

Regular Meeting
CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

November 10, 2009

7:00 p.m.

I. PRELIMINARY

Meeting was called to order by _____

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by _____ Seconded by _____

ROLL CALL:	Present	Absent
Ellen M. Addonizio, President	_____	_____
Mike Winsten, Vice President	_____	_____
Larry Christensen, Clerk	_____	_____
Jack Brick, Member	_____	_____
Anna Bryson, Member	_____	_____
Ken Lopez-Maddox, Member	_____	_____
Sue Palazzo, Member	_____	_____
Saam Alikhani, Student Advisor	_____	_____

CLOSED SESSION COMMENTS

CLOSED SESSION

5:30 p.m.

REPORT ON CLOSED SESSION ACTION

MUSIC PROGRAM

*Bathgate and Chaparral 5th Grade Choirs
Under the Direction of Bruce Marcus and Kim Nason
George White Elementary School String Quartet
Under the Direction of Lisa Gray*

INTRODUCTIONS

*Darren McDuffie – Executive Director, Personnel Services
Susan Melly – Interim Resolution Specialist*

SPECIAL RECOGNITIONS

*Community Partners
Jan Sener – Red Ribbon Week
Student Body President's Report – San Juan Hills High School*

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

AGENDA ITEM #21 PUBLIC HEARING—CHARTER SCHOOL: Accept comments from the public on the petition from Global Tides, Inc. for a K-12 Online E-Charter School.

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code Section 35146 and Government Code Section 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

PAGE #

1. SCHOOL BOARD MINUTES: Approval, minutes of the October 13, 2009,
Regular Board Meeting and minutes of the October 24, 2009, Special Board
Meeting.
(Supporting Information)
Contact: Jane Boos, Manager, Board Office Operations 1

CURRICULUM & INSTRUCTION

2. SPECIAL EDUCATION: Approval, nonpublic school and agency contracts.
(Supporting Information)
Contact: Candy Miller, Special Education Consultant 11
3. CALIFORNIA HIGH SCHOOL EXIT EXAM: Approval, petition to waive California Ed
Code §50851(a)/Board Policy 6162.5—California High School Exit Exam:
Case #0910-009 (ANHS) through #0910-016 (THS)
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education 17
4. CALIFORNIA PARTNERSHIP ACADEMY GRANT: Approval, to increase the 2009-10
income and expenditure budget for the California Partnership Academy (CPA) grant.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education 19
5. SINGLE SCHOOL PLANS: Approval, 2009-10 Single School Plans for Student
Achievement and Budgets.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education 21

BUSINESS & SUPPORT SERVICES

6. PURCHASE ORDERS/WARRANTS/CONSULTING AGREEMENTS:
Approval, Purchase Orders/Warrants/Consultant Agreements.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services 23
7. DONATIONS: Approval, donations of funds/equipment.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services 73
8. AGREEMENT: Approval, attorney/client retainer agreement.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services 79
9. DEMOGRAPHIC CONSULTING SERVICES: Approval, award of Request for
Qualifications No. 4-0910, Demographic Consulting Services.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services 85

10. DISTRICT MATERIALS: Approval, authorization to sale obsolete and unusable miscellaneous district materials. 89
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
11. BANK ACCOUNTS: Approval, student body bank accounts for student body organizations. 93
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
12. PAPER PRODUCTS: Approval, extension of Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps to P&R Paper Supply Co., Waxie Sanitary Supply, E-Poly Star, Inc., and West Lite Supply Co., Inc. 97
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
13. FREEZER: Approval, surety agreement for takeover and completion of project Bid No. 0607-11, Food Service Freezer. 123
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

PERSONNEL SERVICES

14. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. 133
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
15. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. 143
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
16. WILLIAMS SETTLEMENT: Approval and acceptance of the Quarterly Activities Report – Williams Settlement Uniform Complaint Procedure. 151
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
17. INSPECTION REPORT: Approval, Annual Inspection Report required by the Williams Settlement Legislation – 2008-09 school year. 155
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
18. MASTER TEACHER: Approval, payment to master teachers for supervision of student teachers. 161
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel
19. STUDENT TEACHING AGREEMENT: Approval, Student Teaching Agreement with the University of St. Augustine for health sciences. 163
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel

20. **EMPLOYMENT CONTRACT:** Approval, employment contract for special education consultant.
(Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel

173

Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Brick _____	Trustee Christensen _____
Trustee Bryson _____	Trustee Lopez-Maddox _____
Trustee Palazzo _____	Trustee Winsten _____
	Trustee Addonizio _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

IV. DISCUSSION/ACTION

21. **CHARTER SCHOOL – PUBLIC HEARING:** Accept comments from the public on the petition from Global Tides, Inc. for a K-12 Online E-Charter School.
(Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education

INFORMATION/
DISCUSSION
Page 179

22. **ANNUAL ORGANIZATIONAL MEETING:** Consideration and approval, setting the date for the annual organizational meeting of the Board of Trustees.
(Supporting Information)
Contact: Bobbi Mahler, Interim Superintendent

DISCUSSION/
ACTION
Vote _____
Page 209

Motion by _____ Seconded by _____

23. **ROP REPRESENTATIVES:** Consideration and approval, selection of two Trustees to serve as Capistrano-Laguna Beach Regional Occupational Governing Board Members for 2010.
(Supporting Information)
Contact: : Jane Boos, Manager, Board Office Operations

DISCUSSION/
ACTION
Vote _____
Page 213

Motion by _____ Seconded by _____

24. **STRATEGIC PLANNING:** Update on the process and timeline for the implementation of strategic planning during the 2009-10 school year.
(Supporting Information)
*Contact: Kim Bailey, Director, Instructional Support & Staff Development
Julie Hatchel, Chief Communications Office*

INFORMATION/
DISCUSSION
Page 215

25. **BUSINESS SERVICES REORGANIZATION PLAN:** Consideration and approval, reorganization plan for the Business Services Division.
(Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

DISCUSSION/
ACTION
Vote _____
Page 217

Motion by _____ Seconded by _____

26. **CLASSIFIED LAYOFF—MANAGEMENT EMPLOYEES:** Consideration and approval, Resolution No. 0910-35 classified layoff of management employees. (Supporting Information)
Contact: Jodee Brentlinger, Assistant Superintendent, Personnel

DISCUSSION/
ACTION
Vote _____
Page 227

Motion by _____ Seconded by _____

ROLL CALL:

	Student Advisor Saam Alikhani _____
Trustee Brick _____	Trustee Christensen _____
Trustee Bryson _____	Trustee Lopez-Maddox _____
Trustee Palazzo _____	Trustee Winsten _____
	Trustee Addonizio _____

27. **EDUCATION DIVISION REORGANIZATION PLAN:** Overview of the proposed reorganization plan for the Education Division. (Supporting Information)
Contact: Gail Richards, Interim Assistant Superintendent, Secondary Education
28. **BUDGET DISCUSSION:** Identification and review of budget reductions possibilities for fiscal year 2010-11. (Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
29. **HIGH SCHOOL CONSTRUCTION PROJECTS:** Update on current high school construction projects. (Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
30. **CAPISTRANO BEACH PROPERTY:** Review of options for potential sale or lease of Capistrano Beach Transportation. (Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
31. **ENERGY SAVINGS:** Update on lighting retrofit for energy savings. (Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Service
32. **AECOM STATE REVENUE PROGRAM:** Review of revenue generating advertising/sponsorship program. (Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services
33. **ANALYSIS OF ACADEMIC PROGRESS:** Summary of the factors which contributed to the significant levels of growth reflected on the state's accountability measure, the STAR test. (Supporting Information)
Contact: Pam Watkins, Executive Director, Elementary Support
34. **DIVISION OF STATE ARCHITECT:** Update of progress of the Division of State Architect Project listing, work schedule and priorities. (Supporting Information)
Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

INFORMATION/
DISCUSSION
Page 235

INFORMATION/
DISCUSSION
Page 237

INFORMATION/
DISCUSSION
Page 239

INFORMATION/
DISCUSSION
Page 255

INFORMATION/
DISCUSSION
Page 259

INFORMATION/
DISCUSSION
Page 263

INFORMATION/
DISCUSSION
Page 281

INFORMATION/
DISCUSSION
Page 283

V. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON
TUESDAY, DECEMBER 15, 2009, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL
DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD,
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

33122 Valle Road
San Juan Capistrano, CA 92675

ADDENDUM
to
November 10, 2009 Board Agenda

UNDER SECTION III – CONSENT CALENDAR

Addition – Consent Item

Agenda Item #1A: **RIDESHARE:** Approval, Resolution No. 0910-37,
Acceptance of school participation agreement
for the Rideshare 2 School Agreement.
(Supporting Information)
Contact: Julie Hatchel, Chief Communications Officer

Page 10.1

VII. CLOSED SESSION

35. Closed Session (as authorized by law)

A. STUDENT EXPULSION

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918(c) and §35145)

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of Litigation – 1 Case
(Pursuant to Government Code §54956.9(c))

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant Exposure to Litigation – 1 Case
(Pursuant to Government Code §54956.9(b)(1))

Potential litigation: Pacifica San Juan Homeowners Association
CFD 98-1A

D. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION

Number of cases: Four Cases
(Pursuant to Government Code §54956.9(a))

Case No. 1

Superior Court of California

County of Orange – Central Justice Center

Case No. 30 2009 00122265

A. Woodrow Carter v. Capistrano Unified School District

Case No. 2

Superior Court of the State of California

County of Orange

Case No. 00300788

Whispering Hills LLC v. Capistrano Unified School District

Case No. 3

Superior Court of the State of California

County of Orange – Central Justice Center

Case No. 00180049

Petition for Writ of Mandate Pursuant to the California Environmental
Quality Act (CEQA), Public Resources Code Section 21000, et seq.

City of Mission Viejo, a municipal corporation v. Capistrano Unified
School District

Case No. 4

Superior Court of the State of California

County of Orange – Central Justice Center

Case No. 00207543

Petition for Writ of Mandate Pursuant to the California Environmental
Quality Act (CEQA), Public Resources Code Section 21000, et seq.

City of Rancho Santa Margarita, a municipal corporation, v.
Capistrano Unified School District

- E. CONFERENCE WITH CHIEF LABOR NEGOTIATOR
Agency designated representative:
John Rajcic, Chief Labor Negotiator
Employee Organization:
1) Capistrano Unified Education Association (CUEA)
2) Capistrano School Employees Association (CSEA)
3) Unrepresented Employees (CUMA)
(Pursuant to Government Code §54957.6)
- F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Classified Employee (1)
(Pursuant to Government Code §54957)
- G. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
Superintendent
(Pursuant to Government Code §54957)

AMENDED

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
October 13, 2009
EDUCATION CENTER – BOARD ROOM

President Addonizio called the meeting to order at 5:30 p.m. The Board recessed to closed session to: confer with Legal Counsel regarding anticipated litigation (two cases); confer with Legal Counsel regarding anticipated litigation (one case); confer with Legal Counsel regarding pending litigation (four cases); hear one Parent Appeal; discuss student expulsions (four cases); confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA negotiations; discuss Public Employee Discipline/Dismissal/Release; and Public Employee Appointment/Employment.

The Regular Meeting of the Board reconvened to open session and was called to order by President Addonizio at 7:10 p.m.

The Pledge of Allegiance was led by Lt. Col. Samuel Pelham, USMC

Present: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo,
and Student Advisor Saam Alikhani

Absent: Trustee Winsten

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website:
www.capousd.org

It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and carried by a 6-0-1 vote to adopt the Board agenda.

Adoption of the Board Agenda

President Addonizio reported the following action taken during closed session:

President's Report From Closed Session Meeting

Agenda Item #23 (D-3 & D-4) – Student Expulsion The Board voted by a 6-0-1 vote to expel the following students by stipulated agreement: Case #2010-003 and 2010-005.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, and Palazzo

NOES: None

ABSENT: Trustee Winsten

Chief Communications Officer Julie Hatchel introduced the following people to address the Board regarding their new positions: Jodee Brentlinger, Assistant Superintendent, Personnel Services; Eric Paulsen, Assistant Principal, San Juan Hills High School and Ron Pirayoff, Assistant Principal, Newhart Middle School.

Introductions

Chief Communications Officer Julie Hatchel and Student Advisor Saam Alikhani introduced the following people to receive special district recognition: Kinoshita Elementary School for exiting PI status and Tijeras Creek for their recycling grant.

Special Recognition

Student Advisor Saam Alikhani introduced the Student Body President from Dana Hills High School who presented a report on activities taking place at the high school.

Student Body Reports

President Addonizio declared the Public Hearing open at 7:28 p.m. regarding approval of

Public Hearing:

Resolution No. 0910-30, Statement of Assurance for the Instructional Materials Funding Realignment Program. President Addonizio asked if there was anyone who wished to address the Board. Sean Finnegan asked Trustees to look carefully at instructional materials. Trustee Addonizio asked if any written comments had been received. Trustee Christensen responded that no written comments had been received. The Public Hearing was closed at 7:29 p.m. It was moved by Trustee Bryson, seconded by Trustee Lopez-Maddox, and motion carried by a 6-0-1 vote to approve Resolution No. 0910-30, Statement of Assurance for the Instructional Materials Funding Realignment Program.

**Instructional
Materials Funding
Realignment
Program
Agenda Item 4**

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: Trustee Winsten
 ABSTAIN: None

The following people addressed the Board:

**Oral
Communications**

- Chris Korpi stated that there was a conflict of interest in the Board Members who voted in the settlement cases involving Recall Committee members approved at the September 15, 2009 meeting and Trustee lack of concern for constituents.
- Linda Kirwan questioned statements made at a Parent Council meeting by Interim Superintendent Mahler regarding the election waiver request.
- Kevin Kirwan admonished Trustees for not seeking the election waiver request to save money and stated there was still time to hold a public hearing and file the waiver with the state.
- Robert Riedel remarked he was not in favor of changing the way Trustees were elected.
- Frank Thomas-Larkin voiced his displeasure in the amount of money Trustees were spending on attorney fees and the amount paid to settle lawsuits with members of the Recall Committee.
- Dr. Francisco Camacho asked the Trustees to make a decision soon regarding adding 6th grade to the San Juan Elementary campus for current 5th grade dual immersion students.
- Lisa Scharmann clarified the CUCPTSA position of support applied only to the election waiver request and a committee would be formed to study the way Trustees are elected before CUCPTSA would decide to support changing the method of trustee elections.
- Sean Finnegan stated he did not appreciate political materials being sent home with his children and brought, for Trustees to review, a sample of instructional material on how to vote containing bias information.

CONSENT CALENDAR

It was moved by Trustee Lopez-Maddox, seconded by Trustee Palazzo, and motion carried with a 6-0-1 vote to approve the following Consent Calendar items:

Minutes of the September 15, 2009, Regular Board Meeting.

**Minutes
Agenda Item 1**

Nonpublic school and agency contracts.

**Special Education
Agenda Item 2**

Readmission of students from expulsion: Case # 2008-61, 2009-016; 2009-040; 2009-046; and 2008-083.

**Expulsion
Readmission
Agenda Item 3**

Elimination of high school class rankings and institute decile rankings beginning with the

**Class Ranking
Agenda Item 5**

Class of 2012.

Memorandum of Understanding between San Clemente High School and WestEd for the Quantum Chemistry Tutors Study.

Memorandum of Understanding
Agenda Item 6

Purchase Orders/Warrants/Consulting Agreements as listed.

**Purchase Orders/
Warrants/
Consulting
Agreements**
Agenda Item 7

Donations of funds and equipment.

Donations
Agenda Item 8

Notice of Completion for roof replacement at Arroyo Vista K-8 and Chaparral Elementary.

Roof
Agenda Item 9

Resolution No. 0910-31, application to participate in the Class Size Reduction Program and Certification for 2009-10.

CSR Application
Agenda Item 10

Resignations, retirements, and employment of classified personnel.

**Resignations/
Retirements/
Employment
(Classified Personnel)**
Agenda Item 11

Resignations, retirements, and employment of certificated personnel.

**Resignations/
Retirements/
Employment
(Certificated Personnel)**
Agenda Item 12

Resolution No. 0910-32 Non-management employees.

Classified Layoff
Agenda Item 13

Authorization of coaches to provide first semester P.E.. credit.

Coaches
Agenda Item 14

Intern agreement with Northern Arizona University.

Intern Agreement
Agenda Item 15

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, and Student Advisor Saam Alikhani
 NOES: None
 ABSENT: Trustee Winsten
 ABSTAIN: None

DISCUSSION/ACTION

President Addonizio recognized Interim Assistant Superintendent Gail Richards who introduced Executive Director Michelle Benham who presented a Power Point of the 2009 Annual Progress Report. This was an Information/Discussion item only, no action required.

Annual Progress Report
Agenda Item 16

Trustee Winsten arrived on the dais at 8:27 p.m.

President Addonizio recognized Interim Assistant Superintendent Gail Richards who called upon Principal Scott Wilbur to present this item along with staff members and PTA

Carl Hankey K-8
Agenda Item 17

parents. Following a Power Point presentation and Trustee discussion, it was moved by Trustee Lopez-Maddox, seconded by Palazzo, and carried unanimously to approve the implementation of an International Baccalaureate Diploma Program at Carl Hankey K-8 beginning in October 2009 for grades 6-8 and in January 2010 for grades K-5. The approval of the program was done with the understanding that the program would be 100% funded by the site. This comes at no expense to the district's general or categorical funding either now or in the future.

ROLL CALL AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox, Palazzo, Winsten and Student Advisor Saam Alikhani
NOES: None
ABSENT: None
ABSTAIN: None

President Addonizio recognized Assistant Superintendent Jodee Brentlinger who explained that this new position was a merge of two previous positions (Director, Instructional Support and Interventions and Coordinator, Literacy and Instructional Materials) and is needed to assist schools and departments to remain in compliance with state and federal mandates. It was moved by Trustee Lopez-Maddox, seconded by Trustee Bryson, and carried unanimously to approve the position of Director VI, Curriculum and Instructional Support.

Reinstatement of Programs/Services: Management Personnel
Agenda Item 18

President Addonizio recognized Deputy Superintendent Ron Lebs who presented this item. Mr. Lebs explained that the state had divided categorical programs into three tiers and those programs contained in Tier III were granted full spending flexibility. Tier III program revenue as well as balances were swept into the general fund. Regional Occupational Programs (ROP) was one of the categorical programs that the state placed in Tier III. Trustees need to decide what to do with the pass through money from the American Recovery and Reinvestment Act (ARRA) Fiscal Stabilization Funds provided from the federal government to the state for distribution to local school districts. The California Department of Education (CDE) distributed this money based on a formula to backfill cuts that were made to categorical programs. For CUSD, the amount allocated to ROP was \$504K. Now that the state has distributed ARRA money, and because it was allocated based on the categorical cuts, ROP has asked for the \$504K from CUSD.

Regional Occupational Program (ROP)
Agenda Item 19

The following speaker addressed the Board:

- Rick Bogart, CEO, Capistrano-Laguna Beach ROP, stated that the \$504K cut was from the ROP budget and not the CUSD budget and reminded Trustees that ROP supports district programs with career and technical training for students.

It was moved by Trustee Palazzo, seconded by Trustee Bryson, and carried unanimously to approve the potential pass through of \$504K of ARRA Fiscal Stabilization Funds to the Capistrano-Laguna Beach ROP.

President Addonizio recognized Deputy Superintendent Ron Lebs who presented the Business Division reorganization plan. Mr. Lebs explained the recommendations presented are an attempt to more efficiently distribute and consolidate remaining functions and responsibilities into fewer positions by establishing positions based on functional need. The goal of the organization is to provide a more efficient, streamlined, smaller and responsive school district with better communication, easier access, and greater transparency. Mr. Lebs discussed recommendations for new positions, elimination of positions, and the need to bring back positions that had been cut last year.

Reorganization Plan
Agenda Item 20

Trustee Christensen stated that the position of Executive Director Facilities and Plant Operations, which was placed on the organization chart as a position placed on hold until a funding source was identified, is a position needed now and Mr. Lebs was directed to

include the position of Executive Director Facilities and Plant Operations in the November budget presentation.

President Addonizio recognized Interim Superintendent Bobbi Mahler who informed the Board that nothing has changed financially since last June. Interim Superintendent Mahler reminded Trustees that staff was respecting the position and process of negotiation and there is nothing in the budget presentation that would be covered in the negotiating process.

**2009-10 Budget
Discussion
Agenda Item 21**

President Addonizio called upon Deputy Superintendent Ron Lebs who presented a Power Point showing budget reduction possibilities for fiscal year 2010-11. Mr. Lebs remarked this is the first of three scheduled discussions specifically regarding budget reductions for 2010-11. Mr. Lebs stated the district was moving towards a Qualified certification, not a positive certification, for the first interim report due to OCDE on December 15 if \$25.1 million in cuts are not identified.

- Trustee Winsten asked staff to include high school summer school to cuts.
- Trustee Winsten directed staff to contact John Gray of School Services for information on offering employees a Golden Handshake.
- Trustee Bryson directed staff to post on the web site information, beginning with the year 2003, showing the history of budget deficiency prior to 2007 and that set the stage that caused CUSD to be in the current financial position.
- Trustee Maddox requested staff prepare a list of programs that could potentially be cut to finance the \$550,000 cost of the June election.
- Trustee Bryson directed staff to agendize for November the organization that made a presentation to OCDE with an unusual proposal to generate revenue.
- Trustee Addonizio requested Interim Superintendent Mahler to agendize for discussion in November revenue generating consulting firms to look at the district for potential revenue areas.
- Trustee Bryson requested staff allow an Oversight Blue Ribbon panel of 4 CEOs, at no charge, to review the budget and give advice.
- Trustee Palazzo requested that the Core Value Power Point slide be placed on the web site showing program cuts made last year.
- Trustees requested that staff investigate the cost of using School Services and FCMAT to review the budget.

Trustees had no questions and there was no discussion on this item.

**Division of State
Architect
Agenda Item 22**

President Addonizio recognized Interim Superintendent Bobbi Mahler to present this item. Interim Superintendent Mahler explained the County Committee required the district to hold an election in June 2010 where the public will vote for the manner in which trustees are elected. In order to meet the rules, regulations and qualifications necessary for that to take place, and prepare, in the event we go to a by trustee area for election, OCDE developed a timeline. This timeline will insure. and allow the County Committee to be assured, that the Board would pass a timeline and activities that meet the rules and regulations so the County Committee does not need to act on their own.

**Timeline for
Readjustment to
Trustee Areas
Agenda Item 22A**

Trustee Christensen asked if Trustees could rescind their decision made at this meeting after the June election result. Interim Superintendent Bobbi Mahler referred the question to Attorney Warren Kinsler. Mr. Kinsler stated that Trustees could rescind their decision.

It was moved by Trustee Bryson, seconded by Trustee Brick, and motion carried by a 6-1 vote to approve the proposed timeline for readjustment to trustee areas and authorize the Interim Superintendent to take all necessary steps to accomplish the timeline activities.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Palazzo, Winsten and
Student Advisor Saam Alikhani
NOES: Trustee Lopez-Maddox

The Board recessed to closed session at 10:25 p.m. to continue discussions of the remaining closed session items.

The Board reconvened to open session at 11:23 p.m. President Addonizio reported the following action taken during closed session:

**President's Report
of Action Taken in
Closed Session**

Agenda Item #23 (A-1) – Conference with Legal Counsel-Anticipated Litigation: The Board voted by a 7-0 vote to accept staff recommendation in the release agreement with Micon and WCS/CA.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten
NOES: None

Agenda Item #23 (A-2) – Conference with Legal Counsel-Anticipated Litigation: No action was taken on this item.

Agenda Item #23 AA – Conference with Legal Counsel-Pending Litigation: No action was taken on this item.

Agenda Item #23 (B-2) – Conference with Legal Counsel-Anticipated Litigation: The Board voted by a 7-0 vote to accept staff recommendation in the case of Micon v. Meridian, et al.

Agenda Item #23 C – Parent Appeal: The Board voted by a 7-0 vote to uphold staff recommendation.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
Palazzo, and Winsten
NOES: None

Agenda Item 23 (D-1): – Student Expulsion The Board voted by a 6-0-1 vote to expel the following student with staff recommendations: Case #2010-006.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
and Palazzo
NOES: None
ABSENT: Trustee Winsten

Agenda Item 23 (D-2): – Student Expulsion The Board voted by a 6-0-1 vote to suspend the expulsion and send the student to San Juan Hills High School: Case # 2010-007.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
and Palazzo
NOES: None
ABSENT: Trustee Winsten

Agenda Item 23 F – Public Employee Discipline/Dismissal/Release: The Board voted by a 6-0-1 vote to approve the terminations of the following certificated employee: Employee ID #012320.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,

and Palazzo
NOES: None
ABSENT: Trustee Winsten

Agenda Item #23 (G-1 & G-2) – Public Employee Appointment/Employment-Administrative Assignments:

The Board voted by a 6-0-1 vote to approve the appointment of Tametta Rappa as Activities Director at San Clemente High School.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
and Palazzo
NOES: None
ABSENT: Trustee Winsten

The Board voted by a 6-0-1 vote to approve the appointment of Darren McDuffie as Executive Director, Personnel Services.

AYES: Trustees Addonizio, Brick, Bryson, Christensen, Lopez-Maddox,
and Palazzo
NOES: None
ABSENT: Trustee Winsten

The meeting adjourned at 11:31 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
And Members,
Board of Trustees, Capistrano Unified School District

FROM: Julie Hatchel, Chief Communications Officer

SUBJECT: **APPROVAL: RESOLUTION NO. 0910-37 ACCEPTANCE OF SCHOOL
PARTICIPATION AGREEMENT FOR THE RIDESHARE 2 SCHOOL
AGREEMENT**

BACKGROUND INFORMATION

The Capistrano Unified School District has been accepted to participate in the Rideshare 2 School (R2S) Program which is designed to reduce traffic congestion, pedestrian hazard, and/or parking demand and raise awareness for healthy habits for students. R2S, in collaboration with Clean Transportation's Mobile Source Air Pollution Reduction Review Committee and TranVironmental Solutions, Inc., will sponsor 20 Orange County schools to participate in the R2S program.

Parents who register for the R2S program are provided with a list matching them with other interested parents/students who drive, walk or bike to school using a similar route. Parents make their own arrangements for carpooling, walk-pooling and bike-pooling. Participants receive a gift-card incentive to join the program.

CURRENT CONSIDERATIONS

This agenda item requests Board approval of Resolution No. 0910-37, Exhibit A, to accept the Agreement between the R2S sponsors and the Capistrano Unified School District, Exhibit B. The Following schools have submitted interest forms to participate in the program:

Elementary	Elementary	Elementary	Middle/K-8	High
Ambuehl	Las Flores	Reilly	Carl Hankey	CVHS
Benedict	Moulton	Tijeras Creek	Las Flores	DHHS
Bergeson	Oso Grande	Vista del Mar	Vista del Mar	SCHS
Concordia	Palisades			

FINANCIAL IMPLICATIONS

There is no adverse financial impact to the Capistrano Unified School District.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve Resolution No. 0910-37, Exhibit A, to accept the School Participation Agreement for the Rideshare 2 School Program.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO.0910-37

RESOLUTION FOR ACCEPTANCE OF CONTRACT AGREEMENT

BE IT RESOLVED that the Governing Board of the Capistrano Unified School District authorized entering into local agreement Resolution No. 0910-37 with the Rideshare 2 School Program for the purpose of providing assistance in establishing carpools, walk-pools, and bike-pools at local schools and that the person who is listed below is authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Julie Hatchel	Chief Communications Officer	_____

PASSED AND ADOPTED THIS 10th day of November 2009 by the Governing Board of Capistrano Unified School District of Orange County, California.

I, _____, Secretary to the Board of Trustees of Capistrano Unified School District of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Exhibit A



School Participation Agreement

The Rideshare 2 School (R2S) Program is designed to reduce traffic congestion, pedestrian hazard, and/or parking demand in and around Orange County and Riverside County Elementary and Secondary Schools through the promotion of carpooling to school. The program is critical to improving safety around schools and reducing pollution as a result of decreased auto emissions. Through awareness, education, options, and incentives, the program helps reduce the number of vehicles traveling to schools each day during morning drop-off and afternoon pickup.

How it Works –The school agrees to participate and distributes program information and forms to families; at least 50 or 25% of parents provide commute information to the Regional Rideshare Agency (“Riverside County Transportation Commission” or “RCTC”); parents receive a thank you gift card and a list of potential carpool partners; and parents contact each other to start a carpool. Parents also agree to complete a follow-up survey in 6 to 9 months for an updated ride match list and a second thank you gift card. (See the Guidelines for Schools, Communities and Parents for additional details.)

Benefits - The program helps parents save time and money; helps parents manage school and work schedules; improves safety at the school by reducing the number of cars at drop-off and pick-up areas; provides an alternative to driving children to and from school every day; and helps improve air quality. Each participating school will receive an implementation kit including posters, a sample newsletter article, a PowerPoint presentation, R2S brochures, a sample letter to parents, and parent registration forms. The Rideshare to School Program staff is also available to attend meetings, give presentations, assist with events and help with administrative tasks.

School’s Responsibility - The school agrees to designate a R2S Coordinator to assist with the distribution/collection of match list request forms and thank you gift cards and to act as a strong advocate. The school also agrees to designate a central location to display program information, incorporate articles about the program into school or PTO newsletter/communications, and invite R2S staff to school events for the purpose of highlighting the program.

General Liability Release:

We understand that participation in the R2S Program (“Program”) is purely voluntary and there is no obligation for participation in this program. We understand that the commute information provided will be processed by the Regional Rideshare Agency (“RCTC”) and that the Program signup sheets and resulting ride match lists will be collected and distributed by the Rideshare 2 School Contractor working through school representatives. Per California Penal Code section 637.6, information provided will only be used for ridesharing purposes. Home addresses are never disclosed.

We understand that the Program provides information only and that no drivers, vehicles or insurance is provided through the Program. Further, we understand that the Rideshare 2 School Contractor (TVS),

AQMD/MSRC and RCTC will not perform background checks on potential drivers. Student guardians are responsible for arranging and entering into any carpools from the Program.

In consideration for participating in the Program and receiving the carpool information, the undersigned, on behalf of the School/School District agrees to waive, release and fully discharge the Rideshare 2 School Contractor, AQMD/MSRC and RCTC and their employees, agents or representatives, from any and all claims, suits, losses, liabilities, damages, costs or expenses, including those resulting from any unauthorized release of confidential personal information or the actions of third parties or third party claims the undersigned School and any School representatives may incur, now or in the future, arising directly or indirectly from the undersigned School's and any School representatives' use of the carpool information provided by RCTC and the undersigned's participation in the program. The School/School District hereby agrees to defend, indemnify, and hold harmless the Rideshare 2 School Contractor, AQMD/MSRC and RCTC from any liability, loss, damages, claims, costs or expenses arising from the misuse or unauthorized release of confidential personal information, collected and/or provided to the School/School District under the Program.

I have read, understand and agree to the above, and I am authorized to sign on behalf of

(Name of school/school district)

Signature: _____ **Date:** _____

School Principal Name: _____

Tel. #: (_____) _____ Ext: _____ Fax #: (_____) _____

E-mail: _____

R2S Coordinator Name: _____

Tel. #: (_____) _____ Ext: _____ Fax #: (_____) _____

E-mail: _____



CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – SPECIAL MEETING
OCTOBER 24, 2009
EDUCATION CENTER – BOARD ROOM

President Addonizio called the Special Meeting of the Board to order at 10:00 a.m.

The Pledge of Allegiance was led by Trustee Winsten.

Present: Trustees Addonizio, Bryson, Christensen, and Winsten

Absent: Trustees Brick, Lopez-Maddox, and Palazzo

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org **Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Addonizio and carried by a 4-0-3 vote to adopt the Board agenda. **Adoption of the Board Agenda**

The Board recessed to closed session at 10:02 a.m. to: confer with Chief Labor Negotiator regarding CSEA/CUEA/CUMA negotiations; and confer with Legal Counsel regarding anticipated litigation (one case).

Trustee Lopez-Maddox arrived in closed session at 10:03 a.m.

The Board reconvened to open session at 12:42 p.m. President Addonizio reported the following action taken during closed session: **President's Report of Action Taken in Closed Session**

Agenda Item B – Conference with Legal Counsel-Anticipated Litigation: The Board voted by a 5-0-2 vote to retain counsel to represent CUSD in connection with the September 30, 2009 decision of the Orange County Committee on School District Organization.

AYES: Trustees Addonizio, Bryson, Christensen, Lopez-Maddox and Winsten
NOES: None
ABSENT: Trustees Brick and Palazzo

The meeting adjourned at 12:43 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees

FROM: Candy Miller, Special Education Consultant

SUBJECT: **APPROVAL: SPECIAL EDUCATION: NONPUBLIC SCHOOL
AND AGENCY CONTRACTS**

BACKGROUND INFORMATION

In accordance with Title 5, California Administrative Code, Sections 3060 through 3070, and California Education Code, Section 56365, Capistrano Unified will be providing contracted services for eligible special education pupils. When nonpublic school services are to be provided at District expense, Title 5, Section 3062 requires that the local education agency develop a contract with the service provider.

CURRENT CONSIDERATIONS

This agenda item recommends approval of student related educational services, tuition, and parent reimbursement for special education students.

FINANCIAL IMPLICATIONS

Funds for these services are designated from the general fund. At the present time, the district receives approximately \$500 per ADA from the state's share under AB602, which is substantially below the aggregate cost of these required services.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the following contracts:

SPECIAL EDUCATION

November 10, 2009

Page 2

Master Contracts:

1. RELATED SERVICES

Provider:	CARD	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	09/08/09 – 11/30/09	
Total Cost:	\$13,387.20	

2. RELATED SERVICES

Provider:	ACES	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	09/08/09 – 11/30/09	
Total Cost:	\$7,254.00	

3. RELATED SERVICES

Provider:	CARD	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling	IEP Services and Support
Period Covered:	09/15/09 – 10/12/09	
Total Cost:	\$2,060.00	

4. RELATED SERVICES

Provider:	AST	Justification:
Student:	1 Student	Mandated by
Services:	Educational counseling, clinic and Supervision	IEP Services and Support
Period Covered:	06/22/09 – 08/30/09	
Total Cost:	\$705.00	

5. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by
Service:	Respite Care Services	IFSP Services and Support
Period covered:	10/01/09 – 06/30/10	
Total Cost:	\$1,645.16	

6. RELATED SERVICES

Provider:	Abby Rozenberg	Justification:
Student:	1 Student	Mandated by
Services:	Speech Therapy	IEP Services and Support
Period Covered:	07/01/09 – 06/30/10	
Total Cost:	\$15,187.50	

SPECIAL EDUCATION

November 10, 2009

Page 3

7. TUITION:

Provider:	Speech and Language Development Center	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	Settlement Agreement
Services:	Occupational Therapy	
Services:	Adapted Physical Education	
Period Covered:	10/12/09 – 06/30/10	
Days/Rate:	156 @ \$135.50	
Hours/Rate:	33 @ \$81.50	
Hours/Rate:	33 @ \$81.50	
Total Cost:	\$26,517.00	

8. RELATED SERVICES:

Provider:	Speech and Language Development Center	Justification:
Student:	1 Student	Mandated by
Services:	1:1 Aide	IEP Services and Support
Period Covered:	10/12/09 – 06/30/10	
Days/Rate:	53 @ \$84.00	
Total Cost:	\$4,452.00	

9. TUITION:

Provider:	Red Rock Canyon School	Justification:
Student:	1 Student	Mandated by
Services:	Tuition	IEP Services and Support
Period Covered:	10/09/09 – 06/30/10	
Days/Rate:	183 @ \$125.00	
Total Cost:	\$22,875.00	

10. PARENT REIMBURSEMENT:

Provider:	Parents	Justification:
Student:	1 Student	Mandated by
Services:	RTC Visit	IEP Services and Support
Period Covered:	10/09/09 – 06/30/10	
Trips/Rate:	3 @ \$700.00	
Total Cost:	\$2,100.00	

11. RELATED SERVICES:

Provider:	Devereux League City TX	Justification:
Student:	1 Student	Mandated by
Services:	Airfare for Return from RTC	IEP Services and Support
Period Covered:	08/29/09	
Total Cost:	\$190.00	

SPECIAL EDUCATION

November 10, 2009

Page 4

12. TUITION:

Provider: Oralingua School
Student: 1 Student
Services: Tuition
Services: Speech Therapy
Period Covered: 09/02/09 – 12/18/09
Days/Rate: 73 @ \$126.30
Hours/Rate: 48 @ \$110.00
Total Cost: \$14,499.90

Justification:
Mandated by
Stay Put Order

13. TUITION:

Provider: Devereux School of Viera
Student: 1 Student
Services: Tuition
Period Covered: 10/23/09 – 06/30/10
Days/Rate: 149 @ \$82.00
Total Cost: \$12,218.00

Justification:
Mandated by
IEP Services and Support

14. PARENT REIMBURSEMENT:

Provider: Parents
Student: 1 Student
Services: RTC Visit
Period Covered: 10/23/09 – 06/30/10
Trips/Rate: 3 @ \$700.00
Total Cost: \$2,100.00

Justification:
Mandated by
IEP Services and Support

15. PARENT REIMBURSEMENT:

Provider: Parent or Student
Student: 1 Student
Service: Educational Expenses
Date of Agreement: 05/04/09
Total Cost: \$12,500.00

Justification
Mandated by Settlement
Agreement

16. PARENT REIMBURSEMENT:

Provider: Parent
Student: 1 Student
Service: Educational Expenses
Date of Agreement: 09/18/09
Total Cost: \$21,434.00

Justification
Mandated by Settlement
Agreement

17. PARENT REIMBURSEMENT:

Provider: Parents
Student: 1 Student
Service: Speech Therapy and Mileage
Date of Agreement: 08/18/09
Total Cost: \$1,930.63

Justification
Mandated by Settlement
Agreement

SPECIAL EDUCATION

November 10, 2009

Page 5

18. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	10/09/09	
Total Cost:	\$7,000.00	

19. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by Settlement
Service:	Educational Expenses	Agreement
Date of Agreement:	10/22/09	
Total Cost:	\$19,000.00	

20. PARENT REIMBURSEMENT:

Provider:	Parents	Justification
Student:	1 Student	Mandated by
Service:	Educational Expenses	IEP Services and Support
Date of Agreement:	05/28/09	
Total Cost:	\$2,400.00	

**TOTAL SPECIAL EDUCATION: NONPUBLIC SCHOOL AND AGENCY
CONTRACTS FOR THE NOVEMBER 10, 2009 BOARD \$189,455.39.**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **PETITION TO WAIVE CALIFORNIA EDUCATION CODE
§60851(a)/BOARD POLICY 6162.52—CALIFORNIA HIGH SCHOOL
EXIT EXAMINATION: CASE #s 0910-009 (ANHS) THROUGH 0910-016
(THS)**

BACKGROUND INFORMATION

California Education Code §60850(a) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for Special Education students to pass the California High School Exit Examination with modifications stated in the pupil's Individualized Education Program (IEP).

CURRENT CONSIDERATIONS

This agenda item requests approval by the Board to waive Education Code §60851(a)/Board Policy 6162.5 in accordance with §60851(c) approving 8 students as having met the requisite standards, with modifications, to pass either the California High School Exit Examination subtest in English/Language Arts or mathematics (Exhibits A and B provided under separate cover), case #s 0910-009 (ANHS) through 0910-016 (THS). Action on this matter will be discussed and taken in closed session so that individual student rights under the Family Educational Rights and Privacy Act (FERPA) 20 §1232g, U.S. Code, 34 CRF, Part 99, are protected.

FINANCIAL IMPLICATIONS

There are no financial implications to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees waive Education Code §60851(a)/Board Policy 6261.52 in accordance with Education Code §60851(c) validating that these 8 students have completed all requirements for passing either the California High School Exit Examination subtest in English/Language Arts or mathematics or both (Exhibits A and B provided to Trustees under separate cover), case #s 0910-009 (ANHS) through 0910-016 (THS). Action on this matter will be conducted in closed session under FERPA regulations.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **BOARD APPROVAL: INCREASE INCOME/EXPENDITURE BUDGET
FOR CALIFORNIA PARTNERSHIP ACADEMY (CPA) GRANT**

BACKGROUND INFORMATION

California Partnership Academies represent a high school reform movement that is focused on smaller learning communities with a career theme. The California Department of Education has been funding various Partnership Academies across the state for several years. Academies are approved based on their rigorous academics and career technical education both threaded with a career focus, a committed team of teachers, and active business and post-secondary partnerships.

Capistrano Unified School District currently receives two partnership grants from the state. One grant focuses on Health and Medical Occupations (HMO) at Dana Hills High School, and the other provides a career pathway in Automotive Repair (Automotive Academy) at San Clemente High School.

In the spring of 2009, Dana Hills High School submitted an additional grant application to expand its career preparation offerings in the form of a Culinary and Hospitality Academy. CUSD recently received notification that it was awarded the three-year grant. Grant funds will be used to engage students who are at-risk in a course sequence that leads to higher level learning specific to the culinary/hospitality industry and direct employment preparation and experience.

CURRENT CONSIDERATIONS

This agenda item recommends approval to increase the 2009/2010 income and expenditure budget for the California Partnership Academy grant at Dana Hills High School by \$42,000.

FINANCIAL IMPLICATIONS

The Business Division has reviewed the budget proposal and will include the income and expenditures in the appropriate accounts during the next major budget revision.


STAFF RECOMMENDATION

It is respectfully recommended that the Board approve to increase the 2009/2010 income and expenditure budget for the California Partnership grant.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education 

SUBJECT: **APPROVAL: SINGLE SCHOOL PLANS FOR STUDENT ACHIEVEMENT**

BACKGROUND INFORMATION

In October 2001, the California Legislature signed Senate Bill 374 into law, which addressed planning requirements for schools that participate in state and federal categorical programs funded through the Consolidated Application process. This legislation states that, "All California public school districts are responsible to ensure that a long-range planning process is in place to help students meet adopted standards." As part of this process, all schools within Capistrano Unified School District develop an annual Single Plan for Student Achievement (SPSA). Plans are written to cover a two-year period, but are updated annually.

The purpose of the Single Plan for Student Achievement is to create a cycle of continuous improvement of student performance, and to ensure that all students succeed in reaching academic standards set by the State Board of Education. Each plan is developed and initially approved through a process conducted by the school site advisory committee that includes stakeholder input. The process for its development is comprised of the following steps:

- An examination of current educational practice and its effectiveness on improving student learning;
- The collection of input from school advisory committees;
- The establishment or reaffirmation of school goals in literacy, math, and schoolwide climate;
- A development of an improvement plan that includes the allocation resources in support of those goals; and
- A plan for monitoring progress and evaluating the plan's effectiveness.

Each school's SPSA specifically addresses critical areas in student achievement and schoolwide climate, with particular emphasis on increasing the performance of students who have not yet reached academic proficiency. Based on an analysis of data, the plans contain specific and measurable goals which align to action plans designed to incrementally "close the gap." The outlined action plans are implemented throughout the school year, and serve as a framework for each school's efforts within their professional learning community. Each school's plan is reviewed

and approved by its School Site Council, which is composed of a balanced group representing parents, community members, and staff.

CURRENT CONSIDERATIONS

This agenda item requests Board approval of the 2009/10 Single Plan for Student Achievement for each CUSD school. Each school's Single Plan for Student Achievement is available for review in the Education Division.

FINANCIAL IMPLICATIONS

There are no direct financial implications to this agenda item.


STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the 2009/10 Single School Plans for elementary, middle, and high schools, which are available for Trustee review in the Education Division.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL OF CONSULTING AGREEMENTS, PURCHASE ORDERS,
AND COMMERCIAL WARRANTS**

BACKGROUND INFORMATION

Consulting agreements, purchase orders, and warrants have been processed in accordance with the rules and regulations of the Board of Education (Board Policies 3300, 3310, and 4126) and applicable legal requirements of the State of California.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval the attached lists of consulting agreements, Exhibit A, purchase orders, Exhibit B, and commercial warrants, Exhibit C. Exhibit D is a list of previously Board approved bids and contracts to assist in the review of the purchase order and warrant listings. The purchase orders total \$3,062,924.76 with funding coming from the following district funds. The warrants total \$7,939,883.90.

TOTAL PURCHASE ORDER BOARD LISTING BY FUND NOVEMBER 10, 2009

		<u>Total Amount</u>
Fund 01	General Fund	\$2,582,569.60
Fund 11	Adult Ed Fund	\$1,047.54
Fund 12	Child Development Fund	\$67,041.94
Fund 14	Deferred Maintenance Fund	\$43,552.86
Fund 23	Building Fund: GO Bond C	\$314,872.82
Fund 25	Capital Facilities Fund	\$53,000.00
Fund 69	Health & Welfare Fund	\$840.00
		\$3,062,924.76
CFD's	Mello-Roos	\$0.00

FINANCIAL IMPLICATIONS

The financial implications of the consulting agreements, purchase orders, and warrants included in this item have previously been authorized as part of the district's budget approval process.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Education approve the Consulting Agreements Listing attached as Exhibit A, the Purchase Order Listing attached as Exhibit B, and the Commercial Warrant Listing attached as Exhibit C.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910072	Victor Hemphill	\$15,000	9/1/2009	6/30/2010	Braille Transcription services for Nemeth Code for CUSD visually impaired students	Special Education
C0910073	School Services of California	\$25,000	5/1/2009	6/30/2010	Perform fiscal and management consulting services as required by the District	General
I0910074	Dr. Perry David Passaro	\$15,000	9/1/2009	6/30/2010	Psychoeducational assessment for CUSD students as designated by District to include diagnostic interview, psychological testing, written reports, includes one hour of travel time in assessment fee of \$2,500.00.	General
C0910071	PCR Services Corp.	\$24,900	9/16/2009	6/30/2010	Environmental consulting services for CNG fueling station located at CUSD Aliso Viejo Transportation Center.	Developer Fees
I0910075	Metamorphosis Enterprises	\$1,370	6/17/2010	6/18/2010	Dr. Sue's Traveling Insect & Arthropod Zoo at George White Elementary	Gift
I0910076	Atkinson, Andelson, Loya, Ruud & Romo	\$50,000	7/1/2009	6/30/2010	Legal representation in various Special Education matters, services include representation in due process hearings, filing of legal documents, preparing staff, hearing testimony & providing legal consultation.	Special Education

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
I0910063	Rachel's Challenge	\$2,500	10/19/2009	10/19/2009	Assembly, violence prevention at Don Juan Avila Middle School	PTA & ASB
I0910077	KOCE-TV Foundation/KOCE Classroom	\$26,695	9/1/2009	6/30/2010	Television broadcasting and consulting services including Discovery Streaming subscription for use in CUSD classrooms	TII EETT Formula
C0809017	David Taussig & Assoc.	\$107,000 *	4/22/2009	4/21/2010	Special tax consulting services for public financing	Mello Roos
I0910078	Action Learning Systems, Inc.	\$18,000	1/2/2010	6/30/2010	DII within the SBE-adopted instruction materials (4 days), accountability coaching (2 days) and Benchmark analysis using ALS protocol at Kinoshita elementary	General/TI ARRA
I0910079	NMG Geotechnical	\$7,500	12/1/2009	6/30/2010	Open order for on-call geotechnical services to be used District wide	Developer Fees
C0809179	Orange County Performing Arts Center	\$650	12/3/2009	12/3/2009	Assembly, Art of Puppetry: Nutcracker at Moulton Elementary	PTA

Contract documents are on file in the Purchasing Department.

*Amendment to increase original contract dollar amount to provide further service.

**Amendment to increase term of contract.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

CONSULTANT AGREEMENT LISTING 2009-10

CONTRACT NO.	NAME	AMOUNT	START DATE	END DATE	SERVICES	FUNDING SOURCE
C0809179	Orange County Performing Arts Center	\$1,275	10/19/2009	10/19/2009	Assembly, presented by The Imagination Machine, "Who, What, Where & Write On! At Benedict Elementary	PTA
C0809047	California Weekly Explorer, Inc.	\$1,010	2/25/2010	2/26/2010	Assemblies, "Walk through California" at Canyon Vista Elementary	PTA
I0910080	The Pacific Symphony	\$345	12/15/2009	12/15/2009	Teacher workshop: Class Act 2009-10 Composer: Peter Ilyich Tchaikovsky	Gift

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
291932	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/ANHS	100.00
291933	1	OCDE	Conf:Ins/Instrctn/ANHS	200.00
291934	1	THE COLLEGE BOARD-WRO	Conf:Ins/Instrctn/DHHS	400.00
291935	1	RAYVERN LIGHTING SUPPLY	InstMtls/Instrctn/CVHS	319.46
291936	1	PHOTO WAREHOUSE	InstMtls/Instrctn/DHHS	2,700.00
291937	1	PACIFIC AUDIOLOGICS	Serv&Op /HlthServ/Dstrctwd	69,250.00
291938	25	DOLINKA GROUP LLC	Serv&Op /Fac Acq /Dstrctwd	35,000.00
291939	1	STEWART AND ASSOC	Serv&Op /Op:Grnds/Dstrctwd	30,000.00
291940	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /SJHHS	2,103.23
291941	1	MOBILE COMMUNICATION REPAIR	Rntl:Oth/Sch Adm /SJHHS	404.50
291942	1	RHINOTEK COMPUTER PRODUCTS	InstMtls/Instrctn/LF Elem	137.88
291943	1	STAPLES ADVANTAGE	InstMtls/Instrctn/Chaparal	94.33
291944	1	DELL COMPUTER	InstMtls/Instrctn/VdelMarE	133.10
291945	1	OFFICE DEPOT	InstMtls/Instrctn/MFMS	5,000.00
291946	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/RH Dana	662.29
291947	1	SEHI COMPUTER	SplsNonI/HlthServ/Dstrctwd	157.34
291948	1	VALIANT IMC	InstMtls/Instrctn/MFMS	515.26
291949	1	CA OFFICE SYSTEMS INC	Rnt&Repr/Instrctn/Chaparal	202.50
291950	1	CCS PRESENTATION SYSTEMS INC	SplsNonI/SupvAdmn/RH Dana	1,731.04
291951	12	DISCOUNT OFFICE SERVICES	SplsNonI/SupvAdmn/Dstrctwd	500.00
291952	1	POSITIVE PROMOTIONS	InstMtls/Instrctn/CanViste	232.50
291953		VOID	VOID	0.00
291954	1	SEHI COMPUTER	SplsNonI/Sch Adm /CanViste	75.52
291955	1	SPARTAN TOOL DIVISION	SplsNonI/RR:Bldgs/Dstrctwd	3,000.00
291956	1	PRAXAIR	SplsNonI/RR:Bldgs/Dstrctwd	4,000.00
291957	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/Sch Adm /RH Dana	499.00
291958	1	ACT EDUCATION AND WORKFORCE	Serv&Op /PuplTest/Dstrctwd	331.13
291959	1	SCOTT FORESMAN	K-8 Stat/Instrctn/Dstrctwd	8,879.22
291960	1	SCOTT FORESMAN	K-8 Stat/Instrctn/Dstrctwd	19,942.94
291961	1	SCOTT FORESMAN	K-8 Stat/Instrctn/Dstrctwd	1,542.71
291962	1	MACMILLAN/MCGRAW-HILL	K-8 Stat/Instrctn/Dstrctwd	1,968.88
291963	1	PSYCHOLOGICAL ASSESSMENT RES	SplsNonI/PsychSer/Dstrctwd	242.94
291964	1	RIVERSIDE PUBLISHING CO	SplsNonI/PsychSer/Dstrctwd	2,380.34
291965	1	IBBS	K-8 Stat/Instrctn/Dstrctwd	4,360.55
291966	1	SAN DIEGO CTY SUPERINTENDENT	CnfrNonI/SupvAdmn/Dstrctwd	80.00
291967	1	DICK'S SPORTING GOODS	InstMtls/CurAthlt/SCHS	564.41
291968	11	ORANGE COUNTY DEPT OF EDUC	CnfrNonI/AE:FEEBS/Dstrctwd	480.00
291969	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Lgna Nig	8,250.00
291970		VOID	VOID	0.00
291971	1	ORANGE COUNTY DEPT OF EDUC	FieldTrp/Instrctn/Tijeras	806.00
291972	1	CAMP HIGH TRAILS OUTDOOR	FieldTrp/Instrctn/LadraElm	31,360.00
291973	1	PEARSON EDUCATION	K-8 Stat/Instrctn/Dstrctwd	1,684.10
291974	1	PEARSON EDUCATION	K-8 Stat/Instrctn/Dstrctwd	1,181.63
291975	1	CENTENNIAL HERITAGE MUSEUM	FieldTrp/Instrctn/Tijeras	555.00
291976	1	BUDGETEXT	Txt Dist/Instrctn/DHHS	458.38

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
291977	1	IBBS	K-8 Stat/Instrctn/Dstrctwd	2,288.71
291978	1	PEARSON EDUCATION	Txt Dist/Instrctn/DHHS	442.08
291979	1	HOLT MCDOUGAL	Txt Dist/Instrctn/DHHS	609.91
291980	1	DE LAGE LANDEN FINANCIAL SVCS	Rnt&Repr/Instrctn/VarSites	2,941.14
291981	1	DELL COMPUTER	NonCapEq/Instrctn/Concordi	1,785.01
291982	1	DELL COMPUTER	NonCapEq/SupvAdmn/Dstrctwd	1,117.59
291983	1	AMSTERDAM	InstMtls/Instrctn/Palisade	314.75
291984	1	DELL COMPUTER	NonCapEq/Enterprs/Dstrctwd	892.50
291985	1	DELL COMPUTER	InstMtls/RSPInstr/Hiddn Hl	71.76
291986	1	DISCOUNT OFFICE SERVICES	SplsNonI/PuplTran/Dstrctwd	205.96
291987	1	GOPHER ATHLETIC	InstMtls/Instrctn/OsoGrand	631.23
291988	1	VERNIER SOFTWARE	InstMtls/Instrctn/SJHHS	532.00
291989	1	ORANGE COUNTY REGISTER	SplsNonI/Pub Info/Dstrctwd	339.84
291990	1	NATIONAL NOTARY ASSOCIATION	Serv&Op /Bus Serv/Dstrctwd	52.00
291991	1	NATIONAL NOTARY ASSOCIATION	Serv&Op /Bus Serv/Dstrctwd	33.00
291992	1	LAW OFFICE OF MELANIE SEGAL	Legal /SupvAdmn/Dstrctwd	7,000.00
291993	1	O'CONNOR, BRENDAN & JACQUELINE	Serv&Op /SE0thIns/Dstrctwd	24,559.60
			NPS /NPS /Dstrctwd	30,699.50
			Serv&Op /PuplTran/Dstrctwd	6,139.90
291994	1	LOYER, LAW OFFICES OF KATHLEEN	Serv&Op /SE0thIns/Dstrctwd	3,000.00
			Legal /SupvAdmn/Dstrctwd	1,500.00
291995	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Las Palm	2,467.25
291996	1	HOLT MCDOUGAL	K-8 Stat/Instrctn/Dstrctwd	1,380.47
291997	1	HOLT MCDOUGAL	K-8 Stat/Instrctn/Dstrctwd	2,415.83
291998	1	HOLT MCDOUGAL	K-8 Stat/Instrctn/Dstrctwd	2,415.83
291999	1	HOLT MCDOUGAL	K-8 Stat/Instrctn/Dstrctwd	4,141.42
292000	1	SUTTON, DAVID AND DANIELLE	Serv&Op /PuplTran/Dstrctwd	2,000.00
292001	1	LAW OFFICE OF WARREN FINN TRST	Serv&Op /SE0thIns/Dstrctwd	2,500.00
292002	1	RONO COMPANY	InstMtls/Enterprs/Bathgate	35.67
292003	12	GOPHER ATHLETIC	InstMtls/Instrctn/Chaparal	911.89
292004	1	CERTIFIED CPR SERVICES	Serv&Op /SE0thIns/Dstrctwd	1,025.00
292005	1	GOODWILL IND OF O C	NPA /NPA /Dstrctwd	4,000.00
292006		VOID	VOID	0.00
292007	1	STEWART AND ASSOC	Serv&Op /Op:Grnds/Dstrctwd	3,552.00
292008	1	ZOO PET STORE	InstMtls/Instrctn/NHMS	500.00
292009	12	WAL MART S.C.	InstMtls/Instrctn/Dstrctwd	1,500.00
292010	12	RALPHS GROCERY CO	InstMtls/Instrctn/Dstrctwd	1,000.00
292011	1	SPARKLETT'S	InstMtls/Instrctn/DHHS	40.00
292012	12	BORDERS BOOKS & GIFTS	InstMtls/Instrctn/Dstrctwd	1,000.00
292013	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/OsoGrand	2,414.19
292014	12	THE PROMOTIONAL GROUP	SplsNonI/SupvAdmn/Dstrctwd	229.13
292015	1	DICK BLICK WEST	InstMtls/Instrctn/DHHS	1,100.00
292016	11	AMERICAN COUNCIL ON EDUCATION	SplsNonI/Sch Adm /Dstrctwd	20.00
292017	1	PEARSON	SplsNonI/HlthServ/Dstrctwd	3,293.39
292018	1	LANGUAGE NETWORK	CnsltNon/GuidCnsl/Dstrctwd	3,000.00
292019	1	AARDVARK CLAY	InstMtls/Instrctn/DHHS	2,100.00
292020	12	SCHOLASTIC INC	InstMtls/Instrctn/Dstrctwd	1,000.00
292021	1	WEEKLY READER/PUBL & SUB	InstMtls/RSPInstr/SCHS	137.40
292022	12	MCGRAW-HILL/SRA	InstMtls/Instrctn/Dstrctwd	267.81
292023	1	NORTH COAST MEDICAL	SplsNonI/SupvAdmn/Dstrctwd	317.86

