

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES
Regular Meeting

October 10, 2011

Closed Session 5:30 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:30 P.M.

1. **CALL TO ORDER**
2. **CLOSED SESSION COMMENTS**
3. **CLOSED SESSION** (as authorized by law)
 - A. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **EXHIBITS 3A1-A2**

Settlement Discussion – Two Cases
(Pursuant to Government Code §54956.9{a})

Case 1
Orange County Superior Court
Case No. 30-2010 00399169

Case 2
Office of Administrative Hearings
Case No. 2011070630
 - B. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
(Pursuant to Government Code §54957)
 - C. **STUDENT EXPULSION** **EXHIBIT 3C**

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)
 - D. **CONFERENCE WITH LABOR NEGOTIATORS**

Joseph M. Farley/Jodee Brentlinger/Ron Lebs/Julie Hatchel/Sara Jocham
Employee Organizations:
1) Capistrano Unified Education Association (CUEA)
2) California School Employees Association (CSEA)
3) Teamsters
4) Unrepresented Employees (CUMA)
(Pursuant to Government Code §54957.6)

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Julie Jansen –Assistance during San Clemente High School's Evacuation
Student Body President's Report – Aliso Niguel High Schools

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

DISCUSSION/ACTION ITEMS

1. AGREEMENT FOR THE SETTLEMENT OF THE TORT CLAIM BETWEEN THE ORANGE COUNTY SOCIAL SERVICES AGENCY AND CAPISTRANO UNIFIED SCHOOL DISTRICT:

The approval of the settlement agreement will resolve a dispute regarding the payment of board and care costs for special education students in residential treatment centers for the time period of July 1, 2010, through October 7, 2010, due to changes in mental health funding at state level. This agreement will allow the District to settle this claim without litigation by paying 40 percent of the board and care costs in the amount of \$175,552.61.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Sara Jocham, Assistant Superintendent, Special Education Operations and SELPA

Staff Recommendation:

It is recommended the Board President recognize Sara Jocham, Assistant Superintendent, Special Education Operations and SELPA, who will present this item.

Following discussion, it is recommended the Board approve the settlement agreement with Orange County Social Services Agency in the amount of \$175,552.61 to resolve the Government Tort Claim.

Motion by _____ Seconded by _____

INFORMATION/
DISCUSSION
Page 1
EXHIBIT 1

2. DIVISION OF STATE ARCHITECT UPDATE:

Update of progress of the Division of State Architect Construction and Project listing. There is no financial impact at this time. There will be a fee to reopen the closed applications to finalize and close them with certification when all documentation is completed.

As shown in the exhibit, the construction of three two-story relocatable buildings; one modular elevator; one shade structure; and site work have been closed with certification. A copy of the letter from the Division of the State Architect is provided for Trustee review.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

INFORMATION/
DISCUSSION
Page 9
EXHIBIT 2

Staff Recommendation:

It is recommended the Board President recognize Ron Lebs, Deputy Superintendent, Business and Support Services, who will provide the DSA Update and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

3. SCHOOL BOARD MINUTES:

Approval of the minutes of the September 26, 2011, regular Board meeting.

Contact: Jane Boos, Manager, Board Office Operations

Page 13

EXHIBIT 3

CURRICULUM & INSTRUCTION

4. EXPULSION READMISSIONS:

Approval to readmit students from expulsion. Due to the confidential nature of the student expulsion readmission, the supporting information is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Julie Hatchel, Assistant Superintendent, Education Services

BUSINESS & SUPPORT SERVICES

5. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Approval of purchase orders (Exhibit 5-Attachment 1) and commercial warrants (Exhibit 5-Attachment 2). The purchase orders and commercial warrants included in this item have previously been authorized as part of the District's budget approval process. The purchase orders total \$4,127,721.68; the commercial warrants total \$8,910,357.78. Attachment 3 of Exhibit 5 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

Page 21

EXHIBIT 5

6. INCOME AGREEMENT – ONLINE LEARNING COURSES, ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:

Approval of an income agreement with the Orange County Superintendent of Schools to provide an online learning platform in which online learning classes can be created and housed. Courses will be created by District teachers using ANGEL's Learning Management System to be used for the California Preparatory Academy. Licenses will be provided at the rates indicated in the agreement for the 2011-2012 school year, paid by the California Technology Assistance Project. Estimated costs under this contract are \$360.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

Page 55

EXHIBIT 6

7. **MASTER CONTRACT – KIDS INSTITUTE FOR DEVELOPMENT AND ADVANCEMENT, A NON-PUBLIC SCHOOL:**

Page 63
EXHIBIT 7

Approval of a master contract for special education services to be provided by Kids Institute for Development and Advancement, a non-public school. As indicated on the rate sheet, the costs for various services are outlined in the agreement and will be paid out of special education funds. The total expenditures under this contract cannot be determined at this time, as it is unknown how many special education students would require the services provided by this vendor. The actual dollar amount and budget code will be determined by purchase order submitted for Board approval.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Ron Lebs, Deputy Superintendent, Business & Support Services

PERSONNEL SERVICES

8. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT–CLASSIFIED EMPLOYEES:**

Page 97
EXHIBIT 8

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

9. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:**

Page 107
EXHIBIT 9

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____

Seconded by _____

ROLL CALL:

Student Advisor Ryan Pallas _____

Trustee Addonizio _____

Trustee Alpay _____

Trustee Bryson _____

Trustee Hatton _____

Trustee Palazzo _____

Trustee Pritchard _____

Trustee Brick _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

ADJOURNMENT

Motion by _____

Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, OCTOBER 26, 2011, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

October 10, 2011

**AGREEMENT FOR THE SETTLEMENT OF THE TORT CLAIM
BETWEEN THE ORANGE COUNTY SOCIAL SERVICES AGENCY AND
CAPISTRANO UNIFIED SCHOOL DISTRICT**

BACKGROUND INFORMATION

Passed in 1984, AB 3632 assigned county mental health departments the responsibility of providing mental health services for students with special needs. The bill was amended in 1996 to expand the role of county mental health in placement of students in out-of-state schools. In 2004 Proposition 1A established a claim procedure for state mandates, specifying if a mandate is not funded or the past claims are not funded in the budget act, the mandate is suspended.

On October 8, 2010, Governor Schwarzenegger signed the state budget and vetoed \$133 million in prior year mandated claims from the Department of Mental Health's budget. The Budget Act also failed to include a \$70 million appropriation for social services for the cost of residential placement for some AB 3632 students placed in residential treatment centers (RTC). At the time the Governor signed the bill, it was uncertain if the elimination of the \$70 million was effective October 8, 2010, or retroactive to July 1, 2010. The District has been working with the Orange County Social Services Agency and the Orange County Department of Education to determine the fiscal responsible agency for board and care costs for District students in residential placement from July 1, 2010, through October 7, 2010.

As a result of statewide litigation, the Sacramento Superior Court ruled that the county social services departments were not required to pay the costs for board and care in residential treatment centers since the Legislature did not appropriate funds for the services. The Superior Court further held that July 1, 2010, was the effective date of the funding elimination and the date school districts were responsible to fund board and care for students educationally placed in RTC.

CURRENT CONSIDERATIONS

Orange County Social Services Agency filed a Government Tort Claim against the District on June 30, 2011, seeking \$175,552.61 as reimbursement at 40 percent of the total cost for board and care costs for District students in RTC during the period of July 1, 2010, through October 7, 2010.

FINANCIAL IMPLICATIONS

The total board and care cost between July 1, 2010, and October 7, 2010, for District students in RTC was \$438,881.53. The \$175,552.61 settlement amount sought in the Government Tort Claim would resolve the board and care costs for 40 percent of the total amount owed.

STAFF RECOMMENDATION

It is recommended the Board President recognize Sara Jocham, Assistant Superintendent, Special Education Operations and SELPA who will present this item. Following discussion, it is recommended the Board of Trustees approve the settlement agreement with Orange County Social Services Agency in the amount of \$175,552.61 to resolve the Government Tort Claim.

AGREEMENT FOR THE SETTLEMENT OF TORT CLAIM
BETWEEN THE
ORANGE COUNTY SOCIAL SERVICES AGENCY
AND
CAPISTRANO UNIFIED SCHOOL DISTRICT

THIS AGREEMENT entered into this 10 day October, 2011, by and between the ORANGE COUNTY SOCIAL SERVICES AGENCY (SSA) AND CAPISTRANO UNIFIED SCHOOL DISTRICT (DISTRICT).

WHEREAS, a dispute has arisen between SSA and DISTRICT regarding the payment of board and care costs for special education students and residential treatment centers for the time period of July 1, 2010 through October 7, 2010;

WHEREAS, SSA has filed a claim with DISTRICT under the Government Tort Claims Act, Government Code section 810 et seq.;

WHEREAS, SSA and DISTRICT wish to resolve their dispute without litigation;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. DISTRICT will seek approval from its governing board of the attached claim in the amount of \$175,552.61 (a copy of which is attached hereto)

2. DISTRICT will pay SSA the amount of the claim within 60 days of approval by the governing board of the DISTRICT.

3. SSA and DISTRICT fully release and discharge each other from all claims, damages, liabilities, rights, obligations, causes of action and complaints of whatever kind or nature, whether known or unknown arising from or related to the cost of board and care for special education students incurred during the time period of July 1, 2010 through October 7, 2010. SSA and DISTRICT waive all rights or benefits that they may have under Section 1542 of

the Civil Code of the State of California. Section 1542 of the Civil Code referred to herein states as follows:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing this release, which if known by him or her must have materially affected his or her settlement with the debtor.”

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed by their duly authorized officers in the County of Orange, California.

CAPISTRANO UNIFIED SCHOOL DISTRICT

BY: _____ DATED: October 10, 2011

TITLE: Superintendent

COUNTY OF ORANGE

BY: _____ DATED: _____
SOCIAL SERVICES AGENCY

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL
ORANGE COUNTY, CALIFORNIA

BY: _____ DATED: _____
DEPUTY

SED Billings
General Accounting
FY 10/11 - July 1st to October 7, 2010

Facilities	Child's Name	Jul-10	Aug-10	Sep-10	Oct-10	Dates billed in	Prorated Costs 10/01-10/07/10	Total Costs @ 100% 07/01/10 to 10/07/10	Total Costs @ 40% 07/01/10 to 10/07/10	School District
Alpine Academy		\$ 5,105.70	\$ 5,105.70	\$ 4,941.00	\$ 5,105.70	10/01-10/31/10	\$ 1,152.90	\$ 16,305.30	\$ 6,522.12	Capistrano Unified School District
Alpine Academy		\$ 5,105.70	\$ 5,105.70	\$ 4,941.00	\$ 5,105.70	10/01-10/31/10	\$ 1,152.90	\$ 16,305.30	\$ 6,522.12	Capistrano Unified School District
Boys Town California Inc		\$ 6,237.00	\$ 6,335.00	\$ 6,335.00	\$ 6,335.00	10/01-10/31/10	\$ 1,430.48	\$ 20,337.48	\$ 8,134.99	Capistrano Unified School District
Cathedral Home		\$ 6,665.00	\$ 6,665.00	\$ 6,450.00	\$ 6,665.00	10/01-10/31/10	\$ 1,505.00	\$ 21,285.00	\$ 8,514.00	Capistrano Unified School District
Cathedral Home		\$ 6,665.00	\$ 430.00	-	-	-	-	\$ 7,095.00	\$ 2,838.00	Capistrano Unified School District
Cathedral Home		\$ 3,440.00	-	-	-	-	-	\$ 3,440.00	\$ 1,376.00	Capistrano Unified School District
Chileda Institute		\$ 6,479.00	\$ 6,479.00	\$ 6,270.00	\$ 6,479.00	10/01-10/31/10	\$ 1,463.00	\$ 20,691.00	\$ 8,276.40	Capistrano Unified School District
Cinnamon Hills		\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	\$ 6,046.19	10/01-10/28/10	\$ 1,511.55	\$ 21,593.55	\$ 8,637.42	Capistrano Unified School District
Cinnamon Hills		\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	10/01-10/31/10	\$ 1,511.55	\$ 21,593.55	\$ 8,637.42	Capistrano Unified School District
Cinnamon Hills		\$ 6,694.00	\$ 6,478.05	-	-	-	-	\$ 13,172.05	\$ 5,268.82	Capistrano Unified School District
Cinnamon Hills		\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	10/01-10/31/10	\$ 1,511.55	\$ 21,593.55	\$ 8,637.42	Capistrano Unified School District
Cinnamon Hills		\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	\$ 6,694.00	10/01-10/31/10	\$ 1,511.55	\$ 21,593.55	\$ 8,637.42	Capistrano Unified School District
Day Star Residential		\$ 5,673.00	\$ 5,673.00	\$ 5,490.00	\$ 5,673.00	10/01-10/31/10	\$ 1,281.00	\$ 18,117.00	\$ 7,246.80	Capistrano Unified School District
Devereux Foundation (Arizona)		\$ 6,913.00	\$ 3,345.00	-	-	-	-	\$ 10,258.00	\$ 4,103.20	Capistrano Unified School District
Devereux Foundation (Arizona)		\$ 6,690.00	\$ 6,913.00	\$ 6,699.00	\$ 6,922.30	10/01-10/31/10	\$ 1,563.10	\$ 21,865.10	\$ 8,746.04	Capistrano Unified School District
Devereux Foundation (Florida)		\$ 6,665.00	\$ 6,665.00	\$ 6,450.00	\$ 6,665.00	10/01-10/31/10	\$ 1,505.00	\$ 21,285.00	\$ 8,514.00	Capistrano Unified School District
Devereux Foundation (Florida)		\$ 6,665.00	\$ 6,665.00	\$ 6,450.00	\$ 6,665.00	10/01-10/31/10	\$ 1,505.00	\$ 21,285.00	\$ 8,514.00	Capistrano Unified School District
Devereux Foundation (Florida)		\$ 6,665.00	\$ 6,665.00	\$ 6,450.00	\$ 6,665.00	10/01-10/31/10	\$ 1,505.00	\$ 21,285.00	\$ 8,514.00	Capistrano Unified School District
Devereux Texas		\$ 5,456.00	\$ 5,456.00	\$ 5,280.00	\$ 5,456.00	10/01-10/31/10	\$ 1,232.00	\$ 17,424.00	\$ 6,969.60	Capistrano Unified School District
Devereux Texas		\$ 6,665.00	\$ 6,665.00	\$ 6,450.00	\$ 6,665.00	10/01-10/31/10	\$ 1,505.00	\$ 21,285.00	\$ 8,514.00	Capistrano Unified School District
Family Life Center		\$ 7,917.00	\$ 7,917.00	\$ 7,917.00	\$ 7,917.00	10/01-10/31/10	\$ 1,787.71	\$ 25,538.71	\$ 10,215.48	Capistrano Unified School District
Family Life Center		\$ -	\$ 255.39	\$ 7,917.00	\$ 7,917.00	10/01-10/31/10	\$ 1,787.71	\$ 9,960.10	\$ 3,984.04	Capistrano Unified School District
New Haven Home		\$ 7,917.00	\$ 4,852.35	-	-	-	-	\$ 12,769.35	\$ 5,107.74	Capistrano Unified School District
Oak Grove Institute		\$ 7,917.00	\$ 7,917.00	\$ 2,375.00	-	-	-	\$ 18,209.00	\$ 7,283.60	Capistrano Unified School District
Oak Grove Institute		\$ 254.94	-	-	-	-	-	\$ 254.94	\$ 101.98	Capistrano Unified School District
Red Rock Canyon School		\$ 3,100.00	\$ 3,100.00	\$ 6,600.00	\$ 6,820.00	10/01-10/31/10	\$ 1,540.00	\$ 14,340.00	\$ 5,736.00	Capistrano Unified School District
		\$ 151,665.34	\$ 135,463.19	\$ 123,791.00	\$ 27,962.00			\$ 438,881.53	\$ 175,552.61	Capistrano USD Total

CLAIM FOR MONEY OR DAMAGES
(Pursuant to California Government Code § 910)

COPY

TO: BOARD OF EDUCATION

Orange County Social Services Agency, Children and Family Services Division
Name of Claimant

888 North Main Street, Santa Ana CA 92701 (714) 541-7707
Mailing/Post Office Address of Claimant Phone

ATTN: Mike Ryan, Chief Deputy Director, SSA
888 North Main Street, Santa Ana CA 92701
Mailing/Post Office Address to Which Claimant Desires Notices to be Sent

WHEN did damage or injury occur? July 1, 2010 through October 7, 2010

WHERE did damage or injury occur? Orange County, California

HOW and under what circumstances did damage or injury occur? The school district failed to reimburse claimant for the cost of board and care payments for twenty-six (26) students placed in residential educational placements. For additional information regarding the district's failure to reimburse claimant please see attached "Statement of Damages."

WHAT particular action by the school or its employee caused the alleged damage or injury (include names of employees, if known): The school district failed to reimburse claimant for the cost of board and care payments for twenty-six (26) students placed in residential educational placements. For additional information regarding the district's failure to reimburse claimant please see attached "Statement of Damages."

WHAT sum do you claim?

Unreimbursed board and care payments for the time period of July 1, 2010 through October 7, 2010 at 40% reimbursement rate in the amount of \$175,552.61 (see attached accounting/invoices for basis of computation of the amount claimed.)

If the damages you are claiming are \$10,000 or less, please state the full amount you are claiming: _____.

If you are claiming more than \$10,000 dollars, please indicate whether your case will be in the unlimited civil jurisdiction or the limited civil jurisdiction by checking one of the following:

Unlimited Civil X
Limited Civil

RECEIVED

JUN 30 2011

INSURANCE DEPARTMENT

NAMES AND ADDRESSES of witnesses, doctors and hospitals: Lien Mai; 888 North Main Street, Santa Ana, CA 92701

NICHOLAS S. CHRISOS, COUNTY COUNSEL
and CAROLYN S. FROST, SENIOR DEPUTY

Date: 06/29/11

By Carolyn S. Frost
Carolyn S. Frost, Senior Deputy
Attorneys for Claimant, Orange County Social Services
Agency

Statement of Damages

On October 8, 2010, Governor Arnold Schwarzenegger signed the State budget bill (SB 870), which included his line-item veto of \$132.9 million in funding to reimburse counties for their costs from previous years of complying with the AB 3632 mandate. The final budget also included the elimination of \$70 million designated for county welfare department intended to cover the residential placement costs for AB3632 students placed in out-of-home facilities. At the time of the governor's signing of the budget bill, it was uncertain if the elimination of the \$70 million was effective October 8, 2010 or retroactive to July 1, 2010.

Three lawsuits were filed to determine, among other things, whether the Governor's suspension of the AB 3632 mandate was constitutional, and if so, the effective date of the suspension of the mandate. In addition the lawsuits sought to determine whether the AB 3632 responsibilities and costs should be borne solely by the School Districts or jointly with the Counties.

By late March, 2011, decisions and settlements had been reached in the AB 3632 lawsuits. The Courts ruled that the Governor had acted constitutionally when he suspended the AB 3632 mandate. Moreover, the suspension had the result of shifting the A3632 mandate responsibilities to the School Districts. On April 15, 2011, the California Department of Social Services (CDSS) issued County Fiscal Letter No. 1011 1-51. The letter explained that CDSS will not reimburse Counties for any AB 3632 residential placements costs incurred during fiscal year 2010/2011.

Due to these circumstances, the district is responsible for the residential board and care costs incurred between July 1, 2010 and October 7, 2010, for the AB 3632 youth placed through the district. On May 19, 2011, Social Services Agency mailed the district invoices for these costs along with a cover letter requesting payment within 30 days. As of the filing on this claim, the district has failed to provide payment for the board and care costs.

The attached invoices detail the total cost of room and board payments from July 1, 2010 through October 7, 2010 (i.e. 100% of the cost). The attached accounting details both the total cost (i.e. 100%) and the 40% cost associated with each student from July 1, 2010 through October 7, 2010. The invoices and accounting demonstrate the basis for computation of the amount that the district owes to Claimant as outlined in the accompanying claim form. The amount Claimant is seeking represents 40% of the total board and care costs as indicated in the accounting under the column entitled "Total Costs @ 40% 07/01/10 to 10/07/10." This figure has been highlighted in yellow on the attached accounting.

06/29/11
Date

Carolyn S. Frost
Carolyn S. Frost, Senior Deputy County Counsel



County of Orange

INVOICE #
INVOICE DATE
AB 3632 B & C

SED-CAPO-100
5/18/2011

SOCIAL SERVICES AGENCY
888 NORTH MAIN STREET
SANTA ANA, CA 92701-3518

Capistrano Unified School District
Attention: Joseph Farley/Candy Miller
33122 Valle Road
San Juan Capistrano, CA 92675

Mailed 5/19/11

DATE		AMOUNT
5/18/2011	REIMBURSEMENT TO ORANGE COUNTY SOCIAL SERVICES AGENCY for Board and Care Costs for AB3632 students incurred from 07/01 - 10/07/2010 as per SSA letter dated May 16, 2011. July 2010 \$ 151,665.34 August 2010 135,463.19 September 2010 123,791.00 October (10/01-10/07/2010) 27,962.00 \$ 438,881.53 See attachment for billing details.	
Total Due To SSA		\$ 438,881.53

Questions Concerning This Invoice?

Contact: Lien Mai
Phone (714) 245-6206
Email: lien.mai@ssa.ocgov.com

Please remit payment within 30 days of invoice date to:

ORANGE COUNTY SSA
P.O. BOX 1998
SANTA ANA, CA 92702-1998
ATTN: SED COORDINATOR

PROGRESS UPDATE, DIVISION OF STATE ARCHITECT, CONSTRUCTION PROJECT LISTING– OCTOBER 10, 2011 (IN BOLD LETTERING)		
04-104845	Del Obispo ES Modernization	Working with architects to quantify scope of work.
04-104935	Niguel Hills MS Modernization	Working with architects to quantify scope of work.
04-104993	Viejo ES Modernization	Working with architects to quantify scope of work.
04-105269	Laguna Niguel ES Restroom Building	Closed without Certification on 1/16/08. PJHM is sending letter to DSA to closeout application number.
04-108442	Newhart MS 2-Story Modular Buildings, Phase II	Closed with certification
04-104860	Crown Valley ES Modernization	Working with architects to quantify scope of work.
04-108164	Aliso Niguel HS Parking Lot Improvement	To date, work has not begun on this Application No. No inspections have taken place. Inspector will review and work with Construction Manager.
04-100736	Crown Valley ES Ball Field - City of Laguna Niguel M&O Construction Manager is working with City of Laguna Niguel to locate inspection reports.	This project was completed by the City of Laguna Niguel to add lights to the baseball fields.
04-102787	Capistrano Valley HS Cell Tower – Mericon	The cell tower has changed carriers many times over the years. The original contractor needs to be located for paperwork required. Construction Manager will be working on this.
04-105499	Carl Hankey ES: New covered walkway, alterations to Classrooms, MPR, Administration Building	Application Numbers 04-108531 and 04-108613 need to be closed out before this Application No. can be closed out. All paperwork has been submitted to DSA.
04-108531	Carl Hankey K-8 Conversion	This Application No. is part of the modernization that took place a few years ago. The full scope was not completed and is being reviewed by the Architect to see what DSA is going to require to close out this project.
04-108613	Carl Hankey K-8 Relocatables	All paperwork has been submitted to DSA. DSA will not close out this Application No. until Application No. 04-105499 is closed out.
04-104115	San Juan Hills HS Original Construction	Closed with certification

04-105495	Barcelona ES Modernization	Working with architects to quantify scope of work.
04-109336	Ladera Ranch Relocatables	Closed with certification
04-107867	San Juan Hills HS– Two-Story Modular Buildings	NOC's on MSI and HCH from the District were sent to PJHM. Change orders to DSA for approval – gathering closeout document. Update 2/14/11 – All docs in cannot be certified and closed until #A104115 is closed and certified.
04-108716	San Juan Hills HS Phase II – Bleachers, Concession Building, Restroom Building	Change orders at DSA pending approval. Closeout documents cannot be submitted until all COs are approved.
No DSA Application Number	Ambuehl ES Configuration of Relocatables	Working with architects to develop scope of work to submit to DSA.
04-108867	San Juan ES – Construction of (1) 24' X 40' YMCA Bldg. Relocatable and Ramp	Closed with certification



Division of the
State Architect

CALIFORNIA DEPARTMENT OF GENERAL SERVICES

T 858.674.5400

10920 Via Frontera, Suite 300
San Diego, CA 92127
www.dsa.dgs.ca.gov

Certification & Close of File

July 27, 2011

DR. Joseph Farley
CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 VALLE ROAD
SAN JUAN CAPISTRANO, CA92675

REVISED

Project: NEWHART MIDDLE SCHOOL
Application #: 04-108442
File Id #: 30-9
Scope: CONSTRUCTION OF: THREE TWO-STORY CR BLDGS (RELOCATABLE) (BASED ON PC 04-105717); ONE MODULAR ELEVATOR (PC 02-106294); ONE SHADE STRUCTURE (PC 03-106747); SITE WORK

Dear DR. Joseph Farley:

The Department of General Services' records indicate that the construction of the referenced project has been completed in accordance with design documents approved by the Department, and that all the Verified Reports covering the construction have been received. Therefore, the Department of General Services Certifies as follows:

This project is in compliance with California State regulations as to the safety of design and construction of public schools, and for the accommodation of persons with disabilities.

