



CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES
Regular Meeting

July 9, 2012

Closed Session 5:30 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:30 P.M.

- 1. CALL TO ORDER**
- 2. CLOSED SESSION COMMENTS**
- 3. CLOSED SESSION** (as authorized by law)

A. STUDENT EXPULSIONS

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)

EXHIBITS 3A1-A8

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Pursuant to Government Code §54957)

EXHIBIT 3B

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Superintendent
(Pursuant to Government Code §54957)

EXHIBIT 3C

PUBLIC HEARING: Agenda Item 1 – Request to Waive the Penalty for Class Size Increases

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Trustee Bryson on behalf of Oxford Preparatory Academy

Raad Ghantous – Designed the California Preparatory Academy Logo Design

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING

- 1. REQUEST TO WAIVE THE PENALTY FOR CLASS SIZE INCREASES:**
The Board will conduct a public hearing on the Kindergarten through Third Grade Class Size Penalty Waiver Request. Supporting information is located in Exhibit 2.
CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

INFORMATION/
DISCUSSION

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

- 2. REQUEST TO WAIVE THE PENALTY FOR CLASS SIZE INCREASES:**
The District is requesting a California Department of Education waiver of penalties for increasing kindergarten through third grade class sizes, and kindergarten through third grade class-size averages, for the 2012-2013 school year. Approval of the waiver will eliminate penalties for Districtwide kindergarten class averages above 31 and first through third grade Districtwide class averages above 30. The waiver will also eliminate penalties for individual kindergarten classes above 33 students and individual class sizes in grades one through three above 32 students. This waiver will also provide flexibility to reduce the number of combination classes at individual school sites.
CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

DISCUSSION/
ACTION
Page 1
EXHIBIT 2

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

It is recommended the Board of Trustees approve the Kindergarten through Third Grade Class Size Penalty Waiver Request.

Motion by _____ Seconded by _____

DISCUSSION/ACTION ITEMS

3. PROPOSED 2012-2013 REVISED SCHOOL CALENDAR:

This item presents a revised instructional calendar for the 2012-2013 school year implementing the provisions recently adopted within the contract agreement with Capistrano Unified Education Association. This agreement includes five instructional furlough days to be placed at the end of the school year.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the proposed 2012-2013 revised school calendar.

Motion by _____ Seconded by _____

DISCUSSION/
ACTION
Page 5
EXHIBIT 3

4. PROPOSED PARENT/TEACHER CONFERENCES FOR 2012-2013 SCHOOL YEAR:

At the June 27, 2012, Board meeting Trustees approved reconsidering the dates of Fall 2012 Parent/Teacher Conferences currently scheduled for December 17-21 to November. Staff recommends moving the conferences to the week of November 5, 2012, for the 2012-2013 school year.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees provide direction concerning the 2012 Fall Parent/Teacher Conference dates to November 5-9.

Motion by _____ Seconded by _____

DISCUSSION/
ACTION

5. MISSION HOSPITAL FAMILY RESOURCE COUNSELING MEMORANDUM OF UNDERSTANDING:

This item seeks approval to pilot a program with the Family Resource Center at Mission Hospital to provide counseling services for students at Del Obispo Elementary School. Services will help families in the Del Obispo community who might not have insurance or the capability to pay for counseling services. This pilot program will give students additional access to needed services without any cost to the District.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Mission Hospital Family Resource Counseling Memorandum of Understanding.

Motion by _____ Seconded by _____

DISCUSSION/
ACTION
Page 7
EXHIBIT 5

6. **MEMORANDUM OF UNDERSTANDING WITH BRANDMAN UNIVERSITY:** DISCUSSION/
ACTION
Page 21
EXHIBIT 6

Brandman University and the District have developed a joint Memorandum of Understanding, providing guidelines to implement a comprehensive partnership to enhance the college and career readiness and academic achievement of Carl Hankey K-8 students. This partnership will support professional development, action research, parent education, and International Baccalaureate accreditation.

CUSD Strategic Plan Pillar 1: Community Relations

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Memorandum of Understanding with Brandman University.

Motion by _____ Seconded by _____

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

7. **SCHOOL BOARD MINUTES:** Page 23
EXHIBIT 7
Approval of the June 27, 2012, regular Board meeting.
Contact: Jane Boos, Manager, Board Office Operations

CURRICULUM & INSTRUCTION

8. **PROPOSED SCHOOL START AND DISMISSAL TIMES FOR THE 2012-2013 SCHOOL YEAR:** Page 33
EXHIBIT 8
Approval of the start and dismissal times for the 2012-2013 school year. Per Board Policy 6111, this item seeks approval of the start and dismissal times for each school site for the 2012-2013 school year. There is no financial impact.
CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

BUSINESS & SUPPORT SERVICES

9. **PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:** Page 37
EXHIBIT 9
Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total **\$61,973,978.18**; the commercial warrants total \$2,116,616.34. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

10. INDEPENDENT CONTRACTOR, MASTER CONTRACT, AND PROFESSIONAL SERVICES AGREEMENTS:

Page 67
EXHIBIT 10

Approval of District standardized Independent Contractor, Master Contract, and Professional Services Agreements. The State of California is in financial crisis, and as a result, California school budgets have been cut by 25 percent over the past four years. Because of these significant cuts, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The agreements total \$781,500.

Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

11. EXTENSION OF BID NO. 1112-01, AUDIO VISUAL EQUIPMENT – VARIOUS VENDORS:

Page 109
EXHIBIT 11

Approval of extension of Bid No. 1112-01 for audio visual equipment to be provided by AVID; B&H Photo Video; California Western Visuals; Camcor, Incorporated; Digital Networks Group, Incorporated; Golden Star Technology, Incorporated; Hewlett-Packard Company; MNJ Technologies Direct, Incorporated; Renaissance Learning, Incorporated; Troxell Communications, Incorporated; Valiant IMC, and W.B. Hunt Company, Incorporated. The bid was awarded to the vendor offering the lowest price for each item. Staff requested vendors to reduce pricing at each contract renewal.

This extension provides 98 items of audio visual equipment for purchase by sites throughout the District on an as-needed basis. Of the 98 items provided, 41 items remained at the same price, 16 items decreased in price, and 41 items increased in price, due to new model offerings. Supporting documentation is on file related to the manufacturer's price increases. Annual expenditures under these contracts are limited to \$300,000, funded by various sources, which may include, but are not limited to, gift funds, grant funds, and the general fund.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

12. EXTENSION OF BID NO. 1112-07, PIZZA SERVICE – DOMINO'S PIZZA:

Page 151
EXHIBIT 12

Approval of extension of Bid No. 1112-07 for pizza service provided by Domino's Pizza. This contract provides competitive, set pricing for pre-baked, ready-to-serve, and freshly-prepared-pizza service delivered daily to all middle schools. The vendor agreed to maintain the same pricing even though they have experienced increases in the cost of staples such as wheat, flour, and dairy products. Annual expenditures under this agreement are limited to \$450,000, funded by Food and Nutrition Services.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

13. ADVERTISE RFP NO. 4-1213, SNACK AND BEVERAGE VENDING SERVICES:

Page 159
EXHIBIT 13

Approval to advertise for proposals for snack and beverage vending services for sites throughout the District. The current contract for vending services expires August 31, 2012. This request for proposal will provide a competitive process to solicit a vendor that will best meet the District's needs. This contract provides a commission payment to the District for products sold. The estimated annual income related to this contract is \$68,400, shared by all sites participating in the vending program.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

14. AMENDED AND RESTATED JOINT FACILITIES USE AGREEMENT FOR CROWN VALLEY ELEMENTARY SCHOOL:

Page 191
EXHIBIT 14

Approval of the Amended and Restated Joint Facilities Use Agreement for Crown Valley Elementary School. The City of Laguna Niguel is requesting approval to allow the conversion of two tennis courts to a Pickleball configuration, a shortened racquet-ball sport more suitable for children and seniors. A local recreational group made the original request to the City of Laguna Niguel, and the city is now requesting the court conversion be included into the existing joint use agreement. The proposed amendment has been approved by the City of Laguna Niguel, and all expenditures associated with this conversion will be paid by the city.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

15. NEWPORT-MESA UNIFIED SCHOOL DISTRICT BID NO. 109-12 OFFICE & SCHOOL SUPPLIES AND EQUIPMENT DISTRICTWIDE – OFFICE DEPOT:

Approval to utilize Newport-Mesa Unified School District Bid No. 109-12 Office & School Supplies and Equipment for the purchase of office supplies and equipment from Office Depot, as needed, under the same terms and conditions of the public agency's contract. This contract provides competitive set pricing for office supplies and equipment, as needed, throughout the District. Anticipated annual expenditures utilizing this contract are approximately \$100,000. Funding for these expenditures may include, but are not limited to, site funds, gift funds, and the general fund.

School boards have the authority to "piggyback" on another public agency's bid, per Public Contract Code §20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District's specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

Due to the size of the contract and award, the documentation will be posted online on the District's Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

16. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page 199
EXHIBIT 16

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

17. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

Page 223
EXHIBIT 17

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

18. 2011-2012 QUARTERLY REPORT, WILLIAMS SETTLEMENT UNIFORM COMPLAINT:

Page 233
EXHIBIT 18

Acceptance of the Williams Settlement Fourth Quarter Report. As a result of the Williams Settlement, Education Code §35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, facility conditions posing a threat to student/staff health or safety, and instruction and services for the California High School Exit Examination. Furthermore, the law requires that any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting each quarter. There are no deficiencies or complaints to report this quarter.

CUSD Strategic Plan Pillar 5: Effective Operations.

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

19. DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS:

Page 235
EXHIBIT 19

Approval of the *Declaration of Need for Fully Qualified Educators*. Education Code §80026 requires that a *Declaration of Need for Fully Qualified Educators* be on file with the appropriate County Office of Education before the beginning of a new school year and shall remain in force until the end of that academic year. (A *Declaration of Need* is necessary if there is an insufficient number of qualified applicants.) Submission of this declaration does not commit the District to issuing short term staff permits or emergency credentials, but rather is submitted as a matter of routine in the event it becomes necessary to employ such individuals.

Based on past and current trends, the 2012-2013 *Declaration of Need for Fully Qualified Educators* enables the District to request special teaching permits in hard-to-fill areas such as Special Education (Deaf and Hard of Hearing, Moderate/Severe, Pre-School), and single subjects (Spanish, Physics, Chemistry). This year, there continues to be a need for CLAD/EL Authorizations as the District completes full implementation of its Comprehensive EL Authorization Plan.

