

Regular Meeting
CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

October 13, 2009

7:00 p.m.

I. PRELIMINARY

Meeting was called to order by _____

Pledge of Allegiance to the Flag – Lt. Col. Samuel Pelham, USMC

Board consideration and adoption of the agenda.

Motion by _____ Seconded by _____

ROLL CALL:

	Present	Absent
Ellen M. Addonizio, President	_____	_____
Mike Winsten, Vice President	_____	_____
Larry Christensen, Clerk	_____	_____
Jack Brick, Member	_____	_____
Anna Bryson, Member	_____	_____
Ken Lopez-Maddox, Member	_____	_____
Sue Palazzo, Member	_____	_____
Saam Alikhani, Student Advisor	_____	_____

CLOSED SESSION COMMENTS

CLOSED SESSION

5:30 p.m.

REPORT ON CLOSED SESSION ACTION

INTRODUCTIONS

Jodee Brentlinger – Assistant Superintendent, Personnel Services
Eric Paulsen and Ron Pirayoff – New Assistant Principals

SPECIAL RECOGNITIONS

Kinoshita – Existing PI Status
Tijeras Creek – Recycling Grant

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Special Recognitions. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING

AGENDA ITEM #4

INSTRUCTIONAL MATERIALS: Approval, Resolution No. 0910-30, Statement of Assurance for the Instructional Materials Funding Realignment Program.

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the September 15, 2009,
Regular Board Meeting.
(Supporting Information)
Contact: Jane Boos, Manager, Board Office Operations 1

CURRICULUM & INSTRUCTION

2. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.
(Supporting Information)
Contact: Candy Miller, Special Education Consultant 9
3. EXPULSION READMISSIONS: Approval, readmission of students from
expulsion.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education 15
4. INSTRUCTIONAL MATERIALS – **PUBLIC HEARING:** Approval,
Resolution No. 0910-30, Statement of Assurance for the Instructional
Materials Funding Realignment Program.
(Supporting Information)
Contact: Pam Watkins, Executive Director, Elementary Support 17

Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Brick _____	Trustee Christensen _____
Trustee Bryson _____	Trustee Lopez-Maddox _____
Trustee Palazzo _____	Trustee Winsten _____
	Trustee Addonizio _____

5. CLASS RANKING: Approval, elimination of high school class rankings and institute
decile rankings beginning with the Class of 2012.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education 49
6. MEMORANDUM OF UNDERSTANDING: Approval, memorandum of
understanding between San Clemente High School and WestEd for the
Quantum Chemistry Tutors Study.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education 51

BUSINESS & SUPPORT SERVICES

7. PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS: 55
Approval, Purchase Orders/Warrants/Consultant Agreements.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

8. DONATIONS: Approval, donations of funds/equipment. 105
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
9. ROOF: Approval, notice of completion for roof replacement at Arroyo Vista K-8 111
and Chaparral Elementary.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
10. CSR APPLICATION: Approval, Resolution No. 0910-31, application to participate 115
in the Class Size Reduction Program and Certification for 2009-10.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

PERSONNEL SERVICES

11. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified 123
personnel.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
12. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated 141
personnel.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
13. CLASSIFIED LAYOFF: Approval, Resolution No. 0910-32 Non-management 153
employees.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
14. COACHES: Approval, authorization of coaches to provide first semester p.e. 159
credit.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
15. INTERN AGREEMENT: Approval, intern agreement with Northern Arizona 163
University.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel

Motion by _____ Seconded by _____

ROLL CALL:

Student Advisor Saam Alikhani _____

Trustee Brick _____

Trustee Christensen _____

Trustee Bryson _____

Trustee Lopez-Maddox _____

Trustee Palazzo _____

Trustee Winsten _____

Trustee Addonizio _____

**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT
WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE
MOTION OR ROLL CALL VOTE.**

IV. DISCUSSION/ACTION

16. **ANNUAL PROGRESS REPORT:** Summary of the 2009 Annual Progress Report.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education
- INFORMATION/
DISCUSSION
Page 171
17. **CARL HANKEY K-8:** Consideration and approval, International Baccalaureate
(IB) Program at Carl Hankey K-8.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education
- DISCUSSION/
ACTION
Vote _____
Page 173
- Motion by _____ Seconded by _____
18. **REINSTATEMENT OF PROGRAMS/SERVICES: MANAGEMENT PERSONNEL:** Consideration and approval, Director VI, Curriculum and Instructional Support.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
- DISCUSSION/
ACTION
Vote _____
Page 177
- Motion by _____ Seconded by _____
19. **REGIONAL OCCUPATIONAL PROGRAM (ROP):** Approval, pass-through of American Recovery and Reinvestment Act revenue.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
- DISCUSSION/
ACTION
Vote _____
Page 181
- Motion by _____ Seconded by _____
20. **REORGANIZATION PLAN:** Overview of the proposed reorganization plan for the Business Services Division.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
- INFORMATION/
DISCUSSION
Page 183
21. **2009/10 BUDGET DISCUSSION:** Identification and review of budget reductions possibilities for fiscal year 2010/11.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
- INFORMATION/
DISCUSSION
Page 193
22. **DIVISION OF STATE ARCHITECT:** Update of progress of Division of State Architect Project listing, work schedule and priorities.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
- INFORMATION/
DISCUSSION
Page 195

V. BOARD/SUPERINTENDENT COMMUNICATIONS

VI. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON
TUESDAY, NOVEMBER 10, 2009, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL
DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD,
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

ADDENDUM
to
October 13, 2009 Board Agenda

UNDER SECTION IV – DISCUSSION/ACTION

Addition – Discussion/Action Item

Agenda Item #22-A: **TRUSTEE AREAS:** Consideration and approval, proposed timeline for readjustment to trustee areas.
(Supporting Information)
Contact: Bobbi Mahler, Interim Superintendent

Page 218.1

Motion by _____ Seconded by _____

VII. CLOSED SESSION

REVISED

10/9/09

23. Closed Session (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant Exposure to Litigation – Two Cases
(Pursuant to Government Code §54956.9{b}{1})

Case 1

Potential litigation: Newhart Middle School Two-Story Modular Classroom Project-grading, sitework and infrastructure and Carl Hankey School K8 conversion

Case 2

Potential litigation: Pacifica San Juan Homeowners Association
CFD 98-1A

AA. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation – One Potential Case
(Pursuant to Government Code §54956.9{c})

B. CONFERENCE WITH LEGAL COUNSEL–PENDING LITIGATION

Number of cases: Four Cases
(Pursuant to Government Code §54956.9{a})

Case 1

Superior Court of the State of California
County of Orange
Case Number 00300788

Whispering Hills LLC v. Capistrano Unified School District

Case 2

Superior Court of the State of California
County of Orange
Case Number 07CC10961

Micon v. Meridian, et al

Case No. 3

Superior Court of the State of California
County of Orange – Central Justice Center
Case Number 00180049

Petition for Writ of Mandate Pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Section 21000, et seq.
City of Mission Viejo, a municipal corporation v. Capistrano Unified School District

Case No. 4

Superior Court of the State of California
County of Orange – Central Justice Center
Case No. 00207543

Petition for Writ of Mandate Pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Section 21000, et seq.
City of Rancho Santa Margarita, a municipal corporation, v.
Capistrano Unified School District

C PARENT APPEAL

D. STUDENT EXPULSION

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918(c) and §35145)

E. CONFERENCE WITH CHIEF LABOR NEGOTIATOR

Agency designated representative:

John Rajcic, Chief Labor Negotiator

Employee Organization:

1) Capistrano Unified Education Association (CUEA)

2) Capistrano School Employees Association (CSEA)

3) Unrepresented Employees (CUMA)

(Pursuant to Government Code §54957.6)

F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Teacher (1)

(Pursuant to Government Code §54957)

G. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

1) Activities Director

2) Executive Director, Personnel Services

3) Superintendent

(Pursuant to Government Code §54957)

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
SEPTEMBER 15, 2009
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 5:30 p.m. The Board recessed to closed session to: confer with Legal Counsel regarding anticipated litigation (one case); hear one Level 4 Complaint Appeal; discuss one student expulsion; confer with Legal Counsel regarding existing litigation (three cases); confer with Legal Counsel regarding a liability claim (one case); confer with Legal Counsel regarding pending litigation (three cases); confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA negotiations; discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

The Regular Meeting of the Board reconvened to open session and was called to order by President Addonizio at 7:07 p.m.

The Pledge of Allegiance was led by Trustee Winsten. Prior to leading the Pledge of Allegiance Trustee Winsten dedicated the meeting to Lance Corporal Donald J. Hogan, U.S. Marines who was killed, serving his country in Afghanistan, on August 26, 2009. Lance Corporal Hogan was a Tesoro High School graduate

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten and Student Advisor Saam Alikhani

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org **Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Christensen, and carried unanimously to adopt the Board agenda. **Adoption of the Board Agenda**

President Addonizio reported the following action taken during closed session: **President's Report From Closed Session Meeting**

Agenda Item #37 (D-2) – Conference with Legal Counsel-Existing Litigation: The Board voted by a 7-0 vote to accept staff recommendation in the case of Case v. Capistrano Unified School District, ASCIP Claim No. # 07-55105JW.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

NOES: None

Agenda Item #37 (D-2) – Conference with Legal Counsel-Existing Litigation: The Board voted by a 4-0-3 vote to accept staff recommendation in the case of Beall, et al v. Fleming, et al, ASCIP Claim No. # 07-55105JW

AYES: Trustees Brick, Bryson, Lopez-Maddox, and Winsten

NOES: None

RECUSED: Trustees Addonizio, Christensen and Palazzo

Agenda Item #37 (D-3) – Conference with Legal Counsel-Existing Litigation: The Board voted by a 7-0 vote to approve staff recommendations in the case of Ortiz v. Capistrano Unified School District, ASCIP Claim No. 08-67058DP.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

NOES: None

Chief Communications Officer Julie Hatchel introduced the following people to receive special district recognition: Jillian Madrid, winner of Nestle Very Best in Youth; New Staff Members, Peggy Baerst, Candy Miller, Gail Richards; and Capistrano Valley High School for being the most overall improved school in the county between 2008-2009 on the California High School Exit Exam.

**Special
Recognition**

Chief Communications Officer Julie Hatchel introduced Enzo Scognamiglio and Linda Wright from the CUSD Foundation who presented a check to the district in the amount of \$97,322.19. This is the amount of money remaining from the 2008 Class Size Reduction (CSR) campaign and will be used for CSR costs for 1st and 2nd grade combo classes.

**Special
Presentation**

The following people addressed the Board:

- *Kimberlee Velt spoke to the Board regarding a volunteering issue she was experiencing.*
- *Chris Korpi expressed his dissatisfaction with the Board.*

**Oral
Communications**

President Addonizio requested a motion to recess to the Public Hearing called for in Agenda Item 30. It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and carried unanimously to recess to the Public Hearing. President Addonizio announced the Public Hearing open at 7:37 p.m. and read the following statement:

**Public Hearing:
Election Waiver
Request
Agenda Item 30**

This Public Hearing is called pursuant to Education Code section 33050(a) to consider whether the district shall seek a waiver of several Education Code sections to avoid the expense of a special election if the Orange County Committee on School District Organization approves the pending Petition to change the District's election methodology to by-trustee area elections.

Currently, Board Members are required to reside in the trustee area they represent, but are elected by the registered voters of the entire district. The Petition requests that the election methodology be changed so that members of the Board are elected by the registered voters of the area in which they reside.

If the County Committee approves the change in election methodology as sought in the Petition, the County Committee's approval would constitute an order of election, and would require that the proposed change in election methodology be submitted to the voters not later than the next succeeding election for members of the Governing Board. The next election for Governing Board members is November 2010, however, the Petitioners are seeking a special election in June 2010.

If the special election is held on the same date as the June 2010 statewide election the cost would be in the range of \$496,000 according to the Registrar of Voter's office. If the election is held in conjunction with the Board's regular election in November of 2010, the cost would only be in the range of \$8,500 according to the Registrar's office.

The expense of a June 2010 special election can be avoided by obtaining a waiver of certain Education Code sections from the State Board of Education prior to final action by the County Committee calling for an election.

Education Code section 33050 authorizes the Governing Board to seek a waiver of all or part of any section of the Education Code, except for certain sections not relevant to this issue. Education Code sections 33050 and 33051 require certain procedures before the waiver will be approved by the State Board of Education. These procedures include:

1. A public hearing on the waiver request. This is the purpose of tonight's hearing.
2. Notice to the exclusive representatives of district employees and solicitation of their positions regarding the waiver. The district's exclusive representatives have received notice and their positions have been sought according to this requirement.

To avoid the expense of an election resulting from the County Committee's possible approval of the Petition, it is necessary to seek the waiver of at least portions of Education Code sections 5019, all of Section 5020, portions of Section 5021 and 5030. The proposed waiver application is part of the agenda, and appears on pages 345 to 352.

The County Committee has scheduled a Public Hearing on the Petition for September 30, 2009. If the waiver request is approved and is successful, the savings to the district will be substantial. If implementation of new or revised trustee areas can be delayed until the district's regular 2012 election, following receipt of the results of the 2010 census, additional savings can be recognized.

The Board will now hear public comment on the issue of the waiver request.

The following people addressed the Board:

- *Jim Sigafoos, Gail Benda, Sheri Saladow, Erin Kutnick and Jodie Goodwin spoke in support of the waiver.*
- *Robert Reidel requested a no vote on the waiver.*

Following Trustee discussion it was moved by Trustee Bryson, seconded by Trustee Brick, and carried unanimously to adjourn the public hearing and reconvene the regular meeting. President Addonizio declared the public hearing closed at 8:25 p.m.

It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and motion carried by a 5-2 vote to decline submitting the waiver application to the State Board of Education.

ROLL CALL

AYES:	Trustees Addonizio, Bryson, Christensen, Lopez-Maddox, and Winsten
NOES:	Trustees Brick and Palazzo
ABSENT:	None
ABSTAIN:	None

President Addonizio asked Trustees for items they wished to pull from the Consent Calendar. Agenda Items #11 and #14 were pulled for further discussion.

Items Pulled from the Consent Calendar

CONSENT CALENDAR

It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and carried unanimously to approve the following Consent Calendar items:

Minutes of the August 10, 2009, Regular Board Meeting.

Minutes

Agenda Item 1

Resolution No. 0910-17, 2009-10 Assistance League Contract for Operation School Bell.	Assistance League Contract Agenda Item 2
Resolution No. 0910-18, 2009-10 Assistance League Contract for Middle School Gift Card Program.	Assistance League Contract Agenda Item 3
Resolution No. 0910-19, 2009-10 Assistance League Contract for Kids on the Block.	Assistance League Contract Agenda Item 4
Resolution No. 0910-20, 2009-10 Assistance League Contract for Hands on Literacy Program.	Assistance League Contract Agenda Item 5
Resolution No. 0910-29, 2009-10 proclaiming the week of October 5 through 9 as International Walk to School Week.	International Walk to School Week Agenda Item 6
Nonpublic school and agency contracts.	Special Education Agenda Item 7
Readmission of a student from expulsion: Case #2008-014.	Expulsion Readmission Agenda Item 8
Joint powers agreement for supplemental law enforcement services.	Joint Powers Agreement Agenda Item 9
Student participation in the Orange County Department of Education's Outdoor Science School and Field Programs for 2009-10.	Outdoor Science School Agenda Item 10
Donations of funds and equipment.	Donations Agenda Item 12
Vehicle maintenance and driver training services for Anneliese's School.	Training Services Agenda Item 13
Extension of Bid No. 0708-08, Vending and Beverage Serve districtwide, Coca Cola Bottling Company of Southern California.	Vending and Beverage Service Agenda Item 15
Extension of Bid No. 0708-09, Co-curricular Bus Service.	Bus Service Agenda Item 16
Ratification of executed entry permit to construct additional sidewalk at Vista del Mar School.	Vista del Mar Agenda Item 17
Final Acceptance and Notice of Completion Bid No. 0708-07, movement of relocatable buildings, Pacific MH Construction, Inc.	Relocatable Buildings Agenda Item 18
Resolution No. 0910-26, Transfer of Funds.	Transfer of Funds Agenda Item 19
Resolution No. 0910-27, Signature authorization for district payroll documents related to warrant processing.	Signature Authorization Agenda Item 20

Resolution No. 0910-28, Delegation of authority for Superintendent and designated district officials.	Delegation of Authority Agenda Item 21
Appointment of consulting firm for environmental review and documentation related to compressed natural gas facility at Aliso Viejo transportation site.	Consulting Firm Agenda Item 22
Resolution No. 0910-23, establishing Gann Limit for 2009-10.	Gann Limit Agenda Item 23
IRS required restatement of the PARS-ARS Plan.	PARS-ARS Plan Agenda Item 24
Resolution No. 0910-24, authorizing transfers to the insurance funds and an interfund loan from the General Fund (Fund 01) to the Health & Welfare Benefits Fund (Fund 69).	Insurance Fund Transfers Agenda Item 25
Authorization to sell obsolete and unusable district materials.	District Materials Agenda Item 26
Resignations, retirements, and employment of classified personnel.	Resignations/ Retirements/ Employment (Classified Personnel) Agenda Item 27
Resignations, retirements, and employment of certificated personnel.	Resignations/ Retirements/ Employment (Certificated Personnel) Agenda Item 28
Addendum #1 of the Contract of Employment of Deputy Superintendent, Business and Support Services.	Contract Addendum Agenda Item 29
<p>ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani</p> <p> NOES: None</p> <p> ABSENT: None</p> <p> ABSTAIN: None</p>	
President Addonizio recognized Trustee Palazzo who asked staff about payments for Hankey K-8 staff to attend an International Baccalaureate (IB) conference when the Board had never discussed an IB program at the school. Dr. Mahler reported that PTA paid for this conference and that the Hankey K-8 IB program was approved within the Education Department last May. Dr. Mahler stated that Principal Scott Wilbur will present the K-8 IB program concept at the October 13 Board meeting.	Purchase Orders/ Warrants/ Consulting Agreements Agenda Item 11
President Addonizio recognized Trustee Bryson who questioned staff in regards to the renewed Pepperdine University consulting agreement fees. Assistant Superintendent Jodee Brentlinger stated that Pepperdine was funded through a grant and Executive Director Mike Beekman confirmed Pepperdine was funded through the Safe Schools/Healthy Students grant and the district also received a \$17,000 credit from Pepperdine this year. Trustee Bryson inquired about two special education charges and directed staff to establish a code for special education expenditures on the purchase order listing.	
It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and carried unanimously to approve the purchase orders, consulting agreements, and warrants as listed.	

President Addonizio recognized Trustee Brick who requested clarification on personnel delivering materials to district sites. Deputy Superintendent Lebs stated that all materials will be delivered to the district warehouse.

Paper Supplies
Agenda Item 14

It was moved by Trustee Brick, seconded by Trustee Bryson, and carried unanimously to approve authorization to use Bid No. 25-09 Santa Ana Unified School District for the purchase of school paper supplies.

DISCUSSION/ACTION

President Addonizio recognized Assistant Superintendent Jodee Brentlinger to present this item. Mrs. Brentlinger stated that this position is fully funded by the Community Education program.

**Reinstatement of
Programs/Services:
Certificated-
Management
Personnel**
Agenda Item 31

It was moved by Trustee Lopez-Maddox seconded by Trustee Addonizio, and carried unanimously to reinstate the .25 FTE position of Coordinator, Community Education.

President Addonizio recognized Interim Superintendent Mahler who called upon Deputy Superintendent Ron Lebs to present this item seeking approval to re-appropriate carryover funds and to approve the district's 2008-09 preliminary revenue and expenditure. Following Mr. Lebs' Power Point presentation and Trustee discussion, it was moved by Trustee Lopez-Maddox, seconded by Trustee Bryson, and carried unanimously to approve Resolution No. 0910-25, Re-Appropriating Carryover Funds and approval of the Preliminary Financial Statements for the 2008-09 Fiscal Year.

Unaudited Actuals
Agenda Item 32

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten
 NOES: None
 ABSENT: None
 ABSTAIN: None

President Addonizio recognized Deputy Superintendent Ron Lebs, who along with John Forney, Director, Construction, provided the Board with an overview of completed summer projects and the high priority repair/maintenance projects throughout the district for 2009-10. This was an Information/Discussion item only, no action required.

**M&O Summer
Projects**
Agenda Item 33

President Addonizio recognized Deputy Superintendent Ron Lebs who called upon John Forney, Director, Construction, who provided an update on the progress of the Division of State Architect (DSA) project listing. This was an Information/Discussion item only, no action required.

**Division of State
Architect**
Agenda Item 34

The Board took a brief recess at 9:30 p.m. The Board reconvened at 9:40 p.m.

President Addonizio recognized Deputy Superintendent Ron Lebs, who called upon Robert Hensley and Betty Sabol, WLC Architects, Inc who guided Trustees through a Power Point presentation of the Long-Range Facilities Needs Assessment. This was an Information/Discussion item only, no action required.

**Facilities Master
Plan**
Agenda Item 35

It was moved by Trustee Lopez-Maddox, seconded by Trustee Bryson, and carried unanimously to approve the revisions to Board Policy 5111.1, *District Residency* and waive second reading.

**Board Policy
Revision**
Agenda Item 36

Interim Superintendent Mahler called upon Michelle Benham, Executive Director, Assessment and Evaluation to share test highlights from the 2008-2009 Accountability Progress Report released by the state. Mrs. Benham reported that the districtwide Academic Performance Index (API) score is 857, 88% of our schools have API scores

**Board/
Superintendent
Communications**

above the state target of 800, 95% of our schools API scores grew this year, 15 schools had scores over 900 and of the 14 largest school districts in California CUSD is the only district with all schools scoring above 800.

The Board recessed to closed session at 10:40 p.m. to continue discussions of the remaining closed session items.

At 11:00 p.m. it was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 6-1 vote to extend the meeting.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo,
and Winsten

NOES: Trustee Lopez-Maddox

The Board reconvened to open session at 11:23 p.m. President Addonizio reported the following action taken during closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #37 B – Parent Appeal - Level 4 Complaint Appeal: The Board voted by a 7-0 vote to uphold staff recommendation.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten

NOES: None

Agenda Item #37 C – Student Expulsion The Board voted by a 7-0 vote to approve the following student expulsion with an alternative placement: Case #2010-001.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten

NOES: None

Agenda Item #37 E – Liability Claim: The Board voted by a 7-0 vote to deny ASCIP Claim No. 09-74594 DP.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten

NOES: None

Agenda Item #37 (I-1 thru I-4) – Public Employee Appointment/Employment-Administrative Assignments:

The Board voted by a 7-0 vote to approve the appointment of Ron Pirayoff as Assistant Principal, Newhart Middle School.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten

NOES: None

The Board voted by a 7-0 vote to approve the appointment of Eric Paulsen as Assistant Principal, San Juan Hills High School.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten

NOES: None

The Board voted by a 7-0 vote to approve the appointment of Susan Melly as an Informal Dispute Resolution Specialist Consultant.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten
NOES: None

The Board voted by a 7-0 vote to approve the extension of the contract for Interim Deputy Superintendent, Personnel, Naomi Suenaka.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten
NOES: None

The meeting adjourned at 11:25 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees

FROM: Candy Miller, Special Education Consultant

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL
AND AGENCY CONTRACTS**

BACKGROUND INFORMATION

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

CURRENT CONSIDERATIONS

This agenda item recommends approval of student related educational services, tuition, and parent reimbursement for special education students.

FINANCIAL IMPLICATIONS

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the following contracts:

SPECIAL EDUCATION

October 13, 2009

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Master Contracts:

1. RELATED SERVICES

Provider:	ASC	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	08/10/09 – 08/14/09	
Total Cost:	\$282.50	

2. RELATED SERVICES

Provider:	AST	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	08/31/09 – 09/25/09	
Total Cost:	\$1,045.00	

3. RELATED SERVICES

Provider:	AST	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, additional funds to accommodate new school schedule	IEP Services and Support
Period Covered:	09/01/09 – 06/30/10	
Total Cost:	\$7,062.50	

4. RELATED SERVICES

Provider:	AST	Justification:
Student:	1 Student	Mandated by
Services:	Supervision	IEP Services and Support
Period Covered:	09/08/09 – 12/10/09	
Total Cost:	\$500.00	

5. RELATED SERVICES

Provider:	Maxim	Justification:
Student:	1 Student	Mandated by
Services:	LVN Health Services	IEP Services and Support
Period Covered:	09/08/09 – 06/23/10	
Total Cost:	\$20,976.00	

6. RELATED SERVICES

Provider:	Nathan H. Hunter, Ph.D	Justification:
Student:	1 Student	Mandated by
Services:	Psychoeducational Assessment	IEP Services and Support
Period Covered:	05/01/09 – 06/30/09	
Total Cost:	\$460.00	

SPECIAL EDUCATION

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7. RELATED SERVICES

Provider:	AST	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	06/22/09 – 08/30/09	
Total Cost:	\$240.10	

8. TUITION:

Provider:	Therapeutic Ed Center-Canal St Elem	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	Settlement Agreement
Services:	1:1 Aide	
Services:	Transportation	
Period Covered:	07/01/09 – 07/31/09	
Days/Rate:	15 @ \$163.00	
Days/Rate:	15 @ \$105.00	
Days/Rate:	15 @ \$62.00	
Total Cost:	\$4,950.00	

9. TUITION:

Provider:	Alpine Academy	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	08/31/09 – 06/30/10	
Days/Rate:	180 @ \$160.00	
Total Cost:	\$28,800.00	

10. PARENT REIMBURSEMENT:

Provider:	Parent	Justification:
Student:	1 Student	Mandated by
Services:	RTC Visit	IEP Services and Support
Period Covered:	08/31/09 – 06/30/10	
Trips/Rate:	3 @ \$700.00	
Total Cost:	\$2,100.00	

11. TUITION:

Provider:	Devereux Arizona	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	09/04/09 – 06/30/10	
Days/Rate:	173 @ \$125.86	
Total Cost:	\$21,773.78	

12. PARENT REIMBURSEMENT:

Provider:	Parent	Justification:
Student:	1 Student	Mandated by
Services:	RTC Visit	IEP Services and Support
Period Covered:	09/04/09 – 06/30/10	
Trips/Rate:	3 @ \$700.00	
Total Cost:	\$2,100.00	

SPECIAL EDUCATION

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13. TUITION:

Provider: Mae Olsen Education Center
Student: 1 Student
Services: Tuition
Period Covered: 09/10/09 – 06/30/10
Days/Rate: 190 @ \$152.00
Total Cost: \$28,880.00

Justification:
Mandated by
IEP Services and Support

14. PARENT REIMBURSEMENT:

Provider: Parent
Student: 1 Student
Services: RTC Visit
Period Covered: 09/10/09 – 06/30/10
Trips/Rate: 3 @ \$700.00
Total Cost: \$2,100.00

Justification:
Mandated by
IEP Services and Support

15. TUITION:

Provider: Cinnamon Hills
Student: 1 Student
Services: Tuition
Period Covered: 09/18/09 – 06/30/10
Days/Rate: 199 @ \$135.00
Total Cost: \$26,865.00

Justification:
Mandated by
IEP Services and Support

16. PARENT REIMBURSEMENT:

Provider: Parent
Student: 1 Student
Services: RTC Visit
Period Covered: 09/18/09 – 06/30/10
Trips/Rate: 3 @ \$700.00
Total Cost: \$2,100.00

Justification:
Mandated by
IEP Services and Support

17. PARENT REIMBURSEMENT:

Provider: Parents
Student: 1 Student
Service: Educational Expenses
Date of Agreement: 09/17/09
Total Cost: \$102,500.00

Justification
Mandated by Settlement
Agreement

18. PARENT REIMBURSEMENT:

Provider: Parent
Student: 1 Students
Service: Tuition Expenses
Date of Agreement: 09/09
Total Cost: \$770.00

Justification
Mandated by Settlement
Agreement

SPECIAL EDUCATION

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19. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	09/09	
Total Cost:	\$45,000.00	

20. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	09/19/09	
Total Cost:	\$6,000.00	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY
CONTRACTS FOR THE OCTOBER 13, 2009 BOARD \$304,504.88.**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **EXPULSION READMISSIONS**

Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Pamela Watkins, Executive Director II, Elementary Support *P.W.*

SUBJECT: **PUBLIC HEARING: APPROVAL – RESOLUTION NO. 0910-30
STATEMENT OF ASSURANCE FOR THE INSTRUCTIONAL
MATERIALS FUNDING REALIGNMENT PROGRAM**

BACKGROUND INFORMATION

California Education Code §60119 specifies that a public hearing shall be held in order to receive funding for the Pupil Textbook and/or Instructional Materials Incentive Program. Education Code §60252 specifies that all purchases of instructional materials made from the State Instructional Materials Fund shall conform to law and the applicable rules and regulations adopted by the California Board of Education (CBE).

Education Code §60119 further specifies that the Governing Board shall hold a public hearing which encourages participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each of the following subjects, which are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education (SBE):

- English/Language Arts, including the English Language Development component of an adopted program
- History/Social Science
- Health
- Mathematics
- Science
- Science laboratory equipment for Grades 9-12, inclusive, as appropriate
- World Languages

CURRENT CONSIDERATIONS

This agenda item requests the Board hold a public hearing to consider adopting Resolution No. 0910-30, the Statement of Assurance for Instructional Materials Funds, Exhibit A. The Statement of Assurance is required for the 2009/10 fiscal year per Education Code §60252 and

needs to be approved in the first eight weeks of school per the conditions of the Williams Lawsuit settlement.

The Statement of Assurance verifies that each pupil in each school has sufficient textbooks or instructional materials, or both, aligned with the content standards and consistent with the content and cycles of the curriculum framework adopted by the California Board of Education.

Exhibit B provides a table of textbooks and instructional materials for all students in specified grades in Capistrano Unified School District.

FINANCIAL IMPLICATIONS

There are no specific financial implications connected with this agenda item.

STAFF RECOMMENDATION

Following a public hearing, it is recommended that the Board of Trustees approve Resolution No. 0910-30, the Statement of Assurance for Instructional Materials Funds, Fiscal Year 2009/010 (Exhibit A).

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 0910-30

**RESOLUTION REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL
MATERIALS**

Whereas, in order to comply with the requirements of Education Code §60119, the Governing Board of the Capistrano Unified School District held a public hearing on October 13, 2009, at 7:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the Governing Board provided notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing, and;

Whereas, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Capistrano Unified School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: English/Language Arts, History/Social Science, Mathematics, Science, Health and/or World Languages, and laboratory science equipment was available for science laboratory classes offered in Grades 9-12. (A list of instructional materials for all of these subjects for each grade level throughout the District is attached, Exhibit B);

Therefore, it is resolved that for the 2009/10 school year, the Governing Board of the Capistrano Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

APPROVED AND ADOPTED this 13th day of October, 2009

Ayes: _____
Noes: _____
Absent: _____

Secretary, Board of Education

Approved: Superintendent of Schools
County of Orange

By: _____

CERTIFICATION OF PROVISION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS

The local governing Board of the Capistrano Unified School District hereby certifies that as of this date, each pupil in the district in kindergarten through Grade 12 has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in Grades K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by CCR, Title 5, Section 9531.

For students in Grades 9-12, the instructional materials were adopted by the local governing Board following district review of the materials and their alignment with state content standards as required by CCR, Title 5, Section 9531.

Certification was approved by the local governing Board at a public meeting held on October 13, 2009.

Approved _____
Secretary, Board of Education

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Elementary School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE		YES	NO	YES	NO
RLA/ELD Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials, and/or accelerated interventions, in RLA/ELD (2008 adoption, including interventions), for each pupil to use in class and to take home.		The elementary school has distributed to students the district's selection of SBE-adopted RLA/ELD textbooks or instructional materials.				
			SBE-adopted Basic Programs (Program 1) for RLA/ELD include:				
			<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Literature, California Treasures</i> , 2010, Gr. 6-8				
			<input type="checkbox"/> Holt McDougal (formerly Holt, Rinehart and Winston), <i>Holt Literature and Language Arts</i> , 2010, Gr. 6-8				
			<input type="checkbox"/> Holt McDougal (formerly McDougal Littell), <i>McDougal Littell California Literature</i> , 2009, Gr. 6-8				
			<input type="checkbox"/> Houghton Mifflin, <i>Houghton Mifflin California Reading: Medallion Edition</i> , 2003, Gr. K-6				
			<input type="checkbox"/> Houghton Mifflin Harcourt School Publishers, <i>California Excursions</i> , 2010, Gr. K-6				
	<input type="checkbox"/> Macmillan/McGraw-Hill, <i>California Treasures</i> , 2010, Gr. K-6						
	<input type="checkbox"/> Pearson Scott Foresman and Prentice Hall, <i>Pearson California Reading and Language Arts</i> , 2010, Gr. K-8						
	<input type="checkbox"/> SRA/McGraw-Hill, <i>Imagine It!</i> , 2009, Gr. K-6						
	SBE-adopted Basic Programs with English Language Development (Program 2) for RLA/ELD include:						
	<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Literature, California Treasures</i> , 2010, Gr. 6-8						
	<input type="checkbox"/> Holt McDougal (formerly Holt, Rinehart and Winston), <i>Holt Literature and Language Arts</i> , 2010, Gr. 6-8						
	<input type="checkbox"/> Holt McDougal (formerly McDougal Littell), <i>McDougal Littell California Literature</i> , 2009, Gr. 6-8						
	<input type="checkbox"/> Houghton Mifflin Harcourt School Publishers, <i>California Excursions</i> , 2010, Gr. K-6						
	<input type="checkbox"/> Macmillan/McGraw-Hill, <i>California Treasures English Language Development</i> , 2010, Gr. K-6						
	<input type="checkbox"/> Pearson Scott Foresman and Prentice Hall, <i>Pearson California Language Central</i> 2010, Gr. K-8						
	<input type="checkbox"/> SRA/McGraw-Hill, <i>Imagine It! English Language Development</i> , 2009, Gr. K-6						
	SBE-adopted Primary Language Programs with English Language Development (Program 3) for RLA/ELD include:						
	<input type="checkbox"/> Macmillan/McGraw-Hill, <i>Tesoros de lectura</i> , 2010, Gr. K-6						
	<input type="checkbox"/> Pearson Scott Foresman, <i>Pearson Calle de Lectura para California</i> , 2010, Gr. K-3						
	<input type="checkbox"/> SRA/McGraw-Hill, <i>Imaginalo!</i> , 2009, Gr. K-6						
	Alternative Current Materials						
	The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.						

Comments:
We are using materials from the 2002 adoption list. Please see list attached.

Note: The Clearinghouse for Specialized Media and Technology at <http://www.cde.ca.gov/re/pn/ism> provides instructional materials in accessible formats for students with disabilities.

Note: The 2002 adoption list (<http://www.cde.ca.gov/ci/ma/im/>) expired November 2008. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Elementary School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE	YES	NO	YES	NO	
RLA/ELD Textbooks or Instructional Materials (cont.)	School/district provides SBE-adopted core textbooks or instructional materials, and/or accelerated interventions, in RLA/ELD (2008 adoption, including interventions), for each pupil to use in class and to take home.	K		X			
		1		X			
		2		X			
		3		X			
		4		X			
		5		X			
		6					
<p>Comments: We are using materials from the 2002 adoption list. Please see list attached.</p> <p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2002 adoption list (http://www.cde.ca.gov/ci/ma/im/) expired November 2008. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>		<p>The elementary school has distributed to students the district's selection of SBE-adopted RLA/ELD textbooks or instructional materials.</p> <p>SBE-adopted Intervention Programs (Program 4) for RLA/ELD include:</p> <p><input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Portals</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> National Geographic/Hampton Brown, <i>Inside Language, Literacy and Content</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Pearson Longman ELT, <i>Longman Keystone</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> Scholastic Inc., <i>Scholastic Read 180 California Enterprise Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Sopris West Educational Services, <i>Language! The Comprehensive Literacy Curriculum, 4th Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Steck-Vaughn, <i>California Gateways</i>, 2010, Gr. 4-8</p> <p>SBE-adopted Intervention Programs for English Learners (Program 5) for RLA/ELD include:</p> <p><input type="checkbox"/> Heinle/Cengage Learning, <i>Milestones</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Portals</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> National Geographic/Hampton Brown, <i>Inside Language, Literacy and Content</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Pearson Longman ELT, <i>Longman Keystone</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> Scholastic Inc., <i>Scholastic Read 180 California Enterprise Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Sopris West Educational Services, <i>Language! Focus on English Learning, 4th Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Steck-Vaughn, <i>California Gateways</i>, 2010, Gr. 4-8</p> <p>Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>					

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Elementary School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		GRADE	PURCHASED		TO USE	
					YES	NO	YES	NO
Mathematics Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials in mathematics (2007 adoption), for each pupil to use in class and to take home.	The elementary school has distributed to students the district's selection of SBE-adopted mathematics textbooks or instructional materials.		K	X		X	
		SBE-adopted Basic Grade-Level Mathematics Programs include:		1	X		X	
		<input type="checkbox"/> CCG Education, <i>California Standards-Driven Mathematics Program</i> , 2007, Gr. 6-8		2	X		X	
		<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe California Mathematics & Algebra 1: Concepts, Skills, and Problem Solving</i> , 2008, Gr. 6-8		3	X		X	
		<input type="checkbox"/> Harcourt School Publishers, <i>California HSP Math</i> , 2009, Gr. K-6		4	X		X	
		<input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Mathematics</i> , 2008, Gr. 6-8		5	X		X	
		<input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Math</i> , 2009, Gr. K-6		6				
		Comments:						
		<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2001 adoption list (http://www.cde.ca.gov/ci/ma/im/) expired November 2007. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>						

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Elementary School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE	YES	NO	YES	NO	
Mathematics Textbooks or Instructional Materials (cont.)	School/district provides SBE-adopted core textbooks or instructional materials in mathematics (2007 adoption), for each pupil to use in class and to take home.	K			X		
		1			X		
		2			X		
		3			X		
		4			X		
		5			X		
		6					
		SBE-adopted Mathematics Intervention Programs (Gr. 4-7) include: <input type="checkbox"/> Compass Learning, <i>Odyssey Focus Math</i> , 2007 <input type="checkbox"/> Glencoe/McGraw-Hill, <i>California Math Triumphs</i> , 2008 <input type="checkbox"/> Harcourt School Publishers, <i>California Fast Forward Math</i> , 2007 <input type="checkbox"/> iLearn, <i>iPASS Math Intervention</i> , 2007 <input type="checkbox"/> Kaplan K-12 Learning Services, <i>Momentum Math</i> , 2007 <input type="checkbox"/> Riverdeep, <i>Destination Math California Intervention</i> , 2008 <input type="checkbox"/> SRA/McGraw-Hill, <i>SRA Number Worlds</i> , 2008 <input type="checkbox"/> Wright Group/McGraw-Hill, <i>Pinpoint</i> , 2009 <input type="checkbox"/> Alternative Current Materials The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.					
		Comments:					
		Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.					