For relocatable buildings, which have been granted a waiver of durability for foundations, the owner should periodically inspect for, and correct, deterioration in order to maintain safe conditions. This certification is not valid if the buildings are moved to a site location other than shown on the approved plans.

As stated in our letter approving the plans and specifications for this project, the Department does not review design documents or construction for compliance with the electrical, mechanical, or plumbing regulations. It is the responsibility of the professional consultants named on the application to verify compliance with appropriate parts of the California Building Code, and to submit Verified Reports documenting compliance.

Sincerely,

Acting State Architect
Howard "Chip" Smith, Jr.
Division of the State Architect
HS: pc

cc: Architect - Leo Johnson
Director of Facilities
Reading
File

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
SEPTEMBER 26, 2011
EDUCATION CENTER – BOARD ROOM

REVISED
10-6-11

President Brick called the meeting to order at 6:00 p.m. The Board recessed to closed session to confer with Legal Counsel regarding Existing Litigation (one case) and discuss CSEA/CUEA/CUMA/Teamsters negotiations.

The regular meeting of the Board reconvened to open session and was called to order by President Brick at 7:00 p.m.

The Pledge of Allegiance was led by President Brick.

Present: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Pritchard, and Student Advisor Ryan Pallas
Absent: Trustee Palazzo

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org **Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Alpay, and motion carried by a 6-0 vote to adopt the Board agenda. **Adoption of the Board Agenda**

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Pritchard, and Student Advisor Ryan Pallas
NOES: None
ABSENT: Trustee Palazzo

President Brick asked Vice President Pritchard to facilitate the meeting.

President's Announcement

Trustee Pritchard reported the following action taken during closed session:

President's Report From Closed Session Meeting

Agenda Item #3A – Conference with Legal Counsel-Existing Litigation:

Case No. SACV 11-01024MLG

The Board voted by a 6-0 vote to approve the settlement agreement in the amount of \$130,000, including the establishment of an educational trust, and resolution of all educational matters through May 31, 2016, or the latest date when the student is entitled to services under applicable laws.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Agenda Item #3 B – CSEA/CUEA/CUMA/Teamsters Negotiations: No action was taken.

San Clemente High School student Savannah Zoller was recognized for saving a man from drowning in a community pool.

**Special
Recognitions**

Dr. Farley introduced newly appointed principals Steven Scholl, Palisades Elementary School, and Josh Wellikson, Don Juan Avila Middle School.

**Board and
Superintendent
Comments**

Trustee Bryson reported she had attended the Monarch Beach Sunrise Rotary Club meeting with Marcus Walton and Jason Allemann and had the honor of introducing Dr. Farley as the speaker. Trustee Bryson commended Dana Hills High School students Aliza Braunstein and Jed Bradshaw for being recognized by the Rotary for their work in the community.

Trustee Hatton shared she had attended Newhart Middle School's Back-to-School Night, as a parent, and was reminded of the great teachers there are in the District.

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

**Oral
Communications**

The following speakers addressed the Board:

- *Pam Palka, David Elecciri, Matt Gaffney, Mark Klein, and David Laszewski spoke in support of San Clemente High School coach Eric Patton and asked Trustees not to rush to judgment until a thorough investigation was completed.*
- *Vicki Soderberg spoke in regards to the coaching situation and stated Trustees need to broaden the scope of the investigation to include the chain of command, current practices, and ways to improve the system to prevent this from happening again.*

DISCUSSION/ACTION

Assistant Superintendent Julie Hatchel explained this item presents an opportunity to partner with organizations under the Department of the Interior and bring live, interactive, virtual education to students. The project centers on bringing science, technology, engineering, and math (STEM) resources from remote locations to students in the District by virtual field trip learning experiences. The program is a one-year pilot that involves nine schools. Teachers will work with scientists and historians at the parks to develop instructional units that promote STEM careers. Students will participate in a minimum of three virtual field trips during the year. Mrs. Hatchel introduced Southern California Research Learning Center Director Susan Teel who provided a PowerPoint and demonstrated two virtual field trips.

**MOU with
National Park
Service
Agenda Item 1**

Trustee Bryson requested staff provide any student involved with the Climate Change Ambassador Program documentation concerning the scientific evidence of climate change.

Following discussion, it was moved by Trustee Addonizio, seconded by Trustee Brick, and motion carried by a 6-0 vote to approve the Memorandum of Understanding with the National Park Service.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Pritchard,
and Student Advisor Ryan Pallas
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

To allow the NPS representatives time to disconnect their equipment, Trustee Prichard announced the Board would take a five-minute break. It was moved by Trustee Alpay, seconded by Trustee Addonizio, and motion carried by a 6-0 vote to take a five-minute break. Trustee Pritchard reconvened the meeting at 8:09 p.m.

Break

Assistant Superintendent Julie Hatchel stated staff was asked by Trustees to bring forward information regarding the implementation of a Mandarin Chinese Immersion Program (MIP) in the District. Acquisition of fluency in Mandarin Chinese would allow enrolled students the ability to become fully bilingual and biliterate in English and Mandarin Chinese. MIP would not cause or create any changes in current attendance boundaries since the program is an alternative choice parent program for students, similar to the District's Two-Way Immersion Program in Spanish. Immediate start-up costs for the program would be approximately \$10,000 - \$30,000, depending upon how many grade levels and classes are offered, to cover curriculum, supplies, staff development training, and recruitment of teachers. Mrs. Hatchel stated staffing will be the District's biggest challenge in building and sustaining the program. MIP personnel will require a multiple subject teaching credential and BCLAD Mandarin Chinese credential. Mrs. Hatchel added there is evidence of a strong organized parental support for MIP both within and outside the District and currently there are 60 kindergarten students committed to enroll in September.

The following speakers addressed the Board:

- *Leland Jay, Thalia Tong, and Marlon Woolforde spoke in support of the creation of a Mandarin Chinese Immersion Program in the District.*
- *Vicki Soderberg shared three concerns regarding the approval of the Mandarin Chinese Program: 1) the estimated \$10,000 recruitment allocated for hiring new elementary teachers when there are still more than 100 elementary teachers on the rehire list; 2) the unknown costs related to this program while employees are taking pay cuts; and 3) the amount of new projects the District has recently approved.*

Trustee Addonizio requested staff develop information that addresses a break-even point for the costs associated with the development of the Mandarin Chinese Program, including what takes place when there is an enrollment decline in the program, or attrition. Also analyze additional options, such as a Community Education Program.

Following discussion, it was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 6-0 vote to approve the development of a Mandarin Chinese Immersion Program based on the following ten points:

1. Approve the creation of a Mandarin Chinese Immersion Program within CUSD that will start in the 2012-2013 school year;
2. Creation of this program will start with a kindergarten program and, if deemed feasible and economical by staff, as determined in their discretion, include the first grade in the initial launch;
3. Program to operate on an 80/20 model and teach both traditional and simplified characters;
4. Program to operate as a school within a school as a magnet program giving all CUSD students equal access;
5. Program to be situated at an elementary school near the 5 freeway and 73 toll road, specifically Marian Bergeson Elementary School;
6. Approve the creation of a Mandarin Community Education Program to launch in tandem with the Mandarin Chinese Immersion Program for the purpose of additional revenue, launching the program at the earliest possible convenience as determined by staff;
7. Staff is instructed to begin the process of finding and facilitating the creation of a companion Mandarin Chinese Immersion preschool program;
8. Staff is directed to begin marketing the program within and outside the District's boundaries, as deemed appropriate, including the creation of a listserve for the Mandarin Chinese Immersion Program on the CUSD website and a dedicated page giving information to all interested parents;

9. Staff is instructed to work with the Mandarin Chinese Immersion parent groups as they create a 501(c)3 to make sure they adhere to all District policies on fundraising and maintenance of funds; and
10. Staff is instructed to, at all times prior to the launch of the program, keep the Board of Trustees informed of the progress of the nonprofit organization's fundraising to ascertain whether the program will indeed be cost neutral and, if it appears that the fundraising may fall short, to immediately bring it to the attention of the Board and agendaize for further discussion.

Prior to the vote, Trustee Addonizio asked Trustee Alpay to clarify point seven regarding the preschool program and staff oversight of point nine regarding a 501(c)3. Trustee Alpay stated the staff's report mentions the possibility of partnering with a third party on a preschool program and in regards to 501(c)3 monitoring, staff would ensure the group is complying with District rules related to maintenance of funds and fees.

Due to the specificity of the motion, Dr. Farley requested some flexibility for staff to come to the Board at a point when one or two points may need to be adjusted to keep the costs down once actual cost data is collected. Trustee Alpay agreed that as the program develops, if there is something that needs to change, staff recommendations should be brought to the attention of the Board.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Pritchard, and Student Advisor Ryan Pallas
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Assistant Superintendent Julie Hatchel stated staff is in agreement with the Instructional Materials Review Committee's recommendation to approve *Nothing Rhymes with Orange* for supplemental use to support the third grade social science curriculum.

**Supplemental
Textbook
Agenda Item 3**

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 6-0 vote to approve the adoption of *Nothing Rhymes with Orange* for supplemental use to support the third grade social science curriculum.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Pritchard, and Student Advisor Ryan Pallas
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Student Advisor Ryan Pallas left the dais at 9:05 p.m. for the remainder of the meeting.

Deputy Superintendent Ron Lebs stated to assist the Board in reapportioning Trustee areas due to the passage of Measure H from the current method of election to a "by trustee area" method of election, staff is recommending the award of the contract to National Demographics Corporation (NDC). NDC has extensive experience in providing redistricting services to state and local governments, special districts, and school districts. NDC is knowledgeable of the federal and state issues regarding the Voting Rights Act and has provided redistricting services to over 130 school districts.

**RFQ for
Demographic
Consulting Service
Agenda Item 4**

It was moved by Trustee Addonizio, seconded by Trustee Alpay, and motion carried by a 6-0 vote to approve the award of RFQ for Trustee Area Redistricting Analysis and Adjustment Services to National Demographics Corporation.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried 6-0 vote to approve the tentative agreement with the Teamsters.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

**Tentative
Agreement with
Teamsters
Agenda Item 5**

Deputy Superintendent Ron Lebs, along with Executive Director David Carter, presented a PowerPoint overview of the 2010-2011 fiscal year closing information, the 2011-2012 revised budget, and potential changes/impact to the 2011-2012 budget and multi-year projection from the proposed mid-year reductions. (The PowerPoint is available for review on the website at www.capousd.org.)

**Unaudited Actuals/
2011-2012 Revised
Budget
Agenda Item 6**

Deputy Superintendent Ron Lebs explained the purpose of this agenda item is to provide background on District facility funding, clarity on District CFD policy and procedures, and set a foundation for future mitigation agreements. Due to the quantity of information, this item will be delivered over the course of two meetings and has been divided into part one, CFD background and mechanics, and part two, existing CFDs and prospective CFD policies. Mr. Lebs introduced attorneys Alex Bowie and Andrea Roess who provided Trustees with a PowerPoint presentation covering CFD background and mechanics information. (The PowerPoint is available for review on the website at www.capousd.org.)

**CFD Overview
Agenda Item 7**

Trustee Addonizio suggested, for the part two discussion, staff take an existing problematic CFD to show Trustees the practical application of a CFD and how the process works.

Chief Communications Officer Marcus Walton reported this agenda item presents for consideration revisions to Board Policy 1230, *School-Connected Organizations*. The revisions outline expectations for school-connected organizations as the District adopts policies and procedures to comply with state law regarding student fees.

**Board Policy
Revision
Agenda Item 8**

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried 6-0 to approve the revisions to Board Policy 1230, *School-Connected Organizations*.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Deputy Superintendent Ron Lebs introduced Executive Director Randy Rowles to present this item. Mr. Rowles stated on February 8, 2011, Trustees authorized staff to commence the bidding of the revised plans and specifications for the remaining home-side bleachers and associated improvements at San Juan Hills High School once property issues were resolved with Whispering Hills, LLC. Ohno Construction Company was the lowest bidder, satisfied all the bid requirements, and had excellent references. The tentative projected schedule for completion of Phase II is August 2011. Phase II completes construction of the home-side stadium bleachers, the press box, and the related electrical, public address systems, and synthetic track surface.

**SJHHS Stadium
Bid Award
Agenda Item 9**

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried by a 6-0 vote to approve the award of Bid No. 1011-15, San Juan Hills High School Stadium Phase II in the amount of \$1,640,000 to Ohno Construction Company.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Pritchard asked Trustees for items they wished to pull from the Consent Calendar. Agenda items 16 and 17 were pulled.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried 6-0 to approve the following Consent Calendar items:

Minutes of the September 12, 2011, regular Board meeting.

**Minutes
Agenda Item 10**

Memorandum of Understanding with the Orange County Superintendent of Schools to conduct special education programs and services for eligible students July 1, 2011, through June, 30, 2012.

**MOU with the
Orange County
Superintendent of
Schools
Agenda Item 11**

Donation of funds and equipment.

**Donations
Agenda Item 12**

Resolution No. 1112-22, Increase in the Workers' Compensation Rate.

**Increase in
Workers'
Compensation Rate
Agenda Item 13**

Staff development training, Mary Merchant.

**Independent
Contractor
Agreement
Agenda Item 14**

State-mandated hearing and vision screening services, Pacific Audiologies.

**Independent
Contractor
Agreement
Agenda Item 15**

Orange County Superintendent of Schools to provide the services of Jane Vogel for vision assessments and consultations for students.

**Income Agreement
Agenda Item 18**

Amendment to the school bus service agreement with JSerra Catholic High School to provide services for additional buses.

**Amendment to
School Bus
Service Agreement
Agenda Item 19**

Name and contact information change on the rental agreement with Capo Beach Calvary.

**Corrected Rental
Agreement
Agenda Item 20**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

President Brick asked staff who is responsible for the criminal records check and administers the drug free workplace certification. Mr. Lebs responded the contractor certifies in the bid that all the requirements are met.

**Tree Trimming
Maintenance
Service
Agenda Item 16**

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 6-0 vote to approve the award of Bid No. 1112-10, tree trimming maintenance service, West Coast Arborists, Incorporated.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Hatton requested staff to specifically request a ten percent reduction from vendors on extension agreements rather than a general request for reduced costs which may be less than ten percent.

**Extension
Agreement
Agenda Item 17**

It was moved by Trustee Hatton, seconded by Trustee Addonizio, and motion carried by a 6-0 vote to approve construction manager/owner's representative, Edenco, Incorporated.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried 6-0 vote to adjourn the meeting.

Adjournment

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Pritchard announced the meeting adjourned at 10:10 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
311533	1	ROLEY, SUSANNE SMITH	CnsltNon/HlthServ/Dstrctwd	3,000.00
311534	1	SANTA MARGARITA FORD	F&EInstl/Dist Veh/Dstrctwd	43,608.58
311535	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/VDMMS	1,400.00
311536	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/VDMMS	250.00
311537	1	VERNON LIBRARY SUPPLIES INC	SpplsNonI/Libr&Med/Dstrctwd	275.89
311538	1	SCOTT FORESMAN INC	K-8Textb/Instrctn/Dstrctwd	1,300.81
311539	1	SCOTT FORESMAN INC	K-8Textb/Instrctn/Dstrctwd	2,128.60
311540	1	IBBS	K-8Textb/Instrctn/Dstrctwd	131.67
311541	1	CENTER FOR APPLIED LINGUISTICS	CnsltIns/StDev In/Dstrctwd	33,300.00
311542	1	STAPLES ADVANTAGE	InstMtls/Instrctn/Malcom	111.03
311543	1	OFFICE DEPOT	SpplsNonI/Sch Adm /Ambuehl	500.00
311544	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Ambuehl	2,000.00
311545	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/VDMMS	1,000.00
311546	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SDCInstr/Dana ENF	3,600.00
311547	1	JOSTENS	SpplsNonI/Sch Adm /ANHS	34.08
311548	1	JOSTENS	SpplsNonI/Sch Adm /CVHS	4,000.00
311549	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Benedict	4,500.00
311550	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/Moulton	5,094.77
311551	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/Concordi	3,360.00
311552	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/SCHS	37,029.36
311553	1	PACIFIC MH CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/CVHS	7,513.00
311554	1	AMERICAN TECHNOLOGIES	Rntl:Oth/RR:Bldgs/SCHS	792.01
311555	1	COTO CONSTRUCTION	Rntl:Oth/RR:Bldgs/Moulton	2,362.38
311556	1	COTO CONSTRUCTION	Rntl:Oth/RR:Bldgs/SCHS	45,856.15
311557	1	CENTER FOR AUTISM &	NPA /NPA /Dstrctwd	9,845.97
311558	1	SCHOLASTIC EDUCATION	Serv&Op /Instrctn/VarSites	7,000.55
311559	1	MENDE PSY.D, SYLVIA	CnsltNon/SupvAdmn/Dstrctwd	20,000.00
311560	1	HAESE & HARRIS PUBLICATIONS	K-12Text/Instrctn/SCHS	3,477.76
311561	1	PHONAK INC	SpplsNonI/HlthServ/Dstrctwd	9,006.70
311562	1	PHONAK INC	NonCapEq/HlthServ/Dstrctwd	10,626.94
311563	1	SCOTT FORESMAN INC	K-8Textb/Instrctn/Dstrctwd	1,759.51
311564	1	IBBS	K-8Textb/Instrctn/Dstrctwd	263.33
311565	1	SCOTT FORESMAN INC	K-8Textb/Instrctn/Dstrctwd	642.36
311566	1	SCOTT FORESMAN INC	K-8Textb/Instrctn/Dstrctwd	1,026.38
311567	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	907.69
311568	1	MAGNETIC ATTRACTIONS	SpplsNonI/Sch Adm /Dana ENF	500.00
311569	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Ambuehl	1,658.80
311570	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Dstrctwd	1,419.60
311571	1	VAVRINEK TRINE DAY & CO LLP	Serv&Op /Bus/Fisc/Dstrctwd	35,000.00
311572	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/Tesoro	261.59
311573	1	WORLD OF AWNINGS & CANOPIES	Rntl:Oth/RR:Bldgs/DJAMS	3,458.81
311574	1	COAST RECREATION INC	SpplsNonI/RR:Bldgs/Barcelon	613.46
311575	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Bathgate	1,772.61
311576	1	CROWN CONCRETE PUMPING INC	Rntl:Oth/RR:Bldgs/ANHS	223.00
311577	1	MNJ TECHNOLOGIES DIRECT INC	SpplsNonI/TIS /Dstrctwd	464.13

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311578	1	COMMUNICATIONS USA	SplsNonI/Sch Adm /Dana ENF	247.83
311579	1	ACCREDITING COMM F/SCHLS	Dues&Mmb/SupvAdmn/VarSites	756.00
311580	1	GARCIA, IRMA	CnsltNon/CommServ/FRC:AnxI	300.00
311581	1	ART MASTERS INC	CnsltIns/Instrctn/Marblehd	7,017.00
311582	1	STORAGE CONTAINER.COM	NonCapEq/Custodil/Dstrctwd	7,542.50
311583	1	CONTRACT PAPER GROUP INC.	St Rcpts/Undesig /Dstrctwd	2,680.82
311584		VOID	VOID	0.00
311585	1	MEET THE MASTERS	InstMtls/Enterprs/Del Obis	4,169.95
311586	1	SMART & FINAL	SplsNonI/Sch Adm /RH Dana	400.00
311587	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Moulton	8,500.00
311588	1	STAPLES ADVANTAGE	InstMtls/Instrctn/LFMS	10,000.00
311589	1	SAN DIEGO COUNTY OFFICE OF ED	CnfrNonI/SupvAdmn/Dstrctwd	83.10
311590	1	SPRINT/NEXTEL COMMUNICATIONS	SplsNonI/RR:Bldgs/Dstrctwd	509.78
311591	1	KIM AND/OR, CHANDRA	Residtl /NPS /Dstrctwd	2,100.00
311592	1	DEVEREUX ARIZONA	Sub MHBC/NPS /Dstrctwd	6,029.10
311593	1	HERBERT, DEBRA	NPA /NPA Hlth/Dstrctwd	4,800.00
311594	1	HERBERT, DEBRA	NPA /NPA Hlth/Dstrctwd	9,600.00
311595	1	RENAISSANCE LEARNING	Serv&Op /TIS /Dstrctwd	19,006.19
311596	1	MAGNET STREET	SplsNonI/Sch Adm /Viejo	447.21
311597	1	EDUCATIONAL DATA SYSTEMS	SplsNonI/SupvAdmn/Dstrctwd	45.00
311598	1	MENTORING MINDS	InstMtls/Instrctn/San Juan	545.72
311599	1	STAPLES ADVANTAGE	InstMtls/Instrctn/MFMS	5,000.00
311600	1	SPARKLETTS	SplsNonI/Sch Adm /Dana ENF	300.00
311601	1	V PATRICIA BEYER	CnsltNon/SupvAdmn/Kinoshta	400.00
			CnsltNon/SupvAdmn/Las Palm	400.00
			CnsltNon/SupvAdmn/San Juan	400.00
			CnsltNon/SupvAdmn/Viejo	400.00
			CnsltNon/SupvAdmn/RH Dana	400.00
311602	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Bathgate	1,191.00
311603	1	SPARKLETTS	SplsNonI/Sch Adm /Serra	165.00
			SplsNonI/Sch Adm /Dstrctwd	335.00
311604	1	HITT MARKING DEVICE	SplsNonI/Sch Adm /CVHS	39.89
311605	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/CanViste	2,500.00
311606	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /FNMS	4,000.00
311607	1	CINTAS	SplsNonI/Sch Adm /Dana ENF	500.00
311608	1	PRAXAIR	Serv&Op /Instrctn/ANHS	700.00
311609	70	PSC ENVIRONMENTAL SERVICES	Serv&Op /Enterprs/Dstrctwd	427.47
311610	1	SPRINT/NEXTEL COMMUNICATIONS	SplsNonI/TIS /Dstrctwd	152.94
311611	1	ADAMS & ASSOCIATES	Legal /SupvAdmn/Dstrctwd	15,000.00
311612		VOID	VOID	0.00
311613	1	GIBBS GIDEN LOCKER TURNER	CnfrNonI/Purch /Dstrctwd	150.00
311614	1	COUNTY OF RIVERSIDE	CnfrNonI/Purch /Dstrctwd	297.00
311615	1	HUR HARDWOOD FLOORING COMPANY	Rntl:Oth/RR:Bldgs/DHHS	4,000.00
311616	1	NATIONAL GEOGRAPHIC WORLD	InstMtls/SEOthIns/Dstrctwd	24.00
311617	1	TIME FOR KIDS	InstMtls/Instrctn/RH Dana	1,464.64
311618	1	SUPER DUPER INC.	InstMtls/SEOthIns/Dstrctwd	376.96
311619	1	RECORDED BOOKS INC	InstMtls/RSPInstr/NHMS	107.50
311620	1	RENAISSANCE LEARNING INC	InstMtls/Instrctn/LF Elem	1,109.82
311621	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/San Juan	2,833.59
311622	1	PARENT INSTITUTE	SplsNonI/Sch Adm /RH Dana	407.30