A *Declaration of Need for Fully Qualified Educators* must be filed prior to the beginning of the school year, even though there is no way to determine if there will be a need to employ teachers. However, if the Board of Trustees has not approved the appropriate declaration for the upcoming year, the District is precluded from hiring such individuals should the need arise. There is no financial impact.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____

Seconded by _____

ROLL CALL:

Trustee Addonizio _____

Trustee Bryson _____

Trustee Alpay _____

Trustee Hatton _____

Trustee Brick _____

Trustee Palazzo _____

Trustee Pritchard _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

ADJOURNMENT

Motion by _____

Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, JULY 25, 2012, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

SPECIFIC WAIVER REQUEST

SW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>First Time Waiver: XRenewal Waiver:

Send Original plus one copy to:

Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

Send Electronic copy in **Word** andback-up material to: waiver@cde.ca.gov

CD CODE

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|--|--|--|--|--|--|
| Local educational agency: Capistrano Unified School District | | Contact name and Title: Julie Hatchel, Asst. Supt., Education | | Contact person's e-mail address: jhatchel@capousd.org | |
| Address: (City) (State) (ZIP) 33122 Valle Road, San Juan Capistrano, CA 92675 | | Phone (and extension, if necessary): (949) 234-9229 Fax number: (949) 489-0467 | | | |
| Period of request: (month/day/year) From: 7/1/12 To: 6/30/13 | | Local board approval date: (Required) July 9, 2012 | | | |

LEGAL CRITERIA

1. Authority for the waiver: EC 41382 Specific code section:
Write the *EC* Section citation, which allows you to request, or authorizes the waiver of the specific *EC* Section you want to waive.

EC 41382. The principal of any elementary school maintaining kindergarten classes or regular day classes in grades 1 to 3, inclusive, may recommend to the governing board of the school district, or the governing board may adopt a resolution determining, that an exemption should be granted from any of the provisions of Section 41376, 41378, or 41379 with respect to such classes on the basis that such provisions prevent the school and school district from developing more effective educational programs to improve instruction in reading and mathematics for pupils in the specified classes. Upon approval of such recommendation, or the adoption of such resolution, the governing board shall make application to the State Board of Education on behalf of the school for an exemption for such classes from the specified provisions.

2. *Education Code* or *California Code of Regulations* or portion to be waived.
Section to be waived: (number) 41376(a) (c) (d) and 41378 Circle One: EC or CCR

Brief Description of the topic of the waiver: Waive the Class Size Penalty – Kindergarten
Waive the Class Size Penalty – Grades 1-3

3. If this is a renewal of a previously approved waiver, please list Waiver No: N/A and date of SBE approval N/A
Renewals of Waivers must be approved by the local board and submitted two months before the active waiver expires.

4. Collective bargaining unit information. (Not necessary for *EC* 56101 waivers)

Does the district have any employee bargaining units? No X Yes If yes, please complete required information below:

Bargaining unit(s) consulted on date(s): February 13, 2012, April 5, 2012

Name of bargaining units and representative(s) consulted: Capistrano Unified Education Association, Vicki Soderberg, President

The position(s) of the bargaining unit(s): X Neutral Support Oppose (*Please specify why*)

Comments (if appropriate):

5. Advisory committee or school site council that reviewed the waiver. Name: Achievement For All Advisory Committee

Per EC 33051(a) if the waiver affects a program that requires a school site council that council must **approve** the request.
Date advisory committee/council reviewed request: February 14, 2012; April 5, 2012

X Approve Neutral Oppose

Were there any objection? Yes No X (If there were objections please specify)

CALIFORNIA DEPARTMENT OF EDUCATION

SPECIFIC WAIVER REQUEST

SW-1 (Rev. 10-2-09)

6. Education Code or California Code of Regulations section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (or use a **strike out key** if only portions of sections are to be waived). (Attach additional pages if necessary.)

~~EC 41376 (a)(c) and (d) The Superintendent of Public Instruction, in computing apportionments and allowances from the State School Fund for the second principal apportionment, shall determine the following for the regular day classes of the elementary schools maintained by each school district: (a) For grades 1 to 3, inclusive, he shall determine the number of classes, the number of pupils enrolled in each class, the total enrollment in all such classes, the average number of pupils enrolled per class, and the total of the numbers of pupils which are in excess of thirty (30) in each class. For those districts which do not have any classes with an enrollment in excess of 32 and whose average size for all the classes is 30.0 or less, there shall be no excess declared. For those districts which have one or more classes in excess of an enrollment of 32 or whose average size for all the classes is more than 30, the excess shall be the total of the number of pupils which are in excess of 30 in each class having an enrollment of more than 30. (b) For grades 4 to 8, inclusive, he shall determine the total number of pupils enrolled, the number of full-time equivalent classroom teachers, and the average number of pupils per each full-time equivalent classroom teacher. He shall also determine the excess if any, of pupils enrolled in such grades in the following manner: (1) Determine the number of pupils by which the average number of pupils per each full-time equivalent classroom teacher for the current fiscal year exceeds the greater of the average number of pupils per each full-time equivalent classroom teacher in all the appropriate districts of the state, as determined by the Superintendent of Public Instruction, for October 30, 1964, or the average number of pupils per each full-time equivalent classroom teacher which existed in the district on either October 30, 1964 or March 30, 1964, as selected by the governing board. (2) Multiply the number determined in (1) above by the number of full-time equivalent classroom teachers of the current fiscal year. (3) Reduce the number determined in (2) above by the remainder which results from dividing such number by the average number of pupils per each full-time equivalent teacher for October 30, 1964, as determined by the Superintendent of Public Instruction in (1) above. (c) He shall compute the product obtained by multiplying the excess number of pupils, if any, under the provisions of subdivision (a) of this section by ninety-seven hundredths (0.97), and shall multiply the product so obtained by the ratio of statewide change in average daily attendance to district change in average daily attendance. Change in average daily attendance shall be determined by dividing average daily attendance in grades 1, 2 and 3 reported for purposes of the first principal apportionment of the current year by that reported for purposes of the first principal apportionment of the preceding year. (d) If the school district reports that it has maintained, during the current fiscal year, any classes in which there were enrolled pupils in excess of thirty (30) per class pursuant to subdivision (a) of this section, and there is no excess number of pupils computed pursuant to subdivision (b) of this section, he shall decrease the average daily attendance reported under the provisions of Section 41601 by the product determined under subdivision (c) of this section.~~

EC 41378. The Superintendent of Public Instruction, in computing apportionments and allowances from the State School Fund for the second principal apportionment, shall determine the following for the kindergarten classes maintained by each school district maintaining kindergarten classes. (a) The number of pupils enrolled in each kindergarten class, the total enrollment in all such classes, and the average number of pupils enrolled per class. (b) The total number of pupils which are in excess of thirty-three (33) in each class having an enrollment of more than thirty-three (33). (c) The total number of pupils by which the average class size in the district exceeds 31. (d) The greater number of pupils as determined in (b) or (c) above. (e) He shall compute the product obtained by multiplying the excess number of pupils computed pursuant to subdivision (d) of this section by ninety-seven hundredths (0.97). He shall decrease the average daily attendance reported under the provisions of Section 41601 by the resulting product.

7. Desired outcome/rationale. State what you hope to accomplish with the waiver. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. (Attach additional pages if necessary.)

The District is requesting the class size limit be waived and allow the overall class size average in kindergarten to increase from 31 to 33 and in grades 1-3 from 30 to 34. The District is also requesting that individual class size maximums be increased from 33 in kindergarten to 35 and from 32 in grades 1-3 to 35.

With the current class size limits, it is anticipated that the District will need a waiver to eliminate potential penalties in 2012-2013. The District is expecting a budget shortfall of 30-50 million dollars due to the elimination of federal stimulus funding and declining enrollment. To address the shortfall, the District has responded with certificated and classified reductions, and in negotiations for potential increased class sizes, additional furlough days, and possible salary rollbacks. Additional financial reductions due to class size penalties will create a further decline to classroom programs resulting in reductions that reach core academic programs such as reading, math, and science. This will negatively affect the District's ability to serve students as we transition to Common Core standards and implement innovative, data-driven strategies to close the achievement gap.

If this waiver is approved, a projected penalty of up to \$1.5 million could be eliminated. This calculation was projected based on 2010-2011 data. If one class had been over the maximum, the penalty computation would have included a total of 235 classes and based on the revenue limit, the total would have been \$1,531,731. Note: with a reduction in revenue limit, the penalty would be lower.

8. Demographic Information:

Capistrano Unified School District has a student population of 50,488 and serves the suburban cities of Aliso Viejo, Rancho Santa Margarita, San Clemente, Dana Point, San Juan Capistrano, Laguna Niguel, and Mission Viejo in Orange County. Demographic information regarding tested subgroups is attached.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) ☒ No ☐ Yes

(If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? ☒ No ☐ Yes

(If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

| | | |
|--|----------------|-------|
| Signature of Superintendent or Designee: | Title: | Date: |
| Joseph M. Farley | Superintendent | |
| Signature of SELPA Director (only if a Special Education Waiver) | | Date: |

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

| | | |
|------------------------------------|------------------------------|-------|
| Staff Name (type or print): | Staff Signature: | Date: |
| Unit Manager (type or print): | Unit Manager Signature: | Date: |
| Division Director (type or print): | Division Director Signature: | Date: |
| Deputy (type or print): | Deputy Signature: | Date: |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California
REVISED SCHOOL CALENDAR 2012-2013

INDEPENDENCE DAY HOLIDAY (Legal Holiday)
Adult Transition Program-Teacher Furlough Days
Adult Transition Program-Teacher Pre-Service Days
Adult Transition Program (ATP) OPENING DAY OF SCHOOL

Teacher Furlough Days (Except ATP)

New Teacher-Pre-Service Day

LABOR DAY (Legal Holiday)

All Teachers-Pre-Service Day

OPENING DAY OF SCHOOL

(Minimum Day Elementary)

Back to School Week, Middle School

(Minimum day per individual school site calendar)

Back to School Week, High School

(Minimum day per individual school site calendar)

Back to School Week, Elementary

(Minimum day per individual school site calendar)

End of First Progress Reporting Period (High School)

End of First Quarter – Middle School

VETERANS DAY (Legal Holiday)

THANKSGIVING RECESS (Recess for Students and Teachers)

THANKSGIVING HOLIDAYS (Legal and Local Holiday)

SCHOOL RESUMES

End of Second Progress Reporting Period (High School)

End of First Trimester-Elementary

Parent Conferences, Elementary (Minimum Days, Elementary Schools)

WINTER RECESS (Recess for Students and Teachers)

CHRISTMAS HOLIDAYS (Local and Legal Holiday)

HOLIDAY TO REPLACE ADMISSION DAY (Local Holiday)

NEW YEAR'S DAY (Legal Holiday)

SCHOOL RESUMES

DR. MARTIN LUTHER KING, JR. DAY (Legal Holiday)

Final Exam Days, High School (Minimum Days, High School)

End of First Semester

SECOND SEMESTER BEGINS

LINCOLN DAY (Legal Holiday)

WASHINGTON DAY (Legal Holiday)

End of First Progress Reporting Period (High School)

End of Second Trimester-Elementary

Parent Conferences, Elementary (Minimum Days, Elementary Schools)

End of Third Quarter-Middle School

SPRING/EASTER HOLIDAY (Local Holiday)

SPRING RECESS (Recess for Students and Teachers)

SCHOOL RESUMES

End of Second Progress Reporting Period (High School)

MEMORIAL DAY (Legal Holiday)