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Elementary School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		GRADE	PURCHASED		TO USE	
					YES	NO	YES	NO
History-Social Science Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials in history-social science (2005 adoption), for each pupil to use in class and to take home.	The elementary school has distributed to students the district's selection of SBE-adopted history-social science textbooks or instructional materials.		K	X		X	
		SBE-adopted history-social science programs include:		1	X		X	
		<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Discovering Our Past</i> , 2006, Gr. 6-8		2	X		X	
		<input type="checkbox"/> Harcourt School Publishers, <i>Reflections: California Series*</i> , 2007, Gr. K-6		3	X		X	
		<input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Social Studies*</i> , 2006, Gr. 6-8		4	X		X	
		<input type="checkbox"/> Houghton Mifflin, <i>Houghton Mifflin Social Science*</i> , 2007, Gr. K-6		5	X		X	
		<input type="checkbox"/> Macmillan/McGraw-Hill, <i>California Vistas*</i> , 2007, Gr. K-6		6				
		<p><input type="checkbox"/> McDougal Littell, <i>McDougal Littell California Middle School Social Studies Series*</i>, 2006, Gr. 6-8</p> <p><input type="checkbox"/> Oxford University Press, <i>Oxford History-Social Science Program for California</i>, 2005, Gr. 5-8</p> <p><input type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall Social Studies</i>, 2006, Gr. 6-8</p> <p><input checked="" type="checkbox"/> Pearson Scott Foresman, <i>Scott Foresman History-Social Science for California*</i>, 2006, Gr. K-5</p> <p><input type="checkbox"/> Teachers' Curriculum Institute, <i>History Alive! California Middle Schools Program*</i>, 2005, Gr. 6-8</p> <p>[*Available in Spanish as alternate format]</p> <p><input type="checkbox"/> Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>						
		<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 1999 adoption list expired July 2005. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>						
		Comments:						

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Elementary School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		GRADE	PURCHASED		TO USE			
		YES	NO		YES	NO	YES	NO		
Science Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials in science (2006 adoption), for each pupil to use in class and to take home.	The elementary school has distributed to students the district's selection of SBE-adopted science textbooks or instructional materials.								
		SBE-adopted science programs include:								
		<input type="checkbox"/> CPO Science, <i>Focus on Earth, Life, and Physical Science</i> *, 2007, Gr. 6-8							X	
		<input type="checkbox"/> Delta Education, <i>Full Option Science System</i> , 2007, Gr. K-5							X	
		<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Science Focus On Series</i> *, 2007, Gr. 6-8							X	
		<input type="checkbox"/> Harcourt School Publishers, <i>California Science</i> *, 2008, Gr. K-6							X	
		<input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Science: Earth, Life, and Physical Science</i> *, 2007, Gr. 6-8							X	
<input type="checkbox"/> Houghton Mifflin, <i>Houghton Mifflin California Science</i> *, 2007, Gr. K-6										
<input type="checkbox"/> It's About Time, <i>Investigating Earth Systems, InterActions in Physical Science</i> , 2007, Gr. 6, 8										
<input checked="" type="checkbox"/> Macmillan/McGraw-Hill, <i>Macmillan/McGraw-Hill California Science</i> *, 2008, Gr. K-6										
<input type="checkbox"/> McDougal Littell, <i>McDougal Littell California Middle School Science Series</i> *, 2007, Gr. 6-8										
<input type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall California Science Explorer, Focus on Earth, Life, and Physical Science</i> *, 2008, Gr. 6-8										
<input type="checkbox"/> Pearson Scott Foresman, <i>Scott Foresman California Science</i> , 2008, Gr. K-6										
[*Available in Spanish as alternate format]										
<input type="checkbox"/> Alternative Current Materials										
The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.										
<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2000 adoption list expired July 2006. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>										
* Comments:										

<u>GRADE</u>	<u>ADOPTED</u>	<u>COURSE</u>	<u>TITLE</u>	<u>PUBLISHER/COPYRIGHT</u>
<u>LANGUAGE ARTS</u>				
1	5/12/2003	LANG ARTS 1	OPEN COURT ANTHOLOGY BK. 1	MCGRAW-HILL/SRA/2002
1	5/12/2003	LANG ARTS 1	OPEN COURT ANTHOLOGY BK. 2	MCGRAW-HILL/SRA/2002
2	5/12/2003	LANG ARTS 2	OPEN COURT ANTHOLOGY BK. 1	MCGRAW-HILL/SRA/2002
2	5/12/2003	LANG ARTS 2	OPEN COURT ANTHOLOGY BK. 2	MCGRAW-HILL/SRA/2002
3	5/12/2003	LANG ARTS 3	OPEN COURT ANTHOLOGY BK. 1	MCGRAW-HILL/SRA/2002
3	5/12/2003	LANG ARTS 3	OPEN COURT ANTHOLOGY BK. 2	MCGRAW-HILL/SRA/2002
4	5/12/2003	LANG ARTS 4	OPEN COURT ANTHOLOGY	MCGRAW-HILL/SRA/2002
5	5/12/2003	LANG ARTS 5	OPEN COURT ANTHOLOGY	MCGRAW-HILL/SRA/2002
K	5/14/2001	WRITING K	WRITING SPOT	GREAT SOURCE/1998
1	5/14/2001	WRITING 1	WRITE ONE	GREAT SOURCE/1998
2	5/14/2001	WRITING 2	WRITE AWAY	GREAT SOURCE/1998
3	5/14/2001	WRITING 3	WRITE ON TRACK	GREAT SOURCE/1998
4	5/14/2001	WRITING 4	WRITER'S EXPRESS GR. 4	GREAT SOURCE/1998
5	5/14/2001	WRITING 5	WRITER'S EXPRESS GR. 5	GREAT SOURCE/1998
<u>MATH</u>				
K	4/13/2009	MATH K	enVisionMath California	PEARSON/SCOTT FORESMAN/2009
1	4/13/2009	MATH 1	enVisionMath California	PEARSON/SCOTT FORESMAN/2009
2	4/13/2009	MATH 2	enVisionMath California	PEARSON/SCOTT FORESMAN/2009
3	4/13/2009	MATH 3	enVisionMath California	PEARSON/SCOTT FORESMAN/2009
4	4/13/2009	MATH 4	enVisionMath California	PEARSON/SCOTT FORESMAN/2009
5	4/13/2009	MATH 5	enVisionMath California	PEARSON/SCOTT FORESMAN/2009
<u>SCIENCE</u>				
K	4/21/2008	SCIENCE K	CALIFORNIA SCIENCE	MACMILLAN/MCGRAW-HILL/2008
1	4/21/2008	SCIENCE 1	CALIFORNIA SCIENCE	MACMILLAN/MCGRAW-HILL/2008
2	4/21/2008	SCIENCE 2	CALIFORNIA SCIENCE	MACMILLAN/MCGRAW-HILL/2008
3	4/21/2008	SCIENCE 3	CALIFORNIA SCIENCE	MACMILLAN/MCGRAW-HILL/2008
4	4/21/2008	SCIENCE 4	CALIFORNIA SCIENCE	MACMILLAN/MCGRAW-HILL/2008
5	4/21/2008	SCIENCE 5	CALIFORNIA SCIENCE	MACMILLAN/MCGRAW-HILL/2008

CUSD TEXTBOOK COMPLIANCE
SEPTEMBER 2009
ELEMENTARY - GRADE K-5

SOCIAL SCIENCE					
K	4/2/2007	SOC SCI K	LEARN AND WORK (CALIFORNIA)	SCOTT FORESMAN/2006	
1	4/2/2007	SOC SCI 1	TIME AND PLACE (CALIFORNIA)	SCOTT FORESMAN/2006	
2	4/2/2007	SOC SCI 2	THEN AND NOW (CALIFORNIA)	SCOTT FORESMAN/2006	
3	4/2/2007	SOC SCI 3	OUR COMMUNITIES (CALIFORNIA)	SCOTT FORESMAN/2006	
4	4/2/2007	SOC SCI 4	OUR CALIFORNIA (CALIFORNIA)	SCOTT FORESMAN/2006	
5	4/2/2007	SOC SCI 5	OUR NATION (CALIFORNIA)	SCOTT FORESMAN/2006	

CUSD TEXTBOOK COMPLIANCE
SEPTEMBER 2009
ELEMENTARY - GRADE K-5

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		GRADE	PURCHASED		TO USE	
					YES	NO	YES	NO
RLA/ELD Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials, and/or accelerated interventions, in RLA/ELD (2008 adoption, including interventions), for each pupil to use in class and to take home.	<p>The middle school has distributed to students the district's selection of SBE-adopted RLA/ELD textbooks or instructional materials.</p> <p>SBE-adopted Basic Programs (Program 1) for RLA/ELD include:</p> <p><input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Literature, California Treasures</i>, 2010, Gr. 6-8</p> <p><input type="checkbox"/> Holt McDougal (formerly Holt, Rinehart and Winston), <i>Holt Literature and Language Arts</i>, 2010, Gr. 6-8</p> <p><input type="checkbox"/> Holt McDougal (formerly McDougal Littell), <i>McDougal Littell California Literature</i>, 2009, Gr. 6-8</p> <p><input type="checkbox"/> Houghton Mifflin, <i>Houghton Mifflin California Reading: Medallion Edition</i>, 2003, Gr. K-6</p> <p><input type="checkbox"/> Houghton Mifflin Harcourt School Publishers, <i>California Excursions</i>, 2010, Gr. K-6</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>California Treasures</i>, 2010, Gr. K-6</p> <p><input type="checkbox"/> Pearson Scott Foresman and Prentice Hall, <i>Pearson California Reading and Language Arts</i>, 2010, Gr. K-8</p> <p><input type="checkbox"/> SRA/McGraw-Hill, <i>Imagine It!</i>, 2009, Gr. K-6</p> <p>SBE-adopted Basic Programs with English Language Development (Program 2) for RLA/ELD include:</p> <p><input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Literature, California Treasures</i>, 2010, Gr. 6-8</p> <p><input type="checkbox"/> Holt McDougal (formerly Holt, Rinehart and Winston), <i>Holt Literature and Language Arts</i>, 2010, Gr. 6-8</p> <p><input type="checkbox"/> Holt McDougal (formerly McDougal Littell), <i>McDougal Littell California Literature</i>, 2009, Gr. 6-8</p> <p><input type="checkbox"/> Houghton Mifflin Harcourt School Publishers, <i>California Excursions</i>, 2010, Gr. K-6</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>California Treasures English Language Development</i>, 2010, Gr. K-6</p> <p><input type="checkbox"/> Pearson Scott Foresman and Prentice Hall, <i>Pearson California Language Central</i>, 2010, Gr. K-8</p> <p><input type="checkbox"/> SRA/McGraw-Hill, <i>Imagine It! English Language Development</i>, 2009, Gr. K-6</p> <p>SBE-adopted Primary Language Programs with English Language Development (Program 3) for RLA/ELD include:</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>Tesoros de lectura</i>, 2010, Gr. K-6</p> <p><input type="checkbox"/> SRA/McGraw-Hill, <i>Imaginalo!</i>, 2009, Gr. K-6</p> <p><input type="checkbox"/> Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>		6		X		
				7		X		
				8		X		
		<p>Comments:</p> <p>We are using materials from the 2002 adoption list. Please see list attached.</p> <p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2002 adoption list (http://www.cde.ca.gov/ci/ma/im/) expired November 2008. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>						

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE	YES	NO	YES	NO	
RLA/ELD Textbooks or Instructional Materials (cont.)	School/district provides SBE-adopted core textbooks or instructional materials, and/or accelerated interventions, in RLA/ELD (2008 adoption, including interventions), for each pupil to use in class and to take home.	6		X			
		7		X			
		8		X			
		Comments: We are using materials from the 2002 adoption list. Please see list attached.					
		<p>The middle school has distributed to students the district's selection of SBE-adopted RLA/ELD textbooks or instructional materials.</p> <p>SBE-adopted Intervention Programs (Program 4) for RLA/ELD include:</p> <p><input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Portals</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> National Geographic/Hampton Brown, <i>Inside Language, Literacy and Content</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Pearson Longman ELT, <i>Longman Keystone</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> Scholastic Inc., <i>Scholastic Read 180 California Enterprise Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Sopris West Educational Services, <i>Language! The Comprehensive Literacy Curriculum, 4th Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Steck-Vaughn, <i>California Gateways</i>, 2010, Gr. 4-8</p> <p>SBE-adopted Intervention Programs for English Learners (Program 5) for RLA/ELD include:</p> <p><input type="checkbox"/> Heinle/Cengage Learning, <i>Milestones</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Portals</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> National Geographic/Hampton Brown, <i>Inside Language, Literacy and Content</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Pearson Longman ELT, <i>Longman Keystone</i>, 2010, Gr. 4-8</p> <p><input type="checkbox"/> Scholastic Inc., <i>Scholastic Read 180 California Enterprise Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Sopris West Educational Services, <i>Language! Focus on English Learning, 4th Edition</i>, 2009, Gr. 4-8</p> <p><input type="checkbox"/> Steck-Vaughn, <i>California Gateways</i>, 2010, Gr. 4-8</p> <p>Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>					
		<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2002 adoption list (http://www.cde.ca.gov/ci/ma/im/) expired November 2008. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>					

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE		YES	NO	YES	NO
Mathematics Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials in mathematics (2007 adoption), for each pupil to use in class and to take home.	6		X		X	
		7		X		X	
		8		X		X	
		<p>Comments:</p> <p>The middle school has distributed to students the district's selection of SBE-adopted mathematics textbooks or instructional materials (as listed on the CDE web site).</p> <p>SBE-adopted Basic Grade-Level Mathematics Programs include:</p> <p><input type="checkbox"/> CGP Education, <i>California Standards-Driven Mathematics Program</i>, 2007, Gr. 6-8</p> <p><input type="checkbox"/> CPM Educational Program, <i>Algebra Connections</i>, 2008, Gr. 8</p> <p><input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe California Mathematics & Algebra 1: Concepts, Skills, and Problem Solving</i>, 2008, Gr. 6-8</p> <p><input type="checkbox"/> Harcourt School Publishers, <i>California HSP Math</i>, 2009, Gr. K-6</p> <p><input checked="" type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Mathematics</i>, 2008, Gr. 6-8</p> <p><input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Math</i>, 2009, Gr. K-6</p> <p><input type="checkbox"/> Key Curriculum Press, <i>Discovering Algebra</i>, 2008, Gr. 8</p> <p><input type="checkbox"/> Kinetic Books, <i>Algebra 1</i>, 2007, Gr. 8</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>Macmillan/McGraw-Hill Math</i>, 2009, Gr. K-6</p> <p><input type="checkbox"/> McDougal Littell, <i>McDougal Littell CA Pre-Algebra and Algebra 1</i>, 2008, Gr. 7-8</p> <p><input type="checkbox"/> McDougal Littell, <i>McDougal Littell CA Math Course 1, Course 2, Algebra 1</i>, 2008, Gr. 6-8</p> <p><input type="checkbox"/> Pearson Scott Foresman, <i>Scott Foresman – Addison Wesley enVisionMath California</i>, 2009, Gr. K-6</p> <p><input type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall Mathematics California</i>, 2009, Gr. 6-8</p> <p><input type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall Mathematics Algebra 1</i>, 2009, Gr. 8</p> <p><input type="checkbox"/> Sadlier-Oxford, <i>Progress in Mathematics CA Edition</i>, 2008, Gr. K-6</p> <p><input type="checkbox"/> Saxon, <i>California Saxon Math</i>, 2008, Gr. K-6</p> <p><input type="checkbox"/> SRA/McGraw-Hill, <i>SRA Real Math</i>, 2009, Gr. K-6</p> <p><input type="checkbox"/> Wright Group/McGraw-Hill, <i>California Everyday Mathematics</i>, 2008, Gr. K-6</p> <p><input type="checkbox"/> Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>					
		<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2001 adoption list (http://www.cde.ca.gov/ci/ma/im/) expired November 2007. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>					

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE	YES	NO	YES	NO	
Mathematics Textbooks or Instructional Materials (cont.)	School/district provides SBE-adopted core textbooks or instructional materials in mathematics (2007 adoption), for each pupil to use in class and to take home.	6	X		X		
		7	X		X		
		8	X		X		
		Comments:					
		<p>The middle school has distributed to students the district's selection of SBE-adopted mathematics textbooks or instructional materials (as listed on the CDE web site).</p> <p>SBE-adopted Mathematics Intervention Programs (Gr. 4-7) include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Compass Learning, <i>Odyssey Focus Math</i>, 2007 <input checked="" type="checkbox"/> Glencoe/McGraw-Hill, <i>California Math Triumphs</i>, 2008 <input type="checkbox"/> Harcourt School Publishers, <i>California Fast Forward Math</i>, 2007 <input type="checkbox"/> iLearn, <i>iPASS Math Intervention</i>, 2007 <input type="checkbox"/> Kaplan K-12 Learning Services, <i>Momentum Math</i>, 2007 <input type="checkbox"/> Riverdeep, <i>Destination Math California Intervention</i>, 2008 <input type="checkbox"/> SRA/McGraw-Hill, <i>SRA Number Worlds</i>, 2008 <input type="checkbox"/> Wright Group/McGraw-Hill, <i>Pinpoint</i>, 2009 <p>SBE-adopted Algebra Readiness Programs (Gr. 8) include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> America's Choice, <i>Ramp-Up to Algebra</i>, 2007 <input type="checkbox"/> Compass Learning, <i>Odyssey Focus Math: Algebra Readiness</i>, 2007 <input type="checkbox"/> Glencoe/McGraw-Hill, <i>California Algebra Readiness: Concepts, Skills, and Problem Solving</i>, 2008 <input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Algebra Readiness</i>, 2008 <input type="checkbox"/> iLearn, <i>iPASS Algebra Readiness</i>, 2007 <input type="checkbox"/> JRL Enterprises, <i>I Can Learn Fundamentals of Math, Algebra, Pre-Algebra, and Geometry</i>, 2007 <input type="checkbox"/> McDougal Littell, <i>McDougal Littell Algebra Readiness</i>, 2008 <input type="checkbox"/> MIND Institute, <i>Algebra Readiness</i>, 2007 <input checked="" type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall Mathematics California Algebra Readiness</i>, 2009 <input type="checkbox"/> Pearson Prentice Hall, <i>Connecting to Algebra for Algebra Readiness</i>, 2009 <input type="checkbox"/> UCLA Mathematics Department, <i>Introduction to Algebra</i>, 2007 <p><input type="checkbox"/> Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>					
<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p>							

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		GRADE	PURCHASED		TO USE		
		YES	NO		YES	NO	YES	NO	
History-Social Science Textbooks or Instructional Materials	<p>School/district provides SBE-adopted core textbooks or instructional materials in history-social science (2005 adoption), for each pupil to use in class and to take home.</p> <p>SBE-adopted history-social science programs include:</p> <p><input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Discovering Our Past</i>, 2006, Gr. 6-8</p> <p><input type="checkbox"/> Harcourt School Publishers, <i>Reflections: California Series*</i>, 2007, Gr. K-6</p> <p><input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Social Studies*</i>, 2006, Gr. 6-8</p> <p><input type="checkbox"/> Houghton Mifflin, <i>Houghton Mifflin Social Science*</i>, 2007, Gr. K-6</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>California Vistas*</i>, 2007, Gr. K-6</p> <p><input type="checkbox"/> McDougal Littell, <i>McDougal Littell California Middle School Social Studies Series*</i>, 2006, Gr. 6-8</p> <p><input type="checkbox"/> Oxford University Press, <i>Oxford History-Social Science Program for California</i>, 2005, Gr. 5-8</p> <p><input checked="" type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall Social Studies*</i>, 2006, Gr. 6-8</p> <p><input type="checkbox"/> Teachers' Curriculum Institute, <i>History Alive! California Middle Schools Program*</i>, 2005, Gr. 6-8</p> <p>[*Available in Spanish as alternate format]</p> <p><input type="checkbox"/> Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>	<p>The middle school has distributed to students the district's selection of SBE-adopted history-social science textbooks or instructional materials.</p>							
Comments:									
<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 1999 adoption list expired July 2005. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>									

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		GRADE		YES	NO	YES	NO
Science Textbooks or Instructional Materials	School/district provides SBE-adopted core textbooks or instructional materials in science (2006 adoption), for each pupil to use in class and to take home.	6		X		X	
		7		X		X	
		8		X		X	
		Comments:					
		<p>The middle school has distributed to students the district's selection of SBE-adopted science textbooks or instructional materials.</p> <p>SBE-adopted science programs include:</p> <p><input type="checkbox"/> CPO Science, <i>Focus on Earth, Life, and Physical Science</i>*, 2007, Gr. 6-8</p> <p><input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Science Focus On Series</i>*, 2007, Gr. 6-8</p> <p><input type="checkbox"/> Harcourt School Publishers, <i>California Science</i>*, 2008, Gr. K-6</p> <p><input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt California Science: Earth, Life, and Physical Science</i>*, 2007, Gr. 6-8</p> <p><input type="checkbox"/> Houghton Mifflin, <i>Houghton Mifflin California Science</i>*, 2007, Gr. K-6</p> <p><input type="checkbox"/> It's About Time, <i>Investigating Earth Systems, InterActions in Physical Science</i>, 2007, Gr. 6, 8</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>Macmillan/McGraw-Hill California Science</i>*, 2008, Gr. K-6</p> <p><input type="checkbox"/> McDougal Littell, <i>McDougal Littell California Middle School Science Series</i>*, 2007, Gr. 6-8</p> <p><input checked="" type="checkbox"/> Pearson Prentice Hall, <i>Prentice Hall California Science Explorer, Focus on Earth, Life, and Physical Science</i>*, 2008, Gr. 6-8</p> <p><input type="checkbox"/> Pearson Scott Foresman, <i>Scott Foresman California Science</i>, 2008, Gr. K-6</p> <p>[*Available in Spanish as alternate format]</p> <p><input type="checkbox"/> Alternative Current Materials</p> <p>The district has developed an instructional program consistent with the content and cycles of the curriculum frameworks for this curricular area by combining one or more instructional resources. The program is provided to all students at this grade level or enrolled in these courses. A copy of the local governing board resolution of sufficiency is attached.</p>					
		<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sim provides instructional materials in accessible formats for students with disabilities.</p> <p>Note: The 2000 adoption list expired July 2006. Though those programs are no longer state adopted, districts may continue to use them to meet the sufficiency requirements of EC Section 60119.</p>					

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE	
		Program	YES	NO	YES	NO	
Foreign Language Textbooks or Instructional Materials	School/district provides state-adopted foreign language textbooks or instructional materials (2003 adoption) in all classrooms for all students enrolled in foreign language courses.	The middle school has distributed to students state-adopted foreign language textbooks or instructional in all classrooms for all students enrolled in foreign language course(s). *					
		SBE-adopted foreign language programs include:					
		Spanish					
		<input type="checkbox"/> EMC/Paradigm Publishing, <i>Navegando 1A and 1B</i> , 2005**					
		<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Spanish 1Buen viaje!</i>					
		<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Middle School Spanish Como te va?</i>					
		<input type="checkbox"/> Holt, Rinehart and Winston, <i>Ven conmigo! Holt Spanish</i>					
<input type="checkbox"/> McDougal, Littell & Company, <i>Tu mundo/Nuestro mundo</i>							
<input type="checkbox"/> McDougal, Littell & Company, <i>En español!</i>							
<input checked="" type="checkbox"/> Prentice Hall, Inc., <i>Realidades</i>							
<input type="checkbox"/> Wright Group, <i>¡Viva el español!</i> , 2005, Gr. 1-6**							
French							
<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe French 1 Bon voyage!</i>							
<input type="checkbox"/> Holt, Rinehart and Winston, <i>Allez, viens! Holt French</i>							
<input checked="" type="checkbox"/> McDougal, Littell & Company, <i>Discovering French, Nouveau!</i>							
German							
<input type="checkbox"/> McDougal, Littell & Company, <i>Auf Deutsch!</i>							
Japanese							
<input type="checkbox"/> Cheng and Tsui, <i>Mirai</i>							
Latin							
<input type="checkbox"/> Cambridge University Press, <i>Cambridge Latin Course</i>							
<input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Latin 1: Latin for Americans</i>							
<input type="checkbox"/> Prentice-Hall, Inc., <i>Ecce Romani</i>							
*Under Education Code 60119 (a)(1)(C): "The provision of the textbooks, instructional materials or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision."							
[**Program added by 2005 Follow-Up Adoption]							
		Comments:					

Note: The Clearinghouse for Specialized Media and Technology at <http://www.cde.ca.gov/re/pn/smpn/> provides instructional materials in accessible formats for students with disabilities.

Instructional Materials Survey For Compliance With Education Code Sections 1240 (i) And 60119 Middle School Level – 2009-10

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240 (i) And 60119		PURCHASED		TO USE			
		Program	Health	Other:	Other:	YES	NO	YES	NO
Health Textbooks or Instructional Materials	School/district provides state-adopted health textbooks or instructional materials (2004 adoption) in all classrooms for all students enrolled in health courses.	<p>The middle school has distributed to students state-adopted health textbooks or instructional materials in all classrooms for all students enrolled in health course(s). *</p> <p>SBE-adopted health programs include:</p> <p><input type="checkbox"/> Macmillan/McGraw-Hill, <i>Macmillan/McGraw-Hill Health & Wellness</i></p> <p><input type="checkbox"/> Glencoe/McGraw-Hill, <i>Glencoe Teen Health</i></p> <p><input type="checkbox"/> Holt, Rinehart and Winston, <i>Holt Decisions for Health</i></p> <p>*Under Education Code 60119 (a)(1)(C): "The provision of the textbooks, instructional materials or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision."</p>	Health	Other:					
		Comments:	<p>Note: The Clearinghouse for Specialized Media and Technology at http://www.cde.ca.gov/re/pn/sm provides instructional materials in accessible formats for students with disabilities.</p>						

<u>GRADE</u>	<u>ADOPTED</u>	<u>COURSE</u>	<u>TITLE</u>	<u>PUBLISHER/COPYRIGHT</u>
<u>ENGLISH/LANGUAGE ARTS</u>				
<u>6</u>	5/12/2003	ENGLISH 6	TIMELESS VOICES, TIMELESS THEMES-COPPER	PRENTICE HALL/2002
<u>7</u>	5/12/2003	ENGLISH 7	TIMELESS VOICES, TIMELESS THEMES-BRONZE	PRENTICE HALL/2002
<u>8</u>	5/12/2003	ENGLISH 8	TIMELESS VOICES, TIMELESS THEMES-SILVER	PRENTICE HALL/2002
<u>6-8</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: THE BASICS	HAMPTON BROWN/2001
<u>6-8</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: LEVEL A	HAMPTON BROWN/2001
<u>6-8</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: LEVEL B	HAMPTON BROWN/2001
<u>6-8</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: LEVEL C	HAMPTON BROWN/2001
<u>MATH</u>				
<u>6</u>	4/13/2009	MATH 6	MATH COURSE 1: NUMBERS TO ALGEBRA (CA)	HOLT, RINEHART/2008
<u>6/7</u>	4/13/2009	PRE-ALGEBRA	MATH COURSE 2: PRE-ALGEBRA (CA)	HOLT, RINEHART/2008
<u>6/7/8</u>	4/13/2009	ALGEBRA I	ALGEBRA 1, CALIF. EDITION	HOLT, RINEHART/2008
<u>6/7/8</u>	4/24/2002	GEOMETRY	GEOMETRY: INTEGRATION, APPLICATION	GLENCOE/MCGRAW-HILL/2001
<u>7</u>	4/13/2009	PRE-ALGEBRA A	MATH TRIUMPHS (CA)	GLENCOE/MCGRAW-HILL/2008
<u>8</u>	4/13/2009	PRE-ALGEBRA B	ALGEBRA READINESS (CA)	PEARSON/PRENTICE HALL/2009
<u>SCIENCE</u>				
<u>6</u>	4/21/2008	SCIENCE 6	FOCUS ON EARTH SCIENCE (CALIF.)	PRENTICE HALL/2008
<u>7</u>	4/21/2008	SCIENCE 7	FOCUS ON LIFE SCIENCE (CALIF.)	PRENTICE HALL/2008
<u>8</u>	4/21/2008	SCIENCE 8	FOCUS ON PHYSICAL SCIENCE (CALIF.)	PRENTICE HALL/2008
<u>SOCIAL SCIENCE</u>				
<u>6</u>	4/2/2007	HISTORY/SOCIAL SCIENCE 6	ANCIENT CIVILIZATIONS, CA. ED.	PRENTICE HALL/2006
<u>7</u>	4/2/2007	HISTORY/SOCIAL SCIENCE 7	MEDIEVAL & EARLY MODERN TIMES, CA. ED.	PRENTICE HALL/2006
<u>8</u>	4/2/2007	HISTORY/SOCIAL SCIENCE 8	AMERICA: HISTORY OF OUR NATION, CA. ED.	PRENTICE HALL/2006
<u>FOREIGN LANGUAGE</u>				
<u>8</u>	6/28/2004	SPANISH I	REALIDADES 1	PRENTICE HALL/2004
<u>8</u>	8/16/2004	FRENCH I	DISCOVERING FRENCH NOUVEAU 1	MCDUGAL LITTELL/2004

CUSD TEXTBOOK COMPLIANCE

SEPTEMBER 2009

MIDDLE SCHOOL - GRADE 6-8

Instructional Materials Survey For Compliance With Education Code Sections 1240(i) And 60119 High School Level

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240(i) and 60119	GRADE	PURCHASED		TO USE	
				YES	NO	YES	NO
English-Language Arts Textbooks or Instructional Materials	School/district provides locally adopted standards-aligned English/language arts textbooks or instructional materials in all classrooms for all students enrolled in grades 9-12 English courses, that may include SBE-adopted intervention programs for appropriate students.	The high school has distributed to students locally adopted standards-aligned English/Language arts textbooks or instructional materials in all classrooms for all students enrolled in grades 9-12 English courses, that may include SBE-adopted intervention programs for appropriate students.	9		X		
			10		X		
			11		X		
			12		X		
		SBE-adopted Intervention Programs (Program 4) for RLA/ELD include: <input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Portals</i> , 2010, Gr. 4-8 <input type="checkbox"/> National Geographic/Hampton Brown, <i>Inside Language, Literacy and Content</i> , 2009, Gr. 4-8 <input type="checkbox"/> Pearson Longman ELT, <i>Longman Keystone</i> , 2010, Gr. 4-8 <input type="checkbox"/> Scholastic Inc., <i>Scholastic Read 180 California Enterprise Edition</i> , 2009, Gr. 4-8 <input type="checkbox"/> Sopris West Educational Services, <i>Language! The Comprehensive Literacy Curriculum, 4th Edition</i> , 2009, Gr. 4-8 <input type="checkbox"/> Steck-Vaughn, <i>California Gateways</i> , 2010, Gr. 4-8 SBE-adopted Intervention Programs for English Learners (Program 5) for RLA/ELD include: <input type="checkbox"/> Heinle/Cengage Learning, <i>Milestones</i> , 2009, Gr. 4-8 <input type="checkbox"/> Houghton Mifflin Company, <i>Houghton Mifflin California Portals</i> , 2010, Gr. 4-8 <input type="checkbox"/> National Geographic/Hampton Brown, <i>Inside Language, Literacy and Content</i> , 2009, Gr. 4-8 <input type="checkbox"/> Pearson Longman ELT, <i>Longman Keystone</i> , 2010, Gr. 4-8 <input type="checkbox"/> Scholastic Inc., <i>Scholastic Read 180 California Enterprise Edition</i> , 2009, Gr. 4-8 <input type="checkbox"/> Sopris West Educational Services, <i>Language! Focus on English Learning, 4th Edition</i> , 2009, Gr. 4-8 <input type="checkbox"/> Steck-Vaughn, <i>California Gateways</i> , 2010, Gr. 4-8	Comments: We are using materials from the 2002 adoption list. Please see list attached.				

Instructional Materials Survey For Compliance With Education Code Sections 1240(i) And 60119 High School Level

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240(i) and 60119	PROGRAM	PURCHASED		TO USE	
				YES	NO	YES	NO
Mathematics Textbooks or Instructional Materials	School/district provides locally adopted standards-aligned mathematics textbooks or instructional materials in all classrooms for all students enrolled in grades 9-12 mathematics courses.	The high school has distributed to students locally adopted standards-aligned mathematics textbooks or instructional materials in all classrooms for all students enrolled in grades 9-12 mathematics courses.	Algebra I	X		X	
			Geometry	X		X	
			Algebra II	X		X	
			Trigonometry	X		X	
			Pre-Calculus	X		X	
			Calculus	X		X	
			Other:				
			Other:				
		Comments:					

Instructional Materials Survey For Compliance With Education Code Sections 1240(i) And 60119 High School Level

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240(i) and 60119	PROGRAM	PURCHASED		TO USE	
				YES	NO	YES	NO
History-Social Science Textbooks or Instructional Materials	School/district provides locally adopted standards-aligned history-social science textbooks or instructional materials in all classrooms for all students enrolled in grades 10-12 history-social science courses.	The high school has distributed to students locally adopted standards-aligned history-social science textbooks in all classrooms for all students enrolled in grades 10-12 history-social science courses.	Geography (where appropriate)	X		X	
			World History	X		X	
			US History	X		X	
			Economics	X		X	
			Government	X		X	
Comments:							

Instructional Materials Survey For Compliance With Education Code Sections 1240(i) And 60119 High School Level

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240(i) and 60119	PROGRAM	PURCHASED		TO USE	
				YES	NO	YES	NO
Science Textbooks or Instructional Materials	School/district provides locally adopted standards-aligned science textbooks in all classrooms for all students enrolled in grades 9-12 science courses.	The high school has distributed to students locally adopted standards-aligned science textbooks or instructional materials in all classrooms for all students enrolled in 9-12 science courses. For courses determined to be laboratory science courses by the school/district, science laboratory equipment is made available to all students enrolled in these 9-12 science courses.*	Earth/Physical Science	X		X	
			Biology	X		X	
			Chemistry	X		X	
			Physics	X		X	
			Physiology	X		X	
			Environmental Science	X		X	
			Equipment*				
Other:							
Comments:							
<p>*Under Education Code 60119 (a)(1)(C): "The provision of the textbooks, instructional materials or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision." This subsection only refers to science laboratory equipment; basic textbooks or instructional materials in science <u>must</u> be provided for each student.</p>							

Instructional Materials Survey For Compliance With Education Code Sections 1240(i) And 60119 High School Level

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ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240(i) and 60119	PROGRAM	PURCHASED		TO USE	
				YES	NO	YES	NO
Foreign Language Textbooks or Instructional Materials	School/district provides curriculum framework-aligned foreign language textbooks or instructional materials in all classrooms for all students enrolled in foreign language courses.	The high school has distributed to students locally adopted state curriculum framework-aligned foreign language textbooks or instructional materials in all classrooms for all students enrolled in foreign language courses.* *Under Education Code 60119 (a)(1)(C): "The provision of textbooks, instructional materials or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision."	Spanish	X		X	
			French	X		X	
			German	X		X	
			Japanese	X		X	
			Chinese	X		X	
			Latin	X		X	
			Other: Sign Language				
			Comments:				

Instructional Materials Survey For Compliance With Education Code Sections 1240(i) And 60119 High School Level

ESSENTIAL COMPONENT	OBJECTIVE	Compliance With Education Code Sections 1240(i) and 60119	PROGRAM	PURCHASED		TO USE	
				YES	NO	YES	NO
Health Textbooks or Instructional Materials	School/district provides curriculum framework-aligned health textbooks or instructional materials in all classrooms for all students enrolled in health courses.	The high school has distributed to students locally adopted curriculum framework-aligned health textbooks or instructional materials in all classrooms for all students enrolled in health courses.*	Health	X		X	
			Other:				
			Other:				
		*Under Education Code 60119 (a)(1)(C): "The provision of textbooks, instructional materials or science equipment specified in this subparagraph is not a condition of receipt of funds provided by this subdivision."	Comments:				

<u>GRADE</u>	<u>ADOPTED</u>	<u>COURSE</u>	<u>TITLE</u>	<u>PUBLISHER/COPYRIGHT</u>
ENGLISH/LANGUAGE ARTS				
<u>9</u>	1998	ENGLISH I	LANGUAGE OF LITERATURE 9	MCDUGAL-LITTELL/1997
<u>10</u>	1998	ENGLISH II	LANGUAGE OF LITERATURE 10	MCDUGAL-LITTELL/1997
<u>11</u>	4/23/2002	ENGLISH III	LANGUAGE OF LITERATURE: AMERICAN LITERATURE	MCDUGAL-LITTELL/2002
<u>12</u>	6/16/2003	ENGLISH IV	LANGUAGE OF LITERATURE: WORLD LITERATURE	MCDUGAL-LITTELL/2002
<u>12</u>	1997	BIBLE & LITERATURE	BIBLE AS IN LITERATURE	SCOTT FORESMAN/1995
<u>12</u>	1997	ENGLISH LIT/COMP	ENGLAND IN LITERATURE	PRENTICE HALL/1989
<u>12</u>	2004	AP LIT & COMP	LITERATURE: INTRO FICTION/POETRY/DRAMA	PRENTICE HALL/2002
<u>12</u>	1997	WORLD LIT/COMP	THEMES IN WORLD LITERATURE	MCDUGAL-LITTELL/1989
<u>12</u>	8/13/2007	AP ENGLISH: LANGUAGE & COMP	LANGUAGE OF COMPOSITION	BEDFORD/ST. MARTIN/2008
<u>12</u>	8/13/2007	ENGLISH IV - IB	PERRINE'S SOUND & SENSE, 12/E	CENGAGE (THOMSON) 2008
<u>9-12</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: THE BASICS	HAMPTON BROWN/2001
<u>9-12</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: LEVEL A	HAMPTON BROWN/2001
<u>9-12</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: LEVEL B	HAMPTON BROWN/2001
<u>9-12</u>	4/22/2002	ELD/LANGUAGE ARTS	HIGH POINT: LEVEL C	HAMPTON BROWN/2001
MATH				
<u>9-12</u>	4/13/2009	ALGEBRA I/IA/IB	ALGEBRA I, CALIF. EDITION	HOLT, RINEHART/2008
<u>9-12</u>	4/24/2002	ALGEBRA IB	ALGEBRA I, CALIF. EDITION	PRENTICE HALL/2001
<u>9-12</u>	4/24/2002	GEOMETRY	GEOMETRY	GLENCOE/MCGRAW/2001
<u>9-12</u>	3/10/2003	ALGEBRA II/TRIG/GEOMETRY	ALGEBRA 2 W/TRIGONOMETRY	PRENTICE HALL/2001
<u>9-12</u>	6/16/2003	ALGEBRA II/TRIG - HONORS	ALGEBRA & TRIGONOMETRY	PRENTICE HALL/2005
<u>9-12</u>	1999	PRECALCULUS	PRECALCULUS, 4/E	MCDUGAL-LITTELL/1997
<u>9-12</u>	2006-07	PRECALCULUS - HONORS	PRECALCULUS W/UNIT CIRCLE TRIG, 4/E	THOMSON LEARNING/2006
<u>9-12</u>	1999	PRECALCULUS - HONORS	PRECALCULUS W/UNIT CIRCLE TRIG, 3/E	THOMSON LEARNING/1998
<u>11-12</u>	5/23/2005	PRECALCULUS - HONORS	PRECALCULUS W/TRIGONOMETRY	KEY CURRICULUM PRESS/2003
<u>9-12</u>	1999	INTRO STATISTICS	ELEMENTARY STATISTICS	PRENTICE HALL/1998
<u>9-12</u>	8/13/2001	AP STATISTICS	INTRO TO STATISTICS & DATA ANALYSIS	THOMSON LEARNING/2001
<u>9-12</u>	6/30/2003	CALCULUS (A/B & B/C)	CALCULUS: EARLY TRANSCENDENTALS, 5/E	THOMSON LEARNING/2003
<u>9-12</u>	1996	AP CALCULUS	CALCULUS 7 OF A SINGLE VARIABLE	HARPER COLLINS/1996
<u>11-12</u>	4/13/2009	BEG. PERSONAL FINANCE	MATHEMATICS FOR BUSINESS & PERSONAL FINANCE	GLENCOE/MCGRAW/2010

CUSD TEXTBOOK COMPLIANCE

SEPTEMBER 2009

HIGH SCHOOL - GRADE 9-12

<u>GRADE</u>	<u>ADOPTED</u>	<u>COURSE</u>	<u>TITLE</u>	<u>PUBLISHER/COPYRIGHT</u>
<u>SCIENCE</u>				
<u>9-10</u>	6/25/2007	COORDINATED SCIENCE I	PHYSICAL SCIENCE WITH EARTH SCIENCE	GLENCOE/MCGRAW/2006
<u>10-12</u>	6/25/2007	COORDINATED SCIENCE II	GLENCOE LIFE SCIENCE	GLENCOE/MCGRAW 2008
<u>9-12</u>	6/16/2008	BIOLOGY	BIOLOGY, CALIF.	MCDUGAL LITTELL 2008
<u>10-12</u>	6/16/2008	AP BIOLOGY	BIOLOGY, 8/E AP EDITION (CAMPBELL)	PEARSON/2008
<u>9-10</u>	6/16/2008	HMO BIOLOGY	BIOLOGY: CONCEPTS & APPLICATIONS (STARR)	CENGAGE (THOMSON)/2008
<u>10-12</u>	6/16/2008	CHEMISTRY	CHEMISTRY: MATTER & CHANGE (CALIF. EDITION)	GLENCOE/MCGRAW 2007
<u>10-12</u>	6/25/2007	AP/IB CHEMISTRY	CHEMISTRY, 9/E (CHANG)	MCGRAW-HILL/2007
<u>10-12</u>	6/25/2007	PHYSICS	HOLT PHYSICS - CA. EDITION (SERWAY)	HOLT, RINEHART/2007
<u>10-12</u>	6/25/2007	CONCEPTUAL PHYSICS	CONCEPTUAL PHYSICS (HEWITT)	PEARSON/2009
<u>10-12</u>	6/16/2008	AP PHYSICS-B	COLLEGE PHYSICS: A STRATEGIC APPROACH (KNIGHT)	PEARSON/2007
<u>10-12</u>	6/16/2008	AP PHYSICS-C	PHYSICS FOR SCIENTISTS & ENGINEERS, 2/E (KNIGHT)	PEARSON/2008
<u>10-12</u>	6/16/2008	ANATOMY & PHYSIOLOGY	ESSENTIALS OF ANATOMY & PHYSIOLOGY (MARTINI)	PEARSON/2007
<u>10-12</u>	5/7/2007	HMO/IB ANATOMY & PHYSIOLOGY	HUMAN ANATOMY & PHYSIOLOGY (MARIEB)	PEARSON/2007
<u>10-12</u>	5/7/2007	MARINE ECOLOGY	OCEANOGRAPHY (GARRISON)	CENGAGE (THOMSON)/2007
<u>10-12</u>	6/25/2007	MARINE ECOLOGY	MARINE BIOLOGY (CASTRO/HUBER)	MCGRAW-HILL/2007
<u>11-12</u>	5/7/2007	AP ENVIRONMENTAL SCIENCE	LIVING IN THE ENVIRONMENT (MILLER)	CENGAGE (THOMSON)/2007
<u>10-12</u>	6/25/2007	WILDLIFE/WORLD	ANIMAL: DEFINITIVE VISUAL GUIDE	DORLING KINDERSLEY/2005
<u>10-12</u>	6/25/2001	EARTH SCIENCE	MODERN EARTH SCIENCE	HOLT, RINEHART/2002
<u>10-12</u>	1999	ASTRONOMY	PROJECT STAR	KENDALL HUNT/1993
<u>HISTORY/SOCIAL SCIENCE</u>				
<u>9</u>	6/26/2006	GEOGRAPHY	WORLD GEOGRAPHY: BUILDING GLOBAL PERSPECTIVE	PRENTICE HALL/2007
<u>10</u>	5/23/2005	WORLD HISTORY	MODERN WORLD HISTORY: PATTERNS INTERACTION	MCDUGAL LITTELL/2006
<u>9</u>	5/23/2005	WORLD HISTORY - PRE IB/ACCL	WORLD HISTORY, 4/E (DUJIKER/SPIELVOGEL)	THOMSON LEARNING/2004
<u>10-12</u>	5/23/2005	AP EUROPEAN HISTORY	WESTERN EXPERIENCE, 8/E (CHAMBERS)	MCGRAW-HILL/2003
<u>10-12</u>	8/11/2008	AP EUROPEAN HISTORY	WESTERN EXPERIENCE, 9/E (CHAMBERS)	MCGRAW-HILL/2007
<u>11</u>	5/15/2006	U. S. HISTORY	AMERICAN VISION: MODERN TIMES - CA. EDITION	GLENCOE/MCGRAW/2006
<u>11</u>	5/15/2006	AP U. S. HISTORY	AMERICAN HISTORY: A SURVEY (BRINKLEY)	MCGRAW-HILL/2007

CUSD TEXTBOOK COMPLIANCE
SEPTEMBER 2009
HIGH SCHOOL - GRADE 9-12

<u>GRADE</u>	<u>ADOPTED</u>	<u>COURSE</u>	<u>TITLE</u>	<u>PUBLISHER/COPYRIGHT</u>
<u>10-12</u>	6/26/2006	PSYCHOLOGY	INTRO TO PSYCHOLOGY, 7/E	THOMSON LEARNING/2005
<u>10-12</u>	6/26/2006	AP PSYCHOLOGY	PSYCHOLOGY, 8/E (MYERS)	WORTH/2007
<u>10-12</u>	8/8/2005	PSYCHOLOGY IB	APPROACHES TO PSYCHOLOGY (GLASSMAN)	OPEN UNIV. PRESS/2004
<u>11-12</u>	5/23/2005	AP ART HISTORY	GARDNER'S ART THROUGH THE AGES, 12/E (KLEINER)	THOMSON LEARNING/2005
<u>12</u>	5/15/2006	AMERICAN GOVERNMENT	MAGRUDER'S AMERICAN GOVERNMENT - CA. EDITION	PRENTICE HALL/2006
<u>12</u>	5/15/2006	AP AMERICAN GOVERNMENT	AMERICAN GOVERNMENT: CONTINUITY & CHANGE	PEARSON/LONGMAN/2006
<u>12</u>	5/15/2006	ECONOMICS	ECONOMICS: PRINCIPLES IN ACTION	PRENTICE HALL/2007
<u>12</u>	11/14/2005	AP ECONOMICS	ECONOMICS, 16/E (MCCONNELL)	MCGRAW-HILL/2005
<u>12</u>	11/15/2004	LATIN AMERICAN HISTORY IB	HISTORY OF LATIN AMERICA (HAYNES)	HOUGHTON MIFFLIN/2004
<u>9-12</u>	8/13/2001	INTRO LAW/LEGAL STUDIES	CRIMINAL JUSTICE IN AMERICA	CONST. RIGHTS FOUNDATION
HEALTH				
<u>9</u>	6/28/2004	HEALTH EDUCATION	LIFETIME HEALTH	HOLT, RINEHART/2004
FOREIGN LANGUAGE/WORLD LANGUAGE				
<u>9-12</u>	6/28/2004	SPANISH I	REALIDADES 1	PRENTICE HALL/2004
<u>9-12</u>	6/28/2004	SPANISH II	REALIDADES 2	PRENTICE HALL/2004
<u>9-12</u>	6/28/2004	SPANISH III	REALIDADES 3	PRENTICE HALL/2004
<u>09-12</u>	6/25/2007	SPANISH FOR SPANISH SPEAKERS	EL ESPANOL PARA NOSOTROS LEVEL 1	GLENCoe/MCGRAW/2006
<u>09-12</u>	6/25/2007	SPANISH FOR SPANISH SPEAKERS	EL ESPANOL PARA NOSOTROS LEVEL 2	GLENCoe/MCGRAW/2006
<u>9-12</u>	8/16/2004	FRENCH I	DISCOVERING FRENCH NOUVEAU 1	MCDUGAL LITTELL/2004
<u>9-12</u>	8/16/2004	FRENCH II	DISCOVERING FRENCH NOUVEAU 2	MCDUGAL LITTELL/2004
<u>9-12</u>	8/16/2004	FRENCH III	DISCOVERING FRENCH NOUVEAU 3	MCDUGAL LITTELL/2004
<u>9-12</u>	6/16/2003	GERMAN I	DEUTSCH AKTUELL 1, 5/E	EMC/PARADIGM/2004
<u>9-12</u>	5/17/2004	GERMAN II	DEUTSCH AKTUELL 2, 5/E	EMC/PARADIGM/2004
<u>9-12</u>	5/17/2004	GERMAN III	DEUTSCH AKTUELL 3, 5/E	EMC/PARADIGM/2005
<u>9-12</u>	1999	JAPANESE I	ADVENTURES IN JAPANESE 1	CHENG & TSUI/1998
<u>9-12</u>	1999	JAPANESE II	ADVENTURES IN JAPANESE 2	CHENG & TSUI/1998
<u>9-12</u>	5/15/2006	JAPANESE II	GENKI 1 - INTEGRATED COURSE ELEM. JAPANESE	JAPAN TIMES/2004
<u>9-12</u>	5/15/2006	JAPANESE III & IV	GENKI 2 - INTEGRATED COURSE ELEM. JAPANESE	JAPAN TIMES/2004
<u>11-12</u>	5/15/2006	JAPANESE AP/IB	OBENTO SENIOR	CHENG & TSUI/2005
<u>11-12</u>	6/26/2006	JAPANESE AP/IB	YOOKOSO! CONTINUING W/CONTEMP. JAPANESE	MCGRAW-HILL/2004

CUSD TEXTBOOK COMPLIANCE

SEPTEMBER 2009

HIGH SCHOOL - GRADE 9-12

<u>GRADE</u>	<u>ADOPTED</u>	<u>COURSE</u>	<u>TITLE</u>	<u>PUBLISHER/COPYRIGHT</u>
<u>9-12</u>	1994	LATIN I	CAMBRIDGE LATIN COURSE, UNIT 1	CAMBRIDGE UNIV. PR./1988
<u>9-12</u>	1994	LATIN I, II	CAMBRIDGE LATIN COURSE, UNIT 2	CAMBRIDGE UNIV. PR./1988
<u>9-12</u>	1994	LATIN II	CAMBRIDGE LATIN COURSE, UNIT 3	CAMBRIDGE UNIV. PR./1992
<u>10-12</u>	11/13/2006	LATIN III, IV & AP	WHEELLOCK'S LATIN, 6/E	HARPER COLLINS/2005
<u>9-12</u>	11/14/2005	MANDARIN CHINESE I	NI HAO, VOL. 1	CHENG & TSUI/2002
<u>9-12</u>	8/8/2005	MANDARIN CHINESE II	NI HAO, VOL. 2	CHENG & TSUI/2004
<u>9-12</u>	8/8/2005	MANDARIN CHINESE III	NI HAO, VOL. 3	CHENG & TSUI/2004
<u>10-12</u>	8/14/2006	MANDARIN CHINESE IV/AP	INTEGRATED CHINESE LEVEL 1 PART 1	CHENG & TSUI/2005
<u>10-12</u>	8/14/2006	MANDARIN CHINESE IV/AP	INTEGRATED CHINESE LEVEL 1 PART 2	CHENG & TSUI/2005
<u>10-12</u>	8/14/2006	MANDARIN CHINESE IV/AP	INTEGRATED CHINESE LEVEL 2	CHENG & TSUI/2005
<u>9-12</u>	8/13/2007	AMERICAN SIGN LANGUAGE I	SIGNING NATURALLY LEVEL 1	DAWN SIGN PRESS/1993
<u>10-12</u>	8/13/2007	AMERICAN SIGN LANGUAGE II	SIGNING NATURALLY LEVEL 2	DAWN SIGN PRESS/1993
<u>11-12</u>	8/13/2007	AMERICAN SIGN LANGUAGE III	SIGNING NATURALLY LEVEL 3	DAWN SIGN PRESS/2001
<u>12</u>	6/26/2006	AMERICAN SIGN LANGUAGE IV	READING BETWEEN THE SIGNS	INTERCULTURAL PRESS/2006

CUSD TEXTBOOK COMPLIANCE
SEPTEMBER 2009
HIGH SCHOOL - GRADE 9-12

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **HIGH SCHOOL CLASS RANKINGS**

BACKGROUND INFORMATION

On February 11, 2008, the Board of Trustees approved a change in class ranking for the class of 2012. The approval was for a system of quintile ranking. We have since learned that quintile ranking is not available through AERIES, our student data system. Instead, AERIES provides either total ranking or decile ranking.