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2011-12 =====
 Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311623	1	MASTER TEACHER	InstMtls/Instrctn/RH Dana	344.25
311624	1	MCGRAW-HILL/SRA	Bks&Ref /SDCInstr/Dstrctwd	54,000.00
311625	1	SCHOLASTIC INC	InstMtls/Instrctn/RH Dana	1,879.95
311626	1	SCHOOL IMPROVEMENT NETWORK	Bks&Ref /SDCInstr/Dstrctwd	5,145.00
311627	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Malcom	325.00
311628	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	1,667.65
311629	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	2,879.09
311630	1	GLENCOE DIV OF	9-12Text/Instrctn/Dstrctwd	835.60
311631	1	PEARSON EDUCATION	InstMtls/Instrctn/ANHS	1,279.00
311632	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	293.37
311633	1	VERNON LIBRARY SUPPLIES INC	SpplsNonI/Libr&Med/Dstrctwd	177.41
311634	1	JANNEY, MICHAEL AND VANESSA	Serv&Op /Spch Aud/Dstrctwd	750.00
311635	1	SCOTT FORESMAN INC	K-8Textb/Instrctn/Dstrctwd	800.58
311636	1	MACMILLAN/MCGRAW-HILL	K-8Textb/Instrctn/Dstrctwd	2,773.39
311637	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/SE0thIns/Dstrctwd	1,000.00
311638	1	ATKINSON ANDELSON LOYA	Legal /SupvAdmn/Dstrctwd	100,000.00
311639	1	STAPLES ADVANTAGE	InstMtls/SE0thIns/Dstrctwd	67.75
311640	1	WAL MART S.C.	InstMtls/SE0thIns/Dstrctwd	2,000.00
311641	1	MEDCO SCHOOL FIRST AID	InstMtls/CurAthlt/ANHS	3,578.75
311642	1	COASTAL PUBLISHING GROUP INC	SpplsNonI/Sch Adm /RH Dana	311.40
311643	1	ACSA REGION XVII	Dues&Mmb/Supt /Dstrctwd	250.00
311644	1	BREAKTHROUGH COACH	CnfrNonI/Sch Adm /Dstrctwd	595.00
311645	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /Don Juan	4,000.00
311646	1	DAVID TAUSSIG ASSOC INC	Serv&Op /FacPlann/Dstrctwd	2,500.00
311647		VOID	VOID	0.00
311648	1	NILES BIOLOGICAL	InstMtls/Instrctn/Dstrctwd	96.23
311649	12	WELCH ALLYN PRODUCT SERVICE	Rntl:Oth/HlthServ/Dstrctwd	277.50
311650	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	748.83
311651	1	DELL COMPUTER	Rntl:Oth/TIS /Dstrctwd	11,447.69
311652	11	PC MALL GOV	Serv&Op /Instrctn/Dstrctwd	185.32
311653	69	TRAVIS SOFTWARE	Serv&Op /Enterprs/Dstrctwd	990.00
311654	1	PARADIGM HEALTH CARE SERVICES	Serv&Op /SupvAdmn/Dstrctwd	80,000.00
311655	1	PARADIGM HEALTH CARE SERVICES	Serv&Op /SupvAdmn/Dstrctwd	80,000.00
311656	1	CLASSROOM SUPPLY MART	SpplsNonI/Sch Adm /RH Dana	125.78
311657	1	EDGEWOOD PRESS INC	InstMtls/Instrctn/Kinoshta	544.14
311658	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/CVHS	5,000.00
311659	1	JKP DESIGNS	SpplsNonI/Sch Adm /MFMS	215.50
311660	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Viejo	514.85
311661	1	SAN DIEGO CTY SUPERINTENDENT	CnfrNonI/SupvAdmn/Dstrctwd	60.00
311662	1	PARENT PROJECT INC.	CnfrNonI/SupvAdmn/Dstrctwd	1,670.00
311663	1	STAPLES ADVANTAGE	InstMtls/Instrctn/Castille	1,000.00
311664	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Castille	3,000.00
311665	1	US GAMES	SpplsNonI/Sch Adm /Don Juan	27.72
311666	1	DELL COMPUTER	NonCapEq/Sch Adm /LRMS	844.82
311667	1	YMCA OF ORANGE COUNTY	CnsltIns/Instrctn/Viejo	25,000.00
			Subagrmt/Instrctn/Viejo	77,000.00
311668	1	YMCA OF ORANGE COUNTY	CnsltIns/Instrctn/Kinoshta	25,000.00
			Subagrmt/Instrctn/Kinoshta	77,000.00
311669	1	YMCA OF ORANGE COUNTY	CnsltIns/Instrctn/San Juan	25,000.00
			Subagrmt/Instrctn/San Juan	77,000.00

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311670	1	YMCA OF ORANGE COUNTY	CnsltIns/Instrctn/RH Dana	25,000.00
			Subagrmt/Instrctn/RH Dana	76,400.00
311671	1	DISCOUNT SCHOOL SUPPLY	InstMtls/SDCInstr/Palisade	94.80
311672	1	NASCO WEST	InstMtls/Instrctn/VDMMS	579.43
311673		VOID	VOID	0.00
311674	1	BADEN SPORTS INC	SpplsNonI/Sch Adm /Don Juan	593.01
311675	69	GRANT THORNTON LLP	Serv&Op /Enterprs/Dstrctwd	5,000.00
311676	1	DELL COMPUTER	NonCapEq/Instrctn/FrshStrt	887.15
311677	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	912.86
311678	1	CETPA	CnfrNonI/SupvAdmn/Dstrctwd	1,665.00
311679	12	SCHOOL HEALTH CORP	SpplsNonI/HlthServ/Dstrctwd	271.57
311680	1	SIMPLEX GRINNELL LP	Rntl:Oth/RR:Bldgs/AVMS	6,304.81
311681	1	BUSWEST	Ppl Tran/PuplTran/Dstrctwd	10,000.00
			Rntl:Oth/PuplTran/Dstrctwd	10,000.00
311682	1	HEWLETT-PACKARD COMPANY	InstMtls/Enterprs/Hankey	1,219.39
311683	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Kinoshta	1,000.00
311684	1	ARIEL SUPPLY	SpplsNonI/Sch Adm /Viejo	38.68
311685	1	DISCOUNT OFFICE SERVICES	InstMtls/Instrctn/Dstrctwd	3,000.00
311686	1	HEWLETT-PACKARD COMPANY	InstMtls/Instrctn/Del Obis	88.25
311687	1	STAPLES ADVANTAGE	SpplsNonI/Sch Adm /BAMS	1,000.00
311688	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Tijeras	4,326.93
311689	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/FNMS	547.84
311690	1	STAPLES ADVANTAGE	InstMtls/Instrctn/BAMS	1,000.00
311691	1	DANNIS WOLIVER KELLEY	Legal /SupvAdmn/Dstrctwd	200,000.00
311692	1	HARBOTTLE LAW GROUP	Legal /SupvAdmn/Dstrctwd	150,000.00
311693	1	GENERAL BINDING CORP	SpplsNonI/Sch Adm /Viejo	61.04
311694	1	DEMCO	SpplsNonI/Sch Adm /LFMS	60.38
311695	1	AMS.NET	Serv&Op /TIS /Dstrctwd	6,222.56
311696	1	DELL COMPUTER	NonCapEq/Instrctn/Viejo	7,682.41
311697	1	GOPHER ATHLETIC	SpplsNonI/Sch Adm /Don Juan	60.51
311698	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/VDMMS	75.18
311699	1	PEARSON EDUCATION	K-8Textb/Instrctn/Dstrctwd	854.93
311700	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	183.50
311701	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Malcom	195.00
311702	1	ORIENTAL TRADING CO	SpplsNonI/Sch Adm /Las Palm	309.24
311703	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Las Palm	2,018.34
311704	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/RH Dana	1,448.16
311705	1	THINKING MAPS INC	InstMtls/Instrctn/Las Palm	568.75
311706	1	THINKING MAPS INC	InstMtls/Instrctn/Malcom	710.94
311707	1	AMS.NET	Serv&Op /TIS /Dstrctwd	500.81
311708	12	ZELEZNIK, HEIDI	ParntFee/Undesig /Dstrctwd	590.00
311709	1	HEINEMANN	InstMtls/Instrctn/Dstrctwd	1,086.10
311710	1	PERMA-BOUND	9-12Text/Instrctn/Dstrctwd	3,295.00
311711	1	SCHOLASTIC EDUCATION	9-12Text/Instrctn/Dstrctwd	2,620.49
311712	1	PEARSON CLINICAL ASSESSMENT	SpplsNonI/Spch Aud/Dstrctwd	12,226.57
311713		VOID	VOID	0.00
311714	1	TEACHERS DISCOUNT	InstMtls/Instrctn/Viejo	1,352.26
311715	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	8,788.52
311716	1	PITNEY BOWES/PRESORT SERVICES	Cmmnctns/Warehse /Dstrctwd	11,730.99
311717	1	GOV CONNECTION INC	InstMtls/Instrctn/Dstrctwd	6,671.88

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311718	1	PEARSON EDUCATION	Bks&Ref /Libr&Med/LFMS	1,194.31
311719	70	CARLOS GUZMAN INC	Serv&Op /Enterprs/Dstrctwd	1,500.00
311720	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Enterprs/Dstrctwd	266.70
311721	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv&Op /Enterprs/Dstrctwd	3,862.47
311722	1	COMPLIANCE POSTER CO	SpplsNonI/Saf&Trng/Dstrctwd	1,211.20
311723	1	STEWART AND ASSOC	Rntl:Oth/Op:Grnds/Dstrctwd	29,000.00
311724		VOID	VOID	0.00
311725	1	DAL TILE	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
311726	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/Moulton	2,505.50
311727	1	MAR VAC ELECTRONICS	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
311728	1	JORDAN ELECTRONICS	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
311729	1	GMF SOUND INC	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
311730	1	STAGECRAFT INDUSTRIES INC	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
311731	1	WESTERN PRODUCTS	Rntl:Oth/RR:Bldgs/Dstrctwd	4,000.00
311732	1	IMAGE 2000	SpplsNonI/Sch Adm /Don Juan	168.01
311733	13	E POS BUSINESS SOLUTIONS	Comptr /FoodServ/Dstrctwd	68,000.00
311734	1	ORANGE COUNTY DEPT OF EDUC	Tui:Cnty/IntrAgnc/Dstrctwd	937,863.80
311735	1	O'NEILL, JENNIFER AND JOSEPH	Serv&Op /Spch Aud/Dstrctwd	300.00
311736	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/CanViste	2,312.95
311737	13	CAL TROPIC	Amerisrv/FoodServ/Dstrctwd	2,000.00
311738	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/SCHS	22,064.70
311739	1	IMAGE 2000	InstMtls/Instrctn/Castille	200.00
311740	68	MCMAHAN DESK INC	SpplsNonI/Enterprs/Dstrctwd	274.76
311741	68	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	518.56
311742	70	ALLIANCE OF SCHOOLS FOR	Serv&Op /Enterprs/Dstrctwd	25,000.00
311743	68	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	296.06
311744	1	FLEET SERVICE SPECIALISTS LLC	Rntl:Oth/PuplTran/Dstrctwd	15,000.00
			Rntl:Oth/Dist Veh/Dstrctwd	15,000.00
311745	1	COMPLETE BUSINESS SYSTEMS	InstMtls/Instrctn/Kinoshta	774.83
311746	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/Las Palm	3,907.00
311747	1	HEWLETT-PACKARD COMPANY	InstMtls/Instrctn/MFMS	44.12
311748	68	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	284.21
311749	68	MCMAHAN DESK INC	SpplsNonI/Enterprs/Dstrctwd	274.76
311750	1	HEWLETT-PACKARD COMPANY	SpplsNonI/Sch Adm /Del Obis	22.61
311751	1	CAMCOR INC	InstMtls/Instrctn/Castille	527.96
311752	1	MCMAHAN DESK INC	InstMtls/Instrctn/Viejo	1,428.77
311753	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/Concordi	2,085.00
311754	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/BAMS	7,460.00
311755	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Tijeras	1,066.73
311756	1	PLAY & PARK STRUCTURES	SpplsNonI/RR:Bldgs/Bathgate	101.94
311757	1	CAMCOR INC	NonCapEq/Instrctn/Viejo	6,759.81
311758	1	TANDUS FLOORING INC.	Rntl:Oth/RR:Bldgs/MFMS	2,989.68
311759	1	DELL COMPUTER	Serv&Op /Grph Art/Dstrctwd	1,831.62
311760	1	WAL MART L.N.	InstMtls/SDCInstr/Dstrctwd	750.00
311761	1	STAPLES ADVANTAGE	InstMtls/SDCInstr/Dstrctwd	800.00
311762	1	DELL COMPUTER	SpplsNonI/RR:Bldgs/Dstrctwd	896.59
311763	1	MNJ TECHNOLOGIES DIRECT INC	SpplsNonI/TIS /Dstrctwd	1,526.95
311764	1	PC MALL GOV	Serv&Op /Bus/Fisc/Dstrctwd	428.40
311765	1	DELL COMPUTER	NonCapEq/HlthServ/Dstrctwd	1,505.93
311766	1	DELL COMPUTER	SpplsNonI/RR:Bldgs/Dstrctwd	1,793.17

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311767	1	S O S SURVIVAL PRODUCTS	SplsNonI/Sch Adm /Del Obis	64.43
311768	1	STAPLES ADVANTAGE	InstMtls/Instrctn/SCHS	650.00
311769	1	STAPLES ADVANTAGE	InstMtls/Instrctn/SCHS	500.00
311770	1	OCDE/MEDIA SERVICES	SplsNonI/Board /Dstrctwd	32.33
311771	1	EDUCATIONAL DATA SYSTEMS	SplsNonI/SupvAdmn/Dstrctwd	2,480.97
311772	1	JANNEY, MICHAEL & VANESSA	Serv&Op /SEOthIns/Dstrctwd	150.00
311773	1	JANNEY, MICHAEL & VANESSA	Serv&Op /SEOthIns/Dstrctwd	6,000.00
			Serv&Op /PuplTran/Dstrctwd	632.70
311774	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/Wood Cyn	2,085.00
311775	1	SIMPLEX GRINNELL LP	Rntl:Oth/RR:Bldgs/SCHS	1,825.00
311776	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/Lobo	4,515.00
311777	1	COTO CONSTRUCTION	Rntl:Oth/RR:Bldgs/Moulton	828.00
311778	1	COTO CONSTRUCTION	Rntl:Oth/RR:Bldgs/Las Palm	1,542.00
311779	1	SOUTHLAND INSTRUMENTS	Rntl:Oth/RR:Bldgs/ANHS	3,195.00
311780		VOID	VOID	0.00
311781	1	SPEAK, JOHN V	InstMtls/Instrctn/BAMS	575.00
311782		VOID	VOID	0.00
311783	1	COX COMMUNICATIONS	Cmmnctns/DW Unrst/Dstrctwd	200,000.00
311784	1	CAMCOR INC	NonCapEq/SupvAdmn/Dstrctwd	2,897.06
311785	1	SNAP-ON INDUSTRIAL	InstMtls/Instrctn/SCHS	571.16
311786	1	PACIFIC MH CONSTRUCTION INC.	Rnt&Repr/RR:Bldgs/Oxford	6,978.12
311787	1	DEAFINITELY PROFESSIONAL	Serv&Op /GuidCnsl/Dstrctwd	720.00
311788	1	COSTCO S.J.C.	InstMtls/SDCInstr/Dstrctwd	1,522.50
311789	1	GOPHER ATHLETIC	InstMtls/Instrctn/ArroyoMS	45.66
311790	1	COMMERCIAL FENCE & IRON WORKS	Rntl:Oth/RR:Bldgs/SCHS	937.50
311791	1	GEARY PACIFIC CORP	SplsNonI/RR:Bldgs/Dstrctwd	142.28
311792	1	SATCO SUPPLY	InstMtls/Instrctn/FNMS	424.96
311793	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Del Obis	1,500.00
311794	1	SOUTHWEST SCHOOL SUPPLY	SplsNonI/Sch Adm /GrgWhite	2,000.00
311795	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Barcelon	595.00
311796	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/RH Dana	650.00
311797	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Wagon Wh	850.00
311798	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Bathgate	895.00
311799	1	SUNSTATE EQUIPMENT COMPANY	Rntl:Oth/Op:Grnds/Dstrctwd	1,834.87
311800	1	CAMCOR INC	NonCapEq/Instrctn/CanViste	7,725.50
311801	1	NASCO WEST	InstMtls/Instrctn/BAMS	434.78
311802	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Viejo	916.95
311803	1	GOLDEN STAR TECHNOLOGY INC.	InstMtls/Instrctn/Concordi	222.78
311804	68	MCMAHAN DESK INC	SplsNonI/Enterprs/Dstrctwd	307.09
311805	68	MCMAHAN DESK INC	SplsNonI/Enterprs/Dstrctwd	307.09
311806	68	MCMAHAN DESK INC	SplsNonI/Enterprs/Dstrctwd	320.02
311807	68	MCMAHAN DESK INC	SplsNonI/Enterprs/Dstrctwd	599.09
311808	1	CITY OF MISSION VIEJO	Serv&Op /RR:Grnds/Dstrctwd	20,213.70
311809	1	LARMAC	Serv&Op /RR:Grnds/Dstrctwd	17,400.00
311810	1	PAC VAN	Rntl:Oth/RR:Bldgs/DHHS	2,872.63
311811	1	SOLARWINDS	Serv&Op /TIS /Dstrctwd	2,553.68
311812	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/Dstrctwd	10,000.00
311813	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/SCHS	22,113.70
311814	1	ULINE	SplsNonI/TIS /Dstrctwd	114.60
311815	1	TEACHLOGIC INC	SplsNonI/HlthServ/Dstrctwd	84.35

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311816	1	ARIEL SUPPLY	SpplsNonI/Sch Adm /SJHHS	32.64
311817	1	MAIER INTERNATIONAL INC	Rntl:Oth/RR:Bldgs/SMS	2,085.00
311818	1	MEET THE MASTERS	CnsltIns/Instrctn/Las Palm	888.00
311819	1	ACTION LEARNING SYSTEMS INC	CnsltIns/StDev In/San Juan	4,000.00
311820	1	MAIER INTERNATIONAL INC	Serv&Op /M&OUNrOH/Dstrctwd	6,010.00
311821	1	HEWLETT-PACKARD COMPANY	InstMtls/Instrctn/MFMS	44.12
311822	1	SPECIALTY EQUIPMENT CO	Rntl:Oth/RR:Bldgs/Dstrctwd	7,278.31
311823	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/Hankey	7,155.00
311824	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/ArroyoEl	8,446.46
311825	1	GAMETIME	SpplsNonI/RR:Bldgs/Wagon Wh	4,024.28
311826	1	COTO CONSTRUCTION	Rntl:Oth/RR:Bldgs/SCHS	7,749.40
311827	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/SCHS	13,568.00
311828	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Bathgate	397.13
311829	1	PC MALL GOV	SpplsNonI/HlthServ/Dstrctwd	51.38
311830	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/SCHS	10,179.00
311831	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/SCHS	20,866.15
311832	68	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	284.21
311833	68	STAPLES BUSINESS ADVANTAGE	SpplsNonI/Enterprs/Dstrctwd	284.21
311834	11	AMERICAN COUNCIL ON EDUCATION	Serv&Op /Instrctn/Dstrctwd	670.00
311835	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/CanViste	1,034.40
311836	1	ORANGE COUNTY TREASURER	Serv&Op /Op:Grnds/Dstrctwd	500.00
311837	1	CAMCOR INC	SpplsNonI/Enterprs/FNMS	537.66
311838	1	DELL COMPUTER	NonCapEq/Instrctn/Tijeras	1,329.68
311839	1	DELL COMPUTER	NonCapEq/Sch Adm /Malcom	1,221.79
311840	1	NEFF COMPANY	InstMtls/CurAthlt/ANHS	835.76
311841	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/Bus/Fisc/Dstrctwd	175.00
311842	1	CREATIVE IMAGES	SpplsNonI/Pub Info/Dstrctwd	122.84
311843	1	DELL COMPUTER	InstMtls/Instrctn/Chaparal	1,235.38
311844	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Dstrctwd	6,000.00
311845	1	APPLE COMPUTER INC	NonCapEq/Instrctn/San Juan	6,934.45
311846	1	PERMA-BOUND	9-12Text/Instrctn/Dstrctwd	547.37
311847	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	55.06
311848	1	APPLE COMPUTER INC	NonCapEq/Instrctn/OsoGrand	10,999.13
311849	1	A-Z LEARNING	InstMtls/SEOthIns/Dstrctwd	200.00
311850	1	CENTER FOR IMPROVEMENT OF	SpplsNonI/PrntPart/San Juan	766.27
311851	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Dstrctwd	2,255.00
311852	1	SCHOOL BUSINESS EXECUTIVES	CnfrNonI/SuppSvcs/Dstrctwd	200.00
311853	1	GOLDEN STAR TECHNOLOGY INC.	NonCapEq/Instrctn/Dstrctwd	1,567.12
311854	1	CAMCOR INC	NonCapEq/Instrctn/Dstrctwd	6,922.20
311855	1	DELL COMPUTER	NonCapEq/Instrctn/Dstrctwd	6,244.53
311856	1	EDUCATIONAL CONSULTING SVCS	CnsltNon/StDev In/Dstrctwd	14,000.00
311857	1	DEBRA HOROWITZ	CnsltNon/GuidCnsl/Dstrctwd	200.00
311858	1	THOUSAND PINES OUTDOOR SCHOOL	FieldTrp/Instrctn/Palisade	16,320.00
311859	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/Dstrctwd	2,800.00
311860	1	ORANGE COUNTY DEPT OF EDUCAT	Serv&Op /Instrctn/Dstrctwd	5,200.00
311861	1	SPORT CHALET	InstMtls/CurAthlt/Tesoro	1,034.23
311862	1	GOPHER ATHLETIC	InstMtls/Instrctn/Las Palm	586.33
311863	1	DEMCO	SpplsNonI/Sch Adm /SJHHS	214.08
311864	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Lobo	714.76
311865	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/SJHHS	101.40

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311866	1	BIO RAD LABORATORIES	InstMtls/Instrctn/SJHHS	486.95
311867	1	CAROLINA BIOLOGICAL SUPP	InstMtls/Instrctn/SJHHS	133.19
311868	1	REEL LUMBER	InstMtls/Instrctn/FNMS	3,000.00
311869	1	LIFETIME MEMORY PRODUCTS INC	InstMtls/Instrctn/FrshStrt	80.54
311870	1	PC MALL GOV	SpplsNonI/PuplTran/Dstrctwd	83.18
311871	1	BRINKS INC.	Serv&Op /Bus/Fisc/Dstrctwd	2,400.00
311872	1	MENTORING MINDS	InstMtls/Instrctn/San Juan	134.58
311873	1	GOV CONNECTION INC	InstMtls/Instrctn/SJHHS	86.09
311874	1	ANSMAR PUBL INC	InstMtls/RSPInstr/Reilly	296.73
311875	1	POCKET FULL OF THERAPY	InstMtls/HlthServ/Dstrctwd	54.67
311876	11	AMERICAN COUNCIL ON EDUCATION	Bks&Ref /Instrctn/Dstrctwd	28.55
311877	1	NATIONAL GEOGRAPHIC BEE	CnfrNonI/Sch Adm /Castille	90.00
311878	25	CITY OF ALISO VIEJO	Serv&Op /Fac Acq /Dstrctwd	2,000.00
311879	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/SJHHS	834.74
311880	1	SCHOOL SERVICES OF CALIFORNIA	Serv&Op /DW Unrst/Dstrctwd	3,120.00
311881	1	THERAPY SHOPPE	SpplsNonI/HlthServ/Dstrctwd	47.70
311882	1	COUNTY OF ORANGE	Sub MHBC/NPS /Dstrctwd	552.61
311883	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/Board /Dstrctwd	875.00
311884	13	DOMINO'S PIZZA	FdPrshbl/FoodServ/Dstrctwd	400,000.00
311885	1	CERA	CnfrNonI/SupvAdmn/Dstrctwd	1,100.00
311886	1	SPORT CHALET	InstMtls/CurAthlt/Tesoro	996.91
311887	1	VANTAGE LEARNING	Serv&Op /Instrctn/Dstrctwd	3,375.00
311888	1	TRAFFIC CONTROL SERVICE	SpplsNonI/Sch Adm /Wagon Wh	493.50
311889	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Bathgate	1,500.00
311890	1	THERAPRO	InstMtls/HlthServ/Dstrctwd	171.20
311891	1	KAP7 INTERNATIONAL INC	InstMtls/CurAthlt/CVHS	593.54
311892	1	NASCO WEST	InstMtls/Instrctn/CVHS	26.83
311893	1	EDUCATION WEEK	SpplsNonI/Pub Info/Dstrctwd	96.91
311894	1	FOLLETT EDUCATIONAL SERVICES	9-12Text/Instrctn/Dstrctwd	184.20
311895	1	DAWN SIGN PRESS	9-12Text/Instrctn/Dstrctwd	355.31
311896	1	HOLT MCDUGAL	9-12Text/Instrctn/Dstrctwd	630.53
311897	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	116.12
311898	1	FOLLETT LIBRARY RESOURCES	Bks&Ref /Libr&Med/Benedict	1,321.00
311899	1	MARKERBOARD PEOPLE	InstMtls/Instrctn/CVHS	193.95
311900	1	SPELLACY, TAMARA	Serv&Op /PsychSer/Dstrctwd	800.00
311901	1	ADAMS ESQ	Legal /SupvAdmn/Dstrctwd	7,000.00
311902	1	RAINBOW CONNECTION	NPA /NPA /Dstrctwd	4,429.00
311903	1	PEARSON ASSESSMENTS	SpplsNonI/PsychSer/Dstrctwd	7,147.43
311904	1	RIVERSIDE PUBLISHING CO	SpplsNonI/PsychSer/Dstrctwd	342.55
311905	1	WESTERN PSYCHOLOGICAL SERVICES	SpplsNonI/PsychSer/Dstrctwd	2,115.27
311906	1	PRO-ED	SpplsNonI/PsychSer/Dstrctwd	1,448.33
311907	1	YMCA OF ORANGE COUNTY	Serv&Op /Enterprs/Hankey	16,000.00
311908	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Choose	1,003.90
311909	1	PC MALL GOV	InstMtls/Instrctn/Choose	306.60
311910	1	COLLEGE BOARD - WRO, THE	Conf:Ins/Instrctn/DHHS	410.00
311911	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Las Palm	5,000.00
311912	1	SMART & FINAL IRIS #399	InstMtls/Instrctn/DHHS	440.00
311913	1	WRESTLINGMART.COM	InstMtls/CurAthlt/CVHS	296.31
311914	1	LANGUAGE NETWORK	CnsltNon/GuidCnsl/Dstrctwd	1,500.00
311915	1	SPORT CHALET	InstMtls/CurAthlt/Tesoro	1,214.24

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2011-12 =====
 Board of Trustees Meeting.....OCTOBER 10, 2011

