor Choir to celebrate Music in Our Schools Month and support of the music program.*
- *Martha McNicholas commended WLC Architects for their facilities master plan presentation at the March 2, 2009 meeting. Mrs. McNicholas stated staff should make project recommendations but Trustees need to prioritize projects.*
- *Robyn Rakov and Julie Ryan spoke to the Board regarding the lack of proper vision evaluations for special education students and offer their services to work with staff to correct this issue.*
- *Leo Riley represented the Niguel Shores Homeowners Association and stated that the association had overpaid developer fees on new construction and wanted credit on the fees paid on the new clubhouse addition.*
- *Eddie Ortega, Jennifer Sonnier, Marc Busch, Mary Carvalho, Lume Xhepa, Barb Hochgesang, and Sev Pho Thaw spoke in support of the adult education program.*
- *Kaylani Conroy asked the Board why the need for eight (8) Board meetings regarding Mr. Carter and the cost of having food catered for the Trustees before each meeting.*
- *Alan Wickstrom told the Board that the SOCSA Theater Capital Campaign has raised \$15,000. Mr. Wickstrom requested a copy of the theater drawings presented at the March 2, 2009 meeting by WLC Architects and asked for permission to dialog with WLC.*

President Addonizio announced the public hearing open at 7:35 p.m. regarding the approval of the CUSD SELPA Annual Service Plan and Budget. President Addonizio asked if there was anyone who wished to address the Board. Carolyn Wertheim spoke to the Board regarding the Barcelona Hills collaboration program and invited the Trustees to visit the school to see what an opportunity the program provides students. President Addonizio declared the public hearing closed at 7:40 p.m. It was moved by Trustee Bryson, seconded by Trustee Brick, and carried unanimously to approve the CUSD SELPA Annual Service Plan and Budget.

**Public Hearing:
CUSD Special
Education Local
Plan (SELPA)**
Agenda Item 4

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio asked Trustees for items they wished to pull from the Consent Calendar. Trustee Palazzo requested that Agenda Items # 2, #6, #10, #11, and #15 be pulled for further discussion.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to approve the following Consent Calendar items:

Minutes of the February 9, 2009, Regular Board Meeting, and the minutes of the February 25, 2009, Special Board Meeting.

Minutes
Agenda Item 1

Nonpublic school and agency contracts.

Special Education
Agenda Item 3

Petition to waive California Ed Code §50851(a)/Board Policy 6162.5—California High School Exit Examination: Case #0809-030 (SERRA) through 0809-38 (THS).

**California High
School Exit Exam**
Agenda Item 5

Readmission of students from expulsion, Case #2008-143; 2008-049; 2008-142; 2008-129; 2008-079; and 2008-092.

**Student
Readmission**
Agenda Item 7

Purchase Orders/Warrants/Consulting Agreements as listed.

**Purchase Orders/
Warrants/
Consulting
Agreements**
Agenda Item 8

Donations of funds and equipment.

Donations
Agenda Item 9

Extension of RFP No. 2-0708 – Audit Services, Vavrinek, Trine, Day & Co., LLP.

Audit Services
Agenda Item 12

Pilot Program for sale of surplus property, Interscholastic Trading Company, LLC (Interschola).

Surplus Property
Agenda Item 13

Mandated costs reimbursement contract with School Innovations & Advocacy.

**Reimbursement
Contract**
Agenda Item 14

Advertise for Bid No. 0809-10, Vista del Mar sidewalk.	Vista del Mar Agenda Item 16
Final acceptance for sitework and infrastructure for San Juan Hills High School and authorization to file Notice of Completion Bid No. 0708-19, Sitework Buildings, Restroom Buildings & Shade Structures at San Juan Hills High School.	San Juan Hills High School Agenda Item 17
Final acceptance for single and 2-story relocatable buildings at Newhart Middle School and authorization to file Notice of Completion for Bid No. 0405-09, Modular Structures International, Inc.	Relocatable Buildings Agenda Item 18
Final acceptance for single and 2-story relocatable buildings at San Juan Hills High School and authorization to file Notice of Completion for Bid No. 0405-09, Modular Structures International, Inc.	Relocatable Buildings Agenda Item 19
Final acceptance for movement of relocatable buildings and authorization to file Notice of Completion Bid No. 0708-07, Pacific Mobile Home Construction, Inc.	Relocatable Buildings Agenda Item 20
Final acceptance and authorization to file Notice of Completion Bid No. 0809-07, Installation of Fire Hydrant at Capistrano Valley High School, Emphyrean Plumbing, Inc.	Fire Hydrant Agenda Item 21
Final acceptance for plumbing service and authorization to file Notice of Completion Bid No. 0708-06, Pacific Plumbing Company.	Plumbing Agenda Item 22
Authorization to advertise for Bid No. 0809-09, Audio Visual Equipment.	Audio Visual Agenda Item 23
Final acceptance and Notice of Completion, Bid No. 0708-02, Electrical Service, Gilbert & Sterns, Inc.	Electrical Service Agenda Item 24
Extension of Bid No. 0708-17, Milk and Dairy Products, Hollandia Dairy.	Milk and Dairy Products Agenda Item 25
Advertise for Bid No. 0809-11, Paper and Plastic Products for Food and Nutrition Services.	Paper and Plastic Products Agenda Item 26
Advertise for request for Qualifications No. 10-0809, General Legal Services.	General Legal Services Agenda Item 27
Resignations, retirements, and employment of classified personnel.	Resignations/Retirements/Employment (Classified Personnel) Agenda Item 28
Resignations, retirements, and employment of certificated personnel.	Resignations/Retirements/Employment (Certificated Personnel) Agenda Item 29
Payment to master teachers for supervision of student teachers.	Master Teacher Agenda Item 30

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

School Board Meeting Schedule for the period January through June 2009. It was moved by Trustee Palazzo to amend the calendar to two (2) meetings per month and seconded by Trustee Addonizio. Following discussion the motion failed by a 3-4 vote.

**School Board
Meeting Schedule**
Agenda Item 2

ROLL CALL: AYES: Trustees Addonizio, Maddox, Palazzo
NOES: Trustees Brick, Bryson, Christensen, and Winsten
ABSENT: None
ABSTAIN: None

Proposed 2009 Summer School schedules and locations. Trustee Palazzo expressed her confusion about the changes made to this item. Trustee Winsten asked staff to find out and report to Trustees what the Special Ed. mandated cost for summer school is and the number of students Districtwide that take advantage of summer school. Following staff explanation of changes to this item it was moved by Trustee Palazzo, seconded by Trustee Maddox, and motion carried unanimously to approve the proposed 2009 Summer School schedules and locations.

Summer School
Agenda Item 6

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

Engineering fees due to the City of San Juan Capistrano for construction of San Juan Hills High School. Following staff's positive response to Trustee Palazzo's question regarding the sewer line agreement it was moved by Trustee Palazzo, seconded by Trustee Bryson, and motion carried unanimously to approve engineering fees due to the City of San Juan Capistrano for construction of San Juan Hills High School.

Engineering Fees
Agenda Item 10

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

Extension of RFP No. 5-0708 – Special Tax Consulting Services for Public Financing, David Taussig & Associates, Inc. Trustee Palazzo asked staff if the firm would consider a lower fee due to the budget crisis. Staff responded the firm has not increased its fee since 2004. It was moved by Trustee Palazzo, seconded by Trustee Bryson, and motion carried unanimously to approve extension of RFP No. 5-0708—Special Tax Consulting Services for Public Financing.

**Special Tax
Consulting
Services**
Agenda Item 11

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

Authorization to advertise for Request for Qualifications No. 11-0809, Dental, Vision, Life, and Disability Benefits Consulting Service. Following discussion and questions by Trustees it was moved by Trustee Palazzo, seconded by Trustee Bryson, and motion carried unanimously to approve authorization to advertise for Request for Qualifications No. 11-0809, Dental, Vision, Life, and Disability Benefits Consulting Service.

**Dental, Vision,
Life, and Disability
Benefits Consulting
Service**
Agenda Item 15

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

DISCUSSION/ACTION

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon Phil Hillman from Vavrinek, Trine, Day & Co., LLP, who presented a summary of the Refuse Services Audit report. Trustee Bryson requested staff proceed with putting together a request for qualification and proposal for refuse hauling services for the 2009/10 fiscal year. This was an information/discussion item so no action was required.

**Refuse Service
Audit**
Agenda Item 32

President Addonizio recognized Deputy Superintendent Ron Lebs who recommended the Board approve the appointment of Vavrinek, Trine, Day & Co., LLP to provide consulting services for review and documentation of the District's construction process with regard to San Juan Hills High School. Mr. Lebs called upon Royce Townsend of Vavrinek, Trine, Day & Co, LLP to answer Trustee questions. Mr. Townsend explained that Vavrinek, Trine, Day & Co., LLP would provide management services and not an audit. The firm would gather information that addressed Trustees' issues and give a report to the Board. Based on the report the Board may decide to take the information to District legal counsel for further legal action. Following a lengthy discussion, Trustee Bryson recommended that Trustees pass on approval of this item pending further review.

**Consulting
Services
Engagement Letter**
Agenda Item 33

President Addonizio recognized Deputy Superintendent Ron Lebs to present this item. Mr. Lebs explained that this agenda item seeks Board approval of a positive certification of the Second Interim Financial Report for 2008-09 indicating that the District will be able to meet its financial obligations for the remainder of the fiscal year as well as 2009-10 and 2010-11 fiscal years. Mr. Lebs presented a PowerPoint showing two options for the Trustees to decide upon. Option 1 was a positive certification and Option 2 was a qualified certification. A copy of the PowerPoint is available on the District's web site.

**Second Interim
Report**
Agenda Item 34

Following discussion, it was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried unanimously to approve the Positive Certification (Option 1) of the Second Interim Financial Report for the period July 1, 2008 through January 31, 2009, and authorize its filing with the County Superintendent of Schools along with Resolution No. 0809-51, Incorporating Revenue and Expenditure Increases/Decreases for the District's various funds for 2008-09.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio recognized Deputy Superintendent Ron Lebs who stated staff would not be making a presentation and the Board will not be asked to make any decisions at this meeting. This item is to give Trustees an opportunity to review the programs on the program cost sheet and the new program description sheet, ask staff questions and discuss the budget topic amongst themselves.

**2008/09-2009/10
Budget Discussion
IV
Agenda Item 35**

The following people addressed the Board (each speaker was allowed 1½ minutes):

- *Lisa Scharmann, CUCPTSA President, asked the Board to keep budget cuts as far from students and programs as possible.*
- *Bruce Marcus, Matthew Melissa, Dan Phung, John Melissa, Erin Kutnick, Brooke Soto, Breelin Gibola and Victoria Hart spoke in support and benefits of the block music program.*
- *Purcell Stybr and Bill Tetz spoke in support of adult education programs.*
- *Tyler Mastracchio expressed his support of the IB program and photography.*
- *Vieda Cantacessi stated that no one wants to lose programs and asked the unions and Trustees to negotiate contracts to save programs.*
- *Judi Heidel read a poem in support of teachers, staff and programs but ran out of time before she completed the poem.*

Trustee Christensen thanked the speakers for their thoughts and stressed that Trustees don't want to cut positions and programs but the state is spending too much and CUSD must cut \$25 million. Trustee Christensen stated that the Trustees have many options to consider but nothing would be determined at this meeting.

Trustee Winsten thanked the PTA for their input and told the audience that Trustees are looking to the education department to make recommendations and rank programs. Trustee Winsten asked everyone to be patient and to realize it will take collective work to reach decisions and the decisions made this year may change next year.

Deputy Superintendent Suzette Lovely advised Trustees that she had the information that Trustee Winsten had requested earlier in the meeting regarding the number of students who attended summer school last year. The number of elementary students was 2,152; middle school 942; high school, first semester, 1,212 and second semester, 911.

**Summer School
Follow Up
Agenda Item 6**

President Addonizio recognized Deputy Superintendent Suzette Lovely who presented this item seeking approval of Resolution No. 0809-49, seeking authorization to provide notice to certificated employees who may be laid off or reassigned due to the reduction or discontinuance of particular kinds of services and programs identified in this item.

**Reduction of
Certificated Non
Management
Employees
Agenda Item 36**

The following people addressed the Board:

- *Marlon Jonanert, Susan Gerling and Sean Payan spoke in support of teachers.*
- *Dante Belletti spoke in support of music teachers and the music program.*
- *Roger Gellis, Jason Harney, Heidi Reiser, Karen Aholaspoke and Dennis Jackes spoke in support of the block music program.*
- *Diane Geller spoke in support of the music program and its relation to brain-based learning.*
- *Cynthia Mocnik spoke in support of the music program and read an article on the benefits of music education.*

Trustee Christensen asked that this item be amended to include National Board Certified teachers as letter "I" in the tiebreaker criteria.

Following discussion it was moved by Trustee Palazzo, with the addition of the amendment to the tiebreaker criteria, seconded by Trustee Winsten, and carried unanimously to approve Resolution No. 0809-49, to authorize the District to issue March 15 layoff notices.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten, and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio recognized Deputy Superintendent Suzette Lovely who presented this item seeking approval of Resolution No. 0809-52, seeking authorization to provide notice to certificated managers who may be laid off or reassigned and authorization to provide notice to all certificated managers who may experience a reduction in salary or work year. Ms. Lovely explained that the wording has been changed in this resolution. In Exhibit A on page 333, the last Whereas will read: Whereas, it is necessary for the Superintendent to give notice to employees who may experience a reduction in salary, work year calendar, **and/or health and welfare benefits** prior to March 15, 2009, with final notice being given before June 30, 2009.

**Reduction of
Certificated
Management
Employees**
Agenda Item 37

The following people addressed the Board:

- *Kevin Rich, ASB President at ANHS, spoke in support of activities directors.*
- *Judi Heidel completed reading her poem she started in Agenda Item #35 in support of teachers, staff and programs.*

Student advisor Chase Ishii commented about the difficult process that Trustees are facing and that their decisions were not black and white. Student Advisor Ishii spoke about the passion he heard from speakers regarding the benefits of each program and position they didn't want cut from the budget. Student Advisor Ishii asked the Trustees to consider carefully how cuts will affect all students specifically if activities directors and student government classes were eliminated. High school ASB classes reach out to the entire student body and include students who may not have a passion for other programs.

Following discussion it was moved by Trustee Addonizio, seconded by Trustee Winsten, and carried unanimously to approve Resolution No. 0809-52, to authorize the District to issue March 15 layoff notices and reduction in salary or work year notices.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, Winsten, and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio recognized Assistant Superintendent Carolyn Williams who explained that Coordinated Science I, a course for students in Grade 9, replaces Integrated Science. Coordinated Science II, a course for students in Grade 10, replaces Life Science and a number of science electives that were not adequate preparation for the California Standards Tests.

**High School
Course Approval**
Agenda Item 38

It was moved by Trustee Bryson, seconded by Trustee Palazzo, and carried unanimously to approve the adoption of high school courses Coordinated Science I and Coordinated Science II.

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon Mike Patton, Executive Director, Maintenance/Operations & Transportation who explained that the twenty percent increase was due to the current budget situation.

**Transportation
Fees**
Agenda Item 39

Trustee Maddox asked Mr. Patton to research and report back to the Board the amount of money needed to bring back more bus routes for next year.

It was moved by Trustee Bryson, seconded by Trustee Maddox, and carried unanimously to approve an increase of twenty percent to the home-to-school regular education transportation fee for the 2009-10 school year.

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon John Forney, Director, Construction who reported that the gym floor and bleachers at Dana Hills High School needed to be replaced as they had exceeded their life expectancy and are a safety issue.

Dana Hills High School
Agenda Item 40

The following people addressed the Board:

- *Martha McNicholas, Marilyn Amato, and Donna Rajeckas spoke in support of replacing the DHHS gym floor and bleachers.*

Trustees were in agreement that this project needed to be expedited in order to have the installation of the floor and bleachers done by the fall. Staff was directed to go out for public bid and bring this item back in April.

President Addonizio recognized Deputy Superintendent Suzette Lovely who presented this item asking the Board to approve the 2008-09 contract settlement with CUEA as proposed.

CUEA Settlement Agreement
Agenda Item 41

The following people addressed the Board:

- *Vicki Soderberg, CUEA President, told the Board that she was looking forward to a successful negotiation and there was not an easy solution to this long-term budget problem. Ms. Soderberg stressed that success will come with all sides working together and looking outside the box for creative solutions. Ms. Soderberg thanked the Board for voting in the contract for this year.*
- *Ronda Walen, CSEA President, requested that the Board refrain from talking about negotiable items in public. Ms. Walen stated to give the public the impression that programs could be restored if CUSD is able to get concession from the employees is misleading as negotiations may not be completed in time. Ms. Walen stressed that CSEA intends to bargain in good faith and hopes the Board will honor her request to discontinue talking about negotiations.*

It was moved by Trustee Bryson, seconded by Trustee Maddox, and carried unanimously to approve the 2008-09 contract settlement with CUEA.

Student Advisor Chase Ishii left the meeting at 10:20 p.m.

President Addonizio recognized Deputy Superintendent Suzette Lovely who said she had wanted to pull this item seeking Board approval of the "Settlement and Mutual Release Agreement" between CUSD and Whispering Hills, LLC for final land purchase payment and lot line adjustments for San Juan Hills High School. President Addonizio stated since there were several blue cards and these speakers had been waiting to address the Board this item would remain open.

Settlement Agreement
Agenda Item 42

The following people addressed the Board in support of the settlement agreement and completing the San Juan Hills High School stadium: Jeff Fox, Aaron Perryman, Thomas Gore, and Marcy Backhus.

Trustees Addonizio and Bryson assured the supporters that positive progress had been made in closed session and this item will be brought back to the April 13, 2009 Board meeting.

President Addonizio recognized Assistant Superintendent Carolyn Williams to present for second reading the proposed revisions to Board Policy 1230, *School-Connected Organizations*. President Addonizio requested this item be brought back to the April 13 Board meeting to allow her more time to review it.

**Board Policy
Revision**
Agenda Item 43

President Addonizio recognized Deputy Superintendent Suzette Lovely to present for second reading proposed Board Policy 4010, *Employee/Student Non-Fraternization*. Ms. Lovely stated staff consulted with OCDE Legal Counsel to review suggested revisions after the first reading and changes to the policy were made after Trustee input and legal concurrence. It was moved by Trustee Bryson, seconded by Trustee Brick, and carried unanimously to approve Board Policy 4010, *Employee/Student Non-Fraternization*.

New Board Policy
Agenda Item 44

President Addonizio stated that this item pertains to the election of School Board Members to serve on CSBA's Delegate Assembly. Trustees may vote for no more than eight candidates. It was moved by Trustee Addonizio, seconded by Trustee Winsten, and carried unanimously to vote for Judy Edwards, Matthew Harper, José F. Moreno, Andrew Nguyen and Elizabeth Swift to serve on CSBA's Delegate Assembly.

**CSBA Delegate
Assembly Election**
Agenda Item 45

The Board recessed to closed session at 10:38p.m. to continue discussions of the remaining closed session items.

The Board reconvened to open session at 11:35 p.m. to report out the following action taken in closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #46E – Public Employee Discipline/Dismissal/Release: By a unanimous vote, the Board of Trustees approved a motion to terminate the contract and employment of A. Woodrow Carter for material breach, and requested that counsel prepare a decision, consistent with its direction, articulating the basis for its decision, and authorized the Board President to sign the decision on its behalf.

The meeting adjourned at 11:36 p.m.

Larry Christensen, Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Executive Secretary to the Superintendent.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – SPECIAL MEETING – BUDGET STUDY SESSION
March 24, 2009 – 6:00 P.M.
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 5:00 p.m. and recessed to closed session. As Board Members were leaving the dais Trustee Bryson arrived and asked to make a statement. President Addonizio reopened the meeting at 5:01 p.m. and Trustee Bryson stated that she would recuse herself due to a conflict of interest from interviewing and voting on the interim superintendent candidate. At 5:02 p.m. the Board recessed to closed session to: confer with Legal Counsel regarding pending litigation (two cases); discuss one (1) liability case; confer with Chief Labor Negotiator; and discuss Public Employee Appointment/Employment.

The Board reconvened to open session at 6:10 p.m.

The Pledge of Allegiance was led by Trustee Winsten

Present: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten.

Usually a CD of the Board meeting discussion related to each of the following items would be on file in the Superintendent's Office as a matter of the permanent record but due to a technical problem with the recorder only the first five (5) minutes of the meeting was recorded.

Permanent Record

President Addonizio reported the following action taken during closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #7 (B) – Liability Claim: The Board voted by a 7-0 vote to reject Claim No. 09-70558JW for Arnold Woodrow Carter.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten
NOES: None

It was moved by Trustee Bryson, seconded by Trustee Maddox, and motion carried unanimously to adopt the Board agenda.

President Addonizio recognized Deputy Superintendent Ron Lebs who presented additional information regarding the budget for 2009/10 fiscal year. Mr. Lebs explained that due to reduced levels of funding from the state, a shortfall of \$25 million is projected for 2009/10 and another \$7 million is projected for 2010/11. Mr. Lebs referred to the handouts given to Trustees and presented a PowerPoint where he explained the proposed recommended cuts for each item listed. (handouts and PowerPoint are posted on the District's web site) Following Mr. Lebs' PowerPoint presentation Trustee Addonizio stated that Trustees would hear from the public prior to discussing the budget recommendations with staff.

**2009/10 Budget
Study Session V–
Agenda Item #1**

To facilitate as many speakers as possible in the 20 minutes specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed one (1) minute rather than the usual 3 minutes.

The following people addressed the Board regarding this item:

- *Robert Stirling, Diane Geller, Bruce Marcus, Shawna Ellis, Robin Hervey, and Jason Harney spoke in support of the elementary block music program and the benefits of the program to the district.*

- *Elise Paquette, Eileen Neal, Kim Price, Del Dinger, Katie Calkins, Betty Zoe, Lynn Gallagher, Frances Vangrin, and Susan Dixon spoke in support of retaining CSR.*
- *Marjorie Sutton, Lori Avakian, and Valerie Rhodes stressed the importance of school counselors and asked the Board not to reduce the number of district counselors for the safety and well being of all students.*
- *Kim Wilson, Virginia Burrows, Jill Ibbotson, Lori Moe, Obdulia Vazquez, Lupita Foster, Ruben Olivares, Kari Whitcraft, and Ross Costa spoke in support of the adult education programs.*
- *Brooke Beahm stated that Community Education is a business that creates income for the district and had the potential to bring in even more money. Ms. Beahm suggested using empty portions of the district headquarters for fee based classes.*
- *Aaron Escarrega spoke of the benefits of the academic chess skills program offered to children through Community Education.*
- *Gil Ramirez spoke on behalf of district athletic directors in regards to high school athletic programs and asked Trustees not consider eliminating coaching positions.*

Trustee Bryson stated that she wants staff to find cuts that don't affect the classroom and directed staff to review all consulting agreement contracts and try to eliminate any that aren't absolutely necessary.

Trustee Maddox remarked that he was not comfortable with the budget progression and would like to take off personal favorite programs from the cut list. Trustee Maddox suggested the formation of a Trustee subcommittee to work with staff on the next Budget Session presentation on April 2.

Trustee Palazzo expressed her frustrations that staff had not provided some of the parent suggestions in the proposal nor was Handwriting Without Tears one of the options for elimination. Deputy Superintendent Suzette Lovely explained that Handwriting Without Tears is a state adopted writing program. Trustee Palazzo suggested that perhaps a cheaper program could be used. Ms. Lovely also addressed Trustee Palazzo's inquiry regarding why some resource teachers were being removed and others were not. Ms. Lovely stated that some resource teachers are funded through federal and outside grants.

Trustees Maddox and Palazzo suggested motions to remove some items from the cut list. Mr. Lebs reminded Trustees that this was an Information/Discussion item and action was not required but it was appropriate to give staff direction. Trustee Maddox responded that Trustees needed to identify programs to retain; form a Trustee subcommittee to work with staff; and staff should enter into labor negotiations and settle as soon as possible.

All Trustees agreed that there were programs they did not want to see cut. President Addonizio pointed out that in order to reinstate a program Trustees had to find cuts in some other place.

President Addonizio asked for three Trustees to volunteer to serve on a budget subcommittee. Trustees Brick, Bryson and Palazzo volunteered to serve.

Trustee Palazzo requested that Principal Bev de Nicola provide her with the Adult Education and Community Education budgets.

Following discussion and questions Mr. Lebs confirmed the timeline for the next steps with the Board:

- March 25 – 31: Based on Board input, staff will work with the Trustee subcommittee to revise and prepare the finalized list of recommended cuts for 2009/10 (\$25 M). Staff to compile draft list of proposed cuts for 2010/11 (\$7M).
- April 2: Final Board review and discussion of 2009/10 cuts and initial look at 2010/11 proposed cuts.
- April 13: Board action on 2009/10 cuts. Review and discussion of 2010/11 proposed cuts.
- April 14 – 24: Based on Board input, staff to revise and prepare finalized list of recommended cuts for 2010/11 (\$7M).
- May 11: Board action on 2010/11 cuts.

President Addonizio recognized Chief Communications Officer Julie Hatchel who presented this item. Ms. Hatchel stated due to the current dire economic situation, including issuing 408 “Reduction in Force” notifications to certificated employees, suspension of this policy will yield some savings to the general fund. Ms. Hatchel pointed out that suspension of managerial stipends went into effect in 2007 and this action would bring into alignment the suspension of merit pay for all employee groups.

**Awards to
Employees
Agenda Item #2**

Following discussion it was moved by Trustee Palazzo, seconded by Trustee Brick, and carried by a 6-1 vote with Trustee Maddox voting no, to suspend Board Policy 4156.2, 4256.2, and 4356.2, *Awards to Employees* for the 2008/2009 and 2009/2010 school years.

President Addonizio recognized Deputy Superintendent Suzette Lovely who introduced this item. Ms. Lovely recommended that the Board acknowledge receipt of the collective bargaining request from Teamsters Local Union 952 so that formal negotiations may begin. It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to approve the Teamsters Contract Reopener Proposal for 2008/09 and 2009/10.

**Teamsters
Contract Reopener
Proposal
Agenda Item #3**

President Addonizio recognized Deputy Superintendent Suzette Lovely who explained that the district had not received a formal proposal from CUEA, but anticipated receiving a letter by April 1. Ms. Lovely asked the Board to consider the district’s initial proposal with CUEA so collective bargaining may commence immediately.

**CUEA Contract
Reopener Proposal
Agenda Item #4**

Trustee Addonizio asked Ms. Lovely to provide the Board with the names of the team members and schedule of negotiation meeting dates once they are established.

It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to approve the district’s contract reopener proposal with CUEA for 2009/10.

President Addonizio recognized Deputy Superintendent Suzette Lovely who introduced this item which seeks Board consideration of the district’s initial proposal with CSEA in order for negotiations to begin immediately. It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to acknowledge receipt of the collective bargaining requests for CSEA.

**CSEA Contract
Reopener Proposal
Agenda Item #5**

President Addonizio recognized Deputy Superintendent Suzette Lovely who explained that this agenda item requests authorization for district staff to prepare a Request for Proposal (RFP) to enlist the services of an executive search firm to facilitate the process of recruiting and hiring a new superintendent. Ms. Lovely recommended that three Trustees be appointed to serve on the Board subcommittee to select search firm finalists to present their proposal before the full Board.

**Superintendent
Search Firm
Agenda Item #6**

Trustee Addonizio, Trustee Brick, and Trustee Bryson volunteered to serve on the subcommittee to review proposals, and narrow the pool of prospective search firms to present their proposal.

Trustee Winsten confirmed with Ms. Lovely that this item was just to solicit search firms for a proposal and not a commitment to hire a firm.

Trustee Addonizio directed staff to advertise in both educational and business publications in the solicitation of search firms. Trustee Winsten suggested advertising on-line also.

Following discussion it was moved by Trustee Bryson, seconded by Trustee Addonizio, and carried unanimously to authorize district staff to prepare a Request for Proposal to begin the process of finding an executive firm to manage the search for a new superintendent.

The Board recessed to closed session at 8:10 p.m. to continue discussions of the remaining closed session items.

The Board reconvened to open session at 9:10 p.m. to report out the following action taken in closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #7 (D-1) – Public Employee Employment: The Board voted by a 7-0 vote to approve the appointment of Debra Culbertson as the interim principal at Chaparral Elementary School effective April 13, 2009.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, and Winsten
NOES: None

The meeting adjourned at 9:12 p.m.

Clerk

Secretary

Board minutes submitted by Jane Boos, Executive Secretary to the Superintendent

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Eamonn O'Donovan, Assistant Superintendent, Special Education

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL
AND AGENCY CONTRACTS**

BACKGROUND INFORMATION

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

CURRENT CONSIDERATIONS

This agenda item recommends approval of student related educational services, tuition and parent reimbursement for special education students.

FINANCIAL IMPLICATIONS

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the following contracts:

SPECIAL EDUCATION

April 13, 2009

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Master Contracts: Devereux Texas-Victoria

1. RELATED SERVICES:

Provider:	ACES	Justification:
Student:	1 Student	Mandated by
Services:	Educational Counseling, Clinic and Supervision	IEP Services and Support
Period Covered:	09/04/08 – 12/31/08	
Total Cost:	\$312.50	

2. RELATED SERVICES:

Provider:	CARD	Justification:
Student:	1 Student	Mandated by
Services:	Educational Counseling, Clinic and Supervision	IEP Services and Support
Period Covered:	01/02/09 – 06/30/09	
Total Cost:	\$3,526.50	

3. PARENT REIMBURSEMENT:

Provider:	Parent	Justification:
Student:	1 Student	Mandated by
Services:	Speech/Language and Occupational Therapy	IEP Services and Support
Period Covered:	01/12/09 – 02/03/09	
Total Cost:	\$950.00	

4. RELATED SERVICES:

Provider:	Julie Berg Ryan	Justification:
Student:	1 Student	Mandated by
Services:	Vision Therapy	IEP Services and Support
Period Covered:	03/06/09 – 06/18/09	
Total Cost:	\$1,425.00	

5. RELATED SERVICES:

Provider:	Susan Brown	Justification:
Student:	1 Student	Mandated by
Services:	Physical Therapy	IEP Services and Support
Period Covered:	01/18/09 – 06/18/09	
Total Cost:	\$3,780.00	

6. TUITION:

Provider:	Larry M. Simmons High School	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	02/17/09 – 06/30/09	
Days/Rate:	95 @ \$176.95	
Total Cost:	\$16,810.25	

SPECIAL EDUCATION

April 13, 2009

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7. RELATED SERVICES:

Provider:	Blind Children's Learning Center	Justification:
Student:	1 Student	Mandated by
Services:	Speech Therapy	IEP Services and Support
Period Covered:	02/27/09 – 06/30/09	
Hours/Rate:	17 @ \$90.00	
Total Cost:	\$1,530.00	

8. TUITION:

Provider:	Devereux Texas-Victoria	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	03/20/09 – 06/30/09	
Days/Rate:	71 @ \$135.96	
Total Cost:	\$9,653.16	

9. PARENT REIMBURSEMENT:

Provider:	Parent	Justification:
Student:	1 Student	Mandated by
Services:	Visits to RTC	IEP Services and Support
Period Covered:	03/20/09 – 06/30/09	
Days/Rate:	2 @ \$700.00	
Total Cost:	\$1,400.00	

10. TUITION:

Provider:	Oak Grove – Jack Weaver School	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	03/24/09 – 06/30/09	
Days/Rate:	59 @ \$129.77	
Total Cost:	\$7,656.43	

11. PARENT REIMBURSEMENT:

Provider:	Parents	Justification:
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	03/18/09	
Total Cost:	\$7,400.00	

12. PARENT REIMBURSEMENT:

Provider:	Parents	Justification:
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	02/07/09	
Total Cost:	\$7,014.00	

SPECIAL EDUCATION

April 13, 2009

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13. PARENT REIMBURSEMENT: Law Office of Dale Hardeman - Trust Acct

Provider:	Parents	Justification:
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	02/07/09	
Total Cost:	\$5,970.00	

14. PARENT REIMBURSEMENT:

Provider:	Parents	Justification:
Student:	1 Student	Mandated by
Service:	Educational Expenses	Settlement Agreement
Date of Agreement:	03/25/09	
Total Cost:	\$8,175.00	

15. PARENT REIMBURSEMENT: Law Office of Leejanice Toback

Provider:	Parents	Justification
Student:	1 Student	Mandated by
Service:	Attorney Fees and Costs	Settlement Agreement
Date of Agreement:	03/25/09	
Total Cost:	\$3,200.00	

16. RELATED SERVICES:

Provider:	Julie Berg Ryan	Justification:
Student:	1 Student	Mandated by IEP
Services:	Vision Therapy	Services & Support
Period Covered:	3/8/09 – 6/18/09	
Total Cost:	\$2,660.00	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY
CONTRACTS FOR THE APRIL 13, 2009 BOARD \$81,462.84.**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Sherine Smith, Deputy Superintendent, Education Division

**SUBJECT: PETITION TO WAIVE CALIFORNIA EDUCATION CODE
§60851(a)/BOARD POLICY 6162.52—CALIFORNIA HIGH SCHOOL
EXIT EXAMINATION: CASE #s 0809-039 (ANHS) THROUGH 0809-
059 (THS)**

BACKGROUND INFORMATION

California Education Code §60850(a) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

CURRENT CONSIDERATIONS

This agenda item requests approval by the Board to waive Education Code §60851(a)/Board Policy 6162.5 in accordance with §60851(c) approving 21 students as having met the requisite standards, with modifications, to pass either the California High School Exit Examination subtest in English/Language Arts or mathematics (Exhibits A and B provided under separate cover), case #s 0809-039 (ANHS) through 0809-059 (THS). Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 §1232g, U.S. Code, 34 CRF, Part 99, are protected.

FINANCIAL IMPLICATIONS

There are no financial implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees waive Education Code §60851(a)/Board Policy 6261.52 in accordance with Education Code §60851(c) validating that these 21 students have completed all requirements for passing either the California High School Exit Examination subtest in English/Language Arts or mathematics or both (Exhibits A and B provided to Trustees under separate cover), case #s 0809-039 (ANHS) through 0809-059 (THS). Action on this matter will be conducted in closed session under FERPA regulations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent

SUBJECT: **EXPULSION READMISSIONS**

Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION:
MIDDLE/HIGH SCHOOL WORLD LANGUAGE TEXTBOOKS:
CHINESE I, II, III, IV, AND V**

BACKGROUND INFORMATION

In 2005 CUSD was awarded a three year federal grant from the Foreign Language Assistance Program for Chinese in the amount of \$100,000.00 annually. Funds can be used to purchase classroom equipment, supplies, textbooks, supplementary materials, as well as for field trips and related enrichment experiences. Since that time, Tesoro High School Chinese language teacher Angela Liang and Las Flores Middle School Chinese language teacher Nicole Webb have steadily worked to increase the rigor of the District's Chinese language program. Part of the work conducted by the two teachers focused on the selection of textbooks designed to better prepare CUSD students to attempt the new AP Chinese Language Examination.

During the selection process, guidelines developed by the National Research Council, published in Selecting Instructional Materials (1999) were used. The Instructional Material Review Committee also consulted the American Council on the Teaching of Foreign Languages, National Standards for Foreign Language Education (2005) and California Department of Education, Foreign Language Framework for California Public Schools, K-12 (2003).

CURRENT CONSIDERATIONS

This agenda item proposes to the Board the adoption of instructional materials for Chinese I, II, III, IV, and V, Exhibit A.

Copies of the proposed materials are on display in the Board Room this evening and have been available for review at the Instructional Media Center. Each title has been reviewed and compared to the Foreign Language Framework for California Public Schools, K-12. The recommendations are aligned with these standards and meet the criteria set forth in Education Code §§ 60010 (a, h, and j), 60040 through 60048, 60061.8, 60072, 60119, 60200, 60202, 60242, 60252, 60400, 60422, 60450.1, and 60605.

The following supplementary materials have been recommended:

Chinese I – V Chinese Topography Map; Cheng & Tsui

Chinese V, AP Jia You! Chinese for Global Community V1; Holt McDougal

Chinese V, AP Jia You! Chinese for Global Community V2; Holt McDougal

The proposed materials have been reviewed by the Instructional Materials Review Committee and, by a vote of 12-0, the committee recommended adoption of all materials.

FINANCIAL IMPLICATIONS

Funds provided by the Foreign Language Assistance Program federal grant will be used to purchase these materials.

STAFF RECOMMENDATION

It is respectfully recommended the Board approve the recommendations of the Instructional Materials Review Committee for the Chinese program, Exhibit A.

INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION

April 13, 2009

<u>CURRICULUM</u>	<u>GRADE</u>	<u>COURSE</u>	<u>TITLE</u>	<u>AUTHOR</u>	<u>PUBLISHER</u>	<u>CPYR</u>
<u>FOREIGN LANG</u>						
09-12		CHINESE I, II, III, IV & V	CHINESE TOPOGRAPHY MAP		CHENG & TSUI	99
11-12		CHINESE V, AP	JIA YOU! CHINESE FOR GLOBAL COMMUNITY V1	VARIOUS	HOLT MCDUGAL	08
11-12		CHINESE V, AP	JIA YOU! CHINESE FOR GLOBAL COMMUNITY V2	VARIOUS	HOLT MCDUGAL	08

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent
FROM: Sherine Smith, Deputy Superintendent, Education
SUBJECT: **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION:
ELEMENTARY MATH TEXTBOOKS**

BACKGROUND INFORMATION

In December 1997, the content standards for mathematics were adopted by the California State Board of Education (SBE), followed by the Mathematics Framework in 1998, which was updated in 2005. The state process to approve textbooks for use in California Grade K-8 math courses began in May 2005 when the SBE adopted evaluation criteria for proposed textbooks. The SBE approved 21 textbook series for adoption from 18 different publishers on November 8, 2007.

The California Department of Education publishes a timetable for the adoption of instructional materials by subject area. School districts have 24 months from the date of SBE adoption to place new textbooks in the classrooms. Kindergarten through eighth grade math textbooks were scheduled for adoption in fall 2008.

Beginning in November 2007, a committee of six teachers, one district resource teacher, and one administrator worked under the direction of Helene Dykes, Executive Director, Elementary School Support, and Shannon Cheatley, Director Instructional Support and Intervention, to attend a K-5 math adoption fair on January 15, 2008, to select for further consideration titles aligned with the California content standards for math, as mandated by AB 2519 and Education Code §60451. The committee recommended that four textbook series be invited to the district office for formal presentations to an expanded committee of teacher reviewers. On March 12, 2008, thirteen K-5 teachers selected the Houghton-Mifflin and Pearson Scott Foresman programs for the pilot process in Capistrano Unified School District elementary schools.

All pilot teachers used both textbook series with their students within their K-5 classrooms from September 2008 through December 2008. The committee used an instructional materials evaluation matrix to evaluate the two series using the following criteria: Math Content, Instructional Program, Assessment, Universal Access, and Additional Considerations, such as publisher support, ancillary materials, etc.

On January 5, 2009, the committee of K-5 pilot teachers selected Pearson Scott Foresman to be recommended for adoption by the school board.

CURRENT CONSIDERATIONS

This agenda item proposes Board adoption of the Pearson Scott Foresman math textbook series for Grades K through 5, Exhibit A. Copies of the proposed materials are on display in the Board Room this evening and have been available for review at the Instructional Media Center. The textbooks for math have been reviewed and compared to the Math Framework for California Public Schools K-5. The recommendations are aligned with these standards and meet the criteria set forth in the Education Code.

Because of current financial constraints, it is recommended to purchase the books from the new adoption for only Grades K, 1 and 2 at this time. The negotiated price for these books will equal the yearly purchase price for consumable textbooks from the former publisher. At a later time, when funds become available, we will return to the Board for purchase approval of the adopted math books for Grades 3, 4, and 5. The proposed materials have been reviewed by the Instructional Materials Review Committee (IMRC) and by a vote of 11-1, the committee recommended adoption of all materials.

Currently, consumable workbook purchase options of adopted curriculum materials are dictated by the state and approved publishers. In the past CUSD purchased copyrights and our print shop produced the math, language arts, and writing workbooks in their entirety. The publishers no longer offer this option. Greg Nestor, Manager of the CUSD Graphic Arts Department, is exploring the idea of teaming with other school districts to ask the California Department of Education to revise state regulations so publishers will grant flexibility in reprinting portions of consumable textbooks. This practice would save significant funds for the district and be a green approach, as only the sections of the books the teachers actually use would be printed.

FINANCIAL IMPLICATIONS

Categorical funds for the purchase of newly adopted math instructional materials had been set aside in the 2009/10 District budget. The current fiscal crisis has caused the state to suspend the 24-month rule for implementation, meaning districts can sweep these textbook funds into the general fund. However, the K-2 math books are consumable and must be purchased yearly. The cost of consumable books, teacher materials, instructional technology, and professional development from Pearson Scott Foresman will be commensurate to purchasing the books from the former publisher at a yearly cost of \$417,986.40. Pending Board approval, Grade K, 1, and 2 materials will be purchased and used beginning in September 2009.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve the recommendation of the Instructional Materials Review Committee, Exhibit A, as well as the purchase of consumable materials for Grades K, 1, and 2.

INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION

April 13, 2009

CURRICULUM	GRADE	COURSE	TITLE	AUTHOR	PUBLISHER	CPYR
MATH						
00		MATH K	ENVISIONMATH CALIF. K	VARIOUS	PEARSON/SF	09
01		MATH 1	ENVISIONMATH CALIF. 1	VARIOUS	PEARSON/SF	09
02		MATH 2	ENVISIONMATH CALIF. 2	VARIOUS	PEARSON/SF	09
03		MATH 3	ENVISIONMATH CALIF. 3	VARIOUS	PEARSON/SF	09
04		MATH 4	ENVISIONMATH CALIF. 4	VARIOUS	PEARSON/SF	09
05		MATH 5	ENVISIONMATH CALIF. 5	VARIOUS	PEARSON/SF	09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent
FROM: Sherine Smith, Deputy Superintendent, Education
SUBJECT: **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION:
SECONDARY MATH TEXTBOOKS**

BACKGROUND INFORMATION

Middle School

In December 1997, the content standards for mathematics were adopted by the California State Board of Education (SBE), followed by the Mathematics Framework in 1998, which was updated in 2005. The state process to approve textbooks for California Grade K-8 math courses began in May 2005 when the SBE adopted evaluation criteria for proposed textbooks. Twenty-four "Basic Grade-Level" textbook programs were submitted for Grades K-8 by 20 different publishers. The SBE approved 21 textbook series for adoption from 18 different publishers on November 8, 2007.

The California Department of Education publishes a timetable for the adoption of instructional materials by subject area. School districts have 24 months from the date of SBE adoption to place new textbooks in the classrooms. Districts must provide each pupil in kindergarten through Grade 8 with instructional materials from the 2007 Math adoption by the start of the fall 2009 school term.

The following textbooks were recommended by the middle school teacher selection committee:

- *Math Course 1: Numbers to Algebra*, CA; Holt (HRW) 2008
- *Math Course 2: Pre-Algebra*, CA/Holt (HRW) 2008
- *Math Triumphs*, California (1A/B -6A/B) Macmillan/McGraw-Hill 2008
- *Algebra Readiness*, California/Pearson/Prentice-Hall 2009
- *Algebra I*, CA/Holt (HRW) 2008

High School

The State does not review or recommend specific textbooks for high schools. Individual school districts determine appropriate standards-based programs. In CUSD, math department chairs and teacher committees reviewed available materials at vendor fairs and decided which books to pilot in the classrooms. This process began in spring 2008 for Algebra II, AP Statistics, Precalculus, Personal Finance, and IB Mathematics SL. In September 2008, 13 high school math teachers piloted selected textbooks for these courses.

All pilot teachers used potential materials in their classrooms from September 2008 to December 2008. In January 2009 the committee selected the following textbooks to recommend to the Board of Trustees for adoption:

- *Algebra 2*, California/Pearson/Prentice Hall 2008
- *Precalculus W/Limits: Graphing Approach*/Houghton Mifflin 2008
- *Stats: Modeling the World*/Pearson/Addison-Wesley 2010
- *Mathematics for Business & Personal Finance*/Glencoe/McGraw 2010

CURRENT CONSIDERATIONS

This agenda item proposes Board adoption of the recommended mathematics textbooks for secondary schools, Exhibit A. Copies of the proposed materials are on display in the Board Room this evening and have been available for review at the Instructional Media Center. The math textbooks have been reviewed and compared to the Math Framework for California Public Schools 6-12 and are aligned with state standards, meeting the criteria set forth in the Education Code. Following Board approval, textbooks may be purchased as funding becomes available. In order to provide appropriate materials for our struggling middle school math students, two programs are needed for fall 2009: *Algebra Readiness* and *Math Triumphs*. In addition, the current Personal Finance text is outdated and should be replaced with *Mathematics for Business and Personal Finance*.

The proposed materials have been reviewed by the Instructional Materials Review Committee and, by a vote of 12-0, the committee recommended adoption of all materials.

FINANCIAL IMPLICATIONS

The CDE provides textbook funding through the Instructional Materials Funding Realignment Program and from Proposition 20 Lottery funds. IMFRP funds are classified as Tier III as part of the flexibility given to categorical funds. Although the purchase of new math textbooks for all levels will be delayed by the fiscal crisis, two middle school titles, *Math Triumphs* and *Algebra Readiness*, and the high school text, *Mathematics for Business and Personal Finance*, need to be purchased for use beginning in September 2009. The total amount for these three books is approximately \$91,000. The total projected costs for the 6-8 math adoption are approximately \$923,000. The total projected cost for the high school adoption has not yet been established.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve the recommendation of the Instructional Materials Review Committee, Exhibit A, and authorize purchase of the textbooks noted above.

INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION

April 13, 2009

CURRICULUM	GRADE	COURSE	TITLE	AUTHOR	PUBLISHER	CPYR
MATH						
06		MATH 6	MATH COURSE 1: NUMBERS TO ALGEBRA, CA	VARIOUS	HOLT (HRW)	08
06-07		PRE-ALGEBRA	MATH COURSE 2: PRE-ALGEBRA, CA	VARIOUS	HOLT (HRW)	08
06-07		PRE-ALGEBRA A	MATH TRIUMPHS, CALIF (1A/B - 6A/B)	VARIOUS	MACMILLAN/M-HG	08
06-08		ALGEBRA 1/1A/1B	ALGEBRA 1, CALIFORNIA	VARIOUS	HOLT (HRW)	08
08		PRE-ALGEBRA B	ALGEBRA READINESS, CALIFORNIA	VARIOUS	PEARSON/PH	09
09-12		ALGEBRA 1/1A/1B	ALGEBRA 1, CALIFORNIA	VARIOUS	HOLT (HRW)	08
09-12		ALGEBRA 2	ALGEBRA 2, CALIFORNIA	VARIOUS	PEARSON/PH	08
09-12		ALGEBRA 2 W/GEOMETRY A & B	ALGEBRA 2, CALIFORNIA	VARIOUS	PEARSON/PH	08
10-12		IB MATH SL	CALCULUS I W/PRECALCULUS	LARSON	HOUGHTON MIFFLN	06
10-12		PRECALCULUS	PRECALCULUS W/LIMITS: GRAPHING APPROACH	LARSON	HOUGHTON MIFFLN	08
10-12		STATISTICS AP	STATS: MODELING THE WORLD	BOCK	PEARSON/AW	10
11-12		BEGINNING PERSONAL FINANCE	MATHEMATICS FOR BUSINESS & PERS FINANCE	LANGE	GLENCOE/MCGRAW	10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **APPROVAL CARL PERKINS CAREER TECHNICAL EDUCATION
LOCAL PLAN 2008-2012**

BACKGROUND INFORMATION:

The Carl D. Perkins Career Technical Education Act of 2006 requires each local education agency receiving funds to develop a five-year strategic plan spanning 2008 through 2012. This plan must first be approved by the local education agency board and then by the State Department of Education and the State Board of Education. Failure to comply with this requirement terminates funding for the local education agency, even if it has filed an approved one-year plan for the current school year.

The main requirements for the local five-year plan are evidence that the local agency is willing to:

- Develop plans to increase the breadth and depth of each currently funded program.
- Trim underperforming programs.
- Nourish growing and established programs.
- Establish new programs.

The California Department of Education interprets program maintenance as supplanting general fund dollars. Therefore, it is unacceptable to use Perkins funds merely to maintain or sustain a CTE program.

CURRENT CONSIDERATIONS:

It is respectfully requested the Board approve the CUSD Carl Perkins Technical Education Local Plan 2008-2012, Exhibit A. On October 6, 2008 the Board of Trustees gave conceptual approval to the District's local, five-year strategic plan which was submitted to the State on October 31, 2008. Final approval by the State Department of Education and the State Board of Education for the plan was received in February 2009. Meetings have been held with Career/Technical Education teachers to begin implementing this plan.

FINANCIAL CONSIDERATIONS:

Funds to support Career and Technical Education programs are received annually from the federal Carl D. Perkins Act. Receipt of these funds is contingent upon submitting an annual approved plan and an approved strategic plan for the years 2008-2012. Typically, Perkins fund allocations are between \$213,000 and \$224,000, depending upon the number of qualifying students enrolled in approved, qualified courses and programs. In March 2009 CUSD was officially notified that this year's funds were allocated in the amount of \$220,431.00.

STAFF RECOMMENDATIONS:

It is respectfully recommended that the Board give final approval for the 2008-2012 Carl D. Perkins Career Technical Education Act Local Plan, Exhibit A.

2008-2012 Local Plan for Career Technical Education

**In fulfillment of State Plan requirements and the
requirements of the
Carl D. Perkins Career and Technical Education
Improvement Act of 2006
P.L. 109-270**

Capistrano Unified School District

Agency Name

Person at, or representing, the eligible recipient responsible for answering questions on this plan:

Signature: _____

Name: Carolyn Williams

Title: Assistant Superintendent, Secondary Schools

Telephone: 949-234-

E-mail: cwilliams@capousd.org

Date: _____

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Introduction

1. **Provide a clear and specific introductory statement of the plan, what it is about, and the importance of this plan for your agency.**

Response:

The mission of Capistrano Unified's **Career Technical Education (CTE)** programs is to provide all students the opportunity to explore the connections between careers and academic learning, and to ensure that all students will be able to make effective choices in selecting a future that sees them as productive, contributing members of society and life-long learners. Accordingly, the District views this strategic plan for its CTE programs as central to the progress of enhancing learning opportunities for all students.

The development of this plan was guided by input from all stakeholders through surveys, focus groups, and individual interviews. Additionally, research available through workforce databases (Bureau of Labor Statistics, California Employment Development Agency, and the Orange County Business Council) was taken into consideration as were numerous insights on trends and needs in the workplace shared in various books (e.g. *The World is Flat ; Hot, Flat, and Crowded; The New Division of Labor ;Teaching the New Basic Skills; A Whole New Mind; Good to Great; The New American Workforce; Five Minds for the Future; The Dumbest Generation; The Global Achievement Gap; Learning for the 21st Century; Tough Times, Tough Choices*)

A summary of this research demonstrates that students who leave high school without an understanding of the connection between academics, careers, the workforce, and post-secondary education are vulnerable in our global economy. There is a need to understand the importance of life-long learning and develop a plan that ties together a career and post-secondary education. This CTE strategic plan moves forward as an adjunct component of the District's general guidance plan and curriculum, approved by the Board of Trustees in December 2007. **The major premise of the guidance plan is providing access for all students to information that will assist them in making decisions about their future careers and planning for educational and career options.**

This plan outlines a five year strategic approach designed to:

- ☒ Establish a foundational CTE program for all CUSD students
- ☒ Review and refine existing CTE programs for their effectiveness and alignment with goals and recommendations of Carl Perkins
- ☒ Develop new CTE programs designed to address areas of need/gaps identified through stakeholder input, research, and in alignment with goals and recommendations of Carl Perkins

Foundational CTE Program: To ensure that all students in Grades 6-12 receive timely advice about structuring their futures, CUSD has designed and recently initiated a foundational one-semester course required for graduation that focuses on career exploration and career connections. In addition to the various activities and experiences embedded within the curriculum, two essential outcomes have been identified for all students. First, students are expected to know the 11 foundation standards, the 15 industry sectors, and be familiar with the 58 career pathways. Second, they are required to make preliminary decisions about potential careers, one not require additional post-

secondary education, as well as one that does require post-secondary education, be it a technical school, a certificate from a community college, an A.A. degree, a baccalaureate degree, or a post-baccalaureate degree.

Review and Refine Existing CTE Programs: In reviewing the aforementioned research regarding future employment opportunities for various career pathways, several issues emerged. The research demonstrates that an audit of District's current programs was necessary. Evidence demonstrates that some programs do not qualify for CTE funds under the new Perkins guidelines or are not well focused. Criteria for this audit includes the following:

1. Does the course align with the requirements of the Perkins Act?
2. Is this course connected to other courses on campus or with the District's ROP?
3. Is there a Tech/Prep 2+2 agreement with Saddleback College?

If determined that programs do not meet this criteria and cannot achieve alignment through reasonable revisions, they will be deemed ineligible for funding support through Carl Perkins. Each CUSD program has received a preliminary audit. At this time, three programs are being considered for significant revision or removal of funding support.

Development of New CTE programs After discussion and review, it is the intent of the District to move forward with research and development on six new and different career pathway options for students. These new pathways include:

Biotechnology
Public safety protection
Nursing
Performing arts/digital media/interior design
Business management
Media retrieval systems/video production

These programs will include partnerships with the ROP, the Saddleback College Tech/Prep Consortium, and various business partners. Each proposal is currently at the research and development stage. Proposals to community partners, building capacity in faculty, developing potential course sequences, and evaluating resources constitute the range of current activities for each of these programs. The Division of Education received Board approval for continued research on these programs as part of its conceptual approval of this CTE strategic plan.

The District takes seriously its fiduciary responsibility to properly manage and distribute Perkins funds. More than 95 percent of the allotted funding from CDE is allocated directly to teachers to offer support to teaching and learning. Within that context, the District also takes seriously its responsibility to ensure that the CTE faculty has appropriate and extensive opportunities to participate in staff development. Having real time exposure to industry sector workforce professionals is the lifeblood of any CTE system.

In summary, the most important task facing this District is that when CUSD students graduate, they are prepared with a plan to be immediately employed, earn a specialized certificate, or complete two or more years of post-secondary study leading to a career. Toward that end, the District will be guided by the strategic five year plan.

Chapter One

Career Technical Education in the Local Education Agency

1. **Describe the current status of the career technical education (CTE) delivery system, in the local and regional area.**

Response:

The attendance boundary of Capistrano Unified School District encompasses nearly 200 square miles of incorporated and unincorporated land in south Orange County. Included in the nearly 200 square miles are seven cities: Aliso Viejo, Dana Point, Laguna Niguel, Mission Viejo, Rancho Santa Margarita, San Clemente, and San Juan Capistrano. Unincorporated areas include: Capistrano Beach, Coto de Caza, Dove Canyon, Ladera Ranch, Las Flores, and Trabuco Canyon. There are over 250,000 residents in the attendance boundary with over 60 percent of these residents not having children in the District's school system. Few large businesses are located in the attendance boundary. The status of the District as the largest employer south of 133 freeway attests to that claim. In short, the District is an extremely large, upper middle class bedroom community with very conservative political, social, intellectual, and religious views. Small, scattered pockets of poverty and non-Anglo populations do exist within the District's boundaries, particularly in the areas of downtown San Clemente and downtown San Juan Capistrano. Most parents of children within the District view the future of their child as one that includes graduation from a four-year institution of higher learning (IHE).

To encourage student and parent understanding regarding CTE, the District restructured and revised an existing course, re-titling it "Career Planning." This course is a graduation requirement for all students in Grade 9. Students are required to know the 15 industry sectors and be knowledgeable regarding the 58 career pathways. Students are administered career interest inventories to assist them in sorting out area of strength relative to career interest and selection. Students are required to conduct research in data provided by the Bureau of Labor Statistics, the Employment Development Department, and the Orange County Business Council regarding employment trends. The students are then required to match their research with the 15/58 by selecting one non-college bound career and one college-bound career. After conducting research regarding all facets of the particular industry and its pathway, the students create and present in desktop presentation form, an oral report of their research to their peers. This results in students receiving information about 70 different occupations, as well as the ones that they researched. Students also learn how to create a resume and why one is necessary. Additionally, they learn interviewing skills and the 11 foundation standards relative to what is expected of employees in the workforce. Career Center Specialists (ROP employees) present information in the classroom and provide connections to the District's ROP programs and courses of study, so that students understand how to match their career interests with possible post-secondary education plans prior to graduation from high school.

Over the past 40 years as a unified school district, Capistrano has seen its curriculum change significantly. There is a decided emphasis on "a-g" courses and course enrollment. Over 20 Advanced Placement courses are offered at each of the District's six comprehensive high schools. Business classes, electric shop, metal shop, and wood

shop classes no longer exist. Only two campuses have an auto shop. No traditional home economics program exists on any campus. However, two schools offer instruction in Culinary Arts, two schools offer instruction in auto mechanics, five of six campuses offer instruction in digital photography, four of six campuses offer instruction in video production, one school offers instruction in an early childhood education pathway, two California Partnership Academies (one in auto and one in health and medical occupations) exist, and one pathway entitled the South Orange County School of the Arts (dance, drama, and fine arts) exists.

The District maintains a Regional Occupation Program (ROP), the Capistrano-Laguna Beach ROP. It is a cooperative with the Laguna Beach Unified School District. Its governing board is comprised of two trustees each from CUSD and LBUSD. Its chief executive officer is appointed by the governing board and its main offices are located in San Juan Capistrano. The ROP has been in existence for nearly 40 years. It offers 56 course offerings in five industry sectors: Arts and Design, Business and Marketing, Health Sciences, Public Service, and Science and Applied Technology. The ROP is WASC Accredited, currently working toward the 90 percent enrollment of high school students in its classes to meet the requirements of the Hancock bill.

The District also maintains ties with several trade schools, which offer very specific job skill development and career placement. Some examples include: Cal Arts, Woodbury College, the Culinary Institute of America, and United Technologies.

The District also maintains two separate, but compatible agreements with the South Orange Coast Community College District (SOCCCD), specifically, Saddleback College. Similar agreements do not exist with Irvine Valley College, also part of the SOCCCD. The two programs maintained between the District and Saddleback College are the Concurrent College Studies program and a Tech/Prep 2+2 program. The Concurrent College Studies program permits students as early as Grade 9 to matriculate to Saddleback and take one course per semester for high school and college credit. Over 300 courses are included in the agreement. The only courses exempt from the agreement are those courses offered by Capistrano Unified at one of its comprehensive high schools. Seven students have graduated from CUSD with their AA degree at the same time. The Tech/Prep program covers 34 different courses at Saddleback College which are taught for credit at CUSD high schools. Students who complete these articulated courses must complete 12 credits at Saddleback College prior to having the college credit for that course placed on a transcript.

The District also maintains ties to the following four-year institutions of higher learning: University of California, Irvine; California State University, Fullerton; California State University, Long Beach; California State Polytechnic University Pomona; and Chapman University. Each of these IHEs contains majors or colleges of study within the university which are compatible with the various CTE programs/pathways maintained by Capistrano Unified.

2. Provide information regarding the participation of students in CTE programs as compared to total district enrollment. Information should include enrollment, demographics, and achievement data.

Response:

The school year 2008/09 marks the largest high school population in the history of the District. There are more than 15,540 students enrolled in six comprehensive high schools and one continuation high school. This is the largest high school population that the District will experience until approximately 2020. Currently, of the 15,544 students, 44.7% or 6,962 students are enrolled in at least one CTE class. Dana Hills High School has the largest CTE enrollment with slightly more than 50% of its 2,938 students in a CTE classroom at least once a day. San Juan Hills High School also has a high enrollment of CTE students, especially because it only has two grades at this time. Most of its student enrollment in CTE classes is generated in the Career Development course required of all 9th grade students as a condition of local graduation. The data for enrollment figures can be found attached in Table One.

Demographically, the District has relatively equitable distribution (see attached Table Two). Of those enrolled in a CTE class, 52% are males, but the same males are only 45.5% of the entire high school male universe. Females enrolled in CTE classes represent only 43.9% of all enrolled females in the District's high schools. Of those students who are classified as Special Education, 50.9% of all of them are enrolled in District CTE classrooms. A similar percentage—50%—of all ELL students are enrolled in CTE classrooms. However, only 32% of all GATE students are enrolled in a CTE class. Table Three delineates the various ethnicities represented within the District's CTE population. In the general population, 71% of the students are classified as Anglo, while 88% of the students enrolled in CTE classrooms are Anglo. Table Four provides a comparison of students enrolled in the Capistrano/Laguna Beach ROP program. Of those students classified as being enrolled in a District CTE class, 29.7% are also enrolled in an ROP class versus only 3.2% of the general population.

One of the District's major programs is its Concurrent College Studies Program agreement with Saddleback College. Seven students have earned an A.A. degree while also earning a high school diploma in this program. Slightly more than one percent of all students are enrolled in the Concurrent College Studies Program. Slightly less than one percent of all CTE students are enrolled in this program. At Serra Continuation High School, slightly more than two percent of the CTE students are concurrently enrolled in a Saddleback College course in addition to their CTE course work. This data may be found in the attached Table Five.

At present, the District has developed data for the achievement of CTE students on California Standards Tests (CSTs), the SAT I, and the California High School Exit Examination (CAHSEE). In the future, it is the intent of the District to develop data relating to attendance and graduation/dropout rates as points of comparison and study. The data found in the eight tables that are presented took over 40 man hours to develop and another three hours of analysis.

Since no specific guidance was provided regarding what achievement data to select, compare, and analyze, the District chose to review California Standards Test (CST) result in English/Language Arts. Districtwide (see attached Table Six) 41.47% of CTE students reached the proficient or above level on the English CST during the 2008 administration. Among those students in the general population a higher percentage, 53.44%, reached the level of proficiency or better. San Juan Hills High School had 60.9% of its CTE students reach proficiency or better. Three other comprehensive high schools—Aliso Niguel, Dana Hills, and Tesoro—had higher levels of proficiency than did the District average.

Based on the District's understanding of Perkins IV, greater numbers of CTE students are to be prepared for success at the post-secondary education level. Accordingly, Table Seven (see attached) reviews the SAT I and ACT achievement of CTE and non-CTE students from the Class of 2008. CTE students had a combined 1578 score on the SAT I and a 24 on the ACT. Non-CTE students scored significantly better on the SAT I, 1675, but the "gap" on the ACT was slight, a "26." This difference is not surprising as the SAT I requests a great of abstract thinking that CTE students usually find uninteresting. The ACT, grounded more in the actual subject matter taught to high school students as a "national curriculum," is a test that CTE students would be more likely on which to score better.

The final data point to be studied in this analysis is the California High School Exit Examination (CAHSEE). According to CDE stipulations the mark of achievement on CAHSEE is a score of "380" or better. This number is used as the lowest score to achieve proficiency. The District has a first time pass rate of 91.5% since 2005 on the CAHSEE for all students in Grade 10. At the time of graduation, over 99% of the students passed the CAHSEE as a condition of graduation in the Classes of 2006 2007, and 2008. In the Class of 2008, as an example, 51 students did not graduate because of CAHSEE deficiencies out of a total class of over 3,300. Of the 6,514 students enrolled districtwide in CTE classes, 61.05% passed both subtests. On the English subtest, 40.56% reached proficiency or better, while 43.32% reached proficiency or better on the mathematics subtest. For non-CTE students, the performance was superior. Of 8,420 students not enrolled in a CTE class, 76.84% passed both subtests. In English, 63.23% of the non-CTE students reached proficiency or better. In mathematics, 65.53% of the non-CTE students reached proficiency or better. The data reviewed in this paragraph may be found in Table Eight (see attached).

Since every data point reviewed in this analysis is a single year measure, no real conclusions may be reached. Sound statistical analysis of trends is based on the development of longitudinal data. The District will not be able to provide that type of data for approximately two to four more years, depending upon how the data unravels during that period of time.

Chapter Two

Building High-Quality Career Technical Education Programs

- 1. Provide your agency's vision and mission for the delivery of career technical education (CTE) in the future.**

Response:

The mission of CUSD's CTE program is to provide all students the opportunity to explore the connections between careers and academic learning to ensure that all they will be able to benefit from and make effective choices in selecting a future that leads them to become productive, contributing members of society and life-long learners.

Our vision is that all students will be empowered with foundational knowledge of career options and pathways through the newly developed careers course. As students become familiar with the needs of the workplace and their own unique interests and talents, it is our goal that they will engage in a reflective and planning process that leads to enrolling in career/technical courses that enhance their options. Through ongoing refinement and collaboration with community partners as well as efforts to make connections between programs and services, students with unique needs will receive additional support and guidance from AVID or partnership academy programs. Special education students will experience seamless transition services embedding parallel activities that lead to a possible career goal.

- 2. List the goals and expected outcomes for CTE as defined by all stakeholders.**

Response:

The CUSD CTE program strives to offer rigorous, relevant career learning, life-long experiences for all students that meet or exceed industry sector standards, preparing all students for career and academic success. Specifically, stakeholders have defined goals to:

1. Increase student knowledge of personal strengths and interests and how they might relate to job pathways, as measured by student surveys, student portfolios, and teacher interviews.
2. Ensure that students are empowered with information about career pathways and requirements that must be met in order to enter post-secondary options. This will be measured through an analysis of evidence from the career development course such as unit outlines, student products, and common assessments.
3. Increase and enhance career/technical options for all students.
4. Establish additional career pathway academies/programs that relate to high need industries and current market trends.
5. Create and enhance vehicles for communication and feedback so that programs can be evaluation and improved, using stakeholder surveys, focus groups, and end of year course analysis.
6. Review and revise appropriate course curriculum (Drama I, II and Dance II) to align with CTE frameworks.