CURRENT CONSIDERATIONS

Class rankings can create an inaccurate picture of a student's achievement and promote inappropriate competition among students and parents. Rankings may not only distract from the core value of learning, but also serve as a point of possible discrimination for some CUSD students in the college admissions process. An example would be a student with a 3.9 GPA who may rank 125th in the class and not receive strong consideration by selective and highly selective colleges. High school principals agree that a decile rankings system would better meet the academic needs of our students. After much discussion, they agreed the most appropriate transition would be to implement decile rankings with the Class of 2012. The Scholar of Scholars Award would remain in place and would be determined at each site per existing Board policy.

FINANCIAL IMPLICATIONS

There are no fiscal implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Gail Richards, Interim Assistant Superintendent, Secondary Education, to respond to Trustee questions on this agenda item. It is respectfully recommended that the Board approve elimination of high school class rankings beginning with the Class of 2012 and institute decile rankings in its place.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **MEMORANDUM OF UNDERSTANDING BETWEEN SAN CLEMENTE
HIGH SCHOOL AND WESTED FOR THE QUANTUM CHEMISTRY
TUTORS STUDY**

BACKGROUND INFORMATION

WestEd is seeking the assistance of qualified chemistry teachers to study the effectiveness of Quantum Chemistry Tutors. The purpose of the study is to test the efficacy of the Quantum Chemistry Tutors, a suite of computer-based cognitive tutors that are designed to provide individual tutoring to high school students in twelve chemistry topics. These tutors represent comprehensive content for a full-year high school chemistry course. The study will include online training for 90 high school teachers across all participating districts and data collection on various measures for both teachers and students. The study will utilize a group-randomized design to examine how the use of the Quantum Chemistry Tutors affects student achievement in science. These twelve artificial intelligence web-based chemistry tutors, designed to assist students with high school chemistry, have been piloted with promising results and are now ready for field testing in California schools. San Clemente High School teacher, Autumn Chapman, has been selected to pilot a survey and web-based tutorial site sponsored by WestEd.

CURRENT CONSIDERATIONS

This board item requests Board approval of a Memorandum of Understanding between Capistrano Unified School District and WestEd, Exhibit A.

FINANCIAL IMPLICATIONS

This program is funded by a grant from the Institute of Education Sciences. The stipends are funded from a grant; therefore, there would be no impact on the District's general fund.

STAFF RECOMMENDATIONS

It is respectfully recommended that the Board approve the Memorandum of Understanding, Exhibit A, between Capistrano Unified and WestEd for the 2009-2010 and 2010-2011 school years.

MEMORANDUM OF UNDERSTANDING
BETWEEN Capistrano USD AND WestEd FOR the Quantum Chemistry Tutors Study

1. Purpose

This Memorandum of Understanding (MOU) outlines the agreement between WestEd and the Governing board of the Capistrano USD (hereinafter “the district”) to conduct the study of the Quantum Chemistry Tutors (hereinafter “the study”).

The study is funded by the US Department of Education’s Institute of Education Sciences (IES) and will take place over the course of the 2009-10 and 2010-11 school years. The purpose of the study is to test the efficacy of the Quantum Chemistry Tutors, a suite of computer-based cognitive tutors that is designed to provide individual tutoring to high school students in twelve chemistry topics. These tutors represent comprehensive content for a full-year high school chemistry course. The study will include online training for 90 high school teachers across all participating districts and data collection on various measures for both teachers and students. The study will utilize a group-randomized design to examine how the use of the Quantum Chemistry Tutors affects student achievement in science.

This MOU sets forth the agreement between the district and WestEd regarding the district’s role in the study. This is a non-financial agreement.

2. Terms of the MOU

This MOU is effective on the date of execution by the designated representative. This MOU expires February 28, 2012.

Any of the parties to this MOU may terminate this MOU without cause provided that written notice is given at least 45-60 days in advance.

This MOU may be amended by the mutual written consent of all parties.

3. Confidentiality

WestEd and its contractors agree to preserve the anonymity and confidentiality of all data involved in the study.

4. WestEd responsibilities:

WestEd shall:

Designate a contact person for this research project. WestEd’s contact person is:

Kathleen Lepori
Program Coordinator
WestEd
400 Seaport Court, Suite 222
Redwood City, CA 94063-2767
Telephone: (650) 381-6424
Email: [HYPERLINK “mailto:mtimms@wested.org”](mailto:HYPERLINKmailto:mtimms@wested.org) klepori@wested.org

Keep the participating schools apprised of all project activities, specifically trainings and observations (if needed), that may affect the schools’ planned activities.

Provide advance notice of all observations and interviews.

Provide participating teachers with informative materials to be sent out to parents.

Provide online training and access to the Quantum Chemistry Tutors to the teachers in the treatment group free of cost during the two-year study. Training and access to the Tutors (for one year) will be provided to the control teachers after the study is completed.

Provide a stipend totaling \$1,100 to the teachers in the control group over the course of the two-year study, and provide a stipend totaling \$1,800 to the teachers in the treatment group over the course of the two-year study.

5. District Responsibilities:

The district shall:

Designate a liaison to facilitate communications between the district and WestEd for coordinating the activities necessary to carry out this MOU. The district liaison for this research project is:

Name and Title: _____

Mailing Address: _____

Telephone: _____

Email: _____

Collaborate with WestEd, as needed, to facilitate the coordination of the research activities and support for any required permissions activities.

Facilitate the recruitment of teachers for the purposes of the study; teachers will be recruited only if they have at least two full years of teaching experience, are credentialed to teach chemistry, and are assigned to one or more non-AP general chemistry classes. Students will need to have access (in school or off campus) to the Internet and to computers that meet the Quantum Chemistry Tutors requirements.

Provide WestEd researchers with California State Chemistry Standardized Test scores—for all students in both the treatment and the control group.

Provide WestEd researchers with the most recent data on student prior performance on state tests in mathematics and reading—for all students in both the treatment and the control group.

In witness hereof, the parties hereby execute this Memorandum of Understanding.

WestEd

The Governing Board of the Capistrano USD

Signature:

Signature:

Printed Name:

Printed Name:

Title:

Title:


Date:

Date:

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,
AND COMMERCIAL WARRANTS**

BACKGROUND INFORMATION

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$3,474,080.48 with funding coming from the following district funds. The warrants total \$15,855,656.84.

TOTAL PURCHASE ORDER BOARD LISTING BY FUND OCTOBER 13, 2009

		<u>Total Amount</u>
Fund 01	General Fund	\$2,883,195.79
Fund 11	Adult Ed Fund	\$5,791.00
Fund 12	Child Development Fund	\$23,881.78
Fund 13	Cafeteria Fund	\$419,996.45
Fund 14	Deferred Maintenance Fund	\$33,365.39
Fund 25	Capital Facilities Fund	\$17,878.79
Fund 68	Worker's Comp Fund	\$30,465.66
Fund 69	Health & Welfare Fund	\$3,612.00
Fund 70	Property & Liability Fund	\$25,376.83
		\$3,443,563.69
CFD's	Mello-Roos	\$30,516.79
		<u>\$3,474,080.48</u>

FINANCIAL IMPLICATIONS

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Education approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910058	Action Learning Systems, Inc.	\$2,000	9/4/2009	9/4/2009	Training for CUSD teachers for vocabulary development for English learners at Marco Forster Middle School	Title I
C0809209**	School Services of California	\$21,000 *	4/30/2009	6/30/2010	Assist CUSD in using categorical monies more efficiently	General Fund
I0910058	Orange County Department of Education	\$10,000	9/15/2009	6/30/2010	Leadership and library media support services to CUSD staff	General Fund
C0910059	Luce, Forward, Hamilton & Scripps LLP	\$75,000	6/8/2009	6/30/2010	Legal services for Superintendents's office	General Fund
I0910060	Blind Childrens Learning Center	\$20,160	8/27/2009	6/30/2010	Vision assessments for CUSD students	Special Education Apportionment
C0809049	Atkinson, Andelson, Loya, Ruud & Romo	\$150,000 *	7/1/2008	6/30/2011	Legal advise for Board meeting agenda development and Brown Act compliance during Board meetings	General Fund
C0809041	Art Masters, Inc.	\$5,884	10/14/2009	6/30/2010	Instructional art classes at Don Juan Avila Elementary	Gift

Contract documents are on file in the Purchasing Department.

* Amendment to increase original contract dollar amount to provide further service.

** Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0910061	Susan Melly	\$36,000	8/19/2009	6/30/2010	Informal dispute resolution	Special Education
I0910062	Skyhawks	\$16,500	9/21/2009	6/30/2010	Weekly playground games, activities and physical education for students at Tijeras Creek	Gift/PTA
C0809007	Meet the Masters	\$4,315	7/1/2009	6/30/2010	Instructional art classes and assemblies at Clarence Lobo	Gift/PTA
I0910064	Professional Tutors of America	\$35,000	7/1/2009	6/30/2010	Intensive tutoring services for CUSD Indian Education students	General Fund
I0910065	Metamorphosis Enterprises	\$695	11/16/2009	11/16/2009	Assembly, traveling insect and arthropod zoo at Arroyo Vista	PTA
I0910066	Pioneer Living	\$650	11/13/2009	11/13/2009	Assembly, journey back in time traveling hands on pioneer museum at Arroyo Vista	PTA
C0809007	Meet the Masters	\$4,409	7/1/2009	6/30/2010	Instructional art classes and assemblies at Arroyo Vista	PTA

Contract documents are on file in the Purchasing Department.

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**Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809007	Meet the Masters	\$2,669	7/1/2009	6/30/2010	Instructional art classes and assemblies at Tijeras Creek	Gift
C0809007	Meet the Masters	\$3,903	7/1/2009	6/30/2010	Instructional art classes and assemblies at Wood Canyon	Gift
C0809007	Meet the Masters	\$2,418 *	7/1/2009	6/30/2009	Instructional art classes and assemblies at Oso Grande	PTA
C0809047	California Weekly Explorer, Inc.	\$1,010	4/19/2010	4/20/2010	Assembly, Walk Through the American Revolution at Canyon Vista I	PTA
C0809047	California Weekly Explorer, Inc.	\$1,010	5/24/2010	5/25/2010	Assembly, Walk Through the American Revolution at Marian Bergeson	PTA
C0809047	California Weekly Explorer, Inc.	\$925	11/2/2009	11/5/2009	Assembly, Walk Through California at Las Flores ES	PTA
C0809047	California Weekly Explorer, Inc.	\$935	11/16/2009	11/17/2009	Assembly, Walk Through California at Marian Bergeson	PTA

Contract documents are on file in the Purchasing Department.

* Amendment to increase original contract dollar amount to provide further service.

** Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809041	Art Masters, Inc.	\$5,892	7/1/2009	6/30/2010	Instructional art program at Reilly	PTA
I0910067	N Effect Productions	\$2,230	10/2/2009	6/18/2010	DJ services for dances at Bernice Ayers MS	ASB
C0809179	Orange County Performing Arts Center	\$650	11/6/2009	11/6/2009	Assembly, Jim Gamble Puppet Production of Peter & the Wolf at Arroyo Vista	PTA
C0809179	Orange County Performing Arts Center	\$850	10/13/2009	10/13/2009	Assembly, The Imagination Machine presents Who, What, When & Where at Tijeras Creek	Gift
C0809179	Orange County Performing Arts Center	\$925	9/28/2009	9/28/2009	Assembly, Razzle Bam Boom: All That Trash at Hidden Hills	PTA
I0910068	Motivational Media Assemblies	\$878	11/1/2009	11/1/2009	Assembly speaker for Red Ribbon week at Bernice Ayers MS	PTSA
C0809061	Imagination Machine	\$1,265	1/19/2010	1/19/2010	Assembly, performers act out stories that the students have written at Tijeras Creek	Gift

Contract documents are on file in the Purchasing Department.

*Amendment to increase original contract dollar amount to provide further service.

**Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809061	Imagination Machine	\$1,575	10/16/2009	10/16/2009	Assembly, performers act out stories that the students have written at San Juan	PTA
C0809007	Meet the Masters	\$6,989	7/1/2009	6/30/2010	Instructional art classes and assemblies at George White	PTA
C0809007	Meet the Masters	\$116 *	7/1/2009	6/30/2010	Classroom art lessons at Del Obispo	PTA
C0809047	California Weekly Explorer, Inc.	\$1,300	1/8/2010	1/13/2010	Assembly, Walk Through California at Ambuehl	PTA
C0809047	California Weekly Explorer, Inc.	\$1,000	2/2/2010	2/4/2010	Assembly, Walk Through California at Tijeras Creek	Gift
C0809047	California Weekly Explorer, Inc.	\$1,010	4/13/2010	4/14/2010	Assembly, Walk Through the American Revolution at Ambuehl	PTA
C0809041	Art Masters, Inc.	\$4,424	10/14/2009	6/1/2010	Instructional art program at Hidden Hills	Gift

Contract documents are on file in the Purchasing Department.

* Amendment to increase original contract dollar amount to provide further service.

** Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809041	Art Masters, Inc.	\$6,000	10/15/2009	6/30/2010	Instructional art program at Bergeson	PTA
C0809041	Art Masters, Inc.	\$4,741	9/29/2009	2/23/2010	Instructional art program at Castille	PTA
I0910069	Action Learning Systems, Inc.	\$12,000	9/2/2009	1/20/2010	Data analysis of Benchmark program at Las Palmas	Gift
OCDE 10134	Orange County Department of Education	\$566	4/15/2010	4/15/2010	Assembly, Surviving Our Standards at Tijeras Creek	Gift
C0809150	PJHM Architects	\$5,000 *	7/1/2009	6/30/2010	Architectural services for various projects Districtwide	Developer Fees

Contract documents are on file in the Purchasing Department.
*Amendment to increase original contract dollar amount to provide further service.
**Amendment to increase term of contract.

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....OCTOBER 13, 2009

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
291553	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/SJHHS	4,361.53
291554	12	SARADHI, SAUMYA	ParntFee/Undesig /Dstrctwd	270.00
291555	12	BETHUNE, LISA	ParntFee/Undesig /Dstrctwd	482.50
291556	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	333.57
291557	1	ALVARADO, CYNTHIA	NPS /PuplTran/Dstrctwd	3,187.80
291558	1	PHILLIPS, TODD AND/OR KIMBERLY	NPS /PuplTran/Dstrctwd	8,427.30
291559	1	CATHEDRAL HOME FOR CHILDREN	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	13,913.00
291560	1	DICK BLICK WEST	SpplsNonI/Sch Adm /Dstrctwd	1,500.00
291561	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Reilly	193.78
291562	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/VDMMS	1,642.47
291563	1	GLASS SPECTRUM	InstMtls/Instrctn/NHMS	500.00
291564	1	NASCO WEST	InstMtls/Instrctn/DJAMS	2,133.05
291565	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	18,885.00
291566	1	DEVEREUX - VICTORIA	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	8,991.00
291567	1	UNIVERSITY OF OREGON/SWIS	Rnt&Repr/Instrctn/RH Dana	250.00
291568	1	DISCOUNT OFFICE SERVICES	SpplsNonI/TIS /Dstrctwd	500.00
291569	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	438.19
291570	1	SEHI COMPUTER	Rntl:Oth/Sch Adm /LadraElm	233.81
291571	13	PAPA JOHNS PIZZA	FdPrshbl/FoodServ/Dstrctwd	100,000.00
291572	1	MCGRAW-HILL/SRA	K-8 Stat/Instrctn/Dstrctwd	5,512.99
291573	1	MCGRAW-HILL/SRA	K-8 Stat/Instrctn/Dstrctwd	1,886.05
291574	1	SCOTT FORESMAN	K-8 Stat/Instrctn/Dstrctwd	78,547.08
291575	1	SCOTT FORESMAN	K-8 Stat/Instrctn/Dstrctwd	7,435.26
291576	12	MARLIN LEASING	Rntl:Oth/Pup Serv/Dstrctwd	799.32
			Rntl:Oth/Sch Adm /Dstrctwd	799.31
291577	1	ALL STATES ENVELOPE CO	SpplsNonI/Grph Art/Dstrctwd	679.88
291578	1	GECKO MICRO SOLUTIONS	Rntl:Oth/PuplTran/Dstrctwd	495.00
291579	13	DAVID CASTANEDA DISTRIBUTING	FdPrshbl/FoodServ/Dstrctwd	80,000.00
291580	1	COLLINS BUSINESS EQUIPMENT	Rnt&Repr/SEothIns/Dstrctwd	600.00
291581	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/Custodil/CVHS	8,462.48
291582	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/Custodil/ANHS	7,703.02
291583	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/Custodil/SJHHS	5,571.51
291584	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/Custodil/SCHS	9,332.35
291585	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/Custodil/Tesoro	8,384.57
291586	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/Custodil/DHHS	5,395.84
291587	1	BEAMAN'S CONCRETE PUMP RENTAL	SpplsNonI/RR:Bldgs/Dstrctwd	249.00
291588	1	DUNN-EDWARDS CORP	SpplsNonI/RR:Bldgs/Dstrctwd	3,273.95
291589	1	PRECISION AIR COND & MECH INC	SpplsNonI/RR:Bldgs/Arroyo V	6,829.51
291590	1	CMS COMMUNICATIONS INC	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
291591	1	CINTAS CORP	SpplsNonI/RR:Bldgs/Dstrctwd	3,000.00
291592	1	LIBERTY FLAGS	SpplsNonI/Custodil/Dstrctwd	1,541.53
291593	1	LIBERTY FLAGS	SpplsNonI/Sch Adm /DHHS	49.18

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PO No.	Fund	Vendor	Description	Amount
291594	1	CHAMPION CHEMICAL CO	SpplsNonI/Custodil/Dstrctwd	5,094.29
291595	1	PROGRESSUS THERAPY LLC	NPA /NPA /Dstrctwd	24,999.00
			Sub NPA /NPA /Dstrctwd	31,201.00
291596	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Dstrctwd	13,848.31
291597	1	MCGRAW-HILL/SRA	InstMtls/SDCInstr/Dstrctwd	17,455.31
291598	13	PACKAGING MACHINERY & PARTS	EuipRpr /FoodServ/Dstrctwd	726.45
291599	1	SACRAMENTO COUNTY OFFICE OF ED	CnsltNon/StDev In/Dstrctwd	375.00
291600	1	SPARKLETTS	SpplsNonI/HlthServ/Dstrctwd	300.00
291601	1	SPARKLETTS	SpplsNonI/Sch Adm /Dstrctwd	500.00
291602	1	VERNON LIBRARY SUPPLIES INC	SpplsNonI/Libr&Med/Dstrctwd	227.34
291603	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/HlthServ/Dstrctwd	25.00
291604	12	THOMSON WEST/BARCLAYS	SpplsNonI/SupvAdmn/Dstrctwd	68.00
291605	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/Dstrctwd	2,239.11
291606	1	SMART & FINAL IRIS #399	SpplsNonI/Sch Adm /Dstrctwd	3,000.00
291607	1	PEARSON EDUCATION	9-12 Sta/Instrctn/Dstrctwd	3,825.39
291608	1	CAMBIUM LEARNING	InstMtls/Instrctn/Dstrctwd	822.72
291609	1	GOPHER ATHLETIC	InstMtls/Instrctn/Concordi	300.00
291610	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	44.89
291611	69	STROUD, KEITH R	Serv&Op /Enterprs/Dstrctwd	3,612.00
291612	12	GULLINE, TERI	ParntFee/Undesig /Dstrctwd	270.00
291613	12	LONG, SEPIDEH	ParntFee/Undesig /Dstrctwd	270.00
291614	12	SUTTER, KAMI	ParntFee/Undesig /Dstrctwd	270.00
291615	25	DELL COMPUTER	Serv&Op /Fac Acq /OsoGrand	359.14
291616	1	IPARADIGMS LLC	InstMtls/Instrctn/DHHS	3,427.73
291617	1	DANBRU WIRE & CABLE INC	InstMtls/Instrctn/Palisade	209.39
291618	1	SEHI COMPUTER	SpplsNonI/Sch Adm /SJHHS	1,237.29
291619	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/NHMS	22,500.00
291620	1	STAPLES ADVANTAGE	InstMtls/Instrctn/ANHS	3,000.00
291621	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	611.39
291622	1	COMMUNICATIONS USA	SpplsNonI/Sch Adm /RH Dana	100.61
291623	1	CINTAS	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
291624	1	PRAXAIR	Serv&Op /Instrctn/ANHS	350.00
291625	1	CINTAS	SpplsNonI/Sch Adm /Dana ENF	550.00
291626	1	BESAM ENTRANCE SOLUTIONS	Rntl:Oth/RR:Bldgs/Dstrctwd	1,895.22
291627	25	CULVER-NEWLIN INC	InstMtls/Fac Acq /OsoGrand	5,911.54
291628	25	CAMCOR INC	InstMtls/Fac Acq /OsoGrand	692.89
291629	25	CALIFORNIA WESTERN VISUALS	NonCapEq/Fac Acq /OsoGrand	1,324.58
291630	14	BENS ASHPALT INC.	Rntl:Oth/RR:Bldgs/Palisade	17,021.00
291631		VOID	VOID	0.00
291632	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/RH Dana	1,511.62
291633	1	HARDY & HARPER INC	Rntl:Oth/RR:Bldgs/RH Dana	14,910.75
291634	1	SAN DIEGO CTY SUPERINTENDENT	CnfrNonI/SupvAdmn/Dstrctwd	21,000.00
291635	1	GLENCOE DIV OF	Txt Dist/Instrctn/SJHHS	2,103.91
291636	1	GLENCOE DIV OF	Txt Dist/Instrctn/Tesoro	5,217.32
291637	1	BUDGETEXT	Txt Dist/Instrctn/DHHS	466.81
291638	1	HOLT MCDUGAL	Txt Dist/Instrctn/DHHS	5,073.49
291639	1	PEARSON EDUCATION	Txt Dist/Instrctn/DHHS	4,929.91
291640	1	BUDGETEXT	Txt Dist/Instrctn/SCHS	51.71
291641	1	HOLT MCDUGAL	Txt Dist/Instrctn/SCHS	845.15
291642	1	DAWN SIGN PRESS	Txt Dist/Instrctn/SCHS	717.63

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291643	1	HOLT MCDUGAL	Txt Dist/Instrctn/CVHS	422.58
291644		VOID	VOID	0.00
291645	1	SADDLEBACK COLLEGE	InstMtls/Instrctn/DHHS	1,000.00
291646	1	SADDLEBACK COLLEGE	InstMtls/Instrctn/DHHS	1,000.00
291647	1	UNIVERSITY OF COLORADO	InstMtls/Instrctn/DHHS	500.00
291648	1	SADDLEBACK COLLEGE	InstMtls/Instrctn/DHHS	1,000.00
291649	1	SADDLEBACK COLLEGE	InstMtls/Instrctn/DHHS	1,000.00
291650	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Enterprs/Dstrctwd	376.83
291651	68	MARSH RISK & INSURANCE SERVICE	Oth Ins /Enterprs/Dstrctwd	29,680.00
291652	70	MAIER INTERNATIONAL INC	Serv&Op /Enterprs/Dstrctwd	25,000.00
291653	1	SCHOOL SERVICES OF CALIFORNIA	Serv&Op /Prsnl:HR/Dstrctwd	4,336.77
291654	1	PEARSON EDUCATION	Txt Dist/Instrctn/CVHS	1,987.87
291655	1	SPECIALIZED TRANSPORTATION INC	Serv&Op /Instrctn/VarSites	1,555.00
291656	1	SEHI COMPUTER	SplsNonI/TIS /Dstrctwd	663.68
291657	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/MFMS	6,622.88
291658	1	ORANGE COUNTY SCH BOARDS ASSN	CnfrNonI/Board /Dstrctwd	30.00
291659	1	ORANGE COUNTY HEALTH CARE	Op&Hskpg/Opr:Util/Dstrctwd	5,000.00
291660	1	MACGILL DISCOUNT NURSE SUPPLY	SplsNonI/Sch Adm /Dstrctwd	168.77
291661	1	CA STATE UNIV SAN BERNARDINO	CnfrNonI/Enterprs/ANHS	130.00
291662	1	MEDCO SCHOOL FIRST AID	InstMtls/CurAthlt/ANHS	3,224.52
291663	1	BORDERS BOOKS & GIFTS	InstMtls/Instrctn/RH Dana	128.36
291664	1	MARSHALL, KIM	SplsNonI/SupvAdmn/RH Dana	50.00
291665	12	HANDWRITING W/O TEARS	InstMtls/Instrctn/Dstrctwd	1,113.28
291666	1	CSBA	CnfrNonI/Board /Dstrctwd	195.00
291667	1	MILLER, KAREN "CANDY"	CnsltNon/SupvAdmn/Dstrctwd	24,999.00
			Subagrmt/SupvAdmn/Dstrctwd	87,001.00
291668	1	RICHARDS, GAIL	Subagrmt/SupvAdmn/Dstrctwd	95,000.00
			CnsltIns/SupvAdmn/Dstrctwd	25,000.00
291669	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/RH Dana	1,986.86
291670	1	TROXELL COMMUNICATIONS INC	SplsNonI/Sch Adm /LFMS	220.00
			SplsNonI/Sch Adm /LF Elem	109.84
291671		VOID	VOID	0.00
291672	1	SOUTHWEST SCHOOL SUPPLY	St Rcpts/Undesig /Dstrctwd	1,535.55
291673	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	2,640.45
291674	1	CLASSIC SCHOOL PORTRAITS	SplsNonI/Pub Info/Dstrctwd	5,946.84
291675	12	TE, CARLA	ParntFee/Undesig /Dstrctwd	270.00
291676	1	AMERICAN LOGISTICS COMPANY LLC	Serv&Op /PuplTran/Dstrctwd	75,000.00
291677	1	HOLT MCDUGAL	K-8 Stat/Instrctn/Dstrctwd	245,000.00
291678	11	EDUCATIONAL TESTING SERVICE	Serv&Op /Instrctn/Dstrctwd	3,101.00
291679	1	CRAIG'S CPR & FIRST AID	SplsNonI/HlthServ/Dstrctwd	13.05
291680	1	HITT MARKING DEVICE	SplsNonI/DW Unrst/Dstrctwd	2,500.00
291681	1	DELL COMPUTER	NonCapEq/Enterprs/BAMS	892.50
291682	1	DELL COMPUTER	SplsNonI/TIS /Dstrctwd	716.18
291683	1	DANBRU WIRE & CABLE INC	InstMtls/Instrctn/Palisade	63.94
291684	1	HEADSETS.COM	SplsNonI/TIS /Dstrctwd	112.23
291685	68	STAPLES ADVANTAGE	SplsNonI/Enterprs/Dstrctwd	250.33
291686	1	ELTEC REFRIGERATION	Rntl:Oth/RR:Bldgs/Dstrctwd	32,000.00
291687	1	IMAGE 2000	InstMtls/Instrctn/Concordi	1,046.60
291688	1	OFFICE DEPOT	SplsNonI/Sch Adm /FrshStrt	500.00
291689	1	IMAGE 2000	InstMtls/Instrctn/Palisade	1,053.34
291690		VOID	VOID	0.00

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PO No.	Fund	Vendor	Description	Amount
291691	1	IMAGE 2000	InstMtls/Instrctn/Wagon Wh	1,000.00
291692	1	MUSIC 123	InstMtls/Instrctn/Arroyo V	78.29
291693	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Bergeson	3,000.00
291694	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/RSPInstr/Dstrctwd	100.00
291695	1	COMPUTER SECURITY PROD	SpplsNonI/Sch Adm /Malcom	582.97
291696	1	SEHI COMPUTER	NonCapEq/Enterprs/Tesoro	885.08
291697	1	DISCOUNT OFFICE SERVICES	SpplsNonI/TIS /Dstrctwd	500.00
291698	1	APPLE COMPUTER INC	InstMtls/Instrctn/RH Dana	37.19
291699	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/RSPInstr/Bathgate	60.00
291700	1	IMAGE WORKS	InstMtls/Instrctn/Dstrctwd	400.34
291701	1	STAPLES ADVANTAGE	SpplsNonI/Sch Adm /Don Juan	54.01
291702	1	B & H PHOTOGRAPHY	SpplsNonI/RR:Bldgs/DHHS	663.26
291703	68	MCMAHAN DESK INC	SpplsNonI/Enterprs/Dstrctwd	407.81
291704	1	SAN DIEGO ENERGY EFFICIENT	SpplsNonI/RR:Bldgs/Dstrctwd	2,382.36
291705	1	BARRETT-ROBINSON INC	SpplsNonI/Sch Adm /SJHHS	215.00
291706	1	BARRETT-ROBINSON INC	NonCapEq/Sch Adm /SJHHS	587.00
291707	1	COMMUNICATIONS USA	SpplsNonI/Enterprs/LadraElm	208.28
291708	1	WEST-LITE SUPPLY CO INC	SpplsNonI/Sch Adm /SJHHS	89.45
291709	14	HARDY & HARPER INC	Rntl:Oth/RR:Bldgs/Wagon Wh	1,200.00
291710	14	HARDY & HARPER INC	Rntl:Oth/RR:Bldgs/Tesoro	1,200.00
291711	1	NvLS PROFESSIONAL SERVICES LLC	CnsltNon/TIS /Dstrctwd	20,000.00
291712	1	DELL COMPUTER	SpplsNonI/Sch Adm /Dstrctwd	147.89
291713	1	DELL COMPUTER	SpplsNonI/Sch Adm /Dstrctwd	147.89
291714	1	GREG LARSON SPORTS	InstMtls/Instrctn/CVHS	228.69
291715	1	VERNON LIBRARY SUPPLIES INC	SpplsNonI/Libr&Med/Dstrctwd	330.28
291716	1	SELPA ADMINISTRATORS OF CA	Dues&Mmb/SupvAdmn/Dstrctwd	600.00
291717	13	CSBA	CANtrNet/FoodServ/Dstrctwd	275.00
291718	1	LIBERTY FLAGS	SpplsNonI/Sch Adm /Concordi	150.72
291719	1	G PATINO SCREEN PRINTING	SpplsNonI/Sch Adm /MFMS	1,343.75
291720	1	JOSTENS	InstMtls/Instrctn/SCHS	406.55
291721	1	JOSTENS	InstMtls/Instrctn/SCHS	423.40
291722	1	JOSTENS	InstMtls/Instrctn/SCHS	140.64
291723	12	REDMAN, CAROLYN	ParntFee/Undesig /Dstrctwd	270.00
291724	12	BASILIO, JENNIFER	ParntFee/Undesig /Dstrctwd	270.00
291725	12	BEYER, JULIE	ParntFee/Undesig /Dstrctwd	270.00
291726	12	RIDDLE, KAREN	ParntFee/Undesig /Dstrctwd	270.00
291727	12	HENKIN, CAROLE	ParntFee/Undesig /Dstrctwd	270.00
291728	12	FERRANTO, ROCHELLE	ParntFee/Undesig /Dstrctwd	270.00
291729	12	KENNEY, MARIE	ParntFee/Undesig /Dstrctwd	397.00
291730	12	BREEN, LYNN	ParntFee/Undesig /Dstrctwd	412.50
291731	1	AMBCO ELECTRONICS	Rntl:Oth/Spch Aud/Dstrctwd	1,459.94
291732	1	DICK BLICK WEST	InstMtls/Instrctn/NHMS	1,064.73
291733	1	DICK BLICK WEST	InstMtls/Instrctn/ANHS	103.19
291734	1	GOV CONNECTION INC	InstMtls/SEOthIns/Dstrctwd	406.31
291735	1	THINK SOCIAL PUBLISHING INC.	InstMtls/SDCInstr/Bergeson	57.29
291736	1	LAKESHORE	InstMtls/SDCInstr/Wood Cyn	255.13
291737	1	LAKESHORE	InstMtls/SDCInstr/Wood Cyn	276.87
291738	1	THE LIFE TRENDS GROUP TLTG INC	InstMtls/SDCInstr/Dstrctwd	38.06
291739	1	HAAN CRAFTS	InstMtls/Instrctn/LFMS	1,500.00
291740		VOID	VOID	0.00

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291741	1	STUDENT SUPPLY	SpplsNonI/SupvAdmn/Kinoshta	325.54
291742	1	NEWS 2 YOU	InstMtls/SE0thIns/Dstrctwd	140.00
291743	11	CA DEPT OF ED	Serv&Op /Instrctn/Dstrctwd	1,800.00
291744	1	LAKESHORE	InstMtls/SDCInstr/VDMMS	260.00
291745	1	COLLEGE BOARD, THE	SpplsNonI/PuplTest/Dstrctwd	200.00
291746	1	ACT PUBLICATION SALES	Serv&Op /PuplTest/Dstrctwd	400.00
291747	1	DEAFINITELY PROFESSIONAL	Serv&Op /GuidCnsl/Dstrctwd	500.00
291748	1	THERAPRO	InstMtls/SDCInstr/Bergeson	178.87
291749	1	REMEDIA PUBLICATIONS	InstMtls/SDCInstr/Bergeson	320.42
291750	1	DELL COMPUTER	NonCapEq/Enterprs/Tesoro	892.50
291751	14	CUSTOM CRAFT FLOORING	Rntl:Oth/RR:Bldgs/Foxboro	1,819.22
291752	1	OC TREASURER	SpplsNonI/RR:Bldgs/Dstrctwd	64.00
291753	1	PRIME FABRICATION	SpplsNonI/RR:Bldgs/Dstrctwd	225.00
291754	1	ELTEC REFRIGERATION	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
291755	1	PACIFIC PEDIATRIC THERAPY INC.	NPA /NPA HLTH/Dstrctwd	24,999.00
			Sub NPA /NPA HLTH/Dstrctwd	25,001.00
291756	1	LESLIE'S POOL SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
291757	13	CIRCLE VENTURE LLC	FdPrshbl/FoodServ/Dstrctwd	50,000.00
291758	1	CONTROL AIR CONDITIONING CORP	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
291759	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/BAMS	4,086.00
291760	1	SO COAST AIR QUALITY MGMT	Serv&Op /RR:Bldgs/Dstrctwd	6,000.00
291761	1	GANAHL LUMBER	SpplsNonI/RR:Bldgs/Dstrctwd	4,552.58
291762	1	PREMIERE WATER SERVICES	SpplsNonI/RR:Bldgs/Dstrctwd	1,000.00
291763		VOID	VOID	0.00
291764	25	MTGL	Bldg Imp/Fac Acq /OsoGrand	285.00
291765	1	CERTIFIED TRANSPORTATION	Charter /DW Undst/Dstrctwd	20,000.00
291766	1	PACIFIC COACHWAYS	Charter /DW Undst/Dstrctwd	20,000.00
291767	1	GOLD COAST HOT DOGGER TOURS	Charter /DW Undst/Dstrctwd	30,000.00
291768	1	TRANSPORTATION CHARTER SERVICE	Charter /DW Undst/Dstrctwd	60,000.00
291769	1	ROADWAYS INT INC	Charter /DW Undst/Dstrctwd	40,000.00
291770	1	SOUTHERN CALIFORNIA GRAY LINE	Charter /DW Undst/Dstrctwd	15,000.00
291771	1	DRIVE SOLUTIONS	SpplsNonI/RR:Bldgs/Dstrctwd	390.00
291772	1	BRAGG CRANE SERVICE INC	Serv&Op /RR:Bldgs/ANHS	3,259.50
291773	1	PRECISION AIR COND & MECH INC	Serv&Op /RR:Bldgs/DHHS	2,068.18
291774	1	PRECISION AIR COND & MECH INC	Rntl:Oth/RR:Bldgs/ArroyoMS	6,821.51
291775	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Bergeson	300.00
291776	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/RSPInstr/CVHS	535.00
			InstMtls/SDCInstr/CVHS	620.00
291777	1	DELL COMPUTER	InstMtls/Instrctn/CanViste	798.59
291778	1	SEHI COMPUTER	InstMtls/Instrctn/SCHS	3,557.76
291779	1	DELL COMPUTER	InstMtls/Instrctn/VdelMarE	133.10
291780	13	RED RIVER COMMODITIES	Fd Frzn /FoodServ/Dstrctwd	10,000.00
291781	1	DEPT OF MOTOR VEHICLES	SpplsNonI/Dist Veh/Dstrctwd	126.00
291782	1	OFFICE DEPOT	St Rcpts/Undesig /Dstrctwd	3,171.15
291783	1	WAXIE	St Rcpts/Undesig /Dstrctwd	2,107.84
291784	1	SPRINT/NEXTEL COMMUNICATIONS	SpplsNonI/RR:Bldgs/Dstrctwd	76.11
291785	12	MCAHAN DESK INC	InstMtls/Instrctn/LF Elem	1,083.15
291786	1	INTEGRATED BUSINESS SOLUTIONS	Rnt&Repr/Instrctn/VarSites	5,113.97
291787	12	INTEGRATED BUSINESS SOLUTIONS	Rntl:Oth/Pup Serv/Dstrctwd	88.09
			Rntl:Oth/Sch Adm /Dstrctwd	88.09

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291788	1	INTEGRATED BUSINESS SOLUTIONS	Rnt&Repr/Instrctn/VarSites	2,446.88
291789	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/SupvAdmn/Dstrctwd	61.98
291790	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/SupvAdmn/Dstrctwd	20.97
291791	1	WENGER CORPORATION	InstMtls/Instrctn/Arroyo V	473.76
291792	1	WAL MART S.C.	InstMtls/SE0thIns/Dstrctwd	2,000.00
291793	1	ACCREDITING COMM F/SCHLS	Serv&Op /SupvAdmn/Dstrctwd	750.00
291794	1	SHILOH TREATMENT CENTER INC	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	6,006.00
291795	1	CASBO VENDOR SHOW	CnfrNonI/Purch /Dstrctwd	20.00
291796	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	24,999.00
			Sub NPA /NPA /Dstrctwd	7,694.00
291797	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	3,288.60
291798	1	ROUTLEY ENTERPRISES	St Rcpts/Undesig /Dstrctwd	1,030.95
291799	1	JANNEY, MICHAEL & VANESSA	Serv&Op /SE0thIns/Dstrctwd	5,700.00
291800	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	115.06
291801	1	JANNEY, MICHAEL & VANESSA	Serv&Op /SE0thIns/Dstrctwd	5,700.00
291802	1	JANNEY, MICHAEL & VANESSA	Serv&Op /PuplTran/Dstrctwd	1,333.80
291803	1	BLIND CHILDRENS LEARNING CTR	NPS /NPS /Dstrctwd	7,671.00
291804	1	RED ROCK CANYON SCHOOL	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	4,001.00
291805	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	22,026.00
291806	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	22,026.00
291807	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	43,971.00
291808	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	19,936.00
291809	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	22,026.00
291810	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	13,065.00
291811	1	OKIN, BARBARA & STUART	Residtl /NPS /Dstrctwd	4,200.00
291812	1	EMILY GRIFFITH CENTER	Residtl /NPS /Dstrctwd	110.20
291813	1	PACIFIC PEDIATRIC THERAPY INC	NPA /NPA HLTH/Dstrctwd	2,640.00
291814	1	SPEECH LANGUAGE, THE	Serv&Op /SE0thIns/Dstrctwd	5,700.00
291815	1	THE OFFICES OF ABBY ROZENBERG	Serv&Op /SE0thIns/Dstrctwd	15,750.00
291816	1	DELL COMPUTER	NonCapEq/Sch Adm /SJHHS	1,722.86
291817	1	STAPLES BUSINESS ADVANTAGE	InstMtls/SDCInstr/SCHS	39.29
291818	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SE0thIns/Dstrctwd	1,000.00
291819	1	IMAGE 2000	InstMtls/Instrctn/BAMS	186.83
291820	1	SEHI COMPUTER	InstMtls/Instrctn/SCHS	1,638.26
291821	1	FROGUTS INC	InstMtls/Enterprs/NHMS	556.00
291822	1	SANTILLANA PUBL CO	InstMtls/Instrctn/Moulton	1,220.00
291823	1	APEX LEARNING INC	Subagrmt/Instrctn/Dstrctwd	22,920.00
			Serv&Op /Instrctn/Dstrctwd	24,830.00
291824	1	JOSTENS	SpplsNonI/Sch Adm /DHHS	3,942.50
291825	1	RALPHS GROCERY CO	InstMtls/Instrctn/DJAMS	1,000.00
291826	1	JOSTENS	SpplsNonI/Pub Info/Dstrctwd	2,986.66
291827	1	WAL MART L.N.	SpplsNonI/Spch Aud/Dstrctwd	666.66

Board of Trustees Purchase Order Listing

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PO No.	Fund	Vendor	Description	Amount
291828	1	WAL MART L.N.	SpplsNonI/Spch Aud/Dstrctwd	666.66
291829	1	LIBERTY FLAGS	SpplsNonI/Sch Adm /SJHHS	215.33
291830	13	BERKELEY STREET BEVERAGE CO.	Fd Frzn /FoodServ/Dstrctwd	150,000.00
291831	13	GALASSO'S BAKERY	SMRINVTR/FoodServ/DHHS	200.00
291832	12	WAXIE	SpplsNonI/Sch Adm /Kinoshta	334.29
291833	1	MIRACLE PLAYGROUND SALES	Rntl:Oth/RR:Bldgs/RH Dana	101.13
291834	25	O'CONNELL LANDSCAPE MAINT	Land Acq/Fac Acq /OsoGrand	3,110.00
291835	1	SAFETY KLEEN CORP	Serv&Op /Saf&Trng/Dstrctwd	2,991.40
291836	1	SAFETY KLEEN CORP	Serv&Op /Saf&Trng/Dstrctwd	1,778.44
291837	1	SAFETY KLEEN CORP	Serv&Op /Saf&Trng/Dstrctwd	2,291.40
291838	25	ORANGE COUNTY REGISTER	Serv&Op /Fac Acq /Dstrctwd	1,295.64
291839	1	CINTAS CORP	Serv&Op /RR:Bldgs/Dstrctwd	40,000.00
291840	1	FLINN SCIENTIFIC INC	NonCapEq/Sch Adm /SJHHS	603.85
291841	1	STAGECRAFT INDUSTRIES INC	NonCapEq/Sch Adm /SJHHS	785.00
291842		VOID	VOID	0.00
291843	1	PARENTS AS TEACHERS NATIONAL	CnfrNonI/PrntPart/Dstrctwd	820.00
291844	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/Dstrctwd	600.00
291845	1	HORN IMPROVEMENT	Rnt&Repr/Instrctn/Dstrctwd	500.00
291846	1	SPEAK, JOHN V	Rnt&Repr/Instrctn/Dstrctwd	1,000.00
291847	12	CALIFORNIA WESTERN VISUALS	SpplsNonI/SupvAdmn/Dstrctwd	662.29
291848	1	CALIFORNIA WESTERN VISUALS	InstMtls/SDCInstr/Dana ENF	662.29
291849		VOID	VOID	0.00
291850	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/SJHHS	3,000.00
291851	1	FULL COMPASS SYSTEMS LTD	SpplsNonI/Sch Adm /SJHHS	525.59
291852	1	HOUGHTON MIFFLIN HARCOURT PUB	InstMtls/Instrctn/Las Palm	5,088.50
291853	1	HOLT MCDUGAL	Txt Dist/Instrctn/DHHS	857.00
291854	1	PEARSON EDUCATION	Txt Dist/Instrctn/SCHS	1,396.26
291855	12	DEPARTMENT OF SOCIAL SERVICES	Serv&Op /Sch Adm /Dstrctwd	6,800.00
291856	13	SNACK CLUB	Amerisrv/FoodServ/Dstrctwd	3,000.00
291857	13	A HIGHER LEVEL	Comptr /FoodServ/Dstrctwd	795.00
291858	11	AMERICAN COUNCIL ON EDUCATION	Serv&Op /Sch Adm /Dstrctwd	890.00
291859	1	ORANGE COUNTY REGISTER	SpplsNonI/Sch Adm /SCHS	155.52
291860	12	PAVEMENT	SpplsNonI/SupvAdmn/Dstrctwd	6,222.36
291861	1	RALPHS GROCERY CO	InstMtls/SDCInstr/Dana ENF	2,000.00
291862	1	NASCO WEST	InstMtls/Instrctn/NHMS	529.83
291863	1	ORIENTAL TRADING CO	SpplsNonI/Sch Adm /RH Dana	114.17
291864	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/DJAMS	1,000.00
291865	1	SMART & FINAL IRIS #399	SpplsNonI/Sch Adm /NHMS	180.00
291866	1	COMMERCIAL FENCE & IRON WORKS	Rntl:Oth/RR:Bldgs/ANHS	2,225.00
291867	1	CABRAL ROOFING & WATERPROOFING	Rntl:Oth/RR:Bldgs/SCHS	3,250.00
291868	14	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/DHHS	12,125.17
291869	13	AMORE PIZZA	FdPrshbl/FoodServ/Dstrctwd	25,000.00
291870	1	SCHOOL EMPLOYERS ASSOCIATION	CnfrNonI/Prsnl:HR/Dstrctwd	135.00
291871	1	DOMINO EVENTS	CnfrNonI/SupvAdmn/Dstrctwd	685.00
291872	1	PACIFIC REFRIGERATION IN	NonCapEq/CurAthlt/Tesoro	5,028.68
291873	1	GUNTHER'S ATHLETIC SERVICE	InstMtls/CurAthlt/Tesoro	7,706.88
291874	1	NETWORK HARDWARE RESALE	NonCapEq/TIS /Dstrctwd	32,103.00
291875	1	DELL COMPUTER	NonCapEq/Sch Adm /Las Palm	2,092.07
291876	1	DELL COMPUTER	NonCapEq/TIS /Dstrctwd	6,658.70
291877	1	FAGEN FRIEDMAN FULFROST LLP	CnfrNonI/SupvAdmn/Dstrctwd	900.00

