



Regular Meeting  
CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

33122 Valle Road  
San Juan Capistrano, CA 92675

January 12, 2010

7:00 p.m.

**I. PRELIMINARY**

Meeting was called to order by \_\_\_\_\_

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

<b>ROLL CALL:</b>	<b>Present</b>	<b>Absent</b>
Anna Bryson, President	_____	_____
Ken Lopez-Maddox, Vice President	_____	_____
Jack Brick, Clerk	_____	_____
Ellen M. Addonizio, Member	_____	_____
Larry Christensen, Member	_____	_____
Sue Palazzo, Member	_____	_____
Mike Winsten, Member	_____	_____
Saam Alikhani, Student Advisor	_____	_____

**CLOSED SESSION COMMENTS**

**CLOSED SESSION**

**5:30 p.m.**

**REPORT ON CLOSED SESSION ACTION**

**SPECIAL RECOGNITIONS**

*Dana Hills High School Cross Country  
Capistrano Valley High School Black & Gold Brigade  
Student Body President's Report – Capistrano Valley High School  
Points of Pride- Dave Gerhard, Principal, Concordia Elementary School*

**BOARD AND SUPERINTENDENT COMMENTS**

**ORAL COMMUNICATIONS (Non-Agenda Items)**

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

**RECORDING OF SCHOOL BOARD MEETINGS**

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

## **II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA.** Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

**ORAL COMMUNICATIONS (Non-Agenda Items).** Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

**PUBLIC HEARINGS.** Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

**CLOSED SESSION.** In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

#### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*

### III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

#### **GENERAL FUNCTIONS**

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the December 15, 2009, Regular Board Meeting.  
(Supporting Information)  
*Contact: Jane Boos, Manager, Board Office Operations* 1
2. BOARD MEETING SCHEDULE: Approval, revised Board Meeting Schedule.  
(Supporting Information)  
*Contact: Bobbi Mahler, Interim Superintendent* 11

#### **CURRICULUM & INSTRUCTION**

3. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.  
(Supporting Information)  
*Contact: Candy Miller, Special Education Consultant* 15
4. EXPULSION READMISSIONS: Approval, readmission of students from expulsion.  
(Supporting Information)  
*Contact: Pam Watkins, Executive Director, Elementary Support* 19
5. CALIFORNIA HIGH SCHOOL EXIT EXAM: Approval, petition to waive California Ed Code §60851(c)/Board Policy 6162.52—California High School Exit Exam: Case #0910-023 (SERRA HS)  
(Supporting Information)  
*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education* 21
6. TITLE III IMPROVEMENT PLAN: Approval, Title III, year 2 Improvement Plan Addendum.  
(Supporting Information)  
*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education* 23
7. INSTRUCTIONAL MATERIALS: Approval, instructional materials being recommended for adoption: ELD/Language Arts, Longman Keystone Textbooks.  
(Supporting Information)  
*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education* 25
8. INSTRUCTIONAL MATERIALS: Approval, instructional materials being recommended for adoption: World Language Textbooks: Japanese I, II, III, and IV.  
(Supporting Information)  
*Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education* 29

#### **BUSINESS & SUPPORT SERVICES**

9. PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS: Approval, Purchase Orders/Warrants/Consultant Agreements.  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services* 31

- 10. DONATIONS: Approval, donations of funds/equipment. 59  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
  
- 11. DEVELOPER FEES: Approval, Resolution No. 0910-44, annual and five-year reports of 61  
 Developer Fees received in fiscal year 2008-2009.  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
  
- 12. COMPRESSED NATURAL GAS DISPENSER: Approval, Resolution 0910-45, adopting 69  
 an initial study/mitigated negative declaration for the compressed natural gas  
 dispenser at Aliso Viejo Transportation Center.  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
  
- 13. SHORECLIFFS MIDDLE SCHOOL: Approval, construction access agreement between 75  
 CUSD and Lone Oak Industries, Inc.  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
  
- 14. TECHNOLOGY PLAN: Approval, addendum to the 2007-2012 Technology Use Plan. 81  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
  
- 15. CFD NO. 2005-1: Approval, Resolution No. 0910-46, resolution of consideration of the 85  
 Board of Trustees of the Capistrano Unified School District acting in its capacity as  
 the legislative body of Community Facilities District (CFD) No. 2005-1  
 (Whispering Hills) to reduce the special taxes and extend the term.  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

**PERSONNEL SERVICES**

- 16. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified 87  
 personnel.  
 (Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
  
- 17. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated 95  
 personnel.  
 (Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

Trustee Addonizio _____ Trustee Brick _____ Trustee Christensen _____	Student Advisor Saam Alikhani _____ Trustee Palazzo _____ Trustee Lopez-Maddox _____ Trustee Winsten _____ Trustee Bryson _____
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**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.**

IV. DISCUSSION/ACTION

18. **TWO-WAY LANGUAGE IMMERSION MIDDLE SCHOOL PROGRAM:** DISCUSSION/  
Consideration and approval, Two-way Middle School Program at Marco Forster ACTION  
Middle School. Vote \_\_\_\_  
(Supporting Information) Page 101  
*Contact: Pam Watkins, Executive Director, Elementary Support*
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
19. **2008/09 FISCAL AUDIT:** Consideration and approval, fiscal and compliance audit for DISCUSSION/  
year ending June 30, 2009. ACTION  
(Supporting Information) Vote \_\_\_\_  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services* Page 105
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
20. **2010-11 FISCAL YEAR BUDGET DEVELOPMENT:** Preliminary budget development INFORMATION/  
calendar, budget guidelines and budget assumptions. DISCUSSION  
(Supporting Information) Page 107  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
21. **CLASSIFIED LAYOFF—NON-MANAGEMENT EMPLOYEES:** Consideration and DISCUSSION/  
approval, Resolution No. 0910-47 classified layoff of non-management employees. ACTION  
(Supporting Information) Vote \_\_\_\_  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel* Page 109
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_
- ROLL CALL:
- |                           |                                     |
|---------------------------|-------------------------------------|
| Trustee Addonizio _____   | Student Advisor Saam Alikhani _____ |
| Trustee Brick _____       | Trustee Palazzo _____               |
| Trustee Christensen _____ | Trustee Lopez-Maddox _____          |
|                           | Trustee Winsten _____               |
|                           | Trustee Bryson _____                |
22. **PERSONNEL SERVICES REORGANIZATION PLAN:** Overview of the proposed INFORMATION/  
reorganization plan for Personnel Services. DISCUSSION  
(Supporting Information) Page 117  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
23. **STRATEGIC PLANNING:** Update on the process and timeline for the implementation INFORMATION/  
of strategic planning during the 2009-10 school year. DISCUSSION  
(Supporting Information) Page 125  
*Contact: Kim Bailey, Director, Instructional Support & Staff Development*  
*Julie Hatchel, Chief Communications Office*
24. **BOARD POLICY REVISION:** Consideration and approval, first reading of revisions to DISCUSSION/  
Board Policy 6163.5, Student Use of Technology and Internet Safety. ACTION  
(Supporting Information) Vote \_\_\_\_  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services* Page 133
- Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

25. **FACILITIES AND CONSTRUCTION FUNDING SOURCES AND USES:** INFORMATION/  
Comprehensive look at facilities funding sources and the commitments and restrictions DISCUSSION  
related to each. Page 139  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
26. **CITIZEN REQUEST:** Citizen request for agenda item placement by Ms. Erin INFORMATION/  
Kutnick to address the Board regarding requesting a waiver from the State Board of DISCUSSION  
Education. Page 141  
(Supporting Information)

## V. ADJOURNMENT

**A SPECIAL BOARD METING OF THE GOVERNING BOARD WILL BE HELD ON TUESDAY,  
FEBRUARY 2, 2010 AT 5:30 P.M. THE NEXT REGULAR MEETING OF THE GOVERNING  
BOARD WILL BE HELD ON TUESDAY, FEBRUARY 9, 2010, 7:00 P.M. AT THE CAPISTRANO  
UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD,  
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## VII. CLOSED SESSION

### 27. Closed Session (as authorized by law)

- A. CONFERENCE WITH LEGAL COUNSEL -  
ANTICIPATED LITIGATION  
Initiation of Litigation – 1 Case  
Superior Court State of California  
Petition for Writ of Mandate (CUSD-Petitioner)  
Orange Co. Committee on School District Organization-Respondent  
*(Pursuant to Government Code §54956.9{c})*
- B. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION  
Number of cases: Four Cases  
*(Pursuant to Government Code §54956.9{a})*
- Case No. 1  
Superior Court of California  
County of Orange – Central Justice Center  
Case No. 30 2009 00122265  
A. Woodrow Carter v. Capistrano Unified School District
- Case No. 2  
Superior Court of the State of California  
County of Orange  
Case No. 00300788  
Whispering Hills LLC v. Capistrano Unified School District
- Case No. 3  
Superior Court of the State of California  
County of Orange – Central Justice Center  
Case No. 00180049  
Petition for Writ of Mandate Pursuant to the California Environmental  
Quality Act (CEQA), Public Resources Code Section 21000, et seq.  
City of Mission Viejo, a municipal corporation v. Capistrano Unified  
School District
- Case No. 4  
Superior Court of the State of California  
County of Orange – Central Justice Center  
Case No. 00207543  
Petition for Writ of Mandate Pursuant to the California Environmental  
Quality Act (CEQA), Public Resources Code Section 21000, et seq.  
City of Rancho Santa Margarita, a municipal corporation, v.  
Capistrano Unified School District
- C. STUDENT EXPULSIONS – Items C-1 through C-5  
Deliberation of Administration Panel’s  
Findings of Fact and Recommendation.  
*(Pursuant to Education Code §48918(c) and §35145)*
- D. CONFERENCE WITH CHIEF LABOR NEGOTIATOR  
Agency designated representative:  
John Rajcic, Chief Labor Negotiator  
Employee Organization:  
1) Capistrano Unified Education Association (CUEA)  
2) Capistrano School Employees Association (CSEA)  
3) Unrepresented Employees (CUMA)  
*(Pursuant to Government Code §54957.6)*

- E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
*(Pursuant to Government Code §54957)*
  
- F. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
  - 1) Director IV, Educational Technology
  - 2) Director IV, Technical Services
  - 3) Superintendent*(Pursuant to Government Code §54957)*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – REGULAR MEETING  
DECEMBER 15, 2009  
EDUCATION CENTER – BOARD ROOM

Trustee Addonizio called the meeting to order at 5:30 p.m. The Board recessed to closed session to: confer with Legal Counsel regarding Existing Litigation (five cases); confer with Legal Counsel regarding Anticipated Litigation-Initiation of Litigation (one case); discuss student expulsions (12 cases); confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA negotiations; discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

The Board reconvened to Open Session at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Winsten

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent’s Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)** **Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and carried by a 7-0 vote to adopt the Board agenda. **Adoption of the Board Agenda**

Trustee Addonizio reported the following action taken during closed session: **President’s Report From Closed Session Meeting**  
**Agenda Item #46 (A-1) – Conference with Legal Counsel-Existing Litigation:** The Board voted by a 7-0 vote to accept staff recommendation for Claim #06-48839DP.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

NOES: None

**Agenda Item #46 (C-1 and C-4) - Student Expulsions:** The Board voted by a 7-0 vote to expel the following student with staff recommendations: Case #2010-021, 2010-024, 2010-026 and #2010-029.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

NOES: None

**Agenda Item #46 (C-4 through C-12) - Student Expulsions:** The Board voted by a 7-0 vote to expel the following students by stipulated agreement: Case #2010-022, 2010-023, 2010-025, 2010-027, 2010-028, 2010-030, 2010-031, and 2010-033.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

NOES: None

**Agenda Item #46 (F1) - Public Employee Appointment/Employment-Administrative Assignments:** The Board voted by a 7-0 vote to approve the appointment of Amy Brant as Director VI, Curriculum & Instructional Support.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten

NOES: None

The following speaker addressed the Board:

*Chris Korpi commented that Saam Alikhani should be elected as the next president of the Board and Trustees should reconsider the waiver.*

Interim Superintendent Mahler announced that nominations were in order for President of the Board.

Trustee Christensen nominated Trustee Bryson for President with Trustee Brick seconding the nomination. There being no further nominations, nominations were closed. By a 7-0 oral vote, Trustee Bryson was elected President of the Board.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,  
Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: None

President Bryson declared that nominations were in order for Vice President. Trustee Winsten nominated Trustee Lopez-Maddox with Trustee Brick seconding the nomination. There being no further nominations, nominations were closed. By a roll call vote of 7-0 Trustee Lopez-Maddox was elected Vice President of the Board.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-  
Maddox, Palazzo, and Winsten  
NOES: Student Advisor Saam Alikhani  
ABSENT: None  
ABSTAIN: None

President Bryson declared that nominations were in order for Clerk of the Board. Trustee Winsten nominated Trustee Brick with Trustee Christensen seconding the nomination. By a roll call vote of 7-0, Trustee Brick was elected Clerk of the Board.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-  
Maddox, Palazzo, Winsten, and Student Advisor Saam  
Alikhani  
NOES: None  
ABSENT: None  
ABSTAIN: None

San Juan Hills High School Madrigals directed by music teacher Andrea Noon presented a musical performance.

**Musical  
Performance**

Chief Communications Officer Julie Hatchel introduced the following people to receive special district recognition: Andrew Lee and Danny Conner for promoting Safe and Healthy Schools.

**Special  
Recognition**

Student Advisor Saam Alikhani introduced the Student Body President from Tesoro High School who presented a report on activities taking place at the high school.

**Student Body  
Reports**

Principal Diann Buckingham and teacher Betsy Flynn presented a Power Point on Tijeras Creek Elementary School's recycling program.

**Points of Pride**

The Board took a brief recess at 7:40 p.m. The Board reconvened at 7:45 p.m.

President Bryson recognized Mike Beekman, Executive Director, Safety and Student Services who addressed the audience to establish procedures for the meeting.

**Announcement**

The following people addressed the Board:

- *Teresa Farnan, Craig Alexander, Jennifer Beall, and Tony Beall expressed their support of the Board and thanked Trustees for their accomplishments and service.*
- *Vicki Soderberg read and then presented President Bryson with “No Confidence” resolutions which were signed by teachers, nurses, speech pathologists and psychologists from each school.*

**Oral  
Communications**

*Following Ms. Soderberg’s statements a loud audience response caused President Bryson to call a recess at 7:53 p.m. Interim Superintendent Mahler asked the audience to be respectful so the meeting could continue. The Board reconvened at 8:02 p.m.*

- *Kim Anderson and Lisa Scharmann reminded Trustees of the financial and volunteer contributions PTA provides to the district and the role and benefits of the PTA Legislative Team.*

Trustee Bryson called upon Marilyn Amato to address the Board. Ms. Amato requested Trustees consider carefully who they select for this committee.

**OC Committee on  
School District  
Organization  
Agenda Item 4**

Trustee Lopez-Maddox nominated Trustee Bryson with Trustee Winsten seconding the nomination. Trustee Bryson was selected by a 7-0 roll call vote to serve as the District’s representative on the County Committee on School District Organization.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: None  
ABSTAIN: None

Trustee Bryson called upon Crystal Kochendorfer to address the Board. Mrs. Kochendorfer advised the Board that in order to be successful they need to understand the position, listen to constituents, and earn the trust of the people.

**PAGE  
Agenda Item 5**

Trustee Lopez-Maddox nominated Trustee Palazzo with Trustee Brick seconding the nomination. Trustee Bryson nominated Trustee Addonizio with Trustee Palazzo seconding the nomination. Trustees Addonizio and Palazzo were selected by a 7-0 roll call vote to serve on the Orange County School Boards Political Action Group Effort (PAGE).

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Bryson announced that Cary Brockman, Director, Facilities Planning was the staff member assigned to attend the Orange County Traffic Committee meetings. It was moved by Trustee Lopez-Maddox, seconded by Trustee Winsten, and motion carried by a 7-0 vote to retain Cary Brockman, Director, Facilities Planning as the district representative for the Orange County Traffic Committee.

**Orange County  
Traffic Committee  
Agenda Item 6**

Trustee Lopez-Maddox nominated Trustees Addonizio and Christensen with Trustee Winsten seconding the nomination. By a 7-0 vote Trustees Addonizio and Christensen were selected to serve on the Instructional Materials Review Committee (IMRC).

**IMRC  
Agenda Item 7**

Trustees selected to serve on the following ad hoc committees: City of Aliso Viejo: Trustees Addonizio and Maddox; City of Dana Point: Trustees Brick and Bryson; City of Laguna Niguel: Trustees Addonizio and Bryson; City of Mission Viejo: Trustees Addonizio and Lopez-Maddox; City of Rancho Santa Margarita: Trustees Christensen and Palazzo; City of San Clemente: Trustees Winsten and Bryson; and, City of San Juan Capistrano: Trustees Palazzo and Winsten. It was moved by Trustee Winsten, seconded by Trustee Addonizio, and motion carried by a 7-0 vote for Trustees to serve on the same ad hoc committees as last year.

**City Ad Hoc  
Committees  
Agenda Item 8**

President Bryson called upon Kevin Kirwan to address the Board. Mr. Kirwan stated that Trustees were expected to attend two CSBA meetings a year and asked Trustees Bryson and Lopez-Maddox what they learned and what they attended at the December meeting. Both Trustees Bryson and Lopez-Maddox responded that they had attended the December conference.

**CSBA Delegate  
Assembly  
Agenda Item 9**

Trustee Addonizio nominated Trustee Winsten with Trustee Brick seconding the motion. Trustee Winsten was elected by a 7-0 vote to serve on the CSBA Delegate Assembly through March 31, 2012. Trustee Lopez-Maddox will continue to serve through March 31, 2011.

President Bryson called upon Chris Korpi to address the Board. Mr. Korpi spoke in regards to the CUSD Foundation car fundraiser, money being spent by Trustees and support for the waiver.

**CUSD Foundation  
Agenda Item 10**

Trustee Lopez-Maddox nominated Trustee Brick with Trustee Addonizio seconding the nomination. By a 7-0 vote Trustee Brick will serve as an ex-officio member of the CUSD Foundation.

President Bryson called upon Pete Espinosa to address the Board. Dr. Espinosa told Trustees there was a lack of respect and public trust but Trustees could restore both by supporting the waiver.

**DRC  
Agenda Item 11**

Trustee Winsten nominated Trustee Lopez-Maddox with Trustee Addonizio seconding the nomination. By a 7-0 vote Trustee Lopez-Maddox will serve on the District Restructuring Council (DRC).

The following speakers addressed the Board:

- *Fran Sdao and Gail Benda asked Trustees to put children first, quit reckless spending, and support the waiver.*

**Role of the Board:  
Powers &  
Responsibilities  
Agenda Item 12**

It was moved by Trustee Addonizio, seconded by Trustee Lopez-Maddox, and carried unanimously to approve Resolution No. 0910-42, reaffirming the statement regarding the Role of the Board: Powers & Responsibilities.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alakhani  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Bryson asked Trustees for items they wished to pull from the Consent Calendar. Agenda Items 13, 14, 22, 23, and 24 were pulled for further discussion.

**Items Pulled from  
the Consent  
Calendar**

The following speakers addressed the Board on Consent Items not pulled by Trustees:

- *Erin Kutnick addressed Trustees on agenda item 16 stating that if Trustees were approving a waiver for the California High School Exit Exam then they should also reconsider and support the election waiver. Trustee Lopez-Maddox called for Point of Order and President Bryson reminded Ms. Kutnick that she had to confine her comments to item 16 only.*

- *Judi Heidel addressed Trustees on agenda item 18 and began reading an open letter supporting the election waiver. Trustee Lopez-Maddox called for Point of Order and President Bryson reminded Ms. Heidel to confine her comments to agenda item 18.*
- *Kathy Wade addressed the Board on agenda item 18 regarding budget cuts and the warrant for \$50,000 for Luce Forward for the Carter Case.*
- *Sheri Saladow addressed Trustees on agenda item 19 referencing the monetary donations and parent support PTA gives the district.*
- *Keilani Conroy addressed Trustees on agenda item 20 asking Trustees to stop hiring attorneys and to spend the money in the classroom.*
- *Chris Korpi addressed Trustees on agenda item 30 regarding hiring interim consultants and offered free p.r. advice.*

## CONSENT CALENDAR

It was moved by Trustee Addonizio, seconded by Trustee Lopez-Maddox, and motion carried unanimously to approve the following Consent Calendar items:

Nonpublic school and agency contracts.	<b>Special Education Agenda Item 15</b>
Petition to waive California Education Code Section 60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case Numbers 0910-017 (ANHS) through 0910-022 (SCHS).	<b>California High School Exit Exam Agenda Item 16</b>
2010 Summer School Schedule.	<b>Summer School Agenda Item 17</b>
Purchase Orders/Warrants/Consulting Agreements as listed.	<b>Purchase Orders/ Warrants/ Consulting Agreements Agenda Item 18</b>
Donations of funds and equipment.	<b>Donations Agenda Item 19</b>
Award of Request for Qualifications No. 10-0809, General Legal Services.	<b>Legal Services Agenda Item 20</b>
Award of Request for Proposal, Statement of Qualifications No. 5-0910, Underwriter Services, De La Rosa & Co., Piper Jaffray & Co., Stone & Youngberg LLC.	<b>Underwriter Services Agenda Item 21</b>
Amendment to agreement for vehicle maintenance and driving training services with Anneliese's School.	<b>Training Services Agenda Item 25</b>
Authorization to sale obsolete and unusable miscellaneous district materials.	<b>District Materials Agenda Item 26</b>
Resignations, retirements, and employment of classified personnel.	<b>Resignations/ Retirements/ Employment (Classified Personnel) Agenda Item 27</b>

Resignations, retirements, and employment of certificated personnel.

**Resignations/  
Retirements/  
Employment  
(Certificated Personnel)  
Agenda Item 28**

Revised Special Education Consultant contract.

**Employment  
Contract Revision  
Agenda Item 29**

Appointment of interim consultants to employees of the district.

**Interim  
Consultants  
Agenda Item 30**

Personnel Consultant contract from December 14, 2009 through June 30, 2010.

**Employment  
Contract  
Agenda Item 31**

Partnership with Orange Coast College to provide a Speech-Language Pathology Assistant Intern Program.

**Intern Program  
Agenda Item 32**

Student Teaching Agreement with the University of St. Augustine for health sciences.

**Student Teaching  
Agreement  
Agenda Item 33**

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Bryson recognized Trustee Lopez-Maddox who amended the wording under Oral Communications, bullet #1, on page 30 in the November 10, 2009 minutes as follows:

**Minutes  
Agenda Item 13**

- Keilani Conroy admonished the Trustees for **what she considers** broken campaign promises.

It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and carried unanimously to approve the minutes of the November 10, 2009, Regular School Board Meeting with the noted correction.

President Bryson recognized Trustee Addonizio who pulled this item. It was moved by Trustee Addonizio, seconded by Trustee Palazzo, and motion carried by a 4-3 vote to approve the School Board Meeting Schedule for the period July through December 2010 with the addition of one Special Board meeting per month.

**School Board  
Meeting Schedule  
Agenda Item 14**

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Palazzo, and Student Advisor Saam Alikhani  
NOES: Trustees Christensen, Lopez-Maddox, and Winsten  
ABSENT: None  
ABSTAIN: None

President Bryson recognized Trustee Lopez-Maddox. It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and motion carried unanimously to Lay on the Table the Award of Request for Qualifications No. 4-0910, Demographic Consulting Services, Davis Demographics & Planning, Inc.

**Demographic  
Consulting  
Services  
Agenda Item 22**

President Bryson recognized Pete Espinosa to address Trustees on this item. Dr. Espinosa stated that this item needed approval because it is tied to the June election timeline requirement.

President Bryson recognized Trustee Christensen who pulled this item. It was moved by Trustee Christensen, seconded by Trustee Lopez-Maddox, and motion carried unanimously to continue this item so staff could review with legal counsel the language regarding indemnity in the agreement for a horse trail near Ambuehl Elementary School.

**License to Use  
Agenda Item 23**

President Bryson recognized Trustee Christensen who pulled this item. It was moved by Trustee Christensen, seconded by Trustee Lopez-Maddox, and motion carried unanimously to continue this item and staff was directed to review with legal counsel to enhance the language regarding liability issues in the agreement to place a bus stop shelter on a portion of the field at Serra High School.

**License to Use  
Agenda Item 24**

## **DISCUSSION/ACTION**

President Bryson announced the public hearing open at 9:34 p.m. regarding the approval of Categorical Flexibility Transfers. President Bryson asked the Clerk of the Board if he had received any written comments and he responded that none were received. President Bryson asked if there was anyone who wished to address the Board. Karin Schnell thanked Trustees for their support of the arts and asked that allocated block grant funding not be part of the categorical flexibility funds transferred into the general fund. President Bryson closed the public hearing at 9:38 p.m. It was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and carried unanimously to approve the adoption of Categorical Flexibility Transfers per SBX3 4.

**Public Hearing:  
Adoption of  
Categorical  
Flexibility  
Transfers  
Agenda Item 34**

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen,  
Lopez-Maddox, Palazzo, Winsten, and Student Advisor  
Saam Alikhani  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Bryson recognized Deputy Superintendent Ron Lebs who along with Kristofer Pitman, Executive Director, Fiscal Services presented a Power Point. Mr. Lebs explained that this agenda item presents a Qualified Certification of the First Interim Financial Report for 2009-10 indicating that the district may not be able to meet its financial obligations for the remainder of the fiscal year as well as 2010-11 and 2011-12 fiscal years.

**First Interim  
Report  
Agenda Item 35**

The following speaker addressed the Board:

- *Juniel Worthington remarked that the district needed to be more frugal with taxpayer dollars and support the waiver.*

Following discussion, it was moved by Trustee Lopez-Maddox, seconded by Trustee Brick, and carried unanimously to approve the Qualified Certification of the First Interim Financial Report for the period July 1, 2009 through October 31, 2009 and authorize its filing with the County Superintendent of Schools; and, approve Resolution No. 0910-43, incorporating revenue and expenditure increases/decreases for the district's various funds for 2009-10.

ROLL CALL: AYES: Trustees Addonizio, Brick, Bryson, Christensen,  
Lopez-Maddox, Palazzo, Winsten, and Student Advisor  
Saam Alikhani.  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Bryson recognized Interim Assistant Superintendent Gail Richards who presented the Education Division reorganization plan showing categorical funded positions as requested by Trustees at the November 10, 2009 meeting. It was moved by

**Education Division  
Reorganization  
Plan**

Trustee Lopez-Maddox, seconded by Trustee Addonizio, and motion carried unanimously to approve the Education Division Reorganization Plan. **Agenda Item 36**

President Bryson recognized Interim Assistant Superintendent Gail Richards who presented a Power Point and explained the benefits of this credit recovery program. It was moved by Trustee Palazzo, seconded by Trustee Addonizio, and carried by a 6-0-1 vote to approve the Academic Intervention course at each high school and the expansion of the program for the 2009-10 school year. Trustee Bryson was away from the dais when the vote was taken. **Academic Intervention Course Approval Agenda Item 37**

- AYES: Trustees Addonizio, Brick, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani.  
NOES: None  
ABSENT: Trustee Bryson

It was moved by Trustee Palazzo, seconded by Trustee Addonizio and motion carried unanimously to deny Global Tides' request for approval of their charter petition. **Global Tides Charter School Agenda Item 38**

President Bryson recognized Executive Director Pam Watkins who along with Executive Director Michelle Benham provided a Power Point summary of the factors which contributed to the significant levels of growth reflected on the state's accountability measure, the STAR test. This was an Information/Discussion item only, no action required. **Analysis of Academic Progress Agenda Item 39**

President Bryson recognized Assistant Superintendent Jodee Brentlinger who stated this item seeks approval to select and hire an executive firm to conduct a comprehensive search for qualified candidates who might serve as the district's next superintendent. **Superintendent Search Firm Agenda Item 40**

The following speaker addressed the Board:

- *Pete Espinosa recommended that Trustees bring in stakeholders to assist in the process and the selection of a new superintendent.*

It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and motion carried unanimously to select Hazard, Young, Attea and Associates to provide services related to the recruitment and selection of a new superintendent.

