

Regular Meeting

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

June 8, 2009

7:00 p.m.

I. PRELIMINARY

Meeting was called to order by _____

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by _____ Seconded by _____

ROLL CALL:

Present

Absent

Ellen M. Addonizio, President
Mike Winsten, Vice President
Larry Christensen, Clerk
Jack Brick, Member
Anna Bryson, Member
Ken Lopez-Maddox, Member
Sue Palazzo, Member

Chase Ishii, Student Advisor

CLOSED SESSION COMMENTS

CLOSED SESSION

5:30 p.m.

REPORT ON CLOSED SESSION ACTION

INTRODUCTIONS

SPECIAL RECOGNITIONS

Student Representative to the Board-Chase Ishii

K-12 Perfect Attendance-Catherine Casabianca

Retiring CUSD Employees

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Special Recognitions. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING: Agenda Item #25 Waiver for the Reading/Language Arts adoption for Grades K-8.

PUBLIC HEARING: Agenda Item #26 School Facilities Needs Analysis, Resolution No. 0809-56

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the May 11, 2009, Regular Board Meeting and the minutes of the May 26, 2009, Special Board Meeting.
(Supporting Information)
Contact: Jane Boos, Manager, Board Office Operations 1

CURRICULUM & INSTRUCTION

2. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.
(Supporting Information)
Contact: Eamonn O'Donovan, Assistant Superintendent, Special Education 11
3. WAIVER: Approval, petition to waive California Ed Code §60851(a), Board Policy 6162.52—California High School Exit. Examination: Case No. 0809-065 (ANHS) through 0809-068 (CVHS).
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 17
4. EXPULSION READMISSION: Approval, readmission of a student from expulsion.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 19
5. HEAD START: Approval, Memorandum of Understanding between CUSD and Orange County Head Start, Inc.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 21
6. DANA HILLS HIGH SCHOOL: Approval, WASC three (3) year Mid-term Progress Report.
(Supporting Information)
Contact: Sherine Smith, Deputy Superintendent, Education 29

BUSINESS & SUPPORT SERVICES

7. PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS:
Approval, Purchase Orders/Warrants/Consultant Agreements.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services 41
8. DONATIONS: Approval, donations of funds/equipment.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services 101

9.	ROOF REPLACEMENT: Approval, advertise for Bid No. 0910-02 roof replacement at Arroyo Vista K-8 and Chaparral Elementary School. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	105
10.	PAPER AND PLASTIC PRODUCTS: Approval, award of Bid No. 0809-11, Paper and Plastic Products for Food and Nutrition Services, P&R Paper Supply Co. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	107
11.	PRODUCE: Approval, award of Bid No. 0910-01, Produce Products, ASR Distributors, Inc. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	125
12.	BAKERY: Approval, advertise for Bid No. 0910-06, Bakery Products. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	135
13.	HVAC PARTS: Approval, advertise for Bid No. 0910-10, HVAC parts. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	137
14.	OBSOLETE AND UNUSABLE ITEMS: Approval, sale of obsolete and unusable miscellaneous district materials. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	139
15.	SCHOOL AND OFFICE FURNITURE AND EQUIPMENT: Approval, authorization to use multiple award contract IFB No. 25-06302011, San Francisco Unified School District for the purchase of school and office furniture and equipment. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	145
16.	PREVAILING WAGE MONITORING AND LABOR COMPLIANCE PROGRAM: Approval, 2008/09 Labor Compliance Program Annual Report. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	147
17.	USE OF FACILITIES AGREEMENT: Approval, renewal of Use of Facilities Agreement with Journey Charter School at Foxborough. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	155
18.	VEHICLE MAINTENANCE AND DRIVER TRAINING SERVICES: Approval, vehicle maintenance and driver training services for Santa Margarita Catholic High School. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	163
19.	VISTA DEL MAR: Approval, award of Bid No. 0809-10, Vista del Mar sidewalk, Farino Engineering. (Supporting Information) <i>Contact: Ron Lebs, Deputy Superintendent, Business & Support Services</i>	173

PERSONNEL SERVICES

20. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. 179
(Supporting Information)
Contact: Jodee Brentlinger, Executive Director, Personnel Services
21. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. 187
(Supporting Information)
Contact: Jodee Brentlinger, Executive Director, Personnel Services
22. WILLIAMS SETTLEMENT: Approval and acceptance of the Quarterly Legislation, Inspection Report. 193
(Supporting Information)
Contact: Jeff Bristow, Executive Director, Risk Management/Compliance
23. STUDENT TEACHING AGREEMENT: Approval, Student Teaching Agreement with Concordia University. 197
(Supporting Information)
Contact: Jodee Brentlinger, Executive Director, Personnel Services
24. VISITING EDUCATOR: Approval, Karin Foster to serve as Visiting Educator with the OCDE. 207
(Supporting Information)
Contact: Jodee Brentlinger, Executive Director, Personnel Services

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Brick _____	Student Advisor Chase Ishii _____
Trustee Bryson _____	Trustee Christensen _____
Trustee Palazzo _____	Trustee Lopez-Maddox _____
	Trustee Winsten _____
	Trustee Addonizio _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

IV. DISCUSSION/ACTION

25. **PUBLIC HEARING – TEXTBOOK WAIVER:** Consideration and approval, Reading/Language Arts Waiver for grades K-8. DISCUSSION/
(Supporting Information) ACTION
Contact: Sherine Smith, Deputy Superintendent, Education Vote _____
Page 215

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Brick _____	Student Advisor Chase Ishii _____
Trustee Bryson _____	Trustee Christensen _____
Trustee Palazzo _____	Trustee Lopez-Maddox _____
	Trustee Winsten _____
	Trustee Addonizio _____

26. **PUBLIC HEARING—SCHOOL FACILITY NEEDS ANALYSIS:**
Consideration and approval, Resolution No. 0809-56, School
Facility Needs Analysis, Adopting Alternative School Facility Fees for
New Development.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

DISCUSSION/
ACTION
Vote _____
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Motion by _____ Seconded by _____

ROLL CALL:

Student Advisor Chase Ishii _____

Trustee Brick _____

Trustee Christensen _____

Trustee Bryson _____

Trustee Lopez-Maddox _____

Trustee Palazzo _____

Trustee Winsten _____

Trustee Addonizio _____

27. **POTENTIAL SALE OF SURPLUS PROPERTY:** Consideration and
approval, Seventh Amendment to Purchase and Sale Agreement and Escrow
Instructions between the Foundation for Affordable Housing II, Inc, and
CUSD.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

DISCUSSION/
ACTION
Vote _____
Page 237

Motion by _____ Seconded by _____

28. **CSEA REOPENER PROPOSAL:** Consideration and approval, CSEA reopener
proposal for 2009/10.
(Supporting Information)
Contact: Naomi Suenaka, Interim Deputy Superintendent, Personnel Services

DISCUSSION/
ACTION
Vote _____
Page 243

Motion by _____ Seconded by _____

29. **BUDGET:** Review of 2009-2010 fiscal year tentative final budget.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

INFORMATION/
DISCUSSION
Page 249

30. **BOARD POLICY REVISION:** Consideration and approval, first reading of
revisions to Board Policy 1230, *School Connected Organizations*.
(Supporting Information)
Contact: Julie Hatchel, Chief Communications Officer

DISCUSSION/
ACTION
Vote _____
Page 251

Motion by _____ Seconded by _____

31. **INTERIM SUPERINTENDENT:** Consideration and approval, selection of an
Interim Superintendent.
(Supporting Information)

DISCUSSION/
ACTION
Vote _____
Page 259

Motion by _____ Seconded by _____

32. **REINSTATEMENT OF PROGRAMS/SERVICES: MANAGEMENT
PERSONNEL:** Consideration to rescind layoff notices for 26.25 FTE
Certificated Management positions.
(Supporting Information)

DISCUSSION/
ACTION
Vote _____
Page 269

Motion by _____ Seconded by _____

33. **CONTRACT APPROVAL AND FEE AGREEMENT:** Consideration and approval, engagement and fee agreement from Luce Forward Attorneys at Law.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

DISCUSSION/
ACTION
Vote _____
Page 273

34. **CITIZEN REQUEST:** Dr. Ron Lackey will address the Board on the topic of “Discontinue Participation in, and Payment to the Orange County Special Education Alliance, as well as to the model School Board Education Alliance.”
(Supporting Information)

INFORMATION/
DISCUSSION
Page 281

V. BOARD/SUPERINTENDENT ANNOUNCEMENTS

VI. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE
HELD ON MONDAY, JUNE 22, 2009, 7:00 P.M. AT THE CAPISTRANO UNIFIED
SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD,
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

VII. CLOSED SESSION

REVISED

6-5-09

35. Closed Session (as authorized by law)

- A. STUDENT EXPULSIONS (Items A-1 through A-18)
Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918(c) and §35145)
- B. CONFERENCE WITH LEGAL COUNSEL–PENDING LITIGATION
Number of cases: Three Cases
(Pursuant to Government Code §54956.9(a))

Case No. 1
Superior Court of California – County of Orange
Beall, et.al v. Capistrano Unified School District
Case Number: 30-2008 00101079

Case No. 2
Superior Court of the State of California
County of Orange – Central Justice Center
Case Number 00180049
Petition for Writ of Mandate Pursuant to the California Environmental
Quality Act (CEQA), Public Resources Code Section 21000, et seq.
City of Mission Viejo, a municipal corporation v. Capistrano Unified
School District.

Case No. 3
Superior Court of the State of California
County of Orange – Central Justice Center
Case No. 00207543
Petition for Writ of Mandate Pursuant to the California Environmental
Quality Act (CEQA), Public Resources Code Section 21000, et seq.
City of Rancho Santa Margarita, a municipal corporation, v. Capistrano
Unified School District.
- C. LIABILITY CLAIM
Minor Claimant: Claim No. 09-73398DP
Agency Claimant Against: Capistrano Unified School District
(Pursuant to Government Code §54956.9(a))
- D. CONFERENCE WITH CHIEF LABOR NEGOTIATOR
Agency designated representative:
John Racjic, Chief Labor Negotiator
Employee Organization:
Capistrano Unified Education Association (CUEA)
California School Employee Association (CSEA)
(Pursuant to Government Code §54957.6)
- E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
One Classified Employee
(Pursuant to Government Code §54957)
- F. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
Interim Superintendent
Superintendent
Director of Facilities
(Pursuant to Government Code §54957)

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
May 11, 2009
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 5:30 p.m. The Board recessed to closed session to: discuss twenty-one (21) student expulsions; confer with Legal Counsel regarding pending litigation (six cases); discuss two (2) liability cases; confer with Chief Labor Negotiator regarding CUEA negotiations; discuss Public Employee Discipline/Dismissal/Release; Public Employee Appointment/Employment; and Public Employee Performance Evaluation.

The Regular Meeting of the Board reconvened to open session and was called to order by President Addonizio at 7:05 p.m.

The Pledge of Allegiance was led by Trustee Maddox

Present: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, Winsten and Student Advisor Chase Ishii

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

President Addonizio reported the following action taken during closed session:

**President's Report
From Closed
Session Meeting**

Agenda Item #53 (A-8 thru A-21) – Student Expulsions: It was moved by Trustee Bryson, seconded by Trustee Winsten, and carried unanimously to expel the following students by stipulated agreement: Case #2009-112, #2009-113, #2009-105, #2009-114, #2009-101, #2009-103, #2009-093, #2009-094, #2009-102, #2009-099, #2009-092, #2009-104, #2009-110, and #2009-115.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #53-C – Liability Claim No. 09-70950DP: It was moved by Trustee Bryson, seconded by Trustee Addonizio, and carried unanimously to uphold staff recommendation.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten
NOES: None

Agenda Item #53-D – Liability Claim No. 09-73074DP-Minor Claimant: It was moved by Trustee Bryson, seconded by Trustee Christensen, and carried unanimously to uphold staff recommendation.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, and Winsten
NOES: None

It was moved by Trustee Bryson, seconded by Trustee Christensen, and carried unanimously to adopt the Board agenda.

**Adoption of the
Board Agenda**

Chief Communications Officer Julie Hatchel introduced the following people to receive special District recognition: Principal Christina Portillo of RH Dana Elementary School and Principal Doug Kramer and former Principal Donald Mahoney of Viejo Elementary School as winners of the OCDE Outstanding Contribution to Education Award; and Mike Beekman, Executive Director, Safety and Student Services for his outstanding contribution to CUSD and winner of the Ambassador of Peace Award from the Violence Prevention Coalition.

**Special
Recognition**

Student Advisor Chase Ishii reported on the activities at Capistrano Valley High School.

**Student Body
Report
Oral
Communications**

To facilitate as many speakers as possible in the 20 minutes specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed one (1) minute rather than the usual 3 minutes.

The following people addressed the Board:

- *Ronda Walen asked the Trustees to wear the Classified School Employees Week buttons placed on the dais, visit schools to thank classified employees for their contribution to students and families and to attend the Classified Employees of the Year event on May 19.*
- *Ken Jensen, Eileen Navarro, Terry Hause, and Jose Luis Sanchez asked the Board to reconsider laying off classified employees.*
- *Kaylani Conroy stated she is concerned how closed sessions are being documented and asked that closed sessions are recorded.*
- *Sheryl France-Moran asked the Board their plan for converting San Juan Elementary school to a K-8 school.*
- *Kathleen Bell and Madison D'Omellas spoke in support of health teacher David Burnette.*
- *Susan Homma spoke of her displeasure with a Trustee Budget Subcommittee of only three Board Members and asked that it be discontinued.*
- *Vieda Cantacessi, Melanie Christensen and Todd McAteer spoke in support of restoring CSR.*
- *Roger Hart asked Trustees to reconsider how developer fees are collected.*
- *Dana Lush asked Trustees when they plan to hire a superintendent.*
- *Dr. Lackey stated he was requesting an item be placed on the June 8 agenda regarding CUSD withdrawing from the Special Education and CSBA Education Alliances and the return of all dues.*

President Addonizio asked Trustees for items they wished to pull from the Consent Calendar. Agenda Items #10, #11, #12, #19, #26, #29, and #31 were pulled for further discussion.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Bryson, seconded by Trustee Palazzo, and carried unanimously to approve the following Consent Calendar items:

Minutes of the April 2, 2009, Special Board Meeting, minutes of the April 13, 2009, Regular Board Meeting and the minutes of the April 27, 2009, Special Board Meeting.

**Minutes
Agenda Item 1**

Nonpublic school and agency contracts.

**Special Education
Agenda Item 2**

Petition to waive California Ed Code §50851(a)/Board Policy 6162.5—California High School Exit Examination: Case #0809-060 (CVHS), 0809-061 (DHHS), 0809-062 (SCHS), and 0809-063 (THS).0809-063 (THS).

**Waivers
Agenda Item 3**

Addition of one learning center to the OFL-Capistrano Charter in Orange County.	Opportunities for Learning Agenda Item 4
Charter renewal for Capistrano Connections Academy from July 1, 2009 to June 30, 2014.	Charter Renewal Agenda Item 5
Acceptance of 2009-2010 Community Collaborative Grant Agreement with South Orange County Community College District.	Grant Agreement Agenda Item 6
Purchase Orders/Warrants/Consulting Agreements as listed.	Purchase Orders/ Warrants/ Consulting Agreements Agenda Item 7
Donations of funds and equipment.	Donations Agenda Item 8
Extension of Bid No. 0607-06, Outsource Transportation Service, American Logistics Co., LLC for 2009-2010.	Transportation Services Agenda Item 9
Extension of Bid No. 0708-03, Electrical Supplies and Materials, Consolidated Electrical Distributors, Inc. for 2009-2010.	Electrical Agenda Item 13
Extension of Bid No. 0708-04, Fencing Materials, Repair and Installation, Commercial Fence and Ironworks, Inc. for 2009-2010.	Fencing Agenda Item 14
Extension of Bid No. 0708-05, Flooring Materials and Installation, Collins & Aikman Floorcoverings, Inc. for 2009-2010.	Flooring Agenda Item 15
Extension of Bid No. 0708-06, Plumbing Service, Pacific Plumbing Company of Santa Ana for 2009-2010.	Plumbing Agenda Item 16
Extension of Bid No. 0708-07, Movement of Relocatable Buildings, Pacific Mobile Home Construction, Inc. for 2009-2010.	Relocatable Buildings Agenda Item 17
Extension of Bid No. 0708-11, Painting, Prime Painting Contractors, Inc. for 2009-2010.	Painting Agenda Item 18
Extension of Bid No. 0708-18, Frozen Food Products, Gold Star Foods for 2009-2010.	Frozen Food Products Agenda Item 20
Extension of Bid No. 0708-21, Frozen Food Products, Sysco Food Services of Los Angeles Inc. for 2009-2010.	Grocery Products Agenda Item 21
Extension of Bid No. 0708-21, Frozen Food Products, Gold Star Foods for 2009-2010.	Grocery Products Agenda Item 22
Extension of Bid No. 0708-21, Frozen Food Products, A & R Wholesale Distributors, Inc. for 2009-2010.	Grocery Products Agenda Item 23
Extension of Bid No. 0708-24, Snack and Grocery Products, A & R Wholesale Distributors, Inc. for 2009-2010.	Snack and Beverage Products Agenda Item 24
Extension of RFP No. 7-0708, Instructional Student Assessment Data Management System, Achieve! Data Solutions, LLC for 2009-2010.	Data Management System Agenda Item 25

Award of RFQ 2-0809, Appraisal Services, Harris Realty Appraisal.

Appraisal Services
Agenda Item 27

Filing of waiver to disregard two (2) days in the computation of ADA for Moulton Elementary School due to emergency conditions.

Attendance Waiver
Agenda Item 28

Authorization to enter into a lease/purchase financing agreement with Apple Financial Services.

Lease/Purchase Financing Agreement
Agenda Item 30

Food Items and Prices for the 2009-2010 school year.

Food Items
Agenda Item 32

Resignations, retirements, and employment of classified personnel.

Resignations/Retirements/ Employment (Classified Personnel)
Agenda Item 33

Resignations, retirements, and employment of certificated personnel.

Resignations/Retirements/ Employment (Certificated Personnel)
Agenda Item 34

Student Teaching Agreement with Chapman University.

Student Teaching Agreement
Agenda Item 35

Student Teaching Agreement with the University of Redlands.

Student Teaching Agreement
Agenda Item 36

Student Teaching Agreement with California State University, Dominguez Hills.

Student Teaching Agreement
Agenda Item 37

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio recognized Trustee Maddox who requested this item go out for bid because the contractor had not reduced his fee as requested. Deputy Superintendent Lebs explained that even though the contractor did not reduce his fee, the contractor had maintained 2007-2008 bid prices. Trustee Christensen stated that roofing material prices have risen substantially and suggested that Trustees approve this item. It was moved by Trustee Maddox, seconded by Trustee Bryson, and motion carried unanimously to approve the extension of Bid No. 0809-06, Roof Repair and Maintenance, Cabral Roofing and Waterproofing Corp., for 2009-2010.

Roof
Agenda Item 10

It was moved by Trustee Maddox, seconded by Trustee Christensen, and motion carried unanimously not to approve the extension of Bid No. 0708-01, Asphalt, Paving, Sealcoating and Repair, Hardy & Harper, Inc., for 2009-2010 and staff was directed to put this item out for bid.

Asphalt Paving
Agenda Item 11

President Addonizio recognized one speaker who had turned in a blue card on this item.

Electrical
Agenda Item 12

- *Ronda Walen asked Trustees why electrical jobs were being given to outside contractors when classified staff was being laid off.*

President Addonizio recognized Trustee Maddox who asked for clarification from staff on Ms. Walen's question. Following staff's explanation it was moved by Trustee Maddox, seconded by Trustee Bryson, and motion carried unanimously not to approve the extension of Bid No. 0708-02, Electrical Service, Gilbert & Stearns, Inc., for 2009-2010 and staff was directed to put this item out for bid.

It was moved by Trustee Maddox, seconded by Trustee Bryson, and motion carried by a 4-3 vote not to approve the extension of Bid No 0708-13, Shade Structures, USA Shade & Fabric Structures, Inc. for 2009-2010 and staff was directed to put this item out for bid.

Shade Structures
Agenda Item 19

AYES: Trustees Brick, Bryson, Maddox, and Palazzo
NOES: Trustees Addonizio, Christensen, and Winsten

It was moved by Trustee Maddox, seconded by Trustee Winsten, and motion carried unanimously not to approve the extension of on-call environmental services to Ultrasystems and The Planning Center for 2009-2010 and staff was directed to put this item out for bid.

Consulting Services
Agenda Item 26

President Addonizio recognized Trustee Bryson who voiced her concerns of Marsh USA, Inc. It was moved by Trustee Bryson, seconded by Trustee Maddox, and motion carried unanimously not to award RFQ No. 12-0809, Insurance Broker Services for Excess Worker's Compensation to Marsh USA, Inc. and award the contract to Keenan and Associates.

Insurance Broker Services
Agenda Item 29

President Addonizio recognized Trustee Bryson who expressed dissatisfaction with the current contract. Trustee Bryson moved that this item be put out to bid and not extended for 2009-2010. Trustee Bryson's motion failed for lack of a second. It was moved by Trustee Maddox, seconded by Trustee Winsten, and motion carried unanimously to approve the extension of Bid No. 0607-05 Service to Collect, Recycle and Dispose of Solid Waste Districtwide with CR&R Incorporated, July 1, 2009 - June 30, 2010.

Disposal Service
Agenda Item 31

DISCUSSION/ACTION

President Addonizio recognized Deputy Superintendent Ron Lebs who along with Chris Van Kuiken, Manager, Energy/Safety, presented this item seeking approval of Resolution No. 0809-55, for Tijeras Creek Elementary School, Aliso Niguel High School, and San Juan Hills High School to apply for a recycling grant.

Recycling Grant Program
Agenda Item 38

Following discussion it was moved by Trustee Bryson, seconded by Trustee Winsten, and carried by a 6-0-1 vote to approve the Resolution No. 0809-55, Application for Regional Recycling and Waste Diversion Grant Program.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo, Winsten and Student Advisor Chase Ishii
NOES: None
ABSENT: Trustee Maddox (absent from the dais when vote was taken)
ABSTAIN: None

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon Kristofer Pitman, Executive Director, Fiscal Services to present this item seeking approval of Resolution No. 0809-54, authorizing the borrowing of funds for fiscal year 2009-2010 and the issuance and sale of a 2009-2010 Tax and Revenue Anticipation Note and participation in the South Coast Local Education Agencies Pooled Tax and Revenue Anticipation Note Program.

TRANS Funding
Agenda Item 39

It was moved by Trustee Palazzo seconded by Trustee Bryson, and carried unanimously to approve Resolution No. 0809-54, authorizing the borrowing of funds for fiscal year 2009-2010 and participation in the South Coast Local Education Agencies pooled Tax and Revenue Anticipation Note program.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, Palazzo, Winsten, and Student Advisor Chase Ishii
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio recognized Deputy Superintendent Ron Lebs who introduced this item identifying possible reductions in the amount of \$5.5 million for 2010-2011. Mr. Lebs provided Trustee with a list (Exhibit A) of possible budget adjustments/reductions then guided Trustees line by line through the list and answered Trustees questions. This was an Information/Discussion item only, no action required.

**Budget Discussion
VIII
Agenda Item 40**

The following speakers addressed the Board:

- *Gail Benda requested that the Board consider not laying off or eliminating middle school assistant principals and secondary counselor positions.*
- *Dr. Ron Lackey asked the Board to consider eliminating district office personnel and not classroom/support personnel.*

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon Kristofer Pitman, Executive Director, Fiscal Services who presented this item regarding pending allocations for Title I, IDEA, and State Fiscal Stabilization funding through the American Recovery and Reinvestment Act (ARRA) of 2009. This was an Information/Discussion item only, no action required.

**American
Recovery and
Reinvestment Act
Agenda Item 41**

The following speaker addressed the Board:

Katie Calkins spoke in support of reinstating CSR.

It was moved by Trustee Maddox, seconded by Trustee Brick, and carried unanimously to approve Change Order No. 1, with an increase to the contract in the amount of \$20,313.45, for the upper campus science classroom conversion and staff restroom ADA upgrades at San Clemente High School.

**San Clemente High
School
Agenda Item 42**

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon John Forney, Director, Construction who provided an update on the progress of the Division of State Architect (DSA) project listing. This was an Information/Discussion item only, no action required.

**Division of State
Architect
Agenda Item 43**

It was moved by Trustee Maddox, seconded by Trustee Brick, and carried unanimously to approve the 2008-2009 contract settlement with Teamsters Local 952.

**Teamsters
Agreement
Agenda Item 44**

President Addonizio called upon Deputy Superintendent Suzette Lovely to present this item requesting the Board consider the adoption of the Administrative Law Judge's proposed decision and authorize final notice of layoffs in accordance with this decision.

**Teacher Layoff
Hearings
Agenda Item 45**

It was moved by Trustee Maddox, seconded by Trustee Bryson, and carried by a vote of 6-1 to approve the decision of Administrative Law Judge Chris Ruiz in the matter of Teacher Layoff Hearings, File No. 2009030108.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox, and Palazzo
NOES: Trustee Winsten

President Addonizio recognized Deputy Superintendent Suzette Lovely who presented this item seeking approval of Resolution No. 0809-53, authorization to provide notice to classified employees who may be laid off or reassigned due to the reduction or discontinuance of particular kinds of services and programs identified in this item.

**Reduction of
Classified
Employees**
Agenda Item 46

The following speakers address the Board:

- *Ken Jensen, Rick Prewett, Burton Swan, and Ronda Walen spoke in support of retaining classified jobs and consider who will do the work when these positions are eliminated.*

It was moved by Trustee Palazzo, seconded by Trustee Winsten, and carried by a 6-1 vote to approve Resolution 0809-53, Classified Layoff – Management and Non-Management Employees.

Ayes: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo, Winsten and Student Advisor Chase Ishii

Noes: Trustee Maddox

Absent: None

Abstain: None

It was moved by Trustee Maddox, seconded by Trustee Brick, and carried unanimously to approve the proposed 2010-2011 School Calendar as presented.

School Calendar
Agenda Item 47

President Addonizio recognized Deputy Superintendent Suzette Lovely who called upon Chief Communications Officer Julie Hatchel to present this item asking for reinstatement, with recommended changes, of Board Policy 1240, *Volunteer Assistance*.

**Board Policy
Reinstatement**
Agenda Item 48

It was moved by Trustee Maddox, seconded by Trustee Palazzo, to approve reinstatement of BP1240, *Volunteer Assistance* but motion was rescinded following Trustee discussion. Trustee Winsten directed staff to incorporate the entire Administrative Regulation 1.5 (a), (Exhibit B) into Board Policy 1240, *Volunteer Assistance*.

It was moved by Trustee Maddox, seconded by Trustee Brick, and carried unanimously to bring this item back to the June 8, 2009 Board meeting, with revisions, for second reading and Board approval.

Student Advisor Chase Ishii left the meeting at 9:45 p.m.

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon Mike Patton, Executive Director, Maintenance/Operations and Transportation to present for first reading proposed Board Policy 3544, *School Bus Passenger Restraint System Use*. The policy will return to the Board for second reading and Board approval on June 8.

New Board Policy
Agenda Item 49

President Addonizio recognized Trustee Maddox who placed this item on the agenda for Board discussion and consideration. Trustee Maddox stated reasons for outsourcing the Public Information Officer duties.

**Public Information
Officer**
Agenda Item 50

The following speaker addressed the Board:

- *Ronda Walen asked Trustees how they could support this item when classified employees and teachers are being laid off and suggested classified support staff to assist Chief Communications Officer Julie Hatchel rather than hire an outside firm.*

It was moved by Trustee Maddox, seconded by Trustee Addonizio, to move forward with hiring an entity to perform public information officer duties, form a subcommittee to draft a RFQ identifying the entity's qualifications, timeline, and budget, and bring this item back to the Board in June. The motion failed by a 2-5 vote.

AYES: Trustees, Maddox, and Winsten

NOES: Trustees Addonizio, Brick, Bryson, Christensen, and Palazzo

President Addonizio recognized Trustee Maddox who placed this item on the agenda for discussion by the Board. Trustee Maddox explained that an entity has expressed interest in acquiring a portion of the Capistrano Beach Transportation Center and would allow CUSD to park buses on the property, partner on a CNG facility and pay commercial rates.

**Capistrano Beach
Transportation
Center
Agenda Item 51**

The following speaker addressed the Board:

- *Crystal Kochendorfer, former CUSD Trustee, shared background information on past opportunities to sell, lease, and trade this property. Mrs. Kochendorfer advised Trustees to consider future district busing needs before making a decision.*

Following discussion staff was directed to explore opportunities available to generate income from the Capistrano Beach property and then bring the information back to the Board on the June 8, 2009 agenda.

President Addonizio called upon resident Erin Kutnik who addressed the Board regarding changing the election of CUSD Board Members from election by entire CUSD electorate to election by constituent area. Mrs. Kutnik stated she would like Trustees to take action and submit this recommendation to the County Committee for placement as an initiative on the ballot for the next primary election in June, 2010.

**Citizen Request
Agenda Item 52**

The following speakers addressed the Board:

- *Gail Benda, Fran Sdao, Lon Uso, Dr. Lackey (by proxy Erin Kutnick) spoke in support of changing the election of Board Members to election by constituent area.*

Following discussion the Board directed staff to gather information regarding election procedures, redistricting Trustee areas, Trustee term limits and bring the information back as a Discussion/Action item on the June 22, 2009 agenda. Trustee Christensen also requested that Trustees be given a list of all the districts in the state who are currently elected by constituent area.

President Addonizio stated that the Board recognizes that these are difficult times and when the audience responds in support of speakers by cheering or clapping the Trustees are not able to hear what the speaker is saying. Trustee Addonizio requested that the audience hold their comments to time at the podium and not speak out unnecessarily.

**President's
Comments**

The Board recessed to closed session at 10:30 p.m. to continue discussions of the remaining closed session items.

The Board reconvened to open session at 11:35 p.m. President Addonizio reported the following action taken during closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #53 (A-1 thru A-7) – Student Expulsions: The Board voted by a 7-0 vote to approve the following student expulsions with staff recommendations: Case #2009-091, Case #2009-100, Case #2009-098, Case #2009-096 , Case #2009-097 , Case #2009-088, and Case #2009-095.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Maddox,
Palazzo, and Winsten
NOES: None

The meeting adjourned at 11:36 p.m.

Larry Christensen, Clerk

Secretary, Board of Trustees

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – SPECIAL MEETING
May 26, 2009 – 5:00 P.M.
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 5:03 p.m.

The Pledge of Allegiance was led by Trustee Christensen.

Present: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo, and Winsten

Absent: Trustee Ken Lopez-Maddox

A CD of the Board meeting discussion related to this Facilities Workshop is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the district website: www.capousd.org **Permanent Record**

It was moved by Trustee Addonizio, seconded by Trustee Brick, and motion carried by a 6-0 vote to adopt the agenda. **Adoption of the Board Agenda**

President Addonizio recognized Bill Attea of Hazard, Young, and Attea who introduced his staff and presented an overview of the services his firm would provide if selected by the Board. Following the presentation Trustees asked district related questions of the panel. **Superintendent Search Firm Interviews Agenda Item 1**

Trustee Lopez-Maddox arrived at 5:55 p.m. and took his seat on the dais. The Board recessed at 6:00 p.m. for a 5 minute break.

President Addonizio called the meeting to order at 6:05 p.m. and recognized Steve Triplett and Anita Johnson of Ray and Associates. Following the presentation the Board asked questions.

The following speaker addressed the Board:

- *Frank Thomas Larkin asked the Board to bring back Mr. Carter and save the money the district would be spending on a search firm.*

No action was taken on the selection of a search firm.

President Addonizio recognized Chief Communications Officer Julie Hatchel who presented this item with revisions requested at the May 11, 2009 Board meeting. It was moved by Trustee Bryson, seconded by Trustee Palazzo, and carried unanimously to approve the reinstatement and revisions of Board Policy 1240, *Volunteer Assistance*. **Board Policy Reinstatement Agenda Item 2**

President Addonizio recognized the following speaker:

Eileen Navarro asked the Board to hire staff within the district to save money, not hire an outside attorney for negotiations, and hire back classified staff.

Employment Contract-Interim Deputy Superintendent Agenda Item 3

It was moved by Trustee Palazzo, seconded by Trustee Brick, and carried by a 4-3 vote to approve the selection of an Interim Deputy Superintendent, Personnel.

AYES: Trustees Addonizio, Brick, Christensen, and Palazzo
NOES: Trustee Bryson, Lopez-Maddox, and Winsten

President Addonizio called upon Deputy Superintendent Suzette Lovely to present this item to the Board. Ms. Lovely stated that bringing back these certificated management positions now will ensure the basic operational functions continue and that none of these programs were included in the budget reductions adopted by the Board in April.

**Reinstatement of
Programs/Services
Agenda Item 4**

The following speakers addressed the Board:

- *Ken Jensen stated he was in favor of bringing employees back and asked Trustees to find the money to bring back classified staff.*
- *Julie Collier said she was not in favor of bringing back management positions before bringing back teachers and reinstating CSR.*
- *Darla O'Leary spoke in regards to classified layoffs.*

It was moved by Trustee Bryson, seconded by Trustee Brick to approve this item but the motion was withdrawn at the request of Trustee Lopez-Maddox. Trustee Lopez-Maddox requested staff clarification on four of the positions listed. Ms. Lovely explained each position and the rationale behind the decision to reinstate the position. Following Ms. Lovely's comments it was moved by Trustee Bryson, seconded by Trustee Brick, and carried unanimously to approve the reinstatement of programs/services for 15 management positions and authorize the rescission of layoff notices.

At 7:10 the Board recessed to closed session to: confer with Chief Labor Negotiator regarding CUEA negotiations; confer with Legal Counsel regarding pending litigation (three cases); discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

The Board reconvened to open session at 9:21 p.m. and President Addonizio reported the following action taken in closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #5B—Public Employee Appointment/Employment: The Board voted by a 7-0 vote the reassignment of one principal to a teaching position and one administrator to a principal position accepting the recommendation of the staff.

The meeting adjourned at 9:23 p.m.

Clerk

Secretary

Board minutes submitted by Jane Boos, Manager, Board Office Operations

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees

FROM: Eamonn O'Donovan, Assistant Superintendent, Special Education

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL
AND AGENCY CONTRACTS**

BACKGROUND INFORMATION

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

CURRENT CONSIDERATIONS

This agenda item recommends approval of student related educational services, tuition and parent reimbursement for special education students.

FINANCIAL IMPLICATIONS

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the following contracts:

SPECIAL EDUCATION

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Master Contracts: Chileda

1. TUITION:

Provider: Chileda
Student: 1 Student
Services: Tuition
Period Covered: 04/27/09 – 06/30/09
Days/Rate: 46 @ \$132.36
Total Cost: \$6,088.56

Justification:
Mandated by
IEP Services and Support

2. TUITION:

Provider: Therapeutic Education Center-Santa Ana
Student: 1 Student
Services: Tuition
Services: Transportation
Period Covered: 04/29/09 – 06/30/09
Days/Rate: 39 @ \$163.00
Days/Rate: 39 @ \$ 62.00
Total Cost: \$8,775.00

Justification:
Mandated by
IEP Services and Support

3. RELATED SERVICES:

Provider: Cathedral Home-Mae Olsen Ed Center
Student: 1 Student
Services: Airfare
Period Covered: 04/07/09 – 04/13/09
Total Cost: \$164.00

Justification:
Mandated by
IEP Services and Support

4. TUITION:

Provider: Mardan School
Student: 1 Student
Services: Tuition
Period Covered: 07/01/09 – 06/15/10
Days/Rate: 202 @ \$172.00
Total Cost: \$34,744.00

Justification:
Mandated by
Settlement Agreement

5. TUITION:

Provider: Mardan School
Student: 1 Student
Services: Tuition
Period Covered: 07/01/09 – 06/30/10
Days/Rate: 208 @ \$172.00
Total Cost: \$35,776.00

Justification:
Mandated by
IEP Services and Support

SPECIAL EDUCATION

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6. TUITION:

Provider: Mardan School
Student: 1 Student
Services: Tuition
Period Covered: 07/01/09 – 06/30/10
Days/Rate: 208 @ \$172.00
Total Cost: \$35,776.00

Justification:
Mandated by
IEP Services and Support

7. RELATED SERVICES:

Provider: Blind Children's Learning Center
Student: 1 Student
Services: Occupational Therapy
Period Covered: 04/27/09 – 6/30/09
Hours/Rate: 5 @ \$90.00
Total Cost: \$450.00

Justification:
Mandated by
IEP Services and Support

8. TUITION:

Provider: Cinnamon Hills
Student: 1 Student
Services: Tuition
Period Covered: 05/18/09 – 06/30/09
Days/Rate: 31 @ \$135.00
Total Cost: \$4,185.00

Justification:
Mandated by
IEP Services and Support

9. TUITION:

Provider: Alpine Academy
Student: 1 Student
Services: Tuition
Period Covered: 07/01/09 – 06/30/10
Days/Rate: 210 @ \$160.00
Total Cost: \$33,600.00

Justification:
Mandated by
IEP Services and Support

10. TUITION:

Provider: Mae Olsen Education Center
Student: 1 Student
Services: Tuition
Period Covered: 07/01/09 – 06/30/10
Days/Rate: 256 @ \$152.00
Total Cost: \$38,912.00

Justification:
Mandated by
IEP Services and Support

11. TUITION:

Provider: Mae Olsen Education Center
Student: 1 Student
Services: Tuition
Period Covered: 07/01/09 – 06/30/10
Days/Rate: 256 @ \$152.00
Total Cost: \$38,912.00

Justification:
Mandated by
IEP Services and Support

SPECIAL EDUCATION

June 8, 2009

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12. TUITION:

Provider:	Mae Olsen Education Center	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Days/Rate:	256 @ \$152.00	
Total Cost:	\$38,912.00	

13. TUITION:

Provider:	Mae Olsen Education Center	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Days/Rate:	256 @ \$152.00	
Total Cost:	\$38,912.00	

14. TUITION:

Provider:	Mae Olsen Education Center	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Days/Rate:	256 @ \$152.00	
Total Cost:	\$38,912.00	

15. TUITION:

Provider:	Mae Olsen Education Center	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Days/Rate:	256 @ \$152.00	
Total Cost:	\$38,912.00	

16. TUITION:

Provider:	Oralingua School for the Hearing Impaired	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	Settlement Agreement
Services:	Speech Therapy	
Period Covered:	07/01/09 – 07/31/09	
Days/Rate:	20 @ \$126.30	
Hours/Rate:	12 @ \$110.00	
Total Cost:	\$3,846.00	

17. TUITION:

Provider:	Devereux School of Viera	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Days/Rate:	203 @ \$82.00	
Total Cost:	\$16,646.00	

SPECIAL EDUCATION

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18. RELATED SERVICES:

Provider:	Pacific Pediatric	Justification:
Student:	1 Student	Mandated by
Services:	OT Therapy	IEP Services and Support
Period Covered:	06/22/09 – 07/23/09	
Total Cost:	\$1,200.00	

19. PARENT REIMBURSEMENT:

Provider:	Parent	Justification
Student:	1 Student	Mandated by
Service:	Educational Assessment	Settlement Agreement
Date of Agreement:	03/31/09	
Total Cost:	\$1,705.00	

20. PARENT REIMBURSEMENT:

Provider:	Parent	Justification
Student:	1 Student	Mandated by
Service:	Attorney Expenses	Settlement Agreement
Date of Agreement:	05/01/09	
Total Cost:	\$5,200.00	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY
CONTRACTS FOR THE JUNE 8, 2009 BOARD \$421,627.56.**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Sherine Smith, Deputy Superintendent, Education Division

SUBJECT: **PETITION TO WAIVE CALIFORNIA EDUCATION CODE
§60851(a)/BOARD POLICY 6162.52—CALIFORNIA HIGH SCHOOL
EXIT EXAMINATION: CASE #s 0809-065 (ANHS) THROUGH 0809-
068 (CVHS)**

BACKGROUND INFORMATION

California Education Code §60850(a) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

CURRENT CONSIDERATIONS

This agenda item requests approval by the Board to waive Education Code §60851(a)/Board Policy 6162.5 in accordance with §60851(c) approving four students as having met the requisite standards, with modifications, to pass either the California High School Exit Examination subtest in English/Language Arts or mathematics (Exhibits A and B provided under separate cover), case #s 0809-065 (ANHS) through 0809-068(CVHS). Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 §1232g, U.S. Code, 34 CRF, Part 99, are protected.

FINANCIAL IMPLICATIONS

There are no financial implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees waive Education Code §60851(a)/Board Policy 6261.52 in accordance with Education Code §60851(c) validating that these four students have completed all requirements for passing either the California High School Exit Examination subtest in English/Language Arts or mathematics or both (Exhibits A and B provided to Trustees under separate cover), case #s 0809-065 (ANHS) through 0809-068 (CVHS). Action on this matter will be conducted in closed session under FERPA regulations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **EXPULSION READMISSION**

Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **MEMORANDUM OF UNDERSTANDING BETWEEN
CAPISTRANO UNIFIED AND ORANGE COUNTY HEAD START**

BACKGROUND INFORMATION

The Regional Office of Head Start and the California Department of Education, Child Development Division have informed agencies of new Head Start requirements related to collaboration and coordination with publicly funded preschool programs.

Section 642(e)(5) of the Head Start Act of 2007 requires that Head Start grantees enter into a memorandum of understanding (MOU) with the local education agency responsible for managing publicly funded state preschool programs within their service area. The development of a local MOU will enable O.C. Head Start programs in San Juan Capistrano and Capistrano Unified School District to establish a collaborative relationship. The purpose of the Memorandum of Understanding is the following:

- A. To enhance availability and the quality of services for children, age three through five, and their families in the Capistrano Unified School District (CUSD);
- B. To support children's optimal development and readiness for school entry and success;
- C. To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families;
- D. To promote collaboration regarding shared use of transportation, facilities, and other resources, as appropriate;
- E. To promote further collaboration to reduce duplication and enhance efficiency of services;
- F. To define the roles and responsibilities of the parties toward coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and non-educational services;
- G. Coordinate a comprehensive system of activities, policies, and procedures between the named parties which guides and supports their delivery of services to children and their families

CURRENT CONSIDERATIONS

This board item requests Board approval of a Memorandum of Understanding between Capistrano Unified School District and Orange County Head Start, Inc., Exhibit A.

FINANCIAL IMPLICATIONS

There is no impact on the general or child development fund.

STAFF RECOMMENDATION

It is respectfully recommended that the board approve the Memorandum of Understanding, Exhibit A, between Capistrano Unified and Orange County Head Start, Inc.



Memorandum of Understanding between Capistrano Unified School District and Orange County Head Start, Inc.

I. Purpose of the Memorandum of Understanding

- A. To enhance availability and the quality of services for children, age three through five, and their families in the Capistrano Unified School District (CUSD);
- B. To support children's optimal development and readiness for school entry and success;
- C. To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families;
- D. To promote collaboration regarding shared use of transportation, facilities, and other resources, as appropriate;
- E. To promote further collaboration to reduce duplication and enhance efficiency of services;
- F. To define the roles and responsibilities of the parties toward coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and non-educational services;
- G. Coordinate a comprehensive system of activities, policies, and procedures between the named parties which guides and supports their delivery of services to children and their families

II. Program Descriptions

- A. Orange County Head Start, Inc. serves families with children from pregnancy through kindergarten enrollment that reside in Orange County and in the City of Hawaiian Gardens in Los Angeles County. Head Start is a nation wide Federal grant program funded by the U.S. Department of Health and Human Services. It is a comprehensive child development program for families with young children in the areas of education, social services, health, and family involvement. Head Start preschool programs are for children from 3 to 5 years of age and their families. Head Start is mandated to assume a leadership role in the development of partnerships with community agencies and service providers. Each Head Start, Migrant and Seasonal, and American Indian/Alaska Native Head Start program must have a written agreement with the local school systems (LSS) or local education agency (LEA) to coordinate and collaborate to best meet the needs of children and their families.
- B. Capistrano Unified School District is a local education agency (LEA) that provides an educational program to children in preschool through grade twelve and adult education. Students of CUSD reside within the designated attendance boundaries. CUSD provides a preschool program to approximately 720 preschool children per year at 13 elementary sites receiving state funding for children who are income-eligible for State Preschool. CUSD also provides a preschool program to 840 children in a fee-based program at 15 school sites. The preschool program includes a research based early childhood curriculum, parent education, professional development and

EXHIBIT A

(1 of 6)

transition into the CUSD kindergarten program. The Early Childhood Education Program has been created to provide an enriched environment for early age children, which enhances their intellectual, physical, emotional, and social development. The Early Childhood Education Program has created an environment that has the children and their parents identified as the focus. The staff believes that each family brings to the program values, language, and diversity. Therefore, it recognizes the importance of forming a partnership with the parents to create a positive experience for all children. Parent participation in the classroom provides opportunities for parents to observe their child's behavior in a formal learning environment and supports the continued learning in the home. The goals are:

- To identify and support the optimal development of each child.
- To increase the parents' understanding and knowledge of child growth and development.
- To increase the participation and involvement of the parents and the community.
- To provide a wide range of developmentally appropriate experiences.
- To develop each child's sense of self-worth.
- To provide daily opportunities for development of good health.
- To develop creativity, problem-solving, and critical thinking skills.
- To help children learn how to handle their own emotions and consider the feelings of others.
- To integrate multicultural/anti-biases into all areas of the curriculum.
- To concentrate efforts and resources toward student readiness and school success.

III. Communication, Coordination, Collaboration, Alignment, and Implementation

The Capistrano Unified School District and Orange County Head Start, Inc. will work together for the communication coordination, collaboration, alignment, and implementation of each of the following 10 activities, as mandated by the Improving Head Start for School Readiness Act of 2007.

A. Educational activities, curricular objectives, and instruction

1. Both parties will share information with one another regarding District-adopted content standards for kindergarten, Preschool Learning Foundations utilized by CUSD Preschool Program, Head Start performance standards, CUSD standards-based kindergarten curricular programs, CUSD research based preschool curricular programs that are aligned with CUSD kindergarten curricular programs, and curricular programs utilized by Head Start programs for the purpose of developing shared expectations for children's learning and development as children transition into kindergarten.
2. Both parties will foster opportunities for CUSD and Head Start Preschool Teachers to meet on a regular basis to discuss classroom practices, use of curriculum, and other topics in an effort to align programs and practices whenever appropriate, as deemed by the educational leaders in each agency. One focus of such collaboration will be best practices for promoting English Language Development for children who are limited English proficient.

B. Public information dissemination and access to programs for families contacting the Head Start program or the CUSD preschool program.

1. OCHS, Inc. Centers located within Capistrano Unified School District will provide communication to CUSD in regards to policies and procedures related to:
 - Enrollment procedures including income guidelines and working towards at least 70% of children participating be residents within the Capistrano Unified School District attendance area.
2. Capistrano Unified School District will provide communication to OCHS, Inc. in regards to policies and procedures related to:
 - Enrollment procedures for CUSD preschool programs including income guidelines and required forms and documentation necessary to enroll.
3. Capistrano Unified School District and Orange County Head Start agree to:
 - Collaboratively establish and implement a referral process that all parties can use to refer families to the other agency's program when appropriate (e.g., program is full, family needs services in another site closer to home, etc.)
 - Provide parents updates regarding services and events that are funded to serve parents in both the CUSD and OCHS preschool programs (e.g., Community Health Fair, selected parent education workshops, etc.)
 - Develop a communication system to inform each other on a regular basis about current enrollment numbers, parent/child referral, and any other applicable information.

C. Selection priorities for eligible children to be served by programs

1. CUSD will enroll all eligible children in CUSD preschool programs following the Funding Terms and Conditions established by California Department of Education. CUSD will share this information with OCHS, including updates as they are determined by the California Department of Education.
2. OCHS will share with CUSD its locally-developed selection priorities for eligible children and provide updates as changes are made, to ensure CUSD is knowledgeable of such selection priorities.

D. Definition of service areas

1. Capistrano Unified School District provides preschool through grade twelve educational program for children residing within the District attendance boundaries.
2. Orange County Head Start programs located in the Capistrano Unified District boundaries include the Capo Valley Head Start located at 31485 El Camino Real in San Juan Capistrano and the Evelyn Lobo Villegas Head Start, 32204 Del Obispo St. in San Juan Capistrano. Both centers serve up to 206 eligible children ages 3-5 years of age in full day and part day early education programs. For these centers, Head Start eligible children who reside in the Capistrano Unified School District boundaries will be given additional priority over children not residing in the CUSD district.

E. Staff Training

1. Both Parties agree to provide regular opportunities for coordination among educational staff at the Capistrano Unified School District and OCHS, Inc. related to training on curriculum and kindergarten transition.

F. Program Technical Assistance

1. Both parties agree to provide regular opportunities for coordination among educational staff at the Capistrano Unified School District and OCHS, Inc. related to training on curriculum and kindergarten transition. Provision of services to meet the needs of working parents, as applicable
2. Both parties agree to explore opportunities and establish protocols wherever possible to support parents who need full day programs in order to retain employment.

G. Communication and parent outreach for smooth transition to kindergarten

1. In order to support communication for smooth transition to kindergarten:
 - Collaboratively develop a *Release for Exchange of Information* to allow OCHS, Inc. to share information about children's development and progress upon kindergarten enrollment to facilitate a smooth transition into kindergarten.
 - Capistrano Unified School District will provide OCHS, Inc. with Kindergarten Enrollment Procedures updated on an annual basis
 - Both parties will collaborate to develop and implement a cumulative file (transition file) procedure to coordinate and capture developmental, health, and pertinent information for enrollment and transition into the school system for kindergarten.
 - OCHS, Inc. will conduct at least one transitional activity at each facility annually to include information sessions for parents on kindergarten readiness and an opportunity for children to visit a kindergarten classroom in the Spring of each school year.

H. Provision and use of facilities, transportation, and other program elements

1. Capistrano Unified School District and OCHS, Inc. have entered into separate agreements related to facility usage for events or meetings on CUSD property and such agreements are not addressed within the scope of this MOU.
2. Both parties agree to explore additional opportunities wherever feasible.

I. Other elements mutually agreed to by the parties

1. OCHS Education Manager and the Director of Early Childhood Education will meet twice a year for the purpose of reviewing the fulfillment of Memorandum of Understanding terms as applicable to program operation
2. All parties will be honest and open and present concerns as soon as they arise.
3. All parties will be supportive of the other when communicating any information to parents, staff and children in regards to the other party.

IV. Confidentiality

All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by the public agencies. It is the intent of this agreement to ensure that parents have rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed. Family Educational Rights and Privacy Act (FERPA) will be followed. (See 34CFR 303.460.)

V. Dispute Resolution

Parties will first attempt to resolve the dispute between or among themselves. All local agencies will ensure that a system is in place to resolve disputes and solve problems. The system should include:

- A. OCHS Education Manager and Director of Early Childhood Education for the Capistrano Unified School District will meet twice a year for the purpose of reviewing the fulfillment of Memorandum of Understanding terms as applicable to program operation
- B. Contact persons for each party will be as follows:

Orange County Head Start, Inc.
Rose Alvarez, Education Manager
2900 S. Harbor Blvd. Suite 101
Santa Ana, CA 91704
(714) 241-8920 ext. 271

Capistrano Unified School District
Lupe Martinez, Director of Early Childhood Education
32972 Calle Perfecto
San Juan Capistrano, CA 92675
(949) 234-5347

VI. Review of Agreement

The agreement will be jointly reviewed by all parties annually and more frequently if laws and regulations are amended that will significantly impact this agreement, or when a party requests a formal change.

VII. Term of Agreement

This Memorandum of Understanding will be in effect June 1, 2009 – May 31, 2010 to be renewed annually.

Signatures

Capistrano Unified School District

Sherine D. Smith
Deputy Superintendent, Education

Holly Feldt
Executive Director II, Elementary Support

Lupe Martinez
Director, Early Childhood Education

Orange County Head Start, Inc.

Lucia Palacios
Executive Director, OCHS

Valerie Padilla
Division Director Center and Program Operations,
OCHS

Rose Alvarez
Education Manager, OCHS

Capo Valley Head Start Center Director, OCHS

Evelyne Lobo Villegas Head Start Center Director,
OCHS

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **DANA HILLS HIGH SCHOOL MID-TERM WASC REPORT**

BACKGROUND INFORMATION

During the 2005-2006 school year, Dana Hills High School received a clear six-year term of accreditation from the Western Association of Schools and Colleges. WASC requires that all schools receiving this designation submit a written progress report at the end of the third year, indicating the attention that has been given to the schoolwide critical areas for follow-up or major recommendations within the schoolwide action plan.

CURRENT CONSIDERATIONS

Dana Hills High School's completed progress report, Exhibit A, is attached for Board review and acceptance, as per WASC requirements. The school has monitored and evaluated progress in the critical areas, as well as on major recommendations for the past three years. Committees have requested information and involved all stakeholders in this analysis.

FINANCIAL IMPLICATIONS

There are no financial implications to this item.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees accept the WASC Three Year Mid-Term Progress Report for Dana Hills High School, Exhibit A, and approve its submission to the Accrediting Commission for Schools in June 2009.