ATP Students/Staff-Last Day of School

(Minimum Day for ATP students only)

ATP Teacher Furlough Day

Final Exam Days, High School (Minimum Days, High Schools)

LAST DAY OF SCHOOL FOR ALL STUDENTS

(Minimum Day /Graduation Ceremonies)

(End of Second Semester)

LAST DAY OF SCHOOL FOR ALL TEACHERS

Student/Teacher Furlough Days

Teacher Furlough Day

Wednesday, July 4, 2012

Thursday-Friday, Aug. 9-10, 2012

Monday-Tuesday, Aug. 13-14, 2012

Wednesday, Aug. 15, 2012

Wednesday-Thursday, Aug. 29-30, 2012

Friday, Aug. 31, 2012

Monday, Sept. 3, 2012

Tuesday, Sept. 4, 2012

Wednesday, Sept. 5, 2012

Wednesday-Monday, Sept. 19-24, 2012

Thursday-Monday, Sept. 27-Oct. 1, 2012

Tuesday-Thursday, Oct. 2-4, 2012

Friday, Oct. 19, 2012

Friday, Nov. 9, 2012

Monday, Nov. 12, 2012

Monday-Wednesday, Nov. 19-21, 2012

Thursday-Friday, Nov. 22-23, 2012

Monday, Nov. 26, 2012

Friday, Dec. 7, 2012

Friday, Dec. 7, 2012

Monday-Friday, Dec. 17-21, 2012

Monday-Friday, Dec. 24, 2012-Jan. 4, 2013

Monday-Tuesday, Dec. 24-25, 2012

Monday, Dec. 31, 2012

Tuesday, Jan. 1, 2013

Monday, Jan. 7, 2013

Monday, Jan. 21, 2013

Wednesday-Friday, Jan. 30-31, & Feb. 1, 2013

Friday, Feb. 1, 2013

Monday, Feb. 4, 2013

Friday, Feb. 15, 2013

Monday, Feb. 18, 2013

Friday, Mar. 15, 2013

Friday, Mar. 15, 2013

Tuesday-Friday, Mar. 26-29, 2013

Friday, Apr. 5, 2013

Monday, Apr. 8, 2013

Tuesday-Friday, Apr. 9-12, 2013

Monday, Apr. 15, 2013

Friday, May 3, 2013

Monday, May 27, 2013

Tuesday, May 21, 2013

Wednesday, May 22, 2013

Friday-Tuesday, June 7-11, 2013

Tuesday, June 11, 2013

Wednesday, June 12, 2013

Thursday.-Wednesday, June 13-19, 2013

Thursday, June 20, 2013

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("Agreement") is entered into and effective on June 27, 2012 ("Effective Date"), by and between Mission Hospital, 27700 Medical Center Road, Mission Viejo, CA 92691, a California nonprofit public benefit corporation ("Hospital"), and Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, CA 92675, a California nonprofit public benefit corporation ("Agency"). Hospital and Agency shall be individually referred to as "Party" and collectively as "Parties".

RECITALS

- A. Hospital is a California nonprofit public benefit corporation that operates a general acute care hospital accredited in accordance with the standard of the Joint Commission and licensed by the California Department of Public Health. The mission of Hospital includes improving the quality of life in the community it serves.
- B. The purpose of Agency is to provide education to children grades Kindergarten through 12th grade, accelerating the learning of all students, providing a safe environment at each school site, and communicating effectively with all stakeholders.
- C. Hospital desires to provide support for the community services provided by Agency, consistent with its charitable purposes, on the terms and conditions set forth in this Agreement, and Agency desires to receive such support.
- D. The purpose of this Agreement is to set forth the terms and conditions pursuant to which Hospital will provide support for the services offered by Agency.

AGREEMENT

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

I. SCOPE OF PROGRAM

- 1.1 Agency Services. Agency agrees that it shall provide the services in the community described in **Exhibit A** (the "Services"), attached hereto and incorporated herein by reference. Agency shall maintain its status as a not for profit corporation throughout the term of the Agreement.
- 1.2 Hospital Contribution. Hospital agrees that it shall provide upon availability, Mental Health Interns from an accredited Master of Counseling or Social Work School or post graduate volunteers who are accruing hours for licensure, to provide brief mental health counseling free of charge to uninsured students. Hospital will provide services described in Exhibit B, attached hereto and incorporated herein by reference.

II. RELATIONSHIP OF PARTIES

- 2.1 Independent Contractor. It is understood and agreed that the parties shall be and at all times are acting and performing as independent contractor under this Agreement.
- 2.2 Licensure. Agency shall have and maintain throughout the term of the Agreement the licensure and permits and its employees shall have the education, training, licensure, certification and experience necessary to provide the services.

III. TERM AND TERMINATION

- 3.1 Term. The term of this Agreement shall commence as of the Effective Date and shall continue for two year unless terminated sooner as provided for herein.
- 3.2 Termination without Cause. Either party may terminate this Agreement at any time and for any reason upon at least thirty (30) days prior written notice to the other party.
- 3.3 Termination for Cause. Hospital may terminate this Agreement immediately for cause in the event that Agency (a) files for bankruptcy, is adjudicated bankrupt or has a receiver appointed for substantially all of its assets; (b) has any license or certifications required in order to carry out its duties under this Agreement revoked, suspended or otherwise restricted; or (c) fails to cure a material breach of this Agreement within thirty (30) days after written notice by Hospital specifying the nature of such material breach.

IV. INSURANCE AND INDEMNIFICATION

- 4.1 Insurance. Both Parties shall, at its own expense, at all times during the term of this Agreement, maintain in full force and effect the following insurance policies in the following amounts: (a) professional liability insurance or errors and omissions insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the annual aggregate; (b) comprehensive commercial general liability insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the annual aggregate; and (c) workers' compensation insurance as required by applicable state law and employers' liability insurance. Each Party shall furnish to the other certificates of insurance evidencing that such coverage is in effect and shall notify the other party at least thirty (30) days before any change or cancellation of such coverage.
- 4.2 Indemnification. Agency shall indemnify, defend and hold harmless Hospital and its officers, directors, trustees, and employees from and against any claim, demand, liability, loss, judgment, settlement, suit, action, cost or expense, including reasonable attorneys' fees, arising out of or incident to the negligent or intentional acts or omissions of Agency, its officers, directors or employees in connection with this Agreement.

Hospital shall indemnify, defend and hold harmless Agency and its officers, directors, trustees, and employees from and against any claim, demand, liability, loss, judgment, settlement, suit, action, cost or expense, including reasonable attorneys' fees, arising out of or incident to the

negligent or intentional acts or omissions of Hospital, its officers, directors or employees in connection with this Agreement.

V. GENERAL PROVISIONS

- 5.1 Confidentiality. Agency and each of its employees, agents and contractors shall comply with all applicable laws regarding the confidentiality of patient information including but not limited to the regulations under the Health Information Portability and Accountability Act ("HIPAA").
- 5.2 Assignment. Contractor shall not subcontract, assign its rights or delegate its duties under this Agreement without the prior written consent of Hospital. This Agreement shall be binding on and inure to the benefit of successors and permitted assigns of each party.
- 5.3 Attorneys' Fees. The prevailing party in any legal action to enforce this Agreement shall be entitled to recover its costs and reasonable attorneys' fees in addition to any other relief granted.
- 5.4 Entire Agreement; Amendment. This Agreement including the attachments and exhibits hereto contains the complete and full agreement between the parties with respect to the subject matter hereof and shall supersede all other agreements relative to the subject matter hereof by and between the parties. This Agreement may be amended but only by an instrument in writing signed by both parties to the Agreement.
- 5.5 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original but such counterparts together shall constitute one and the same instrument.
- 5.6 Notices. Any and all notices permitted or required by this Agreement shall be in writing and shall be deemed to have been duly given (a) on the date personally delivered; (b) three (3) business days after being mailed by United States post, certified and return receipt requested; or (c) one (1) business day after being sent by a nationally recognized overnight courier, properly addressed as follows or such other address as may later be designated by the party:

HOSPITAL: Mission Hospital
27700 Medical Center Road
Mission Viejo, CA 92691
Attn: President & CEO

AGENCY: Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675
Attn: Executive Director of Student Support

- 7.12 Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.
- 7.13 Governing Law. This Agreement shall be governed by and interpreted in

accordance with the laws of the State of California. Any action arising out of this Agreement shall be instituted and prosecuted only in a court of proper jurisdiction in Orange County, California.

- 7.14 Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.
- 7.15 Captions. Captions used herein as headings of various articles and sections are for convenience only and shall not be construed to be part of this Agreement or used in construing this Agreement.

Signature page to follow.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

MISSION HOSPITAL

By: _____
Eileen Haubl
Its: CFO

Date: _____

Capistrano Unified School District

By: _____
Dr. Joseph M. Farley
Its: CUSD Superintendent
Agency Tax ID: 95-2321055

Date: _____

EXHIBIT A

AGENCY SERVICES

The Agency has identified the need to address mental health issues among the students in its district and wishes to augment the services they already provide. As such, the Agency will provide the following actions:

- Agency will identify uninsured students that would benefit from short term mental health counseling and provide referrals to Hospital.
- Agency will insure that all documents needed to begin therapy will be completed and given to the Hospital upon the referral. All documents must be completed by the parents of the students and include the following:
 - Registration Form
 - Consent to Provide Treatment
 - Client's Rights
 - Notice of Privacy Practices Receipt
 - Authorization to Release or Exchange Information with the School District
- Agency will provide Hospital with space to provide treatment free of charge.
- Agency will provide Hospital with a locked drawer where Hospital can store confidential information. Hospital will be only holder of the key.

EXHIBIT B

HOSPITAL SERVICES

Hospital will provide Agency with the following services based upon availability of its student interns. Students will be in accredited Master Degree programs in either Counseling or Social Work. Post Graduate volunteers who are accruing hours towards licensure may also be utilized. Services will include:

- Bio-psycho-social assessment (Two Sessions)
- Development of treatment plan with student and parent
- Implementation of treatment plan with evidenced based interventions
- Community Resources as necessary
- Student will receive six sessions which may be increased based on need.
- Reporting will be the responsibility of the Hospital's Interns

EXHIBIT C

BUSINESS ASSOCIATE ADDENDUM

This Business Associate Addendum ("Addendum") supplements and is made a part of the contract(s) ("Contract") by and between Mission Hospital ("Covered Entity" or "CE") and Capistrano Unified School District ("Business Associate" or "BA"). This Addendum is effective as of _____ (the "Addendum Effective Date").

- A. CE wishes to disclose certain information to BA pursuant to the terms of the Contract, some of which may constitute Protected Health Information ("PHI") (defined below).
- B. CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable state and federal laws and regulations.
- C. As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into a contract containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and contained in this Addendum.