3. **Provide information regarding the participation of students, parents, business/industry representatives, and community leaders in the development of this plan.**

Response:

As part of the plan's development, Capistrano Unified employed a process in the development of its plan that included opportunities for access by all stakeholders. The District conducted research, interviewed teachers, interviewed site administrators, interviewed parents and students, and developed a draft document for review by the District's CTE Advisory Committee. Personnel overseeing existing CTE programs were interviewed and asked to develop five-year program plans. Teachers were also asked to describe the current status of their programs, as well as their plans for professional development.

The CTE Model Curriculum Standards and the CTE Framework were reviewed with each teacher lead, and were required to demonstrate alignment of their five-year plan. As teachers developed their plans, they met with students to receive input from the client sector. Additionally, each site principal was interviewed to determine school-wide priorities for various CTE programs.

From a districtwide perspective, the Chief Executive Officer of the Capistrano/Laguna Beach ROP was interviewed along with the ROP Director of Curriculum. The purpose of this interview was the establishment of coherence among the various programs that the District and the ROP jointly offer. Further, discussion focused on the development of several new programs over the length of the five-year plan.

A draft of the plan was shared and reviewed by the District CTE Advisory Committee prior to approval for submission. The Advisory Committee is comprised of teachers, administrators, parents, and local industry sector business persons. The final steps in the process focused on the District's Board of Trustees. Prior to final submission of any item to the Board, the Division of Education is required to submit a draft for review by the Board's Curricular Committee. Upon preliminary review by this subcommittee, the draft five-year plan was submitted for final approval. On October 6, 2008, the full seven member Board of Trustees approved, 7-0, the CTE Local Plan for submission to the California Department of Education.

4. **Provide a list of the CTE industry sector(s) and career pathway(s) to be assisted with the Perkins IV funds and designed to be consistent with the overall CTE vision and meet or exceed the state adjusted levels of performance. (This response could be a table.)**

Response:

Aliso Niguel High School

Auto Mechanics
Automotive Technology

Computer Graphics

Video Production Pathway

Video Production
Television Broadcast Journalism
Web Design

Foods, Nutrition, and Business I
Foods, Nutrition, and Business II
Foods, Nutrition, and Business III

Culinary Arts Academy

Capistrano Valley High School

Photography IB

Dana Hills High School

SOCSA Advanced Drama
SOCSA Actor's Repertory
SOCSA Theatrical Production
SOCSA Stagecraft
SOCSA Drama/Musical Comedy II
SOCSA English I, II, III, IV

South Orange County School of the Arts

HMO Health I
HMO Health II
HMO Biology
HMO Chemistry
HMO Physics
HMO English I, II, III, IV
HMO Geometry
HMO Algebra II/Trig
HMO Pre-Calculus

Health and Medical Occupations Academy

Digital Photography IB
Photography IB
Advanced Digital Photography
Advanced Photography

Digital Photography Pathway

Foods IB
Culinary Arts I
Culinary Arts II
Advanced Culinary Arts

Culinary Arts Pathway

San Clemente High School

Auto Academy Consumer Auto Mechanics
Auto Academy Automotive Mechanics
Auto Academy Automotive Technology
Auto Academy Internship
Auto Academy Advanced Troubleshooting
Auto Academy World History
Auto Academy U.S. History

Auto Academy Economics
 Auto Academy Applied Mathematics I/II
 Auto Academy Algebra 2 w/Geometry A/B
 Auto Academy English I, II, III
 Auto Academy Technical Reading & Writing

Child Development IB Early Childhood Development Academy
 Advanced Child Development
 Child Development: Applications

Photography, Intermediate
 Photography, Color

Digital Media
 Video Production

Serra Continuation High School

Digital Media
 Video Production

San Juan Hills High School

Digital Photography Digital Media Arts Pathway
 Computer Graphics
 Video Production
 Television Broadcast Journalism

Tesoro High School

Digital Photography Digital Media Arts Pathway
 Video Production
 Digital Multimedia Design
 Television Broadcast Journalism
 Web Programming

5. Describe the process and rationale for determining the CTE program(s) to be assisted with Perkins IV funds.

Response:

Capistrano Unified uses an ongoing review and refinement process to determine the programs that are assisted with Perkins IV funding. Generally speaking, the rationale for allocation of Carl Perkins IV funds is based on the need to provide programs with appropriate equipment, supplies, and staff development that directly impact implementation and improvement of CTE programs.

Specifically:

- 1) Funds are distributed on a per pupil basis for each program.
- 2) The two California Partnership Academy programs receive a flat \$4,000 allocation because each already receives \$81,000 per annum from CDE.
- 3) Additional funds are frequently allocated to new programs to ensure that they have

adequate and appropriate resources. Proposals for new programs are reviewed on the basis of appropriateness prior to any allocation of funds.

4) An annual audit is required to examine any program in which it is essential to maintain equipment that meets industry standards (e.g. video production). This audit is used to determine the degree to which additional funding may be necessary to upgrade a particular facet of these programs. Periodically, the District CTE Advisory Committee meets and reviews the disbursement of Perkins funds.

6. Describe how labor market information is used to determine the CTE programs offered by the Local Educational Agency. (State Plan)

Response:

In maintaining and evaluating new programs, the District routinely consults the workforce statistical data developed by the Orange County Business Council. Additionally, data from the California Economic Development Agency and the Bureau of Labor Statistics is used.

For instance, one of the programs proposed for implementation over the next five years is a second pathway in the health sciences, specifically in the field of nursing. All data from the aforementioned agencies demonstrates a significant need for personnel in the nursing field. Further, UCLA and UC Irvine have reopened programs in nursing within their schools of medicine. UC Irvine has also opened a program for a degree as a nurse practitioner. Finally, geriatric nursing is the specialization within nursing that holds the greatest future potential in the next decade according to the aforementioned sources. For this reason, the district has proposed a nursing program, which in addition to having Mission Community Hospital as a business partner, will also will explore and potentially embed opportunities to work with the Norman Murray Senior Center (Mission Viejo) and the Casta Del Sol neighborhood (senior living in Mission Viejo).

Chapter Three

Responses to Satisfy the Requirements of Perkins IV and the State Plan

Section 1: Alignment of the Career Technical Education program

1. All interested individuals are informed about the State Plan and Perkins IV requirements.

- A. Describe how parents, students, academic, and CTE teachers, faculty, administrators, career guidance and academic counselors, representatives of business and industry, labor organizations, representatives of special populations, and other interested individuals are involved and participate in the ongoing development, implementation, and evaluation of local CTE programs. (Perkins IV Section 134[b][5], State Plan)**

Response:

CTE teachers routinely are invited to attend industry sector meetings through the Capistrano/Laguna Beach ROP. The Capistrano/Laguna Beach ROP and the other Orange County ROPs have quarterly industry sector meetings with all ROP teachers in a given industry sector. Professionals from that sector are speakers. Meetings take place at the industry professional's work site. District teachers indicate that this opportunity to meet and interact with ROP teachers and industry professionals is the most valuable staff development that they participate in each year.

Teachers at specific school sites meet during weekly collaborative time to review and assess specific components of CTE programs. Teachers in partnership academies routinely engage parents and students in surveys, open houses, and student/parent conferences. The performing arts academy at Dana Hills High School (SOCSA) is supported by a parent/community advisory board. Administrators at all schools oversee programs and work with teachers on an ongoing basis. Internships are embedded in the Health and Medical Occupations Academy, and all programs rely on working professionals to visit classrooms as guest speakers.

Career guidance and academic counselors are involved as adjunct faculty in the 9th grade careers course. Their role is to engage students in a thorough self-analysis of talents, interests, and skills, as well as to assist in identifying career goals and the sequence of studies that lead to mastery and certification.

Parents will be apprised of the status of CTE programs at parent meetings, such as PTA, English Language Advisory Councils, School Site Councils, and partnership academy advisory committees. Other resources to inform parents include school and program newsletters, as well as site and district listserves.

- B. Describe how such individuals and entities are effectively informed about, and assisted in understanding the requirements of the State Plan and the Perkins**

Act, including the requirement for CTE programs of study. (Perkins IV Section 134[b][5], State Plan)

Response:

As previously stated, one-hour individual meetings were held with each of the District's 16 CTE teachers. Each meeting reviewed the CTE Model Curriculum Standards for that teacher's industry sector as well as the CTE Framework. The meetings also reviewed the Perkins Act of 2006 to ensure that each teacher understands the new requirements of the program. Within that context, teachers were also inserviced on the new Perkins model that focuses on vertical integration with institutions of higher education.

The Assistant Superintendent of Secondary Education meets monthly with principals and reviews requirements, changes, budget needs, program status, and progress on initiatives. Within these articulation meetings, all administrators are routinely updated on CTE requirements and program quality elements. Principals and site administrators work directly with CTE teachers to ensure effective and appropriate implementation and monitoring of programs.

2. Describe how the appropriate courses of not less than one CTE program of study will be offered. A program of study as described in Perkins IV Section 122(1)(A) and the State Plan;

- **Incorporates secondary education and postsecondary education elements**
- **Includes coherent and rigorous content aligned with challenging academic standards and relevant CTE content aligned with the California CTE Standards and Framework in a coordinated, non-duplicative progression of courses that align secondary education with postsecondary education to adequately prepare students to succeed in postsecondary education**
- **May include the opportunity for secondary education students to participate in dual or concurrent enrollment programs or other ways to acquire postsecondary education credits and**
- **Leads to an industry-recognized credential or certificate at the postsecondary level or an associate or baccalaureate degree (California *Education Code [EC] 51224*, Perkins IV Section 135[b][2])**

NOTE: A Program of Study Worksheet (page 17) must be completed for at least one program of study.

Response:

San Clemente High School Automotive Partnership Academy

The program offers study in 12 classes outside the automotive industry sector as well as three full years of study within the field of automotive mechanics. The program enrolls

over 90 students in Grades 10-12. Within its program of study, it maintains a 2+2 tech/prep series of courses with Saddleback College in addition to the District's Concurrent College Studies program, which permits students to take one of their five classes for high school and college credit at Saddleback (seniors may take two courses at Saddleback each semester). The program also maintains two courses with the Capistrano/Laguna ROP. Additional, it maintains an ongoing working relationship with UTI in Rancho Cucamonga or Phoenix, Arizona, as well as Wyotech in Long Beach and Saddleback College.

The students in the Auto Academy complete a very rigorous academic program, and many complete all "a-g" requirements necessary for entry into the UC system. The Academy includes several courses outside of the Industry Sector/Pathway including Applied Mathematics I/II (this is the equivalent of Algebra I), Auto Academy Algebra 2 with Geometry, Auto Academy World History, Auto Academy U.S. History, Auto Academy Economics, English I, Academy English II, and Academy English III, and 12th grade English (Technical Reading and Writing), and Academy Government. It should be noted that the 12th grade English requirement extends the academic rigor of the program and goes beyond the minimum requirements set forth in California Ed. Code ([E.C. §51225.3(a) does not require a fourth year of English)

The students perform all tasks during course work in automotive mechanics as if they are on a "shop clock." The notion of the "shop clock" is interpreted as work with speed, efficiency, and accuracy so as not to waste either company or customer time. Students are provided with time limits when conducting work to determine if they are meeting industry standards regarding the appropriate amount of time necessary to complete a task or operation.

The students receive an introduction to all aspects of the automotive industry including various career options. Industry workers and former students who are in the industry return to various classes in the Academy to provide in depth information about industry sector employment opportunities. Additionally, the annual "Meet the Industry Night" provides an opportunity for students to listen to a guest speaker from the industry, meet agency owners and workers in the industry, hobbyists, conducting required interviews with each segment for a required written summary to be graded.

The Academy Industry Advisory Committee works with teacher/director Josh Wish and past Academy Director Robert McCarroll (32 years) to ensure that all aspects of the Academy's course work is rigorous and meets industry standards. The Academy continuously updates its equipment and technology on the advice of the Advisory Committee to ensure that students are prepared to work with this equipment when they seek employment in the industry.

3. Describe how students will be provided with strong experience in, and understanding of, all aspects of the industry in which they are studying. (Perkins IV Section 134[b][3][c], Section 135[b][3], State Plan)

NOTE: All aspects of the industry include; planning, management, finances, technical and production skills, underlying principles of technology, labor and community issues, health and safety, and environmental issues related to that

industry. See the *Instructions and Guidelines* document (pages 22-24) for further explanation of all aspects of industry.

Response:

In support of the vision that all students in Capistrano Unified are prepared and have options for post-secondary career/training, the district recently added a graduation requirement that they complete a course in Career Education as 9th graders. This course serves as the entry course for CTE students. Within this course, students are required to research various careers that they select based on interest inventories conducted in the class. The research is based in resources provided by the Bureau of Labor Statistics, the California Employment Development Agency, and the Orange County Business Council. Within this research, students must determine how the career may or may not require further study in an institution of higher education.

Once this foundational knowledge is established, students participating in actual “concentrated” CTE programs are gaining knowledge about that particular career pathway. Embedded within their course of study are the issues of technical and production skills; underlying principles of technology; labor; community issues; health, safety, and environmental issues; financial issues; management; and planning. These concepts are embedded in the “theory” part of the CTE courses, usually delivered via classroom lecture/discussion and textbook assignments. Further research in these areas for advanced students is usually conducted via the Internet or through the appearance of guest speakers in the classroom.

- 4. Describe how students participating in CTE programs are taught to the same coherent and rigorous content aligned with challenging academic standards as are taught to all other students. (Perkins IV Section 134[b][3][D], State Plan)**

Response:

Students in CTE courses in Capistrano Unified experience coherent, rigorous, and relevant content because consistent efforts are made to train and monitor all teachers and their programs. Each course of study is aligned with the CTE California Model Curriculum Standards and embeds rigorous academic standards as appropriate. Administrators are provided training in these standards so that as they monitor programs, they can accurately assess quality and rigor. Additionally, CTE faculty receives ongoing training on the CTE Model Curriculum Standards within their industry sector so that they continually refine their course alignment and instructional delivery models.

Additionally, Capistrano's graduation requirements support a rigorous pathway for student achievement. Through a strategic guidance plan that begins in middle school, students are monitored closely to ensure that they are “on track” with these requirements and enrolled in courses that will promote development of academic growth, critical thinking, and skill mastery.

- 5. Describe how CTE students at the secondary level are encouraged to enroll in rigorous and challenging courses in core academic subjects (as defined in section 9101 of the Elementary and Secondary Education Act of 1965). Include the implementation and alignment of the CTE Content Standards and Framework. (Perkins IV Section 134[b][3][E], State Plan)**

Response:

Recently, the Superintendent and the Board of Trustees identified as a major district objective the increase of percentage of students meeting “a-g” requirements at the time of graduation. Related to this goal, a review of literature regarding employment in the 21st century demonstrated a remarkable alignment of the skills necessary for success with “a-g” requirements. A districtwide strategic plan guides and monitors our progress within this area.

As early as Grade 6, students are made aware of the “a-g” requirements and specific middle school courses prepare students to meet the standard. Within the curriculum of the mandatory career class, students in Grade 9 are provided the opportunity to develop an Individual Academic Plan (IAP). Additional components of the plan include heightened home-school communication related to the a-g requirements as well as CTE pathways.

6. **Describe in detail the CTE curriculum and instructional strategies used to deliver the CTE courses that foster “essential employability skills” such as; the ability to work in a team, critical thinking, problem solving, and leadership skills, referenced in the eleven “foundation standards” in the California CTE Model Curriculum Standards. (State Plan)**

Response:

Essential employability skills are derived from three cornerstone documents: The three documents are the SCANS Report, the eleven foundation standards in the California CTE Model Curriculum Standards, and the 21st century learning document from the Partnership for the 21st Century Learning. Capistrano Unified's curriculum and instructional strategies reflect best practices contained within these resources. This information is delivered strategically within the foundational course required for all 9th graders and threaded throughout the CTE programs.

Grade 9 Career Class: Baseline curriculum embedding information from the SCANS Report and the foundation CTE standards is delivered to all CUSD students in Grade 9 through the required career preparation course. The course is designed to engage students in guided inquiry through the career exploration process. As part of the course requirements, students conduct research into two different careers, with specific focus on how the foundations standards are applied in that industry sector. Students initially choose their industry sector based on several interest inventories that are administered to them during the early weeks of the semester.

CTE Programs: In each intermediate or second level course that students take in any District CTE pathway or academy, students receive instruction that embeds critical thinking, problem solving, leadership, and team skills which are vital to success in the workforce. Using real world scenarios obtained during their meetings with industry sector managers in the regional ROP meetings they attend, teachers use these simulations to provide students with a “feel” for how these skills are used in the workforce.

For example, students in the Auto Academy and in the Health and Medical Occupations Academy are provided job shadowing experiences as well as a summer internship which permits them to view first hand how these issues work. Students in the Culinary Arts Academy at Aliso Niguel prepare elaborate luncheons for faculty to experience teamwork

in the kitchen environment where it is critical to maintain a high level of collaboration and cooperation. Students in the video production courses also experience similar opportunities when they direct and produce the school's daily newscast.

7. **Summarize progress to date in achieving academic and CTE integration and describe planned activities to continuously improve progress in this area over the next five years. Response should address activities such as staff development, curriculum development, collaborative program planning and implementation, and team teaching. (Perkins IV Section 135[b][1])**

Response:

Over the next five years Capistrano Unified's CTE program plans to continue its initiatives towards academic integration. Specifically, the following areas will be addressed within this five year plan:

Curriculum development:

Progress to date: Currently, Capistrano Unified operates two partnership academies which integrate academic and CTE classes with a team of teachers from different disciplines. In addition, the Board of Trustees has approved a plan to increase the number of students completing a-g coursework, which will support the rigor in academic courses critical to and often prerequisite for success in the CTE program.

Planned activities: Long-term possibilities include the expansion of an integrated academic model for the Performing Arts Academy at Dana Hills High School. In addition, when new CTE pathways are established (see Chapter 2, question 12), CUSD will work to ensure academic integration is a critical design component.

Collaborative program planning:

Progress to date: Currently, the District engages in a great deal of collaborative program planning with the Capistrano/Laguna Beach ROP, the Saddleback College Tech/Prep Consortium and community college, and California State, Fullerton, which has been instrumental in the development of existing programs. Articulation agreements between high schools and Saddleback College have been reviewed and updated. To date, we have identified and implemented a sequence of courses in Media Design/Arts, Automotive, Culinary Arts, HMO, and Performing Arts.

Planned activities: Since this plan announces the intent to offer six new career pathways, we will continue to collaboratively plan with the above-named partners. Within the expansion planning process, the advisory committee and CTE focus groups will explore the following issues: facility availability; equipment needs; master schedule; business support; and required commitment on the part of school administration and staff. In support of pathway expansion, an immediate activity will be to assess the number of CTE industry sector teachers available at our high schools.

Staff development:

Progress to date: CUSD has an existing model of weekly professional collaborative time to provide embedded professional development focusing on curriculum alignment, formative assessment, and continuous improvement in practices so that students attain high levels of learning. Additionally, staff participates in professional development activities

conducted through the Orange County ROP Consortium, which meets with industry sector professionals on a quarterly basis. CTE faculty report in private interviews that they find these meetings with industry sector professionals to be of great value.

Planned activities: The District will encourage teachers to apply for externships through Saddleback College in which industry sector professionals would mentor district CTE teachers. Teachers will to attend appropriate conferences and technical assistance training specific to their industry sector. District taskforces comprised of key CTE teachers and business/industry participants will design and deliver training to all CTE teachers to expand their knowledge of CTE program components, refine existing pathways, and prepare for the implementation of new pathways.

Team teaching:

Progress to date: Teachers in the Performing Arts Academy and the HMO/Medical Occupations Academy embed team teaching strategies in the planning and delivery of instruction.

Planned activities: As appropriate, the District will provide release time to the CTE teachers so that teachers in similar career pathways can collaborate and about curriculum design and effective pedagogy across school sites. Additionally, multidisciplinary teams comprised of CTE and academic teachers will be supported with additional release time to refine their course offerings and align the curriculum within their career pathways. As new pathways are developed and implemented over the next five years, teams of teachers will evaluate appropriate course sequences and course content.

8. **Describe how students are being encouraged through counseling and guidance to pursue the coherent sequence of courses in the CTE program areas of their interest. (Perkins IV Section 134[b][11], EC 51228, State Plan)**

Response:

As previously stated, all students in Grade 9 are required to take a career planning course for one semester as a condition of graduation. Academic Advisors and Counselors are part of the adjunct faculty that routinely comes to the classroom to offer guidance about career choices. Additionally, the ROP Career Center Specialist at each school site makes a minimum of three visits to each classroom. Students are assisted in developing an Individual Academic Plan (IAP) which will guide them through the four years of high school and four years beyond high school. The purpose of the IAP is to assist students in taking a sequence of courses that enables them to graduate from high school, prepares them in an introductory way to a career, and provides ties and directions to post-secondary education designed to achieve their career goals. Plans are underway to finalize the delivery system with the use of the District's student database and the issues that will be discussed for Grades 10, 11, and 12.

9. **For each CTE program that will be assisted with Perkins IV funds, complete and include a Career Technical Education (CTE) Sequence of Courses worksheet that appears as the last page of the template. (Perkins IV Section 135 [b][2])**

NOTE: The State Plan describes a coherent sequence of courses as a minimum of two or more CTE courses offered in a single CTE program area totaling at least 300 hours of instruction or a single multi-hour course consisting of a minimum of 300 hours of instruction. Program sequences must include a capstone course.

Secondary CTE programs may include a Regional Occupation Center/Program (ROCP) course as the “capstone” course.

Response:

Include, at the end of this plan, a Career Technical Education (CTE) Sequence of Courses worksheet for each CTE program offered

- 10. Linkages between secondary and postsecondary educational institutions include; California Community Colleges, State Universities, UC's, private postsecondary agencies, and apprenticeship programs.**

Summarize progress made in developing formal written articulation agreements with CTE programs in grades 11-14 and with local workforce preparation systems, i.e., (WIA Boards). Include copies of any formal articulation agreements along with a current list of articulated courses making up the program of study. (Perkins IV Section 135[b][2], State Plan)

Response:

The District's 16 CTE pathways and academies maintain 24 tech/prep 2+2 formal articulation agreements with Saddleback College. At present, only 14 of the articulated courses have student enrollment. The district does not maintain any agreements with the WIA or the EDD. The nearest One Stop facility is located in Irvine, over 16 miles from the District Office. While there has been discussion about contacting this facility, the accessibility would be difficult for students because of the distance. The Career Placement Officer at Saddleback College also indicates that there is no contact between the One Stop facility and his office. While the District does maintain working relationships with CSU Fullerton and UC Irvine, no formal agreements exist regarding credit for high school work completed as an equivalent to college work other than Advanced Placement and International Baccalaureate course work.

- 11. Describe methods to be used to coordinate CTE services with relevant programs conducted under the WIA, ROCP, and other state or local initiatives, including cooperative arrangements established with local workforce investment boards, and community-based organizations, in order to avoid duplication and to expand the range of and accessibility to CTE services. (State Plan)**

Response:

The District maintains a very strong relationship with the Capistrano/Laguna Beach ROP. For example, at one comprehensive high school, the ROP offers more than 15 sections of instruction during the day. The instructors are frequently both ROP certified and certificated Capistrano Unified employees. In addition to its long list of offerings in after school programs, the ROP also offers courses during the day at the other five comprehensive high schools.

The District will explore how a relationship with the WIA and the local One Stop program could be established. The closest WIA location is located in Santa Ana, over 25 miles from the District Office. The closest One Stop program is located in Irvine, over 16 miles from the District Office. There are nearly 30 high schools within the sphere of the Irvine One Stop program. A possible challenge is whether they have sufficient staff to support relationships with local high schools, especially Capistrano Unified, which is the farthest distance from its office.

12. Indicate plans to offer additional programs of study.

Response:

Over the next five years, Capistrano Unified intends to explore seven additional programs of study for possible implementation. These programs include:

Nursing: A nursing pathway will be established with possible partnerships with the Capistrano/Laguna Beach ROP, Saddleback College, Cal State Fullerton, UC Irvine, Mission Community Hospital, the Norman Murray Senior Center located in Mission Viejo, and the Casta Del Sol retirement community located in Mission Viejo;

Performing Arts/Video Production/Interior Design Program: With the new performing arts center at San Juan Hills High School, possibilities exist for the development of pathways in this area.

Business marketing/management/ entrepreneurship program: The district is interested in pursuing a business management program with ROP connections, ties to CSUF, Irvine, and United Parcel, a major business entity in the District's attendance boundary.

Public/protective services program with an emphasis on criminal justice and fire science: The district has taken preliminary steps to establish this pathway with the Capistrano/Laguna Beach ROP and hopes to involve the Rancho Santiago Community College District as well.

Bio-technology program: This new pathway would be established in partnership with the Capistrano/Laguna Beach ROP, Saddleback College, Cal State Fullerton, UC Irvine, and the Nichols Institute.

Media retrieval/video production academy: This pathway would be established at Aliso Niguel High School with partnerships with the Capistrano/Laguna Beach ROP, Saddleback College, Cal State Fullerton and Cox Communications.

13. Describe the activities related to the use of technology. Such activities may include:

- **Training of career technical teachers, faculty, and administrators to use technology, which may include distance learning**
- **Providing CTE students with the academic and career technical skills (including the mathematics and science knowledge that provides a strong**

basis for such skills) that lead to entry into the technology fields

- **Encouraging schools to work with technology industries to offer voluntary internships and mentoring programs, including programs that improve the mathematics and science knowledge of students (Perkins IV Section 135 [b][4])**

Response:

Capistrano Unified School District has a long history of supporting teacher use of technology so that students benefit. The district provides ongoing professional development as well as online resources. Teachers are trained to use a variety of technological tools to deliver instruction and keep abreast of technological innovations within their field of study.

Teacher expertise is evidenced within the required career course for Grade 9 students. All students in Grade 9 in Capistrano Unified take a course in career preparation that is required for graduation. The course includes technology training. Students are taught how to use all facets of Microsoft Office, conduct online research, create electronic portfolios, and complete their IAP online.

Information and training on career-specific technology is embedded within the CTE programs so that students learn workplace skills. For example, in the Automotive Partnership Academy, students have access to electronic diagnostic equipment, as well as a Mitchell system, which is state of the art in any automobile dealership repair shop. Students in the Culinary Academy use a wide variety of not only culinary equipment, but related organizational technology as well. The academy has obtained "Recipe Manager" to assist them in managing their recipes, determining the nutritional value of various meals, and providing appropriate shopping lists based on the quantity of guests that they are planning to serve. Students in the video production classes at Aliso Niguel, San Clemente, San Juan Hills, and Tesoro provide a daily news program that is broadcast over the school media retrieval distribution system to all students. These students have opportunities to use a wide variety of state of the art equipment such as teleprompters and linear editing tools to assist them in delivering the broadcast. Students in the Dana Hills HMO Academy use technology on a daily basis when they visit South Coast Medical Center to conduct job shadowing and internship activities. Students are taught how to use various pieces of equipment and then actually allowed to conduct tests under supervision. Students in digital photography programs at Dana Hills, San Clemente, San Juan Hills, and Tesoro High Schools use state of the art Canon and Nikon camera equipment to create photographs and then use Adobe Photoshop to edit and perfect their work.

Section 2: Support and Services for Special Populations

NOTE: The term "Special Populations" means: individuals with disabilities; individuals from economically disadvantaged families, including foster children; individuals preparing for nontraditional fields; single parents, including single pregnant women, displaced homemakers, and individuals with limited English proficiency.

- 1. Describe the extent to which CTE programs provide full and equitable participation of individuals who are members of special populations. (Perkins IV Section 135[b][9])**

Response:

CUSD's CTE programs strive to provide equal opportunities for students with special needs, including students with disabilities, foster children, English learners, teen mothers, and students who are economically disadvantaged. All CTE programs are available to all students in Capistrano Unified, and students are encouraged to participate. However, there is careful consideration for whether students can safely function within a high-risk environment. For example, students who have poor motor skills or are significantly mentally delayed may require careful consideration by the IEP team before joining in automotive or culinary classes as both of these programs routinely use equipment that can be harmful to students whose judgment or dexterity could put them at risk. All other CTE classes are routinely available to all students, regardless of gender, ethnicity, language development, or intellectual development.

- 2. Describe the strategies adopted to overcome the barriers that result in lowering rates of access to or lowering success in the assisted programs for special populations. (Perkins IV Section 134[b][8][A])**

Response:

The goal of Capistrano Unified's CTE programs is that all students are provided access and that individual needs are considered and supported to ensure successful participating in the program. Designed with consideration for universal access, all students categorized as being members of special populations are required to complete the district Career Development course, which establishes heightened awareness and potential transition to the various CTE programs within the district.

Students with Disabilities: The District's special education program provides Career Prep services devoted to developing career options for students. Students with disabilities often qualify for job coaching within the CTE programs through the Transition Partner Project. All students have Individual Transition Plans which identify career goals and actions leading to their attainment. Collaboratively, teams from general and special education continue to refine their practices to ensure that these students have equal access to CTE programs. Their instructional program may be modified to address their individual needs, and additional resources are provided as need (as determined through the IEP process).

English Learners and students who are economically disadvantaged: The AVID program has integrated its efforts with the goals of the CTE programs to encourage and support English Learner and economically disadvantaged students, assisting them to successfully

participate in a career pathway and related post-secondary options. Additional support and services in the form of counseling, tutoring, and program interventions are provided to students as they transition in their language to proficiency.

Parent outreach and information nights are used as vehicles to disseminate information about career pathways available to all students. CUSD CTE teachers are trained in the appropriate use of SDAIE strategies to promote student understanding of concepts. The district will work with teachers to specifically apply these strategies within the Career Development class. Additionally, CUSD serves a number of students through the McKinney-Vento (Homeless) program, and utilizes funding to support students who meet program criteria.

3. Describe in detail how CTE programs that are designed to enable special population students meet the local adjusted levels of performance will be provided. (Perkins IV Section 134[b][8][B])

Response:

District CTE teachers routinely meet with IEP case carriers to evaluate the status of students in their CTE classrooms. The case carrier and the CTE teacher carefully review the student IEP to determine what, if any, accommodations or modifications are necessary to ensure a successful academic environment for the student. These recommendations are periodically reviewed during the semester to determine if they are adequate or if further adjustments are necessary. If required, an instructional aide or job coach accompanies the student to the CTE classroom with the goal of scaffolding/supporting students' skills toward increasing independence.

Students who are classified as EL (English Learner) receive similar services, though not as formalized. Each comprehensive high school with EL populations has a site-based EL Coordinator. The EL Coordinator and the CTE teacher meet to periodically review student progress, but the monitoring is not as frequent nor as formalized as is the case for students with an IEP. Additionally, students eligible for AVID services receive support through counseling and tutoring.

4. Describe the planned activities to prepare special populations, including single parents and displaced homemakers who are enrolled in CTE programs, for high skill, high wage, or high demand occupations that will lead to self-sufficiency. (Perkins IV Section 134[b][8][C])

Response:

Capistrano Unified has no displaced homemakers in its student population. Single parents are enrolled in the teen mother program at the District's continuation high school. Child care is provided free of charge. More than 90 percent of the students enrolled in this program graduate or return to their comprehensive high school. Students who have been in the teen mother program are encouraged, but not required, to take ROP courses or participate in CTE programs. As part of their individual goal setting, teen mothers participate in activities focused on the identification of potential career pathways, job placement, and community resources that provide them with adequate support in the

process.

Generally speaking, the CTE programs offered by the District (animation, automotive technology, culinary arts, digital media, health & medical occupations, and video production) are based on high demand occupations in which students inherently develop competitive skills and have the potential for earning high wages. There is a continuous focus on building students' self-sufficiency throughout their experience within the programs.

Future plans:

A new Guidance Plan was implemented in the current school year. As part of the district's new Guidance Plan, guidance teams will assist students as they identify areas of skills and interest, and select appropriate coursework (including CTE courses) that will lead to self-sufficiency and high demand occupational pathways. All students will complete an Individual Four Year Plan that they will revise throughout their high school careers. Students who fall within the special population category will develop this plan with individualized assistance from the counseling team.

Additionally, a goal is to increase the use of outside resources provided by industry-sector representatives in order to engage students in discussion of future choices they may have in the work place.

5. Describe how individuals who are members of special populations will not be discriminated against on the basis of their status as members of the special populations. (Perkins IV Section 134[b][9])

Response:

There are no prerequisites for any CTE course that prevent or would preclude a student with a special needs classification from taking a CTE course in Capistrano Unified. All students have an opportunity to take any course at the high school level. This is a District Administrative Regulation based on Board Policy. Any form of discrimination can be investigated through the district's formal Universal Complaint Policy process.

6. Describe strategies to identify, recruit, retain, and place male and female students who desire training for nontraditional fields. (Perkins IV Section 134 [b][10])

Currently, Capistrano Unified is out of compliance in the percentage of its CTE concentrators that enroll in a nontraditional career field or CTE program. A key strategy to address this factor has been professional development. Over the past year, district officials have conducted several staff development activities to ensure that all faculty, teachers, counselors, and administrators are aware of this issue, and have provided preliminary strategies for its remediation. In March 2008, the Career Planning course faculty received an inservice on nontraditional careers from the Career Planning and Service Officer for Saddleback College. In June 2008, the district's guidance staff received an inservice on nontraditional careers from the Executive Director, Secondary Instructional Services and in August 2008, the District's career planning course faculty received the same presentation. This presentation was distributed to each CTE teachers for use with their 9th grade students.

Section 3: Guidance and Counseling

- 1. Describe how ongoing career guidance and academic counseling will be provided to students regarding CTE, including linkages to future education and training opportunities. (Perkins IV Section 134[b][11], EC Sections 51224 and 51228, State Plan)**

Response:

Capistrano Unified's Board of Trustees approved a comprehensive guidance plan for secondary school students in December 2007. This plan specifies guidance services to be delivered to each student at each grade level. Each comprehensive high school employs a staff who assists and monitors the delivery of this plan. In addition, the two California Partnership Academies (Automotive and HMO) employ an academic advisor on additional assignment beyond their 40-hour day to work directly with their students and further support the plan.

The foundation of the high school portion of the District's guidance plan is the Career Planning class, required of all students in Grade 9. Within this class, the ROP Career Center Specialist meets with each class three times to assist students in learning the 15 industry sectors and the 58 career pathways. They also provide guidance to students interested in pursuing particular career pathways by sharing information about ROP courses that are offered at the target school and throughout the district. Students are required to research the industry sectors and career pathways utilizing information provided by the Bureau of Labor Statistics, the California Employment Development Agency, and the Orange County Business Council. They also utilize a software program that provides information about careers and college called Bridges. Students are required to develop and deliver two presentations, one on a non-college bound career and the second on a college-bound career. These experiences provide students with a solid foundation of knowledge about various careers that interest them.

- 2. Describe how local career guidance and academic counseling efforts are aligned with other state efforts, i.e., Senate Bill 70, 10th Grade Counseling, other counseling and guidance funds. (State Plan)**

Response: There are two guidance initiatives from CBE/CDE, SB 70 and AB 1802. Capistrano Unified employs five academic advisors at each high school. The district uses a portion of its SB70 funds to support the employment of one of the five academic advisors working at each of the six comprehensive high schools who work primarily with all students in Grade 10 to update four-year academic plans and career goals. Academic advisors are classified employees who have a B.A. degree but no credential. The district also employs one social/emotional counselor (credentialed employee) and one psychologist at each comprehensive high school. AB1807 funds are used to employ between one to two credentialed counselors per comprehensive high school. Schools that have the largest number of students in Grade 10 who have not passed the CAHSEE receive two counselors, and those having smaller numbers of non-passing students receive one counselor.

In addition to the above-named resources, the Capistrano/Laguna Beach ROP employs a Career Center Specialist at each high school. This full time employee works directly with students, providing career counseling, enrollment services, and ROP coordination.

All of these employees are supervised by an Assistant Principal, Guidance/Curriculum, who works solely on ensuring that the district's guidance plan is being implemented. A third component of the district guidance services is the Grade 9 Career Planning course, taught by a certificated teacher, but assisted by an adjunct faculty that includes all of the aforementioned employees.



Section 4: Comprehensive Professional Development Provided to Teachers, Counselors, and Administrators

- 1. Describe professional development activities for CTE teachers that go beyond those activities offered to all teachers through the use of district funds. (State Plan)**

Response:

Although the current budget crisis impacts our ability to freely offer opportunities for CTE teachers beyond those offered to all teachers, there are ongoing efforts to ensure that CTE still receive appropriate training to remain current in their career pathway content. The district continues to support activities through either Carl Perkins funds or Tech/Prep funds. Two CTE teachers applied for and received Final Cut Pro Certification (video production) over the summer at a cost of nearly \$10,000 each. No other teacher in the District has ever received this level of support in terms of personal staff development. All District Career Planning teachers received a release day in April 2008 to meet with and receive training from the Career Development Officer from Saddleback College. In August 2008 these same teachers met for two days to receive further training from the Education Division as well as working collaboratively to develop the calendar for guest speakers at each campus (no less than 20 guest speakers will visit each classroom for this class).

- 2. Describe the professional development activities implemented or planned for the implementation that focus on the California CTE Model Curriculum Standards and Framework. (State Plan)**

Response:

Current practice: In 2001/02 Capistrano Unified began the process of adopting the Professional Learning Community practices supported by many researchers, including Dr. Richard DuFour (Professional Learning Communities At Work). The focus of this model is continuous improvement in student learning driven by collaborative teams schools have dedicated collaborative time during which embedded professional d. All evelopment takes place in the form of identifying critical learning outcomes, effective assessment practices, monitoring results, and making ongoing curricular adjustments. All teachers, including those who work in the CTE program, are members of these collaborative teams.

Teachers began working on developing power standards during the 2007/08 school year. Work continues on this project.

Future Activities: Teachers are now being trained to unwrap the content standards and develop assessments, both formative and summative, that will lead to increased student learning. Specific professional development on the use of formative and summative measures that effectively monitor student learning within the specific career pathways will be developed in collaborative fashion during weekly released time. This will foster two things: first, the development of a shared understanding of the California CTE Model curriculum standards that support their program (i.e.content). Second, through activities designed to aide teachers in identifying the specific skills and concepts students must learn, and strategies for their instruction and assessment, teachers will also build on their pedagogical skills.

A goal is to provide staff development to all CTE teachers so that they can better understand the **California Career Technical Education Framework**, and engage them in the identification of additional pathways. Perkins funding will also be used to support teacher participation in other conferences related to their fields.

3. **Describe the ongoing professional development initiative(s) made to effectively integrate and use challenging academic and CTE standards that is provided jointly with academic teachers. Include any professional development activities conducted in conjunction with secondary and postsecondary agencies. (Perkins IV Section 135[b][5][A][i])**

Response:

As previously mentioned, weekly collaborative time provides all teachers with professional development focused on curriculum alignment, and serves as a vehicle to ensure that CTE standards and challenging academic standards are addressed. CTE and academic teachers received concurrent training and support for the activities contained within the professional learning community model. In addition, CTE Career Planning teachers also receive training from the Career Services Officer for Saddleback College.

4. **Describe the pre-service and in-service training provided to staff in effective teaching skills based on research that includes promising practices. (Perkins IV Section 135[b][5][A][ii])**

Response:

All CUSD teachers working in the CTE programs are considered highly-qualified under NCLB guidelines and have gone through a rigorous induction program based on the California Standards for the Teaching Profession and the California Content standards. District CTE teachers believe that contextual knowledge is the key to acquiring and enhancing CTE skills. Based on that belief, they design their classroom lessons to prepare students to work in an environment where discovery learning is the general mode of the day. Teachers have learned this theoretical construct through pre-service and in-service activities conduct in 2004/05, 2005/06, and 2006/07.

5. **Describe the in-service and pre-service training provided to staff in effective practices to improve parental and community involvement. (Perkins IV Section 135[b][5][A][iii])**

Response:

General training in the area of parental and community involvement is provided to all new teachers through the district's induction program. However, specific training geared toward specific career pathways has been limited. We will review the aforementioned sections of the Perkins Act and accordingly develop training for CTE teachers to ensure that they meet the standard.

6. **Describe the in-service and pre-service training provided to staff in the effective use of scientifically based research and data to improve instruction. (Perkins IV Section**

135[b][5][A][iv])

Response:

Capistrano Unified has focused on the use of data-driven practice for several years, however until recently, it did not have a data warehouse which would allow for easy access and analysis by teachers. The district is currently in Year 1 of a three-year roll-out plan to implement **Data Director**, an online data warehouse which will allow teachers to pose questions focused on the learning results of their students as well as obtain student performance and demographic data. Using **Data Director**, teachers can input achievement data for their students, compare their achievement to others, and appropriately adjust instruction.

- 7. Describe the professional development programs for teachers of CTE and other public school personnel who are involved in the direct delivery of educational services to CTE students, to ensure that such teachers and personnel stay current with all aspects of an industry. (Perkins IV Section 135[b][5][B])**

Response:

The primary delivery system that the District uses to ensure that its CTE teachers receive up to date industry sector information is through the Orange County ROP Consortium network. Arranged by the Director of Curriculum for the Capistrano/Laguna Beach ROP, District CTE teachers attend industry sector appropriate, full day workshops conducted by industry sector professionals hired by a consortium of Orange County ROPs. We believe that this program works very effectively because it also brings into contact District CTE teachers with their peers in the Capistrano/Laguna Beach ROP in addition to their district peers. CTE faculties continually comment in administered surveys about the power and efficacy of this program.

- 8. Describe the internship programs that provide relevant business experience to teachers. (Perkins IV Section 135[b][5][C])**

Response:

The District maintains no internship program for teachers to work directly with business. In the 1990s, the District did maintain a highly popular and successful "Summer Teacher Renewal" program. However, various CDE budget cuts did not permit the District to continue this very effective program.

Teachers are encouraged to explore possible "externships" such as those provided by community colleges. Recruitment of individuals who possess relevant business experience is always a high priority when developing and staffing CTE positions.

- 9. Describe the programs designed to train teachers specifically in the effective use and application of technology to improve instruction. (Perkins IV Section 135[b][5][D])**

Response:

Previously, the district employed Digital High School grants to support teachers' skills development of technological skills. The delivery of this training was conducted in hands

on fashion using site computer labs. In addition, the district's Professional Development academies offer ongoing training in the area of technology, including Microsoft Office tools, video production, SchoolLoop website development, and other web-based communication. Recently, teachers are receiving training in Data Director, the online data warehouse.

Workshops conducted by industry sector professionals through the Orange County ROP Consortium also provide training for CTE teachers in career-specific technology.

Section 5: Accountability and Evaluation of Career Technical Education (CTE) Programs

- 1. Describe the process that will be used assess the academic and career technical performance of students participating in CTE programs. (Perkins IV Section 134[b][7], State Plan)**

Response:

Using data generated in the District's student database, AERIES by Eagle Software, we will examine and compare student GPAs, student attendance, student CST scores, student CAHSEE scores, student completion rate meeting "a-g" course requirements, and student graduation rates. Data will be generated on a district and a site level for points of comparison. These data points will be examined using the aforementioned DataDirector to create and manage the various points of comparison.

- 2. Describe the process that will be used to evaluate and continuously improve the quality of CTE programs offered to students. What provisions are or will be in place to set priorities for local CTE program improvement and ensure alignment with the CTE Model Curriculum Standards and Framework. (Perkins IV Section 134[b][7], Section 135[b][6], State Plan)**

Response:

The process of evaluating and improving CTE programs is ongoing and multi-leveled:

Site Level: At the site level, school teams (including the site administrators) will engage in ongoing program alignment to ensure that CTE standards are being addressed within the program. Student attainment of these standards will be monitored through ongoing embedded assessment. On an annual basis, CTE program staff will be required to provide a summary that examines participation and completion rates, student results in key areas of learning, and recommendations for program improvement.

District Level: The assistant superintendent of secondary schools meets monthly with high school principals to discuss curriculum issues. In addition, the CTE Advisory Committee, comprised of representative stakeholders, will meet quarterly for the purpose of gathering data on program quality (including alignment to CTE standards) and making recommendations for improvement.

Consortium: Capistrano Unified will continue to participate in the Orange County ROP Consortium and engage in any program evaluation process.

- 3. Describe plans to increase the active participation of representatives from the workforce and economic development agencies including members of business, industry, and labor in planning, implementing, and evaluating funded programs. (State Plan)**

Response:

Current state: The District maintains a CTE Advisory Committee comprised of administrators (district and site), CTE teachers, the ROP director of curriculum, a parent, and industry sector representatives based on those areas where the District has large enrollment and programs of significance. The committee meets quarterly to review programs, assess progress, and provide timely advice about the direction of CTE in the District. Specifically, if new programs are being developed or eliminated, or if significant curriculum modifications are being made to meet industry standards, this committee will be involved. In addition, they will be involved with the analysis of evidence related to CTE program quality.

Representatives from the workforce are also active participants in the CTE programs through their role as guest speakers in the 9th grade career course and CTE classes. This provides an opportunity to recruit additional members to serve as resources for planning and implementing quality programs.

Planned improvements in this area: It is the goal of CUSD to ensure adequate industry representation from specific career sectors addressed through the district's CTE programs. Therefore, representation from new industry sectors will occur in tandem with new program development. It is through the involvement of industry sectors that potential student internships and faculty externships will be fostered. An additional area of refinement related to the advisory committee will be the inclusion of EDD representation.

4. Describe the actions being taken and/or planned by the agency to ensure participation in California Longitudinal Pupil Achievement Data System (CALPADS) and California Partnership for Achieving Student Success (Cal-PASS) data systems process. (State Plan)

Note: It is expected that CALPADS will be fully implemented beginning July 2009.

Response:

For nearly a decade, Capistrano Unified has contributed an employee from its Management Information Systems Department to monitor and attend all CALPADS AND Cal-PASS meetings held in Sacramento. The District's CIMO is a member of the FCMAT Board. At one point, prior to budget cuts made by CDE, CUSD was a beta site for these programs. The District maintains MOUs with UC Irvine, CSU Fullerton, and the South Orange Coast Community College District for the exchange and use of Cal-PASS data. Currently, the District is actively working with researchers in the SOCCCD to determine the rate of transfer to four-year IHE's by District graduates who completed "a-g" requirements prior to high school graduation versus those who did not.

Section 6: Use of Funds

Section 135(a) of Perkins IV states, "Each eligible recipient (LEA) of the Section 131 and 132 funds shall use these funds to improve CTE programs." Federal grant funds must supplement, or augment, and not supplant state or local funds. Federal funds may not result in a decrease of state or local funding that would have been available to conduct the activity had federal funds not been received. LEAs must be able to demonstrate that federal funds are added to the amount of state and local funds that would be made available for uses specified in this local plan.

While the regulations do not provide a definition of "program improvement," it is clear that the funds may not be used to simply maintain an ongoing program. The CDE has interpreted this requirement to mean that the funds may only be used to support activities intended to enhance the effectiveness of existing programs, modify or update existing programs, and to develop and implement new programs.

1. Describe how the Perkins IV funds supplement general funds and funds from other resources, such as School Improvement, Title I, Senate Bill 70, Proposition 1D, tenth grade counseling, other guidance and counseling and others to improve the academic and technical skills of students participating in CTE programs. (State Plan)

Response:

The District greatly values the funds it receives through the Carl Perkins CTE Act. These funds are the lifeblood of the District's CTE program, enabling us to enhance and update existing programs and develop new programs based on industry trends. Perkins funds are used to supplement, not supplant, other funding sources. Specifically, funds are used to purchase equipment and supplies which directly support the development, refinement, and expansion of specialized CTE programs. Additionally, funds are used to support unique professional development that goes beyond that required by typical teachers.

Below is specific information about each funding additional source received by the district and how they are used:

SB70: To date, the District has received minimal support from SB 70. The District has one middle school receiving minimal funding support for an existing career unit for all students. The other project has three community college students serving in internships in CTE classrooms as prospective future CTE teachers.

Proposition 1D: Proposition 1D is designed to provide over new 3,000 CTE facilities statewide. To date, the District has been informed that it may receive some funds to develop plans for three performing arts centers at Capistrano Valley High School and Dana Hills High School, and a remodel of an existing facility at San Clemente High School.

AB1802 (Counseling): As previously mentioned, in the Career Planning course, guidance funds and AB 1802 funds join to ensure that all students receive a solid foundation in career selection and planning. Guidance employees (academic advisors and counselors) visit each Career classroom a minimum of six times per semester. The guidance

personnel meet in large groups, small groups, and individually with students. They provide information and also work with students in developing the student's Individual Academic Planner (IAP) or four year plan.

SIP: Each school in the District receives school improvement funds. Each site is allocated approximately \$24 per pupil per annum. Each student brings roughly \$5.50 to each classroom. Classes at comprehensive high schools are staffed at 34.5:1 at present. This means slightly less than \$200 per year is available to a typical high school classroom in terms of supplies. These funds are primarily used, along with Proposition 20 funds, as the main basis for funding classroom supplies. No CTE programs are supported with SIP funds.

Title I: Title I funds are not used at the high school level because there are not enough Title I students in the high school population to merit funding support from the USDOE.

Other funds: The District also receives funds from the Saddleback College Tech/Prep Consortium. These funds are used to additionally support CTE activities, primarily staff development.

In summary, without Perkins funding, CUSD would be unable to offer students robust and relevant career technical education. As the California budget crisis deepens and resources become more limited, Perkins revenue will enable us to continue to provide students with workplace skills and support to become employable lifelong learners.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **APPROVAL: APPLICATION FOR 2009-2010 FUNDING - CARL PERKINS CAREER AND TECHNICAL IMPROVEMENT ACT**

BACKGROUND INFORMATION

Capistrano Unified School District has received funds through the Carl D. Perkins Career and Technical Education Improvement Act of 2006 for several years. This federal funding is provided to support career technical education to students that aligns with the state's CTE Model Curriculum Standards and Framework and includes business and industry involvement. Career/Technical Education courses are taken by a wide range of CUSD students who complete courses aligned with career areas leading to post-secondary options, which may include technical schools, community colleges, and/or four year colleges. Funds may be used to purchase equipment and materials required to reflect industry standards for particular career pathways, and professional development necessary to ensure instructor proficiency.

Capistrano Unified currently offers CTE programs at all of its high school campuses, including Serra H.S. Examples of these CTE programs include the Auto Academy at San Clemente High School, the Animation/Digital Media program at Aliso Niguel High School, and the Health/Medical Occupations academy at Dana Hills High school. Many courses within these sequences also meet a-g requirements for entrance into UC schools. These programs provide course sequences that guide students through a career pathway, and lead to post-secondary placement within high-demand, high pay industry sectors.

To remain eligible for continued funding, the district must submit an annual report application for funding that reviews progress made along the goals outlined within the Carl Perkins Local Plan, and specifies the goals and expenditure plan that will be implemented during the upcoming school year (2009-2010).

CURRENT CONSIDERATIONS

This agenda item requests Board approval of the 2009-2010 Application for Funding through Carl Perkins Career and Technical Education Improvement Act of 2006, provided to Trustees under separate cover.

FINANCIAL IMPLICATIONS

It is anticipated that Capistrano Unified will receive an allocation similar to this year's allocation of \$220,431. Funds will be used to support the goals of the Carl Perkins Local Plan (2008-2012) and in accordance with the guidelines set forth in Carl Perkins regulations.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the 2009-2010 Application for Funding through Carl Perkins Career and Technical Education Improvement Act of 2006 (provided to Trustees under separate cover).

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,
AND COMMERCIAL WARRANTS**

BACKGROUND INFORMATION

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$5,389,803.97 with funding coming from the following district funds. The warrants total \$16,302,751.03.

Total Purchase Order Board Listing by Fund		
April 13, 2009		
		<u>Total Amount</u>
Fund 01	General Fund	\$1,045,261.90
Fund 11	Adult Ed Fund	\$6,961.23
Fund 12	Child Development Fund	\$12,000.02
Fund 13	Cafeteria Fund	\$1,407,294.61
Fund 25	Capital Facilities Fund	\$229,483.00
Fund 39	School Facilities Fund	\$2,264,333.00
Fund 68	Worker's Comp Fund	\$234.90
Fund 69	Health & Welfare Fund	\$2,179.00
Fund 70	Property & Liability Fund	\$98,620.20
		\$5,066,367.86
CFD's	Mello-Roos	\$323,436.11
		\$5,389,803.97

Approval of Consulting Agreements/Purchase Orders/Commercial Warrants

April 13, 2009

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FINANCIAL IMPLICATIONS

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Education approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano California

April 13, 2009

CONSULTANT AGREEMENT LISTING 2008-09

No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
1.	Orange County Performing Arts Center	\$1,625	5/27/09	Assembly, "Got Rhythm" at Wood Canyon Elementary	PTA
2.	Orange County Performing Arts Center	\$700	3/11/09	Assembly, "Jim Cogan: Storytelling in Language, Lore & History" at Hidden Hills Elementary	PTA
3.	Orange County Department of Education	\$450	5/22/09	Assembly, "Rockin' Geology" at Arroyo Vista Elementary	PTA
4. *	Atkinson, Andelson, Loya, Rudd & Romo	\$200,000	7/1/08 – 6/30/11	Legal Advice for Board Meeting Agenda Development; Brown Act Compliance During Board Meetings	General Fund
5. *	Orange County Therapy Service Inc.	\$62,000	7/1/08 – 6/30/09	Occupational Therapy Services to CUSD Students	Special Education Fund
6.	Angela Salomone	\$400	4/15/09 – 5/27/09	Family Resource Class on Positive Relationships (Spanish) at Las Palmas Elementary	Safe School Federal Grant

Consultant Agreement Listing 2008/09

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No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
7. *	Bergman & Dacey, Inc.	\$75,000	7/1/08 – 6/30/09	Legal Services Pertaining to Facilities Services & Construction Issues	SFID Bond Fund
8.	Metamorphosis Enterprises	\$745	4/16/09	Assembly, Science Education at Wagon Wheel Elementary	PTA
9.	Motivational Media Assemblies	\$749	4/27/09	Assembly, “Showtime” Production about Health, Safety & Personal Maturity at Vista Del Mar MS	PTA
10.	Journey’s to the Past	\$1,033	5/20/09	Assembly, “Pioneer Town” at Moulton Elementary	PTA
11.	The Imagination Machine	\$895	4/14/09	Assembly, “The Writing Show” at Laguna Niguel Elementary	PTA
12.	School Services of California	\$7,000	3/17/09 – 4/30/09	Assisting CUSD in Utilizing Categorical Monies more Efficiently	SIP
13. *	Deafinitely Professional Interpreting Services	\$46,000	7/1/08 – 6/30/09	Interpreter Services for CUSD Deaf & Hard of Hearing Students	Special Education

Consultant Agreement Listing 2008/09

April 13, 2009

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No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
14. *	PJHM Architects	\$159	12/8/06 – 12/7/11	Architectural Services for Carl Hankey K8 Modernization	SFID Bond 23
15. *	PJHM Architects	\$12,422	11/7/08-2/19/09	Architectural Services for CUSD Modular Classroom Projects District Wide	SFID Bond 23
16. *	PJHM Architects	\$6,672	12/8/06 – 12/7/11	Architectural Services for Thornsley Center DSA Approval	SFID Bond 23
17. *	PJHM Architects	\$2,976	12/8/06 - 12/7/11	Architectural Services for Arroyo Vista K-8 Addition Phase III	SFID Bond 23
18. *	PJHM Architects	\$17,525	12/8/06 – 12/7/11	Architectural Services to Pursue DSA Certification & Close of Files District Wide	SFID Bond 23
19. *	PJHM Architects	\$170	12/8/06 – 12/7/11	Architectural Services for Record Sets of Various Projects	SFID Bond 23
20.	Mobile Ed Productions, Inc.	\$695	4/2/09	Assembly, “Body Works” Deals with the Dangerous Effects of Alcohol & Smoking Presented at Moulton Elementary	PTA

Consultant Agreement Listing 2008/09

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No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
21.	Discovery Science Center	\$665	3/10/09 & 3/31/09	Assembly, "Forces & Motion" & "Electric Motors" at San Juan Elementary	PTA
22.	Westside Cultural Center	\$1,000	4/16/09	Training of Teachers & Drama Students in Reality Improv Techniques for Engaging Youth Concerning Critical Social Issues at Don Juan Avila Middle School & Aliso Niguel High School	PTSA
23. *	PJHM Architects	\$4,576	12/8/06 – 12/7/11	Architectural Services for San Clemente High School Auxiliary Gym & Pool Building	CFD 90-2 Mello Roos
24. *	PJHM Architects	\$34,109	12/8/06 – 12/7/11	Architectural Services for San Juan Hills High School 2-Story Modular Project	CFD 98-2
25. *	MTGL	\$4,243	6/23/08 - 3/30/09	Testing & Inspection Services for San Juan Hills High School 2-Story Project	Mello Roos
26.	Vavrinek, Trine, Day & Co., LLP	\$80,000	4/22/09 – 4/21/10	Independent Annual District Audits	General Fund

Consultant Agreement Listing 2008/09

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No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
27.	Thors Reptile Family	\$550	4/13/09	Kindergarten Reptile Assembly at Bathgate Elementary	PTA
28.	The Imagination Machine	\$895	6/10/09	Assembly, Performers Act Out Stories Written by Students at Hidden Hills Elementary	PTA
29.	Orange County Performing Arts Center	\$475	6/1/09	Assembly, "Puppets & Players Little Theatre" at Canyon Vista Elementary	PTA
30.	EZA Studios	\$5,640	4/14/09 – 6/30/09	Create & Paint a Mural Depicting the Culture & Architecture of San Juan Elementary	Nutrition Grant Fund
31. *	WLC Architects, Inc.	\$9,954	2/25/08 – 2/24/13	Architectural Fees for the Vista Del Mar Sidewalk Addition	CFD 90-2 Mello Roos
32. *	PJHM Architects, Inc.	\$49,739	12/8/06 – 12/7/11	Architectural Services for San Juan Hills High School	CFD 98-2 Mello Roos
33. * **	PJHM Architects, Inc.	\$10,270	12/8/06 – 12/7/11	Architectural Services for San Juan Hills High School	CFD 98-2 Mello Roos

Consultant Agreement Listing 2008/09

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No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
34. *	PJHM Architects, Inc.	\$29,289	12/8/06 - 12/7/11	Architectural Services for San Juan Hills High School Pool	CFD 98-2 Mello Roos
35. *	PJHM Architects, Inc.	\$15,585	12/8/06 – 12/7/11	Architectural Services for San Juan Hills High School Stadium II	CFD 98-2 Mello Roos

Contract documents are on file in the Purchasing Department.

* Amendment to increase original contract dollar amount to provide further service.