THREE YEAR PROGRESS REPORT
WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES
CALIFORNIA DEPARTMENT OF EDUCATION
FOR
DANA HILLS HIGH SCHOOL

33333 Golden Lantern
Dana Point, Ca 92629
Capistrano Unified School District
Spring, 2009

Robert Nye, Ed. D
Principal

Tim Hornig
Assistant Principal

Dian Johnson
Assistant Principal

Cyndie Steinert
Assistant Principal

Ken Nedler
Activities Director

Molly Coghill
Self-Study Coordinator

Accepted by School Site Council in May 2009
Shared with Staff in May 2009
Presented to the CUSD Board in June 2009

Section 1: Significant Developments

Dana Hills High School received a full, six-year term of accreditation in spring 2006. Located in Dana Point, CA, Dana Hills High School benefits from an active community that is extremely supportive of the school. Since spring 2006, there have been changes in staff positions including teachers, administrators, and classified staff. Many of these changes resulted from retirements, fiscal reductions, and the opening of a new high school in CUSD. One assistant principal, one academic advisor, one campus supervisor, and one part-time attendance clerk were eliminated in 2007 as part of district-wide budget cuts. Through grant money in the spring of 2006 two 1802 counselors joined our guidance department to work with our at-risk population. The current administrative staff consists of a principal, three assistant principals, an activities director, and seven secondary teaching assistant principals (STAPs). The principal has led Dana Hills High School since the fall of 2006. The assistant principal in charge of guidance left to become a middle school principal and a current assistant principal moved into the position in the fall of 2007. The activities director joined the staff in fall of 2006. The physical plant has undergone a robust modernization, including twelve new science classrooms, which include five chemistry-specific labs. Old science rooms were converted to standard classrooms. This modernization has allowed for all departments to be grouped together to facilitate collaboration among content areas. There have been no significant changes to the academic program or to school demographics; however, the student population began to decline by approximately 100 students in fall 2006. This rate of decline is projected to continue for the next few years. The decline is due to opening a new high school. This was planned relief for our school.

Section 2: Implementation and Monitoring of the Action Plan

In the fall of 2006, the schoolwide action plan was incorporated into the Single Plan for Student Achievement and continues to be included, with revisions, at the start of each new school year. The plan is devised by the administrative team with significant input from the entire staff. The plan is then reviewed and accepted each year by the School Site Council. Throughout the year, departments and curricular teams analyze data in relation to the Single Plan for Student Achievement. The data analysis is used to revise curriculum and instruction as necessary. At the commencement of each school year, the staff modifies or revises annual goals as necessary.

Section 3: Progress on Critical Areas

A. Description of Progress on all Critical Areas of Follow-up

Critical Area of Follow-up #1: *Implement strategies to improve student achievement in literacy and mathematics for English Language Learners.*

Dana Hills currently has 211 English Language Learners. Each year ELL students are given the CELDT, California Standards Tests, and a spring writing assessment to determine if ELL students will be redesignated. Additional criteria for redesignation include an examination of teacher recommendations. Students requiring redesignation are then placed in the appropriate program.

Beginning in the fall of 2006 all teachers were required by the state to be trained in the GLAD strategies and/or have completed a certificated program to teach students. Project GLAD stands for and promotes an educational setting that produces effective, literate citizens of a global society. It is a model of respect for diversity not only in language and ethnicity, but also in thinking, learning, and personal experiences. It provides support for teachers and students alike to face change and success in an effective and confident manner. Through the use of GLAD Strategies, such as differentiated instruction, teachers are able to identify student strengths and weaknesses and make adjustments to instruction and assessments. Over the past three years CST results have fluctuated and the need to continue to work with our ELL population is apparent. Connecting our action plan to the CST results of our ELL population will be something we continue to do in the years to come.

A new strategy for intervention is our “targeted tutorial” Many of our ELL students participated in this program, developed for our at-risk population, which prepared students in the fundamentals of math, which gives the foundation needed to excel on standardized tests. Results of this intervention will be analyzed in the 2009/10 school year.

The ELL coordinator continues to play an active role in guiding students and their families toward success. Over the past three years, afternoon tutorials specifically geared for our ELL population have been held every Tuesday and Thursday. Bilingual and student tutors are present to help students in a myriad of content areas. ELAC (English Language Advisory Committee) meetings are held 7 to 8 times per year and provide a wealth of information for students and their families. Some of the presentations include information about ROP, EOP (Education Opportunity Program at Saddleback, a local community college), Family Resource Program, Migrant Education, and Drug Awareness. These presentations help students and families stay connected to their school and community through their open forum structure. In the last three years, there has been an increase in ELL attendance in ROP classes largely due to educating students and parents about the benefits of the ROP program.

Critical Area of Follow-up #2: *Improve the capacity of the school to meet the needs of all students by providing support programs and intervention strategies for at-risk students.*

In fall of 2005 the first “mandatory tutorial” was initiated as an attempt to work with DHHS freshmen that are at-risk. Students were identified as at-risk because of their grades in middle school and grades at the 6-week progress report. Using SIS, queries identified students who were enrolled in Freshman Focus class (district wide transition

class from middle to high school) as well as those who had a certain number of F's at certain grading periods. Students were assigned to intervention teachers and had to report to a "mandatory tutorial" instead of having a choice of where they wanted to attend tutorial.

The mandatory tutorial allowed us to work with the students on study skills and specific tutoring for classes. In 2006 following WASC, we created a class in our SIS that allowed us to track student achievement of those who were in the program. We also received donations from our PTSA to create incentives for attendance and improvement. We used the data from 07-08 to change the intervention to better suit specific needs.

In 2008-2009, DHHS identified students at risk for passing their initial testing of the CAHSEE in the spring of their sophomore year. Using a common, formative assessment of compiled "released" questions from prior CAHSEE's we identified 76 sophomores that needed support in specific simple math skills. We initiated this "Targeted Tutorial" in January as the testing dates approached and for a 4.5 week period met with students in a small setting to review areas of need identified in the common assessment all sophomore students took. Through a rotation of our student choice days in our school wide tutorial and a pull-out from math tutorials, the 76 students were given 3-4 "skills" that would equate to necessary points on the CAHSEE thus making passing more plausible. Each student received the skill in the form of a "Skill Card" that had an affirmation on the front and the simple skill on the back. Students accumulated the 3-4 cards each time they attended and all were placed on rings to help in review for the test. (ex. AFFIRMATION/FRONT OF CARD: "I can now graph any linear equation on the CAHSEE and will get any linear equation problems right when asked on the test." SKILL/BACK OF CARD: Finding Intercepts--To Find X intercept, set $Y=0$ AND To Find Y Intercept, set $X=0$). The cards were all laminated and in different colors. Of the 76 students, 41 or 54% had perfect attendance and another 24 missed only one of the offered skill sessions.

The AP of guidance created an intervention course code for these students and collected data through Data Director that will allow him and DHHS to chronicle the success of the students. CST data, eventual CAHSEE data and grade data is available through Data Director and the 76 students will be followed through their initial spring CAHSEE testing as well as their CST testing in May of 2009. This with discipline data and attendance data available in our SIS will allow us to gauge the success of the "Targeted Tutorial" and better utilize the time we have for our at-risk students.

District and site based administration designed and implemented Academic Intervention (AI) in the fall of 2008. Each year students deficient in credits were leaving the comprehensive high school to recover the necessary credits to stay "on track" for graduation. With the creation of AI, students can receive elective credit for the AI class and recover lost credits while enrolled in other graduation requirements. A second section of the class was added in the spring semester of 2009 and the program has shown great progress as it retains students and offers a concrete intervention for students that are/were "at-risk" for graduation. Currently we have 28 sophomores, 36 juniors, and 5 seniors

EXHIBIT A
(4 of 10)

equaling 69 students enrolled in AI. Of the 69 students 50 have made up one or more classes. As the program progresses we will assess the data to determine what next steps must be taken.

Critical Area of Follow-up #3: *Develop expertise in data analysis so that appropriate strands for ELA and Math CSTs can be identified as targets for student achievement and incorporated into the Single School Plan for Student Achievement.*

Dana Hills has used LARS (Longitudinal Assessment Reporting System) as a source for data analysis for the ELA and Math CSTs for the past three years. Based on LARS results, teachers used Scantron, as a program used to generate common assessments. At the end of the 2006-07 school year, Dana Hills made the decision to move toward software data analysis and phase out the use of Scantron, in favor of "Data Director", which provides both access to standardized data and the ability to generate assessment data from common assessments. At the start of the 2008-09 school year, selected teachers were trained in the use of Data Director. These leader experts in turn trained department chairs and course teams about how to input tests and how to retrieve and analyze data from common assessments. Assessments within course teams have enabled teachers to assess student achievement and adjust instruction. The data produced from student achievement molds the individual, curricular, departmental, and school wide goals. The analysis of data and creation of common assessments occur during weekly professional growth time.

In 2007, CUSD began the process of identifying "power standards" in core academic areas. Department chairs were trained how to identify power standards and have, in turn, trained their own departmental and curricular teams. In the fall of 2008, a school wide training led by district personnel was given during a professional growth day in order to clarify the process.

The "power standards" used within departments are directly linked to our ELA and Math CSTs. The creation of common assessments that will ultimately prepare students for success on the ELA and Math CSTs are the core to diversifying instruction within the classroom. The data for each common assessment is broken down by strand and teachers can then better prepare students for the actual CSTs.

Critical Area of Follow-up #4: *It is recommended that Dana Hills High School continue to increase the use of common assessments to guide instructional decisions and practices.*

Because DHHS built weekly collaborative staff development time into the schedule in the fall of 2006, departmental and curricular teams have continued to develop, refine, use, and revise common assessments that guide instructional decisions and practices. To aid curricular teams in this endeavor, DHHS began using Scantron, a software program that allows teachers to gather data about common assessments. Course teams could input common assessments into the software program and generate reports about student achievement. Teachers could use this data to determine the quality of common assessment questions and revise them when necessary. However, the program was

determined to be lacking in its capabilities for specific disciplines, namely English, and was limited in the kinds of reports that could be generated. It also did not allow for common assessment questions to be linked to the California Content Standards in all disciplines. Another, more comprehensive program, Data Director, replaced Scantron and is now being used to not only create and store common assessments, but also to generate more thorough student assessment reports. These reports allow teachers to further refine common assessments.

Examples from science and math are as follows: In fall of 2005, the Chemistry team developed a 10 question common assessment for each chapter of study. After a test was given, the percent correct was calculated for each question. The data served both short term and long term purposes. Short term, it allowed for instructors to assess the effectiveness of their lessons and re-teach content standards as necessary. Long term, the data served as a baseline to compare the effectiveness of new techniques used to deliver instruction. As a new technique was implemented and found to be successful, it was shared during the weekly late start meetings. In 2008, the common assessment questions were given using the Scantron software program. This software gave instructors the advantage of not only identifying the most missed questions but also which answers students selected for those questions. This data provided insight into the thought process of the students and led to additional refinement of delivery of the material. The Chemistry team was just recently trained on Data Director and will be working in the upcoming months to transfer their common assessment questions to the software program. Their goal is to use Data Director for administering their common assessment questions in the 2009/2010 school year. Additionally, three chemistry teachers employ student remote controls as formative assessment tools to guide their teaching.

The Algebra II team developed common assessments for each of the 4 CST clusters. Each cluster assessment spiraled from the previous cluster(s). It allowed for instructors to assess the effectiveness of their lessons and re-teach and then re-assess and re-teach content standards as necessary. Scantron and now Data Director have worked well for generating these assessments and analyzing the results. Late starts have allowed teams to meet and not only analyze individual teacher data, but the entire team data as well. Teachers can then collaborate and share their best practices. In the fall of the next school year, 2009/2010, the teams will then meet and compare the team cluster results with the actual CST cluster results to determine what areas need to be refined.

Critical Area of Follow-up #5: *It is recommended that Dana Hills High School further develop the curriculum of the AVID-like program to address skills that increase the potential of participating students to be successful in academically challenging course work and matriculate to post-secondary educational institutions.*

With the assignment of two new AVID coordinators, Dana Hills High School has made vast improvements to the AVID program. In the summer of 2007, the first of the hired coordinators, Tim Sampson, attended the AVID Summer Institute where he completed

the AVID Site Team's Initial Self Study and created the Site Team Plan that would be implemented in the fall. For further training, he also attended the New Coordinator Workshop at the Orange County Department of Education. With the addition of the second AVID coordinator, Robin Mairs, the previously single AVID class that housed all grade levels was divided into two sections – a freshman/sophomore combination and a junior/senior combination class. This division of the grade levels met AVID scheduling requirements. In order to fulfill the other requirements of the valid AVID program, Tim and Robin met with academic advisors to create schedules for AVID students that would meet the UC a-g requirements. They also created a 30 page AVID curriculum map that ensures the implementation of the Writing, Inquiry, Collaboration, and Reading standards of the AVID program at all grade levels. Tim and Robin continued to attend coordinator at Orange County Department of Education workshops so as to continue to improve the strength of the AVID program at DHHS.

Prior to spring semester of the 2007-08 school year, the AVID coordinators met with Assistant Principal Tim Horning, head of guidance, and the academic advisors to discuss appropriate AVID student placement and student recruitment strategies. As a result of the meeting, 18 new students were enrolled in AVID second semester while a few junior and senior students were dismissed from the program because they needed different curriculum accommodations. In addition, 8th grade students from two feeder middle schools were given the opportunity to tour the DHHS campus and explore the possibility of enrolling in the AVID program for the fall of 2008. A recruitment packet, including AVID student identification information, a parent letter in English and Spanish, and a student application, was devised so that the elements of the program could be readily understood by potential AVID students. In March of 2008, the AVID coordinators hosted a booth at 8th grade parent night for additional student recruitment.

In May of 2008, an official AVID Site Team was created to include one teacher from each of the core curricular areas. As a result of this newly created AVID site team and the efforts of the Tim and Robin to revamp the entire AVID program, DHHS's AVID program was officially certified in June of 2008. These newly recruited core course teachers attended a two-day training in August of 2008 so as to be prepared for teaching AVID students at the commencement of the 2008-09 school year. The team met again in September of 2008 to discuss how to incorporate AVID strategies in core curricular classrooms. The team also verified that all AVID student schedules were in line with the UC a-g requirements. In October of 2008, the AVID School Site Plan was completed and sent to the AVID center. The data included in the plan indicated that 40% of current AVID students qualified for Free/Reduced Lunch.

In February of 2009, Principal Robert Nye and the AVID coordinators hosted an AVID Parent Night to maintain open communication about the AVID program for currently enrolled AVID students and parents. In addition, the AVID coordinators once again began the recruitment process for potential AVID students at both feeder middle schools. The AVID coordinators continue to attend coordinator workshops at the Orange County Department of Education so as to maintain and improve the quality of the AVID program at DHHS.

Critical Area of Follow-up #6: *It is recommended that Dana Hills High School continue to use student assessment data to plan staff development activities.*

At the beginning of each school year, the leadership team, which consists of the principal and all department chairs, meets to discuss student assessment data including California standards tests, the California High School Exit Exam, and Advanced Placement exams. As new technology allows, the quality and comprehensive nature of the data continues to improve, enabling the leadership team to gather and disseminate data more effectively. Department and curricular teams receive data disaggregated by grade level, subject, and teacher. Curricular teams or individual teachers can also request data disaggregated by strand, proficiency level, and/or a variety of other methods.

In the fall of 2006, DHHS built weekly professional growth time into the bell schedule. Department teams and/or course teams meet for 50 minutes each week to analyze data, create annual performance, course, and department goals, and develop and revise curriculum. Course teams have become increasingly proficient at analyzing data and using the gleaned information as a result of district and site sponsored staff development. In the fall of 2007, core curricular department chairs attended Power Standard training at the district office and in turn trained teachers by department at the site level. Based on the work of several educational writers, most specifically Larry Ainsworth, identifying Power Standards assists teachers in clarifying what California content standards are essential for our students to learn and master. In response to other research conducted by Robert Marzano, Larry Lezotte, Doug Reeves, Grant Wiggins, and Jay McTighe, district personnel trained the entire DHHS staff in October of 2008 about how to identify, unwrap, and apply these Power Standards in a classroom setting. As a result, teachers have created more tightly developed common units, including more effective common formative and summative assessments.

B. Additional Areas Addressed

During the past three years, under leadership from the new Activities Director, Ken Nedler, our Associated Student Union (ASU) has undergone an ideological shift from an adult directed student government, to a student-centered government where the students have developed a stake and a say in their school. This ideology is grounded in the philosophy of a democratic education, where all students are given a voice in their education.

The ASU cabinet members develop leadership skills and are given numerous responsibilities all the while sharing decision-making with adults involved. This philosophy of shared decision-making is evident in administration meetings, where ASU representatives exchange ideas and present proposals to the administrative team. Both students and educational leaders work together to provide fun and safe activities for our student body. ASU members are also responsible now for the full planning and execution of most every student event on and off campus, including contacting adult professionals

for services such as DJ music, floral services, contacting and coordination of parent volunteers and other duties.

There is also a strong emphasis on the democratic process. Our ASU has re-written the school constitution and by-laws, creating Legislative Council made up of classroom representatives from 4th period and providing it with true legislative powers. A system of checks and balances has been installed for both the ASU cabinet and the Legislative Council. Our ASU has also learned of its financial responsibilities and has taken great strides in monitoring the student budget. Finally, our student government has begun developing relations with other schools in our district to form professional learning communities of their own, where students from different schools can share ideas and create a school where all students will feel connected to their school.

Recycling has also become an area of interest on our campus over the past three years. CFS has been involved with recycling for 2 years. This year, we have had a schoolwide effort to increase the amount of recycling occurring at our school. The waste management company, CR&R has provided us with a large bin in order to store our sorted recycled material. The CSF students go around the campus daily and empty the recycling trash cans...which we have placed next to a trash can in the interior of the school. CSF students also sort the recycled items into separate bags for bottles and cans. When the bin is full, CR&R comes to pick it up. Proceeds benefit both CSF and the school as a whole. Changes to the program this year include: Purchase of more cans for recycling project, reappointment of cans based on color for trash and recycling; purchase of lids with hole cutout for recycle cans; organization of CSF students to empty the cans and sort.

The Clean Campus program at DHHS began with an open meeting for all interested students, teachers and administrators in Sept. of 2008. At the initial meeting, Nate Ritscher, a teacher agreed to lead a committee in developing a plan to improve the cleanliness of the campus.

Over the course of several meetings, a combined group of faculty and students developed a mutually agreed upon plan based on several fundamental ideas:

- 1) The campus benefits from having a visible "teacher presence".
- 2) Picking up one's own trash is an expectation, and does not need additional incentives.
- 3) Enforcement needs to be consistent, and disciplinary consequences need to be prompt and significant.

These objectives have been implemented and incorporated into a program as follows:

- 1) Several teachers are scheduled each day to assist with lunch supervision. This is done on a voluntary basis; about 35 teachers (and other staff) have been regular participants over the course of the year.
- 2) Supervising teachers record problem areas and/or student names so that attention can be focused where it is most needed.

- 3) Students who litter (leave trash) face an afternoon school for the first offense and a Saturday school for ensuing infractions.
- 4) Areas that have continual problems with trash left behind are closed to entire groups of students (when no specific students have been identified as the culprits)

Though a long way from achieving perfection, these efforts have led to a marked improvement in the condition of the campus after lunch.

C. Action Plan Impact on Student Learning

Dana Hills High School continues to grow and show improvement in many academic areas. The school's API (Academic Performance Index) has seen continued growth above the 800 mark. The number of Advanced Placement exams given has grown tremendously since 2006 (going from 986 tests in 2006 to over 1500 in 2009). The graduation rate continues to remain high at 98%. Our attendance rate has also improved and was 96.2% in 2007-08. We were able to add two counselors on our campus who specifically deal with "at-risk" students. We were also able to add an intervention specialist, in conjunction with the City of Dana Point, to help track, monitor, and counsel teens with drug and alcohol issues.

Dana Hills High School is dedicated to continual school improvement. Our entire staff continues to analyze data to drive instruction. Professional development in the area of data analysis is ongoing and the entire staff continues to collaborate during late start days throughout the school year. The staff uses the data from common formative and summative assessments to gauge the effectiveness of teaching strategies. Teachers continue to work collaboratively together to refine lessons to improve student achievement.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,
AND COMMERCIAL WARRANTS**

BACKGROUND INFORMATION

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$3,167,287.16 with funding coming from the following district funds. The warrants total \$10,012,509.87.

Total Purchase Order Board Listing by Fund		
June 8, 2009		
		<u>Total Amount</u>
Fund 01	General Fund	\$2,444,323.92
Fund 11	Adult Ed Fund	\$1,212.87
Fund 12	Child Development Fund	\$6,510.34
Fund 13	Cafeteria Fund	\$12,193.67
Fund 14	Deferred Maintenance Fund	\$238,411.18
Fund 25	Capital Facilities Fund	\$62,504.00
Fund 68	Worker's Comp Fund	\$1,006.83
Fund 69	Health & Welfare Fund	\$4,240.00
Fund 70	Property & Liability Fund	\$132,000.00
		\$2,902,412.81
CFD's	Mello-Roos	\$264,874.35
		\$3,167,287.16

Approval of Consulting Agreements/Purchase Orders/Commercial Warrants

June 8, 2009

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FINANCIAL IMPLICATIONS

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Education approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano California

June 8, 2009

CONSULTANT AGREEMENT LISTING 2008-09

No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
1.	The Imagination Machine	\$1,270	5/29/09	Assembly, "The Writing Show" at Kinoshita Elementary	Gift Account
2.	Back To Natives Restoration	\$795	4/17/09 – 6/12/09	After School Program to Teach Students Regarding Habitats at San Juan Elementary	School Garden Grant
3.	Orange County Performing Arts Center	\$425	6/2/09	Assembly, "Americana Unlimited: Lotta Crabtree" at Moulton Elementary	PTA
4.	Donna O'Neill Land Conservancy	\$150	5/6/09	Assembly, "Adaptations of Plants & Animals" Slide Show at Carl Hankey Elementary	PTA
5. *	YMCA Capistrano Beach Cities	\$13,242	12/8/08 – 6/18/09	Childcare for No Child Left Behind Students at Del Obispo Elementary	Title 1
6.	School Innovations & Advocacy	\$42,400	7/1/08 – 6/30/09	Preparation & Filing of Reimbursement & Estimated Claims for the Mandated Reimbursement Process Program	General Fund
7. *	Art Masters, Inc.	\$312	7/1/08 – 6/30/09	Art Program, Two Additional Classes at Canyon Vista	PTA

8. *	Art Masters, Inc.	\$156	7/1/08 – 6/30/09	Art Program, One Additional Class at Hidden Hills	PTA
9. *	Action Learning Systems	\$1,000	9/9/08 – 6/8/09	Staff Development Training Relative to High Priority Grant Program at Kinoshita Elementary	Quality Education Investment Act Grant
10. *	Art Masters	\$195	7/1/08 – 6/30/09	Art Instruction Program, Additional Class Added at Bergeson Elementary	PTA
11. *	Art Masters	\$234	7/1/08 – 6/30/09	Art Instruction Program, Additional Class Added at Don Juan Avila Elementary	PTA
12.	Orange County Dept. of Education	\$1,567	6/5/09 & 6/10/09	Assembly, “Inside the Outdoors” Presentations of Traveling Scientist & Me & My World at Benedict Elementary	PTA

Contract documents are on file in the Purchasing Department.

*Amendment to increase original contract dollar amount to provide further service.

** Amendment to extend term of agreement.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano California

June 8, 2009

CONSULTANT AGREEMENT LISTING 2009-10

No.	Name	Amt.	Dates	Services To Be Provided	Funding Source
1. **	Bergman & Dacey, Inc.	\$250,000	7/1/09-6/30/10	Legal Services Pertaining to Facilities Services & Construction Issues	Construction Bonds

Contract documents are on file in the Purchasing Department.

*Amendment to increase original contract dollar amount to provide further service.

** Amendment to extend term of agreement.

BOARD LISTING

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2008-09 =====

Board of Trustees Meeting.....JUNE 8, 2009

MELLO-ROOS

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4773	89	DELL COMPUTER	NonCapEq/Fac Acq /SJHHS	20,605.76
4774	89	DANBRU WIRE & CABLE INC	NonCapEq/Fac Acq /SJHHS	867.37
4775	89	ALLIANCE DATACOM	NonCapEq/Fac Acq /SJHHS	11,341.50
4776	89	CDWG INC	NonCapEq/Fac Acq /SJHHS	1,877.16
4777	89	DIGITAL NETWORKS GROUP INC	NonCapEq/Fac Acq /SJHHS	112,511.68
4778	89	TROXELL COMM INC	NonCapEq/Fac Acq /SJHHS	6,733.80
4779	89	CDWG INC	NonCapEq/Fac Acq /SJHHS	16,416.90
4780	89	TROXELL COMM INC	NonCapEq/Fac Acq /SJHHS	13,118.64
4781	89	HARDY & HARPER INC	SI:Const/Fac Acq /SCHS	14,450.10
4782	89	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /SCHS	22,935.00
4783	89	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /SCHS	72.53
4784	98	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /SJHHS	4,658.84
4785	92	PACIFIC MOBILE HOME CONS	BI:Const/Fac Acq /LF Elem	36,344.00
4786	89	DEPT OF GENERAL SERVICES	F&EInstl/Fac Acq /SJHHS	2,941.07
14 Purchase Orders				\$264,874.35

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....JUNE 8, 2009

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
91500	1	CONSOLIDATED ELECTRICAL DISTR	SplsNonI/RR:Bldgs/Dstrctwd	3,818.76
91501	14	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /RR:Bldgs/Serra	950.00
91502	14	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /RR:Bldgs/Serra	2,175.00
91503	14	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /RR:Bldgs/Dstrctwd	5,700.00
91504	1	SCANTRON	InstMtIs/Instrctn/DJAMS	58.51
91505	1	SEHI COMPUTER	InstMtIs/Instrctn/Castille	73.28
91506	1	FACTORY EXPRESS	InstMtIs/Instrctn/CVHS	149.75
91507	1	KWIK KOPY	SplsNonI/InResrch/Dstrctwd	91.59
91508	1	ACCREDITING COMM F/SCHLS	SplsNonI/Sch Adm /Serra	43.50
91509	12	DISCOUNT OFFICE SERVICES	SplsNonI/Pup Serv/Dstrctwd	104.90
91510	14	SKY BLUE ENVIRONMENTAL	Serv&Op /RR:Bldgs/Dstrctwd	2,625.00
91511	14	SKY BLUE ENVIRONMENTAL	Serv&Op /RR:Bldgs/Dstrctwd	2,875.00
91512	14	SKY BLUE ENVIRONMENTAL	Serv&Op /RR:Bldgs/Serra	2,970.00
91513	14	SKY BLUE ENVIRONMENTAL	Serv&Op /RR:Bldgs/Serra	19,600.00
91514	14	SKY BLUE ENVIRONMENTAL	Serv&Op /RR:Bldgs/Dstrctwd	1,850.00
91515	1	GOLDEN RULE BINDERY	Txt Dist/Instrctn/CVHS	1,075.54
91516	1	EDUCATIONAL RESOURCES	InstMtIs/Instrctn/SJHHS	9,049.32
91517	1	MULTIPLE MEASURES LLC	PrepdExp/Undesig /Dstrctwd	8,550.00
91518	1	AP EXAMS	Serv&Op /PuplTest/Dstrctwd	250.00
91519	1	BEAN, CAROL	Serv&Op /Instrctn/Mission	164.00
91520	1	BROWN, CHRISTINE M.	Serv&Op /Instrctn/St Edwrđ	199.00
91521	1	MILDREW, JULIE	Serv&Op /Instrctn/St Edwrđ	722.85
91522	1	WESP, SUZANNE	Serv&Op /Instrctn/St Edwrđ	300.00
91523	1	PETERSON, SYLVIA	Serv&Op /Instrctn/Mission	155.00
91524	1	FRANKE, JACKIE	Serv&Op /Instrctn/Mission	75.00
91525	1	PETERSON, SYLVIA	Serv&Op /Instrctn/Mission	70.00
91526	1	HOPPER, LYNN	Serv&Op /Instrctn/Our Savr	1,425.00
91527	12	SONICWISE	SplsNonI/Pup Serv/Dstrctwd	471.19
91528	1	KWIK KOPY	SplsNonI/InResrch/Dstrctwd	500.00
91529	1	FEDEX KINKOS	SplsNonI/Sch Adm /Las Palm	235.33
91530	1	EAGLE SOFTWARE	CnfrNonI/TIS /Dstrctwd	500.00
91531	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Las Palm	732.00
91532	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Benedict	4,610.00
91533	1	MACGILL DISCOUNT NURSE SUPPLY	InstMtIs/Instrctn/CanVistE	85.02
91534	1	OFFICE DEPOT	St Rcpts/Undesig /Dstrctwd	3,804.08
91535	1	WESTSIDE CULTURAL CENTER	Serv&Op /Enterprs/DJAMS	500.00
			Serv&Op /Enterprs/AVMS	500.00
91536	1	B & H PHOTOGRAPHY	InstMtIs/Instrctn/SJHHS	7,955.31
91537	1	PUGA, CHRISTINE	Serv&Op /Sch Adm /Dstrctwd	2,000.00
91538	1	LIGHTFOOT LTD.	InstMtIs/Instrctn/CVHS	356.09
91539	1	GOLDEN RULE BINDERY	InstMtIs/Instrctn/GrgWhite	1,740.00
91540	1	EDUCATIONAL RESOURCES	InstMtIs/Instrctn/CVHS	2,363.68
91541	1	PUBLIC SURPLUS	Sale:Eq /Undesig /Dstrctwd	2,633.80
91542	1	TROXELL COMMUNICATIONS INC	InstMtIs/Instrctn/LF Elem	269.70
91543	13	SEHI COMPUTER	CANtrNet/FoodServ/Dstrctwd	243.20

Board of Trustees Purchase Order Listing
----- Fiscal Year: 2008-09 -----
Board of Trustees Meeting.....JUNE 8, 2009

PO No.	Fund	Vendor	Description	Amount
91544	1	COOKS ILLUSTRATED	InstMtls/Instrctn/ANHS	28.95
91545	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	89.95
91546	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	100.00
91547	1	ORANGE COUNTY DEPT OF ED/OCAD	Serv&Op /Instrctn/ANHS	375.00
91548	1	FOLLETT LIBRARY RESOURCES	Bks&Ref /Instrctn/Wood Cyn	220.82
91549	1	JONES SCHOOL SUPPLY CO INC	InstMtls/Instrctn/Del Obis	171.29
91550	1	UNITED STATES ACADEMIC	InstMtls/Instrctn/ANHS	556.82
91551	1	NASCO WEST	InstMtls/Instrctn/DJAMS	1,708.67
91552	1	MUSIC IN MOTION	InstMtls/Instrctn/LFMS	942.01
91553	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Las Palm	650.00
91554	1	STEWART AND ASSOC	Serv&Op /Op:Grnds/Dstrctwd	6,010.50
91555	1	ACADEMIC SUPER STORE	InstMtls/Instrctn/CVHS	5,217.73
91556	1	CORPORATE EXPRESS	InstMtls/Instrctn/ANHS	1,000.00
91557	1	RIVERSIDE PUBLISHING CO	SpplsNonI/PsychSer/Dstrctwd	171.14
91558	1	PEARSON ASSESSMENTS	SpplsNonI/PsychSer/Dstrctwd	96.44
91559	1	O'BANNON, BRUCE & REBECCA	Serv&Op /SE0thIns/Dstrctwd	8,175.00
91560	1	GORSKI, PAUL AND MEAGHAN	NPS /NPA /Dstrctwd	7,400.00
91561	1	LAW OFFICE OF LEEJANICE TOBACK	Legal /SupvAdmn/Dstrctwd	3,200.00
91562	1	OAK GROVE INSTITUTE	Residtl /NPS /Dstrctwd	7,656.43
91563		VOID	VOID	0.00
91564	1	IRVINE UNIFIED SCHOOL DISTRICT	Conf:Ins/SE0thIns/Dstrctwd	510.00
			CnfrNonI/SupvAdmn/Dstrctwd	40.00
91565	1	SANTILLANA PUBL CO	InstMtls/Instrctn/Dstrctwd	24,860.25
91566	1	CA DEPT OF ED	Oth Fed /Undesig /Dstrctwd	1,470.00
91567	1	EMERGENCY TRAINING NETWORK	InstMtls/Instrctn/DHHS	6,750.00
91568	1	SRA/WRIGHT GROUP/MCGRAW HILL	Serv&Op /Instrctn/St Mary	1,250.00
91569	1	TAYLOR, SHARON	Serv&Op /Instrctn/St Mary	1,904.80
91570		VOID	VOID	0.00
91571	1	IMAGE 2000	InstMtls/Instrctn/Tesoro	748.51
91572	1	BLOCK & COMPANY INC	SpplsNonI/Bus Serv/Dstrctwd	184.22
91573	1	APPLE COMPUTER INC	InstMtls/Instrctn/SMS	77.21
91574	13	B & H PHOTOGRAPHY	CANtrNet/FoodServ/Dstrctwd	311.90
91575	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	519.82
91576	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	618.23
91577	1	CORPORATE EXPRESS	SpplsNonI/SupvAdmn/Dstrctwd	61.25
91578	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	591.28
91579	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
91580	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
91581	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	5,750.00
91582	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	5,750.00
91583	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
91584	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
91585	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
91586	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
91587	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	397.00
91588	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	5,750.00
91589	1	LIFETRENDS GROUP	SpplsNonI/Enterprs/SJHHS	1,693.08
91590	1	SNAP-ON TOOLS CORP	InstMtls/Instrctn/ANHS	26.03
91591	1	ORANGE COUNTY ACADEMIC DECA	Conf:Ins/Instrctn/SCHS	750.00
91592	1	UNIVERSAL TECHNICAL INSTITUTE	Conf:Ins/Instrctn/Dstrctwd	105.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....JUNE 8, 2009

PO No.	Fund	Vendor	Description	Amount
91593	1	NIMCO INC	InstMtls/Instrctn/SCHS	221.26
91594	1	JOSTENS	InstMtls/Instrctn/SCHS	2,045.84
91595	1	JOSTENS	InstMtls/Instrctn/SCHS	1,019.74
91596	13	EZA STUDIOS	CANtrNet/FoodServ/Dstrctwd	5,640.00
91597	12	DAVID GRANT INC	Serv&Op /Instrctn/Dstrctwd	973.31
91598	1	CDWG Inc	SplsNonI/Enterprs/SCHS	1,032.12
91599	1	SEHI COMPUTER	SplsNonI/InResrch/Dstrctwd	144.64
91600	12	SCHOOL SPECIALTY	InstMtls/Instrctn/Dstrctwd	923.07
91601	1	ULINE	SplsNonI/PsychSer/Dstrctwd	254.95
91602	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	19,210.54
91603	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	22,944.03
91604	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	25,659.30
91605	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	16,020.09
91606	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	23,554.97
91607	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	29,664.32
91608	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	19,753.59
91609	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	24,912.60
91610	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	22,333.10
91611	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	34,212.40
91612	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	5,430.54
91613	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	22,944.03
91614	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	13,372.70
91615	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	12,965.41
91616	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	16,970.44
91617	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	14,255.17
91618	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	17,852.90
91619	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	21,179.11
91620	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	29,800.09
91621	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	22,129.45
91622	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	22,333.10
91623	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	23,079.80
91624	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	17,649.26
91625	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	24,233.78
91626	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	19,346.30
91627	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	26,473.88
91628	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	26,609.65
91629	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	28,985.51
91630	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	16,427.38
91631	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	11,268.37
91632	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	12,087.62
91633	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	19,753.59
91634	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	15,409.16
91635	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	35,977.33
91636	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	30,411.02
91637	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	24,437.43
91638	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	20,975.46
91639	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	29,867.97
91640	1	EDUCATIONAL RESOURCES	InstMtls/Instrctn/Dstrctwd	196.02
91641	1	DEPT OF GENERAL SERVICES	Serv&Op /Prsnl:HR/Dstrctwd	66.00
91642	1	SOUTHPAW ENTERPRISES INC	SplsNonI/HlthServ/Dstrctwd	435.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....JUNE 8, 2009

PO No.	Fund	Vendor	Description	Amount
91643	1	SCOTT FORESMAN	PrepdExp/Undesig /Dstrctwd	18,395.95
91644	1	TIFCO INDUSTRIES	Ppl Tran/PuplTran/Dstrctwd	6,000.00
91645	1	MISSION VIEJO GLASS	InstMtls/Instrctn/CVHS	440.80
91646	1	NASCO WEST	InstMtls/Instrctn/Dstrctwd	3,196.86
91647	1	SEHI COMPUTER	InstMtls/Enterprs/NHMS	768.48
91648	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/DHHS	163.07
91649	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Lobo	489.34
91650	1	CDWG Inc	InstMtls/Instrctn/SCHS	46.28
91651	1	PAPER DIRECT	SplsNonI/Sch Adm /Malcom	55.83
91652	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Dstrctwd	1,284.91
91653	1	DICK BLICK WEST	InstMtls/Instrctn/ANHS	192.78
91654	1	BREITHAUPT, TERESA	InstMtls/Instrctn/Bridges	476.20
91655	11	SCHOLASTIC INC	InstMtls/Instrctn/Dstrctwd	61.67
91656	13	PRODUCE FOR BETTER HEALTH	CANtrNet/FoodServ/Dstrctwd	3,096.75
91657	13	HEALTH EDCO / WRS GROUP LTD	CANtrNet/FoodServ/Dstrctwd	1,606.82
91658		VOID	VOID	0.00
91659	1	STORMWATER MAINTENANCE CO	Rntl:Oth/RR:Bldgs/Dstrctwd	2,225.00
91660	1	CDWG Inc	InstMtls/Instrctn/Serra	1,117.95
91661	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Dstrctwd	258.83
91662	1	SMARDAN SUPPLY COMPANY	SplsNonI/RR:Bldgs/Dstrctwd	5,000.00
91663	1	JOHNSTONE SUP OF ANAHEIM	SplsNonI/RR:Bldgs/Dstrctwd	40,000.00
91664	1	AMERICAN LOGISTICS COMPANY LLC	Serv&Op /PuplTran/Dstrctwd	20,000.00
91665	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/CVHS	3,237.49
91666	1	PRO PHOTO CONNECTION INC	NonCapEq/Instrctn/SCHS	3,323.45
91667	1	DELL COMPUTER	NonCapEq/Instrctn/San Juan	5,537.12
91668	1	APPLE COMPUTER INC	NonCapEq/Instrctn/SCHS	6,225.45
91669	1	LEGOLAND	Serv&Op /Instrctn/Crn Vlly	132.00
91670	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/Dstrctwd	8,023.58
91671	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/ANHS	3,862.80
91672	14	SUNDEK	Rntl:Oth/RR:Bldgs/SCHS	42,352.86
91673	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/ANHS	652.50
91674	1	FOLLETT LIBRARY RESOURCES	InstMtls/Enterprs/Tesoro	8,100.00
91675	68	HEADSETS.COM	SplsNonI/Enterprs/Dstrctwd	156.83
91676	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	3,975.55
91677	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	386.28
91678	1	WAXIE	St Rcpts/Undesig /Dstrctwd	1,676.59
91679	1	OFFICE DEPOT	St Rcpts/Undesig /Dstrctwd	933.34
91680	1	COOK EQUIPMENT COMPANY OF	Rntl:Oth/Op:Grnds/Dstrctwd	5,000.00
91681	1	APPLE COMPUTER INC	NonCapEq/Instrctn/ANHS	4,669.09
91682	1	APPLE COMPUTER INC	InstMtls/Instrctn/DHHS	3,112.73
91683	1	APPLE COMPUTER INC	NonCapEq/Instrctn/CVHS	2,495.25
91684	1	MIND RESEARCH INSTITUTE	PrepdExp/Undesig /Dstrctwd	3,806.25
91685	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	448.92
91686	1	DICK BLICK WEST	InstMtls/Instrctn/SCHS	540.34
91687	1	JPT AMERICA INC	InstMtls/Instrctn/SCHS	793.20
91688	1	ELLISON EDUCATIONAL EQUIPMENT	InstMtls/Instrctn/SCHS	773.40
91689	1	MERIDIAN EDUCATION CORP	InstMtls/Instrctn/Dstrctwd	802.94
91690	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/SCHS	3,561.61
91691	1	SUBSCRIPTIONS SERVICES OF	InstMtls/Enterprs/Tesoro	692.49
91692	1	CORPORATE EXPRESS	InstMtls/SDCInstr/Dana ENF	100.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2008-09 =====
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PO No.	Fund	Vendor	Description	Amount
91693	1	OFFICE DEPOT	SpplsNonI/Sch Adm /FrshStrt	200.00
91694	1	US BANK	SpplsNonI/DW Undst/Dstrctwd	10,000.00
91695	1	SCANTRON	InstMtls/Instrctn/ANHS	65.46
91696	1	SEHI COMPUTER	InstMtls/SE0thIns/Dstrctwd	174.30
91697	1	SEHI COMPUTER	NonCapEq/Sch Adm /Palisade	884.66
91698	1	APPLE COMPUTER INC	NonCapEq/Instrctn/SJHHS	10,875.00
			NonCapEq/Instrctn/Dstrctwd	5,437.50
			NonCapEq/Enterprs/Dstrctwd	30,059.24
91699	1	GOV CONNECTION INC	InstMtls/Instrctn/BAMS	78.19
91700	1	DISCOUNT OFFICE SERVICES	SpplsNonI/PrntPart/Dstrctwd	18.47
91701	1	CDWG Inc	InstMtls/Instrctn/SJHHS	500.00
91702	1	CRAFT RACKETS	InstMtls/Instrctn/ANHS	1,108.47
91703	1	ORANGE COUNTY PROBATION DEPT	Serv&Op /Op:Grnds/Dstrctwd	15,000.00
91704	1	ARTESIA SAWDUST	SpplsNonI/Op:Grnds/Dstrctwd	5,000.00
91705	1	EDUCATIONAL RESOURCES	InstMtls/Instrctn/Hiddn Hl	152.25
91706	1	EDUCATIONAL RESOURCES	InstMtls/Instrctn/Dstrctwd	533.69
91707	1	APPLE COMPUTER INC	InstMtls/Instrctn/SCHS	2,185.88
91708	1	EDUCATIONAL RESOURCES	InstMtls/Instrctn/SCHS	5,577.92
91709	1	DEWEYS HOME APPLIANCES	NonCapEq/Instrctn/Dstrctwd	1,406.14
91710	1	D.GILBERT & ASSOC/MESA GOLF CT	Rntl:Oth/Sch Adm /SCHS	210.48
91711	1	CAPISTRANO GOLF CARS	Rntl:Oth/Sch Adm /SCHS	475.84
91712	1	PRUDENTIAL OVERALL SUPPLY	SpplsNonI/Warehse /Dstrctwd	170.00
91713		VOID	VOID	0.00
91714	1	LAMINATOR.COM	NonCapEq/Sch Adm /Crn Vlly	946.72
91715	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/Serra	500.00
91716	1	SPARKLETTS	InstMtls/Instrctn/DHHS	15.00
91717	1	SPARKLETTS	SpplsNonI/SupvAdmn/Dstrctwd	300.00
91718	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Enterprs/SMS	115.32
91719	1	LINGUI SYSTEMS INC	SpplsNonI/Spch Aud/Dstrctwd	107.50
91720	1	FLAGHOUSE INC	SpplsNonI/HlthServ/Dstrctwd	53.45
91721	1	ACCESS INGENUITY	InstMtls/Aid:Inst/Dstrctwd	222.06
91722	1	DHARMA TRADING CO	InstMtls/Instrctn/DJAMS	305.53
91723	1	OCEAN INSTITUTE	FieldTrp/Instrctn/FNMS	12,000.00
91724	1	SCHULTZ, DON	Serv&Op /Instrctn/BAMS	320.00
91725	1	BORDERS BOOKS #521	InstMtls/PrntPart/Dstrctwd	1,550.00
91726	1	HORN IMPROVEMENT	InstMtls/Instrctn/SMS	344.74
91727	1	SCHOLASTIC INC	InstMtls/PrntPart/Dstrctwd	1,550.00
91728	1	OCMC	InstMtls/Instrctn/Bergeson	160.00
91729	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/Tesoro	18,017.70
91730	1	SAF-COM SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
91731	68	IRON MOUNTAIN	SpplsNonI/Enterprs/Dstrctwd	850.00
91732	1	CUSD-MELLO ROOS	BI:Const/Fac Acq /SCHS	34,337.00
91733	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /Marblehd	282.73
91734	1	SCHOOL NURSE	SpplsNonI/Sch Adm /Kinoshita	254.69
91735	1	SNAP-ON TOOLS CORP	InstMtls/Instrctn/Dstrctwd	6,999.36
91736	1	DELL COMPUTER	NonCapEq/Enterprs/SJHHS	4,272.29
91737	1	ALL 4 DVD	Conf:Ins/Instrctn/ANHS	1,099.00
91738	1	RALPHS GROCERY CO	InstMtls/Instrctn/LFMS	400.00
91739	1	DONNA O'NEIL LAND CONSERVANCY	FieldTrp/Instrctn/Hankey	840.00
91740	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Benedict	1,328.00

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PO No.	Fund	Vendor	Description	Amount
91741	1	WILD RIVERS	FieldTrp/Instrctn/Palisade	2,280.00
91742	1	AQUARIUM OF THE PACIFIC	FieldTrp/Instrctn/Crn Vlly	532.50
91743	1	ORANGE COUNTY DEPT OF EDUC	FieldTrp/Instrctn/Del Obis	1,228.50
91744	1	IKON FINANCIAL SERVICES	Rnt&Repr/Instrctn/VarSites	330.00
91745	1	CHEF TOYS	InstMtls/Instrctn/Serra	188.99
91746	1	FOWLER, PEGGY	Serv&Op /Instrctn/St Mary	682.78
91747	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	1,037.48
91748	1	FLASHMASTER	InstMtls/Instrctn/Lgna Nig	1,447.93
91749	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/MFMS	95.84
91750	1	GREENFLOW INTERNATIONAL	SpplsNonI/SupvAdmn/Dstrctwd	25,620.63
91751	13	LUNCHBYTE SYSTEMS INC	Comptr /FoodServ/Dstrctwd	295.00
91752	1	DELL COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	644.89
91753	1	PEARSON AGS GLOBE	InstMtls/Instrctn/Dstrctwd	655.41
91754	1	RENAISSANCE LEARNING INC	Rnt&Repr/Aid:Inst/Dstrctwd	324.50
91755	1	CHINA SPROUT INC	InstMtls/Instrctn/LF Elem	1,498.34
91756	1	TROPHIES TOMORROW	SpplsNonI/Sch Adm /ANHS	263.18
91757		VOID	VOID	0.00
91758		VOID	VOID	0.00
91759	1	PEARSON ASSESSMENTS	SpplsNonI/Spch Aud/Dstrctwd	359.73
91760	1	SCHOOL COMPANY	InstMtls/Instrctn/AVMS	64.32
91761	1	TROXELL COMMUNICATIONS INC	SpplsNonI/Sch Adm /Lobo	324.08
91762	1	APPLE COMPUTER INC	InstMtls/Instrctn/ANHS	1,627.99
91763	1	DELL COMPUTER	InstMtls/Enterprs/NHMS	107.27
91764	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/San Juan	10,000.00
91765	1	GOV CONNECTION INC	InstMtls/Instrctn/CVHS	99.88
91766	1	ANGELUS PACIFIC CO	PrepdExp/Undesig /Dstrctwd	2,756.38
91767	1	OFFICE DEPOT	InstMtls/Instrctn/LRMS	100.88
91768	1	QUINTESSENTIAL SCHOOL SYSTEMS	Serv&Op /TIS /Dstrctwd	46,584.30
91769	1	SEHI COMPUTER	NonCapEq/Pup Serv/Dstrctwd	884.66
91770	1	DEPT OF GENERAL SERVICES	SpplsNonI/RR:Bldgs/Crn Vlly	10.07
			Serv&Op /RR:Bldgs/Dstrctwd	35.70
91771	1	MORENA TILE	SpplsNonI/RR:Bldgs/Dstrctwd	500.00
91772	1	CAPISTRANO GOLF CARS	InstMtls/Instrctn/SCHS	480.81
91773	1	EAGLE COMMUNICATIONS	Rntl:Oth/Sch Adm /FNMS	318.57
91774	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/ANHS	539.40
91775	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	7,441.60
91776	1	SEHI COMPUTER	InstMtls/SDCInstr/Dstrctwd	94.06
91777	1	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	94.06
91778	1	DELL COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	133.10
91779	1	DELL COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	133.10
91780	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/Palisade	125.38
91781	1	CDWG Inc	InstMtls/Instrctn/Las Palm	3,037.39
91782	1	DELL COMPUTER	NonCapEq/Pup Serv/Dstrctwd	908.62
91783		VOID	VOID	0.00
91784	1	GLENCOE DIV OF	9-12 Sta/Instrctn/Dstrctwd	5,537.15
91785	1	GLENCOE DIV OF	9-12 Sta/Instrctn/Dstrctwd	7,825.99
91786	1	MPS	9-12 Sta/Instrctn/Dstrctwd	6,976.56
91787	1	HOLT MCDUGAL	9-12 Sta/Instrctn/Dstrctwd	2,516.91
91788	1	HOLT MCDUGAL	9-12 Sta/Instrctn/Dstrctwd	3,708.03
91789	1	FOLLETT EDUCATIONAL SERVICES	9-12 Sta/Instrctn/Dstrctwd	3,454.99

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PO No.	Fund	Vendor	Description	Amount
91790	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	6,499.90
91791	1	HOLT MCDUGAL	9-12 Sta/Instrctn/Dstrctwd	3,169.68
91792	1	GLENCOE DIV OF	9-12 Sta/Instrctn/Dstrctwd	29,387.66
91793	1	PERMA-BOUND	9-12 Sta/Instrctn/Dstrctwd	28,095.56
91794	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	11,581.87
91795	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	14,017.51
91796	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	11,360.46
91797	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	6,587.96
91798	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	10,194.99
91799	1	GLENCOE DIV OF	9-12 Sta/Instrctn/Dstrctwd	29,406.96
91800	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
91801	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
91802	1	DELL COMPUTER	NonCapEq/Instrctn/SCHS	3,536.08
91803	1	WAXIE	SplsNonI/Sch Adm /San Juan	226.92
91804	1	ORANGE COUNTY PERFORMING ARTS	Serv&Op /Instrctn/Benedict	910.00
91805	1	PROFESSIONAL TUTORS OF AMERICA	CnsltIns/Instrctn/Dstrctwd	10,000.00
91806		VOID	VOID	0.00
91807	1	IMAGINATION MACHINE	CnsltIns/Instrctn/Palisade	255.00
91808	13	POLLETT, LENEA	CANtrNet/FoodServ/Dstrctwd	1,000.00
91809	14	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /DHHS	35,000.00
91810	1	WESTSHIELD ADOLESCENT SERVICES	Sub RTC /NPS /Dstrctwd	20,000.00
91811	1	ORANGE COUNTY DEPT OF EDUC	Serv&Op /Libr&Med/Dstrctwd	5,000.00
91812	1	BERG RYAN OD MS ED, JULIE	NPA /NPA /Dstrctwd	2,660.00
91813	1	MARDAN CENTER OF ED	NPS /NPS /Dstrctwd	1,204.00
91814	1	SCIENCE ON THE GO INC	Serv&Op /Instrctn/Wagon Wh	610.00
91815	1	CINNAMON HILLS SCHOOL	Residtl /NPS /Dstrctwd	7,425.00
91816	1	DEVEREUX TEXAS TREATMENT	Residtl /NPS /Dstrctwd	7,682.34
91817	1	BERG RYAN OD MS ED, JULIE	NPA /NPA /Dstrctwd	1,140.00
91818	1	DISCOVERY SCIENCE CENTER	Serv&Op /Instrctn/Benedict	550.00
91819	25	PJHM ARCHITECTS SOUTHWEST INC	BI:Arch /Fac Acq /Dstrctwd	3,500.00
91820		VOID	VOID	0.00
91821	1	ORANGE COUNTY PERFORMING ARTS	Serv&Op /Enterprs/Reilly	850.00
91822	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	221.85
91823	1	XPEDX	St Rcpts/Undesig /Dstrctwd	23,476.95
91824	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Dstrctwd	1,732.15
91825	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Dstrctwd	866.08
91826	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/Dstrctwd	888.91
91827	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	388.24
91828	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	789.09
91829	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	6,570.04
91830	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Dstrctwd	2,769.08
91831	1	SEHI COMPUTER	NonCapEq/Instrctn/Dstrctwd	2,121.11
91832	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Dstrctwd	6,255.49
91833	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	312.33
91834	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	285.47
91835	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	1,357.67
91836	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	1,717.15
91837	1	APPLE COMPUTER INC	InstMtls/Instrctn/Dstrctwd	812.36
91838	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	489.10
91839	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	86.78

