

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES
Regular Meeting

January 23, 2013

Closed Session 6:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 6:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION EXHIBIT 3A

Significant Exposure to Litigation - One Case
(Pursuant to Government Code §54956.9{b}{3}{C})

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

EXHIBIT 3B

Dr. Joseph M. Farley/Clark Hampton
to provide direction on possible sale and terms for District Property at:
2 Liberty, Aliso Viejo, CA 92656
(Pursuant to Government Code §54956.8)

C. STUDENT EXPULSION

EXHIBIT 3C

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Orange County Coastkeepers - STEM Education Support

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

DISCUSSION/ACTION ITEMS

1. REFUNDING OF 2002 CERTIFICATE OF PARTICIPATION AND MEASURE A GENERAL OBLIGATIONS BONDS UPDATE:

On October 31, 2012, the District sold \$19,635,000 of 2012 Refunding Certificates of Participation to refinance its outstanding 2002 Certificates of Participation, and on December 4, 2012, the District sold \$27,455,000 of 2012 Refunding General Obligation Bonds to refinance Measure A general obligation bonds. The update includes a summary of the bond sales results by the District's financial advisors, Government Financial Strategies, including data on the actual savings to the District and taxpayers.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item. This is an information item only and no Board action is necessary.

2. PRESENTATION AND RECEIPT OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2012:

State law requires each school district in California have an annual audit conducted by a state-certified independent auditor. The audit is conducted according to generally accepted auditing standards, specific guidelines, and procedures set by the State Controller's office. Under state law, annual fiscal audits are neither accepted nor rejected by a board, but merely received by the district. For record keeping purposes, the Board of Trustees has annually adopted a motion indicating recognition of receipt of the annual audit report.

INFORMATION/
DISCUSSION

Page 1

EXHIBIT 1

DISCUSSION/
ACTION

Page 3

EXHIBIT 2

This agenda item pertains to the presentation of the 2011-2012 fiscal year Annual Financial Report to the Board of Trustees. The Annual Financial Report for the fiscal year ending June 30, 2012, was completed by the firm Vavrinek, Trine, Day & Co, LLP, Certified Public Accountants.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will introduce a partner from the audit firm Vavrinek, Trine, Day & Co., LLP to present a summary of the audit report for the year ending June 30, 2012.

Following discussion, it is recommended the Board of Trustees receive the Annual Financial Report for the District for the fiscal year ending June 30, 2012.

Motion by _____ Seconded by _____

3. GOVERNOR'S JANUARY BUDGET PROPOSAL FOR FISCAL YEAR 2013-2014:

INFORMATION/
DISCUSSION

On January 10, 2013, Governor Brown released his 2013-2014 fiscal year budget proposal. On January 16, 2013, staff attended the School Services of California Governor's Budget Workshop. The 2013-2014 budget calendar identifies the Board meeting on January 23 as an opportunity for staff to present a report to the Board regarding the Governor's January budget proposal. A verbal report is scheduled due to the shortness of time between the School Services workshop on January 16 and the Board meeting on January 23. Printed information concerning Governor Brown's proposal will be distributed when it is available. This is an informational item only and no Board action is necessary.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will present this item. This is an information item only and no Board action is necessary.

4. VIEJO ELEMENTARY SCHOOL TWO-WAY LANGUAGE ACADEMY PROPOSAL:

DISCUSSION/
ACTION
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EXHIBIT 4

This item presents the opportunity for the Board to discuss the conversion of Viejo Elementary School into a Two-Way Language Academy, similar to the programs offered at San Juan and Las Palmas elementary schools. Currently, Viejo offers both a Two-Way Spanish Language Immersion track, as well as a traditional English/Structured English Immersion track for students. If approved as a Two-Way Language Academy, Viejo would phase out the traditional English/Structured English Immersion track beginning with kindergarten in September 2013.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the conversion of Viejo Elementary School into a Two-Way Language Academy.

Motion by _____ Seconded by _____

5. **CAPISTRANO VALLEY HIGH SCHOOL LUNCH PAVILION UPDATE:**
Currently at Capistrano Valley High School there is a need for more space for students to eat lunch. In the 2008 Master Plan, WLC Architects, Incorporated proposed an outdoor courtyard as a suitable remedy to provide additional communal lunch space. With the current construction of the performing arts center underway, there is an opportunity to construct three large lunch pavilions. The lunch pavilions will accommodate both school lunch and performing arts center evening events. Current estimates for design, construction, DSA approval, and other soft costs are approximately \$1.4 million, funded from CFD 87-1.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve to advertise for bid for the Capistrano Valley High School's lunch pavilion.

Motion by _____ Seconded by _____

6. **MODIFICATIONS TO THE BOARD MEETING AGENDA:**
The format of the Board meeting agenda was changed significantly after a subcommittee of the Superintendent and three Trustees developed modifications that were approved by the entire Board and then implemented. However, at the September 24, 2012, Board meeting, Trustee Addonizio asked to return to having a formal report on each agenda item that includes background information, current considerations, financial implications, and staff recommendations. These elements are currently incorporated into the agenda listing description. After discussing Trustee Addonizio's suggestion, Trustees requested the matter be brought back to the Board after newly elected Trustees were in place.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Joseph M. Farley, Superintendent

Staff Recommendation

It is recommended the Board of Trustees discuss the suggested revisions and provide direction to the Superintendent concerning the desired format of the Board agenda.

Motion by _____ Seconded by _____

7. **FIRST READING: NEW BOARD POLICY 5126, STATE SEAL OF BILITERACY:**

The State Seal of Biliteracy recognizes high school graduates who have attained a high level of proficiency in speaking, reading, and writing, one or more languages in addition to English. The State apportions the Golden State Seal Merit Diploma program monies to create an electronic or sticker insignia for student diplomas and/or transcripts. Students qualify if they have both a competency in English, as measured by classwork and standardized testing, as well as a competency level in a world/foreign language offered within the District curriculum. English learners who have mastered English, in addition to their primary language, can also qualify for the distinction. District staff will verify requirements have been met and attach the State Seal of Biliteracy to diplomas and/or transcripts. Monies received from state appropriation for the Golden State Seal Merit Diploma would offset the costs; therefore there are no costs associated with this item.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

DISCUSSION/
ACTION
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EXHIBIT 5

DISCUSSION/
ACTION

INFORMATION/
DISCUSSION
Page 115
EXHIBIT 7

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, who will provide the first reading of new Board Policy 5126, *State Seal of Biliteracy* and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

8. DIVISION OF STATE ARCHITECT UPDATE:

Update of the Division of State Architect Construction projects. There will be a fee to reopen any closed applications, architectural fees for redrawing plans for DSA approval, and if needed, construction costs for any work not yet completed.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Clark Hampton, Deputy Superintendent, Business & Support Services

INFORMATION/
DISCUSSION
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EXHIBIT 8

Staff Recommendation:

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item. This is an information item only and no Board action is necessary.

9. RELEASE OF REPORT CONCERNING TESTING PROCEDURES AT OXFORD PREPARATORY ACADEMY:

An independent review of testing procedures at Oxford Preparatory Academy, a charter school in the District, was commissioned by District legal counsel subject to confidential attorney-client communication. This matter was on the agenda of the last Board meeting as an information-only item. Trustees asked that they be given the opportunity to vote on rescinding the confidentiality of the report so it can be provided to leaders of the charter school, which requires Board action.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Joseph M. Farley, Superintendent

DISCUSSION/
ACTION

Staff Recommendation

Following discussion, it is recommended the Board of Trustees approve releasing the confidential report concerning testing procedures at Oxford Preparatory Academy after staff has redacted the names of the persons interviewed during the investigation.

Motion by _____ Seconded by _____

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

10. SCHOOL BOARD MINUTES:

Approval of the minutes of the January 7, 2013, regular Board meeting.

Contact: Jane Boos, Manager, Board Office Operations

Page 121
EXHIBIT 10

11. RESOLUTION NO. 1213-32, SAN CLEMENTE KINDNESSCOUNTS PROGRAM/BLUE RIBBON WEEK:

Page 127
EXHIBIT 11

In 2010, the Cool 2 Be Kind Club at San Clemente High School began holding events in recognition of Blue Ribbon Week. Since then, the events have grown to include all the schools in San Clemente in partnership with the San Clemente Family of PTSAs, the City of San Clemente, and San Clemente Police Services. It is appropriate for the Board of Trustees to take action supporting KindnesSCounts/Blue Ribbon Week, since the act will publicly acknowledge the community support given to prevent bullying and violence. This resolution will serve as official notice to citizens of the District of the Board's support for KindnesSCounts/Blue Ribbon Week. There is no financial impact.

CUSD Strategic Plan Pillar 1: Community Relations

Contact: Marcus Walton, Chief Communications Officer

CURRICULUM & INSTRUCTION

12. EXPULSION READMISSIONS:

Approval to readmit students from expulsion. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Julie Hatchel, Assistant Superintendent, Education Services

13. EXTENDED SCHOOL YEAR PROPOSAL FOR 2013:

Page 129
EXHIBIT 13

Approval of the proposed 2013 Extended School Year (ESY) program. Section 3043 of Title 5 of the California Code of Regulations establishes that ESY services shall be provided for each individual with exceptional needs and who requires special education and related services beyond the regular academic year. A student is eligible for ESY if it is determined by the Individualized Education Plan team that interruption of the pupil's educational programming may cause regression, when coupled with limited recoupment capacity, rendering it impossible or unlikely that the pupil will attain the level of self-sufficiency and independence that would otherwise be expected in view of his or her handicapping condition. For 2013, staff is recommending a 19-day program for all ESY students. The proposed ESY classes will be offered at seven elementary and middle campuses, one high school campus, and one adult transition center. The total estimated cost of the special education ESY program is approximately \$1,996,000. The District will be reimbursed approximately \$360,000 for students who participate in this program.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, Special Education

14. MEMORANDUM OF UNDERSTANDING BETWEEN THE ROBOTICS EDUCATION & COMPETITION FOUNDATION AND THE DISTRICT:

Page 131
EXHIBIT 14

Approval of the Memorandum of Understanding (MOU) with the Robotics Education & Competition Foundation. This MOU accepts grant funding for six District middle schools to participate in a pilot program. Teachers will participate in a workshop hosted by the Robotics Education & Competition Foundation and will receive VEX robot kits. Participating classes will compete in the VEX World Championship event held in April 2013.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

15. MEMORANDUM OF UNDERSTANDING BETWEEN BRANDMAN UNIVERSITY AND THE DISTRICT:

Page 133
EXHIBIT 15

Approval of the Memorandum of Understanding (MOU) with Brandman University. This MOU establishes a collaborative partnership with Brandman University to support and enhance the virtual educational programs at California Preparatory Academy and Capistrano Virtual School/Capistrano Home School.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

16. INTERN AGREEMENT – LIBERTY UNIVERSITY:

Page 135
EXHIBIT 16

Approval of an unpaid internship, similar to a student teaching assignment, agreement with Liberty University. During the school year, counselors are selected to work with interns to fulfill the requirements for a counseling degree at various institutes of higher education. Candidates are required to complete an internship as part of their degree program.

CUSD Strategic Plan Pillar 1: Community Relations

Contact: Julie Hatchel, Assistant Superintendent, Education Services

BUSINESS & SUPPORT SERVICES

17. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Page 137
EXHIBIT 17

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$1,464,994.32; the commercial warrants total \$6,094,971.46. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved by vendor warrants exceeding \$250,000.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

18. DONATION OF FUNDS AND EQUIPMENT:

Page 167
EXHIBIT 18

A number of gifts have been donated to the District, including \$89,757.41 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

19. INDEPENDENT CONTRACTOR, MASTER CONTRACT, AND PROFESSIONAL SERVICES AGREEMENTS:

Page 169
EXHIBIT 19

Approval of District standardized Independent Contractor, Master Contract, and Professional Services Agreements. The State of California is in financial crisis, and as a result, California school budgets have been cut by 25 percent over the past four years. Because of these significant cuts, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The agreements total \$11,365.

Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

20. GOVERNMENT CLAIM NUMBER 12-08579:

Denial of Government Claim Number 12-08579 filed against the District. Staff will follow up with appropriate action. This agenda item pertains to a claim filed against the District by James M. Lloyd, Esq. on behalf of a minor student. The claim alleges the District should be held responsible for injuries allegedly sustained while the student was restrained on June 11, 2012, at R.H. Dana ENF. Denial of this claim does not have any financial impact on the general fund. This action establishes procedural timelines. Due to the confidential nature of this claim, supporting information is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

21. PERSONNEL REIMBURSEMENT AGREEMENT WITH SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT:

Page 177
EXHIBIT 21

Approval of a Personnel Reimbursement Agreement with Saddleback Valley Unified School District (SVUSD) to provide 40 days of instruction by a qualified Orientation and Mobility Specialist to SVUSD during the 2012-2013 regular school year. District staff has provided these services to SVUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. The updated agreement streamlines the billing process.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

22. RATIFICATION OF CHANGE ORDER NO. 15 – BID NO. 1011-11, CAPISTRANO VALLEY HIGH SCHOOL PERFORMING ARTS CENTER:

Page 181
EXHIBIT 22

Ratification of Change Order No. 15 related to the construction of the Capistrano Valley High School Performing Arts Center. In a previous action, the Board of Trustees delegated to the Superintendent the authority to approve work orders changing the cost of construction contracts, provided the cost does not exceed \$25,000 per individual work order. This change order aggregates various work orders that may consist of additions, deletions, or other revisions that are now being presented to the Board of Trustees for ratification. All such changes in the work are performed under applicable conditions of the change in contract documents. The approved work orders and the resulting change orders are shown in the exhibit. The original contract sum was \$11,975,007. The new contract sum including Change Order No. 15 is \$12,688,991.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

23. REVISED JOINT EXERCISE OF POWERS AGREEMENT WITH THE DISTRICT AND THE K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY:

Page 283
EXHIBIT 23

Approval of the revised Joint Exercise of Powers Agreement with the District and the K-12 Public Schools and Community Colleges Facility Authority. At the November 14, 2012, Board meeting, Trustees approved continued participation in the Joint Exercise of Powers Agreement with the District and the K-12 Public Schools and Community Colleges Facility Authority (JPA) for assistance with storm water regulation compliance at the two transportation facilities. The JPA has requested an alteration of the agreement to reflect that the District has two separate transportation facilities. The changes do not add any additional cost to the District.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

24. AMENDMENT TO RENTAL SERVICE AGREEMENT, CAPO BEACH CALVARY:

Approval of Amendment to Rental Service Agreement No. 1112046 with Capo Beach Calvary to provide one additional parking space at the District's bus facility for Capo Beach Calvary to use, as needed, for a fee of \$75 per bus per month. This agreement provides a positive revenue stream into the District's general fund to offset a portion of the Transportation Department's expenditures.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

25. SAN DIEGO UNIFIED SCHOOL DISTRICT BID NO. GD-13-0006-64, CUSTODIAL AND JANITORIAL PRODUCTS – WAXIE SANITARY SUPPLY:

Approval to utilize the San Diego Unified School District Bid No. GD-13-0006-64 to purchase custodial and janitorial products from Waxie Sanitary Supply under the same terms and conditions of the public agency's contract. This contract provides competitive set pricing for custodial and janitorial products, as needed, throughout the District. Anticipated annual expenditures utilizing this contract are approximately \$300,000, funded by the general fund. School boards have the authority to "piggyback" on another public agency's bid, per Public Contract Code §20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District's specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

Due to the size of the contract and award, the documentation will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

26. STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT NO. 3-12-70-2070E, GENERAL SERVICES ADMINISTRATION SCHEDULE NO. GS-35F-0563U, RESALE OF CISCO PRODUCTS AND CISCO BRANDED SERVICE, DIGITAL NETWORKS GROUP, INCORPORATED:

Approval of authorization to utilize the State of California Multiple Award Schedule Contract No. 3-12-70-2070E, General Services Administration schedule GS-35F-0563U to purchase Cisco products and service from Digital Networks Group, Incorporated under the same terms and conditions of the public agency's contract. The District can utilize such contracts pursuant to California Public Contract Code §10298, §10299 and §12100 et. seq. without going to bid. District staff has determined the prices offered by Digital Networks Group, Incorporated are fair, reasonable, competitive, and it is in the best interest of the District to utilize the contract. Anticipated annual expenditures under this contract are \$250,000 funded by the general fund.

Due to the size of the contract and award, the documentation will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

27. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page 301
EXHIBIT 27

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

28. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

Page 305
EXHIBIT 28

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

29. CLINICAL PRACTICUM AGREEMENT, CALIFORNIA STATE UNIVERSITY, NORTHRIDGE:

Page 309
EXHIBIT 29

Approval of the Clinical Practicum Agreement, for speech language pathology assistants, with California State University, Northridge. This agreement provides graduate training for the Master of Science degree and/or Speech Language Pathology Assistant in Audiology.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____

Seconded by _____

ROLL CALL:

Student Advisor Madison Wolfert _____

Trustee Addonizio _____

Trustee Bryson _____

Trustee Hanacek _____

Trustee Hatton _____

Trustee Pritchard _____

Trustee Reardon _____

Trustee Alpay _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

ADJOURNMENT

Motion by _____

Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, FEBRUARY 13, 2013, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website: www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

January 23, 2013

**REFUNDING OF 2002 CERTIFICATE OF PARTICIPATION AND
MEASURE A GENERAL OBLIGATIONS BONDS UPDATE**

BACKGROUND INFORMATION

The purpose of this item is to provide an update on the District's sale of 2012 Refunding Certificates of Participation and 2012 Refunding General Obligation Bonds. The update includes a summary of the bond sales results by the District's financial advisors, Government Financial Strategies, including data on the actual savings to the District and taxpayers.

CURRENT CONSIDERATIONS

On October 31, 2012, the District sold \$19,635,000 of 2012 Refunding Certificates of Participation to refinance its outstanding 2002 Certificates of Participation, and on December 4, 2012, the District sold \$27,455,000 of 2012 Refunding General Obligation Bonds to refinance Measure A general obligation bonds. Both the Refunding COPs and Refunding General Obligation Bonds were sold to underwriters using a competitive bidding process.

FINANCIAL IMPLICATIONS

By refinancing the 2002 Certificates of Participation, the District will save approximately \$265,000 per year, with the net present value of the savings of approximately \$3.2 million. These results are significantly better than the \$190,000 annual and \$2.24 million net present value savings presented to the Board of Trustees at the October 24, 2012, Board meeting.

By refinancing the Measure A general obligation bonds, District taxpayers saved a total of \$8.45 million, with the net present value of savings approximately \$7.46 million. These results are significantly better than the \$6.4 million total and \$5.52 million net present value savings presented to the Board of Trustees at the October 24, 2012, Board meeting.

STAFF RECOMMENDATION

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item. This is an information item only and no Board action is necessary.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

January 23, 2013

**PRESENTATION AND RECEIPT OF THE
ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2012**

BACKGROUND INFORMATION

State law requires each school district in California have an annual audit conducted by a state-certified independent auditor. The audit is conducted according to generally accepted auditing standards, specific guidelines, and procedures set by the State Controller's office. This audit, when completed, is to be presented to Trustees at a public meeting.

Under state law, annual fiscal audits are neither accepted nor rejected by a board, but merely received by the district. For record keeping purposes, the Board of Trustees has annually adopted a motion indicating recognition of receipt of the annual audit report.

CURRENT CONSIDERATION

This item pertains to the presentation of the 2011-2012 fiscal year Annual Financial Report to the Board of Trustees. The Annual Financial Report for the fiscal year ending June 30, 2012, was completed by the firm Vavrinek, Trine, Day & Co, LLP, Certified Public Accountants.

The audit firm is required to make any recommendations regarding state and federal compliance issues as well as items that are appropriate for improving the fiscal or internal controls of the District. The 2011-2012 fiscal year Annual Financial Report contained one finding regarding the District's compliance related to the participation and attendance recording in the After School Program. Further detail regarding the finding, recommendation, and the District's response can be found on pages 89 and 90 of the audit report. This particular finding is a carryover of the same finding from the previous fiscal year.

The auditor also provides a letter to District management that presents items observed during the audit process where improvements could be made to internal controls and operational efficiencies. The letter, found on pages 93, 94, and 95 of the audit report, lists observations found in the area of Associated Student Body accounts. Business Services and Education Services staff members, as appropriate, are working with school sites and relevant District departments to ensure improvements are made.

FINANCIAL IMPLICATIONS

There is no financial impact.

STAFF RECOMMENDATION

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will introduce a partner from the audit firm Vavrinek, Trine, Day & Co., LLP to present a summary of the audit report for the year ending June 30, 2012.

Following discussion, it is recommended the Board of Trustees receive the Annual Financial Report for the District for the fiscal year ending June 30, 2012.



**CAPISTRANO UNIFIED
SCHOOL DISTRICT**

ANNUAL FINANCIAL REPORT

JUNE 30, 2012

CAPISTRANO UNIFIED SCHOOL DISTRICT

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JUNE 30, 2012

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FINANCIAL SECTION

CAPISTRANO UNIFIED SCHOOL DISTRICT

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INDEPENDENT AUDITORS' REPORT

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Capistrano Unified School District (the District) as of and for the year ended June 30, 2012, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2011-2012*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Capistrano Unified School District, as of June 30, 2012, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in the Notes to the basic financial statements, the State of California continues to suffer the effects of a recessionary economy, which directly impacts the funding requirements of the State of California to the K-12 educational community.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2012, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis on pages 4 through 14, and the budgetary comparison information and other postemployment benefits information on pages 60 and 61 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements. The Schedule of Expenditures of Federal Awards, as required by *Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations (Circular A-133)* and other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

VADINSE TIRINE, Day + Co. CP

Rancho Cucamonga, California
December 15, 2012



CAPISTRANO UNIFIED SCHOOL DISTRICT

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This section of Capistrano Unified School District's (the District) annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2012. Please read it in conjunction with the District's financial statements, which immediately follow this section.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Financial Statements

The financial statements presented herein include all of the activities of the District and its component units using the integrated approach as prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34.

The *Government-Wide Financial Statements* present the financial picture of the District from the economic resources measurement focus using the accrual basis of accounting. These statements include all assets of the District (including capital assets), as well as all liabilities (including long-term obligations). Additionally, certain eliminations have occurred as prescribed by the statement in regards to interfund activity, payables, and receivables.

The *Fund Financial Statements* include statements for each of the three categories of activities: governmental, proprietary, and fiduciary.

The *Governmental Activities* are prepared using the current financial resources measurement focus and modified accrual basis of accounting.

The *Fiduciary Activities* are prepared using the economic resources measurement focus and the accrual basis of accounting.

Reconciliation of the Fund Financial Statements to the Government-Wide Financial Statements is provided to explain the differences created by the integrated approach.

The Primary unit of the government is the Capistrano Unified School District.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

REPORTING THE DISTRICT AS A WHOLE

The Statement of Net Assets and the Statement of Activities

The *Statement of Net Assets* and the *Statement of Activities* report information about the District as a whole and about its activities. These statements include all assets and liabilities of the District using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net assets and changes in them. Net assets are the difference between assets and liabilities, which is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net assets are one indicator of whether *its financial health is* improving or deteriorating. Other factors to consider are changes in the District's property tax base and the condition of the District's facilities.

The relationship between revenues and expenses is the District's *operating results*. Since the governing board's responsibility is to provide services to our students and not to generate profit as commercial entities do, one must consider other factors when evaluating the overall health of the District. The quality of the education and the safety of our schools will likely be an important component in this evaluation.

In the *Statement of Net Assets* and the *Statement of Activities*, the District reports all of its services in the following category:

Governmental Activities - This includes the education of kindergarten through grade twelve students, adult education students, the operation of child development activities, and the on-going effort to improve and maintain buildings and sites. Property taxes, State income taxes, user fees, interest income, Federal, State, and local grants, as well as general obligation bonds, finance these activities.

REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds - not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money that it receives from the U.S. Department of Education.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

Governmental Funds - Most of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

Proprietary Funds - When the District charges users for the services it provides, whether to outside customers or to other departments within the District, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the *Statement of Net Assets* and the *Statement of Revenues, Expenses, and Changes in Fund Net Assets*. We use internal service funds to report activities that provide supplies and services for the District's other programs and activities, such as the District's Self-Insurance Fund. The internal service funds are reported with governmental activities in the government-wide financial statements.

THE DISTRICT AS A TRUSTEE

Reporting the District's Fiduciary Responsibilities

The District is the trustee, or *fiduciary*, for funds held on behalf of others, such as our funds for associated student body activities, and special tax assessments collected on behalf of the Community Facility Districts (CFDs) for the repayment of debt. The District's fiduciary activities are reported in the *Statements of Fiduciary Net Assets*. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2012

FINANCIAL HIGHLIGHTS

THE DISTRICT AS A WHOLE

Net Assets

The District's net assets were \$708.6 million for the fiscal year ended June 30, 2012. Of this amount, \$4.9 million was unrestricted. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the governing board's ability to use those net assets for day-to-day operations. Our analysis below, in summary form, focuses on the net assets (Table 1) and change in net assets (Table 2) of the District's governmental activities.

Table 1

(Amounts in millions)

	Governmental Activities	
	2012	2011
Assets		
Current and other assets	\$ 149.2	\$ 136.2
Capital assets	728.9	737.1
Total Assets	878.1	873.3
Liabilities		
Current liabilities	55.1	37.8
Long-term obligations	114.4	112.0
Total Liabilities	169.5	149.8
Net Assets		
Invested in capital assets, net of related debt	650.9	666.2
Restricted	52.8	53.9
Unrestricted	4.9	3.4
Total Net Assets	\$ 708.6	\$ 723.5

The \$4.9 million in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

Changes in Net Assets

The results of this year's operations for the District as a whole are reported in the *Statement of Activities* on page 16. Table 2 takes the information from the Statement, rounds off the numbers, and rearranges them slightly so you can see our total revenues for the year.

Table 2

(Amounts in millions)

	Governmental Activities	
	2012	2011
Revenues		
Program revenues:		
Charges for services	\$ 8.2	\$ 8.8
Operating grants and contributions	73.9	66.4
Capital grants and contributions	3.0	-
General revenues:		
Federal and State aid not restricted	71.4	61.3
Property taxes	233.6	248.6
Other general revenues	33.4	30.3
Total Revenues	423.5	415.4
Expenses		
Instruction-related	327.8	300.4
Student support services	40.3	38.5
Administration	15.9	9.9
Maintenance and operations	31.8	31.7
Depreciation (unallocated)	-	17.5
Other	22.6	20.1
Total Expenses	438.4	418.1
Change in Net Assets	\$ (14.9)	\$ (2.7)

Governmental Activities

As reported in the *Statement of Activities* on page 16, the cost of all of our governmental activities this year was \$438.4 million. The amount that our local taxpayers ultimately financed for these activities through local property taxes was \$233.6 million. The District also collected \$8.2 million in charges for services from those that benefited from the programs. Other government agencies and organizations subsidized certain programs with grants and contributions (\$76.9 million). We paid for the remaining "public benefit" portion of our governmental activities with \$104.8 million in unrestricted State and Federal funds, and with other revenues, such as gifts, interest, and general entitlements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

Key changes affecting net assets during the 2011-2012 fiscal year include:

1. The General Fund had increased expenditures of \$8.6 million, which primarily reflects increased salary and benefit costs along with an increase in revenues of \$9.9 million reflecting the use of Education Jobs Funds.
2. Fund 49, Capital Project Fund for Blended Component Units, had increased expenditures of \$8.9 million, which reflects additions to capital assets.
3. Lastly, Fund 35, County School Facilities Fund, had an increase of \$3.0 million in both income and expenditures to reflect payment from the State to reimburse Fund 49 for construction expenses.

In Table 3, we have presented the total cost and net cost of each of the District's largest functions: instruction-related, student support services, administration, maintenance and operations, unallocated depreciation, and all other functions. As discussed above, net cost shows the financial burden that was placed on the District's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

Table 3

(Amounts in millions)

	Total Cost of Services		Net Cost of Services	
	2012	2011	2012	2011
Instruction-related	\$ 327.8	\$ 300.4	\$ 269.5	\$ 251.1
Student support services	40.3	38.5	21.2	20.3
Administration	15.9	9.9	13.7	7.9
Maintenance and operations	31.8	31.7	31.7	31.4
Depreciation (unallocated)	-	17.5	-	17.5
Other	22.6	20.1	22.6	14.7
Total	\$ 438.4	\$ 418.1	\$ 358.7	\$ 342.9

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2012

THE DISTRICT'S FUNDS

As the District completed this year, our governmental funds reported a combined fund balance of \$83.4 million, which is a decrease of \$5.9 million from last year (Table 4).

Table 4

(Amounts in millions)

	Balances and Activity			
	July 1, 2011	Revenues	Expenditures	June 30, 2012
General Fund	\$ 28.8	\$ 386.1	\$ 394.4	\$ 20.5
Capital Project Fund for Blended Component Units	33.4	11.9	13.5	31.8
Child Development Fund	1.0	5.0	5.2	0.8
Cafeteria Fund	2.8	10.7	10.3	3.2
Building Fund	5.1	-	-	5.1
Capital Facilities Fund	4.3	0.6	0.4	4.5
County School Facilities Fund	2.1	3.0	3.0	2.1
Special Reserve Fund for Capital Outlay Projects	5.4	5.6	2.1	8.9
Bond Interest and Redemption Fund	3.9	4.9	4.8	4.0
Debt Service Fund	2.5	2.2	2.2	2.5
Total	\$ 89.3	\$ 430.0	\$ 435.9	\$ 83.4

The primary reasons for the decrease in the combined fund balances are due to changes within the General Fund.

- Our General Fund is our principal operating fund. The balance in the General Fund decreased from \$28.8 million to \$20.5 million. This decrease is due primarily to the expenditure of SFSF ARRA funds along with a planned use of carryover funds to reduce the amount of budget cuts needed.

General Fund Budgetary Highlights

Over the course of the year, the District revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. The final amendment to the 2011-2012 budget was adopted in September 2012. (A schedule showing the District's original and final budget amounts compared with amounts actually paid and received is provided in our annual report on page 60).

The District adopted its budget for the 2011-2012 school year in June 2012. The District's final budget incorporated:

1. Carrying-forward estimated actual amounts from the prior year's budget, and utilizing assumptions provided by the Orange County Department of Education.
2. District-generated enrollment projections.
3. District-specific assumptions with respect to revenues and expenditures.
4. Tier III categorical flexibility.
5. AB 1200, which mandates that the District prove solvency in the current fiscal year and two years out.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

The District officially revised its budget on five occasions:

1. September 2011, which incorporated the application of carryover from the fiscal year end 2010-2011.
2. December 2011, which incorporated the changes in average daily attendance (ADA) funding and additional programmatic funding, based on the First Interim Report.
3. March 2012, which incorporated further changes and refinements to ADA and programmatic funding based on the Second Interim Report.
4. June 2012, which incorporated additional changes and refinements to ADA and programmatic funding, based on the 2011-2012 Estimated Actuals, and the adoption of the 2012-2013 budget.
5. September 2012, which incorporated the fiscal year-end changes to ADA and programmatic funding, as well as activity reflected in the unaudited financials.

Annual changes in employee salaries, based on the movement within step, column, and longevity were factored into the budget adoption for the 2011-2012 fiscal year. Additionally, increases and changes to employee health and welfare benefits were also incorporated in the fiscal year budget.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2012, the District had \$728.9 million in a broad range of capital assets (net of depreciation), including land, buildings, furniture, and equipment. This amount represents a net decrease (including additions, deductions, and depreciation) of approximately \$8.2 million, or 1.1 percent, from last year (Table 5).

Table 5

(Amounts in millions)

	Governmental Activities	
	2012	2011
Land and construction in progress	\$ 294.2	\$ 282.9
Buildings and improvements	427.7	446.1
Equipment	7.0	8.1
Total	\$ 728.9	\$ 737.1

The slight decrease between 2011 and 2012 in capital assets (\$8.2 million) is attributed to current year additions to accumulated depreciation although asset additions to construction in progress offset some of the accumulated depreciation. No new debt was issued for these activities.

A limited number of capital projects are planned for the 2012-2013 year. Planning for future potential capital initiatives is ongoing. The District plans to acquire a modest amount of additional capitalized supplies, equipment, and furnishings during the 2012-2013 year. We present more detailed information about our capital assets in Note 4 to the financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

Long-Term Obligations

At the end of this year, the District had \$114.4 million in long-term obligations versus \$112.0 million last year, an increase of 2.1 percent. Those obligations consisted of:

Table 6

(Amounts in millions)

	Governmental Activities	
	2012	2011
General obligation bonds - net (financed with property taxes)	\$ 55.1	\$ 57.0
Certificates of participation	22.9	23.9
Compensated absences	3.2	3.5
Capitalized lease obligations	4.8	2.9
Developer fee agreement	0.5	0.3
Other postemployment benefits (OPEB)	19.4	15.8
Claims liability	8.5	8.6
Total	\$ 114.4	\$ 112.0

The State limits the amount of general obligation debt that districts can issue to five percent of the assessed value of all taxable property within the District's boundaries. The District's outstanding general obligation debt of \$55.1 million is significantly below this \$3.3 billion statutorily-imposed limit.

Other obligations include certificates of participation, compensated absences, capitalized lease obligations, developer fee agreement, other postemployment benefits and claims liability. We present more detailed information regarding our long-term obligations in Note 10 of the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

At the June 27, 2012 Board meeting, the Board of Trustees adopted the Final Budget for the 2012-2013 school year which reflected the enacted State budget including the assumptions for revenue based upon the Governor's tax initiative proposal. In considering the District budget for the 2012-2013 year, the Board of Trustees and management used the following criteria and assumptions:

2012-2013 Budget Adoption:

Cost of Living Adjustment (COLA)	3.24%
Average Daily Attendance (prior year)	49,204
ADA Growth / (Decrease)	(394)
Base Revenue Limit	\$6,704.18
Revenue Limit Deficit	28.814%
Funded Revenue Limit	\$4,772.44
Lottery Funding per ADA (combined)	\$155.00

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

The most current District budget, the 2012-2013 First Interim Financial Report, was presented and approved by the Board of Trustees on December 10, 2012. This revised budget incorporates actual enrollment and staffing data. The First Interim projected the following activity (in millions):

Beginning Fund Balance	\$ 19.35
Revenues and Transfers-In	352.32
(LESS) Expenditures & Transfers-Out	362.80
Ending Fund Balance	<u>\$ 8.87</u>
 (LESS) Revolving Cash and Stores	 \$ 0.33
(LESS) Reserve for Economic Uncertainties	8.18
(LESS) Local Designations	0.37
Net Ending Fund Balance	<u>\$ 0.00</u>

The State mandates a minimum two percent reserve for a district the size of Capistrano Unified School District, and the current reserve for economic uncertainty is 2.25 percent, or \$8.18 million. The remaining ending fund balance is reserved for local, State, and Federal restricted purposes, in addition to other operational needs. Additionally, the assumptions used to calculate the fund balance above were revised as necessary for the First Interim, and the revisions are noted below:

2012-2013 First Interim

Cost of Living Adjustment (COLA)	3.24%
Average Daily Attendance (prior year)	49,169
ADA Growth / (Decrease)	(429)
Base Revenue Limit	\$6,704.18
Revenue Limit Deficit	22.272%
 Funded Revenue Limit	 \$5,209.71
Lottery Funding per ADA (combined)	\$154.25

The effects of the economic recession and the sluggish recovery continue to have a significant impact upon the District budget during the 2012-2013 fiscal year. With the preparation of the District's First Interim Financial Report, the District has maintained a balanced budget for 2012-2013. The District projects needed ongoing budget reductions of approximately \$31.0 million in 2013-2014 for which the District must identify cost reductions.

With the passage of Proposition 30 school districts do not need to make the drastic mid-year cuts originally proposed, however there is no new funding for schools and districts are essentially 'flat funded' in the current fiscal year. The tax increases are temporary and districts are still funded significantly below 2007-2008 levels. The 2013-2014 State Budget is scheduled to be released in January 2013 and districts are advised to assume no funding increases including the assumption of no funded COLA for the 2013-2014 fiscal year. The passage of Proposition 30 will eventually improve districts' cash flow however the effects will not be felt until June 2013 or later.

CAPISTRANO UNIFIED SCHOOL DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2012

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need any additional financial information, contact those listed below at Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California, 92675:

Clark Hampton, Deputy Superintendent, Business and Support Services, 949-234-9211, hampton@capousd.org and Philippa Geiger, Executive Director, Fiscal Services, 949-234-9316, pkgeiger@capousd.org.

CAPISTRANO UNIFIED SCHOOL DISTRICT

STATEMENT OF NET ASSETS

JUNE 30, 2012

	<u>Governmental Activities</u>
ASSETS	
Deposits and investments	\$ 88,936,902
Receivables	59,252,417
Prepaid expenses	1,094
Deferred costs on issuance	721,853
Stores inventories	306,309
Capital assets	
Land and construction in progress	294,179,499
Other capital assets	690,269,220
Less: accumulated depreciation	<u>(255,518,370)</u>
Total Capital Assets	<u>728,930,349</u>
Total Assets	<u>878,148,924</u>
LIABILITIES	
Accounts payable	29,833,937
Accrued interest payable	847,328
Deferred revenue	1,157,963
Current loans	23,311,640
Long-term obligations	
Current portion of long-term obligations	9,110,048
Noncurrent portion of long-term obligations	<u>105,283,993</u>
Total Long-Term Obligations	<u>114,394,041</u>
Total Liabilities	<u>169,544,909</u>
NET ASSETS	
Invested in capital assets, net of related debt	650,884,711
Restricted for:	
Debt service	5,646,761
Capital projects	38,420,078
Educational programs	2,708,419
Other activities	6,026,966
Unrestricted	<u>4,917,080</u>
Total Net Assets	<u><u>\$ 708,604,015</u></u>

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2012

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets
		Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities:					
Instruction	\$ 287,918,792	\$ 493,593	\$ 46,944,413	\$ 3,019,792	\$ (237,460,994)
Instruction-related activities:					
Supervision of instruction	10,591,746	127,104	6,708,896	-	(3,755,746)
Instructional library, media, and technology	2,000,321	-	122,990	-	(1,877,331)
School site administration	27,310,061	60,231	834,391	-	(26,415,439)
Pupil services:					
Home-to-school transportation	9,718,670	459,979	2,509,792	-	(6,748,899)
Food services	10,137,536	5,122,931	4,756,398	-	(258,207)
All other pupil services	20,420,257	75,125	6,196,071	-	(14,149,061)
Administration:					
Data processing	4,562,028	44,684	22,662	-	(4,494,682)
All other administration	11,310,038	218,625	1,857,490	-	(9,233,923)
Plant services	31,783,486	7,038	81,686	-	(31,694,762)
Facility acquisition and construction	1,318,583	-	-	-	(1,318,583)
Ancillary services	3,294,566	-	1,729	-	(3,292,837)
Community services	(1,268)	-	-	-	1,268
Enterprise services	2,098,803	-	-	-	(2,098,803)
Interest on long-term obligations	4,409,369	-	-	-	(4,409,369)
Other outgo	11,493,269	1,601,687	3,871,939	-	(6,019,643)
Total Governmental Activities	\$ 438,366,257	\$ 8,210,997	\$ 73,908,457	\$ 3,019,792	(353,227,011)
General revenues and subventions:					
Property taxes, levied for general purposes					223,887,063
Property taxes, levied for debt service					4,897,238
Taxes levied for other specific purposes					4,819,529
Federal and State aid not restricted to specific purposes					71,444,279
Interest and investment earnings					510,246
Miscellaneous					32,776,531
Subtotal, General Revenues					338,334,886
Change in Net Assets					(14,892,125)
Net Assets - Beginning					723,496,140
Net Assets - Ending					\$ 708,604,015

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2012

	General Fund	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Total Governmental Funds
ASSETS				
Deposits and investments	\$ 15,604,322	\$ 30,873,811	\$ 31,882,832	\$ 78,360,965
Receivables	57,587,669	344	1,627,493	59,215,506
Due from other funds	681,510	3,000,000	2,574,859	6,256,369
Prepaid expenditures	1,094	-	-	1,094
Stores inventories	168,853	-	137,456	306,309
Total Assets	\$ 74,043,448	\$ 33,874,155	\$ 36,222,640	\$ 144,140,243
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 26,628,064	\$ 1,783,998	\$ 1,148,464	\$ 29,560,526
Due to other funds	2,893,010	292,738	3,518,784	6,704,532
Current loans	23,311,640	-	-	23,311,640
Deferred revenue	688,406	-	469,557	1,157,963
Total Liabilities	53,521,120	2,076,736	5,136,805	60,734,661
Fund Balances:				
Nonspendable	344,947	-	150,206	495,153
Restricted	2,708,419	31,797,419	22,081,253	56,587,091
Assigned	6,999,752	-	8,854,376	15,854,128
Unassigned	10,469,210	-	-	10,469,210
Total Fund Balances	20,522,328	31,797,419	31,085,835	83,405,582
Total Liabilities and Fund Balances	\$ 74,043,448	\$ 33,874,155	\$ 36,222,640	\$ 144,140,243

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS JUNE 30, 2012

Total Fund Balance - Governmental Funds		\$ 83,405,582
Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.		
The cost of capital assets is:	\$ 984,448,719	
Accumulated depreciation is:	<u>(255,518,370)</u>	
Net Capital Assets		728,930,349
Expenditures relating to issuance of debt of next fiscal year were recognized on modified accrual basis, but are not recognized on the accrual basis.		721,853
In governmental funds, unmatured interest on long-term obligations is recognized in the period when it is due. On the government-wide financial statements, unmatured interest on long-term obligations is recognized when it is incurred.		(847,328)
An Internal Service Fund is used by the District's management to charge the costs of the workers' compensation insurance program to the individual funds. The assets and liabilities of the Internal Service Fund are included with governmental activities.		2,162,354
Long-term obligations , including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.		
Long-term obligations at year-end consist of:		
General obligation bonds	45,509,930	
Premium on bonds	208,008	
Certificates of participation	22,845,000	
Capital leases payable	4,843,154	
Other postemployment benefits (OPEB)	19,396,421	
Compensated absences (vacations)	3,226,843	
Developer fee agreement	352,780	
In addition, the District has issued "capital appreciation" general obligation bonds. The accretion of interest on unmatured general obligation bonds to date is the following:		
Total Long-Term Obligations	<u>9,386,659</u>	(105,768,795)
Total Net Assets - Governmental Activities		<u>\$ 708,604,015</u>

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2012

	General Fund	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Total Governmental Funds
REVENUES				
Revenue limit sources	\$ 257,897,284	\$ -	\$ -	\$ 257,897,284
Federal sources	30,411,324	-	5,115,011	35,526,335
Other State sources	82,551,090	-	5,557,452	88,108,542
Other local sources	10,981,134	8,881,790	19,314,463	39,177,387
Total Revenues	381,840,832	8,881,790	29,986,926	420,709,548
EXPENDITURES				
Current				
Instruction	263,411,298	-	3,629,623	267,040,921
Instruction-related activities:				
Supervision of instruction	10,070,692	-	506,298	10,576,990
Instructional library, media and technology	1,998,206	-	-	1,998,206
School site administration	26,674,423	-	378,689	27,053,112
Pupil services:				
Home-to-school transportation	9,211,715	-	-	9,211,715
Food services	70	-	10,098,564	10,098,634
All other pupil services	19,947,363	-	317,267	20,264,630
Administration:				
Data processing	4,341,923	-	-	4,341,923
All other administration	10,798,898	-	503,140	11,302,038
Plant services	30,912,084	-	183,819	31,095,903
Facility acquisition and construction	78,205	13,004,791	247,788	13,330,784
Ancillary services	3,264,308	-	-	3,264,308
Community services	(1,268)	-	-	(1,268)
Other outgo	9,369,981	14,991	-	9,384,972
Enterprise services	2,136,333	-	-	2,136,333
Debt service				
Principal	1,864,866	-	4,145,807	6,010,673
Interest and other	307,033	-	3,048,661	3,355,694
Total Expenditures	394,386,130	13,019,782	23,059,656	430,465,568
Excess (Deficiency) of Revenues Over Expenditures	(12,545,298)	(4,137,992)	6,927,270	(9,756,020)
Other Financing Sources (Uses)				
Transfers in	412,458	3,000,000	2,046,493	5,458,951
Other sources	3,821,996	-	-	3,821,996
Transfers out	-	(485,523)	(4,973,428)	(5,458,951)
Net Financing Sources (Uses)	4,234,454	2,514,477	(2,926,935)	3,821,996
NET CHANGE IN FUND BALANCES	(8,310,844)	(1,623,515)	4,000,335	(5,934,024)
Fund Balances - Beginning	28,833,172	33,420,934	27,085,500	89,339,606
Fund Balances - Ending	\$ 20,522,328	\$ 31,797,419	\$ 31,085,835	\$ 83,405,582

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2012

Total Net Change in Fund Balances - Governmental Funds **\$ (5,934,024)**
Amounts Reported for Governmental Activities in the Statement of
Activities are Different Because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures; however, for governmental activities, those costs are shown in the Statement of Net Assets and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities.

This is the amount by which depreciation exceeds capital outlays in the period.

Depreciation expense	\$ (20,199,487)	
Capital outlays	<u>12,017,013</u>	
Net Expense Adjustment		(8,182,474)

Some of the capital assets acquired this year were financed with capital leases.

The amount financed by the leases is reported in the governmental funds as a source of financing. On the other hand, the capital leases are not revenues in the Statement of Activities, but rather constitute long-term obligations in the Statement of Net Assets.

(3,821,996)

Contributions for other postemployment benefits (OPEB) are recorded as an expense in the governmental funds when paid. However, the difference between the annual OPEB cost and the actual contribution made, if less, is recorded in the government-wide statements as an expense. The actual amount of the contribution was less than the annual OPEB cost.

(3,629,671)

In the Statement of Activities, certain operating expenses, such as compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). Vacation used was more than the amounts earned by \$236,806.

236,806

Payment of principal on long-term obligations is an expenditure in the governmental funds, but it reduces long-term obligations in the Statement of Net Assets and does not affect the Statement of Activities:

General obligation bonds	2,940,000
Certificates of participation	1,010,000
Capital lease obligations	1,905,511
Developer fee agreement	155,162

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES, Continued FOR THE YEAR ENDED JUNE 30, 2012

Governmental funds report the effect of premiums, discounts, issuance costs, and deferred costs on a refunding when the debt is first issued, whereas, the amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of the amortization of the related items:

Amortization of premium on general obligation bonds	\$	13,867	
Amortization of cost of issuance of general obligation bonds		<u>(31,965)</u>	
Combined adjustment			\$ (18,098)

Interest on long-term obligations is recorded as an expenditure in the funds when it is due; however, in the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due. The additional interest reported in the Statement of Activities is a result of two factors. First, accrued interest on general obligation bonds and certificates of participation decreased by \$57,295. Second, \$1,092,872 of additional accumulated interest was accreted on the Districts' "capital appreciation" general obligation bonds.

(1,035,577)

An Internal Service Fund is used by the District's management to charge the costs of the workers' compensation and property and liability insurance programs and the health and welfare benefit program to the individual funds. The net revenue of the Internal Service Fund is reported with governmental activities.

Change in Net Assets of Governmental Activities

1,482,236
\$ (14,892,125)

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

PROPRIETARY FUNDS STATEMENT OF NET ASSETS JUNE 30, 2012

	Governmental Activities - Internal Service Fund
ASSETS	
Current Assets	
Deposits and investments	\$ 10,575,937
Receivables	36,911
Due from other funds	448,753
Total Current Assets	11,061,601
LIABILITIES	
Current Liabilities	
Accounts payable	273,411
Due to other funds	590
Current portion of claims liability	3,595,382
Total Current Liabilities	3,869,383
Noncurrent Liabilities	
Noncurrent portion of claims liability	5,029,864
Total Liabilities	8,899,247
NET ASSETS	
Restricted	2,162,354
Total Net Assets	\$ 2,162,354

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2012

	<u>Governmental Activities - Internal Service Fund</u>
OPERATING REVENUES	
Charges to other funds	\$ 55,127,684
All other fees and contracts	592,633
Total Operating Revenues	<u>55,720,317</u>
OPERATING EXPENSES	
Payroll costs	412,941
Professional and contract services	53,869,291
Supplies and materials	20,637
Total Operating Expenses	<u>54,302,869</u>
Operating Income	<u>1,417,448</u>
NONOPERATING REVENUES	
Interest income	64,788
Change in Net Assets	<u>1,482,236</u>
Total Net Assets - Beginning	<u>680,118</u>
Total Net Assets - Ending	<u>\$ 2,162,354</u>

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

PROPRIETARY FUNDS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2012

	Governmental Activities - Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash receipts from interfund services provided	\$ 55,265,410
Other operating cash receipts	1,390,115
Cash payments to employees for services	(412,941)
Cash payments for interfund services used	(52,166,152)
Other operating cash payments	(1,644,375)
Net Cash Provided by Operating Activities	<u>2,432,057</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on investments	64,788
Net Increase in Cash and Cash Equivalents	<u>2,496,845</u>
Cash and Cash Equivalents - Beginning	8,079,092
Cash and Cash Equivalents - Ending	<u><u>\$ 10,575,937</u></u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES	
Operating income	\$ 1,417,448
Changes in assets and liabilities:	
Accounts receivable	797,482
Due from other funds	137,726
Accounts payable	(6,098)
Due to other funds	(1,897)
Claims liability	87,396
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u><u>\$ 2,432,057</u></u>

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

FIDUCIARY FUNDS STATEMENT OF NET ASSETS JUNE 30, 2012

	<u>Agency Funds</u>
ASSETS	
Deposits and investments	\$ 51,136,502
Receivables	1,599,192
Stores inventories	6,246
Total Assets	<u>\$ 52,741,940</u>
LIABILITIES	
Accounts payable	\$ 569,451
Due to student groups	4,438,585
Due to bondholders	47,733,904
Total Liabilities	<u>\$ 52,741,940</u>

The accompanying notes are an integral part of these financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

The Capistrano Unified School District (the District) was unified in 1965 under the laws of the State of California. The District operates under a locally elected seven-member Board form of government and provides educational services to grades kindergarten through twelve as mandated by the State and/or Federal agencies. The District operates thirty six elementary schools, ten middle schools, two kindergarten through eighth grade schools, six high schools, one continuation high school, one adult education school and an independent study program.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Capistrano Unified School District, this includes general operations, food service, and student related activities of the District.

Component Units

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units may be other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. For financial reporting purposes, the component units described below have a financial and operational relationship which meets the reporting entity definition criteria of the Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, and thus are included in the financial statements of the District. The component units, although legally separate entities, are reported in the financial statements using the blended presentation method as if they were part of the District's operations because the governing board of the component units is essentially the same as the governing board of the District.

The Capistrano Unified School District School Facilities Corporation's (the Corporation) financial activity is presented in the financial statements as the Debt Service Fund. Certificates of participation issued by the Corporation are included as long-term obligations in the government-wide financial statements. The Community Facilities Districts of the Capistrano Unified School District's (the CFDs) financial activity is presented in the financial statements as the Capital Project Fund for Blended Component Units and as an Agency Fund. Long-term obligations of the CFDs do not represent obligations of the District and thus are not included in the government-wide financial statements. Individually-prepared financial statements are not available for the Corporation or the CFDs.

Other Related Entities

Charter School The District has approved a charter for Journey Charter School, Opportunities for Learning Charter School, Community Roots Academy, Oxford Preparatory Academy – South Orange, and Capistrano Connections Academy pursuant to *Education Code* Section 47605. The Charter Schools are direct-funded and are not considered component units of the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Basis of Presentation - Fund Accounting

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The District's funds are grouped into three broad fund categories: governmental, proprietary, and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major and non-major governmental funds:

Major Governmental Funds

General Fund The General Fund is the chief operating fund for all districts. It is used to account for the ordinary operations of the District. All transactions except those accounted for in another fund are accounted for in this fund.

One fund currently defined as a special revenue fund in the California State Accounting Manual (CSAM) does not meet the GASB Statement No. 54 special revenue fund definition. Specifically, Fund 20, Special Reserve Fund for Postemployment Benefits, is not substantially composed of restricted or committed revenue sources. While this fund is authorized by statute and will remain open for internal reporting purposes, this fund functions effectively as an extensions of the General Fund, and accordingly has been combined with the General Fund for presentation in these audited financial statements.

In addition, under the flexibility provisions of current statute that allow certain formerly restricted revenues to be used for any educational purpose, Fund 11, Adult Education Fund and Fund 14, Deferred Maintenance Fund do not currently meet the definition of special revenue funds as these funds are no longer primarily composed of restricted or committed revenue sources.

As the District has not taken formal action to commit the flexed revenues formerly restricted to these programs to the continued operation of the original programs, the revenues within these funds would be considered to be available for general educational purposes, resulting in Fund 11, Adult Education Fund and Fund 14, Deferred Maintenance Fund being combined with the General Fund for presentation in these audited financial statements.

As a result, the General Fund reflects an increase in assets, fund balance, revenues and expenditures of \$2,049,096, \$1,173,618, \$3,889,346, and \$4,101,369, respectively.

Capital Project Fund for Blended Component Units The Capital Project Fund for Blended Component Units is used to account for capital projects financed by Mello-Roos Community Facilities Districts and similar entities that are considered blended component units of the District under generally accepted accounting principles (GAAP).

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Non-Major Governmental Funds

Special Revenue Funds The Special Revenue funds are established to account for the proceeds from specific revenue sources (other than trusts, major capital projects, or debt service) that are restricted or committed to the financing of particular activities and that compose a substantial portion of the inflows of the fund. Additional resources that are restricted, committed, or assigned to the purpose of the fund may also be reported in the fund.

Child Development Fund The Child Development Fund is used to account separately for federal, State, and local revenues to operate child development programs and is to be used only for expenditures for the operation of child development programs.

Cafeteria Fund The Cafeteria Fund is used to account separately for Federal, State, and local resources to operate the food service program (*Education Code* Sections 38090-38093) and is used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code* Sections 38091 and 38100).

Capital Project Funds The Capital Project funds are used to account for and report financial resources that are restricted, committed, or assigned to the acquisition or construction of major capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

Building Fund The Building Fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code* Section 15146) and may not be used for any purposes other than those for which the bonds were issued.

Capital Facilities Fund The Capital Facilities Fund is used primarily to account separately for monies received from fees levied on developers or other agencies as a condition of approving a development (*Education Code* Sections 17620-17626). Expenditures are restricted to the purposes specified in *Government Code* Sections 65970-65981 or to the items specified in agreements with the developer (*Government Code* Section 66006).

County School Facilities Fund The County School Facilities Fund is established pursuant to *Education Code* Section 17070.43 to receive apportionments from the 1998 State School Facilities Fund (Proposition 1A), the 2002 State School Facilities Fund (Proposition 47), or the 2004 State School Facilities Fund (Proposition 55) authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants, as provided in the Leroy F. Greene School Facilities Act of 1998 (*Education Code* Section 17070 et seq.).

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Special Reserve Fund for Capital Outlay Projects The Special Reserve Fund for Capital Outlay Projects exists primarily to provide for the accumulation of General Fund monies for capital outlay purposes (*Education Code* Section 42840).

Debt Service Funds The Debt Service funds are used to account for the accumulation of restricted, committed, or assigned resources for and the payment of principal and interest on general long-term obligations.

Bond Interest and Redemption Fund The Bond Interest and Redemption Fund is used for the repayment of bonds issued for a District (*Education Code* Sections 15125-15262).

Debt Service Fund This fund is used for the accumulation of resources for and the retirement of principal and interest on general long-term debt.

Proprietary Funds Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows. The District applies all GASB pronouncements, as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Proprietary funds are classified as enterprise or internal service. The District has no enterprise funds. The District has the following proprietary funds:

Internal Service Fund Internal service funds may be used to account for any activity for which services are provided to other funds of the District on a cost reimbursement basis. The District operates workers' compensation and property and liability insurance programs that are accounted for in the Internal Service Fund. In addition, the District's health and welfare benefit programs are accounted for in the Internal Service Fund.

Fiduciary Funds Fiduciary funds are used to account for assets held in trustee or agent capacity for others that cannot be used to support the District's own programs. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. The key distinction between trust and agency funds is that trust funds are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's agency fund accounts for student body activities (ASB) and receipt of special taxes for payment of non-obligatory debt required to the CFDs.

Basis of Accounting - Measurement Focus

Government-Wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

The government-wide Statement of Activities presents a comparison between expenses, both direct and indirect, of the District and for each governmental function, and excludes fiduciary activity. Direct expenses are those that are specifically associated with a service, program, or department and are therefore, clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the Statement of Activities, except for depreciation. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District. Eliminations have been made to minimize the double counting of internal activities.

Net assets should be reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net assets restricted for other activities result from special revenue funds and the internal service fund the restrictions on their net asset use.

Fund Financial Statements Fund financial statements report detailed information about the District. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major governmental funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements.

Governmental Funds All governmental funds are accounted for using the flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting, and the governmental fund financial statements, prepared using the flow of current financial resources measurement focus and the modified accrual basis of accounting.

Proprietary Funds Proprietary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of this fund are included in the statement of net assets. The statement of changes in fund net assets presents increases (revenues) and decreases (expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary fund.

Fiduciary Funds Fiduciary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are excluded from the government-wide financial statements because they do not represent resources of the District.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Revenues – Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 60 days. However, to achieve comparability of reporting among California districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose restrictions. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Deferred Revenue Deferred revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

Certain grants received before the eligibility requirements are met are recorded as deferred revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as deferred revenue.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, and typically paid within 90 days. Principal and interest on long-term obligations, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the entity-wide statements.

Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Investments

Investments held at June 30, 2012, with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county and State investment pools are determined by the program sponsor.

Prepaid Expenditures (Expenses)

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures when incurred.

Stores Inventories

Inventories consist of expendable food and supplies held for consumption. Inventories are stated at cost, on the weighted average basis. The costs of inventory items are recorded as expenditures in the governmental and fiduciary funds when used.

Capital Assets and Depreciation

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long-lived assets of the District. The District maintains a capitalization threshold of \$15,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide statement of net assets. The valuation basis for capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation is computed using the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 20 to 50 years; improvements/infrastructure, 5 to 50 years; equipment, 5 to 20 years.

Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities column of the Statement of Net Assets.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Compensated Absences

Compensated absences are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide statement of net assets. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resources. These amounts are reported in the fund from which the employees who have accumulated leave are paid.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide and proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the governmental funds.

However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the governmental fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases, and other long-term obligations are recognized as liabilities in the governmental fund financial statements when due.

Deferred Issuance Costs, Premiums and Discounts

In the government-wide financial statements and in the proprietary fund type financial statements, long-term obligations are reported as liabilities in the applicable governmental activities or proprietary fund statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method.

Current Loans

Current loans consist of amounts outstanding at June 30, 2012, for Tax Revenue and Anticipation Notes and County Treasury loan. The notes and loan were issued as short-term obligations to provide cash flow needs. This liability is offset with cash deposits in the County Treasurer, which have been set aside to repay the notes and loan.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2012

Fund Balances - Governmental Funds

As of June 30, 2012, fund balances of the governmental funds are classified as follows:

Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed - amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolutions or other action as approved by the governing board. The District does not currently have any committed funds.

Assigned - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the District's adopted policy, only the governing board or chief business officer/assistant superintendent of business services may assign amounts for specific purposes.

Unassigned - all other spendable amounts.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. The government-wide financial statements report \$52,802,224 of restricted net assets, which is restricted by enabling legislation.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the District, these revenues are charges to other funds for administration of the workers' compensation, property and liability, and health and welfare programs. Operating expenses are necessary costs incurred to provide the good or service that are the primary activity of the fund. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements. Interfund transfers are eliminated in the governmental activities columns of the Statement of Activities.

Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Orange bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

New Accounting Pronouncements

In November 2010, the GASB issued Statement No. 61, *The Financial Reporting Entity: Omnibus—an amendment of GASB Statements No. 14 and No. 34*. The objective of this Statement is to improve financial reporting for a governmental financial reporting entity. The requirements of GASB Statement No. 14, *The Financial Reporting Entity*, and the related financial reporting requirements of GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, were amended to better meet user needs and to address reporting entity issues that have arisen since the issuance of those Statements.

This Statement modifies certain requirements for inclusion of component units in the financial reporting entity. For organizations that previously were required to be included as component units by meeting the fiscal dependency criterion, a financial benefit or burden relationship also would need to be present between the primary government and that organization for it to be included in the reporting entity as a component unit. Further, for organizations that do not meet the financial accountability criteria for inclusion as component units but that, nevertheless, should be included because the primary government's management determines that it would be misleading to exclude them, this Statement clarifies the manner in which that determination should be made and the types of relationships that generally should be considered in making the determination.

This Statement also amends the criteria for reporting component units as if they were part of the primary government (that is, blending) in certain circumstances. For component units that currently are blended based on the "substantively the same governing body" criterion, it additionally requires that (1) the primary government and the component unit have a financial benefit or burden relationship, or (2) management (below the level of the elected officials) of the primary government have operational responsibility (as defined in paragraph 8a) for the activities of the component unit. New criteria also are added to require blending of component units whose total debt outstanding is expected to be repaid entirely or almost entirely with resources of the primary government. The blending provisions are amended to clarify that funds of a blended component unit have the same financial reporting requirements as a fund of the primary government. Lastly, additional reporting guidance is provided for blending a component unit if the primary government is a business-type activity that uses a single column presentation for financial reporting.

This Statement also clarifies the reporting of equity interests in legally separate organizations. It requires a primary government to report its equity interest in a component unit as an asset. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2012. Early implementation is encouraged.

In June 2012, the GASB issued Statement No. 68, *Accounting and Financial Reporting for Pensions*—an amendment of Statement No. 27. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by State and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating additional transparency.

This Statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements No. 27 and No. 50 remain applicable for pensions that are not covered by the scope of this Statement.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

The scope of this Statement addresses accounting and financial reporting for pensions that are provided to the employees of State and local governmental employers through pension plans that are administered through trusts that have the following characteristics:

Contributions from employers and nonemployer contributing entities to the pension plan and earnings on those contributions are irrevocable.

Pension plan assets are dedicated to providing pensions to plan members in accordance with the benefit terms.

Pension plan assets are legally protected from the creditors of employers, nonemployer contributing entities, and the pension plan administrator. If the plan is a defined benefit pension plan, plan assets also are legally protected from creditors of the plan members.

This Statement establishes standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures. For defined benefit pensions, this Statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

This Statement is effective for fiscal years beginning after June 15, 2014. Earlier implementation is encouraged.

NOTE 2 - DEPOSITS AND INVESTMENTS

Summary of Deposits and Investments

Deposits and investments as of June 30, 2012, are classified in the accompanying financial statements as follows:

Governmental activities	\$ 88,936,902
Fiduciary funds	51,136,502
Total Deposits and Investments	<u>\$ 140,073,404</u>

Deposits and investments as of June 30, 2012, consist of the following:

Cash on hand and in banks	\$ 10,217,477
Cash in revolving	867,750
Investments	128,988,177
Total Deposits and Investments	<u>\$ 140,073,404</u>

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium-term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Investment in County Treasury - The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Investment in the State Investment Pool - The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California government code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the District's investment in the pool is reported in the accompanying financial statement at amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Authorized Under Debt Agreements

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
U.S. Treasury Obligations	N/A	None	None
Federal Housing Administration Debentures	N/A	None	None
Federal Home Loan Mortgage Corporation	N/A	None	None
Participation Certificates - Senior Debt Obligations	N/A	None	None
Farm Credit Banks Bonds and Notes	N/A	None	None
Federal Home Loan Banks Consolidated Debt Obligations	N/A	None	None
Federal National Mortgage Association Senior Debt Obligations	N/A	None	None
Student Loan Marketing Association Senior Debt Obligations	N/A	None	None
Financing Corporation Debt Obligations	N/A	None	None
Resolution Funding Corporation Debt Obligations	N/A	None	None
Certificates of Deposit, Time Deposits, Bankers' Acceptances	30 days	None	None
Commercial Paper	270 days	None	None
Deposit Accounts	N/A	None	None
Money Market Funds	N/A	None	None
Registered State Bonds, Notes, Warrants	N/A	None	None
Local Agency Bonds, Notes, Warrants	N/A	None	None
Repurchase Agreements	N/A	None	None
Investment Agreements	N/A	None	None

Interest Rate Risk and Credit Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the Orange County Investment Pool and LAIF. For all other investments, the District manages its exposure by purchasing a combination of shorter term and longer term investments and by limiting the total amount invested in any one issuer.

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the actual rating as of the year-end for each investment type.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2012

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuation and the actual rating as of year-end for each investment is provided by the following schedule that shows the distribution of the District's investment by maturity:

Investment Type	Cost Basis	Fair Value	Maturity Date/ Average Maturity in Days	Moody's Rating
Orange County Investment Pool	\$ 52,466,417	\$ 52,529,958	347	Aaa
Local Agency Investment Fund (LAIF)	527,089	527,732	270	Aaa
First American Government Obligations Fund Class Y AIG Matched Funding Corp.	65,163,598	65,163,598	50	Aaa
Investment Agreement	2,218,000	2,218,000	9/1/2023	*
Bayerische Landesbank Girozentrale - Investment Agreement ¹	637,750	637,750	9/1/2014	*
FSA Capital Management Service GIC Investment ¹	5,508,264	5,508,264	8/25/2020	*
FSA Capital Management Service GIC Investment ²	2,467,059	2,467,916	12/1/2026	*
Total	<u>\$ 128,988,177</u>	<u>\$ 129,053,218</u>		

* Not rated, nor required to be rated

¹ Investment balance relates to amounts that will be used to repay non-obligatory debt of CFDs, as discussed in Note 12.

² Investment balance relates to amounts that will be used to repay COP debt, as discussed in Note 10.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. Investments in any one issuer that represent five percent (5%) or more of the total investments include the investments in FSA Capital Management Services GIC. The total cost of these investments is \$7,975,323 (fair value of \$7,976,180) and represents six percent of the total investments held by the District.

Custodial Credit Risk - Deposits

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agency. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2012, the District had a bank balance of \$2,853,211 that was exposed to custodial credit risk because it was uninsured and uncollateralized.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Custodial Credit Risk - Investments

This is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The District has an investment agreement with FSA Capital Management Services that is reported in the Debt Service Fund. In addition, the financial statements reflect various investment agreements held in fiduciary funds related to the CFDs. A stipulation for each investment agreement requires the collateralization of each investment agreement. As a result, respective collateral agents for the investment agreements hold securities representing 102 percent of the outstanding principal amount of the investment agreement on behalf of the trustee, U.S. Bank. As such, investment agreements with a cost of \$10,831,073, are subject to custodial credit risk exposure because the related securities are uninsured, unregistered and held by counterparty's trust department or agent but not in the name of the District.

NOTE 3 - RECEIVABLES

Receivables at June 30, 2012, consisted of intergovernmental grants, entitlements, interest and other local sources. All receivables are considered collectible in full.

	General Fund	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Internal Service Fund	Total Governmental Activities	Fiduciary Funds
Federal Government						
Categorical aid	\$ 7,895,078	\$ -	\$ 908,313	\$ -	\$ 8,803,391	\$ -
State Government						
Apportionment	37,685,575	-	-	-	37,685,575	-
Categorical aid	3,326,791	-	75,847	-	3,402,638	-
Lottery	3,957,681	-	-	-	3,957,681	-
Special education	635,325	-	-	-	635,325	-
Local Government						
Interest	9,057	344	10,580	4,662	24,643	-
Property taxes	-	-	-	-	-	1,599,192
Other Local Sources	4,078,162	-	632,753	32,249	4,743,164	-
Total	<u>\$ 57,587,669</u>	<u>\$ 344</u>	<u>\$ 1,627,493</u>	<u>\$ 36,911</u>	<u>\$ 59,252,417</u>	<u>\$ 1,599,192</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2012, was as follows:

	Balance July 1, 2011	Additions	Deductions	Balance June 30, 2012
Governmental Activities				
Capital Assets Not Being Depreciated:				
Land	\$ 278,778,330	\$ -	\$ -	\$ 278,778,330
Construction in Progress	4,123,001	11,898,668	620,500	15,401,169
Total Capital Assets Not Being Depreciated	282,901,331	11,898,668	620,500	294,179,499
Capital Assets Being Depreciated:				
Land Improvements	41,213,299	51,902	-	41,265,201
Buildings and Improvements	624,140,854	439,439	-	624,580,293
Furniture and Equipment	24,176,222	247,504	-	24,423,726
Total Capital Assets Being Depreciated	689,530,375	738,845	-	690,269,220
Total Capital Assets	972,431,706	12,637,513	620,500	984,448,719
Less Accumulated Depreciation:				
Land Improvements	8,787,769	2,061,962	-	10,849,731
Buildings and Improvements	210,488,914	16,775,415	-	227,264,329
Furniture and Equipment	16,042,200	1,362,110	-	17,404,310
Total Accumulated Depreciation	235,318,883	20,199,487	-	255,518,370
Governmental Activities Capital Assets, Net	<u>\$ 737,112,823</u>	<u>\$ (7,561,974)</u>	<u>\$ 620,500</u>	<u>\$ 728,930,349</u>

Depreciation expense was charged to governmental activities as follows:

Governmental Activities	
Instruction	\$ 18,886,520
Home-to-school transportation	504,987
Data processing	201,995
Plant services	605,985
Total Depreciation Expenses Governmental Activities	<u>\$ 20,199,487</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 5 - INTERFUND TRANSACTIONS

Interfund Receivables/Payables (Due To/Due From)

Interfund receivable and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund receivable and payable balances at June 30, 2012, between major and non-major governmental funds and internal service funds:

Due To	Due From				Total
	General Fund	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Internal Service Fund	
General Fund	\$ -	\$ 292,738	\$ 388,182	\$ 590	\$ 681,510
Capital Project Fund for Blended Component Units	-	-	3,000,000	-	3,000,000
Non-Major Governmental Funds	2,564,533	-	10,326	-	2,574,859
Internal Service Fund	328,477	-	120,276	-	448,753
Total	<u>\$ 2,893,010</u>	<u>\$ 292,738</u>	<u>\$ 3,518,784</u>	<u>\$ 590</u>	<u>\$ 6,705,122</u>

The General Fund owes \$2,563,818 to the Special Reserve Non-Major Governmental Fund for Capital Outlay Projects for RDA monies.

The General Fund owes \$315,599 to the Internal Service Fund for workers' compensation and health and welfare benefit expenditures.

The Capital Project Fund for Blended Component Units owes \$292,738 to the General Fund for administrative costs.

The Child Development Non-Major Governmental Fund owes \$175,046 to the General Fund for payroll related and indirect costs.

The Cafeteria Non-Major Governmental Fund owes \$64,695 to the General Fund for payroll, retiree benefits, and indirect costs.

The County School Facilities Non-Major Governmental Fund owes \$3,000,000 to the Capital Project Fund for Blended Component Units for reimbursement of construction costs.

The Cafeteria Non-Major Governmental Fund owes \$81,906 to the Internal Service Fund for workers' compensation and health and welfare benefit expenditures.

All remaining balances resulted from the time lag between the date that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments are made between funds.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Operating Transfers

Interfund transfers for the year ended June 30, 2012, consisted of the following:

Transfer To	Transfer From		
	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Total
General Fund	\$ -	\$ 412,458	\$ 412,458
Capital Project Fund for Blended Component Units	-	3,000,000	3,000,000
Non-Major Governmental Funds	485,523	1,560,970	2,046,493
Total	<u>\$ 485,523</u>	<u>\$ 4,973,428</u>	<u>\$ 5,458,951</u>

The Capital Project Fund for Blended Component Units transferred to the Debt Service
Non-Major Governmental Fund for debt service payments. \$ 485,523

The Special Reserve Fund for Capital Outlay Projects Non-Major Governmental Fund
transferred to the General Fund for the reimbursement of lease costs. 412,458

The County School Facilities Non-Major Governmental Fund transferred to the Capital
Project Fund for Blended Component Units for reimbursement of construction costs. 3,000,000

The Special Reserve Fund for Capital Outlay Projects Non-Major Governmental Fund
transferred to the Debt Service Non-Major Governmental Fund for debt service payments. 1,560,970
Total \$ 5,458,951

NOTE 6 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2012, consisted of the following:

	General Fund	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Internal Service Fund	Total Governmental Activities	Fiduciary Funds
Salaries and benefits	\$ 15,156,342	\$ -	\$ 980,022	\$ 17,145	\$ 16,153,509	\$ -
State apportionment	4,186,978	-	-	-	4,186,978	-
Supplies	477,578	-	136,210	765	614,553	154,524
Services	6,723,771	92,230	30,678	254,551	7,101,230	-
Capital outlay	-	1,691,768	-	-	1,691,768	-
Other payables	83,395	-	1,554	950	85,899	414,927
Total	<u>\$ 26,628,064</u>	<u>\$ 1,783,998</u>	<u>\$ 1,148,464</u>	<u>\$ 273,411</u>	<u>\$ 29,833,937</u>	<u>\$ 569,451</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 7 - DEFERRED REVENUE

Deferred revenue at June 30, 2012, consisted of the following:

	General Fund	Non-Major Governmental Funds	Total
Other local	\$ 688,406	\$ 469,557	\$ 1,157,963

NOTE 8 - TAX AND REVENUE ANTICIPATION NOTES (TRANS)

On August 11, 2011, the District issued \$74,990,000 of Tax and Revenue Anticipation Notes bearing interest at 2.00 percent. The notes were issued to supplement cash flows. Interest and principal were due and payable on May 15, 2012. By February 2012, the District had placed 100 percent of principal and interest in an irrevocable trust for the sole purpose of satisfying the notes. The District was not required to make any additional payments on the notes.

The District issued \$12,500,000 of Tax Revenue Anticipation Notes dated February 9, 2012, through the California School Cash Reserve Program Authority. The notes mature on December 31, 2012, and yield 2.00 percent interest. The notes were sold to supplement cash flow. Repayment requirements are that a percentage of principal and interest be deposited with the Fiscal Agent each month beginning July 2012, until 100 percent of principal and interest due is on account in September 2012.

The changes in the District's Tax and Revenue Anticipation Notes consisted of the following:

Issue Date	Rate	Maturity Date	Outstanding July 1, 2011	Additions	Payments	Outstanding June 30, 2012
August 11, 2011	2.00%	May 15, 2012	\$ 74,990,000	\$ -	\$ 74,990,000	\$ -
February 9, 2012	2.00%	December 31, 2012	-	12,500,000	-	12,500,000
			<u>\$ 74,990,000</u>	<u>\$ 12,500,000</u>	<u>\$ 74,990,000</u>	<u>\$ 12,500,000</u>

NOTE 9 - LOAN FROM COUNTY TREASURER

On February 29, 2012, in accordance with California Constitution Article XVI, Section 6, and *Education Code* Section 42620, the District entered into a Bridge Transfer Agreement with the County of Orange, whereby the District borrowed \$12,660,000 from the County Treasurer to meet current maintenance expenses of the District. Repayment terms require installments to be paid with interest as follows: 14.6 percent due in May 2012, 50.12 percent due in July 2012, and 35.2 percent due in August 2012. Interest on the loan will accrue and be payable by the District at a rate equal to the gross rate the Orange County Investment Pool is earning for the same period from the date of the Bridge Transfer plus five basis points until the entire loan and applicable interest is repaid. At June 30, 2012, the District had an outstanding loan balance in the amount of \$10,811,640.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2012

NOTE 10 - LONG-TERM OBLIGATIONS

Summary

The changes in the District's long-term obligations during the year consisted of the following:

	Balance July 1, 2011	Additions	Deductions	Balance June 30, 2012	Due in One Year
General obligation bonds	\$ 56,743,717	\$ 1,092,872	\$ 2,940,000	\$ 54,896,589	\$ 3,175,000
Premium on bonds	221,875	-	13,867	208,008	-
2002 Certificates of Participation	23,855,000	-	1,010,000	22,845,000	1,060,000
Compensated absences	3,463,649	-	236,806	3,226,843	-
Capital leases payable	2,926,669	3,821,996	1,905,511	4,843,154	1,279,666
Developer fee agreement	507,942	-	155,162	352,780	-
Other postemployment benefits (OPEB)	15,766,750	5,941,625	2,311,954	19,396,421	-
Claims liability	8,537,850	3,682,778	3,595,382	8,625,246	3,595,382
	<u>\$ 112,023,452</u>	<u>\$ 14,539,271</u>	<u>\$ 12,168,682</u>	<u>\$ 114,394,041</u>	<u>\$ 9,110,048</u>

Payments on the General Obligation Bonds are made by the Bond Interest and Redemption Fund with local property tax revenues. Payments on the Certificates of Participation are made by the Debt Service Fund. Capital leases are paid by the General Fund, Child Development Fund, and Capital Facilities Fund. Payments on the Developer Fee Agreement are made by the Capital Facilities Fund. The compensated absences and OPEB will be paid by the fund for which the employee worked. The claims liability will be paid by the Internal Service Fund.