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292024	1	PSYCH & ED PUBLICATIONS	SpplsNonI/HlthServ/Dstrctwd	420.00
292025	12	ALL AMERICAN INVESTMENT GRP	Debt Ser/Dbt Serv/Dstrctwd	34,954.93
			Debt-Int/Dbt Serv/Dstrctwd	8,738.73
292026	12	SEHI COMPUTER	SpplsNonI/Sch Adm /Dstrctwd	113.28
292027	1	ART MASTERS INC	CnsltIns/Instrctn/Viejo	6,222.00
292028	1	ART MASTERS INC	CnsltIns/Instrctn/Marblehd	7,592.00
292029	1	ART MASTERS INC	Serv&Op /Instrctn/Malcom	6,059.00
292030	12	SEHI COMPUTER	SpplsNonI/SupvAdmn/Dstrctwd	107.58
292031	1	FOLLETT EDUCATIONAL SERVICES	Txt Dist/Instrctn/SCHS	669.47
292032	1	CENTER FOR TEACHING & LEARNING	CnfrNonI/SupvAdmn/Dstrctwd	390.00
292033	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	281.50
292034	1	THERAPRO	InstMtls/Instrctn/OsoGrand	305.66
292035	1	THERAPY SHOPPE	InstMtls/Instrctn/OsoGrand	244.46
292036	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	393.13
292037	1	ATKINSON ANDELSON LOYA	Legal /Board /Dstrctwd	150,000.00
292038	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/MFMS	250.00
292039	1	WAL MART L.N.	InstMtls/Instrctn/MFMS	700.00
292040	1	ACE/SECURITY LAMINATES OC INC	Rntl:Oth/Enterprs/DHHS	536.35
292041	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/LRMS	2,991.32
292042	1	ABSOLUTE COMMUNICATION INC	Rntl:Oth/RR:Bldgs/Dstrctwd	5,965.00
292043	14	NATIONWIDE FIRE PROTECTION	Serv&Op /RR:Bldgs/Dstrctwd	1,200.00
292044	1	SIGNS AND CREATIONS UNLIMITED	Rntl:Oth/RR:Bldgs/ArroyoMS	2,161.95
292045	1	MUNICIPAL UNDERGROUND SERVICES	Rntl:Oth/RR:Bldgs/SCHS	1,815.00
292046	12	COMMERCIAL FENCE & IRON WORKS	NonCapEq/Sch Adm /Wood Cyn	925.00
292047	12	HARDY & HARPER INC	NonCapEq/Sch Adm /Wood Cyn	8,197.20
292048	12	MCMAHAN DESK INC	SpplsNonI/Sch Adm /Palisade	274.04
292049	12	MCMAHAN DESK INC	SpplsNonI/Sch Adm /Viejo	274.04
292050	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/SupvAdmn/Dstrctwd	320.00
292051	1	INTERNATIONAL BACCALAUREATE NA	Serv&Op /Instrctn/SCHS	9,600.00
292052	1	OCEAN INSTITUTE	Serv&Op /Sch Adm /San Juan	2,520.00
292053	1	RALPHS GROCERY CO	InstMtls/Instrctn/LRMS	400.00
292054	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/DHHS	440.00
292055	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/LRMS	400.00
292056	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/Dstrctwd	14,650.00
292057	1	LUCE FORWARD HAMILTON &	Legal /Sup:GenA/Dstrctwd	75,000.00
292058	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Las Palm	7,947.45
292059	1	AMERICAN WEIGH SCALES INC	InstMtls/Instrctn/Dstrctwd	456.18
292060	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/Dstrctwd	147.23
292061	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Tesoro	662.29
292062	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/LadraElm	1,986.86
292063	1	CAMCOR INC	NonCapEq/Instrctn/LadraElm	2,794.28
292064	1	B & H PHOTOGRAPHY	SpplsNonI/Sch Adm /Marblehd	59.81
292065	1	VALIANT IMC	InstMtls/Instrctn/Concordi	772.89
292066	1	LUCK'S MUSIC LIBRARY	InstMtls/Instrctn/LFMS	1,000.00
292067	1	SPEAK, JOHN V	InstMtls/Instrctn/LFMS	500.00
292068	1	HARDY & HARPER INC	Rntl:Oth/RR:Bldgs/Tesoro	1,200.00
292069	1	MCMAHAN DESK INC	SpplsNonI/Saf&Trng/Dstrctwd	311.03
292070	1	MCMAHAN DESK INC	NonCapEq/Sch Adm /SJHHS	5,436.33
292071	12	MCMAHAN DESK INC	SpplsNonI/Sch Adm /RH Dana	249.04
292072	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/ANHS	5,568.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292073	1	MONTGOMERY HARDWARE COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	16,870.17
292074	1	ALISO VIEJO COMMUNITY ASSN	Rntl:Oth/RR:Bldgs/Dstrctwd	6,790.20
292075	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/NHMS	1,402.80
292076	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/CVHS	489.38
292077	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/SCHS	4,409.25
292078		VOID	VOID	0.00
292079	1	DELL COMPUTER	Serv&Op /TIS /Dstrctwd	64,860.21
292080	1	CENTER FOR GRANTS & EVALUATION	Serv&Op /Instrctn/Dstrctwd	25,000.00
			Subagrmt/Instrctn/Dstrctwd	5,000.00
292081	1	JOSTENS	InstMtls/Instrctn/ANHS	2,641.30
292082	1	DICK'S SPORTING GOODS	InstMtls/CurAthlt/CVHS	508.30
292083	1	JONES SCHOOL SUPPLY CO INC	InstMtls/Instrctn/CVHS	47.71
292084	1	RETROPOLIS	InstMtls/Instrctn/Dstrctwd	856.41
292085	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/Dstrctwd	978.54
292086	1	MEET THE MASTERS	CnsltIns/Instrctn/Kinoshta	3,202.00
292087	1	SOUTHWEST STRINGS	InstMtls/Instrctn/Arroyo V	440.05
292088	1	FORESTRY SUPPLIERS INC	InstMtls/Instrctn/SCHS	199.27
292089	1	BOYLE, JEANETTE	InstMtls/Instrctn/MFMS	1,530.24
292090	1	FTS LIGHTING SERVICES	SpplsNonI/RR:Bldgs/Dstrctwd	520.52
292091	1	GREENFLOW INTERNATIONAL	NonCapEq/Instrctn/MFMS	1,042.91
292092	1	ACTION LEARNING SYSTEMS INC	Serv&Op /Instrctn/San Juan	42,000.00
292093	1	USA SHADE & FABRIC STRUCTURES	Rntl:Oth/RR:Bldgs/LRMS	2,991.32
292094	1	PHONAK INC	Serv&Op /HlthServ/Dstrctwd	54.36
292095	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	180.00
292096	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	119.00
292097		VOID	VOID	0.00
292098	1	STAPLES ADVANTAGE	SpplsNonI/HlthServ/Dstrctwd	250.00
292099	1	IMAGE 2000	InstMtls/Instrctn/Benedict	185.93
292100	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	103.00
292101	1	IMAGE 2000	SpplsNonI/Sch Adm /Bathgate	300.25
292102	1	EVERYTHING MEDICAL	St Rcpts/Undesig /Dstrctwd	2,596.95
292103		VOID	VOID	0.00
292104		VOID	VOID	0.00
292105	1	STAPLES BUSINESS ADVANTAGE	InstMtls/SDCInstr/SCHS	10.59
			InstMtls/RSPInstr/SCHS	121.58
292106	1	LARWOOD, SUSAN	SpplsNonI/Sch Adm /Don Juan	489.79
292107	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Malcom	15,750.00
292108	1	SEHI COMPUTER	InstMtls/Enterprs/NHMS	1,024.64
292109	1	BEE MAN	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
292110	1	SEA WORLD EDUCATION DEPT	FieldTrp/Instrctn/Ambuehl	14,750.00
292111	1	WELLS SUPPLY	SpplsNonI/Op:Grnds/Dstrctwd	3,000.00
292112	1	TRAFFIC CONTROL SERVICE	SpplsNonI/RR:Bldgs/Dstrctwd	4,000.00
292113	1	WESTERN EXTERMINATORS	SpplsNonI/RR:Bldgs/Dstrctwd	3,000.00
292114	1	COMMERCIAL LANDSCAPE SUP INC	SpplsNonI/Op:Grnds/Dstrctwd	3,000.00
292115		VOID	VOID	0.00
292116	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/ANHS	100.00
292117	1	ESCO EAR SERVICE CORP	Serv&Op /HlthServ/Dstrctwd	201.00
292118		VOID	VOID	0.00
292119	1	EDUCATIONAL RESOURCES	Serv&Op /Enterprs/LFMS	6,278.07
292120	1	INDUSTRIAL FORMULATORS INC	St Rcpts/Undesig /Dstrctwd	1,911.83

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292121	1	WAXIE	St Rcpts/Undesig /Dstrctwd	4,397.42
292122	1	RHINOTEK COMPUTER PRODUCTS	St Rcpts/Undesig /Dstrctwd	761.25
292123	1	SCHOLASTIC READING COUNTS	InstMtls/Instrctn/DHHS	572.91
292124	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	965.05
292125	1	EAGLE	St Rcpts/Undesig /Dstrctwd	2,843.27
292126	1	IPS	St Rcpts/Undesig /Dstrctwd	2,057.63
292127	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	3,170.06
292128	1	OFFICE DEPOT	St Rcpts/Undesig /Dstrctwd	276.01
292129		VOID	VOID	0.00
292130	1	PHONAK INC	Serv&Op /HlthServ/Dstrctwd	115.00
292131	1	SCHOLASTIC READING COUNTS	InstMtls/Instrctn/LadraElm	2,093.44
292132	1	SCHOLASTIC READING COUNTS	InstMtls/Instrctn/OsoGrand	242.35
292133	1	EDUCATIONAL RESOURCES	Serv&Op /Enterprs/LFMS	54.38
292134	1	LAMA	InstMtls/Instrctn/LRMS	500.00
292135	1	ORANGE COUNTY DEPT OF EDUCAT	InstMtls/Instrctn/San Juan	229.12
292136	1	HAAN CRAFTS	InstMtls/Instrctn/LRMS	1,000.00
292137	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Dstrctwd	122.23
292138	1	BIO RAD LABORATORIES	InstMtls/Instrctn/SJHHS	428.33
292139	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Palisade	768.00
292140	1	CENTENNIAL HERITAGE MUSEUM	Serv&Op /Enterprs/Castille	856.00
292141	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Palisade	920.00
292142	12	LAKESHORE	InstMtls/Instrctn/Dstrctwd	2,000.00
292143	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/MFMS	361.74
292144	1	MCMAHAN DESK INC	SpplsNonI/Enterprs/SCHS	1,719.34
292145	1	CRAIG'S CPR & FIRST AID	SpplsNonI/HlthServ/Dstrctwd	47.85
292146	1	LRP PUBLICATIONS	Dues&Mmb/SupvAdmn/Dstrctwd	217.00
292147	1	COUNTY OF ORANGE/HERITAGE HILL	FieldTrp/Instrctn/Bathgate	234.00
292148	1	TANAKA FARM & PUMPKIN PATCH	FieldTrp/Instrctn/San Juan	1,440.00
292149		VOID	VOID	0.00
292150	1	ARTESIA SAWDUST	SpplsNonI/Op:Grnds/Dstrctwd	6,000.00
292151	1	MODERN TREE	Rntl:Oth/Op:Grnds/Dstrctwd	20,000.00
292152	1	JOHN DEERE LANDSCAPES	SpplsNonI/Op:Grnds/Dstrctwd	8,000.00
292153	1	ELTEC REFRIGERATION SYSTEMS	SpplsNonI/RR:Bldgs/ANHS	3,476.82
292154	1	COMMUNICATIONS USA	SpplsNonI/Sch Adm /Kinoshita	299.63
292155	1	SEHI COMPUTER	SpplsNonI/Sch Adm /SJHHS	544.27
292156	1	DELL COMPUTER	NonCapEq/Instrctn/Tesoro	25,799.58
292157	12	DISCOUNT OFFICE SERVICES	SpplsNonI/SupvAdmn/Dstrctwd	500.00
292158	1	IKON FINANCIAL SERVICES	Rntl:Oth/DW Unrst/Dstrctwd	1,162.76
292159	1	DISCOUNT OFFICE SERVICES	SpplsNonI/FacPlann/Dstrctwd	2,000.00
292160	1	SCANTRON	SpplsNonI/Enterprs/NHMS	436.81
292161	1	STAPLES ADVANTAGE	InstMtls/RSPInstr/ANHS	164.16
292162	1	SEHI COMPUTER	NonCapEq/Sch Adm /DHHS	1,722.67
292163	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	611.39
292164	1	LAKESHORE	InstMtls/SDCInstr/LF Elem	270.79
292165		VOID	VOID	0.00
292166	1	WAXIE	St Rcpts/Undesig /Dstrctwd	11,125.13
292167	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Dstrctwd	312.37
292168	1	SCHOOL SPECIALTY	InstMtls/Instrctn/OsoGrand	873.30
292169	1	SCHOOL SPECIALTY	InstMtls/SDCInstr/Dstrctwd	65.02
292170	1	KENNEDY INDUSTRIES INC	InstMtls/CurAthlt/Tesoro	549.41

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292171	1	ORANGE COUNTY DEPT OF EDUCAT	InstMtls/Instrctn/Las Palm	1,650.00
292172	1	APPERSON EDUCATION PRODUCTS	InstMtls/Instrctn/CVHS	2,928.70
292173	1	LACOE CURRICULUM AND	SpplsNonI/SupvAdmn/Dstrctwd	86.56
292174	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Palisade	920.00
292175	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Palisade	920.00
292176	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/RH Dana	324.13
292177	1	GLENCOE/MCGRAW HILL	InstMtls/SDCInstr/ANHS	102.39
292178	1	LOS ANGELES COUNTY OFF OF ED	InstMtls/SEOthIns/Dstrctwd	366.25
292179	1	HANDWRITING W/O TEARS	InstMtls/Enterprs/Dstrctwd	601.74
292180	1	WILLIAM H SADLIER INC	InstMtls/Enterprs/Dstrctwd	3,150.10
292181	1	SOUTH COAST YMCA	Serv&Op /Sch Adm /Dstrctwd	261.50
292182	1	DISCOUNT OFFICE SERVICES	InstMtls/Instrctn/SCHS	660.85
292183	1	AARDVARK CLAY	InstMtls/Instrctn/CVHS	700.00
292184	1	BETTER BUSINESS RECORDS	SpplsNonI/HlthServ/Dstrctwd	200.00
292185		VOID	VOID	0.00
292186	12	HANDWRITING W/O TEARS	InstMtls/Instrctn/Dstrctwd	742.19
292187	1	REALLY GOOD STUFF	InstMtls/Instrctn/RH Dana	39.91
292188		VOID	VOID	0.00
292189	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Chaparal	2,649.15
292190	1	THE TREVOR ROMAIN COMPANY	SpplsNonI/Sch Adm /BAMS	69.76
292191	1	MODEL ME KIDS	InstMtls/SDCInstr/Dstrctwd	196.31
292192	1	CAMCOR INC	NonCapEq/Instrctn/Chaparal	2,794.28
292193	1	HORN IMPROVEMENT	InstMtls/Instrctn/SCHS	594.16
292194	1	ABILITATIONS	InstMtls/Instrctn/OsoGrand	583.74
292195	1	SCHOLASTIC READING COUNTS	InstMtls/Instrctn/OsoGrand	622.32
292196	1	PRO PHOTO CONNECTION INC	InstMtls/Instrctn/SCHS	699.10
292197	1	SAF-COM SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
292198	1	TIME FOR KIDS	InstMtls/Instrctn/Chaparal	2,426.58
292199	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Enterprs/NHMS	432.76
292200	1	NASCO WEST	InstMtls/Instrctn/Chaparal	279.40
292201	1	WOODWIND & BRASSWIND	NonCapEq/Sch Adm /Las Palm	1,522.88
292202		VOID	VOID	0.00
292203	1	ORANGE COUNTY SCH BOARDS ASSN	CnfrNonI/Board /Dstrctwd	47.50
292204	1	DEMCO INC	SpplsNonI/Sup:GenA/Dstrctwd	38.39
292205	1	PAC TYPEWRITER & COMM	SpplsNonI/PsychSer/Dstrctwd	540.43
292206	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SCHS	108.59
292207	1	STAPLES BUSINESS ADVANTAGE	InstMtls/Instrctn/SCHS	220.77
292208	1	STAPLES BUSINESS ADVANTAGE	SpplsNonI/SupvAdmn/Dstrctwd	60.88
292209	1	STAPLES ADVANTAGE	SpplsNonI/Sch Adm /FNMS	188.66
292210	1	IMAGE 2000	InstMtls/Instrctn/AVMS	500.00
			SpplsNonI/Sch Adm /AVMS	500.00
292211	1	SEHI COMPUTER	SpplsNonI/Enterprs/AVMS	970.77
292212	1	MODERN SIGNS PRESS INC	SpplsNonI/Spch Aud/Dstrctwd	176.27
292213	1	SEHI COMPUTER	SpplsNonI/Sch Adm /FNMS	490.38
292214	1	LAKESHORE LEARNING MATERIALS	SpplsNonI/SupvAdmn/Dstrctwd	101.44
292215	1	ORIENTAL MERCHANDISE CO	SpplsNonI/SupvAdmn/Dstrctwd	110.09
292216	1	RALPHS GROCERY CO	InstMtls/Instrctn/LFMS	500.00
292217	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/LFMS	1,500.00
292218	1	LIVE FREE APPAREL	InstMtls/CurAthlt/CVHS	815.63
292219	1	HEAR NOW ABRAMSON AUDIOLOGY	NPA /Spch Aud/Dstrctwd	5,000.00

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2009-10 =====

Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292220	1	DICK BLICK WEST	InstMtls/Instrctn/SCHS	780.00
292221	1	JO-ANN FABRIC & CRAFT	InstMtls/Instrctn/DJAMS	500.00
292222	1	KENNEDY INDUSTRIES INC	InstMtls/CurAthlt/CVHS	420.21
292223	1	VS ATHLETICS	InstMtls/CurAthlt/CVHS	1,912.00
292224	1	DISCOUNT SCHOOL SUPPLY	InstMtls/Pup Serv/Dstrctwd	95.66
292225	1	CLIFF KEEN ATHLETIC	InstMtls/CurAthlt/CVHS	504.58
292226	1	GOV CONNECTION INC	InstMtls/Instrctn/VdelMarE	123.04
292227	1	AARDVARK CLAY	InstMtls/Instrctn/SCHS	750.00
292228	1	OTHER WORLD COMPUTING	SplsNonI/Sch Adm /Viejo	156.36
292229	1	INDUSTRIAL ARTS SUPPLY CO	InstMtls/Instrctn/LFMS	691.60
292230	1	DELL COMPUTER	NonCapEq/Sch Adm /DJAMS	892.50
292231	1	UNIVERSITY OF OREGON/SWIS	InstMtls/Instrctn/FNMS	250.00
292232		VOID	VOID	0.00
292233	1	COOLE SCHOOL	InstMtls/Enterprs/SMS	653.82
			InstMtls/Instrctn/SMS	673.62
			InstMtls/Enterprs/Dstrctwd	653.82
292234	1	COOLE SCHOOL	InstMtls/Enterprs/SMS	75.78
			InstMtls/Instrctn/SMS	78.09
			InstMtls/Enterprs/Dstrctwd	75.78
292235	1	MAGNA VISUAL	InstMtls/SDCInstr/Dstrctwd	66.93
292236	25	URBAN CROSSROADS INC	Serv&Op /Fac Acq /Dstrctwd	15,000.00
292237		VOID	VOID	0.00
292238	1	HOUGHTON MIFFLIN CO	InstMtls/Instrctn/Chaparal	2,500.81
292239	1	EXCEPTIONAL EDUCATION SERVICES	CnsltNon/SupvAdmn/Dstrctwd	10,000.00
292240	1	NCS PEARSON INC	CnsltIns/Instrctn/Dstrctwd	25,000.00
			Subagrmnt/Instrctn/Dstrctwd	71,750.00
292241	1	ORANGE COUNTY HEALTH DEPT	Serv&Op /Saf&Trng/Dstrctwd	616.60
292242	1	ORANGE COUNTY HUMAN	Serv&Op /Instrctn/Dstrctwd	1,800.00
292243	1	HAAN CRAFTS	InstMtls/Instrctn/LFMS	300.00
292244	1	NAMES UNLIMITED	InstMtls/Instrctn/CVHS	297.31
292245		VOID	VOID	0.00
292246	1	SAX ARTS & CRAFTS	InstMtls/Instrctn/AVMS	985.42
292247	1	SAX ARTS & CRAFTS	InstMtls/Instrctn/AVMS	537.80
292248	1	NASCO WEST	InstMtls/Instrctn/AVMS	726.67
292249	1	NASCO WEST	InstMtls/Instrctn/SJHHS	1,123.25
292250		VOID	VOID	0.00
292251	1	DICK BLICK WEST	InstMtls/Instrctn/CVHS	731.06
292252	1	DEPT OF MOTOR VEHICLES	SplsNonI/Dist Veh/Dstrctwd	54.00
292253	1	SCHOLASTIC READING COUNTS	InstMtls/Instrctn/Viejo	3,190.50
292254	1	OFFICE DEPOT	SplsNonI/HlthServ/Dstrctwd	32.60
292255	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/MFMS	191.05
292256	1	SOLARWINDS.NET INC	Rntl:Oth/TIS /Dstrctwd	3,160.00
292257	1	ZOHO CORP	NonCapEq/SupvAdmn/Dstrctwd	777.56
292258	1	DATAKOM WEST	SplsNonI/TIS /Dstrctwd	672.06
292259	1	DAMEWARE DEVELOPMENT LLC	SplsNonI/SupvAdmn/Dstrctwd	1,173.36
292260	1	TEACHERS DISCOUNT	InstMtls/Instrctn/OsoGrand	728.45
292261	1	MICROCLIENTELE	Serv&Op /TIS /Dstrctwd	9,379.69
292262	1	CRS INC	Serv&Op /Prsnl:HR/Dstrctwd	12,678.08
292263	69	TRAVIS SOFTWARE	Serv&Op /Enterprs/Dstrctwd	840.00
292264	1	EDUCATIONAL RESOURCES	SplsNonI/PuplTran/Dstrctwd	84.04

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292265	1	DELL COMPUTER	InstMtls/Instrctn/Tesoro	110.93
292266	1	KIDSFIRST PUBLISHERS	InstMtls/Instrctn/CanViste	815.63
292267	1	DELL COMPUTER	InstMtls/Instrctn/LRMS	224.46
292268	1	HAWTHORNE EDUCATIONAL SERV	InstMtls/Instrctn/Kinoshta	380.00
292269	1	DELL COMPUTER	InstMtls/Instrctn/Las Palm	89.78
292270	1	DATA SYSTEMS LLC	SplsNonI/PrntPart/Dstrctwd	900.00
292271	1	THE COLLEGE BOARD	Conf:Ins/Instrctn/DHHS	200.00
292272	1	PALI MOUNTAIN INSTITUTE	FieldTrp/Instrctn/Tijeras	32,150.00
292273	1	CIBO	Dues&Mmb/Instrctn/CVHS	450.00
292274	1	DIOCESE OF ORANGE	Serv&Op /Instrctn/JSHS	1,190.00
292275	1	FISHER SCIENTIFIC	InstMtls/Instrctn/SJHHS	980.38
292276	1	BIO CORPORATION	InstMtls/Instrctn/SJHHS	442.55
292277	1	WAXIE	NonCapEq/Sch Adm /SJHHS	1,260.58
292278	1	MCMAHAN DESK INC	SplsNonI/Sch Adm /SJHHS	288.73
292279	1	BARRETT-ROBINSON INC	SplsNonI/Sch Adm /SJHHS	957.05
292280	1	CULVER-NEWLIN INC	SplsNonI/Sch Adm /SJHHS	98.04
292281	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	3,170.06
292282	1	GREAT MATS	NonCapEq/Sch Adm /SJHHS	4,064.85
292283	1	GLASS FACTORY INC	Rntl:Oth/RR:Bldgs/Dstrctwd	1,549.00
292284	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/SMS	570.00
292285	1	HARDY & HARPER INC	Rntl:Oth/RR:Bldgs/Dstrctwd	6,642.40
292286	1	ID ZONE SOUTH	SplsNonI/Saf&Trng/Dstrctwd	5,000.00
292287	1	NICK RAIL MUSIC	InstMtls/Instrctn/SMS	1,000.00
292288		VOID	VOID	0.00
292289	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /FNMS	4,433.74
292290	1	INLAND INSPECTIONS & CONSULTNT	Rntl:Oth/RR:Bldgs/DHHS	616.00
292291	1	SE-KURE CONTROLS-GARY HUSON	SplsNonI/Sch Adm /SJHHS	35.62
292292	1	CANON US INC	InstMtls/Instrctn/LRMS	340.00
292293	1	VALIANT IMC	InstMtls/Instrctn/SJHHS	515.26
292294	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/SMS	800.00
292295	1	TARGET SPECIALTY PROD	St Rcpts/Undesig /Dstrctwd	763.86
292296	1	WAXIE	St Rcpts/Undesig /Dstrctwd	3,220.09
292297	1	P & R PAPER SUPPLY COMPANY	St Rcpts/Undesig /Dstrctwd	1,138.07
292298	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	1,017.90
292299	1	PIONEER STATIONERS INC	St Rcpts/Undesig /Dstrctwd	2,255.04
292300	1	KATHCO PRODUCTS	St Rcpts/Undesig /Dstrctwd	495.25
292301	12	MCMAHAN DESK INC	SplsNonI/Sch Adm /Hankey	305.79
292302	1	COMMERCIAL FENCE & IRON WORKS	Rntl:Oth/RR:Bldgs/SCHS	1,750.00
292303	1	MONTGOMERY HARDWARE COMPANY	Rntl:Oth/RR:Bldgs/FNMS	3,160.00
292304	1	SOFT TOUCH	InstMtls/SEOthIns/Dstrctwd	142.31
292305	1	SCHOLASTIC INC	InstMtls/Libr&Med/Tesoro	214.39
292306		VOID	VOID	0.00
292307	1	PLANK ROAD PUBLISHING	InstMtls/Instrctn/Dstrctwd	148.61
292308	14	SUNDEK	Rntl:Oth/RR:Bldgs/SCHS	42,352.86
292309	1	SCHOOL SERVICES OF CALIFORNIA	Serv&Op /Instrctn/Dstrctwd	21,000.00
292310	1	PRENTKE ROMICH COMPANY	Rnt&Repr/SEOthIns/Dstrctwd	357.47
292311	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/ANHS	164.60
292312	1	BRIDGES TRANSITIONS CO.	SplsNonI/SupvAdmn/Dstrctwd	14,054.85
292313	1	MACGILL DISCOUNT NURSE SUPPLY	SplsNonI/Sch Adm /CVHS	86.07
292314	1	CAL POLY SAN LUIS OBISPO	InstMtls/Instrctn/DHHS	1,000.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292315	1	PALI MOUNTAIN INSTITUTE	FieldTrp/Instrctn/LF Elem	38,220.00
292316	1	MEDCO SCHOOL FIRST AID	InstMtls/CurAthlt/SJHHS	643.69
292317	1	SCHOOL NURSE	SpIsNonI/Sch Adm /Hiddn Hl	46.43
292318	1	MEDCO SCHOOL FIRST AID	InstMtls/CurAthlt/SJHHS	2,114.50
292319	1	FORMAL FASHIONS INC	InstMtls/Instrctn/AVMS	1,600.00
292320	1	KENS SPORTING GOODS	InstMtls/CurAthlt/CVHS	4,993.58
292321	1	PEARSON EDUCATION	SpIsNonI/Spch Aud/Dstrctwd	1,054.85
292322	12	DEPT OF SOCIAL SERVICES	Serv&Op /Sch Adm /Dstrctwd	400.00
292323	12	SORENSEN, MELISSA	ParntFee/Undesig /Dstrctwd	265.00
292324	1	RIS	St Rcpts/Undesig /Dstrctwd	66,923.01
292325	1	SEHI COMPUTER	St Rcpts/Undesig /Dstrctwd	2,194.25
292326	1	SPORT CHALET	InstMtls/CurAthlt/SJHHS	3,496.05
292327		VOID	VOID	0.00
292328	1	SPORT CHALET	InstMtls/CurAthlt/SJHHS	4,094.01
292329		VOID	VOID	0.00
292330	1	BIO CORPORATION	InstMtls/Instrctn/SJHHS	467.93
292331	1	EUROSPORT	InstMtls/CurAthlt/SJHHS	378.11
292332	1	DYNAVAX SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	145.06
292333	1	BEYOND PLAY	InstMtls/SDCInstr/Dstrctwd	325.59
292334	23	MERIDIAN PACIFIC CONSTRUCTION	Bldg Imp/Fac Acq /Dstrctwd	314,872.82
292335	1	OCEAN INSTITUTE	FieldTrp/Instrctn/RH Dana	5,750.00
292336	1	OCEAN INSTITUTE	FieldTrp/Instrctn/RH Dana	5,750.00
292337	1	THOMAS RILEY WILDERNES PARK	FieldTrp/Instrctn/Bathgate	240.00
292338	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	321.52
292339	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	286.50
292340	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	557.78
292341	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	303.89
292342		VOID	VOID	0.00
292343	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/Dstrctwd	53.42
292344		VOID	VOID	0.00
292345	1	DEMPSEY, MITCHELL	Serv&Op /Instrctn/ANHS	3,500.00
292346	1	DICK BLICK WEST	InstMtls/Instrctn/ANHS	775.50
292347	1	SUE SEXTON	InstMtls/SDCInstr/Dstrctwd	32.63
292348	1	CURRICULUM PROJECT, THE	InstMtls/SDCInstr/Dstrctwd	53.45
292349		VOID	VOID	0.00
292350	1	ONION HEAD & CO	InstMtls/SDCInstr/Dstrctwd	45.63
292351	1	BEYOND PLAY	SpIsNonI/HlthServ/Dstrctwd	65.46
292352		VOID	VOID	0.00
292353	1	REALLY GOOD STUFF	InstMtls/RSPInstr/BAMS	152.24
292354	1	SUPER DUPER INC.	SpIsNonI/Spch Aud/Dstrctwd	1,047.26
292355		VOID	VOID	0.00
292356	1	PRO-ED	SpIsNonI/Spch Aud/Dstrctwd	415.63
292357	1	MEET THE MASTERS	Serv&Op /Instrctn/Lobo	4,314.80
292358	1	MEET THE MASTERS	Serv&Op /Enterprs/Arroyo V	4,409.00
292359	1	MEET THE MASTERS	Serv&Op /Instrctn/GrgWhite	6,989.00
292360	1	MEET THE MASTERS	CnsltIns/Enterprs/Del Obis	116.00
292361	1	MEET THE MASTERS	CnsltIns/Instrctn/Tijeras	2,669.00
292362	1	MEET THE MASTERS	Serv&Op /Sch Adm /Wood Cyn	3,903.00
292363	1	MEET THE MASTERS	CnsltIns/Instrctn/OsoGrand	2,418.00
292364	1	ORANGE COUNTY DEPT OF EDUC	Serv&Op /Instrctn/Dstrctwd	10,000.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292365	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/San Juan	250.00
292366	1	JOSHUA AND CAROL CONDIE	Serv&Op /SEOfhIns/Dstrctwd	770.00
292367	1	OCANA, JORGE & CHRISTIAN	Serv&Op /SEOfhIns/Dstrctwd	6,000.00
292368	1	WATKINS, PAUL AND/OR ELEANOR	Residtl /NPS /Dstrctwd	2,100.00
292369	1	TROUTMAN, JUDITH	Residtl /NPS /Dstrctwd	2,100.00
292370	1	CINNAMON HILLS SCHOOL	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	1,866.00
292371	1	CATHEDRAL HOME FOR CHILDREN	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	3,881.00
292372	1	STRICKLAND, JEFF OR JENNA	Residtl /NPS /Dstrctwd	2,100.00
292373	1	DEVEREUX ARIZONA	Residtl /NPS /Dstrctwd	21,773.78
292374	1	ALPINE ACADEMY	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	3,801.00
292375	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	4,950.00
292376	1	AUTISM SPECTRUM THERAPIES	NPA /NPA /Dstrctwd	240.10
292377	1	MAXIM HEALTHCARE SERVICES	NPA /NPA HLTH/Dstrctwd	20,976.00
292378	1	AUTISM SPECTRUM THERAPIES	NPA /NPA /Dstrctwd	500.00
292379	1	AUTISM BEHAVIOR CONSULTANTS	Sub NPA /NPA /Dstrctwd	7,062.50
292380	1	AUTISM SPECTRUM THERAPIES	NPA /NPA /Dstrctwd	1,045.00
292381	1	AUTISM SPECTRUM CONSULTANTS	NPA /NPA /Dstrctwd	282.50
292382	1	PSYCHOLOGICAL ASSESSMENT RES	SpplsNonI/PsychSer/Dstrctwd	261.25
292383	1	PEARSON	SpplsNonI/PsychSer/Dstrctwd	1,787.78
292384	1	PEARSON	SpplsNonI/PsychSer/Dstrctwd	7,734.65
292385		VOID	VOID	0.00
292386	1	PHONAK INC	Serv&Op /HlthServ/Dstrctwd	174.00
292387	1	HOME SCIENCE TOOLS	InstMtls/SDCInstr/MFMS	239.40
292388	1	MELLY, SUSAN	CnsltNon/SupvAdmn/Dstrctwd	36,000.00
292389	1	PERFECT SEAL LABORATORIES	Serv&Op /HlthServ/Dstrctwd	64.38
292390	1	PHONAK INC	Serv&Op /HlthServ/Dstrctwd	116.49
292391		VOID	VOID	0.00
292392	1	ASCD	InstMtls/SupvAdmn/Dstrctwd	391.75
292393	1	PEARSON	InstMtls/SDCInstr/ANHS	150.47
292394	1	PEARSON	InstMtls/SDCInstr/Dstrctwd	2,249.73
292395		VOID	VOID	0.00
292396		VOID	VOID	0.00
292397	12	PATRICIA GUERRA FELDHAUS	ParntFee/Undesig /Dstrctwd	296.00
292398	1	ORANGE COUNTY HEALTH AGENCY	Serv&Op /Saf&Trng/Dstrctwd	32.40
292399	1	KRONQUIST-DURANTE, CAREN	InstMtls/Instrctn/DHHS	4,000.00
292400	1	PRO-ED	InstMtls/SDCInstr/Dstrctwd	162.46
292401	1	ORANGE COUNTY HEALTH AGENCY	Serv&Op /Saf&Trng/Dstrctwd	1,439.00
292402	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	107.55
292403		VOID	VOID	0.00
292404	1	LITTLE TIKES COMPANY, THE	SpplsNonI/Spch Aud/Dstrctwd	134.74
292405	1	PEARSON	SpplsNonI/Spch Aud/Dstrctwd	135.28
292406		VOID	VOID	0.00
292407	1	AARDVARK CLAY	InstMtls/Instrctn/FNMS	63.62
292408	1	NASCO WEST	InstMtls/Instrctn/FNMS	625.91
292409	12	SCHOLASTIC BOOK CLUBS	InstMtls/Instrctn/Dstrctwd	1,500.00
292410	12	HANDWRITING W/O TEARS	InstMtls/Instrctn/Chaparal	356.25
292411	1	CHERRY TREE TOYS INC	InstMtls/Instrctn/FNMS	718.63

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2009-10 =====

Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292412	11	BUDGETEXT	InstMtls/Instrctn/Dstrctwd	547.54
292413	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	63.18
292414	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	67.32
292415		VOID	VOID	0.00
292416	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Instrctn/Ambuehl	1,986.86
292417	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Hiddn Hl	865.52
292418	1	CCS PRESENTATION SYSTEMS INC	InstMtls/Instrctn/Ambuehl	2,596.56
292419	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/SMS	1,500.00
292420		VOID	VOID	0.00
292421	1	TUNED INTO LEARNING	InstMtls/SDCInstr/Dstrctwd	75.20
292422	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	239.56
292423	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	165.69
292424	1	NASCO WEST	InstMtls/Instrctn/FNMS	1,282.42
292425	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/LF Elem	268.17
292426	1	CONSTRUCTIVE PLAYTHINGS	InstMtls/SDCInstr/LF Elem	149.30
292427	1	LAKESHORE LEARNING MATERIALS	InstMtls/SDCInstr/LF Elem	126.36
292428	1	TRIPLE A LEARNING LTD	Conf:Ins/Instrctn/CVHS	577.50
292429	1	CITY OF MISSION VIEJO	Serv&Op /RR:Grnds/Dstrctwd	15,616.89
292430	1	SAMLARC	Serv&Op /RR:Grnds/Dstrctwd	10,000.00
292431	1	SCHOOL SPECIALTY	InstMtls/Instrctn/MFMS	496.35
292432	1	LAWNMOWERS ETC	Rntl:Oth/Fac Acq /Dstrctwd	20,000.00
292433	1	LESLIE'S POOL SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
292434	1	PSOC-WATERLINES TECHNOLOGIES	SpplsNonI/RR:Bldgs/Dstrctwd	20,000.00
292435	1	WESTERN PACIFIC PUMP SALES	SpplsNonI/Op:Grnds/Dstrctwd	7,000.00
292436	25	DEPT TOXIC SUBSTANCE CONTROL	Serv&Op /Fac Acq /CVHS	1,500.00
292437	25	DEPT TOXIC SUBSTANCE CONTROL	Serv&Op /Fac Acq /DHHS	1,500.00
292438	1	JOHNSTONE SUP OF ANAHEIM	SpplsNonI/Op:Grnds/Dstrctwd	50,000.00
292439	1	MOBILE COMMUNICATION REPAIR	SpplsNonI/Pup Serv/Dstrctwd	3,915.00
292440	1	MCMAHAN DESK INC	Serv&Op /Saf&Trng/Dstrctwd	90.00
292441	1	WAXIE	SpplsNonI/Custodil/Dstrctwd	4,844.81
292442	12	MCMAHAN DESK INC	SpplsNonI/Sch Adm /RH Dana	274.04
292443	1	LARMAC	Serv&Op /RR:Grnds/Dstrctwd	17,400.00
292444		VOID	VOID	0.00
292445	1	LAKESHORE	InstMtls/SDCInstr/Dstrctwd	54.27
292446	1	ABILITATIONS	InstMtls/SDCInstr/Dstrctwd	151.99
292447	1	JANELLE PUBLICATIONS INC	InstMtls/SDCInstr/Dstrctwd	144.88
292448	1	ABILITATIONS	InstMtls/SDCInstr/Dstrctwd	170.48
292449		VOID	VOID	0.00
292450	1	CENTRAL INSTITUTE FOR THE DEAF	InstMtls/SDCInstr/Dstrctwd	447.81
292451	1	PEARSON EDUCATION	InstMtls/SDCInstr/Dstrctwd	225.63
292452	1	GREAT IDEAS FOR TEACHING	InstMtls/SDCInstr/Dstrctwd	49.69
292453	1	CONSTRUCTIVE PLAYTHINGS	InstMtls/SDCInstr/Dstrctwd	216.74
292454	1	APPLE COMPUTER INC	InstMtls/SDCInstr/Dstrctwd	650.33
292455	1	TUNED INTO LEARNING	InstMtls/SDCInstr/Dstrctwd	145.39
292456	1	TUNED INTO LEARNING	InstMtls/SDCInstr/Dstrctwd	75.20
292457	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	109.67
292458	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	307.33
292459	1	LINGUI SYSTEMS INC	SpplsNonI/Spch Aud/Dstrctwd	7,801.67
292460	1	SUPER DUPER INC.	SpplsNonI/Spch Aud/Dstrctwd	583.99
292461	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	183.57

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
292462	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	175.58
292463	1	CROSS, MINDY	InstMtls/SDCInstr/Dstrctwd	220.74
292464	1	MURIELLA, SAM AND MARINETTE	Serv&Op /SE0thIns/Dstrctwd	102,500.00
292465	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	428.64
292466	1	UNISOURCE	SpplsNonI/Custodil/Dstrctwd	6,587.96
292467	1	SACRAMENTO COUNTY OFFICE OF ED	CnfrNonI/SupvAdmn/Dstrctwd	250.00
292468	1	MOUNTAIN HOME BIOLOGICAL	InstMtls/Instrctn/SCHS	821.84
292469	1	SANTA FE JEWELERS SUPPLY	InstMtls/Instrctn/CVHS	301.67
292470	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/SJHHS	201.49
292471	1	REGIONAL OCCUPATIONAL PROGRAM	Out Tuit/IntrAgnc/Dstrctwd	505,295.00
292472	1	MOUNTAIN WATER COMPANY	SpplsNonI/Sch Adm /Marblehd	65.00
292473		VOID	VOID	0.00
292474	1	SKYHAWKS SPORTS ACADEMY INC	Serv&Op /Instrctn/Tijeras	8,000.00
292475	1	THOUSAND PINES OUTDOOR SCHOOL	FieldTrp/Instrctn/Palisade	15,048.00
292476	1	TROPHIES TOMORROW	InstMtls/Instrctn/LFMS	43.00
292477	1	IMAGE 2000	InstMtls/Instrctn/LF Elem	916.75
292478	1	CDWG Inc	SpplsNonI/SupvAdmn/Dstrctwd	106.58
292479	1	CAMCOR INC	NonCapEq/Enterprs/LadraElm	9,500.54
292480	1	CAMCOR INC	NonCapEq/Enterprs/LadraElm	2,379.19
292481	1	TARGET SPECIALTY PROD	St Rcpts/Undesig /Dstrctwd	133.99
292482	1	PARTY ON RENTALS	Serv&Op /Enterprs/SMS	1,000.00
292483	1	GIANNELLI ELECTRIC, INC.	Rntl:Oth/Enterprs/NHMS	9,454.00
292484	1	HARN'S COMMUNICATIONS	InstMtls/SDCInstr/Dstrctwd	177.04
292485	1	LINGUI SYSTEMS INC	InstMtls/SDCInstr/Dstrctwd	57.85
292486	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	123.98
			SpplsNonI/Spch Aud/Dstrctwd	123.97
292487	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	471.27
292488	1	SUPER DUPER INC.	InstMtls/SDCInstr/Dstrctwd	57.64
292489		VOID	VOID	0.00
292490	1	PAMELA ROSEBOOM	Serv&Op /Sch Adm /Dstrctwd	500.00
292491	12	WELCH ALLYN PRODUCT SERVICE	SpplsNonI/Pup Serv/Dstrctwd	160.00
292492	1	CDWG Inc	SpplsNonI/Enterprs/NHMS	336.60
292493	1	SEHI COMPUTER	InstMtls/Instrctn/ANHS	574.18
292494	1	SEHI COMPUTER	InstMtls/Instrctn/Bathgate	618.65
292495	1	APPLE COMPUTER INC	InstMtls/Instrctn/RH Dana	111.58
292496	1	SEHI COMPUTER	InstMtls/Instrctn/RH Dana	2,474.58
292497	1	SEHI COMPUTER	InstMtls/Instrctn/LRMS	317.73
292498	1	OFFICE DEPOT	InstMtls/SDCInstr/DHHS	100.00
292499	1	MYBINDING.COM	InstMtls/SDCInstr/Dstrctwd	52.19
292500	1	ASSOC BUSINESS PRODUCTS	SpplsNonI/PuplTran/Dstrctwd	153.55
292501	1	DELL COMPUTER	InstMtls/Instrctn/CanViste	399.30
292502	1	STORY TIME FELTS	InstMtls/SDCInstr/Dstrctwd	188.74
292503		VOID	VOID	0.00
292504	1	GOV CONNECTION INC	SpplsNonI/RR:Bldgs/Dstrctwd	478.45
292505	1	CDWG Inc	NonCapEq/SupvAdmn/Dstrctwd	20,619.00
292506	1	IMAGE 2000	InstMtls/Instrctn/Wood Cyn	500.00
292507	1	ASSOC BUSINESS PRODUCTS	SpplsNonI/Sch Adm /FNMS	28.84
292508	1	DELL COMPUTER	SpplsNonI/Sch Adm /FNMS	127.22
292509	1	GREENFLOW INTERNATIONAL	NonCapEq/Sch Adm /DHHS	1,042.91
292510	1	SEHI COMPUTER	SpplsNonI/Sch Adm /SJHHS	149.27

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2009-10 =====

Board of Trustees Meeting.....NOVEMBER 10, 2009

PO No.	Fund	Vendor	Description	Amount
=====	=====	=====	=====	=====
292511	1	STAPLES BUSINESS ADVANTAGE	InstMtls/RSPInstr/SCHS	136.36
			539 Purchase Orders	\$3,062,924.76

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144073	AMERICAN LOGISTICS COMPANY LLC	PO-291676	250.00
144074	BANC OF AMERICA LEASING	PO-290627	431.00
144075	CA OFFICE SYSTEMS INC	PO-291091	0.41
144076	CINTAS CORP	PO-290675	58.79
144077	CITY OF SAN JUAN CAPISTRANO	PO-290461	6,374.05
144078	COMPLETE BUSINESS SYSTEMS	PO-291048	781.79
144079	CONSOLIDATED ELECT DISTR	PO-290438	1,243.77
144080	DELL MARKETING L P	PO-290508	33,718.85
		PO-290509	528.52
		PO-290511	6,188.00
		PO-291438	5,569.78
144081	ELTEC REFRIGERATION	PO-291754	283.70
144082	IMAGE 2000	PO-290345	176.02
		PO-290489	283.50
144083	INTEGRATED BUSINESS SOLUTIONS	PO-291786	1,124.91
		PO-291788	1,454.63
144084	MOBILE COMM REPAIR INC	PO-291940	2,103.23
		PO-291941	404.05
144085	MOULTON NIGUEL WATER	PO-290462	6,858.67
144086	ORANGE CTY HEALTH AGENCY	PO-291126	1,167.00
144087	PRUDENTIAL OVERALL SUP	PO-290435	76.89
		PO-290895	30.68
144088	SAN DIEGO GAS & ELECTRIC	PO-290562	107,691.28
144089	SANTA MARGARITA WATER	PO-290463	14,413.76
144090	SMART & FINAL	PO-290220	35.59
		PO-291606	460.90
		PO-291865	152.14
144091	SO CAL EDISON CO	PO-290563	5,911.66
144092	SO CAL GAS CO	PO-290564	1,754.35
144093	SPARKLETTS	PO-291077	4.01
		PO-291600	20.32
144094	XEROX CORPORATION	PO-290380	84.83
		PO-290393	16,425.91
		PO-291195	116.09
144095	INTEGRATED BUSINESS SOLUTIONS	PO-291787	58.19
144096	SPARKLETTS	PO-290866	10.20
		PO-290867	1.87
144097	APPLE COMPUTER INC	PO-291544	2,524.38
144098	CULVER-NEWLIN INC	PO-291627	5,911.55
144099	O'CONNELL LANDSCAPE MAINT	PO-291834	3,110.00
144100	ALL AMERICAN INVESTMENT GRP	PO-292025	43,693.66
144101	CORVEL CORPORATION	PO-290597	204,312.72
144102	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	70,956.03
144103	CORVEL CORPORATION	PO-290598	49,797.90
144104	VISION SERVICE PLAN	PO-290542	77,534.97

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144105	A Z BUS SALES INC	PO-290518	3,451.48
144106	AIR CYCLE CORPORATION	PO-291099	230.43
144107	ALISO VIEJO AUTO SERVICE	PO-290521	3,382.45
144108	APPERSON	PO-291878	1,070.31
144109	ARAMARK UNIFORM SERVICE	PO-290520	1,078.15
144110	BARRETT-ROBINSON INC	PO-290454	304.65
144111	BEE MAN	PO-290295	890.00
144112	BOYCE INDUSTRIES	PO-291131	2,568.48
144113	BUDGETEXT CORP	PO-291637	466.81
		PO-291640	51.71
144114	CAL-STATE AUTO PARTS INC	PO-290516	80.62
144115	CALIFORNIA WESTERN VISUALS	PO-291669	1,986.86
144116	CAPISTRANO GOLF CARS	PO-290656	521.34
144117	CARD INTEGRATORS	PO-291885	620.00
144118	CHAMPION CHEMICAL CO	PO-291594	5,117.71
144119	CLEAN ENERGY	PO-290514	2,829.75
144120	COMMERCIAL LANDSCAPE SUP. INC.	PO-290292	5,090.07
144121	DAWN SIGN PRESS	PO-291642	525.86
144122	DISCOUNT OFFICE SERVICES	PO-290110	103.26
		PO-291002	158.19
		PO-291234	26.06
		PO-291500	63.42
		PO-291568	498.09
144123	DUNN-EDWARDS CORP	PO-291588	3,273.96
144124	EVERYTHING MEDICAL	PO-291800	105.80
144125	FLEET SERVICE SPECIALISTS LLC	PO-290557	4,910.55
144126	FOLLETT LIBRARY RESOURCES	PO-291166	233.75
		PO-291189	228.80
144127	FREEWAY AUTO SUPPLY & MACHINE	PO-291119	18.99
144128	FRICTION MATERIALS CO.	PO-290534	111.94
144129	GANAHL LUMBER	PO-290289	1.50
		PO-290451	451.64
144130	GLENCOE A DIV OF	PO-290749	11,063.92
		PO-290753	2,474.18
		PO-290831	3,179.35
		PO-291636	5,070.65
144131	GOLDEN RULE BINDERY	PO-290728	2,772.49
		PO-290729	1,719.63
		PO-290730	11,057.99
144132	HIRSCH PIPE & SUPPLY	PO-290448	60.87
		PO-291462	933.09
144133	HITT MARKING DEVICE	PO-291680	97.79

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144134	HOLT MCDUGAL	PO-290317	1,651.30
		PO-290752	439.41
		PO-290776	11,012.68
		PO-290782	5,713.45
		PO-291641	768.32
		PO-291643	384.16
144135	IRON MOUNTAIN	PO-290602	226.40
144136	JOHN DEERE LANDSCAPES	PO-290276	1,443.67
144137	JOHNSTONE SUPPLY	PO-290453	1,388.85
144138	KELLY PAPER COMPANY	PO-290381	904.66
144139	LAKESHORE LEARNING MATLS	PO-291393	26.75
144140	LAWNMOWERS ETC	PO-290268	431.07
144141	LESLIES SWIMMING POOL SUPPLY	PO-290492	344.76
144142	LIBERTY FLAGS	PO-291592	1,417.50
		PO-291718	139.24
144143	LOS ANGELES FREIGHTLINER	PO-291115	213.39
144144	AMERICAN COUNCIL ON EDUCATION	PO-291858	890.00
144145	DISCOUNT OFFICE SERVICES	PO-291290	147.86
144146	DISCOUNT OFFICE SERVICES	PO-291003	453.79
144147	HEADSETS.COM	PO-291881	128.22
144148	ALFANO, JOSEPH/VERONICA	PV-000700	177.03
		PV-000718	45.89
144149	ALVARADO, CYNTHIA	PV-000701	330.22
		PV-000719	15.66
144150	BANH, JULIE/NAM	PV-000702	185.33
144151	BANNERMAN, CARY & KELLY	PV-000703	2,576.76
		PV-000720	277.55
144152	BERRY, SCOTT OR JAMIE	PV-000721	247.28
144153	BODO, JOHN & TERA	PV-000704	220.22
		PV-000722	261.80
144154	BROWN, DONNA AND/OR MICHAEL	PV-000705	944.61
		PV-000723	191.31
144155	CHANCE, PAULA	PV-000706	1,139.20
144156	CUHADAROGLU, MEHMET OR BELGIN	PV-000724	265.54
144157	FAZELI, FARIBORZ & SURUR	PV-000707	661.98
		PV-000725	30.63
144158	GAU, MARY C.	PV-000708	152.46
		PV-000726	65.34
144159	GIDEONS, CHRIS OR VALLI	PV-000709	362.83
		PV-000727	466.49
144160	HARRAMAN, RUSSEL & IVANA	PV-000710	119.20
		PV-000728	52.98
144161	HEADLEY, JASON &/OR CANDICE	PV-000711	241.39
144162	JIMENEZ, KAREN	PV-000713	141.29
		PV-000730	119.55

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144163	JONES, GREG OR SHERI	PV-000712	58.22
		PV-000729	79.01
144164	NG, FARIA	PV-000717	175.87
		PV-000734	75.37
144165	POWELL, PERRY OR SHARRON	PV-000731	151.14
144166	RAZA, AHMAD	PV-000732	315.61
144167	ROTH, JAY &/OR KERI	PV-000714	179.90
		PV-000733	52.39
144168	SETTANNI, JAY &/OR HELEN	PV-000715	370.26
144169	VARRIANO, RICHARD & JANE	PV-000716	398.12
144170	ZABOROWSKI, JEFF AND WENDY	PV-000735	234.30
144171	ATKINSON ANDELSON LOYA	PO-292037	50,437.54
144172	CAMPCO	PO-291475	11,804.11
144173	DOMINO EVENTS	PO-291871	685.00
144174	ESCO EAR SERVICE CORP	PO-291913	454.00
		PO-291914	300.00
		PO-291915	119.00
		PO-291916	454.00
		PO-291917	103.00
		PO-291918	119.00
144175	FRESNO PACIFIC UNIVERSITY	CL-090885	382.00
144176	SAN DIEGO COUNTY	PO-291898	20,000.00
144177	THE BREAKTHROUGH COACH	PO-291907	510.00
144178	ABRAKADOODLE ART	PV-000738	426.60
144179	ALISO AQUATICS	PV-000739	175.00
144180	ANDREWS, JULIE	PV-000745	973.00
144181	H2O SPOT	PV-000737	574.00
144182	HOURIGAN, CM	PV-000742	1,251.00
144183	JENSEN, JENNIFER	PV-000746	141.60
144184	MC COOK, VANIA ASSENOVA	PV-000741	58.50
144185	MOVIES BY KIDS O.C.	PV-000740	34.13
144186	THIFFAULT, RONDA LEE	PV-000743	3,064.60
144187	VIZCAYA, MARCELA	PV-000736	242.40
144188	WONG, FIONA L.	PV-000744	68.75
144189	BEST BEST & KRIEGER LLP	PO-290793	5,418.07
144190	CATHEDRAL HOME FOR CHILDREN	PO-290061	2,888.00
		PO-290064	2,888.00
		PO-290068	2,888.00
		PO-291559	2,888.00
144191	CSBA'S PRACTI-CAL	PO-291072	981.56
144192	LAW OFFICES OF CAROLINE A ZUK	PO-290792	15,533.18
144193	MILLER BROWN & DANNIS	PO-290791	14,557.63
144194	SPEECH LANGUAGE, THE	PO-291814	400.00
144195	STEIN, CHRISTINE E	PO-291457	336.00
144196	THE OFFICES OF ABBY ROZENBERG	PO-291815	375.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144197	WESTSHIELD ADOLESCENT SERVICES	PO-291540	70.84
144198	STEIN, CHRISTINE E	PO-291457	2,064.00
144199	FOLLETT SOFTWARE CO	PO-290309	35,695.75
144200	CENTENNIAL HERITAGE MUSEUM	PO-291975	555.00
144201	OCEAN INSTITUTE	PO-291969	1,200.00
144202	SCRIPPS NATIONAL SPELLING BEE	PO-291906	106.50
144203	CAPISTRANO CONNECTIONS ACADEMY	PO-290383	444,729.00
144204	HARDY & HARPER INC	PO-291194	2,587.40
144205	JOURNEY CHARTER SCHOOL	PO-290382	85,256.00
144206	OPPORTUNITY FOR LEARNING	PO-290311	46,594.00
144207	CAPISTRANO CONNECTIONS ACADEMY	PV-000747	493.75
144208	OPPORTUNITY FOR LEARNING	PV-000748	79.23
144209	BENS ASHPALT INC.	PO-291630	13,020.00
144210	TANDUS SPECIALIZED MARKETS	PO-091902	127.56
144211	NELSON, LARRY	PO-290242	5,760.00
144212	WLC ARCHITECTS INC	PO-283275	5,770.49
144213	AGUILERA, DANA	PV-000768	79.00
144214	AUSTIN, SUSAN	PV-000764	26.09
144215	BAILEY, REBECCA	PV-000769	71.75
144216	BISCONTI, JACKIE	PV-000761	20.00
144217	BLINN, JIM	PV-000758	20.00
144218	BOYLE, JEANETTE	PV-000750	1,530.24
144219	BUYS, DEBBIE	PV-000753	19.55
144220	CLARKE, STEPHANIE	PV-000755	4.33
144221	CLOTHIER, CINDY	PV-000757	38.72
144222	COCHRUN, SHANI	PV-000752	39.99
144223	CROWLEY, HEIDI	PV-000774	27.13
144224	DIXON, AURORA	PV-000759	20.00
144225	EYRAUD, LORILYNN	PV-000760	20.00
144226	GODINEZ, VERONICA	PV-000775	20.00
144227	HARRELSON, DIANE	PV-000763	72.81
144228	JOHNSON, DEBBIE	PV-000776	67.11
144229	LARWOOD, SUSAN	PV-000754	489.79
144230	MOE, KENNETH L	PV-000771	70.90
144231	NUNEZ, AIDA	PV-000762	76.61
144232	POWELL, PAM	PV-000765	83.73
144233	REECE, TIM	PV-000770	60.55
144234	SCHOLL, BARBARA	PV-000772	56.40
144235	STRICKLAND, GERRY	PV-000773	43.89
144236	ARGENT, HEIDI	PV-000767	19.09
144237	MARTINEZ, LUPE	PV-000756	25.00
144238	QUINN, OLIVIA CASARRUBIAS-	PV-000751	26.00
144240	BRISTOW, JEFFREY	PV-000749	48.84
144241	KEARNEY, TANYA	PV-000766	27.99
144242	ACE EDUCATIONAL SUPPLIES	CL-090631	3,118.27