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PO No.	Fund	Vendor	Description	Amount
91840	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	89.78
91841	1	JOURNEYED.COM	InstMtls/Instrctn/CVHS	48.48
91842	1	SUNSHINE COTTAGE	InstMtls/SDCInstr/Dstrctwd	17.54
91843	11	DE NICOLA, BEVERLY	InstMtls/Instrctn/Dstrctwd	401.20
91844	1	SEHI COMPUTER	InstMtls/Instrctn/Chaparal	219.09
91845	1	SCHOOL MATE	InstMtls/Instrctn/LadraElm	444.00
91846	1	APPLE COMPUTER INC	InstMtls/Instrctn/OsoGrand	772.13
91847	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/Kinoshta	8,700.00
91848	1	CAFE	Conf:Ins/Instrctn/Serra	399.00
91849	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	279.00
91850	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	100.00
91851	1	EDUCATIONAL RESOURCES	SpplsNonI/Purch /Dstrctwd	56.85
91852	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	114.56
91853		VOID	VOID	0.00
91854	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/SCHS	1,646.65
91855	1	TODD, JENNIFER	InstMtls/Instrctn/FNMS	1,516.44
91856		VOID	VOID	0.00
91857	1	CALLOWAY HOUSE INC	InstMtls/Instrctn/LF Elem	2,500.61
91858	1	ORIENTAL TRADING COMPANY INC	InstMtls/Instrctn/San Juan	710.45
91859	1	AD TROPHY MANUFACTURING CORP	InstMtls/Instrctn/San Juan	1,375.69
91860	1	UPSTART	InstMtls/Instrctn/San Juan	35.23
91861	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
91862	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	180.00
91863	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	185.00
91864	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	120.00
91865	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	1,800.01
91866	11	ST CLEMENTS CHURCH	Rnt&Repr/Instrctn/Dstrctwd	500.00
91867	12	RALPHS GROCERY CO	InstMtls/Instrctn/Don Juan	500.00
91868	1	LINDAMOOD-BELL LEARNING	Serv&Op /Instrctn/St Edwrđ	369.00
91869	1	EAGLE SOFTWARE	Serv&Op /Instrctn/St Edwrđ	175.00
91870	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwrđ	200.00
91871	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwrđ	1,440.00
91872	1	CAFE	Conf:Ins/Instrctn/DHHS	399.00
91873	70	CORVEL CORPORATION	P/Yr Clm/Undesig /Dstrctwd	132,000.00
91874	69	ALLIANCE OF SCHOOLS FOR	Serv&Op /Enterprs/Dstrctwd	4,250.00
91875	1	UNION BANK OF CALIFORNIA	PrepdExp/Undesig /Dstrctwd	359,740.41
91876	1	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Saf&Trng/Dstrctwd	1,370.50
91877	1	STERICYCLE INC	SpplsNonI/Saf&Trng/Dstrctwd	72.81
91878	1	NASCO WEST	InstMtls/Instrctn/SMS	1,533.77
91879	1	NASCO WEST	InstMtls/SE0thIns/Dstrctwd	173.89
91880	1	DELL COMPUTER	InstMtls/Instrctn/LRMS	1,571.22
91881	1	DELL COMPUTER	InstMtls/Instrctn/LadraElm	1,571.22
91882	1	DELL COMPUTER	InstMtls/Instrctn/LFMS	1,481.44
91883	1	DELL COMPUTER	InstMtls/Instrctn/FNMS	44.89
91884	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	12,996.71
91885	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	7,376.51
91886	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Dstrctwd	269.70
91887	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Dstrctwd	696.00
91888	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Dstrctwd	304.50
91889	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	815.63

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91890	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	271.88
91891		VOID	VOID	0.00
91892	1	PAC TYPEWRITER & COMM	SplsNonI/RR:Bldgs/Dstrctwd	1,500.00
91893	1	THYSSEN ELEVATOR CORPORATION	Rntl:Oth/RR:Bldgs/Dstrctwd	10,000.00
91894	1	MARK LITTLEPAGE	Rntl:Oth/Dist Veh/Dstrctwd	5,000.00
91895	1	CLEAN ENERGY	Ppl Tran/PuplTran/Dstrctwd	25,000.00
91896	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	2,169.56
91897	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	433.91
91898	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	433.91
91899	1	CDWG Inc	NonCapEq/Instrctn/Dstrctwd	1,368.08
91900	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	271.88
91901	1	CDWG Inc	InstMtls/Instrctn/Dstrctwd	103.31
91902	14	COLLINS & AIKMAN	Rntl:Oth/RR:Bldgs/Dstrctwd	43,329.76
91903	14	COLLINS & AIKMAN	SplsNonI/RR:Bldgs/Dstrctwd	78,890.58
91904	1	HARDY & HARPER INC	NonCapEq/Enterprs/SJHHS	1,155.00
91905	25	PACIFIC MOBILE HOME CONS	BI:Const/Fac Acq /Tijeras	59,004.00
91906	1	JDS TANK TESTING & REPAIR INC	Ppl Tran/PuplTran/Dstrctwd	359.00
91907	1	CA HAZARDOUS SERVICES INC	Serv&Op /PuplTran/Dstrctwd	1,114.00
91908	1	SOUTHWEST LIFT & EQUIPMENT INC	Rntl:Oth/PuplTran/Dstrctwd	970.98
91909	1	SCHAEFFER MFG	SplsNonI/Dist Veh/Dstrctwd	2,602.85
			Ppl Tran/PuplTran/Dstrctwd	5,284.56
91910	1	MOBILE COMMUNICATION REPAIR	Serv&Op /Dist Veh/Dstrctwd	17,498.25
			Serv&Op /PuplTran/Dstrctwd	35,526.75
91911	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	189.56
91912	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	302.58
91913	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	32.71
91914	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/LRMS	16,500.00
91915	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/FNMS	9,500.00
			NonCapEq/Enterprs/FNMS	9,500.00
91916	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/LadraElm	13,500.00
91917	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/LFMS	29,000.00
91918	1	ARROW RESTAURANT EQUIPMENT	InstMtls/Instrctn/Serra	293.63
91919	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	5,030.45
91920	1	INNOVATIVE LEARNING CONCEPTS	InstMtls/RSPInstr/Castille	216.87
			InstMtls/Enterprs/Castille	64.78
91921	12	COMMUNITY PLAYTHINGS	InstMtls/Instrctn/Dstrctwd	234.90
91922	1	MORNING GLORY PRESS	InstMtls/Instrctn/Dstrctwd	142.50
91923	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Dstrctwd	2,018.06
91924	1	BORDERS BOOKS & GIFTS	InstMtls/Instrctn/Tijeras	762.16
91925	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Dstrctwd	606.83
91926	1	TROXELL COMMUNICATIONS INC	SplsNonI/SupvAdmn/Dstrctwd	408.90
91927	1	CDWG Inc	InstMtls/Instrctn/Tijeras	433.91
91928	1	CDWG Inc	NonCapEq/SupvAdmn/Dstrctwd	1,368.08
91929	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/Dstrctwd	747.11
91930	1	BEST BUY/GOV LLC	NonCapEq/Instrctn/Dstrctwd	2,018.15
91931	1	SEHI COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	1,831.37
91932	1	INTEGRATED BUSINESS SOLUTIONS	Serv&Op /Instrctn/VarSites	1,223.25
91933	1	SEHI COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	884.66
91934	1	OFFICE DEPOT	InstMtls/Instrctn/MFMS	174.10
91935	1	SEHI COMPUTER	InstMtls/Instrctn/Chaparal	262.41

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91936	1	SCANTRON	InstMtls/Instrctn/NHMS	25.17
91937	1	SCANTRON	SplsNonI/Sch Adm /AVMS	59.51
91938	1	STAPLES BUSINESS ADVANTAGE	SplsNonI/Sch Adm /CVHS	381.68
91939	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/Tesoro	100.76
91940	1	GOODWILL INDUSTRIES OF O.C.	Serv&Op /GuidCnsl/Dstrctwd	120.00
91941	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Hiddn Hl	1,526.85
91942	1	VANTAGE LEARNING	InstMtls/Instrctn/Dstrctwd	20,400.00
91943	1	VANTAGE LEARNING	InstMtls/Instrctn/Dstrctwd	21,450.00
91944	1	THINKRONIZE INC	NonCapEq/Instrctn/Dstrctwd	22,098.00
91945	11	TELEPARENT EDUCATIONAL SYSTEMS	Serv&Op /Instrctn/Dstrctwd	250.00
91946	1	COSTCO B.P.	InstMtls/Instrctn/SCHS	1,749.12
91947	1	GOPHER ATHLETIC	InstMtls/Instrctn/CanVistE	64.47
91948	1	GOPHER ATHLETIC	InstMtls/Instrctn/ArroyoMS	415.21
91949	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwrđ	280.00
91950	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/St Edwrđ	560.00

439 Purchase Orders \$2,902,319.83

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
138809	CITY OF SAN CLEMENTE	PO-280366	14,358.18
138810	CITY OF SAN JUAN CAPISTRANO	PO-280368	7,310.00
138811	COUNTY OF ORANGE	PO-283976	11,500.00
138812	DELL MARKETING L P	PO-091223	147.89
		PO-283105	1,676.18
		PO-283359	5,293.72
138813	IMAGE 2000	PO-091079	673.64
		PO-091147	79.39
		PO-280347	687.43
138814	INTEGRATED BUSINESS SOLUTIONS	PO-280565	58.19
		PO-280800	116.37
		PO-280822	562.46
		PO-280826	484.88
		PO-280831	1,373.81
138815	PRUDENTIAL OVERALL SUP	PO-280493	162.76
138816	SAN DIEGO GAS & ELECTRIC	PO-280369	35,060.50
138817	SANTA MARGARITA WATER	PO-280346	927.95
138818	SO CAL GAS CO	PO-280345	16,672.55
138819	SOLAG / CR&R	PO-281410	140.00
138820	SPARKLETTS	PO-280677	5.50
		PO-280706	145.51
		PO-280931	20.09
		PO-280996	22.76
		PO-281750	8.15
		PO-281752	17.85
		PO-282126	17.80
		PO-282786	6.05
138821	UNITED RENTALS NORTHWEST INC	PO-091390	43.50
138822	XEROX CORPORATION	PO-283180	33.04
138823	INTEGRATED BUSINESS SOLUTIONS	PO-281952	581.85
138824	MCMAHAN DESK INC	PO-090965	316.79
138825	SPARKLETTS	PO-280107	32.72
		PO-282127	32.62
		PO-282128	22.41
		PO-282129	33.15
		PO-282130	6.11
		PO-282131	28.62
		PO-282132	8.15
		PO-282788	10.26
138826	STATE BD EQUALIZATION	PV-095814	362.10
138827	STATE BD EQUALIZATION	PV-095815	547.47
138828	AT&T-CALNET2	PO-283838	13,834.70
138830	OFFICE DEPOT	PO-281275	84.21
		PO-284218	54.12
138831	ORGANIZED SPORTS	PO-090928	926.11

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Warrant Number	Name of Payee	Reference Number	Amount
138832	OVER NIGHT NUMBERING	PO-280334	35.00
138833	PEARSON	PO-090820	1,029.15
138834	PEARSON ASSESSMENTS	PO-090774	8,539.82
138835	PEARSON EDUCATION	PO-090557	720.05
138836	PSOC-WATERLINES TECHNOLOGIES	PO-282399	2,865.85
138837	SATCO SUPPLY	PO-281400	497.23
138838	SMARDAN SUPPLY COMPANY	PO-090895	5,666.60
		PO-280377	43.00
138839	SOUTHPAW ENTERPRISES INC	PO-090256	155.04
138840	SUBSCRIPTION SERVICES OF	PO-091052	389.30
138841	PEARSON EDUCATION	PO-091032	3,333.66
138842	OFFICE DEPOT	PO-283203	1,205.19
138843	PEARSON	PO-090711	928.20
138844	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	68,248.87
138845	CROSSBOW EDUCATION CORP	PO-091239	100.73
138846	DISCOUNT OFFICE SERVICES	PO-091003	100.09
138847	EXECUTIVE ENVIRONMENTAL SVCS	PO-091451	940.00
138848	FEDERAL EXPRESS CORP	PO-280932	570.91
138849	GANAHL LUMBER	PO-284227	3,682.86
138850	GOV CONNECTION INC	PO-091103	240.54
138851	INDUSTRIAL FORMULATORS INC	PO-091174	3,317.84
138852	IRON MOUNTAIN	PO-280441	226.40
138853	JOHN DEERE LANDSCAPES	PO-280902	159.66
138854	JOHNSTONE SUPPLY	PO-090897	6,706.94
138855	JOSTENS	PO-090927	2,794.21
138856	LAWNMOWERS ETC	PO-283940	1,161.62
138857	ELLSWORTH & VANDERMEER PRESS	PO-091282	299.70
138858	DOWNING, JOHN HENRY	PV-095845	16.00
138859	FARROKHNIA, RYAN	PV-095843	158.00
138860	HOLTON, HEATHER ELLEN	PV-095844	84.00
138861	JOHNSON, AARON	PV-095850	20.00
138862	KOSZAREK, ELISE	PV-095842	104.00
138863	KRUPINSKI, BRETT	PV-095851	77.00
138864	BROWN, PATRICIA	PV-095852	75.00
138865	CHESWORTH, RENEE	PV-095853	150.00
138866	BREITHAUPT, SCOTT	PV-095849	276.00
138867	GOPEZ, DOMINGO	PV-095846	9.12
138868	MAI, MINH	PV-095874	87.00
138869	MARK, STEPHEN	PV-095862	15.00
138870	MARTIN, ARIANA	PV-095868	15.00
138871	MORROW, DAVID	PV-095879	57.00
138872	QUICKEL, KIM	PV-095854	81.00
138873	RHODES, WENDY	PV-095848	40.00
138874	SAFOURI, BEETA	PV-095882	25.00
138875	SNOWDEN, MARYBETH	PV-095884	26.01

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Warrant Number	Name of Payee	Reference Number	Amount
138876	STRICKLAND, GERRY	PV-095859	30.00
138877	THOMAS, GARY	PV-095847	11.55
138878	PETERSEN, LORI	PV-095883	75.00
138879	VELARDE, VALERIE	PV-095880	61.60
138880	ZIMMERMAN, ADRIENNE	PV-095881	75.00
138881	MCKENNA, DEBRA	PV-095861	217.25
138882	STEVENSON, ROBANA	PV-095855	221.74
138883	ALPINE ACADEMY	PO-280200	3,200.00
138884	AUTISM BEHAVIOR CONSULTANTS	PO-283560	6,043.00
138885	AUTISM SPECTRUM THERAPIES	PO-281214	3,568.70
138886	BERG RYAN OD MS ED, JULIE	PO-283554	665.00
138887	CARES	PO-280190	5,214.74
		PO-281727	130.00
138888	CATHEDRAL HOME FOR CHILDREN	PO-090608	2,888.00
		PO-090612	2,888.00
		PO-091033	2,888.00
		PO-281094	2,888.00
		PO-281095	2,888.00
		PO-281096	2,888.00
138889	CENTER FOR AUTISM &	PO-091386	669.50
		PO-280026	3,049.93
		PO-281217	1,647.00
		PO-281219	3,977.58
		PO-281725	1,543.78
		PO-282864	669.00
		PO-284122	1,055.50
138890	CINNAMON HILLS SCHOOL	PO-090603	2,970.00
		PO-091014	2,970.00
		PO-282853	2,970.00
138891	CREATIVE SOLUTIONS FOR AUTISM	PO-090212	3,950.00
138892	CROMWELL, PATRICIA	PO-280992	975.00
138893	DALE F. HARDEMAN TRUST ACCOUNT	PO-091382	5,970.00
138894	DEVEREUX TEXAS TREATMENT	PO-090611	2,770.68
		PO-284152	2,644.74
138895	DORES PHD, PAUL ALAN	PO-280149	3,200.00
138896	ECE4AUTISM	PO-282160	1,500.00
138897	EDUCATIONAL BASED SERVICES	PO-281802	5,154.63
138898	EMILY GRIFFITH CENTER	PO-280201	1,976.48
138899	EXCELSIOR YOUTH CENTER	PO-280205	1,622.06
138900	FAMILY LIFE CENTER BODEGA	PO-091385	1,592.55
		PO-281098	3,539.00
138901	LAW OFFICE OF MAUREEN GRAVES	PO-091181	18,000.00
138902	ROSS, JAMES AND NANCY	PO-091138	1,561.72
138903	ACADEMIC CHESS	PV-095867	27,454.79
138904	ALISO VIEJO ICE PALACE	PV-095876	1,655.40

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Warrant Number	Name of Payee	Reference Number	Amount
138905	DANA HARBOR BRIDGE CENTER	PV-095869	315.00
138906	DONALDSON, CINDY	PV-095871	145.60
138907	GREER, JILL	PV-095864	231.60
138908	HELLER, PAUL	PV-095872	327.60
138909	IVY WEST EDUCATIONAL SERV LLC	PV-095865	3,856.45
138910	JOHNSON, WARREN	PV-095870	186.90
138911	LEFEVRE, ALVA	PV-095877	71.50
138912	ORTEGA, NANETTE	PV-095866	289.10
138913	TUTORING PLUS INC.	PV-095875	238.00
138914	VEERA, SHANE	PV-095863	99.75
138915	WONG, FIONA L.	PV-095873	140.00
138916	YOUNG REMBRANDTS	PV-095878	16,685.90
138917	CABRAL ROOFING & WATERPROOFING	PO-282761	4,832.40
138920	BERGMAN & DACEY INC	PO-091370	33,670.16
		PO-284138	3,930.00
138921	PJHM ARCHITECTS SOUTHWEST INC	PO-091365	158.45
		PO-091371	2,975.72
138922	PJHM ARCHITECTS SOUTHWEST INC	PO-091367	12,422.04
		PO-091369	6,671.66
		PO-091375	169.85
138923	ACETEC SECURITY SYSTEMS	PO-280285	6,057.00
138924	APPLE COMPUTER INC	PO-091265	1,402.24
		PO-091267	1,262.19
		PO-091268	1,262.19
		PO-091272	4,153.62
		PO-091273	4,153.62
138925	CA OFFICE SYSTEMS INC	PO-281033	14.32
138926	CINTAS	PO-282313	279.66
138927	CINTAS CORP	PO-280281	681.89
		PO-281626	60.20
138928	DELL MARKETING L P	PO-091164	1,221.58
		PO-091262	1,318.34
		PO-091263	1,554.68
		PO-091269	777.35
		PO-091274	777.35
		PO-091328	133.10
		PO-091356	44.89
138929	IKON FINANCIAL SERVICES	PO-280561	973.32
		PO-280821	1,359.38
		PV-095889	897.20
138930	IMAGE 2000	PO-091075	509.05
		PO-280347	225.99
		PO-284203	215.66
138931	KONICA MINOLTA BUSINESS SOLNS	PO-091258	213.01

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Warrant Number	Name of Payee	Reference Number	Amount
138932	MARLIN LEASING	PO-280563	253.21
		PO-280801	290.93
		PO-281268	534.43
138933	PITNEY BOWES	PO-280936	508.00
138934	PRUDENTIAL OVERALL SUP	PO-281736	56.11
138935	SAN DIEGO GAS & ELECTRIC	PO-280369	65,975.55
138936	SANTA MARGARITA WATER	PO-280346	530.00
138937	SMART & FINAL	PO-280287	33.95
		PO-281976	3.98
		PO-282455	53.53
138938	SO CAL GAS CO	PO-280345	724.25
138939	SO COAST WATER DIST	PO-280359	3,253.34
138940	SOLAG / CR&R	PO-091245	2,033.77
		PO-281410	29,911.24
138941	THYSSENKRUPP ELEVATOR CORP	PO-091476	5,087.83
138942	TRANSPORTATION CHARTER SERVICE	PV-095888	1,600.00
138943	TROXELL COMM INC	PO-090986	678.83
138944	AT&T/MCI	PO-280948	1,421.07
138945	M&M PAPER CO	PO-091440	1,539.90
138946	MARSHALL MUSIC	PO-280779	39.44
138947	MCGRAW-HILL COMPANIES	PO-091029	626.06
		PO-091030	306.49
138948	MHS RESEARCH DEPARTMENT	PO-091034	680.23
138949	MISSION VIEJO GLASS	PO-280400	305.00
138950	MODERN SIGNS PRESS INC	PO-091296	170.25
138951	MORENA TILE	PO-280293	20.43
138952	MOUNTAIN WATER COMPANY	PO-283350	38.55
138953	MYERS FORKLIFT INC	PO-090102	11,934.54
		PO-280938	252.69
138954	NCS PEARSON	PV-095892	338.98
138955	OFFICE DEPOT	PO-090348	122.15
		PO-090353	695.30
		PO-280788	2,174.10
		PO-282488	88.23
138956	PSYCHOLOGICAL ASSESSMENT RES	PO-090772	7,308.70
138957	RALPHS GROCERY CO	PO-091317	193.89
		PO-280688	75.96
		PO-281988	41.67
		PO-284025	77.81
138958	RINCON TRUCK PARTS	PO-090054	211.05
138959	SAMY'S CAMERA	PO-091320	4,115.79
138960	SCANTRON SERVICE GROUP	PO-091270	60.68
138961	SO COUNTY PROTECTIVE WEAR	PO-280910	1,000.03
138962	SOCRATIC SEMINARS WEST	PO-090712	83.11
138963	SOUTH COAST MEDICAL GROUP	PO-280226	220.00

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Warrant Number	Name of Payee	Reference Number	Amount
138964	SOUTHWEST SCHOOL SUPPLY	PO-090427	237.78
		PO-091254	31.41
		PO-091260	178.10
		PO-091271	94.60
		PO-091337	94.93
		PO-280122	823.46
		PO-280126	152.22
		PO-280634	672.78
		PO-280777	308.30
		PO-280789	1,164.16
		PO-280790	41.31
		PO-281024	181.61
		PO-282013	321.26
		PO-283040	64.14
		PO-283415	24.73
		PO-283481	32.64
138965	UNIQUE SWEEPING	PO-282038	252.00
138966	VISTA PAINT CORP	PO-280406	38.35
138967	WHITE CAP INDUSTRIES INC	PO-281428	1,087.49
138968	ZOO PET STORE	PO-284220	84.17
138969	RALPHS GROCERY CO	PO-090414	241.07
		PO-090953	131.05
		PO-280736	124.33
		PO-283971	136.12
138970	APPERSON	PO-091327	1,933.18
138971	AUDITORY INSTRUMENTS	PO-090985	236.00
138972	BADEN SPORTS INC	PO-091330	29.74
138973	BOYCE INDUSTRIES	PO-281420	2,237.33
138974	CALIFORNIA WESTERN VISUALS	PO-281639	1,903.36
138975	CAPISTRANO GOLF CARS	PO-280279	1,998.63
138976	CARMEUSE INDUSTRIAL SANDS	PO-280918	1,463.07
138977	CDWG Inc	PO-091124	358.63
		PO-091146	3,543.90
		PO-091230	1,117.96
138978	COLLINS BUSINESS EQUIPMENT	PO-283783	45.00
138979	CORPORATE EXPRESS	PO-091255	154.14
		PO-280119	66.95-
		PO-280428	366.78
		PO-280437	628.58
		PO-280803	163.29
		PO-284255	10.59-
138980	DAVE BANG ASSOCIATES INC	PO-090768	1,005.19
138981	DISCOUNT OFFICE SERVICES	PO-091126	116.33
138982	EVERGREEN OIL INC	PO-281065	55.00
138983	FEDERAL EXPRESS CORP	PO-280932	491.10

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Warrant Number	Name of Payee	Reference Number	Amount
138984	FOLLETT LIBRARY RESOURCES	PO-090301	1,432.49
138985	GANAHL LUMBER	PO-280405	359.92
138986	GEOLOGICAL SOCIETY OF AMERICA	PO-091304	249.05
138987	GOLDEN RULE BINDERY	PO-090890	611.98
138988	HIRSCH PIPE & SUPPLY	PO-280350	423.05
138989	HOPE INC	PO-091231	23.50
138990	HOUSE OF BATTERIES	PO-090882	279.41
138991	HYDRO-SCAPE PRODUCTS INC	PO-090061	99.27
		PO-280899	388.18
138992	KELLY PAPER COMPANY	PO-283613	134.76
138993	DISCOUNT OFFICE SERVICES	PO-091392	40.23
138994	LAKESHORE	PO-282360	423.42
138995	LAKESHORE LEARNING MATLS	PO-280954	160.88
138996	CORPORATE EXPRESS	PO-280798	224.61
138997	CARLOS GUZMAN INC	PO-091466	1,932.00
138998	BLOCK, TISA	PV-095897	14.00
138999	BREITHAUPT, TERESA	PV-095900	476.20
139000	BREWER MARTINEZ, GAIL	PV-095898	13.04
139001	BEJARANO, CRYSTAL F	PV-095905	44.51
139002	DELFOSSSE, ANNE	PV-095907	749.19
139003	JIMENEZ, LETICIA	PV-095893	89.00
139004	KAMITA, JEWEL A.	PV-095895	86.00
139005	NUNAN, KATIE	PV-095906	85.00
139006	PITZEN, SHARLA	PV-095904	103.08
139007	ROBERTS, VICKI	PV-095903	1,168.30
139008	SCHROEDER, JANICE	PV-095899	904.76
139009	SHAH, RANA	PV-095902	16.50
139010	STRICKLAND, GERRY	PV-095896	670.95
139011	VELARDE, VALERIE	PV-095894	576.56
139012	WISH, JOSH	PV-095901	183.60
139013	MEMBRERE, NICOLE	PV-095909	475.20
139014	VOICES FOR ALL LLC	PV-095908	122.50
139015	ATKINSON ANDELSON LOYA	PO-091182	35,214.00
139016	BEST BEST & KRIEGER LLP	PO-281658	28,634.31
139017	LAW OFFICES OF CAROLINE A ZUK	PO-282393	15,894.83
139018	MILLER BROWN & DANNIS	PO-284208	15,262.18
139019	RUTAN & TUCKER	PO-283593	1,340.89
139020	YMCA OF ORANGE COUNTY	PO-283463	8,701.38
139021	ACHIEVE DATA SOLUTIONS LLC	PO-082089	3,800.00
139022	ADRIANA HERNANDEZ	PO-090336	240.00
139023	B.E.S.T. ARTS CONFERENCE	PO-091156	144.00
139024	BACK TO NATIVES RESTORATION	PO-091399	650.00
139025	CAL-TASH CONFERENCE	PO-090272	440.00
139026	CAMPCO	PO-283358	10,742.00
139027	CENTER FOR GRANTS & EVALUATION	PO-090581	10,000.00

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Warrant Number	Name of Payee	Reference Number	Amount
139028	CRARY, BRENDA	PO-280140	4,050.00
139029	DEPT OF GENERAL SERVICES	PO-091213	374.00
139030	FAGEN FRIEDMAN FULFROST LLP	PO-282519	1,040.00
139031	KERN COUNTY SUPERINTENDENT OF	PO-091159	230.00
139032	KRANTZ, TRICIA ELIZABETH	PO-280103	1,920.00
139033	OCDE	PO-282453	200.00
139034	ORANGE COUNTY SHERIFF DEPT	PO-280999	32,275.25
139035	PEPPERDINE UNIVERSITY GSEP	PO-282242	74,545.31
		PO-282243	9,405.00
		PO-282244	10,544.40
139036	PROFESSIONAL TUTORS OF AMERICA	PO-282175	1,293.75
139037	SAN DIEGO COUNTY	PO-090912	1,000.00
139038	STEIN, CHRISTINE E	PO-090076	320.00
139039	T DAVIS & ASSOCIATES INC	PO-280500	3,333.40
139040	YMCA OF ORANGE COUNTY	PO-090357	3,500.00
		PO-090358	350.00
		PO-090359	2,100.00
		PO-090938	10,142.38
		PO-090939	2,297.82
		PO-090940	1,225.00
		PO-090941	10,789.12
139041	YMCA OF ORANGE COUNTY	PO-281894	16,211.74
139042	BARBI ALLEN	PO-282046	47.85
139043	STEIN, CHRISTINE E	PO-280985	4,960.00
139044	AQUARIUM OF THE PACIFIC	PO-090749	735.00
139045	LEGOLAND CALIFORNIA RESORT	PO-091457	773.00
139046	MOBILE ED PRODUCTIONS INC	PO-091380	695.00
139047	OCEAN INSTITUTE	PO-090736	694.00
139048	ORANGE CTY DEPT EDUC	PO-090329	772.50
		PO-090719	435.00
		PO-284143	917.50
139049	THOR'S REPTILE FAMILY	PO-091469	550.00
139050	ACETEC SECURITY SYSTEMS	PO-280260	350.00
139051	BANC OF AMERICA LEASING	PO-280830	915.87
		PO-280995	431.00
139052	CINTAS	PO-282313	159.88
139053	CINTAS CORP	PO-280281	558.55
		PO-281626	60.99
139054	CITY OF SAN JUAN CAPISTRANO	PO-280368	2,605.09
139055	CONSOLIDATED ELECT DISTR	PO-091301	511.56
		PO-280243	8,645.32
139056	CULVER-NEWLIN INC	PO-090888	1,368.16
139057	DANBRU WIRE & CABLE INC	PO-280402	2,208.88

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Warrant Number	Name of Payee	Reference Number	Amount
139058	DELL MARKETING L P	PO-091125	864.45
		PO-091339	1,612.37
		PO-091360	134.68
		PO-091361	134.68
139059	IMAGE 2000	PO-280347	324.00
		PO-283404	404.75
139060	MOULTON NIGUEL WATER	PO-280365	3,892.84
139061	MWB BUSINESS SYSTEMS	PO-281034	578.64
139062	PAC TYPEWRITER & COMM	PO-280343	1,985.00
139063	PRINT FINISH SOLUTIONS	PO-280494	150.63
139064	PRUDENTIAL OVERALL SUP	PO-280493	66.06
		PO-280928	52.59
		PO-281736	30.68
139065	PUBLIC SURPLUS	PO-091541	2,633.80
139066	SAN DIEGO GAS & ELECTRIC	PO-280369	87,411.20
139067	SANTA MARGARITA WATER	PO-280346	12,929.21
139068	SHARP ELECTRONICS CORP	PO-282486	307.74
139069	SMART & FINAL	PO-090515	230.87
		PO-090518	94.87
		PO-280287	87.78
		PO-280818	350.64
		PO-281598	61.56
		PO-282017	57.13
		PO-282386	113.72
139070	SO CAL EDISON CO	PO-280363	3,663.46
139071	SO CAL GAS CO	PO-280345	11,285.20
139072	TRANSPORTATION CHARTER SERVICE	PV-095923	1,571.00
		PV-096010	3,600.00
139073	XEROX CORPORATION	PO-283542	116.09
139074	TROXELL COMM INC	PO-091227	195.75
139075	TRAVIS SOFTWARE	PO-091348	840.00
139076	CAPISTRANO UNIFIED SCHOOL DIST	CM-090136	6,000.00-
		CM-090137	9.56-
		PO-280222	63,679.36
139077	CONNECTICUT GEN LIFE INS CO	PO-280221	14,791.52
139078	CONNECTICUT GENERAL LIFE	PO-280220	33,505.85
139079	METROPOLITAN EMPLOYEES	PO-280223	3,661,715.89
		PO-280224	23,340.00
139080	UNUM LIFE INSURANCE	PO-280218	10,013.85
139081	VISION SERVICE PLAN	PO-280219	80,049.92
139082	CORVEL CORPORATION	PO-091108	27,350.88
139083	HAZELRIGG RISK MANAGEMENT SVS	PO-280227	682.50
139084	BEACH M.A. CCC-SLP, JOELLE	PO-284134	1,955.00
139085	BEATEG, KAREN	PO-091448	950.00

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139086	BLIND CHILDRENS LRNG CTR	PO-091012	3,140.00
		PO-091384	360.00
139087	BOCKLER, BRIAN & TINA	PO-091383	4,365.25
139088	BROWN RPT, SUSAN	PO-091449	1,170.00
139089	CSBA'S PRACTI-CAL	PO-090802	316.68
139090	DEVEREUX FOUNDATION	PO-090614	1,804.00
		PO-281681	1,804.00
139091	DEVEREUX TEXAS TREATMENT	PO-091388	951.72
139092	FAMILY LIFE CENTER BODEGA	PO-091385	3,892.90
		PO-281100	1,769.50
139093	FOREST LANES BOWL CNTR	PO-281488	270.00
139094	HEAR NOW dba	PO-280137	3,633.75
139095	HERITAGE CENTER	PO-280197	2,244.00
139096	LEISURE CARE	PO-280187	969.00
139097	MARDAN CENTER OF ED	PO-281087	3,268.00
		PO-281088	3,440.00
139098	MAXIM HEALTHCARE SERVICES	PO-280188	1,889.68
139099	MCILLVAIN, STEPHANIE & PATRICK	PO-090191	325.00
139100	NEW HAVEN SCHOOL	PO-091015	2,562.00
139101	NICOL, WILLIAM	PO-280921	1,050.60
139102	OAK GROVE INSTITUTE	PO-284151	2,854.94
139103	OCEANVIEW SCHOOL	PO-091169	1,740.00
		PO-281102	3,344.00
		PO-282292	2,456.00
139104	ORALINGUA SCHOOL	PO-090225	4,080.27
139105	ORANGE COUNTY THERAPY SERVICE	PO-280138	25,360.00
139106	ORANGE CTY DEPT EDUC	PO-281798	308,836.64
139107	ORANGE CTY TESTING SERV	PO-281669	423.00
139108	PACIFIC PEDIATRIC THERAPY INC	PO-284135	1,080.00
139109	PACIFIC PEDIATRIC THERAPY INC.	PO-283962	14,662.50
139110	PENWARDEN, BARBARA	PO-280463	562.00
139111	PHILLIPS, TODD AND/OR KIMBERLY	PO-091016	802.60
139112	RAINBOW CONNECTION	PO-090208	412.00
139113	RUSO FLECK & ASSOCIATES	PO-090206	340.00
139114	SAILS - MAR VISTA SCHOOLS	PO-091011	2,427.09
139115	SHEA CENTER	PO-282394	1,100.00
139116	SHILOH TREATMENT CENTER INC	PO-282848	2,703.00
139118	TAGHIZADEH, NICHOLAS	PO-282849	633.37
139119	THERAPEUTIC EDUCATION CENTER	PO-090224	4,730.00
		PO-280203	4,085.00
		PO-281089	4,950.00
		PO-281090	4,725.00
		PO-281091	6,930.00
		PO-284150	4,725.00

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139120	VISITING NURSE ASSOC	PO-090351	85.00
		PO-091229	85.00
139121	YELLOWSTONE BOYS & GIRLS RANCH	PO-280195	1,691.50
139122	CAPO-LAGUNA BEACH ROP	PV-095940	30,473.50
139123	ADAMS, KARA	PV-096066	354.23
139124	BADGER, HOLLY &/OR THOMAS	PV-096067	150.15
139125	BANH, JULIE/NAM	PV-096068	799.26
139126	BECERRA, ANTONIO &/OR DINORAH	PV-096069	264.80
139127	BELLOMO, PHILIP &/OR KATHY	PV-096071	182.96
139128	BERGMAN, TODD	PV-096072	207.51
139129	BHAVANI, RENUKA S	PV-096073	699.34
139130	BLACKABY, ELIZABETH	PV-096074	131.13
139131	BOCKLER, BRIAN & TINA	PV-096075	499.80
139132	BOESCH, CHERYL	PV-096076	389.74
139133	BOYD, VALERIE	PV-096077	371.33
139134	BRESSLER, ERIC & KATHY	PV-096078	121.49
139135	CHAMBERS, NICHOLE	PV-096079	411.32
139136	CHAPMAN, JONATHAN &/OR BARBARA	PV-096080	127.91
139137	CHEN, CHARLES & CYNTHIA	PV-096081	217.80
139138	COLCLASER, CAROLEE AND DAVID	PV-096082	257.49
139139	DEANE, WILLIAM &/OR JANICE	PV-096083	98.47
139140	DOUMIT, RIMA	PV-096084	248.16
139141	DUFF, SUSAN &/OR ANTHONY	PV-096085	107.72
139142	FAZELI, FARIBORZ & SURUR	PV-096086	246.62
		PV-096087	647.59
139143	FERREN, MATTHEW &/OR KATIE	PV-096088	148.90
139144	GAITAN, SCOTT & BEVERLY Z.	PV-096089	287.02
139145	GAU, MARY C.	PV-096090	239.58
139146	GIDEONS, CHRIS &/OR VALLI	PV-096091	492.41
139147	GOMEZ, ADRIAN & BERENICE	PV-096204	148.25
139148	GORDON, DEBRA L	PV-096092	309.76
139149	GRAHAM, JOCELYN & MARK	PV-096093	300.61
139150	GUTIERREZ, ALICIA	PV-096094	212.96
139151	HARRAMAN, RUSSEL & IVANA	PV-096095	86.09
139152	HEADLEY, JASON &/OR CANDICE	PV-096096	278.52
139153	JACKSON, BEN & JENNIFER	PV-096097	207.33
139154	JIMENEZ, KAREN	PV-096106	141.29
		PV-096107	271.71
139155	JOHNSON, LORI	PV-096098	285.56
139156	JONES, DANNY & NANCY	PV-096099	434.72
139157	KESSLER, LISA	PV-096100	54.52
139158	KOVACH, WOLFGANG &/OR TERI	PV-096101	299.64
139159	LEE, THOMAS AND/OR DEBBIE	PV-096102	156.82
139160	LIDDLE, DREW & LESLIE	PV-096103	156.75
139161	MARTIN, PETER/NORMA	PV-096104	262.33

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139162	MC ILVAIN, PATRICK/STEPHANIE	PV-096108	69.57
139163	MC KEAGUE, JOHN & SHARON	PV-096109	315.55
139164	MC LAIN, STEPHEN & MAGDA	PV-096110	117.48
139165	MCBRIDE, MELISSA	PV-096119	292.34
139166	MIKKELSON, NICOLE	PV-096111	248.30
139167	MONTANEZ, TERRI & FERNANDO	PV-096112	234.96
139168	NG, FARIA	PV-096153	276.37
139169	NOXON, LISA C	PV-096203	230.32
139170	OLTMANS, JOSEPH &/OR JESSICA	PV-096114	194.04
139171	PAEZ, HUGO &/OR ANDREA	PV-096115	167.20
139172	PAUL, PUJA	PV-096116	244.95
139173	POCZATEK, MARK & MARVA	PV-096117	300.08
139174	PRABHU, WILLIAM & MYKA	PV-096118	201.83
139175	PRINGLE, DIANE	PV-096120	221.37
		PV-096192	239.59
139176	RAZA, AHMAD	PV-096121	269.28
		PV-096122	237.60
139177	REDING, CLARE & SHAD	PV-096123	198.53
139178	REYNOLDS, SEAN & SUSAN	PV-096124	325.60
139179	RICHMOND, HEIDI	PV-096125	487.36
139180	RODAS, PHILLIP AND CAROLYN	PV-096127	246.12
139181	ROHDE, JAN &/OR JOY	PV-096126	147.62
139182	ROTH, JAY &/OR KERI	PV-096128	290.60
139183	ROZO, ROXANNE	PV-096129	63.17
139184	SCHIEDOW, KIM & TODD	PV-096130	273.96
139185	SCHMID, DANIEL	PV-096131	184.89
139186	SHOOK, SIAN	PV-096132	431.05
139187	SMITH, KIMBER	PV-096202	184.38
139188	STEBENNE, STUART/LISA	PV-096133	345.95
		PV-096195	345.95
139189	SULLIVAN, RANDY	PV-096139	101.73
139190	TIERNEY, MICHELLE & TERRENCE	PV-096142	179.72
139191	TRITZ, RICHARD &/OR JULIE	PV-096144	167.51
139192	VALENTA, RICHARD &/OR CLAUDIA	PV-096146	326.48
139193	WARD, GARY/JENNIFER	PV-096149	160.93
139194	WATSON, MALISSA	PV-096151	335.53
139195	WHETSTONE, CHRISTINE	PV-096201	58.41
139196	LANDEROS, BEATRIZ	PV-095946	121.00
139197	LEWIS, DAWN	PV-095947	37.95
139198	LIPPINCOTT, JAMIE	PV-095948	9.90
139199	LOVE, ERRIN	PV-095950	106.15
139200	LOWE, DEBORAH	PV-095949	69.30
139201	LUDWIG, ANN	PV-095951	112.75
139202	MACINTYRE, MICHELLE	PV-095952	11.55
139203	MACKAY, FRANCES	PV-095953	64.90

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139204	MALONE, JULEE	PV-095954	206.25
139205	MARCUS, BRUCE	PV-095955	144.65
139206	MATIENZO, NINA RIE	PV-095956	216.15
139207	MCMORRAN, KRISTA	PV-095957	350.17
139208	MENDEL, LINDA	PV-095958	236.50
139209	MEYERS, BONNY	PV-095959	453.20
139210	MIEDEMA, BENJAMIN	PV-095960	165.55
139211	MILLER, MARIE T.	PV-095961	168.85
139212	NESTOR, GREGORY	PV-095962	81.40
139213	NEVE, SUE	PV-095963	171.60
139214	NORRIS, MAUREEN	PV-095964	128.15
139215	PATERSON, ELIZABETH	PV-095965	155.10
139216	PAUL, MARGARET	PV-095966	50.05
139217	PECK, LINDSAY	PV-095967	66.00
139218	PEREZ, RICHARD	PV-095968	168.30
139219	RAFF, DEIDRE	PV-095970	206.25
139220	REECE, MEGAN	PV-095971	97.35
139221	ROCHE, ANN	PV-095972	300.85
139222	RODRIGUEZ, LAURA	PV-095973	112.75
139223	ROSE, LINDA	PV-095974	344.66
139224	RUBY-KORAN, CHERYL	PV-095975	27.50
139225	SANCHEZ, CAREN	PV-095976	30.25
139226	SHAPLAND, CHERYL	PV-095977	243.65
139227	STIRLING, ROBERT	PV-095978	127.60
139228	SUNICO, MA REGINA	PV-095979	51.15
139229	TABARI, LISA SEYEDI	PV-095980	176.00
139230	TARKINGTON, CONNIE	PV-095981	54.45
139231	THORNBURG, QUIN	PV-095982	75.35
139232	TUNULI, JESSICA	PV-095983	204.60
139233	TURNERY, JASON	PV-095984	19.80
139234	UNZUETA, GABRIELLE	PV-095985	33.00
139235	WALTERS, JANET	PV-095986	112.75
139236	WEIS-DAUGHERTY, DENISE	PV-095987	110.00
139237	WHALEN, ANDREA	PV-095988	485.10
139238	WINSTON, LEISA	PV-095989	142.05
139239	WOLFSON, DONNA	PV-095990	341.00
139240	PEREZ, VIRGINIA	PV-095969	93.50
139241	CAPISTRANO CONNECTIONS ACADEMY	PO-280490	283,992.00
139242	JOURNEY CHARTER SCHOOL	PO-280489	111,385.00
139243	OPPORTUNITY FOR LEARNING	PO-280487	45,562.00
139244	CAPISTRANO CONNECTIONS ACADEMY	PV-096065	2,658.55
139245	OPPORTUNITY FOR LEARNING	PV-096070	207.66
139246	YMCA OF ORANGE COUNTY	PO-281139	8,011.70
139247	BOWIE ARNESON WILES &	PO-090030	2,347.50
139248	DOLINKA GROUP LLC	PO-283354	7,847.71

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139249	PLANNING CENTER, THE	PO-284108	6,393.55
		PO-284111	10,806.77
139250	WLC ARCHITECTS INC	PO-090763	5,593.50
		PO-283275	92,329.56
139251	ARTINGER, TRACEY	PV-095998	192.50
139252	AVILA, THERESE	PV-095999	118.80
139253	BARRETT, JAN	PV-096000	177.10
139254	BEJARANO, CRYSTAL F	PV-096001	361.90
139255	BELLANTE, ROZ D	PV-096005	297.00
139256	BENE, CHERI	PV-096006	156.75
139257	BIRKINSHAW, SANDY	PV-096009	275.00
139258	BLITCH, KRISTA	PV-096011	95.15
139259	BRADY-NELSON, KAREN	PV-096012	254.65
139260	BRANNON, DESIREE	PV-096013	300.85
139261	BROOKMAN, JOSEPH	PV-096016	429.55
139262	BROWN, CINDY	PV-096017	33.00
139263	BROWN, SUSAN	PV-096018	261.83
139264	CAMPBELL, SHADA	PV-096019	149.05
139265	CARDIN, PATTI	PV-096020	161.70
139266	CARLISLE, TERESA	PV-096021	19.25
139267	CARTISANO, JENNIFER	PV-096022	546.75
139268	CASTEEL, JANICE	PV-096023	101.20
139269	CHEOWANICH, HOLLIE	PV-096024	9.90
139270	COLLINGS, JANICE	PV-096025	97.35
139271	COPPOLA, LUCI	PV-096026	193.05
139272	CORRIGAN, MIKE	PV-096027	162.25
139273	CROSS, MINDY	PV-096028	342.65
139274	CUNNINGHAM, CHADWICK	PV-096029	374.00
139275	DARAKJIAN, CAROLE	PV-096030	119.90
139276	DARLING, MARTY	PV-096034	416.90
139277	DEWEES, JULIA K	PV-096031	89.10
139278	DOUGLAS, TERRI A.	PV-096033	377.30
139279	ELKINS, KAREN	PV-096036	156.75
139280	ELLIS, SHAWNA	PV-096037	136.40
139281	EMARINE, TINA	PV-096038	409.75
139282	ESTRADA, AXEL	PV-096039	105.60
139283	EXWORTHY, MARK	PV-096040	297.00
139284	FIFER, BARBARA	PV-096041	149.60
139285	GARRISON, SANDRA L.	PV-096043	62.15
139286	GEIGER, PHILIPPA	PV-096045	82.80
139287	GLESENER, PATRICIA	PV-096046	80.30
139288	HALL, SHEILA	PV-096047	333.85
139289	HANAFORD, LAURA	PV-096048	207.13
139290	HARMAN, NANCY	PV-096049	156.75
139291	HAUN, BARBARA	PV-096050	297.00

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139292	HERTZ, JANA	PV-096051	378.40
139293	HEUSER, RACHEL	PV-096052	223.85
139294	HIGHTOWER, SHERLIN	PV-096053	178.20
139295	HILL, DAWN	PV-096054	741.84
139296	HITCHMAN, JEANNE	PV-096055	294.80
139297	HOLKE, DEBBIE	PV-096056	42.90
139298	KAPLAN, PAUL M	PV-096057	37.40
139299	KAROLYS, ANDREA	PV-096058	119.90
139300	KELLMAN, KATHLEEN	PV-096059	257.40
139301	KIMINAS, ANTHONY	PV-096060	190.85
139302	KIMMELL-CAMOIA, JULIE	PV-096061	319.55
139303	KOPELSON, KATHLEEN	PV-096062	140.25
139304	KRAVCHENKO, OLGA	PV-096063	30.80
139305	LAIDLEY, JOANIE	PV-096064	245.85
139306	DANIEL, JENNIFER	PV-096032	17.60
139307	EDEN, CRIS	PV-096035	71.50
139308	FREY, DEBORAH	PV-096042	41.80
139309	GAST, LUCIBEL	PV-096044	2.75
139310	GLESENER, PATRICIA	PV-096046	81.95
139311	BROCKMAN, CARY	PV-096015	84.70
139312	CONSOLIDATED ELECT DISTR	PO-091500	3,818.76
139313	ENVIRONMENTAL NATURE CTR	PO-090621	1,042.50
139314	METAMORPHOSIS ENTERPRISES	PO-091378	745.00
139315	MUSEUM OF TOLERANCE	PO-091494	1,300.00
139316	RILEY'S FARM	PO-091493	1,372.00
139317	RS CCD	PO-090993	150.00
139318	RS CCD	PO-090992	345.00
139319	US BANK CORP PAYMENT SYSTEM	CM-090138	28.00-
		PV-096140	108.84
		PV-096154	249.38
		PV-096157	628.00
		PV-096167	11,718.00
		PV-096172	277.09
139320	US BANK CORP PAYMENT SYSTEM	PV-096154	16.96
139321	CORVEL ENTERPRISE COMP INC	PO-280209	141,344.34
139322	1ST JON	PO-281363	256.62
139323	ABATEC INC	PO-091475	100.00
139324	ABILITATIONS	PO-090259	1,181.19
139325	ALLIANCE DATACOM	PO-091355	2,033.40
139326	AMERICAN SOLUTIONS F/BUSINESS	PO-283391	231.19
139327	AUDITORY INSTRUMENTS	PO-091025	145.00
139328	BATTERIES PLUS	PO-281720	447.62
139329	BEE MAN	PO-280269	1,020.00
139330	BETTER BUSINESS RECORDS	PO-090451	20.85
		PO-091473	284.06

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139331	CDWG Inc	PO-091101	171.87
		PO-091354	157.81
139332	COMPLETE DRUG & DNA TESTING	PO-281196	4,265.00
		PO-281197	1,435.00
139333	DISCOUNT OFFICE SERVICES	PO-091362	213.17
		PO-280118	428.36
139334	EAGLE	PO-091172	1,784.59
139335	EPOLY STAR	PO-090220	9,820.13
139336	FEDERAL EXPRESS CORP	PO-280932	971.46
139337	FOLLETT LIBRARY RESOURCES	PO-090468	4,990.15
		PO-090556	1,995.57
139338	GALE/CENGAGE	PO-091023	910.48
139339	GANAHL LUMBER	PO-280405	149.83
139340	GLASS SPECTRUM	PO-281992	447.19
139341	GOV CONNECTION INC	PO-091460	35.07
139342	GUNTHER'S ATHLETIC SERV	PO-280207	1,989.00
		PO-280208	6,484.62
139343	HIRSCH PIPE & SUPPLY	PO-280350	468.36
139344	HVAC MECHANALYSIS	PO-091120	500.00
139345	IPARADIGMS LLC	PO-090859	1,690.50
139346	JOHN DEERE LANDSCAPES	PO-280902	451.50
139347	KIDS DISCOVER	PO-091238	184.50
139348	KWIK KOPY	PO-091507	91.59
		PO-091528	454.58
139349	LAWNMOWERS ETC	PO-283940	480.08
139350	LUCK'S MUSIC LIBRARY	PO-282829	158.25
139351	GINSBERG-BROWN, CLAUDIA	PV-096198	37.50
139352	GUTIERREZ, HEIDI	PV-096200	67.00
139353	JUZAITIS, CHANEL	PV-096199	30.00
139354	CASEY, COLEEN	PV-096193	30.00
139355	GARCIA, VERONICA	PV-096197	65.00
139356	KHALILI, BRITNEY	PV-096194	88.00
139357	HOLLEY, JULIE	PV-096196	75.00
139358	BROWN, AMY	PV-096136	284.35
139359	BROWN, CINDY	PV-096137	51.15
139360	BUSH, VIRGINIA	PV-096138	137.50
139361	CARTISANO, JENNIFER	PV-096141	166.10
139362	CLIFT, LYNNETTE I	PV-096143	128.15
139363	ENRIQUEZ, MICHELLE L	PV-096145	173.25
139364	FLYNN, MARGARET	PV-096147	188.10
139365	FREDRIKSZ, LAURA	PV-096148	287.10
139366	GILL, ARVINDER	PV-096150	235.40
139367	GINSBERG-BROWN, CLAUDIA	PV-096152	321.53
139368	HATLER, JAIME	PV-096155	253.00
139369	JIMENEZ, DENISE	PV-096156	260.70

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139370	JUNIO, JENNIFER	PV-096158	246.95
139371	MCGANN, DIANE M	PV-096159	242.55
139372	MCKEE, DANISE	PV-096160	205.70
139373	MCLEOD, LESLIE	PV-096161	99.55
139374	NAPORA, NOELLE	PV-096162	207.35
139375	NORMAN, MARY	PV-096163	145.20
139376	PETTEY, STEPHANIE	PV-096164	94.60
139377	PLACE, SUSAN	PV-096166	15.40
139378	PRIMICIAS, MELISSA	PV-096165	44.55
139379	RASHIDI, AKRAM KIM	PV-096168	282.15
139380	SAUER, ASHLEIGH	PV-096169	198.55
139381	SHUMATE, DAGMAR	PV-096170	211.75
139382	STRICKLAND, GERRY	PV-096171	1,575.29
139383	THOMAS, CANDIS A	PV-096173	24.75
139384	WALTERS, ELAINE	PV-096174	61.05
139385	WOLFSON, DONNA	PV-096175	143.00
139386	BEAHM, BROOKE	PV-096135	74.80
139387	AT&T	PO-282495	19.76
139388	AT&T-CALNET2	PO-283838	19.18
139389	COX COMMUNICATIONS	PO-280949	2,555.98
139390	LINKYO CORPORATION	PO-090316	1,129.71
139391	MAGNET STREET	PO-091055	700.80
139392	MARSHALL MUSIC	PO-284032	59.29
139393	MISSION VIEJO GLASS	PO-091352	345.00
139394	NASCO WEST	PO-090140	816.97
		PO-090146	324.24
		PO-090456	1,904.32
		PO-090971	621.51
		PO-284251	351.31
139395	NEWS 2 YOU	PO-090289	399.00
139396	OFFICE DEPOT	PO-090348	396.12
		PO-280183	178.34
		PO-280556	191.77
		PO-281275	562.74
139397	ORIENTAL TRADING CO	PO-091283	117.92
139398	OTICON	PO-091202	612.04
139399	PARKHOUSE TIRE INC.	PO-281372	1,159.44
139400	PEARSON	PO-091342	341.96
139401	PEARSON ASSESSMENTS	PO-091246	1,346.80
139402	PEPPER-LOS ANGELES, J W	PO-090361	89.24
		PO-091109	60.81
		PO-283072	452.28
		PO-283802	21.34
139403	PERFECT SEAL LABORATORIES	PO-090973	32.80
139404	PICK UP STIX	PO-282259	61.37

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Warrant Number	Name of Payee	Reference Number	Amount
139405	PRAXAIR	PO-280314	71.92
139406	PRIMARY PACKAGING RESOURCES	PO-091175	635.04
139407	PRIORITY MAILING SYSTEMS	PO-280935	12.61
139408	PRO-ED	PO-091224	108.90
139409	PSOC-WATERLINES TECHNOLOGIES	PO-282399	4,848.88
139410	PSYCH & ED PUBLICATIONS	PO-090188	202.49
139411	PSYCHEMEDICS	PO-280213	156.38
139412	PLAK SMACKER	PO-091299	26.16
139413	ART MASTERS INC	PO-280989	2,332.00
		PO-281617	2,856.00
		PO-282880	3,013.00
		PO-283112	2,251.00
		PO-284107	1,106.00
139414	ATKINSON ANDELSON LOYA	PO-281803	4,219.92
139415	BEAN, CAROL	PO-091519	164.00
139416	BROWN, CHRISTINE M.	PO-091520	199.00
139417	CA DEPT OF ED	PO-091566	1,470.00
139418	DEMPSEY, MITCHELL	PO-283124	300.00
		PO-283125	50.00
139419	HOPPER, LYNN	PO-091526	1,425.00
139420	JACK WHITE	PO-283760	70.40
139421	KERNS, SILAS	PO-091162	277.20
139422	KRANTZ, TRICIA ELIZABETH	PO-280103	1,260.00
139423	MEET THE MASTERS	PO-090944	174.00
		PO-281158	1,543.90
		PO-282174	2,581.00
139424	MILDREW, JULIE	PO-091521	722.85
139425	ORANGE CTY DEPT EDUC	PO-090577	7,500.00
139426	PETERSON, SYLVIA	PO-091523	155.00
		PO-091525	70.00
139427	SAN DIEGO CO SUPT OF SCHOOLS	PO-282561	90,000.00
139428	TAYLOR, SHARON	PO-091569	1,904.80
139429	WESP, SUZANNE	PO-091522	300.00
139430	STEIN, CHRISTINE E	PO-280985	3,360.00
139431	AON CONSULTING	PO-284261	2,500.00
139432	AZZAZY, AMPARO	PV-096177	45.35
139433	JOBST, SHELLY	PV-096178	745.80
139434	PRINGLE, DIANE	PV-096190	643.65
139435	TICE, BECKY	PV-096191	839.59
139436	ABRAKADOODLE ART	PV-096186	474.00
139437	ANDREWS, JULIE	PV-096179	525.00
139438	FOX, KAYLAA	PV-096185	1,464.40
139439	H2O SPOT	PV-096184	1,267.00
139440	IVY WEST EDUCATIONAL SERV LLC	PV-096181	2,808.65
139441	NEELY, EDWIN S	PV-096188	2,148.30