Bonded Debt

The outstanding general obligation bonded debt is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 1, 2011	Accreted	Redeemed	Bonds Outstanding June 30, 2012
2/2000	8/2024	5.00-6.25%	\$ 17,400,000	\$ 14,625,000	\$ -	\$ 535,000	\$ 14,090,000
2/2001	8/2025	4.00-5.10%	29,999,930	26,668,717	1,092,872	1,945,000	25,816,589
7/2002	8/2026	3.00-5.125%	17,600,000	15,450,000	-	460,000	14,990,000
				<u>\$ 56,743,717</u>	<u>\$ 1,092,872</u>	<u>\$ 2,940,000</u>	<u>\$ 54,896,589</u>

Election of 1999, General Obligation Bonds, Series A

In February 2000, the Capistrano Unified School District issued the 1999 General Obligation Bonds, Series A in the amount of \$17,400,000. The bonds have a final maturity occurring on August 1, 2024, with interest rates ranging from 5.00 to 6.25 percent. The bonds were issued for the acquisition, construction and repair of schools. As of June 30, 2012, the principal balance outstanding was \$14,090,000.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Election of 1999, General Obligation Bonds, Series B

In February 2001, the Capistrano Unified School District issued both current and capital appreciation, 1999 General Obligation Bonds, Series B in the amount of \$29,999,930, accreting to \$52,550,000 at maturity. The bonds have a final maturity occurring on August 1, 2025, with interest rates ranging from 4.00 to 5.10 percent. The bonds were issued for the acquisition, construction and repair of schools. As of June 30, 2012, the principal balance outstanding was \$25,816,589.

Election of 1999, General Obligation Bonds, Series C

In July 2002, the Capistrano Unified School District issued the 1999 General Obligation Bonds, Series C in the amount of \$17,600,000. The bonds have a final maturity occurring on August 1, 2026, with interest rates ranging from 3.00 to 5.125 percent. The bonds were issued for the acquisition, construction and repair of schools. As of June 30, 2012, the principal balance outstanding was \$14,990,000. Unamortized premium and issuance costs at June 30, 2012 were \$208,008 and \$176,542, respectively.

Debt Service Requirements to Maturity

The bonds mature through 2027 as follows:

Fiscal Year	Principal Including Accreted Interest	Accreted Interest	Current Interest to Maturity	Total
2013	\$ 3,175,000	\$ -	\$ 1,724,504	\$ 4,899,504
2014	3,440,000	-	1,562,014	5,002,014
2015	3,464,288	260,712	1,444,503	5,169,503
2016	3,533,284	376,716	1,371,645	5,281,645
2017	3,604,088	495,912	1,288,106	5,388,106
2018-2022	19,529,850	5,440,150	4,846,790	29,816,790
2023-2027	18,150,079	6,589,921	1,398,025	26,138,025
Total	<u>\$ 54,896,589</u>	<u>\$ 13,163,411</u>	<u>\$ 13,635,587</u>	<u>\$ 81,695,587</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Certificates of Participation

In April 2002, the Capistrano Unified School District Facilities Corporation issued the 2002 Certificates of Participation in the amount of \$31,950,000, pursuant to a lease agreement between the Corporation and the District. Under the agreement, the District will lease certain District property to the Corporation and will lease the property back from the Corporation. The certificates have a final maturity occurring on December 1, 2026, with interest rates ranging from 2.10 to 5.25 percent. The certificates were issued to acquire and construct certain public capital improvements, including school ancillary support, classroom and swimming pool facilities. As of June 30, 2012, the principal balance outstanding was \$22,845,000. Unamortized issuance costs at June 30, 2012, were \$545,311.

The certificates mature through 2027 as follows:

Year Ending June 30,	Principal	Interest	Total
2013	\$ 1,060,000	\$ 1,133,019	\$ 2,193,019
2014	1,125,000	1,083,856	2,208,856
2015	1,185,000	1,030,400	2,215,400
2016	1,255,000	972,450	2,227,450
2017	1,325,000	908,691	2,233,691
2018-2022	7,920,000	3,405,831	11,325,831
2023-2027	8,975,000	1,088,069	10,063,069
Total	<u>\$ 22,845,000</u>	<u>\$ 9,622,316</u>	<u>\$ 32,467,316</u>

Accumulated Unpaid Employee Vacation

The long-term portion of accumulated unpaid employee vacation for the District at June 30, 2012, amounted to \$3,226,843.

Capital Leases

The District has entered into agreements to lease various equipment. Such agreements are, in substance, purchases (capital leases) and are reported as capital lease obligations. The District's liability on lease agreements with options to purchase is summarized below:

	Equipment
Balance, July 1, 2011	\$ 3,489,163
Additions	4,100,028
Payments	(2,213,358)
Balance, June 30, 2012	<u>\$ 5,375,833</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

The capital leases have minimum lease payments as follows:

Year Ending June 30,	Lease Payment
2013	\$ 1,528,611
2014	1,528,611
2015	1,487,277
2016	731,702
2017	49,816
2018	49,816
Total	5,375,833
Less: Amount Representing Interest	532,679
Present Value of Minimum Lease Payments	<u>\$ 4,843,154</u>

Developer Fee Agreement

The District has entered into an "Interim Fee Agreement" with S & S Construction, which establishes a credit bank for permits issued in the Country Village area. The credits issued will be applied to the land acquisition of the Laguna Niguel Elementary School site. Should the agreement be abandoned, the credit bank would be converted into actual fees. During 2001-2002, the District applied the credit bank towards the purchase of the school site in the County Village area. The credit bank was exhausted and a liability was established to reflect the balance due on the site purchase. S & S Construction will reduce the District's liability with future developer fee credits. As of June 30, 2012, the outstanding balance on the site purchase was \$352,780.

Other Postemployment Benefits (OPEB) Obligation

The District's annual required contribution for the year ended June 30, 2012, was \$6,130,097, and contributions made by the District during the year were \$2,311,954. Interest on the net OPEB obligation and adjustments to the annual required contribution were \$788,338 and (\$976,810), respectively, which resulted in an increase to the net OPEB obligation of \$3,629,671. As of June 30, 2012, the net OPEB obligation was \$19,396,421. See Note 14 for additional information regarding the OPEB obligation and the postemployment benefits plan.

Claims Liability

Liabilities associated with workers' compensation claims and property and liability claims are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). Claim liabilities are based upon estimated ultimate cost of settling the claims, considering recent claim settlement trends including the frequency and amount of payouts and other economic and social factors. The liability for worker's compensation claims and property and liability claims is reported in the Internal Service Fund. The outstanding claims liability at June 30, 2012, amounted to \$8,625,246.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 11 - EXPENDITURES (BUDGET VERSUS ACTUAL)

At June 30, 2012, the following District major fund exceeded the budgeted amount in total as follows:

	Expenditures and Other Uses		
	Budget	Actual	Excess
General Fund	\$ 382,542,175	\$ 394,386,130 *	\$ 11,843,955

* Includes on behalf payments of \$9,433,496, in addition to expenditures of \$4,101,369 due to the consolidation of Fund 11, Adult Education Fund, Fund 14, Deferred Maintenance Fund, and Fund 20, Special Reserve Fund for Postemployment Benefits for reporting purposes into the General Fund.

NOTE 12 - NON-OBLIGATORY DEBT

Non-obligatory debt relates to debt issuances by the Community Facilities Districts as authorized by the Mello-Roos Community Facilities Act of 1982 as amended, and the Mark-Roos Local Bond Pooling Act of 1985, and are payable from special taxes levied on property within the Community Facilities Districts according to a methodology approved by the voters within the District. Neither the faith and credit nor taxing power of the District is pledged to the payment of the bonds. Reserves have been established from the bond proceeds to meet delinquencies should they occur. If delinquencies occur beyond the amounts held in those reserves, the District has no duty to pay the delinquency out of any available funds of the District. The District acts solely as an agent for those paying taxes levied and the bondholders, and may initiate foreclosure proceedings. Special assessment debt of \$279,747,290 as of June 30, 2012, does not represent debt of the District and, as such, does not appear in the accompanying basic financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2012

NOTE 13 - FUND BALANCES

Fund balances are composed of the following elements:

	General Fund	Capital Project Fund for Blended Component Units	Non-Major Governmental Funds	Total
Nonspendable				
Revolving cash	\$ 175,000	\$ -	\$ 12,750	\$ 187,750
Stores inventories	168,853	-	137,456	306,309
Prepaid expenditures	1,094	-	-	1,094
Total Nonspendable	344,947	-	150,206	495,153
Restricted				
Legally restricted programs	2,708,419	-	3,864,612	6,573,031
Capital projects	-	31,797,419	11,722,552	43,519,971
Debt services	-	-	6,494,089	6,494,089
Total Restricted	2,708,419	31,797,419	22,081,253	56,587,091
Assigned				
Loss of EIA fund flexibility	3,449,044	-	-	3,449,044
Gift donations	1,778,495	-	-	1,778,495
Teacher development	183,824	-	-	183,824
Book abatement	75,147	-	-	75,147
Site allocations	339,623	-	-	339,623
Deferred maintenance	1,095,498	-	-	1,095,498
Retiree benefits	78,121	-	-	78,121
Capital projects	-	-	8,854,376	8,854,376
Total Assigned	6,999,752	-	8,854,376	15,854,128
Unassigned				
Reserve for economic uncertainties	7,650,844	-	-	7,650,844
Remaining unassigned	2,818,366	-	-	2,818,366
Total Unassigned	10,469,210	-	-	10,469,210
Total	\$ 20,522,328	\$ 31,797,419	\$ 31,085,835	\$ 83,405,582

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 14 - POSTEMPLOYMENT HEALTH CARE PLAN AND OTHER POSTEMPLOYMENT BENEFITS (OPEB) OBLIGATION

Plan Description

The Postemployment Benefits Plan (the Plan) is a single-employer defined benefit healthcare plan administered by the Capistrano Unified School District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. Eligible retirees are those individuals who retired on or after attaining the age of 53 for classified retirees or 55 for certificated retirees and have at least 10 years of service with the District. Benefits will continue for these retirees until they reach the age of 65. Membership of the Plan consists of 254 retirees and beneficiaries currently receiving benefits, 168 terminated Plan members entitled to but not yet receiving benefits, and 2,953 active Plan members.

Contribution Information

The contribution requirements of plan members and the District are established and may be amended by the District and the Capistrano Unified Education Association (CUEA), the local California Service Employees Association (CSEA), and unrepresented groups. The required contribution is based on projected pay-as-you-go financing requirements, with an additional amount to prefund benefits as determined annually through the agreements between the District, CUEA, CSEA and the unrepresented groups. For fiscal year 2011-2012, the District contributed \$2,311,954 to the Plan, all of which was used for current premiums (approximately 73 percent of total premiums). Plan members receiving benefits contributed \$855,036, or approximately 27 percent of the total premiums.

Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial accrued liabilities (UAAL) (or funding excess) over a period not to exceed 30 years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation to the Plan:

Annual required contribution	\$ 6,130,097
Interest on net OPEB obligation	788,338
Adjustment to annual required contribution	(976,810)
Annual OPEB cost (expense)	5,941,625
Contributions made	(2,311,954)
Increase in net OPEB obligation	3,629,671
Net OPEB obligation, beginning of year	15,766,750
Net OPEB obligation, end of year	<u>\$ 19,396,421</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Trend Information

Trend information for annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation is as follows:

Year Ended June 30,	Annual OPEB Cost	Actual Contribution	Percentage Contributed	Net OPEB Obligation
2010	\$ 6,240,390	\$ 1,733,710	28%	\$ 11,938,012
2011	6,022,044	2,193,306	36%	15,766,750
2012	5,941,625	2,311,954	39%	19,396,421

Funded Status and Funding Progress

A schedule of funding progress as of the most recent actuarial valuation is as follows:

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Unprojected Unit Credit (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ([b - a] / c)
July 1, 2011	\$ -	\$ 49,680,278	\$ 49,680,278	0%	\$ 247,160,175	20%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, investment returns, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of Plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2011, actuarial valuation, the unprojected unit credit method was used. The actuarial assumptions included a 5 percent investment rate of return (net of administrative expenses), based on the plan being funded in an irrevocable employee benefit trust invested in a combined equity and fixed income portfolio. Healthcare cost trend rates ranged from an initial five percent to an ultimate rate of eleven percent. The cost trend rate used for the Dental and Vision programs was five percent. The UAAL is being amortized at a level dollar method. The remaining amortization period at June 30, 2012, was 24 years.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 15 - RISK MANAGEMENT

Property and Liability

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2012, the District contracted with Alliance of Schools Cooperative Insurance Programs (ASCIP) for property and liability insurance coverage. Excess liability coverage is obtained through participation in Schools Excess Liability Fund (SELF) (through ASCIP). Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year. In addition, property and liability claims for which the District retains the risk of loss (claims below the District's retained limits), are administered by the Self-Insurance Fund.

Workers' Compensation

Beginning in 2009, the District has established a fund to self-insure itself for workers' compensation coverage. The workers' compensation experience of the District was calculated and applied to a premium rate, which was utilized to charge funds for the administration of the program. Excess liability coverage for workers' compensation claims is provided through the purchase of commercial insurance.

Employee Medical Benefits

The District has contracted with the Metropolitan Employee Benefit Association (MEBA), an employee/employer benefits trust to provide employee medical and surgical benefits. MEBA obtains benefit programs on behalf of the District through the purchase of commercial insurance. Rates are set through an annual calculation process. The District pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating districts.

Claims Liabilities

The District records an estimated liability for indemnity torts and other claims against the District. Claims liabilities are based on estimates of the ultimate cost of reported claims (including future claim adjustment expenses) and an estimate for claims incurred, but not reported based on historical experience.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

Unpaid Claims Liabilities

The fund establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District from July 1, 2010 to June 30, 2012 (in thousands):

	Workers' Compensation	Property and Liability	Total
Liability Balance, July 1, 2010	\$ 6,693,326	\$ 572,334	\$ 7,265,660
Claims and changes in estimates	3,819,885	304,364	4,124,249
Claims payments	(2,572,115)	(279,944)	(2,852,059)
Liability Balance, June 30, 2011	7,941,096	596,754	8,537,850
Claims and changes in estimates	3,469,847	212,931	3,682,778
Claims payments	(3,024,635)	(570,747)	(3,595,382)
Liability Balance, June 30, 2012	\$ 8,386,308	\$ 238,938	\$ 8,625,246
Assets available to pay claims at June 30, 2012	\$ 9,762,286	\$ 620,653	\$ 10,382,939

NOTE 16 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

CalSTRS

Plan Description

The District contributes to CalSTRS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7919 Folsom Blvd., Sacramento, California 95826.

Funding Policy

Active plan members are required to contribute 8.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2011-2012 was 8.25 percent of annual payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalSTRS for the fiscal years ending June 30, 2012, 2011, and 2010, were \$16,147,369, \$15,953,953, and \$16,031,472, respectively, and equal 100 percent of the required contributions for each year.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

CalPERS

Plan Description

The District contributes to the School Employer Pool under CalPERS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Laws. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95811.

Funding Policy

Active plan members are required to contribute 7.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2011-2012 was 10.923 percent of covered payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalPERS for the fiscal years ending June 30, 2012, 2011, and 2010, were \$5,661,881, \$5,441,835, and \$5,786,542, respectively, and equal 100 percent of the required contributions for each year.

Public Agency Retirement System (PARS)

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by Social Security or an alternative plan. The District has elected to use the PARS as its alternative plan. Contributions made by the District and an employee vest immediately. The District contributes 1.3 percent of an employee's gross earnings. An employee is required to contribute 6.2 percent of his or her gross earnings to the pension plan. The District's contribution to PARS for the fiscal year ended June 30, 2012, was \$132,517.

On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS in the amount of \$9,433,496 (4.855 percent of annual payroll). Contributions are no longer appropriated in the annual *Budget Act* for the legislatively mandated benefits to CalPERS. Therefore, there is no on behalf contribution rate for CalPERS. Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements. On behalf payments have been excluded from the calculation of available reserves, and have not been included in the budgeted amounts reported in the *General Fund - Budgetary Comparison Schedule*.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

NOTE 17 - COMMITMENTS AND CONTINGENCIES

Grants

The District received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2012.

Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2012.

Construction Commitments

As of June 30, 2012, the District had the following commitments with respect to the unfinished capital projects:

Capital Project	Remaining Construction Commitment	Expected Date of Completion
San Juan Hills High School - Stadium	\$ 10,000	09/30/12
San Juan Hills High School - Pool	10,000	09/30/12
Newhart Middle School	10,000	09/30/12
Capistrano Valley High School - Performing Arts Facility	9,800,000	04/30/13
	<u>\$ 9,830,000</u>	

NOTE 18 - PARTICIPATION IN PUBLIC ENTITY RISK POOLS, JOINT POWERS AUTHORITIES AND OTHER RELATED PARTY TRANSACTIONS

The District is a member of ASCIP public entity risk pool and Capistrano-Laguna Beach Regional Occupational Program (CLBROP) and Orange County Special Education Legal Alliance (OCSELA) joint powers authorities (JPA's). Payments for the District's regional occupational program and special education legal services are paid to the JPA's. The District pays an annual premium to ASCIP for its property and liability and excess liability coverage. The relationships between the District, the pools, and the JPA's are such that they are not component units of the District for financial reporting purposes.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012

These entities have budgeting and financial reporting requirements independent of member units and their financial statements are not presented in these financial statements; however, fund transactions between the entities and the District are included in these statements. Audited financial statements are generally available from the respective entities.

During the year ended June 30, 2012, the District made payments of \$1,631,189, \$3,011,993, and \$14,311 to ASCIP, CLBROP, and OCSELA, respectively for purposes described above.

NOTE 19 - SUBSEQUENT EVENTS

Tax and Revenue Anticipation Notes

The District issued \$72,425,000 of Tax and Revenue Anticipation Notes dated July 1, 2012. The notes mature on April 26, 2013, and yield 2.0 percent interest. The notes were sold to supplement cash flow. Repayment requirements are that a percentage of principal and interest be deposited with the Fiscal Agent each month beginning December 2012, until 100 percent of principal and interest due is on account in April, 2013.

2012 Refunding Certificates of Participation

On November 6, 2012, the Capistrano Unified School District Capital Facilities Corporation issued the 2012 Refunding Certificates of Participation in the amount of \$19,635,000, pursuant to a lease agreement between the Corporation and the District. Under the agreement, the District will lease certain District property to the Corporation and will lease the property back from the Corporation. The certificates mature December 1, 2025, with interest rates ranging from 1.00 to 3.00 percent. The Certificates were issued to defease the 2002 Certificates of Participation outstanding.

2012 General Obligation Refunding Bonds

On December 4, 2012, the District issued \$27,455,000 of 2012 General Obligation Refunding Bonds. The current interest bonds mature August 1, 2026, with interest yields of 3.00 to 4.00 percent. Proceeds from the bonds will be used to refund the District's outstanding 1999 General Obligation Bonds, Series A and Series C in their entirety, a portion of the District's outstanding 1999 General Obligation Bonds, Series B and pay costs associated with the issuance of the bonds.

NOTE 20 - FISCAL ISSUES RELATING TO BUDGET REDUCTIONS

The State of California continues to suffer the effects of a recessionary economy. California school districts are reliant on the State of California to appropriate the funding necessary to continue the level of educational services expected by the State constituency. With the implementation of education trailer bill Senate Bill 70 (Chapter 7, Statutes of 2011), 39 percent of current year funding has now been deferred to a subsequent period, creating significant cash flow management issues for districts in addition to requiring substantial budget reductions, ultimately impacting the ability of California school districts to meet their goals for educational services.

REQUIRED SUPPLEMENTARY INFORMATION

CAPISTRANO UNIFIED SCHOOL DISTRICT

GENERAL FUND BUDGETARY COMPARISON SCHEDULE FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		Actual	Variances - Positive - (Negative)
	Original	Final	(GAAP Basis)	Final to Actual
REVENUES				
Revenue limit sources	\$ 260,942,212	\$ 258,382,942	\$ 257,897,284	\$ (485,658)
Federal sources	26,777,416	30,592,760	30,411,324	(181,436)
Other State sources	65,227,800	68,907,051	82,551,090	13,644,039
Other local sources	4,277,618	7,359,394	10,981,134	3,621,740
Total Revenues ¹	357,225,046	365,242,147	381,840,832	16,598,685
EXPENDITURES				
Current				
Certificated salaries	191,153,663	192,464,246	193,898,728	(1,434,482)
Classified salaries	56,982,277	56,689,770	57,571,984	(882,214)
Employee benefits	78,065,897	79,958,814	88,980,043	(9,021,229)
Books and supplies	10,569,656	11,442,491	8,973,432	2,469,059
Services and operating expenditures	25,240,922	31,102,085	29,715,068	1,387,017
Capital outlay	350,000	531,635	4,281,524	(3,749,889)
Other outgo	9,862,294	10,353,134	10,965,351	(612,217)
Total Expenditures ¹	372,224,709	382,542,175	394,386,130	(11,843,955)
Excess (Deficiency) of Revenues Over Expenditures				
	(14,999,663)	(17,300,028)	(12,545,298)	4,754,730
Other Financing Sources				
Transfers in	2,758,297	2,758,297	412,458	(2,345,839)
Other sources	-	-	3,821,996	3,821,996
Net Financing Sources	2,758,297	2,758,297	4,234,454	1,476,157
NET CHANGE IN FUND BALANCE	(12,241,366)	(14,541,731)	(8,310,844)	6,230,887
Fund Balance - Beginning	28,833,172	28,833,172	28,833,172	-
Fund Balance - Ending	\$ 16,591,806	\$ 14,291,441	\$ 20,522,328	\$ 6,230,887

¹ On behalf payments of \$9,433,496 are included in the actual revenues and expenditures, but have not been included in the budgeted amounts. In addition, due to the consolidation of Fund 11, Adult Education Fund, Fund 14, Deferred Maintenance Fund, and Fund 20, Special Reserve Fund for Postemployment Benefits for reporting purposes into the General Fund, additional revenues and expenditures pertaining to these other funds are included in the Actual (GAAP Basis) revenues and expenditures, however are not included in the original and final General Fund budgets.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULES OF OTHER POSTEMPLOYMENT BENEFITS (OPEB) FUNDING PROGRESS FOR THE YEAR ENDED JUNE 30, 2012

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Unprojected Unit Credit (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ([b - a] / c)
July 1, 2008	\$ -	\$ 48,670,245	\$ 48,670,245	0.00%	\$ 247,740,822	20%
July 1, 2010	-	51,500,839	51,500,839	0.00%	244,565,717	21%
July 1, 2011	-	49,680,278	49,680,287	0.00%	247,160,175	20%

SUPPLEMENTARY INFORMATION

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF EDUCATION			
Indian Education	84.060A	[1]	\$ 62,487
Passed through California Department of Education (CDE):			
Adult Basic Education and ESL	84.002A	14508	152,569
Adult Secondary Education	84.002A	13978	84,558
Adult English Literacy and Civics Education	84.002A	14109	101,158
No Child Left Behind Act (NCLB)			
Title I, Part A Cluster:			
Title I, Part A - Basic Grants Low Income and Neglected	84.010	14329	4,586,994
ARRA: Title I, Part A - Basic Grants Low Income and Neglected	84.389	15005	215,766
Subtotal Title I, Part A Cluster			<u>4,802,760</u>
Title II, Part D - Education Technology State Grants Cluster:			
Title II, Part D - Enhancing Education Through Technology Formula Grants	84.318	14334	9,279
ARRA Title II, Part D - Enhancing Education Through Technology Formula Grants	84.386	15019	31,462
ARRA Title II, Part D - Enhancing Education Through Technology Competitive Grants	84.386	15126	214,797
Subtotal Title II, Part D - Education Technology State Grants Cluster			<u>255,538</u>
Title I, Part B - Reading First, Special Education Teacher Professional Development Pilot Program	84.357	14911	109,372
Title I, Part G - Advanced Placement Test Fee Reimbursement Program	84.330	14831	31,538
Title II, Part A - Improving Teacher Quality	84.367	14341	927,894

[1] Direct-award, no PCA number.

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF EDUCATION (Continued)			
Passed through CDE:			
NCLB (continued)			
Title III, Part A - Limited English Proficient Student Program	84.365	14346	\$ 795,245
Title X - McKinney-Vento Homeless Assistance	84.196A	14332	63,632
ARRA State Fiscal Stabilization Fund	84.394	24997, 25008	2,316,993
Education Jobs Fund	84.410	25152	9,847,921
Individuals with Disabilities Education Act (IDEA)			
Special Education Cluster (IDEA):			
Local Assistance Entitlement	84.027A	13379	7,818,791
Local Assistance Entitlement, Private Schools	84.027	10115	144,700
Preschool Grants	84.173	13430	206,987
Preschool Local Entitlement	84.027A	13682	491,170
Preschool Staff Development	84.173A	13431	3,027
Mental Health Allocation Plan	84.027A	14468	1,082,725
ARRA Local Assistance Entitlement	84.391	15003	472,446
ARRA Preschool Grants	84.392	15000	41,191
ARRA Preschool Local Entitlement	84.391	15002	136,208
Subtotal Special Education Cluster (IDEA)			10,397,245
Early Intervention Grants	84.181	23761	51,074
Carl D. Perkins Vocational and Technical Education Act			
Adult Education	84.048	14893	185,263
Passed through Irvine Unified School District:			
Projects with Industry	84.234	C7506775	9,636
Passed through California Department of Rehabilitation:			
Workability II, Transition Partnership	84.126A	10006	690,303
Total U.S. Department of Education			30,885,186

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Medicaid Cluster			
Passed through California Department of Health Services:			
Medi-Cal Billing Options	93.778	10013	\$ 643,838
Passed through Orange County Department of Education (OCDE):			
Medi-Cal Administrative Activities	93.778	10060	528,986
Subtotal Medicaid Cluster			<u>1,172,824</u>
Child Development: Federal Child Care, Center-Based			<u>105,289</u>
Subtotal U.S. Department of Health and Services			<u>1,278,113</u>
U.S. DEPARTMENT OF AGRICULTURE			
Passed through CDE:			
Child Nutrition Program Cluster:			
National School Lunch Program	10.555	13396	3,695,963
Basic School Breakfast Program	10.553	13390	62,219
Especially Needy Breakfast Program	10.553	13526	629,642
Meal Supplements	10.556	13392	56,680
Commodities	10.555	13396	565,218
Subtotal Child Nutrition Program Cluster			<u>5,009,722</u>
Passed through OCDE:			
Forest Reserve Fund	10.665	10044	<u>1,636</u>
Subtotal U.S. Department of Agriculture			<u>5,011,358</u>
Total Expenditures of Federal Awards			<u>\$ 37,174,657</u>

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE

JUNE 30, 2012

ORGANIZATION

The Capistrano Unified School District was unified in 1965 under the laws of the State of California. The District operates under a locally elected seven-member Board form of government and provides educational services to grades kindergarten through twelve as mandated by the State and/or Federal agencies. The District operates thirty six elementary schools, ten middle schools, two kindergarten through eighth grade schools, six high schools, one continuation high school, one adult education school and an independent study program. There were no boundary changes during the year.

GOVERNING BOARD

<u>MEMBER</u>	<u>OFFICE</u>	<u>TERM EXPIRES</u>
Dr. Gary Pritchard	President	2012
John Alpay	Vice President	2012
Lynn Hatton	Clerk	2014
Ellen M. Addonizio	Member	2014
Jack R. Brick	Member	2012
Anna Bryson	Member	2014
Sue Palazzo	Member	2012

ADMINISTRATION

Dr. Joseph M. Farley	Superintendent
Clark Hampton	Deputy Superintendent, Business and Support Services
Jodee Brentlinger	Assistant Superintendent, Personnel Services
Julie Hatchel	Assistant Superintendent, Education

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF AVERAGE DAILY ATTENDANCE FOR THE YEAR ENDED JUNE 30, 2012

		Final Report	
		Second Period Report	Annual Report
ELEMENTARY			
Kindergarten		3,143	3,147
First through third		10,751	10,746
Fourth through sixth		11,089	11,083
Seventh and eighth		7,597	7,582
Home and hospital		9	9
Special education		708	706
Community day school		-	1
Total Elementary		33,297	33,274
SECONDARY			
Regular classes		14,897	14,793
Continuation education		172	173
Home and hospital		6	7
Special education		339	335
Community day school		6	7
Total Secondary		15,420	15,315
Total K-12		48,717	48,589

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF INSTRUCTIONAL TIME FOR THE YEAR ENDED JUNE 30, 2012

Grade Level	1982-83	Reduced	1986-87	Reduced	2011-12	Number of Days		Status
	Actual	1982-83	Minutes	1986-87	Actual	Traditional	Multitrack	
	Minutes	Actual	Requirement	Minutes	Minutes	Calendar	Calendar	
Kindergarten	31,500	29,400	36,000	33,600	35,619	179	-	Complied
Grades 1 - 3	45,340	42,317	50,400	47,040				
Grade 1					50,570	179	-	Complied
Grade 2					50,570	179	-	Complied
Grade 3					50,570	179	-	Complied
Grades 4 - 6	53,356	49,799	54,000	50,400				
Grade 4					54,219	179	-	Complied
Grade 5					54,219	179	-	Complied
Grade 6					60,024	179	-	Complied
Grades 7 - 8	53,245	49,695	54,000	50,400				
Grade 7					60,024	179	-	Complied
Grade 8					60,024	179	-	Complied
Grades 9 - 12	58,998	55,065	64,800	60,480				
Grade 9					63,301	179	-	Complied
Grade 10					63,301	179	-	Complied
Grade 11					63,301	179	-	Complied
Grade 12					63,301	179	-	Complied

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2012

There were no adjustments to the Unaudited Actual Financial Report, which required reconciliation to the audited financial statements at June 30, 2012.

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2012

	(Budget) 2013 ¹	2012	2011	2010
GENERAL FUND ⁴				
Revenues	\$ 323,531,632	\$ 375,843,189	\$ 375,783,868	\$ 363,526,658
Other sources	2,761,057	6,342,751	5,612,427	9,639,185
Total Revenues and Other Sources	326,292,689	382,185,940	381,396,295	373,165,843
Expenditures	331,223,489	390,284,761	380,509,510	375,722,985
INCREASE (DECREASE) IN FUND BALANCE	\$ (4,930,800)	\$ (8,098,821)	\$ 886,785	\$ (2,557,142)
ENDING FUND BALANCE	\$ 14,417,910	\$ 19,348,710	\$ 27,447,531	\$ 26,560,746
AVAILABLE RESERVES ²	\$ 6,650,000	\$ 10,469,210	\$ 17,908,120	\$ 17,659,128
AVAILABLE RESERVES AS A PERCENTAGE OF TOTAL OUTGO ³	2.01%	2.75%	4.81%	4.81%
LONG-TERM OBLIGATIONS	N/A	\$ 114,394,041	\$ 112,023,452	\$ 113,618,038
K-12 AVERAGE DAILY ATTENDANCE AT P-2	48,048	48,717	49,375	49,828

The General Fund balance has decreased by \$7,212,036 over the past two years. The fiscal year 2012-2013 budget projects a further decrease of \$4,930,800 (25.5 percent). For a district this size, the State recommends available reserves of at least two percent of total General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating deficits in two of the past three years and anticipates incurring an operating deficit during the 2012-2013 fiscal year. Total long-term obligations have increased by \$776,003 over the past two years.

Average daily attendance has decreased by 1,111 over the past two years. An additional decline of 669 ADA is anticipated during fiscal year 2012-2013.

¹ Budget 2013 is included for analytical purposes only and has not been subjected to audit.

² Available reserves consist of all unassigned fund balances including all amounts reserved for economic uncertainties contained with the General Fund.

³ On behalf payments of \$9,433,496, \$8,239,482, and \$8,291,672 have been excluded from the calculation of available reserves for the fiscal years ending June 30, 2012, 2011, and 2010, respectively.

⁴ General Fund amounts do not include activity related to the consolidation of the Adult Education Fund, the Deferred Maintenance Fund, and the Special Reserve Fund for Postemployment Benefits as required by GASB Statement No. 54.

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SCHEDULE OF CHARTER SCHOOLS FOR THE YEAR ENDED JUNE 30, 2012

Name of Charter School	Included in Audit Report
Journey (Charter Number 6117758)	No
Opportunities for Learning-Capistrano (Charter Number 6120356)	No
Capistrano Connections Academy (Charter Number 106765)	No
Community Roots Academy (Charter Number 123729)	No
Oxford Preparatory Academy - South Orange (Charter Number 124743)	No

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NON-MAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET JUNE 30, 2012

	Child Development Fund	Cafeteria Fund	Building Fund	Capital Facilities Fund
ASSETS				
Deposits and investments	\$ 1,000,962	\$ 3,232,145	\$ 5,098,342	\$ 4,569,158
Receivables	610,536	997,257	1,881	11,732
Due from other funds	627	10,408	-	6
Stores inventories	-	137,456	-	-
Total Assets	\$ 1,612,125	\$ 4,377,266	\$ 5,100,223	\$ 4,580,896
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 425,121	\$ 711,398	\$ 330	\$ 10,024
Due to other funds	221,896	146,601	-	72,170
Deferred revenue	144,158	325,399	-	-
Total Liabilities	791,175	1,183,398	330	82,194
Fund Balances:				
Nonspendable	-	150,206	-	-
Restricted	820,950	3,043,662	5,099,893	4,498,702
Assigned	-	-	-	-
Total Fund Balances	820,950	3,193,868	5,099,893	4,498,702
Total Liabilities and Fund Balances	\$ 1,612,125	\$ 4,377,266	\$ 5,100,223	\$ 4,580,896

See accompanying note to supplementary information.

County School Facilities Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Debt Service Fund	Total Non-Major Governmental Funds
\$ 5,122,399	\$ 6,367,485	\$ 4,024,425	\$ 2,467,916	\$ 31,882,832
1,889	2,450	1,748	-	1,627,493
-	2,563,818	-	-	2,574,859
-	-	-	-	137,456
<u>\$ 5,124,288</u>	<u>\$ 8,933,753</u>	<u>\$ 4,026,173</u>	<u>\$ 2,467,916</u>	<u>\$ 36,222,640</u>

\$ 331	\$ 1,260	\$ -	\$ -	\$ 1,148,464
3,000,000	78,117	-	-	3,518,784
-	-	-	-	469,557
<u>3,000,331</u>	<u>79,377</u>	<u>-</u>	<u>-</u>	<u>5,136,805</u>
-	-	-	-	150,206
2,123,957	-	4,026,173	2,467,916	22,081,253
-	8,854,376	-	-	8,854,376
<u>2,123,957</u>	<u>8,854,376</u>	<u>4,026,173</u>	<u>2,467,916</u>	<u>31,085,835</u>
<u>\$ 5,124,288</u>	<u>\$ 8,933,753</u>	<u>\$ 4,026,173</u>	<u>\$ 2,467,916</u>	<u>\$ 36,222,640</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

NON-MAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2012

	Child Development Fund	Cafeteria Fund	Building Fund	Capital Facilities Fund	County School Facilities Fund
REVENUES					
Federal sources	\$ 105,289	\$ 5,009,722	\$ -	\$ -	\$ -
Other State sources	2,074,343	368,200	-	-	3,000,000
Other local sources	2,765,945	5,355,777	28,015	623,461	19,791
Total Revenues	4,945,577	10,733,699	28,015	623,461	3,019,791
EXPENDITURES					
Current					
Instruction	3,629,623	-	-	-	-
Instruction-related activities:					
Supervision of instruction	506,298	-	-	-	-
School site administration	378,689	-	-	-	-
Pupil services:					
Food services	57,954	10,040,610	-	-	-
All other pupil services	317,267	-	-	-	-
Administration:					
All other administration	173,463	329,677	-	-	-
Plant services	28,000	-	-	-	-
Facility acquisition and construction	-	-	12,828	222,741	3,045
Debt service					
Principal	12,671	-	-	183,136	-
Interest and other	2,185	-	-	863	-
Total Expenditures	5,106,150	10,370,287	12,828	406,740	3,045
Excess (Deficiency) of					
Revenues Over Expenditures	(160,573)	363,412	15,187	216,721	3,016,746
Other Financing Sources (Uses)					
Transfers in	-	-	-	-	-
Transfers out	-	-	-	-	(3,000,000)
Net Financing Sources (Uses)	-	-	-	-	(3,000,000)
NET CHANGE IN FUND BALANCES	(160,573)	363,412	15,187	216,721	16,746
Fund Balances - Beginning	981,523	2,830,456	5,084,706	4,281,981	2,107,211
Fund Balances - Ending	\$ 820,950	\$ 3,193,868	\$ 5,099,893	\$ 4,498,702	\$ 2,123,957

See accompanying note to supplementary information.

Special Reserve			Total
Fund for	Bond Interest	Debt	Non-Major
Capital Outlay	and Redemption	Service	Governmental
Projects	Fund	Fund	Funds
\$ -	\$ -	\$ -	\$ 5,115,011
78,117	36,792	-	5,557,452
5,517,163	4,873,558	130,753	19,314,463
5,595,280	4,910,350	130,753	29,986,926
-	-	-	3,629,623
-	-	-	506,298
-	-	-	378,689
-	-	-	10,098,564
-	-	-	317,267
-	-	-	503,140
155,819	-	-	183,819
9,174	-	-	247,788
-	2,940,000	1,010,000	4,145,807
-	1,866,524	1,179,089	3,048,661
164,993	4,806,524	2,189,089	23,059,656
5,430,287	103,826	(2,058,336)	6,927,270
-	-	2,046,493	2,046,493
(1,973,428)	-	-	(4,973,428)
(1,973,428)	-	2,046,493	(2,926,935)
3,456,859	103,826	(11,843)	4,000,335
5,397,517	3,922,347	2,479,759	27,085,500
\$ 8,854,376	\$ 4,026,173	\$ 2,467,916	\$ 31,085,835

CAPISTRANO UNIFIED SCHOOL DISTRICT

GENERAL FUND SELECTED FINANCIAL INFORMATION THREE-YEAR SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES OF FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2012

(Amounts in thousands)

	Actual Results for the Years					
	2011-2012		2010-2011		2009-2010	
	Amount	Percent of Revenue	Amount	Percent of Revenue	Amount	Percent of Revenue
REVENUES						
Federal revenue	\$ 30,065	8.0	\$ 25,071	6.7	\$ 25,323	7.0
State and local revenue included in revenue limit	257,897	68.6	262,949	70.0	249,192	68.5
Other State revenue	79,001	21.0	79,019	21.0	80,527	22.2
Other local revenue	8,880	2.4	8,745	2.3	8,485	2.3
Total Revenues	<u>375,843</u>	<u>100.0</u>	<u>375,784</u>	<u>100.0</u>	<u>363,527</u>	<u>100.0</u>
EXPENDITURES						
Salaries and Benefits						
Certificated salaries	192,444	51.2	189,803	50.5	191,131	52.6
Classified salaries	57,023	15.2	55,414	14.7	56,844	15.6
Employee benefits	<u>88,571</u>	<u>23.5</u>	<u>83,168</u>	<u>22.1</u>	<u>82,707</u>	<u>22.8</u>
Total Salaries and Benefits	338,038	89.9	328,385	87.3	330,682	91.0
Books and supplies	8,950	2.4	10,018	2.7	9,299	2.6
Contracts and operating expenses	28,157	7.5	29,217	7.8	26,570	7.3
Capital outlay	4,281	1.1	2,794	0.7	20	0.0
Other outgo	<u>10,859</u>	<u>2.9</u>	<u>10,096</u>	<u>2.7</u>	<u>9,152</u>	<u>2.5</u>
Total Expenditures	<u>390,285</u>	<u>103.8</u>	<u>380,510</u>	<u>101.2</u>	<u>375,723</u>	<u>103.4</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(14,442)	(3.8)	(4,726)	(1.2)	(12,196)	(3.4)
OTHER FINANCING SOURCES (USES)						
Net Financing Sources (Uses)	<u>6,343</u>	<u>1.7</u>	<u>5,613</u>	<u>1.5</u>	<u>9,639</u>	<u>2.7</u>
INCREASE (DECREASE) IN FUND BALANCE	(8,099)	<u>(2.1)</u>	887	<u>0.3</u>	(2,557)	<u>(0.7)</u>
FUND BALANCE, BEGINNING	<u>27,448</u>		<u>26,561</u>		<u>29,118</u>	
FUND BALANCE, ENDING	<u>\$ 19,349</u>		<u>\$ 27,448</u>		<u>\$ 26,561</u>	

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CAFETERIA FUND SELECTED FINANCIAL INFORMATION THREE-YEAR SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2012

(Dollar amounts in thousands)

	Actual Results for the Years					
	2011-2012		2010-2011		2009-2010	
	Amount	Percent of Revenue	Amount	Percent of Revenue	Amount	Percent of Revenue
REVENUES						
Federal	\$ 5,010	46.7	\$ 4,795	43.0	\$ 4,756	42.2
State meal program	368	3.4	368	3.3	329	2.9
Food sales	5,301	49.4	5,868	52.7	6,029	53.4
Other	55	0.5	109	1.0	171	1.5
Total Revenues	10,734	100.0	11,140	100.0	11,285	100.0
EXPENDITURES						
Salaries and employee benefits	5,076	47.3	5,075	45.6	5,343	47.3
Food	4,350	40.5	4,358	39.1	3,942	34.9
Supplies	192	1.8	116	1.0	154	1.4
Other	752	7.0	865	7.8	1,676	14.9
Total Expenditures	10,370	96.6	10,414	93.5	11,115	98.5
INCREASE IN FUND BALANCE	364	3.4	726	6.5	170	1.5
FUND BALANCE, BEGINNING	2,830		2,104		1,934	
FUND BALANCE, ENDING	\$ 3,194		\$ 2,830		\$ 2,104	

* * * * *

TYPE 'A' LUNCH/BREAKFAST PARTICIPATION

	2011-2012		2010-2011		2009-2010	
	Amount	Percent	Amount	Percent	Amount	Percent
TYPE 'A' LUNCHES						
Paid	1,019,103	44.5	1,263,604	49.4	1,352,418	52.0
Reduced price	210,659	9.2	218,867	8.6	228,512	8.8
Free	1,058,388	46.3	1,072,583	42.0	1,022,018	39.2
Total Lunches	2,288,150	100.0	2,555,054	100.0	2,602,948	100.0
BREAKFAST						
Paid	59,445	13.3	100,340	20.7	107,087	21.9
Reduced price	37,406	8.4	41,503	8.6	45,930	9.4
Free	350,253	78.3	343,126	70.7	336,975	68.7
Total Breakfast	447,104	100.0	484,969	100.0	489,992	100.0

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2012

NOTE 1 - PURPOSE OF SCHEDULES

Schedule of Expenditures of Federal Awards

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances and the related expenditures reported on the Schedule of Expenditures of Federal Awards. The reconciling amounts consist primarily of ARRA State Fiscal Stabilization Funds and Medi-Cal Billing Option funds which have been recorded in the prior period as revenues, but were unspent. These unspent balances have been expended in the current period. In addition, FEMA Public Assistance Grant Funds have recorded in the current period as revenues that have not been expended as of June 30, 2012. This unspent balance is reported as a legally restricted ending balance within the General Fund.

	CFDA Number	Amount
Total Federal Revenues From the Statement of Revenues, Expenditures, and Changes in Fund Balances:		\$ 35,526,335
ARRA State Fiscal Stabilization Fund	84.394	2,316,993
Medi-Cal Billing Options	93.778	16,259
FEMA Public Assistance Grant	97.036	(684,930)
Total Schedule of Expenditures of Federal Awards		<u>\$ 37,174,657</u>

Local Education Agency Organization Structure

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

CAPISTRANO UNIFIED SCHOOL DISTRICT

NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2012

Schedule of Instructional Time

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of *Education Code* Sections 46200 through 46206.

Districts must maintain their instructional minutes at either the 1982-83 actual minutes or the 1986-87 requirements, whichever is greater, as required by *Education Code* Section 46201.

Reconciliation of Annual Financial and Budget Report With Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

Schedule of Charter Schools

This schedule lists all Charter Schools chartered by the School District and displays information for each Charter School on whether or not the Charter School is included in the School District audit.

Non-Major Governmental Funds - Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances

The Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures, and Changes in Fund Balances are included to provide information regarding the individual funds that have been included in the Non-Major Governmental Funds column on the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances.

General Fund Selected Financial Information

This schedule provides a comparison of revenues and expenditures as a percentage of total revenue for the General Fund for the past three years.

Cafeteria Fund Selected Financial Information

This schedule provides a comparison of revenues and expenditures as a percentage of total revenue for the cafeteria fund for the past three years.

INDEPENDENT AUDITORS' REPORTS



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Capistrano Unified School District as of and for the year ended June 30, 2012, which collectively comprise Capistrano Unified School District's basic financial statements and have issued our report thereon dated December 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As discussed in the Notes to the basic financial statements, the State of California continues to suffer the effects of a recessionary economy, which directly impacts the funding requirements of the State of California to the K-12 educational community.

Internal Control Over Financial Reporting

Management of Capistrano Unified School District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Capistrano Unified School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Capistrano Unified School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Capistrano Unified School District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Capistrano Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Capistrano Unified School District in a separate letter dated December 15, 2012.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, Federal awarding agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

VADPERSK. TRINE, Day + Co. LLP

Rancho Cucamonga, California
December 15, 2012



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL
EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

Compliance

We have audited Capistrano Unified School District's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Capistrano Unified School District's major Federal programs for the year ended June 30, 2012. Capistrano Unified School District's major Federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major Federal programs is the responsibility of Capistrano Unified School District's management. Our responsibility is to express an opinion on Capistrano Unified School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about Capistrano Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Capistrano Unified School District's compliance with those requirements.

In our opinion, Capistrano Unified School District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2012.

Internal Control Over Compliance

Management of Capistrano Unified School District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to Federal programs. In planning and performing our audit, we considered Capistrano Unified School District's internal control over compliance with the requirements that could have a direct and material effect on a major Federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Capistrano Unified School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, Federal awarding agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

VADINSE TIRINE, Day + Co. LLP

Rancho Cucamonga, California
December 15, 2012



INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

We have audited Capistrano Unified School District's compliance with the requirements as identified in the *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2011-2012* applicable to Capistrano Unified School District's government programs as noted below for the year ended June 30, 2012. Compliance with the requirements referred to above is the responsibility of Capistrano Unified School District's management. Our responsibility is to express an opinion on Capistrano Unified School District's compliance based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2011-2012* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the applicable government programs noted below. An audit includes examining, on a test basis, evidence about Capistrano Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinions. Our audit does not provide a legal determination of Capistrano Unified School District's compliance with those requirements.

In our opinion, Capistrano Unified School District complied, in all material respects, with the compliance requirements referred to above that are applicable to the government programs noted below that were audited for the year ended June 30, 2012, except as described in the Schedule of State Awards Findings and Questioned Costs section of the accompanying Schedule of Findings and Questioned Costs.

In connection with the audit referred to above, we selected and tested transactions and records to determine the Capistrano Unified School District's compliance with the State laws and regulations applicable to the following items:

	Procedures in Audit Guide	Procedures Performed
Attendance Accounting:		
Attendance reporting	6	Yes
Teacher Certification and Misassignments	3	Yes
Kindergarten continuance	3	Yes
Independent study	23	Yes
Continuation education	10	Yes
Instructional Time:		
School districts	6	Yes
County offices of education	3	Not Applicable

	Procedures in Audit Guide	Procedures Performed
Instructional Materials:		
General requirements	8	Yes
Ratios of Administrative Employees to Teachers	1	Yes
Classroom Teacher Salaries	1	Yes
Early Retirement Incentive	4	Not Applicable
Gann Limit Calculation	1	Yes
School Accountability Report Card	3	Yes
Public Hearing Requirement - Receipt of Funds	1	Yes
Juvenile Court Schools	8	Not Applicable
Exclusion of Pupils - Pertussis Immunization	2	Yes
Class Size Reduction Program (including in charter schools):		
General requirements	7	Yes
Option one classes	3	Yes
Option two classes	4	Yes
Districts or charter schools with only one school serving K-3	4	Not Applicable
After School Education and Safety Program:		
General requirements	4	Yes
After school	5	Yes
Before school	6	Not Applicable
Charter Schools:		
Contemporaneous records of attendance	3	Not Applicable
Mode of instruction	1	Not Applicable
Non classroom-based instruction/independent study	15	Not Applicable
Determination of funding for non classroom-based instruction	3	Not Applicable
Annual instruction minutes classroom based	4	Not Applicable

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, the California Department of Finance, Federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

VADIAKIS TIRIS, Day + Co. LLP

Rancho Cucamonga, California
December 15, 2012

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

CAPISTRANO UNIFIED SCHOOL DISTRICT

SUMMARY OF AUDITORS' RESULTS FOR THE YEAR ENDED JUNE 30, 2012

FINANCIAL STATEMENTS

Type of auditors' report issued:	<u>Unqualified</u>
Internal control over financial reporting:	
Material weakness identified?	<u>No</u>
Significant deficiency identified?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

FEDERAL AWARDS

Internal control over major programs:	
Material weakness identified?	<u>No</u>
Significant deficiency identified?	<u>None reported</u>
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>
Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of OMB Circular A-133?	
Identification of major programs:	<u>No</u>

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.318 and 84.386 (ARRA)	Title II, Part D - Education Technology State Grants Cluster (includes ARRA)
84.394	ARRA State Fiscal Stabilization Fund
84.410	Education Jobs Fund
84.027, 84.027A, 84.173, 84.173A, 84.391 (ARRA), and 84.392 (ARRA)	Special Education Cluster (IDEA) (includes ARRA)

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 1,115,240</u>
Auditee qualified as low-risk auditee?	<u>Yes</u>

STATE AWARDS

Type of auditors' report issued on compliance for programs:	<u>Unqualified</u>
Unqualified for all programs except for the following program which was qualified:	
	<u>Name of Program</u>
	<u>After School Education and Safety Program</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

**FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2012**

None reported.

CAPISTRANO UNIFIED SCHOOL DISTRICT

**FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2012**

None reported.

CAPISTRANO UNIFIED SCHOOL DISTRICT

STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

The following finding represents instances of noncompliance and/or questioned costs relating to State program laws and regulations. The finding has been coded as follows:

<u>Five Digit Code</u>	<u>AB 3627 Finding Type</u>
40000	State Compliance

2012-1 40000

AFTER SCHOOL EDUCATION AND SAFETY PROGRAM (ASES)

Attendance Records and Reporting

Criteria or Specific Requirements

Compliance requirements mandate that schools maintain adequate source documents supporting the number of students served by the program as reported semiannually to the California Department of Education (CDE). Additionally, adequate documentation must be maintained which support attendance participation consistent with early release and late start policies.

Condition

There is inadequate documentation indicating actual student participation in the ASES Program. The auditor noted 318 instances during the month of March where students have signed out early but did not have an early release form or specify a reason for the release.

Questioned Costs

There were no questioned costs associated with the condition found.

Context

The condition identified was determined through review of attendance records from two of five sites for the after school program.

Effect

Conditions identified make the program's attendance recording and reporting procedure difficult. Ultimately, these deficiencies affect the District's ability to report an accurate number of students served to the State in the required semi-annual attendance reports. The District appears to be unable to demonstrate its compliance with California *Education Code* Section 8483(a)(1), with respect to the attendance reporting requirements of after school components of the program. Per *Education Code* Section 8483.7, the CDE may terminate a grant that does not comply with fiscal reporting, attendance reporting, or outcomes reporting requirements. CDE may also withhold the grant allocation for a program if the prior year reporting is outstanding.

CAPISTRANO UNIFIED SCHOOL DISTRICT

STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

Cause

It appears that the condition identified has materialized as a result of the absence of standardized attendance recording and reporting procedures in the District's department responsible for administering the program.

Recommendation

The District may want to consider revising procedures used to take attendance. Revised procedures should incorporate standardized procedures that are necessary to record and report attendance related to the ASES program that are accurate and consistent. The District should clearly communicate its expectation for attendance documentation to all program administrators in order to prevent future non-compliance issues.

Corrective Action Plan

The District has now established a full-day policy, and Early Release forms are being collected from ASES parents for any student who leaves the ASES program before the end of the full-day.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2012

Except as specified in previous sections of this report, summarized below is the current status of all audit findings reported in the prior year's schedule of financial statement findings.

2011-1 40000

AFTER SCHOOL EDUCATION AND SAFETY PROGRAM

Attendance Records and Reporting

Finding

Compliance requirements mandate that schools maintain adequate source documents supporting the number of students served by the program as reported semi-annually to the California Department of Education (CDE). Additionally, adequate documentation must be maintained which support attendance participation consistent with early release and late start policies.

Condition

There is inadequate documentation indicating actual student participation in the After School Program (ASES). Source documents used for recording attendance do not consistently track actual times when students are signing out from the program. The auditor noted 68 instances during the month of October where students have not signed out but were included in the total number of students served.

Questioned Costs

There were no questioned costs associated with the condition found.

Context

The condition identified was determined through review of attendance records from one of five sites for the after school program.

Effect

Conditions identified make the program's attendance recording and reporting procedure difficult. Ultimately, these deficiencies affect the District's ability to report an accurate number of students served to the State in the required semi-annual attendance reports. Additionally, failure to document the sign out times will lead to the likelihood of the District not meeting the "full-day" requirement as identified in the State Audit Guide. The District appears to be unable to demonstrate its compliance with California *Education Code* Sections 8483.1 and 8483(a)(2), with respect to the attendance reporting requirements of after school components of the program. Per *Education Code* Section 8483.7, the CDE may terminate a grant that does not comply with fiscal reporting, attendance reporting, or outcomes reporting requirements. CDE may also withhold the grant allocation for a program if the prior year reporting is outstanding.

CAPISTRANO UNIFIED SCHOOL DISTRICT

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2012

Cause

It appears that the condition identified has materialized as a result of the absence of standardized attendance recording and reporting procedures in the District's department responsible for administering the program.

Recommendation

The District may want to consider revising procedures used to take attendance. Revised procedures should incorporate standardized procedures that are necessary to record and report attendance related to the ASES program that are accurate and consistent. The District should clearly communicate its expectation for attendance documentation to all program administrators in order to prevent future non-compliance issues.

Current Status

Not implemented, see current year finding 2012-1.



Governing Board
Capistrano Unified School District
San Juan Capistrano, California

In planning and performing our audit of the financial statements of Capistrano Unified School District for the year ended June 30, 2012, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted matters that are opportunities for strengthening internal controls and operating efficiency. The following items represent conditions noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated December 15, 2012, on the financial statements of Capistrano Unified School District.

ASSOCIATED STUDENT BODY (ASB)

Newhart Middle School

Observations

1. One of two revenue potential forms reviewed was not completed.
2. Ticket sales reports do not appear to be reviewed for accuracy. We noted discrepancies between the extensions of the tickets sold and the monies submitted for deposit with no explanation for the shortage.

Recommendations

1. Revenue potential forms are vital internal control tool and should be used to document revenues, expenditures, potential revenue, and actual revenue. This allows an analysis of the fundraiser to be conducted, indicating to the staff the success, or failure of the completed project. The revenue potential also indicates weak control areas in the fund-raising procedures at the site, including lost or stolen merchandise, problems with collecting all moneys due and so forth. The site administrator should ensure that these forms are properly pre-approved by the ASB council prior to the start of the event. In addition, all forms must be completed and reviewed at the conclusion of the event including the accuracy of amounts reported.
2. The ticket sales report should be reviewed for accuracy including comparing the monies collected to the tickets sold. The mathematical accuracy of the sales recap should be double checked and the cash shortage and overage should be clearly documented. Should the cash variance be large, an explanation should be stated on the form.

Dana Hills High School

Observations

1. One of two revenue potential forms reviewed was not completed.
2. Ticket sales reports do not appear to be reviewed for accuracy. We noted discrepancies between the extensions of the tickets sold and the monies submitted for deposit with no explanation for the shortage.
3. One of sixteen disbursements reviewed for \$1,756 appeared to be a prohibited ASB expenditure.
4. The change fund of \$4,000 was not recorded on the ASB financial statements.

Recommendations

1. The revenue potential form is a vital internal control tool and should be used to document revenues, expenditures, potential revenue, and actual revenue. This allows an analysis of the fundraiser to be conducted, indicating to the staff the success, or failure of the completed project. The revenue potential form also indicates weak control areas in the fund-raising procedures at the site, including lost or stolen merchandise, problems with collecting all moneys due and so forth. The site administrator should ensure that these forms are properly pre-approved by the ASB council prior to the start of the event. In addition, all forms must be completed and reviewed at the conclusion of the event including the accuracy of amounts reported.
2. The ticket sales report should be reviewed for accuracy including comparing the moneys collected to the tickets sold. The mathematical accuracy of the sales recap should be double checked and the cash shortage and overage should be clearly documented. Should the cash variance be large, an explanation should be stated on the form.
3. In order to ensure all disbursements are appropriate for the ASB, the site should notify club advisors of allowable and prohibited expenses for the student body. In addition, the request for disbursements from student groups should be reviewed for appropriateness prior to the purchase being made.
4. Accounting for the change fund on the Account Analysis will help to prevent the student body from understating assets on the financial statements since a change fund does not represent a disbursement of funds. The change fund should be listed on the Account Analysis under the Cash section. Otherwise, the cash total and student body account's total will not agree.

Aliso Niguel High School

Observations

1. The revenue potential forms are being completed at the site except for receiving district approval.
2. Two of seventeen disbursements tested lacked receiving documentation. One disbursement tested was for the renovation costs for the baseball field. According to the Fiscal Crisis and Management Assistance Team (FCMAT), ASB accounting manual, this disbursement would be an example of a prohibited purchase since repair and maintenance of district-owned facilities is considered a district responsibility.

Recommendations

1. Revenue earned in the Student Body fund is subject to greater risk of loss due to the nature of the fundraising events and decentralization of the cash collection procedures. Increased internal control procedures over these activities will assist the District in decreasing the risk of potential losses of the student body funds. One important internal control feature is the approval for fundraising events. This is important because it authorizes the approval for fundraising activities and notifies the District and administration of the proposed event and potential revenue. The site's activities account clerk should ensure that these forms are completed and signed by authorized District personnel before the fundraiser is held.
2. All expenditures should indicate whether the items purchased have been received. This can be noted with a stamp, signature, packing slip, etc. This reduces the risk of items being paid for but not received. In addition, in order to ensure all disbursements are appropriate for the ASB, the site should notify club advisors of allowable and prohibited expenses for the student body. Generally, disbursements that are considered a district responsibility are not an allowable ASB expenditure.

Don Juan Middle School

Observations

1. In our testing of the cash receipts system, we noted one out of seventeen receipts tested lacked some sub-receipts issued from club advisor. Sub-receipts totaled only \$165 while the deposit and ASB issued receipt for the transaction totaled \$260.
2. Deposits are not being made timely by the site bookkeeper. For some deposits, the number of days between the receipt date and deposit date ranged from eight to nine days.

Recommendations

1. A key control procedure to ensure that all moneys collected by teachers and advisors are included in the deposit forwarded to the bookkeeper is to include all sub-receipts issued along with the deposit so a reconciliation between the moneys forwarded and receipts can be performed by the ASB bookkeeper.
2. At a minimum, deposits should be made weekly to minimize the amount of cash held at the site. During weeks of high cash activity there may be a need to make more than one deposit.

We will review the status of the current year observations during our next audit engagement.

VADINSK TIZNE, Day + Co. LLP

Rancho Cucamonga, California
December 15, 2012

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

January 23, 2013

VIEJO ELEMENTARY SCHOOL TWO-WAY LANGUAGE ACADEMY PROPOSAL

BACKGROUND INFORMATION

In September 2010, the District expanded the Spanish Two-Way Language Immersion (TWI) program to Viejo Elementary School. This decision was made to accommodate parent demand for the popular TWI programs at Las Palmas and San Juan elementary schools, which generate waiting lists each year, while addressing issues of declining enrollment at Viejo. The TWI program is currently in its third year of operation at Viejo, running a total seven classes in kindergarten through second grade. It is anticipated that the TWI program will continue to grow in 2013-2014, opening four new kindergarten classrooms.

CURRENT CONSIDERATIONS

As the TWI program has grown, enrollment in the non-TWI program has continued to decline, creating some unique challenges for staffing non-TWI classes at Viejo. This is similar to what was experienced at Las Palmas and San Juan once the TWI programs were well-established at these schools. In general, students within the attendance areas enroll in the TWI programs in kindergarten and very few choose to enroll in non-TWI classes. In the first year of the implementation of TWI at Viejo, 52 students enrolled in kindergarten TWI and 30 enrolled in non-TWI classes. In the second year of implementation, 64 students enrolled in kindergarten TWI and 21 students enrolled in non-TWI classes. This year, 77 students enrolled in kindergarten TWI and only ten enrolled in non-TWI classes. Current enrollment numbers for both TWI and traditional classes are listed below.

Grade	TWI Students	Non-TWI Students
K	77	10
1	64	21
2	52	30
3	N/A	58
4	N/A	49
5	N/A	65

With the current enrollment trends in the non-TWI program at Viejo, staffing and class configurations will become increasingly challenging to manage. For example, with a continued enrollment of ten students per class, it will become necessary to either staff combination classes at lower levels, which will incur a cost to the District due to lower enrollment sizes in each class, or it may be necessary to group multi-age classes spanning across three grade levels.

If the Board of Trustees approves the conversion of Viejo to a Language Academy, non-TWI classes would be phased out beginning with kindergarten in fall, 2013. Current non-TWI students would be allowed to continue enrollment at Viejo through fifth grade.

As a language academy, students within the current Viejo boundary areas would have priority enrollment into the TWI program in kindergarten. Students who enroll after kindergarten, as well as kindergarten students who choose not to enroll in TWI, would need to be assigned to other District schools. The majority of students within the Viejo attendance boundary area currently elect to apply for school of choice to neighboring schools. It is also important to note that as a Program Improvement (PI) school, all students within the Viejo attendance boundary have the right to attend a designated PI receiving school including Las Flores, Bergeson, and Crown Valley elementary schools.

FINANCIAL IMPLICATIONS

There is no financial impact to the District if Viejo is converted to a language academy school.

STAFF RECOMMENDATION

It is recommended the Board of Trustees convert Viejo Elementary School to a Two-Way Language Academy school, phasing out the non-TWI program beginning with kindergarten in fall, 2013.

CAPISTRANO VALLEY HS LUNCH SHELTERS
THREE PC APPROVED SHELTERS AND SITE WORK



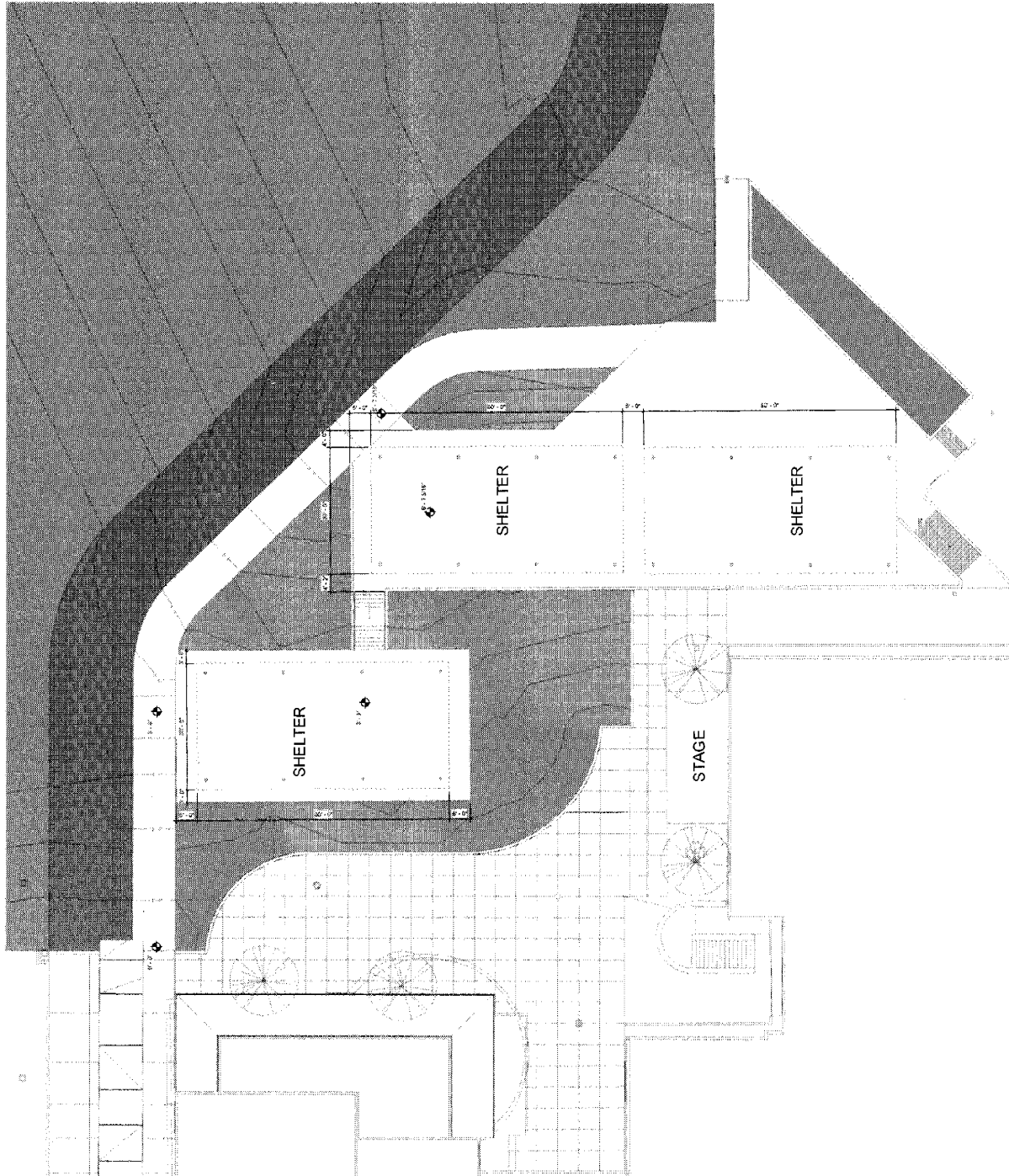
		January 10, 2013			
		Percent Factor	Percent Project	Budgeted Amount	Estimated OPSC Funding
A. ESTIMATED CONSTRUCTION (HARD) COSTS					
1	(3) 30' x 60' PC Approved Lunch Shelters			\$ 243,000	
2	Ceiling Lights/Power @ Shade Shelter			\$ 64,800	
3	Lunch Shelter Footings			\$ 60,000	
4	Landscape			\$ 25,000	
5	Site revisions			\$ 10,000	
6	Subtotal:			\$ 402,800	\$ -
7	Site Development			\$ 230,000	\$ -
8	Storm Drain Boxes Tie-in			\$ 22,000	\$ -
9	Retaining Wall and Seating			\$ 194,400	\$ -
10	Site Lighting			\$ 75,000	\$ -
11	Subtotal:			\$ 621,400	
12	Available for Construction (Prime Contractor Bids)		64.5%	\$ 924,200	\$ -
13	Construction Estimate Contingency	5.0%		\$ 46,210	
14	Subtotal:		67.8%	\$ 970,410	
15	CM's or GC's General Conditions Costs	6.0%		\$ 55,452	
16	Subtotal:		71.6%	\$ 1,025,862	
17	CM's or CG's Fees	6.0%		\$ 55,452	
18	BID CONTINGENCY (Escalation)	1.0%		\$ 10,813	
19	TOTAL ESTIMATED CONSTRUCTION COST:		76.3%	\$ 1,092,127	
B. ESTIMATED PROJECT (SOFT) COSTS					
20	Site Surveys / Topos	lump sum		\$ -	\$ -
21	Site Geotech / Soil Borings	lump sum		\$ -	\$ -
22	Furniture, Fixtures, Equipment (FFE) Allowance	lump sum		\$ -	\$ -
23	Architect/Engineer Fees	10.99%		\$ 120,000	
24	Construction Manager	10.99%		\$ 120,000	
25	DSA Plancheck Fees	0.83%		\$ 9,053	
26	CDE Project Review Fees	0.07%		\$ -	
27	DTSC/HAZMAT Environmental Consultant/Fees	0.35%		\$ -	\$ -
28	CEQA Consultant	1.00%		\$ -	
29	Utility City/County Fees & Inspections	lump sum		\$ -	
30	DSA Inspector of Record	6.87%		\$ 75,000	
31	Special Inspection + Materials Testing			\$ -	
32	Labor Compliance Program Administration			\$ -	\$ -
33	Bidding / Reimbursable	0.46%		\$ 5,000	
34	Subtotal:		23.0%	\$ 329,053	\$ -
35	PROJECT CONTINGENCY (District reserve added cost)	1.00%		\$ 10,921	
36	TOTAL ESTIMATED SOFT COST:		23.7%	\$ 339,974	
37					
38	TOTAL ESTIMATED PROJECT BUDGET:			\$ 1,432,101	
39	PROJECT ELIGIBILITY (OPSC APPROVED):			\$ -	
40	DISTRICT LOCAL FUNDING:			\$ 1,432,101	
41	TOTAL AVAILABLE FUNDING:			\$ 1,432,101	