The following speaker addressed the Board:

- *Marc Sarver spoke in support of lowering CFD 98-1A for Pacifica San Juan homeowners and the joint efforts of the district, City of San Juan Capistrano, and Orange County Treasurer's Office assistance with this issue.*

**CFD NO. 98-1A Pacifica San Juan Agenda Item 41**

President Bryson recognized Deputy Superintendent Ron Lebs who stated that this is a temporary reduction for one year only and no bonds have been issued. President Bryson confirmed that the Orange County Treasurer's office will not incur any additional charges and will not be required to seek cost recovery as mentioned by the speaker. Trustee Winsten stated that revenue was being deferred not given up.

Trustee Addonizio directed staff to explore how to bifurcate CFD No. 98-1A with the City of San Juan Capistrano and to report back to Trustees at the February 9, 2010 meeting. Following discussion it was moved by Trustee Winsten, seconded by Trustee Lopez-Maddox, and motion carried by a 6-1 vote to approve Resolution No. 0910-39, amending the Levy of Special Taxes within CFD No. 98-1A (Pacifica San Juan) for fiscal year 2009-10.

ROLL CALL: AYES: Trustees Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: Trustees Addonizio  
ABSENT: None  
ABSTAIN: None

At 11:00 p.m. it was moved by Trustee Addonizio, seconded by Trustee Palazzo, and motion carried by a 6-1 vote to extend the meeting for 30 minutes.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Student Advisor Saam Alikhani  
NOES: Trustees Winsten

The following speakers addressed the Board:

- *Marc Sarver thanked Trustee Winsten, Ron Lebs and the City of San Juan Capistrano for working together and formally withdrew the Petition to Reduce the Rate of Special Tax in CFD No. 98-1A of the Capistrano Unified School District.*
- *Stacy Baumanntran thanked the Board for working with the City of San Juan Capistrano and homeowners of Pacifica San Juan on this issue.*

**CFD No. 98-1A  
Pacifica San Juan  
Agenda Item 42**

It was moved by Trustee Winsten, seconded by Trustee Lopez-Maddox, and carried unanimously to withdraw Resolution No. 0910-40, Consideration of the Board of Trustees of Capistrano Unified School District acting in its capacity as the legislative body of CFD No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) to reduce the special taxes.

ROLL CALL: AYES: Trustees Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten, and Student Advisor Saam Alikhani  
NOES: Trustees Addonizio  
ABSENT: None  
ABSTAIN: None

President Bryson recognized Deputy Superintendent Ron Lebs, who presented for first reading revisions to Board Policy 5119, *Open Enrollment*. It was moved by Trustee Lopez-Maddox, seconded by Trustee Addonizio, and motion carried unanimously to approve the revisions to Board Policy 5119, *Open Enrollment* and waive a second reading of this policy.

**Board Policy  
Revisions  
Agenda Item 43**

President Bryson recognized Deputy Superintendent Ron Lebs who called upon John Forney, Director, Construction, who provided an update on the progress of the Division of State Architect (DSA) project listing for November. This was an Information/Discussion item only, no action required.

**Division of State  
Architect  
Agenda Item 44**

President Bryson recognized Deputy Superintendent Ron Lebs who called upon John Forney, Director, Construction, who stated there was no change on the progress of the Division of State Architect (DSA) project listing for December. This was an Information/Discussion item only, no action required.

**Division of State  
Architect  
Agenda Item 45**

The Board recessed to closed session at 11:30 p.m. to continue discussions of the remaining closed session items.

The Board reconvened to open session at 11:33 p.m. President Bryson reported the following action taken during closed session:

**President's Report  
of Action Taken in  
Closed Session 9**

**Agenda Item #46 B – Conference with Legal Counsel – Anticipated Litigation:** The Board voted by a 7-0 vote to authorize counsel to initiate litigation against the Orange County Committee on School District Organization, Orange County Department of Education and Orange County Registrar of Voters.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Winsten  
NOES: None

The meeting adjourned at 11:34 p.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations.*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

**TO:** Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

**FROM:** Bobbi Mahler, Interim Superintendent

**SUBJECT: APPROVAL: SPECIAL BOARD MEETING DATES TO THE 2010  
SCHOOL BOARD MEETING SCHEDULE**

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**BACKGROUND INFORMATION**

The Board of Trustees approved its January through June 2010 Board Meeting Schedule at the March 9, 2009 regular meeting. Trustee Addonizio made a motion during the December 15, 2009 regular meeting of the Board to approve the July through December 2010 Board Meeting Schedule and add one Special Board Meeting each month. Trustees voted, by roll call vote, to revise the 2010 School Board Meeting Schedule and add one Special Board Meeting each month. Special Board Meetings are designed to be limited in number of topics addressed and may include both Closed and Open Sessions. Commonly, but not necessarily, Special Board Meetings provide a workshop environment addressing a single topic.

**CURRENT CONSIDERATIONS**

The purpose of this agenda item is to modify the adopted 2010 School Board Meeting Schedule by adding one Special Board Meeting each month through December, 2010. The recommended additional dates have been listed in bold font on the revised schedule, Exhibit A.

Due to a large number of events involving the presence of the Superintendent and/or Trustees, a Special Board Meeting in January is not indicated. Special Board Meetings can be called at any time with a 24 hour notice to the public.

Predetermined dates for the months of May and July have not been identified due to the need for flexibility during the Superintendent search process and staff vacation schedules.

Special Meetings in November and December are also indicated "to be determined," as holiday schedules during these months may preclude a Tuesday date.

**FINANCIAL IMPLICATIONS**

None.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board approve the revised 2010 School Board Meeting Schedule.



**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, California**

**2010 School Board Meeting Schedule**

*Proposed Revised Schedule*

*Approved by Board on 2009*

Tuesday, January 12

Tuesday, July 13

**Tuesday, February 2**

**Tuesday, July TBD**

Tuesday, February 9

Tuesday, August 10

Tuesday, March 9

**Tuesday, August 24**

**Tuesday, March 23**

Tuesday, September 14

Tuesday, April 13

**Tuesday, September 28**

**Tuesday, April 27**

Tuesday, October 12

Tuesday, May 11

**Tuesday, October 26**

**Tuesday, May TBD**

Tuesday, November 9

Tuesday, June 15

**Tuesday, November TBD**

Tuesday, June 29

Tuesday, December 7

**Tuesday, December TBD**



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Candy Miller, Special Education Consultant

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL  
AND AGENCY CONTRACTS**

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**BACKGROUND INFORMATION**

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

**CURRENT CONSIDERATIONS**

This agenda item recommends approval of student related educational services, tuition, and parent reimbursement for special education students.

**FINANCIAL IMPLICATIONS**

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

**STAFF RECOMMENDATION**

It is respectfully recommended the Board of Trustees approve the following contracts:



SPECIAL EDUCATION

January 12, 2010

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Master Contracts:

1. TUITION:

Provider: Devereux School of Viera  
Student: 1 Student  
Services: Tuition  
Period Covered: 11/17/09 – 06/30/10  
Days/Rate: 133 @ \$82.00  
Total Cost: \$10,906.00

Justification:  
Mandated by  
IEP Services and Support

2. PARENT REIMBURSEMENT:

Provider: Parents  
Student: 1 Student  
Services: RTC Visit  
Period Covered: 11/17/09 – 06/30/10  
Trips/Rate: 3 @ \$700.00  
Total Cost: \$2,100.00

Justification:  
Mandated by  
IEP Services and Support

3. TUITION:

Provider: Mae Olsen Education Center  
Student: 1 Student  
Services: Tuition  
Period Covered: 11/13/09 – 06/30/10  
Days/Rate: 144 @ \$152.00  
Total Cost: \$21,888.00

Justification:  
Mandated by  
IEP Services and Support

4. TUITION:

Provider: Blind Children's Learning Center  
Student: 1 Student  
Services: Tuition  
Services: Speech Therapy  
Services: Occupational Therapy  
Services: Orientation and Mobility  
Period Covered: 09/16/09 – 06/30/10  
Days/Rate: 171 @ \$139.00  
Hours/Rate: 39 @ \$90.00  
Hours /Rate: 43 @ \$90.00  
Hours /Rate: 39 @ \$90.00  
Total Cost: \$34,659.00

Justification:  
Mandated by  
IEP Services and Support

5. TUITION:

Provider: Blind Children's Learning Center  
Student: 1 Student  
Services: Tuition  
Services: Occupational Therapy  
Period Covered: 10/29/09 – 06/30/10  
Days/Rate: 150 @ \$139.00  
Hours/Rate: 32 @ \$90.00  
Total Cost: \$23,730.00

Justification:  
Mandated by  
IEP Services and Support

SPECIAL EDUCATION

January 12, 2010

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6. PARENT REIMBURSEMENT:

Provider:	Parents	Justification:
Student:	1 Student	Mandated by
Services:	Transportation	IEP Services and Support
Period Covered:	10/29/09 – 06/30/10	
Days/Rate:	150 @ \$42.35	
Total Cost:	\$6,352.50	

7. RELATED SERVICES

Provider:	ACES	Justification:
Student:	1 Student	Mandated by
Services:	Speech and Language Therapy	IEP Services and Support
Period Covered:	12/01/09 – 01/18/10	
Total Cost:	\$1,250.00	

8. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	12/02/09	
Total Cost:	\$21,400.00	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY  
CONTRACTS FOR THE JANUARY 12, 2010 BOARD \$122,285.50.**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **EXPULSION READMISSIONS**

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Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.



**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Assistant Superintendent, Education Division

SUBJECT: **PETITION TO WAIVE CALIFORNIA EDUCATION CODE §60851(c)  
PURSUANT TO BOARD POLICY 6162.52—CALIFORNIA HIGH  
SCHOOL EXIT EXAMINATION: CASE #CAHSEE 0910-023  
(JUNIPERO SERRA)**

---

**BACKGROUND INFORMATION**

California Education Code §60851(c) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

**CURRENT CONSIDERATIONS**

This agenda item requests approval by the Board to waive Education Code § 60851(c) in accordance with Board Policy 6162.52, Case # CAHSEE 0910-023, approving one student, in Grade 12 at Junipero Serra High School, who has met the requisite standards, with modifications, to pass the California High School Exit Examination subtest in mathematics. Exhibits A and B are provided under separate cover for Trustee review. Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 § 1232g, U.S. Code, 34 CRF, Part 99, are protected.

**FINANCIAL IMPLICATIONS**

There are no financial implications to this agenda item.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve a waiver of Education Code §60851(c) in accordance with Board Policy 6162.52 for one student in Grade 12 at Junipero Serra High School, Case # CAHSEE 0910-023, Exhibits A and B, as having passed the CAHSEE subtest in mathematics.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **APPROVAL: TITLE III, YEAR 2 IMPROVEMENT PLAN**

---

**BACKGROUND INFORMATION**

CUSD receives Title III Limited English Proficient (LEP) funding to assist English Learners in acquiring English and achieve grade-level and graduation standards. Funding provides supplementary programs and services to English Learners and is allocated based on the number of English Learners (as reported on the R-30 Language Census).

Under Title III, it is a requirement that districts meet three Annual Measurement Achievement Objectives (AMAOs) including: (1) annual progress in learning English, (2) attaining English proficiency, and (3) academic achievement on California Standards Tests in Reading/Language Arts and Math.

CUSD met both AMAO 1 and 2. On AMAO 3 in the area of adequate yearly progress percent proficient, growth occurred from the previous year from 31.7% to 37.5% proficient in English Language Arts; however, the target was missed by 7.5%. Growth also occurred in Math from 36.3% to 43% proficient, however, the target was missed by 2.5%.

Education Services staff engaged in the following activities: conducted data analysis, identified factors that contributed to failure to meet the third AMAO, investigated solutions, and developed strategies to meet AMAO 3. The Improvement Plan Addendum (IPA) that identifies the strategies and activities that CUSD will implement to ensure that AMAOs are met, Exhibit A, will be provided under separate cover.

**CURRENT CONSIDERATIONS**

This agenda item requests approval of the Title III, Year 2 Improvement Plan Addendum.

**FINANCIAL IMPLICATIONS**

There are no current financial implications; however, failure to submit the IPA to the California Department of Education by January 15, 2010, may result in the withholding of Title III funding.

**STAFF RECOMMENDATIONS**

It is respectfully recommended the Board approve the Title III, Year 2 Improvement Plan Addendum.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION:  
ELD/LANGUAGE ARTS LONGMAN KEYSTONE TEXTBOOKS**

---

**BACKGROUND INFORMATION**

The most recent adoption of textbooks for the ELD/Language Arts program was Highpoint, Hampton Brown, 2001. Highpoint is no longer on the approved list for Reading/Language Arts by the California Department of Education. During the 2007-2008 school year, the English Language Development Department began to anticipate the statewide English Language Arts adoption for the 2009-2010 school year. ELD teachers began looking for new materials to address the special needs of our English Learners. In 2007-2008 Longman Keystone was selected as a pilot program for Marco Forester Middle School, San Juan Hills High School, and Capistrano Valley High School. It was implemented as a pilot in 2008-2009.

**CURRENT CONSIDERATIONS**

This agenda item proposes to the Board the adoption of the Longman Keystone materials for the ELD/Language Arts program in Capistrano Unified School District, Exhibit A. Keystone (Key to Learning-Levels A-F) is a research based, five-level program, designed to accelerate language acquisition and help students reach grade-level expectations for the California State Teaching Standards. Students work toward mastering reading, writing, literature, and content within a systematic language development framework.

Copies of the proposed textbook are on display in the Board Room this evening and have been available for review at the Instructional Media Center. The proposed instructional materials have been reviewed by the IMRC and, by a vote of 10-0, the committee recommended adoption of this material. The recommendation meets the criteria set forth in Education Code §§ 60040, 60119, 60200, 60202, 60400, 60450.1, 60451, and 99237.

Longman Keystone is being recommended for the following reasons:

- Provides a five-level continuum of materials for language acquisition

- Aligns with English Language Arts Content Standards
- Accelerates student achievement through scaffolded, sustained instructional and language development strategies
- Explicitly teaches critical academic vocabulary and key words before each reading
- Focuses on transferrable cross-curricular academic skills

### **FINANCIAL IMPLICATIONS**

The cost of purchasing the materials for all middle and high school English Learners is \$153,569. This cost is based upon current language census data. Funding for purchase of these core curricular books would come from the Instructional Materials Fund Re-alignment Program and Restricted Lottery funds for the 2010-2011 budget. Additional supplemental materials which accompany this adoption can be purchased through Title III funds.

### **STAFF RECOMMENDATION**

It is respectfully recommended the Board approve Longman Keystone as the ELD Language Arts textbook, effective for the 2010-2011 school year.

# INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION

January 12, 2010

<u>CURRICULUM GRADE COURSE</u>	<u>TITLE</u>	<u>AUTHOR</u>	<u>PUBLISHER</u>	<u>CPYR</u>
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE - BUILDING BRIDGES	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE - KEYS TO LEARNING	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE CA - LEVEL A	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE CA - LEVEL B	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE CA - LEVEL C	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE CA - LEVEL D	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE CA - LEVEL E	PEARSON LONGMAN	10
06-12	ELD/LANGUAGE ARTS	LONGMAN KEYSTONE CA - LEVEL F	PEARSON LONGMAN	10

ELD



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION:  
WORLD LANGUAGE TEXTBOOKS: JAPANESE I, II, III, and IV**

---

**BACKGROUND INFORMATION**

Japanese has been taught at the high school level in Capistrano Unified School District since 1998. Obentoo I, c. 1997, served as the main textbook to this course; however, it is now out of print and additional copies are no longer available. In 2004, newer editions, Obento Deluxe, Japanese I, and Obento Supreme, Japanese II were published. In addition to years I and II, Japanese III and Japanese IV textbooks are needed to complete the Japanese program.

**CURRENT CONSIDERATIONS**

This agenda item proposes to the Board the adoption of the instructional material for Japanese I, II, III, and IV at San Clemente High School, Exhibit A.

Copies of the proposed textbooks are on display in the Board Room this evening and have been available for review at the Instructional Media Center. Each title has been reviewed and compared to the American Council on the Teaching of Foreign Languages, Standards for Foreign Language Learning: Preparing for the 21<sup>st</sup> Century and the California Instructional Materials Standards Maps. The recommendations are aligned with these standards and meet the criteria set forth in Education Code §§ 60040, 60119, 60200, 60202, 60400, 60450.1, 60451, and 99237.

San Clemente High School Japanese teacher, Ms. Tanaka, recommends the following textbooks:

- Obento Deluxe, Japanese I
- Obento Supreme, Japanese II
- Adventures in Japanese III
- Adventures in Japanese IV

Instructional Materials Recommended for Adoption:  
World Language Textbooks: Japanese I, II, III, and IV  
January 12, 2010  
Page 2

These textbooks are being recommended for the following reasons:

- Alignment with content standards.
- Rigorous approach to the subject matter.
- Challenging discussion of Japanese art, history, and literature.
- Provides a series of studies of Japanese culture that prepares students for more advanced studies in the target language.
- Lessons are organized in an efficient manner that supports effective classroom use.

The proposed instructional materials have been reviewed by the IMRC and, by a vote of 10-0, the committee recommended adoption of these materials.

### **FINANCIAL IMPLICATIONS**

Funding for these textbooks will be provided through the Textbook Abatement Account of San Clemente High School.

### **STAFF RECOMMENDATION**

It is respectfully recommended the Board approve the recommendations of the Instructional Materials Review Committee for the Japanese program, Exhibit A.

# INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION

January 12, 2010

CURRICULUM GRADE	COURSE	TITLE	AUTHOR	PUBLISHER	CPYR
09-12	JAPANESE I	OBENTO DELUXE	WILLIAMS	THOMSON/CENGAGE	04
09-12	JAPANESE II	OBENTO SUPREME	FUKUNAGA	NELSON CENGAGE	06
09-12	JAPANESE III	ADVENTURES IN JAPANESE 3	PETERSON	CHENG & TSUI	07
09-12	JAPANESE IV	ADVENTURES IN JAPANESE 4	PETERSON	CHENG & TSUI	07

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,  
AND COMMERCIAL WARRANTS**

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**BACKGROUND INFORMATION**

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$1,080,611.52; the warrants total \$1,928,125.37

**FINANCIAL IMPLICATIONS**

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809003	MTGL, Inc.	\$8,546 *	6/23/2008	3/30/2009	Additional funds for DSA inspection and testing services at San Juan Hills High School - Originally Board approved on 6/16/08	Mello Roos
C0809041	Art Masters, Inc.	\$5,309	7/1/2009	6/30/2010	Classroom art program at Bathgate Elementary	General/Gift
C0809041	Art Masters, Inc.	\$4,050	7/1/2009	6/30/2010	Art instruction program at Barcelona Elementary	General/Gift
C0809007	Meet the Masters	\$5,454	7/1/2009	6/30/2010	Art instruction program at Vista Del Mar Elementary	General/Gift
C0809132	Discovery Science Center	\$275	7/1/2009	6/30/2010	"Motion Commotion" science assembly at Don Juan Avila Elementary	General/Gift
I0910103	The Donna O'Neill Land Conservancy	\$200	1/13/2010	6/30/2010	Nature assemblies at Don Juan Avila Elementary	General/Gift

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910104	Mary Pratt	\$1,200	1/13/2010	2/26/2010	Clinical supervision for Family Resource Center counselor	Medi-Cal & Title 1
C0910042	Pepperdine University	\$140,000 **/*	1/4/2010	6/23/2010	PRYDE Counselors to provide on-campus mental health intervention services to middle schools	General Fund
C0910059	Luce, Forward, Hamilton & Scripps LLP	\$50,000 *	6/8/2009	6/30/2010	Additional funds for legal services	General Fund
I0910105	Orange County Department of Education	\$82,080	7/1/2010	6/30/2013	Internet access and support	General Fund

Contract documents are on file in the Purchasing Department.  
\*Amendment to increase original contract dollar amount to provide further service.  
\*\*A amendment to increase terms of contract

Board of Trustees Purchase Order Listing  
 \*===== Fiscal Year: 2009-10 =====\*  
 Board of Trustees Meeting.....JANUARY 12, 2010

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
293099	13	NOSAJ DISPOSABLES INCORPORATED	OpSupp /FoodServ/Dstrctwd	15,000.00
293100	1	SPRINTURF	Rntl:Oth/RR:Bldgs/SCHS	2,500.00
293101	1	SPECIALIZED TRANSPORTATION INC	Serv&Op /Instrctn/VarSites	322.97
293102		VOID	VOID	0.00
293103		VOID	VOID	0.00
293104	1	T. E. BREITENBACH	InstMtls/SDCInstr/Dstrctwd	82.90
293105	13	SAMCO FREEZERWEAR	SMLEQUIP/FoodServ/Dstrctwd	209.93
293106	1	PHONAK INC	SplsNonI/HlthServ/Dstrctwd	1,910.85
293107	1	ACSA/FOUNDATION FOR EDUC	CnfrNonI/SupvAdmn/Dstrctwd	800.00
293108	1	PHONAK INC	SplsNonI/HlthServ/Dstrctwd	285.79
293109		VOID	VOID	0.00
293110	1	ETS - CAHSEE	Serv&Op /PuplTest/Dstrctwd	28,043.32
293111	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/San Juan	284.76
293112	1	DYNAVOX SYSTEMS INC	InstMtls/SEOthIns/Dstrctwd	755.81
293113	1	SEHI COMPUTER	NonCapEq/Instrctn/DHHS	1,770.17
293114	1	SEHI COMPUTER	SplsNonI/SupvAdmn/Dstrctwd	763.69
293115	1	SEHI COMPUTER	SplsNonI/Sch Adm /DHHS	408.68
293116	1	DANBRU WIRE & CABLE INC	SplsNonI/TIS /Dstrctwd	470.44
293117	1	OFFICE DEPOT	InstMtls/Enterprs/AVMS	85.09
293118	1	SEHI COMPUTER	InstMtls/Enterprs/LRMS	720.25
293119	11	CA DEPT OF EDUCATION	Serv&Op /Instrctn/Dstrctwd	1,420.00
293120	1	COMMUNICATIONS USA	SplsNonI/Sch Adm /LF Elem	672.38
293121	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/MFMS	2,427.75
293122	1	COMMUNICATIONS USA	SplsNonI/Sch Adm /Tijeras	238.55
293123	14	ABATEC INC	Serv&Op /RR:Bldgs/Dstrctwd	9,415.00
293124	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Viejo	450.00
293125	1	CINTAS	SplsNonI/Custodil/DHHS	3,428.62
293126	1	ULINE	SplsNonI/Grph Art/Dstrctwd	1,000.00
293127	1	PRAXAIR	Serv&Op /Instrctn/ANHS	350.00
293128		VOID	VOID	0.00
293129	11	EDUCATIONAL TESTING SERVICE	Serv&Op /Instrctn/Dstrctwd	2,461.00
293130	1	MACGILL DISCOUNT NURSE SUPPLY	SplsNonI/Sch Adm /Dstrctwd	276.65
293131	1	CAPISTRANO LAGUNA BEACH ROP	Out Tuit/IntrAgnc/Dstrctwd	505,295.00
293132	1	HIGHSMITH CO INC	InstMtls/Libr&Med/SCHS	217.06
293133	1	PEARSON AGS GLOBE	Bks&Ref /Libr&Med/SCHS	4,391.13
293134	11	BUDGETEXT	InstMtls/Instrctn/Dstrctwd	164.47
293135	1	SCHOOL HEALTH CORP	SplsNonI/Sch Adm /LadraElm	51.90
			SplsNonI/Sch Adm /LRMS	51.89
293136	1	UCI WRITING PROJECT	Serv&Op /Instrctn/MssHills	474.00
293137	1	CA ELEM EDUC ASSN	Conf:Ins/Instrctn/MFMS	1,592.00
293138		VOID	VOID	0.00
293139	1	MCGRAW-HILL/SRA	InstMtls/Instrctn/LadraElm	2,178.38
293140	14	CUSTOM CRAFT FLOORING	Rntl:Oth/RR:Bldgs/Dstrctwd	1,174.08
293141	1	DIVISION OF STATE ARCHITECT	SplsNonI/RR:Bldgs/Dstrctwd	247.38
293142	1	F SOLUTIONS	SplsNonI/RR:Bldgs/Dstrctwd	5,000.00

Board of Trustees Purchase Order Listing  
 \*===== Fiscal Year: 2009-10 =====\*  
 Board of Trustees Meeting....JANUARY 12, 2010