** Amendment to extend term of agreement.

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2008-09 =====

Board of Trustees Meeting.....APRIL 13, 2009

MELLO-ROOS

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4746	89	MTGL	BI:CTest/Fac Acq /SCHS	3,500.00
4747	98	HCH CONSTRUCTORS-MANAGERS INC.	SI:Const/Fac Acq /SJHHS	13,560.91
4748	98	HARDY & HARPER INC	OthConst/Fac Acq /SJHHS	816.00
4749	87	WLC ARCHITECTS INC	BI:Arch /Fac Acq /CVHS	93,606.00
4750	87	WLC ARCHITECTS INC	BI:Arch /Fac Acq /CVHS	115,494.00
4751	89	CDWG INC	Bldg Imp/Fac Acq /SCHS	2,841.20
4752	89	NELSON, LARRY	BI:Inspc/Fac Acq /SCHS	90,000.00
4753		VOID	VOID	0.00
4754	87	FIRST AMERICAN TITLE CO.	Serv&Op /Fac Acq /Dstrctwd	3,618.00
8 Purchase Orders				\$323,436.11

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....APRIL 13, 2009

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
90651	13	PAC TYPEWRITER & COMM	OffFdSrv/FoodServ/Dstrctwd	328.58
90652	1	DELL COMPUTER	NonCapEq/Sch Adm /Dstrctwd	604.74
			NonCapEq/Sch Adm /BAMS	1,131.37
90653	1	USI INC	SpIsNonI/Sch Adm /FrshStrt	53.96
90654	1	CORPORATE EXPRESS	SpIsNonI/SupvAdmn/Dstrctwd	38.76
			InstMtls/SEOthIns/Dstrctwd	38.77
90655	1	MOBILE COMMUNICATION REPAIR	Rntl:Oth/PuplTran/Dstrctwd	4,344.29
90656	1	DISCOUNT OFFICE SERVICES	SpIsNonI/PuplTran/Dstrctwd	17.63
90657	1	SEHI COMPUTER	InstMtls/Instrctn/Tesoro	92.79
90658	13	B & B RESTAURANT	SMLEQUIP/FoodServ/Dstrctwd	26.50
90659	13	SUNKIST GROWERS	OpSupp /FoodServ/Dstrctwd	257.83
90660	13	E POS BUSINESS SOLUTIONS	Comptr /FoodServ/Dstrctwd	10,000.00
90661	1	HUMANWARE	Rntl:Oth/HlthServ/Dstrctwd	500.00
90662	1	SEHI COMPUTER	SpIsNonI/SupvAdmn/Dstrctwd	142.66
90663	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/ArroyoMS	75.73
90664	1	SEHI COMPUTER	NonCapEq/Enterprs/NHMS	1,226.86
90665	13	P & R PAPER SUPPLY COMPANY	Food Sup/FoodServ/Dstrctwd	65,000.00
90666	1	APPLE COMPUTER INC	InstMtls/Instrctn/LadraElm	110.55
90667	1	LIFETIME MEMORY PRODUCTS INC	SpIsNonI/Sch Adm /Tijeras	74.89
90668	1	SEHI COMPUTER	InstMtls/Instrctn/Bathgate	613.33
90669	1	STAPLES BUSINESS ADVANTAGE	SpIsNonI/Sch Adm /DJAMS	275.82
90670	1	STAPLES BUSINESS ADVANTAGE	SpIsNonI/Sch Adm /Las Palm	27.18
90671	1	BARCODE INC	NonCapEq/Enterprs/AVMS	184.73
90672	1	ABILITATIONS	SpIsNonI/HlthServ/Dstrctwd	56.83
90673	1	ABILITATIONS	SpIsNonI/HlthServ/Dstrctwd	38.95
90674	1	ABILITATIONS	SpIsNonI/HlthServ/Dstrctwd	97.96
90675	1	ARNET DESIGNS	SpIsNonI/Sch Adm /Las Palm	48.45
90676	1	HARCOURT BRACE/PEARSON ED	SpIsNonI/SupvAdmn/Dstrctwd	4,211.63
90677	1	SCIENCE ON THE GO INC	Serv&Op /Instrctn/Don Juan	350.00
90678	1	RENAISSANCE LEARNING INC	InstMtls/Instrctn/Arroyo V	966.99
90679	1	EDUCATORS PUBLISHING SERVICE	InstMtls/Instrctn/Wagon Wh	4,700.31
90680	1	FRANKLIN ELECTRONIC PUBL	InstMtls/SEOthIns/Dstrctwd	61.82
90681	1	HEINEMANN	InstMtls/Instrctn/Wagon Wh	1,082.68
90682	1	SOCCER AND LIFESTYLE /	InstMtls/CurAthlt/SCHS	1,898.56
90683		VOID	VOID	0.00
90684	1	TROXELL COMMUNICATIONS INC	InstMtls/Enterprs/LadraElm	124.99
90685	1	CDWG Inc	InstMtls/Instrctn/Wagon Wh	1,719.69
90686	1	EASY WAY SAFETY SERVICES	Rntl:Oth/PuplTran/Dstrctwd	5,213.60
90687	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Arroyo V	301.70
90688	1	MUZEK WORLD	InstMtls/Instrctn/ANHS	2,818.52
90689	1	LARMAC	Serv&Op /RR:Grnds/Dstrctwd	17,400.00
90690	1	CITY OF SAN JUAN CAPISTRANO	Serv&Op /RR:Grnds/Dstrctwd	28,832.72
90691	1	CITY OF MISSION VIEJO	Serv&Op /RR:Grnds/Dstrctwd	31,233.78
90692	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	7,600.00
90693	1	ORANGE COUNTY MONSTER CARTS	SpIsNonI/Sch Adm /ANHS	2,219.65

Board of Trustees Purchase Order Listing
***** Fiscal Year: 2008-09 *****
Board of Trustees Meeting.....APRIL 13, 2009

PO No.	Fund	Vendor	Description	Amount
90694	1	SO CA GAS CO	Rntl:Oth/Opr:Util/SJHHS	2,313.60
90695	1	IMAGE 2000	InstMtls/Instrctn/VDMMS	400.00
90696	1	SEHI COMPUTER	SpIsNonI/Sch Adm /DHHS	285.94
90697	1	APPERSON PRINT MANAGEMENT SVCS	InstMtls/Instrctn/SJHHS	226.31
90698	12	SEHI COMPUTER	SpIsNonI/Pup Serv/Dstrctwd	291.56
90699	1	SEHI COMPUTER	SpIsNonI/Sch Adm /ANHS	88.03
90700	1	GRAVOGRAPH-NEW HERMES	SpIsNonI/RR:Bldgs/DHHS	325.23
90701	1	IT'S YOUR ENVIRONMENT LLC	InstMtls/Instrctn/BAMS	450.00
90702	12	SOFTERWARE INC	Serv&Op /Instrctn/Dstrctwd	432.00
90703	11	EDUCATIONAL TESTING SERVICE	Serv&Op /Instrctn/Dstrctwd	2,535.75
90704	1	TRUMAN BENEDICT PTA	Serv&Op /Instrctn/Benedict	390.00
90705	1	IMAGE 2000	InstMtls/Instrctn/VdelMarE	2,683.02
90706	1	LEARNING A-Z	InstMtls/Instrctn/Wagon Wh	1,380.44
90707	1	TROXELL COMMUNICATIONS INC	InstMtls/SEOthIns/Dstrctwd	77.58
90708	1	SPRINT/NEXTEL COMMUNICATIONS	Cmmnctns/DW Undst/Dstrctwd	18,000.00
90709	1	RECORDED BOOKS INC	InstMtls/Instrctn/Tesoro	317.79
90710	1	DISNEY EDUCATIONAL PRODUCTIONS	InstMtls/Instrctn/SMS	807.05
90711	12	HARCOURT BRACE/PEARSON ED	InstMtls/Instrctn/Dstrctwd	960.24
90712	1	SOCRATIC SEMINARS WEST	InstMtls/Instrctn/SMS	83.11
90713	1	RENAISSANCE LEARNING INC	Rnt&Repr/SEOthIns/Dstrctwd	242.76
90714	12	PLAK SMACKER	InstMtls/Instrctn/Dstrctwd	470.70
90715	1	RENAISSANCE LEARNING INC	Rnt&Repr/SEOthIns/Dstrctwd	175.82
90716	12	INSTITUTE FOR HEALTHCARE	InstMtls/Instrctn/Dstrctwd	588.75
90717	13	GOV CONNECTION INC	Comptr /FoodServ/Dstrctwd	336.18
90718	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/AVMS	600.00
90719	1	ORANGE COUNTY DEPT OF EDUC	FieldTrp/Instrctn/Moulton	952.50
90720	1	LEGOLAND	Serv&Op /Enterprs/VdelMarE	2,205.00
90721	1	WW GRAINGER	InstMtls/Enterprs/LadraElm	646.06
90722	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/GrgWhite	1,208.00
90723	1	MEDCO SCHOOL FIRST AID	InstMtls/CurAthlt/CVHS	2,047.57
90724	1	JOSTENS	InstMtls/Instrctn/Serra	62.27
90725	1	RALPHS GROCERY CO	InstMtls/Instrctn/SMS	200.00
90726	1	CRAIG'S CPR & FIRST AID	SpIsNonI/HlthServ/Dstrctwd	25.98
90727	1	DISNEYLAND RESORTS	Serv&Op /Instrctn/LFMS	4,184.00
90728	1	ORANGE COUNTY DEPT OF EDUC	CnfrNonI/Sch Adm /Dstrctwd	40.00
			Conf:Ins/Instrctn/Dstrctwd	20.00
90729	12	JONES, KINZIE	ParntFee/Undesig /Dstrctwd	265.00
90730	1	BAYTEC CONTAINERS	SpIsNonI/Sch Adm /Dana ENF	38.27
90731	1	DUMBELL MAN FITNESS EQUIPMENT	Rnt&Repr/Instrctn/SJHHS	95.00
90732	1	FRESNO PACIFIC UNIVERSITY	Serv&Op /Instrctn/Stnybrke	382.00
90733	1	ZOOMARS	FieldTrp/Instrctn/RH Dana	607.00
90734	12	UNIVERSITY TRAINING CTR	Serv&Op /Instrctn/Dstrctwd	2,500.00
90735	1	KNOTTS BERRY FARM	FieldTrp/Instrctn/Ambuehl	1,473.75
90736	1	OCEAN INSTITUTE	FieldTrp/Instrctn/LadraElm	794.00
90737	1	LEGOLAND	FieldTrp/Instrctn/Benedict	2,237.00
90738		VOID	VOID	0.00
90739	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SJHHS	167.61
90740	1	READ NATURALLY	InstMtls/Aid:Inst/Dstrctwd	671.18
90741	1	GOV CONNECTION INC	InstMtls/SEOthIns/Dstrctwd	193.68
90742	1	DELL COMPUTER	NonCapEq/Enterprs/FNMS	1,736.11

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....APRIL 13, 2009

PO No.	Fund	Vendor	Description	Amount
90743	1	GOV CONNECTION INC	SplsNonI/SupvAdmn/Dstrctwd	44.93
90744	1	APPLE COMPUTER INC	NonCapEq/Instrctn/AVMS	13,914.73
90745	1	CB RANCH ENTERPRISES	FieldTrp/Instrctn/RH Dana	640.00
90746	1	CENTENNIAL FARM	FieldTrp/Instrctn/LF Elem	90.00
90747	1	CENTENNIAL HERITAGE MUSEUM	FieldTrp/Instrctn/RH Dana	880.00
90748	12	REGENTS UC/HELP ME GROW	CnfrNonI/Instrctn/Dstrctwd	60.00
90749	1	AQUARIUM OF THE PACIFIC	FieldTrp/Instrctn/Hiddn Hl	735.00
90750	1	RILEY'S FARM	FieldTrp/Instrctn/Malcom	1,988.00
90751	1	RUFFS SAW SERVICE	Rntl:Oth/Grph Art/Dstrctwd	19.00
90752	1	LIFETIME MEMORY PRODUCTS INC	InstMtls/Instrctn/SMS	43.10
90753	1	ATLAS PEN & PENCIL CORP	InstMtls/Instrctn/Bergeson	90.68
90754	1	APPERSON PRINT MANAGEMENT SVCS	SplsNonI/Sch Adm /Tesoro	398.67
90755	1	LIFETIME MEMORY PRODUCTS INC	InstMtls/Instrctn/SMS	26.94
90756		VOID	VOID	0.00
90757	12	BARCO PRODUCTS COMPANY	NonCapEq/Sch Adm /San Juan	629.08
90758	1	WAXIE	InstMtls/Instrctn/CanViste	304.46
90759	1	SHAMROCK SUPPLY CO INC	InstMtls/Instrctn/Tesoro	58.96
90760	1	JANNEY, MICHAEL AND VANESSA	Serv&Op /SEOthIns/Dstrctwd	7,000.00
90761		VOID	VOID	0.00
90762	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/M&OUrOH/Dstrctwd	350.00
90763	25	WLC ARCHITECTS INC	BI:Arch /Fac Acq /DHHS	117,046.00
90764	25	WLC ARCHITECTS INC	BI:Arch /Fac Acq /DHHS	112,437.00
90765	1	GOODWILL SOLAC/LINKS	CnsltIns/Aid:Inst/Dstrctwd	10,000.00
90766	1	CRITICAL SKILLS GROUP	Serv&Op /SEOthIns/Dstrctwd	580.50
90767	1	TUTTLE-CLICK FORD	Rntl:Oth/Dist Veh/Dstrctwd	15,000.00
90768	1	DAVE BANG ASSOCIATES	InstMtls/Instrctn/Benedict	999.16
90769	1	ACADEMIC THERAPY PUBL	SplsNonI/PsychSer/Dstrctwd	765.38
90770	1	WESTERN PSYCHOLOGICAL SERVICES	SplsNonI/PsychSer/Dstrctwd	511.71
90771	1	RIVERSIDE PUBLISHING CO	SplsNonI/PsychSer/Dstrctwd	1,966.43
90772	1	PSYCHOLOGICAL ASSESSMENT RES	SplsNonI/PsychSer/Dstrctwd	8,118.36
90773	1	CURRICULUM ASSOCIATES	SplsNonI/PsychSer/Dstrctwd	412.13
90774	1	PEARSON ASSESSMENTS	SplsNonI/PsychSer/Dstrctwd	8,965.09
90775	1	FOREWORKS/FLAMING SPARROW	SplsNonI/PsychSer/Dstrctwd	205.56
90776	1	NYSTROM-HERFF JONES	InstMtls/Instrctn/LF Elem	605.35
90777	1	NASCO WEST	InstMtls/Instrctn/NHMS	651.11
90778	1	SEHI COMPUTER	InstMtls/Instrctn/VdelMarE	632.12
90779	1	SEHI COMPUTER	SplsNonI/Sch Adm /GrgWhite	61.85
90780	1	DELL COMPUTER	SplsNonI/Sch Adm /GrgWhite	37.65
90781	1	SCHWIMMER, STEVEN & CAROL	Serv&Op /Aid:Inst/Dstrctwd	21,750.00
90782	1	OFFICE DEPOT	St Rcpts/Undesig /Dstrctwd	299.98
90783	1	XPEDX	St Rcpts/Undesig /Dstrctwd	3,189.40
90784	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,885.63
90785	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	260.76
90786	1	WAXIE	St Rcpts/Undesig /Dstrctwd	1,784.77
90787	1	P & R PAPER SUPPLY CO	St Rcpts/Undesig /Dstrctwd	3,075.72
90788	1	ARIEL SUPPLY	St Rcpts/Undesig /Dstrctwd	1,124.26
90789	1	RHINOTEK COMPUTER PRODUCTS	St Rcpts/Undesig /Dstrctwd	1,691.68
90790	1	IMAGE CRAFT	InstMtls/SDCInstr/Crn Vlly	79.71
90791	1	CITY OF SANTA ANA	CnsltIns/Instrctn/Moulton	390.00
90792	1	LIFETRENDS GROUP	NonCapEq/Sch Adm /MFMS	3,386.15

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....APRIL 13, 2009

PO No.	Fund	Vendor	Description	Amount
90793	1	LIFETIME MEMORY PRODUCTS INC	InstMtls/SE0thIns/Dstrctwd	23.17
90794	1	QSS USER'S GROUP (CINDY BUCK)	CnfrNonI/TIS /Dstrctwd	355.00
90795	12	BROWNE, CAROLE	InstMtls/Instrctn/Dstrctwd	253.11
90796	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/LF Elem	1,064.00
90797	1	ORANGE COUNTY DEPT OF EDUC	Conf:Ins/Instrctn/Dstrctwd	50.00
90798	1	CASBO	CnfrNonI/Bus Serv/Dstrctwd	25.00
90799	1	YMCA OF ORANGE COUNTY	Serv&Op /Instrctn/Malcom	2,400.00
90800	1	CB RANCH ENTERPRISES	Serv&Op /Instrctn/Concordi	1,060.00
90801	1	CIBO	Conf:Ins/Instrctn/SCHS	250.00
90802	1	CSBA'S PRACTI-CAL	Serv&Op /SupvAdmn/Dstrctwd	30,000.00
90803	1	TANAKA FARM & PUMPKIN PATCH	Serv&Op /Enterprs/Castille	1,074.00
90804	1	OCMC	Serv&Op /Instrctn/AVMS	80.00
90805	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Kinoshta	894.00
90806	1	DONNA O'NEIL LAND CONSERVANCY	FieldTrp/Instrctn/Crn Villy	348.00
90807	1	KNOTTS BERRY FARM	FieldTrp/Instrctn/LadraElm	2,474.58
90808	1	GRAYMARK	InstMtls/Instrctn/MFMS	1,102.89
90809	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Wood Cyn	750.00
90810	1	WOLVERINE SPORTS	InstMtls/Instrctn/Bathgate	87.38
90811	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/NHMS	715.00
90812	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/Tesoro	1,436.75
90813	1	SNAP-ON TOOLS CORP	InstMtls/Instrctn/ANHS	571.78
90814	1	NASCO WEST	InstMtls/Enterprs/NHMS	121.18
90815	1	SANTA ANA ZOO	FieldTrp/Instrctn/Kinoshta	510.00
90816	1	READING TREE PRODUCTIONS	InstMtls/Instrctn/LadraElm	164.85
90817	1	LIFETIME MEMORY PRODUCTS INC	SpplsNonI/Purch /Dstrctwd	18.86
90818	1	ENABLING DEVICES	InstMtls/Aid:Inst/Dstrctwd	165.80
90819	1	SAMMONS PRESTON	SpplsNonI/HlthServ/Dstrctwd	52.85
90820	1	HARCOURT BRACE/PEARSON ED	SpplsNonI/HlthServ/Dstrctwd	1,030.28
90821	1	WORDS + INC	Rnt&Repr/SE0thIns/Dstrctwd	1,000.00
90822	1	CDWG Inc	InstMtls/Instrctn/DHHS	269.38
90823	1	TROXELL COMMUNICATIONS INC	InstMtls/Enterprs/NHMS	202.57
90824	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Tesoro	303.86
90825	1	CDWG Inc	NonCapEq/Instrctn/CVHS	4,744.23
90826	1	WAXIE	SpplsNonI/Sch Adm /Don Juan	495.82
90827	1	CANON US INC	Rnt&Repr/Instrctn/LFMS	965.00
90828	39	CITY OF SAN JUAN CAPISTRANO	SI-Other/Fac Acq./SJHHS	2,264,333.00
90829	1	CAPISTRANO GOLF CARS	Rntl:Oth/Op:Grnds/Dstrctwd	6,000.00
90830	1	SANDERS HYDROSEEDING	SpplsNonI/Op:Grnds/Dstrctwd	3,000.00
90831	1	TRANSPORTATION CHARTER SERVICE	Charter /DW Undst/Dstrctwd	30,000.00
90832	1	GOV CONNECTION INC	InstMtls/Instrctn/Tesoro	56.68
90833	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/LRMS	2,537.50
90834	1	BARRETT-ROBINSON INC	SpplsNonI/Sch Adm /SJHHS	286.00
90835		VOID	VOID	0.00
90836	1	HARDY & HARPER INC	Rntl:Oth/Op:Grnds/CVHS	9,888.00
90837	1	WEST-LITE SUPPLY CO INC	InstMtls/Instrctn/Las Palm	29.03
90838	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/SupvAdmn/SCHS	98.05
90839	1	OCEAN INSTITUTE	InstMtls/Instrctn/Dstrctwd	6,610.46
90840	1	DELTA EDUCATION	InstMtls/Instrctn/Dstrctwd	33,617.53
90841	1	KENDALL HUNT PUBL CO	InstMtls/Instrctn/Dstrctwd	3,707.77
90842	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/Dstrctwd	2,755.17

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PO No.	Fund	Vendor	Description	Amount
90843	1	RICE UNIVERSITY SCHOOL OF CONT	Conf:Ins/Instrctn/CVHS	1,250.00
90844	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/Bus Serv/Dstrctwd	375.00
90845	1	CIBO	Conf:Ins/Instrctn/CVHS	750.00
90846	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	47,065.20
90847	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	8,826.54
90848	1	XEROX CORPORATION	St Rcpts/Undesig /Dstrctwd	4,310.00
90849	70	ASCIP	P/Yr Clm/Undesig /Dstrctwd	91,845.20
90850	1	APPLE COMPUTER INC	NonCapEq/Enterprs/DJAMS	2,689.07
90851	1	REGENTS OF THE UNIVERSITY OF	Serv&Op /StDev In/Dstrctwd	28,375.00
90852	1	NATIONAL UNIVERSITY	Serv&Op /StDev In/Dstrctwd	1,500.00
90853	1	CAL STATE UNIV. SAN MARCOS	Serv&Op /StDev In/Dstrctwd	375.00
90854	1	CHAPMAN UNIVERSITY SOE	Serv&Op /StDev In/Dstrctwd	375.00
90855	1	AZUSA PACIFIC UNIVERSITY	Serv&Op /StDev In/Dstrctwd	375.00
90856	1	CONCORDIA UNIVERSITY	Serv&Op /StDev In/Dstrctwd	375.00
90857	1	PROQUEST INFORMATION AND	Serv&Op /Libr&Med/ANHS	1,540.00
90858	1	GOODWILL IND OF O C	Serv&Op /GuidCnsl/Dstrctwd	120.00
90859	1	IPARADIGMS LLC	Serv&Op /Instrctn/LFMS	1,690.50
90860	1	HARCOURT BRACE ED MEASUREMENT	SpplsNonI/Spch Aud/Dstrctwd	351.10
90861	1	PRESS TECH	Rntl:Oth/Grph Art/Dstrctwd	130.00
90862	1	IKON FINANCIAL SERVICES	Rnt&Repr/Instrctn/CanVistE	439.23
90863	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	382.04
90864	1	DELL COMPUTER	NonCapEq/Enterprs/Reilly	4,340.27
90865	1	DELL COMPUTER	NonCapEq/Enterprs/AVMS	868.05
90866	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	11,621.29
90867	1	JAMES EVENT PRODUCTIONS INC	FieldTrp/Instrctn/Hiddn Hl	3,046.50
90868	12	REGENTS UC/HELP ME GROW	CnfrNonI/Instrctn/Dstrctwd	60.00
90869	12	REGENTS UC/HELP ME GROW	CnfrNonI/Instrctn/Dstrctwd	180.00
90870	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
90871	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
90872	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Marblehd	181.21
90873	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Del Obis	93.88
90874	13	GENERAL BINDING CORP	OffFdSrv/FoodServ/Dstrctwd	501.90
90875	1	ACCURATE LABEL DESIGNS INC	SpplsNonI/Sch Adm /CanVistE	384.58
90876	1	DELL COMPUTER	SpplsNonI/Sch Adm /Malcom	63.99
90877	68	CORPORATE EXPRESS	SpplsNonI/Enterprs/Dstrctwd	234.90
90878	1	APPLE COMPUTER INC	InstMtls/Instrctn/LadraElm	124.99
90879	1	CA OFFICE SYSTEMS INC	SpplsNonI/Sch Adm /Chapara	65.26
90880	1	SEHI COMPUTER	InstMtls/Instrctn/Tesoro	92.79
90881	1	IMAGE 2000	InstMtls/Instrctn/Tesoro	872.95
90882	1	HOUSE OF BATTERIES	SpplsNonI/Sch Adm /Dstrctwd	282.64
90883	1	PITSCO INC.	InstMtls/Instrctn/LFMS	48.79
90884	1	SCHOOL MATE	SpplsNonI/Enterprs/Castille	1,076.78
90885	1	SIGNS AND LUCITE PRODUCTS	SpplsNonI/RR:Bldgs/SJHHS	1,392.30
90886	1	ENVIRO-GUARD	SpplsNonI/RR:Bldgs/SCHS	546.35
90887	1	GRAINGER INC, W W	InstMtls/Instrctn/Dstrctwd	137.84
90888	1	CULVER-NEWLIN INC	InstMtls/Instrctn/LF Elem	1,368.16
90889	1	UNIVERSITY OF OREGON/SWIS	Serv&Op /SpecProj/Dstrctwd	250.00
90890	1	GOLDEN RULE BINDERY	Txt Dist/Instrctn/Tesoro	582.39
90891	1	CDWG Inc	NonCapEq/Sch Adm /SJHHS	1,070.16
90892	1	SANTA ANA USD	Tui:Dist/IntrAgnc/Dstrctwd	20,000.00

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90893	1	TRIPLE "A" COMM & PUMPING	Rntl:Oth/RR:Bldgs/Dstrctwd	10,000.00
90894	1	GRANT LINK	SpplsNonI/SupvAdmn/Dstrctwd	1,857.61
90895	1	SMARDAN SUPPLY COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	15,000.00
90896	1	CRACK PATCHER INC	Rntl:Oth/RR:Bldgs/CVHS	6,370.00
90897	1	JOHNSTONE SUP OF ANAHEIM	SpplsNonI/RR:Bldgs/Dstrctwd	60,000.00
90898	1	JOHNSTONE SUP OF ANAHEIM	SpplsNonI/RR:Bldgs/CVHS	3,963.52
90899	1	BARRETT-ROBINSON INC	InstMtls/Instrctn/Las Palm	851.66
90900	1	MONTGOMERY HARDWARE COMPANY	Rntl:Oth/RR:Bldgs/CVHS	3,800.00
90901	1	USA SHADE & FABRIC STRUCTURES	SI:Const/Fac Acq /DJAMS	1,254.70
90902	1	LIFETIME MEMORY PRODUCTS INC	SpplsNonI/Sch Adm /VDMMS	256.98
90903	1	COMPLETE BUSINESS SYSTEMS	Rnt&Repr/Instrctn/Kinoshta	89.11
90904	1	BARRAZA, BOB	InstMtls/Instrctn/BAMS	700.00
90905	1	IMAGE 2000	SpplsNonI/Sch Adm /GrgWhite	1,464.76
90906	69	TRAVIS SOFTWARE CORP.	SpplsNonI/Enterprs/Dstrctwd	1,879.00
90907	1	CURRICULUM ASSOCIATES	InstMtls/Instrctn/Lobo	10.83
90908	1	ATTAINMENT COMPANY	InstMtls/SEOthIns/Dstrctwd	223.35
90909	1	YMCA	Serv&Op /Instrctn/OsoGrand	11,000.00
90910	1	OCMC	Serv&Op /Instrctn/LFMS	80.00
90911	1	SCSBOA	InstMtls/Instrctn/SMS	330.00
90912	1	SAN DIEGO CTY SUPERINTENDENT	Conf:Ins/SupvAdmn/Dstrctwd	1,000.00
90913	13	NEAT SOLUTIONS	CANtrNet/FoodServ/Dstrctwd	450.60
90914	13	POSITIVE PROMOTIONS	CANtrNet/FoodServ/Dstrctwd	423.52
90915	13	HOLLANDIA DAIRY INC.	FdPrshbl/FoodServ/Dstrctwd	790,000.00
90916	13	BOYD COFFEE COMPANY	Food Dry/FoodServ/Dstrctwd	3,000.00
90917	13	TRANSILWRAP COMPANY INC.	Food Sup/FoodServ/Dstrctwd	10,000.00
90918	13	APRONS GALORE PLUS	OpSupp /FoodServ/Dstrctwd	1,616.25
90919	13	P & R PAPER SUPPLY COMPANY	Food Sup/FoodServ/Dstrctwd	75,000.00
90920	13	A & R WHOLESALE DISTRIBUTORS	Food Dry/FoodServ/Dstrctwd	350,000.00
90921	13	ARROW RESTAURANT EQUIPMENT	SMLEQUIP/FoodServ/Dstrctwd	92.88
90922	1	CAL SCHOOL MANAGEMENT GROUP	CnsltNon/DW Unrst/Dstrctwd	16,000.00
90923	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/SupvAdmn/DHHS	123.88
90924	1	APPERSON PRINT MANAGEMENT SVCS	InstMtls/Instrctn/Tesoro	159.77
90925	1	T-SHIRT WAREHOUSE	InstMtls/Instrctn/LFMS	917.17
90926	1	CIBO	Conf:Ins/Instrctn/CVHS	1,574.80
90927	1	JOSTENS	InstMtls/Instrctn/Tesoro	4,221.11
90928	1	ORGANIZED SPORTS	InstMtls/Instrctn/SMS	926.11
90929	1	MOORE'S SEWING MACHINE	InstMtls/Instrctn/FNMS	500.00
90930	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/DHHS	14,278.23
90931	1	SCIENCE KIT & BOREAL LAB	InstMtls/Instrctn/BAMS	65.44
90932	1	CHICKS SPORTING GOODS	InstMtls/CurAthlt/ANHS	459.88
90933	1	SEHI COMPUTER	SpplsNonI/Sch Adm /BAMS	253.63
90934	1	DEUTSCH, STACIA	Serv&Op /Sch Adm /Wood Cyn	500.00
90935	1	ORANGE COUNTY PERFORMING ARTS	Serv&Op /Instrctn/Castille	600.00
90936	1	CA WEEKLY EXPLORER INC	CnsltIns/Instrctn/Moulton	1,280.00
90937	13	POLLETT, LENEA	CANtrNet/FoodServ/Dstrctwd	700.00
90938	1	YMCA CAPISTRANO BEACH CITIES	Serv&Op /Instrctn/Dstrctwd	10,142.38
90939	1	YMCA CAPISTRANO BEACH CITIES	Serv&Op /Instrctn/Dstrctwd	2,297.82
90940	1	YMCA CAPISTRANO BEACH CITIES	Serv&Op /Instrctn/Dstrctwd	1,225.00
90941	1	YMCA CAPISTRANO BEACH CITIES	Serv&Op /Instrctn/Dstrctwd	10,789.12
90942	1	IMAGINATION MACHINE	Serv&Op /Enterprs/Arroyo V	1,245.00
90943		VOID	VOID	0.00

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90944	1	MEET THE MASTERS	Serv&Op /Instrctn/Del Obis	174.00
90945	1	IMAGINATION MACHINE	Serv&Op /Instrctn/Wagon Wh	1,570.00
90946	1	DISCOVERY SCIENCE CENTER	Serv&Op /Instrctn/CanVistE	275.00
90947	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/LF Elem	555.00
90948	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/LFMS	500.00
90949	12	RALPHS GROCERY CO	InstMtls/Instrctn/Malcom	600.00
90950	12	RALPHS GROCERY CO	InstMtls/Instrctn/Las Palm	400.00
90951	12	RALPHS GROCERY CO	InstMtls/Instrctn/Palisade	400.00
			InstMtls/Instrctn/Kinoshta	500.00
90952	12	RALPHS GROCERY CO	InstMtls/Instrctn/Crn Vlly	400.00
			InstMtls/Instrctn/Viejo	300.00
90953	12	RALPHS GROCERY CO	InstMtls/Instrctn/Wood Cyn	500.00
90954	1	WAL MART L.N.	InstMtls/Instrctn/Dstrctwd	600.00
90955	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	302.30
90956	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	117.30
90957	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	209.26
90958	1	SEHI COMPUTER	InstMtls/Instrctn/SMS	613.33
90959	1	CDWG Inc	NonCapEq/Instrctn/LadraElm	2,033.24
90960	1	CDWG Inc	InstMtls/Instrctn/SMS	274.76
90961	1	BEARCOM	SplsNonI/Sch Adm /GrgWhite	123.14
90962	1	JIM'S MUSIC	InstMtls/Instrctn/BAMS	500.00
90963	1	MYERS SELECT	Rntl:Oth/Warehse /Dstrctwd	5,339.31
90964	1	TEACHLOGIC INC	SplsNonI/Sch Adm /Las Palm	80.81
90965	12	MCMAHAN DESK INC	SplsNonI/Sch Adm /Wood Cyn	314.07
90966	12	DELL COMPUTER	NonCapEq/Sch Adm /Dstrctwd	806.70
90967	1	DELL COMPUTER	NonCapEq/Instrctn/CanVistE	2,420.11
90968	1	SEHI COMPUTER	SplsNonI/Sch Adm /Las Palm	619.48
90969	1	JANNEY, MICHAEL & VANESSA	Serv&Op /SEOthIns/Dstrctwd	900.00
90970	1	NASCO WEST	InstMtls/Instrctn/SMS	39.04
90971	1	NASCO WEST	InstMtls/Instrctn/SMS	737.23
90972	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	98.85
90973	1	PERFECT SEAL LABORATORIES	SplsNonI/HlthServ/Dstrctwd	41.02
90974	1	PERFECT SEAL LABORATORIES	SplsNonI/HlthServ/Dstrctwd	45.02
90975	1	SMART & FINAL	InstMtls/Instrctn/Dstrctwd	1,000.00
90976	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/DHHS	85.00
90977	1	WAL MART	InstMtls/Instrctn/Dstrctwd	2,500.00
90978	1	SOUTHWEST SCHOOL SUPPLY	St Rcpts/Undesig /Dstrctwd	1,095.17
90979	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,535.44
90980	1	ROUTLEY ENTERPRISES	St Rcpts/Undesig /Dstrctwd	484.88
90981	1	CHAMPION CHEMICAL CO	St Rcpts/Undesig /Dstrctwd	2,279.82
90982	1	WAXIE	St Rcpts/Undesig /Dstrctwd	3,458.27
90983	1	XPEDX	St Rcpts/Undesig /Dstrctwd	3,189.40
90984	1	RINCON TRUCK PARTS	Rntl:Oth/PuplTran/Dstrctwd	7,000.00
90985	1	AUDITORY INSTRUMENTS	Rntl:Oth/HlthServ/Dstrctwd	252.74
90986	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/CVHS	678.83
90987	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Wood Cyn	996.00
90988	1	SADDLEBACK VALLEY USD	FieldTrp/Instrctn/Moulton	2,385.00
90989	1	SADDLEBACK VALLEY USD	FieldTrp/Instrctn/OsoGrand	2,370.00
90990	1	WILD RIVERS	FieldTrp/Instrctn/Wagon Wh	4,800.00
90991	1	DONNA O'NEIL LAND CONSERVANCY	FieldTrp/Instrctn/Malcom	896.00

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90992	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/Ambuehl	345.00
90993	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/Ambuehl	150.00
90994	1	SHEPHERD OF THE HILLS CHURCH	FieldTrp/Instrctn/VdelMarE	1,120.00
90995	1	AP BY THE SEA	Conf:Ins/Instrctn/SJHHS	695.00
90996	11	HOUGHTON MIFFLIN CO	InstMtls/Instrctn/Dstrctwd	45.62
90997	1	ASPEN PUBLISHERS INC	SpplsNonI/Payroll /Dstrctwd	73.09
90998	1	BRODART CO	SpplsNonI/Libr&Med/Dstrctwd	160.96
90999	1	GAYLORD BROS INC	SpplsNonI/Libr&Med/Dstrctwd	457.15
91000	1	SEHI COMPUTER	InstMtls/Enterprs/NHMS	361.08
91001	1	SEHI COMPUTER	NonCapEq/Instrctn/NHMS	1,091.00
91002	1	SEHI COMPUTER	NonCapEq/Sch Adm /FNMS	877.31
91003	1	DISCOUNT OFFICE SERVICES	SpplsNonI/PuplTran/Dstrctwd	100.09
91004	12	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	493.84
91005	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	87.79
91006	1	SCAN PRO FORMS	InstMtls/Instrctn/NHMS	223.66
91007	1	SEHI COMPUTER	SpplsNonI/Bus Serv/Dstrctwd	428.57
91008	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	576.14
91009	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SCHS	159.00
91010	1	ACCREDITING COMM F/SCHLS	InstMtls/Instrctn/ANHS	2,000.00
91011	1	SAILS - MAR VISTA SCHOOLS	Residtl /NPS /Dstrctwd	12,706.53
91012	1	BLIND CHILDRENS LEARNING CTR	NPS /NPS /Dstrctwd	17,860.00
91013	11	TELEPARENT EDUCATIONAL SYSTEMS	SpplsNonI/Sch Adm /Dstrctwd	583.33
91014	1	CINNAMON HILLS SCHOOL	Residtl /NPS /Dstrctwd	12,960.00
91015	1	NEW HAVEN SCHOOL	Residtl /NPS /Dstrctwd	11,956.00
91016	1	PHILLIPS, TODD AND/OR KIMBERLY	NPS /PuplTran/Dstrctwd	4,013.00
91017	1	CINNAMON HILLS SCHOOL	Residtl /NPS /Dstrctwd	239.00
91018	1	LANGUAGE & LEARNING	Serv&Op /SE0thIns/Dstrctwd	3,825.00
91019	1	WERTHEIMER-GALE & ASSOCIATES	NPA /NPA HLTH/Dstrctwd	1,560.00
91020	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/Dist Veh/Dstrctwd	7,600.00
91021	1	CDWG Inc	NonCapEq/Enterprs/FNMS	629.00
91022	1	UNIVERSITY OF OREGON/SWIS	SpplsNonI/Sch Adm /Las Palm	250.00
91023	1	GALE/CENGAGE	InstMtls/Instrctn/Tesoro	999.58
91024	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	117.36
91025	1	AUDITORY INSTRUMENTS	SpplsNonI/HlthServ/Dstrctwd	144.69
91026	11	FOLLETT EDUCATIONAL SERVICES	InstMtls/Instrctn/Dstrctwd	85.58
91027	1	SCHOLASTIC INC	InstMtls/Enterprs/LadraElm	1,638.86
91028	12	SCHOLASTIC INC	InstMtls/Instrctn/Dstrctwd	411.33
91029	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/DJAMS	622.81
91030	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/DJAMS	294.52
91031	1	CORPORATE EXPRESS	SpplsNonI/SupvAdmn/Dstrctwd	60.68
91032	11	PEARSON LEARNING	InstMtls/Instrctn/Dstrctwd	3,710.95
91033	1	CATHEDRAL HOME FOR CHILDREN	Residtl /NPS /Dstrctwd	14,440.00
91034	1	MHS RESEARCH DEPARTMENT	SpplsNonI/PsychSer/Dstrctwd	694.73
91035	1	WESTERN PSYCHOLOGICAL SERVICES	SpplsNonI/PsychSer/Dstrctwd	202.33
91036	1	LAKESHORE	InstMtls/Instrctn/Wagon Wh	107.64
91037	1	CRESTLINE	SpplsNonI/InResrch/Dstrctwd	269.59
91038		VOID	VOID	0.00
91039		VOID	VOID	0.00
91040	1	ANDERSON'S MIDDLE ZONE	InstMtls/Instrctn/Dstrctwd	1,537.85
91041	1	TEACHER STOREHOUSE	InstMtls/Instrctn/Dstrctwd	320.28

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91042	1	S & S SPORTS	InstMtls/Instrctn/Dstrctwd	144.78
91043	1	CONSTRUCTIVE PLAYTHINGS	InstMtls/Instrctn/Dstrctwd	1,028.22
91044	12	PRO-ED	InstMtls/Instrctn/Dstrctwd	123.64
91045	1	DISNEY EDUCATIONAL PRODUCTIONS	InstMtls/Instrctn/SMS	968.40
91046	1	NATIONAL GEOGRAPHIC SOCIETY	InstMtls/Instrctn/Del Obis	116.70
91047	1	PRESIDENTS CHALLENGE	SpplsNonI/Sch Adm /LadraElm	79.99
91048	1	THOMSON WEST	SpplsNonI/SupvAdmn/Dstrctwd	54.95
91049	1	MOUNTAIN WATER COMPANY	SpplsNonI/Sch Adm /Marblehd	500.00
91050	1	SCHOOL SERVICES OF CALIFORNIA	SpplsNonI/Bus Serv/Dstrctwd	64.60
91051	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Viejo	768.00
91052	1	SUBSCRIPTIONS SERVICES OF	InstMtls/Instrctn/SCHS	389.30
91053	1	BADEN SPORTS INC	InstMtls/Enterprs/LadraElm	24.55
91054	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/Chaparal	37,820.00
91055	1	MAGNET STREET	SpplsNonI/Sch Adm /Las Palm	850.74
91056	69	TRI-AD	Serv&Op /Enterprs/Dstrctwd	300.00
91057	1	DONNA O'NEIL LAND CONSERVANCY	FieldTrp/Instrctn/Chaparal	2,160.00
91058	1	AQUARIUM OF THE PACIFIC	Serv&Op /Enterprs/Bergeson	862.50
91059	1	SOUTHPAW ENTERPRISES INC	SpplsNonI/HlthServ/Dstrctwd	87.58
91060	1	AQUARIUM OF THE PACIFIC	FieldTrp/Instrctn/Hankey	450.00
91061	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Tijeras	1,191.00
91062	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Chaparal	1,588.00
91063	1	FRESHINK	SpplsNonI/Sch Adm /Las Palm	400.00
91064	1	PERFECT SEAL LABORATORIES	SpplsNonI/HlthServ/Dstrctwd	32.50
91065	1	EMERGENCY MEDICAL PRODUCTS	NonCapEq/Instrctn/DHHS	4,822.01
91066	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/Oak Grv	4,425.05
91067	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/LadraElm	1,999.30
91068	1	SUBSCRIPTIONS SERVICES OF	InstMtls/Instrctn/ANHS	120.83
91069	1	PAPA	CnfrNonI/M&OResOH/Dstrctwd	70.00
91070	1	RALPHS GROCERY CO	InstMtls/PrntPart/Dstrctwd	500.00
91071	1	ACTION LEARNING SYSTEMS INC	CnsltIns/Instrctn/Las Palm	2,000.00
91072	1	FEDEX KINKOS	SpplsNonI/Sch Adm /Las Palm	701.45
91073	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SMS	111.73
91074	1	DELL COMPUTER	NonCapEq/Enterprs/NHMS	806.70
91075	1	IMAGE 2000	InstMtls/Enterprs/Bathgate	504.55
91076	1	OFFICE DEPOT	SpplsNonI/SupvAdmn/Dstrctwd	376.05
91077	1	LIFETIME MEMORY PRODUCTS INC	InstMtls/Instrctn/LRMS	53.88
91078	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	179.00
91079	1	IMAGE 2000	InstMtls/Instrctn/Palisade	667.72
91080	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Enterprs/Dstrctwd	2,175.00
91081	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Enterprs/Dstrctwd	4,600.00
91082	1	APPLE COMPUTER INC	InstMtls/Enterprs/LRMS	7,952.04
91083	1	SARGENT-WELCH SCIENTIFIC	NonCapEq/Instrctn/SJHHS	199.95
91084	1	SO COUNTIES OIL CO	Ppl Tran/PuplTran/Dstrctwd	20,000.00
91085	1	PRIMARY FOCUS	CnsltIns/Instrctn/EdSrvCnt	1,000.00
91086	1	SHORECLIFFS AUTO SERVICE	Rntl:Oth/Dist Veh/Dstrctwd	5,000.00
91087	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	7,417.18
91088	1	G & W TOWING	Serv&Op /PuplTran/Dstrctwd	325.00
91089	1	GILBARCO INC	Serv&Op /PuplTran/Dstrctwd	350.00
91090	1	CITY OF SANTA ANA	FieldTrp/Instrctn/CanViste	450.00
91091	1	CITY OF SANTA ANA	FieldTrp/Instrctn/CanViste	300.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....APRIL 13, 2009

PO No.	Fund	Vendor	Description	Amount
91092	1	CITY OF SANTA ANA	FieldTrp/Instrctn/Lobo	390.00
91093	13	TRANSILWRAP COMPANY INC.	Food Sup/FoodServ/Dstrctwd	10,000.00
91094	13	NEXTEL COMMUNICATIONS	Cmmnctns/FoodServ/Dstrctwd	1,000.00
91095	13	BERKELEY STREET BEVERAGE CO.	FdPrshbl/FoodServ/Dstrctwd	35,000.00
91096	13	ADMIRAL INSTALLATION COMPANY	LrgeEquip/FoodServ/SCHS	53,560.37
91097	1	ORANGE COUNTY DEPT OF EDUC	FieldTrp/Instrctn/Wood Cyn	675.00
91098	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/OsoGrand	968.00
91099	12	REGENTS UC/HELP ME GROW	CnfrNonI/Instrctn/Dstrctwd	60.00
91100	1	SEHI COMPUTER	Serv&Op /TIS /Dstrctwd	2,000.00
443 Purchase Orders				\$5,066,367.86

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136497	CDWG Inc	PO-280446	2,126.34
136498	CHICKS SPORTING GOODS	PO-283121	1,498.50
136499	CLEAN ENERGY	PO-090558	3,371.98
136500	COMMERCIAL LANDSCAPE SUP. INC.	PO-280900	1,910.74
136501	COMPLETE DRUG & DNA TESTING	PO-281196	2,700.00
		PO-281197	525.00
136502	GENERATOR SERVICES CO INC	PO-280253	486.62
136503	HYDRO-SCAPE PRODUCTS INC	PO-280899	105.11
136504	JOHN DEERE LANDSCAPES	PO-280902	980.18
136505	KAPLAN EARLY LEARNING CO.	PO-090390	173.16
136506	KELLY PAPER COMPANY	PO-283613	3,255.91
136507	KNORR SYSTEMS INC	PO-280404	2,636.37
136508	LAWNMOWERS ETC	PO-283940	570.05
136509	LOCAL JANITORIAL & VACUUM	PO-281425	70.03
136510	ADMINSTRATIVE SOFTWARE	PO-090493	1,287.18
136511	BORDERS GROUP INC.	PO-282361	251.65
136512	KERSH, WENDY	PV-094562	401.00
136513	BOMBE, KARMA R.	PV-094561	89.00
136514	CHACON, TRISH	PV-094560	89.00
136515	JONES, KINZIE	PV-094563	265.00
136516	ADAMS, KARA	PV-094564	314.87
136517	ARRIOLA, INGRID	PV-094565	163.02
136518	BADGER, HOLLY &/OR THOMAS	PV-094566	135.85
136519	BALLEN, LINETTE	PV-094567	113.19
136520	BECERRA, ANTONIO &/OR DINORAH	PV-094568	280.37
136521	BOCKLER, BRIAN & TINA	PV-094569	216.13
136522	DOUMIT, RIMA	PV-094570	161.31
136523	FERREN, MATTHEW &/OR KATIE	PV-094597	1,545.69
136524	GUTIERREZ, ALICIA	PV-094571	164.56
136525	JONES, DANNY & NANCY	PV-094572	343.20
136526	KESSLER, LISA	PV-094573	101.25
136527	MARTIN, PETER/NORMA	PV-094574	226.56
136528	MC KEAGUE, JOHN & SHARON	PV-094575	285.50
136529	MCBRIDE, MELISSA	PV-094582	252.48
136530	MIKKELSON, NICOLE	PV-094576	180.58
136531	MORGAN, NANCY	PV-094577	207.75
		PV-094578	151.19
136532	NOXON, LISA C	PV-094579	157.59
136533	POCZATEK, MARK & MARVA	PV-094580	240.07
136534	PRABHU, WILLIAM & MYKA	PV-094581	174.31
136535	PRINGLE, DIANE	PV-094583	233.67
136536	REDING, CLARE & SHAD	PV-094584	186.12
136537	RICHMOND, HEIDI	PV-094585	224.93
136538	RODAS, PHILLIP AND CAROLYN	PV-094586	190.18
136539	ROTH, JAY &/OR KERI	PV-094587	262.93

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136540	ROZO, ROXANNE	PV-094588	71.02
136541	SCHMID, DANIEL	PV-094589	79.84
136542	SHOOK, SIAN	PV-094590	328.42
136543	STEBENNE, STUART/LISA	PV-094591	386.65
136544	TIERNEY, MICHELLE & TERRENCE	PV-094592	145.49
136545	TOCA, CAROL A.	PV-094593	272.66
136546	TRITZ, RICHARD &/OR JULIE	PV-094594	158.21
136548	WARD, GARY/JENNIFER	PV-094596	160.93
136549	OCEAN INSTITUTE	PO-280530	32,686.00
136550	RSCCD	PO-090527	411.00
136551	SADDLEBACK VLY SCH DIST	PO-283863	1,274.00
136552	ADRIANA HERNANDEZ	PO-090336	960.00
136553	CA DEPT OF ED	PO-090598	480.00
136554	CENTER FOR GRANTS & EVALUATION	PO-283356	2,000.00
136555	LAW OFFICES OF CAROLINE A ZUK	PO-282393	11,532.50
136556	ORANGE COUNTY SHERIFF DEPT	PO-280999	32,275.25
136557	ORANGE CTY TESTING SERV	PO-281669	84.00
136558	DONALDSON, CINDY	PV-094599	291.20
136559	GRABAR, NORA	PV-094601	588.00
136560	GREER, JILL	PV-094600	712.80
136561	MILLER, LYNNE C	PV-094598	762.30
136562	MISSION VIEJO GLASS	PO-280400	920.00
136563	MITCHELL1	PO-090490	999.00
136564	MODERN TREE	PO-283154	450.00
136565	MOORE'S SEWING MACHINE	PO-281416	398.79
136566	MORENA TILE	PO-280293	39.98
136567	MSC INDUSTRIAL SUPPLY CO INC	PO-280291	183.36
136568	NATIONAL CONTROLS INC	PO-280294	2,730.53
136569	NATIONWIDE FIRE PROTECTION	PO-090639	409.72
		PO-090641	848.13
136570	OFFICE DEPOT	PO-090348	412.02
		PO-280182	185.38
		PO-280632	59.82
		PO-280639	332.64
136571	ONE STOP BINDERY	PO-280387	207.00
136572	ORANGE CTY TANK TESTING	PO-281054	10,025.00
136573	PARKHOUSE TIRE INC.	PO-281372	1,427.89
136574	PEARSON	PO-090181	150.08
136575	PEARSON ASSESSMENTS	PO-090024	150.08
136576	PEARSON EDUCATION	PO-090020	3,727.49
		PO-090021	37.82
		PO-283036	1,842.55
136577	PEARSON EDUCATION INC	PO-283828	19,102.33

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136578	PEPPER-LOS ANGELES, J W	PO-280958	84.72
		PO-283081	86.20
		PO-283292	451.80
		PO-283802	474.99
136579	PRAXAIR	PO-282571	25.20
136580	PSC RHOCHAM	PO-090572	750.63
136581	PSOC-WATERLINES TECHNOLOGIES	PO-282399	3,848.36
136582	READ NATURALLY	PO-283820	220.00
136583	REMEDIA PUBLICATIONS	PO-282207	195.47
136584	RENAISSANCE LEARNING	PO-090411	1,450.00
136585	RENAISSANCE LEARNING INC	PO-090127	1,746.42
		PO-283337	155.40
136586	RHINOTEK COMPUTER PRODUCTS	PO-090218	2,119.72
136587	RICKS TRAILER SUP	PO-281062	1,777.01
136588	RINCON TRUCK PARTS	PO-090054	473.65
136589	S C SIGNS	PO-282033	291.39
136590	SCOTT FORESMAN	PO-282609	42,428.95
136591	S & H UNIFORM CORPORATION	PO-090042	404.51
136592	SADDLEBACK MATERIALS COMPANY	PO-280909	573.98
136593	SAF-COM SUPPLY	PO-280372	467.83
136594	SAFETY KLEEN CORP	PO-280711	352.78
136595	SAMMONS PRESTON ROLYAN	PO-282831	4,240.57
		PO-283396	811.90
136596	SAN DIEGO CNTY OFFICE OF EDUC	PO-281050	7,492.00
136597	SANDERS HYDROSEEDING	PO-280908	3,955.00
136598	SARGENT-WELCH/VWR SCIENT	PO-281619	905.10
136599	SAX ARTS & CRAFTS	PO-280793	399.59
136600	SAY IT RIGHT.ORG	PO-283277	235.35
136601	SCAN PRO FORMS	PO-283612	31.24
136602	SCANTRON SERVICE GROUP	PO-090028	109.82
		PO-281316	329.72
		PO-283327	226.28
136603	SCHOLASTIC BK SERV	PO-280035	880.88
136604	SCHOLASTIC INC	PO-284064	499.15
136605	SCHOLASTIC INC	PO-284285	10,488.43
136606	SCHOLASTIC LIBRARY PUBLISHING	PO-090144	1,096.98
		PO-283782	531.21
136607	SCHOOL HEALTH SUPPLY CO	PO-090382	219.81
		PO-281391	127.80

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136608	SCHOOL SPECIALTY INC	PO-082643	374.22
		PO-281635	183.16
		PO-281638	227.58
		PO-282104	327.12
		PO-282168	201.70
		PO-282811	10,212.64
		PO-282995	557.34
		PO-283426	1,609.06
		PO-283991	435.93
		PO-283998	307.79
136609	SCIENCE KIT & BOREAL LAB	PO-281593	234.35
136610	SE-KURE CONTROLS-GARY HUSON	PO-284022	131.78
136611	SEHI COMPUTER	PO-090219	10,667.25
		PO-090306	1,422.33
		PO-090347	457.32
136612	SHORECLIFFS AUTO SERVICE	PO-281885	989.38
136613	SILVER LINING MULTIMEDIA INC	PO-280009	99.95
136614	SIMPLER LIFE EMERGENCY	PO-090201	6,378.95
136615	SMARDAN SUPPLY COMPANY	PO-280377	53.04
136616	SOCCER	PO-090682	1,898.56
136617	SCHOLASTIC BOOK FAIRS	PO-283979	710.00
136618	SCHOLASTIC READING COUNTS	PO-283526	3,999.29
136619	AARDVARK CLAY	PO-283279	312.69
136620	ABILITATIONS	PO-284087	720.56
136621	APPERSON	PO-090314	565.69
136622	BEARCOM	PO-090103	1,266.07
136623	BEE MAN	PO-280269	125.00
136624	BLAIRS TOWING	PO-090559	437.50
136625	BOYCE INDUSTRIES	PO-090633	1,048.44
136626	CAL-STATE AUTO PARTS INC	PO-281377	1,871.75
136627	CAROLINA BIOLOGICAL SUPPLY CO	PO-283030	44.82
136628	CDWG Inc	PO-090365	1,355.50
		PO-090367	269.38
		PO-090370	3,388.74
		PO-283589	1,660.09
136629	CLARK SECURITY PRODUCTS	PO-280282	142.23
136630	COMMUNICATIONS USA	PO-090362	1,099.79
136631	COMPLETE BUSINESS SYSTEMS	PO-283231	250.00
136632	COUNTY OF ORANGE	PO-090637	206,161.89
136633	DISCOUNT OFFICE SERVICES	PO-282461	143.79
136634	DUNN-EDWARDS CORP	PO-280244	1,028.32
136635	ENABLING DEVICES	PO-090282	550.70
136636	EPOLY STAR	PO-090220	6,486.55
		PO-090309	3,410.29
136637	HIRSCH PIPE & SUPPLY	PO-280350	1,227.87

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136638	JONES SCHOOL SUPPLY CO INC	PO-090397	70.75
136639	CADY, MEGAN	PV-094616	77.00
136640	LAZERSON, JEROLD/LORI	PV-094614	201.00
136641	LEWIS, ROBIN	PV-094615	201.00
136642	MARSH RISK & INSURANCE SERVICE	PO-090571	8,033.00
136643	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	74,147.24
136644	METROPOLITAN EMPLOYEES	PO-280223	3,665,838.66
		PO-280224	23,496.00
136645	UNUM LIFE INSURANCE	PO-280218	9,986.13
136646	CAL WEEKLY EXPLORER INC	PO-090573	990.00
		PO-090591	1,980.00
		PO-090594	1,630.00
136647	CB RANCH ENTERPRISES	PO-090635	810.00
136648	COUNTY OF ORANGE	PO-090629	118.00
		PO-090631	92.00
136649	DISCOVERY SCIENCE CENTER	PO-090595	1,021.25
		PO-283763	247.00
		PO-284126	275.00
136650	KNOTTS BERRY FARM	PO-090632	1,148.25
136651	LEGOLAND CALIFORNIA RESORT	PO-090564	535.00
136652	OCEAN INSTITUTE	PO-090561	2,750.00
		PO-090562	1,172.29
		PO-090566	1,041.00
136653	ORANGE COUNTY PERFORMING ARTS	PO-090584	150.00
		PO-090589	625.00
		PO-284139	600.00
136654	ORANGE CTY DEPT EDUC	PO-283457	41,470.00
136655	SADDLEBACK VALLEY UNIFIED	CL-081697	923.00
		CL-081698	900.00
136656	SADDLEBACK VLY SCH DIST	PO-284045	1,305.00
136657	COMMERCIAL FENCE & IRON WORKS	PO-090636	645.00
136658	P A THOMPSON ENGR CO	PO-280297	840.00
136659	SPRINT/NEXTEL COMMUNICATIONS	PV-094618	2,947.46
136660	HARDY & HARPER INC	PO-281203	6,408.90
		PO-281963	2,400.00
136661	PACIFIC MOBILE HOME CONS	PO-284183	9,873.09
136662	BERGMAN & DACEY INC	PO-284138	11,071.25
136663	PACIFIC MOBILE HOME CONS	PO-283590	19,084.03
		PO-283664	6,771.64
136664	MATHCOUNTS FOUNDATION	PO-283876	80.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136665	P & R PAPER SUPPLY COMPANY	PO-090307	6,540.43
		PO-090308	2,133.46
		PO-090356	1,047.33
		PO-283936	8,033.85
		PO-284090	2,943.19
		PO-284277	1,127.60
136666	PEARSON EDUCATION	PO-283951	488.08
136667	POSTMASTER PERMIT #44	PO-280927	360.00
136668	SOCIAL STUDIES SCH SERV	PO-283093	999.32
136669	SOLUTION TREE INC	PO-283630	90.85
136670	SOUTH COAST FAMILY MEDI CENTER	PO-281141	420.00
		PO-281142	580.00
136671	SOUTHLAND SOUND CORP	PO-282759	145.05
136672	SOUTHPAW ENTERPRISES INC	PO-284057	139.02
136673	SOUTHWEST STRINGS	PO-283997	362.70
136674	SPEEDSKIN.COM	PO-284039	61.63
136675	STARKEY	PO-090548	53.88
		PO-283524	104.14
136676	STERICYCLE INC	PO-280997	901.01
136677	SUPER DUPER INC.	PO-282955	54.80
		PO-282958	281.54
		PO-283286	54.90
		PO-283287	341.60
		PO-283762	384.00
		PO-283764	750.00
		PO-283798	228.55
		PO-283822	1,435.00
136678	SWEETWATER SOUND	PO-282767	695.37
		PO-283665	499.99
136679	TIFCO INDUSTRIES	PO-090560	1,864.30
136680	TUTTLE-CLICK FORD	PO-090087	9,817.01
136681	ULINE	PO-090504	415.49
		PO-280338	58.30
136682	UNISOURCE CORP	PO-090487	4,302.43
136683	VEA (VIDEO EDUCATION AMERICA)	PO-283371	97.95
136684	VISTA PAINT CORP	PO-280406	86.78
136685	WAXIE	PO-280360	272.28
		PO-281418	966.52
136686	STECK-VAUGHN CO	PO-283807	1,348.83
136687	SOUTHLAND SOUND CORP	PO-282998	145.05
136688	CITY OF MISSION VIEJO	PO-090691	16,085.38
136689	CITY OF SAN CLEMENTE	PO-280366	7,022.03
136690	CITY OF SAN JUAN CAPISTRANO	PO-280368	4,350.26
136691	CITY OF SAN JUAN CAPISTRANO	PO-090690	28,832.72

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....04/13/2009

Warrant Number	Name of Payee	Reference Number	Amount
136692	IKON FINANCIAL SERVICES	PO-280561	964.37
		PO-280821	1,346.89
		PV-094678	888.95
136693	INTEGRATED BUSINESS SOLUTIONS	PO-280536	382.51
		PO-280565	58.19
		PO-280800	116.37
		PO-280822	562.46
		PO-280826	484.88
		PO-280827	274.76
		PO-280831	1,373.81
		PO-280833	86.20
		PO-281536	651.89
136694	LARMAC	PO-090689	17,400.00
136695	MARLIN LEASING	PO-280563	253.21
		PO-280801	290.93
		PO-281268	534.43
136696	MOBILE COMM REPAIR INC	PO-090431	910.68
		PO-090655	4,344.29
136697	ORANGE CTY DEPT EDUC	PO-281775	8,078.76
136698	SAN DIEGO GAS & ELECTRIC	PO-280369	145,710.82
136699	SANTA MARGARITA WATER	PO-280346	3,268.02
136700	SO CAL EDISON CO	PO-280363	18,179.92
136701	SO CAL GAS CO	PO-090694	2,313.60
136702	SO COAST WATER DIST	PO-280359	50.00
136703	WELLS FARGO FINANCIAL LEASING	PO-280564	209.98
136704	INTEGRATED BUSINESS SOLUTIONS	PO-281952	581.85
136705	AT&T DATACOM	PO-280257	1,043.20
136706	AT&T-CALNET2	PO-283838	24.20
136707	AT&T/MCI	PO-280948	5.37
136761	ONE STOP BINDERY	PO-280387	130.00
136762	ORANGE COUNTY MONSTER CARTS	PO-090693	2,219.65
136763	ORANGE COUNTY REGISTER	PO-280514	190.40
136764	PASCO SCIENTIFIC	PO-283473	1,001.22
136765	PCI ECUCATIONAL PUB	PO-283291	62.43
136766	PEPPER-LOS ANGELES, J W	PO-280958	87.17
136767	PERFECT SEAL LABORATORIES	PO-090124	35.05
		PO-090252	33.10
136768	PERMA-BOUND	PO-281430	5,128.10
		PO-282147	476.68
		PO-282442	1,242.57
		PO-283329	837.21
		PO-284036	4,369.47
		PO-284056	2,990.06
136769	PETRO DIAMOND INC	PO-281373	17,753.15

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Warrant Number	Name of Payee	Reference Number	Amount
136770	PHONAK INC	PO-281684	100.00
		PO-281692	254.85
136771	PHOTO WAREHOUSE	PO-282689	1,511.40
136772	PITSCO	PO-283706	1,129.88
136773	PLANK ROAD PUBLISHING	PO-282611	376.60
136774	PRECISION DATA PRODUCTS	PO-282593	698.40
		PO-283854	694.77
136775	PRIMARY PACKAGING RESOURCES	PO-090354	397.60
136776	PSOC-WATERLINES TECHNOLOGIES	PO-282399	1,889.70
136777	PSYCHOLOGICAL ASSESSMENT RES	PO-090047	676.88
136778	QUESTAR ASSESSMENT INC	PO-090538	1,365.34
136779	W W GRAINGER INC	PO-280252	129.23
136780	WAXIE	PO-284077	128.87
136781	WEEKLY READER	PO-283276	39.34
136782	WEST-LITE SUPPLY	PO-090215	708.46
		PO-090217	1,307.80
		PO-090277	1,125.77
		PO-284282	930.28
136783	WORLD POINT	PO-090079	89.08
136784	WORK SAFE TECHNOLOGIES	PO-283980	154.53
136785	WORLD BOOK EDUCATIONAL	PO-283753	863.18
136786	AT&T-CALNET2	PO-283838	137.27
136787	P & R PAPER SUPPLY COMPANY	PO-090276	1,691.41
		PO-090307	6,540.43
		PO-090308	1,066.73
136788	PSOC-WATERLINES TECHNOLOGIES	PO-282399	499.84
136789	SO COAST DISTRIBUTING CO	PO-281417	540.47
136790	WAL MART COMMUNITY	PO-282685	1,512.72
136791	WAL MART COMMUNITY	PO-282383	236.79
136792	WARDS NATURAL SCIENCE	PO-284020	186.20
136793	WEEKLY READER	PO-281995	1,019.77
		PO-282960	92.19
136794	WESTERN PSYCH SERVICES	PO-281794	468.17
136795	WOODWORKERS SUPPLY	PO-281396	188.67
136796	WAL MART COMMUNITY	PO-280100	136.50
		PO-280723	235.42
		PO-280726	204.50
		PO-280727	74.76
136797	WAL MART COMMUNITY	PO-280683	250.68
		PO-280728	19.77
		PO-282320	40.08
136798	AARDVARK CLAY	PO-282719	1,810.73
136799	ADAPTIVE LIVING	PO-090266	1,429.40
136800	AIR CONDITIONING CONTROL SYS	PO-282403	465.00
136801	ALPHA SOUND AND LIGHTING	PO-280263	1,090.53

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Warrant Number	Name of Payee	Reference Number	Amount
136802	APPERSON	PO-090496	106.06
136803	BADEN SPORTS INC	PO-090337	60.94
136804	BAUDVILLE	PO-090457	181.92
136805	CLARK SECURITY PRODUCTS	PO-090060	1,020.85
		PO-280282	275.53
136806	CORPORATE EXPRESS	PO-280119	5.43
		PO-280437	188.82
		PO-280631	85.45
		PO-280803	441.98
		PO-282194	19.30
		PO-282460	57.98
		PO-282737	70.34-
136807	CRAIG'S CPR & FIRST AID	PO-090726	25.98
136808	CRYSTAL PRODUCTIONS	PO-090318	326.00
136809	DISCOUNT OFFICE SERVICES	PO-090310	135.60
		PO-090656	17.63
136810	DUMBELL MAN FITNESS EQUIPMENT	PO-090731	95.00
136811	EASY WAY SAFETY SERVICES	PO-090686	5,213.60
136812	ETA/ CUISENAIRE	PO-090109	457.94
136813	FEDERAL EXPRESS CORP	PO-280932	459.74
136814	FLEET SERVICE SPECIALISTS LLC	PO-090692	7,508.56
136815	FLINN SCIENTIFIC INC	PO-090426	279.55
		PO-090465	121.34
136816	GANAHL LUMBER	PO-280405	456.30
136817	GRAVOGRAPH-NEW HERMES	PO-090700	305.24
136818	HIRSCH PIPE & SUPPLY	PO-280350	541.13
136819	ID VALIDATION SYSTEMS	PO-090236	104.41
136820	JOHNSTONE SUPPLY	PO-090154	4,980.25
136821	JOSTENS	PO-090724	62.27
		PO-282690	139.34
136822	KELLY PAPER COMPANY	PO-283613	2,145.80
136823	KNORR SYSTEMS INC	PO-280404	88.00
136824	LAWNMOWERS ETC	PO-283940	302.99
136825	LIBERTY FLAGS	PO-090319	43.27
136826	CAGATAN, MARCIANO	PV-094673	16.00
136827	HENNINGER, JANE	PV-094670	80.00
136828	JOHNSON, ANDREW	PV-094671	87.00
136829	KELLER, MITCH	PV-094674	85.00
136830	KOPSTEIN, IRMA	PV-094669	99.00
136831	BROWNE, CAROLE	PV-094676	253.11
136832	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	66,388.05
136833	CB RANCH ENTERPRISES	PO-090745	640.00
136834	CENTENNIAL FARM	PO-090746	90.00
136835	KNOTT'S BERRY FARM	PO-090735	225.00

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Warrant Number	Name of Payee	Reference Number	Amount
136836	MISSION SAN JUAN CAPISTRANO	PO-090722	604.00
		PV-094679	532.00
136837	OCEAN INSTITUTE	PO-090736	100.00
		PO-283694	9,400.00
136838	ORANGE COUNTY DEPT OF EDUCATIO	PO-090346	250.00
136839	RILEY'S FARM	PO-090750	1,988.00
136840	SADDLEBACK VLY SCH DIST	PO-283468	1,905.00
136841	ZOOMARS	PO-090733	607.00
136842	ACTION LEARNING SYSTEMS INC	PO-281807	6,503.10
		PO-281808	4,676.00
		PO-281809	1,029.60
		PO-281883	1,370.20
		PO-281938	1,159.60
		PO-281939	6,928.20
		PO-281940	6,423.80
		PO-282472	6,531.70
		PO-282729	452.40
136843	BEST BEST & KRIEGER LLP	PO-281658	50,824.49
136844	EAGLE SOFTWARE	PO-090274	650.00
136845	MILLER BROWN & DANNIS	PO-284208	8,227.77
136846	STEIN, CHRISTINE E	PO-280985	6,720.00
136847	APEX LEARNING INC	PO-090404	3,500.00
136848	CASBO	PO-090275	590.00
136849	CELOTTO, CINDY	PO-090570	79.00
136850	LOWELL, MARY	PO-090569	113.00
136851	ORANGE COUNTY DEPT OF EDUCATIO	PO-090018	100.00
136852	REGAN, FRANCES	PO-090568	199.00
136853	SCHELL, JAMIE	PO-090567	694.50
136854	YOUNG REMBRANDTS	PV-094680	13,698.65
136855	UNIVERSITY TRAINING CTR	PO-090734	2,500.00
136856	ALPINE ACADEMY	PO-280200	3,040.00
136857	BELANGER, JEFF	PV-094681	1,045.44
136858	BERG RYAN OD MS ED, JULIE	PO-090626	190.00
136859	BROWN RPT, SUSAN	PO-282144	720.00
136860	CARES	PO-280190	2,363.28
		PO-281727	325.00
136861	CENTER FOR AUTISM &	PO-280191	1,313.26
136862	CINNAMON HILLS SCHOOL	PO-090603	1,215.00
		PO-282853	2,835.00
136863	CSBA'S PRACTI-CAL	PO-090585	19,800.00
136864	CSHA	PO-090162	750.00
136865	DEVEREUX TEXAS TREATMENT	PO-090606	542.00
136866	EDUCATIONAL BASED SERVICES	PO-281802	5,257.38
136867	EMILY GRIFFITH CENTER	PO-280201	6,176.50
136868	EXCELSIOR YOUTH CENTER	PO-280205	1,400.87

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136870	HERITAGE CENTER	PO-090610	357.00
		PO-280197	2,142.00
136871	MENDE PSY.D, SYLVIA	PO-280427	7,581.60
136872	READING AND LANGUAGE CENTER	PO-090625	510.00
136873	RUSO FLECK & ASSOCIATES	PO-090206	425.00
136874	SADDLEBACK VLY SCH DIST	PO-281795	100,600.00
136875	SHILOH TREATMENT CENTER INC	PO-282848	3,021.00
136876	THERAPEUTIC EDUCATION CENTER	PO-090224	3,870.00
		PO-280203	2,150.00
		PO-281089	4,050.00
		PO-281090	3,600.00
		PO-281091	5,940.00
		PO-284150	4,050.00
136891	ACES	PO-280883	5,596.10
		PO-282159	1,963.60
136892	ANTOCI, NATALIE	PO-281119	635.80
136893	AUTISM SPECTRUM CONSULTANTS	PO-090600	9,909.75
		PO-280884	2,625.50
136894	AUTISM SPECTRUM THERAPIES	PO-281214	4,017.50
136895	BERG RYAN OD MS ED, JULIE	PO-283554	665.00
136896	BEST BEST & KRIEGER LLP	PO-281658	17,334.94
136897	BLIND CHILDRENS LRNG CTR	PO-282140	834.00
		PO-283553	630.00
136898	COOK, ARTHUR &/OR YOLANDA	PO-281675	313.80
136899	CSBA'S PRACTI-CAL	CM-090071	6,755.14-
		PO-090802	12,456.79
		PO-282062	7,176.33
136900	DAHL, JAMES & KATIE	PO-281113	149.00
136901	DEVEREUX TEXAS TREATMENT	PO-090611	1,637.22
		PO-281093	2,518.80
		PO-284152	2,518.80
136902	GOODWILL INDUSTRIES	PO-280673	5,580.00
136903	JANNEY, MICHAEL AND VANESSA	PO-090488	792.92
		PO-090760	1,696.13
136904	LEISURE CARE	PO-280186	5,111.00
136905	LEVIN, DR EUGENE	PO-280374	63.75
136906	OAK GROVE INSTITUTE	PO-284151	1,816.78
136907	ORANGE CTY DEPT EDUC	PO-281798	308,836.64
136908	ORANGE CTY TESTING SERV	PO-281669	168.00
136910	PROVO CANYON SCHOOL	PO-281677	1,872.00
		PO-282854	1,152.00
136911	SCHWIMMER, STEVEN & CAROL	PO-090781	21,750.00
136913	WESTSHIELD ADOLESCENT SERVICES	PO-280239	1,073.29