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144243	AT&T-CALNET2	PO-290457	28.70
144244	COX COMMUNICATIONS	PO-290458	740.60
144245	DESIGNING MOBILITY ATG	PO-092177	3,716.89
144246	MACMILLAN/MCGRAW-HILL	PO-290795	6,589.93
144247	MCGRAW-HILL COMPANIES	PO-290794	10,064.93
		PO-291243	209.06
		PO-291441	220.72
		PO-291605	2,157.14
144248	MHS RESEARCH DEPARTMENT	PO-291064	1,460.84
144249	MISSION VIEJO GLASS	PO-290264	375.00
144250	MPS	PO-290754	5,907.52
144251	MR CLEAN MAINTENACE SYSTEMS	PO-291582	7,703.02
		PO-291583	5,571.51
144252	NATIONAL NOTARY ASSOCIATION	PO-291990	52.00
		PO-291991	33.00
144253	OFFICE DEPOT	PO-290182	818.50
		PO-290336	136.22
144254	ONE STOP BINDERY	PO-290398	55.00
144255	ORANGE COUNTY REGISTER	PO-291989	339.84
144256	ORANGE CTY DEPT EDUC	PO-291923	10.88
144257	PARKHOUSE TIRE INC.	PO-291105	3,055.02
144258	PCI ECUCATIONAL PUB	PO-291537	253.39
144259	PEARSON EDUCATION	PO-290755	4,256.22
		PO-290766	1,584.08
		PO-290767	703.72
		PO-290780	7,939.22
		PO-290781	15,028.68
144260	PEPPER-LOS ANGELES, J W	PO-290914	586.13
		PO-291844	339.82
144261	POSITIVE PROMOTIONS	PO-290140	70.25
144262	PRAXAIR	PO-290613	161.55
		PO-291624	28.75
		PO-291956	317.16
144263	PRECISION TUNE AUTO CARE	PO-291107	1,304.57
144264	PRINCETON HEALTH PRESS	PO-291321	1,377.50
		PO-291326	2,042.50
		PO-291336	1,187.50
		PO-291345	1,852.50
		PO-291350	1,377.50
		PO-291352	997.50
144265	PRO-ED	PO-290313	385.00
144266	PSOC-WATERLINES TECHNOLOGIES	PO-290658	7,881.49
144267	QUICK SORT INC	PO-290369	245.92
144268	OFFICE DEPOT	PO-290346	36.96
144269	OFFICE DEPOT	PO-290229	1,264.14

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144270	THE PROMOTIONAL GROUP	PO-292014	230.92
144271	ACETEC SECURITY SYSTEMS	PO-290567	500.00
144272	CA OFFICE SYSTEMS INC	PO-291091	213.76
		PO-291949	202.50
144273	CINTAS	PO-291625	40.00
144274	CINTAS CORP	PO-290675	68.80
144275	DELL MARKETING L P	PO-291509	147.89
		PO-291712	147.89
144276	ELTEC REFRIGERATION	PO-291686	2,548.00
144277	MCMAHAN DESK INC	PO-290911	324.29
144278	MOULTON NIGUEL WATER	PO-290462	17,883.71
144279	SAN DIEGO GAS & ELECTRIC	PO-290562	32,682.72
144280	SANTA MARGARITA WATER	PO-290463	2,544.53
144281	SO CAL EDISON CO	PO-290563	18,781.65
144282	SO CAL GAS CO	PO-290564	1,666.50
144283	SO COAST WATER DIST	PO-290565	6,636.79
144284	TROXELL COMM INC	PO-291205	849.78
144285	SPARKLETTS	PO-290223	79.45
144286	GAYLE RETTIG	PV-000793	1,664.32
144287	DE LAGE LANDEN FINANCIAL SVCS	PO-291980	2,941.14
144288	BULNES, EVELYN	PV-000794	34.75
144289	BUTLER, SUSAN	PV-000795	105.60
144290	CASAZZA, ANN MARIE	PV-000796	43.45
144291	ELLISON, BRETT	PV-000798	22.00
144292	GODFREY, M. NICOLE	PV-000800	278.30
144293	HIGHTOWER, SHERLIN	PV-000801	193.05
144294	HITCHMAN, JEANNE	PV-000802	137.50
144295	JONES, JOSEPH	PV-000803	67.65
144296	KENNEY, VALERIE	PV-000804	39.60
144297	KIMINAS, ANTHONY	PV-000806	217.80
144298	KROGMAN, DEBRAH	PV-000808	85.25
144299	MACBETH, KRYSTI	PV-000810	5.50
144300	MATIENZO, NINA RIE	PV-000811	12.10
144301	MCKINNEY, MATTHEW R.	PV-000809	173.80
144302	NESTOR, GREGORY	PV-000812	51.70
144303	NEVE, SUE	PV-000813	112.75
144304	PATERSON, ELIZABETH	PV-000814	135.30
144305	PRIMICIAS, MELISSA	PV-000815	111.10
144306	PULIDO, DEBBIE	PV-000816	48.40
144307	RICHARDS, GAIL	PV-000817	92.40
144308	ROGERS, MALISSA	PV-000818	4.40
144309	STOFFEL, DAVID E	PV-000820	85.80
144310	TARKINGTON, CONNIE	PV-000822	33.55
144311	WHITE, BRANDI	PV-000823	51.70
144312	EDEN, CRIS	PV-000797	41.25

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144313	GLESENER, PATRICIA	PV-000799	19.80
144314	PEREZ, VIRGINIA	PV-000825	150.70
144315	BROCKMAN, CARY	PV-000826	100.10
144316	ROSS, KIRSTEN	PV-000819	108.56
144317	EDUC & COMM SUPPORTS	PO-291925	250.00
144318	REFRIGERATION SUPPLIES	PO-290640	238.15
144319	RENAISSANCE LEARNING INC.	PO-091754	125.26
144320	RENEGADE TEMPORARY SITE SVCS	PO-291248	137.00
144321	RHINOTEK COMPUTER PRODUCTS	PO-291942	137.25
144322	RINCON TRUCK PARTS	PO-290533	988.03
144323	RONO COMPANY	PO-292002	35.67
144324	SEHI COMPUTER	PO-291696	885.08
144325	SMARDAN SUPPLY COMPANY	PO-290262	5,518.04
144326	SO COAST AIR QULTY MGMT	PO-290554	586.42
		PO-291760	109.00
144327	SO COAST DISTRIBUTING CO	PO-290367	565.66
144328	SOUTHERN CA BOILER INC	PO-290591	1,044.33
144329	SOUTHERN COUNTIES OIL CO	PO-290529	15,371.55
144330	SPICERS PAPER CO	PO-290399	196.05
144331	SPORT CHALET	PO-290079	16,649.10
144332	STAPLES ADVANTAGE	PO-291701	56.17
144333	STERICYCLE INC	PO-291097	101.00
		PO-291098	137.91
144334	SUMNER PHOTOGRAPHY	PO-291882	88.73
144335	SUPPLY LINE BUILDING MATERIALS	PO-290636	115.44
144336	THERAPRO	PO-291748	165.69
144337	UNIQUE SWEEPING	PO-291130	252.00
144338	UNISOURCE CORP	PO-290499	5,857.28
		PO-290500	13,617.68
144339	UNITED TRANSMISSION EXCHANGE	PO-290528	378.00
144340	VERNON LIBRARY SUPPLIES INC	PO-291715	336.03
144341	VISTA PAINT CORP	PO-290505	75.60
144342	WARDS NATURAL SCIENCE	PO-291394	684.78
144343	WAXIE	PO-290501	182.70
		PO-290502	526.68
144344	WEEKLY READER	PO-292021	137.40
144345	WHITE CAP INDUSTRIES INC	PO-290494	33.72
144346	WAXIE	PO-291832	334.29
144347	CENTER FOR AUTISM &	PO-290834	1,183.26
		PO-290836	1,531.60
		PO-290837	643.50
144348	ESCO EAR SERVICE CORP	PO-291085	119.00
144349	LAW OFFICE OF MELANIE SEGAL	PO-291992	7,000.00
144350	LAW OFFICE OF WARREN FINN TRST	PO-292001	2,500.00
144351	LOYER, LAW OFFICES OF KATHLEEN	PO-291994	4,500.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144352	O'BANNON, BRUCE & REBECCA	PO-091559	375.00
144353	O'CONNOR, BRENDAN & JACQUELINE	PO-291993	61,399.00
144354	WESTSHIELD ADOLESCENT SERVICES	PO-291540	5,953.85
144355	BEAUCHAINE, KIMBERLY	PV-000827	245.12
144356	CARNEY EDUCATIONAL SERVICES	CL-091427	1,665.00
144357	CENTER FOR TEACHING & LEARNING	PO-292032	390.00
144358	CERTIFIED CPR SERVICES	PO-292004	1,025.00
144359	CREATIVE GYMNASTICS	PO-291474	2,200.00
144360	CUHADAROGLU, MEHMET OR BELGIN	PV-000831	1,070.61
144361	FLYNN, WANDA	PV-000828	20.00
144362	NvLS PROFESSIONAL SERVICES LLC	PO-291711	10,000.00
144363	RICHARDS, GAIL	PO-291668	12,180.00
144364	SAN DIEGO CO SUPT OF SCHOOLS	PV-000821	375.00
		PV-000824	325.00
144365	T DAVIS & ASSOCIATES INC	PO-290854	2,916.66
144366	VAVRINEK TRINE DAY & CO LLP	PO-091374	15,579.20
144367	APAMA INC	PV-000829	237.00
144368	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	61,715.52
144369	LUCE FORWARD HAMILTON &	PO-292057	45,363.92
144370	COX COMMUNICATIONS	PO-290458	13,990.08
144371	MIND RESEARCH INSTITUTE	PO-290315	3,500.00
144372	OVER NIGHT NUMBERING	PO-290416	173.50
144373	PROGRESS PUBL	PO-290673	764.40
144374	PSOC-WATERLINES TECHNOLOGIES	PO-290658	2,671.01
144375	QUALITY TOWING	PO-291132	77.00
144376	RALPHS GROCERY CO	PO-290224	35.92
		PO-290549	129.42
		PO-290883	56.64
		PO-291532	24.15
144377	SIGNS AND LUCITE PRODUCTS	CL-091148	1,392.30
144378	SMOG EXPRESS	PO-290553	165.35
144379	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290111	143.61
		PO-290112	108.95
		PO-290113	2,222.12
		PO-290114	14.36
		PO-290116	386.14
144380	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290116	669.44-
		PO-290253	2,695.56

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144381	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290253	389.02
		PO-290338	314.04
		PO-290339	136.80
		PO-290341	111.05
		PO-290342	63.51
		PO-290347	1,086.89
		PO-290348	2.01
		PO-290406	104.39-
		PO-290410	186.47
144382	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290410	1,347.15
		PO-290704	502.16
		PO-290705	293.81
144383	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290705	8.29
		PO-290707	2,775.12
		PO-290711	28.42
		PO-290713	29.06
		PO-290714	120.36
		PO-290715	4.18
144384	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290715	103.99
		PO-290718	1,459.30
		PO-290720	380.44
		PO-290722	2.01
144385	SOUTHWEST SCHOOL SUPPLY	-	
		PO-290722	67.37
		PO-290724	85.54
		PO-291045	3.21
		PO-291238	105.81
		PO-291240	125.11
		PO-291287	1,439.07
		PO-291450	179.25
		PO-291478	76.10
		PO-291484	360.81
		PO-291489	185.10
		PO-291501	167.39
		PO-291505	77.35
144386	SOUTHWEST SCHOOL SUPPLY	PO-291505	98.55
		PO-291619	283.01
		PO-291672	765.60
		PO-291693	42.60
		PO-291775	277.57
		PO-291776	991.49

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144387	SPICERS PAPER CO	PO-290399	6,940.46
144388	TIFCO INDUSTRIES	PO-290525	1,611.08
144389	TRUCPAR CO	PO-290527	74.09
144390	VERIZON WIRELESS	PO-291146	379.27
144391	WESTERN GRAPHIX	PO-290504	1,302.56
144392	YOSEMITE WATER	PO-290560	96.25
144393	RALPHS GROCERY CO	PO-290219	154.44
		PO-290872	33.18
		PO-290873	279.26
		PO-290874	372.20
		PO-290875	196.61
		PO-290876	680.04
		PO-290877	353.57
		PO-290878	278.53
		PO-290879	135.21
		PO-290881	425.97
		PO-292010	64.92
144394	ARROWHEAD WATER	PO-291531	25.24
144395	CINTAS	PO-291397	61.00
144396	CONSOLIDATED ELECT DISTR	PO-290438	1,686.00
144397	COUNTY OF ORANGE-WASTE MNGT	PO-290459	2,479.40
144398	DANBRU WIRE & CABLE INC	PO-290447	3,641.85
144399	IMAGE 2000	PO-290489	306.86
		PO-291691	152.20
		PO-291819	186.83
144400	ORANGE COUNTY PROBATION DEPT	PO-290284	3,350.00
144401	PRUDENTIAL OVERALL SUP	PO-290435	22.02
		PO-290895	56.11
144402	SAN DIEGO GAS & ELECTRIC	PO-290562	91,585.86
144403	SANTA MARGARITA WATER	PO-290463	1,010.67
144404	SMART & FINAL	PO-290550	27.34
		PO-291529	122.47
		PO-291530	39.45
144405	SO CAL EDISON CO	PO-290563	87,405.06
144406	SO CAL GAS CO	PO-290564	3,036.55
144407	SPARKLETTS	PO-290559	9.88
144408	THYSSENKRUPP ELEVATOR CORP	PO-290569	11,117.17
144409	UNITED RENTALS NORTHWEST INC	PO-290401	31.76
144410	SPARKLETTS	PO-291269	12.20
144411	ARROWHEAD WATER	PO-291076	29.64
144412	MOBILE MODULAR	PO-290691	610.00
144413	SPARKLETTS	PO-290866	8.20
		PO-290869	2.06
144414	A Z BUS SALES INC	PO-290518	124.03
144415	ABSOLUTE COMMUNICATIONS INC	PO-292042	5,965.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144416	ACE SECURITY LAMINATES	PO-292040	536.35
144417	ACORN NATURALISTS	PO-290802	396.57
144418	AIR CYCLE CORPORATION	PO-291099	1,527.24
144419	ALISO VIEJO AUTO SERVICE	PO-290521	854.60
144420	AMERICAN OCCUPATIONAL THERAPY	PO-291396	62.00
144421	AMSTERDAM	PO-291983	314.74
144422	ARAMARK UNIFORM SERVICE	PO-290520	348.30
144423	B & H PHOTOGRAPHY	PO-291213	14,113.50
		PO-291251	55.00
		PO-291702	613.92
144424	BAILEY MANUFACTURING	PO-290620	419.27
144425	BEYOND PLAY	PO-290812	110.55
144426	BORDERS GROUP INC.	PO-291663	124.89
144427	CAL-STATE AUTO PARTS INC	PO-290516	601.66
144428	CALIFORNIA WESTERN VISUALS	PO-291848	662.29
144429	CAMCOR INC	PO-291908	1,117.93
144430	CAROLINA BIOLOGICAL SUPPLY CO	PO-290252	644.79
144431	COMMUNICATIONS USA	PO-291622	102.94
		PO-291707	208.28
144432	DENAUULT'S HARDWARE	PO-290364	26.06
		PO-290452	175.83
		PO-291116	66.82
144433	DICK BLICK WEST	PO-291733	103.19
144434	DISCOUNT OFFICE SERVICES	PO-291005	65.38
		PO-291237	151.99
144435	DUNN-EDWARDS CORP	PO-290450	87.34
144436	EPOLY STAR	PO-290169	1,147.31
		PO-290170	2,275.59
144437	FACTORY MOTOR PARTS	PO-290535	795.42
144438	FLEET SERVICE SPECIALISTS LLC	PO-290557	4,023.71
144439	FRICTION MATERIALS CO.	PO-290534	831.64
144440	GANAHL LUMBER	PO-290289	179.24
		PO-290451	4,580.05
144441	GOV CONNECTION INC	PO-291734	406.31
144442	INDUSTRIAL FORMULATORS INC	PO-291797	3,288.60
144443	INTERNATIONAL BACCALAUREATE NA	PO-292051	9,600.00
144444	IT'S ELEMENTARY	PO-290141	90.39
144445	JOHNSTONE SUPPLY	PO-290453	13,653.24
144446	AMERICAN COUNCIL ON EDUCATION	PO-292016	20.00
144447	BORDERS GROUP INC.	PO-291217	885.95
144448	CALIFORNIA WESTERN VISUALS	PO-291629	1,324.58
144449	CAMCOR INC	PO-291628	692.90
144450	IRON MOUNTAIN	PO-290537	126.56
144451	CONNECTICUT GEN LIFE INS CO	PO-290544	14,236.06
144452	CONNECTICUT GENERAL LIFE	PO-290543	32,492.03

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144453	RELIANCE STANDARD LIFE INS CO	PO-290541	13,393.13
144454	UNUM LIFE INSURANCE	PO-290540	18,633.79
144455	CENTENNIAL HERITAGE MUSEUM	PO-292140	428.00
144456	MISSION SAN JUAN CAPISTRANO	PO-292139	384.00
144457	OCEAN INSTITUTE	PO-292052	400.00
144458	APPLE COMPUTER INC	PO-291412	13,817.60
144459	CINTAS	PO-291623	195.25
144460	CINTAS CORP	PO-290675	58.79
144461	DELL MARKETING L P	PO-291777	798.59
144462	GOLD COAST HOT DOGGER TOURS	PV-000898	3,319.16
144463	IMAGE 2000	PO-290489	366.68
		PO-292099	191.18
144464	INTEGRATED BUSINESS SOLUTIONS	PO-291786	562.46
		PO-291788	484.88
144465	MOBILE COMM REPAIR INC	PO-292289	4,433.74
144466	SAN DIEGO GAS & ELECTRIC	PO-290562	81,111.33
144467	SMART & FINAL	PO-290220	44.87
		PO-290550	16.28
		PO-291528	15.22
		PO-291529	49.73
		PO-291606	322.21
144468	SO CAL EDISON CO	PO-290563	30,556.53
144469	SO CAL GAS CO	PO-290564	262.77
144470	SO COAST WATER DIST	PO-290565	8,197.09
144471	UNITED RENTALS NORTHWEST INC	PO-290595	36.98
144472	XEROX CORPORATION	PO-290380	528.74
		PO-290403	1,127.70
		PO-290415	3,010.18
		PO-290419	215.58
		PO-291196	35.67
144473	INTEGRATED BUSINESS SOLUTIONS	PO-291787	29.09
144474	STATE BD EQUALIZATION	PV-000895	2,753.00
144475	STATE BD EQUALIZATION	PV-000897	236.72
144476	STATE BD EQUALIZATION	PV-000896	360.67
144477	ORANGE COUNTY HEALTH DEPT	PO-292241	616.60
144478	ORANGE COUNTY HUMAN	PO-292242	1,800.00
144479	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	71,508.67
144480	ALISO NIGUEL HIGH SCH ASB	PV-000969	180.00
144481	ALTHOF, ALISON	PV-000919	77.00
144482	BOREN, BLAKE	PV-000916	8.00
144483	BOYLE, PATI	PV-000960	938.00
144484	BREAULT, CATHERINE	PV-000924	68.00
144485	CAL POLY SAN LUIS OBISPO	PV-000990	1,000.00
144486	CARABAJAL, VANESSA	PV-000938	59.00
144487	CARDENAS, CARLOS	PV-000925	58.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144488	CARTER, KYLE	PV-000932	71.00
144489	CATALAN, SANDRA	PV-000950	61.00
144490	CHACON, RICKY	PV-000951	67.00
144491	CRANE, ALLISON	PV-000954	133.00
144492	CUNDELAN, BRIANNA	PV-000923	145.00
144493	DOAN-MINH, SARAH	PV-000913	5.00
144494	DODDS, BRADLEY	PV-000915	5.00
144495	ELLSWORTH, MELEAH	PV-000927	8.00
144496	FORESTER, ANDREW	PV-000931	77.00
144497	FOX, TRACI	PV-000937	70.00
144498	FRESH, DANIEL	PV-000912	70.00
144499	FRUTOS, BIANCA	PV-000920	2.00
144500	GUEST, AMBER	PV-000921	67.00
144501	HENDERSON, DEVIN	PV-000917	8.00
144502	JERGENSEN, DOMINIQUE	PV-000926	72.00
144503	KNIGHTS, GEORGE	PV-000964	130.49
144504	KRPO, NEA	PV-000922	77.00
144505	LACAMBRA, GILBERT	PV-000984	481.00
144506	LAVERING, MELANIE	PV-000967	112.00
144507	LEMMING, GAVIN	PV-000918	8.00
144508	LEONARD, SCOTT	PV-000934	70.00
144509	LIDDI, DANTE	PV-000949	70.00
144510	LOONEY, RYAN	PV-000930	94.00
144511	MAHLER, BOBBI	PV-000958	14.12
		PV-000981	39.80
144512	MANN, TAYLOR	PV-000914	72.00
144513	MARGARETIS, DELORES	PV-000953	481.00
144514	MARTINEZ, LEO	PV-000936	67.00
144515	MOE, KENNETH L	PV-000955	25.42
144516	MOSTAMAND, ABRAHAM	PV-000952	58.00
144517	NEWTON, AUTUMN	PV-000983	74.00
144518	O'BRIEN, SHARON	PV-000987	259.00
144519	O'HARE, DOREEN	PV-000959	105.00
144520	PENNINGTON, KIM	PV-000988	133.00
144521	ROSS, SARAH	PV-000928	7.00
144522	SHORT, STAN	PV-000961	133.00
144523	STEPHENS, JOHN	PV-000966	26.09
144524	TAYLOR, SAMANTHA	PV-000933	98.00
144525	TERLOUW, MONICA	PV-000985	481.00
144526	TRAN, ANGELYN	PV-000986	712.00
144527	WARE, SHERREE	PV-000956	56.55
144528	YIAP, ELISE	PV-000935	12.00
144529	DO, ANGIE	PV-000962	95.00
144530	HELMRICH, SUSAN	PV-000963	210.00
144531	NEITZKE, CYNTHIA	PV-000965	39.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144532	BERGEN, MELINDA	PV-000974	78.00
144533	BETHUNE, LISA	PV-000970	482.50
144534	DEPT OF SOCIAL SERVICES	PV-000991	400.00
144535	FORNEY, GINA	PV-000976	97.50
144536	GABAL, TASHA	PV-000978	78.00
144537	HART, KRISTEN	PV-000975	52.00
144538	HARTNER, SUSAN	PV-000977	78.00
144539	HOFF, JENNIFER	PV-000982	26.00
144540	HUBBARD, JEN	PV-000968	190.00
144541	LITTLE, JULIE	PV-000979	104.00
144542	MAKVANDI, NATASHA	PV-000973	26.00
144543	ROYLE, LAURA	PV-000972	166.00
144544	SARADHI, SAUMYA	PV-000971	270.00
144545	SORENSEN, MELISSA	PV-000989	265.00
144546	TIWARI, ARCHANA	PV-000980	166.00
144547	DOLPHIN DIGGERS BOOSTER CLUB	PV-000957	300.00
144548	PACIFIC MOBILE HOME CONS	PO-091905	5,900.40
		PO-290326	1,775.45
144549	CABRAL ROOFING & WATERPROOFING	PO-290446	730.20
144550	HARDY & HARPER INC	PO-291633	14,910.75
144551	P A THOMPSON ENGR CO	PO-290655	4,545.10
144552	SPRINT/NEXTEL COMMUNICATIONS	PO-291784	38.49
144553	TABARI, LISA SEYEDI	PV-000939	720.01
144554	USA SHADE & FABRIC STRUCTURES	PO-291304	3,110.00
144555	CAPISTRANO CONNECTIONS ACADEMY	CM-000027	6,667.00-
		CM-000028	369.00-
		PV-000940	70,258.25
144556	OPPORTUNITY FOR LEARNING	PV-000941	15,800.08
144557	HARDY & HARPER INC	PO-291709	1,200.00
		PO-291710	1,200.00
144558	COUNTY OF ORANGE HEALTH CARE	PV-000942	1,358.00
144559	AIR CONDITIONING CONTROL SYS	PO-290456	555.00
144560	BEE MAN	PO-292109	211.00
144561	CAMBIUM LEARNING INC.	PO-291608	822.70
144562	CAPISTRANO GOLF CARS	PO-290656	89.99
144563	CCS PRESENTATION SYSTEMS INC	PO-291596	13,848.32
		PO-291950	1,731.04
144564	CIBO	PO-292273	450.00
144565	COMPUTER SECURITY PRODUCTS	PO-291695	537.54
144566	DICK BLICK WEST	PO-291560	449.73
144567	DISCOUNT OFFICE SERVICES	PO-291986	205.96
144568	DON JOHNSTON INC.	PO-291190	781.85
144569	ENABLEMART	PO-291424	146.50
144570	FOLLETT LIBRARY RESOURCES	PO-291185	143.53
144571	FULL COMPASS SYSTEMS LTD	PO-291851	496.56

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144572	G PATINO SCREEN PRINTING	PO-291719	1,343.75
144573	GOLDEN RULE BINDERY	PO-290734	813.39
		PO-290735	1,129.98
		PO-290737	877.59
144574	GOV CONNECTION INC	PO-291556	333.57
144575	GREG LARSON SPORTS	PO-291714	208.58
144576	GUNTHER'S ATHLETIC SERV	PO-291144	6,957.66
144577	HEADSETS.COM	PO-291684	110.82
144578	HOLT MCDUGAL	PO-291853	856.57
144579	IBBS	PO-291965	4,360.55
144580	JASPER ENGINE & TRANSMISSION	PO-290524	2,867.99
144581	JOHN DEERE LANDSCAPES	PO-290276	635.17
144582	KELLY PAPER COMPANY	PO-290381	8,277.79
144583	KNORR SYSTEMS INC	PO-090506	3,316.91
		PO-290572	799.53
		PO-291081	16,550.00
144584	L&N IMAGE APPAREL	PO-290702	4,648.60
144585	LAWNMOWERS ETC	PO-290268	1,784.12
144586	LESLIES SWIMMING POOL SUPPLY	PO-290492	56.31
144587	LOOMIS	PO-291549	319.09
144588	LOS ANGELES FREIGHTLINER	PO-291115	398.77
144589	LRP PUBLICATIONS	PO-291012	13,385.00
144590	CALIFORNIA WESTERN VISUALS	PO-291847	662.29
144591	LAKESHORE LEARNING MATERIALS	PO-290799	1,281.43
144592	LAKESHORE LEARNING MATLS	PO-291910	1,561.60
144593	TRAVIS SOFTWARE	PO-292263	840.00
144594	IKON FINANCIAL SERVICES	PO-292158	1,162.76
144595	OCEAN INSTITUTE	PO-292107	15,750.00
		PO-292141	920.00
		PO-292174	920.00
		PO-292175	920.00
144596	PALI MOUNTAIN INSTITUTE	PO-292272	8,662.50
144597	SDUC & COMM SUPPORTS	PO-292231	250.00
144598	PACIFIC REFRIGERATION IN	PO-291872	5,082.68
144599	PRO PHOTO CONNECTION INC	PO-292196	699.10
144600	SEHI COMPUTER	PO-290999	885.08
		PO-291016	446.70
		PO-291490	3,151.40
		PO-291887	262.41
144601	MERIDIAN PACIFIC CONSTRUCTION	PO-292334	314,872.82
144602	ALISO VIEJO COMMUNITY ASSN	PO-292074	1,697.55
144603	COOLE SCHOOL	PO-291421	328.75
144604	MISSION VIEJO GLASS	PO-290264	125.00
144605	NORTH COAST MEDICAL	PO-292023	317.86
144606	ORANGE CTY TANK TESTING	PO-290556	1,518.50

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144607	OVER NIGHT NUMBERING	PO-290416	146.00
144608	PARKHOUSE TIRE INC.	PO-291105	2,802.10
144609	PEPPER-LOS ANGELES, J W	PO-290914	17.82
144610	PRAXAIR	PO-291127	34.48
144611	PRECISION SPEEDOMETER SR	PO-291117	348.90
144612	PSOC-WATERLINES TECHNOLOGIES	PO-290658	1,933.14
144613	RADIO SHACK	PO-290619	31.28
144614	RICKS TRAILER SUP	PO-291110	639.13
144615	RINCON TRUCK PARTS	PO-290533	6,209.76
144616	SAN DIEGO ENERGY EFFICIENT	PO-291511	2,365.00
144617	SCOTT FORESMAN	PO-290925	11,232.92
		PO-290934	7,272.51
		PO-290936	14,545.00
		PO-290961	29,664.32
		PO-290963	24,912.61
		PO-290968	13,372.71
		PO-290970	14,255.17
		PO-290979	26,473.89
144618	SMOG EXPRESS	PO-290553	139.90
144619	SO COAST DISTRIBUTING CO	PO-290367	168.67
144620	SOUTHERN CA BOILER INC	PO-291282	3,150.00
144621	SOUTHERN COUNTIES OIL CO	PO-290529	15,183.04
144622	STERICYCLE INC	PO-291097	101.00
144623	TARGET SPECIALTY PROD	PO-290287	1,838.60
144624	TIFCO INDUSTRIES	PO-290525	2,261.43
144625	TRUCPAR CO	PO-290527	446.32
144626	TUTTLE-CLICK FORD	PO-290526	1,696.02
144627	UNISOURCE CORP	PO-291673	2,640.45
144628	UNITED STATES PLASTIC CORP	PO-291206	979.45
144629	WESTERN GRAPHIX	PO-290504	834.94
144630	WESTERN PACIFIC PUMP SALES	PO-290280	400.73
144631	WHITE CAP INDUSTRIES INC	PO-290494	237.10
144632	US BANK CORP PAYMENT SYSTEM	PV-001007	800.78
		PV-001011	29.95
		PV-001013	68.27
		PV-001025	3,469.40
144633	US BANK CORP PAYMENT SYSTEM	PV-001011	600.00
144634	ADLER, PATRICIA	PV-001034	71.00
144635	AHIGIAN, ALYSSA	PV-001035	15.00
144636	ALBA, JAIR	PV-001036	12.00
144637	ALZAMORA, EVA	PV-001037	74.00
144638	ANDREWS, NICOLE	PV-001038	87.00
144639	ANVARI, LESLIE	PV-001039	32.00
144640	ARRINGTON, EMILY	PV-001024	145.00
144641	ARVIZU, ROBERT	PV-001040	68.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144642	ASSEO, SEBERINE	PV-001041	81.00
144643	BADER, EDWARD	PV-001042	15.00
144644	BALDWIN, LOREN	PV-001017	77.00
144645	BALLARD, LUKE	PV-001043	81.00
144646	BATES, BETH	PV-001014	50.00
144647	BEATTY, KYLEIGH	PV-001044	79.00
144648	BECK, JILL	PV-001006	80.00
144649	BERRUN, ISAAC	PV-001045	68.00
144650	BINLEY, MARIA	PV-001046	15.00
144651	BROOKS, AUSTIN MITCHELL	PV-001047	16.00
144652	BUCHANAN, TESS	PV-001049	38.00
144653	CAMPBELL, LISA	PV-001050	70.00
144654	CASAZZA, ANN MARIE	PV-001051	200.00
144655	CASIMIRO, DORIS	PV-001052	71.00
144656	FUKUE, JULIAN	PV-001020	154.00
144657	HARRIS, KATHLEEN	PV-001016	82.00
144658	JENSEN, KIM	PV-001012	82.00
		PV-001026	15.00
144659	KRONQUIST-DURANTE, CAREN	PV-001053	4,000.00
144660	LINGENFELTER, REID	PV-001010	80.00
144661	LOCKHART, DANNA SUE	PV-001015	76.00
144662	MAIETTA, ASHLEY	PV-001028	16.00
144663	MCDORMAN, NATHANIEL	PV-001027	71.00
144664	OSTERGAARD, JEFFERY	PV-001021	30.00
144665	PETTIT, ALEXANDRA	PV-001023	78.00
144666	QUESADA, BARBARA	PV-001019	15.00
144667	RISHEQ, MICHELLE	PV-001018	87.00
144668	SCOBIE, ROBERTA	PV-001005	77.00
144669	STEVENS, ANDREW	PV-001022	40.00
144670	TULEY, RYAN	PV-001009	96.00
144671	VAN HAGEN, JOHN	PV-001008	87.00
144672	SPRINT/NEXTEL COMMUNICATIONS	PV-001031	3,219.93
144673	HARDY & HARPER INC	CL-091467	8,775.00
144674	NELSON, LARRY	PO-290242	5,760.00
144675	CITY OF SAN CLEMENTE	PO-290460	25,921.09
144676	CITY OF SAN JUAN CAPISTRANO	PO-290461	4,558.56
144677	DANBRU WIRE & CABLE INC	PO-290447	6,131.32
144678	DELL MARKETING L P	PO-290261	201.83
		PO-292265	102.00
		PO-292267	224.46
		PO-292269	89.78
144679	DEPARTMENT OF JUSTICE	PO-290852	2,191.00
144680	ENTERPRISE FLEET SERVICES	PO-290532	2,828.21

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144681	IMAGE 2000	PO-290412	90.13
		PO-290489	745.81
		PO-290507	126.10
		PO-292101	300.25
		PO-292210	251.55
144682	MOULTON NIGUEL WATER	PO-290462	4,905.94
144683	MWB BUSINESS SYSTEMS	PO-290626	275.83
144684	ORANGE CTY HEALTH AGENCY	PO-292401	1,439.00
144685	ROADWAYS INTERNATIONAL INC	PV-001144	1,590.00
144686	SAN DIEGO GAS & ELECTRIC	PO-290562	90,803.85
144687	SANTA MARGARITA WATER	PO-290463	885.77
144688	SO CAL EDISON CO	PO-290563	41,423.55
144689	SO CAL GAS CO	PO-290564	2,873.02
144690	SO COAST WATER DIST	PO-290565	5,052.46
144691	SOLAG / CR&R	PO-290439	280.00
144692	TRANSPORTATION CHARTER SERVICE	PV-001030	3,200.00
144693	UNION BANK OF CALIFORNIA	PO-291477	2,558.64
144694	XEROX CORPORATION	PO-290380	799.32
144695	AGUILERA, DANA	PV-001067	27.72
144696	AKASHEH, OMAR	PV-001059	5.00
144697	ALDIS, ARYANNE	PV-001060	69.00
144698	AMES, CHRISTINE	PV-001061	77.00
144699	BENNETT, CAROL ANNE	PV-001062	86.00
144700	CAPPELLI, NICHOLAS	PV-001068	126.00
144701	CARTIER, HANNAH	PV-001069	144.00
144702	CASTAGNO, SHANNON	PV-001070	15.00
144703	CHAMBERS, HELEN	PV-001071	77.00
144704	CHAO, CHAD	PV-001072	104.00
144705	CHIATE, LAURA MCCARTAN	PV-001073	78.00
144706	CHRISTIAN, SHANNON	PV-001074	84.00
144707	CINCOTTA, LORI	PV-001075	105.00
144708	CINGARI, SAMANTHA	PV-001076	87.00
144709	CLARK, ERIC	PV-001077	87.00
144710	CLAVERIA, MARINA R	PV-001078	77.00
144711	COLLINS, BARBARA	PV-001079	77.00
144712	CORLEY, DEBRA	PV-001080	15.00
144713	COSTELLO, DOROTHY	PV-001081	87.00
144714	CRABTREE, TRACI	PV-001082	93.00
144715	CROSS, MINDY	PV-001083	220.74
144716	DALLAPE, CLARISE	PV-001084	15.00
144717	DALY, KATHRYN	PV-001085	60.00
144718	DEEHAN, COLIN	PV-001086	5.00
144719	DEL PALACIO, PABLO	PV-001087	106.00
144720	DELAMOTTE, ABIGAIL	PV-001088	68.00
144721	DEPUE, MARK	PV-001089	68.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144722	DRENNEN, SCOTT	PV-001090	42.00
144723	DUNN, DAVID	PV-001091	77.00
144724	EAGLE, GREG	PV-001092	88.00
144725	ELJENHOLM, MARK	PV-001093	120.00
144726	ENDRIZZI, NANNETTE	PV-001094	15.00
144727	ESPINO, DAVID	PV-001095	53.00
144728	FINNERTY, CHRIS	PV-001096	78.00
144729	FLANNERY, KYLE	PV-001097	69.00
144730	FLETES, SALVADOR	PV-001098	15.00
144731	FOGLE, GREG	PV-001099	88.00
144732	FOLIA, BRANDON	PV-001100	81.00
144733	FRANKLIN, ALYSSA	PV-001101	69.00
144734	FRENCH, SAMUEL	PV-001102	15.00
144735	FRISHMAN, CHASE	PV-001103	50.00
144736	FUENTES, DEVAN	PV-001104	68.00
144737	GALVAN, YULIANA	PV-001105	87.00
144738	GANT, ALEXANDER	PV-001106	30.00
144739	GARCIA, EUSEBIA	PV-001107	80.00
144740	GEE, JASON	PV-001108	50.00
144741	GIBSON, CHARLES	PV-001109	71.00
144742	GIESEN, UDO	PV-001110	87.00
144743	GILKERSON, RANDY	PV-001111	92.00
144744	GILLEBAARD, HANK	PV-001112	40.00
144745	GNASSO, REBECCA	PV-001113	80.00
144746	GROOVER, MICHAEL	PV-001114	15.00
144747	HAEFNER, CHELSEA	PV-001116	20.00
144748	HAGBLUM, FARRAH	PV-001117	82.00
144749	HARDIE, JAMES	PV-001118	87.00
144750	HART, VICTORIA MARIE	PV-001119	98.00
144751	HATCH, RACHEL	PV-001120	10.00
144752	HENBERGER, GAIL MARIE	PV-001121	91.00
144753	HENDERSON, SPENCER	PV-001122	77.00
144754	HENKEL, GREGORY	PV-001123	68.00
144755	HINES, ANDREW	PV-001124	80.00
144756	HOBSON, WILLIAM	PV-001125	13.00
144757	HOLLIS, MICHEL	PV-001126	88.00
144758	HUDGINS, JOE	PV-001127	84.00
		PV-001128	15.00
144759	HUNT, GEOFFREY	PV-001129	5.00
144760	HUSTRULID, TODD	PV-001130	5.00
144761	INGRAM, AUSTIN-LEE	PV-001131	15.00
144762	JENNER, JULEIGH	PV-001132	81.00
144763	JOHNSON, ANDREW	PV-001133	15.00
144764	JOHNSON, TYLER	PV-001134	96.00
144765	JUAREZ, JULIE	PV-001135	19.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144766	KEMNITZ, MADISON	PV-001136	15.00
144767	KEY, BEN JOEL	PV-001137	81.00
144768	KIERNAN, KATHRYN	PV-001138	15.00
144769	KORNER, KEVIN	PV-001139	15.00
144770	KREH, LINDA	PV-001140	77.00
144771	LAIDLAW, ALEXIS	PV-001141	68.00
144772	LANE, CHEYANNE	PV-001142	15.00
144773	LARKIN, BRIDGET	PV-001143	71.00
144774	LAVERS, NICK	PV-001145	64.00
144775	LAW, ERIC	PV-001146	15.00
144776	LECKIE, RONALD	PV-001147	152.00
144777	LELITO, KIM	PV-001148	80.00
144778	LENEKER, SAVANNAH	PV-001150	15.00
144779	LIEDLICH, SARAH	PV-001151	12.00
144780	LOPEZ, ELISA	PV-001152	74.00
144781	LOSKA, AMY	PV-001153	83.00
144782	LUNGO, JULIE	PV-001154	80.00
144783	MARLOWE, KRISTOPHER	PV-001155	20.00
144784	MARTIN, GAVIN	PV-001156	77.00
		PV-001157	68.00
144785	MARTINO, DANA	PV-001158	137.00
144786	MASON, ZACHARY	PV-001159	40.00
144787	MATEEN, SABRINA	PV-001160	54.00
144788	MAUVEZIN, MITCHELL	PV-001161	92.00
144789	MCGRODY, BRANDON I	PV-001162	88.00
144790	MCINTYRE, NICOLETTE	PV-001163	60.00
144791	MCNAUGHTON, KARI	PV-001164	80.00
144792	MCQUEEN, MICHAEL	PV-001165	69.00
144793	MEAD, DAWN	PV-001166	96.00
144794	MELLAH, KELSEA	PV-001167	72.00
144795	MENDOZA, AMY	PV-001168	77.00
144796	MEYLING, CONNY	PV-001169	81.00
144797	MICHAEL, LINDA	PV-001170	88.00
144798	MITCHELL, JENNIFER	PV-001171	144.00
144799	NAREL, ANGELA	PV-001172	16.00
144800	NATIONS, KYLE	PV-001173	15.00
144801	NAVARRETE, VALERIA	PV-001174	73.00
144802	NERNEY, ASHTON	PV-001175	81.00
144803	NEUMILLER, KURT	PV-001176	68.00
144804	NGUYEN, KRISTINA	PV-001177	12.00
144805	NICHOLS, ALEXANDRA	PV-001178	97.00
144806	NORMAN, COLTON	PV-001179	30.00
144807	OCHWAT, SARAH	PV-001180	81.00
144808	PAEZ, DIEGO	PV-001181	87.00
144809	PANAGON, KELLY	PV-001182	77.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144810	PAO, WESLEY	PV-001183	12.00
144811	PEAK, MARISSA	PV-001184	15.00
144812	PENNINGTON, KASEY	PV-001185	49.00
144813	PEREA, ZACHARY	PV-001186	15.00
144814	PIERCE, DAVID	PV-001187	87.00
144815	PTASHNA, MARK	PV-001188	87.00
144816	RAY, SHANNON	PV-001189	70.00
144817	REED, BRANDON	PV-001190	12.00
144818	REEDER, LUCAS	PV-001191	72.00
144819	REGUERO, SABRINA	PV-001192	68.00
144820	REYNOLDS, ASHLYN	PV-001193	48.00
144821	RICHARDS SR., JEFF	PV-001194	80.00
144822	RINCHIK, SANDRA	PV-001195	15.00
144823	ROBERTS, JANET	PV-001196	77.00
144824	RUNSICK, LAUREN	PV-001197	60.00
144825	SANDOVAL, CINTHIA	PV-001198	74.00
144826	SAVALLE, SHANE	PV-001204	15.00
144827	SCHMIDT, MAREK	PV-001207	39.00
144828	SCHOONOVER, KYLE	PV-001208	58.00
144829	SHADMAN, DANIEL	PV-001209	93.00
144830	SHEPHERD, SARA	PV-001210	15.00
144831	SMATHERS, ROXANNE	PV-001211	70.00
144832	SPRY, TYLER	PV-001212	15.00
144833	STEELE, MIMI	PV-001213	80.00
144834	TASSINELLO, ANNE	PV-001214	25.00
144835	TATOMIR, BRENT	PV-001215	104.00
144836	THURMOND, KANDICE	PV-001216	15.00
144837	TOMPKINS, MICHAEL	PV-001217	12.00
144838	TREANOR, CONNOR	PV-001218	87.00
144839	TREMBLAY, DAVID OR ANN	PV-001219	87.00
144840	TSATES, EFSTATHIOS STEVE	PV-001220	104.00
144841	VIVIAN, WILLIAM	PV-001221	20.00
144842	WALL, LANCI	PV-001222	77.00
144843	WHELAN, KELLY	PV-001223	87.00
144844	WHITE, TAYLOR	PV-001224	77.00
144845	WILCOX, TURNER	PV-001225	10.00
144846	WILLIAMS, KIMBERLY	PV-001226	77.00
144847	WILSON, KELLY	PV-001227	5.00
144848	WOOD, ALYSSA	PV-001228	60.00
144849	WRIGHT, PARKER	PV-001229	24.00
144850	YAZDI, NABIL	PV-001230	44.00
144851	YELLIN, ELIANA	PV-001231	74.00
144852	ZIAE-MOHSENI, ARIANA	PV-001232	15.00
144853	GUERRA-FELDHAUS, PATRICIA	PV-001115	296.00
144854	XEROX CORPORATION	PO-291409	54,674.27

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144855	CARLISLE, TERESA	PV-001205	201.30
144856	COMMERCIAL FENCE & IRON WORKS	PO-291866	2,225.00
144857	HARDY & HARPER INC	PO-292068	1,200.00
		PO-292285	6,642.40
144858	INLAND INSPECTIONS & CONSULTNT	PO-292290	616.00
144859	TALILI, MAILUMAI	PV-001206	210.10
144860	SUNDEK	PO-292308	42,352.86
144861	TANDUS SPECIALIZED MARKETS	PO-091902	1,239.26
144862	NMG GEOTECHNICAL INC	PO-291900	4,900.00
144863	A Z BUS SALES INC	PO-290518	870.14
144864	ACCURATE AIR ENGINEERING INC	PO-290523	418.39
144865	ADVANTAGE RADIATOR	PO-290522	494.75
144866	AIR CONDITIONING CONTROL SYS	PO-290456	1,830.00
144867	ALISO VIEJO AUTO SERVICE	PO-290521	1,537.83
144868	ARAMARK UNIFORM SERVICE	PO-290520	471.64
144869	BLAIRS TOWING	PO-290517	375.00
144870	BUDGETEXT CORP	PO-291928	985.38
144871	CAL-STATE AUTO PARTS INC	PO-290516	1,273.34
144872	CALIFORNIA WESTERN VISUALS	PO-291946	662.29
144873	CAMCOR INC	PO-292063	2,794.28
144874	CDWG Inc	CM-000029	89.43-
		CM-000030	433.92-
		CM-000031	433.92-
		CM-000032	3,471.30-
		CM-000033	3,471.30-
		CM-000034	2,169.57-
		PV-001249	37,497.01
144875	COOLE SCHOOL	PO-292233	1,603.00
144876	CRS INC	PO-292262	12,678.08
144877	DICK BLICK WEST	PO-291260	676.82
144878	JAMF SOFTWARE	PO-091990	21,700.00
144879	DISCOUNT OFFICE SERVICES	PO-291003	43.48
144880	ACTFL	PO-290078	870.00
144881	ART MASTERS INC	PO-291306	1,427.00
		PO-292027	2,074.00
		PO-292028	2,524.00
		PO-292029	2,020.00
144882	CENTER FOR GRANTS & EVALUATION	PO-292080	10,000.00
144883	MEET THE MASTERS	PO-292086	1,000.00
		PO-292357	1,000.00
144884	MELLY, SUSAN	PO-292388	2,690.00
144885	ORANGE COUNTY DEPT OF EDUCATIO	PO-292171	1,650.00
144886	STEIN, CHRISTINE E	PO-291457	313.60
144888	Y M C A	PO-292181	261.50
144889	ALISO AQUATICS	PV-001238	2,782.50

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144890	CHASIN, MARGRET	PV-001244	976.50
144891	CHOU, LING D.	PV-001242	928.20
144892	DE SILVA, VICKI	PV-001234	2,205.00
144893	DOUGLASS, SHIRLEY	PV-001250	676.00
144894	FROST, MARSHALL R	PV-001235	301.70
144895	GRABAR, NORA	PV-001245	686.70
144896	H2O SPOT	PV-001243	3,339.00
144897	MAD SCIENCE	PV-001239	23,671.20
144898	MC COOK, VANIA ASSENOVA	PV-001236	58.50
144899	POTTER, BARBARA	PV-001248	950.40
144900	STYBR, GIGI	PV-001241	220.50
144901	THIFFAULT, RONDA LEE	PV-001247	139.30
144902	VEERA, SHANE	PV-001240	3,833.90
144903	VIZCAYA, MARCELA	PV-001246	379.80
144904	VOICES FOR ALL LLC	PV-001237	280.00
144905	STEIN, CHRISTINE E	PO-291457	1,926.40
144906	ALPINE ACADEMY	PO-290069	5,760.00
		PO-292374	3,360.00
144907	CINNAMON HILLS SCHOOL	PO-290204	2,835.00
		PO-290205	2,835.00
		PO-290206	2,835.00
		PO-290207	2,835.00
		PO-290208	1,080.00
		PO-292370	1,215.00
144908	DEVEREUX FOUNDATION	PO-290062	1,640.00
144909	DEVEREUX TEXAS TREATMENT	PO-290827	2,140.98
		PO-290829	2,271.57
		PO-290830	2,644.74
144910	DEVEREUX TEXAS TREATMENT	PO-291566	2,855.16
144911	HELIN, RACHEL	PO-291469	445.00
144912	HERITAGE CENTER	PO-290510	2,142.00
144913	MARDAN CENTER OF ED	PO-290059	2,752.00
		PO-290065	2,752.00
		PO-290066	3,268.00
144914	NEW HAVEN SCHOOL	PO-291379	2,562.00
144915	OCEANVIEW SCHOOL	PO-291565	2,968.00
		PO-291810	2,032.00
144916	OLSH, ROXANE	PO-291552	1,300.00
144917	ORANGE CTY TESTING SERV	PO-290905	188.00
144918	PACIFIC PEDIATRIC THERAPY INC.	PO-291755	4,312.50
144919	SHILOH TREATMENT CENTER INC	PO-291794	3,339.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2009-10 =====
Board of Trustees Meeting.....11/10/2009

Warrant Number	Name of Payee	Reference Number	Amount
144920	THERAPEUTIC EDUCATION CENTER	PO-291805	2,250.00
		PO-291806	4,500.00
		PO-291807	6,930.00
		PO-291808	4,515.00
		PO-291809	4,275.00
144921	COUNTY OF ORANGE	PO-292337	240.00
144922	COUNTY OF ORANGE	PO-292147	234.00
144923	OCEAN INSTITUTE	PO-292335	500.00
		PO-292336	500.00
144924	TIJERAS CREEK PTA	PV-001233	3,681.00
144925	CORVEL CORPORATION	PO-290597	186,232.27
144926	CAPISTRANO UNIFIED SCHOOL DIST	PO-290538	59,868.69
144927	METROPOLITAN EMPLOYEES	PO-290539	21,417.96
		PO-290545	3,576,977.33
144928	CITY OF MISSION VIEJO	PO-292429	15,616.89
		854 Warrants	\$7,939,883.90

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 0708-21 Grocery Products	5/12/2008
A&R Wholesale Distributors, Inc.	Bid No. 0708-24 Snack and Beverage Products	5/12/2008
Achieve! Data Solutions, LLC	RFP No. 7-0708 Instructional Student Assessment Data Management System	2/11/2008
Advanced Procurement Sales	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
All Pro Sound	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
American Logistics Co., LLC	Bid No. 0607-06 Outsource Transportation Services	9/11/2006
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
B&H Photo Video Pro-Audio	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Ball Park Pizza Team, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Berkeley Street Beverage Company	Bid No. 0708-23 Frozen Beverage Service	6/16/2008
Blue Bird Corporation	Waterford USD School Bus Bid	12/11/2006
Brandon Advertising, Inc. dba Amore Pizza	Bid No. 0809-03 Pizza Service	11/3/2008
Broadcast Supply Worldwide	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Cabral Roofing & Waterproofing Corporation	Bid No. 0809-06 Roof Repair & Maintenance	7/21/2008
California Western Visuals	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Camcor, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
CCS Presentation Systems, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Coca-Cola Bottling Company of Southern California	Bid No. 0708-08 Vending And Beverage Service	11/5/2007
Collins & Aikman Floorcoverings, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Consolidated Electrical Distributors, Inc.	Bid No. 0708-03 Electrical Supplies & Materials	6/25/2007
Culver Newlin	Newport-Mesa USD Bid No. 104-07, Purchase of School and Office Furniture	5/7/2007
D&D Security Resources, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
David Taussig & Associates, Inc.	RFP No. 5-0708 Special Tax Consulting Services for Public Financing	4/21/2008
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Digital Networks Group, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
ePoly Star, Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
David Casteneda Distributing, Inc.	Bid No. 0910-06 Bakery Products	8/10/2009
Gold Coast Tours	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Gold Star Foods	Bid No. 0708-18 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 0708-21 Grocery Products	5/12/2008
Gov Place	California Multiple Award Schedule Contract No. 3-99-70-0920C, Purchase Electronic Data Processing and Telecommunications Good and Services	11/14/2005
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 0708-17 Milk and Dairy Products	3/10/2008
JJ Management Company dba Jo Jo's Pizza Kitchen	Bid No. 0809-03 Pizza Service	11/3/2008
Jones-Campbell	Glendale USD P16-04/05, Purchase of Classroom and Office Furniture and Equipment	5/23/2005
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
NIC Partners, Inc.	California Multiple Award Schedule No. 3-09-70-2473H and No. 3-07-702473C , Purchase, Installation and Configuration of Cisco Products	7/13/2009
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009
Office Depot	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Office Depot	Santa Ana USD Bid No. 25-09, Purchase of School Paper Supply	9/15/2009
PCR Services Corporation	RFQ No. 3-0910 On-Call Environmental Consulting Services for School Construction, Modernization and other Activities	9/15/2009

**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
P&R Paper Supply Co.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Penny Vision LLC/Circle Venture LLC dba Pizza Hut, Inc.	Bid No. 0809-03 Pizza Service	11/3/2008
Petro Diamond Incorporated	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
PJ of Orange County One, LP dba Papa John's Pizza	Bid No. 0809-03 Pizza Service	8/11/2008
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Roadways International, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
S.C. Fuels (Southern Counties Oil Company)	Bid No. 123-07 Multi-District Cooperative Fuel Bid (Gasoline and Diesel)	8/13/2007
School Specialty, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Solag/CR&R, Inc.	Bid No. 0607-05 Service to Collect, Recycle & Dispose of Solid Waste Districtwide	7/11/2006
Southwest School Supply	Santa Ana USD Bid No. 12-08, Purchase of Instructional Supplies	7/21/2008
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Sprint/Nextel	California Strategically Sourced Wireless Contracts No. 1S-05-58-01	2/13/2006
Staples Advantage	Los Angeles County Office of Education Bid No. 08/09-1383, Purchase of Standard School Supplies	8/10/2009
Sysco Food Services of L.A.	Bid No. 0708-21 Grocery Products	5/12/2008
Transportation Charter Services, Inc.	Bid No. 0708-09 Co-Curricular Bus Service	9/10/2007
Troxell Communications, Inc.	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Valiant IMC	Bid No. 0809-09 Audio Visual Equipment	6/22/2009
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008


**Capistrano Unified School District
Bids/Contracts**

VENDOR	BID NO. / BID TITLE	BOARD APPROVAL DATE
Verizon Wireless	California Strategically Sourced Wireless Contracts No. 1S-05-58-02	2/13/2006
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
West-Lite Supply Co., Inc.	Bid No. 0809-04 Custodial Supplies - Paper Products, Liners and Lamps	12/8/2008
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	RFP No. 1-0506 Total Integrated Printing Solution	10/17/2005
Xerox Corporation	County of Los Angeles Photocopy Equipment Contract No. 41380	10/17/2005

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **APPROVAL: DONATION OF FUNDS/EQUIPMENT**

BACKGROUND INFORMATION

Board Policy 3290 requires that any grant or bequest made to the School District by an individual or organization be presented to the Board for approval.

CURRENT CONSIDERATIONS

A number of gifts have been donated to the District and are explicitly listed under Staff Recommendation below.