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PO No.	Fund	Vendor	Description	Amount
291878	1	APPERSON PRINT MANAGEMENT SVCS	SpplsNonI/Sch Adm /SJHHS	1,163.96
291879	1	STAPLES ADVANTAGE	SpplsNonI/InResrch/Dstrctwd	600.00
291880	1	SEHI COMPUTER	InstMtls/Instrctn/CanVistE	290.68
291881	68	HEADSETS.COM	SpplsNonI/Enterprs/Dstrctwd	127.52
291882	1	SUMNER PHOTOGRAPHY	SpplsNonI/Pub Info/Dstrctwd	88.73
291883	1	STAPLES ADVANTAGE	InstMtls/Instrctn/MFMS	10,000.00
291884	1	OFFICE DEPOT	SpplsNonI/FacPlann/Dstrctwd	240.00
291885	1	CARD INTEGRATORS	Serv&Op /PuplTran/Dstrctwd	620.00
291886	1	APPLE COMPUTER INC	NonCapEq/Instrctn/LRMS	6,060.10
291887	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	262.41
291888	1	DELL COMPUTER	SpplsNonI/Sch Adm /LFMS	133.10
291889	1	APPLE COMPUTER/AFS ED FINANCE	NonCapEq/Instrctn/Chaparal	18,925.32
291890	1	SEHI COMPUTER	NonCapEq/Enterprs/SCHS	1,523.06
291891	1	SEHI COMPUTER	NonCapEq/Instrctn/LRMS	885.08
291892	1	COMPLETE BUSINESS SYSTEMS	Rnt&Repr/Instrctn/Kinoshta	500.00
291893	1	SEHI COMPUTER	InstMtls/SDCInstr/VdelMarE	217.66
291894	1	SEHI COMPUTER	InstMtls/Instrctn/Las Palm	341.26
291895	1	SEHI COMPUTER	SpplsNonI/HlthServ/Dstrctwd	1,233.14
291896	1	STAPLES ADVANTAGE	SpplsNonI/Sch Adm /CanVistE	94.33
291897	1	ORANGE COUNTY REGISTER	SpplsNonI/Pub Info/Dstrctwd	169.72
291898	1	SAN DIEGO CTY SUPERINTENDENT	CnfrNonI/SupvAdmn/Dstrctwd	20,000.00
291899	1	DEPT OF MOTOR VEHICLES	SpplsNonI/Dist Veh/Dstrctwd	18.00
291900	25	NMG GEOTECHNICAL INC	LndSpprt/Fac Acq /DHHS	4,900.00
291901	1	DELL COMPUTER	NonCapEq/Enterprs/DHHS	1,011.26
291902	1	DELL COMPUTER	NonCapEq/Sch Adm /DHHS	6,067.55
291903	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	9,349.41
291904	1	DELL COMPUTER	InstMtls/Instrctn/Dstrctwd	271.86
291905	1	LIBERTY FLAGS	SpplsNonI/Sch Adm /BAMS	53.02
291906	1	SCRIPPS NATIONAL SPELLING BEE	Serv&Op /Instrctn/AVMS	106.50
291907	1	THE BREAKTHROUGH COACH	CnfrNonI/FacPlann/Dstrctwd	510.00
291908	1	CAMCOR INC	NonCapEq/Instrctn/LRMS	1,117.71
291909	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/DJAMS	500.00
291910	12	LAKESHORE LEARNING MATERIALS	NonCapEq/Instrctn/Wood Cyn	1,561.60
291911	1	RIVERSIDE PUBLISHING CO	InstMtls/SE0thIns/Dstrctwd	477.72
291912	1	TIME FOR KIDS	InstMtls/Instrctn/Kinoshta	999.80
291913	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	454.00
291914	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	300.00
291915	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
291916	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	454.00
291917	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	103.00
291918	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
291919	1	DELTA EDUCATION	SpplsNonI/Sch Adm /Dstrctwd	223.25
291920	1	SCHOLASTIC INC	InstMtls/Instrctn/Kinoshta	1,094.51
291921	1	ORANGE COUNTY DEPT OF EDUC	SpplsNonI/SupvAdmn/Dstrctwd	46.70
291922	1	PEARSON	InstMtls/Instrctn/Hankey	1,775.00
			InstMtls/Instrctn/HankeyMS	875.00
291923	1	ORANGE COUNTY DEPT OF EDUC	SpplsNonI/PuplTest/Dstrctwd	10.88
291924	1	CALIFORNIA WESTERN VISUALS	InstMtls/Instrctn/LRMS	3,882.65
291925	1	UNIVERSITY OF OREGON/SWIS	InstMtls/Instrctn/Marblehd	250.00
291926	1	STAPLES BUSINESS ADVANTAGE	InstMtls/RSPInstr/SCHS	180.51

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PO No.	Fund	Vendor	Description	Amount
291927	1	SEHI COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	618.65
291928	1	BUDGETEXT	Txt Dist/Instrctn/SJHHS	985.38
291929	1	OCAMPO, MARIANO/FRANCISCA	Residtl /NPS /Dstrctwd	2,100.00
291930	1	DYSART, RUSS	Residtl /NPS /Dstrctwd	2,100.00
291931	1	ORANGE COUNTY DEPT OF EDUC	Tui:Cnty/IntrAgnc/Dstrctwd	682,656.94
371 Purchase Orders				\$3,443,563.69

Board of Trustees Purchase Order Listing

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The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4816	98	COUNTY OF ORANGE	LndSpprt/Fac Acq /SJHHS	5,666.79
4817	89	FARINO ENGINEERING INC	SI:Const/Fac Acq /VDMMS	2,750.00
4818	90	GLENN LUKOS ASSOCIATES	LndSpprt/Fac Acq /Tesoro	20,000.00
4819	87	NMG GEOTECHNICAL INC	LndSpprt/Fac Acq /CVHS	2,100.00
4 Purchase Orders				\$30,516.79

Board of Trustees Warrant Listing
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Warrant Number	Name of Payee	Reference Number	Amount
143241	APPLE COMPUTER INC	PO-290238	154.43
143242	ARROWHEAD WATER	PO-291531	10.86
143243	CINTAS CORP	PO-290675	68.80
143244	CONSOLIDATED ELECT DISTR	PO-290438	4,750.09
143245	CULVER-NEWLIN INC	PV-000235	12.69
143246	DANBRU WIRE & CABLE INC	PO-291228	404.85
143247	DELL MARKETING L P	CL-090210	11,621.28
		CL-090211	9,961.02
		CL-090217	3,538.95
		CL-090219	30,095.48
143248	IMAGE 2000	PO-290489	182.25
		PO-291286	321.87
143249	MARLIN LEASING	PV-000236	534.43
143250	ORANGE CTY DEPT EDUC	PO-291159	7,334.41
143251	PRUDENTIAL OVERALL SUP	CL-091099	17.53
		PO-290435	39.55
143252	SAN DIEGO GAS & ELECTRIC	PO-290562	99,051.59
143253	SANTA MARGARITA WATER	PO-290463	24,466.23
143254	SMART & FINAL	PO-290550	94.85
143255	SO CAL EDISON CO	PO-290563	3,617.87
143256	SO CAL GAS CO	PO-290564	2,957.78
143257	SOLAG / CR&R	PO-290439	693.63
143258	TROXELL COMM INC	CL-090239	5,985.60
143259	UNION BANK OF CALIFORNIA	PO-291477	7,579.68
143260	XEROX CORPORATION	PO-290403	6,093.13
		PO-290419	215.58
		PO-291195	116.09
		PO-291196	35.67
143261	AT&T-CALNET2	PO-290457	15.63
143262	AUTO NATION SSC	PO-291106	15.88
143263	COX COMMUNICATIONS	PO-290458	5,879.28
143264	JOHN V. SPEAK	PO-290385	1,260.00
143265	MODERN TREE	PO-290285	5,225.00
143266	MPS	PO-290774	4,923.39
143267	ONE STOP BINDERY	PO-290398	75.00
143268	ORANGE CTY HEALTH AGENCY	PO-291541	932.00
143269	PEARSON EDUCATION	PO-290768	1,602.26
		PO-290772	3,237.42
		PO-290773	2,819.25
143270	PERMA-BOUND	PO-290746	2,476.11
143271	PREMIERE WATER SERVICES	PO-291463	3,780.00

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Warrant Number	Name of Payee	Reference Number	Amount
143272	PRINCETON HEALTH PRESS	PO-291327	1,377.50
		PO-291331	1,567.50
		PO-291341	1,567.50
		PO-291347	2,042.50
		PO-291353	2,565.00
143273	PRO PHOTO CONNECTION INC	PO-091666	3,323.45
143274	PSOC-WATERLINES TECHNOLOGIES	PO-290658	5,580.18
143275	PSYCHEMEDICS	PO-291192	156.19
143276	QUICK SORT INC	PO-290369	104.20
143277	RALPHS GROCERY CO	PO-290549	83.38
143278	SAM H STROICH & SONS	PO-290322	8,850.00
		PO-291018	950.00
143279	SAN DIEGO ENERGY EFFICIENT	PO-291526	1,383.38
143280	SCOTT FORESMAN	PO-290939	8,808.76
		PO-290976	17,649.26
143281	SIERRA SOIL	PO-290286	310.02
		PO-291411	4,309.36
143282	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290111	124.68
		PO-290112	835.32
		PO-290113	313.35
		PO-290114	2,621.58
		PO-290117	1,475.49
		PO-290165	389.33
		PO-290255	255.77
143283	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290255	1,680.29
		PO-290334	248.22
		PO-290338	765.33
		PO-290339	663.22
		PO-290340	3,783.01
143284	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290340	1,971.04
		PO-290341	1,951.11
		PO-290342	708.05
		PO-290347	18.14

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Warrant Number	Name of Payee	Reference Number	Amount
143285	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290347	1,263.25
		PO-290348	383.28
		PO-290349	32.56
		PO-290405	262.33
		PO-290406	2,929.92
		PO-290408	425.69
		PO-290409	128.93
		PO-290623	224.83
		PO-290630	91.74
		PO-290678	88.22
		PO-290679	134.46
		PO-290680	220.47
143286	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290681	123.72
		PO-290682	311.48
		PO-290683	83.89
		PO-290684	99.41
		PO-290703	11.41
		PO-290708	2,169.05
		PO-290711	614.88
143287	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290711	451.72
		PO-290713	1,936.99
		PO-290714	1,343.03
		PO-290719	1,127.57
143288	SOUTHWEST SCHOOL SUPPLY	PO-290719	179.04
		PO-290722	381.58
		PO-291044	63.91
		PO-291045	859.71
		PO-291238	2,198.71
		PO-291275	148.66
		PO-291429	120.86
		PO-291430	281.36
		PO-291431	163.51
		PO-291432	91.03
		PO-291433	65.47
		PO-291434	42.93
		PO-291435	318.42
143289	STRATEX	PO-290123	4,295.63
143290	VERIZON WIRELESS	PV-000303	379.27
143291	WESTERN PACIFIC PUMP SALES	PO-290280	4,219.73
143292	WHITE CAP INDUSTRIES INC	PO-291280	1,855.03
143293	WILLIAM K BRADFORD PUBLISHING	PV-000304	76.00
143294	O.C. REGISTER	PO-291546	254.88

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Warrant Number	Name of Payee	Reference Number	Amount
143295	PRESS TECH	PO-291041	2,237.75
143296	ADAMS, KARA	PV-000237	126.70
143297	BANH, JULIE/NAM	PV-000238	728.11
143298	BECERRA, ANTONIO &/OR DINORAH	PV-000239	175.14
143299	BHAVANI, RENUKA S	PV-000240	250.58
143300	BLACK, BRAD AND KATHLEEN	PV-000241	38.94
143301	BLACKABY, ELIZABETH	PV-000242	129.36
143302	BOESCH, CHERYL	PV-000243	71.02
143303	BRESSLER, ERIC & KATHY	PV-000244	55.31
143304	BROWN, MARK OR HENRIETTE	PV-000245	78.32
143305	BURDETTE, SHIELA	PV-000246	93.46
143306	CHANCE, PAULA	PV-000247	122.06
143307	COLCLASER, CAROLEE AND DAVID	PV-000248	287.89
143308	CUHAROGLU, MEHMET &/OR BELGIN	PV-000249	1,115.27
143309	DEANE, WILLIAM &/OR JANICE	PV-000250	216.92
143310	DEAR, RICHARD OR DANA	PV-000251	94.60
143311	FERREN, MATTHEW &/OR KATIE	PV-000252	133.36
143312	GAITAN, SCOTT & BEVERLY Z.	PV-000253	226.60
143313	GAU, MARY C.	PV-000254	152.46
143314	GOMEZ, ADRIAN & BERENICE	PV-000255	84.61
143315	HINOJOSA, SALVADOR & NIDIA	PV-000256	88.32
143316	HOGGATT, ROBERT/VERONICA	PV-000257	295.53
143317	JONES, DANNY & NANCY	PV-000258	160.16
143318	LIDDLE, DREW & LESLIE	PV-000259	165.00
143319	MC ILVAIN, PATRICK/STEPHANIE	PV-000260	15.31
143320	MCBRIDE, MELISSA	PV-000267	265.76
143321	MIKKELSON, NICOLE	PV-000261	204.82
143322	MYERS, JEANEENE/RUSTY	PV-000262	184.76
143323	NG, FARIA	PV-000280	319.76
143324	PAEZ, HUGO &/OR ANDREA	PV-000263	223.74
143325	PARTRIDGE, HOURLY & TERRY	PV-000264	287.76
143326	POCZATEK, MARK & MARVA	PV-000265	169.22
143327	PRABHU, WILLIAM & MYKA	PV-000266	217.36
143328	PRINGLE, DIANE	PV-000268	211.20
143329	RAMOS, FERNANDO	PV-000269	87.52
143330	REDING, CLARE & SHAD	PV-000270	198.53
143331	RICHMOND, HEIDI	PV-000271	238.00
143332	RODAS, PHILLIP AND CAROLYN	PV-000272	212.55
143333	SCHAFER, THEODORE/BARBARA	PV-000273	279.82
143334	SETTANNI, JAY &/OR HELEN	PV-000274	270.45
143335	SHOOK, SIAN	PV-000275	390.41
143336	STEBENNE, STUART/LISA	PV-000276	158.03
143337	STEPP, REGINA	PV-000277	394.81
143338	TRITZ, RICHARD &/OR JULIE	PV-000278	102.37
143339	WALLACE, SHELLEY	PV-000279	279.40

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Warrant Number	Name of Payee	Reference Number	Amount
143340	ALISO VIEJO ICE PALACE	PV-000286	1,071.00
143341	DESTINATION SCIENCE	PV-000289	20,026.30
143342	ACES	CL-091411	1,500.00
		PO-291386	2,691.25
143343	ALPINE ACADEMY	PO-290069	2,560.00
143344	ALVARADO, CYNTHIA	CL-091482	200.00
		PV-000281	61.80
143345	AUTISM BEHAVIOR CONSULTANTS	CL-091486	4,540.50
		PO-291381	1,525.00
143346	AUTISM SPECTRUM THERAPIES	CL-091487	2,125.00
		PO-290903	2,150.65
143347	BERG RYAN OD MS ED, JULIE	PO-091817	380.00
		PO-290900	285.00
143348	CARES	PO-290839	1,315.23
143349	CATHEDRAL HOME FOR CHILDREN	CL-091497	3,100.00
		CL-091498	3,000.00
		CL-091499	3,200.00
		CL-091500	3,344.00
		CL-091501	3,344.00
		CL-091502	304.00
		PO-290061	4,104.00
		PO-290064	4,104.00
		PO-290067	2,432.00
		PO-290068	4,104.00
		PO-291559	4,104.00
		PV-000283	244.00
		PV-000284	144.00
		PV-000285	344.00
143350	CENTER FOR AUTISM &	CL-091503	437.00
		CL-091504	2,316.91
		CL-091505	1,673.25
		CL-091506	3,262.14
		CL-091508	849.25
		CL-091509	798.00
		PO-290836	1,184.00
		PO-290837	1,090.26
		PV-000282	206.50
143351	CHILEDA	PO-291380	2,779.56
143352	CINNAMON HILLS SCHOOL	PO-290204	2,970.00
		PO-290205	2,970.00
		PO-290206	2,970.00
		PO-290208	2,970.00
143353	CSBA'S PRACTI-CAL	PO-291072	1,735.99
143354	DEVEREUX FOUNDATION	PO-290062	246.00

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143355	DEVEREUX TEXAS TREATMENT	PO-290827	2,896.62
		PO-290828	2,487.91
		PO-290829	2,896.62
		PO-290830	2,896.62
143356	DEVEREUX TEXAS TREATMENT	PO-291566	2,991.12
143357	FAMILY LIFE CENTER BODEGA	PO-290824	3,008.15
		PO-290825	3,539.00
		PO-290826	2,300.35
143358	HEAR NOW dba	PO-291320	2,337.50
143359	HERITAGE CENTER	PO-290510	2,142.00
143360	KENAN, DR. JOSEPH	CL-091526	10,952.50
143361	KIM AND/OR, CHANDRA	CL-091676	253.20
143362	LAZZARO, CYNTHIA	PO-291369	446.83
143363	LEISURE CARE	PO-291384	3,344.00
143364	MARDAN CENTER OF ED	PO-290059	3,268.00
		PO-290065	1,548.00
		PO-290066	3,784.00
143365	MAXIM HEALTHCARE SERVICES	PO-291382	1,169.32
143366	NEW HAVEN SCHOOL	PO-291379	2,562.00
143367	OAK GROVE INSTITUTE	PO-291378	2,465.63
143368	ORALINGUA SCHOOL	PO-290060	2,988.40
143369	PILOT, KEVIN	PO-290784	756.01
143370	PYRAMID AUTISM CENTER	PO-290075	4,275.00
143371	ROJO, STACY	PO-290209	900.00
143372	STEIN, CHRISTINE E	PO-291517	3,220.00
		PV-000300	1,200.00
143373	WESTSHIELD ADOLESCENT SERVICES	PO-291540	3,745.87
143374	DELL FINANCIAL SERVICES	PO-291451	16,831.19
143375	CASE, JILL	PO-291467	1,303.00
143376	HICHMAN, BRUCE AND TAMARA	PO-291471	25,000.00
143377	KING, DANIEL & SANDRA	PO-291357	7,000.00
143378	LAW OFFICES OF MICHELLE ORTEGA	PO-291468	1,000.00
143379	CAPISTRANO CONNECTIONS ACADEMY	PO-290383	444,729.00
143380	JOURNEY CHARTER SCHOOL	PO-290382	85,256.00
143381	OPPORTUNITY FOR LEARNING	PO-290311	46,594.00
143382	PACIFIC MOBILE HOME CONS	PO-291150	2,454.90
143383	CAPISTRANO CONNECTIONS ACADEMY	PV-000291	148.00
143384	HARDY & HARPER INC	PV-000292	1,200.00
143385	NELSON, LARRY	PO-290244	5,760.00
143386	PACIFIC MOBILE HOME CONS	PO-290864	2,411.66
143387	PJHM ARCHITECTS SOUTHWEST INC	PO-291310	8,679.00
143388	WLC ARCHITECTS INC	CL-091473	30,782.27
		PO-090763	2,970.00
		PO-283275	3,846.99

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Warrant Number	Name of Payee	Reference Number	Amount
143389	CUSD	CL-091714	378,872.83
		CL-091715	119,644.05
143390	JEWELL, LAW OFFICE OF MICHAEL	PO-291470	7,000.00
143391	LYONS, ZACHARY	PV-000294	148.50
143392	OKIN, BARBARA & STUART	CL-091420	887.85
143393	PAPA	PO-291533	70.00
143394	O'BANNON, BRUCE & REBECCA	PO-091559	812.50
143395	1ST JON	PO-290471	256.62
143396	A Z BUS SALES INC	PO-290518	1,971.61
143397	A&R FLOOR COVERING ACCESORIES	PO-290647	83.74
143398	ACADEMIC THERAPY PUBL	PO-291063	358.88
143399	ALPHA SOUND AND LIGHTING	PO-290442	411.66
143400	ARAMARK UNIFORM SERVICE	PO-290520	490.26
143401	ARIEL SUPPLY	PO-291417	837.10
143402	AUTISM ASPERGER PUBLISHING CO	PO-291405	27.95
143403	AWARDS 'N MORE	PO-290855	83.14
143404	BADEN SPORTS INC	PO-291249	607.37
143405	BATTERIES PLUS	PO-290455	479.57
143406	BATTERYEDGE.COM	PO-291401	32.90
143407	BLACKBOARD CONNECT	PO-291142	108,608.00
143408	BLAIRS TOWING	PO-290517	4,447.75
143409	BUDGETEXT CORP	PO-290769	533.42
143410	CAL-STATE AUTO PARTS INC	PO-290516	534.12
143411	CAPISTRANO FORD	PO-291112	1,514.38
143412	CARD INTEGRATORS	PV-000302	280.35
143413	CARMEUSE INDUSTRIAL SANDS.	PO-290278	1,026.68
143414	CLEAN ENERGY	PO-290514	8,838.44
143415	COMPLIANCE POSTER CO	PO-291428	3,428.12
143416	COOK EQUIPMENT COMPANY OF	PO-290293	989.30
143417	DAWN SIGN PRESS	PO-290775	1,914.71
143418	DAY LITE MAINTENANCE	PO-290571	4,765.76
143419	DENAULT'S HARDWARE	PO-290452	187.79
		PO-291116	6.94
143420	DISCOUNT OFFICE SERVICES	PO-290110	168.13
		PO-291237	219.09
143421	DONNY GOODWIN TRUCKING	PO-290858	760.00
143422	EBERHARD EQUIPMENT	PO-291492	2,109.75
143423	ENABLEMART	PO-291096	127.50
143424	ESTRELLITA PUBL	PO-290809	4,730.63
143425	EVERYTHING MEDICAL	PO-290235	508.00
143426	FACTORY MOTOR PARTS	PO-290535	375.57
143427	FOLLETT LIBRARY RESOURCES	PO-291172	271.48
		PO-291177	223.36
		PO-291182	233.27
		PO-291184	137.19

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143428	GANAHL LUMBER	PO-290451	173.35
143429	GEARY PACIFIC CORP	PO-291449	4,375.94
143430	HARCOURT BRACE & CO	PO-291272	138.23
143431	HARCOURT OUTLINES,	PO-291230	264.31
143432	HEINEMANN	PO-291274	103.78
143433	HIRSCH PIPE & SUPPLY	PO-290448	171.54
143434	HOLT MCDUGAL	PO-290743	62.11
143435	HYDRO-SCAPE PRODUCTS INC	PO-290291	23.93
143436	IBBS	PO-290901	1,645.15
143437	JM SERVICE & SUPPLY	PO-290324	35,560.00
143438	JOHN DEERE LANDSCAPES	PO-290276	1,041.21
143439	JOHNSTONE SUPPLY	PO-290453	4,797.84
143440	KELLY PAPER COMPANY	PO-290381	155.40
143441	LAWNMOWERS ETC	PO-290268	3,783.84
143442	LOOMIS	PO-291549	747.62
143443	BUDGETEXT CORP	PO-291220	42.27
143444	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	64,836.34
143445	VISION SERVICE PLAN	PO-290542	80,281.11
143446	ARROWHEAD WATER	PO-291531	51.20
143447	BANC OF AMERICA LEASING	PO-290627	431.00
		PV-000313	43.75
143448	CINTAS CORP	PO-291591	706.45
143449	CITY OF SAN JUAN CAPISTRANO	PO-290461	7,985.69
143450	CONSOLIDATED ELECT DISTR	PO-290438	836.65
143451	DANBRU WIRE & CABLE INC	PO-291278	939.24
143452	DELL MARKETING L P	PO-291198	19,383.85
143453	IMAGE WORKS	PO-291295	400.34
143454	PRUDENTIAL OVERALL SUP	PO-290435	76.89
143455	SAN DIEGO GAS & ELECTRIC	PO-290562	14,169.10
143456	SANTA MARGARITA WATER	PO-290463	2,146.77
143457	SO CAL EDISON CO	PO-290563	12,306.90
143458	SO CAL GAS CO	PO-290564	787.70
143459	TROXELL COMM INC	PO-291299	783.00
143460	COMMERCIAL & INDUSTRIAL	PO-290997	13,221.90
143461	BENE, CHERI	PV-000315	71.50
143462	BIRKINSHAW, SANDY	PV-000318	36.60
143463	BRANNON, DESIREE	PV-000317	94.05
143464	BRAUN, C. ANNE	PV-000319	52.25
143465	BROOKMAN, JOSEPH	PV-000320	264.00
143466	BROWN, AMY	PV-000321	86.90
143467	BUCKMAN, JONATHAN T.	PV-000322	49.50
143468	BULNES, EVELYN	PV-000323	43.45
143469	BUSH, VIRGINIA	PV-000324	214.50
143470	BUTLER, SUSAN	PV-000325	168.30
143471	CARDIN, PATTI	PV-000326	62.70

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143472	CARLISLE, TERESA	PV-000327	191.40
143473	CARTISANO, JENNIFER	PV-000329	166.65
143474	CASAZZA, ANN MARIE	PV-000330	55.00
143475	CAUDILL, AMANDA	PV-000331	89.10
143476	CLIFT, LYNNETTE I	PV-000332	70.95
143477	COLLINGS, JANICE	PV-000333	42.35
143478	COPPOLA, LUCI	PV-000334	91.85
143479	DARLING, MARTY	PV-000335	170.50
143480	DAVENPORT, DAVID	PV-000336	99.00
143481	EMARINE, TINA	PV-000338	81.95
143482	ENGLISH, LAUREN	PV-000337	41.80
143483	FARRAND, MONA	PV-000339	61.60
143484	FITZSIMMONS, KATHLEEN	PV-000340	85.80
143485	FLYNN, MARGARET	PV-000341	99.00
143486	FRANCO, MARIA	PV-000342	22.00
143487	FREDRIKSZ, LAURA	PV-000343	97.90
143488	FRIEDLANDER, DOROTHY	PV-000344	81.95
143489	GARCIA JR, JOE	PV-000345	16.50
143490	HANRATTY-RAJA, JENNIPHER	PV-000346	48.40
143491	HATLER, JAIME	PV-000347	77.00
143492	HAUN, BARBARA	PV-000348	145.75
143493	HERNANDEZ, MARLO	PV-000349	19.80
143494	HIGHTOWER, SHERLIN	PV-000350	103.95
143495	HILL, DAWN	PV-000351	29.70
143496	HITCHMAN, JEANNE	PV-000352	162.25
143497	HOGBIN, RICH	PV-000353	83.05
143498	JARRARD, LISA P	PV-000354	365.20
143499	JIMENEZ, DENISE	PV-000355	202.95
143500	JUNIO, JENNIFER	PV-000356	107.80
143501	KEBLER, QUINCY A.	PV-000357	34.10
143502	KIMINAS, ANTHONY	PV-000358	261.25
143503	KIMMELL-CAMOIA, JULIE	PV-000359	239.25
143504	KOPELSON, KATHLEEN	PV-000360	82.50
143505	LAIDLEY, JOANIE	PV-000361	33.00
143506	MCKEE, DANISE	PV-000362	220.00
143507	MEISSNER, ANDREA	PV-000363	429.00
143508	BEAHM, BROOKE	PV-000314	106.70
143509	CARSE, BARBARA	PV-000328	41.80
143510	ADVANTAGE RADIATOR	PO-290522	1,038.04
143511	AQUATIC TECHNOLOGIES	PO-291387	7,742.00
		PO-291388	3,383.33
		PO-291390	6,963.00
		PO-291391	8,154.00
143512	ARAMARK UNIFORM SERVICE	PO-290520	362.89
143513	BARRETT-ROBINSON INC	PO-290454	292.00

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Warrant Number	Name of Payee	Reference Number	Amount
143514	CAL-STATE AUTO PARTS INC	PO-290516	277.10
143515	CARLOS GUZMAN INC	PO-290515	11,295.76
143516	CCS PRESENTATION SYSTEMS INC	PO-290617	865.52
143517	DENAULT'S HARDWARE	PO-290452	27.70
143518	EDUCATIONAL RESOURCES	PV-000369	219.81
143519	FACTORY MOTOR PARTS	PO-290535	380.49
143520	FLEET SERVICE SPECIALISTS LLC	PO-290557	7,308.92
143521	FOLLETT LIBRARY RESOURCES	PO-291161	348.29
		PO-291162	123.76
		PO-291163	350.40
		PO-291164	386.52
		PO-291167	490.98
		PO-291170	353.75
		PO-291180	255.13
143522	FRICTION MATERIALS CO.	PO-290534	1,902.52
143523	GAYLORD BROS INC	PO-291296	556.91
143524	GECKO MICROSOLUTIONS	PO-291578	495.00
143525	GEISENS AUTO UPHOLSTERY	PO-291114	348.94
143526	GLENCOE A DIV OF	PO-290072	255.56
		PO-290319	2,375.73
		PO-290778	3,943.51
		PO-290779	8,515.74
143527	GOLDEN RULE BINDERY	PO-290731	6,274.06
		PO-290732	1,648.96
143528	GOPHER ATHLETIC/SPORTS	PO-291257	102.86
143529	KELLY PAPER COMPANY	PO-290381	3,608.77
143530	LAWNMOWERS ETC	PO-291486	7,750.61
143531	LIBERTY PAPER	PO-291102	22,563.45
143532	LIFETIME MEMORY PRODUCTS INC	PO-092087	52.20
143533	LOCAL JANITORIAL & VACUUM	PO-290362	169.21
		PO-290363	126.11
143534	LOS ANGELES FREIGHTLINER	PO-291115	336.93
143535	ALVARADO, CYNTHIA	PO-291557	184.80
143536	ANTOCI, NATALIE	CL-091483	561.00
143537	CENTER FOR AUTISM &	PO-290834	1,982.00
		PO-290836	1,729.87
		PO-290837	2,539.77
		PO-290840	798.25
143538	DRAGOTTO, DAVID OR NATALIE	PV-000365	194.04
143539	HARBOTTLE LAW GROUP	PO-290790	9,593.00
143540	LIDDLE, DREW & LESLIE	PV-000366	115.50
143541	MEET THE MASTERS	PO-291309	1,000.00
143542	OLSH, ROXANE	PO-291552	1,625.00
143543	ORANGE COUNTY THERAPY SERVICE	PO-290506	17,440.00
143544	ORANGE CTY DEPT EDUC	PO-291070	649,366.50

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143545	PHILLIPS, TODD AND/OR KIMBERLY	PO-291558	441.43
143546	PROFESSIONAL TUTORS OF AMERICA	PV-000364	4,286.25
143547	STEP - NAOMI SUENAKA	PO-092248	12,800.00
143548	WERTHEIMER-GALE & ASSOCIATES	PO-290216	292.50
143549	ZABOROWSKI, JEFF AND WENDY	PO-092186	22.00
143550	OCEAN INSTITUTE	PV-000368	150.00
143551	ORANGE COUNTY ACADEMIC DECA	CL-091405	750.00
143552	WILD RIVERS	CL-091407	4,392.00
143553	ENRIQUEZ, MICHELLE L	PV-000392	44.55
143554	GILL, ARVINDER	PV-000393	129.25
143555	MACBETH, KRYSTI	PV-000394	15.40
143556	MEYERS, AMY	PV-000370	347.05
143557	MIEDEMA, BENJAMIN	PV-000371	73.15
143558	MILLER, MARIE T.	PV-000372	26.40
143559	NAPORA, NOELLE	PV-000373	132.00
143560	NESTOR, GREGORY	PV-000374	53.90
143561	NEVE, SUE	PV-000375	89.10
143562	ODELL, DOROTHY	PV-000376	94.60
143563	PINKERTON, DAN	PV-000378	264.55
143564	PULIDO, DEBBIE	PV-000379	58.30
143565	PURCELL, KATHLEEN	PV-000380	48.40
143566	RASHIDI, AKRAM KIM	PV-000381	78.10
143567	ROCHE, ANN	PV-000382	155.10
143568	SAUER, ASHLEIGH	PV-000383	24.20
143569	SHAPLAND, CHERYL	PV-000384	176.00
143570	STIRLING, ROBERT	PV-000385	111.65
143571	SUNICO, MA REGINA	PV-000386	48.50
143572	TALILI, AARON	PV-000387	39.05
143573	TARKINGTON, CONNIE	PV-000388	14.30
143574	TUNULI, JESSICA	PV-000389	161.70
143575	WALTERS, ELAINE	PV-000390	166.10
143576	WALTERS, JANET	PV-000391	127.05
143577	PEREZ, VIRGINIA	PV-000377	13.20
143578	CA OFFICE SYSTEMS INC	PO-291091	890.39
143579	CINTAS CORP	PO-290675	58.79
143580	IMAGE 2000	PO-290199	1,795.44
		PO-290254	275.37
		PO-290507	158.78
		PO-290712	299.06
		PO-291232	1,229.95
		PO-291284	514.38
		PO-291286	963.09
		PO-291422	1,120.33
143581	MOULTON NIGUEL WATER	PO-290462	21,646.01
143582	SAN DIEGO GAS & ELECTRIC	PO-290562	36,038.99

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143583	SANTA MARGARITA WATER	PO-290463	5,933.15
143584	SO CAL EDISON CO	PO-290563	42,108.17
143585	SO CAL GAS CO	PO-290564	1,731.38
143586	SO COAST WATER DIST	PO-290565	4,916.83
143587	SPARKLETTS	PO-291077	4.01
		PO-291600	45.58
		PO-291601	9.60
143588	THYSSENKRUPP ELEVATOR CORP	PO-290569	345.88
143589	SPARKLETTS	PO-290866	2.00
		PO-290869	3.76
143590	COMMERCIAL FENCE & IRON WORKS	PO-291149	6,325.00
143591	TANDUS SPECIALIZED MARKETS	PO-091902	5,796.07
		PO-290265	6,234.95
		PO-290372	5,987.87
143592	STRADLING YOCOA CARLSON	PO-290785	4,920.00
143593	TANDUS SPECIALIZED MARKETS	PO-290585	3,289.79
143594	A Z BUS SALES INC	PO-290518	243.70
143595	ABILITATIONS	CL-091187	43.60
143596	ALLIANCE DATACOM	PO-291276	4,461.53
143597	ARROW PLASTICS	PO-291036	193.75
143598	BIG TEX TRAILERS WEST	PO-291487	2,255.12
143599	DISCOUNT OFFICE SERVICES	PO-290110	191.90
		PO-291236	152.53
143600	ECOLOGY TIRE	PO-291118	307.50
143601	FLEET SERVICE SPECIALISTS LLC	PO-290557	3,721.55
143602	GLENCOE A DIV OF	PO-290741	5,016.25
		PO-290742	5,590.59
143603	DISCOUNT OFFICE SERVICES	PO-291000	499.73
143604	CAL STA UNIV SAN BERNARD	PO-291661	130.00
143605	LEVIN, DR EUGENE	PO-291519	148.75
143606	LOVE, ERRIN	PV-000431	276.99
143607	MEET THE MASTERS	CL-091626	116.00
143608	OCEANVIEW SCHOOL	PO-291565	4,664.00
143609	ORANGE CTY DEPT EDUC	CL-091474	25.00
143610	SACRAMENTO COUNTY OFFICE OF ED	PO-291599	375.00
143611	SPEECH LANGUAGE, THE	PV-000434	2,000.00
143612	STRICKLAND, GERRY	PV-000432	1,718.53
143613	T DAVIS & ASSOCIATES INC	PO-290854	2,916.66
143614	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	78,586.17
143615	STATE BD EQUALIZATION	PV-000435	1,184.00
143616	APPLE COMPUTER INC	CL-090194	2,011.32
143617	CINTAS	PO-291623	611.37
143618	CITY OF SAN JUAN CAPISTRANO	PO-290461	4,157.40
143619	COUNTY OF ORANGE-WASTE MNGT	PO-290459	3,267.84

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143620	DELL MARKETING L P	PO-290261	147.89
		PO-291089	7,753.53
		PO-291090	21,278.70
		PO-291420	1,292.27
		PO-291437	3,367.02
143621	ENTERPRISE FLEET SERVICES	PO-290532	3,329.21
143622	PAC TYPEWRITER & COMM	PO-290473	79.50
143623	PRUDENTIAL OVERALL SUP	PO-290435	103.40
143624	SAN DIEGO GAS & ELECTRIC	PO-290562	99,289.14
143625	SO CAL EDISON CO	PO-290563	47,563.27
143626	SO CAL GAS CO	PO-290564	970.52
143627	UNION BANK OF CALIFORNIA	PO-291477	1,122.08
143628	XEROX CORPORATION	PO-290403	1,127.70
143629	AUSTIN, SUSAN	PV-000443	9.78
143630	BUTT, KAREN	PV-000451	25.41
143631	HALTON, JENNIFER	PV-000455	232.50
143632	KACHANIZADEH, ELLEN	PV-000469	16.30
143633	MAHLER, BOBBI	PV-000458	78.29
143634	MOE, KENNETH L	PV-000459	28.23
143635	NEMETH, NANCY L	PV-000460	21.00
143636	PIPER, VANESSA	PV-000461	8.16
143637	REECE, TIM	PV-000463	71.69
143638	THIBEAU, LORI	PV-000466	43.52
143639	WATSON, RANDALYN	PV-000467	155.00
143640	YOGI, STACY	PV-000468	91.28
143641	AZIZ, SHIWA	PV-000445	190.00
143642	BASILIO, JENNIFER	PV-000446	270.00
143643	BENDER, FELICIA	PV-000447	190.00
143644	BEYER, JULIE	PV-000448	270.00
143645	BREEN, LYNN	PV-000450	412.50
143646	DEPARTMENT OF SOCIAL SERVICES	PV-000452	6,800.00
143647	FERRANTO, ROCHELLE	PV-000453	270.00
143648	GODETT, SHELLEY	PV-000454	190.00
143649	HENKIN, CAROLE	PV-000456	270.00
143650	KENNEY, MARIE	PV-000457	397.00
143651	REDMAN, CAROLYN	PV-000462	270.00
143652	RIDDLE, KAREN	PV-000464	270.00
143653	SEEFELDT, KIM	PV-000465	244.00
143654	BEAMAN'S CONCRETE PUMP RENTAL	PO-291587	249.00
143655	BESAM ENTRANCE SOLUTIONS	PO-291626	1,895.22
143656	CAMCOR INC	PO-290607	537.11

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Warrant Number	Name of Payee	Reference Number	Amount
143657	CDWG Inc	CL-090634	3,037.40
		CL-090637	433.92
		CL-090639	10,712.97
		CL-090640	5,209.13
		CL-090641	1,041.83
		CL-090643	31,254.75
		CL-090644	5,209.13
		CL-090646	1,041.83
		CL-090650	3,649.80
		PV-000471	433.92
143658	CLASSROOM PRODUCTS WAREHOUSE	PO-290807	14.98
143659	COOLE SCHOOL	PO-291421	4,040.00
143660	DUNN-EDWARDS CORP	PO-290450	202.28
143661	FLINN SCIENTIFIC INC	PO-291038	1,125.11
143662	GREAT LAKES SPORTS	PO-291250	267.89
143663	HIRSCH PIPE & SUPPLY	PO-291462	287.80
143664	HOLT MCDUGAL	PO-290738	2,287.17
		PO-290740	921.98
		PO-290777	2,706.62
143665	IT'S ELEMENTARY	PO-290716	193.95
143666	LIBERTY PAPER	PO-291102	22,563.45
143667	LOCAL JANITORIAL & VACUUM	PO-290363	299.68
143668	IRON MOUNTAIN	PO-290537	125.00
143669	B & H PHOTOGRAPHY	PO-290610	488.00
143670	EXECUTIVE ENVIRONMENTAL SVCS	PO-291650	376.83
143671	AMERICAN RED CROSS	PO-290232	70.00
143672	CAREY, DANIELLE	PV-000473	220.00
143673	CROMWELL, PATRICIA	PO-291516	352.50
143674	CSBA'S PRACTI-CAL	PO-291072	11,236.97
143675	HEAR NOW dba	PO-291320	3,761.25
143676	LAW OFFICES OF CAROLINE A ZUK	PO-290792	18,496.00
143677	MERRYMAN, STEVE	PO-291372	413.90
143678	SAN DIEGO COUNTY	PO-291634	21,000.00
143679	WESTSHIELD ADOLESCENT SERVICES	PO-291540	5,153.53
143680	WYMAN, RICHARD AND/OR KIMBERLY	PO-291375	339.20
143681	COMMERCIAL & INDUSTRIAL	PO-290995	64,789.47
143682	MAIER INTERNATIONAL INC	PO-291652	25,000.00
143683	MARSHALL MEMO LLC	PO-291664	50.00
143684	MODERN TREE	PO-290285	6,415.00
143685	MPS	PO-290739	536.02
143686	MR CLEAN MAINTENACE SYSTEMS	PO-291581	8,462.48
		PO-291584	9,332.35
		PO-291585	8,384.57
143687	NASCO WEST	PO-290806	83.19

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Warrant Number	Name of Payee	Reference Number	Amount
143688	NATIONAL READY MIXED CONCRETE	PO-290476	1,000.00
		PO-291447	952.38
143689	NATIONWIDE FIRE PROTECTION	PO-290271	5,488.40
143690	ONE STOP BINDERY	PO-290398	768.00
143691	ORANGE COUNTY HEALTH CARE	PO-291659	4,479.00
143692	ORANGE COUNTY REGISTER	PO-290374	1,833.72
143693	ORANGE CTY PUMP CO	PO-290263	695.88
143694	PACIFIC PLUMBING COMPANY OF	PO-291019	2,786.00
143695	PEARSON EDUCATION	PO-290747	4,888.10
		PO-290757	8,462.70
		PO-290763	1,846.30
		PO-291607	3,825.39
143696	PERMA-BOUND	PO-290318	5,674.03
143697	PREMIER SCHOOL AGENDAS	PO-290910	961.73
		PO-291302	1,055.46
143698	PRINCETON HEALTH PRESS	PO-291328	1,710.00
		PO-291329	1,567.50
		PO-291335	950.00
		PO-291337	1,472.50
		PO-291349	1,140.00
		PO-291351	1,377.50
		PO-291354	2,090.00
		PO-291355	1,615.00
143699	PROGRESS PUBL	PO-290004	1,607.70
		PO-290005	494.00
143700	RENAISSANCE LEARNING	PO-291037	2,564.55
143701	RUSCO INC	PO-290325	36,220.00
143702	SAN JOAQUIN CTY OFFICE OF EDUC	PO-290845	5,271.30
143703	SCHOOL SPECIALTY INC	CL-091145	34.75
143704	SCIENCE KIT & BOREAL LAB	PO-290810	34.42
143705	SCOTT FORESMAN	PO-290933	8,808.76
		PO-290969	12,965.42
143706	SEHI COMPUTER	PO-291007	885.08
		PO-291024	41.96
		PO-291199	238.66
		PO-291229	115.01
143708	SOUTHPAW ENTERPRISES INC	CL-091153	82.08
		CL-091154	146.49
143709	MARSH RISK & INSURANCE SERVICE	PO-291651	29,680.00
143710	RELIANCE STANDARD LIFE INS CO	PO-290541	13,668.75
143711	AT&T	PO-290426	204.84
143712	MOBILE LIFT GATE SERVICE	PO-291108	1,064.38
143713	MOORE'S SEWING MACHINE	PO-290467	171.68
143714	MYERS FORKLIFT INC	PO-290377	906.47
143715	PARKHOUSE TIRE INC.	PO-291105	3,960.95

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Warrant Number	Name of Payee	Reference Number	Amount
143716	PIONEER STATIONERS INC	PO-290184	5,225.22
143717	PRAXAIR	PO-291624	28.75
143718	PSOC-WATERLINES TECHNOLOGIES	PO-290658	1,148.40
143719	RALPHS GROCERY CO	PO-290549	94.41
		PO-290883	76.15
143720	RINCON TRUCK PARTS	PO-290533	1,429.55
143721	SAF-COM SUPPLY	PO-290443	1,150.95
143722	SCHAEFFER MFG	PO-290531	5,096.47
143723	SO COAST DISTRIBUTING CO	PO-290367	408.90
143724	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290112	339.84
		PO-290116	26.64
		PO-290117	31.58
		PO-290255	51.40
		PO-290334	177.75
		PO-290338	24.52
		PO-290339	144.07
		PO-290340	1.96
		PO-290341	63.29
		PO-290342	43.74
		PO-290347	3.25
		PO-290703	6.29
		PO-290704	55.41
		PO-290705	901.72
143725	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290705	494.55
		PO-290708	27.61
		PO-290711	13.83
		PO-290714	21.82
		PO-290715	1,393.58
		PO-290720	566.16
		PO-291045	0.61
		PO-291211	188.95
		PO-291238	389.23
		PO-291240	838.16
		PO-291275	8.96
		PO-291287	438.42
143726	SOUTHWEST SCHOOL SUPPLY	-	
		PO-291287	2,846.20
		PO-291433	39.76
		PO-291450	2,205.32
		PO-291484	3,079.53
		PO-291489	1,424.42
		PO-291505	200.43
143727	SOUTHWEST SCHOOL SUPPLY	PO-291505	649.64