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136914	APPLE COMPUTER INC	PO-090204	201.50
		PO-090392	15,367.98
		PO-283891	249.98
		PO-283958	507.51
136915	CERTIFIED TRANSPORTATION	PV-094693	400.00
136916	CINTAS	PO-282313	270.19
136917	CINTAS CORP	PO-280281	1,050.04
		PO-281626	180.60
136918	CONSOLIDATED ELECT DISTR	-	
		PO-280243	9,446.02
136919	CONSOLIDATED ELECT DISTR	PO-280243	762.38
136920	CULVER-NEWLIN INC	PO-090071	103.44
136921	DANBRU WIRE & CABLE INC	PO-280402	1,235.20
136922	DELL MARKETING L P	PO-090082	2,890.32
		PO-090136	5,690.31
		PO-090250	2,975.79
		PO-090292	1,702.22
		PO-090294	2,538.29
		PO-090333	1,407.08
		PO-090403	44.48
		PO-090434	2,814.16
		PO-090452	3,054.65
		PO-090539	88.96
		PO-283725	1,926.29
136923	IMAGE 2000	PO-090436	1,059.40
		PO-090450	896.49
		PO-280111	116.44
		PO-280331	150.21
		PO-280347	1,389.87
		PO-282740	122.91
136924	MOULTON NIGUEL WATER	PO-280365	3,060.60
136925	ORANGE COUNTY HEALTH DEPT	PO-282400	163.10
136926	PAC TYPEWRITER & COMM	PO-280343	159.00
136927	SO CAL GAS CO	PO-280345	20,249.93
136928	SO COAST WATER DIST	PO-280359	2,149.61
136929	SOLAG / CR&R	PO-281410	32,743.57
136930	TROXELL COMM INC	PO-090372	1,083.17
		PO-284234	4,262.59
		PO-284292	392.21
136931	MCMAHAN DESK INC	PO-090075	337.26
136932	ELTEC REFRIGERATION	PO-283308	2,548.00
136933	CMRS-TMS	PO-280926	30,000.00
136934	MOE, KENNETH L	PV-094712	84.73
136935	MUNIZ, OMAR	PV-094710	81.00
136936	NEWCOMBE, DEAN	PV-094700	75.90

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136937	PATRICK, SAMANTHA	PV-094713	20.00
136938	PIPER, VANESSA	PV-094699	23.67
136939	ROMERO, DEBRA	PV-094695	17.24
136940	SHAH, RANA	PV-094717	22.46
136941	SIMARD, ARIANE MARCI	PV-094705	71.00
136942	SMITH, MELISSA	PV-094698	17.00
136943	SNOW, MICHAEL	PV-094711	68.00
136944	TRAVIS, MARK	PV-094716	165.00
136945	VANDERFORD, BREANNA DANAE	PV-094709	68.00
136946	VILLAGOMEZ, MANUEL	PV-094704	20.00
136947	WEITZEL, RENEE	PV-094703	21.95
136948	YRAGUI, ALEX	PV-094708	20.00
136949	SCHUSTER, STEPHANIE	PV-094697	75.00
136950	SKORINA, ZACHARY	PV-094696	150.00
136951	SULLIVAN, DANNY	PV-094694	30.00
136952	VERMEULEN, DONALD	PV-094701	164.96
136953	O'NEILL, AMY	PV-094706	132.50
136954	WESTERBERG, CARLEY	PV-094702	75.00
136955	YOGI, STACY	PV-094714	72.83
		PV-094715	118.52
136956	CABRAL ROOFING & WATERPROOFING	PO-282761	11,277.15
136957	CAPISTRANO CONNECTIONS ACADEMY	PO-280490	567,983.00
136958	JOURNEY CHARTER SCHOOL	PO-280489	222,770.00
136959	OPPORTUNITY FOR LEARNING	PO-280487	91,124.00
136960	CAPISTRANO CONNECTIONS ACADEMY	PV-094738	333.89
136961	OPPORTUNITY FOR LEARNING	PV-094739	37.99
136962	BOWIE ARNESON WILES &	PO-090030	2,232.00
136963	PLANNING CENTER, THE	PO-284108	5,737.18
		PO-284111	5,674.24
136964	URBAN CROSSROADS INC	PO-281615	1,010.00
136965	WLC ARCHITECTS INC	PO-082748	57,265.25
		PO-090763	43,910.90
		PO-090764	340.16
		PO-283275	34,624.71
136966	1ST JON	PO-281363	512.64
136967	AARDVARK CLAY	PO-090483	551.73
		PO-283279	187.57
136968	ABILITATIONS	PO-283772	95.65
136969	ACTIVE PARENTING PUBLISHERS	PO-090628	46.90
136970	ALPHA SOUND AND LIGHTING	PO-280263	574.92
136971	APPERSON	PO-090616	564.12
		PO-090697	226.31
136972	ASSOC BUSINESS PRODUCTS	PO-280268	80.81
136973	B & H PHOTOGRAPHY	PO-090478	289.00
136974	BATTERIES PLUS	PO-283144	261.13

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136975	BETTER BUSINESS RECORDS	PO-090451	294.14
		PO-282134	7.49
136976	C D T INC.	PO-280283	807.50
136977	CDWG Inc	PO-090349	58.37
		PO-090363	549.53
		PO-090369	677.75
136978	CLEAN ENERGY	PO-090558	2,541.90
		PO-281965	2,063.44
136979	COMPLETE DRUG & DNA TESTING	PO-281196	2,080.00
		PO-281197	1,610.00
136980	CORPORATE EXPRESS	PO-280119	64.76
		PO-280128	226.90
		PO-280787	628.33
		PO-281014	928.46
		PO-281786	70.63
136981	CRITICAL SKILLS GROUP	PO-090766	538.75
136982	DEMCO INC	PO-090499	108.51
136983	DISCOUNT OFFICE SERVICES	PO-280118	76.57
136984	EDUCATIONAL RESOURCES	PO-090402	94.77
136985	FARONICS TECHNOLOGIES USA INC	PO-090296	514.14
136986	FOLLETT LIBRARY RESOURCES	PO-090152	4,991.94
136987	GANAHL LUMBER	PO-280405	2,220.09
136988	GOV CONNECTION INC	PO-090479	491.34
136989	HARLAND TECHNOLOGY SERVICES	PO-090549	559.00
136990	HIRSCH PIPE & SUPPLY	PO-280350	317.68
136991	HL MILLER CONSTRUCTION	PO-284244	14,990.00
136992	IRON MOUNTAIN	PO-280441	229.95
136993	KELLY PAPER COMPANY	PO-283613	2,270.18
136994	KNORR SYSTEMS INC	PO-280404	1,358.67
136995	LEARNING A-Z	PO-090706	1,281.00
136996	LIFETIME MEMORY PRODUCTS INC	PO-090304	47.41
		PO-090331	49.74
136997	EDUCATIONAL TESTING SERVICE	PO-090703	2,535.75
136998	INSTITUTE FOR HEALTHCARE	PO-090716	554.54
136999	ALFONTE, MATTHEW	PV-094789	60.00
137000	AYALA, JOSE	PV-094785	71.00
137002	BODLOVICH, TRACY	PV-094792	30.00
137003	BOTTS, TAYLOR	PV-094795	24.95
137004	BREAULT, ALEXANDRA	PV-094790	15.00
137005	BROWN, TRACY	PV-094794	16.00
137006	CACERES, RYAN	PV-094801	22.00
137007	CASAS, DANIEL	PV-094798	71.00
137008	CIMENI, JAN DANIELLE	PV-094799	17.00
137009	CORBETT, KYLIE	PV-094831	14.00
137010	DONNELLY, MELISSA	PV-094802	71.00

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137011	GASCOIGNE, KATEY	PV-094803	68.00
137012	KATAFIAS, FRANCESCA	PV-094808	69.00
137013	KELLMAN, HAYLEY	PV-094807	15.00
137014	LAYRAL, JOY	PV-094811	16.00
137015	LUSK, LAUREN	PV-094810	15.00
137016	HOEKSTRA, SILVIA	PV-094805	99.00
137017	HALL, SHEILA	PV-094741	586.94
137018	HANRATTY, JENNIPHER	PV-094742	31.59
137019	HARMAN, NANCY	PV-094743	159.12
137020	HATLER, JAIME	PV-094744	113.49
137021	HAUN, BARBARA	PV-094745	405.43
137022	HERNANDEZ, MARLO	PV-094746	178.52
137023	HERVEY, ROBIN	PV-094747	163.57
137024	HEUSER, RACHEL	PV-094748	260.70
137025	HIRCHAG, REBECCA S	PV-094749	123.14
137026	HODSON, NICHOLAS	PV-094750	149.77
137027	HOGBIN, RICH	PV-094751	90.20
137028	HUYNH, TINA	PV-094752	102.38
137029	JARRARD, LISA P	PV-094753	436.53
137030	JIMENEZ, DENISE	PV-094754	501.11
137031	JOSEPH, CAROL	PV-094755	338.38
137032	JUNIO, JENNIFER	PV-094756	320.96
137033	KAPLAN, PAUL M	PV-094757	224.41
137034	KELLMAN, KATHLEEN	PV-094758	162.25
137035	KIMINAS, ANTHONY	PV-094759	324.29
137036	KIMMELL-CAMOIA, JULIE	PV-094760	591.11
137037	KOPELSON, KATHLEEN	PV-094761	245.38
137038	KROGMAN, DEBRAH	PV-094762	23.40
137039	LAIDLEY, JOANIE	PV-094763	296.19
137040	LANDEROS, BEATRIZ	PV-094764	89.77
137041	LARSON, HELEN	PV-094765	108.61
137042	LEWIS, DAWN	PV-094766	27.14
137043	LOVE, ERRIN	PV-094767	493.67
137044	LUDWIG, ANN	PV-094768	56.16
137045	MACKAY, FRANCES	PV-094771	46.75
137046	MANNING, RACHEL	PV-094772	54.41
137047	MARCUS, BRUCE	PV-094773	304.60
137048	MATIENZO, NINA RIE	PV-094775	331.10
137049	MCKEE, DANISE	PV-094769	377.64
137050	MCLEOD, LESLIE	PV-094770	114.06
137051	MENDEL, LINDA	PV-094776	221.65
137052	MEYERS, BONNY	PV-094777	245.12
137053	MILLER, MARIE T.	PV-094778	231.62
137054	NESTOR, GREGORY	PV-094779	94.05
137055	NEVE, SUE	PV-094780	288.59

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137056	NIELSEN, NOELLE	PV-094781	45.63
137057	NORMAN, MARY	PV-094782	130.90
137058	NORRIS, MAUREEN	PV-094783	203.58
137059	NUNAN, KATIE	PV-094784	135.72
137060	ODELL, DOROTHY	PV-094786	421.85
137061	PAGEL, VELDA	PV-094787	29.70
137062	PAUL, MARGARET	PV-094788	103.77
137063	PEREZ, RICHARD	PV-094791	157.95
137064	PETTEY, STEPHANIE	PV-094797	70.29
137065	PILLAR, VICKI D	PV-094800	124.33
137066	PINKERTON, DAN	PV-094804	152.69
137067	RASHIDI, AKRAM KIM	PV-094806	545.19
137068	RIEGERT, KAREN	PV-094809	100.62
137069	ROBERTS, LAUREN	PV-094812	355.07
137070	RUBY-KORAN, CHERYL	PV-094813	27.50
137071	SAUER, ASHLEIGH	PV-094814	417.43
137072	SHAH, RANA	PV-094815	54.99
137073	SHAPLAND, CHERYL	PV-094816	369.16
137074	SHUMATE, DAGMAR	PV-094817	169.07
137075	SKINNER, PHILLIP	PV-094818	29.70
137076	SOTO, ANTONIO E.	PV-094819	283.15
137077	STIRLING, ROBERT	PV-094820	254.25
137078	STOFFEL, DAVID E	PV-094821	164.12
137079	SUNICO, MA REGINA	PV-094822	111.74
137080	TARKINGTON, CONNIE	PV-094823	39.05
137081	THIENNGERN, TODD	PV-094824	83.22
137082	THOMAS, CANDIS A	PV-094825	202.28
137083	THORNBURG, QUIN	PV-094826	230.27
137084	TUCKER, MARYANN	PV-094827	84.24
137085	TURNER, JASON	PV-094828	11.00
137086	VARGAS, DAVID	PV-094829	321.20
137087	VERDUGO, ANNIE	PV-094830	49.31
137088	WALTERS, JANET	PV-094836	207.02
137089	WATERBURY, NILSA	PV-094837	173.85
137090	WENTZEL, KORY	PV-094838	156.21
137091	WESTOVER, JULIE	PV-094839	484.31
137092	WHITE, BRANDI	PV-094840	263.82
137093	WINSTON, LEISA	PV-094841	74.80
137094	WOBST, JUDY	PV-094842	35.10
137095	WOELK, ROCKE	PV-094843	103.49
137096	WOLFSON, DONNA	PV-094844	186.03
137097	YOTA, DENISE	PV-094846	58.19
137098	YOUNGERMAN, PAUL	PV-094847	86.89
137099	PEREZ, VIRGINIA	PV-094793	42.80
137100	YOGI, STACY	PV-094845	162.80

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Warrant Number	Name of Payee	Reference Number	Amount
137101	CENTENNIAL HERITAGE MUSEUM	PO-090747	440.00
137102	CITY OF SANTA ANA	PO-090791	390.00
137103	COUNTY OF ORANGE	PO-280579	250.00
137104	DONNA O'NEIL LAND CONSERVANCY	PO-090806	348.00
137105	IMAGINATION MACHINE, THE	PO-283581	650.00
137106	KNOTT'S BERRY FARM	PO-090807	375.00
137107	MISSION SAN JUAN CAPISTRANO	PO-090809	342.00
137108	OCEAN INSTITUTE	PO-090327	7,958.00
		PO-090328	2,430.00
		PO-090529	770.00
		PO-090530	770.00
		PO-090531	770.00
		PO-090805	894.00
137109	ORANGE COUNTY PERFORMING ARTS	PO-284115	1,350.00
		PO-284196	950.00
137110	TANAKA FARM & PUMPKIN PATCH	PO-090803	1,074.00
137111	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	83,729.46
137112	RELIANCE STANDARD LIFE INS CO	PO-280217	14,776.25
137113	VISION SERVICE PLAN	PO-280219	80,078.55
137114	ASCIP	PO-090849	91,845.20
137118	APPLE COMPUTER INC	PO-090138	7,231.59
		PO-090156	1,300.83
		PO-090251	14,494.54
		PO-090260	1,225.59
		PO-090261	13,905.39
		PO-284092	2,374.01
137119	ARROWHEAD WATER	PO-280676	46.45
137120	BANC OF AMERICA LEASING	PO-280830	915.87
		PO-280995	431.00
137121	CINTAS CORP	PO-280281	525.02
		PO-281626	60.20
137122	CIT TECH FINANCIAL SERVICES	PO-281535	619.56
137123	CITY OF SAN JUAN CAPISTRANO	PO-280368	1,964.65
137124	IKON FINANCIAL SERVICES	PV-094774	1,012.87
137125	IMAGE 2000	PO-090695	353.49
		PO-281767	35.69
137126	MWB BUSINESS SYSTEMS	PO-281034	573.32
137127	PITNEY BOWES	PO-280936	508.00
137128	PRINT FINISH SOLUTIONS	PO-280494	93.32
137129	PRUDENTIAL OVERALL SUP	PO-281736	56.11
137130	ROADWAYS INTERNATIONAL INC	PV-094924	755.00
137131	SAN DIEGO GAS & ELECTRIC	PO-280369	98,855.53
137132	SANTA MARGARITA WATER	PO-280346	7,103.34
137133	SHARP ELECTRONICS CORP	PO-282486	307.74

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Warrant Number	Name of Payee	Reference Number	Amount
137134	SMART & FINAL	PO-090515	206.30
		PO-280287	82.96
		PO-280742	136.17
		PO-280818	327.25
		PO-281911	21.21
		PO-282017	146.52
		PO-282387	28.94
		PO-282388	26.34
		PO-282569	27.04
137135	SO CAL EDISON CO	PO-280363	3,793.70
137136	SO CAL GAS CO	PO-280345	7,296.15
137137	SOLAG / CR&R	PO-281410	90.30
137138	SOUTHERN CALIFORNIA GRAY LINE	PV-094909	4,718.46
137139	SPARKLETTS	PO-280677	30.07
		PO-280706	137.29
		PO-280931	24.28
		PO-280996	12.51
		PO-281603	22.23
		PO-281750	12.25
		PO-281752	20.32
		PO-282126	21.90
		PO-282786	8.10
		PO-283028	6.05
137140	THYSSENKRUPP ELEVATOR CORP	PO-280354	2,892.50
137141	TROXELL COMM INC	PO-090366	300.68
		PO-090376	26.94
		PO-090430	258.60
		PO-284081	4,981.29
137142	UNITED RENTALS NORTHWEST INC	PO-280357	31.47
137143	VL SYSTEMS	PO-283691	1,258.00
137144	XEROX CORPORATION	PO-280336	213.60
		PO-280388	847.52
		PO-280440	1,117.33
		PO-280444	2,147.18
		PO-280461	16,274.86
		PO-283542	115.02
137145	ARROWHEAD WATER	PO-281918	38.96
137146	SMART & FINAL	PO-280108	72.71

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Warrant Number	Name of Payee	Reference Number	Amount
137147	SPARKLETTS	PO-280107	61.42
		PO-282127	36.72
		PO-282128	30.56
		PO-282129	16.19
		PO-282130	6.25
		PO-282131	30.67
		PO-282132	80.07
		PO-282788	8.21
137148	ANDRUS, SAMANTHA	PV-094854	32.76
137149	ANTONIUS, LYNDIA	PV-094855	67.10
137150	BARTELS, LINDSAY K.	PV-094856	85.65
137151	BEAUCHAINE, KIMBERLY	PV-094857	429.98
137152	BENE, CHERI	PV-094858	139.15
137153	BIEBER, RAYMOND	PV-094859	61.60
137154	BIRKINSHAW, SANDY	PV-094860	521.91
137155	BRANNON, DESIREE	PV-094861	303.60
137156	BRAUN, C. ANNE	PV-094862	90.69
137157	BROOKMAN, JOSEPH	PV-094864	833.86
137158	BROWN, AMY	PV-094865	354.77
137159	BROWN, CINDY	PV-094866	125.19
137160	BRUNTON, MICHELLE	PV-094867	320.01
137161	BUTLER, SUSAN	PV-094868	458.83
137162	BYERS, VICKI	PV-094869	47.91
137163	CARDIN, PATTI	PV-094870	296.44
137164	CARMICHAEL, LORI	PV-094871	194.81
137165	CASTEEL, JANICE	PV-094873	73.70
137166	CAUDILL, AMANDA	PV-094874	108.48
137167	CHUA, GWYNETH H	PV-094875	80.40
137168	CLIFT, LYNNETTE I	PV-094876	269.79
137169	COPPOLA, LUCI	PV-094877	214.70
137170	CORRIGAN, MAREE	PV-094878	76.64
137171	CORRIGAN, MIKE	PV-094879	237.14
137172	COX, LINDA	PV-094880	159.75
137173	CROSS, MINDY	PV-094881	342.65
137174	CUNNINGHAM, CHADWICK	PV-094882	192.47
137175	DARLING, MARTY	PV-094883	293.15
137176	DEWEES, JULIA K	PV-094884	66.55
137177	DIETSCH, JOCELYN	PV-094885	222.54
137178	DOUGLAS, TERRI A.	PV-094886	303.60
137179	ELKINS, KAREN	PV-094889	289.78
137180	ELLIS, SHAWNA	PV-094890	253.99
137181	EMARINE, TINA	PV-094891	521.64
137182	ENGLISH, LAUREN	PV-094892	189.09
137183	ENRIQUEZ, MICHELLE L	PV-094895	124.02
137184	ESTRADA, AXEL	PV-094896	24.57

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Warrant Number	Name of Payee	Reference Number	Amount
137185	EXWORTHY, MARK	PV-094897	260.15
137186	FARRAND, MONA	PV-094907	586.87
137187	FITZSIMMONS, KATHLEEN	PV-094898	373.68
137188	FLYNN, MARGARET	PV-094899	412.37
137189	FRIEDLANDER, DOROTHY	PV-094900	633.89
137190	GARRISON, SANDRA L.	PV-094901	55.55
137191	GILL, ARVINDER	PV-094903	346.32
137192	GLESENER, PATRICIA	PV-094904	36.85
137193	GONG, PHOEBE	PV-094905	309.65
137194	GRAY, LISA	PV-094906	447.53
137195	CARSE, BARBARA	PV-094872	24.90
137196	EDEN, CRIS	PV-094888	148.01
137197	GAST, LUCIBEL	PV-094902	2.75
137198	GLESENER, PATRICIA	PV-094904	5.50
137199	BROCKMAN, CARY	PV-094863	96.80
137200	ARTINGER, TRACEY	PV-094908	78.10
137201	AVILA, THERESE	PV-094910	268.52
137202	BARRETT, JAN	PV-094911	145.20
137203	BEJARANO, CRYSTAL F	PV-094912	196.84
137204	CORNEJO, EDUARDO	PV-094913	73.15
137205	DYE, JANETTE	PV-094914	10.45
137206	EVANS, CATHERINE	PV-094915	161.08
137207	FLUENT, TERRY	PV-094916	104.79
137208	HANAFORD, LAURA	PV-094917	61.79
137209	HIGHTOWER, SHERLIN	PV-094918	113.30
137210	HITCHMAN, JEANNE	PV-094919	322.25
137211	HOLKE, DEBBIE	PV-094920	31.35
137212	KAROLYS, ANDREA	PV-094921	140.25
137213	KENNEY, VALERIE	PV-094922	21.45
137214	LAUBACH, LYNELLE	PV-094923	91.42
137215	MALONE, JULEE	PV-094926	468.26
137216	MCKINNEY, MATTHEW R.	PV-094925	254.08
137217	NAPORA, NOELLE	PV-094927	355.88
137218	PATERSON, ELIZABETH	PV-094928	152.35
137219	RAFF, DEIDRE	PV-094929	177.10
137220	ROCHE, ANN	PV-094930	464.94
137221	ROGERS, MALISSA	PV-094931	30.40
137222	TABARI, LISA SEYEDI	PV-094932	158.40
137223	TUNULI, JESSICA	PV-094933	221.10
137224	WALTERS, ELAINE	PV-094934	58.85
137225	WHALEN, ANDREA	PV-094935	229.35
137226	C.A.S.H.	PO-090198	707.00
137227	CAL ELEMENTARY EDUC ASSN	PO-090285	567.00
137228	CIBO	PO-090845	750.00
137229	GRANLIBAKKEN RESORT	PV-094936	1,574.80

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Warrant Number	Name of Payee	Reference Number	Amount
137230	IT'S YOUR ENVIRONMENT LLC	PO-090701	450.00
137231	ORANGE COUNTY DEPT OF EDUCATIO	PO-282312	2,700.00
137232	ORANGE CTY DEPT EDUC	PO-090728	50.00
137233	RICE UNIVERSITY SCHOOL OF CONT	PO-090843	1,230.00
137234	SCHOOL SERVICES OF CALIF	PO-283018	700.00
137235	STAFF DEVELOPMENT FOR EDUCATOR	PO-283459	483.00
		PO-283460	483.00
		PO-283461	644.00
137236	ALISO AQUATICS	PV-094937	1,785.00
137237	ANDREWS, JULIE	PV-094950	686.00
137238	DE SILVA, VICKI	PV-094951	294.00
137239	FROST, MARSHALL R	PV-094952	63.00
137240	GRABAR, NORA	PV-094955	49.00
137241	H2O SPOT	PV-094948	2,765.00
137242	HALL, ANNIE	PV-094947	92.00
137243	MAD SCIENCE	PV-094939	18,038.53
137244	MERCURY FINANCIAL	PV-094949	163.80
137245	MILLER, LYNNE C	PV-094941	138.60
137246	MODENA, SARA	PV-094944	1,334.20
137247	ST JAMES, JHERI	PV-094956	478.10
137248	THIFFAULT, RONDA LEE	PV-094940	241.50
		PV-094954	45.50
137249	VEERA, SHANE	PV-094945	3,546.90
		PV-094953	470.40
137250	VELASCO, RALPH	PV-094943	177.00
137251	WONG, FIONA L.	PV-094957	238.00
137252	AON CONSULTING	PO-284261	2,500.00
137253	AT&T	PO-282495	19.75
137254	AT&T-CALNET2	PO-283838	11,944.04
137255	AT&T/MCI	PO-280948	813.74
137256	AUTO NATION SSC	PO-281709	3,394.64
137257	COX COMMUNICATIONS	PO-280949	78.30
137258	MARSHALL MUSIC	PO-280779	396.13
		PO-283253	190.81
		PO-284032	159.92
137259	MISSION VIEJO GLASS	PO-280400	120.00
137260	MOBILE FLEET WASH	PO-281051	819.00
137261	MOUNTAIN WATER COMPANY	PO-283350	102.00
137262	MYERS FORKLIFT INC	PO-280938	741.15
137263	ONE STOP BINDERY	PO-280387	45.00
137264	ORBIS SOFTWARE	PO-282754	208.00
137265	P & R PAPER SUPPLY COMPANY	PO-284090	3,597.23
137266	PARKHOUSE TIRE INC.	PO-281372	7,560.92
137267	PICK UP STIX	PO-282259	59.22

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Warrant Number	Name of Payee	Reference Number	Amount
137268	PRAXAIR	PO-284019	40.67
		PV-094963	10.00
137269	PRECISION SPEEDOMETER SR	PO-281072	808.29
137270	PRECISION TUNE AUTO CARE	PO-281049	3,039.14
137271	PREMIERE WATER SERVICES	PO-280396	1,125.00
137272	PSOC-WATERLINES TECHNOLOGIES	PO-282399	3,744.29
137273	QUICK SORT INC	PO-280930	466.75
137274	RAYMOND GEDDES & COMPANY	PO-282047	57.60
137275	RICKS TRAILER SUP	PO-281062	227.64
137276	RINCON TRUCK PARTS	PO-090054	502.52
137277	RUFFS SAW SERVICE	PO-090751	19.00
137278	PLAK SMACKER	PO-090714	434.36
137279	JOHN V. SPEAK	PO-090378	482.83
137280	PROQUEST INFORMATION AND	PO-090857	1,540.00
137281	QUALITY TOWING	PO-281081	453.00
137282	S C SIGNS	PO-282033	72.87
137283	SAFETY KLEEN CORP	PO-280710	271.68
		PO-280712	249.88
137284	SNAP-ON TOOLS INDUSTRIAL	PO-090813	571.78
137285	SOUTHERN COUNTIES OIL CO	PO-281370	55,842.41
137286	SPICERS PAPER CO	PO-280389	1,376.60
137287	SPORTIME	PO-281404	6,534.31
137288	STAPLES BUSINESS ADVANTAGE	PO-090184	1,944.03
		PO-090186	947.62
		PO-090377	734.21
		PO-090435	59.25
		PO-090523	179.30
		PO-090536	106.88
		PO-283707	
		PO-284156	50.64
137289	STEP PUBLISHERS	PO-090165	534.49
137290	SUPPLY LINE BUILDING MATERIALS	PO-280382	54.69
137291	TEACHER CREATED MATERIAL	PO-283610	214.69
		PO-284067	132.54
137292	TEACHERS' CURRICULUM INS	PO-284060	473.42
137293	THERAPRO	PO-090108	57.49
		PO-283791	40.00
		PO-283801	45.00
137294	THINKING MAPS INC	PO-283619	5,282.45
137295	THINKRONIZE INC	PO-282272	1,322.75

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Warrant Number	Name of Payee	Reference Number	Amount
137296	TIME FOR KIDS	PO-090128	91.85
		PO-281997	353.60
		PO-282364	845.19
		PO-282889	1,798.94
		PO-283381	108.40
		PO-283387	143.50
		PO-283389	139.40
		PO-284055	44.20
137297	TREETOP PUBLISHING	PO-283392	225.00
137298	TRIARCO ARTS & CRAFTS	PO-090178	219.91
		PO-090179	121.50
137299	TUTTLE-CLICK FORD	PO-090087	250.19
137300	UNIQUE SWEEPING	PO-282038	252.00
137301	UNITED TRANSMISSION EXCHANGE	PO-282225	80.85
137302	MCGRAW-HILL CO	PO-090141	2,300.25
137303	TELEPARENT EDUCATIONAL SYSTEMS	PO-280812	1,000.00
137304	SOFTERWARE INC	PO-090702	432.00
137305	TEACHERS DISCOVERY	PO-283811	206.23
137306	TEACHERS DISCOVERY/S.S. DIV.	PO-283808	164.76
137307	A Z BUS SALES INC	PO-281059	1,724.53
137308	ADVANTAGE RADIATOR	PO-281060	757.23
137309	ALISO VIEJO AUTO SERVICE	PO-281708	618.35
137310	ARAMARK UNIFORM SERVICE	PO-281371	1,904.71
137311	BLAIRS TOWING	PO-090559	250.00
137312	BOYCE INDUSTRIES	PO-281076	198.68
137313	BROWN, TIFFANY	PV-094961	16.00
137314	CAL-STATE AUTO PARTS INC	PO-281377	5,744.67
137315	DENAULT'S HARDWARE	PO-280513	65.66
		PO-280894	29.88
137316	ECOLOGY TIRE	PO-281066	258.75
137317	EDUCATIONAL RESOURCES	PO-090492	278.09
137318	EPOLY STAR	PO-090220	9,729.83
137319	EVERGREEN OIL INC	PO-281065	55.00
137320	FACTORY MOTOR PARTS	PO-281053	1,180.71
137321	FLEET SERVICE SPECIALISTS LLC	PO-281380	79.14
137322	FREEWAY AUTO SUPPLY & MACHINE	PO-090088	315.94
137323	FRICTION MATERIALS CO.	PO-281379	3,103.20
137324	HITT MARKING DEVICE	PO-280528	34.65
137325	INTERSTATE BATTERIES	PO-281058	1,536.80
137326	LAWNMOWERS ETC	PO-283940	1,281.97
137327	LOCAL JANITORIAL & VACUUM	PO-281425	122.81
		PO-281459	340.44
137328	LOS ANGELES FREIGHTLINER	PO-281378	391.72
137329	GALE/CENGAGE	PO-284263	42,399.39
137330	ADRIANA HERNANDEZ	PO-090336	240.00

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Warrant Number	Name of Payee	Reference Number	Amount
137331	ART MASTERS INC	PO-281136	2,527.00
		PO-284107	1,558.00
137332	BLACK, MARY	PO-283878	6,000.00
137333	CAMPCO	PO-283358	10,742.00
137334	CENTER FOR GRANTS & EVALUATION	PO-090581	10,000.00
137335	CSBA'S PRACTI-CAL	PO-090802	2,680.63
137336	JACK WHITE	PO-283760	57.20
137337	KAPLAN, PAUL M	PV-094962	496.65
137338	MEET THE MASTERS	PO-281892	4,902.00
137339	OCDE	PO-282872	60.00
137340	PACIFIC AUDIOLOGICS	PO-283047	13,815.00
137341	PROGRESSUS THERAPY INC	PO-282528	11,096.00
137342	YMCA OF ORANGE COUNTY	PO-283463	8,800.41
137343	YMCA OF ORANGE COUNTY	PO-090799	2,400.00
		PO-281894	7,905.54
137344	BARBI ALLEN	PO-282046	15.40
137345	CB RANCH ENTERPRISES	PO-090800	1,060.00
137346	DESTINATION IMAGINATION	PO-283869	390.00
137347	LEGOLAND CALIFORNIA RESORT	PO-090720	2,205.00
137348	ORANGE COUNTY PERFORMING ARTS	PO-090579	425.00
137349	STATE BD EQUALIZATION	PV-094965	4,522.00
137350	AMERICAN LOGISTICS COMPANY LLC	PO-090505	14,945.00
137351	CA OFFICE SYSTEMS INC	PO-090879	68.26
137352	DELL MARKETING L P	PO-090332	1,089.44
		PO-280447	114.16
		PO-280984	1,045.53
		PO-281776	639.93
		PO-281877	145.45
		PO-282584	436.35
		PO-283104	2,626.00
137353	IMAGE 2000	PO-280179	90.47
		PO-280347	303.75
		PO-282931	505.55
		PO-283851	498.83
137354	IMAGE CRAFT	PO-090790	73.98
137355	INTEGRATED BUSINESS SOLUTIONS	PO-280565	58.19
		PO-280800	116.37
		PO-280822	562.46
		PO-280826	484.88
		PO-280831	1,373.81
		PO-280833	86.20
		PO-281536	651.89
137356	MOULTON NIGUEL WATER	PO-280365	1,924.94
137357	MWB BUSINESS SYSTEMS	PO-280469	129.09
		PO-280470	460.61

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Warrant Number	Name of Payee	Reference Number	Amount
137358	PRUDENTIAL OVERALL SUP	PO-280493	59.36
		PO-280928	35.06
		PO-281736	41.18
137359	SAN DIEGO GAS & ELECTRIC	PO-280369	29,806.27
137360	SANTA MARGARITA WATER	PO-280346	2,279.90
137361	SMART & FINAL	PO-280287	31.16
		PO-280818	17.22
137362	SO CAL EDISON CO	PO-280363	41,119.84
137363	SO CAL GAS CO	PO-280345	5,064.17
137364	SO COAST WATER DIST	PO-280359	136.26
137365	THYSSENKRUPP ELEVATOR CORP	PO-280354	755.00
137366	TRANSPORTATION CHARTER SERVICE	PV-095011	22,100.40
137367	XEROX CORPORATION	PO-280440	4,919.78
137368	INTEGRATED BUSINESS SOLUTIONS	PO-281952	581.85
137369	SMART & FINAL	PO-280108	166.04
137371	AT&T	PO-282495	92.97
137372	COX COMMUNICATIONS	PO-280949	17.09
137373	MACMILLAN/MCGRAW-HILL	PO-081983	32,081.35
		PO-081985	19,355.50
		PO-082006	
		PO-082010	21,894.52
137374	MCGRAW-HILL COMPANIES	PO-090269	6,440.35
		PO-280029	14,485.50
		PO-281264	8,242.37
		PO-281265	12,464.59
		PO-282261	2,305.34
		PO-282722	1,827.42
		PO-282977	7,421.53
		PO-283073	544.00
		PO-283397	1,416.66
		PO-283634	15,154.24
137375	MILLIGAN NEWS CO INC	PO-283829	214.87
137376	MODERN TREE	PO-283154	2,395.00
137377	MORENA TILE	PO-280293	33.82
137378	MR CLEAN MAINTENACE SYSTEMS	PO-090466	7,075.54
137379	MUSICIAN'S FRIEND	PO-090476	546.00
137380	MUZEELK WORLD	PO-090688	2,813.25
137381	NATIONWIDE FIRE PROTECTION	PO-280951	2,500.00
137382	NATL SCHOOL PRODUCTS	PO-283398	159.15
137383	OFFICE DEPOT	PO-090134	790.02
		PO-090353	2,487.48
		PO-280182	95.09
		PO-281275	368.93
		PO-282459	127.35
		PO-282488	111.88

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Warrant Number	Name of Payee	Reference Number	Amount
137384	PACIFIC REFRIGERATION IN	PO-283989	3,741.76
137385	PARKHOUSE TIRE INC.	PO-282769	1,132.64
137386	PEARSON ASSESSMENTS	PO-090481	6,643.54
137387	PEARSON EDUCATION	PO-280151	8,806.14
		PO-280154	19,154.83
		PO-280175	10,662.70
137388	PETRO DIAMOND INC	PO-281373	17,192.24
137389	PRAXAIR	PO-280314	398.16
		PO-282571	26.27
137390	PRESS TECH	PO-090861	130.00
137391	PSOC-WATERLINES TECHNOLOGIES	PO-282399	1,562.28
137392	RALPHS GROCERY CO	PO-280687	100.48
		PO-280688	116.43
		PO-280819	490.01
		PO-281599	127.60
		PO-281988	61.25
		PO-282374	98.61
		PO-284025	69.74
137393	SAFETY KLEEN CORP	PO-280712	249.88
137394	SEHI COMPUTER	PO-090406	285.93
		PO-090429	877.32
		PO-090472	5,735.40
		PO-090497	613.33
		PO-090503	131.41
		PO-090514	225.55
		PO-090696	285.94
		PO-283321	817.54
		PO-283924	486.29
137395	W W GRAINGER INC	PO-280252	373.47
137396	OFFICE DEPOT	PO-281765	166.52
137397	OFFICE DEPOT	PO-283203	478.84
137398	RALPHS GROCERY CO	-	
		PO-090414	345.03
		PO-090415	214.88
		PO-090418	344.40
		PO-090420	89.92
		PO-280104	104.63
		PO-280105	163.92
		PO-280685	171.03
		PO-280735	178.94
		PO-280736	155.82
		PO-280738	337.62
		PO-280739	296.96
		PO-280740	230.88
		PO-280817	1,246.68

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Warrant Number	Name of Payee	Reference Number	Amount
137399	RALPHS GROCERY CO	PO-280817	196.23
		PO-282677	476.31
		PO-283969	587.90
		PO-283970	449.87
		PO-283973	155.21
		PO-283974	243.77
		PO-283975	133.57
137400	SEHI COMPUTER	PO-090501	416.59
137401	AIR CYCLE CORPORATION	PO-280744	578.07
137402	APPERSON	PO-090924	159.77
137403	ARTESIA SAWDUST	PO-280898	2,505.19
137404	ASSOC BUSINESS PRODUCTS	PO-280268	178.87
137405	BARCODE INC	PO-090671	172.45
137406	COMPLETE DRUG & DNA TESTING	PO-281196	1,400.00
		PO-281197	490.00
137407	CORPORATE EXPRESS	PO-090473	565.60
		PO-280129	544.81
		PO-280428	330.36
		PO-280437	104.35
		PO-281014	330.52
		PO-282460	174.77
		PO-282506	135.45
137408	CRAFT RACKETS	PO-090245	790.80
137409	CURRICULUM ASSOCIATES	PO-090773	412.12
		PO-090907	10.83
		PO-281586	27.47
137410	GANAHL LUMBER	PO-280405	1,104.61
137411	GOPHER ATHLETIC/SPORTS	PO-090242	157.50
137412	GOV CONNECTION INC	PO-090287	136.47
137413	HAAN CRAFTS	PO-282018	305.90
137414	HIRSCH PIPE & SUPPLY	PO-280350	230.58
137415	JACK'S CAMERAS	PO-280352	521.00
137416	JOHN DEERE LANDSCAPES	PO-280902	4,472.60
137417	JOHNSTONE SUPPLY	PO-090154	15.32
		PO-090897	13,841.88
		PO-090898	4,219.52
137418	KNORR SYSTEMS INC	PO-090104	24,970.34
137419	LAWNMOWERS ETC	PO-283940	617.77
137420	IRON MOUNTAIN	PO-280211	310.87
137421	CORPORATE EXPRESS	PO-280795	21.72
137422	AMIRI, SOHEILA	PV-095032	10.00
137423	BARRAZA, BOB	PV-095033	700.00
137424	JACKSON, BETH	PV-095035	10.00
137425	AP BY THE SEA	PV-095022	695.00
137426	BAKER, MARGARET	PV-095039	44.46

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Warrant Number	Name of Payee	Reference Number	Amount
137427	CHAMBERLAIN, DAVID	PV-095023	457.88
		PV-095024	853.43
137428	DAUGHERTY, DENISE D	PV-095025	90.00
137429	ENGLISH, LAUREN	PV-095026	23.78
137430	GRABOWSKI, MICHAEL	PV-095021	100.00
137431	HALL, SHELLEY A.	PV-095028	85.00
137432	JOHNSON, ERIC	PV-095027	217.70
137433	MARTINEZ, LUISA M	PV-095030	250.58
137434	OSUMI, DEANNA P.	PV-095031	217.70
137435	PITZEN, SHARLA	PV-095034	54.22
137436	SUNICO, MA REGINA	PV-095036	62.44
137437	WINGEN, TAMARAH	PV-095041	1,213.88
137438	HARDY & HARPER INC	PO-284239	6,810.00
137439	PACIFIC PLUMBING COMPANY OF	PO-280304	10,866.53
137440	TANDUS SPECIALIZED MARKETS	PO-284188	11,832.80
137441	USA SHADE & FABRIC STRUCTURES	PO-282538	8,225.00
137442	CAPISTRANO CONNECTIONS ACADEMY	CM-090074	6,667.00-
		CM-090075	575.00-
		PV-095047	95,826.40
137443	OPPORTUNITY FOR LEARNING	CM-090073	2,562.05-
		PV-095038	19,727.78
137444	HARDY & HARPER INC	PO-281963	7,636.50
137445	GILBERT & STEARNS INC	PO-280701	5,971.61
137446	NMG GEOTECHNICAL INC	PO-284273	12,006.00
		PO-284274	7,616.32
137447	PACIFIC PLUMBING COMPANY OF	PO-280700	6,325.32
137448	WLC ARCHITECTS INC	PO-283275	173,123.55
137449	JAMES EVENT PRODUCTIONS INC	PO-090867	1,000.00
137450	OCEAN INSTITUTE	PO-090422	14,962.00
		PO-090870	397.00
		PO-090871	397.00
137451	SADDLEBACK VLY SCH DIST	PO-090533	1,110.00
137452	CORVEL ENTERPRISE COMP INC	PO-280209	135,113.00
137453	CAPISTRANO UNIFIED SCHOOL DIST	CM-090077	9.85-
		CM-090078	11.54-
		CM-090079	10.81-
		PO-280222	79,007.58
137454	CONNECTICUT GEN LIFE INS CO	PO-280221	14,719.73
137455	CONNECTICUT GENERAL LIFE	PO-280220	33,887.40
137456	HAZELRIGG RISK MANAGEMENT SVS	PO-280227	64,948.44
137457	CASBO	PO-090798	25.00
137458	CENTER FOR GRANTS & EVALUATION	PO-281646	2,500.00
137459	CSBA'S PRACTI-CAL	PO-090802	9,314.85
137460	FANTASTIKIDS INC	PO-283058	550.00
137461	KRANTZ, TRICIA ELIZABETH	PO-280103	3,150.00

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Warrant Number	Name of Payee	Reference Number	Amount
137462	RIVERSIDE PUBLISHING/DATA DIR	PO-283901	225.00
137463	SC DESIGN SERVICES	PO-284248	1,750.00
137464	STEIN, CHRISTINE E	PO-090076	480.00
137465	T DAVIS & ASSOCIATES INC	PO-280500	3,333.40
137466	UC REGENTS	PO-284009	450.00
137467	WERTHEIM, CAROLYN	PO-090601	606.00
137468	YMCA OF ORANGE COUNTY	PO-283463	10,485.06
137469	JDP PHOTOGRAPHY	PV-095042	247.50
		PV-095043	357.50
137470	MEDLOCK, GEORGE	PV-095044	496.80
137471	POTTER, BARBARA	PV-095045	427.20
137472	STEIN, CHRISTINE E	PO-280985	3,360.00
137473	AUTO NATION SSC	PO-281709	3,816.24
137474	EDUC & COMM SUPPORTS	PO-090889	250.00
137475	OVER NIGHT NUMBERING	PO-280334	35.00
137476	PEPPER-LOS ANGELES, J W	PO-282613	81.89
137477	RADIO SHACK ACCOUNTS REC	PO-280320	146.19
137478	RINCON TRUCK PARTS	PO-090054	152.46
137479	SIERRA SOIL	PO-283153	2,067.51
137480	SMARDAN SUPPLY COMPANY	PO-090895	8,016.63
137481	SMOG EXPRESS	PO-281063	302.75
137482	SOUTH COAST ANSWERING SERVICE	PO-281828	194.19
137483	SOUTHWEST SCHOOL SUPPLY	PO-280122	278.68
		PO-280126	163.82
		PO-280181	965.04
		PO-280333	39.10
		PO-280544	156.86
		PO-280554	644.35
		PO-280633	65.32
		PO-280777	87.26
		PO-280789	1,391.24
		PO-280790	160.12
		PO-280796	526.84
		PO-281022	154.64
		PO-281023	297.69
		PO-281024	69.46
		PO-281031	178.24
		PO-281932	145.66
		PO-282136	30.39
		PO-282928	138.99
		PO-283229	215.47
		PO-283413	19.38-
		PO-283415	86.16
137484	SPICERS PAPER CO	PO-280389	2,824.27
137485	SPORT CHALET	PO-090311	2,605.38

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Warrant Number	Name of Payee	Reference Number	Amount
137486	STAPLES BUSINESS ADVANTAGE	PO-282819	114.19
		PO-284157	355.51
137487	SUPER DUPER INC.	PO-090455	109.90
		PO-090540	349.50
		PO-282720	183.75
		PO-282833	181.75
		PO-283289	185.63
137488	SUPPLY LINE BUILDING MATERIALS	PO-280382	173.38
137489	TARGET SPECIALTY PROD	PO-280892	2,302.96
137490	TIME FOR KIDS	PO-282602	2,842.06
137491	TRUCPAR CO	PO-281966	1,161.76
137492	TUTTLE-CLICK FORD	PO-090087	552.84
137493	VERIZON WIRELESS	PV-095048	379.27
137494	VISTA PAINT CORP	PO-280406	612.08
137495	WHITE CAP INDUSTRIES INC	PO-280364	347.34
		PO-281427	625.01
137496	XPEDX - LOS ANGELES PRINTING	PO-090485	1,571.30
		PO-090783	3,136.40
137497	ZEE MEDICAL	PO-280709	200.25
137498	ZOO PET STORE	PO-284220	473.48
137499	ZOOMERANG	PO-090624	350.00
137500	TRAVIS SOFTWARE CORP.	PO-090906	1,879.00
137501	APPLE COMPUTER INC	PO-283915	2,781.08
137502	CA OFFICE SYSTEMS INC	PO-281033	27.86
137503	CINTAS CORP	PO-280281	658.78
		PO-281626	180.60
137504	CITY OF SAN JUAN CAPISTRANO	PO-280368	928.51
137505	CONSOLIDATED ELECT DISTR	PO-090511	506.86
		PO-280243	6,160.82
137506	COUNTY OF ORANGE-WASTE MNGT	PO-282376	1,234.64
137507	DELL MARKETING L P	PO-090317	232.71
		PO-090615	209.95
		PO-090652	1,692.19
137508	DEPARTMENT OF JUSTICE	PO-280570	1,216.00
137509	ENTERPRISE FLEET SERVICES	PO-281632	1,974.05
137510	IKON FINANCIAL SERVICES	PO-090862	439.23
137511	IMAGE 2000	PO-090705	2,683.02
		PO-090881	872.95
		PO-280331	190.79
		PO-280347	363.19
137512	MWB BUSINESS SYSTEMS	PO-281146	275.83
137513	PRUDENTIAL OVERALL SUP	PO-281736	25.43
137514	SAN DIEGO GAS & ELECTRIC	PO-280369	69,572.96

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Warrant Number	Name of Payee	Reference Number	Amount
137515	SMART & FINAL	PO-090515	153.79
		PO-280287	86.73
		PO-280818	89.93
		PO-282386	36.36
		PO-282387	15.47
137516	SO CAL EDISON CO	PO-280363	37,299.79
137517	SO CAL GAS CO	PO-280345	10,993.65
137518	TROXELL COMM INC	PO-090684	124.99
		PO-090687	301.70
137519	UNION BANK OF CALIFORNIA	PO-281900	12,190.30
137520	DOLPHIN CAPITAL	PO-281951	538.75
137521	CIT TECH FINANCIAL SERVICES	PO-281606	160.55
137522	XEROX CORPORATION	PO-283249	167,251.76
137523	BETTER BUSINESS RECORDS	PO-090451	50.61
137524	CDWG Inc	PO-090375	5,421.98
		PO-090685	1,719.69
137525	DAY LITE MAINTENANCE	PO-281612	2,171.87
137526	DISCOUNT OFFICE SERVICES	PO-282461	104.49
137527	HITT MARKING DEVICE	PO-280528	40.20
137528	JOHNSTONE SUPPLY	PO-090897	928.67
137529	KELLY PAPER COMPANY	PO-283613	4,857.93
137530	KIRK PAPER	PO-280386	725.29
137531	LAMA SEWING KITS	PO-282615	394.32
137532	LESLIES SWIMMING POOL SUPPLY	PO-280290	43.44
137533	LIFETIME MEMORY PRODUCTS INC	PO-090817	18.86
137534	LONG'S ELECTRONICS	PO-283718	47.69
137535	LOOMIS	PO-280939	301.54
137536	THE LIFE TRENDS GROUP TLTG INC	PO-090380	1,693.08
137537	BORDERS GROUP INC.	PO-281288	73.22
137538	TANDUS SPECIALIZED MARKETS	PO-284188	2,022.25
137539	USA SHADE & FABRIC STRUCTURES	PO-090833	2,537.50
		PO-090901	1,254.70
137540	TANDUS SPECIALIZED MARKETS	PO-281960	2,474.57
137541	BERGMAN & DACEY INC	PO-284138	9,331.00
137542	COMMERCIAL FENCE & IRON WORKS	PV-095061	3,540.00
137543	HARDY & HARPER INC	PV-095062	7,120.00
137544	ALPINE ACADEMY	PO-280200	2,240.00
137545	CARES	PO-281210	450.00
137546	CENTER FOR AUTISM &	PO-280026	2,076.40
		PO-281217	1,930.50
		PO-281725	1,942.90
		PO-282864	1,196.88
		PO-284122	1,030.00
137547	CINNAMON HILLS SCHOOL	PO-090603	2,700.00
		PO-282853	2,700.00

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Warrant Number	Name of Payee	Reference Number	Amount
137548	CROMWELL, PATRICIA	PO-280992	945.00
137549	DAHL, JAMES & KATIE	PO-281113	57.60
137550	DEVEREUX FOUNDATION	PO-090614	3,034.00
		PO-281681	3,034.00
137551	ECE4AUTISM	PO-282160	2,100.00
137552	EXCELSIOR YOUTH CENTER	PO-280205	1,400.87
137553	FAMILY LIFE CENTER BODEGA	PO-281098	3,362.05
		PO-281100	3,008.15
137554	GOODWILL IND OF O C	PO-090858	120.00
137555	GOODWILL INDUSTRIES	PO-280673	1,950.00
137556	HEAR NOW dba	PO-280136	340.00
		PO-280137	3,293.75
137557	IWAMOTO, LINDA	PO-281121	369.36
137558	LAZZARO, CYNTHIA	PO-281114	327.84
137559	LEISURE CARE	PO-090599	722.00
137560	MARDAN CENTER OF ED	PO-281087	2,236.00
		PO-281088	3,096.00
137561	MAXIM HEALTHCARE SERVICES	PO-280188	2,456.86
137562	ORALINGUA SCHOOL	PO-090225	2,845.80
137563	ORANGE CTY DEPT EDUC	PO-280024	13,225.00
137564	ORANGE CTY TESTING SERV	PO-281669	168.00
137565	PILOT, KEVIN	PO-281120	716.22
137566	POWELL, PERRY OR SHARRON	PO-281108	472.21
137567	RAINBOW CONNECTION	PO-090208	309.00
137568	READING AND LANGUAGE CENTER	PO-090625	680.00
137569	SHILOH TREATMENT CENTER INC	PO-282848	3,021.00
137570	SPECTRUM PEDIATRIC THERAPY	PO-090237	11,560.00
137571	SPEECH PATHOLOGY GROUP INC	PO-283810	5,440.00
137572	THERAPEUTIC EDUCATION CENTER	PO-090224	3,870.00
		PO-280203	3,440.00
		PO-281089	3,825.00
		PO-281090	4,050.00
		PO-281091	5,280.00
		PO-284150	4,050.00
137573	WESTSHIELD ADOLESCENT SERVICES	PO-280239	4,580.41
137574	YELLOWSTONE BOYS & GIRLS RANCH	PO-280195	3,980.00
		PO-283334	597.00

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Warrant Number	Name of Payee	Reference Number	Amount
137575	US BANK CORP PAYMENT SYSTEM	CM-090081	341.25-
		CM-090082	146.25-
		CM-090083	341.25-
		CM-090084	187.50-
		CM-090085	341.25-
		CM-090086	398.25-
		CM-090087	146.25-
		PV-095069	1,017.09
		PV-095070	332.28
		PV-095071	1,962.14
137576	US BANK CORP PAYMENT SYSTEM	PV-095071	119.42
137577	UNUM LIFE INSURANCE	PO-280218	10,006.92
137578	AT&T	PO-282495	129.17
137579	AT&T-CALNET2	PO-283838	370.10
137580	MISSION VIEJO GLASS	PO-280400	1,190.00
137581	MOUNTAIN WATER COMPANY	PO-283350	9.10
137582	NASCO WEST	PO-090396	722.33
		PO-280794	217.98
		PO-283769	559.53
		PO-283770	233.49
		PO-283774	753.97
		PO-284217	538.75
137583	OFFICE DEPOT	PO-090348	58.10
		PO-280433	58.71
137584	ONE STOP BINDERY	PO-280387	1,125.00
137585	RALPHS GROCERY CO	PO-280819	94.90
		PO-281597	191.23
		PO-284025	79.89
137586	SCIENCE KIT & BOREAL LAB	PO-281397	199.91
137587	SEHI COMPUTER	PO-090500	126.55
137588	SOUTHWEST SCHOOL SUPPLY	PO-090427	64.22
137589	TECH4LEARNING	PO-284270	2,321.45
137590	UNISOURCE CORP	PO-280233	6,069.99
		PO-280569	3,442.07
137591	US AIR CONDITIONING DIST.	PO-284267	4,441.80
137592	YOSEMITE WATER	PO-280998	44.10
137594	CIT TECH FINANCIAL SERVICES	PO-281948	163.00
137595	CITY OF MISSION VIEJO	PO-090691	15,616.89
137596	CITY OF SAN CLEMENTE	PO-280366	10,905.70
137597	IKON FINANCIAL SERVICES	PO-282588	716.54
137598	MOULTON NIGUEL WATER	PO-280365	3,048.44
137599	SAN DIEGO GAS & ELECTRIC	PO-280369	133,738.43
137600	SANTA MARGARITA WATER	PO-280346	411.13
137601	SMART & FINAL	PO-280287	154.27
		PO-282017	131.89

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Warrant Number	Name of Payee	Reference Number	Amount
137602	SO CAL EDISON CO	PO-280363	17,707.23
137603	SO CAL GAS CO	PO-280345	2,730.77
137604	SOLAG / CR&R	PO-281410	33,574.91
137605	SPARKLETTS	PO-280677	12.91
		PO-280706	151.56
		PO-280996	8.50
		PO-281750	10.20
		PO-282126	19.85
		PO-282786	10.15
137606	SPARKLETTS	PO-280107	47.07
		PO-282127	24.42
		PO-282128	12.16
		PO-282129	26.66
		PO-282130	6.11
		PO-282131	8.11
		PO-282132	4.05
		PO-282788	10.26
137607	ADAMS, KARA	PV-095125	354.23
137608	ARRIOLA, INGRID	PV-095126	120.12
137609	AVAL, SOHEIL	PV-095127	414.66
137610	BADGER, HOLLY &/OR THOMAS	PV-095129	128.70
137611	BALLEN, LINETTE	PV-095130	120.74
137612	BANH, JULIE/NAM	PV-095131	685.08
137613	BECERRA, ANTONIO &/OR DINORAH	PV-095132	186.92
137614	BELANGER, JEFF	PV-095133	566.06
137615	BERGMAN, TODD	PV-095135	195.98
137616	CHAPMAN, JONATHAN &/OR BARBARA	PV-095136	234.19
137617	CHEN, CHARLES & CYNTHIA	PV-095138	178.20
137618	COLCLASER, CAROLEE AND DAVID	PV-095139	433.06
137619	COLE, CURTISTINE	PV-095144	178.60
137620	DEANE, WILLIAM &/OR JANICE	PV-095142	196.73
137621	DOUMIT, RIMA	PV-095145	173.72
137622	FERREN, MATTHEW &/OR KATIE	PV-095146	132.36
137623	GAITAN, SCOTT & BEVERLY Z.	PV-095147	221.79
137624	GAU, MARY C.	PV-095148	185.13
137625	GIDEONS, CHRIS &/OR VALLI	PV-095149	414.66
137626	GORDON, DEBRA L	PV-095150	557.56
137627	GRAHAM, JOCELYN & MARK	PV-095151	290.19
137628	GUTIERREZ, ALICIA	PV-095152	174.24
137629	HOGGATT, ROBERT/VERONICA	PV-095153	366.69
137630	JACKSON, BEN & JENNIFER	PV-095154	196.42
137631	JOHANNES, JENNETTE	PV-095155	163.35
137632	JOHNSON, LORI	PV-095157	233.64
137633	KOVACH, WOLFGANG &/OR TERI	PV-095158	528.19
137634	LAW, YUET	PV-095160	229.72

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Warrant Number	Name of Payee	Reference Number	Amount
137635	LEE, THOMAS AND/OR DEBBIE	PV-095161	149.69
137636	LIDDLE, DREW & LESLIE	PV-095162	297.00
137637	MARTIN, PETER/NORMA	PV-095163	214.63
137638	MC CLURE, HEATHER	PV-095164	395.78
		PV-095166	180.40
137639	MC ILVAIN, PATRICK/STEPHANIE	PV-095167	77.75
137640	MC LAIN, STEPHEN & MAGDA	PV-095168	105.73
137641	MCBRIDE, MELISSA	PV-095183	239.18
137642	MICHEL, NANCY	PV-095169	107.01
137643	MIKKELSON, NICOLE	PV-095171	158.00
137644	MONTANEZ, TERRI & FERNANDO	PV-095172	187.97
137645	MORGAN, NANCY	PV-095173	151.19
137646	NOXON, LISA C	PV-095175	193.95
137647	OLTMANS, JOSEPH &/OR JESSICA	PV-095176	166.32
137648	PAEZ, HUGO &/OR ANDREA	PV-095178	133.76
137649	PAUL, PUJA	PV-095179	578.73
137650	PRABHU, WILLIAM & MYKA	PV-095182	165.13
137651	PRINGLE, DIANE	PV-095184	196.77
137652	RAZA, AHMAD	PV-095185	358.56
137653	RODAS, PHILLIP AND CAROLYN	PV-095187	156.62
137654	ROHDE, JAN &/OR JOY	PV-095188	114.07
137655	ROTH, JAY &/OR KERI	PV-095190	206.06
137656	ROZO, ROXANNE	PV-095191	74.65
137657	SCHIEDOW, KIM & TODD	PV-095192	273.96
137658	SCHMID, DANIEL	PV-095194	151.27
137659	SETTANNI, JAY &/OR HELEN	PV-095195	1,040.19
137660	TANDLE, ROBYN	PV-095207	301.83
137661	TIRADO, OTILIA	PV-095198	72.00
137662	UNGOS, JAY AND MARIE	PV-095200	361.79
137663	WATSON, MALISSA	PV-095202	137.04
137664	WERTHEIM, CAROLYN	PV-095204	624.47
137665	WILLIAMS, JAMES &/OR GINI	PV-095205	119.46
137666	ABILITATIONS	PO-090672	54.91
		PO-090674	95.28
137667	CAPISTRANO GOLF CARS	PO-280279	3,311.15
		PO-281423	346.66
137668	CDWG Inc	PO-090822	278.80
137669	CHICKS SPORTING GOODS	PO-090932	459.88
137670	CLARK SECURITY PRODUCTS	PO-090060	211.96

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Warrant Number	Name of Payee	Reference Number	Amount
137671	CORPORATE EXPRESS	PO-090473	62.40
		PO-090654	91.59
		PO-280803	939.45
		PO-281014	177.49
		PO-281782	3.21
		PO-282008	584.58
		PO-282194	55.25
137672	DISNEY EDUCATIONAL PRODUCTIONS	PO-090710	807.00
137673	DUNN-EDWARDS CORP	PO-280244	682.92
137674	EVERYTHING MEDICAL	PO-090784	1,750.00
137675	FLINN SCIENTIFIC INC	PO-090240	947.69
137676	FRANKLIN ELECTRONIC PUBL	PO-090680	59.57
137677	GANAHL LUMBER	PO-280405	768.71
		PO-284227	1,646.37
137678	GMF SOUND INC	PO-090173	11,687.10
137679	GRAPHIC SYSTEMS	PO-280384	271.15
137680	GUNTHER'S ATHLETIC SERV	PO-280207	1,998.00
		PO-280208	6,458.00
137681	HIRSCH PIPE & SUPPLY	PO-280350	584.35
137682	IRON MOUNTAIN	PO-280441	226.40
137683	JOHN DEERE LANDSCAPES	PO-280902	477.70
137684	JOHNSTONE SUPPLY	PO-090897	1,637.57
137685	KELLY PAPER COMPANY	PO-283613	317.43
137686	LAWNMOWERS ETC	PO-283940	323.84
137687	LIFETRENDS GROUP	PO-090792	3,386.15
137688	LYRIS TECHNOLOGIES INC	PO-284206	1,080.00
137689	THE GUIDANCE GROUP	PO-090281	494.84
137690	LAKESHORE LEARNING MATLS	PO-280954	166.01
137691	GALE/CENGAGE	PO-284263	445.07
137692	CORPORATE EXPRESS	PO-090877	234.90
137693	ALFARO, YASEL	PV-095134	180.00
137694	AMARAL, CRAIG	PV-095137	15.00
137695	BAUTISTA, ALEXANDER	PV-095165	15.00
137696	BRADBURY, REBECCA	PV-095159	53.21
137697	BRADSTOCK, IAN	PV-095141	18.00
137698	BUTH, MOLLIKA	PV-095143	18.00
137699	CRAFT, CHRISTY	PV-095174	69.00
137700	ESCUZIA, NICHOLAS	PV-095177	18.00
137701	FELTON, SAMUEL	PV-095181	15.00
137702	FONTANA, EDWARD	PV-095186	104.00
137703	FRANKLIN, ALYSSA	PV-095180	71.00
137704	GALA, DYLAN	PV-095189	18.00
137705	GATES, LAURA	PV-095193	16.00
137706	GOKBUDAK, CHRISTINE	PV-095196	25.00
137707	HANSEN, DANIEL N.	PV-095199	81.00

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Warrant Number	Name of Payee	Reference Number	Amount
137708	HERNANDEZ, JORGE A.	PV-095201	11.00
137709	HILL, MARIANNA	PV-095197	18.00
137710	KELLY, KATHERINE	PV-095203	68.00
137711	LA MOTTE, SANDY	PV-095208	36.57
137712	LAVADIA-BEACH, TANNER J.	PV-095206	68.00
137713	BOMBE, GERHARD	PV-095170	30.00
137714	BRITO, VERONICA	PV-095156	30.00
137715	COMMERCIAL FENCE & IRON WORKS	PO-090510	1,965.00
137716	SPRINT/NEXTEL COMMUNICATIONS	CM-090090	1,000.00-
		PV-095140	3,283.76
137717	CAPISTRANO CONNECTIONS ACADEMY	PV-095209	412.00
137718	URBAN CROSSROADS INC	PO-281615	520.00
137719	CITY OF SAN JUAN CAPISTRANO	PO-090828	2,264,333.00
137720	ANTOCI, NATALIE	PO-281119	673.20
137721	CREATIVE SOLUTIONS FOR AUTISM	PO-090212	1,825.00
137722	CSBA'S PRACTI-CAL	PO-090802	972.18
137723	DORES PHD, PAUL ALAN	PO-280149	3,400.00
137724	EDUCATIONAL BASED SERVICES	PO-281802	4,503.88
137725	EMILY GRIFFITH CENTER	PO-280201	2,223.54
137726	ESCO EAR SERVICE CORP	PV-095235	120.00
137727	HEAR NOW dba	PO-280136	485.00
137728	MENDE PSY.D, SYLVIA	PO-280427	8,527.95
137729	NICOL, WILLIAM	PO-280921	313.45
137730	ORANGE COUNTY THERAPY SERVICE	PO-280138	24,160.00
137731	PACIFIC PEDIATRIC THERAPY INC.	PO-283962	11,312.50
137732	PYRAMID AUTISM CENTER	PO-281117	4,050.00
		PO-281118	3,825.00
137733	SPEECH & LANGUAGE PROFESSIONAL	PO-284154	7,304.00
137734	WESTSHIELD ADOLESCENT SERVICES	PO-280239	7,736.60
137735	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	75,872.38
137736	CAL SCHOOL MANAGEMENT GROUP	PO-090922	1,333.00
137737	CENTER FOR GRANTS & EVALUATION	PO-283356	2,000.00
137738	COMMUNITY SERV PROGRAM	PO-280102	21,375.00
137739	CONCORDIA UNIVERSITY	PO-090856	375.00
137740	CRARY, BRENDA	PO-280140	3,150.00
137741	DEMPSEY, MITCHELL	PO-283124	300.00
		PO-283125	50.00
137742	DINERS CLUB	PV-095210	691.40
137743	PROFESSIONAL TUTORS OF AMERICA	PO-282175	8,201.25
137744	REGENTS UC/HELP ME GROW	PO-090868	60.00
		PO-090869	180.00
137745	AQUARIUM OF THE PACIFIC	PO-091058	862.50
137746	DEUTSCH, STACIA	PO-090934	500.00
137747	DISCOVERY SCIENCE CENTER	PO-090946	275.00