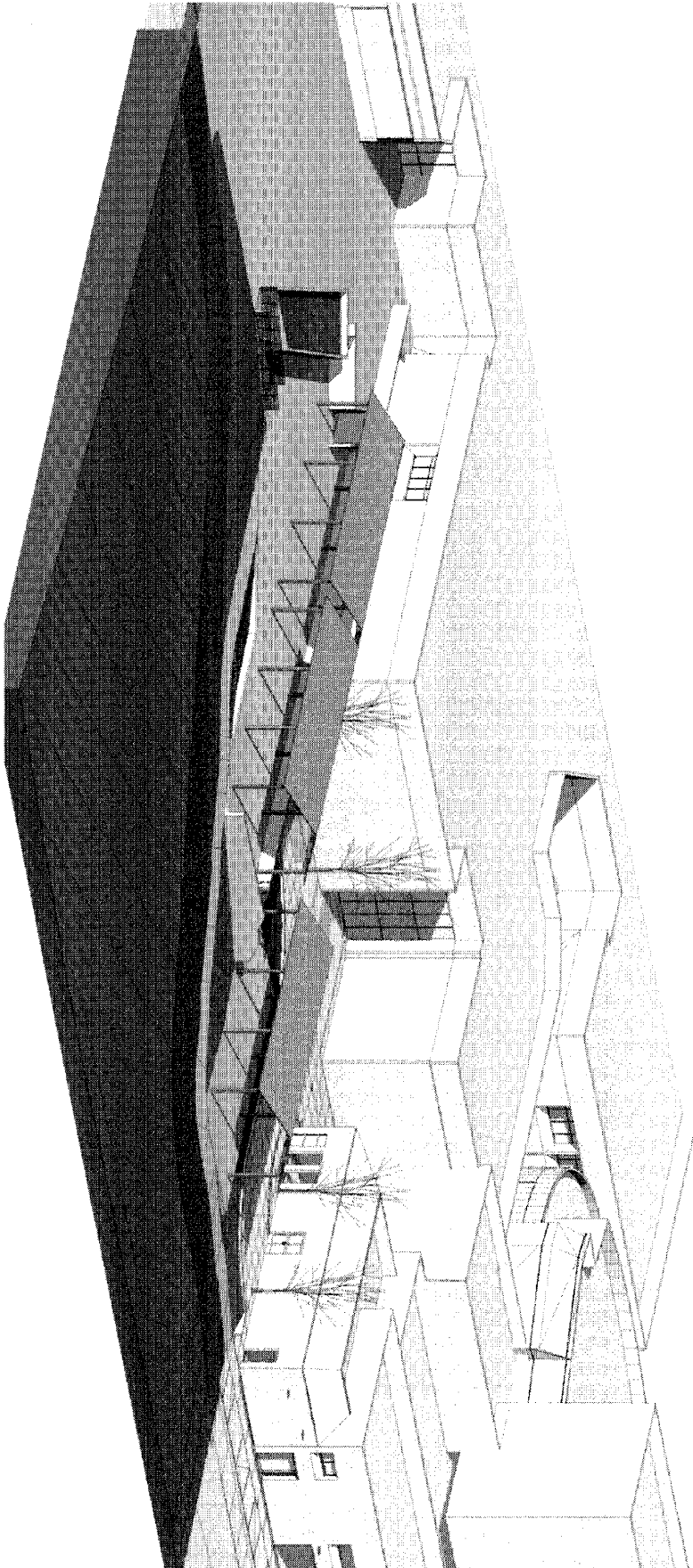
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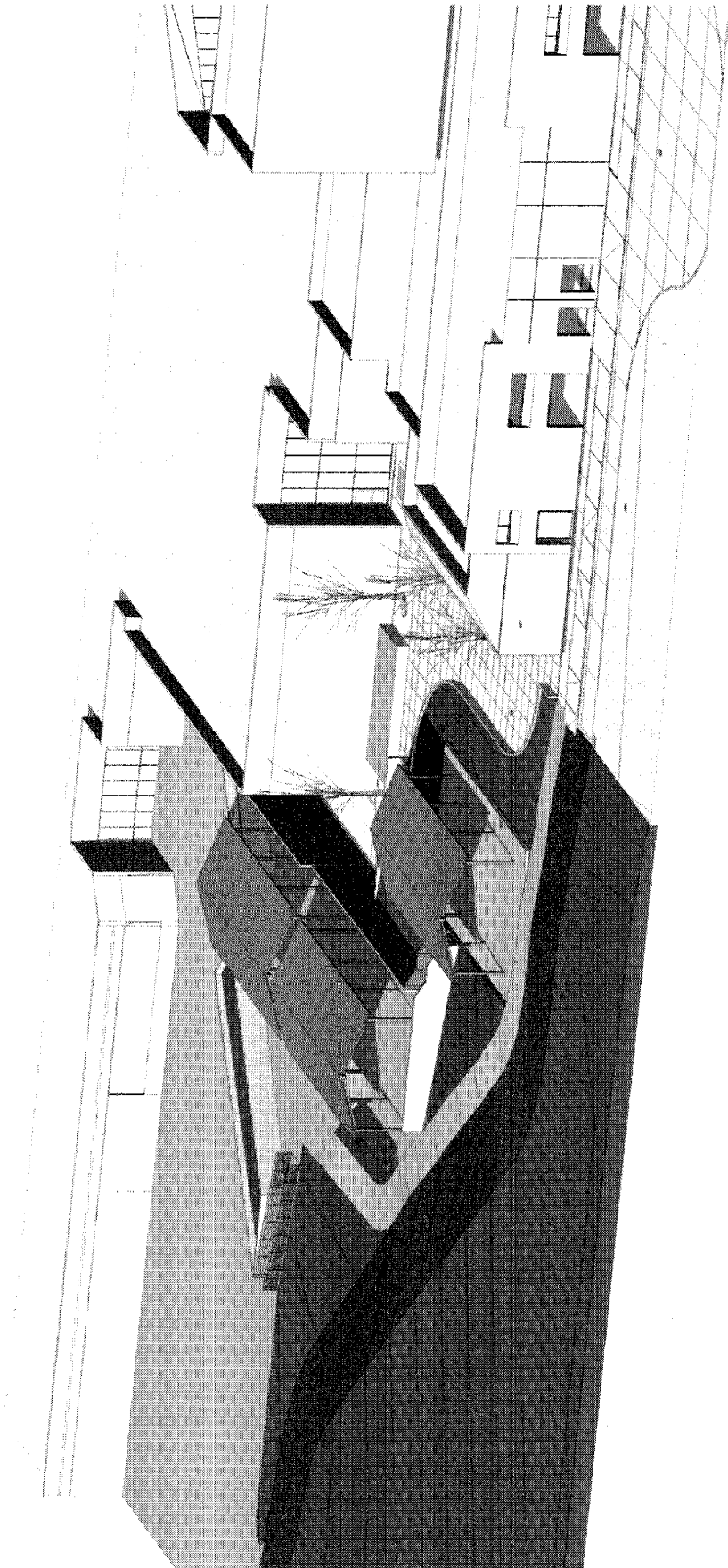
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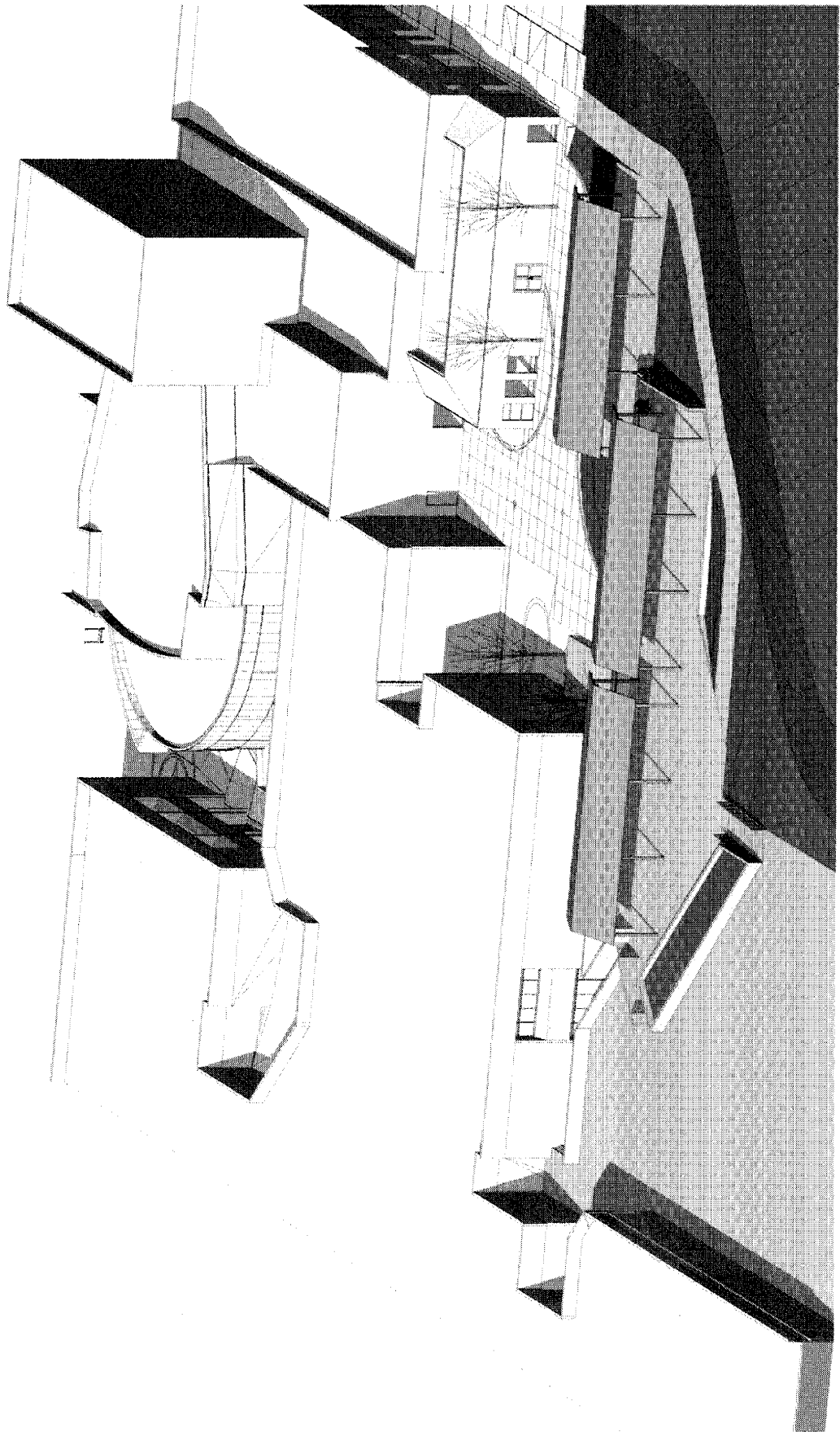
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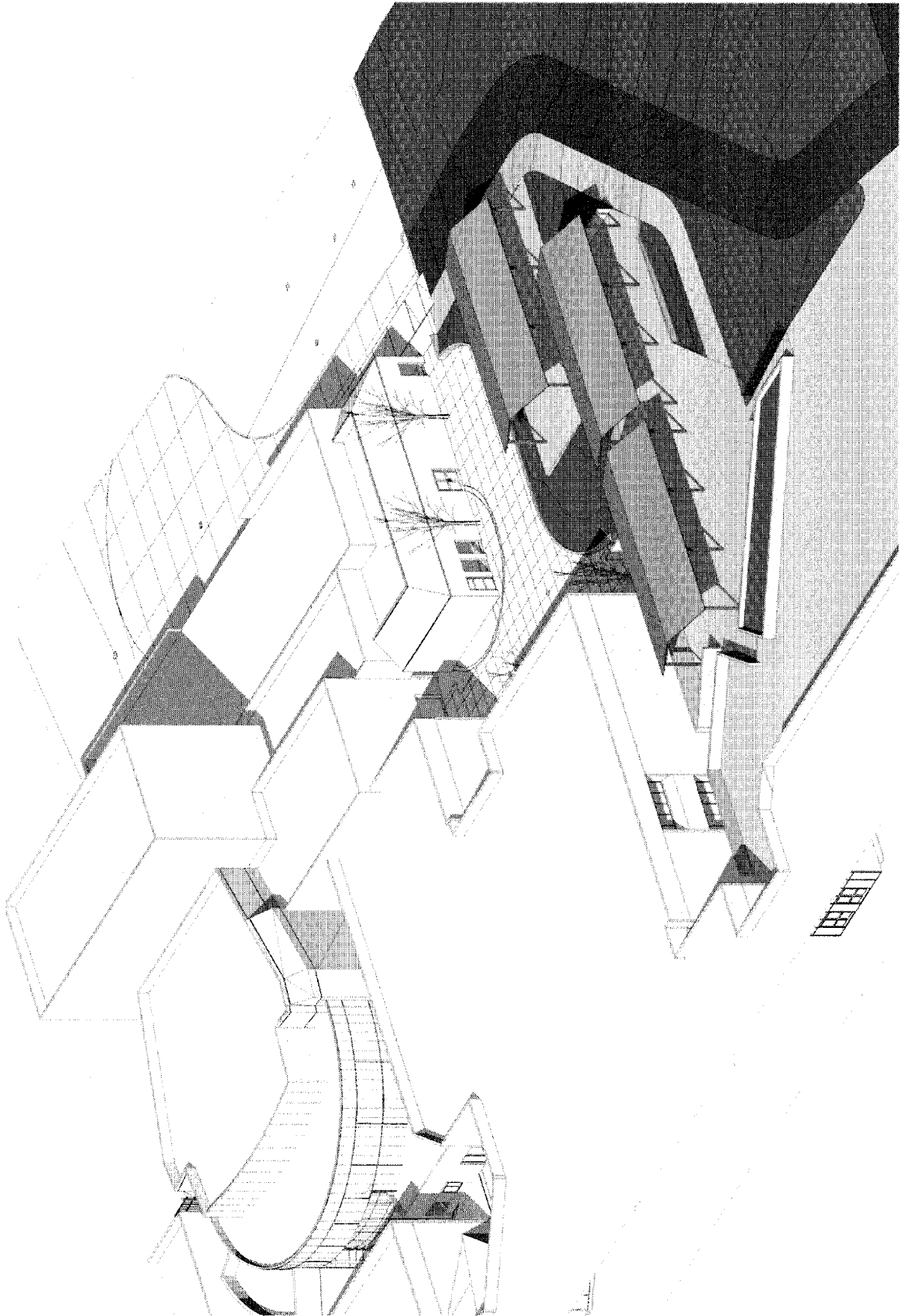
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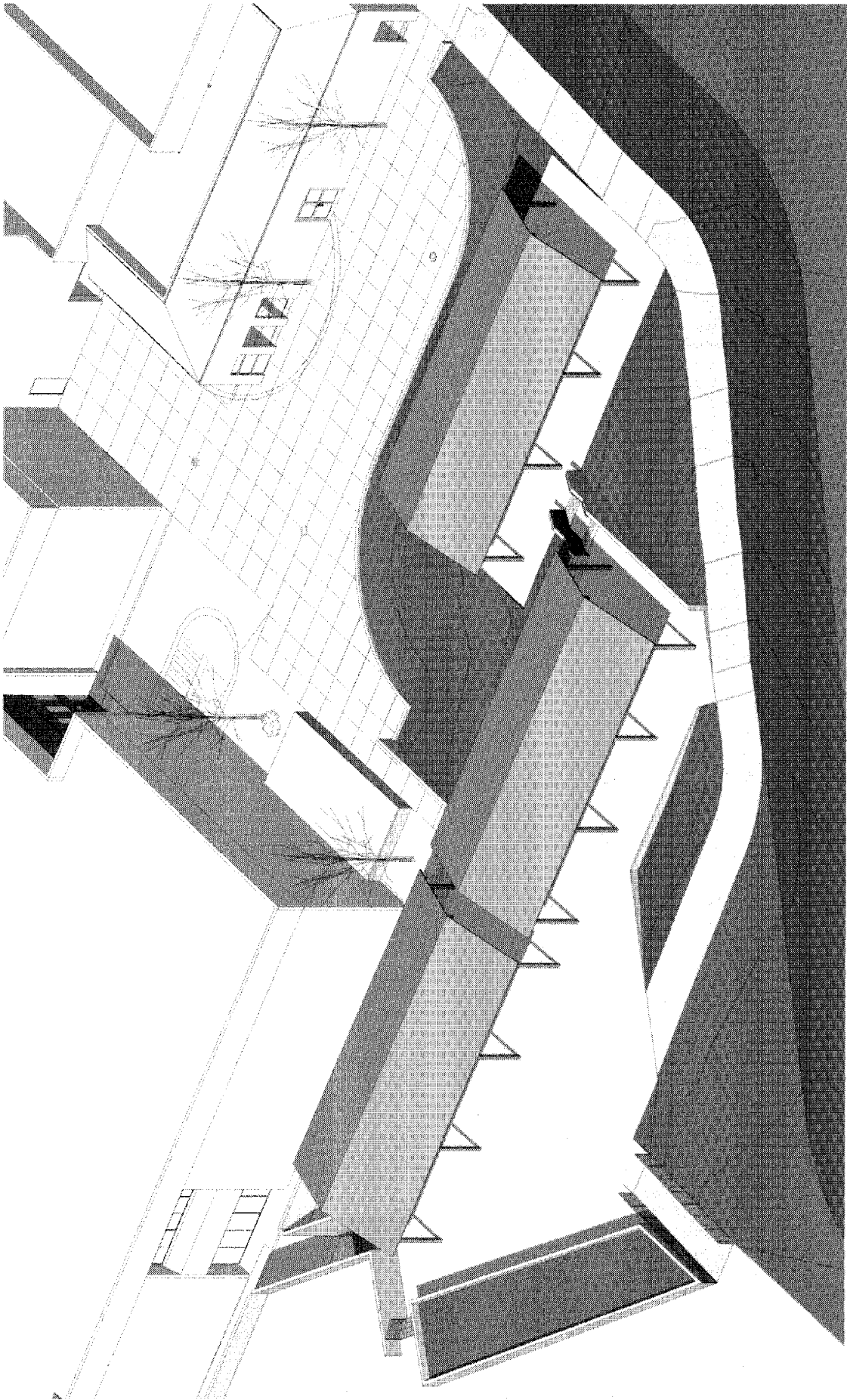


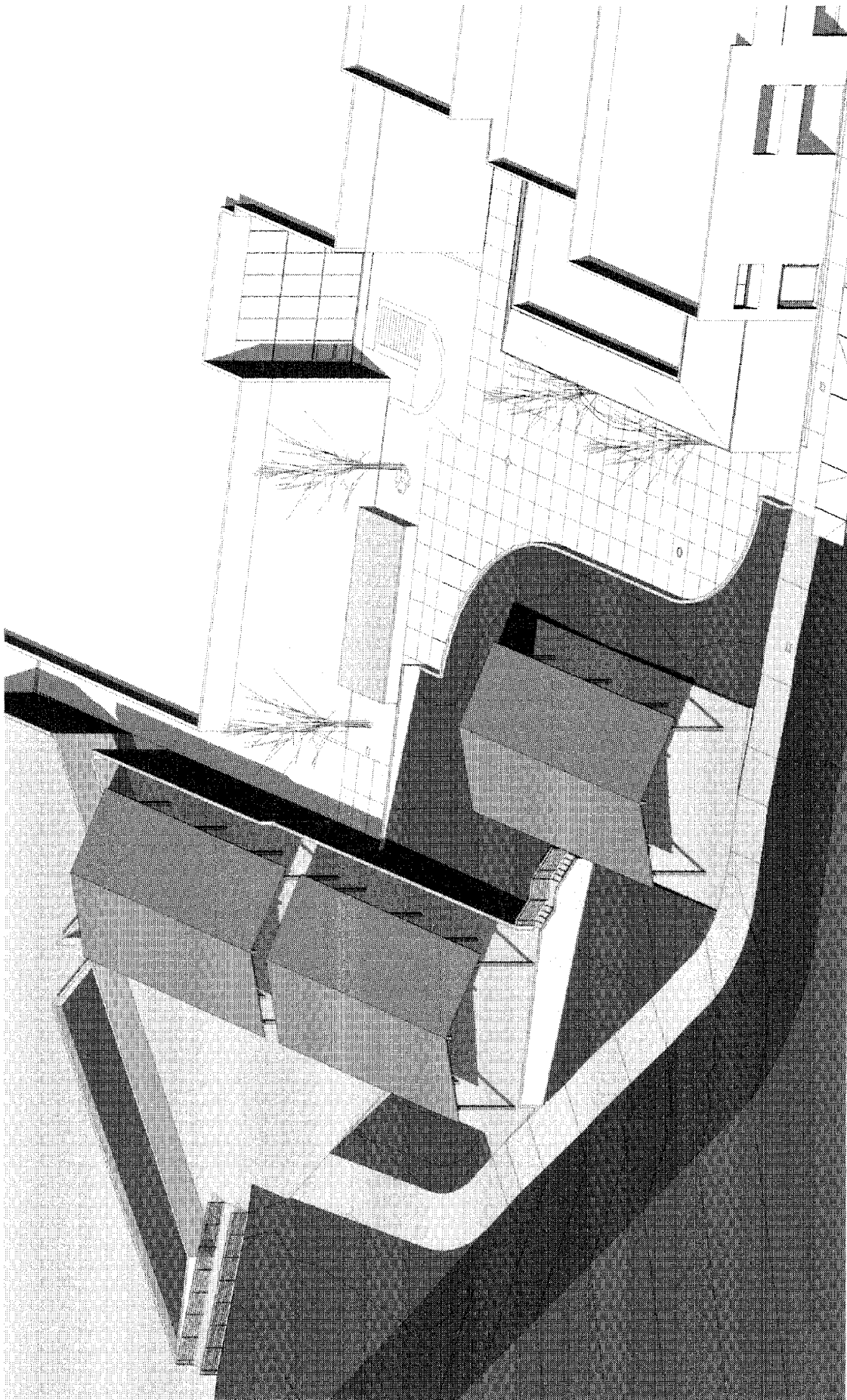












SEAL OF BILITERACY

The purpose of this policy is to recognize students who have developed linguistic proficiency and cultural literacy in one or more world languages offered within the District curriculum, in addition to English, in order to ensure broader intercultural understanding and career opportunities. Multilingualism enhances cognitive development, divergent and critical thinking, and problem solving, as well as promotes communication and understanding in an increasingly global society. The District shall present a Seal of Biliteracy on the transcript and diploma of the qualified graduating senior as an indicator of accomplishment for future employers and college admissions. The District shall approve applications for the award based on a review of the student qualifications in accordance with District established criteria.

Policy Adopted:

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

January 23, 2013

DIVISION OF STATE ARCHITECT UPDATE

BACKGROUND INFORMATION

The Division of the State Architect (DSA) provides design and construction review and approval for K–12 schools, community colleges, and various other state-owned and leased facilities. Project closeout is the process DSA uses to determine a project complies with the codes and regulations governing school construction. Certification that schools meet the minimum standards set forth in the California Building Code is required under California law.

Attached are two listings of District DSA projects:

- Open projects are either currently in construction or waiting for paperwork to complete the DSA closeout process and,
- District projects closed by DSA without certification

In June 2012, the District received a letter from DSA informing the District of past construction projects that have been closed without certification. In most cases, certification can be achieved through submission of missing documents and/or payment of required fees. Other cases may require the original scope of construction be completed or the existing construction be modified. All District projects that have been listed as closed without certification by DSA are of concern, and while steps are being taken to certify all past projects, District modernization projects initially approved between 2002-2003 and built between 2005-2007 have been prioritized as necessitating the District's immediate attention.

WLC Architects, Incorporated (WLC) has reviewed the history of District modernization construction projects that have been closed without certification and has found that, in most cases, the scope of work on the approved drawings was not completed by the District due to budgetary constraints.

The District and WLC met with DSA in December 2012 to review District DSA modernization projects closed without certification. The objective of the meeting was to discuss a strategy for fulfilling the requirements necessary for certification.

CURRENT CONSIDERATION

At the December 2012 meeting, DSA determined an appropriate course of action in allowing the District the opportunity to close out prioritized DSA project application numbers.

This item pertains to an agreed upon process with the District and DSA to close and certify past District modernization projects.

WLC will de-scope previous drawings that do not pertain to structural safety, fire and life safety, or access (ADA) compliance, and will prepare new drawings clearly highlighting the new scope of work and will include site and floor plans.

Once new drawings are completed by WLC, a follow-up meeting will be scheduled with DSA for review.

FINANCIAL IMPLICATIONS

There will be a fee to reopen any closed applications, architectural fees for redrawing plans for DSA approval, and if needed, construction costs for any work not yet completed.

STAFF RECOMMENDATION

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item. This is an information item only and no Board action is necessary.

DIVISION OF STATE ARCHITECT
Open Project Listing

Project	Status
Aliso Niguel High School <i>Construction of two-story modular classroom building</i>	OPEN
Capistrano Valley High School <i>Alteration to classroom, MPR, Admin, library building</i>	OPEN
Capistrano Valley High School <i>Theatre</i>	OPEN
Capistrano Valley High School <i>Relocation of (3) classrooms, relocatable restroom building (1) ramp</i>	OPEN
Carl Hankey Elementary School <i>Alteration to (6) classrooms, foundation conversion</i>	OPEN
Dana Hills High School <i>Concrete pad for emergency generator</i>	OPEN
Dana Hills High School <i>Theatre</i>	OPEN
Dana Hills High School <i>Alterations to gymnasium building, indoor bleachers</i>	OPEN
Laguna Niguel Elementary School <i>Construction of two classroom buildings</i>	OPEN
Newhart Middle School <i>Alterations to MPR</i>	OPEN
San Juan Hills High School <i>Construction of concession building, outdoor bleachers, press box, (2) restroom buildings, (5) light poles</i>	OPEN
San Juan Hills High School <i>Alterations to theatre building 'F', Construction of 30 meter pool</i>	OPEN
San Juan Hills High School <i>Construction of pool deck lighting</i>	OPEN
Shorecliffs Middle School <i>Construction of retaining walls, fencing, parking lots</i>	OPEN

DIVISION OF STATE ARCHITECT
Closed Without Certification Project Listing

Project	Status
Barcelona Elementary School <i>Modernization</i>	Closed w/out Certification
Carl Hankey Elementary School <i>Modernization - New covered walkway, alterations to classrooms, MPR, Admin building</i>	Closed w/out Certification
Carl Hankey K-8 School <i>Modernization - Relocatables</i>	Closed w/out Certification
Carl Hankey K-8 School <i>Modernization - Conversion</i>	Closed w/out Certification
Crown Valley Elementary School <i>Modernization</i>	Closed w/out Certification
Del Obispo Elementary School <i>Modernization</i>	Closed w/out Certification
Viejo Elementary School <i>Modernization</i>	Closed w/out Certification
Crown Valley Elementary School <i>Ball field light poles</i>	Closed w/out Certification
Laguna Niguel Elementary School <i>Construction of restroom building</i>	Closed w/out Certification
Moulton Elementary School <i>Construction of restroom building, retaining walls</i>	Closed w/out Certification
Capistrano Valley High School <i>Cell Tower</i>	Closed w/out Certification

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
JANUARY 7, 2013
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 6:00 p.m. The Board recessed to closed session to confer with Legal Counsel regarding Existing Litigation and to discuss Student Expulsions.

Closed session recessed at 6:53 p.m.

The regular meeting of the Board reconvened to open session and was called to order by President Alpay at 7:00 p.m.

The Pledge of Allegiance was led by San Clemente High School Principal George Duarte.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, Reardon, and Student Advisor Madison Wolfert

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried by a 7-0 vote to adopt the Board agenda.

Adoption of the Board Agenda

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, Reardon, and Student Advisor Madison Wolfert
NOES: None
ABSENT: None
ABSTAIN: None

President Alpay reported the following action taken during closed session:

President's Report From Closed Session Meeting

Agenda Item #3 A – Conference with Legal Counsel – Existing Litigation:

No action was taken.

Agenda Item #3 B1 – Student Expulsion:

The Board voted 7-0 to expel the following student: Case #2013-029.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, and Reardon
NOES: None

Agenda Item #3 B2 through B3 – Student Expulsions:

The Board voted 7-0 to expel the following students by stipulated agreement: Case #2013-026 and #2013-027.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, and Reardon
NOES: None

Student Body President Isabelle White from San Clemente High School presented a report on activities taking place at the high school.

Student Body Report

There were no comments.

Board and Superintendent Comments

There were no speakers.

Oral Communications

DISCUSSION/ACTION

President Alpay announced the Public Hearing open at 7:09 p.m. regarding the Open Enrollment Act Waiver Request for Clarence Lobo, Crown Valley, Kinoshita, Marblehead, R.H. Dana, San Juan, and Viejo elementary schools for 2013-2014. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 7:10 p.m.

Public Hearing: Open Enrollment Act Waiver Request Agenda Item 1

Assistant Superintendent Julie Hatchel stated the District is requesting an Open Enrollment Act Waiver Request for Clarence Lobo, Crown Valley, Kinoshita, Marblehead, R.H. Dana, San Juan, and Viejo elementary schools identified on the 2013-2014 list based on their 2012 Academic Performance Index (API) score. Senate Bill SBX5-4 requires the State Superintendent of Public Instruction to compile a list of California's 1,000 "low achieving" schools according to API scores. In constructing the list of 1,000 schools, no local educational agency can have more than ten percent of its schools deemed as open enrollment/low achieving schools; therefore, schools with an API close to, or more than, 800 are included on the list. The District is seeking a General Waiver Request of Education Code §48352 to remove Clarence Lobo, Crown Valley, Kinoshita, Marblehead, R.H. Dana, San Juan, and Viejo elementary schools from the Open Enrollment Act list.

Pupil-to-Teacher Open Enrollment Act Waiver Request Agenda Item 2

Following discussion, it was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the Open Enrollment Act Waiver Request for Clarence Lobo, Crown Valley, Kinoshita, Marblehead, R.H. Dana, San Juan, and Viejo elementary schools for 2013-2014.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, Reardon and Student Advisor Madison Wolfert
NOES: None
ABSENT: None
ABSTAIN: None

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried unanimously to approve the revised January through June 2013 School Board Meeting Schedule.

Revised Board Meeting Schedule Agenda Item 3

Superintendent Farley stated the District has concluded the investigation of allegations of testing improprieties at Oxford Preparatory Academy and the findings determined that there was no misconduct. Dr. Farley stated it is appropriate for the District to officially apologize for any animosity or concern this investigation raised for Oxford Preparatory Academy but the District would do the same investigation of allegations for any District school. Dr. Farley acknowledged Oxford Preparatory Academy's strong instructional program and high API score it earned.

Charter School Investigation Report Agenda Item 3.1

The following speakers addressed the Board:

- Bob Kuhnert thanked Dr. Farley for releasing a statement exonerating Oxford Preparatory Academy of the allegations of testing misconduct and requested the Board direct staff to provide a copy of the final investigation report to Oxford.
- Robert Reidel and Erika Schulte thanked Dr. Farley for the public apology and requested both sides move forward with cooperation and respect.

Following Trustee discussion staff was directed to place an item on the January 23 Board meeting agenda for Board action regarding the release of the Oxford Preparatory Academy testing investigation report.

Dr. Stan Wasbin began his presentation on Senate Bill 48 (SB48) by stating his anger was directed only at state legislators for creating and passing this bill. Dr. Wasbin requested the Board reject SB48 in its entirety and not purchase new textbooks to force students to study non-academic material. Following Dr. Wasbin's presentation, Assistant Superintendent Julie Hatchel addressed how the bill is implemented in the District. Dr. Hatchel stated the District has complied by incorporating the lesbian, gay, bisexual, and transgender (LGBT) community into the District's nondiscrimination laws. Dr. Hatchel added, regarding curriculum, the District will not be adopting any materials until 2016. Materials would go through the same adoption cycle, which is governed by the Board and processed through the Instructional Materials Review Committee which oversees instructional materials adopted by the District. At this time nothing has been implemented in the curriculum to explicitly teach to the LGBT issues. Trustees questioned staff regarding the textbook adoption process, funding for new textbooks, testing, and application of the law. Dr. Farley informed the Board the law is vague and the administrative regulation accompanying the law gives the local board jurisdiction to make the determination as to grade level and adoption of materials. The state will tell publishers what the standards and content expectations are for textbooks and provides funding to districts. Dr. Farley stated there is more information to come on this topic.

**Citizen's Request
Regarding SB48
Agenda Item 4**

The following speakers addressed the Board:

- Christie Draper, Natalie Deleon, Bill Pisetsky, Mark Westling, Colin Alexander Gibson and Leticia Ortiz Benitez spoke in support of SB48 and implementing it into the District's curriculum.

President Alpay asked Trustees for items they wished to pull from the Consent Calendar. Item #5 was pulled.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried unanimously to approve the following Consent Calendar items:

Readmission of students from expulsion: Case #2012-051, Case #2012-54, Case #2012-65, and Case #2011-109.

**Expulsion
Readmissions
Agenda Item 6**

Memorandum of Understanding with K to College.

**K to College MOU
Agenda Item 7**

Purchase orders, warrants, and previously Board-approved bids and contracts as listed.

**Purchase
Orders/Warrants
Agenda Item 8 123**

Donation of equipment.

**Donations
Agenda Item 9**

Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.

**Professional
Services
Agreements
Agenda Item 10**

Ratification of special education Informal Dispute Resolution agreement Case #112212 and Case #122412.

**Informal Dispute
Resolution
Agreement
Agenda Item 11**

Ratification of special education settlement agreement #2012100276.

**Special Education
Settlement
Agreement
Agenda Item 12**

Ratification of the modification to special education Informal Dispute Resolution Agreement Case #070212.

**Modification to
Special Education
IDR Agreement
Agenda Item 13**

Advertise for Request for Qualifications (RFQ) for demographic consultant services as requested by the District.

**RFQ Demographic
Consultant
Services
Agenda Item 14**

Resignations, retirements, and employment of classified personnel.

**Resignations/
Retirements/
Employment
(Classified
Personnel)
Agenda Item 15**

Resignations, retirements, and employment of certificated personnel.

**Resignations/
Retirements/
Employment
(Certificated
Personnel)
Agenda Item 16**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton,
Pritchard, Reardon, and Student Advisor Madison Wolfert
NOES: None
ABSENT: None
ABSTAIN: None

Trustee Reardon stated on page 15, fourth paragraph, second sentence, the word “District” should have been “distinct” and requested the minutes be amended to correct this error. Trustee Reardon also requested clarification that more than one Trustee will serve on the Budget Subcommittee.

**Minutes
Agenda Item 5**

It was moved by Trustee Reardon, seconded by Trustee Addonizio, and motion carried unanimously to approve the minutes of the December 10, 2012, regular Board meeting as amended.

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried unanimously to adjourn the meeting.

Adjournment

President Alpay announced the meeting adjourned at 8:14 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1213-32

SAN CLEMENTE KINDNESSCOUNTS PROGRAM/BLUE RIBBON WEEK

WHEREAS, the Capistrano Unified School District Board of Trustees recognizes the importance of community partnerships to help its students succeed inside and outside of the classroom; and

WHEREAS, the Capistrano Unified School District Board of Trustees also recognizes the Cool 2 Be Kind Club at San Clemente High School began celebrating Blue Ribbon Week, and its call against youth violence, in 2010; and

WHEREAS, the Capistrano Unified School District Board of Trustees also recognizes that the San Clemente Family of PTSAs, the City of San Clemente, and San Clemente Police Services have created a community partnership for the prevention of bullying and violence; and

WHEREAS, the Capistrano Unified School District Board of Trustees acknowledges and appreciates the role these groups have played in finding and developing resources to augment District programs to protect students; and

WHEREAS, the Capistrano Unified School District Board of Trustees congratulates the individual school sites and community partners that have made KindnesSCounts/Blue Ribbon Week an annual success;

NOW THEREFORE BE IT RESOLVED that the Capistrano Unified School District Board of Trustees hereby supports the goals of the San Clemente KindnesSCounts Program/Blue Ribbon Week and declares the week of February 7 – February 14, 2013, as KindnesSCounts/Blue Ribbon Week.

PASSED AND ADOPTED this 23rd day of January 2013, by the Board of Trustees of Capistrano Unified School District of Orange County, California.

I, Joseph M. Farley, Ed. D., Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 23rd day of January, 2013, by a roll call vote.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

Joseph M. Farley, Ed. D.
Secretary to the Board of Trustees

2013 EXTENDED SCHOOL YEAR SCHEDULE

The schedule for the 2013 Extended School Year summer session is as follows:

Schedule: Monday – Friday (Schools are closed on Thursday, July 4)

Preschool

Dates: Monday, July 1, 2013, through Friday, July 26, 2013
Hours: 4 hours per day (Structured Autism & STEPS)
2 hours per day (SDC-Non-Categorical & DHH)
Length: 19 days

Elementary, Middle, and High School

Dates: Monday, July 1, 2013, through Friday, July 26, 2013
Hours: 4 hours per day—All classes
Length: 19 days

Adult Transition Program

Dates: Monday, July 1, 2013, through Friday, July 26, 2013
Hours: 4 hours per day
Length: 19 days

2013 SUMMER SCHOOL SITES

The following schools have been identified as sites for the 2013 CUSD Extended School Year program:

Locations:	Serving Special Day Students from:
Crown Valley Elementary School	Bergeson ES Crown Valley ES
R.H. Dana ENF Elementary School	RH Dana ENF Palisades ES
Las Flores Middle School	Arroyo Vista MS Bathgate ES Hankey MS Ladera Ranch MS Las Flores ES Las Flores MS Newhart MS
Marco Forster Middle School	Del Obispo ES George White ES Marco Forster MS Niguel Hills MS
Reilly Elementary School	Castille ES Reilly ES
Dana Hills High School	ANHS CVHS DHHS SCHS SJHHS THS
Vista del Mar Middle School	Bernice Ayer MS Lobo ES Marblehead ES Shorecliffs MS Vista del Mar MS
Wood Canyon Elementary School	Aliso Viejo MS Don Juan Avila MS Oak Grove ES Wood Canyon ES
Adult Transition Center—San Juan Capistrano	Adult Transition



The Robotics Education & Competition (REC) Foundation seeks to increase student interest and involvement in science, technology, engineering and mathematics (STEM) by engaging students in hands-on, sustainable and affordable curriculum-based robotics engineering programs across the U.S. and internationally. The REC Foundation develops partnerships with K-12 education, higher education, government, industry, and the non-profit community to achieve this work.

The Opportunity:

We are developing a pilot test group of teachers from upper elementary through middle school. We are targeting 16 Orange County schools that will receive the robot kit grants and will be able to take part in pre and post surveys, attend a teacher workshop, a local scrimmage to prepare teams for the big event and be able to have their teams compete at the VEX World Championship April 18-20, 2013 at the Anaheim Convention Center.

We are looking to create a new division that will focus on this age range. These robots will be a less expensive version of the VEX Robots. There will be a number of different components from driver skills, engineering notebook submission, teamwork play for teams to be involved with during the build and competition season.

We will have a formal launch at the Anaheim Convention Center during the 2013 VEX World Championship Event. A new game for the 2013 / 2014 will also be unveiled during the World Championship.

Support:

- * We have 16 grants with a total value of \$20,000 that will be broken down so that: Each school will receive a grant for \$1,250 which will include their robot kit and their entry fee for the 2013 VEX World Championship.
- * We will provide a workshop for the teachers that will focus on team development, the design process and how to prepare for a competition.
- * We will provide a scrimmage where the teams can come together prior to the World Championship to practice and test their robots.
- * We will collect teacher's feedback in pre and post surveys to strengthen the program development.

Time line:

By December 21: The 16 teachers participating in the pilot test will be identified and the MOUs will be completed and returned.

January 25th: We will host the all day workshop for the teachers and local mentors.

Sunday March 31: We will host a scrimmage day. Schools will gather and will walk through the process that they will follow at the World Championship Event.

Thursday, April 18: Teams will check in by 4:00 Set up their Pit, Pass Inspection, Start practice rounds. It will be fine for the teams to come after school on this day.

Friday, April 19: Teams will start play at 8:00am and will break for lunch around noon. Teams will again play until about 4:00. Teams will miss school all day on Friday.

Saturday, April 20: Teams will play in the morning and should be finished and out of the pits by noon.



Memo of Understanding

Between the Robotics Education & Competition Foundation and

Capistrano Unified School District

The Robotics Education & Competition Foundation (REC) is pleased that you have decided to share the excitement of STEM education by participating in the VEX Construction System pilot program. Your team/organization will be receiving a grant for robotics equipment that will allow your organization to participate in the VEX Robotics Construction System pilot program. Through your participation, the REC Foundation develops an exciting new program. Thank you.

This Memo of Understanding outlines the guidelines for participating in this program. Please read the information below, provide the necessary information, and return the signed agreement to your RECF Manager, Nancy McIntyre at nancy.mcintyre@roboticseducation.org as soon as possible.

First Name Julie Last Name Hatchel

School or Organization: Capistrano Unified School District

Address 33122 Valle Rd.

City San Juan Capistrano State CA Zip 92675

Phone: (949) 234-9223 E-Mail: jhatchel@capousd.org

I understand and agree to the following:

- The equipment will be used for official VEX Competitions or activities.
 - My team will participate in surveys and/or other feedback activities concerning this new VEX program.
 - My team will attend the 2013 VEX Robotics World Championship event in Anaheim, California in April 2013.
 - The \$750 entry fee for my team in the 2013 VEX World Championship, VEX Construction System division will be waived/covered by this grant
 - My team is responsible for the cost of travel, food and lodging in association with this offer.
 - No members of the team, parents, mentors, or educators are permitted to use social media to describe or disclose their participation in the program prior to April 18, the first day of the 2013 VEX Robotics World Championship.
 - No pictures, or other media, can be posted of the materials used for this project, including pictures of our robot prior to April 18, the first day of the 2013 VEX Robotics World Championship.
 - No components of this program may be used by any other VEX program (i.e. VRC for Middle Schools, High Schools or College)
 - If the organization decides to no longer participate in the program, the equipment will be returned to the REC Foundation.
- I/we understand and accept all of the terms as described above.

Signature [Signature] Date 12/20/12

Printed Name Julie Hatchel Title Assistant Superintendent

BRANDMAN/CAPISTRANO VIRTUAL SCHOOLS
UNIVERSITY PARTNERSHIP
Memorandum of Understanding

Brandman University and the Capistrano Unified School District (CUSD) have developed this joint Memorandum of Understanding (MOU) to provide guidelines to implement a comprehensive partnership to enhance the online and virtual learning of California Preparatory Academy and Capistrano Virtual School students. This University partnership will support professional development, teacher development, action research, and curricular development.

The Brandman/California Preparatory Academy and Capistrano Virtual School University Partnership addresses the following initiatives in CUSD's strategic plan:

- Pillar 1: Community Relations
Strategy 1.1: Strengthen collaborative community partnership
- Pillar 3: Academic Achievement and Enrichment
Strategy 3.1: Align instruction, assessment, and interventions to achieve high levels of learning, and close the gap for underperforming student groups
Strategy 3.2: Refine implementation of the Professional Learning Communities model, in which collaborative teams focus on high levels of learning for all
Strategy 3.3: Develop and refine alternative programs for students

Brandman University and CUSD/California Preparatory Academy and Capistrano Virtual School will be listed as partners in the California Alliance for Teacher Education which serves as a central means of communication among all institutions listed in California who are developing effective partnerships to improve teacher education. The Alliance highlights effective strategies which focus on improvement and should be replicated and expanded throughout California. The University partnership encompasses the following agreements between Brandman University and CUSD:

1. California Preparatory Academy and Capistrano Virtual School will host Brandman University student teachers exclusively at the school site both physically and virtually.
2. California Preparatory Academy and Capistrano Virtual School will function as a "lab" setting for student teachers and administrative candidates, providing them with an authentic instructional environment for projects, observations, and action research surrounding the virtual learning modality.
3. Brandman University will identify faculty member(s) to provide customized support and professional development to California Preparatory Academy and Capistrano Virtual School teachers in the development and delivery of online learning.
4. California Preparatory Academy and Capistrano Virtual School teachers may participate in applicable professional development opportunities sponsored by Brandman University.

5. Brandman University Master's Degree and Doctoral Degree Candidates may use the California Preparatory Academy and Capistrano Virtual School programs to conduct action research and collect data.
6. Brandman University and CUSD/California Preparatory Academy and Capistrano Virtual School will be listed as partners in the California Alliance for Teacher Education.

Joseph M. Farley, Ed. D
Superintendent

Date: _____

John Alpay
President, CUSD Board of Trustees

Date: _____

Jan Legoza, Vice Chancellor for Finance and Administration
Brandman University

Date: _____

LIBERTY UNIVERSITY

We're Changing Lives... One Degree at a Time.

SCHOOL OF EDUCATION

Public Schools and Liberty University Articulation Agreement

Liberty University offers licensure programs, including a School Counseling Program, which is regionally accredited and approved by the Virginia Department of Education. School Counseling candidates are required to complete an internship as part of their degree program. Internships are completed at the end of the degree program and the length of placement covers the entire span of a 15 week semester. Two placements are needed- preK-6 and 7-12. A minimum of 300 hours must be completed, including at least 100 hours in each level- K-6 and 7-12. To be considered for an internship, a school counseling candidate must submit a completed application and meet all requirements prior to an application being approved. Once the school counseling intern's application is approved, LU contacts the school system to make the placement request. It is Public Schools' decision whether to allow a placement for each applicant.

This agreement made at Lynchburg, Virginia, this 23rd day of January between Liberty University (hereinafter called LU) and Public Schools (hereinafter called PS). This agreement will automatically renew unless cancelled or revised by either party at least 30 days prior to the end of the term.

Witnesseth:

1. LU and PS accept joint responsibility in educating qualified school counselors. It is the school counselor intern's responsibility to follow and abide by the rules and regulations of both LU and PS. If an intern fails to do so, it could result in removal from the internship placement program.
2. PS shall work with LU to identify properly qualified supervisors who will serve as the intern's "on-site" supervisor under whose direct supervision the school counseling intern will complete the internship field placement. The school counseling supervisor requirements are as follows:
 - a. Has a Master's Degree in Education or a related field
 - b. Holds licensure as a school counselor
 - c. Has three years of experience as a school counselor
 - d. Must not be a relative of the intern
3. The "on-site" supervisor will evaluate the performance of the school counseling intern.
4. A stipend will be offered to the "on-site" supervisor. A stipend request form must be completed by the supervisor at the beginning of the placement as all stipends are sent directly to the supervisor at the end of the placement after all required paperwork has been completed.

5. LU shall assign one (1) representative to serve as liaison between LU and PS. That person, as a representative of LU, will communicate via email with the supervisor and intern to properly facilitate communication and relationships between PS faculty and staff of PS.
6. PS and the "on-site" supervisor shall notify the LU representative of any concerns or problems within 48 hours.
7. In an effort to provide school systems with information concerning the LU School Counseling Program, an online training guide is located at the bottom of the School of Education home page at www.liberty.edu/education For information specific to School Counseling Internships, please click on Internship Training Guide and then School Counseling. Within this guide, other requirements are provided, as well as duties and responsibilities of each person (intern, supervisor).

IN WITNESS WHEREOF, we the undersigned, duly authorize representatives of the parties to this agreement; have caused this Agreement to be executed as the date first above written.

Liberty University

Public Schools

By: _____
(Dean of School of Education)

By: _____
Joseph M. Farley, Ed. D.
Superintendent

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2012-13 =====

Board of Trustees Meeting.....JANUARY 23, 2013

MELLO ROOS

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
5218	89	US BANK NATIONAL ASSOCIATION	Serv& Op/Fac Acq /Dstrctwd	772.50
5219	89	US BANK NATIONAL ASSOCIATION	Serv& Op/Fac Acq /Dstrctwd	3,390.00
5220	98	UCS	F&EInstl/Fac Acq /SJHHS	19,950.00
5221	87	COUNTY OF ORANGE	Serv& Op/Fac Acq /Dstrctwd	8,324.50
	88		Serv& Op/Fac Acq /Dstrctwd	1,341.00
	89		Serv& Op/Fac Acq /Dstrctwd	2,444.00
	92		Serv& Op/Fac Acq /Dstrctwd	753.50
	94		Serv& Op/Fac Acq /Dstrctwd	366.50
	95		Serv& Op/Fac Acq /Dstrctwd	56.50
	98		Serv& Op/Fac Acq /Dstrctwd	3,362.00
	93		Serv& Op/Fac Acq /Dstrctwd	71.50
5222	98	MTGL	BI:CTest/Fac Acq /SJHHS	369.00
5 Purchase Orders				\$41,201.00

EXHIBIT 17

Attachment 1

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JANUARY 23, 2013

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
322766	13	PUBLIC SURPLUS	Sm1Equip/FoodServ/Dstrctwd	43.61
322767	13	HOBART SERVICE	EuipRpr /FoodServ/Dstrctwd	20,000.00
322768	13	SMART & FINAL	Food Dry/FoodServ/Dstrctwd	2,000.00
322769	1	VERNON LIBRARY SUPPLIES INC	SplsNonI/Libr&Med/Dstrctwd	166.79
322770	1	FOLLETT EDUCATIONAL SERVICES	InstMtls/Instrctn/CVHS	121.45
322771	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/ArroyoEl	2,827.90
322772	69	TRAVIS SOFTWARE	NonCapEq/Instrctn/ArroyoMS	585.62
322773	1	APPLE COMPUTER INC	Serv& Op/Enterprs/Dstrctwd	1,050.00
322774	1	GOPHER ATHLETIC	NonCapEq/Instrctn/FNMS	839.24
322775	1	APPLE COMPUTER INC	InstMtls/Instrctn/LRMS	507.34
322776	1	DELL COMPUTER	NonCapEq/Instrctn/ANHS	7,517.06
322777	1	PERMA-BOUND	Serv& Op/Instrctn/Del Obis	2,806.76
322778	1	ANDRES LINDENTHAL AND/OR	InstMtls/Instrctn/MFMS	1,200.00
322779	1	DELL COMPUTER	Residtl /NPS /Dstrctwd	2,100.00
322780	1	FUSIONSTORM	Serv& Op/Instrctn/Bergeson	127.58
322781	1	DELL COMPUTER	Serv& Op/TIS /Dstrctwd	4,030.00
322782	1	DELL COMPUTER	Serv& Op/Instrctn/Moulton	1,275.80
322783	1	DEVELOPMENTAL RESOURCES	Serv& Op/Instrctn/Marblehd	1,913.70
322784	1	DELL COMPUTER	Conf:Ins/Instrctn/SCHS	278.00
322785	1	PYRAMID WIRE & CABLE INC.	Serv& Op/Instrctn/ArroyoEl	574.11
322786	1	PYRAMID WIRE & CABLE INC.	InstMtls/Instrctn/Del Obis	116.15
322787	1	NETWORK HARDWARE RESALE	SplsNonI/Enterprs/NHMS	18.48
322788	1	DELL COMPUTER	NonCapEq/Enterprs/NHMS	2,162.61
322789	1	TEXTBOOK WAREHOUSE	Serv& Op/Enterprs/NHMS	127.58
322790		VOID	K-8Textb/Instrctn/Dstrctwd	260.32
322791	1	COACH TRACK	VOID	0.00
322792	1	DELL COMPUTER	InstMtls/Instrctn/CVHS	366.35
322793	1	INSIGHT SYSTEMS EXCHANGE	Serv& Op/Instrctn/Dstrctwd	41.28
322794	1	SPORT CHALET	NonCapEq/Enterprs/NHMS	767.18
322795	1	IDEAS UNLIMITED SEMINARS LLC	Rnt&Repr/CurAthlt/Dstrctwd	8,300.00
322796	1	UC REGENTS	CnfrNonI/Sch Adm /MFMS	109.00
322797	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Dstrctwd	200.00
322798	1	UC REGENTS	Conf:Ins/Instrctn/VDMMS	150.00
322799	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Dstrctwd	200.00
322800		VOID	CnfrNonI/SupvAdmn/Dstrctwd	175.00
322801	1	UC REGENTS	VOID	0.00
322802	1	NASCO WEST	Conf:Ins/SupvAdmn/Dstrctwd	2,200.00
322803	1	APPLE COMPUTER INC	SplsNonI/Enterprs/DJAMS	445.20
322804	1	BUREAU EDUCATION & RESEARCH	NonCapEq/Instrctn/Dstrctwd	1,470.15
322805	1	THOUSAND PINES OUTDOOR SCHOOL	Serv& Op/Instrctn/AlisoVjo	3,341.00
322806	1	HERITAGE MUSEUM OF OC	FieldTrp/Instrctn/Crn Vlly	9,700.00
322807	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Concordi	972.00
322808	1	NASCO WEST	Conf:Ins/Instrctn/Cal Prep	2,375.00
322809	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/DJAMS	546.48
			NonCapEq/Instrctn/Marblehd	12,412.80

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JANUARY 23, 2013

PO No.	Fund	Vendor	Description	Amount
322810	1	LRP PUBLICATIONS	SpplsNonI/PsychSer/Dstrctwd	139.17
322811	1	APP DEVELOPERS LLC, THE	Serv& Op/Instrctn/MFMS	1,800.00
322812	1	NASCO WEST	InstMtls/Instrctn/ArroyoMS	304.71
322813	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Kinoshta	50,569.67
322814	1	INSIGHT SYSTEMS EXCHANGE	SpplsNonI/Enterprs/Dstrctwd	155.16
322815	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Del Obis	16,877.96
322816	1	PC MALL GOV	Serv& Op/Enterprs/SMS	895.50
322817	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Bergeson	709.00
322818	1	SIGN A RAMA	SpplsNonI/Sch Adm /AVMS	713.95
322819	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Moulton	8,275.20
322820	1	PAXTON/PATTERSON	InstMtls/Instrctn/DHHS	579.39
322821	1	SUPER DUPER INC.	SpplsNonI/SE0thIns/Dstrctwd	300.62
322822	1	ORANGE COUNTY MUSIC CENTER	InstMtls/Instrctn/Dstrctwd	3,649.35
322823		VOID	VOID	0.00
322824	1	STAPLES ADVANTAGE	SpplsNonI/Purch /Dstrctwd	99.54
322825	1	SADDLEBACK EDUCATIONAL PUBLISH	InstMtls/Instrctn/FNMS	252.92
322826	1	WOODWIND AND BRASSWIND	InstMtls/Instrctn/Tesoro	851.11
322827	1	LEARNING ALLY	InstMtls/SE0thIns/Dstrctwd	425.61
322828	1	PERMA-BOUND	Bks&Ref /Libr&Med/San Juan	496.36
322829	1	DELL COMPUTER	SpplsNonI/GuidCnsl/Dstrctwd	115.07
322830	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Las Palm	1,300.00
322831	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Ambuehl	845.00
322832	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/RH Dana	702.00
322833	1	STAPLES ADVANTAGE	InstMtls/Instrctn/RH Dana	284.33
322834		VOID	VOID	0.00
322835	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	24,999.00
322836	1	DEPARTMENT OF GENERAL SERVICES	Sub NPS /NPS /Dstrctwd	4,469.00
322837	13	VERIZON WIRELESS	Serv& Op/Prsnl:HR/Dstrctwd	1,564.00
322838	1	OKAPI EDUCATIONAL PUBLISHING	Cmmnctns/FoodServ/Dstrctwd	40.95
322839	1	PERMA-BOUND	Bks&Ref /Instrctn/Viejo	1,778.04
322840	13	GOLD STAR FOODS INC	K-12Text/Instrctn/NHMS	3,400.00
322841	1	ACTION LEARNING SYSTEMS INC	Food Dry/FoodServ/Dstrctwd	100,000.00
322842	1	EDUCATIONAL INNOVATIONS	InstMtls/Instrctn/Dstrctwd	845.00
322843	13	FOOD SAFETY SPECIALTIES INC.	InstMtls/Instrctn/SCHS	106.89
322844	13	INDUSTRIAL ELECTRIC SERVICE	OpSupp /FoodServ/Dstrctwd	445.42
322845	1	TROXELL COMMUNICATIONS INC	OpSupp /FoodServ/Dstrctwd	162.23
322846	1	ACADEMIC THERAPY PUBL	InstMtls/Instrctn/Tesoro	499.96
322847	1	TROXELL COMMUNICATIONS INC	SpplsNonI/Spch Aud/Dstrctwd	427.13
322848	1	GOPHER ATHLETIC	InstMtls/Instrctn/Tesoro	499.96
322849	1	FISHER SCIENTIFIC	InstMtls/Instrctn/Tesoro	885.53
322850	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/CVHS	2,500.00
322851	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/Tesoro	499.96
322852	1	TROXELL COMMUNICATIONS INC	InstMtls/Instrctn/CVHS	500.00
322853	1	ORANGE COUNTY DEPT OF EDUCAT	InstMtls/Instrctn/Tesoro	3,999.68
322854	1	APPLE COMPUTER INC	Conf: Ins/Instrctn/BAMS	35.00
322855	1	CB RANCH ENTERPRISES	NonCapEq/Enterprs/Tesoro	1,194.82
322856	1	MOBILE COMMUNICATION REPAIR	FieldTrp/Instrctn/VdelMarE	1,740.00
322857	1	SADDLEBACK VALLEY USD	SpplsNonI/Saf&Trng/Dstrctwd	14,784.07
322858	1	SUNBURST DIGITAL INC	FieldTrp/Instrctn/Don Juan	1,664.00
			Serv& Op/Instrctn/Lgna Nig	99.95

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JANUARY 23, 2013

PO No.	Fund	Vendor	Description	Amount
322859	1	STARFALL EDUCATION	Serv& Op/Instrctn/VdelMarE	270.00
322860	1	MISSION SAN JUAN CAPISTRANO	FieldTrp/Instrctn/Don Juan	1,848.00
322861	1	CAMCOR INC	InstMtIs/Instrctn/Wagon Wh	426.43
322862	1	LAKESHORE LEARNING MATERIALS	InstMtIs/Instrctn/OsoGrand	318.79
322863	1	NASCO WEST	InstMtIs/Instrctn/CanVistE	468.98
322864	1	NETWORK HARDWARE RESALE	NonCapEq/SEOthIns/Dstrctwd	655.11
322865	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/ArroyoEl	39,240.00
322866	1	CAMCOR INC	InstMtIs/Instrctn/MFMS	526.90
322867	1	BAYSCAN	InstMtIs/Instrctn/Tijeras	198.26
322868	1	JOHN DEERE LANDSCAPES	Rnt&Repr/Enterprs/DHHS	1,319.83
322869	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/ANHS	1,577.00
322870		VOID	VOID	0.00
322871	1	ACTIVITIES FOR LEARNING INC	InstMtIs/Instrctn/OsoGrand	258.60
322872	1	SPORTS FACILITIES GROUP INC	F&EInstl/Enterprs/AVMS	16,878.00
322873	1	DIGITAL NETWORKS GROUP	NonCapEq/Instrctn/MFMS	7,498.42
322874	1	CAMCOR INC	InstMtIs/Instrctn/ANHS	1,837.05
322875	1	OC CAMERA	Rnt&Repr/Instrctn/ANHS	1,000.00
322876	1	MNJ TECHNOLOGIES DIRECT INC	InstMtIs/Instrctn/Tesoro	499.31
322877	1	FOLLETT EDUCATIONAL SERVICES	InstMtIs/Instrctn/SCHS	397.17
322878	1	FOLLETT EDUCATIONAL SERVICES	InstMtIs/Instrctn/Las Palm	260.76
322879	1	FOLLETT EDUCATIONAL SERVICES	InstMtIs/Instrctn/OsoGrand	261.51
322880	1	FOLLETT EDUCATIONAL SERVICES	InstMtIs/Instrctn/Las Palm	755.11
322881	1	FIRST BOOK NATL BOOK BANK	InstMtIs/Instrctn/Las Palm	215.00
322882	1	B & H PHOTOGRAPHY	InstMtIs/Instrctn/Tesoro	862.96
322883	1	FOLLETT EDUCATIONAL SERVICES	InstMtIs/Instrctn/SMS	35.56
322884	23	WLC ARCHITECTS INC	Serv& Op/Fac Acq /Dstrctwd	15,000.00
322885		VOID	VOID	0.00
322886	1	MARDAN SCHOOL	NPS /NPS /Dstrctwd	19,092.00
322887	1	YOUTH CARE/PINE RIDGE ACADEMY	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	755.00
			Sub MHBC/NPS /Dstrctwd	49,820.00
			Sub MHBC/PsychSer/Dstrctwd	23,030.00
322888	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	19,457.00
322889	1	WERTHEIMER-GALE & ASSOCIATES	NPA /NPA Hlth/Dstrctwd	2,106.00
322890	1	NASCO WEST	InstMtIs/Instrctn/Wagon Wh	618.22
322891	1	HEINEMANN	InstMtIs/Instrctn/Wagon Wh	1,509.56
322892	1	SCHOLASTIC INC	InstMtIs/Instrctn/Moulton	556.12
322893	1	SOUTHWEST SCHOOL SUPPLY	InstMtIs/Instrctn/Del Obis	177.84
322894		VOID	VOID	0.00
322895		VOID	VOID	0.00
322896	1	FOLLETT SOFTWARE CO	SplsNonI/Sch Adm /CapoHome	85.43
322897	1	DICK BLICK WEST	InstMtIs/Instrctn/ANHS	174.56
322898	1	MILLER MECHANICAL	Rntl:Oth/RR:Bldgs/Dstrctwd	15,000.00
322899		VOID	VOID	0.00
322900	1	STAPLES ADVANTAGE	InstMtIs/Instrctn/Tesoro	331.44
322901	1	B & H PHOTOGRAPHY	NonCapEq/Instrctn/ANHS	935.74
			InstMtIs/Instrctn/ANHS	1,098.49
322902	1	BARRETT-ROBINSON INC	InstMtIs/Instrctn/MFMS	1,145.37
322903	1	SUPER DUPER INC.	InstMtIs/SEOthIns/Dstrctwd	59.21

Board of Trustees Purchase Order Listing
----- Fiscal Year: 2012-13 -----
Board of Trustees Meeting.....JANUARY 23, 2013

PO No.	Fund	Vendor	Description	Amount
322904	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /LF Elem	203.65
322905	13	EKON-O-PAC INC.	Food Sup/FoodServ/Dstrctwd	1,005.10
322906	1	FOLLETT LIBRARY RESOURCES	InstMtls/Instrctn/Wagon Wh	205.59
322907		VOID	VOID	0.00
322908	1	MULHOLLAND POSITIONING	NonCapEq/HlthServ/Dstrctwd	2,832.96
322909	1	DELL COMPUTER	Serv& Op/Sch Adm /VdelMarE	63.79
322910	1	STAPLES ADVANTAGE	SplsNonI/Prsnl:HR/Dstrctwd	500.00
322911	1	GOLF TEAM PRODUCTS	InstMtls/CurAthlt/ANHS	1,033.15
322912	1	SCHOLASTIC BOOK CLUBS	InstMtls/Instrctn/VdelMarE	113.33
322913	1	DELL COMPUTER	Serv& Op/Instrctn/Tesoro	127.58
322914	1	INSTITUTE FOR EDUCATIONAL DEV	Serv& Op/Instrctn/St Anne	438.00
322915	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Tesoro	752.10
322916	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Dstrctwd	665.00
322917	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/VdelMarE	124.60
322918	1	DELL COMPUTER	Serv& Op/Instrctn/Tesoro	63.79
322919	1	VARELA, VALERIE	Serv& Op/Instrctn/SVCS	626.05
322920	1	MIND RESEARCH INSTITUTE	Serv& Op/Instrctn/Del Obis	4,000.00
322921	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Tesoro	419.15
322922		VOID	VOID	0.00
322923	1	BRADLEY, ELISE	Serv& Op/Instrctn/SVCS	593.10
322924	1	SAN BERNARDINO SUPT SCHS	Conf:Ins/Instrctn/MFMS	25.00
322925	1	INSIGHT SYSTEMS EXCHANGE	SplsNonI/Sch Adm /VdelMarE	383.59
322926	1	DELL COMPUTER	Serv& Op/Enterprs/Dstrctwd	2,232.65
322927	1	GARIBALDI, KEVIN	Serv& Op/Instrctn/Stnybrke	45.00
322928	1	KHOURI, ELIZABETH	Serv& Op/Instrctn/Mission	24.00
322929	1	STAPLES ADVANTAGE	InstMtls/Instrctn/AVMS	500.00
			SplsNonI/Sch Adm /AVMS	500.00
322930	1	PALI MOUNTAIN INSTITUTE	FieldTrp/Instrctn/Tijeras	41,475.00
322931	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Enterprs/Dstrctwd	13,425.65
322932	1	RILEY'S FARM	FieldTrp/Instrctn/Reilly	1,856.00
322933	1	DELL COMPUTER	NonCapEq/Instrctn/Las Palm	2,894.19
322934	1	SHOUP, GARY	Serv& Op/Instrctn/STBRKK-6	35.00
322935	1	MARDAN SCHOOL	NPS /NPS /Dstrctwd	20,812.00
322936		VOID	VOID	0.00
322937	1	SPEECH CORNER, THE	InstMtls/SEOthIns/Dstrctwd	89.89
322938		VOID	VOID	0.00
322939	1	SHELL EDUCATION PUBLISHING	InstMtls/Instrctn/CanVistE	376.56
322940	1	SPINITAR	InstMtls/Instrctn/San Juan	280.04
322941	1	ENGINEERING IS ELEMENTARY	InstMtls/Instrctn/Dstrctwd	1,131.44
322942	1	MENTORING MINDS	InstMtls/Instrctn/Dstrctwd	409.18
322943	1	APPLE COMPUTER INC	InstMtls/SEOthIns/DHHS	435.92
322944		VOID	VOID	0.00
322945	1	LINGUI SYSTEMS INC	SplsNonI/Spch Aud/Dstrctwd	180.80
322946	11	AMERICAN COUNCIL ON EDUCATION	InstMtls/Instrctn/Dstrctwd	644.00
322947	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv& Op/Enterprs/Dstrctwd	914.29
322948	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Viejo	784.42
322949	1	WINGARD, RICHARD AND LORENA	Serv& Op/HlthServ/Dstrctwd	2,000.00
322950	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Del Obis	854.46
322951	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Hiddn Hl	966.52
322952	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/San Juan	1,386.74

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PO No.	Fund	Vendor	Description	Amount
322953	40	COUNTY OF ORANGE	Serv& Op/M&O /Dstrctwd	16,253.08
322954	68	DEPT OF INDUSTRIAL RELATIONS	Serv& Op/Enterprs/Dstrctwd	71,510.07
322955	1	TOTAL i REPAIR	SpplsNonI/SupvAdmn/Dstrctwd	156.24
322956		VOID	VOID	0.00
322957	1	REAL OT SOLUTIONS	SpplsNonI/HlthServ/Dstrctwd	332.72
322958	1	LEARNING RESOURCES	InstMtls/Instrctn/FNMS	194.65
322959	1	PRO-ED	SpplsNonI/HlthServ/Dstrctwd	660.41
322960	1	WESTERN PSYCHOLOGICAL SERVICES	SpplsNonI/HlthServ/Dstrctwd	725.34
322961	1	PEARSON ASSESSMENTS	SpplsNonI/HlthServ/Dstrctwd	330.41
322962	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Kinoshta	1,344.72
322963		VOID	VOID	0.00
322964	1	NEFF COMPANY	InstMtls/CurAthlt/SCHS	614.17
322965		VOID	VOID	0.00
322966	1	DRUMS ON SALE	InstMtls/Instrctn/ArroyoMS	576.20
322967	1	GREAT BOOKS FOUNDATION	Bks&Ref /Instrctn/ArroyoEl	688.25
322968	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	726.72
322969	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Crn Vlly	1,050.56
322970	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Oak Grv	2,353.26
322971	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	726.72
322972	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Palisade	1,092.59
322973	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/CanViste	1,512.81
322974		VOID	VOID	0.00
322975		VOID	VOID	0.00
322976	1	WAXIE	SpplsNonI/Custodil/Dstrctwd	50,000.00
322977	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	726.72
322978	1	APPLE COMPUTER INC	NonCapEq/Instrctn/Tesoro	726.72
322979	1	APPLE COMPUTER INC	InstMtls/Instrctn/Tesoro	726.72
322980	1	1800WHEELCHAIR.COM	NonCapEq/HlthServ/Dstrctwd	538.74
322981	1	STAPLES ADVANTAGE	InstMtls/Instrctn/SCHS	562.50
322982	1	PERMA-BOUND	InstMtls/Instrctn/MFMS	13,000.01
322983	1	REHABMART LLC	SpplsNonI/HlthServ/Dstrctwd	95.17
322984	12	COMMUNITY PLAYTHINGS	SpplsNonI/Sch Adm /Dstrctwd	359.89
322985	1	READ NATURALLY	InstMtls/Instrctn/CanViste	762.67
322986	1	MCGRAW-HILL/SRA	Bks&Ref /Instrctn/Kinoshta	4,124.27
322987	13	EKON-O-PAC INC.	Food Sup/FoodServ/Dstrctwd	3,000.00
322988	13	SAMCO FREEZERWEAR	OpSupp /FoodServ/Dstrctwd	198.33
322989	1	D & S MARKETING SYSTEMS	Bks&Ref /Instrctn/ANHS	845.45
322990	1	TIMBER PRODUCTS INSPECTION	Rntl:Oth/RR:Bldgs/SJHHS	1,010.00
322991	1	GEORGE COOPER RUDOLPH, ESQ.	Legal /FacPlann/Dstrctwd	1,593.75
322992	1	DISCOVERY SCIENCE CENTER	Serv& Op/Instrctn/GrgWhite	741.00
322993		VOID	VOID	0.00
322994	1	ACTION LEARNING SYSTEMS INC	InstMtls/Enterprs/HankeyES	882.47
322995	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Marblehd	1,162.62
322996	1	ACTION LEARNING SYSTEMS INC	InstMtls/Instrctn/Dstrctwd	2,000.00
322997	1	ORANGE COUNTY DEPT OF EDUC	InstMtls/Instrctn/Dstrctwd	538.75
322998	1	PEARSON EDUCATION	SpplsNonI/SupvAdmn/Dstrctwd	2,025.65
322999		VOID	VOID	0.00
323000	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/TIS /Dstrctwd	1,450.32
323001	1	CVHS ASB	SpplsNonI/Sch Adm /CVHS	345.00
323002	1	APPLE COMPUTER INC	NonCapEq/Instrctn/SMS	801.20

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PO No.	Fund	Vendor	Description	Amount
323003	1	IMAGE 2000	InstMtls/Instrctn/VDMMS	1,139.44
323004	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /RH Dana	215.48
323005	1	SAN DIEGO COUNTY OFFICE OF ED	Conf:Ins/Instrctn/Las Palm	1,600.00
323006	1	ORANGE COUNTY TREASURER TAX	Serv& Op/Sch Adm /AVMS	128.00
323007	1	FOLLETT EDUCATIONAL SERVICES	InstMtls/Instrctn/Marblehd	57.50
323008		VOID	VOID	0.00
323009	1	DANNIS WOLIVER KELLEY	Legal /Prsnl:HR/Dstrctwd	50,000.00
323010	1	ORANGE COUNTY DEPT OF EDUC	CnfrNonI/Pup Serv/Dstrctwd	45.00
323011	1	GOPHER ATHLETIC	InstMtls/Instrctn/Malcom	282.93
323012	1	CSBA	CnfrNonI/Board /Dstrctwd	550.00
323013	1	STAPLES ADVANTAGE	InstMtls/Enterprs/DJAMS	750.00
323014	1	LIVE FREE APPAREL	NonCapEq/CurAthlt/CVHS	788.32
323015	1	AMAZON COM INC	NonCapEq/Instrctn/CVHS	700.30
323016	1	TOMARK SPORTS INC	InstMtls/CurAthlt/ANHS	1,396.19
323017	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Wagon Wh	7,963.80
323018	1	DELL COMPUTER	Serv& Op/Instrctn/Wagon Wh	1,212.01
323019	1	COLLEGE BOARD - WRO, THE	Conf:Ins/Instrctn/SCHS	205.00
323020	1	APPLE COMPUTER INC	InstMtls/Instrctn/Tesoro	546.85
323021	1	DISCOUNT OFFICE ITEMS	InstMtls/Instrctn/SCHS	340.92
323022	13	MEDTECH	OpSupp /FoodServ/Dstrctwd	35.46
323023	1	GAMETIME	SpplsNonI/RR:Bldgs/Marblehd	835.88
323024	1	WORK IMPROVEMENT NETWORKS INC	SpplsNonI/PrntPart/Dstrctwd	3,204.05
323025	1	EBERHARD EQUIPMENT	Rnt&Repr/Enterprs/DHHS	1,625.81
323026	1	R&S SOIL PRODUCTS INC	SpplsNonI/Enterprs/DHHS	1,436.97
323027	1	DICK BLICK WEST	InstMtls/Instrctn/DHHS	1,000.00
323028	1	FREESTYLE PHOTO SUPPLIES	InstMtls/Instrctn/DHHS	1,700.00
323029	1	CAL OSHA	Serv& Op/Saf&Trng/Dstrctwd	280.00
323030	1	ASCD	SpplsNonI/SupvAdmn/Dstrctwd	107.53
323031	1	WUHS	Conf:Ins/SEOthIns/Dstrctwd	720.00
323032	1	CREATIVE MATHEMATICS	CnfrNonI/SupvAdmn/Dstrctwd	80.00
323033	1	RANCHO SANTIAGO COLLEGE	Serv& Op/Instrctn/Mission	820.00
323034	1	DELL COMPUTER	FieldTrp/Instrctn/Bathgate	756.00
323035	1	JOSTENS	InstMtls/Instrctn/BAMS	63.79
323036	1	ORANGE COUNTY DEPT OF EDUCAT	SpplsNonI/Sch Adm /SJHHS	3,000.00
323037	1	DELL COMPUTER	FieldTrp/Instrctn/Reilly	37,800.00
323038	1	BENS ASPHALT	Serv& Op/Sch Adm /RH Dana	63.79
323039	1	W W GRAINGER INC	Rntl:Oth/RR:Bldgs/Dstrctwd	50,000.00
323040	1	GOLDEN RULE BINDERY	SpplsNonI/Custodil/Dstrctwd	200,000.00
323041	1	GOLDEN RULE BINDERY	K-12Text/Instrctn/CVHS	1,423.27
323042	1	CHRISTIDIS GENERAL CONTRACTING	K-12Text/Instrctn/DHHS	1,618.62
323043	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/SJHHS	4,750.00
323044	1	BEACH CITIES GLASS	Rntl:Oth/RR:Bldgs/SCHS	3,475.00
323045	1	CREATIVE CONTRACTORS	NonCapEq/RR:Bldgs/SMS	2,439.60
323046	1	ABOVE ALL NAMES CONSTRUCTION	Rntl:Oth/RR:Bldgs/Marblehd	650.00
323047	1	NJP SPORTS INC	Rntl:Oth/RR:Bldgs/Tesoro	1,714.13
323048		VOID	Rntl:Oth/RR:Bldgs/CVHS	1,200.00
323049	1	VANGUARD FLOORING INC	VOID	0.00
323050	1	GAMETIME	Rntl:Oth/RR:Bldgs/Bergeson	1,503.54
323051	1	SOUND IMAGE	NonCapEq/RR:Bldgs/Oak Grv	2,384.00
			Rntl:Oth/RR:Bldgs/Dstrctwd	365.20

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PO No.	Fund	Vendor	Description	Amount
323052	1	ALPEN SPRUCE LLC	Serv& Op/TIS /Dstrctwd	40,596.28
323053	1	ACTION LEARNING SYSTEMS INC	CnsltSvs/Instrctn/Dstrctwd	4,000.00
323054	1	WESTGROUP MANAGEMENT INC	Serv& Op/M-R Reim/Dstrctwd	50,000.00
323055	1	B & H PHOTOGRAPHY	SplsNonI/PrntPart/Dstrctwd	114.84
323056	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /Las Palm	2,041.20
323057	1	CAMCOR INC	NonCapEq/Instrctn/Malcom	958.25
323058	1	SEHI COMPUTER	InstMtls/Instrctn/Malcom	508.20
323059	1	CAMCOR INC	NonCapEq/TIS /Dstrctwd	526.90
323060	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SMS	37.80
323061	1	MOBILE COMMUNICATION REPAIR	SplsNonI/Sch Adm /MFMS	1,020.60
323062	1	CAMCOR INC	InstMtls/Instrctn/BAMS	1,056.24

274 Purchase Orders \$1,423,793.32

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Warrant Number	Name of Payee	Reference Number	Amount
181543	BENS ASPHALT	PO-322606	3,840.00
		PO-322607	13,673.13
		PO-322608	13,576.00
		PO-322609	14,433.00
181544	CITY OF SAN JUAN CAPISTRANO	PO-320307	15,020.12
181545	CONSOLIDATED ELECT DISTR	PO-320352	2,627.81
181546	E. STEWART AND ASSOCIATES	PO-321934	6,475.00
181547	MOULTON NIGUEL WATER	PO-320310	13,131.64
181548	PACIFIC PLUMBING COMPANY OF	PO-320402	1,079.50
181549	PACIFIC ROOFING SYSTEMS	PO-320394	4,588.25
		PO-322151	14,727.75
181550	SAN DIEGO GAS & ELECTRIC	PO-321103	54,312.57
181551	SO CAL GAS CO	PO-320314	2,376.18
181552	SO COAST WATER DIST	PO-320312	6,175.56
181553	SOUTHERN CALIFORNIA EDISON	PO-320313	35,098.50
181554	PUBLIC ECONOMICS INC	PO-315592	10,982.91
181555	1 DAY PAINT AND BODY	PO-321585	4,455.17
181556	MAINTENANCE LOGIN	PO-322739	6,995.00
181557	MISSION AUTO SERVICE	PO-320545	1,603.23
181558	MOBILE FLEET WASH	PO-320849	1,878.50
181559	ONE STOP BINDERY	PO-320119	1,715.00
181560	PACIFIC GO NATURAL GAS	PO-320551	3,864.37
181561	PRUDENTIAL OVERALL SUP	PO-322416	115.92
181562	PYRAMID WIRE & CABLE INC.	PO-322440	110.35
181563	QUALITY TOWING	PO-321178	95.00
181564	R&S SOIL PRODUCTS INC	PO-320339	1,951.60
181565	RINCON TRUCK PARTS	PO-320575	816.88
		PO-322603	641.67
181566	SKYLINE PEST CONTROL	PO-320682	660.00
181567	SMART & FINAL	PO-321354	96.06
		PO-321610	128.91
181568	SOUTHERN COUNTIES LUBRICANTS	PO-322686	6,978.91
181569	SPICERS PAPER CO	PO-320143	799.40
		PO-322675	9,512.47
181570	STORMWATER INDUSTRIES INC.	PO-322698	1,048.25
		PO-322699	3,795.00
181571	SUPPLY LINE BUILDING MATERIALS	PO-320202	23.65
181572	THYSSENKRUPP ELEVATOR CORP	PO-320400	105.00
181573	TIFCO INDUSTRIES	PO-320577	1,254.87
181574	TOXGUARD FLUID TECHNOLOGIES	PO-320562	635.40
181575	TRUCPAR CO	PO-320563	1,390.05
181576	TUTTLE-CLICK FORD	PO-320564	592.32
		PO-321283	2,324.80
181577	ULINE	PV-131911	51.55
181578	UNITRAX	PO-322421	2,036.94

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Warrant Number	Name of Payee	Reference Number	Amount
181579	WHITE CAP INDUSTRIES INC	PO-320211	2,403.90
181580	YALE CHASE EQUIPMENT AND	PO-321650	1,142.76
181581	ZEP MANUFACTURING CO	PO-320566	366.95
181582	SMART & FINAL	PO-320589	142.03
181583	TEACHLOGIC INC	PO-321055	269.21
181584	CROMWELL, PATRICIA	PO-320344	150.00
181585	GOODWILL INDUSTRIES OF ORANGE	PO-320990	5,385.00
181586	LCRA TRUST	PO-321559	3,587.50
		PO-322433	3,578.75
181587	LUCKETT, GERARD & SANDY	PO-321593	630.00
181588	MCCOY, MICHAEL AND PAM	PO-320209	1,670.00
181589	ORANGE CTY DEPT EDUC	PO-321498	366,225.00
181590	PATRICIA MACDONALD AND	CL-120123	4,661.48
181591	SALAMIRAD, ALI & JODY	PO-321568	840.00
181592	STEPPING STONES SPEECH	PO-321714	11,520.00
181593	CACHAT, THOMAS	PO-321479	113.74
181594	STROUD, KEITH R	PO-321183	301.00
181595	AVILA, THERESE	PV-131913	169.83
181596	BAILEY, REBECCA	PV-131914	202.02
181597	BOWDEN, JOANNA	PV-131915	81.59
181598	BROWN, SUSAN	PV-131916	46.07
181599	BUCKMAN, JONATHAN T.	PV-131917	84.92
181600	CHAUO, MARISSA	PV-131918	44.40
181601	COPPOLA, LUCI	PV-131919	337.44
181602	CROSS, MINDY	PV-131920	208.68
181603	DAVIS, DANIELLE	PV-131921	163.73
181604	DYE, JANETTE	PV-131923	25.53
181605	ENDER, PAMELA	PV-131924	108.23
181606	EXWORTHY, MARK	PV-131925	248.64
181607	HARMAN, NANCY	PV-131926	157.07
181608	IMSLAND, TRACEY	PV-131927	76.59
181609	KELLMAN, KATHLEEN	PV-131928	124.32
181610	MOGUET, NICHOLAI	PV-131931	87.14
181611	MORROW, ELYSE	PV-131930	47.18
181612	OLMSTEAD, CATHI	PV-131932	12.21
181613	PERRY, CYNTHIA	PV-131933	24.98
181614	PRIMICIAS, MELISSA	PV-131934	122.10
181615	ROCHE, ANN	PV-131935	180.38
181616	SAUER, PATRICIA J	PV-131936	19.98
181617	DEMPSEY, PATRICE	PV-131922	87.14
181618	MCMURRAY, JOYCE	PV-131929	168.72
181619	ADAMS, KARA	PV-131938	299.43
		PV-131955	336.86
181620	BALOGH, DAVID/MICHELLE	PV-131939	156.29
181621	BANH, JULIE/NAM	PV-131940	683.40