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Warrant Number	Name of Payee	Reference Number	Amount
139442	SCIENCE ADVENTURES	PV-096182	520.80
139443	THIFFAULT, RONDA LEE	PV-096180	1,368.50
139444	THINK TOGETHER	PV-096189	7,709.10
139445	VEERA, SHANE	PV-096183	3,425.80
139446	WONG, FIONA L.	PV-096187	98.00
139447	MULTIPLE MEASURES LLC	PO-091517	8,550.00
139448	MUZEK WORLD	PO-091243	3,044.92
139449	ORANGE COUNTY REGISTER	PO-280514	785.88
139450	QUICK SORT INC	PO-280930	890.96
139451	RADIO SHACK ACCOUNTS REC	PO-280320	43.49
139452	RINCON TRUCK PARTS	PO-091208	7,662.25
139453	ROUTLEY ENTERPRISES	PO-090980	484.88
139454	SAF-COM SUPPLY	PO-280372	728.77
139455	SAMMONS PRESTON	PO-090819	46.75
139456	SCAN PRO FORMS	PO-091006	202.93
139457	SCHOOL BUS PARTS CO	PO-281055	97.53
139458	SEHI COMPUTER	PO-090026	613.33
		PO-090233	819.35
		PO-091100	209.00
		PO-091256	369.36
		PO-091257	288.54
		PO-091276	618.23
		PO-091338	775.80
		PO-091459	340.54
		PO-091472	220.93
139459	SHAR PRODUCTS COMPANY	PO-090132	278.75
139460	SMARDAN SUPPLY COMPANY	PO-091118	2,630.52
139461	SO COAST DISTRIBUTING CO	PO-281417	237.84
139462	SOPRIS WEST INC	PO-282724	925.55
		PO-282984	210.75
139463	SOUTHWEST SCHOOL SUPPLY	PO-091254	63.08
		PO-091442	169.65
		PO-280431	87.54
		PO-280796	692.96
		PO-281024	726.45
139464	SPICERS PAPER CO	PO-280389	3,382.80
		PO-280390	719.99
139465	STAPLES BUSINESS ADVANTAGE	PO-091284	36.58
139466	SUPER DUPER INC.	PO-091233	1,097.75
		PO-091234	469.80
		PO-091343	320.00
139467	SWEETWATER SOUND	PO-091250	53.08
139468	T-SHIRT WAREHOUSE	PO-090925	917.17
139469	SCHOLASTIC INC	PO-091028	393.85
139470	SCHOOL HEALTH SUPPLY CO	PO-091357	788.36

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Warrant Number	Name of Payee	Reference Number	Amount
139471	CMRS-TMS	PO-280926	20,000.00
139472	GRAINGER INC, W W	PO-090887	137.85
139473	T.D. GROGAN CONSTRUCTION	PO-281738	500.00
139474	TARGET SPECIALTY PROD	PO-280892	21.14
139475	TEACHLOGIC INC	PO-090964	86.38
139476	TIFCO INDUSTRIES	PO-091644	5,386.03
139477	TIME CLOCK SALES SERVICE	PO-091482	236.00
139478	ULINE	PO-091186	285.61
		PO-280338	76.63
139479	UNISOURCE CORP	PO-090484	6,884.15
		PO-090846	23,532.60
139480	US GAMES	PO-090011	37.61
139481	VALIANT IMC	PO-090373	372.56
139482	VERIZON WIRELESS	PV-096205	379.27
139483	VIDEOMAKER	PO-283789	148.89
139484	VISTA PAINT CORP	PO-280406	332.02
139485	WAL MART COMMUNITY	PO-090954	85.00
139486	WAL MART COMMUNITY	PO-090383	149.29
		PO-280651	106.42
139487	WAL MART COMMUNITY	PO-090977	545.51
139488	WAXIE	PO-090758	304.46
		PO-090826	495.82
		PO-090982	1,824.98
		PO-281418	711.26
139489	WEST MUSIC COMPANY	PO-090470	1,328.93
139490	WESTERN PACIFIC PUMP SALES	PO-283164	248.00
139491	WESTERN PSYCH SERVICES	PO-091232	330.77
139492	WHITE CAP INDUSTRIES INC	PO-280364	84.68
139493	WILLIAM H SADLER INC	PO-282725	2,335.31
139494	WILLIAM V. MACGILL & CO.	PO-091336	19.99
139495	WORDMASTERS	PO-283551	189.00
139496	WAL MART COMMUNITY	PO-280723	44.85
		PO-280726	55.09
		PO-280729	87.99
139497	WAL MART COMMUNITY	PO-280683	24.78
		PO-280728	53.93
139498	WILLIAM V. MACGILL & CO.	PO-091346	250.51
139499	UNION BANK OF CALIFORNIA	PO-281900	10,011.32
139500	MONTE, LAURA	PV-096221	20.00
139501	MURPHY, KAREN	PV-096222	87.00
139502	NEIGHBORS, TERESA	PV-096223	16.00
139503	NICHOLS, SAVANNAH	PV-096224	12.00
139504	RAMIREZ, FREDI	PV-096225	69.00
139505	SAM, CHRISTOPHER	PV-096226	14.00
139506	SCHULTZ, DON	PV-096227	320.00

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139507	SHEEHAN, DRAKE	PV-096228	87.00
139508	STOLLER, MATTHEW	PV-096229	5.40
139509	THIEL, TIFFANI	PV-096230	105.00
139510	VANDENBELT, ALISSA	PV-096232	61.00
139511	VARNEY, ROSEMARY	PV-096234	15.00
139512	VOSS, TYLER	PV-096242	87.00
139513	WALSH, RHONDA	PV-096245	8.80
139514	MADRICK, CAROL	PV-096218	30.00
139515	MADRICK, ROBERT	PV-096219	30.00
139516	VAN NESS, MARIA ISABEL	PV-096231	30.00
139517	VERDUZCO, MARTHA	PV-096238	30.00
139518	YOGI, STACY	PV-096249	45.05
139519	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	90,932.48
139520	ALVARADO, CYNTHIA	PO-281101	385.00
139521	ANTOCI, NATALIE	PO-281119	748.00
139522	BLACK, MARY	PO-283878	3,000.00
139523	DINERS CLUB	PV-096214	358.40
139524	FRANKE, JACKIE	PO-091524	75.00
139525	LAZZARO, CYNTHIA	PO-281114	139.20
139526	LEVIN, DR EUGENE	PO-280374	21.25
139527	ORANGE CTY TESTING SERV	PO-281669	141.00
139528	PILOT, KEVIN	PO-281120	835.59
139529	PYRAMID AUTISM CENTER	PO-281117	4,500.00
		PO-281118	4,725.00
139530	READING AND LANGUAGE CENTER	PO-090352	170.00
139531	SHAPLAND, CHERYL	PV-096217	25.00
139532	SOPPET, VALERIE	PO-281107	503.89
139533	SPECTRUM PEDIATRIC THERAPY	PV-096215	13,360.00
139534	T DAVIS & ASSOCIATES INC	PO-280500	3,333.40
139535	VOICE SOLUTIONS	PO-280139	411.00
139536	YOTA, DENISE	PV-096216	69.70
139537	BARBI ALLEN	PO-282046	20.63
139538	ARROWHEAD WATER	PO-280676	52.44
139539	CITY OF SAN JUAN CAPISTRANO	PO-280368	2,273.78
139540	IKON FINANCIAL SERVICES	PV-096213	1,022.26
139541	SAN DIEGO GAS & ELECTRIC	PO-280369	43,666.82
139542	SO CAL GAS CO	PO-280345	8,154.07
139543	TROXELL COMM INC	PO-091363	343.65
139544	ARROWHEAD WATER	PO-281918	38.91
139545	ELTEC REFRIGERATION	PO-283308	2,548.00
139546	ARIAS, GERRI LYNN	PV-096243	111.00
139547	BALTES, JULIE	PV-096246	20.00
139548	BYERS, BARBARA	PV-096239	61.88
139549	CHO, KIYOMI	PV-096241	200.00
139550	COCHRAN, SHANI	PV-096237	29.08

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Warrant Number	Name of Payee	Reference Number	Amount
139551	GUTIERREZ, CELIA	PV-096247	66.00
139552	HAMILTON, NICOLE	PV-096248	10.00
139553	JOHNSON, BETH	PV-096244	69.00
139554	HOLLAND, MARY	PV-096240	30.00
139555	ADVANTAGE RADIATOR	PO-281060	672.75
139556	ALISO VIEJO AUTO SERVICE	PO-281708	3,737.76
139557	ARAMARK UNIFORM SERVICE	PO-281371	1,781.99
139558	BECKER'S SHEET METAL	PO-090459	685.07
139559	BLAIRS TOWING	PO-090559	500.00
139560	BOYCE INDUSTRIES	PO-281076	160.00
139561	CAPISTRANO FORD	PO-090090	743.40
139562	CAPISTRANO GOLF CARS	PO-280279	1,828.00
139563	COMMERCIAL LANDSCAPE SUP. INC.	PO-280900	181.58
139564	COOKS ILLUSTRATED	PO-091544	28.95
139565	DANA PARTY SUPPLIES	PO-282042	21.75
139566	DENAULT'S HARDWARE	PO-280894	47.76
		PO-281061	23.91
		PO-281415	331.35
139567	DICK BLICK WEST	PO-091184	1,374.42
139568	EPOLY STAR	PO-090223	2,275.59
		PO-090309	2,294.63
139569	EVERGREEN OIL INC	PO-281065	679.50
139570	EVERYTHING MEDICAL	PO-091441	116.98
139571	FACTORY MOTOR PARTS	PO-091287	2,970.60
		PO-281053	98.27
139572	FREEWAY AUTO SUPPLY & MACHINE	PO-090088	1,123.48
139573	GANAHL LUMBER	PO-284227	825.89
139574	GOPHER ATHLETIC/SPORTS	PO-091319	367.78
139575	INTERSTATE BATTERIES	PO-281058	1,018.12
139576	JASPER ENGINE & TRANSMISSION	PO-281376	17,637.35
139577	KELLY PAPER COMPANY	PO-091398	1,818.04
		PO-283613	327.57
139578	LOS ANGELES FREIGHTLINER	PO-281378	3,151.13
139579	DISCOUNT OFFICE SERVICES	PO-091509	104.90
139580	IMAGINATION MACHINE, THE	PO-284128	895.00
139581	KNOTT'S BERRY FARM	PO-090735	1,125.00
139582	LONG BEACH AQUARIUM OF PACIFIC	PO-091158	907.50
139583	OCEAN INSTITUTE	PO-091062	1,388.00
		PO-091579	397.00
		PO-091580	397.00
		PO-091583	397.00
		PO-091585	2,750.00
139584	OCMC	PO-090910	80.00
139585	ORANGE CTY DEPT EDUC	PO-090516	490.00
		PO-283220	34,707.00

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139586	PALI MOUNTAIN INSTITUTE	PO-281334	17,806.25
139587	CINTAS CORP	PO-280281	689.60
139588	GOLD COAST HOT DOGGER TOURS	PV-096258	1,926.10
139589	IMAGE 2000	PO-280347	81.00
139590	MOULTON NIGUEL WATER	PO-280365	8,487.47
139591	MWB BUSINESS SYSTEMS	PO-280469	130.28
		PO-280470	464.90
139592	ROADWAYS INTERNATIONAL INC	PV-096256	2,570.00
139593	SAN DIEGO GAS & ELECTRIC	PO-280369	2,791.65
139594	SANTA MARGARITA WATER	PO-280346	1,842.79
139595	SMART & FINAL	PO-090518	62.28
		PO-280287	112.69
		PO-282455	145.55
139596	SO CAL EDISON CO	PO-280363	41,500.37
139597	SO CAL GAS CO	PO-280345	273.42
139598	SPARKLETTS	PO-280677	9.75
		PO-281603	12.35
		PO-283028	10.15
139599	TRANSPORTATION CHARTER SERVICE	PV-096257	7,225.00
139600	SPARKLETTS	PO-282128	6.15
		PO-282132	65.85
139601	ADRIANA HERNANDEZ	PO-090336	300.00
139602	AGUERO-CARDOSA, PILAR	PO-090597	1,050.00
139603	ART MASTERS INC	PO-090583	312.00
		PO-281001	2,035.00
		PO-281005	2,223.00
		PO-281006	2,379.00
		PO-281136	2,527.00
		PO-282877	2,283.00
		PO-283602	1,754.00
139604	CAL SCHOOL MANAGEMENT GROUP	PO-090922	1,333.00
139605	CRARY, BRENDA	PO-280140	2,700.00
139606	KRANTZ, TRICIA ELIZABETH	PO-280103	2,040.00
139607	ORANGE CTY TESTING SERV	PO-281669	47.00
139608	PEPPERDINE UNIVERSITY GSEP	PO-282243	5,985.00
139609	SHAH, RANA	PV-096264	31.35
139610	WESTSHIELD ADOLESCENT SERVICES	PO-280239	4,145.10
139611	WISH, JOSH	PV-096267	690.75
139612	ALISO AQUATICS	PV-096261	2,625.00
139613	CORONADO APPAREL INC	PV-096262	11,329.15
139614	A Z BUS SALES INC	PO-281059	987.65
139615	CAL-STATE AUTO PARTS INC	PO-091286	3,322.82
139616	CDWG Inc	PO-091292	1,117.96
		PO-091324	1,301.74
		PO-091325	3,353.86

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139617	CORPORATE EXPRESS	PO-090473	68.47
		PO-091031	0.57-
		PO-091393	1,019.88
		PO-091394	26.71
		PO-280428	216.76
		PO-280631	86.66
		PO-281029	101.07
		PO-281782	37.34
		PO-282008	463.41
		PO-282194	56.59
		PO-284255	239.64
139618	DEWEYS HOME APPLIANCES	PO-091225	1,406.14
139619	DISCOUNT OFFICE SERVICES	PO-091445	62.41
		PO-280118	43.49
		PO-281009	24.65
139620	DUNN-EDWARDS CORP	PO-091353	534.09
139621	FEDERAL EXPRESS CORP	PO-280932	73.95
139622	FLEET SERVICE SPECIALISTS LLC	PO-091020	1,224.83
		PO-091288	4,770.66
		PO-281380	488.02
139623	FRICTION MATERIALS CO.	PO-281379	3,637.61
139624	JOHNSTONE SUPPLY	PO-090897	136.45
		PO-091663	12,277.15
139625	KELLY PAPER COMPANY	PO-091398	508.88
139626	LOCAL JANITORIAL & VACUUM	PO-281425	482.10
		PO-281459	847.10
139627	LUCK'S MUSIC LIBRARY	PO-282829	11.00
139628	DE NICOLA, BEVERLY	PV-096260	401.20
139629	LAKESHORE	PO-282360	239.12
139630	CORPORATE EXPRESS	PO-280799	64.63
139631	AT&T	PO-282495	13.12
139632	AUTO NATION SSC	PO-281709	377.50
139633	COX COMMUNICATIONS	PO-280949	12,194.47
139634	MACMILLAN/MCGRAW-HILL	PO-090407	5,518.24
139635	MARSHALL MUSIC	PO-283253	46.42
139636	NATIONWIDE FIRE PROTECTION	PO-280950	900.00
139637	ORANGE COUNTY REGISTER	PO-280514	538.08
139638	OVER NIGHT NUMBERING	PO-280334	40.00
139639	PEPPER-LOS ANGELES, J W	PO-090361	104.87
139640	PETRO DIAMOND INC	PO-281373	16,248.30
139641	PRAXAIR	PO-281073	271.64
		PO-282571	28.75
139642	PRECISION SPEEDOMETER SR	PO-281072	659.49
139643	PRECISION TUNE AUTO CARE	PO-281049	955.98
139644	RINCON TRUCK PARTS	PO-091208	1,867.91

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139645	SAMMONS PRESTON	PO-280970	4,746.61
139646	SARGENT-WELCH/VWR SCIENT	PO-091198	72.44
		PO-283510	1,246.22
139647	SMARDAN SUPPLY COMPANY	PO-091662	60.90
139648	SOURCERY	PO-280381	1,610.87
139649	SOUTHWEST SCHOOL SUPPLY	PO-090427	75.64
		PO-091442	84.83
		PO-280124	501.36
		PO-280126	21.52
		PO-280181	364.52
		PO-280544	142.26
		PO-280782	247.07
		PO-280790	186.35
		PO-281023	332.13
		PO-281028	3.63
139650	SPICERS PAPER CO	PO-280390	534.09
139651	STERICYCLE INC	PO-280997	350.57
139652	TELL STEEL INC	PO-280353	1,590.80
139653	TUTTLE-CLICK FORD	PO-090767	8,157.03
139654	UNITED TRANSMISSION EXCHANGE	PO-282225	5,031.55
139655	WESTERN GRAPHIX	PO-280362	1,015.37
139656	WESTMINSTER SCHOOL DISTRICT	PO-090839	6,667.12
139657	DEUTSCH, STACIA	PO-090227	500.00
139658	LEARNING ADVENTURES & MEDIA	PO-090335	400.00
139659	OCEAN INSTITUTE	PO-091490	695.00
		PO-091491	695.00
		PO-091492	695.00
		PO-091581	5,750.00
		PO-091582	5,750.00
		PO-091584	397.00
		PO-091586	397.00
		PO-091587	397.00
		PO-091588	5,750.00
		PO-283145	1,061.00
139660	SCIENCE ON THE GO INC	PO-090677	350.00
139661	RELIANCE STANDARD LIFE INS CO	PO-280217	14,770.00
139662	CERTIFIED TRANSPORTATION	PV-096347	1,635.00
139663	CONSOLIDATED ELECT DISTR	PO-280243	2,923.60
139664	DANBRU WIRE & CABLE INC	PO-091275	152.32
		PO-280402	2,789.45
139665	DELL MARKETING L P	PO-091165	1,386.46
		PO-091461	2,676.75
139666	GOLD COAST HOT DOGGER TOURS	PV-096348	3,577.86
139667	IMAGE 2000	PO-091571	748.51
139668	ORANGE COUNTY PROBATION DEPT	PO-091703	2,850.00

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Warrant Number	Name of Payee	Reference Number	Amount
139669	ROADWAYS INTERNATIONAL INC	PV-096349	6,870.00
139670	SAN DIEGO GAS & ELECTRIC	PO-280369	72,507.79
139671	SANTA MARGARITA WATER	PO-280346	1,085.98
139672	SMART & FINAL	PO-090515	123.53
		PO-282017	42.94
		PO-282569	30.26
139673	SO CAL EDISON CO	PO-280363	25,478.41
139674	SO CAL GAS CO	PO-280345	6,498.63
139675	SO COAST WATER DIST	PO-280359	139.68
139676	SPARKLETTS	PO-091716	1.78
139677	TRANSPORTATION CHARTER SERVICE	PV-096350	6,104.50
139678	XEROX CORPORATION	PO-280336	215.58
		PO-280388	655.20
		PO-280440	6,093.13
		PO-280444	3,503.49
		PO-280461	16,415.57
139679	BEATY, KIMBERLY	PV-096274	13.85
139680	BECERRA, LETICIA	PV-096275	110.82
139681	BELLANTE, HARVEST	PV-096278	81.49
139682	BRIDWELL, ROBERT	PV-096279	325.98
139683	BRITTON, KIM	PV-096280	386.02
139684	CHEO, RYAN	PV-096281	40.75
139685	DIAMOND, CHRISTINA	PV-096282	81.49
139686	ELLIOTT, STEPHANI	PV-096283	161.61
139687	GRIMM, NANCY	PV-096284	124.67
139688	HIGGINSON, APRIL	PV-096285	40.75
139689	KYRIZKDIS, CRISTINA	PV-096286	251.20
139690	LIETZ, SHARLENE	PV-096287	32.08
139691	LISCHALK, JILL	PV-096288	0.50
139692	LOPEZ, JAIME	PV-096289	138.52
139693	LYNCH, LORI	PV-096290	130.49
139694	MILLER, MICHELLE	PV-096291	81.49
139695	MOORE, JASON	PV-096325	22.05
139696	OLAMENDI, GLORIA	PV-096326	383.27
139697	RAMIREZ, JESUS	PV-096327	487.79
139698	SCHERER, DAVID	PV-096328	122.24
139699	SHACKLEFORD, ROCHELLE	PV-096329	124.67
139700	TERRY, MARGARET	PV-096330	272.84
139701	CAPISTRANO UNIFIED SCHOOL DIST	PO-280222	61,326.49
139702	AT&T	PO-282495	22.48
139703	AT&T-CALNET2	PO-283838	7.39
139704	MADDOX, KEN	PV-096340	10.28
139705	RADIO SHACK ACCOUNTS REC	PO-280320	70.56

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Warrant Number	Name of Payee	Reference Number	Amount
139706	RALPHS GROCERY CO	PO-090043	27.97
		PO-281597	335.23
		PO-281599	34.97
		PO-281988	32.68
		PO-282019	38.41
		PO-282374	150.36
		PO-284025	85.10
139707	SOUTHERN COUNTIES OIL CO	PO-091222	61,671.13
139708	SOUTHWEST SCHOOL SUPPLY	PO-091649	163.11
		PO-282012	29.19
		PO-283481	7.59
139709	SPICERS PAPER CO	PO-280389	1,140.99
139710	TIFCO INDUSTRIES	PO-090560	1,179.67
139711	TODD, JENNIFER	PV-096339	1,516.44
139712	MCCORVEY, PATRICIA	PV-096341	30.00
139713	RALPHS GROCERY CO	-	
		PO-090414	727.48
		PO-090415	95.03
		PO-090418	215.97
		PO-090419	55.02
		PO-090420	257.49
		PO-090949	90.75
		PO-090950	72.55
		PO-280105	38.17
		PO-280685	48.07
		PO-280735	159.56
		PO-280736	32.94
		PO-280738	534.38
		PO-280739	75.41
		PO-280740	40.18
		PO-280817	456.95
		PO-282677	288.35
		PO-283968	73.45
		PO-283969	170.88
		PO-283970	292.58
		PO-283974	475.82
139714	RALPHS GROCERY CO	PO-283975	61.52
139715	SELIGMAN, LIBBY	PV-096338	40.80
139716	STATE BD EQUALIZATION	PV-096333	2,173.00
139717	ACCREDITING COMM F/SCHLS	PO-091508	40.00
139718	ALLIANCE DATACOM	PO-091468	2,035.42
139719	BARRETT-ROBINSON INC	PO-091294	350.33
139720	BEE MAN	PO-280269	175.00
139721	BETTER BUSINESS RECORDS	PO-091473	208.37
139722	CAPISTRANO GOLF CARS	PO-091711	475.84

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Warrant Number	Name of Payee	Reference Number	Amount
139723	CDWG Inc	PO-091110	184.88
		PO-091133	6,840.38
		PO-091204	106.23
139724	COMPLETE DRUG & DNA TESTING	PO-281196	2,835.00
		PO-281197	1,050.00
139725	CORPORATE EXPRESS	PO-091692	64.95
		PO-281014	372.41
		PO-284255	30.87
139726	D.GILBERT & ASSOC/MESA GOLF CT	PO-091710	210.48
139727	DISCOUNT OFFICE SERVICES	PO-281302	58.15
139728	EDUCATIONAL RESOURCES	PO-091540	2,341.95
139729	ENABLING DEVICES	PO-091298	55.90
139730	FACTORY EXPRESS	PO-091506	138.46
139731	FEDERAL EXPRESS CORP	PO-280932	189.93
139732	GANAHL LUMBER	PO-284227	1,021.10
139733	HORN IMPROVEMENT	PO-091726	344.74
139734	INTERSTATE BATTERIES	PO-281058	280.43
139735	INTERSTATE MUSIC SUPPLY	PO-091122	365.70
139736	JOSTENS	PO-282944	1,383.37
139737	KNORR SYSTEMS INC	PO-280404	260.00
139738	LAWNMOWERS ETC	PO-283940	276.11
139739	LESLIES SWIMMING POOL SUPPLY	PO-280290	82.93
139740	LIGHTFOOT LTD.	PO-091538	356.09
139741	LJ CREATE	PO-090399	55.88
139742	GLENCOE A DIV OF	PO-091303	169.62
139743	DAVID GRANT INC	PO-091597	964.36
139744	IRON MOUNTAIN	PO-091731	190.14
		PO-280211	508.24
139745	ACES	PO-091447	312.50
139746	ART MASTERS INC	PO-281000	1,489.00
		PO-281003	2,079.00
		PO-281004	2,103.00
		PO-281135	3,258.00
139747	BEYER, DR PATRICIA	PO-090575	31,380.00
		PO-281641	5,000.00
		PO-281645	4,500.00
		PO-281647	5,000.00
		PO-281660	5,000.00
139748	BROWN RPT, SUSAN	PO-091449	630.00
139749	CAL STATE UNIV, SAN MARCOS	PO-091453	620.00
139750	CINNAMON HILLS SCHOOL	PO-090603	2,970.00
		PO-091014	2,970.00
		PO-282853	2,970.00
139751	CSBA'S PRACTI-CAL	PO-090802	2,858.15
139752	DEPT OF GENERAL SERVICES	PO-091641	66.00

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Warrant Number	Name of Payee	Reference Number	Amount
139753	FAMILY LIFE CENTER BODEGA	PO-091385	3,892.90
		PO-281098	3,362.05
139754	MARDAN CENTER OF ED	PO-281087	2,924.00
		PO-281088	2,752.00
139755	OCEANVIEW SCHOOL	PO-091169	1,020.00
		PO-281102	2,584.00
		PO-282292	1,576.00
139756	ORALINGUA SCHOOL	PO-090225	2,790.80
139757	RAINBOW CONNECTION	PO-090208	309.00
139758	SAILS - MAR VISTA SCHOOLS	PO-091011	285.54
139759	WERTHEIMER-GALE & ASSOCIATES	PO-091226	507.00
139760	YELLOWSTONE BOYS & GIRLS RANCH	PO-280195	597.00
139761	CHOU, LING D.	PV-096336	945.00
139762	DOUGHERTY, PAULA	PV-096337	952.00
139763	DUTCH, AMPARO P.	PV-096334	512.00
139764	IVY WEST EDUCATIONAL SERV LLC	PV-096335	8,570.90
139765	CENTENNIAL HERITAGE MUSEUM	PO-283653	472.00
139766	DONNA O'NEIL LAND CONSERVANCY	PO-091739	828.00
139767	KNOTT'S BERRY FARM	PO-090807	947.50
139768	OCEAN INSTITUTE	PO-283650	4,250.00
		PO-284010	4,250.00
139769	OCMC	PO-091728	160.00
139770	ORANGE COUNTY PERFORMING ARTS	PO-284113	1,850.00
139771	RS CCD	PO-282101	390.00
139772	ACETEC SECURITY SYSTEMS	PO-280260	820.00
139773	APPLE COMPUTER INC	PO-091573	77.22
139774	CINTAS CORP	PO-280281	585.70
		PO-281626	121.98
139775	CIT TECH FINANCIAL SERVICES	PO-281606	160.55
139776	CITY OF SAN JUAN CAPISTRANO	PO-091474	3,464.06
139777	COUNTY OF ORANGE-WASTE MNGT	PO-282376	779.24
139778	DELL MARKETING L P	PO-091264	147.89
139779	DEPARTMENT OF JUSTICE	PO-280570	288.00
139780	ENTERPRISE FLEET SERVICES	PO-281632	1,184.66
139781	IKON FINANCIAL SERVICES	PO-091744	330.00
		PO-282588	723.19
139782	IMAGE 2000	PO-280331	170.71
139783	INTEGRATED BUSINESS SOLUTIONS	PO-280565	58.19
		PO-280800	116.37
		PO-280822	562.46
		PO-280826	484.88
		PO-280831	1,373.81
139784	MOULTON NIGUEL WATER	PO-280365	4,566.12
139785	PRUDENTIAL OVERALL SUP	PO-280493	259.46
		PO-281736	30.68

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Warrant Number	Name of Payee	Reference Number	Amount
139786	SAN DIEGO GAS & ELECTRIC	PO-280369	149,058.47
139787	SMART & FINAL	PO-280287	44.72
		PO-282017	99.79
139788	SO CAL EDISON CO	PO-280363	21,900.11
139789	SO CAL GAS CO	PO-280345	106.87
139790	VL SYSTEMS	PO-283691	1,258.00
139791	XEROX CORPORATION	PO-280388	639.45
		PV-096354	940.76
139792	DOLPHIN CAPITAL	PO-281951	538.75
139793	INTEGRATED BUSINESS SOLUTIONS	PO-281952	581.85
139794	CONNECTICUT GEN LIFE INS CO	PO-280221	14,757.99
139795	CONNECTICUT GENERAL LIFE	PO-280220	34,126.47
139796	CORVEL CORPORATION	PO-091108	17,137.58
139797	HAZELRIGG RISK MANAGEMENT SVS	PO-280227	3,908.35
139798	DAVID TAUSSIG ASSOC INC	PO-082294	28,575.29
139799	PACIFIC PLUMBING COMPANY OF	PO-280304	6,055.21
139800	SPRINT/NEXTEL COMMUNICATIONS	CM-090140	311.90-
		PV-096357	3,377.06
139801	CAPISTRANO CONNECTIONS ACADEMY	CM-090141	1,279.00-
		PV-096358	55,140.89
139802	OPPORTUNITY FOR LEARNING	CM-090142	2,562.05-
		PV-096359	12,759.94
139803	PACIFIC MOBILE HOME CONS	PO-091334	7,715.40
139804	TANDUS SPECIALIZED MARKETS	PO-281960	2,410.65
139805	BOWIE ARNESON WILES &	PO-090030	1,121.00
139806	HARDY & HARPER INC	PV-096360	1,200.00
139807	STRADLING YOCCA CARLSON	PO-284250	2,425.10
139808	WLC ARCHITECTS INC	PO-082748	8,745.60
139809	CUSD-MELLO ROOS	PO-091732	34,337.00
139810	ALISO VIEJO AUTO SERVICE	PO-281708	1,939.55
139811	AMERICAN LEAK DETECTION	PO-282089	150.00
139812	ARAMARK UNIFORM SERVICE	PO-281371	426.72
139813	BLOCK & COMPANY INC	PO-091572	187.81
139814	CAPISTRANO GOLF CARS	PO-091772	480.81
139815	EAGLE COMMUNICATIONS	PO-091773	318.57
139816	GANAHL LUMBER	PO-280405	553.26
139817	HALLAM, JOHN	PV-096368	607.66
139818	HIRSCH PIPE & SUPPLY	PO-280350	2,078.77
139819	HYDRO-SCAPE PRODUCTS INC	PO-280899	224.75
139820	JASPER ENGINE & TRANSMISSION	PO-281376	6,843.25
139821	JOHN DEERE LANDSCAPES	PO-280902	1,444.12
139822	JOHNSON, KAMISHA	PV-096367	79.00
139823	JOHNSTONE SUPPLY	PO-091663	2,429.51
139824	LOOMIS	PO-280939	313.86
139825	LOS ANGELES FREIGHTLINER	PO-281378	429.49

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Warrant Number	Name of Payee	Reference Number	Amount
139826	ACES	PO-280883	1,497.50
		PO-282159	2,430.00
139827	ALPINE ACADEMY	PO-280200	2,560.00
139828	ANTOCI, NATALIE	PO-281119	598.40
139829	AUTISM BEHAVIOR CONSULTANTS	PO-283560	6,891.50
139830	AUTISM SPECTRUM CONSULTANTS	PO-090600	1,971.50
139831	AUTISM SPECTRUM THERAPIES	PO-281214	4,787.40
139832	BEACH M.A. CCC-SLP, JOELLE	PO-284134	805.00
139833	CATHEDRAL HOME FOR CHILDREN	PO-090608	3,344.00
		PO-090612	3,344.00
		PO-091033	3,344.00
		PO-281094	3,344.00
		PO-281095	3,344.00
		PO-281096	2,584.00
139834	CENTER FOR AUTISM &	PO-091386	1,004.00
		PO-280026	2,856.79
		PO-281217	2,780.01
		PO-281219	4,744.52
		PO-281725	1,827.05
		PO-282864	1,029.50
		PO-284122	1,261.50
139835	CREATIVE SOLUTIONS FOR AUTISM	PO-090212	2,100.00
139836	CROMWELL, PATRICIA	PO-280992	735.00
139837	DEVEREUX FOUNDATION	PO-090614	1,394.00
		PO-281681	1,394.00
139838	DORES PHD, PAUL ALAN	PO-280149	1,600.00
139839	EDUCATIONAL BASED SERVICES	PO-281802	8,202.88
139840	EMILY GRIFFITH CENTER	PO-280201	2,594.13
139841	EXCELSIOR YOUTH CENTER	PO-280205	1,400.87
139842	GOODWILL INDUSTRIES	PO-091396	12,870.00
139843	GREENWALD, CHRIS AND/OR DAVITA	PO-284123	400.00
139844	LEISURE CARE	PO-280186	7,761.50
139845	MAXIM HEALTHCARE SERVICES	PO-280188	1,594.82
139846	MCILLVAIN, STEPHANIE & PATRICK	PO-090191	1,422.50
139847	MENDE PSY.D, SYLVIA	PO-280427	3,667.55
139848	NEW HAVEN SCHOOL	PO-091015	2,074.00
139849	ORANGE COUNTY THERAPY SERVICE	PO-280138	17,040.00
139850	ORANGE CTY TESTING SERV	PO-281669	47.00
139851	PACIFIC PEDIATRIC THERAPY INC.	PO-283962	9,182.50
139852	PHILLIPS, TODD AND/OR KIMBERLY	PO-091016	601.95
139853	PROGRESSUS THERAPY INC	PO-282528	22,648.25
139854	PYRAMID AUTISM CENTER	PO-281117	3,600.00
		PO-281118	3,825.00
139855	READING AND LANGUAGE CENTER	PO-090226	595.00
		PO-090625	807.50

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Warrant Number	Name of Payee	Reference Number	Amount
139856	ROSS, JAMES AND NANCY	PO-091138	1,700.00
139857	SHILOH TREATMENT CENTER INC	PO-282848	3,339.00
139858	SPECTRUM PEDIATRIC THERAPY	PO-090237	10,520.00
139859	SPEECH & LANGUAGE PROFESSIONAL	PO-284154	3,984.00
139860	SPEECH PATHOLOGY GROUP INC	PO-283810	5,440.00
139861	VOICE SOLUTIONS	PO-280139	514.00
139862	WESTSHIELD ADOLESCENT SERVICES	PO-091810	3,872.04
		PO-280239	2,464.95
139863	AT&T	PO-282495	57.03
139864	MOUNTAIN WATER COMPANY	PO-091049	43.10
139865	OFFICE DEPOT	PO-090348	80.03
		PO-091534	3,804.08
		PO-280182	334.19
		PO-281275	104.33
		PO-282009	199.88
139866	ORANGE COUNTY DEPT OF EDUCATIO	PO-281304	3,369.00
139867	PEPPER-LOS ANGELES, J W	PO-090115	68.81
		PO-090361	19.58
139868	PETRO DIAMOND INC	PO-281373	20,071.76
139869	PSOC-WATERLINES TECHNOLOGIES	PO-282399	260.30
139870	RED WING SHOE STORE	PO-281634	1,717.75
139871	RICKS TRAILER SUP	PO-281062	254.58
139872	SMOG EXPRESS	PO-281063	257.30
139873	SO COAST DISTRIBUTING CO	PO-281417	48.94
139874	SOUTHPAW ENTERPRISES INC	PO-091642	435.48
139875	SUBSCRIPTION SERVICES OF	PO-091068	120.83
139876	TROPHIES TOMORROW	PO-091756	263.18
139877	TRUCPAR CO	PO-281966	221.41
139878	OFFICE DEPOT	PO-281765	319.47
139879	SCHOLASTIC INC	PO-091655	61.67
139880	RALPHS GROCERY CO	PO-090414	239.95
		PO-090415	320.16
		PO-090418	194.81
		PO-280740	116.66
		PO-280817	30.84
		PO-283974	80.33
		PO-283975	37.49
139881	IMAGINATION MACHINE, THE	PO-091807	255.00
139882	LEGOLAND CALIFORNIA RESORT	PO-091669	132.00
139883	OCEAN INSTITUTE	PO-091800	2,750.00
		PO-091801	2,750.00
139884	ORANGE CTY DEPT EDUC	PO-282814	29,682.50
139885	XEROX CORPORATION	PO-283249	98,940.11
139886	ACTION LEARNING SYSTEMS INC	PO-091071	2,000.00
		PO-282372	2,000.00

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Warrant Number	Name of Payee	Reference Number	Amount
139887	CAL SCHOOL MANAGEMENT GROUP	PO-090922	10,667.00
139888	ORANGE COUNTY SHERIFF DEPT	PO-280999	32,275.25
139889	ORANGE CTY DEPT EDUC	PO-281797	150,499.19
		PO-281798	325,621.24
		PO-281959	169,699.52
139890	PEPPERDINE UNIVERSITY GSEP	PO-282242	44,246.25
		PO-282244	6,060.00
139891	YMCA OF ORANGE COUNTY	PO-281894	7,585.48
139892	SOTEBEER, ELISABETH	PV-096370	928.20
139893	CITY OF SAN CLEMENTE	PO-280366	5,397.22
139894	PRUDENTIAL OVERALL SUP	PO-091712	52.59
139895	SAN DIEGO GAS & ELECTRIC	PO-280369	94,487.13
139896	SANTA MARGARITA WATER	PO-280346	1,437.28
139897	SMART & FINAL	PO-090948	154.17
		PO-091715	29.65
		PO-281976	13.68
		PO-282017	20.43
139898	SO CAL EDISON CO	PO-280363	22,679.56
139899	SO CAL GAS CO	PO-280345	4,262.97
139900	SOLAG / CR&R	PO-091245	9,138.25
139901	SPARKLETTS	PO-091717	92.35
		PO-280677	20.19
		PO-280706	21.89
		PO-280931	24.15
		PO-280996	28.91
		PO-281603	22.23
		PO-281750	6.10
		PO-281752	30.20
		PO-282126	19.85
139902	WELLS FARGO FINANCIAL LEASING	PO-280564	211.92
139903	CAMPBELL, GARY D	PO-283234	1,700.00
139904	SPARKLETTS	PO-280107	49.12
		PO-282127	24.42
		PO-282128	32.66
		PO-282129	26.06
		PO-282130	4.06
		PO-282131	42.97
		PO-282132	102.00
		PO-282788	12.21
139905	ELTEC REFRIGERATION	PO-283308	2,548.00
139906	ADAMS, KARA	PV-096416	275.51
139907	BADGER, HOLLY &/OR THOMAS	PV-096417	121.55
139908	BALLEN, LINETTE	PV-096418	665.23
139909	BANH, JULIE/NAM	PV-096419	647.02
139910	BECERRA, ANTONIO &/OR DINORAH	PV-096420	264.80

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Warrant Number	Name of Payee	Reference Number	Amount
139911	BELLOMO, PHILIP &/OR KATHY	PV-096421	182.96
139912	BERGMAN, TODD	PV-096422	138.34
139913	BLACK, BRAD AND KATHLEEN	PV-096423	2,919.45
139914	BOYD, VALERIE	PV-096424	108.84
139915	CHEN, CHARLES & CYNTHIA	PV-096425	158.40
139916	COLE, CURTISTINE	PV-096428	367.13
139917	CUHAROGLU, MEHMET &/OR BELGIN	PV-096426	1,835.02
139918	DAVIS, SHAWN & CONNIE	PV-096427	680.07
139919	DOUMIT, RIMA	PV-096429	210.94
139920	FERREN, MATTHEW &/OR KATIE	PV-096430	115.81
139921	GAITAN, SCOTT & BEVERLY Z.	PV-096431	221.79
139922	GOMEZ, ADRIAN & BERENICE	PV-096432	155.31
139923	GORDON, DEBRA L	PV-096433	263.30
139924	GUTIERREZ, ALICIA	PV-096434	145.20
139925	KOVACH, WOLFGANG &/OR TERI	PV-096435	239.72
139926	LAW, YUET	PV-096436	329.61
139927	LEE, THOMAS AND/OR DEBBIE	PV-096437	121.18
139928	MARTIN, PETER/NORMA	PV-096438	202.71
139929	MCBRIDE, MELISSA	PV-096444	225.90
139930	MIKKELSON, NICOLE	PV-096439	180.58
139931	NG, FARIA	PV-096453	213.56
139932	OLTMANS, JOSEPH &/OR JESSICA	PV-096440	138.60
139933	PARTRIDGE, HOURY & TERRY	PV-096441	791.06
139934	POCZATEK, MARK & MARVA	PV-096442	255.07
139935	PRABHU, WILLIAM & MYKA	PV-096443	155.96
139936	PRINGLE, DIANE	PV-096445	209.07
139937	REDING, CLARE & SHAD	PV-096446	161.31
139938	ROHDE, JAN &/OR JOY	PV-096447	114.07
139939	ROZO, ROXANNE	PV-096448	51.68
139940	SETTANNI, JAY &/OR HELEN	PV-096449	620.73
139941	STEBENNE, STUART/LISA	PV-096450	345.95
139942	TRITZ, RICHARD &/OR JULIE	PV-096451	139.59
139943	WARD, GARY/JENNIFER	PV-096452	143.99
139944	ARTINGER, TRACEY	PV-096455	26.40
139945	CAFE	PO-091848	399.00
139946	ESTER, JUDY	PV-096456	26.40
139947	LAVERING, MELANIE	PV-096460	33.00
139948	NUNAN, KATIE	PV-096457	314.82
139949	PITZEN, SHARLA	PV-096461	23.10
139950	THIBEAU, LORI	PV-096458	33.00
139951	WILMER, JAMES TREY	PV-096459	28.60
139952	H2O SPOT	PV-096464	7,794.50
139953	ST JAMES, JHERI	PV-096463	797.30
139954	BERG RYAN OD MS ED, JULIE	PO-091812	665.00
		PO-283554	190.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....06/08/2009

Warrant Number	Name of Payee	Reference Number	Amount
139955	BLIND CHILDRENS LRNG CTR	PO-091012	2,760.00
		PO-091384	315.00
139956	CINNAMON HILLS SCHOOL	PO-091815	1,620.00
139957	ESCO EAR SERVICE CORP	PO-090972	98.85
		PO-091861	119.00
		PO-091862	180.00
		PO-091863	185.00
		PO-091864	120.00
139958	GOODWILL INDUSTRIES	PV-096462	1,560.00
139959	GORSKI, PAUL AND MEAGHAN	PO-091560	4,150.00
139960	LAW OFFICE OF LEEJANICE TOBACK	PO-091561	3,200.00
139961	O'BANNON, BRUCE & REBECCA	PO-091559	1,062.50
139962	PILOT, KEVIN	PO-281120	676.43
139963	THERAPEUTIC EDUCATION CENTER	PO-090224	3,655.00
		PO-280203	3,225.00
		PO-281089	3,825.00
		PO-281090	3,825.00
		PO-281091	4,950.00
		PO-284150	3,825.00
139964	AON CONSULTING	PO-284261	2,500.00
139965	DEPERNA, KELSIE	PV-096473	40.00
139966	HUNN, JOSHUA	PV-096474	15.00
139967	KNIGHTS, GEORGE	PV-096475	58.69
139968	KOKX, AARON D	PV-096476	81.68
139969	ATTAINMENT COMPANY	PO-091463	2,371.69
139970	CAL-STATE AUTO PARTS INC	PO-091286	822.88
139971	CAPISTRANO FORD	PO-090090	50.20
139972	CAPISTRANO GOLF CARS	PO-280279	245.65
139973	CDWG Inc	PO-091293	684.04
139974	CORPORATE EXPRESS	PO-280119	633.47
		PO-280129	63.13
		PO-282008	107.88-
		PO-283201	334.84
		PO-284255	19.03
139975	DUNN-EDWARDS CORP	PO-091353	177.59
139976	EMERGENCY MEDICAL PRODUCTS	PO-091065	4,822.01
139977	FACTORY MOTOR PARTS	PO-091287	4.70
139978	FLEET SERVICE SPECIALISTS LLC	PO-091775	7,441.60
139979	FOLLETT LIBRARY RESOURCES	PO-091548	220.82
139980	FREEWAY AUTO SUPPLY & MACHINE	PO-090088	329.65
139981	FRICTION MATERIALS CO.	PO-281379	2,878.04
139982	GANAHL LUMBER	PO-284227	334.48
139983	GOLDEN RULE BINDERY	PO-091539	1,740.00
139984	HYDRO-SCAPE PRODUCTS INC	PO-280899	202.10
139985	IRON MOUNTAIN	PO-280441	267.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2008-09 =====
Board of Trustees Meeting.....06/08/2009

Warrant Number	Name of Payee	Reference Number	Amount
139986	KELLY PAPER COMPANY	PO-091398	5,465.71
139987	LAMA SEWING KITS	PO-091236	413.40
139988	EDUCATIONAL TESTING SERVICE	PO-283916	1,865.00
139989	FOLLETT EDUCATIONAL SVC	PO-091026	56.57
139990	CORPORATE EXPRESS	PO-280795	237.79
139991	CORPORATE EXPRESS	PO-280799	87.37
139992	AT&T-CALNET2	PO-283838	13,468.23
139993	MCGRAW-HILL COMPANIES	CL-081299	791.61
		PO-283544	8,860.34
139994	ORANGE COUNTY REGISTER	PO-280514	693.84
139995	PEPPER-LOS ANGELES, J W	PO-091300	93.55
139996	PREMIERE WATER SERVICES	PO-280396	1,125.00
139997	QUALITY TOWING	PO-281081	652.00
139998	RALPHS GROCERY CO	PO-280688	46.85
		PO-284025	85.69
139999	SEHI COMPUTER	PO-090933	253.63
		PO-280791	478.85
140000	SMOG EXPRESS	PO-281063	161.60
140001	SOUTH COAST ANSWERING SERVICE	PO-281828	229.05
140002	SUNSHINE COTTAGE	PO-090454	43.36
		PO-091842	16.64
140003	TRUCPAR CO	PO-281966	926.96
140004	TUTTLE-CLICK FORD	PO-090767	1,096.78
140005	UNITED STATES ACADEMIC	PO-283031	814.24
140006	USI INC	PO-090653	53.96
140007	WAXIE	PO-090072	933.32
		PO-090461	5,510.66
140008	MCGRAW-HILL COMPANIES	CL-081301	390.09
140009	AQUARIUM OF THE PACIFIC	PO-091455	900.00
140010	CB RANCH ENTERPRISES	PO-091314	1,050.00
140011	DISCOVERY SCIENCE CENTER	PO-090231	247.50
		PO-091818	550.00
140012	IMAGINATION MACHINE, THE	PO-090945	1,270.00
140013	MISSION SAN JUAN CAPISTRANO	PO-090722	604.00
140014	OCEAN INSTITUTE	PO-090532	694.00
		PO-283052	1,125.00
		PO-283053	1,125.00
		PO-283054	1,125.00
		PO-284178	2,250.00
140015	ORANGE COUNTY DEPT OF EDUCATIO	PO-091197	28,992.50
140016	ORANGE COUNTY PERFORMING ARTS	PO-091804	910.00
140017	SCIENCE ON THE GO INC	PO-091814	610.00
		PO-283194	1,490.00

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
CDW Government, Inc.	Bid No. 0607-13 Audio Visual Equipment	6/25/2007
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Culver Newlin	Newport-Mesa USD Bid No. 104-07, Purchase of School and Office Furniture	5/7/2007
David Taussig & Associates, Inc.	Bid No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Galasso's Bakery	Bid No. 0809-02 Bakery Products	8/11/2008
Gilbert & Stearns, Inc.	Bid No. 0708-02 Electrical Service	6/25/2007
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Gov Place	California Multiple Award Schedule Contract No. 3-99-70-0920C, Purchase Electronic Data Processing and Telecommunications Good and Services	11/14/2005
Hardy & Harper, Inc.	Bid No. 0708-01 Asphalt Paving, Sealcoating and Repair	6/25/2007
Harris Realty Appriasal	RFQ No. 2-0809 Appraisal Services	5/11/2009
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Managment Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Jones-Campbell	Glendale USD P16-04/05, Purchase of Classroom and Office Furniture and Equipment	5/23/2005
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
Mepco Services, Inc.	Bid No. 0708-16 San Juan Hills High School Stadium - Phase II	2/11/2008
Modular Structures, Inc.	Bid No. 0405-09 Single Story & Two-Story Relocatable Buildings Districtwide	10/18/2004
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
Office Depot	Santa Ana USD Bid NO. 8-06, Purchase of School Paper Supplies	5/7/2007
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Pacific Mobile Home Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Paul C. Miller Construction Co., Inc.	Bid No. 0708-26 San Clemente High School Upper Campus Science Classroom Conversion and Staff Restroom ADA Upgrades	12/8/2008
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Planning Center (The)	RFP - On-Call Environmental Consulting Services for School Construction, Modernization and Other Activities	6/25/2007
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Lina USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Sprint/Nextel	California Strategically Sourced Wireless Contracts No. 1S-05-58-01	2/13/2006
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0607-13 Audio Visual Equipment	6/25/2007
U.S. Foodservice, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
UltraSystems	RFP - On-Call Environmental Consulting Services for School Construction, Modernization and Other Activities	6/25/2007
USA Shade & Fabric Structures, Inc.	Bid No. 0708-13 Shade Structures	6/25/2007
Valiant IMC	Bid No. 0607-13 Audio Visual Equipment	6/25/2007
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Verizon Wireless	California Strategically Sourced Wireless Contracts No. 1S-05-58-02	2/13/2006
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WCS/CA, Inc.	Orange County Department of Education Resolution No. 0203-76, Labor Compliance Program	3/10/2003
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Intergrated Printing Solution	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**

BACKGROUND INFORMATION

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

CURRENT CONSIDERATIONS

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

FINANCIAL IMPLICATIONS

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$217,365.77 for District schools and will be reflected in the appropriate accounts in the 2008/09 budget.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

<u>Donated By</u>	<u>Amount</u>	<u>For</u>	<u>School</u>
Sumner photography	\$ 529.00	Supplies	Ambuehl Elementary
2007-08 Ambuehl 5th Grade Booster Club	\$ 1,255.32	Supplies	Ambuehl Elementary
Barcelona Hills Booster club	\$ 20,876.25	Outdoor Science Camp	Barcelona Hills Elementary
Sumner Photography	\$ 752.00	Supplies	Bathgate Elementary
Bathgate Elementary PTA	\$ 8,000.00	Library Support	Bathgate Elementary
Truman Benedict PTA	\$ 671.00	In-House Field Trip	Benedict Elementary
Truman Benedict PTA	\$ 999.16	PE Equipment	Benedict Elementary
Truman Benedict PTA	\$ 1,328.00	4th Grade Field Trip	Benedict Elementary
Truman Benedict PTA	\$ 550.00	5th Grade Assembly	Benedict Elementary

Donation of Funds/Equipment

June 8, 2009

<u>Donated By</u>	<u>Amount</u>	<u>For</u>	<u>School</u>
Truman Benedict PTA	\$ 1,410.00	Workshops	Benedict Elementary
Jeanette C. McKeown	\$ 100.00	Supplies	Benedict Elementary
Sumner Photography	\$ 594.00	Supplies	Bergeson Elementary
Canyon Vista PTA	\$ 900.00	Teacher Stipend	Canyon Vista Elementary
Canyon Vista PTA	\$ 312.00	Art Masters Program	Canyon Vista Elementary
Castille Elementary Booster Club	\$ 6,473.00	Outdoor Science Camp	Castille Elementary
Castille Elementary PTA	\$ 21,655.00	Computers	Castille Elementary
Edison International	\$ 150.00	Supplies	Castille Elementary
Edison International	\$ 150.00	Technology	Castille Elementary
Farmers Group, Inc.	\$ 500.00	Supplies	Concordia Elementary
Concordia PTA	\$ 1,500.00	Field Trip	Concordia Elementary
Concordia PTA	\$ 1,191.00	Field Trip	Concordia Elementary
Concordia PTA	\$ 10,000.00	Fence Installation	Concordia Elementary
LifeTouch National School Studios	\$ 1,230.00	Supplies	Concordia Elementary
LifeTouch National School Studios	\$ 409.00	Supplies	RH Dana Elementary
Sumner Photography	\$ 480.00	Supplies	Del Obispo Elementary
McDonald's	\$ 467.00	Supplies	Del Obispo Elementary
Brian Valerie	\$ 1,170.00	Field Trip	Don Juan Avila Elementary
Wells Fargo Foundation	\$ 615.00	Instructional Materials	Carl Hankey K-8
Mary McGowan	\$ 100.00	Instructional Materials	Carl Hankey K-8
Carl Hankey PTA	\$ 800.00	Field Trip	Carl Hankey K-8
CUSD Foundation	\$ 440.00	5th Grade Trip	Hidden Hills Elementary
Hidden Hills PTA	\$ 156.00	5th Grade Trip	Hidden Hills Elementary
Parents of Kinoshita	\$ 594.80	Field Trips	Kinoshita Elementary
Fluidmaster, Ink	\$ 250.00	Supplies	Kinoshita Elementary
Ladera Ranch Education Foundation	\$ 1,857.55	Field Trip Transportation	Ladera Ranch Elementary
Ladera Ranch Elementary PTA	\$ 10,000.00	Apple Lease/Computer Lab	Ladera Ranch Elementary
Carl Hankey PTA	\$ 500.00	Field Trip	Carl Hankey K-8
AYSO Region 1455	\$ 500.00	Classroom Materials	Ladera Ranch Elementary
Sumner Photography	\$ 660.00	Instructional Materials	Las Flores Elementary
John Malcom PTA	\$ 2,379.00	Art Masters Program	Malcom Elementary
Transition Productions, Inc.	\$ 500.00	Instructional Materials	Marblehead Elementary
Marblehead PTA	\$ 343.28	Instructional Materials	Marblehead Elementary
Moulton Elementary PTA	\$ 425.00	4th Grade Assembly	Moulton Elementary
Sierra Barton/Audrey Carlson	\$ 125.00	Instructional Materials	Moulton Elementary
Oak Grove Elementary School Foundation	\$ 28,992.50	5th Grade Science Camp	Oak Grove Elementary
Oak Grove Elementary School Foundation	\$ 5,400.00	Science Camp Transportation	Oak Grove Elementary
Oak Grove Elementary School Foundation	\$ 1,356.00	Teacher Stipend for Camp	Oak Grove Elementary
AYSO Region 1455	\$ 500.00	Supplies	Oso Grande Elementary

Donation of Funds/Equipment

June 8, 2009

<u>Donated By</u>	<u>Amount</u>	<u>For</u>	<u>School</u>
Palisades Elementary PTA	\$ 550.00	Supplies/Technology	Palisades Elementary
Palisades Elementary PTA	\$ 3,975.00	Field Trips	Palisades Elementary
Palisades Elementary PTA	\$ 885.00	Supplies/Technology	Palisades Elementary
Palisades Elementary PTA	\$ 50.00	Supplies	Palisades Elementary
Palisades Elementary PTA	\$ 1,500.00	Supplies/Technology	Palisades Elementary
Palisades Elementary PTA	\$ 2,441.79	Supplies	Palisades Elementary
Philip Reilly PTA	\$ 329.10	Supplies	Reilly Elementary
San Juan Elementary PTA	\$ 142.43	Supplies	San Juan Elementary
LifeTouch National School Studios	\$ 753.00	Instructional Materials	San Juan Elementary
San Juan Elementary PTA	\$ 5,415.00	Computers for Lab	San Juan Elementary
Girl Scout Council of OC Troop 352	\$ 200.00	Projector	Tijeras Creek Elementary
Tijeras Creek PTA	\$ 3,375.00	Field Trip Transportation	Tijeras Creek Elementary
Tijeras Creek Booster Club	\$ 23,769.25	Science Camp/Transportation	Tijeras Creek Elementary
Mrs. V. Patricia Beyer	\$ 2,000.00	Instructional Materials	San Juan Elementary
Viejo Elementary 5th Grade Science Camp	\$ 325.00	5th Grade Science Camp	Viejo Elementary
Viejo Elementary School PTA	\$ 276.00	3rd Grade Field Trip	Viejo Elementary
Viejo Elementary School PTA	\$ 2,332.00	Art Masters Program	Viejo Elementary
Wagon Wheel Elementary PTA	\$ 2,315.00	School Assembly	Wagon Wheel Elementary
Wagon Wheel Elementary PTA	\$ 1,050.00	3rd Grade Field Trip	Wagon Wheel Elementary
Wagon Wheel Elementary PTA	\$ 787.65	Computer	Wagon Wheel Elementary
Mr. & Mrs. Norman Goldman	\$ 543.00	3rd Grade Field Trip	Wagon Wheel Elementary
Sumner Photography	\$ 898.00	Supplies	Wagon Wheel Elementary
Mr. & Mrs. Oliver	\$ 1,000.00	Technology	Wood Canyon Elementary
Joe Duenas	\$ 100.00	Supplies	Aliso Viejo Middle School
Reza Shirangi	\$ 100.00	Supplies	Aliso Viejo Middle School
Cheryl Copin	\$ 250.00	Technology	Aliso Viejo Middle School
Elena Faita-Nguyen	\$ 87.00	Supplies	Aliso Viejo Middle School
Marco Forster Middle School PTSA	\$ 500.00	Snacks for Star Testing	Marco Forster Middle School
SchoolsFirst Credit Union	\$ 750.00	Teacher of the Year	Las Flores Elementary
Las Flores Middle School PTA	\$ 6,063.50	Teacher Stipends	Las Flores Middle School
Las Flores Middle School PTA	\$ 3,396.00	Edline Phone Systems	Las Flores Middle School
Maxranger, Inc. - DBA Midas Shops	\$ 533.33	Staff development	Newhart Middle School
Newhart Middle School PTA	\$ 595.00	Brian Pop Program	Newhart Middle School
Mr. Juan Moreno	\$ 120.00	Staff Development	Newhart Middle School
Mr. Juan Moreno	\$ 120.00	Staff Development	Newhart Middle School
Mr. Brad Robitaille	\$ 403.86	Staff development	Newhart Middle School
Lawrence & Marsha Daerr	\$ -	TV/DVD Player	Shorecliffs Middle School
Lee Kucera	\$ 700.00	Teacher stipend	Capistrano Valley High School
Macro International, Inc.	\$ 500.00	Instructional Materials	Capistrano Valley High School

Donation of Funds/Equipment

June 8, 2009

<u>Donated By</u>	<u>Amount</u>	<u>For</u>	<u>School</u>
Wells Fargo Community Support Campaign	\$ 120.00	Instructional Materials	Dana Hills High School
Ray and Amy Woods	\$ 735.00	Woods Memorial Scholarship - SOCSA Program	Dana Hills High School
Tesoro High School PTSA	\$ 7,000.00	Library Books	Tesoro High School
Kyle Adler	\$ 234.00	Supplies	District Office

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 0910-02 – ROOF
REPLACEMENT AT ARROYO VISTA K-8 AND CHAPARRAL
ELEMENTARY SCHOOL**

BACKGROUND INFORMATION

For the past several winters, maintenance staff has responded to numerous work orders to repair roof leaks at the Arroyo Vista K-8 main building and the roofs on portables R5 and R6 at Chaparral Elementary School. The main building roof at Arroyo Vista K-8 School, built in 1992, is the original. The roofs on portables R5 and R6 located at Chaparral Elementary School are original roofs that date back to 1991. These roofs have now exceeded their life expectancy, and maintenance staff can no longer patch or repair them due to their extreme deterioration.