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Warrant Number	Name of Payee	Reference Number	Amount
137748	DONNA O'NEIL LAND CONSERVANCY	PO-090991	896.00
		PO-091057	2,160.00
137749	IMAGINATION MACHINE, THE	PO-090942	300.00
		PO-090945	300.00
		PO-284116	1,575.00
137750	MISSION SAN JUAN CAPISTRANO	PV-095218	484.00
137751	OCEAN INSTITUTE	PO-091062	200.00
137752	ORANGE COUNTY DEPT OF EDUCATIO	PO-090341	17,955.00
		PO-090718	600.00
137753	ORANGE COUNTY PERFORMING ARTS	PO-090592	400.00
		PO-090935	600.00
137754	SADDLEBACK VLY SCH DIST	PO-281604	1,313.00
137755	SHEPHERD OF THE HILLS CHURCH	PO-090994	1,120.00
137756	THOUSAND PINES OUTDOOR SCHOOL	PO-082853	14,564.88
137757	ARTINGER, TRACEY	PV-095211	105.60
137758	BROWN, SUSAN	PV-095212	55.00
137759	CACHAT, TOM	PV-095213	913.77
137760	CAMERON, BONNIE	PV-095214	209.50
137761	GHOTBI, MARY	PV-095215	197.00
137762	HOLLIDAY, SUSAN	PV-095216	203.00
137763	JOHNSON, ERIK	PV-095217	606.69
137764	LAFORTE, LYNDIA	PV-095219	28.60
137765	MACKAY, FRANCES	PV-095220	66.00
137766	OSUMI, DEANNA P.	PV-095221	699.69
137767	WALKER, MARIA CHRISTINA	PV-095223	66.00
137768	DOUGHERTY, PAULA	PV-095224	2,583.00
137769	GORMAN, RON	PV-095226	535.50
137770	HALL, ANNIE	PV-095230	347.80
137771	HOLTZMAN, TERRI	PV-095231	122.50
137772	HOURIGAN, CM	PV-095234	1,160.40
137773	JDP PHOTOGRAPHY	PV-095229	165.00
137774	MC COOK, VANIA ASSENOVA	PV-095228	147.00
137775	RAPOZO, EVELYN	PV-095233	367.50
137776	SAFFORD, MARGARET	PV-095232	2,394.00
137777	STYBR, GIGI	PV-095225	700.00
137778	WONG, FIONA L.	PV-095227	308.00
137779	APPLE COMPUTER INC	PO-090744	13,914.74
137780	CA OFFICE SYSTEMS INC	PO-281033	0.55
137781	CINTAS CORP	PO-280281	522.58
		PO-281626	60.20
137782	CIT TECH FINANCIAL SERVICES	PV-095263	433.16
137783	CITY OF SAN JUAN CAPISTRANO	PO-280368	2,408.42
137784	COACH AMERICA	PO-090443	3,655.00
137785	CULVER-NEWLIN INC	PO-282624	341.09
		PV-095266	75.00

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Warrant Number	Name of Payee	Reference Number	Amount
137786	DELL MARKETING L P	PO-090742	1,692.23
		PO-090780	37.64
137787	IMAGE 2000	PO-280347	303.75
		PO-284203	288.22
137788	MCMAHAN DESK INC	PO-283993	3,907.02
137789	PITNEY BOWES	PO-280936	508.00
137790	PRUDENTIAL OVERALL SUP	PO-280493	59.36
		PO-280928	17.53
137791	SAN DIEGO GAS & ELECTRIC	PO-280369	45,085.69
137792	SANTA MARGARITA WATER	PO-280346	568.41
137793	SO CAL GAS CO	PO-280345	8,876.00
137794	WELLS FARGO FINANCIAL LEASING	PO-280564	209.98
137795	XEROX CORPORATION	PO-283180	32.73
137796	ELTEC REFRIGERATION	PO-283308	2,548.00
137797	CORVEL ENTERPRISE COMP INC	PO-280215	75,705.00
137798	METROPOLITAN EMPLOYEES	PO-280223	3,674,115.43
		PO-280224	23,550.00
137799	1ST JON	PO-281363	256.32
137800	ACADEMIC THERAPY PUBL	PO-090769	770.43
137801	ASPEN PUBLISHERS INC	PO-090997	73.10
137802	ATLAS PEN & PENCIL	PO-090753	89.21
137803	CAROLINA BIOLOGICAL SUPPLY CO	PO-090842	2,773.30
137804	CDWG Inc	PO-090642	1,289.77
		PO-280446	67.76
137805	CENTER FOR LEARNING, THE	PO-090105	45.95
137806	DESIGN SCIENCE	PO-090297	363.45
137807	DESIGNING MOBILITY ATG	PO-282988	519.89
		PO-284184	533.82
137808	ENVIRO-GUARD	PO-090886	546.35
137809	FRESHINK	PO-091063	400.00
137810	GRAYMARK	PO-090808	1,096.80
137811	JIM'S MUSIC	PO-090962	337.71
137812	KELLY PAPER COMPANY	PO-283613	194.96
137813	KENDALL HUNT PUBL CO	PO-090841	3,726.68
137814	LAMA SEWING KITS	PO-282311	339.20
137815	ECS LEARNING SYSTEMS INC	PO-090543	160.77
137816	ACHIEVE NOW SCIENCE	PO-284073	1,070.00
137817	MISSION SAN JUAN CAPISTRANO	PO-091051	768.00
137818	MISSION SAN JUAN CAPISTRANO	PO-283902	1,024.00
137819	EDUC & COMM SUPPORTS	PO-091022	250.00
137820	MARSHALL MUSIC	PO-280779	64.43
137821	MOORE'S SEWING MACHINE	PO-281416	278.11
		PO-281594	47.00
137822	OFFICE DEPOT	PO-090782	224.98
137823	ORDOQUI CONSLTNG & LOCK	PO-280296	290.26

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Warrant Number	Name of Payee	Reference Number	Amount
137824	OVER NIGHT NUMBERING	PO-280334	80.00
137825	PEPPER-LOS ANGELES, J W	PO-282208	498.69
137826	PERFECT SEAL LABORATORIES	PO-090974	33.10
137827	PRESIDENTS CHALLENGE	PO-091047	76.50
137828	PSOC-WATERLINES TECHNOLOGIES	PO-282399	2,187.07
137829	READING TREE PRODUCTIONS	PO-090816	154.00
137830	RUSCO INC	PO-284246	6,275.36
137831	SAFETY KLEEN CORP	PO-280710	531.83
		PO-280711	402.73
		PO-280712	256.80
137832	SAMMONS PRESTON	PO-090174	370.48
137833	SAN JUAN FAMILY HEALTH URGENT	PO-281140	250.00
137834	SEHI COMPUTER	PO-280791	691.95
137835	SHIRT GRAPHICS	PO-090339	1,226.96
		PO-090340	877.37
137836	SHORECLIFFS AUTO SERVICE	PO-091086	4,867.87
137837	SMARDAN SUPPLY COMPANY	PO-090895	605.02
137838	SO COAST DISTRIBUTING CO	PO-281417	1,028.48
137839	SOUTHWEST SCHOOL SUPPLY	PO-280180	91.44
		PO-280181	65.05
		PO-280789	266.62
		PO-281932	33.94
		PO-282012	45.52
		PO-283413	138.53
137840	SUBSCRIPTION SERVICES OF	PO-090469	819.42
137841	THOMSON WEST	PO-091048	54.96
137842	UNISOURCE CORP	PO-090846	23,095.80
137843	US AIR CONDITIONING DIST.	PO-284267	323.25
137844	VISTA PAINT CORP	PO-280406	203.32
137845	WHITE CAP INDUSTRIES INC	PO-281428	319.37
137846	MISSION VIEJO GLASS	PO-280400	5,795.00
		PO-281070	235.15
137847	MOORE'S SEWING MACHINE	PO-090929	52.00
137848	MYERS FORKLIFT INC	PO-090963	5,339.31
137849	NATIONAL GEOGRAPHIC SOCIETY	PO-091046	113.94
137850	NATIONWIDE FIRE PROTECTION	PO-280627	432.35
		PO-280951	2,500.00
137851	NEVCO SCOREBOARD CO	PO-090192	1,931.77
137852	OFFICE DEPOT	PO-090348	124.28
		PO-090782	74.99
		PO-280433	79.16
		PO-281275	52.80-
137853	ORIENTAL TRADING CO	PO-283071	199.68
137854	PEPPER-LOS ANGELES, J W	PO-090116	81.45
137855	PREMIERE WATER SERVICES	PO-280396	1,125.00

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Warrant Number	Name of Payee	Reference Number	Amount
137856	PSOC-WATERLINES TECHNOLOGIES	PO-282399	316.20
137857	QUICK SORT INC	PO-280930	837.98
137858	RALPHS GROCERY CO	PO-280819	27.94
		PO-281988	15.64
137859	RINCON TRUCK PARTS	PO-090984	4,012.59
137860	SARGENT-WELCH/VWR SCIENT	PO-090433	242.24
137861	SCIENCE KIT & BOREAL LAB	PO-090931	65.44
		PO-283353	92.60
137862	SOUTHWEST SCHOOL SUPPLY	PO-090838	98.05
137863	VISTA PAINT CORP	PO-280406	91.05
137864	YOSEMITE WATER	PO-280998	64.75
137865	ZOO PET STORE	PO-284220	75.92
137866	TELEPARENT EDUCATIONAL SYSTEMS	PO-091013	583.33
137867	OFFICE DEPOT	PO-283203	111.62
137868	RALPHS GROCERY CO	PO-090414	128.75
		PO-090415	73.29
		PO-090418	84.16
		PO-090949	90.11
		PO-280105	34.73
		PO-280735	140.23
		PO-280736	170.42
		PO-280739	202.06
		PO-280740	35.90
		PO-280817	210.51
		PO-283969	189.39
		PO-283973	69.41
137869	TRI-AD	PO-091056	300.00
137870	CAMPCO	PO-283358	10,742.00
137871	JACK WHITE	PO-283760	48.40
137872	ORANGE CTY DEPT EDUC	PO-090638	50.00
137873	RUTAN & TUCKER	PO-090586	5,366.90
		PO-281193	11,372.34
		PO-283593	341.57
137874	SAN DIEGO CTY SUPT OF SCHOOLS	PO-090044	200.00
137875	THE BULLY FREE SYSTEMS	PO-282899	2,885.00
137876	AON CONSULTING	PO-284261	2,500.00
1,303 Warrants			\$16,302,751.03

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
ASR Food Distributors, Inc.	Bid No. 0708-22 Produce	5/12/2008
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Hazardous Services, Inc.	Bid No. 0809-05 Phase II Enhance Vapor Recovery Upgrade for Gasoline Dispensers	8/11/2008
CDW Government, Inc.	Bid No. 0607-13 Audio Visual Equipment	6/25/2007
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Culver Newlin	Newport-Mesa USD Bid No. 104-07, Purchase of School and Office Furniture	5/7/2007
David Taussig & Associates, Inc.	Bid No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Galasso's Bakery	Bid No. 0809-02 Bakery Products	8/11/2008

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
GC Builders, Inc.	Bid No. 0607-18 Construction of San Clemente High School Auxiliary Gym & Pool Building	6/25/2007
Gilbert & Stearns, Inc.	Bid No. 0708-02 Electrical Service	6/25/2007
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Gov Place	California Multiple Award Schedule Contract No. 3-99-70-0920C, Purchase Electronic Data Processing and Telecommunications Good and Services	11/14/2005
Hardy & Harper, Inc.	Bid No. 0708-01 Asphalt Paving, Sealcoating and Repair	6/25/2007
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Managment Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Jones-Campbell	Glendale USD P16-04/05, Purchase of Classroom and Office Furniture and Equipment	5/23/2005
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
Mepco Services, Inc.	Bid No. 0708-16 San Juan Hills High School Stadium - Phase II	2/11/2008
Modular Structures, Inc.	Bid No. 0405-09 Single Story & Two-Story Relocatable Buildings Districtwide	10/18/2004
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
Office Depot	Santa Ana USD Bid NO. 8-06, Purchase of School Paper Supplies	5/7/2007
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Pacific Mobile Home Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Paul C. Miller Construction Co., Inc.	Bid No. 0708-26 San Clemente High School Upper Campus Science Classroom Conversion and Staff Restroom ADA Upgrades	12/8/2008
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Planning Center (The)	RFP - On-Call Environmental Consulting Services for School Construction, Modernization and Other Activities	6/25/2007
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Lina USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Sprint/Nextel	California Strategically Sourced Wireless Contracts No. 1S-05-58-01	2/13/2006
S-W Compressors	RFP No. 1-0708 Temporary Compressed Natural Gas Fueling Station	12/10/2007
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0607-13 Audio Visual Equipment	6/25/2007
U.S. Foodservice, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
UltraSystems	RFP - On-Call Environmental Consulting Services for School Construction, Modernization and Other Activities	6/25/2007
USA Shade & Fabric Structures, Inc.	Bid No. 0708-13 Shade Structures	6/25/2007
Valiant IMC	Bid No. 0607-13 Audio Visual Equipment	6/25/2007
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Verizon Wireless	California Strategically Sourced Wireless Contracts No. 1S-05-58-02	2/13/2006
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WCS/CA, Inc.	Orange County Department of Education Resolution No. 0203-76, Labor Compliance Program	3/10/2003


**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Intergrated Printing Solution	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**

BACKGROUND INFORMATION

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board of Trustees for approval.

CURRENT CONSIDERATIONS

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

FINANCIAL IMPLICATIONS

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$310,084.54 for District schools and will be reflected in the appropriate accounts in the 2008/09 budget.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

<u>Donated By</u>	<u>Amount</u>	<u>For</u>	<u>School</u>
Busch Entertainment Corp	\$ 500.00	Field Trip	Ambuehl Elementary
Target Stores	\$ 151.64	Supplies	Ambuehl Elementary
Washington Mutual	\$ 52.28	Supplies	Ambuehl Elementary
Washington Mutual	\$ 97.44	Unspecified	Arroyo Vista Elementary
Bathgate PTA	\$ 1,719.00	As Needed	Bathgate Elementary
Pacific Life Foundation	\$ 3,000.00	Instructional Supplies	Bathgate Elementary
Target Stores	\$ 392.47	Instructional Supplies	Bathgate Elementary
Bathgate PTA	\$ 5,900.00	Sports Program	Bathgate Elementary
Washington Mutual	\$ 218.78	Classroom Supplies	Bergeson Elementary
Jill Wheeler	\$ 230.00	Boutique Sales	Bridges CDHS Class 1
Joanne Blacker	\$ 41.00	Boutique Sales	Bridges CDHS Class 1

Approval: Donation of Funds/Equipment**April 13, 2009**

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Target Stores	\$	102.68	Instructional Supplies	Canyon Vista Elementary
Pacific Life Foundation	\$	3,000.00	Computers	Canyon Vista Elementary
Canyon Vista PTA	\$	275.00	Assembly	Canyon Vista Elementary
BP-Fabric of America Fund	\$	1,000.00	Instructional Supplies	Carl Hankey K-8
Carl Hankey Science Camp	\$	1,620.00	Science Camp	Carl Hankey K-8
AT&T United Way Emp.				
Giving Campaign	\$	126.00	Instructional Materials	Carl Hankey K-8
Carl Hankey PTA	\$	500.00	2nd Gr. Field Trip	Carl Hankey K-8
Target Stores	\$	233.56	Instructional Materials	Carl Hankey K-8
Carl Hankey PTA	\$	500.00	1st Gr. Field Trip	Carl Hankey K-8
James Thiercof	\$	175.00	Instructional Materials	Carl Hankey K-8
Carl Hankey PTA	\$	500.00	5th Gr. Camp	Carl Hankey K-8
Target Stores	\$	706.61	Classroom Supplies	Castille Elementary
Pacific Life Foundation	\$	3,000.00	Computers	Castille Elementary
Castille Elementary Booster Club	\$	30,636.00	5th Gr. Outdoor Science	Castille Elementary
Castille Elementary PTA	\$	200.00	Copy Paper	Castille Elementary
			3 T's of Education	
Pacific Life Foundation	\$	5,000.00	Grant	Chaparral Elementary
Target Stores	\$	154.63	Classroom Supplies	Chaparral Elementary
Chaparral PTA	\$	2,160.00	3rd Gr. Field Trip	Chaparral Elementary
Chaparral PTA	\$	18,000.00	Pull out Teacher	Chaparral Elementary
Chaparral PTA	\$	7,700.00	Library Aide	Chaparral Elementary
Arscape, LLC DBA Kidsart Fair	\$	481.00	Instructional Materials	Chaparral Elementary
Washington Mutual	\$	185.92	Instructional Materials	Chaparral Elementary
Clarence Lobo Boosters	\$	-	Califone PA-916	Clarence Lobo Elementary
Leslie Loy	\$	-	Misc Supplies	Concordia Elementary
Wells Fargo Foundation	\$	179.20	Supplies	Crown Valley Elementary
Target Stores	\$	231.07	Classroom Supplies	Crown Valley Elementary
Crown Valley PTA	\$	2,699.50	Meet the Masters	Crown Valley Elementary
Del Obispo PTA	\$	33,445.00	5th Gr. Science Camp	Del Obispo Elementary
Washington Mutual	\$	88.90	Education	Del Obispo Elementary
Target Stores	\$	86.92	Education	Del Obispo Elementary
Melissa Mofetta Teacher				
DJAES	\$	336.00	Field Trip	Don Juan Avila Elementary
Don Juan Avila Elementary				
PTA	\$	3,850.00	Field Trip	Don Juan Avila Elementary
Target Stores	\$	371.25	Printing	George White Elementary
Wal-Mart Foundation	\$	500.00	General Supplies	George White Elementary
George White Elementary				
PTA	\$	1,500.00	Copier Ink & Masters	George White Elementary
CUSD Foundation	\$	1,546.50	5th Grade at Camp	Hidden Hills Elementary

Approval: Donation of Funds/Equipment**April 13, 2009**

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Hidden Hills PTA	\$	700.00	O.C. Performing Arts	Hidden Hills Elementary
Target Stores	\$	185.57	Instructional Supplies	John Malcom Elementary
John Malcom PTA	\$	2,420.50	1st & 4th Gr. Field Trips	John Malcom Elementary
CUSD Foundation	\$	3,591.00	5th Gr. Riley's Farm	John Malcom Elementary
Christian Science society of SJC	\$	1,407.30	4th Gr. Field Trips	Kinoshita Elementary
Kinoshita Families	\$	333.00	Field Trips	Kinoshita Elementary
Kinoshita Families	\$	230.00	School Event	Kinoshita Elementary
Kinoshita Families	\$	40.00	Field Trips	Kinoshita Elementary
Kinoshita Families	\$	117.00	Supplies	Kinoshita Elementary
Baskin Robbins aka GLS-K Inc.	\$	32.47	Classroom Supplies	Ladera Ranch Elementary
BMC 123 Financial	\$	50.00	Classroom Supplies	Ladera Ranch Elementary
Washington Mutual	\$	166.30	Classroom Supplies	Ladera Ranch Elementary
Pacific Life Foundation	\$	2,500.00	LCD Projectors	Ladera Ranch Elementary
California Council of Economic Ed.	\$	90.00	Substitute Teacher	Ladera Ranch Elementary
Target Stores	\$	75.77	Classroom Supplies	Ladera Ranch Elementary
Ladera Ranch Elementary PTA	\$	1,902.40	Field Trip	Ladera Ranch Elementary
Ladera Ranch Elementary PTA	\$	794.00	Field Trip	Ladera Ranch Elementary
Laguna Niguel ES PTA	\$	880.00	Field Trips	Laguna Niguel Elementary
Pacific Life Foundation	\$	4,000.00	Technology	Laguna Niguel Elementary
Target Stores	\$	160.32	Instructional Supplies	Laguna Niguel Elementary
AT&T United Way Emp. Giving Campaign	\$	120.00	As Needed	Las Flores Elementary
Las Flores Elementary PTA	\$	480.00	Preschool	Las Flores Elementary
Las Flores Elementary PTA	\$	532.00	3rd Grade	Las Flores Elementary
Target Stores	\$	541.52	Education	Las Flores Elementary
Washington Mutual	\$	876.94	Instructional Supplies	Las Palmas Elementary
Marblehead PTA	\$	45.00	PTA Liaison	Marblehead Elementary
Marblehead PTA	\$	303.28	Coach	Marblehead Elementary
CR&R	\$	1,104.80	As Needed	Moulton Elementary
Moulton Elementary PTA	\$	1,040.00	Farm Field Trip-Kind.	Moulton Elementary
Moulton Elementary PTA	\$	350.00	Pilgrim Scholarships	Moulton Elementary
Target Stores	\$	238.15	Supplies	Moulton Elementary
Moulton Elementary PTA	\$	3,728.00	2nd Gr. Field Trip	Moulton Elementary
Rotary Club of Laguna Niguel	\$	146.24	Tree dedication	Moulton Elementary
Moulton Elementary PTA	\$	1,190.00	5th Gr. Field Trip	Moulton Elementary
Dr. William Nguyen	\$	495.00	1st Gr. Field Trip	Moulton Elementary

Approval: Donation of Funds/Equipment**April 13, 2009**

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Moulton Elementary PTA	\$	500.00	Pilgrim Field Trip	Moulton Elementary
Moulton Elementary PTA	\$	1,033.00	4th Gr. Assembly	Moulton Elementary
Oak Grove PTA	\$	512.00	Gr. K Field Trip	Oak Grove Elementary
Oak Grove PTA	\$	720.00	DIBELS-K	Oak Grove Elementary
Oak Grove PTA	\$	11,948.51	Technology	Oak Grove Elementary
Oak Grove Elementary				
School Foundation	\$	495.00	Gr. 3&5 Field Trip	Oak Grove PTA
Ladera Ranch Education				
Foundation	\$	23,970.00	Primary Music	Oso Grande Elementary
Palisades PTA	\$	360.00	Science Camp	Palisades Elementary
Target Stores	\$	198.61	Supplies	Palisades Elementary
Palisades PTA	\$	14,564.88	5th Grade Camp	Palisades Elementary
Target Stores	\$	275.32	Instructional Supplies	Philip Reilly Elementary
Washington Mutual	\$	270.94	Instructional Materials	Philip Reilly Elementary
Reilly PTA	\$	254.96	Artwork	Philip Reilly Elementary
Target Stores	\$	55.32	Instruction	R.H. Dana Elementary
Wells Fargo Foundation	\$	24.00	Instructional Materials	R.H. Dana Elementary
Washington Mutual	\$	325.64	Instructional Materials	R.H. Dana Elementary
Reilly PTA	\$	110.00	Transportation- 5th gr	Philip Reilly Elementary
San Juan Elementary PTA	\$	400.00	LA Troupe Class	San Juan Elementary
San Juan Elementary PTA	\$	272.00	School Directory	San Juan Elementary
Community Presbyterian				
Church	\$	450.00	School Supplies	San Juan Elementary
San Clemente Junior				
Woman's Club	\$	650.00	As Needed	School Readiness
CR&R	\$	2,495.60	Intervention	Tijeras Creek Elementary
Target Stores	\$	488.41	Classroom Supplies	Tijeras Creek Elementary
University of Illinois	\$	100.00	Subs and Broadcasting	Tijeras Creek Elementary
Coca-Cola	\$	19.38	Subs and Broadcasting	Tijeras Creek Elementary
Edison	\$	390.00	Supplies	Truman Benedict Elementary
Target Stores	\$	112.48	Supplies	Truman Benedict Elementary
Washington Mutual	\$	178.08	Supplies	Truman Benedict Elementary
Vicenta Trinidad	\$	25.00	Classroom Supplies	Viejo Elementary
Viejo Elementary PTA	\$	165.00	5th Gr. Field Trip	Viejo Elementary
Vista Del Mar PTA	\$	2,020.00	Field Trips	Vista Del Mar Elementary
Vista Del Mar PTA	\$	9,008.28	K-5 Field Trip	Vista Del Mar Elementary
Vista Del Mar PTA	\$	4,902.00	Meet the Masters	Vista Del Mar Elementary
Vista Del Mar PTA	\$	749.00	Enrichment	Vista Del Mar Middle School
Target Stores	\$	795.60	Instructional Supplies	Wagon Wheel Elementary
Washington Mutual	\$	337.80	Instructional Supplies	Wagon Wheel Elementary
Anusorn Dechartivong	\$	250.00	Supplies	Wood Canyon Elementary
Wood Canyon Foundation	\$	500.00	Copier Toner	Wood Canyon Elementary

Approval: Donation of Funds/Equipment**April 13, 2009**

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Wood Canyon PTA	\$	330.00	Gr. 3 Transportation	Wood Canyon Elementary
Wood Canyon PTA	\$	750.00	Gr. 3 Transportation	Wood Canyon Elementary
Wood Canyon PTA	\$	330.00	5th Gr. Field Trip	Wood Canyon Elementary
Wood Canyon PTA	\$	996.00	5th grade Camp	Wood Canyon Elementary
Target Stores	\$	283.94	Technology	Aliso Viejo Middle School
Washington Mutual	\$	219.50	Technology	Aliso Viejo Middle School
Pacific Life Foundation	\$	2,500.00	Technology	Aliso Viejo Middle School
Ladera Ranch Middle School PTA	\$	4,500.00	Computers	Ladera Ranch Middle School
Pacific Life Foundation	\$	5,000.00	Technology	Ladera Ranch Middle School
Las Flores Elementary PTA	\$	15,854.00	Technology	Las Flores Middle School
Washington Mutual	\$	220.02	Instructional Supplies	Las Flores Middle School
Target Stores	\$	380.89	Instructional Supplies	Las Flores Middle School
Coca-Cola	\$	243.75	Materials	Las Flores Middle School
Wells Fargo Foundation	\$	200.00	Materials	Las Flores Middle School
Boeing Company	\$	168.00	Classroom Supplies	Marco Forster Middle School
Newhart Middle School PTA	\$	15,000.00	Apple Equity	Newhart Middle School
Maxranger, Inc	\$	533.33	Supplies	Newhart Middle School
Target Stores	\$	577.96	Supplies	Newhart Middle School
Wells Fargo Foundation	\$	586.55	Instructional Materials	Newhart Middle School
Pacific Life Foundation	\$	2,500.00	Technology	Niguel Hills Middle School
Andy Macoudie	\$	-	Microsoft Office Lic.	Niguel Hills Middle School
Wells Fargo Foundation	\$	490.00	Pentathlon	Shorecliffs Middle School
Shorecliffs Middle School PTA	\$	500.00	Copier Paper	Shorecliffs Middle School
Tiny Goya	\$	300.00	School Loop	Shorecliffs Middle School
Target Stores	\$	504.15	Classroom Supplies	Aliso Niguel High School
Washington Mutual	\$	458.34	Instructional Supplies	Aliso Niguel High School
Pacific Life Foundation	\$	6,000.00	unspecified	Aliso Niguel High School
Target Stores	\$	771.72	Instructional Supplies	Capistrano Valley High School
Orange County's United Way	\$	102.48	Instructional Materials	Capistrano Valley High School
Target Stores	\$	482.71	Instructional Supplies	Dana Hills High School
Wells Fargo Foundation	\$	140.00	Instructional Materials	Dana Hills High School
Wells Fargo Foundation	\$	140.00	Instructional Materials	Dana Hills High School
Washington Mutual	\$	234.48	Instructional Materials	Dana Hills High School
Wells Fargo Foundation	\$	100.00	Instructional Supplies	Dana Hills High School
Pacific Life Foundation	\$	4,500.00	Data Assessment	Tesoro High School

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 0809-13 – GYM FLOOR AND BLEACHER REPLACEMENT, DANA HILLS HIGH SCHOOL**

BACKGROUND INFORMATION

At the March 9, 2009, Board meeting, staff presented the scope of work and costs estimates for the Dana Hills High School gym floor and bleacher replacement project. The Trustees requested that staff research the architectural fees charged for the project to see if costs could be reduced. Staff obtained quotes from PJHM Architects and LPA, Inc. to provide architectural services for this project. PJHM Architects and LPA were selected to provide architectural services on an as needed basis through the District's RFP No. 2-0506 - Architectural Services. PJHM Architects submitted the most cost effective proposal, reducing the architectural fees substantially, as shown in Exhibit A.

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to advertise Bid No. 0809-13 Gym Floor and Bleacher Replacement, Dana Hills High School, utilizing PJHM Architects as the Architect of Record for this project.

FINANCIAL IMPLICATIONS

The District's costs for the improvements would be approximately \$513,025 as shown in Exhibit B, and may be funded through Deferred Maintenance Funds.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees authorize the advertising of Bid No. 0809-13 – Gym Floor and Bleacher Replacement, Dana Hills High School.

**RECAP OF PROPOSED ARCHITECTURAL FEES
BID NO. 0809-13 – GYM FLOOR AND BLEACHER REPLACEMENT
DANA HILLS HIGH SCHOOL**

April 13, 2009

	LPA, INC.	PJHM, ARCHITECTS	WLC, ARCHITECTS
PROPOSED FEES	\$48,500	\$35,000	\$44,150

EXHIBIT A



647 Camino de los Mares, No. 201
San Clemente, CA 92673
949.496.6191
949.496.0269 FAX
pjhmaw.com

March 17, 2009

John Forney
Director, Construction
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Proposal for Architectural Services to replace the existing gymnasium floor and gymnasium bleachers at Dana Hills High School

Dear Mr. Forney,

PJHM Architects, Inc. is pleased to present the following proposal to you for the following project:

Gymnasium Floor and Bleacher Replacement at Dana Hills High School

Preliminary Scope of Work

- Refer to attached budget worksheet

Scope of Services

- Perform Field Investigations and Project Site Surveys
- Providing construction documents for DSA approval
- Assist with Bidding and Contract Negotiations for Construction Delivery
- Construction Administration
- Coordination with the Division of the State Architect to close the project with certification.

Proposed Architectural Fee

Based on the project scopes listed above, PJHM Architects, Inc. will invoice for services on a fixed fee basis, with a proposed fee of \$35,000.

Please note that this estimate does *not* include the following services: professional engineering services, such as structural and electrical.



647 Camino de los Mares, No. 201
San Clemente, CA 92673
949.496.6191
949.496.0269 FAX
pjhmaw.com

A reimbursement rate of 115% will be applied to the direct billings of consultants, reproductions, and the postage and handling of drawings, Specifications and other documents.

Thank you for considering PJHM Architects, Inc., and we look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Bell', written in a cursive style.

David Bell, A.I.A.
Architect, LEED AP

cc: file



647 Camino de los Mares, No. 201
San Clemente, CA 92673
949.496.6191
949.496.0269 FAX
pjhmaw.com

Capistrano Unified School District
Dana Hills High School Gymnasium
Estimated Project Budget
March 17, 2009

TOTAL PROJECT FUNDS

Estimated Construction Costs

Demolition of Existing Floor	\$22,000
Removal of Existing Bleachers	\$7,000
New Gymnasium Floor, Base, Graphics	\$130,000
Re-installation of Existing Bleachers	\$7,000
Demolition of Existing Bleachers	\$11,000
New Gymnasium Telescopic Bleachers	\$140,000
Paint Existing Ceiling	\$20,000
Miscellaneous ADA Improvements	\$10,000

Estimated Construction Subtotal **\$347,000**

Construction Contingency	10%	\$34,700
General Contractor O&P, GC, etc.	estimate at 17%	\$58,990

Estimated Construction Total **\$440,690**

Estimated Soft Costs

Architectural/Design Fees	Fixed	\$35,000
DSA Plan check fees	State schedule	\$2,335
Misc costs - printing, etc.	estimate	\$10,000
Inspection	estimate	\$20,000
Testing	estimate	\$5,000
Total Soft Costs		\$72,335


TOTAL EXPENDITURES **\$513,025**

planning for education

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: ADVERTISE FOR REQUEST FOR
QUALIFICATIONS/PROPOSALS NO. 2-0910 - ARCHITECTURAL
SERVICES**

BACKGROUND INFORMATION

The Capistrano Unified School District requires architectural services to assist in the planning phase, design development phase and general contract administration for projects, as requested by the District. The scope of work may include architectural services for a variety of additional buildings, construction, modernization, renovation, deferred maintenance, relocatable classroom and/or infrastructure upgrades project(s) or any other architectural services required by the District. The District currently retains various architectural firms that provide these services. Request for Qualifications/Proposals (RFQ/P) No. 2-0910 – Architectural Services, provides the District the opportunity to competitively solicit firms and establish a bench of firms to use on an as needed basis for projects districtwide. The RFQ/P will solicit firms with extensive background and experience in the areas of architectural, structural, civil, mechanical, electrical engineering, and landscape architecture services. The District may select one or more firms that best meet the District's needs to perform the design and related project services as described in the RFQ/P.

This agreement would consist of an initial one-year term with two (2) one-year renewal periods at the option of the Board of Trustees.

CURRENT CONSIDERATIONS

This agenda item pertains to advertising for Request for Qualifications/Proposals (RFQ/P) No. 2-0910-Architectural Service for the District.

FINANCIAL IMPLICATIONS

Funds for these services will be budgeted in the appropriate accounts when costs have been determined.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize advertising for RFQ/P No. 2-0910 – Architectural Services for Capistrano Unified School District.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: USE OF FACILITIES – SAN JUAN HILLS HIGH SCHOOL
THEATER RATES**

BACKGROUND INFORMATION

The Governing Board of Capistrano Unified encourages use of district facilities by community groups and establishes fees for such usage. The fees charged are established to cover costs associated with the type of use and the type of organization utilizing school facilities.

CURRENT CONSIDERATIONS

The San Juan Hills High School Theater is a 500 seat multipurpose facility with a fly gallery and a theatrical lighting and sound system. A multi-tiered rate structure was developed to reflect the diverse usages of the theater. The theater will be available to the community for rental in three formats: (1) Lecture Package (2) Presentation Package (3) Performance Package. (Exhibit A)

A survey of comparable rates for local theatres with similar seating capacities ranged from \$200/hr (Laguna Beach HS) to \$638/hr (Northwood HS). The 415 seat Wilshire Theater at Fullerton College rents for between \$1500-\$2100/hr. (Exhibit B)

The San Juan Hills High School Theater must be operated under the direction of a trained Theater Manager to ensure that the specialized equipment is appropriately used. Theatre Manager Overtime was comprised by taking the Theater Manager-Range 39, Step 3 hourly rate plus time and a half - $\$24.82 \times 1.5 = \37.23 . The amount was rounded up to reflect clerk-paperwork processing time.

Approval of this item amends Board Policy 1330 to include the fee structure for San Juan Hills High School Theater (Exhibit C). Additions are in bold; there are no deletions.

APPROVAL: USE OF FACILITIES – SJHHS THEATER RATES

April 13, 2009

Page 2

Package	<u>Group A</u> Non-profit Youth Serving Organization	<u>Group B</u> Non-profit Organization	<u>Group C</u> Profit Organizations
Lecture Package	Theater rental: \$155 per hr Theater manager: \$45 per hr \$200 per hr. total	Theater rental: \$230 per hr Theater manager: \$45 per hr. \$275 per hr. total	Theater rental: \$300 per hr. Theater manager: \$45 per hr. \$345 per hr. total
Presentation Package*	Theater rental: \$220 per hr. Theater manager: \$45 per hr. \$265 per hr. total	Theater rental: \$330 per hr. Theater manager: \$45 per hr. \$375 per hr. total	Theater rental: \$440 per hr. Theater manager: \$45 per hr. \$485 per hr. total
Performance Package*	Theater rental: \$380 per hr Theater manager: \$45 per hr. \$425 per hr. total	Theater rental: \$570 per hr. Theater manager: \$45 per hr. \$615 per hr total	Theater rental: \$760 per hr. Theater manager: \$45 per hr. \$805 per hr. total

*These fees do not reflect the charge of a custodian if needed.

FINANCIAL IMPLICATIONS

Applying a typical for-profit performance (Group C) at San Juan Hills High School Theater, a ten- hour performance would generate \$3,000 in theater usage fees for the "Lecture Package," \$4400 in theater usage fees for the "Presentation Package," or \$7600 in theater fees for the "Performance Package". Theater Stage Manager fees would be \$450. These fees do not reflect the charge of a custodian.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve adding the proposed Use of Facility SJHHS Theater rates, as indicated above, to Board Policy 1330, Use of School Facilities, Exhibit C.

San Juan Hills High School Theater

The San Juan Hills High School Theater is a 500 seat multipurpose facility with a fly gallery and a theatrical lighting and sound system.

The Theater is available to the community for rent in three price ranges:

The Lecture Package

A 10' deep x 25' wide area with a burgundy curtain as a backdrop that can easily present a lectern and a presentation table. This package includes:

- The use of up to three microphones
- Theatrical lighting
- Music playback

The Presentation Package

A 20' deep x 32' wide area with a black curtain as a backdrop, black legs and borders, and a burgundy curtain that may be used as an act curtain. This package includes:

- The use of up to six microphones
- Theatrical lighting
- Music playback
- The use of two dressing rooms
- Video playback on a 12' x 12' screen is also available

The Performance Package

A 32' deep by 32' wide area with a black curtain or white cyc as a backdrop, black legs and borders, and a burgundy curtain which may be used as an act curtain. This package includes:

- The use of up to twelve microphones
- Theatrical lighting
- Music playback
- The use of two dressing rooms
- The use of the Lobby Conference Room
- Video playback on a 12' x 12' screen is also available

THEATER COST COMPARISONS

SCHOOL	CLASSIFIED	FULL TIME	SALARY MONTHLY	SALARY HOURLY	THEATER SIZE	RENTAL RATE NON-PROFIT HOURLY	RENTAL RATE FOR-PROFIT HOURLY	EXTRA CREW HOURLY
Irvine Unified School District								
Northwood High School/Woodbridge High School	Theater Manager	1 Full -Time but shared between two schools	\$3,381.00	\$20.12	600	332.00	\$638.00	
University High School/Irvine High School	Theater Manager	" "	\$3,381.00	\$20.12	368	210.00	\$394.00	
Huntington Beach Union High School District								
Hunting Beach High School	Auditorium Technician	Full-Time	\$3,954.00	\$22.81	629	\$65.50-84.30	\$244.70	
Fullerton Union High School District								
Plummer Auditorium	Auditorium Manager	Full-Time		\$41.88	1314	\$196./\$216.00	\$589.00	
" "	Asst. Aud. Manager			\$31.97				
" "	Lighting			\$23.25				
" "	ushers & stage hands			\$8.65				
Fullerton HS Little Theater	School in Charge		Same rates can apply. It is up to site.		212	\$100/\$110.00	\$302.00	
Sunny Hills High School	School in Charge	" "	" "		330	same	same	
Laguna Beach School District								
Laguna Beach High School	Theater Manager	Full-Time	\$3,605.00		450	61.07	\$183.21	\$27.76
Garden Grove Unified School District								
Garden Grove High School's								
Don Walsh Auditorium	Theatrical Service Supervisor	Full-Time	\$4,400.00	\$26.91	1500			
	Lead Stage Technician	Full-Time	\$3,644.00	\$21.02	1500	196.00	\$396.00	\$40.00
Walnut Valley Unified School District								
Walnut High School	Site Event Manager			\$49.00	459			
Diamond Bar High School	Certificated Teacher/Theater Manager	Full-Time	Certificated Salary Schedule		425			
Fullerton College								
Campus Theater	Theater Production Coordinator	Full-Time	\$4,079.00		535			
Wilshire Theater	Theater Technician	Full-Time	\$3,698.00		415		\$1500-2100.00	
Dodson Theater	Theater Technician	Full-Time	\$3,698.00		315		\$400-656.00	
Recital	Theater Technician	Full-Time	\$3,698.00		150		\$300-600.00	
Santa Ana Unified School District								
Santa Ana HS	Theater Manager	Full-Time	\$3,251.00	\$19.35	1500	\$	155.00	
Valley HS	Theater Manager	Full-Time	\$3,251.00	\$19.35	1000	\$	155.00	\$35.00
Godinez HS	Theater Manager	Full-Time	\$3,251.00	\$19.25	478	\$	155.00	int User/City rates apply

THEATER COST COMPARISONS

NOTES
1. All of the above theaters required a theater manager on site at all times. sound, security, lighting and technical personnel are from the school site or district only. Their fee is additional unless it is a school event.
2. Most districts have theater manager that work full-time. They are allowed to vary the start and end times according to the needs of the theater. They are full-time 12 month position.
3. Most districts require either a pre-payment based on the groups needs, or a deposit fee. Some charge a processing fee. Santa Ana Unified has a joint use agreements for Godinez Theater with the city. They set the rates for outside groups.
4. Some districts have a percentage of the rental fee paid directly into the individual schools' account. This money is used for theater maintenance costs and salaries that pay for additional staffing.
5. Theater Managers are paid between \$22.00-45.00 per hour. Lighting and Sound Techs are paid between \$25-\$45.00 per hour. Ushers, and Security \$8.50-\$25.00 per hour.

USE OF SCHOOL FACILITIES

PHILOSOPHY

The Governing Board of the District encourages the use of District facilities by community groups for purposes other than the conduct of the instructional program. The use must not interfere with the educational programs of the District and must be in compliance with all laws, rules and regulations as established by the State of California and restriction as appropriate when determined by the District.

In general, such use shall be for the recreational, educational, scientific, literary, economic, political, artistic, or moral interests of the community, or for the discussion of matters of general or public interest.

AUTHORITY

1. California law permits the governing board of a school District to grant the use of school buildings or grounds for public use. The Board may also establish such terms and conditions of usage as it deems proper, subject to the limitations, requirements and restrictions set forth in the Education Code of the State of California. The Board, or Superintendent or designee, has the authority to adjust fees or exempt any group or organization from any and all fees for in-kind services. In-kind services may include gymnasium clean-up, stadium clean-up, and multi-purpose room clean-up.
2. Use of school property shall be under the supervision and control of a duly appointed representative of the District.
3. It is the duty of the representative of the District to see that District rules and regulations are enforced and to report any violations or attempted violations to the Executive Director, Maintenance and Operations.
4. Conditions stipulated related to consideration or allowance of an event, e.g., security, supervision, etc., are totally at the discretion of District staff.

BASIC GUIDELINES FOR THE USE OF SCHOOL FACILITIES BY GROUPS

1. Basic guidelines are set by law and the District to ensure that all individuals and groups receive equal consideration in the determination of access to school facilities and appropriate fees charged. Basic to this consideration is an obligation on the part of the District to review the following:
 - a. Determine whether a proposed activity or meeting is one within the purview of the Civic Center Act.

USE OF SCHOOL FACILITIES (continued)

- b. Determine whether a group requesting use of school facilities is organized for general character building or welfare purposes.
 - c. Determine whether the applicant will charge admission, collect money, or solicit dues.
- 2. All groups qualifying under the provisions of the Civic Center Act may use school facilities for nonschool purposes. Groups must adhere to the rules and regulations as set forth by the Board. In general, the subject matter of such meetings shall pertain to matters of general public interest.

PROHIBITED USE

- 1. State laws prohibit the use of school facilities for subversive, immoral, offensive or harmful purposes. The use of school facilities shall not be granted to persons, forums, operations, groups, clubs, or associations which:
 - a. May, by such use, be reasonably expected to expose the property of the District to damage through excessive wear and tear, riot, mob action, or violence of any kind;
 - b. Would use the property in a manner which would be contrary to the best interests of the District; or
 - c. Desires the use of facilities not consistent with the Civic Center Act or adopted Board policies.
- 2. The Superintendent, or designee, will approve applications for the use of facilities as to the appropriateness of the request after initial review of the application by the school administrator of the facility desired.
- 3. Outside events will not be scheduled in conflict with school activities.
- 4. No person, group or activity may engage in the following:
 - a. Consumption of alcoholic beverages.
 - b. Use of narcotics or drugs for purposes other than medical, and then only under the direct supervision of a duly licensed medical physician.
 - c. Fighting, quarreling, abusive language or noise of any kind which may be offensive to other activities or the neighborhood.

USE OF SCHOOL FACILITIES (continued)

- d. Activities which disrupt the daily operations of the District or the instructional program.

Violations of any of the conditions noted above shall be grounds for immediate revocation of the permit for use of such facilities. In the event of such revocation, all persons so affected shall immediately vacate the school facility.

- 5. Use of school facilities may be denied for any activity which might be considered dangerous or presents significant safety issues. The District may request the agency, e.g., Fire Department, Health Department, to review facilities requests, assuring compliance with all conditions of sanitation and potential fire hazards.

DEFINITION OF TERMS

1. Charitable Purposes

A charity is generally defined as an organization or institution engaged in gratuitous acts or works of benevolence to the needy. The following are examples of charitable purposes:

- a. Those organizations which exist solely for the purpose of gratuitously alleviating public distress, e.g., American Red Cross.
- b. Those organizations or groups which raise funds to give relief to specific classes or groups which because of unusual conditions are unable to help themselves, e.g., victims of a community fire.
- c. Groups directed and organized toward the benefit of needy persons or worthy projects.

2. Character Building Purposes

- a. Character building is the act of instilling acceptable qualities of morality in an individual, such as truth, honesty, moral vigor, kindness and mental and physical courage. Mental and physical self-discipline have always been considered desirable qualities of character and an organization formed to promote and build these concepts into the character of an individual, particularly a minor person, is properly defined as a character building organization, e.g., Boy Scouts. In addition, some athletic organizations which exist for the purpose of building discipline concepts of honesty, fair play, and physical courage qualify as "character building" organizations.

USE OF SCHOOL FACILITIES (continued)

PRIORITY FOR FACILITY USE

Facilities utilization will be prioritized in the following manner (listed in order of priority):

1. Activities and programs directly related to the instructional and educational program(s) of the District.
2. Events or activities:
 - a. Designed to serve the youth and citizens of the individual school community which are planned and directed by school related groups and
 - b. Connected with community recreational programs.
3. Use by community organizations whose primary purpose is service to youth or the improvement of the general welfare of the community.
4. Use by individuals or groups who are eligible to rent the facilities for legitimate purposes and whose net receipts are not expended for pupil welfare or charitable purposes.

SAFETY/REASONABLE USE ISSUES

Safety/reasonable use issues are defined as follows:

1. A facilities use permit does not necessarily authorize the use of certain District or student body equipment. Furniture normally accessible will be available without permit. Arrangements for supervision, operation and payment for the use of any special equipment shall be noted at the time of the submission of the Facilities Use Application (DW-8) to the school administrator.
2. No structures may be erected or assembled on school premises nor may any extraordinary electrical, mechanical or other equipment be brought on the premises unless special approval has been obtained from the school administrator and Executive Director, Maintenance and Operations, at submission of the Facilities Use Application (DW-8).
3. Use of school facilities for nonschool purposes shall comply with all state, local fire, health and safety laws.

USE OF SCHOOL FACILITIES (continued)**FEE STRUCTURE****1. Non-profit/Youth-serving Groups- Group A**

- a. “District expense only” shall be charged to non-profit/youth-serving groups whose organizations qualify under the Civic Center Act and who exist for purposes of general character building and welfare purposes. Organizations with a fee for participation may be asked to comply with the guidelines for a nonprofit organization as determined by the District. If special facilities or services are required at unusual times, or are requested or required at times when normal services are not available, the additional cost of providing such facilities and/or services may be charged. Organizations which qualify for “District expense only” include, but are not limited to, the following:
 - (1) Parent-faculty organizations.
 - (2) Foundations or organizations created for the purpose of benefiting the District.
 - (3) Boy Scouts and Girl Scouts and affiliated organizations.
 - (4) School employees' organizations.
 - (5) Youth athletic organizations.
 - (6) Recreational activities sponsored by city government and parks and recreation departments.
 - (7) Boosters clubs.
- b. Organizations requesting “District expense only” use of facilities may be asked to qualify under the following guidelines:
 - (1) Must be registered as a nonprofit organization with the Secretary of State.
 - (2) Must have an active board of directors or equivalent, none of whom shall receive compensation for their services.
 - (3) Must use fees or donations for direct operating expenses of the requesting agency.

USE OF SCHOOL FACILITIES (continued)

- (4) Must not have undistributed reserves that exceed a reasonable amount.
- (5) Must meet the interests and needs of a segment of the community.
- (6) Must generally be open to the public.
- (7) Must have a copy of by-laws/charter, philosophy, purpose of organization, available for review upon submission of request.
- (8) Must not involve activities which promote individual gain or reflect in nature a commercial enterprise.
- (9) Must be able to submit a financial report at the request of the District.
- (10) Must meet liability insurance coverage as established by the school District.

2. Non-profit Community Groups - Group B

- a. "Basic rental cost" shall apply to those organizations who charge admission fees or solicit contributions and the net proceeds are not totally expended for the welfare of the students of the District or for charitable purposes. The District charge shall be in amounts sufficient to pay the cost to the District for supplies, utilities and salaries of School District personnel necessitated by the use. Organizations which qualify for "basic rental cost" include, but are not limited to, the following:
 - (1) An approved non-profit community group which chooses to use school facilities for a meeting where an admission is charged or where donation or contribution is solicited, and the net proceeds are not expended for welfare purposes or benefit of the students in the District. This would also include an organizational meeting that is closed to the general public.
 - (2) All other organizations which meet the legal requirements for usage of school facilities as set by education code.
- b. Church Utilization
 - (1) Use of school facilities for religious services may be granted to organized church groups for a temporary period of time-on a one-time or renewable basis.

USE OF SCHOOL FACILITIES (continued)

3. Commercial Use - Group C

Use of facilities for commercial purposes shall apply to all citizens, associations, clubs or organizations which are not qualified for classification as District expense only users or as basic rental cost users, yet are formed for recreational, educational, political, economic, artistic, or moral activities. Any monies received may be used for purposes other than the welfare of the students in the District or charitable purposes.

- a. The applicant shall be a responsible citizen or a responsible organization.
- b. The purpose of the meeting shall be to engage in supervised recreational activities or to discuss any subjects and questions which pertain to the educational, political, economic, artistic, and moral interests of the citizens of the school community.

APPLICABLE ADDITIONAL REQUIREMENTS

1. The Federal government considers that group A and B applicants are receiving considerable assistance from the District and therefore must abide by all applicable Federal regulations.
2. Furthermore, in order to receive the benefits of the group A or B fee schedule from the District (significant assistance), the applicant must agree that:
 - a. They will not discriminate against any person on the basis of disability, race or ethnicity, nationality, gender, sexual orientation or religion.
 - b. Where necessary and in order for an individual with disabilities to be able to participate effectively, the program will be reasonably modified, without increased cost to the participant.
 - c. The modifications or services must be provided unless doing so would fundamentally alter the nature of the program or present an undue burden. Any determination that participation would result in a fundamental alteration of the program or an undue burden, must be made on an individual basis.
3. No booking will be made which will interfere with any school function, since school activities necessitate the use school facilities. Previously reserved nonschool activities may, of necessity, require cancellation.
4. The District will require the applicant to furnish comprehensive general liability insurance.

USE OF SCHOOL FACILITIES (continued)

5. All fees shall be paid by check or cashiers check. Checks shall be payable to the Capistrano Unified School District.
6. Rental rates do not include ushers, stage-hands, cafeteria personnel, or other personnel of similar nature, but do include utilities and limited custodial services.
7. All hours that the facilities are utilized will be billed at rates approved by the Board.

APPLICATION PROCESS

1. The completed application form (DW-8) shall be submitted with a non-refundable application processing fee, determined annually, to the school administrator of the facility desired. The DW-8 is the form and document which allows the school administration and the applicant to arrive at a complete and equitable understanding as to what their desires are regarding the use of school property. Therefore, it is of the utmost importance that the applicant insert all information pertinent to the planned activity and review the rules and regulations of the application.
2. When an application shows irregularities which the school administrator believes are unusual, the site administrator shall notify the Superintendent, or designee, who shall review the application. The Superintendent, or designee, will notify the applicant of the time and place for an in-depth review and extend to the applicant an invitation to answer questions which may arise regarding the application.
3. The Superintendent, or designee, under the authority of the Board, may deny the use of or cancel any permit for use of school facilities to anyone or any organization if the activity reflects upon any citizen because of race, creed or color.
4. The Board may request, through the Superintendent, or designee, that it be furnished with a written discourse which the organization intends to present during the course of the planned meeting or activity. If this material shows itself to be in any way contrary to any law, rule, Board Policy, or regulation of the District, the Superintendent, on behalf of the Board, may deny the proposed use by the organization,
5. Applicants using school property or facilities must comply with all existing laws, rule, and regulations pertaining to the use and occupancy of school facilities.
6. After facility use approval, the school administrator may deny any application or cancel any permit when his/her opinion the use may be contrary to any existing laws or create a condition which may cause a disturbance or pose a safety hazard.

USE OF SCHOOL FACILITIES (continued)

7. All applications should be directed to the school administrator of the facility, not less than ten (10) days before a desired use is to take place.
8. Any group using an auditorium or stage area shall not disturb, move or change any existing equipment, except with the permission of the designated school personnel.
9. When special activities take place which require extra equipment, such as television lines, etc., the District administration may require, in addition to fees, additional cash deposits to ensure removal of the equipment and to cover the cost of damage caused by the use of such equipment.
10. The officers of the group are responsible for cleaning the facility by the closing time designated on the permit. Groups exceeding allocated times of closure will be assessed a fee sufficient to cover excess service costs, as determined by the fee schedule.

LIMITATIONS

1. Smoking shall not be permitted on school District property in accordance with all state and federal tobacco-free work place requirements.
2. No games of chance or lotteries, as defined by Section 319 of the California State Penal Code, will be permitted on school premises, except bingo games (as authorized by California State Penal Code Section 326.5) conducted by the following groups of school based organizations whose primary purpose is to raise money for the enhancement of school related programs:
 - a. CUSD Parent-Teacher groups
 - b. CUSD School Co-curricular/Extracurricular Support Groups
3. Only school employees are permitted to use the school office or equipment.
4. The loan of school furniture and equipment to individuals for personal or private purposes is prohibited.
5. The school telephone is available only to employees for official business except in emergencies and when a pay telephone is not available.
6. All permits will be issued for specific rooms and for specific hours; therefore, it should be the responsibility of the organization to see the unauthorized portions of the building are not utilized.

USE OF SCHOOL FACILITIES (continued)

7. Storage of non-District owned items on District property is prohibited except with prior written authorization from the Superintendent or designee. If allowed, a complete inventory of items to be stored and appropriate insurance coverage will be provided to the Executive Director, Maintenance and Operations.
8. Facilities use, authorized or unauthorized by the District, shall be subject to all curfews, laws, and local, city/park regulations in terms of access. Unauthorized use of facilities, play areas, and grounds are subject to prosecution for trespassing.

SCHEDULE OF FEES

Submission of a Use of School Facilities Application Form (DW-8) requires enclosure of a nonrefundable application fee \$50.00.

All fees on the schedule are at a per hour rate unless designated otherwise and personnel costs may be increased as the result of negotiated contract settlements.

Current Fee Structure: (see next page)

USE OF SCHOOL FACILITIES (continued)

USE OF SCHOOL FACILITIES FEE SCHEDULE - Effective July 1, 2007

NOTE: "Per Use" = up to 8 hours

NOTE: Custodian required at all non-school events

Type of Use	ELEMENTARY		MIDDLE SCHOOL		HIGH SCHOOL	
	Non-profit	Profit	Non-profit	Profit	Non-profit	Profit
APPLICATION FEE	50.00	100.00	50.00	100.00	50.00	100.00
BASKETBALL COURT - Per Hour	5.00	6.00	5.00	6.00	5.00	6.00
Per Season	220.00	220.00	220.00	220.00		
With Lights - Per Hour, additional			28.00	50.00		
CAFETORIUM (MFMS) - Per Hour			55.00	100.00		
CAMP FEE - Per Season					220.00	
CLASSROOM - Per Hour	22.00	35.00	22.00	35.00	22.00	35.00
Science Lab - Per Hour	50.00	90.00	50.00	90.00	50.00	90.00
University/College Cost - Per Day	55.00		55.00		55.00	
CONFERENCE ROOM - Per Hour	25.00	50.00	25.00	50.00	25.00	50.00
FIELD (any type, non-stadium) - Per Hour	7.00	8.00	11.00	20.00	25.00	50.00
Non-profit not to exceed \$500/month						
GYM, Large - Per Hour					50.00	75.00
Non-profit not to exceed \$1,500/month						
GYM, Small - Per Hour					35.00	50.00
Non-profit not to exceed \$1,000/month						
LIBRARY - Per Hour	25.00	50.00	25.00	50.00	50.00	75.00
LOCKER ROOM - Per Hour			28.00	50.00	44.00	75.00
LUNCH TABLE AREA - Per Hour	5.00	6.00				
MALL - Per Hour					85.00	150.00
Triton Center (SCHS) - Per Hour					85.00	150.00
MPR - Per Hour	55.00	100.00	55.00	100.00		
PARKING LOT - Per Day	44.00	100.00	44.00	100.00	44.00	100.00
POOL, 25-meter - Per Hour					85.00	150.00
Non-profit not to exceed \$2,500/month						
POOL, 50-meter (CVHS) - Per Hour					100.00	250.00
Non-profit not to exceed \$3,000/month						
RESTROOM (Set) - Per Hour	20.00	35.00	20.00	35.00	20.00	35.00
STADIUM (ANHS, THS) - Per Use					880.00	1,400.00
With Lights - Per Hour, additional					75.00	200.00
STADIUM/TRACK (CVHS, DHHS, SCHS) - Per Use					1,000.00	2,000.00
With Lights - Per Hour, additional					75.00	200.00
STAFF LOUNGE - Per Hour	25.00	50.00	25.00	50.00	25.00	50.00
TENNIS COURT - Per Hour	6.00	10.00	6.00	10.00	12.00	20.00
With Lights - Per Hour, additional					32.00	70.00
THEATER - Per Hour					125.00	300.00
TRACK (ANHS, THS) - Per Hour			11.00	20.00	11.00	20.00
Non-profit not to exceed \$250/month						
With Lights - Per Hour, additional					75.00	200.00
AUDIO EQUIPMENT						
Tape Recorder/CD Player - Per Use	5.00	10.00	5.00	10.00	5.00	10.00
Microphone - Per Use	2.00	6.00	2.00	6.00	2.00	6.00
Portable System/Podium - Per Use	10.00	25.00	10.00	25.00	10.00	25.00
Wireless Microphone System - Per Use	25.00	50.00	25.00	50.00	25.00	50.00

USE OF SCHOOL FACILITIES (continued)

USE OF SCHOOL FACILITIES FEE SCHEDULE - Effective July 1, 2007

NOTE: "Per Use" = up to 8 hours NOTE: Custodian required at all non-school events	ELEMENTARY		MIDDLE SCHOOL		HIGH SCHOOL	
	Non-profit	Profit	Non-profit	Profit	Non-profit	Profit
Type of Use						
CRAFTSMAN - Per Hour	60.00	60.00	60.00	60.00	60.00	60.00
CUSTODIAN - Per Hour	46.00	46.00	46.00	46.00	46.00	46.00
GROUNDKEEPER - Per Hour	47.00	47.00	47.00	47.00	47.00	47.00
MECHANICAL EQUIPMENT						
Electric Generator - Per Use	50.00	100.00	50.00	100.00	50.00	100.00
Electrical Extensions - Per Use	20.00	20.00	20.00	20.00	20.00	20.00
PROJECTORS/SCREENS						
Overhead Projector - Per Use	40.00	40.00	40.00	40.00	40.00	40.00
35mm Projector - Per Use	60.00	60.00	60.00	60.00	60.00	60.00
50"/70" Tripod Screen - Per Use	5.00	5.00	5.00	5.00	5.00	5.00
STAGE LIGHTING - Per Light Mixer - Per Use	15.00	25.00	15.00	25.00	15.00	25.00
VIDEO EQUIPMENT						
Monitor/Receiver/Camcorder - Per Use	100.00	100.00	100.00	100.00	100.00	100.00
VHS Player/VCR - Per Use	50.00	50.00	50.00	50.00	50.00	50.00
LCD Data Player - Per Use	300.00	300.00	300.00	300.00	300.00	300.00
WATER HOOK-UP - Per Use	4.00		4.00		4.00	

USE OF SCHOOL FACILITIES (continued)

USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective November 1, 2007**GROUP A** = Non-profit, youth-serving**GROUP B** = Non-profit**GROUP C** = For Profit

Type of Use	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
NOTE: "Per Use" = Up to eight hours NOTE: Custodian needed at all non-school events									
APPLICATION FEE	0	50.00	100.00	0	50.00	100.00	0	50.00	100.00
BASKETBALL COURT – Per Hour	0	5.00	6.00	0	5.00	6.00	0	5.00	6.00
Per Season	0	220.00	220.00	0	220.00	220.00	0		
With Lights – Per Hour, additional	0			12.00	28.00	50.00			
CAFETORIUM (MFMS) – Per Hour				18.00	55.00	100.00			
CAMP FEE – Per Season								220.00	
CLASSROOM – Per Hour	7.00	22.00	35.00	7.00	22.00	35.00	7.00	22.00	35.00
Science Lab – Per Hour	8.00	50.00	90.00		50.00	90.00		50.00	90.00
University/College Cost – Per Day		55.00			55.00			55.00	
CONFERENCE ROOM – Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
FIELD (any type, non-stadium) – Per Hour		7.00	8.00		11.00	20.00		25.00	50.00
GROUP A not to exceed \$250/month									
GYM, Large – Per Hour							26.00	50.00	75.00
GROUP A not to exceed \$1,000/month									
GYM, Small – Per Hour							20.00	35.00	50.00
GROUP A not to exceed \$750/month									
LIBRARY – Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	16.00	50.00	75.00
LOCKER ROOM – Per Hour					28.00	50.00	12.00	44.00	75.00
LUNCH TABLE AREA – Per Hour	0	5.00	6.00						
MALL – Per Hour							26.00	85.00	150.00
Triton Center (SCHS) – Per Hour							26.00	85.00	150.00
MPR – Per Hour	10.00	55.00	100.00	10.00	55.00	100.00			
PARKING LOT – Per Day	10.00	44.00	100.00	10.00	44.00	100.00	10.00	44.00	100.00
POOL, 25-meter – Per Hour							55.00	85.00	150.00
GROUP A not to exceed \$2,000/month									
POOL, 50-meter (CVHS) – Per Hour							75.00	100.00	250.00
GROUP A not to exceed \$2,500/month									
RESTROOM (Set) – Per Hour	5.00	20.00	35.00	5.00	20.00	35.00	5.00	20.00	35.00
STADIUM/TRACK (all) – Per Use							220.00	1,000.00	2,000.00
With Lights – Per Hour, additional							55.00	75.00	200.00
STAFF LOUNGE – Per Hour	8.00	25.00	50.00		25.00	50.00		25.00	50.00
TENNIS COURT – Per Hour	6.00	6.00	10.00	6.00	6.00	10.00	8.00	12.00	20.00
With Lights – Per Hour, additional							24.00	32.00	70.00
THEATER (except SJHHS) – Per Hour							85.00	125.00	300.00
THEATER (SJHHS) – Per Hour									
Lecture Package							200.00	275.00	345.00
Includes cost of Theater Manager, a 10' deep by 25' wide area with a burgundy curtain as a backdrop, the use of up to three microphones, theatrical lighting, and music playback									
Presentation Package							265.00	375.00	\$485.00

Includes cost of Theater Manager, a 20' deep by 32' wide area with a black curtain as a backdrop, black legs and borders and a burgundy curtain that may be used as an act curtain. It also includes the use of up to six microphones, theatrical lighting, music playback, and the use of two dressing rooms. Video playback on a 12' x 12' screen is also available.									
Performance Package							425.00	615.00	805.00
Includes cost of Theater Manager, a 32' deep by 32' wide area with a black curtain or white cyc as a backdrop, black legs and borders, and a burgundy curtain which may be used as an act curtain. It also includes up to twelve microphones, theatrical lighting, music playback, the use of two dressing rooms, and the use of the Lobby Conference Room. Video playback on a 12' x 12' screen is also available.									
AUDIO EQUIPMENT									
Tape Recorder/CD Player - Per Use		5.00	10.00		5.00	10.00		5.00	10.00
Microphone - Per Use		2.00	6.00		2.00	6.00		2.00	6.00
Portable System/Podium - Per Use		10.00	25.00		10.00	25.00		10.00	25.00
Wireless Microphone System - Per Use		25.00	50.00		25.00	50.00		25.00	50.00
CRAFTSMAN - Per Hour		60.00	60.00		60.00	60.00		60.00	60.00
CUSTODIAN - Per Hour		46.00	46.00		46.00	46.00		46.00	46.00

USE OF SCHOOL FACILITIES (continued)

USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective November 1, 2007**GROUP A** = Non-profit, youth-serving**GROUP B** = Non-profit**GROUP C** = For Profit

NOTE: "Per Use" = Up to eight hours NOTE: Custodian needed at all non-school events	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
Type of Use									
GROUNDSKEEPER – Per Hour		47.00	47.00		47.00	47.00		47.00	47.00
MECHANICAL EQUIPMENT									
Electric Generator – Per Use		50.00	100.00		50.00	100.00		50.00	100.00
Electrical Extensions – Per Use		20.00	20.00		20.00	20.00		20.00	20.00
PROJECTORS/SCREENS									
Overhead Projector – Per Use		40.00	40.00		40.00	40.00		40.00	40.00
35mm Projector – Per Use		60.00	60.00		60.00	60.00		60.00	60.00
50"/70" Tripod Screen – Per Use		5.00	5.00		5.00	5.00		5.00	5.00
STAGE LIGHTING – Per Light Mixer – Per Use		15.00	25.00		15.00	25.00		15.00	25.00
VIDEO EQUIPMENT									
Monitor/Receiver/Camcorder – Per Use		100.00	100.00		100.00	100.00		100.00	100.00
VHS Player/VCR – Per Use		50.00	50.00		50.00	50.00		50.00	50.00
LCD Data Player – Per Use		300.00	300.00		300.00	300.00		300.00	300.00
WATER HOOK-UP – Per Use		4.00			4.00			4.00	

*Legal Reference:*EDUCATION CODE10900-10916 Community Recreation Programs40040-40047 Civic Center Act: use of school property for public purposesACLU of So. Calif. v. Board of Education of Los Angeles (1961), 55 Cal 2nd 167ACLU of So. Calif. v. Board of Education of San Diego (1961), 55 Cal 2nd 906ACLU of So. Calif. v. Board of Education of Los Angeles (1963), 59 Cal 2nd 203ACLU of So. Calif. v. Board of Education of San Diego (1963), 59 Cal 2nd 224Connell v. Higgenbotham (1971), 403 US 207, 91 S.Ct. 1772Cole v. Richardson (1972), 405 US 676, 92 S.Ct. 1332HEALTH AND SAFETY CODE24167 Implementation of tobacco use prevention program*Management Resources:*LEGAL ADVISORY1101.89 School District Liability and "Hold Harmless" Agreements,

Policy

adopted: October 2, 1995

revised: June 14, 1999

revised: September 15, 2000

revised: May 14, 2001

revised: September 8, 2004

revised: September 12, 2005

revised: July 2, 2007

revised: December 10, 2007

revised:

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: ADVERTISE FOR REQUEST FOR QUALIFICATIONS
NO. 1-0910 - E-RATE CONSULTANT**



BACKGROUND INFORMATION

On February 8, 1996, President Clinton signed the Telecommunications Act of 1996. This law represented the first comprehensive revision of communications laws in this country in more than 60 years. The universal service section of this law assists schools and libraries obtain access to state of the art services and technologies at discounted rates known as "E-rates".