PO No.	Fund	Vendor	Description	Amount
293143	1	NATIONWIDE FIRE PROTECTION	SplsNonI/RR:Bldgs/Dstrctwd	10,000.00
293144	1	STAPLES ADVANTAGE	SplsNonI/SupvAdmn/Dstrctwd	74.21
293145	12	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/OsoGrand	340.34
293146	11	FOLLETT EDUCATIONAL SERVICES	InstMtls/Instrctn/Dstrctwd	292.06
293147	12	DISCOUNT SCHOOL SUPPLY	InstMtls/Instrctn/Las Palm	47.00
293148	1	GOODWILL IND OF O C	Serv&Op /GuidCnsl/Dstrctwd	370.00
293149	1	RENAISSANCE LEARNING INC	InstMtls/SEOthIns/Dstrctwd	333.06
293150	1	DAY WIRELESS SYSTEMS	SplsNonI/Sch Adm /Ambuehl	115.54
293151		VOID	VOID	0.00
293152	1	GOV CONNECTION INC	InstMtls/SDCInstr/Dstrctwd	172.84
293153	1	SCANTRON	SplsNonI/Sch Adm /FNMS	25.80
293154	1	APPLE COMPUTER INC	NonCapEq/Instrctn/ANHS	6,922.69
293155	1	APPLE COMPUTER INC	NonCapEq/Enterprs/LRMS	1,914.69
293156	1	PERMA-BOUND	InstMtls/Enterprs/FNMS	1,998.72
293157	1	DELL COMPUTER	NonCapEq/Sch Adm /Oak Grv	17,850.07
293158	1	DELL COMPUTER	NonCapEq/Enterprs/DJAMS	2,677.51
293159	1	OFFICE DEPOT	InstMtls/Instrctn/SCHS	656.98
293160	1	PHONAK INC	SplsNonI/HlthServ/Dstrctwd	871.77
293161	1	PHONAK INC	SplsNonI/HlthServ/Dstrctwd	118.75
293162	1	TEACHLOGIC INC	SplsNonI/HlthServ/Dstrctwd	496.55
293163	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
293164	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
293165	1	BRAIN POP LLC	InstMtls/Instrctn/MFMS	995.00
293166	1	HUMANWARE	Rntl:Oth/HlthServ/Dstrctwd	1,225.09
293167	1	JDS TANK TESTING & REPAIR INC	Rntl:Oth/PuplTran/Dstrctwd	805.00
293168	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	10,000.00
293169	1	CNG GO NATURAL GAS	Ppl Tran/PuplTran/Dstrctwd	10,000.00
293170	1	ALISO VIEJO AUTO SERVICE	Rntl:Oth/Dist Veh/Dstrctwd	10,000.00
293171	1	DENAULT'S HARDWARE	Serv&Op /PuplTran/Dstrctwd	1,055.88
293172	1	A Z BUS SALES INC	Ppl Tran/PuplTran/Dstrctwd	1,846.96
293173	1	WESTERN METER EXCHANGE	Rntl:Oth/PuplTran/Dstrctwd	1,000.00
293174	1	EBERHARD EQUIPMENT	NonCapEq/CurAthlt/Tesoro	9,261.04
293175	1	STARKEY	SplsNonI/HlthServ/Dstrctwd	294.60
293176	1	RENAISSANCE LEARNING INC	InstMtls/SEOthIns/Dstrctwd	350.00
293177	1	IPARADIGMS LLC	Serv&Op /Instrctn/SCHS	2,928.89
293178	1	SEHI COMPUTER	InstMtls/Instrctn/SCHS	484.81
293179	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/FNMS	1,955.33
293180	1	RENAISSANCE LEARNING INC	InstMtls/SEOthIns/Dstrctwd	651.15
293181	1	LD PRODUCTS	InstMtls/Instrctn/MFMS	85.89
293182	1	INTERSTATE EDUCATIORS EDITION	InstMtls/Instrctn/LFMS	647.06
293183	1	RENAISSANCE LEARNING INC	InstMtls/SEOthIns/Dstrctwd	975.23
293184		VOID	VOID	0.00
293185	1	NEWS-2-YOU, INC	InstMtls/SDCInstr/Tesoro	99.00
293186	12	SEHI COMPUTER	SplsNonI/Sch Adm /Las Palm	261.16
293187	1	IMAGE 2000	SplsNonI/RR:Bldgs/Dstrctwd	5,000.00
293188	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Crn Vlly	354.55
293189	1	CDWG Inc	SplsNonI/TIS /Dstrctwd	2,302.97
293190	1	OFFICE DEPOT	InstMtls/SDCInstr/Dstrctwd	65.24
293191	1	SEHI COMPUTER	SplsNonI/PuplTest/Dstrctwd	426.73
293192	1	SEHI COMPUTER	NonCapEq/Enterprs/CVHS	1,110.26

Board of Trustees Purchase Order Listing  
 \*===== Fiscal Year: 2009-10 =====\*  
 Board of Trustees Meeting.....JANUARY 12, 2010

PO No.	Fund	Vendor	Description	Amount
293193	1	BERKOMPAS, JIM	Serv&Op /Instrctn/Stnybrke	4,415.00
293194	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Bathgate	5,193.12
293195		VOID	VOID	0.00
293196	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Arroyo V	37,060.00
293197	1	WAL MART S.C.	SpplsNonI/SupvAdmn/Dstrctwd	1,000.00
293198	1	WAL MART S.C.	SpplsNonI/SupvAdmn/Dstrctwd	150.00
293199	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Enterprs/FNMS	432.76
293200	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/SCHS	1,360.00
293201	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/MFMS	250.00
293202	1	COUNTY OF ORANGE	SpplsNonI/HlthServ/Dstrctwd	50.00
293203	1	C & A ATHLETICS	InstMtls/CurAthlt/DHHS	4,000.00
293204	12	ON THE CAPITOL DOORSTEP	CnfrNonI/Instrctn/Dstrctwd	110.00
293205	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Dstrctwd	1,598.00
293206	1	IMAGE 2000	InstMtls/Instrctn/Viejo	254.25
293207	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Dstrctwd	245.21
293208	1	JOURNEYED.COM	SpplsNonI/SupvAdmn/Dstrctwd	52.28
293209		VOID	VOID	0.00
293210	1	LAKESHORE LEARNING MATERIALS	InstMtls/RSPInstr/Malcom	260.00
293211	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	198.80
293212	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	199.23
293213	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/Tesoro	765.06
293214	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/SCHS	2,169.56
293215	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/DHHS	1,324.58
293216	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/ANHS	924.92
293217	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/CVHS	582.36
293218	1	OFFICE DEPOT	SpplsNonI/Purch /Dstrctwd	500.00
293219	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	1,593.80
293220	1	TARGET SPECIALTY PROD	St Rcpts/Undesig /Dstrctwd	223.26
293221	1	PRIME PAINTING CONTRACTORS INC	Rntl:Oth/Sch Adm /FNMS	3,450.00
293222	1	PACIFIC DYNAMIC	SpplsNonI/RR:Bldgs/Dstrctwd	763.17
293223	1	OCDE PAL PROGRAM	Conf:Ins/Instrctn/MFMS	330.00
293224	1	INTERNATIONAL BACCALAUREATE NA	Serv&Op /Instrctn/CVHS	4,823.00
293225	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/Serra	1,000.00
293226	1	RILEY'S FARM	FieldTrp/Instrctn/Moulton	1,750.00
293227	1	TRABUCO CANYON FIELD STUDIES	FieldTrp/Instrctn/Don Juan	1,452.00
293228	1	RANCHO SANTIAGO COLLEGE	FieldTrp/Instrctn/CanViste	770.00
293229	1	NATL CNCL TEACHERS MATH	Dues&Mmb/Sch Adm /MFMS	165.00
293230	1	LIBERTY FLAGS	SpplsNonI/Enterprs/Dstrctwd	79.36
293231	1	LIBERTY FLAGS	SpplsNonI/PuplTran/Dstrctwd	84.13
293232	1	CRAIG'S CPR & FIRST AID	SpplsNonI/HlthServ/Dstrctwd	48.07
293233	1	FACTORY SHIRT	InstMtls/Instrctn/LFMS	952.65
293234	1	MCMAHAN DESK INC	SpplsNonI/Enterprs/SCHS	142.66
293235	12	DISCOUNT SCHOOL SUPPLY	InstMtls/Instrctn/Castille	1,066.88
293236	1	LIBRARY VIDEO COMPANY	InstMtls/Instrctn/FNMS	189.00
293237	1	PRO-ED	InstMtls/SDCInstr/Dstrctwd	631.62
293238	1	NATURAL LEARNING CONCEPTS	InstMtls/SDCInstr/Dstrctwd	180.30
293239	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	174.65
293240	1	NASCO WEST	InstMtls/Instrctn/CanViste	149.53
293241	1	FORMAL FASHIONS INC	InstMtls/Instrctn/LFMS	350.25
293242	1	TRUE GRITS	InstMtls/Instrctn/DHHS	3,142.44
293243		VOID	VOID	0.00

Board of Trustees Purchase Order Listing  
 \*===== Fiscal Year: 2009-10 =====\*  
 Board of Trustees Meeting.....JANUARY 12, 2010

PO No.	Fund	Vendor	Description	Amount
293244	1	FOLLETT LIBRARY RESOURCES	InstMtIs/Enterprs/SCHS	647.00
293245	1	PEARSON	SplsNonI/PsychSer/Dstrctwd	210.58
293246	1	PRO-ED	SplsNonI/PsychSer/Dstrctwd	142.50
293247		VOID	VOID	0.00
293248		VOID	VOID	0.00
293249		VOID	VOID	0.00
293250	1	SPRINT/NEXTEL COMMUNICATIONS	SplsNonI/HlthServ/Dstrctwd	95.48
293251	1	POWAY USD	InstMtIs/SEOthIns/Dstrctwd	425.00
293252	1	CORONA-NORCO UNIFIED	InstMtIs/SEOthIns/Dstrctwd	475.00
293253	1	FLOXITE CO INC	InstMtIs/SDCInstr/Dstrctwd	75.25
293254	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	473.54
293255	1	SUPER DUPER INC.	InstMtIs/SDCInstr/Dstrctwd	124.63
293256	1	SPEECH & LANGUAGE DEVEL	NPS /NPS /Dstrctwd	25,000.80
			Sub NPS /NPS /Dstrctwd	8,756.70
293257	1	STATE WATER RESOURCES BD	SplsNonI/RR:Bldgs/Dstrctwd	3,168.00
293258	1	STEWART AND ASSOC	SplsNonI/RR:Bldgs/Dstrctwd	6,000.00
293259	70	CARLOS GUZMAN INC	Serv&Op /Enterprs/Dstrctwd	1,500.00
293260	1	GOV CONNECTION INC	SplsNonI/SupvAdmn/Dstrctwd	68.13
293261	11	FOLLETT EDUCATIONAL SERVICES	InstMtIs/Instrctn/Dstrctwd	564.77
293262	1	ABILITATIONS	InstMtIs/SDCInstr/Dstrctwd	417.34
293263	1	DEPT IND RELATIONS/ACCOUNTING	SplsNonI/RR:Bldgs/Dstrctwd	105.00
293264	1	CASBO	CnfrNonI/Bus Serv/Dstrctwd	575.00
153 Purchase Orders				\$842,521.93

Board of Trustees Purchase Order Listing  
 \*===== Fiscal Year: 2009-10 =====\*  
 Board of Trustees Meeting.....JANUARY 12, 2010

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
4830	94	CUSD-COP FUND 91	TrOutOth/IntrAgnc/Dstrctwd	238,089.59
			1 Purchase Orders	\$238,089.59



Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....01/12/10

Warrant Number	Name of Payee	Reference Number	Amount
146273	AT&T	PO-290426	19.67
146274	AT&T-CALNET2	PO-290457	8,624.40
146275	AUTO NATION SHARED SERVICE	PO-291106	522.85
146276	MISSION VIEJO GLASS	PO-290264	2,725.00
146277	MOUNTAIN HOME BIOLOGICAL	PO-292606	86.00
146278	OFFICE DEPOT	PO-292855	426.56
146279	ORANGE COUNTY REGISTER	PO-290374	339.84
146280	PALOS SPORTS	PO-292890	93.98
146281	PHONAK INC	PO-292094	53.29
		PO-292957	16.99
146282	PSOC-WATERLINES TECHNOLOGIES	PO-292434	4,220.10
146283	RALPHS GROCERY CO	PO-290549	35.65
		PO-291861	95.27
		PO-292053	37.18
146284	RETROPOLIS	PO-292084	856.41
146285	SAF-COM SUPPLY	PO-292197	1,099.17
146286	SCHOOL HEALTH SUPPLY CO	PO-292802	307.90
		PO-292893	246.86
146287	SEHI COMPUTER	PO-292744	618.65
146288	SO COAST DISTRIBUTING CO	PO-290367	168.83
146289	SOUTHEASTERN APPAREL	PO-292892	393.76
146290	SOUTHWEST SCHOOL SUPPLY	PO-290112	11.09
		PO-290338	48.15
		PO-290347	9.87
		PO-290725	318.95
		PO-291238	11.31
		PO-291287	16.05
		PO-291505	42.10
		PO-291619	85.04
		PO-292806	462.39
		PO-292970	78.29
146291	SPINITAR	PO-292863	969.44
146292	SPORTS FACILITIES GROUP INC	PO-290570	675.00
146293	STAPLES ADVANTAGE	-	
		PO-290417	291.74
		PO-290687	609.58
		PO-290688	490.93
		PO-290689	220.39
		PO-290697	1,417.08
		PO-290698	85.38
		PO-290700	
		PO-291047	1,271.14
		PO-291053	1,179.92
		PO-291092	136.59

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....01/12/10

Warrant Number	Name of Payee	Reference Number	Amount
146294	STAPLES ADVANTAGE	PO-291093	655.33
		PO-291444	52.21
		PO-291480	640.51
		PO-291522	1,309.35
		PO-291620	217.78
		PO-291883	419.62
		PO-292842	140.07
		PO-292846	275.18
		PO-292849	218.89
146295	STAPLES BUSINESS ADVANTAGE	PO-292850	69.64
		PO-292902	334.73
		PO-291413	82.63
		PO-291436	173.99
		PO-291817	34.72
		PO-292207	220.77
		PO-292511	136.36
		PO-292521	150.08
		PO-292529	105.28
146296	TECH4LEARNING	PO-292530	61.32
146297	UNIQUE SWEEPING	PO-292700	139.27
146298	VERIZON WIRELESS	PO-293019	770.00
146299	VISTA PAINT CORP	PO-291130	252.00
146300	WAL MART COMMUNITY	PO-291146	269.35
		PO-290505	28.32
146301	WAL MART COMMUNITY	PO-291828	560.45
		PO-292039	67.86
		PO-291035	154.04
146302	WAXIE	PO-291792	250.00
		PO-292473	62.19
		PO-290366	1,817.77
146303	ZOO PET STORE	PO-290370	246.17
146304	RALPHS GROCERY CO	PO-292008	370.24
		PO-290872	25.81
		PO-290874	50.77
		PO-290876	219.31
		PO-290878	46.56
146305	STAPLES ADVANTAGE	PO-290879	218.52
146306	WAL MART COMMUNITY	PO-290693	149.78
		PO-291026	344.18
		PO-291027	42.53
		PO-291028	482.24
146307	WAL MART COMMUNITY	PO-291029	119.93
		PO-291030	81.50
		PO-292009	436.34

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....01/12/10

Warrant Number	Name of Payee	Reference Number	Amount
146308	STAPLES ADVANTAGE	PO-291050	355.73
		PO-291685	250.33
146309	STAPLES ADVANTAGE	PO-291051	369.54
146310	STAPLES ADVANTAGE	PO-291052	84.10
146311	ATKINSON ANDELSON LOYA	PO-292037	44,373.99
		PO-293047	4,931.25
146312	CAMPCO	PO-291475	11,804.11
146313	CREATIVE GYMNASTICS	PO-291474	1,100.00
146314	IB AMERICAS	PO-293080	624.75
146315	ORANGE COUNTY DEPT OF EDUCATIO	PO-292116	100.00
146316	ORANGE CTY DEPT EDUC	PO-292541	23,808.84
146317	PAMELA ROSEBOOM	PO-292490	528.00
146318	PETERSON, SYLVIA	PO-293068	439.00
146319	REGISTRATIONS FOR YOU	PO-293087	590.00
146320	SACRAMENTO COUNTY OFFICE OF ED	PO-292467	250.00
146321	SCHOOL SERVICES OF CALIF	PO-292525	200.00
		PO-292602	65.00
		PO-292737	65.00
146322	GORMAN, RON	PV-001908	612.00
146323	H2O SPOT	PV-001916	4,049.85
146324	JDP PHOTOGRAPHY	PV-001907	206.50
146325	JENSEN, JENNIFER	PV-001911	69.60
146326	MARSHALL REDDICK SEMINARS	PV-001910	196.00
146327	MC COOK, VANIA ASSENOVA	PV-001930	58.50
146328	RICHARDSON, GREG	PV-001913	415.80
146329	SCIENCE ADVENTURES	PV-001914	3,264.00
146330	SPECTRUM SOLUTIONS DBA	PV-001915	854.40
146331	TUTORING PLUS INC.	PV-001912	357.00
146332	VIZCAYA, MARCELA	PV-001909	179.40
146333	APPLE COMPUTER INC	PO-292495	111.58
146334	BANC OF AMERICA LEASING	PO-290627	431.00
146335	CITY OF SAN JUAN CAPISTRANO	PO-290461	2,530.64
146336	CONSOLIDATED ELECT DISTR	PO-290438	2,868.92
146337	MOULTON NIGUEL WATER	PO-290462	3,906.60
146338	PRUDENTIAL OVERALL SUP	PO-290895	12.60
146339	SAN DIEGO GAS & ELECTRIC	PO-290562	100,753.40
146340	SANTA MARGARITA WATER	PO-290463	15,224.58
146341	SMART & FINAL	PO-290550	59.59
146342	SO CAL EDISON CO	PO-290563	3,330.96
146343	SO CAL GAS CO	PO-290564	7,977.16
146344	TRANSPORTATION CHARTER SERVICE	PV-001922	2,075.00
146345	XEROX CORPORATION	PO-291195	116.09
146346	SPARKLETTS	PO-290866	10.20
		PO-290868	18.30
146347	EMPOWER	PO-290421	60.00

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Warrant Number	Name of Payee	Reference Number	Amount
146348	FLINN SCIENTIFIC INC	PO-292733	596.79
146349	IPARADIGMS LLC	PO-293039	5,431.90
146350	NELSON, LARRY	PO-290244	5,120.00
146351	PJHM ARCHITECTS SOUTHWEST INC	PO-292964	1,422.00
146352	ADAMS, KARA	PV-001917	292.38
146353	BERG RYAN OD MS ED, JULIE	PO-290215	475.00
		PO-290900	380.00
146354	BEST BEST & KRIEGER LLP	PO-290793	10,317.32
146355	CSBA'S PRACTI-CAL	PO-291072	2,378.06
146356	DEVEREUX FOUNDATION	PO-290062	1,722.00
		PO-292939	492.00
146357	HANRATTY-RAJA, JENNIPHER	PV-001920	215.09
146358	HERITAGE CENTER	PO-290510	2,040.00
146359	LEVIN, DR EUGENE	PO-291519	63.75
146360	LUEHE, CHRISTOPHER	PV-001919	208.49
146361	MILLER BROWN & DANNIS	PO-290791	13,746.35
146362	NEW HAVEN SCHOOL	PO-291379	2,562.00
146363	ORANGE CTY TESTING SERV	PO-290905	94.00
146364	RAINBOW CONNECTION	PO-290214	412.00
146365	SHAH, RANA	PV-001931	25.41
146366	SPECIALIZED TRANSPORTATION INC	PO-293101	322.97
146367	ALFARO, YASEL	PV-001928	180.00
146368	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	41,727.34
146369	CAPISTRANO LAGUNA BEACH ROP	PO-293131	505,295.00
146370	GUIDED DISCOVERIES	PO-293082	4,640.00
146371	OCEAN INSTITUTE	PO-293070	50.00
146372	MURIELLA, SAM AND MARINETTE	PO-292464	52,145.00
146374	A Z BUS SALES INC	PO-290518	2,309.62
146375	ALISO VIEJO AUTO SERVICE	PO-290521	130.21
146376	APPLE COMPUTER INC	PO-292517	2,257.09
146377	ARAMARK UNIFORM SERVICE	PO-290520	338.98
146378	CABRAL ROOFING & WATERPROOFING	PO-290446	496.00
146379	CALIFORNIA WESTERN VISUALS	PO-292583	2,192.19
		PO-292680	4,636.01
		PO-292882	1,658.44
		PO-292886	2,649.15
		PO-292887	10,754.29
146380	CAMCOR INC	PO-292775	14.12
146381	CAPISTRANO FORD	PO-291112	492.48
146382	CCS PRESENTATION SYSTEMS INC	PO-292777	10,386.23
		PO-292888	4,760.36
146383	CINTAS	PO-291623	303.53
146384	DELL MARKETING L P	PO-292969	489.32
146385	DENAULT'S HARDWARE	PO-290452	179.42
146386	DIGITAL NETWORKS GROUP	PO-292686	199.58

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Warrant Number	Name of Payee	Reference Number	Amount
146387	ECOLOGY TIRE	PO-291118	255.02
146388	FACTORY MOTOR PARTS	PO-290535	1,105.82
146389	FLEET SERVICE SPECIALISTS LLC	PO-290557	118.76
146390	FOLLETT LIBRARY RESOURCES	PO-291174	253.14
146391	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	166.96
146392	FRICITION MATERIALS CO.	PO-290534	2,433.44
146393	GANAHL LUMBER	PO-290451	1,097.46
146394	GRAPHIC SYSTEMS	PO-290379	628.63
146395	GREAT MUSIC PRODUCTS	PO-292934	359.25
146396	HITT MARKING DEVICE	PO-291680	70.52
146397	INTERSTATE BATTERIES	PO-290547	3,070.87
146398	JIM'S MUSIC CENTER	PO-292884	299.00
146399	JOHN DEERE LANDSCAPES	PO-292152	430.79
146400	KELLY PAPER COMPANY	PO-290381	1,335.75
146401	LAKESHORE	PO-292595	693.24
146402	LAWNMOWERS ETC	PO-290268	244.16
146403	LOCAL JANITORIAL & VACUUM	PO-290362	27.18
146404	LOS ANGELES FREIGHTLINER	PO-291115	93.49
146405	MCPAHAN DESK INC	PO-292278	288.73
146406	CA DEPT OF EDUCATION	PO-293119	1,420.00
146407	MOBILE MODULAR	PO-290691	610.00
146408	STATE BD EQUALIZATION	PV-001988	4,663.00
146409	AT&T-CALNET2	PO-290457	28,919.26
146410	EDUCATIONAL DATA SYSTEMS	PO-291473	1,878.71
146411	KEY, BEN JOEL	PV-001989	81.00
146412	NATIONWIDE FIRE PROTECTION	PO-290271	640.00
		PO-290272	900.00
146413	ONE STOP BINDERY	PO-290398	365.00
146414	ORANGE CTY TANK TESTING	PO-290556	1,715.06
146415	OVER NIGHT NUMBERING	PO-293054	66.50
146416	PARKHOUSE TIRE INC.	PO-291105	660.26
146417	PETRO DIAMOND INC	PO-290530	43,821.82
146418	PRECISION TUNE AUTO CARE	PO-291107	144.22
146419	PRINCETON HEALTH PRESS	PO-291330	2,422.50
		PO-291340	1,520.00
146420	QUALITY TOWING	PO-291132	68.00
146421	RALPHS GROCERY CO	PO-292879	178.75
146422	RD SYSTEMS INC.	PO-292513	14,355.00
146423	RINCON TRUCK PARTS	PO-290533	1,700.46
146424	RIS	PO-292324	22,307.67
146425	SEHI COMPUTER	PO-293014	2,194.25
146426	SO COAST AIR QULTY MGMT	PO-290554	293.21
		PO-291760	109.00
146427	SOUTHERN COUNTIES OIL CO	PO-290529	17,385.22

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Warrant Number	Name of Payee	Reference Number	Amount
146428	SOUTHWEST SCHOOL SUPPLY	PO-292806	923.67
		PO-293034	65.95
146429	SPARTAN TOOL DIVISION	PO-292987	3,612.56
146430	STAPLES ADVANTAGE	PO-290688	57.45
146431	TIFCO INDUSTRIES	PO-290525	1,487.84
146432	TIME FOR KIDS	PO-292198	2,516.40
146433	TRAFFIC CONTROL SERVICE	PO-292112	522.00
146434	TRUCPAR CO	PO-290527	191.29
146435	TUTTLE-CLICK FORD	PO-290526	899.60
146436	ULINE	PO-290436	49.16
146437	WESTERN ILLUMIN PLASTIC	PO-292586	2,134.45
146438	YOSEMITE WATER	PO-290560	74.55
146439	CUSD REVOLVING CASH	CM-000046	0.56-
		CM-000047	0.49-
		CM-000048	0.67-
		CM-000049	0.75-
		CM-000050	0.75-
		CM-000051	0.72-
		PV-001990	3,046.00
146440	CUSD REVOLVING CASH	PV-001990	200.00
146441	CUSD REVOLVING CASH	PV-001990	3,000.00
146442	EDEN, CRIS	PV-001997	19.80
146443	EFFENBERGER, PATRICIA	PV-001998	249.70
146444	ELKINS, KAREN	PV-001999	178.75
146445	ELLIS, SHAWNA	PV-002000	109.45
146446	ELLISON, BRETT	PV-002001	97.90
146447	EMARINE, TINA	PV-002002	364.10
146448	ENRIQUEZ, MICHELLE L	PV-002003	169.40
146449	EXWORTHY, MARK	PV-002004	366.85
146450	FARRAND, MONA	PV-002005	84.15
146451	FLUENT, TERRY	PV-002006	201.30
146452	FLYNN, MARGARET	PV-002007	143.55
146453	FRIEDLANDER, DOROTHY	PV-002008	319.55
146454	GARCIA JR, JOE	PV-002010	118.80
146455	GARRISON, SANDRA L.	PV-002011	14.30
146456	GAST, LUCIBEL	PV-002012	24.20
146457	GERLING, SUSAN	PV-002013	93.50
146458	EDEN, CRIS	PV-001997	95.15
146459	FREY, DEBORAH	PV-002009	86.35
146460	ARAKAWA, SCOTT	PV-002014	231.55
146461	ARTINGER, TRACEY	PV-002015	98.45
146462	AVILA, THERESE	PV-002016	90.75
146463	BARRETT, JAN	PV-002017	293.70
146464	BEJARANO, CRYSTAL F	PV-002019	270.60
146465	BENE, CHERI	PV-002020	134.20

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Warrant Number	Name of Payee	Reference Number	Amount
146466	BIRKINSHAW, SANDY	PV-002021	333.30
146467	BOTTINO, VIVIAN	PV-002022	112.20
146468	BRANNON, DESIREE	PV-002023	339.90
146469	BROOKMAN, JOSEPH	PV-002024	392.15
146470	BROWN, SUSAN	PV-002025	93.50
146471	BRUNSON JR., LARRY W.	PV-002026	224.40
146472	BRUNTON, MICHELLE	PV-002028	105.60
146473	BYERS, VICKI	PV-002029	50.05
146474	CAMP, KIM	PV-002031	52.25
146475	CAMPBELL, SHADA	PV-002032	67.10
146476	CARDIN, PATTI	PV-002033	69.30
146477	CARLSLE, TERESA	PV-002035	108.90
146478	CARNAHAN, GAIL	PV-002034	225.50
146479	CASAZZA, ANN MARIE	PV-002037	66.00
146480	CASTEEL, JANICE	PV-002038	73.70
146481	CAUDILL, AMANDA	PV-002039	368.50
146482	CLIFT, LYNNETTE I	PV-002040	150.15
146483	CROSS, MINDY	PV-002042	200.20
146484	DARAKJIAN, CAROLE	PV-002043	198.00
146485	DAVENPORT, DAVID	PV-002044	107.25
146486	DEVINCENZI, MARK	PV-002045	116.05
146487	DISHER, NANCY	PV-002046	81.40
146488	DOUGLAS, TERRI A.	PV-002047	237.05
146489	BEAHM, BROOKE	PV-002018	77.00
146490	CARSE, BARBARA	PV-002036	61.60
146491	COPE, MARY	PV-002041	63.25
146492	BROCKMAN, CARY	PV-002030	106.70
146493	FAMILY EDUCATION NETWORK INC	PO-292621	575.40
146494	MARSHALL MUSIC	PO-292779	221.39
		PO-293010	170.58
146495	McKENDRY DOOR SALES & SERVICE	PO-290484	740.00
		PO-293077	348.00
146496	NASCO WEST	PO-292898	715.66
146497	NATIONWIDE FIRE PROTECTION	PO-290271	299.57
146498	NCS PEARSON	PO-291922	2,650.00
146499	ONE STOP BINDERY	PO-290398	50.00
146500	PEARSON ASSESSMENTS	PO-292613	395.89
146501	PEARSON EDUCATION	PO-292905	86.50
146502	PRAXAIR	PO-291624	264.55
		PO-293127	181.94
146503	RENAISSANCE LEARNING	PO-291258	287.07