PO No.	Fund	Vendor	Description	Amount
311916	1	CRAFT RACKETS	InstMtls/Instrctn/ANHS	895.08
311917	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/FRC:AnxI	581.85
			InstMtls/Instrctn/Dstrctwd	52.75
311918	12	ALL AMERICAN INVESTMENT GRP	Debt-Int/Dbt Serv/Dstrctwd	1,966.50
			Debt Ser/Dbt Serv/Dstrctwd	12,585.60
	25		Debt-Int/Dbt Serv/Dstrctwd	3,933.00
			Debt Ser/Dbt Serv/Dstrctwd	25,214.90
311919	1	SOUTHWEST SCHOOL SUPPLY	St Rcpts/Undesig /Dstrctwd	349.11
311920	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	1,018.24
311921	1	EAGLE	St Rcpts/Undesig /Dstrctwd	3,206.64
311922	1	UNISOURCE	St Rcpts/Undesig /Dstrctwd	6,809.97
311923	1	VERNON LIBRARY SUPPLIES INC	SpIsNonI/Libr&Med/Dstrctwd	359.16
311924	1	UNION BANK OF CALIFORNIA	PARS /Undesig /Dstrctwd	140,000.00
311925	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/Bus/Fisc/Dstrctwd	175.00
311926	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/Bus/Fisc/Dstrctwd	175.00

386 Purchase Orders \$4,073,112.97

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2011-12 =====

Board of Trustees Meeting.....OCTOBER 10, 2011

MELLO ROOS

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
5063	98	ORANGE COUNTY REGISTER	Serv&Op /Fac Acq /SJHHS	2,152.32
5064	98	R.FARINO	OthConst/Fac Acq /SJHHS	2,185.00
5065	98	R.FARINO	OthConst/Fac Acq /SJHHS	29,750.00
5066	87	BOWIE ARNESON WILES &	Serv&Op /Fac Acq /Dstrctwd	18.75
	88		Serv&Op /Fac Acq /Dstrctwd	18.75
	89		Serv&Op /Fac Acq /Dstrctwd	37.50
	92		Serv&Op /Fac Acq /Dstrctwd	18.75
	94		Serv&Op /Fac Acq /Dstrctwd	18.75
	95		Serv&Op /Fac Acq /Dstrctwd	723.75
	93		Serv&Op /Fac Acq /Dstrctwd	18.75
	98		Serv&Op /Fac Acq /Dstrctwd	18.75
5067	87	JONES-CAMPBELL CO	NonCapEq/Fac Acq /ANHS	10,602.60
5068	98	PACIFIC PLUMBING	OthConst/Fac Acq /SJHHS	1,873.04
5069	98	COUNTY OF ORANGE HEALTH CARE	BI:Inspc/Fac Acq /SJHHS	452.00
5070	87	BENS ASPHALT	IntHouse/Fac Acq /CVHS	6,720.00
8 Purchase Orders				\$54,608.71

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166404	ALVARADO, CYNTHIA	PV-120331	85.19
166405	BANH, JULIE/NAM	PV-120332	157.73
166406	BATES, GILDA OR MARK	PV-120334	308.73
166407	BLACKABY, ELIZABETH	PV-120335	161.94
		PV-120336	115.67
166408	BROCKMEIER, SHAUNA OR PAUL	PV-120337	902.24
166409	CUHADAROGLU, MEHMET OR BELGIN	PV-120338	1,187.08
166410	DEE, CRYSTAL	PV-120339	394.44
166411	GAU, MARY	PV-120340	191.86
166412	GORDON, DEBRA L	PV-120341	777.39
166413	GUZMAN GARCIA, OMAR	PV-120342	482.96
166414	JACOB, ISAIAS OR DONNA VIDALES	PV-120343	188.66
166415	JANNEY, MICHAEL & VANESSA	PV-120353	105.09
166416	JOHANNES, JENNETTE	PV-120344	616.66
166417	LEEB, ANDREA	PV-120346	1,322.89
166418	MEDINA, JANET OR CESAR	PV-120348	179.07
166419	MIKKELSON, JAMES OR NICOLE	PV-120349	279.00
166420	SHAHAZI, SHEILA	PV-120333	730.52
166421	SHARIFI, NOAH OR CASEY	PV-120350	106.08
166422	TRITZ, RICHARD &/OR JULIE	PV-120351	129.44
166423	WILLIAMS, JOHN OR NERESSA	PV-120352	114.24
166424	BOWIE ARNESON WILES &	PO-311187	553.50
		PO-311191	430.50
166425	GEORGE COOPER RUDOLPH ATTORNEY	PO-311284	33,249.56
166426	MOULTON NIGUEL WATER	PO-310358	957.35
166427	ORANGE COUNTY REGISTER	PO-311370	1,384.00
166428	ORANGE CTY DEPT EDUC	PO-311189	5,048.14
166429	SAN DIEGO GAS & ELECTRIC	PO-310354	24,052.57
166430	SANTA MARGARITA WATER	PO-310357	12,729.95
166431	SO CAL GAS CO	PO-310352	1,385.42
166432	SO COAST WATER DIST	PO-310355	13,858.73
166433	SOUTHERN CALIFORNIA EDISON	PO-310353	2,725.62
166434	BOWIE ARNESON WILES &	PO-311244	235.00
166435	MOBILE FLEET WASH	PO-310581	942.50
166436	NATIONWIDE FIRE PROTECTION	PO-310533	167.89
166437	OC DIESEL	PO-310580	473.29
166438	ORANGE CTY TANK TESTING	PO-310579	453.54
166439	PARKHOUSE TIRE INC.	PO-310576	10,612.78
166440	PRAXAIR	PO-310550	36.00
166441	QUALITY TOWING	PO-310540	253.00
166442	RADIO SHACK	PO-310189	90.25
166443	RICKS TRAILER SUP	PO-310538	1,218.57
166444	RINCON TRUCK PARTS	PO-310575	7,292.66
166445	RYDIN SIGN & DECAL	PO-310707	256.02
166446	SCHAEFFER MFG	PO-310573	5,455.50

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166447	SEHI COMPUTER	PO-310110	535.68
166448	SMART & FINAL	PO-310140	29.36
166449	SMOG EXPRESS	PO-310558	169.85
166450	SO COUNTY PROTECTIVE WEAR	PO-310556	355.14
166451	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310003	149.72
		PO-310154	2,756.95
		PO-310158	1,602.05
166452	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310158	1,284.48
		PO-310196	1,179.11
		PO-310201	2,150.09
		PO-310206	426.26
166453	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310206	679.79
		PO-310210	862.11
		PO-310211	1,848.38
		PO-310405	53.38
		PO-310417	137.77
166454	SOUTHWEST SCHOOL SUPPLY	PO-310417	521.05
		PO-310430	1,274.36
		PO-311017	6,227.95
		PO-311300	29.77
		PO-311301	192.16
		PO-311302	272.87
		PO-311303	106.75
		PO-311304	218.54
		PO-311305	110.68
166455	SUPER DUPER INC.	CL-011365	74.90
166456	TIFCO INDUSTRIES	PO-310554	780.28
166457	TOXGUARD FLUID TECHNOLOGIES	PO-310552	565.08
166458	TRUCPAR CO	PO-310570	244.86
166459	TUTTLE-CLICK FORD	PO-310571	3,874.58
166460	WATERLINES TECHNOLOGIES INC	-	
		CL-011507	5,396.17
		PO-310344	13,241.32
		PO-311166	1,484.33
166461	WATERLINES TECHNOLOGIES INC	PO-311166	972.88
166462	WAXIE	CL-011086	2,902.66
166463	XPEDX - LOS ANGELES PRINTING	PO-310548	4,143.90
166464	1ST JON	PO-310283	1,160.54
166465	AMBCO ELECTRONICS	PO-311326	1,498.91
166466	ARIEL SUPPLY	PO-311144	230.48
166468	ASSOCIATION OF CALIFORNIA	PO-310469	520.00
166469	AZTEC TECHNOLOGY CORP	PO-311167	200.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166470	BATTERYEDGE.COM INC	PO-311035	95.79
166471	BEACH CITIES GLASS	PO-310572	48.49
166472	BUDGETEXT CORP	PO-310672	1,075.35
166473	C D T INC.	PO-310795	180.00
166474	CINTAS CORP	PO-311380	135.48
166475	CLARK SECURITY PRODUCTS	PO-310331	653.15
166476	CMS COMMUNICATIONS INC	PO-310225	647.00
166477	COAST RECREATION	PO-310751	493.29
166478	CREATIVE CONTRACTORS CORP	PO-310296	950.00
		PO-311169	550.00
166479	DELTA EDUCATION	PO-310942	10,771.56
166480	DUNN-EDWARDS CORP	PO-310333	72.72
166481	FEDERAL EXPRESS CORP	PO-310134	251.46
166482	FOLLETT LIBRARY RESOURCES	PO-311245	445.68
		PO-311248	391.26
166483	IMAGE 2000	CL-010805	224.46
		CL-011100	70.59
166484	JOHN DEERE LANDSCAPES	PO-310326	489.24
166485	JOSTENS	CL-011099	21.42
		PO-311547	12.66
166486	KELLY PAPER COMPANY	PO-310113	1,248.35
166487	KNORR SYSTEMS INC	PO-310347	2,012.71
166488	LAWNMOWERS ETC	PO-310327	2,307.46
166489	ADAMSON, CORAL	PV-120356	88.80
166490	BIRKINSHAW, SANDY	PV-120359	26.64
166491	BRADLEY, JUDY	PV-120360	27.75
166492	CARLISLE, TERESA	PV-120362	37.19
166493	CAUDILL, AMANDA	PV-120363	93.24
166494	COPPAGE, CARRI	PV-120364	165.39
166495	CURLEY, JULIE	PV-120365	13.32
166496	DIXON, AURORA	PV-120366	77.70
166497	DYE, JANETTE	PV-120367	24.42
166498	EATON, ANDREA	PV-120368	35.52
166499	FRIEDLANDER, DOROTHY	PV-120369	27.75
166500	GINSBERG-BROWN, CLAUDIA	PV-120370	44.40
166501	HANRATTY-RAJA, JENNIPHER	PV-120372	48.84
166502	HATLER, JAIME	PV-120371	122.10
166503	HAUN, BARBARA	PV-120357	188.70
166504	HERTZ, JANA	PV-120373	223.56
166505	HIGHTOWER, SHERLIN	PV-120374	66.60
166506	KENNEY, VALERIE	PV-120375	16.38
166507	KIMINAS, ANTHONY	PV-120376	169.83
166508	KLISTER, PAMELA	PV-120377	35.52
166509	KOPELSON, KATHLEEN	PV-120378	115.44
166510	LAIDLEY, JOANIE	PV-120379	78.26

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166511	MANNAERT, BREE	PV-120380	63.27
166512	MEISSNER, ANDREA	PV-120381	33.30
166513	MILLER, MARIE T.	PV-120382	249.75
166514	NAPORA, NOELLE	PV-120383	113.46
166515	O'KANE, MONIKA	PV-120384	54.39
166516	PERSONS, JEFFREY	PV-120385	127.65
166517	PINKERTON, DAN	PV-120387	129.03
166518	RODRIGUEZ, MICHELLE	PV-120386	94.91
166519	RUSSELL, STEVEN	PV-120389	58.83
166520	SMEGAL, PAM	PV-120390	277.06
166521	TALILI, MAILUMAI	PV-120391	206.46
166522	TERHUNE, CYNTHIA	PV-120392	149.43
166523	WARD, KERBY	PV-120393	73.44
166524	WHALEN, ANDREA	PV-120394	190.37
166525	WHITE, BRANDI	PV-120395	46.62
166526	WIEDEMAN, LORI	PV-120396	96.02
		PV-120398	43.85
166527	WYNNE, LAUREN	PV-120397	37.74
166528	BEAHM, BROOKE	PV-120358	84.36
166529	ROSS, KIRSTEN	PV-120388	56.07
166530	BRASSO, DANIEL	PV-120361	32.06
166531	ALISO NIGUEL HIGH SCHOOL ASB	PV-120401	180.00
166532	BEADLE, DEBBY	PV-120402	30.25
166533	FENNELL, ROBIN	PV-120404	30.43
166534	MCCORMICK, LENORE	PV-120409	102.02
166535	MORRIS, FAITH	PV-120410	276.44
166536	PETERSON, SUSAN B	PV-120411	15.61
166537	R. FARINO	PV-120403	100.00
166538	SCOTT, CONNIE	PV-120412	30.06
166539	TED ENTERPRISES, INC.	PV-120413	100.00
166540	ALISO AQUATICS	PV-120400	84.53
166541	HOLGUIN, LEANNE	PV-120405	200.00
166542	KAMRANI, KIYANUSH	PV-120406	200.00
166543	ZELEZNIK, HEIDI	PV-120414	590.00
166544	LINDSEY, MICHAEL	PV-120407	417.73
166545	DISCOUNT OFFICE SERVICES	PO-310419	86.09
		PO-310421	429.00
166546	JOHNSTONE SUPPLY	PO-310337	8,795.67
166547	W W GRAINGER INC	PO-310577	3,075.05
166548	BENS ASPHALT	PO-303194	7,478.00
166549	COMMERCIAL FENCE & IRON WORKS	PO-310226	3,221.00
166550	CONSOLIDATED ELECT DISTR	PO-310545	10,790.28
166551	PACIFIC ROOFING SYSTEMS	PO-310650	10,781.00
		PO-310651	14,183.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166552	TANDUS FLOORING INC.	CL-011487	8,152.86
		CL-011489	332.38
		PO-310638	10,000.40
		PO-310639	904.57
		PO-310747	527.20
		PO-310748	6,888.88
		PO-310749	2,100.73
		PO-311173	21,554.03
		PO-311196	4,414.97
166553	CAPISTRANO UNIFIED SCHOOL DIST	PO-310247	88,200.30
166554	CORVEL CORPORATION	PO-310025	33,442.10
166555	OCEAN INSTITUTE	PO-311602	150.00
166556	ORANGE COUNTY FIRE AUTHORITY	PO-311342	1,000.00
166557	XEROX CORPORATION	PO-310121	946.74
166558	APPLE COMPUTER INC	CL-010071	2,396.40
		CL-011206	11,675.18
		CL-011207	29,032.14
		CL-011208	11,675.18
		CL-011209	5,151.26
		CL-011210	11,426.15
		CL-011211	11,426.11
		CL-011212	1,376.54
		CL-011214	2,119.49
		CL-011215	497.17
		CL-011216	2,884.05
		CL-011221	2,753.08
		CL-011222	31.54
		CL-011223	85.91
166559	DELL MARKETING L P	CL-011250	989.37
		CM-120052	346.88-
		PO-311087	240.49
		PO-311088	58.17
166560	DELL MARKETING L P	PO-311029	254.51
166561	COLLEGE BOARD, THE	PO-311409	200.00
166562	E. STEWART AND ASSOCIATES	PO-310319	7,293.75
166563	JOHN V. SPEAK	PO-310131	2,046.42
166564	MAIER INTERNATIONAL INC	CL-011432	5,155.00
166565	MAILFINANCE	PO-310391	1,101.82
166566	MCGRAW-HILL COMPANIES	PO-310917	1,854.70
		PO-310981	940.32
166567	OFFICE DEPOT	PO-310544	103.27
		PO-311236	163.31
166568	ORANGE COUNTY REGISTER	PO-310523	368.16
166569	ORANGE CTY HEALTH AGENCY	PO-310536	650.00
166570	ORCA BOOK PUBLISHERS	PO-310491	191.04

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166571	OVER NIGHT NUMBERING	PO-310125	207.50
166572	PAC TYPEWRITER & COMM	PO-310193	1,216.37
166573	PEARSON EDUCATION	PO-310662	3,193.80
		PO-310873	1,413.41
		PO-310878	917.11
		PV-120408	184.15
166574	PITNEY BOWES/PRESORT SERVICES	PO-310127	55.18
166575	PRAXAIR	PO-311608	36.00
166576	PREMIERE WATER SERVICES	PO-310162	1,025.00
166577	PRUDENTIAL OVERALL SUP	PO-310117	85.45
166578	PSYCHEMEDICS	PO-310411	55.50
166579	SECURED RETAIL NETWORKS INC	PO-311519	31,283.60
166580	SIMPLEX GRINNELL LP	PO-310708	2,472.07
166581	SMARDAN SUPPLY COMPANY	PO-310348	1,149.72
166582	SMART & FINAL	PO-310140	312.63
166583	SOUTH COAST ANSWERING SERVICE	PO-310178	96.95
166584	SOUTHERN CA BOILER INC	PO-310302	2,388.40
166585	SPICERS PAPER CO	PO-310277	2,088.38
166586	SUPPLY LINE BUILDING MATERIALS	PO-310176	139.08
166587	UNITED RENTALS	PO-310366	36.64
166588	VISTA PAINT CORP	PO-310170	33.14
166589	VISUAL AID SERVICES INC	PO-311123	5,083.35
166590	WEST COAST ARBORISTS INC.	PO-310161	4,161.00
		PO-311198	5,199.00
166591	WESTERN EXTERMINATORS	PO-310315	750.00
166592	WHITE CAP INDUSTRIES INC	PO-310317	423.51
166593	WORKBOOK PUBLISHING INC	PO-310037	121.56
166594	OFFICE DEPOT	PO-310139	164.19
166595	COUNTY OF ORANGE	CL-011888	773,222.15
166596	ALPINE ACADEMY	PO-310257	5,538.70
		PO-310270	5,534.00
166597	CARES	PO-310039	104.00
166598	CENTER FOR AUTISM &	PO-310041	1,467.13
		PO-310601	2,150.14
		PO-311557	1,098.00
166599	CSBA'S PRACTI-CAL	CL-011750	10,000.00
		PV-120415	2,240.00
166600	FARRELL, MIN KIM AND DONALD	PO-302438	1,260.00
166601	KIM AND/OR, CHANDRA	PO-311591	385.50
166602	LEVIN, DR EUGENE	PO-310649	28.30
166603	MAXIM HEALTHCARE SERVICES	CL-011277	1,794.00
166604	PATTERSON, PAMELA	PO-310764	1,011.10
166605	PYRAMID AUTISM CENTER	PO-310052	2,700.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166606	SPEECH & LANGUAGE DEVEL	PO-310614	3,513.13
		PO-310621	3,329.75
		PO-310622	4,668.75
		PO-310623	4,265.88
		PO-310927	4,110.75
166607	THERAPEUTIC EDUCATION CENTER	PO-310619	1,650.00
		PO-311016	1,125.00
166608	ART MASTERS INC	PO-311581	600.00
166609	ATKINSON ANDELSON LOYA	PO-311283	2,882.15
		PO-311638	5,830.73
166610	BOND SERVICES OF CALIFORNIA	PO-311309	2,059.69
166611	CRARY, BRENDA	PO-310994	4,320.00
166612	KRANTZ, TRICIA ELIZABETH	PO-310996	960.00
166613	ORANGE COUNTY SHERIFF DEPT	CL-011610	1,648.00
166614	STUTZ ARTIANO SHINOFF & HOLTZ	PO-311490	7,018.95
166615	YMCA OF ORANGE COUNTY	CL-011624	35,176.72
166616	ACCREDITING COMM F/SCHLS	PO-311143	1,512.00
		PO-311579	756.00
166617	ACT EDUCATION AND WORKFORCE	PO-311411	373.31
166618	ALISO VIEJO AUTO SERVICE	PO-310568	1,721.03
166619	BADEN SPORTS INC	PO-310715	266.63
166620	BRIDGES TRANSITIONS CO.	PO-311405	16,125.00
166621	CULVER-NEWLIN INC	PO-305950	18,084.63
166622	GEARY PACIFIC CORP	PO-311379	4,516.52
166623	BOGNAR, CATHERINE M.	PV-120421	240.44
166624	BROOKES, MONA	CL-010534	300.00
166625	CABE	CL-010519	470.00
		CL-010520	1,590.00
166626	GIBBS GIDEN LOCKER TURNER	PO-311613	150.00
166627	JOCHAM, SARA	PV-120420	373.74
166628	ORANGE COUNTY DEPT OF EDUCATIO	CL-010571	240.00
166629	PATTERSON, DEBBIE	PV-120419	440.00
166630	H2O SPOT	PV-120416	1,648.50
166631	INCREDIFLIX	PV-120417	8,200.50
166632	CUSD REVOLVING CASH	CL-011553	735.00
		CM-120053	49.00-
		CM-120054	0.71-
		CM-120055	0.67-
		CM-120056	0.75-
		PV-120426	1,779.00
		PV-120427	24.00
166633	CUSD REVOLVING CASH	CL-011555	63.00
166634	CITY OF SAN JUAN CAPISTRANO	PO-310360	12,080.39
166635	DAVID TAUSSIG ASSOC INC	PO-311646	311.86
166636	SAN DIEGO GAS & ELECTRIC	PO-310354	20,058.54

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166637	SANTA MARGARITA WATER	PO-310357	3,433.36
166638	SO CAL GAS CO	PO-310352	1,755.37
166639	SOUTHERN CALIFORNIA EDISON	PO-310353	43,838.27
166640	DISCOUNT OFFICE SERVICES	PO-310419	65.19
		PO-310945	63.97
166641	JOHNSTONE SUPPLY	PO-310337	3,827.97
166642	LAKESHORE LEARNING MATLS	PO-310990	85.81
166643	BAILEY, KIM	PV-120422	80.65
166644	FORREST, CATHY	PV-120424	20.00
166645	OCHWAT, ADAM	PV-120425	27.86
166646	BRISTOW, JEFFREY	PV-120423	20.00
166647	BENS ASPHALT	CL-011477	4,060.53
166648	CAPISTRANO UNIFIED SCHOOL DIST	PO-310247	61,409.47
166649	ACSA REGION XVII	PO-311643	250.00
166650	CLARK COUNTY SCHOOL DISTRICT	CL-011629	675.00
166651	MEET THE MASTERS	PO-310459	1,000.00
166652	PARADIGM HEALTH CARE SERVICES	PO-311654	5,917.96
166653	ADAMS & ASSOCIATES	PO-311611	15,000.00
166654	STATE BD EQUALIZATION	PV-120468	1,170.00
166655	US BANK CORP PAYMENT SYSTEM	PV-120443	389.46
		PV-120456	575.54
		PV-120459	5,646.75
		PV-120467	1,075.35
166656	ALLIANCE OF SCHOOLS FOR	PO-311449	25,000.00
166657	CORVEL CORPORATION	PO-310025	12,739.29
166658	COASTAL BLUE	PO-311371	15.09
166659	SAN DIEGO GAS & ELECTRIC	PO-310354	29,182.30
166660	SANTA MARGARITA WATER	PO-310357	7,522.09
166661	SO CAL GAS CO	PO-310352	2,243.18
166662	SOUTHERN CALIFORNIA EDISON	PO-310353	46,263.76
166663	A Z BUS SALES INC	PO-310563	429.51
		PO-310689	511.81
166664	AIR CONDITIONING CONTROL SYS	PO-310236	433.33
166665	AMERICAN TECHNOLOGIES	PO-311554	792.01
166666	BATTERIES PLUS	PO-310230	143.26
166667	BAVCO	PO-310304	213.61
166668	BEACH CITIES GLASS	PO-310572	636.31
166669	BEE MAN	PO-310294	570.00
166670	BETTER BUSINESS RECORDS	PO-310229	31.39
166671	BIOMETRICS4ALL INC	PO-310470	70.50
166672	BOYCE INDUSTRIES	PO-310292	372.37
166673	BUDGETEXT CORP	PO-310676	802.63
		PO-311137	1,592.55
166674	BUSINESS RADIO LICENSING	PO-311427	340.00
166675	CAMCOR INC	PO-311470	976.04

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166676	CAPISTRANO CRANE SERVICE	PO-310227	3,104.50
166677	CENTER ON TEACHING & LEARNING	PO-311042	11,977.00
166678	CHEVROLET OF IRVINE	PO-310593	570.73
166679	CINTAS CORP	PO-310339	1,955.44
		PO-311380	67.74
166680	CINTAS CORPORATION #640	PO-311208	375.98
166681	CINTAS FIRST AID & SAFETY	PO-310240	151.36
166682	DENAULT'S HARDWARE	PO-310223	380.23
		PO-310528	1,013.83
166683	DICK BLICK WEST	PO-310485	537.69
		PO-311511	98.28
166684	EDGEWOOD PRESS INC	PO-310382	878.16
		PO-310695	425.61
166685	EMC PARADIGM PUBLISHING	PO-310665	530.35
166686	FILM OUT PUT	PO-310115	40.00
166687	FLEET SERVICE SPECIALIST LLC	PO-310589	3,997.08
166688	FOLLETT EDUCATIONAL SVC	PO-310677	3,176.47
166689	FOLLETT LIBRARY RESOURCES	PO-311279	200.29
166690	FRITION MATERIALS CO.	PO-310588	1,175.98
166691	GANAHL LUMBER	PO-310309	250.67
166692	GLENCOE A DIV OF	PO-310907	2,233.01
166693	HASLER INC.	PO-310389	394.37
166694	HAWTHORNE EDUC SERV	PO-311092	1,672.00
166695	MOORES MUFFLER SER, DOUG	PO-310527	807.11
166696	BUSWEST	PO-311681	3,097.50
166697	HOLT MCDUGAL	PO-310656	23,229.39
		PO-310667	4,163.90
		PO-310678	30,515.45
		PO-310876	494.92
		PO-310902	798.32
		PO-310909	2,634.46
		PO-310911	885.38
		PO-310912	4,563.80
		PO-310919	2,181.40
		PO-310967	5,472.30
166698	IBBS	PO-311540	131.67
		PO-311564	263.33
166699	IMAGE 2000	PO-311417	728.05
166700	INSIGHT SYSTEMS EXCHANGE	PO-310722	17,213.68
		PO-310989	14,456.52
166701	INTERSTATE BATTERIES	PO-310587	3,399.11
166702	IRONMAN	PO-311207	6,170.00
166703	LIFETIME MEMORY PRODUCTS INC	PO-311523	21.55
		PO-311527	28.02
166704	IRON MOUNTAIN	PO-310026	125.08