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Warrant Number	Name of Payee	Reference Number	Amount
143728	SPICERS PAPER CO	PO-290399	569.95
143729	STAPLES ADVANTAGE	PO-290686	607.41
		PO-290687	109.46
		PO-290700	194.04
		PO-291094	790.84
		PO-291095	195.66
		PO-291443	62.92
143730	TIFCO INDUSTRIES	PO-290525	3,363.98
143731	TIME FOR KIDS	PO-291215	1,648.66
143732	TOY CONNECTION	PO-290717	88.85
143733	TRUCPAR CO	PO-290527	113.06
143734	TUTTLE-CLICK FORD	PO-290526	731.64
143735	UNITED TRANSMISSION EXCHANGE	PO-290528	82.95
143736	VALLEY OFFICE SUPPLY	PO-290302	3,197.25
143737	VISTA PAINT CORP	PO-290505	998.52
143738	WESTERN GRAPHIX	PO-290504	175.00
143739	WESTERN PSYCH SERVICES	PO-291067	22.79
143740	WHITE CAP INDUSTRIES INC	PO-290368	318.20
		PO-290494	120.29
143741	RALPHS GROCERY CO	PO-290877	46.03
		PO-290879	71.26
		PO-290881	41.17
143742	THOMSON WEST/BARCLAYS	PO-291604	68.00
143743	AMERICAN LOGISTICS COMPANY LLC	PO-291676	9,775.00
143744	CINTAS	PO-291623	282.14
143745	CINTAS CORP	PO-290675	58.79
143746	DELL MARKETING L P	PO-291545	853.81
143747	DEPARTMENT OF JUSTICE	PO-290852	1,504.00
143748	ELTEC REFRIGERATION	PO-291686	5,096.00
		PO-291754	3,476.82
143749	IKON FINANCIAL SERVICES	PO-291004	768.85
143750	IMAGE 2000	PO-290489	324.00
		PO-291687	1,046.60
143751	IMAGE WORKS	PO-291700	401.34
143752	MCMAHAN DESK INC	PO-290618	423.23
		PO-290915	110.93
143753	MOULTON NIGUEL WATER	PO-290462	4,854.27
143754	OC TREASURER	PO-291752	64.00
143755	PRUDENTIAL OVERALL SUP	PO-290435	76.89
143756	SAN DIEGO GAS & ELECTRIC	PO-290562	130,057.73
143757	SMART & FINAL	PO-290550	42.64
143758	SO CAL GAS CO	PO-290564	275.94
143759	SO COAST WATER DIST	PO-290565	5,614.86

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Warrant Number	Name of Payee	Reference Number	Amount
143760	SPARKLETTS	PO-290561	6.10
		PO-291077	14.65
		PO-291078	20.78
		PO-291268	127.04
		PO-291601	11.65
143761	TROXELL COMM INC	PO-290615	55.46
143762	XEROX CORPORATION	PO-290380	336.25
		PO-290393	16,425.91
		PO-290415	3,216.07
		PO-290419	215.58
		PO-291196	35.67
143763	SPARKLETTS	PO-291269	16.30
143764	GARY CAMPBELL	PO-290694	1,700.00
143765	MOBILE MODULAR	PO-290691	610.00
143766	SPARKLETTS	PO-290223	32.77
		PO-290865	2.01
		PO-290866	4.01
		PO-290867	2.06
		PO-290868	8.00
		PO-290869	4.01
		PO-290870	2.01
143767	US BANK CORP PAYMENT SYSTEM	PV-000509	504.34
		PV-000510	224.67
		PV-000511	309.00
		PV-000512	2,270.74
143768	CORVEL CORPORATION	PO-290597	135,277.17
143769	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	80,177.10
143770	CONNECTICUT GEN LIFE INS CO	PO-290544	14,705.30
143771	CONNECTICUT GENERAL LIFE	PO-290543	33,368.41
143772	UNUM LIFE INSURANCE	PO-290540	8,743.63
143773	ABILITATIONS	PO-290132	198.02
143774	ACE SECURITY LAMINATES	PO-291058	2,203.23
143775	APPERSON	PO-291042	2,788.55
143776	ARTESIA SAWDUST	PO-290294	2,794.88
143777	BARRETT-ROBINSON INC	PO-290454	1,375.69
143778	CDWG Inc	CL-090638	433.92
143779	CLASSIC SCHOOL PORTRAITS	PO-291674	5,946.84
143780	DAY LIFE MAINTENANCE	PO-290571	6,384.92
143781	DECOR MUSIC	PO-291245	405.08
143782	DISCOUNT OFFICE SERVICES	PO-291236	23.91
143783	EVERYTHING MEDICAL	PO-291416	163.08
143784	GANAHL LUMBER	PO-290451	924.53
143785	GLENCOE A DIV OF	PO-290072	8,063.00
143786	HUMBOLDT CTY OFC OF ED	PO-290580	1,500.00
143787	JM SERVICE & SUPPLY	PO-290573	8,315.00

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Warrant Number	Name of Payee	Reference Number	Amount
143788	JOHN DEERE LANDSCAPES	PO-290276	1,051.88
143789	JOHNSTONE SUPPLY	PO-290453	15,739.93
143790	KELLY PAPER COMPANY	PO-290381	1,100.76
143791	L&N IMAGE APPAREL	PO-290702	364.87
143792	LAKESHORE LEARNING MATLS	PO-291393	24.58
143793	LOCAL JANITORIAL & VACUUM	PO-290362	184.83
		PO-290363	312.71
143794	CERTIFIED AD SERVICES	PO-290886	19,996.95
143795	EDUCATIONAL TESTING SERVICE	PO-291678	3,101.00
143796	KNORR SYSTEMS INC	PO-290296	6,375.00
		PO-290297	5,500.00
143797	CASBO VENDOR SHOW	PV-000574	20.00
143798	MAHLER, BOBBI	PV-000581	68.21
143799	SIGNER, JEFF	PV-000575	1,370.78
143800	CHANG, RANDAL	PV-000580	2,079.00
143801	H2O SPOT	PV-000577	4,060.00
		PV-000578	1,375.50
143802	KIDDIE TECHIE	PV-000576	7,216.30
143803	TUTORING PLUS INC.	PV-000579	730.88
143804	HARDY & HARPER INC	PO-291466	1,200.00
143805	NYE, ROB	PV-000573	500.00
143806	USA SHADE & FABRIC STRUCTURES	PO-092299	3,240.00
		PO-092300	1,935.25
143807	YMCA OF ORANGE COUNTY	CL-091475	10,245.01
		PO-290601	15,196.22
143808	PROSURFACE	PO-290578	14,950.00
		PO-290579	12,490.00
143809	TANDUS SPECIALIZED MARKETS	PO-091902	11,610.49
		PO-290265	5,013.14
143810	NELSON, LARRY	PO-290242	6,400.00
143811	TANDUS SPECIALIZED MARKETS	PO-290585	1,827.86
		PO-290586	11,096.18
143812	BEST BEST & KRIEGER LLP	PO-290793	6,176.23
143813	CAMPCO	PO-291475	11,804.11
143814	COOK, ARTHUR &/OR YOLANDA	PO-291376	540.36
143815	CSBA'S PRACTI-CAL	PO-291072	6,483.04
143816	FAMILY LIFE CENTER BODEGA	PO-290824	1,061.70
		PO-290825	2,831.20
143817	INTERNATIONAL BACCALAUREATE NA	PO-291494	4,760.00
		PO-291496	5,355.00
143818	MILLER, KAREN "CANDY"	PO-291667	4,760.00
143819	PACIFIC PEDIATRIC THERAPY INC.	PO-291755	6,800.00
143820	PILOT, KEVIN	PO-290784	397.90
143821	PYRAMID AUTISM CENTER	PO-290075	2,250.00
143822	RICHARDS, GAIL	PO-291668	11,600.00

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Warrant Number	Name of Payee	Reference Number	Amount
143823	SELPA ADMINISTRATORS OF CA	PO-291716	600.00
143824	A Z BUS SALES INC	PO-290518	2,337.20
143825	ACCURATE AIR ENGINEERING INC	PO-291292	657.80
143826	ACT	PO-291746	400.00
143827	AMBCO ELECTRONICS	PO-291731	1,458.51
143828	ARAMARK UNIFORM SERVICE	PO-290520	360.35
143829	BETTER BUSINESS RECORDS	PO-290118	1,005.70
143830	BRAGG CRANE SERVICE INC	PO-291772	3,259.50
143831	CAL-STATE AUTO PARTS INC	PO-290516	126.89
143832	CALIFORNIA WESTERN VISUALS	PO-291283	5,298.30
143833	COLLEGE BOARD, THE	PO-291745	200.00
143834	COMMUNICATIONS USA	PO-290920	730.75
143835	DISCOUNT OFFICE SERVICES	PO-290110	138.58
		PO-291500	245.22
143836	DRIVE SOLUTIONS	PO-291771	390.00
143837	DUNN-EDWARDS CORP	PO-290450	91.67
143838	EDGEWOOD PRESS INC	PO-290003	647.06
143839	FACTORY MOTOR PARTS	PO-290535	347.79
143840	FLINN SCIENTIFIC INC	PO-290805	322.95
		PO-290817	575.63
		PO-291039	1,704.61
		PO-291040	419.97
143841	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	17.63
143842	FRICTION MATERIALS CO.	PO-290534	468.68
143843	GANAHL LUMBER	PO-290451	1,267.21
		PO-291761	4,552.58
143844	GEISENS AUTO UPHOLSTERY	PO-291114	348.94
143845	HIRSCH PIPE & SUPPLY	PO-291462	130.94
143846	JOHNSTONE SUPPLY	PO-290453	6,650.49
143847	KELLY PAPER COMPANY	PO-290381	256.14
143848	KNORR SYSTEMS INC	PO-290572	109.96
143849	LAKESHORE LEARNING MATLS	PO-291561	193.78
143850	LOOMIS	PO-291549	330.34
143851	LOS ANGELES FREIGHTLINER	PO-291115	325.83
143852	CA DEPT OF ED	PO-291743	1,800.00
143853	HANDWRITING W/O TEARS	PO-291665	1,113.28
143854	SPRINT/NEXTEL COMMUNICATIONS	PV-000602	3,265.48
143855	USA SHADE & FABRIC STRUCTURES	PO-291759	4,086.00
143856	YMCA OF ORANGE COUNTY	PO-290601	1,514.70
143857	COMMERCIAL & INDUSTRIAL	PO-290995	7,198.83
143858	PACIFIC MOBILE HOME CONS	PO-291408	9,280.95
143859	BERGMAN & DACEY INC	PO-290077	52,692.91
143860	MTGL	PO-291764	285.00
143861	UNIVERSITY OF COLORADO	PO-291647	500.00
143862	AT&T-CALNET2	PO-290457	18.66

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Warrant Number	Name of Payee	Reference Number	Amount
143863	COX COMMUNICATIONS	PO-290458	13,990.08
143864	MODERN TREE	PO-290285	5,070.00
143865	NATIONWIDE FIRE PROTECTION	PO-290271	758.97
		PO-291153	1,428.20
143866	OFFICE DEPOT	PO-290336	833.10
		PO-291479	346.74
		PO-291482	217.49
143867	ONE STOP BINDERY	PO-290398	350.00
143868	ORIENTAL TRADING CO	CL-091029	646.27
143869	PETRO DIAMOND INC	PO-290530	21,472.49
143870	PRECISION AIR COND & MECH INC	PO-291773	2,068.18
143871	PREMIERE WATER SERVICES	PO-290392	1,125.00
143872	PRINCETON HEALTH PRESS	PO-291322	1,615.00
		PO-291332	950.00
		PO-291333	807.50
		PO-291334	1,187.50
		PO-291356	1,472.50
143873	PSOC-WATERLINES TECHNOLOGIES	PO-290658	6,317.46
143874	RICKS TRAILER SUP	PO-291110	1,708.29
143875	SCOTT FORESMAN	-	
		PO-290922	9,696.68
		PO-290926	8,160.43
		PO-290931	10,584.60
		PO-290932	6,384.58
		PO-290941	9,696.68
		PO-290945	8,160.43
		PO-290947	8,160.43
		PO-290949	16,969.17
		PO-290951	9,696.68
		PO-290952	9,741.26
		PO-290954	17,857.10
		PO-290962	19,753.59
		PO-290967	14,798.23
143876	SCOTT FORESMAN	PO-290967	8,145.81
		PO-290972	29,800.08
		PO-290978	19,346.30
		PO-290980	26,732.00
		PO-290981	28,985.51
		PO-290982	17,038.32
		PO-290985	19,753.59
		PO-290989	24,437.43
		PO-290990	21,071.90
143877	SEHI COMPUTER	PO-291022	183.11
		PO-291621	611.39
143878	SIERRA SOIL	PO-291411	56.33

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
143879	SOUTHWEST SCHOOL SUPPLY	PO-290112	298.23
		PO-290114	61.68
		PO-290117	650.95
		PO-290253	37.92
		PO-290334	315.21
		PO-290341	32.87
		PO-290347	1,540.18
		PO-290406	1.37
		PO-290714	212.48
		PO-290720	195.96
		PO-291287	803.51
		PO-291484	99.55
143880	SPICERS PAPER CO	PO-290399	611.97
143881	TIFCO INDUSTRIES	PO-290525	810.51
143882	TRUCPAR CO	PO-290527	2,104.63
143883	WEST-LITE SUPPLY CO INC	PO-291708	89.45
143884	WESTERN PSYCH SERVICES	PO-291067	1,565.29
143885	ZEE MEDICAL	PO-290236	159.81
143886	OFFICE DEPOT	PO-290346	123.05
143887	BELANGER, JEFF	PV-000604	160.07
143888	BHAVANI, RENUKA S	PV-000605	1,320.98
143889	BOESCH, CHERYL	PV-000606	106.66
143890	GRAHAM, JOCELYN & MARK	PV-000609	19.88
143891	GRAHN, HEIDI	PV-000608	161.98
143892	JACKSON, BEN & JENNIFER	PV-000607	218.24
		PV-000611	152.77
143893	KICHLINE, KEITH & KYLA	PV-000610	1,724.80
143894	RAMOS, FERNANDO	PV-000612	134.65
143895	SMITH, KIMBER	PV-000613	59.80
143896	THOMAS, ED OR REBECCA	PV-000614	232.31
143897	ZABOROWSKI, JEFF AND WENDY	PV-000603	22.00
143898	ACCREDITING COMM F/SCHLS	PO-291793	750.00
143899	CINTAS CORP	PO-290675	58.79
		PO-291591	2,164.70
143900	CITY OF SAN CLEMENTE	PO-290460	23,257.07
143901	CITY OF SAN JUAN CAPISTRANO	PO-290461	11,419.70
143902	CONSOLIDATED ELECT DISTR	PO-290438	1,757.69
143903	DELL MARKETING L P	PO-291610	44.89
143904	HARLAND TECHNOLOGY SERVICES	PO-291485	559.00
143905	KONICA MINOLTA BUSINESS SOLNS	PO-291423	680.00
		PO-291548	361.74
143906	MARLIN LEASING	PV-000641	534.43
143907	MOULTON NIGUEL WATER	PO-290462	2,880.94
143908	MWB BUSINESS SYSTEMS	PO-290626	827.49
143909	ORANGE CTY DEPT EDUC	PO-291159	6,904.24

Board of Trustees Warrant Listing
----- Fiscal Year: 2009-10 -----
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
143910	SAN DIEGO GAS & ELECTRIC	PO-290562	125,210.10
143911	SANTA MARGARITA WATER	PO-290463	513.07
143912	SMART & FINAL	PO-290220	121.16
		PO-291530	102.03
143913	SO CAL EDISON CO	PO-290563	25,097.87
143914	SO CAL GAS CO	PO-290564	2,749.73
143915	SO COAST WATER DIST	PO-290565	10,169.39
143916	THYSSENKRUPP ELEVATOR CORP	PO-290569	530.00
143917	WELLS FARGO FINANCIAL LEASING	PO-290256	211.92
143918	DELL MARKETING L P	PO-291615	359.14
143919	BARRETT-ROBINSON INC	PO-290454	304.65
143920	BATTERIES PLUS	PO-290455	71.74
143921	CAL-STATE AUTO PARTS INC	PO-290516	367.30
143922	CALS CAMERAS INC	PO-291253	732.90
143923	DISCOUNT OFFICE SERVICES	PO-291005	15.21
		PO-291237	217.52
		PO-291239	78.26
143924	DIVERSIFIED METAL FABRICATORS	PO-291252	7,605.00
143925	EDUCATIONAL RESOURCES	PO-092016	1,615.10
		PO-290844	1,077.45
143926	EMC PARADIGM PUBLISHING	PO-290744	165.66
143927	EVERYTHING MEDICAL	PO-291416	21.00
143928	FEDERAL EXPRESS CORP	PO-290378	196.65
143929	FOLLETT LIBRARY RESOURCES	PO-291165	502.32
		PO-291168	145.17
		PO-291173	161.85
		PO-291176	110.14
		PO-291179	287.39
		PO-291186	450.00
		PO-291188	424.81
143930	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	26.08
143931	FRICTION MATERIALS CO.	PO-290534	357.12
143932	GALE/CENGAGE	PO-290320	1,486.94
143933	GOLDEN RULE BINDERY	PO-290733	4,571.83
143934	GOPHER ATHLETIC/SPORTS	PO-291256	246.56
143935	GRAPHIC SYSTEMS	PO-290379	1,016.95
143936	HANDWRITING W/O TEARS	PO-291460	742.19
143937	HIRSCH PIPE & SUPPLY	PO-290448	250.47
		PO-291462	314.75
143938	HITT MARKING DEVICE	PO-291680	34.91
143939	HOLT MCDOUGAL	PO-290770	384.16
143940	INTERSTATE BATTERIES	PO-290547	1,245.02
143941	JOHN DEERE LANDSCAPES	PO-290276	163.13
143942	JOHNSTONE SUPPLY	PO-290453	1,714.60
143943	KELLY PAPER COMPANY	PO-290381	252.23

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
143944	LAWNMOWERS ETC	PO-290268	969.88
143945	XEROX CORPORATION	PO-291409	92,805.61
143946	XEROX CORPORATION	PO-291409	96,500.98
143947	AUTISM BEHAVIOR CONSULTANTS	PO-291381	3,275.00
143948	BLIND CHILDRENS LRNG CTR	PO-291803	2,384.00
143949	CARES	PO-290839	832.00
143950	CHILEDA	PO-291380	2,779.56
143951	CINNAMON HILLS SCHOOL	PO-290204	2,835.00
		PO-290205	2,835.00
		PO-290206	2,835.00
		PO-290207	5,805.00
		PO-290208	2,835.00
143952	CSBA'S PRACTI-CAL	PO-291072	7,659.58
143953	DEVEREUX FOUNDATION	PO-290062	820.00
143954	DEVEREUX TEXAS TREATMENT	PO-290827	2,518.80
		PO-290828	2,163.40
		PO-290829	2,341.10
		PO-290830	2,518.80
143955	DEVEREUX TEXAS TREATMENT	PO-291566	2,719.20
143956	EDUCATIONAL BASED SERVICES	PO-291452	2,294.75
143957	EMILY GRIFFITH CENTER	PO-291812	110.20
143958	HERITAGE CENTER	PO-290510	1,632.00
143959	MILLER BROWN & DANNIS	PO-290791	21,293.22
143960	NEW HAVEN SCHOOL	PO-291379	1,708.00
143961	OAK GROVE INSTITUTE	PO-291378	1,297.70
143962	OCEANVIEW SCHOOL	CL-091416	1,368.00
		PO-291810	2,456.00
143963	SHILOH TREATMENT CENTER INC	PO-291794	954.00
143964	THERAPEUTIC EDUCATION CENTER	PO-291805	4,950.00
		PO-291806	2,700.00
		PO-291807	7,260.00
		PO-291808	215.00
		PO-291809	3,825.00
143965	WESTSHIELD ADOLESCENT SERVICES	PO-291540	5,456.70
143966	CAPISTRANO UNIFIED SCHOOL DIST	CM-000021	520.00-
		CM-000022	29.50-
		CM-000023	10.35-
		CM-000024	9.08-
		PO-290538	88,545.16
143967	CORVEL CORPORATION	PO-290598	49,875.16
143968	COX COMMUNICATIONS	PO-290458	12,979.30
143969	JOHN V. SPEAK	PO-291846	913.81
143970	MISSION VIEJO GLASS	PO-290264	310.00
		PO-291123	176.96
143971	MOBILE LIFT GATE SERVICE	PO-291108	144.88

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
143972	MODERN TREE	PO-290285	6,080.00
143973	MORENA TILE	PO-290481	34.20
143974	MOREY'S MUSIC	PO-290389	500.00
143975	PRAXAIR	PO-291624	27.95
143976	PSOC-WATERLINES TECHNOLOGIES	PO-290658	2,388.67
143977	RALPHS GROCERY CO	PO-290549	191.33
		PO-290883	146.08
		PO-291532	37.31
143978	RINCON TRUCK PARTS	PO-290533	1,036.74
143979	SAFETY KLEEN CORP	PO-291836	251.18
		PO-291837	288.79
143980	SAN DIEGO ENERGY EFFICIENT	PO-291704	2,532.36
143981	SEHI COMPUTER	PO-290259	784.00
143982	SMARDAN SUPPLY COMPANY	PO-290262	449.82
143983	SMOG EXPRESS	PO-290553	62.70
143984	SNAP-ON TOOLS INDUSTRIAL	PV-000652	1,298.48
143985	SO COAST DISTRIBUTING CO	PO-290367	272.75
143986	SOUND IMAGE	PO-290629	345.00
143987	SOUTH COAST FAMILY MEDI CENTER	PO-290124	250.00
		PO-290848	705.00
143988	SOUTHWEST SCHOOL SUPPLY	PO-290114	8.81
		PO-290711	345.42
		PO-290720	9.08
		PO-291044	29.84
		PO-291238	82.61
		PO-291489	585.75
		PO-291619	1,501.12
		PO-291693	1,644.48
143989	SPORTS FACILITIES GROUP INC	PO-290921	13,952.00
		PO-291151	7,250.00
		PO-291208	4,575.00
143990	STUDENT SUPPLY	PO-291046	1,526.46
		PO-291741	325.54
143991	TUTTLE-CLICK FORD	PO-290526	72.47
143992	ULINE	PO-290436	212.00
		PO-291488	90.46
143993	UNISOURCE CORP	PO-291415	2,052.12
143994	VISTA PAINT CORP	PO-290505	269.33

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
143995	RALPHS GROCERY CO	PO-290217	241.82
		PO-290219	103.42
		PO-290872	305.62
		PO-290874	313.95
		PO-290876	907.04
		PO-290877	339.04
		PO-290878	323.87
		PO-290879	104.61
143996	MACKIN LIBRARY MEDIA	PO-290321	4,237.80
143997	INTERNATIONAL BACCALAUREATE NA	CL-091521	695.00
143998	MATSAMOTO, BRIAN	PV-000650	165.00
143999	ORANGE CTY DEPT EDUC	CL-091026	5,000.00
144000	SANCHEZ, LORENA	PV-000651	677.74
144001	YMCA OF ORANGE COUNTY	CL-091462	9,504.76
144002	APPLE COMPUTER INC	PO-291523	1,438.37
		PO-291698	37.19
144003	CINTAS CORP	PO-290675	58.79
		PO-291591	128.85
		PO-291839	1,494.92
144004	DANBRU WIRE & CABLE INC	PO-291617	195.88
		PO-291683	53.81
144005	DELL MARKETING L P	PO-291713	147.89
144006	IMAGE 2000	PO-290489	172.33
		PO-291689	1,053.34
		PO-291691	292.88
144007	MOBILE COMM REPAIR INC	PO-290548	1,817.41
144008	ORANGE COUNTY PROBATION DEPT	PO-290284	5,150.00
144009	PITNEY BOWES	PO-290375	508.00
144010	PRUDENTIAL OVERALL SUP	PO-290895	30.68
144011	SAN DIEGO GAS & ELECTRIC	PO-290562	64,640.72
144012	SANTA MARGARITA WATER	PO-290463	8,043.18
144013	SO CAL GAS CO	PO-290564	255.92
144014	SOLAG / CR&R	PO-290439	23,090.54
144015	THYSSENKRUPP ELEVATOR CORP	PO-290569	1,039.69
144016	UNITED RENTALS NORTHWEST INC	PO-290282	29.58
144017	XEROX CORPORATION	PO-290380	434.13
144018	THOUSAND PINES OUTDOOR SCHOOL	PO-091308	13,197.96
144019	APPLE INC.	PO-291889	18,925.32
144020	AT&T	PO-290426	19.74
144021	AT&T-CALNET2	PO-290457	24,871.23
144022	AUTO NATION SSC	PO-291106	246.51
144023	MACGILL DISCOUNT NURSE SUPPLY	PO-291660	168.77
144024	MAGNET STREET	PO-290685	383.50
144025	MCGRAW-HILL COMPANIES	PO-291057	44,017.40
144026	MCMaster-CARR SUPPLY CO	PO-290493	79.94

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
144027	MISSION VIEJO GLASS	PO-290264	245.00
144028	MOBILE FLEET WASH	PO-291104	1,189.50
144029	MPS	PO-290771	967.51
144030	NCS PEARSON	PO-290919	47,947.63
		PO-291133	568.01
144031	NEOFLIX	PO-291442	85.46
144032	ONE STOP BINDERY	PO-290398	152.00
144033	ORANGE COUNTY REGISTER	PO-291859	155.52
144034	PAUL H. BROOKES PUBLISHING CO	PO-291538	41.44
144035	PCI ECUCATIONAL PUB	CL-091030	438.20
144036	PEARSON EDUCATION	PO-290758	1,934.01
144037	PERMA-BOUND	PO-290745	309.77
144038	PRECISION SPEEDOMETER SR	PO-291117	429.84
144039	PRECISION TUNE AUTO CARE	PO-291107	1,894.03
144040	PRO-ED	PO-291065	108.90
144041	PSYCHOLOGICAL ASSESSMENT RES	PO-291068	235.40
144042	REALLY GOOD STUFF	PO-291506	39.92
144043	RICKS TRAILER SUP	PO-291110	387.08
144044	RIVERSIDE PUBL CO	PO-291066	6,147.52
144045	SAFETY KLEEN CORP	PO-291835	369.43
		PO-291836	623.49
144046	SMOG EXPRESS	PO-290553	209.85
144047	SOUTH COAST ANSWERING SERVICE	PO-291448	129.45
144048	SPICERS PAPER CO	PO-290399	2,467.42
144049	SPORTS FACILITIES GROUP INC	PO-290570	2,485.25
144050	STAPLES ADVANTAGE	PO-290584	83.43
		PO-290687	187.48
		PO-290689	192.74
		PO-290690	111.60
		PO-290692	1,311.73
		PO-290700	98.58
		PO-291053	143.55
		PO-291095	193.91
		PO-291480	768.54
144051	STAPLES BUSINESS ADVANTAGE	PO-291414	102.23
144052	TEACHLOGIC INC	PO-291073	136.61
		PO-291139	118.60
144053	THINK SOCIAL PUBLISHING INC.	PO-291735	57.29
144054	TIFCO INDUSTRIES	PO-290525	849.95
144055	TOXGUARD FLUID TECHNOLOGIES	PO-290551	548.40
144056	WAL MART COMMUNITY	PO-291025	89.98
144057	WAL MART COMMUNITY	PO-291035	80.13

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....10/13/09

Warrant Number	Name of Payee	Reference Number	Amount
144058	WAL MART COMMUNITY	PO-290225	119.81
		PO-290885	34.21
		PO-291026	55.30
		PO-291027	21.36
		PO-291028	97.90
		PO-291029	84.11
144059	WAL MART COMMUNITY	PO-291030	171.53
		PO-291034	47.62
144060	PACIFIC PLUMBING COMPANY OF	PO-291868	12,125.17
144061	ACES	PO-291386	1,372.50
144062	AMERICAN RED CROSS	PO-290232	85.00
144063	COMAN, STEVAN AND LAUREN	PV-000670	2,176.00
144064	CSBA'S PRACTI-CAL	PO-291072	6,523.79
144065	DINERS CLUB	PV-000671	24.54
144066	HARBOTTLE LAW GROUP	PO-290790	5,580.00
144067	HUNTER PHD, NATHAN H	PO-291455	247.50
144068	MEET THE MASTERS	PO-291313	1,000.00
144069	SCHOOL SERVICES OF CALIF	PO-290788	3,162.68
		PO-291305	570.00
144070	SCHOOL SERVICES OF CALIFORNIA	PO-291653	4,336.77
144071	YMCA OF ORANGE COUNTY	CL-091569	15,220.54
144072	METROPOLITAN EMPLOYEES	PO-290539	22,170.00
		PO-290545	3,467,278.87
831 Warrants			\$9,854,113.75

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
Advanced Procurement Sales	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
All Pro Sound	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
B&H Photo Video Pro-Audio	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Broadcast Supply Worldwide	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Western Visuals	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Camcor, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
CCS Presentation Systems, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Commercial and Industrial Roofing Co., Inc.	Bid No. 0910-02 Roof Replacement at Arroyo Vista K-8 School and Chaparral Elementary School	7/13/2009
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Culver Newlin	Newport-Mesa USD Bid No. 104-07, Purchase of School and Office Furniture	5/7/2007
D&D Security Resources, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
David Taussig & Associates, Inc.	RFP No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Digital Networks Group, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
David Casteneda Distributing, Inc.	Bid No. 0910-06 Bakery Products	8/10/2009
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Gov Place	California Multiple Award Schedule Contract No. 3-99-70-0920C, Purchase Electronic Data Processing and Telecommunications Good and Services	11/14/2005
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Management Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Jones-Campbell	Glendale USD P16-04/05, Purchase of Classroom and Office Furniture and Equipment	5/23/2005
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
Modular Structures, Inc.	Bid No. 0405-09 Single Story & Two-Story Relocatable Buildings Districtwide	10/18/2004
NIC Partners, Inc.	California Multiple Award Schedule No. 3-09-70-2473H and No. 3-07-702473C , Purchase, Installation and Configuration of Cisco Products	7/13/2009
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Office Depot	Santa Ana USD Bid No. 25-09, Purchase of School Paper Supply	9/15/2009
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
School Specialty, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Sprint/Nextel	California Strategically Sourced Wireless Contracts No. 1S-05-58-01	2/13/2006
Staples Advantage	Los Angeles County Office of Education Bid No. 08/09-1383, Purchase of Standard School Supplies	8/10/2009
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Valiant IMC	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Verizon Wireless	California Strategically Sourced Wireless Contracts No. 1S-05-58-02	2/13/2006

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Integrated Printing Solution	10/17/2005
Xerox Corporation	County of Los Angeles Photocopy Equipment Contract No. 41380	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**

BACKGROUND INFORMATION

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

CURRENT CONSIDERATIONS

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

FINANCIAL IMPLICATIONS

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$371,172.19 for District schools and will be reflected in the appropriate accounts in the 2009/10 budget.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

DONATED BY	AMOUNT	FOR	SCHOOL
Target	118.28	supplies	Ambuehl
DJAES PTA	20,000.00	primary music	Don Juan Avila Elementary
Barcelona Hills PTA	15,000.00	primary music	Barcelona Hills
Target	160.23	school supplies	Barcelona Hills
Barcelona Hills Booster Club	1,797.53	assemblies	Barcelona Hills
Target	413.23	miscellaneous	Bathgate
Target	118.78	general supplies	Benedict Elementary

Donation of Funds/Equipment

October 13, 2009

Page 2

Target	214.40	school supplies	Bergeson
Bergeson Elem. School Foundation	20,000.00	primary music	Bergeson
Bergeson Elem. School Foundation	4,310.00	science camp 2008	Bergeson
Canyon Vista PTA	787.50	United Streaming access	Canyon Vista
Canyon Vista PTA	1,010.00	fifth grade assembly	Canyon Vista
Canyon Vista PTA	20,000.00	primary music teacher	Canyon Vista
Edison International	283.20	classroom supplies	Canyon Vista
Edison International	283.20	classroom supplies	Canyon Vista
Chaparral Elem. School PTA	1,000.00	student enrichment	Chaparral
Ladera Ranch Ed. Foundation	8,014.16	primary music	Chaparral
Ladera Ranch Ed. Foundation	43,312.50	science camp non-instructional assessments	Chaparral
Concordia PTA	90.00		Concordia
Concordia PTA	1,878.02	office computers	Concordia
Concordia PTA	315.00	instructional assessments	Concordia
Target	121.22	non-instructional supplies	Crown Valley
Walmart Foundation	1,000.00	non-instructional supplies	Crown Valley
Ralph's Grocery/Kroger	458.25	supplies	Del Obispo
BP Fabric of America Fund	500.00	writing assembly	Carl Hankey K-8
James Thiercof	192.50	instructional materials	Carl Hankey K-8
Hidden Hills PTA	7,700.00	library tech	Hidden Hills
Ladera Ranch Elem. PTA	807.69	SCR renewal	Ladera Ranch Elementary
GLS-L Inc.	186.20	miscellaneous	Ladera Ranch Elementary
Ralph's Grocery/Kroger	91.75	classroom supplies	Ladera Ranch Elementary
Ladera Ranch Elem. PTA	1,305.00	SRC renewal	Ladera Ranch Elementary
Las Flores Elem. PTA	20,000.00	primary music	Las Flores Elementary
Target	419.11	supplies	Las Flores Elementary
Las Flores Elem. PTA	885.00	Walk Thru Ca. assembly	Las Flores Elementary
AT&T United Way	120.00	miscellaneous	Las Flores Elementary
Lobo PTA	9,773.00	primary music	Lobo Elementary
Lobo PTA	1,000.00	Meet the Masters program	Lobo Elementary
Malcom PTA	2,019.67	Art Masters program	Malcom Elementary
Malcom PTA	15,025.03	computers	Malcom Elementary
Friends of Malcom Foundation	15,025.03	computers	Malcom Elementary
Cal State University, Fullerton	270.00	miscellaneous	Malcom Elementary
CR & R	795.80	supplies	Marblehead Elementary
Oso Grande PTA	4,400.00	kindergarten supplies	Oso Grande
Target	145.83	supplies	Moulton Elementary
Target	226.53	school supplies	Oso Grande
Ladera Ranch Ed. Foundation	1,100.00	science camp 2009	Oso Grande

Donation of Funds/Equipment

October 13, 2009

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Ladera Ranch Ed. Foundation	28,988.84	laptops	Oso Grande
Katherine Estes Rogers Found.	2,000.00	supplies for autism class	Palisades
Coca-Cola Bottling Company	20.09	supplies	Palisades
Reilly PTA	5,892.00	Art Masters program	Reilly
Reilly Foundation	158.18	transportation to Riley Farm	Reilly
Target	219.45	Take Charge of Education	Reilly
Community Presbyterian Church	500.00	supplies and materials	San Juan Elementary
San Juan Elementary PTA	1,575.00	the Imagination Machine	San Juan Elementary
Lina Perez	200.00	supplies and materials	San Juan Elementary
Laguna Niguel Presbyterian Church	470.00	supplies and materials	San Juan Elementary
Tijeras Creek PTA	1,265.00	the Imagination Machine	Tijeras Creek
Tijeras Creek PTA	555.00	a second grade field trip	Tijeras Creek
Tijeras Creek PTA	1,000.00	a fourth grade assembly	Tijeras Creek
Tijeras Creek PTA	775.00	a third grade field trip	Tijeras Creek
Tijeras Creek PTA	566.00	SOS assembly	Tijeras Creek
Walmart Foundation	125.00	supplies	Tijeras Creek
Target	310.31	supplies	Tijeras Creek
Tijeras Creek PTA	163.34	megaphones Who, What, Where	Tijeras Creek
Tijeras Creek PTA	850.00	assembly	Tijeras Creek
Tijeras Creek PTA	8,000.00	Skyhawks	Tijeras Creek
Tijeras Creek PTA	2,669.00	Meet the Masters program	Tijeras Creek
Jamba Juice	77.60	school safety improvement	Viejo Elementary
Jamba Juice	58.40	school safety improvement	Viejo Elementary
Jamba Juice	104.80	school safety improvement	Viejo Elementary
Jamba Juice	67.20	school safety improvement	Viejo Elementary
Edison International	18.00	supplies	Wagon Wheel
Target	705.08	supplies	Wagon Wheel
Target	279.33	supplies	George White Elementary
George White PTA	20,000.00	primary music program	George White Elementary
George White PTA	700.00	Discovery streaming	George White Elementary
Wood Canyon PTA	1,000.00	Meet the Masters program	Wood Canyon
Wood Canyon Foundation	15,000.00	primary music program	Wood Canyon
Target	265.59	technology	Aliso Viejo Middle
Edison International	200.00	technology	Aliso Viejo Middle
Edison International	200.00	technology	Aliso Viejo Middle
DJAMS PTSA	2,988.00	EdLine	Don Juan Avila Middle
Ladera Ranch Ed Foundation	3,462.35	Senteo & Powerlite	Ladera Ranch Middle
Ladera Ranch Ed Foundation	2,452.08	MacBook	Ladera Ranch Middle
Ladera Ranch Ed Foundation	885.80	Xerox 4150N	Ladera Ranch Middle

Donation of Funds/Equipment
October 13, 2009
Page 4

Ladera Ranch Ed Foundation	1,117.71	Elmo projector	Ladera Ranch Middle
Baskin Robbins	276.68	instructional materials	Ladera Ranch Middle
Coca-Cola Bottling Company	164.75	instructional materials	Las Flores Middle
Target	348.24	instructional materials	Las Flores Middle
E. Denise Hall	500.00	supplies and materials	Las Flores Middle
Mr. Juan Moreno	120.00	staff development	Newhart Middle
Edison International	330.00	supplies	Aliso Niguel High School
Edison International	330.00	supplies	Aliso Niguel High School
Target	522.35	supplies	Aliso Niguel High School
Target	564.50	supplies	Capistrano Valley High
Target	326.98	supplies counseling & tutorial programs	Dana Hills High School
San Clemente Ed. Foundation	35,000.00		San Clemente High School
Ohiopyle Prints, Inc.	154.99	classroom supplies	San Clemente High School
Target	657.55	miscellaneous supplies	Tesoro High School
Edison International	318.36	supplies	CUSD
Yang Gao/GH Innovation	3,000.00	miscellaneous supplies	CUSD

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **APPROVAL: FINAL ACCEPTANCE AND NOTICE OF
COMPLETION BID NO. 0910-02 – ROOF REPLACEMENT AT
ARROYO VISTA K-8 SCHOOL AND CHAPARRAL ELEMENTARY
SCHOOL – COMMERCIAL AND INDUSTRIAL ROOFING CO.,
INC.**



BACKGROUND INFORMATION

At the July 13, 2009, Board meeting, Bid No. 0910-02 – Roof Replacement at Arroyo Vista K-8 School and Chaparral Elementary School was awarded to Commercial and Industrial Roofing Co., Inc.

CURRENT CONSIDERATIONS

This agenda item pertains to the acceptance of work completed to date for the roof replacement at Arroyo Vista K-8 School and Chaparral Elementary School. All work has been inspected to the satisfaction of staff, and the contractor now wishes to receive its 10% retention, which is currently being held by the district.

FINANCIAL IMPLICATIONS

The completed work totals \$79,987.00 for Arroyo Vista K-8 School and \$14,691.00 for Chaparral Elementary School which was paid from Fund 14, Deferred Maintenance. The district is holding 10% retention. In order to pay the retention on this work, it is necessary to a file final Notice of Completion, Exhibit A.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve filing a final Notice of Completion for the roof replacement at Arroyo Vista K-8 School and Chaparral Elementary School that has been completed in order to pay Commercial and Industrial Roofing Co., Inc., the retention that has been withheld.

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**Capistrano Unified School District
T. Fluent – Purchasing Department
33122 Valle Road
San Juan Capistrano, CA 92675**

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CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School district

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL OF RESOLUTION NO. 0910-31 APPLICATION TO PARTICIPATE IN THE CLASS SIZE REDUCTION PROGRAM AND CERTIFICATION FOR 2009-10 (EDUCATION CODE SECTION 52120 ET SEQ.)**

BACKGROUND INFORMATION

As part of the 2009-10 State Budget Act, funding was continued for districts that chose to participate in Class Size Reduction (CSR) in the primary grades. This funding was placed into the Tier III category for state program funding, and the utilization of the funding is flexible. In order to access State funds for the program, Districts must file an application with the California Department of Education (CDE) and the CUSD Board of Trustees must certify by resolution that it will comply with the State rules and regulations established for the program.

CURRENT CONSIDERATION

This agenda item pertains to approval of Resolution No. 0910-31, certifying that the Board of Trustees will follow the rules and regulations established by the California Department of Education in the Class Size Reduction Program as listed in the resolution (Exhibit A).

Attached as Exhibit B is the Class Size Reduction Program Application. Upon approval of the resolution and application by the Board of Trustees, the Superintendent will execute the application, which will be transmitted to the California Department of Education prior to October 26, 2009.

FINANCIAL IMPLICATIONS

As noted in the application, the incentive funding for the Class Size Reduction Operations Program will generate approximately \$8.6 million in revenue. The State adjusts the funding to the actual participating enrollment in June 2010.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees adopt Resolution No. 0910-31 certifying District participation in the Class Size Reduction Program and certifying their intent to comply with all rules and regulations established by the California Department of Education.

It is further recommended that the Board authorize the Superintendent to sign the Class Size Reduction Application form and transmit the form to the California Department of Education prior to October 26, 2009.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 0910-31

**RESOLUTION TO PARTICIPATE IN THE CLASS SIZE REDUCTION PROGRAM AND
CERTIFICATION FOR 2009-10 (EDUCATION CODE SECTIONS 52120 ET SEQ.)**

WHEREAS, Education Code sections 52120, et. seq., established the Class Size Reduction Program for the purpose of allowing school districts that maintain any kindergarten or any of grades 1 through 3 to apply to the Superintendent of Public Instruction for an apportionment to implement a class size reduction program; and

WHEREAS, Education Code section 52122 requires an application for operational funding for the 2009-10 school year to be submitted by a school district to the Superintendent of Public Instruction; and

WHEREAS, the Capistrano Unified School District wishes to participate in the Class Size Reduction Program and to obtain operational funding for the program; and

WHEREAS, the Capistrano Unified School District has submitted or will submit forthwith to the Superintendent of Public Instruction by October 26, 2009, an application for operational funds pursuant to the Class Size Reduction Program contained in Education Code sections 52120, et.seq.; and

WHEREAS, this Governing Board has reviewed the District's 2009-10 Class Size Reduction Program K-3 Application Form (Rev. 7/09); and

WHEREAS, Education Code section 52123 requires the following certifications by this Governing Board;

NOW, THEREFORE, IT IS RESOLVED, ORDERED AND DECLARED that the Governing Board of the Capistrano Unified School District hereby certifies that the following statements are true and accurate:

1. The number of classes listed on the application under either Option One or Option Two in each eligible grade level are identified.
2. The pupil counts listed in column 3 ("Number of enrolled pupils") on the application do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home-study program for the full regular school day. Pupil counts listed in column 3 are not greater than enrollment as of October of the previous calendar year.
3. A certificated teacher has been/will be hired by this District and is providing/will provide direct instructional services to each class participating in the Class Size Reduction Program. It is the intent of this District that each such certificated teacher will provide direct instructional services to each pupil enrolled in the separate class to which the teacher is assigned.
4. As part of its Class Size Reduction Program, this District has implemented a staff development program for any teacher who participates in the Class Size Reduction Program and provides direct instructional services for reduced-size classes in this program as specified in certification #3. Appropriate training to maximize the educational advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils.

RESOLUTION NO. 0910-31

October 13, 2009

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5. This District will collect and maintain data required by the Superintendent of Public Instruction for evaluation of the Class Size Reduction Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent.
6. Priority for reducing class size is/will be according to the following order at each school site:
 - a. If only one grade level, the grade level will be 1st grade.
 - b. If only two grade levels, the grade levels will be 1st and 2nd grades.
 - c. If three to four grade levels, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
7. The CSR program has been implemented for 2009-10.
8. The school district will submit final enrollment counts on the J-7CSR form to the California Department of Education by May 14, 2010.

BE IT FURTHER RESOLVED that the Governing Board hereby authorizes the Superintendent to sign the 2009-10 Class Size Reduction Program K-3 Application and requests that the apportionment be made final and the funds released to the Capistrano Unified School District.

The resolution was duly passed and adopted by the Governing Board of the Capistrano Unified School District at its regularly scheduled meeting held on the 13th day of October 2009 by the following vote on roll call:

APPROVED AND ADOPTED this 13th day of October 2009.