In consideration of the mutual promises below and the exchange of information pursuant to this Addendum, the parties agree as follows:

1. Definitions

- a. **Breach** shall have the meaning given to such term under HIPAA, the HIPAA Regulations and the HITECH Act, and as described in Cal. Civil Code Section 1798.82.
- b. **Business Associate** shall have the meaning given to such term under the Privacy Rule, the Security Rule, and the HITECH Act, including, but not limited to, 42 U.S.C. Section 17938 and 45 C.F.R. Section 160.103.
- c. **Covered Entity** shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to, 45 C.F.R. Section 160.103.
- d. **Data Aggregation** shall have the meaning given to such term under the Privacy Rule, including but not limited to, 45 C.F.R. Section 164.501.
- e. **Designated Record Set** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- f. **Electronic Protected Health Information** means Protected Health Information that is maintained in or transmitted by electronic media.

- g. **Electronic Health Record** shall have the meaning given to such term in the HITECH Act, including, but not limited to, 42 U.S.C. Section 17921.
- h. **Health Care Operations** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- i. **HITECH Compliance Date** shall mean February 17, 2010, unless a separate effective date is specified by law for a particular requirement, in which case such effective date shall apply for that particular requirement.
- j. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and E.
- k. **Protected Health Information or PHI** means any information, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501. Protected Health Information includes Electronic Protected Health Information.
- l. **Protected Information** shall mean PHI provided by CE to BA or created or received by BA on CE's behalf.
- m. **Security Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and C.
- n. **Unsecured PHI** shall have the meaning given to such term under the HITECH Act and any guidance issued pursuant to such Act including, but not limited to, 42 U.S.C. Section 17932(h).

2. Obligations of Business Associate

- a. **Permitted Uses.** BA shall not use Protected Information except for the purpose of performing BA's obligations under the Contract and as permitted under the Contract and Addendum. Further, BA shall not use Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so used by CE. However, BA may use Protected Information (i) for the proper management and administration of BA, (ii) to carry out the legal responsibilities of BA, or (iii) for Data Aggregation purposes for the Health Care Operations of CE.
- b. **Permitted Disclosures.** BA shall not disclose Protected Information except for the purpose of performing BA's obligations under the Contract and as permitted under the Contract and Addendum. BA shall not disclose Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so disclosed by CE. However, BA may disclose Protected Information (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; (iii) as required by law; or (iv) for Data Aggregation purposes for the Health Care Operations of CE. If BA discloses Protected Information to a third party, BA must obtain, prior to making any such disclosure, (i) reasonable written assurances from such third party that such Protected Information will be held confidential as

provided pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to such third party, and (ii) a written agreement from such third party to immediately notify BA of any breaches of confidentiality of the Protected Information, to the extent it has obtained knowledge of such breach.

- c. **Prohibited Uses and Disclosures under HITECH.** Notwithstanding any other provision in this Addendum, no later than the HITECH Compliance Date, BA shall comply with the following requirements: (i) BA shall not use or disclose Protected Information for fundraising or marketing purposes, except as provided under the Contract and consistent with the requirements of 42 U.S.C. 17936; (ii) BA shall not disclose Protected Information to a health plan for payment or health care operations purposes if the patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the PHI solely relates, 42 U.S.C. Section 17935(a); (iii) BA shall not directly or indirectly receive remuneration in exchange for Protected Information, except with the prior written consent of CE and as permitted by the HITECH Act, 42 U.S.C. Section 17935(d)(2); however, this prohibition shall not affect payment by CE to BA for services provided pursuant to the Contract.
- d. **Appropriate Safeguards.** BA shall implement appropriate safeguards as are necessary to prevent the use or disclosure of Protected Information other than as permitted by the Contract or Addendum. BA further agrees to use administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of Electronic PHI. No later than the HITECH Compliance Date, BA shall comply with each of the requirements of 45 C.F.R. Sections 164.308, 164.310, and 164.312 and the policies and procedures and documentation requirements of the HIPAA Security Rule, including, but not limited to, 45 C.F.R. Section 164.316.
- e. **Mitigation.** BA agrees to mitigate, to the extent practicable, any harmful effect that is known to BA of a use or disclosure of PHI in violation of this Addendum.
- f. **Reporting of Improper Access, Use or Disclosure.** BA shall, following the discovery of any Breach of Unsecured PHI, Security Incident, as defined in the Security Rule, and/or any actual or suspected access, use or disclosure of Protected Information not permitted by the Contract and Addendum or applicable law notify CE in writing of such breach or disclosure without unreasonable delay and in no case later than three business days after discovery. BA shall take prompt corrective action and any action required by applicable state or federal laws and regulations relating to such disclosure. BA agrees to pay the actual costs of CE to provide required notifications and any associated costs incurred by CE, such as credit monitoring for affected patients, if CE reasonably determines that the nature of the breach warrants such measures.
- g. **Business Associate's Subcontractors and Agents.** BA shall ensure that any agents or subcontractors to whom it provides Protected Information, agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI. To the extent that BA creates, maintains, receives or transmits Electronic PHI on behalf of the CE, BA shall implement the safeguards required by paragraph 2.c above with respect to Electronic PHI.

- h. **Access to Protected Information.** To the extent BA maintains a Designated Record Set on behalf of the CE, BA shall make Protected Information maintained by BA or its agents or subcontractors in Designated Record Sets available to CE for inspection and copying within five (5) days of a request by CE to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.524. No later than the Compliance Date, if BA maintains an Electronic Health Record, BA shall provide such information in electronic format to enable CE to fulfill its obligations under the HITECH Act, including, but not limited to, 42 U.S.C. Section 17935(e).
- i. **Amendment of PHI.** To the extent BA maintains a Designated Record Set on behalf of CE, within thirty (30) days of receipt of a request from the CE or an individual for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, BA or its agents or subcontractors shall make any amendments that CE directs or agrees to in accordance with the Privacy Rule.
- j. **Accounting Rights.** Within thirty (30) days of notice by CE of a request for an accounting of disclosures of Protected Information, BA and its agents or subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.528, and, no later than the HITECH Compliance Date, its obligations under the HITECH Act, including but not limited to 42 U.S.C. Section 17935(c), as determined by CE. The provisions of this subparagraph 2.j shall survive the termination of this Addendum.
- k. **Governmental Access to Records.** BA shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to CE and to the Secretary of the U.S. Department of Health and Human Services (the "Secretary") for purposes of determining BA's compliance with the Privacy Rule.
- l. **Minimum Necessary.** No later than the HITECH Compliance Date, BA (and its agents or subcontractors) shall request, use and disclose only the minimum amount of Protected Information necessary to accomplish the purpose of the request, use or disclosure. BA understands and agrees that the definition of "minimum necessary" is in flux and shall keep itself informed of guidance issued by the Secretary with respect to what constitutes "minimum necessary."
- m. **Compliance with Laws.** BA shall comply with all applicable state and federal privacy and security laws, including but not limited to HIPAA, the HIPAA Regulations, HITECH, and Cal. Civil Code 1798.82, as they may be amended from time to time.

3. Termination

- a. **Material Breach by BA.** A breach by BA of any provision of this Addendum, as determined by CE, shall constitute a material breach of the Contract and shall provide grounds for termination of the Contract, any provision in the Contract to the contrary notwithstanding, with or without an opportunity to cure the breach. If termination of the Contract is not feasible, CE will report the problem to the Secretary of DHHS.

- b. **Material Breach by CE.** As of the HITECH Compliance Date, pursuant to 42 U.S.C. Section 17934(b), if the BA knows of a pattern of activity or practice of the CE that constitutes a material breach or violation of the CE's obligations under the Contract or Addendum or other arrangement, the BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, the BA must terminate the Contract or other arrangement if feasible, or if termination is not feasible, report the problem to the Secretary of DHHS.
 - c. **Effect of Termination.** Upon termination of the Contract for any reason, BA shall, at the option of CE, return or destroy all Protected Information that BA or its agents or subcontractors still maintain in any form, and shall retain no copies of such Protected Information. If return or destruction is not feasible, as determined by CE, BA shall continue to extend the protections of Section 2 of this Addendum to such information, and limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible. If CE elects destruction of the PHI, BA shall certify in writing to CE that such PHI has been destroyed.
- 4. **Indemnification; Limitation of Liability.** To the extent permitted by law, BA shall indemnify, defend and hold harmless CE from any and all liability, claim, lawsuit, injury, loss, expense or damage resulting from or relating to the acts or omissions of BA in connection with the representations, duties and obligations of BA under this Addendum. Any limitation of liability contained in the Contract shall not apply to the indemnification requirement of this provision. This provision shall survive the termination of the Addendum.
- 5. **Assistance in Litigation.** BA shall make itself and any subcontractors, employees or agents assisting BA in the performance of its obligations under the Contract or Addendum available to CE, at no cost to CE, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against CE, its directors, officers or employees based upon a claim of violation of HIPAA, the HITECH Act, or other laws related to security and privacy, except where BA or its subcontractor, employee or agent is named as an adverse party.
- 6. **Amendment to Comply with Law.** The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the Contract or Addendum may be required to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HIPAA Regulations, the HITECH Act, and other applicable state and federal laws and regulations relating to the security or confidentiality of PHI. Upon the compliance date of any such applicable laws and regulations, this Addendum shall automatically be amended such that this Addendum remains in compliance with such laws and regulations.
- 7. **No Third-Party Beneficiaries.** Nothing express or implied in the Contract or Addendum is intended to confer, nor shall anything herein confer upon any person other than CE, BA and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever
- 8. **Interpretation.** The provisions of this Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved in favor of a meaning that complies and is consistent with HIPAA, the HITECH Act, the Privacy Rule and the Security

Rule. Except as specifically required to implement the purposes of this Addendum, or to the extent inconsistent with this Addendum, all other terms of the Contract shall remain in force and effect.

9. **Regulatory References.** A reference in this Addendum to a section of regulations means the section as in effect or as amended, and for which compliance is required.
10. **Identity Theft Program Compliance.** To the extent that CE is required to comply with the final rule entitled "Identity Theft Red Flags and Address Discrepancies under the Fair and Accurate Credit Transactions Act of 2003," as promulgated and enforced by the Federal Trade Commission (16 C.F.R. Part 681) (the "Red Flags Rule") and that BA is performing an activity in connection with one or more "covered accounts," as that term is defined in the Red Flags Rule, pursuant to the Contract, BA shall establish and comply with its own reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft, which shall be consistent with and no less stringent than those required under the Red Flags Rule or the policies and procedures of CE's Red Flags Program. BA shall provide its services pursuant to the Contract in accordance with such policies and procedures. BA shall report any detected "red flags," as that term is defined in the Red Flags Rule, to CE and shall, in cooperation with Hospital, take appropriate steps to prevent or mitigate identity theft.

IN WITNESS WHEREOF, the parties hereto have duly executed this Addendum as of the Addendum Effective Date.

MISSION HOSPITAL

**CAPISTRANO UNIFIED SCHOOL
DISTRICT**

By: _____
Name:
Date:

By: _____
Name: Dr. Joseph Farley
Its: CUSD Superintendent
Date:

BRANDMAN/CARL HANKEY K-8 UNIVERSITY PARTNERSHIP

Memorandum of Understanding

Brandman University and the Capistrano Unified School District (CUSD) have developed this joint Memorandum of Understanding (MOU) to provide guidelines to implement a comprehensive partnership to enhance the college and career readiness and academic achievement of Carl Hankey students. This University partnership will support professional development, action research, parent education and International Baccalaureate accreditation.