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to advertise for bids for roof replacement at Arroyo Vista K-8 and Chaparral Elementary School.

FINANCIAL IMPLICATIONS

The District's cost for these improvements would be approximately \$160,000 and will be funded through Deferred Maintenance Funds.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize advertising for Bid No. 0910-02 – Roof Replacement at Arroyo Vista K-8 and Chaparral Elementary School.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: AWARD OF BID NO. 0809-11 PAPER AND PLASTIC
PRODUCTS FOR FOOD AND NUTRITION SERVICES –
P & R PAPER SUPPLY COMPANY**

BACKGROUND INFORMATION

At the March 9, 2009, Board meeting, the Board of Trustees authorized advertising for bids for paper and plastic products for Food and Nutrition Services. This bid was properly advertised and bid documents were distributed to twenty vendors, three of whom submitted bids. All required documents were submitted properly. This bid was based on a select list of items and estimated usage. The bid was awarded on an all or nothing basis to the single bidder meeting all the terms and specifications of the bid. Exhibit A shows the recap of bids received.

CURRENT CONSIDERATIONS

This agenda item seeks the award of Bid No. 0809-11 to P & R Paper Supply Company for paper and plastic products. The contract will commence on June 9, 2009 through June 8, 2010, with two (2) one-year renewal periods at the option of the Board of Trustees.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for paper and plastic products purchased using this bid would be approximately \$200,000. Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees award Bid No. 0809-11 – Paper and Plastics Products for Food and Nutrition Services to P & R Paper Supply Company, at the prices shown in Exhibit A.

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
1	12x12 Fresh Express Drywx PPC-1212FEC 5000/pkg		No	12	No Bid		\$ 86.50	\$ 1,038.00	No Bid	
2	10.5x8.25x4 Zip Lunch Bag, ROB- Lunchbag 11506 250/pkg		No	20	No Bid		\$ 40.00	\$ 800.00	No Bid	
3	10x14 Fresh Express Foil, PC-1014FEC 2500/pkg		No	10	No Bid		\$ 99.75	\$ 997.50	No Bid	
4	12 oz. Clear Cup LLC-KC12 1000/pkg		Yes	11	No Bid		\$ 49.55	\$ 545.05	No Bid	
5	12x12 Blue Check Wrap USA-301401 5000/pkg		No	6	No Bid		\$ 54.50	\$ 327.00	\$ 48.41	\$ 290.46
6	12x12 Chipotle Wrap USA-301517 5000/pkg		No	6	No Bid		\$ 57.40	\$ 344.40	\$ 58.95	\$ 353.70
7	12x12 Green Check Wrap USA-301404 5000/pkg		No	6	No Bid		\$ 54.50	\$ 327.00	\$ 48.41	\$ 290.46

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
8	12x12 Red Check Wrap USA-301402 5000/pkg		No	14	No Bid		\$ 54.50	\$ 763.00	\$ 48.41	\$ 677.74
9	5# Love School Lunch Bag BAG-200 1000/pkg		No	5	No Bid		\$ 47.85	\$ 239.25	No Bid	
10	6# Fresh Express Wax Lunch Bag PPC-6WAXFEC 1000/pkg		No	5	No Bid		\$ 60.00	\$ 300.00	No Bid	
11	Apron, Plastic 28x46, GOL-1532 100/pkg		No	5	No Bid		\$ 2.35	\$ 11.75	No Bid	
12	Bag, Foil "Cheeseburger" PPC-300529 1000/pkg		No	66	No Bid		\$ 24.75	\$ 1,633.50	No Bid	
13	Bag, Foil "Chicken" PPC-44492 1000/pkg		No	66	No Bid		\$ 24.75	\$ 1,633.50	No Bid	
14	Bag, Foil "Hot Dog" PPC-F9HDP 1000/pkg		No	6	No Bid		\$ 24.75	\$ 148.50	No Bid	

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
15	Bag, Foil Fresh & Delicious PPC-453028 1000/pkg		No	20	No Bid		\$ 45.90	\$ 918.00	No Bid	
16	Bag, Freezer 18x24 FDH-FS1824 250/pkg		Yes	5	No Bid		\$ 12.40	\$ 62.00		
		Elkay Plastics BOR1824HD							\$ 16.25	\$ 81.25
17	Bag, Freezer 8x4x18 ELK8418-15 1000/pkg		Yes	4	No Bid		\$ 43.95	\$ 175.80		
		Elkay Plastics 15G-18418							\$ 45.00	\$ 180.00
18	Bag, Deli 7x10 FDH-SS710 2000/pkg		Yes	24	No Bid		\$ 13.65	\$ 327.60		
		Elkay Plastics DP10585							\$ 22.50	\$ 540.00
19	Bag, Sandwich #6, CLB-65B 2000/pkg		No	9	No Bid		\$ 7.95	\$ 71.55		
		California Paper Bag #6							\$ 9.78	\$ 88.02

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
20	Bag, Ziploc 2-Gal FDH-FH10 100/pkg		Yes	4	No Bid					
	"	FH70					\$ 11.20	\$ 44.80		
	"	Elkay Plastics F41315							\$ 75.00	\$ 300.00
21	Bouffant Cap 21" White CEL-B1400HS 1000/pkg		No	4	No Bid		\$ 24.95	\$ 99.80	No Bid	
22	Bowl, Black Hot/Cold, 12 oz. CMF-765-120 500/pkg		No	40	No Bid		\$ 54.00	\$ 2,160.00	No Bid	
23	Bowl, Clear 24 oz. (Secondary) DRT-C24B 500/pkg			38	No Bid				No Bid	
		Solo #CRS24X 5/400/cs	Yes				\$ 62.00	\$ 2,356.00		
24	Bowl, Fiber 12 oz. PCA-MC5-0012 125/pkg			12	No Bid				No Bid	
		Prime Link #BL-12 1,000/cs	Yes				\$ 41.00	\$ 492.00		

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
25	Box, Chinese Food "Pagoda" GSD-16MWPAG 450/pkg		No	52	No Bid		\$ 24.95	\$ 1,297.40	No Bid	
26	Container Lid Salad To Go SWT-LD6ANH 500/pkg			24	No Bid				No Bid	
		Solo #DN662 1,000/cs	Yes				\$ 37.45	\$ 898.80		
27	Cup, 21 oz. Salad to Go Print Cup SWT-CD21NSAL 500/pkg			24	No Bid				No Bid	
		Solo #TN20TSAL 1,000/cs	Yes				\$ 79.70	\$ 1,912.80		
28	Cup, "Cafe" 12 oz DRT-12X12G 20/pkg			165	No Bid		\$ 5.69 20/pkg \$ 28.45 1,000/cs	\$ 4,694.25	No Bid	
29	Cup, Portion 2 oz, SOL-B200 250/pkg		Yes	23	No Bid		\$ 21.25 2,500/cs	\$ 488.75		
		Nutri-Bon #5012 2,500/cs							\$ 26.50 2500/cs	\$ 609.50

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
30	Cup, Portion 5.5 oz. SOL-UR55 250/pkg		No	11	No Bid		\$ 41.95 2,500/cs	\$ 461.45		
		Nutri-Bon #50127 2,500/cs							\$ 41.50 2,500/cs	\$ 456.50
31	Doilies, Lace 12" SML-12LACE 500/pkg		No	2	No Bid		\$ 13.00	\$ 26.00	No Bid	
32	Film, 12 in. Wrapmaster WPL-WMF12 2 rolls/pkg			62	No Bid					
		#WPL-172	No				\$ 16.00 roll \$ 32.00 2 rolls/pkg	\$ 1,984.00		
		Western Plastics #122 12x1000							\$ 9.75 roll \$ 19.50 2 rolls	\$ 1,209.00
33	Film, 18 in. Wrapmaster WPL-WMF18 2 rolls/pkg			8	No Bid					
		#WPL-804	No				\$ 19.00 roll \$ 38.00 2 rolls/pkg	\$ 304.00		

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist.		P&R Paper Supply		Team Dist.		Team Dist.
					Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
		Western Plastic #182 18x2000							\$ 11.60 roll \$ 23.20 two rolls	\$ 185.60	
34	Flat Lid, No Hole for 12 oz. Cup LLC-KC626NH 1000/pkg		Yes	12	No Bid		\$ 19.55	\$ 234.60	No Bid		
35	Foil 18x500 Foil HD WPL- WMFOIH18 2 rolls/pkg			3	No Bid						
		#HD-WPL-823	Yes				\$ 58.00	\$ 174.00			
		Western Plastic #185							\$ 27.50	\$ 82.50	
36	Foil 18x500 Foil STD WPL- WMFOIS18 2 rolls/pkg		Yes	8	No Bid		\$ 49.00	\$ 392.00	No Bid		
		Western Plastic #185H							\$ 32.10	\$ 256.80	
37	Foil Sheets, 10-3/4x12 HFA-21210 200/pkg			117	No Bid				No Bid		
		#HFA-21215 12pkg/cs	Yes				\$ 44.55	\$ 5,212.35			

RECAP
 BID NO. 0809-11
 PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
38	Foil Wrap 10-1/2x14 Green Design PPC-300845 2000/pkg		No	5	No Bid		\$ 48.90	\$ 244.50	No Bid	
39	Food Container White 8 oz. (soup) LLC-KDP8W 1000/pkg		No	13	No Bid		\$ 47.95	\$ 623.35	No Bid	
40	PP Flat Lid for 8 oz. F/C, LLC-KL95PP 12/pkg		Yes	13	No Bid		\$ 27.80 1,000/cs	\$ 361.40	No Bid	
41	Fork Medium Weight White NTR-3640 100/pkg		No	108	No Bid		\$ 5.85 1,000/cs	\$ 631.80	\$ 6.50 1,000/cs	\$ 70.20
42	Glove, Medium PF Latex GOL-1563 100/pkg		No	54	No Bid		\$ 2.99 per 100 \$ 29.90 1,000/cs	\$ 1,614.60		
43	Glove, Medium Rubber Latex GOL-1062 12/pkg	Atlantis Plastic 2FQP	No	31	No Bid		\$ 3.30	\$ 102.30	\$ 4.20 per 100 \$ 42.00 1,000/cs	\$ 2,268.00

RECAP
 BID NO. 0809-11
 PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
44	Glove, Plastic Disposable LIG-4003 100/pkg		No	6	No Bid		\$.385 per 100 \$ 3.85 1,000/cs	\$ 23.10		
		Atlantis PQ-100							\$ 0.75 per 100 \$ 7.50 1,000/cs	\$ 45.00
45	Glove, Small P/F Latex GOL-1564 100/pkg		No	15	No Bid		\$.299 per 100 \$ 29.90 1,000/cs	\$ 448.50		
		Atlantis 2G100							\$ 0.42 per 100 \$ 42.00 1,000/cs	\$ 630.00
46	Hot N Delicious Pizza Bag BAG-300417 2000/pkg		No	4			\$ 39.95	\$ 159.80	No Bid	
47	Hotel Pan, Full, Disposable HFA-2019-00 50/pkg		Yes	3	No Bid		\$ 26.95	\$ 80.85	No Bid	
48	Hotel Pan, Half, Disposable			3	No Bid				No Bid	

RECAP
 BID NO. 0809-11
 PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
	HFA-321-40 100/pkg									
		#HFA-321-35	Yes				\$ 20.10	\$ 60.30		
49	Knife Medium Weight White NTR-3641 100/pkg		No	13	No Bid		\$.585 per 100 \$ 5.85 1,000/cs	\$ 76.05	\$.65 per 100 \$ 6.50 1,000/cs	\$ 84.50
50	Lid, 12 oz. (Black Bowl) CM-265-12VH 500/pkg		No	40	No Bid		\$ 49.75	\$ 1,990.00	No Bid	
51	Lid, 2 oz. Clear SOL-PL2 100/pkg	Yes		22	No Bid		\$.80 per 100 \$20.00 2,500/cs	\$ 440.00		
		Nutri-Bon #5022							\$ 1.12 per 100 \$ 28.00 2,500/cs	\$ 616.00
52	Lid, 24 oz. Clear (Secondary) DRTC64BL 1000/pkg			21	No Bid				No Bid	
		Solo #LCR16D 1,000/cs	Yes				\$ 75.50	\$ 1,585.50		

RECAP
 BID NO. 0809-11
 PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
53	Lid, 5.5 oz. Clear SOL-PL4 100/pkg	No		18	No Bid		\$ 1.26 per 100 \$ 31.50 2,500/cs	\$ 567.00		
		Nutri-Bon #5027							\$ 1.60 per 100 \$ 40.00 2,500/cs	\$ 720.00
54	Liddles 2 oz. Portion Cup JRV-87242 900/pkg		No	15	No Bid		\$.044 each \$ 40.35 900/pkg	\$ 605.25		
		Nutri-Bon #5012 2,500/cs							\$.010 each \$ 24.75 2,500/cs	\$ 371.25
55	Liddles 4 oz. Portion Cup JRV-87220 900/pkg		No	15	No Bid		\$.065 each \$ 58.55 900/pkg	\$ 878.25		
		Nutri-Bon #5016 2,500/cs							\$.014 each \$ 34.50 2,500/cs	\$ 517.50
56	Menu Tissue, White 12x12 "Easy Wrap" MCNMT12 1000/pkg			14	No Bid					

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
		PaperCon ST1212 10,000/cs	No				\$ 6.24 per 1,000 \$ 62.40 10,000/cs	\$ 873.60		
		USA Packaging WDW112 5000/cs							\$ 8.51 per 1,000 \$ 42.55 5,000/cs	\$ 595.70
57	Menu Tissue, Yellow Quick Wrap JRV-891259 1000/pkg			16	No Bid					
		USA Packaging #YFC112 5,000/cs	No				\$ 7.91 per 1,000 \$ 39.55 5,000/cs	\$ 632.80		
		USA Packaging #YDW112 5,000/cs							\$ 8.45 per 1,000 \$ 591.50 5,000/cs	\$ 591.50
58	Napkin 10x10 White Dinner PAT-1078200 4000/pkg			28	No Bid				No Bid	
		2-Ply Cocktail White Napkin SCA #B1241 3,000/cs	No				\$ 31.45	\$ 880.60		

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
59	Napkin Cocktail White PAT-1078200 200/pkg			10	No Bid				No Bid	
		SCA B1241 3,000/cs	No				\$31.45	\$ 314.50		
60	Napkin Hynap PCS-ST713 625/pkg			27	No Bid				No Bid	
		National #305309 10,000/cs	No				\$22.90	\$ 618.30		
61	Napkin Mega Cartridge KCC-98908 875/pkg		No	4	No Bid		\$ 38.95 5,250/cs	\$ 155.80	No Bid	
62	Nested Tray Fresh Express DOP-13381FEC 500/pkg			2800						
		GWP Kara #582 4/125cnt = 500/cs			\$ 14.94	\$ 41,832.00				
		DopaCo #FS7654	Yes				\$ 17.05	\$ 47,740.00		
		Ample Industry RTU-582GR							\$ 17.50	\$ 49,000.00

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
63	Pan Liner 16x24 GPQ PPC-25Q1 1000/pkg		No	340			\$ 23.95	\$ 8,143.00		
		Nutri-Bon PL1624							\$ 25.50	\$ 8,670.00
64	Pan Liner, 6-7 Quart 15x15 PAK-5612 100/pkg			2	No Bid					
		Elkay #PL1515	Yes				\$ 19.50	\$ 39.00	\$ 16.95	\$ 33.90
65	Pan Liner, Full Size 4" Deep PAK-5607 100/pkg		Yes	33	No Bid		\$ 51.00	\$ 1,683.00		
		Elkay Plastics PL2314							\$ 22.80	\$ 752.40
66	Parfait Cup Insert SAB-14003D 1000/pkg		Yes	11	No Bid		\$ 52.50	\$ 577.50	No Bid	
67	Pick Up Tissue PPC-TF6 1000/pkg		No	152	No Bid		\$ 3.235 per 1,000 \$ 32.35 10,000/cs	\$ 4,917.20		

RECAP
BID NO. 0809-11
PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES

Item No.	Product Description, Brand and Code/SKU #	Alternate "Or-Equal"	Product Recyclable Yes/No	Estimate Yearly Usage in Cases	ASR Food Dist. Unit Price	ASR Food Dist. Extended Price	P&R Paper Supply Unit Price	P&R Paper Supply Extended Price	Team Dist. Unit Price	Team Dist. Extended Price
		Nutri-Bon PT6							\$ 3.75 per 1,000 \$ 37.50 10,000/cs	\$ 5700.00
68	Plate Fiber 9" PCA-MC5-0009 500/pkg			14	No Bid				No Bid	
		Prime-Link #PL-09	Yes				\$ 30.20	\$ 422.80		
69	Plate Paper 6" JRV-UX6SAGE 250/pkg		No	6	No Bid		\$ 28.50	\$ 171.00	No Bid	
70	Pop Up Tray JRV-CT963 500/pkg			2856	No Bid					
		DopaCo #FS7654	Yes				\$ 17.05	\$ 48,694.80		
		Evergreen #8-5/8							\$ 25.50	\$ 72,828.00
	GRAND TOTAL EXTENDED PRICE:							\$160,252.85		

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **AWARD OF BID NO. 0910-01 – PRODUCE – ASR DISTRIBUTORS, INC.**

BACKGROUND INFORMATION

At the April 13, 2009, Board meeting, the Board of Trustees exercised their option not to renew Bid No. 0708-22 – Produce with ASR Distributors, Inc. Trustees directed staff to go out to bid for produce. Bid No. 0910-01 – Produce, was properly advertised and bid documents were distributed to five vendors, one of whom submitted a bid. All required documents were submitted properly. Exhibit A is a recap of the bid submitted and unit pricing received by ASR Food Distributors, Inc. ASR Distributors, Inc. was the only company to submit a bid. Unfortunately, the new pricing came in higher than if the contract had been renewed. Staff contacted the vendors who did not submit bids to learn the reasons for not responding. Ingardia Brothers Produce Company stated that they did not want to incur the expense of the fingerprints and background checks. Sunrise Produce Company would not be able to add so many new delivery locations to their existing routes. Family Tree Produce stated that this contract had too many deliveries within a short timeframe. Swift Produce did not have staff available to prepare the bid documents for submittal.

CURRENT CONSIDERATIONS

This agenda item seeks the award of Bid No. 0910-01 to ASR Food Distributors, Inc., for produce. The contract will commence on June 9, 2009 through June 8, 2010, with two (2) one-year renewal periods at the option of the Board of Trustees.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for produce purchased using this bid would be approximately \$130,000. Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees award Bid No. 0910-01 – Produce to ASR Food Distributors, Inc., at the prices shown in Exhibit A.

RECAP
BID NO. 0910-01 PRODUCE

ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
1	Apples, Gala 138 cnt/cs	227	CS	\$ 12.70	23%	\$ 15.62	\$ 3,545.74
2	Apples, Gala 163 cnt/cs	8	CS	\$ 11.60	23%	\$ 14.27	\$ 114.16
3	Apples, Granny Smith 138 cnt/cs	278	CS	\$ 11.00	23%	\$ 13.53	\$ 3,761.34
4	Apples, Granny Smith 163 cnt/cs	25	CS	\$ 11.70	23%	\$ 14.39	\$ 359.75
5	Apples, Gold Delicious 138 cnt/cs	95	CS	\$ 16.00	23%	\$ 19.68	\$ 1,869.60
6	Apples, Gold Delicious 163 cnt/cs	3	CS	\$ 16.00	23%	\$ 19.68	\$ 59.04
7	Apples, Pink Lady 163 cnt/cs	9	CS	\$ 14.00	23%	\$ 17.22	\$ 154.98
8	Apples, Red Delicious 138 cnt/cs	58	CS	\$ 15.80	23%	\$ 19.44	\$ 1,127.52
9	Apples, Red Delicious 163 cnt/cs	29	CS	\$ 13.70	23%	\$ 16.85	\$ 488.65
10	Apples, Fuji 138 cnt/cs	18	CS	\$ 14.70	23%	\$ 18.08	\$ 325.44
11	Apples, Fuji 163 cnt/cs	5	CS	\$ 12.70	23%	\$ 15.62	\$ 78.10
12	Apples, Red, Sliced 2 oz. bags 200 cnt/cs	360	CS	\$ 40.00	23%	\$ 49.20	\$ 17,712.00

RECAP
 BID NO. 0910-01 PRODUCE
 ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
13	Apples, Green, Sliced, 2 oz. bags, 200 cnt/cs	345	CS	\$ 40.00	23%	\$ 49.20	\$ 16,974.00
14	Apricots 190 cnt/cs	0	CS	\$ 32.00	23%	\$ 39.36	\$ -
15	Avocado, Ripe 48 cnt/cs	10	CS	\$ 39.75	23%	\$ 48.89	\$ 488.90
16	Bananas, Petite, Dole Green Tip, 150cnt/40#cs	489	CS		Fixed	\$18.75	\$ 9,168.75
17	Basil bunch/each	24	EA	\$ 0.31	23%	\$ 0.63	\$ 15.12
18	Bean Sprouts 12 oz./package	3	EA	\$ 0.59	23%	\$ 1.18	\$ 3.54
19	Bell Peppers, Red 1# medium \cs	53	CS	\$ 23.00	23%	\$ 28.29	\$ 1,499.37
20	Bell peppers, Green 1# medium/cs	54	CS	\$ 10.00	23%	\$ 12.30	\$ 664.20
21	Broccoli Floret 5#/bag	0	LBS		Fixed	\$ 1.55	\$ -
22	Cabbage, Green, Shredded 5#/bag	185	LBS		Fixed	\$ 0.65	\$ 120.25
23	Cabbage, Red, Shredded 5#/bag	60	LBS		Fixed	\$ 1.16	\$ 69.60

RECAP
BID NO. 0910-01 PRODUCE

ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
24	Carrot Sticks, 3" in length 5#/bag	15	LBS		Fixed	\$ 1.24	\$ 18.60
25	Carrots, 1.3 oz. Cello Baby	625	CS		Fixed	\$ 20.50	\$ 12,812.50
26	Carrots, 2 oz. Cello Baby	0	CS		Fixed	\$ 20.75	\$ -
27	Carrots, Shredded 5#/bag	205	LBS		Fixed	\$ 0.75	\$ 153.75
28	Celery Sticks, 4" in length 5#/bag	620	LBS		Fixed	\$ 1.24	\$ 768.80
29	Celery, Diced, Fine 5# bag	65	LBS		Fixed	\$ 1.15	\$ 74.75
30	Chili, Jalapeno lb.	17	LBS	\$ 0.75	23%	\$ 1.17	\$ 19.89
31	Cilantro bunch/each	54	EA	\$ 0.18	23%	\$ 0.47	\$ 25.38
32	Corn, Cobs each	0	EA	\$ 0.34	23%	\$ 0.87	\$ -
33	Cucumbers 36/case (approx. 18#/cs)	222	CS	\$ 10.00	23%	\$ 12.30	\$ 2,730.60

RECAP
BID NO. 0910-01 PRODUCE
ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
	Grapes, Fancy, Lunch Bunch Pack						
34	150-3 oz./cs	309	CS	\$ 16.25	23%	\$ 19.99	\$ 6,176.91
	Jicama Sticks, 4" in length						
35	5# bag	0	LBS		Fixed	\$ 1.79	\$ -
	Kiwi						
36	122 cnt/cs	214	CS	\$ 11.50	23%	\$ 14.15	\$ 3,028.10
	Lemons, Fancy						
37	140 cnt/lb	5	LBS	\$ 0.36	23%	\$ 0.70	\$ 3.50
	Lettuce, Greenleaf						
38	24 cnt/cs	67	CS	\$ 17.28	23%	\$ 21.25	\$ 1,423.75
	Lettuce, Greenleaf wrapped/each						
39		765	EA	\$ 0.94	23%	\$ 1.61	\$ 1,231.65
	Lettuce, Iceberg, Head						
40	24 cnt/cs	11	CS	\$ 16.28	23%	\$ 20.02	\$ 220.22
	Lettuce, Iceberg wrapped/each						
41		24	EA	\$ 0.82	23%	\$ 1.46	\$ 35.04
	Lettuce, Romaine wrapped/each						
42		61	EA	\$ 0.94	23%	\$ 1.61	\$ 98.21
	Lettuce, Iceberg, Shredded						
43	5#/bag	1,755	LBS		Fixed	\$ 0.69	\$ 1,210.95
	Nectarines						
44	88-96/cs	46	CS	\$ 28.00	23%	\$ 34.44	\$ 1,584.24

RECAP
BID NO. 0910-01 PRODUCE
ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
45	Onions, Green bunch/each	48	EA	\$ 0.29	23%	\$ 0.61	\$ 29.28
46	Onions, Brown, Jumbo cs	12	CS	\$ 7.50	23%	\$ 9.23	\$ 110.76
47	Onions, Red 1# bag	25	LBS	\$ 0.28	23%	\$ 0.59	\$ 14.75
48	Oranges 138 cnt/cs	346	CS	\$ 13.00	23%	\$ 15.99	\$ 5,532.54
49	Oranges 163 cnt/cs	23	CS	\$ 13.00	23%	\$ 15.99	\$ 367.77
50	Parsley bunch/each	5	EA	\$ 0.14	23%	\$ 0.42	\$ 2.10
51	Peaches 80 cnt/cs	37	CS	\$ 17.50	23%	\$ 21.53	\$ 1,906.61
52	Pears 150 cnt/cs	77	CS	\$ 22.50	23%	\$ 27.68	\$ 2,131.36
53	Pineapple 10 cnt/cs	8	CS	\$ 13.00	23%	\$ 15.99	\$ 127.92
54	Plums 175 cnt/cs	78	CS	\$ 14.50	23%	\$ 17.84	\$ 1,391.52
55	Potatoes, Russet 80 cnt/cs	6	CS	\$ 12.00	23%	\$ 14.76	\$ 88.56
56	Pumpkins Medium Size each	0	EA	\$ 2.66	23%	\$ 3.27	\$ -

RECAP
BID NO. 0910-01 PRODUCE
ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
57	Radishes bunch/each	2	EA	\$ 0.43	23%	\$ 0.78	\$ 1.56
58	Romaine, Chopped 5/bag	1868	LBS		Fixed	\$ 1.35	\$ 2,521.80
59	Salad Mix, 3-Way 5#/bag	5,475	LBS		Fixed	\$ 0.69	\$ 3,777.75
60	Salad Mix, 4-Way 5#/bag	2,335	LBS		Fixed	\$ 0.69	\$ 1,611.15
61	Strawberries flat/case	39	CS	\$ 16.00	23%	\$ 19.68	\$ 767.52
62	Spinach Cleaned 2.5#/bag	29	LBS		Fixed	\$ 2.10	\$ 60.90
63	Tangerines, Clementine 185 cnt/cs	53	CS	\$ 17.00	23%	\$ 20.91	\$ 1,108.23
64	Tangerines, Minneola, Medium 120 cnt/cs	83	CS	\$ 17.00	23%	\$ 20.91	\$ 1,735.53
65	Tangerines, Satsuma 138 cnt/cs	136	CS	\$ 14.00	23%	\$ 17.22	\$ 2,341.92
66	Tomatoes, 6x6 20#/case	26	CS	\$ 12.00	23%	\$ 14.76	\$ 383.76
67	Tomatoes, Cherry baskets/each	19	EA	\$ 0.92	23%	\$ 1.58	\$ 30.02
68	Tomatoes, Cherry cse	10	CS	\$ 13.00	23%	\$ 15.99	\$ 159.90

RECAP
BID NO. 0910-01 PRODUCE
ASR FOOD DISTRIBUTORS, INC.

Item #	Item & Description	Est. Yearly Usage	Unit	Actual Unit Cost	Fixed Plus % Figure Added to Actual Cost	Extended Unit Cost (Actual + %)	Total Cost (Extended Unit Cost x Est. Yearly Usage)
69	Tomatoes, Diced lb	5	LBS		Fixed	\$ 2.28	\$ 11.40
70	Watermelon, Seedless Average 25-30 lbs each	0	EA	\$ 3.12	23%	\$ 3.84	\$ -
71	Actual cost plus % cap/limit for any additional produce items that may be added to this price request				23%		
	TOTAL BID PRICE:						\$ 116,431.50

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 0910-06 – BAKERY
PRODUCTS**

BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with approved vendors to supply quality products using contract prices for a full twelve month period. The purchase of bakery products for Food and Nutrition Services use for the 2009/10 school year will exceed the current bid limit of \$76,700 for supplies and equipment. In accordance with the requirements of the Public Contract Code Section 20111, the purchase is required to be competitively bid. The bidding process allows the District to secure competitive pricing with pre-determined vendors which enables the purchasing process to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to advertise for bids for bakery products for Food and Nutrition Services for all school sites.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for bakery products using this bid would be approximately \$155,000 for the 2009/2010 school year. Food and Nutrition Services remains self-funded with no direct impact on the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the advertising of Bid No. 0910-06 –Bakery Products.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: ADVERTISE FOR BID NO. 0910-10 – HVAC PARTS**

BACKGROUND INFORMATION

The bid process provides the District an essential tool for purchasing with approved vendors to supply quality products using contract prices for a full twelve month period. The purchase of HVAC parts for use for the 2009/10 school year will exceed the current bid limit of \$76,700 for supplies and equipment. In accordance with the requirements of the Public Contract Code Section 20111, the purchase is required to be competitively bid. The bidding process allows the District to secure competitive pricing with pre-determined vendors which enables the purchasing process to be completed in a timely manner.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to advertise for bids for HVAC parts as needed for districtwide use.

FINANCIAL IMPLICATIONS

It is estimated that the annual expenditure for HVAC parts using this bid would be approximately \$280,000 for the 2009/2010 school year. Funding will come from Deferred Maintenance, Routine Restricted Maintenance, CFD, Modernization and Site Funds.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the advertising of Bid No. 0910-10 – HVAC Parts.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: OBSOLETE AND UNUSABLE MISCELLANEOUS
DISTRICT MATERIALS**

BACKGROUND INFORMATION

Capistrano Unified School District continually accumulates obsolete and unusable materials, such as furniture, school music, athletic and food service equipment, etc. All usable components are then auctioned via an internet-based e-Surplus Auction (eSa).

At the March 9, 2009, Board meeting, the Board of Trustees approved a one year pilot program with Interscholastic Trading Company, LLC (InterSchola), to manage the surplus auction process for the District.

CURRENT CONSIDERATIONS

This agenda item pertains to the approval to sell obsolete and unusable District materials, which are of no further use to the District. Upon Board approval of these surplus items, Exhibit A, the District will proceed to auction these items. InterSchola and Capistrano Unified School District's current auction website will each sell an equal portion of these items via the internet. After each internet auction is completed, a determination will be made as to the most lucrative option for disposing of surplus items by the District. A recommendation will then be made to the Board for an ongoing approach to disposing of District surplus.

FINANCIAL IMPLICATIONS

All proceeds generated by the sale of these surplus items, less auction fees, will be deposited in the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the sell of obsolete and unusable District materials as shown in Exhibit A.

Capistrano Unified School District
Obsolete and Unusable Miscellaneous Materials

June 8, 2009

SHORECLIFF MIDDLE SCHOOL

2 – Rockwell Delta Wood Lathes Model 46-525

1 – Dremel 16” Variable Speed Scroll Saw

4 - Brent Model “B” electric kick pottery wheels

1 – work table w/Pexto 383-D roller, DiArco Spartan Box & Hand Brake No. 24, Roper Whitney/Pexto 63-G hand brake

2 – Baldor dual head grinders

1 – Pexto 137-K sheet metal brake

7 – shop tables w/ locker bases and 4 vises per table

1 –Rockwell 49-985 Belt/Disc sander

1 – Rockwell 40-440 scroll saw

1 – Delta scroll saw 40-409

1 – Rockwell Delta drill press 15-665

1 - Johnson Gas Kiln

1 – Lincoln Idealarc 250 arc welder

2 – Johnson gas solder iron heater #118

Lot of misc vices, small tools, dies, and hand tools

Exhibit A

Page 1 of 3

Obsolete and Unusable Miscellaneous Materials

June 8, 2009

Page 2

CAPO YARD

Lot of e-Waste (CPU's monitors, projectors, keyboards, mice, printers, laptops, VCR's , servers) stored in Aztec Container 490777-1

50 – Rolling fabric chairs

50 – Virco middle school plastic chairs

70 – Virco elementary school plastic/wood chairs

Lot of 10 wheelchairs

40 - Student desks

Lot of 12 wood furniture pieces (tables/bookcases/desks)

5 – Metal bookcases

12 – Four drawer metal filing cabinets

2 – Metal cabinets

1 – Metal desk

5 – Schwinn exercise bikes (parts only)

20 - Bretford TV carts

14 – Televisions

2 – Sony Wega 32” Trinitron TV Flat Panel

1 - Lincoln Idealarc 250 arc welder

Miller Econo Twin arc welder

5 – Refrigerators

Exhibit A

Page 2 of 3

Obsolete and Unusable Miscellaneous Materials

June 8, 2009

Page 3

4 – Microwaves

Baldor dual grinder

1 – Kutrimmer 111-A paper cutter

1 – Challenge Paper Drilling machine Style E

1 – Wurlitzer piano

2 – metal lathes (unknown mfg)

Konica 7065 copier

Konica 7033 copier

Toshiba Select copier

GBC Roll Seal Ultima 35 EZ Load Laminator

25 – Overhead projectors

Portable white board

Zieman tilt trailer 13 ft. (Vin #3220084 ?) Lic # 3220084

1987 Ford Econoline 150 Van (VIN #1FTEE14N4HHB95715) , Lic # 092762

Exhibit A

Page 3 of 3

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: AUTHORIZATION TO UTILIZE MULTIPLE AWARD
CONTRACT IFB NO. 25-06302011 SAN FRANCISCO UNIFIED SCHOOL
DISTRICT FOR THE PURCHASE OF SCHOOL AND OFFICE
FURNITURE AND EQUIPMENT – VARIOUS VENDORS**

BACKGROUND INFORMATION

School district governing boards have the authority to “piggyback” on another public agency’s bid, per Public Contract code 20118, when it is determined to be in the best interest of the District. It is often advantageous for a district to utilize piggyback bids when contract items are identical to the District’s specifications. Using piggyback contracts saves time and money, and they often provide lower prices than a single jurisdiction would be able to obtain.

Per Board Policy 3310, the District may lease data processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, or other personal property without advertising for bids by utilizing another public agency’s contract.

The District has reviewed the awarding public agency’s bid carefully and, in particular, the following items:

1. Verification of advertisement.
2. The specific terms and conditions of the bid including the clause which gave notice to potential bidders that other agencies may purchase/lease identical items at the same prices upon the same terms and conditions.
3. The award of contract (copy of the agenda item explaining the award).
4. Verification that the awarding agency actually purchased/leased the personal property.
5. Extensions of the contract, if any.
6. Verified to the degree possible that the awarded bid contract price was lower than what the District could have otherwise obtained.
7. That the bid price received by another public agency’s contract has been determined not to be a conflict of interest on the part of the District or violate Capistrano Unified School District Board Policy 9270.

Authorization to Utilize Multiple Award Contract IFB No. 25-06302011 – San Francisco Unified School District for the Purchase of School and Office Furniture and Equipment
June 8, 2009
Page 2

CURRENT CONSIDERATIONS

This agenda item pertains to the authorization to utilize Multiple Award Contract IFB No. 25-06302011 – San Francisco Unified School District for the purchase of school and office furniture and equipment from the following vendors awarded a portion of the contract:

- | | |
|----------------------------|-----------------------------|
| 1. Childcraft | 7. Lakeshore Learning |
| 2. Corporate Express | 8. Saxton Bradley, Inc. |
| 3. D&D Security Resources | 9. School Specialty |
| 4. Demco, Inc. | 10. School Outfitters |
| 5. Hertz Furniture Systems | 11. Vanguard Concept Office |
| 6. Jones-Campbell Co. | |

Utilizing this bid will enable the District to procure the necessary supplies for our school sites and districtwide with competitive contract pricing, upon availability of funds. Contract documents are on file in the Purchasing Department.

FINANCIAL IMPLICATIONS

There are no financial implications connected with this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the use of Multiple Award Contract IFB No. 25-06302011 – San Francisco Unified School District for the purchase of school and office furniture and equipment from the vendors, as listed, under the same terms and conditions of the public agency's contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: SUBMISSION OF 2008/2009 ANNUAL REPORT ON
PREVAILING WAGE MONITORING AND LABOR COMPLIANCE
PROGRAM**

BACKGROUND INFORMATION

In accordance with Assembly Bill 1506, the District adopted Resolution No. 0203-76 to initiate and enforce a Labor Compliance Program (LCP) on March 10, 2003. The LCP was approved by the Department of Industrial Relations. To comply with the state statutes the District must submit an annual report to the Department of Industrial Relations and share this report with the Board of Trustees and Superintendent.

The services of WCS/CA, Inc. were retained to assist the District in compiling this prevailing wage data. WCS/CA, Inc. reviewed certified payrolls, conducted site interviews, participated in outreach programs and other services related to the implementation of the District's Labor Compliance Program.

CURRENT CONSIDERATIONS

This agenda item pertains to the submission of the LCP Annual Report for review for the period of April 1, 2008 through March 31, 2009, Exhibit A.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the submission and filing of this report.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve the 2008/09 Labor Compliance Program Annual Report which indicates that the District's Labor Compliance Program is in compliance with the requirements of Assembly Bill 1506.

LABOR COMPLIANCE PROGRAM ANNUAL REPORT

Report for the reporting period 04/01/2008 to 03/31/2009
(mm/dd/yyyy) (mm/dd/yyyy)

1. Name of Labor Compliance Program (LCP) : **WCS/Ca, Inc.**

2. LCP I.D. Number (assigned by DIR): **2003.00006** 3. Date of Initial Approval: **March 7, 2003**

4. Contact person (include name, title, address, telephone, fax, and e-mail, if available):

Dane Ruddell, President & Labor Compliance Officer
7777 Greenback Lane, Suite 208
Citrus Heights, Ca 95610
916.676.8625, 916.676.8624 fax
ruddell@wcsca.com

Exhibit A
1 of 5

List all Awarding Bodies covered by this report as well as any other Awarding Bodies with whom the LCP currently has a contract to provide compliance enforcement. If *none*, please proceed directly to item 7 and provide all requested information. Then complete the information below, and sign and submit this form to DIR, Office of the Director, Attn: LCP Special Assistant, 455 Golden Gate Avenue, 10th Floor, San Francisco, CA 94102.

Community College Districts

City College of San Francisco
 Los Rios CCD
 Rancho Santiago CCD
 Riverside CCD
 San Joaquin Delta College
 Santa Rosa Jr. College
 Yosemite CCD

K-12

Anaheim City SD
 Anaheim UHSD
 Capistrano USD
 Castro Valley USD

Columbia USD

Department of General Services
 Evergreen ESD
 Hamilton UHSD
 Howell Mountain ESD
 Lagunitas SD
 Marin County Office of Education
 Mendocino USD
 Modesto City Schools
 Mount Diablo USD
 Natomas USD
 Pajaro Valley USD
 Palo Verde USD
 Sacramento City USD

Sacramento County Office of Education

San Leandro USD
 San Mateo UHSD
 Santa Clara County Office of Education
 Santa Cruz County Office of Education
 Sylvan USD
 Twin Rivers JUHSD
Utilities
 Carmichael Water District
 City of Pittsburg
 City of Redwood City
 City of Roseville
 Contra Costa Water District
 Department of Parks and Recreation

Eastern Municipal Water District-Riverside	Reclamation District 2026	Reclamation District 2136
Monterey County	Reclamation District 2029	Reclamation District 2137
Reclamation District 1	Reclamation District 2030	Reclamation District 548
Reclamation District 1601	Reclamation District 2033	Reclamation District 563
Reclamation District 1607	Reclamation District 2037	Reclamation District 684
Reclamation District 17	Reclamation District 2039	Reclamation District 756
Reclamation District 2	Reclamation District 2044	Reclamation District 830
Reclamation District 2023	Reclamation District 2065	San Diego Water Authority
Reclamation District 2024	Reclamation District 2089	Tuolumne Utilities District
Reclamation District 2025	Reclamation District 2119	

What suggestions do you have for the Department of Industrial Relations to better assist you with your program in the coming year? (attach additional sheets if necessary): **None**

SUBMITTED BY:



Signature

Dane Ruddell, President & Labor Compliance Officer

Name and Title

March 31, 2009

Date

LCP-AR3

6. LC § 1771.5 enforcement activities (provide all information requested, attaching as many sheets as necessary, and ***please complete separate forms for each Awarding Body covered in this report***).

Awarding Body: Capistrano USD

- A. List projects handled by LCP within the past 12 months.

Project Name	Bid Advertisement Date	Prime Contractor	Contract Amount
Carl Hankey K8 Conversion	5/11/2007	Hardy & Harper	\$1,881,234.56
Newhart MS	5/8/2007	Hardy & Harper	\$2,121,225.30
San Clemente HS New Gym and Pool Bldg	5/29/2007	GC Builders	\$4,259,893.00
San Juan Hills HS Modular Classrooms and Restrooms (Installation of modular classrooms)	3/13/2008	Modular Structures	\$4,732,494.00
San Juan Hills HS Modular Classrooms and Restrooms (Site Work and Infrastructure)	3/13/2008	HCH Constructors	\$1,131,401.29
San Juan Hills HS New Building	2/11/2005	Edge Development	\$69,690,261.50
San Juan Hills HS Stadium	12/11/2007	Mepco Services	\$3,900,560.36
Total			\$87,717,071.01

B. Summary of all wages and penalties assessed and/or recovered.

Project Name	Affected Contractor (who directly employed the worker)	Amount Assessed	Amount Recovered	Approval of Forfeiture Requested from Labor Commissioner? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Description of Violation
Carl Hankey K8 Conversion	JC French	\$732.00	\$732.00	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Paid straight time for weekend work
Carl Hankey K8 Conversion	Micon	\$8,582.26	\$2,732.68	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Missed increase for laborers balance is under judicial review
Newhart MS	Micon	\$13,896.13	\$3,026.81	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Missed increase for laborers balance owed is under judicial review
San Clemente HS New Gym and Pool Bldg	Christian Brothers AC	\$4,273.24	\$4,273.24	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Using federal apprentices in lieu of state-registered apprentices. Must pay journeyman wages.
San Clemente HS New Gym and Pool Bldg	Sawco	\$232.91	\$232.91	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Using wrong determination for this project. Underpaid wages.
Total		\$27,716.54	\$10,997.64		

C. For any amount identified in item B for which approval of forfeiture not requested from the Labor Commissioner, please explain below.

Project Name	Amount Assessed	Amount Recovered	Explanation
Carl Hankey K8 Conversion	\$732.00	\$732.00	Informal Process-all parties agreed
San Clemente HS New Gym and Pool Bldg	\$4,273.24	\$4,273.24	Informal Process-all parties agreed
San Clemente HS New Gym and Pool Bldg	\$232.91	\$232.91	Informal Process-all parties agreed
Total	\$5,238.15	\$5,238.15	

D. For any amount identified in item B for which approval of forfeiture was requested from the Labor Commissioner, please provide the following:

Project Name	Amount Assessed					Amount Recovered				Total	Wages	Total
	LC §1776(g)	LC § 1775	LC § 1813	Wages	Total	LC § 1776(g)	LC § 1775	LC § 1813	Wages			
Carl Hankey K8 Conversion	\$0.00	\$3,300.00	\$2,550.00	\$1,719.88	\$8,582.26	\$0.00	\$0.00	\$0.00	\$2,732.68	\$2,732.68	\$2,732.68	\$2,732.68
Newhart MS	\$0.00	\$4,030.00	\$2,225.00	\$5,550.62	\$13,896.13	\$0.00	\$0.00	\$0.00	\$3,026.81	\$3,026.81	\$3,026.81	\$3,026.81
Total	\$0.00	\$7,330.00	\$4,775.00	\$7,272.50	\$22,478.39				\$5,759.49	\$5,759.49	\$5,759.49	\$5,759.49

E. Identify cases that are or were the subject of LC § 1742 proceedings.

Project Name	Contractor	Nature of Violation	ODL Case #	Current Status

F. Did you refer any contractor to the Labor Commissioner for debarment per LC § 1777.1?

Please check one ☐ Yes ☒ No

If yes, identify affected contractor(s) or subcontractor(s) and date(s) of referral: _____

G. Did you refer any apprenticeship violation to the Division of Apprenticeship Standards (DAS)?

Please check one ☐ Yes ☒ No

If yes, identify affected contractor(s) or subcontractor(s) and date(s) of referral: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Systems

SUBJECT: **RENEWAL OF USE OF FACILITIES AGREEMENT WITH JOURNEY CHARTER
SCHOOL AT FOXBOROUGH CAMPUS**

BACKGROUND INFORMATION

On January 8, 2007, the Foxborough Elementary School site in the City of Aliso Viejo was repurposed by the Board of Trustees with students reassigned to Wood Canyon Elementary School. Subsequently, the Journey Charter School (JCS) occupied most of the Foxborough campus and is currently operating under a "Use of Facilities Agreement" approved by the Board on June 16, 2008. The Niguel Children's Center also uses a portion of the campus for their preschool program and the Board recently granted a two-year extension of their use agreement. The current JCS agreement allows the use of 16 portable classrooms, one restroom facility, play areas, and 25 parking spaces to operate its K-8 charter school program. Additionally, JCS pays for utilities at the site, including electrical, telephone, waste disposal, water and sewer, and security. Terms of the agreement are from July 1, 2008, through June 30, 2009 with an option to renew for an additional three years. Rental payments are currently calculated at \$0.59 per square foot of building area with a total of 17,280 square feet of space being used by JCS equating to \$10,195.20 per month, or \$122,342.40 per year.

Since occupying the campus, JCS has had a very successful program and would now like to continue their operations at the Foxborough campus. JCS is requesting a one-year extension of their agreement with a few minor additions. JCS is requesting two additional rooms – one additional portable for a classroom and one for storage. Both of these buildings are currently unoccupied on the campus. The new total building area is 18,900 square feet equating to \$11,151 per month, or \$133,812 per year.

CURRENT CONSIDERATIONS

This agenda item pertains to the renewal of the agreement with the Journey Charter School for the use of facilities at the Foxborough campus. Exhibit A shows the agreement as prepared by the District's legal counsel which has been updated to reflect the additional classrooms.