FINANCIAL IMPLICATIONS

Items other than cash gifts have no financial impact on the budget. Gifts of cash provide additional funds in the amount of \$515,998.38 for District schools and will be reflected in the appropriate accounts in the 2009/10 budget. Of the \$515,998.38 donated, \$1,900 will be deposited into Fund 12; the balance is designated for Fund 1.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees approve the following gifts with the acceptance subject to the condition that the District does not guarantee maintenance of these items or expenditure of any District funds for their continued use:

DONATED BY	AMOUNT	FOR	SCHOOL
West Coast Futbol Club Classic	1,500.00	supplies	Ambuehl
Harold Ambuehl School PTA	7,500.00	a health assistant	Ambuehl
Harold Ambuehl School PTA	5,213.00	Meet the Masters program	Ambuehl
Harold Ambuehl School PTA	20,000.00	primary music program	Ambuehl
Arroyo Vista PTA	7,644.00	assemblies	Arroyo Vista
Target	578.88	miscellaneous supplies	Arroyo Vista
Kroger	163.15	miscellaneous supplies	Bathgate
Bathgate Parent Community	10,000.00	the music program	Bathgate

Donation of Funds/Equipment
November 10, 2009
Page 2

United Way	81.90	miscellaneous supplies	Bathgate
Truman Benedict PTA	1,275.00	assemblies	Benedict
M. Bergeson Elem. School Foundation	14,722.56	fifth grade camp	Bergeson
Truman Benedict Class of 2010	757.75	a field trip	Benedict
Ed Horovitz		a Xerox printer	Bergeson
Bergeson Elementary PTA	2,000.00	Art Masters program	Bergeson
Bergeson Elementary PTA	935.00	Walk Thru Ca. assembly	Bergeson
Bergeson Elementary PTA	1,010.00	Walk Thru Rev. assembly	Bergeson
Target	296.87	school supplies	Bergeson
M. Bergeson Elem. School Foundation	4,136.85	three iMac computers	Bergeson
Bergeson Elementary PTA	13,500.00	science lab teacher	Bergeson
BESF	585.00	field trip transportation	Bergeson
Romeo Cucina	120.00	supplies	Bergeson
William Kerr	200.00	classroom supplies	Bergeson
BESF	1,456.00	a 2nd grade field trip	Bergeson
Canyon Vista PTA	11,831.00	a classroom aide	Canyon Vista
Canyon Vista PTA	5,000.00	a student supervisor	Canyon Vista
Canyon Vista PTA	330.00	Grade 2 field trip	Canyon Vista
Canyon Vista PTA	440.00	Kindergarten field trip	Canyon Vista
Canyon Vista PTA	11,831.00	an instructional assistant	Canyon Vista
Canyon Vista PTA	1,010.00	a 4th grade assembly	Canyon Vista
Nick Meyer	300.00	Eagle Scout project	Castille
Target	549.57	miscellaneous supplies	Castille
Edison International	150.00	miscellaneous supplies	Castille
Edison International	150.00	miscellaneous supplies	Castille
Shamrock Corporation	189.64	miscellaneous supplies	Chaparral
Innisbrook Wraps	486.74	miscellaneous supplies	Chaparral
Chaparral PTA	2,426.58	Time for Kids magazine	Chaparral
Ladera Ranch Ed. Foundation	8,963.62	math, technolgy and phonics	Chaparral
Tustin Nissan	100.00	supplies	Chaparral
Chaparral PTA	3,235.00	Art Masters program	Chaparral
Concordia PTA	816.00	projector bulbs	Concordia
RH Dana Elementary Booster Club	1,500.00	intervention programs	RH Dana
RH Dana Elementary Booster Club	250.00	supplies	RH Dana
Ralphs Grocery Co./Kroger	497.34	miscellaneous supplies	Del Obispo
Target	204.75	instructional materials	Hankey K-8
AT&T United Way	126.00	instructional materials	Hankey K-8
BP Fabric of America	500.00	instructional materials	Hankey K-8
Hidden Hills PTA	1,275.00	Art Masters program	Hidden Hills
Community Presbyterian Church of SJC	500.00	field trip transportation	Kinoshita
Ladera Ranch Ed. Foundation	4,781.14	ELMO's and projectors	Ladera Ranch Elementary

Donation of Funds/Equipment

November 10, 2009

Page 3

Ladera Ranch Elementary PTA	1,275.00	Imagination Machine program	Ladera Ranch Elementary
Ladera Ranch Elementary PTA	1,844.26	5th grade field trip	Ladera Ranch Elementary
Ladera Ranch Elementary PTA	720.93	miscellaneous supplies	Ladera Ranch Elementary
Ladera Ranch Ed Foundation	32,785	the music program	Ladera Ranch Elementary
Target	137.94	instructional materials	Laguna Niguel Elementary
Clare Reding		a special needs tricycle	Las Flores Elementary
Malcom PTA	7,875.00	a field trip	Malcom Elementary
Malcom PTA	2,983.92	subscriptions	Malcom Elementary
SuperValu/Albertson's	354.03	instructional materials	Malcom Elementary
Anonymous parent		HP Laserjet 4200	Marblehead
Marblehead PTA	168.32	a noon sports program	Marblehead
Marblehead PTA	2,524.00	Art Masters program	Marblehead
Mr. and Mrs. J. M. Purcell	5,000.00	technology	Moulton
Moulton PTA	14,800.00	a science aide	Moulton
Jim and Samantha Tracey		two Dell computer screens	Moulton
Moulton PTA	650.00	a K/1 assembly	Moulton
Moulton PTA	1,821.00	the Arts Masters program	Moulton
Moulton PTA	1,800.00	field trip transportation	Moulton
Oak Grove PTA	10,000	primary music program	Oak Grove
Ladera Ranch Ed. Foundation	1,150.00	autism supplies	Oso Grande
Ladera Ranch Ed. Foundation	4,730.90	grant awards	Oso Grande
Oso Grande PTA	11,000.00	a noon sports program	Oso Grande
Palisades PTA	2,760.00	field trips	Palisades
Palisades PTA	768.00	a field trip	Palisades
Palisades PTA	1,504.80	fifth grade camp	Palisades
Reilly PTA	10,000.00	a primary music teacher	Reilly
San Juan PTA	2,000.00	Kindergarten field trip	San Juan Elementary
Rochelle Marie Chacon	250.00	library books	San Juan Elementary
San Juan Elementary PTA	113.94	copy paper for PTA	San Juan Elementary
Acura	150.00	science & library supplies	Tijeras Creek Elementary
Viejo Elementary School PTA	86.50	PTA supplies	Viejo Elementary School
Robert Pellkofer	3,550.00	miscellaneous supplies	Vista del Mar Elementary
Kimberly Advincula	5,000	kindergarten block music	Wagon Wheel
Tim and Amy Van Kaenel	1,675.00	"Got Rhythm" performance	Wagon Wheel
George White PTA	2,994.50	Meet the Masters program	George White Elementary
George White PTA	362.50	2nd grade assembly	George White Elementary
George White PTA	322.50	kindergarten assembly	George White Elementary
Wood Canyon Elementary PTA	500.00	copier supplies	Wood Canyon Elementary
Wood Canyon Elementary PTA	2,903.00	Meet the Masters program	Wood Canyon Elementary
City of Aliso Viejo	2,000.00	intervention class	Aliso Viejo Middle School
Don Juan Avila Middle School PTSA	2,000.00	schoolwide assembly	DJAMS

Donation of Funds/Equipment

November 10, 2009

Page 4

Don Juan Avila Middle School PTSA	7,889.37	Dell computers	DJAMS
City of Aliso Viejo	5,000.00	Homework Club	DJAMS
Leonard Family Foundation	10,000.00	instrumental music	BAMS
Ladera Ranch Middle School PTA	3,500.00	computers	Ladera Ranch Middle School
Peter Bastone		50 boxes of exam gloves	Las Flores Middle School
Las Flores Middle School PTA	1,100.00	Academic Pentathlon	Las Flores Middle School
Las Flores Middle School ASB	11,450.54	compuer lab	Las Flores Middle School
Juan Moreno	120.00	miscellaneous supplies	Newhart Middle School
Brad Robitaille	471.17	miscellaneous supplies	Newhart Middle School
Target	518.48	miscellaneous supplies	Newhart Middle School
Mr. and Mrs. David Crockett	1,000.00	walkie-talkies	Newhart Middle School
Mr. and Mrs. Albert Ibrahim	1,300.00	walkie-talkies	Newhart Middle School
Newhart Middle School PTA	1,500.00	walkie-talkies	Newhart Middle School
Niguel Hills PTSA	15,000.00	Apple iMac computers	Niguel Hills Middle School
John and Savathiya Porrello	1,000.00	drug testing program	Vista del Mar Middle School
Frank L. Mogavero, DDS, MS	1,775.00	announcements	Vista del Mar Middle School
Barnes & Noble Booksellers	409.84	miscellaneous supplies	Aliso Niguel High School
The Wolverine Football Club	5,152.00	football equipment	Aliso Niguel High School
CVHS PTSA	4,155.30	communications/supplies	Capistrano Valley High School
CVHS PTSA	2,000.00	two STAP I's	Capistrano Valley High School
The Dolphin Foundation	30,681.03	computers	Dana Hills High School
San Clemente High School PTSA	12,000.00	instructional materials	San Clemente High School
Ladera Ranch Ed. Foundation	6,323.08	science lab station & supplies	San Juan Hills High School
Ms. Mary S. Massey	100.00	schoolwide programs	Tesoro High School
Mr and Mrs. Marcelo Lamego	100.00	schoolwide programs	Tesoro High School
Elizabeth Ward & Susan Whittlesey	100.00	schoolwide programs	Tesoro High School
Mr. and Mrs. Donald Hagen, Jr.	100.00	schoolwide programs	Tesoro High School
Mr. and Mrs. Mitchell Behm	100.00	schoolwide programs	Tesoro High School
Kubba/England Family	100.00	schoolwide programs	Tesoro High School
Mr. and Mrs. Jeffrey Davidson	100.00	schoolwide programs	Tesoro High School
Mr. and Mrs. Douglas Jackson	100.00	schoolwide programs	Tesoro High School
Mr. and Mrs. Kevin B. Jones	100.00	schoolwide programs	Tesoro High School
Homestead Escrow, Inc.	200.00	schoolwide programs	Tesoro High School
Mr and Mrs. Mukesh R. Patel	1000.00	schoolwide programs	Tesoro High School
Mrs. Patti A. Ross	100.00	technology	Tesoro High School
Mr. and Mrs. Thomas M. Ross	250.00	technology	Tesoro High School
Valerie M. Hughes	100.00	technology	Tesoro High School
Mr. and Mrs. Richard A. Mataya	100.00	technology	Tesoro High School
Mr. and Mrs. Johan Karlsson	100.00	technology	Tesoro High School
CUSD Foundation	97,322.19	class size reduction	CUSD
Marii Bakker	100.00	Las Palmas Learning Link	School Readiness

Donation of Funds/Equipment

November 10, 2009

Page 5


Robert & Amy Hernandez	100.00	San Juan Learning Link	School Readiness
Selena Figueroa	100.00	Las Palmas Learning Link	School Readiness
Irma Boatright	100.00	Las Palmas Learning Link	School Readiness
Adele Suter	100.00	Las Palmas Learning Link	School Readiness
Rosa Velasquez	100.00	Las Palmas Learning Link	School Readiness
Amanda Bourne	100.00	San Juan Learning Link	School Readiness
Cesar Loya	100.00	San Juan Learning Link	School Readiness
Mariana Irina Ilea	100.00	San Juan Learning Link	School Readiness
Nicole Howard	100.00	Las Palmas Learning Link	School Readiness
Tina Loo	100.00	Las Palmas Learning Link	School Readiness
Rebecca Thomas	100.00	Las Palmas Learning Link	School Readiness
Karsen Cranney	100.00	Las Palmas Learning Link	School Readiness
Annette Eckhardt	100.00	San Juan Learning Link	School Readiness
Kristen Pert	100.00	Las Palmas Learning Link	School Readiness
Camien Vorell	100.00	San Juan Learning Link	School Readiness
Scott Pringle	100.00	Las Palmas Learning Link	School Readiness
Cielo Armenta-Reyes	100.00	Las Palmas Learning Link	School Readiness
Cynthia Green	100.00	San Juan Learning Link	School Readiness

The Board accepts such gifts with the understanding that they will be disposed of in a legal manner at such time as they are no longer usable at the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
And Members,
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **AGREEMENT – ATTORNEY CLIENT RETAINER AGREEMENT**

BACKGROUND INFORMATION

On Saturday, October 24, 2009, the Board of Trustees interviewed two legal firms in closed session. Upon conclusion of the interviews, it was decided by a 5-0-2 vote to retain legal counsel to represent CUSD with respect to the September 30, 2009, decision by the Orange County Committee on School District Organization. The attached retainer agreement from Philip B. Greer, Attorney at Law, is being presented to the Board for approval in order to engage the necessary services for legal counsel.

CURRENT CONSIDERATIONS

This agenda item requests Board approval of the Attorney Client Retainer Agreement (Exhibit A) from Philip B. Greer, Attorney at Law, for legal services pertaining to the matter mentioned above.

The District is currently in the process of reviewing qualifications of legal firms submitted in response to the Request for Qualifications (RFQ) for Legal Services; however, the time constraints of this particular matter required selection of a firm prior to completion of the RFQ process currently underway. For this reason, this agreement with Philip B. Greer is being brought forward at this time.

FINANCIAL IMPLICATIONS

The fiscal impact of the approval of the agreement will depend upon the extent of the services required. The initial retainer is for \$25,000 and will be paid from the general fund.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the Attorney Client Retainer Agreement from Philip B. Greer, Attorney at Law, Exhibit A.

LAW OFFICES OF PHILLIP B. GREER
1280 Bison Road B9-531
Newport Beach, California 92660
(949) 640-8911

ATTORNEY CLIENT RETAINER AGREEMENT

This Agreement is made between Capistrano Unified School District (hereinafter "Client") and the Law Offices of Phillip B. Greer (hereinafter "Attorneys"), who agree as follows:

1. This agreement will not take effect and Attorneys will have no obligation to provide legal services until (a) Attorneys are in possession of a copy of this Agreement signed by Clients; (b) Clients have paid the minimum retainer set forth in Paragraph 4 below; and (c) Clients have provided copies to Attorney of all documents in his/her/their possession relating to the matter which is the subject of this Agreement, together with all correspondence with any attorney who currently or previously represented Clients in connection with said matter.

2. Client is engaging Attorneys to perform only the following services:

Representation of client in regard to any and all issues arising from proposed setting of election to modify manner in which Trustees are elected.

Clients understand and expressly agree that said representation shall be until settlement or judgment, by way of arbitration or trial, including post trial motions, however, Attorneys have not been retained to represent Clients in any other capacity, including any appearance in any other pending or anticipated litigation, administrative proceeding or in any appellate proceedings, including appellate proceedings in the above-referenced matter. Such representation is beyond the scope of services contemplated by this agreement. No matters other than those specifically called for by this Agreement will be undertaken on behalf of Clients

without both parties written consent and shall require a new retainer agreement and an additional non-refundable fee.

3. Clients agree to be truthful with Attorneys, to cooperate, to keep Attorneys informed of any developments that may affect the matter which is the subject of this Agreement in any way, either directly or indirectly, to abide by all the terms of this Agreement, to pay all statements or invoices submitted by Attorneys on time and to keep Attorneys advised of any change of address, telephone, place of employment and or whereabouts. If Clients fail to cooperate in any manner, or pay fees and costs as agreed, Attorneys shall have the right to immediately cease work and terminate the attorney-client relationship for any reason. Attorneys are then entitled to a reasonable fee and costs, payable immediately.

4. Client agrees to pay Attorney a retainer of Twenty Five Thousand Dollars (\$25,000.00). Charges will be made against this retainer in the amount of Attorney's billing rate as follows:

Principal	\$350.00 per hour
Associate	\$275.00 per hour

Each and every time any credit balance is reduced to \$500.00 or less, client agrees to deposit additional funds in an amount sufficient to replenish the account to \$5,000.00 within ten (10) calendar days of demand in order to secure Attorney's continued services. In addition, should the litigation which is the subject of this Agreement proceed to trial, Client shall deposit a sum equal to Attorney's estimate for fees and costs related to trial no later than 30 days prior to the initial trial date. All unused deposits at the conclusion of Attorney's services will be refunded.

5. Pursuant to California law, Client's papers and property, including correspondence, deposition transcripts, exhibits, expert's reports, legal documents, physical evidence or other items reasonable necessary to Client's representation shall be released to Clients upon request, regardless of whether Clients have paid for them.

6. Clients may discharge Attorneys at any time. Attorneys may withdraw with Client's consent or for good cause. Good cause includes, but is not limited to, Client's breach of the terms of this Agreement or Client's refusal to cooperate with Attorneys in any matter which could, at Attorneys' sole discretion, render continuing representation unreasonable, unlawful or unethical.

7. Nothing in this Agreement and no statement by Attorneys to Client shall be construed as a promise or guarantee as to the outcome of Client's case or the maximum fees that may be incurred. Any comments by Attorneys in this regard are expressions of opinion only.


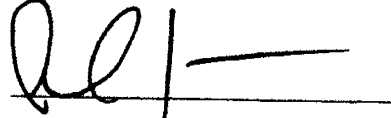
8. Clients are informed that the Rules of Professional Conduct of the State Bar of California required before an attorney may begin or continue to represent a client when Attorney has or had a relationship with another party interested in the subject matter of the attorney's proposed representation of the client, that the attorney inform the client in writing of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to the client. Attorneys are not aware of any relationship with any other party interested in the subject matter of Attorney's services to Clients which would constitute an interest adverse to Clients. Clients expressly consent to Attorneys representation under this agreement.

9. This document contains the entire agreement of the parties. No other agreement, statement or promise made on or before the effective date of this agreement will be binding on the parties. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of any other provisions shall be severable and remain in effect. This agreement may be modified by subsequent agreement of the parties hereto, but only by an instrument in writing signed by each party.

The undersigned have read and understand the foregoing terms and conditions and agree to each of them.

Dated: 10/26/09

Dated: 10/26/09

Phillip B. Greer, Esq.


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: AWARD OF REQUEST FOR QUALIFICATIONS NO.
4-0910 – DEMOGRAPHIC CONSULTING SERVICES – DAVIS
DEMOGRAPHICS & PLANNING, INC.**



BACKGROUND INFORMATION

On August 10, 2009, the Board of Trustees authorized advertising for Request for Qualifications No. 4-0910 – Demographic Consulting Services. A Request for Qualifications (RFQ) was designed and the scope of work and rating system were developed to meet the specific requirements of the District. The RFQ was properly advertised, and documents were distributed to fourteen vendors. The district received three proposals: Davis Demographics and Planning, Inc.; DecisionInsite/Dolinka Group, LLC; and Ross Haber Associates, Inc. These proposals are available for review in the Purchasing Department.

The District's standard contract resulting from this RFQ consists of an initial one-year term with two additional annual renewals at the option of the Board of Trustees.

The Evaluation Committee, comprised of Julie Hatchel, Chief Communications Officer; Cindy Brown, Manager, Fiscal Accounting; and Michelle Benham, Executive Director, Assessment & Evaluation, reviewed the proposals and ranked them according to criteria established in the RFQ. The Summary Score Sheet, Exhibit A, summarizes the average scores submitted by each committee member. The individual score sheets are available upon request.

CURRENT CONSIDERATIONS

This agenda item seeks the award of RFQ No. 4-0910 – Demographics Consulting Services to Davis Demographics & Planning, Inc. for demographics consulting services for the contract term of November 11, 2009, through November 10, 2010.

After review of all proposals, Davis Demographics & Planning, Inc. provided sufficient evidence of the firm's capability to perform the expected scope of services. Davis Demographics & Planning, Inc. was selected based upon their extensive experience with data analysis,

APPROVAL: AWARD OF REQUEST FOR QUALIFICATIONS NO. 4-0910 –
DEMOGRAPHICS CONSULTING SERVICES
DAVIS DEMOGRAPHICS & PLANNING, INC.
November 10, 2009
Page 2

providing forecasts that consistently result in highly accurate projections specifically relating to redistricting. The firm demonstrates a clear understanding of issues relative to the California and Federal Voting Rights Act, having performed over 50 analyses for governmental organizations.

Davis Demographics & Planning, Inc., pioneered the “transparent districting” approach, engaging the public in every stage of the redistricting process. Their approach is thorough, thoughtful, and sensitive to the needs of the school district.

FINANCIAL IMPLICATIONS

The scope of services, once determined by the District, and hours to accomplish the project will be billed at \$160 per hour or at a negotiated fixed cost, whichever serves the District best. This expenditure has been budgeted in the General Fund.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees award RFQ No. 4-0910 – Demographics Consulting Services to Davis Demographics & Planning, Inc. for the contract term of November 11, 2009, through November 10, 2010, with two (2) one-year renewal periods at the option of the Board of Trustees.

CONSULTANT'S RESPONSES TO REQUEST FOR QUALIFICATIONS

SUMMARY

Demographic Consulting Services

#	Name of Firm	Submittal Requirements										Selection Criteria							Tot	Gnd	Tot
		1	2	3	4	5	6	7	8	9	Tot	a	b	c	d	e	f	g			
												1-5	1-5	1-5	1-5	1-5	1-5	1-5			
1	Davis Demographics & Planning, Inc.										16									29	45
2	DecisionInsite, LLC/Dolinka Group										15									25	40
3	Ross Haber Associates, Inc.										12									15	27
4											0									0	0
5											0									0	0
6											0									0	0
7											0									0	0
8											0									0	0
9											0									0	0
10											0									0	0
11											0									0	0
12											0									0	0
13											0									0	0
14											0									0	0
15											0									0	0

Submittal Requirements

- Executive Summary
- Narrative
- Fees/Services Schedule
- Additional Data
- Certification
- Certification Criminal Records Check
- Insurance Certificates
- W-9
- Conflict of Interest Certification

Selection Criteria

- Qualifications and Availability of Key Persons Assigned to Contract
- Number of Years Experience
- Demonstrated Competence in Relative Experience
- Timetable
- Cost/fees
- Plan for Public Involvement
- Conformance with Specifications of RFQ

Submittal Requirements Scoring

- Included
- Partially Included
- Not Included


Selection Criteria Scoring

- Excellent
 - Above Average
 - Average
- Fair/ Not Determinable
 - Poor/Below Standard
 - Did Not Respond

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **APPROVAL: OBSOLETE AND UNUSABLE MISCELLANEOUS
DISTRICT MATERIALS**

BACKGROUND INFORMATION

Capistrano Unified School District continually accumulates obsolete and unusable materials, such as furniture, school music, athletic and food service equipment, etc. All usable components are then auctioned via an internet-based e-Surplus Auction (eSa).

At the March 9, 2009, Board meeting, the Board of Trustees approved a one year pilot program with Interscholastic Trading Company, LLC (InterSchola) to manage the surplus auction process for the District.

CURRENT CONSIDERATIONS

This agenda item requests approval to sell obsolete and unusable District materials which are of no further use to the District. Upon Board approval of these surplus items, Exhibit A, the District will proceed to auction these items. InterSchola and Capistrano Unified School District's current auction website will each sell an equal portion of these items via the internet. After each internet auction is completed, a determination will be made as to the most lucrative option for disposing of surplus items by the District. A recommendation will then be made to the Board for an ongoing approach to disposing of District surplus.

FINANCIAL IMPLICATIONS

All proceeds generated by the sale of these surplus items, less auction fees, will be deposited in the District's General Fund.

STAFF RECOMMENDATION

It is respectfully recommended that the Board of Trustees authorize the sale of obsolete and unusable District materials as shown in Exhibit A.

List of Surplus Items for the Board's November 2009 meeting.

CAPO YARD

Lot of e-Waste (CPU's monitors, projectors, keyboards, mice, printers, laptops, VCR's , servers) stored in Aztec Container 490777-1

3 Violas

1 Piano

2 Copy Machines (not working)

Lot of metal file cabinets

Transportation North, Aliso Viejo

3 Automobile Portable Parts Washers

1 Engine Diagnostic System (Sum 500)

10 Car/Truck Starter Cores

2 Tire Spin Balancers

1 Welder machine (not working)

1 Air Compressor


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: ASSOCIATED STUDENT BODY (ASB) BANK
ACCOUNTS**



BACKGROUND INFORMATION

Education Code Section 48933 requires that associated student body (ASB) funds be invested in banks, savings and loans, or credit unions subject to the approval of the governing board of the school district.

CURRENT CONSIDERATION

This agenda item requests Board approval of bank accounts for all ASB organizations within Capistrano Unified School District, Exhibit A.

FINANCIAL IMPLICATIONS

There are no financial implications related to this agenda item.

STAFF RECOMMENDATION

It is respectfully recommended the Board approve the ASB accounts listed in Exhibit A.

CAPISTRANO UNIFIED SCHOOL DISTRICT

ASB BANK ACCOUNTS - 2009-10

MIDDLE SCHOOLS		
<i>SCHOOL</i>	<i>BANK NAME</i>	<i>TYPE OF ACCOUNT</i>
Aliso Viejo	American Security Bank	Checking
Arroyo Vista	American Security Bank	Checking
Don Juan Avila	American Security Bank	Checking
Bernice Ayer	American Security Bank	Checking
Marco Forster	California Bank & Trust	Checking
Hankey	American Security Bank	Checking
Ladera Ranch	American Security Bank	Checking
Las Flores	American Security Bank	Checking
Newhart	Citibank	Checking/Money Market
Niguel Hills	U.S. Bank	Checking
Shorecliffs	American Security Bank	Checking
Vista del Mar	Wells Fargo Bank	Checking

HIGH SCHOOLS		
<i>SCHOOL</i>	<i>BANK NAME</i>	<i>TYPE OF ACCOUNT</i>
Aliso Niguel	American Security Bank	Checking
Capistrano Valley	U.S. Bank*	Checking
Capistrano Valley	Citizens	Checking
Dana Hills	Pacific Western Bank	Checking/Savings
San Clemente	Washington Mutual Bank	Savings
San Clemente	Wells Fargo Bank	Savings
San Clemente	California Bank & Trust	Checking
San Juan Hills	Farmers & Merchants Bank	Checking
Serra	Farmers & Merchants Bank	Checking
Tesoro	American Security Bank	Checking/Money Market

*US Bank account to be closed


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
And Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: EXTENSION OF BID NO. 0809-04 – CUSTODIAL SUPPLIES
PAPER PRODUCTS, LINERS, AND LAMPS – P&R PAPER SUPPLY CO.,
WAXIE SANITARY SUPPLY, E-POLY STAR, INC., AND WEST LITE
SUPPLY CO., INC.**



BACKGROUND INFORMATION

At the December 8, 2008 Board meeting, the Board of Trustees awarded Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps to P&R Paper Supply Co. (standard paper portion), Waxie Sanitary Supply (green paper portion), E-Poly Star, Inc. (standard and green liner portion), and West Lite Supply Co., Inc. (lamp portion) for districtwide use for the 2008/09 school year. This bid called for an original contract term of December 9, 2008 through December 8, 2009 with two (2) one-year renewal periods at the option of the Board of Trustees. The renewal period may not exceed 24 months as allowed by California Education Code 17596.

The approximate annual expenditures under this contract for custodial supplies of paper products, liners, and lamps for districtwide use total \$228,410.12.

CURRENT CONSIDERATIONS

This agenda item seeks approval to extend Bid No. 0809-04 Custodial Supplies – Paper Products, Liners, and Lamps for the period December 9, 2009 through December 8, 2010.

Upon Board approval, Exhibit A shows the Extension Agreement between Capistrano Unified School District and P&R Paper Supply Co., Waxie Sanitary Supply, E-Poly Star, Inc., and West-Lite Supply Co., Inc. for the period December 9, 2009 through December 8, 2010.

In light of the current fiscal crisis, a letter was sent to the contractors along with their current prices requesting the company submit reduced costs for the 2009/10 renewal period as shown in Exhibit B.

E-Poly Star, Inc. will extend the contract with reduced pricing, P&R Paper Supply Co., Waxie Sanitary Supply and West Lite Supply Co., Inc. will extend the contract at the same pricing for the next 12 months, with the same terms and conditions as the original agreement, Exhibit C.

**Extension of Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps
P&R Paper Supply Co., Waxie Sanitary Supply, E-Poly Star, Inc., and West-Lite Supply Co.,
Inc.**

November 10, 2009

Page 2

FINANCIAL IMPLICATIONS

Funding used to purchase these supplies will come from the appropriate accounts.

STAFF RECOMMENDATION

It is respectfully requested that the Board of Trustees approve the extension of Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners and Lamps to P&R Paper Supply Co., Waxie Sanitary Supply, E-Poly Star, Inc., and West Lite Supply Co., Inc. for the first renewal term of December 9, 2009 through December 8, 2010.

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
P&R PAPER SUPPLY CO.
PAPER PRODUCTS (STANDARD) PORTION

Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps called for an original contract period of December 9, 2008 through December 8, 2009, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with P&R Paper Supply Co., pursuant to Bid No. 0809-04, shall be extended an additional 12 months, for the period December 9, 2009, through December 8, 2010 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on November 11, 2009

Except as set forth in this Extension Agreement, and Board approved on December 8, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

P&R Paper Supply Co.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
WAXIE SANITARY SUPPLY
PAPER (GREEN) PORTION

Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps called for an original contract period of December 9, 2008 through December 8, 2009, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Waxie Sanitary Supply pursuant to Bid No. 0809-04, shall be extended an additional 12 months, for the period December 9, 2009, through December 8, 2010 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on November 11, 2009

Except as set forth in this Extension Agreement, and Board approved on December 8, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Waxie Sanitary Supply

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
E-POLY STAR, INC.
LINERS (STANDARD AND GREEN) PORTION

Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps called for an original contract period of December 9, 2008 through December 8, 2009, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with E-Poly Star, Inc., pursuant to Bid No. 0809-04, shall be extended an additional 12 months, for the period December 9, 2009, through December 8, 2010 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on November 11, 2009

Except as set forth in this Extension Agreement, and Board approved on December 8, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

E-Poly Star, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
WEST-LITE SUPPLY CO., INC.
LAMPS PORTION

Bid No. 0809-04 – Custodial Supplies – Paper Products, Liners, and Lamps called for an original contract period of December 9, 2008 through December 8, 2009, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with West-Lite Supply Co., Inc., pursuant to Bid No. 0809-04, shall be extended an additional 12 months, for the period December 9, 2009, through December 8, 2010 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on November 11, 2009

Except as set forth in this Extension Agreement, and Board approved on December 8, 2008, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

West-Lite Supply Co., Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9200/FAX 248-9563

September 16, 2009

**BOARD OF
TRUSTEES**

ELLEN M. ADDONIZIO
President

MICHAEL S. WINSTEN
Vice President

LARRY J. CHRISTENSEN
Clerk

JACK R. BRICK

ANNA BRYSON

KEN LOPEZ- MADDOX

SUE PALAZZO

Catherine Becker, Controller
P&R Paper Supply Co.
P.O. Box 590
1898 E. Colton Avenue
Redlands, CA 92373-0201

**Subject: Bid No. 0809-04 – Custodial Supplies
Paper Products, Liners and Lamps**

Paper Products (Standard) Portion

Dear Ms. Becker:

Your current contract for supplies to the Capistrano Unified School District, as referenced above, will expire on December 8, 2009.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period December 9, 2009 through December 8, 2010. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Monday, October 12, 2009.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9437.

Sincerely,

Vicki Byers
Buyer/Planner, Purchasing

enc.



Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners and Lamps

Paper Products (Standard)

P&R Paper Supply Co.

Item No	Product Description	Brand Vendor Bidding "Standard Product"	Unit Price	
			2008/2009 Pricing	2009/2010 Pricing
1	Paper towels, folded, white, 2-ply, 250/pkg., 16pkg/cs	SCA SB1840 250/pkg, 16pkg/cs 70cs/plt	\$19.80	
2	Paper towels, C-fold, 4-1/2"x8-1/2"	SCA CB530 150/pkg, 16pkg/cs 54cs/plg	\$18.00	
3	Facial tissue, white, 125shts/bx, 30bx/cs	Nice n/ Soft G44206 100shts/box, 30bx/cs 70cs/plt	\$14.95	
4	Sanitary napkins, 8", adhesive strip, 8"x3-3/6", 250/cs	Rochester Midland 8 250/cs	\$32.95	
5	Toilet tissue, rolled, white, 2-ply 50shts/roll, 96rls/cs	Allied West 90295 500shts/rl, 96rls/cs 25cs/plg	\$30.35	
6	Toilet seat cover, half-fold 250shts/pkg 20pkg/cs	Harmony Soft HS20250 250/pkg, 20pkg/cs 55cs/plg	\$25.95	



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9200/FAX 248-9563

September 16, 2009

BOARD OF TRUSTEES

ELLEN M. ADDONIZIO
President

MICHAEL S. WINSTEN
Vice President

LARRY J. CHRISTENSEN
Clerk

JACK R. BRICK

ANNA BRYSON

KEN LOPEZ- MADDOX

SUE PALAZZO

INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed. D.

Robert Smith, Vice President Finance
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply
P.O. Box 23506
San Diego, CA 92193-3506

**Subject: Bid No. 0809-04 – Custodial Supplies
Paper Products, Liners and Lamps**

Paper Products (Green) Portion

Dear Mr. Smith:

Your current contract for supplies to the Capistrano Unified School District, as referenced above, will expire on December 8, 2009.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period December 9, 2009 through December 8, 2010. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Monday, October 12, 2009.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9437.

Sincerely,

Vicki Byers
Buyer/Planner, Purchasing

enc.



Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners and Lamps

Paper Products (Green)

Waxie Sanitary Supply

Item No.	Product Description	Brand Vendor Bidding	Unit Price	
			2008/2009 Pricing	2009/2010 Pricing
1	Paper towels, folded, white, 2-ply, 250/pkg, 16pkg/cs	Georgia Pacific Envision EPA #23990 250/pkg, 16pkg/cs	\$20.24	
2	Paper towels, C-fold 4-1/2"x8-1/2"	Georgia Pacific Envision White #25190 240/pkg, 10pkg/cs	\$17.64	
5	Toilet tissue, rolled, white, 2-ply, 500shts/rl, 96rls/cs	Royal Paper 2-ply #65130 500shts/rl, 96rls/cs, 25cs/plt	\$34.10	
6	Toilet seat cover, half-fold 250/pkg, 20pkg/cs	Health Gards Green Seat Covers #851730	\$37.75	



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9200/FAX 248-9563

September 16, 2009

BOARD OF TRUSTEES

ELLEN M. ADDONIZIO
President

MICHAEL S. WINSTEN
Vice President

LARRY J. CHRISTENSEN
Clerk

JACK R. BRICK

ANNA BRYSON

KEN LOPEZ- MADDOX

SUE PALAZZO

INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed. D.

Beverly Cantal, Supervisor
E-Poly Star, Inc.
2085 Burroughs Avenue
San Leandro, CA 94577

**Subject: Bid No. 0809-04 – Custodial Supplies
Paper Products, Liners and Lamps**

Liner (Standard and Green) Portion

Dear Ms. Cantal:

Your current contract for supplies to the Capistrano Unified School District, as referenced above, will expire on December 8, 2009.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period December 9, 2009 through December 8, 2010. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Monday, October 12, 2009.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9437.

Sincerely,

Vicki Byers
Buyer/Planner, Purchasing

enc.



Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners and Lamps

Liners (Standard)

E-Poly Star, Inc.

Item No.	Product Description "Standard Product"	Brand Vendor Bidding	Unit Price	
			2008/2009	2009/2010
8	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, black, 200/cs	Poly Star PSL-4046-15B 200/cs	\$30.10	
9	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, clear, 200/cs	Poly Star PSL-4046-15C 200/cs	\$41.85	
10	Liner, 13x4x17, .45mil, low density, black, 1000/cs,	Poly Star PSL-1717-045B 1000/cs	\$16.10	
11	Liner, wastebasket, .8mil, low density, black, 500/cs	Poly Star PSL-2432-08B 500/cs	\$21.10	

Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners and Lamps

Liners (Green)

E-Poly Star, Inc.

Item No	Product Description	Brand Vendor Bidding "Green Product"	Unit Price	
			2008/2009	2009/2010
8	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, black 200/cs	Poly Star PSL-BIO4046-15B 200/cs	\$33.80	
9	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, clear 200/cs	Poly Star PSL-BIO4046-15C 200/cs	\$45.00	
10	Liner, 13x4x17, .45mil, low density, black, 100cs	Poly Star PSL-BIO1717-045B 1000/cs	\$18.50	
11	Liner, wastebasket, .8mil, low density, black, 500/cs	Poly Star PSL-BIO2432-08B 500/cs	\$23.68	



Capistrano Unified School District

Excellence in Education

33122 Valle Road, San Juan Capistrano, CA 92675

Telephone (949) 234-9200/FAX 248-9563

September 16, 2009

BOARD OF TRUSTEES

ELLEN M. ADDONIZIO
President

MICHAEL S. WINSTEN
Vice President

LARRY J. CHRISTENSEN
Clerk

JACK R. BRICK

ANNA BRYSON

KEN LOPEZ- MADDOX

SUE PALAZZO

INTERIM SUPERINTENDENT

BOBBI MAHLER, Ed. D.

Garry J. Haverland, President
West-Lite Supply Co., Inc.
12951 166th Street
Cerritos, CA 90703

**Subject: Bid No. 0809-04 – Custodial Supplies
Paper Products, Liners and Lamps**

Lamps Portion

Dear Mr. Haverland:

Your current contract for supplies to the Capistrano Unified School District, as referenced above, will expire on December 8, 2009.

In light of the current fiscal crisis facing the State of California and its impact on the District, you are being asked to submit reduced costs for the renewal period December 9, 2009 through December 8, 2010. A copy of your current contract pricing is enclosed for your review. Please provide a comparison sheet with a column listing your current pricing and a column listing your proposed pricing. **Should your company wish to extend your contract for an additional 12-month period, a letter to this office stating your desire to extend must be received by Monday, October 12, 2009.**

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract extension or the necessity to re-bid this service.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9437.

Sincerely,

Vicki Byers
Buyer/Planner, Purchasing

enc.



Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners and Lamps

Lamps

West-Lite Supply Co.

Item No.	Product Description	Brand Vendor Bidding	Unit Price	
			2008/2009 Pricing	2009/2010 Pricing
12	Lamp, projection, ELH, 300watt, 120volt	Sylvania ELH	\$4.90	
13	Lamp, projection, ENX-5, 360watt, 86volt	Sylvania ENX-5	\$4.18	
14	Lamp, compact fluorescent, 14watt, 800lumens, 10,000hrs, spiral (60watt energy saving bulb)	TCP 28913	\$4.70	
15	Lamp, fluorescent, 48", F34CW/RS/EW Alto, 30/cs	Sylvania F3YCW/SS/ECO 30/cs	\$21.60	
16	Lamp, fluorescent, 48", T8 cool white, high, vision, F32Ti/TL741/Alto, 25/cs	Sylvania F032/741/ECO 30/cs	\$35.70	

P & R Paper Supply Company, Inc.
Wholesale Distributors of Paper and Janitorial Products

P.O. Box 590 ~ 1898 E. Colton Avenue, Redlands, CA 92374

Phone (909) 794-1108 ~ Fax (909) 794-1237

www.prpaper.com ~ Email: info@prpaper.com

October 7, 2009

Vicki Byers, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Custodial Supplies Bid No. 0809-04

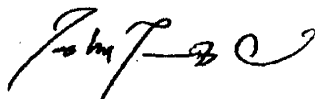
Dear Ms. Byers:

We value Capistrano Unified School District's interest and efforts to reduce costs on the current contract that is in place with P & R Paper Supply Company. However, we are unable to offer lower pricing at this time. We are making every effort possible to negotiate the best costs available in order to provide you with the most cost effective products. Where applicable, we have offered a more cost effective item in place of the current item on contract.

We thank you for your support of P&R Paper Supply Company and greatly appreciate the opportunity to present a new price proposal on the alternate item suggested. We look forward to another year of continued service to Capistrano USD.

Please feel free to contact me with any questions, comments or concerns.

Sincerely,



Marshall Manafian
Account Executive

Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners, and Lamps

Paper Products (Standard)

P & R Paper Supply Co.

Item No	Product Description	Brand Vendor Bidding "Standard Product"	Unit Price	
			2008/2009 Pricing	2009-2010 Pricing
1	Paper towels, folded, white, 2-ply, 250/pkg., 16pkg/cs	SCA SB1840 250/pkg, 16pkg/cs, 70cs/plt	\$ 19.80	\$ 19.80
2	Paper towels, C-fold, 4-1/2"x8-1/2"	SCA CB530 150/pkg, 16pkg/cs, 54cs/plt	\$ 18.00	\$ 22.95
2.1	Alternate Item: Paper towels, white, single fold, 4000/cs	Papersource ST195 4000/cs		\$ 19.35
3	Facial tissue, white, 125shts/bx, 30bx/cs	Nice n Soft G44206 100shts/bx, 30bx/cs, 70cs/plt	\$ 14.95	\$ 14.95
4	Sanitary napkins, 8", adhesive strip, 8"x3-3/6", 250/cs	Rochester Midland 8 250/cs	\$ 32.95	\$ 32.95
5	Toilet tissue, rolledm white, 2-ply, 50shts/rl, 96rl/cs	Allied West 90295 500shts/rl, 96rl/cs, 25cs/plt	\$ 30.35	\$ 30.35
6	Toilet seat cover, half-fold, 250shts/pkg, 20pkg/cs	Harmony Soft HS20250 250/pkg, 20pkg/cs, 55cs/plt	\$ 25.95	\$ 25.95

P & R PAPER SUPPLY
P. O. Box 590
1898 E. Colton Ave.
Redlands, CA 92373-0200
Ph: (909) 794-1108 • FAX: (909) 794-1200

EXHIBIT C
(2 of 9)



October 19, 2009

Capistrano Unified School District
Attn: Vicki Byers
33122 Valle Road
San Juan Capistrano, CA 92675

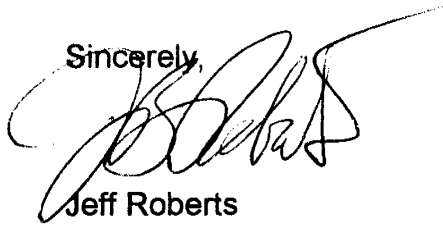
Subject: Bid No. 0809-04 – Custodial Supplies
Paper Products, Liners and Lamps

Paper Products (Green) Portion
Item #851173 Royal Paper 2-Ply Toilet Tissue

Per your request, Waxie Sanitary Supply is providing this letter to extend the current pricing on item #851173 Royal Paper 2-Ply Toilet Tissue from December 9, 2009 – December 8, 2010.

ITEM #	DESCRIPTION	U/M	PRICE
65130	Royal Paper 2-Ply #65130 Toilet Tissue, 500 sh/rl, 96 rl/cs	CS	\$34.10

Sincerely,



Jeff Roberts
Executive Vice President
Waxie Sanitary Supply

EXHIBIT C
(3 of 9)

Regional Inventory Center ■ 3220 S. Fairview Street ■ P.O. Box 28929 ■ Santa Ana, CA 92799-8929
(800) 432-7140 ■ (714) 545-8441 ■ FAX (714) 957-3179 ■ www.waxie.com

Boise ■ Denver ■ El Centro ■ Las Vegas ■ Los Angeles ■ Ontario ■ Palm Springs ■ Phoenix ■ Salt Lake City ■ San Diego ■ San Francisco ■ Santa Ana ■ St. George ■ Tucson



Capistrano Unified School District**Bid No. 0809-04****Custodial Supplies****Paper Products, Liners and Lamps****Paper Products (Green)****Waxie Sanitary Supply**

Item No.	Product Description	Brand Vendor Bidding	Unit Price	
			2008/2009 Pricing	2009/2010 Pricing
1	Paper towels, folded, white, 2-ply, 250/pkg, 16pkg/cs	Georgia Pacific Envision EPA #23990 250/pkg, 16pkg/cs	\$20.24	N/B
2	Paper towels, C-fold 4-1/2"x8-1/2"	Georgia Pacific Envision White #25190 240/pkg, 10pkg/cs	\$17.64	N/B
5	Toilet tissue, rolled, white, 2-ply, 500shts/rl, 96rls/cs	Royal Paper 2-ply #65130 500shts/rl, 96rls/cs, 25cs/plt	\$34.10	34.10
6	Toilet seat cover, half-fold 250/pkg, 20pkg/cs	Health Gards Green Seat Covers #851730	\$37.75	N/B



September 28, 2009

Vicki Byers, Buyer/Planner, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

**RE: Bid No. 0809-04 – Custodial Supplies
Paper Products, Liners and Lamps**

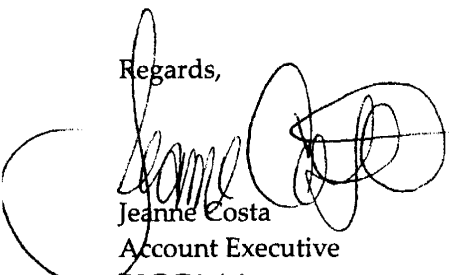
Dear Ms. Byers;

This letter is to inform you that E*Poly Star is interested in extending the contract for the trash can liners with you. We received your letter in regards to possibly lowering the price for the next school year.

We understand and sympathize with you, and everyone that is struggling, during this fiscal crisis. We appreciate you as a loyal customer and I am happy to inform you that we are able to lower the prices for you. Please see the enclosed pricing sheet; that you provided, for your new pricing.

It is our hope that by lowering the prices, this will help you make the decision to renew the contract with us. Should you have any questions or concerns in regards to this matter, please do not hesitate to contact me at 1-800-793-3088 x110.

Regards,



Jeanne Costa
Account Executive
B2G Division
jeanne@epolystar.com

Capistrano Unified School District

**Bid No. 0809-04
Custodial Supplies
Paper Products, Liners and Lamps**

Liners (Standard)

E-Poly Star, Inc.

Item No.	Product Description "Standard Product"	Brand Vendor Bidding	Unit Price	
			2008/2009	2009/2010
8	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, black, 200/cs	Poly Star PSL-4046-15B 200/cs	\$30.10	\$29.40
9	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, clear, 200/cs	Poly Star PSL-4046-15C 200/cs	\$41.85	\$41.00
10	Liner, 13x4x17, .45mil, low density, black, 1000/cs,	Poly Star PSL-1717-045B 1000/cs	\$16.10	\$16.00
11	Liner, wastebasket, .8mil, low density, black, 500/cs	Poly Star PSL-2432-08B 500/cs	\$21.10	\$21.00

Capistrano Unified School District

Bid No. 0809-04

Custodial Supplies

Paper Products, Liners and Lamps

Liners (Green)

E-Poly Star, Inc.

Item No	Product Description	Brand Vendor Bidding "Green Product"	Unit Price	
			2008/2009	2009/2010
8	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, black 200/cs	Poly Star PSL-BIO4046-15B 200/cs	\$33.80	\$33.50
9	Liner, 45 gallon, 23x17x46, 1.5mil, Low density, clear 200/cs	Poly Star PSL-BIO4046-15C 200/cs	\$45.00	\$44.90
10	Liner, 13x4x17, .45mil, low density, black, 100cs	Poly Star PSL-BIO1717-045B 1000/cs	\$18.50	\$18.30
11	Liner, wastebasket, .8mil, low density, black, 500/cs	Poly Star PSL-BIO2432-08B 500/cs	\$23.68	\$23.40



WEST-LITE Supply Co., Inc.

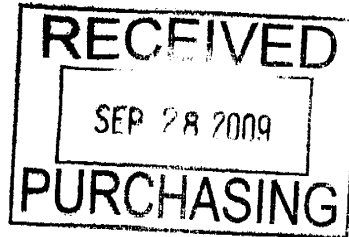
12951 166th STREET, CERRITOS, CA 90703

TEL: (562) 802-0224 • 1-800-660-6678

FAX: (562) 802-0154

VISIT US @ www.west-lite.com

Lighting Products Distributor



September 23, 2009

Capistrano Unified School District
Attn: Vicki Byers – Buyer/Planner, Purchasing
33122 Valle Road
San Juan Capistrano, CA 92675

RE: Lamps contract - 12 month extension
Bid No. 0809-04- Custodial Supplies
Paper Products, Liners & Lamps

Dear Vicki Byers:

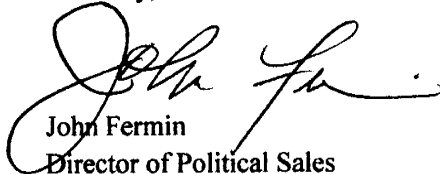
Your request for an additional 12-month period of your "Lamps Contract" has been approved.

West-Lite Supply Co., Inc. will extend your lamps contract **without** any changes to your current pricing profile and/or terms.

I have enclosed a copy of your request and the price sheet comparison. If you have any questions please feel free to contact me at 800-660-6678 ext. 316. My hours are from 8am to 4:30pm Monday through Friday.

We appreciate your business and we look forward to continue doing business with the district.

Sincerely,



John Fermin
Director of Political Sales

Capistrano Unified School District

**Bid No. 0809-04
Custodial Supplies
Paper Products, Liners and Lamps**

Lamps

West-Lite Supply Co.

Item No.	Product Description	Brand Vendor Bidding	Unit Price	
			2008/2009 Pricing	2009/2010 Pricing
12	Lamp, projection, ELH, 300watt, 120volt	Sylvania ELH	\$4.90	4.90
13	Lamp, projection, ENX-5, 360watt, 86volt	Sylvania ENX-5	\$4.18	4.18
14	Lamp, compact fluorescent, 14watt, 800lumens, 10,000hrs, spiral (60watt energy saving bulb)	TCP 28913	\$4.70	4.70
15	Lamp, fluorescent, 48", F34CW/RS/EW Alto, 30/cs	Sylvania F34CW/SS/ECO 30/cs	\$21.60	21.60
16	Lamp, fluorescent, 48", T8 cool white, high, vision, F32Ti/TL741/Alto, 25/cs	Sylvania F032/741/ECO 30/cs	\$35.70	35.70


CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **APPROVAL: SURETY AGREEMENT FOR TAKEOVER AND
COMPLETION OF PROJECT – BID NO. 0607-11-FOOD SERVICE
FREEZER**



BACKGROUND INFORMATION

At the June 25, 2007, Board meeting, the Board of Trustees awarded the bid for the installation of a new freezer for Food and Nutrition's central kitchen to Diversified Contracting Solutions. On December 31, 2007, the District terminated Diversified's contract as they defaulted in their obligation under the contract. A demand for completion of obligations was sent to the surety company, Financial Pacific Insurance Company. After their investigation, Financial Pacific agreed to the completion of the freezer project per Tender and Settlement Agreement, previously approved by the Board on June 22, 2009. The contractors chosen to complete the project pursuant to that agreement could not get bonded, and Financial Pacific has now agreed to take over the project and complete it.

CURRENT CONSIDERATIONS

This agenda item seeks Board approval to enter into a Takeover Agreement with Financial Pacific Insurance Company (Exhibit A) to finish the Food Service freezer project at the Thornsley Center Central Kitchen. The District will dedicate the remainder of the contract funds to complete the project and return the un-cashed check for \$67,639.28 to the surety, which was sent to the District pursuant to the previously executed Tender and Settlement Agreement. The Tender and Settlement Agreement will become null and void upon the parties' execution of the Takeover Agreement.

FINANCIAL IMPLICATIONS

There are no further obligations to Capistrano Unified School District.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve the agreement with Financial Pacific Insurance Company, Exhibit A.

TAKEOVER AGREEMENT

This Takeover Agreement (the "Agreement") is made and entered into by and between the Capistrano Unified School District ("Owner") and Financial Pacific Insurance Company ("Surety") (collectively, the "Parties").

Recitals

A. On or about June 26, 2007, Owner and Diversified Contracting Solutions ("Original Contractor") entered into a written agreement (the "Contract") for a public works construction project known as Bid No. 0607-11 Food Service Freezer (the "Project"). A true and correct copy of the Contract is attached hereto as Exhibit 1 and incorporated by reference.

B. In connection with the Project, Surety and Original Contractor executed and delivered to Owner Performance and Payment Bond Nos. C902610 (individually, the "Payment Bond" and the "Performance Bond," and collectively, the "Bonds"), each in the penal sum of \$414,985. True and correct copies of the Bonds are attached hereto as Exhibit 2 and incorporated herein by reference.

C. On or about June 26, 2007, Owner issued a notice to proceed under the Contract to Original Contractor.

D. On or about December 31, 2007, Owner terminated Original Contractor's right to perform the Contract.

E. On or about January 29, 2008, Owner represented to Surety that Original Contractor had defaulted in its performance of the Contract and made demand upon Surety to complete the remaining work under the Contract (the "Remaining Work").

F. Surety is willing to arrange for completion of the Remaining Work in accordance with the terms and conditions of the Contract as modified by this Agreement, including Owner's agreement as follows: (1) dedication of the Contract Balance, defined below, to Surety for its cost of completing the Remaining Work; (2) no offset or assessment against the Contract Balance any claims for liquidated, actual or other damages allegedly incurred by Owner to date under the Contract; and (3) a full reservation of Owner's, Surety's and Original Contractor's rights, claims and defenses under the Contract, the Performance Bond, or otherwise in connection with the Project unless specifically excluded herein. Owner and Surety are agreeable to these conditions.

G. Based upon the above, the Parties agree that it is their respective best interest to enter into this Agreement for completion of the Remaining Work.

Terms and Conditions

In consideration of the mutual covenants contained herein, the Parties agree as follows:

1. **Recitals**

The above Recitals are true and correct and hereby made part of this Agreement.

2. Effective Date

This Agreement shall become effective upon full execution by the Parties (the "Effective Date").

3. Tender and Settlement Agreement Void

a. As of the Effective Date of this Agreement, the Tender and Settlement Agreement entered into between the Parties on or about June 25, 2009, in connection with the Project shall be null and void. It is the Parties' intent to replace said Tender and Settlement Agreement with this Agreement.

b. Within five (5) business days after the Effective Date of this Agreement, Owner shall return to Surety the uncashed check in the amount of \$67,639.28, previously sent by Surety to Owner pursuant to the referenced Tender and Settlement Agreement.

4. Reservation of Rights

a. Except as otherwise provided within this Agreement, the Parties reserve their rights against one another with respect to the Project, Contract, Bonds and otherwise.

b. Original Contractor's and Owner's rights, claims and defenses against one another are also reserved under this Agreement, and nothing herein shall alter those rights.

c. The Parties' performance of their obligations under this Agreement shall not be deemed to be a waiver of the rights, claims and defenses reserved under this Agreement.

5. Contract Balance

Owner warrants and represents that, as of the Effective Date of this Agreement, the Contract accounting is as follows:

Original Contract Amount:	\$414,985
Payments to Original Contractor:	<u>(\$104,400)</u>
Contract Balance:	\$310,585 (the "Contract Balance")

6. Performance of the Contract by Surety

a. In accordance with its obligations under the Performance Bond and pursuant to the terms and conditions of this Agreement, Surety agrees to perform, through completing contractors, the Remaining Work in accordance with the terms, conditions and provisions of the Contract for the Project. Owner acknowledges and agrees that in so doing, Surety is not acting as a contractor, but in its capacity as a performance bond surety. The terms, conditions, and provisions of the Contract shall govern the rights and responsibilities of the Parties regarding the completion of the Project to the extent that such terms, conditions, and provisions are not inconsistent with this Agreement.

b. Owner acknowledges that Surety shall have no obligation to exceed the requirements of the Contract as to quality, quantity or any other parameters, and Owner shall not unreasonably withhold approval of any work performed. In that regard, Owner acknowledges that if the

Remaining Work is performed in accordance with the Contract requirements, it shall be deemed acceptable for all purposes.

c. Owner represents and warrants that as of the Effective Date of this Agreement, Owner is unaware of any deficiency in the work completed by Original Contractor under the Contract.

d. Owner agrees that the penal sum of the Performance Bond is preserved, and that Surety has not waived said penal sum by entering into this Agreement. In that regard, Owner agrees that in no event shall Surety be obligated to spend more than the total of all payments that it receives from Owner in accordance with this Agreement, plus the penal sum of the Performance Bond. Accordingly, all payments made by Surety in excess of the Contract funds Surety receives from Owner for performance of the Remaining Work shall be credited against the penal sum of the Performance Bond.

e. Owner shall not assess liquidated or delay damages against the Contract Balance in connection with the performance of any work by Original Contractor on the Project.

f. Surety's completion of the Remaining Work shall occur within six (6) months of the Owner's issuance to Surety of a Notice to Proceed with the completion of the Remaining Work, plus any time extensions permitted under the Contract. Surety shall be assessed liquidated damages under this Agreement in the manner and amount specified in the Contract should the Remaining Work not be completed within six (6) months of Owner's issuance to Surety of a Notice to Proceed with the same, plus any time extensions permitted under the Contract.

g. Surety shall keep the original Payment Bond in full force and effect for the completion of the Project under this Agreement and have same remain in full force and effect for such period of time after completion as required by law.

7. Payment of the Contract Balance

a. Owner agrees to pay Surety all sums to become due and payable under the Contract, including retention and any monies due as the result of change orders, extra work or other modifications to the Contract.

b. With respect to the Remaining Work, Surety agrees to prepare, certify and submit its requests for payment to Owner in accordance with the Contract. All payment requests shall be submitted in the name of Surety.

c. Surety asserts its legal, contractual and equitable right to the entirety of the Contract Balance for performance of the Remaining Work. Nothing in this Agreement shall limit or waive Surety's right to additional compensation if provided for under the Contract or otherwise.

d. Subject to any statutory obligation which Owner may have with respect to any stop notices received by Owner in connection with the performance of the Remaining Work, Owner acknowledges and agrees that it holds the entire Contract Balance in trust for the benefit of Surety. Owner agrees that it will not acknowledge or honor any claims or charges against the Contract Balance by assignees, creditors or transferees of Original Contractor or any other individual or entity making claim to any part of the Contract Balance without the consent of Surety or pursuant to an order of any

court of competent jurisdiction entered after due notice to Surety and Surety's opportunity to be heard by said court.

8. Performance of Remaining Work by Surety's Completion Contractors

a. Surety intends to retain Admiral Installation Company ("Admiral"), California Contractor's License No. 636075, to perform the Remaining Work, with the exception of the concrete work discussed in Paragraph 8(b) below, pursuant to a separate agreement between Surety and Admiral (the "Admiral Completion Agreement").

b. Surety intends to retain UDC Corporation ("UDC"), California Contractor's License No. 457906, to perform the concrete portion of the Remaining Work, which includes installation of the 5 1/2" interior floating slab, the exterior slab, nine 6" bollards and four 4" bollards in accordance with Contract Addendum No. 1 dated May 23, 2007, and Contract Addendum No. 2 dated June 4, 2007, pursuant to a separate agreement between Surety and UDC (the "UDC Completion Agreement").

c. Owner acknowledges that it is not a party to the Admiral and UDC Completion Agreements, nor a third-party beneficiary thereunder, and that the Admiral and UDC Completion Agreements shall not affect or modify the rights and obligations between the Parties under this Agreement.

d. Owner accepts Surety's utilization of Admiral and UDC as Surety's completion contractors and will oversee the work of the completion contractors in accordance with the Contract.

e. Communications regarding performance of the Remaining Work, including compliance with the Project specifications and other technical questions of performance, as well as matters of means and methods, day-to-day construction issues, scheduling, quality assurance, safety, and all other aspects of the Remaining Work shall be in writing and sent to Admiral via facsimile at (661) 297-4566 and/or UDC via facsimile at (714) 630-0430, as appropriate, with a courtesy copy to Surety's construction consultant, Gerald White of PCA Consulting Group ("PCA"), via facsimile at (415) 771-8878. PCA shall have access all portions of the Project and all reports, including, without limitation, inspection reports, by Owner and its representatives concerning the Remaining Work.

f. Any and all change orders must be in writing and negotiated, reviewed, approved and signed by Surety or its authorized representative and by Owner.

g. Surety, in accordance with California Business & Professions Code section 7044.2, is undertaking performance of the Remaining Work as a takeover surety, using licensed contractors for that purpose.

h. Owner agrees that surety reserves the right to terminate the Admiral and UDC Completion Agreements and employ other completion contractors acceptable to Owner to perform the Remaining Work, and Owner's acceptance of such other completion contractors shall not be unreasonably withheld.

i. With the exception of any latent defects, Owner agrees that Surety's completion of the Remaining Work shall discharge Surety's obligations to Owner under the Performance Bond and this Agreement. Owner represents that it is not aware of any defective work on the Project as of the Effective Date of this Agreement.

j. Within ten (10) calendar days of the completion of the Remaining Work, Owner agrees to record a notice of completion of the Project pursuant to California Civil Code section 3093.