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Warrant Number	Name of Payee	Reference Number	Amount
146504	SEHI COMPUTER	PO-291778	3,557.76
		PO-291820	1,638.26
		PO-291893	230.12
		PO-291947	157.34
		PO-292983	618.65
146505	SIGNS AND CREATIONS UNLIMITED	PO-292044	2,161.95
146506	SOUTHWEST SCHOOL SUPPLY	PO-290725	29.21
146507	UNISOURCE CORP	PO-290499	5,857.28
		PO-290500	6,808.84
146508	VMI	PO-290606	4,056.13
146509	ZOO PET STORE	PO-292008	40.52
146510	RALPHS GROCERY CO	PO-290872	51.60
		PO-290874	59.73
		PO-290876	180.66
146511	VISION SERVICE PLAN	PO-290542	77,274.49
146512	APEX LEARNING INC	PO-291823	47,750.00
146513	KAKUDA, BARBARA	PO-293079	800.00
146514	KING, DANIEL & SANDRA	PO-292945	7,000.00
146515	O'CONNOR, BRENDAN & JACQUELINE	PO-292947	4,252.96
146516	OCANA, JORGE & CHRISTIAN	PO-292367	5,895.00
146517	ORANGE CTY TESTING SERV	PO-290905	47.00
146518	PACIFIC PEDIATRIC THERAPY INC	PO-290211	720.00
146519	T DAVIS & ASSOCIATES INC	PO-290854	2,916.66
146520	HORNIG, TIM	PV-002053	371.08
146521	KERINS, TRACY	PV-002051	179.00
146522	KROGMAN, DEBRAH	PV-002054	206.29
146523	TICE, BECKY	PV-002052	698.29
146524	US BANK CORP PAYMENT SYSTEM	CM-000052	0.77-
		PV-002125	889.65
		PV-002128	301.67
		PV-002140	841.80
		PV-002146	168.29
		PV-002148	650.80
		PV-002149	5,478.99
146525	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	50,945.37
146526	RELIANCE STANDARD LIFE INS CO	PO-290541	13,575.00
146527	UNUM LIFE INSURANCE	PO-290540	10,040.16
146528	APPLE COMPUTER INC	PO-292575	231.64
146529	ARROWHEAD WATER	PO-291531	25.24
146530	CINTAS	PO-291623	183.02
146531	CINTAS	PO-291625	40.00
146532	CINTAS CORP	PO-290675	58.84
146533	CITY OF SAN JUAN CAPISTRANO	PO-290461	2,272.55
146534	CONSOLIDATED ELECT DISTR	PO-290438	3,509.93

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Warrant Number	Name of Payee	Reference Number	Amount
146535	DELL MARKETING L P	PO-292984	147.89
		PO-292985	133.10
146536	GOLD COAST HOT DOGGER TOURS	PV-002069	7,856.33
146537	IMAGE 2000	PO-293187	506.25
146538	MOULTON NIGUEL WATER	PO-290462	10,216.87
146539	PRUDENTIAL OVERALL SUP	PO-290435	76.89
146540	SAN DIEGO GAS & ELECTRIC	PO-290562	135,867.87
146541	SANTA MARGARITA WATER	PO-290463	2,375.35
146542	SMART & FINAL	PO-290220	74.16
		PO-290550	54.12
		PO-291529	19.91
		PO-291530	172.86
		PO-292217	181.30
146543	SO CAL EDISON CO	PO-290563	64,772.41
146544	SO CAL GAS CO	PO-290564	9,715.59
146545	SO COAST WATER DIST	PO-290565	12,474.63
146546	SPARKLETTS	PO-291077	8.11
		PO-291600	55.57
146547	UNION BANK OF CALIFORNIA	PO-291477	11,809.89
146548	XEROX CORPORATION	PO-290403	6,093.13
		PO-290419	215.58
146549	SPARKLETTS	PO-291269	15.88
146550	ARROWHEAD WATER	PO-291076	10.86
146551	SPARKLETTS	PO-290866	2.05
		PO-290867	11.91
		PO-290869	8.21
146552	CHUA-HOOPER, GWYNETH	PV-002090	29.70
146553	GILL, ARVINDER	PV-002070	116.60
146554	GINSBERG-BROWN, CLAUDIA	PV-002071	129.80
146555	GLESENER, PATRICIA	PV-002072	4.40
146556	GONG, PHOEBE	PV-002073	210.65
146557	GRAY, LISA	PV-002074	133.10
146558	HANSINK, MARISA	PV-002075	177.65
146559	HANSLER, TARA	PV-002076	226.60
146560	HARMAN, NANCY	PV-002077	182.05
146561	HARRIS, ROBERT	PV-002078	33.00
146562	HATLER, JAIME	PV-002079	184.25
146563	HAUN, BARBARA	PV-002080	369.05
146564	HAYES, NATALIE	PV-002081	4.95
146565	HERVEY, ROBIN	PV-002082	105.05
146566	HEUSER, RACHEL	PV-002083	414.15
146567	HIGHTOWER, SHERLIN	PV-002084	182.05
146568	HILL, DAWN	PV-002085	306.90
146569	HITCHMAN, JEANNE	PV-002086	189.20
146570	HOGBIN, RICH	PV-002087	88.55

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Warrant Number	Name of Payee	Reference Number	Amount
146571	HOLKE, DEBBIE	PV-002088	29.70
146572	HOMMA, SUSAN	PV-002089	94.05
146573	HUYNH, TINA	PV-002091	207.35
146574	JIMENEZ, DENISE	PV-002092	195.25
146575	JIMENEZ, LETICIA	PV-002093	9.63
146576	KAPLAN, PAUL M	PV-002094	40.15
146577	KAROLYS, ANDREA	PV-002095	167.75
146578	KELLMAN, KATHLEEN	PV-002096	174.35
146579	KERINS, TRACY	PV-002097	96.80
146580	KIMINAS, ANTHONY	PV-002098	139.70
146581	KOPELSON, KATHLEEN	PV-002099	102.30
146582	KRAVCHENKO, OLGA	PV-002100	63.80
146583	LAIDLEY, JOANIE	PV-002101	278.85
146584	LANDEROS, BEATRIZ	PV-002102	63.80
146585	LOVE, ERRIN	PV-002103	111.65
146586	LUDWIG, ANN	PV-002104	77.55
		PV-002106	112.20
146587	GLESENER, PATRICIA	PV-002072	34.10
146588	MALONE, JULEE	PV-002110	226.60
146589	MARCUS, BRUCE	PV-002112	290.95
146590	MATIENZO, NINA RIE	PV-002113	234.85
146591	MCKEE, DANISE	PV-002114	140.80
146592	MCKINNEY, MATTHEW R.	PV-002115	64.90
146593	MIEDEMA, BENJAMIN	PV-002117	222.75
146594	MILLER, MARIE T.	PV-002118	212.30
146595	MITCHELL, KAREN P	PV-002119	234.30
146596	NAPORA, NOELLE	PV-002120	127.60
146597	NASON, KIM	PV-002121	91.30
146598	NOON, ANDREA	PV-002123	108.90
146599	NORRIS, MAUREEN	PV-002124	435.60
146600	O'TONER, ERIC M	PV-002126	49.50
146601	ODELL, DOROTHY	PV-002129	226.60
146602	PATERSON, ELIZABETH	PV-002130	160.60
146603	PEREZ, VIRGINIA	PV-002131	28.60
146604	PITZEN, SHARLA	PV-002132	66.00
146605	PRIMICIAS, MELISSA	PV-002133	103.40
146606	RAFF, DEIDRE	PV-002135	194.70
146607	RASHIDI, AKRAM KIM	PV-002136	68.20
146608	REECE, MEGAN	PV-002137	103.95
146609	REILEY, LYNN	PV-002138	1.65
146610	RIEGERT, KAREN	PV-002139	304.15
146611	ROCHE, ANN	PV-002141	222.75
146612	RODRIGUEZ, LAURA	PV-002142	207.90
146613	RODRIGUEZ, MICHELLE	PV-002143	145.20
146614	ROGERS, MALISSA	PV-002144	17.05

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Warrant Number	Name of Payee	Reference Number	Amount
146615	RUBY-KORAN, CHERYL	PV-002145	27.50
146616	RUVALCABA, LEOBARDO	PV-002147	41.25
146617	NIETO, DIANA	PV-002122	190.85
146618	MCMURRAY, JOYCE	PV-002116	94.60
146619	PEREZ, VIRGINIA	PV-002131	112.20
146620	BUCKINGHAM, DIANN	PV-002155	108.73
146621	CLOTHIER, CINDY	PV-002156	40.28
146622	CONNOLLY, CHRISTOPHER	PV-002157	81.00
146623	GIAMPOLO, GIANNI	PV-002162	15.00
146624	GRIEVE, WILLIAM	PV-002164	5.00
146625	HILL, JOANIE	PV-002166	64.00
146626	MELO, IVAN	PV-002167	1.40
146627	MOE, KENNETH L	PV-002168	112.82
146628	PALIOBAGIS, DORIA	PV-002169	193.75
146629	PHASE II SYSTEMS	PV-002170	750.00
146630	STRICKLAND, GERRY	PV-002173	256.55
146631	TRUMAN, LAURIE	PV-002174	65.06
146632	WERNER, TRACY	PV-002176	165.75
146633	WOJACZYNSKI, SCOTT	PV-002177	87.00
146634	WRIGHT, CHEYENNA	PV-002178	87.00
146635	ZAURI, CHRIS	PV-002179	15.00
146636	DE NICOLA, BEVERLY	PV-002158	123.95
146637	DIX, SONJA	PV-002160	59.00
146638	HELM, MICHELLE	PV-002165	59.00
146639	VERMEULEN, DONALD	PV-002175	99.37
146640	DEN DULK, JILINDA	PV-002159	218.00
146641	GARCIA, TERRI	PV-002161	768.00
146642	SPEIGINER, CRISTINA	PV-002172	138.00
146643	BECERRA, ANTONIO	PV-002154	310.94
146644	GONZALEZ, CONNIE	PV-002163	155.47
146645	REILLY, JANET	PV-002171	126.04
146646	CAL WEEKLY EXPLORER INC	PO-292558	1,010.00
146647	OCEAN INSTITUTE	PO-292718	50.00
146648	ORANGE COUNTY PERFORMING ARTS	PO-292997	1,275.00
146649	ALPINE ACADEMY	PO-290069	2,720.00
		PO-292374	2,720.00
146650	CINNAMON HILLS SCHOOL	PO-290204	945.00
		PO-290205	2,565.00
		PO-290206	2,565.00
		PO-290207	2,565.00
		PO-292370	2,565.00
146651	ESCO EAR SERVICE CORP	PO-293164	119.00
146652	FAMILY LIFE CENTER BODEGA	PO-290825	3,008.15
146653	GOODWILL IND OF O C	PO-293148	370.00
146654	LAW OFFICES OF CAROLINE A ZUK	PO-290792	6,735.94

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting....01/12/10

Warrant Number	Name of Payee	Reference Number	Amount
146655	MARDAN CENTER OF ED	PO-290059	3,096.00
		PO-290065	3,096.00
		PO-290066	3,096.00
146656	OAK GROVE INSTITUTE	PO-291378	2,854.94
146657	OCEANVIEW SCHOOL	PO-291565	2,968.00
		PO-291810	2,976.00
146658	ORALINGUA SCHOOL	PO-292940	3,082.10
146659	ORANGE CTY TESTING SERV	PO-290905	47.00
146660	SPEECH & LANGUAGE DEVEL	PO-292943	1,355.00
146661	CAL ELEMENTARY EDUC ASSN	PO-293137	1,592.00
146662	CIBO	PO-292523	250.00
146663	MEET THE MASTERS	PO-292362	1,451.50
146664	ORANGE COUNTY DEPT OF EDUCATIO	PO-293072	25.00
146665	PEPPERDINE UNIVERSITY GSEP	PO-291317	4,550.80
		PO-291318	5,557.50
		PO-291319	10,175.63
146666	SCHOOL SERVICES OF CALIF	PO-292050	320.00
		PO-292990	400.00
146667	EDUCATIONAL TESTING SERVICE	PO-293129	2,461.00
146668	SANDERS, LORNA L	PV-002183	50.60
146669	SAUER, ASHLEIGH	PV-002184	280.50
146670	SCHOOLCRAFT, MANDEE	PV-002185	35.20
146671	SCOTT, AMY	PV-002186	27.50
146672	SHAH, RANA	PV-002187	73.70
146673	SHAPLAND, CHERYL	PV-002188	484.00
146674	SHUMATE, DAGMAR	PV-002189	408.65
146675	SMITH, TAMARA	PV-002190	19.80
146676	SOLTIS, PAMELA	PV-002191	341.55
146677	SOUERS, LYNN	PV-002192	6.60
146678	STIRLING, ROBERT	PV-002193	244.20
146679	SUNICO, MA REGINA	PV-002194	166.10
146680	TABARI, LISA SEYEDI	PV-002195	151.25
146681	TARKINGTON, CONNIE	PV-002196	13.20
146682	TARLETON, TIFFANY	PV-002197	319.00
146683	THOMAS, CANDIS A	PV-002198	44.00
146684	THORNBURG, QUIN	PV-002199	265.65
146685	TIBBITTS, CATHERINE A.	PV-002200	143.55
146686	TUCKER, MARYANN	PV-002201	234.30
146687	TUNULI, JESSICA	PV-002202	227.70
146688	TURNEY, JASON	PV-002203	118.25
146689	VARGAS, DAVID	PV-002204	294.80
146690	WEINELL, CAROL	PV-002205	108.90
146691	WENTZEL, KORY	PV-002206	215.05
146692	WESTOVER, JULIE	PV-002207	200.75
146693	WHALEN, ANDREA	PV-002208	469.15

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....01/12/10

Warrant Number	Name of Payee	Reference Number	Amount
146694	WOBST, JUDY	PV-002209	22.00
146695	WOLFSON, DONNA	PV-002210	111.10
146696	WRIGHT, RACHEL	PV-002211	42.90
146697	SANDERS, LORNA L	PV-002183	61.60
146698	DINERS CLUB	PV-002212	673.00
146699	NG, CAIYIN	PV-002220	624.58
146700	PITZEN, SHARLA	PV-002223	25.41
146701	ROECK, STACY	PV-002218	385.00
146702	SLIPAKOFF, ROBIN	PV-002217	229.53
146703	LANGUAGE CLUB, THE	PV-002213	833.00
		PV-002214	1,741.36
146704	VELASCO, RALPH	PV-002215	356.40
146705	WONG, FIONA L.	PV-002216	55.00
146706	MURIELLA, SAM AND MARIETTE	PV-002222	50,355.00
146707	HOLT MCDUGAL	PO-290752	1,391.62
146708	MIRACLE REC EQUIP CO	PO-292833	982.77
146709	MODERN TREE	PO-292151	2,400.00
146710	MONTGOMERY HARDWARE COMPANY	PO-292303	3,160.00
146711	NCS PEARSON	PO-292394	1,590.23
146712	NCS PEARSON	PO-293090	1,935.75
146713	OFFICE DEPOT	PO-291482	90.22
		PO-291491	37.51
		PO-291688	125.11
146714	PEARSON EDUCATION	PO-290767	304.43-
		PO-291978	435.70
146715	PEPPER-LOS ANGELES, J W	PO-291850	83.20
146716	PIONEER STATIONERS INC	PO-292739	5,383.12
146717	PLANK ROAD PUBLISHING	PO-292307	127.20
146718	PSOC-WATERLINES TECHNOLOGIES	PO-292434	2,064.06
146719	RALPHS GROCERY CO	PO-290549	427.64
		PO-290883	105.10
146720	SAF-COM SUPPLY	PO-292197	1,143.49
146721	SCHOLASTIC BK SERV	PO-292596	1,449.40
146722	SCHOOL SPECIALTY INC	PO-291254	193.72
146723	SCOTT FORESMAN	PO-291575	7,435.29
		PO-291959	6,577.20
		PO-291960	14,005.64
		PO-291961	1,262.44
146724	SEHI COMPUTER	PO-291656	663.68
		PO-291895	1,228.14
146725	SIERRA SOIL	PO-291411	2,407.73
146726	SOUTHLAND INSTRUMENTS	PO-291461	2,507.71
146727	SOUTHWEST SCHOOL SUPPLY	PO-292806	24.41
146728	SPICERS PAPER CO	PO-290399	2,433.09
146729	STERICYCLE INC	PO-291097	118.86

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2009-10 =====\*  
Board of Trustees Meeting.....01/12/10

Warrant Number	Name of Payee	Reference Number	Amount
146730	VISTA PAINT CORP	PO-290505	145.51
146731	WAXIE	PO-290502	6,320.12
		PO-292441	4,844.81
146732	WESTERN PACIFIC PUMP SALES	PO-292435	1,656.44
146733	WHITE CAP INDUSTRIES INC	PO-290281	247.00
146734	WOODWIND & BRASSWIND	PO-290387	50.99
		PO-292201	1,410.00
146735	RALPHS GROCERY CO	PO-292982	34.26
		462 Warrants	\$1,928,125.37

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
Advanced Procurement Sales	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
All Pro Sound	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
B&H Photo Video Pro-Audio	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Broadcast Supply Worldwide	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Western Visuals	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Camcor, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
CCS Presentation Systems, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Culver Newlin	Newport-Mesa USD Bid No. 104-07, Purchase of School and Office Furniture	5/7/2007
D&D Security Resources, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
David Castaneda Distributing, Inc.	Bid No. 0910-06 Bakery Products	8/11/2009
David Taussig & Associates, Inc.	RFP No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Digital Networks Group, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Gov Place	California Multiple Award Schedule Contract No. 3-99-70-0920C, Purchase Electronic Data Processing and Telecommunications Good and Services	11/14/2005
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Management Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Jones-Campbell	Glendale USD P16-04/05, Purchase of Classroom and Office Furniture and Equipment	5/23/2005
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009
Office Depot	Santa Ana USD Bid NO. 8-06, Purchase of School Paper Supplies	5/7/2007
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Office Depot	Santa Ana USD Bid No. 25-09, Purchase of School Paper Supply	9/15/2009
PCR Services Corporation	RFQ No. 3-0910 On-Call Environmental Consulting Services for School Construction, Modernization and other Activities	9/15/2009
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
School Specialty, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Los Angeles County Office of Education Bid No. 06/07-1342, Purchase of Traditional Standard School Supplies and Cut Stock Paper	9/10/2007
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Staples Advantage	Los Angeles County Office of Education Bid No. 08/09-1383, Purchase of Standard School Supplies	8/10/2009
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Valiant IMC	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008

**Capistrano Unified School District  
Bids/Contracts**

<b>VENDOR</b>	<b>BID NO. / BID TITLE</b>	<b>BOARD APPROVAL DATE</b>
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Integrated Printing Solution	10/17/2005
Xerox Corporation	County of Los Angeles Photocopy Equipment Contract No. 41380	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**



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**BACKGROUND INFORMATION**

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

**CURRENT CONSIDERATIONS**

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

**FINANCIAL IMPLICATIONS**

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$129,916.19 for District schools and will be reflected in the appropriate accounts in the 2009/10 budget.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

<b>DONATED BY</b>	<b>AMOUNT</b>	<b>FOR</b>	<b>SCHOOL</b>
EFC Foundation	17,359.50	computers, projectors and library look-up station	Arroyo Vista Elementary
Don Juan Avila Elem. PTA	20,000.00	technology/school support	DJAES
Barcelona Hills Booster Club	1,218.00	LCD projectors	Barcelona Hills
BESF	880.00	science camp	Bergeson Elementary
Canyon Vista PTA	450.00	Zoomobile assembly	Canyon Vista
Edison International	566.40	classroom supplies	Canyon Vista
Canyon Vista PTA	1,265.00	field trips and transportation	Canyon Vista

Donation of Funds/Equipment

January 12, 2010

Page 2

Edison International	150.00	classroom supplies	Castille Elementary
Edison International	150.00	classroom supplies	Castille Elementary
R.H. Dana ENF PTA	1,100.00	water and paper	ENF
R. H. Dana Elementary Booster Club	2,474.00	5th grade Catalina trip	R.H. Dana
R.H. Dana Elementary PTA	1,000.00	Meet the Masters program	R.H. Dana
Fidelity Charitable Gift Fund	500.00	classroom supplies	Kinoshita Elementary
Albertsons - SuperValue Inc.	174.02	instructional supplies	Malcom Elementary
Malcom PTA	2,400.00	noon-time sports program	Malcom Elementary
Ladera Ranch Ed Foundation	3,850.00	autism training	Oso Grande Elementary
Ladera Ranch Ed Foundation	9,814.16	primary music program	Oso Grande Elementary
LNES PTA	3,760.00	Meet the Masters program	Laguna Niguel Elementary
LNES PTA	7,700.00	librarian	Laguna Niguel Elementary
LNES PTA	1,155.00	3rd grade field trip	Laguna Niguel Elementary
Oso Grande Elementary PTA	9,950.00	primary music program health tech additional	Oso Grande Elementary
Palisades PTA	6,800.00	hours	Palisades
Education for the Children, Inc.	10,660.38	easels, computers, SRA	Tijeras Creek
Education for the Children, Inc.	8,809.45	projectors & cameras	Wagon Wheel
Education for the Children, Inc.	788.06	site license/Scholastic	Wagon Wheel
Education for the Children, Inc.	1,061.73	educational videos	Wagon Wheel
Edison International	200.00	technology	Aliso Viejo Middle School
CSEA	250.00	library books	Aliso Viejo Middle School
Edison Gifts	200.00	technology	Aliso Viejo Middle School
EFC Foundation	1,300.00	two Elmo projectors	Arroyo Vista Middle School
Arroyo Vista PTA	1,148.16	Schoolloop	Arroyo Vista Middle School
Assistance League of Capo Valley	500.00	library books	DJAMS
Assistance League of Capo Valley	2,206.56	projectors & bulbs	DJAMS
Assistance League of Capo Valley	373.01	enrichment & remediation	DJAMS
Mr. Juan Moreno	240.00	staff development	Newhart Middle School
Newhart Middle School PTA	432.76	misc. Eng./Lang. Arts	Newhart Middle School
Newhart Middle School PTA	105.00	attendance line	Newhart Middle School
Taste for Aliso Niguel	8,825.00	supplies	Aliso Niguel High School
Elaine Greuel Mission Hull, Inc.	100.00	Las Palmas Learning Link	School Readiness

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Systems



SUBJECT: **RESOLUTION NO. 0910-44 APPROVING THE ANNUAL AND FIVE-YEAR  
REPORTS OF DEVELOPER FEES RECEIVED IN FISCAL YEAR 2008-2009**

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**BACKGROUND INFORMATION**

On February 9, 1998, the Board of Trustees adopted guidelines of Senate Bill 1693, legislation requiring school districts to justify and report the need and reasonableness of any collection and spending of developer fees for new school facilities. In compliance with government code sections 66006 and 66001, findings on the type and amounts of fees are to be published in Annual and Five-Year Reports, as long as the District continues to use developer fees as a funding mechanism for new school facility projects. Also, pursuant to the statutory requirements, the District published a "Notice of the Public Meeting," and made the reports available to the public fifteen days prior to the District's Board meeting.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the adoption of Resolution No. 0910-44 indicating District compliance with Government Code Sections 66006 and 66001.

Exhibit A is Resolution No. 0910-44 prepared by District legal counsel, indicating compliance with Government Code Sections 66006 and 66001 relating to reporting developer fees.

Exhibit B is the Annual and Five-Year Reports for Fiscal Year 2008-2009.

**FINANCIAL IMPLICATIONS**

The preparation of the Annual and Five-Year Reports does not have a financial impact on the District's General Fund. All costs associated with the reports were funded from the District's Developer Fee Account.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board of Trustees approve Resolution No. 0910-44 relating to the Annual and Five-Year Reports of developer fees received in Fiscal Year 2008-2009.

## **Annual and Five Year Reports**

Capistrano Unified School District

December 18, 2009

**Prepared For:**

Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675  
T 949.489.7000

**Prepared by:**

Dolinka Group, LLC  
20 Pacifica, Suite 900  
Irvine, CA 92618  
T 949.250.8300  
F 949.250.8301

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### Exhibits

Schedule A: Reportable Fee Expenditures for Fiscal Year 2008/2009

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## **I. Introduction**

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Sections 66001 and 66006 of the Government Code provide that the Capistrano Unified School District ("School District") shall make available to the public certain information and adopt described findings relative to statutory school fees ("Statutory School Fees") collected pursuant to Sections 17620 *et seq.* of the Education Code and Sections 65995 *et seq.* of the Government Code, Senate Bill 201 fees ("SB 201 Fees") also collected pursuant to Section 65970 *et seq.* of the Government Code, and Alternative School Facility Fees ("Alternative Fees") collected pursuant to Sections 65995.5 and 65995.7 of the Government Code (collectively, "Reportable Fees"). The described information and findings relate to Reportable Fees received, expended or to be expended in connection with school facilities to accommodate additional students from new development if funded or partially funded with Reportable Fees. The Reportable Fees do not include special tax proceeds, proceeds of bonds, or letters of credit to secure payment of Reportable Fees at a future date. Reportable Fees have not been levied, collected, or imposed for general revenue purposes.

The following Annual and Five-Year Reports include the information and proposed findings the School District intends to review and adopt in accordance with Sections 66001 and 66006 of the Government Code.

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## **II. Annual Report**

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In accordance with Government Code Section 66006(b)(1) and (2), the School District hereby presents the following information for fiscal year 2008/2009:

**A. Description of the Type of Reportable Fees in the Account or Sub-account(s) of the School District**

The Reportable Fees of the School District for fiscal year 2008/2009 consist of Statutory School Fees and Alternative Fees.

**B. Amount of the Reportable Fees**

The Statutory School Fee amount for fiscal year 2008/2009 for the period between July 1, 2008, and June 30, 2009, was \$2.97 per square foot of assessable space for residential development constructed within the School District and \$0.47 per square foot of covered and enclosed space for commercial/industrial development constructed within the School District. The Alternative No. 2 Fee amount for the period of July 1, 2008 to June 8, 2009, was \$3.55 per square foot of assessable space for residential development in the School District meeting the criteria established by Senate Bill ("SB") 50, while the Alternative No. 2 Fee amount for the period of June 9, 2009 through June 30, 2009, was \$3.56 per square foot of available space for residential development in the School District meeting the criteria established by SB 50.

The residential Statutory School Fee amount of \$2.97 per square foot was adopted by the Board of Trustees ("Board") of the School District on March 10, 2008, by Resolution No. 0708-39 based on the report "Residential Development School Fee Justification Study" of the School District dated February 28, 2008, while the commercial/industrial Statutory School Fee amount of \$0.47 per square foot was adopted by the Board of the School District on March 10, 2008, by Resolution No. 0708-39 based on the report "Commercial/Industrial Development School Fee Justification Study" of the School District dated February 28, 2008.