Since 1998, the District has received discounts on telecommunications, data circuits, servers, and technology infrastructure such as routers and switches as shown in Exhibit A. The process of applying for and receiving these discounts is complex. With an increase in the laws, rules and regulations, the process has grown beyond the District's ability to administer.

In 2003, the District engaged the services of a consulting firm to assist staff with the E-Rate process. Request for Qualifications No. 1-0910 – E-Rate Consultant, provides the District the opportunity to competitively solicit firms for E-Rate consultant services.

This agreement would consist of an initial one-year term with one (1) one-year renewal period at the option of the Board of Trustees.

CURRENT CONSIDERATIONS

This agenda item pertains to advertising for Request for Qualifications (RFQ) No. 1-0910 - E-Rate Consultant for the District.

FINANCIAL IMPLICATIONS

The cost for E-Rate Consultant services is estimated at \$15,000 to \$25,000 annually, which is included in the TIS budget.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize advertising for RFQ No. 1-0910 – E-Rate Consultant for Capistrano Unified School District.

CAPISTRANO UNIFIED SCHOOL DISTRICT

E-RATE DISCOUNTS RECEIVED

April 13, 2009


Year	Discounted Amount
1998	\$482,938
1999	818,298
2000	606,173
2001	692,789
2002	493,159
2003	469,608
2004	563,659
2005	297,518
2006	284,385
2007	452,733
2008	225,104
Total	\$5,386,370

EXHIBIT A

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: EXTENSION OF BID NO. 0708-22 – PRODUCE – ASR DISTRIBUTORS, INC. FOR 2009/10**

BACKGROUND INFORMATION

At the May 12, 2008, Board meeting, Bid No. 0708-22 – Produce was awarded to ASR Distributors, Inc. for the 2008/09 school year. This bid called for an original contract term of May 13, 2008 through May 12, 2009, with two (2) one-year renewal periods, at the option of the Board of Trustees. The renewal period may not exceed 24 months as allowed by California Education Code 17596.

The approximate expenditures to date under this contract for produce products districtwide total \$136,289.32, for the 2008/09 fiscal year.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend Bid No. 0708-22 – Produce for the period May 13, 2009 through May 12, 2010.

In light of the current fiscal crisis, a letter was sent to the contractor along with their current prices requesting the company submit reduced costs for the 2009/10 renewal period as shown in Exhibit A.

The contractor will extend the contract for the next 12 months at the same prices, terms and conditions as the original agreement, Exhibit B.

Upon Board approval, Exhibit C shows the Extension Agreement between Capistrano Unified School District and ASR Distributors, Inc. for the period May 13, 2009 through May 12, 2010.

FINANCIAL IMPLICATIONS

Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the extension of Bid No. 0708-22 – Produce to ASR Distributors, Inc., for the first renewal term of May 13, 2009 through May 12, 2010.



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

March 10, 2009

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SUE PALAZZO

Mr. Melvin Olds
President
ASR Distributors, Inc.
6100 Sheila Street
Commerce, CA 90040

Subject: Bid No. 0708-22 – Produce

Dear Mr. Olds:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on May 12, 2009.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period May 13, 2009 through May 12, 2010. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Wednesday, April 1, 2009.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9436.

Sincerely,

Terry Fluent
Director, Purchasing

enc.

c: Dawn Davey, Director, Food & Nutrition Service

Serving the Southern California communities of

Aliso Viejo • Coto de Caza • Dana Point • Ladera Ranch • Laguna Niguel • Las Flores • Mission Viejo • Rancho Santa Margarita • San Clemente • San Juan Capistrano
www.capousd.org

ASR FOOD DISTRIBUTORS, INC.

6100 Sheila Street, Commerce, CA 90040
(323) 890-4525 • Fax (323) 890-4533

March 16, 2009

Ms. Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Produce Extension and Renewal
2009/10 School Year

Dear Ms. Fluent:

This letter will serve as a formal request by ASR Food Distributors, Inc. to extend and renew your current bid (No. 0708-22 – Produce) at the same terms and conditions.

After careful consideration ASR feels that the extension is advantageous to both your school district and our company. Your district is assured of a smooth transition into the 2009/10 school year. Things like ordering procedures, delivery days, and established track records have all been in place. This should limit any start-up problems that occur with new distributors and new customers.

ASR Foods is committed to better servicing our customers. We have appreciated doing business with you in the past, and look forward to the opportunity in the future.

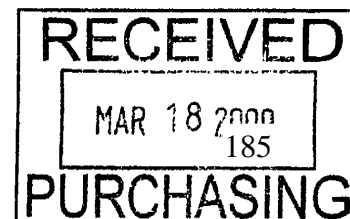
Sincerely,



Mel Olds
President

MHO:do

Cc: Dawn Davey, Director, Food & Nutrition Service



PRODUCE BID NO. 0708-22
RECAP
ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Unit Cost	Fixed Plus % Figure Added To Purchase Cost	Extended Unit Cost
1	Apples, Granny Smith, 138 count/case	485	CS	21.80	19%	25.94
2	Apples, Red Delicious, 138 count/case	116	CS	20.80	19%	24.75
3	Apples, Fuji, 138 count/case	662	CS	20.80	19%	24.75
4	Avocado, Ripe, 48 count/case	240	CS	36.00	19%	42.84
5	Bananas, Petite, Dole Green Tip, 150 count/40# case	160	CS		Fixed	17.00
6	Bell Peppers, Diced, 5# bag	407	5 LBS		Fixed	2.18/lb
7	Bell peppers, Green, 1# medium case	80	CS	22.00	19%	26.18
8	Broccoli Florets, 20# bag	245	20 LBS		Fixed	1.18/lb
9	Carrot Sticks, 4" in length x 1/2" in diameter, 5# bag	1,110	5 LBS		Fixed	1.10/lb
10	Carrot, United 1.3 oz. Cello Baby, Bunny Luv, 280 - 1.3 bags/cs	1,265	CS		Fixed	19.50
11	Carrots, Whole, Jumbo, 25# bag	290	25 LBS	6.75	19%	8.03/bag
12	Cauliflower Buds, with perforated bags, 5# bag	72	5 LBS		Fixed	1.47/lb
13	Celery Sticks, 4" in length x 1/2" in diameter, 5# bag	2,375	5 LBS		Fixed	1.10/lb
14	Celery, Diced, Fine, 5# bag	80	5 LBS		Fixed	.90/lb
15	Cole Slaw, Shredded with Carrot & Red Cabbage, 5# bag	410	5 LBS		Fixed	.64/lb

Item #	Item & Description	Est. Yearly Usage	Unit	Unit Cost	Fixed Plus % Figure Added To Purchase Cost	Extended Unit Cost
16	Cucumbers, 36/case (approx. 18#/cs)	1,014	CS	10.85	19%	12.91
17	Fruit, Fresh Mix, includes Cantaloupe, Honey Dew, Red Grapes, Pineapples, & Oranges, 8# tub	20	CTN	21.15	19%	25.17
18	Grapes, Fancy, Lunch Bunch Pack, 150-3 oz/cs, 23#/lug (Seasonal)	80	LUG	F/S 12.50 L/B 15.00	19%	14.88 17.85
19	Jicama Sticks, 4" in length, 5# bag	680	5 LBS		Fixed	1.75/lb
20	Kiwi, 108 count/cs	637	CS	16.75	19%	19.93
21	Lemons, Fancy, 115 count/40# cs	2	CS	36.00	19%	42.84
22	Lettuce, Iceberg, 1/8 Shredded, 5# bag	2,735	5 LBS		Fixed	.68/lb
23	Lettuce, Iceberg, Head, 24 count/case, minimum net weight 45-50 lbs/cs	572	CS	10.50	19%	12.50
24	Nectarines, 88-96/lug (Seasonal)	15	LUG	N/A	N/A	N/A
25	Onions, Diced, 1/2" squares 5# bag	80	5 LBS		Fixed	.82/lb
26	Onions, Green, 48 bunches/case	25	CS	12.80	19%	15.23
27	Onions, Brown, Jumbo, 1# bag	470	1 LB	50 lb case 5.50	19%	6.65/cs
28	Oranges, Fancy, 138 count/case	679	CS	8.50	19%	10.12
29	Parsley, 60 bunches/case	25	BUNCH	Case 6.50	19%	7.73/cs
30	Peaches, Extra, #1 Grade, 80 count/lug (Seasonal)	15	LUG	N/A	19%	N/A
31	Pears, Extra #1 Grade, 150 count/lug (Seasonal)	85	LUG	17.80	19%	21.18
32	Plums, 1-1/2" diameter, 60-65 count/19-23# loose pack case (Seasonal)	120	CS	N/A	19%	N/A

Item #	Item & Description	Est. Yearly Usage	Unit	Unit Cost	Fixed Plus % Figure Added To Purchase Cost	Extended Unit Cost
33	Radishes, 5# bag	10	5 LBS		Fixed	1.82
34	Romaine, Chopped, 5# bag	200	5 LBS		Fixed	1.35
35	Salad, 3-Way, Iceberg (90%), Shredded Carrots (5%) & Red Cabbage (5%), 5# bag	5,970	5 LBS		Fixed	.69
36	Strawberries, 12 – 1 pint baskets/flat (Seasonal)	220	FLT	15.00	19%	17.85
37	Spinach Cleaned, 2.5# bag	100	2.5 LBS		Fixed	4.25/bag
38	Tangerines, Fancy Grade, Medium, 120 count/20-23# lug	165	LUG	11.50	19%	13.69
39	Tomatoes, 6x6, 20#/case	38	CS	11.95	19%	14.22
40	Tomatoes, Cherry, 12 – 1 pint baskets/flat	1,055	FLT	10.85	19%	12.91
41	Tomatoes, Diced, 5# bag	50	5 LBS		Fixed	1.99
42	Watermelon, Seedless, Average, 25-30 lbs each	2,750	EA	4.93	19%	5.86
43	Additional produce items that may be added to this price request. Actual cost plus % cap/limit				19%	

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
ASR DISTRIBUTORS, INC.

Bid No. 0708-22 – Produce called for an original contract period of May 13, 2008 through May 12, 2009, with an option to extend the contract in two (2) one year renewal periods at the option of the Board of Trustees not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with ASR Distributors, Inc., pursuant to Bid No. 0708-22, shall be extended an additional 12 months, for the period May 13, 2009, through May 12, 2010 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on April 13, 2009.

Except as set forth in this Extension Agreement, and Board approved on May 12, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

ASR Distributors, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title


Date: _____

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: EXTENSION OF BID NO. 0708-23 – FROZEN BEVERAGE SERVICE – BERKELEY STREET BEVERAGE CO., INC. FOR 2009/10**

BACKGROUND INFORMATION

At the June 16, 2008, Board meeting, Bid No. 0708-23–Frozen Beverage Service was awarded to Berkeley Street Beverage Co., Inc. for the 2008/09 school year. This bid called for an original contract term of June 17, 2008 through June 18, 2009, with two (2) one-year renewal periods, at the option of the Board of Trustees. The renewal period may not exceed 24 months as allowed by California Education Code 17596.

The approximate expenditures to date under this contract for frozen beverage service districtwide total \$113,930.25, for the 2008/09 fiscal year.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend Bid No. 0708-23–Frozen Beverage Service for the period June 19, 2009 through June 18, 2010.

In light of the current fiscal crisis, a letter was sent to the contractor along with their current prices requesting the company submit reduced costs for the 2009/10 renewal period as shown in Exhibit A.

The contractor will extend the contract for the next 12 months at reduced pricing with the same terms and conditions as the original agreement, Exhibit B.

Upon Board approval, Exhibit C shows the Extension Agreement between Capistrano Unified School District and Berkeley Street Beverage Co., Inc. for the period June 19, 2009 through June 18, 2010.

FINANCIAL IMPLICATIONS

Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the extension of Bid No. 0708-23 – Frozen Beverage Service to Berkeley Street Beverage Co., Inc., for the first renewal term of June 19, 2009 through June 18, 2010.



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9441/FAX 493-4083

March 10, 2009

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Ms. Christine Macgenn
Secretary
Berkeley Street Beverage Co., Inc.
1518 Berkeley Street, Suite 1
Santa Monica, CA 94040

Subject: Bid No. 0708-23 – Frozen Beverage Service

Dear Ms. Macgenn:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on June 18, 2009.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period June 19, 2009 through June 18, 2010. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Wednesday, April 1, 2009.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9436.

Sincerely,

Terry Fluent
Director, Purchasing

enc.

c: Dawn Davey, Director, Food & Nutrition Services



March 19, 2009

Terry Fluent, Director of Purchasing
San Juan Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

RE: Bid No. 078-23 – Frozen Beverage Service

Dear Terry,

We received your letter requesting a price reduction during these challenging economic times. We have enjoyed working with Capistrano Unified and would very much like to have our contract renewed for the 2009 - 2010 school year.

As per my conversation with you yesterday, Berkeley Street Beverage Company has decided to reduce our case price by \$10.00 on all of our California Freezies. This means that your cost per ounce of finished product will be reduced from \$0.037 per ounce to \$0.034. The chart below reflects the difference between our current pricing and the new pricing for our 100% juice California Freezies.

Current Freezie Case Price	Current Freezie Cost per Ounce
\$169.00/case Case yield 4587 ounces, all flavors	\$0.037 per ounce of finished product

New Reduced Freezie Case Price	New Reduced Freezie Cost per Ounce
\$159.00/case Case yield 4587 ounces, all flavors	\$0.034 per ounce of finished product

We understand that the new pricing will be for the entire new school year, and will begin on June 19, 2008. We hope this reduction in price works for you. We will look forward to hearing from you.

Best regards,


Christine Macgenn



PO BOX 1400 * SANTA MONICA CA 90406 * USA * PHONE: 310-453-2270 * Fax: 310-453-2278

www.berkeleystreet.com

EXHIBIT B

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
BERKELEY STREET BEVERAGE COMPANY, INC.

Bid No. 0708-23 – Frozen Beverage Service called for an original contract period of June 17, 2008 through June 18, 2009, with an option to extend the contract in two (2) one year renewal periods at the option of the Board of Trustees not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Berkeley Street Beverage Company, Inc., pursuant to Bid No. 0708-23, shall be extended an additional 12 months, for the period June 19, 2009, through June 18, 2010 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on April 13, 2009.

Except as set forth in this Extension Agreement, and Board approved on June 16, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Berkeley Street Beverage Company, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title


Date: _____

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AWARD OF REQUEST FOR QUALIFICATIONS
NO. 2-0809 – APPRAISAL SERVICES – HARRIS REALTY APPRAISAL
AND STEPHEN G. WHITE, MAI**

BACKGROUND INFORMATION

On December 8, 2008, the Board of Trustees authorized advertising for Request for Qualifications No. 2-0809 – Appraisal Services. A Request for Qualifications (RFQ) was designed and the scope of work and rating system was developed to meet the specific requirements of the District. This RFQ and the District's standard consultant contract to be executed by the awarded firms upon Board approval are located at CUSD's website at <http://capousd.ca.schoolloop.com>. The RFQ was properly advertised, and the District received four proposals; Bruce W. Hull & Associates, Harris Realty Appraisal, Kitty Siino & Associates, Inc. and Stephen G. White, MAI. These proposals are available for review in the Purchasing Department.

The contract in this RFQ consists of an initial one-year term with two (2) one-year renewal periods at the option of the Board of Trustees.

An Evaluation Committee comprised of Ronald N. Lebs, Deputy Superintendent, Business and Support Services, Kristofer Pitman, Executive Director, Fiscal Services and Cary Brockman, Director, Facilities Planning reviewed all proposals. The Evaluation Committee ranked the proposals according to criteria established in the RFQ (located on page two of the document). The Summary Score Sheet, as shown in Exhibit A, summarizes the average scores submitted by each Committee Member. Terry Fluent, Director, Purchasing, who was not a member of the Evaluation Committee, checked references and evaluated costs. Two firms were selected for interviews based on their ranking.

On March 19, 2009, staff interviewed two firms, Harris Realty Appraisal and Stephen G. White, MAI. Both firms have extensive experience in appraisal services for school districts including establishing land values for school sites and community facility district formations. Both firms are familiar with the area of South Orange County. Other important factors from the interview include the following: both firms work exclusively with public sector clients, so there can not be conflicting interests in establishing land values; both firms take a conservative and

**APPROVAL: AWARD OF REQUEST FOR QUALIFICATIONS NO. 2-0809
APPRAISAL SERVICES**

April 13, 2009

Page 2

realistic approach in determining values; both firms consist of two-person offices with a controlled volume of work; both firms have been involved in eminent domain proceedings and litigation; and they both can clearly present their findings for governing bodies. The Committee Members believe that both Harris Realty Appraisal and Stephen G. White, MAI can provide the necessary appraisal services required by the District.

CURRENT CONSIDERATIONS

This agenda item seeks the award of RFQ No. 2-0809 – Appraisal Services to Harris Realty Appraisal and Stephen G. White, MAI.

FINANCIAL IMPLICATIONS

Funds for these services will be budgeted in the appropriate accounts.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees award RFQ No. 2-0809 – Appraisal Services to Harris Realty Appraisal and Stephen G. White, MAI for on-call appraisal services.

SUMMARY SCORE SHEET
CONSULTANT'S RESPONSES TO REQUEST FOR QUALIFICATIONS
RFQ No. 2-0809 Appraisal Services

#	Name of Firm	Submittal Requirements								Selection Criteria								Tot	Gnd																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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Submittal Requirements

- 1 History, Education, Licensing, Experience
- 2 CFD/AD Transactions
- 3 CFD/AD Clients List
- 4 Scope of Work
- 5 Basis of Compensation
- 6 Other Relevant Information
- 7 Certification
- 8 Certification Criminal Records Check

Selection Criteria

- 1 Professional Qualifications of Firm/Experience in Similar Projects
- 2 Professional Qualifications of Staff Conducting the Work
- 3 References and Background Investigation
- 4 Analysis of Information Submitted in RFQ
- 5 Fees

Submittal Requirements

- 2 = Included
1 = Partially Included
0 = Not Included


Selection Criteria

- 5 = Excellent
4 = Above Average
3 = Average
2 = Fair/ Not Determinable
1 = Poor/Below Standard
0 = Did Not Respond

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: FINAL ACCEPTANCE AND NOTICE OF COMPLETION BID NO. 0607-18 – SAN CLEMENTE HIGH SCHOOL AUXILIARY GYMNASIUM AND POOL BUILDING – G.C. BUILDERS, INC.**

BACKGROUND INFORMATION

On June 25, 2007, a bid for the construction of the San Clemente High School auxiliary gym and pool building was awarded to G.C. Builders, Inc. All plans were reviewed and approved for the construction of the auxiliary gym and pool building by the Division of the State Architect (DSA). DSA assigns application numbers to projects and the Auxiliary Gym was assigned A#04-107894, and the Pool Building was assigned A#04-107895. Both application numbers/projects were combined into one bid for the district, but are considered two separate projects by DSA.

CURRENT CONSIDERATIONS

This agenda item pertains to the acceptance of work completed to date to construct the auxiliary gymnasium and pool building at San Clemente High School. All work has been inspected and completed to the satisfaction of staff, and the contractor now wishes to receive its retention, which is currently being held by the District, Exhibit A.

FINANCIAL IMPLICATIONS

The original contract total for the construction of the auxiliary gym and pool building was \$4,271,000.00. Change Order No. 1A for the auxiliary gym resulted in a savings to the contract of \$13,280.00. The revised construction cost for the auxiliary gym, DSA #A-04-107894 is \$3,562,480.00.

Change Order No. 1B for the pool building resulted in an increase to the contract of \$2,173.00. The revised construction cost for the pool building, DSA #A-04-107895, is \$697,413.00.

The completed work now totals \$4,259,893.00, to be paid from CFD 90-2 and Improvement Area 90-2 and the District is holding the retention. In order to pay the retention on this work, it is necessary to file a final Notice of Completion, Exhibit B.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve filing a final Notice of Completion for the construction of the San Clemente High School auxiliary gym and pool building, shown in Exhibit A, in order to pay G.C. Builders, Inc. the retention that has been withheld.

G.C. Builders, Inc.

RECAP – April 13, 2009

SITE	DESCRIPTION	ACCOUNT NO.	AMOUNT	RETENTION	INVOICE
San Clemente High School Bid No. 0607-18	Gymnasium	6270-991-03-963	\$253,592.18	\$25,359.22	Application #1A
		6270-991-03-963	\$128,844.13	\$12,884.42	Application #2A
		6270-991-03-963	\$194,432.04	\$19,443.22	Application #3A
		6270-991-03-963	\$367,185.27	\$36,718.53	Application #4A
		6270-991-03-963	\$98,183.56	\$9,818.36	Application #5A
		6270-991-03-963	\$160,951.92	\$16,095.19	Application #6A
		6270-991-03-963	\$395,098.61	\$39,509.86	Application #7A
		6270-991-03-963	\$386,354.11	\$38,635.41	Application #8A
		6270-991-03-963	\$343,696.14	\$34,369.61	Application #9A

SITE	DESCRIPTION	ACCOUNT NO.	AMOUNT	RETENTION	INVOICE
San Clemente High School Bid No. 0607-18	Gymnasium	6270-991-03-963	\$413,699.45	\$41,369.95	Application #10A
		6270-991-03-963	\$207,768.63	\$20,776.86	Application #11A
		6270-991-03-963	\$419,717.31 (\$13,280.00)	\$40,643.73	Application #12A Change Order #1A
		6270-991-03-963	\$113,595.24	\$11,395.52	Application #13A
		6270-991-03-963	\$84,820.20	\$8,482.02	Application #14A
		6270-991-03-963	\$7,821.22	\$782.12	Application #15A
		TOTAL	\$3,562,480.01	\$356,248.02	

G.C. Builders, Inc.

RECAP – April 13, 2009

SITE	DESCRIPTION	ACCOUNT NO.	AMOUNT	RETENTION	INVOICE
San Clemente High School Bid No. 0608-18	Pool Building	6270-991-03-963	\$140,533.76	\$14,053.38	Application #1B
		6270-991-03-963	\$62,080.78	\$6,208.09	Application #2B
		6270-991-03-963	\$53,666.96	\$5,366.69	Application #3B
		6270-991-03-963	\$63,128.64	\$6,312.86	Application #4B
		6270-991-03-963	\$41,987.05	\$4,198.72	Application #5B
		6270-991-03-963	\$113,838.29	\$11,383.83	Application #6B
		6270-991-03-963	\$43,634.55	\$4,363.46	Application #7B
		6270-991-03-963	\$76,098.52	\$7,609.85	Application #8B
		6270-991-03-963	\$35,068.73	\$3,506.87	Application #9B

SITE	DESCRIPTION	ACCOUNT NO.	AMOUNT	RETENTION	INVOICE
San Clemente High School Bid No. 0607-18	Pool Building	6270-991-03-963	\$53,402.72	\$5,340.27	Application #10B
		6270-991-03-963	\$ 7,250.00	\$725.00	Application #11B
		6270-991-03-963	\$4,550.00 \$2,173.00	\$672.30	Application #12B Change Order #1B
		TOTAL	\$697,413.00	\$69,741.32	

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**Capistrano Unified School District
T. Fluent – Purchasing Department
33122 Valle Road
San Juan Capistrano, CA 92675**

205

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO ENTER INTO A LEASE -
PURCHASE FINANCING AGREEMENT WITH BLUE BIRD BODY
COMPANY FOR TEN 2007 CNG SCHOOL BUSES**

BACKGROUND INFORMATION

At the August 14, 2006, Board meeting, the Trustees approved Resolution No. 0607-15 – Matching Funds for the Lower Emission School Bus Replacement Grant Program to replace pre-1987 school buses with new clean burning compressed natural gas (CNG) school buses.

On December 11, 2006, the Board authorized the utilization of the Waterford Unified School District School Bus Bid to purchase CNG school buses from AZ Bus Sales, Inc.

On January 1, 2007, a purchase order was issued to AZ Bus Sales, Inc. to place the order for ten 2007 CNG school buses to be financed through Blue Bird Body Company. Although the Board approved the purchase order for this transaction, Orange County Department of Education is asking for specific approval of the five-year finance agreement with Blue Bird Body Company.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval of the finance agreement with Blue Bird Body Company for ten 2007 CNG school buses.

FINANCIAL IMPLICATIONS

Exhibit A shows the amortization schedule and the lease-purchase terms for five 21+4 capacity and five 29+1 capacity CNG school buses for a total of ten buses. The fixed interest rate on this agreement is 4.67%.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the lease-purchase agreement with Blue Bird Body Company for ten 2007 CNG school buses.

LEASE - PURCHASE AGREEMENT

This Lease-Purchase Agreement (this "Lease"), including the attached Term Sheet(s), is entered into between Blue Bird Body Company ("Blue Bird") and the Lessee named below ("you").

1. **What This Lease Does.** You agree to lease the buses and other equipment (the "Buses") described on the attached Term Sheet(s) (the "Term Sheet"), and Blue Bird agrees to furnish the Buses to you, as set forth in this Lease. Each Term Sheet describes one or more Buses and contains the rental amounts, dates, and purchase option prices. There are different Term Sheets for different types of Buses and lease terms. If you and Blue Bird agree, additional Buses may be added to this Lease by executing additional Term Sheet(s). The Buses also include any property acquired as additions to any of the Buses. You agree to pay rent for the Buses to Blue Bird at its address (or to such other address as Blue Bird may direct in writing) in the amounts (the "Rental Payments") and on the dates in the Term Sheet. Each Rental Payment includes a stated interest component (also specified in the Term Sheet) that will apply only if you timely file IRS Form 8038-G or -GC, which you agree to file in a timely manner. These are one-time information returns only and do not require you to pay tax. Otherwise, on each rental payment date the Rental Payment will be increased to reflect the tax exemption loss on the corresponding stated interest component. Blue Bird will prepare at no cost to you a draft of Form 8038-G or -GC for you to review, complete, sign, and file. By making the first Rental Payment after your receipt of the Buses, you shall be deemed to have accepted the Buses by the date of such payment. Your present intention is to make payments under this Lease for the Initial Term and all Renewal Terms (described below). You represent that the use and operation of the Buses is essential to your government operation. You have the power and authority to enter into this Lease. This Lease shall be automatically renewed for each Renewal Term unless you notify Blue Bird that an Event of Nonappropriation (described below) has occurred.

2. **Your Agreement to Seek Funds and Renew.** You agree that your primary business official will do all things lawfully within such official's power to obtain and maintain funds from which payments under this Lease may be made, including making provisions for such payments in each annual budget and using bona fide best efforts to have such portion of the budgets approved. Your obligation to make Rental Payments under this Lease constitutes a current obligation payable exclusively from funds legally available for this purpose ("Legally Available Funds"), and shall not be construed to be a debt within the meaning of any applicable constitutional or statutory provision.

3. **Bank Qualification.** You hereby designate the Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986. You hereby represent that you reasonably anticipate that you and other entities you control will not issue tax-exempt obligations (including the Lease) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which you accept the first of the Buses.

4. **When You Cannot Renew.** The Initial Term of this Lease (including your obligation to pay Rental Payments) begins on the date you execute this Lease and expires on the last day of your current fiscal year, subject to your options to extend the term of the Lease for the Renewal Terms shown on the Term Sheet. Each option is exercised automatically when you appropriate funds for paying amounts due for the succeeding Renewal Term. You agree to notify Blue Bird promptly (and in no case later than 30 days prior to the last day of your fiscal year) if sufficient funds are not appropriated for the Rental Payments for the next Renewal Term (an "Event of Nonappropriation"). You agree to return the Buses to Blue Bird at its address in the Term Sheet. If an Event of Nonappropriation occurs, you agree, to the extent not prohibited by law, to not contract with another party to furnish services that the Buses had provided, for one year after such termination or occurrence, except as may be required by state law. Each payment obligation of Lessee treated hereby is conditional upon (1) the Lessee budgeting for the lease payment in each succeeding fiscal year of the Lessee and (2) the availability of budgeted funds in the event the State Legislature does not appropriate sufficient funds or insufficient taxes are collected to meet the budget, resulting in a reduction by Lessee to its budget. If funds are not budgeted or are not otherwise available for the continuance of the function performed by any portion or all of the Property, the Lease Term for (a) such portion of the property, including any other portion of the Property directly or indirectly involved in the performance of the function of such portion of the Property, or (b) all the

property may be terminated by Lessee at the end of the period for which funds are available. Lessee shall notify Lessor at the earliest possible time which portion of the penalty shall accrue to Lessee in the event this provision is exercised, and Lessee shall not be obligated or liable for any future payments due for any damages as a result of termination under this paragraph.

5. **Your Purchase Option.** Upon 90 days written notice to Blue Bird, you may purchase one or more Buses for cash on the last day of the Initial Term or of any Renewal Term for the then applicable Purchase Option Price specified on the Term Sheet. If you purchase some but not all of the Buses, you may determine the numbers of Buses to remain under lease and to be purchased, and Blue Bird shall select the identities. You agree to pay from Legally Available Funds any costs incurred in transferring the Buses.

6. **How You Bear the Risk of Loss or Damage.** You agree to bear all risk of damage, loss, theft, or destruction of any Bus. You agree to maintain insurance as shown on the Term Sheet. You agree to designate Blue Bird and the assignees of any of Blue Bird's interests hereunder as their interests may appear as loss payee or additional insured on such insurance and to cause delivery of a certificate evidencing such insurance upon request. If you do not maintain the required insurance, Blue Bird may obtain it and charge you for it. You agree to deliver prompt written notice to Blue Bird of (1) loss, theft, or destruction of any Bus, (2) any damage to any Bus exceeding \$1,000 or (3) any claim arising out of the ownership, maintenance, or use of any Bus and to make repairs promptly so that the Bus is in as good a condition as when delivered, ordinary wear and tear excepted. If Blue Bird receives insurance proceeds exceeding the amount of the then Purchase Option Price plus accrued and unpaid interest, Blue Bird will pay you any excess.

7. **Title; Security Interest.** Title to each Bus shall pass to you upon delivery, and shall remain with you unless Blue Bird terminates this Lease or an Event of Nonappropriation occurs. In either event, title shall immediately vest in Blue Bird. You also agree to cooperate with Blue Bird to obtain appropriate documents to be held by Blue Bird on which your and Blue Bird's interests are noted. To secure all of your obligations hereunder, you grant to Blue Bird and its assigns, and Blue Bird and its assigns shall have and retain, a first security interest in the Buses. Upon request, you agree to sign any necessary documents and certificates of title to provide notice of the security interest herein granted.

8. **YOUR WARRANTY.** BLUE BIRD WARRANTS THE BUSES AS SET FORTH IN THE WARRANTY CERTIFICATE(S) FOR PRODUCTS MANUFACTURED BY BLUE BIRD DELIVERED WITH THE BUS(ES). COPIES OF THOSE CERTIFICATES ARE AVAILABLE FOR YOUR INSPECTION ON YOUR REQUEST BEFORE YOU EXECUTE THIS LEASE. APART FROM THAT WARRANTY, BLUE BIRD DOES NOT EXPLICITLY OR IMPLICITLY WARRANT THE MERCHANTABILITY, SUITABILITY, OR FITNESS FOR PURPOSE OF THE BUS(ES) OR ANY OTHER MATTER, AND ALL SUCH WARRANTIES ARE EXPRESSLY DISCLAIMED. YOU AGREE THAT ANY WARRANTY CLAIM SHALL BE ASSERTED AND/OR SETTLED DIRECTLY WITHOUT ANY RIGHT OF SET-OFF OR COUNTERCLAIM AGAINST ANY AMOUNTS PAYABLE UNDER THIS LEASE. BLUE BIRD GUARANTEES THESE BLUE BIRD WARRANTIES THROUGH THE FINAL RENEWAL TERM OF THIS LEASE, UNLESS EARLIER TERMINATED.

9. **Your Agreement to Indemnify.** You agree to pay, and indemnify Blue Bird and its affiliates and the assignees of any of the interests of Blue Bird hereunder from Legally Available Funds against any and all loss, damage, injury, claims, fees, fines, penalties, and expenses (including legal fees) of every kind that relate to the use, operation, ownership, possession, or condition of the Buses.

10. **Your Responsibility to Pay Taxes and Maintain.** You agree to pay, and indemnify Blue Bird and its affiliates and the assignees of any of the interests of Blue Bird hereunder from Legally Available Funds against, (1) all sales, use, excise, property, or other taxes (except income taxes), (2) a governmental fees (license or otherwise), and (3) charges payable during the term of this Lease with respect to the Buses or the ownership, possession, or rental and any associated fines or interest. You agree to use the Buses in compliance with all applicable laws and regulations and, at your sole cost, to keep and maintain the Buses in good repair and working order. You agree to perform all maintenance and servicing necessary to maintain the value of the Buses, reasonable wear and tear excepted, within intervals that do not exceed by more than 25% those recommended

in the owner's manuals. You agree to keep maintenance logs for the Buses and permit Blue Bird to inspect the Buses and to

Blue Bird will assist you on request by furnishing you a suggested repair and service parts stock list for the buses manufactured by Blue Bird. Should those parts not be available from your local Blue Bird dealer, Blue Bird will provide experienced personnel to assist you in sourcing the parts during the term of this Lease. During the final Renewal Term, Blue Bird will, on request, evaluate the Bus(es) for the purposes of (1) determining a range of their probable sales value(s) and (2) furnishing a list of then current specifications contained in the National Minimum Standards and regulations of the U.S. Department of Transportation which the Bus(es) do not meet. This evaluation is not meant to replace safety or mechanical inspections. There will be no charge for these services.

11. What Happens on Termination. The term of this Lease will expire upon the first to occur of (1) the expiration of the Initial Term or any Renewal Term during which an Event of Nonappropriation occurs (2) the day after the Purchase Option Price is paid in full for all the Buses, or (3) the day after the last Rental Payment shown on the Term Sheet is paid in full.

Blue Bird may terminate this Lease if (1) you fail to pay in full a Rental Payment within 30 days after the date due, (2) you fail to comply with any other agreement of yours in this Lease for a period of 30 days following receipt of written demand that such violation be remedied, (3) you institute any proceedings under any bankruptcy, insolvency, reorganization, or similar law or a receiver or similar officer is appointed for you or any of your property, or (4) any warranty, representation, or statement that you made in writing in connection with this Lease is found to be incorrect or misleading in any material respect on the date made. Any termination of this Lease at Blue Bird's option shall take place at the end of the Initial Term or the Renewal Term then in effect, unless Blue Bird elects to terminate the Lease on an earlier date, except this Lease will terminate immediately upon an event described in (3). Each of the events described in (1) through (4) is referred to in this Lease as a "Termination Event."

12. What Blue Bird May Do Upon Termination. Immediately upon occurrence of a Termination Event or after the expiration of the Initial term or any Renewal Term during which an Event of Nonappropriation occurs, Blue Bird may repossess the Buses and may exercise any or all remedies available to a secured party under the applicable law and any other rights it may have at law or in equity. If Blue Bird is entitled to repossess the Buses, you shall permit Blue Bird or its agents to enter the premises where the Buses are located. In the event of any repossession, you shall execute and deliver such documents as reasonably required to restore title to and possession of the Buses to Blue Bird, free of all liens and security interests.

Upon termination, if the Buses are damaged or otherwise made less suitable for the purposes for which they were manufactured than when delivered to you, you agree, at your option, to (1) repair and restore the Buses to the same condition in which they were received by you (reasonable wear and tear excepted) or (2) pay to Blue Bird from Legally Available Funds the reasonable costs of such repair and restoration.

13. Limitation on Assignment, Transfer, and Use. You have not and agree not to sell, assign, transfer, sublease, pledge, or otherwise suffer a lien or encumbrance (other than the security interest described in Section 7 hereof) upon any interest in this Lease, any Bus. You agree that you will not take any action, or fail to take any action, which would adversely affect the exclusion of the stated interest component from federal income tax under Section 108 of the Internal Revenue Code of 1986, as amended (the "Code"). Without the prior written consent of Blue Bird, you will not permit the Buses to be operated by, or used for the benefit of, any person or entity other than you. You represent that this Lease is not and shall not be "federally guaranteed" as defined in Section 149(b) of the Code, and you agree not to make any Rental Payment with funds received from the federal government. Blue Bird shall have the right at any time to assign all or any portion of its interests hereunder. Blue Bird agrees to maintain a complete and accurate record of all assignments and transfers of this Lease, or rights hereto, as may be necessary to comply with Section 149(a) of the Code. For this purpose, you appoint Blue Bird to act as your registration agent, which appointment Blue Bird hereby accepts.

14. Late Charges. To the extent allowed by law, you agree to pay a late charge from Legally Available Funds of five percent on each amount that is overdue for more than 30 days and to pay interest on the overdue stated

rate in the most recent issue of *The Wall Street Journal* as such rate may change from time to time plus one and one-half percent, but in no event exceeding the maximum rate permitted by law.

15. Other Terms. This Lease (together with the Term Sheets) constitutes the entire agreement between the parties with respect to the Buses, and may not be changed except by a written agreement signed by Blue Bird and you. If any part of this Lease is or becomes invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect the other provisions hereof, which shall be valid and enforceable to the fullest extent permitted by law. This Lease shall be governed by and construed in accordance with the laws of your state. You agree if requested to furnish Blue Bird a complete copy of your most recent audited financial statements. Any failure by Blue Bird to require strict performance or any waiver by Blue Bird of any terms in this Lease shall not be construed as a consent or waiver of any other breach of the same or any other term. This Lease and the covenants, conditions, and agreements herein contained shall be binding upon and inure to the benefit of the successors and permitted assigns of Blue Bird and you. This Lease may be executed in counterparts.

(Lessor) Blue Bird Body Company

By: James C. Combs

(Lessee) CAPISTRANO UNIFIED SCHOOL DISTRICT

By: J. J. J. J.

Title: Director, Purchasing

Date: 1/23/07

Pursuant to Board authorization granted 12/11/06

Please attach a copy of the minutes of the Board meeting approving this transaction or complete the following:

"The foregoing Lease-Purchase Agreement has been duly authorized and executed by the Lessee."

Attorney for Lessee: _____

con-A. bq. no pf, p&l ins, state-genl. 020805

CORP\1097895.8

TERMS SHEET FOR LEASE-PURCHASE AGREEMENT

CUSTOMER NBR 1060 CONTROL NBR 54227

THIS LEASE-PURCHASE AGREEMENT

MUST BE ACCEPTED BY 02/14/07

OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN , CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 AA RE

EXPIRATION DATE FOR INITIAL TERM:

EXPIRATION DATE FOR LAST RENEWAL TERM:

SECURITY DEPOSIT PAYABLE ON DELIVERY PER UNIT NONE : TOTAL NONE

TERM	RENT PAYMENT DATE	PER-UNIT		TOTAL	
		RENTAL	IMPLICIT	RENTAL	IMPLICIT
		AMOUNT	INTEREST INCLUDED	AMOUNT	INTEREST INCLUDED
INITIAL		9,466.90	.00	47,334.50	.00
1ST ANNUAL	RENEWAL	9,466.90	1,579.77	47,334.50	7,898.85
2ND ANNUAL	RENEWAL	9,466.90	1,211.44	47,334.50	6,057.20
3RD ANNUAL	RENEWAL	9,466.90	825.91	47,334.50	4,129.55
4TH ANNUAL	RENEWAL	9,466.90	422.38	47,334.50	2,111.90

TERM		CASUALTY VALUE AND PURCHASE OPTION PRICE PER UNIT	
		CASUALTY VALUE	INCLUDES INTEREST OF
INITIAL		35,407.87	1,579.77
1ST ANNUAL	RENEWAL	27,152.41	1,211.44
2ND ANNUAL	RENEWAL	18,511.42	825.91
3RD ANNUAL	RENEWAL	9,466.90	422.38
4TH ANNUAL	RENEWAL	1.00	.00

MINIMUM INSURANCE TO BE CARRIED FOR BLUE BIRD'S BENEFIT PER INSURANCE SECTION OF THE LEASE AGREEMENT

- LIABILITY INSURANCE OF NOT LESS THAN \$1,000,000.00 PER OCCURENCE.

- ALL RISK PHYSICAL DAMAGE INSURANCE OF NOT LESS THAN THE THEN APPLICABLE CASUALTY VALUE OF THE UNIT(S). THE CASUALTY VALUES ARE MINIMUM ESTIMATED VALUES AND ASSUME GOOD MAINTENANCE.

ALL INSURANCE SHALL PROTECT YOU, BLUE BIRD, AND ANY ASSIGNEE AS THEIR INTEREST MAY APPEAR AND MUST BE ACCEPTABLE TO BLUE BIRD AS TO FORM, CONTENT, AND INSURANCE COMPANY (ALTHOUGH BLUE BIRD IS NOT UNDERTAKING ANY OBLIGATION TO REVIEW YOUR INSURANCE). ALL SUCH INSURANCE SHALL INCLUDE (BY ENDORSEMENT OR OTHERWISE) AN AGREEMENT BY THE INSURER TO GIVE BLUE BIRD 30 DAYS WRITTEN NOTICE BEFORE THE INSURANCE IS CANCELLED OR ALTERED.

THE COVERAGES REQUIRED ARE MINIMUMS. YOU MAY WANT ADDITIONAL COVERAGE.

BLUE BIRD LEASING
AMORTIZATION SCHEDULE
01/12/07

PAGE 1

CUSTOMER NBR 1060 CONTROL NBR 54227
CUSTOMER CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN ,CA 92675

LEASE DUE ANNUAL	
LEASE TOTAL	43,295.00
A.P.R.	4.67
NUMBER OF PAYMENTS	5
PAYMENT AMOUNT	9,466.90
NUMBER OF UNITS	5
START DATE	

PMT NO	PMT DATE	BEG BALANCE	INTEREST	PRINCIPAL	END BALANCE
1		43,295.00	.00	9,466.90	33,828.10
2		33,828.10	1,579.77	7,887.13	25,940.97
3		25,940.97	1,211.44	8,255.46	17,685.51
4		17,685.51	825.91	8,640.99	9,044.52
5		9,044.52	422.38	9,044.52	.00
TOTAL			4,039.50	43,295.00	

TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 54228

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 02/14/07
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN , CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 AA RE
EXPIRATION DATE FOR INITIAL TERM:
EXPIRATION DATE FOR LAST RENEWAL TERM:

SECURITY DEPOSIT PAYABLE ON DELIVERY PER UNIT NONE : TOTAL NONE

TERM	RENT PAYMENT DATE	PER-UNIT		TOTAL	
		RENTAL	IMPLICIT	RENTAL	IMPLICIT
		AMOUNT	INTEREST INCLUDED	AMOUNT	INTEREST INCLUDED
INITIAL		9,006.18	.00	45,030.90	.00
1ST ANNUAL	RENEWAL	9,006.18	1,502.89	45,030.90	7,514.45
2ND ANNUAL	RENEWAL	9,006.18	1,152.49	45,030.90	5,762.45
3RD ANNUAL	RENEWAL	9,006.18	785.72	45,030.90	3,928.60
4TH ANNUAL	RENEWAL	9,006.18	401.80	45,030.90	2,009.00

TERM		CASUALTY VALUE AND PURCHASE OPTION PRICE PER UNIT	
		CASUALTY VALUE	INCLUDES INTEREST OF
INITIAL		33,684.71	1,502.89
1ST ANNUAL	RENEWAL	25,831.02	1,152.49
2ND ANNUAL	RENEWAL	17,610.56	785.72
3RD ANNUAL	RENEWAL	9,006.18	401.80
4TH ANNUAL	RENEWAL	1.00	.00

MINIMUM INSURANCE TO BE CARRIED FOR BLUE BIRD'S BENEFIT PER INSURANCE SECTION OF THE LEASE AGREEMENT

- LIABILITY INSURANCE OF NOT LESS THAN \$1,000,000.00 PER OCCURENCE.

- ALL RISK PHYSICAL DAMAGE INSURANCE OF NOT LESS THAN THE THEN APPLICABLE CASUALTY VALUE OF THE UNIT(S). THE CASUALTY VALUES ARE MINIMUM ESTIMATED VALUES AND ASSUME GOOD MAINTENANCE.

ALL INSURANCE SHALL PROTECT YOU, BLUE BIRD, AND ANY ASSIGNEE AS THEIR INTEREST MAY APPEAR AND MUST BE ACCEPTABLE TO BLUE BIRD AS TO FORM, CONTENT, AND INSURANCE COMPANY (ALTHOUGH BLUE BIRD IS NOT UNDERTAKING ANY OBLIGATION TO REVIEW YOUR INSURANCE). ALL SUCH INSURANCE SHALL INCLUDE (BY ENDORSEMENT OR OTHERWISE) AN AGREEMENT BY THE INSURER TO GIVE BLUE BIRD 30 DAYS WRITTEN NOTICE BEFORE THE INSURANCE IS CANCELLED OR ALTERED.

THE COVERAGES REQUIRED ARE MINIMUMS. YOU MAY WANT ADDITIONAL COVERAGE.

BLUE BIRD LEASING
AMORTIZATION SCHEDULE
01/12/07

PAGE 1

CUSTOMER NBR 1060 CONTROL NBR 54228
CUSTOMER CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN ,CA 92675


LEASE DUE ANNUAL	
LEASE TOTAL	41,188.00
A.P.R.	4.67
NUMBER OF PAYMENTS	5
PAYMENT AMOUNT	9,006.18
NUMBER OF UNITS	5
START DATE	

PMT NO	PMT DATE	BEG BALANCE	INTEREST	PRINCIPAL	END BALANCE
1		41,188.00	.00	9,006.18	32,181.82
2		32,181.82	1,502.89	7,503.29	24,678.53
3		24,678.53	1,152.49	7,853.69	16,824.84
4		16,824.84	785.72	8,220.46	8,604.38
5		8,604.38	401.80	8,604.38	.00
TOTAL			3,842.90	41,188.00	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: AUTHORIZATION TO ENTER INTO A LEASE-
PURCHASE FINANCING AGREEMENT WITH BLUE BIRD BODY
COMPANY FOR TEN 2009 CNG SCHOOL BUSES**

BACKGROUND INFORMATION

At the August 14, 2006, Board meeting, the Trustees approved Resolution No. 0607-15 – Matching Funds for the Lower Emission School Bus Replacement Grant Program to replace pre-1987 school buses with new clean burning compressed natural gas (CNG) school buses.

On December 11, 2006, the Board authorized the utilization of the Waterford Unified School District School Bus Bid to purchase CNG school buses from AZ Bus Sales, Inc.

On April 14, 2008, a purchase order was issued to AZ Bus Sales, Inc. to place the order for ten 2009 CNG school buses to be financed through Blue Bird Body Company. Although the Board approved the purchase order for this transaction, Orange County Department of Education is asking for specific approval of the ten-year finance agreement with Blue Bird Body Company.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval of the finance agreement with Blue Bird Body Company for ten 2009 CNG school buses.

FINANCIAL IMPLICATIONS

Exhibit A shows the amortization schedule and the lease-purchase terms for five 21+4 capacity and five 24+1 capacity CNG school buses for a total of ten buses. The fixed interest rate on this agreement is 3.87%.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the lease-purchase agreement with Blue Bird Body Company for ten 2009 CNG school buses.

LEASE - PURCHASE AGREEMENT

This Lease-Purchase Agreement (this "Lease"), including the attached Term Sheet(s), is entered into between Blue Bird Body Company ("Blue Bird") and the Lessee named below ("you").

1. What This Lease Does. You agree to lease the buses and other equipment (the "Buses") described on the attached Term Sheet(s) (the "Term Sheet"), and Blue Bird agrees to furnish the Buses to you, as set forth in this Lease. Each Term Sheet describes one or more Buses and contains the rental amounts, dates, and purchase option prices. There are different Term Sheets for different types of Buses and lease terms. If you and Blue Bird agree, additional Buses may be added to this Lease by executing additional Term Sheet(s). The Buses also include any property acquired as additions to any of the Buses. You agree to pay rent for the Buses to Blue Bird at its address (or to such other address as Blue Bird may direct in writing) in the amounts (the "Rental Payments") and on the dates in the Term Sheet. Each Rental Payment includes a stated interest component (also specified in the Term Sheet) that will apply only if you timely file IRS Form 8038-G or -GC, which you agree to file in a timely manner. These are one-time information returns only and do not require you to pay tax. Otherwise, on each rental payment date the Rental Payment will be increased to reflect the tax exemption loss on the corresponding stated interest component. Blue Bird will prepare at no cost to you a draft of Form 8038-G or -GC for you to review, complete, sign, and file. By making the first Rental Payment after your receipt of the Buses, you shall be deemed to have accepted the Buses by the date of such payment. Your present intention is to make payments under this Lease for the Initial Term and all Renewal Terms (described below). You represent that the use and operation of the Buses is essential to your government operation. You have the power and authority to enter into this Lease. This Lease shall be automatically renewed for each Renewal Term unless you notify Blue Bird that an Event of Nonappropriation (described below) has occurred.

2. Your Agreement to Seek Funds and Renew. You agree that your primary business official will do all things lawfully within such official's power to obtain and maintain funds from which payments under this Lease may be made, including making provisions for such payments in each annual budget and using bona fide best efforts to have such portion of the budgets approved. Your obligation to make Rental Payments under this Lease constitutes a current obligation payable exclusively from funds legally available for this purpose ("Legally Available Funds"), and shall not be construed to be a debt within the meaning of any applicable constitutional or statutory provision.

3. Bank Qualification. You hereby designate the Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986. You hereby represent that you reasonably anticipate that you and other entities you control will not issue tax-exempt obligations (including the Lease) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which you accept the first of the Buses.

4. When You Cannot Renew. The Initial Term of this Lease (including your obligation to pay Rental Payments) begins on the date you execute this Lease and expires on the last day of your current fiscal year, subject to your options to extend the term of the Lease for the Renewal Terms shown on the Term Sheet. Each option is exercised automatically when you appropriate funds for paying amounts due for the succeeding Renewal Term. You agree to notify Blue Bird promptly (and in no case later than 30 days prior to the last day of your fiscal year) if sufficient funds are not appropriated for the Rental Payments for the next Renewal Term (an "Event of Nonappropriation"). You agree to return the Buses to Blue Bird at its address in the Term Sheet. If an Event of Nonappropriation occurs, you agree, to the extent not prohibited by law, to not contract with another party to furnish services that the Buses had provided, for one year after such termination or occurrence, except as may be required by state law. Each payment obligation of Lessee treated hereby is conditional upon (1) the Lessee budgeting for the lease payment in each succeeding fiscal year of the Lessee and (2) the availability of budgeted funds in the event the State Legislature does not appropriate sufficient funds or insufficient taxes are collected to meet the budget, resulting in a reduction by Lessee to its budget. If funds are not budgeted or are not otherwise available for the continuance of the function performed by any portion or all of the Property, the Lease Term for (a) such portion of the property, including any other portion of the Property directly or indirectly involved in the performance of the function of such portion of the Property, or (b) all the

property may be terminated by lessee at the end of the period for which funds are available. Lessee shall notify Lessor at the earliest possible time which portion of the penalty shall accrue to lessee in the event this provision is exercised, and Lessee shall not be obligated or liable for any future payments due for any damages as a result of termination under this paragraph.

5. Your Purchase Option. Upon 90 days written notice to Blue Bird, you may purchase one or more Buses for cash on the last day of the Initial Term or of any Renewal Term for the then applicable Purchase Option Price specified on the Term Sheet. If you purchase some but not all of the Buses, you may determine the numbers of Buses to remain under lease and to be purchased, and Blue Bird shall select the identities. You agree to pay from Legally Available Funds any costs incurred in transferring the Buses.

6. How You Bear the Risk of Loss or Damage. You agree to bear all risk of damage, loss, theft, or destruction of any Bus. You agree to maintain insurance as shown on the Term Sheet. You agree to designate Blue Bird and the assignees of any of Blue Bird's interests hereunder as their interests may appear as loss payee or additional insured on such insurance and to cause delivery of a certificate evidencing such insurance upon request. If you do not maintain the required insurance, Blue Bird may obtain it and charge you for it. You agree to deliver prompt written notice to Blue Bird of (1) loss, theft, or destruction of any Bus, (2) any damage to any Bus exceeding \$1,000 or (3) any claim arising out of the ownership, maintenance, or use of any Bus and to make repairs promptly so that the Bus is in as good a condition as when delivered, ordinary wear and tear excepted. If Blue Bird receives insurance proceeds exceeding the amount of the then Purchase Option Price plus accrued and unpaid interest, Blue Bird will pay you any excess.

7. Title; Security Interest. Title to each Bus shall pass to you upon delivery, and shall remain with you unless Blue Bird terminates this Lease or an Event of Nonappropriation occurs. In either event, title shall immediately vest in Blue Bird. You also agree to cooperate with Blue Bird to obtain appropriate documents to be held by Blue Bird on which your and Blue Bird's interests are noted. To secure all of your obligations hereunder, you grant to Blue Bird and its assigns, and Blue Bird and its assigns shall have and retain, a first security interest in the Buses. Upon request, you agree to sign any necessary documents and certificates of title to provide notice of the security interest herein granted.

8. YOUR WARRANTY. BLUE BIRD WARRANTS THE BUSES AS SET FORTH IN THE WARRANTY CERTIFICATE(S) FOR PRODUCTS MANUFACTURED BY BLUE BIRD DELIVERED WITH THE BUS(ES). COPIES OF THOSE CERTIFICATES ARE AVAILABLE FOR YOUR INSPECTION ON YOUR REQUEST BEFORE YOU EXECUTE THIS LEASE. APART FROM THAT WARRANTY, BLUE BIRD DOES NOT EXPLICITLY OR IMPLICITLY WARRANT THE MERCHANTABILITY, SUITABILITY, OR FITNESS FOR PURPOSE OF THE BUS(ES) OR ANY OTHER MATTER, AND ALL SUCH WARRANTIES ARE EXPRESSLY DISCLAIMED. YOU AGREE THAT ANY WARRANTY CLAIM SHALL BE ASSERTED AND/OR SETTLED DIRECTLY WITHOUT ANY RIGHT OF SET-OFF OR COUNTERCLAIM AGAINST ANY AMOUNTS PAYABLE UNDER THIS LEASE. BLUE BIRD GUARANTEES THESE BLUE BIRD WARRANTIES THROUGH THE FINAL RENEWAL TERM OF THIS LEASE, UNLESS EARLIER TERMINATED.

9. Your Agreement to Indemnify. You agree to pay, and indemnify Blue Bird and its affiliates and the assignees of any of the interests of Blue Bird hereunder from Legally Available Funds against any and all loss, damage, injury, claims, fees, fines, penalties, and expenses (including legal fees) of every kind that relate to the use, operation, ownership, possession, or condition of the Buses.

10. Your Responsibility to Pay Taxes and Maintain. You agree to pay, and indemnify Blue Bird and its affiliates and the assignees of any of the interests of Blue Bird hereunder from Legally Available Funds against, (1) all sales, use, excise, property, or other taxes (except income taxes), (2) all governmental fees (license or otherwise), and (3) charges payable during the term of this Lease with respect to the Buses or the ownership, possession, or rental and any associated fines or interest. You agree to use the Buses in compliance with all applicable laws and regulations and, at your sole cost, to keep and maintain the Buses in good repair and working order. You agree to perform all maintenance and servicing necessary to maintain the value of the Buses, reasonable wear and tear excepted, within intervals that do not exceed by more than 25% those recommended

* 2nd set of

EXHIBIT A
Page 1 of 16

is *

in the owner's manuals. You agree to keep maintenance logs for the Buses and permit Blue Bird to inspect the Buses and logs.

Blue Bird will assist you on request by furnishing you a suggested repair and service parts stock list for the buses manufactured by Blue Bird. Should those parts not be available from your local Blue Bird dealer, Blue Bird will provide experienced personnel to assist you in sourcing the parts during the term of this Lease. During the final Renewal Term, Blue Bird will, on request, evaluate the Bus(es) for the purposes of (1) determining a range of their probable sales value(s) and (2) furnishing a list of then current specifications contained in the National Minimum Standards and regulations of the U.S. Department of Transportation which the Bus(es) do not meet. This evaluation is not meant to replace safety or mechanical inspections. There will be no charge for these services.

11. What Happens on Termination. The term of this Lease will expire upon the first to occur of (1) the expiration of the Initial Term or any Renewal Term during which an Event of Nonappropriation occurs (2) the day after the Purchase Option Price is paid in full for all the Buses, or (3) the day after the last Rental Payment shown on the Term Sheet is paid in full.

Blue Bird may terminate this Lease if (1) you fail to pay in full a Rental Payment within 30 days after the date due, (2) you fail to comply with any other agreement of yours in this Lease for a period of 30 days following receipt of written demand that such violation be remedied, (3) you institute any proceedings under any bankruptcy, insolvency, reorganization, or similar law or a receiver or similar officer is appointed for you or any of your property, or (4) any warranty, representation, or statement that you made in writing in connection with this Lease is found to be incorrect or misleading in any material respect on the date made. Any termination of this Lease at Blue Bird's option shall take place at the end of the Initial Term or the Renewal Term then in effect, unless Blue Bird elects to terminate the Lease on an earlier date, except this Lease will terminate immediately upon an event described in (3). Each of the events described in (1) through (4) is referred to in this Lease as a "Termination Event."

12. What Blue Bird May Do Upon Termination. Immediately upon occurrence of a Termination Event or after the expiration of the Initial term or any Renewal Term during which an Event of Nonappropriation occurs, Blue Bird may repossess the Buses and may exercise any or all remedies available to a secured party under the applicable law and any other rights it may have at law or in equity. If Blue Bird is entitled to repossess the Buses, you shall permit Blue Bird or its agents to enter the premises where the Buses are located. In the event of any repossession, you shall execute and deliver such documents as reasonably required to restore title to and possession of the Buses to Blue Bird, free of all liens and security interests.

Upon termination, if the Buses are damaged or otherwise made less suitable for the purposes for which they were manufactured than when delivered to you, you agree, at your option, to (1) repair and restore the Buses to the same condition in which they were received by you (reasonable wear and tear excepted) or (2) pay to Blue Bird from Legally Available Funds the reasonable costs of such repair and restoration.

13. Limitation on Assignment, Transfer, and Use. You have not and agree not to sell, assign, transfer, sublease, pledge, or otherwise suffer a lien or encumbrance (other than the security interest described in Section 7 hereof) upon any interest in this Lease, any Bus. You agree that you will not take any action, or fail to take any action, which would adversely affect the exclusion of the stated interest component from federal income tax under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Without the prior written consent of Blue Bird, you will not permit the Buses to be operated by, or used for the benefit of, any person or entity other than you. You represent that this Lease is not and shall not be "federally guaranteed" as defined in Section 149(b) of the Code, and you agree not to make any Rental Payment with funds received from the federal government. Blue Bird shall have the right at any time to assign all or any portion of its interests hereunder. Blue Bird agrees to maintain a complete and accurate record of all assignments and transfers of this Lease, or rights hereto, as may be necessary to comply with Section 149(a) of the Code. For this purpose, you appoint Blue Bird to act as your registration agent, which appointment Blue Bird hereby accepts.

14. Late Charges. To the extent allowed by law, you agree to pay a late charge from Legally Available Funds of five percent on each amount that is overdue for more than 30 days and to pay interest on the overdue stated principal component from the date due to the date of payment at the prime

rate in the most recent edition of *The Wall Street Journal* as such rate may change from time to time, plus one and one-half percent, but in no event exceeding the maximum rate permitted by law.

15. Other Terms. This Lease (together with the Term Sheets) constitutes the entire agreement between the parties with respect to the Buses, and may not be changed except by a written agreement signed by Blue Bird and you. If any part of this Lease is or becomes invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect the other provisions hereof, which shall be valid and enforceable to the fullest extent permitted by law. This Lease shall be governed by and construed in accordance with the laws of your state. You agree if requested to furnish Blue Bird a complete copy of your most recent audited financial statements. Any failure by Blue Bird to require strict performance or any waiver by Blue Bird of any terms in this Lease shall not be construed as a consent or waiver of any other breach of the same or any other term. This Lease and the covenants, conditions, and agreements herein contained shall be binding upon and inure to the benefit of the successors and permitted assigns of Blue Bird and you. This Lease may be executed in counterparts.

(Lessor) Blue Bird Body Company

By: 

(Lessee) Capistrano Unified School District

By: 

Title: Director, Purchasing

Date: 4/22/2008

Pursuant to Board authorization granted 8/14/2006

Please attach a copy of the minutes of the Board meeting approving this transaction or complete the following.

"The foregoing Lease-Purchase Agreement has been duly authorized and executed by the Lessee."

Attorney for Lessee: _____

con-A. bq, no pf, p&l ins, state-genl. 020805

CORP\1097995.3

TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57461

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 06/05/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN CAPISTRANO ,CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 21+4 W/C
VEHICLE ID NBR BODY NBR VEHICLE ID NBR BODY NBR VEHICLE ID NBR BODY NBR

EXPIRATION DATE FOR INITIAL TERM: 08/27/09
EXPIRATION DATE FOR LAST RENEWAL TERM: 08/27/18

SECURITY DEPOSIT PAYABLE ON DELIVERY PER UNIT NONE : TOTAL NONE

TERM		RENT PAYMENT DATE	PER-UNIT			TOTAL	
			RENTAL AMOUNT	IMPLICIT		RENTAL AMOUNT	IMPLICIT INTEREST INCLUDED
				INTEREST	INCLUDED		
INITIAL		08/28/08	4,857.32		.00	24,286.60	.00
1ST ANNUAL	RENEWAL	08/28/09	4,857.32		1,406.00	24,286.60	7,030.00
2ND ANNUAL	RENEWAL	08/28/10	4,857.32		1,272.43	24,286.60	6,362.15
3RD ANNUAL	RENEWAL	08/28/11	4,857.32		1,133.70	24,286.60	5,668.50
4TH ANNUAL	RENEWAL	08/28/12	4,857.32		989.59	24,286.60	4,947.95
5TH ANNUAL	RENEWAL	08/28/13	4,857.32		839.91	24,286.60	4,199.55
6TH ANNUAL	RENEWAL	08/28/14	4,857.32		684.44	24,286.60	3,422.20
7TH ANNUAL	RENEWAL	08/28/15	4,857.32		522.95	24,286.60	2,614.75
8TH ANNUAL	RENEWAL	08/28/16	4,857.32		355.21	24,286.60	1,776.05
9TH ANNUAL	RENEWAL	08/28/17	4,857.32		180.97	24,286.60	904.85

TERM			CASUALTY VALUE AND PURCHASE OPTION PRICE PER UNIT	
			CASUALTY VALUE	INCLUDES INTEREST OF
INITIAL		08/27/09	37,736.68	1,406.00
1ST ANNUAL	RENEWAL	08/27/10	34,151.79	1,272.43
2ND ANNUAL	RENEWAL	08/27/11	30,428.17	1,133.70
3RD ANNUAL	RENEWAL	08/27/12	26,560.44	989.59
4TH ANNUAL	RENEWAL	08/27/13	22,543.03	839.91
5TH ANNUAL	RENEWAL	08/27/14	18,370.15	684.44
6TH ANNUAL	RENEWAL	08/27/15	14,035.78	522.95
7TH ANNUAL	RENEWAL	08/27/16	9,533.67	355.21
8TH ANNUAL	RENEWAL	08/27/17	4,857.32	180.97
9TH ANNUAL	RENEWAL	08/27/18	1.00	.00

F154141,1BABGBMA19F255800,F154142,1BABGBMA39F255801
F154143,1BABGBMA59F255802,F154144,1BABGBMA79F255803
F154145,1BABGBMA99F255804

MINIMUM INSURANCE TO BE CARRIED FOR BLUE BIRD'S BENEFIT PER INSURANCE SECTION OF THE LEASE AGREEMENT

- LIABILITY INSURANCE OF NOT LESS THAN \$1,000,000.00 PER OCCURENCE.

- ALL RISK PHYSICAL DAMAGE INSURANCE OF NOT L

EXHIBIT A
Page 3 of 16

CASUALTY VALUE OF

TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57461

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 06/05/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN CAPISTRANO ,CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 21+4 W/C

THE UNIT(S). THE CASUALTY VALUES ARE MINIMUM ESTIMATED VALUES AND ASSUME GOOD MAINTENANCE.

ALL INSURANCE SHALL PROTECT YOU, BLUE BIRD, AND ANY ASSIGNEE AS THEIR INTEREST MAY APPEAR AND MUST BE ACCEPTABLE TO BLUE BIRD AS TO FORM, CONTENT, AND INSURANCE COMPANY (ALTHOUGH BLUE BIRD IS NOT UNDERTAKING ANY OBLIGATION TO REVIEW YOUR INSURANCE). ALL SUCH INSURANCE SHALL INCLUDE (BY ENDORSEMENT OR OTHERWISE) AN AGREEMENT BY THE INSURER TO GIVE BLUE BIRD 30 DAYS WRITTEN NOTICE BEFORE THE INSURANCE IS CANCELLED OR ALTERED.

THE COVERAGES REQUIRED ARE MINIMUMS. YOU MAY WANT ADDITIONAL COVERAGE.