9. Mutual Cooperation

The Parties agree to cooperate fully with each other to the end that the Remaining Work may be completed as efficiently and quickly as reasonably possible under the circumstances.

10. No Third-Party Beneficiaries

The Parties do not intend by any provision of this Agreement to create any third-party rights or beneficiaries, nor to confer any benefit to or enforceable right in favor of any individual or entity other than the Parties hereto. In particular, the Parties acknowledge that nothing herein shall increase the rights of any claimants or potential claimants under the Bonds.

11. Notices

Except as set forth in Paragraph 8(e) above, any notice, consent, demand or other communications required or permitted to be given under this Agreement shall be in writing and delivered by either hand-delivery, overnight mail or facsimile to the following:

Owner: Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, California 92675
Telephone: (949) 234-9200
Facsimile: (949) 493-8792

copy to: John P. Dacey, Esq.
Bergman & Dacey
10880 Wilshire Boulevard, Suite 900
Los Angeles, California 90024
Telephone: (310) 470-6110
Facsimile: (310) 474-0931

Surety: Laurie Hants
Bond Claims Adjuster
Financial Pacific Insurance Company
Post Office Box 293328
Sacramento, California 95829-3328
Telephone: (800) 371-8067
Facsimile: (916) 630-3736

copy to: Joel M. Long, Esq.
Sedgwick, Detert, Moran & Arnold LLP
One Market Plaza, Steuart Tower, 8th Floor
San Francisco, California 94105
Telephone: (415) 781-7900
Facsimile: (415) 781-2635

12. Binding Nature

This Agreement shall extend to and be binding upon the Parties and their successors.

13. No Assignment

No rights and obligations under this Agreement shall be assigned by any party hereto without the prior written consent of the other party.

14. Amendment and Waiver

This Agreement shall not be changed except by a written document duly executed by the Parties or their successors. No failure to exercise or delay in exercising any right, remedy or power hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy or power hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy or power provided herein or by law or in equity. The waiver by any party of the time for performance of any act or condition hereunder does not constitute a waiver of the act or condition itself.

15. Governing Law

This Agreement is executed pursuant to and governed by the laws of the State of California.

16. Entire Agreement

This Agreement constitutes the whole of the understanding, discussions and agreements by and between the Parties with respect to the Remaining Work and Surety's obligations under the Performance Bond. The terms and conditions of this Agreement are contractual and not mere recitals. The Parties acknowledge that there have been no oral, written or other agreements of any kind as a condition precedent to or to induce the execution and delivery of this Agreement. Any written or oral discussions conducted prior to the Effective Date of this Agreement shall not in any way vary or alter the terms of this Agreement.

17. Agreement Negotiation

This Agreement has been fully negotiated by the Parties and their legal counsel and shall not be construed for or against either party, regardless of which party may have drafted the Agreement or any of its terms.

18. Headings

The section and other headings used in this Agreement are for reference purposes only and shall not constitute a part hereof or affect the meaning or interpretation of this Agreement.

19. Authorization

Each person signing this Agreement hereby represents and covenants that he or she is fully and duly authorized to execute this Agreement.

20. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, and all of which together shall constitute but one and the same instrument. Facsimile or e-mail signatures are to be deemed equivalent to original "wet ink" signatures for all purposes under this Agreement.

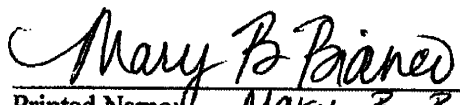
Dated: October ____, 2009

CAPISTRANO UNIFIED SCHOOL DISTRICT

Printed Name: _____
Title: _____

Dated: October 28, 2009

FINANCIAL PACIFIC INSURANCE COMPANY


Printed Name: Mary B. Bianco
Title: Casualty Claim Manager

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and assignment adjustments of classified employees.

FINANCIAL IMPLICATIONS

Funds for these positions, activities and services are earmarked through site categorical monies, general funds, or capital projects.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this classified employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

ACCEPTED RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Anderson, Dawn	Food Service Cashier	Voluntary	09/08/09	10/08/09
2. Antill, Kelly	Preschool Teacher	Voluntary	08/22/05	10/16/09
3. Lavoignet-Martinez, S.	Food Service Worker	Family Obligations	09/05/06	09/15/09
4. Shine, Tim	Food Service Worker	Voluntary	01/09/06	09/21/09
5. Tenny, Kenneth	Instructional Asst	Voluntary	09/14/09	10/14/09

APPROVE EMPLOYMENT

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
6. Cooper, Stephanie	Instructional Asst (9mo/17.5hpw)	\$15.15 hr	R19-3	10/19/09
7. Cota Burciaga, A.	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/21/09
8. Dill, Shari	Middle School Campus Supervisor (9mo/17.5hpw)	\$15.16 hr	R23-1	09/28/09
9. Erickson, Alysa	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	09/28/09
10. Holden, Sue	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	10/08/09
11. Jensen, Gayla	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	10/05/09
12. Johnston, Taylor	Independence Facilitator (9mo/19.5hpw)	\$14.79 hr	R22-1	10/01/09
13. Kenton, Denise	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	10/19/09
14. Lewis-Mahoney, M.	Instructional Asst (9mo/17.5hpw)	\$13.74 hr	R19-1	10/14/09
15. Loftus, Kim	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	10/13/09
16. Merrill, Anne	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	10/14/09
17. Meyer, Catherine	Food Service Worker (9mo/15hpw)	\$12.14 hr	R14-1	10/20/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT (Cont'd)

<u>NAME</u>	<u>POSITION-PART TIME</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
18. Salinas, Maria	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	10/05/09
19. Wallace, Susanne	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	10/16/09
20. White Tolles, Cynthia	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$14.08 hr	R20-1	09/29/09

<u>NAME</u>	<u>POSITION-SUBSTITUTE</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
21. Adams, Anne	Student Supervisor	\$10.00 hr		10/19/09
22. Burke, Terence	Student Supervisor	\$10.00 hr		09/11/09
23. Crites, Kathleen	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	10/12/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
24. Gordon, Kay	Clerk	\$15.16 hr	R23-1	09/28/09
25. Homma, Mary	Music Asst	\$14.08 hr	R20-1	10/06/09
26. Jung, Sheri	Clerk	\$15.16 hr	R23-1	09/21/09
27. Maier, Gloria	Student Supervisor	\$10.00 hr		09/09/09
28. Mata, Sharon	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	10/22/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
29. McLeod, Leslie	Instructional Asst – Sp Ed Preschool	\$13.74 hr	R19-1	10/12/09
	Instructional Asst – Sp Ed	\$14.08 hr	R20-1	
	Independence Facilitator	\$14.79 hr	R22-1	
30. Soheili, Maria	Food Service Worker	\$12.14 hr	R14-1	10/09/09

<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
31. Anderson, Susan	Student Supervisor	\$10.00 hr	09/08/09
32. Britton, Kim	Student Supervisor	\$10.00 hr	09/08/09
33. Davis, Lisa	Student Supervisor	\$10.00 hr	09/08/09
34. Gillette, Jennifer	Student Supervisor	\$10.00 hr	09/08/09
35. Groves, Kaytee	Student Supervisor	\$10.00 hr	09/28/09
36. Howrey, Sandra	Student Supervisor	\$10.00 hr	09/08/09
37. Kidd, Suzanne	Student Supervisor	\$10.00 hr	09/08/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE EMPLOYMENT (Cont'd)

<u>NAME</u>	<u>POSITION-EXEMPT</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
38. May, Jennifer	Student Supervisor	\$10.00 hr	09/08/09
39. Mayberry, Shelly	Student Supervisor	\$10.00 hr	10/01/09
40. Shimogawa, Debra	Student Supervisor	\$10.00 hr	10/02/09
41. Steele, Theresa	Student Supervisor	\$10.00 hr	09/08/09
42. Turney, Norma	Student Supervisor	\$10.00 hr	09/08/09
43. Uyemura, Dora	Student Supervisor	\$10.00 hr	09/08/09
44. Zediker, Gina	Student Supervisor	\$10.00 hr	10/15/09

<u>NAME</u>	<u>POSITION-TEMPORARY</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
45. Reid, Lisa	Testing Asst	\$13.74 hr	R19-1	09/01-12/31/09

APPROVE ASSIGNMENT ADJUSTMENT

<u>NAME</u>	<u>ASSIGNMENT ADJUSTMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
46. Pearson, Robyn	Independence Facilitator (9mo/37.5hpw)	\$17.13 hr	R22-4	09/28/09
47. Weiland, Andrea	High School Campus Supervisor (9mo/40hpw)	\$3044.37	R25-3	09/08/09

APPROVE ADDITIONAL ASSIGNMENT

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
48. Allard, Adriana	Bilingual Clerk (TAA NTE 20hrs)	\$18.44 hr	R25-4	09/14-06/23/10
49. Bordeaux, Tony	Custodian I (TAA Sub As Needed)	\$16.33 hr	R26-1	09/22-06/30/10
50. Breithaupt, Theresa	Elementary School Office Mgr (TAA NTE 3.5hrs)	\$36.10 hr	R33-10	09/22/09
51. Camp, Kim	IBI Asst/Tutor (TAA Sub As Needed)	\$15.54 hr	R24-1	09/30-12/18/09
52. Day, Marta	IBI Asst/Tutor (TAA Sub As Needed)	\$15.54 hr	R24-1	09/28-12/18/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENT (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
53. Fowler, Kevin	Opportunity Asst (TAA Sub As Needed)	\$17.99 hr	R24-4	09/08-06/24/10
54. Manderbach, Karen	IBI Asst/Tutor (TAA NTE 8hpw)	\$15.51 hr	R24-1	09/09-10/30/09
55. Ream, Regina	Opportunity Asst (TAA Sub As Needed)	\$15.54 hr	R24-1	09/08-06/24/10
56. Rinefort, Juli	Independence Facilitator (TAA NTE 140hrs)	\$14.79 hr	R22-1	09/08-06/23/10
57. Stewart, Susan	School Clerk I (TAA NTE 15hrs)	\$17.55 hr	R23-4	09/21-10/31/09

APPROVE TAA PAY @ REGULAR RATE OF PAY

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
58. Alvarez, Carmen	Bilingual Comm Svcs Liaison (TAA NTE 45hrs)	09/16-06/24/10
59. Andresen, Maria	Independence Facilitator (TAA NTE 40hrs)	09/16-06/23/10
60. Argent, Heidi	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
61. Ayon, Shari	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
62. Beas, Estela	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
63. Becerra, Cecilia	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
64. Brierley, Magdalena	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
65. Burton, Irma	Bilingual Instructional Asst (TAA NTE 2.5hrs)	10/08-10/15/09
66. Centeno, Celina	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
67. DeCorte, Angelica	Instructional Asst – Sp Ed (TAA NTE 10hpw)	09/14-10/13/09
68. Diaz, Martha	Bilingual Inst Asst (TAA NTE 26hrs)	10/01-12/18/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
69. Flotho, Lisa	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
70. Foulds, Lori	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
71. Grant, Mary	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
72. Grulkowski, Susan	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
73. Gutierrez, Angelica	Bilingual Instructional Asst (TAA NTE 40hrs)	10/15-06/23/10
74. Hamidi, Zoila	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
75. Hayes, Natalie	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
76. Hensley, Wendy	School Secretary I (TAA NTE 40hrs)	10/01-12/31/09
77. Hill, Natalie	Independence Facilitator (TAA NTE 15hrs)	09/08-03/30/10
78. Jiminez, Leticia	Bilingual Comm Svcs Liaison (TAA NTE 40hrs)	08/31-09/04/09
79. Kebler, Quincy	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
80. Lee, Nancy	Preschool Teacher (TAA NTE 20hrs)	09/08-06/30/10
81. Lopez, Laura	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
82. Morrow, Susie	Preschool Teacher (TAA NTE 60hrs)	08/15-06/30/10
83. Neumiller, Nora	Bilingual Clerk (TAA NTE 6hpw)	09/15-09/18/09
	Bilingual Clerk (TAA NTE 15hrs)	10/01-06/18/10
84. Noorzad, Mansoureh	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
85. Osuna, Obdulia	Bilingual Comm Svcs Liaison (TAA NTE 1hr)	09/21/09
86. Poudrier, Cindy	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE TAA PAY @ REGULAR RATE OF PAY (Cont'd)

<u>NAME</u>	<u>ADDITIONAL ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
87. Reategui, Cesar	Bilingual Comm Svcs Liaison (TAA NTE 10hrs)	10/27-06/23/10
88. Redd, Ikram	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
89. Sanchez de Docheff, Francia	Bilingual Instructional Asst (TAA NTE 45hrs)	09/01-06/30/10
90. Scinico, Dorcas	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
91. Spurlock, Melody	Instructional Asst – Sp Ed (TAA NTE 10hpw)	09/14-10/15/09
92. Stone, Brittany	Independence Facilitator (TAA NTE 10hrs)	09/08-03/30/10
93. Talbot, Nita	Interpreter for the Hearing Impaired (TAA NTE 20hrs)	09/08-06/23/10
94. Vargas, Estrella	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10
95. White, Julia	Preschool Teacher (TAA NTE 60hrs)	09/08-06/30/10
96. White, Laurie	Preschool Teacher (TAA NTE 30hrs)	09/08-06/30/10

APPROVE RECALL FROM LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
97. Daniel, Jennifer	Instructional Asst (9mo/17.5hpw)	\$14.42 hr	R19-2	10/19/09
98. Meyer, Robin	Independence Facilitator (10.75mo/30hpw)	\$14.79 hr	R22-1	10/01/09
99. Pierce, Patricia	Bilingual Comm Svcs Liaison (9mo/19.5hpw)	\$16.72 hr	R23-3	10/08/09
100. Zamarripa, Lorena	Food Service Worker (9mo/30hpw)	\$15.50 hr	R14-6	10/12/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE REDUCTION IN HOURS IN LIEU OF LAYOFF

<u>NAME</u>	<u>REASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
101. Embry, Sherrie	Instructional Asst (9mo/17.5hpw)	\$15.15 hr	R19-3	10/05/09
102. Husband, Jacquie	Food Service Worker (9mo/15hpw)	\$14.06 hr	R14-4	11/23/09

APPROVE RECISSION OF DISPLACEMENT

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
103. Plambeck, Kathy	Lead Food Service Worker II (9mo/40hpw)	\$4087.02 mo	R31-6	09/08/09

APPROVE DISPLACEMENT IN LIEU OF LAYOFF

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
104. Collins, Gregory	Food Service Worker (9mo/25hpw)	\$14.06 hr	R14-4	10/25/09

APPROVE REHIRE OF LAID OFF EMPLOYEE

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
105. Stewart, Susan	Instructional Asst – Sp Ed (9mo/17.5hpw)	\$15.52 hr	R20-3	09/08/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CLASSIFIED EMPLOYEES

APPROVE PROMOTION

<u>NAME</u>	<u>PROMOTION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
106. Stratford, Jon	Independence Facilitator (9mo/37.5hpw)	\$15.52 hr	R22-2	10/13/09
107. Colombo, Stacy	Independence Facilitator (9mo/17.5hpw)	\$14.79 hr	R22-1	10/19/09
108. Hebert, Susan	Senior Staff Secretary (Temp/40hpw)	\$24.80 hr	R37-4	09/01-12/30/09
109. Gire, Rose	Lead Food Service Worker II (Temp/40hpw)	\$18.48 hr	R31-1	09/08-11/01/09
110. Isch-Hewell, V.	Transportation Dispatcher (Temp/40hpw)	\$27.42 hr	R32-15	10/23-11/13/09
111. Buck, Stephanie	Middle School Campus Supervisor (9mo/7.5hpw)	\$15.16 hr	R23-1	10/19/09
112. Palmer, Stratton	Independence Facilitator (9mo/37.5hpw)	\$15.52 hr	R22-2	10/05/09

APPROVE RECLASSIFICATION

<u>NAME</u>	<u>RECLASSIFICATION</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
113. Rodriguez, Maria	Custodian III (12mo/40hpw)	\$4186.71 mo	R30-10	09/01/09

APPROVE REASSIGNMENT

<u>NAME</u>	<u>REASSIGNMENT</u>	<u>SALARY</u>	<u>RANGE STEP</u>	<u>EFFECTIVE DATE</u>
114. Mattes, Joni	High School Campus Supervisor (9mo/17.5hpw)	\$20.33 hr	R25-6	10/23/09
115. Patton, Mike	Director IV, Transportation 12mo/40hpw)	\$116,692 yr	MGMT R58-5	10/01/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CERTIFICATED PERSONNEL ACTIVITY**

BACKGROUND INFORMATION

This agenda item supports the employment, separation, and additional assignments of certificated employees.

FINANCIAL IMPLICATIONS

Funds for these positions, assignments, and services are earmarked through site categorical monies and/or general funds.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this certificated employment/separation list.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CERTIFICATED EMPLOYEES

ACCEPT RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1. Ch'en, Darwin	Teacher	Retirement	09/14/90	07/01/09
2. Looney, Carol	Teacher	Retirement	09/08/75	02/05/10
3. Smith, Jodi	Speech Pathologist	Personal	08/22/03	06/19/09

APPROVE EMPLOYMENT

<u>NAME</u>	<u>1st YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
4. Maule, Lyndsey	Teacher	\$48,899	A-1	09/02/09

APPROVE HOME/HOSPITAL TEACHERS

Pay @ \$35.00 per hour

5. Bottino, Vivian	9. O'Toner, Eric
6. Faeta, Keiko	10. Weinell, Michael
7. Harris, Rob	11. Weinstein, David
8. Lewis, Dawn	12. Workman, Kenneth

APPROVE ADULT EDUCATION TEACHERS

Pay @ \$32.00 per hour

13. McDevitt, Nikki	14. Thomas, Meredith
---------------------	----------------------

APPROVE ADULT EDUCATION SUBSTITUTE TEACHERS

Pay @ \$29.00 per hour

15. Fermin, Cara

APPROVE INDIAN EDUCATION TEACHERS

Pay @ \$30.00 per hour

16. Thomas, Kogee

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CERTIFICATED EMPLOYEES

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

17. Bogdanovic, Michael
18. Chuang, Kelvin

19. Formanek, Melanie

APPROVE 6/5^{ths} ASSIGNMENT 1st SEMESTER

20. Adnams, Craig
21. Alexander, Tracy
22. Copeland, Laura
23. Coppes, Paul
24. Delprato, Kelly
25. Demers, Gerard
26. Gibson, Greg
27. Gilligan, Jenny
28. Haehn, Marilyn
29. Hansen, Craig
30. Harnett, Colleen
31. Hwang, Polly
32. Martinez, Judy
33. McGowan, Michelle
34. Mitchell, Ron
35. Neeve, Peter

36. Puccinelli, Susan
37. Schniepp, Jeff
38. Steidle, Gwynne
39. Sullivan, Reid
40. Summers, Robert
41. Tahbaz, Marie
42. Tinker, Jim
43. Velez, Lisa
44. Vollebregt, Kirschel
45. Waldukat, Andreas
46. Widtfeldt, Blair
47. Wiesner, Maria
48. Williams, Pam
49. Wilmer, James
50. Wirtz, Nico

APPROVE ASSIGNMENT ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
51. Akers, Carolyn	ETAP I	Teacher – 100%	2009/10
52. Antonius, Lynda	Speech Pathologist - 80%	Speech Pathologist – 100%	2009/10
53. Belmont, Kimberly	Teacher	ETAP I	07/01/09
54. Blanco-Johnson, Sylvia	STAP I	Teacher – 100%	2009/10
55. Burdick-Zupancic, Jill	Teacher – 80%	Teacher – 100%	2009/10
56. Cooper, Pamela	Teacher	ETAP I	07/01/09
57. Ganzerla-Wells, Judith	Speech Pathologist – 40%	Speech Pathologist – 50%	2009/10
58. Hansch, Laurie	ETAP I	Teacher – 100%	2009/10
59. Koskella, Amelia	Psychologist – 50%	Psychologist – 80%	2009/10
60. Lang, Justine	STAP I	STAP II	07/01/09
61. LaRue, Rich	Teacher – 80%	Teacher – 100%	2009/10
62. Liquori, Aimee	Teacher – 60%	Teacher – 100%	2009/10
63. Love, Jennifer	ETAP I	Teacher – 100%	07/01/09
64. MacBeth, Krysti	Teacher	ETAP I	07/01/09

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CERTIFICATED EMPLOYEES

APPROVE ASSIGNMENT ADJUSTMENTS (Cont'd)

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
65. Richtsmeier, Aundrea	Speech Pathologist – 50%	Speech Pathologist – 80%	2009/10
66. Schmitz, Betsy	Teacher – 80%	Teacher – 100%	2009/10
67. Wendehost, Michelle	Teacher – 80%	Teacher – 100%	2009/10
68. Wood, Jennifer	Teacher – 100%	Teacher – 40%	2009/10

APPROVE SUMMER SCHOOL

Saddleback Careers Grant – AVMS

69. Aston, Melanie	Not to exceed 10 hours non-instructional pay @ \$30.00 per hour	07/01/09-09/01/09
--------------------	---	-------------------

APPROVE ADDITIONAL ASSIGNMENTS

70. To Participate and Attend SETPD Classes

Not to exceed 20 hours each non-instructional pay @ \$30.00 per hour	09/01/09-06/20/10
--	-------------------

After School Homework Club – Multiple Sites

71. Arsala, Miriam	76. Mulcahy, Eileen	09/21/09-06/23/10
72. Backal, Bill	77. Nicol, Katie	
73. Coppes, Paul	78. Rivadeneyra, Mark	
74. Dendel, Ranna	79. Tarleton, Tiffany	
75. Gottdank, Alex	80. Waterman, Chuck	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

ELD Advisor – Multiple Sites

Not to exceed 100 hours non-instructional pay @ \$30.00 per hour 09/01/09-06/30/10

- | | |
|--------------------------|--------------------------|
| 81. Anderson, Sean | 110. Lukens, Cynthia |
| 82. Aston, Melanie | 111. Marestaing, Marilyn |
| 83. Bak-Boyчук, Christy | 112. Marks, Barbara |
| 84. Bell, Elizabeth | 113. Martinez, Emma |
| 85. Bennett, Kathleen | 114. More-Rivas, Trina |
| 86. Billman, Wendy | 115. Murphy, Jodi |
| 87. Bradbury, Rebecca | 116. Neeve, Peter |
| 88. Brown, Maureen | 117. Neidl, Isabel |
| 89. Calkins, Joan | 118. O'Halloran, Karen |
| 90. Carter, Thomas | 119. Pedraza, Jose Luis |
| 91. Conover, Nancy | 120. Peel, Maureen |
| 92. Cunningham, Connie | 121. Ponce, Dave |
| 93. D'Aquanni, Christine | 122. Porzuczek, Karin |
| 94. Davis, Lori | 123. Rader, Melinda |
| 95. Doane, Michele | 124. Rose, Stephany |
| 96. Emlay-Markel, Erika | 125. Rutherford, Susanne |
| 97. Evans, Kayla | 126. Seftel, Anna |
| 98. Foote, Carol | 127. Shultz, Michelle |
| 99. Freeman, Denene | 128. Sweeney, Alba |
| 100. French, Mikole | 129. Takacs, Lynne |
| 101. Furlong, Adriana | 130. Todd, Jennifer |
| 102. Goff, Jackie | 131. Uminsky, Alma |
| 103. Gunderson, Terry | 132. Victa, Cleo |
| 104. King, Brett | 133. Villalba, Fernanda |
| 105. Lane, LuAnn | 134. Violette, Jan |
| 106. Lane, Melissa | 135. Ward, Yesenia |
| 107. Lawbaugh, Cynthia | 136. Weinberg, Adeena |
| 108. Lewis, Elizabeth | 137. Young, Marsha |
| 109. Logmann, Christina | |

Intervention Support – Marblehead

Not to exceed 8 hours instructional pay @ \$35.00 per hour 09/08/09-06/23/10

- | | |
|---------------------|----------------------|
| 138. Johnson, Wendy | 140. VanDixhorn, Kim |
| 139. VanCleave, Ann | |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

After School Enrichment Programs – MFMS

Not to exceed 120 hours instructional pay @ \$35.00 per hour 09/21/09-06/23/10

141. Bottino, Vivian
142. Boyle, Jeanette
143. Caruso, Heather
144. Croix, Nora
145. Cross, Racine
146. Delcamp, James
147. Dendel, Ranna
148. Frommholz, Eric

149. Galasso, Margaret
150. Gerhard, Dru
151. Herring, Jennifer
152. Martus, Larissa
153. Rivadeneyra, Mark
154. Romero, Debra
155. Sarigumba, Bernadette
156. Sundell, Patricia

Bridges to Success After School Tutorial – SMS

Not to exceed 34 hours instructional pay @ \$35.00 per hour 10/06/09-06/15/10

157. Rack, Richard

CAHSEE Saturday Workshop – ANHS

Not to exceed 2 hours instructional pay @ \$35.00 per hour 05/01/09-05/30/09

158. Marsh, Barbara

ELD Student Support Coordinator – CVHS

Not to exceed 440 hours non-instructional pay @ \$30.00 per hour 09/08/09-06/23/10

159. Sweeney, Alba

Webmaster – CVHS

Not to exceed 175 hours non-instructional pay @ \$30.00 per hour 07/01/08-06/30/09

160. Garrity, Timothy

Mandatory Tutorial Program Teacher – SCHS

Not to exceed 45 hours instructional pay @ \$35.00 per hour 10/01/09-06/11/10

161. Hamro, Jonathan

162. Wilson, Duncan

Beckman Science Trainings – Staff Development

Not to exceed 3.5 hours non-instructional pay @ \$30.00 per hour 08/26/09

163. Nufer, Colleen

SETPD Data Analysis– SETPD Grant

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour 08/01/09-09/30/09

164. Robinson, Katie

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING November 10, 2009
CERTIFICATED EMPLOYEES

SETPD Preparation – SETPD Grant

Not to exceed 5 hours non-instructional pay @ \$30.00 per hour 11/03/09-11/04/09

165. Richardson, Kimberly


APPROVE LEAVES OF ABSENCE

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
166. Gonzalez, Connie	Personal	10/19/09-06/24/10

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger,  Assistant Superintendent, Personnel Services

SUBJECT: **QUARTERLY REPORT ON COMPLAINTS RELATIVE TO THE
WILLIAMS SETTLEMENT UNIFORM COMPLAINT PROCEDURE**

BACKGROUND INFORMATION

As a result of the Williams Settlement, Education Code Section 35186 mandates that school districts establish policies and procedures to resolve deficiencies related to instructional materials, facilities conditions posing a threat to student/staff health or safety, and teacher vacancies or misassignments.

The law also requires that districts report any deficiencies or the absence of deficiencies to the Board of Trustees at a regularly scheduled public meeting. In addition, this information needs to be shared with the Orange County Superintendent of Schools.

CURRENT CONSIDERATIONS

This agenda item presents for review the Williams report from the first quarter of the 2009-10 school year. These reports are received and monitored by Executive Director, Risk Management/Compliance, Jeffrey Bristow. In the past quarter, the district has not received any Williams complaints concerning its instructional materials, teacher qualifications, facilities, or CAHSEE services, Exhibit A.

FINANCIAL IMPLICATIONS

With no Williams Complaints received there are no financial implications in the Board's acceptance of this report.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept this report as an informational item. No formal action is necessary at this time.

2009-2010 Quarterly Report on Williams Uniform Complaints [Required by Education Code section 35186]

District: CAPISTRANO UNIFIED SCHOOL DISTRICT

Person completing this form: Jeffrey Bristow

Title: Executive Director, Risk Management/Compliance

- | | | | |
|-------------------------------------|------------|--------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> | Quarter #1 | July 1 to September 30, 2009 | Report due by October 30, 2009 |
| <input type="checkbox"/> | Quarter #2 | October 1 to December 31, 2009 | Report due by January 29, 2010 |
| <input type="checkbox"/> | Quarter #3 | January 1 to March 31, 2010 | Report due by April 30, 2010 |
| <input type="checkbox"/> | Quarter #4 | April 1 to June 30, 2010 | Report due by July 30, 2010 |

Date for information to be reported publicly at governing board meeting: November 10, 2009

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction & Services (High school districts only. All other districts answer N/A)	0		
TOTALS	0		

Print name of Superintendent: Dr. Bobbi Mahler, Interim Superintendent

Signature of Superintendent:

Bobbi Mahler

Date:

9/29/09

Please submit to:

Karol Gartner
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 549-2657

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Dr. Bobbi Mahler, Interim Superintendent

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **ANNUAL INSPECTION REPORT REQUIRED BY THE
WILLIAMS SETTLEMENT LEGISLATION – 2008-09 SCHOOL YEAR**

BACKGROUND INFORMATION

The Williams Settlement mandates that school districts establish policies and procedures to resolve deficiencies related to instructional materials, emergency or urgent facility conditions posing a threat to student/staff safety, and teacher vacancies or misassignments.

On an annual basis, county departments of education visit decile 1, 2 and 3 schools and report on; a) the status of instructional materials; b) the physical conditions of the campus; c) the accuracy of information reported in the School Accountability Report Cards; and d) appropriate teacher assignments. In CUSD, Kinoshita and San Juan Elementary schools were inspected last year by OCDE staff.

CURRENT CONSIDERATIONS

This agenda item presents for Board review the district's annual report prepared by the Orange County Department of Education. The inspection revealed the designated program improvement schools had a few minor corrections/repairs that were completed and therefore the schools met all expectations established under the Williams Legislation. The report is received and monitored by Executive Director, Risk Management/Compliance, Jeff Bristow, Exhibit A.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the Board's acceptance of this report.

STAFF RECOMMENDATION

It is respectfully recommended that the Board accept this report as an informational item. No other formal action is necessary.



Orange County Department of Education (OCDE)
WILLIAMS SETTLEMENT LEGISLATION
ANNUAL REPORT FOR CAPISTRANO UNIFIED SCHOOL DISTRICT
2008-2009 FISCAL YEAR

WILLIAM M. HABERMETH
 County Superintendent of Schools

This report summarizes the results of the Williams Settlement Legislation at decile 1, 2, and 3 schools (2006 Base API) for the 2008-2009 fiscal year.

INSTRUCTIONAL MATERIALS – Reviews conducted on September 15, 2008

All schools were evaluated to have sufficient textbooks and instructional materials* following prompt correction of any specific issues.

School	Review Date	Subject	Instructional Materials Found	Grade	Room	# Materials Needed	Correction Date
Kinoshita Elementary	9/15/2008	SCI	Macmillan/McGraw- Hill CA. Science, Grade 4	4	605	25	9/16/2008
Kinoshita Elementary	9/15/2008	SCI	Macmillan/McGraw- Hill CA. Science, Grade 4	4	607	25	9/16/2008
Kinoshita Elementary	9/15/2008	SCI	Macmillan/McGraw- Hill CA. Science, Grade 4	4	608	25	9/16/2008
Kinoshita Elementary	9/15/2008	SCI	Macmillan/McGraw- Hill CA. Science, Grade 4	4	611	25	9/16/2008
San Juan Elementary	9/15/2008		NONE				

* "Sufficient textbooks and instructional materials" means every pupil, including English Language Learners, has a textbook in the four core subject areas of math, English language arts, science and history to use in class and to take home (middle and high school includes foreign language, health and science laboratory equipment).

FACILITIES – Reviews conducted on September 15, 2008

All schools were reviewed with respect to the safety, cleanliness, and adequacy of school facilities. Any deficiencies were reported to school administrators for remediation.

School	Review Date	Room/Area	Facilities Conditions Identified
Kinoshita Elementary	9/15/2008	By field	Drinking fountain - inoperable
Kinoshita Elementary	9/15/2008	Library	Fire extinguisher expired 7/05
Kinoshita Elementary	9/15/2008	Room 401	Fire extinguisher expired 7/05
Kinoshita Elementary	9/15/2008	Restrooms by room 206	Hand dryer inoperable
San Juan Elementary	9/15/2008	By speech room	Drinking fountain - Low water pressure
San Juan Elementary	9/15/2008	Multi-purpose room	Light out; Drinking fountain inoperable



Orange County Department of Education (OCDE)
WILLIAMS SETTLEMENT LEGISLATION
ANNUAL REPORT FOR CAPISTRANO UNIFIED SCHOOL DISTRICT
2008-2009 FISCAL YEAR

WILLIAM M. HABERMEHL
 County Superintendent of Schools

SCHOOL ACCOUNTABILITY REPORT CARD (SARC) – Reviews conducted from March 5 – 11, 2009

The 2007-2008 SARC (published in February 2009) for the following schools were reviewed with respect to sufficiency of instructional materials and the good repair of facilities and found to be accurate.

School	SARC Review Date	Materials Accurate	Instructional Materials Discrepancies	Conditions Accurate	Facility Conditions Discrepancies
Kinoshita Elementary	March 5, 2009	Yes	N/A	Yes	N/A
San Juan Elementary	March 11, 2009	Yes	N/A	Yes	N/A

TEACHER MONITORING – Reviews conducted from January - March 2009

Teacher assignments in all schools were reviewed found to be in compliance.

Note: the annual report includes the teacher assignments and vacancies reported to the California Commission on Teacher Credentialing on July 1 for the 2008-2009 school year.

	Kinoshita Elementary	San Juan Elementary
Number of misassignments¹ for 2008-2009	0	0
Number of classes in which the teacher was lacking the appropriate authorization² and training to teach English Language Learners and 20% or more of the students were English Language Learners	0	0
Number of teacher vacancies for 2008-2009	0	0
Number of teacher vacancies³ filled in 2008-2009	0	0

¹ The California Commission on Teacher Credentialing (CCTC) considers it a misassignment when a teacher lacks the proper subject-matter authorization, a proper teaching credential, or the appropriate authorization or credential to teach English Learners if one or more English Learners are assigned to the class. The Williams Settlement Legislation requires that county superintendents report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

² English Language Learner (ELL) misassignments occur if the teacher was lacking the appropriate authorization and training to teach ELL and 20% or more of the students were English Language Learners.

³ A teacher vacancy occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester [Education Code § 35186(h)(3) and California Code of Regulations Title 5 § 4600(b)].



Orange County Department of Education (OCDE)
WILLIAMS SETTLEMENT LEGISLATION
ANNUAL REPORT FOR CAPISTRANO UNIFIED SCHOOL DISTRICT
2008-2009 FISCAL YEAR

WILLIAM HARRIS
 County Superintendent of Schools

VALENZUELA/CAHSEE DOCUMENTATION: Reviews conducted from April - June, 2009

Documentation was reviewed to determine the extent to which eligible students were notified and served. Capistrano Unified School District was found to be compliant.

Districtwide Summary	Class of 2007	Passed CAHSEE English/Lang Arts After Services Provided	Passed CAHSEE Math After Services Provided	Class of 2008	Passed CAHSEE English/Lang Arts After Services Provided	Passed CAHSEE Math After Services Provided
Number of pupils who did not pass one or both parts of the CAHSEE by the end of grade 12	28			49		
Number of pupils notified in writing by the end of each school term of the availability of services	13			0		
Number of pupils who elected to receive intensive instruction and services	17			30		
Number of pupils served (unduplicated count)	17	1	1	30	2	3
Number of pupils served by type of service provided*:						
Diagnostic assessment	17	9	4	31	17	10
Individual instruction in CAHSEE academic content	17	9	4	31	17	10
Group instruction in CAHSEE academic content	15	7	3	27	17	8
English language development for English learners geared to passage of the CAHSEE	16	9	3	25	15	7
Instruction in test taking skills, individual or group	17	9	4	31	17	10
Academic counseling services, individual or group	17	9	4	31	17	10
Technology-based instruction	17	9	4	31	17	10



WILLIAM M. HABERWEHL
County Superintendent of Schools

Orange County Department of Education (OCDE)
WILLIAMS SETTLEMENT LEGISLATION
ANNUAL REPORT FOR CAPISTRANO UNIFIED SCHOOL DISTRICT
2008-2009 FISCAL YEAR

VALENZULEA/CAHSEE DOCUMENTATION CONTINUED:

Districtwide Summary	Class of 2007	Passed CAHSEE English/Lang Arts After Services Provided	Passed CAHSEE Math After Services Provided	Class of 2008	Passed CAHSEE English/Lang Arts After Services Provided	Passed CAHSEE Math After Services Provided
Served by an outside entity	0	0	0	0	0	0
Other (list)	0	0	0	0	0	0

Respectfully submitted,

Ellin Chariton

Ellin Chariton, Williams County Liaison
Executive Director, School & Community Services
Phone: (714) 966-4312 Email: echariton@ocde.us

10/14/09

Date



WILLIAM M. HABERWEHL
County Superintendent of Schools

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **MASTER TEACHER PAYMENT**

BACKGROUND INFORMATION

Student teachers from various universities are placed in the district throughout the school year. Current university agreements specify that institutions pay master teachers a nominal stipend for their supervision and support of student teachers. The 2008-09 school year ends the traditional practice of the university reimbursing the district for these fees.

CURRENT CONSIDERATIONS

It is now appropriate for the Board to approve the final payment to master teachers who supervised student teachers during second semester of the 2008-09 school year. As provided in the agreement with each university, master teachers are paid either a flat rate or a per unit calculation at the conclusion of the student teacher's assignment.

FINANCIAL IMPLICATIONS

California State University, Fullerton provides the funds to pay master teachers.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve payment to CUSD master teachers who supported student teachers during the 2009 spring semester:

CALIFORNIA STATE UNIVERSITY, FULLERTON

<u>Master Teacher</u>	<u>Student Teacher</u>	<u>Location</u>	<u>Amount</u>
Nowell, Diana	Duchene, Jessica	Chaparral	\$250.00
Stetter, Dena	Nakakihara, Darin	Chaparral	\$250.00
Taylor, Pamela	Hops, Kendall	Chaparral	\$ 62.50
Valdez, Debbie	Hops, Kendall	Chaparral	\$ 62.50

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brantlinger, Executive Director, Personnel Services

SUBJECT: **STUDENT TEACHING AGREEMENT –
UNIVERSITY OF ST. AUGUSTINE FOR HEALTH SCIENCES**

BACKGROUND INFORMATION

University of St. Augustine for Health Sciences has requested that CUSD host student teachers who are enrolled in the university's Health Sciences program for occupational and physical therapy students. These students would be fulfilling their clinical practicum and/or internship/externship, primarily in the area of occupational/physical therapy.

CURRENT CONSIDERATIONS

This agenda item presents for Board approval a Student Teaching Agreement with the University of St. Augustine for Health Sciences (San Diego Campus). This new agreement allows the university to pay master teachers directly to reduce the intensive payment process involving staff.

FINANCIAL IMPLICATIONS

There is no financial impact to the general fund. Each university will pay the stipend directly to the master teacher.

STAFF RECOMMENDATION

It is respectfully recommended that the Board approve this Student Teaching Agreement to extend the field-based support of providing occupational/physical therapy services to our special needs population, Exhibit A.

STUDENT AFFILIATION AGREEMENT

- *Between* -

- *Capistrano Unified School District*

**THE UNIVERSITY OF ST. AUGUSTINE FOR HEALTH SCIENCES
INSTITUTE OF OCCUPATIONAL THERAPY
INSTITUTE OF PHYSICAL THERAPY
1 UNIVERSITY BLVD., ST. AUGUSTINE, FL 32086**

THIS AGREEMENT is made and entered into this August 28th 2009 by and between Capistrano Unified School District , herein after known as the **FACILITY** and the **UNIVERSITY OF ST. AUGUSTINE FOR HEALTH SCIENCES**, herein after known as the **UNIVERSITY**.

- *RECITALS* -

THE UNIVERSITY is a provider of education for occupational and physical therapy students in master's entry level, doctorate entry level, post-professional masters, doctorate, and clinical residency programs. Such programs require in-depth, clinical experience for the students under supervision of competent health care providers in actual clinical conditions.

THE FACILITY is a health care provider and recognizes a benefit to it in fashioning an environment of collegiality, mentoring and respect for continuing academic efforts and research.

NOW THEREFORE, the parties agree as follows,

IT IS AGREED:

1. DUTIES OF THE UNIVERSITY

- (a) Assume responsibility for continuing compliance with the educational standards of the appropriate accreditation and licensing bodies.
- (b) Designate a member of the faculty to serve as Academic Fieldwork Coordinator or Academic Coordinator of Clinical Education to communicate with the Facility on all items pertinent to the fieldwork or internship program.
- (c) Notify the Facility about the planned schedule of student assignment, level of academic preparation, length and dates of internship assignments.
- (d) Refer to the Facility only those students who have completed the prerequisite didactic portion of the curriculum applicable to the Facility.

- (e) Inform the student of any special requirements of the Facility for acceptance, uniform requirements if applicable and the necessity to conform to the standards, practices, policies and procedures of the Facility.
- (f) Maintain patient confidentiality as required by all federal, state and other applicable laws and regulations. University agrees to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. ' 1320 through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Part 142 (collectively, the "Regulations"). University shall not use or further disclose any protected health information, as defined in 45 C.F.R. 164.504, or individually identifiable health information, as defined in 42 U.S.C. ' 1320d (collectively, the "Protected Health Information"), other than as permitted by this Agreement and the requirements of HIPAA or the Regulations.
- (g) Obtain and maintain at its own expense during the term of this Agreement, and any renewal hereof, a comprehensive liability policy including professional liability insuring the University against any and all claims for personal and bodily injury or death and property damage resulting from the performance of services by the University, its employees and students participating in the clinical training program on the Facility premises. Such insurance shall be in the amount of not less than \$1,000,000 per incident and \$3,000,000 in the aggregate. University shall give immediate notice to Facility if any changes or lapse in policy should occur.
- (h) Require each student to carry a current medical insurance policy and be certified in CPR, and complete mandatory training in HIV/AIDS and OSHA. Post professional students must maintain a current license to practice occupational/physical therapy in the state in which the residency is occurring.
- (i) Obtain and maintain evidence that each student is in good general health, as determined by a physical examination, and that s/he is free from a health impairment, which is of potential risk to a patient or which might interfere with the performance of his/her duties, or any other condition which would interfere with ability to satisfy the requirement(s) of this Agreement and/or potentially create a risk to the health and safety of the Facility, its patients, staff, visitors, and other Affiliates and the student, him/herself.
- (j) Obtain and maintain evidence that each student has received (i) vaccination for Rubella consistent with good medical practice, or a Rubella screening blood test and documentation of the results of that test, including serologic evidence of immunity; (ii) all seronegative female students of child-rearing age shall provide documentation that they were informed regarding the potential adverse effects of Rubella and pregnancy (iii) vaccination for measles (rubella) or evidence of immunity to measles for those students born in 1957 or later, (iv) Hepatitis B series vaccination or written declination, and (v) PPD (Mantoux) skin test for tuberculosis, and prior to participation in the clinical fieldwork or internship program and no less than every year thereafter for positive appropriate clinical follow up but no repeat skin test although the student shall provide evidence of a negative chest x-ray. All students who are seronegative and unvaccinated shall be clinically restricted in the event of a rubella or rubeola outbreak in the Facility. The Clinical Education Office shall maintain a current list of

all students who are seronegative and unvaccinated and provide such a list to the Facility upon request.

- (k) For students of the St. Augustine Campus: Obtain and maintain evidence that each student has completed the Volunteer & Employee Criminal History System (VECHS) check by the Florida Department of Law Enforcement in conjunction with the Federal Bureau of Investigation upon admission to the University.

For students of the San Diego Campus: Obtain and maintain evidence that each student completed the "Request for Life Scan Service" form for background checks by the Department of Justice and Federal Bureau of Investigation upon admission to the University.

- (l) The University reserves the right to terminate students from the affiliation when the learning experience does not meet the objectives of the University or inappropriate supervision and mentorship is provided.

2. DUTIES OF THE FACILITY

- (a) Maintain standards for appropriate health care services, which are conducive to sound educational experiences for students participating in the affiliation.
- (b) Designate an individual who will be responsible for the coordination of services with the University, assisting in maintaining contracts and providing student orientation.
- (c) Designate an individual who is the primary mentor to the student and is responsible for evaluation of student performance and planning clinical experiences. This supervisor shall have at least one year of clinical experience in the area to be supervised. The student will work under the immediate and direct supervision of this individual.
- (d) Make available to the students the space, facilities, equipment and supplies necessary for rendering Facility directed care and treatment.
- (e) Assist the student with obtaining emergency medical care if they become ill or injured during their clinical affiliation, if medically appropriate and necessary. The student shall arrange for medical care beyond that of emergency nature. The student shall be responsible for the cost of emergency care and for the cost of any additional medical care beyond that of an emergency nature.
- (f) Advise the University at mutually agreeable intervals of any serious deficits noted in the ability of assigned students to progress toward achievement of the stated objectives of the internship.
- (g) The Facility reserves the right to terminate students from the affiliation who do not comply with the Facility rules and regulations, policies and procedures or who endanger patient health, welfare or safety.
- (h) The Facility will provide the University with a written description of the objectives and the experience being offered. For post professional students these objectives are developed by mutual efforts of the facility, the University and the student.
- (i) Permit the student to participate in patient care services to the extent of their skill and

training.

3. MUTUAL DUTIES OF THE UNIVERSITY AND THE FACILITY

- (a) Establish the educational objectives for the fieldwork/internship experience and continually evaluate the effectiveness of the fieldwork/internship.
- (b) Agree that there shall be no unlawful discrimination concerning the affiliation based upon race, color, ancestry, religion, gender, sexual orientation, age, handicap, or veteran status.
- (c) A dispute involving the discipline of a student while participating in an affiliation shall be jointly addressed by the Academic Fieldwork Coordinator/Academic Clinical Education Coordinator, the Clinical Fieldwork Supervisor/Clinical Instructor and student. The University Student Handbook shall be used as the standard for policies and procedures for any unresolved disputes.
- (d) Each party reserves the right to control the use of any of its copyrighted materials, symbols, trademarks, service marks, and other proprietary rights presently existing or hereafter established. Each party agrees that it will not use such works, symbols, trademarks, service marks, or other devices in advertising, promotional materials or otherwise and that it will not advertise or display such devices without the prior consent of the other party, and will cease any and all such usage immediately upon termination of this Agreement.
- (e) No failure by either party to insist upon strict performance of any covenant, term or condition of this Agreement or to exercise a right or remedy shall constitute a waiver. No waiver of any breach shall affect or alter this Agreement, but each and every covenant, condition, and term of this Agreement shall continue in full force and effect with respect to any other existing or subsequent breach.
- (f) Nothing in this Agreement shall be construed as creating or giving rise to any right in any third parties or other persons other than the parties hereto.
- (g) Each party shall indemnify, defend and hold the other party harmless from all claims, loss, damage or injury of any kind or character (including, without limitation, attorney fees and costs of defense) to any person or property arising from the performance of the terms and responsibilities under this Agreement caused by the negligent act or omission of the indemnifying party, its agents or employees. It is agreed that University's students and Faculty are the agents, employees or servants of the University. Nothing herein is intended or shall be construed to waive the Facility's entitlement to sovereign immunity.
- (h) In the event that either the University or the Facility becomes aware of any alleged injury arising out of the care or treatment of any patient in connection with the Program, each party has a duty to give the other party written notice containing the particulars sufficient to identify the name and address of the alleged person, place and circumstances of the alleged incident and addresses of the available witnesses.
- (i) Students assigned to the Facility shall not be considered to be employees of the Facility.
- (j) The parties in this Agreement are independent contractors and agree and stipulate that this Agreement in no way creates a partnership, joint venture, employment or agency

relationship between the parties.

- (k) This Agreement may not be assigned by either party without the express written consent of the other.
- (l) The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed and enforced under and in accordance with the laws of the State.
- (m) Whenever any notice, demand or consent is required or permitted under this Agreement, such notice, demand or consent shall be written and shall be deemed given when sent by certified mail, return receipt requested.

4. RENEWAL, TERMINATION AND MODIFICATION

- (a) This agreement shall be effective for **a period of five years**, effective from the date of full acquisition of signatures.
- (b) This Agreement may be amended at any time by mutual agreement of the parties, provided that before any amendment shall be operative and valid, it shall have been reduced to writing and signed by both parties.
- (c) This Agreement may be terminated at any time by either party after ninety (90) days after notice of termination is served by one party on the other by US Mail, postage prepaid, Certified Mail, and Return Receipt Requested. Any notice of termination shall not affect the right of students then participating in the clinical program to complete their program.

5. ACCEPTANCE OF THIS AGREEMENT

- (a) This agreement shall not be considered accepted, approved or otherwise effective until the statutory or administratively required approvals and certifications, if any have been given.
- (b) This Agreement shall be governed and constituted in accordance with the laws of the State of Florida, and, venue shall be in Michigan.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

AS TO THE UNIVERSITY:

By: _____

Name: _____

Wanda Nitsch, PT, PhD, MTC

Title _____

**Dean, Institute of Physical Therapy
DPT Program Director, San Diego**

Execution Date: _____

By: _____

Name: _____

Karen Howell, PhD., OTR/L

Title _____

Director, Occupational Therapy Program

Execution Date: _____

AS TO THE FACILITY:

By: _____

Name: _____

Title _____

Execution Date: _____

By: _____

Name: _____

Title _____

Execution Date: _____

ADDENDUM TO AGREEMENT

As an addendum to the aforesaid affiliation agreement between the **University of St. Augustine for Health Sciences** (hereinafter referred to as the "University") and _____ (hereinafter referred to as the "Facility"), and effective this date of _____, and referencing requisite insurance coverage (see _____ of Affiliation Agreement), it is hereby agreed as follows:

"The University shall obtain and maintain at its own expense during the term of this Agreement, and any renewal hereof, a comprehensive liability policy, including professional liability, insuring the University against any and all claims for personal and bodily injury or death or property damage resulting from the performance of services by the University, its employees and students participating in the clinical training program on the Facility premises. Such insurance shall be in the amount of not less than \$1,000,000 per incident and \$3,000,000 in the aggregate. University shall give immediate notice to the Facility if any changes or lapse in policy should occur. It is also understood that the University will provide Facility with evidence of such coverage upon written request by the Facility and in a reasonable time frame thereafter."

To the extent that the above provision is inconsistent with or different from any representation or language included in the previous Affiliation Agreement, this provision and modification thereto will control.

University Initial _____

Facility Initial _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees

FROM: Dr. Bobbi Mahler, Interim Superintendent

**SUBJECT: EMPLOYMENT CONTRACT –
SPECIAL EDUCATION CONSULTANT**

BACKGROUND INFORMATION

At the meeting of August 10, 2009, Trustees approved the Consultant Contract for Program Director, Special Education Support. This position was one of two full time management positions responsible for instructional and operational functions of the department. At the present time, the second position of SELPA Director remains vacant. As the Special Education department continues to explore recommendations for reorganization, in the interim, an additional Special Education Consultant is necessary in order to ensure federal and state compliance is maintained for all special education programs and services.

CURRENT CONSIDERATIONS

The purpose of this agenda item is to request that the Board of Trustees approve the contract for a second Special Education Program Consultant position. Services will target severely handicapped (SH) programs and services, Exhibit A.

FINANCIAL IMPLICATIONS

Effective November 10, 2009 the Board shall pay the Special Education Consultant a salary of \$50 per hour, not to exceed \$6,000 per month.

STAFF RECOMMENDATION

It is respectfully recommended the Board of Trustees approve the Special Education consultant agreement. Assistant Superintendent Jodee Brentlinger and Special Education Consultant Candy Miller will be available to answer Trustee questions and will present this item for Board approval per Government Code §53262(a). Copies of the Special Education consultant employment contract shall be available to the public upon request, Exhibit A.

AGREEMENT FOR CONSULTANT SERVICES

This AGREEMENT is made and entered into this 10th day of November, 2009, by and between the CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT," and JEANNE C. DAVIS, SPECIAL EDUCATION CONSULTANT.

WHEREAS, DISTRICT desires to obtain guidance and leadership for special education FOR THE 2009-2010 school year.

WHEREAS, MS. DAVIS possesses the required experience, qualifications, licenses and/or certifications necessary to provide such services and meets the DISTRICT'S short-term personnel needs in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

MS. DAVIS'S SERVICES AND RESPONSIBILITIES

1. MS. DAVIS' services shall consist of those services as enumerated in this AGREEMENT. Any discrepancies or inconsistencies shall be interpreted and governed by the terms and conditions of this AGREEMENT.

2. All work products prepared by MS. DAVIS pursuant to this AGREEMENT shall be submitted directly to the DISTRICT and the DISTRICT'S Authorized Representative.

3. The term of this AGREEMENT shall commence no earlier than November 10, 2009.

4. MS. DAVIS' services shall be performed in a manner that is consistent with professional skill and care and the orderly progress of the work. MS. DAVIS represents that she will follow the standards of her profession in performing all services under this AGREEMENT.

5. MS. DAVIS shall comply with any and all laws, regulations, rules, ordinances, and DISTRICT Board Policies and Administrative Regulations applicable to work and services provided by MS. DAVIS for the DISTRICT.

SERVICES TO BE PERFORMED

6. MS. DAVIS will, under the direction of the Superintendent or designee, provide the functions and services of Special Education Consultant. She will provide oversight, coordination, and support services to all major aspects of federal/state compliance with special education programs, IEP planning, and specifically severely handicapped programs; provide oversight and staff development for teachers, paraprofessionals, and support staff.

COMPENSATION TO MS. DAVIS

7. The DISTRICT shall compensate MS. DAVIS for services rendered at a rate of \$50 per hour, not to exceed \$6,000 per month, which is based on a salary comparable to that of Informal Dispute Resolution Specialist.

8. The DISTRICT shall not provide or make payments for health, dental, vision or other benefits except as expressly set forth herein.

9. Neither the DISTRICT nor MS. DAVIS shall make State Teacher Retirement System (STRS) payments.

10. MS. DAVIS shall be provided for registration and material requirement expenses to attend special education conferences as approved by the Superintendent.

11. MS. DAVIS will submit an invoice to the DISTRICT on the last working day of each month. Payment shall be provided to MS. DAVIS on the first working day of the second following month.

TERMS

12. This AGREEMENT will remain in effect until the hire of permanent management personnel approved through the Special Education Department Reorganization plan.

OR

13. This AGREEMENT may be terminated by either party upon 5 working days' written notice to the other party.

14. MS. DAVIS shall have no greater rights than any other DISTRICT employee. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by MS. DAVIS.

15. **Hold Harmless:** Board agrees that it shall defend, hold harmless and indemnify the Special Education Consultant from any and all demands, claims, suits, actions, and legal proceedings brought against the Special Education Consultant in her official or individual capacity or both, on account of any act or omission in the scope of her employment as an employee of District as required by law. The Special Education Consultant agrees to reasonably cooperate in good faith in the defense of any claim or action.

This AGREEMENT entered into on November 10, 2009.

DISTRICT
Capistrano Unified School District

MS. JEANNE C. DAVIS

JODEE BRENTLINGER,
ASSISTANT SUPERINTENDENT,
PERSONNEL SERVICES

950 Cagney Lane, #205
Newport Beach, CA 92663
Home: 949-574-5020; Cell: 951-440-8000
E-mail: daviscurto@aol.com

OBJECTIVE: Secure an interim or consulting position in education

EXPERIENCE:

2007-present	Consultant/coach/DAIT Team Member- Springboard Schools,(Pivot Partner Learning, San Bernardino County Schools, Interim director- Santa Monica-Malibu Unified School District, Whittier Area Cooperative Special Education- Interim SELPA Director, Mountain View Elementary School District Huntington Beach City School District El Rancho Unified School District La Canada Unified School District Davis Unified School District
2005-present	Private Consultant- Contract with districts to complete projects including evaluation of programs, development of action plans for improvement, staff development, recommendations for reorganization, coaching of district office and site level administrators for school/district improvement in student performance.
1999-2005	ETS/Pulliam- Served as a member of site and district teams in providing consultant and evaluation services and staff development to schools and districts for program/school improvement in student performance
1999-2005	California State Polytechnic University, Pomona, CA College of Education and Integrative Studies Department of Teacher Education and Special Education Director of special education grant and director of Commission of Teacher Credentials Grant: Single-subject, multiple-subject, and special education – observation, evaluation and coaching of college student interns in the classroom setting.
1995-1999	San Bernardino County Superintendent of Schools West End Special Education Local Plan Area SELPA Administrator- Coordinated special education programs for member districts in the West-End of the County. Developed budgets and supervised compliance with Federal and State laws. Administered due process procedures for member districts. Recommended curriculum and instructional programs to improve student performance
1990 – 1995	Corona-Norco Unified School District Director of Special Education/SELPA- Administered district special education programs including recruitment and evaluation of staff, budget development, compliance with state and federal law, due process activities, and curriculum and instructional programs to improve student performance.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education *MR*

SUBJECT: **PUBLIC HEARING: GLOBAL TIDES (CHARTER SCHOOL
DEVELOPMENT SYSTEMS) K-12 ONLINE E- CHARTER
SCHOOL**

BACKGROUND INFORMATION

Global Tides, a non-profit organization established by Charter School Development Systems, submitted a petition seeking the approval of an on-line e-charter school. Exhibit A contains supporting documentation presented by Global Tides, Inc. In accordance with Education Code 47605 and Board Policy 0420.4, the Board shall hold a public hearing on the provisions of the charter, at which time the Board shall consider the level of support for the petition by teachers employed by the district, other employees of the district, parents and community members.

CURRENT CONSIDERATIONS

The purpose of this agenda item is to request a public hearing be held as required by Education Code and Board Policy. Following the public hearing and a review of the petition, the Board shall either grant or deny the charter petition at a future meeting of the Board of Trustees.

FINANCIAL IMPLICATIONS

The financial implications of the charter petition are unknown at this time.