The Alternative No. 2 Fee amount for the period July 1, 2008 through June 8, 2009, was adopted by the Board on June 16, 2008, by Resolution No. 0708-59 based on the report "School Facilities Needs Analysis for Consideration of Alternative School Facility Fees (Sections 65995.5 and 65995.7 of the Government Code)" dated May 16, 2008, and the Alternative No. 2 Fee amount for the period of June 9, 2009 through June 30, 2009, was adopted by the Board on June 8, 2009, by Resolution No. 0809-56 based on the report "School Facilities Needs Analysis for Consideration of Alternative School Facility Fee (Sections 65995.5 and 65995.7 of the Government Code)" dated May 6, 2009. The Statutory School Fee and Alternative No. 2 Fee amounts only partially mitigate the impacts to the School District caused by new residential and commercial/industrial development.

**C. Beginning and Ending Balance of Account and Sub-Account(s):**

Table No. 1 lists the fiscal year 2008/2009 beginning and ending balances for Fund 25, the Capital Facility Fund, which holds all Reportable Fees:

**Table 1**

<b>Item</b>	<b>Reportable Fees</b>
Beginning Balance (7/1/2008)	\$4,734,565.55
Ending Balance (6/30/2009)	\$3,777,627.90

**D. Amount of the Reportable Fees Collected and Interest Earned**

Table No. 2 below shows the amount of Reportable Fees collected, interest earned, and other income and adjustments during fiscal year 2008/2009 to accommodate students from additional development ("Project Students").

**Table 2**

<b>Item</b>	<b>Total Reportable Fees</b>
Amount Collected	\$884,123.39
Interest Earned	\$112,554.70
Refunded Expenditures	\$85,470.34
Other Income/Adjustments [1]	\$1,101,825.00
[1] Refunds of expenses incurred during previous fiscal year.	

**E. Identification of Each Improvement on Which Reportable Fees Were Expended and the Amount of the Expenditures on Each Improvement, Including the Total Percentage of the Cost of Each Project of the School District that Was Funded with Reportable Fees**

Schedule A to this report identifies the amount of Reportable Fees expended on School Facilities in fiscal year 2008/2009, as well as the percentage of each improvement funded by Reportable Fees.

**F. Identification of an Approximate Date by Which the Construction of Project(s) of the School District will Commence if the School District Determines that Sufficient Funds have been Collected to Complete Financing on an Incomplete Project of the School District, as Identified in Paragraph (2) of Subdivision (A) of Section 66001, and the Project of the School District Remains Incomplete**

The School District has determined that at the close of fiscal year 2008/2009, Reportable Fees and other sources of funding were not sufficient to complete the financing of additional school facilities of the School District.

**G. Description of each Interfund Transfer or Loan Made from the Account or Sub-Account(s), Including Project(s) of the School District on which the Transferred or Loaned Reportable Fees will be Expended, and, in the Case of an Interfund Loan, the Date on Which the Loan will be Repaid, and the Rate of Interest that the Account or Sub-Account(s) will Receive on the Loan**

No transfers or loans of Reportable Fees were made in fiscal year 2008/2009.

**H. The Amount of Refunds made or Revenues Allocated for Other Purposes if the Administrative Costs of Refunding Unexpended Revenues Exceed the Amount to be Refunded**

No refunds of Reportable Fees were made pursuant to Section 66001(e) of the Government Code in fiscal year 2008/2009, and no refunds were required under applicable law.

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### **III. Five Year Report**

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In accordance with Government Code Section 66001, the School District provides the following information with respect to that portion of the account or sub-account(s) remaining unexpended, whether committed or uncommitted:

**A. Identification of the Purpose to which the Reportable Fees are to be Put**

The purpose of the Reportable Fees imposed and collected on new residential and commercial/industrial development within the School District was to fund the additional school facilities required to serve the grade K-12 Project Students generated by new development within the School District. Specifically, the Reportable Fees will be used for the construction and/or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, as well as acquiring and installing additional portable classrooms to accommodate Project Students.

**B. Demonstration of a Reasonable Relationship Between the Reportable Fees and the Purposes for which they are Charged**

There is a roughly proportional, reasonable relationship between the new development upon which the Reportable Fees are charged and the need for additional School Facilities by reason of the fact that additional students will be generated by additional development within the School District and the School District does not have student capacity in its existing School Facilities to accommodate these new students. Furthermore, the Reportable Fees charged on new development will be used to fund School Facilities that will be used to serve the students generated from new development and the Reportable Fees do not exceed the costs of providing such School Facilities for new students as set forth in the report "Residential Development School Fee Justification Study" of the School District dated February 28, 2008, the report "Commercial/Industrial Development School Fee Justification Study" of the School District dated February 28, 2008, and the report "School Facilities Needs Analysis" of the School District dated May 6, 2009, herein referred to.

**C. Identification of All Sources and Amounts of Funding Anticipated to Complete Financing of the School Facilities the School District has Identified in the School District's Reports**

Table No. 3 on page 6 lists the proposed funding sources for all pending School Facility projects presently identified by the School District.

**D. Identification of the Approximate Dates on Which the Funding Referred to in Section III.C is Expected to be Deposited into the Appropriate Account or Fund**

Table No. 4 on page 6 lists the approximate dates on which the funds are expected to be available for the School Facility projects presently identified by the School District.

**Table 3**

<b>Sources</b>	<b>Las Ramblas Elementary School</b>	<b>Future Elementary School</b>	<b>Future K-8 School Conversion</b>	<b>State Relocatables</b>
State School Building Program	\$15,000,000	\$15,000,000	\$20,000,000	\$0
Community Facilities Districts	\$14,750,000	\$0	\$0	\$0
General Obligation Bond Proceeds	\$0	\$14,750,000	\$19,750,000	\$0
Redevelopment Pass-Through Agreements	\$0	\$0	\$0	\$0
Reportable Fees	\$250,000	\$250,000	\$250,000	\$200,000
Certificates of Participation	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$30,000,000</b>	<b>\$30,000,000</b>	<b>\$40,000,000</b>	<b>\$200,000</b>

Notes: These School Facilities costs are for fiscal year 2008/2009.  
 Future School Facilities may be funded by the State School Building Program and Reportable Fees.

**Table 4**

<b>Sources</b>	<b>Las Ramblas Elementary School</b>	<b>Future Elementary School</b>	<b>Future K-8 School Conversion</b>	<b>State Relocatables</b>
State School Building Program	Unknown	Unknown	Unknown	NA
Community Facilities Districts	Funds Authorized or Available	NA	NA	NA
General Obligation Bond Proceeds	NA	Funds Authorized	Funds Authorized	NA
Redevelopment Pass-Through Agreements	NA	NA	NA	NA
Reportable Fees	As Received	As Received	As Received	On Deposit
Certificates of Participation	NA	NA	NA	NA

Notes: Future School Facilities may be funded by the State School Building Program and Reportable Fees.

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**Schedule A**

**Public Improvements on Which  
Reportable Fees Were Expended**

Capistrano Unified School District  
Public Improvements on which Reportable Fees Were Expended  
Fiscal Year 2008/2009  
Schedule A

Project	Amount Paid From Fees During FY 2008/2009	Percent of Total Cost Funded With Fees
<b>Capistrano Valley HS</b>	<b>\$11,677.44</b>	<b>100%</b>
Building and Improvements of Buildings	\$7,394.82	
Noncapitalized Equipment	\$3,082.62	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$1,200.00	
<b>Carl Hankey MS</b>	<b>\$3,700.75</b>	<b>100%</b>
Materials and Supplies	\$3,011.15	
Noncapitalized Equipment	\$689.60	
<b>Chaparral ES</b>	<b>\$14,458.50</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$14,458.50	
<b>Dana Hills HS</b>	<b>\$723,551.29</b>	<b>100%</b>
Building and Improvements of Buildings	\$662,210.02	
Building and Improvements of Buildings	\$57,113.27	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$4,228.00	
<b>Foxborough ES</b>	<b>\$1,552.95</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$1,552.95	
<b>Fred Newhart MS</b>	<b>\$37,589.55</b>	<b>100%</b>
Building and Improvements of Buildings	\$11,069.27	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$26,520.28	
<b>Ladera Ranch ES</b>	<b>\$770.00</b>	<b>100%</b>
Land Improvements	\$770.00	
<b>Ladera Ranch MS</b>	<b>\$6,656.41</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$6,656.41	
<b>Las Palmas ES</b>	<b>\$36,450.21</b>	<b>100%</b>
Building and Improvements of Buildings	\$5,417.19	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$31,033.02	
<b>Marlthehead ES</b>	<b>\$4,072.76</b>	<b>100%</b>
Building and Improvements of Buildings	\$1,372.76	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$2,700.00	
<b>Moulton ES</b>	<b>\$25,366.20</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$25,366.20	
<b>Niguel Hills MS</b>	<b>\$21,360.00</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$21,360.00	
<b>Oso Grande ES</b>	<b>\$333,942.31</b>	<b>100%</b>
Building and Improvements of Buildings	\$187,594.90	
Land Improvements	\$18,963.50	
Materials and Supplies	\$4,192.42	
Noncapitalized Equipment	\$27,466.30	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$95,725.19	
<b>R.H. Dana ES</b>	<b>\$3,345.30</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$3,345.30	
<b>San Clemente HS</b>	<b>\$19,398.49</b>	<b>100%</b>
Building and Improvements of Buildings	\$4,302.53	
Materials and Supplies	\$5,407.56	
Professional/Consulting Services and Operating Expenditures	\$168.40	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$9,520.00	
<b>San Juan ES</b>	<b>\$9,724.71</b>	<b>100%</b>
Noncapitalized Equipment	\$1,420.79	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$8,303.92	
<b>San Juan Hills HS</b>	<b>\$30,900.45</b>	<b>100%</b>
Building and Improvements of Buildings	\$7,178.95	
Materials and Supplies	\$5,155.84	
Professional/Consulting Services and Operating Expenditures	\$1,358.00	
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$17,207.66	
<b>Tijeras Creek ES</b>	<b>\$7,072.25</b>	<b>100%</b>
Rentals, Leases, Repairs, and Noncapitalized Improvements	\$7,072.25	
<b>Truman Benedict ES</b>	<b>\$3,387.27</b>	<b>100%</b>
Building and Improvements of Buildings	\$3,387.27	
<b>Districtwide</b>	<b>\$1,845,934.24</b>	<b>100%</b>
Consulting Services/Legal Counsel	\$1,227,010.49	
Districtwide Strategic Growth Planning	\$530,956.58	
Districtwide Building Improvements	\$87,967.17	
<b>Total</b>	<b>\$3,140,911.08</b>	<b>NA</b>



**RESOLUTION NO. 0910-44**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT APPROVING THE  
ANNUAL AND FIVE YEAR REPORTABLE FEES REPORT FOR  
FISCAL YEAR 2008-2009, IN COMPLIANCE WITH GOVERNMENT  
CODE SECTIONS 66006 AND 66001**

**WHEREAS**, the Capistrano Unified School District (“District”) has received and expended statutory and/or alternative school facilities fees (“Reportable Fees”) for the construction and/or modernization of the District’s school facilities in order to accommodate students from new development (“School Facilities”); and

**WHEREAS**, pursuant to Government Code Section 66006(a), the District has established and maintained a separate capital facilities account for the Reportable Fees (“Reportable Fees Account”); and

**WHEREAS**, pursuant to Government Code Section 66006(a), the Reportable Fees have been deposited into the Reportable Fees Account in order to avoid any commingling of the Reportable Fees with other revenues and funds of the District, except for temporary investments, and has expended the Reportable Fees, along with any interest income earned, solely for the purpose(s) for which the Reportable Fees were originally collected; and

**WHEREAS**, Government Code Section 66006(b)(1) provides that the District shall make a written report containing certain required information available to the public within one hundred eighty (180) days after the last day of each fiscal year; and

**WHEREAS**, Government Code Section 66006(b)(2) requires that the Board of Education of the District (“Board”) review the information made available to the public, including the report entitled, “The Capistrano Unified School District Annual and Five-Year Reportable Fees Report for Fiscal Year 2008-2009, in Compliance with Government Code Sections 66006 and 66001,” (“Report”) at the next regularly scheduled public meeting, at least fifteen (15) days after the Report was made available to the public; and

**WHEREAS**, the Report contains the requisite information and proposed findings concerning the collection and expenditure of Reportable Fees pursuant to Government Code Sections 66006 and 66001; and

**WHEREAS**, pursuant to Government Code Section 66006(b)(2), notice of the time and place of the Board meeting, where the Report would be considered for adoption (“Notice”), was mailed at least fifteen (15) days prior to the Board meeting, to any interested party who filed a written request with the District for mailed Notice of the Board meeting; and

**WHEREAS**, the District posted Notice in the District’s regular posting locations and published Notice in a newspaper of general circulation within the District’s boundaries.

**WHEREAS**, Government Code Section 66001(d) provides that for the fifth fiscal year following the first deposit into the Reportable Fees Account, and every five years thereafter, the District shall make findings with respect to the portion of the Reportable Fees Account that remains unexpended; and

**WHEREAS**, when Government Code Section 66001(d) requires certain findings, these findings will be made at the same time as that information required by Government Code Section 66006(b); and

**WHEREAS**, pursuant to Government Code Section 66001(e) and (f), the District shall make certain findings when sufficient Reportable Fees have been collected to complete the financing of incomplete Projects, and the Projects remain incomplete; and

**WHEREAS**, the District has complied with all of the foregoing provisions.

**NOW, THEREFORE, THE BOARD OF EDUCATION OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** The Board finds and determines that the foregoing recitals and determinations are correct.

**Section 2.** Pursuant to Government Code Section 66006(a), the District has established and maintained a Reportable Fees Account during Fiscal Year 2008-2009.

**Section 3.** Pursuant to Government Code Section 66006(a), the Reportable Fees collected during Fiscal Year 2008-2009 have been deposited into the Reportable Fees Account in order to avoid any commingling of the Reportable Fees with other revenues and funds of the District, except for temporary investments, and has expended the Reportable Fees, along with any interest income earned, solely for the purpose(s) for which the Reportable Fees were originally collected.

**Section 4.** Pursuant to Government Code Section 66006(b)(1), the District made the Report available to the public within one hundred eighty (180) days after the last day of Fiscal Year 2008-2009.

**Section 5.** Pursuant to Government Code Section 66006(b)(1), the Board reviewed the Report at the next regularly scheduled public meeting, at least fifteen (15) days, after the Report was made available to the public.

**Section 6.** Pursuant to Government Code Sections 66006(b)(1) and (2), the Board reviewed the Report which is incorporated by this reference and contains the following information:

- (A) A brief description of the type of Reportable Fees in the Reportable Fees Account;
- (B) The amount of the Reportable Fees;

- (C) The beginning and ending balance of the Reportable Fees Account;
- (D) The amount of Reportable Fees collected and the interest earned;
- (E) An identification of each School Facilities Project (“Project”) on which Reportable Fees were expended and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Reportable Fees;
- (F) An identification of an approximate date by which the construction of the Project will commence if the District determines that sufficient funds have been collected to complete financing on an incomplete Project, as identified in Section 66001(a)(2), and the Project remains incomplete;
- (G) A description of each interfund transfer or loan made from the Reportable Fees Account, including the Project on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the Reportable Fees Account will receive on the loan; and
- (H) The amount of refunds made pursuant to Section 66001(e) and any allocations pursuant to Section 66001(f).

**Section 7.** Pursuant to Government Code Section 66006(b)(2), Notice was mailed at least fifteen (15) days prior to the Board meeting, to any interested party who filed a written request with the District for mailed Notice of the Board meeting.

**Section 8.** The District posted Notice in the District’s regular posting locations and published Notice in a newspaper of general circulation within the District’s boundaries.

**Section 9.** Pursuant to Government Code Section 66001(d), the Board reviewed the Report which is incorporated by this reference and contains the following proposed findings:

- (1) Identification of the purposes to which the Reportable Fees are to be put;
- (2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged;
- (3) Identification of all sources and amounts of funding anticipated to complete incomplete Projects of the District; and
- (4) Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the respective District account(s).

**Section 10.** When findings are required by Government Code Section 66001(d), these findings shall be made at the same time as the findings as that information required by Government Code Section 66006(b).

**Section 11.** Pursuant to Government Code Section 66001(e) and (f), the District shall make certain findings when sufficient Reportable Fees have been collected to complete the financing of incomplete Projects, and the Projects remain incomplete.

**Section 12.** The Board determines that the District is in compliance with Government Code Section 66000, *et seq.*, regarding the receipt, deposit, investment, expenditure and/or refund of Reportable Fees received and expended relative to Projects for Fiscal Year 2008-2009.

**Section 13.** The Board determines that no refunds and allocations of Reportable Fees, as required by Government Code Sections 66001(e) and 66006(b)(1)(H) are deemed payable at this time for Fiscal Year 2008-2009.

**ADOPTED, SIGNED AND APPROVED** this 12<sup>th</sup> day of January, 2010.

**BOARD OF EDUCATION OF THE  
CAPISTRANO UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
President, Board of Education of the  
Capistrano Unified School District

**ATTEST:**

\_\_\_\_\_  
Clerk, Board of Education of the Capistrano Unified  
School District

STATE OF CALIFORNIA )  
 ) ss.  
COUNTY OF ORANGE )

I, \_\_\_\_\_, Clerk, Board of Education of the Capistrano Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Education of such District at a regular meeting of said Board held on January 12, 2010, at which a quorum of the Board was present and acting throughout, for which notice and an agenda were prepared and posted as required by law, the Board members had due notice of the meeting, and the attached resolution was adopted at such meeting by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Clerk, Board of Education of the Capistrano Unified School District

STATE OF CALIFORNIA )  
 ) ss.  
COUNTY OF ORANGE )

I, \_\_\_\_\_, Clerk, Board of Education of the Capistrano Unified School District, do hereby certify that the foregoing is a true and correct copy of Resolution No. \_\_\_\_\_, which was duly adopted by the Board of Education of the Capistrano Unified School District at a meeting thereof on January 12, 2010.

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Clerk, Board of Education of the Capistrano Unified School District

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Systems



SUBJECT: **RESOLUTION 0910-45 ADOPTING AN INITIAL STUDY/MITIGATED  
NEGATIVE DECLARATION FOR THE COMPRESSED NATURAL GAS  
DISPENSER AT ALISO VIEJO TRANSPORTATION CENTER**

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**BACKGROUND INFORMATION**

Capistrano Unified School District (CUSD) is proposing the installation of a new compressed natural gas (CNG) bus fueling dispenser within its existing Aliso Viejo Transportation Center. The fueling dispenser would serve 20 existing low-emitting CNG buses currently operated by the District in an effort to promote and enhance its clean, alternative-fueled bus fleet. Specifically, the CNG facility is comprised of a small fueling dispenser located adjacent to the existing bus repair building, and will be shielded by a block wall. The CNG buses are currently fueled at an off-site location. District personnel have been coordinating with City of Aliso Viejo staff for their administrative approval which includes a Conditional Use Permit (CUP). In their review, the City requested an environmental assessment of the proposed CNG facility to accompany the CUP application.

On September 15, 2009, the Board of Trustees approved the appointment of PCR Services Corporation to prepare the necessary environmental documentation to evaluate potential significant impacts related to the CNG dispenser. An Initial Study/Mitigated Negative Declaration (IS/MND) was prepared and distributed to all parties that may be affected by the proposal and the public review/comment period was from December 2, 2009 to December 21, 2009. With the Board of Trustee's adoption of Resolution 0910-45, the District will be in the position to move forward in pursuing City approval of the CUP.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval of Resolution No. 0910-45 (Exhibit A attached) adopting the "Draft Initial Study/Mitigated Negative Declaration, Capistrano Unified School District Compressed Natural Gas Fueling Dispenser at Aliso Viejo Transportation Center Project."

Exhibit "B" – provided under separate cover, is the "Draft Initial Study/Mitigated Negative Declaration, Capistrano Unified School District Compressed Natural Gas Fueling Dispenser at Aliso Viejo Transportation Center Project." Also provided under separate cover, the comments received and their corresponding responses are provided in Exhibit "C."

**RESOLUTION 0910-45 ADOPTING AN INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE COMPRESSED NATURAL GAS DISPENSER AT ALISO VIEJO TRANSPORTATION CENTER**

**January 12, 2010**

**Page 2**

**FINANCIAL IMPLICATIONS**

The construction and installation of the CNG dispenser at the Aliso Viejo Transportation Center will be funded through capital facility accounts. When completed, the CNG dispenser will have a significant positive impact on the District's General Fund as the CNG buses are currently being fueled off-site at an estimated cost of \$9,000 per month. Costs associated with the environmental studies were funded from revenues generated through Community Facility District 87-1, which serves the immediate area of the transportation facility.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board of Trustees approve Resolution No. 0910-45 adopting the "Draft Initial Study/Mitigated Negative Declaration, Capistrano Unified School District Compressed Natural Gas Fueling Dispenser at Aliso Viejo Transportation Center Project."

**CAPISTRANO UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 0910-45**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT ADOPTING AN INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE COMPRESSED NATURAL GAS DISPENSER AT ALISO VIEJO TRANSPORTATION CENTER**

WHEREAS, the Capistrano Unified School District (“District”) is a public school district duly formed under the laws the State of California; and

WHEREAS, the District is the lead agency pursuant to the California Environmental Quality Act (“CEQA”); and

WHEREAS, the District has the responsibility and duty to provide adequate educational facilities in accordance with State law for students and staff members to facilitate academic, social, emotional and personal growth; and

WHEREAS, the Board of Trustees (“Board”) directed staff to prepare the necessary environmental documentation to evaluate the adoption of the Compressed Natural Gas dispenser; and

WHEREAS, on December 2, 2009, the District distributed an Initial Study and Mitigated Negative Declaration (“IS/MND”) for the Compressed Natural Gas dispenser; and

WHEREAS, the IS/MND was prepared pursuant to the requirements of CEQA to evaluate the environmental effects and mitigation measures associated with the Compressed Natural Gas dispenser; and

WHEREAS, the IS/MND was distributed for a 20 day public comment period from December 2, 2009 to December 21, 2009; and

WHEREAS, written comments on the IS/MND were received from the City of Aliso Viejo during the public comment period; and

WHEREAS, said comment letters were responded to through a Response to Comments document. A copy of said document has been included (under separate cover) to this resolutions’ Board Agenda Item; and

WHEREAS, District staff has recommended that the Board adopt the IS/MND as complete and adequate; and

WHEREAS, the Board has reviewed all environmental documentation comprising the IS/MND and finds that the IS/MND considers all environmental effects of the proposed Project, and is complete and adequate, and fully complies with all requirements of CEQA; and

WHEREAS, the District staff and the District’s CEQA consultant have recommended that the Board find this IS/MND adequate and complete, and adopt it in compliance with CEQA Guidelines §15074; and

WHEREAS, the Board contemplates and directs continuing compliance with CEQA and the Guidelines in the implementation of the project as recommended by the Capistrano Unified School District.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board certifies that the IS/MND prepared for the Compressed Natural Gas dispenser was completed in compliance with CEQA and is complete and adequate in that it addresses all environmental effects of the proposed Project and fully complies with the requirements of CEQA.
2. The Board has reviewed and considered the information contained in the IS/MND prior to approving this Project.
3. The IS/MND reflects the Board's independent judgment and analysis.
4. The Board finds that the IS/MND has identified all significant environmental effects of the project and that there are no known potential environmental impacts not addressed in the IS/MND.
5. The Board finds that no substantial evidence has been presented which would vitiate the facts and conclusion in the IS/MND.
6. The Board finds that no significant new information has been added to this IS/MND subsequent to distribution of the IS/MND pursuant to CEQA §15073.5 such that recirculation for additional public review is necessary.
7. All of the above information referred to in this resolution has been or will be on file with the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, CA 92675.

PASSED, APPROVED, ADOPTED AND SIGNED ON JANUARY 12, 2010.

BOARD OF TRUSTEES OF THE CAPISTRANO  
UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
President of the Board  
of Trustees of the Capistrano Unified  
School District

ATTEST:

By: \_\_\_\_\_  
Clerk of the Board of  
Trustees of the Capistrano Unified School  
District



COUNTY OF ORANGE

) ss.  
)

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of Resolution No. 0910-45, which was duly adopted by the Board of Trustees of the Capistrano Unified School District at a meeting thereof on the 12<sup>th</sup> day of January 2010.

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Clerk of the Board of Trustees of the  
Capistrano Unified School District

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services



**SUBJECT: CONSTRUCTION ACCESS AGREEMENT – SHORECLIFFS MIDDLE SCHOOL**

---

**BACKGROUND INFORMATION**

Recently, the District was contacted by the property owner (Lone Oak Industries, Inc.) located immediately west of Shorecliffs Middle School in their effort to gain the District's permission to access and re-grade a portion of the school property for the construction of a block wall along the property line. The proposed development next to the school includes nine future housing lots, along with street widening and sidewalk construction. The proposed block wall would be located entirely on the adjacent property and the construction of the wall would require the leveling of a small slope on school property. "Exhibit A" (attached) is the request letter from the owners' representative, along with illustrations of the proposed wall location and design, and a photograph of the existing condition.

Specifically, grading on the school property entails the removal of the small grass slope, construction of the block wall, replacement of the irrigation system, and re-seeding of the grass. It is anticipated that the whole process will take three to four weeks to complete. No other impacts on school facilities are anticipated and a construction fence will be placed around the impacted area to prevent any access by students. The Shorecliffs Middle School administration welcomes the improvements adjacent to the school including the block wall, roadway widening and additional sidewalk construction, and the City of San Clemente has approved their construction plans.

**CURRENT CONSIDERATIONS**

This agenda item requests Board of Trustee approval of a construction access agreement for temporary access to a specific area on the campus of Shorecliffs Middle School for grading and block wall improvements. Exhibit B (provided under separate cover) is letter agreement for execution by both the District and the property owner to allow the temporary access. The agreement documents the terms and conditions of the temporary access and has been reviewed and approved by legal counsel with the Orange County Department of Education.

## **CONSTRUCTION ACCESS AGREEMENT – SHORECLIFFS MIDDLE SCHOOL**

**January 12, 2010**

**Page 2**

### **FINANCIAL IMPLICATIONS**

This item will not have a financial impact to the District. All construction activities and materials will be funded by the developer of the adjacent property.

### **STAFF RECOMMENDATION**

It is respectfully requested that the Board approve the construction access agreement between Capistrano Unified School District and Lone Oak Industries, Inc. to allow the temporary access onto school property for grading and block wall improvements at Shorecliffs Middle School.



September 28, 2009

Mr. Cary Brockman  
Director of Planning  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

Dear Sir:

We are writing this letter to request and obtain permission to do minor grading on District property at Shorecliff Middle School. We represent the owner of the property fronting on Via Socorro from Camino de San Clemente to the southerly boundary of Shorecliff Middle School. Soon we will begin construction of a nine lot subdivision, to be known as Via Socorro Estates, also referred to as TTM 16480. The project was approved by City Council on October 16, 2007, Council Resolution # 07-76.

As part of our grading operation, we propose to do grading on District property on a portion of land along our northerly property line. The area is approximately 75 feet long with a maximum depth of 10 feet. The area is far distant from any building, hardscape or play area. The area will be lowered a maximum of five feet. The mass grading operation will be completed in one day. Seeding and irrigation will follow thereon.

Also, we propose to construct a stucco block wall along our common property line from Via Socorro to the natural swale. The benefit to both the School District and our client is that it will remove what would otherwise be an unsightly, unnatural appearance, with a wall on our property supporting the remainder of an abrupt rise in elevation on the abutting school property. Also, perhaps importantly, it may remove any temptation for curious youngsters to walk on the rise to see what is on the other side.