Ayes: _____

Noes: _____

Absent: _____

Secretary, Board of Trustees

Approved: Superintendent of Schools
County of Orange

By: _____

2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

3	0	6	6	4	6	4
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Charter School Code*

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County Orange

District Capistrano Unified School District

Charter School* _____

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

Contact Person Ron Lebs

Title Deputy Superintendent, Business & Support Services

Address 33122 Valle Road

City, Zip Code San Juan Capistrano, CA 92675

Telephone (949) 234-9211 Ext. _____

E-mail Address rlebs@capousd.org

Certifications

As a condition of applying for and receiving funds under the Kindergarten and Grades One through Three Class Size Reduction (K-3 CSR) Program, commencing with California *Education Code (EC)* Section 52120, the Governing Board of the above named school district or charter school (applicant) certifies that the statements below are true and accurate, and are evidenced by a Board Resolution or entry in the Board meeting minutes. Please do not submit the Resolution or minutes to the California Department of Education (CDE):

1. The number of classes participating in Option One and Option Two is identified and the total number of classes does not exceed the total number of classes identified on the 2008-09 Operations Application. [EC Section 52123(a), 52124.3(b), Title 5 *California Code of Regulations* Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [EC Section 52123(b)]. The total pupil count reported is not greater than the enrollment cap computed based on prior year K-2 enrollment.
3. A certificated teacher has been hired by the applicant and is providing direct instructional services to each class participating in the K-3 CSR Program. [EC Section 52123(c)]
4. The applicant will provide a staff development program for any teacher who will participate for the first time in the K-3 CSR Program as specified in Certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils. [EC sections 52123(d), 52127]
5. The applicant will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [EC section 52123(e)]
6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995-96 school year. [EC section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 to 1 is in accordance with the following grade level implementation requirements at each schoolsite:
 - If only one grade level is reduced/claimed, the grade level will be 1st grade.
 - If two grade levels are reduced/claimed, the grade levels will be 1st and 2nd grades.
 - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year. A district is considered to have implemented the program even if it claims reduced funding for all eligible classes.
9. **The applicant will submit final enrollment counts on the Form J-7CSR to the CDE by May 14, 2010.**

Signature

I hereby certify that, to the best of my knowledge, this application is true and correct and is in compliance with state law and regulations of the California Department of Education and the State Board of Education. The Governing Board of the above named school district or charter school has authorized me to sign this application on its behalf.

Signature of District Superintendent or
Charter School Chief Administrative Officer

Dr. Roberta Mahler
Printed Name

October 13, 2009
Date

2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

3	0	6	6	4	6	4
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Charter School Code*

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County Orange

District Capistrano Unified School District

Charter School* _____

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

Intended Level of Program Participation in 2009-10

Check the appropriate box below and, as noted, submit the required pages of the Operations Application to the CDE. This information is for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR. For more information, please see the Application Instructions.

1. ☐ The district/charter school intends to participate in the 2009-10 K-3 CSR Program at the same level (number and size of classes) as reported on the 2008-09 Form J-7CSR. The February 2010 apportionment will therefore be based on the district/charter school's 2008-09 final entitlement. **If this box is checked, complete and submit only pages 1 and 2 of this application to the CDE.**

2. ☒ The district/charter school intends to participate in the 2009-10 K-3 CSR Program at a higher or lower level than what was claimed on the 2008-09 Form J-7CSR (but capped at the number of classes reported on the 2008-09 Operations Application). The February 2010 apportionment will therefore be based on the information reported on page 3 of this application. **If this box is checked, complete and submit pages 1 through 3 of this application to the CDE.**

3. ☐ The district/charter school does not intend to participate in the 2009-10 K-3 CSR Program at either full or reduced funding. **If this box is checked, complete and submit only this page of the application to the CDE.**

Signature of District Superintendent or
Charter School Chief Administrative Officer
October 13, 2009

Printed Name

Date

EXHIBIT B
(2 of 3)

Mail the required pages of this application by October 26, 2009 (postmark) to:

120 Rebecca Lee ~ CDE, School Fiscal Services Division ~ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

FINANCIAL IMPLICATIONS

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this classified employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CLASSIFIED EMPLOYEES

ACCEPTED RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Alexander, Lynn	Independence Facilitator	Other Employ	10/09/06	08/31/09
2. Baldwin, Megan	Food Service Worker	Voluntary	10/27/08	09/08/09
3. Blankenship, Jordan	Independence Facilitator	Voluntary	09/02/08	06/10/09
4. Chaco, Marissa	Independence Facilitator	Voluntary	12/13/07	09/30/09
5. Chavez, Sandra	Bilingual School Clerk	Voluntary	01/14/08	10/09/08
6. Duran, Felipe	Custodian I	Retirement	01/19/88	12/28/09
7. Evenson, Charles	Heavy Duty Mechanic	Other Employ	05/02/05	09/30/09
8. Garcia, Judith	Executive Secretary	Retirement	05/08/00	10/01/09
9. Johnson, Jacqueline	Occupational Therapist	Voluntary	08/27/03	09/07/09
10. Knapp, Leah	Food Service Cashier	Voluntary	02/03/05	09/24/09
11. McCormick, Janet	Independence Facilitator	Voluntary	09/02/08	09/02/09
12. Neve, Sue	Job Technician	Retirement	10/01/79	10/01/09
13. Paez, Carmen	Instructional Asst – Preschool	Retirement	09/20/93	10/31/09
14. Russell, Mary	Speech/Language Path Asst	Voluntary	01/24/05	09/11/09
15. Sensenich, Lisa	Independence Facilitator	Voluntary	10/27/08	06/18/09
16. Storrer, Christin	Instructional Asst – Sp Ed	Voluntary	01/05/09	08/25/09
17. Torres, Carmeen	Instructional Asst – Preschool	School	09/02/08	08/11/09
18. VanUden, Erik	Independence Facilitator	Other Employ	11/07/05	09/25/09
19. Villanueva, Ramiro	Campus Supervisor	Voluntary	10/17/05	08/31/09
20. Walters, Janet	IBI Asst/Tutor	Voluntary	04/16/02	09/01/09

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION-FULL TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
21. Creasey, Bonnie	Transportation Dispatcher (12mo/40hpw)	\$3378 mo	R32-1	09/22/09
22. Gutierrez, Javier	Custodian I (12mo/40hpw)	\$3120.47 mo	R26-1	09/02/09

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
23. Badaluco, Helene	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/28/09
24. Booker, Alexis	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/25/09

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APPROVE EMPLOYMENT (Cont'd)

NAME	POSITION-PART TIME	SALARY	RANGE STEP	EFFECTIVE DATE
25. Costello, Christin	Health Asst (9mo/17.5hpw)	\$16.74 hr	R27-1	10/05/09
26. Dodson, Penny	Food Service Elementary Cashier (9mo/15hpw)	\$12.76 hr	R16-1	09/08/09
27. Engelson, Emily	Instructional Asst – Sp Ed Preschool (9mo/17.5hpw)	\$13.74 hr	R19-1	09/08/09
28. Fejes, Jacquelyn	Caregiver (9mo/17.5hpw)	\$13.74 hr	R19-1	09/28/09
29. Hanegan, Natasha	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	09/08/09
30. Kosky, Allison	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	09/28/09
31. Lower, Daniel	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/08/09
32. Marella, Ismini	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/08/09
33. Merda, Kelli	Health Asst (9mo/17.5hpw)	\$16.74 hr	R27-1	09/09/09
34. Moliotis, Maria	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	09/10/09
35. Moreno III, Saul	Food Service Cashier (9mo/10hpw)	\$12.76 hr	R16-1	09/28/09
36. Murphy, Elizabeth	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	09/21/09
37. Ream, Regina	Middle School Campus Supervisor (9mo/17.5hpw)	\$15.93 hr	R25-1	09/10/09
38. Tenny, Kenneth	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	09/14/09
39. Tibbits, Catherine	Instructional Music Asst (9mo/30hpw)	\$14.08 hr	R20-1	09/14/09
40. Williams, Brooke	Instructional Asst – Sp Ed Preschool (9mo/17.5hpw)	\$13.74 hr	R19-1	09/08/09
41. Wirtz, Patricia	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/08/09
42. Zia, Asma	Independence Facilitator – Sp Ed (9mo/17.5hpw)	\$15.53 hr	R22-2	09/08/09

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APPROVE EMPLOYMENT (Cont'd)

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
43. Abalos, Gloria	Instructional Asst – Sp Ed Instructional Asst – Preschool	\$14.08 hr	R20-1	09/08/09
44. Aguirre, Mariella	Clerk	\$15.16 hr	R23-1	09/11/09
45. Allard, Adriana	Clerk	\$15.16 hr	R23-1	09/18/09
46. Arancivia, Samuel	School Bus Driver	\$17.66 hr	R28-1	09/09/09
47. Bushman, Renee	Student Supervisor	\$10.00 hr		09/09/09
48. Erickson, Alysia	Instructional Asst – Sp Ed Independence Facilitator	\$14.80 hr \$14.79 hr	R20-1 R22-1	09/11/09
49. DeCair, Peggy	Clerk	\$15.16 hr	R23-1	09/18/09
50. Lewitter, Michael	Middle School Campus Supervisor	\$15.16 hr	R23-1	09/08/09
51. Neve, Sue	Independence Facilitator Clerk	\$14.49 hr \$15.16 hr	R22-1 R23-1	10/02/09
52. Palusso, Toni	School Bus Driver	\$17.66 hr	R28-1	09/08/09
53. Roberts, Kathleen	Student Supervisor	\$10.00 hr		09/08/09
54. Thompson, Nina	School Bus Driver	\$17.66 hr	R28-1	09/08/09

<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
55. Asher, Tanner	Student Worker	\$ 8.00 hr	08/10-01/01/10
56. Astrella, Sherry	Student Supervisor	\$10.00 hr	09/08/09
57. Barcopulos, Dana	Student Supervisor	\$10.00 hr	09/08/09
58. George, Theresa	Student Supervisor	\$10.00 hr	09/08/09
59. Gorin, Joseph	Student Worker	\$ 8.00 hr	07/01-12/31/09
60. Lewis, Sally	Student Supervisor	\$10.00 hr	09/08/09
61. Lewitter, Michael	Student Supervisor	\$10.00 hr	09/08/09
62. Lupher, Anton	Student Worker	\$ 8.00 hr	08/10-01/01/10
63. Nelson, Joseph	Student Worker	\$ 8.00 hr	07/01-12/31/09

<u>NAME</u>	<u>POSITION-TEMPORARY</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
64. Toohey, Carolyn	Testing Asst	\$13.40 hr	R19-1	09/01-12/31/09

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APPROVE ASSIGNMENT ADJUSTMENT

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
65. Baldwin, Laura	Independence Facilitator (9mo/37.5hpw)	\$17.98 hr	R22-5	09/08/09
66. Brophy, Catherine	Food Service Cashier (9mo/16.25hpw)	\$13.39 hr	R16-2	09/08/09
67. DeJean-Murray, S.	Middle School Campus Supervisor (9mo/15hpw)	\$16.72 hr	R20-3	09/14/09
68. Donahue, Carol	Instructional Asst – Comm Ed (9mo/8hpw)	\$17.53 hr	R19-6	09/08/09
69. Drew, Sheena	Food Service Cashier (9mo/16.25hpw)	\$13.39 hr	R16-2	09/08/09
70. Fay, Kerry	Independence Facilitator (9mo/37.5hpw)	\$15.53 hr	R22-2	09/08/09
71. Fecarotta, Heather	Food Service Cashier (9mo/17.5hpw)	\$14.06 hr	R16-3	09/08/09
72. Gillen, Jackie	Instructional Asst – Comm Ed (9mo/8hpw)	\$17.53 hr	R19-6	09/08/09
73. Harnish, James	High School Campus Supervisor (9mo/40hpw)	\$2899.40 mo	R25-2	09/09/09
74. Lowe, Mitzi	High School Campus Supervisor (9mo/40hpw)	\$3524.24 mo	R25-6	09/08/09
75. Messinger, Deirdre	High School Campus Supervisor (9mo/17.5hpw)	\$18.44 hr	R25-4	09/28/09
76. Moore, Sandra	Food Service Cashier (9mo/17.5hpw)	\$14.06 hr	R16-3	09/08/09
77. Pitino, Stacy	Independence Facilitator (9mo/19.5hpw)	\$17.13 hr	R22-4	10/12/09

APPROVE ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
78. Harris, Heidi	Delegated Behind the Wheel Trainer (TAA NTE 40hrs)	\$27.40 hr	R30-20	09/01-06/30/10
79. LeVrier, Bill	Delegated Behind the Wheel Trainer (TAA NTE 40hrs)	\$24.85 hr	R30-10	09/01-06/30/10
80. Rinefort, Juli	Independence Facilitator (TAA NTE 100hrs)	\$14.79 hr	R22-1	09/08-06/23/10

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APPROVE TAA PAY @ REGULAR RATE OF PAY

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
81. Aguierre, Maria	Infant/Toddler Childcare Provider (TAA NTE 30hrs)	09/08-06/30/10
82. Andersen, Guillermina	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
83. Antill, Kelly	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
84. Argent, Heidi	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
85. Austerman, Judy	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
86. Ayala, Nancy	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
87. Ayon, Shari	Preschool Teacher (TAA NTE 105hrs)	07/01-06/30/10
88. Azzolini, Cheryl	Instructional Asst – Preschool (TAA NTE 15hrs)	08/15-06/30/10
89. Bandaruk, Rita	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
90. Beas, Estella	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
91. Becerra, Cecilia	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
92. Bellah, Martha	Instructional Asst – Preschool (TAA NTE 10hrs)	08/15-06/30/10
93. Bethrum, Connie	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
94. Boswell, Sheila	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
95. Bott, Chris	Instructional Asst – Preschool (TAA NTE 15hrs)	08/15-06/30/10
96. Brierley, Magdalena	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
97. Burwell, Cassandra	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
98. Cape, Amy	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
99. Carratturo, Teresa	High School Campus Supervisor (TAA NTE 30hrs)	08/17-08/31/09

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APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
100. Casarrubias-Quinn, Olivia	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
101. Centeno, Celina	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
102. Cervantes, Martha	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
103. Chang, Constance	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
104. Cohen, Jeffrey	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
105. Cole, Patricia	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
106. Compton, Christine	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
107. Copeland, Melonie	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
108. Corner, Stacie	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
109. Cortez, Linda	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
110. Crowe, Carmen	Bilingual Community Svcs Liaison (TAA NTE 30hrs)	09/08-06/30/10
111. Cruz, Janeth	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
112. Diaz, Gloria	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
113. Duarte, Diane	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
114. Engle, Rachel	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
115. Espinosa, Rita	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
116. Flotho, Lisa	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
117. Forino, Paula	Health Asst (TAA NTE 10hpw)	09/08-10/31/09
118. Fould, Lori	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10

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APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
119. Fuentes, Tara	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
120. Gaffney, Lannette	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
121. Gammel, Diana	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
122. Garwood, Sylvia	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
123. Getty, Jackie	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
124. Ghaffarian, Sonia	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
125. Ghanitabe, Monivar	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
126. Golyer, Denise	Instructional Asst (TAA NTE 25hrs)	07/01-06/30/10
127. Gonzalez, Berenice	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
128. Grant, Mary	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
129. Gruden, Norma	Bilingual Independence Facilitator (TAA NTE 25hrs)	09/04-06/23/10
130. Grulkowski, Susan	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
131. Gurrola, Aida	Bilingual Instructional Asst (TAA NTE 27hrs)	09/04-06/23/10
132. Gutierrez, Ana	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
133. Hafemann, Linda	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
134. Hagen, Kari	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
135. Hamidi, Zoila Aurora	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
136. Hannouche, Patty	Bilingual Instructional Asst (TAA NTE 25hrs)	09/04-06/23/10
137. Hayes, Natalie	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10

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APPROVE TAA PAY @ REGULAR RATE OF PA (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
138. Heesch, Jennifer	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
139. Hersom, Lisa	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
140. Hunstein, Ellen	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
141. Hunt, Pam	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
142. Hutton, Julie	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
143. Jimenez, Joan	Bilingual Independence Facilitator (TAA NTE 25hrs)	09/04-06/23/10
144. Jiminez, Leticia	Bilingual Community Svcs Liaison (TAA NTE 40hrs)	08/31-09/04/09
145. Jurdi, Ghada	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
146. Karlous, Theolia	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
147. Kebler, Quincy	Preschool Teacher (TAA NTE 160hrs)	07/01-06/30/10
148. Kemp, Lorraine	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
149. Lee, Lori	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
150. Lee, Nancy	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
151. Leslie, Becky	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
152. Levin, Ana	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
153. Levy, Barbara	Instructional Asst (TAA NTE 25hrs)	07/01-06/30/10
154. Ling, Reiko	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
155. Lloyd, Victoria	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
156. Lopez, Laura	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10

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APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
157. Loven, Darlene	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
158. Lowe, Debbie	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
159. Luna, Evette	Instructional Asst (TAA NTE 20hpw)	07/01-08/31/09
	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
160. Martinez, Zonia	Bilingual Instructional Asst (TAA NTE 25hrs)	09/04-06/23/10
161. Massey, Tarah	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
162. McMurray, Joyce	Nursing Specialist (TAA NTE 10hrs)	08/24-09/04/09
163. Medina, Maria	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
164. Meenzhuber, Marcia	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
165. Mejia, Rebecca	Bilingual Community Svcs Liaison (TAA NTE 30hrs)	09/08-06/30/10
166. Mendoza, Rosa	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
167. Miller, Patricia	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
168. Milligan, Debbie	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
169. Miranda, Maria	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
170. Miranda, Rachel	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
171. Montoya, Julie	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
172. Moore, Margarita	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
173. Morrow, Susie	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
174. Muniz, Maria	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10

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APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
175. Nieblas, Theresa	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
176. Nikkhah, Mahtab	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
177. Nixon, Pamela	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
178. Noorzad, Mansoureh	Preschool Teacher (TAA NTE 15hrs)	06/30-07/30/09
179. Noorzad, Tina	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
180. Nunez, Erika	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
181. Orozco, Martha	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
182. Osorio, Marissa	Instructional Asst - Preschool (TAA NTE 15hrs)	08/15-06/30/10
183. Paez, Carmen	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
184. Palacios, Cinthia	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
185. Palono, Mary	Bilingual Community Svcs Liaison (TAA NTE 30hrs)	09/08-06/30/10
186. Parra, Jacqueline	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
187. Plambeck, Kathy	Lead Food Service Worker II (TAA NTE 30hpw)	08/24-08/28/09
188. Pollard, Carol	School Clerk I (TAA NTE 19hpw)	07/03-07/28/09
189. Postigo, Amy	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
190. Poudrier, Cindy	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
191. Power-Kohout, Marina	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
192. Qadeer, Shagufta	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
193. Redd, Ikram	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10

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APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
194. Revetta, Rochelle	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
195. Reza, Margarita	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
196. Rios, Amada	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
197. Robertson, Kelli	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
198. Romero, Ivet	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
199. Rosbrough, Stacy	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
200. Sanchez-Martinez, Sandra	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
201. Sanders, Lorna	Preschool Resource Teacher (TAA NTE 60hrs)	08/20-09/04/09
202. Sanvictores, Eileen	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
203. Satpathy, Mansi	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
204. Scinico, Dorcas	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
205. Serrano, Carmen	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
206. Settineri, Danneen	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
207. Seyed, Mahvash	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
208. Sherwood, Virginia	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
209. Shupe, Mary	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
210. Smith, Arah	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
211. Soderin, Bonnie	Preschool Teacher (TAA NTE 30hrs)	07/01-06/30/10
212. Taczli, Angela	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10

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APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
213. Tilton, Carol	Instructional Asst – Sp Ed (TAA NTE 50hrs)	09/08-12/18/09
214. Tiotuico, Irene	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
215. Torres, Carmeen	Instructional Asst - Preschool (TAA NTE 15hrs)	08/15-06/30/10
216. Torres, Rocio	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
217. Valles, Susan	Preschool Teacher (TAA NTE 40hpw)	07/01-08/30/09
	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
218. VanScheik, Jessi	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
219. Vargas, Estrella	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
220. Vega, Irene	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
221. Velasco, Mirazlava	Instructional Asst - Preschool (TAA NTE 30hrs)	08/15-06/30/10
222. Vilar, Sarah	Instructional Asst - Preschool (TAA NTE 15hrs)	08/15-06/30/10
223. Vilklemaire, Lynne	Instructional Asst - Preschool (TAA NTE 10hrs)	08/15-06/30/10
224. Villella, Janet	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
225. Wade, Terry	Instructional Asst (TAA NTE 10hrs)	08/15-06/30/10
226. Weber, Cherie	Preschool Teacher (TAA NTE 75hrs)	08/15-06/30/10
227. Wendy, Anita	Instructional Asst (TAA NTE 15hrs)	08/15-06/30/10
228. Wessman, Adriana	Instructional Asst - Preschool (TAA NTE 60hrs)	08/15-06/30/10
229. Whelchel, Yvette	Preschool Teacher (TAA NTE 105hrs)	07/01-06/30/10
230. White, Julia	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
231. White, Laurie	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
232. Ybarra, Guillermina	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10
233. Yerena, Maricela	Preschool Teacher (TAA NTE 90hrs)	08/15-06/30/10

APPROVE RECALL FROM LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
234. Arias, Blanca	Bilingual Instructional Asst (9mo/17.5hpw)	\$14.43 hr	R21-1	09/08/09
235. Fitzhugh, Marlene	Bilingual Instructional Asst (9mo/15hpw)	\$15.91 hr	R21-3	09/08/09
236. Gonzalez, Octavio	Groundskeeper (12mo/40hpw)	\$4082.17 mo	R27-15	08/20/09
237. Hannouche, Coralia	Bilingual Instructional Asst (9mo/15hpw)	\$15.91 hr	R21-3	09/08/09
238. Meyer, Robin	Independence Facilitator – Autism (10 ¾ mo/30hpw)	\$14.79 hr	R22-1	10/01/09
239. Werve, Candace	Instructional Asst – ELD (9mo/15hpw)	\$19.81 hr	R19-20	09/08/09

APPROVE RECALL FROM LAYOFF/REDUCTION IN HOURS

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
240. Escribano-Newlove, C.	Bilingual Community Svcs Liaison (9mo/17.5hpw)	\$21.31 hr	R23-15	09/08/09
241. Evans, Sandra	Bilingual Community Svcs Liaison (9mo/17.5hpw)	\$20.32 hr	R23-10	09/08/09
242. Gibson, Laura	Instructional Asst (9mo/15hpw)	\$15.90 hr	R19-4	09/14/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CLASSIFIED EMPLOYEES

APPROVE DISPLACEMENT FROM LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
243. Gomez, Nancy	School Bus Driver (9mo/per bid)	\$22.54 hr	R28-6	09/08/09

APPROVE REHIRE LAID OFF EMPLOYEE

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
244. Allard, Adrianna	Health Asst (9mo/17.5hpw)	\$19.38 hr	R27-4	09/08/09
245. Becerra, Jesus	Custodian II (12mo/40hpw)	\$3984.97 mo	R28-5	09/10/09
246. Cohen, Lois	Elementary School Office Manager (10 ¾ mo/40hpw)	\$3532.63 mo	R33-2	08/17/09
247. Gonzalez, Hugo	Custodian I (12mo/40hpw)	\$3612.33 mo	R26-6	09/02/09

APPROVE PROMOTION

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
248. Becerra, Al	Manager I, M & O (Temp/40hpw)	\$40.64 hr	R41-15	07/01-12/31/09
249. Gutierrez, Angelica	Buyer (12mo/40hpw)	\$3802. mo	R34-3	08/31/09
250. Talili, Malivmai	Job Technician I (12mo/40hpw)	\$3440.31	R26-5	09/08/09
251. Soltis, Pamela	IBI Asst/Tutor (11mo/40hpw)	\$3610.19 mo	R24-10	09/03/09
252. Antifae, Donna	Buyer (Temp/40hpw)	\$24.18 hr	R34-5	09/15-09/30/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CLASSIFIED EMPLOYEES

APPROVE REASSIGNMENT

<u>NAME</u>	<u>REASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
253. Collins, Noreen	Instructional Asst – ELD (9mo/17.5hpw)	\$13.94 hr	R19-1	09/08/09

APPROVE REINSTATEMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
254. Sangalang, Roman	Custodian III 12mo/40hpw)	\$4505.95 mo	R30-20	07/15/09

APPROVE SUMMER EMPLOYMENT

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
255. Harnish, James	High School Campus Supervisor	\$16.73 hr	R25-2	06/22-07/30/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and additional assignments of certificated employees.

FINANCIAL IMPLICATIONS

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this certificated employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

ACCEPT RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Bartels, Lindsay	Speech Pathologist	Personal	08/17/05	08/27/09
2. Plewe, Della	Teacher	Retirement	09/05/95	06/19/09
3. Gonzalez, Florencio	Teacher	Relocation	09/17/07	06/19/09

APPROVE REDUCTION IN FORCE – LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
4. Albee, Lindsay	Teacher	Layoff	08/19/05	07/01/09
5. Bochenik, Andrea	Teacher	Layoff	08/30/06	07/01/09
6. Bogiatizis, Tom	Counselor	Layoff	02/28/07	07/01/09
7. Bridges, Melanie	Counselor	Layoff	10/15/07	07/01/09
8. Briseno Vega, V.	Counselor	Layoff	02/20/07	07/01/09
9. Erickson, Gregory	Counselor	Layoff	02/05/07	07/01/09
10. Jordheim, Jenna	Counselor	Layoff	08/20/07	07/01/09
11. Loh, Nicole	Teacher	Layoff	08/19/05	07/01/09
12. McAbee, Cristy	Teacher	Layoff	08/30/06	07/01/09
13. Montgomery, M.	Teacher	Layoff	08/19/05	07/01/09
14. Orlando, Shaina	Teacher	Layoff	08/19/05	07/01/09
15. Stadel, Kari	Teacher	Layoff	08/19/05	07/01/09
16. Tran, Jessamy	Teacher	Layoff	02/22/06	07/01/09
17. Vu, Tami	Counselor	Layoff	02/07/07	07/01/09

APPROVE EMPLOYMENT

<u>NAME</u>	<u>1st YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
18. Styles, Karen	Teacher	\$48,899	A-1	09/02/09
19. Beckley, Shelley	Teacher	\$48,899	A-1	09/02/09
20. Grace, Jennifer	Teacher	\$52,382	A-3	09/09/09
21. Mahindrakar, Manoj	Teacher	\$51,344	B-1	09/18/09
22. Maule, Lyndsey	Teacher	\$48,899	A-1	09/02/09
23. Quinn, Cory	Teacher	\$60,110	A-7	09/28/09
24. Weinberg, David	Teacher	\$53,141	B-2	09/03/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
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PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE EMPLOYMENT (Cont'd)

<u>NAME</u>	<u>2nd YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
25. Schaeffer, Sarah	Teacher	53,141	B-2	09/03/09
26. Ploskina, Candace	Teacher	59,773	C-4	09/03/09

<u>NAME</u>	<u>3rd YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
27. Paulsen, April	Teacher	82,245	D-11	09/03/09

APPROVE HOME/HOSPITAL TEACHERS

Pay @ \$35.00 per hour

28. Butler, Susan	30. Souers, Lynn
29. McCorkle, Val	31. Turney, Jason

APPROVE ADULT EDUCATION TEACHERS

Pay @ \$29.00 per hour

32. Ford, Gloria	34. Jelden, Ivy
33. Hamman, Joyce	

Pay @ \$30.00 per hour

35. Bumatay, Andrew	39. Newton, Leah
36. Christman, Meredith	40. Puelma, Estela
37. Cuthbertson, Denise	41. Violette, Jan
38. Lopata, Kelley	

Pay @ \$32.00 per hour

42. Adamo, Marilyn	50. Petrucco, Deanna
43. Hanson, Kathy	51. Rice, Janet
44. Hillabrant, Jill	52. Staley, Deborah
45. Hochgesang, Barbara	53. Vermeulen, Don
46. Mahoney, Berteil	54. Wingen, Tammy
47. McPhillips, Nancy	55. Woodward, Ginni
48. Melberg, Nadine	56. Wooldridge, Valerie
49. Olsen, Suzi	57. Woolley, Dianne

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE SUBSTITUTE PSYCHOLOGIST

Pay @ hourly per diem rate

58. O'Leary, Nathan

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

- | | |
|-------------------------|---------------------------|
| 59. Bailey, Jamie | 94. Hurst, Meaghan |
| 60. Barnes, Sarah | 95. Ishikawa, Andrew |
| 61. Beneventi, Jennifer | 96. Ivey, Esther |
| 62. Berg, Laurie | 97. Johnston, Heather |
| 63. Bismark, Brooke | 98. Koizumi, Lori |
| 64. Blanco, Michelle | 99. Korovilas, Paraskevi |
| 65. Blandino, Julie | 100. Marquez, Monica |
| 66. Boido, Jackie | 101. Martin, Colleen |
| 67. Borg, Shannon | 102. Martin, Heather |
| 68. Bosworth, Heather | 103. Martz, Starline |
| 69. Brem, Lindy | 104. Mora, Amanda |
| 70. Brislen, Michelle | 105. Napolitano, Vanessa |
| 71. Camarena, Dayna | 106. Newton, Leah |
| 72. Cashin, Kimberly | 107. Nisley, Jennifer |
| 73. Casperson, Kathryn | 108. Null, Laura |
| 74. Colbert, Jeffrey | 109. O'Neill, Debora |
| 75. Cuff, Pamela | 110. Ramsey, Janet |
| 76. DeJarnett, Elva | 111. Reideler, Shannon |
| 77. Demere, Judy | 112. Ridell, Bruce |
| 78. Dfecato, Leilani | 113. Robby, Alexis |
| 79. Diaz, Kara | 114. Royal, Susan |
| 80. Eltiste, Stacy | 115. Schermerhorn, Stacy |
| 81. Erickson, Amy | 116. Servais, Ellie |
| 82. Estrada, Debbie | 117. Sherman, Dana |
| 83. Farias, Sandra | 118. Smith, Erin |
| 84. Faulkner, Shirley | 119. Smith, Sherilynn |
| 85. Finman, Marie | 120. Sullivan, Lory |
| 86. Flores, Julio | 121. Tober, Carol |
| 87. Fordyce, Stefanie | 122. Togawa, Greg |
| 88. Frank Mary | 123. VanDixhorn, Kimberly |
| 89. Galdamez, Edgar | 124. Wightman, Ginger |
| 90. Garrard, Camille | 125. Williams, Melissa |
| 91. Garza, Alison | 126. Wislocki, Branson |
| 92. Griffith, Steffanie | 127. Zoeller, Lisa |
| 93. Hermann, Brooke | |

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE RIF TEACHERS AS SUBSTITUTE TEACHERS

Pay @ \$90.00 per day through day 20

Pay @ daily per diem rate as of day 21

- | | |
|----------------------------|------------------------|
| 128. Beaty, Ingrid | 149. Mistry, Robin |
| 129. Bries, Vernon | 150. Moore, Melissa |
| 130. Brillon, Carol | 151. Olsen, Katherine |
| 131. Clarke, Theresa | 152. Poteet, Gina |
| 132. Cracchiolo, Jenika | 153. Quest, Mark |
| 133. Edson, Kristin | 154. Quinn, Jarett |
| 134. Hansen, Ivan | 155. Reardon, Lisa |
| 135. Hinkey, Sharla | 156. Regan, Alison |
| 136. Hollis, Kirsten | 157. Shmuckler, Jenna |
| 137. Jarrell, Nicole | 158. Sieling, Tara |
| 138. Julson, Andrea | 159. Southworth, Nayla |
| 139. Kubly, Troy | 160. Stone, April |
| 140. Laird, Kay | 161. Thomas, Harmony |
| 141. Last, Erin | 162. Tobenkin, Steve |
| 142. Lombrano, Deborah | 163. Valenti, Kristen |
| 143. Marshall, Heidi | 164. Vollmer, Michael |
| 144. Mays, Tami | 165. Walker, Kristen |
| 145. McCoy, Debra | 166. Welch, Karen |
| 146. McManigal, Antoinette | 167. Wilson, Christine |
| 147. Mischel, Stephanie | 168. Wing, Rebekah |
| 148. Misiraca, Nicole | 169. Wondra, Tiffany |

APPROVE SUBSTITUTE ELEMENTARY PRINCIPALS

Pay @ \$445 per day

(Excludes Health & Welfare and STRS Benefits)

- | | |
|--------------------|----------------------|
| 170. Clay, Karen | 172. Samuels, Dennie |
| 171. Mulhaupt, Pat | |

APPROVE 6/5^{ths} ASSIGNMENT 1st SEMESTER

- | | |
|-------------------------|-----------------------------|
| 173. Amon, Leesa | 182. Batten, Hugh |
| 174. Anderson, Carol | 183. Blanco-Johnson, Sylvia |
| 175. Andrews, Phillip | 184. Brandt, Mike |
| 176. Athalye, Aruna | 185. Brown, Angela |
| 177. Atilano, Matthew | 186. Brown, Richard |
| 178. Bailey, April | 187. Buckman, Jonathan |
| 179. Bailey, Jeffrey | 188. Burns, Bob |
| 180. Bailey, Lori | 189. Bushkin, Annette |
| 181. Barragan, Ezequiel | 190. Butler, Peter |

CAPISTRANO UNIFIED SCHOOL DISTRICT
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PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE 6/5th ASSIGNMENT 1st SEMESTER (Cont'd)

- | | |
|----------------------------|--------------------------------|
| 191. Carlisle, Amanda | 231. Kerr, Elizabeth |
| 192. Carlisle, Bruce | 232. Krogsdale, Susan |
| 193. Carman, Denene | 233. Kubba, Dina |
| 194. Chapman, Mike | 234. LaMotte, Migel |
| 195. Cleveland, Rebecca | 235. Lander, Elizabeth |
| 196. Cochroun, Shani | 236. Landis, Cindy |
| 197. Cullinan, Robert | 237. Love, Denise |
| 198. Delange, Lynn | 238. Manning, Brian |
| 199. Delcamp, James | 239. Martin, Wallace |
| 200. Donnelly, John | 240. Marzolo, Gary |
| 201. Durringer, Jacob | 241. Mashburn, Andrew |
| 202. Famalette, Dwyann | 242. McCoy, Matt |
| 203. Fermin, Cara | 243. McGraw, Elizabeth |
| 204. Forster, Glenn | 244. McIntosh, Martha |
| 205. Fossum, Nolan | 245. McNeill, Kira |
| 206. French, Cheryl | 246. Mills, Amber |
| 207. Garcia, Jeri | 247. Morgan, John |
| 208. Garrett, Steve | 248. Murphy, Orla |
| 209. Gaspar, Marguerite | 249. Nahl, Robert |
| 210. Geiger, Heather | 250. O'Toner, Eric |
| 211. Georgia, David | 251. Oliver, Barbara |
| 212. Gerow, Kevin | 252. Orgeron, Dennis |
| 213. Goit, Jenny | 253. Panici, Raymond |
| 214. Gunderson, Terry | 254. Peet, Harlan |
| 215. Hackstadt, P. Michael | 255. Phelps, Susan |
| 216. Haninger, Corrine | 256. Pidgeon-Pagliei, Jennifer |
| 217. Harris, Robert | 257. Prinz, Jeff |
| 218. Hegarty, Alison | 258. Proodian, David |
| 219. Henson, Tom | 259. Ritscher, Nataniel |
| 220. Hernandez, Juan | 260. Roche, Susan |
| 221. Heuser, Rachel | 261. Rodin, M. Trevor |
| 222. Hoffman, William | 262. Rodriguez, George |
| 223. Hornacek, Melissa | 263. Rosser, John |
| 224. Hudson, Randy | 264. Sanchez, Diane |
| 225. Huerta, Eduardo | 265. Sartoris, Reannah |
| 226. Huffaker, Melissa | 266. Schwartzberg, Jake |
| 227. Hulse, Michael | 267. Silberman, Erik |
| 228. Jansen, Bob | 268. Skidmore, Michelle |
| 229. Johnson, Dave | 269. Slocum, Nicole |
| 230. Johnson, Erik | 270. Southall, Jackie |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE 6/5th ASSIGNMENT 1st SEMESTER (Cont'd)

271. Squires, Carly	281. Westling, Kurt
272. Stinson, Alice	282. Williamson, Nancy
273. Sullivan, Michael	283. Wilson, Duncan
274. Tran, Chau	284. Wingen, Tamarah
275. Villalba, Fernanda	285. Woods, Marnie
276. Wallace, Nancy	286. Woolston, Carol
277. Wallace, Tiffany	287. Wright, Cindy
278. Waterbuy, Nilsa	288. Yancey, Lisa
279. Wenk, James	289. York, Mark
280. Werner, Danny	290. Young, Gregory

APPROVE ASSIGNMENT ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
291. Backman, Lhonda	Teacher – 80%	Teacher – 60%	2009/10
292. Benefield, Maria	Teacher – 80%	Teacher – 100%	2009/10
293. Billy, Cindy	Teacher	ETAP I	07/01/09
294. Birke, Sue	Teacher	ETAP I	07/01/09
295. Brooks, Teresa	Teacher – 40%	Teacher – 100%	2009/10
296. Brucks, Jessica	Teacher – 100%	Teacher – 80%	2009/10
297. Cappello-Wood, A.	STAP I	Teacher – 100%	2009/10
298. Cardwell, Linda	Teacher	ETAP I	07/01/09
299. Chapman, Kristy	Teacher – 100%	Teacher – 40%	2009/10
300. Clarke, Amy	Teacher – 50%	Teacher – 100%	2009/10
301. Coppola, Luci	Administrator	Teacher – 100%	2009/10
302. Curtis, Christy	STAP I	STAP II	07/01/09
303. Cutkomp, Tom	Teacher	ETAP I	07/01/09
304. Davis, Brad	Teacher – 80%	Teacher – 100%	2009/10
305. Dougherty, Jolene	Administrator	ATAP II	07/01/09
306. Gaspar, Lisa	Teacher – 80%	Teacher – 100%	2009/10
307. Gilpin, Gail	Teacher	ETAP I	07/01/09
308. Greene, Kathryn	Teacher	ETAP I	07/01/09
309. Gutridge, Megan	Teacher – 60%	Teacher – 80%	2009/10
310. Hall, Tiffany	Counselor – 100%	Counselor – 40%	2009/10
311. Hobson, Jamie	Teacher – 60%	Teacher – 100%	2009/10
312. King, Karen	Teacher – 100%	Teacher – 80%	2009/10
313. Kucera, Lee	STAP I	Teacher – 100%	2009/10
314. Leslie, Carolyn	Teacher	ETAP I	07/01/09
315. MacAlistaire, Rachiel	Teacher – 100%	Teacher – 80%	2009/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ASSIGNMENT ADJUSTMENTS (Cont'd)

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
316. Marcus, Lisa	Teacher – 60%	Teacher – 80%	2009/10
317. Marsing, Deborah	STAP I	Teacher – 100%	2009/10
318. Meserve, Roklyn	Teacher	ETAP I	07/01/09
319. McCann, Lisa	Teacher – 40%	Teacher – 60%	2009/10
320. Moss, Jennifer	Teacher – 50%	Teacher – 100%	2009/10
321. Nason, Kimberly	Teacher – 60%	Teacher – 100%	2009/10
322. Olson, Stacey	Teacher	STAP I	07/01/09
323. Ortiz, Cynthia	Teacher – 100%	Teacher – 80%	2009/10
324. Peloza, John	Teacher – 80%	Teacher – 100%	2009/10
325. Perez, Richard	Teacher – 100%	Teacher – 80%	2009/10
326. Peterson, Beth	Teacher	ETAP I	07/01/09
327. Peyton, Jeanne	Teacher	STAP I	07/01/09
328. Reid, Matthew	STAP I	STAP II	07/01/09
329. Reynolds, Pamela	Teacher	ETAP I	07/01/09
330. Richardson, Kimberly	ETAP I	Teacher – 100 %	2009/10
331. Sanders, Gail	Teacher	ETAP I	07/01/09
332. Schmidt, Svetlana	Teacher – 60%	Teacher – 100%	2009/10
333. Sullivan, Jennifer	ETAP I	Teacher – 100%	2009/10
334. Torres, Jennifer	Teacher – 50%	Teacher – 100%	2009/10
335. Weber, Freda	ETAP I	Teacher – 100%	2009/10
336. West, Lelia	Teacher – 50%	Teacher – 100%	2009/10
337. Wilson, Maria	Teacher	ETAP I	07/01/09
338. Wright, Rachel	Teacher – 100%	Teacher – 50%	2009/10

APPROVE PARTNERSHIP TEACHING ASSIGNMENTS 2009/2010

<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
339. Jones, Christa	Kinoshita	60%
340. Moore, Courtney	Kinoshita	40%

APPROVE ADDITIONAL ASSIGNMENTS

341. <u>To Attend and Participate in Beckman Science Training – Beckman Grant</u> Not to exceed 3.5 hours non-instructional pay @ \$30.00 per hour	08/26/09
342. <u>To Attend and Participate in Beckman Science Training</u> <u>“Chemical Test” – Beckman Grant</u> Not to exceed 3.5 hours non-instructional pay @ \$30.00 per hour	08/24/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

343. ALS Direct Instruction and Training – Las Palmas

Not to exceed 7 hours each non-instructional pay @ \$30.00 per hour 09/02/09

344. Teacher Report Card Training – Las Palmas

Not to exceed 2.5 hours each non-instructional pay @ \$30.00 per hour 09/01/09

345. Action Learning Training – San Juan

Not to exceed 7 hours each non-instructional pay @ \$30.00 per hour 09/02/09

346. Special Education Modules – SETPD Grant

Not to exceed 17 hours each non-instructional pay @ \$30.00 per hour 07/27/09-07/31/09

347. To Participate/Attend Special Education Modules – Staff Development

Not to exceed 17 hours each non-instructional pay @ \$30.00 per hour 08/17/09-08/21/09

348. To Participate/Attend Open Court Reading Classes – Staff Development

Not to exceed 17 hours each non-instructional pay @ \$30.00 per hour 08/10/09-08/14/09

Grade Level Leads – Multiple Sites

Not to exceed 20 hours non-instructional pay @ \$30.00 per hour 09/02/09-06/23/10

349. Alapag, Joice

355. Johnson, Marsha

350. Arndt, Terri

356. Martinez-Ramirez, Saul

351. Camacho, Isis

357. O'Leary, Darla

352. Duarte, Amy

358. Reina, Renato

353. Garcia-Serrato, Martha

359. Ridgway, Damon

354. Hamidi, Luz

360. Ward, Yesenia

DIBELS Testing – Multiple Sites

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour 09/01/09-09/02/09

361. McGuire, Nancy

362. Primack, Karen

Family Life Parent Night Presenter – Canyon Vista

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour 04/01/09-04/30/09

363. Baedeker, Meagan

To Provide Direct IBI Supervision/Autism Program Support – Crown Valley

Not to exceed 200 hours non-instructional pay @ \$30.00 per hour 09/08/09-12/31/09

364. Coppola, Luci

366. Terhune, Cynthia

365. Ferguson, Erin

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 13, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

Kindergarten Assessment – Marblehead

Not to exceed 8 hours non-instructional pay @ \$30.00 per hour

367. Neidl, Isabel

ST Math Training – San Juan

Not to exceed 3.5 hours non-instructional pay @ \$30.00 per hour 08/31/09

368. Hine, Patricia

371. Sabad, Bernardo

369. Maggay, Mary

372. Schwartz, Roni

370. Porter, Jacqueline

Webmaster – CVHS

Not to exceed 175 hours non-instructional pay @ \$30.00 per hour

373. Garrity, Timothy

ELD Advisor – SCHS

Not to exceed 100 hours non-instructional pay @ \$30.00 per hour

374. Gaspar, Lisa

To Work with Charter Schools – CHOOSE

Not to exceed 100 hours non-instructional pay @ \$30.00 per hour 09/16/09-06/30/09

375. Dougherty, Jolene

To Design, Deliver and Maintain Emergency Response Website – Safety & Student Services

Not to exceed 300 hours non-instructional pay @ \$30.00 per hour 07/001/09-06/30/09

376. Silberman, Erik

APPROVE LEAVES OF ABSENCE

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
377. Akers, Carolyn	Personal	1 st Semester 2009/10
378. Balogh, Michelle	Child Care	09/08/09-02/05/10
379. Barca, Susan	Child Care	01/06/10-02/05/10
380. Bettger, Ranae	Personal	2009/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger~~X~~, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED LAYOFF – NON-MANAGEMENT EMPLOYEES -
RESOLUTION NO. 0910-32**

BACKGROUND INFORMATION

In accordance with Education Code Section 45117, classified employees may be laid off due to a bona fide reduction, elimination of a service being performed, or lack of funds, Exhibit A. The process considers length of service (e.g., seniority) and any other higher classifications, with no skipping permitted for special expertise.

Classified employees must be given a forty-five (45) day notice prior to the effective date of any layoff. Individuals laid off shall be eligible for reemployment rights for a period of 39 months pursuant to Education Code Section 45298, Exhibit B.

In May 2009, Resolution 0809-53 eliminated classified positions to address general fund and categorical reductions. After the Board approved the 2009/10 budget on June 24, 2009, sites have continued to experience additional funding shortfalls. In an effort to maximize material and human resources, sites have had to relook at funding personnel.

Three sites have had to eliminate personnel (School Clerk I) from their site budgets for the 2009/10 school year.

CURRENT CONSIDERATIONS

This agenda item proposes for Board consideration the reduction or discontinuance of particular kinds of service/program as identified in Resolution No. 0910-32, Exhibit C.