STAFF RECOMMENDATIONS

It is respectfully recommended the Board of Trustees conduct a public hearing to accept comments from the public on the charter petition of Global Tides, Inc. for a K-12 online e-charter school.

INFORMATION/
DISCUSSION



Who We Are And What We Do

- Charter School Development Systems is the West Coast implementation specialist group for Ed Futures, Inc.
- The partnership designs, implements, and manages brick and mortar charter schools for grades K-12.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentystems.com



2

Who We Are And What We Do (cont.)

- Ed Futures is an educational management organization (EMO) that is funded by the Walton Foundation and was formed to create performance-oriented, cost-effective, public brick and mortar, K-12 charter schools in underserved communities.
 - The academic performance of these underserved communities, historically, has been low.
 - These are usually the toughest communities in our country, where personal support, daily inspiration, and the opportunity to succeed are usually a rarity.
 - These are the communities where vision and positive actions are needed most.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentssystem.com



3

Who We Are And What We Do (cont.)

- Ed Futures has helped parents, teachers, community leaders, and/or community group organizations open over 70 charter schools across the United States since 1995.
- Ed Futures currently operates and manages two charter schools in Georgia, one charter school in Florida, one charter school in Texas, and one charter school in California.
- Ed Futures, in partnership with Charter School Development Systems, is scheduled to open three more public brick and mortar, K-12 charter schools in California in September 2010.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com

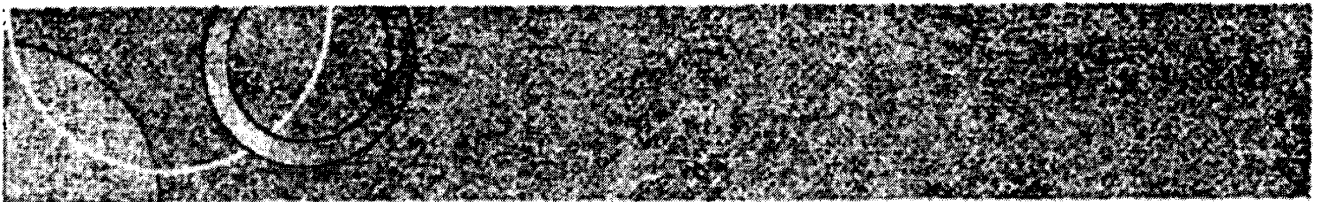


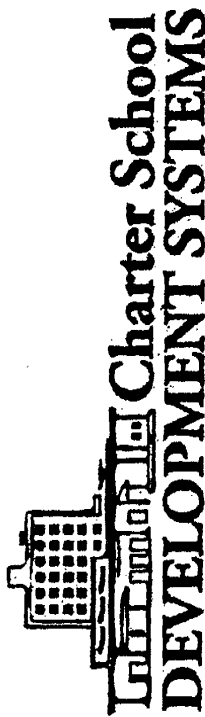
4

Who We Are And What We Do (cont.)

- The qualifications to create a public brick and mortar, K-12 charter school are simple:
 - a group of parents, teachers, community leaders, and/or community group organizations must own or have access to a school location that can hold at least 250 students.
- Ed Futures, funded by the Walton Foundation, will prepare the charter petition and be profit and loss responsible for the setup, launch, and operation of the charter school for the first two years.
- After two years, the charter school would be granted to the founders of the school and its board of directors.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentssystem.com





5

What We Want To Do And Why

- Charter School Development Systems has created a non-profit organization known as Global Tides and will be opening a California, statewide, online, K-12 charter school in September 2010. The online, K-12 charter school would provide another public educational option for:
 - Educationally "At-Risk" students and who may potentially drop out
 - Home schooled students
 - Home bound students
 - Independent studies students
 - Students who live in rural areas who must commute a great distance
- In order to comply with the mission of Ed Futures, Charter School Development Systems will perform a large marketing campaign that will target these underserved segments throughout California.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com



6

Why Petition A California, Statewide, Online, K-12 Charter School At Your District

- According to California Education Code of Regulations, Title 5, Subchapter 19, Section 11967.6, Subparagraph (a) (7) it states that the online charter school needs to prove "success in operating previously approved in California as evidenced by improved pupil academic performance and annual financial audits with no audit findings or exceptions".
 - Therefore, we feel we need to be in operation for 3-5 years before we can apply for a statewide charter.
- Furthermore, according to California Education Code of Regulations Section 47605.1, Subparagraph (c) states "a charter school may establish... other satellite facility located in a county adjacent to that in which the charter school is authorized..."

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com



7

Why Petition A California, Statewide, Online, K-12 Charter School At Your District (cont.)

- Therefore, if a district in the following counties will charter our school, then we would be able to offer a statewide, online, K-12 charter school since our inception date in September 2010:

- | | | |
|--------------|---------------|--------------|
| 1. Alameda | 6. Placer | 11. Siskiyou |
| 2. Calaveras | 7. Plumas | 12. Sonoma |
| 3. Kern | 8. Riverside | 13. Tehama |
| 4. Madera | 9. San Benito | 14. Yolo |
| 5. Orange | 10. San Diego | |

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com

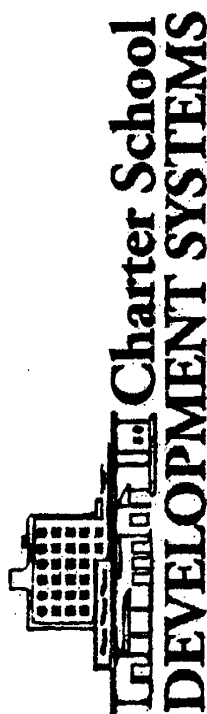


8

Why Petition A California, Statewide, Online, K-12 Charter School At Your District (cont.)

- Since we are interested in targeting students statewide, the amount of students enrolled in our online, K-12 charter school from your district will result in very small numbers.
 - For example, if one of the eight districts in Kern County were to charter our online, K-12 charter school, then we would have the ability to enroll students from Kern, San Luis Obispo, Kings, Tulare, Inyo, San Bernardino, Los Angeles, Ventura, and Santa Barbara Counties.
 - Therefore, of the one hundred students that we plan to enroll during our opening year, only a hand full of students might enroll from the district that sponsored our online, K-12 charter school, which would not result in a financial or any other type of burden to the sponsoring district.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentssystem.com



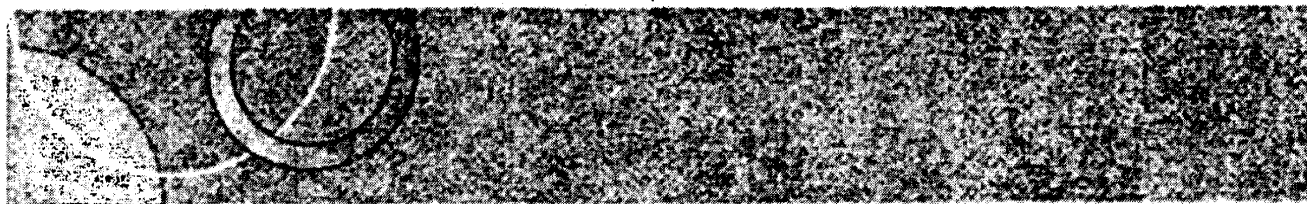
9

How We Will Deliver An Online, K-12 Charter School

- Charter School Development Systems will use the wherewithal of Knowledge Elements to deliver the online educational material.
 - Knowledge Elements provides an interactive educational delivery system called Atheneo™.
 - Atheneo enables their partner K-12 schools, colleges, and universities to develop their own robust online learning program.
 - Knowledge Elements has access to course content repository and a virtual adjunct instructor base called "Knowledge Elements Educational Network" (KEEN) or by using the iCourseCreator™, Knowledge Elements clients can create, monitor, and offer their own course content to their students.
- Charter School Development Systems will be utilizing the latter option as its deliverable.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com





10

How We Will Deliver An Online, K-12 Charter School (cont.)

- The delivery platform was designed by a team of educators and technology experts to facilitate the maximum interaction among students, course content, and instructors.
- It delivers a set of rich tools for monitoring student activity and success metrics, as well as simple yet powerful tools for building courses.
- Furthermore, the delivery platform is language independent, which enables educators to connect with students across cultural, geographic, and language boundaries.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com



11

How We Will Deliver An Online, K-12 Charter School (cont.)

- Also, Charter School Development Systems will use a third party vendor named www.eTAP.org for assessment and STAR, CASHEE, and all other standardized test preparation.
 - www.eTAP.org is a comprehensive K-12 curriculum designed to help students improve their academic performance.
 - The curriculum includes instruction, practice exercises, assessments, as well as audio/video tutorials and links to interactive activities to make learning motivating and engaging.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com



12

How We Will Deliver An Online, K-12 Charter School (cont.)

- Furthermore, Charter School Development Systems will use the wherewithal and experience of Ed Futures to create the education potion of the online, K-12 charter school.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentssystem.com

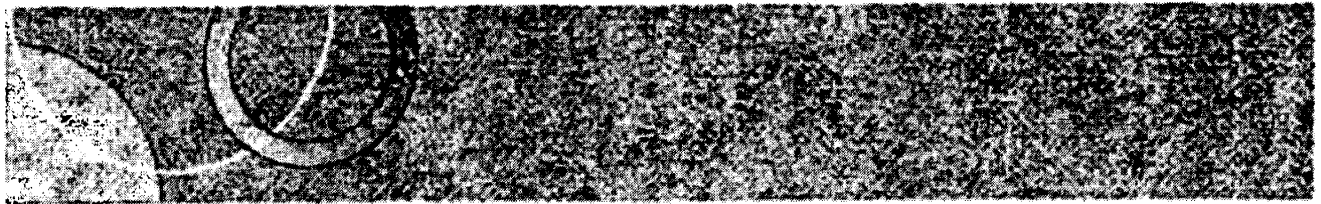


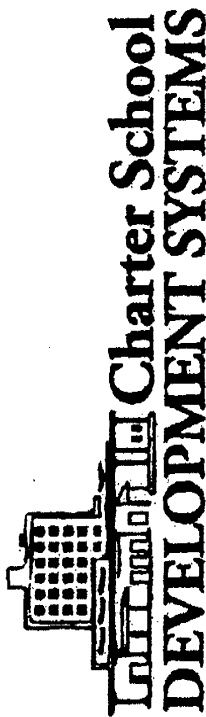
13

What We Will Do To Help The District

- Once again, Charter School Development Systems would like to open a California, statewide, online, K-12 charter school in September 2010. The online, K-12 charter school would provide another public educational option for:
 - Educationally "At-Risk" students and who may potentially drop out
 - Home schooled students
 - Home bound students
 - Independent studies students
 - Students who live in rural areas who must commute a great distance

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com





14

What We Will Do To Help The District (cont.)

- Furthermore, Charter School Development Systems would like to:
 - Add market share to the district by creating a robust partnership
 - Work cooperatively with the district to deliver curriculum in order to stay on track with the district, county, and state standards
 - Set aside 1% to 5% budget for the district, depending on the participatory level of the district and our partnership
- In order to comply with the mission of Ed Futures, Charter School Development Systems will perform a large marketing campaign that will target underserved communities.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com

15

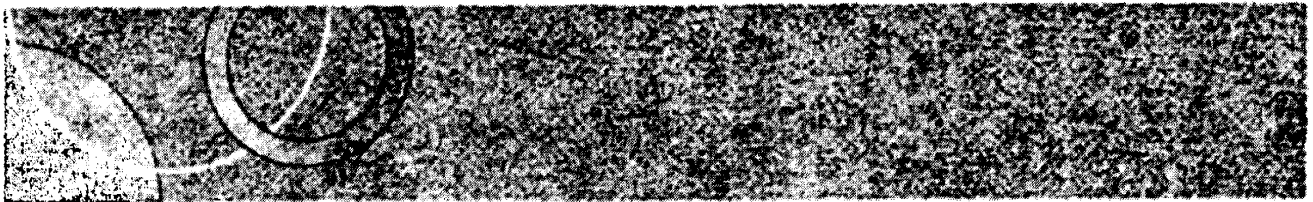


What We Will NOT Do

- Charter School Development Systems will **NOT**:
 - Open a brick and mortar K-12 charter school within the district or county limits, at this time
 - Become a financial or any other type of burden to the district or county
 - Market or target students that are performing well at traditional K-12 schools
 - Take market share from their brick and mortar platform
 - Take large amounts of student ADA from the sponsoring district
 - Compromise or create conflict with the integrity of the district or county's core educational product

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com



16



Ed Futures Key Personnel

- **Eugene S. Ruffin – Chief Executive Officer**
 - *Mr. Ruffin is responsible for guiding organizational and diverse community interests toward a common cause and fulfilling the overall vision and mission of the company.*
 - Mr. Ruffin began his professional career as a marketing representative for International Business Machines in 1963. He retired in 1988 as Ericsson CEO of Italian and Brazilian Operations/Corporate Vice President of North America. In 1970, Mr. Ruffin joined the Xerox Corporation where he served as Vice President, Computer Division, Reprographics Division Operations Manager and Xerox San Diego Branch Manager, with responsibilities for all business functions.
 - His significant accomplishments include the development and launch of the first personal computer by a major manufacturer (Xerox); development of the first indirect delivery system for Xerox products, worldwide; and lead the development of the first Ericsson personal computer products, as well as developed and managed the distribution of Ericsson switching and telephone products in North America, Brazil and Italy.
 - In 1992, Mr. Ruffin focused on the education crisis, specifically the performance of public education in underserved communities. In 1994, Mr. Ruffin co-founded School Futures Research and American Education Reform developing and operating several charter schools while developing and supporting education reform legislation.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
 Email: marco.salazar@charterschooldevelopmentsystems.com



17

Ed Futures Key Personnel (cont.)

- **Dr. Charlie Mae Knight - National Education Director**
 - *Dr. Knight is responsible for academic programs and the attainment of academic performance objectives.*
 - Dr. Knight will provide operational action plans, evaluating short- and long-range academic needs. Dr. Knight is nationally recognized as a visionary leader in the education of minority and disadvantaged students. She served for eighteen years as Superintendent of the Ravenswood City School District in Palo Alto, California. Her significant accomplishments include: Returning the district from the brink of bankruptcy to a year-ending balance of over \$3,000,000; settling a ten-year old desegregation suit, increasing teacher salaries by over 25%, allowing the district to succeed in recruiting and maintaining a qualified staff; establishing the only public school program in the United States which is based on the Marva Collins approach; developed corporate and university alliances, as evidenced by the district assistance from Stanford University, the Raychem, and Hewlett-Packard Corporations and grants from the San Francisco Packard, Hewlett, Peninsula, and Wells Fargo Foundations; established five charter schools and established a single gender school for troubled adolescent boys in partnership with the San Francisco Forty-Niners.
 - Dr. Knight has also served as Superintendent of Schools for the Lynwood Unified School District in Lynwood, California (1981-1985); Associate Superintendent for California State Department of Education (1978-1981); Director of Special Projects Monterey Unified School District (1970-1978); Coordinator of Compensatory Education; Elementary School Counselor and Teacher; College Instructor and Administrator; Field Studies Coordinator; and Director, Summer Institute for Teacher Training.
 - She has served on numerous National Education Boards, is a member of the National Alliance of Black School Educators, California Alliance of Black School Educators, Alpha Kappa Alpha Sorority, Phi Delta Kappa, and the American Association of School Administrators.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com



18

Ed Futures Key Personnel (cont.)

- **Gary B. Scott, C.P.A. – Chief Financial Officer**

- *The Chief Financial Officer is responsible for allocating limited company resources among competing fund uses to optimize the value of the firm. The specific responsibilities include cash flow, debt and asset management.*
- Gary graduated from the University of West Florida with a Bachelor of Arts degree in Accounting (Magna Cum Laude). He earned his M.B.A. and has taught accounting courses at the college level. Gary has 20 years of experience in accounting, including 12 years of governmental accounting and finance and eight years of governmental auditing, including several audits of Florida school district internal accounts.
- Gary worked for four years as a district level financial administrator in a Florida school district, in which capacity he was responsible for budgeting (\$165 million operating budget, \$350 million total budgets), accounting, accounts payable, purchasing, payroll, MIS, property management, and data processing. Additionally, Gary served on the school board of Holmes County. This combination of governmental, school district, and school board experience provides Gary with a unique, multi-faceted perspective.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com



19

Ed Futures Key Personnel (cont.)

- **Gerard F. Consuegra, Ph.D. - Education Program Director**
 - *The Education Program Director's responsibilities include curriculum and support services, curriculum design and review, character education program, annual curriculum review and improvement, professional development and training, onsite observation and feedback, and summer academy design. These responsibilities also provide support to the Principal in quality of service and program development/delivery.*
 - Dr. Consuegra is a graduate of the University of Maryland with a Ph.D. in Curriculum and Instruction and a Masters in Early Childhood-Elementary Education. His professional experiences include: Atlanta Public Schools Executive Director for School Choice and Governance; Executive Director for Atlanta Public Schools Standards Director Division of Curriculum Coordination and Implementation, Montgomery County Public Schools, National Science Teachers Association Reviewer; Consultant Harcourt Brace Jovanovich Publishers and Author of "Introducing African American Role Models into Mathematics and Science lessons," "Solar Rain" and a number of science articles on the environment as a consistent contributor to "Science Weekly".
 - Dr. Consuegra has also received the Award for Distinguished Service to Public Education, the Broome Award for Outstanding Children's Publications and the Conservation of National Resources Fellowship Award.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
 Email: marco.salazar@charterschooldevelopmentsystems.com



20

Ed Futures Key Personnel (cont.)

- **Robin Consuegra – Professional Development Manager**
 - *PDM responsibilities include: teacher training on effective instruction, including best practices, classroom management, reading instruction and balanced literacy, differentiated instruction, reading across the content areas, writing instruction, classroom environment, lesson planning, and quality work.*
 - Robin Consuegra holds a Bachelor of Science degree with a double major in American Studies and Elementary Education, having graduated *summa cum laude*. She has certification in early childhood education and a Master's Equivalency from the Maryland Department of Education with advanced training in reading instruction and facilitative leadership. Recently she served as a Title I Specialist, National Consortium on Reading Excellence trainer, and Staff Development Specialist with the Atlanta Public Schools. Previous assignments were as a kindergarten and second grade teacher in Baltimore City and Montgomery County (Maryland) Public Schools. She served as science liaison for her school and has been a grant writer and presenter at national conferences. Her awards include Phi Theta Kappa and Phi Kappa Phi National Honor Societies and Outstanding Achievement in American Studies.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
 Email: marco.salazar@charterschooldevelopmentsystems.com



21

Ed Futures Key Personnel (cont.)

- **Raymond Green – Director of Development and Operations**
 - *Director of Development and Operations will (1) secure contracts; (2) oversee the school development process; (3) finance and control; (4) provide ongoing facilities management support; (5) develop and manage information technology systems, both academic and administrative; and (6) develop and manage staff development services.*
 - Raymond Green began his business career over 35 years ago at the IBM Corporation and achieved the rank of Western Regional Manager, responsible for over 800 employees in sales, service and administration.
 - A long-time professional in educational software development, Mr. Green currently consults for the NATN (National Articulation and Transfer Network), an innovative project to facilitate urban community college students in transferring to historically black four-year colleges, along with tribal- and Hispanic-serving institutions of higher learning.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
 Email: marco.salazar@charterschooldevelopmentsystems.com



22

Ed Futures Key Personnel (cont.)

- **Leathon (Buck) Magee – Director of Development and Operations**

- *Director of Development and Operations will (1) secure contracts, (2) oversee the school development process, (3) finance and control, (4) provide ongoing facilities management support, (5) develop and manage information technology systems, both academic and administrative, (6) develop and manage staff development services.*
- Mr. Magee is a former Air Force Accounting and Budget Director with continuing experience in city government, higher education, health care and faith base management. His fiscal and management experience includes: budget director of the \$1.1 billion Titan II Space Launch Vehicle Program, Executive Director of the Community Partnership for A Drug Free Shreveport, Business Manager of David Raines Community Health Center, Executive Assistant to Mayor of Shreveport, Special Assistant to President and Budget Director at Grambling State University, and Pastor of St. John Baptist Church in Mansfield, Louisiana.
- In addition, Mr. Magee has had over eight years of educational management experience as a consultant for charter school development with White Hat Management of Akron Ohio; Schools Futures, Inc. He is currently serving in his eighth year as Pastor of St. John Church. He holds a Bachelor's degree in Accounting from Mississippi Valley State University and is a graduate of both Leadership Shreveport/Bossier and Leadership Louisiana.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com



23

Ed Futures Key Personnel (cont.)

- **Dr. Vernon Allwood – Southern Region Market Development Director**

- *Responsible for school growth in the Southern Region.*

- Dr. L. Vernon Allwood received his Bachelor of Science Degree in Mathematics from Queens College of the City University of New York, his Masters Degree in Counselor Education from Queens College, and his Ph.D. in Counseling Education from Fordham University in New York. He taught mathematics and science in the New York City Public Schools for more than ten years. After receiving his advanced degrees, he served as the Director of Counseling at John Jay College in New York and as Associate Director of Counseling at Morehouse College in Atlanta, Georgia.

- In addition, he has had extensive experience in the development of mentoring programs and is a founding and board member of the International Mentoring Association. While at Morehouse College, he developed the Morehouse Mentoring Program wherein college students served as role models and mentors for elementary school children. This program acquired national recognition by receiving the Thousand Points of Light Award from President Clinton. Dr. Allwood developed and directed adolescent rites of passage programs that contributed to the positive development for African American males in the city of Atlanta. He also served as a consultant for the Children's Defense Fund where he was involved in a project to develop a rites of passage manual for adolescent children.

- Dr. Allwood recently retired from his position as the Director of Community Relations and Special Projects at the Morehouse School of Medicine. In this capacity, he developed several initiatives to increase the numbers of African American students in the educational pipeline for careers in biomedical science and the health professions. He is presently an Adjunct Professor in the Department of Community Health and Preventive Medicine where he is engaged in several research initiatives involving adolescent health.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com



24

Ed Futures Key Personnel (cont.)

- **Mark Hardon Long – Eastern Region Market Development Director**
 - *Responsible for school growth in the Eastern Region.*
 - Prior to joining Ed Futures, Mr. Long was Regional Director of Marketing and Development for Learn Now, an education management organization based in New York, New York. While at Learn Now, Mr. Long oversaw new business development and corporate mergers. Mr. Long supported the development of seven new charter schools and management responsibility for two existing ones.
 - In addition to his experience in the education management field, Mr. Long has expertise in entertainment management--having worked as Production Vice President for Mahogany Entertainment, Inc. This firm manages three of the top gospel music artists in the U.S., and also produces major national and regional public and entertainment events. Mr. Long was a stock-broker with Smith Barney in Beverly Hills, California from 1994 until 1997. He began his career in sales at Xerox Corporation in 1990, after graduating from Morehouse College in Atlanta, Georgia, with a Bachelor of Arts in Marketing.
 - He currently serves on the Board of Trustees of the Joshua Group Ministries in Silver Spring, Maryland, and is Executive Director of the church's development corporation. Mr. Long is also an active member of the "National Council of Negro Women".

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com

25



Charter School Development Systems Key Personnel

- **Larry Michaels - Vice President: West Coast Region Market Development Director**
 - *Responsible for school growth in the Western United States: Director of Development and Operations will (1) secure contracts; (2) oversee the school development process; (3) finance and control; (4) provide ongoing facilities management support; (5) develop and manage information technology systems, both academic and administrative; and (6) develop and manage staff development services.*
 - *Mr. Michaels received his Bachelor of Arts Degree in business from Arizona State University in Tempe, Arizona. He began his business career over 33 years ago in the business and financial sector. He currently holds title as President and CEO of several financial services companies as well as the acting principal in a media-related franchise. Mr. Michaels also Chairs on the Board of Directors of two non-profit organizations.*
 - *His participation in several youth-based non-profit organizations, which specialize in the growth and maturity among youth in academics as well as athletics, allows him to understand and appreciate the need for additional support in the public educational system.*
 - *Mr. Michaels has initiated start-up as well as merger and acquisition of over 24 businesses in his career as an entrepreneur. He was also nominated as a candidate for the Orange County California Entrepreneur of the Year in 2008. This prestigious honor recognizes the business acumen that Mr. Michaels brings to the entrepreneurial community as well as to his successful operation of small businesses.*

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentsystems.com



26

Charter School Development Systems Key Personnel (cont.)

- **Robert Williams, C.P.A. – Chief Financial Officer**
 - *The Chief Financial Officer is responsible for allocating limited company resources among competing fund uses to optimize the value of the firm. The specific responsibilities include cash flow, debt and asset management.*
 - Robert graduated with a Bachelor of Arts degree in Accounting. He also has over 30 years of experience in accounting, including 20 years of auditing non-profit organizations.
 - Mr. Williams owns a private accounting practice in Newport Beach California, which serves as the corporate office for Charter School Development Systems.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *

Email: marco.salazar@charterschooldevelopmentsystems.com



Charter School Development Systems Key Personnel (cont.)

- **Marco Salazar - Vice President of Research and Development**
 - *Responsible for research and development of the online charter school to expand to the entire United States.*
 - Marco Salazar attended San Jose State University and earned a Bachelor's Degree in Pure Theoretical Mathematics. After graduation, he became a high school math instructor. His teaching philosophy is to empower his students with the necessary values and information that will make them strong leaders in their communities and to acquire critical skills such as reading, writing, critical thinking and a sense of participation in their social environment and become more discerning and informed citizens.
 - He helped found four "first year/start-up" public charter high schools in the San Francisco Bay Area and one in Long Beach that serve underrepresented, at risk youth. Mr. Salazar's analytical skills and attention to detail were admired by his supervisors, and he quickly received honors and career advancement to "Projects Manager," "Operations Manager," and "Director of Operations and Finance." However, in July 2008, Mr. Salazar decided to become a full-time entrepreneur. After extensive research, education, and mentorship, Marco has formed several corporations and joint ventures.
 - Mr. Salazar's goal is to fund a public charter high school in conjunction with a major university that will focus on math, hard sciences, and technology.

20371 Irvine Avenue * Suite 100 * Newport Beach, CA 92707 * Tel: 800-577-8875 *
Email: marco.salazar@charterschooldevelopmentssystem.com

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Dr. Bobbi Mahler, Interim Superintendent

SUBJECT: ANNUAL ORGANIZATIONAL MEETING

BACKGROUND INFORMATION

The provisions of Education Code Sections 35143 and 72000 require the governing board of each school district and community college district to hold an annual organizational meeting within a prescribed 15-day period (Exhibit A). For 2009, this 15-day period is from December 4 through December 18. The law further requires that, unless otherwise provided by rule of the Governing Board, the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period.

CURRENT CONSIDERATIONS

This agenda item requests that Trustees set the date for the annual organizational meeting of the Board of Trustees. This can be any date from December 4 through December 18. Historically, the Board has held its organizational meeting on the first regular School Board meeting date during the organization period which, in this instance, would be December 15, 2009.

FINANCIAL IMPLICATIONS

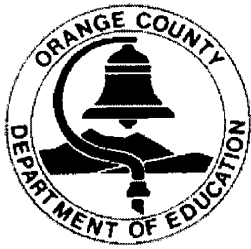
None.

STAFF RECOMMENDATIONS

Since the Board currently has a meeting scheduled for December 15, 2009, which falls within the required time frame, Trustees may wish to schedule the organizational meeting at that time.

DISCUSSION/
ACTION

AGENDA ITEM 22



October 20, 2009

TO: District Superintendents
Community College Chancellors

FROM: *dw*
David Wilson, Manager
Business Services

SUBJECT: ANNUAL ORGANIZATIONAL MEETING

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 662-3570

www.ocde.us

WILLIAM M. HABERMEHL
County Superintendent
of Schools

LYNN APRIL HARTLINE
Deputy Superintendent

JOHN L. NELSON
Associate Superintendent

The provisions of Education Code Section 35143 and 72000 require the governing board of each school district and community college district to hold an annual organizational meeting within a prescribed 15-day period. For 2009, this 15-day period is December 4 through December 18. The law further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the board at its regular meeting held immediately prior to the first day of the 15-day period.

Please notify the county superintendent of schools of the time and day selected. Attached is a form that you may use to submit the required information regarding the annual organizational meeting. Please fax or mail this form to our office no later than November 27, 2009. If you decide to fax the form, please fax to (714) 662-3570, attention: David Wilson. If you mail the form, please mail to:

Orange County Department of Education
Attn: David Wilson
Business Services, A-1158

If you have any questions or concerns, please call me at (714) 966-4234. Forms to be completed with information resulting from your organizational meeting will be mailed to you prior to November 27, 2009.

Attachment

cc: Wendy Benkert, Ed.D., Assistant Superintendent, Business Services

ORGANIZATIONAL MEETING PERIODS

Listed below are the organizational meeting period dates for the next three years, based on the law as it exists January 1, 2009:

2009 – December 4 through December 18, 2009
2010 – December 3 through December 17, 2010
2011 – December 2 through December 16, 2011

**ORANGE COUNTY
BOARD OF EDUCATION**

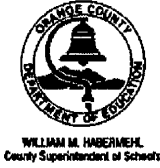
JOHN W. BEDELL, PH.D.

ALEXANDRIA CORONADO, D.M.A.

ELIZABETH PARKER

LONG PHAM, PH.D.

KEN L. WILLIAMS, D.O.



Date: October 24, 2009

To: Orange County Department of Education
David Wilson, Manager
Business Services
Fax: (714) 662-3570

Subject: 2009 Annual Organizational Meeting
(for board meetings held in 2010)

In accordance with Education Code Sections 35143 and 72000, the

Capistrano Unified School District/Community College District

Board of Trustees/Education will hold its annual organizational meeting at a

Regular/special meeting held on December 14, 2009 at 7:00 ~~8:00~~ p.m.

Signed: _____
Clerk or Secretary of the Board

Return no later than November 27:
David Wilson
Orange County Department of Education
Business Services, A-1158
FAX: (714) 662-3570

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Dr. Bobbi Mahler, Interim Superintendent

**SUBJECT: ELECTION OF CAPISTRANO-LAGUNA BEACH REGIONAL
OCCUPATIONAL PROGRAM BOARD REPRESENTATIVES**

BACKGROUND INFORMATION

The Capistrano-Laguna Beach Regional Occupational Program Board of Trustees consists of two members each from the Capistrano and Laguna Beach Unified school boards. These representatives are selected at the annual organizational meeting normally held in December. Trustees Brick and Palazzo served as representatives for 2009.

The ROP Board meets eight times a year on a day and time set by the ROP Board. The ROP Board currently meets the third Thursday of the month at 4:00 p.m. The 2010 schedule will be set at the organizational meeting of the ROP Board scheduled for December 10, 2009.

Due to the date for the Capistrano-Laguna Beach ROP annual organizational meeting, it is desirable to conduct this portion of CUSD's reorganization at the present meeting so that the ROP can provide materials to CUSD's representatives in a timely manner in order for them to participate in the ROP reorganization.

CURRENT CONSIDERATIONS

This agenda item requests that the Board select two of its members to serve as ROP Board members for 2010.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is respectfully recommended the Board select two of its members to serve as ROP Board members for 2010.

DISCUSSION/
ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Kim Bailey, Director, Instructional Support and Staff Development
Julie Hatchel, Chief Communications Officer

SUBJECT: STRATEGIC PLANNING UPDATE

BACKGROUND INFORMATION

Capistrano 2000 – A Blueprint for Excellence was Capistrano Unified School District's most recent Strategic Plan. It was implemented in 1993 through 2000. Results of the seven-year plan were presented to the then existing Board of Trustees in 2001. During those seven years, Capistrano Unified was a rapidly growing, "revenue healthy" school district. Since the year 2000, the context of CUSD has changed dramatically, particularly in the area of financial resources, yet it is important that we continue to remind all within our education community that our mission to "educate students" remains in place.

The development of a Strategic Plan is a critical component in the unification of a district's vision, mission and goal statements. A Strategic Plan establishes policy, belief statements, vision/mission statements, annual priorities, goals, and success indicators. The Strategic Plan provides a plan of action for a district and guides decision-making in an objective and purposeful manner that ultimately benefits student achievement.

On July 22, 2009, Trustees voted to give conceptual approval to move forward with the development of a Strategic Plan for CUSD.

CURRENT CONSIDERATIONS

This agenda item presents information to the Board of Trustees regarding the implementation of the strategic planning process in Capistrano Unified School District.

The process of developing the foundation of the Strategic Plan, including the Vision, Mission, Belief Statements and focus areas will be led by Brand Strategy & Communications and a representative group of "Vision Team" members including:

- | | | | |
|-------------------|--------------------------------|---------------------|-----------------|
| •2 Trustees | •1 Alternative Program Liaison | •1 Student | •2 Teachers |
| •2 Administrators | •3 parents | •2 Classified Staff | •2 Facilitators |

Opportunities for stakeholder/partner input and feedback will be structured throughout the development of the Strategic Plan through the use of **Surveys, Focus Groups, and Community Conversations**. The Strategic Plan will be brought to the Trustees for approval in **April, 2010**.

A timeline for the process of developing the Strategic Plan is listed below:

Timeframe	Actions	Participants
November – December 2009	Identify Mission, Vision, Values and Strategic Plan Pillars Collect and compile partner input	Vision Team Stakeholders/Partners
December – January 2010	Gather partner input regarding vision in specific focus/pillar areas	Vision Team Partners
February 2010	Create vision statements for each focus area	Vision Team
February – March 2010	Create collective commitments with each partner group	Representative partners (using focus groups)
April 2010	Adopt Strategic Plan	Board of Trustees
May 2010	Adopt Annual Goal Statements	Board of Trustees
June 2010	Adopt Budget	Board of Trustees

FINANCIAL IMPLICATIONS

There are no financial implications to this Board item.

STAFF RECOMMENDATION

It is respectfully recommended that Board President Ellen Addonizio recognize Kim Bailey, Director, Instructional Support and Staff Development, and Julie Hatchel, Chief Communications Officer, who will provide information on the process and timeline for the implementation of strategic planning during the 2009-2010 school year.

INFORMATION/
DISCUSSION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **BUSINESS SERVICES DIVISION REORGANIZATION PLAN**



This item is as it appeared on October 13, 2009, except for changes which are shown in italics.

BACKGROUND INFORMATION

During the past several months, staff has been working on an organization-wide reorganization plan. The impetus for this reorganization can be primarily found in the need to streamline district administration and operations in the face of layoffs, reductions in state funding over the past two years, and anticipated reductions in the coming years.

One of the first formal steps in the reorganization process started with reductions to all three divisions (Education, Business and Personnel) that were approved by the Board on April 13, 2009 as part of the \$25M budget reductions that were made for the 2009/10 fiscal year. These reductions were summed by division and shown as line items on the budget reduction spreadsheet approved by the Board. Staffs from all three divisions have continued to work on the project and with the hiring of Interim Superintendent Mahler, as well as other key individuals, a cohesive plan is being developed. The magnitude of an organization-wide reorganization is such that it cannot be accomplished all at once. Staff is proposing to bring this to the Board incrementally over the next several months.

The first wave of this reorganization plan presented for consideration and approval involves the Business Services Division. Actual work on the Business Services Division reorganization began in the latter part of 2008 and was subsequently formulated, vetted, and discussed among staff, and revised multiple times since it began to take shape after the first of the year. Initial reductions to the Business Services Division totaling approximately \$866K were approved by the Board on April 13, 2009, as stated above. The staffing reductions approved by the Board were comprised primarily of laid-off classified positions.

Reorganization plans for the other two divisions (Personnel and Education Services) are in process. It is anticipated that these plans will be brought forward to the Board for consideration during fiscal year 2009/10 with the complete plan having been presented to the Board for approval prior to or concurrent with the 2010/11 budget development so that reorganization changes can be incorporated into the budget document.

CURRENT CONSIDERATION

Background

The Business Services Division is comprised of eleven departments:

1. Accounting
2. Budget
3. Payroll
4. Facilities
5. Facilities Planning
6. Construction
7. Maintenance, Operations and Grounds
8. Food and Nutrition Services
9. Purchasing, Graphics & Warehouse
10. Transportation
11. Technology and Information Services (Transferred to the Business Division 7/1/09 from Education Services)

Propose consolidating
Facilities, Facilities Planning,
Construction, and Maintenance Operations
and Grounds under one director entitled
Executive Director, Facilities and Plant
Operations (F&PO)

While there aren't necessarily distinct lines defining each of these departments, the functions performed within each department do exist. Functions tend to shift from time to time as the organization expands and, most recently, contracts. This contraction of the organization in the face of budget cuts poses a significant challenge for those members of the management team who remain, not only to identify what functions were being performed by laid-off employees, but also to absorb those functions into existing positions and, where appropriate, abandon functions and tasks that no longer need to be performed.

The recommendations presented herein attempt to more efficiently distribute and consolidate these remaining functions and responsibilities into fewer positions by establishing positions based on functional need. The goal of the organization is to provide a more efficient, streamlined, smaller and responsive school district with better communication, easier access, and greater transparency.

The following attachments are included as back-up for Trustee review and consideration:

- Business and Support Services Division Organization Charts (Exhibit A)
- Business & Support Services Reorganization - Savings Calculation (Exhibit B)

Discussion of Proposed Changes

There are six types of changes proposed with this reorganization plan:

1. New Positions – To be filled in 2009/10

2. Proposed Positions - To be filled at a future date
3. Restructured Positions – A change in job duties and/or job description
4. Reporting Change – A change of supervisor or lines of reporting only
5. Eliminated Positions – Position either eliminated or recommended for elimination
6. Rescind Layoff – Recommend rescinding a laid-off position.

Each type of change is represented by a different color on the organization chart for ease of identification and is discussed below.

New Positions (Light Green)

Eight new positions are recommended:

A ninth position has been added at the request of the Board of Trustees: Executive Director, Facilities and Plant Operations (F&PO). This position was moved up from the “Proposed Positions” category below.

Executive Director, Facilities and Plant Operations (F&PO) – With the merging of Facilities, Construction, Maintenance/Operations and Grounds into one department, consolidated leadership is needed. In the past these functions were performed by independent managers who didn’t always coordinate efforts. Consolidation helps create better channels of communication, accountability, and information flow within these disciplines. Of the number of positions that have been eliminated over the past few years, direct facilities oversight is of the highest priority to reinstate. Establishment of this position helps to fill the gap created by the loss of four separate key management positions in the Facilities Department of the past several years.

Supervisor IV, Custodial Services (F&PO) - Currently Alex Malfavon, Manager I, Maintenance & Operations, oversees over 150 district custodial positions. The majority of these positions are night custodians. The Supervisor IV, Custodial Services, position is proposed in order to provide oversight and supervision to the night custodians. Of all the changes proposed within this reorganization plan, the establishment of this position is of the highest priority due to the lack of direct oversight of night custodians.

Lock Smith Assistant (F&PO) - The district has only one locksmith and work orders related to locksmith work are by far the most backed up of all the trades--so much so that it is difficult for the locksmith to perform much work other than emergency repairs. For this reason, the new position of locksmith assistant is recommended.

Supervisor IV, Elementary School; Supervisor IV, Middle School; and Supervisor IV, High School (Food & Nutrition Services) – These three positions are proposed as replacements for four Supervisor II Food Service Operations positions that are to

be eliminated (see below). Consolidation of the four existing positions into three allows for reconfiguration of the existing structure into the more logical division by type of school.

Supervisor IV, Transp. Safety & Training (Trans.) - The retiring Manager III provided oversight to the Safety and Training Department consisting of two supervisors, one state certified trainer, and four behind-the-wheel trainers. This department requires a point of authority for smooth operations. The scheduling and development of curriculum for original and renewal classes, behind-the-wheel training, first-aid classes, ongoing monthly training, as well as maintenance of driver records and overall oversight and evaluation of all drivers, is the function of this department. By upgrading a Supervisor III to Supervisor IV, the district will maintain a cohesive structure within the Safety and Training Department with minimal cost.

Supervisor I, Safety and Training (Trans.) - By upgrading the State Certified Trainer to a low level management position, the district will increase its ability to do ride-along evaluations of our drivers without adding significant cost. The current State Certified Trainer position is limited by the fact that this position, being in the bargaining unit, cannot perform evaluations and directly supervise drivers. This upgrade will resolve that issue and maintain the number of management positions in the department with minimal cost.

Supervisor V, Vehicle Maintenance/Dispatch (Trans.) - With the elimination of one manager, the remaining manager will be hard pressed to oversee all routing and planning, bus pass office, Safety and Training Department, along with the day-to-day operation of Dispatch. Dispatch was originally one-half of the primary responsibility of one manager. The Vehicle Maintenance Supervisor has been assisting in Dispatch this past year; by assuming the direct oversight along with vehicle maintenance, we eliminate the need for an additional position.

Trip Dispatcher (Trans.) - During the 2008/09 Transportation Department reductions, the cut that impacted the department the most was the elimination of a dispatcher. The original elimination of this position was predicated on an anticipated reduction of field trips and a reduction of demands on the Dispatch Department. In reality that did not occur. In fact, the reduction in driver positions impacted Dispatch negatively by reducing the number of available assets to draw from to cover work efficiently. The purpose of this position is to ensure athletic and field trips are performed correctly and economically. This position will be funded out of athletic transportation fees collected and should not have an impact to the general fund.

Executive Director I, Technology and Information Services (TIS) – The Chief Information Officer (CIO) position was eliminated in the April 13 budget reductions. This position was responsible for oversight of the TIS Department. It is proposed that the eliminated CIO position be replaced with a new position titled

Executive Director I, Technology and Information Services. It is further proposed that Susan Holliday be appointed to the position. Susan's current position (Director VI Technology & Information Services, which is grant funded) will be left open pending identification of a funding source. Funding from her current position is being used to backfill the cost of a critical technology resource teacher position whose grant funding source expired at the end of 2008/09. The Executive Director I, Technology and Information Services position will head the department and report to the Deputy Superintendent, Business Services. This reporting change took place on July 1, 2009, when the TIS Department was moved from the Education Services Division to the Business Services Division.

Proposed Positions (Yellow)

Staff is recommending the addition of three management positions pending identification of an appropriate funding source.

Executive Director, Facilities and Plant Operations (F&PO) – *Moved to the “New Positions” category at the direction of the Board of Trustees.*

Manager I, Building Trades (F&PO) – This position was originally going to be proposed for addition in 2009/10 but it was decided to hold off as we transition Director I, Construction, John Forney, to his new role as Director I, Maintenance & Operations. See “Restructured Position” below. We could very well need this position within the next six months, but would like to hold off for the time being.

Programmer/Analyst (TIS) – With the district focus on improving information systems and technology to support the efficiency and effectiveness of the organization, the future need of an additional programmer to streamline and merge information systems is apparent. With district information systems currently existing in silos, there is a need to have these systems integrated to a Data Warehouse-like environment. The Data Warehouse will make all critical district data available in a standard form for rapid inquiry, analysis, and reporting. When pursued, this objective will require additional programming staff.

Three positions in the Transportation Department are being considered; these will be funded 100% by Saddleback USD.

Manager I (Trans.) - This position is currently under negotiation with Saddleback USD and would be 100% paid by Saddleback USD. This position will be domiciled at the Saddleback Valley Transportation office and provide routing and oversight of that operation.

Dispatcher, 2 positions (Trans.) - These positions are currently under negotiation with Saddleback USD and would be 100% paid by Saddleback USD. These positions will be domiciled at the Saddleback Valley Transportation office and provide routing and oversight of that operation.

Restructured Positions (Blue)

Ten positions are proposed for restructuring:

Manager IV, Budget (Budget) – The primary responsibility of this current position is budget development and oversight of the Budget Department. It is proposed to change this position into Manager IV, Budget Liaison. This would shift the focus from budget development and oversight to that of a point of contact/reference for the other divisions regarding budget and budget accountability. This would increase accountability and communication within the organization as well as provide a direct link to financial and budget information for the sites. The focus of this position would be to help the sites manage their budgets as well as act as a resource on financial matters. The budget functions currently being performed by this position will shift to the Executive Director of Fiscal Services.

Account Clerk III (Accounting) – It is recommended that one of the five Account Clerk III positions in the Accounting Department be transferred to the Facilities, Construction, Maintenance, and Operations Department. Construction budget and accounting, accounts payable processing, state recordkeeping/reporting and developer fees collection would be consolidated into the responsibilities of this position. In effect all facilities-related budget and accounting functions would be transferred from the Accounting Department to Facilities. The same work will be performed, except that it will be consolidated into one position as opposed to being spread across several positions. It also consolidates facilities functions under the Facilities Department.

Executive Director of Maintenance Operations and Transportation (Trans.) – This position was created two years ago to bridge a gap in the organization. With the restructuring of the Director I, Construction, to Director I, Maintenance & Operations, the position is no longer needed and can be “rolled back” to overseeing just Transportation. The proposed restructured position is Director IV, Transportation. With the advent of overseeing the Saddleback Unified Transportation program and the retirement of a Manager III in the Transportation Department, more focused oversight is warranted. As a side note, this position will continue to oversee the Facilities Use program. It was decided to leave this function with Director IV, Transportation, given the position’s oversight of and involvement with the program this past year and anticipated work revamping the program during 2009/10.

Director I, Construction (F&PO) – With the current downturn in district construction projects, a full time director is not needed in the short term. One of the most important issues facing the Facilities, Construction, Maintenance, and Operations Department is a need for a clear cohesive vision followed by an executable plan of action. This process got underway this July with consolidation of the construction and maintenance functions under one position. The proposed reorganization would formally recognize this change and establish the restructured

position of Director I, Maintenance Operations and Construction. When construction ramps up again, the position of the Director I, Construction, can be separated from Maintenance and Operations and be reinstated if appropriate. It is recommended the Director I, Construction, position be held vacant and unbudgeted, as opposed to eliminated.

Manager III, Energy/Safety (F&PO) – This position is being proposed to change from Manager III, Energy/Safety, to Manager III, Deferred Maintenance & Safety. The focus of this new position will be to develop a comprehensive data base of each school campus to catalog and inventory things such as HVAC equipment, roofing, carpet, paint, lighting, etc. Where the Facilities Master Plan prepared by the architects looks at the macro picture, this position will focus on the individual systems and specific components that make up the facilities. This information will be used to develop and then execute the deferred maintenance plan as well as general maintenance by prioritizing these systems across the district.

Manager III, Building Trades (F&PO) – This position was overseeing the Maintenance crews during 2008/09. For 2009/10 it was converted to Manager III, Construction, and is primarily responsible for managing in-house as well as outsourced repair and construction projects. This position is overseeing deferred maintenance, repair and renovation projects, and projects other than those being performed in the regular course of maintenance by the various trade crews.

Buyer (Purchasing) – There is a 10 month buyer position located in the Purchasing Department. This position was initially located in the Food & Nutrition Service Department and primarily does purchasing for Food Services. Funding for the position is split 50:50 between the General Fund and the Food Services Fund. With the reduction of two assistant buyer positions in the department (see below), it is necessary to increase this position to 12 months. The proposal is simply to increase the position from 10 months to 12 months.

Staff Secretary, Construction (F&PO) – As with the Director I, Construction, the current downturn in district construction projects doesn't necessitate the need for a full-time staff secretary position supporting the Director I, Construction. Facilities Use processing which has been handled out of the Maintenance office has been shifted to this position to provide direct focus on the issue. This has freed up resources in the Maintenance Department to focus more directly on maintenance issues. This position will also provide direct support to the Director IV, Transportation, with the Facility Use process as it is revamped over the next year as mentioned above.

Manager V, Business Systems (TIS) – The primary responsibility of this current position is to manage the district business system. It is proposed to change this position into Manager V, Information Systems, and reposition it over Student Systems support staff. This would shift the focus from supporting only the business system to all information systems including, but not limited to, Student

Information Systems, Personnel Systems, and Business Systems. This would increase accountability and communication within the department as well as create an opportunity for information systems specialists to cross-train and acquire knowledge and skills to support all systems.

Account Clerk III (Food & Nutrition Service) – There are three Account Clerk III positions in the Food and Nutrition Services Department: one 10-month position, one 11-month position, and one 12-month position. Due to scheduling, vacations and work load over the summer, it is recommended to make all three positions 11-month. This will avoid the annual necessity of additional assignment hours. Costs associated with this change are negligible and will be paid from the Food Service fund.

Reporting Change (Pink)

Several positions are slated for supervisory reporting changes only. They are: Director II, Food & Nutrition Services; Director II, Purchasing & Graphics; Director IV, Ed Technology; six positions in the Budget Department, and the Trainer User Support Specialist.

The Director II, Food & Nutrition Services; Director II, Purchasing & Graphics; Executive Director I, Technology and Information Services, (formerly the Director VI, Education Technology) will all report to the Deputy Superintendent, Business and Support Services. Previously the Director II, Food & Nutrition Services, and Director II, Purchasing & Graphics, reported to the Executive Director I, Fiscal Services. Six positions in the Budget Department previously reporting to the Manager IV, Budget, will now report to the Executive Director I, Fiscal Services.

The Trainer User Support Specialist (TUSS) position currently resides under Technical Services. It is proposed to shift this position under Information Systems to support and maintain the multitude of educational programs and electronic systems. With the loss of two technology resource teachers and the resultant loss of support they provided to the implementation and support of electronic learning programs and systems, the TUSS will help fill in those gaps and provide the necessary support and training on these critical learning and intervention programs.

Eliminated Positions (Orange)

Eliminated positions by department are listed below. The majority of these positions were included in the Board-approved April 13, 2009, budget reductions. Please see the attached spreadsheet for more information and a breakdown of the savings associated with the elimination of these positions.

Accounting

Account Clerk II

Purchasing

Assistant Buyer (2 positions)

Facilities and Plant Operations

Shopkeeper

HVAC Tech

Electrician

Electronics Tech (2 positions)

Painter

Plumber

Maintenance Planner (Temporary Position, employee reverts to previous position {electrician})

Groundsmen (2 positions)

Food & Nutrition Services

Supervisor II, Food Service Operations (4 positions)

Transportation

Manager I, Transportation Services

Supervisor III, Transp. Safety & Training

Supervisor IV, Transportation Vehicle Maintenance

State Certified Trainer

Technology and Information Services

Chief Information Officer

Manager V, Network Services

Director IV, Information Systems

Technology Resource Teacher (2 positions)

Reinstated Positions (Green)

Three positions are recommended for reinstatement.

Plumber – The April 13 budget reductions included the elimination of two plumber positions. In retrospect, only one of these positions should have been eliminated. Given the workload it is recommended to reinstate this position.

Director IV, Technical Services – Because this position was vacated mid-year in 2008/09 it was included as a cut in the April 13 budget reductions and eliminated through attrition. However, in light of the reorganization, it is now recommended that this position be reinstated and the Director IV, Information Systems, be eliminated instead. The original cut did not consider the department organizational structure or functions that each position in the department performed. The position was eliminated because it was expedient and didn't involve a layoff.

Corporation Yard Utility Person (Storekeeper) – In response to continued work load and unforeseen gaps in job duties created by the elimination of this position in

the April 13 budget reductions, staff is recommending reinstatement of the Storekeeper position as a restructured position of Corporation Yard Utility Person. The current job description will be revised and modified to reflect the actual duties that this new position will be performing.

FINANCIAL IMPLICATIONS

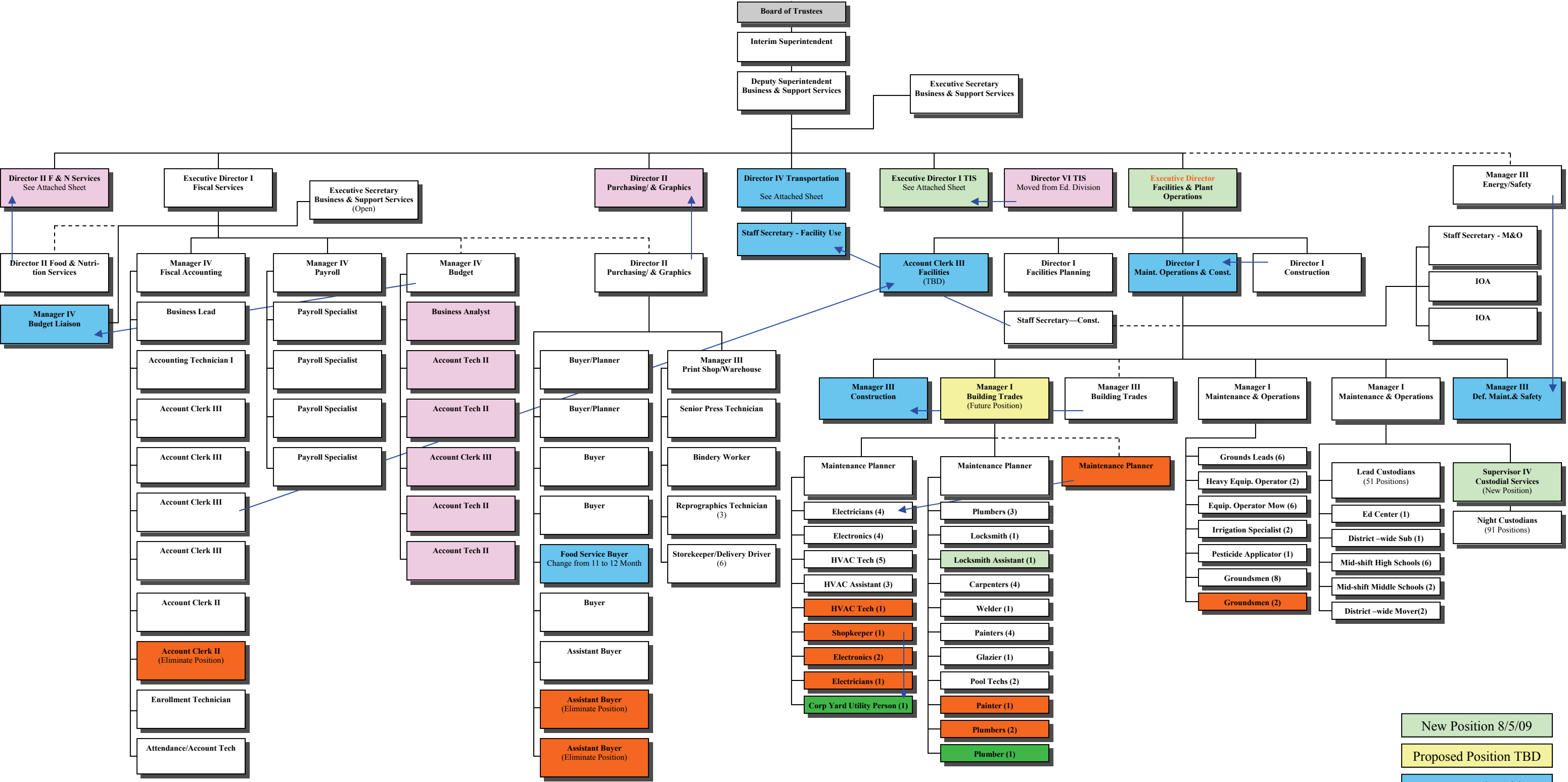
The Fiscal Impact of the proposed reorganization is an ongoing savings of approximately \$925K of which approximately \$866K has already been recognized and incorporated into the 2009/10 budget. The net estimated overall savings of this proposed reorganization is \$60K over what was included in the budget.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Deputy Superintendents Naomi Suenaka and Ron Lebs who will present the information and be available for questions. Following the presentation, it is recommended the Board approve the Business Services Division Reorganization Plan.

DISCUSSION/
ACTION

CAPISTRANO UNIFIED SCHOOL DISTRICT
Business and Support Services
Division Organization Chart
(November 10, 2009 Proposed)



New Position 8/5/09

Proposed Position TBD

Restructured Position

Reporting Change Only

Eliminated Position

Rescind Layoff

10/27/2009 3:26 PM

Business & Support Services Reorganization - Savings Calculation

Revised 11-10-09

Position	FTE	Fund	Inc.*	Impact	Action	Notes
Accounting						
Account Clerk II	-1	G	N	(\$70,300)	Eliminate	Capture savings from resignation vacancy.
Purchasing						
Assistant Buyer	-1	G	Y	(\$62,700)	Eliminate	Eliminate position.
Assistant Buyer	-1	G	Y	(\$68,300)	Retire	Eliminate position.
Buyer	0	G	N	\$5,900	Add 1 Month	Change position from 11 month to 12 month, needed for desk coverage due to eliminated positions.
Facilities						
Executive Director Facilities and Plant Operations	0	G	-	\$151,800	New Position	New position over Facilities, Maintenance and Operations. Hold pending funding source.
Maintenance & Operations						
Manager I Building Trades	0	RRM	-	\$0	Hold-Future Position	New Manager I over building trades.
Planner	-1	RRM	Y	(\$97,000)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
HVAC	-1	RRM	Y	(\$79,800)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
Storekeeper	-1	RRM	Y	(\$82,000)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
Electronic Specialist	-2	RRM	Y	(\$153,400)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
Electrician	-1	RRM	Y	(\$88,900)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
Painter	-1	RRM	Y	(\$91,172)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
Plumbers	-2	RRM	Y	(\$159,852)	Eliminate	Eliminated in April 13th budget reductions. (May 11th board item #53
Plumber	1	RRM	N	\$79,926	Reinstate	Included in original layoffs, reinstate position.
Corporation Yard Utility Person (Storekeeper)	1	RRM	N	\$82,000	Reinstate	Eliminated in April 13th budget reductions. Restructure position and reinstate.
Assistant Locksmith	1	RRM	N	\$68,400	New Position	New assistant locksmith position.
Grounds Worker	-1	G	N	(\$59,600)	Attrition	Eliminate position through attrition.
Grounds Worker	-1	G	N	(\$59,600)	Attrition	Eliminate position through attrition.
Manager I	0	G	Y	\$3,100	Grant Permanency	Convert current temporary employee to permanent. (Salary placement Range 41, Step 10)
Supervisor IV	1	G	Y	\$75,300	New Position	New night custodial supervisor. Currently no night supervision.
Food & Nutrition Services						
Supervisor II Food Service Operations	-4	FS	N	(\$313,600)	Eliminate	Eliminate four Supervisor II positions.
Supervisor IV - Elementary School	1	FS	N	\$88,800	New Position	Add three Supervisor IV positions. One for elementary, middle and high school.
Supervisor IV - Middle School	1	FS	N	\$88,800	New Position	Add three Supervisor IV positions. One for elementary, middle and high school.
Supervisor IV - High School	1	FS	N	\$88,800	New Position	Add three Supervisor IV positions. One for elementary, middle and high school.