FINANCIAL IMPLICATIONS

This agenda item will have a positive impact on the District's General Fund. Payments made to the District will continue as they have since June 2008, and will be available as unrestricted funds.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the renewal of the Use of Facilities Agreement between Capistrano Unified School District and the Journey Charter School for use of facilities on the Foxborough campus.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
JOURNEY CHARTER SCHOOL AGREEMENT 2009-10
FOR USE OF FACILITIES AT FOXBOROUGH ELEMENTARY SCHOOL**

THIS AGREEMENT is made and entered into this 8th day of June, 2009, by and between the CAPISTRANO UNIFIED SCHOOL DISTRICT (hereinafter referred to as "CUSD"), and the JOURNEY CHARTER SCHOOL, a non-profit public benefit corporation (hereinafter referred to as JCS). This lease is for the period July 1, 2009 to June 30, 2010.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, INTENDING TO BE LEGALLY BOUND HEREBY, CUSD and Journey Charter School (collectively, the "Parties") agree as follows:

1. Grant of Lease to JCS to Use Facilities: CUSD hereby grants to JCS the lease of, and right to enter onto and use, 18 portable classrooms, at the Foxborough Elementary School campus specified in Section 2 below (the "Facilities") to operate its K-8 charter school program, and for no other use without the prior written consent of CUSD, which consent may be withheld in CUSD's sole and absolute discretion. JCS shall be solely responsible for determining the suitability of the Facilities for its intended use and JCS shall fully meet all governmental laws, regulations and rules concerning JCS's use of the Facilities. In addition, CUSD shall make available and JCS shall be permitted nonexclusive use of one restroom facility located adjacent to Portable 15, play areas (Kindergarten play area may be shared with a future Mommy & Me program and coordinated with JCS kindergarten schedule), shared use of the south portion of the grass field play area (coordinated with Niguel Child Center) and existing parking spaces (together, the "Related Facilities").
2. Location of Facilities: The Facilities consist of the Office, staff lounge, K-1, K-2, Portables 1, 2, 3, 4, 5, 6, 7, 8, 9, 12, 13, 14, 21/22, 29 (preschool room), 30 and one of the existing portables located at the rear of the campus previously occupied by the YMCA.
3. Utilities and Services: JCS shall pay for utilities at the site, including electrical utility service, waste disposal, water and sewer, security. In regard to telephone service, CUSD has installed telephone lines in each of the classrooms to be used by JCS. JCS shall provide its own telephones and pay for its own telephone services.
4. Alterations, Improvements: JCS, at its own expense, shall have the right, upon obtaining the written consent of CUSD, which consent may be withheld in CUSD's sole and absolute discretion, prior to beginning work, to construct alterations and improvements to the Facilities. If requested by CUSD in writing at least thirty (30) days prior to the termination of this Agreement, JCS agrees to remove any alterations, additions or improvements upon the termination of this Agreement and restore the premises to their prior condition at JCS sole cost and expense.
5. Maintenance of Building: JCS at its sole cost shall maintain the interior and exterior of the Facilities in good repair, including painting of walls and ramps, replacement of broken glass in windows, and prompt removal of graffiti. JCS may use CUSD maintenance services by mutual consent, to perform the work at cost. CUSD will have responsibility for structural repairs, such as roofing.

6. Maintenance Notification: CUSD shall provide notice to JCS in advance of routine maintenance procedures involving pesticides, herbicides, or other chemicals to Foxborough Elementary School buildings or playgrounds that are in close proximity to the Facilities. The JCS calendar will be provided to CUSD Department of Maintenance and Operations for planning purposes. The M & O department will consider the JCS calendar in scheduling above procedures.

7. As-is Condition of Facilities and Related Facilities: JCS acknowledges that the Facilities and the Related Facilities are being made available to JCS in an "As Is" "Where Is" condition, and neither CUSD nor any agent of CUSD has made any representation or warranty with respect to the Facilities, the Related Facilities or the condition thereof, or any improvement located on the Foxborough campus. Entering onto the Foxborough campus by JCS shall be at JCS's sole risk and JCS acknowledges that it has assumed the risk of entry upon the Foxborough campus for JCS's person, invitees, users, guests, clients, contractors and property, and shall conclusively establish that the Facilities and Related Facilities at Foxborough are in satisfactory condition for JCS activities.

8. Furniture and Equipment: JCS shall be permitted to continue to utilize the current furniture located in the Facilities. As the Facilities are being accepted by JCS in an "As Is" and "Where Is" condition and neither CUSD nor any agent of CUSD has made any representation or warranty with respect to such furniture, JCS shall provide any additional furniture and equipment required for operation of its program. All furniture used by JCS will meet state legal requirements.

9. Student Safety: JCS students, staff and visitors will comply with all applicable laws, regulations and procedures concerning or related to JCS's use of the Facilities and Related Facilities, including, but not limited to, CUSD and Foxborough emergency procedures, safety and supervision policies and procedures while on school grounds.

10. Operating Schedule: The education program to be operated on CUSD property by JCS will operate on a schedule that will minimize traffic congestion at the beginning and end of the school day. JCS agrees to offset start and end times by at least 20 minutes from Aliso Niguel High School for the 2009-10 school year bell schedule.

11. Independent Contractor: JCS shall be an independent contractor under this agreement, and at no time shall JCS represent itself to be an agent of CUSD.

12. Right of Entry by CUSD: CUSD shall have the right, at reasonable times, to enter the Facilities for the purpose of inspecting them. Reasonable courtesy notice to the Administrator of JCS shall be provided except in case of emergency. The right and authority hereby reserved in this paragraph does not impose any responsibility or liability for any acts, omissions or negligence of JCS, JCS staff, guests, clients, and contractors on said Facilities.

13. Rental Payments charged to JCS by CUSD: JCS shall pay CUSD rental payments ("Rental Payments") for the lease of the Facilities calculated at \$0.59 per square foot of leased building space based on the assumption that 18,900 square feet of space is leased by JCS for a total of \$133,812 for one year or \$11,151 per month for twelve months for the Facilities. Rental Payments shall include contract services and security services not covered under Section 3 of this Agreement. Payment shall be made to CUSD, without

demand, in advance on or before the first day of each month beginning July 1, 2009 throughout the term of this Agreement. Rental Payments shall be negotiated annually.

14. Term of Agreement: This Agreement shall be from July 1, 2009, through June 30, 2010, or until another agreement is entered into by the Parties that supersedes this Agreement with the understanding that all insurance liability requirements will be fulfilled by July 1, 2009 (attached). Either party may terminate this Agreement for and "Event of Default", as defined below, by giving thirty (30) days prior written notice specifying the effective termination date. An Event of Default is defined as any material default under this Agreement and may include, but is not limited to, failure for any reason of either party to fulfill in a timely manner its obligations under the Agreement. It is the intention of both parties that this Lease Agreement be renewable for an additional three years with adjustments as written in this Agreement, subject to annual negotiation of the Rental Payments. Such extension shall be granted at least 6 months prior to the expiration of this Lease Agreement. CUSD shall notify JCS six months prior to expiration if this Lease shall not be extended.

15. Compliance with the Law: JCS shall comply with the requirements of all applicable municipal, state, and federal statutes, ordinances, rules, orders, regulations and laws in effect or which may hereafter be in effect during the term of the Agreement pertaining to the operation of an education program and the use and occupancy of the program facilities. JCS shall not commit or suffer to be committed on said premises any nuisance or other act which may disturb the quiet enjoyment of adjoining property owners or occupants.

16. Indemnity: CUSD shall assume no liability for any use of the Facilities and Related Facilities or the Foxborough campus by JCS. JCS waives and releases all claims against CUSD for death, injuries, or damage to property sustained by JCS, its agents and employees, in, upon, or about said premises, and JCS agrees to defend and hold CUSD and its officers, agents and employees harmless from any claim or action or liability for injury, wrongful death, or property damage sustained by any person arising out of the use of the premises by JCS, or arising out of any act or omission by JCS, its employees, agents, and contractors, including failure of JCS to keep the premises in good condition and repaired as provided in the Agreement. The obligations of JCS under this paragraph 16 shall survive the termination or expiration of this Agreement with respect to any claims or liability arising prior to such termination or expiration.

17. Comparative Indemnity: Notwithstanding any other provision of the Agreement, the obligations of JCS to indemnify and hold harmless CUSD shall not extend to any claim, loss, damage, liability, cost or expense arising out of the gross negligent or willful misconduct of CUSD, any of their respective agents or employees or other parties.

18. Liability Insurance: JCS shall provide and shall maintain in force, during the term of this Agreement, comprehensive personal injury and property damage liability insurance, with minimum personal injury liability limits of \$1,000,000 per person and \$2,000,000 per occurrence. The policy or policies of liability insurance shall name CUSD (CAPISTRANO UNIFIED SCHOOL DISTRICT), its officers, agents, and employees as additional insured under the terms of such policy or policies. Further, such policy shall not be cancelled without thirty (30) days prior written notice to CUSD. (Insurance Certificates attached).

19. Workers Compensation and other Employee Insurance: JCS shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all its employees, as required by law.

20. Certificates of Insurance: Current certificates for all types of insurance and an additional insured endorsement for the liability coverage shall be on file with CUSD before the opening of school indicating the name of the carrier, the policy number and the expiration date. Such Certificates of Insurance shall not be cancelled without thirty (30) days prior written notice to CUSD.

21. Assignment and Sublease: Neither this Agreement nor any interest therein, whether legal or equitable, shall be assigned, subleased, transferred, alienated, pledged, or hypothesized, voluntarily or by operation of law by JCS without the prior written consent of CUSD, which consent may be withheld in its sole and absolute discretion. Any such assignment, sublease, transfer, alienation, pledge, or hypothecation shall be void and shall, at CUSD's option, terminate this Agreement.

22. Exemption of CUSD from Liability: CUSD shall not be liable for any damage or injury to the person, business (including loss of business profits or loss of income derived from JCS's business or for damage to the improvements, trade fixtures, contents or other property of JCS), JCS's employees, invitees, customers or any other person in or about the Facilities and the Related Facilities, whether such damage or injury is caused by or results from : (a) fire, steam, electricity, water, gas or rain; (b) breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures or any other cause; or (c) conditions arising in or about the Facilities or elsewhere, except to the extent caused by CUSD's gross negligence or willful misconduct. CUSD shall have no liability for consequential or special damages.

23. Hazardous Substance: The term "Hazardous Substance" as used in this Agreement shall mean any product, substance, or waste whose presence, use, manufacture, disposal, transportation, or release, either by itself or in combination with other materials is either: (i) potentially injurious to the public health, safety or welfare, the environment, or the Facilities; (ii) regulated or monitored by any government authority, or (iii) a basis for potential liability of CUSD to any governmental agency or third party under any applicable statute or common law theory. If JCS knows, or has reasonable cause to believe, that a Hazardous Substance has come to be located in, on, under or about the Facilities, JCS shall immediately give written notice of such fact to CUSD, and provide CUSD with a copy of any report, notice, claim, or other documentation which it has concerning the presence of such Hazardous Substances. JCS shall not cause or permit any Hazardous Substances to be spilled or released in, on, under, or about the Facilities and shall promptly, at JCS's expense, comply with all requirements, laws, ordinances, regulations, or orders having to do with the public safety, welfare, the environment, or any other matters, as such may be promulgated by any federal, state, or local governmental body or agency and take all investigatory and/or remedial action reasonably recommended, whether or not formally ordered or required, for the cleanup of any contamination of, and for the maintenance, security, and/or monitoring of the Facilities or neighboring properties, that was caused or materially contributed to by JCS, or pertaining to or involving any Hazardous Substance brought onto the Facilities during the term of this Agreement by any agent of JCS. JCS shall indemnify, defend and hold CUSD, its agents, employees, and lenders, if any, harmless from and against any and all loss of rents and/or damages, liabilities, judgments, claims, expenses, penalties, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance brought onto the

Facilities by or for JCS, or any agent of JCS.— JCS’s obligations shall include, but not be limited to, the effects of any contamination or injury to person, property, or the environment created or caused by JCS, and the cost of investigation, removal, remediation, restoration and/or abatement, and shall survive the expiration or termination of this Agreement.

24. Actions Upon Dissolution: Should JCS cease operation, all assets secured from the appropriation of public funds shall be returned to CUSD. All other assets will be distributed in accordance with laws and regulations in force that govern the dissolution of non-profit public benefit corporations. The JCS charter will comply with all portions of EC 47605(b)(5)(P), including the requirement that there shall be “a final audit of the school to determine the disposition of all assets and liabilities of the Charter School, including plans for disposing of any net assets and for the maintenance and transfer of pupil records.” Further, the school will notify parents, students, the California Department of Education, districts affected by the closure, and the Orange County Office of Education.

25. Amendments: This Agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement not incorporated in this contract shall be binding on either party.

26. Applicable Law: This Agreement shall be governed by the laws of the State of California.

27. Complete and Exclusive Statement: This Agreement is the complete and exclusive statement of the mutual understanding of the Parties. This Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.

28. Severability: If any section, subsection, sentence, clause or phrase of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.”

29. Applicable Law: This agreement shall be governed by the laws of the State of California.

30. Contact Person: Each party to this Agreement shall name one individual to be the representative contact person for matters related to this Agreement. At the date of this agreement, the addresses of the Parties are as follows:

Journey Charter School John Bennett, Education Administrator 27102 Foxborough Aliso Viejo, California 92656	Capistrano Unified Ronald Lebs, Deputy Superintendent Capistrano Unified School District 33122 Valle Road San Juan Capistrano, California 92675
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31. Exhibits: All Exhibits attached hereto or referenced herein are incorporated into the Agreement by reference.

32. Headings: The headings of the paragraphs or sections of this Agreement are for convenience of reference only and are not to be used to interpret or construe any provisions of this Agreement.

IN WITNESS WHEREOF, the Parties hereto agree to the terms above and have executed this Amendment on the day and year set forth below:

JOURNEY CHARTER SCHOOL

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: _____
Journey Council President

By: _____
Superintendent or Superintendent's Designee

Date: _____

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: VEHICLE MAINTENANCE AND DRIVER TRAINING
SERVICES FOR SANTA MARGARITA CATHOLIC HIGH SCHOOL**

BACKGROUND INFORMATION

Santa Margarita Catholic High School (SMCHS), a private school located in Rancho Santa Margarita, has purchased three surplus school buses from Capistrano Unified School District to implement transportation operations for their school.

CURRENT CONSIDERATIONS

Santa Margarita Catholic High School plans to utilize the buses purchased to provide transportation service for their students. This is a complex undertaking and one for which they are not equipped to assume without substantial cost. SMCHS has requested the services of CUSD Transportation Department to perform vehicle inspections, maintenance, school bus driver training and parking for these three buses. Exhibit A is the Agreement as provided by Orange County Department of Education's Legal Council.

FINANCIAL IMPLICATIONS

The Agreement between Capistrano Unified School District and Santa Margarita Catholic High School will provide for Transportation's expertise in vehicle maintenance and driver training to assist SMCHS in their transportation operation. This will result in a positive revenue stream into the District's General Fund to offset a portion of transportations encroachment.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the Agreement between Capistrano Unified School District and Santa Margarita Catholic High School to provide school bus inspection, servicing, maintenance, repair, parking and school bus driver training services.

Agreement Number: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
SCHOOL BUS SERVICE AGREEMENT

This AGREEMENT is hereby entered into this 8th day of June, 2009, by and between the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675 (hereinafter referred to as "DISTRICT"), and Santa Margarita Catholic High School, 22062 Antonio Parkway, Rancho Santa Margarita, CA 92688, (hereinafter referred to as "SMCHS"). DISTRICT and SMCHS shall be collectively referred to as the Parties.

WHEREAS, SMCHS bought three of the DISTRICT's surplus school buses and requires school bus inspection, servicing, maintenance, repair, parking and school bus driver training services;

WHEREAS, the DISTRICT is specially trained and experienced and competent to perform such special services required by SMCHS to operate and maintain the school buses purchased by SMCHS;

WHEREAS, SMCHS is in need of such special services and advice from DISTRICT; and

WHEREAS, DISTRICT and SMCHS wish to enter into this AGREEMENT with the understanding that these services are being rendered secondary to services required by DISTRICT's schools and students and only if DISTRICT operations are not adversely impacted in any way;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SERVICES TO BE PROVIDED BY THE DISTRICT.

1.1 Provide designated parking for three (3) SMCHS school buses at the DISTRICT's bus facility located at 26126 Victoria

1 Blvd, Capistrano Beach, California 92624 for a fee of \$75.00 per
2 bus per month for a total of \$225.00 per month.

3 1.2 Provide routine inspection and servicing (i.e.
4 lubrication of chassis, changing oil, oil filters and air
5 filters) on the three (3) SMCHS school buses every 3,000 miles
6 or 45 calendar days, whichever occurs first, at \$105/hour
7 (inspection/servicing fees have a ½ hour minimum).

8 1.3 Provide an annual school bus maintenance check-up on the
9 three (3) SMCHS school buses at \$105/hour and any repairs
10 necessitated by such maintenance check-up will be mutually
11 agreed to in writing between the Parties.

12 1.4 Provide emergency roadside assistance for the three (3)
13 SMCHS school buses within DISTRICT boundaries at \$105/hour,
14 which shall commence from point of departure to point of return.

15 1.5 Provide emergency roadside assistance for the three (3)
16 SMCHS school buses outside DISTRICT boundaries at DISTRICT's
17 discretion at \$105/hour, which shall commence from point of
18 departure to point of return.

19 1.6 Provide certified California school bus driver training
20 at \$55.00/hour per training session.

21 1.7 Provide certified California school bus behind the wheel
22 training at \$55.00/hour per individual driver. (Initial training
23 for Class B license requires drivers to take 25 hours of
24 classroom training plus 25 hours of behind the wheel training -
25 a one-time requirement for a five year license. Each year

1 thereafter, annual in-service classroom training of 10 hours is
2 required upon each driver's birth date.)

3 2.0 TERM. DISTRICT shall commence providing services under this
4 AGREEMENT on or after June 8, 2009 and this Agreement shall be
5 effective for one (1) year with two (2) one year options to renew upon
6 mutual written agreement of the Parties.

7 3.0 FEES/PAYMENT. SMCHS agrees to pay the DISTRICT for services
8 satisfactorily rendered pursuant to Section 1.0 of this AGREEMENT.
9 SMCHS agrees to pay all hourly rates as stated in Section 1.0 and any
10 and all towing costs, if necessary. All parts/supplies/materials,
11 fuel and oil shall be paid by SMCHS. There shall be no costs or
12 expenses to the DISTRICT to provide these services. Payment shall be
13 made upon receipt of an invoice from DISTRICT in duplicate. Payment
14 shall be mailed to: CAPISTRANO UNIFIED SCHOOL DISTRICT, 33122 VALLE
15 ROAD, SAN JUAN CAPISTRANO, CALIFORNIA 92675, ATTN: ACCOUNTS PAYABLE,
16 or at such other place as DISTRICT may designate in writing.

17 4.0 COMMUNICATION BETWEEN THE PARTIES. SMCHS shall communicate
18 directly with the DISTRICT's Executive Director of Transportation for
19 the purpose of requesting any of the services provided in this
20 AGREEMENT. SMCHS shall comply with all schedules that have been
21 established by the DISTRICT for inspecting, servicing and/or
22 maintaining the SMCHS school buses and shall deliver their buses at or
23 before the time scheduled.

24 5.0 INDEPENDENT CONTRACTOR. DISTRICT, in the performance of this
25 AGREEMENT, shall be and act as an independent contractor. DISTRICT
understands and agrees that it and all of its employees shall not be

1 considered officers, employees or agents of the SMCHS, and are not
2 entitled to benefits of any kind or nature normally provided employees
3 of SMCHS and/or to which SMCHS employees are normally entitled,
4 including, but not limited to, State Unemployment Compensation or
5 Worker's Compensation. DISTRICT assumes the full responsibility for
6 the acts and/or omissions of its employees as they relate to the
7 services to be provided under this AGREEMENT. DISTRICT shall assume
8 full responsibility for payment of all federal, state, and local taxes
9 or contributions, including unemployment insurance, social security
10 and income taxes with respect to DISTRICT'S employees.

11 6.0 TERMINATION. Either party may terminate this AGREEMENT with
12 or without reason by providing thirty (30) days written notice to the
13 other party specifying the desired date of termination. Notice shall
14 be deemed given when received or no later than three (3) days after
15 the day of mailing, whichever is sooner.

16 7.0 HOLD HARMLESS/INDEMNIFICATION. SMCHS agrees to and does
17 hereby indemnify, hold harmless and defend the DISTRICT and its
18 Governing Board, officers and employees from every claim or demand
19 made and every liability, loss, damage or expense, of any nature
20 whatsoever, which may be incurred by reason of any injury to or
21 death of any person(s), or damage to or loss of any property caused
22 by any negligent act, default, or negligent omission of the SMCHS,
23 or its officers or employees arising out of, or in any way connected
24 with, this AGREEMENT, whether said injury or damage occurs either on
25 or off SMCHS's property, except for liability for damages which

1 result from the sole negligence or willful misconduct of the
2 DISTRICT or its officers or employees.

3 DISTRICT agrees to and does hereby indemnify, hold harmless
4 and defend the SMCHS and its affiliates, directors, administrative
5 board and employees from every claim or demand made and every
6 liability, loss, damage or expense, of any nature whatsoever, which
7 may be incurred by reason of any injury to or death of any
8 person(s), or damage to or loss of any property caused by any
9 negligence or willful misconduct of the DISTRICT, or its officers or
10 employees arising out of their performance under this AGREEMENT.

11 8.0 INSURANCE. SMCHS will provide the DISTRICT with a certificate
12 of insurance which provides insurance coverage on all SMCHS owned
13 school buses inspected, serviced, maintained, and/or repaired by the
14 DISTRICT. A certificate of insurance shall also show that the
15 DISTRICT is named as an additional insured on the policy or policies
16 of general liability and auto liability policies. Said certificate
17 of insurance shall also show that the DISTRICT will be given at least
18 thirty (30) days notice prior to the termination, cancellation or
19 modification of said insurance.

20 9.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this
21 AGREEMENT shall not be assigned by the DISTRICT.

22 10.0 TOBACCO USE POLICY. In the interest of public health,
23 DISTRICT provides a tobacco-free environment. Smoking or the use of
24 any tobacco products are prohibited in buildings and vehicles, and on
25 any property owned, leased or contracted for by the DISTRICT pursuant

1 to DISTRICT Policy 400.15. Failure to abide with the conditions of
2 this policy could result in the termination of this AGREEMENT.

3 11.0 COMPLIANCE WITH APPLICABLE LAWS. DISTRICT and SMCHS agree to
4 comply with all federal, state and local laws, rules, regulations and
5 ordinances that are now or may in the future become applicable to
6 DISTRICT and SMCHS as they relate to their respective performances
7 pursuant to this AGREEMENT.

8 12.0 PERMITS/LICENSES. DISTRICT and all DISTRICT'S employees shall
9 secure and maintain in force such permits and licenses as are required
10 by law in connection with the furnishing of services pursuant to this
11 AGREEMENT.

12 13.0 NON-DISCRIMINATION. DISTRICT and SMCHS agree that they will
13 not engage in unlawful discrimination in employment of persons because
14 of race, ethnicity, religion, nationality, disability, gender, marital
15 status or age of such persons.

16 14.0 NOTICE. All notices or demands to be given under this
17 AGREEMENT by either party to the other shall be in writing and given
18 either by: (a) personal service or (b) by U.S. Mail, mailed either by
19 registered or certified mail, return receipt requested, with postage
20 prepaid. Service shall be considered given when received if
21 personally served or, if mailed, on the third day after deposit in any
22 U.S. Post Office. The address to which notices or demands may be
23 given by either party may be changed by written notice given in
24 accordance with the notice provisions of this section. As of the date
25 of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT: Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675
Attn: Mike Patton, Executive Director

SMCHS: SANTA MARGARITA CATHOLIC HIGH SCHOOL
22062 Antonio Parkway
Rancho Santa Margarita, CA 92688
Attn: Raymond R. Dunne, Principal

15.0 NON WAIVER. The failure of DISTRICT or SMCHS to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

16.0 SEVERABILITY. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

17.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

18.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the Parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both Parties to the AGREEMENT.

1 IN WITNESS WHEREOF, the Parties hereto set their hands.

2 DISTRICT:
3 CAPISTRANO UNIFIED SCHOOL
DISTRICT

SMCHS:
SANTA MARGARITA CATHOLIC
HIGH SCHOOL

4 BY: _____

BY: _____

5 PRINT NAME: Mike Patton

PRINT NAME: Raymond R. Dunne

6 TITLE: Executive Director

TITLE: Principal

7 DATE: _____

DATE: _____

8 TAXPAYER ID#: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: AWARD OF BID NO. 0809-10 – VISTA DEL MAR
SIDEWALK – FARINO ENGINEERING**

BACKGROUND INFORMATION

At the March 9, 2009, Board meeting, the Board of Trustees authorized advertising for bids for sidewalk improvements at Vista Del Mar School. The bid was properly advertised and plans were distributed to five contractors. Exhibit A is a recapitulation of the four bids that were received.

CURRENT CONSIDERATIONS

This agenda item seeks the award of Bid No. 0809-10 to Farino Engineering, for the Vista Del Mar Sidewalk at the price shown in Exhibit A.

FINANCIAL IMPLICATIONS

The cost for Bid No. 0809-10 Vista Del Mar Sidewalk, will be \$21,700, substantially lower than the Architect's estimate. This project will be funded from CFD 90-2, Talega, and will be completed during the summer months.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees award Bid No. 0809-10 Vista Del Mar Sidewalk to Farino Engineering, at the price shown in Exhibit A.

May 11, 2009

Ms. Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Bid Results
Vista Del Mar Elementary School/Middle School Sidewalk
Capistrano Unified School District
Project 0911700.40

Dear Terry:

Below are the bid results from the bid opening for the Vista Del Mar Sidewalk project held on Thursday, May 7, 2009. There was only one addendum issued.

Contractor	Rec'd Addendum	Base Bid
Farino Engineering 23201 Orange Avenue Lake Forest, CA 92630	1	\$ 21,700.00
Hardy and Harper, Inc. 1312 East Warner Avenue Santa Ana, CA 92705	1	\$ 33,990.00
Golden State Contractors 6162 Galipean Drive Huntington Beach, CA 92647	1	\$ 38,935.00
Frank Shariat General Engineering 23512 Calverton Laguna Niguel, CA 92677	1	\$ 39,300.00

The apparent low bidder is Farino Engineering, Contractor License 931703 Class A, B, C-8 and D-06.

Attached you will find WLC Architects' construction estimate for this project.

Sincerely,



ELIZABETH SABOL
Architect
LEED™ AP

ES:br/P00911700x2-ltr

Attachment: Project Scope of Work and Estimate dated January 15, 2009

January 15, 2009

PROJECT SCOPE OF WORK AND ESTIMATE

Vista Del Mar Proposal
Capistrano Unified School District
Project 0814700.06

1. Existing Conditions:

- a. The existing parking and drop-off pose a student safety concern. In order for students to reach the sidewalk at Calle Portofino, they have to cross in front of car traffic at the only entry to the parking.
- b. The student crossing at the school parking entry also causes major traffic delays.

2. Scope of Work:

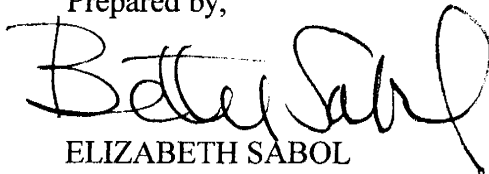
- a. Provide a limited topographic survey to determine exact site conditions and to determine drainage changes if necessary. (DSA will require review of the existing grades in the path of travel).
- b. Demolish and relocate existing parking island to accommodate a new concrete sidewalk.
- c. Provide a new concrete sidewalk parallel to Calle Portofino to wrap around the east and south part of the parking. (See attached Diagram A1).

Project Scope of Work and Estimate
Vista Del Mar Proposal
Capistrano Unified School District
Project 0814700.06
January 15, 2009
Page 2

3. **Construction Budget and Schedule**

- a. The construction duration would be two to three weeks.
- b. We have discussed the project with DSA and the project may be considered as an over-the-counter because there will be no structural or fire life safety issues.
- c. The total hard construction cost budget for the above scope plus contingency is \$41,942. (See attached construction cost breakdown).
- d. The total soft cost for the project including contingency is \$11,658.
- e. The Total Project Budget would therefore be **\$53,600**. (Attached is Exhibit A with a detailed breakdown of the scope above.)

Prepared by,

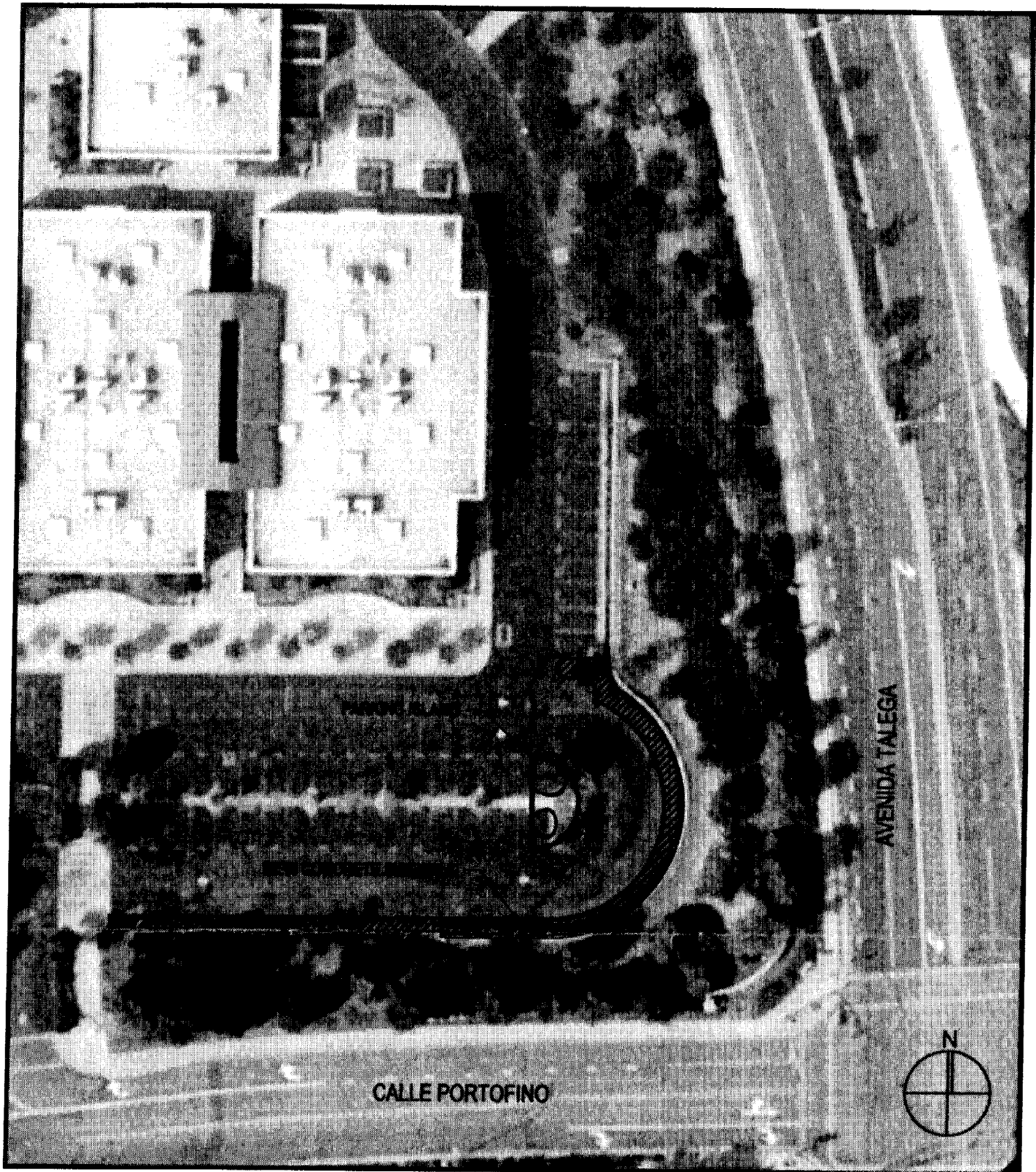


ELIZABETH SABOL
Architect
LEED™ AP

BS:mc/P00814700x1-prp

Enc: Exhibit A Cost Estimate
Construction Cost Breakdown
Diagram A1

cc: Ronald N. Lebs, Deputy Superintendent of Business and Support, Capistrano Unified
School District
Robert Hensley, Architect, AIA, Principal, WLC Architects, Inc.



**SOUTHERN
CALIFORNIA**
Virginia Dare Tower
10470 Foothill Boulevard
Rancho Cucamonga
California 91730-3754
tel: 909-987-0909
fax: 909-980-9980

**VISTA DEL MAR SIDEWALK
CAPISTRANO USD
PARTIAL SITE PLAN**

DRAWN	ES
CHECKED	ES
DATE	11-6-08
SCALE	1"=50'-0"
JOB NO.	0814728

A1

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Executive Director, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

FINANCIAL IMPLICATIONS

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this classified employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 8, 2009
CLASSIFIED EMPLOYEES

ACCEPTED RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Allard, Adriana	School Clerk I	Layoff	01/05/04	06/30/09
2. Amar, Elie	Bilingual Instructional Asst	Layoff	10/29/07	06/30/09
3. Andresen, Colette	Independence Facilitator - Autism	Layoff	09/29/08	06/30/09
4. Angotti, Irene	Instructional Asst	Layoff	10/15/07	06/30/09
5. Antifae, Donna	Assistant Buyer	Layoff	11/14/05	06/30/09
6. Aquirre, Mariella	Bilingual Spec Program Liaison	Layoff	05/16/05	06/30/09
7. Argent, Heidi	Preschool Teacher	Layoff	02/03/09	06/30/09
8. Arias, Blanca	Bilingual Instructional Asst	Layoff	10/27/08	06/30/09
9. Assaraf, Paige	Elementary School Clerk	Layoff	08/31/07	06/30/09
10. Baker, Guadalupe	Intermediate Office Asst	Layoff	11/01/07	06/30/09
11. Camarena, Mary	Instructional Asst	Layoff	10/09/07	06/30/09
12. Carrier, Theodore	Heating, A/C Refrigeration Tech	Layoff	01/02/07	06/30/09
13. Cassady, Robert	Maintenance Plumber	Layoff	02/05/07	06/30/09
14. Cassarino, Lisa	School Clerk I	Layoff	04/17/06	06/30/09
15. Centinelian, L.	Independence Facilitator	Layoff	02/02/09	06/30/09
16. Christman, Meredith	Instructional Asst	Layoff	09/26/06	06/30/09
17. Cohen, Lois	School Clerk I	Layoff	11/29/04	06/30/09
18. Cornejo, Eduardo	Bilingual Clerk	Layoff	02/06/04	06/30/09
19. Czapski, Susan	Campus Supervisor	Retirement	09/09/85	06/18/09
20. Decair, Peggy	School Clerk I	Layoff	01/03/06	06/30/09
21. Drake, Heather	Independence Facilitator	Layoff	09/22/08	06/30/09
22. Dunham, John	Maintenance Electrician	Layoff	06/24/02	06/30/09
23. Dutton, Cilvia	Executive Secretary	Exhausted Pd Lve	10/28/96	05/13/09
24. Embry, Sherrie	Instructional Asst	Layoff	02/28/07	06/30/09
25. Escribano-Newlove, C.	Bilingual Comm Srvc Liaison	Layoff	10/18/94	06/30/09
26. Feher, Karen	Health/Office Aide	Layoff	04/11/00	06/30/09
27. Fields, Sandra	School Clerk I	Layoff	10/09/06	06/30/09
28. Fitzhugh, Marlene	Bilingual Instructional Asst	Layoff	10/23/06	06/30/09
29. Fitzpatrick, Elena	Food Service Worker	Voluntary	10/10/06	05/11/09
30. Foster, Johanna	School Clerk I	Layoff	02/23/00	06/30/09
31. Fuller, Cynthia	School Clerk I	Layoff	10/06/03	06/30/09
32. Gast, Lucibel	Bilingual Comm Srvc Liaison	Layoff	11/03/08	06/30/09
33. Gibson, Laura	Instructional Asst	Layoff	03/11/08	06/30/09
34. Gordon, Kay	School Clerk I	Layoff	09/07/99	06/30/09
35. Groff, Dana	Preschool Resource Teacher	Layoff	11/29/05	06/30/09
36. Gutierrez, Angelica	Bilingual Instructional Asst	Layoff	09/04/07	06/30/09
37. Hannouche, Coralía	Bilingual Instructional Asst	Layoff	01/02/07	06/30/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 8, 2009
CLASSIFIED EMPLOYEES

ACCEPTED RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
38. Hinojosa, Adelina	Academic Advisor	Layoff	03/29/04	06/30/09
39. Hopkins, Velma	Bilingual Instructional Asst	Layoff	10/08/04	06/30/09
40. Horn, Donna	School Clerk I	Layoff	09/03/02	06/30/09
41. Hulet, Debbie	Instructional Asst	Layoff	12/10/04	06/30/09
42. Johnston, Ronnie	Groundskeeper	Retirement	03/05/79	07/31/09
43. Jung, Sherri	School Clerk I	Layoff	11/07/05	06/30/09
44. King, Jennifer	School Receptionist	Layoff	02/19/08	06/30/09
45. Marmolejo, Marco	Bilingual Instructional Asst	Layoff	12/17/07	06/30/09
46. McMurray, Joyce	Nursing Specialist	Layoff	08/12/02	06/30/09
47. Mejia, Zoila	Bilingual Instructional Asst	Layoff	11/17/08	06/30/09
48. Meyer, Robin	Independence Facilitator	Layoff	01/26/09	06/30/09
49. Moreno, Lisa	Bilingual Comm Srvc Liaison	Layoff	02/05/07	06/30/09
50. Morgan, Susan	Instructional Asst	Layoff	04/16/07	06/30/09
51. Mott, Karen	School Bus Driver	Retirement	05/17/99	06/24/09
52. Okuma-Farry, Jeri Ann	Health/Office Aide	Layoff	04/16/07	06/30/09
53. Ortega, Carmen	Bilingual Instructional Asst	Layoff	11/26/07	06/30/09
54. Paulson, Kelly	School Clerk I	Layoff	09/05/06	06/30/09
55. Peirce, Patricia	Bilingual Comm Srvc Liaison	Layoff	04/20/09	06/30/09
56. Reategui Avla, C.	Bilingual Comm Srvc Liaison	Layoff	10/08/08	06/30/09
57. Romero, Magdalena	Bilingual Comm Srvc Liaison	Layoff	05/22/02	06/30/09
58. Sanders, Lorna	Preschool Resource Teacher	Layoff	05/07/01	06/30/09
59. Sexsmith, W. Scott	Chief Information Officer	Other Employ	06/04/01	05/15/09
60. Sharp, Marvin	Electronic Specialist	Layoff	06/28/07	06/30/09
61. Shin, Gregory	Maintenance Plumber	Layoff	12/07/06	06/30/09
62. Shirozono, Sandra	IBI Asst/Tutor	Voluntary	01/04/99	05/14/09
63. Simko, Gregory	Electronic Specialist	Layoff	03/13/06	06/30/09
64. Starchok, Chris	School Clerk II	Retirement	11/07/05	06/19/09
65. Stevenson, Carol	School Clerk I	Layoff	08/25/05	06/30/09
66. Stewart, Susan	School Clerk I	Layoff	01/18/05	06/30/09
67. Valles, Sandra	Food Service Worker	Voluntary	03/28/05	05/13/09
68. Werve, Candace	Instructional Asst – ELD	Layoff	11/02/77	06/30/09
69. Whaley, Patti	Health/Office Aide	Layoff	09/29/99	06/30/09
70. Wilson, Maria	School Clerk I	Layoff	10/04/04	06/30/09
71. Wolf, Elizabeth	Instructional Asst – Preschool	Personal	02/23/06	04/29/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 8, 2009
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
72. Rossi, Autum	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	04/20/09
<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
73. Belleza, Gwendolyn	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	02/11-02/18/09
74. Caycedo, Ricardo	Custodian I	\$16.33 hr	R26-1	04/29/09
75. Nees, Lawrence	School Bus Driver	\$17.66 hr	R28-1	04/20/09
76. Vargas, Jackie	Clerk	\$15.16 hr	R23-1	04/13-06/18/09
77. Williams, Brooke	IBI Asst/Tutor	\$15.54 hr	R24-1	04/13/09
<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>		<u>EFFECTIVE DATE</u>
78. Alejandro, Arnulfo	Student Worker	\$ 8.00 hr		04/17-06/30/09
79. Angelakis, Alex	Student Worker	\$ 8.00 hr		04/07-06/30/09
80. Christensen, Chris	Student Worker	\$ 8.00 hr		04/01/06/30/09
81. Corrente, Nicole	Student Worker	\$ 8.00 hr		05/01-06/30/09
82. Gorzon Cohen, A.	Student Worker	\$ 8.00 hr		04/01-06/30/09
83. Heyer, Caitlin	Student Worker	\$ 8.00 hr		04/20-06/30/09
84. Hoffman, Alyssa	Student Worker	\$ 8.00 hr		04/20-06/30/09
85. Myers, Branden	Student Worker	\$ 8.00 hr		04/27-06/30/09
86. Soto, Graciela	Student Supervisor	\$10.00 hr		04/13/09
87. Vazquez, Arturo	Student Worker	\$ 8.00 hr		04/27-06/30/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 8, 2009
CLASSIFIED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
88. Camp, Kim	IBI Asst/Tutor (TAA NTE 15hpw)	\$15.54 hr	R24-1	02/17-06/30/9
89. Messinger, Deirdre	Opportunity Asst (TAA NTE 20hrs)	\$17.99 hr	R24-4	12/01-12/31/08
90. Rinefort, Juli	Independence Facilitator (TAA Sub As Needed)	\$14.79 hr	R22-1	10/24-06/18/09
91. Surlow, Barbara	Independence Facilitator (TAA Sub As Needed)	\$15.53 hr	R22-2	12/01/08

APPROVE TAA PAY @ REGULAR RATE OF PAY

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
92. Beck, Mary	Independence Facilitator (TAA NTE 25hrs)	04/30-06/30/09
93. Booker, Janelle	Independence Facilitator (TAA NTE 30hrs)	04/30-06/30/09
94. Breunig, Lynn	Instructional Asst – Sp Ed Preschool (TAA NTE 23hrs)	10/21-06/30/09
95. Camp, Kim	Instructional Asst (TAA NTE 23.5hrs)	02/20-06/19/09
96. Grady, Sharon	Instructional Asst – Sp Ed (TAA NTE 50hrs)	03/30-06/18/09
97. Norgren, Terry	Intermediate Office Asst (TAA NTE 50hrs)	04/20-06/30/09
98. Olmedo, Yesenia	Independence Facilitator (TAA NTE 20hrs)	04/30-06/30/09
99. Schauer, Ofilia	Instructional Asst – Sp Ed (TAA NTE 10hrs)	04/15-06/18/09
100. Smith, Anne	Independence Facilitator (TAA NTE .5hpw)	02/17-6/29/09
101. Sudalnik, Marissa	Instructional Asst – Sp Ed (TAA NTE 15hrs)	03/23-03/27/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 8, 2009
CLASSIFIED EMPLOYEES

APPROVE DISPLACEMENT IN LIEU OF LAYOFF

<u>NAME</u>	<u>DISPLACEMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
102. Abouziab, Nada	Independence Facilitator (9mo/30hpw)	\$22.46 hr	R31-5	09/08/09
103. Cox, Patricia	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$18.87 hr	R20-10	09/08/09
104. Crowe, Carmen	Bilingual Instructional Asst (9mo/17.5hpw)	\$19.34 hr	R21-10	09/08/09
105. Eden, Christin	Preschool Teacher (9mo/30hpw)	\$24.76 hr	R31-10	09/03/09
106. Evans, Sandra	Instructional Asst – ELD (9mo/15hpw)	\$18.41 hr	R19-10	09/08/09
107. Forbes, Kathryn	Instructional Asst – Preschool (9mo/15hpw)	\$17.97 hr	R20-6	09/08/09
108. Getty, Jacqueline	Instructional Asst – Preschool (9mo/15hpw)	\$16.30 hr	R20-4	07/10/09
109. Glesener, P.	Preschool Teacher (12mo/40hpw)	\$24.76 hr	R31-10	07/10/09
110. Grass, Evelyn	Academic Advisor (11mo/17.5hpw)	\$27.33 hr	R35-10	07/29/09
111. Hernandez, E.	Lead Food Service Worker II (9mo/40hpw)	\$19.35 hr	R23-6	07/10/09
112. Lee, Karen	Instructional Asst (9mo/15hpw)	\$19.81 hr	R19-20	09/08/09
113. Luebke, Dolores	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$17.12 hr	R20-5	09/08/09
114. Mejia, Rebecca	Bilingual Instructional Asst (9mo/15hpw)	\$20.31 hr	R21-15	09/08/09
115. Minaya, Brenda	Food Service Worker (9mo/15hpw)	\$13.39 hr	R14-3	09/08/09
116. Neumiller, Nora	Bilingual Instructional Asst (9mo/17.5hpw)	\$18.42 hr	R21-6	09/08/09
117. Parra, Jacqueline	Instructional Asst – Preschool (9mo/15hpw)	\$18/87 hr	R20-10	09/08/09
118. Plambeck, Kathy	Food Service Worker (9mo/30hpw)	\$15.50 hr	R14-6	09/08/09
119. Sanchez, Jose	Storekeeper/Delivery Driver (12mo/40hpw)	\$4288.83 mo	R28-20	07/01/09
120. Swan, Burton	Custodian I (12mo/40hpw)	\$4082.17 mo	R26-20	07/01/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING June 8, 2009
CLASSIFIED EMPLOYEES

APPROVE DISPLACEMENT IN LIEU OF LAYOFF

<u>NAME</u>	<u>DISPLACEMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
121. Whitaker, Jean	Intermediate Office Asst (12mo/40hpw)	\$3982.61 mo	R25-20	07/03/09

APPROVE REDUCTION IN HOURS IN LIEU OF LAYOFF

<u>NAME</u>	<u>REASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
122. Azzazy, Amparo	Bilingual Community Srvc Liaison (9mo/19.5hpw)	\$18.43 hr	R23-5	09/08/09
123. Jiminez, Leticia	Bilingual Community Srvc Liaison (9mo/19.5hpw)	\$19.35 hr	R23-6	09/08/09
124. Palomo, Mary	Bilingual Community Srvc Liaison (9mo/17.5hpw)	\$20.32 hr	R23-10	09/08/09
125. Zamarripa, Lorena	Food Service Worker (9mo/15hpw)	\$15.50 hr	R14-6	09/08/09

APPROVE PROMOTION

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
126. Aroz, Randy	Custodian II (Temp/40hpw)	\$21.90 hr	R28-6	01/05-03/31/09
127. Spencer, Maryann	Food Service Cashier (Temp/15hpw)	\$13.39 hr	R16-2	04/10-06/08/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Executive Director, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and additional assignments of certificated employees.

FINANCIAL IMPLICATIONS

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this certificated employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, June 8, 2009
CERTIFICATED EMPLOYEES

ACCEPT RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Baughn, Cheryl	Principal	Retirement	02/02/98	06/30/09
2. Bell, Ryan	Teacher	Prob Non Re-elect	08/29/07	06/19/09
3. Butera, Richard	Teacher	Retirement	09/07/71	06/19/09
4. Carr, Chrisandra	Psychologist	Retirement	08/17/87	06/26/09
5. Cunningham, W.	Teacher	Retirement	09/11/73	06/19/09
6. Ernsdorf, Walter	Psychologist	Retirement	12/17/84	06/26/09
7. Evans, Deborah	Teacher	Retirement	09/08/98	06/19/09
8. Gersten, Leslie	Teacher	Retirement	10/02/84	06/19/09
9. Hall, Linda	Teacher	Retirement	03/28/89	06/19/09
10. Kuse, Jennifer	Teacher	Relocation	08/27/01	06/19/09
11. Lerman, Charlene	Teacher	Personal	01/03/00	07/23/09
12. Levin, Sharon	Assistant Principal	Retirement	09/08/82	08/08/09
13. Lovely, Suzette	Deputy Superintendent, Personnel Services	Other Employment	09/21/83	06/30/09
14. Roman, Mary	Teacher	Retirement	09/02/69	06/19/09
15. Sandford, Star	Teacher	Retirement	09/08/82	06/19/09
16. Smith, Brad	Teacher	Retirement	09/05/84	06/19/09
17. Vlack, Mark	Teacher	Prob Non Re-elect	08/29/07	06/19/09
18. Vlastic, Jerry	Principal	Other Employment	07/01/03	06/30/09
19. Weirath, Frank	Teacher	Retirement	09/08/75	06/19/09
20. Welke, Ernest	Teacher	Retirement	09/08/75	06/19/09
21. Williams, K.	Teacher	Prob Non Re-elect	08/29/07	06/19/09
22. Wilson, Wilma	Teacher	Retirement	02/21/79	06/19/09

APPROVE HOME/HOSPITAL TEACHERS

Pay @ \$35.00 per hour

23. Buckman, Andrea
24. Dutton, Caroline
25. Mariani, Lindsay

26. Mora, Amanda
27. Walders, Brannon

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, June 8, 2009
CERTIFICATED EMPLOYEES

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

28. Berkman, Daniel
29. Cornejo, Eduardo
30. Dooley, Tara

31. Gonzales, Kristine
32. Ledbetter, Suan

APPROVE 6/5th ASSIGNMENT 2nd SEMESTER

33. Olivieri, Rebekah

APPROVE REASSIGNMENT

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
34. Feldt, Holly	Exec Dir II, Elem Support	Middle School Principal	07/01/09
35. Hall, Kimberly	Elementary Principal	Elementary Teacher	09/03/09

APPROVE ASSIGNMENT ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
36. Ganzerla Wells, J.	Teacher – 100%	Teacher – 40%	2009/10
37. Gerling, Susan	Teacher – 60%	Teacher – 80%	04/16/09
38. Moos, Theresa	Teacher – 40%	Teacher – 60%	04/13/09

APPROVE ADDITIONAL ASSIGNMENTS

Hourly Supplemental Programs – Multiple Sites

39. Jarrell, Nicole	Not to exceed 200 hours instructional pay @ \$35.00 per hour	42. Schwartzberg, Jake	09/15/08-06/11/09
40. Kaneshiro, Reid		43. Servais, Ellen	
41. Knutsen, Michelle		44. Stark, Cynthia	

PTA Event – Las Palmas

45. Ewing, April	Not to exceed 5 hours non-instructional pay @ \$30.00 per hour	03/26/09
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After School Enrichment Class – MFMS

46. Chambers, Wyatt	Not to exceed 21 hours instructional pay @ \$18.00 per hour	01/23/09-05/01/09
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CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, June 8, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

After School Enrichment Class -- MFMS

	Not to exceed 21 hours instructional pay @ \$35.00 per hour	01/23/09-05/01/09
47. Cady, Scott	48. Dendel, Ranna	

Prepare Students for Advanced Placement Test -- ANHS

	Not to exceed 10 hours instructional pay @ \$35.00 per hour	03/01/09-06/18/09
49. Bornfeld, Dan	55. Levy, Matthew	
50. Frome, Lori	56. Migrditchian, Maureen	
51. Henson, Tom	57. Murphy, Kelli	
52. Hokama, Debbie	58. Rasmussen, Caprice	
53. Jansen, Bob	59. Roche, Susan	
54. Klasna, Tara	60. Threadgill, Ethan	

CAHSEE Workshop -- SCHS

	Not to exceed 2 hours instructional pay @ \$35.00 per hour	03/09/09-05/09/09
61. Jobst, Shelly		

Substitute Psychologist -- Special Education

	Pay @ daily per diem rate NTE 18 days	05/04/09-06/18/09
62. Theisen, Erin		

Assessing/Evaluating SETPD Program -- Staff Development

	Not to exceed 80 hours non-instructional pay @ \$30.00 per hour	05/01/09-06/04/09
63. Robinson, Katie		

EETT Grant Program -- TIS

	Not to exceed 34 hours non-instructional pay @ \$30.00 per hour	01/05/09-06/19/09
64. Avera, Stephanie		

APPROVE LEAVES OF ABSENCE

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
65. Aller, Lisa	Personal	2009/10
66. Geer, Ashley	Personal	2009/10
67. Hoffman, Nancy	Personal	2009/10
68. Montgomery, Sheri	Personal	2009/10
69. Morris, Paige	Personal	2009/10
70. Murphy, Jill	Personal	2009/10
71. Schreiman, Courtney	Child Care	2009/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, June 8, 2009
CERTIFICATED EMPLOYEES

APPROVE LEAVES OF ABSENCE (Cont'd)

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
72. Solk, Alissa	Personal	05/09/09-06/19/09
73. Walley, Marci	Personal	2009/10
74. Weidetz, Rhonda	Personal	2009/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jeffrey Bristow, Executive Director, Risk Management/Compliance

SUBJECT: **THIRD QUARTER WILLIAMS SETTLEMENT LEGISLATION –
INSPECTION REPORT**

BACKGROUND INFORMATION

As a result of the Williams Settlement, Education Code Section 35186 mandates that school districts establish policies and procedures to resolve deficiencies related to instructional materials, emergency or urgent facilities conditions posing a threat to the health and safety of students or staff, and teacher vacancies or misassignments.

On an annual basis, county departments of education visit Decile 1 - 3 schools and report on: a) the status of instructional materials; b) the physical conditions of schools; and c) appropriate teacher assignments. OCDE completed the teacher assignment monitoring for the Capistrano Unified School District in January 2009. Results for the monitored schools are attached, Exhibit A.

CURRENT CONSIDERATIONS

This agenda item presents for Board review the district's Third Quarter Annual Inspection Report prepared by Orange County Department of Education. The inspection revealed that during the 2008-09 school year, a) the schools are in good repair; b) there are sufficient textbooks; and c) there were no teacher misassignments. This report is received and monitored by Executive Director, Risk Management/Compliance, Jeffrey Bristow.

FINANCIAL IMPLICATIONS

There are no financial implications to this item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept this report as an informational item. No formal action is necessary.