With this agenda item, the following classified positions are being proposed for elimination:

Position Elimination/CSEA	Number of Full Time Equivalents
School Clerk I	1.8 FTE
Total CSEA	1.8 FTE

CLASSIFIED LAYOFF RESOLUTION 0910-32

October 13, 2009

Page 2

FINANCIAL IMPLICATIONS

The estimated savings to the 2009-10 site categorical budgets from classified positions is approximately \$51,080.

STAFF RECOMMENDATION

It is respectfully recommended that Board approve Resolution 0910-32 classified layoff in the designated classification, Exhibit C.

CALIFORNIA EDUCATION CODE

45117. Notice of Layoff Due to Expiration of Specially Funded Program or Bona Fide Reduction or Elimination of Service

(a) When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 45 days prior to the effective date of their layoff.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 45 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

(c) (1) A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. This subdivision does not create a 45-day layoff notice requirement for any individual hired as a short-term employee, as defined in Section 45103, for a period not exceeding 45 days.

(2) This subdivision does not apply to the retention of a short-term employee, as defined in Section 45103, who is hired for a period not exceeding 45 days after which the short-term service may not be extended or renewed.

(d) This section does not preclude the governing board of a school district from implementing either of the following actions without providing the notice required by subdivision (a) or (b):

(1) A layoff for a lack of funds in the event of an actual and existing financial inability to pay the salaries of classified employees.

(2) A layoff for a lack of work resulting from causes not foreseeable or preventable by the governing board.

(e) This section shall apply to districts that have adopted the merit system in the same manner and effect as if it were a part of Article 6 (commencing with Section 45240).

CALIFORNIA EDUCATION CODE

45298. Reemployment and Promotional Examination Preference of Persons Laid Off; Voluntary Demotions or Reductions in Time

Persons laid off because of lack of work or lack of funds are eligible to reemployment for a period of 39 months and shall be reemployed in preference to new applicants. In addition, such persons laid off have the right to participate in promotional examinations within the district during the period of 39 months.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned, shall be granted the same rights as persons laid off and shall retain eligibility to be considered for reemployment for an additional period of up to 24 months; provided, that the same tests of fitness under which they qualified for appointment to the class shall still apply. The personnel commission shall make the determination of the specific period eligibility for reemployment on a class-by-class basis.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff shall be, at the option of the employee, returned to a position in their former class or to positions with increased assigned time as vacancies become available, and without limitation of time, but if there is a valid reemployment list they shall be ranked on that list in accordance with their proper seniority.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION FOR CLASSIFIED LAYOFF

Resolution No. 0910-32

WHEREAS, it is necessary to eliminate or reduce certain positions in Capistrano Unified School District, and

WHEREAS, it is in the best interest of the district to discontinue certain services being provided in programs, and

WHEREAS, the elimination of these positions/or services will result in the layoff of classified personnel;

NOW, THEREFORE, BE IT RESOLVED THAT, the district eliminates the following positions due to reductions in funding and/or changes in staffing needs:

Position Elimination/CSEA	Number of Full Time Equivalents
School Clerk I	1.8 FTE
Total CSEA	1.8 FTE

AND BE IT FURTHER RESOLVED THAT, the Superintendent of the district is hereby authorized and directed to give notice of termination/reduction of employment to such classified employees of the district pursuant to district rules and regulations and applicable provisions of the Education Code of the State of California to take effect no earlier than 45 days prior to the effective day of layoff as set forth above.

AYES _____

NOES _____

ABSENT _____

President, Board of Trustees

Superintendent

Date: _____

c: Superintendent, Orange County Department of Education

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Dr. Bobbi Mahler, Interim Superintendent

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **AUTHORIZATION OF COACHES TO PROVIDE FIRST SEMESTER
P.E. CREDIT**

BACKGROUND INFORMATION

Districts may assign a teacher with a credential in a subject other than physical education to coach a competitive sport and award P.E. credit to students in that class. State law requires that such teachers be full-time employees of the school district, complete a minimum of 20 hours of first aid instruction, have training on the harmful effects of steroid use, and be approved by the governing board.

CURRENT CONSIDERATIONS

The purpose of this agenda item is to request approval by the Board of Trustees for teachers who are credentialed in subjects other than physical education to provide P.E. credit to students in that respective sport.

It has been determined that all teachers who do not hold a P.E. credential, but are assigned coaching activities for which such credit is given, are full-time employees of the school district and have completed CPR and first aid instruction. Additionally, these coaches have attended or are in the process of attending a training program based on the Victory With Honor curriculum, which includes discussion on the dangerous effects of steroids. Therefore, it is now appropriate for the Board of Trustees to approve those teachers so assigned, Exhibit A.

FINANCIAL IMPLICATIONS

Coaching stipends are provided for in the 2009-10 budget.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees authorize the appropriate teachers to coach a competitive sport for one period per day and provide P.E. credit to the students enrolled in the class, Exhibit A.

ALISO NIGUEL HIGH SCHOOL

TEACHER

Keith Barnett
Peter Butler
Justin Ferdinand
Craig Hanson
Erick Lynch
Judith Martinez
Stacy Middlebrook
Mathew Orndorff
Jeffrey Veeder
John Walsh
Dave Weinberg
Kurt Westling

ASSIGNMENT

Basketball/Boys
Volleyball/Girls
Water Polo/Boys
Baseball
Water Polo/Girls
Cheer/Pep Squad
Cross Country/Girls
Wrestling
Football
Cross Country/Boys
Marching Band
Basketball/Girls

CAPISTRANO VALLEY HIGH SCHOOL

TEACHER

Charles Biehn
Richard Bordner
Sarah Clarke
Christopher Dollar
Patrick Higginson
Andrew Mashburn
Brian Mulligan
Kenneth Sayles
Brian Schultz
Leesa Shults-Amon
Andreas Waldukat
Robert Zamora

ASSIGNMENT

Football
Wrestling
Basketball/Girls
Cross Country/Boys
Water Polo/Girls
Football
Basketball/Boys
Cross Country/Girls
Surfing/Soccer/Boys
Pep Squad
Marching Band
Baseball

DANA HILLS HIGH SCHOOL

TEACHER

Jeffrey Bailey
Leonardo Compean
Marcus Degen
Tom Desiano
Justin Green
Matthew Reid
Matthew Rosa
Steven Wade

ASSIGNMENT

Football
Soccer
Surfing
Basketball/Boys
Tennis
Cheer Advisor
Water Polo/Swimming/Boys
Marching Band

SAN CLEMENTE HIGH SCHOOL

TEACHER

Walter John Bandarak
Hugh Batten
Mark Calentino
Mary Crapo
Stacey Finnerty
Carole Havens
Michael Hurlbut
Daniel Johnson
Robert O'Rear
Eric Patton
Marc Popovich
David Proodian
Antonio Soto
John Stephens

ASSIGNMENT

Swimming/Girls
Swimming/Boys/Water Polo/Girls
Wrestling
Basketball/Girls
Soccer/Girls
Pep Squad
Golf/Boys/Girls
Cross Country/Boys
Volleyball/Girls
Football
Basketball/Boys
Cross Country/Girls
Marching Band
Tennis/Boys

SAN JUAN HILLS HIGH SCHOOL

TEACHER

David Burnette
Armando Gonzales

Dean McElroy
Catherine Nolan
Nathan Roberts
Karen Sanchez
Alvaro Serrano-Lopez
Brooke Valderrama
Jeremy Wooten

ASSIGNMENT

Cross Country/Boys/Girls
Volleyball/Lacrosse/Soccer/
Tennis/Softball/Water Polo
Marching Band
Basketball/Girls
Surfing/Boys/Girls
Swimming/Boys/Girls
Soccer/Boys
Pep Squad
Baseball

TESORO HIGH SCHOOL

TEACHER

Richard Brail
Timothy DiLeo
Steve Garrett
Andrew Magana
Cathy Olinger
Richard Polk
Donald Skaff

ASSIGNMENT

Baseball
Tennis/Girls
Basketball/Boys
Marching Band
Marching Band/Auxiliary Group
Volleyball/Girls
Soccer/Boys

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brenllinger, Assistant Superintendent, Personnel Services

SUBJECT: **INTERN AGREEMENT:
NORTHERN ARIZONA UNIVERSITY**

BACKGROUND INFORMATION

Northern Arizona University has requested that CUSD host interns who are enrolled in the university's College of Health and Human Services. These interns would be fulfilling their clinical practicum and/or internship/externship, primarily in the area of speech/language pathology.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval an Intern Agreement with Northern Arizona University. Interns would submit to fingerprinting requirements and TB clearance.

FINANCIAL IMPLICATIONS

There is no financial impact to district funds in hosting interns in schools.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve this Intern Agreement to extend the field-based support of developing teachers, Exhibit A.



**NORTHERN ARIZONA
UNIVERSITY**

College of Health & Human Services

**AGREEMENT FOR CLINICAL PRACTICUM AND/OR
INTERNSHIP/EXTERNSHIP EDUCATION**

THIS AGREEMENT is entered into by and between the **Arizona Board of Regents for and on behalf of Northern Arizona University, College of Health and Human Services** located in Flagstaff, Arizona, hereinafter referred to as the “PROGRAM”, and **Capistrano Unified School District**, hereinafter referred to as the “FACILITY”, located in **SAN JUAN CAPISTRANO, CA**, for the purpose of providing clinical practicum and/or internship/externship education to university students. This agreement shall be effective **9/14/2009** through **9/13/2014** and may be automatically renewed until terminated.

It is agreed by the aforesaid parties to be of mutual interest and advantage for selected students, hereinafter referred to as “STUDENT/S”, of the PROGRAM to be provided quality clinical practicum and/or internship/externship education experiences at the FACILITY. A clinical practicum and/or internship/externship education experience is defined as any assigned clinical, internship, externship, or educational experience that is part of a PROGRAM prescribed curriculum.

I. MUTUAL RESPONSIBILITIES

- A. PROGRAM and FACILITY shall each designate a Clinical Education Coordinator to be the liaison representative to each other for implementation of this agreement and agree to notify the other within 14 days of any change in their designated representative.
- B. The FACILITY agrees to accept STUDENTS selected by the PROGRAM for clinical practicum and/or internship/externship experiences. The nature and timeframe of the experiences shall be individually arranged and approved by the Clinical Education Coordinators for the FACILITY and the PROGRAM.
- C. The number of STUDENTS assigned to the FACILITY and the dates of rotation shall be mutually agreed upon, and shall be subject to the availability of the FACILITY’S personnel for teaching and supervision.
- D. FACILITY has determined that it is a Covered Entity under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. STUDENTS shall function as part of the FACILITY’S “workforce” as defined in 45 CFR §160.103 and shall be subject to the HIPAA policies and procedures of the FACILITY. FACILITY shall be responsible for providing the assigned STUDENTS with the appropriate training in

their HIPAA policies and procedures. PROGRAM shall insure that the assigned STUDENTS are familiar with HIPAA prior to their assignment to the FACILITY.

- E. Except as set forth in paragraph D above, no provision of this Agreement shall be deemed to constitute PROGRAM, or any agent or employee of PROGRAM, as an agent or employee of FACILITY. Neither PROGRAM nor FACILITY personnel shall, by virtue of this Agreement, be entitled or eligible by reason of the contractual relationship hereby created to participate in any benefits or privileges given or extended by either party to its employees. The PROGRAM and FACILITY do not consider the STUDENT an employee of the FACILITY for liability or Workers' Compensation purposes, but a student in the clinical practicum and/or internship/externship education phase of the STUDENT'S professional development.
- F. Program and Facility agree to comply with all applicable Federal, State, and local laws, including those prohibiting discrimination.
- G. The policies, rules, and regulations of the FACILITY shall be applicable to the STUDENTS. FACILITY shall inform STUDENTS of their policies, rules, and regulations at the initiation of the clinical practicum and/or internship/externship. PROGRAM shall inform its STUDENTS of their responsibility to comply with the law as well the policies, rules, and regulations of FACILITY, including those regarding the confidentiality of protected health information or other confidential information pertaining to client and patient records.
- H. Neither the FACILITY nor PROGRAM shall use the name of the other party or its employees in any publicity or advertising material without prior written approval by a duly authorized representative of the other party.

II. PROGRAM RESPONSIBILITIES

The PROGRAM shall:

- A. Give FACILITY at least thirty (30) days notice of a STUDENT assignment unless this notice is specifically waived by the FACILITY by agreeing to this at less than 30 days.
- B. Reserve the right to revoke any assignment prior to the STUDENT'S entry into the clinical practicum and/or internship/externship program of the FACILITY.
- C. Forward to the FACILITY a summary of the STUDENT'S training and experience which shall include at least information on the STUDENT'S general education and good academic standing.

- D. Contact or visit the FACILITY for the purpose of monitoring student progress and performance and facilitating information exchange between the PROGRAM, FACILITY, and STUDENTS.
- E. Reserve the right to withdraw any STUDENT from assigned clinical practicum and/or internship/externship rotation at the FACILITY when, in the PROGRAM'S judgment, the clinical practicum and/or internship/externship experiences do not meet the needs of the STUDENT.
- F. Assure personal professional liability insurance coverage by the STUDENT and/or the Risk Management Division, Arizona Department of Administration, for each STUDENT assigned to the FACILITY. Upon request, a certificate of insurance will be furnished to the FACILITY indicating effective coverage and liability limits.
- G. Provide FACILITY with a statement of expectations and objectives of curricular and clinical education, upon request.
- H. Insure that STUDENTS review and understand their responsibilities under this Agreement as outlined in Appendix A.

III. FACILITY RESPONSIBILITIES

The FACILITY shall:

- A. Provide clinical practicum and/or internship/externship experiences as stated in the objectives of the PROGRAM and FACILITY, and supervision appropriate to the academic and clinical level of the assigned STUDENT.
- B. Provide appropriate orientation and information regarding the policies, rules and regulations of the FACILITY to incoming STUDENTS.
- C. Make available the physical facilities and other equipment necessary to support the clinical practicum and/or internship/externship experiences.
- D. For facilities with multiple sites, provide appropriate orientation material to aid STUDENTS and PROGRAM in selecting a specific site, including a statement of the objectives of each of the sites in the FACILITY'S Clinical Education Program.
- E. Retain primary responsibility for its patients.
- F. Provide STUDENT with added assistance in the form of: **n/a**.
- G. Complete forms requested by the PROGRAM, such as General Information Form, Student Evaluation Report, etc.

- H. Request the PROGRAM to immediately withdraw a STUDENT from assigned clinical practicum and/or internship/externship experience when the STUDENT'S performance is unsatisfactory or the STUDENT'S behavior is disruptive or detrimental to the FACILITY and/or violates the Code of Ethics of the discipline, or FACILITY regulations, policies or procedures.
- I. Provide and/or facilitate emergency care for STUDENT; STUDENT shall be responsible for the cost of said emergency care.

IV. GENERAL AGREEMENT

- A. Any notice required or permitted hereunder shall be in writing and shall be deemed given if delivered in person or three days after mailing by United States registered or certified mail, postage prepaid, and addressed as follows:

To FACILITY:

Capistrano Unified School District
33122 Valle Road
Personnel Department
SAN JUAN CAPISTRANO, CA 92675
Phone: 949-234-9200 or 489-7000

To PROGRAM:

College of Health & Human Services
Office of the Dean
P.O. Box 15015
Flagstaff, AZ 86011
Phone: (928) 523-4331

- B. All books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection by PROGRAM or FACILITY or their agents for five (5) years after completion of this Agreement. Any person(s) reviewing documents shall execute a HIPAA and/or other nondisclosure agreement to protect the confidentiality of protected health information or other confidential information pertaining to client, patient, or student records.
- C. PROGRAM shall maintain adequate insurance to cover any liability arising from the acts and omissions of PROGRAM'S agents and employees arising out of the performance of this Agreement. PROGRAM shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of FACILITY'S employee's or agents. FACILITY shall maintain adequate insurance to cover any liability arising from the acts and omissions of FACILITY'S employees or agents arising out of the performance of this Agreement. FACILITY shall not be responsible for maintaining insurance to cover liability arising from the acts and omissions of employees of PROGRAM.

- D. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice to the other party, except that any STUDENT already assigned to and accepted by the FACILITY shall be allowed to complete any in-progress clinical practicum and/or internship/externship assignment at the FACILITY.
- E. The parties agree that this agreement may be cancelled for conflict of interest in accordance with Arizona Revised Statutes §38-511.
- F. This agreement constitutes the entire agreement between PROGRAM and FACILITY. Any changes or modifications shall be accomplished by amendment to this agreement executed by the duly authorized representatives of the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement for Clinical/Internship Education to be executed as of the date first written above by their duly authorized representatives.

Facility Name:
Capistrano Unified School District

**Arizona Board of Regents for and on
 behalf of Northern Arizona University**

Signature

Date

Leslie O. Schulz, PhD.

Date

Executive Dean, College of Health and
 Human Services

APPENDIX A
STUDENT RESPONSIBILITY STATEMENT

This Acknowledgment is made by the Student identified below to acknowledge certain duties and responsibilities with regard to his/her participation in a clinical experience in the Program.

DUTIES AND RESPONSIBILITIES OF STUDENT

1. Complete and be responsible for the cost of providing all health forms and certificates requested by the Facility.
2. The Student will comply with all applicable policies, procedures, and rules of Facility.
3. The Student will participate in orientation, required mandatory education, and skill training as required by Facility.
4. The Student will demonstrate professional behavior appropriate to the environment, including adhering to professional dress code, and maintaining high standards of patient care.
5. Follow the policies, rules, and regulations of Facility, including those regarding confidentiality of protected health information or other confidential information pertaining to client and patient records.
6. The Student will at all times conduct himself/herself, both at the Facility and outside normal business hours, in a personally and professionally ethical manner.
7. The Student will make appropriate arrangements for transportation and housing, if necessary, and be responsible for all travel and living expenses incurred in relation to the Program.
8. The Student understands and agrees that his/her participation will be as a Student and shall not be considered an employee of Facility for any purpose and will receive no compensation or benefits as a Student.
9. The Student agrees that Northern Arizona University may share information received from the Student's Criminal Background Check and Drug Testing with Facility, if applicable.
10. Conform to the work schedule of Facility, and make up time and work missed during unavoidable illnesses, in consultation with my academic coordinator and clinical instructor.
11. If applicable, notify the Facility and Program Clinical Education Coordinators upon learning that the student is pregnant before or during the clinical practicum and/or internship/externship education assignment so that appropriate personal safety precautions can be implemented.
12. Obtain prior written approval from Program and Facility before publishing or presenting any material relating to the clinical experience outside normal educational settings of the Program.

I HAVE READ AND UNDERSTAND THE STUDENT ACKNOWLEDGMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS:

Student Name: _____
(Please type or print)

Student Signature

Date

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education *AR*
Pam Watkins, Executive Director II, Elementary Support

SUBJECT: **SUMMARY OF 2009 ANNUAL PROGRESS REPORT (APR)**

BACKGROUND INFORMATION

California's comprehensive accountability system monitors the academic achievement of all the state's public schools, including charter schools, and local educational agencies (LEAs) that serve students in kindergarten through grade twelve. This accountability system is based on state requirements, established by the Public Schools Accountability Act (PSAA) of 1999, and on federal requirements, established by the No Child Left Behind (NCLB) Act of 2001.

The California Department of Education (CDE) reports both state and federal accountability results under the general state-heading of the "Accountability Progress Reporting" (APR) system. State-required reports include Base and Growth Academic Performance Index (API) results. Federal-required reports include Adequate Yearly Progress (AYP) and Program Improvement (PI) results. These reports were released on September 15, 2009.

CURRENT CONSIDERATIONS

This agenda item provides to the Board for its consideration a summary of the 2009 Annual Progress Report.

FINANCIAL IMPLICATIONS

There are no financial implications attached to the agenda item.

STAFF RECOMMENDATION



It is respectfully requested that Board President Ellen Addonizio recognize Gail Richards, Interim Assistant Superintendent, Secondary Education, who will introduce this item. Michelle Wrenn Benham, Assessment and Research Executive Director, will be available to assist Trustees with the interpretation of the data.

INFORMATION/
DISCUSSION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education 
Pam Watkins, Executive Director II, Elementary Support 

SUBJECT: **APPROVAL: INTERNATIONAL BACCALAUREATE PROGRAM AT
HANKEY K-8**

BACKGROUND INFORMATION

In February 1997, the Board gave conceptual approval of the International Baccalaureate program for San Clemente High School and Shorecliffs Middle School.

Founded in the 1960s, the International Baccalaureate Organization (IBO) grew out of international school efforts to establish a common curriculum and university entry credit for geographically mobile students across the globe. At that time, international educators were also motivated by an idealistic vision. They hoped that a shared academic experience emphasizing critical thinking and providing students exposure to a variety of viewpoints would foster tolerance and inter-cultural understanding among young people of the world. The program was designed to be concentrated in the last two years of secondary education in order to build a comprehensive curriculum—leading to a “baccalaureate”—that could be administered in any country and recognized by universities in every country.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval an International Baccalaureate Program at Carl Hankey K-8 School beginning in October 2009 for Grades 6-8 and in January 2010 for Grades K-5.

Middle Years Program

The Middle Years Program (MYP) is designed for students in the 11-16 age range and can be offered in any language. It is a complete and coherent program that provides a framework of academic challenge and life skills appropriate to this age group. Because the educational philosophy and styles of teaching and learning are consistent, the five-year curriculum for Grades 6-10 serves as excellent preparation for successful participation in an IB program. However, completion of the MYP is not a prerequisite for the IBO Diploma Program. Schools may subscribe to one or the other or both.

The MYP offers an educational approach that embraces yet transcends traditional school subjects. While insisting upon thorough study of the various disciplines, MYP accentuates the

interrelatedness of the disciplines and advances a holistic view of knowledge. Students are encouraged to develop intercultural awareness along with a genuine understanding of their own history and traditions. In stressing communication, the MYP places fundamental importance on achieving firm command of one's own language and on the acquisition of a conversational proficiency in a foreign language.

Primary Years Program

The Primary Years Program (PYP) is a transdisciplinary program of international education designed to foster the development of the whole child. It is designed for students aged 3 to 12 and focuses on the total growth of the developing child, touching hearts as well as minds and encompassing social, physical, emotional and cultural needs in addition to academic development.

The PYP draws on research and best practice from a range of national systems with a wealth of knowledge and experience from international schools to create a relevant, engaging, challenging and significant educational framework for all children. Curriculum documents are published in English, French, and Spanish but schools may offer the program in other languages under certain conditions.

FINANCIAL CONSIDERATIONS

The cost of participation in the International Baccalaureate Diploma Program is outlined in Exhibit A. The costs will be met through a combination of EIA, Fundraiser, and GIFT funds. There will be no cost to the general fund.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Gail Richards Interim Assistant Superintendent, Secondary Education, who will then introduce Principal Scott Wilbur who will give a presentation to assist Trustees in their understanding of the Middle Years Program slated for Carl Hankey K-8.

At the conclusion of the discussion, it is respectfully recommended that the Board approve the implementation of an International Baccalaureate Diploma Program at Carl Hankey K-8 beginning in October 2009 for Grades 6-8 and in January 2010 for Grades K-5.

DISCUSSION/ ACTION

Estimated Hankey K-8 Start Up IB Costs:

Elementary School IB Budget

- Budget of \$8,500 a year
 - \$2,975 EIA
 - \$5,000 Fundraiser/ Hawk Trot
 - \$2,000 Gift

2008-2009 \$0.00

- Interested schools form
- School support
- Community connection

2009-2010 \$6,865

- Teacher Workshop Training \$6,865
 - Los Angeles, Oct. 24, 25, 26, 2009
 - 6 ES teachers @ 595.00 per teacher (\$3570)
 - 1 administrator @ 595.00 (\$595)
 - Subs for 6 ES teachers for 1 day (\$2700)
- Write ½ curriculum to pilot as candidate school

2010-2011 \$7,910

- Teacher Workshop Training \$7910
 - Los Angeles, Oct. 24, 25, 26, 2010
 - 7 ES teachers @ 595.00 per teacher (\$4,165)
 - 1 administrator @ 595.00 (\$595)
 - Subs for 7 ES teachers for 1 day (\$3150)
- Write Application "A"
- Use ½ curriculum as candidate school
- Write second ½ of the curriculum

2011-2012 \$8,500

- Application "A" Fee \$8,500
- Write ½ curriculum to pilot as candidate school
- Write Application "B"

2012-2013 \$8,500

- Application "B" Fee \$8,500
- Apply whole curriculum (plan, do, check, act)

2013-2014 \$10,500

- Annual School Fee \$7,000
- Program site visit \$3,500

Middle School IB Budget

- Budget of \$8,500 a year
 - \$1,500 EIA
 - \$5,000 Fundraiser/ Hawk Trot
 - \$2,000 Gift

2008-2009 \$0.00

- Interested schools form
- School support
- Community connection

2009-2010 \$8,505

- Teacher Workshop Training \$8,505
 - Los Angeles, Oct. 24, 25, 26, 2009
 - 7 MS teachers at 595.00 per teacher (\$4165)
 - 2 administrator @ 595.00 (\$1,190)
 - Subs for 7 MS teachers for 1 day (\$3,150)
- Write ½ curriculum to pilot as candidate school

2010-2011 \$6,865

- Teacher Workshop Training \$6,865
 - Los Angeles, Oct. 24, 25, 26, 2010
 - 6 ES teachers @ 595.00 per teacher (\$3570)
 - 1 administrator @ 595.00 (\$595)
 - Subs for 6 ES teachers for 1 day (\$2700)
- Write Application "A"
- Use ½ curriculum as candidate school
- Write second ½ of the curriculum

2011-2012 \$8,500

- Application "A" Fee \$8,500
- Write ½ curriculum to pilot as candidate school
- Write Application "B"

2012-2013 \$8,500

- Application "B" Fee \$8,500
- Apply whole curriculum (plan, do, check, act)

2013-2014 \$10,500

- Annual School Fee \$7,000
- Program site visit \$3,500

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **REINSTATEMENT OF PROGRAMS/SERVICES:
CERTIFICATED - MANAGEMENT PERSONNEL**

BACKGROUND INFORMATION

On March 9, 2009, the Board of Trustees adopted Resolution Number 0809-52, to authorize the layoff of certificated management. This resolution was prepared in order to create maximum flexibility in the budget development process for Fiscal Year 2009/10. With the adoption of that resolution, 62.7 certificated managers received layoff notices.

CURRENT CONSIDERATIONS

On April 13, 2009 the Board directed staff to work with School Services of California (SSC) to assist the district in reviewing all categorically funded positions and identifying job functions that could be streamlined and/or eliminated. The district continues to utilize report findings as it finalizes a reorganization plan aligned with the recommendations of School Services.

Keeping the above in mind, providing leadership and direction to school personnel is a critical function of district office staff. Management personnel assist schools and departments to remain in compliance with state and federal mandates. Staff also provides expertise to advise, counsel, direct and give site administration and staff members necessary knowledge to offer students quality instruction. In an effort to maximize human and material resources, duties from the former Director VI, Instructional Support and Interventions position and the Coordinator, Literacy and Instructional Materials have been combined into a new position, Director VI, Curriculum and Instructional Support, Exhibit A. In order to provide these services, it is necessary to approve the newly created Director VI, Curriculum and Instructional Support position.

FINANCIAL IMPLICATIONS

The estimated cost to reinstate this position including benefits is \$150,171 (actual costs after furlough days/pay cut is \$136,500). This certificated management position was budgeted for the 2009-2010 school year from categorical funds. The funding breakdown will be 50% from Title I funds, 30% from Homeless funds, and 20% from School Improvement Program (SIP) funds.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Assistant Superintendent, Personnel Services, Jodee Brentlinger, who will introduce this item and be available for Trustee questions. Following the discussion, it is recommended the Board of Trustees ratify the position of Director VI, Curriculum and Instructional Support.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

DIRECTOR VI, CURRICULUM AND INSTRUCTIONAL SUPPORT

DEFINITION

Under the direction of the Executive Director, Elementary and Secondary Support, coordinate English Learner programs for K-12 students; support curriculum and instruction activities designed to close the achievement gap, supervise library/media operations and textbook adoptions.

EXAMPLES OF DUTIES

- Facilitate the development and implementation of curriculum and effective instructional support for all students.
- Facilitate best practices in differentiation of English Learner (EL) development.
- Assist in the research, review, and selection of supplemental materials.
- Collect and analyze data to improve student outcomes for low achieving learners.
- Complete appropriate grant applications; assure compliance with existing grant provisions for EL student programs.
- Supervise Indian Education, Migrant Education, EIA, ELAP, Two-Way Immersion, McKinney-Vento Homeless Program and the Language Assessment Center.
- Collaborate with internal and external agencies to assist English Learners and their families.
- Meet with parent, district ELAC and teacher advisory groups to resolve issues and strengthen instructional delivery models.
- Assist with the coordination and implementation of instructional initiatives such as, textbook adoption, assessment and reporting, and curriculum design.
- Works in conjunction with the appropriate Executive Director to develop, update, and renew the District Library Plan including site-based plans at the elementary, middle and high school levels.
- Supervise, evaluate, train and conduct regular meetings for library personnel.
- Designs literacy curriculum and training for hourly supplemental programs including after school and summer school programs.
- Establishes guidelines and procedures for the training of library volunteers.
- Acts as a liaison between library staff and PTA organizations to ensure continuity in library media center operations.
- Meets with the appropriate Executive Director to ensure instructional support for school sites.
- Collaborate with colleagues in the Reading Department and the Instructional Media Center to facilitate and support best practices in literacy and materials selection.
- Serves on the Instructional Materials Review Committee to assist in the selection, approval, and adoption of district K-12 textbook and instructional materials.
- Perform other duties as assigned.

DIRECTOR VI, INSTRUCTIONAL SUPPORT AND INTERVENTIONS

Page 2

Knowledge of:

Current research and trends in intervention programs; data analysis regarding student achievement; federal and state regulations regarding English Learner programs (Title I, II and III); sound fiscal management; effective program evaluation; staff development procedures; and best practices in teaching and learning.

Ability to:

Co-facilitate teamwork and group decision-making; organize and maintain compliance with complex federal and state requirements; maintain positive working relationships with a wide range of stakeholders; design and implement staff and parent training programs; write effective proposals and reports; foster positive parent relationships; comply with the district's customer service standards, as outlined in Board policy.

QUALIFICATIONS

Experience:

At least five years of successful teaching; successful experience in educating at risk and diverse populations, especially English Language Learners. Experience as a principal preferred.


Education:

California Teaching Credential; Master's Degree in educational leadership or related field; California Administrative Credential required.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent Business and Support Services 

SUBJECT: **REGIONAL OCCUPATIONAL PROGRAM (ROP)
PASS-THROUGH OF AMERICAN RECOVERY AND
REINVESTMENT ACT (AARA) REVENUE**

BACKGROUND INFORMATION

For the 2008/09 and 2009/10 budget years, the state divided categorical programs into three tiers. Those programs contained in Tier III were cut 19.84% by the state over fiscal years 2008/09 and 2009/10. Districts were granted full spending flexibility such that they could treat remaining program revenue the same as unrestricted general fund dollars. In addition, program revenue as well as balances in these Tier III programs could be swept into the general fund. Regional Occupational Programs (ROP) are one of those categorical programs that the state placed in Tier III.

CUSD participates in a Joint Powers Authority (JPA) ROP with Laguna Beach USD called Capistrano Laguna Beach ROP. The Capistrano Laguna Beach ROP is a separate Local Education Authority, meaning they are allocated funding directly from the state. Not all ROPs are JPAs; some ROPs are operated within districts.

When the federal government provided the American Recovery and Reinvestment Act (ARRA) Fiscal Stabilization Funds to the state for distribution to local school districts, the California Department of Education (CDE) distributed this money based on a formula to backfill the cuts that were made to the categorical programs. For CUSD, the amount allocated to ROP was \$504K. However, because the ROP is located in Tier III, there is no obligation to pass this money on to the ROP. CUSD took full advantage of this flexibility and captured the entire \$504K. Now that the state has distributed ARRA money, and because it was allocated based on the categorical cuts, ROP has asked for the \$504K from CUSD.

Staff met with Rick Bogart, CEO of the Capistrano-Laguna Beach ROP, during August and followed up again with him via telephone September 28. During those discussions, Dr. Bogart explained that ROP managed their 19.84% cut through a 10% salary reduction and by drawing down their reserves. Dr. Bogart has discussed this issue with the ROP Board of Trustees and they have taken the position that 100% of the funds should be passed through to the ROP program. ROP has had to reduce the level of program service as a consequence of the above mentioned budget reductions.

In planning for the scenario where all of this money could potentially be passed through to ROP, staff accounted for the entire amount and included it as reduction to revenue in the budget adjustment that was made in conjunction with the approval of the unaudited actuals on September 15.

CURRENT CONSIDERATIONS

Staff is presenting this issue to the Board of Trustees for review and consideration. Specifically the decision is whether or not to pass through \$504K in ARRA Fiscal Stabilization Funds to ROP. The District is under no obligation to do so and there is no consistent manner of handling this particular issue throughout the state. Some districts are keeping the money and others are passing it through. In this particular case, ROP is a separate agency from CUSD and Laguna Beach USD. A compelling argument can be made for passing the money through, given that the ROP program is not under the governing authority of CUSD. In addition, Laguna Beach USD passed through its portion of the ARRA Fiscal Stabilization Funds identified for ROP (\$20K).

FINANCIAL IMPLICATIONS

Approval of this item will reduce the District's General Fund by \$504K.

STAFF RECOMMENDATION

It is respectfully recommended Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will present this item. Following the discussion it is recommended the Board of Trustees direct staff regarding the potential pass through of \$504K of ARRA Fiscal Stabilization Funds to the Capistrano-Laguna Beach ROP.

DISCUSSION/
ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **BUSINESS SERVICES DIVISION REORGANIZATION PLAN**



BACKGROUND INFORMATION

During the past several months, staff has been working on an organization-wide reorganization plan. The impetus for this reorganization can be primarily found in the need to streamline district administration and operations in the face of layoffs, reductions in state funding over the past two years, and anticipated reductions in the coming years.

One of the first formal steps in the reorganization process started with reductions to all three divisions (Education, Business and Personnel) that were approved by the Board on April 13, 2009 as part of the \$25M budget reductions that were made for the 2009/10 fiscal year. These reductions were summed by division and shown as line items on the budget reduction spreadsheet approved by the Board. Staffs from all three divisions have continued to work on the project and with the hiring of Interim Superintendent Mahler, as well as other key individuals, a cohesive plan is being developed. The magnitude of an organization-wide reorganization is such that it cannot be accomplished all at once. Staff is proposing to bring this to the Board incrementally over the next several months.

The first wave of this reorganization plan presented for consideration and approval involves the Business Services Division. Actual work on the Business Services Division reorganization began in the latter part of 2008 and was subsequently formulated, vetted, and discussed among staff, and revised multiple times since it began to take shape after the first of the year. Initial reductions to the Business Services Division totaling approximately \$866K were approved by the Board on April 13, 2009, as stated above. The staffing reductions approved by the Board were comprised primarily of laid-off classified positions.

Reorganization plans for the other two divisions (Personnel and Education Services) are in process. It is anticipated that these plans will be brought forward to the Board for consideration during fiscal year 2009/10 with the complete plan having been presented to the Board for approval prior to or concurrent with the 2010/11 budget development so that reorganization changes can be incorporated into the budget document.

CURRENT CONSIDERATION

Background

The Business Services Division is comprised of eleven departments:

1. Accounting
2. Budget
3. Payroll
4. Facilities
5. Facilities Planning
6. Construction
7. Maintenance, Operations and Grounds
8. Food and Nutrition Services
9. Purchasing, Graphics & Warehouse
10. Transportation
11. Technology and Information Services (Transferred to the Business Division 7/1/09 from Education Services)

Propose consolidating
Facilities, Facilities Planning,
Construction, and Maintenance Operations
and Grounds under one director entitled
Executive Director, Facilities and Plant
Operations (F&PO)

While there aren't necessarily distinct lines defining each of these departments, the functions performed within each department do exist. Functions tend to shift from time to time as the organization expands and, most recently, contracts. This contraction of the organization in the face of budget cuts poses a significant challenge for those members of the management team who remain, not only to identify what functions were being performed by laid-off employees, but also to absorb those functions into existing positions and, where appropriate, abandon functions and tasks that no longer need to be performed.

The recommendations presented herein attempt to more efficiently distribute and consolidate these remaining functions and responsibilities into fewer positions by establishing positions based on functional need. The goal of the organization is to provide a more efficient, streamlined, smaller and responsive school district with better communication, easier access, and greater transparency.

The following attachments are included as back-up for Trustee review and consideration:

- Business and Support Services Division Organization Charts (Exhibit A)
- Business & Support Services Reorganization - Savings Calculation (Exhibit B)

Discussion of Proposed Changes

There are six types of changes proposed with this reorganization plan:

1. New Positions – To be filled in 2009/10
2. Proposed Positions - To be filled at a future date
3. Restructured Positions – A change in job duties and/or job description
4. Reporting Change – A change of supervisor or lines of reporting only

5. Eliminated Positions – Position either eliminated or recommended for elimination
6. Rescind Layoff – Recommend rescinding a laid-off position.

Each type of change is represented by a different color on the organization chart for ease of identification and is discussed below.

New Positions (Light Green)

Eight new positions are recommended:

Supervisor IV, Custodial Services (F&PO) - Currently Alex Malfavon, Manager I, Maintenance & Operations, oversees over 150 district custodial positions. The majority of these positions are night custodians. The Supervisor IV, Custodial Services, position is proposed in order to provide oversight and supervision to the night custodians. Of all the changes proposed within this reorganization plan, the establishment of this position is of the highest priority due to the lack of direct oversight of night custodians.

Lock Smith Assistant (F&PO) - The district has only one locksmith and work orders related to locksmith work are by far the most backed up of all the trades--so much so that it is difficult for the locksmith to perform much work other than emergency repairs. For this reason, the new position of locksmith assistant is recommended.

Supervisor IV, Elementary School; Supervisor IV, Middle School; and Supervisor IV, High School (Food & Nutrition Services) – These three positions are proposed as replacements for four Supervisor II Food Service Operations positions that are to be eliminated (see below). Consolidation of the four existing positions into three allows for reconfiguration of the existing structure into the more logical division by type of school.

Supervisor IV, Transp. Safety & Training (Trans.) - The retiring Manager III provided oversight to the Safety and Training Department consisting of two supervisors, one state certified trainer, and four behind-the-wheel trainers. This department requires a point of authority for smooth operations. The scheduling and development of curriculum for original and renewal classes, behind-the-wheel training, first-aid classes, ongoing monthly training, as well as maintenance of driver records and overall oversight and evaluation of all drivers, is the function of this department. By upgrading a Supervisor III to Supervisor IV, the district will maintain a cohesive structure within the Safety and Training Department with minimal cost.

Supervisor I, Safety and Training (Trans.) - By upgrading the State Certified Trainer to a low level management position, the district will increase its ability to do ride-along evaluations of our drivers without adding significant cost. The current State Certified Trainer position is limited by the fact that this position,

being in the bargaining unit, cannot perform evaluations and directly supervise drivers. This upgrade will resolve that issue and maintain the number of management positions in the department with minimal cost.

Supervisor V, Vehicle Maintenance/Dispatch (Trans.) - With the elimination of one manager, the remaining manager will be hard pressed to oversee all routing and planning, bus pass office, Safety and Training Department, along with the day-to-day operation of Dispatch. Dispatch was originally one-half of the primary responsibility of one manager. The Vehicle Maintenance Supervisor has been assisting in Dispatch this past year; by assuming the direct oversight along with vehicle maintenance, we eliminate the need for an additional position.

Trip Dispatcher (Trans.) - During the 2008/09 Transportation Department reductions, the cut that impacted the department the most was the elimination of a dispatcher. The original elimination of this position was predicated on an anticipated reduction of field trips and a reduction of demands on the Dispatch Department. In reality that did not occur. In fact, the reduction in driver positions impacted Dispatch negatively by reducing the number of available assets to draw from to cover work efficiently. The purpose of this position is to ensure athletic and field trips are performed correctly and economically. This position will be funded out of athletic transportation fees collected and should not have an impact to the general fund.

Executive Director I, Technology and Information Services (TIS) – The Chief Information Officer (CIO) position was eliminated in the April 13 budget reductions. This position was responsible for oversight of the TIS Department. It is proposed that the eliminated CIO position be replaced with a new position titled Executive Director I, Technology and Information Services. It is further proposed that Susan Holliday be appointed to the position. Susan's current position (Director VI Technology & Information Services, which is grant funded) will be left open pending identification of a funding source. Funding from her current position is being used to backfill the cost of a critical technology resource teacher position whose grant funding source expired at the end of 2008/09. The Executive Director I, Technology and Information Services position will head the department and report to the Deputy Superintendent, Business Services. This reporting change took place on July 1, 2009, when the TIS Department was moved from the Education Services Division to the Business Services Division.

Proposed Positions (Yellow)

Staff is recommending the addition of three management positions pending identification of an appropriate funding source.

Executive Director, Facilities and Plant Operations (F&PO) – With the merging of Facilities, Construction, Maintenance/Operations and Grounds into one department, consolidated leadership is needed. In the past these functions were performed by independent managers who didn't always coordinate efforts. Consolidation helps create better channels of communication, accountability, and information flow within these disciplines. Of the number of positions that have been eliminated over the past few years, direct facilities oversight is of the highest priority to reinstate. Establishment of this position helps to fill the gap created by the loss of four separate key management positions in the Facilities Department of the past several years.

Manager I, Building Trades (F&PO) – This position was originally going to be proposed for addition in 2009/10 but it was decided to hold off as we transition Director I, Construction, John Forney, to his new role as Director I, Maintenance & Operations. See "Restructured Position" below. We could very well need this position within the next six months, but would like to hold off for the time being.

Programmer/Analyst (TIS) – With the district focus on improving information systems and technology to support the efficiency and effectiveness of the organization, the future need of an additional programmer to streamline and merge information systems is apparent. With district information systems currently existing in silos, there is a need to have these systems integrated to a Data Warehouse-like environment. The Data Warehouse will make all critical district data available in a standard form for rapid inquiry, analysis, and reporting. When pursued, this objective will require additional programming staff.

Three positions in the Transportation Department are being considered; these will be funded 100% by Saddleback USD.

Manager I (Trans.) - This position is currently under negotiation with Saddleback USD and would be 100% paid by Saddleback USD. This position will be domiciled at the Saddleback Valley Transportation office and provide routing and oversight of that operation.

Dispatcher, 2 positions (Trans.) - These positions are currently under negotiation with Saddleback USD and would be 100% paid by Saddleback USD. These positions will be domiciled at the Saddleback Valley Transportation office and provide routing and oversight of that operation.

Restructured Positions (Blue)

Ten positions are proposed for restructuring:

Manager IV, Budget (Budget) – The primary responsibility of this current position is budget development and oversight of the Budget Department. It is proposed to change this position into Manager IV, Budget Liaison. This would shift the focus from budget development and oversight to that of a point of contact/reference for the other divisions regarding budget and budget accountability. This would increase accountability and communication within the organization as well as provide a direct link to financial and budget information for the sites. The focus of this position would be to help the sites manage their budgets as well as act as a resource on financial matters. The budget functions currently being performed by this position will shift to the Executive Director of Fiscal Services.

Account Clerk III (Accounting) – It is recommended that one of the five Account Clerk III positions in the Accounting Department be transferred to the Facilities, Construction, Maintenance, and Operations Department. Construction budget and accounting, accounts payable processing, state recordkeeping/reporting and developer fees collection would be consolidated into the responsibilities of this position. In effect all facilities-related budget and accounting functions would be transferred from the Accounting Department to Facilities. The same work will be performed, except that it will be consolidated into one position as opposed to being spread across several positions. It also consolidates facilities functions under the Facilities Department.

Executive Director of Maintenance Operations and Transportation (Trans.) – This position was created two years ago to bridge a gap in the organization. With the restructuring of the Director I, Construction, to Director I, Maintenance & Operations, the position is no longer needed and can be “rolled back” to overseeing just Transportation. The proposed restructured position is Director IV, Transportation. With the advent of overseeing the Saddleback Unified Transportation program and the retirement of a Manager III in the Transportation Department, more focused oversight is warranted. As a side note, this position will continue to oversee the Facilities Use program. It was decided to leave this function with Director IV, Transportation, given the position’s oversight of and involvement with the program this past year and anticipated work revamping the program during 2009/10.

Director I, Construction (F&PO) – With the current downturn in district construction projects, a full time director is not needed in the short term. One of the most important issues facing the Facilities, Construction, Maintenance, and Operations Department is a need for a clear cohesive vision followed by an executable plan of action. This process got underway this July with consolidation

of the construction and maintenance functions under one position. The proposed reorganization would formally recognize this change and establish the restructured position of Director I, Maintenance Operations and Construction. When construction ramps up again, the position of the Director I, Construction, can be separated from Maintenance and Operations and be reinstated if appropriate. It is recommended the Director I, Construction, position be held vacant and unbudgeted, as opposed to eliminated.

Manager III, Energy/Safety (F&PO) – This position is being proposed to change from Manager III, Energy/Safety, to Manager III, Deferred Maintenance & Safety. The focus of this new position will be to develop a comprehensive data base of each school campus to catalog and inventory things such as HVAC equipment, roofing, carpet, paint, lighting, etc. Where the Facilities Master Plan prepared by the architects looks at the macro picture, this position will focus on the individual systems and specific components that make up the facilities. This information will be used to develop and then execute the deferred maintenance plan as well as general maintenance by prioritizing these systems across the district.