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Warrant Number	Name of Payee	Reference Number	Amount
181622	BROWN, BURTON OR PENELOPE	PV-131941	102.56
181623	DECK, JUSTIN OR MARISSA	PV-131942	268.62
181624	DESHAZER, ALEX OR DARCY	PV-131943	174.05
181625	DIXON, KEN OR SHAUNA	PV-131944	365.86
181626	FERREN, MATTHEW &/OR KATIE	PV-131945	80.76
181627	HENRY, SAMANTHA	PV-131946	147.85
181628	HOLT, GARRETT & ADRIANA	PV-131947	605.62
		PV-131948	110.11
181629	MACIBORSKI, MIKE OR STEPHANIE	PV-131949	94.35
181630	PARSELL, JEFFREY OR KELLY	PV-131950	418.70
181631	RICHMOND, HEIDI	PV-131951	380.95
181632	RITURBAN/JOHN PAUL & ANN	PV-131952	115.31
181633	ROTH, JAY &/OR KERI	PV-131953	210.99
181634	SADEK, SCOTT & MARY	PV-131954	159.29
181635	1ST JON	PO-320302	401.64
181636	AMS.NET	PO-322405	6,000.00
181637	APPLE COMPUTER INC	PO-322168	4,424.97
		PO-322568	596.47
		PO-322570	596.47
181638	B & H PHOTOGRAPHY	PO-322277	297.20
		PO-322466	120.00
181639	BEE MAN	PO-320677	1,160.00
181640	CAMCOR INC	PO-322465	1,053.79
		PO-322477	459.26
181641	CAPISTRANO CRANE SERVICE	PO-321044	450.00
181642	CAROLINA BIOLOGICAL SUPPLY CO	PO-322644	53.55
181643	CDW GOVERNMENT	PO-320364	505.33
181644	CINTAS CORP	PO-320319	1,644.73
181645	COMPLETE OFFICE OF CA	PO-320697	224.99
		PO-320699	57.22
		PO-320701	50.89
		PO-320702	79.66
		PO-321607	86.46
181646	COOLE SCHOOL	PO-322515	122.80
181647	CREATIVE COOKBOOK COMPANY	PO-322614	1,394.00
181648	DELL MARKETING L P	PO-322285	2,023.52
		PO-322560	930.93
		PO-322562	50.63
		PO-322622	880.42
181649	GOLDEN RULE BINDERY	PO-322689	2,446.03
181650	HASLER INC.	PO-320139	394.37
181651	HD SUPPLY FACILITIES MAINTN	PO-320166	425.56
181652	HEWLETT-PACKARD COMPANY	PO-322492	33.91
		PO-322534	44.12
181653	HITT MARKING DEVICE	PO-322641	40.54

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Warrant Number	Name of Payee	Reference Number	Amount
181654	HYDRO-SCAPE PRODUCTS INC	PO-320328	681.43
181655	INSIGHT SYSTEMS EXCHANGE	PO-322557	2,092.65
181656	JOSTENS	PO-322161	2,426.83
181657	LINGUI SYSTEMS INC	PO-322402	119.60
181658	W W GRAINGER INC	PO-320349	6,602.13
		PO-320350	1,613.67
181659	AMERICAN COUNCIL ON EDUCATION	PO-322752	3,203.00
181660	EXECUTIVE ENVIRONMENTAL SVCS	PO-322762	2,451.68
181661	US BANK	PO-321583	15,225.55
181662	CAPISTRANO UNIFIED SCHOOL DIST	PO-320116	48,999.61
181663	CONNECTICUT GEN LIFE INS CO	PO-320140	14,499.24
181664	CONNECTICUT GENERAL LIFE	PO-320114	35,482.20
181665	UNUM LIFE INSURANCE	PO-320113	8,953.56
181666	CUSD REVOLVING CASH	PV-131958	26,593.33
181667	CONNECTICUT GEN LIFE INS CO	PO-320140	14,538.60
181668	CONNECTICUT GENERAL LIFE	PO-320114	35,542.58
181669	BRENDA CRARY	PO-320292	2,555.40
181670	KIDS INSTITUTE FOR DEVELOPMENT	PO-320396	4,140.00
		PO-320397	4,500.00
181671	KRANTZ, TRICIA	PO-320348	3,394.20
181672	MC ILVAIN, PATRICK & STEPHANIE	PO-320954	729.18
181673	ORANGE COUNTY THERAPY SERVICE	PO-320329	5,840.00
181674	ROZENBERG, ABBY	PO-321744	1,125.00
181675	ATKINSON ANDELSON LOYA	PO-321340	10,006.31
181676	DEPT OF GENERAL SERVICES	PO-322836	1,564.00
181677	GINSBERG-BROWN, CLAUDIA	PV-131963	262.30
181678	IDEAS UNLIMITED SEMINARS LLC	PO-322795	109.00
181679	ORANGE COUNTY DEPT OF EDUCATIO	PO-320445	300.00
181680	SAN DIEGO COUNTY SUPT OF SCH	PO-321696	50.00
181681	YOTA, DENISE	PV-131964	256.75
181682	COON, ERIKA	PV-131965	2,098.80
181683	DUTCH, AMPARO P.	PV-131959	785.40
181684	H2O SPOT	PV-131960	2,144.80
		PV-131961	1,356.60
		PV-131962	675.50
181685	STEIN, CHRISTINE	PO-321172	3,024.00
181686	ADAMSON, CORAL	PV-131966	120.44
181687	BIRKINSHAW, SANDY	PV-131994	53.28
181688	BLITCH, KRISTA	PV-131967	13.32
181689	CARDIN, PATTI	PV-131970	26.64
181690	CAUDILL, AMANDA	PV-131968	118.22
181691	CHAUO, MARISSA	PV-131969	27.75
181692	CLIFT, LYNNETTE I	PV-131971	55.50
181693	ENRIQUEZ, MICHELLE L	PV-131972	113.20
181694	FLYNN, MARGARET	PV-131973	92.13

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181695	FRIEDLANDER, DOROTHY	PV-131974	275.28
181696	GILL, ARVINDER	PV-131975	114.89
181697	GRAY, LISA	PV-131976	76.59
181698	HAACK, KATHI	PV-131977	123.21
181699	HARVEY, LAUREN	PV-131978	96.02
181700	HAUN, BARBARA	PV-131979	159.29
181701	HEALY, JEROME	PV-131980	37.74
181702	HOWARD, ANDREA	PV-131981	102.68
181703	JACOBS, ALLISON	PV-131982	254.19
181704	JIMENEZ, DENISE	PV-131983	56.61
181705	KOPELSON, KATHLEEN	PV-131984	49.40
181706	LACHEMANN, DINA	PV-131985	78.81
181707	MANDERBACH, KAREN	PV-131986	161.51
181708	MARCUS, BRUCE	PV-131987	97.13
181709	MCKEE, DANISE	PV-131988	87.14
181710	MEYER, JACQUELINE	PV-131989	26.64
181711	MORAND, CARA	PV-131990	118.77
181712	OLSEN, SHIRLEY	PV-131991	8.33
181713	ORGILL, JANELL	PV-131992	155.40
181714	PANNING LA BATE	PV-131993	150.96
181715	AZPEITIA, ROSALBA	PV-131995	6.66
181716	BAILEY, KIM	PV-131999	200.00
181717	BENNETT, MICHELLE	PV-132000	200.00
181718	COLLINS, CLINT	PV-132003	60.00
181719	DAILL, SCOTT	PV-132004	10.00
181720	FLYNN, ROXANN/WILLIAM	PV-132009	90.00
181721	HANNAH, MITCHELL/HALLIE	PV-132010	75.00
181722	KOTSCHEDOFF, PETER/SUSAN	PV-132012	76.00
181723	MURRAY, DAVID/TAMMY	PV-132017	69.00
181724	NGUYEN, CHRISTOPHER	PV-132019	12.00
181725	OSTLUND, ALETA	PV-132020	400.00
181726	PAILLE, CYNTHIA	PV-132021	466.00
181727	RACKE, ROBERT	PV-132023	15.00
181728	SPHAR, LAUREN	PV-132026	53.00
181729	STONEBERGER, SCOTT/ALEXIS	PV-132018	82.00
181730	STRAIN, JOHN/TRISHA	PV-132027	10.00
181731	YANCEY, ALLISON	PV-132030	68.00
181732	ALVILLAR, ROBERT	PV-131996	99.00
181733	CHAVARRIAGA, NATALIE	PV-132001	75.00
181734	CLARK, AIDEN	PV-132002	99.00
181735	DREW, RAQUEL	PV-132005	99.00
181736	EAGLES, GRACE	PV-132006	10.00
181737	ELIAS, BECKHAM	PV-132007	85.00
181738	GAYNOR, DELANEY	PV-132008	75.00
181739	MAJIDI, NIKKI	PV-132014	89.00

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181740	MORA, CHARILE	PV-132015	99.00
181741	PRETORIUS, MERRELL	PV-132022	85.00
181742	REED, JULIAN	PV-132024	89.00
181743	SHERMAN, KAYLA	PV-132025	85.00
181744	SUKHON, LAYLA	PV-132028	214.00
181745	VERMEULEN, DONALD	PV-132029	77.69
181746	AZARAFZA, SHIRIN	PV-131997	385.50
181747	LARIOS, EDITH	PV-132013	271.50
181748	MORTAZAVI, SHEENA	PV-132016	391.50
181749	BERGMAN DACEY GOLDSMITH	PO-321338	1,545.00
181750	COUNTY OF ORANGE-WASTE MNGT	PO-320309	810.06
181751	DAVID TAUSSIG ASSOC INC	PO-322239	2,984.30
181752	SAN DIEGO GAS & ELECTRIC	PO-321103	143,116.01
181753	SANTA MARGARITA WATER	PO-320311	589.90
181754	SO CAL GAS CO	PO-320314	6,180.83
181755	SOUTHERN CALIFORNIA EDISON	PO-320313	16,682.18
181756	AARDVARK CLAY	PO-321817	62.14
181757	ASSOC BUSINESS PRODUCTS	PO-322682	213.35
181758	CAMCOR INC	PO-321907	459.26
181759	CAPISTRANO GOLF CARS	PO-320871	1,006.96
181760	CINTAS	PO-321059	110.18
181761	CINTAS CORP	PO-320245	60.56
181762	CINTAS DOCUMENT MANAGEMENT	PO-321648	193.00
181763	CLEAN SOURCE	PO-322355	7,968.70
181764	COMPLETE OFFICE OF CA	PO-320666	80.29
		PO-321522	39.30
		PO-321691	159.92
		PO-322747	123.80
181765	DELL MARKETING L P	PO-322599	88.18
		PO-322725	986.14
181766	DELTA EDUCATION	PO-322594	386.36
181767	EVERYTHING MEDICAL	PO-322635	198.00
181768	FOLLETT EDUCATIONAL SVC	PO-322470	855.68
		PO-322527	431.91
181769	GANAHL LUMBER	PO-320324	1,038.65
181770	HEWLETT-PACKARD COMPANY	PO-322492	187.80
		PO-322534	11.30
181771	KELLY PAPER COMPANY	PO-320118	1,784.95
181772	KNORR SYSTEMS INC	PO-320513	311.67
181773	LAKESHORE LEARNING MATLS	PO-322659	116.69
181774	IRON MOUNTAIN	PO-321288	254.17
181775	ISLAND VIEW ACADEMY	PO-321174	11,130.00
181776	MARDAN CENTER OF ED	PO-321310	3,268.00
		PO-321673	3,096.00
		PO-321674	3,268.00

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181777	MC ILVAIN, PATRICK & STEPHANIE	PO-320954	526.63
181778	OCEANVIEW SCHOOL	PO-320224	4,356.00
		PO-320230	3,604.00
		PO-320231	4,356.00
		PO-320237	3,692.00
		PO-320239	4,416.00
		PO-320241	3,272.00
		PO-320670	3,816.00
		PO-321715	3,816.00
		PO-321745	3,816.00
		PO-322835	1,638.00
		PO-322888	2,494.00
181779	PYRAMID AUTISM CENTER	PO-320238	3,825.00
181780	THERAPEUTIC EDUCATION CENTER	PO-321031	3,375.00
		PO-321032	4,275.00
		PO-321033	4,275.00
		PO-321034	3,225.00
		PO-322432	4,050.00
181781	YELLOWSTONE BOYS & GIRLS RANCH	PO-321021	10,571.50
181782	SPRINT/NEXTEL COMMUNICATIONS	CM-130047	69.78-
		PV-132031	3,087.39
181783	CAPISTRANO UNIFIED SCHOOL DIST	CM-130048	1.80-
		PO-320116	195,316.29
181784	METROPOLITAN EMPLOYEES	PO-320115	3,732,757.23
		PO-320141	21,192.00
181785	CORVEL CORPORATION	PO-320222	6,151.86
181786	CITY OF SAN JUAN CAPISTRANO	PO-320307	687.36
181787	COMMERCIAL FENCE & IRON WORKS	PO-320512	789.04
181788	CONSOLIDATED ELECT DISTR	PO-320352	3,290.36
181789	E. STEWART AND ASSOCIATES	PO-321934	1,617.62
181790	MOULTON NIGUEL WATER	PO-320310	4,049.05
181791	SAN DIEGO GAS & ELECTRIC	PO-321103	68,965.48
181792	SANTA MARGARITA WATER	PO-320311	755.34
181793	SO CAL GAS CO	PO-320314	25.11
181794	SOUTHERN CALIFORNIA EDISON	PO-320313	11,708.23
181795	DOLINKA GROUP LLC	PO-320749	1,350.00
181796	A Z BUS SALES INC	PO-320567	2,869.31
		PO-320848	1,275.00
181797	ALISO VIEJO AUTO SERVICE	PO-320522	768.03
181798	AMDI	PO-322111	279.00
181799	ANAHEIM BAND INSTRUMENTS	PO-320754	1,128.14
181800	B & H PHOTOGRAPHY	PO-322469	35.23
		PO-322692	438.19
181801	BLAIRS TOWING	PO-322329	250.00
181802	CALIFORNIA WESTERN VISUALS	PO-322677	402.99

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181803	CAMCOR INC	PO-321910	526.89
		PO-322761	918.52
181804	CAPISTRANO GOLF CARS	PO-320871	877.06
181805	CINTAS CORP	PO-320319	876.67
181806	CINTAS CORPORATION #640	PO-320527	509.90
181807	COMPLETE OFFICE OF CA	PO-320666	60.08
		PO-320697	225.40
		PO-321344	66.17
181808	CRAFT RACKETS	PO-322701	465.26
181809	CROWN VALLEY TRANS	PO-321058	365.82
181810	CULVER-NEWLIN INC	PO-321823	428.95
		PO-321892	479.49
		PO-321933	158.26
181811	DANIELS TIRE SERVICE	PO-320570	3,412.51
181812	DELL MARKETING L P	PO-320930	21.86
		PO-322176	900.94
		PO-322595	12.92
		PO-322717	2,646.87
		PO-322724	124.67
181813	DESTINATION IMAGINATION INC	PO-321967	505.00
		PO-322381	115.00
181814	DIGITAL NETWORKS GROUP	PO-322327	727.36
181815	FLINN SCIENTIFIC INC	PO-322642	209.08
181816	FREEWAY AUTO SUPPLY & MACHINE	PO-320539	223.92
181817	FRICTION MATERIALS CO.	PO-320540	3,859.66
181818	GOLDEN RULE BINDERY	PO-322690	789.04
		PO-322691	745.68
181819	GOLDEN STAR TECHNOLOGY INC.	PO-322338	82.43
181820	HANDWRITING W/O TEARS	PO-322224	1,411.53
181821	HEWLETT-PACKARD COMPANY	PO-322278	102.01
181822	HIRSCH PIPE & SUPPLY	PO-320326	1,477.12
181823	INSIGHT SYSTEMS EXCHANGE	PO-322448	837.06
		PO-322663	1,137.85
		PO-322708	12,394.23
181824	INTERSTATE BATTERIES	PO-320573	824.37
181825	IPC USA	PO-320542	25,318.28
181826	JOHN DEERE LANDSCAPES	PO-322868	1,319.83
181827	KELLY PAPER COMPANY	PO-320118	270.77
181828	LEARNING A-Z	PO-322414	1,648.95
181829	PEPPER-LOS ANGELES, J W	PO-321711	128.14
		PO-322737	1,307.94
181830	LAKESHORE LEARNING MATLS	PO-320703	121.81
181831	ALPEN SPRUCE LLC	CL-120636	34,403.72
181832	BESTGEN, MARY	PO-321569	480.00
181833	CCSESA	PO-322672	350.00

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181834	COLLINS, CLINT	PV-132066	391.82
181835	BRANNON, DESIREE	PV-132067	101.01
181836	BROOKMAN, JOSEPH	PV-132068	362.42
181837	BUCKMAN, JENNIFER	PV-132069	92.13
181838	BUSH, VIRGINIA	PV-132070	203.13
181839	HANRATTY-RAJA, JENNIPHER	PV-132073	69.38
181840	HEUSER, RACHEL	PV-132071	295.26
181841	LAIDLEY, JOANIE	PV-132072	266.96
181842	LEAHY, CHRISTINA	PV-132074	222.00
181843	MCAULIFFE, CAROL	PV-132075	134.31
181844	NAPORA, NOELLE	PV-132076	256.41
181845	PARKER, LAURA	PV-132077	90.47
181846	PETERSON, DEBRA	PV-132078	99.35
181848	RASHIDI, AKRAM KIM	PV-132080	77.15
181849	RUSINKOVICH, CHERYL	PV-132081	86.58
181850	SCHOOLER, DEBORAH	PV-132082	69.38
181851	SHOFNER, BRIANNA	PV-132083	64.94
181852	SMITH, ANNE	PV-132084	248.64
181853	SOLTIS, PAMELA	PV-132085	99.35
181854	STIRLING, ROBERT	PV-132086	97.13
181855	THOMPSON, LAURA	PV-132087	23.31
181856	TUNULI, JESSICA	PV-132088	158.73
181857	VARGAS, DAVID	PV-132089	206.46
181858	WEINSTEIN, DAVID H	PV-132090	56.61
181859	WEIS-DAUGHERTY, DENISE	PV-132091	119.33
181860	WENTZEL, KORY	PV-132092	108.78
181861	WESTON, KELLY	PV-132093	92.69
181862	WOLFSON, DONNA	PV-132094	127.10
181863	WOODWARD, JENNIFER	PV-132095	22.20
181864	BENNETT, KATHLEEN	PV-132096	128.76
181865	DE ACUTIS, LISA	PV-132097	43.85
181866	ELKINS, KAREN	PV-132098	137.64
181867	FERGUSON, ERIN	PV-132099	182.60
181868	FFRENCH, ANDREA	PV-132100	44.40
181869	GINSBERG-BROWN, CLAUDIA	PV-132101	37.74
181870	GONG, PHOEBE	PV-132102	167.06
181871	HALL, SHEILA	PV-132103	179.82
181872	HANAFORD, LAURA	PV-132104	38.85
181873	HESELDTINE, CHRISTINA	PV-132105	69.93
181874	KAPLAN, PAUL M	PV-132106	31.08
181875	KIMMELL-CAMOIA, JULIE	PV-132107	150.41
181876	MATIENZO, NINA RIE	PV-132109	119.88
181877	MCMORRAN-MAUS, KRISTA	PV-132110	111.00
181878	MITCHELL, KAREN P	PV-132111	203.13
181879	NORRIS, MAUREEN	PV-132108	60.50

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181880	PERSONS, JEFFREY	PV-132113	56.61
181881	ROSE, LINDA	PV-132114	88.80
181882	SANTOS, CHRIS	PV-132115	44.40
181883	SELECMAN, LANA	PV-132116	81.59
181884	TAYNE, JULIE	PV-132117	115.44
181885	TODD, JENNIFER	PV-132118	167.61
181886	TRUEBLOOD, MELINDA	PV-132119	70.49
181887	WOBST, JUDY	PV-132120	9.99
181888	YOTA, DENISE	PV-132121	47.73
181889	NUNAN, KATIE	PV-132112	158.73
181890	HERITAGE MUSEUM OF OC	PO-322806	486.00
181891	IRVINE RANCH OUTDOOR EDU CTR	PO-322726	1,000.00
181892	JFK TRANSPORTATION CO INC	PV-132122	7,531.25
181893	KEY GOVERNMENT FINANCE INC	PO-322670	54,031.36
181894	KONICA MINOLTA BUSINESS SOLNS	PO-320069	823.00
181895	MISSION SAN JUAN CAPISTRANO	PO-322860	1,848.00
181896	MISSION SAN LUIS REY	PO-322007	488.00
181897	ORANGE COUNTY ACADEMIC DECA	PO-322371	605.00
181898	THOUSAND PINES OUTDOOR SCHOOL	PO-322805	816.00
181899	ALISO VIEJO COMMUNITY ASSN	PO-321822	1,767.97
181900	CITY OF SAN CLEMENTE	PO-320308	17,189.56
181901	CONSOLIDATED ELECT DISTR	PO-320352	2,770.69
181902	CR&R INCORPORATED	PO-320321	14,606.59
181903	GEORGE COOPER RUDOLPH, ESQ.	PO-322991	1,593.75
181904	PACIFIC PLUMBING COMPANY OF	PO-320402	3,211.26
		PO-322353	13,790.40
181905	SAN DIEGO GAS & ELECTRIC	PO-321103	42,154.58
181906	SANTA MARGARITA WATER	PO-320311	1,528.01
181907	SO CAL GAS CO	PO-320314	4,850.49
181908	SO COAST WATER DIST	PO-320312	5,805.09
181909	SOUTHERN CALIFORNIA EDISON	PO-320313	8,049.65
181910	TANDUS FLOORING INC.	PO-322740	1,666.93
181911	WEST COAST ARBORISTS INC.	PO-320346	6,784.00
181912	McKENDRY DOOR SALES & SERVICE	PO-321703	360.00
181913	NATIONAL NETWORK OF DIGITAL	PO-321527	12,374.25
181914	NEFF COMPANY	PO-322964	614.17
181915	PERMA-BOUND	PO-322828	496.36
181916	PITNEY BOWES/PRESORT SERVICES	PO-320132	95.08
181917	PRUDENTIAL OVERALL SUP	PO-320124	65.72
181918	PSYCHEMEDICS	PO-320110	391.30
181919	RADIO SHACK ACCOUNTS REC	PO-320182	21.37
181920	SIGN A RAMA	PO-322818	713.95
181921	SIGNS BY CREATIONS UNLIMITED	PO-322439	230.59

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181922	SMART & FINAL	PO-320371	198.94
		PO-321497	36.65
		PO-321610	143.47
		PO-322070	141.11
		PO-322287	31.94
181923	SOUTH COAST FAMILY MEDI CENTER	PO-321398	500.00
181924	SOUTH COAST MEDICAL GROUP	PO-320111	933.00
181925	SOUTHWEST STRINGS	PO-322535	2,786.00
181926	SPORTS IMPORTS INC	PO-320804	1,576.13
181927	TEXTBOOK WAREHOUSE	PO-320719	720.00
		PO-320731	2,650.00
		PO-320735	1,440.00
		PO-320740	1,170.00
181928	UPBEAT FURNISHINGS	PO-322435	629.63
181929	VANGUARD FLOORING INC	PO-321832	1,426.26
181930	VITAL LINK	PO-322113	2,000.00
181931	WAXIE	PO-320343	9,016.05
		PO-322976	50,000.00
181932	WRESTLINGMART.COM	PO-321854	895.42
181933	TRAVIS SOFTWARE	PO-322772	1,050.00
181934	COUNTY OF ORANGE	PO-322953	16,253.08
181935	DEVEREUX TEXAS TREATMENT	PO-321622	14,151.90
		PO-322240	13,601.04
181936	APP DEVELOPERS LLC, THE	PO-322811	1,800.00
181937	ATKINSON ANDELSON LOYA	PO-320706	803.58
181938	BRISTOW, JEFFREY	PO-320865	1,785.00
181939	DANNIS WOLIVER KELLEY	PO-321102	63.21
		PO-321339	965.30
		PO-321980	4,279.66
181940	BRADLEY, ELISE	PO-322923	593.10
181941	BUREAU EDUC & RESEARCH	PO-322804	3,341.00
181942	KHOURI, ELIZABETH	PO-322928	24.00
181943	VARELA, VALERIE	PO-322919	626.05
181944	WYNNE, LAUREN	PV-132127	228.73
181945	CORVEL CORPORATION	PO-321565	179,969.27
181946	DEPT OF INDUSTRIAL RELATIONS	PO-322954	71,510.07
181947	CORVEL CORPORATION	PO-320222	17,745.28
181948	ANDRE PHAN & MINH VU	PV-132151	273.50
181949	BECERRIL, ARTURO OR BLANCA	PV-132129	42.00
181950	BOUCLY, CHRISTOPHER & DAWNIEL	PV-132131	300.03
181951	BOYER, DAVID OR MELISSA	PV-132132	129.49
181952	CANET, DONALD OR ERIN	PV-132134	129.83
181953	CROWELL, BRIDGETTE	PV-132135	392.94
		PV-132136	78.59
181954	CUHADAROGLU, MEHMET OR BELGIN	PV-132137	939.86

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JANUARY 23, 2013

Warrant Number	Name of Payee	Reference Number	Amount
181955	DAVID OR JENNI QUASS	PV-132152	404.04
181956	EASTMAN, STEPHEN OR TARA	PV-132138	455.55
181957	FERREN, MATTHEW &/OR KATIE	PV-132139	76.01
181958	GARCIA, ROSALINA	PV-132140	409.14
181959	GAU, MARY	PV-132141	174.05
181960	GUZMAN GARCIA, OMAR	PV-132142	136.53
181961	HARRAMAN, RUSSEL & IVANA	PV-132143	14.65
181962	HOGGATT, ROBERT/VERONICA	PV-132144	165.88
181963	HYLTON, CHRIS OR HERMINIA	PV-132145	161.17
181964	KUEMERLE, IAN OR JENNIFER	PV-132146	217.67
181965	LAW, YUET	PV-132147	172.27
181966	LOCKMAN, RICHARD OR AILEEN	PV-132148	110.11
181967	MARTINEZ, ROBERT OR CHRISTINA	PV-132149	95.24
181968	NOXON, LISA C	PV-132150	29.99
181969	ROLING, ROGER OR MIKAIL	PV-132153	301.92
181970	SADEK, SCOTT & MARY	PV-132154	54.39
181971	STEBENNE, STUART/LISA	PV-132155	109.89
181972	STEMPSON, KATHY	PV-132156	628.70
181973	AUSSERESSES, ASHLEY	PV-132157	103.79
181974	BRAUN, C. ANNE	PV-132158	83.25
181975	BYRON, MEREDITH	PV-132159	34.97
181976	COLLINGS, JANICE	PV-132160	31.08
181977	COPPAGE, CARRI	PV-132161	113.22
181978	DEOGRACIAS, AILEEN	PV-132162	71.04
181979	DIXON, AURORA	PV-132167	27.75
181980	FARRAND, MONA	PV-132168	115.44
181981	GALLEGO, MARINE	PV-132169	12.21
181982	GOTTFREDSON, LINDA	PV-132170	13.32
181983	HIGHTOWER, SHERI	PV-132171	9.99
181984	HILL, DAWN	PV-132172	177.60
181985	HOOPER, GWYNETH	PV-132173	13.32
181986	KLISTER, PAMELA	PV-132174	52.73
181987	MARSDEN, CLAIRE	PV-132175	56.61
181988	MCAULIFFE, CAROL	PV-132176	88.25
181989	MORRIS, LINDSEY	PV-132177	33.86
181990	RODRIGUEZ, NASCINA	PV-132178	39.41
181991	STEVE GELSINGER	PV-132179	128.21
181992	WIEDEMAN, LORI	PV-132180	16.65
181993	WYNNE, LAUREN	PV-132181	57.17
181994	YOTA, DENISE	PV-132182	32.19
181995	CERTIFIED TRANSPORTATION	PV-132130	1,788.88
181996	DISCOVERY SCIENCE CENTER	PO-322992	741.00
181997	PALI MOUNTAIN INSTITUTE	PO-322930	2,500.00
181998	RILEY'S FARM	PO-322932	278.40

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JANUARY 23, 2013

Warrant Number	Name of Payee	Reference Number	Amount
181999	OPPORTUNITY FOR LEARNING	PV-132133	13,832.51
		PV-132184	985.33
182000	1ST JON	PO-320302	128.16
182001	ADVANCED BIONICS	PO-322146	155.00
182002	AIS SPECIALTY PRODUCTS INC	PO-321871	462.57
182003	ALISO NIGUEL AUTO CARE	PO-320521	25.09
182004	ANIMAL PEST MANAGEMENT SERVICE	PO-322419	725.00
182005	APPLE COMPUTER INC	PO-322773	839.24
		PO-322775	7,517.06
		PO-322803	1,470.15
182006	ASCD	PO-322407	40.14
182007	BATTERY SYSTEMS	PO-321716	852.05
182008	BEACH CITIES GLASS	PO-320316	184.83
182009	BRINKS INC.	PO-321054	148.14
182010	CAL-STATE AUTO PARTS INC	PO-320525	78.92
182011	CAMCOR INC	PO-322751	459.26
182012	CAPISTRANO GOLF CARS	PO-320871	887.60
182013	CARLOS GUZMAN INC	PO-320578	1,500.00
182014	CHEVROLET OF IRVINE	PO-320569	50.36
182015	CLARK SECURITY PRODUCTS	PO-320320	1,864.42
182016	FEDERAL EXPRESS CORP	PO-320135	605.18
182017	FLINN SCIENTIFIC INC	PO-322645	201.68
		PO-322667	1,121.88
182018	FOLLETT SOFTWARE CO	PO-322452	515.74
182019	IMAGE 2000	PO-320470	85.00
182020	LAWNMOWERS ETC	PO-320824	1,593.65
182021	LEARNING ALLY	PO-322827	395.00
182022	AMERICAN COUNCIL ON EDUCATION	PO-322946	644.00
182023	EXECUTIVE ENVIRONMENTAL SVCS	PO-322947	914.29
182025	CHOU, LING D.	PV-132187	165.20
182026	STATE OF CALIFORNIA	PV-132191	693.18
482 Warrants			\$6,094,971.46

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 1011-14 Grocery Products	5/9/2011
A&R Wholesale Distributors, Inc.	Bid No. 1011-13 Snack and Beverage Products	5/9/2011
Above All Names Construction Services, Incorporated	Bid No. 1112-11, Concrete Maintenance & Repair	10/26/2011
American Logistics Co., LLC	Bid No. 1112-04 - Outsource Transportation Service	7/27/2011
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
AMS.NET Inc.	Western State Contracting Alliance (WSCA) WSCA 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance	11/9/2010
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
AMS.NET Inc.	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
Architectural Roofing Systems dba Pacific Roofing Systems	Bid No. 1011-10, Roofing Repairs and Maintenance	3/8/2011
Atkinson, Andelson, Loya, Rudd & Romo	RFQ No. 10-0809 General Legal Services	12/15/2009
AVID	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
B&H Foto & Electronics Corp. dab B&H Photo Video	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Ben's Asphalt, Inc.	Bid No. 1011-01 Asphalt Paving, Sealcoating and Repair	6/15/2010
Bergman Dacey Goldsmith	RFQ No. 10-0809 General Legal Services	12/15/2009
Bowie, Arneson, Wiles, and Giannone	RFQ No. 10-0809 General Legal Services	12/15/2009
CA Track & Engineering	CMAS 4-09-78-0048A - Advanced Polymer Playground Surface Rubberized Sport Surface, Synthetic Track	9/12/2011
California Western Visuals	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Camcor, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Campus Foods	Bid 1011-14 Grocery Products	5/9/2011
CDWG	Western State Contracting Alliance (WSCA) Contract No. 7-08-70-13 Cisco Networking Communications and Maintenance	11/9/2010
CDWG	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
Certified Transportation Services, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Cintas Corporation	RFP No. 3-1011, Uniform Service	12/7/2010
Collins & Aikman Floorcovering, Inc. C&A/Tandus	Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material Districtwide	5/14/2012
Concepts School and Office Furnishings	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Concepts School and Office Furnishings	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Consolidated Electrical Distributors	Bid No. 1112-05 Electrical Supplies and Materials	6/29/2011
Construct 1 One, Corp.	Bid No. 1112-14 - Newhart Middle School MPR Remodel	5/23/2012
Consulting & Inspection Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
CR&R	Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste Districtwide	8/8/2011
Culver-Newlin	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Culver-Newlin	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Dannis Woliver Kelley (DWK)	RFQ No. 10-0809 General Legal Services	12/15/2009
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 09-01, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/13/2010
David Taussig & Associates, Inc.	RFP No. 6-1011 Special Tax Consulting Services for Public Financing	4/11/2011
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Dell Computer (Dell Marketing LP)	State of Minnesota, Department of Administration, Natonal Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27160 awarded to Dell Marketing L.P., California Participating addendum, Computer Equipment, peripherals, and	6/27/2012
Desert Business Interiors	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
Digital Networks Group, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Diversified Metal	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dominos Pizza	Bid No. 1112-07 Pizza Service	8/24/2011
E. Stewart & Assoc, Inc.	Bid No. 1213-02 - Weed Abatement	5/23/2012
Edenco, Inc.	RFQ/P No. 2-1011, Construction Manager/District Representative	9/28/2010
Fieldman Rollapp & Associates	RFQ No. 8-1011, Financial Advisory Services	1/9/2012

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Fusionstorm	Californai Multiple Award Schedule Contract No. 3-10-70-2039d, Cisco Auto Distribution, Internet Encryption and Firewall, LanWan Wireless Network, Network Component	10/12/2010
Fusionstorm	State of Minnesota, Department of Administration, Natonal Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services.	3/28/2012
Gilbert & Stearns, Inc.	Bid No. 1011-02 Electrical Service	6/29/2010
Gold Star Foods	Bid No. 1011-05 Frozen Food Products	3/10/2008
Gold Star Foods	Bid No. 1011-14 Grocery Products	5/9/2011
Gold Star Foods	Bid No. 1112-03 Bakery Products	6/29/2011
Golden State Technology, Inc dba GST	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Government Financial Services	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
Great Western	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Harbottle Law Group	RFQ No. 10-0809 General Legal Services	12/15/2009
Hertz Furniture	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Hewlett-Packard Company	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Hollandia Dairy	Bid No. 1011-08 Milk and Dairy Products	3/8/2011
Hot Dogger Tours, Inc. dba Gold Coast Tours	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Illuminate Education, Inc.	RFQ No. 7-1011 Student Assessment Data Management System	5/25/2011
Insight Systems Exchange	Bid No. 1112-15 Refurbished Computer Equipment	10/24/2012
IPC (USA), Inc.	Multi-District Cooperative Bid No. 114-10, Fuel (Gasoline and Diesel)	7/13/2010
JFK Transportation, Co., Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Johnstone Supply	County of Orange Contract No. MA-080-1701016 - Air Conditioning, Refrigeration Equipment, Parts & Supplies	8/24/2011
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
Knowland Construction Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
MNJ Technologies Direct, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
MTGL, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Network Hardware Resale, Inc.	U.S. General Services Administration Contract No. GS-35F-0717R, Pre-Owned and Refurbished Cisco Systems Networking Equipment	11/9/2010
Ninyo & Moore	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Notification Technologies, Inc.	RFP - Emergency Parent Notification System	9/29/2007
NvLS Professional Services, LLC	RFQ No. 2-1213, E-Rate Consultant	6/27/2012 161

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Office & Ergonomic Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Newport-Mesa Unified School District Bid No. 109- 12 Office & School Supplies and Equipment	7/9/12
Office Depot	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
P&R Paper Supply Co.	Bid No. 1213-03 Paper and Plastic Products for Food and Nutrition Services	7/25/2012
Pacific Coast Sightseeing Tours & Charters	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 1213-01 - Plumbing Services	5/23/2012
Pacwest Air Filter	Palo Verde Unified School District Bid No. 111201, HVAC Filters and Installation	6/27/2012
Paradigm Health Care Services	RFP No. 6-0910 Medi-Cal Billing Services	6/15/2010
Piper Jaffrey & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
Pritchard Supply, Inc. dba Johnstone Supply	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Reliance Communications	RFQ 3-1213 Mass Communications System	7/25/2012
Renaissance Learning, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Roadways International, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Safeco Insurance Co. of America, Liberty Mutual Insurance Company	Bid No. 1011-11, CVHS Theater	10/8/2012
School Space Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Newport Mesa Unified School District, Bid No. 105- 12, School Office Furniture	11/30/2011
SchoolsFirst Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
SectorPoint, Inc.	CMAS Contract No. 4-11-03-0492A GSA Schedule No. GS-07F-0509W Non Information Technology Goods, Civic Permits Software	8.20.12
SHI International Corp.	Wasco Union Elementary School District RFP Project No. 059-12M.1 Microsoft Products	11/14/2012
Southwest School and Office Supply	Placentia Yorba Linda, Bid No. 211-12, Supplies	1/25/2012
Staples Advantage	County of Orange Master Agreement No. MA-017- 10011795 - Office Supplies	9/14/2010
Staples Advantage	County of Orange Master Agreement No. MA-017- 10011795 - Office Supplies	5/23/2012
Stradling Yocca Carlson & Rauth	RFQ No. 10-0809 General Legal Services	12/15/2009
Stutz, Artiano, Shinoff and Holtz	RFQ No. 10-0809 General Legal Services	12/15/2009
Sysco Food Services of L.A.	Bid No. 1011-14 Grocery Products	5/9/2011
Tel-Tec Security System	CMAS 4-11-84-0037A - Security Systems	9/12/2011
Transportation Charter Services, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Troxell Communications, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Twining, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
United Refrigeration Inc.	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Valiant IMC	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Vending +Plus	RFP No. 4-1213, Snack & Beverage Vending Services	8/20/2012
Virco	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Ward's Media Tech	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Waterline Technologies, Inc.	LAUSD Bid No. IFB C-1030, Swimming Pool Chemicals	3/28/2012
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	Western States Contracting Alliance (WSCA) Bid No. 7-09-79-02 - Janitorial Supplies	9/14/2010
WB Hunt Co, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
West Coast Arborists, Inc.	Bid No. 1112-10 Tree Trimming Maintenance Service	9/26/2011
Williams Scotsman	Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom	7/11/2011
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan	2/25/2008
WW Grainger, Incorporated	State of Nevada, Division of Purchasing, and Western States Contracting, Alliance Contract NO. 1862, Awarded to WW Grainger, California Participating Addendum No. 7-11-51-02	10/26/2011
Xerox Corporation	California Multiple Award Schedule Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox Products	6/15/2010

VENDOR PAYMENTS OVER 250K AS OF 12/31/12

2012-13

112650 A & R WHOLESALE DISTRIBUTORS	282,164.29
112173 ASCIP	1,739,187.00
118161 CAPISTRANO CONNECTIONS ACADEMY	4,065,806.05
130027 CAPISTRANO UNIFIED	1,373,548.62
120141 CAPISTRANO UNIFIED SCHOOL DIST	1,639,486.88
146265 COMMUNITY ROOTS	432,468.00
142967 CORVEL CORPORATION	948,665.07
122828 CORVEL ENTERPRISE COMP INC	825,053.36
146266 COUNTY OF ORANGE	444,934.32
100058 CUSD	3,000,000.00
114146 GOLD STAR FOODS INC	719,028.45
130047 HOLLANDIA DAIRY INC.	255,580.48
144880 IPC USA	486,804.45
105873 JOURNEY CHARTER SCHOOL	671,832.00
145542 KEY GOVERNMENT FINANCE INC	304,142.95
120832 METROPOLITAN EMPLOYEES	25,430,971.29
113144 OPPORTUNITY FOR LEARNING	595,367.78
066570 ORANGE COUNTY DEPT OF EDUC	2,858,297.79
146264 OXFORD ACADEMY	1,602,418.00
078255 SAN DIEGO GAS & ELECTRIC	2,742,389.79
081031 SCOTT FORESMAN	478,786.30
122718 SOUTHERN CALIFORNIA EDISON	854,066.12
147457 UNION BANK- ACCT# 6745034800	2,433,427.94
102879 US BANK	1,567,864.09
099210 XEROX CORPORATION	1,215,362.42

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Aliso Viejo Middle School PTSA	\$500.00	Teacher Additional Assignment	Aliso Viejo Middle School
Aliso Viejo Middle School PTSA	\$1,400.00	Teacher Additional Assignment	Aliso Viejo Middle School
Harold Ambuehl Elementary School PTA	\$3,314.00	Instructional Aide	Ambuehl Elementary School
Arroyo Vista Science Booster	\$5,000.00	Instructional Supplies	Arroyo Vista Elementary School
Bathgate Community	\$813.25	Supplies	Bathgate Elementary School
Parent Community	\$100.00	Music	Bathgate Elementary School
Ms. Patti Church	\$2,792.59	Memorial Bench and Soccer Goal	Bergeson Elementary School
Mr. and Mrs. Tony Fang	\$80.00	Instructional Supplies	Bergeson Elementary School
Bergeson Elementary School Foundation	\$430.00	Instructional Supplies	Bergeson Elementary School
Bergeson Elementary School Foundation	\$836.58	Technology	Bergeson Elementary School
Assistance League of Capistrano Valley	\$465.00	Purchase Teacher Laptop	Bernice Ayer Middle School
Ms. Laurie R. Melby	\$200.00	Instructional Supplies	Bernice Ayer Middle School
Coca-Cola Refreshments	\$26.90	Instructional Supplies	Canyon Vista Elementary School
Truist	\$150.00	Instructional Supplies	Castille Elementary School
Ace Equities, Incorporated	\$204.00	Technology	Chaparral Elementary School
Concordia Elementary Education Foundation	\$5,000.00	Instructional Aides	Concordia Elementary School
The Irvine Museum	\$200.00	Field Trip Transportation	Del Obispo Elementary School
Del Obispo Elementary School PTA	\$165.00	Field Trip Transportation	Del Obispo Elementary School
Parent Community	\$100.00	Instructional Supplies	District Music
Simonson Photography	\$500.00	Instructional Supplies	George White Elementary School
Mr. and Mrs. Lenin Kamal	\$125.00	Instructional Supplies	Hidden Hills Learning Link
Coca-Cola Refreshments	\$8.52	Instructional Supplies	John S. Malcom Elementary School
Coca-Cola Refreshments	\$13.23	Instructional Supplies	John S. Malcom Elementary School
John Malcom Elementary School PTA	\$450.00	Field Trip	John S. Malcom Elementary School
Parent Community	\$110.00	Instructional Supplies	John S. Malcom Elementary School
Mr. Mark Sayed D.M.D., Incorporated	\$55.00	Instructional Supplies	Ladera Ranch Elementary School
Ace Equities, Incorporated	\$118.00	Technology	Ladera Ranch Elementary School
The Smart Foundation	\$397.34	Technology	Ladera Ranch Elementary School
Tustin Lexus	\$2,150.00	Technology	Ladera Ranch Elementary School
Las Flores Middle School PTA	\$1,629.18	Supplies	Las Flores Middle School
Ms. Jessica Ross	\$125.00	Instructional Supplies	Las Palmas Learning Link
Ms. Narineh Smith	\$125.00	Instructional Supplies	Las Palmas Learning Link
Ms. Dalia Hashad	\$125.00	Instructional Supplies	Las Palmas Learning Link
United Way Silicon Valley	\$80.00	Instructional Supplies	Marblehead Elementary School
Marblehead Elementary Aloha Ed. Foundation		iPads	Marblehead Elementary School
Assistance League of Capistrano Valley	\$323.00	Instructional Supplies	Marco Forster Middle School
Mr. Kyle Adler	\$184.60	Instructional Supplies	Marco Forster Middle School
Goodsearch	\$12.20	Instructional Supplies	Moulton Elementary School
Oak Grove Elementary School Foundation	\$2,184.00	Benchmark Assessment Materials	Oak Grove Elementary School
Oak Grove Elementary School Foundation	\$2,000.00	ETAP Stipends	Oak Grove Elementary School
Oak Grove Elementary School Foundation	\$180.00	Substitute Teacher	Oak Grove Elementary School
Philip J. Reilly Elementary School Foundation	\$1,856.00	Field Trip	Philip J. Reilly Elementary School
Philip J. Reilly Elementary School Foundation	\$2,487.94	Instructional Supplies	Philip J. Reilly Elementary School
DCH Tustin Acura	\$50.00	Instructional Supplies	Philip J. Reilly Elementary School

DONATED BY	AMOUNT	PURPOSE	SCHOOL
O.C. Community Foundation	\$1,300.00	Field Trip	R.H. Dana ENF School
Mr. and Mrs. James Devine	\$2,000.00	Staff Development	San Clemente High School
Tesoro High School PTSA	\$3,968.04	Turn It In	Tesoro High School
Tesoro High School PTSA	\$5,707.08	School Loop	Tesoro High School
Tijeras Creek Elementary School PTA	\$300.00	Field Trip Transportation	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$5,000.00	Field Trip	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$1,700.00	Field Trip	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$1,000.00	Field Trip	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$1,500.00	Field Trip	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$2,000.00	Field Trip Transportation	Tijeras Creek Elementary School
Mrs. Kari Fields	\$100.00	Instructional Supplies	Viejo Learning Link
Mr. Jeff Cohen	\$101.00	Instructional Supplies	Viejo Learning Link
Vista del Mar Elementary School PTA	\$26,825.00	Instructional Aides	Vista del Mar Elementary School
Tustin Lexus	\$50.00	Instructional Supplies	Vista del Mar Elementary School
Vista del Mar Mako Foundation	\$750.00	Instructional Supplies	Vista del Mar Elementary School
Vista del Mar Mako Foundation	\$106.26	Printing	Vista del Mar Middle School School
Wagon Wheel Elementary PTA	\$263.70	Instructional Supplies	Wagon Wheel Elementary School
Ms. Alicia Lindsey-Crespo	\$20.00	Instructional Supplies	Wood Canyon Elementary School
Total	\$89,757.41		

2012-2013 DISTRICT STANDARDIZED
INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, AND MASTER CONTRACT AGREEMENTS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	INITIAL CONTRACT TERM	NOT TO EXCEED
ICA	1213171	3	Title 1	Strategies for Success	Academic Coaching, Tutoring, Social Skills Training, Parenting Education and Community Education Programs	1/24/13-1/23/14	\$ 6,215.00
ICA	1213172	3	Child Development	Chancy and Bruce Educational Resources, Inc.	School Readiness Workshop	1/24/13-1/23/14	\$ 150.00
ICA	1213173	5	Personnel	Judy Lemm Consulting	Support and Facilitate Interactive Process Accommodation Meetings for CUSD Staff	1/24/13-1/23/14	\$ 5,000.00
					Total		\$ 11,365.00

ICA - Independent Contractors Agreement

PSA - Professional Services Agreement

MC- Master Contract

Pillar 1 Community Relations

Pillar 2 Safe & Healthy Schools

Pillar 3 Academic Achievement & Enrichment

Pillar 4 Character Development

Pillar 5 Effective Operations

EXHIBIT 19

Page 1 of 1



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of January 24, 2013, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

STRATEGIES FOR SUCCESS

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$6215.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 1/24/13-1/23/14 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

Strategies for Success

Fee Schedule

Academic Coaching and Tutoring Program (ACTP)

- Initial interview— Winter Special! \$45
- Academic and Learning Skills Profile & Follow-up Meeting—\$475
- ACTP sessions—\$55
- Classroom observation—\$85 per observation
- Teacher consultation
 - Onsite at your child's school—\$85 per hour
 - Phone consultation—first 15 minutes free; \$25 per half hour thereafter
- Home visit—\$85 per hour

Social Skills Training Programs

- Initial interview—Winter Special! \$45
- Social Skills R.E.D. Evaluation & Recommendations—\$225
- Individual Social Skills Training Sessions—\$85
 - Package #1 (6 sessions)—\$470 (8% discount)
 - Package #2 (10 sessions)—\$765 (10% discount)
 - Package #3 (14 sessions)—\$1047 (12% discount)
- “Real World” observation—\$85 per hour
- Teacher consultation
 - Onsite at your child's school—\$85 per hour
 - Phone consultation—first 15 minutes free; \$25 per half hour thereafter
- Social Skills Classes—\$325 (6 week class)
- Immersion instruction (ABC Program)—Fee to be determined based upon scheduling

Parenting Education

- Initial interview—\$85
- Sessions—\$85
 - Package #1 (4 sessions)—\$323 (5% discount)
 - Package #2 (8 sessions)—\$612 (10% discount)
- Comprehensive Parent Plan Manual & Two Parent Education Sessions--\$425
- Home visit—\$85 per hour
- Immersion instruction (ABC Program)—Fee to be determined based upon scheduling

Community Education

- Seminar, in-service training, and class options available. Please contact Rebecca Romo for further information.

***Methods of payment accepted: cash or check**

Rebecca Romo—Strategies for Success
(949) 606-6092

strategiesforsuccess@cox.net www.learnnewstrategies.com



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of January 24, 2013, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

CHANCY AND BRUCE EDUCATIONAL RESOURCES, INC.

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$150.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 1/24/13-1/23/14 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____



CHANCY AND BRUCE EDUCATIONAL RESOURCES, INC.

FEE SCHEDULE

Chancy and Bruce Educational Resources, Inc.
Bonnie J. Bruce, MEd.
9163 Caladium Ave.
Fountain Valley, CA 92708
714-841-1257, #2
714-841-7088
bbruce1257@aol.com

School Readiness Workshop

Subjects to be covered include: The Developmental Process for Learning, Milestones for Learning in Young Children, and Curriculum for the Curious Brain.

Rate of Pay and Expenses: \$150.00 -Includes all handouts
Employer Identification Number: 33 0145544

Signature Bonnie J. Bruce Date Dec 1, 2012
Printed Name Bonnie J. Bruce

CHANCY AND BRUCE EDUCATIONAL RESOURCES, INC.

16168 Beach Blvd., Suite #261

Huntington Beach, CA 92647

714-841-1257 FAX: 714-841-7088

www.chancyandbruce.com

Page 2 of 2



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of January 24, 2013, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

JUDY LEMM CONSULTING

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$5,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 1/24/13-1/23/14 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

EIN/SSN _____

EXHIBIT A
FEE SCHEDULE

Judy Lemm Consulting
Judy Lemm
5681 Laramie Way
San Diego, CA 92120
619-582-7639 Phone
619-269-5943 Fax
judylemm@cox.net

Supporting and Facilitating Interactive Process Accommodation Meetings as needed for
CUSD Staff

\$600.00 Flat Rate Per Meeting

Flat rate includes 1.5 hour preparation/report, 1 hour meeting, 1 hour travel . Services
outside these limits are charged @ \$175.00 per hour

*It is very important to include either an hourly or daily rate of pay.
This is necessary to determine partial payment in the event services cannot be
completed.*

Signature _____ Date _____

Typed or Printed Name _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
PERSONNEL REIMBURSEMENT AGREEMENT

This AGREEMENT is entered into on this 24th day of January, 2013, by and between the Capistrano Unified School District, 33122 Valle Rd, San Juan Capistrano, California 92675, hereinafter referred to as CUSD and the Saddleback Valley School District hereinafter referred to as SVUSD. CUSD and SVUSD shall be collectively referred to as the Parties.

WITNESSETH:

WHEREAS, SVUSD is in need of the professional services of an employee of CUSD to provide Orientation and Mobility services; and

WHEREAS, CUSD is agreeable to assigning Joseph Brookman, hereinafter referred to as EMPLOYEE, to provide his professional services to SVUSD in the above assignment.

NOW, THEREFORE, BE IT RESOLVED the Parties to this AGREEMENT do mutually agree as follows:

1. CUSD agrees during the term of this AGREEMENT to assign EMPLOYEE to serve as an Orientation and Mobility Specialist for the SVUSD visually impaired students. EMPLOYEE will provide services under this AGREEMENT for a total of 40 days.
2. The term of this AGREEMENT shall commence September 1, 2012, and end on June 30, 2013, subject to termination as set forth in this AGREEMENT.
3. SVUSD agrees to pay CUSD in consideration of services performed by CUSD's EMPLOYEE as specified in Section 1 of this AGREEMENT at the total actual employee costs at the total per diem amount of \$596.62, plus indirect costs at 4.31 percent.
 - A. SVUSD agrees to reimburse CUSD for all actual mileage driven on behalf of SVUSD students on a monthly basis
 - B. SVUSD agrees to pay CUSD within 30 days after the last day upon which services are rendered by each EMPLOYEE upon submission of an itemized invoice. Payment shall be mail to: CUSD, Attn: Accounting Manager, 33122 Valle Rd, San Juan Capistrano, California 92675, or at such other place as CUSD may designate in writing. This AGREEMENT shall be amended to provide complete reimbursement to CUSD for any increases in salary or benefits provided to each EMPLOYEE for fiscal year 2012-2013.
4. CUSD shall require EMPLOYEE to report to both CUSD and SVUSD when the EMPLOYEE will not be able to provide services to SVUSD as scheduled. SVUSD will pay for EMPLOYEE absences for services on SVUSD scheduled days.
5. SVUSD will notify CUSD Assistant Superintendent of Special Education with the number of hours needed by SVUSD for Extended School Year 2013, no later than May 15, 2013. These hours will be billed to SVUSD at EMPLOYEE's hourly rate, with mileage reimbursement.

EXHIBIT 21

6. SVUSD will order and pay for any specialized equipment or materials related to orientation and mobility as required in an Individualized Education Program for SVUSD students.
7. CUSD hereby agrees to hold harmless, indemnify, and defend SVUSD, its Board of Trustees, officers, agents, and employees for liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of CUSD during the period of this Agreement. SVUSD agrees to hold harmless, indemnify, and defend CUSD, the CUSD Board of Trustees, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of SVUSD during the period of this Agreement.
8. CUSD and SVUSD agrees that they will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
9. This AGREEMENT may be terminated by either party with the giving of 30 days prior written notice to the other party.
10. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third day after deposit in the U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT the addresses of the parties are as follows:

SVUSD: Saddleback Valley Unified School District
25631 Peter Hartman Way
Mission Viejo CA 92691
Attn: _____

CUSD: Capistrano Unified School District
33122 Valle Rd
San Juan Capistrano CA 92675
Attn: Sara Jocham

11. CUSD and SVUSD agree that this AGREEMENT shall be construed and enforced in accordance with the laws of the State of California, with venue in Orange County, California.

12. If any term, covenant, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated in any way.
13. This AGREEMENT and any exhibits attached hereto constitute the entire agreement between CUSD and SVUSD regarding the personnel services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

CAPISTRANO UNIFIED SCHOOL
DISTRICT

BY: _____
Authorized Signature

PRINT NAME: Clark D. Hampton
Deputy Superintendent,
TITLE: Business and Support Services

DATE: January 24, 2013

SADDLEBACK VALLEY SCHOOL
DISTRICT

BY: _____
Authorized Signature

PRINT NAME: _____
TITLE: _____

DATE: _____

Change Order Summary Log

CVHS Performing Arts Theater

DSA# 04-110424

Data Date 1/7/13

Description	Change Order #15
Original Contract Sum	\$ 11,975,007.00
Net Change by Previous Authorized Requests and Changes	\$ 607,281.00
Contract Sum Prior to this Change Order	\$ 12,582,288.00
Contract Sum Will Be Increased	\$ 106,703.00
New Contract Sum Including this Change Order	\$ 12,688,991.00

EXECUTED OR BOARD SUBMITTED CO'S & EXECUTED WO'S

Capistrano Valley High School Performing Arts Theater

RESPONSIBILITY CODE LOG

Data Date 12/28/2012

TOTAL ORIGINAL CONTRACT VALUE: \$11,975,007.00
 TOTAL CURRENT CONTRACT VALUE: \$12,688,991.00

\$713,984.00
 \$12,688,991.00

RESPONSIBILITY CODE	No.	VALUATION	Pending	Percent
Differing Conditions	1	\$410,723.00	\$0.00	3.43%
Errors and Omissions	2	\$91,941.00	\$0.00	0.77%
Value Enhancement	3	\$242,705.00	\$0.00	2.03%
Resolution of Claim	4	\$0.00	\$0.00	0.00%
Required Extra Scope	5	\$0.00	\$0.00	0.00%
Optional Extra Scope	6	\$0.00	\$0.00	0.00%
Credit	7	(\$31,385.00)	\$0.00	-0.26%
Other	8	\$0.00	\$0.00	0.00%
Total Approved Change		\$713,984.00	\$0.00	5.96%
Percent Change		\$713,984.00	0.00%	5.96%

WO = Work Order
 COP = Cost Proposal
 CO = Change Order
 APPWO = Fully Executed Work Order

OWNER CHANGE ORDER	DOCUMENT TYPE	DOCUMENT NUMBER	Date of Execution	DESCRIPTION / TITLE	STATUS	VALUATION	RESPONSIBILITY CODE TO PROJECT COMPLETION	Pending Code	STATUS Signed (s) Unilateral (u)	DSA CHANGE ORDER	DATE APPROVED (Y/M)	DATE SUBMITTED	DATE APPROVED
Change Order #1	WO	1	08/12/11	Additional Concrete Paving		\$15,027.00	3		S	Change Order #1	N	09/10/12	
	WO	2	08/12/11	Re-Route 3" Gas Line		\$1,887.00	1		S				
	WO	3	08/12/11	Re-route existing 4" water main		\$23,100.00	1		S				
	WO	4	08/24/11	Re-Route existing 1 1/2" Gas Line		\$2,876.00	1		S				
	WO	5	08/24/11	Lawn and Irrigation Repairs		\$12,890.00	3		S				
	WO	6	08/24/11	Added Downspouts		\$2,772.00	1		S				
Change Order #2	WO	7	09/13/11	Unforeseen Invert Elevation		\$6,283.00	1		S	Change Order #1	N	09/10/12	
	WO	8	09/21/11	Underground Pull Boxes		\$3,176.00	2		S				
	WO	9	09/21/11	Additional Manhole		\$4,204.00	1		S				
	WO	10	09/21/11	Re-Route Ductwork		\$937.00	1		S				
	WO	11	09/21/11	Brick Enhancement		\$3,119.00	3		S				
	WO	12	09/21/11	Temporary Sidewalk		\$1,444.00	3		S				
Change Order #3	WO	13	10/06/11	Credit for Pullbox		(\$3,550.00)	7		S	Change Order #1	N	09/10/12	
	WO	14	10/18/11	New/Re-Work		\$11,863.00	1		S				
	WO	15	10/28/11	Revised Door Hardware Sets		\$1,152.00	1		S				
	WO	16	11/07/11	Unforeseen Stormdrain Improvements		\$5,364.00	1		S				
	WO	17	11/09/11	Site Preparation for Flow test		\$718.00	1		S				
	WO	18	11/10/11	Required Added Hairpins at		\$462.00	1		S				
Change Order #4	WO	19	11/17/11	Required New Fire Safety Equipment		\$6,468.00	1		S	Change Order #1	N	09/10/12	
	WO	20	11/18/11	Required Fire Rated/Safety Glass		\$7,943.00	1		S				
	WO	21	12/08/11	Added Waterproofing		\$5,936.00	3		S				
	WO	22	12/08/11	Required STC Rated Door		\$2,079.00	2		S				
	WO	23	12/08/11	Required Conduit Unforeseen Conditions		\$2,241.00	1		S				
	WO	24	01/19/12	Tie Beams at Stage Area		\$5,636.00	1		S				
Change Order #6	WO	25	01/19/12	Bulletin #1 DSA Approved Drawings		\$11,505.00	1		S	Change Order #1	N	09/10/12	

*NOTE: DSA Change Orders #2 and #4 contain FCD's and have no cost, therefore it is not included in the Responsibility Code Log

EXECUTED OR BOARD SUBMITTED CO'S & EXECUTED WO'S
Capistrano Valley High School Performing Arts Theater
RESPONSIBILITY CODE LOG

Data Date 12/28/2012

TOTAL ORIGINAL CONTRACT VALUE: \$11,975,007.00
 TOTAL CURRENT CONTRACT VALUE: \$12,688,991.00

\$713,984.00
 \$12,688,991.00

RESPONSIBILITY CODE	No.	VALUATION	Pending	Percent
Differing Conditions	1	\$410,723.00	\$0.00	3.43%
Errors and Omissions	2	\$91,941.00	\$0.00	0.77%
Value Enhancement	3	\$242,705.00	\$0.00	2.03%
Resolution of Claim	4	\$0.00	\$0.00	0.00%
Required Extra Scope	5	\$0.00	\$0.00	0.00%
Optional Extra Scope	6	\$0.00	\$0.00	0.00%
Credit	7	(\$31,385.00)	\$0.00	-0.26%
Other	8	\$0.00	\$0.00	0.00%
Total Approved Change		\$713,984.00	\$0.00	5.96%
Percent Change		\$713,984.00	0.00%	5.96%

WO = Work Order
 COP = Cost Proposal
 CO = Change Order
 APPWO = Fully Executed Work Order

OWNER CHANGE ORDER	DOCUMENT TYPE	DOCUMENT NUMBER	Date of Execution	DESCRIPTION / TITLE	STATUS	VALUATION	TO PROJECT COMPLETION	Pending Code	STATUS Signed (s)	DSA CHANGE ORDER	DATE APPROVED (Y/N)	DATE SUBMITTED	DATE APPROVED
Change Order #7	WO	26	02/22/12	Nelson Studs and Low Block Walls		\$12,112.00	2		S				
	WO	27	03/22/12	RFI #2, #3 Changes and Pullbox Credit		\$10,143.00	2		S				
	WO	28	03/22/12	Revised Fire Sprinkler Calcs		\$924.00	1		S				
	WO	29	03/30/12	Embeds and Connection Details		\$3,373.00	1		S				
	WO	30	03/30/12	Bonded Warehouse		\$2,108.00	3		S				
	WO	31	04/04/12	Roof Walk Pads		\$9,523.00	3		S				
Change Order #8	WO	32	04/12/12	Expedited Door Frames		\$3,698.00	3		S	Change Order #1	N	09/10/12	
	WO	33	04/25/12	HMI Panel and Light Fixtures		\$14,588.00	2		S				
	WO	34	04/25/12	Window Types O and N		\$9,973.00	2		S				
	WO	35	04/25/12	Inclement Weather Delay April 13		\$0.00	8		S				
	WO	36	05/16/12	Bulletin 2 Changes		\$16,976.00	2		S				
Change Order #9	WO	37	05/16/12	Inclement Weather Delay 4/26 & 5/3		\$0.00	8		S				
	WO	38	05/16/12	Stainless Steel Cable Railing		\$18,711.00	3		S				
	WO	39	05/16/12	Additional DSA Requirements		\$4,047.00	1		S				
	WO	40	05/23/12	RFI reconciliation Meeting 5/18/12		\$8,670.00	3		S	Change Order #1	N	09/10/12	
Change Order #10	WO	41	06/21/12	Temp Fence and Pedestrian Walkway		\$4,546.00	3		S				
	WO	42	06/21/12	Bulletin Review and Reconciliation		\$24,424.00	3		S				
	WO	43	06/21/12	Bulletin #6 Revised Roof Framing		\$22,894.00	2		S				
	WO	44	06/21/12	Recovery of AOR Costs		(\$11,647.00)	7		S				
	WO	45	07/19/12	Aluminum Conductors and Curbs		(\$16,188.00)	7		S				
	WO	46	07/26/12	Steel Connection and Relocation		\$20,010.00	3		S				
Change Order #11	WO	47	07/26/12	Sliding Glass Window RFI 243 & 253		\$13,294.00	3		S				
	WO	48	08/08/12	Bulletin #3R-4 Marlite System		\$24,532.00	3		S				
	WO	49	08/08/12	Roof Drains, C-Channel, Plaster		\$12,289.00	3		S				
	WO	50	08/08/12	Sloped Ceiling, Starwell #1, Hatch		\$19,958.00	3		S				
	WO	51	08/08/12	Furring, Clips, & Plastering		\$22,927.00	3		S				
	WO	52	08/22/12	RFI 268, 272, 291, & Trim		\$16,967.00	1		S				
	WO	53	08/22/12	RFI 233, 277, 295, 300, & 302		\$24,417.00	1		S				
Change Order #12	WO	54	08/22/12	Metal Stud Framing Issues		\$20,903.00	1		S	Change Order #3	N		
	WO	55	08/30/12	Steel Issues		\$18,272.00	1		S				
	WO	56	08/30/12	RFI #313, 286, 315, and Angle Stop		\$24,419.00	1		S				
	WO	57	08/30/12	Future Lunch Pavilion		\$0.00	3		S				
Change Order #13	WO	58	09/12/12	Instrument Credit, Rigging, RFI 321		\$4,297.00	1		S				

*NOTE: DSA Change Orders #2 and #4 contain FCD's and have no cost, therefore it is not included in the Responsibility Code Log

EXECUTED OR BOARD SUBMITTED CO'S & EXECUTED WO'S

Capistrano Valley High School Performing Arts Theater

RESPONSIBILITY CODE LOG

Data Date 12/28/2012

TOTAL ORIGINAL CONTRACT VALUE: \$11,975,007.00 \$713,984.00
 TOTAL CURRENT CONTRACT VALUE: \$12,688,991.00 \$12,688,991.00

RESPONSIBILITY CODE	No.	VALUATION	Pending	Percent
Differing Conditions	1	\$410,723.00	\$0.00	3.43%
Errors and Omissions	2	\$91,941.00	\$0.00	0.77%
Value Enhancement	3	\$242,705.00	\$0.00	2.03%
Resolution of Claim	4	\$0.00	\$0.00	0.00%
Required Extra Scope	5	\$0.00	\$0.00	0.00%
Optional Extra Scope	6	\$0.00	\$0.00	0.00%
Credit	7	(\$31,385.00)	\$0.00	-0.26%
Other	8	\$0.00	\$0.00	0.00%
Total Approved Change		\$713,984.00	\$0.00	5.96%
Percent Change		\$713,984.00	0.00%	5.96%

WO = Work Order
 COP = Cost Proposal
 CO = Change Order
 APPWO = Fully Executed Work Order

OWNER CHANGE ORDER	DOCUMENT TYPE	DOCUMENT NUMBER	Date of Execution	DESCRIPTION / TITLE	STATUS	VALUATION	RESPONSIBILITY CODE TO PROJECT COMPLETION	Pending Code	STATUS Signed (s) Unilateral (u)	DSA CHANGE ORDER	DATE SUBMITTED	DATE APPROVED
Change Order #14	WO	59	10/10/12	RFI's 206, 319, 328, & 338		\$21,512.00	1		S			
	WO	60	10/10/12	RFI 334, 344, 357, 331, 363, B 17R1		\$19,048.00	1		S			
	WO	61	10/10/12	RFI 342, FCD 73		\$23,160.00	1		S			
	WO	62	10/10/12	Bulletin #19		\$13,560.00	1		S			
	WO	63	10/10/12	RFI 351 and Skylight Openings		\$13,710.00	1		S			
	WO	64	10/17/12	Completion Date Extension		\$0.00	8		S			
	WO	65	11/02/12	RFI 369, Bulletin 20R1, 21R2 and 22		\$19,599.00	3		S			
	WO	66	11/14/12	Bulletin 21R1, 23 & RFI 371		\$10,054.00	1		S			
	WO	67	12/04/12	RFI 382 & 383, IB 25 & 26 and Glazing		\$23,491.00	1		S			
	WO	68	12/11/12	RFI 294 & 389		\$11,567.00	1		S			
Change Order #15	WO	69	12/18/12	RFI 407, 400, 385, 392, CCD 5		\$21,674.00	1		S			
	WO	70	12/18/12	Donor Wall		\$12,665.00	1		S			
	WO	71	12/20/12	B 26, 27, 29, 30, RFI 381, 391, 399		\$24,734.00	1		S			
	WO	72	12/20/12	Top Rail at Low Balcony Wall		\$2,518.00	1		S			



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Project: -- 1011-11 CVHS Performing Arts Theater

Contract Number: 1011-11

Purchase Order No. :

DSA Number: 04-110424

CHANGE ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
Seattle, WA 98154

Change Order No. : 00015

Date: 12/28/2012

Title: Change Order #15

The following modifications have been made to your basic contract for the reasons listed below:

Item	Responsibility Code	Days	Change Amount
WO 66	Differing Conditions	0	\$10,054.00
Item 1) Pursuant to the Architect of Record's (AOR) issuance of Bulletin 21R1 dated 10/22/12, the contractual drawings did not contemplate lighting in the A130 Lobby. Also the contractual documents required down lights in the East Side Lobby A127 area. However, this area has an open ceiling not a drywall ceiling. Therefore, it was necessary to change from down lights to pendant lighting in the Lobby A127 area. As such, the contractor shall provide labor and material to install the light fixtures as noted in Bulletin 21R1, (Refer to Attachment "A" dated 11/13/12).			
Item 2) Pursuant to the Architect of Record's (AOR) issuance of Bulletin 23 dated 10/11/12, the glazing type was darkened for the windows and doors in the Westside Stairway #1 in order to conceal the stair stringers from public view and enhance the Westside Exterior. Therefore, the contractor shall provide labor and material to install the glazing as noted in Bulletin 23, (Refer to Attachment "B" dated 11/13/12).			
Item 3) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #371, dated 10/26/12, it was necessary to re-route the roof drain lines in order to avoid conflict with the lintel above doorway A119B. As such, the contractor shall provide labor and material to re-route the roof drains as noted in RFI Response 371, (Refer to Attachment "C" dated 11/13/12).			



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Project: -- 1011-11 CVHS Performing Arts Theater

Contract Number: 1011-11

Purchase Order No. :

DSA Number: 04-110424

CHANGE ORDER

Item	Responsibility Code	Days	Change Amount
WO 67	Differing Conditions	0	\$23,491.00
<p>Item 1) Pursuant to a Glazing and Frame Coordination Meeting, held on 11/13/12, the Architect of Record clarified that the door frames A124A and A134A needed to be rated. As such, the contractor is required to provide field certification labeling at doors A124A and A134A (Refer to Attachment "A" dated 11/26/12).</p>			
<p>Item 2) Pursuant to the Architect of Record's (AOR) issuance of Instruction Bulletin #25, dated 11/1/12, it is necessary to replace the existing Girl's Restroom Door with a 3'-0" x 7'-0", Type A, 20-minute rated door, hollow metal frame, and hardware group 19. Doors A132A and A133A also need to be replaced with rated doors without louvers. In addition, the Existing Electrical room doors A100 must be replaced with a pair of 3'-0"x7'-0"x1-3/4", Type A doors containing 26"x70" integral louvers. (Refer to Attachment "B" dated 11/26/12).</p>			
<p>Item 3) Pursuant to the Architect of Record's (AOR) issuance of Instruction Bulletin #26, dated 11/8/12, the contractor is required to provide labor and material to revise the layout of the ceiling panels per the new layout in Instruction Bulletin #26. (Refer to Attachment "C" dated 11/26/12).</p>			
<p>Item 4) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #382, dated 11/21/12, it was necessary to re-locate fan coil unit #3 & fan coil unit #4 in order to avoid conflict with electrical panels and conduit pathways in the Electrical Room A109 and Data Room A110. As such, the contractor shall provide labor and material to relocate fan coil units as noted in RFI Response #382. (Refer to Attachment "D" dated 11/26/12).</p>			
<p>Item 5) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #383, dated 11/19/12, it was necessary to abandon the conduit and cap the j-box in place in order to avoid conflict with the instrument storage cabinet. As such, the contractor shall provide labor and material to abandon the conduit and cap the j-box as noted in RFI Response #383. (Refer to Attachment "E" dated 11/26/12).</p>			
<p>Item 6) Pursuant to a Glazing and Frame Coordination Meeting, held on 11/13/12, the Architect of Record clarified that additional glazing would be required for fire and acoustical ratings regarding glazing types #3 and #5. As such, the contractor shall provide labor and material to install the glazing types as specified during the Glazing and Frame Coordination Meeting. (Refer to Attachment "F" dated 11/26/12)</p>			
<p>Item 7) Pursuant to FCD #73, dated 9/25/12, additional wall framing was necessary to maintain the 1 hour rating on the East and West Catwalks. As such, the contractor shall provide labor and material for additional fireproofing at the additional wall framing on the 2nd level of the East and West catwalks. (Refer to Attachment "G" dated 11/26/12)</p>			
<p>Item 8) Upon further review of the contract documents, it was determined that the sliding glass window for the Sound and Lighting Lab did not need to be enlarged, as noted in Work Order #47, Line Item #2. As such, the contractor is to install the window per the original scope in the contract documents and the District is due a credit. (Refer to Attachment "H" dated 11/26/12).</p>			
WO 68	Differing Conditions	0	\$11,567.00
<p>Item 1) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #389, dated 11/27/12, it was necessary to install two additional smoke detectors at the East catwalk and two additional smoke detectors at the West catwalk because they were previously not shown in the Contract Documents. As such, the contractor shall provide labor and material to install four total smoke detectors; two at the East catwalk and two at the West catwalk. (Refer to Attachment "A" dated 11/27/12)</p>			
<p>Item 2) Pursuant to Request for Information #294, dated 8/7/12, the Architect of Record issued Field Change Document #78, dated 10/23/12, indicating that the previously installed framing, per Field Change Document #57, dated 9/10/12, at the top of stair #1 will not allow an 8" stud to pass by without being notched and that alternate framing must be used. As such, the contractor shall provide the labor and material to remove the previously installed framing at the top of stair #1 and replace it with 16" framing. (Refer to Attachment "B" dated 11/27/12)</p>			



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Project: -- 1011-11 CVHS Performing Arts Theater

Contract Number: 1011-11

Purchase Order No. :

DSA Number: 04-110424

CHANGE ORDER

Item	Responsibility Code	Days	Change Amount
WO 69	Differing Conditions	0	\$21,674.00

Item 1) Pursuant to review by the Owner's Representative, all structural steel beams in the Fly Gallery are to receive Flat Black Primer where they originally received fire proofing which was removed per Work Order #56, dated 8/27/12. As such, the contractor is to provide labor and material to paint all structural steel beams in the Fly Gallery with Flat Black Primer. (Refer to Attachment "A", dated 12/13/12)

Item 2) Pursuant to Request for Information #407 response, dated 12/10/12, the currently installed and specified 16 gauge notched backing support for the counter tops in the Restrooms A133 and A132 did not contemplate the space required for plumbing. As such, the contractor is to provide labor and material in order to remove the currently installed 16 gauge notched backing and install 14 gauge track cap on the wall studs in the A133 and A132 restrooms to allow for the required plumbing. (Refer to Attachment "B", dated 12/13/12)

Item 3) Pursuant to the Architect of Record's response to Request for Information #400, dated 12/6/12, the contractor is to provide labor and material to install 7 additional type D2 fixtures with slope ceiling adapters and change 1 type D5 fixture to a type D2 with a slope ceiling adapter in the seating section of the Theater. (Refer to Attachment "C" dated 12/13/12)

Item 4) Pursuant to the Architect of Record's response to Request for Information #385, dated 11/21/12, the contract drawings did not contemplate a backing attachment detail for the cabinets on the East wall in Storage Room A117. As such, the contractor is to provide labor and material to install approximately 40 lineal feet of additional metal stud framing, anchor bolts, and fasteners on the East wall in Storage Room A117. (Refer to Attachment "D" dated 12/13/12)

Item 5) Pursuant to a Job Walk, the Architect of Record issued Construction Change Document #5, dated 12/10/12, which provided a 1-hour rated ceiling in the Dimmer Room A145. As such, the contractor is to provide labor and material to install approximately 162sq. ft. of 1-hour rated hard lid ceiling in the Dimmer Room A145. (Refer to Attachment "E" dated 12/13/12)

Item 6) Pursuant to a Job Walk, the contractual drawings did not contemplate a hard lid ceiling in the Office A126. As such, to further enhance the value of the project the contractor is to provide labor and material to install a hard lid ceiling in lieu of the original scoped T-bar ceiling. (Refer to Attachment "F" dated 12/13/12)

Item 7) Pursuant to the Architect of Record's response to Request for Information #392, dated 12/3/12, a non-rated ceiling is required beneath the East Catwalk. As such, the contractor is to provide labor and material to install approximately 150sq. ft. of non-rated ceiling beneath the East Catwalk. (Refer to Attachment "G" dated 12/13/12)

WO 70	Differing Conditions	0	\$12,665.00
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Item 1) The District desires to have a Donor Wall on the West wall of the Lobby for display purposes. As such, the contractor is to provide approximately 32 lineal feet of additional 16 gauge backing at 16" off center on 6" studs. (Refer to Attachment "A", dated 12/13/12)

Item 2) Pursuant to the Architect of Record's issuance of Bulletin #28, dated 11/20/12, the contractor is to provide labor and material to install 11, 8" horizontal fluorescent open wall wash fixtures in the Lobby A130. (Refer to Attachment "B", dated 12/13/12)



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Project: -- 1011-11 CVHS Performing Arts Theater

Contract Number: 1011-11

Purchase Order No. :

DSA Number: 04-110424

CHANGE ORDER

Item	Responsibility Code	Days	Change Amount
WO 71	Differing Conditions	0	\$24,734.00

Item 1) Pursuant to a Job Walk, dated 12/17/12, the District has elected to install approximately 30 lineal feet of 3/4" plywood backing in the Lobby for the Donor Wall. As such, the contractor is to provide labor and material to install approximately 30 feet of plywood backing in the Lobby. (Refer to Attachment "A" dated 12/18/12)

Item 2) Pursuant to Bulletin #26, the Architect of Record indicated that two additional ceiling panels are required in Cloud Zone #1 in the Theater. As such, the contractor is to provide labor and material to install two additional ceiling panels in Cloud Zone #1. (Refer to Attachment "B" dated 12/18/12).