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166705	BLINN, JIM	PV-120445	20.00
166706	HALTERMAN, ROGER	PV-120447	21.00
166707	LAVERING, MELANIE	PV-120448	20.00
166708	LOPER-LEDDY, KAY	PV-120449	20.00
166709	NEMETH, NANCY L	PV-120451	21.00
166710	ORLOFF, KRISTIN	PV-120452	215.46
166711	SARGENT, MARYALICE	PV-120453	14.00
166712	WALKER, KAREN	PV-120454	21.00
166713	ALISO AQUATICS	PV-120444	168.91
166714	EZRATTY, LISA	PV-120446	21.75
166715	MCKEEN, MARIA	PV-120450	139.00
166716	DISCOUNT OFFICE SERVICES	PO-310419	1,143.42
166717	JOHNSTONE SUPPLY	PO-310337	7,855.22
166718	LAKESHORE LEARNING MATLS	PO-311119	48.37
166719	LAKESHORE LEARNING MATLS	PO-311361	282.59
		PO-311362	41.77
166720	E. STEWART AND ASSOCIATES	PO-310319	7,314.00
166721	MERCURY DISPOSAL SYSTEM INC.	PO-310600	317.52
166722	MOBILE FLEET WASH	PO-310581	962.00
166723	MOBILE LIFT GATE SERVICE	PO-310532	715.42
166724	MR CLEAN MAINTENANCE SYSTEMS	PO-310245	17,721.22
166725	NILES BIOLOGICAL	PO-311648	96.23
166726	OC DIESEL	PO-310580	2,000.86
166727	ONE STOP BINDERY	PO-310123	1,951.50
166728	ORANGE CTY PUMP CO	PO-310243	2,280.00
		PO-310341	9,044.94
166729	PACIFIC GO NATURAL GAS	PO-310578	706.38
166730	PARKHOUSE TIRE INC.	PO-310576	2,243.81
166731	PRUDENTIAL OVERALL SUP	PO-310117	85.45
166732	QUALITY TOWING	PO-310540	140.00
166733	RADIO SHACK	PO-310189	2.56
166734	RINCON TRUCK PARTS	PO-310575	11,967.07
166735	SANTA MARGARITA FORD	PO-310574	1,210.35
166736	SAY IT RIGHT.ORG	CL-011339	41.48
166737	SCHAEFFER MFG	PO-310573	6,551.33
166738	SELECT EQUIPMENT SALES INC	PO-310126	160.64
166739	SHARPAT SCAN KITS	PO-311226	49,889.95
166740	SIMPLEX GRINNELL LP	PO-310708	2,210.00
166741	SMART & FINAL	PO-310140	99.95
166742	SMOG EXPRESS	PO-310558	189.85
166743	SO COAST AIR QULTY MGMT	PO-310557	1,394.42
166744	SO COUNTY PROTECTIVE WEAR	PO-310556	1,078.64
166745	SPICERS PAPER CO	PO-310277	6,217.12
166746	SPORTS FACILITIES GROUP INC	PO-310345	375.00
166747	STERICYCLE INC	PO-311045	101.75

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166748	TEACHERS DISCOVERY	PO-310493	40.15
		PO-310507	204.21
166749	TEL TEC SECURITY SYSTEMS INC	PO-310476	42,649.84
166750	TIFCO INDUSTRIES	PO-310554	35.88
166751	TUTTLE-CLICK FORD	PO-310571	4,022.27
166752	UNITED RENTALS	PO-310313	3,870.46
166753	VERIZON WIRELESS	PO-311033	259.25
166754	WAXIE	PO-310363	890.11
166755	WHITE CAP INDUSTRIES INC	CL-011149	1,542.97
166756	SMART & FINAL	PO-311294	125.96
166757	TRAVIS SOFTWARE	PO-311653	990.00
166758	APPLE COMPUTER INC	PO-310717	1,231.97
		PO-310718	1,231.97
		PO-310720	5,317.56
		PO-311204	2,826.11
		PO-311216	246.75
166759	DELL MARKETING L P	PO-310725	1,163.51
		PO-310935	4,638.28
		PO-310936	13,662.65
		PO-310998	1,738.71
		PO-310999	1,284.43
		PO-311000	11,635.18
		PO-311001	869.34
		PO-311002	1,671.65
		PO-311006	930.77
		PO-311009	1,738.71
		PO-311010	2,608.05
		PO-311153	270.82
		PO-311160	2,005.34
		PO-311288	12,888.29
		PO-311290	10,976.81
		PO-311310	1,281.13
		PO-311393	5,563.37
166761	ANTIFAE, DONNA	PV-120457	76.59
166762	BAKER, JOHN	PV-120463	606.69
166763	CHURCHFIELD, LYNNE	PV-120464	123.87
166764	FOSTER, LINDSEY	PV-120461	656.33
166765	ODES, TANIA	PV-120465	77.70
166766	ROCHE, ANN	PV-120455	499.89
166767	SMEGAL, PAM	PV-120458	1,071.67
166768	YOGI, STACY	PV-120466	666.83
166769	AMERICAN LOGISTICS COMPANY LLC	PO-311532	10,400.00
166770	COMMUNITY ROOTS	PO-311308	42,477.00
166771	Capistrano Connections Academy	PO-311335	477,103.00
166772	JOURNEY CHARTER SCHOOL	PO-311338	10,480.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166773	KEY GOVERNMENT FINANCE INC	PO-310802	32,114.12
166774	OPPORTUNITY FOR LEARNING	PO-311334	61,491.00
166775	OXFORD ACADEMY	PO-311336	196,402.00
166776	SANTA MARGARITA FORD	PO-311534	43,608.58
166777	COX COMMUNICATIONS	PO-311783	30,104.73
166778	DANBRU WIRE & CABLE INC	PO-310332	255.78
166779	MR CLEAN MAINTENANCE SYSTEMS	PO-310245	26,338.44
166780	NATIONAL GEOGRAPHIC WORLD	PO-311616	24.00
166781	RESOURCES FOR EDUCATORS	PV-120488	888.00
166782	SAFETY KLEEN CORP	PO-311149	415.05
166783	SEHI COMPUTER	PO-310110	118.53
166784	SIMPLEX GRINNELL LP	-	
		PO-310244	1,850.37
		PO-310708	389.31
		PO-310728	8,450.00
166785	SIMPLEX GRINNELL LP	PO-310728	4,000.00
		PO-310738	10,285.00
166786	SMART & FINAL	PO-310140	44.75
166787	STAPLES ADVANTAGE	PO-310124	141.89
		PO-310148	254.82
166788	WELCH ALLYN PRODUCT SERVICE	PO-311649	277.50
166789	PSC ENVIRONMENTAL SERVICES	PO-311609	427.47
166790	EMERZIAN, JIMMY	PV-120482	784.97
166791	IMELDA, COLEMAN	PV-120481	497.76
166792	NOVENARIO-SISON, LEDA	PV-120484	355.29
166793	POCHING, KENISON	PV-120485	44.86
166794	SU, JEUN	PV-120483	162.99
166795	VANZANT, SHARI	PV-120486	50.79
166796	YOUNT, PAULA	PV-120487	250.00
166797	CORVEL CORPORATION	PO-310023	174,384.87
166798	CAPISTRANO UNIFIED SCHOOL DIST	PO-310247	72,716.79
166799	CONNECTICUT GEN LIFE INS CO	PO-310011	14,240.67
166800	CONNECTICUT GENERAL LIFE	PO-310010	34,597.32
166801	METROPOLITAN EMPLOYEES	PO-310007	3,641,531.64
		PO-310012	21,438.00
166802	UNUM LIFE INSURANCE	PO-310009	9,432.36
166803	CARLOS GUZMAN INC	PO-311719	1,500.00
166804	EXECUTIVE ENVIRONMENTAL SVCS	PO-311720	266.70
		PO-311721	3,862.47
166805	COUNTY OF ORANGE-WASTE MNGT	PO-310351	1,173.41
166806	SAN DIEGO GAS & ELECTRIC	PO-310354	90,105.47
166807	SO CAL GAS CO	PO-310352	862.50
166808	W W GRAINGER INC	PO-310577	19,361.33
166809	MALFAVON, ALEX	PV-120489	10.00
166810	SANDOVAL, YOHANA	PV-120490	319.87

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166811	SCHOOL BUSINESS EXECUTIVES	PV-120498	200.00
166812	CONSOLIDATED ELECT DISTR	PO-310545	2,053.77
166813	PACIFIC MOBILE HOME CONS	PO-310645	9,322.80
		PO-310646	8,175.80
		PO-310737	4,827.64
166814	PACIFIC PLUMBING COMPANY OF	PO-310301	1,853.60
		PO-311381	13,331.00
166815	Capistrano Connections Academy	PV-120492	278,868.49
166816	OPPORTUNITY FOR LEARNING	PV-120491	27,746.74
166817	ACTION LEARNING SYSTEMS INC	CL-011562	130.49
		CL-011563	246.51
		CL-011564	582.65
		CL-011565	340.35
		CL-011567	1,852.50
		CL-011573	180.96
		CL-011574	723.84
		CL-011575	1,349.40
166818	CAL STATE SAN MARCOS	PO-310503	1,300.00
166819	DANNIS WOLIVER KELLEY	PO-311184	318.50
		PO-311192	21.11
		PO-311691	7,102.31
166820	DELL MARKETING L P	PO-310721	1,792.64
		PO-311152	3,030.27
166821	HARBOTTLE LAW GROUP	PO-311692	4,132.50
166822	ALISO AQUATICS	PV-120493	960.00
166823	DESTINATION SCIENCE	PV-120494	16,379.30
166824	CITY OF MISSION VIEJO	PO-311808	20,213.70
166825	CITY OF SAN JUAN CAPISTRANO	PO-310360	6,995.29
166826	LARMAC	PO-311809	17,400.00
166827	MAIER INTERNATIONAL INC	PO-311820	6,010.00
166828	SAN DIEGO GAS & ELECTRIC	PO-310354	64,984.65
166829	SANTA MARGARITA WATER	PO-310357	789.48
166830	SO CAL GAS CO	PO-310352	349.38
166831	SOUTHERN CALIFORNIA EDISON	PO-310353	30,780.16
166832	ORANGE CTY HEALTH AGENCY	PO-310536	379.00
166833	RENAISSANCE LEARNING	CL-011121	196.08
166834	SAN DIEGO CO SUPT OF SCHOOLS	PO-310653	140.00
166835	SCANTRON SERVICE GROUP	PO-310547	27,454.70
166836	SIMPLEX GRINNELL LP	PO-310728	300.00
166837	SMART & FINAL	PO-310140	31.80
		PO-310143	34.23
166838	SOUTH COAST FAMILY MEDI CENTER	PO-310783	455.00
166839	SOUTH COAST MEDICAL CENTER	PO-310412	50.00
166840	SOUTH COAST MEDICAL GROUP	PO-310413	130.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166841	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310154	1,243.05
		PO-310196	971.38
		PO-310205	1,799.77
		PO-310207	952.63
		PO-310210	1,221.76
166842	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310210	3,289.27
		PO-310212	12.92
		PO-310213	2,312.00
166843	SOUTHWEST SCHOOL SUPPLY	PO-310404	760.78
		PO-310418	463.91
		PO-310431	460.84
		PO-311323	81.46
		PO-311545	830.79
		PO-311794	1,599.59
166844	SPARKLETTS	PO-310505	43.64
		PO-311307	305.64
		PO-311600	16.75
		PO-311603	131.13
166845	SPECIALTY EQUIPMENT CO	PO-311114	4,428.82
166846	SPORTS FACILITIES GROUP INC	PO-310345	375.00
166847	WEST COAST ARBORISTS INC.	PO-311198	11,376.00
166848	WESTERN GRAPHIX	PO-310169	699.00
166849	SEHI COMPUTER	PO-310625	237.73
166850	SPARKLETTS	CL-010430	147.61
		PO-311485	14.70
		PO-311486	6.56
		PO-311487	16.75
		PO-311488	15.57
		PO-311489	2.00
		PO-311491	0.04
		PO-311492	8.55
		PO-311493	31.54
		PO-311494	29.83
		PO-311495	17.43
		PO-311496	8.95
		PO-311498	31.29
		PO-311500	4.51
		PO-311504	8.55
		PO-311505	8.60
		PO-311507	43.93
		PO-311508	2.05
166851	ADVANTAGE RADIATOR	PO-310566	75.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166852	ANDY'S DRYWALL	PO-310512	10,230.00
		PO-310648	8,500.00
		PO-310739	4,800.00
166853	APPLIED HUMAN FACTORS INC	PO-311120	359.90
166854	BOYCE INDUSTRIES	PO-310292	3,153.50
166855	BUDGETEXT CORP	PO-310978	2,728.23
166856	COTO CONSTRUCTION	PO-311555	2,362.38
		PO-311556	45,856.15
166857	DON JOHNSTON INC.	PO-311121	334.13
166858	FLAGHOUSE INC	PO-310452	49.81
166859	GAMETIME	PO-306012	600.00
166860	IMAGE 2000	PO-311412	325.31
		PO-311413	553.42
		PO-311416	364.81
166861	INFOBASE LEARNING	PO-310881	114.70
166862	LAWNMOWERS ETC	PO-310327	3,833.36
166863	LOCAL JANITORIAL & VACUUM	PO-310289	5,950.89
166864	AMERICAN COUNCIL ON EDUCATION	PO-311834	670.00
166865	UNION BANK OF CALIFORNIA	PV-120518	2,466.73
166866	CAMPCO	PO-311366	10,302.00
166867	EDUCATIONAL CONSULTING SVCS	PO-311856	5,600.00
166868	VAVRINEK TRINE DAY & CO LLP	PO-310701	25,270.02
166869	AUTISM BEHAVIOR CONSULTANTS	PO-310042	2,100.00
166870	BOYS TOWN CALIFORNIA INC.	CL-011585	15,306.20
166871	CATHEDRAL HOME FOR CHILDREN	PO-310618	9,857.00
166872	CHILED A	CL-011636	18,601.00
		PO-310258	8,993.84
166873	CINNAMON HILLS SCHOOL	PO-310057	12,079.00
		PO-310058	4,399.00
		PO-310059	3,974.00
		PO-310060	12,079.00
166874	CROMWELL, PATRICIA	PO-310498	450.00
166875	DEVEREUX ARIZONA	PO-311592	6,029.10
166876	DEVEREUX CLEO WALLACE	PO-310071	9,104.07
		PO-310275	9,104.07
166877	FAMILY LIFE CENTER BODEGA	PO-310055	11,254.10
		PO-310064	11,254.10
		PO-310065	11,254.10
166878	LEVIN, DR EUGENE	PO-310649	42.50
166879	MAXIM HEALTHCARE SERVICES	PO-310046	5,244.00
166880	MCCOY, MICHAEL AND PAM	PO-311005	2,025.00
166881	PATTERSON, PAMELA	PO-310764	2,523.78
166882	PIERSON, CHRISTOPHER	PO-310261	600.76
166883	RED ROCK CANYON SCHOOL	PO-310070	9,695.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166884	YELLOWSTONE BOYS & GIRLS RANCH	PO-310054	7,604.50
		PO-310072	7,604.50
166885	BREAKTHROUGH COACH	PO-311644	595.00
166886	CERA	PV-120519	1,100.00
166887	MILDREW, JULIE	CL-011605	340.00
166888	CHAMPIONSHIP ENDURANCE TRAININ	PV-120522	6,280.00
166889	UTTERBACK'S BIG CAT VOLLEYBALL	PV-120521	23,176.00
166890	ALVARADO, CYNTHIA	CL-011579	842.52
166891	BANH, JULIE/NAM	PV-120561	943.59
166892	CALSPRA	PV-120567	149.00
166893	CCIS	PO-310933	350.00
166894	DAVIS, AUTUMN	PV-120559	600.00
166895	GORDON, DEBRA L	PV-120558	777.39
166896	HOEL, DAVID OR JILL	PV-120565	212.27
166897	KRANTZ, TRICIA ELIZABETH	PO-310996	1,440.00
166898	MILLER, KAREN	PO-310641	20,000.00
166899	OCEANVIEW SCHOOL	PO-311395	3,216.00
166900	ORANGE CTY DEPT EDUC	CL-011609	4,000.00
166901	PRABHU, WILLIAM & MYKA	PV-120560	172.95
166902	QUENGA, JOSEPH OR TRACY	PV-120562	624.44
166903	SCHOOL SERVICES OF CALIF	PO-311880	3,120.00
166904	VAVRINEK TRINE DAY & CO LLP	PO-311571	21,219.44
166905	WATSON, MALISSA	PV-120563	228.29
166906	MORA, MAURICIO	PV-120574	290.40
166907	PRICE, ROBERT TYACK	PV-120572	2,038.40
166908	CITY OF SAN CLEMENTE	PO-310359	9,673.64
166909	CITY OF SAN JUAN CAPISTRANO	PO-310360	629.23
166910	MOULTON NIGUEL WATER	PO-310358	6,326.20
166911	SAN DIEGO GAS & ELECTRIC	PO-310354	123,381.44
166912	SANTA MARGARITA WATER	PO-310357	2,339.08
166913	SO CAL GAS CO	PO-310352	1,782.21
166914	SO COAST WATER DIST	PO-310355	9,524.41
166915	SOLAG / CR&R	PO-310350	15,358.58
166916	CITY OF ALISO VIEJO	PO-311878	2,000.00
166917	BENS ASPHALT	PO-311776	4,515.00
166918	CCS PRESENTATION SYSTEMS INC	PO-305015	4,630.02
166919	CONSOLIDATED ELECT DISTR	PO-310545	969.56
166920	PACIFIC MOBILE HOME CONS	PO-310642	3,891.26
		PO-311197	1,168.65
		PO-311209	3,688.00
		PO-311551	3,359.91
166921	PACIFIC ROOFING SYSTEMS	PO-311831	20,866.75

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166922	TANDUS FLOORING INC.	CL-011489	641.41
		PO-310749	1,198.90
		PO-311172	4,312.21
		PO-311196	3,000.43
166923	PACIFIC ROOFING SYSTEMS	PO-306128	16,249.55
		PO-306129	16,249.55
		PO-306130	15,766.05
166924	CAPISTRANO UNIFIED SCHOOL DIST	CM-120060	8.14-
		PO-310247	81,365.54
166925	ALLIANCE OF SCHOOLS FOR	PO-311742	25,000.00
166926	OVER NIGHT NUMBERING	PO-310125	122.50
166927	PAC TYPEWRITER & COMM	PO-310193	273.22
166928	PITNEY BOWES/PRESORT SERVICES	PO-310127	193.69
166929	PRO-ED	PO-310285	110.00
166930	SADDLEBACK EDUCATIONAL PUBLISH	CL-011326	2,081.83
		CL-011327	2,081.87
166931	SCHOOL SERVICES OF CALIF	CL-011342	140.39
166932	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310158	625.96
		PO-310159	2,081.19
		PO-310185	372.25
		PO-310196	368.66
		PO-310198	3,108.62
166933	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310202	1,515.59
		PO-310203	246.26
		PO-310204	1,883.11
166934	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310204	1,075.41
		PO-310207	27.03
		PO-310209	1,688.05
		PO-310211	116.51
		PO-310212	600.83
166935	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310212	881.67
		PO-310213	934.49
		PO-310401	1,094.59
		PO-310402	569.58
		PO-310403	851.72
		PO-310404	22.39

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166936	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310404	240.66
		PO-310405	94.48
		PO-310417	178.62
		PO-310418	540.56
		PO-310429	661.35
		PO-310430	3,316.56
166937	SOUTHWEST SCHOOL SUPPLY	-	
		PO-310430	2,318.57
		PO-310434	501.07
		PO-310436	1,160.54
		PO-310744	591.46
		PO-311090	228.53
		PO-311109	1,078.21
166938	SOUTHWEST SCHOOL SUPPLY	PO-311109	396.93
		PO-311347	307.09
		PO-311478	120.70
		PO-311479	70.57
		PO-311480	22.11
		PO-311481	76.85
		PO-311482	8.51
166939	ALISO NIGUEL HIGH SCHOOL ASB	PV-120546	180.00
166940	DAHIYA, SAVITA	PV-120568	200.00
166941	ELHAJ, AMANDA	PV-120570	200.00
166942	FERGUSON, ERIN	PV-120571	285.00
166943	FURNISH, LEIGHANN	PV-120573	285.00
166944	GRUITA, ADA	PV-120575	185.00
166945	HOTTINGER, ALLISON	PV-120576	490.00
166946	KEELER, DEBRA	PV-120577	50.00
166947	KRAJEWSKI, KAREN	PV-120578	200.00
166948	LARGE, REBECCA	PV-120579	200.00
166949	LEONARD, MARYDALE	PV-120580	490.00
166950	MITCHELL, KAREN	PV-120581	200.00
166951	NAJM, KASSY	PV-120582	285.00
166952	NGUYEN, ANGELMARIE	PV-120569	200.00
166953	NICHOL, COLBY	PV-120583	200.00
166954	PROUTY, THERESA	PV-120585	200.00
166955	RUSKIN, KARI	PV-120586	200.00
166956	SCHUMACHER, TRACY	PV-120587	200.00
166957	STEVENSON, CATALINA	PV-120588	285.00
166958	TITIZIAN, ALEXANDRA	PV-120589	285.00
166959	DISCOUNT OFFICE SERVICES	PO-310782	171.03
166960	JOHNSTONE SUPPLY	PO-310337	637.79
166961	LAKESHORE LEARNING MATLS	PO-311362	86.26
166962	BENE, CHERI	PV-120549	36.63

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....10/10/11

Warrant Number	Name of Payee	Reference Number	Amount
166963	JONES, JOSEPH	PV-120552	42.18
166964	KRAVCHENKO, OLGA	PV-120553	27.75
166965	SHEA, DOREEN	PV-120554	80.58
166966	STOFFEL, DAVID E	PV-120555	68.85
166967	THORNBURG, QUIN	PV-120556	64.26
166968	WILLIAMS, STEPHANIE	PV-120557	154.14
166969	ANTIFAE, DONNA	PV-120548	24.42
166970	BROCKMAN, CARY	PV-120550	117.11
166971	AMERICAN TECHNOLOGIES	PO-311214	2,343.75
166972	AMS NET	PO-311052	16,186.77
		PO-311053	8,093.38
166973	BIG TEX TRAILERS WEST	PO-311378	4,113.26
166974	COSTCO S.J.C.	PO-311193	68,485.10
		569 Warrants	\$8,910,357.78

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 1011-14 Grocery Products	5/9/2011
A&R Wholesale Distributors, Inc.	Bid No. 1011-13 Snack and Beverage Products	5/9/2011
American Logistics Co., LLC	Bid No. 1112-04 - Outsource Transportation Service	7/27/2011
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
AMS.NET Inc.	Western State Contracting Alliance (WSCA) WSCA 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance	11/9/2010
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
Architectural Roofing Systems dba Pacific Roofing Systems	Bid No. 1011-10, Roofing Repairs and Maintenance	3/8/2011
ASR Food Distributors, Inc.	Bid No. 0910-01 Produce	6/8/2009
Atkinson, Andelson, Loya, Rudd & Romo	RFQ No. 10-0809 General Legal Services	12/15/2009
AVES Audio Visual Systems, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
AVID	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
B&H Foto & Electronics Corp. dab B&H Photo Video	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Ben's Aphalt, Inc.	Bid No. 1011-01 Asphalt Paving, Sealcoating and Repair	6/15/2010
Bergman & Dacey, Inc.	RFQ No. 10-0809 General Legal Services	12/15/2009
Best Best & Kreiger	RFQ No. 10-0809 General Legal Services	12/15/2009
Bowie, Arneson, Wiles, and	RFQ No. 10-0809 General Legal Services	12/15/2009
California Western Visuals	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Camcor, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Campus Foods	Bid 1011-14 Grocery Products	5/9/2011
CDWG	Western State Contracting Alliance (WSCA) Cisco Networking Communications and Maintenance	11/9/2010
Certified Transportation Services,	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Cintas Corporation	RFP No. 3-1011, Uniform Service	12/7/2010
Commercial Fence & Iron Works, Inc.	Bid No. 0708-04 Fencing Materials, Repair, and Installation	6/25/2007
Compview, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Concepts School and Office Furnishings	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Consolidated Electrical Distributors	Bid No. 1112-05 Electrical Supplies and Materials	6/29/2011
Consulting & Inspection Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
CR&R	Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste Districtwide	8/8/2011
Culver-Newlin	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dannis Woliver Kelley (DWK)	RFQ No. 10-0809 General Legal Services	12/15/2009
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 09-01, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/13/2010