Technology and Information Services						
Chief Information Officer	-1	G	Y	(\$189,000)	Eliminate	Eliminated in April 13th Budget Cuts
Executive Director I, TIS	1	G	N	\$164,300	New	New position to replace eliminated CIO position.
Director VI Education Technology	0	Grant	Y	\$0	To be Vacant/Hold	Current position, EETT grant funded. Hold pending identification of funding source.
Director IV, Technical Services	1	G	Y	\$143,100	Reinstate	Currently vacant position originally eliminated in April 13th cuts, to be reinstated.
Manager V, Network Services	-1	G	N	(\$111,600)	Eliminate	Eliminate due to budget reductions and department reorganization
Director IV, Information Systems	-1	G	N	(\$152,300)	Eliminate	Eliminate due to budget reductions and department reorganization
Programmer/Analyst	0	G	N	\$0	Hold-Future Position	Programmer to fill current need. Hold pending identification of funding source.
Transportation						
Executive Director to Director IV	0	G	Y	(\$10,000)	Transfer	Executive Director of MOT goes back to Director of Transportation.
Manager III Transportation Services	0	G	Y	(\$20,744)	Retire	Current employee retires 11/15/09, salary savings results from lower cost of new person.
Manager I	-1	G	N	(\$95,000)	Eliminate	Transportation Dept. reorganization/streamlining
State Certified Instructor	-1	G	N	(\$82,700)	Eliminate	Transportation Dept. reorganization/streamlining
Supervisor III	-1	G	N	(\$83,000)	Eliminate	Transportation Dept. reorganization/streamlining
Supervisor IV	-1	G	N	(\$87,700)	Eliminate	Transportation Dept. reorganization/streamlining
Supervisor I Safety and Training	1	G	N	\$70,000	New Position	Transportation Dept. reorganization/streamlining
Supervisor IV	1	G	N	\$87,700	New Position	Transportation Dept. reorganization/streamlining
Supervisor V	1	G	N	\$95,000	New Position	Transportation Dept. reorganization/streamlining
Dispatcher	1	Fees	N	\$0	New Position	Transportation Dept. reorganization/streamlining. To be funded out of athletic fees.
Transportation - Saddleback USD						
Revenue			N			Service fee charged to Saddleback USD to operate transportation program July - October.

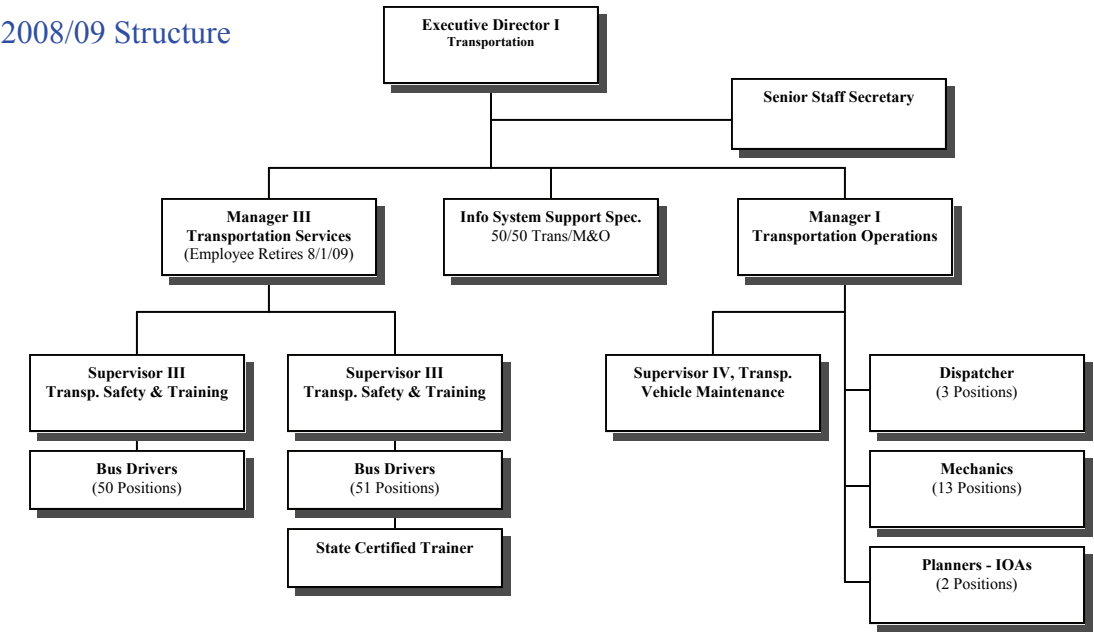
-12

(\$925,342) Total Savings
\$866,000 Projected Saving - April 13th Budget Reductions
(\$59,342) Net Estimated Savings

(\$577,500) Positions Included in Layoff Resolution

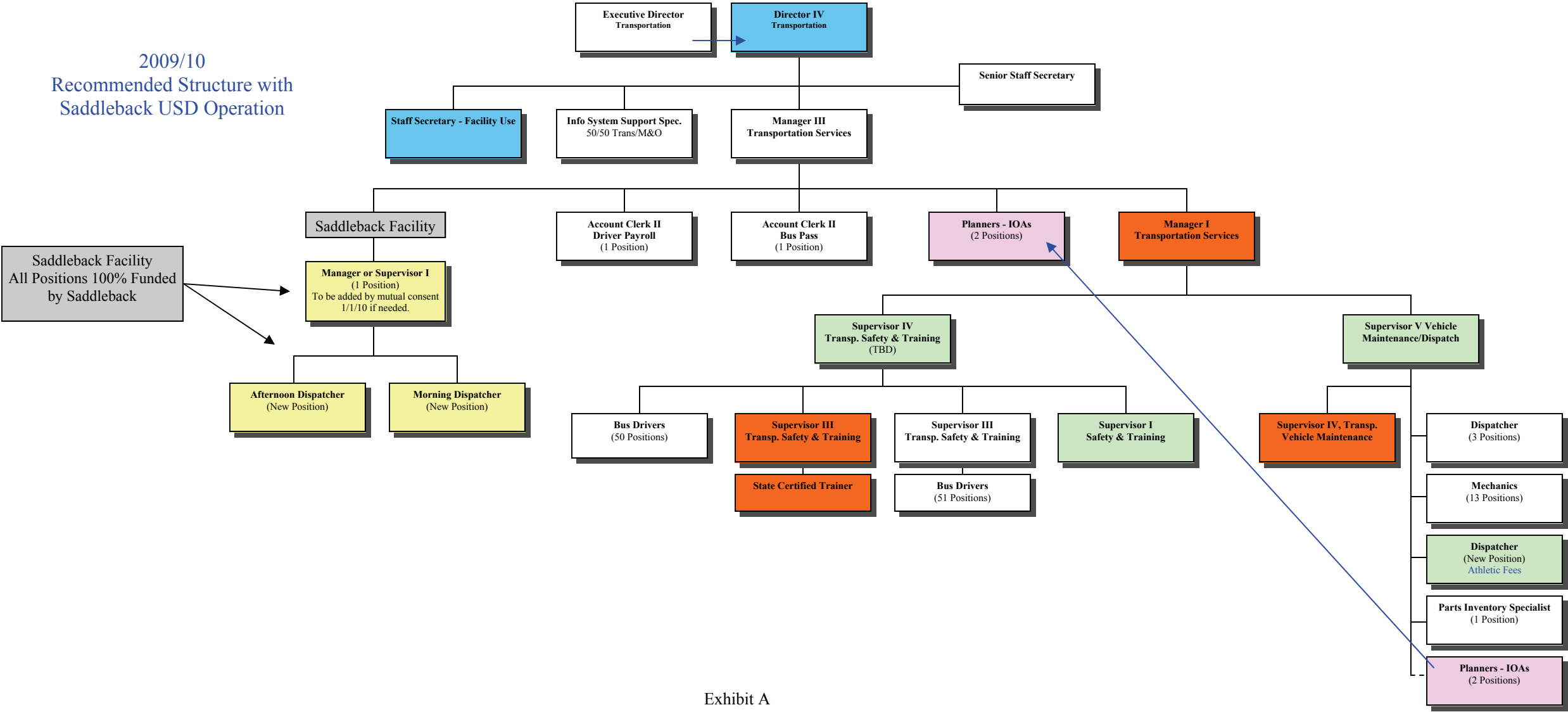
Notes
G = General Fund RRM = Routine Restricted Maintenance Savings are shown in (brackets) Only changes which result in a cost impact are included herein. Salaries do not reflect 2009/10 10% salary reduction. * Included in April 13th \$25M budget cut

2008/09 Structure



Transportation Department

2009/10
Recommended Structure with
Saddleback USD Operation



New Position 8/5/09

Proposed Position TBD

Restructured Position

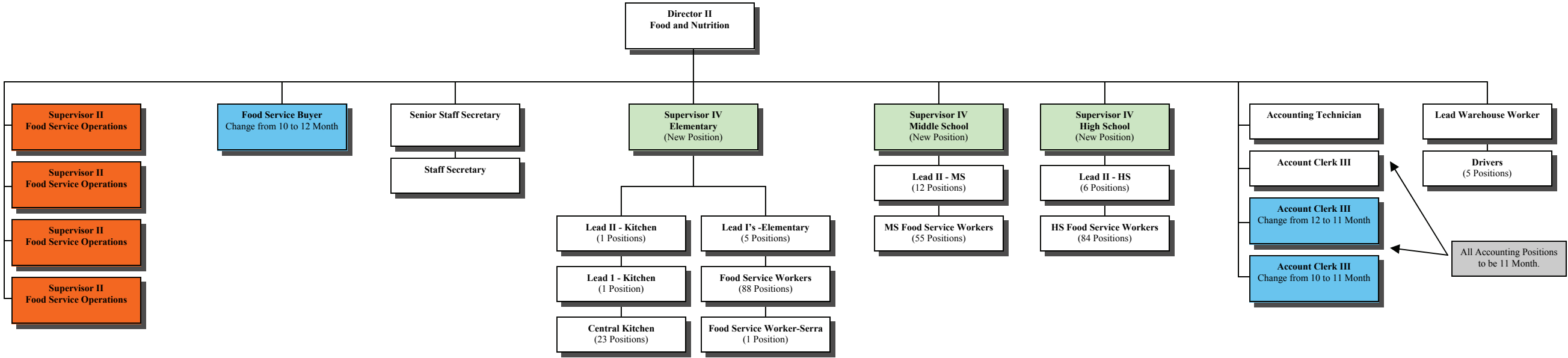
Reporting Change Only

Eliminated Position

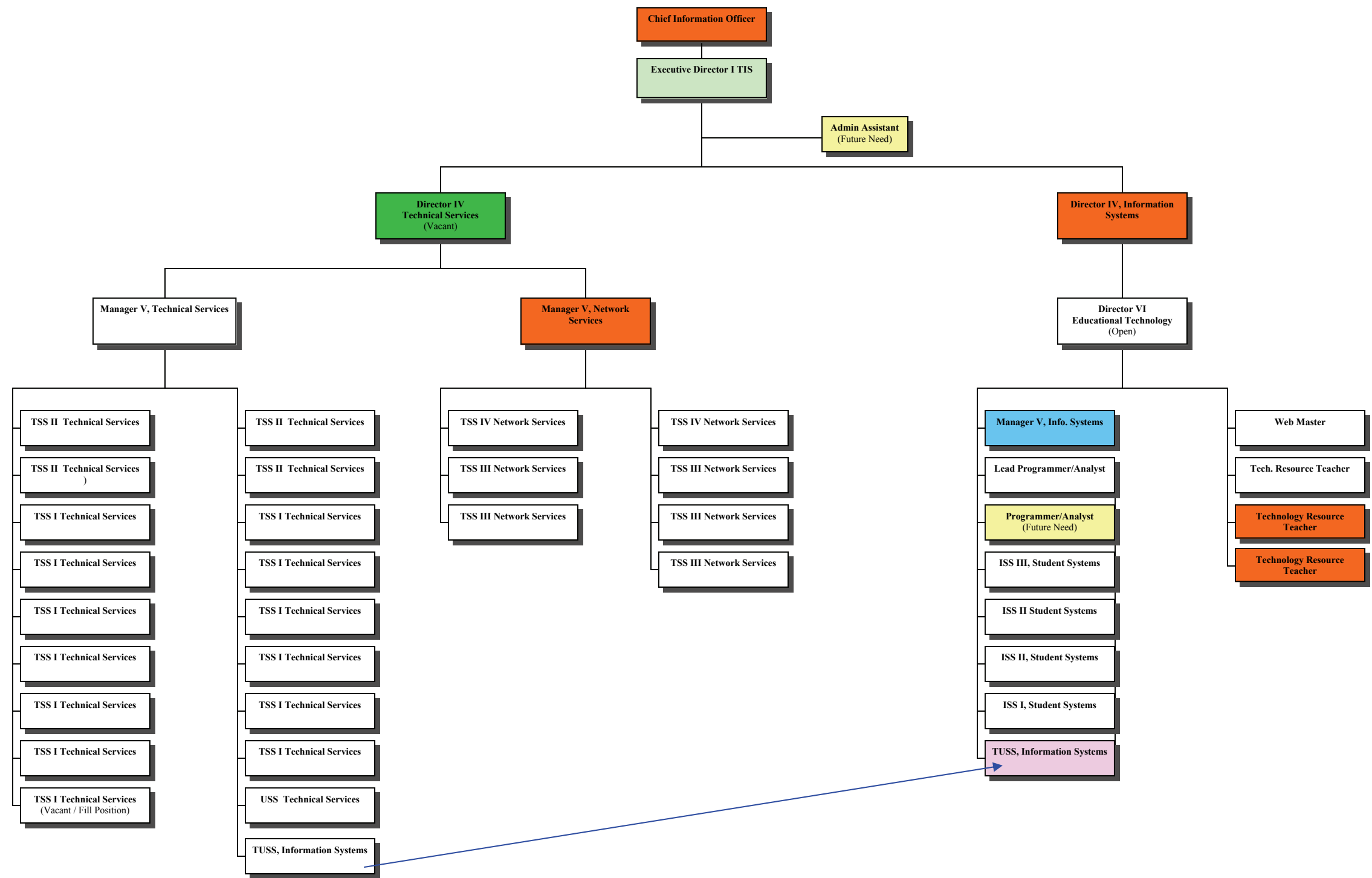
Rescind Layoff

10/27/2009 3:26 PM

Food & Nutrition Services Department



Technology & Information Services Department



New Position 8/5/09

Proposed Position TBD

Restructured Position

Reporting Change Only

Eliminated Position

Rescind Layoff

10/27/2009 3:26 PM

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Jodee Brentlinger, Assistant Superintendent, Personnel Services

SUBJECT: **CLASSIFIED LAYOFF – MANAGEMENT EMPLOYEES -
RESOLUTION NO. 0910 - 35**

BACKGROUND INFORMATION

This classified layoff resolution is predicated upon board approval of the business services reorganization plan. In the event that the plan is not approved, or is modified, this item will be pulled from the agenda so that appropriate changes may be made to reflect any action taken by the board.

In accordance with Education Code Section 45117, classified employees may be laid off due to a bona fide reduction, elimination of a service being performed, or lack of funds, Exhibit A. The process considers length of service (e.g., seniority) and any other higher classifications, with no skipping permitted for special expertise.

Classified employees must be given a forty-five (45) day notice prior to the effective date of any layoff. Individuals laid off shall be eligible for reemployment rights for a period of 39 months pursuant to Education Code Section 45298, Exhibit B.

CURRENT CONSIDERATIONS

This agenda item proposes for Board consideration the reduction or discontinuance of particular kinds of service/program as identified in Resolution No. 0910- 35, Exhibit C.

With this agenda item, the following classified positions are being proposed for elimination:

Position Elimination/Classified Management	Number of Full Time Equivalents
Director IV, Information Systems	1 FTE
Manager I, Transportation Services	1 FTE
Manager V, Network Services	1 FTE
Supervisor II, Food Service Operations	4 FTE
Supervisor III, Transportation Safety & Training	1 FTE
Supervisor IV, Transportation Vehicle Maintenance	1 FTE
Total Classified Management	9 FTE

FINANCIAL IMPLICATIONS

The savings generated through this layoff are approximately \$577,500. The net savings from the Business Services Reorganization overall is approximately \$59,342.

STAFF RECOMMENDATION

It is respectfully recommended that Board approve Resolution 0910-35 classified layoff in the designated classification, Exhibit C.

DISCUSSION/
ACTION

CALIFORNIA EDUCATION CODE

45117. Notice of Layoff Due to Expiration of Specially Funded Program or Bona Fide Reduction or Elimination of Service

(a) When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 45 days prior to the effective date of their layoff.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 45 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

(c) (1) A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. This subdivision does not create a 45-day layoff notice requirement for any individual hired as a short-term employee, as defined in Section 45103, for a period not exceeding 45 days.

(2) This subdivision does not apply to the retention of a short-term employee, as defined in Section 45103, who is hired for a period not exceeding 45 days after which the short-term service may not be extended or renewed.

(d) This section does not preclude the governing board of a school district from implementing either of the following actions without providing the notice required by subdivision (a) or (b):

(1) A layoff for a lack of funds in the event of an actual and existing financial inability to pay the salaries of classified employees.

(2) A layoff for a lack of work resulting from causes not foreseeable or preventable by the governing board.

(e) This section shall apply to districts that have adopted the merit system in the same manner and effect as if it were a part of Article 6 (commencing with Section 45240).

CALIFORNIA EDUCATION CODE

45298. Reemployment and Promotional Examination Preference of Persons Laid Off; Voluntary Demotions or Reductions in Time

Persons laid off because of lack of work or lack of funds are eligible to reemployment for a period of 39 months and shall be reemployed in preference to new applicants. In addition, such persons laid off have the right to participate in promotional examinations within the district during the period of 39 months.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned, shall be granted the same rights as persons laid off and shall retain eligibility to be considered for reemployment for an additional period of up to 24 months; provided, that the same tests of fitness under which they qualified for appointment to the class shall still apply. The personnel commission shall make the determination of the specific period eligibility for reemployment on a class-by-class basis.

Employees who take voluntary demotions or voluntary reductions in assigned time in lieu of layoff shall be, at the option of the employee, returned to a position in their former class or to positions with increased assigned time as vacancies become available, and without limitation of time, but if there is a valid reemployment list they shall be ranked on that list in accordance with their proper seniority.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION FOR CLASSIFIED LAYOFF

Resolution No. 0910 - 35

WHEREAS, it is necessary to eliminate or reduce certain positions in Capistrano Unified School District, and

WHEREAS, it is in the best interest of the district to discontinue certain services being provided in programs, and

WHEREAS, the elimination of these positions/or services will result in the layoff of classified personnel;

NOW, THEREFORE, BE IT RESOLVED THAT, the district eliminates the following positions due to reductions in funding and/or changes in staffing needs:

Position Elimination/Classified Management	Number of Full Time Equivalents
Director IV, Information Systems	1 FTE
Manager I, Transportation Services	1 FTE
Manager V, Network Services	1 FTE
Supervisor II, Food Service Operations	4 FTE
Supervisor III, Transportation Safety & Training	1 FTE
Supervisor IV, Transportation Vehicle Maintenance	1 FTE
Total Classified Management	9 FTE

AND BE IT FURTHER RESOLVED THAT, the Superintendent of the district is hereby authorized and directed to give notice of termination/reduction of employment to such classified employees of the district pursuant to district rules and regulations and applicable provisions of the Education Code of the State of California to take effect no earlier than 45 days prior to the effective day of layoff as set forth above.

AYES _____

NOES _____

ABSENT _____

President, Board of Trustees

Superintendent

Date: _____

c: Superintendent, Orange County Department of Education

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Gail Richards, Interim Assistant Superintendent, Secondary Education

SUBJECT: **EDUCATION DIVISION REORGANIZATION PLAN**

BACKGROUND INFORMATION

The district's revised organizational plan is being presented to the Board in five parts. The Business Division's Reorganization Plan is being presented to the Board for the second time tonight. The Education Division Reorganization Plan is being presented for the first time tonight. Special Education, Human Resources and the Superintendent's Office Reorganization Plans will be brought forward in December.

This reorganization serves to streamline district-level operations in the face of continuing reductions in state funding. With the loss of personnel over the last three years, job functions were redistributed and the organizational structure flattened. The resulting organizational plan reflects the redistributed job functions and maximizes efficiency within the division.

In the winter of 2009, consultants from *School Services of California* performed a compliance audit on categorically funded programs and examined the structure of the Education Division. Based on their recommendations, the Education Division Reorganizational Plan aligns existing positions with appropriate funding sources, and clarifies roles and responsibilities within the Education Division. The district is still working with *School Services of California* to clarify job titles and the management compensation structure.

The Education Division is comprised of five functions:

1. Student Services
2. Elementary Education
3. Secondary Education
4. Early Childhood Education and Preschool
5. Special Education (to be organized separately)

Beginning in 2006/07, four certificated and two classified management positions were eliminated. In 2007/08, an additional eight certificated and three classified management positions were eliminated. (Exhibit A)

In March of 2008/09, all management positions were eliminated for the 2009/10 school year. Those positions that were reinstated were restructured to reflect new and increased job responsibilities. For 2009/10, three positions were completely eliminated, three positions remain unfilled, and three positions are currently filled by interim staff. Additionally, three key positions were modified (Deputy Superintendent, Assistant Superintendent, and Executive Director II) with those job responsibilities being assumed by lower-level positions, which created a more flattened structure. (Exhibit A)

In summary, over the last three years, reductions in the Education Division totaled 20 management positions, 3.2 Teachers on Special Assignment, 1 confidential and 3 classified non-management positions for a total on-going financial savings of \$2.9 M. (Exhibit A)

CURRENT CONSIDERATIONS

The recommendations presented herein attempt to outline the consolidation of these remaining functions and responsibilities. The goal of the Education Division is to continue to serve CUSD students in a manner that is compliant with state and federal law, and to remain functional in its ability to support schools and their community partners. This reorganization will provide clarity of roles and responsibilities for current positions, and identify areas in which critically-needed future positions would be reinstated as funding becomes available or re-apportioned.

The following attachments are included as back-up for Trustee review and consideration:

- Education Division Position Adjustments from 2007-Present (Exhibit A)
- Education Division Organization Chart (Exhibit B)

Summary of Proposed Changes

Each type of change discussed below is represented by a different color on the organization chart for ease of identification. (Exhibit B)

Revised Unfilled Position (Lavender)

Assistant Superintendent of Education (currently budgeted for 2009-2010) This position was formerly filled by the Deputy Superintendent which has been eliminated.

Modified Position (Green) Executive Director II, Secondary (formerly Assistant Superintendent Secondary, currently filled by an interim Assistant Superintendent, budgeted for 2009-2010).

Newly Defined Position (Pink)

One new categorically funded classified position is recommended for the current 2009/2010 school year:

- **Specialist for NCLB and McKinney-Vento (actual job title TBD):** This new position would be categorically funded using a combination of Title I and McKinney-Vento funds. This position would support Title I and homeless learners, Title I school programs, and schools in Program Improvement. It is recommended for the 2009/10 school year at no cost to the general fund.

Proposed Reinstatement of Positions at a Future Date (Yellow)

Staff is recommending the addition of two future management position, two Teachers on Special Assignment (TOSA), and one classified position as funding becomes available.

- **Executive Director, Alternative Programs (actual job title TBD):** This new position would expand current alternative programs and seek new ways to support students within Capistrano Unified School District. The position would oversee Charter Schools, Bridges, Fresh Start, Independent Study programs, and CHOOSE (K-8 home school program). This position could potentially result in savings to the district by serving students in-house versus sending them to alternative programs outside of CUSD.
- **Executive Director I, Elementary Support:** This position would provide additional support in all aspects of elementary school programs, including: supervision of elementary principals, Early Learning programs, and school operations.
- **Senior Staff Secretary:** This position would serve as support to the Executive Director II, Secondary Education, when the Assistant Superintendent position is filled.
- **Teachers on Special Assignment (TOSA):**
 - A teacher on Special Assignment would be dedicated to secondary literacy, Language Arts intervention programs, and curriculum development.
 - A teacher on Special Assignment would be dedicated to continuing efforts focusing on standards and assessment alignment, predominately in the elementary school setting.

FINANCIAL IMPLICATIONS

The Fiscal Impact of the reorganization has already been realized in the 2009/10 budget. The total ongoing savings of these reductions since July 2007 has been \$2,939,333. In addition, a one-time savings from lapsed/unfilled positions totaling at least \$492,715 will be included in the 2009/10 budget revision.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Gail Richards, Interim Assistant Superintendent, Secondary Education, who will present the information and be available for questions. Following the presentation, it is recommended the Board provide input to staff regarding the planned reorganization in anticipation of considering approval of the plan at its December 15, 2009, meeting.

INFORMATION/DISCUSSION

Education Division Position Adjustments from 2007-Present (Revised)

			Cost/Savings	
Positions Eliminated July 2007			One-time Cost/(Savings)	Ongoing Cost/(Savings)
Position	Type	2007/08 Changed to:		
Director VI, Student Placement	Certificated Management	Director IV, Pupil Services		(\$9,348)
Director VI, Intervention Programs	Certificated Management			(\$155,000)
Director I, Library Services	Certificated Management			(\$133,529)
Director I, College Guidance Services	Classified Management			(\$129,464)
Supervisor II, Student Attendance	Classified Management			(\$81,592)
Coordinator II, Special Education Programs	Certificated Management			(\$109,147)
Senior Staff Secretary	Classified			(\$84,537)
		Total (Savings) for 2007/2008		(\$702,617)
Positions Eliminated July 2008			One-time Cost/(Savings)	Ongoing Cost/(Savings)
Position	Type	2008/09 Changed to:		
Assistant Superintendent, Elementary Education	Certificated Management	2 Executive Directors, Elementary Education		\$161,993
Executive Director II, Middle School Support	Certificated Management			(\$169,419)
Executive Director I, Secondary Support	Certificated Management			(\$177,033)
Executive Director I, Elementary Special Education	Certificated Management			(\$169,325)
Executive Director I, Elementary School Support	Certificated Management			(\$161,958)
Executive Director I, Elementary Education Support	Certificated Management			(\$162,556)
Executive Director I, State & Federal Programs	Certificated Management	Executive Director I, Consolidated Programs		\$25,668
Principal, Special Assignment, Intervention Services	Certificated Management			(\$75,515)
Principal, Special Assignment, Program Improvement/Compliance	Certificated Management			(\$75,789)
Director VI, English Language Development	Certificated Management	Director VI, Instructional Support & Interventions		(\$12,710)
Director IV, Interventions and Special Education Support	Certificated Management			(\$142,339)
Director IV, Testing and Research	Classified Management			(\$142,339)
Director I, Music	Certificated Management			(\$139,347)
Administrative Assistant to Education	Classified Management			(\$123,907)
Manager III, Safety & Student Services	Classified Management			(\$110,755)
Teacher on Special Assignment, Secondary Literacy	Certificated Teacher			(\$100,961)
Teacher on Special Assignment, Staff Development	Certificated Teacher			(\$123,230)
		Total (Savings) for 2008/2009		(\$1,699,522)

Education Division Position Adjustments from 2007-Present (Revised)

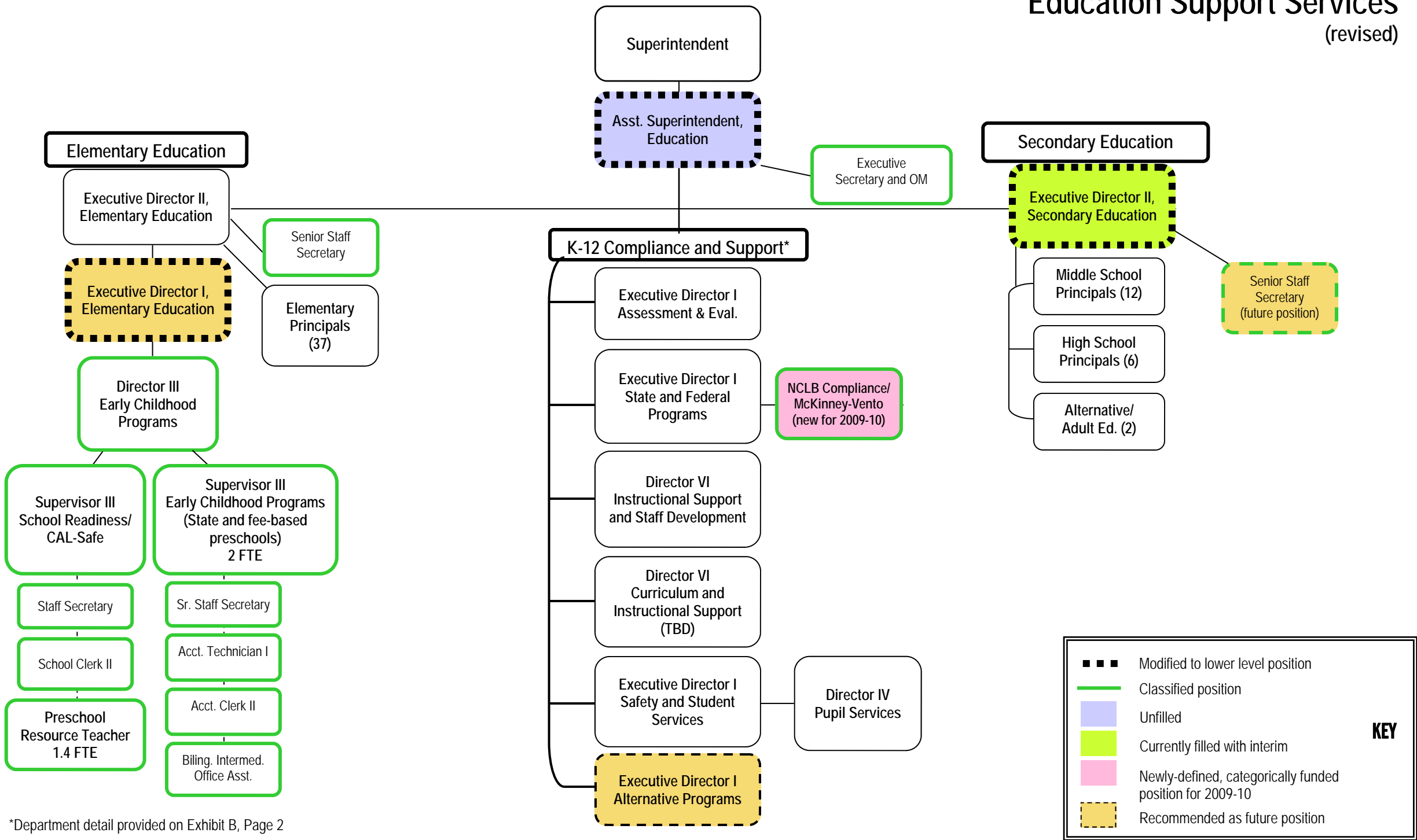
			Cost/(Savings)	
Positions Eliminated July 2009			One-time Cost/(Savings)	Ongoing Cost/(Savings)
Position	Type	2009/10 Changed to:		
Executive Director II, Elementary Support	Certificated Management			(\$148,698)
Director VI, Instrucional Support & Interventions	Certificated Management			(\$135,233)
Director II, School Readiness	Certificated Management			(\$96,665)
Executive Secretary	Confidential Management			(\$99,594)
Academic Advisor, EL Department	Classified			(\$66,629)
Intermediate Office Assistant, Interventions	Classified			(\$69,745)
Coordinator, Literacy Programs	Certificated Management	Director VI, Curriculum & Instructional Support \$26,424 Savings this year only due to lapsed position	(\$26,424)	\$21,329
Teacher on Special Assignment, Secondary Literacy	Certificated Teacher			(\$65,988)
Teacher on Special Assignment, GATE--.2 FTE	Certificated Teacher			(\$24,669)
Total (Savings) for 2007/2008			(\$26,424)	(\$537,194)
			Cost/Savings	
2009/2010 Lapsed Positions --One Time Savings --Included in budget proposal			One-time	
Position	Type	2009/2010 Position	Savings through June 2010	Ongoing Cost/(Savings)
Deputy Superintendent, Education	Certificated Management	Assistant Superintendent, Education (unfilled)	(\$189,089)	
Executive Director I, Special Education	Certificated Management	Interim SELPA Director	(\$33,375)	
Assistant Superintendent, Special Education	Certificated Management		(\$165,554)	
Assistant Superintendent, Secondary Education	Certificated Management	Interim Secondary School Administrator	(\$21,561)	
Director V, Resolution Specialist	Certificated Management	Interim Special Education Administrator	(\$56,712)	
Total (Savings) from Lapsed Positions			(\$466,291)	
			Cost/Savings	
			One-time Cost/(Savings)	Ongoing Cost/(Savings)
TOTAL (SAVINGS) from July, 2007- June, 2010			(\$492,715)	(\$2,939,333)

Education Division Position Adjustments from 2007-Present (Revised)

			Cost/Savings	
2009/2010 Proposed Positions		Notes:	One-time Cost/(Savings)	Ongoing Cost/(Savings)
Position	Type			
NCLB/McKinney-Vento Compliance	Classified	Compliance Accounting		\$93,694
Senior Staff Secretary, Secondary Education	Classified	Reinstatement		\$84,537
		Total Annual Cost of Proposed Positions		\$178,231
			Cost/Savings	
Future Positions Recommended			One-time Cost/(Savings)	Ongoing Cost/(Savings)
Position	Type	Notes:		
Executive Director I, Alternative Programs	Certificated Management	New Position		\$158,262
Executive Director I, Elementary Education	Certificated Management	New Position		\$158,262
Teacher on Special Assignment, Elem. Curriculum	Certificated Teacher	Reinstatement		\$112,176
Teacher on Special Assignment, Secondary Literacy	Certificated Teacher	Reinstatement		\$112,176
		Total Annual Cost of Proposed Positions		\$540,876

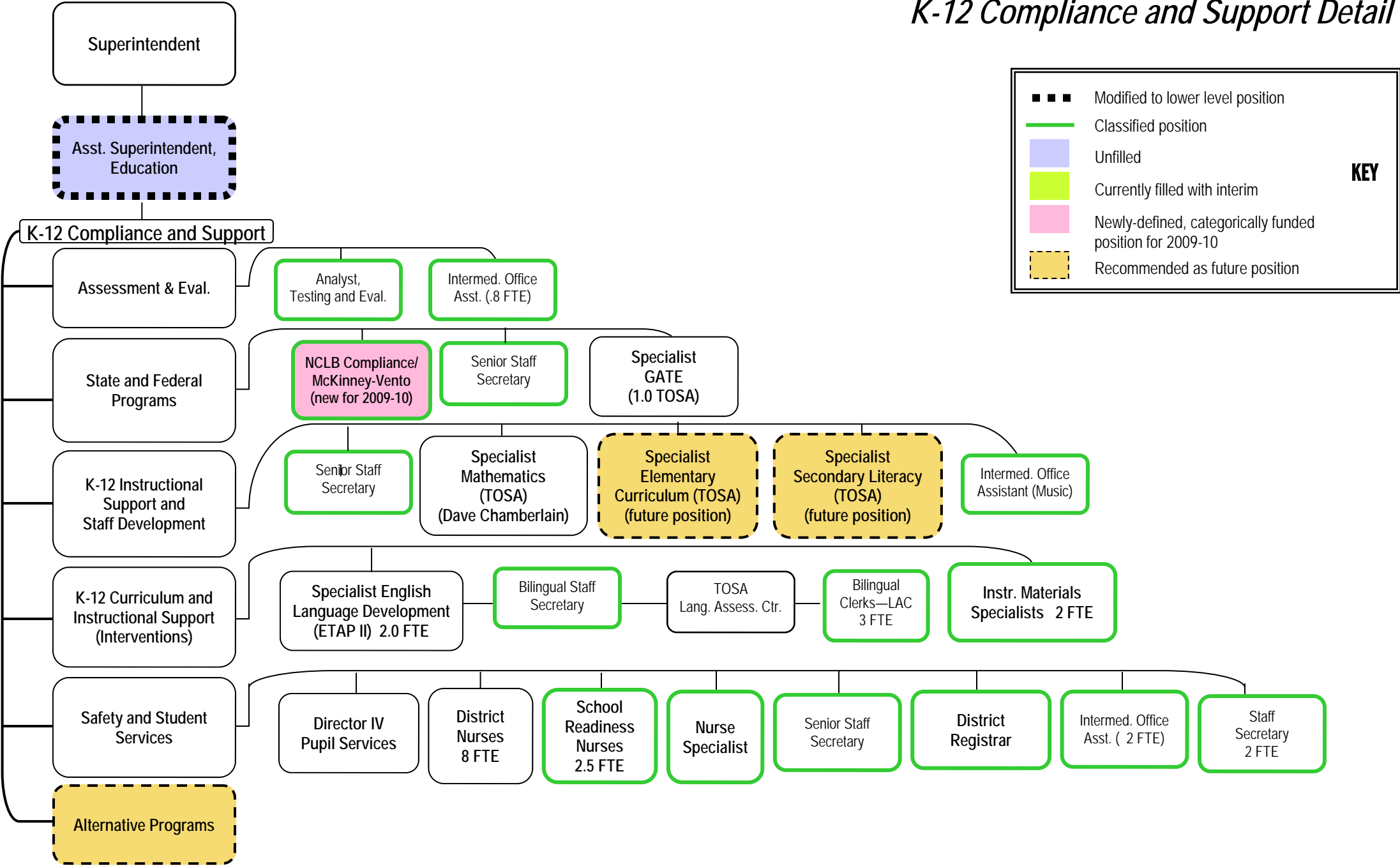
Education Support Services

(revised)



*Department detail provided on Exhibit B, Page 2


Education Support Services
K-12 Compliance and Support Detail



CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services 

SUBJECT: **2009/10 BUDGET DISCUSSION #3**
IDENTIFICATION AND REVIEW OF BUDGET REDUCTION
POSSIBILITIES FOR FISCAL YEAR 2010/11

BACKGROUND INFORMATION

School districts in California are required under AB 1200 to adopt budgets that demonstrate fiscal solvency for the current budget year plus two future years. The 2009/10 fiscal year budget adopted by the Board of Trustees on June 24, 2009, included budget reductions of \$25M in 2010/11 and another \$5M in 2011/12. These reductions were shown as a line item reduction without any supporting detail.

Prior to the first interim financial report, which is due December 15, the Orange County Department of Education (OCDE) is requiring that districts identify specifically the reductions they intend to make for the 2010/11 fiscal year. This can be provided to OCDE in simple list form, as the 2010/11 budget itself will not be developed until spring and little is known regarding potential school funding contained in the state budget for 2010/11. As the budget for 2010/11 is developed in the spring, these reductions can be altered; nevertheless, a list of plausible reductions will need to be turned in to OCDE along with the first interim report.

CURRENT CONSIDERATIONS

This is the second of three scheduled discussions specifically regarding budget reductions for 2010/11. The third and final discussion will take place on December 15. The December 15 discussion will include a recommendation to approve a formal list of cuts. At the time of this writing, staff was still in the process of compiling back-up information for this item. That information will be presented to Trustees under separate cover and posted to the District's website at: <http://capousd.ca.schoolloop.com/agendas> once it becomes available.

FINANCIAL IMPLICATIONS

If approved at a future meeting, these reductions would reduce General Fund operating expenditures by \$25M in 2010/11

STAFF RECOMMENDATION


It is respectfully recommended Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business & Support Services, who will present this item.

INFORMATION/
DISCUSSION

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business & Support Services 

SUBJECT: **UPDATE ON CURRENT HIGH SCHOOL CONSTRUCTION PROJECTS**

BACKGROUND INFORMATION

The District has six comprehensive high schools and one alternative education high school. Various facilities needs exist to one degree or another at all of the schools.

A summary of current projects is shown below:

<u>School</u>	<u>Year Built</u>	<u>Pending/Current Projects</u>	<u>Cost</u>
Aliso Niguel	1993	None	
Dana Hills	1973	Gym Floor/Bleacher Replacement	
Dana Hills	1973	Theater	\$12.7M
Capistrano Valley	1977	Theater	\$11.9M
San Clemente	1965	None	
San Juan Hills	2007	Aquatics Facility	\$3.8M
San Juan Hills	2007	Stadium Track/Bleachers,	\$1.25M
San Juan Hills	2007	La Pata Street Lights	\$0.25M
Tesoro High	2001	None	
Serra High	1929	None	

Project Status Overview

1. The gym floor/bleacher replacement project at Dana Hills High School (DHHS) is in the design phase, currently at DSA waiting for approval. Construction is scheduled for this spring.
2. The theater project at DHHS is currently in the final stages of the design process and is at the DSA awaiting approval, which is anticipated sometime within the next 45-90 days.
3. The theater project at Capistrano Valley High School (CVHS) is being processed concurrently with the DHHS theater. Both projects are on the same design timeline.

4. The aquatics facility at San Juan Hills High School (SJHHS) is already DSA approved and is ready for bid/construction.
5. The stadium bleachers and track project at SJHHS were under contract when the project was halted due to an incomplete lot line adjustment with the adjacent property owner; the project is currently on hold.
6. The La Pata Street Lights were included in the original plans for SJHHS. They are part of the offsite improvements that are required by the city/county. The lights were removed from the contractor's scope of work by the previous staff.

In addition to the projects outlined above, two significant overlying facility issues also exist.

7. Six unfinished elementary and middle school modernization projects closed without DSA certification.
8. Needs identified in the Facilities Master Plan.

Both of these issues will be examined herein as they pertain to the execution of the projects identified above. Funding for all of these projects is available from a number of sources; however, there is not sufficient funding to complete all six projects and at the same time address other facilities issues throughout the District. Some project funding sources overlap with needs at other sites but others don't.

CURRENT CONSIDERATIONS

This agenda item is an attempt to take a comprehensive look at some of the most pressing facilities needs throughout the District in context with current projects and establish some priorities in order to proceed. A project-by-project update, as enumerated above, follows. These updates serve to identify each project's status, funding requirements, existing challenges and any pending board action that is required in order to proceed.

1. Dana Hills High School - Gymnasium Floor and Bleacher Replacement

Estimated Cost:	\$513K	
Funding Source/Balance:	Deferred Maintenance	\$3.7M
Board Approved:	Design through DSA Approval	
DSA Approved:	Pending	
Estimated Completion:	Late spring 2010	
Board Action Required:	Once approved by DSA, the Board will need to approve Authorization to Bid for the project to proceed	

The DHHS gym floor and bleacher replacement is currently at DSA and is anticipated to be approved by DSA prior to the end of December. Once approved by DSA, staff will present the project to the Board of Trustees for Authorization to Bid. Upon receipt of the bids, staff will present the lowest responsive bid to the Board for Award of Contract. Construction is expected to take place in the spring and be concluded prior to the end of the school year. Staff and DHHS site administration have coordinated the construction schedule to avoid potential conflicts with sports and PE programs.

2. Dana Hills High School - Theater

Estimated Cost:	\$12.7M	
Funding Sources/Balances:	CTE Grant	\$3.0M
	Measure A SFID	\$5.6M
	Fund 25 - Developer Fees	<u>\$3.7M</u>
	Total Available	\$12.3M
Board Approved:	Design through DSA approval	
DSA Approved:	No, project currently at DSA	
Estimated Completion:	TBD	
Board Action Required:	Once approved by DSA, the Board will need to approve Authorization to Bid for the project to proceed	

The Board of Trustees authorized the development of the theater projects at both DHHS and CVHS through DSA approval on October 6, 2008. The intention was to complete the design process, secure DSA approval, and then bring the projects back to the Board for authorization. All of this was to be completed prior to December 2009 if at all possible due to the expiration of Career Technical Education (CTE) grant funding available through the California Department of Education. Due to the downturn in the economy and limited state resources, the grant deadline was extended 12 months. CUSD applied for the extension but has not yet been notified if the extension request was granted. The major challenge facing the theater projects is limited funding, especially the DHHS project which is dependent on fundraising for a substantial portion of the project.

Both theater projects (DHHS and CVHS) are currently at DSA in the final stages of plan review; DSA approval is anticipated within 45-90 days. As previously directed by the Board of Trustees, once DSA approval is secured, staff will present these projects to the Board of Trustees for consideration and Authorization to Bid.

The major challenge facing the DHHS theater project is limited funding, which is dependent on fundraising for a substantial portion of the project. Of the \$12.3M estimated cost, \$3.0M is provided by the CTE grant. The balance is to be funded locally, which leaves only two available funding sources: Measure A-SFID and developer fees. The Measure A-SFID funds are also the primary source of funds needed to complete the modernization projects that have yet to be closed out with DSA, see Exhibit A.

There aren't sufficient funds available to complete the modernization projects and the theater. From its inception, it was known that the theater would require outside funding in order to be constructed. Exhibit A provides an overview of funding sources and estimated project costs. The projects lacking proper DSA closeout are discussed below in the section titled "Projects Requiring DSA Closeout and Certification."

3. Capistrano Valley High School - Theater Project

Estimated Cost:	\$11.9M	
Funding Sources:	CTE Grant	\$3.0M
	Mission Viejo RDA	\$3.0M
	CFD 87-1	<u>\$13.0M</u>
	Total Available	\$19.0M
Board Approved:	Design through DSA approval	
DSA Approved:	No, project currently at DSA	
Estimated Completion:	TBD	
Board Action Required:	Once approved by DSA, the Board will need to approve Authorization to Bid for the project to proceed	

As previously stated, the Board of Trustees authorized the development of the theater projects at both DHHS and CVHS through DSA approval on October 6, 2008. Both projects are currently at DSA in the final stages of plan review; DSA approval is anticipated within 45-90 days. As previously directed by the Board of Trustees, once DSA approval is secured, staff will present these projects to the Board of Trustees for consideration and Authorization to Bid.

4. San Juan Hills High School - Aquatics Facility

Estimated Cost:	\$3.8M	
Funding Sources/Balances:	CFD 90-2 Talega	\$3.3M
	CFD 98-2 Ladera Ranch	\$2.6M
	Fund 39 – State School Building	\$1.2M
	Joint Use	<u>TBD</u>
	Total Available	\$7.1M
Board Approved:	Design through DSA approval	
DSA Approved:	Yes	
Estimated Completion:	TBD	
Board Action Required:	Authorization to Bid	
Estimated Annual Operation Costs ¹ :	\$100K	
Funding Sources:	General Fund	
	Joint Use	

The Aquatics Facility is the last phase of construction yet to be authorized to bid in order to complete campus athletic facilities common to comprehensive high schools. Staff is seeking authorization to bid the construction of an on-site swimming pool facility at SJHHS.

Program Overview - A full aquatics program provides opportunities for a large number of students to participate in an athletic program. The following groups of students will utilize the pool throughout the year. See chart below.

Program	Number of Students	Levels	Season of Sport	Conditioning
Boys and Girls Water Polo	45-60	Novice Frosh /Soph JV Varsity	Fall	Spring and Summer
Boys and Girls Swimming	100-120	Novice Frosh /Soph JV Varsity	Spring	Year-round
Physical Education	250	Swim Units	Daily	
Special Education	TBD	Therapy		
Community Joint-Use	TBD		Year-round	

¹ Operation costs include utilities, chemicals, maintenance, etc. This estimate does not include major maintenance or repair/replacement of items such as pumps and heaters which occurs every 5-10 years.

Transportation Considerations - SJHHS teams currently share the Tesoro High School pool for practices, games, and meets. The Tesoro High School pool is preferred because it is closer to the Ladera Ranch families who comprise the majority of the school's aquatics athletes. SJHHS students use the pool after the Tesoro teams are finished each day, generally after 5:00 p.m. Due to the late practice time, SJHHS athletes are currently required to arrange for their own transportation to and from Tesoro. As the number of participants grows, the athletes will need to be bused to Tesoro for practices. Total estimated annual transportation costs are \$21K using District buses and \$57K using outsourced transportation. District transportation may not always be available, creating the need to hire outside services from time to time.

Joint Use Opportunity - Since the early planning stages of the aquatics facility at SJHHS, the City of San Juan Capistrano has expressed a keen interest in forming a joint use arrangement for community use of the pool during non-school hours. Several meetings were held between the District and the City to determine the specific design requirements. As a result of this collaboration, two distinct designs were prepared, one that incorporated the City's expressed requirements. Both designs were submitted and approved by DSA (see Exhibit B).

Generally, the two designs have the same main pool dimensions and differ only in the side, shallow section. Exhibit B shows both options – one with a small, shallow entry, and a second with a much larger shallow end that could better accommodate specific City programs. The cost differences between the two designs are estimated to be an additional \$151,000 for the City's design. The project can easily be bid with alternate pricing requests for both designs.

City staff recently indicated that they still have an interest in contributing to the construction and/or maintenance costs of the pool and forming a joint use agreement for community use. Further, the City has maintained interest in using other school amenities as well, such as the ball fields, gymnasium, and theater, and has suggested that a comprehensive agreement be prepared for all of these school facilities. Actual funding available from the City has not been determined.

5. San Juan Hills High School - Stadium Bleachers and Track

Estimated Cost:	\$1.25M	
Funding Sources:	CFD 90-2 Talega	\$3.3M
	CFD 98-2 Ladera Ranch	\$2.6M
	Fund 39 – State School Building	<u>\$1.2M</u>
	Total Available	\$7.1M
Board Approved:	Previously approved and authorized, removed from construction contract	
DSA Approved:	Yes	
Estimated Completion:	TBD	
Board Action Required:	Resolution of lot-line adjustment Authorization to proceed with new bid package	

The stadium bleachers and track projects were halted due to an incomplete lot line adjustment with the adjacent property owner. Until such time as this dispute is resolved, the projects cannot be completed because the home side bleachers rest on the adjacent property. Both of these items were included in the bid package for the stadium construction but were removed through change order when it became apparent that the work could not be completed. Although the work cannot be performed at this time, sufficient funds (\$1.25M) should be set aside in order to complete these projects once the lot line issue is resolved.

6. San Juan Hills High School - La Pata Road Street Lighting

Estimated Cost:	\$225K	
Funding Sources:	CFD 90-2 Talega	\$3.3M
	CFD 98-2 Ladera Ranch	\$2.6M
	Fund 39 – State School Building	<u>\$1.2M</u>
	Total Available	\$7.1M
Board Approved:	Previously approved and authorized, removed from construction contract	
DSA Approved:	Yes	
Estimated Completion:	TBD	
Board Action Required:	Authorization to Proceed	

Included within the original construction scope of work certain offsite traffic mitigation measures were necessary, based on traffic that would be generated by the new high school. The offsite improvements to La Pata Road included:

- Widening of La Pata Road between Ortega Highway and Vista Montana
- Striping and signalization of the La Pata Road and Vista Montana intersection
- Construction of a secondary school right turn only entrance road
- Street lights along La Pata Road.

The bid for these improvements was awarded to Palomar Grading on April 2, 2007. During the road construction, the street lights scope of work was taken out of the Palomar bid as a cost savings measure. It was thought that a reduced scope of work could be implemented. To that end, Change Order #3 included a deduction of \$150,795.00 for deleting the street lights from the Palomar Grading contract.

The reduced scope is not possible as the County of Orange is still requiring the street lights per the original contract agreement to be installed along La Pata Road from Ortega Highway to Vista Montana. After consideration of several options, staff recommends having SDG&E complete the work at a cost of \$224,900 as opposed to separately bidding out the project. Having SDG&E perform the work will expedite construction and avoid District liability for such issues as traffic control.

Installation of permanent street lights along La Pata Road is part of the offsite improvements required by the city/county and is included in the project's encroachment permit. While there isn't necessarily a hard deadline for completion, the encroachment permit cannot be signed off without completion of the required improvements. The District runs a liability risk in that an identified traffic mitigation measure has not yet been completed. This type of offsite improvement is very typical with school construction projects and is required by local agencies such that the State Allocation Board provides funding for these improvements over and above the base construction grant when funding school construction projects; CUSD received such funding.

7. Projects Requiring DSA Closeout and Certification

Estimated Cost:	\$11.3M	
Funding Sources:	Measure A-SFID	\$5.6M
	Developer Fees	\$3.7M
	Mission Viejo RDA	<u>\$3.0M</u>
	Total Available	\$12.3M
Board Approved:	All projects were approved and authorized by the Board.	
DSA Approved:	Yes	
Estimated Completion:	TBD	
Board Action Required:	Once the scope of work is quantified at each school, bid packages can be assembled and publically bid. The Board would need to authorize each of those bid packages	

There are six modernization projects that have been closed without certification at DSA. For whatever reason, previous staff completed only a portion of the required work, leaving significant portions of the projects uncompleted. In order to complete and properly closeout the projects, additional work needs to be performed. While these projects closed without certification have been identified for some time, the actual scope of work needed to complete and closeout the projects has just recently been quantified. Completion and proper closeout of these projects is critical because additional projects cannot be undertaken at these schools until the original work is complete. Projects closed without certification (including estimated costs) are shown below:

Ambuehl Elementary School	\$4.1M
Hankey Middle School	\$1.6M
Barcelona Elementary School	\$1.5M
Crown Valley Elementary School	\$1.1M
Del Obispo Elementary School	\$0.5M
Niguel Hills Middle School	<u>\$2.5M</u>
Total	\$11.3M

Over the past several weeks staff has been working with the architects to determine what work needs to be completed in order to closeout these projects with DSA. Funding for these closeout projects is primarily limited to the Measure A-SFID. The attached spreadsheet (Exhibit A) provides a summary of funding sources, balances, and estimated project costs. With the exception of Ambuehl Elementary, all of the projects listed above will need to be completed in order to properly closeout with DSA. The approved modernization project at Ambuehl was intended to convert Ambuehl to a K-8 campus, which was never undertaken. Because no work was performed at Ambuehl, the project may be able to be withdrawn.

8. Facilities Master Plan

Extensive facility needs exist throughout the District. These needs were recently identified in the Facilities Master Plan. The estimated costs of these needs were placed at \$147 million; no specific funding source has been designated or identified. Priority items within the Facility Master Plan are fire/life/safety and Americans with Disabilities Act (ADA) access compliance issues. Of equal importance are the projects lacking DSA closeout discussed previously. Fire/life/safety projects are typically funded through deferred maintenance or modernization. ADA access compliance issues are usually addressed within the scope of a modernization project. Modernization projects are funded through a matching grant program requiring districts to raise capital locally. This capital is typically raised through a general obligation bond which requires voter approval. Immediate safety and general maintenance issues are handled through the Routine Restricted Maintenance Program.

Issues identified in the Facility Master Plan have not been addressed here, given the lack of available funding. Staff is working with the architects to bring forward a summary analysis and prioritization of those needs identified in the Facilities Master Plan. It is assumed (given the magnitude of the needs) that separate and additional outside funding, such as a general obligation bond, will need to be secured beyond what has been identified in Exhibit A. To summarize the Facilities Master Plan discussion, it is assumed that funding beyond what is currently on hand will be needed to address all but the extremely critical issues, such as safety and deferred maintenance.

SUMMARY AND CONCLUSION

As previously stated, the challenge is that there is not sufficient funding to meet all of the current facilities needs. Limited funding sources are available for each project and projects overlap such that funds used for one project may be needed for another. Exhibit A provides a summary of funding sources, balances, and estimated project costs.

An example of this overlap is with the modernization closeout projects and the DHHS theater project. There isn't sufficient funding available to do both the modernization closeouts and the theater. In general, funds must be cobbled together from various sources in most cases to completely fund a project.

Additionally, some reserves should be maintained for costs associated with growth and shifting student populations. Shifting student populations and enrollment growth require relocation and/or purchase of modular classrooms from time to time. Costs for modular classrooms can be paid from developer fees and Community Facilities District funds. Some funds should be maintained in reserve for these types of growth expenditures. A reserve of local facilities funds are necessary for relocatable classroom purchase and relocations, as well as remodeling existing buildings to accommodate shifting populations and programs to avoid leasing and/or borrowing costs.

With regard to the SJHHS projects (pool, stadium, and street lights), a review of Exhibit A illustrates that sufficient funding is available to complete these projects. The CVHS theater project could be completed as well, since the majority of the funding would come from CFD 87-1. The DHHS theater project, modernization closeouts, and ongoing modular classrooms/growth needs, on the other hand, are dependent on the same funding sources requiring a prioritization of projects.