The Brandman/Carl Hankey K-8 University Partnership addresses the following initiatives in CUSD's strategic plan:

- Pillar 1: Community Relations
Strategy 1.1: Strengthen collaborative community partnership
- Pillar 3: Academic Achievement and Enrichment
Strategy 3.1: Align instruction, assessment, and interventions to achieve high levels of learning, and close the gap for underperforming student groups
Strategy 3.2: Refine implementation of the Professional Learning Communities model, in which collaborative teams focus on high levels of learning for all

Brandman University and CUSD/Carl Hankey K-8 will be listed as partners in the California Alliance for Teacher Education which serves as a central means of communication among all institutions listed in California who are developing effective partnerships to improve teacher education. The Alliance highlights effective strategies which focus on improvement and should be replicated and expanded throughout California. The University partnership encompasses the following agreements between Brandman University and CUSD:

1. Carl Hankey K-8 will host Brandman University student teachers exclusively at the school site.
2. Carl Hankey K-8 will function as a "lab" setting for student teachers and administrative candidates, providing them with an authentic instructional environment for projects, observations, and action research.
3. Brandman University will identify faculty member(s) to provide support to the Carl Hankey K-8 International Baccalaureate accreditation process, serving as a consultant for the school's self-study and completion of Application B.
4. Carl Hankey K-8 teachers may participate in applicable professional development opportunities sponsored by Brandman University.
5. Brandman University will provide Carl Hankey K-8 with technology consulting and expertise as needed.
6. Brandman University grant writers will collaborate with Carl Hankey K-8 grant writers to explore and obtain grants.

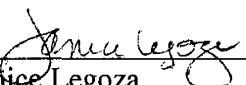
7. Brandman University Master's Degree and Doctoral Degree Candidates may use the Carl Hankey K-8 International Baccalaureate program to conduct action research and collect data.
8. Brandman University will provide faculty expertise for parent education to Carl Hankey K-8 staff and families.
9. Brandman University and CUSD/Carl Hankey K-8 will be listed as partners in the California Alliance for Teacher Education.

Joseph M. Farley, Ed. D
Superintendent

Date: _____

President, CUSD Board of Trustees

Date: _____



Janice Legoza
Vice Chancellor for Finance & Administration
Brandman University

Date: 6/11/12

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
JUNE 27, 2012
EDUCATION CENTER – BOARD ROOM

President Pritchard called the meeting to order at 5:30 p.m. Trustee Palazzo announced Trustees did not receive any written material for agenda item 3A, number 4. The Board recessed to closed session to discuss CSEA/CUEA/CUMA/Teamsters negotiations and Student Expulsions.

The regular meeting of the Board reconvened to open session and was called to order by President Pritchard at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Bryson.

Present: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Palazzo, and Pritchard

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

Prior to the adoption of the Board agenda Trustee Alpay announced Raad Ghantous was not able to attend this meeting as agendized but will attend the July 9 Board meeting to receive special recognition.

Adoption of the Board Agenda

It was moved by Trustee Alpay, seconded by Trustee Hatton, and motion carried by a 7-0 vote to adopt the Board agenda.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Palazzo, and Pritchard
NOES: None
ABSENT: None
ABSTAIN: None

President Pritchard reported the following action taken during closed session:

**President's Report
From Closed
Session Meeting**

Agenda Item #3 A– CSEA/CUEA/CUMA/Teamsters Negotiations:

The Board gave direction to staff.

Agenda Item #3 B1 – Student Expulsion:

The Board voted 7-0 to expel the following student with staff recommendations: Case #2012-080.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Palazzo, and Pritchard
NOES: None

Agenda Item #3 B2 and B6 – Student Expulsions:

The Board voted 7-0 to expel the following students by stipulated agreement: Case #2012-079, #2012-081, #2012-082, #2012-085, and #2012-088.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Palazzo, and Pritchard
NOES: None

Brooke Soto and Ramin Talebi were recognized for achieving perfect attendance in kindergarten through 12th grade. **Special Recognition**

Ross Chun and Dr. Mo Entezampour were recognized for their partnerships with the District's Science, Technology, Engineering, Arts and Math Initiative.

Trustee Bryson announced that former student advisor Ryan Pallas and Aliza Braunstein were of the students named by the Orange County Register as *Ten Graduates Who will Change the World*. Ramin Talebi received honorable mention. **Board and Superintendent Comments**

Trustee Alpay requested staff agendaize for future meetings: Trustees Addonizio's and Palazzo's request for separate legal representation; discussion regarding potential violations of Board Policies 9323 and 9271 made by two Trustees; and reorganization of the dais seating arrange.

There were no speakers.

Oral Communications

DISCUSSION/ACTION

Assistant Superintendent Jodee Brentlinger stated the purpose of this agenda item is to seek approval of the tentative agreement between the District and the Capistrano Unified Education Association (CUEA). In summary, the agreement with CUEA includes: more consistent kindergarten schedules Districtwide; the ability to increase class size by 1.5 students without incurring substitute release time when class size overages occur; freezing the salary schedule for half a year; reducing the school year by 5 days; and contingency language if the governor's tax initiative fails of ten (10) additional furlough days and a 1.5 percent salary rollback. The agreement with CUEA contributes approximately \$30.2 million toward \$51 million in reductions needed for the 2012-2013 fiscal year.

**CUEA Tentative Agreement
Agenda Item 1**

The following speaker addressed the Board:

- *Jennifer Beall stated she was disappointed students will lose 15 days of instruction due to furlough days and that there are no real salary cuts until after the November election.*

It was moved by Trustee Alpay, seconded by Trustee Hatton, and motion carried by a 4-3 vote to approve closing the debate.

AYES: Trustees Alpay, Brick, Hatton, and Pritchard
NOES: Trustees Addonizio, Bryson, and Palazzo

It was moved by Trustee Hatton, seconded by Trustee Brick, and motion carried by a 4-3 vote to approve the tentative agreement with CUEA for July 1, 2012, through June 30, 2013.

AYES: Trustees Alpay, Brick, Hatton, and Pritchard
NOES: Trustees Addonizio, Bryson, and Palazzo

Assistant Superintendent Jodee Brentlinger stated the purpose of this agenda item is to seek approval of the tentative agreement between the District and the California School Employees Association Chapter 224 (CSEA). In summary, the agreement with CSEA includes: contract language changes to the current collective bargaining agreement surrounding terms of the Agreement, Grievance Procedures, Leaves, Layoff and Reemployment, Wages and Hours of Employment – Work Year Reductions; a full year salary advancement freeze; eight (8) furlough days including three (3) non-instructional/five (5) instructional aligned to the school calendar; and language if the governor's tax initiative fails of ten (10) additional furlough days and a 1.6 percent salary rollback. In addition, the parties agreed to a one year Memorandum of Understanding regarding Transfers and Promotions and the commitment to resume negotiations surrounding unfinished interests of both parties. The agreement with CSEA contributes approximately \$7.9 million toward \$51 million in reductions needed for the 2012-2013 fiscal year.

**CSEA Tentative
Agreement
Agenda Item 2**

It was moved by Trustee Hatton, seconded by Trustee Alpay, and motion carried by a 4-3 vote to approve the tentative agreement with CSEA for July 1, 2012, through June 30, 2013.

AYES: Trustees Alpay, Brick, Hatton, and Pritchard
NOES: Trustees Addonizio, Bryson, and Palazzo

Assistant Superintendent Jodee Brentlinger stated the purpose of this agenda item is to seek approval of the tentative agreement between the District and Teamsters. In summary, the agreement with Teamsters includes: one (1) additional furlough day aligned with the student calendar reduction, and in the event the governor's tax initiative fails, nine (9) additional furlough days and a half year salary schedule freeze. The agreement with Teamsters contributes approximately \$540,000 toward the \$51 million in reductions needed for the 2012-2013 fiscal year.

**Teamsters
Tentative
Agreement
Agenda Item 3**

It was moved by Trustee Hatton, seconded by Trustee Pritchard, and motion carried unanimously to approve the tentative agreement with Teamsters Local 952 for July 1, 2012, through June 30, 2013.

President Pritchard announced the Public Hearing open at 7:35 p.m. regarding the 2012-2013 Budget adoption.

**Public Hearing:
2012-2013 Budget
Adoption
Agenda Item 4**

The following speakers addressed the Board:

- *Jim Reardon stated the budget contains numerous cuts and program reductions impacting teachers and students but no programmatic reform and nothing was done to reduce per-pupil cost to operate the District.*
- *Bill Perkins asked the Board where the District's contingency plan is and what are working parents to do for childcare on furlough days.*
- *Linda Defonce and Julie Collier asked the Board to make students and student achievement a top priority and not to cut 15 days of instruction.*

President Pritchard declared the Public Hearing closed at 7:43 p.m.

Deputy Superintendent Clark Hampton presented a PowerPoint of the 2012-2013 Budget Adoption beginning with a summary of the latest information on the state budget. (The PowerPoint is available for viewing on the District website at www.capousd.org).

**2012-2013 Budget
Adoption
Agenda Item 5**

It was moved by Trustee Alpay, seconded by Trustee Pritchard, to approve the 2012-2013 Budget Adoption with the following amendment: for the fiscal year 2012-2013, Trustee compensation shall be reduced from its current level by an amount consistent with the percentage of cuts taken by teachers. To the extent teachers take additional cuts in compensation during the fiscal year, Trustee compensation shall be reduced by an equal percentage, and to the extent teachers receive any restoration, Trustees shall also be beneficiaries by an equal percentage. At the end of the fiscal year, Trustee compensation shall be restored to the level set forth in BP 9250(a) at which time the Board shall revisit the level of compensation to decide what additional cuts, if not complete elimination, may be appropriate. For purposes of this motion, in calculating salary cuts of teachers, it shall include the following: straight salary reduction; furlough days; and delayed salary schedule advancement.

Trustees continued discussion before voting on this motion.

Following discussion, it was moved by Trustee Alpay, seconded by Trustee Brick, and motion carried by a 4-3 vote to approve closing the debate.

AYES: Trustees Alpay, Brick, Hatton, and Pritchard
NOES: Trustees Addonizio, Bryson, and Palazzo

Trustee Alpay's motion, seconded by Trustee Pritchard, carried by a 4-3 vote to approve the 2012-2013 Budget Adoption as amended.

AYES: Trustees Alpay, Brick, Hatton, and Pritchard
NOES: Trustees Addonizio, Bryson, and Palazzo

Assistant Superintendent Julie Hatchel stated this past semester, San Juan Hills High School and Saddleback College worked in partnership to implement a comprehensive pilot program to enhance student preparedness and success at Saddleback College. Both Saddleback College and the District found the pilot to be successful and recommend expanding the partnership to other high school campuses.

**MOU with
Saddleback College
Agenda Item 6**

It was moved by Trustee Hatton, seconded by Trustee Alpay, and motion carried unanimously to approve the Memorandum of Understanding with Saddleback College.