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
David Taussig & Associates, Inc.	RFP No. 6-1011 Special Tax Consulting Services for Public Financing	4/11/2011
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Desert Business Interiors	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
Digital Networks Group, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Diversified Metal	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dominos Pizza	Bid No. 1112-07 Pizza Service	8/24/2011
Edenco, Inc.	RFQ/P No. 2-1011, Construction Manager/District Representative	9/28/2010
Edge Development	Bid No. 1011-11, CVHS Theater	6/13/2011
Fusionstorm	California Multiple Award Schedule Contract No. 3-10-70-2039d, Cisco Auto Distribution, Internet Encryption and Firewall, LanWan Wireless Network, Network Component	10/12/2010
Gilbert & Stearns, Inc.	Bid No. 1011-02 Electrical Service	6/29/2010
Gold Star Foods	Bid No. 1011-05 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 1011-14 Grocery Products	5/9/2011
Gold Star Foods	Bid No. 1112-03 Bakery Products	6/29/2011
Golden State Technology, Inc dba GST	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Great Western	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Harbottle Law Group	RFQ No. 10-0809 General Legal Services	12/15/2009
Harris Realty Appraisal	RFQ No. 2-0809 Appraisal Services	5/11/2009
Hertz Furniture	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Hewlett-Packard Company	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
HMC Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Hollandia Dairy	Bid No. 1011-08 Milk and Dairy Products	3/8/2011
Horizons Construction Co, International, Inc	Bid No 1011-09, SJHHS 30 Meter Pool/Support Buildings	3/8/2011
Hot Dogger Tours, Inc. dba Gold Coast Tours	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Illuminate Education, Inc.	RFQ No. 7-1011 Student Assessment Data Management System	5/25/2011
IPC (USA), Inc.	Multi-District Cooperative Bid No. 114-10, Fuel (Gasoline and Diesel)	7/13/2010
JFK Transportation, Co., Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Knowland Construction Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
Longs Electronics, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
LPA, Inc.	RFP No. 2-0506 Architectural Services	10/16/2006
MNJ Technologies Direct, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
MTGL, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Network Hardware Resale, Inc.	U.S. General Services Administration Contract No. GS-35F-0717R, Pre-Owned and Refurbished Cisco Systems Networking Equipment	11/9/2010
Ninyo & Moore	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 1-0910 E-Rate Consultant	6/22/2009
Office & Ergonomic Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
P&R Paper Supply Co.	Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services	6/8/2009
Pacific MH Construction, Inc.	Bid No. 0708-07 Movement of Relocatable Buildings	6/25/2007
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 0708-06 Plumbing Service	6/25/2007
Paradigm Health Care Services	RFP No. 6-0910 Medi-Cal Billing Services	6/15/2010
Piper Jaffrey & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
PJHM Architects	RFP No. 2-0506 Architectural Services	10/16/2006
Prime Painting Contractors, Inc.	Bid No. 0708-11 Painting	6/25/2007
Pritchard Supply, Inc. dba Johnstone Supply	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Renaissance Learning, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Roadways International, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
School Space Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
Southern California Gray Line	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Southwest School Supply	Placentia-Yorba Linda USD Bid No. 209-4, Purchase of Instructional and Office Supplies	1/12/2009
Staples Advantage	County of Orange Master Agreement No. MA-017-10011795 - Office Supplies	9/14/2010
Stradling Yocca Carlson & Rauth	RFQ No. 10-0809 General Legal Services	12/15/2009
Stutz, Artiano, Shinoff and Holtz	RFQ No. 10-0809 General Legal Services	12/15/2009
Sysco Food Services of L.A.	Bid No. 1011-14 Grocery Products	5/9/2011
Tandus Flooring, Inc.	Bid No. 0708-05 Flooring Materials and Installation	6/25/2007
Transportation Charter Services, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Troxell Communications, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Twining, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
United Refrigeration Inc.	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Valiant IMC	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Virco	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
W. W. Grangier, Inc.	Western States Contracting Alliance (WSCA) Bid No. IS-06-79-55, Maintenance Repair & Operating Supplies	5/25/2011
Ward's Media Tech	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Waterline Technologies, Inc.	Los Angeles USD Bid No. IFB C-1030, Purchase of Swimming Pool Chemicals	3/9/2010
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Western States Contracting Alliance (WSCA) Bid No. 7-09-79-02 - Janitorial Supplies	9/14/2010
WB Hunt Co, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Williams Scotsman	Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom	7/11/2011
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
Xerox Corporation	California Multiple Award Schedule Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox	6/15/2010

INCOME AGREEMENT
CAPISTRANO UNIFIED SCHOOL DISTRICT

This AGREEMENT is hereby entered into this 1st day of July, 2011, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice related to professional development training; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the following described work, and SUPERINTENDENT hereby agrees to perform said work upon the terms and conditions hereinafter set forth. Specifically, SUPERINTENDENT

1 shall perform the following services for Educational Technology
2 Services:

3 1.1 Provide online learning courses using the OCDE
4 Educational Technology OC Online learning environment.

5 1.2 DISTRICT shall be allocated a total of 25 gigabytes of
6 space to store all of its courses. If the DISTRICT
7 exceeds the allocated storage space of 25 gigabytes,
8 SUPERINTENDENT shall invoice DISTRICT for the
9 additional space.

10 1.3 DISTRICT shall be responsible for downloading and
11 archiving its own courses to prevent any data loss.
12 SUPERINTENDENT will process an archive of all courses
13 twice a year. Archived courses will no longer be
14 available on the system in order to allow
15 SUPERINTENDENT to maintain open data space for future
16 usage.

17 2.0 TERM. This AGREEMENT shall commence on July 1, 2011, and
18 end on June 30, 2012.

19 3.0 COMPENSATION. DISTRICT agrees to pay SUPERINTENDENT for
20 services satisfactorily performed pursuant to Section 1.0 of this
21 AGREEMENT a total sum not to exceed Three hundred sixty dollars
22 (\$360.00). A portion or all of the total amount due to
23 SUPERINTENDENT may be paid with the DISTRICT'S unallocated
24 California Technology Assistance Project (CTAP) Certificates
25 (depending on the balance of unused CTAP Certificates) issued by
SUPERINTENDENT. SUPERINTENDENT shall make the determination of

1 payment method prior to the DISTRICT being invoiced. Reimbursement
2 shall be made at the rate of Fifteen dollars (\$15.00) per user for a
3 total of four (4) educator user accounts and at the rate of Three
4 dollars (\$3.00) per user for a total of one hundred (100) student
5 user accounts. Payment shall be mailed to: Orange County
6 Superintendent of Schools, Attn: Accounting Manager, 200 Kalmus
7 Drive, P.O. Box 9050, Costa Mesa, California 92628-9050, or at such
8 other place as SUPERINTENDENT may designate in writing.

9 4.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance
10 of this AGREEMENT, shall be and act as an independent contractor.
11 SUPERINTENDENT understands and agrees that he/she and all of his/her
12 employees shall not be considered officers, employees or agents of
13 the DISTRICT, and are not entitled to benefits of any kind or nature
14 normally provided employees of the DISTRICT and/or to which
15 DISTRICT'S employees are normally entitled, including, but not
16 limited to, State Unemployment Compensation or Workers'
17 Compensation. SUPERINTENDENT assumes the full responsibility for
18 the acts and/or omissions of his/her employees or agents as they
19 relate to the services to be provided under this AGREEMENT.
20 SUPERINTENDENT shall assume full responsibility for payment of all
21 federal, state and local taxes or contributions, including
22 unemployment insurance, social security and income taxes with
23 respect to SUPERINTENDENT'S employees.

24 5.0 HOLD HARMLESS/INDEMNIFICATION.

25 A. SUPERINTENDENT hereby agrees to indemnify, defend, and
hold harmless DISTRICT, its Governing Board, officers, agents, and

1 employees from liability and claims of liability for bodily injury,
2 personal injury, sickness, disease, or death of any person or
3 persons, or damage to any property, real personal, tangible or
4 intangible, arising out of the negligent acts or omissions of
5 employees, agents or officers of SUPERINTENDENT or the Orange County
6 Board of Education during the period of this AGREEMENT.

7 B. DISTRICT hereby agrees to indemnify, defend, and hold
8 harmless SUPERINTENDENT, the Orange County Board of Education, and
9 its officers, agents, and employees from liability and claims of
10 liability for bodily injury, personal injury, sickness, disease, or
11 death of any person or persons, or damage to any property, real,
12 personal, tangible or intangible, arising out of the negligent acts
13 or omissions of employees, agents or officers of DISTRICT during the
14 period of this AGREEMENT.

15 6.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to
16 this AGREEMENT shall not be assigned by the DISTRICT without prior
17 written approval of SUPERINTENDENT.

18 7.0 TOBACCO USE POLICY. In the interest of public health, the
19 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
20 use of any tobacco products are prohibited in buildings and
21 vehicles, and on any property owned, leased or contracted for by the
22 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to
23 abide with conditions of this policy could result in the termination
24 of this AGREEMENT.

25 8.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that
they will not engage in unlawful discrimination in employment of

1 persons because of race, color, religious creed, national origin,
2 ancestry, physical handicap, medical condition, marital status, or
3 sex of such persons.

4 9.0 TERMINATION. Either party may terminate this AGREEMENT with
5 or without reason with the giving of thirty (30) days written notice
6 to the other party. DISTRICT shall compensate SUPERINTENDENT only
7 for services satisfactorily rendered to the date of termination.
8 Written notice by DISTRICT shall be sufficient to stop further
9 performance of services by SUPERINTENDENT. Notice shall be deemed
10 given when received by the SUPERINTENDENT or DISTRICT or no later
11 than three (3) days after the day of mailing, whichever is sooner.

12 10.0 NOTICE. All notices or demands to be given under this
13 AGREEMENT by either party to the other, shall be in writing and
14 given either by: (a) personal service or (b) by U.S. Mail, mailed
15 either by registered or certified mail, return receipt requested,
16 with postage prepaid. Service shall be considered given when
17 received if personally served or if mailed on the third day after
18 deposit in any U.S. Post Office. The address to which notices or
19 demands may be given by either party may be changed by written
20 notice given in accordance with the notice provisions of this
21 section. At the date of this AGREEMENT, the addresses of the
22 parties are as follows:

23 DISTRICT: Capistrano Unified School District
24 33122 Valle Road
25 San Juan Capistrano, California 92675
Attn: _____

SUPERINTENDENT: Orange County Superintendent of Schools
200 Kalmus Drive
P.O. Box 9050
Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

11.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

12.0 SEVERABILITY. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

13.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

14.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the Parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both Parties to the AGREEMENT.

////

////

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: CAPISTRANO UNIFIED SCHOOL DISTRICT	ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
BY: _____ Authorized Signature	BY: _____ Authorized Signature
PRINTED NAME: _____	PRINTED NAME: <u>Patricia McCaughey</u>
TITLE: _____	TITLE: <u>Coordinator</u>
DATE: _____	DATE: <u>August 15, 2011</u>

CUSD-OC Online(37230)12
ZIP4

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2011 – 2012

**DISTRICT MASTER CONTRACT
GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL/AGENCY SERVICES
2011-2012**

TABLE OF CONTENTS

I. GENERAL PROVISIONS

1. MASTER CONTRACT	1
2. CERTIFICATION	2
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS	2
4. TERM OF MASTER CONTRACT	2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION	2
6. INDIVIDUAL SERVICES AGREEMENT	3
7. DEFINITIONS	4

II. ADMINISTRATION OF CONTRACT

8. NOTICES	5
9. MAINTENANCE OF RECORDS	5
10. SEVERABILITY CLAUSE	6
11. SUCCESSORS IN INTEREST	6
12. VENUE AND GOVERNING LAW	6
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES	6
14. TERMINATION	7
15. INSURANCE	7
16. INDEMNIFICATION AND HOLD HARMLESS	9
17. INDEPENDENT CONTRACTOR	9
18. SUBCONTRACTING	10
19. CONFLICTS OF INTEREST	10
20. NON-DISCRIMINATION	11

III. EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION	11
22. GENERAL PROGRAM OF INSTRUCTION	12
23. INSTRUCTIONAL MINUTES	13
24. CLASS SIZE	13
25. CALENDARS	13
26. DATA REPORTING	14
27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT	14
28. STATEWIDE ACHIEVEMENT TESTING AND HIGH SCHOOL EXIT EXAMINATION	15
29. DISTRICT MANDATED ATTENDANCE AT MEETINGS	15
30. POSITIVE BEHAVIOR INTERVENTIONS	15

DISTRICT MASTER CONTRACT GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL/AGENCY SERVICES 2011-2012

31. STUDENT DISCIPLINE	16
32. IEP TEAM MEETINGS	16
33. SURROGATE PARENTS	17
34. DUE PROCESS PROCEEDINGS	17
35. COMPLAINT PROCEDURES	17
36. LEA STUDENT PROGRESS REPORTS/REPORT CARD AND ASSESSMENTS	17
37. TRANSCRIPTS	18
38. LEA STUDENT CHANGE OF RESIDENCE	18
39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM	18
40. PARENT ACCESS	19
41. SERVICES AND SUPERVISION ON PUBLIC SCHOOL CAMPUSES	19
42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS	19
43. STATE MEAL MANDATE	19
44. MONITORING	20

IV. PERSONNEL

45. CLEARANCE REQUIREMENTS	20
46. STAFF QUALIFICATIONS	21
47. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS	21
48. STAFF ABSENCE	22

V. HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY	22
50. FACILITIES AND FACILITIES MODIFICATION	23
51. ADMINISTRATION OF MEDICATION	23
52. INCIDENT/ACCIDENT REPORTING	23
53. CHILD ABUSE REPORTING	23
54. SEXUAL HARASSMENT	24
55. REPORTING OF MISSING CHILDREN	24

VI. FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES	24
57. RIGHT TO WITHHOLD PAYMENT	25
58. PAYMENT FROM OUTSIDE AGENCIES	26
59. PAYMENT FOR ABSENCES	26
60. INSPECTION AND AUDIT	27
61. RATES	28

2011-2012

CONTRACT NUMBER:
30-66670-0125187

LEA: CAPISTRANO UNIFIED SCHOOL DISTRICT

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

**Kids Institute for Development & Advancement
(KIDA)**

**NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT**

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 1st day of July, 2011, between the Capistrano Unified School District (hereinafter referred to as "LEA") and KIDA (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to LEA students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any LEA student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a LEA student, an Individual Services Agreement (hereinafter referred to as "ISA") will be completed. Unless otherwise agreed in writing, this form shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Plan (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATION

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* A current copy of CONTRACTOR's nonpublic school/agency certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this contract is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification. Total LEA student enrollment shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this contract unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations. CONTRACTOR shall also comply with all LEA policies unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply. The provision of special education and/or related services, facilities for individuals with exceptional needs, LEA student enrollment and transfer, LEA student inactive status, corporal punishment, student discipline, and positive behavior interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2011 to June 30, 2012 (Title 5 California Code of Regulations section 3062(a)). Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. However, the parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2012. (Title 5 California Code of Regulations section 3062(d)). Re-negotiation of rate schedule for related services for subsequent contract year are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2012.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes the LEA Procedures and each Individual Services Agreement and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties. Notwithstanding the foregoing, the LEA may modify the LEA procedures from time to time without the consent of CONTRACTOR.

If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety day period, all payments for education and services will continue at the prior contract year rate, and CONTRACTOR shall be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA until such time as the new Master Contract is signed and returned to LEA by CONTRACTOR. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

6. INDIVIDUAL SERVICES AGREEMENT

This contract shall include an ISA developed for each LEA student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)).

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- b. The term “credential” means a valid credential, life diploma, permit, or document in special education or student personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(j).
- c. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed or approved college or university, as authorized by state laws or regulations.
- d. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- e. The term “parent” means the natural parent, adoptive parent, parent surrogate, legal guardian, or any other adult granted educational decision-making rights by the natural or adoptive parent or a court of competent jurisdiction.
- f. The term “days” means calendar days unless otherwise specified.
- g. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- h. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- i. It is understood that the term “Master Contract” also means “Agreement” and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to:

Name: Special Education Director
District: Capistrano Unified School District
Address: 33122 Valle Rd
City, State Zip: San Juan Capistrano CA 92675
Phone: (949) 234-9270

Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b); cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes or other documents used to record the provision of services provided through additional

instructional assistants, behavior intervention aides, and bus aides; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; marketing materials; by-laws; lists of current board of directors/trustees, if incorporated; statements of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log need record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward LEA student records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, and reports.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in Orange County, California.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The LEA shall provide the CONTRACTOR thirty (30) days notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract may be terminated for cause. The cause shall not be the availability of a public program initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give twenty (20) days prior written notice. At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall procure and maintain for the duration of the Master Contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with performance under this Master Contract by CONTRACTOR, its agents, representatives, or employees.

A. Insurance coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Professional Liability Insurance and Employer's Liability Insurance with limits of \$1,000,000/\$1,000,000/\$1,000,000.
4. Workers' Compensation Insurance as required by the state in which services are performed with limits of 1,000,000/\$1,000,000/\$1,000,000. If CONTRACTOR fails to procure Workers' Compensation insurance, CONTRACTOR shall submit a sworn affidavit to LEA describing the reasons CONTRACTOR failed to obtain workers compensation insurance.

B. CONTRACTOR shall maintain limits of insurance no less than:

1. Commercial General Liability: \$1,000,000 per occurrence for bodily injury and property damage, personal injury and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be twice the required occurrence limit (\$2,000,000).
2. Automobile Liability: \$1,000,000 combined single limit.
3. Professional Liability/ errors and omissions coverages, including sexual molestation and abuse: \$1,000,000 per occurrence/ \$1,000,000 aggregate.
4. Workers' Compensation with limits as required by state in which services were performed.

For all insurance coverages procured by CONTRACTOR, the following terms apply:

- C. Any deductibles or self-insured retentions above \$25,000 must be declared to and approved by the LEA in writing. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions as respects to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- D. The general liability, automobile liability policies, and professional liability policies are to contain, or be endorsed to contain, the following provisions:
1. The LEA, its subsidiaries, officials and employees are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of CONTRACTOR; products and completed operations of the CONTRACTOR; premises owned, occupied or used by the CONTRACTOR; or automobiles owned, leased, hired or borrowed by the CONTRACTOR. The coverage shall contain no special limitations on the scope of protection afforded to the LEA, its subsidiaries, officials and employees.
 2. For any claims related to the services, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
 3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior

written notice by certified mail, return receipt requested, has been given to the LEA.

- E. Insurance is to be placed with insurers admitted by the State of California and with a current A.M. Best's rating of no less than A-: VII, unless otherwise acceptable to the LEA in writing.
- F. The CONTRACTOR shall furnish the LEA with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the LEA. All endorsements meeting requirements of above conditions are to be received and approved by the LEA before work commences. As an alternative to the LEA's forms, the CONTRACTOR's insurer may provide complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate.

If LEA or CONTRACTOR determines that change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities).

LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the state of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers LEA's indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is held to be a partner, joint venturer, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including without limitation transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements effecting coverage required by Section 15 and a declarations page for each policy. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in section 45 Clearance Requirements and section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e. before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR.

When CONTRACTOR is a Nonpublic Agency, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who was an employee of LEA within the three hundred and sixty five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

20. NON-DISCRIMINATION

CONTRACTOR shall not unlawfully discriminate on the basis of race, religion, sex, national origin, age, sexual orientation, or disability in employment or operation of its programs.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility as specified in the LEA Procedures.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to the following educational materials, services, and programs to the extent available at the LEA School District in which CONTRACTOR is located: (a) standards-based, core curriculum and the same instructional materials used by LEA; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine through twelve inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements, including, but not limited to, passing the California High School Exit Exam per state guidelines.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written treatment plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. All services not provided in the school setting require the presence of a parent, guardian or adult care giver during the delivery of services. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult care giver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained Behavior Intervention Case Manager (BICM) or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level, attending LEA schools and shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

For LEA students in grades pre-kindergarten through 12, unless otherwise specified in the LEA student's IEP, the number of instructional minutes, excluding recess, lunch, and passing time, shall be at least:

310 instructional minutes for LEA students in grades pre-kindergarten through five inclusive.

314 instructional minutes for LEA students in grades six through twelve inclusive.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade level unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students. Upon written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary to provide services to students with disabilities.

When CONTRACTOR is a nonpublic school, CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 *et seq.*

25. CALENDARS

The CONTRACTOR shall submit to LEA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by LEA's extended school year calendar. Billable days shall include only those days that are included in the submitted and approved school calendar, and/or required by the IEP for each student. Unless otherwise specified by the students' IEP, educational services shall occur at the school site.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's IEP and ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless otherwise specified in the LEA student's IEP and ISA. It is understood that services may not be provided on weekends, holidays and other times when school is not in session.

26. DATA REPORTING

CONTRACTOR shall agree to provide all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide all data related to any and sections of this contract and requested by and in the format required by the LEA.

The LEA shall provide the CONTRACTORS with approved forms and/or format for such data including but not limited to invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTORS provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment (“LRE”) options and/or Dual Enrollment options for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING AND HIGH SCHOOL EXIT EXAMINATION

Where CONTRACTOR is a NPS, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools and each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a NPS, CONTRACTOR shall administer all statewide achievement tests and the California High School Exit Examination as mandated by LEA pursuant to LEA, state and federal guidelines.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS.

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Title 5 of the California Code of Regulations sections 3001(c)-(f) and 3052(l)(1-8) regarding positive behavior interventions including, but not limited to: the completion of functional analysis assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; and emergency interventions.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a “behavior intervention case manager” as that term is defined in Title 5 of the California Code of Regulations section 3001(e). CONTRACTOR shall maintain a written policy in compliance with Title 5 of the California Code of Regulations section 3052(i) and (k) regarding emergency interventions and Behavioral Emergency Reports. Records of such training shall be made available to LEA upon request. CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention and emergency procedures as related to appropriate behavior management strategies.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student’s face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a short term emergency intervention by CONTRACTOR’s trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of individual; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to California Code of Regulations 3052(l) (1-8).

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations.

When CONTRACTOR seeks to remove a LEA student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student’s name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student’s behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify and

invite LEA representatives to the IEP team meeting where the manifestation determination will be made.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. If an LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that he or she should attend, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-up time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations and LEA policies and procedures regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPPA). CONTRACTOR shall include verification of these procedures to the LEA.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four written progress reports/report cards pursuant to LEA policy and the requirements specified in the LEA Procedures. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business shall be submitted to the LEA and the LEA student's parent(s).

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. The CONTRACTOR shall provide sufficient copies of their reports, documents and projected goals necessary to share with members of the IEP team (5) five business days prior to IEP meeting. Supporting documentation such as test protocols and data collection shall be made available to LEA upon request.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings. It is understood that all billable hours must be in direct service to the student.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare transcripts at the close of each semester, or upon LEA student transfer, for LEA students in grades nine through twelve inclusive, and submit them on LEA approved forms to the LEA student's school of residence, for evaluation of progress toward completion of diploma requirements

as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of LEA students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Within five (5) school days after CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify LEA of the LEA student's change of residence as specified in LEA Procedures. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If the LEA student's change of residence is to a residence outside of LEA's service boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence, if CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone, to the LEA when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call on LEA approved forms and submit within five (5) days.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTORS operating programs with residential components shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

41. SERVICES AND SUPERVISION ON PUBLIC SCHOOL CAMPUSES

If CONTRACTOR provides services on LEA public school campuses, CONTRACTOR shall comply with Penal Code Section 627.1 *et. seq.*, and LEA procedures regarding visitors to school campuses specified by LEA policy and in the LEA Procedures, and the procedures of the campus being visited. CONTRACTOR shall be responsible for purchase and provision of the supplies and assessment tools necessary to implement the provision of services on LEA public school campuses.

42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9, Health and Safety Code section 1501.1(b), AB 1858, AB490 (Chapter 862, Statutes of 2003) and the procedures set forth in the LEA Procedures. A LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to a Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

44. MONITORING

CONTRACTOR shall allow access by LEA to its facilities for periodic monitoring of each LEA student's instructional program and shall be invited to participate in the review of each student's progress. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office.

If CONTRACTOR is also a LCI, LEA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in the Special Education Self Review and/or District Validation Review. This review will address programmatic aspects of the Nonpublic School/Agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Assessment Checklist submitted as specified in the LEA.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare a School Accountability Report Card in accordance with California Education Code Section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1 and 35021.2 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with LEA students shall not come in contact with LEA students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with LEA students, or contractors who may come into contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(y), 3064 and 3065.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including, but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or (3) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

47. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall notify LEA in writing on forms provided by the LEA and CDE within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students as specified in the LEA Procedures.

CONTRACTOR shall monitor the status of licenses, credentials, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall provide to LEA updated information regarding the status of licenses, credentials, permits and/or other documents as specified in LEA Procedures.

48. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage on LEA substitute teacher log. Substitute teachers shall remain with their assigned class during all instructional time. LEA shall not be responsible for payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is

understood that the parent of a student shall not be deemed to be qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

In order to provide a smooth transition for the student, the CONTRACTOR will notify the LEA of any change in assignment of tutors and/or supervisors no less than fourteen (14) days prior to the change of assignment.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.*, 49406, and Health and Safety Code Section 3454(a) regarding the examination of CONTRACTOR’s employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR’s facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a LEA student that is required to take prescription

and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 *et seq.*, To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements

of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the school or agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP for each and every child.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and in compliance with the LEA Procedures and will be governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on a LEA form with signatures in the manner prescribed by LEA in the LEA Procedures. Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR was

overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (c) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by section 56; (d) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (e) LEA has not received prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (f) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (g) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a): the value of the service CONTRACTOR failed to perform; (b): the amount of overpayment; (c): the entire amount of the invoice for which satisfactory documentation has not been provided by CONTRACTOR (d): the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) or (f): the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (g): the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of

Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c) (2).