At this juncture there are two projects approved by DSA and ready to go to bid:

1. SJHHS Aquatics Facility
2. La Pata Street Lighting

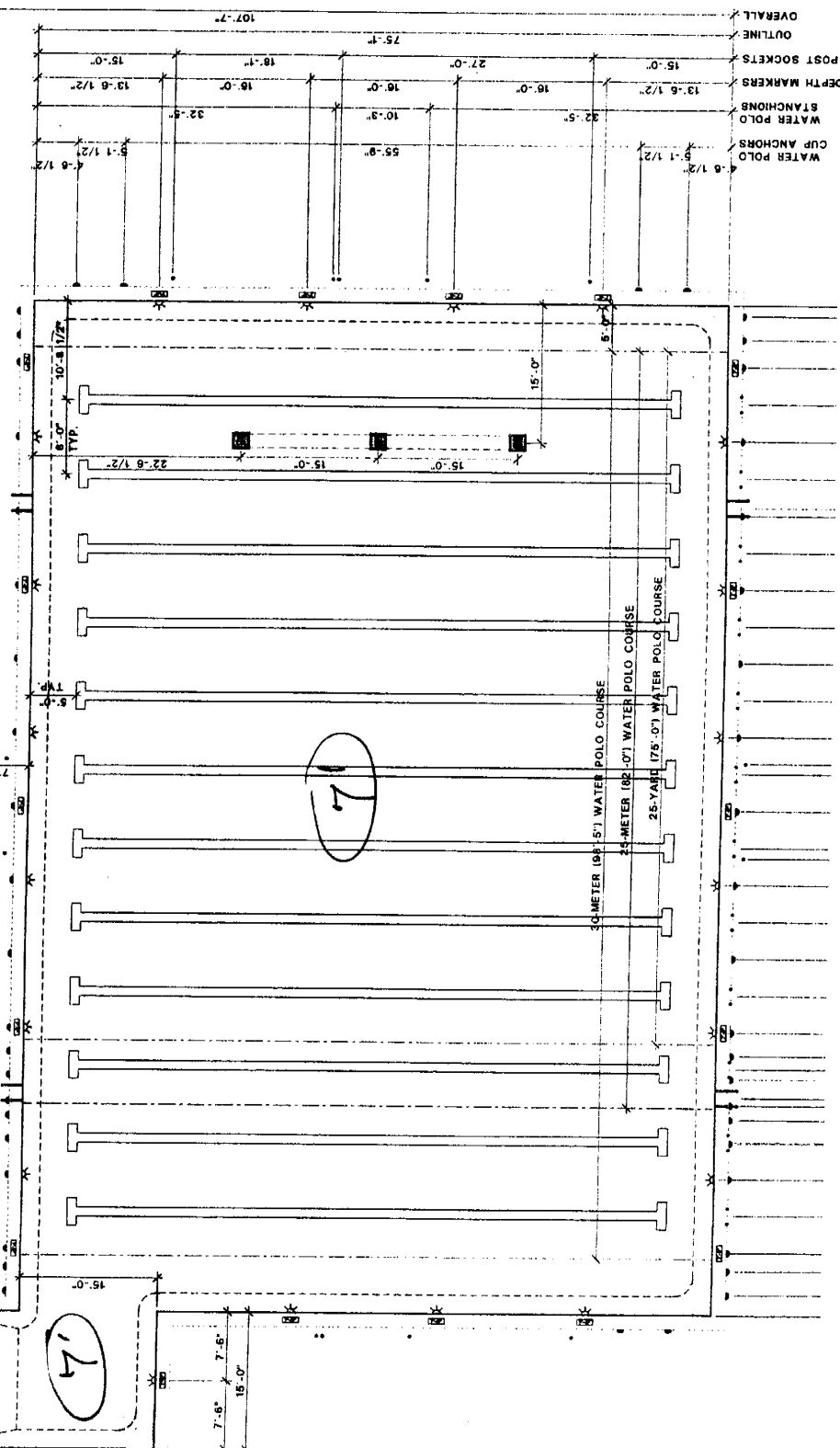
Staff is seeking direction regarding these two projects. In both cases, the next step in the process will be Board approval of Authorization to Bid. None of the other projects are at a decision point; therefore, no direction/action by the Board is required at this time.

STAFF RECOMMENDATIONS

It is respectfully requested that Board President Ellen Addonizio recognize Deputy Superintendent Ron Lebs and Interim Assistant Superintendent, Secondary Education, Gail Richards, who will present the information and be available for questions. Following the presentation, it is recommended the Board provide direction to staff regarding the San Juan Hills Aquatics Facility and La Pata Street Lighting.

Facility Projects and Funding Sources

School/ Project	Project Cost	Application of Available Funds As of August 31, 2009 - Millions												Available	Balance
		CTE Grant	"A" SFID	Dev. Fees	MV RDA	CFD 87-1	CFD 90-2	CFD 98-2	Fund 39						
Beginning Balances		\$ 6.00	\$ 5.60	\$ 3.70	\$ 3.00	\$ 13.00	\$ 3.30	\$ 2.60	\$ 1.20				\$ 38.40		
CVHS Theatre	\$ 11.90	\$ 3.00				\$ 9.00							\$ 12.00	\$ (0.10)	
DHHS Theatre	\$ 12.70	\$ 3.00	\$ 5.60	\$ 3.70									\$ 12.30	\$ 0.40	
San Juan Hills High School															
SJHHS Pool	\$ 4.00						\$ 2.00	\$ 1.00	\$ 1.00				\$ 4.00	\$ -	
LA Pata Street Lights	\$ 0.25						\$ 0.25						\$ 0.25	\$ -	
SJHHS Stadium	\$ 1.25							\$ 1.25					\$ 1.25	\$ -	
DSA Closeout Projects															
Ambuehl Elementary	\$ 4.10													\$ 4.10	
Hankey Middle School	\$ 1.60				\$ 1.60									\$ 1.60	
Barcelona Elementary	\$ 1.50				\$ 1.40									\$ 1.50	
Crown Valley Elementary	\$ 1.10		\$ 0.10											\$ 1.10	
Del Obispo Elementary	\$ 0.50		\$ 1.10											\$ 0.50	
Niguel Hills Middle School	\$ 2.50		\$ 0.50											\$ 2.50	
			\$ 2.50											\$ -	
														\$ -	
Balance	41.40	\$ -	\$ (4.20)	\$ -	\$ -	\$ 4.00	\$ 1.05	\$ 0.35	\$ 0.20				\$ 29.80	\$ 0.30	



CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ronald N. Lebs, Deputy Superintendent, Business & Support Services

SUBJECT: **POTENTIAL SALE OR LEASE OF CAPISTRANO BEACH
TRANSPORTATION CENTER IN DANA POINT**



BACKGROUND INFORMATION

Capistrano Unified School District currently owns and utilizes approximately 5.5 acres of land in the City of Dana Point (near the intersection of Pacific Coast Highway and Doheny Park Road) as a bus transportation center. This facility is commonly known as the Capistrano Beach Transportation Center or the "South Yard." Bus operations at this location began in the mid-1960's and this facility is still used today to operate and store buses, although most of the school bus routes operate out of the Aliso Viejo Transportation Center since the bus reduction program began in the fall of 2008. Also, a portion of the site is used as a maintenance/grounds facility.

Several agencies/companies over the years have had a great interest in this property for a variety of uses including residential, park, storage, and light industrial. The City of Dana Point has expressed tremendous interest in reusing the bus yard for a more attractive/lucrative use whether it be a park/recreational facility, or commercial and/or residential development. For many years, the District's response to these inquiries has been that whoever takes ownership of the site must pay the "highest and best use" value for the property, and/or provide an alternative bus yard site. Due to various reasons, these demands were never met and the District never moved forward in disposing/replacing the site.

On April 24, 2006, after having gone through the requirements of a Surplus Property Committee, the Board of Trustees declared the site as surplus and recommended disposing of the site if and when a cost-effective, suitable, and available replacement site is identified. Now that the District has scaled down the busing program and the site is used sparingly for bus storage and maintenance operations, it might be more feasible to sell or lease all or a portion of the property. As of now, there are no anticipated changes in District's use of the site.

District personnel continue to get interest from outside parties – both public and private. A significant recent inquiry came from the Orange County Parks Department (OC Parks). Staff met with representatives to hear their interest, which primarily involved purchasing the site. In a March 2, 2009 letter sent to the District, OC Parks estimated a land value purchase price between \$1.3 and \$1.525 million per acre. They also indicated a willingness to purchase a portion of the site with minimal impacts on CUSD facilities, and potentially share the existing fueling facility under a joint use agreement.

POTENTIAL SALE OR LEASE OF CAPISTRANO BEACH TRANSPORTATION CENTER IN DANA POINT

November 10, 2009

Page 2

In an effort to identify a portion of the site that could be made available, staff prepared a rough conceptual plan (attached as Exhibit A), noting which section of the property could feasibly be available, while maintaining space and facilities for District functions. Generally, the available area lies within the center of the site, roughly encompassing 1.75 acres. Also available would be the existing office building that used to serve as the south transportation center prior to the reduced busing program. Also, the conceptual plan would not require any construction of additional driveways, and the available area could easily be segregated from CUSD operations. To estimate the lease value of the 1.75 acres in today's economy, staff contacted a land broker to inquire on what rate could be anticipated for this land use type. The response was a very conservative range between \$15,000 and \$20,000 per month, depending upon the lease terms. Potential renters could include industrial, maintenance, or storage business/agencies with minimal improvements to the property.

Other parties that have expressed interest in using the entire site include "affordable" housing developers whereby the entire site might be leased under a long-term arrangement to a particular entity, such as large agencies or corporations for the development of workforce housing. Generally, this type of development includes construction of housing units for purchase (land remains within lease agreement) and a portion of each occupant's monthly house payment would be used to pay their portion of the land lease. Although there has not been any exploration into the amounts of payments the District could receive in this scenario, there would be a steady stream of income throughout the lease term, which would be very long-term due to the significant initial expense of housing construction.

CURRENT CONSIDERATIONS

This agenda item is for information/discussion of options for sale or lease of the Capistrano Beach Transportation Center. Attached as "Exhibit A" is the conceptual plan whereby a portion of the property could potentially be made available to an agency or company.

FINANCIAL IMPLICATIONS

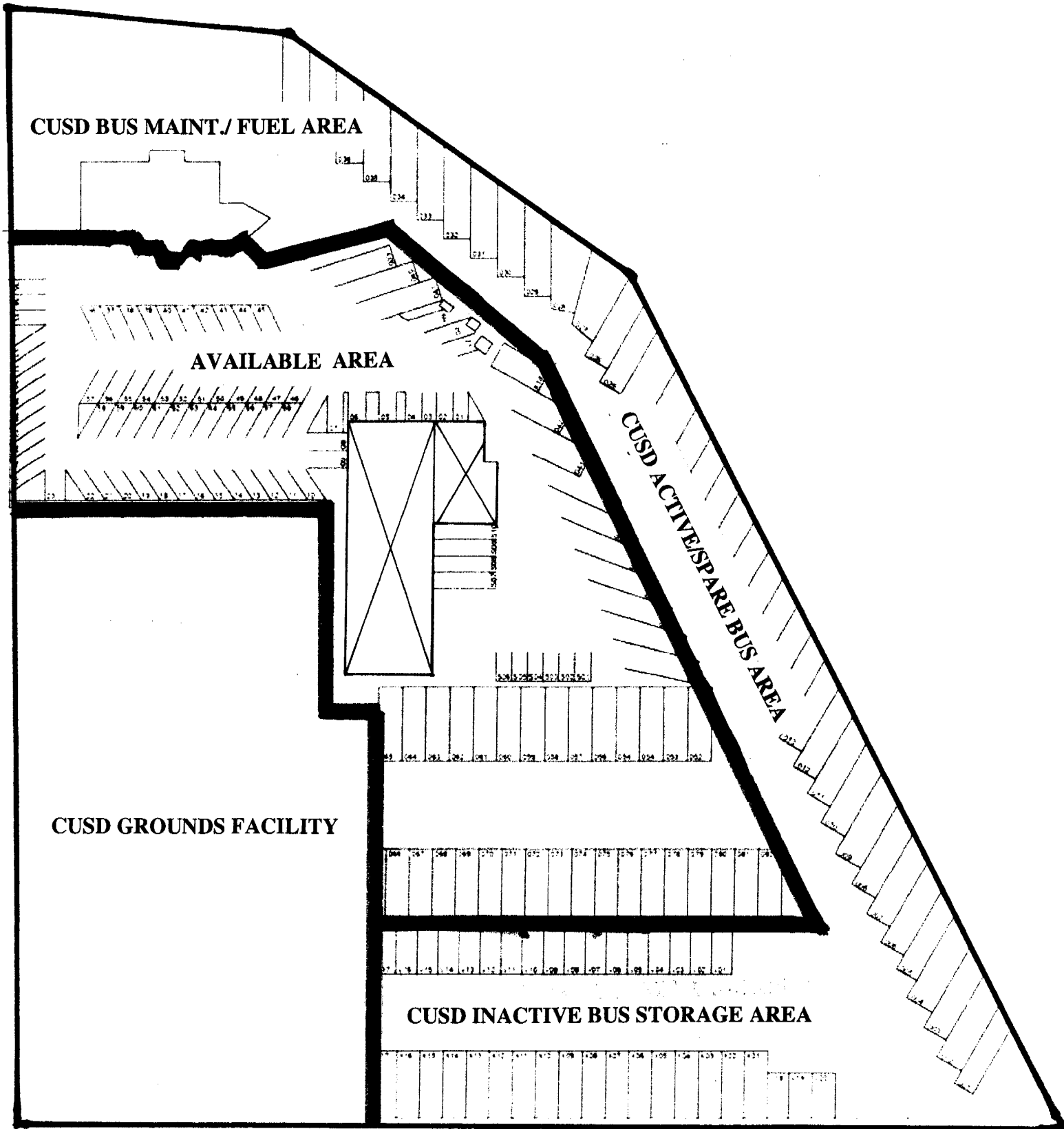
At this time, this agenda item will have no financial impact on the District. However, the potential sale or lease of this property could have a significant positive impact on the District's General Fund account.

STAFF RECOMMENDATION

It is respectfully requested that the Board President recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who will introduce the item and be available to answer any questions Trustees may have. After appropriate discussion, staff requests direction from the Trustees on whether or not to explore further one or more avenues to sell or lease the Capistrano Beach Transportation Center.

INFORMATION/
DISCUSSION

CAPISTRANO BEACH TRANSPORTATION CENTER



CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members,
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services



SUBJECT: **LIGHTING RETROFIT FOR ENERGY SAVINGS**

BACKGROUND INFORMATION

It has been the Trustees desire for staff to look into any possible way to save money out of the District's general fund. The Maintenance and Operations Department has been collaborating with San Diego Gas and Electric to retrofit the outdated lighting systems that exist in most of our facilities. With the new lighting technology the District is able to save energy costs as well as increase the lighting by up to 10% in the classrooms.

CURRENT CONSIDERATIONS

In January 2009, the District started a new On Bill Financing Program with both San Diego Gas and Electric and Southern California Edison. This new On Bill Financing Program allows the District to continue the lighting retrofits with 0% interest and no upfront costs. San Diego Gas and Electric and Southern California Edison apply a 40% rebate towards the total cost of the project. The remainder of the project is paid for by the District's energy savings. The average return of investment on this program is (12) months. This year the District has completed (22) lighting retrofits and plans on completing (16) more.

Exhibit A is a list of sites that have been completed and sites that are scheduled for completion.

FINANCIAL IMPLICATIONS

Below is the projected monthly savings as the On Bill Financing is paid off.

06/30/2009	\$14,675 each month in savings
12/30/2009	\$18,940 each month in savings
06/30/2010	\$38,778 each month in savings
12/30/2010	\$44,738 each month in savings
06/30/2011	\$47,283 each month in savings

STAFF RECOMMENDATION


It is respectfully recommended that Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who along with John Forney, Director, Construction, will introduce this item and answer any Trustee questions.

INFORMATION/
DISCUSSION

SCHOOL SITES COMPLETED	SCHOOL SITES SCHEDULED TO BE COMPLETED
Capistrano Valley High School	Serra High School
Dana Hills High School	Kinoshita Elementary Portables
Newhart Middle School	San Clemente High School 2-Story Portables
Benedict Elem./Bernice Ayer Middle School	Vista Del Mar Middle School Portables
San Clemente High School Lower Portables	Aliso Niguel High School
Lobo Elementary Portables	Aliso Viejo Middle School
Las Palmas Elementary Portables	Wood Canyon Elementary
San Clemente High School Upper Campus	Arroyo Vista K-8
Concordia Elementary Portables	Barcelona Hills Elementary
Shorecliffs Middle School	Castille Elementary
Del Obispo/ Marco Forster Middle School	Foxborough Elementary
Ambuehl Elementary	Moulton Elementary
San Juan Elementary Main Buildings	Oak Grove Elementary
San Juan Elementary Portables	Reilly Elementary
Malcom Elementary	Tijeras Creek Elementary
Palisades Elementary Portables	Don Juan Avila Middle School
Palisades Portable	Transportation North
Crown Valley Elementary	
Dana Hills High School Gym	
George White Elementary	
Hidden Hills Elementary	
Niguel Hills Middle School	
Viejo Elementary	
Bergeson Elementary	
Hankey Elementary	
Bathgate Elementary	
Wagon Wheel Elementary	
Las Flores Middle School Portables	
Maintenance & Operations	
Thornsley Center	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
And Members,
Board of Trustees, Capistrano Unified School District 

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **AECOM STATE REVENUE PROGRAM**

BACKGROUND INFORMATION

At the request of Trustee Bryson, staff met with Harry Clark from AECOM, an engineering firm, on Thursday, October 15, 2009. AECOM has recently developed an advertising/sponsorship program for schools as a way for schools to generate revenue. The simplified concept is as follows.

AECOM constructs and installs advertising signs at strategic locations on school campuses and then sells advertising space on the signs to private companies. After the cost of constructing and installing the sign is recovered, the District would receive 80% of the advertising revenues.

Attached is a paper copy of AECOM's PowerPoint presentation (Exhibit #A). An electronic version of the presentation is also available at the following link:

<http://capousd.ca.schoolloop.com/agendas>.

AECOM has presented this information to the Orange County Department of Education, as well as several other school districts. The program is still in the conceptual phase and a number of details need to be worked out. As of today, AECOM has not yet contracted with any schools districts, so there isn't a comparison installation to review. Based on their own numbers, AECOM estimates that a high school could generate annual revenue in the neighborhood of \$192,000.

CURRENT CONSIDERATIONS

Staff has not had the time to investigate or analyze the feasibility of this type of a program, but wanted to bring the concept forward to the Trustees for their consideration as requested by Trustee Bryson.

FINANCIAL IMPLICATIONS

This is a possible revenue enhancement opportunity that could potentially raise from \$70,000 to \$192,000 per school site (based on AECOM's estimates), depending on implementation, school site, grade configuration, etc. The actual revenue potential has not been analyzed or determined at this time. In addition, revenue would not be realized until the cost of the signs and installation are recovered.

STAFF RECOMMENDATION

It is respectfully recommended that Board President Addonizio recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who will introduce this agenda item and be available to answer any questions Trustees may have. Upon conclusion of the discussion, staff requests that direction be given to staff regarding this program.

INFORMATION/
DISCUSSION

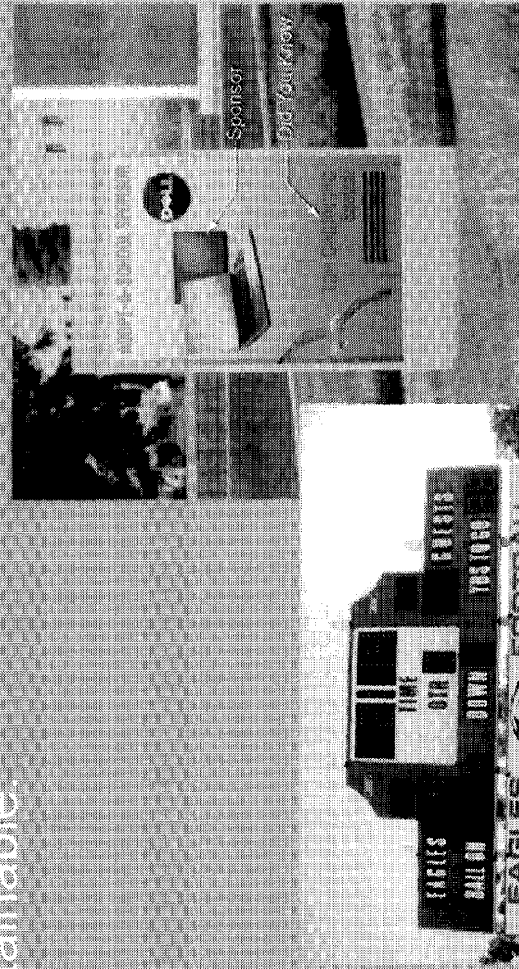
AECOM's State Revenue Program

In this day and age it is important to work together to design and create innovative projects and solutions to solve our problems and make our environment and projects more sustainable.

We are in one of the worst recessions in our nation's history. Unemployment is high and sales and tax revenues are at historic lows. Cities and states do not have the funds to properly support our infrastructure and services.

However, by working together as partners, solutions can be achieved.

AECOM provides the solution!



AECOM's State Revenue Program
(Concept generates over \$1.1 billion in
annual revenue to the State)

AECOM

Existing Programs

The State has tried to develop several projects and sponsorship programs to educate the public and assist in reducing the maintenance operations of state services. Most of these programs have been developed by the state, but lack the proper support to maximize their development and potential. These programs, if correctly marketed, could generate over \$1.1 billion in annual revenue.

Programs

- Adopt-a-Highway
- Adopt-a-Beach
- Adopt-a-Park (New program just starting)
- Adopt-a-University (No Program)
- Adopt-a-Community College (No Program)
- Adopt-a-Public School (No Program)

Total

\$0 to 29.5 Million

Additional Annual Revenue

\$14.5 Million (on-hold)

\$50,000 (on-hold)

\$10 to \$15 Million (Goal)

\$0

\$0

\$0

Revenue Concepts

We need to look at creative ways to fund and manage our State's assets and programs. By expanding our Adopt-a-Highway Sponsor concept to include beaches, parks, universities, colleges and schools, we can significantly increase the state's annual revenue and drastically improve these services. This additional revenue can go towards supporting each of these programs with a goal of making them more self-sufficient and also help reduce the State's budget.

Adopt-a-Program

Additional Annual Revenue

- | | |
|--|---------------|
| • Adopt-a-Highway Enhanced Sign Program | \$183 Million |
| • Adopt-a-Beach | \$20 Million |
| • Adopt-a-Park (200 Parks) | \$20 Million |
| • Adopt-a-University (36 Universities) | \$40 Million |
| • Adopt-a-Community College (109 Colleges) | \$40 Million |
| • Adopt-a-Public School (8,000 Public Schools) | \$800 Million |

Total

\$1.1 Billion

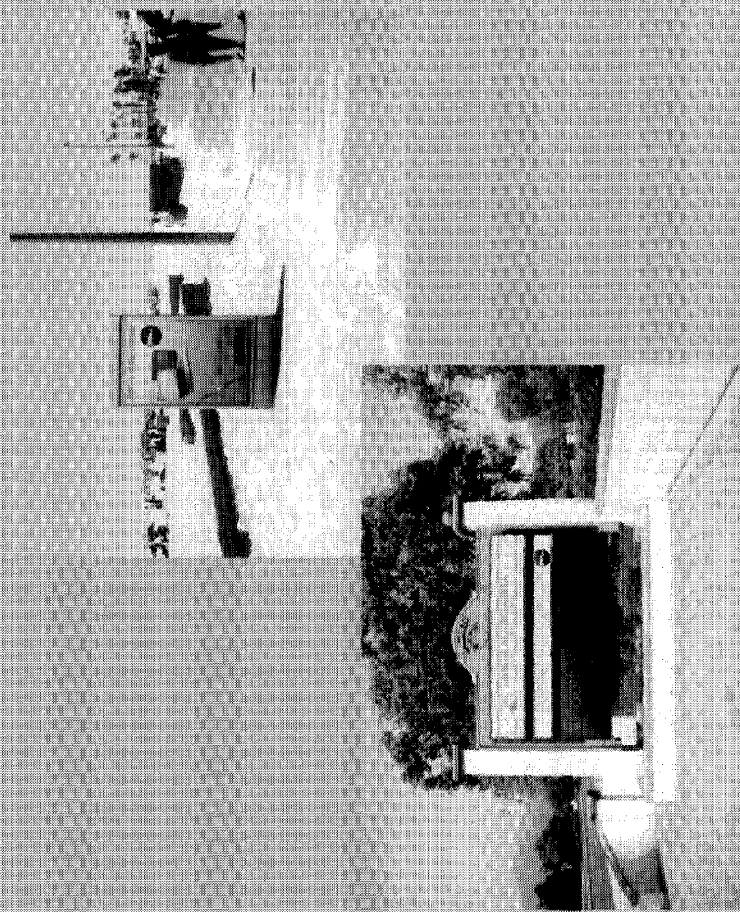
AECOM

Schools, Parks and Beaches

These programs can be designed and developed using the same concept as the Adopt-A-Highway Program. Designated sponsors can be set-up for each individual school, park or beach providing revenue for each and giving significant recognition signage to that individual sponsor. Also smaller or local sponsors can be added with smaller recognition signs creating a more universal program which would generate a significant amount of additional revenue.

Concept

Each school, park and beach will have a main sponsor who will receive sponsor recognition by adding their name and logo to the school, park or beach entry sign or monument. They will also receive recognition as the sponsor on all associated websites, advertising and daily correspondence. Local or smaller sponsors will receive recognition by placement of a pedestrian level recognition sign positioned inside the school, park or beach with the sponsors name and logo.

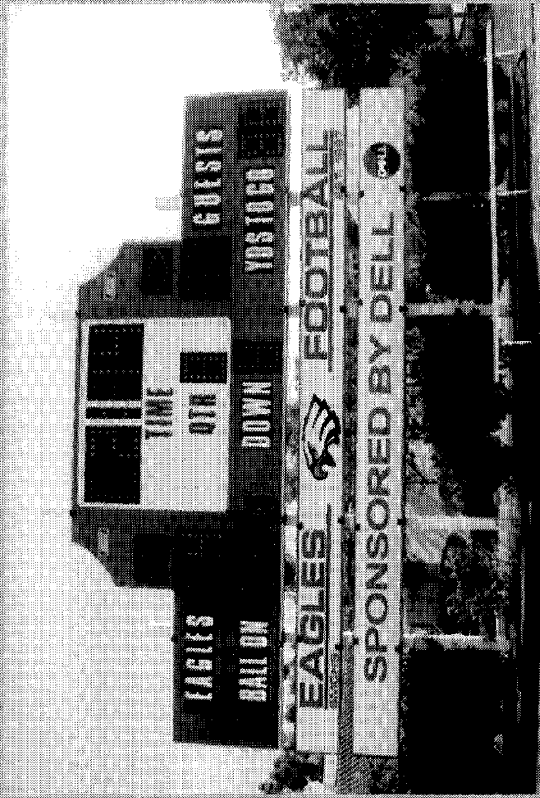


AECOM's "Adopt-a-School" Sponsorship Program

The proposed School Sponsorship Program will be designed similar to the Adopt-A-Highway Program by generating additional revenue to school districts which can be used for school maintenance or to enhance or preserve existing programs. Sponsors who donate money for enhancing and maintaining these programs receive recognition signage for their support and contribution.

School Sponsorship Program

- Program provides incentives for sponsors to participate
- Sponsor receives recognition signs at key locations
- Program proposes limited sponsorship so as not to impact students during school
- Program provides opportunities for large corporations, local and small business sponsors
- Program will generate over \$800 million in annual revenue
- Sponsorship signs provide sponsor recognition & educational information for the students
- Currently proposing concept to the state to give tax break to sponsor supporting schools



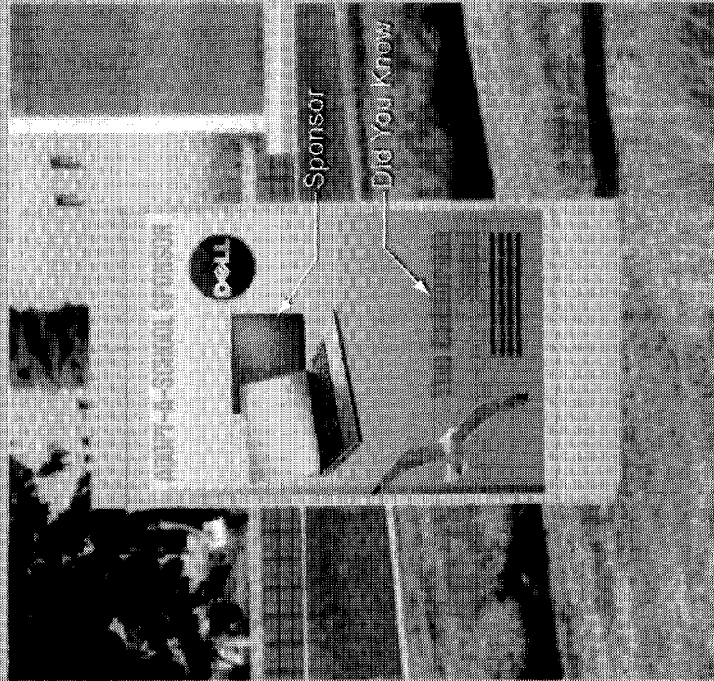
AECOM

Typical Recognition Signs

Depending on the type of sponsor will determine the type of recognition signage. However, each sponsorship recognition signage should be limited in number and simple, stating the individual sponsor's name, logo and maybe slogan. Also each recognition sign except for the main sponsor's should have part of the sign designated as educational information.

Typical Sponsor Recognition Sign

- Local & Small Business (Sample)
- Sponsor's name, logo & slogan
- Simple graphics
- Sponsor image max. 65% of sign area
- Added educational area "Did you know facts"
- Stationary pedestrian level signs
- Roll-up pedestrian level signs (Generates additional space for more sponsors, generating additional revenue)



School Sponsorship Program

Each school district has their own individual needs and perceptions as to how a sponsorship program can be successfully incorporated into the schools. Therefore each school district needs to have a custom sponsorship program designed to meet the individual districts revenue needs, entice local sponsorships participation, while minimizing visual impacts of sponsors on the students. Typical sponsorship programs can generate \$100 to \$200 thousand dollars per school annually with minimal visual impact to the students.

Sponsor Recognition Concept

Main Sponsor

- Main Sponsor (School Sponsor) entry monument/sign, website, any school advertising & correspondence. School modeled in 3D posted in Goggle Earth with main sponsor recognition

Significant Sponsor

- Larger sponsor for stadiums, ball fields and buses.

Local Sponsor

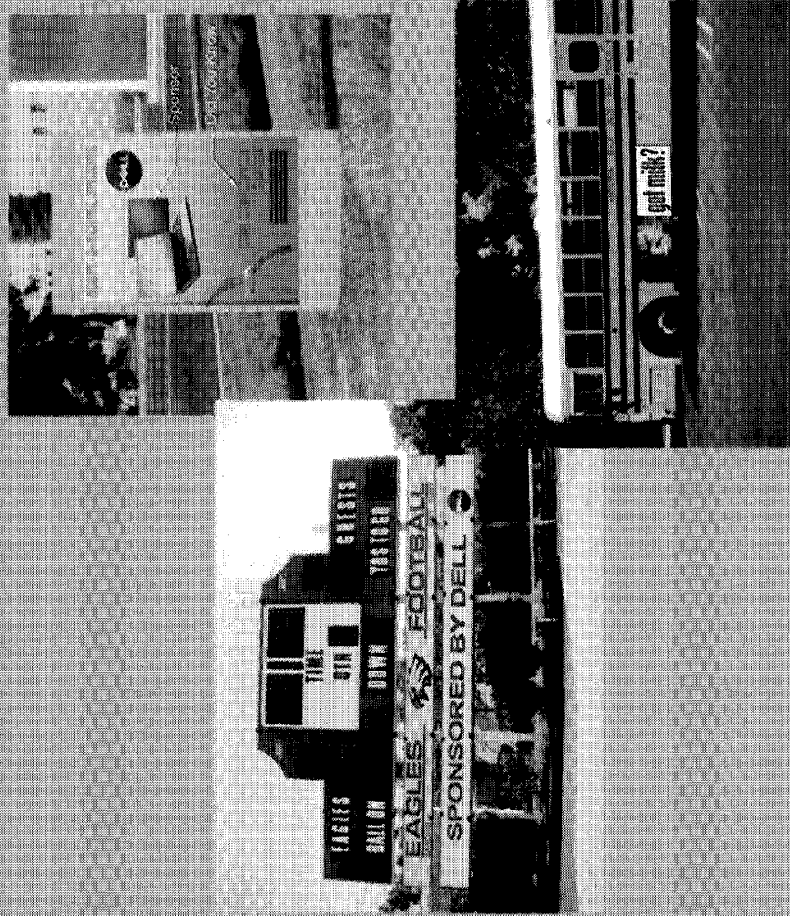
- Pedestrian level sign recognition or restroom sign

Small Sponsor

- Trash cans and smaller hallway signs

Scholarship Fund

- Add hallway signs (Movie Posters) to generate scholarship funds



AECOM

Revenue Estimate Capistrano School District

Each and every school sponsorship program is a little bit different because of the school's size, demographics and number of potential local sponsorships available. The following is a general outline of an average sign sponsorship program using today's deflated sponsorship advertising numbers base on current recession estimates. It is important to note that this is not an advertising program, but a sponsorship "Adopt-a-School Program". It needs to be done on a limited bases and tastefully.

(Individual High School)

Item	Monthly Revenue	Annual Revenue
Main Sponsor (Single Sponsor)	\$4,000	\$48,000
Larger Sponsors (one stadium sponsor or 5 school buses)	\$2,000	\$24,000
Local Sponsors (5 Pedestrian level signs w/ 6 sponsors ea)	\$9,000	\$108,000
Small sponsors (8 trash cans)	\$1,000	\$9,600
Totals	\$16,000	\$192,000
Scholarship Fund		
Movie Sponsors (4 posters @ \$500 Mo.)	\$2,000	\$20,000

Note:

Elementary and Middle schools will generate less revenue because of their size and demographics. Depending on individual districts Adopt-a-School program revenue would range from \$70,000 to \$125,000 per school.

AFCOM

Partnership Program Concept

(Capistrano School District)

The cost of constructing this program concept using an average of one main sponsor entry sign, 5 pedestrian level signs, 1 stadium sign and 6 trash can signs for 58 schools would approximately be \$4 to \$5 million with the potential of bringing in an annual revenue of \$6 to \$8 million annually. This program requires design, marketing, construction, maintenance and funding to be successful. The school districts does not have the staff or funding sources to quickly move the program along. With AECOM as a teaming partner with the school district an arrangement or contract can be quickly established with secure experience, resources and funding to make the project feasible and can quickly start generating revenue to the school district.

Partnership Concept

- AECOM partners or is retained by the school district to design, build, manage and help fund the program. Compensation for services are generated out of the program revenue and shared between AECOM and the school district.
- The school district will provide AECOM with minimum start-up money for design services, marketing and costs for initial sign construction. This money will be quickly repaid to the school district within 12 months of the project start date from revenue generated from initial sponsors.
- The sponsorship program and AECOM's management services will continue for 5 years from the date signs are constructed. After that time, the school district will assume full responsibility and ownership of the program and all potential profits.
- Revenue will be shared as mutually agreed with the school district receiving 80% percent of all profits plus their original investment starting at the end of year one through the duration of the program and then gaining full ownership of the program and assets at that time.

AECOM

A Win-Win Situation

AECOM is the number one pure design engineering firm in the world with over 43,000 architects, engineers, planners, construction managers and marketing staff with the experience, leadership and staff needed to design, build, manage, market and fund this project. AECOM can negotiate a partnership agreement contract and immediately start the program and quickly start generating revenue for the school district.

AECOM

- Experienced Staff
- Over 42,000 employees
- Offices located throughout the state
- Experience in designing, managing and building school projects
- Existing construction company with union agreements in place
- Ability to design, build, manage, market and assist in funding the project
- Extensive experience in energy efficient building design, retrofits and sustainable landscaping and water management
- Ability to immediately start the project and quickly generate revenue to the school district
- Innovative 3D asset management program

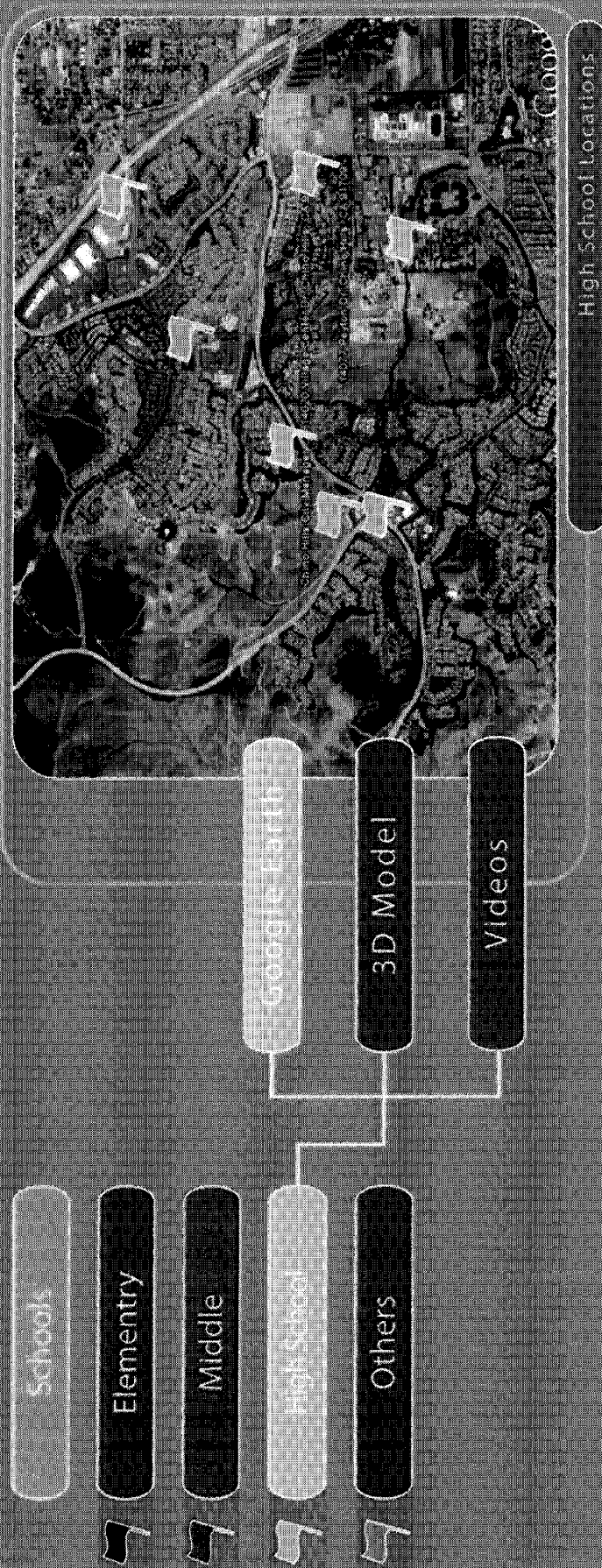
State or School District

- Minimal to no risk
- Minimal project coordination and management costs
- Minimal initial investment
- Immediate profit sharing w/ AECOM 80/20 the school district receiving 80% w/ potential annual revenue of \$6 to \$8 million
- Complete ownership of the program and assets after completion of the program
- Able to immediately start the project
- Program also creates annual revenue with profit to add or sustain 170 permanent jobs

AECOM

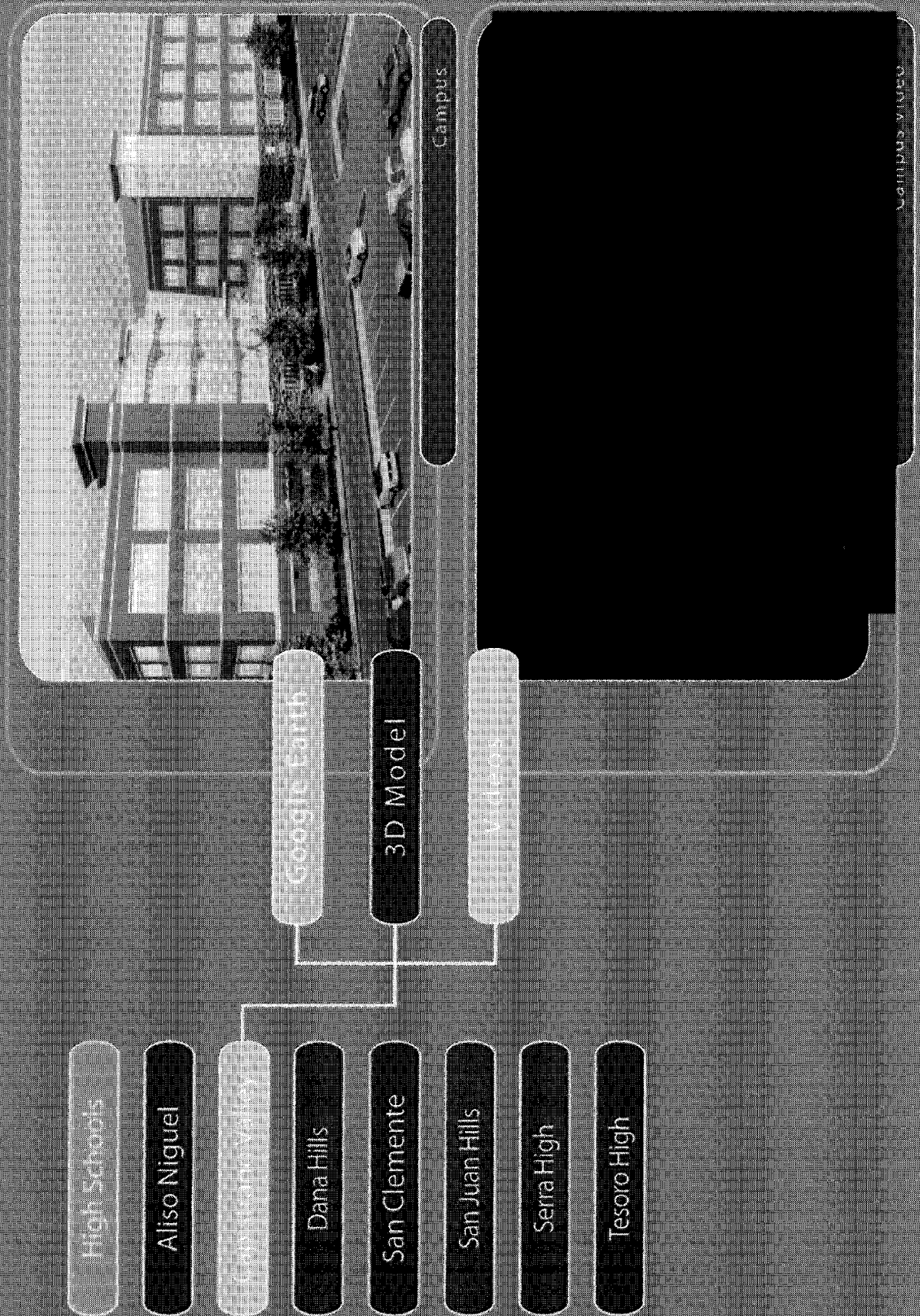


Capistrano Unified School District



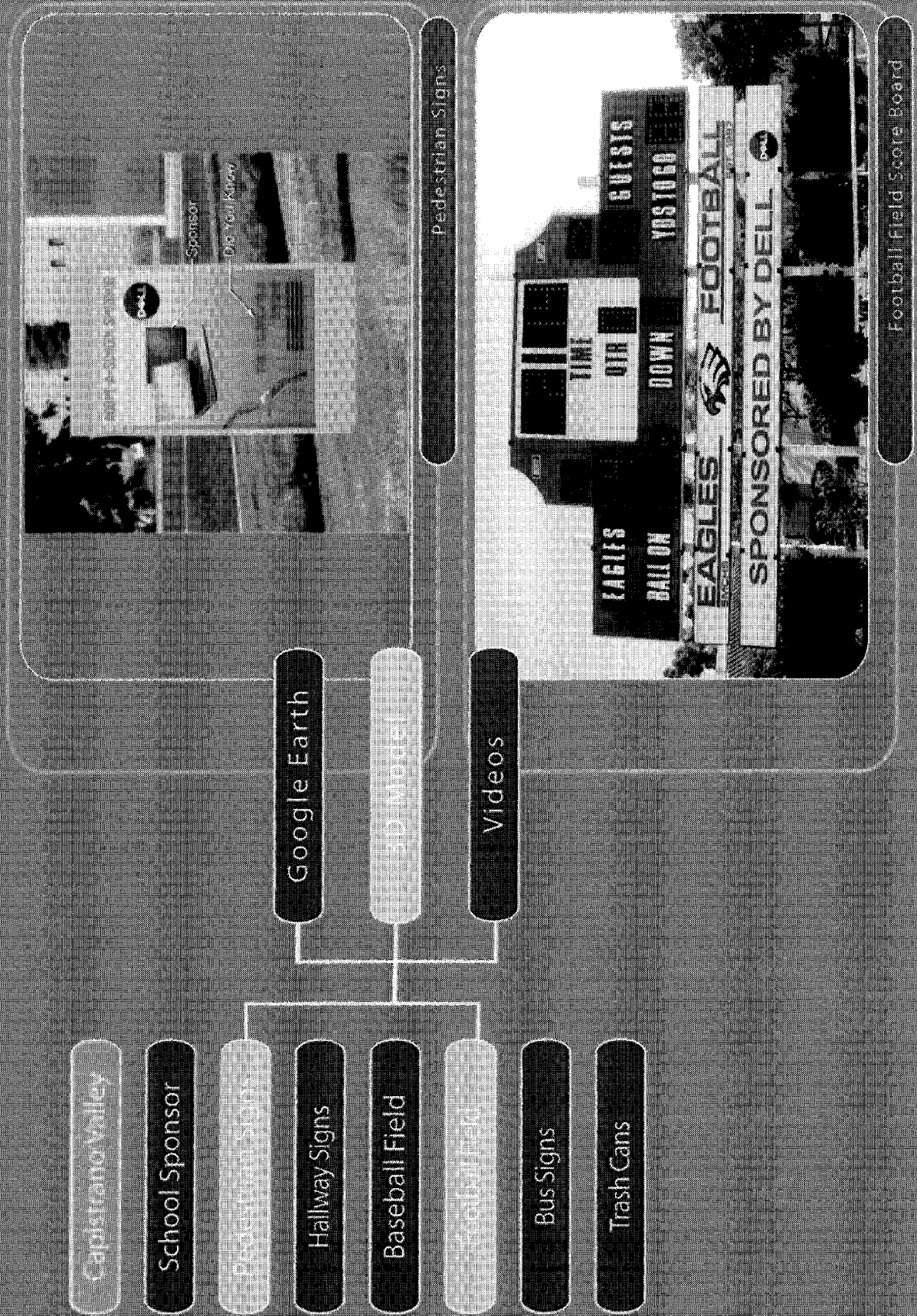


Capistrano Unified School District

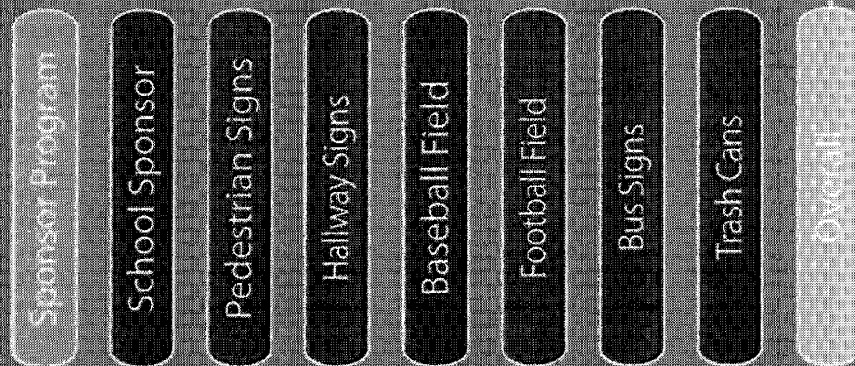




Capistrano Unified School District



Capistrano Unified School District



Sponsors	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Highland Sponsor	\$4,000	\$48,000								
Dell Computers	\$4,000	\$48,000								
Verobank Bank / Hazardous Waste	\$2,000	\$24,000								
VEROBANK WASTE	\$2,000	\$24,000								
Bushnell Field Homeboard	\$1,000	\$12,000								
Sport Mart	\$1,000	\$12,000								
Pediatric Signa										
Sign #1										
Quick-shiner	\$350									
Sketchers	\$350									
Target	\$350									
Harvard Eye Center	\$350									
Chili's	\$350	\$75,500								
Sign #2										
LLOYD's Jeans	\$350									
Puma	\$350									
O'Neil	\$350									
Century 21	\$350									
Home Depot	\$350									
Starbucks	\$350	\$215,000								
Euro's										
Run #1 Got Milk	\$500									
Run #2 Got Milk	\$500									
Run #3 Got Milk	\$500									
Run #4 Got Milk	\$500	\$294,000								
Traffic Counts										
Can #1 (C-64B)	\$125									
Can #2 (Office Max)	\$125									
Can #3 (McMans)	\$125									
Can #4 (Can't Jit.)	\$125									
Can #5 (Jugoski)	\$125									
Can #6 (Jugoski)	\$125									
Can #7 (Verizon wireless)	\$125									
Can #8 (7-11)	\$125	\$12,000								

Accounting Up-Date



Capistrano Unified School District

Suppliers	Month	Year	Deposit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
School Supplies											
Dell Computers	\$4,000	\$48,000									
Freight (dell computers)											
Verizon Wireless	\$2,000	\$24,000									
Verizon Wireless (Account)											
Sport Mart	\$1,000	\$12,000									
Freight (Sport Mart)											
Produce Signs											
Sign #1											
Quickilver	\$350										
Sketchers	\$350										
Nortel	\$350										
Target	\$350										
Harvard Eye Center	\$350										
Chili's	\$350	\$25,200									
Sign #2											
Levi's Jeans	\$350										
Puma	\$350										
O'Neal	\$350										
Century 21	\$350										
Apple Iphone	\$350										
Starbucks	\$350	\$25,200									
Sign #3											
Bus #1 Got Milk	\$500										
Bus #2 Got Milk	\$500										
Bus #3 Got Milk	\$500										
Bus #4 Got Milk	\$500	\$20,000									
Sign #4											
Can #1 (CC&R)	\$125										
Can #2 (Office Max)	\$125										
Can #3 (Kinross)	\$125										
Can #4 (Car's Jr.)	\$125										
Can #5 (Ralph's)	\$125										
Can #6 (Togo's)	\$125										
Can #7 (Verizon Wireless)	\$125	\$12,000									
Can #8 (7-11)	\$125										
Totals	14,200	170,400	\$14,200	\$14,200	\$14,200	\$14,200	\$14,200	\$14,200	\$14,200	\$14,200	\$14,200
Freight (Signs)											
Sign #1			\$5,000								
Sign #2			\$5,000								
Sign #3			\$5,000								
Sign #4			\$5,000								
Totals			\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

Revenue Concept

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen M. Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Pam Watkins, Executive Director II, Elementary Support

SUBJECT: **ANALYSIS OF ACADEMIC PROGRESS**

BACKGROUND INFORMATION

Capistrano Unified School District has long been recognized for its excellence in student achievement, and this reputation was most recently confirmed in the state's 2009 STAR results. These results revealed that student achievement on the California Standardized Assessments continues to improve in all content areas and grade levels. In addition, significant progress was made toward "closing the gap" for students in subgroups who are not achieving at proficient levels.

Part of the District's practice is to use data to make instructional decisions which will positively impact student achievement. To that end, the Education Division has collaborated with school sites to examine and identify factors that contributed to our most recent growth.

CURRENT CONSIDERATIONS

This item will briefly present a summary of the factors which have contributed to the significant levels of growth reflected on the state's accountability measure, the STAR test.

FINANCIAL IMPLICATIONS

There are no financial implications attached to the agenda item.

STAFF RECOMMENDATION

It is respectfully requested that Board President Ellen Addonizio recognize Pam Watkins, Executive Director II, Elementary Support, who will introduce this item. Michelle Benham, Executive Director, Research and Evaluation, will assist with the analysis.

INFORMATION/
DISCUSSION

AGENDA ITEM 33

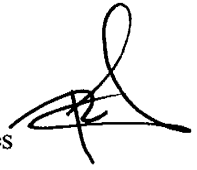
CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

November 10, 2009

TO: Ellen Addonizio, President
and Members
Board of Trustees, Capistrano Unified School District

FROM: Ron Lebs, Deputy Superintendent, Business and Support Services

SUBJECT: **UPDATES OF PROGRESS OF DIVISION OF STATE ARCHITECT
PROJECT LISTING, WORK SCHEDULE AND PRIORITIES**



BACKGROUND INFORMATION

In an October 2008 letter received from the Superintendent from the Department of General Services, Division of the State Architect (DSA), DSA requested the District inform the governing board of potential liability of any projects closed, but not certified by DSA. At the request of the Board, an update was sent to the Board of Trustees on February 9, 2009, on the progress being made to close with certification the District's outstanding applications listed on the DSA web site. This agenda item is a continuation of the progress being made to close out outstanding applications.

The DSA has recently announced, beginning July 2009 through June 2010, all DSA offices will be closed the first three Fridays of each month. Additionally, in response to the current fiscal conditions in California, they have stated their intent is to focus their resources on school construction projects that are fully funded.

These announcements will directly impact the District in closing out projects in a timely manner due to the District not meeting DSA close out priorities as well as DSA cutting back their work hours.

CURRENT CONSIDERATION

Exhibit A is a list of outstanding applications. There is no change from the information provided to the Board at its October 13, 2009 meeting.

FINANCIAL IMPLICATIONS

There are no financial implications with this agenda item at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

STAFF RECOMMENDATION

It is respectfully recommended that Board President Ellen Addonizio recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who along with John Forney, Director, Construction, will be available to answer any questions Trustee may have.

INFORMATION/
DISCUSSION

Projects Closed Without Certification Status:(UPDATED INFORMATION IN BOLDED TEXT)		
04-101942	Don Juan Avila MS 2-Story Modular Buildings	DSA Inspector, Larry Nelson working on the fire sprinkler and the elevator inspector's Field Verified Report.
04-101943	San Clemente HS 2-Story Modular Buildings	DSA Inspector, Larry Nelson is working on the fire sprinklers and the elevator inspector's Field Verified Report.
04-104520	Newhart MS 2-Story Modular Buildings, restroom building	Closed without Certification 11/05/03.
04-104845	Del Obispo ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-104935	Niguel Hills MS Modernization	The work needing to be completed for DSA review and acceptance has been identified
04-104993	Viejo ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-105269	Laguna Niguel ES Restroom Building	Closed without Certification on 1/16/08.
04-108442	Newhart MS 2-Story Modular Buildings, Phase 2	Cannot be closed until A#104520 is certified. (See Attachment 1) Closed without Certification.
04-104860	Crown Valley ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-108164	Aliso Niguel HS Parking Lot Improvement	Closed without Certification.
04-100736	Crown Valley ES Ball field - City of Laguna Niguel	Closed without Certification.
04-102787	Capistrano Valley HS Cell Tower - Mericom	Closed without Certification.
04-105499	Carl Hankey ES: New covered walkway, alterations to Classrooms, MPR, Administration Building	Previous A#'s are required to be certified and closed before DSA will certify this A#.

		Closed without Certification
04-108531	Carl Hankey K-8 Conversion	Closed without Certification
04-108613	Carl Hankey K-8 Relocatables	Closed without certification pending certification of A#105499. Closed without Certification
Current Projects Status: (UPDATED INFORMATION IS IN BOLDED TEXT)		
04-108645	Newhart MS Relocatables	Closed with Certification
04-109058	Tesoro High School Shade Structure	Closed with Certification
04-104115	San Juan Hills HS	6 of the 10 change orders are approved. Continuing to process closeouts for approval.
04-105495	Barcelona ES Modernization	The work needing to be completed for DSA review and acceptance has been identified.
04-108524	Castille ES Relocatable restroom building	Closeout documents to DSA 12/29/08
04-108628	SCHS Relocatables - Coaches office	All required documents have been recorded by DSA, waiting on certification letter. Closeout documents to DSA 11/24/08
04-108654	Las Flores Relocatables	All required documents have been recorded by DSA, waiting on certification letter. Documents sent to DSA on 11/24/08
04-108867	San Juan ES YMCA Relocatable	Closed with Certification
04-108868	Canyon Vista ES YMCA Relocatable	Documents sent to DSA 12/4/08
04-108890	Moulton ES Relocatable	Sent closeout paper work package to DSA. Pending certification.
04-108892	Oso Grande ES Relo's	Closed with Certification
04-109872	Oso Grande ES Relo's	Closed with Certification (See Attachment 2)
04-108893	Don Juan Avila Relocatables	Closed with Certification

04-109336	Ladera Ranch Relo's	Sent closeout paper work package to DSA 12/6/08.
04-109616	Las Palmas ES Relocatables	Documents sent to DSA 12/29/08
04-109617	Ladera Ranch ES YMCA Relocatable	Documents sent to DSA 12/29/08
04-109919	Newhart MS Relocatable computer lab	Closed with Certification
04-108517	San Juan Hills HS Phase 1 – Track and Field	Closed with Certification
04-106580	Dana Hills HS Modernization (including fire alarm scope)	Closed with Certification
04-107867	San Juan Hills HS– 2-Story Modular Buildings	NOC's on MSI and HCH from the District were sent to PJHM. Change orders to DSA for approval – gathering closeout documents
04-107894	San Clemente HS Auxiliary Gym Building	Closed with Certification
04-107895	San Clemente HS Pool Building	Closed with Certification
04-108716	San Juan Hills HS Phase 2 – Bleachers, Concession Building, Restroom building	Change orders at DSA pending approval. Closeout documents cannot be submitted until all CO's are approved.
04-109512	San Clemente HS Upper Campus Science Lab	Construction complete. Gathering close out documents and processing change orders.
04-109544	Capistrano Valley HS Weight Room/Fire Hydrant	All documents are in and approved, waiting for NOC's from the District.
Projects Under Planning		
04-108515	Aliso Niguel HS 2-Story Modular Buildings	Plan extension approval now

		expired.
04-109529	Carl Hankey Concrete Foundation	Plans approved on hold.
04-106889	Ambuehl ES Modernization	Letter requesting refund sent to DSA
04-109690	San Juan Hills HS 30-Meter Pool Project	Approval of Plans 2/11/2009
04-110423	Dana Hills HS Construction of Theater Building	Project received by DSA
04-110424	Capistrano Valley HS Construction of Theater Building	Project received by DSA