Trustee Brick stated this item is requesting the Board reconsider the decision made at the December 12, 2011, Board meeting concerning the scheduling of fall parent/teacher conferences. Trustee Brick stated waiting until December to conduct parent/teacher conferences hurts teachers and there are concerns over the possibility of a loss of ADA by holding conferences right before Winter Recess.

**Reconsideration of
Action by the
Board
Agenda Item 7**

Trustee Addonizio and Palazzo stated the Board needed to support the decision of the Calendar Committee, which consisted of Trustees, District staff, parents, and teachers, who met and worked for months to construct the calendar. Both Trustees stated if, after the November election, additional changes to the calendar are needed then reconsider this request at that time.

Following discussion, it was moved by Trustee Bryson, seconded by Trustee Alpay, and motion carried by a 4-3 vote to approve reconsidering the dates of parent/teacher conferences at the July 9, 2012, Board meeting.

AYES: Trustees Alpay, Brick, Bryson, and Pritchard
NOES: Trustees Addonizio, Hatton, and Palazzo

Deputy Superintendent Clark Hampton stated the California Department of Education (CDE) requires every school district seeking educational technology and E-rate funding to have an updated technology plan containing specific requirements defined by the CDE. The current five-year plan will expire on July 1, 2012. A three-year technology plan is required before an E-rate applicant may start to receive discounted services. The primary purpose of a technology plan, in addition to meeting state and federal regulations to qualify for funding, is to provide direction for the use of technology within the curriculum to enhance and improve teaching and learning. Mr. Hampton introduced Executive Director Susan Holliday to present a PowerPoint overview of the District's Master Technology Plan. (The CDE-approved three-year Master Technology Plan can be found online at: http://tis-capousd-ca.schoolloop.com/cms/page_view?d=x&piid=&vpid=1235193028623)

Trustee Addonizio requested staff research if CFD funds can be used for infrastructure improvements at sites. Trustee Bryson suggested staff submit the technology plan to the William Gate Foundation.

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried unanimously to approve the updated 2012-2015 Master Technology Plan to support District compliancy with state law and federal E-rate regulations to receive discounted services and potentially qualify for future funding.

Assistant Superintendent Jodee Brentlinger stated the Administrative Law Judge (ALJ) has provided the District with his proposed decision regarding the layoff hearings, which took place on June 6, 2012, at the District office. The proposed decision finds the District fulfilled all of its legal obligations to effectuate the release of the 398.9 full-time equivalent positions. Therefore, it is important to note the ALJ is not proposing that the District is not able to release the employees. What the ALJ is proposing, and what the District disagrees with, is that those employees hired, using the one time funding source of Federal Jobs Money, be laid off as probationary employees. Education Code 44949(c) (3) states "the governing board shall make the final determination as to the sufficiency of the cause and disposition," and "{n}one of the findings, recommendations, or determinations contained in the proposed decision prepared by the administrative law judge shall be binding on the governing board." When there are changes, which are common due to spelling, inaccuracies or errors of fact and law, the appropriate method of correcting any errors is by notation and explanation in the Board's final resolution. The resolution before the Board provides a full and complete explanation and record of the facts surrounding the release of the 398.9 FTE and therefore requests approval of Resolution 1112—53 the Reduction or Elimination of Certain Certificated Services.

**Reduction or
Elimination of
Certain
Certificated
Services
Agenda Item 9**

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve Resolution No. 1112-53, Reduction or Elimination of Certain Certificated Services.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Palazzo,
and Pritchard
NOES: None
ABSENT: None
ABSTAIN: None

Assistant Superintendent Julie Hatchel stated Clarence Lobo Elementary School is requesting to pilot the Olweus Bullying Prevention Program (OBPP) beginning in the fall of 2012. The goal of OBPP is to reduce existing bullying problems among students, prevent the development of new problems, and achieve better peer relations at school. Additionally, data shows the program will provide an increase in students' test scores and a decrease in absenteeism and dropout rates. The OBPP will be grant funded through San Onofre/SONGS and the Bullying Prevention Initiative of California. There is no financial impact to the District.

**Bullying
Prevention Pilot
Program
Agenda Item 10**

The following speaker addressed the Board:

Mary Fortmeier spoke in support of the Olweus Bullying Prevention Program stating the program has over 35 years of research, is taught in 8,000 schools in the United States, and is recognized by the Department of Education.

Following discussion, it was moved by Trustee Addonizio, seconded by Trustee Palazzo, and motion carried unanimously to approve the Olweus Bullying Prevention Pilot Program.

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried unanimously to approve the revisions to Board Policy 5122, *Promotion/Acceleration/Retention*.

**Board Policy
Revision
Agenda Item 11**

President Pritchard asked Trustees for items they wished to pull from the Consent Calendar. Agenda items 13, 34, and 41 were pulled.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Alpay, seconded by Trustee Hatton, and motion carried by a 7-0 vote to approve the following Consent Calendar items:

Minutes of the June 11, 2012, regular Board meeting.

**Minutes
Agenda Item 12**

Readmission of students from expulsion: Case #2011-007, #2011-051, #2012-005, and #2012-016.

**Expulsion
Readmissions
Agenda Item 14**

Expunging a student record: Case #2011-083.

**Expunging of
Expulsion Record
Agenda Item 15**

Approval of the School Mobile Assessment Resource Team (SMART) Memorandum of Understanding for the 2012-2013 school year.

**SMART MOU
Agenda Item 16**

Purchase orders, warrants, and previously Board-approved bids and contracts as listed.

**Purchase
Orders/Warrants
Agenda Item 17**

Donation of funds and equipment.

**Donations
Agenda Item 18**

Ratification of special education Informal Dispute Resolution agreement for IDR case #24812.

**Informal Dispute
Resolution
Agreement
Agenda Item 19**

Amendment to a special education Informal Dispute Resolution agreement case #7712.

**Amendment to
Informal Dispute
Resolution
Agreement
Agenda Item 20**

Administrative Encroachment Permit Agreement to allow placement of school banners on existing city light poles adjacent to San Clemente High School.

**Administrative
Encroachment
Permit Agreement
Agenda Item 21**

Memorandum of Understanding (MOU) between the District and the Capistrano-Laguna Beach Regional Occupation Program (ROP) for technical services.

**ROP MOU
Agenda Item 22**

Master Contract No. 1213068 for special education services to be provided by T.E.R.I. Incorporated & The Country School, a non-public school.

**Master Contract
Agenda Item 23**

Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.

**Professional
Services
Agreements
Agenda Item 24**

Ratification of Income Agreement No. 38258 with the Orange County Superintendent of Schools to provide Introduction to Google Docs for Education training for District staff.

**Income Agreement
Agenda Item 25**

Ratification of Income Agreement No. 38259 with the Orange County Superintendent of Schools to provide Basics of the Learning Management System Haiku training for District staff.

**Income Agreement
Agenda Item 26**

Income Agreement No. 38052 with the Orange County Superintendent of Schools to provide the services of Jane Vogel for functional vision assessments and consultation for District students.

**Income Agreement
Agenda Item 27**

Medi-Cal Administrative Activities (MAA) Participation Agreement No. 38233 with the Orange County Superintendent of Schools to provide administrative services related to Medi-Cal reimbursement.

**Medi-Cal
Administrative
Services
Agreement
Agenda Item 28**

Agreement for Special Services with School Services of California, Incorporated to provide fiscal and mandated information services.

**Special Services
with School
Services of
California
Agenda Item 29**

Amendment to School Bus Service Agreement No. 10910045 for school bus inspections, servicing, maintenance, repair, parking, and school bus driver training services, as required by Santa Margarita Catholic High School, to be provided by the District.

**Amendment to
School Bus Service
Agreement
Agenda Item 30**

Resolution No. 1112-52 to establish updated signature authorizations.

**Signature
Authorizations
Agenda Item 31**

Independent Contractor Agreement with Corvel Enterprise Comp, Incorporated to provide workers' compensation third party administration services that includes an integrated claims administration cost containment program, with online services.

**Independent
Contractor
Agreement
Agenda Item 32**

Extension of Rental Service Agreement No. 1112046 with Capo Beach Calvary to provide designated parking at the District's bus facility for Capo Beach Calvary to use, as needed, for a fee of \$75.00 per bus per month.

**Extension of Rental
Service Agreement
Agenda Item 33**

Extension of Bid No. 1112-03 for bakery products to be provided by Gold Star Foods

**Extension of Bid
Bakery Products
Agenda Item 35**

Extension of Bid No. 1011-05 for frozen food products to be provided by Gold Star Foods.

**Extension of Bid
Frozen Food
Products
Agenda Item 36**

Ratification of change order #4 related to the stadium at San Juan Hills High School.

**Change Order #4
SJHHS Stadium
Agenda Item 37**

Award of RFQ No. 2-1213, E-rate consultant, to NvLS Professional Services, LLC.

**Bid Award
E-Rate Consultant
Agenda Item 38**

Utilization of the Palo Verde Unified School District Bid No. 111201 HVAC Filters and Installation for the purchase of filters, from PacWest Air Filter, under the same terms and conditions of the public agency's contract.

**Piggyback Bid –
HVAC Filters and
Installation
Agenda Item 39**

Utilization of the State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27160 awarded to Dell Marketing L.P., and approved for usage in the State of California pursuant to the California Participating Addendum, for the purchase of computer equipment, peripherals, and related services.

**Piggyback Bid –
Computer
Equipment and
Related Services
Agenda Item 40**

Resignations, retirements, and employment of certificated personnel.

**Resignations/
Retirements/
Employment
(Certificated
Personnel)
Agenda Item 42**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, Palazzo, and Pritchard
NOES: None
ABSENT: None
ABSTAIN: None

Trustee Alpay stated he had listened to the recording of the June 15 special Board meeting and the vote for adjournment of meeting should be recorded as 6-1 with Trustee Addonizio voting nay.

**Minutes
Agenda Item 13**

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 5-2 vote to approve the minutes of the June 15, 2012, special Board meeting as amended.

AYES: Trustees Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: Trustees Addonizio and Palazzo

Trustee Palazzo asked staff why the not-to-exceed amount of \$250,000 listed in the agenda was not included in the contract. Deputy Superintendent Clark Hampton responded that was due to the fact the amount of service is uncertain but staff monitors the amount internally through the purchase order process. If services go above the \$250,000, the item would be brought back to the Board for approval.

**Extension of
Consultant
Agreement
Agenda Item 34**

It was moved by Trustee Palazzo, seconded by Trustee Addonizio, and motion carried by a 7-0 vote to approve the extension of Consultant Agreement No. C1011052 with Atkinson, Andelson, Loya, Ruud & Romo to provide legal services, as required by the District, as amended with the inclusion of a not-to-exceed \$250,000 amount written into the contract.

Trustee Palazzo pulled this item because it lists the dedicated classified employees such as bilingual aides, campus supervisors, and librarians the District is laying off. Trustee Palazzo stated the Board hasn't discussed the impact of these layoffs on students or how, operationally, the District will cover these important jobs.