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10) cumulative day of a LEA students unexcused absence, CONTRACTOR shall notify the LEA of such absence as specified in the LEA Procedures.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event of Provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of an LEA student no later than the fifth consecutive service day of the student's absence, as specified in the LEA Procedures. LEA shall not be responsible for the payment of services when a student is absent.

60. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; medi-cal/daily service logs and notes and other documents used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers, dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; marketing materials; by-laws; lists of current board of directors/trustees, if incorporated; statements of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA.

CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

61. Rate Schedule.

The attached rate schedule (62) limits the number of LEA students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally. Special education and/or related services offered by CONTRACTOR, shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in section 62.

62. KIDA
NONPUBLIC SCHOOL

30-66670-0125187
CONTRACTOR NUMBER

2011-2012
CONTRACT YEAR

Per CDE Certification, total enrollment may not exceed 1 classroom

Rate Schedule. This rate schedule limits the number of CUSD LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

	Rate	Period
<u>A. Basic Education Program/Special Education Instruction</u>	<u>\$225.00</u>	<u>Daily</u>
<u>Room & Board</u>	_____	_____

Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation-Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	<u>\$125.00</u>	<u>per hour</u>
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech - Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide - Individual (must be authorized on IEP)	<u>\$20.00</u>	<u>per hour</u>
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	<u>\$125.00</u>	<u>per hour</u>
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 - 7	_____	_____
	e. Occupational Therapy - Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____

- (9) a. Behavior Intervention
 b. Behavior Intervention – Supervision
 Provided by: _____

\$70.00	per hour
\$90.00	per hour
_____	_____
_____	_____
_____	_____

(10) Nursing Services

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July 2011 and terminates at 5:00 P.M. on June 30, 2012, unless sooner terminated as provided herein.

CONTRACTOR,

KIDA

Nonpublic School

By:

Capistrano Unified School District

By:

Signature _____ Date _____
 Shamistra Abraham, Director of
 Operations
 Name and Title of Authorized
 Representative

_____ Date _____
 Ronald N. Lebs, Deputy Superintendent,
 Business & Support Services
 Name and Title of Authorized
 Representative

Notices to CONTRACTOR shall be addressed to:
 Shamistra Abraham

 Name

 Nonpublic School Provider

16832 Red Hill Avenue

 Address

City	State	Zip
Irvine	CA	92606

Phone
 (949) 222-2214

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Arias, Blanca	Blngl Comm Svcs Liaison	Moving	10/27/2010	09/06/2011
2. Bywater, Dutcharee	Inst Asst-Sp Ed	Moving	05/10/2010	09/01/2011
3. Charlton, Dina	IF-Sp Ed	Moving	03/28/2011	08/25/2011
4. Cruz, Janeth	Blngl Inst Asst	Voluntary	10/15/2004	08/23/2011
5. Darling, Marty	Nursing Specialist	Retirement	10/04/2000	08/22/2011
6. Finocchi, Jenee	IF-Sp Ed	Voluntary	09/05/2006	09/02/2011
7. Gould, Steven	Inst Asst-Sp Ed	Voluntary	02/08/2011	09/16/2011
8. Harper, Casey	LVN	Voluntary	09/12/2011	09/14/2011
9. Hatler, Jaime	Sr IBI Asst/Tutor	Voluntary	03/21/2005	09/07/2011
10. Healy, Jan	Blngl Inst Asst	Voluntary	01/25/2011	08/25/2011
11. Henderson, Mark	Inst Asst-Sp Ed	Other Employment	02/04/2011	08/23/2011
12. Hersom, Lisa	Inst Asst-Presch	Voluntary	02/18/2004	08/14/2011
13. Jacoby, Cyrena	Health Asst	Voluntary	11/28/2005	08/05/2011
14. Johnston, Heather	Inst Asst	Voluntary	10/11/2010	08/16/2011
15. Lazenby, Cheryl	Sch Clerk II	Retirement	01/03/1996	10/21/2011
16. Mikesell, Marinette	FS Worker	Retirement	11/15/1991	12/16/2011
17. Nixon, Pamela	Inst Asst-Presch	Voluntary	09/10/2007	08/24/2011
18. Norton, Corinne	Inst Asst-Sp Ed	Voluntary	05/26/2010	09/07/2011
19. Ornelas, Ramon	Lead FS Worker II	Voluntary	08/30/2004	09/16/2011
20. Pinon, Joseph	Custodian IV	Retirement	09/12/1977	09/01/2011
21. Riley, Jolene	Inst Asst	Voluntary	09/08/2010	08/29/2011
22. Roppa, Susan	Inst Asst	Voluntary	12/03/2010	09/06/2011
23. Sakai, Lisa	Inst Asst	Voluntary	11/29/2010	08/30/2011
24. Sanchez de Docheff, F.	Blngl Comm Svcs Liaison	Other Employment	01/31/2011	08/22/2011
25. Souza, Sherry	LVN	Voluntary	03/09/2011	08/22/2011
26. Spellman, Julie	Intermediate Office Asst	Other Employment	10/01/2007	09/09/2011
27. Stevens, Lisa	Sch Clerk I	Voluntary	05/10/2010	08/30/2011
28. Sutton, Danielle	Inst Asst	Voluntary	09/08/2010	08/18/2011
29. Taylor, Laurie	FS Worker	Voluntary	11/29/2010	06/17/2011
30. Troutman, Elaine	LVN	Voluntary	05/22/2011	08/18/2011
31. Veth, Helen	IF-Sp Ed	Voluntary	11/15/2010	08/31/2011

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
32. Santos Metcalf, Henry	Blngl Spec Proj Liaison (12mo/40hpw)	\$2,810.54 mo	R26-1	08/30/2011
33. Morris, Lindsey	Occupational Therapist (12mo/40hpw)	\$5,792.06 mo	R55-1	10/10/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
34. Bogseth, Martha	Health Asst (9.5mo/17.5hpw)	\$16.74 hr	R27-1	09/07/2011
35. Burke, Kyla	Health Asst (9.5mo/17.5hpw)	\$16.74 hr	R27-1	09/07/2011
36. Corbin, Victoria	Inst Asst-Sp Ed (9mo/17.5hpw)	\$13.74 hr	R19-1	09/07/2011
37. Deleon, Eleanor	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	09/15/2011
38. Eldridge, Miriam	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	09/07/2011
39. Espinosa, Jeanette	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	09/07/2011
40. Gaul, Lorrienne	Health Asst (9.5mo/17.5hpw)	\$16.74 hr	R27-1	09/07/2011
41. Graffeo, Theresa	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	09/07/2011
42. Greenup, Behnaz	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$13.74 hr	R19-1	09/19/2011
43. Harper, Casey	LVN (9.5mo/17.5hpw)	\$18.02 hr	R30-1	09/12/2011
44. Horn, Kimbra	Health Asst (9.5mo/17.5hpw)	\$16.74 hr	R27-1	09/12/2011
45. Jensen, Debra	Elem Sch Clerk (10.5mp/30hpw)	\$16.33 hr	R26-1	09/07/2011
46. Sefried, Sheila	Interpreter Hearing Imp (9.5mp/30hpw)	\$17.90 hr	R30-1	09/07/2011
47. Siodla, Erin	Health Asst (9.5mo/17.5hpw)	\$16.74 hr	R27-1	09/12/2011
48. Stratton, Andrew	HS Campus Supvr (9.5mo/17.5hpw)	\$15.93 hr	R25-1	09/07/2011
<u>Name</u>	<u>Rescind Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
49. Argent, Heidi	Presch Teacher (9.5mo/30hpw)	\$19.40 hr	R31-2	08/16/2011
50. Berger, Mary	Inst Asst (9.5mo/15hpw)	\$13.74 hr	R19-1	09/07/2011
51. Boulgarides, Gabriela	BIngl Comm Svcs Liaison (9.5mo/17.5hpw)	\$15.16 hr	R23-1	07/11/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Rescind Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
52. Fogarty, Beth	Inst Asst (9.5mo/17.5hpw)	\$13.74 hr	R19-1	09/02/2011
53. Hankins, Heather	Inst Asst-Presch (9.5mo/17.5hpw)	\$14.08 hr	R20-1	09/06/2011
54. Ibara-Cape, Amy	Presch Teacher (9.5mo/30hpw)	\$19.40 hr	R31-2	08/03/2011
55. Jackovich, Jennifer	Presch Teacher (9.5mo/30hpw)	\$19.40 hr	R31-2	09/06/2011
56. Jones, Joan	Inst Asst (9.5mo/15hpw)	\$13.74 hr	R19-1	08/30/2011
57. Rogers, Mark	Inst Asst (9.5mo/17.5hpw)	\$13.74 hr	R19-1	08/25/2011

<u>Name</u>	<u>Recall from Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
58. Fortin, Callie	Sch Bus Driver (9.5mo/40hpw)	\$20.23 hr	R28-4	09/12/2011
59. Primer, Marina	Inst Asst (9.5mo/17.5hpw)	\$13.74 hr	R19-1	09/07/2011

<u>Name</u>	<u>Recall from Layoff With Less Hours</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
60. Getty, Jacquelyn	Presch Teacher (9.5mo/30hpw)	\$19.39 hr	R31-2	08/15/2011

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
61. Adams, David	Custodian I	\$16.33 hr	R26-1	09/13/2011
62. Balanquit, Joanne L.	Student Supvr	\$10.00 hr		09/07/2011
63. Bonar, Robert	MS Campus Supvr	\$15.16 hr	R23-1	08/25/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
64. Britton, Kristine	IF-Sp Ed	\$14.79 hr	R22-1	09/06/2011
	Inst Asst-Sp Ed	\$14.08 hr	R20-1	
	Inst Asst-Sp Ed Presch	\$13.74 hr	R19-1	
65. Cheikh, Fatme	Student Supervisor	\$10.00 hr		09/15/2011
66. Cruz, Janeth	Blngl Inst Asst-Presch	\$14.69 hr	R22-1	08/24/2011
67. Dunn, Sasha	IF-Sp Ed	\$14.79 hr	R22-1	08/25/2011
	Inst Asst-Sp Ed	\$14.08 hr	R20-1	
	Inst Asst-Sp Ed Presch	\$13.74 hr	R19-1	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
68. Finocchi, Jenee	IF-Sp Ed	\$14.79 hr	R22-1	09/08/2011
69. Flaherty, Valerie	MS Campus Supvr	\$15.16 hr	R23-1	08/25/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
70. Free, Kathryn	MS Campus Supvr	\$15.16 hr	R23-1	09/09/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
71. Gomez, Judy	MS Campus Supvr	\$15.16 hr	R23-1	08/30/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
72. Griffith, Christine	MS Campus Supvr	\$15.16 hr	R23-1	08/26/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
73. Hamilton, Cynthia	MS Campus Supvr	\$15.16 hr	R23-1	08/25/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
74. Harmon, Cheryl	MS Campus Supvr	\$15.16 hr	R23-1	08/25/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
75. Harris, Kimberly	MS Campus Supvr	\$15.16 hr	R23-1	08/25/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
76. Hernandez, Adelina	Student Supvr	\$10.00 hr		09/07/2011
77. Hernandez, Angelina	MS Campus Supvr	\$15.16 hr	R23-1	08/11/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
78. Hersom, Lisa	Inst Asst-Presch	\$14.08 hr	R20-8	09/07/2011
79. Hightower, Charles	Sch Bus Driver	\$17.48 hr	R28-1	09/06/2011
80. Hikawa, Janet	Student Supvr	\$10.00 hr		09/07/2011
81. Jacks, Lawrence	MS Campus Supvr	\$15.16 hr	R23-1	08/25/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
82. Kibler, Deborah	MS Campus Supvr	\$15.16 hr	R23-1	08/24/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
83. MacIntosh, Casey	MS Campus Supvr	\$15.16 hr	R23-1	08/31/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
84. Nouobilski, Patricia	MS Campus Supvr	\$15.16 hr	R23-1	08/30/2011
	HS Campus Supvr	\$15.93 hr	R25-1	
85. Pascual, Mickelle	Student Supvr	\$10.00 hr		09/13/2011
86. Sanchez de Docheff, F.	BIngl Comm Svcs Liaison	\$15.06 hr	R23-1	08/23/2011
87. Seay Jr., Laurence	IF-Sp Ed	\$14.79 hr	R22-1	08/25/2011
	Inst Asst-Sp Ed	\$14.08 hr	R20-1	
	Inst Asst-Sp Ed Presch	\$13.74 hr	R19-1	
88. Sewell, Aubriana	Student Supvr	\$10.00 hr		09/07/2011
89. Shetley, Jean	Student Supvr	\$10.00 hr		09/01/2011
90. Taylor, Laurie	FS Worker	\$12.14 hr	R14-1	09/07/2011
91. Wiskus, Donna	Student Supvr	\$10.00 hr		09/14/2011
92. Zahran, Noran	Sch Bus Driver	\$17.48 hr	R28-1	09/12/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Effective Date</u>
93. Cortes, Jesus	Student Worker	\$8.00 hr	08/11/2011 - 06/30/2012
94. Gravatt, Shelly	Testing Asst	\$13.74 hr	09/01/2011 - 12/30/2011
95. Hale, Kathy	Testing Asst	\$13.74 hr	09/01/2011 - 12/30/2011
96. McBride, Oscar	ASB Worker	\$10.00 hr	08/29/2011 - 11/11/2011
97. Murphy, Trevor	ASB Worker	\$10.00 hr	08/29/2011 - 11/11/2011
98. Phung, Dan	ASB Worker	\$10.00 hr	08/15/2011 - 12/15/2011
99. Quinn, Devin	ASB Worker	\$10.00 hr	08/29/2011 - 11/11/2011
100. Von Der Ahe, Scott	ASB Worker	\$10.00 hr	08/29/2011 - 11/11/2011

APPROVE PROMOTION

<u>Name</u>	<u>Former Classification</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
101. Morales, Issac	Custodian I (12mo/40hpw)	Custodian IV (Temp/40hpw)	R32-6	09/07/2011 - 12/30/2011
102. Pizzuti, Jill	FS Worker (9.5mp/10hpw)	Lead FS Worker II (Temp/15hpw)	R31-1	09/01/2011 - 09/23/2011
103. West, Rebecca	Elem Sch Office Mngr (10.5mo/40hpw)	Snr Staff Secretary (12mo/40hpw)	R37-20	10/11/2011

APPROVE REASSIGNMENT

<u>Name</u>	<u>Former Classification</u>	<u>Reassignment</u>	<u>Range Step</u>	<u>Effective Date</u>
104. Fleming, Stacey	IF-Sp Ed (9.5mo/35hpw)	Inst Asst-Sp Ed (9.5mo/17.5hpw)	R20-6	09/07/2011
105. Vossen, Tovi	IF-Sp Ed (9.5mo/17.5hpw)	Inst Asst-Sp Ed (9.5mo/17.5hpw)	R20-3	09/07/2011
106. Rodriguez, Nascina	Blngl Inst Asst-Presch (9.5mo/15hpw)	Inst Asst-Presch (9.5mo/10hpw)	R20-3	09/07/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

APPROVE ASSIGNMENT ADJUSTMENT

<u>Name</u>	<u>Former Classification</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
107. Bellan, Martha	Inst Asst-Presch (9.5mo/15hpw)	Inst Asst-Presch (9.5mo/10hpw)	R20-2	09/07/2011
108. Hutton, Julie	Inst Asst-Presch (9.5mo/15hpw)	Inst Asst-Presch (9.5mo/10hpw)	R20-3	09/07/2011
109. Whyte, Juanita	IF-Sp Ed (9.5mo/35hpw)	IF-Sp Ed (9.5mo/30hpw)	R22-6	09/07/2011
110. Wilson, Maria	Sch Clerk I (10mo/15hpw)	Sch Clerk I (10mo/17.5hpw)	R23-6	09/07/2011

APPROVE DISPLACEMENT IN LIEU OF LAYOFF

<u>Name</u>	<u>Former Classification</u>	<u>Current Classification</u>	<u>Range Step</u>	<u>Effective Date</u>
111. Heesch, Jennifer	Presch Teacher (9.5mo/30hpw)	Inst Asst-Presch (9.5mo/10.5hpw)	R19-2	09/07/2011

APPROVE TEMPORARY ADDITIONAL ASSIGNMENT

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date</u>
112. Cabrera, Alicia	Testing Asst NTE 50hrs (Administer CELDT to new students)	R19-1	08/29/2011 - 09/16/2011
113. Diaz, Martha	Testing Asst NTE 50hrs (Administer CELDT to new students)	R19-20	08/29/2011 - 09/16/2011
114. Hernandez, Myrna	Testing Asst NTE 40hrs (Administer CELDT to new students)	R19-10	08/29/2011 - 09/16/2011
115. Mejia, Rebeca	Testing Asst NTE 80hrs (Administer CELDT to new students)	R19-15	08/29/2011 - 09/16/2011

APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
116. Acosta, Elizabeth	Blngl IF-Sp Ed NTE 20hrs (Provide translation for parent/teacher conferences)	09/07/2011 - 06/21/2012
117. Argent, Heidi	Presch Teacher NTE 6hrs (Complete classroom set-up and preparation)	08/20/2011 - 09/10/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
118. Baldrige-Paul, Jennifer	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
119. Bell, Steve	HS Campus Supvr NTE 1hr (Attend campus supervisor meeting)	09/06/2011
120. Booker, Janelle	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
121. Bunyan, Eric	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
122. Cancinos, Silvia	Blngl Inst Asst NTE 75hrs (Assist with translations)	09/07/2011- 06/25/2012
123. Chironis-Grant, Audrey	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
124. Clarke, Stephanie	HS Campus Supvr NTE 1hr (Attend campus supervisor meeting)	09/06/2011
125. Cruz, Delia	Blngl Comm Svcs Liaison NTE 85hrs (Prepare and complete parent component projects)	07/01/2011- 09/07/2011
126. Danna, Angela	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
127. Dendel, Geri	Academic Advisor NTE 18hrs (Schedule students in classes)	07/01/2011- 07/29/2011
128. Dimperio, Kristen	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
129. Flask, Lori	HS Campus Supvr NTE 1hr (Attend campus supervisor meeting)	09/06/2011
130. Galimidi-Greenfield, Beth	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
131. Garcia, Jean	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
132. Gruden, Norma	Blngl IF-Sp Ed NTE 20hrs (Provide translation for parent/teacher conferences)	09/07/2011- 06/21/2012
133. Gurrola, Aida	Blngl Inst Asst NTE 20hrs (Provide translation for parent/teacher conferences)	09/07/2011- 06/21/2012
134. Hannouche, Coralia	Blngl Inst Asst NTE 20hrs (Provide translation for parent/teacher conferences)	09/07/2011- 06/21/2012
135. Jimenez, Joan	Blngl IF-Sp Ed NTE 20hrs (Provide translation for parent/teacher conferences)	09/07/2011- 06/21/2012
136. Jimenez, Leticia	Blngl Comm Svcs Liaison NTE 32hrs (Assist students and parents during orientation)	08/30/2011- 09/02/2011
137. Levrier, William	Delegated Behind the Wheel Trainer NTE 40hrs (Provide training)	08/22/2011- 08/26/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
138. Long, Keith	HS Campus Supvr NTE 1hr (Attend campus supervisor meeting)	09/06/2011
139. Martinez, Jennifer	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
140. Martinez, Zonia	Blngl Inst Asst NTE 20hrs (Provide translation for parent/teacher conferences)	09/07/2011- 06/21/2012
141. McCullough, Roselle	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
142. Messina-Kleinman, Deborah	IF-Sp Ed NTE 25.5hrs (Attend Capistrano Autism Training classes)	08/15/2011- 08/19/2011
143. Meyer, Jacqueline	IF-Sp Ed NTE 25.5hrs (Attend Capistrano Autism Training classes)	08/15/2011- 08/19/2011
144. Mickle, Jackie	Presch Rsrc Teacher NTE 24hrs (Assist Preschool to Kindergarten transition)	08/08/2011- 08/26/2011
145. Miller, Patricia	Inst Asst-Presch NTE 6hrs (Complete classroom set-up and preparation)	08/20/2011- 09/10/2011
146. Milstead, Teresa	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
147. Oliveras, Aimee	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
148. Perez, Aleida	Blngl Comm Svcs Liaison NTE 78hrs (Provide support to homeless students)	08/09/2011- 06/21/2012
149. Persson, Nancy	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
150. Pitino-Goodwin, Stacy	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
151. Rhine, Julien	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
152. Rigg, Valerie	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
153. Sebourn, Elizabeth	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011- 06/23/2012
154. Shumate, Dagmar	Literacy Intervention Asst NTE 60hrs (Provide literacy consultation for SLD student)	06/27/2011- 12/31/2011
155. Stillwell, Leslie	Lead FS Worker II NTE 2hrs (Attend training for Meals Plus)	08/22/2011- 08/24/2011
156. Todd, Nancy	Academic Advisor NTE 52hrs (Provide support for summer academy)	07/25/2011- 08/05/2011
157. Walsh, Rhonda	HS Campus Supvr NTE 1hr (Attend campus supervisor meeting)	09/06/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
158. Weinell, Katie	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011 - 06/23/2012
159. Williams, John	IF-Sp Ed NTE 3hrs (Attend Hughes Bill training) NTE 15hrs (Assist special education students during activities)	03/01/2011 - 03/03/2011 09/07/2011 - 06/23/2012
160. Wilson, Karen	IF-Sp Ed NTE 15hrs (Assist special education students during activities)	09/07/2011 - 06/23/2012

**APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Assignment</u>	<u>Classification Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
161. Eichstadt, Diane	Student Supvr (9mo/14.25hpw)	Elem Sch Clerk	R26-1	08/15/2011 - 09/07/2011
162. Chung, Cecilia	BIngl Inst Asst (9.5mo/17.5hpw)	Elem Sch Clerk	R26-1	08/15/2011 - 09/06/2011
163. Bochniarz, Rima	MS Campus Supvr (9.5mo/17.5hpw)	Opportunity Asst	R24-15	09/07/2011 - 06/20/2012
164. VanErt, Jean Marie	MS Campus Supvr (9.5mo/17.5hpw)	Opportunity Asst	R24-6	09/07/2001 - 06/20/2012
165. Gregory, Tom	Inst Asst (9.5mo/15hpw)	IF-Sp Ed	R22-6	07/07/2011 - 07/08/2011
166. Soderin, Dennis	Sch Bus Driver (9.5mo/40hpw)	Transportation Dispatcher	R32-6	07/14/2011 07/01/2011 - 06/21/2012

APPROVE SUMMER EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
167. Ames, Sharon	Summer Sch Clerk	\$21.73 hr	R26-10	07/29/2011
168. Bailey-Hoerle, Colleen	IF-Sp Ed	\$19.82 hr	R22-10	06/27/2011 - 07/22/2011
169. Bridwell, Jody	IF-Sp Ed	\$19.82 hr	R22-10	06/27/2011 - 07/22/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of October 10, 2011
Classified Employees

APPROVE SUMMER EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
170. Finocchi, Jenee	IF-Sp Ed	\$17.13 hr	R22-4	06/27/2011 - 07/29/2011
171. Pitino-Goodwin, Stacy	IF-Sp Ed	\$17.13 hr	R22-4	06/27/2011 - 07/22/2011
172. Sawyer, Erin	IF-Sp Ed	\$18.88 hr	R22-9	06/27/2011 - 07/22/2011
173. Velton, Christine	IF-Autism	\$21.34 hr	R22-20	06/27/2011 - 07/29/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES**

ACCEPT RESIGNATIONS/TERMINATIONS

	<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF SEPARATION</u>
1.	Brennan, Tracy	Substitute Teacher	District Initiated	01/29/2010	09/12/2011
2.	Glauser, Jennifer	Substitute Teacher	Other Employment	05/23/2011	09/16/2011
3.	McCarten, Beatriz	Teacher	STRS Disability	10/27/1994	07/13/2011
4.	McDonald, Sean	Teacher	District Initiated	09/01/2011	09/02/2011
5.	Pirayoff, G. Ron	Assistant Principal	Other Employment	08/20/2004	06/30/2011
6.	Razavi, Ali	Teacher	Personal	09/01/2011	09/02/2011
7.	Weaver, Cynthia	Teacher	STRS Disability	09/03/1996	09/30/2011

APPROVE EMPLOYMENT

	<u>NAME</u>	<u>1st YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
8.	Almanza, Nadine	Teacher	\$50,728	B-1	09/06/2011
9.	Bauer, Barbara	Teacher-Sp Ed	\$48,312	A-1	09/01/2011
10.	Beukema, John	Teacher	\$50,728	B-1	09/06/2011
11.	Blakeney, Judith	Teacher	\$51,753	A-3	09/08/2011
12.	Brislen, Michelle	Teacher	\$65,474	C-7	09/02/2011
13.	Cain, Joshua	Teacher	\$48,312	A-1	09/06/2011
14.	Chappas, Danielle	Teacher	\$59,054	C-4	09/06/2011
15.	Crawford, Kristen	Teacher	\$48,312	A-1	09/01/2011
16.	Czarnecki, David	Teacher	\$48,312	A-1	09/09/2011
17.	Danna, Mary	Teacher-80%	\$48,312	A-1	09/07/2011
18.	DiPoalo, Anthony	Teacher-Sp Ed	\$53,264	C-1	09/01/2011
19.	Fox, Megan	Teacher	\$59,387	A-7	09/06/2011
20.	Frazier, Brianne	Teacher	\$52,503	B-2	09/06/2011
21.	Glassen, Nina	Teacher-60%	\$75,855	D-9	09/06/2011
22.	LeCavalier, Pierre	Teacher-40%	\$59,621	D-2	09/08/2011
23.	Leiva, Megan	Teacher	\$48,312	A-1	09/08/2011
24.	Lizarraga, Melissa	Teacher	\$60,249	B-6	09/14/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

**PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES**

APPROVE EMPLOYMENT (Cont.)