Manager III, Building Trades (F&PO) – This position was overseeing the Maintenance crews during 2008/09. For 2009/10 it was converted to Manager III, Construction, and is primarily responsible for managing in-house as well as outsourced repair and construction projects. This position is overseeing deferred maintenance, repair and renovation projects, and projects other than those being performed in the regular course of maintenance by the various trade crews.

Buyer (Purchasing) – There is a 10 month buyer position located in the Purchasing Department. This position was initially located in the Food & Nutrition Service Department and primarily does purchasing for Food Services. Funding for the position is split 50:50 between the General Fund and the Food Services Fund. With the reduction of two assistant buyer positions in the department (see below), it is necessary to increase this position to 12 months. The proposal is simply to increase the position from 10 months to 12 months.

Staff Secretary, Construction (F&PO) – As with the Director I, Construction, the current downturn in district construction projects doesn't necessitate the need for a full-time staff secretary position supporting the Director I, Construction. Facilities Use processing which has been handled out of the Maintenance office has been shifted to this position to provide direct focus on the issue. This has freed up resources in the Maintenance Department to focus more directly on maintenance issues. This position will also provide direct support to the Director IV, Transportation, with the Facility Use process as it is revamped over the next year as mentioned above.

Manager V, Business Systems (TIS) – The primary responsibility of this current position is to manage the district business system. It is proposed to change this position into Manager V, Information Systems, and reposition it over Student

Systems support staff. This would shift the focus from supporting only the business system to all information systems including, but not limited to, Student Information Systems, Personnel Systems, and Business Systems. This would increase accountability and communication within the department as well as create an opportunity for information systems specialists to cross-train and acquire knowledge and skills to support all systems.

Account Clerk III (Food & Nutrition Service) – There are three Account Clerk III positions in the Food and Nutrition Services Department: one 10-month position, one 11-month position, and one 12-month position. Due to scheduling, vacations and work load over the summer, it is recommended to make all three positions 11-month. This will avoid the annual necessity of additional assignment hours. Costs associated with this change are negligible and will be paid from the Food Service fund.

Reporting Change (Pink)

Several positions are slated for supervisorial reporting changes only. They are: Director II, Food & Nutrition Services; Director II, Purchasing & Graphics; Director IV, Ed Technology; six positions in the Budget Department, and the Trainer User Support Specialist.

The Director II, Food & Nutrition Services; Director II, Purchasing & Graphics; Executive Director I, Technology and Information Services, (formerly the Director VI, Education Technology) will all report to the Deputy Superintendent, Business and Support Services. Previously the Director II, Food & Nutrition Services, and Director II, Purchasing & Graphics, reported to the Executive Director I, Fiscal Services. Six positions in the Budget Department previously reporting to the Manager IV, Budget, will now report to the Executive Director I, Fiscal Services.

The Trainer User Support Specialist (TUSS) position currently resides under Technical Services. It is proposed to shift this position under Information Systems to support and maintain the multitude of educational programs and electronic systems. With the loss of two technology resource teachers and the resultant loss of support they provided to the implementation and support of electronic learning programs and systems, the TUSS will help fill in those gaps and provide the necessary support and training on these critical learning and intervention programs.

Eliminated Positions (Orange)

Eliminated positions by department are listed below. The majority of these positions were included in the Board-approved April 13, 2009, budget reductions. Please see the attached spreadsheet for more information and a breakdown of the savings associated with the elimination of these positions.

Accounting

Account Clerk II

Purchasing

Assistant Buyer (2 positions)

Facilities and Plant Operations

Shopkeeper

HVAC Tech

Electrician

Electronics Tech (2 positions)

Painter

Plumber

Maintenance Planner (Temporary Position, employee reverts to previous position {electrician})

Groundsmen (2 positions)

Food & Nutrition Services

Supervisor II, Food Service Operations (4 positions)

Transportation

Manager I, Transportation Services

Supervisor III, Transp. Safety & Training

Supervisor IV, Transportation Vehicle Maintenance

State Certified Trainer

Technology and Information Services

Chief Information Officer

Manager V, Network Services

Director IV, Information Systems

Technology Resource Teacher (2 positions)

Reinstated Positions (Green)

Three positions are recommended for reinstatement.

Plumber – The April 13 budget reductions included the elimination of two plumber positions. In retrospect, only one of these positions should have been eliminated. Given the workload it is recommended to reinstate this position.

Director IV, Technical Services – Because this position was vacated mid-year in 2008/09 it was included as a cut in the April 13 budget reductions and eliminated through attrition. However, in light of the reorganization, it is now recommended that this position be reinstated and the Director IV, Information Systems, be eliminated instead. The original cut did not consider the department organizational structure or functions that each position in the department performed. The position was eliminated because it was expedient and didn't involve a layoff.

Corporation Yard Utility Person (Storekeeper) – In response to continued work load and unforeseen gaps in job duties created by the elimination of this position in the April 13 budget reductions, staff is recommending reinstatement of the Storekeeper position as a restructured position of Corporation Yard Utility Person. The current job description will be revised and modified to reflect the actual duties that this new position will be performing.

FINANCIAL IMPLICATIONS

The Fiscal Impact of the proposed reorganization is an ongoing savings of approximately \$1.2M of which approximately \$866K has already been recognized and incorporated into the 2009/10 budget. The net estimated overall savings of this proposed reorganization is \$300K over what was included in the budget.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Deputy Superintendents Naomi Suenaka and Ron Lebs who will present the information and be available for questions. Following the presentation, it is recommended the Board provide input to staff regarding the planned reorganization in anticipation of considering approval of the plan at its November 10, 2009 meeting.

INFORMATION/
DISCUSSION


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent Business and Support Services

SUBJECT: **2009/10 BUDGET DISCUSSION #2**
IDENTIFICATION AND REVIEW OF BUDGET REDUCTION
POSSIBILITIES FOR FISCAL YEAR 2010/11



BACKGROUND INFORMATION

School districts in California are required under AB 1200 to adopt budgets that demonstrate fiscal solvency for the current budget year plus two future years. The 2009/10 fiscal year budget adopted by the Board of Trustees on June 24, 2009, included budget reductions of \$25M in 2010/11 and another \$5M in 2011/12. These reductions were shown as a line item reduction without any supporting detail.

Prior to the first interim financial report, which is due December 15, the Orange County Department of Education (OCDE) is requiring that districts identify specifically the reductions they intend to make for the 2010/11 fiscal year. As the budget for 2010/11 is developed in the spring, these reductions can be altered; never-the-less a list of plausible reductions will need to be turned in to OCDE along with the first interim report.

CURRENT CONSIDERATIONS

This is the first of three scheduled discussions specifically regarding budget reductions for 2010/11. The second discussion will take place on November 10; the third discussion will take place on December 15. The December 15 discussion will include a recommendation to approve a formal list of cuts. Staff is compiling a draft list of possible budget reductions that will be presented to Trustees under separate cover at the October 13 board meeting for review and discussion.

Staff is currently developing a process to garner input from various CUSD constituent groups within the community. It is anticipated that this process will be initiated sometime this fall and carried into next spring as the budget is developed and compiled. It was felt that the various stakeholder groups should be afforded the opportunity to provide input as well as participate in the budget development process. Meetings with stakeholder groups will also provide an opportunity to open channels of communication and address questions early in the process.

FINANCIAL IMPLICATIONS

If approved at a future meeting, these reductions would reduce General Fund operating expenditures by \$25M.

STAFF RECOMMENDATION

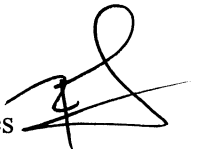
It is respectfully recommended Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will present this item.

INFORMATION/
DISCUSSION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **UPDATES OF PROGRESS OF DIVISION OF STATE
ARCHITECT PROJECT LISTING, WORK SCHEDULE AND
PRIORITIES**

BACKGROUND INFORMATION

In an October 2008 letter received from the Superintendent from the Department of General Services, Division of the State Architect (DSA), DSA requested the District inform the governing board of potential liability of any projects closed, but not certified by DSA. At the request of the Board, an update was sent to the Board of Trustees on February 9, 2009, on the progress being made to close with certification the District's outstanding applications listed on the Division of State Architect's (DSA) web site. This agenda item is a continuation of the progress being made to close out outstanding applications.

The Division of State Architect's has recently announced beginning July 2009 through June 2010, all DSA offices will be closed the first three Fridays of each month. Additionally, in response to the current fiscal conditions in California, they have stated their intent is to focus their resources on school construction projects that are fully funded.

These announcements will directly impact the District in closing out projects in a timely manner due to the District not meeting DSA close out priorities as well as DSA cutting back their work hours.

CURRENT CONSIDERATION

Exhibit A is a copy of the October 31, 2008 letter from the Department of General Services regarding outstanding projects not certified by Department of State Architect. Exhibit B is the Orange County Department of Education Schools Legal Service's opinion on DSA's letter. Exhibit C is an update on the progress being made to close out the outstanding applications, with the updates appearing in bold. Certification and close of file letters are also attached for Trustees review (Attachments 1 and 2).

FINANCIAL IMPLICATIONS

There are no financial implications with this agenda item at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

STAFF RECOMMENDATION

It is respectfully recommended that Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who along with John Forney, Director, Construction, will introduce this item and answer any questions Trustees may have.

INFORMATION/
DISCUSSION



State and Consumer Services Agency

DEPARTMENT OF GENERAL SERVICES

Division of the State Architect

Headquarters • 1102 Q Street, Suite 5100 • Sacramento, CA 95811
(916) 445-8100 • Fax (916) 445-3521 • www.dsa.dgs.ca.gov

October 31, 2008

Superintendent A. Carter
Capistrano Unified School District
33122 Valle Rd.
San Juan Capistrano, CA 92675-4706

Dear Superintendent Carter:

The Division of the State Architect (DSA) requests that you inform your governing board members that they may be held personally liable for the failure of educational buildings not certified by DSA. Please have your staff contact DSA to determine which, if any, buildings are not currently certified.

Project certification is evidenced by a letter DSA issues certifying that the building project has been completed in accordance with requirements as to the safety of design and construction pursuant to Education Code §§ 17280-17316 and 81130-81147 (The Field Act).

California Education Code §§ 17315 and 81147 provide that when an educational building is constructed in accordance with approved plans and specifications, and all the proper documents have been filed, and all fees have been paid, then the building will be granted certification that it complies with the requirements of the Field Act.

Project certification is important because it provides a method of documenting that all efforts have been made to ensure the safety of educational building construction. Additionally, failure to obtain project certification can result in some serious and negative consequences: DSA will be unable to approve future proposed construction affecting or utilizing the uncertified construction and, more importantly, governing board members may be held personally liable for projects until certified. The California Education Code (§§ 17371 and 81177) shields members of a school or community college district governing board from personal liability for injury to persons or damages to property resulting from the failure of a educational building as long as the requirements of the Field Act are met (i.e., the building is certified).

In an effort to aid school and community college districts in closing all projects with certification, DSA has prepared and published on our website a project certification guide. The guide can be found at:

http://www.documents.dgs.ca.gov/dsa/plan_review_process/Project-Certification-Guide_10-22-08.pdf

Exhibit A

DSB/SP14FC/11-05-08PM0209



WILLIAM M. HABERMEHL
County Superintendent of Schools

SCHOOLS LEGAL SERVICE

200 Kalmus Drive - P.O. Box 9050
Costa Mesa, CA 92628-9050

(714) 966-4220
(714) 434-4945 FAX

RONALD D. WENKART
General Counsel

CLAIRE Y. MOREY
LYSA M. SALTZMAN
KAREN T. MEYERS
Counsel

NORMA GARCIA
Paralegal

April 13, 2009

OPAD 09-30

To: Community College District Chancellors
District Superintendents
Regional Occupational Superintendents
Assistant Superintendents of Business
Assistant Superintendents of Human Resources
Assistant Superintendents of Instruction

From: Ronald D. Wenkart
General Counsel

Re: Field Act – Liability of Board Members

We have been asked whether board members are personally liable for failure to comply with the Field Act.¹ The Field Act requires defined school buildings to meet stringent earthquake safety requirements.² In our opinion, in some circumstances, board members may be held personally liable if school buildings fail to comply with the building and safety standards of the Field Act. However, board members, in most cases, would be indemnified by the district for any judgment rendered against them.³

¹ The Field Act comprises several articles of the Education Code. Education Code section 17281 states, "This article, together with Article 6 (commencing with Section 17365), and Article 7 (commencing with Section 81130) of Chapter 1 of Part 49, shall be known and may be cited as the 'Field Act.'"

² Education Code sections 15501-15516; Stats. 1933, ch. 59. The Field Act of 1933 was enacted as an emergency measure as a direct result of a series of earthquakes, in order that the lives and property of the people would be protected. The rules and regulations prescribed under the authority of the Field Act establish minimum requirements for the design, construction and reconstruction of public school buildings in order to obtain the requisite stability to withstand vertical loads and lateral forces from wind or earthquakes.

³ The only exceptions to indemnifying a board member are if the act or omission was due to actual fraud, corruption or actual malice. See, Government Code sections 825 and 995.2.

In our opinion, when school buildings comply with the building standards of the Field Act but the compliance has not been certified, board members would not be personally liable. In our view, the remedy for lack of certification is to complete the certification process.

LETTER FROM DSA

On October 31, 2008, the Department of General Services, Division of State Architect (DSA) for the State of California, sent a letter to district superintendents stating, "The Division of State Architect (DSA) requests that you inform your governing board members that they may be held personally liable for the failure of educational buildings not certified by DSA." This portion of the letter is unclear as to whether DSA is referring to lack of certification by DSA or failure to comply with the building and safety standards of the Field Act.

In addition, DSA published a Project Certification Guide on October 22, 2008, which states, "School board members may be personally liable for projects until certified."⁴

FIELD ACT PROVISIONS

The letter from DSA further states that California Education Code sections 17371 and 81177 shield members of the governing board of a community college district or school district from personal liability for injuries to persons or damages to property resulting from the failure of an educational building as long as the building and safety requirements of the Field Act are met.

Education Code section 17371 states in part:

"No member of the governing board of a school district shall be held personally liable for injury to persons or damage to property resulting from the fact that a school building was not constructed under the requirements of Article 3 (commencing with Section 17280) of this chapter, if such governing board complies with the provisions of this article. Such limit on liability shall commence when such governing board initiates action to comply with the provisions of Section 17367. ...⁵ [Emphasis added]

⁴ Department of General Services, Division of State Architect, "Project Certification Guide," (October 22, 2008), p. 2 of 81. As indicated in this legal opinion, we would disagree with DSA's statement.

⁵ Education Code section 81177 contains similar language applicable to community college districts. Section 17371 was formerly Section 39226. See Stats. 1996, ch. 277 (SB 1562), operative January 1, 1998.

Education Code section 17367 states:

“The governing board of any school district which has in use for school purposes any school buildings which were not constructed under approved plans and the supervision and inspection requirements of Article 3 (commencing with Section 17280) of this chapter shall have such buildings examined pursuant to this section and shall have completed on or before January 1, 1970, the examination, reporting and estimate requirements of this section and Section 39223.

Whenever an examination of the structural condition of any school building of a school district has been made by the Department of General Services, or by any licensed structural engineer or licensed architect for the governing board of the school district, or under the authorization of law, and a report of the examination, including the findings and recommendations of the agency or person making the examination, has been made to the governing board of the district, and the report shows that the building is unsafe for use, the governing board of the district shall immediately have prepared an estimate of the cost necessary to make such repairs to the building or buildings as are necessary, or, if necessary, to reconstruct or replace the building so that the building when repaired or reconstructed, or any building erected to replace it, shall meet such standards of structural safety as are established in accordance with law. The estimate shall be based on current costs and may include other costs to reflect modern educational needs. Also an estimate of the cost of replacement based on the standards established by the State Allocation Board for area per pupil and cost per square foot, shall be made and reported.

The report required by this section shall include a statement that each of the buildings examined is safe or unsafe for school use. For the purpose of this statement the sole consideration shall be protection of life and the prevention of personal injury at a level of safety equivalent to that established by Article 3 (commencing with Section 17280) of this chapter and the rules and regulations adopted thereunder, disregarding, insofar as possible, such building damage not jeopardizing life which would be expected from one disturbance

of nature of the intensity used for design purposes in said rules and regulations.

The governing board, utilizing the information acquired from the examination and report developed pursuant to this section, shall establish a system of priorities for the repair, reconstruction, or replacement of unsafe school buildings.⁶ [Emphasis added]

Therefore, it appears that Sections 17367 and 17371 would limit the personal liability of board members when the governing board initiates action to establish a system of priorities for the repair, reconstruction or replacement of school buildings that do not comply with the building and safety standards of the Field Act.

Education Code section 17315 states that when a school building was constructed in accordance with plans and specifications approved by the Department of General Services, the project is completed, the notice of completion is filed, and all final verified reports and all testing and inspection documents, as required by the Field Act, are submitted to and filed with the Department of General Services, and all required fees paid by the school district, the Department of General Services shall issue a certification that the school building complies with the requirements of the Field Act. However, Section 17315(a) also states, "Nothing in this Article shall prevent beneficial occupancy by a school district prior to the issuance of this certification."⁷

The language of Section 17315(a) would indicate that certification is a clerical process that should be completed but should not delay occupancy of the building if the building otherwise complies with the requirements of the Field Act.⁸ Therefore, in our opinion, the failure to complete the certification process would not give rise to civil liability but would suggest the completion of the administrative process of certification may be completed after the building is occupied.

PUBLIC AGENCY LIABILITY FOR DANGEROUS CONDITION ON ITS PROPERTY

A public entity is liable for injury caused by a dangerous condition of its property if the plaintiff establishes that the property was in dangerous condition at the time of the injury (e.g. failure to comply with the requirements of the Field Act), that the injury was proximately caused by the

⁶ Education Code section 81162 contains similar language applicable to community college districts.

⁷ Education Code section 81162 contains similar language applicable to community college districts.

⁸ There can be a number of reasons as to why certification has not been completed which may be outside the control of the district. Section 17315 represents legislative recognition that failure to complete the certification process should not delay occupancy of the building.

dangerous condition, that the dangerous condition created a reasonably foreseeable risk of the kind of injury which was incurred and either:

1. A negligent or wrongful act or omission of an employee⁹ of the public entity within their scope of employment created the dangerous condition; or
2. The public entity had actual or constructive notice of the dangerous condition under Section 835.2 a sufficient time prior to the injury to have taken measures to protect against the dangerous condition.¹⁰

Under Section 835.2, a public entity has actual notice of a dangerous condition, if it had actual knowledge of the existence of the condition and knew or should have known of its dangerous character.¹¹ A public entity had constructive notice of the dangerous condition within the meaning of Section 835(b) only if the plaintiff establishes that the condition had existed for such a period of time and it was of such an obvious nature that the public entity, in the exercise of due care, should have discovered the condition and its character.¹² On the issue of due care, admissible evidence includes but is not limited to, evidence as to:

1. Whether the existence of the condition and its dangerous character would have been discovered by an inspection system that was reasonably adequate to inform the public entity whether the property was safe for the use or uses for which the public entity used or intended others to use the public property and for uses that the public entity actually knew others were making of the public property or adjacent property.
2. Whether the public entity maintained and operated such an inspection system with due care and did not discover the condition.¹³

⁹ The term "employee" includes officers of the public entity such as board members. See, Government Code section 81012.

¹⁰ Government Code section 835. See, also, Legislative Counsel Opinion #24479 (August 14, 1996).

¹¹ Government Code section 835.2(a).

¹² Government Code section 835.2(b).

¹³ Government Code section 835.2(b).

A public entity is not liable under Section 835(a) for injury caused by a condition of its property if the public entity establishes that the act or omission that created the condition was reasonable. The reasonableness of the act or omission that created the condition shall be determined by weighing the probability and gravity of potential injury to persons and property foreseeably exposed to the risk of injury against the practicability and cost of taking alternative action that would not create the risk of injury or protecting against the risk of injury.¹⁴

A public entity is not liable under Government Code section 835(b) for injury caused by a dangerous condition of its property if the public entity establishes that the action it took to protect against the risk of injury created by the condition or its failure to take such action was reasonable. The reasonableness of the action or inaction of the public entity is determined by taking into consideration the time and opportunity the public entity had to take action and by weighing the probability and gravity of potential injury to persons and property foreseeably exposed to the risk of injury against the practicability and cost of protecting against the risk of such injury.¹⁵

A dangerous condition is defined as a condition of property that creates a substantial, as distinguished from a minor, trivial or insignificant, risk of injury when such property, or property adjacent to it, is used with due care in a manner that is reasonably foreseeable.¹⁶ Public property is in a dangerous condition whenever it involves an unreasonable risk of injury to the public.¹⁷

PUBLIC AGENCY LIABILITY FOR PLAN OR DESIGN OF BUILDING

A public entity and a public employee are not liable for an injury caused by the plan or design of a construction of, or an improvement to, public property where such plan or design has been approved in advance by either the legislative body of the public entity or by some other body (e.g. DSA) or employee exercising discretionary authority to give such approval.¹⁸ Where the plan or design is prepared in conformity with standards on the basis of which a reasonable public employee could have adopted the plan or design, or a reasonable legislative body could have approved the plan or design or the standards for the plan or design, there is no liability.¹⁹

¹⁴ Government Code section 835.4(a).

¹⁵ Government Code section 838.4(b).

¹⁶ Government Code section 830(a).

¹⁷ Akins v. Sonoma County, 67 Cal.2d 185, 60 Cal.Rptr. 499 (1967); Fuller v. State of California, 51 Cal.App.3d 926, 125 Cal.Rptr. 586 (1975).

¹⁸ Government Code section 830.6

¹⁹ Ibid.

INDEMNIFICATION AND DEFENSE OF BOARD MEMBERS AND EMPLOYEES

If an employee or former employee of a public entity requests the public entity to defend him or her against any claim or action against him or her for an injury rising out of an act or omission occurring within the scope of his or her employment, and such request is made in writing not less than ten days before the day of trial, and the employee or former employee cooperates in good faith in the defense of the claim or action, the public entity must pay any judgment based on it or any compromise or settlement of the claim or action to which the entity has agreed.²⁰

Generally, in civil actions, a public entity has a duty to defend a public officer or employee.²¹ A public entity may refuse to provide for the defense of a civil action or proceeding brought against an officer, employee or former employee if the public entity determines:

1. The act or omission was not within the scope of his or her employment;
2. He or she acted or failed to act because of actual fraud, corruption or actual malice;
3. The defense of the action or proceeding by the public entity would create a specific conflict of interest between the public entity and the employee or former employee. "Specific conflict of interest" is defined to mean a conflict of interest or an adverse or pecuniary interest.²²

If an employee or former employee requests in writing that the public entity through its designated legal counsel provide a defense, the public entity shall, within 20 days, inform the employee or former employee whether it will or will not provide a defense and the reason for the refusal to provide a defense.²³ If an actual and specific conflict of interest arises after the 20 day period following the employee's written request for defense, the public entity may refuse to provide further defense to the employee. The public entity shall inform the employee of the reason for the refusal to provide a further defense.²⁴

²⁰ Government Code section 825(a).

²¹ Gov. Code, § 995.2; see, also, 57 Ops.Cal.Atty.Gen. 358 (1974) (defense of an action may include both board members and employees).

²² Gov. Code, § 995.2(a).

²³ Gov. Code, § 995.2(b).

²⁴ Gov. Code, § 995.2(c).

The California Government Code provides that in civil actions, public agencies, including school districts, are required to provide a legal defense for public officers and employees when the action is brought against them in their official or individual capacity on account of an act or omission in the scope of their employment for the school district.

Government Code section 995.2 states in part:

“A public entity has the right to refuse to provide for the defense of a civil action or proceeding brought against an employee or former employee if the public entity determines any of the following:

a) The act or omission was not within the scope of his or her employment;

b) He or she acted or failed to act because of actual fraud, corruption or actual malice;

c) The defense of the action or proceeding by the public entity would create a specific conflict of interest between the public entity and the employee or former employee . . .”

ATTORNEY GENERAL OPINIONS

In a 1964 opinion, the Attorney General concluded that members of a governing board of a school district, when advised of the unsafe condition of a school building under Education Code sections 15503-15516, are under a mandatory duty to repair the building if funds are available, if the building is to be continued in use as a school building.²⁵ The Attorney General stated that failure to repair these school buildings will result in personal liability, although indemnification is available under Government Code section 825.²⁶

²⁵ 43 Ops.Cal.Atty.Gen. 209 (1964).

²⁶ Id. at 209.

The Attorney General noted that there is general immunity under Education Code section 15515,²⁷ which stated in part:

“No member of the governing board of the district shall be held personally liable for injury to personal property by use and abuse of any building.”

The Attorney General noted that Government Code section 840.2 imposes liability upon officers and employees of governmental agencies for injury or damage caused by dangerous and defective conditions on school property. A dangerous and defective condition is defined as a condition of property that creates a substantial risk of injury when such property is used with due care in a manner in which it is reasonably foreseeable that it will be used.²⁸ Government Code section 840.2 states:

“An employee of a public entity is liable for injury caused by a dangerous condition of public property if the plaintiff establishes that the property of the public entity was in a dangerous condition at the time of the injury, that the injury was proximately caused by the dangerous condition, that the dangerous condition created a reasonably foreseeable risk of the kind of injury which was incurred, and that either:

(a) The dangerous condition was directly attributable wholly or in substantial part to a negligent or wrongful act of the employee and the employee had the authority and the funds and other means immediately available to take alternative action which would not have created the dangerous condition; or

(b) The employee had the authority and it was his responsibility to take adequate measures to protect against the dangerous condition at the expense of the public entity and the funds and other means for doing so were immediately available to him, and he had actual or constructive notice of the dangerous condition under Section 840.4 a

²⁷ Education Code section 15515 became Section 39226/81177 and is now Section 17371/81177. Section 17371 now states, in part, “No member of the governing board of a school district shall be held personally liable for injury to persons or damage to property resulting from the fact that a school building was not constructed under the requirements of Article 3 (commencing with Section 17280) of this chapter, if such governing board complies with the provisions of this article. Such limit on liability shall commence when such governing board initiates action to comply with the provisions of Section 17367. ...”

²⁸ Government Code section 830(a).

sufficient time prior to the injury to have taken measures to protect against the dangerous condition.”

The Attorney General noted that the governing board has no discretion after notice is received that a school building is unsafe from the Division of State Architect. Therefore, the board must take action to remedy the situation, or attempt to obtain funds to do so.

Under Government Code section 825, public officials will be indemnified, except where they have acted fraudulently, corruptly, or with actual malice. A public official will not, however, be indemnified for punitive or exemplary damages.²⁹

In a 1966 opinion, the Attorney General stated that an unsafe building which failed to meet the structural support requirements of the Field Act would be a dangerous condition for which a school district would be held liable.³⁰ The Attorney General noted that if it can be shown that the dangerous condition existed at the time of the injury, that the dangerous condition proximately caused the injury and that the dangerous condition created a reasonably foreseeable risk of the kind of injury which was incurred, a public entity would be liable for injury caused by the dangerous condition of which it had actual or constructive notice, a sufficient time prior to the injury to have taken measures to protect against the dangerous condition.³¹

A public entity has constructive notice that the condition has existed for some time and it is of such an obvious nature that the public entity, in the exercise of due care, should have discovered the condition and its dangerous character.³² On the issue of due care, Government Code section 835.2(b) provides that admissible evidence includes whether the existence of the condition and its dangerous character would have been discovered by an inspection system that was reasonably adequate to inform the public entity whether the property was safe for the use or uses by which the public entity used or intended others to use the public property and for uses that the public entity actually knew others were making of the public property or adjacent property.³³

In a 1967 opinion, the Attorney General stated that a school district which has complied with the requirements to inspect pre-1933 school buildings is not exempt, as a matter of law, from liability from injury caused by a dangerous condition of a pre-1933 school building.³⁴ However, under the provisions of Government Code section 835.4(b), a school district may be found not liable where it has complied with the required action specified in the Education Code prior to an injury, such compliance would be prima facie evidence of reasonable conduct on the part of the agents of the public entity.

²⁹ Government Code section 818.

³⁰ 47 Ops.Cal.Atty.Gen. 163 (1966).

³¹ *Id.* at 164; see, also, Government Code section 835.

³² Government Code section 835.2(b).

³³ Government Code section 835.2(b).

³⁴ 50 Ops.Cal.Atty.Gen. 74 (1967).

LEGISLATIVE COUNSEL'S OPINION

In a 1996 opinion, the Legislative Counsel discussed the civil liability of board members for failure to comply with the Field Act.³⁵ The Legislative Counsel noted that a public entity or public officer or employee will not be liable for injuries caused by the dangerous condition of its property, even if it had actual or constructive notice of the existence of that condition, if the public entity or public employee took reasonable action to protect against the risk of injury created by the condition, or if the failure to take protective action was reasonable.³⁶

The availability of funds and the authority to dispose of the funds are essential elements of liability. The Legislative Counsel stated that it is an open question whether the liability of a member of the governing board of a school district is predicated on his or her own personal control of the funds and his or her own authority, acting alone, to dispose of them. Under one view, a member of the governing board of a school district could not be held personally liable under Section 840.2 for the dangerous condition of a school building, because no one of the governing board members acting individually would have the requisite authority and available funds.³⁷ The Legislative Counsel noted that a contrary view was held by the Attorney General, that if a statutory duty arises to perform certain actions upon the occurrence of certain conditions, the governing board of a school district must take action after notice is received and failure to take that action can result in personal liability for a member of the governing board of the school district under Government Code section 840.2.³⁸

The Legislative Counsel noted that there are no recorded judicial decisions resolving the issue of availability of funds. The Legislative Counsel went on to state that despite the conflict in view, a board member could lessen their potential liability if he or she established that they took reasonable action to protect against the risk of injury created by the condition, or if the failure to take protective action was reasonable, such action could include applying for funds to repair buildings not in compliance with the Field Act.³⁹ The Legislative Counsel concluded:

“Accordingly, it is our opinion that, depending on the facts
and reasonableness of the action or inaction of the governing board of

³⁵ Ops. Cal. Legis. Counsel, No. 24479 (August 14, 1996).

³⁶ See, Government Code sections 835.4 and 840.6.

³⁷ Ops. Cal. Legis. Counsel, No. 24479 (August 14, 1996), p. 8, citing A. Van Alstyne, Cal. Government Tort Liability Practice (CEB 1992), Sections 3.97 and 3.99.

³⁸ See, 43 Ops.Cal.Atty.Gen. 209 (1964).

³⁹ See, Education Code section 17373, which states that whenever a school district does not have funds available to repair, reconstruct or replace school buildings not in compliance with the Field Act, the school district shall apply for any funds that may be necessary to accomplish the repair, reconstruction or replacement by applying to DSA.

a school district and its individual members in response to a dangerous condition, the governing board of a school district and its individual members may be held civilly liable for personal injury resulting from a relocatable building that the school district purchases or leases, and requires pupils and teachers to occupy, whether or not the relocatable building complies with the Field Act.”⁴⁰

CONCLUSION

In summary, board members may, in some circumstances, be held personally liable if a school building owned by the school district fails to comply with the requirements of the Field Act and, as a result of the failure of a school building to meet the building and safety standards of the Field Act, an individual is injured by the collapse of that school building in an earthquake or other natural disaster. For example, if the governing board of a district is advised by district employees that school buildings (including relocatables) utilized and operated by the district do not meet the building and safety standards of the Field Act and the governing board does not establish a system of priorities for the repair, reconstruction or replacement of the buildings that do not comply with the Field Act, including making application for state funding, as required by Education Code sections 17367 and 17371, then board members could possibly be held personally liable.⁴¹ However, if a system of priorities is put in place and funding is sought, the members of the governing board, would, most likely, not be held personally liable. It should also be kept in mind that the district would have a duty to defend and indemnify the board member unless the board member caused the school district's failure to comply with the Field Act due to actual fraud, corruption or actual malice.

We do not believe that board members would be personally liable when school buildings comply with the building standards set forth in the Field Act but compliance has not been certified by DSA. In our opinion, the remedy for lack of certification is to complete the certification process.

If you have any questions, please do not hesitate to contact our office.

RDW:las

⁴⁰ Ops. Cal. Legis. Counsel, No. 24479 (August 14, 1996), p. 9.

⁴¹ See, for example, Education Code section 17372 which states, in part, that no school building found to be unsafe for school use and not repaired in accordance with the Field Act shall be used as a school building.

Projects Closed Without Certification Status:(UPDATED INFORMATION IN BOLDED TEXT)		
04-101942	Don Juan Avila MS 2-Story Modular Buildings	DSA Inspector, Larry Nelson working on the fire sprinkler and the elevator inspector's Field Verified Report.
04-101943	San Clemente HS 2-Story Modular Buildings	DSA Inspector, Larry Nelson is working on the fire sprinklers and the elevator inspector's Field Verified Report.
04-104520	Newhart MS 2-Story Modular Buildings, restroom building	Closed without Certification 11/05/03.
04-104845	Del Obispo ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-104935	Niguel Hills MS Modernization	The work needing to be completed for DSA review and acceptance has been identified
04-104993	Viejo ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-105269	Laguna Niguel ES Restroom Building	Closed without Certification on 1/16/08.
04-108442	Newhart MS 2-Story Modular Buildings, Phase 2	Cannot be closed until A#104520 is certified. (See Attachment 1) Closed without Certification.
04-104860	Crown Valley ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-108164	Aliso Niguel HS Parking Lot Improvement	Closed without Certification.
04-100736	Crown Valley ES Ball field - City of Laguna Niguel	Closed without Certification.
04-102787	Capistrano Valley HS Cell Tower - Mericom	Closed without Certification.
04-105499	Carl Hankey ES: New covered walkway, alterations to Classrooms, MPR, Administration Building	Previous A#'s are required to be certified and closed before DSA will certify this A#. Closed without Certification

04-108531	Carl Hankey K-8 Conversion	Closed without Certification
04-108613	Carl Hankey K-8 Relocatables	Closed without certification pending certification of A#105499. Closed without Certification
Current Projects Status: (UPDATED INFORMATION IS IN BOLDED TEXT)		
04-108645	Newhart MS Relocatables	Closed with Certification
04-109058	Tesoro High School Shade Structure	Closed with Certification
04-104115	San Juan Hills HS	6 of the 10 change orders are approved. Continuing to process closeouts for approval.
04-105495	Barcelona ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-108524	Castille ES Relocatable restroom building	Closeout documents to DSA 12/29/08
04-108628	SCHS Relocatables - Coaches office	All required documents have been recorded by DSA, waiting on certification letter. Closeout documents to DSA 11/24/08
04-108654	Las Flores Relocatables	All required documents have been recorded by DSA, waiting on certification letter. Documents sent to DSA on 11/24/08
04-108867	San Juan ES YMCA Relocatable	Closed with Certification
04-108868	Canyon Vista ES YMCA Relocatable	Documents sent to DSA 12/4/08
04-108890	Moulton ES Relocatable	Sent closeout paper work package to DSA. Pending certification.
04-108892	Oso Grande ES Relo's	Closed with Certification
04-109872	Oso Grande ES Relo's	Closed with Certification (See Attachment 2)
04-108893	Don Juan Avila Relocatables	Closed with Certification

04-109336	Ladera Ranch Relo's	Sent closeout paper work package to DSA 12/6/08.
04-109616	Las Palmas ES Relocatables	Documents sent to DSA 12/29/08
04-109617	Ladera Ranch ES YMCA Relocatable	Documents sent to DSA 12/29/08
04-109919	Newhart MS Relocatable computer lab	Closed with Certification
04-108517	San Juan Hills HS Phase 1 – Track and Field	Closed with Certification
04-106580	Dana Hills HS Modernization (including fire alarm scope)	Closed with Certification
04-107867	San Juan Hills HS– 2-Story Modular Buildings	NOC's on MSI and HCH from the District were sent to PJHM. Change orders to DSA for approval – gathering closeout documents
04-107894	San Clemente HS Auxiliary Gym Building	Closed with Certification
04-107895	San Clemente HS Pool Building	Closed with Certification
04-108716	San Juan Hills HS Phase 2 – Bleachers, Concession Building, Restroom building	Change orders at DSA pending approval. Closeout documents cannot be submitted until all CO's are approved.
04-109512	San Clemente HS Upper Campus Science Lab	Construction complete. Gathering close out documents and processing change orders.
04-109544	Capistrano Valley HS Weight Room/Fire Hydrant	All documents are in and approved, waiting for NOC's from the District.
Projects Under Planning		
04-108515	Aliso Niguel HS 2-Story Modular Buildings	Plan extension approval now expired.

04-109529	Carl Hankey Concrete Foundation	Plans approved on hold.
04-106889	Ambuehl ES Modernization	Letter requesting refund sent to DSA
04-109690	San Juan Hills HS 30-Meter Pool Project	Approval of Plans 2/11/2009
04-110423	Dana Hills HS Construction of Theater Building	Project received by DSA
04-110424	Capistrano Valley HS Construction of Theater Building	Project received by DSA

September 9, 2009

CLOSE OF FILE WITH CERTIFICATION
(REVISED)

DR. ROBERTA MAHLER, SUPERINTENDENT
CAPISTRANO UNIFIED SCHOOL DISTRICT
33122VALLEROAD
SAN JUAN CAPISTRANO CA 92675

Project: VARIOUS: CAPISTRANO UNIFIED SCHOOL DISTRICT
Scope: ALTERATIONS TO: SEVEN CR BLDGS RELOCATION; ONE@PHILLIP ELEMENTARY
SCHOOL; TWO @ GEORGE WHITE ELEMENTARY SCHOOL; FOUR @NEWHART
ELEMENTARY SCHOOLS (STOCKPILE A55807)
Application*: 56841
File#: 30-9

DEAR DR. MAHLER:

The Department of General Services' records indicate that the construction of the referenced project has been completed in accordance with design documents approved by the Department, and that all the Verified Reports covering the construction have been received.

Therefore, the Department of General Services certifies as follows:

This project is in compliance with California State regulations as to the safety of design and construction of public schools.

For relocatable buildings which have been granted a waiver of durability for foundations, the owner should periodically inspect for, and correct, deterioration in order to maintain safe conditions. This certification is not valid if the buildings are moved to a site location other than shown on the approved plans.

As stated in our letter approving the plans and specifications for this project, the Department does not review design documents or construction for compliance with the electrical, mechanical, or plumbing regulations. It is the responsibility of the professional consultants named on the application to verify compliance with those parts of the California Building Code, and to submit Verified Reports documenting compliance.

Sincerely,



Javid F. Thorman, AIA State
Architect



DFT:CR:TJ:pc (#1, 1b2a)

cc:
Architect—Robert Lenz-PJHM^
Executive Director of Facilities
Reading File

State of California • Arnold Schwarzenegger,, Governor State
and Consumer Services Agency

DCS DEPARTMENT OF GENERAL SERVICES

Division of the State Architect - San Diego

Office

September 8, 2009

CERTIFICATION & CLOSE OF FILE

DR. ROBERTA MAHLER, SUPERINTENDENT
CAPISTRANO UNIFIED SCHOOL DISTRICT 33122
VALLERD., SAN JUAN CAPISTRANO CA 92675

Project: OSO GRANGE ELEMENTARY SCHOOL
Scope: RELOCATION OF: SIX CR BLDGS (RELOCATABLE)(A#52938-SN#11575-76,11575-78;
A#48053-SN#11573-74,11571-72; A#50779-SN#8640-41; A#58641 (A55807)-SN#10614-15)
Application*: 04-109872
FileId#: 30-9

Dear DR. MAHLER:

The Department of General Services' records indicate that the construction of the referenced project has been completed in accordance with design documents approved by the Department, and that all the Verified Reports covering the construction have been received.

Therefore, the Department of General Services certifies as follows:

This project is in compliance with California State regulations as to the safety of design and construction of public schools, and for the accommodation of persons with disabilities.
This project is in compliance with California State regulations for the accommodation of persons with disabilities.

For relocatable buildings, which have been granted a waiver of durability for foundations, the owner should periodically inspect for, and correct, deterioration in order to maintain safe conditions. This certification is not valid if the buildings are moved to a site location other than shown on the approved plans.

As stated in our letter approving the plans and specifications for this project, the Department does not review design documents or construction for compliance with the electrical, mechanical, or plumbing regulations. It is the responsibility of the professional consultants named on the application to verify compliance with appropriate parts of the California Building Code, and to submit Verified Reports documenting compliance.

Sincerely,



David
F. Thorman, AIA
State Architect

DFT:CR:TJ:pc (#1, 1b2a)

CC:
Architect - Richard Musto - LPA
Executive Director of Facilities
Reading
File

ATTACHMENT 2

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 13, 2009

TO: Ellen Addonizio, President
And Members
Board of Trustees, Capistrano Unified School District

FROM: Dr. Roberta Mahler, Interim Superintendent

Subject: **APPROVAL: TIMELINE FOR READJUSTMENT TO TRUSTEE AREAS**

BACKGROUND INFORMATION

On September 30, 2010 the Orange County Committee on School District Organization held a Public Hearing to consider a Petition to change the current trustee election method from an at-large “from-trustee area” method to a “by-trustee area” method. At this meeting, the County Committee ordered an election in June 2010 for voters within CUSD boundaries to consider this change of voting method. If voters approve this change, it will be necessary for the district to examine the current trustee areas and realign areas to meet constitutional requirements prior to the general election in November 2010.

The district’s current trustee area boundaries were established in 2003. At this time, trustee areas were approved based on the population of registered voters. Changing the voting methodology to “by-trustee area” would require trustee areas to be based on the legally required standard of total population. The district’s existing trustee areas vary from a theoretical average sized trustee area in the district by a total of 37.6 percent. Such a population deviation would violate the “one-person, one-vote” requirement under the Equal Protection Clause and would be considered unconstitutional. A deviation of less than 10% is needed to remain in compliance.

CURRENT CONSIDERATION

The need for redrawn trustee-area boundaries will not become apparent until the voters decide whether to approve the proposed change in election methodology in June 2010. However, if we do not move forward with redrawing boundaries and the new voting method is approved, the district will not be able to redraw boundaries in time to meet the Education Code requirements of implementing the new voting methodology at the next succeeding election which would be held in November 2010. (Education Code section 5020(a).) Utilizing the current trustee areas in this case could potentially make the district vulnerable to a legal challenge. Exhibit A, developed with and completed by the Orange County Department of Education, addresses all codes and regulations pertinent to a “by area” election.

FISCAL IMPLICATIONS

It is estimated that the cost of hiring a demographer to redraw trustee areas will be in the range of \$20,000 to \$40,000. A significant amount of staff time will be required to complete this project. We also anticipate the need to contract with legal counsel to ensure compliance with the California Voting Rights Act, California Elections Code sections 14025-14032 and the Equal Protection Clause.

STAFF RECOMMENDATION

It is respectfully recommended the Board approve the proposed timeline for readjustment to trustee areas, Exhibit A and authorize the Superintendent to take all necessary steps to accomplish the timeline activities.



TIME LINE AND PROCESS FOR REDISTRICTING – Assuming no appeals to trustee area realignment and the County Committee approves the Board Resolution Capistrano Unified School District

Process Initiated by Governing Board
(process governed by Education Code 5019, et.seq.)

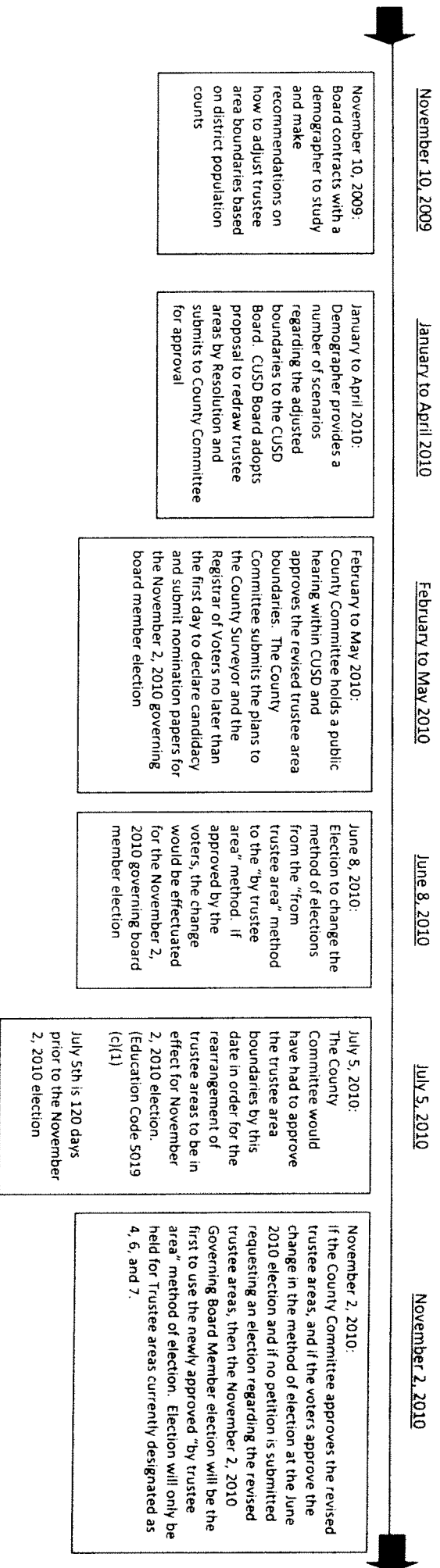


Exhibit A

10/6/09