**Resignations/
Retirements/
Employment
(Classified
Personnel)**

Agenda Item 41

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 4-3 vote to approve the resignations, retirements, and employment of classified personnel.

AYES: Trustees Alpay, Brick, Bryson, and Pritchard

NOES: Trustees Addonizio, Hatton, and Palazzo

It was moved by Trustee Alpay, seconded by Trustee Hatton, and motion carried unanimously to adjourn the meeting.

Adjournment

President Pritchard announced the meeting adjourned at 9:05 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California
2012-2013
Elementary Start/Dismissal Times

| <u>ELEMENTARY SCHOOL</u> | <u>TIMES START/DISMISSAL Gr. 1-5</u> | <u>ACE LATE START/EARLY OUT</u> |
|------------------------------|--|-------------------------------------|
| Ambuehl | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Arroyo Vista | 8:15 – 2:35 | Wednesday 1:20 Dismissal |
| Don Juan Avila | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Barcelona Hills | 7:45 – 2:05 | Wednesday 12:50 Dismissal |
| Bathgate | 8:00 – 2:20 | Wednesday 1:05 Dismissal |
| Benedict | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Bergeson | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Canyon Vista | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Castille | 7:45 – 2:05 | Wednesday 12:50 Dismissal |
| Chaparral | 8:00 – 2:20 | Wednesday 1:05 Dismissal |
| Concordia | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Crown Valley | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| R. H. Dana | 7:45 – 2:05 | Thursday 12:45 Dismissal |
| R. H. Dana ENF | 8:25 – 2:30 | Thursday 1:15 Dismissal |
| Del Obispo | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Carl Hankey | 8:00 – 2:20 | Wednesday 1:05 Dismissal |
| Hidden Hills | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Kinoshita | 7:45 – 2:05 | Tuesday 12:45 Dismissal |
| Ladera Ranch | 8:00 – 2:20 | Wednesday 9:00 – 2:20 |
| Laguna Niguel | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Las Flores | 7:45 – 2:05 | Wednesday 12:50 Dismissal |
| Las Palmas | 8:00 – 2:20 | Tuesday 1:00 Dismissal |
| Lobo | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Malcom | 7:45 – 2:05 | Thursday 12:50 Dismissal |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California
2012-2013
Elementary Start/Dismissal Times

| <u>ELEMENTARY</u> <u>SCHOOL</u> | <u>TIMES</u> <u>START/DISMISSAL Gr. 1-5</u> | <u>ACE</u> <u>LATE START/EARLY OUT</u> |
|--|--|---|
| Marblehead | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Moulton | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Oak Grove | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Oso Grande | 8:00 – 2:20 | Wednesday 1:05 Dismissal |
| Palisades | 7:45 – 2:05 | Tuesday 12:50 Dismissal |
| Philip Reilly | 8:00 – 2:20 | Wednesday 1:05 Dismissal |
| San Juan | 7:45 – 2:05 | Tuesday 12:45 Dismissal |
| Tijeras Creek | 7:45 – 2:05 | Wednesday 12:50 Dismissal |
| Viejo | 7:45 – 2:05 | Wednesday 12:45 Dismissal |
| Vista del Mar | 8:15 – 2:35 | Tuesday 1:20 Dismissal |
| Wagon Wheel | 7:45 – 2:05 | Wednesday 12:50 Dismissal |
| George White | 7:45 – 2:05 | Thursday 12:50 Dismissal |
| Wood Canyon | 7:45 – 2:05 | Thursday 12:50 Dismissal |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

**2012-2013 SECONDARY SCHOOL
START/DISMISSAL TIMES**

MIDDLE SCHOOLS: 8:45 a.m. – 3:25 p.m., (ACE Time Day 9:45-3:25)

Ladera Ranch 8:15-2:55 (Mon., Tues., Thur., Fri.) 9:15-2:55 (Wed.)

Vista del Mar 8:10-2:55 (Mon., Wed., Thurs., Fri.) 8:10-1:55 (Tues.)

Arroyo Vista 8:00-2:40 (Mon., Tues., Thur., Fri.) 8:00-1:25 (Wed.)

Carl Hankey: 8:00-2:35 (Mon., Tues., Thur., Fri.) 8:00 - 12:15 (Wed.)

| ANHS | Mondays | ANHS | Block Days |
|---------------|----------------|---------------|-------------------|
| Period | Time | Period | Time |
| Collab | 7:45-8:35 | 0 | 6:50-7:52 |
| 1 | 8:45-9:31 | 1/2 | 8:00-9:43 |
| 2 | 9:41-10:27 | Tutorial | 9:53-10:28 |
| 3 | 10:37-11:23 | 3/4 | 10:38-12:21 |
| 4 | 11:33-12:19 | Lunch | 12:21-12:52 |
| Lunch | 12:19-12:53 | 5/6 | 1:02-2:45 |
| 5 | 1:03-1:49 | | |
| 6 | 1:59-2:45 | | |

Block Days

Periods 1, 3, and 5 meet on Wednesdays and Fridays.

Periods 2, 4, and 6 meet on Tuesdays and Thursdays.

Period 0 meets Monday through Friday.

| CVHS | Mondays | CVHS | Block Days |
|---------------|----------------|---------------|-------------------|
| Period | Time | Period | Time |
| PLC | 7:45-8:28 | 0 | 6:40-7:47 |
| 1 | 8:38-9:25 | 1/2 | 7:57-9:39 |
| 2 | 9:35-10:22 | Tutorial | 9:49-10:21 |
| Break | 10:22-10:27 | Break | 10:21-10:26 |
| 3 | 10:37-11:24 | 3/4 | 10:36-12:18 |
| 4 | 11:34-12:21 | Lunch | 12:18-12:53 |
| Lunch | 12:21-12:51 | 5/6 | 1:03-2:45 |
| 5 | 1:01-1:48 | | |
| 6 | 1:58-2:45 | | |

Block Days

Periods 2, 4, and 6 meet on Tuesdays and Thursdays.

Periods 1, 3, and 5, meet on Wednesdays and Fridays.

Period 0 meets Tuesday through Friday.

Tuesday-Late Start

| | |
|-------|-------------|
| 2 | 8:39-10:21 |
| Break | 10:21-10:26 |
| 4 | 10:36-12:18 |
| Lunch | 12:18-12:53 |
| 6 | 1:03-2:45 |

| DHHS | Mondays | DHHS | Block Days |
|---------------|----------------|---------------|-------------------|
| Period | Time | Period | Time |
| 1 | 8:40-9:28 | 0 | 6:42-7:47 |
| 3 | 9:37-10:24 | 1/2 | 7:56-9:42 |
| Break | 10:24-10:30 | Tutorial | 9:51-10:19 |
| 2 | 10:39-11:26 | Break | 10:19-10:24 |
| 4 | 11:35-12:22 | 3/4 | 10:33-12:19 |
| Lunch | 12:22-12:52 | Lunch | 12:19-12:49 |
| 5 | 1:01-1:48 | 5/6 | 12:58-2:44 |
| 6 | 1:57-2:44 | | |

Block Days

Periods 1, 3, and 5 meet on Tuesdays and Thursdays.

Periods 2, 4, and 6 meet on Wednesdays and Fridays.

Period 0 meets Tuesday, Wednesday, Thursday and Friday.

Monday-Late Start No Zero period

| SCHS | Monday | SCHS | Block Days |
|---------------|---------------|---------------|-------------------|
| Period | Time | Period | Time |
| 1 | 8:20-9:10 | 0 | 6:40-7:46 |
| 2 | 9:19-10:09 | 1/2 | 7:55-9:39 |
| Break | 10:09-10:14 | Tutorial | 9:48-10:18 |
| 3 | 10:23-11:13 | Break | 10:18-10:23 |
| 4 | 11:22-12:12 | 3/4 | 10:32-12:17 |
| Lunch | 12:12-12:47 | Lunch | 12:17-12:52 |
| 5 | 12:56-1:46 | 5/6 | 1:01-2:45 |
| 6 | 1:55-2:45 | | |

Block Days

Periods 1, 3, and 5 meet on Wednesday.

Periods 2, 4, and 6 meet on Thursday.

Periods 1 through 6 meet on Monday, Tuesday and Friday.

Monday-Late Start No Zero period

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

| SJHHS | Mondays | SJHHS | Block Days |
|----------------------|--------------------|-----------------|--------------------|
| Period | Time | Period | Time |
| (No 0 Period) | | 0 | 6:45-7:50 |
| 1 | 8:00-8:52 | 1/2 | 8:00-9:40 |
| 2 | 9:02-9:54 | Tutorial | 9:50-10:25 |
| Break | 9:54-9:59 | Break | 10:25-10:30 |
| 3 | 10:09-11:01 | 3/4 | 10:40-12:20 |
| 4 | 11:11-12:03 | Lunch | 12:20-12:55 |
| Lunch | 12:03-12:38 | 5/6 | 1:05-2:45 |
| 5 | 12:48-1:40 | | |
| 6 | 1:50-2:42 | | |

Block Days

Periods 2, 4, and 6 meet on Tuesdays and Thursdays.
Periods 1, 3, and 5 meet on Wednesdays and Fridays.
Period 0 does not meet on Early Out Mondays.

Monday – Early Out

| | |
|--------------|--------------------|
| 1 | 8:00-8:40 |
| 2 | 8:50-9:30 |
| Break | 9:30-9:35 |
| 3 | 9:45-10:25 |
| 4 | 10:35-11:15 |
| Lunch | 11:15-11:50 |
| 5 | 12:00-12:40 |
| 6 | 12:50-1:30 |

| THS | Mondays | THS | Block Days |
|-----------------|--------------------|-----------------|--------------------|
| Period | Time | Period | Time |
| 0 | 6:40-7:42 | 0 | 6:40-7:42 |
| 1 | 7:52-8:41 | 1/2 | 7:52-9:35 |
| 2 | 8:51-9:40 | Tutorial | 9:45-10:18 |
| Homeroom | 9:50-10:10 | Break | 10:18-10:24 |
| Break | 10:10-10:14 | 3/4 | 10:34-12:17 |
| 3 | 10:24-11:13 | Lunch | 12:17-12:52 |
| 4 | 11:23-12:12 | 5/6 | 1:02-2:45 |
| Lunch | 12:12-12:47 | | |
| 5 | 12:57-1:46 | | |
| 6 | 1:56-2:45 | | |

Block Days

Periods 1, 3, and 5 meet on Wednesdays and Fridays.
Periods 2, 4, and 6 meet on Tuesdays and Thursdays.
Period 0 meets Monday, Tuesday, Thursday and Friday.

Wednesday-Late Start

| | |
|----------|--------------------|
| 1 | 8:36-10:19 |
| 3 | 10:34-12:17 |
| 5 | 1:02-2:45 |

Serra High School: 8:30 a.m. – 1:26 p.m.