Williams Settlement Legislation - Third Quarter Report School Accountability Report Card (SARC) Verification and Teacher Monitoring Recap Report

Prepared by the Orange County Department of Education

Capistrano Unified School District

The 2007-2008 SARCs (published in February 2009) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including "good repair":

School	Date of Visit	Instructional Materials Adequate	Facilities Adequate	Textbooks Adequate	Facilities Conditions
Kinoshita Elementary	March 5, 2009	Yes	N/A	Yes	N/A
San Juan Elementary	March 11, 2009	Yes	N/A	Yes	N/A

The results of teacher misassignments and teacher vacancies for the following schools were:

	Kinoshita Elementary	San Juan Elementary
Number of misassignments ¹ for 2008-2009	0	0
Number of classes in which the teacher was lacking the appropriate authorization ² and training to teach English Language Learners and 20% or more of the students were English Language Learners	0	0
Number of teacher vacancies for 2008-2009	0	0
Number of teacher vacancies ³ filled in 2008-2009	0	0

¹ The California Commission on Teacher Credentialing (CCTC) considers it a misassignment when a teacher lacks the proper subject-matter authorization, a proper teaching credential, or the appropriate authorization or credential to teach English Learners if one or more English Learners are assigned to the class. The Williams Settlement Legislation requires that county superintendent's report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

² English Language Learner (ELL) misassignments occur if the teacher was lacking the appropriate authorization and training to teach ELLs and 20% or more of the students were English Language Learners.

³ A teacher vacancy occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester [Education Code § 35186(h)(3) and California Code of Regulations Title 5 § 4600(b)].

Ellen Chariton

Ellen Chariton, County Office Williams Liaison
Executive Director, School and Community Services
Orange County Department of Education

4/28/09
Date

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Executive Director, Personnel Services

SUBJECT: **STUDENT TEACHING AGREEMENT –
CONCORDIA UNIVERSITY**

BACKGROUND INFORMATION

During the school year, master teachers are selected to work with student teachers to fulfill the requirements for student teaching at various Institutes of Higher Education (IHE). Each university specifies the dollar amount it will pay its master teachers for the supervision of student teachers.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval a new Student Teaching Agreement with Concordia University. This new agreement allows the university to pay master teachers directly to reduce the intensive payment process involving staff.

FINANCIAL IMPLICATIONS

There is no financial impact to the general fund. Each university will pay the stipend directly to the master teacher.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this Student Teaching Agreement to extend the field-based support of developing teachers, Exhibit A.

Concordia University

of Irvine, California

AGREEMENT

THIS AGREEMENT entered into this first day of ____ July ____, 2009, by and between
Concordia University of Irvine, California, hereinafter called the University, and
Capistrano Unified School District

hereinafter called the District:

WITNESSETH

WHEREAS, pursuant to the provisions of Section 44320 of the Education Code, the governing board of any school district is authorized to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teacher training curricula of such institutions; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows:

GENERAL TERMS

1. "Student teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of district employees holding valid credentials issued by the State of California, Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching is provided.
2. The district shall provide teaching experience through student teaching in schools and classes of the District in terms of a defined unit of time for students of the University possessing valid preliminary certificates and assigned by the University to student teaching in schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.
3. If either the District or the University concludes that a particular assignment is not beneficial to the elementary or secondary school class(es) involved, and/or the cooperating teacher, and/or the student teacher, that assignment may be terminated. If the District and the University mutually agree, another assignment within the District may be pursued.
4. Cooperating teachers agree to (a) participate in training to develop and maintain the skills needed to work effectively with student teachers, including the provisions of SB2042; (b) provide a model for the student teacher by demonstrating effective teaching strategies on a regular basis; (c) develop a plan that progresses from observation to increased responsibility for teaching as the student teacher demonstrates enhanced skills in delivering the curriculum; (d) keep the site principal and university supervisor informed of the student teacher's progress; (e) meet with the university supervisor periodically to discuss the student teacher's progress; and (f) complete and submit documentation and

evaluations as required by the University. Site principals, in consultation with the District, will assign cooperating teachers. Student teachers will be matched with cooperating teachers by site principals and University Director of Student Teaching.

5. The University will pay cooperating teachers a stipend at the completion of each semester or quarter. The University determines the rate, as set forth in Attachment A. The University will make such payment directly to the cooperating teacher. In the event the University terminates the assignment of a student teacher for any reason, the cooperating teacher shall receive payment on account of such student teacher for time spent working with the student teacher. If a student teacher is reassigned to another cooperating teacher, this shall be considered for payment purposes as an entirely new and separate assignment.
6. The University will assign a supervisor to work with the cooperating teachers and student teachers at District schools. The University supervisor will (a) work in concert with the cooperating teacher and the site principal in the supervision of the student teacher; (b) communicate regularly with the cooperating teacher to discuss the student teacher's progress; (c) monitor the quality of the match between the cooperating teacher and the student teacher and notify the principal and University Director of Student Teaching if there is a mismatch; (d) provide regular written and oral feedback to the student teacher about his or her progress and inform the cooperating teacher about the nature of this feedback; and (e) compile a written evaluation of the student teacher at the end of the semester or quarter.
7. Student teachers holding 30-day substitute permits may substitute for their cooperating teacher (if District policy permits) when (a) he/she is out ill; (b) when it is determined by the principal that this is in the best interest of the students in the classroom as well as the student teacher; (c) only after the first four (4) weeks of the first assignment; and (d) the student teacher is paid. Substitute teaching days are to be counted toward student

teaching days.

8. The terms of this agreement shall commence on the first day of July, 2009, and shall continue through June 30, 2012 or until amended as provided in Section 9 of the agreement.
9. Notwithstanding anything herein contained to the contrary, this agreement may be terminated, altered, changed, or amended in writing by mutual consent of the parties hereto.
10. Notwithstanding any other provisions of this agreement, details such as maximum number of students, the defined unit of time, or the distribution of assignments of said students to training levels, shall be arranged for by and between the University and the District; it being understood that the District shall not be obligated to accept assignments of training students beyond the ability of the District, within their established training programs, to effectively provide services pursuant to this agreement; and, further, that the University shall not be obligated to pay the District for services in any amount in excess of that provided for under the terms of this agreement.
11. Each of the parties to this agreement agrees to indemnify, defend, and hold harmless the officers, agents, and employees of the other from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing and resulting to any person, firm or corporation who may be injured or damaged by the actions arising directly out of the work to be performed pursuant to this agreement. If any legal action is necessary to enforce the terms of this agreement or to settle a dispute concerning this agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs in addition to any other relief to which that party may be entitled.

12. The University shall maintain in full force and effect, at its sole expense, Workers' Compensation and University's liability insurance in a form and amount of one million dollars covering the University's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time.
13. The University shall provide the District with 30 days written notice before cancellation, or any reduction or material change in coverage. The University shall provide the District with a certificate of insurance at the District's request.
14. The University shall establish a procedure acceptable to the District to ensure that student teachers assigned to the District are informed regarding an educator's responsibilities to report child abuse or neglect to a child protective agency as defined in California Penal Code Section 11166.

EXECUTION

This Agreement (a) shall be binding upon and inure to the benefit and be enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (b) may be executed in any number of counter-parts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (c) shall be construed and enforced in accordance with the laws of the State of California, and (d) has been executed at Irvine, California as of the last date set forth below. In witness thereof, the parties hereto have caused this Agreement to be signed by its duly authorized representatives.

University:

By: Mary K Scott
(Signature)

Dr. Mary Scott
Provost
Concordia University
1530 Concordia West
Irvine, CA 92612
949-854-8002

Date: 4/20/09

Capistrano Unified School District:

By: Augusta Lively
(Signature)

(Name typed or printed)

Title

Date: _____

ATTACHMENT A

University Name: Concordia University
1530 Concordia West
Irvine, CA 92612

Rate of Pay for Cooperating Teachers:

Elementary = \$150* per 8 week assignment

Secondary = \$300* per 18 week assignment

*Additional \$50 for attending University sponsored Cooperating Teacher Training and Orientation

Student Teacher Assignment Time Period:

Elementary = 5 full days per week for 8 weeks
(Two 8 week assignments – one in K-2 and one in 3-5 make up the entire experience)

Secondary = 5 full days per week for 18 weeks
(3 periods of teaching and one period of observation per day)

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Executive Director, Personnel Services

SUBJECT: **APPROVAL OF VISITING EDUCATOR – OCDE – KARIN FOSTER**

BACKGROUND INFORMATION

Pursuant to the Interjurisdictional Exchange provisions of Government Code Section 19050.8, a school district employee may be given a temporary assignment or loaned to another educational agency as a Visiting Educator. The Orange County Department of Education (OCDE) has requested Karin Foster to serve as a teacher for the Secondary English Language Learners Program for the 2009/10 school year. Ms. Foster's duties will include:

- Provide trainings to secondary teachers across the county to help close the achievement gap in core academic areas.
- Support secondary teachers across the county with curriculum, materials and resources to accelerate academic achievement of English Language learners.

CURRENT CONSIDERATIONS

This agenda item proposes for Board consideration the assignment of Karin Foster to OCDE, as a teacher for the Secondary English Language Learners initiative.

Under the law which approves The Visiting Educator, Ms. Foster's status and rights as an employee of Capistrano Unified School District shall not be affected, and she will be entitled to all pay, allowances, and benefits offered to the employees of the district. Ms. Foster will remain an employee of the Capistrano Unified School District.

FINANCIAL IMPLICATIONS

There is no additional impact to the budget. OCDE will reimburse the Capistrano Unified School District for Ms. Foster's salary and benefits with a standard contract agreement.

STAFF RECOMMENDATION

It is respectfully requested the Board of Trustees approve the appointment of Karin Foster to serve as Visiting Educator with the OCDE, Exhibit A.

PERSONNEL REIMBURSEMENT AGREEMENT
CAPISTRANO UNIFIED SCHOOL DISTRICT

This Agreement is entered into on this 11th day of May, 2009, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

W I T N E S S E T H:

WHEREAS, SUPERINTENDENT is in need of the professional services of an employee of the DISTRICT to provide teaching services for the SUPERINTENDENT; and

WHEREAS, DISTRICT is agreeable to assigning Karin Foster, hereinafter referred to as EMPLOYEE, to give her professional services to SUPERINTENDENT in the above assignment.

NOW, THEREFORE, the Parties to this AGREEMENT do mutually agree as follows:

1.0 DISTRICT agrees during the term of this AGREEMENT to assign EMPLOYEE to provide secondary teachers with professional development to enhance their skills working with English Learners for the SUPERINTENDENT'S Instructional Services Programs. EMPLOYEE agrees to provide one hundred eighty-six (186) days of service under this AGREEMENT.

1 2.0 The term of this AGREEMENT shall commence August 1, 2009, and
2 end on June 24, 2010, subject to termination as set forth in this
3 AGREEMENT.

4 3.0 SUPERINTENDENT agrees to pay DISTRICT in consideration of
5 services performed by EMPLOYEE as specified in Section 1.0 of this
6 AGREEMENT, and DISTRICT agrees to accept in full payment thereof a sum
7 not to exceed One hundred seven thousand forty-six dollars and thirty-
8 one cents (\$107,046.31), which includes salary and benefits as
9 follows:

10 A. \$ 84,545.00 Base Salary

11 B. \$ 22,501.31 Benefits: State Teachers Retirement
12 System (STRS), Medicare, Dental,
13 Vision, State Unemployment Insurance,
14 Worker's Compensation, Other Post
15 Employment Benefits, Life Insurance.

16 C. SUPERINTENDENT agrees to pay DISTRICT within thirty
17 (30) days after the last day upon which services are
18 rendered by EMPLOYEE upon submission of an itemized
19 invoice in triplicate. This AGREEMENT shall be amended
20 to provide complete reimbursement to DISTRICT for any
21 increases in salary or benefits provided to EMPLOYEE
22 for fiscal year 2009/2010.

23 4.0 DISTRICT shall require EMPLOYEE to report to both
24 SUPERINTENDENT and DISTRICT when EMPLOYEE will not be able to provide
25 services to SUPERINDENT as scheduled.

1 5.0 DISTRICT hereby agrees to defend all claims of loss, and
2 indemnify and hold harmless SUPERINTENDENT, the Orange County Board of
3 Education, and its officers, agents, and employees from any and all
4 liability and claims of liability for bodily injury, personal injury,
5 sickness, disease, or death of any person or persons, or damage to any
6 property, real, personal, tangible or intangible, arising out of the
7 negligent acts or omissions of DISTRICT, its officers, agents or
8 employees, or the negligent condition of the property used, in the
9 performance of this AGREEMENT.

10 6.0 SUPERINTENDENT and DISTRICT agrees that they will not engage
11 in unlawful discrimination of persons because of race, color,
12 religious creed, national origin, ancestry, physical handicap, medical
13 condition, marital status, or sex of such persons.

14 7.0 In the interest of public health, the SUPERINTENDENT provides
15 a tobacco-free environment. Smoking or the use any tobacco products
16 are prohibited in buildings and vehicles, and on any property owned,
17 leased or contracted for by the SUPERINTENDENT pursuant to
18 SUPERINTENDENT Policy 400.15. Failure to abide with conditions of
19 this policy could result in the termination of this AGREEMENT.

20 8.0 This AGREEMENT may be terminated by either party with the
21 giving of thirty (30) days prior written notice to the other party.

22 9.0 All notices or demands to be given under this AGREEMENT by
23 either party to the other shall be in writing and given either by: i)
24 Personal service, or ii) U.S. Mail, mailed either by registered or
25 certified mail, return receipt requested, with postage prepaid.
Service shall be considered given when received if personally served

1 or, if mailed, on the third (3rd) day after deposit in any U.S. Post
2 Office. The address to which notices or demands may be given by
3 either party may be changed by written notice given in accordance with
4 the notice provisions of this section. At the date of this AGREEMENT
5 the addresses of the parties are as follows:

6 DISTRICT: Capistrano Unified School District
7 33122 Valle Road
8 San Juan Capistrano, California 92675
9 Attn: _____

10 SUPERINTENDENT: Orange County Superintendent of Schools
11 200 Kalmus Drive
12 P.O. Box 9050
13 Costa Mesa, California 92628-9050
14 Attn: Patricia McCaughey

15 10.0 DISTRICT hereby agrees to defend all claims of loss, and
16 indemnify and hold harmless SUPERINTENDENT, the Orange County Board of
17 Education, and its officers, agents, and employees from any and all
18 liability and claims of liability for bodily injury, personal injury,
19 sickness, disease, or death of any person or persons, or damage to any
20 property, real, personal, tangible or intangible, arising out of the
21 negligent acts or omissions of DISTRICT, its officers, agents or
22 employees, or the negligent condition of the property used, in the
23 performance of this AGREEMENT.

24 SUPERINTENDENT hereby agrees to defend all claims of loss,
25 and indemnify and hold harmless DISTRICT, its Governing Board,
officers, agents and employees from any and all liability and claims
of liability for bodily injury, personal injury, sickness, disease, or
death, or death of any person or persons, or damage to any property,
real, personal, tangible or intangible, arising out of the negligent

acts or omissions of SUPERINTENDENT, its officers, agents or employees, or subcontractors, in the performance of this AGREEMENT.

11.0 SUPERINTENDENT and DISTRICT agree that this AGREEMENT shall be construed and enforced in accordance with the laws of the State of California, with venue in Orange County, California.

12.0 If any term, covenant, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated in any way.

13.0 This AGREEMENT and any exhibits attached hereto constitute the entire agreement between SUPERINTENDENT and DISTRICT regarding the personnel services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

DISTRICT: CAPISTRANO UNIFIED
SCHOOL DISTRICT

BY: 

Authorized Signature

PRINTED NAME: Suzette Lovely

TITLE: Deputy Superintendent

DATE: June 8, 2009

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

BY: 

Authorized Signature

PRINTED NAME: Patricia McCaughey

TITLE: Coordinator

DATE: May 11, 2009

CONSENT OF EMPLOYEE

The undersigned employee hereby acknowledges that she has read the foregoing agreement between SUPERINTENDENT and DISTRICT and consents to serve as described in this AGREEMENT.

Date

Karin Foster

Personnel-CapistranoUSD(34417)10
Zip9

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Sherine Smith, Deputy Superintendent, Education

SUBJECT: **PUBLIC HEARING - WAIVER FOR READING/LANGUAGE ARTS
ADOPTION**

BACKGROUND INFORMATION

The California Department of Education publishes a timetable for the adoption of K-8 instruction materials by subject area based on the approved State Board of Education (SBE) list of instructional materials. School districts have 24 months from the date of the SBE approved instructional materials list to place new textbooks in the classrooms. Because of the current fiscal crisis, the Department of Education is allowing districts categorical flexibility with the Instructional Materials Funding Realignment Program funding. CUSD would like to ask the state to waive the 24 month rule for the Reading/Language Arts adoption for 12 months for Grades K-8. We plan to adopt new Reading/Language Arts materials for the 2011-2012 school year.

CUSD currently has a well-designed, standards-based English/Language Arts program: 2002 SRA *Open Court Reading* in Grades K-5 and 2002 Prentice Hall *Timeless Themes* in Grades 6-8. Teachers and administrators have deepened their program knowledge and expertise by attending AB 472 and AB 430 trainings over the last two years. Instruction and learning using the 2002 SRA *Open Court Reading* will continue to improve during this twelve month waiver due to these recent trainings. In addition, the waiver will permit CUSD to postpone the Reading/Language Arts purchase for twelve months, which allows the district some flexibility during these fiscally stringent times. Education Code 60119 specifies that a public hearing be held in order to receive funding for the Pupil Textbook and/or Instructional Materials Incentive Program.

CURRENT CONSIDERATIONS

This agenda item requests approval of a waiver for the Reading/Language Arts adoption for Grades K-8, Exhibit A. Reading/Language Arts materials will be piloted in 2010-2011 with districtwide implementation of adopted materials occurring in the fall of 2011.

FINANCIAL IMPLICATIONS

The approximate cost of the K-8 Reading/Language Arts adoption is \$4.1 million. The California Department of Education provides funds from the Instructional Materials Funding Realignment Program (IMFRP) and from Proposition 20 Lottery funds. There will be a shortfall of approximately \$2.1 million in IMFRP funds. The waiver will allow CUSD to plan for this shortfall and take advantage of potential future deferred payment plans with publishers.

STAFF RECOMMENDATION

Following a public hearing, it is respectfully recommended the Board approve the Reading/Language Arts Waiver for Grades K-8, Exhibit A.

DISCUSSION/
ACTION

AGENDA ITEM 25

SPECIFIC WAIVER REQUEST – Instructional Materials Funding Realignment Program (IMFRP)IMFRP-1 (Rev. 03-12-08) <http://www.cde.ca.gov/re/lr/wr/>
Page 1 of 3**“24 Month” Rule**Send Original plus one copy to:Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814**Faxed originals will not be accepted!**

CD CODE						
3	0	6	6	4	6	4

Local educational agency: Capistrano Unified School District		Phone contact and recipient of approval/denial notice: Julia Gerfin/Pam Watkins		Contact person's e-mail address: jrgerfin@capousd.org pwatkins@capousd.org	
Address: (City) (State) (ZIP) 33122 Valle Road San Juan Capistrano CA 92675		Phone (and extension, if necessary): (949) 234-9200 Fax number: (949) 489-0467			
Period of request: (month/day/year) From: Fall 2010 To: Fall 2011		Local board approval date: (Required) June 8, 2009		Date of Public Hearing: (Required) June 8, 2009	

LEGAL CRITERIA**1. Authority for the waiver: ☒ Specific code section: EC 60422(c)(1) through (3)**

Section 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:

- (1) The school district has implemented a well designed, standards-aligned basic instructional materials program.
- (2) The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.
- (3) The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but the plan indicated an alternative date for compliance that is declared in the request for additional time.

2. Education Code Section to be waived: EC 60422(a) “24 month” rule for IMFRP adoptions**Curriculum Area:** Reading/Language Arts **Grade Levels:** K - 8 **Alternative Date for Compliance:** Fall 2011**3. Collective bargaining unit information.**Does the district have any employee bargaining units? ☐ No ☒ Yes If yes, please complete required information below:

Bargaining units) consulted on date(s): 4/24/09

Name of bargaining unit and name of representative(s) consulted:

Capistrano Unified Education Association (CUEA), Vicki Soderberg, President

The position(s) of the bargaining unit(s): ☐ Neutral ☒ Support ☐ Oppose (Please specify why)

Comments (if appropriate):

SPECIFIC WAIVER REQUEST

IMFRP -1 (Rev. 03-12-08)

Page 2 of 3

IMFRP "24 Month" Rule**4. Education Code or California Code of Regulations section to be waived.**

EC 60422. (a) A local governing board shall use funding received pursuant to this chapter to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education subsequent to the adoption of content standards pursuant to Section 60605 for kindergarten and grades 1 to 8, inclusive, or as adopted by the local governing board pursuant to Sections 60400 and 60411, for grades 9 to 12, inclusive. Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education.

5. Desired outcome/rationale. Give a general description of what adoption you want to postpone and the reason:

The desired outcome for Capistrano Unified School District (CUSD) is to waive the 24-month rule for the Reading/Language Arts adoption for 12-months for grades K – 8. CUSD would adopt new Reading/Language Arts materials for the 2011 – 2012 school year. The rationale for postponing the Reading/Language Arts adoption is two-fold. First, CUSD currently has a well-designed, standards-based basic instructional materials program using the current 2002 Open Court Reading program for grades K-5 and Prentice Hall's *Timeless Voices, Timeless Themes* (2002) for grades 6-8. Teachers and administrators are continuing their knowledge and expertise using this program by attending AB 472 and AB 430 trainings respectively in the last two years. Instruction and learning using 2002 Open Court Reading will continue to improve during the twelve month waiver due to these recent trainings. In addition, the waiver will permit CUSD to postpone the purchase for twelve months, which will allow the district some flexibility during these fiscally stringent times.

Also complete Attachment A

Is this waiver associated with an "apportionment related" audit penalty? (per EC 41344) ☒ No ☐ Yes
(If yes, please attach explanation or copy of audit finding)

Has there been a Coordinated Compliance Review finding on this issue? ☒ No ☐ Yes
(If yes, please attach explanation or copy of CCR finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee:

Title:

Date:

>

Signature of SELPA Director (only if a Special Education Waiver)

Date:

>

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (type or print):

Staff Signature:

Date:

>

Unit Manager (type or print):

Unit Manager Signature:

Date:

>

Division Director (type or print):

Division Director Signature:

Date:

>

Deputy (type or print):

Deputy Signature:

Date:

>

SPECIFIC WAIVER REQUEST IMFRP "24 Month" Rule

IMFRP -1 (Rev. 04-21-08)

Page 3 of 3

Attachment A: Desired Outcome/Rationale for Waiver

I. Responses to the Statutory Criteria for Waiver Approval:

EC 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:

1. The school district has implemented a well-designed, standards-aligned basic instructional materials program.

Capistrano Unified School District (CUSD) has implemented a well-designed standards-aligned reading/language arts program by currently using materials from the 2002 Reading/Language Arts Adoption List including Open Court Reading for grades K- 5 and Prentice Hall's *Timeless Voices, Timeless Themes* for grades 6-8. Literacy maps have been developed to successfully guide teachers and students through these standards-based materials. Furthermore, through an extensive "unwrapping" process, Big Ideas and Essential Questions have been developed to focus curriculum and learning on CUSD's English/language arts power standards. Please see attached Literacy Maps and sample Big Ideas and Essential Questions for grades 2, 4 and 6.

2. The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.

Capistrano Unified School District has sufficient textbooks and instructional materials for use by each pupil. Please see attached 2008 EC 60119 resolution for sufficiency of instructional materials.

3. The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but that plan indicated an alternative date for compliance that is declared in the request for additional time.)

CUSD has adopted a plan for the purchase of standards-aligned instructional materials. Due to the California budget crisis and categorical flexibility with IMFRP funds through 2012-13, Capistrano Unified has allocated \$2 million of IMFRP and lottery funds to use for all textbooks needs until IMFRP funds are fully restored in 2013-14. If possible, CUSD will be taking advantage of publisher payment plans in order to meet financial obligations during the IMFRP flexibility timeframe.

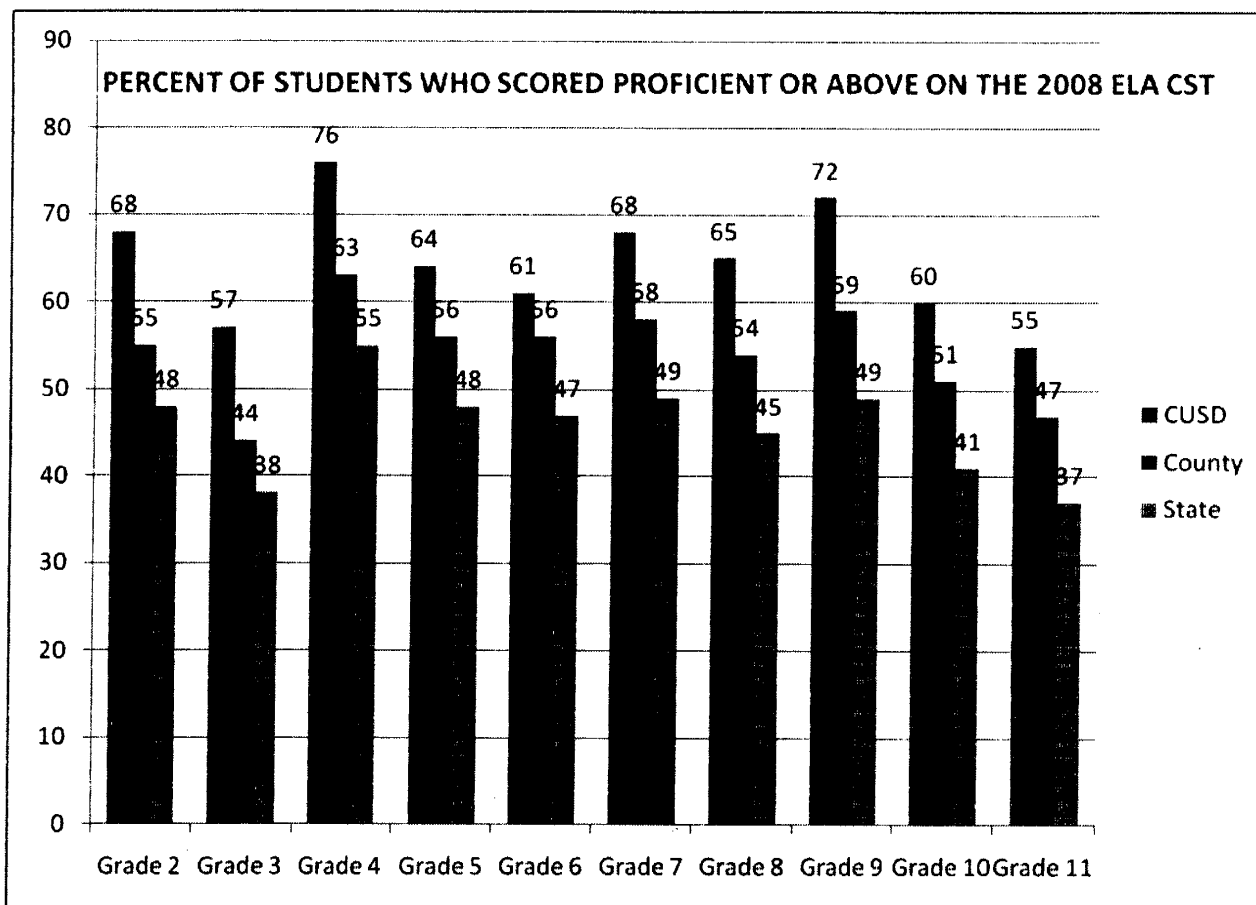
Math instructional materials for grades K -8 were adopted by the Board on April 13, 2009. However, K-2 and selected courses for grades 6-8 are the only materials being purchased in the spring of 2009. K-2 consumable math materials will have a reoccurring cost of \$410,000 for the life of the adoption. Furthermore, grades 3-8 math materials will cost approximately \$2 million. Deferred payment plans with the publishers allow CUSD to stay within its \$2 million instructional materials budget.

Reading/Language Arts materials will be piloted in 2010 -2011 with district-wide implementation of adopted materials occurring in the fall of 2011. The approximate cost of the K-8 Reading/Language Arts adoption is \$4.1 million. There will be a shortfall of approximately \$2.1 million in IMFRP funds. The waiver will allow CUSD to plan for this shortfall and take advantage of potential future deferred payment plans with publishers.

II. Assessment Information: STAR and local assessments in the particular subject matter

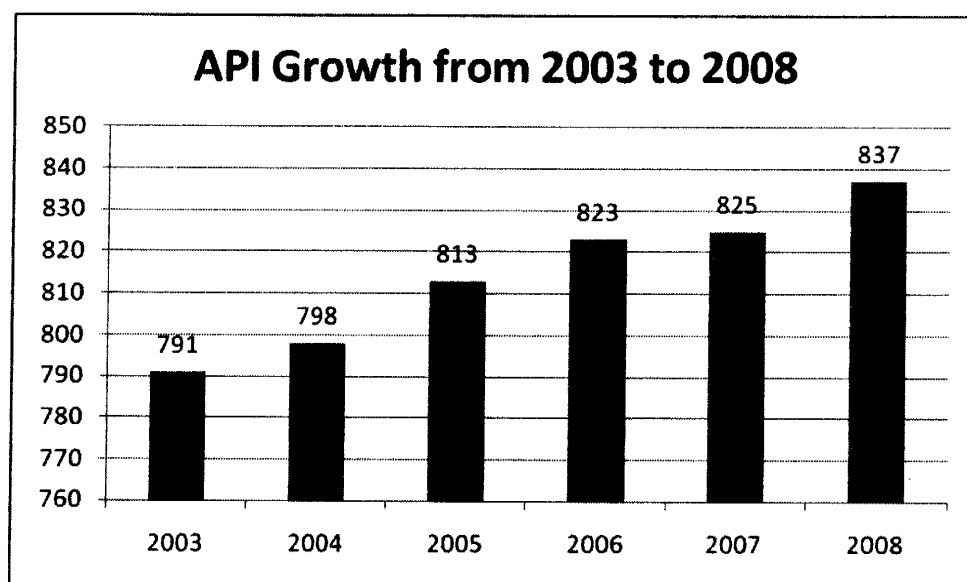
California Standards Test Results in Reading/Language Arts

CUSD 2008 California Standards Test scores in Reading/Language Arts are above the state and county averages, with 57 to 76% of students in second through eighth grade students scoring proficient or higher.



Academic Performance Index (API)

CUSD has an Academic Performance Index (API) of 837 in 2008 exceeding the state achievement target of 800. CUSD saw 81% of its schools exceed the achievement target of 800 compared to 54.9% of Orange County schools and 33.7% of schools statewide exceeding 800. Of the 36 elementary schools, 31 have a score of 800 or higher with three schools having API scores of 900 or higher. 11 of 12 middle schools have scores over 800. Furthermore, 86.2% of CUSD schools met school wide growth targets compared to 83.1% of Orange County schools and 70.1% of schools in the state meeting growth targets.



Dynamic Indicators of Basic Early Literacy (DIBELS)

Capistrano Unified School District's goal is to have every child reading fluently by the end of third grade. To that end, CUSD measures early literacy development of all students in Kindergarten, Grade 1, and Grade 2 classrooms using a set of standardized, individually administered assessments known as DIBELS (Dynamic Indicators of Basic Early Literacy Skills). These are short (one-minute) fluency measures designed to regularly monitor the development of pre-reading and early reading skills in kindergarten, first grade, and second grade students. In using DIBELS, educators can detect potential reading problems so that effective early intervention is provided. Research tells us that prevention and early intervention are much more effective and efficient for ensuring reading success than later intervention and remediation.

DIBELS measures how well a student recognizes the alphabet, understands that letters represent individual sounds, and understands that combinations of letters create separate sounds. Each measure has been well researched and demonstrated to be a reliable indicator of early literacy development and a valid predictor of later reading proficiency. Students are tested at the beginning, middle, and end of the academic year. The benchmark target increases over time to ensure that students grow in their skills. After each assessment, individual teachers and grade-level teams review them to develop action plans and to make instructional decisions. DIBELS provides materials to monitor student progress on a more frequent basis for those children not meeting benchmark goals during the academic year and who receive needed early intervention.

2007-08 DIBELS assessments showed that most CUSD kindergarten, first, and second grade students met or exceeded benchmark goals. This represents solid growth in overall performance over 2006-07 results.

Some specific examples of this growth include:

- 85% of kindergarten students were able to recognize 40 or more letters of the alphabet in one minute—the benchmark—when shown individual letters randomly, one by one, at the end of the academic year.
- 90% of kindergarten students were able to blend 35 or more letter sounds into words in one minute—the benchmark—at the end of the academic year.
- 97% of first grade students were able to identify 45 or more letter sounds in one minute—the benchmark—at the end of the academic year.
- More than 87% of first grade students were able to read 40 correct words in one minute, the benchmark for oral reading fluency at the end of the academic year.
- Approximately 82% of second grade students were able to read 90 correct words in one minute, the benchmark for oral reading fluency at the end of the academic year.

The results confirm the effectiveness of Capistrano Unified School District's well-designed, standards-aligned instructional program in helping students in grades K through 2 to make significant and sustained progress in becoming fluent and confident readers.


III Summary Rationale: Request for an Alternative Date of Compliance for EC 60422(a)

Due to the California budget crisis and categorical flexibility, Capistrano Unified School District plans to postpone the Reading/Language Arts adoption to take advantage of categorical flexibility. With this delay, CUSD will continue implementing the 2002 adopted materials with fidelity in grades kindergarten through grade eight. In addition, it allows teachers the ability to focus on the math adoption and the two adoptions will not overlap. When Reading/Language Arts materials are piloted and adopted teachers and staff will have sufficient time to concentrate solely on Reading/Language Arts allowing for a better understanding and implementation of the adopted materials. In addition, CUSD will be able to plan for the \$2.1 million shortfall in the IMFRP funds that will be incurred for the Reading/Language Arts adoption.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Systems 

SUBJECT: **PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 0809-56:
APPROVAL OF SCHOOL FACILITY NEEDS ANALYSIS, ADOPTING
ALTERNATIVE SCHOOL FACILITY FEES FOR NEW DEVELOPMENT**

BACKGROUND INFORMATION

On August 27, 1998, Senate Bill 50 was signed into law that authorizes school districts to collect developer fees to mitigate impacts on school districts from new residential development. The legislation gave school districts the authority to collect fees equal to 50% of the cost of school construction, and, if the school building program is out of funding, up to 100% of the cost to provide school facilities.

On February 8, 1999, the CUSD Board of Trustees adopted Resolution No. 9899-80 electing to participate in the new State Funding Program established by Section 17070.10 of the Education Code. Additionally, Resolution No. 9899-80 authorized a designated representative to approve, certify, and submit forms to the State Allocation Board requesting an eligibility determination for new construction funding.

A School Facility Needs Analysis (SFNA) is a prerequisite to levying alternative statutory school fees on new construction beyond the current fee of \$2.97 per square foot for residential properties. The needs analysis describes alternative fees that districts may establish, based upon existing school facilities, a five-year projection of new development, enrollment projections, and typical land and development costs within district boundaries. Alternative 2 fees equate to 50% of land acquisition and construction costs of new facilities, with the state participating in 50% of the costs. Alternative 3 fees equate to 100%. Implementation of Alternative 3 fees will occur only when the State Allocation Board is not approving apportionments for new school construction.

The SFNA was completed on May 6, 2009 by the Dolinka Group with input from the legal firm of Bowie, Arneson, Wiles and Giannone. The SFNA was subsequently distributed to all responsible governmental agencies for a 30-day review period, occurring prior to this public hearing.

PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 0809-56: APPROVAL OF SCHOOL FACILITY NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES FOR NEW DEVELOPMENT

June 8, 2009

Page 2

CURRENT CONSIDERATIONS

This agenda item pertains to holding a public hearing, and subsequent adoption of Resolution No. 0809-56 for the approval of the SFNA to adopt alternative school fees for new residential development, in compliance with government code sections, Exhibit A. Alternative 2 fees, as established within the SFNA, are \$3.56 per square foot, and Alternative 3 fees are \$7.12 per square-foot. Submitted under separate cover (Exhibit B), is the final SFNA document as completed and distributed to public agencies on May 6, 2009, Exhibit B.

FINANCIAL IMPLICATIONS

All costs associated with the research and preparation of the SFNA document has been funded from Capital Facilities, Fund 25. There will be a positive impact on the funds collected in the Capital Facilities Account, Fund 25, since CUSD would continue to collect fees greater than the State's current statutory school fees.

STAFF RECOMMENDATION

It is respectfully requested that Board President introduce this item and hold a public hearing. Mr. Ron Lebs, Deputy Superintendent, Business and Support Services, and Mr. Cary Brockman, Director, Facilities Planning will be available to answer questions regarding the process and the preparation of the School Facility Needs Analysis. Additionally, representatives with the District's consulting firm and legal counsel will be available to answer questions. Following the public hearing, it is respectfully recommended that the Board adopt Resolution No. 0809-56 adopting alternative school fees for new residential development.

DISCUSSION/ ACTION

RESOLUTION NO. 0809-56

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT APPROVING A SCHOOL FACILITIES
NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY
FEES IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 65995.5,
65995.6 AND 65995.7, ADOPTING RESPONSES TO PUBLIC COMMENTS
RECEIVED AND MAKING RELATED FINDINGS AND
DETERMINATIONS**

WHEREAS, the Board of Trustees (“Board”) of the Capistrano Unified School District (“District”) provides for the educational needs for Grade K-12 students for the Cities of Aliso Viejo, Dana Point, Mission Viejo, Rancho Santa Margarita, San Clemente, San Juan Capistrano and Laguna Niguel (collectively, “Cities”) and portions of unincorporated areas of the County of Orange (“County”); and

WHEREAS, the Board has previously adopted and the District has imposed statutory school facility fees (“Statutory School Facility Fees” or “Level I Fees”) pursuant to Education Code Section 17620 and Government Code Section 65995(b)(1) and (b)(2), and alternative school fee amounts pursuant to Government Code Sections 65995.5 (“Level II Fees”) and 65995.7 (“Level III Fees”) or (collectively, “Alternative School Facility Fees” or “ASFF”), but desires to update its ASFF based upon a current school facilities needs analysis (“2009 SFNA”) prepared by Dolinka Group LLC in accordance with applicable law; and

WHEREAS, the Board of the District has previously by Resolution elected to participate in the school facilities funding program established pursuant to the Leroy F. Greene School Facilities Act of 1998 (“SFP”) for both modernization and new construction projects, and appointed a representative (“District Representative”) for the purpose of requesting an Eligibility Determination (“ED”) for funding under the SFP; and

WHEREAS, the District Representative caused to be accomplished the completion and certification of the Enrollment Certification/Projections (“ECP”) by submission of Form SAB 50-01, the Existing School Building Capacity (“ESBC”) by submission of Form SAB 50-02, and the ED by submission of Form SAB 50-03 to the State Allocation Board (“SAB”) for approval pursuant to the SFP; and

WHEREAS, the District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP; and

WHEREAS, the District Representative has caused the completion and certification of Form SAB 50-04, the Application for Funding (“AFF”), and prior to the adoption of this Resolution submitted the AFF to the SAB for approval pursuant to the SFP; and

WHEREAS, Level II Fees and Level III Fees, upon adoption of the ASFF and during the effective period thereof, are applicable to new residential construction in accordance with applicable law, subject to the suspension of Level III Fees pursuant to Government Code Section 65995.7(a)(2); and

WHEREAS, pursuant to Government Code Section 65995.6(f), ASFF adopted by the Board are effective for a maximum of one (1) year; and

WHEREAS, the District has met the requirements established by Government Code Section 65995.5(b)(3) in that (i) the District has issued debt or incurred obligations for capital outlay in an amount equivalent to a specified percentage of its local bonding capacity; and (ii) at least twenty percent (20%) of the teaching stations within the school district are relocatable classrooms; and

WHEREAS, new residential construction continues to generate additional students for the District's schools and the District is required to provide school facilities for grades K-12 ("School Facilities") to accommodate those students; and

WHEREAS, the District does not have sufficient funds available for the construction of the School Facilities, including the acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential construction; and

WHEREAS, the Board has caused to be prepared the 2009 SFNA dated May 2009 pursuant to applicable law including, but not by way of limitation, Government Code Section 65995.6, prior to the adoption of ASFF; and

WHEREAS, the Board has received and considered the 2009 SFNA which includes all matters required by applicable law, including an analysis of: (a) the purpose of the ASFF; (b) the use to which the ASFF are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential construction and (1) the facilities for which the ASFF are to be used, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of ASFF from new residential construction; (d) an evaluation and projection of the number of students that will be generated by new residential construction by grade levels of the District as described by Government Code Section 65995.6; (e) a description of the new School Facilities that will be required to serve such students; and (f) the present estimated cost of such School Facilities; and

WHEREAS, the 2009 SFNA in its final form has been available to the public, for at least thirty (30) days before the Board held a public hearing and considered the adoption of the ASFF, including a response by the Board to written and oral comments, if any, received by the District; and

WHEREAS, all notices of the preparation of the 2009 SFNA and adoption of ASFF, including the offer by the District to meet with any affected local planning agency relating to the potential expansion of existing school sites or the necessity to acquire additional school sites, have been given in accordance with Government Code Section 65352.2; and

WHEREAS, copies of the 2009 SFNA have been provided thirty (30) days prior to the public hearing if such written request(s) for copies were filed with the District forty-five (45) days prior to a public hearing, which was held in a manner required by applicable law at a meeting of the Board of the District relating to the proposed adoption of the 2009 SFNA and ASFF; and

WHEREAS, the 2009 SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c); and

WHEREAS, the District has received, considered and discussed any written and/or oral comments received by the District, and has responded to all comments, which the Board desires to adopt all such written and oral responses as the Board's response(s), if any; and

WHEREAS, as to the approval of the 2009 SFNA and ASFF, Government Code Section 65995.6(g) provides that the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code does not apply to the preparation, adoption, or update of the 2009 SFNA or adoption of this Resolution; and

WHEREAS, the District desires to approve the 2009 SFNA and adopt ASFF pursuant to Government Code Sections 65995.5 and 65995.7 for the purpose of establishing ASFF that may be imposed on residential construction calculated pursuant to Government Code Section 65995(b), subject to the suspension of Level III Fees as set forth in Government Code Section 65995.7(a)(2).

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That the Board does hereby find and determine that the foregoing recitals and determinations are true and correct, including not by way of limitation, its adoption of and/or responses to both written and oral comments received by the District, if any.

Section 2. That the Board does hereby find and determine that the 2009 SFNA meets all applicable legal requirements, and it hereby adopts each of the findings set forth in the 2009 SFNA.

Section 3. That a District Representative made a timely application to the SAB for new construction funding for which it is eligible.

Section 4. That the District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP.

Section 5. That for purposes of Government Code Section 65995.5(b)(3): (i) the District has issued debt or incurred obligations for capital outlay in an amount equivalent to a specified percentage of its local bonding capacity; and (ii) at least twenty percent (20%) of the teaching stations within the school district are relocatable classrooms.

Section 6. That the District has caused to be prepared the 2009 SFNA, which is on file at the District office address and incorporated herein by this reference, which complies with all applicable statutory requirements, including the provisions of Government Code Section 65995.6.

Section 7. That the Board hereby approves and adopts the 2009 SFNA for the purpose of establishing ASFF as to future new residential construction within the District, subject to the suspension of Level III Fees as set forth in Government Code Section 65995.7(a)(2).

Section 8. That the Board finds that the purpose of the ASFF imposed upon residential construction are to fund the additional School Facilities to serve the students generated by the residential construction upon which the ASFF are imposed as provided in the 2009 SFNA and applicable law.

Section 9. That the Board finds that the ASFF are hereby established as applicable to the extent set forth herein, and will be used to fund those School Facilities described in the 2009 SFNA, and such fees that these School Facilities are to serve the students generated by the new residential construction within the District as provided in the 2009 SFNA.

Section 10. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the ASFF and the new residential construction within the District because the ASFF imposed on new residential construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new residential construction in accordance with applicable law as set forth in the 2009 SFNA, and such fees are less than an estimated actual cost of the School Facilities estimated to result from the new residential construction as set forth in the 2009 SFNA.

Section 11. That the Board finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the ASFF are imposed, and the need for additional School Facilities in the District because new students will be generated from new residential construction within the District, and the District does not have sufficient capacity in the existing School Facilities to accommodate these students.

Section 12. That the Board finds that the amount of the ASFF imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

Section 13. That the Board finds that a separate fund ("Fund") of the District and two (2) or more sub-funds ("Sub-Funds") have been created or are authorized to be established for all monies received by the District for the deposit of Level I Fees, Level II Fees and Level III Fees (if applicable) imposed on residential construction within the District, as well as Commercial/Industrial Fees and mitigation payments ("Mitigation Payments") collected by the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by applicable law.

Section 14. That the Board finds that the monies of the separate Fund or the separate Sub-Funds, described in Section 13, consisting of the proceeds of Level I Fees, Level II Fees and Level III Fees (if applicable), Commercial/Industrial Fees and Mitigation Payments have been imposed for the purposes of constructing those School Facilities necessitated by new residential construction and as further set forth in the 2009 SFNA, and thus, these monies may be expended for all those purposes permitted by applicable law.

Section 15. That the 2009 SFNA determines the need for new School Facilities for unhoused pupils that are attributable to projected enrollment growth from the construction of new

residential units over the next five (5) years, based on relevant planning agency information and the historical generation rates of new residential units constructed during the previous five (5) years that are of a similar type of unit to those anticipated to be constructed within the District, and/or the County.

Section 16. That the Board has identified and considered, and/or subtracted, as set forth in the 2009 SFNA, the following information in determining amounts of the Level II Fees and Level III Fees:

(a) any surplus property owned by the District that can be used as a school site or that is available for sale to finance school facilities pursuant to Government Code Section 65995.6(b)(1);

(b) the extent to which projected enrollment growth may be accommodated by excess capacity in existing school facilities pursuant to Government Code Section 65995.6(b)(2);

(c) local sources other than fees, charges, dedications, or other requirements imposed on residential construction available to finance the construction of school facilities needed to accommodate any growth in enrollment attributable to the construction of new residential units pursuant to Government Code Section 65995.6(b)(3); and

(d) the full amount of local funds the Board has dedicated to facilities necessitated by new construction, including fees, charges, dedications or other requirements imposed on commercial or industrial construction pursuant to Government Code Section 65995.5(c)(2).

Section 17. That the Board has calculated, as set forth in the 2009 SFNA, the maximum square foot fees, charges, or dedications to be established as ASFF that may be collected in accordance with the provisions of Government Code Sections 65995.5(c) and 65995.7(a).

Section 18. That notice and relevant and available information relating to the potential expansion of existing school sites or the necessity to acquire additional school sites, including notice of a proposed meeting regarding such information, was provided to City and County planning officials or agencies with land use jurisdiction within the District prior to the completion of the 2009 SFNA.

Section 19. That the 2009 SFNA in its final form has been made available to the public for a period of not less than thirty (30) days, and that the District has made itself available to meet with any affected city or county to discuss the preparation of the 2009 SFNA, pursuant to the requirements of Government Code Section 65352.2.

Section 20. That the public has had the opportunity to review and comment on the 2009 SFNA, and the Board has responded to both written and oral comments it has received, if any, regarding the 2009 SFNA.

Section 21. That in responding to written comments pursuant to Government Code Section 65995.6(c), the Board does hereby adopt any and/or all such response(s) made by District staff and/or its consultants as its own response(s), and/or adopts such response(s) as modified by the Board at the public hearing.

Section 22. That notice of the time and place of the public hearing to adopt the 2009 SFNA ("Hearing"), including the location and procedure for viewing or requesting a copy of the proposed 2009 SFNA has been published in at least one newspaper of general circulation within the jurisdiction of the District at least thirty (30) days prior to the Hearing.

Section 23. That the District has caused to be mailed a copy of the 2009 SFNA not less than thirty (30) days prior to the Hearing to any person who made a written request forty-five (45) days prior to the Hearing.

Section 24. That the 2009 SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c).

Section 25. That the Board conducted the required Hearing on June 8, 2009 prior to adoption of the 2009 SFNA and the ASFF, at which time all persons desiring to be heard on all matters pertaining to the 2009 SFNA were heard, all responses to such comments received were made by the Board, if any, and all information presented was duly considered.

Section 26. That the Board hereby adopts ASFF and establishes the ASFF on new residential construction projects within the District in the following amounts:

(a) Pursuant to Government Code Section 65995.6, Level II Fees in the amount of Three and 56/100 Dollars (\$3.56) per square foot of Assessable Space for new residential construction, including new residential projects, manufactured homes and mobilehomes as authorized under Education Code Section 17625.

(b) Pursuant to Government Code Section 65995.7, Level III Fees in the amount of Seven and 12/100 Dollars (\$7.12) per square foot of Assessable Space for new residential construction, including new residential projects, manufactured homes and mobilehomes as authorized under Education Code Section 17625.

(c) However, these amounts shall not be imposed on any construction project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in subsection (k) of Section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobilehome park, subdivision, cooperative or condominium for mobilehomes limited to older persons as defined by the Federal Fair Housing Amendments of 1988. Additionally, Level III Fees shall not be levied by the District until authorized by Government Code Section 65995.7(a)(2).

Section 27. That ASFF, upon adoption and during the effective period thereof, are applicable to residential construction in lieu of Level I Fees in accordance with applicable law, except that Level III Fees are suspended pursuant to Government Code Section 65995.7(a)(2).

Section 28. That the proceeds of the ASFF increased and established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 13 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the ASFF are to be collected.

Section 29. That the Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the affected Cities and County within the District's boundaries, along with a copy of all the supporting documentation referenced herein, and a map of the District clearly indicating the boundaries thereof, advising such entities that new residential construction is subject to the ASFF increased pursuant to this Resolution, and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential construction project, mobilehome or manufactured home subject to the ASFF absent a certificate of compliance ("Certificate of Compliance") from this District demonstrating compliance of such project with the requirements of the ASFF, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable ASFF.

Section 30. That the Superintendent, or designee, is authorized to cause a Certificate of Compliance to be issued for each construction project, mobilehome and manufactured home for which there is compliance with the requirement for payment of the ASFF in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of ASFF for a construction project, mobilehome or manufactured home, and it is later determined that the statement or other representation made by an authorized party concerning the construction project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City or County shall be so notified.

Section 31. That regarding the timely provision of a Certificate of Compliance by the District for residential construction, although not required by applicable law, the Board hereby determines that the 2009 SFNA is a proposed construction plan for purposes of requiring payment of ASFF prior to the issuance of any building permit for new residential construction in accordance with Government Code Section 66007, and that all ASFF are appropriated for the purpose of accomplishing such construction plan.

Section 32. That no statement or provision set forth in this Resolution, or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

Section 33. That if any portion or provision this Resolution is held to be invalid, the remaining provisions of this Resolution are intended to be and shall remain valid.

Section 34. That if the Level II Fees and/or the Level III Fees are held to be invalid (other than the suspension under Government Code Section 65995.7(a)(2)), Statutory School Facility Fees, in amounts determined by applicable law at such time, are intended to be, and shall remain, in full force and effect.

Section 35. That the ASFF adopted by this Resolution shall take effect immediately upon such adoption and shall be effective for a maximum of one (1) year, subject to the suspension of Level III Fees as set forth in Government Code Section 65995.7(a)(2).

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APPROVED, ADOPTED, AND SIGNED on June 8, 2009.

**BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT**

By: _____
Ellen M. Addonizio, President, Board of
Trustees of the Capistrano Unified School
District

By: _____
Larry Christensen, Clerk, Board of Trustees of
the Capistrano Unified School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Larry Christensen, Clerk, Capistrano Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Trustees of such District at a regular meeting of said Board held on the 8th day of June, 2009, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees of the Capistrano Unified
School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Larry Christensen, Clerk, Board of Trustees of the Capistrano Unified School District do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 0809-56 of said Board, and that the same has not been rescinded, amended or repealed.

Dated this 8th day of June, 2009.

Clerk, Board of Trustees of the Capistrano Unified
School District

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Systems

SUBJECT: **POTENTIAL SALE OF SURPLUS PROPERTY: ALISO VIEJO SITE – STATUS
UPDATE AND AMENDMENT TO PURCHASE AND SALE AGREEMENT**

BACKGROUND INFORMATION

On April 24, 2006, the Board of Trustees declared the 4-acre parcel located adjacent to the Aliso Viejo Transportation Center as surplus property. In a negotiated process, authorized by Education Code Section 17464(b) when selling to nonprofit public benefit corporations, the District worked with Foundation for Affordable Housing II, Inc., in preparing a purchase and sale agreement for the parcel for a purchase price of \$6.1 million. The purchase and sale agreement was executed by both parties on March 5, 2007. On September 10, 2007, the Board approved the First Addendum to the Purchase Agreement, wherein the District agreed to extend the due diligence period and a close of escrow on or before May 30, 2008.

The Foundation began working with the City of Aliso Viejo in coordinating a zone change and to receive entitlements that will allow for the senior housing development plan. Throughout the remainder of 2008, the Board approved a series of additional extensions to the Purchase Agreement, to allow more time for the project proponent to continue to coordinate with the City on their project requirements. The last extension occurred in January 2009, whereby the Board granted an extended escrow period through June 2009.

Recently, the Foundation has had numerous planning meetings with City staff and now has provided the District with a specific schedule to carry this process through close of escrow. Noteworthy, is the amount of time and money the foundation has expended or encumbered to date on this project – more than two years at a total expense of nearly \$450,000. Exhibit A is a list of tasks/issues that are currently underway and/or yet to be accomplished. The anticipated closing date is November 30, 2009.

CURRENT CONSIDERATIONS

This agenda item pertains to Board approval of the Seventh Amendment to Purchase and Sale Agreement wherein the District would agree to extend the due diligence period and close of escrow on or before November 30, 2009. The District and the Foundation for Affordable Housing II, Inc. continue to coordinate with the City of Aliso Viejo in completing the necessary entitlement documents. Exhibit B is a copy of the Seventh Amendment to Purchase and Sale Agreement that is being presented to the Board of Trustees for approval.

POTENTIAL SALE OF SURPLUS PROPERTY: ALISO VIEJO SITE – STATUS UPDATE AND AMENDMENT TO PURCHASE AND SALE AGREEMENT

June 8, 2009

Page 2

FINANCIAL IMPLICATIONS

This agenda item will have a significant positive impact on the District's General Fund and the Capital Facilities Fund Account – Community Facilities District (CFD) 87-1. At the close of escrow, funds of approximately \$3.9 million will be directed into the General Fund minus any closing costs and administrative costs related to the sale of the property. The remaining balance of approximately \$2.2 million, will be deposited into the CFD 87-1.