<u>NAME</u>	<u>1st YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
25. Morrell, Kathryn	Teacher	\$65,844	A-10	09/16/2011
26. O'Rourke, Patrick	Teacher	\$50,728	B-1	09/06/2011
27. Pellow, Lindsay	Teacher	\$52,503	B-2	09/06/2011
28. Peternell, Morgan	Teacher	\$48,312	A-1	09/01/2011
29. Pintauro, Stephanie	Teacher-60%	\$53,264	C-1	09/06/2011
30. Razavi, Ali	Teacher	\$48,312	A-1	09/01/2011
31. Reideler, Shannon	Teacher	\$50,003	A-2	09/06/2011
32. Vollmer, Layla	Teacher-Sp Ed	\$48,312	A-1	09/01/2011
33. Wilcox, Lisa	Teacher-80%	\$52,503	B-2	09/07/2011

<u>NAME</u>	<u>2nd YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
34. Andreason, Amy	Teacher	\$50,003	A-2	09/06/2011
35. Avila, Bjorn	Teacher	\$56,243	B-4	09/06/2011
36. Baker Jr., John	Teacher	\$70,812	D-7	09/06/2011
37. Chen, Melissa	Teacher	\$52,503	B-2	09/06/2011
38. Dale, Jason	Teacher	\$52,503	B-2	09/06/2011
39. Easton, Alexandra	Teacher	\$52,503	B-2	09/06/2011
40. Finman, Marie	Teacher	\$59,387	A-7	09/06/2011
41. Garner, Damon	Teacher	\$64,541	B-8	09/06/2011
42. Hubbard, Mishelle	Teacher	\$55,128	C-2	09/06/2011
43. Hussein, Abir	Teacher	\$59,651	D-2	09/06/2011
44. Jax, Alison	Teacher	\$52,503	B-2	09/06/2011
45. Maltby, Shannon	Teacher	\$52,503	B-2	09/06/2011
46. Marcos, Lauren	Teacher	\$78,510	D-10	09/06/2011
47. Maxwell, Matthew	Teacher	\$52,503	B-2	09/06/2011
48. McFaul, Maribeth	Teacher-60%	\$55,128	C-2	09/06/2011
49. Moore, Farrel	Teacher	\$52,503	B-2	09/06/2011
50. Nguyen, Nancy	Teacher	\$50,003	A-2	09/06/2011
51. Passarelli, Kendra	Teacher	\$50,003	A-2	09/06/2011
52. Paterno, Rocco	Teacher	\$56,243	B-4	09/06/2011
53. Reiland, Christopher	Teacher	\$65,844	A-10	09/06/2011
54. Reilly, Monique	Teacher	\$63,260	C-6	09/06/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE EMPLOYMENT (Cont.)

<u>NAME</u>	<u>2nd YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
55. Royal, Susan	Teacher	\$54,341	B-3	09/06/2011
56. Rusinkovich, Todd	Teacher	\$50,003	A-2	09/06/2011
57. Schrieber, Ryan	Teacher	\$50,728	B-1	09/06/2011
58. Smith, Ryan	Teacher	\$50,003	A-2	09/06/2011
59. Willett, Sarah	Teacher	\$52,003	A-2	09/06/2011

<u>NAME</u>	<u>3rd YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
60. Bordner, Richard	Teacher	\$60,249	B-6	09/06/2011
61. Mickelson, Lyndsey	Teacher	\$51,753	A-3	09/06/2011

<u>NAME</u>	<u>4th YEAR TEMPORARY</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
62. Ploskina, Candace	Teacher	\$63,260	C-6	09/06/2011

<u>NAME</u>	<u>39 MONTH REHIRE</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
63. Schroeder, Joanne	Teacher	\$58,212	B-5	09/01/2011

APPROVE TEMPORARY EMPLOYMENT OF LAID OFF EMPLOYEES

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
64. Abbott, Amy	Teacher	\$81,258	D-11	09/06/2011
65. Abedi, Lora	Teacher	\$78,510	D-10	09/06/2011
66. Belmont, Kimberly	Teacher	\$75,855	D-9	09/06/2011
67. Beyer, Quinn	Teacher	\$67,766	C-8	09/06/2011
68. Bowen, Andrika	Teacher	\$57,379	A-6	09/06/2011
69. Brennan, Kelly	Teacher	\$75,855	D-9	09/06/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE TEMPORARY EMPLOYMENT OF LAID OFF EMPLOYEES (Cont.)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
70. Brophy, Erin	Teacher	\$66,103	D-5	09/06/2011
71. Burns, Annette	Teacher	\$75,134	C-11	09/06/2011
72. Carrie, Carolyn	Teacher	\$70,812	D-7	09/06/2011
73. Conrady, Pleasance	Teacher	\$70,138	C-9	09/06/2011
74. Cox, Melissa	Teacher-50%	\$67,766	C-8	09/06/2011
75. Cropley, Jason	Teacher	\$75,855	D-9	09/06/2011
76. Douglas, Teri	District Nurse	\$85,321	D-15	08/25/2011
77. Dunnicliffe, Mary	Teacher	\$75,855	D-9	09/06/2011
78. Fisher, Maggie	Teacher	\$67,766	C-8	09/06/2011
79. Fragassi, Kari	Teacher	\$66,800	B-9	09/06/2011
80. Franzl, Debra	Teacher	\$70,138	C-9	09/06/2011
81. French, Mikole	Teacher	\$75,855	D-9	09/06/2011
82. Goetsch-Gates, Laura	Teacher	\$81,258	D-11	09/06/2011
83. Hammons, James	Teacher	\$81,258	D-11	09/06/2011
84. Hansen, Ivan	Teacher	\$56,243	B-4	09/06/2011
85. Haupt, Mary	Teacher	\$81,258	D-11	09/06/2011
86. Hine, Patricia	Teacher	\$73,290	D-8	09/06/2011
87. Hodel, Gail	Teacher	\$73,290	D-8	09/06/2011
88. Hoffman, Todd	Teacher	\$81,258	D-11	09/06/2011
89. Hornig, Sarah	Teacher-40%	\$57,379	A-6	09/06/2011
90. Johnson, Maria	Teacher	\$70,138	C-9	09/06/2011
91. Jones, Christa	Teacher	\$62,358	B-7	09/06/2011
92. Koenig, Elisa	Teacher-40%	\$73,290	D-8	09/06/2011
93. Kopczynski, Lisa	Teacher	\$70,138	C-9	09/06/2011
94. Kovac, Jami-Lyn	Teacher	\$73,290	D-8	09/06/2011
95. Laird, Kay	Teacher	\$59,054	C-4	09/06/2011
96. LaMarre, Nicole	Teacher	\$70,138	C-9	09/06/2011
97. Lewis, Sandra	Teacher	\$58,212	B-5	09/06/2011
98. McKeon, Sarah	Teacher	\$68,417	D-6	09/06/2011
99. McKinstry, Shannon	Teacher	\$75,855	D-9	09/06/2011
100. Morris, Elizabeth	Teacher	\$75,134	C-11	09/06/2011
101. Peterson, Christin	Teacher-50%	\$60,249	B-6	09/06/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE TEMPORARY EMPLOYMENT OF LAID OFF EMPLOYEES (Cont.)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>ANNUAL SALARY</u>	<u>COLUMN/ STEP</u>	<u>EFFECTIVE DATE</u>
102. Pianta, Rebecca	Counselor	\$61,121	C-5	08/25/2011
103. Ricks, Kelly	Teacher	\$63,617	A-9	09/06/2011
104. Ridill, Bruce	Teacher	\$72,593	C-10	09/06/2011
105. Roche, Ann	District Nurse	\$98,149	A-11	08/25/2011
106. Schwartz, Roni	Teacher-60%	\$70,812	D-7	09/06/2011
107. Semas, Andrea	Teacher	\$75,855	D-9	09/06/2011
108. Shwam, Celina	Teacher-50%	\$73,290	D-8	09/06/2011
109. Siglock, Kylie	Teacher	\$75,855	D-9	09/06/2011
110. Smith, Staci	Teacher	\$70,138	C-9	09/06/2011
111. Soboleski, Amanda	Teacher	\$70,138	C-9	09/06/2011
112. Strodl, Lindsey	Teacher	\$66,103	D-5	09/06/2011
113. Theurer, Bernadette	Teacher	\$78,510	D-10	09/06/2011
114. Williams, Kimberly	Teacher	\$75,134	C-11	09/06/2011

APPROVE ADULT EDUCATION SUBSTITUTE TEACHERS

Pay @ \$29.00 per hour

115. Moch, Theresa

116. Tuttle, Barbara

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

117. Ching, Tamara

118. Razi, Tara

APPROVE 6/5^{ths} ASSIGNMENT 1st SEMESTER

119. Auerbach, Nathan**

127. Harnett, Patrick**

120. Baker, John**

128. Hennings, David**

121. Benjamin, Carolyn**

129. Jerome, Jake**

122. Blanco-Johnson, Sylvia**

130. Joerger, Lucille**

123. Boggio, Kathy**

131. Johnson, Dawn**

124. Borges, Esther**

132. Kincaid, Mitzi**

125. Bowen, Betty**

133. Knutsen, Michele**

126. Bowen, Betty**

134. Langdale, Kerry**

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE 6/5^{ths} ASSIGNMENT 1st SEMESTER (Cont.)

- | | |
|---------------------------|----------------------------------|
| 135. Brail, Rick** | 156. Manzotti, Maria** |
| 136. Brandt, Mike** | 157. McClean, Robert** |
| 137. Brown, Richard** | 158. McDermott, Kimberly** |
| 138. Burke, Shawn** | 159. McElroy, Dean** |
| 139. Busenkell, William** | 160. Mink, Kelli** |
| 140. Bushkin, Annette** | 161. Mulligan, Shawn** |
| 141. Cadiz, Robin** | 162. O'Brien, James** |
| 142. Campbell, Bryan** | 163. Oldroyd, Brenda ** |
| 143. Conlon, Michael** | 164. Oliphant, Robert** |
| 144. Cunningham, Craig** | 165. Olsen, Shirley** |
| 145. Darnold, Christine** | 166. Orgeron, Dennis** |
| 146. Dews, Frank** | 167. Pidgeon-Pagliei, Jennifer** |
| 147. DiLeo, Timothy** | 168. Pinon, Ryan** |
| 148. Easton, Alexandra** | 169. Satterlee, Robin** |
| 149. Elecciri, David** | 170. Shick, Allison** |
| 150. Ellis, Shawna** | 171. Skaff, Donald** |
| 151. Finman, Marie** | 172. Tahbaz, Marie** |
| 152. Goit, Jennifer** | 173. Triana, Elizabeth** |
| 153. Gosselin, Erin** | 174. Trotter, Chad** |
| 154. Gross, Deanna** | 175. Turpel, Dianne** |
| 155. Hallam, John** | 176. Uminsky, Alma** |

APPROVE 6/5^{ths} ASSIGNMENT FULL YEAR

- | | |
|-------------------------|-----------------------|
| 177. Bauer, Barbara* | 180. Perez, Richard** |
| 178. Krogsdale, Susan** | 181. Williams, Pam* |
| 179. O'Toner, Eric** | 182. Wilmer, James* |

* Special Education Teacher

** Not enough courses to hire an additional teacher (sections are within the site's staffing allocation)

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ASSIGNMENT ADJUSTMENTS

	<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>NEW ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
183.	Balducci, Elizabeth	Teacher-100%	Teacher-80%	09/07/2011
184.	Balogh, Michelle	Teacher-100%	Teacher-80%	09/07/2011
185.	Belshe, Rachel	ETAP I	Teacher	09/07/2011
186.	Berube, Wendy	Teacher-LOA	Teacher-60%	09/07/2011
187.	Brotherton, Jill	Teacher	STAP I	09/07/2011
188.	Campbell, Megan	Psychologist-40%	Psychologist-60%	8/18/2011
		Psychologist-60%	Psychologist 100%	09/01/2011- 11/10/2011
189.	Chelesnik, Amy	Teacher-80%	Teacher-60%	09/07/2011
190.	Chipman, Nancy	Teacher-80%	Teacher-100%	09/07/2011
191.	Clarke, Rima	Teacher-100%	Teacher-80%	09/07/2011
192.	Farias, Sandra	Teacher	ETAP I	09/07/2011
193.	Fragassi, Kari	Teacher-100%	Teacher-80%	09/07/2011
194.	Gaynor, Shannyn	Teacher-50%	Teacher-100%	09/07/2011
195.	Gerling, Susan	Teacher-60%	Teacher-70%	09/07/2011
196.	Gilpin, James	Teacher-80%	Teacher-100%	09/07/2011
197.	Graham, Jocelyn	Teacher-100%	Teacher-60%	09/07/2011
198.	Gray, Carrie-Ann	Teacher	ETAP I	09/07/2011
199.	Grondahl, Rebecca	Teacher-100%	Teacher-40%	09/07/2011
200.	Hancock, Carly	Teacher-40%	Teacher-50%	09/07/2011
201.	Hegarty, Alison	Teacher-100%	Teacher-80%	09/07/2011
202.	Hiraga, Hanh	Teacher-100%	Teacher-80%	09/07/2011
203.	Hutchinson, Jessica	Teacher-50%	Teacher-100%	09/07/2011
204.	Japlit, Gin	Teacher-80%	Teacher-100%	09/07/2011
205.	Keith, Brooks	Teacher	ETAP I	09/07/2011
206.	Kolenic, Nicole	ETAP I	Teacher	09/07/2011
207.	Marrinan-Ahmer, Kathryn	Teacher-80%	Teacher-60%	09/07/2011
208.	Mitchell, Ronald	Teacher-80%	Teacher-100%	09/07/2011
209.	Pintauro, Stefanie	Teacher-60%	Teacher-80%	09/07/2011
210.	Snow, Krista	Teacher-100%	Teacher-80%	09/07/2011
211.	Wade, Steve	Teacher-80%	Teacher-100%	09/07/2011
212.	Whiting, Carey	Teacher-50%	Teacher-100%	09/07/2011
213.	Wright, Rachel	Teacher-100%	Teacher-50%	09/07/2011
214.	Yaple, Deborah	Teacher-50%	Teacher-100%	09/07/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE PARTNERSHIP TEACHING ASSIGNMENTS 2011/2012

<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
215. Jones, Karyn	Bergeson Elem	60%
216. Hornig, Sarah	Bergeson Elem	40%
217. Simpson, Lorinda	Chaparral Elem	50%
218. Whitaker, Leslie	Chaparral Elem	50%
219. Hobson, Jamie	Concordia Elem	50%
220. Ramirez, Catherine	Concordia Elem	50%
221. Clark, Bernadette	Don Juan Avila Elem	50%
222. Koenig, Elisa	Don Juan Avila Elem	50%
223. Rose, Stephany	Kinoshita Elem	60%
224. Veravanich, Stephanie	Kinoshita Elem	40%
225. Balck, Jennifer	Oso Grande Elem	50%
226. Shwam, Celina	Oso Grande Elem	50%
227. Cox, Melissa	Tijeras Creek Elem	50%
228. Trainor, Tamara	Tijeras Creek Elem	50%
229. Doane, Michele	Tijeras Creek Elem	50%
230. Peterson, Christin	Tijeras Creek Elem	50%

APPROVE SUMMER SCHOOL

Administrator – Tesoro HS

Not to exceed 2.5 hours pay @ \$55.00 per hour
07/01/2011-07/29/2011

231. Reed, Heidi

232. Zendner, Ann

APPROVE ADDITIONAL ASSIGNMENTS

Grade Level Lead Duties – San Juan Elem

233. Not to exceed 20 hours non-instructional pay @ \$30.00 per hour 08/15/2011-06/21/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Curriculum Planning for the TWI Program – Education Division

234. Not to exceed 5.5 hours non-instructional pay @ \$30.00 per hour 09/01/2011-06/30/2012

Attend and Participate in SETPD Training – Staff Development

235. Not to exceed 6 hours non-instructional pay @ \$30.00 per hour 08/15/2011-08/31/2011

Attend and Participate in SRA Training – Staff Development

236. Not to exceed 12 hours non-instructional pay @ \$30.00 per hour 08/20/2011-08/29/2011

Prepare and Teach Classes at the Kickoff Academy – Staff Development

237. Not to exceed 24 hours non-instructional pay @ \$30.00 per hour 08/26/2011-09/02/2011

Prepare for Fall Kickoff Academy and SETPD Activities – Staff Development

238. Not to exceed 50 hours non-instructional pay @ \$30.00 per hour 07/01/2011-08/30/2011

Collaborated with other Teachers Regarding the ADD/SIOP Conference – Multiple Sites

Not to exceed 8 hour non-instructional pay @ \$30.00 per hour
10/1/2010-06/22/2011

239. Munsell, Joni

241. Sartoris, Reannah

240. Mosier, Jason

242. Tantum-Gennaro, Diane

Secondary TWI Planning – Multiple Sites

Not to exceed 5.5 hours non-instructional pay @ \$30.00 per hour
Not to exceed 5.5 hours pay @ \$18.00 per hour
08/10/2011-08/15/2011

243. Espinoza, Sara

247. Reina, Renato

244. Finman, Marie

248. Sanchez-Bahema, Lorena

245. Gibson, Christine

249. Villalba, Fernanda

246. Lewis, Elizabeth

Thinking Maps Training – Multiple Sites

Not to exceed 6 hours non-instructional pay @ \$30.00 per hour
08/31/2011-09/09/2011

250. Espinoza, Soraya

253. Reina, Renato

251. Garcia, Maria Carmen

254. Torres, Cristina

252. Loera, Lorena

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

FSEA Coordinator – Castille Elem

Not to exceed 23 hours non-instructional pay @ \$30.00 per hour
11/29/2011-06/12/2012

255. Smiggs, Donna

Team Development Training – Del Obispo Elem

Not to exceed 25 hours non-instructional pay @ \$30.00 per hour
07/01/2011-06/30/2012

256. Sanders, Gail

Pre-Assessment Test to Incoming Kindergarten Students – Kinoshita Elem

Not to exceed 4 hours instructional pay @ \$35.00 per hour
09/02/2011

257. Fatehi, Brenda

258. Veravanich, Stephanie

Prep Time for Summer School – Kinoshita Elem

Not to exceed 6 hours non-instructional pay @ \$30.00 per hour
08/15/2011-09/01/2011

259. Fatahi, Brenda

Summer Intervention Program – Las Palmas Elem

Not to exceed 6 hours instructional pay @ \$35.00 per hour
08/08/2011-08/19/2011

260. Kopjak, Angelina

261. Romo-Higley, Rosa

Prepare and Develop Curriculum and Instruction for EL Students – Marblehead Elem

Not to exceed 5 hours non-instructional pay @ \$30.00 per hour
09/07/2011-06/21/2012

262. Candy, Virginia

272. Lamb, Julie

263. Dewitt-Fleischman, Mary

273. Maroshek, Barbara

264. Dunbeck, Dave

274. Mayfield, Davida

265. Eltiste, Ellen

275. McGraw, Randall

266. Fontanes, Sarah

276. Milner, Elizabeth

267. Fredrick, Krickette

277. Neidl, Isabel

268. Furlong, Adriana

278. Noyes, Jann

269. Gerhard, Kendra

279. Nusenow, Kristina

270. Hefft, Ukkyong

280. Randle, Liessa

271. Houser, Suzanne

281. Winkelman, Margaret

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Prepare and Develop Curriculum and Instruction for EL Students – Marblehead Elem (Cont.)

Not to exceed 5 hours non-instructional pay @ \$30.00 per hour

09/07/2011-06/21/2012

282. Hurlbut, Dana

284. Woodward, Ellen

283. James, Doug

Prepare and Develop Teacher Support School Wide – Marblehead Elem

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour

09/07/2011-06/22/2012

285. Dewitt-Fleischman, Mary

CELDT Testing Proctor – Marco Forester MS

Not to exceed 4 hours instructional pay @ \$35.00 per hour

Not to exceed 4 hours pay @ \$18.00 per hour

08/25/2011

286. Barker, Kay

289. Foster, Lindsey

287. Bustamante, John

290. Martus, Larissa

288. Cady, Scott

291. Reina, Renato

Prep Time for Summer Academy – Marco Forster MS

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour

07/25/2011-08/12/2011

292. Baker, Brad

293. McKeon, Margie

Math Intervention – Niguel Hills MS

Not to exceed 22 hours instructional pay @ \$35.00 per hour

02/07/2011-06/23/2011

294. Steidle, Gwynne

HMO Program – Dana Hills HS

Not to exceed 30 hours instructional pay @ \$35.00 per hour

Not to exceed 70 hours non-instructional pay @ \$30.00 per hour

08/01/2010-06/23/2011

295. Garcia, Jeri

297. Wingen, Tamarah

296. Slocum, Nicole

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Create a New Online Chemistry Course – California Preparatory Academy

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour

07/26/2011-02/03/2012

298. Clarke, Kristine

Create a New Online Digital Photography Course – California Preparatory Academy

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour

07/26/2011-02/03/2012

299. Hribar, Natalie

Teach the Online Health Class – Adult Ed

Not to exceed 132 hours pay @ 32.00 per hour

09/06/2011-06/30/2012

300. Tammy Wingen

Teach the Online College Career Planning Class – Adult Ed

Not to exceed 132 hours pay @ 32.00 per hour

09/06/2011-06/30/2012

301. Petrucco, Deanna

Attend Benchmark Staff Development – Assessment

Not to exceed 8 hours non-instructional pay @ \$30.00 per hour

07/01/2011-07/30/2011

302. Wegner, Katie

303. Wilsey, Pat

EETT Training – Assessment

Not to exceed 40 hours non-instructional pay @ \$30.00 per hour

07/01/2011-09/30/2011

304. Palmer, Robin

Provide Curriculum and Leadership Development for CUSD ADD Initiative – EL Services

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour

09/01/2011-06/30/2012

305. Evans, Laura

307. Mackay, Frances

306. Glassen, Nina

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

ELD Advisor for Las Flores MS – Education Division

Not to exceed 15 hours non-instructional pay @ \$30.00 per hour
09/06/2011-06/21/2012

308. Blanco-Johnson, Sylvia

Assess and Develop Appropriate Augmentative Communication Programs – Special Education

Not to exceed 10 hours pay @ hourly per diem rate
09/07/2011-10/31/2011

309. Smaker, Sy

311. Sutulic, Kari

310. Smith, Whitney

Complete Preschool Summer Assessments – Special Education

Not to exceed 10 hours pay @ hourly per diem rate
07/01/2011-07/30/2011

312. Kerins, Tracy

Direct Comprehensive Psychological Assessment and IEP – Special Education

Not to exceed 50 hours pay @ hourly per diem rate
08/10/2011-12/17/2011

313. Casteel, Jan

Literacy Consultation for Student – Special Education

Not to exceed 60 hours instructional pay @ \$35.00 per hour
06/17/2011-12/31/2011

314. Maas, Susan

Provide Home Instruction for Home Bound Students – Special Education

Not to exceed 250 hours instructional pay @ \$35.00 per hour
07/01/2011-06/30/2012

315. Butler, Susan

318. Taylor, Pamela

316. Lewis, Dawn

319. Terhune, Cynthia

317. Meissner, Andrea

Provide Speech Therapy for Home Bound Students – Special Education

Not to exceed 13 hours instructional pay @ \$35.00 per hour
or hourly per diem rate, whichever is greater
06/27/2011-07/29/2011

320. Blinn, James

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PERSONNEL ACTIVITY LIST BOARD OF TRUSTEES REGULAR MEETING October 10, 2011
CERTIFICATED EMPLOYEES

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Professional Development Academy Music – Staff Development

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour

08/22/2011-08/24/2011

321. Brunton, Michelle

324. Stirling, Rob

322. Gray, Lisa

325. Thornburg, Quin

323. Marcus, Bruce

Prepare and Teach a Beckman Science Class at the Kickoff Academy– Staff Development

Not to exceed 8 hours non-instructional pay @ \$30.00 per hour

08/01/2011-09/15/2011

326. Millat Carrie

327. Sykes, Marie

APPROVE LEAVES OF ABSENCE

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
328. Hopkins, Amy	Personal	2011-2012

APPROVE SUBJECT MATTER ASSIGNMENT OPTIONS

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT</u>	<u>ED CODE PROVISION</u>	<u>EFFECTIVE DATE</u>
329. Clark, Chelsea	Special Education	Speech Pathologist	44831	08/30/2011-06/30/2012