Item 3) Pursuant to Bulletin #27, dated 11/15/12, the Architect of Record indicated that it was necessary to install an additional 1-hour rated shaft wall ceiling in Lobby soffit to accommodate the mechanical ducts. As such, the contractor is to provide approximately 330 square feet of 1-hour rated shaft wall ceiling in Lobby soffit, blocking, and re-route gas piping. (Refer to Attachment "C" dated 12/18/12)

Item 4) Pursuant to Bulletin #27, dated 11/15/12, the Architect of Record indicated that two additional diffusers were required in the Lobby. As such, the contractor is to provide labor and material to install two additional diffusers in the Lobby. (Refer to Attachment "D" dated 12/18/12)

Item 5) Pursuant to the Architect of Record's response to Request for Information #391, dated 12/18/12, additional ceiling joists and jamb studs are required in the Lobby to accommodate for the additional diffusers. As such, the contractor is to provide labor and material to install additional ceiling joists and jamb studs in the Lobby. (Refer to Attachment "E" dated 12/18/12)

Item 6) Pursuant to Bulletin #29, dated 11/28/12, and Bulletin #30, dated 12/4/12, the contractual drawings did not include condensate drain lines for Fan Coil Units FC1, FC2, FC5, and the units in Room A108. As such, the contractor shall provide labor and material to provide the condensate drain lines per Bulletin #29 and Bulletin #30. (Refer to Attachment "F" dated 12/18/12)

Item 7) Pursuant to the Architect of Record's response to Request for Information #381, dated 11/28/12, additional sound traps are required in the Production Digital Recording Room A118. As such, the contractor shall provide labor and material to install the specified sound attenuators in Room A118. (Refer to Attachment "G" dated 12/18/12)

Item 8) Pursuant to a Job Walk, dated 12/14/12, the Owner's Representative elected to install 7/8" plaster on two layers 5/8" gypsum board on 7/8" hat channel with a continuous reglet reveal along the columns in the Lobby store front aligned to match existing. (Refer to Attachment "H" dated 12/18/12)

Item 9) Pursuant to the Architect of Record's response to Request for Information #399, dated 12/3/12, additional 6" sheet metal counter flashing is required at the bottom sill to avoid water intrusion through the metal studs at Stair #1. As such, the contractor is to provide labor and material to install 6" sheet metal counter flashing at the bottom sill in Stair #1. (Refer to Attachment "I" dated 12/18/12)

Item 10) Pursuant to a Job Walk, dated 12/14/12, the Architect of Record and Owner's Representative elected to remove metal stud framing and approximately 1,224 square feet of drywall above the stage proscenium that was not necessary. As such, the District is owed a credit for this deletion from the scoped contract work. (Refer to Attachment "J" dated 12/18/12)



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

Purchase Order No. :
DSA Number: 04-110424

CHANGE ORDER

Item	Responsibility Code	Days	Change Amount
WO 72	Differing Conditions	0	\$2,518.00

Item 1) Upon further review it was determined that a top rail was required to provide stability to the stainless steel cable railing that was added at the balcony low wall in Bulletin 7. (Refer to Attachment "A" dated 12/19/12). Therefore, the District directed the Contractor to provide labor and material to install a top rail at stainless steel cable railing at the balcony low wall. As such, the District determined the additional costs and negotiated the full and final total with the contractor in the amount noted below.

Item 2) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #413, dated 12/17/12, which clarified that the installation of the light fixtures type K and KE shall be overhead as per Contract Drawings Detail 1/TL-9.00. This differs from the approved electrical 16050 fixture submittals which call for the light fixtures K and KE to be mounted to the underside of the catwalks. Therefore the District will compensate the Contractor for time and material for the unistruts that were mounted to the underside of the catwalks in the amount noted below. Contractor shall install light fixtures K and KE as noted in RFI #413 response. (Refer to Attachment "B" dated 12/19/12).

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the changes under the Change Order is limited to the charges allowed under article 59 of the General Conditions. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum was	\$11,975,007.00
Net Change by Previously Authorized Requests and Changes	\$607,281.00
The Contract Sum Prior to This Change Order was	\$12,582,288.00
The Contract Sum Will be Increased	\$106,703.00
The New Contract Sum Including This Change Order	\$12,688,991.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	5/17/2013

Signature	Date
CUSD - Joe Farley	
Owner's Representative	1/2/13
Completing Surety	1/2/2013
Architect of Record	1/2/2013
Inspector of Record	1/2/2013



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00066
Date: 11/13/2012

Title: Bulletin 21R1, 23, & RFI 371

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has, arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) Pursuant to the Architect of Record's (AOR) issuance of Bulletin 21R1 dated 10/22/12, the contractual drawings did not contemplate lighting in the A130 Lobby. Also the contractual documents required down lights in the East Side Lobby A127 area. However, this area has an open ceiling not a drywall ceiling. Therefore, it was necessary to change from down lights to pendant lighting in the Lobby A127 area. As such, the contractor shall provide labor and material to install the light fixtures as noted in Bulletin 21R1, (Refer to Attachment "A" dated 11/13/12).

Item 2) Pursuant to the Architect of Record's (AOR) issuance of Bulletin 23 dated 10/11/12, the glazing type was darkened for the windows and doors in the Westside Stairway #1 in order to conceal the stair stringers from public view and enhance the Westside Exterior. Therefore, the contractor shall provide labor and material to install the glazing as noted in Bulletin 23, (Refer to Attachment "B" dated 11/13/12).

Item 3) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #371, dated 10/26/12, it was necessary to re-route the roof drain lines in order to avoid conflict with the lintel above doorway A119B. As such, the contractor shall provide labor and material to re-route the roof drains as noted in RFI Response 371, (Refer to Attachment "C" dated 11/13/12).

Item	Description	Amount
00001		\$10,054.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No.: 00066
Date: 11/13/2012

Title: Bulletin 21R1, 23, & RFI 371

COST:

- ☒ Lump Sum **\$10,054.00** ☐ Not To Exceed _____
- ☐ Time and Materials. Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms.
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable.
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule.

	Signature	Date
CUSD - Joe Farley		11/16/12
Owner's Representative		11/12/12
Completing Surety		11/14/12
Architect of Record		11/14/12
Inspector of Record		11/14/12

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 066

REVIEW

DATA DATE: 11/13/12

Bulletin 21R1, Bulletin 23, & RFI #371

Add

ITEM NO.	DESCRIPTION	Rental Equipment	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Contractor to provide Labor and Material to change fixture types in East Side Lobby A127 and add fixtures in Lobby A130 as noted in Bulletin 21R1. See Attachment A 3pendants x \$1200/per pendant = \$3600 5men x 1day x 8hrs x 60/hr.= \$2400 Misc. Material: \$130		\$ 3,730.00	\$ 2,400.00	\$ 6,130.00
2	Contractor to provide Labor and Material to modify the glazing for window types M, P, and Door 135A as noted in Bulletin 23. See Attachment B 335s.f. x \$4.70/s.f. = \$1575 (includes labor and material)				\$ 1,575.00
3	Contractor to provide labor and material to core holes as necessary to slightly re-re-route the roof drains lines as noted in RFI #371 Resposne. See Attachment C. \$500/each location x 2/locations = \$1000 includes labor and material)				\$ 1,000.00
Subtotal Add					\$ 8,705.00
Subtotal Add					\$ 8,705.00
10% Sub Fee					\$ 870.50
Subtotal					\$ 9,575.50
5% G.C./Ins. Fee					\$ 478.78
FULL AND FINAL TOTAL*					\$ 10,054

*Rounded to nearest dollar

Exhibit "A"

Instruction Bulletin No. 21R1

Capistrano Valley High School Performing Arts Theater

Capistrano Unified School District

10.22.12

Scope of Modifications:

The primary reason for the modification is to clarify the lighting, HVAC diffuser layout and provide additional pendant lighting fixtures as detailed within the attached instruction Bulletin 21.

Item No.	Reference Dwg.	Dwg. Name	IR Dwg.	Description	Time	Cost	Status
ARCHITECTURAL							
1	A3.1	First Floor Reflected Ceiling Plan - Area A	SKA-051A	Dimension clarification for lighting and HVAC diffuser layout.			
2	A3.2	First Floor Reflected Ceiling Plan - Area B	SKA-051B	Dimension clarification for lighting and HVAC diffuser layout.			
3	A3.2	First Floor Reflected Ceiling Plan - Area B	SKA-051C	Dimension clarification for lighting and HVAC diffuser layout.			
4	A3.3R	Second Floor Reflected Ceiling Plan - Area B	SKA-051D	Dimension clarification for lighting and HVAC diffuser layout.			
ELECTRICAL							
5	E2.3	Lighting Plan First Floor - Area B	ESK-1	Add (9) Type D3 light fixtures in Lobby A130 for adequate lighting.			
6	E2.4	Lighting Plan Second Floor - Area B	ESK-3	Omit (9) Type D1 light fixture in East Side Lobby A127.			
7	E2.4	Lighting Plan Second Floor - Area B	ESK-2 ESK-3	Add switch controls for Type W lights. Add (3) Type W 4-cluster Pendant light fixtures in East Side Lobby A127.			

Attachment "A"

11/13/2012

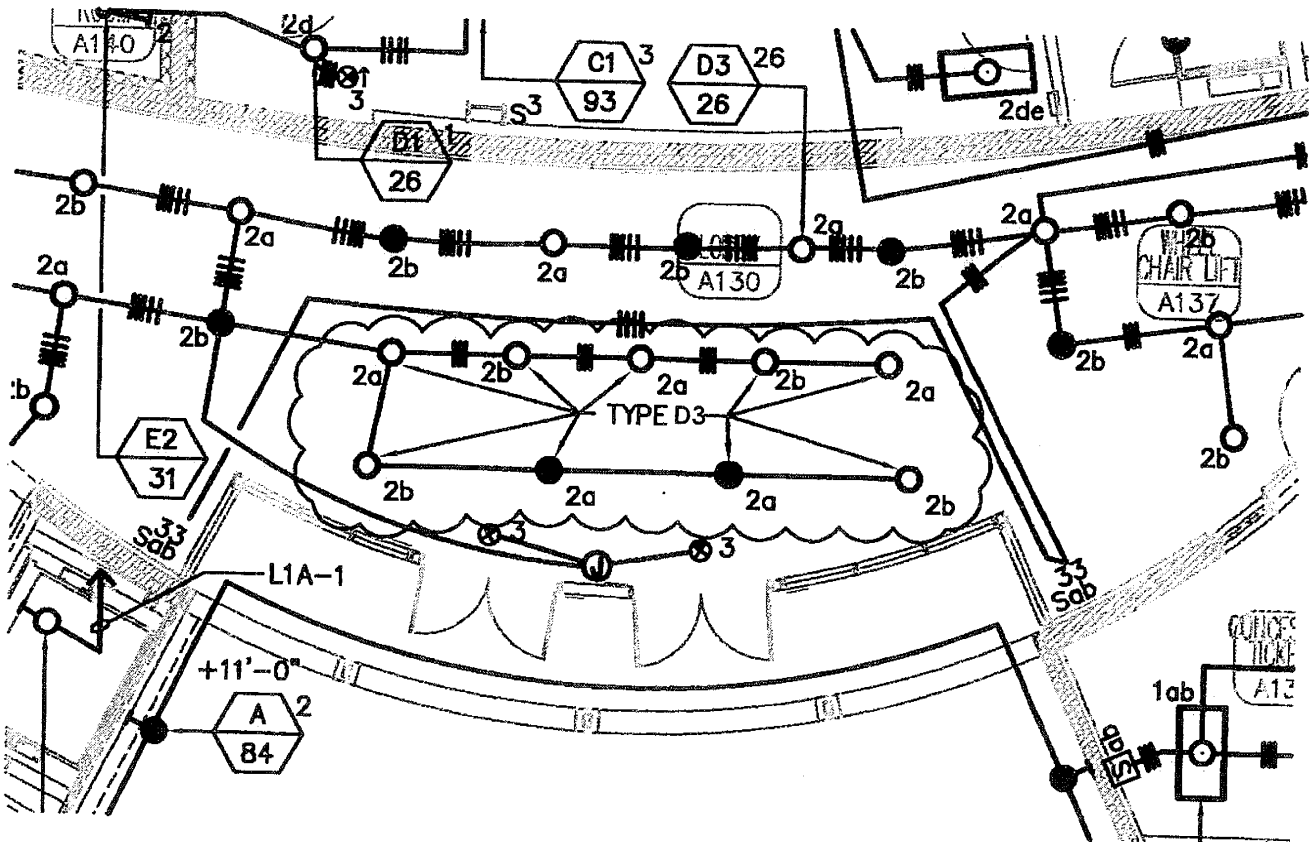
1 of 5

DESCRIPTION OF WORK TO BE PERFORMED:

- | | | |
|------|------|---|
| Item | 21.2 | Add light fixtures in Lobby A130 for adequate lighting per the attached Sketch ESK-1. |
| | 21.3 | Revise east side Lobby A127 lighting to pendant fixtures per the attached Sketches ESK-2 and ESK-3. |

SS:br/P5081400021-ib

2 of 5



T T G T M A D ■ STRUCTURAL
TAYLOR & ■ MECHANICAL
GAINES ■ ELECTRICAL
 ■ CIVIL

800 North Ferrari Lane, Suite 100

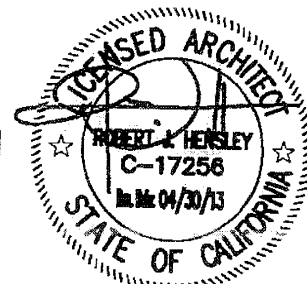
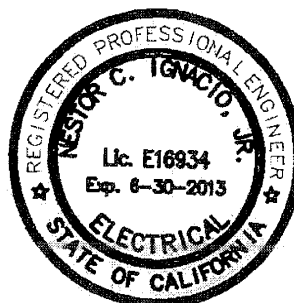
Ontario, California 91764

Phone: 909.477.6915

Fax: 909.477.6916

www.ttgcorp.com Project No. 2008.173.00

REFERENCE SHEET: E2.3



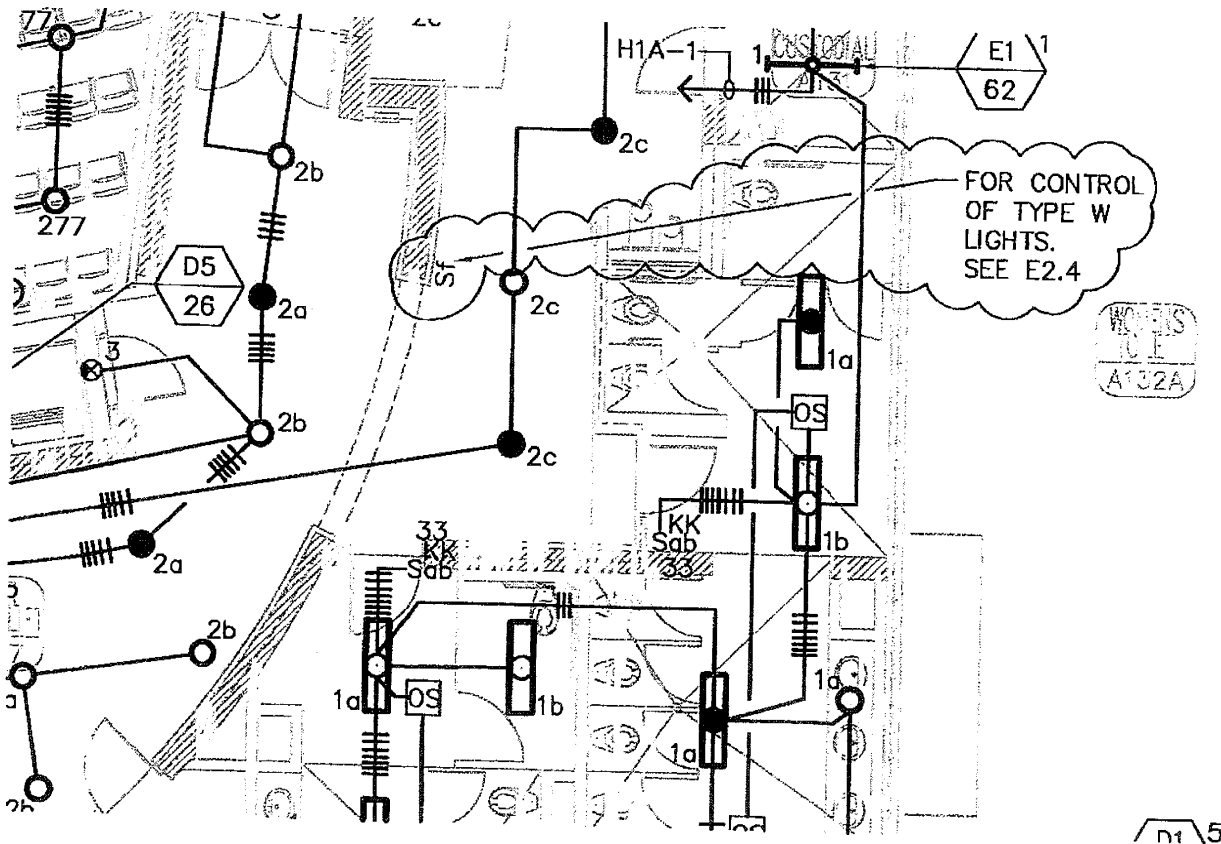
WLC
 Architects, Inc.
RANCHO CUCAMONGA - FOLSOM - EMERYVILLE

SOUTHERN CALIFORNIA
 8163 Rochester Ave., Suite 100
 Rancho Cucamonga
 California 91730-0729
 tel: 909-957-0800
 fax: 909-950-0800

CAPISTRANO VALLEY
 PERFORMING ARTS THEATER
 MISSION VIEJO, CA

DRAWN JS
CHECKED NI
DATE 9/27/2012
SCALE 1/8"=1'-0"
JOB NO. 08140.53

ESK-1



T T G T M A D ■ STRUCTURAL
TAYLOR & GAINES ■ MECHANICAL
 ■ ELECTRICAL
 ■ CIVIL

800 North Ferrari Lane, Suite 100

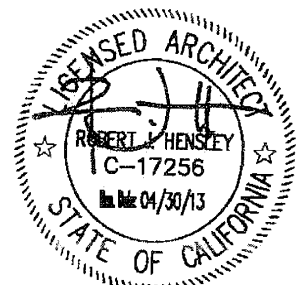
Ontario, California 91764

Phone: 909.477.6915

Fax: 909.477.6916

www.ttgcorp.com Project No. 2008.173.00

REFERENCE SHEET: E2.3



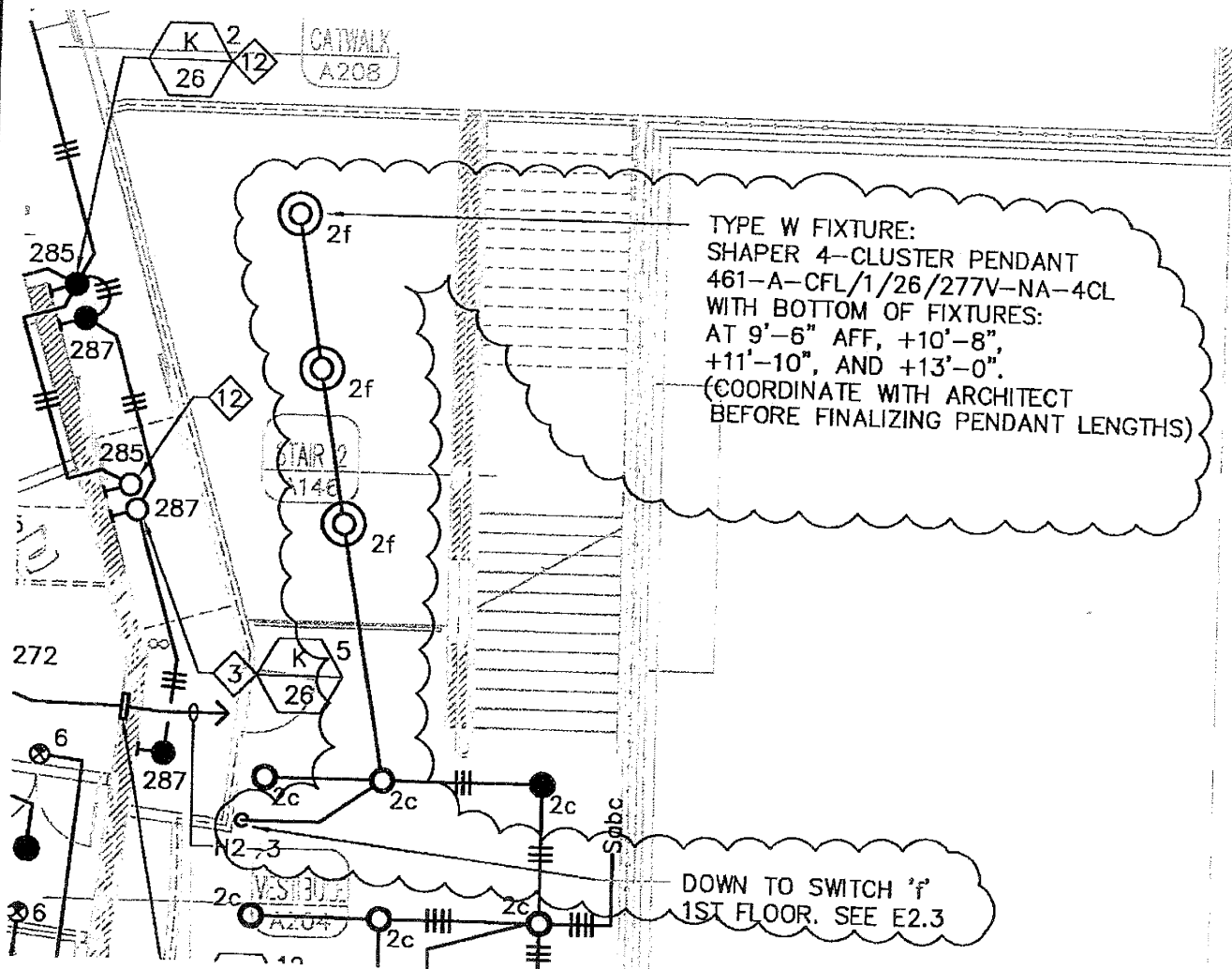
WLC
 Architects, Inc.
RANCHO CUCAMONGA - FOLSOM - EMERYVILLE

SOUTHERN CALIFORNIA
 8183 Rochester Ave.,
 Suite 100
 Rancho Cucamonga
 California 91730-0729
 tel: 909-987-0808
 fax: 909-980-9980

CAPISTRANO VALLEY
 PERFORMING ARTS THEATER
 MISSION VIEJO, CA

DRAWN	JS
CHECKED	NI
DATE	9/27/2012
SCALE	1/8"=1'-0"
JOB NO.	08140.53

ESK-2
 4 of 5



T T G T M A D ■ STRUCTURAL
■ TAYLOR & ■ MECHANICAL
■ GAINES ■ ELECTRICAL
■ CIVIL

800 North Ferrari Lane, Suite 100

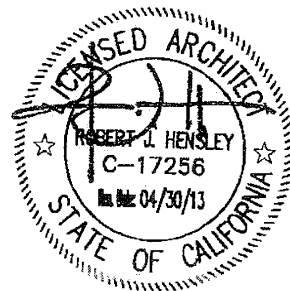
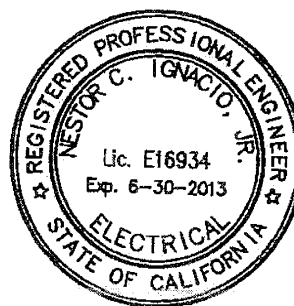
Ontario, California 91764

Phone: 909.477.6915

Fax: 909.477.6916

www.ttgcorp.com Project No. 2008.173.00

REFERENCE SHEET: E2.4



WLC
Architects, Inc.
RANCHO CUCAMONGA - FOLSOM - SMERTVILLE

SOUTHERN CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0800
fax: 909-980-8880

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN JS
CHECKED NI
DATE 9/27/2012
SCALE 1/8"=1'-0"
JOB NO. 08140.53

ESK-3
5 of 5

DATE: October 11, 2012

INSTRUCTION BULLETIN: 23

PROJECT NO.: 0814000.53

PROJECT:

TO:

Capistrano Valley High School Performing Arts
Theater
Capistrano Unified School District

Mr. Walter S. Eden
Owner
Edenco, Inc.
2906 La Ventana
San Clemente, CA 92672

DESCRIPTION OF WORK TO BE PERFORMED:

Item 23.1 Revise Specification Section 08800, 2.5, A, 3. for window Types M, P and glazing in Door A135A. These windows shall have a plastic interlayer color glazing characteristic of Dark Neutral Brown (360900), with a visible light transmittance of 7% by Saflex (Solutia); Monsanto Co.

Justification: Increase the visible light transmittance and shading coefficient for the south glazing facade.


Requested by: Edenco

Attachments: Sheet 8.4, A5.3 and SKA-058

ACTION TO BE TAKEN:

1. _____ Make the described change in the work at no change in the Contract Sum and no change in the Contract Time of Completion.
2. _____ Make the described change in the work with credit or cost for which will be determined in accordance with the General and Supplementary Conditions of the Contract
3. ☒ Promptly advise the Architect as to credit or cost proposed for the described change. This is not an authorization to proceed with the change.

cc: Mr. Clark Hampton,
Deputy Superintendent
Capistrano Unified School District


Architect: ROBERT J. HENSLEY
Architect, AIA
LEED™ AP
Chairman, Principal

AUTHORIZATION TO PROCEED:

When approved by both parties below, you are authorized to proceed with the work outlined in _____

The amount for this change of _____ will be (added/deducted) in a forthcoming Change Order.

The contract Time will be adjusted by _____ day(s) (added/deducted).

Owner	Date	Contractor	Date
SS br/P5081400023-ib			

Exhibit "A"

Instruction Bulletin No. 23

Capistrano Valley High School Performing Arts Theater

Capistrano Unified School District

10.16.12

Scope of Modifications:

The primary reason for the modification is to increase the plastic interlayer glazing color characteristic as detailed within the attached Instruction Bulletin 23.

Item No.	Reference Dwg.	Dwg. Name	IB Dwg	Description	Time	Cost	Status
ARCHITECTURAL							
1	8.4	Window Frame Type	IB 23.1	Revise the plastic interlayer color glazing characteristic for Window Type M from Bronze to Dark Neutral Brown (360900), with a visible light transmittance of 7% by Saflex (Solulia); Monsanto Co.			
2	8.4	Window Frame Type	IB 23.1	Revise the plastic interlayer color glazing characteristic for Window Type M from Bronze to Dark Neutral Brown (360900), with a visible light transmittance of 7% by Saflex (Solulia); Monsanto Co.			
3	8.4	Window Frame Type	IB 23.1	Revise the plastic interlayer color glazing characteristic for Door A135A, from Bronze to Dark Neutral Brown (360900), with a visible light transmittance of 7% by Saflex (Solulia); Monsanto Co.			

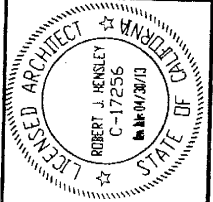
SOUTHERN
CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

WLC
Architects, Inc.
RANCHO CUCAMONGA - FULLERTON - COSTA MESA

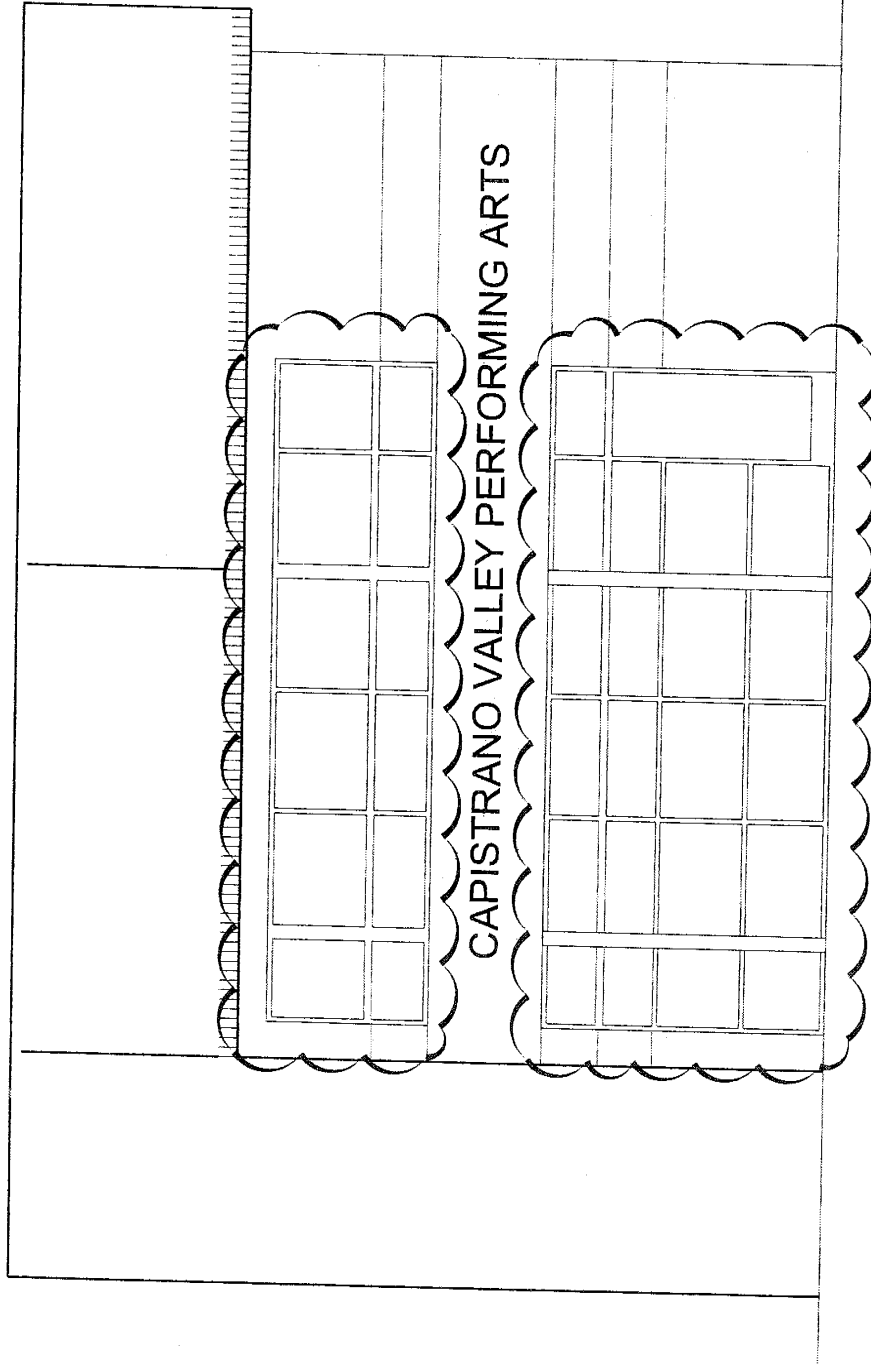
CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN: WLC
CHECKED: WLC
DATE: 10.16.12
SCALE: NTS
JOB NO.: 0814000

SKA-058



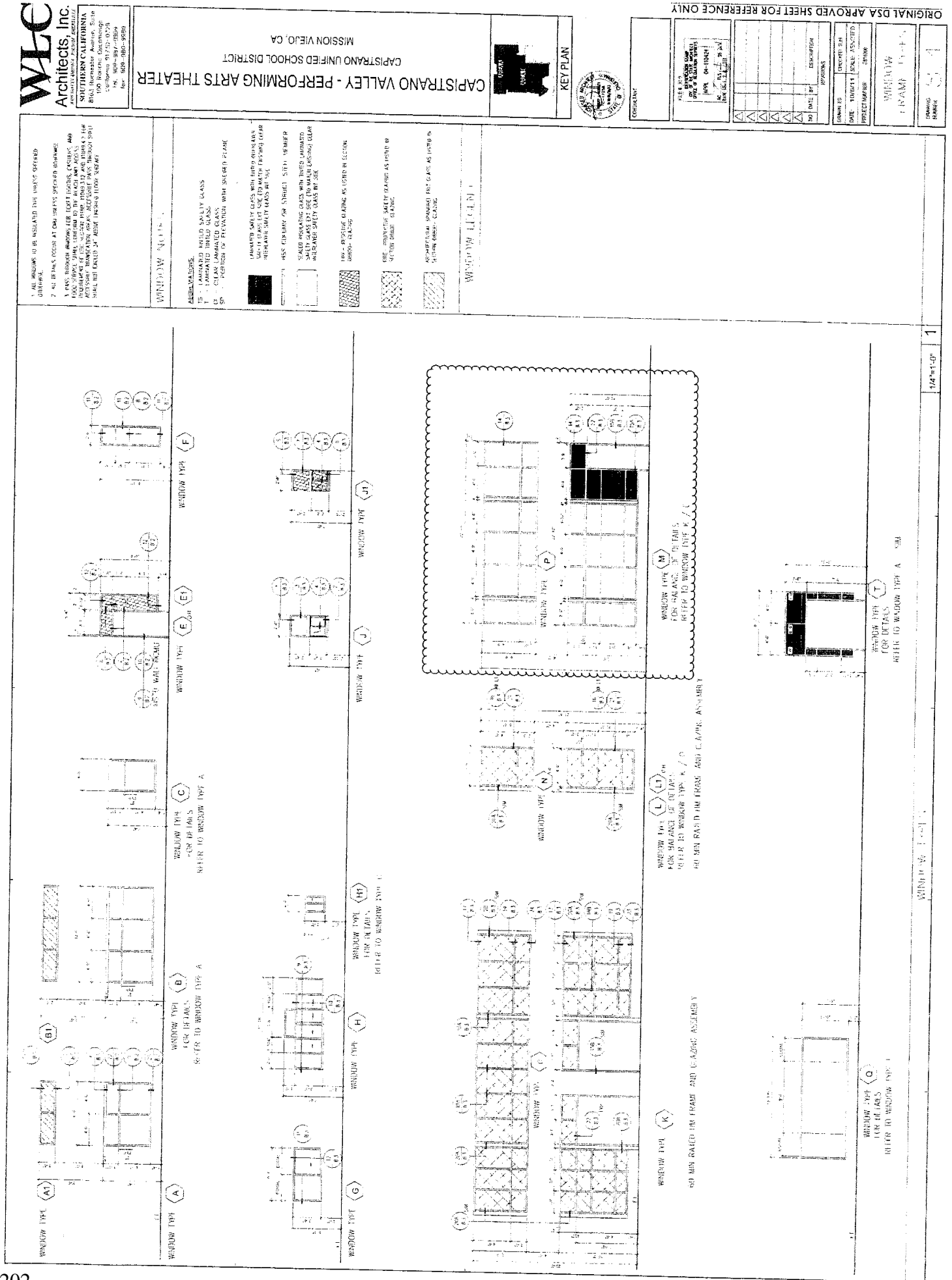
REFERENCE SHEET: A5.3



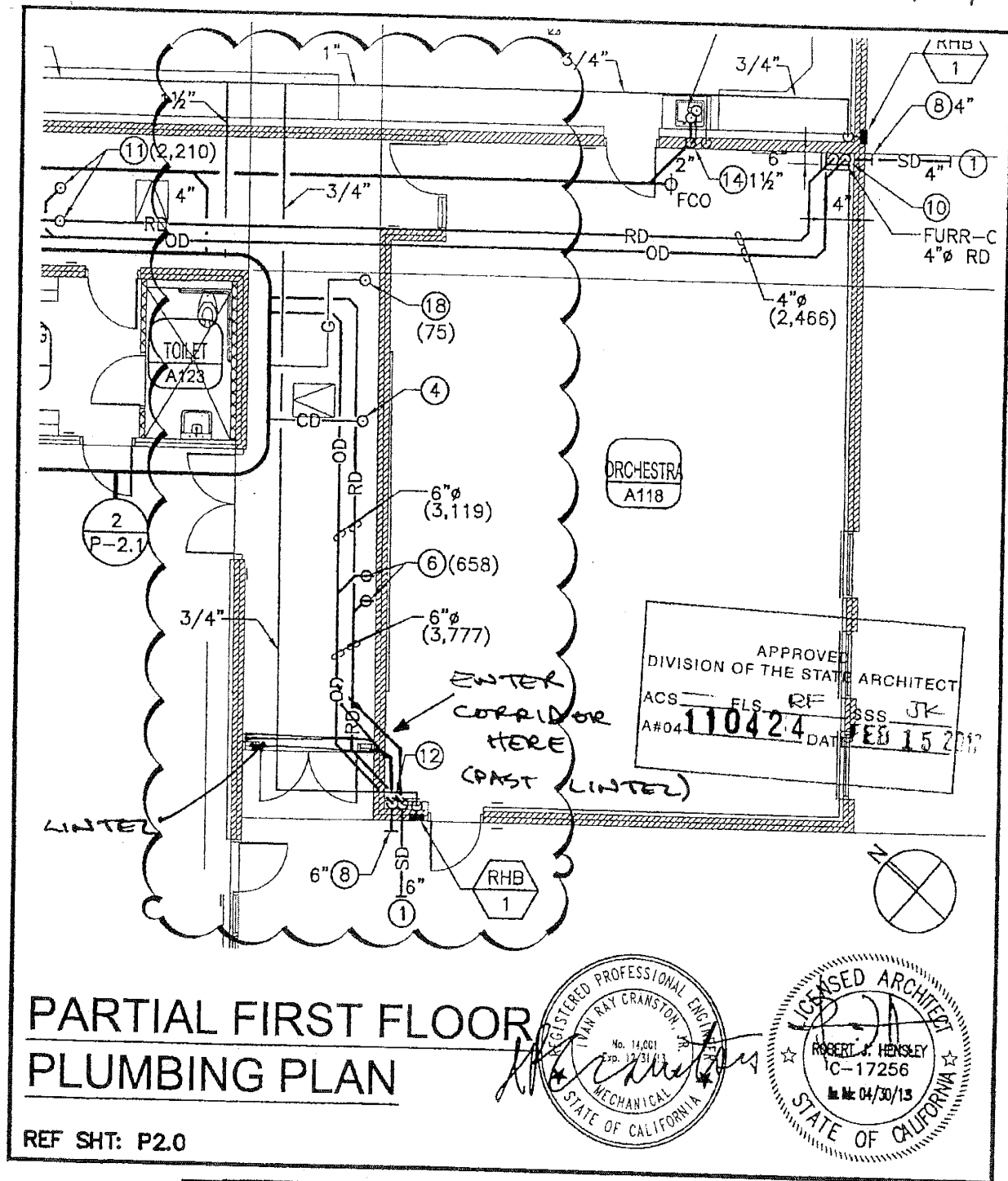
STAIR NO. 1 - SOUTH EXTERIOR ELEVATION

3 of 5

L:\2008\0814000\5-Construction\Drawings-Revision\Architectural-0814000-SKA_058.dwg, 10/16/2012 4:10:35 PM



11/13/2012



WLC
Architects, Inc.
RANCHO CUCAMONGA - PASADENA - THUNDERBOLT

**SOUTHERN
CALIFORNIA**
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN SA
CHECKED SA
DATE 01/23/12
SCALE 1/8"=1'-0"
JOB NO. 08140.4

FDC9-P1



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00067
Date: 11/26/2012

Title: RFI 382, 383, IB 25, 26, and Glazing

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) Pursuant to a Glazing and Frame Coordination Meeting, held on 11/13/12, the Architect of Record clarified that the door frames A124A and A134A needed to be rated. As such, the contractor is required to provide field certification labeling at doors A124A and A134A (Refer to Attachment "A" dated 11/26/12).

Item 2) Pursuant to the Architect of Record's (AOR) issuance of Instruction Bulletin #25, dated 11/1/12, it is necessary to replace the existing Girl's Restroom Door with a 3'-0" x 7'-0", Type A, 20-minute rated door, hollow metal frame, and hardware group 19. Doors A132A and A133A also need to be replaced with rated doors without louvers. In addition, the Existing Electrical room doors A100 must be replaced with a pair of 3'-0"x7'-0"x1-3/4", Type A doors containing 26"x70" integral louvers. (Refer to Attachment "B" dated 11/26/12).

Item 3) Pursuant to the Architect of Record's (AOR) issuance of Instruction Bulletin #26, dated 11/8/12, the contractor is required to provide labor and material to revise the layout of the ceiling panels per the new layout in Instruction Bulletin #26. (Refer to Attachment "C" dated 11/26/12)

Item 4) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #382, dated 11/21/12, it was necessary to re-locate fan coil unit #3 & fan coil unit #4 in order to avoid conflict with electrical panels and conduit pathways in the Electrical Room A109 and Data Room A110. As such, the contractor shall provide labor and material to relocate fan coil units as noted in RFI Response #382. (Refer to Attachment "D" dated 11/26/12)

Item 5) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #383, dated 11/19/12, it was necessary to abandon the conduit and cap the j-box in place in order to avoid conflict with the instrument storage cabinet. As such, the contractor shall provide labor and material to abandon the conduit and cap the j-box as noted in RFI Response #383. (Refer to Attachment "E" dated 11/26/12)

Item 6) Pursuant to a Glazing and Frame Coordination Meeting, held on 11/13/12, the Architect of Record clarified that additional glazing would be required for fire and acoustical ratings regarding glazing types #3 and #5. As such, the contractor shall provide labor and material to install the glazing types as specified during the Glazing and Frame Coordination Meeting. (Refer to Attachment "F" dated 11/26/12)

Item 7) Pursuant to FCD #73, dated 9/25/12, additional wall framing was necessary to maintain the 1 hour rating on the East and West Catwalks. As such, the contractor shall provide labor and material for additional fireproofing at the additional wall framing on the 2nd level of the East and West catwalks. (Refer to Attachment "G" dated 11/26/12)

Item 8) Upon further review of the contract documents, it was determined that the sliding glass window for the Sound and Lighting Lab did not need to be enlarged, as noted in Work Order #47, Line Item #2. As such, the contractor is to install the window per the original scope in the contract documents and the District is due a credit. (Refer to Attachment "H" dated 11/26/12)

Item	Description	Amount
------	-------------	--------



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No.: 00067
Date: 11/26/2012

Title: RFI 382, 383, IB 25, 26, and Glazing
00001

\$23,491.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.

COST:

- ☒ Lump Sum **\$23,491.00** ☐ Not To Exceed _____
- ☐ Time and Materials Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule

	Signature	Date
CUSD - Joe Farley		12/4/12
Owner's Representative		11/28/12
Completing Surety		11/28/2012
Architect of Record		11/29/12
Inspector of Record		11/28/12

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 067

RFI #382, 383, Bulletin 25, 26, & Glazing

DATA DATE: 11/26/12

Refer to Attachment A, B, C, D, & E

Add

ITEM NO.	DESCRIPTION	RENTAL EQUIPMENT	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Provide labor and material to field certify door frames A124A and A134A. See Attachment A. \$500/per door x 2/ea. = \$1000				\$ 1,000.00
2	Provide labor and material to upgrade existing doors and hardware sets in order achieve the fire rating required by code as noted in Bulletin 25. See Attachment B. Doors A132A & A133A= \$1400 (includes labor and material) Girls Restroom Door = \$930 (includes labor and material) Hardware Set #19 = \$815 (includes labor and material) Electrical Room Pair Doors = \$1220 (includes labor and material) Hinges = \$500 Lump sum Price				\$ 4,865.00
3	Provide labor and material to install to revise the layout for the ceiling panels in Theater A141 area as noted in Bulletin 26. See Attachment C. Ceiling Layout: 2men x 8hrs x \$60/hr. = \$960 Revised Engineered Shop Drawings= \$1650 Lump sum price				\$ 2,610.00
4	Provide Labor and material to install additional drywell as noted in RFI 382 response. See Attachment D. 1 man x 8hrs x \$60 = \$480 Dry Well: \$250 Plumbing \$1000				\$ 1,730.00
5	Provide Labor and Material to relocate electrical conduit as noted in RFI #383 response. See Attachment E, 4hrs. X \$60/hr = \$240				\$ 240.00
6	Provide Labor and Material to install added glazing as required for fire and acoustical ratings as discussed in the Glazing coordination meeting held on November 14, 2010. See Attachment F. 5men x 8hrs x 2 days x \$60/hr. = \$4800 Type 3 Fire rated glass = \$2700 Type 5 Clear Glass = \$1850				\$ 9,350.00
7	Provide Labor and Material to install added fireproofing at the 2nd level of the east and west catwalks. See Attachment G 4men x 1day x 8hr. X \$60/hr.= \$1920				\$ 1,920.00

Subtotal Add	\$ 21,715.00
10% Fee	\$ 2,171.50
Subtotal	\$ 23,886.50
5% GC/Ins. Fee	\$ 1,194.33
Net Add	\$ 25,080.83

Credit

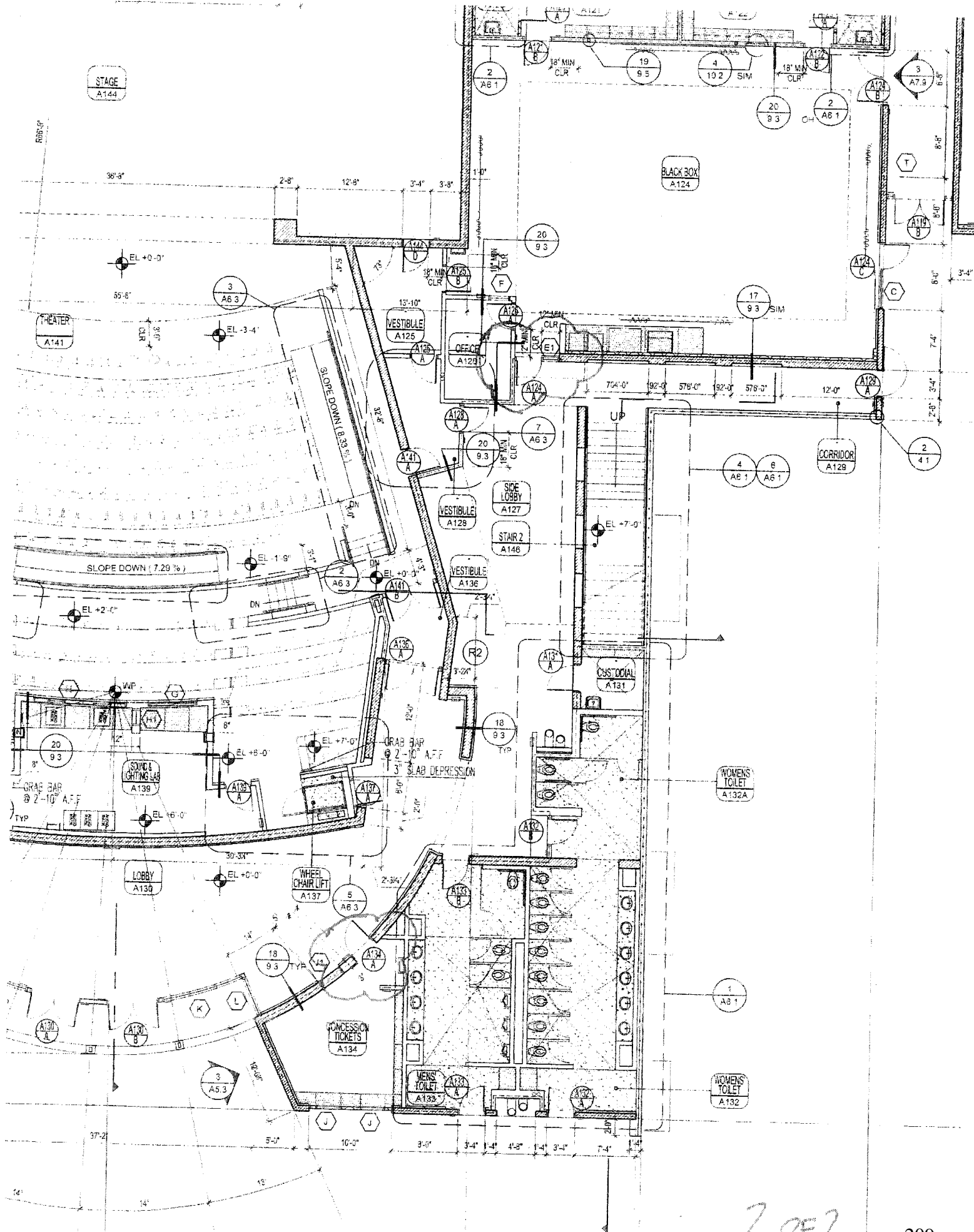
ITEM NO.	DESCRIPTION	RENTAL EQUIPMENT	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Credit for the sliding glass window for the Sound and Lighting Lab which did not need to be enlarged as noted in Work Order #47 Line Item #2. It was determined that increasing the window size by 11 inches was not required for the Sound and Lighting Lab. See Attachment H. Lump Sum Price = \$1590				\$ 1,590.00

Subtotal Credit \$ (1,590.00)

Net Add \$ 25,080.83
Net Credit \$ (1,590.00)

FULL AND FINAL TOTAL* \$ 23,491

*Rounded to nearest dollar



2 of 2

ATTACHMENT "B"

DATED 11-26-12

SOUTHERN
CALIFORNIA
853 ROCHSTER AVE.
SUITE 100
RANCHO CUCAMONGA
CALIFORNIA 91730-0729
Tel: 909-987-0939
Fax: 909-980-9360

WLC
Architects, Inc.
ARCHITECTS - PLANNERS - ENGINEERS

CAPISTRANO VALLE
PERFORMING ARTS THEATRE
MISSION VIEJO, CA

DRAWN: WLC
CHECKED: WLC
DATE: 11.01.12
SCALE: NTS
JOB NO.: 0814000

SKA-064



PROVIDE 3'x7' TYPE A, 20-MIN
DOOR WITH HARDWARE GROUP 19

ITEM 1 - (E) GIRLS RESTROOM DOOR

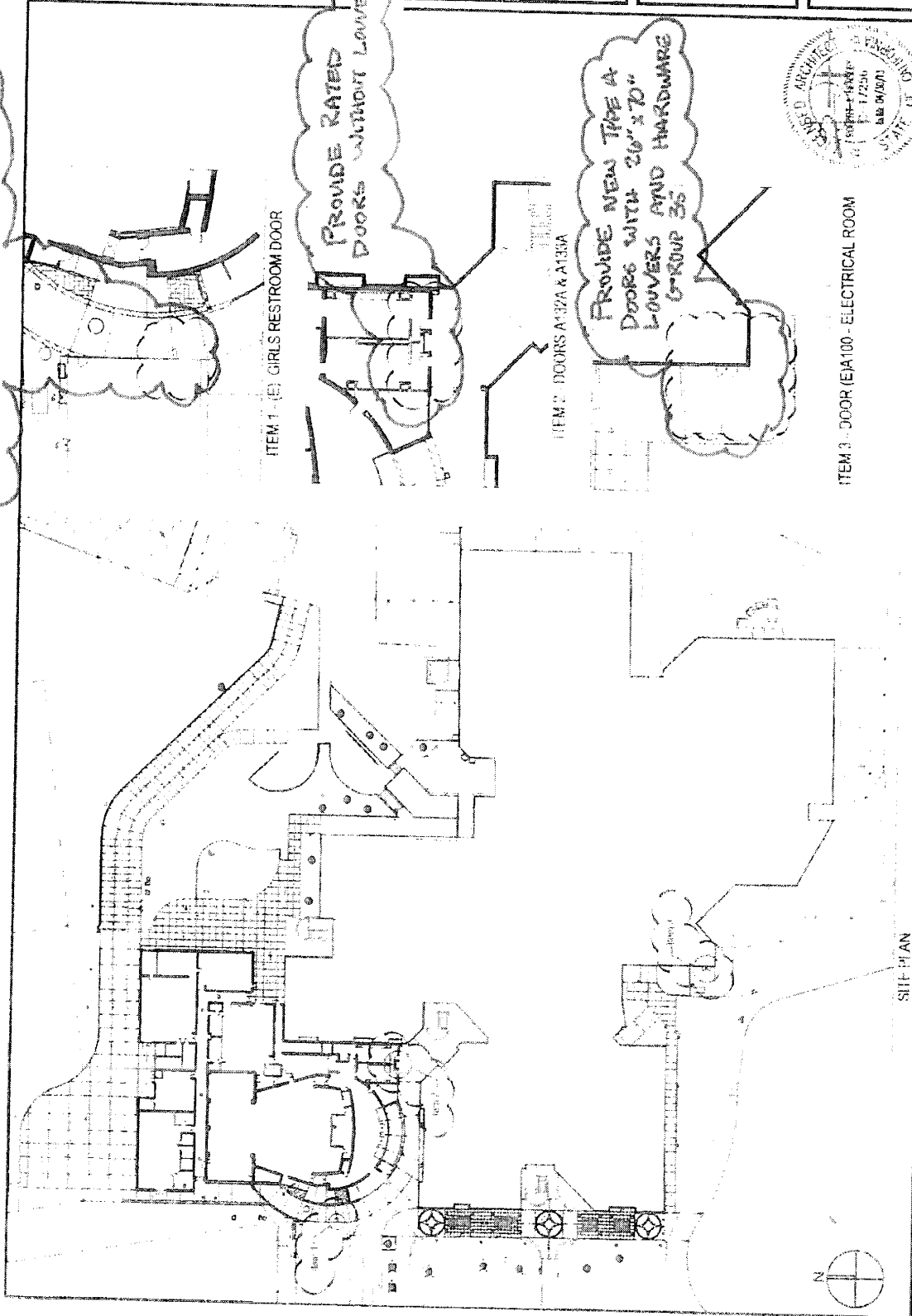
PROVIDE RATED
DOORS WITHOUT LOWERS

ITEM 2 - DOORS A132A & A133A

PROVIDE NEW TYPE A
DOORS WITH 20"x70"
LOWERS AND HARDWARE
GROUP 35

ITEM 3 - DOOR (E) 100 - ELECTRICAL ROOM

USA 6/24/10/04 PL 100 304

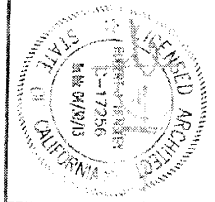
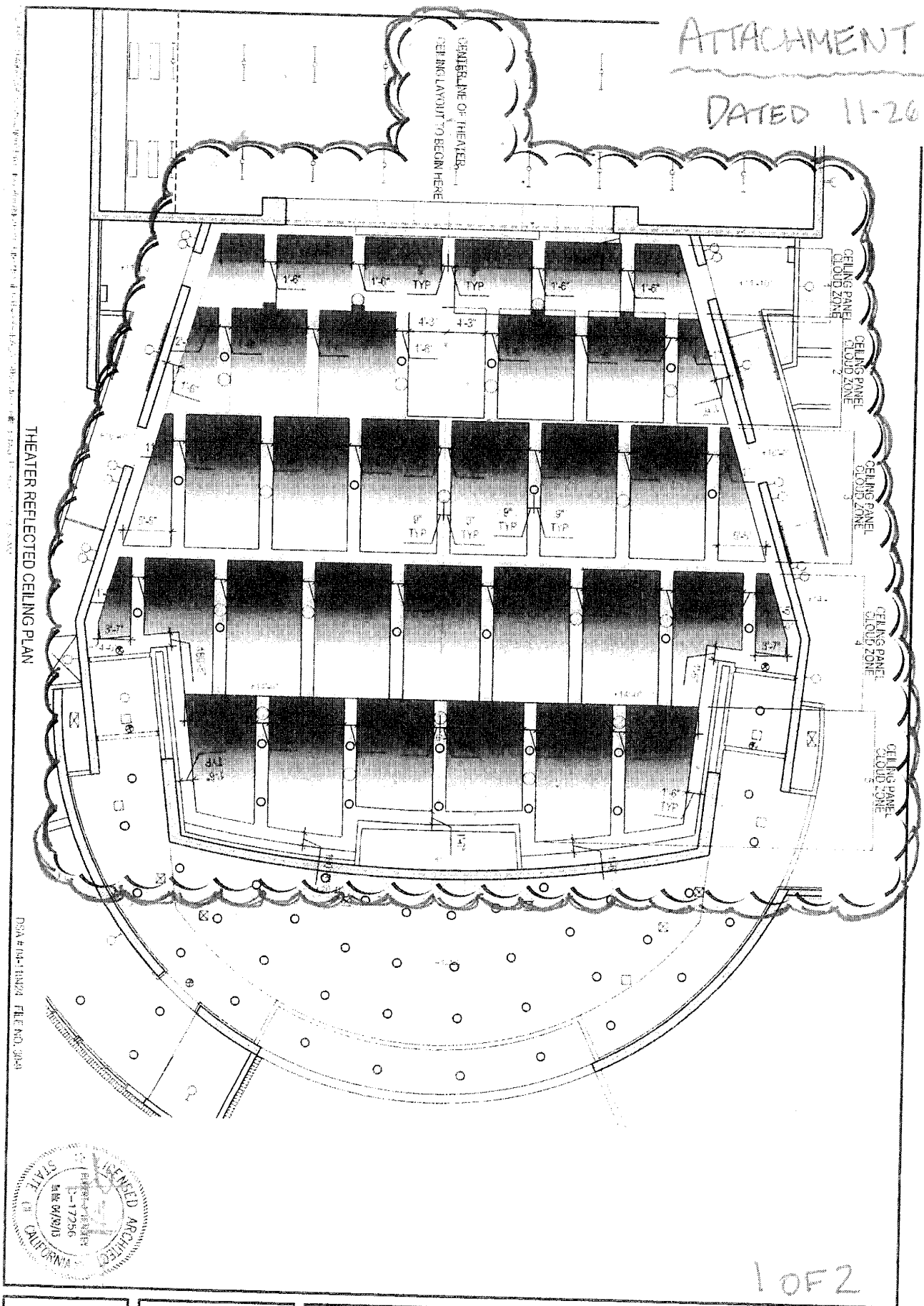


SITE PLAN

L:\ARCH\0814000\2 Construction\Drawings\0814000\031800\SKA_064 Plot.dwg, 11/1/2012 10:22:44 AM

ATTACHMENT "C"

DATED 11-26-12



SKA-065

DRAWN:	WLC
CHECKED:	WLC
DATE:	11.08.12
SCALE:	NTS
JOB NO.:	0814000

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIE IO CA

WLC
Architects, Inc.
A PROFESSIONAL CORPORATION

SOUTHERN
CALIFORNIA
3163 Rochester Ave.
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980



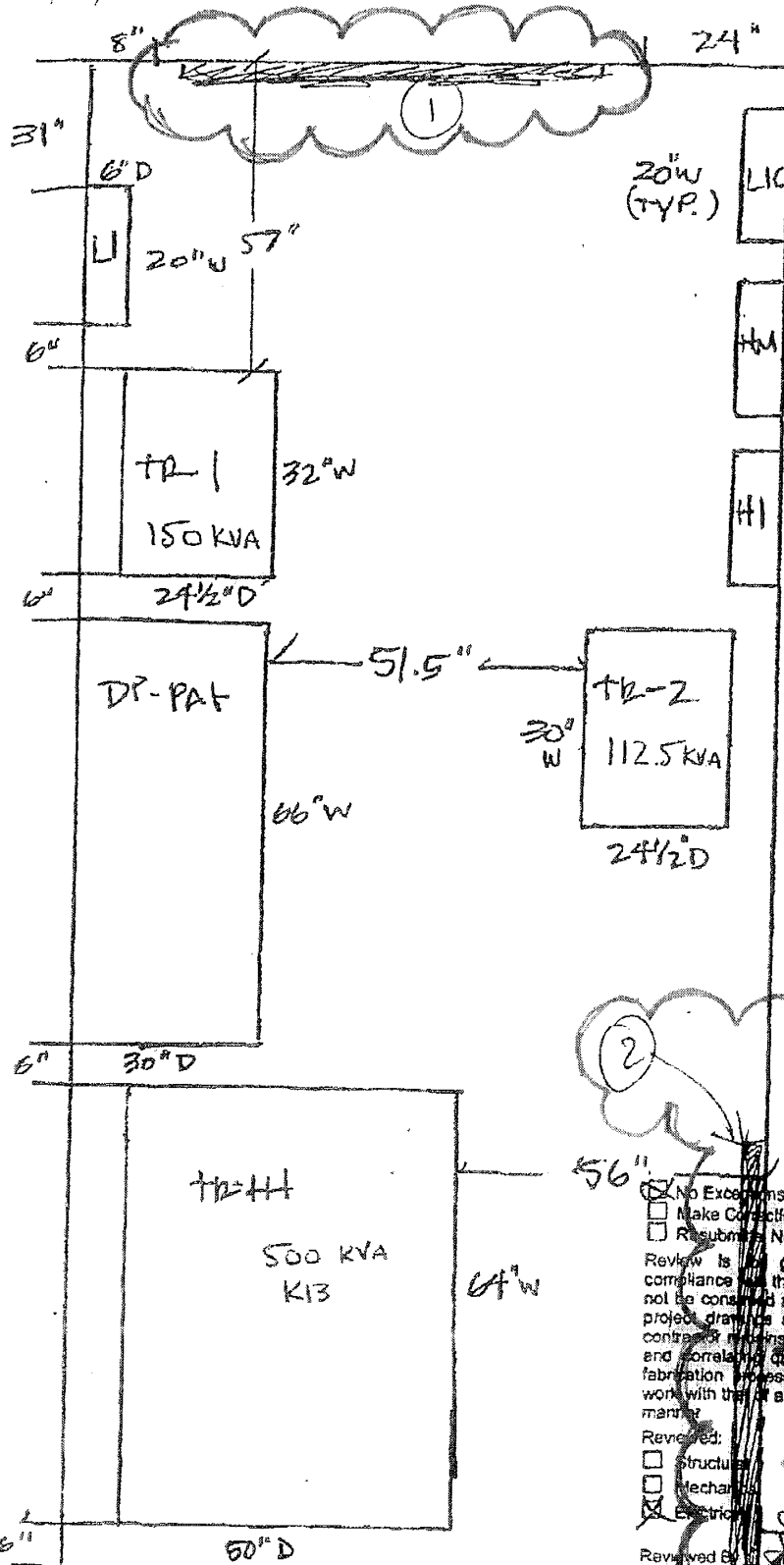
tel: 909-987-0909
fax: 909-980-9980

DATED 11-26-12

TTG
11/20/2012

Revised Electric RM A109 Layout

FOR RFI-382



1/2" = 1' Electrical Room
Elec Rm A109

Electrical input to
RFI-382

Preferred locations
of fan coil #3

① Over door if
unit dimensions
& clearances
permit *

② As shown, as
clear as
possible from
elec. eqpt.

* Do not install here if
there is a removable
transom

T M A D
TAYLOR
& GAINES

SUBMITTAL REVIEW

- | | |
|---|--|
| <input checked="" type="checkbox"/> No Exceptions Noted | <input type="checkbox"/> Submit Specified Item |
| <input type="checkbox"/> Make Corrections Noted | <input type="checkbox"/> Revise and Resubmit |
| <input type="checkbox"/> Resubmission Not Required | <input type="checkbox"/> Rejected |

Review is for general conformance with design concept and compliance with the contract documents. Markings or comments shall not be construed as relieving the contractor from compliance with the project drawings and specifications nor departure there from. The contractor remains responsible for details and accuracy for confirming and correlating quantities and dimensions and for the selection of fabrication processes, techniques of assembly, coordination of his work with that of all other trades and for performing the work in a safe manner.

Reviewed:

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Structural | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Mechanical | <input type="checkbox"/> Civil |
| <input checked="" type="checkbox"/> Electrical | <input type="checkbox"/> Other |

Reviewed By

Date 10/2/11

FOR RFI-382

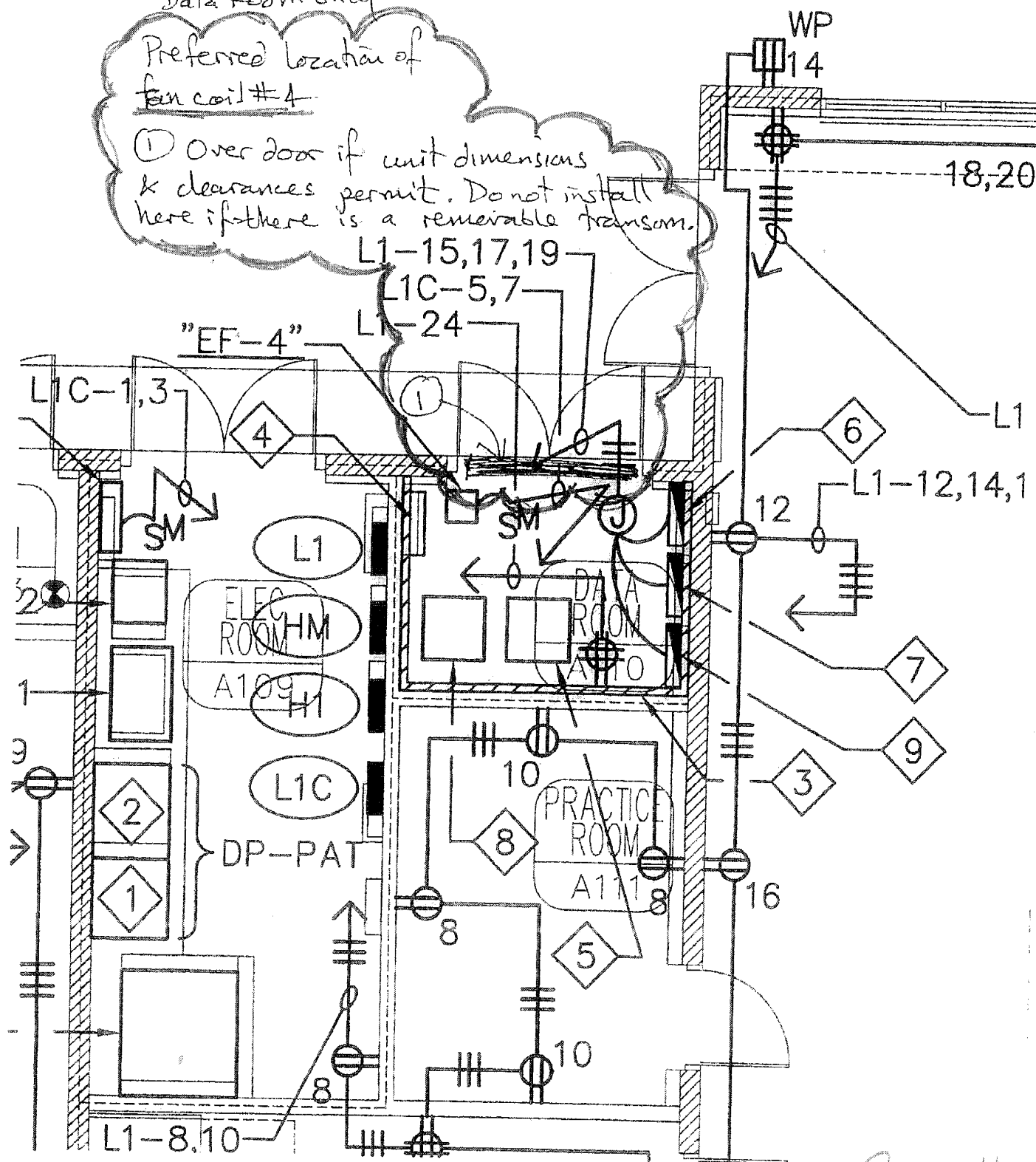
Data Room only

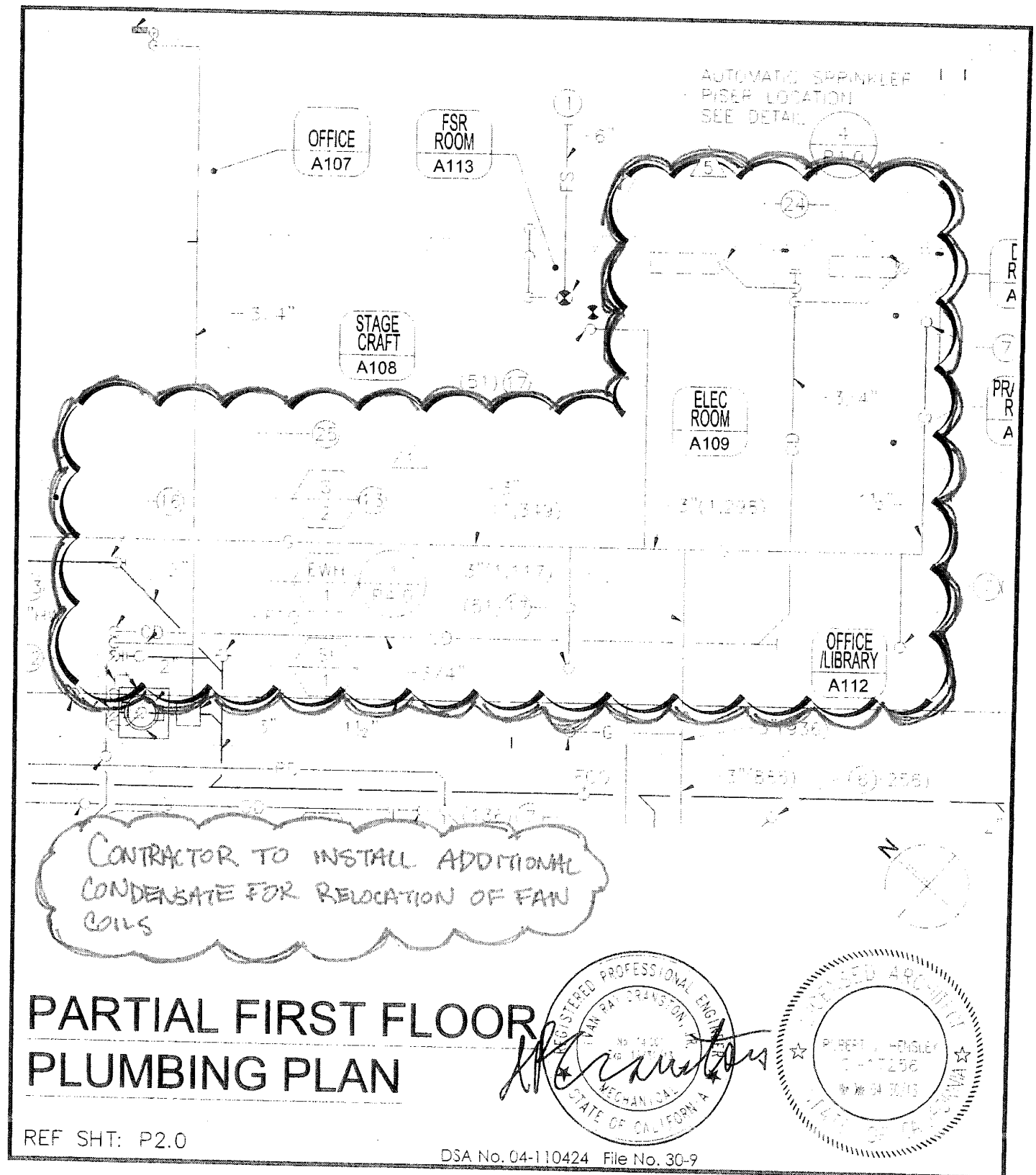
Preferred location of
fan coil #4

① Over door if unit dimensions
& clearances permit. Do not install
here if there is a removable transom.

John Summa

TTC 11/20/2012





WLC
Architects, Inc.
RANCHO CUCAMONGA FOLSOM EMERYVILLE

SOUTHERN CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

**CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA**

DRAWN	SA
CHECKED	SA
DATE	11/26/12
SCALE	1/8"=1'-0"
JOB NO.	08140.4

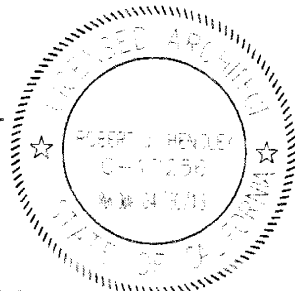
IB-P1

CONSTRUCTION NOTES

- ④ 1/4" PUMPED CONDENSATE UP FROM FAN COIL UNIT TO ABOVE CEILING; DROP INTO 3/4" GRAVITY CONDENSATE DRAIN LINE
- ⑤ 3/4" CONDENSATE DRAIN DOWN IN WALL DRILL TO DRY TAPABLE WITH APPROVED FITTING.



