

Regular Meeting

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

33122 Valle Road  
San Juan Capistrano, CA 92675

February 8, 2011

7:00 p.m.

**I. PRELIMINARY**

Meeting was called to order by \_\_\_\_\_

Pledge of Allegiance to the Flag

Board consideration and adoption of the agenda.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**ROLL CALL:**

Jack R. Brick, President  
Dr. Gary Pritchard, Vice President  
John Alpay, Clerk  
Ellen M. Addonizio, Member  
Anna Bryson, Member  
Lynn Hatton, Member  
Sue Palazzo, Member  
Larson Ishii, Student Advisor

Present	Absent
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**CLOSED SESSION COMMENTS**

**CLOSED SESSION**  
**6:00 p.m.**

**REPORT ON CLOSED SESSION ACTION**

**SPECIAL RECOGNITIONS**

*Kevin Clark – Best Director Award*  
*Student Body President’s Report – San Juan Hills High School*

**BOARD AND SUPERINTENDENT COMMENTS**

**ORAL COMMUNICATIONS (Non-Agenda Items)**

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

**PUBLIC HEARING: Agenda Item #31 – Community Facilities District (CFD) 2005-1 Whispering Hills**

**RECORDING OF SCHOOL BOARD MEETINGS**

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

## II. INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

**ITEMS ON THE AGENDA.** Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

**ORAL COMMUNICATIONS (Non-Agenda Items).** Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

**PUBLIC HEARINGS.** Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

**CLOSED SESSION.** In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

#### REASONABLE ACCOMMODATION

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*

### III. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

#### GENERAL FUNCTIONS

PAGE #

1. AMENDED SCHOOL BOARD MINUTES: Approval, amended minutes of the December 7, 2010, Regular Board Meeting. 1  
(Supporting Information)  
*Contact: Jane Boos, Manager, Board Office Operations*
2. SCHOOL BOARD MINUTES: Approval, minutes of the December 13, 2010, Special Board Meeting, the January 11, 2011, Regular Board Meeting and the January 26, 2011, Special Board Meeting. 11  
(Supporting Information)  
*Contact: Jane Boos, Manager, Board Office Operations*

#### CURRICULUM & INSTRUCTION

3. INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for adoption—Stagecraft Fundamentals. 25  
(Supporting Information)  
*Contact: Julie Hatchel, Assistant Superintendent, Education Services*
4. INSTRUCTIONAL MATERIALS: Approval, instructional materials recommended for adoption—IB Honors Physics, IB Chemistry, and IB Physics. 27  
(Supporting Information)  
*Contact: Julie Hatchel, Assistant Superintendent, Education Services*
5. EXPULSION READMISSIONS: Approval, readmission of students from expulsion. 31  
(Supporting Information)  
*Contact: Julie Hatchel, Assistant Superintendent, Education Services*
6. CONSOLIDATED APPLICATION-PART II: Approval, 2010-2011 Consolidation Application for Funding Categorical Aid Programs, Part II. 33  
(Supporting Information)  
*Contact: Julie Hatchel, Assistant Superintendent, Education Services*
7. REMEDIAL HIGH SCHOOL SUMMER SCHOOL PROGRAM: Approval, proposed revised 2011 remedial high school summer program. 35  
(Supporting Information)  
*Contact: Julie Hatchel, Assistant Superintendent, Education Services*

#### BUSINESS & SUPPORT SERVICES

8. PURCHASE ORDERS/WARRANTS: Approval, purchase orders, warrants, and consultant agreements. 39  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
9. DONATIONS: Approval, donations of funds and equipment. 91  
(Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

10. CONSULTING AGREEMENT: Approval, grant evaluation services, Center for Grants and Evaluation, Inc. 95  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
11. CONSULTING AGREEMENT: Approval, elementary math professional development, Math Solutions, a Division of Scholastic Inc. 105  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
12. CONSULTING AGREEMENT: Approval, architectural services, PJHM Architects, Inc. 115  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
13. INDEPENDENT CONTRACTOR AGREEMENT: Approval, purchase, and removal of obsolete textbooks, Independent Book Buying Services, LLC. 131  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
14. INDEPENDENT CONTRACTOR AGREEMENT: Approval, creative writing assemblies, The Imagination Machine. 143  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
15. SAN JUAN HILLS HIGH SCHOOL STADIUM: Approval, authorization to advertise Bid No. 1011-15, San Juan Hills High School Stadium, Phase II. 153  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
16. CONTRACT AMENDMENT: Approval, contract amendment for WLC Architects, CVHS Performing Arts Center. 161  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
17. STATEMENT OF WORK AGREEMENT: Approval, authorization to enter into a Statement of Work Agreement for Installation, Training, and Support for Deployment of SharePoint. 175  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
18. INDEPENDENT CONTRACTOR AGREEMENT: Approval, independent educational evaluation for student transition planning assessment, Gary Greene. 197  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
19. SPECIAL TAX CONSULTING SERVICES: Approval, authorization to advertise for Request for Qualifications No. 6-1011, Special Tax Consulting Services for Public Financing. 207  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*
20. STUDENT ASSESSMENT AND DATA ANALYSIS SYSTEM: Approval, authorization to advertise for Request for Qualifications No. 7-1011, Student Assessment and Data Analysis System. 223  
 (Supporting Information)  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

**PERSONNEL SERVICES**

- 21. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, classified personnel. 245  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
  
- 22. RESIGNATIONS/RETIREMENTS/EMPLOYMENT: Approval, certificated personnel. 253  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
  
- 23. COACHES: Approval, authorization of coaches to provide second semester Physical Education credit. 261  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*
  