Attached please find a copy of the preliminary grading plan for the project with the area showing work on school property highlighted thereon. Please inform us regarding what steps are necessary in order to obtain permission to perform the above mentioned work on District property. We thank you in advance for your attention to this matter and hope to hear from you soon.

Very truly yours,

  
Louis Marano  
Vice President, Construction

Cc: Nathan Ung, Owner's Representative

**EXHIBIT A**  
**(1 of 4)**

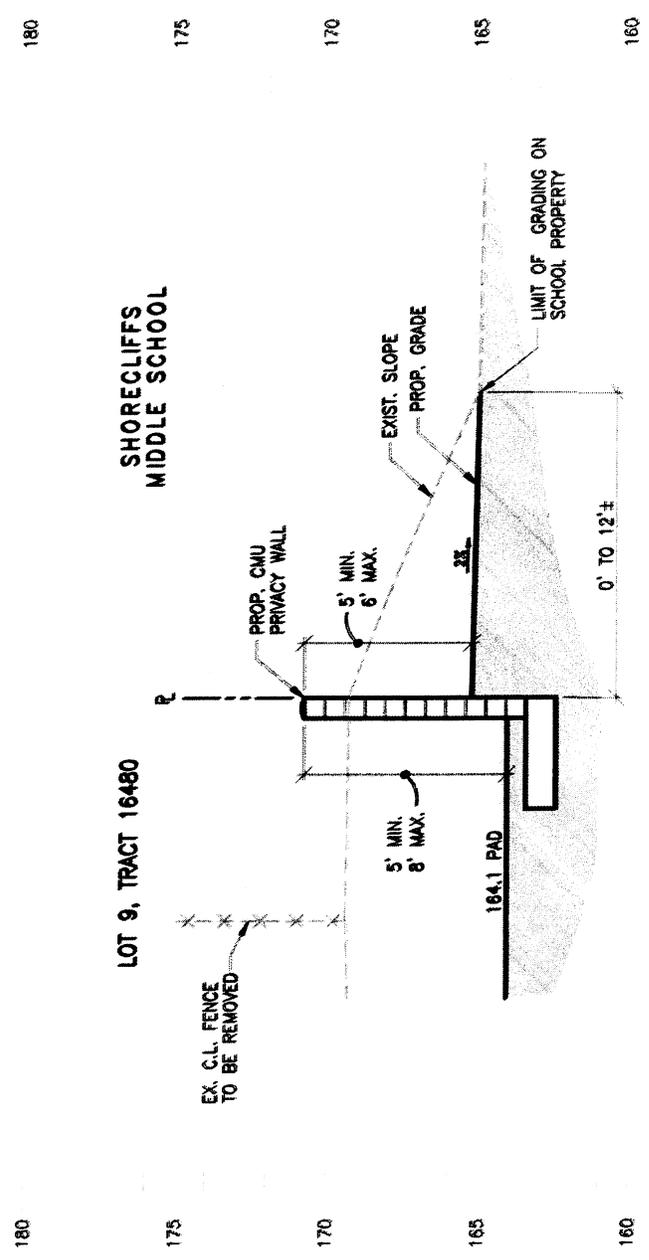


OFFSITE GRADING EXHIBIT  
 TRACT 16480  
 SAN CLEMENTE, CALIFORNIA  
 PREPARED FOR: LONE OAK PROPERTY FUND, LLC

DATE: 10-20-09  
 DRAWN: MFB  
 CHECKED: -  
 APPROVED: -

**TOTAL ENGINEERING, INC.**  
 Civil Engineers, Land Planners, Land Surveyors  
 139 Avenida Navarro, San Clemente, Calif. 92672  
 Ph: 949-492-8586 Fax: 949-498-8625

SHEET 2 OF 2  
 JOB NO. 14029



**SECTION D-D**  
 SCALE: 1" = 4'



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services



SUBJECT: **ADOPTION: ADDENDUM TO 2007-2012 TECHNOLOGY USE PLAN**

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**BACKGROUND INFORMATION**

The California Department of Education requires every school district seeking educational technology and E-Rate funding to have, as a prerequisite of funding, a revised technology plan containing specific requirements. With recent changes in law and E-Rate compliancy, it is imperative that specific components of our State-approved formal plan be updated via an addendum. It is also required that the Board formally approve any plan addendums. The CUSD Board and CDE approved five year Technology Plan can be found in its entirety online at: [http://tis-capousd-ca.schoolloop.com/cms/page\\_view?d=x&piid=&vpid=1235193028623](http://tis-capousd-ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1235193028623)

**CURRENT CONSIDERATIONS**

To address the new legal requirements, the Department of Technology and Information Services has implemented a program that will educate K-12 students regarding Internet safety and appropriate online behavior. The proposed updated goals and implementation plan for Section 3e of the formal tech plan appear in bold, Exhibit A.

**FINANCIAL IMPLICATIONS**

There are no current financial implications associated with this plan. Projects identified within the plan have been structured to stay within current funding levels.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees approve the addendum to the Technology Use Plan to support District compliancy with new law and E-Rate regulations as shown in Exhibit A.



**3e. Goals and implementation plan for how and when students will acquire technology and information literacy skills needed to succeed in the classroom and the workplace.**

Progress made on goals from the previous technology use plan:

In previous years the district developed specific technology standards and courses designed to educate students on the necessary information literacy skills needed for the classroom and the workplace. The standards have been used across the district and many schools sites have developed matrixes to weave the technology standards into the core curriculum. Furthermore, the majority of the middle and high school sites developed and offered technology courses in which specific curriculum within those courses addressed student information literacy skills. Many of these courses are still offered today. Next steps require our district to assess the acquisition of these literacy skills and to determine if additional instruction is necessary as well as strategies for providing access to this knowledge and this instruction in new and creative ways.

Current Goals:

- Review and revise, as necessary, the current CUSD K-8 Technology CORE Content and Performance Standards. Assess student understanding of Information Literacy via Student EdTechProfile Survey and identify new ways to integrate this content into core curriculum practices.
- Review and revise, as necessary, the current CUSD Middle School Technology Course Outline. Assess student understanding of Information Literacy via Student EdTechProfile Survey and identify new ways to integrate this content into core curriculum practices.
- Review and revise, as necessary, the CECA information literacy skills curriculum for grade nine. Assess student understanding of Information Literacy via Student EdTechProfile Survey and identify new ways to integrate this content into core curriculum practices.
- **Implement K-12 CUSD-provided Cyber Citizenship lessons including cyber safety, plagiarism, and appropriate online behavior. After completion of lessons, verification forms filed with site administrator. Administrators file an affidavit with the Director of Educational Technology validating that all students have received instruction in Cyber Citizenship.**

The District has adopted Technology CORE Content and Performance Standards for grades 4-8. The K-8 Technology Curriculum Review team will be formed to evaluate the effectiveness and feasibility of these technology standards. If the team determines revisions are necessary following careful review, they will prepare these for Board approval. The Educational Technology and Staff Development departments will work to provide adequate training and support to teachers and administration so that all students will master the standards.

The Educational Technology Department will work closely with the Education Division Resource Teachers, Site Technology Coordinators, and the curriculum writing teams to develop additional technology-infused model lessons to promote the implementation of the Board-adopted technology standards into the classroom curriculum. These lessons will be posted to the appropriate PLC Portal pages. Students will have an opportunity to utilize technology to enhance classroom activities and learning experiences as the lessons are piloted and implemented.

Many students receive information literacy instruction in freshman CECA technology class, as well as throughout the remainder of their high school career. The CECA class, once required, has been revised and updated at many school sites as a technology elective course. A team of high school instructors, Educational Technology Department staff, and Education Division staff will be formed to determine where additional integration of technology and information literacy skills can be implemented into other courses at the high school level.

The Educational Technology team will continue to work with all Site Technology Coordinators to plan professional development in the area of Information Literacy for staff.

**The Educational Technology Team will work closely with Site Technology Coordinators and CECA teachers in regards to the implementation of the Internet Safety and Appropriate Student Use of Technology SB 1492 requirement. The CUSD Educational Technology department has organized and made available on the CUSD Teacher Support website, a variety of Cyber Citizenship lessons and materials appropriate for K-12 students. Lessons include topics such as Internet safety, plagiarism, and appropriate online behavior. After teachers deliver the lessons to their students, they sign and submit a Cyber Citizenship Verification form to their principals. Principals file the teacher verification forms and send an affidavit to the Director of Educational Technology validating that all students have received Internet Safety and Cyber Citizenship instruction.**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **RESOLUTION NO. 0910-46 RESOLUTION OF CONSIDERATION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, TO ALTER THE RATE AND METHOD OF APPORTIONMENT AND REDUCE THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT**

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**BACKGROUND INFORMATION**

In 2005, the District entered into a “Mitigation Agreement” providing for “contractual Mitigation Payments” for an estimated 155 proposed dwelling units (“DU”) in Tentative Tract No. 16634 in the City of San Juan Capistrano (“Project” and “City”). CFD No. 2005-1 (Whispering Hills) was formed as a possible means of funding such Mitigation Payments to the District. The “Special Taxes” and “Bonds” authorized for CFD No. 2005-1 pursuant to the Mitigation Agreement and applicable law (“Mello-Roos Act”) are understood to fund public facilities relating to the Project for the City in addition to School Facilities for the District.

The property comprising the Project is understood to now be owned by Rancho San Juan Development LLC (“Developer”). The Developer, pursuant to Government Code Section 53381 and following, has submitted a “Petition” requesting that the “Board” as the governing body of CFD No. 2005-1 initiate proceedings to consider reducing the Special Taxes of CFD No. 2005-1 by amounts stated to result in a 45% reduction thereof.

**CURRENT CONSIDERATIONS**

This agenda item pertains to the approval of Resolution No. 0910-46 (provided to Trustees under separate cover), “Resolution of Consideration of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District, to Alter the Rate and Method of Apportionment and Reduce the Levy of Special Taxes within Community Facilities District No. 2005-1 of the Capistrano Unified School District.” Upon Board approval of the Resolution 0910-46, District staff will post the notice of public hearing for the March 9, 2010 meeting.

**FINANCIAL IMPLICATIONS**

This agenda item does not impact the District's General Fund. If adopted on March 9, 2010, the request to reduce the special taxes within CFD 2005-1 would reduce the funds available for capital facility expenditures and related expenses as described within the CFD agreement, and extend the term for which special taxes are authorized to be levied.

**STAFF RECOMMENDATION**

It is respectfully requested that the Board or Trustees approve Resolution No. 0910-46 (provided to Trustees under separate cover), "Resolution of Consideration of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District, to Alter the Rate and Method of Apportionment and Reduce the Levy of Special Taxes within Community Facilities District No. 2005-1 of the Capistrano Unified School District."

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

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**BACKGROUND INFORMATION**

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

**FINANCIAL IMPLICATIONS**

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve this classified employment/separation list.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING January 12, 2010  
**CLASSIFIED EMPLOYEES**

**ACCEPTED RESIGNATIONS/TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Reilly, Janet	Independence Facilitator	Other Employ	01/07/08	11/13/09

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
2. Aldaco, Laura	Food Service Worker (9mo/12.5hpw)	\$12.14 hr	R14-1	11/30/09
3. Boon, Cathy	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	12/03/09
4. Dobrilovic, Kristine	Food Service Worker (9mo/10hpw)	\$12.14 hr	R14-1	11/30/09
5. Goldenberg, Susan	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	11/30/09
6. Malonzo III, Vivencio	LVN (9mo/30hpw)	\$18.02 hr	R30-1	12/07/09
7. Saldana, Amber	Instructional Asst – ELD (9mo/15hpw)	\$13.74 hr	R19-1	12/07/09
8. Stanley, Dawn	Health Asst (9mo/17.5hpw)	\$16.74 hr	R27-1	12/01/09
9. Torres, Melissa	Middle School Campus Supervisor (9mo/10hpw)	\$15.16 hr	R23-1	12/01/09
10. Vanderpool, Wendee	Health Asst (9mo/17.5hpw)	\$16.74 hr	R27-1	12/07/09
11. Ware, Shannon	Bilingual Instructional Asst (9mo/17.5hpw)	\$14.43 hr	R21-1	12/09/09

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING January 12, 2010  
**CLASSIFIED EMPLOYEES**

**APPROVE EMPLOYMENT (Cont'd)**

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
12. Costaneda-Ceja, Juana	Student Supervisor	\$10.00 hr		10/18/09
13. Croszier, Timothy	School Bus Driver	\$17.66 hr	R28-1	11/17/09
14. Gillespie, Marti	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	11/30/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
15. Gray, Kelly	Student Supervisor	\$10.00 hr		12/07/09
16. Nguyen, John	School Bus Driver	\$17.66 hr	R28-1	11/30/09
17. Sovronec, Sandra	Student Supervisor	\$10.00 hr		12/07/09

**APPROVE ASSIGNMENT ADJUSTMENT**

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
18. Beck, Mary	Independence Facilitator (9mo/2.5hpw)	\$17.13 hr	R22-4	12/07/09
19. Coffman, Patricia	Instructional Asst (9mo/17.5hpw)	\$19.33 hr	R19-15	12/01/09
20. Groff, Dana	Preschool Resource Teacher (9mo/30hpw)	\$24.77 hr	R33-6	01/04/10
21. Pedroza, Karen	Independence Facilitator (9mo/37.5hpw)	\$18.88 hr	R22-6	11/05/09

**APPROVE ADDITIONAL ASSIGNMENT**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
22. Loftus, Kim	Independence Facilitator (TAA NTE 25hrs)	\$16.31 hr	R22-3	11/09-06/23/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING January 12, 2010  
**CLASSIFIED EMPLOYEES**

**APPROVE TAA PAY @ REGULAR RATE OF PAY**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
23. Argent, Heidi	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
24. Ayon, Shari	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
25. Beas, Estela	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
26. Becerra, Cecilia	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
27. Berkowitz, Kathleen	Instructional Asst – Preschool (TAA NTE 10hrs)	11/12-06/30/10
28. Blanco, Michelle	Instructional Asst – Preschool (TAA NTE 20hrs)	11/12-06/30/10
29. Brierley, Magdalena	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
30. Centeno, Celina	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
31. Christman, Meredith	Instructional Asst (TAA NTE 8hrs)	01/19-06/04/10
32. Cooper, Stephanie	Instructional Asst (TAA NTE 8hrs)	1/19-06/04/10
33. Flotho, Lisa	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
34. Foulds, Lori	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
35. Fredriksz, Laura	IBI Asst/Tutor (TAA NTE 3hrs)	09/14-06/24/10
36. Frey, Deborah	Nursing Specialist (TAA NTE 50hrs)	11/17-06/30/10
37. Gafney, Lanett	Preschool Teacher (TAA NTE 10hrs)	10/01-06/30/10
38. Grant, Mary	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
39. Grulkowski, Susan	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
40. Hamidi, Zoila	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
41. Hayes, Natalie	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING January 12, 2010  
**CLASSIFIED EMPLOYEES**

**APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
42. Hernandez, Evelyn	Instructional Asst – Sp Ed (TAA NTE 40hrs)	09/11-12/18/09
43. Jakovich, Jennifer	Preschool Teacher (TAA NTE 50hrs)	11/01-06/30/10
44. Jurdi, Ghada	Preschool Teacher (TAA NTE 10hrs)	10/01-06/30/10
45. Kebler, Quincy	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
46. Klister, Pamela	Independence Facilitator (TAA NTE 5hrs)	10/29-10/30/09
47. Lee, Nancy	Preschool Teacher (TAA NTE 20hrs)	09/08-06/30/10
48. Lopez, Laura	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
49. MacGregor, Jenn	Independence Facilitator (TAA NTE 30.5hrs)	09/14-06/24/10
50. Marmolejo, Marco	Bilingual Instructional Asst (TAA NTE 17.5hpw)	11/09-03/09/09
51. Morrow, Susi	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
52. Noorzad, Mansoureh	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
53. Poudrier, Cindy	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
54. Redd, Ikram	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
55. Rogers, Malissa	School Clerk II (TAA NTE 100hrs)	12/11-04/30/10
56. Scinico, Dorcas	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
57. Vargas, Estrella	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
58. Whaler, Katherine	Independence Facilitator (TAA NTE 30.5hrs)	09/16-06/24/10
59. Whelchel, Yvette	Preschool Teacher (TAA NTE 10hrs)	10/01-06/30/10
60. White, Julia	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING January 12, 2010  
**CLASSIFIED EMPLOYEES**

**APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)**

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
61. White, Laurie	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10

**APPROVE RECALL FROM LAYOFF**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
62. Mejia, Zoila	Bilingual Instructional Asst (9mo/15hpw)	\$14.43 hr	R21-1	12/10/09

**APPROVE PROMOTION**

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
63. Gire, Rose	Lead Food Service Worker II (Temp/40hpw)	\$24.76 hr	R31-10	11/02-12/18/09
64. Romero, Magdalena	Bilingual Elem School Office Manager (Temp/16hrs)	\$20.89 hr	R34-2	11/16-11/17/09

**PROFESSIONAL GROWTH STIPEND**  
NTE \$500

65. Fitzsimmons, Kathleen



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

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**BACKGROUND INFORMATION**

This agenda item supports the employment, separation, and additional assignments of certificated employees.

**FINANCIAL IMPLICATIONS**

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board approve this certificated employment/separation list.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, January 12, 2010  
CERTIFICATED EMPLOYEES**

**ACCEPT RESIGNATIONS/TERMINATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Senyak, William	Teacher	Retirement	09/01/89	12/18/09
2. Senyak, Diane	Teacher	Retirement	09/05/80	12/18/09

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>1<sup>st</sup> YEAR PROBATIONARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/STEP</u>	<u>EFFECTIVE DATE</u>
3. Bowden, Joanna	Psychologist	\$73,824	P-1	12/07/09

**APPROVE HOME/HOSPITAL TEACHERS**

Pay @ \$35.00 per hour

4. Wagner, Mark

**APPROVE SUBSTITUTE TEACHERS**

Pay @ \$90.00 per day

5. Foster, Barbara

6. Gatfield, Lindsey

**APPROVE 6/5<sup>ths</sup> ASSIGNMENT 1<sup>st</sup> SEMESTER**

7. Antonius, Lynda

9. Heuser, Rachel

8. Croix, Nora

**APPROVE ASSIGNMENT ADJUSTMENTS**

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
10. Coppola, Luci	Teacher	IBI Supervisor	01/04/10

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, January 12, 2010  
**CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS**

After School Intervention – Multiple Sites

Not to exceed 18 hours instructional pay @ \$35.00 per hour 12/02/09-04/29/10

11. Anderson, Carol  
12. Delprato, Kelly  
13. Granja, Patricia  
14. Hegarty, Alison  
15. Kluck, Jane

16. Meyers-Pitkin, Bonny  
17. Page, Rachel  
18. Paradise, Susan  
19. Scholl, Steve

Required Attendance at IEP Meeting – Bergeson

Not to exceed 8 hours non-instructional pay @ \$30.00 per hour 10/01/09-11/10/09

20. Meckel, Connie

Autism Training – Oso Grande

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour 11/18/09-12/31/09

21. Beard, Stacey  
22. Berger, Ann  
23. Burns, Niki  
24. Deily, Kathie  
25. Hall, Kim  
26. Johnson, Maria

27. Jungwirth, Debbie  
28. Paulsen, April  
29. Sapp, Donna  
30. West, Lelia  
31. Williams, Kimberly

After School Intervention Class – San Juan Elem

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour 10/19/09-01/22/10

32. Copley, Jason  
33. DeLoye, Lisette

34. Gomez, A.

Homework Club - MFMS

Not to exceed 100 hours @ \$18.00 per hour 11/01/09-06/23/10

35. Royal, Susan

SRLA Class – MFMS

Not to exceed 100 hours instructional pay @ \$35.00 per hour 11/01/09-06/23/10

36. Cady, Scott

Writing Collaboration – MFMS

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour 11/06/09

37. Cox, Catherine  
38. Dilloughery, Colleen

39. Gottdank, Alex  
40. Lawbaugh, Cynthia

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING, January 12, 2010  
CERTIFICATED EMPLOYEES**

**APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)**

To Conduct Student Activities after Hours and Weekends – ANHS

Not to exceed 255 hours non-instructional pay @ \$30.00 per hour 02/08/10-06/24/10  
41. Mahindraker, Manoj

After School Tutoring – THS

Not to exceed 50 hours instructional pay @ \$35.00 per hour 09/09/09-02/04/10  
42. Gross, Deanna

Keystone Instructional Materials Training – ELD

Not to exceed 2 hours non-instructional pay @ \$30.00 per hour 11/17/09  
43. Elliot, Grace  
44. Lewis, Sandy  
45. Rader, Melinda

Title I SB742 Open Court Reading Class – Grants & Projects

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour 08/26/09-08/28/09  
46. Granja, Patricia

SETPD Classes – Staff Development

Not to exceed 20 hours non-instructional pay @ \$30.00 per hour 07/01/09-06/30/10  
47. Darling, Cimbire  
48. Leslie, Carolyn

Instruction to Teachers Serving as Science Lead – Staff Development

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour 09/01/09-06/30/10  
49. Woodward, Ellen

SETPD Classes – Staff Development

Not to exceed 20 hours non-instructional pay @ \$30.00 per hour 07/01/09-06/30/10  
50. Sandvig, Jennifer

**APPROVE LEAVES OF ABSENCE**

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
51. Barca, Susan	Child Care	02/08/10-04/16/10



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Pam Watkins, Executive Director, Elementary Support

SUBJECT: **TWO-WAY LANGUAGE IMMERSION MIDDLE SCHOOL PROGRAM**

---

**BACKGROUND INFORMATION**

In 2003, the facilities at San Juan Elementary School were examined for a possible conversion of San Juan Elementary School to a K-8 school. After a study of the facilities at San Juan Elementary School was conducted, it became apparent that the space available was inadequate and, in addition, a delay was caused by a proposed freeway off ramp that would have impacted a corner of the school property. Recent explorations into the expansion to a K-8 school have deemed it not feasible to renovate the campus as a K-8 facility due to the Division of State Architect (DSA) constraints and current budgetary restrictions.

Although it was not and still is not possible to offer a neighborhood K-8 option at San Juan Elementary School, it was possible to implement a K-5 Two-Way Language Immersion (TWI) program beginning in the 2004/05 school year. The program was initiated to address the learning and achievement gap for English Language learners. The TWI program was identified as a component of the Program Improvement (PI) school improvement process.

The Two-Way program is comprised of approximately one half primarily Spanish-speaking students and one half English-speaking students. The goal of TWI is for students to eventually achieve bi-literacy in both languages in a multicultural setting.

**CURRENT CONSIDERATIONS**

The purpose of this board item is to seek Board approval to implement a two-way program at Marco Forster Middle School beginning in 2011/12 which would allow for San Juan Elementary School students to continue their TWI education in a middle school program. Currently, one class of TWI students from San Juan Elementary School is in fifth grade and will remain at the San Juan facility for sixth grade during the 2010/11 school year pending development of a transition plan for middle school. In the fall of 2011, the graduating fifth grade class and two sixth grade classes would matriculate to Marco Forster Middle School, as well as subsequent Two-Way classes.

Currently, Marco Forster Middle School is the feeder middle school for San Juan Elementary School students from both in the TWI classes, as well as in Structured English Immersion (SEI) classes, whose primary language is Spanish. This plan would allow the primarily English-speaking students in the TWI program to matriculate to the Marco TWI program along with their peers.

Below is the projected number of students enrolled in San Juan Elementary School who would matriculate to Marco Forster. All SEI students and half of the TWI students currently matriculate to Marco. Should Marco implement a TWI program, the English-speaking students would enroll under the Open Enrollment process to Marco Forster Middle School.

The number of students by grade level in each program as of December 9, 2009, is as follows:

Grade Level	Number of SEI Students	Number of TWI Students
K	0	120
1	0	120
2	46	94
3	38	50
4	42	51
5	54	33

### **FINANCIAL IMPLICATIONS**

The Fiscal Impact of the TWI Program is \$69,228 from the Instructional Materials Fund Realignment Program and restricted lottery funds over a five-year period to purchase Spanish Social Studies and Language textbooks. (Exhibit A)

### **STAFF RECOMMENDATION**

It is respectfully requested that the Board President recognize Pam Watkins, Executive Director, Elementary Support, who will present the information and be available for questions. Following the presentation, staff is recommending the Board approve the Two-Way Immersion Program at Marco Forster Middle School beginning in 2011-12.

### **DISCUSSION/ ACTION**

**TWI MIDDLE SCHOOL TEXTBOOK COST ESTIMATES**

Grade	Per Student Cost	2011/12 School Year		2012/13 School Year		2013/14 School Year		2014/15 School Year		2015/16 School Year		Total Cost
		# of Students	Cost of Books Inventory	# of Students	Cost of Additional Books	# of Students	Cost of Additional Books	# of Students	Cost of Additional Books	# of Students	Cost of Additional Books	
6	\$200	51	Inventory	50	0	94	\$8,600	120	\$5,200	120	0	\$13,800
7	\$288	53	\$15,264	51	0	50	0	94	\$11,808	120	\$7,488	\$34,560
8	\$222	0	0	33	\$7,326	51	\$3,996	50	0	94	\$9,546	\$20,868
<b>Total Cost</b>		<b>\$15,264</b>		<b>\$7,326</b>		<b>\$12,596</b>		<b>\$17,008</b>		<b>\$17,034</b>		<b>\$69,228</b>

Exhibit A



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & support Services 

SUBJECT: **PRESENTATION AND ACKNOWLEDGEMENT OF RECEIPT OF  
FISCAL AUDIT FOR THE YEAR ENDING JUNE 30, 2009**

---

**BACKGROUND INFORMATION**

State law requires that each school district in California have an annual audit conducted by a state-certificated independent auditor. The audit is conducted according to generally accepted auditing standards and specific guidelines and procedures set by the State Controller's Office. This audit, when completed, is to be presented to Trustees at one of their public meetings.

Under state law, annual fiscal audits are neither accepted nor rejected by a Board, but merely received by the district. For record keeping purposes, the Board of Trustees has annually adopted a motion indicating recognition of receipt of the annual audit report.

**CURRENT CONSIDERATION**

This agenda item pertains to presentation of the 2008-09 audit to the Board of Trustees. The audit of the district's financial records for the fiscal year ending June 30, 2009, was completed by the firm Vavrinek, Trine, Day & Co, LLP, Certified Public Accountants, and is presented under separate cover as Exhibit A.

The audit firm is required to make any recommendations regarding State and Federal compliance issues as well as items that are appropriate for improving the fiscal or internal controls of the district. The 2008-09 fiscal year audit contained one finding regarding the district's compliance related to the operating hours of the Las Palmas Piper Club. Further detail regarding the finding, recommendation, and the district's response can be found on page 87 of the audit report, presented under separate cover, as Exhibit A.

The auditor also provides a letter to district management that presents items that were observed during the audit process where improvements could be made to internal controls and operational efficiencies. The letter, contained within pages 93 through 100 of the audit report, presented under separate cover as Exhibit A, lists observations found in the area of district-wide operations, and also observations at two of the district's high schools and three of the district's middle schools. Business Services staff and the Education Division, as appropriate, are working with school sites and relevant district departments to assure that improvements are made.