PARTIAL FIRST FLOOR PLUMBING PLAN



REF SHT: P2.0

DSA No. 04-110424 File No. 30-9

WLC
Architects, Inc.
RANCHO CUCAMONGA FOLLOM EMBERTHILL

SOUTHERN CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

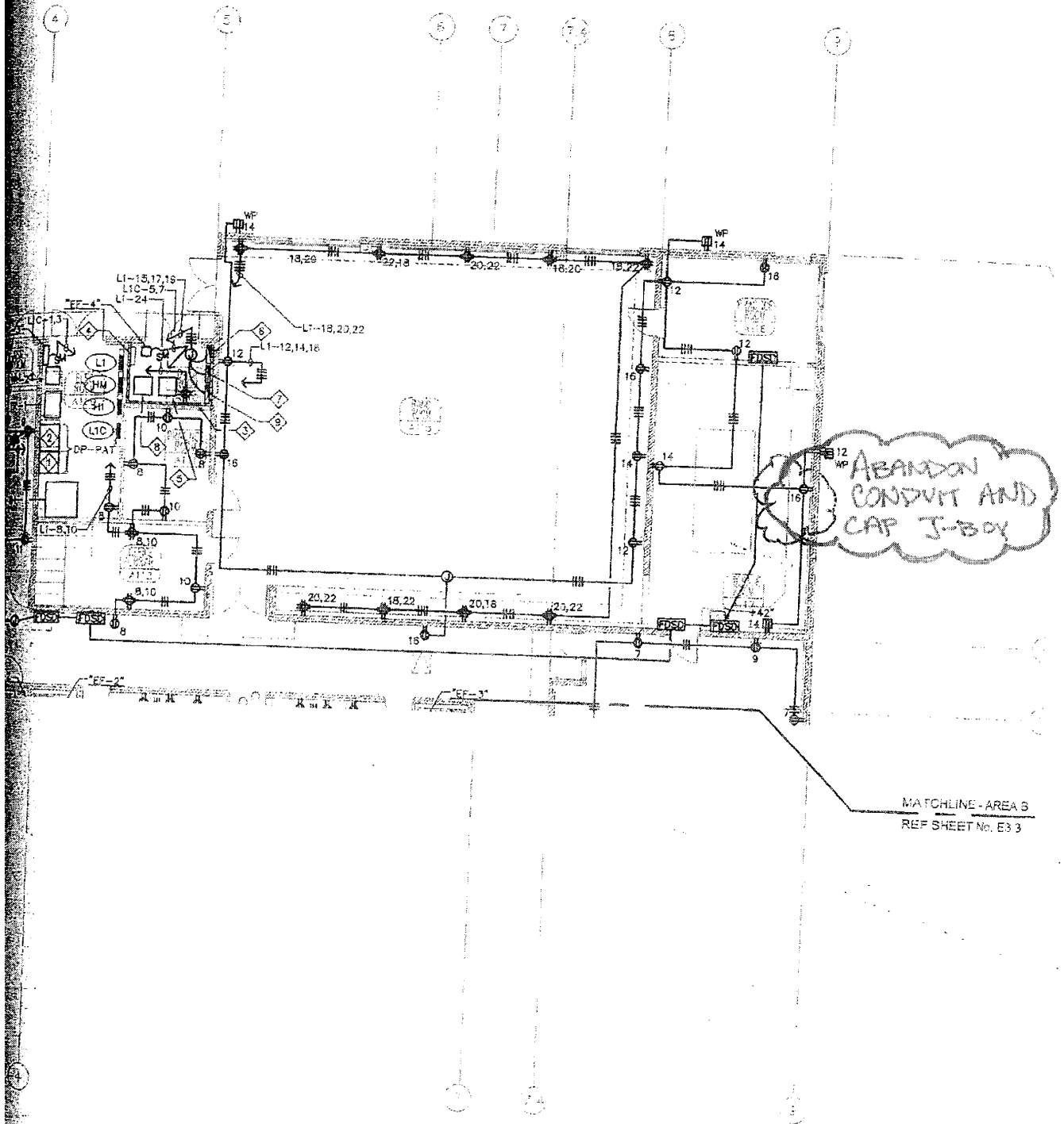
CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN	SA
CHECKED	SA
DATE	11/26/12
SCALE	1/8"=1'-0"
JOB NO.	08140.4

IB-P2

ATTACHMENT "E"

DATED 11-26-12



MATCHLINE - AREA B
REF SHEET No. E3 3

DATED 11-26-12

Items For Review

Date: 11.13.12

Page 1

Glazing Types		
Type	Thickness	Make up
1	9/16"	1/4" low E, H.S., .060 Bronze 52%, 1/4" clear H.S. (low e on #2)
2	1 - 1/16"	1/8" low e, H.S., .060 Bronze 52% Vinyl, 1/8" Clear H.S.
3	5/16 - 3/16"	3/16" Standard Grade FireLite 60 Minute Rated Standard Grade FireLite Plus
4	1 - 1/16"	Multi Laminated Pilkington Pyrostop 60 Minute Rated
5	5/16" - 1/4"	1/4" clear laminated, not on schedule
6	9/16"	1/4" low E, H.S., .060 Dark Neutral Brown 7%, 1/4" clear H.S. (low e on #2)

Glass Types / Submittals should be reviewed and approved samples stamped and returned to us

Frame						
Item #	Quantity	Type	Glass Type	Door #	Rated	Approved
1	3	A		NA		GOOD
2	2	A1	Deleted Per FCD			DELETED IN IB 6/ FCD 9
3	2	B1	Deleted Per FCD			DELETED IN IB 6/ FCD 9
4	7	B		NA		GOOD
5	5	C		NA		
There are 6 frames listed as C type on the Archt drawings, however the on the HM shop drawings the frame on 7 line between D and F is listed as an E frame incorporating door #A124C. 5 FRAMES TYPE 'C', 1 FRAME TYPE 'E1'. ALSO REVIEW MARK-UP SUBMITTAL -023-08110-4 (12.09.11)						
6	6	E1				
There are conflicts in the drawings and schedules for E and E1 frames. They vary in that some are fire rated, and some are not and some are insulated and some are not. We need verification of the expected glass make-ups for each frame. I have identified them as frames E #1 thru E #6. REVIEW MARK-UP SUBMITTAL -023-08110-4 (12.09.11)						
7	1	F		NA		GOOD

8 1 H
This is a fixed and sliding window. The size has been increased to accommodate a 6 panel slider. On site visit the opening did not appear to be modified yet. Please confirm the opening has been or will be modified. **PER OWNERS MEETING, WINDOW TYPE 'H' TO BE INSTALLED PER ORIGINAL DESIGN DIMENSIONS**

9 1 J1 — 5 NA No
This is a vertical window by CR Laurence. It is not a fire rated frame. The glass type shown on plan is fire rated.
-FRAME TYPE J1 WILL BE REPLACED WITH A VERTICAL SLIDING GLASS TYPE BY C.R. LAURENCE, MODEL NUMBER SWB1414P WITH A KEY LOCK AND INDICATED AS FRAME TYPE J2.
-A 20-MIN. FIRE RATED OVERHEAD COILING COUNTER SERVICE DOOR WITH A FUSIBLE LINK AND TIED INTO THE FIRE ALARM SYSTEM WILL BE INSTALLED ON THE INTERIOR SIDE OF CONCESSION STAND A134.
-THE HOLLOW METAL WINDOW FRAME AND GLAZING AT THIS OPENING WILL NOT BE FIRE RATED AS INDICATED IN SUBMITTAL 023-08110-4 DATE 12.09.11.

1 OF 4

Item #	Quantity	Frame Type	Glass Type	Door #	Rated	As installed
10	1	O				GOOD
11	1	k	1	A130A		GOOD
12	1	K opposite	4	A130B		GOOD
13	2	N		NA		GOOD
14	1	L				GOOD
15	1	11				GOOD
16	1	M	6	A135A		
17	1	P	6			
18	1	Q				GOOD
19	3	T				

There are conflicts in the drawings and schedules for the T frames. They vary in that 1 is transominal and 2 are not. We need verification of the expected glass makeups for each frame. I have identified them as frames 1 #1 thru 1

#3
SEE T#1 - T#3 SCHEDULE

20	1	Dr Frame	EXT-INT	A115A		
----	---	----------	---------	-------	--	--

**TRANSOM PER SUBMITTAL
023-08110-4 (12.09.11)**

This door is listed as having frame type 2 on door schedule, with an glass. By the HM shop drawings, it has transom (18).

21
SEE DOOR LITE SCHEDULE

2 OF 4

E and E1 type frames

Related	Rated	Acoustical	Per Dr Schedule		Need Verification of		Notes
			Ext. Glass	Int. Glass	Glass Type		

ELEV. Unit # Door #

302	E#1	A101A	Yes	No			HM Shp Drwg shows 2 lites, 1/2" / 1/4" (A6) NO INTERIOR GLAZING
300	E#2	A02A	No	No YES			HM Shp Drwg shows 2 lites, 1/2" / 1/4" (A6) 1/4" (A6) ACOUSTICAL
303	E#3	A108A	Yes	No			HM Shp Drwg shows 2 lites, 1/2" / 1/4" (A6) NO INTERIOR GLAZING
	E#4	A118A	Yes	Yes			HM Shps show 1/2" / 1/4" conflict schd. GOOD
	E#5	A124A	No YES	Yes		3	Schedule says "20 GLZ" but not rated RELABEL FRAME "20-MIN"
304	E#6	A124C	No	Yes			GOOD

T type frames

Related	Rated	Acoustical	Per Dr Schedule		Need Verification of		Notes
			Ext. Glass	Int. Glass	Glass Type		

Unit # Door #

T#1	A101B	No	Yes				HM Shp Drwg shows 2 lites, 1/2" / 1/4" (A6) GOOD
T#2	A119A	No	No				HM Shp Drwg shows 2 lites, 1/2" / 1/4" (A6)
T#3	A119B	No	No				HM Shp Drwg shows 2 lites, 1/2" / 1/4" (A6)

Door Lites

Dr #	HM Shops	Dr. Type	Glass		HM Shops	Glass		Actual total	Glass type
			Elevation	Per Arch		Shop	Glazing		
Prev#	Drawings	Drawings	Drawings	Detail	Rated Y/N	Y/N	Y/N	Y/N	Y/N
A101A	FG2	A	None	2 Lite	3				GOOD
A110A	FG2	B	None	2 Lite	2				REFER TO FRAME TYPE T#2
A103A	FG	F	1 Lite	1 Lite	2		Y	Y	1 and 5
A107A	FG	F	1 Lite	1 Lite	2	Y			3
A112A	FG	E	1 Lite	1 Lite	2				GOOD
A106A	FG	E	1 Lite	1 Lite	2				GOOD
A103A	FG53C	L	1 Lite	1 Lite	20				GOOD
A104A	FG53C	E	1 Lite	1 Lite	20				GOOD
A106A	FG53C	L	1 Lite	1 Lite	20				GOOD
A111A	FG53C	E	1 Lite	1 Lite	20				GOOD
A116A	FG53C	F	1 Lite	1 Lite	20				GOOD
A123A	FG53C	F	1 Lite	1 Lite	20				GOOD

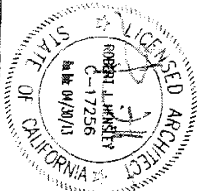
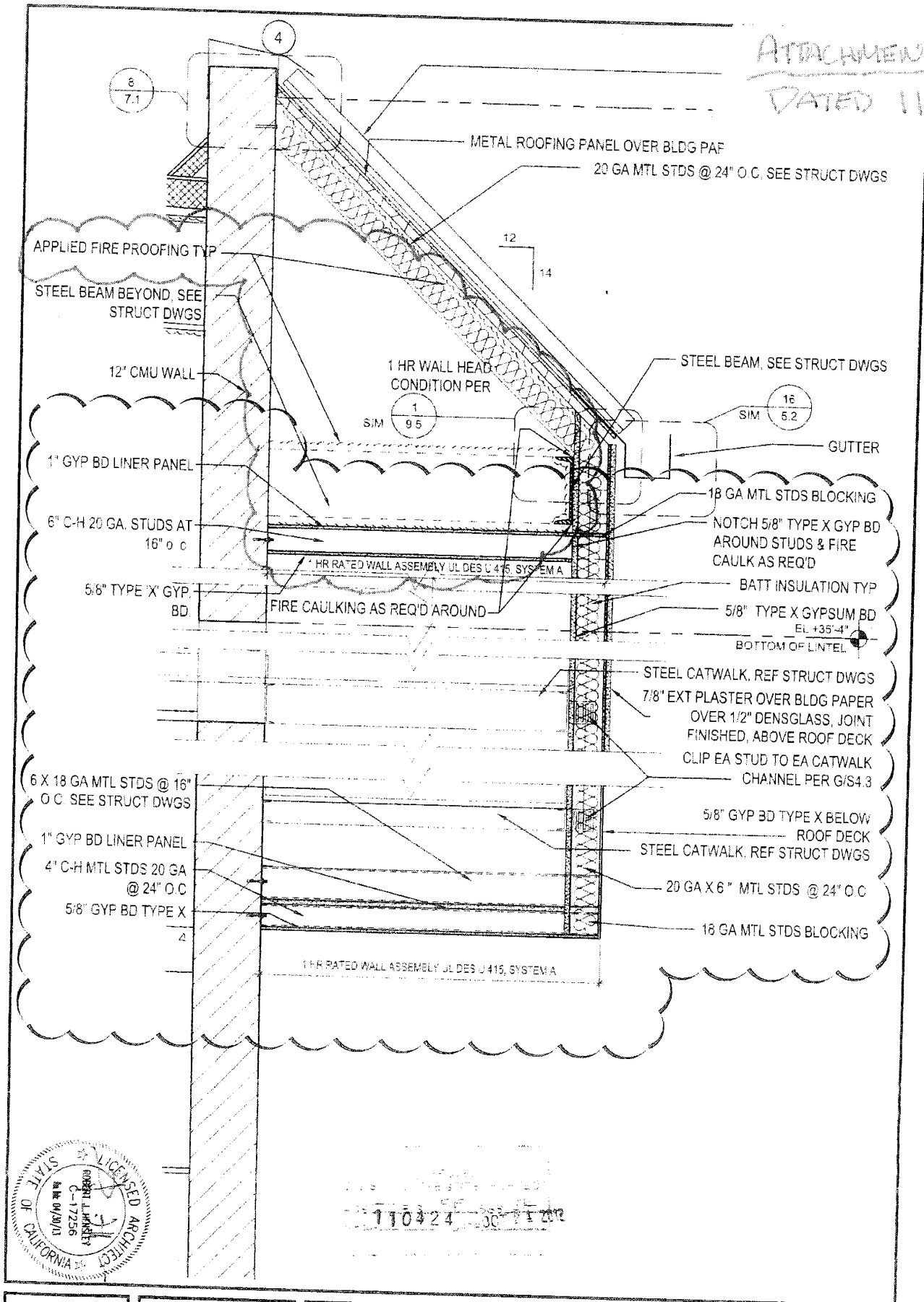
For the following doors I do not have HM frame shop drawings to review

A130A	CONTRACTOR TO REVIEW SUBMITTAL	N	
A130B	0134-08110-0 (10.02.12)	N	
A123A		N	6

4 of 4

ATTACHMENT "G"

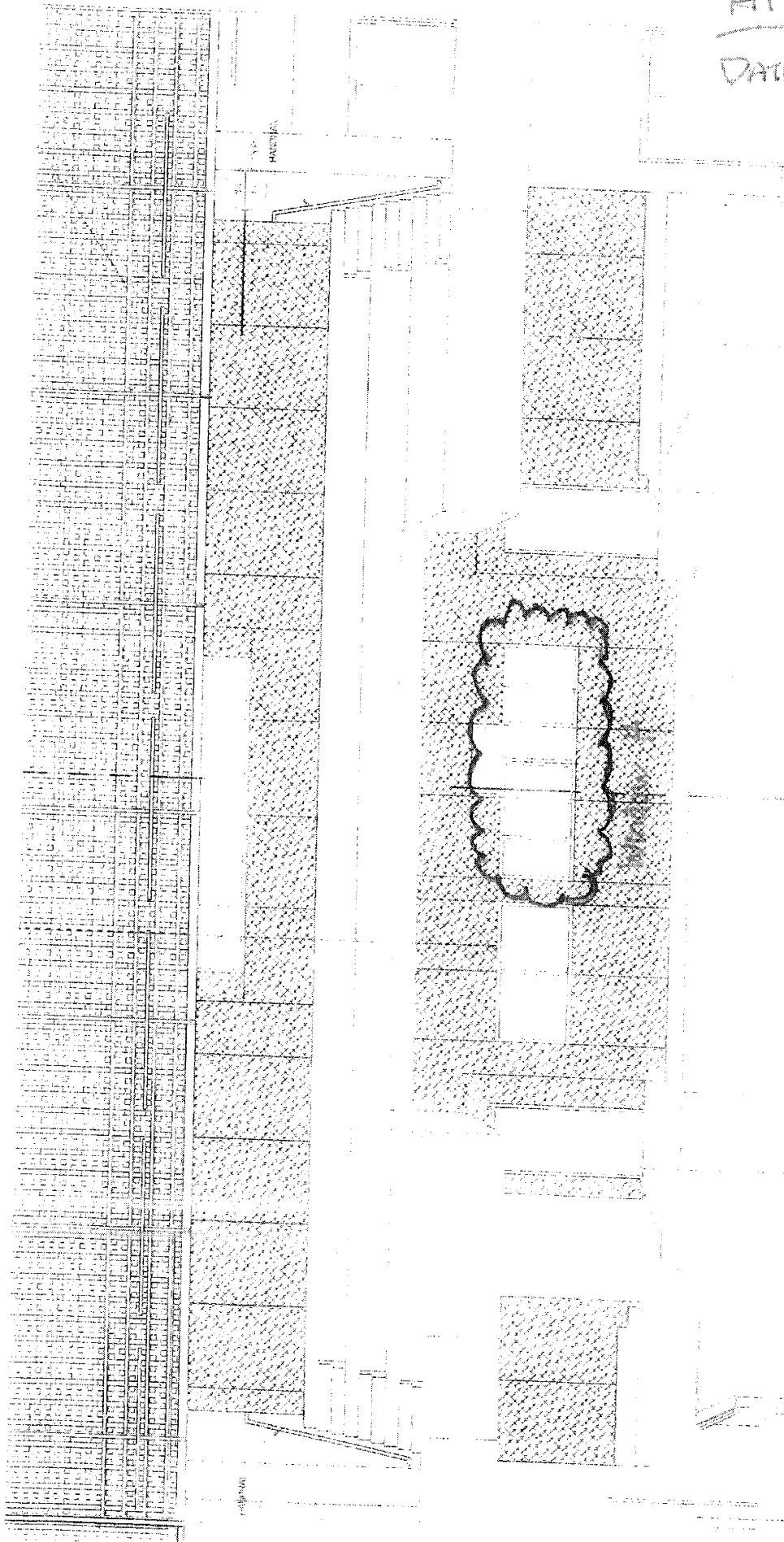
DATED 11-26-12



110324-00-1100

SKA-021A	DRAWN: WLC	CAPISTRANO VALLEY PERFORMING ARTS THEATER MISSION VIEJO, CA	WLC Architects, Inc. <small>ARCHITECTS/CALIFORNIA LICENSED 00000000</small>	SOUTHERN CALIFORNIA 8153 Rochester Ave., Suite 100 Rancho Cucamonga, California 91730-0723 tel: 909-987-0909 fax: 909-980-9960
	CHECKED: WLC			
	DATE: 08.14.12			
	SCALE: AS NOTED			
	JOB NO.: 08140.5			

ATTACHMENT # H
DATED 11-26-12



INTERIOR ELEVATIONS - THEATER A141

DO NOT INCREASE WINDOW SIZE
BY 11", COMPLETE PER ORIGINAL
SCOPE IN CONTRACT



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No.: 00068
Date: 11/27/2012

Title: RFI 389 and 294

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has, arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #389, dated 11/27/12, it was necessary to install two additional smoke detectors at the East catwalk and two additional smoke detectors at the West catwalk because they were previously not shown in the Contract Documents. As such, the contractor shall provide labor and material to install four total smoke detectors; two at the East catwalk and two at the West catwalk. (Refer to Attachment "A" dated 11/27/12)

Item 2) Pursuant to Request for Information #294, dated 8/7/12, the Architect of Record issued Field Change Document #78, dated 10/23/12, indicating that the previously installed framing, per Field Change Document #57, dated 9/10/12, at the top of stair #1 will not allow an 8" stud to pass by without being notched and that alternate framing must be used. As such, the contractor shall provide the labor and material to remove the previously installed framing at the top of stair #1 and replace it with 16" framing. (Refer to Attachment "B" dated 11/27/12)

Item	Description	Amount
00001		\$11,567.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.

COST:

- ☒ Lump Sum **\$11,567.00** ☐ Not To Exceed _____
- ☐ Time and Materials Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms.
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable.
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days.
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule.

	Signature	Date
CUSD - Joe Farley		12/11/12
Owner's Representative		11/28/12
Completing Surety		11/28/2012
Architect of Record		11.28.12
Inspector of Record		11/28/12

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 068

REVIEW

DATA DATE: 11/27/12

Add

ITEM NO.	DESCRIPTION	Rental Equipment	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Contractor to provide Labor and Material install smoke detector in the East and West Catwalk Levels as noted in RFI 389. See Attachment A. 4 smoke detector & material s x \$250/per smoke detector= \$1000 5men x 1day x 8hrs x 60/hr.= \$2400		\$ 1,000.00	\$ 2,400.00	\$ 3,400.00
2	Contractor to provide Labor and Material to remove and replace the framing at top of stair #1 as noted in FCD 78. See Attachment B. 270s.f. x \$24.50/s.f. = \$6615 (includes labor and material)				\$ 6,615.00

Subtotal Add \$ 10,015.00

Subtotal Add \$ 10,015.00

10% Sub Fee \$ 1,001.50

Subtotal \$ 11,016.50

5% G.C./Ins. Fee \$ 550.83

FULL AND FINAL TOTAL* \$ 11,567

*Rounded to nearest dollar

11-27-12

SOUTHERN CALIFORNIA
8165 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
Tel: 909-967-0909
Fax: 909-967-9990

WLC
Architects, Inc.

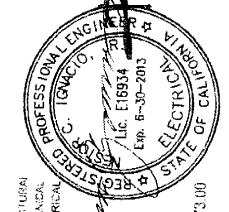
CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN: JS	CHECKED: NI	DATE: 10/15/12	SCALE: 1/8"=1'-0"	JOB NO.: 08140.4
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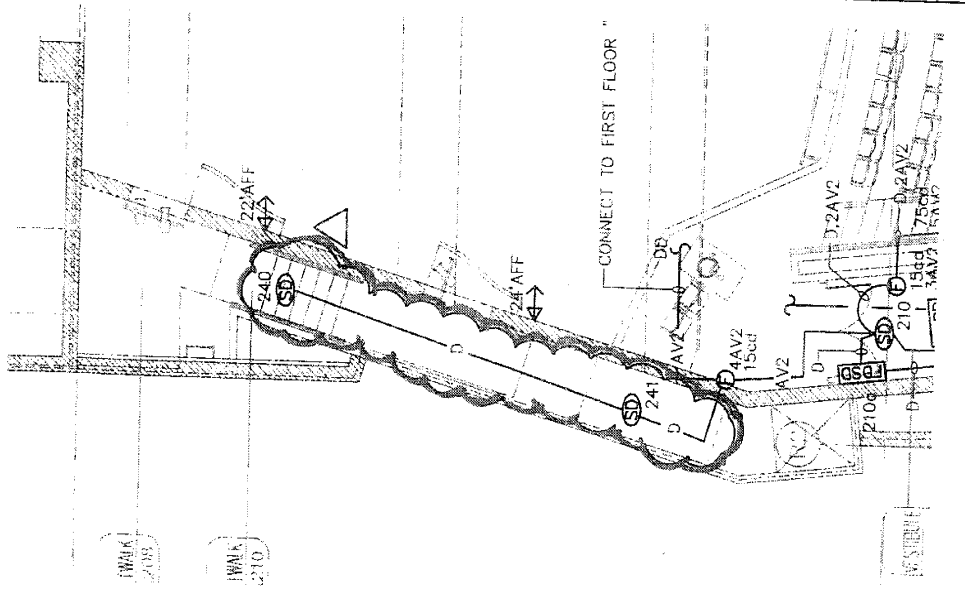
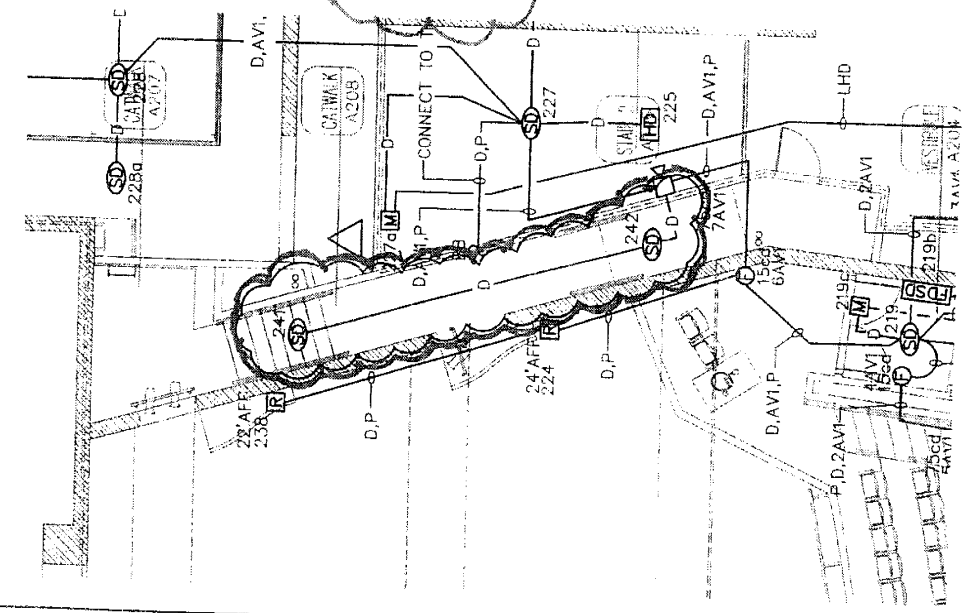
SKE-77A

CONTRACTOR TO PROVIDE
AND INSTALL 4 ADDITIONAL
SMOKE DETECTORS

REFERENCE SHEET: ES.4



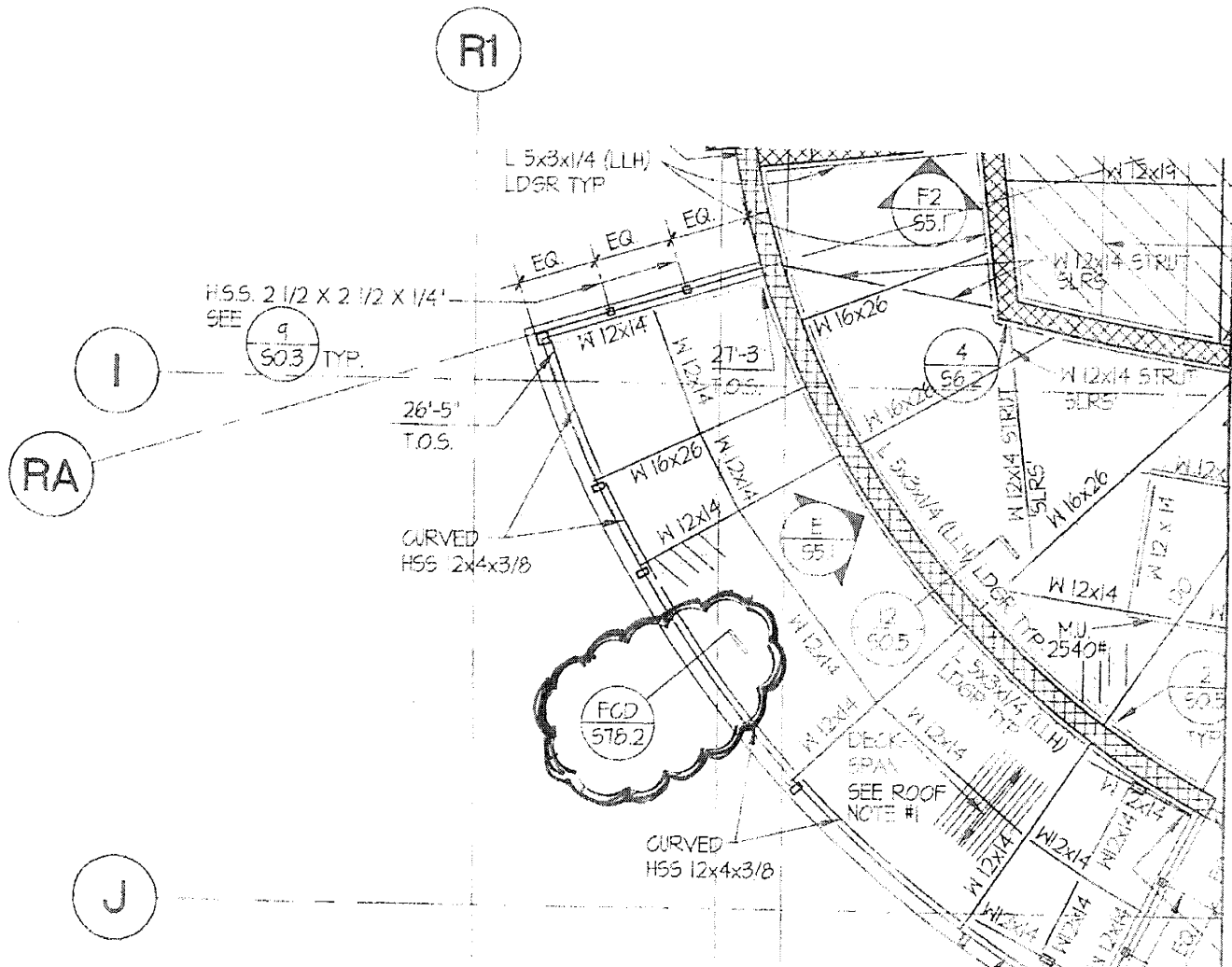
TAYLOR & SONS, INC.
REGISTERED PROFESSIONAL ENGINEER
C. TAYLOR & SONS, INC.
Lic. E16934
Exp. 6-30-2013
800 North Ferrar Lane, Suite 100
Ontario, California 91764
Phone: 909 477 6915
Fax: 909 477 6916
www.tscorp.com Project No. 2008-473.00



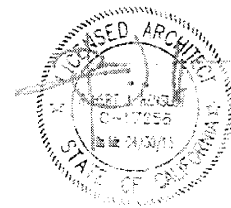
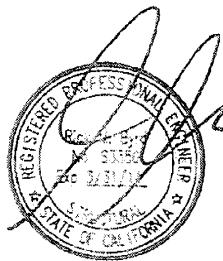
APPROVED
DIVISION OF THE STATE ARCHITECT
JCS 10424 DATE: 08/12/12
APPROVED

11-27-12

REASON: INCORRECT RADIUS OF UPPER HSS WONT ALLOW 8" STUDS TO PASS BY WITHOUT BEING NOTCHED. ALTERNATE FRAMING PROVIDED. (RFI #294)



R.M. BYRD AND ASSOCIATES INC.
 Consulting Structural Engineers
 1047 WEST SIXTH STREET, SUITE A
 ONTARIO, CA. 91762
 PH (909) 983-5599
 FAX (909) 983-4456
 JOB NO. 10-310



TITLE: PARTIAL ROOF FRAMING PLAN

WLC
 Architects, Inc.
ARCHITECTS

SOUTHERN CALIFORNIA
 8163 Rochester Ave., Suite 100
 Rancho Cucamonga
 California 91730-0729
 tel: 909-987-0909
 fax: 909-980-9980

**CAPISTRANO VALLEY
 PERFORMING ARTS THEATER
 MISSION VIEJO, CA**
 APPL. NO. 04-110424

DRAWN A.F.
 CHECKED F.R.
 SCALE 1/8"=1'-0"
 JOB NO. 0814000

FCD #78
FCD-S78.1
 REF: S3.2
 DATE 10/19/12

1 OF 2

REASON: INCORRECT RADIUS OF THE UPPER HSS WONT ALLOW 8" STUD TO PASS BY WITHOUT BEING NOTCHED. ALTERNATE FRAMING PROVIDED (REF #244)

16 GA TRACK CURVED
W/ #12 S.M.S. EA. STUD
EA. LEG

16"x18 GA. METAL STUDS
LAPPED TO 4" STUDS
NOTCH AT HSS LOCATION

HSS 12 x 4 PER PLAN
INSTALLED TOO
FAR OVER TO ALLOW
8" STUDS TO PASS BY

8" x 18 GA STUDS @ 6" O.C.
LAPPED TO 4" STUDS

#12 S.M.S. EA. STUD -
EA. LEG

21'-0"

HSS 7x4
PER PLAN

2'-0" MAX

16" STUD

#10 S.M.S.
@ 6" O.C. STAGG

4" STUD

6/50 4 SIM.

4" x 16 GA
@ 16" O.C.

6" STUD

#10 S.M.S.
@ 6" O.C. STAGG

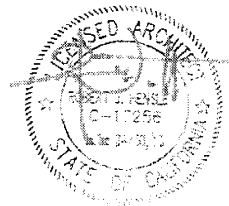
4" STUD

6" STUD

1/8" T-412

6" x 16 GA TRACK W/ 1/4" TEK
SCREWS @ 12" O.C. STAGG.

R.M. BYRD AND ASSOCIATES INC.
Consulting Structural Engineers
1047 WEST SIXTH STREET, SUITE A
ONTARIO, CA. 91762
PH (909) 983-5599
FAX (909) 983-4456
JOB NO. 10-310



TITLE: CLARIFICATION SKETCH FOR REVISED UPPER WALL FRAMING

WLC
Architects, Inc.
ARCHITECTS • ENGINEERS • PLANNERS • INTERIORS

SOUTHERN CALIFORNIA
8163 Rochester Ave.
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

**CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA**
APP. NO. 04-110424

DRAWN	A.F.
CHECKED	F.R.
SCALE 1"=1'-0"	
JOB NO. 0814000	

FCD # 78
FCD-S78.2
REF: NEW SECTION
DATE: 10/19/12



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00069
Date: 12/13/2012

Title: RFI 407, 400, 385, 392, CCD 5

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has, arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) Pursuant to review by the Owner's Representative, all structural steel beams in the Fly Gallery are to receive Flat Black Primer where they originally received fire proofing which was removed per Work Order #56, dated 8/27/12. As such, the contractor is to provide labor and material to paint all structural steel beams in the Fly Gallery with Flat Black Primer. (Refer to Attachment "A", dated 12/13/12)

Item 2) Pursuant to Request for Information #407 response, dated 12/10/12, the currently installed and specified 16 gauge notched backing support for the counter tops in the Restrooms A133 and A132 did not contemplate the space required for plumbing. As such, the contractor is to provide labor and material in order to remove the currently installed 16 gauge notched backing and install 14 gauge track cap on the wall studs in the A133 and A132 restrooms to allow for the required plumbing. (Refer to Attachment "B", dated 12/13/12)

Item 3) Pursuant to the Architect of Record's response to Request for Information #400, dated 12/6/12, the contractor is to provide labor and material to install 7 additional type D2 fixtures with slope ceiling adapters and change 1 type D5 fixture to a type D2 with a slope ceiling adapter in the seating section of the Theater. (Refer to Attachment "C" dated 12/13/12)

Item 4) Pursuant to the Architect of Record's response to Request for Information #385, dated 11/21/12, the contract drawings did not contemplate a backing attachment detail for the cabinets on the East wall in Storage Room A117. As such, the contractor is to provide labor and material to install approximately 40 lineal feet of additional metal stud framing, anchor bolts, and fasteners on the East wall in Storage Room A117. (Refer to Attachment "D" dated 12/13/12)

Item 5) Pursuant to a Job Walk, the Architect of Record issued Construction Change Document #5, dated 12/10/12, which provided a 1-hour rated ceiling in the Dimmer Room A145. As such, the contractor is to provide labor and material to install approximately 162sq.ft. of 1-hour rated hard lid ceiling in the Dimmer Room A145. (Refer to Attachment "E" dated 12/13/12)

Item 6) Pursuant to a Job Walk, the contractual drawings did not contemplate a hard lid ceiling in the Office A126. As such, to further enhance the value of the project the contractor is to provide labor and material to install a hard lid ceiling in lieu of the original scoped T-bar ceiling. (Refer to Attachment "F" dated 12/13/12)

Item 7) Pursuant to the Architect of Record's response to Request for Information #392, dated 12/3/12, a non-rated ceiling is required beneath the East Catwalk. As such, the contractor is to provide labor and material to install approximately 150sq.ft. of non-rated ceiling beneath the East Catwalk. (Refer to Attachment "G" dated 12/13/12)

Item	Description	Amount
00001		\$21,674.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00069
Date: 12/13/2012

Title: RFI 407, 400, 385, 392, CCD 5

the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. the amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.

COST:

- ☒ Lump Sum **\$21,674.00** ☐ Not To Exceed _____
- ☐ Time and Materials. Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms.
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable.
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days.
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule.

	Signature	Date
CUSD - Joe Farley		12/18/12
Owner's Representative		12/17/12
Completing Surety		12/14/2012
Architect of Record		12.14.12
Inspector of Record		12/14/12

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 69

RFI 407, 400, 385, 392, CCD 5

DATA DATE: 12/13/2012

Refer to Attachment A, B, C, D, E, F, & G Dated 12/13/12

Add

ITEM NO.	DESCRIPTION	RENTAL EQUIPMENT	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Contractor to provide labor and material to paint all structural steel beams in the Fly Gallery. Refer to Attachment "A" Labor = 2 men x 2 days x 8 hrs x \$60/hr = \$1920 Materials = \$880 Lump Sum Price		\$ 880	\$1,920	\$ 2,800.00
2	Contractor to provide labor and material to remove the existing 16 gauge notched backing and install 14 gauge track cap backing. Refer to Attachment "B" Labor = 1 man x 8hrs x 4 days x \$60/hr = \$1920 Materials = \$100 Lump Sum Price		\$ 100	\$1,920	\$ 2,020.00
3	Contractor to provide labor and material to install 7 additional light fixtures and add 8 slope ceiling adaptors. Refer to Attachment "C" Labor = 2 men x 3 days x 8 hrs x \$60/hr = \$2880 Materials = \$445 light fixture with ceiling adaptor x 7 = \$3115		\$ 3,115	\$2,880	\$ 5,995.00
4	Contractor to provide labor and material to install additional metal stud framing, anchor bolts, and fasteners. Refer to Attachment "D" Labor = 2 men x 2 days x 8hrs x \$60/hr = \$1920 Material = \$350 Lump Sum Price		\$ 350	\$1,920	\$ 2,270.00
5	Contractor to provide labor and material to install approximately 162sq.ft. of hard lid ceiling in the Dimmer Room A145. Refer to Attachment "E" Material and Labor = \$15/sq.ft. x 162sq.ft. = \$2430			\$2,430	\$ 2,430.00
6	Contractor to provide labor and material to install approximately 100sq.ft. of hard lid ceiling in the Office A126 in lieu of T-bar. Refer to Attachment "F" Labor and Material = \$15/sq.ft. x 100sq.ft. = \$1500 Labor and Material T-bar Credit = \$5/sq.ft. x 100sq.ft. = (\$500) Net Total = \$1000			\$1,000	\$ 1,000.00
7	Contractor to provide labor and material to install approximately 150sq.ft. of non rated ceiling beneath the East catwalk. Refer to Attachment "G" Material and Labor = \$15/sq.ft. x 150sq.ft. = \$2250			\$2,250	\$ 2,250.00

Subtotal Add	\$ 18,765.00
10% Fee	\$ 1,876.50
Subtotal	\$ 20,641.50
5% GC/Ins. Fee	\$ 1,032.08
Net Add	\$ 21,673.58

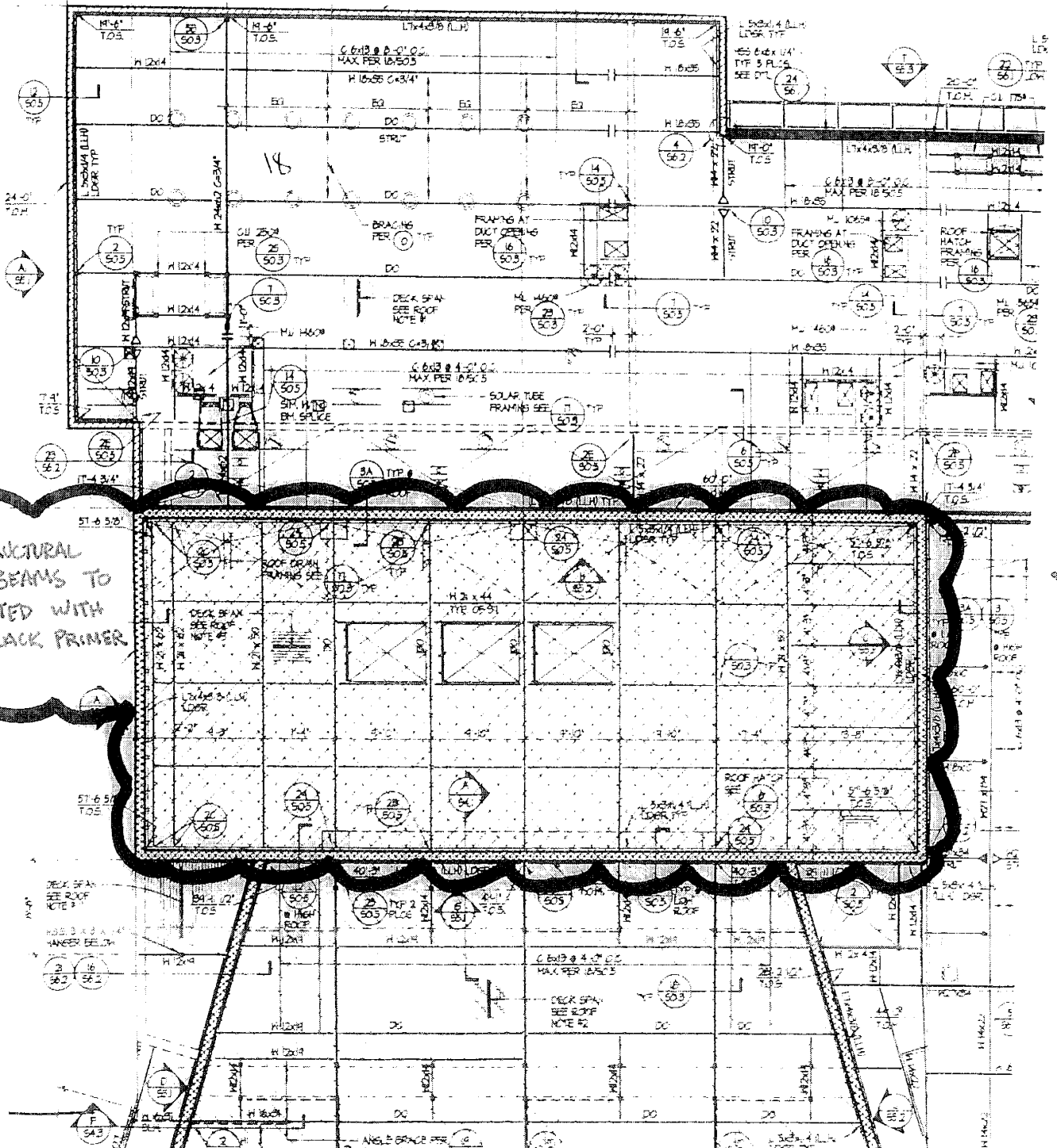
Net Add \$ 21,673.58

FULL AND FINAL TOTAL* \$ 21,674

*Rounded to nearest dollar

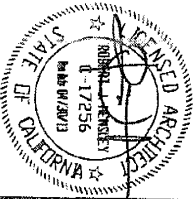
ATTACHMENT "A"

12-13-12



[illegible]

REFERENCE SHEET A3.2



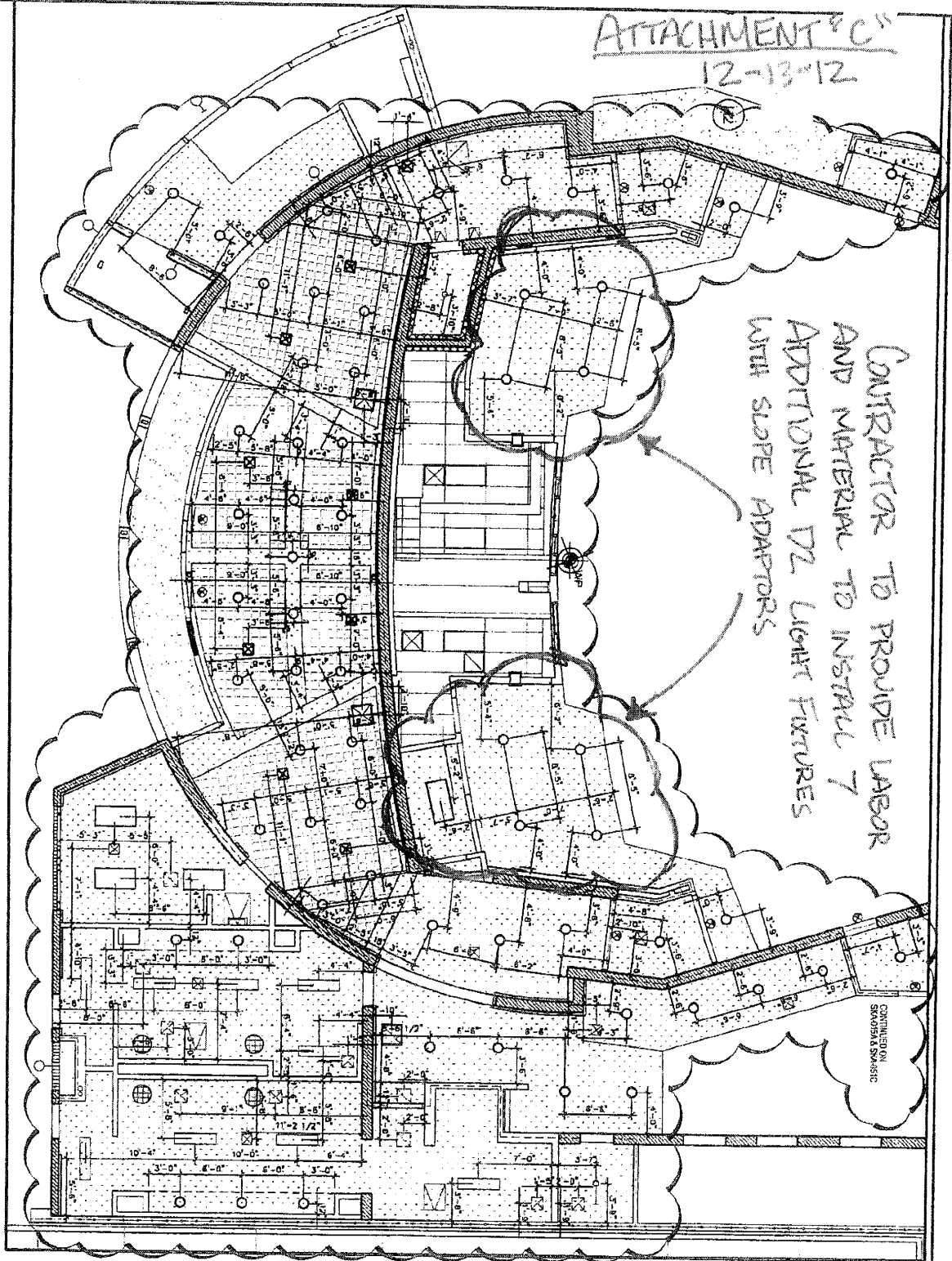
SKA-051B

DRAWN:	WLC
CHECKED:	WLC
DATE:	10.10.12
SCALE:	NTS
JOB NO.:	0814000

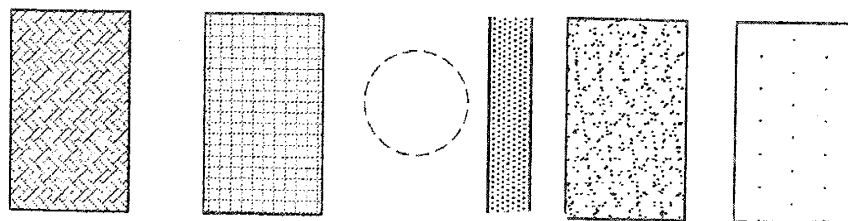
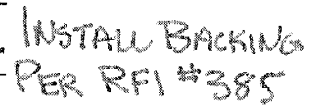
CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

WLC
Architects, Inc.
RANCHO CUCAMONGA - MISSION - EMERYVILLE

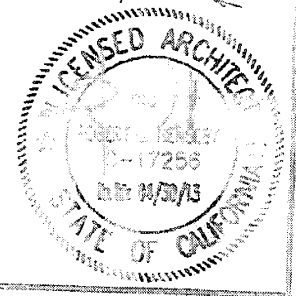
SOUTHERN CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980



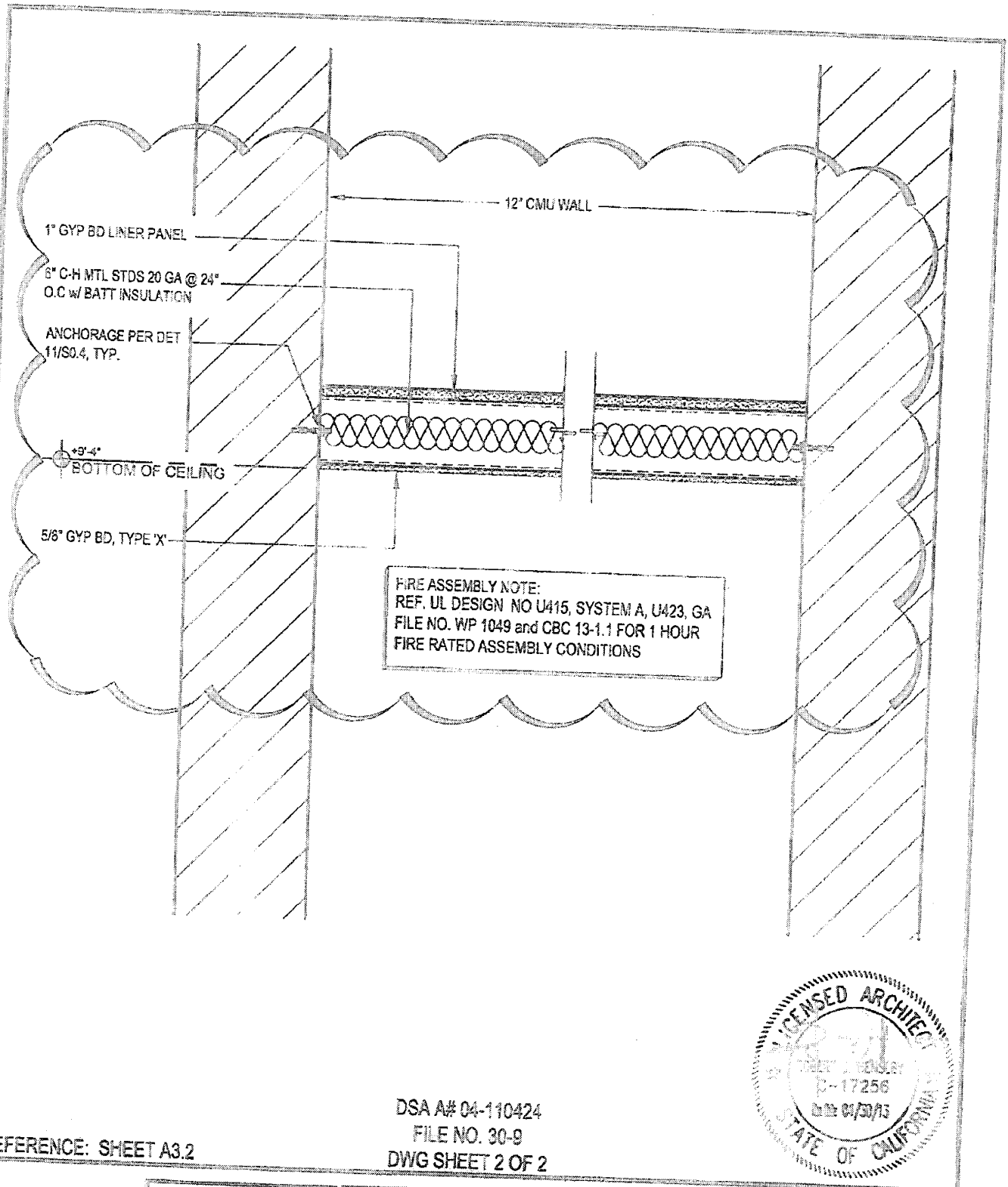
12-13-12



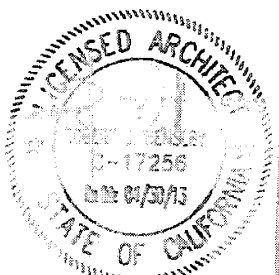
12-13-12.



SKA-070



FIRE ASSEMBLY NOTE:
 REF. UL DESIGN NO U415, SYSTEM A, U423, GA
 FILE NO. WP 1049 and CBC 13-1.1 FOR 1 HOUR
 FIRE RATED ASSEMBLY CONDITIONS



REFERENCE: SHEET A3.2

DSA A# 04-110424
 FILE NO. 30-9
 DWG SHEET 2 OF 2

WLC
 Architects, Inc.
RANCHO CUCAMONGA • FOLSOM • DUBLIN

SOUTHERN CALIFORNIA
 8163 Rochester Ave.,
 Suite 100
 Rancho Cucamonga
 California 91730-0729
 tel: 909-987-0909
 fax: 909-987-0900

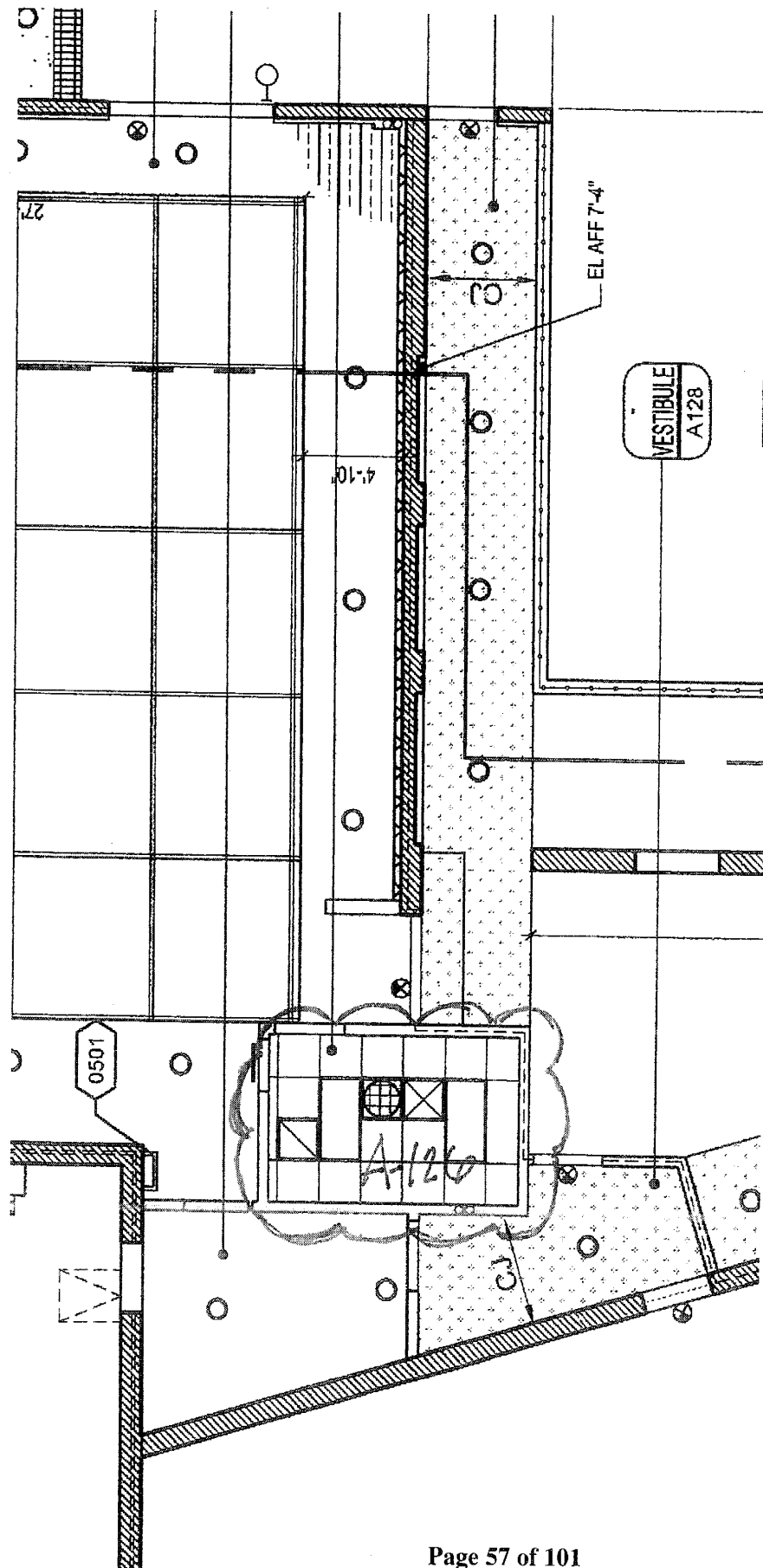
**CAPISTRANO VALLEY
 PERFORMING ARTS THEATER
 MISSION VIEJO, CA**

DRAWN	WLC
CHECKED	WLC
DATE	12.06.12
SCALE	1-1/2"=1'-0"
JOB NO.	08140.5

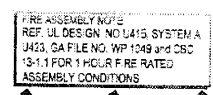
SKA-070A

L:\2008\0814000\5-Construct

12-13-12



12-13-12



**SOUTHERN
CALIFORNIA**
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

John Karlsson

From: signs by creations unlimited <signsbycreations@sbcglobal.net>
Sent: Friday, December 21, 2012 9:07 AM
To: johnkcs@cox.net
Subject: AMRI Studio 12/21/12

RE: Amri Studio - Donor Wall

Hi John,
.25" thick clear plexiglass signs, flame polished edges, holes drilled in 4 corners and Etchmark vinyl (frosted/sandblasted look) on rear.
24"x24" @ \$310.00 ea.

6" x 6" @ \$92.00 ea.

Solid brushed aluminum standoffs @\$12.00 ea. (4) required for each sign)
These would be ready for you to install.

If this sounds good to you, we can produce a 6" x 6" sample after the new year at a cost of \$92.00. (If you place an order, we will waive that cost.)

Thank you,
Andy

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2012.0.2221 / Virus Database: 2637/5475 - Release Date: 12/20/12



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00070
Date: 12/13/2012

Title: Donor Wall

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has, arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) The District desires to have a Donor Wall on the West wall of the Lobby for display purposes. As such, the contractor is to provide approximately 32 lineal feet of additional 16 gauge backing at 16" off center on 6" studs. (Refer to Attachment "A", dated 12/13/12)

Item 2) Pursuant to the Architect of Record's issuance of Bulletin #28, dated 11/20/12, the contractor is to provide labor and material to install 11, 8" horizontal fluorescent open wall wash fixtures in the Lobby A130. (Refer to Attachment "B", dated 12/13/12)

Item	Description	Amount
00001		\$12,665.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.

COST:

- ☒ Lump Sum **\$12,665.00** ☐ Not To Exceed _____
- ☐ Time and Materials. Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable.
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days.
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule.

	Signature	Date
CUSD - Joe Farley		12/18/12
Owner's Representative		12/17/12
Completing Surety		12/14/2012
Architect of Record		12/14/12
Inspector of Record		12/14/12

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 70
Donor Wall

DATA DATE: 12/13/2012

Refer to Attachment A & B Dated 12/11/12

Add

ITEM NO.	DESCRIPTION	RENTAL EQUIPMENT	MATERIAL	LABOR	SUB TOTAL
1	Contractor to provide labor and material to install approximately 32 lineal feet of backing at 16" off center. Refer to Attachment "A" Labor = 3 men x 8hrs x 3 days x \$60/hr = \$4,320 Material (Studs, Fasteners) = \$700 Lump Sum Price		\$ 700	\$4,320	\$ 5,020.00
2	Contractor to provide labor and material to install 11 wall wash fixtures in the Lobby Refer to Attachment "B" Labor = 7 men x 8hrs x \$60/hr = \$3360 Material = 11 lights x \$235 = \$2585		\$ 2,585	\$3,360	\$ 5,945.00

Subtotal Add	\$ 10,965.00
10% Fee	\$ 1,096.50
Subtotal	\$ 12,061.50
5% GC/Ins. Fee	\$ 603.08
Net Add	\$ 12,664.58

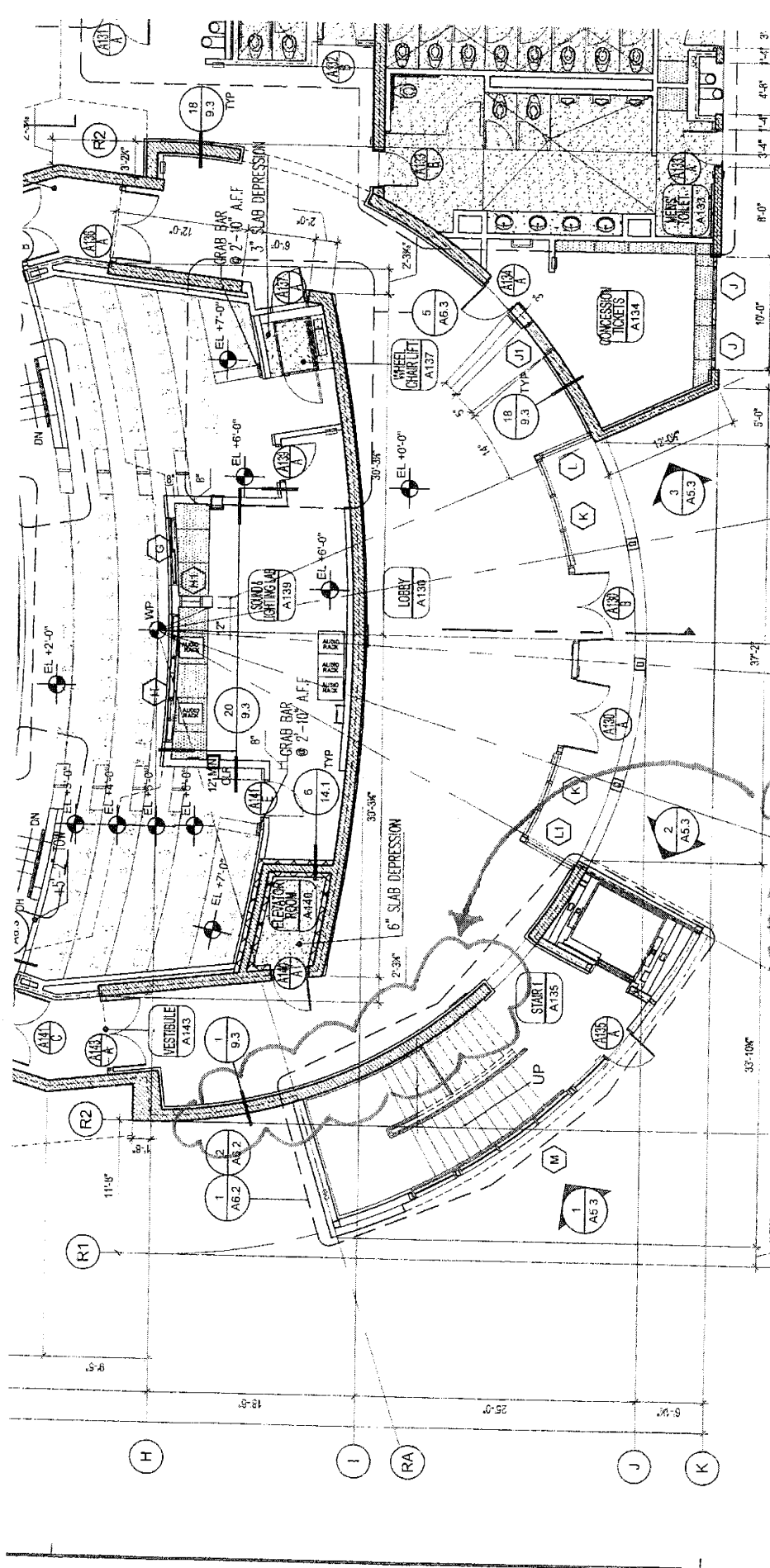
Net Add \$ 12,664.58

FULL AND FINAL TOTAL* \$ 12,665

*Rounded to nearest dollar

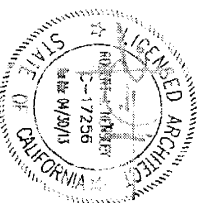
ATTACHMENT "A"

12-13-12



CONTRACTOR TO
INSTALL 6" STUDS
AT 16" OFF CENTER
FOR DONOR WALL
BACKING

FILE NO. 30-9
DSA # 04-110424



SKA-067

DRAWN:	WLC
CHECKED:	WLC
DATE:	11.19.12
SCALE:	NTS
JOB NO.:	0814000

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA



**SOUTHERN
CALIFORNIA**
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00071
Date: 12/17/2012

Title: B 26, 27, 29, 30, RFI 381, 391, 399

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has, arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) Pursuant to a Job Walk, dated 12/17/12, the District has elected to install approximately 30 lineal feet of 3/4" plywood backing in the Lobby for the Donor Wall. As such, the contractor is to provide labor and material to install approximately 30 feet of plywood backing in the Lobby. (Refer to Attachment "A" dated 12/18/12)

Item 2) Pursuant to Bulletin #26, the Architect of Record indicated that two additional ceiling panels are required in Cloud Zone #1 in the Theater. As such, the contractor is to provide labor and material to install two additional ceiling panels in Cloud Zone #1. (Refer to Attachment "B" dated 12/18/12).

Item 3) Pursuant to Bulletin #27, dated 11/15/12, the Architect of Record indicated that it was necessary to install an additional 1-hour rated shaft wall ceiling in Lobby soffit to accommodate the mechanical ducts. As such, the contractor is to provide approximately 330 square feet of 1-hour rated shaft wall ceiling in Lobby soffit, blocking, and re-route gas piping. (Refer to Attachment "C" dated 12/18/12)

Item 4) Pursuant to Bulletin #27, dated 11/15/12, the Architect of Record indicated that two additional diffusers were required in the Lobby. As such, the contractor is to provide labor and material to install two additional diffusers in the Lobby. (Refer to Attachment "D" dated 12/18/12)

Item 5) Pursuant to the Architect of Record's response to Request for Information #391, dated 12/18/12, additional ceiling joists and jamb studs are required in the Lobby to accommodate for the additional diffusers. As such, the contractor is to provide labor and material to install additional ceiling joists and jamb studs in the Lobby. (Refer to Attachment "E" dated 12/18/12)

Item 6) Pursuant to Bulletin #29, dated 11/28/12, and Bulletin #30, dated 12/4/12, the contractual drawings did not include condensate drain lines for Fan Coil Units FC1, FC2, FC5, and the units in Room A108. As such, the contractor shall provide labor and material to provide the condensate drain lines per Bulletin #29 and Bulletin #30. (Refer to Attachment "F" dated 12/18/12)

Item 7) Pursuant to the Architect of Record's response to Request for Information #381, dated 11/28/12, additional sound traps are required in the Production Digital Recording Room A118. As such, the contractor shall provide labor and material to install the specified sound attenuators in Room A118. (Refer to Attachment "G" dated 12/18/12)

Item 8) Pursuant to a Job Walk, dated 12/14/12, the Owner's Representative elected to install 7/8" plaster on two layers 5/8" gypsum board on 7/8" hat channel with a continuous reglet reveal along the columns in the Lobby store front aligned to match existing. (Refer to Attachment "H" dated 12/18/12)

Item 9) Pursuant to the Architect of Record's response to Request for Information #399, dated 12/3/12, additional 6" sheet metal counter flashing is required at the bottom sill to avoid water intrusion through the metal studs at Stair #1. As such, the contractor is to provide labor and material to install 6" sheet metal counter flashing at the bottom sill in Stair #1 (Refer to Attachment "I" dated 12/18/12)



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No. : 00071

Date: 12/17/2012

Title: B 26, 27, 29, 30, RFI 381, 391, 399

Item 10) Pursuant to a Job Walk, dated 12/14/12, the Architect of Record and Owner's Representative elected to remove metal stud framing and approximately 1,224 square feet of drywall above the stage proscenium that was not necessary. As such, the District is owed a credit for this deletion from the scoped contract work. (Refer to Attachment "J" dated 12/18/12)

Item	Description	Amount
00001		\$24,734.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.

COST:

- ☒ Lump Sum **\$24,734.00** ☐ Not To Exceed _____
- ☐ Time and Materials. Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable.
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days.
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule.

	Signature	Date
CUSD - Joe Farley		12/20/12
Owner's Representative		12/19/12
Completing Surety		12/19/2012
Architect of Record		12.19.12
Inspector of Record		12/19/12

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 071

B 26, 27, 28, 29, 30, RFI 381, 391, 399

DATA DATE: 12/17/12

Refer to Attachment A, B, C, D, E, F, G, H, and I.

Add

ITEM NO.	DESCRIPTION	RENTAL EQUIPMENT	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Provide labor and material to install 3/4" of plywood at the donor wall in the lobby. See Attachment A 12 sheets of plywood x \$60/per sheet = \$720 2men x 8hrs. X \$60 = \$960				\$ 1,680.00
2	Provide labor and material to add two ceiling panels in cloud zone #1 in the Theatre as noted in Bulletin 26. See Attachment B. 50hrs x \$60/hr. = \$3000 2 Ceiling Panels x \$2000/ea. = \$4000 \$1000 for overtime Saturday work				\$ 8,000.00
3	Provide labor and material to install the added shaft wall ceiling, rework weld of gas piping, and add blocking at the first floor lobby as noted in Bulletin 27. See Attachment C. Shaft Wall Ceiling: 330sq ft. x 14.50 = \$4785 (includes labor and material) Blocking: \$1500 Re-work Gas Pipe: \$1000 (includes labor and material)				\$ 7,285.00
4	Provide labor and material to install the additional two diffusers in mezzanine lobby as noted in Bulletin 27. See Attachment D 2 Linear Diffuser x \$300/ea. = \$600 (includes labor and material)				\$ 600.00
5	Provide labor and material to install ceiling joist at openings as noted in RFI 391 response. See Attachment E. 50pieces x 18' x \$2/L.F. = \$1800 2men x 2days x 8hrs. X 60 = \$1920		\$ 1,800.00	\$ 1,920.00	\$ 3,720.00
6	Provide Labor and Material to install condensate drain lines for the fan coil units as noted in Bulletins 29 and Bulletin 30. See Attachment F 3men x 2days x 8hrs x \$60/hr. = \$2880 Material: \$ 1072 Pipe insulation 180L.F x 8/l.f. = \$1440 Backhoe: \$500				\$ 5,892.00
7	Provide Labor and Material to install additional sound traps as noted in RFI 381. See Attachment G. (2)30" x 24" Soundtrap x \$425/ea. = \$850 (includes labor and material)				\$ 850.00
8	Provide Labor and Material to install plaster cladding and 3 coats of plaster at the 3 storefront columns. See Attachment H 2 men x 4 days x 8hrs x \$60/hr = \$3840 Material: \$500 Lump Sum				\$ 4,340.00
9	Provide Labor and Material to add counterflashing at Radius Wall as noted in RFI #399. See Attachment I. 3 men x 6/hrs x \$60/hr = \$1440 Material: \$325 Lump Sum Price				\$ 1,765.00

Subtotal Add	\$ 34,132.00
10% Fee	\$ 3,413.20
Subtotal	\$ 37,545.20
5% GC/Ins. Fee	\$ 1,877.26
Net Add	\$ 39,422.46

Credit

ITEM NO.	DESCRIPTION	RENTAL EQUIPMENT	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Pursuant to a jobwalk the Architect and Owner's Representative determined it was not necessary to install a metal stud wall at the theater as noted on the contractual drawings. Therefore, the District is due a credit. 1224 s.f x \$12s.f = \$14,688				\$ 14,688.00

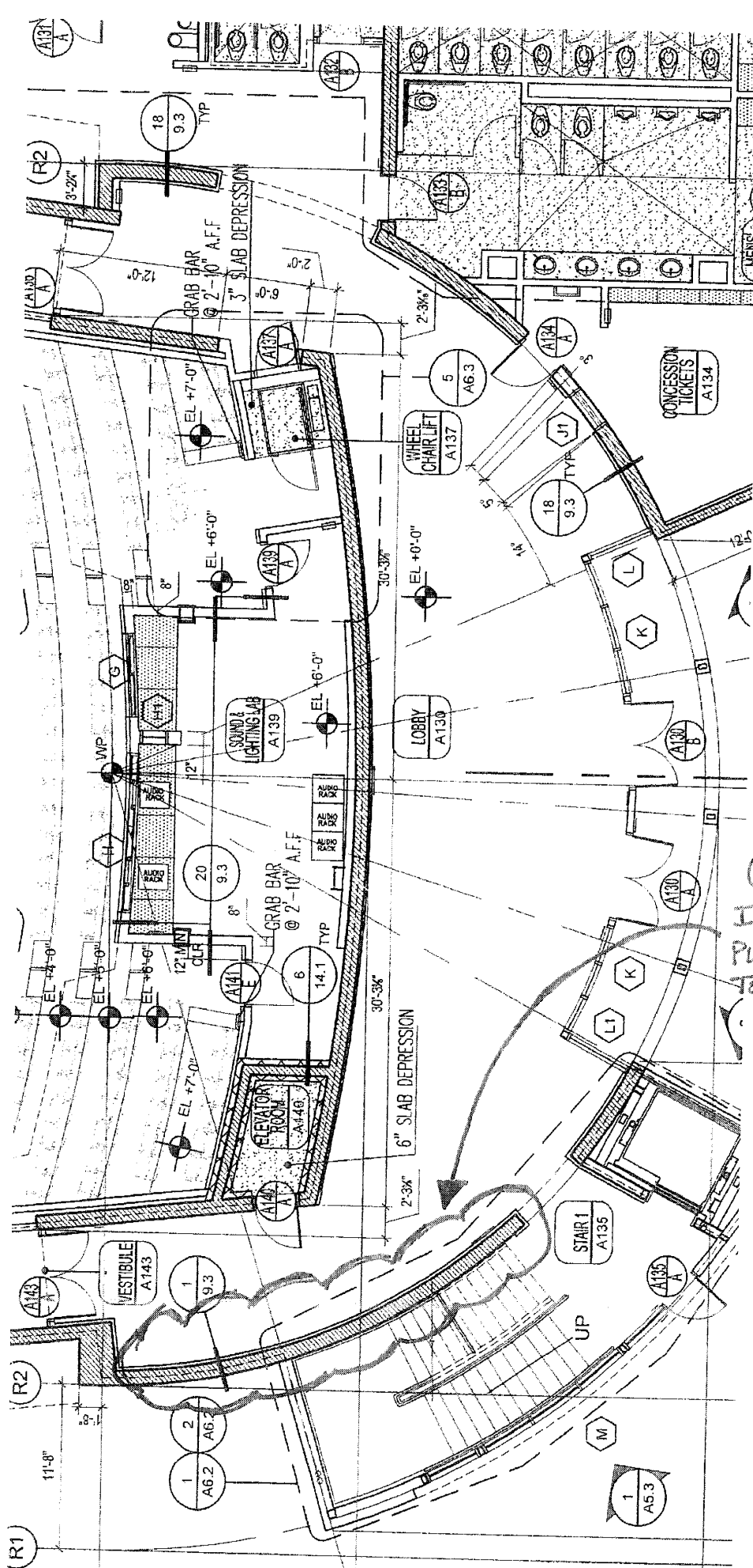
Subtotal Credit \$ (14,688.00)

Net Add \$ 39,422.46
Net Credit \$ (14,688.00)

FULL AND FINAL TOTAL* \$ 24,734

*Rounded to nearest dollar

ATTACHMENT 'A'
12-18-12



CONTRACTOR TO
INSTALL 3/4"
PLYWOOD BACKING
TO DONOR WALL

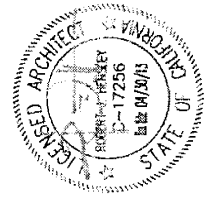
SOUTHERN
CALIFORNIA
8163 Rochester Ave.
Suite 100
Rancho Cucamonga
California 91730-0729
Tel: 909-987-0909
Fax: 909-980-9980

WLC
Architects, Inc.