TERMS SHEET FOR LEASE-PURCHASE AGREEMENT

CUSTOMER NBR 01060

CONTROL NBR 57461

IN WITNESS WHEREOF, LESSOR AND LESSEE HAVE CAUSED THIS TERMS SHEET FOR
LEASE-PURCHASE AGREEMENT TO BE DULY EXECUTED AS OF April 22, 2008.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN, CA 92675

BY:

Kath A. Roche

BY:

Terry Fluent

Name

Kath A. Roche

Name

Terry Fluent

Title

CFO

Title

Director, Purchasing

BLUE BIRD LEASING
AMORTIZATION SCHEDULE
09/24/08

PAGE 1

CUSTOMER NBR 1060 CONTROL NBR 57461
CUSTOMER CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN CAPISTRANO ,CA 92675

LEASE DUE ANNUAL
LEASE TOTAL 41,188.00
A.P.R. 3.87 FEDERAL TRUTH IN LENDING
NUMBER OF PAYMENTS 10
PAYMENT AMOUNT 4,857.32
NUMBER OF UNITS 5
START DATE 08/28/08

PMT NO	PMT DATE	BEG BALANCE	INTEREST	PRINCIPAL	END BALANCE
1	08/28/08	41,188.00	.00	4,857.32	36,330.68
2	08/28/09	36,330.68	1,406.00	3,451.32	32,879.36
3	08/28/10	32,879.36	1,272.43	3,584.89	29,294.47
4	08/28/11	29,294.47	1,133.70	3,723.62	25,570.85
5	08/28/12	25,570.85	989.59	3,867.73	21,703.12
6	08/28/13	21,703.12	839.91	4,017.41	17,685.71
7	08/28/14	17,685.71	684.44	4,172.88	13,512.83
8	08/28/15	13,512.83	522.95	4,334.37	9,178.46
9	08/28/16	9,178.46	355.21	4,502.11	4,676.35
10	08/28/17	4,676.35	180.97	4,676.35	.00
TOTAL			7,385.20	41,188.00	

TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57460

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 06/05/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN CAPISTRANO ,CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 24+1 W/C
VEHICLE ID NBR BODY NBR VEHICLE ID NBR BODY NBR VEHICLE ID NBR BODY NBR
EXPIRATION DATE FOR INITIAL TERM: 08/27/09
EXPIRATION DATE FOR LAST RENEWAL TERM: 08/27/18

SECURITY DEPOSIT PAYABLE ON DELIVERY PER UNIT NONE : TOTAL NONE

TERM		RENT PAYMENT DATE	PER-UNIT		TOTAL	
			RENTAL	IMPLICIT	RENTAL	IMPLICIT
			AMOUNT	INTEREST INCLUDED	AMOUNT	INTEREST INCLUDED
INITIAL		08/28/08	5,105.80	.00	25,529.00	.00
1ST ANNUAL	RENEWAL	08/28/09	5,105.80	1,477.92	25,529.00	7,389.60
2ND ANNUAL	RENEWAL	08/28/10	5,105.80	1,337.52	25,529.00	6,687.60
3RD ANNUAL	RENEWAL	08/28/11	5,105.80	1,191.69	25,529.00	5,958.45
4TH ANNUAL	RENEWAL	08/28/12	5,105.80	1,040.21	25,529.00	5,201.05
5TH ANNUAL	RENEWAL	08/28/13	5,105.80	882.88	25,529.00	4,414.40
6TH ANNUAL	RENEWAL	08/28/14	5,105.80	719.45	25,529.00	3,597.25
7TH ANNUAL	RENEWAL	08/28/15	5,105.80	549.70	25,529.00	2,748.50
8TH ANNUAL	RENEWAL	08/28/16	5,105.80	373.38	25,529.00	1,866.90
9TH ANNUAL	RENEWAL	08/28/17	5,105.80	190.25	25,529.00	951.25

TERM			CASUALTY VALUE AND PURCHASE OPTION PRICE PER UNIT	
			CASUALTY VALUE	INCLUDES INTEREST OF
INITIAL		08/27/09	39,667.12	1,477.92
1ST ANNUAL	RENEWAL	08/27/10	35,898.84	1,337.52
2ND ANNUAL	RENEWAL	08/27/11	31,984.73	1,191.69
3RD ANNUAL	RENEWAL	08/27/12	27,919.14	1,040.21
4TH ANNUAL	RENEWAL	08/27/13	23,696.22	882.88
5TH ANNUAL	RENEWAL	08/27/14	19,309.87	719.45
6TH ANNUAL	RENEWAL	08/27/15	14,753.77	549.70
7TH ANNUAL	RENEWAL	08/27/16	10,021.35	373.38
8TH ANNUAL	RENEWAL	08/27/17	5,105.80	190.25
9TH ANNUAL	RENEWAL	08/27/18	1.00	.00

F154136,1BABGBMA19F255795,F154137,1BABGBMA39F255796
F154138,1BABGBMA59F255797,F154139,1BABGBMA79F255798
F154140,1BABGBMA99F255799

MINIMUM INSURANCE TO BE CARRIED FOR BLUE BIRD'S BENEFIT PER INSURANCE SECTION OF THE LEASE AGREEMENT

- LIABILITY INSURANCE OF NOT LESS THAN \$1,000,000.00 PER OCCURENCE.

- ALL RISK PHYSICAL DAMAGE INSURANCE OF NOT LESS THAN THE THEN APPLICABLE CASUALTY VALUE OF

TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57460

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 06/05/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN CAPISTRANO ,CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 24+1 W/C

THE UNIT(S). THE CASUALTY VALUES ARE MINIMUM ESTIMATED VALUES AND ASSUME GOOD MAINTENANCE.

ALL INSURANCE SHALL PROTECT YOU, BLUE BIRD, AND ANY ASSIGNEE AS THEIR INTEREST MAY APPEAR AND MUST BE ACCEPTABLE TO BLUE BIRD AS TO FORM, CONTENT, AND INSURANCE COMPANY (ALTHOUGH BLUE BIRD IS NOT UNDERTAKING ANY OBLIGATION TO REVIEW YOUR INSURANCE). ALL SUCH INSURANCE SHALL INCLUDE (BY ENDORSEMENT OR OTHERWISE) AN AGREEMENT BY THE INSURER TO GIVE BLUE BIRD 30 DAYS WRITTEN NOTICE BEFORE THE INSURANCE IS CANCELLED OR ALTERED.

THE COVERAGES REQUIRED ARE MINIMUMS. YOU MAY WANT ADDITIONAL COVERAGE.

**TERMS SHEET FOR LEASE-PURCHASE AGREEMENT**

CUSTOMER NBR 01060

CONTROL NBR 57460

IN WITNESS WHEREOF, LESSOR AND LESSEE HAVE CAUSED THIS TERMS SHEET FOR
LEASE-PURCHASE AGREEMENT TO BE DULY EXECUTED AS OF April 22, 2008.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN, CA 92675

BY:

BY:

Name

Kenneth A. Roche

Name

Terry Fluent

Title

CFO

Title

Director, Purchasing

BLUE BIRD LEASING
AMORTIZATION SCHEDULE
09/24/08

PAGE 1

CUSTOMER NBR 1060 CONTROL NBR 57460
CUSTOMER CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN CAPISTRANO ,CA 92675

LEASE DUE ANNUAL
LEASE TOTAL 43,295.00
A.P.R. 3.87 FEDERAL TRUTH IN LENDING
NUMBER OF PAYMENTS 10
PAYMENT AMOUNT 5,105.80
NUMBER OF UNITS 5
START DATE 08/28/08

PMT NO	PMT DATE	BEG BALANCE	INTEREST	PRINCIPAL	END BALANCE
1	08/28/08	43,295.00	.00	5,105.80	38,189.20
2	08/28/09	38,189.20	1,477.92	3,627.88	34,561.32
3	08/28/10	34,561.32	1,337.52	3,768.28	30,793.04
4	08/28/11	30,793.04	1,191.69	3,914.11	26,878.93
5	08/28/12	26,878.93	1,040.21	4,065.59	22,813.34
6	08/28/13	22,813.34	882.88	4,222.92	18,590.42
7	08/28/14	18,590.42	719.45	4,386.35	14,204.07
8	08/28/15	14,204.07	549.70	4,556.10	9,647.97
9	08/28/16	9,647.97	373.38	4,732.42	4,915.55
10	08/28/17	4,915.55	190.25	4,915.55	.00
TOTAL			7,763.00	43,295.00	



TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57460

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 05/04/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN ,CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 24+1 W/C
EXPIRATION DATE FOR INITIAL TERM:
EXPIRATION DATE FOR LAST RENEWAL TERM:

SECURITY DEPOSIT PAYABLE ON DELIVERY PER UNIT NONE : TOTAL NONE

TERM	RENT PAYMENT DATE	PER-UNIT		TOTAL	
		RENTAL	IMPLICIT	RENTAL	IMPLICIT
		AMOUNT	INTEREST INCLUDED	AMOUNT	INTEREST INCLUDED
INITIAL		5,105.80	.00	25,529.00	.00
1ST ANNUAL	RENEWAL	5,105.80	1,477.92	25,529.00	7,389.60
2ND ANNUAL	RENEWAL	5,105.80	1,337.52	25,529.00	6,687.60
3RD ANNUAL	RENEWAL	5,105.80	1,191.69	25,529.00	5,958.45
4TH ANNUAL	RENEWAL	5,105.80	1,040.21	25,529.00	5,201.05
5TH ANNUAL	RENEWAL	5,105.80	882.88	25,529.00	4,414.40
6TH ANNUAL	RENEWAL	5,105.80	719.45	25,529.00	3,597.25
7TH ANNUAL	RENEWAL	5,105.80	549.70	25,529.00	2,748.50
8TH ANNUAL	RENEWAL	5,105.80	373.38	25,529.00	1,866.90
9TH ANNUAL	RENEWAL	5,105.80	190.25	25,529.00	951.25

TERM		CASUALTY VALUE AND PURCHASE OPTION PRICE PER UNIT	
		CASUALTY VALUE	INCLUDES INTEREST OF
INITIAL		39,667.12	1,477.92
1ST ANNUAL	RENEWAL	35,898.84	1,337.52
2ND ANNUAL	RENEWAL	31,984.73	1,191.69
3RD ANNUAL	RENEWAL	27,919.14	1,040.21
4TH ANNUAL	RENEWAL	23,696.22	882.88
5TH ANNUAL	RENEWAL	19,309.87	719.45
6TH ANNUAL	RENEWAL	14,753.77	549.70
7TH ANNUAL	RENEWAL	10,021.35	373.38
8TH ANNUAL	RENEWAL	5,105.80	190.25
9TH ANNUAL	RENEWAL	1.00	.00

EQUIPMENT: 2009 BLUE BIRD AARE3204 - 189"
WB CNG SCHOOL BUSES
24+1 W/C CAPACITY

MINIMUM INSURANCE TO BE CARRIED FOR BLUE BIRD'S BENEFIT PER INSURANCE SECTION OF THE LEASE AGREEMENT

- LIABILITY INSURANCE OF NOT LESS THAN \$1,000,000.00 PER OCCURRENCE.
- ALL RISK PHYSICAL DAMAGE INSURANCE OF NOT LESS THAN THE THEN APPLICABLE CASUALTY VALUE OF



TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57460

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 05/04/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN, CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 24+1 W/C

ALL INSURANCE SHALL PROTECT YOU, BLUE BIRD, AND ANY ASSIGNEE AS THEIR INTEREST MAY APPEAR AND MUST BE ACCEPTABLE TO BLUE BIRD AS TO FORM, CONTENT, AND INSURANCE COMPANY (ALTHOUGH BLUE BIRD IS NOT UNDERTAKING ANY OBLIGATION TO REVIEW YOUR INSURANCE). ALL SUCH INSURANCE SHALL INCLUDE (BY ENDORSEMENT OR OTHERWISE) AN AGREEMENT BY THE INSURER TO GIVE BLUE BIRD 30 DAYS WRITTEN NOTICE BEFORE THE INSURANCE IS CANCELLED OR ALTERED.

THE COVERAGES REQUIRED ARE MINIMUMS. YOU MAY WANT ADDITIONAL COVERAGE.

BLUE BIRD LEASING
AMORTIZATION SCHEDULE
04/04/08

PAGE 1

CUSTOMER NBR 1060 CONTROL NBR 57460
CUSTOMER CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN ,CA 92675

LEASE DUE ANNUAL
LEASE TOTAL 43,295.00
A.P.R. 3.87 FEDERAL TRUTH IN LENDING
NUMBER OF PAYMENTS 10
PAYMENT AMOUNT 5,105.80
NUMBER OF UNITS 5
START DATE

PMT NO	PMT DATE	BEG BALANCE	INTEREST	PRINCIPAL	END BALANCE
1		43,295.00	.00	5,105.80	38,189.20
2		38,189.20	1,477.92	3,627.88	34,561.32
3		34,561.32	1,337.52	3,768.28	30,793.04
4		30,793.04	1,191.69	3,914.11	26,878.93
5		26,878.93	1,040.21	4,065.59	22,813.34
6		22,813.34	882.88	4,222.92	18,590.42
7		18,590.42	719.45	4,386.35	14,204.07
8		14,204.07	549.70	4,556.10	9,647.97
9		9,647.97	373.38	4,732.42	4,915.55
10		4,915.55	190.25	4,915.55	.00
TOTAL			7,763.00	43,295.00	

** Intended for Dealer Informational Puposes***



TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57461

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 05/04/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
PORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN, CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 21+4 W/C
EXPIRATION DATE FOR INITIAL TERM:
EXPIRATION DATE FOR LAST RENEWAL TERM:

SECURITY DEPOSIT PAYABLE ON DELIVERY PER UNIT NONE : TOTAL NONE

TERM	RENT PAYMENT DATE	PER-UNIT		TOTAL	
		RENTAL	IMPLICIT	RENTAL	IMPLICIT
		AMOUNT	INTEREST INCLUDED	AMOUNT	INTEREST INCLUDED
INITIAL		4,857.32	.00	24,286.60	.00
1ST ANNUAL	RENEWAL	4,857.32	1,406.00	24,286.60	7,030.00
2ND ANNUAL	RENEWAL	4,857.32	1,272.43	24,286.60	6,362.15
3RD ANNUAL	RENEWAL	4,857.32	1,133.70	24,286.60	5,668.50
4TH ANNUAL	RENEWAL	4,857.32	989.59	24,286.60	4,947.95
5TH ANNUAL	RENEWAL	4,857.32	839.91	24,286.60	4,199.55
6TH ANNUAL	RENEWAL	4,857.32	684.44	24,286.60	3,422.20
7TH ANNUAL	RENEWAL	4,857.32	522.95	24,286.60	2,614.75
8TH ANNUAL	RENEWAL	4,857.32	355.21	24,286.60	1,776.05
9TH ANNUAL	RENEWAL	4,857.32	180.97	24,286.60	904.85

TERM	CASUALTY VALUE AND PURCHASE OPTION PRICE PER UNIT	
	CASUALTY VALUE	INCLUDES INTEREST OF
INITIAL	37,736.68	1,406.00
1ST ANNUAL	34,151.79	1,272.43
2ND ANNUAL	30,428.17	1,133.70
3RD ANNUAL	26,560.44	989.59
4TH ANNUAL	22,543.03	839.91
5TH ANNUAL	18,370.15	684.44
6TH ANNUAL	14,035.78	522.95
7TH ANNUAL	9,533.67	355.21
8TH ANNUAL	4,857.32	180.97
9TH ANNUAL	1.00	.00

EQUIPMENT: 2009 BLUE BIRD AARE3204-189"
WB CMG SCHOOL BUSES
21+4 W/C CAPACITY

MINIMUM INSURANCE TO BE CARRIED FOR BLUE BIRD'S BENEFIT PER INSURANCE SECTION OF THE LEASE AGREEMENT

- LIABILITY INSURANCE OF NOT LESS THAN \$1,000,000.00 PER OCCURRENCE.
- ALL RISK PHYSICAL DAMAGE INSURANCE OF NOT LESS THAN THE THEN APPLICABLE CASUALTY VALUE OF



TERMS SHEET FOR LEASE-PURCHASE AGREEMENT
CUSTOMER NBR 1060 CONTROL NBR 57461

THIS LEASE-PURCHASE AGREEMENT
MUST BE ACCEPTED BY 05/04/08
OR THIS OFFER MAY BE WITHDRAWN.

LESSOR: BLUE BIRD BODY COMPANY
402 BLUE BIRD BOULEVARD
FORT VALLEY, GEORGIA 31030

LESSEE: CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN ,CA 92675

DESCRIPTION OF LEASED UNIT(S): 5 21+4 W/C

ALL INSURANCE SHALL PROTECT YOU, BLUE BIRD, AND ANY ASSIGNEE AS THEIR INTEREST MAY APPEAR AND MUST BE ACCEPTABLE TO BLUE BIRD AS TO FORM, CONTENT, AND INSURANCE COMPANY (ALTHOUGH BLUE BIRD IS NOT UNDERTAKING ANY OBLIGATION TO REVIEW YOUR INSURANCE). ALL SUCH INSURANCE SHALL INCLUDE (BY ENDORSEMENT OR OTHERWISE) AN AGREEMENT BY THE INSURER TO GIVE BLUE BIRD 30 DAYS WRITTEN NOTICE BEFORE THE INSURANCE IS CANCELLED OR ALTERED.

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BLUE BIRD LEASING
AMORTIZATION SCHEDULE
04/04/08

PAGE 1

CUSTOMER NBR 1060 CONTROL NBR 57461
CUSTOMER CAPISTRANO UNIFIED SCHOOL DISTRICT
32972 CALLE PERFECTO
SAN JUAN ,CA 92675

LEASE DUE ANNUAL
LEASE TOTAL 41,188.00
A.P.R. 3.87 FEDERAL TRUTH IN LENDING
NUMBER OF PAYMENTS 10
PAYMENT AMOUNT 4,857.32
NUMBER OF UNITS 5
START DATE

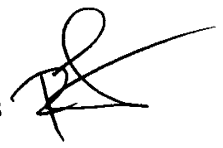
PMT NO	PMT DATE	BEG BALANCE	INTEREST	PRINCIPAL	END BALANCE
1		41,188.00	.00	4,857.32	36,330.68
2		36,330.68	1,406.00	3,451.32	32,879.36
3		32,879.36	1,272.43	3,584.89	29,294.47
4		29,294.47	1,133.70	3,723.62	25,570.85
5		25,570.85	989.59	3,867.73	21,703.12
6		21,703.12	839.91	4,017.41	17,685.71
7		17,685.71	684.44	4,172.88	13,512.83
8		13,512.83	522.95	4,334.37	9,178.46
9		9,178.46	355.21	4,502.11	4,676.35
10		4,676.35	180.97	4,676.35	.00
TOTAL			7,385.20	41,188.00	

** Intended for Dealer Informational Puposess***

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Suzette Lovely, Deputy Superintendent

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **RENEWAL OF LICENSE AGREEMENT WITH NIGUEL CHILDREN'S
CENTER AT FOXBOROUGH CAMPUS**

BACKGROUND INFORMATION

On January 8, 2007, the Foxborough Elementary School site in the City of Aliso Viejo was repurposed by the Board of Trustees with students reassigned to Wood Canyon Elementary School. Subsequently, the Journey Charter School occupied the Foxborough site and is currently operating under a lease agreement. Additionally, on May 12, 2008, the Board of Trustees approved a license agreement with the Niguel Children's Center (NCC) for use of the remaining vacant facilities on the Foxborough campus including classroom space, a restroom, a play field, and parking spaces. Terms of the license agreement with NCC included a rental rate of \$1.25 per square-foot x 4,800 square feet of floor area for a payment of \$6,000 per month or \$72,000 per year. The NCC agreement stipulated an initial one-year term with an option of extending three additional years, subject to annual negotiations in fees.

Since the execution of the agreement last May, the NCC has enjoyed a successful program at Foxborough and would very much like to continue their operations there for the foreseeable future. At this time, the NCC is requesting a two-year extension of their license agreement with no changes in terms and conditions.

CURRENT CONSIDERATIONS

This agenda item pertains to the renewal of the License Agreement with the Niguel Children's Center for Use of Facilities at Foxborough Elementary School Campus. Exhibit A shows the agreement as prepared by the District's legal counsel which has been updated to reflect a new two-year term.

FINANCIAL IMPLICATIONS

This agenda item will have a positive impact on the District's General Fund. Payments made to the District will continue as they have since May 2008, and will be available as unrestricted funds.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the renewal of the License Agreement between Capistrano Unified School District and the Niguel Children's Center for use of facilities on the Foxborough campus.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
NIGUEL CHILDREN'S CENTER AGREEMENT 2009-2011
FOR USE OF FACILITIES AT FOXBOROUGH ELEMENTARY SCHOOL CAMPUS**

This Agreement is made and entered into this ____ day of _____, 2009, by and between the CAPISTRANO UNIFIED SCHOOL DISTRICT (hereinafter referred to as "CUSD"), and the NIGUEL CHILDREN'S CENTER, a non-profit public benefit corporation (hereinafter referred to as "NCC"). This license agreement (the "Agreement") is for the period June 1, 2009 to June 30, 2011.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, **INTENDING TO BE LEGALLY BOUND HEREBY**, CUSD and Niguel Children's Center (collectively, the "Parties") agree as follows:

1. Grant of License to NCC to Use Facilities: CUSD hereby grants to NCC the right to enter onto and use 4 portable classrooms including classrooms Y-1, D, C and D and the Media Center at the Foxborough Elementary School campus (the "Facilities") for use exclusively as a Preschool/Childcare daycare program, and for no other use without the prior written consent of CUSD, which consent may be withheld in CUSD's sole and absolute discretion.. NCC shall be solely responsible for determining the suitability of the Facilities for its intended use and NCC shall fully meet all governmental laws, regulations and rules concerning NCC's use of the Facilities. In addition, CUSD shall make available one restroom facility identified as CUSD #270 on CUSD's Master Facility Plan, shared use of the north portion of the grass field play area (coordinated with schedule for the Journey School – the other current tenant at the Foxborough campus) and 25 parking spaces. NCC shall not utilize other CUSD parking spaces without permission of CUSD.

2. Utilities and Services: NCC shall pay for utilities at the site, including electrical utility service, waste disposal, water and sewer, security. In regard to telephone service, CUSD has installed telephone lines in each of the classrooms to be used by NCC. NCC shall provide its own telephones and pay for its own telephone services.

3. Alterations, Improvements: NCC, at its own expense, shall have the right, upon obtaining the written consent of CUSD, which consent may be withheld in CUSD's sole and absolute discretion, prior to beginning work, to construct alterations and improvements on the building. If requested in writing by CUSD at least thirty (30) days prior to the termination of this Agreement, NCC agrees to remove any alterations, additions or improvements upon the termination of this Agreement and restore the premises to their prior condition at NCC's sole cost and expense.

4. Maintenance of Building: NCC at its sole cost shall maintain the interior and exterior of the Facilities in good repair, including painting of walls and ramps, replacement of broken glass in windows, and prompt removal of graffiti. NCC may use CUSD maintenance services by mutual consent, to perform the work at cost. CUSD will have responsibility for structural repairs, such as roofing.

5. Maintenance Notification: CUSD shall provide notice to NCC in advance of routine maintenance procedures involving pesticides, herbicides, or other chemicals to Foxborough Elementary School campus buildings or playgrounds that are in close proximity to NCC. The NCC calendar will be provided to CUSD Department of Maintenance and Operations for planning purposes. The M & O department will consider the NCC calendar in scheduling above procedures.

6. As-is Condition of Facilities: NCC acknowledges that the Facilities and related facilities are in an "as is" "where is" condition, and neither CUSD nor any agent of CUSD has made any representation or warranty with respect to the Facilities, related facilities or the condition thereof, or any improvement located on the Foxborough Elementary School campus. Entering onto the Foxborough Elementary School campus by NCC shall be at NCC's sole risk and NCC acknowledges that it has assumed the risk of entry upon the Foxborough Elementary School campus for NCC's person, invitees, users, guests, clients, contractors and property, and shall conclusively establish that the Facilities and related facilities at Foxborough are in satisfactory condition for NCC activities.

7. Furniture and Equipment: NCC shall be permitted to continue to utilize current furniture at the Facilities in "As-Is" and "Where-Is" condition and neither CUSD nor any agent of CUSD has made any representation or warranty with respect to such furniture. NCC shall provide any additional furniture and equipment required for operation of its program. All furniture used by NCC will meet state legal requirements.

8. Student Safety: NCC students, staff and visitors will comply with all applicable laws, regulations and procedures concerning or related to NCC's use of the Facilities, including, but not limited to, CUSD and Foxborough Elementary School emergency procedures, safety and supervision policies and procedures while on school grounds.

9. Operating Schedule: The education program to be operated on CUSD property by NCC will operate on a schedule that will minimize traffic congestion at the beginning and end of the school day. NCC agrees to use reasonable efforts to offset start and end times by at least 20 minutes from the Aliso Niguel High School bell schedule for each school year that this Agreement is in effect.

10. Independent Contractor: NCC shall be an independent contractor under this agreement, and at no time shall NCC represent itself to be an agent of CUSD.

11. Right of Entry by CUSD: CUSD shall have the right, at reasonable times, to enter the Facilities for the purpose of inspecting them. Reasonable courtesy notice to the Administrator of NCC shall be provided except in case of emergency. The right and authority hereby reserved in this paragraph does not impose any responsibility or liability for any acts, omissions or negligence of NCC, NCC staff, guests, clients, and contractors on said Facilities.

12. Fees charged to NCC by CUSD: NCC shall pay CUSD fees ("Fees") for the use of the Facilities calculated at \$1.25 per square foot of facility space based on the assumption that 4,800 square feet of space is used by NCC for a total of \$72,000 for one year or \$6,000 per month for twelve months for the Facilities described in Section 1 above. Fees shall include contract services and security services not covered under Section 3 of this Agreement. Payment shall be made to CUSD, without demand, in advance on or before the first day of each and every successive calendar month during the Term (defined below) of this Agreement, beginning June 1, 2009 and continuing throughout the Term.

13. Term of Agreement: The term ("Term") of this Agreement shall be from June 1, 2009, through June 30, 2011. At the completion of the Term, NCC shall vacate the Facilities and surrender the Facilities in the same good order and condition as the same was in at the time of commencement of the Term hereunder, except for acts of God and reasonable wear and tear, and agrees that any permanent improvements made to the Facilities at the time of such termination or expiration of this Agreement shall remain thereon.

14. Compliance with the Law: NCC shall comply with the requirements of all applicable municipal, state, and federal statutes, ordinances, rules, orders, regulations and laws in effect or which may hereafter be in effect during the term of the Agreement pertaining to the operation of an education program and the use and occupancy of the Facilities. NCC shall not commit or suffer to be committed on said premises any nuisance or other act which may disturb the quiet enjoyment of adjoining property owners or occupants.

15. Indemnity: CUSD shall assume no liability for any use of the Facilities and related CUSD's facilities or the Foxborough Elementary School campus by NCC. NCC waives and releases all claims against CUSD for death, injuries, or damage to property sustained by NCC, its agents and employees, in, upon, or about said premises, and NCC agrees to defend and hold CUSD and its officers, agents and employees harmless from any claim or action or liability for injury, wrongful death, or property damage sustained by any person arising out of the use of the premises by NCC, or arising out of any act or omission by NCC, its employees, agents, and contractors, including failure of NCC to keep the premises in good condition and repaired as provided in the Agreement. The obligations of NCC under this paragraph 15 shall survive the termination or expiration of this Agreement with respect to any claims or liability arising prior to such termination or expiration.

16. Comparative Indemnity: Notwithstanding any other provision of the Agreement, NCC's obligations to indemnify and hold harmless CUSD as set forth in paragraph 15 above shall not extend to any claim, loss, damage, liability, cost or expense arising out of the gross negligence or willful misconduct of CUSD or any of its officers, agents or employees.

17. Liability Insurance: NCC shall provide and shall maintain in force, during the Term of this Agreement, comprehensive personal injury and property damage liability insurance, with minimum personal injury liability limits of \$1,000,000 per person and \$2,000,000 per occurrence. The policy or policies of liability insurance shall name CUSD (CAPISTRANO UNIFIED SCHOOL DISTRICT), its officers, agents, and employees as additional insureds under the terms of such policy or policies. Further, such policy shall not be cancelled without thirty (30) days prior written notice to CUSD. (Insurance certificates attached).

18. Workers Compensation and other Employee Insurance: NCC shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all its employees, as required by law.

19. Certificates of Insurance: Current certificates for all types of insurance and an additional insured endorsement for the liability coverage shall be on file with CUSD on each June 1 during the Term hereof indicating the name of the carrier, the policy number and the expiration date. Such Certificates of Insurance shall not be cancelled without thirty (30) days prior written notice to CUSD.

20. Assignment or Transfer: Neither this Agreement nor any interest therein, whether legal or equitable, shall be assigned, subleased, transferred, alienated, pledged, or hypothesized, voluntarily or by operation of law by NCC without the prior written consent of CUSD, which consent may be withheld in its sole and absolute discretion. Any such assignment, sublease, transfer, alienation, pledge, or hypothecation shall be void and shall, at CUSD's option, terminate this Agreement.

21. Exemption of CUSD From Liability: CUSD shall not be liable for any damage or injury to the person, business (including loss of business profits or loss of income derived from NCC's business or for damage to the improvements, trade fixtures, contents, or other property of

NCC), NCC's employees, invitees, customers or any other person in or about the Facilities, whether such damage or injury is caused by or results from: (a) fire, steam, electricity, water, gas or rain; (b) breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures or any other cause; or (c) conditions arising in or about the Facilities or elsewhere, except to the extent caused by CUSD's gross negligence or willful misconduct. CUSD shall have no liability for consequential or special damages.

22. Hazardous Substance: The term "Hazardous Substance" as used in this Agreement shall mean any product, substance, or waste whose presence, use, manufacture, disposal, transportation, or release, either by itself or in combination with other materials is either: (i) potentially injurious to the public health, safety or welfare, the environment, or the Facilities; (ii) regulated or monitored by any government authority, or (iii) a basis for potential liability of CUSD to any governmental agency or third party under any applicable statute or common law theory. If NCC knows, or has reasonable cause to believe, that a Hazardous Substance has come to be located in, on, under or about the Facilities, NCC shall immediately give written notice of such fact to CUSD, and provide CUSD with a copy of any report, notice, claim, or other documentation which it has concerning the presence of such Hazardous Substances. NCC shall not cause or permit any Hazardous Substances to be spilled or released in, on, under, or about the Facilities and shall promptly, at NCC's expense, comply with all requirements, laws, ordinances, regulations, or orders having to do with the public safety, welfare, the environment, or any other matters, as such may be promulgated by any federal, state, or local governmental body or agency and take all investigatory and/or remedial action reasonably recommended, whether or not formally ordered or required, for the cleanup of any contamination of, and for the maintenance, security, and/or monitoring of the Facilities or neighboring properties, that was caused or materially contributed to by NCC, or pertaining to or involving any Hazardous Substance brought onto the Facilities during the Term by any agent of NCC. NCC shall indemnify, defend and hold CUSD, its agents, employees, and lenders, if any, harmless from and against any and all loss of rents and/or damages, liabilities, judgments, claims, expenses, penalties, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance brought onto the Facilities by or for NCC, or any agent of NCC. NCC's obligations shall include, but not be limited to, the effects of any contamination or injury to person, property, or the environment created or caused by NCC, and the cost of investigation, removal, remediation, restoration and/or abatement, and shall survive the expiration or termination of this Agreement.

23. Amendments: This Agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement not incorporated in this contract shall be binding on either party.

24. Applicable Law: This Agreement shall be governed by the laws of the State of California.

25. Complete and Exclusive Statement: This Agreement is the complete and exclusive statement of the mutual understanding of the parties. This Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.

26. Severability: If any section, subsection, sentence, clause or phrase of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

27. Applicable Law: This Agreement shall be governed by the laws of the State of California.

28. Contact Person: Each party to this Agreement shall name one individual to be the representative contact person for matters related to this Agreement. At the date of this agreement, the addresses of the parties are as follows:

Wanda Rosas, Director Niguel Children's Center 27102 Foxborough Aliso Viejo, CA 92656	Capistrano Unified School District Ron Lebs, Deputy Superintendent Business and Support Services, CUSD 33122 Valle Road San Juan Capistrano, CA 92675
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29. Exhibits: All Exhibits attached hereto or referenced herein are incorporated into the Agreement by reference.

30. Headings: The headings of the paragraphs or sections of this Agreement are for convenience of reference only and are not to be used to interpret or construe any provisions of this Agreement.

IN WITNESS WHEREOF, the Parties hereto agree to the terms above and have executed this Amendment on the day and year set forth below:

NIGUEL CHILD CENTER

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: _____

By: _____
Superintendent or Superintendent's Designee

Date: _____

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

FINANCIAL IMPLICATIONS

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this classified employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2009
CLASSIFIED EMPLOYEES

ACCEPTED RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Breithaupt, Jennifer	Independence Facilitator	Voluntary	10/10/05	02/16/09
2. Brides, Caitlin	Independence Facilitator	Voluntary	10/20/08	03/09/09
3. Koschel, George	Middle School Campus Supervisor	Voluntary	08/24/05	02/25/09
4. Monry, Blanca	Bilingual Instructional Asst	Voluntary	09/01/06	03/06/09
5. Ogden, Kathryn	Bilingual Instructional Asst	Voluntary	01/29/96	03/23/09
6. Palusso, Toni	School Bus Driver	Retirement	03/18/86	05/21/09
7. Timmons, Sheila	Food Service Cashier	Voluntary	10/22/07	03/06/09
8. Wheeler, Heather	Mgr IV Board Operations	Retirement	01/04/88	05/01/09

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION-FULL TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
9. Deogracias, Aileen	Occupational Therapist (12mo/40hpw)	\$35.07 hr	R55-3	03/02/09

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
10. Collins, Noreen	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	02/25/09

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
11. Ames, Karen	Student Supervisor	\$10.00 hr		03/13/09
12. Bemmer, Randi	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	03/03/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
13. Bobst, Lori	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	03/03/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
14. Brown, Terri	Student Supervisor	\$10.00 hr		03/10/09
15. Carroll, Fiona	Instructional Asst	\$13.74 hr	R19-1	02/27/09
16. Castro, Silverio	Custodian I	\$16.33 hr	R26-1	03/17/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2009
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT

NAME	POSITION-SUBSTITUTE	SALARY	RANGE STEP	EFFECTIVE DATE
17. Gilbert, Hilary	Student Supervisor	\$10.00 hr		02/19/09
18. Jaffee-Truitt, Elisha	Student Supervisor	\$10.00 hr		02/26/09
19. Madlambayan, Ariel	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	02/27/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
20. Manning, Kimberly	Student Supervisor	\$10.00 hr		02/26/09
21. Marandi, Betty Ann	IBI Asst/Tutor	\$15.54 hr	R24-1	03/05/09
22. Marvel, Desiree	Student Supervisor	\$10.00 hr		03/02/09
23. Mata, Fransisco	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	02/26/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
24. Mattera III, Ralph	Student Supervisor	\$10.00 hr		02/18/09
25. Mendoza, Miguel	Custodian I	\$16.33 hr	R26-1	03/10/09
26. Michel, Donna	High School Campus Supervisor	\$15.93 hr	R25-1	02/10/09
27. Nickolatos, Beth	IBI Asst/Tutor	\$15.54 hr	R24-1	02/26/09
28. Ruelas, Vincent	Custodian I	\$16.33 hr	R26-1	03/13/09
29. Stoddard, Susan	Student Supervisor	\$10.00 hr		03/13/09
30. Stowers, Greg	IBI Asst/Tutor	\$15.54 hr	R24-1	02/25/09
31. Stratford, Jon	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	03/03/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
32. Timmons, Sheila	Food Service Cashier	\$12.76 hr	R16-1	03/07/09
33. Trujillo, Refugio	Custodian I	\$16.33 hr	R26-1	01/05/09
34. Williams, Brooke	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	03/16/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
35. Yould, Linda	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	03/05/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2009
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
36. Graden, Olga	Student Supervisor	\$10.00 hr	02/02/09
37. Kloefer, Bethanie	Student Supervisor	\$10.00 hr	02/11/09
38. Maier, Gloria	Student Supervisor	\$10.00 hr	02/17/09
39. Ocampo, Rogelio	Student Worker	\$ 8.00 hr	02/17-06/30/09
40. Robledo, Jose	Student Worker	\$ 8.00 hr	02/27-06/30/09
41. Romero, Luis	Student Worker	\$ 8.00 hr	02/28-06/30/09
42. Romero, Saul	Student Worker	\$ 8.00 hr	02/24-06/30/09
43. St. Germain, Magen	Student Worker	\$ 8.00 hr	02/13-06/30/09

APPROVE ASSIGNMENT ADJUSTMENT

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
44. Clary, Diane	Middle School Campus Supervisor (9mo/15hpw)	\$15.92 hr	R23-2	04/01/09
45. Nietzel, Robert	Middle School Campus Supervisor (9mo/17.5hpw)	\$16.72 hr	R23-3	02/23/09

APPROVE ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
46. Abrena, Jim	Custodian I (TAA NTE 17.5hpw)	\$16.33 hr	R26-1	02/23-06/30/09
47. Boster, Christopher	Independence Facilitator (TAA NTE 125hrs)	\$15.53 hr	R22-2	11/12-02/27/09
48. Romagnano, Cathy	IBI Asst/Tutor (TAA NTE 8hpw)	\$15.54 hr	R24-1	02/03/09
49. Stratford, Jon	Independence Facilitator (TAA NTE 125hrs)	\$14.79 hr	R22-1	11/12-02/27/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2009
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
50. Allard, Adriana	School Clerk I (TAA NTE 10hwp)	02/17-06/18/09
51. Argent, Heidi	Preschool Teacher (TAA NTE 40hrs)	02/01-06/30/09
52. Brophy, Catherine	Food Service Cashier (TAA NTE 16.25hwp)	03/09-06/18/09
53. Dormaier, Ruth	Independence Facilitator (TAA NTE 23.5hrs)	02/09-06/19/09
54. Fecarotta, Heather	Food Service Cashier (TAA NTE 17.5hwp)	02/23-06/18/09
55. Gastelum, Monique	Independence Facilitator (TAA NTE 19hrs)	02/09-06/19/09
56. Getty, Jacqueline	Preschool Teacher (TAA NTE 40hrs)	01/01-06/30/09
57. Gill, Arvinder	IBI Asst/Tutor (TAA NTE 23.5hrs)	10/30-06/19/09
58. Gordon, Kay	School Clerk I (TAA NTE 20hwp)	02/24-03/31/09
59. Grulkowski, Susan	Preschool Teacher (TAA NTE 15hrs)	02/01-06/30/09
60. Guinn, Pam	Independence Facilitator (TAA NTE 30hrs)	12/15-12/19/08
61. Hill, Natalie	Independence Facilitator (TAA NTE 23.5hrs)	10/09-06/19/09
62. Hinojosa, Adelina	Academic Advisor (TAA NTE 2hwp)	10/17-06/18/09
63. Ibara, Amy	Preschool Teacher (TAA NTE 40hrs)	01/01-06/30/09
64. Larkin, Nancy	Independence Facilitator (TAA NTE 23.5hrs)	02/09-06/19/09
65. Manderbach, Karen	Independence Facilitator (TAA NTE 23.5hrs)	02/18-06/19/09
66. McSwain, Monica	Independence Facilitator (TAA NTE 23.5hrs)	03/02-06/19/09
67. Meyer, Robin	Independence Facilitator (TAA NTE 23.5hrs)	02/09-06/19/09
68. Mohammadi, Lili	Instructional Asst – ELD (TAA NTE 2.5hrs)	02/02/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING April 13, 2009
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
69. Neumiller, Nora	Bilingual Clerk (TAA NTE 1.25 hrs)	02/03/09
70. Nickolin, Theresa	Independence Facilitator (TAA NTE 23.5hrs)	02/12-06/19/09
71. Norgren, Terry	Intermediate Office Asst (TAA NTE 30hrs)	12/01-02/28/09
72. Parson, Alma	School Clerk II (TAA NTE 3.5hrs)	11/13/08
73. Roknian, Stella	Health Office Asst (TAA NTE 20hrs)	02/23/09
74. Sampson, Angie	Independence Facilitator (TAA NTE 23.5hrs)	02/09-06/19/09
75. Seymour, Annmarie	Independence Facilitator (TAA NTE 8hrs)	04/21-04/24/09
76. VanUden, Erik	Independence Facilitator-Autism (TAA NTE 23hrs)	02/12-06/19/09

APPROVE PROMOTION

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
77. Boos, Jane	Manager IV Board Operations (12mo/40hpw)	\$91,105 yr	R46-10	05/01/09
78. Quijivix, Areli	Food Service Elementary Cashier (Temp/10hpw)	\$12.76 hr	R16-1	02/27-03/31/09
79. Schlessinger, Jean	School Secretary II (11mo/40hpw)	\$4084.59 mo	R29-10	03/23/09
80. Schnitzer, Mary	School Secretary I (10.5mo/40hpw)	\$3198.49 mo	R27-3	03/02/09
81. Spencer, Maryann	Food Service Cashier (Temp/15hpw)	\$13.39 hr	R16-2	03/09-04/09/09

APPROVE PROFESSIONAL GROWTH STIPEND

NTE \$500.00

82. Friedlander, Dorothy

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and additional assignments of certificated employees.

FINANCIAL IMPLICATIONS

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this certificated employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

ACCEPT RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Eisman, Elaine	Teacher	Relocation	08/23/03	06/19/09
2. Ford, Deon	Teacher	Relocation	03/15/04	06/19/09
3. Gordon, Amy	Teacher	Child Care	08/19/05	06/19/09
4. Hill, Susan	Teacher	Retirement	11/01/77	06/19/09
5. Kaefer, Ken	Teacher	Personal	09/07/77	06/19/09
6. O'Daniels, Diana	Teacher	Child Care	08/29/97	06/19/09
7. Patterson, Gary	Psychologist	Retirement	11/03/80	06/30/09
8. Prince, Kathryn	Teacher	Relocation	08/27/01	06/19/09
9. Schubert, Patricia	Teacher	Retirement	09/05/89	06/19/09
10. Trawick, Kelly	Teacher	Relocation	08/28/00	06/19/09
11. Warman, Chalone	Teacher	Retirement	09/01/89	06/19/09

APPROVE HOME/HOSPITAL TEACHERS

Pay @ \$35.00 per hour

12. Bailey, Jeffrey	23. McKeon, Gail
13. Chavez-Rock, Barbara	24. Morgan, Shauna
14. Cheowanich, Laura	25. Napolitano, Vanessa
15. Estrada, Axel	26. Null, Laura
16. Fordyce, Stefanie	27. Peck, Lindsay
17. Hauschild, Wendie	28. Place, Sue
18. Hawkins, Tracy	29. Skinner, Phil
19. Hernandez, Juan	30. Stafford, Carol
20. Lippincott, Jamie	31. Trotter, Chad
21. Lowe, Debbie	32. Wanders, Chad
22. McKellar-Mullen, Timothy	

APPROVE ADULT EDUCATION SUBSTITUTE TEACHERS

Pay @ \$29.00 per hour

33. Bach, Shaunna	35. Josimov, Sam
34. Doering, Gretchen	36. Nunan, Katie

APPROVE SUBSTITUTE PSYCHOLOGIST

Pay @ daily per diem rate

37. Theisen, Erin

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

- | | |
|------------------------------|-------------------------------|
| 38. Anderson, Laurie | 78. Hommeland, Kristin |
| 39. Andrews, Amy | 79. Howard, Jodi |
| 40. Atighetchi, Afsaneh | 80. Howes, Amy |
| 41. Atwood, Lesley | 81. Irby, Susan |
| 42. Ayer, Lori | 82. Jernberg, Vajreshawart |
| 43. Bellavia, Kelsey | 83. Johnson, Andrea |
| 44. Bilgin, Irfan | 84. Johnson, Erica |
| 45. Birkeland, Ashley | 85. Jolley, Doug |
| 46. Blume, Daniel | 86. Jones, Kiley |
| 47. Borden, Ashley | 87. Katnik, Lauren |
| 48. Bounds, Kathleen | 88. Kearns, Alice |
| 49. Brandenburg, Danielle | 89. Kjesbo, Susan |
| 50. Brehaut, Joy | 90. Liebersen, Stanley |
| 51. Card, Chelsea | 91. Lindquist, Garry |
| 52. Carruth, Katherine | 92. Loftus, Donna |
| 53. Chandler, Jeremiah | 93. Luddy, James |
| 54. Chang, Katherine | 94. Lutjens, Loni |
| 55. Collier, Julie | 95. Maceachern, Neil |
| 56. Crosby, Brianna | 96. Mackoul, Mary |
| 57. Cunningham-Lazaro, Nancy | 97. Marino, Adam |
| 58. DeBernaditti, Gabrielle | 98. Masters, George |
| 59. Duerksen, Elizabeth | 99. Mayne, Kelli |
| 60. Eassa, Kristine | 100. McFaul, Maribeth |
| 61. Erakat, Hassan | 101. McKenzie, Mary |
| 62. Farnsworth, Diana | 102. Meade-Poladian, Mary Ann |
| 63. Faulkner, Mary | 103. Meredith, Susan |
| 64. Fennimore, Katie | 104. Moltoni, Johnathan |
| 65. Ferrell, David | 105. Montesanto, Christine |
| 66. Flint, Edna | 106. Morris IV, Thomas |
| 67. Flores, Kimberly | 107. Neumann-Brawley, Laura |
| 68. Follman, Winona | 108. O'Connell, Keelin |
| 69. Fornwalt, Loisanne | 109. Peraza-Olla, Allison |
| 70. Friesmuth, Talia | 110. Phillips, Julie |
| 71. Garcia, Kathryn | 111. Porzio, Michael |
| 72. Gillan, Colin | 112. Price, Christina |
| 73. Granger, Urquidi, Laurel | 113. Promer, Marina |
| 74. Grasinger, Courtney | 114. Reed, Susan |
| 75. Green, Laura | 115. Reilly, Monique |
| 76. Hebbard, W. Paul | 116. Robbins, Daniel |
| 77. Herring, Jennifer | 117. Robertson, Tracy |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE SUBSTITUTE TEACHERS (Cont'd)

Pay @ \$90.00 per day

- | | |
|--------------------------|-------------------------|
| 118. Roloff, Nicole | 130. Sommerville, Derek |
| 119. Rowland, Christine | 131. Soufup, Darin |
| 120. Rusinkovich, Todd | 132. Stepan, Jacqueline |
| 121. Salahshour, Anahita | 133. Swenson, Shirley |
| 122. Salton, Randolph | 134. Trumbo, Molly |
| 123. Schaub, Linda | 135. Vaughan, Robert |
| 124. Selznick, Jennifer | 136. Watkinson, Laura |
| 125. Shanley, Leslie | 137. Watson, Jarrod |
| 126. Shearer, Erica | 138. Webster, Cynthia |
| 127. Sikorski, Richard | 139. Webster, Cynthia |
| 128. Sills, Michelle | 140. Wendland, Eric |
| 129. Smith, Grant | 141. Yi, Eunice |

APPROVE 6/5^{ths} ASSIGNMENT 2nd SEMESTER

- | | |
|-------------------------|-------------------------|
| 142. Adnams, Craig | 165. Klasna, Tara |
| 143. Avera, Stephanie | 166. Krogsdale, Susan |
| 144. Bailey, Lori | 167. Kubba, Dina |
| 145. Beitz, Kathryn | 168. Levin, Wes |
| 146. Bleidistel, Deanna | 169. Lewis, J. Thad |
| 147. Buckman, Jonathan | 170. Livingston, Lisa |
| 148. Burch, Jessica | 171. Martinez, Judy |
| 149. Burdyshaw., Debbie | 172. Mills, Amber |
| 150. Chapman, Mike | 173. Mosconi, Victor |
| 151. Cleveland, Rebecca | 174. O'Brien, Doug |
| 152. Copeland, Laura | 175. Roche, Susan |
| 153. Croix, Nora | 176. Rose, Erin |
| 154. Dorn, Michele | 177. Shevel, Stacy |
| 155. French, Cheryl | 178. Silberman, Eric |
| 156. Greenfield, Sherry | 179. Skidmore, Michelle |
| 157. Hackstadt, Paul | 180. Treadgill, Ethan |
| 158. Haehn, Marilyn | 181. Tribe, Joshua |
| 159. Hanson, Craig | 182. Walsh, John |
| 160. Hegarty, Alison | 183. Werner, Danny |
| 161. Hornacek, Melissa | 184. Westling, Kurt |
| 162. Jansen, Bob | 185. Woods, Marnie |
| 163. Johnson, Dave | 186. Wright, Cindy |
| 164. Kincaid, Mitzi | 187. Yancey, Lisa |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ASSIGNMENT ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
188. DeVore, Amy	Teacher – 100%	Teacher – 60%	05/26/09
189. Fatehi, Brenda	TOSA – 40%	Teacher – 40%	05/26/09
190. Gaspar, Lisa	Teacher – 60%	Teacher – 80%	02/02/09-06/19/09
191. Smolinski, Lesli	STAP I	STAP II	01/28/09

APPROVE ADDITIONAL ASSIGNMENTS

192. To Participate in SETPD Classes – Grants and Projects
Not to exceed 15 hours each non-instructional pay @ \$30.00 per hour 07/01/08-06/30/09

193. To Complete SB742 Passport Program – Staff Development
Not to exceed 19 hours each non-instructional pay @ \$30.00 per hour 08/20/08-08/24/08

194. To Participate in EETT Grant Staff Development Program – TIS
Not to exceed 34 hours each non-instructional pay @ \$30.00 per hour 01/05/09-06/19/09

Saturday School Supervision – Multiple Sites

Not to exceed 40 hours instructional pay @ \$35.00 per hour 02/02/09-06/18/09

195. Aristo, Robert	199. Sampson, Timothy
196. Harris, Robert	200. Smith, Sarah
197. Hayes, Danielle	201. Szczudlak, Lisa
198. Levin, Wesley	202. Wanders, Chad

Hourly Supplemental Programs – Multiple Sites

Not to exceed 30 hours @ \$18.00 per hour 02/02/09-05/29/09

203. Hanscome, Lyndsey	207. Soo, Vivian
204. Mattson, Kimberly	208. Walker, Kristen
205. Nolan, Catherine	209. Zill, Kari
206. Pyle, Jennifer	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

Hourly Supplemental Programs – Multiple Sites

Not to exceed 200 hours instructional pay @ \$35.00 per hour

10/07/08-06/18/09

210. Alexander, Ted	241. Kauo, Joseph
211. Auerbach, Nathan	242. Kightlinger, Georgette
212. Bailey, Lori	243. Koizumi, Lori
213. Baldwin, Jennifer	244. La, Lynn
214. Ballantine, Linda	245. Lang, Justine
215. Berg, Erika	246. Lindroth, Lauren
216. Boes, Alisan	247. Link, Barbara
217. Boland, Mary	248. Lyon, Debby
218. Boomer, Joy	249. Marrinan-Ahmer, Katie
219. Byers, Barbara	250. McDernott, Kim
220. Caruso, Heather	251. McDevitt, Ron
221. Castiglia, Marcella	252. McGowan, Michelle
222. Charles, Kate	253. Meserve, Roklyn
223. Darnell-Petersen, Angela	254. Montgomery, Anne
224. Davis, Petra	255. Moore, Courtney
225. Diaz, Kara	256. Nagano, Warren
226. Durringer, Jacob	257. Nonnweiller, Moira
227. Enscheder, Marian	258. Paz Soldan, Paola
228. Estrada, Axel	259. Perez, Carmen
229. Ferraro, Robert	260. Pescara, Janie
230. Feyk, Michael	261. Reardon, Lisa
231. Foote, Carol	262. Sartoris, Reannah
232. Giraud, Jamie	263. Schmidt, Svetlana
233. Graham, Kellie	264. Schroeder, Joanne
234. Green, Justin	265. Schwartzberg, Morris
235. Gregerson, Bridget	266. Skelly, Barbara
236. Haehn, Marilyn	267. Smith, Sue
237. Hayes, Danielle	268. Smuland, Kenneth
238. Heavlin-Martinez, Johanna	269. Todd, Jennifer
239. Hoover, Lisa	270. Villalba Fernanda
240. Jobst, Shelly	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

<u>After School Homework Club – Kinoshita</u>		
Not to exceed 40 hours instructional pay @ \$35.00 per hour		
271. VanHofwegen, Martyne		12/01/08-06/17/09
<u>To Teach Summary Writing – Las Palmas</u>		
Not to exceed 6 hours @ \$30.00 per hour		
272. O’Leary, Darla	273. Thibault, Roberta	02/03/09-06/30/09
<u>Team Coordinator Academic Pentathlon - LFMS</u>		
Not to exceed 14.66 hour non-instructional pay @ \$30.00 per hour		
274. Bushkin, Annette	276. Hoover, Lisa	02/26/09-06/18/09
275. Demers, Gerald		
<u>Coaching Academic Pentathlon – LFMS</u>		
Not to exceed 10 hour instructional pay @ \$35.00 per hour		
277. Bushkin, Annette	279. Hoover, Lisa	02/26/09-06/18/09
278. Demers, Gerald	280. Stark, Cynthia	
<u>After School Enrichment Class – MFMS</u>		
Not to exceed 21 hours instructional pay @ \$35.00 per hour		
281. Gray, Diane		02/16/09-05/01/09
<u>Geography Bee – NMS</u>		
Not to exceed 35 hours instructional pay @ \$35.00 per hour		
282. Keene, Gary		10/22/08-01/12/09
<u>Math Counts – NMS</u>		
Not to exceed 18 hours instructional pay @ \$35.00 per hour		
283. Wynne, Rita		09/15/08-02/21/09
<u>FSEA – NMS</u>		
Not to exceed 25 hours instructional pay @ \$35.00 per hour		
284. Landis, Cindy		11/20/08-04/30/09
<u>CAHSEE Math Class – ANHS</u>		
Not to exceed 6 hours instructional pay @ \$35.00 per hour		
285. Buckman, Jonathan	286. Martin, Debra	02/27/09-03/31/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

CAHSEE English Class – ANHS

Not to exceed 6 hours instructional pay @ \$35.00 per hour 02/27/09-03/31/09

287. Arena, Franco

AVID Coordinator – ANHS

Not to exceed 35 hours non-instructional pay @ \$30.00 per hour 01/01/09-06/19/09

288. Greeley, Christina

Saturday School Supervision – ANHS

Not to exceed 20 hours instructional pay @ \$35.00 per hour 02/03/09-06/18/09

289. Chapman, Mike

291. Westling, Kurt

290. Martin, Debra

To Administer Fee-Based OLSAT Test – AAA/GATE Program

Not to exceed 6 hours instructional pay @ \$30.00 per hour 02/07/09

292. Aldaco, Danelle

300. Marzolo, Gary

293. Bowersox, Mary Kay

301. Peterson, Susan

294. Douglass, Valerie

302. Querantes, Candice

295. Estrada, Debbie

303. Robinson, Katie

296. Evans, Laura

304. Sanchez, Diane

297. Fragassi, Joe

305. Sauer, Patty

298. Fragassi, Kari

306. Tatala, Jennifer

299. Kashima, Mike

307. Wilbur, Sandra

CHOOSE PE Testing - CHOOSE

Not to exceed 3 hours instructional pay @ \$35.00 per hour 03/01/09-03/31/09

308. Ridgway, Damon

Linda Mood-Bell Refresher Classes – Education Division

Not to exceed 18 hours non-instructional pay @ \$30.00 per hour 03/02/09-03/31/09

309. Madrid, Ann

ELD Advisor – ELD

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour 02/23/09-06/30/09

310. Lawbaugh, Cinthia

To Provide Portuguese Translation – ELD

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour 03/02/09-03/03/09

311. Burke, Jane

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, April 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

<u>To Support Music Department – Music</u>		
312. Corrigan, Mike	Not to exceed 150 hours non-instructional pay @ \$30.00 per hour	03/10/09-06/19/09
<u>Student Assessments and IEP's – Special Education</u>		
313. Blinn, James	Not to exceed 6 hours non-instructional pay @ \$30.00 per hour	02/18/09-04/30/09
	314. Johnson, Constance	
<u>To Teach Language Builders Program – Special Education</u>		
315. Lederman, Sue	Not to exceed 66 hours instructional pay @ \$35.00 per hour	01/12/09-06/18/09
	316. Richardson, Kim	
<u>Full Inclusion Specialist – Special Education</u>		
317. Valencia, Danielle	Not to exceed 100 hour non-instructional pay @ \$30.00 per hour	03/03/09-06/30/09
<u>Program Support – Special Education</u>		
Coordinate Verification Review		
318. Dykes, Helene	Not to exceed 20 hours @ \$40.00 per hour	02/20/09-06/30/09
<u>To Prepare and Teach Beckman Science Kit Classes – Staff Development</u>		
319. Sykes, Marie	Not to exceed 16 hours non-instructional pay @ \$30.00 per hour	02/02/09-03/04/09
<u>To Support Write Away Grant – TIS</u>		
320. Freet, Jane	Not to exceed 25 hours instructional pay @ \$30.00 per hour	07/01/08-06/30/09
	321. Payne, Julie	


APPROVE LEAVES OF ABSENCE

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
322. Bartels, Lindsay	Child Care	09/01/09-12/18/09
323. Griffin, Suzanne	Child Care	2009/2010
324. Schroeder, Joanne	Personal	2009/2010

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent, Personnel Services 

SUBJECT: **QUARTERLY REPORT ON COMPLAINTS RELATIVE TO THE
WILLIAMS SETTLEMENT UNIFORM COMPLAINT PROCEDURE**

BACKGROUND INFORMATION

As a result of the Williams Settlement, Education Code Section 35186 mandates that school districts establish policies and procedures to resolve deficiencies related to instructional materials, facilities conditions posing a threat to student/staff health or safety, and teacher vacancies or misassignments.

The law also requires that districts report any deficiencies or the absence of deficiencies to the Board of Trustees at a regularly scheduled public meeting. In addition, this information needs to be shared with the Orange County Superintendent of Schools.

CURRENT CONSIDERATIONS

This agenda item presents for review the Williams report from the third quarter of the 2008-09 school year. These reports are received and monitored by Executive Director, Risk Management/Compliance, Jeffrey Bristow. In the past quarter, the district has not received any Williams complaints concerning its instructional materials, teacher qualifications, facilities, or CAHSEE services, Exhibit A.

FINANCIAL IMPLICATIONS

With no Williams Complaints received there are no financial implications in the Board's acceptance of this report.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept this report as an informational item. No formal action is necessary at this time.

2008-2009 Quarterly Report on Williams Uniform Complaints [Required by Education Code § 35186]

District: CAPISTRANO UNIFIED SCHOOL DISTRICT

Person completing this form: Jeffrey Bristow

Title: Executive Director, Risk Management/Compliance

- | | |
|--|---|
| <input type="checkbox"/> Quarter #1 July 1 to September 30, 2008
<input type="checkbox"/> Quarter #2 October 1 to December 31, 2008
<input checked="" type="checkbox"/> Quarter #3 January 1 to March 31, 2009
<input type="checkbox"/> Quarter #4 April 1 to June 30, 2009 | Report due by October 31, 2008
Report due by January 30, 2009
Report due by April 30, 2009
Report due by July 31, 2009 |
|--|---|

Date for information to be reported publicly at governing board meeting: April 13, 2009

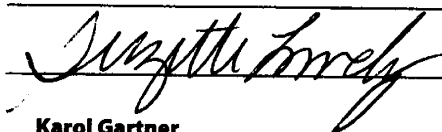
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction & Services (High school districts only. All other districts answer N/A)	0		
TOTALS	0		

Print name of Superintendent: Suzette Lovely, Acting Superintendent

Signature of Superintendent:



Date: 3/31/09

Please submit to:

Karol Gartner
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 549-2657

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette D. Lovely, Deputy Superintendent, Personnel Services

SUBJECT: **MASTER TEACHER PAYMENT**



BACKGROUND INFORMATION

Student teachers from various universities are placed in the district throughout the school year. Current university agreements specify that institutions pay master teachers a nominal stipend for their supervision and support of student teachers. Funds are paid to the district by each university and the district in turn compensates the master teachers.

CURRENT CONSIDERATIONS

It is now appropriate for the Board to approve payment to master teachers who supervised student teachers during first semester of the 2008-09 school year. As provided in the agreement with each university, master teachers are paid either a flat rate or a per unit calculation at the conclusion of the student teacher's assignment.

FINANCIAL IMPLICATIONS

University of Phoenix reimburses the district for funds paid to master teachers.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve payment to CUSD master teachers who supported student teachers during the 2008 fall semester:

UNIVERSITY OF PHOENIX

<u>Master Teacher</u>	<u>Student Teacher</u>	<u>Location</u>	<u>Amount</u>
Wulf, Carrie	Roditi, Candace	Crown Valley	\$240.00

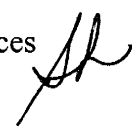
CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent, Personnel Services

SUBJECT: **STUDENT TEACHING AGREEMENT –
UNIVERSITY OF PHOENIX**



BACKGROUND INFORMATION

During the school year, master teachers are selected to work with student teachers to fulfill the requirements for student teaching at various Institutes of Higher Education (IHE). Each university specifies the dollar amount it will pay its master teachers for the supervision of student teachers.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval a new Student Teaching Agreement with the University of Phoenix. This new agreement allows the university to pay master teachers directly to reduce the intensive payment process involving staff.

FINANCIAL IMPLICATIONS

There is no financial impact to the general fund. Each university will pay the stipend directly to the master teacher.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this Student Teaching Agreement to extend the field-based support of developing teachers, Exhibit A.



7164

University of Phoenix
Academic Affairs
4615 East Elwood Street
Phoenix, Arizona 85072-2069
(480) 966-9577 Fax (480) 929-

**UNIVERSITY OF PHOENIX
SCHOOL AFFILIATION AGREEMENT-- CALIFORNIA**

This Affiliation Agreement, made and entered into this 6TH day of March, 2009, by and between The University of Phoenix, Inc., an Arizona for profit corporation, hereinafter referred to as the "UNIVERSITY" and Capistrano Unified School District, an entity domiciled in the State of California, hereinafter referred to as the "SCHOOL."

I. PURPOSE

The purpose of this Agreement is to provide education experiences for selected UNIVERSITY students, hereinafter "STUDENTS", which take place at the SCHOOL and in which the SCHOOL will participate.

II. OBLIGATIONS OF THE UNIVERSITY

1. The UNIVERSITY will offer educational programs accredited by appropriate organizations; and will determine standards of education, hours of instruction, learning experiences, administration, matriculation, promotion, and graduation.
2. The UNIVERSITY will keep all records and reports on STUDENT experiences in accordance with UNIVERSITY policy and regulatory requirements.
3. The UNIVERSITY will plan with the SCHOOL, in advance, its schedule of STUDENT assignments to the designated areas, including dates and numbers of STUDENTS.
4. The UNIVERSITY agrees to inform STUDENTS that STUDENTS shall be responsible for following the rules and regulations of the SCHOOL, including recognition of the confidential nature of information regarding pupils and their records.
5. The UNIVERSITY will provide to the SCHOOL a copy of course objectives for the learning experience. The SCHOOL, together with the UNIVERSITY, will make arrangements for evaluating the learning experience.
6. The UNIVERSITY will assign a faculty supervisor who will collaborate with the SCHOOL'S site supervisor. For purposes of this Agreement, the term "site supervisor" shall be defined as the district educator who has been assigned to supervise the STUDENT.
7. STUDENTS shall not be considered as employees or agents of the UNIVERSITY.
8. To help defray costs associated with the placement of STUDENTS at the SCHOOL, the

UNIVERSITY shall pay compensation in accordance with Exhibit A, attached hereto and incorporated herein, upon completion of STUDENT'S assignment at the SCHOOL, or at such other time as the parties agree.

III. OBLIGATIONS OF THE SCHOOL

1. The SCHOOL shall maintain sole responsibility for the instruction, education and welfare of its pupils. SCHOOL shall be responsible for providing adequate staffing necessary to maintain the highest level of quality education for its pupils.
2. The SCHOOL agrees that STUDENTS assigned to it for counseling, administration, teaching, and/or observation experiences are under the supervision, control, and responsibility of the SCHOOL.
3. The SCHOOL shall retain the right, in its sole discretion, to request the removal of any individual from any area of the SCHOOL premises. STUDENTS shall be instructed by the UNIVERSITY to promptly and without protest leave an area whenever they are requested to do so by an authorized SCHOOL representative.
4. The SCHOOL shall provide qualified site supervisors for STUDENTS. Site supervisors will be resource persons for STUDENTS and UNIVERSITY faculty while at the SCHOOL. Site supervisors selected by SCHOOL will: a) assist in orienting STUDENTS to the SCHOOL, the classroom, and the pupils; b) explain all SCHOOL and district policies, rules, and regulations to STUDENTS; c) provide prompt and substantive feedback to STUDENTS regarding all performance activities and interactions with SCHOOL personnel, pupils, and parents; d) complete evaluations of STUDENTS' progress and submit them to the University faculty supervisor, after reviewing them with the applicable STUDENT; e) immediately inform the University faculty supervisor of any concerns regarding a STUDENT; f) establish a time to meet and discuss with STUDENTS their activities, impressions, reflections, and suggestions for goals and areas of improvement; g) (For student teaching) supervise STUDENTS on a daily basis - if the site supervisor is absent from the classroom for any reason, a certified substitute must be assigned to the classroom. Under no circumstance can a STUDENT, even if he/she is certified, serve as the substitute of record during the student teaching experience unless a separate agreement has been negotiated in writing by the SCHOOL and the UNIVERSITY.
5. The SCHOOL shall provide to UNIVERSITY and STUDENTS the policies and procedures and other relevant materials to allow STUDENTS to function appropriately within the SCHOOL.
6. STUDENTS assigned to the SCHOOL shall follow the SCHOOL'S protocols for health and safety. The SCHOOL will provide necessary emergency medical services to STUDENTS.
7. The SCHOOL shall permit STUDENTS access to the library facilities/curriculum laboratories available to their personnel. STUDENTS may not remove materials from the SCHOOL without appropriate approval.
8. The SCHOOL shall keep confidential and shall not disclose to any person or entity (a) STUDENT applications; (b) STUDENT health records or reports; and/or (c) any STUDENT records as defined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 123G, concerning any STUDENT participating in the education experiences provided by SCHOOL, unless such disclosure is authorized by the STUDENT or is ordered by a court of competent jurisdiction. SCHOOL shall adopt and enforce policies and procedures necessary to protect the confidentiality of STUDENT records as defined herein.
9. STUDENTS shall not be considered employees or agents of the SCHOOL.