PRESENTATION AND ACKNOWLEDGMENT OF RECEIPT OF FISCAL AUDIT FOR  
THE YEAR ENDING JUNE 30, 2009

January 12, 2010

Page 2

Additionally, the district provides to VTD a management representation letter that details the district's responsibilities with regard to availability of information, conformity with generally accepted accounting principals, and other matters of importance with regard to the audit activity. This letter is provided under separate cover as Exhibit B.

**FINANCIAL IMPLICATIONS**

Receipt of the 2008-09 audit will have no financial implications for the District.

**STAFF RECOMMENDATION**

It is requested that Board President Anna Bryson recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will in turn recognize a partner from the audit firm Vavrinek, Trine, Day & Co., LLP, who will present a summary of the audit report. The auditors, as well as district staff, will be available to answer specific questions related to the audit.

It is further requested that the Board of Trustees, by formal action, acknowledge receipt of the fiscal and compliance audit provided under separate cover for CUSD for the year ending June 30, 2009.

DISCUSSION/  
ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **FISCAL YEAR 2010/11 BUDGET DEVELOPMENT – PRELIMINARY  
BUDGET DEVELOPMENT CALENDAR,  
BUDGET GUIDELINES AND BUDGET ASSUMPTIONS**

---

**BACKGROUND INFORMATION**

Education code and state law require school districts to annually prepare and present to the governing board for approval an operation budget for the coming fiscal year. One of the more challenging aspects about developing budgets for schools is that actual revenue is not known until after the fiscal year has ended. Therefore, districts have to predict what they think their revenue will be. In order to create a framework for building the budget, staff makes certain assumptions and predictions regarding the components upon which the budget is constructed. These are known as budget guidelines and assumptions.

Budget guidelines are the overarching instructions staff uses when compiling the budget. They are looked to as the guiding parameters and targets the budget seeks to achieve. Budget assumptions are the primarily revenue and expenditure estimates staff projects in order to compile the budget. Typically, the budget guidelines vary little from year to year. Budget assumptions can vary considerably, depending on the economic situation and the direction outlined in the Governor's budget proposal.

In addition, each year Districts are required to develop a budget development calendar for the coming budget year. The purpose of the calendar is to list, in detail, the steps of the budget development process and ensure all phases of the process are completed in a timely manner. The budget development calendar may be revised as necessary throughout the process and it is not uncommon for staff to bring a revised calendar to the Board of Trustees for approval during the spring, as additional information becomes available.

The district's budget development calendar, budget guidelines, and budget assumptions are critical components of the budget development process. Establishing CUSD's budget development calendar creates a timeline to ensure we meet our fiscal requirements. Additionally, the guidelines and assumptions take into account the many internal and external factors affecting revenue and expenditure activity of the district.

### **CURRENT CONSIDERATION**

This agenda item presents for Board consideration a preliminary calendar, set of guidelines and assumptions. The information contained within these documents will change once the Governor's January budget proposal is released. Therefore, staff anticipates bringing this information back to the Board in a revised fashion once the state budget information is available.

The preliminary calendar of key dates and activities is referenced as Exhibit A, and the preliminary guidelines and assumptions are referenced as Exhibits B and C respectively. All three exhibits will be posted to the web and provided to Trustees under separate cover no later than Friday, January 8, 2010, due to the time constraints of the holiday break.

### **FINANCIAL IMPLICATIONS**

There are no financial implications attached to this agenda item.

### **STAFF RECOMMENDATION**

It is respectfully requested Board President Anna Bryson recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who along with Kristofer Pitman, Executive Director, Fiscal Services, will present this item and answer any questions Trustees may have. Upon conclusion of the discussion, it is recommended the Board of Trustees provide direction to staff regarding the preliminary budget calendar, budget guidelines, and budget assumptions provided to Trustees under separate cover.

INFORMATION/  
DISCUSSION

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CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED LAYOFF – NON-MANAGEMENT EMPLOYEES -  
RESOLUTION NO. 0910 - 47**

---

**BACKGROUND INFORMATION**

In accordance with Education Code Section 45117, classified employees may be laid off due to a bona fide reduction, elimination of a service being performed, or lack of funds, Exhibit A. The process considers length of service (e.g., seniority) and any other higher classifications, with no skipping permitted for special expertise.

Classified employees must be given a forty-five (45) day notice prior to the effective date of any layoff. Individuals laid off shall be eligible for reemployment rights for a period of 39 months pursuant to Education Code Section 45298, Exhibit B.

This agenda item proposes the elimination of three 37.5 hour per week Independence Facilitators – Special Education. These positions are being eliminated due to student transfers and changes in services as outlined by current IEPs.

**CURRENT CONSIDERATIONS**

This agenda item proposes for Board consideration the reduction or discontinuance of particular kinds of service/program as identified in Resolution No. 0910- 47, Exhibit C.

**With this agenda item, the following classified positions are being proposed for elimination:**

<b>Position Elimination/Classified Non-Management</b>	<b>Number of Full Time Equivalents</b>
Independence Facilitator – Special Education	2.811 FTE
<b>Total Classified Non-Management</b>	<b>2.811 FTE</b>

**FINANCIAL IMPLICATIONS**

The savings generated through this layoff are approximately \$102,366.

**STAFF RECOMMENDATION**

It is respectfully recommended that Board approve Resolution 0910-47 classified layoff in the designated classification, Exhibit C.

DISCUSSION/  
ACTION



## CALIFORNIA EDUCATION CODE

### **45117. Notice of Layoff Due to Expiration of Specially Funded Program or Bona Fide Reduction or Elimination of Service**

(a) When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 45 days prior to the effective date of their layoff.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 45 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

(c) (1) A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. This subdivision does not create a 45-day layoff notice requirement for any individual hired as a short-term employee, as defined in Section 45103, for a period not exceeding 45 days.

(2) This subdivision does not apply to the retention of a short-term employee, as defined in Section 45103, who is hired for a period not exceeding 45 days after which the short-term service may not be extended or renewed.

(d) This section does not preclude the governing board of a school district from implementing either of the following actions without providing the notice required by subdivision (a) or (b):

(1) A layoff for a lack of funds in the event of an actual and existing financial inability to pay the salaries of classified employees.

(2) A layoff for a lack of work resulting from causes not foreseeable or preventable by the governing board.

(e) This section shall apply to districts that have adopted the merit system in the same manner and effect as if it were a part of Article 6 (commencing with Section 45240).



## CALIFORNIA EDUCATION CODE

### **45298. Reemployment and Promotional Examination Preference of Persons Laid Off; Voluntary Demotions or Reductions in Time**

Persons laid off because of lack of work or lack of funds are eligible to reemployment for a period of 39 months and shall be reemployed in preference to new applicants. In addition, such persons laid off have the right to participate in promotional examinations within the district during the period of 39 months.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned, shall be granted the same rights as persons laid off and shall retain eligibility to be considered for reemployment for an additional period of up to 24 months; provided, that the same tests of fitness under which they qualified for appointment to the class shall still apply. The personnel commission shall make the determination of the specific period eligibility for reemployment on a class-by-class basis.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff shall be, at the option of the employee, returned to a position in their former class or to positions with increased assigned time as vacancies become available, and without limitation of time, but if there is a valid reemployment list they shall be ranked on that list in accordance with their proper seniority.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

RESOLUTION FOR CLASSIFIED LAYOFF

Resolution No. 0910 - 475

WHEREAS, it is necessary to eliminate or reduce certain positions in Capistrano Unified School District, and

WHEREAS, it is in the best interest of the district to discontinue certain services being provided in programs, and

WHEREAS, the elimination of these positions/or services will result in the layoff of classified personnel;

NOW, THEREFORE, BE IT RESOLVED THAT, the district eliminates the following positions due to reductions in funding and/or changes in staffing needs:

<b>Position Elimination/Classified Non-Management</b>	<b>Number of Full Time Equivalents</b>
Independence Facilitator – Special Education	2.811 FTE
<b>Total Classified Non-Management</b>	<b>2.811 FTE</b>

AND BE IT FURTHER RESOLVED THAT, the Superintendent of the district is hereby authorized and directed to give notice of termination/reduction of employment to such classified employees of the district pursuant to district rules and regulations and applicable provisions of the Education Code of the State of California to take effect no earlier than 45 days prior to the effective day of layoff as set forth above.

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

c: Superintendent, Orange County Department of Education



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **PERSONNEL SERVICES REORGANIZATION PLAN**

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**BACKGROUND INFORMATION**

The Personnel Services and Insurance Divisions serve over 5000 district employees (certificated, classified, teamsters, and management) and hundreds of retirees. Personnel Services also interacts with thousands of interested applicants annually.

Over the past three years, the division has eliminated nine positions and consolidated others to contain costs and streamline services. This has resulted in an adjustment of workflow to remain effective and efficient. In 2006 the combined departments consisted of 29 full time and one half time employees. The reorganizational plan presented to Trustees in this item recommends a combined department total of 20 full time and one half time employees.

- Personnel Services Position Adjustment from 2008/09 to the present, Exhibit A

**CURRENT CONSIDERATIONS**

The mission of Personnel Services remains being a first rate organization that hires and retains first rate people who effectively and professionally serve students. In order to fulfill its mission it is imperative that communication, policies, and practices are clear, connected, and legal while still maintaining a high level of customer service. Therefore, the following organizational structure is being provided for Trustee review and consideration:

- Personnel Services Organizational Chart 2009/10, Exhibit B
- Personnel Services Funding of Positions Chart, Exhibit C

**FINANCIAL IMPLICATIONS**

The fiscal impact of the reorganization has already been realized in the 2009/10 budget. The total ongoing savings of these reductions since July 2009 has been \$486,773.

**STAFF RECOMMENDATIONS**

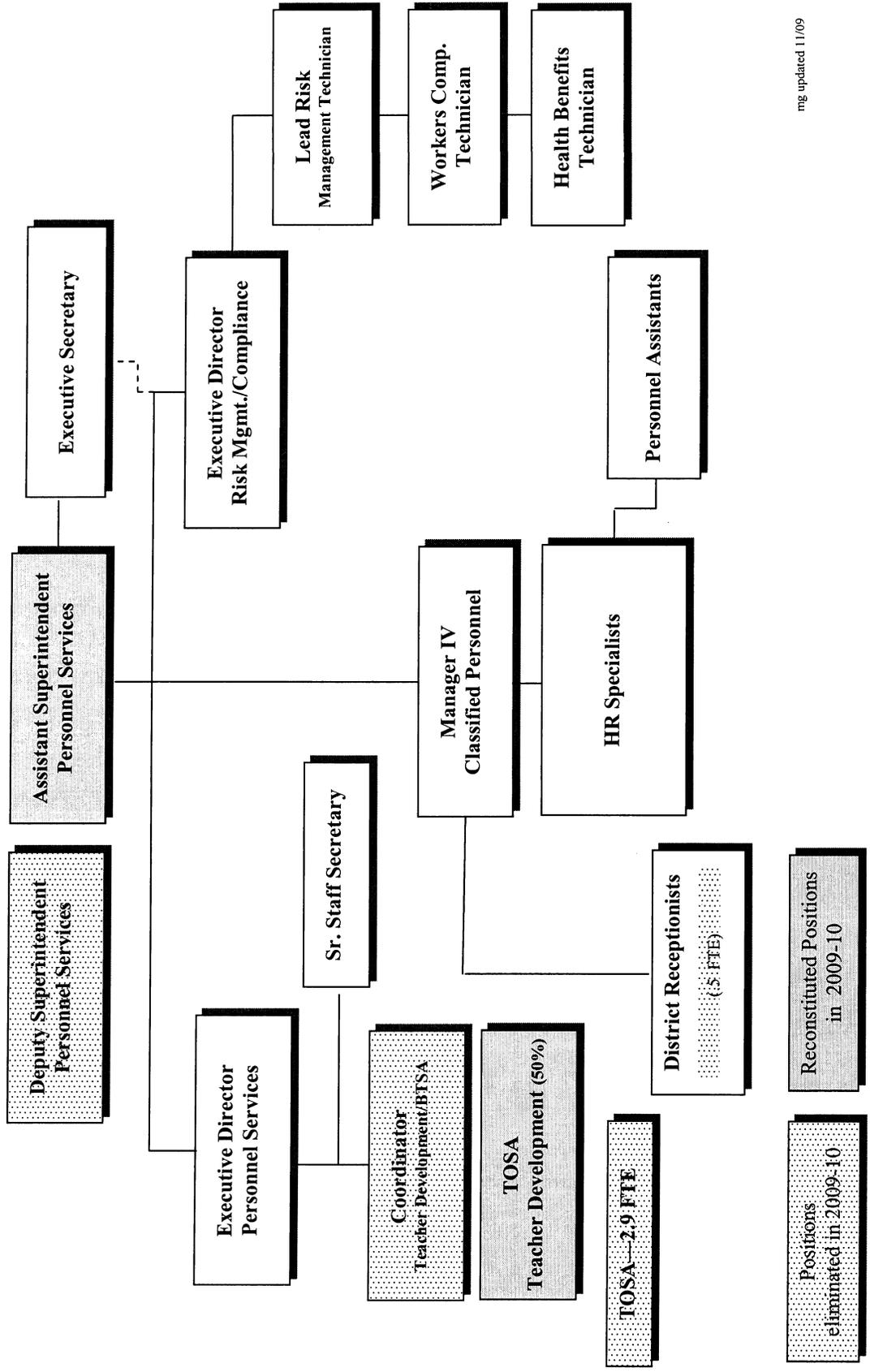
It is respectfully requested that Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services who will present the information and be available for questions. Following the presentation, it is recommended the Board provide input to staff regarding the planned reorganization in anticipation of considering approval of the plan at its February 9, 2010, meeting.

INFORMATION/  
DISCUSSION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Division of Personnel Services - Effective July 1, 2009



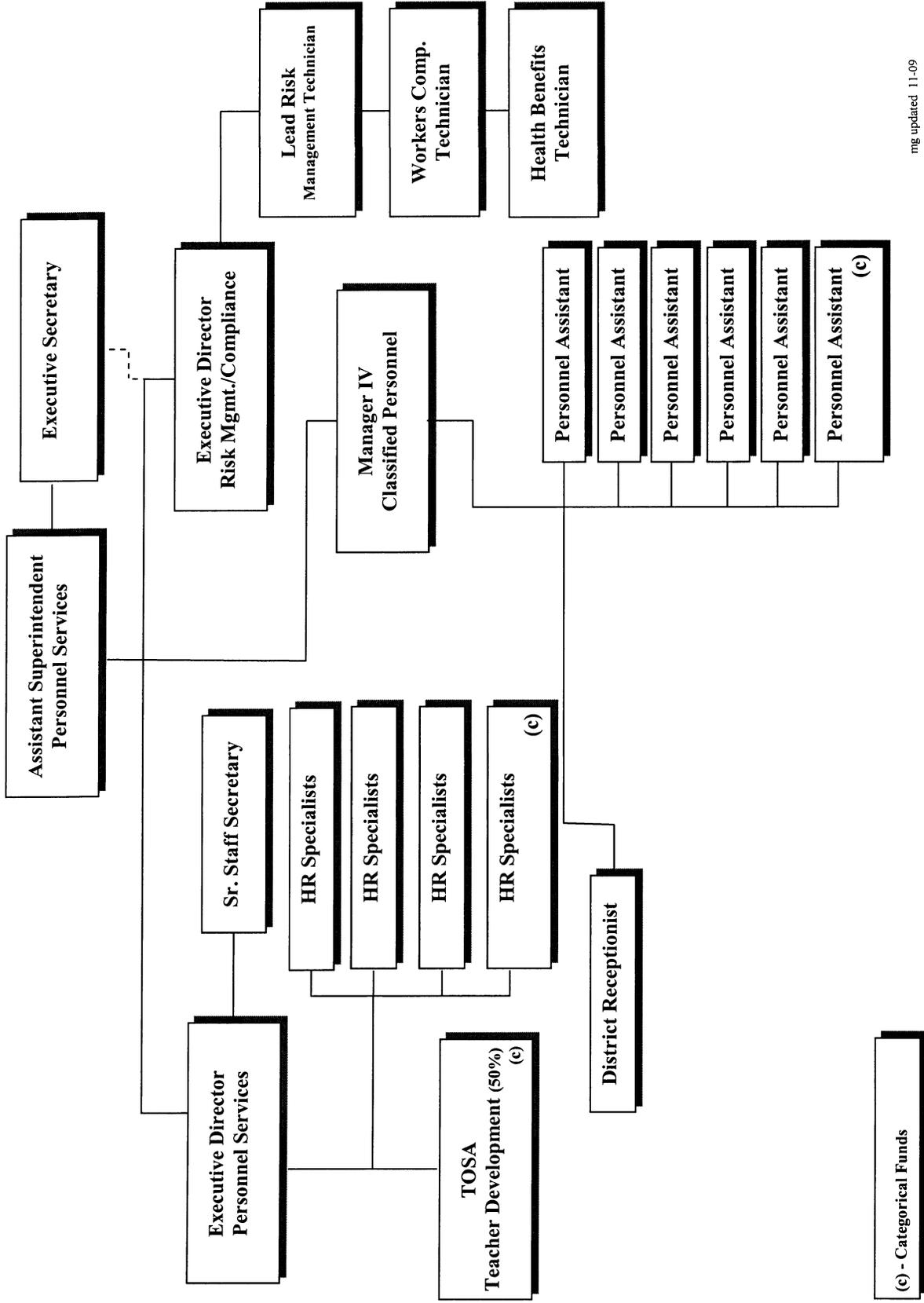
mg updated 11/09



CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

Division of Personnel Services - Effective September 1, 2009



mg updated 11-09

(c) - Categorical Funds



Position	FTE	Funding Source 1	Funding Source 2	Funding Source 3
Assistant Superintendent	1	General Fund		
Executive Director, Risk Management	1	33.3% Worker's Comp Fund	33.3% Health & Welfare Fund	33.3% Property Liability Fund
Executive Director, Personnel Services	1	General Fund		
Manager, Classified Personnel	1	General Fund		
Executive Secretary	1	General Fund		
Senior Staff Secretary	1	Categorical - Teacher Credentialing Block Grant		
HR Specialist	3	General Fund		
HR Specialist	1	Categorical - Title II		
Personnel Assistants	5	General Fund		
Personnel Assistants	1	60% - Schl Lib Impr Block AB 825	40% - Peer Assistance and Review (PAR)	
Lead Risk Management Technician	1	70% - Property and Liability Fund	15% - Worker's Comp Fund	15% Health & Welfare Fund
Benefits Technician	1	80% - Health & Welfare Fund	20% - Worker's Comp Fund	
Benefits Technician (69)	1	Health & Welfare Fund		
District Receptionist	1	General Fund		
TOSA - Teacher Development	0.5	50% - Teacher Credentialing Block Grant		
<b>Total</b>	<b>20.5</b>			



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
And Members,  
Board of Trustees, Capistrano Unified School District

FROM: Kim Bailey Director, Instructional Support and Staff Development  
Julie Hatchel, Chief Communications Officer

SUBJECT: **STRATEGIC PLANNING UPDATE**

---

**BACKGROUND INFORMATION**

The purpose of a school district's Strategic Plan is to identify the essential work of the organization and provide a basis for evaluating the district's progress in meeting its goals. A Strategic Plan does so by identifying and establishing vision/mission statements, belief statements, annual priorities/goals, action steps and success indicators that unify district stakeholders toward a common purpose. A Strategic Plan is used to guide decision-making in an objective and purposeful manner that ultimately benefits students and enhances achievement.

On July 22, 2009 Trustees gave conceptual approval to move forward with the development of a Strategic Plan for CUSD. An overview of the timeline and process of completing the Strategic Plan was presented to Trustees on November 10, 2009 (Exhibit A).

**CURRENT STATUS**

Through a collaborative decision-making process, the Strategic Planning Vision Team met on three dates between November 12, 2009 and December 17, 2009 to draft the foundational components of the Strategic Plan (Exhibit B):

- Vision Statement
- Mission Statement
- District Slogan
- Focus Areas (Pillars)

Members of the Vision Team, comprised of representatives from each employee group and district-connected organization, include:

Ellen Addonizio	Immediate Past President and Current Member, CUSD Board of Trustees
Saam Alikhani	Student Advisor to the CUSD Board of Trustees
Gerri Belletti	2009 CUSD Classified Employee of the Year
Katie Bennett	2009 CUSD High School Teacher of the Year
Chris Carter	Principal, Don Juan Avila Middle School
Connie Colwell	2009 CUSD Classified Employee of the Year
Beverly DeNicola	Principal, CUSD Adult/Community Education
Del Dinger	Parent Representative, CUSD Foundation
Eric Gruenewald	Principal, Del Obispo Elementary School
Michele Langham	Parent Representative, Capistrano Unified Council, PTSA
Lisa Scharmann	President, Capistrano Unified Council, PTSA
Marie Sykes	2009 CUSD Elementary Teacher of the Year

### **FINANCIAL IMPLICATIONS**

There is no financial impact to the Capistrano Unified School District.

### **STAFF RECOMMENDATION**

It is respectfully recommended that the Board recognize Kim Bailey, Director, Instructional Support and Staff Development and Julie Hatchel, Chief Communications Officer to present an update on the Strategic Planning Process and share the products that have been drafted to date, including mission and vision statements, focus areas for stakeholder input and an updated timeline.

INFORMATION/  
DISCUSSION

## Timeline for Strategic Planning Process

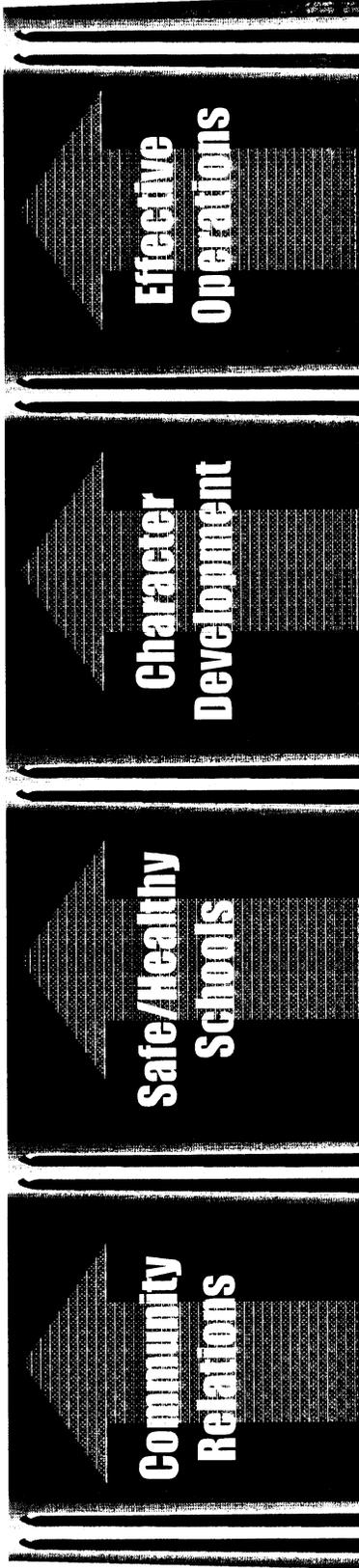
<b>Timeframe</b>	<b>Actions</b>	<b>Participants</b>
<b>November – December 2009</b>	Identify Mission, Vision, Values and Strategic Plan Pillars  Collect and compile partner input	Vision Team Stakeholders/Partners
<b>December – January 2010</b>	Gather partner input regarding vision in specific focus/pillar areas	Vision Team Partners
<b>February 2010</b>	Create vision statements for each focus area	Vision Team
<b>February – March 2010</b>	Create collective commitments with each partner group	Representative partners (using focus groups)
<b>April 2010</b>	Adopt Strategic Plan	Board of Trustees
<b>May 2010</b>	Adopt Annual Goal Statements	Board of Trustees
<b>June 2010</b>	Adopt Budget	Board of Trustees



DRAFT



## Academic-Achievement-and-Enrichment



### **Our Mission:**

*The Capistrano Unified School District, with support from our community, prepares students to achieve academic and personal success while becoming responsible citizens and lifelong learners.*

### **Our Vision:**

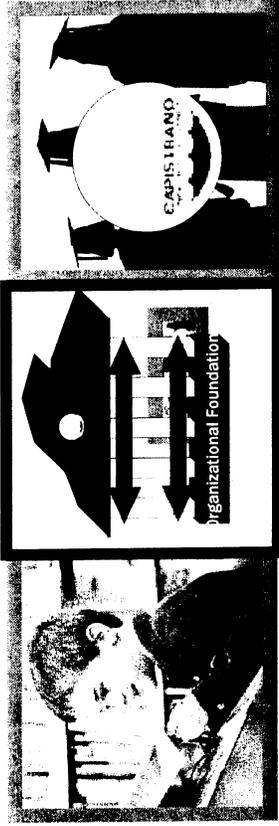
*Educated, responsible, and confident citizens succeeding in a global society.*



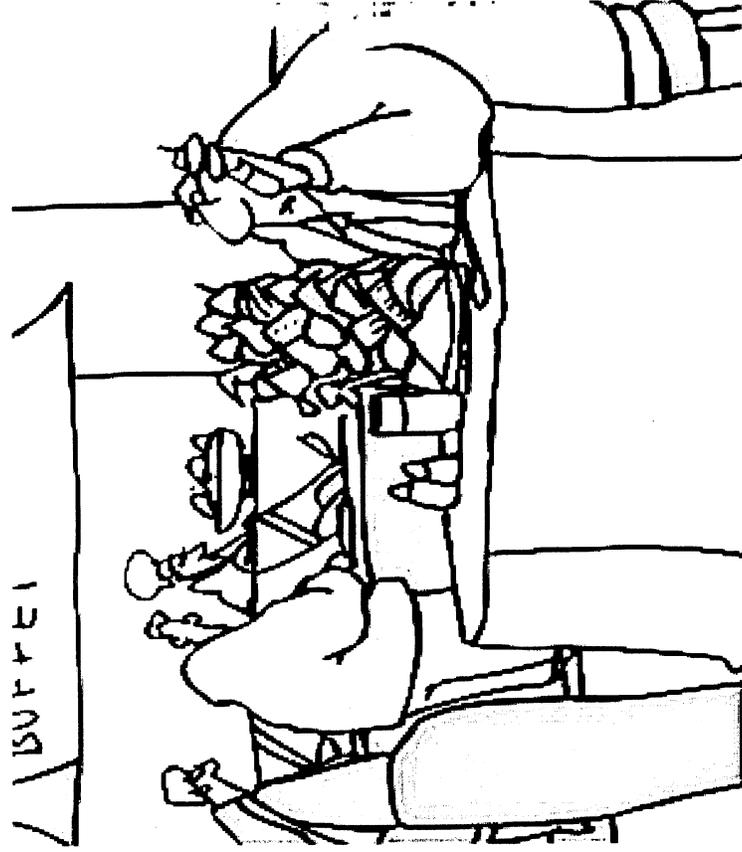
## **Who are our partners?**

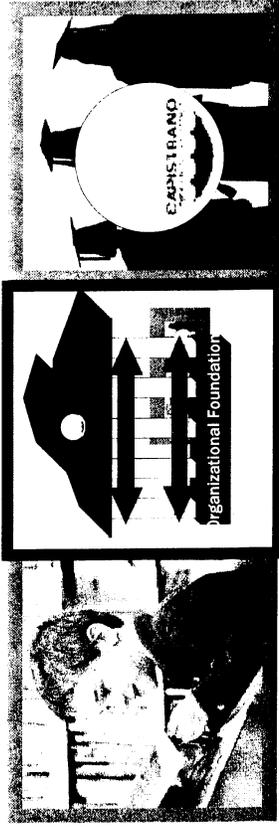
- Students
- Parents
- Community members
- Trustees
- Administrators
- Teachers
- Support personnel

# Slogan Smorgasbord



- Catchy
- Motivating
- Memorable
- A good slogan is self-evident and has to stand on it's own.