- 24. WILLIAMS SETTLEMENT: Approval and acceptance of the 2010-2011 Quarterly Report - Williams Settlement Uniform Complaint Procedures. 265  
(Supporting Information)  
*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel*

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
ROLL CALL:  
Student Advisor Larson Ishii \_\_\_\_\_  
Trustee Addonizio \_\_\_\_\_ Trustee Hatton \_\_\_\_\_  
Trustee Alpay \_\_\_\_\_ Trustee Palazzo \_\_\_\_\_  
Trustee Bryson \_\_\_\_\_ Trustee Pritchard \_\_\_\_\_  
Trustee Brick \_\_\_\_\_

**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.**

**IV. DISCUSSION/ACTION**

- 25. **BUDGET DEVELOPMENT:** Consideration and approval, preliminary budget development calendar, budget guidelines, and budget assumptions for fiscal year 2011-2012. DISCUSSION/  
ACTION  
Vote \_\_\_\_\_  
(Supporting Information) Page 269  
*Contact: Ron Lebs, Deputy Superintendent, Business & Support Services*

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- 26. **BOARD POLICY REVISION:** Second reading of revisions to Board Policy 1113, *District Web and Social Media Sites.* DISCUSSION/  
ACTION  
Vote \_\_\_\_\_  
(Supporting Information) Page 289  
*Contact: Marcus Walton, Chief Communications Officer*

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- 27. **BOARD POLICY REVISION:** First reading of revisions to Board Policy 1325, *Advertising and Promotion,* and Board Policy 1326, *Posting and Distributing Flyers.* INFORMATION/  
DISCUSSION  
Page 295  
(Supporting Information)  
*Contact: Marcus Walton, Chief Communications Officer*

- |   |   |
|---|---|
| <p>28. <b>BOARD POLICY REVISION:</b> First reading of revisions to Board Policy 5117.1,<br/><i>Open Enrollment Act/Romero Bill.</i><br/>(Supporting Information)<br/><i>Contact: Julie Hatchel, Assistant Superintendent, Education Services</i></p>  | <p>INFORMATION/<br/>DISCUSSION<br/>Page 301</p>           |
| <p>29. <b>BOARD POLICY REVISION:</b> First reading of revisions to Board Policy 5118,<br/><i>Interdistrict Attendance Agreements.</i><br/>(Supporting Information)<br/><i>Contact: Julie Hatchel, Assistant Superintendent, Education Services</i></p>  | <p>INFORMATION/<br/>DISCUSSION<br/>Page 307</p>           |
| <p>30. <b>BOARD POLICY REVISION:</b> First reading of revisions to Board Policy 5119,<br/><i>Open Enrollment.</i><br/>(Supporting Information)<br/><i>Contact: Julie Hatchel, Assistant Superintendent, Education Services</i></p>  | <p>INFORMATION/<br/>DISCUSSION<br/>Page 313</p>           |
| <p>31. <b>COMMUNITY FACILITIES DISTRICT 2005-1 (WHISPERING HILLS) –<br/>PUBLIC HEARING CONTINUED:</b> Consideration and approval, Resolution No.<br/>1011-38 terminating public hearing for consideration of reducing special taxes of<br/>CFD No. 2005-1 (Whispering Hills).<br/>(Supporting Information)<br/><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i></p> | <p>DISCUSSION/<br/>ACTION<br/>Vote _____<br/>Page 321</p> |

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL:

Student Advisor Larson Ishii \_\_\_\_\_

Trustee Addonizio \_\_\_\_\_

Trustee Alpay \_\_\_\_\_

Trustee Bryson \_\_\_\_\_

Trustee Hatton \_\_\_\_\_

Trustee Palazzo \_\_\_\_\_

Trustee Pritchard \_\_\_\_\_

Trustee Brick \_\_\_\_\_

- |  |   |
|--|---|
| <p>32. <b>DIVISION OF STATE ARCHITECT:</b> Update of progress of the Division of State<br/>Architect Construction and Project listing.<br/>(Supporting Information)<br/><i>Contact: Ron Lebs, Deputy Superintendent, Business &amp; Support Services</i></p> | <p>INFORMATION/<br/>DISCUSSION<br/>Page 327</p> |
|--|---|

## V. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE GOVERNING BOARD WILL BE HELD ON  
TUESDAY, MARCH 8, 2011, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT  
OFFICE BOARD ROOM, 33122 VALLE ROAD,  
SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## VI. CLOSED SESSION

### 33. Closed Session (as authorized by law)

#### A. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION

Number of cases: Two

*(Pursuant to Government Code §54956.9(a))*

Case No. 1

Superior Court of the State of California

County of Orange

Case No. 00300788

Whispering Hills LLC v. Capistrano Unified School District

Case No. 2

Superior Court of the State of California

County of Orange

Case No. 00424741

Gary Campbell v. Capistrano Unified School District

#### B. STUDENT EXPULSIONS – Items B-1 through B-13

Deliberations of Findings of Fact and Recommendations

*(Pursuant to Education Code §48918(c) and §35145)*

#### C. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Activities Director, Capistrano Valley High School

*(Pursuant to Government Code §54957)*

#### D. CONFERENCE WITH LABOR NEGOTIATORS

Dr. Joseph M. Farley/Jodee Brentlinger/Ron Lebs

Employee Organization:

1) Capistrano Unified Education Association (CUEA)

2) Capistrano School Employees Association (CSEA)

3) Unrepresented Employees (CUMA)

4) Teamsters

*(Pursuant to Government Code §54957.6)*