IV. INDEMNIFICATION

1. Each party (the "Indemnifying Party") shall indemnify, hold harmless, and, at the request of the other party, defend the other party (the "Indemnified Party") from and against any and all claims, losses, liabilities, costs, and expenses including reasonable attorney's fees, established by judgment or alternative resolution award, arising from (a) any material breach of any provision of this Agreement or (b) the negligence or willful misconduct in the performance of obligations hereunder by the Indemnifying Party or any employee, agent, or other representative of the Indemnifying Party.
2. UNIVERSITY and SCHOOL shall provide prompt notification to one another and, to the extent allowed by law, shall reasonably cooperate with one another in the defense of, any lawsuits, claims, or threatened claims that pertain to services provided pursuant to this Agreement.

V. INSURANCE

1. UNIVERSITY and SCHOOL each shall maintain, as a minimum, Commercial General Liability Insurance written on an occurrence basis with insurance companies acceptable to the other party for limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, as assurance of its accountability for any such losses, claims, liabilities, or expenses.
2. Upon written request, a party shall provide the other party with a certificate evidencing such insurance coverage.
3. Insurance required by UNIVERSITY to be maintained hereunder may be provided under: (a) an individual policy; (b) a blanket policy or policies which may include other liabilities, properties and locations of UNIVERSITY or its affiliates; (c) a plan of self-insurance, provided that UNIVERSITY or any guarantor of UNIVERSITY'S obligations under this Agreement maintains, during the period of such self-insurance, a net worth of at least Fifty Million Dollars (\$50,000,000); or (d) a combination of any of the foregoing insurance programs. To the extent any deductible is permitted or allowed as a part of any insurance policy carried by UNIVERSITY in compliance with this section, then UNIVERSITY shall be deemed to be covering the amount thereof under an informal plan of self-insurance; provided, however, that in no event shall any deductible exceed Two Hundred Fifty Thousand Dollars (\$250,000) unless UNIVERSITY complies with the requirements regarding self-insurance pursuant to clause (c) above.

VI. REPRESENTATIONS AND WARRANTIES

1. Each party to this Agreement represents and warrants that (i) it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated hereby applicable to it; and (ii) it has taken all action necessary to authorize the execution, delivery and performance of this Agreement, and this Agreement has been duly executed and delivered to such party.

VII. GENERAL PROVISIONS

1. Neither the SCHOOL nor the UNIVERSITY will discriminate against any person because of race, color, religion, sex, or national origin, nor discriminate against any STUDENT or

student applicant with a disability pursuant to law as set forth in the Americans with Disabilities Act.

2. This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between the UNIVERSITY and the SCHOOL and their employees, STUDENTS, or agents, but rather is an Agreement by and among two independent contractors. Each STUDENT is placed with the SCHOOL in order to receive educational experience as part of the academic curriculum; duties performed by a STUDENT are not performed as an employee of the SCHOOL but rather in fulfillment of the academic requirements of the educational experience and are performed under direct supervision by SCHOOL personnel. To the extent allowed under state law, neither the SCHOOL nor the UNIVERSITY is required to provide workers' compensation coverage for the STUDENTS participating in the educational experience. UNIVERSITY acknowledges that nothing in this Agreement shall be construed to confer any right upon the UNIVERSITY or UNIVERSITY personnel to participate in, control, or direct operations at the SCHOOL.
3. The SCHOOL shall timely notify the UNIVERSITY when any UNIVERSITY employee or STUDENT has been involved in a reported incident and the UNIVERSITY shall have the opportunity to participate in any on-going investigation and shall have access to any oral or written reports and any other documentation related to the reported incident.
4. The SCHOOL and its employees shall not be entitled to compensation from the UNIVERSITY for services or actions of benefit to the UNIVERSITY which are part of or related to the educational program, however, as a professional courtesy, the cooperating site supervisor may be entitled to payment of the reasonable and customary honorarium or, alternatively, may at some campuses have the opportunity to enroll in a UNIVERSITY course upon completion of the supervisory assignment.
5. This Agreement constitutes the entire agreement as to the rights and obligations of the parties hereto and supersedes all prior and contemporaneous agreements and undertaking of the parties pertaining to the referenced subject matter.
6. Amendments to this Agreement may be made at any time, provided, however, that any amendments, modifications or alterations shall be made only in writing and shall become effective only upon the written approval of both the UNIVERSITY and the SCHOOL. Further, this Agreement may not be assigned by either party without prior written approval of the other party.
7. No waiver or breach of any term or provision of this Agreement shall be construed to be, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing signed by the party waiving the breach.
8. In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.
9. This Agreement is not intended to create any rights or interests for any other person or entity other than the SCHOOL or the UNIVERSITY.
10. This Agreement will be governed by the laws of the State of California and shall in all respects be interpreted, enforced, and governed by California laws.

VII. ARBITRATION

1. In the event any dispute or controversy arising out of this Agreement cannot be settled by the parties, such controversy or dispute shall be submitted to arbitration in Costa Mesa, California, and for this purpose each party hereby expressly consents to such arbitration in such place. In the event the parties cannot mutually agree upon an arbitrator and procedure to settle their dispute or controversy within fifteen (15) days after written demand by one of the parties for arbitration, then the dispute or controversy shall be arbitrated by a single arbitrator pursuant to the then-existing rules and regulations of the American Arbitration Association governing commercial transactions. The decision of the arbitrator shall be binding upon the parties hereto for all purposes, and judgment to enforce any such binding decision may be entered in a court of competent jurisdiction in Orange County, California. Each party hereby expressly and irrevocably consents to the jurisdiction of said court. At the request of either party, arbitration proceedings shall be conducted in the utmost secrecy. In such case, all documents, testimony and records shall be received, heard and maintained by the arbitrator in secrecy, available for inspection only by either party and by their attorneys and experts who shall agree, in advance and in writing, to receive all such information in secrecy. In all other respects, the arbitration shall be conducted pursuant to the Uniform Arbitration Act as adopted in the State of California and then existing rules and regulations of the American Arbitration Association governing commercial transactions to the extent such rules and regulations are not inconsistent with such Act or this Agreement.

VIII. TERM AND NOTICE

1. This Agreement shall become effective on 03/06/09, and shall remain in effect until terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. Notwithstanding any such termination, all STUDENTS already enrolled in and participating in education experiences at SCHOOL at the time of the notice of termination shall be given a period of time not to exceed six (6) months from the date of the notice of termination during which to complete their education experiences at SCHOOL.
2. Any notice given under this Agreement may be given by personal delivery, overnight air express, or certified United States mail, return receipt requested. Notice shall be deemed to be given either (a) upon actual receipt, if notice is by personal delivery or by overnight air express; or (b) five (5) business days after mailing, if the notice is by United States mail, return receipt requested. Notice under this Agreement shall be given in writing to the parties at the addresses stated below, or to such other persons or places as either party may from time to time designate by written notice to the other party.

If to the UNIVERSITY:

University of Phoenix
College of Education
3090 Bristol Street
Suite 500
Costa Mesa, CA 92626

With a copy to:

University of Phoenix
University Legal Services
4025 S. Riverpoint Parkway
Mail Stop AA-F102
Phoenix, AZ 85040

If to the SCHOOL: Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first subscribed above.

UNIVERSITY:

AGENCY:

Signature

Signature

Geraldine Rescinito

Name
Campus College Chair

Suzette Lovely

Name (Print or Type)
Deputy Superintendent, Personnel Services

Title

800-888-1968 x3381796

Phone Fax

Phone Fax

03/06/09

Date

Date

Geraldine.rescinito@phoenix.edu

E-Mail address

E-Mail address

EXHIBIT A

In accordance with Section II, paragraph 8, UNIVERSITY shall compensate the following upon completion of the STUDENT's assignment:

Cooperating Teacher	\$ <u>30.00</u> /per week
Site Supervisor (if any)	\$ _____/per _____
Other: _____ Specify	\$ _____/per _____
Other: _____ Specify	\$ _____/per _____



*University of Phoenix
Southern California Campus*

College of Education


**Cooperating Teacher (CT) Pay Process for
Capo Unified School District**

1. University of Phoenix (UOP) will pay a stipend of \$30.00 per week to all cooperating teachers who take a student teacher into their classroom.
2. The UOP Faculty Supervisor will provide an invoice and the W9 form to the CT to complete.
3. UOP Faculty Supervisor to fax completed invoice and W9 form to UOP, Natalie Guzman, fax (602) 366-2959.
4. Cooperating Teacher receives the stipend via check within one month.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent, Personnel Services 

SUBJECT: **MEMORANDUM OF UNDERSTANDING – ORANGE COUNTY
PARAPROFESSIONAL TEACHER TRAINING PROGRAM (PTTP)**

BACKGROUND INFORMATION

In order to broaden the classroom experiences of our paraprofessionals, the district has been partnering with OCDE since 2000 to offer a Paraprofessional Teacher Training Program. This career ladder is available to classified employees throughout Orange County to encourage their efforts to pursue a teaching credential.

Individuals interested in the program register as students of OCDE. The district in turn provides candidates with the necessary fieldwork opportunities, mentoring and flexibility to complete the program.

CURRENT CONSIDERATIONS

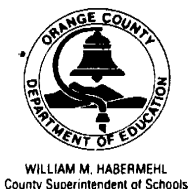
This agenda item presents for Board approval of the Memorandum of Understanding (MOU) to continue the district's partnership with the OCDE Paraprofessional Teacher Training Program.

FINANCIAL IMPLICATIONS

There is no impact to the general fund for the district's participation in the OCDE Paraprofessional Training Program. Any classified employees who begin student teaching through the program take an unpaid leave.

STAFF RECOMMENDATION

It is respectfully requested the Capistrano Unified School District participate in a partnership with Orange County Department of Education to provide a Paraprofessional Teacher Training Program, Exhibit A.



AGREEMENT NUMBER 34263
ORANGE COUNTY DEPARTMENT OF EDUCATION
Institute for Leadership Development
Paraprofessional Teacher Training Program
MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding (MOU) is entered into this 19th day of March, 2009, by and between the Local Educational Agency (LEA), identified as the Orange County Superintendent of Schools (SUPERINTENDENT), and the following School Districts, identified as (DISTRICT), Buena Park School District, **Capistrano USD**, Cypress School District, Magnolia School District, Newport-Mesa USD, Orange County Department of Education, Orange USD, Saddleback Valley USD, Santa Ana USD, and the following Institutions of Higher Education, identified as (IHE), California State University, Fullerton, South Orange County Community College District (maintaining Saddleback College), North Orange County Community College District (maintaining Cypress College), and Rancho Santiago Community College District (maintaining Santa Ana College and Santiago Canyon College) to form a Consortium to implement the Paraprofessional Teacher Training Program.

A. PURPOSE

The purpose of the MOU is to establish a formal working relationship among the parties to this MOU and to set forth the operative conditions which will govern the Paraprofessional Teacher Training Program. SUPERINTENDENT, participating school districts, and participating Institutions of Higher Education (IHE) will form a countywide consortium to provide and coordinate services of the Paraprofessional Teacher Training Program.

B. PARAMETERS

1. Starting and ending dates for the funding cycle of the Paraprofessional Teacher Training Program shall begin July 1, 2009, and conclude June 30, 2010.
2. Contract and monitoring responsibilities for the MOU shall rest with the SUPERINTENDENT.

C. RESPONSIBILITIES - General

1. SUPERINTENDENT agrees to the following:
 - a. Identify a program administrator who will convene the countywide consortium and manage the ongoing activities of the Paraprofessional Teacher Training Program.
 - b. Employ a program manager to oversee the Paraprofessional Teacher Training Program.
 - c. Provide desk space, storage space, files, and a computer for the Paraprofessional Teacher Training Program.
 - d. Provide workspace for the administrator and program manager, office support services, and meeting space for program activities.
 - e. Provide secretarial support for the administration of the Paraprofessional Teacher Training Program.
 - f. Develop and establish contracts with outside vendors for professional services which may include, but are not limited to:
 - 1) Instructional and professional development services.
 - 2) Advisement services.
 - 3) Test preparation services.
 - 4) Evaluation services.
 - g. Provide a process for equitable distribution of services to paraprofessionals in all participating districts and IHEs.
 - h. Establish and maintain accurate records and reports and fiscal accounting services. Maintain a locked, confidential file to store all information on participating paraprofessionals.
 - i. Maintain all records pertinent to the Paraprofessional Teacher Training Program for a period of five (5) years from the termination of this MOU or for any period required thereafter by statute.
 - j. Establish procedures for monitoring progress.
2. Participating INSTITUTIONS OF HIGHER EDUCATION (IHE) agree to the following:
 - a. Identify a staff member to serve as the liaison between the SUPERINTENDENT and the IHE who will provide advisement and a study plan for participants in the Paraprofessional Teacher Training Program and serve on the countywide advisory council.
 - b. Network communication and articulation among the consortium members.
 - c. Facilitate appropriate support services as identified by the advisory committee and consortium.
 - d. Schedule alternative means of accessing higher education (e.g., flexible scheduling and locations, and satellite learning).
 - e. Develop program for timely participation and completion of coursework.
 - f. Provide the fiscal structure for grant funds to be used.
 - g. Maintain all records pertinent to the Paraprofessional Teacher Training Program for a period of five (5) years from the termination of this MOU or for any period required thereafter by statute.

3. Participating DISTRICTS agree to the following:
 - a. Appoint a district coordinator to serve on the countywide consortium and fulfill the roles and responsibilities of managing the Paraprofessional Teacher Training Program component as specified in the grant.
 - b. Assist in selecting paraprofessionals for program participation according to the established criteria.
 - c. Provide clerical and administrative time to support the Paraprofessional Teacher Training Program.
 - d. Provide space for classes and tutoring or counseling meetings, as needed, at no charge to the grant.
 - e. Develop the role of a district coordinator to implement equitable dispersal and application of organizational support (e.g., granting of flexible hours of employment, assisting with access to quality child care programs, and maintaining the opportunity for continued employment while in the program).
 - f. Facilitate and assist the bargaining unit in planning, developing, and implementing career ladders.
 - g. Make every effort to guarantee employment for paraprofessionals upon completion of a valid California teaching credential to equal the same number of years of participation in the Paraprofessional Teacher Training Program.
 - h. Agree that district paraprofessionals who fail to meet the competency standards, attendance, and GPA requirements established by SUPERINTENDENT and the district, in which the district paraprofessional works, will be referred to the district's human resources administrator for review and recommendations. A district paraprofessional who fails to retain employment status **cannot** remain in the Paraprofessional Teacher Training Program. A letter from the exiting paraprofessional must be submitted to the program director indicating his/her withdrawal from the Paraprofessional Teacher Training Program.
 - i. Prepare contractually viable options for job transfers, leaves, and medical benefits, if applicable, during the possibility of student teaching by the paraprofessional (if appropriate).
 - j. Maintain all records pertinent to the Paraprofessional Teacher Training Program for a period of five (5) years from the termination of this MOU or for any period required thereafter by statute.

D. RESPONSIBILITIES - Fiscal

1. SUPERINTENDENT in its capacity as LEA, agrees to the following:
 - a. Overall fiscal responsibility for the administration of the grant funds, to include submission of year-end expenditure reports, and any other documentation sought by the California Department of Education and/or Commission on Teacher Credentialing.
 - b. Develop and maintain a budget that meets the costs of implementing program responsibilities.
 - c. Expend income according to regularly established policies and procedures of the funding agency.
2. INSTITUTIONS OF HIGHER EDUCATION (IHE) agree to the following:
 - a. Establish a payment system for tuition and books, as well as maintaining records relative to the paraprofessional cohort group(s).

E. TERMS AND CONDITIONS

1. Any and all products or materials developed for the Orange County Paraprofessional Teacher Training Program are the exclusive property of the Orange County Superintendent of Schools. The Orange County Superintendent of Schools shall have all right, title, and interest in said products or materials, including the right to secure and maintain the copyright, trademark and/or patent of said products or materials in the name of SUPERINTENDENT, DISTRICT, or ITE shall have the right to disseminate, market, or otherwise use the products or materials only with the express written permission of SUPERINTENDENT.
2. SUPERINTENDENT, as LEA, shall have access to records of participating school districts and IHEs pertinent to the Paraprofessional Teacher Training Program for auditing and evaluation purposes. Each of the parties shall maintain all pertinent records for a period of five (5) years from the termination of this MOU or for any period required thereafter by statute.


 SUZETTE LOVELY
 (Capistrano Unified School District)

Deputy Superintendent
 Personnel Services

3/26/09
 Date

District Classified Bargaining Unit Representative

Title

Date

276


 Orange County Superintendent of Schools

Coordinator

3/19/09

Date


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent Business & Support Services

SUBJECT: **2008-09/2009-10 BUDGET DISCUSSION VII: APPROVAL OF
PROPOSED BUDGET REDUCTIONS FOR FISCAL YEAR 2009/10**



BACKGROUND INFORMATION

On February 20, 2009, Governor Arnold Schwarzenegger approved the 2008/09 - 2009/10 18-month budget. Staff presented information pertaining to this budget at the Budget Study Session on February 25, 2009, and a discussion with the Board of Trustees at the regular Board meeting on March 9, 2009. Staff's initial budget reduction recommendations were presented to the Board on March 24, 2009. A draft list of recommendations was presented to the Board on April 2, 2009.

Budget information from previous Board meetings can be found at:

http://capousd.ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1219972013336.

CURRENT CONSIDERATIONS

Continuation of the discussions from:

January 21, 2009	Budget Discussion I
February 9, 2009	Budget Discussion II
February 25, 2009	Budget Discussion III
March 9, 2009	Budget Discussion IV
March 24, 2009	Budget Discussion V
April 2, 2009	Budget Discussion VI

Due to reduced levels of funding from the state, a shortfall of \$25 million is projected for 2009/10 and another \$5.5 million is projected for 2010/11. This evening staff will be presenting the Board with budget reduction recommendations of approximately \$25 million for 2009/10 and reviewing possible reductions in the amount of \$5.5 million for 2010/11.

2010/11 Reductions - A first look at possible budget reductions for fiscal year 2010/11 will be presented and reviewed. In order to meet multi-year fiscal solvency requirements, the District will need to reduce the General Fund budget by an additional \$5.5 million.

**2008-09/2009-10 BUDGET DISCUSSION VII: APPROVAL OF PROPOSED
BUDGET REDUCTIONS FOR FISCAL YEAR 2009/10**

April 13, 2009

Page 2

The Budget Subcommittee met on Thursday, March 26, 2009, and again on Monday, March 30, 2009. It is scheduled to meet again on April 8, 2009, to review information presented to the Board by the public on April 2, 2009. Information requested by the Subcommittee on March 26, 2009, and March 30, 2009, was incorporated into the proposed recommendations presented on April 2nd and is included herein.

Two options or plans were developed and presented at the April 2, 2009, meeting at the request of the Board President.

Plan A – This plan reflects the desire of the Board of Trustees that all CUSD employees would retain their employment yielding no layoffs for 2009/10. However, in order to accomplish this, negotiated settlement agreements would need to be reached with the various bargaining groups prior to the adoption of the 2009/10 budget. Such agreements would need to result in an overall decrease in salary/benefit costs to the District of approximately 10%.

Plan B – In the absence of any negotiated reduction in salary/benefits, staff has prepared a plan that results in an ongoing reduction to General Fund expenditures of approximately \$25 million in fiscal year 2009/10; see attachment “Proposed Budget Adjustments/Reductions Fiscal Year 2009/10.” Reductions include a variety of measures such as elimination of programs, spending reductions, organizational restructuring, employee layoffs, and transfers.

The recommendation being presented to the Board is essentially what was presented to the Board on April, 2, 2009. Staff will continue to work on this task to refine and identify additional areas where savings can be achieved prior to the Board meeting on April 13, 2009. The Budget Subcommittee will have also met on April 8, 2009. Any additional pertinent information or changes to these recommendations will be incorporated in the information presented to the Board for approval on April 13, 2009. This information will be sent to the trustees and posted to the web as soon as it is available.

Attachments:

- One-Page Budget Overview/Summary – Plan A
- One-Page Budget Overview/Summary – Plan B
- Budget Adjustments/Reductions Fiscal Year 2009/10
- Revised Budget Calendar March – June, 2009

**2008-09/2009-10 BUDGET DISCUSSION VII: APPROVAL OF PROPOSED
BUDGET REDUCTIONS FOR FISCAL YEAR 2009/10**

April 13, 2009

Page 3

Due to the limited amount of time available prior to the agenda posting deadline, staff was not able to complete it's preparation of all backup information. Additional supporting documentation and backup materials will be emailed to trustees and posted to the website as soon as it is completed. This will include information related to the estimated \$5.5 million in budget reductions projected for 2010/11.

FINANCIAL IMPLICATIONS

The financial impact of this agenda item will be to reduce the 2009/10 General Fund operating budget by approximately \$25 million.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will introduce this item, review the information and be available for Trustee questions. Following the discussion, it is recommended the Board of Trustees approve the Budget Adjustments/Reductions for Fiscal Year 2009/10.

DISCUSSION/
ACTION

Changes from 2nd Interim 08/09 to 09/10 Multi Year Projection - Plan A - 10% Salary Rollback					
	2008/09 2nd Interim	2009/10 Projected Cost Increases or Revenue Loss	2009/10 Projection	2009/10 Proposed Budget Reductions	Revised 2009/10 Projection
Revenue					
Revenue Limit Sources	\$282,055,633	(\$2,607,899)	\$279,447,734	(\$131,000)	\$279,316,734
Federal Revenue	\$20,234,513	\$574,627	\$20,809,140		\$20,809,140
State Revenue	\$59,555,172	(\$1,535,482)	\$58,019,690		\$58,019,690
>CSR Revenue	\$14,191,600	\$0	\$14,191,600		\$14,191,600
Local Revenue	\$9,052,815	(\$1,058,500)	\$7,994,315		\$7,994,315
Total Revenue	\$385,089,733	(\$4,627,254)	\$380,462,479	(\$131,000)	\$380,331,479
Expenditures					
Certificated Salaries	\$210,670,031	\$3,395,792 *	\$214,065,823	(\$20,022,204)	\$194,043,619
Classified Salaries	\$58,882,675	\$1,602,655 *	\$60,485,330	(\$5,812,030)	\$54,673,300
Benefits	\$72,940,121	\$830,263 *	\$77,454,384	(\$3,540,236)	\$73,914,148
>Health Benefits Increase		\$3,684,000	\$2,433,309		\$2,433,309
>Restore Workers Comp Contrib.	\$311,582	\$2,121,727	\$14,941,269		\$14,941,269
Books and Supplies	\$14,523,406	\$417,863	\$28,465,909		\$28,465,909
Services & Operating Expenses	\$27,906,207	\$559,702	\$20,000		\$20,000
Capital Outlay	\$69,316	(\$49,316)	\$8,523,198		\$8,523,198
Other Outgo/Debt Service	\$11,143,332	(\$2,620,134)	(\$740,369)		(\$740,369)
Trnsfrs of Indirect/Direct Support	(\$738,035)	(\$2,334)			\$0
Unidentified Budget Cuts					
Total Expenditures	\$395,708,635	\$9,940,218	\$405,648,853	(\$29,374,470)	\$376,274,383
Other Sources and Uses					
Other Funding Sources	\$900,000	(\$250,000)	\$650,000		\$650,000
Interfund Transfers Out	\$2,050,000	(\$2,050,000)	\$0		\$0
Total Sources and Uses	(\$1,150,000)	\$1,800,000	\$650,000		\$650,000
Beginning Fund Balance	\$21,844,245		\$10,075,243		\$10,075,243
Net Incr (Decr) in Fund Balance	(\$11,768,902)		(\$24,536,374)		\$4,707,096
Ending Fund Balance	\$10,075,243		(\$14,461,131)	\$29,243,470	\$14,782,339

**** Includes Step and Column Costs of \$4.8 Million**

In 08/09 a one time rate reduction was made in the payment owed to the workers compensation fund for a one time savings of over \$2,100,000. This rate will increase back up to previous levels in 09/10.

In 08/09 we received a one time payment from the foundation for \$1,000,000 for CSR plus used one-time carryover funds of \$250,000 from the lease of building C.

Benefit increases include an estimated 10% increase in Health and Welfare costs.

The 09/10 projection includes ongoing increased costs for SJHHS grade expansion of \$1,275,000.

Fund balances include restricted funds.

Cuts broken down by Object Code							
Program	Object	Savings	Total	Program	Object	Savings	Total
State Rev	8011	(800,000)	(800,000)	10% Salary Rollback	1xxx	20,252,660	
					2xxx	5,812,030	
Enrollment Growth	8011	669,000	669,000		3xxx	3,616,780	29,681,470
Enr. Growth Tchrs	1100	(230,456)					
	3xxx	(76,544)	(307,000)				
SUMMARY	1xxx	20,022,204					
	2xxx	5,812,030					
	3xxx	3,540,236					
	8xxx	(131,000)					
		29,243,470					

<u>Object Code</u>	<u>Description</u>	<u>Object Code</u>	<u>Description</u>
1000	Certificated Salaries	5000	Services
2000	Classified Salaries	6000	Capital Outlay
3000	Benefits	7000	Long Term Debt Service/ Transfers
4000	Materials & Supplies	8000	Income

Changes from 2nd Interim 08/09 to 09/10 Multi Year Projection - Plan B

	2008/09 2nd Interim	2009/10 Projected Cost Increases or Revenue Loss	2009/10 Projection	2009/10 Proposed Budget Reductions	Revised 2009/10 Projection
Revenue					
Revenue Limit Sources	\$282,055,633	(\$2,607,899)	\$279,447,734	(\$75,000)	\$279,372,734
Federal Revenue	\$20,234,513	\$574,627	\$20,809,140		\$20,809,140
State Revenue	\$59,555,172	(\$1,535,482)	\$58,019,690	\$618,000	\$58,637,690
>CSR Revenue	\$14,191,600	\$0	\$14,191,600	(\$6,573,903)	\$7,617,697
Local Revenue	\$9,052,815	(\$1,058,500)	\$7,994,315	\$50,000	\$8,044,315
Total Revenue	\$385,089,733	(\$4,627,254)	\$380,462,479	(\$5,980,903)	\$374,481,576
Expenditures					
Certificated Salaries	\$210,670,031	\$3,395,792 *	\$214,065,823	(\$18,525,616)	\$195,540,207
Classified Salaries	\$58,882,675	\$1,602,655 *	\$60,485,330	(\$1,484,133)	\$59,001,197
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>Health Benefits Increase		\$3,684,000	\$2,433,309		\$2,433,309
>Restore Workers Comp Contrib.	\$311,582	\$2,121,727	\$14,941,269	(\$2,297,000)	\$12,644,269
Books and Supplies	\$14,523,406	\$417,863	\$28,465,909	(\$450,500)	\$28,015,409
Services & Operating Expenses	\$27,906,207	\$559,702	\$20,000	(\$50,000)	\$20,000
Capital Outlay	\$69,316	(\$49,316)	\$8,523,198		\$8,473,198
Other Outgo/Debt Service	\$11,143,332	(\$2,620,134)	(\$740,369)	(\$268,500)	(\$740,369)
Trnsfrs of Indirect/Direct Support	(\$738,035)	(\$2,334)			(\$268,500)
Unidentified Budget Cuts					
Total Expenditures	\$395,708,635	\$9,940,218	\$405,648,853	(\$28,883,903)	\$376,764,950
Other Sources and Uses					
Other Funding Sources	\$900,000	(\$250,000)	\$650,000	\$2,097,000	\$2,747,000
Interfund Transfers Out	\$2,050,000	(\$2,050,000)	\$0	\$0	\$0
Total Sources and Uses	(\$1,150,000)	\$1,800,000	\$650,000	\$2,097,000	\$2,747,000
Beginning Fund Balance	\$21,844,245		\$10,075,243		\$10,075,243
Net Incr (Decr) in Fund Balance	(\$11,768,902)		(\$24,536,374)		\$463,626
Ending Fund Balance	\$10,075,243		(\$14,461,131)	\$25,000,000	\$10,538,869

**** Includes Step and Column Costs of \$4.8 Million**

In 08/09 a one time rate reduction was made in the payment owed to the workers compensation fund for a one time savings of over \$2,100,000. This rate will increase back up to previous levels in 09/10.

In 08/09 we received a one time payment from the foundation for \$1,000,000 for CSR plus used one-time carryover funds of \$250,000 from the lease of building C.

Benefit increases include an estimated 10% increase in Health and Welfare costs.

The 09/10 projection includes ongoing increased costs for SJHHS grade expansion of \$1,275,000.

Fund balances include restricted funds.

CSR assumes a loss of \$6,573,903 in revenue and a cost reduction of \$15,273,903 in salaries and benefits for a net cost saving of \$8,700,000.

Cuts broken down by Object Code							
Program	Object	Savings	Total	Program	Object	Savings	Total
CSR	8434	(6,573,903)		Reduce 9 Elem AP	1340	802,117	
	1100	11,558,517			3xxx	197,883	1,000,000
	3xxx	3,715,386	8,700,000				
				Eliminate TLC	1100	288,070	
State Rev	8011	(800,000)	(800,000)		3xxx	91,930	380,000
Coaches camps	8699	50,000	50,000	Reduce MS AP by 2	1340	196,894	
					3xxx	46,106	243,000
Enrollment Growth	8011	725,000	725,000				
				AVID	2100	45,360	
Deferred Maint	8919	1,200,000	1,200,000		3xxx	4,640	50,000
Adult Ed	8919	897,000	897,000				
				Reinstate AVID	2100	(45,360)	
Counselors	1210	1,215,721			3xxx	(4,640)	(50,000)
	3xxx	344,279	1,560,000				
				increase 4-12 class size	1100	2,038,959	
Enr. Growth Tchrs	1100	(248,250)			3xxx	651,041	2,690,000
	3xxx	(82,750)	(331,000)				
				Increase CS by only .5	1100	(1,019,480)	
bus inspections	5600	50,000	50,000		3xxx	(325,520)	(1,345,000)
CBET	1100	5,000		business services cuts	2xxx	723,121	
	2xxx	120,000			3xxx	315,379	1,038,500
	3xxx	16,500					
	4xxx	1,000		Arts Music Block	1xxx	451,741	
	5xxx	500	143,000		3xxx	148,259	600,000
BTSA	1xxx	-		GATE/ AAA	1xxx	114,000	
	2xxx	121,000			2xxx	17,000	
	3xxx	26,000			3xxx	20,000	
	5xxx	17,000	164,000		4300	77,000	
					5xxx	22,000	250,000
Staff Dev. BG	1xxx	909,000		PAR	1xxx	66,000	
	3xxx	91,000	1,000,000		2xxx	10,000	
					3xxx	30,000	
SIP Block	1xxx	350,000			4xxx	6,000	112,000
	2xxx	100,000					
	3xxx	69,000		Ed Division cuts	1xxx	396,996	
	4xxx	600,000			2xxx	97,060	
	5xxx	100,000	1,219,000		3xxx	105,944	600,000
CoCurricular	1105	376,918		Personnel/Insurance	1xxx	247,500	
	3xxx	43,082	420,000		2xxx	138,600	
					3xxx	141,900	528,000
Block Music	1100	800,000					
	3xxx	200,000	1,000,000	Alternative Cert Intern	1xxx	16,000	
					3xxx	2,000	
Reinstate Music	1100	(800,000)			4xxx	1,000	
	3xxx	(200,000)	(1,000,000)		5xxx	31,000	50,000
Math/Rdg Staff dev	1905	12,500		Principal Coaching	1xxx	18,000	
	3xxx	1,500	14,000		3xxx	2,000	20,000
Hourly Programs	11xx	432,000		IMFRP	41xx	1,500,000	1,500,000
	3xxx	50,000					
	8311	618,000	1,100,000	PE Tchr Inc Grant	1100	83,000	

					3xxx	10,000	
Special Ed	1100	86,445			4300	4,000	97,000
	3xxx	27,555	114,000				
				Cal Safe	1xxx	56,158	
Online publications	5xxx	100,000	100,000		2xxx	87,902	
					3xxx	45,940	
Resident Subs	1102	71,810			4xxx	6,000	196,000
	3xxx	8,190	80,000				
				Classified Subs	2xx2	69,450	
Connect Ed	5800	130,000	130,000		3xxx	15,550	85,000
				Handwriting w/o tears	4xxx	102,000	102,000
SUMMARY	1xxx	18,525,616					
	2xxx	1,484,133			72xx	50,000	50,000
	3xxx	5,808,154					
	4xxx	2,297,000					
	5xxx	450,500					
	7xxx	50,000		Total Cuts			24,731,500
	8xxx	(3,883,903)		Unidentified			268,500
		24,731,500		Total			25,000,000

Object Code Description
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Benefits
 4000 Materials & Supplies

Object Code Description
 5000 Services
 6000 Capital Outlay
 7000 Long Term Debt Service/ Transfers
 8000 Income

Proposed Budget Adjustments/Reductions Fiscal Year 2009/10

Subdivision	Area	Description	FTE*	Expenditure Reductions	Revenue Increase (Decrease)	Total
GENERAL						
REVENUE						
1 Business	Projected State Funding Shortfall	CUSD pro-rata share of revised state revenue shortfall	0.0	0	(800,000)	(800,000)
2 Business	Federal Stimulus Money	American Recovery and Reinvestment ACT	0.0	0	0	0
3 Business	Use of Facilities	Charge non-profit rate for summer athletic camps.	0.0	0	50,000	50,000
4 Business	Enrollment Growth	135 students @ \$5,580.39; adjust to 96% ADA Rate	0.0	0	725,000	725,000
SUBTOTAL REVENUE						
			0.0	0	(25,000)	(25,000)
EXPENSE						
5 Elem/Sec.	Class Size 4-12	Increase class size in grades 4-12 by 1	(37.0)	2,800,000	0	2,800,000
6 Elementary	K-3 Class Size Reduction - 30% penalty	Grades 1-3 - Class size increased as follows: 67 classes @ 25:1 and balance at 31.5:1. Calculation: 202*\$76,000=\$15,352,000-(\$1,071*335 students over 20 per class in 25:1 classes)-(\$1,071*3,554 students over 20 per class in 31.5:1 classes)-(\$321 penalty *7,504 students) = \$8,778,097	(202.0)	8,700,000	0	8,700,000
7 Elementary	K-5 Assistant Principals	Reduction of 9 of AP's at K-5 schools, support provided by ETAPs. Assistant Principals split their time between elementary sites.	(9.0)	1,000,000	0	1,000,000
8 Secondary	Middle School Assistant Principals	Reduction of 2 of AP's at middle schools	(2.0)	243,000	0	243,000
9 Education	Additional Teachers for Enrollment Growth	Class size 30:1 @ \$76K average teacher cost = FTE. Additional teachers required for the additional projected enrollment of students.	4.4	(331,000)	0	(331,000)
			0.0	0	0	0
			(245.6)	12,412,000	0	12,412,000
SUBTOTAL EXPENSES						
BUSINESS & SUPPORT SERVICES						
1 Business	Efficiency/Streamlining	Staffing reductions	(11.0)	866,500	0	866,500
2 Business	Open Positions/Vacancies	Open positions remain unfilled	(2.0)	172,000	0	172,000
3 Maintenance	Deferred Maintenance Program - Fund 14	Capture State Contribution through 2012-13. Deferred Maintenance is used for major maintenance of buildings such as paving, electrical, HVAC, painting, roofing.	0.0	0	1,200,000	1,200,000
4 Transportation	Transportation	Decrease frequency of bus inspections from every 30 days to 45 days (meets requirement).	0.0	50,000	0	50,000
			0.0	0	0	0
			(13.0)	1,088,500	1,200,000	2,288,500
SUBTOTAL EXPENSES						

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Attachment 3
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Proposed Budget Adjustments/Reductions Fiscal Year 2009/10

Subdivision	Area	Description	FTE*	Expenditure Reductions	Revenue Increase (Decrease)	Total
EDUCATION						
1 Education	Efficiency/Streamlining	Staffing reductions	(3.0)	445,000	0	445,000
2 Education	Open Positions/Vacancies	Open positions remain unfilled	(1.0)	155,000	0	155,000
2009/10-2012/13 Categorical Flexibility						
3 Education	Alternative Certification Intern	Provides support and instruction for teacher credential candidates to prepare them to receive their credential. Leaves balance of \$20K for intern support.	(0.1)	50,000	0	50,000
4 Education	Arts, Music Block Grant	Pays for SJHHS theater manager, buys & repairs instruments, pays for additional teaching sections @ HS/MS and a baseline level of music to primary students. Leaves balance of \$98K for theater operational costs. (Includes 1.0 FTE TOSA)	(8.2)	600,000	0	600,000
5 Education	BTSA - Teacher Credentialing Block Grant	Used to provide support and mentoring for beginning teachers. Leaves balance of \$69K for year 2 participants to complete their credential. (2.9 FTE TOSA BTSA positions are being eliminated, but are included on Personnel & Insurance line #1)	(2.9)	164,000	0	164,000
6 Secondary	CBET	Provides free or subsidized program for English language instruction to adults who pledge to tutor children learning English. Eliminated as part of Adult Ed. Reduction.	(1.4)	143,000	0	143,000
7 Elem/Sec.	GATE	Used to run the Gate/AAA program at the sites. Serves around 6,000 GATE students. Leaves balance of \$76K for student assessment & other costs. (Includes 1.1 FTE TOSA)	(1.1)	250,000	0	250,000
8 Education	IMFRP (Textbook)	Used to buy standards aligned textbooks or basic instructional materials in core curriculum areas. Retains funds for consumables, K-2 & MS intervention, SJHHS, growth, rebinding, etc.	0.0	1,500,000	0	1,500,000
9 Education	Math & Reading Staff Development	Curriculum training for teachers in the areas of Math and Reading. Program on hold, capture balance.	0.0	14,000		14,000
10 Education	PE Teacher Incentive Grant	Supports the hiring of credentialed PE teachers. Program on hold, capture balance.	(0.6)	97,000	0	97,000
11 Education	Peer Assistance and Review	Provides teacher mentoring in subject matter knowledge, teaching strategies and teaching methods. Leaves balance of \$50K for required teacher support.	(1.2)	112,000	0	112,000

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Proposed Budget Adjustments/Reductions Fiscal Year 2009/10

Subdivision	Area	Description	FTE*	Expenditure Reductions	Revenue Increase (Decrease)	Total
12 Education	School/Lib. Improvement Block Grant	Site and district level grant used to fund site personnel and materials. Reduction of site and district funding for supplemental instructional materials and support. Program eliminated.				
13 Education	Professional Development Block Grant	Primarily pays for teacher additional assignments. Provides staff development opportunities mostly to certificated staff. Eliminate teacher additional assignment pay for professional development. Program eliminated.	0.0	1,219,000	0	1,219,000
Programs			(3.0)	1,000,000	0	1,000,000
14 Secondary	Counselors	Counsel students on social, emotional and academic issues. Reduce Number of Counselors by 17.4 FTE, leaves 0.5 @ each MS & 2.0 @ each HS.	(17.4)	1,560,000	0	1,560,000
15 Elem/Sec.	AVID	Advanced Via Individual Determination - to prepare students in grades 4-12 for four year college eligibility. Cost of Avid program tutors @ secondary sites.	0.0	50,000	0	50,000
16 Education	New Principal Coaching	Eliminate new principal coaching program.	0.0	20,000	0	20,000
17 Education	Block Music	Provides strings, choral and band classes to grades 4 & 5 and provides release time to grades 4 & 5 teachers. Eliminates block music instruction in grades 4&5.	(18.0)	1,000,000	0	1,000,000
18 Secondary	HS Athletics Co Curricular	Funds coaches stipends for coaching athletics, pays for some equipment plus some busing. Eliminate selected coaching positions in all sports, reduced level of district support.	0.0	420,000	0	420,000
19 Elementary	TLC	Provides mainstreaming and supplemental individualized instruction for targeted students. Eliminates TLC program - 5 teaching positions.	(5.0)	380,000	0	380,000
20 Secondary	Adult Education	Provides free adult education classes that are also utilized by students. Reduce program offerings - maintains core programs (GED, Credit Recovery, etc.)	**	0	647,000	647,000
21 Secondary	Adult Education - Community Ed	Provides fee based education classes to the community. No cuts planned, increased community fee based contribution to general fund.	**	0	210,000	210,000
22 Secondary	Adult Education	The adult education fund currently has \$2,000,000 in reserves. Use reserves to fund ongoing adult ed costs.	0.0	0	40,000	40,000
				0	0	0
Subtotal Expenses			(62.9)	9,179,000	897,000	10,076,000

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Attachment 3
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Proposed Budget Adjustments/Reductions Fiscal Year 2009/10

Subdivision	Area	Description	FTE*	Expenditure Reductions	Revenue Increase (Decrease)	Total
PERSONNEL & INSURANCE						
1 Personnel	Efficiency/Streamlining	Staffing reductions (Includes 2.9 FTE TOSA funded through BTSA)	(4.4)	528,000	0	528,000
2 Personnel	Open Positions/Vacancies	Open positions remain unfilled	0.0	0	0	0
			0.0	0	0	0
			(4.4)	528,000	0	528,000
Subtotal Expenses						
BUDGET SUBCOMMITTEE RECOMMENDATIONS						
EXPENSE						
1 Education	Eliminate Handwriting without Tears.	K-5 Handwriting curriculum. Staff will continue to deliver handwriting instruction but without the purchasing the program/materials.		102,000		102,000
2 Special Ed.	Eliminate Open Positions/Vacancies	Open positions remain unfilled	(1.5)	114,000	0	114,000
3 Education	Restore Block Music	Reinstate Block Music Program	(18.0)	(1,000,000)	0	(1,000,000)
4 Elem/Sec.	Increase class size in grades 4-12 by only 0.5, n	Increase class size in grades 4-12 by only 0.5 (not 1.0), staffing based on 2nd month enrollment.	(18.5)	(1,400,000)	0	(1,400,000)
5 Elem/Sec.	Restore AVID program.	Reinstate AVID program	0.0	(50,000)	0	(50,000)
6 Communications	Elimination of awards, place publications on-line	Employee Awards, Move from printed to on-line publications		100,000	0	100,000
7 CAT Flex	Eliminate Supplemental Hourly Programs.	Capture after school hourly program \$\$, no after school programs offered through general fund.		1,100,000	0	1,100,000
8 CAT Flex	Capture CAL-safe Program funding	Capture ongoing Cal-Safe program money through CAT flexibility, use carry over balance and alternative funding source to maintain program.		196,000	0	196,000
9 Support	Eliminate District support of Connect Ed	No general fund support, site to fund locally		130,000	0	130,000
10 Sites	Reduce resident substitutes.	Reduce resident substitutes from 10.8 FTE to 4.6FTE	(5.4)	80,000	0	80,000
11 Sites	Reduce Classified substitutes	Reduce budget for classified substitutes by 50% (M&O = \$60K, secondary clerical = \$25K)		85,000	0	85,000
12 Special Ed.	Special Ed transportation savings.	Reduced special ed transportation cost through OCDE due to efficiency.		50,000	0	50,000
			0.0	0	0	0
			(43.4)	(493,000)	0	(493,000)
Subtotal Expenses						
TOTAL REVENUE						
TOTAL EXPENSE						
GRAND TOTAL						
			0.0	0	(25,000)	(25,000)
			(369.3)	22,714,500	2,097,000	24,811,500
			(369.3)	22,714,500	2,072,000	24,786,500



March 2009 Budget Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
	Board Meeting					
15	16	17	18	19	20	21
	Cabinet - Review of potential cuts. \$25M Identified	Cabinet - Continued discussion & review.	Cabinet - Formulation of draft list \$25M.	Dep. Sups. - Completion of draft list for presentation to the BOT, agenda item.	Board Sec. - Post agenda. Draft presentation & back up material to BOT.	
			School Services CAT Review			
22	23	24	25	26	27	28
	Bus. Services - Refine & finalize presentation materials.	Board Meeting - Present & review initial recommendation w/ BOT.				
29	30	31				
	Dep. Sups. - Completion of final list for presentation to the BOT, agenda item.	Board Sec. - Post agenda. Draft presentation & back up material to BOT.				

Staff to develop list of proposed cuts.

Staff to incorporate BOT feedback and revise recommendation as necessary.
Begin formulating 2010/11 cut list (\$10M).



Attachment 4
Page 2 of 4



May 2009 Budget Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Board Sec. - Post agenda. With recommended 2010/11 cuts.	5	6	7	8	9
10	11 Board Meeting - Present & review 2010/11 cut recommendation.	12	13	14	15	16
		<div> <p>Staff - Refine and revise 2010/11 cuts based on BOT direction. 2010/11 cuts incorporated into multi-year projection for presentation to BOT with 2009/10 budget adoption on June 8th.</p> </div>				
17	18	19 Special Election	20	21	22	23
24	25 Memorial Day	26	27	28	29	30
		<div> <p>Governor's May Budget Revision Due May 26 - June 5</p> </div>				




June 2009 Budget Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 School Services of California Budget Workshop	5	6
	Governor's May Budget Revision Due May 26 - June 5					
7	8 Board Meeting Draft Budget Presentation	9	10	11	12	13
		Final Adjustments to Budget Based on May Budget Revise				
14	15	16	17	18	19	20
21	22 Board Meeting Final Budget Adoption Budget Hearing	23	24	25	26	27
28	29	30				

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **PUBLIC HEARING: ADOPTION OF CATEGORICAL FLEXIBILITY
TRANSFERS PER SBX3 4**

BACKGROUND INFORMATION

The Education Finance Trailer Bill (SBX3 4) gives local education agencies the ability to use restricted funds received from the State, which are designated for programs in the newly established Categorical Program Tier III, for any educational purpose. The flexibility to transfer funds from these restricted programs to the unrestricted General Fund is authorized for five years from the current year, or through fiscal year 2012-13.

In order to transfer these funds from Tier III categorical sources to the General Fund, the Board of Trustees is required to take testimony from the public, discuss, and approve or reject the proposed use of funding. This testimony, discussion, and approval or rejection of proposed use of funding must occur at a regularly scheduled, open, public hearing.

CURRENT CONSIDERATION

This agenda item pertains to the proposal of utilizing the categorical flexibility authorized by the State as part of SBX3 4. The detail of the categorical program funds to be transferred to the General Fund is attached as Exhibit A.

FINANCIAL IMPLICATIONS

Utilization of the categorical flexibility as authorized by the State as part of SBX3 4 would result in transferring \$9,518,800 from restricted funds to the unrestricted General Fund.

STAFF RECOMMENDATION

Following the public hearing on this item, it is respectfully requested that Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will be available for questions on this item. After appropriate discussion, it is further requested that the Board of Trustees approve the adoption of categorical flexibility transfers per SBX3 4, as detailed in Exhibit A.

DISCUSSION/
ACTION

Flexibility Used in 2008-09

Grant Transferred From	Resource Code	Primarily Used for:	Amount	Transferred To	Resource Code
Ongoing Arts, Music Block Grant	6760	Arts, Music Staffing & Supplies	524,350	Unrestricted General Fund	0000
1-Time Arts Music Block Grant (Ending Balance)	6761	Arts, Music Supplies	1,400,000	Unrestricted General Fund	0000
CAHSEE (High School Exit Exam)	7055	High School staffing	22,611	Unrestricted General Fund	0000
School Counselor grades 7-12	7080	Counselors (salaries)	733,256	Unrestricted General Fund	0000
Gate AAA*	7140	Staffing & Supplies	72,913	Unrestricted General Fund	0000
Instructional Material Funds Realignment Prgm	7156	Textbooks	2,788,551	Unrestricted General Fund	0000
PAR*	7271	Teacher Additional Assignments	69,581	Unrestricted General Fund	0000
Pupil Retention Block Grant	7390	Salaries	7,295	Unrestricted General Fund	0000
Teacher Credentialing Block Grant	7392	Teacher Additional Assignments	115,000	Unrestricted General Fund	0000
TIIIG	7394	Undesignated (was Transportation)	1,574,806	Unrestricted General Fund	0000
Schl, Library Improvement Block Grant (SIP)	7395	Site Supplies and Staffing	498,244	Unrestricted General Fund	0000
1-Time Discretionary Site Block Grant	7396	Site Supplies	816,263	Unrestricted General Fund	0000
1-Time Inst Matl, Library, Ed Tech. Block Grant	7398	Educational Technology for Sites	184,521	Unrestricted General Fund	0000
			8,807,391		
Site level					0000
SLIBG	7395	Site Supplies and Staffing	-	Unrestricted General Fund	0000
Gate AAA	7140	Staffing & Supplies at sites	243,573	Unrestricted General Fund	0000
Discretionary Site Block Grants (Ending Balance)	7396	Site Supplies	-	Unrestricted General Fund	0000
Arts, Music Block Grants (Ending Balance)	6761	Arts, Music Supplies	467,836	Unrestricted General Fund	0000
Total Flexibility used in 2008-09			9,518,800		

\$2,900,000 of this money was set aside during budget development because of proposed flexibility in last year's Governor's budget.

\$2,300,000 Categorical Deficit Elimination in Governor's Budget Prior to the revision (October 2008). Set Aside as Recommended

*\$62,440 Was already authorized as a categorical flexibility tranfer under Budget Act Section 12.40 which was repealed in the new budget (see 2nd Interim Assumptions)

Balance is a combination of unencumbered monies and anticipated reductions in expenditures.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent

SUBJECT: **AB 164 & SB307: SUPERINTENDENT COMPENSATION**

BACKGROUND INFORMATION

At the request of Trustee Maddox, this item has been placed on the agenda for consideration and official position by the Board. AB164 and SB307 relate to Superintendent employment contracts. Specifically, both bills would preclude a governing board from entering into an employment contract with a Superintendent which contains provisions that obligate the district to compensate the Superintendent for work that has not been performed, Exhibits A and B.

AB164 also states that a Superintendent shall receive no retirement, medical, dental, or other benefits that would exceed the benefits that a district employee with a substantially similar salary would earn during an equivalent period of service.

CURRENT CONSIDERATION

Trustee Maddox respectfully requested this item be placed on the agenda for Trustee discussion and an official position by the Board.

FINANCIAL IMPLICATIONS

There are no financial implications related to the Board taking a position on these proposed bills.

STAFF RECOMMENDATION

It is respectfully recommended that President Addonizio recognize Trustee Ken Maddox, who will introduce this item to the Board for an official position.

DISCUSSION/
ACTION

AB 164 (Mendoza)

Superintendents- “Golden Parachutes”

Summary

This bill relates to superintendent employment contracts. Specifically, a school district's governing board is prohibited from entering into an employment contract with a district superintendent that contains provisions that obligate the district or school to compensate the district superintendent for work that has not been performed.

This bill also states that a district superintendent shall receive no retirement, medical, dental, or other benefits that would exceed the benefits that a civil service employee of that district with a substantially similar salary would earn during an equivalent period of service.

Background

Across the State of California, there have been numerous instances where school districts have negotiated buyouts for superintendents released from their contracts. These buyouts typically pay the superintendent for the remainder of a contract even though the superintendent no longer works for the school district.

There have also been negotiated severance packages which exceeded the value of a contract. For instance, Alum Rock Union School District negotiated a \$300,000 severance package for a superintendent in 2008. However, the terms of the contract only obligated the school district to pay \$200,000.

In December 2008, Los Angeles Unified School District negotiated a severance package with its superintendent worth over \$500,000. The severance package included payment for salary,

housing expenses, and an annual expense account.

In August of 2007, Hesperia Unified School District negotiated a two year buyout with its Superintendent worth over \$327,000. The terms of the agreement placed the superintendent on paid leave for 6 months. After the 6 months paid leave, the school district bought out the remaining 18 months of the contract in accordance with the negotiated agreement.

The State of Oregon took legislative action in 2007 to address this issue in their state. The Oregon Legislature passed a law that states that superintendent contracts may not “obligate the district or school to compensate the administrator for work that is not performed.”

Why This Bill Is Needed

The State of California is in an economic downturn. We have cut billions of dollars from education and other services. At the same time, we have observed school districts around the state providing school superintendents with generous buyouts or severance packages.

It is unacceptable for school districts to divert funds away from the needs of students in order to provide a golden parachute for an administrator. Buyouts amounting to hundreds of thousands of dollars represent lost opportunities for our children. This is money that could have been used to pay for teachers, textbooks, tutoring, or a large variety of other vital needs. Superintendent buyouts represent an irresponsible use of taxpayer funds.

ASSEMBLY BILL

No. 164

**Introduced by Assembly Member Mendoza
(Coauthors: Assembly Members Anderson and Caballero)**

January 27, 2009

An act to add Section 35031.5 to the Education Code, relating to school districts.

LEGISLATIVE COUNSEL'S DIGEST

AB 164, as introduced, Mendoza. School districts: compensation of district superintendents.

Existing law establishes the system of public elementary and secondary education in this state. Under that system, the governing boards of school districts throughout the state operate elementary and secondary schools and are authorized to employ various employees and officers, including a district superintendent. Existing law authorizes the governing board of a school district to elect a district superintendent, among other officers, for a term of no more than 4 years.

This bill would, commencing January 1, 2010, prohibit the governing board of a school district from entering into an employment contract with a district superintendent that contains provisions that obligate the district or school to compensate the district superintendent for work that he or she has not performed. The bill in addition would, commencing January 1, 2010, require the governing board of a school district to include in any contract for the services of a district superintendent the provision that the district superintendent shall receive no retirement, medical, dental, or other benefits that would exceed the benefits that a civil service employee of that district with a substantially similar salary would earn during an equivalent period of service.

Vote: majority. Appropriation: no. Fiscal committee: no.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 35031.5 is added to the Education Code,
2 to read:
3 35031.5. (a) Notwithstanding any other provision of law,
4 commencing January 1, 2010, the governing board of a school
5 district shall not enter into an employment contract with a district
6 superintendent that contains provisions that obligate the district
7 or school to compensate the district superintendent for work that
8 he or she has not performed.
9 (b) Notwithstanding any other provision of law, commencing
10 January 1, 2010, the governing board of a school district shall
11 include in any contract for the services of a district superintendent
12 a provision that the district superintendent shall receive no
13 retirement, medical, dental, or other benefits that would exceed
14 the benefits that a civil service employee of that district with a
15 substantially similar salary would earn during an equivalent period
16 of service.

O

SENATE BILL 307 (Alquist)
School Superintendent Compensation
Fact Sheet

ISSUE

There have been recent, highly publicized stories from across the State about negotiated buyouts for school superintendents who were released from their contract. These buyouts typically pay the superintendent the terms of their contract, but in many instances go beyond those terms.

In Santa Clara County, the Alum Rock Union School District negotiated a severance package in the contract with its superintendent for \$200,000 or a year's salary. When the school district recently bought out the superintendent, she was paid an extra \$100,000 on top of the \$200,000 in her contract.

Los Angeles Unified School District negotiated a severance package with its superintendent for half a million dollars which included payments for salary, an expense account, and housing expenses.

California governments from state to local are in dire fiscal straits. Cities are going bankrupt; schools are coping with years of cuts; unemployment has passed 10%; and school superintendents are still receiving wealthy contracts and buyouts that districts will continue to pay long after their work was completed.

SUMMARY

This bill would require a school district to include the following provisions in any contract for the services of

a superintendent:

1. the district shall not provide any compensation to the superintendent after the expiration of the term of the contract;
2. the district shall not provide any type of severance compensation to a superintendent who resigns before the expiration of the term of the contract;
3. and the district shall conduct a review of the performance of the superintendent at the close of each year of the term of the contract.

BACKGROUND

AB 745 (Goldberg, 2003, vetoed) would have required a county superintendent of schools, the governing board of a school district, and the governing board of a community college district to annually report all compensation received for certain administrative, certificated, and classified personnel.

FOR MORE INFORMATION

James Schwab
Legislative Aide
Senator Elaine Alquist
James.Schwab@sen.ca.gov
916-651-4241

Introduced by Senator AlquistFebruary 25, 2009

An act to add Section 35031.3 to the Education Code, relating to school districts.

LEGISLATIVE COUNSEL'S DIGEST

SB 307, as introduced, Alquist. School districts: compensation of district superintendents.

Existing law establishes the system of public elementary and secondary education in this state. Under that system, the governing boards of school districts throughout the state operate elementary and secondary schools and are authorized to employ various employees and officers, including a district superintendent. Existing law authorizes the governing board of a school district to elect a district superintendent, among other officers, for a term of no more than 4 years.

This bill would, commencing January 1, 2010, require the governing board of a school district to include the following provisions in any contract for the services of a district superintendent: the district shall not provide any compensation to the superintendent after the expiration of the term of the contract; the district shall not provide any type of severance compensation to a superintendent who resigns before the expiration of the term of the contract; and the district shall conduct a review of the performance of the superintendent at the close of each year of the term of the contract.

Vote: majority. Appropriation: no. Fiscal committee: no.
State-mandated local program: no.

The people of the State of California do enact as follows:


- 1 SECTION 1. Section 35031.3 is added to the Education Code,
2 to read:
3 35031.3. Notwithstanding any other provision of law,
4 commencing on January 1, 2010, the governing board of a school
5 district shall include each of the following provisions in any
6 contract for the services of a district superintendent:
7 (a) The district shall not provide any compensation to the
8 superintendent after the expiration of the term of the contract.
9 (b) The district shall not provide any type of severance
10 compensation to a superintendent who resigns before the expiration
11 of the term of the contract.
12 (c) The district shall conduct a review of the performance of
13 the superintendent at the close of each year of the term of the
14 contract.

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CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent 

SUBJECT: **WORKER'S COMPENSATION ADMINISTRATOR CONTRACT
RENEWAL**

BACKGROUND INFORMATION

In 1979, the Capistrano Unified School District established its own self funded Worker's Compensation program. In order to maintain a self-insured program, the State requires that school districts utilize a third party administrator certified by the Worker's Compensation Board. The State further mandates that the program be computerized to ensure reports interface with a statewide database. Because the district neither has a state certified claims adjuster on staff or the required computer software to handle such functions, the services of an outside administrator are utilized.

On June 4, 2007 the Board of Trustees approved a three year contract with HRMS, a firm based in San Diego. Later that year HRMS was purchased by a larger, national firm CorVel. Fortunately this was a seamless transition that actually improved the level of service to the district.

On August 11, 2008, staff requested and received Board approval to hire MARSH Risk Management Services to perform an audit of the district's Worker's Compensation administration. The audit determined that CUSD was receiving good value for its expenditures. However, it was recommended that the contract be tightened up in the area of bill review.

Over the past three months discussions have taken place with CorVel to renegotiate fees and contract terms to assist the district in these times of economic uncertainty. CorVel has responded in the following manner:

- A reduction of bill review fees from 20% down to 17%.
 - Based on 2008 charges, this equates to an annual savings of \$60,000.
- Institution of a maximum transaction fee of \$20,000 per bill and a minimum transaction fee per bill of \$12.
- A review of the claims administration component for the first year with no increase in administration fees.
- Agreement to hold the increase for claims administration to 2% per year for the next two years.

WORKER'S COMPENSATION ADMINISTRATOR CONTRACT RENEWAL

April 13, 2009

Page 2

These contract modifications would represent an overall savings to the general fund of approximately \$250,000 between July 1, 2009 and June 30, 2012.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration and approval one of the following options:

- A.) Approve a three year contract with Worker's Compensation TPA CorVel commencing in 2009-10 and ending in 2011-12 school year with modified contract language and cost savings over the life of the contract of \$250,000.
- B.) Authorize staff to do an RFQ for a consultant to go out to the market and seek bids for a Worker's Compensation TPA to ensure CUSD is receiving the best price.
- C.) Take no action, allowing the current contract to remain in place through June 30, 2010.

FINANCIAL IMPLICATIONS

Worker's Compensation costs are paid out of the general fund. Should the Board approve a new three year contract with CorVel there will be an immediate savings of \$9,080 in 2009-2010 since no increases in fees will occur. Based on 2008 expenditures, CUSD will also receive additional savings throughout the year from proposed contractual adjustments estimated at \$72,587.

STAFF RECOMMENDATIONS

Based on the current economic climate and cooperation from CorVel, staff recommends approving a three year modified contract with CorVel through June 30, 2012 (Option A). Since either party may terminate the agreement anytime by providing 60 days written notice, this option provides flexibility should better service and/or pricing become available before the contract term expires.

Executive Director Jeff Bristow and representatives from MARSH and CorVel will be available to answer trustee questions. Following discussion, it is recommended the Board approve a three year contract with CorVel to serve as the Worker's Compensation third party administrator.

DISCUSSION/
ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent, Personnel Services *SL*

SUBJECT: **CUEA 2009/10 REOPENER PROPOSAL**

BACKGROUND INFORMATION

The recently ratified collective bargaining agreement between the Capistrano Unified School District (CUSD) and Capistrano Unified Education Association (CUEA) expires on June 30, 2009. On March 24, 2009, the Board adopted the district's proposal to reopen negotiations for the 2009-10 school year, Exhibit A.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration CUEA's contract reopener proposal for 2009-10, Exhibit B.

FINANCIAL IMPLICATIONS

The actual fiscal cost to the district will depend upon total compensation costs and/or adjustments agreed to in any newly negotiated agreement. Prior to final ratification of an agreement by the Board, there must be full disclosure of all financial implications in accordance with the provisions of AB 1200/2756.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept CUEA's formal reopener proposal/response and authorize the negotiators to begin the collective bargaining process for 2009-10.

DISCUSSION/
ACTION



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9380/FAX 487-1453

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March 26, 2009

Sally White
Chief Negotiator
Capistrano Unified Education Association
27422 Aliso Creek Road., Suite A
Aliso Viejo, CA 92656

SUBJECT: **BOARD RESPONSE TO 2009/10 CUEA REOPENER PROPOSAL**

Dear Ms. White:

At its March 24, 2009 meeting, the Board took formal action to approve the district's contract reopener proposal for the 2009-10 school year. Specifically, the district is interested in discussing the following contract provisions:

- Article 5 – Hours of Employment
- Article 8 – Class Size
- Article 13 – Health and Welfare Benefits
- Article 14 – Wages
- MOUs

The district is pleased to have reached a settlement agreement with CUEA for the 2008-09 school year. Our team looks forward to getting negotiations underway as quickly as possible.

Sincerely,

Ellen M. Addonizio
President
Board of Trustees

EMA:mg

c: Christine Balentine, CUEA Executive Director

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LIFE ABUSE**



Capistrano Unified Education Association

March 30, 2009

Suzette Lovely
Deputy Superintendent, Personnel
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Dear Suzette:

Per Article 12 in the collective bargaining agreement and applicable state law, CUEA submits the following as their initial proposal in order to fulfill the public notice requirement per Government Code 3547.

Initial Proposal

- Article 1 – Designation of Parties and Length of Agreement
 - Change language to reflect dates of agreement and length of contract
- Article 5 – Hours of Employment
 - Amend and clarify workday and duties.
- Article 9 – Transfer and Reassignment of Personnel
 - Amend and clarify the district initiated transfer process, the surplus process, as well as partnership language.
- Article 10 – Leaves
 - Language to amend personal necessity days.
- Memorandum's of Understanding
 - Delete, maintain, or incorporate MOUs into contract.

It is CUEA's intent, in compliance with Article 12 in the collective bargaining agreement as well as applicable state law, to meet and negotiate sufficiently in advance of the end of the current agreement in order for a new agreement to be reached.

Please contact me at your earliest convenience to schedule negotiations sessions.

Sincerely,

Sally White
CUEA Chief Negotiator

SW/jg


27422 Aliso Creek Road, Suite 100
Aliso Viejo, CA 92656

Phone: 949.900.2280
Fax: 949.900.2284
Website: www.cuea.org

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

April 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Suzette Lovely, Deputy Superintendent 

SUBJECT: **CAPISTRANO UNIFIED MANAGEMENT ASSOCIATION (CUMA) -
FIVE (5) MANDATORY FURLOUGH DAYS IN 2009-10**

BACKGROUND INFORMATION

The Capistrano Unified Management Association (CUMA) is a professional organization representing certificated and classified administrators as well as confidential employees. CUMA is not considered a bargaining unit; however, any proposals for salary adjustments are submitted to the Board through the Superintendent on behalf of their membership. CUMA President, Rob Nye and past President Mike Patton, met with the Board of Trustees on April 2, 2009 to discuss a proposal for management employees to take five (5) mandatory furlough days during the 2009-10 school year to help offset the huge budget shortfall CUSD is facing, Exhibit A.

CURRENT CONSIDERATIONS

This agenda item proposes for Board consideration and approval all management, confidential and contract employees (excluding Teaching Assistant Principals II's) to take five (5) mandatory furlough days between July 1, 2009 and June 30, 2010. The work calendar and subsequent payroll deduction for how these days are applied will be mutually established by the Payroll Department and CUMA leadership in accordance with the district's need to maintain vital services for its students.

FINANCIAL IMPLICATIONS

The estimated savings to the district of this agreement is approximately \$500,000.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the CUMA proposal to take five (5) mandatory furlough days during the 2009-10 school year, Exhibit A.

DISCUSSION/
ACTION



Capistrano Unified School District

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SUE PALAZZO

April 3, 2009

Board of Trustees
Capistrano Unified School District

Dear Trustees,

On behalf of Capistrano Unified Management Association (CUMA) this is to confirm our offer to take five mandatory furlough days during the 2009-10 work year in an effort to help the Board address the current fiscal crisis.

We appreciate the Board's expression of its intent to treat all employee groups with equity. We further understand that with the continued uncertainty of the state's ability to balance its budget, it may be necessary for the Board to discuss additional concessions with all employee groups.

We ask the Board for the maximum amount of flexibility in scheduling these furlough days in order to maintain the necessary services to the district and its students.

It is our hope to continue to work in partnership with the Board to accomplish the vital business of this great school district; especially in the difficult times ahead.

Sincerely,

Rob Nye
President, CUMA

Mike Patton,
Past President, CUMA

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