STAFF RECOMMENDATION

It is respectfully requested that the Board President introduce this item. Mr. Ron Lebs, Deputy Superintendent, Business and Support Services will be available to answer any questions from the Board of Trustees. Representatives with the District's legal counsel as well as the prospective buyer will also be available to answer questions. After appropriate discussion and consideration, it is respectfully requested that the Board of Trustees approve the "Seventh Amendment to Purchase and Sale Agreement and Escrow Instructions between the Foundation for Affordable Housing II, Inc. and the Capistrano Unified School District."

**DISCUSSION/
ACTION**

****ATTACHMENT- I ****

Aliso Viejo: Liberty Seniors Entitlement Timeline Proposal

- ☒ **April 24, 2009** USA Payment of GPD Fees owed to City of Aliso Viejo

- ☐ **4/27-6/9** Ad Hoc Committee Meeting re: Development Agreement
- ☐ Planning Staff Updates Previous Staff Report, including DA input
- ☐ Development Agreement Approval; City Legal Begins Draft Agreement
- ☐ Update and Recirculate EIR re: New Project Description
- ☐ Revision of Existing OC Housing Binders for Subsidy
- ☐ Mtg. w/ OC Fire re: Approval of New Site Plan
- ☐ Letters of Approval: Temple Beth El & City
- ☐ Draft & Execute Entity and Buisness Doc's w/Attorney

- ☒ **April 30, 2009** Discussion with OC Housing re: Planned Subsidy Path:
 - a) Identify Subsidy Sources (State and Local)
 - b) Replacement of existing application for 2008 OC NOFA

- ☒ **May 1, 2009** Revised Site Plan KTGy: New Site Plan & Composite Site Plan
- ☒ Mtg. Erica Roess (Planner) – Update Entitlement Materials/ Proj. Desc.
- ☒ Mtg. w/ QC re: Subsidy Submittal
- ☐ Conf. Call w/FFAH re: Deal Structure, Non-Profit, MGP, etc.

- ☒ **May 8, 2009** Mtg. w/CUSD Staff re: Scheduling of Board re: Extension (Dec 31, 2009)
- ☒ **May 8, 2009** Mtg. w/ (SA/JL) re: Path Forward and Timeline
- ☒ **May 13, 2009** Mtg. w/ QC, SA, K.F & J.C re: Submittal
- ☒ **May 14, 2009** Ad Hoc Committee Meeting re: Development Agreement
- ☐ **May 15, 2009** Submit (2) Subsidy Requests- 2006 NOFA & 2008-B NOFA (90 Days)
- ☐ **May 20, 2009** Deliver Info to CUSD re: Board Package (Comps., Timeline, Etc.)
- ☐ **May 20, 2009** Notice of Planning Commission Hearing Date Posted

- ☐ **June 2, 2009** Staff Report Completed and Circulated for Internal Approval
- ☐ **June 8, 2009** CUSD Board Mtg. re: Extension of PSA (Dec 31, 2009)
- ☐ **June 9, 2009** 9% TCAC APPLICATION DUE
- ☐ **June 10, 2009** Proposed Planning Commission Hearing; forwarded to Council

- ☐ **June 11, 2009** Notice of City Council Hearing
- ☐ **July 1, 2009** City Council Hearing- First Reading
- ☐ **July 15, 2009** City Council Hearing- Second Reading

- ☐ **August 10, 2009** SUBSIDY COMMITMENT FROM OC HOUSING
- ☐ **August 17, 2009** APPEAL PERIOD COMPLETE- PROJECT ENTITLED
- ☐ **8/18-8/31** CUSD Board Mtg. re: Update on Project (Information)

- ☐ **Sept. 30, 2009** ALLOCATIONS ANNOUNCED
- ☐ **10/1-10/31** CUSD Board Mtg. re: Update on Project (Information)
- ☐ **Oct. 31, 2009** Financing Perfected & Doc's Drawn – Close
- ☐ **Nov. 30, 2009** CLOSE ON 2C LIBERTY PARCEL W/CUSD

**SEVENTH AMENDMENT TO PURCHASE AND SALE
AGREEMENT AND ESCROW INSTRUCTIONS BETWEEN THE
FOUNDATION FOR AFFORDABLE HOUSING II, INC., AND
THE CAPISTRANO UNIFIED SCHOOL DISTRICT**

THIS SEVENTH AMENDMENT ("Seventh Amendment") to the Purchase and Sale Agreement and Escrow Instructions Between the Foundation for Affordable Housing II, Inc., and the Capistrano Unified School District ("Purchase Agreement"), is made and entered into, effective as of the 9 day of June, 2009, ("Effective Date") by and between the Foundation for Affordable Housing II, Inc. ("Buyer") and the Capistrano Unified School District ("Seller").

1. ***Section 1.2 Down Payment Deposit.*** Section 1.2 is hereby modified to add that, as a condition of the granting of this Seventh Amendment, Buyer shall reimburse Seller for costs associated with the preparation of this Seventh Amendment by increasing its Security Deposit by an additional \$2,000 ("Seventh Amendment Deposit"), an amount which shall be deposited by Buyer within 10 days of execution of this Seventh Amendment and shall immediately thereafter be released to Seller and credited against the payment of the Purchase Price at the Close of Escrow, as otherwise provided within the Purchase Agreement and the First through Sixth Amendments. The Seventh Amendment Deposit shall be in addition to, and not replace or supplement Buyer's obligations to Seller to deposit funds pursuant to previous amendments to the Purchase Agreement. Nothing in this modification shall alter the requirements of Seller to increase the deposit as provided by the First Amendment to the Purchase Agreement upon the expiration of the revised Due Diligence Period.

2. ***Section 2.2 Close of Escrow.*** Section 2.2 of the Purchase Agreement, as modified by the First, Third, Fourth, Fifth, and Sixth Amendments, is hereby modified to reflect that the Close of Escrow shall occur on or before November 30, 2009. This Section shall supercede all prior amendments to the Purchase Agreement relative to the date for the Close of Escrow.

3. ***Section 3.1 Feasibility, Due Diligence, and Inspections.*** Section 3.1 is hereby modified to allow Buyer until September 30, 2009 to complete its due diligence ("Sixth Revised Due Diligence Period"), including the obtaining of all environmental, feasibility, and State and local approvals required for Buyer's use of the Property. In the event Buyer has not received, as of September 30, 2009, entitlements for affordable housing from the City, Buyer may request, and Seller shall not unreasonably withhold, an extension of the Due Diligence Period, solely for the purpose of receiving such entitlements for a period not to exceed 30 days. If Buyer is unable to secure the desired development approvals during the Sixth Revised Due Diligence Period, Buyer may withdraw from the purchase of the Property and otherwise terminate or cancel escrow and this Agreement. Buyer shall not, however, be entitled to a refund of the Down Payment Deposit, the Third through Seventh Amendment Deposits. If said termination or cancellation occurs following the expiration of the Sixth Revised Due Diligence Period, the Down Payment Deposit and the Additional Down Payment, once paid pursuant to the terms of the First Amendment to the Purchase Agreement, shall be released to Seller, and Buyer shall not be entitled to a refund of Down Payment Deposit, Additional Down Payment Deposit, or the Third Fourth, Fifth, Sixth, or Seventh Amendment Deposits.

4. **Section 3.5. Release of Down Payment Deposit or Additional Down Payment Deposit.** Section 3.5, as added to the Purchase Agreement by the First Amendment to the Purchase Agreement and modified by subsequent amendments is hereby amended to read as follows:

In the event Buyer does not purchase the Property, due to no fault of Seller, following the release of (1) the \$50,000 Down Payment Deposit after the removal or satisfactory modification of the MVC Restrictions; (2) the \$2,000 Third Amendment Deposit, upon deposit pursuant to the Third Amendment; (3) the \$1,000 Fourth Amendment Deposit pursuant this Fourth Amendment; (4) the \$1,000 Fifth Amendment Deposit, (5) the \$1,000 Sixth Amendment Deposit, (6) the \$2,000 Seventh Amendment Deposit, or (7) the release of the \$450,000 Additional Down Payment Deposit following the expiration of the Due Diligence Period, Buyer shall not be entitled to a return of the then-released Down Payment Deposit, Third Amendment Deposit, Fourth Amendment Deposit, Fifth Amendment Deposit, Sixth Amendment Deposit, Seventh Amendment Deposit, or the Additional Down Payment Deposit. Said deposits shall be treated as liquidated damages to Seller for Buyer's default.

Initial (Seller): _____

Initial (Buyer): _____

5. Except as expressly provided herein, the remaining provisions of the Purchase Agreement shall remain in full force and effect.

IN WITNESS OF THE FOREGOING, the undersigned execute this Amendment to the Purchase Agreement on behalf of Buyer and Seller.

**CAPISTRANO UNIFIED
SCHOOL DISTRICT**

**FOUNDATION FOR
AFFORDABLE HOUSING II, INC.**

Date: _____, 2009

Date: _____, 2009

By: _____
Ron Lebs
Deputy Superintendent,
Business & Support Services

By: _____
Thomas E. Willard
President

**Exhibit B
2 of 2**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Naomi Suenaka, Interim Deputy Superintendent, Personnel Services

SUBJECT: **CSEA 2009/10 REOPENER PROPOSAL**

BACKGROUND INFORMATION

The recently ratified collective bargaining agreement between the Capistrano Unified School District (CUSD) and California School Employees Association (CSEA) expires on June 30, 2010. On March 24, 2009, the Board adopted the district's proposal to reopen negotiations for the 2009-10 school year, Exhibit A.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration CSEA's reopener proposal for 2009-10, Exhibit B.

FINANCIAL IMPLICATIONS

The actual fiscal cost to the district will depend upon total compensation costs and/or adjustments agreed to in any newly negotiated agreement. Prior to final ratification of an agreement by the Board, there must be full disclosure of all financial implications in accordance with the provisions of AB1200/2756.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept the CSEA's formal proposal/response and authorize the negotiators to begin the collective bargaining process for the 2009-10 school year.

DISCUSSION/
ACTION



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9380/FAX 487-1453

BOARD OF TRUSTEES

ELLEN M. ADDONIZIO
President

March 26, 2009

MICHAEL S. WINSTEN
Vice President

LARRY J. CHRISTENSEN
Clerk

JACK R. BRICK

Ronda Walen

ANNA BRYSON

President

KEN MADDOX

California School Employees Association

SUE PALAZZO

SUBJECT: CSEA CONTRACT REOPENERS 2008-2010

At its March 24, 2009 meeting, the Board took formal action to approve the district's contract reopener proposal for the 2009-10 school year. Specifically, the district is interested in discussing the following contract provisions for the upcoming year:

- Article 3 – Hours of Employment and Overtime
- Article 9 – Vacations
- Article 11 – Wages
- Article 12 – Health and Welfare Benefits
- MOUs

We look forward to concluding the 2008-09 negotiations with CSEA. At the same time, we are anxious to commence 2009-10 discussions as soon as possible.

Sincerely,

Ellen M. Addonizio
Board President

EMA:mg

I:\psn\mgmt\Negotiations\CSEA:2008-10\CSEABdReopenltr

**DRUG USE
IS
LIFE ABUSE**

Exhibit A

ities of

245

**California School Employees Association
Capistrano Chapter 224**

23431 Knollwood, Aliso Viejo, CA 92656
949-425-1533



April 30, 2009

Suzette Lovely
Deputy Superintendent Personnel Services
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Dear Suzette:

Per the collective bargaining agreement and applicable state law, CSEA Chapter 224 submits the following as our initial proposal for negotiations with Capistrano Unified School District for 2008/2009. Please include this initial proposal on the next regularly scheduled school board meeting in order to fulfill the public notice requirement per Government Code 3547.

Initial Proposal:

- Article 2 – Recognition
- Article 4 – Grievance Procedures
- Article 5 – Safety
- Article 6 – Evaluation Procedures
- Article 11 – Wages
- Article 12 – Health and Welfare Benefits
- Article 13 – Association Rights
- Article 17 – Discipline

Additionally, there are other Articles being carried over for discussion pursuant to the 2008-2009 Collective Bargaining Agreement that was reached between CUSD and CSEA on March 26, 2009, and subsequently ratified by both parties.

It is the intent of CSEA Chapter 224 to commence negotiations as soon as possible. Please contact me as soon as the public notice requirement is met to discuss a date for our first meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronda Walen". The signature is fluid and cursive.

Ronda Walen
President

rw

c: Chapter 224 Executive Board
Wyatt McClean, Labor Relations Representative

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **2009-10 FISCAL YEAR TENTATIVE BUDGET**

BACKGROUND INFORMATION

On February 20, 2009, Governor Schwarzenegger signed a 17-month budget (SB 1, Chapter 1, Statutes of 2009). This budget is unlike any the State of California has previously adopted, with three of the most unique points being that the Budget provided for new revenue streams through taxation and borrowing, significant reductions in statewide funding, and the Budget spans two fiscal years – running through June 2010. The Enacted Budget was predicated on the passage of several ballot measures, which were sent to the voters on May 19, 2009, and subsequently rejected.

At a series of Budget Study Sessions held during winter and spring 2009, Trustees were informed that the impact of the Governor's Budget Proposal would require approximately \$25 million in reductions in order to balance the district's 2009-10 budget. On April 13, 2009, the Board of Trustees approved budget reductions totaling approximately \$25 million. Specific programs and services were identified for elimination in order to meet the objective of budget solvency.

CURRENT CONSIDERATIONS

The purpose of this agenda item is to request Board approval of the 2009-10 Tentative District Budget and related assumptions. The Tentative Budget presented incorporates the \$25 million in ongoing cuts approved by the Board of Trustees in April, as well as key budget assumptions in revenues, expenditures, enrollment, and program offerings.

Due to the fluctuating nature of the State Budget, there are still key variables that are being incorporated into the Tentative Budget at the time of publication of this Board Item. A final version of this agenda item with the relevant exhibit(s) will be provided to Board Members under separate cover and posted to the CUSD website on or before Friday, June 5, 2009.

FINANCIAL IMPLICATIONS

The financial implications of this agenda item will be detailed in the exhibit(s) which will be provided under separate cover.

2009-10 FISCAL YEAR TENTATIVE BUDGET

June 8, 2009

Page 2

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who along with Kristofer Pitman, Executive Director, Fiscal Services, will make a presentation to the Board regarding the 2009-10 Tentative Budget and be available for Trustee questions.

INFORMATION/
DISCUSSION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees

FROM: Julie Hatchel, Chief Communications Officer

**SUBJECT: FIRST READING: REVISION OF BOARD POLICY 1230/SCHOOL-
CONNECTED ORGANIZATIONS**

BACKGROUND INFORMATION

School-connected organizations have proven to be valuable in supporting school programs which have enhanced curriculum and met the needs/desires of their communities. Such organizations have offered grant-funding to teachers, supplemented the class size reduction program, enhanced the coaching staff of sports teams, provided art and music programs at schools, etc. As the fiscal situation at the state and local levels has worsened, school-connected organizations have sought to provide financial assistance to keep key programs in tact. With the increased desire of school-connected organizations to raise funds to support programs, staff identified the need to provide guidelines for operations which are in alignment with legal regulations, existing Board Policies and Administrative Regulations.

CURRENT CONSIDERATIONS

Currently, Capistrano Unified school sites have various school-connected organizations which operate under different rules and regulations including booster clubs, foundations, independent parent groups and PTAs. While most operate as legitimate non-profit organizations, it has come to our attention that some do not. Staff has also been met with challenging situations where some of these organizations have moved forward with independent fundraising efforts to support facility projects/upgrades without appropriate district and/or DSA approval, hired personnel which may have conflicted with CUEA/CSEA contractual agreements and labor laws, and/or operated without the knowledge or support of site administration. While the support of these school-connected organizations is greatly appreciated, the consequences of operating without district administrative oversight can be costly and provide unnecessary liability to the district.

The recommended revisions to BP 1230, School-Connected Organizations (Exhibit A), provide the following regulations for school-connected organizations:

- Organizations must be registered as legitimate non-profit organizations or operate under the umbrella of an existing non-profit organization.
- Organizations must be approved through the district and appoint a district liaison to ensure that operations meet Board Policy and Administrative Regulations (Exhibit B).

- Organizations will complete an application form registering appropriate information with the school site and district (Exhibit C). Applications will be reviewed annually for renewal.

FINANCIAL IMPLICATIONS

This policy revision has no immediate financial impact to the district. The adoption of a revised policy may prove to be financially beneficial to the district in limiting liability and ensuring that proper procedures are followed to support the implementation of projects and programs.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Julie Hatchel, Chief Communications Officer, who will present this agenda item. Trustees are asked to review the policy as a first reading and provide input for changes if desired.

DISCUSSION/ ACTION

SCHOOL-CONNECTED ORGANIZATIONS

The Governing Board recognizes that parents/guardians/community groups may wish to organize booster clubs, associations, or foundations for the purpose of supporting curricular and/or extracurricular programs such as athletic teams, academic teams, performance groups and the school/District in general. The Board supports such activities and welcomes interest and participation. School connected organizations shall be especially careful not to seek advantages for the activities they support if those advantages might be detrimental to the entire school program.

The Board recognizes that school-connected organizations are separate legal entities, independent of the district. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, all school-connected organizations must operate as, or under, a registered 501(c)3 tax exempt organization and must have a written statement of purpose and bylaws. School connected organizations that desire to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the District. School connected organizations shall have a designated District employee who serves as a liaison to ensure appropriate communication and approvals for fundraising and expenditures. School-connected organizations will consult with the principal/designee to determine school needs and priorities. All funds raised to support District students, programs, personnel, facilities or projects must receive prior approval from the Superintendent or designee.

Under no circumstances shall school-connected organizations or their individual members hire a person to be a District employee or pay any District employee directly. Any funds received for the purpose of funding extracurricular positions shall be paid to the District, which will in turn hire the personnel and pay the appropriate wage or stipend.

The Board encourages school-connected organizations to consider the impact of fundraising activities on the overall school and District program. Funds may not be used to create inequities in core academic programs and are meant to supplement and enrich existing programs. Activities by school-connected organizations shall not conflict with law, Board Policies, administrative regulations, or rules of the sponsoring school.

*Legal Reference:*EDUCATION CODE*200-262.4 Prohibition of discrimination on the basis of sex**35160 Authority of governing boards**38130-38138 Civic Center Act, use of school property for public purposes**38131 Use of civic center by public*

Legal Reference: (cont'd.)

- 38134 Groups which may use school facilities without charge
- 48931 Authorization for sale of food by student organization
- 48932 Authorization for fund-raising activities by student organization
- 49431 Sale of food to elementary students during the school day
- 49431. Sale of food to middle, junior, or high school students
- 49431.5 Sale of beverages at elementary, middle, or junior high schools
- 51520 Prohibited solicitation on school premises
- 5121 Fund-raising project

BUSINESS & PROFESSIONS CODE

- 17510-17510.95 Solicitations for charitable purposes
- 25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

- 12580-12599.7 Fundraisers for Charitable Purposes Act

PENAL CODE

- 319-329 Lottery, raffle

CODE OF REGULATIONS, TITLE 5

- 4900-4965 Nondiscrimination in elementary and secondary education program
- 15500 Food sales in elementary schools
- 15501 Food sales in high schools and junior high schools

CODE OF REGULATIONS, TITLE 11

- 300-312.1 Fundraising for charitable purposes

UNITED STATES CODE, TITLE 20

- 1681-1688 Discrimination based on sex or blindness, Title IX

COURT DECISIONS

- Serrano v. Priest, (1976) 18 Cal.3d728

Management ResourcesCDE LEGAL ADVISORIES

- 1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4-89

Websites

- CSBA: <http://www.csba.org>
- California Office of the Attorney General, charitable trust registry:
<http://caag.state.ca.us/charities>
- California State PTA: <http://www.capta.org>

Policy Adopted: 10/2/1995
Revised: 6/8/2009

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

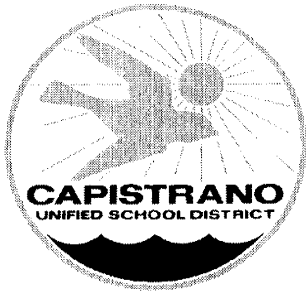
SCHOOL CONNECTED ORGANIZATIONS

To establish guidelines and procedures in which parent groups may raise funds to support additional personnel, programs, or enhancements beyond what has been provided by District and/or site allocations.

- 1.0 Persons proposing to establish a school-connected organization shall submit a request to the Governing Board for authorization to operate at the school. The request for authorization shall contain:
 - The name of the organization
 - The date of application
 - Bylaws, rules, and procedures under which the organization will operate, including procedures for maintaining the organization's finances, membership qualifications, if any, and an agreement that the group will not engage in unlawful discrimination
 - The names, addresses and phone numbers of all officers
 - A list of specific objectives
 - An agreement to grant the District the right to audit the group's financial records at any time
 - The name of the bank where the organization's account will be located and the names of those authorized to withdraw funds
 - The signature of the principal of the supporting school
 - The name of the District liaison to the organization
 - Planned use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future
 - An agreement to provide evidence of liability insurance as required by law
 - 501(c)3 tax exempt identification of organization or umbrella organization
- 1.1 The Superintendent will maintain the right to not renew support for a particular school-connected organization if it does not adhere to Board Policies 1230, 1321, Administrative Regulations or school rules. Renewal of authorization of a school-connected organization for the next school year shall be assumed unless the organization is notified by the Superintendent or designee by June 30 of the prior year.
- 2.0 Announcements of events and fund-raisers shall clearly indicate that the activity or event is sponsored by the school-connected organization, not by the school or District.
- 3.0 School-connected organizations are prohibited from hiring or directly paying District employees. Employees include classified employees in an existing job classification or

certificated teachers in areas other than core academic subjects including reading, language arts, science, social science and mathematics. Organizations may make donations to the District to cover the costs of employees, but only if such positions are approved in advance by the Board.

- 3.1 The total compensation or other administrative costs including salary, Health & Welfare benefits, facility overhead, etc. will be calculated by the Budget Department. All funding must be deposited into the site's gift account prior to hiring personnel.
 - 3.2 Vacancies for positions will be filled through the normal recruitment and hiring process followed by the Personnel Department. Specially funded employees will become members of their respective employee association (CUEA or CSEA), will be supervised by a site administrator, and will be treated in accordance with all collective bargaining agreements.
 - 3.3 The principal assumes fiduciary responsibility for monitoring site gift accounts.
 - 3.4 School-connected organizations must inform the Budget Department by February 15 in the case of certificated positions and April 1 in the case of classified positions if they will/will not be funding personnel in the upcoming school year.
 - 3.5 If a school-connected organization can no longer financially support a position due to an extenuating circumstance, the group must notify the Budget Department at least three months before the termination of a position to allow enough time to initiate the layoff process. The school is then responsible to pay for any shortfalls from site funds until the layoff process is complete.
- 4.0 All school-connected organizations must follow the solicitation guidelines and organize events in accordance with BP 1321: Solicitation of Funds From and By Students. It must be emphasized to parents and students that any donation is voluntary.
 - 5.0 Fundraising from school-connected organizations should not become the primary source of revenue for ongoing programs that should otherwise be supported by the state or federal government.



Capistrano Unified School District

Application for School-Connected Organizations

Please fill out and return to your school office.

In accordance with CUSD Board Policy 1230 and accompanying Administrative Regulations, the Governing Board has established regulations for school-connected organizations. In order to be recognized as a school-connected organization, the attached application must be completed and submitted to your school's administrator. Once approved, the liaison for each school-connected organization will be notified. Approval of school-connected organizations are reviewed annually.

Name of Organization _____

School _____

District Liason to Organization _____

Date of Application _____

Name of Banking Institution _____

Address:

Names on Account:

501 (c)3 Tax ID # _____

Names & Officers of Organization (attach additional information if needed)

Name:

Address:

Phone:

Name:

Address:

Phone:

Name:

Address:

Phone:

Name:

Address:

Phone:

Objectives of Organization (attach additional information if needed)

-
-
-
-

Planned use for any money remaining at the end of the year if the organization is not continued in the future:

Please Attach:

- ☐ Evidence of liability insurance as required by law
- ☐ Bylaws, rules or procedures under which the organization will operate

Please Acknowledge:

- ☐ I will agree to allow the district the right to audit the group's financial records at any time.
- ☐ I have read and understand Board Policy 1230 and associated Administrative Regulation AR 1.75(a)

Signature of Applicant

Signature of Principal

For District Use Only	Notes:
Approved <input type="checkbox"/> Yes Date _____	
<input type="checkbox"/> No Initials _____	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Naomi Suenaka, Interim Deputy Superintendent

SUBJECT: EMPLOYMENT CONTRACT- INTERIM SUPERINTENDENT

BACKGROUND INFORMATION

The Board of Trustees has been interviewing candidates for the position of Interim Superintendent. On May 26, 2009 the Board considered Dr. Roberta Mahler as a finalist for this position.

CURRENT CONSIDERATIONS

The purpose of this agenda item is to finalize the selection of an Interim Superintendent and present the terms of the candidate's employment contract, Exhibit A.

FINANCIAL IMPLICATIONS

Effective June 9, 2009, the district shall pay Dr. Roberta Mahler \$975 per diem through the term of the contract.

STAFF RECOMMENDATION

President Addonizio will present this item for Board discussion and approval per Government Code §53262(a), Exhibit B. Copies of any contracts of employment shall be available to the public upon request.

DISCUSSION/
ACTION

Capistrano Unified School District
Interim Superintendent Employment Agreement

This Employment Agreement ("Agreement") is made and entered into on June 8, 2009, by and between the governing Board of the Capistrano Unified School District ("District" or "Board") and Dr. Roberta Mahler (Interim Superintendent).

1. **Term.** District hereby employs Interim Superintendent on a month-to-month basis for a period not to exceed twelve (12) months. The term shall begin on June 9, 2009, and terminate upon selection and arrival of a permanent Superintendent. The Interim Superintendent will be provided with a letter by the Board President indicating the termination date of the Agreement forty-five (45) days in advance as required by Education section 35031.

2. **Salary.** The Interim Superintendent shall receive as salary the sum of \$975 per day. All salary payments shall be subject to regular payroll deductions required by law. Interim Superintendent represents to District that she is not required to participate in the State Teachers Retirement System; accordingly, neither the District nor Interim Superintendent shall make STRS payments. District agrees that Interim Superintendent may defer any allowable portion of her salary into tax sheltered annuities or other investment vehicles as determined solely and exclusively by Interim Superintendent, with the understanding that Interim Superintendent shall be solely responsible for all tax, investment, retirement and other legal and financial consequences. As the compensation to the Interim Superintendent is based on a per diem amount, no additional amounts shall be due to the Interim Superintendent for days not worked, such as sick leave, vacation or holidays.

3. **Benefits.**

a. The District shall not provide or make payments to the Interim Superintendent for health, dental, vision or other benefits except as expressly set forth herein.

b. **District provided cell phone.** The district will provide the Interim Superintendent with a cell phone. The Interim Superintendent will reimburse the District for any charges related to personal calls within thirty (30) days of receiving documentation concerning such calls.

c. Mileage Allowance. A mileage allowance of \$450 per month will be provided to the Interim Superintendent.

d. Expense Reimbursement. The District shall reimburse the Interim Superintendent for actual and necessary expenses, excluding mileage, incurred within the scope of her employment so long as such expenses are permitted by District policy or incurred with prior approval of the Board. For reimbursement, the Interim Superintendent shall submit and complete expense claims in writing in accordance with the District's policies, rules and regulations. The Interim Superintendent's expense claims shall be supported by appropriate written documentation verifying the contents of the report prior to authorization for reimbursement.

4. **Interim Superintendent's Duties.** The Interim Superintendent shall be the Chief Executive Official of the Board of Education and shall be responsible for the overall management and leadership of the District. The Interim Superintendent shall perform all duties prescribed by law, applicable policies and regulations of the District, all duties normally related to the position of School District Superintendent, and such other duties as may be requested by the Board.

5. **Termination of Agreement.**

a. Mutual Consent. This Agreement may be terminated at any time by mutual consent of the Board and the Interim Superintendent.

b. Automatic Termination. This Agreement shall automatically terminate on the effective date of the employment of a permanent Superintendent as set forth in the letter provided for in section one without additional notice or action by either party, and shall not automatically renew. To the extent that notice of termination to either party is required by law, the parties agree that this provision satisfies all required legal notice provisions.

c. Termination by Interim Superintendent. Interim Superintendent may terminate this Agreement by giving the Board forty-five (45) days written notice prior to separation.

d. Termination by the Board

1. The Board may terminate this Agreement without cause or a hearing, in the Board's absolute discretion, by giving Interim Superintendent forty-five (45) days written notice of termination.

2. The Board also reserves the right to terminate this Agreement immediately for cause and to provide thirty (30) days' pay in lieu of notice to the Interim Superintendent. In such case, the Interim Superintendent may request a meeting in closed session with the Board to discuss the proposed termination for cause. The parties agree that the Interim Superintendent shall be entitled to receive this payment within thirty (30) days of the effective date of termination for cause. This liquidated damage payment to the Interim Superintendent shall be subject to the same deductions as those taken from the Interim Superintendent's salary.

The parties agree that damages to the Interim Superintendent, which may result from the District's early termination of this Agreement, cannot be readily ascertained. Accordingly, the parties agree that the compensation payments made pursuant to this early termination clause constitute reasonable liquidated damages for the Interim Superintendent, fully compensate the Interim Superintendent for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and do not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Interim Superintendent's sole remedy to the fullest extent provided by law. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code section 53260 et seq., which provisions the Interim Superintendent acknowledges she has read and understands and are made a part of this Agreement.

6. **Tax/Retirement Liability.** Notwithstanding any other provision of this Agreement, the District shall not be liable for any state/federal tax consequences, investment decisions, or any retirement benefit consequences to the Interim Superintendent, any designated beneficiary, heirs, administrators, executors, successors or assigns of the Interim Superintendent. The Interim Superintendent shall assume sole liability for all state or federal tax consequences, investment decisions, and any retirement benefit consequences of this Agreement.

7. **Employment Status.** Board is hiring Interim Superintendent pursuant to this Agreement as an employee of the District. As such, during the period of her employment with the District, Interim Superintendent will be covered under the District's workers' compensation policy or self-insured program in effect at the time of injury.

8. **Hold Harmless.** Board agrees that it shall defend, hold harmless and indemnify Interim Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against Interim Superintendent in her official or individual capacity or both, on account of any act or omission in the scope of her employment as an employee of District as required by law. Interim Superintendent agrees to reasonably cooperate in good faith in the defense of any claim or action.

9. **General Provisions.**

a. **Governing Law.** This Agreement, and the rights and obligations of the parties shall be construed and enforced in accordance with the laws of the State of California. Venue shall be in Orange County, California.

b. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.

c. **No Assignment.** The Interim Superintendent may not assign or transfer any rights granted or obligations assumed under this Agreement.

d. Modification. This Agreement cannot be changed or supplemented orally. It may be modified or superceded only by a written instrument executed by both parties.

e. Construction. This Agreement shall not be construed more strongly against either party, regardless of which party is responsible for its preparation.

f. Board Approval. The effectiveness of this Agreement shall be contingent upon approval by District's Board in open session as required by law.

g. Execution of Other Documents. The parties shall cooperate fully in the execution of any other documents and in the completion of any other acts that may be necessary or appropriate to give full force and effect to this Agreement.

h. Severability. If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of this Agreement shall remain in full force and effect.

Roberta (Bobbi) Mahler, ED.D.
Interim Superintendent

Ellen Addonizio
President of the Board of Education
Capistrano Unified School District

ACCEPTANCE OF OFFER

I accept the above offer of employment and terms and conditions thereof and will report for duty as directed above.

I have not entered into an Agreement of Employment with the Governing Board of another school district or any other employer that will in any way conflict with the terms of this Employment Agreement.

Dated: _____

Roberta (Bobbi) Mahler, ED.D.
Interim Superintendent

Government Code
GC 53262

Employment Contracts

(a) All contracts of employment with a superintendent, deputy superintendent, assistant superintendent, associate superintendent, community college president, community college vice president, community college deputy vice president, general manager, city manager, county administrator, or other similar chief administrative officer or chief executive officer of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body's minutes.

(b) Copies of any contracts of employment, as well as copies of the settlement agreements, shall be available to the public upon request.

(Added by Stats. 1992, Ch. 962, Sec. 6.)

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Naomi Suenaka, Interim Deputy Superintendent, Personnel Services

SUBJECT: **REINSTATEMENT OF PROGRAMS/SERVICES:
MANAGEMENT PERSONNEL**

BACKGROUND INFORMATION

On March 9, 2009, the Board of Trustees adopted Resolution Number 0809-52, to authorize the layoff of certificated management. This resolution was prepared in order to create maximum flexibility in the budget development process for Fiscal Year 2009/10. With the adoption of this resolution, 62.7 certificated managers received layoff notices. On May 26, 2009 the Board of Trustees reinstated 15 of these positions.

CURRENT CONSIDERATIONS

In order to ensure compliance with state and federal program mandates, additional programs/services need to be restored, Exhibit A. In addition, on April 13, 2009 the Board directed staff to work with School Services of California (SSC) to assist the district in reviewing all categorically funded positions and identify job functions that could be streamlined and/or eliminated. The district is in the process of finalizing a reorganization plan with School Services.

Staff continues the process of finalizing the recommendations from SSC and will present these along with divisional reorganizational plans on June 22, 2009. There are 21.45 certificated management employees that remain on the layoff list.

FINANCIAL IMPLICATIONS

The estimated cost to reinstate 26.25 FTE is \$3.5 million. These certificated management positions were budgeted in the preliminary 2009/10 budget.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Deputy Superintendents Naomi Suenaka and Ron Lebs, who will introduce this item and be available for Trustee questions. Following the discussion, it is recommended the Board of Trustees reinstate these programs/services and authorize the rescission of layoff notices, Exhibit A.

DISCUSSION/
ACTION

**Positions Recommended for Reinstatement
June 8, 2009**

Particular Kind of Service or Program Certificated Management Positions	Number of Full Time Equivalents
<i>Certificated Management Services</i>	
Executive Director I, Assessment & Evaluation	1 FTE
Executive Director I, Special Education	1 FTE
Director VI, Instructional Support & Staff Development	1 FTE
Director IV, Pupil Services	1 FTE
Director IV, Preschool Special Education	1 FTE
Coordinator, Community Education	.75 FTE
Coordinator, Special Education	1 FTE
Program Specialist	4 FTE
Middle School Assistant Principal	15.5 FTE
TOTAL FULL TIME EQUIVALENTS	26.25 FTE

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent Business and Support Services

SUBJECT: **CONTRACT APPROVAL AND FEE AGREEMENT: LUCE FORWARD,
ATTORNEYS AT LAW**

BACKGROUND INFORMATION

In order to provide legal representation in the matter of A. Woodrow Carter v. CUSD the district will need to engage the services of legal counsel. Current Board counsel, Andelson, Atkinson, Loya, Rudd & Romo (AALRR), has informed the district that they will not be able to represent CUSD in this particular matter.

CURRENT CONSIDERATION

Under consideration is approval of the Contract and Fee Agreement from Luce Forward Attorneys at Law for legal services pertaining to the matter of A. Woodrow Carter v. CUSD, Exhibit A.

The district is currently in the process of reviewing qualifications of legal firms submitted in response to the Request for Qualification for Legal Services; however the time constraints of this particular matter requires selection of a firm prior to completion of the RFQ process currently underway. For this reason, Luce Forward is being brought forward at this time.

FINANCIAL IMPLICATIONS

The financial impact of the approval of this agreement will depend upon the extent of the services required.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the Engagement and Fee Agreement from Luce Forward Attorneys at Law, Exhibit A.

DISCUSSION/
ACTION

May 29, 2009

Ellen M. Addonizio, President of the Board of Trustees
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Re: ***Engagement and Fee Agreement***

Dear Honorable Board President Addonizio:

Thank you for asking Luce, Forward, Hamilton & Scripps, LLP (the "Firm") to represent the Capistrano Unified School District ("the District"). This letter agreement (the "Agreement") will confirm the terms of our representation, which will include the following: general legal services, including counseling and representation upon specific request. We may require a new written agreement for any specific services requested.

1. **Scope of Services; Client Duties.** You are hiring us as attorneys to represent the District. We will provide legal counsel and assistance in accordance with the rules governing our profession. We will endeavor to keep you informed of the matters we are handling and respond to your inquiries. On your part, you understand the need to provide us with truthful and accurate information, and the need to cooperate and to keep us informed of any developments. Obviously, we will both be expected to abide by the terms of this Agreement.

2. **Staffing.** I will have primary responsibility for the services that we provide to the District. As you know, I am a partner of the Firm. Other attorneys, paralegals, and litigation/clerical assistants may be used where appropriate. Staffing decisions will be made by me, with the objective of rendering services on an efficient and cost-effective basis. At this point, I have assigned Tamara H. Keller and Will Mallari, associates of the Firm, to assist me in representing the District, depending on the matter or issue in question.

3. **Fees and Expenses.** We establish an hourly rate for each attorney, paralegal and other clerks and staff who will assist in the engagement. My current regular hourly rate is \$440. However, we have agreed that my hourly rate for representing the District will be \$390. The current regular hourly rate of Ms. Keller is \$290, but the agreed rate for this associate is \$255. The current regular hourly rate of Mr. Mallari is \$250, but the agreed rate for this associate is \$220. In addition, we have agreed that travel time (except when actually working on a District matter) will be billed a one-half time. Hourly rates are subject to adjustment and are generally

Ellen M. Addonizio
President of the Board of Trustees
May 29, 2009
Page 2

increased effective as of January 1 of each year. We will not increase the above rates without the District's approval. We will bill you in tenth-hour increments.

In addition to our fees, we will bill the District for certain expenses. A copy of an expense schedule is attached to this Agreement. The expense schedule is subject to adjustment based on changes in charges to us. It may also be appropriate to engage third-party providers to support our work for the District, depending on the nature of the work. In addition, we may incur other out-of-pocket disbursements such as travel expenses, deposition fees, filing and recording fees, investigator fees, expert witness fees, and other expenses we believe are necessary. We will either bill the District for the charges or arrange with the District in advance for them to bill the District directly. We have no obligation to incur or advance any expense exceeding \$250.00 unless reimbursement is secured by a trust deposit. The District agrees to reimburse us for those costs and expenses we advance, in addition to the hourly fees.

We will bill on a monthly basis. The statements will indicate the fees and costs incurred and any current balance owed. We will make every effort to include our out-of-pocket disbursements in the current monthly statement; however, records of some disbursements are not immediately available to us and thus may not appear on a statement until some time after charges were actually incurred.

All statements are due and payable upon receipt and are considered past due thirty (30) days after the statement date. If the District has any questions or concerns about a statement, please call them to our attention without delay. If the District does not raise any questions or objections regarding the statement within sixty (60) days of the statement date, the District agrees that the District will be deemed to have accepted and approved the statement, and thereafter will not be entitled to object to the statement.

4. **Advance Deposit.** In order for us to represent new clients, we generally require an advance deposit to be held in our client trust account. However, since the District is a public school district, we have elected to waive our usual requirement. We do reserve the right, however, to request a trust deposit to secure payments on our invoices, depending on the continuing nature of our representation. Of course, any advance deposit is not an estimate of total fees and costs, but merely an advance to be applied to our billings.

5. **Charge on Past Due Balances.** A charge of one percent (1%) per month will be added to all past due balances, commencing ninety (90) calendar days after the closing date specified on each statement. This charge represents our reasonable endeavor to estimate fair compensation for our administrative expenses and the cost to the Firm, which will result from a default in payment of our statements when due. This estimate is made because it would be

Ellen M. Addonizio
President of the Board of Trustees
May 29, 2009
Page 3

impracticable or extremely difficult to determine our actual damages. This charge does not delay the time when payment is due.

6. **Discharge and Withdrawal.** The District may discharge us at any time, and we have the right to withdraw from representing the District at any time, subject to any legal and ethical requirements. Reasons for our withdrawal may include, but are not limited to, the District's breach of this Agreement, the District's failure to pay our invoices when due, the District's refusal to cooperate with us or to follow our advice on a material matter, or any fact or circumstance that renders our continuing representation unlawful, or unethical, or makes it unreasonably difficult to carry out our representation effectively.

7. **No Guarantee.** Nothing in this Agreement should be construed as a promise or a guarantee about the outcome of any matter which we will handle on the District's behalf. Our comments about the outcome of the District's matter are expressions of opinion only. Any estimate of fees given by an attorney is not a guarantee. Actual fees may vary from estimates given.

8. **Duties Upon Termination of Active Representation.** Upon cessation of our active involvement in a particular matter in which we have been engaged, we will have no further duty to inform the District of future developments or changes in the law as may be relevant to such matter in which our representation has ceased. Further, unless you request in writing to the contrary, we will have no obligation to monitor renewal or notice dates or similar deadlines which may arise from the matters for which we had previously been retained.

9. **File Maintenance.** We will maintain the District's files and documents throughout the period in which we are actively handling a particular matter, and for ten (10) years thereafter. We will have the right to purge the District's files after ten years or any longer time we deem appropriate given the circumstances, without any obligation to notify the District. The Firm routinely purges its files and records of matters that have been resolved. Of course, the District may request the District's files or documents at any time prior to such destruction, and they will be promptly delivered to the District or as directed. Electronically-stored information will be purged from our system in accordance with our regular policies and procedures, which may result in the information's destruction after 3 months.

10. **Arbitration of Disputes.** We appreciate the opportunity to serve as the District's attorneys and anticipate a productive, harmonious relationship. If the District becomes dissatisfied for any reason with the services we have performed or the fees charged, we encourage the District to bring that to our attention immediately. If we perceive a problem with the representation, we will discuss it with the District. Most such problems should be remedied

Ellen M. Addonizio
President of the Board of Trustees
May 29, 2009
Page 4

by communication and discussion. However, a dispute could arise between us regarding the construction or application of this Agreement, and/or the performance of any services under this Agreement, which cannot be resolved by discussion. We believe that such attorney-client disputes are more satisfactorily resolved through confidential binding arbitration than by litigation in court. The District and we choose confidential binding arbitration to resolve such disputes because it is usually less expensive and quicker than litigation and will preserve all the parties' privacy. It is understood and agreed that choosing binding arbitration waives a trial by jury.

The place of the confidential binding arbitration will be in Orange County, California. Arbitration proceedings may be commenced by any party by giving all other interested parties written notice, and the proceedings shall be governed by the California Arbitration Act (Cal. Code Civ. Proc., § 1281 *et seq.*). The arbitrator must decide all disputes in accordance with that Act and the rules of any arbitration tribunal mutually selected by the parties. The arbitrator shall have the power to decide all matters, including arbitrability and legal questions raised by pleading or summary judgment motions. The arbitrator's award shall be final and binding, and a judgment upon the award may be entered and enforced by any court of competent jurisdiction.

Notwithstanding the above agreement to arbitrate, fee disputes may first be submitted to the California State Bar's program for non-binding arbitration of fee disputes. If the Bar panel declines to hear a fee dispute, or if either party rejects the Bar panel's decision on any fee dispute, the fee dispute will be resolved by private arbitration as set forth above. The District and we agree to waive the rule that provides that an attorney and a client cannot agree to arbitrate fee disputes until a dispute has arisen. If that rule is applied to any fee dispute under this Agreement, the District and we agree that the remainder of this arbitration agreement will remain in effect and must be enforced with respect to all other disputes or claims.

12. **Submission to Jurisdiction.** If any legal action or proceeding is initiated concerning the terms and provisions of this Agreement, it is understood and agreed that any such legal action, arbitration or proceeding shall be brought in Orange County, California, and that the laws and procedures of California shall apply. The District and we also agree to submit to the jurisdiction of any state or federal court in Orange County, California, in any action or proceeding arising out of or relating to the enforcement of the arbitration provisions of this agreement, or for any other purpose. The District and we agree not to bring any action or proceeding of any kind in any other court.

11. **Effective Date.** If this letter accurately reflects our agreement, please sign this Agreement and return it to us. We will have no obligation to provide legal services until this Agreement takes effect. This Agreement will take effect when we receive the executed

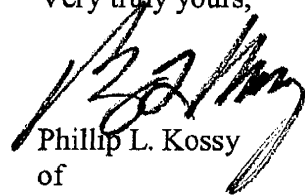
Ellen M. Addonizio
President of the Board of Trustees
May 29, 2009
Page 5

Agreement. Even if this Agreement does not take effect, the District agree to pay us the reasonable value of any services we may have performed for the District.

If the District has questions concerning the provisions of this Agreement, we invite the District's inquiries. The District is also free to consult with other counsel regarding the District's agreeing to any term of this Agreement, including arbitration. This Agreement contains the entire agreement of the parties, and no modification of the terms of this Agreement will be effective unless set out in writing and signed by both of us.

Again, we appreciate your asking us to represent the District, and we look forward to working with you.

Very truly yours,



Phillip L. Kossy
of
Luce, Forward, Hamilton & Scripps LLP

Enclosure (Expense Schedule)

ACCEPTANCE AND APPROVAL

The above engagement and fee agreement is agreed to and accepted.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Date: June ____, 2009

By: _____
**Ellen M. Addonizio, President of the
Board of Trustees**

EXPENSE SCHEDULE

Unless otherwise stated in the engagement and fee agreement, the client is responsible to pay the following expenses the firm incurs in providing service to the client.

Overtime:	\$35 per hour for secretary \$15 per hour for file clerk \$30 per hour for word processor
Fax:	\$1.00 per page or rate charged to firm for toll calls for outgoing fax
Toll Calls:	Rate charged to firm
Messenger Service:	Rate charged to firm
Federal Express:	Rate charged to firm
Duplication:	15¢ per page of copying by firm personnel 75¢ per page for color copy
Computerized Research:	Rate charged to firm
Tabs:	For copying projects 18¢ each (which includes labor)
Postage:	US Postal Service rate

ALL OTHER SERVICES AT THE PRICE CHARGED TO THE FIRM

101169017.2

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

June 8, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Chief Communications Officer

SUBJECT: **AGENDA ITEM PLACEMENT REQUEST FROM LOCAL RESIDENT**

BACKGROUND INFORMATION

Board Policy 9322, **Agenda/Meeting Materials**, states that any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, Exhibit A.

CURRENT CONSIDERATIONS

On May 11, 2009, Dana Point resident Dr. Ron Lackey requested that an item be agendized for the June 8, 2009 Board Meeting on the topic of "Discontinue Participation in, and Payment to the Orange County Special Education Alliance, as well as to the model School Board Education Alliance," Exhibit B

Dr. Lackey has been advised that he will have three minutes to address the Board.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

There is no staff recommendation related to this item.

INFORMATION/
DISCUSSION

AGENDA/MEETING MATERIALS

Construction of Agenda

The Superintendent, as secretary of the Board of Trustees, shall be responsible to prepare the agenda for all meetings of the Board.

All agendas shall include the meeting time and place and a description of each business item to be transacted or discussed. All agendas shall be posted as required by law. (Government Code 54954.2)

(cf. 9320 - Meetings)

When constructing the agenda, the Superintendent will decide whether a request is within the subject matter jurisdiction of the Board and whether the agenda item is appropriate for discussion in open or closed session.

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information, if any. The Superintendent shall place the matter on a future regular Board meeting agenda within 45 days of receipt of the request, taking into account orderly conduct of the District's business.

There is no requirement in state law that the Board take action on, or even deliberate about such an item. It must, however, be placed on the agenda and persons requesting to address the Board to a published agenda item will do so in accordance with the provisions set forth in Board Policy 9323, **Meeting Conduct**.

Board members may place any item on the agenda no later than 10 days before the scheduled meeting date. Board members may request that a topic be placed on the agenda which has been recently considered and acted upon by the Board, providing there is new and relevant information on the topic, but only for the purpose of Board members deciding whether or not to reconsider the topic. If the Board decides to reconsider the agenda topic, it shall do so at a future regular Board meeting.

Procedurally, a Board member intending to place an item on a future agenda will announce such an intention during the "Board Communications" portion of the Board meeting. Any Board member may request that staff time be committed to conducting research and/or providing appropriate background material to the Board related to the subject to be considered. A majority vote of the Board will direct that staff provide such background information. Any Board member may also request that the Board seek the Superintendent's recommendation regarding this item. A majority vote of the board will provide direction to the Superintendent as to whether a recommendation will be forthcoming.

AGENDA/MEETING MATERIALS (continued)

In accordance with the provisions of Board Policy 9323, Meeting Conduct, the Board shall also give members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. An agenda item for such input shall be included on the agenda of regular Board meetings, but not on the agenda of special meetings or special emergency meeting Board agendas. The Board shall not take action on such matters at the meeting where the testimony is given. (Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Addenda

An addenda to the agenda may be prepared to include any items requiring immediate action by the Board which were not available or were inadvertently omitted for inclusion on the original agenda. Items for the addenda may be submitted to the secretary by any member of the Board or staff members through Friday noon prior to the regular Board meeting on Monday.

(cf. 1120 - Governing Board Meetings)
(cf. 1312 - 1312.5 - Complaints Concerning Schools)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension/Expulsion)
(cf. 9323.1 - Order of Business)
(cf. 9323.2 - Actions by the Board)

Board Member Preparation

A copy of the agenda shall be forwarded to each Board member at least 72 hours before each regular meeting and special conference session meeting date, together with the Superintendent or designee's report, minutes to be approved, copies of communications, reports from committees, staff, citizens and others, and other available documents pertinent to the meeting. The Superintendent is responsible for the distribution of Board packets (which include the official agenda and all supporting information) on the Thursday preceding the Monday Board meeting.

When special meetings are called, the secretary shall make every effort to get the agenda and support materials to Board members at least 24 hours prior to the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to obtain specific information on agenda items.

AGENDA/MEETING MATERIALS (continued)

Anonymous Letters

It shall be the policy of the Board not to introduce anonymous letters in the agendas for Board meetings.

Legal Reference:

EDUCATION CODE

35144 Special meetings

35145 Public meetings

35145.5 Right of public to place matters on agenda

GOVERNMENT CODE

54954.2 Agenda posting requirements; board actions

54954.3 Agenda item allowing public input

54956.5 Emergency meetings

54957.5 Public records

Bylaw

adopted: February 27, 1995

revised: February 12, 1998

revised: March 8, 1999

revised: August 13, 2001

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

Fr: Ron Lackey, EdD, Special Ed Consultant & Advocate/Reliance Task Force
33681 Halyard Drive, Monarch Beach, CA 92629-4422, Home 949-249-9990
(Resident Capistrano Unified School District)

Re: **ORCO TAXPAYER REQUEST FOR ITEM TO BE PLACED ON BOARD AGENDA re WITHDRAWAL from ORCO SPECIAL EDUCATION ALLIANCE + CALIF SCHOOL BOARD EDUCATION ALLIANCE + RETURN of ALL DUES PAID(Revised 5-25-09)**

Based on 50 years of service in Education—both in regular ed—as teacher, counselor, psychologist /special ed—as district office administrator for student services, including special ed—as special ed local plan (SELPA) administrator for three school districts--& service as a state hearing office special ed mediator—plus part-time instructorship at several universities—and finally, for acquisition of a Masters in Counseling & a Doctorate in Educational Psychology, pls **ACCEPT** this **REQUEST** for **PLACEMENT** of an **ACTION AGENDA ITEM** on the **BOARD AGENDA** entitled— **"DISCONTINUE PARTICIPATION in, & PAYMENT** to the Orange County Special Education Alliance, as well as to the model **School Board Education Alliance**, whose motto is, **"We fight better when we stand together!"** Neither alliances are believed to be in the best interest of parents of special education children. ALLIANCE has amassed nearly ½ MILLION DOLLARS, which is housed at the Orange County Department of Education & needs to be returned to school Districts.

Management of ALLIANCE is by two committees—Review & Executive. Review Committee members consist of 4 district superintendents, 3 SELPA directors, 3 attorneys, & one business official. **Note the absence of parent reps and/or advocates and/or attorneys** Executive Committee members are school district superintendents Principal office of Alliance is at OCDE!

These SPECIAL ED FUNDS, which are COLLECTED ANNUALLY by OCDE via ANNUAL DUES --@ 50 CENTS per AVERAGE DAILY ATENDANCE(ADA) --except for a couple of years. Beginning with a current **balance of \$459,077**, payments for 2009-10 will be **\$50,000, legal; \$30,000, consultants \$25,000; training "A" \$25,000; transportation \$20,000; indirect(?) \$13,750; training "B" \$13,750; events \$11,000; audit \$5000; supplies & refreshments \$3000; printing \$3000; & facility(?) \$500; & other supplies(?) \$350.**

SPECIAL ED FUNDS—COLLECTED over the MANY YEARS—need to be returned to school districts in order to **SAVE CURRENT SPECIAL ED STAFF & PROGRAMS** which are **THREATENED** by the **CURRENT FISCAL CRISIS**. ALLIANCE funds need to be RETURNED to districts since ALLIANCE is a bureaucracy supplanting existing available resources for special education!

FURTHERMORE, there must be **NO FURTHER PAYMENTS** by Alliances to **ATTORNEYS AGAINST PARENTS SEEKING** to **GUARANTEE PLACEMENT/SERVICES** for their SPECIAL ED CHILDREN—as is PROVIDED by **FEDERAL & STATE STATUTES & REGULATIONS**.

AND, in VIOLATION of FEDERAL & STATE LAWS/REGULATIONS PROECTING CONFIDENTIALITY, there must be **NO FURTHER SHARING** of SPECIAL ED STUDENT CONFIDENTIAL INFORMATION among ALLIANCE PARTNER SCHOOL DISTRICTS.

cc: CAPPA, CASPP, OrCoCEC#188, OCLDA, TASK—next ALLIANCE meeting 6/12/09 @OCDE A1010 @ 10am—pls attend!!!