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

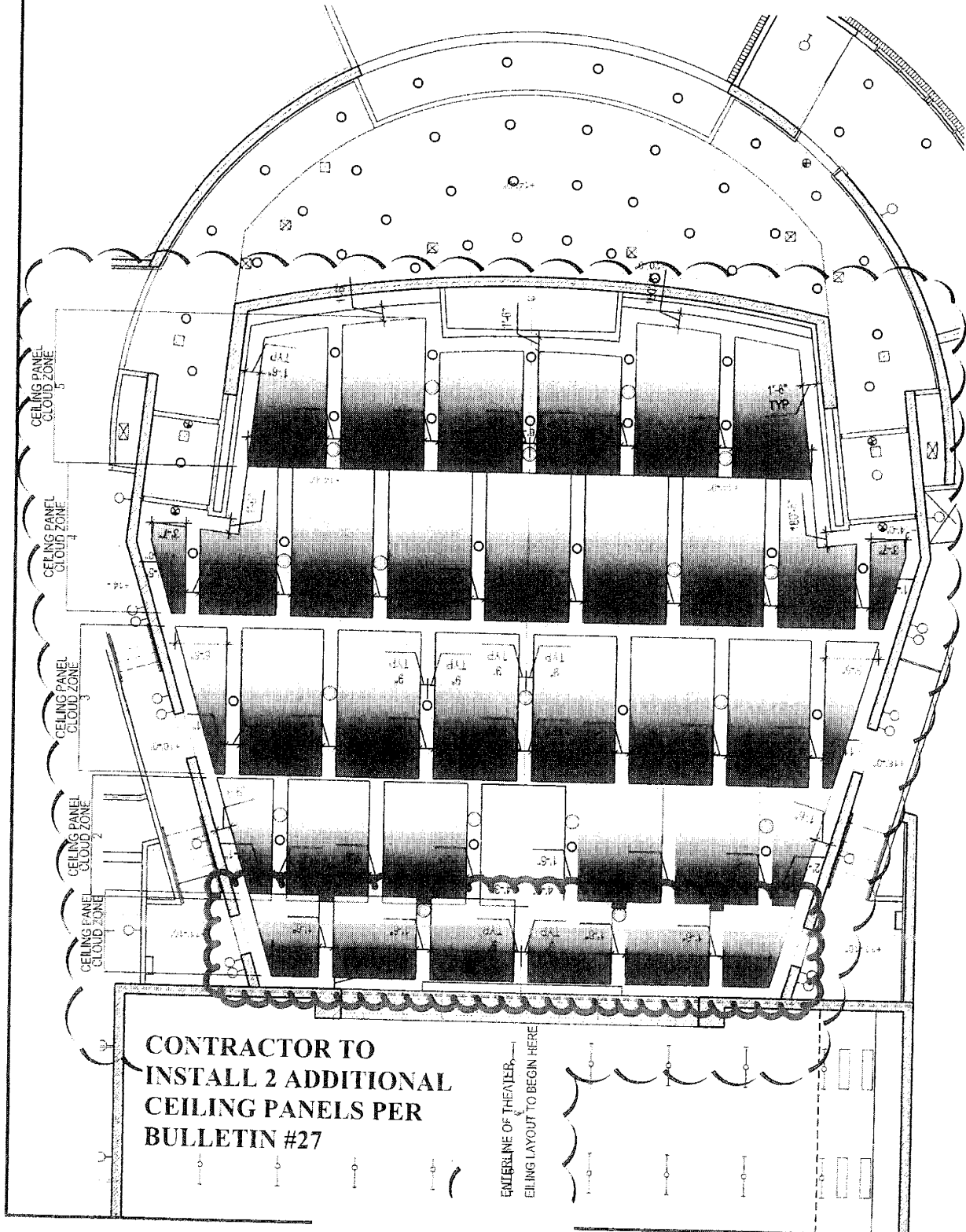
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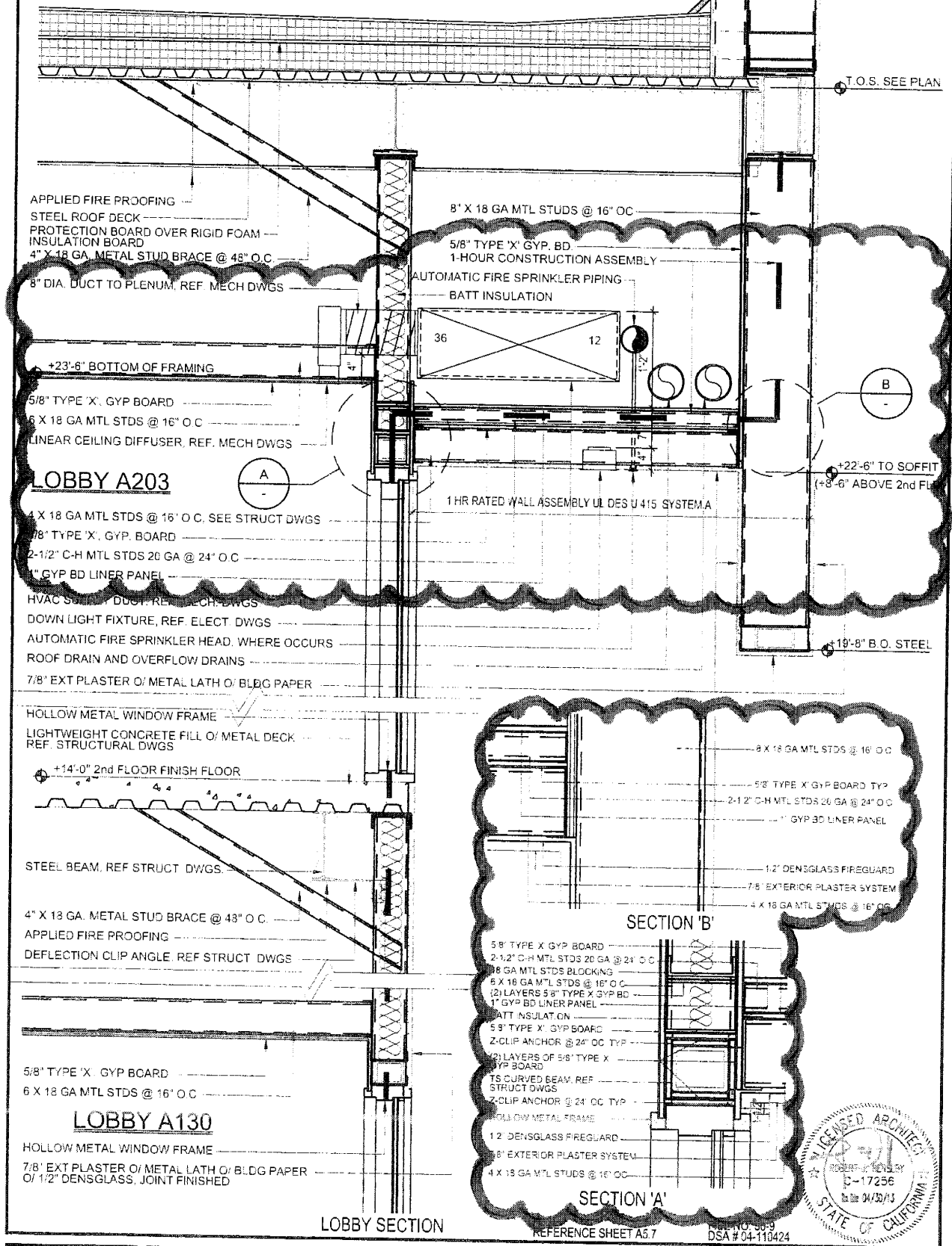
DSA # 04-110424 FILE NO. 30-9

THEATER REFLECTED CEILING PLAN



NOTE
REF. UL DESIGN NO U415, SYSTEM A, U423, GA FILE NO. WP 1049
and CBC 13-1.1 FOR 1 HOUR FIRE RATED ASSEMBLY CONDITIONS

ATTACHMENT "C"
12-18-12



SKA-068A

DRAWN: WLC
CHECKED: WLC
DATE: 11.19.12
SCALE: NTS
JOB NO.: 0814000

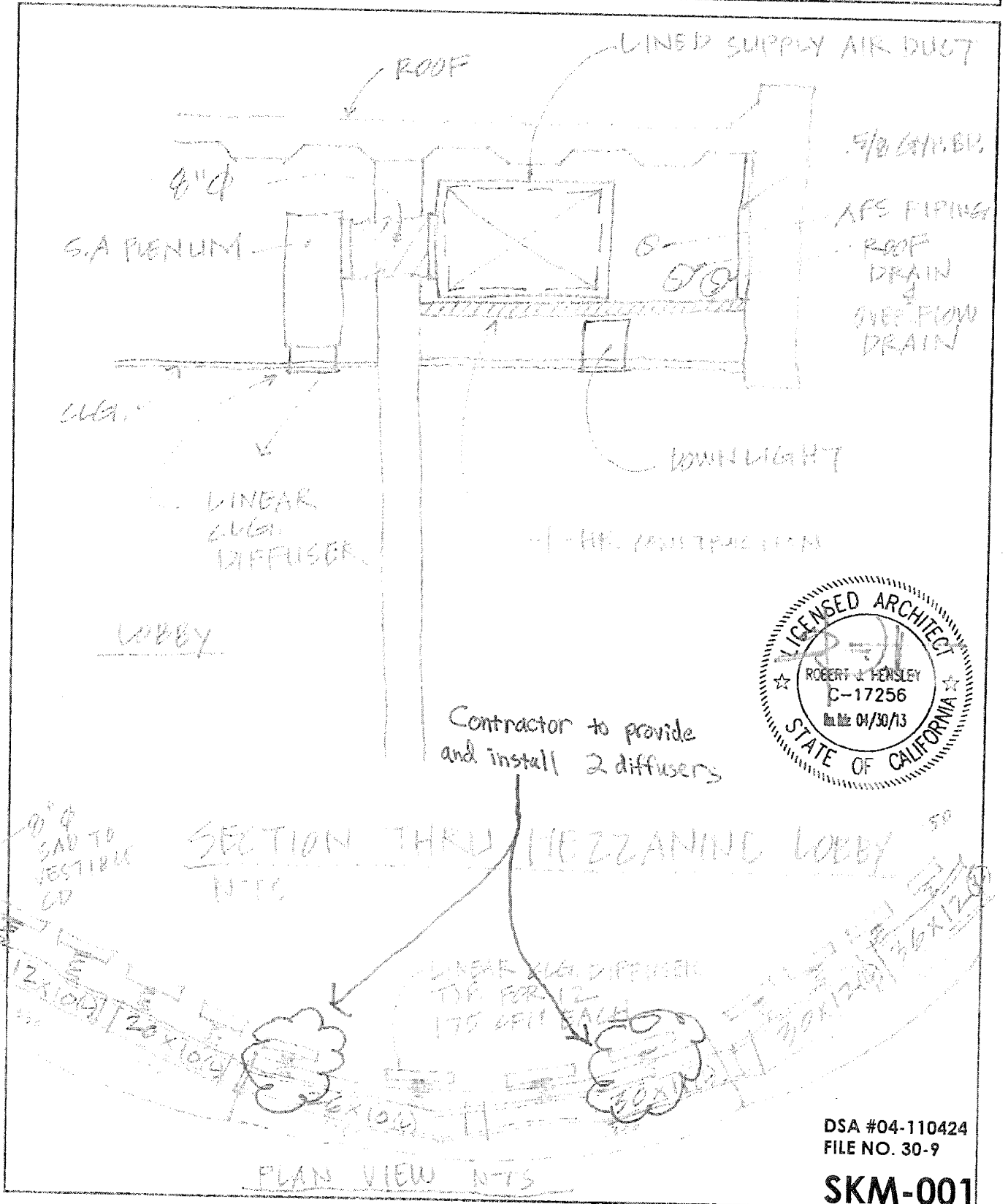
CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO CA

WLC
Architects, Inc.

SOUTHERN CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

12-18-12 30

Project: GAYO, VLY, H.S. PAT	By: IRC	Chk'd:	Date: 11.06.12
Subject: MEZZANINE LOBBY	Section:	Page: 1 of 1	





ATTACHMENT "E"
12-18-12
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Project: -- 1011-11 CVHS Performing Arts Theater

Contract Number: 1011-11

Purchase Order No.:

DSA Number: 04-110424

REQUEST FOR INFORMATION

RFI No.: 00391

Title: 2ND FLR LOBBY CLNG, ALTERNATE DET.

Date: 11/30/2012

Required: 12/3/2012

Answered: 12/4/2012

From: Daisy Mora

S.J. Amoroso Construction Co., Inc.

To:

Korin Lawing

Capistrano Unified School District

Contractor's Request:

Please provide alternate structural framing detail for the 2nd floor lobby ceiling at the revised linear diffuser per bulletin # 27 SKA-068A.

Please note that the 6" x .18ga ceiling joist will need to be headed out a minimum of 36" for linears, max length of stud to head out will be 17'-01".

Proposed Solution:

Option #1: Can the 6" X .18 ga stud be headed out with 6" x .18ga track at linear locations?

Option #2: Can the use of 8" x .18 ga box beam typ to 27/S04 be used to support joist at head-out, max length of joist to head out will be 17'-01", see attached marked up SKA 068A. Please approve or provide alternate detail.

Owner's Representative's Additional Information:

Architect of Record's Response:

Per "Ceiling Joist Note" on S0.1, Frame openings per 4/S0.4. This will require double joists on each side of the opening and headers as indicated.

Commence the work described above immediately. In the event of a dispute of interpretation of the requested work, resolution shall be pursuant to the General Conditions Article 4.5 Disputes.

- ☐ * This response was provided FOR INFORMATION ONLY and does not affect the Contract.
- ☒ * This response is a CLARIFICATION OF THE CONTRACT (NO COST or TIME EFFECT)
- ☐ * This response is a MINOR CHANGE to the Contract with no effect to the Contract cost or time (NO COST OR TIME EFFECT)
- ☐ ** This response CHANGES the Contract with an anticipated effect to Contract cost and/or time. (COST/TIME EFFECT). The District shall issue a Work Order to the Contractor.

* This does not modify contract cost or time. If the recipient believes that the RFI affects contract cost or time, the recipient shall respond in writing in accordance with the Contract.

REQUEST FOR CLARIFICATION

DSA Appl. No. (if applicable): <u>04-110424</u>	
School Name: <u>Capistrano Valley High School</u>	RF1 Number: <u>391</u>
Project Name: <u>CVHS - Performing Arts Theater</u>	Date: <u>11/30/2012</u>
Project Description: <u>Performing Arts Theater</u>	Project No.: <u>739</u>
Issued To (Architect): <u>WLC Architects, Inc.</u>	Contract No.: _____
SKA-068A	
Drawing Number Detail _____	Specification Section _____ Page <u>2</u>

Request:

Subject: 2ND FLR LOBBY CLNG, ALTERNATE DET. PER BULL#27

Please provide alternate structural framing detail for the 2nd floor lobby ceiling at the revised linear diffuser per bulletin # 27 SKA-068A

Please note that the 6" x 18ga ceiling joist will need to be headed out a minimum of 36" for linears, max length of stud to head out will be 17'-01".

Option #1: Can the 6" X 18 ga stud be headed out with 6" x 18ga track at linear locations?

Option #2: Can the use of 8" x 18 ga box beam typ to 27/S04 be used to support joist at head-out, max length of joist to head out will be 17'-01", see attached marked up SKA 068A. Please approve or provide alternate detail.

Request Issued by: <u>Daisy Mora</u>	<u>Daisy Mora</u>	<u>November 30, 2012</u>
<i>Contractor's Signature</i>	<i>Name (Printed)</i>	<i>Date</i>

Response:

AE in General Responsible Charge is required to confirm compliance with DSA IR A-6 prior to submittal to OAR. Check the applicable box below.

No Change to DSA Approved Scope

- ☐ No Sketch Required:
(A/E's written response above is sufficient)
- ☐ Sketch required:
(No change to DSA Application scope)

Change to DSA Approved Scope

- ☐ Sketch and FCD Required:
(Attach FCD/sketch to this RFC response with AE stamp/signature)
- ☐ Sketch Required:
(Attach sketch to this RFC response with AE stamp/signature)

Response Review by: _____	_____	_____
<i>Architect's Signature</i>	<i>Name (Printed)</i>	<i>Date</i>

Response Issued by: _____	_____	_____
<i>Owner Authorized Representative</i>	<i>Name (Printed)</i>	<i>Date</i>

This Form Cannot Modify Contract Amount or Milestones and/or Contract Time.

cc

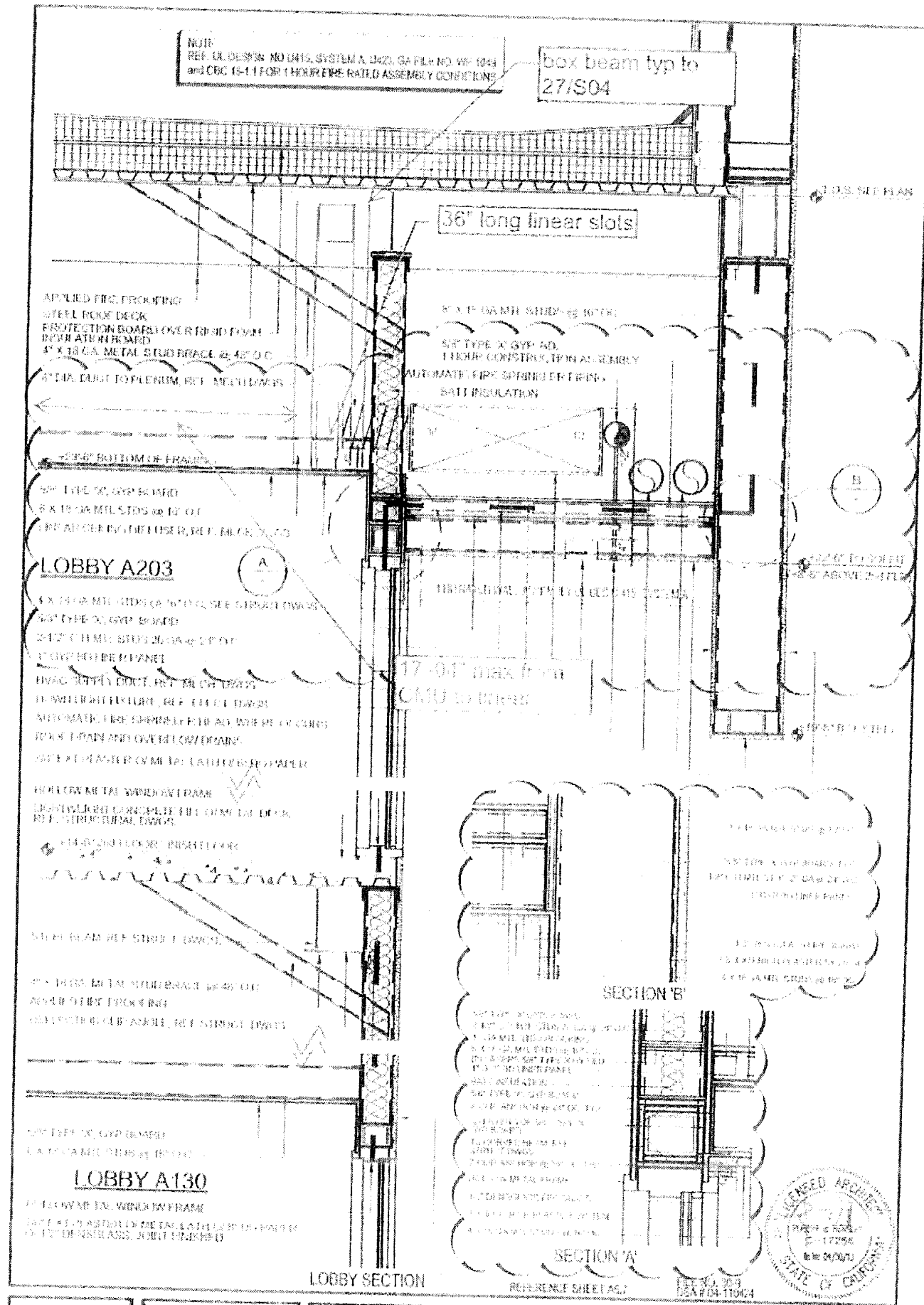
Rev. 4.0, November 2, 2009

253

2 of 5

NOTE:
REF. UL DESIGN NO. 1415, SYSTEM A, D423, GA FILE NO. WH-1849
AND CBC 15-1.1 FOR 1 HOUR FIRE RATED ASSEMBLY CONDITIONS

box beam typ to
27/S04



SKA-068A

DRAWN: WLC
CHECKED: WLC
DATE: 11.19.12
SCALE: N.T.S.
JOB NO. 1

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MUCONIA, CA

WLC
Architects, Inc.

SOUTHERN CALIFORNIA
8165 Rochester Ave.
Suite 100
Fountain Valley, CA 92708-0729

tel: 909-987-0909
fax: 909-980-9980

MECHANICAL UNIT FRAMING NOTES

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CEILING JOIST NOTE:

CONTRACTOR SHALL COORDINATE ALL GYPED AND PLASTER CEILINGS WITH THE ARCHITECTURAL DWGS. CONTRACTOR SHALL PROVIDE CEILING JOIST AS INDICATED IN CEILING JOIST SCHEDULE AND DETAIL 11/50.4 WHERE PLASTER OR GYPBD. CEILINGS EXCEED THE SPANS OF THIS SCHEDULE, REFER TO THE SUSPENDED CEILING SYSTEMS SHOWN IN ARCHITECTURAL DETAILS. CONTRACTOR SHALL COORDINATE ALL OPENINGS IN CEILING FRAMING FOR MECHANICAL REGISTERS, AND RECESSED LIGHTING, ETC. AND FRAME OPENINGS WIDER THAN 14 1/2 INCHES PER DETAIL 4/50.4

51

FOOTING

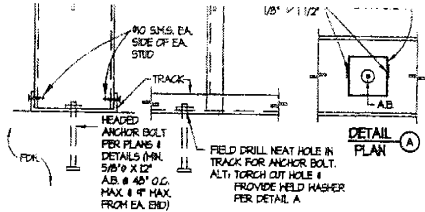
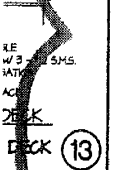
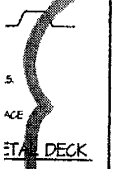
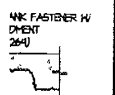
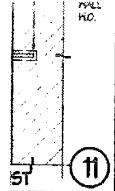
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1. ALL STRUCTURAL LUMBER SHALL BE DOUGLAS FIR OF THE GRADES INDICATED UNLESS OTHERWISE NOTED:
SILL PLATES: DOUGLAS FIR PRESSURE TREATED (NO. 2)
STRUCTURAL FRAMING:
2"-4" THICK 2"-4" WIDE NO. 2
2"-4" THICK 5" AND WIDER NO. 1
2. ALL STRUCTURAL LUMBER SHALL BE GRADED IN ACCORDANCE WITH THE STANDARDS OF THE WEST COAST LUMBER INSPECTION BUREAU.
3. ALL WOOD BEARING ON MASONRY OR CONCRETE SHALL BE PRESSURE TREATED DOUGLAS FIR AS OUTLINED IN CBC 2303.1.8 AND A.W.P.A. STD. UI AND M4.
4. PLYWOOD FLOOR AND WALL SHEATHING SHALL BE GRADE MARKED STRUCTURAL I (PER PLANS) PS 1-45, WITH EXTERIOR GLUE.
5. TREATED WOOD SILLS WHERE CUT, DRILLED OR NOTCHED SHALL BE TREATED WITH A PRESERVATIVE AND APPROVED BY THE ARCHITECT AND THE ENFORCEMENT AGENCY ON ALL EXPOSED SURFACES FROM WHICH PRESERVATIVE TREATMENT HAS BEEN REMOVED.
6. BOLTS SHALL BE ASTM A-307, PROVIDE 2 1/2"x2 1/2"x1/4" PLATE WASHER BETWEEN BOLT HEADS AND NUTS AND THE WOOD.
7. STRUCTURAL LUMBER MEMBERS SHALL NOT BE CUT OR NOTCHED FOR PIPES OR CONDUITS ETC. UNLESS SPECIFICALLY DETAILED OR NOTED.
8. PROVIDE APPROVED METAL CROSS BRIDGING AT 8'-0" ON CENTER FOR JOISTS AND RAFTERS GREATER THAN 6" IN DEPTH.
9. 2" SOLID BLOCKING SHALL BE PROVIDED BETWEEN JOISTS AND RAFTERS AT ALL BEARING SUPPORTS.
10. NOTCH, AS REQUIRED (D/3 OR 1 1/2" MAX. NOTCH), ALL JOISTS AND RAFTERS TO PROVIDE LEVEL, FULL BEARING AT JOISTS HANGERS, PLATES AND SUPPORTS.
11. BORE HOLES FOR BOLTS 1/16" LARGER THAN THE NOMINAL BOLT DIAMETER.
12. RETIGHTEN ALL BOLTS PRIOR TO COVERING, AND MAKING THE BOLTED CONNECTION INACCESSIBLE.
13. ALL NAILS ARE TO BE COMMON NAILS AND ARE TO BE GALVANIZED WHEN EXPOSED.
14. ALL NAILS IN PRESSURE TREATED LUMBER SHALL BE GALVANIZED.

6

LEGEND

A.B.	ANCHOR BOLT	H.A.B.	HEADED ANCHOR BOLT
BLKS.	BLOCK		HOLD DOWN
BM.	BEAM	Z.	HORIZONTAL

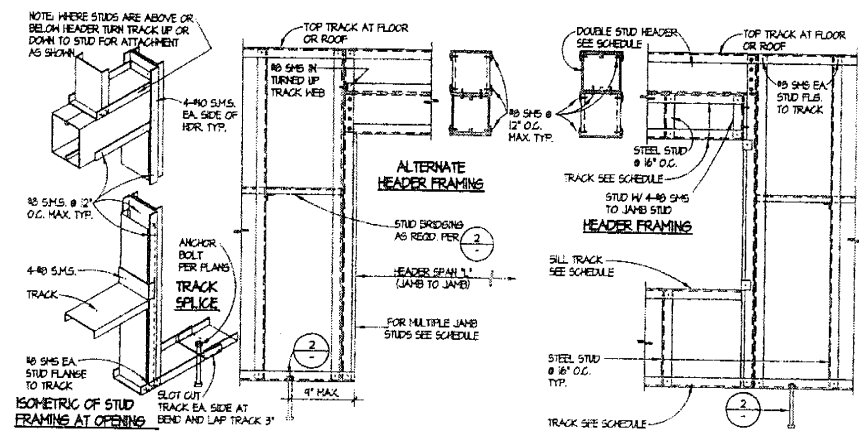


STUD TO TRACK DETAIL

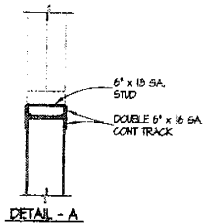
STEEL STUD PROPERTIES (CC-ES PER-443P)				STUD BRIDGING REQUIREMENTS		ALLOWABLE WALL HEIGHTS L200 (LAT. LD-50psi NON-BEARING)		ALLOWABLE WALL HEIGHTS L240 EXT. STUD (MIN LD-50psi NON-BEARING)	
SIZE / TYPE	GA. b ²	S ²	W ²	SIZE	MAX. O.C. SPACING	STUD 16" O.C.	STUD 12" O.C.	STUD 16" O.C.	STUD 12" O.C.
1200S200-60S2K5U	14	21.441	5.265	1/2"	4'-0"	44'-3"	44'-3"	20'-0"	22'-0"
600S262-40S2K5U	18	4.699	1.950	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600S262-50S2K5U	14	3.525	1.175	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600S262-40S2K5U	18	2.346	0.801	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
400S262-40S2K5U	18	0.842	0.443	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600S262-30S2K5U	20	1.785	0.571	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
400S262-30S2K5U	20	0.642	0.352	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
1200T150-60S2K5U	14	11.740	2.301	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600T150-60S2K5U	14	3.262	0.965	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600T150-40S2K5U	18	3.525	0.741	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600T150-40S2K5U	18	1.660	0.594	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
400T150-40S2K5U	18	0.794	0.245	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
600T150-30S2K5U	20	1.365	0.355	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"
400T150-30S2K5U	20	0.581	0.206	1/2"	4'-0"	48'-0"	48'-0"	20'-0"	22'-0"

NOTE: STEEL STUD BRIDGING IS REQUIRED WHEN EITHER STUD FLANGE IS NOT CONTINUOUSLY BRACED BY SOLID SHEATHING SUCH AS GYP. BOARD, PLYWOOD, OR PLASTER.

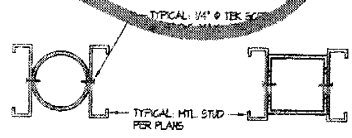
TYPICAL STEEL STUD PROPERTIES AND DETAILS



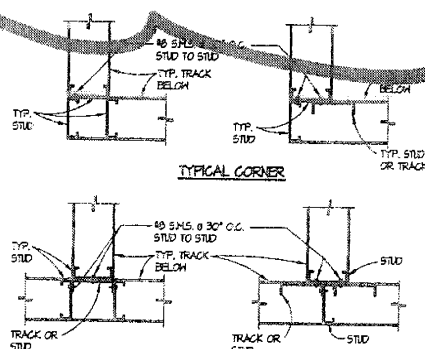
HEADER SCHEDULE				
HEADER SPAN	DOUBLE STUD HEADER	TRACK SIZE	SILL TRACK SIZE	NUMBER OF 20 GA. MIN. FULL HEIGHT JAMB STUDS EA. SIDE
L ≤ 4'-0"	4" X 10 GA.	6" X 10 GA.	6" X 10 GA.	2
L ≤ 6'-0"	6" X 10 GA.	6" X 10 GA.	6" X 10 GA.	3
L ≤ 10'-0"	6" X 10 GA.	6" X 10 GA.	6" X 10 GA.	4
L ≤ 12'-0"	10" X 10 GA.	6" X 10 GA.	6" X 10 GA.	4
L ≤ 15'-0"	12" X 10 GA.	6" X 14 GA.	SEE DETAIL A	5



TYPICAL STEEL STUD FRAMING DETAILS



TYP. METAL STUD ATTACHMENT TO COLUMN DETAIL



TYPICAL WALL INTERSECTIONS

CONSULTANT
FILE
DATE
PROJECT NO.

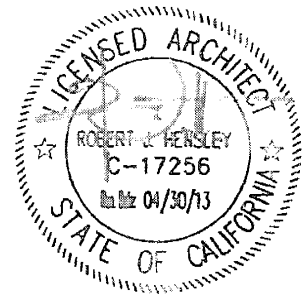
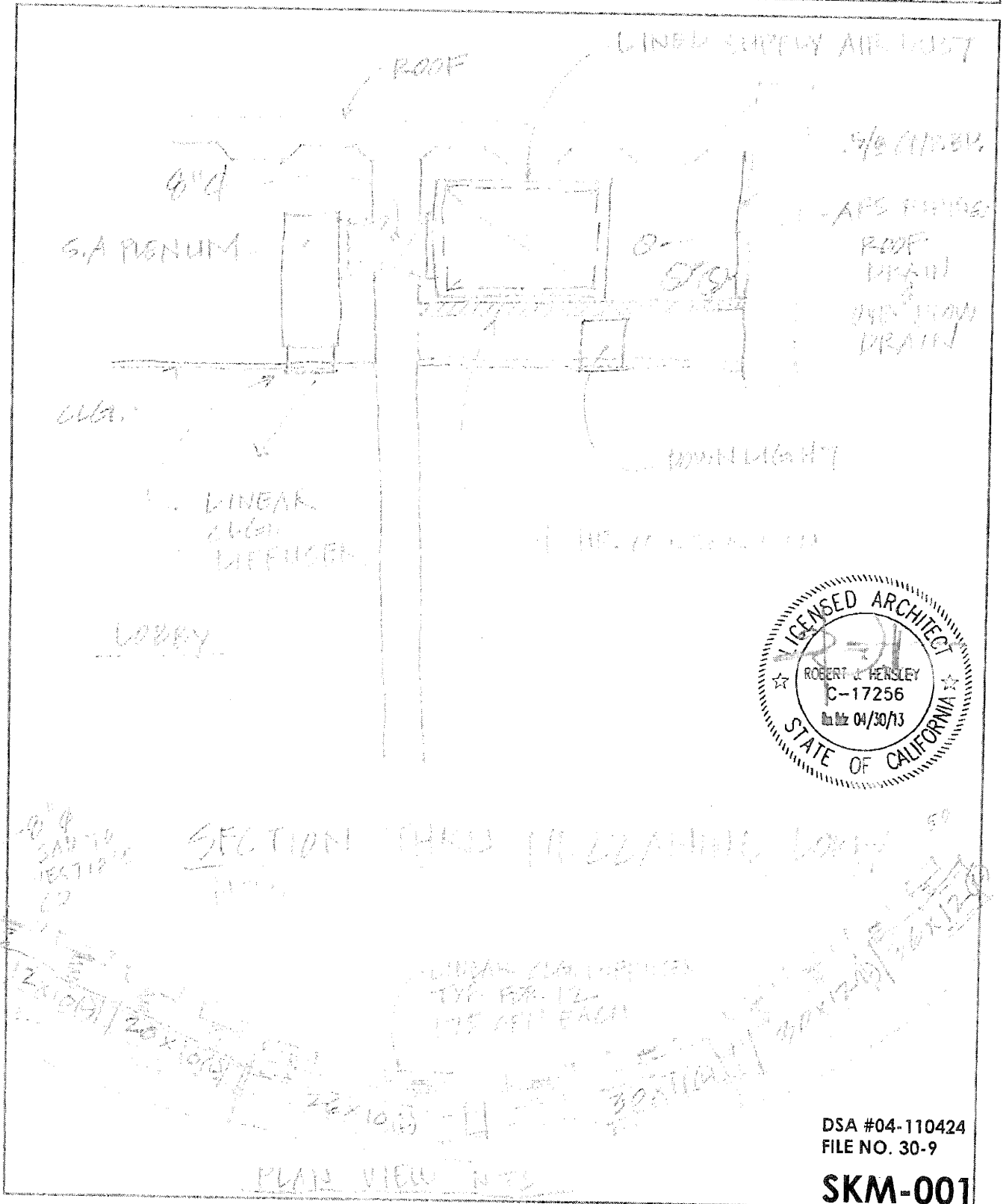
NO. DATE

DRAWN
DATE: 1C
PROJECT NO.

DRAWING NUMBER

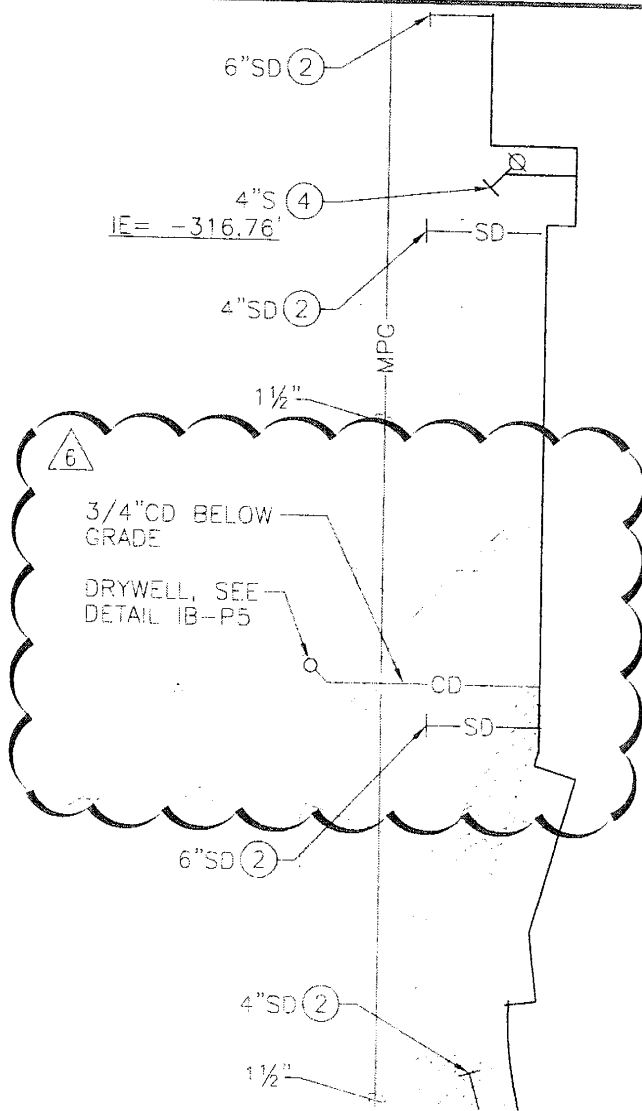
5 of 6

Project: CAPO, VLY. H.S. PAT	By: IRC	Chk'd:	Job No: 48,010.00
Subject: MEZZANINE LOBBY	Section:	Date: 11.16.12	Page: 1 of 1



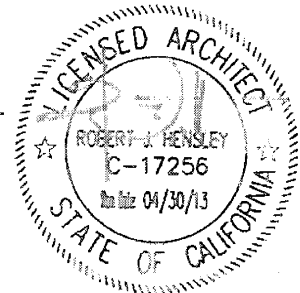
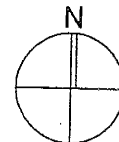
REFERENCE SHEETS M2.1 & M3.1

12-18-12



THEATER
FF=322.10

PARTIAL PLUMBING SITE PLAN



REF SHT: P1.1
DSA #:04-110424
FILE NO.: 30-9

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Rancho Cucamonga, California 91730-0729
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**CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA**

DRAWN	SAA
CHECKED	SAA
DATE	11/30/12
SCALE	1" = 20'-0"
JOB	NO.08140.4

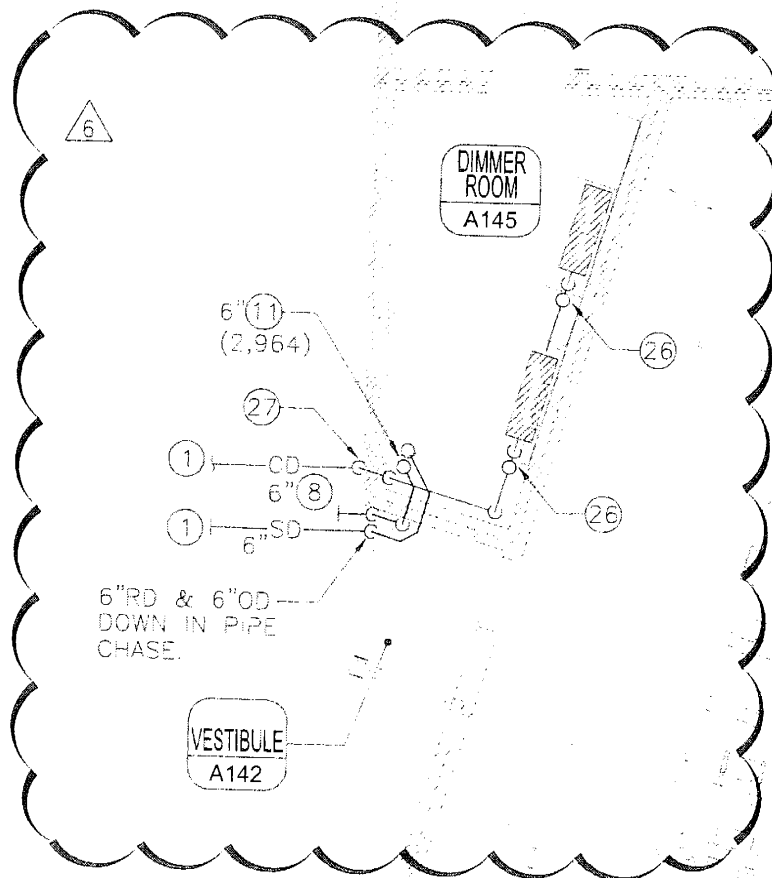
IB-P1

DWG 1 OF 5

E

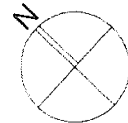
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G



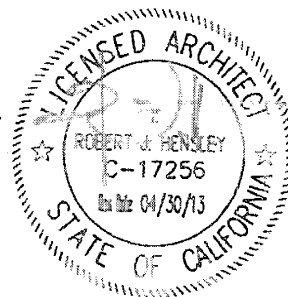
R1

R2



PARTIAL FIRST FLOOR PLUMBING PLAN

REF SHT: P2.0



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CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN	SAA
CHECKED	SAA
DATE	11/30/12
SCALE	1/8"=1'-0"
JOB	NO.08140.4

IB-P2

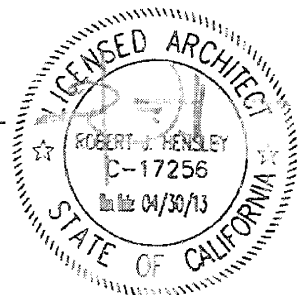
DWG 2 OF 5

CONSTRUCTION NOTES

△6

②6 POC 3/4" CONDENSATE TO FAN COIL UNIT COMPLETE WITH TRAP AND VENT.

②7 3/4" CONDENSATE DRAIN DOWN IN WALL; THRU WALL TO BELOW GRADE



REF SHT: P2.0

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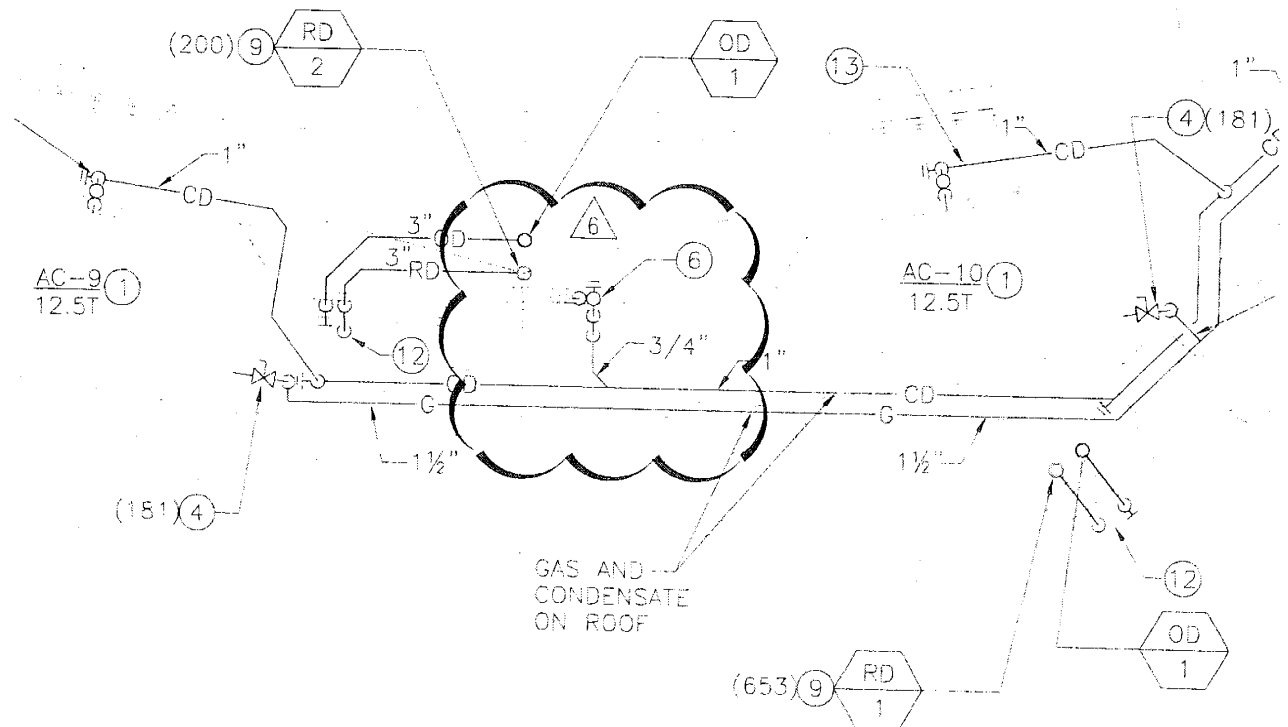
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CAPISTRANO VALLEY
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MISSION VIEJO, CA

DRAWN	SAA
CHECKED	SAA
DATE	11/30/12
SCALE	NONE
JOB NO.	08140.4

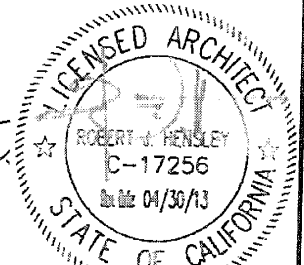
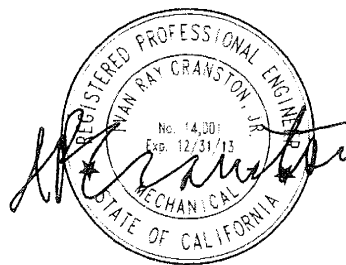
IB-P3

DWG 3 OF 5



PARTIAL PLUMBING ROOF PLAN

REF SHT: P2.2



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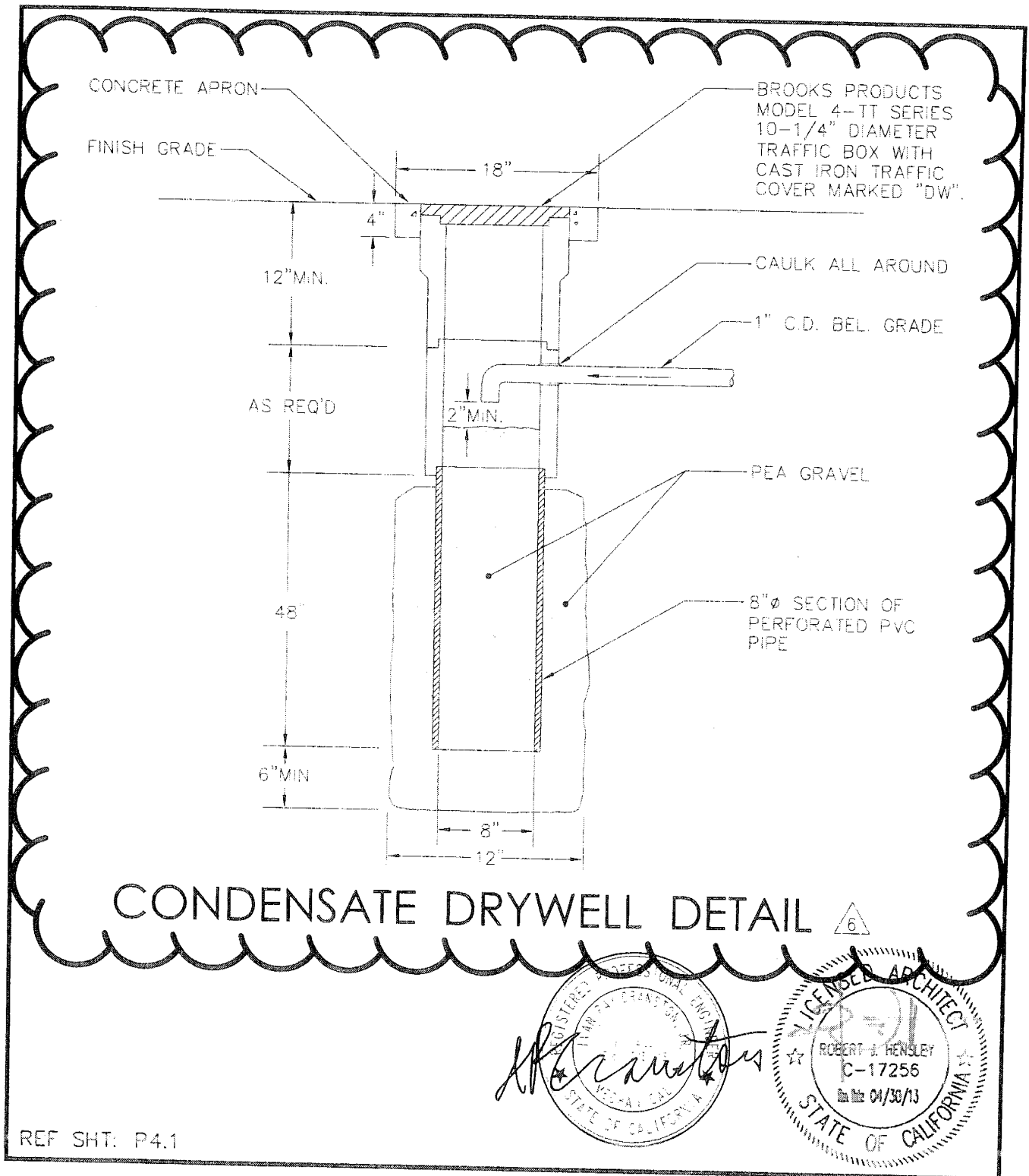
CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN	SAA
CHECKED	SAA
DATE	11/30/12
SCALE	NONE
JOB NO.	08140.53

IB-P4

DWG 4 OF 5

4 OF 7 261



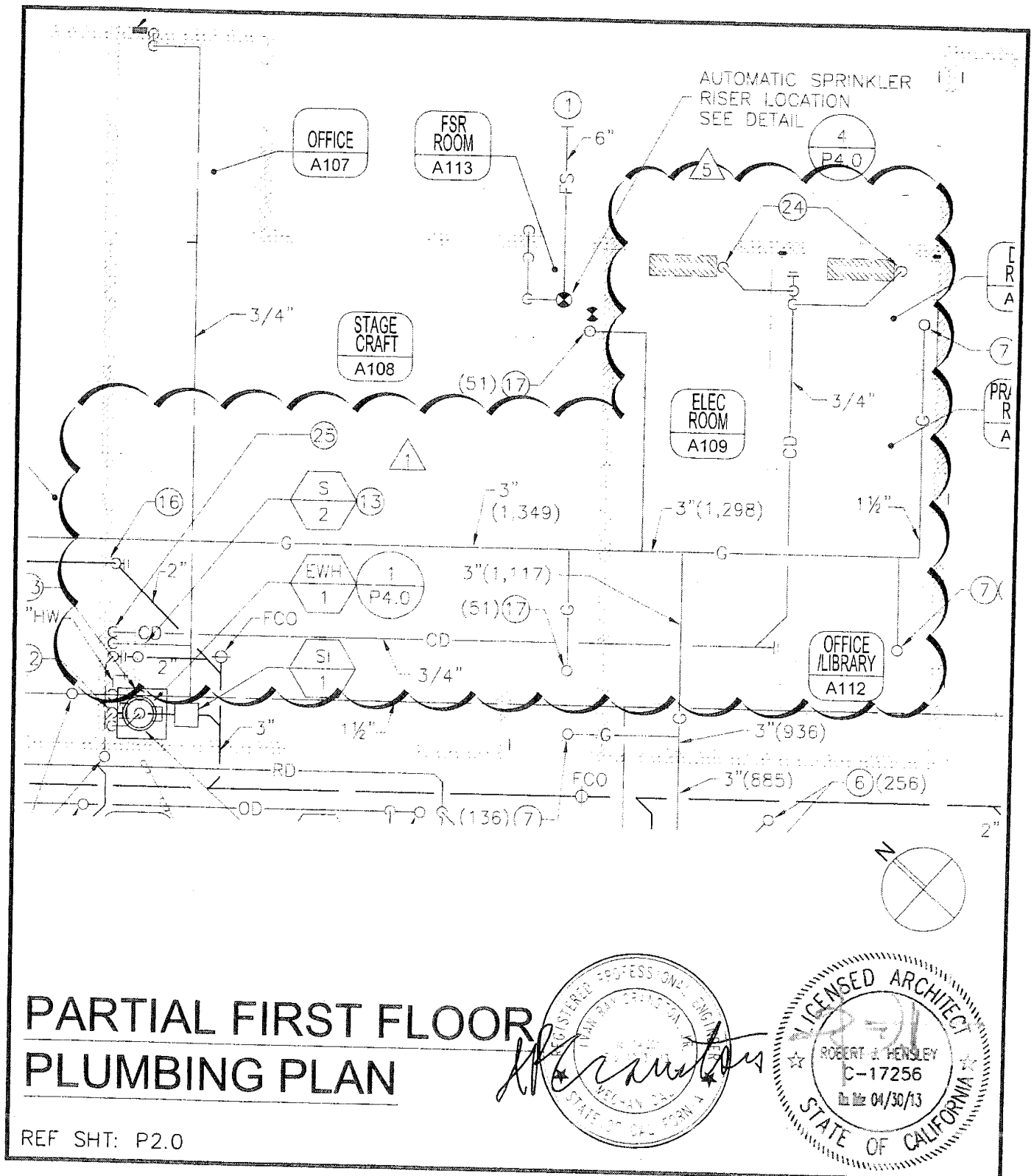
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DRAWN	SAA
CHECKED	SAA
DATE	11/30/12
SCALE	NONE
JOB NO.	08140.4

IB-P5
DWG 5 OF 5



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**CAPISTRANO VALLEY
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MISSION VIEJO, CA**

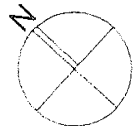
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DATE	11/26/12
SCALE	1/8"=1'-0"
JOB NO.	08140.4

IB-P1

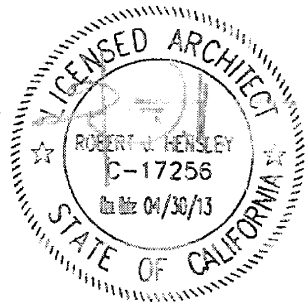
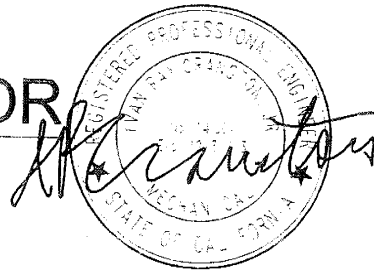
CONSTRUCTION NOTES

5

- 24 1/4" PUMPED CONDENSATE UP FROM FAN COIL UNIT TO ABOVE CEILING; DROP INTO 3/4" GRAVITY CONDENSATE DRAIN LINE.
- 25 3/4" CONDENSATE DRAIN DOWN IN WALL; SPILL TO SINK TAILPIECE WITH APPROVED FITTING.



PARTIAL FIRST FLOOR PLUMBING PLAN



REF SHT: P2.0

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**CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA**

DRAWN	SA
CHECKED	SA
DATE	11/26/12
SCALE	1/8"=1'-0"
JOB NO.	08140.4

IB-P2

ATTACHMENT "G"
12-18-12



Sound Attenuator

NO 775-95

ENGINEERING DATA SHEET

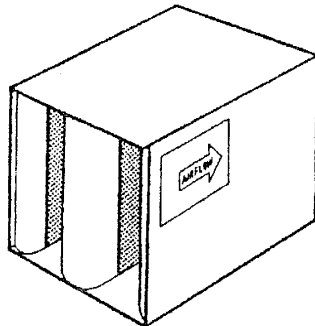


Commercial Acoustics

5980 W. WASHINGTON ST.
PHOENIX, ARIZONA 85043-3523
(602) 233-2322 FAX 233-2033

A DIVISION OF METAL FORM MANUFACTURING

Attachment B page 1 of 2
dated 11/28/12
Reference REI 381



MODEL HP-LF

RECTANGULAR

NOMENCLATURE EXAMPLE:

WIDTH	HEIGHT	LENGTH	MODEL
24	24	36	HP-LF

Commercial Acoustics sound attenuators are engineered to achieve a maximum insertion loss with a minimum pressure drop. Commercial Acoustics sound attenuators feature airfoil design for efficient aerodynamic performance, as well as superior acoustical materials and totally galvanized steel construction, guaranteeing excellent reliability and performance.

MODEL NO.	OCTAVE BANDS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	CENTER FREQUENCY (Hz)	63	125	250	500	1000	2000	4000	8000
	FACE VELOCITY FPM	DYNAMIC INSERTION LOSS IN DECIBELS							
→ 3HP-LF	-1500	9	14	24	28	28	21	18	13
	-1000	8	14	23	27	29	18	19	13
	0	8	11	23	26	27	18	19	13
	+1000	9	12	22	24	26	20	18	14
	+1500	9	11	20	23	24	19	18	14
5HP-LF	-1500	15	23	36	39	40	29	21	14
	-1000	15	20	35	39	40	29	21	15
	0	14	20	34	38	39	28	23	19
	+1000	12	18	30	36	38	28	23	18
	+1500	10	17	27	34	35	29	22	18
7HP-LF	-1500	15	32	43	50	54	34	24	19
	-1000	15	30	43	48	53	34	26	19
	0	13	27	41	47	50	34	26	22
	+1000	12	23	40	47	51	38	27	23
	+1500	12	21	39	46	49	39	28	24
10HP-LF	-1500	22	32	48	52	53	44	28	18
	-1000	22	32	49	52	53	44	31	21
	0	22	30	48	52	52	44	32	22
	+1000	20	28	47	51	51	45	35	23
	+1500	18	28	46	51	52	46	35	24

THIS TABLE CONTAINS BOTH FORWARD (+) AND BACKWARD (-) FLOW ACOUSTIC AND AERODYNAMIC RATINGS BASED ON TEST RESULTS MEASURED IN ACCORDANCE WITH ASTM E477. COPIES OF THESE TEST REPORTS CAN BE FURNISHED UPON REQUEST

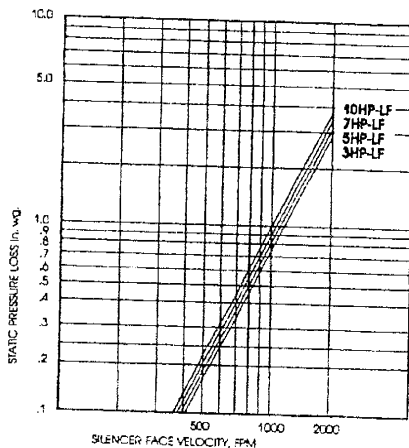
2 OF 3

Sound Attenuator

ENGINEERING DATA

AIR FLOW RATING FOR THE 12 X 12 SIZE, SHADED, REPRESENTS BOTH CFM AND FACE VELOCITY IN FPM.
USE THIS TO GET THE RATING FOR MULTIPLE MODULE SILENCERS.

MODEL	3HP-LF	0.13	0.22	0.33	0.39	0.47	0.53	0.6	0.79	0.97	1.35	1.79	2.24
	5HP-LF	0.14	0.24	0.34	0.44	0.52	0.59	0.68	0.88	1.08	1.50	2.00	2.50
	7HP-LF	0.15	0.25	0.35	0.47	0.55	0.62	0.72	0.93	1.14	1.59	2.18	2.65
	10HP-LF	0.18	0.31	0.44	0.57	0.67	0.76	0.88	1.14	1.40	1.94	2.59	3.23
SIZE W x H	FACE AREA	AIR FLOW IN CFM											
6 x 12	0.50	227	297	354	402	438	465	500	569	630	743	850	959
6 x 24	1.00	454	594	707	804	875	930	1000	1138	1260	1485	1715	1917
6 x 36	1.50	681	891	1061	1206	1313	1395	1500	1707	1890	2228	2573	2976
12 x 12	1.00	454	594	707	804	875	930	1000	1138	1260	1485	1715	1917
12 x 24	2.00	908	1188	1414	1608	1750	1860	2000	2276	2520	2970	3430	3934
12 x 36	3.00	1362	1782	2121	2412	2625	2790	3000	3414	3780	4455	5145	5751
18 x 12	1.50	681	891	1061	1206	1313	1395	1500	1707	1890	2228	2573	2976
18 x 18	2.25	1022	1337	1591	1809	1969	2093	2250	2561	2835	3341	3859	4313
18 x 30	3.75	1703	2228	2651	3015	3281	3488	3750	4268	4725	5569	6431	7189
18 x 36	4.50	2043	2673	3182	3618	3938	4155	4500	5121	5670	6683	7718	8627
18 x 48	6.00	2724	3504	4242	4824	5250	5580	6000	6828	7560	8910	10290	11502
24 x 24	4.00	1816	2375	2828	3216	3500	3720	4000	4552	5040	5940	6860	7658
24 x 36	6.00	2724	3504	4242	4824	5250	5580	6000	6828	7560	8910	10290	11502
24 x 48	8.00	3632	4752	5656	6432	7000	7440	8000	9104	10080	11880	13720	15336
30 x 36	7.50	3405	4455	5303	6030	6563	6975	7500	8535	9450	11136	12853	14378
30 x 48	10.00	4540	5940	7070	8040	8750	9300	10000	11380	12600	14850	17150	19170
36 x 36	9.00	4095	5346	6363	7236	7875	8370	9000	10242	11340	13365	15435	17253
36 x 42	10.50	4767	6237	7424	8442	9188	9765	10500	11949	13230	15593	18008	20120
36 x 48	12.00	5443	7128	8484	9643	10500	11160	12000	13656	15120	17820	20580	23004



Air flow ratings shown include static regain. Therefore if silencers are installed immediately before or after elbows, transitions, at the intake or discharge of the system, or without duct, allowance to compensate for such conditions must be included when calculating the operating pressure loss thru the silencer. Failure to make allowance for these conditions can add several velocity heads to the pressure loss of the system. All acoustic and aerodynamic performance obtained on 24" x 24" cross section production units.

SELF-GENERATED SOUND POWER RATINGS (PWL) dB re 10⁻¹² WATTS

OCTAVE BAND	HZ								
		1	2	3	4	5	6	7	8
		63	125	250	500	1000	2000	4000	8000
MODEL	FACE VELOCITY								
3HP-LF	+1500	60	58	57	53	51	55	52	42
5HP-LF	+1000	53	50	46	42	41	44	37	31
7HP-LF	+1000	45	47	47	48	51	54	45	32
10HP-LF	+1500	60	56	54	54	56	60	58	48

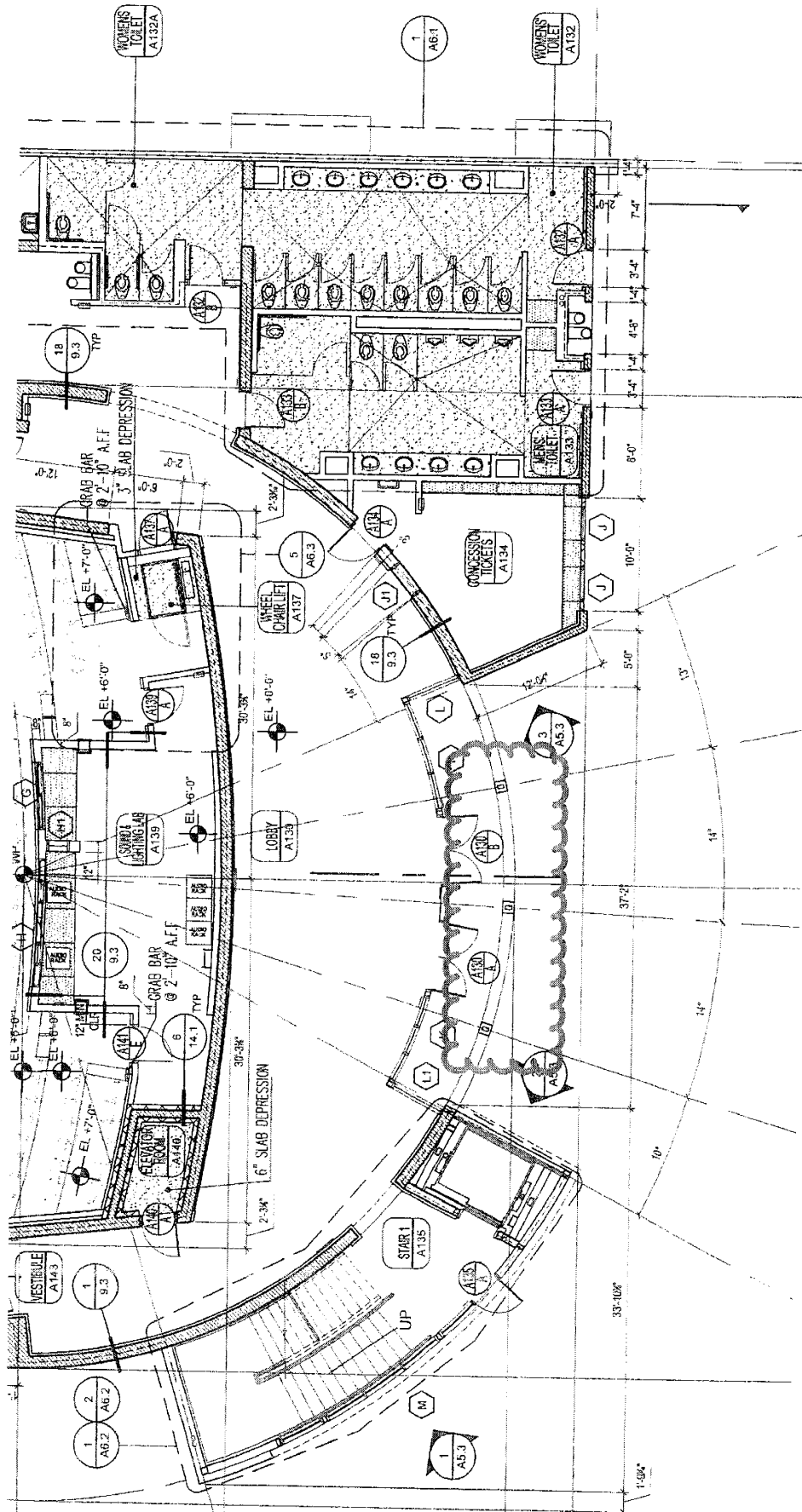
SELF-GENERATED SOUND RATINGS/FACE AREA ADJUSTMENT FACTORS

FACE AREA	50	1	2	4	8	10	32	64	128
PWL ADJUSTMENT FACTOR, dB	-9	-6	-3	0	+3	+6	+9	+12	+15

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3 OF 3

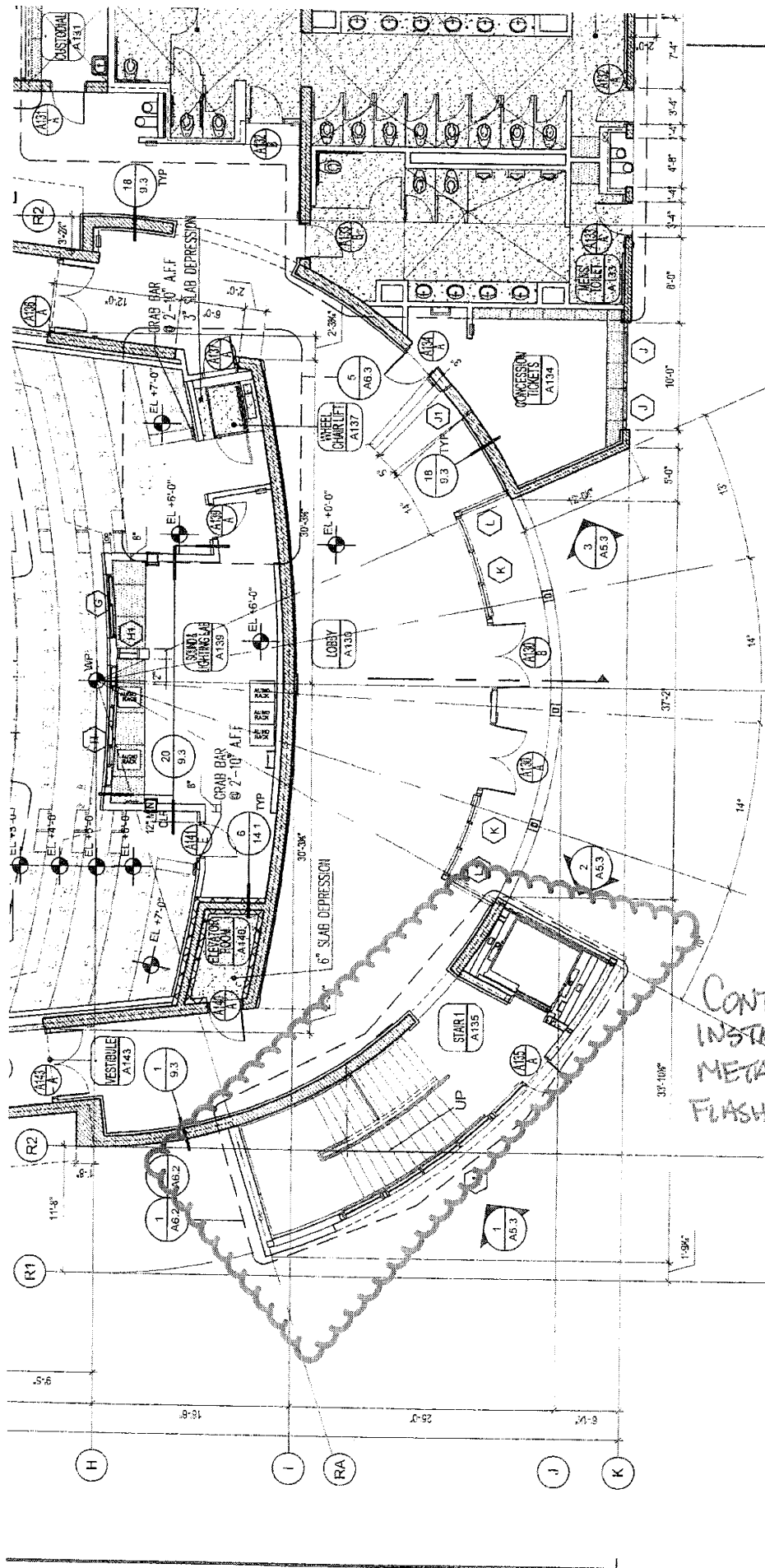
ATTACHMENT "H"
12-18-12



1 OF 2

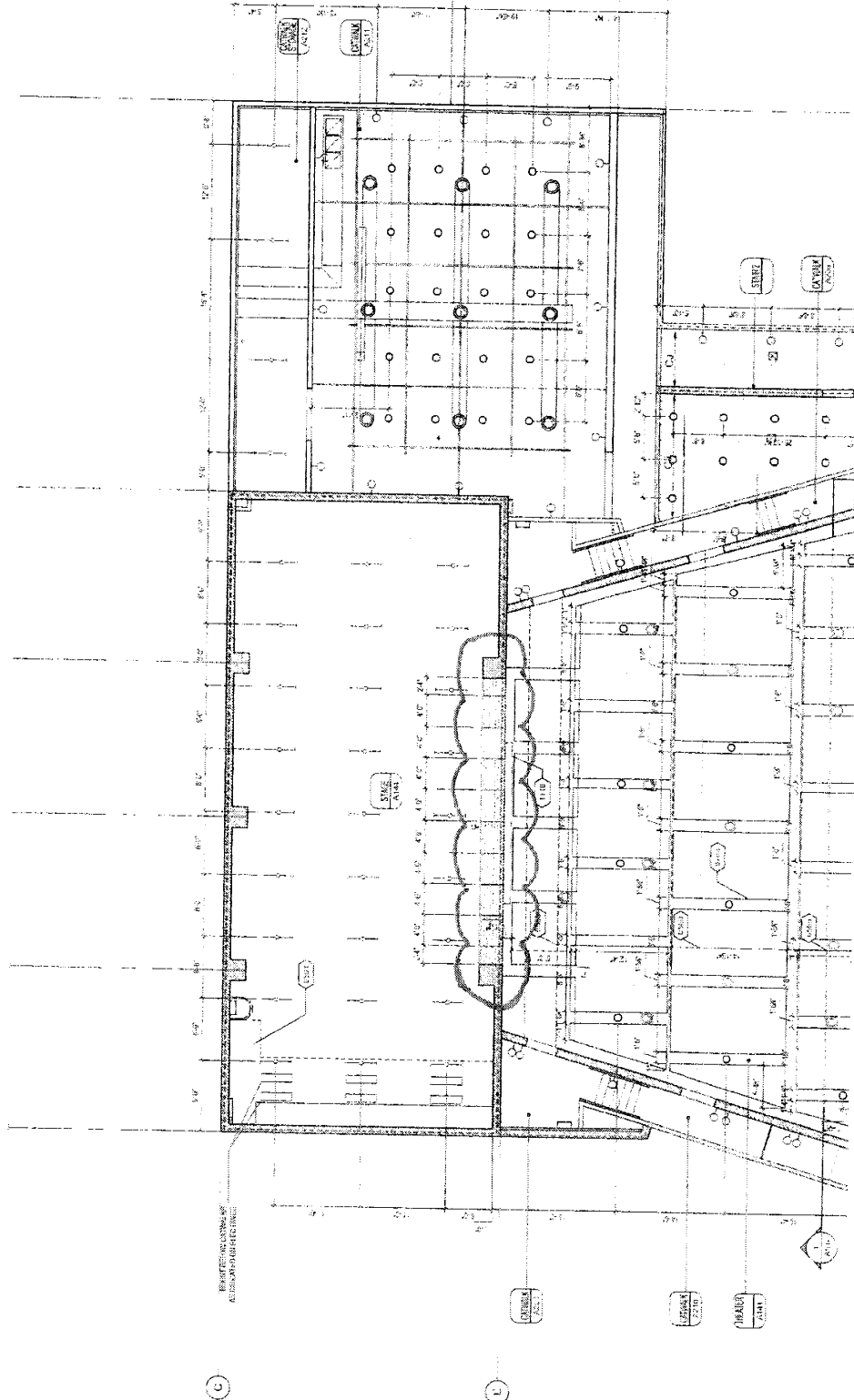
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12-18-12

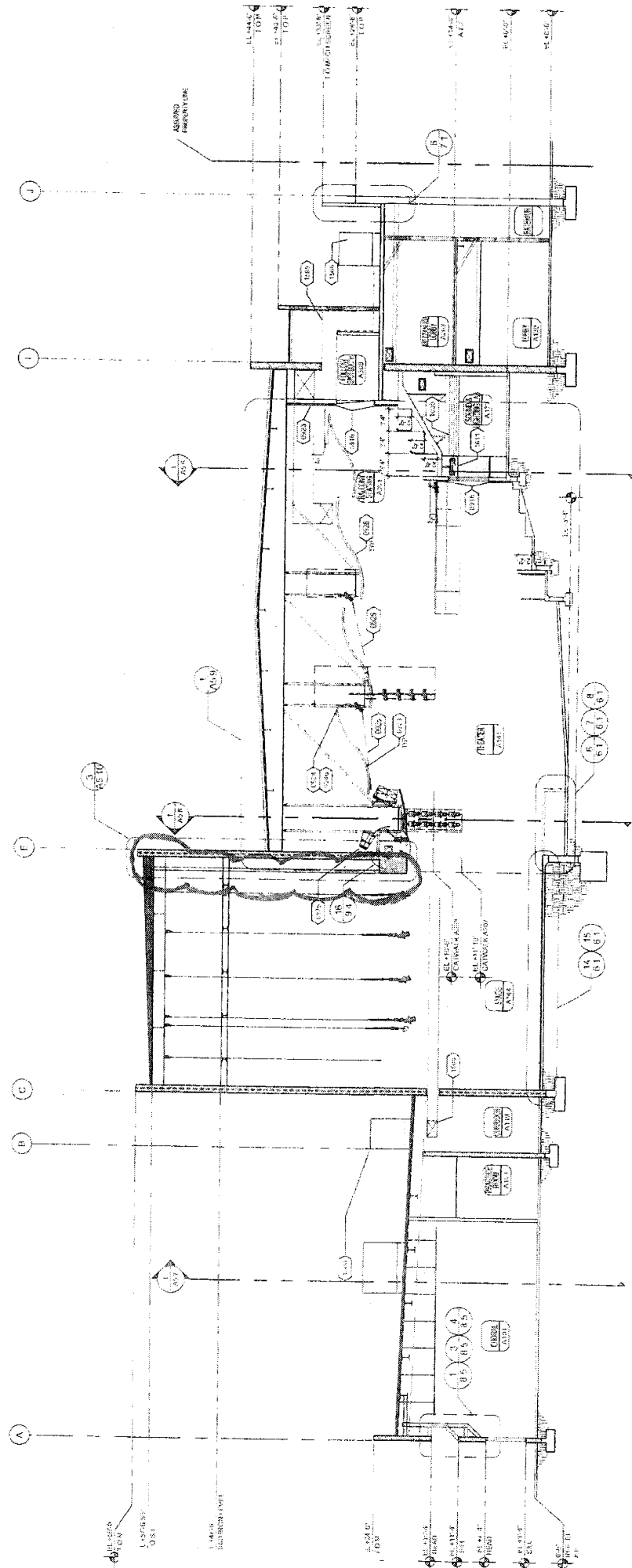


CONTRACTOR TO
INSTALL 6" SHEET
METAL COUNTER
FLASHING AT SILL

12-18-12



1 of 4



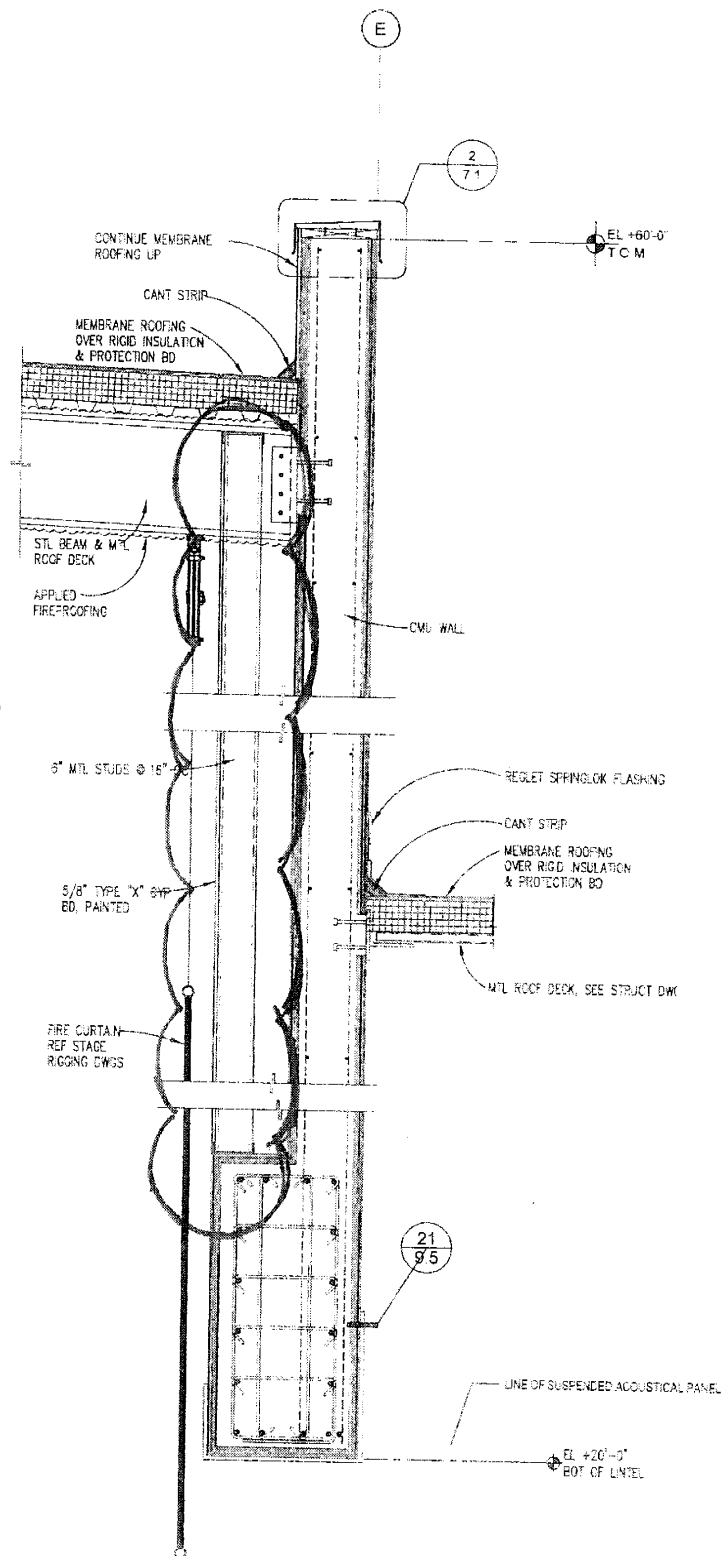
SECTION 2

1/8" = 1'-0"

2 OF 4

- CANT STRIP
 NG OVER RIGID
 INSULATION
 ID INSULATION
 AL ROOF DECK
 STEEL GIRDER
 RE PROOFING

REMOVAL OF METAL
 STUD FRAMING AND
 ASSOCIATED DRYWALL



STRUCT DWGS

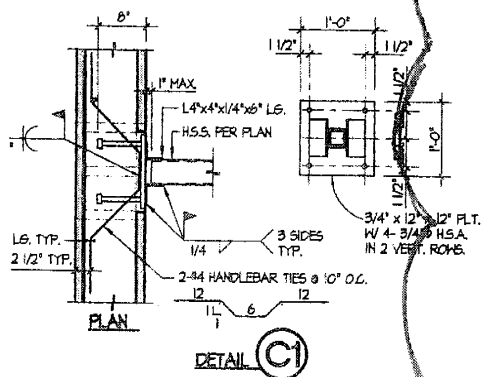
SECTION 1

3/4" = 1'-0"

3

3 of 4

REMOVAL OF METAL
STUD FRAMING AND
ASSOCIATED DRYWALL



CHU WALL
PER ELEVATION

8"x16 GA. METAL
STUD @ 16" O.C.