## Questions for Partners

- What is important to you in this area? What should be considered in the district's vision?
- What is CUSD doing well in this area?
- In what way does CUSD need to improve in this area?

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members,  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business Services



SUBJECT: **APPROVAL: REVISION OF BOARD POLICY 6163.5, STUDENT USE OF  
TECHNOLOGY AND INTERNET SAFETY**

---

**BACKGROUND INFORMATION**

From time to time, existing Board Policies are updated per CSBA recommendations. Board Policy 6163.5, Student Use of Technology and Internet Safety, requires revisions to be compliant with E-Rate and SB 1492 regarding Internet safety and the ethical use of information.

**CURRENT CONSIDERATIONS**

This agenda item requests Board approval of revisions to Board Policy 6163.5, Student Use of Technology and Internet Safety (Exhibit A). The proposed additions and revisions are bolded; deletions are struck through.

**FINANCIAL IMPLICATIONS**

There are no financial implications to this agenda item.

**STAFF RECOMMENDATION**

It is respectfully recommended that the Board of Trustees waive a second reading and adopt the revised Board Policy 6163.5, Student Use of Technology and Internet Safety (Exhibit A).

DISCUSSION/  
ACTION



**Instruction****STUDENT USE OF TECHNOLOGY AND INTERNET SAFETY**

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's Acceptable Use Agreement.

The Superintendent or designee shall provide age-appropriate instruction regarding the district's acceptable use agreement, including instruction on the safe use of social networking sites and other Internet services including, but not limited to, the dangers of posting personal information online, misrepresentation by online predators, and how to report inappropriate or offensive content or threats.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review this policy, the accompanying administrative regulation, and other relevant procedures to help ensure that the district adapts to changing technologies and circumstances.

**Use of District Computers for Online Services/Internet Access**

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual, verbal and printed depictions that are obscene, child pornography, subversive or harmful to minors, and that the operation of such measures is enforced.

**To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.**

**The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.**

**The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and**

**how to respond when subjected to cyberbullying.**

~~The Board desires to protect students from access to inappropriate matter on the Internet. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.~~

Student use of district **technology** computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.

Before using the district's technological resources, each student and his/her parent/guardian shall sign **agreeing to the Student Internet/Software** and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

BP 6163.5 (b)

**STUDENT USE OF TECHNOLOGY AND INTERNET SAFETY (cont.)**

~~Staff shall supervise students while they are using online services and may ask teacher aides, student aides, and volunteers to assist in this supervision~~

**Legal References:**

EDUCATION CODE

- 51006 Computer education and resources
- 51007 Programs to strengthen technological skills
- 51870- 51874 Education Technology Act especially:
- 60044 Prohibited instructional materials

PENAL CODE

- 313 Harmful matter
- 502 Computer crimes, remedies
- 632 Eavesdropping on/or recording confidential communications
- UNITED STATES CODE, TITLE 20
- 653.2 Electronic communication devices, threats to safety**
- UNITED STATES CODE, TITLE 15
- 6501-6506 Children's Online Privacy Protection Act**
- 6751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:
- 6777 Internet Safety
- UNITED STATES CODE, TITLE 47
- 254 Universal service discounts (E-rate)
- CODE OF FEDERAL REGULATIONS, TITLE 16
- 312.1-312.12 Children's online privacy protection
- CODE OF FEDERAL REGULATIONS, TITLE 47
- 54.520 Internet safety policy and technology protection measures, E-rate discounts

**STUDENT USE OF TECHNOLOGY AND INTERNET SAFETY (cont.)**

*Management Resources:*

CSBA PUBLICATIONS

*Cyberbullying: Policy Considerations for Boards, Governance and Policy Services  
Policy Brief, July 2007*

**FEDERAL TRADE COMMISSION PUBLICATIONS**

*How to Protect Kids' Privacy Online: A Guide for Teachers, December 2000*

CDE PUBLICATIONS

*K-12 Network Technology Planning Guide: Building the Future, 1995*

CDE PROGRAM ADVISORIES

*1223.94 Acceptable use of Electronic Information Resources*

MY SPACE.COM PUBLICATIONS

*The Official School Administrator's Guide to Understanding MySpace and Resolving  
Social Networking Issues*

WEB SITES

*CSBA: <http://www.csba.org>*

*American Library Association: <http://www.ala.org>*

*California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>*

*CDE: <http://www.cde.ca.gov>*

*Center for Safe and Responsible Internet Use: <http://csriu.org> and  
<http://cyberbully.org>*

*Federal Communications Commission: <http://www.fcc.gov>*

*U.S. Department of Education: <http://www.ed.gov>*

*Web Wise Kids: <http://www.webwisekids.org>*

Policy

adopted: 6/14/99

revised: 10/1/01

revised: 1/14/2008

revised: 2/11/2008

**revised:**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **FACILITIES AND CONSTRUCTION FUNDING SOURCES AND USES**

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**BACKGROUND INFORMATION**

At the Board of Trustees meeting on November 10, 2009, staff presented an Information/Discussion item titled "Update on Current High School Construction Projects." This item reviewed the status of six current construction projects at various high schools in the District. The Board Agenda item can be viewed at <http://capousd.ca.schoolloop.com/agendas>, see item number 29. The purpose of this item was to provide an overview of the current facilities needs and funding sources available because sufficient funding is not available to complete all six projects and at the same time address other facilities issues throughout the District. At the conclusion of that discussion, Trustees asked for additional information related to available facilities funding. Specifically Trustees asked to see all of the sources of available facilities funding along with an explanation of the commitments and restrictions placed on those funding sources.

**CURRENT CONSIDERATIONS**

This agenda item is an attempt to take a comprehensive look at facilities funding sources and the commitments and restrictions related to each. Given the complexity of this issue and the early agenda item deadline due to the holidays, staff will be preparing this item over the winter break. It is anticipated that supporting documentation for this item will be posted to the website no later than Friday, January 8, 2010. Information will be available at the District's Agenda & Supporting Documents web page at <http://capousd.ca.schoolloop.com/agendas>.

**FINANCIAL IMPLICATIONS**

**STAFF RECOMMENDATION**

It is respectfully requested that Board President Anna Bryson recognize Deputy Superintendent Ron Lebs who will present the information and be available for questions.

INFORMATION/  
DISCUSSION



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

January 12, 2010

TO: Anna Bryson, President  
and Members  
Board of Trustees, Capistrano Unified School District

FROM: Dr. Bobbi Mahler, Interim Superintendent

SUBJECT: **AGENDA ITEM PLACEMENT REQUEST FROM LOCAL RESIDENT:  
“REQUEST FOR WAIVER”**

---

**BACKGROUND INFORMATION**

Board Policy 9322 (Exhibit A), **Agenda/Meeting Materials**, states that any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting.

**CURRENT CONSIDERATIONS**

On December 22, 2009, San Juan Capistrano resident Erin Kutnick requested that an item be agendized for the January 12, 2010 Board Meeting. The item addresses the submittal of a request for a state waiver of a June 2010 election to determine the method of electing Trustees (Exhibit B). Included with this item is background information provided by Ms. Kutnick for Trustee review prior to her presentation on January 12, 2010 (Exhibit C).

Although the written request calls for an “Action/Discussion” item, it here appears as an “Information/Discussion” item. As per Board Policy 9322 (Exhibit A, paragraph 5) there is no requirement that the Board take action, “or even deliberate on public requests.”

Ms. Kutnick has been advised that she will have three minutes to address the Board.

**FINANCIAL IMPLICATIONS**

None.

**STAFF RECOMMENDATION**

There is no staff recommendation related to this item.

INFORMATION/  
DISCUSSION



**AGENDA/MEETING MATERIALS**

**Construction of Agenda**

The Superintendent, as secretary of the Board of Trustees, shall be responsible to prepare the agenda for all meetings of the Board.

All agendas shall include the meeting time and place and a description of each business item to be transacted or discussed. All agendas shall be posted as required by law. (Government Code 54954.2)

*(cf. 9320 - Meetings)*

When constructing the agenda, the Superintendent will decide whether a request is within the subject matter jurisdiction of the Board and whether the agenda item is appropriate for discussion in open or closed session.

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information, if any. The Superintendent shall place the matter on a future regular Board meeting agenda within 45 days of receipt of the request, taking into account orderly conduct of the District's business.

There is no requirement in state law that the Board take action on, or even deliberate about such an item. It must, however, be placed on the agenda and persons requesting to address the Board to a published agenda item will do so in accordance with the provisions set forth in Board Policy 9323, **Meeting Conduct**.

Board members may place any item on the agenda no later than 10 days before the scheduled meeting date. Board members may request that a topic be placed on the agenda which has been recently considered and acted upon by the Board, providing there is new and relevant information on the topic, but only for the purpose of Board members deciding whether or not to reconsider the topic. If the Board decides to reconsider the agenda topic, it shall do so at a future regular Board meeting.

Procedurally, a Board member intending to place an item on a future agenda will announce such an intention during the "Board Communications" portion of the Board meeting. Any Board member may request that staff time be committed to conducting research and/or providing appropriate background material to the Board related to the subject to be considered. A majority vote of the Board will direct that staff provide such background information. Any Board member may also request that the Board seek the Superintendent's recommendation regarding this item. A majority vote of the board will provide direction to the Superintendent as to whether a recommendation will be forthcoming.

**AGENDA/MEETING MATERIALS** (continued)

In accordance with the provisions of Board Policy 9323, Meeting Conduct, the Board shall also give members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. An agenda item for such input shall be included on the agenda of regular Board meetings, but not on the agenda of special meetings or special emergency meeting Board agendas. The Board shall not take action on such matters at the meeting where the testimony is given. (Government Code 54954.3)

*(cf. 9323 - Meeting Conduct)*

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

**Addenda**

An addenda to the agenda may be prepared to include any items requiring immediate action by the Board which were not available or were inadvertently omitted for inclusion on the original agenda. Items for the addenda may be submitted to the secretary by any member of the Board or staff members through Friday noon prior to the regular Board meeting on Monday.

*(cf. 1120 - Governing Board Meetings)*  
*(cf. 1312 - 1312.5 - Complaints Concerning Schools)*  
*(cf. 3320 - Claims and Actions Against the District)*  
*(cf. 5144.1 - Suspension/Expulsion)*  
*(cf. 9323.1 - Order of Business)*  
*(cf. 9323.2 - Actions by the Board)*

**Board Member Preparation**

A copy of the agenda shall be forwarded to each Board member at least 72 hours before each regular meeting and special conference session meeting date, together with the Superintendent or designee's report, minutes to be approved, copies of communications, reports from committees, staff, citizens and others, and other available documents pertinent to the meeting. The Superintendent is responsible for the distribution of Board packets (which include the official agenda and all supporting information) on the Thursday preceding the Monday Board meeting.

When special meetings are called, the secretary shall make every effort to get the agenda and support materials to Board members at least 24 hours prior to the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to obtain specific information on agenda items.

**AGENDA/MEETING MATERIALS (continued)**

**Anonymous Letters**

It shall be the policy of the Board not to introduce anonymous letters in the agendas for Board meetings.

*Legal Reference:*

EDUCATION CODE

35144 *Special meetings*

35145 *Public meetings*

35145.5 *Right of public to place matters on agenda*

GOVERNMENT CODE

54954.2 *Agenda posting requirements; board actions*

54954.3 *Agenda item allowing public input*

54956.5 *Emergency meetings*

54957.5 *Public records*

**Bylaw**

adopted: February 27, 1995

revised: February 12, 1998

revised: March 8, 1999

revised: August 13, 2001

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California



**From:** Erin Kutnick [ekutnick@firstratedebtsolutions.com]  
**Sent:** Tuesday, December 22, 2009 10:52 AM  
**To:** Boos, Jane; Hatchel, Julie  
**Subject:** Request for Waiver agenda item for January board meeting  
**Attachments:** 20091221161110290.pdf

Here is the information for the "Request for Waiver" agenda item for the January meeting (Action/Discussion item). The actual waiver request (attached) needs to be changed in Section 5 indicate that the PTA/Site Advisory group had "No" objection to the Waiver request. That was not checked correctly in the original waiver request submitted at the September 15 F Hearing.

**AS WRITTEN AND SUBMITTED BY MS. ERIN KUTNICK**

**To:** Anna Bryson, President and members of the Governing Board of the Capistrano Unified School District

**From:** Dr. Roberta Mahler, Interim Superintendent

**Subject:** Consideration and Possible Action of Request to the State Board of Education for Waiver of Education Code Sections Requiring an Election on the question of changing the District's method of electing board members to a trustee area system (Education Code sections 33050-33051)

### **BACKGROUND INFORMATION**

On September 15, 2009, the Capistrano Unified School Board of Trustees held a public hearing on whether or not to request a waiver from the State Department of Education requiring an Election question of changing the District's method of electing board members to a by-trustee area system

As part of the process of that public hearing, input was sought from the four "interested parties". four parties returned "support" positions to the board regarding the waiver.

Input was also sought from the public during that meeting.

At that time, the outcome of the September 30 Orange County Committee on School District Organization was unknown and the board voted against seeking the waiver.

Subsequently, a June 2010 election was set with an anticipated cost of between \$400,000 and \$500,000. Several members of the public have requested that the board re-visit the waiver issue. some individuals are also asking that the board immediately submit a request for a waiver to the s for approval in order to save the estimated costs from the June election.

The latest that the state can consider this request is the March 11 meeting because the deadline for June election will be March 12. There is still time to submit the request to the State for consideration at that meeting.



CALIFORNIA DEPARTMENT OF EDUCATION  
**GENERAL WAIVER REQUEST**

GW-1 (Rev. 4-24-09) <http://www.cde.ca.gov/re/lr/wr/>  
 Page 1 of 2

First Time Waiver:  X   
 Renewal Waiver:    

Send Original plus one copy to:  
 Waiver Office, California Department of Education  
 1430 N Street, Suite 5602  
 Sacramento, CA 95814  
 Send Electronic copy and back-up material to:  
[waiver@cde.ca.gov](mailto:waiver@cde.ca.gov)

**Faxed originals will not be accepted!**

CD CODE						
3	0	6	6	4	6	4

Local educational agency: <b>Capistrano Unified School District</b>			Contact name and recipient of approval/denial notice: <b>Roberta Mahler, Interim Superintendent</b>		Contact person's e-mail address: <b>bmahler@capousd.org</b>
Address: (City) (State) (ZIP) <b>33122 Valle Rd., San Juan Capistrano, CA 92675-4706</b>			Phone (and extension, if necessary): <b>(949) 234-9200</b> Fax Number: <b>(949) 496-7681</b>		
Period of request: (month/day/year) From: <b>Jan. 1, 2010 To: Nov. 1, 2010</b>		Local board approval date: (Required) <b>September 15, 2009</b>		Date of public hearing: (Required) <b>September 15, 2009</b>	

**LEGAL CRITERIA**

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number):  
 Circle One:  EC  or CCR  
**Portions of 5019, 5021, 5030 and all of 5020.**  
 Topic of the waiver: **Requirement that adoption of a by trustee area election process be put to a vote by the electors of the District**

2. If this is a renewal of a previously approved waiver, please list Waiver Number: \_\_\_\_\_ and date of SBE Approval **N/A**

3. Collective bargaining unit information. Does the district have any employee bargaining units?  X  No  X  Yes If yes, please complete required information below:  
 Bargaining unit(s) consulted on date(s): **August 17, 2009**  
 Name of bargaining unit and representative(s) consulted: **Capistrano Unified Education Association, California School Employees Association, Teamsters**  
 The position(s) of the bargaining unit(s):      Neutral  X  Support      Oppose (Please specify why)  
 Comments (if appropriate):

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.  
 How was the required public hearing advertised?  
 X  Notice in a newspaper      Notice posted at each school      Other: (Please specify)

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:

Date the committee/council reviewed the waiver request: **No change to any program requiring the existence of a schoolsite council is contemplated under this waiver request. However, the District's PTAs have been requested to provide their position and input on the waiver**

Were there any objection(s)? No  Yes  (If there were objections please specify)

6. Education Code or California Code of Regulations section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (or use a strike out key if only portions of sections are to be waived).  
**Education Code §§ 5019, 5020, 5021, and 5030 (see Attachment A).**

7. Desired outcome/rationale State what you hope to accomplish with the waiver Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

**The District currently uses an "at large" system of electing its governing board members from trustee areas within the District. The expense of running for office on an at-large basis is significant and may preclude participation of many would-be candidates with fewer financial resources, and at-large electoral systems are subject to challenge under the California Voting Rights Act. A pending petition by District voters seeks to hold a special election on whether to transition to a by-trustee area voting method, prior to the next general election scheduled for November 2010. The Orange County Committee on School District Organization will, after one or more public hearings, approve or disapprove the petition. Committee approval constitutes an order of election whereby the District's electors, no later than the District's next succeeding election, must vote on whether to approve the proposed change in voting methods. The cost to include the proposal on the November 2010 general election ballot is estimated by the Registrar of Voters at approximately \$8,500, while the cost of a special election could be as high as \$496,000. In a climate of diminishing state funds and ongoing fiscal constraints, the District seeks to avoid the cost of an election on the change in voting methodology.**

**The District seeks by this waiver request to avoid the cost of an election in connection with the pending petition, should the petition be approved by the County Committee.**

8. Demographic Information:  
**Capistrano Unified School District has a student population of approximately 51,000 and is located in suburban southern Orange County.**

9. For a renewal waiver only, district also must certify: **N/A**

True	False	
<input type="checkbox"/>	<input type="checkbox"/>	The facts that precipitated the original waiver request have not changed.
<input type="checkbox"/>	<input type="checkbox"/>	The remedy for the problem has not changed.
<input type="checkbox"/>	<input type="checkbox"/>	Members of the local governing board and district staff are not aware of the existence of any controversy over the implementation of this waiver or the request to extend it.

Renewals of General Waivers must be submitted two months before the active waiver expires. The local governing board must approve the renewal request. Retroactive waivers must go through the First Time Waiver Process.

CALIFORNIA DEPARTMENT OF EDUCATION  
**GENERAL WAIVER REQUEST**  
 GW-1 (4-24-09)  
 Page 3 of 3

<b>Is this waiver associated with an apportionment related audit penalty? (per EC 41344)</b> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, please attach explanation or copy of audit finding)		
<b>Has there been a Categorical Program Monitoring (CPM) finding on this issue?</b> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, please attach explanation or copy of CPM finding)		
<b>District or County Certification – I hereby certify that the information provided on this application is correct and complete</b>		
Signature of Superintendent or Designee:	Title: <b>Interim Superintendent</b>	Date:
<b>FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY</b>		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

**Attachment A**

**6. Education Code or California Code of Regulations section to be waived**

The Capistrano Unified School District requests the waiver of portions of, and the entirety of the Education Code sections specified below:

**§ 5019. Trustee areas and size of school district governing boards; powers of county committee; proposal and hearing**

(a) Except in a school district governed by a board of education provided for in the charter of a city or city and county, in any school district or community college district, the county committee on school district organization may establish trustee areas, rearrange the boundaries of trustee areas, abolish trustee areas, and increase to seven or decrease to five the number of members of the governing board, or adopt one of the alternative methods of electing governing board members specified in Section 5030.

(b) The county committee on school district organization may establish or abolish a common governing board for a high school district and an elementary school district within the boundaries of the high school district. The resolution of the county committee on school district organization approving the establishment or abolition of a common governing board shall be presented to the electors of the school districts as specified in Section 5020.

(c) (1) A proposal to make the changes described in subdivision (a) or (b) may be initiated by the county committee on school district organization or made to the county committee on school district organization either by a petition signed by 5 percent or 50, whichever is less, of the qualified registered voters residing in a district in which there are 2,500 or fewer qualified registered voters, by 3 percent or 100, whichever is less, of the qualified registered voters residing in a district in which there are 2,501 to 10,000 qualified registered voters, by 1 percent or 250, whichever is less, of the qualified registered voters residing in a district in which there are 10,001 to 50,000 qualified registered voters, by 500 or more of the qualified registered voters residing in a district in which there are 50,001 to 100,000 qualified registered voters, by 750 or more of the qualified registered voters residing in a district in which there are 100,001 to 250,000 qualified registered voters, or by 1,000 or more of the qualified registered voters residing in a district in which there are 250,001 or more qualified registered voters or by resolution of the governing board of the district. For this purpose, the necessary signatures for a petition shall be obtained within a period of 180 days before the submission of the petition to the county committee on school district organization and the number of qualified registered voters in the district shall be determined pursuant to the most recent report submitted by the county elections official to the Secretary of State under Section 2187 of the Elections Code.

(2) When a proposal is made pursuant to paragraph (1), the county committee on school district organization shall call and conduct at least one hearing in the district on the matter. At the conclusion of the hearing, the county committee on school district organization shall approve or disapprove the proposal.

(d) If the county committee on school district organization approves pursuant to subdivision (a) ~~the rearrangement of the~~ boundaries of trustee areas for a particular district, then the ~~r~~rearrangement of the trustee areas shall be effectuated for the next district election occurring at least 120 days after its approval, ~~unless at least 5 percent of the registered voters of the district~~

~~sign a petition requesting an election on the proposed rearrangement of trustee area boundaries. The petition for an election shall be submitted to the county elections official within 60 days of the proposal's adoption by the county committee on school district organization. If the qualified registered voters approve pursuant to subdivision (b) or (c) the rearrangement of the boundaries to the trustee areas for a particular district, the rearrangement of the trustee areas shall be effective for the next district election occurring at least 120 days after its approval by the voters.~~

**§ 5020. Presentation of proposal to electors**

~~(a) The resolution of the county committee approving a proposal to establish or abolish trustee areas, to adopt one of the alternative methods of electing governing board members specified in Section 5030, or to increase or decrease the number of members of the governing board shall constitute an order of election, and the proposal shall be presented to the electors of the district not later than the next succeeding election for members of the governing board.~~

~~(b) If a petition requesting an election on a proposal to rearrange trustee area boundaries is filed, containing at least 5 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.~~

~~(c) If a petition requesting an election on a proposal to establish or abolish trustee areas, to increase or decrease the number of members of the board, or to adopt one of the alternative methods of electing governing board members specified in Section 5030 is filed, containing at least 10 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot. Before the proposal is presented to the electors, the county committee on school district organization may call and conduct one or more public hearings on the proposal.~~

~~(d) The resolution of the county committee approving a proposal to establish or abolish a common governing board for a high school and an elementary school district within the boundaries of the high school district shall constitute an order of election. The proposal shall be presented to the electors of the district at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.~~

~~(e) For each proposal there shall be a separate proposition on the ballot. The ballot shall contain the following words:~~

~~"For the establishment (or abolition or rearrangement) of trustee areas in \_\_\_\_\_ (insert name) School District - Yes" and "For the establishment (or abolition or rearrangement) of trustee areas in \_\_\_\_\_ (insert name) School District - No."~~

~~"For increasing the number of members of the governing board of \_\_\_\_\_ (insert name) School District from five to seven Yes" and "For increasing the number of members of the governing board of \_\_\_\_\_ (insert name) School District from five to seven No."~~

~~"For decreasing the number of members of the governing board of \_\_\_\_\_ (insert name) School District from seven to five Yes" and "For decreasing the number of members of the governing board of \_\_\_\_\_ (insert name) School District from seven to five No."~~

~~"For the election of each member of the governing board of the \_\_\_\_\_ (insert name) School District by the registered voters of the entire \_\_\_\_\_ (insert name) School District Yes" and "For the election of each member of the governing board of the \_\_\_\_\_ (insert name) School District by the registered voters of the entire \_\_\_\_\_ (insert name) School District No."~~

~~"For the election of one member of the governing board of the \_\_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area Yes" and "For the election of one member of the governing board of the \_\_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area No."~~

~~"For the election of one member, or more than one member for one or more trustee areas, of the governing board of the \_\_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters of the entire \_\_\_\_\_ (insert name) School District Yes" and "For the election of one member, or more than one member for one or more trustee areas, of the governing board of the \_\_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters of the entire \_\_\_\_\_ (insert name) School District No."~~

~~"For the establishment (or abolition) of a common governing board in the \_\_\_\_\_ (insert name) School District and the \_\_\_\_\_ (insert name) School District Yes" and "For the establishment (or abolition) of a common governing board in the \_\_\_\_\_ (insert name) School District and the \_\_\_\_\_ (insert name) School District No."~~

~~—If more than one proposal appears on the ballot, all must carry in order for any to become effective, except that a proposal to adopt one of the methods of election of board members specified in Section 5030 which is approved by the voters shall become effective unless a proposal which is inconsistent with that proposal has been approved by a greater number of voters. An inconsistent proposal approved by a lesser number of voters than the number which have approved a proposal to adopt one of the methods of election of board members specified in Section 5030 shall not be effective.~~

#### **§ 5021. Incumbents to serve out terms despite approval of change**

~~(a) If a proposal for the establishment of trustee areas formulated under Sections 5019 and 5020 is approved by a majority of the voters voting at the election, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030. In the event two or more trustee areas are established at such election which are not represented in the membership of the governing board of the school district, or community college district the county committee shall determine by lot the trustee area from which the nomination and election for the next vacancy on the governing board shall be made.~~

~~(b) If a proposal for rearrangement of boundaries is approved by a majority of the voters voting on the measure, or by the county committee on school district organization when no election is~~

~~required~~, and if the boundary changes affect the board membership, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030.

(c) If a proposal for abolishing trustee areas is approved ~~by a majority of the voters voting at the election~~, the incumbent board members shall serve out their terms of office and succeeding board members shall be nominated and elected at large from the district.

#### **§ 5030. Alternate method of election**

Except as provided in Sections 5027 and 5028, in any school district or community college district having trustee areas, the county committee on school district organization and the registered voters of a district, pursuant to Sections 5019 and ~~5020~~, respectively, may at any time recommend one of the following alternate methods of electing governing board members:

(a) That each member of the governing board be elected by the registered voters of the entire district.

(b) That one or more members residing in each trustee area be elected by the registered voters of that particular trustee area.

(c) That each governing board member be elected by the registered voters of the entire school district or community college district, but reside in the trustee area which he or she represents.

The recommendation shall provide that any affected incumbent member shall serve out his or her term of office and that succeeding board members shall be nominated and elected in accordance with the method recommended by the county committee.

Whenever trustee areas are established in a district, provision shall be made for one of the alternative methods of electing governing board members.

~~In counties with a population of less than 25,000~~, the county committee on school district organization or the county board of education, if it has succeeded to the duties of the county committee, may at any time, by resolution, with respect to trustee areas established for any school district, other than a community college district, amend the provision required by this section without additional approval by the electors, to require one of the alternate methods for electing board members to be utilized.