8"x16GA. CONT. TRACK
W/ HILTI "XU" SHANK
FASTENER W/ 1/16"

EMBEDMENT @ 24" O.C.
(ICC-ES ESR-2269)

4- #1 CONT.

#4 TIES @ 8" O.C.

#1 (ASTM A-82) RECT. WIRE 4" WIDE
AND 2" LESS THAN THE OVERALL
THICKNESS OF THE WALL SPACED
8" O.C. MAX. VERT. & HORIZ. PLACED
IN THE MORTAR JOINT.
SEE 9/50.2 FOR PLAN VIEW SIM.

4- #1 CONT.

20'-0"
BOT. OF BEAM.

#4 TIES
@ 8" O.C.

C1

H.S.S. BM. SEE PLAN

2-#1 CONT. LINTEL BARS
(EXTEND INTO 12" CHU
BEYOND PER ELEVATION)

EXTEND THESE 6-#1 BARS INTO
12" CHU BEYOND AS SHOWN
ON ELEVATION

CHU WALL AND
PLASTER BEYOND



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California 92675

Project: -- 1011-11 CVHS Performing Arts Theater
Contract Number: 1011-11

DSA Number: 04-110424

WORK ORDER

To: Liberty Mutual Insurance Co.
1001 4th Avenue
13th Floor
Seattle, WA 98154

Work Order No.: 00072
Date: 12/19/2012

Title: Top Rail at Balcony Wall & RFI 413

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the Contractor has, arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

Description of Proposal:

Item 1) Upon further review it was determined that a top rail was required to provide stability to the stainless steel cable railing that was added at the balcony low wall in Bulletin 7. (Refer to Attachment "A" dated 12/19/12). Therefore, the District directed the Contractor to provide labor and material to install a top rail at stainless steel cable railing at the balcony low wall. As such, the District determined the additional costs and negotiated the full and final total with the contractor in the amount noted below.

Item 2) Pursuant to the Architect of Record's (AOR) response to Request for Information (RFI) #413, dated 12/17/12, which clarified that the installation of the light fixtures type K and KE shall be overhead as per Contract Drawings Detail 1/TL-9.00. This differs from the approved electrical 16050 fixture submittals which call for the light fixtures K and KE to be mounted to the underside of the catwalks. Therefore the District will compensate the Contractor for time and material for the unistruts that were mounted to the underside of the catwalks in the amount noted below. Contractor shall install light fixtures K and KE as noted in RFI #413 response. (Refer to Attachment "B" dated 12/19/12).

Item	Description	Amount
00001		\$2,518.00

Proposal Details:

It is understood that this Work Order will be effective when signed by Joe Farley. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Work Order, unless otherwise provided in the Work Order.

COST:

- ☒ Lump Sum **\$2,518.00** ☐ Not To Exceed _____
- ☐ Time and Materials. Submit daily time and material equipment documentation on TIME AND MATERIAL DAILY EXTRA WORK REPORT forms.
- ☐ Submit quotation promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review and will be resolved to be mutually agreeable.
- ☐ In accordance with Contract unit prices

TIME:

- ☒ No Change ☐ Time Impact Unknown ☐ Impact to Contract completion is estimated at _____ days.
- ☐ Will not change completion date but is expected to impact specific CPM Activities. Activity Numbers: _____ Days: _____
- The Contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed in accordance with the Contractor's weekly and monthly schedule.

	Signature	Date
CUSD - Joe Farley		12/20/12
Owner's Representative		12/20/12
Completing Surety		12/19/2012
Architect of Record		12/19/12
Inspector of Record		12/19/2012

275

Capistrano Valley Performing Arts Theater BID # 1011-11

W.O. # 072

REVIEW

DATA DATE: 12/19/12

Top Rail and RFI 413

Refer to Attachment "A" Dated 12/19/12

Add

ITEM NO.	DESCRIPTION	u	MATERIAL	LABOR	SUB TOTAL
CUSD					
1	Provide labor and material to install a top rail at the stainless steel cable rail at the balcony low wall. \$1230 Lump Sum Price				\$ 1,230
2	Provide labor and material for unistruts as noted in RFI 413. Labor: 2men x 4hrs x \$60/hr. = \$480 36 clamps x \$8/ea. = \$320 6pcs (10') x \$25/ea. = \$150		\$ 470	\$ 480	\$ 950

Subtotal Add \$ 2,180.00

Subtotal Add \$ 2,180.00

10% Sub Fee \$ 218.00

Subtotal \$ 2,398.00

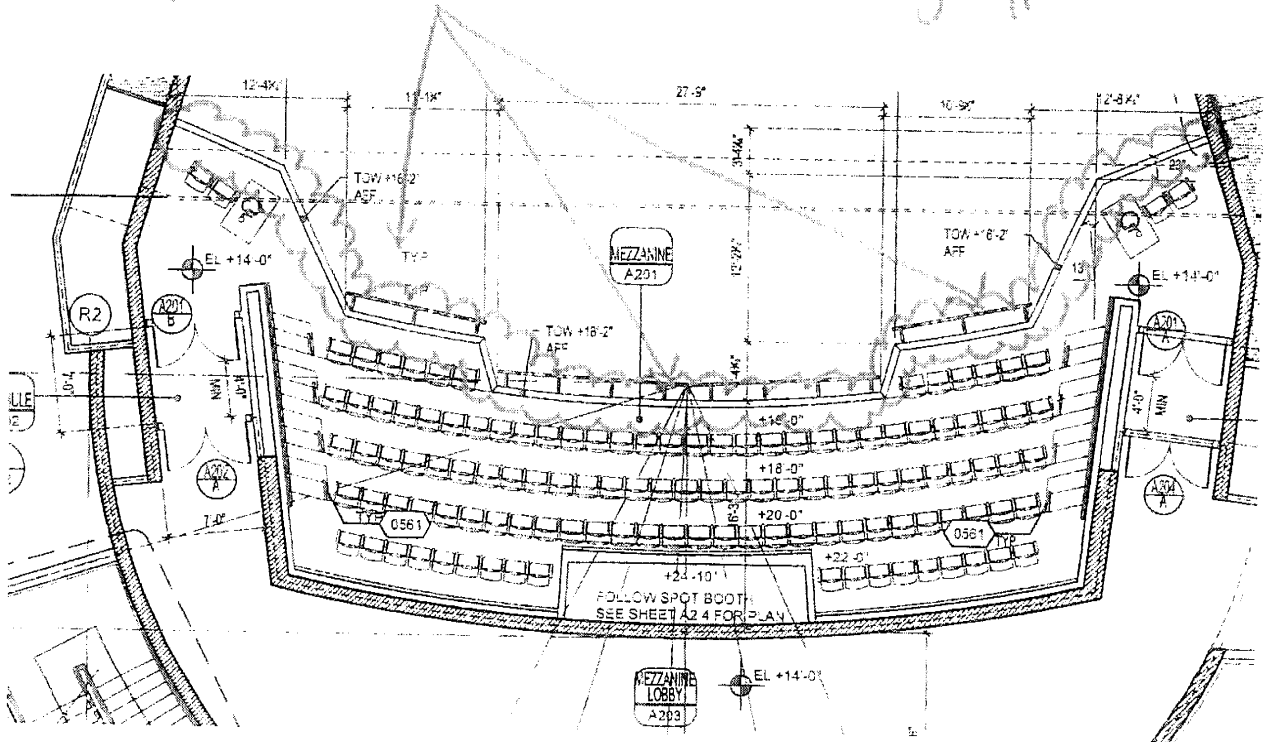
5% G.C./Ins. Fee \$ 119.90

FULL AND FINAL TOTAL* \$ 2,518

*Rounded to nearest dollar

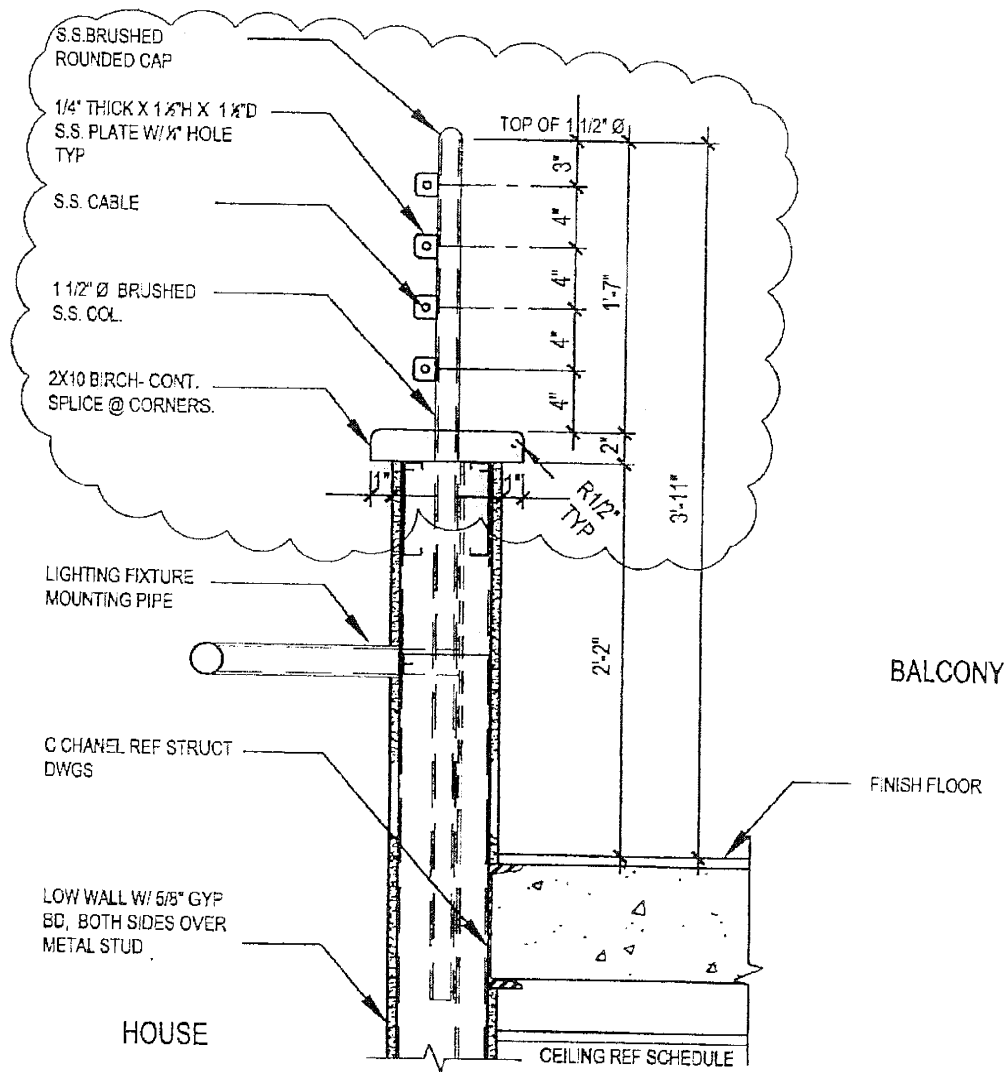
Attachment "A"
12/19/12

Add Top Rail at Stainless steel cable Railing Typical



Second Floor Plan - Area B

Sheet A2.3



1

RAILING DETAIL @ BALCONY

1/03/12

WLC
Architects, Inc.
RANCHO CUCAMONGA • FULLERTON • DANA POINT

SOUTHERN CALIFORNIA
8163 Rochester Ave.,
Suite 100
Rancho Cucamonga
California 91730-0729
tel: 909-987-0909
fax: 909-980-9980

CAPISTRANO VALLEY
PERFORMING ARTS THEATER
MISSION VIEJO, CA

DRAWN WLC

CHECKED WE

SCALE 1"=1'-0"

JOB NO. 08140.5

SKA-010

E-MAIL
DATE: 12/20/11



Capistrano Unified School District
Facilities and Plant Operations
33122 Valle Road
San Juan Capistrano, California
92675

Attachment "B"
12/19/12

Project: -- 1011-11 CVHS Performing Arts Theater

Contract Number: 1011-11

Purchase Order No.:

DSA Number: 04-110424

REQUEST FOR INFORMATION

RFI No.: 00413

Title: Installation of lights K&KE @Stage

Date: 12/17/2012

Required: 12/19/2012

Answered: 12/17/2012

From: Daisy Mora

S.J. Amoroso Construction Co., Inc.

To:

Korin Lawing

Capistrano Unified School District

Contractor's Request:

Pursuant to job walk with Architect and Electrical Subcontractor, please confirm that the note made on electrical submittal 0113-016510-1 (attached) for light fixtures K and KE is to be changed and we are to follow the installation of these light fixtures per detail 1/TL-9.00. See attached electrical drawing E2.4 for location of these fixtures.

Proposed Solution:

N/A

Owner's Representative's Additional Information:

Architect of Record's Response:

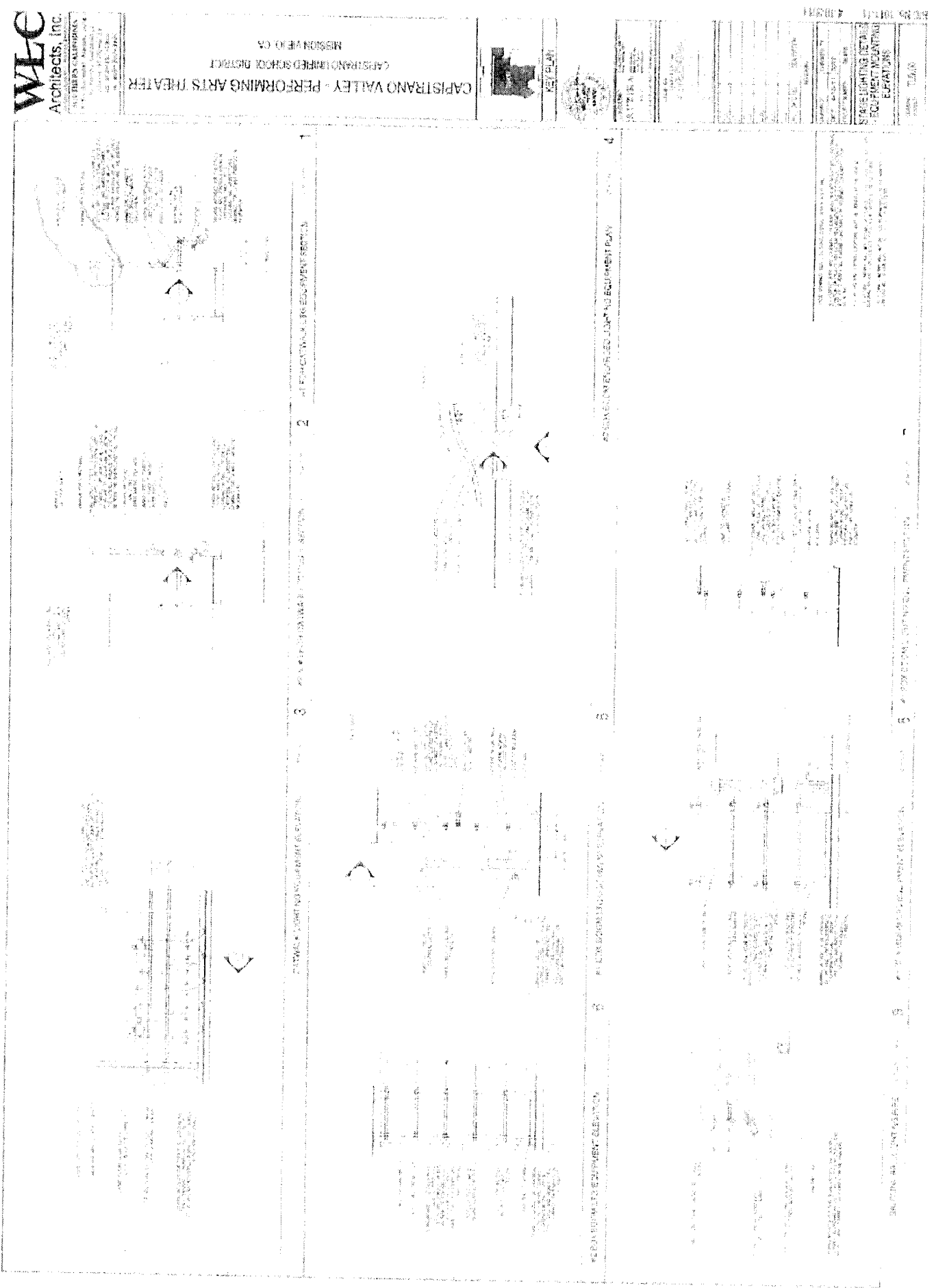
Confirmed. The note made on the attached electrical submittal 0113-016510-1 for light fixtures Type K and KE is to be changed and installation of the light fixtures are to be per Detail 1/TL-9.00.

Commence the work described above immediately. In the event of a dispute of interpretation of the requested work, resolution shall be pursuant to the General Conditions Article 4.5 Disputes.

- ☐ * This response was provided FOR INFORMATION ONLY and does not affect the Contract.
- ☒ * This response is a CLARIFICATION OF THE CONTRACT (NO COST or TIME EFFECT)
- ☐ * This response is a MINOR CHANGE to the Contract with no effect to the Contract cost or time (NO COST OR TIME EFFECT)
- ☐ ** This response CHANGES the Contract with an anticipated effect to Contract cost and/or time. (COST/TIME EFFECT). The District shall issue a Work Order to the Contractor.

* This does not modify contract cost or time. If the recipient believes that the RFI affects contract cost or time, the recipient shall respond in writing in accordance with the Contract.

1 of 4



WLC
Architects, Inc.

CAPISTRANO VALLEY - PERFORMING ARTS THEATER
CAPISTRANO UNIFIED SCHOOL DISTRICT
MISSION VIELO CA

NO.	DATE	DESCRIPTION
1	10/1/77	PRELIMINARY
2	10/1/77	REVISION
3	10/1/77	REVISION
4	10/1/77	REVISION
5	10/1/77	REVISION
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7	10/1/77	REVISION
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100	10/1/77	REVISION



TTG

TMAD TAYLOR & GAINES



www.ttqcorp.com

SUBMITTAL REVIEW REPORT

S.J. AMOROSO
JOB # 739

12-14-12

0	ENTERPRISE		
FILE		CMA	
SUB			
COPIES			
ACTION			

PROJECT: Capistrano Valley High School Performing Arts Theater

SUBMITTAL: 0113-016510-1 Lighting (Re-Submittal)

DATE: May 25, 2012

BY: John Simmons

Type D2	1	NO EXCEPTION TAKEN
Type D3 and D3E	1	NO EXCEPTION TAKEN
Type D4 (Not in submittal)	5	SUBMIT SPECIFIED ITEM. The fixture shown incorrectly as B4 should be type D4 per IS10R-1. (Quantity of one fixture.) Per the fixture schedule, D4 is Spectrum SG6H. Provide SG6H-126 I-EX-EM/AR6625 WS/PS 6" recessed down light with integral emergency ballast. Damp location rating OK.
Type D5I	1	NO EXCEPTION TAKEN
Type D6	1	NO EXCEPTION TAKEN
Type D7	1	NO EXCEPTION TAKEN
Type D8 and D8E	1	NO EXCEPTION TAKEN
Type E1 and E1E	1	NO EXCEPTION TAKEN
Type E2E	1	NO EXCEPTION TAKEN
Type F	1	NO EXCEPTION TAKEN
Type F1	1	NO EXCEPTION TAKEN
Type G	1	NO EXCEPTION TAKEN
Type H and HE	1	NO EXCEPTION TAKEN
Type IE	1	NO EXCEPTION TAKEN
Type J	1	NO EXCEPTION TAKEN
Type K and KE	1	NO EXCEPTION TAKEN

CONFIRMING
REF THAT
LIGHTS WILL
BE MOUNTED
TO THE CATWALK

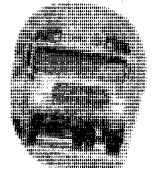
1/29.00
E2A

At Black Box Theater mount remote ballasts on wall min. 12" above open grid ceiling.

Fixtures at perimeter catwalks are wall type, with remote ballast 12" above fixture

Fixtures at catwalks which cross above the auditorium space are ceiling/pendant type, mounted to underside of catwalk floor, with the remote ballasts mounted adjacent to the fixtures. Ballasts may be grouped together if the remote ballasts are within 10' of the fixture, or half the maximum distance required by the manufacturer for the normal power ballast, whichever is less.

12.14.12



**FIRST PROJECT AGREEMENT BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND THE
K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
INDUSTRIAL STORMWATER PERMIT SUPPORT**

This First Project Agreement ("First Project Agreement") by and between the K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY ("AUTHORITY"), AND CAPISTRANO UNIFIED SCHOOL DISTRICT, a public School District organized and existing under the laws of the State of California (DISTRICT) is made this 14th day of November, 2012. AUTHORITY and DISTRICT are sometimes individually referred to as "Party" and collectively as "Parties."

RECITALS

This Project Agreement is entered into in consideration of the following matters:

WHEREAS, on April 17, 1997, the State Water Resources Control Board ("SWRCB"), adopted Water Quality Order No. 97-03-DWQ National Pollutant Discharge Elimination System (NPDES) General Permit No. CAS000001 Waste Discharge Requirements for Discharges of Storm Water Associated With Industrial Activities ("Industrial Permit") in order to implement the requirements of the Clean Water Act; and

WHEREAS, School Districts who operate transportation vehicle maintenance and equipment cleaning operations at facilities described by the Standard Industrial Classification 4151 (establishments primarily engaged in operating buses to transport pupils to and from school) are deemed to be industrial storm water dischargers under the terms of the Industrial Permit; and

WHEREAS, DISTRICT has a longstanding relationship with the San Diego County Office of Education which, through their Educational Facility Solutions Group, has operated and maintained a successful group approach to assist DISTRICT with compliance with the Industrial Stormwater Permit and this approach lowers costs and simplifies implementation; and

WHEREAS, DISTRICT wishes to continue to receive services from AUTHORITY, now that AUTHORITY has taken over these responsibilities; for stormwater program management services supporting the DISTRICT's implementation of the Industrial Permit; and

WHEREAS, DISTRICT and AUTHORITY understand that this Project Agreement is intended to continue services under the currently valid Industrial Permit, and that the State Water Resources Control Board is revising this permit and once it is published, the costs of support services will change, and will be brought to DISTRICT as an Amendment to this Agreement for consideration at a future date,



**K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
PROJECT AGREEMENT – INDUSTRIAL STORMWATER**

AGREEMENT

NOW, THEREFORE, AUTHORITY and DISTRICT agree as follows:

SECTION I- Purpose of Project Agreement

1. The purpose of this Agreement is to provide support to DISTRICT to, insofar as it is possible under the conditions and duties imposed under the Industrial Permit, reduce the amount of pollutants in storm water discharge from District's two facilities located in Capistrano Beach and Aliso Viejo and to comply with the discharge prohibitions as specified in the Industrial Permit. These services will include continuation of services in support of the DISTRICT's implementation of their Storm Water Pollution Prevention Plan and Monitoring Program, including training and annual inspections and reports as detailed herein.
2. To insofar as it is possible under the conditions and duties imposed under the DISTRICT's SWPPP, reduce the amount of pollutants in storm water discharge from DISTRICT's facilities and sites and to work to comply with the discharge prohibitions as specified in the Industrial Permit, in accordance with the Environmental Protection Agency (EPA), State Water Resources Control Board (SWRCB), and the applicable Regional Water Quality Control Board (RWQCB).
3. To coordinate the establishment, revision, participation, direction and implementation of storm water pollution prevention measures in a fashion that will significantly reduce costs that would otherwise be incurred if the DISTRICT acted to comply individually by having AUTHORITY guide and support multiple districts in the same manner and timeline.

SECTION II - Definitions

Unless the context otherwise requires, the terms defined in this section shall for all purposes of this Agreement have the meanings herein specified.

1. Facility. The term "Facility" shall mean any school bus maintenance facility involved in vehicle maintenance including vehicle rehabilitation, mechanical repairs, equipment cleaning operation, painting, fueling, and lubrication which is operated by the DISTRICT for its buses, vans, and/or any other district vehicle which is used for transporting students.
2. Field Testing. The term "Field Testing" shall mean performance of field tests, collection of storm water runoff samples, performance of visual observations and laboratory testing of storm water runoff discharge as required by the terms of the



K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
PROJECT AGREEMENT – INDUSTRIAL STORMWATER

Industrial Permit.

3. Monitoring Plan. The term "Monitoring Plan" shall mean the written plan containing the conditions for the monitoring of storm water discharge in compliance with the Industrial Permit.
4. Industrial Permit. The term "Industrial Permit" shall mean the National Pollution Discharge Elimination System General Permit for Discharges of Storm Water Associated with Industrial Activities, as revised and reissued from time-to-time by the SWRCB.
5. Regional Board. The term "Regional Board" or RWRCB shall mean the applicable Regional Water Quality Control Board.
6. SWPPP. The term "SWPPP" shall mean the Storm Water Pollution Prevention Plan prepared in accordance with Industrial Permit requirements that includes best management practices to reduce or prevent discharges of pollutants associated with industrial activities at each DISTRICT bus maintenance facility.
7. SWRCB. The term "SWRCB" shall mean the State Water Resources Control Board.

SECTION III – AUTHORITY Responsibilities & Schedule

The AUTHORITY shall provide the following ongoing and as-needed services and deliverables:

1. Assist DISTRICT in conducting annual comprehensive Facility evaluations of its Facility.
2. Provide an annual group training workshop, typically in the Fall, for all school districts using AUTHORITY to support their Industrial Stormwater Program, including DISTRICT. This will include training in how to accomplish required visual observations and collection of storm runoff samples.
3. Prepare a required annual report for DISTRICT's review, approval and electronic submission to the SWRCB, due on July 1 annually.
4. Prepare Annual Group Evaluation for approval by the AUTHORITY and submittal to the RWQCB due on July 1, annually.



**K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
PROJECT AGREEMENT – INDUSTRIAL STORMWATER**

5. Prepare a Monitoring Plan for AUTHORITY submittal to the SWRCB and RWRCB.
6. Administrative services to hire and manage, and pay for consultants, engineers, or others necessary for the production of required Storm Water Pollution Prevention Plans, annual site visits, laboratory services and other support services. AUTHORITY shall ensure that all consultants are selected in accordance with all applicable laws, including the Education Code and Public Contract Code. AUTHORITY shall further ensure that all consultants selected are appropriately licensed or certified, as applicable. The AUTHORITY shall enter into such agreements as it determines to be necessary.
7. General Assistance: AUTHORITY shall provide phone and email support for questions or concerns related to the implementation of the DISTRICT's SWPPP or related issues. Should an issue require more than 1-hour of specific support or any outside consultant services, AUTHORITY will provide a proposal for Additional Services and if DISTRICT wishes to hire AUTHORITY to assist, a separate Amendment to this Project Agreement will be entered and signed by both parties.

SECTION IV - Responsibilities of School Districts

The DISTRICT shall have the following responsibilities:

1. The DISTRICT shall timely submit all applicable State fees directly to the State of California pursuant to the terms and conditions of the Industrial Permit. These fees are not included in this Project Agreement.
2. The DISTRICT shall timely submit all necessary data, records and reports to AUTHORITY supporting the annual report requirements of the regulatory agency pursuant to the terms and conditions of the Industrial Permit for use to prepare annual report.
3. The DISTRICT shall be responsible for the costs associated with the School DISTRICT's staff or administrative time expended to comply with the terms and conditions of the Industrial Permit.
4. The DISTRICT shall be responsible for visual observations, taking stormwater samples and delivering them to the testing laboratory identified by AUTHORITY, sending a minimum of one (1) staff member to the annual training, and walking the Facility with



**K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
PROJECT AGREEMENT – INDUSTRIAL STORMWATER**

AUTHORITY representative on an annual basis.

SECTION V - Penalties and Fines

Any penalties or fines levied by a regulatory agency which are the result of noncompliance with the terms of the Industrial Permit, or any other stormwater related issues shall be the sole responsibility of the DISTRICT.

SECTION VI – Record Retention

The AUTHORITY shall retain all records related to this Project Agreement for a period of five (5) years, notwithstanding that DISTRICT shall be responsible for maintaining its own records.

SECTION VII - Term and Additional Parties

This Project Agreement shall become effective on the date of final approval by the AUTHORITY and shall remain in effect for five (5) years or the DISTRICT provides a written request to terminate this Project Agreement to AUTHORITY 30 days in advance of termination date. As AUTHORITY enters commitments annually for services, there will be no rebate of fees paid for the fiscal year in which the withdrawal is received. It is intended that this Agreement can be extended or amended consistent with the intent of the parties.

SECTION VIII – Fees and Payments

The annual fee for services shall be \$3,496.00 per facility. AUTHORITY shall bill for annual cost for within the first quarter of each fiscal year. Payments are due within 30 days of receipt of an acceptable invoice from AUTHORITY. Such invoice shall clearly state the fiscal year and amount due.

SECTION IX - Additional Services

Additional services may be requested by DISTRICT. Requests for additional services must be in writing and will become an amendment to this Project Agreement. Additional services may be a negotiated lump sum, or be based on time and materials. Rates are as follows:

Technical support - \$110.00/hr.

Consultants/Lab/Other – At cost + 10%

SECTION X – Cessation of District Bus Maintenance Activities

Should DISTRICT discontinue activities that trigger need for coverage under the Industrial General Permit, DISTRICT will notify AUTHORITY and Authority will assist DISTRICT in filing Notice of Termination with the State Water Resource Control Board at no additional cost.



K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
PROJECT AGREEMENT – INDUSTRIAL STORMWATER

SECTION XII – Miscellaneous

1. AUTHORITY shall give a minimum of sixty (60) calendar day notice if services are no longer being offered by AUTHORITY.
This Project Agreement shall only be effective upon execution by both the AUTHORITY and DISTRICT.
2. This Project Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
3. If any provision of this Project Agreement is held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Project Agreement unless elimination of such provision materially alters the rights and obligations set forth herein.
4. Each Party declares that prior to the execution of this Project Agreement, it has had an opportunity to review and understand the contents, rights and responsibilities herein. The Parties have further had the opportunity to seek independent legal advice regarding this Project Agreement.

Balance of this page intentionally left blank.



K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY
PROJECT AGREEMENT – INDUSTRIAL STORMWATER

IN WITNESS WHEREOF, EACH PARTICIPATING PARTY HAS EXECUTED THIS AGREEMENT ON THE DATE ADJACENT TO THE SIGNATURE OF ITS REPRESENTATIVE.

DATE: _____

AGENCY: SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS

BY: _____

Lora Duzyk
Assistant Superintendent
Business Services

DATE: _____

DISTRICT: CAPISTRANO UNIFIED SCHOOL DISTRICT

BY: _____

(signature)

PRINT NAME: Clark Hampton

PRINT TITLE: Deputy Superintendent
Business and Support Services

DISTRICT ADDRESS: 33122 Valle Road, San Juan Capistrano, CA 92675

AMENDMENT TO RENTAL SERVICE AGREEMENT NO. 1112046

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CAPO BEACH CALVARY

The original School Bus Service Agreement between Capistrano Unified School District and Capo Beach Calvary, called for the District to provide a designated parking space for one school bus at the bus facility located at 26126 Victoria Blvd., Capistrano Beach. This amendment provides a designated parking space, as needed, for one additional school bus. The contract rate is \$75.00 per bus per month.

Except as set forth in this Amendment to Agreement, and Board approved on August 8, 2011, all other terms and conditions of the contract remain in full force and effect.

Capistrano Unified School District

Capo Beach Calvary

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
RENTAL SERVICE AGREEMENT
Rev. 1 (dated 9/27/11)

This AGREEMENT is hereby entered into this 1st day of July, 2011, by and between the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675 (hereinafter referred to as "DISTRICT"), and Capo Beach Calvary, 25975 Domingo Ave., Capistrano Beach, CA 92624, (hereinafter referred to as "CLIENT"). DISTRICT and CLIENT shall be collectively referred to as the Parties.

WHEREAS, CLIENT is in need of such special services FROM DISTRICT; and

WHEREAS, DISTRICT AND CLIENT wish to enter into this AGREEMENT with the understanding that these services are being rendered secondary to services required by DISTRICT's schools and students and only if DISTRICT operations are not adversely impacted in any way:

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SERVICES TO BE PROVIDED BY THE DISTRICT.

1.1 Provide designated parking for one (1) school bus at the District's bus facility located at 26126 Victoria Blvd, Capistrano Beach, California 92624 for a fee of \$75.00 per bus per month for a total of \$75.00 per month.

2.0 TERM. DISTRICT shall commence providing services under this AGREEMENT on or after July 1, 2011, and this agreement shall be effective for one (1) year ending June 30, 2012 with two

(2) one year options to renew upon mutual written agreement of the Parties.

3.0 FEES/PAYMENT. CLIENT agrees to pay the DISTRICT for services satisfactorily rendered pursuant to Section 1.0 of this AGREEMENT. There shall be no costs or expenses to the District to provide these services. Payment shall be made upon receipt of an invoice from DISTRICT in duplicate. Payment shall be mailed to: CAPISTRANO UNIFIED SCHOOL DISTRICT, 33122 VALLEY RD., SAN JUAN CAPISTRANO, CALIFORNIA 92675, ATTN: ACCOUNTS PAYABLE, or at such other place as DISTRICT may designate in writing.

4.0 COMMUNICATION BETWEEN THE PARTIES. CLIENT shall communicate directly with the DISTRICT's Executive Director of Transportation for the purpose of requesting any of the services provided in this AGREEMENT.

5.0 INDEPENDENT CONTRACTOR. DISTRICT, in the performance of this AGREEMENT, shall be and act as an independent contractor. DISTRICT understands and agrees that it and all of its employees shall not be considered officers, employees or agents of CLIENT, and are not entitled to benefits of any kind or nature normally provided employees of CLIENT and/or to which CLIENT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. DISTRICT assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this AGREEMENT. DISTRICT shall

1 assume full responsibility for payment of all federal, state
2 and local taxes or contributions, including unemployment
3 insurance, social security and income taxes with respect to
4 DISTRICT'S employees.

5 6.0 TERMINATION. Either party may terminate this AGREEMENT with
6 or without reason by providing thirty (30) days written notice
7 to the other party specifying the desired date of termination.
8 Notice shall be deemed given when received or no later than
9 three (3) days after the day of mailing, whichever is sooner.

10 7.0 HOLD HARMLESS/INDEMNIFICATION. CLIENT agrees to and does
11 hereby indemnify, hold harmless and defend the DISTRICT and
12 its Governing Board, officers and employees from every claim
13 or demand made and every liability, loss, damage or expense,
14 of any nature whatsoever, which may be incurred by reason of
15 any injury to or death of any person(s), or damage to or loss
16 of any property caused by any negligent act, default, or
17 negligent omission of CLIENT, or its officers or employees
18 arising out of, or in any way connected with, this AGREEMENT,
19 whether said injury or damage occurs either on or off CLIENT'S
20 property, except for liability for damages which result from
21 the sole negligence or willful misconduct of the DISTRICT or
22 its officers or employees.

23 DISTRICT agrees to and does hereby indemnify, hold
24 harmless and defend CLIENT and its affiliates, directors,
25 administrative board and employees from every claim or demand
made and every liability, loss, damage or expense, of any

1 nature whatsoever, which may be incurred by reason of any
2 injury to or death of any person(s), or damage to or loss of
3 any property caused by any negligence or willful misconduct of
4 the DISTRICT, or its officers or employees arising out of
5 their performance under this AGREEMENT.

6 8.0 INSURANCE. CLIENT will provide the DISTRICT with a
7 certificate of insurance which provides insurance coverage on
8 the CLIENT owned school bus parked at the District's bus
9 facility. A certificate of insurance shall also show that the
10 DISTRICT is named as an additional insured on the policy or
11 policies of general liability and auto liability policies.
12 Said certificate of insurance shall also show the DISTRICT
13 will be given at least thirty (30) days notice prior to the
14 termination, cancellation or modification of said insurance.

15 9.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this
16 AGREEMENT shall not be assigned by the DISTRICT.

17 10.0 TOBACCO USE POLICY. In the interest of public health,
18 DISTRICT provides a tobacco-free environment. Smoking or the
19 use of any tobacco products are prohibited in buildings and
20 vehicles, and on any property owned, leased or contracted for
21 by the DISTRICT pursuant to DISTRICT Policy 400.15. Failure
22 to abide with conditions of this policy could result in the
23 termination of this AGREEMENT.

24 11.0 COMPLIANCE WITH APPLICABLE LAWS. DISTRICT and CLIENT agree to
25 comply with all federal, state and local laws, rules,
regulations and ordinances that are now or may in the future

1 become applicable to DISTRICT and CLIENT as they relate to
2 their respective performances pursuant to this AGEEMENT.

3 12.0 PERMITS/LICENSES. DISTRICT and all DISTRICT's employees
4 shall secure and maintain in force such permits and licenses
5 as are required by law in connection with the furnishing of
6 services pursuant to this AGREEMENT.

7 13.0 NON-DISCRIMINATION. DISTRICT and CLIENT agree that they will
8 not engage in unlawful discrimination in employment of persons
9 because of race, color, religious creed, national origin,
10 ancestry, physical handicap, medical condition, marital
11 status, or sex of such persons.

12 14.0 NOTICE. All notices or demands to be given under this
13 AGREEMENT by either party to the other shall be in writing and
14 given either by: (a) personal service or (b) by U.S. Mail,
15 mailed either by registered or certified mail, return receipt
16 requested, with postage prepaid. Service shall be considered
17 given when received if personally served or if mailed on the
18 third day after deposit in any U.S. Post Office. The address
19 to which notices or demands may be given by either party may
20 be changed by written notice given in accordance with the
21 notice provisions of this section. As of the date of this
22 AGREEMENT, the addresses of the parties are as follows:
23
24
25

1 CLIENT: CAPO BEACH CALVARY
2 25975 Domingo Ave.,
3 Capistrano Beach, CA 92624
4 Attn: Craig Whittaker, Lead Pastor
5 DISTRICT: Capistrano Unified School District
6 33122 Valle Road
7 San Juan Capistrano, CA 92675
8 Attn: Mike Patton, Executive Director

9 15.0 NON WAIVER. The failure of DISTRICT or CLIENT to seek redress
10 for violation of, or to insist upon, the strict performance of
11 any term or condition of this AGREEMENT, shall not be deemed a
12 waiver by that party of such term or condition, or prevent a
13 subsequent similar act from again constituting a violation of
14 such term or condition.

15 16.0 SEVERABILITY. If any term, condition or provision of this
16 AGREEMENT is held by a court of competent jurisdiction to be
17 invalid, void, or unenforceable, the remaining provisions will
18 nevertheless continue in full force and effect, and shall not
19 be affected, impaired or invalidated in any way.

20 15.0 GOVERNING LAW. The terms and conditions of this AGREEMENT
21 shall be governed by the laws of the State of California with
22 venue in Orange County, California.

23 16.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
24 attached hereto constitute the entire agreement among the
25 Parties to it and supersedes any prior or contemporaneous
understanding or agreement with respect to the services
contemplated, and may be amended only by a written amendment
executed by both Parties to the AGREEMENT.

1 IN WITNESS WHEREOF, the Parties hereto set their hands.

2 DISTRICT:
3 CAPISTRANO UNIFIED
4 SCHOOL DISTRICT

CLIENT:
CAPO BEACH CALVARY

5 BY: Terry Fluent
6 Authorized Signature

7 PRINT NAME: Terry Fluent

8 TITLE: Director, Purchasing

9 DATE: 11/1/11

BY: Craig Whittaker
Authorized Signature

PRINT NAME: CRAIG WHITTAKER

TITLE: LEAD PASTOR

DATE: 10-26-11

TAXPAYER ID#: 95-3203028

EXTENSION OF RENTAL SERVICE AGREEMENT NO. 1112046

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CAPO BEACH CALVARY

The Rental Service Agreement between Capistrano Unified School District and Capo Beach Calvary, called for an original contract period of July 1, 2011 through June 30, 2012, with two (2) one year options to renew upon mutual written agreement of the Parties.

The contract with Capo Beach Calvary shall be extended for the period of July 1, 2012 through June 30, 2013.

Except as set forth in this Amendment to Agreement, and Board approved on August 8, 2011, all other terms and conditions of the contract remain in full force and effect.

Capistrano Unified School District

Capo Beach Calvary

By: _____

Signature

By: _____

Signature

Terry Fluent

William W. Weyott

Print Name

Director, Purchasing

Facility Director

Title

Date: _____

7/16/12

Date: _____

6-25-12

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Aycock, Joshua	ASB Worker	District Initiated	02/01/2009	01/10/2013
2. Becerra, Luis	ASB Worker	District Initiated	09/01/2010	01/10/2013
3. Benitez, Alma	Sub IF-Sp Ed	Voluntary	10/26/2012	01/15/2013
	Sub Inst Asst-Sp Ed			
	Sub Inst Asst-Sp Ed			
	Presch			
4. Daum, Marilu	Sub Clerk	District Initiated	06/30/2012	01/10/2013
5. Feeney, Hugh	Inst Asst-Sp Ed	Retirement	10/26/2006	02/01/2013
6. Jelson, Ivy	Sub Adult Ed Teacher	District Initiated	10/19/2000	08/09/2012
7. Murakami, Steven	Sch Bus Driver	Retirement	11/07/1995	01/30/2013
8. Neal, Cody	ASB Worker	District Initiated	02/01/2009	12/20/2012
9. Ortega, Francisco	Custodian II	Retirement	07/01/1998	12/28/2012
10. Roach, Linda	Sch Secretary II	Retirement	09/21/1988	02/28/2013
11. Sewell, Aubriana	Student Supvr	Voluntary	09/07/2011	12/31/2012
12. Tait, Jerri	FS Worker	Voluntary	11/26/2012	12/05/2012
13. Wertheim, Carolyn	Sub Student Supvr	District Initiated	09/05/2006	01/10/2013
14. Wetlesen, Sandy	Sub Adult Ed Teacher	District Initiated	08/29/2007	08/09/2012

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
15. Aguilar, Tara	Elem Library Media Tech (9.5mo/17.5hpw)	\$15.54 hr	R24-1	01/24/2013
16. Alford, Jordan	Inst Asst (9.5mo/17.5hpw)	\$13.74 hr	R19-1	01/24/2013
17. Fatua, Caron	IF-Sp Ed (9.5mo/17.5hpw)	\$14.79 hr	R22-1	01/24/2013
18. Flores, Rosalva	Blngl Comm Svcs Liaison (9.5mo/17.5hpw)	\$15.16 hr	R23-1	01/24/2013
19. Greenup, Behnaz	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	01/24/2013
20. Johnson, Karen	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	01/24/2013
21. Lascelles, Brandon	IF-Sp Ed (9.5mo/30hpw)	\$14.79 hr	R22-1	01/24/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Recall from Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
22. Cruz, Maria	Bling Comm Svcs Liaison (9.5mo/30hpw)	\$20.32 hr	R23-10	01/24/2013
23. McGee, James	MS Campus Supvr (9.5mo/17.5hpw)	\$15.93 hr	R25-1	01/24/2013
<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
24. Ago, Fatmir	Sch Bus Driver	\$17.48 hr	R28-1	01/24/2013
25. Chavez, Arthur	Custodian I	\$16.33 hr	R26-1	01/24/2013
26. Geraci, Janet	Student Supvr	\$10.00 hr		01/24/2013
27. Gustafson, Elizabeth	Sch Bus Driver	\$17.48 hr	R28-1	01/24/2013
28. Hartley, Victor	Sch Bus Driver	\$17.48 hr	R28-1	01/24/2013
<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
29. Hernandez, Olga	Student Supvr	\$10.00 hr		01/24/2013
30. McEwen, Leilani	Student Supvr	\$10.00 hr		01/24/2013
31. Minnich, Michelle	Student Supvr	\$10.00 hr		01/24/2013
32. Murakami, Steven	Sch Bus Driver	\$17.48 hr	R28-1	01/31/2013
33. Nicolosi, Nancy	Student Supvr	\$10.00 hr		01/24/2013
34. Oakley, Ligia	Student Supvr	\$10.00 hr		01/24/2013
35. Pinedo-Gonzalez, Olga	Custodian I	\$16.33 hr	R26-1	01/24/2013
36. Rodriguez, Anthony	Custodian I	\$16.33 hr	R26-1	01/24/2013
37. Spillers, Charles	IF-Sp Ed	\$14.79 hr	R22-1	01/24/2013
	Inst Asst-Sp Ed	\$14.08 hr	R20-1	
	Inst Asst-Sp Ed Presch	\$13.74 hr	R19-1	
38. Tait, Jerri	FS Worker	\$12.14 hr	R14-1	12/06/2012
39. Vidra, Marisa	Student Supvr	\$10.00 hr		01/24/2013
40. Villanueva, Ricardo	Custodian I	\$16.33 hr	R26-1	01/24/2013
41. Whitfield, Sara	FS Worker	\$12.14 hr	R14-1	01/24/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
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APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Effective Date</u>
42. Martinez, Gerardo	Sch Bus Driver Trainee	\$ 8.00 hr	10/08/2012- 11/26/2012
43. Mocklin, Tyler	Student Worker	\$ 8.00 hr	12/04/2012- 06/30/2013

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
44. Powell, Christopher	Water Polo, Girls Varsity (Head)	San Clemente HS	\$3,261.00	11/19/2012- 02/08/2013
45. Ridley, Bob	Soccer, Boys (Asst)	San Clemente HS	\$2,609.00	11/05/2012- 02/08/2013

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
46. Beihn, Roger	Baseball, (Asst)	Capistrano Valley HS	\$1,000.00	02/23/2013- 05/10/2013
47. Bradley, John	Volleyball, Boys (Asst)	San Clemente HS	\$2,200.00	09/11/2012- 01/31/2013
48. Card, Chelsea	Soccer, Girls (Asst)	San Clemente HS	\$1,500.00	11/05/2012- 02/08/2013
49. Contesabile, Jocelyn	Strength/Conditioning, Softball	Capistrano Valley HS	\$ 400.00	10/01/2012- 01/31/2013
50. Curtis, Brad	Football, JV (Asst)	Dana Hills HS	\$1,520.00	08/23/2012- 11/02/2012
51. Dedmon, Kristen	Strength/Conditioning, Softball	Capistrano Valley HS	\$ 400.00	10/01/2012- 01/31/2013
52. Hauser, Christian	Wrestling, (Asst)	Capistrano Valley HS	\$1,500.00	11/19/2012- 02/08/2013
53. Helm, Patrick	Basketball, Boys (Asst)	Capistrano Valley HS	\$2,608.00	11/19/2012- 02/08/2013
54. Jay, Sarah	String	Dana Hills HS	\$ 400.00	10/01/2012- 06/30/2013
55. Joyce, Jamie	Baseball, Freshman	Capistrano Valley HS	\$2,174.05	02/23/2013- 05/10/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
56. Kendrick, Marc	Strength/Conditioning, Softball	Capistrano Valley HS	\$ 800.00	10/01/2012- 01/31/2013
57. Lancaster, Daniel	Surf (Asst)	Capistrano Valley HS	\$2,119.00	12/05/2012- 06/10/2013
58. Navabpour, Cyrus	Soccer, Boys Varsity (Asst)	Capistrano Valley HS	\$2,609.00	11/19/2012- 02/28/2013
59. Ornelas, Erick	Soccer, Boys (Asst)	Capistrano Valley HS	\$2,174.05	11/19/2012- 02/08/2013
60. Pomeroy, Bob	Baseball, Boys (Asst)	Capistrano Valley HS	\$1,000.00	02/23/2013- 05/10/2013
61. Price, Chris	Baseball, (Asst)	Capistrano Valley HS	\$1,000.00	02/23/2012- 05/10/2013
62. Quiggle, Casey	Volleyball, Boys (Asst)	Aliso Niguel HS	\$2,500.00	08/02/2012- 11/02/2012
63. Sanders, Shayla	Cheer	San Clemente HS	\$4,800.00	12/14/2012- 06/12/2013
64. Schmit-Kallas, Joel	Strength/Conditioning	Capistrano Valley HS	\$1,761.00	12/07/2012- 02/09/2013
65. Scudder, Judy	PE/Dance	Vista del Mar MS	\$1,000.00	01/09/2013- 03/01/2013
66. Staudenbaur, Sean	Water Polo, Girls (Asst)	San Clemente HS	\$2,200.00	11/05/2012- 02/08/2013
67. Weber, Shea	Soccer, Boys (Asst)	San Clemente HS	\$2,200.00	11/05/2012- 02/08/2013
68. Yaple, Landon	String	Dana Hills HS	\$1,000.00	09/07/2012- 06/30/2013
69. Zamora, Peter	Baseball, (Asst)	Capistrano Valley HS	\$1,000.00	02/23/2013- 05/10/2013

APPROVE EMPLOYMENT PENDING CLEARANCES

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Earliest Effective Date</u>
70. Bover-Morales, Nicole	BIngl Comm Svcs Liaison (9.5mo/17.5hpw)	\$15.16 hr	R23-1	01/24/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

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APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
71. Johnson, Debbie	Elem Sch Clerk (10.5mo/40hpw)	Elem Sch Office Mgr (Temp/40hpw) Elem Sch Office Mgr (10.5mo/40hpw)	R33-1 R33-15	01/07/2013- 01/23/2013 01/24/2013
72. Luna, Evette	Inst Asst-Presch (9.5mo/30hpw)	Blngl Inst Asst (9.5mo/30hpw)	R24-10	01/24/2013

APPROVE REASSIGNMENTS

<u>Name</u>	<u>Former Position</u>	<u>Reassignment</u>	<u>Range Step</u>	<u>Effective Date</u>
73. Eppstein, Susan	IF-Sp Ed (9.5mo/17.5hpw)	Inst Asst-Sp Ed (9.5mo/17.5hpw)	R20-6	01/24/2013

APPROVE ASSIGNMENT ADJUSTMENTS

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
74. Velasquez, Kim	IF-Sp Ed (9.5mo/32.5hpw)	IF-Sp Ed (9.5mo/35hpw)	R22-10	01/24/2013

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
75. Cox, Patricia	Inst Asst-Sp Ed TAA NTE 5 hpw (Provide additional hours)	09/05/2012- 11/27/2012
76. Fitzhugh, Marlene	Blngl Comm Svcs Liaison TAA NTE 1.5 hrs (Translate for IEP meeting)	12/14/2012
77. Groves, Kaytee	Student Supvr TAA NTE 45 hrs (Provide additional hours)	12/10/2012- 05/22/2013
78. Hatcher, Jason	IF-Sp Ed TAA NTE 16 hrs (Attend science camp for student)	01/28/2013- 02/01/2013
79. Jimenez, Leticia	Blngl Comm Svcs Liaison TAA NTE 1.5 hrs (Translate for IEP meeting)	12/12/2012

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
80. Kobayashi, Dorothy	Inst Asst TAA NTE 45 hrs (Assist in after school intervention program for at-risk students)	12/10/2012- 05/22/2013
81. Lewis, Janine	IF-Sp Ed TAA NTE 2.5 hrs (Provide additional hours)	10/17/2012- 10/22/2012
82. Macedo, Manuela	Student Supvr TAA NTE 45 hrs (Provide additional hours)	12/10/2012- 05/22/2013

**APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
83. Bressler, Kathleen	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-2	12/04/2012
84. Downey, Sherryl	IF-Sp Ed (9.5mo/17.5hpw)	Inst Asst-Sp Ed	R19-2	11/01/2012
85. Fejes, Jacquelyn	Caregiver (9.5mo/17.5hpw)	Inst Asst IF-Sp Ed	R19-2 R22-2	09/14/2012
86. Hannouche, Coralia	BIngl Inst Asst-Sp Ed Presch (9.5mo/15hpw)	BIngl Comm Svcs Liaison	R26-6	01/07/2013
87. Hernandez, Myrna	BIngl Elem Sch Clerk (10.5mo/30hpw)	BIngl Elem Sch Office Mgr	R34-5	01/24/2013
88. Meyer, Julie	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-5	10/15/2012
89. Pace, Dayna	MS Campus Supvr (9.5mo/17.5hpw)	Opportunity Asst	R24-5	12/14/2012
90. Rusinkovich, Jacob	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-2	12/12/2012
91. Sanchez, Judy	MS Campus Supvr (9.5mo/17.5hpw)	Opportunity Asst	R24-20	11/01/2012
92. Simon, Pamela	IF-Sp Ed (9.5mo/17.5hpw)	Inst Asst-Sp Ed	R20-4	12/04/2012

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Classified Employees

APPROVE LEAVES OF ABSENCE

<u>Name</u>	<u>Reason</u>	Effective <u>Date</u>
93. Norman, Kathleen	Personal	01/28/2013- 05/24/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Certificated Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Downhower, Susan	Substitute Teacher	Other Employment	09/30/2011	01/11/2013
2. Ferdinand, Justin	Teacher	Personal	08/19/2005	12/20/2012
3. Fong Loi, Ruthy	Substitute Teacher	District Initiated	06/12/2012	01/11/2013
4. Kalscheuer, Angela	Substitute Teacher	Other Employment	02/25/2011	01/10/2013
5. Rattay, Daniel	Substitute Teacher	District Initiated	11/19/2007	01/11/2013
6. Ray, Alex	Substitute Teacher	District Initiated	12/08/2008	01/11/2013
7. Strauss, Elisabeth	Substitute Teacher	Personal	11/15/2012	12/21/2012
8. Yap, Stella	Substitute Teacher	District Initiated	06/14/2012	01/11/2013

APPROVE EMPLOYMENT

<u>Name</u>	<u>1st Year Probationary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
9. Neimeyer, Paul	Teacher-Sp Ed	\$48,312	A-1	01/07/2013

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

10. Granara, Alexandra	13. Skalsky, Ashley
11. Height, Diane	14. Trager, James
12. Moe, Jordan	

APPROVE EMPLOYMENT PENDING CLEARANCES

<u>Name</u>	<u>1st Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Earliest Effective Date</u>
15. Frank, Lori	Teacher	\$57,057	C-3	01/31/2013

APPROVE 6/5th ASSIGNMENT 2ND SEMESTER

16. Boyle, Jeanette**	19. Johnson, Cheryl**
17. Frommholz, Eric**	20. Morgan, Ed**
18. Grassman, Dan**	21. Takach, Eric**

* Special Education Teacher

** Not enough courses to hire an additional teacher (sections are within the site's staffing allocation)

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Certificated Employees

APPROVE ASSIGNMENT ADJUSTMENT

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
22. Guarino, Jody	TOSA/ATAP II-80%	TOSA/ATAP II-100%	01/24/2013

APPROVE ADDITIONAL ASSIGNMENTS

ADD/SIOP Training – Multiple Sites

Not to exceed 15 hours non-instructional pay @ \$30.00 per hour
09/05/2012-06/12/2013

23. Clarke, Rima	32. Reischl, Virginia
24. Coghill, Molly	33. Royal, Susan
25. Dyer, Blair	34. Schwartzberg, Jake
26. Herwig, Christopher	35. Szczudlak, Lisa
27. Horton, Leslie	36. Torres, Tiffany
28. Leiva, Megan	37. Wilcox, Lisa
29. Maxwell, Matt	38. Woodward, Richard
30. Ostle, Sabrina	39. Maxwell, Matt
31. Rasic, Diane	40. Ray, Keri

After School Program – Multiple Sites

Not to exceed 100 hours instructional pay @ \$35.00 per hour
11/29/2012-06/12/2013

41. Bashor, Kelly	48. Kubly, Troy
42. Botting, Tracy	49. Lewis, Ann
43. Brown, Mark	50. McGaffin, Jan
44. Cooper, Stephanie	51. Miller, Maggie
45. DeLira, Veronica	52. More-Rivas, Trina
46. Dendel, Ranna	53. Morgan, Lynne
47. Klos, Michael	54. Myers, Cathy

ELD Advisor – Multiple Sites

Not to exceed 100 hours non-instructional pay @ \$30.00 per hour
09/05/2012-06/11/2013

55. Bazansky, Heidi	63. Cantoran, Rene
56. Becerra, Jesus	64. Carter, Thomas
57. Bell, Beth	65. Conover, Nancy
58. Benstead-Frome, Lori	66. Cooper, Lauria
59. Blanco-Johnson, Sylvia	67. Cornejo, Eduardo
60. Brandt, Mike	68. Foote, Carol
61. Buckingham, Diann	69. Freeman, Denene
62. Calkins, Joan	70. French, Mikole

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

ELD Advisor – Multiple Sites (Cont.)

Not to exceed 100 hours non-instructional pay @ \$30.00 per hour
09/05/2012-06/11/2013

- | | |
|------------------------|-------------------------|
| 71. Furlong, Adriana | 89. Noland, Jan |
| 72. Gaspar, Lisa | 90. Pedraza, Jose Luis |
| 73. Gerbosi, Robert | 91. Peel, Maureen |
| 74. Gilstrap, Tiffany | 92. Pierce, Jonathan |
| 75. Grondahl, Becky | 93. Radar, Melinda |
| 76. Groves, Kelli | 94. Rivero, Alison |
| 77. Guzman, Carla | 95. Ruby-Koran, Cheryl |
| 78. Jacobson, Jennifer | 96. Rutherford, Susanne |
| 79. Jarrad, Lisa | 97. Schaefer, Melissa |
| 80. Lane, LuAnn | 98. Seftel, Anna |
| 81. Lechuga, Naomi | 99. Shultz, Michelle |
| 82. Lewis, Elizabeth | 100. Sours, Lynn |
| 83. Lloyd, Kristine | 101. Sweeney, Lorena |
| 84. Martinez, Saul | 102. Takacs, Lynne |
| 85. McCorkle, Valerie | 103. Torres, Giovanny |
| 86. More-Rivas, Trina | 104. Uminsky, Alma |
| 87. Murphy, Jodi | 105. Villalba, Fernanda |
| 88. Neeve, Peter | |

Saturday School Proctor – Multiple Sites

Not to exceed 30 hours instructional pay @ \$35.00 per hour
12/14/2012-06/11/2013

- | | |
|--------------------|--------------------|
| 106. Trotter, Chad | 107. Turney, Jason |
|--------------------|--------------------|

Support English Learners – Ladera Ranch Elem

Not to exceed 10 hours instructional pay @ \$35.00 per hour
11/27/2012-06/10/2013

108. Torres, Jennifer

School Improvement Meeting – RH Dana Elem

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour
01/07/2013-06/11/2013

- | | |
|--------------------|----------------------|
| 109. Beyer, Quinn | 112. Paradise, Susan |
| 110. Cast, Jody | 113. Pederson, Ann |
| 111. McGaffin, Jan | 114. Pitkin, Bonny |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Planning for the After School Intervention Classes – San Juan Elem
Not to exceed 35 hours non-instructional pay @ \$30.00 per hour
12/03/2012-06/11/2013

115. DeLira, Veronica

Plan and Present a Technology and Literacy Workshop – San Juan Elem
Not to exceed 4 hours non-instructional pay @ \$30.00 per hour
12/06/2012-06/11/2013

116. Gearn, Gina

Assist in Preparing the Curriculum – California Preparatory Academy
Not to exceed 50 hours non-instructional pay @ \$30.00 per hour
01/07/2013-02/04/2013

117. Marsing, Deborah

Administer the OLSAT Test – Education Services
Not to exceed 14 hours non-instructional pay @ \$30.00 per hour
01/26/2013-02/09/2013

118. Aldaco, Danelle

131. Heidner, Christy

119. Bailey, April

132. Kashima, Mike

120. Bastianello, Chris

133. Lincoln, Maryl

121. Bennett, Katie

134. McCullough, Stephen

122. Buckman, Jon

135. Miller, Sharon

123. Bungartz, Melinda

136. Peterson, Susan

124. Cappello, Annalee

137. Robinson, Katie

125. Evans, Laura

138. Schreiman, Courtney

126. Fragassi, Joe

139. Schreiman, Mike

127. Glassen, Nina

140. Steidle, Gwynne

128. Gray, Celeste

141. Wilson, Debbie

129. Gray, Jim

142. Wiseman, Holly

130. Hartje, Marion

Common Core State Standards Task Force – Education Services
Not to exceed 31 hours non-instructional pay @ \$30.00 per hour
12/14/2012-06/19/2013

143. Adnams, Craig

144. Bailey, Randy

Prepare and Teach Beckman Science Class – Education Services
Not to exceed 10 hours non-instructional pay @ \$30.00 per hour
01/05/2013-01/25/2013

145. Skyes, Marie

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Support Teachers with DIBELS Data Analysis – Education Services
Not to exceed 20 hours non-instructional pay @ \$30.00 per hour
11/30/2012-06/30/2013

146. Love, Erinn

Home/Hospital Instruction – Special Education
Not to exceed 5 hpw instructional pay @ \$35.00 per hour
11/27/2012-06/30/2013

147. Maltby, Shannon

Speech Therapy for Home/Hospital Students – Special Education
Not to exceed 40 hours instructional pay @ \$35.00 per hour
01/07/2013-06/30/2013

148. Ferrera, Carla

149. Kerins, Tracy

SES After School Tutoring Program – State Federal Programs
Not to exceed 19 hours instructional pay @ \$35.00 per hour
Not to exceed 10 hours non-instructional pay @ \$30.00 per hour
01/14/2013-04/30/2013

150. Acero-Ramirez, Teresa
151. Arndt, Terri
152. Becerra, Jesus
153. Cantoran, Rene
154. Capozzi, Holly
155. Cortez, Jennifer
156. Cowell, Sarah
157. DeLoye, Lisette
158. Derrig, Sophia
159. Diaz, Monica
160. Dilloughery, Colleen
161. Farias, Sandra

162. Guilbert, Geralyn
163. Guite, Lauren
164. Hendrickson, Katharine
165. Hernandez, Norma
166. Kaaz, Susan
167. Le, Leslie
168. O'Rourke, Patrick
169. Ramirez, Leslie
170. Regan, Lynda
171. VanHofwegen, Martyne
172. Villafranca-Ruiz, Estrella
173. Ward, Yesenia

Site Liaison for the SES After School Tutoring Program – State Federal Programs
Not to exceed 24 hours non-instructional pay @ \$30.00 per hour
01/14/2013-04/30/2013

174. Barrosa, Maria Christina
175. Becerra, Jesus
176. Garcia-Serrato, Martha

177. Pedraza, Jose
178. Rader, Melinda

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 23, 2013
Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
179. Crandall, Lori	Outdoor Education, Elementary	Benedict Elem	\$109.00 per night	01/22/2013- 01/25/2013
180. Johnston, Marianne	Outdoor Education, Elementary	Benedict Elem	\$109.00 per night	01/22/2013- 01/25/2013
181. Newman, Molly	Outdoor Education, Elementary	Benedict Elem	\$109.00 per night	01/22/2013- 01/25/2013

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
182. Bedrosian, Jason	Baseball, JV	Capistrano Valley HS	\$2,174.05	02/23/2013- 05/10/2013

CLINICAL PRACTICUM AGREEMENT

This Agreement is between CAPISTRANO UNIFIED SCHOOL DISTRICT, ("Clinical Site") and The Trustees of the California State University on behalf of California State University, Northridge ("University"), and is effective as of January 7, 2013

A. Clinical Site is a general acute care hospital, medical center, skilled nursing facility, private practice clinic or is an independent or unified school district.

B. University operates a fully accredited program offering a Master of Science degree in the field of Speech-Language Pathology and Audiology. The graduate program's accreditation is under the standards of the Western Association of Schools and Colleges; and, the Council on Academic Accreditation of the American Speech-Language-Hearing Association (ASHA).

C. The purpose of this agreement is to provide the graduate training for the Master of Science degree and/or Speech Language Pathology Assistant in Communication Disorders and Sciences, emphasis in Speech-Language Pathology and Audiology. The parties will both benefit by making a clinical training program ("Program") available to University students at Clinical Site.

The parties agree as follows:

I. UNIVERSITY'S RESPONSIBILITIES

A. Student Application. The student shall file an Application for Clinical Privileges. Pertinent information, which shall include the student's name, address, and telephone number, shall be sent to the clinical site. Clinical Site shall regard this information as confidential and shall use the information only to identify each student.

B. Schedule of Assignments. University shall notify the clinical site supervisor of student assignment, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.

C. Department Faculty. University shall assign members of the department's faculty or University's Clinical Director or University's Distance Learning Coordinator to provide professional mentoring and advice to the Clinical Site's Program Supervisor through the term of this agreement in order to assist in the education of the student.

D. Records. University shall maintain all personnel records for its staff and all academic records for its students.

E. Student Responsibilities. University shall notify students in the program that they are responsible for:

- 1) Complying with Clinical Site's clinical and administrative policies, procedures, rules and regulations;
- 2) Arranging for his/her own transportation and living arrangements;
- 3) Assuming responsibility for personal illnesses, necessary immunizations, tuberculin tests, annual health examinations and other requirements as identified by the Clinical Site;
- 4) Maintaining the confidentiality of patient information.
 - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the program is forbidden except as a necessary part of the practical experience.
 - b) Neither the University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by clinical site that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations.
 - c) Clinical Site shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 5) Complying with Clinical Site's dress code and wearing name badges identifying themselves as students.
- 6) Insurance requirements. See Section 5, Paragraph B.

F. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, and insurance or benefits of any kind for University's employees, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, from the University. For purposes of this agreement, however, students are trainees and shall be considered members of Clinical Site's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103.

II. CLINICAL SITE RESPONSIBILITIES

A. Clinical Experience. Clinical Site shall accept from University the student and shall provide the student with supervised clinical experience, meeting the ASHA requirement and any state licensure laws, as applicable.

B. Records and Evaluations. Clinical Site shall maintain complete records and reports on student's performance and provide an evaluation to University on forms the University shall provide.

C. Withdrawal of Students. Clinical Site may request that University withdraw from the program any student whom Clinical Site determines is not performing satisfactorily, refuses to follow Clinical Site's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing. Once the University receives the request in writing, the University will take appropriate steps to comply.

D. Emergency Health Care/First Aid. Clinical Site shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Except as otherwise provided in this agreement, Clinical Site shall have no obligation to furnish medical or surgical care to any student.

E. Clinical Site's Confidentiality Policies. As trainees, students shall be considered members of Clinical Site's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Clinical Site's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, Clinical Site shall provide students with substantially the same training that it provides to its regular employees.

F. Clinical Supervisor Requirements. Clinical Site shall provide the Clinical Supervisor with sufficient and specific time in the work schedule to carry out the supervision duties of the student's clinical practicum. The supervision duties fulfill the requirements of the accreditation of the graduate program so that the student will meet requirements for state license, and certification. The minimum requirements for these duties include:

1) Allocation of sufficient time to directly observe a minimum of twenty five (25) percent of treatment and assessment sessions of a client or groups of clients by the student during the supervised practicum.

2) Allocation of sufficient time to meet directly with the student for purposes of supervision feedback and discussion periodically during the course of supervision.

3) Allocation of sufficient time for the Clinical Site Supervisor to communicate with the University's Distance Learning Clinical Director.

4) Allocation of specific time in order to be present at the clinical site during the period that the student will be providing clinical services under this agreement.

III. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, gender identity, sexual orientation, age or veteran status.

IV. STATUS OF UNIVERSITY AND CLINICAL SITE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are considered members of Clinical Site's "workforce" for purposes of HIPAA compliance.

V. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide evidence of workers' compensation and disability coverage as required by law. Insurance shall provide for not less than thirty (30) days notice of cancellation to Clinical Site. University shall provide Clinical Site with evidence of the insurance required under this paragraph upon request of the Clinical Site. University shall promptly notify Clinical Site of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

B. Student Insurance. School shall require that during the term of each student's clinical rotation, each student shall be covered by comprehensive general and professional liability insurance to protect the student, Facility and University against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such insurance shall be with limits not less than \$1 million each claim, \$3 million policy aggregate, on a claim made basis including three (3) years extended reporting period. In addition, University shall require that student procures and maintains in force health insurance coverage throughout the term of the student's clinical practica at the Clinical Site.

C. Clinical Site Insurance. Clinical Site shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. Clinical Site shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. Insurance shall provide for not less than thirty (30) days notice of cancellation to University. Clinical Site shall provide University with evidence of the insurance required under this paragraph upon request of the University. Clinical Site shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VI. INDEMNIFICATION.

A. University agrees to indemnify, defend and hold harmless Clinical Site and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from University's sole negligence, or in proportion to the University's comparative fault.

B. Clinical Site agrees to indemnify, defend, and hold harmless University and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from Clinical Site's sole negligence, or in proportion to the Clinical Site's comparative fault.

VII. TERM AND TERMINATION

A. Term. This Agreement shall be effective as of the date first written above and shall remain in effect for three years.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any cohort in which termination would otherwise occur.

VIII. GENERAL PROVISIONS

A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the

term of this Agreement or any extensions: Section I, Paragraph E, subdivisions 4.a), 4.b), and 4.c); Section I, Paragraph F, to the extent it provides that students are members of Practicum Site's "workforce" for purposes of HIPAA; Section II, Paragraph E; and Section IV. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. Attorney's Fees. In the event that any action is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees, in addition to such other relief as the court may deem appropriate.

D. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

F. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

G. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

H. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below.

I. Pediatric Placements. All pediatric placement contracts will incorporate Exhibit A as part of this agreement.

IX. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

UNIVERSITY

California State University, Northridge

Purchasing & Contract Administration

18111 Nordhoff Street

Northridge, CA 91330-8231

Fax: 818/677-6544

CLINICAL SITE

Capistrano Unified School District

Print Name of Site

33122 Valle Road

Print Street Address

San Juan Capistrano, CA 92675

Print City and State

Phone #: 949 234-9389

E-Mail ksnunan@capousd.org

Signature By: _____

Name: Christine Plasting

Title: Buyer III, Purchasing &
Contract Administration

Date: _____

Signature By: Katie Nunan

Print Name: Katie Nunan

Print Title: Director III, Personnel
Insurance/Risk Management

Date: January 7, 2013