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2011-12 =====
 Board of Trustees Meeting.....JULY 9, 2012

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

| PO No. | Fund | Vendor | Description | Amount |
|--------------------|------|--------------------------------|-----------------------------|--------------|
| 315570 | 1 | APPLE COMPUTER | Debt Ser/Dbt Serv/LadraElm | 9,965.34 |
| 315571 | 1 | ORANGE COUNTY DEPT OF EDUCAT | Serv&Op /Instrctn/Benedict | 629.25 |
| 315572 | | VOID | VOID | 0.00 |
| 315573 | 1 | ORANGE COUNTY DEPT OF EDUCAT | Serv&Op /Instrctn/Benedict | 2,324.00 |
| 315574 | 1 | MR CLEAN MAINTENANCE SYSTEMS | Rntl:Oth/Custodil/Dstrctwd | 8,521.24 |
| 315575 | 1 | CREATIVE IMAGES | InstMtls/Instrctn/VarSites | 32.33 |
| 315576 | 1 | ORANGE COUNTY DEPT OF EDUCAT | FieldTrp/Instrctn/RH Dana | 821.50 |
| 315577 | 1 | ORANGE COUNTY DEPT OF EDUCAT | FieldTrp/Instrctn/Benedict | 727.00 |
| 315578 | 1 | FEDERAL EXPRESS CORP | Cmmnctns/Warehse /Dstrctwd | 3,949.01 |
| 315579 | 23 | KNOWLAND CONSTRUCTION SERVICES | BI:Inspc/Fac Acq /SCHS | 1,320.00 |
| 315580 | 1 | CUSD | Serv&Op /PuplTran/Dstrctwd | 3,332.00 |
| 315581 | 1 | GEARY PACIFIC CORP | SpplsNonI/RR:Bldgs/Dstrctwd | 764.95 |
| 315582 | 1 | ALPHA SOUND AND LIGHTING | SpplsNonI/RR:Bldgs/Dstrctwd | 54.98 |
| 315583 | 1 | WEST COAST ARBORISTS INC. | Rntl:Oth/Op:Grnds/Dstrctwd | 4,134.00 |
| 315584 | 1 | DAVE BANG ASSOCIATES | Rntl:Oth/RR:Bldgs/CVHS | 800.00 |
| 315585 | 1 | ORANGE COUNTY FIRE AUTHORITY | Rntl:Oth/RR:Bldgs/Dstrctwd | 1,285.00 |
| 315586 | 1 | STORAGE CONTAINER.COM | Rntl:Oth/RR:Bldgs/FNMS | 410.00 |
| 315587 | 1 | STORAGE CONTAINER.COM | Rntl:Oth/RR:Bldgs/FNMS | 530.00 |
| 315588 | 1 | BARRETT-ROBINSON INC | Rntl:Oth/RR:Bldgs/SCHS | 2,830.00 |
| 315589 | 1 | KELLY PAPER COMPANY | SpplsNonI/Grph Art/Dstrctwd | 3,518.86 |
| 315590 | 1 | SPICERS PAPER CO | SpplsNonI/Grph Art/Dstrctwd | 8,424.97 |
| 315591 | 1 | STERICYCLE INC | Serv&Op /Saf&Trng/Dstrctwd | 220.00 |
| 315592 | 40 | PUBLIC ECONOMICS INC. | Serv&Op /Fac Acq /Dstrctwd | 15,000.00 |
| 315593 | 1 | COASTAL BLUE | InstMtls/Instrctn/VarSites | 425.00 |
| 315594 | 1 | EMERGENCY TRAINING NETWORK | Serv&Op /Instrctn/DHHS | 4,440.00 |
| 315595 | 1 | KEY GOVERNMENT FINANCE INC | Debt Ser/Dbt Serv/Dstrctwd | 193,178.48 |
| 25 Purchase Orders | | | | \$267,637.91 |

EXHIBIT 9

Attachment 1

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 9, 2012

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

| PO No. | Fund | Vendor | Description | Amount |
|--------|------|--------------------------------|-----------------------------|------------|
| 320064 | 1 | ACSA/FOUNDATION FOR EDUC | Dues&Mmb/Supt /Dstrctwd | 1,525.00 |
| 320065 | 1 | STAPLES ADVANTAGE | InstMtls/Instrctn/Wood Cyn | 1,200.00 |
| 320066 | 1 | SOUTHWEST SCHOOL SUPPLY | InstMtls/Instrctn/Wood Cyn | 1,800.00 |
| 320067 | 1 | SPEAK, JOHN V | Rnt&Repr/Instrctn/BAMS | 100.00 |
| 320068 | 1 | STAPLES ADVANTAGE | InstMtls/Instrctn/Las Palm | 64.43 |
| 320069 | 1 | KONICA MINOLTA BUSINESS SYS | Serv&Op /Sch Adm /Dstrctwd | 823.00 |
| 320070 | 69 | TRAVIS SOFTWARE | Serv&Op /Enterprs/Dstrctwd | 1,050.00 |
| 320071 | 1 | SOUTHWEST SCHOOL SUPPLY | InstMtls/Instrctn/Viejo | 1,500.00 |
| 320072 | 1 | STAPLES ADVANTAGE | SpplsNonI/Prsnl:HR/Dstrctwd | 800.00 |
| 320073 | 1 | SOUTHWEST SCHOOL SUPPLY | InstMtls/Instrctn/GrgWhite | 5,000.00 |
| 320074 | 1 | SMART & FINAL IRIS #399 | InstMtls/Instrctn/MFMS | 500.00 |
| 320075 | 1 | SOUTHWEST SCHOOL SUPPLY | InstMtls/Instrctn/CapoHome | 1,000.00 |
| 320076 | 1 | WAL MART S.C. | InstMtls/CommServ/FRC:AnXI | 500.00 |
| 320077 | 1 | SPARKLETTTS | SpplsNonI/Sch Adm /CapoHome | 750.00 |
| 320078 | 1 | SAN JUAN FAMILY HEALTH URGENT | Serv&Op /Prsnl:HR/Dstrctwd | 2,500.00 |
| 320079 | 1 | ACSA FOUNDATION FOR EDUCATION | Serv&Op /Prsnl:HR/Dstrctwd | 10,000.00 |
| 320080 | 13 | ARROW RESTAURANT EQUIPMENT | OffFurnt/FoodServ/Dstrctwd | 15,000.00 |
| 320081 | 13 | E POS BUSINESS SOLUTIONS | CntrctFd/FoodServ/Dstrctwd | 28,000.00 |
| 320082 | 13 | TRANSILWRAP COMPANY INC. | Food Sup/FoodServ/Dstrctwd | 10,000.00 |
| 320083 | 13 | THE TOLL ROADS | CntrctFd/FoodServ/Dstrctwd | 800.00 |
| 320084 | 13 | SMART & FINAL | Food Dry/FoodServ/Dstrctwd | 1,200.00 |
| 320085 | 13 | THE PLATINUM PACKAGING GROUP | Food Sup/FoodServ/Dstrctwd | 8,000.00 |
| 320086 | 13 | PLASTIC PACKAGE INC. | Food Sup/FoodServ/Dstrctwd | 4,000.00 |
| 320087 | 13 | PACKAGING MACHINERY & PARTS | EuipRpr /FoodServ/Dstrctwd | 1,000.00 |
| 320088 | 13 | OFFICE DEPOT | OffFdSrv/FoodServ/Dstrctwd | 6,000.00 |
| 320089 | 13 | NOSAJ DISPOSABLES INCORPORATED | OpSupp /FoodServ/Dstrctwd | 1,200.00 |
| 320090 | 13 | NEXTEL COMMUNICATIONS | Cmmnctns/FoodServ/Dstrctwd | 2,500.00 |
| 320091 | 13 | HOBART SERVICE | EuipRpr /FoodServ/Dstrctwd | 10,000.00 |
| 320092 | 13 | E POS BUSINESS SOLUTIONS | Comprr /FoodServ/Dstrctwd | 22,000.00 |
| 320093 | 13 | ECOLAB PEST ELIMINATION | CntrctFd/FoodServ/Dstrctwd | 10,000.00 |
| 320094 | 13 | DJ CO-OPS | FoodUSDA/FoodServ/Dstrctwd | 17,000.00 |
| 320095 | 13 | CAMPUS FOODS | Food Dry/FoodServ/Dstrctwd | 10,000.00 |
| 320096 | 13 | CAL TROPIC | Amerisrv/FoodServ/Dstrctwd | 4,000.00 |
| 320097 | 13 | BRINKS INC. | CntrctFd/FoodServ/Dstrctwd | 5,000.00 |
| 320098 | 13 | BOYD COFFEE COMPANY | Food Dry/FoodServ/Dstrctwd | 2,500.00 |
| 320099 | 13 | AT & T | Cmmnctns/FoodServ/Dstrctwd | 2,000.00 |
| 320100 | 13 | A & R WHOLESALE DISTRIBUTORS | Food Dry/FoodServ/Dstrctwd | 25,000.00 |
| 320101 | 13 | AFFILIATED PACKAGING SPEC | EuipRpr /FoodServ/Dstrctwd | 2,000.00 |
| 320102 | 11 | ADMINISTRATIVE SOFTWARE | Serv&Op /Instrctn/Dstrctwd | 4,860.00 |
| 320103 | 11 | ADMINISTRATIVE SOFTWARE | Serv&Op /Instrctn/Dstrctwd | 4,778.40 |
| 320104 | 1 | BERKOWITZ, SUSAN | CnsltNon/Spch Aud/Dstrctwd | 3,000.00 |
| 320105 | 1 | PASSARO, DR. PERRY DAVID | CnsltNon/PsychSer/Dstrctwd | 5,000.00 |
| 320106 | 1 | DAKTRONICS INC | Rntl:Oth/Sch Adm /SMS | 515.00 |
| 320107 | 68 | KEENAN & ASSOCIATES | Serv&Op /Enterprs/Dstrctwd | 161,902.00 |

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2012-13 =====
 Board of Trustees Meeting.....JULY 9, 2012

| PO No. | Fund | Vendor | Description | Amount |
|--------|------|--------------------------------|----------------------------|---------------|
| 320108 | 69 | STAPLES ADVANTAGE | SplsNonI/Enterprs/Dstrctwd | 1,200.24 |
| | 70 | | SplsNonI/Enterprs/Dstrctwd | 1,199.88 |
| | 68 | | SplsNonI/Enterprs/Dstrctwd | 1,199.88 |
| 320109 | 1 | SOUTH COAST MEDICAL CENTER | Serv&Op /Prsnl:HR/Dstrctwd | 2,000.00 |
| 320110 | 1 | PSYCHEMEDICS CORPORATION | Serv&Op /Prsnl:HR/Dstrctwd | 2,500.00 |
| 320111 | 1 | SOUTH COAST MEDICAL GROUP | Serv&Op /Prsnl:HR/Dstrctwd | 4,000.00 |
| 320112 | 1 | ORANGE COUNTY SCH BOARDS ASSN | Dues&Mmb/Supt /Dstrctwd | 125.00 |
| 320113 | 69 | UNUM | Serv&Op /Enterprs/Dstrctwd | 133,000.00 |
| 320114 | 69 | CIGNA | Serv&Op /Enterprs/Dstrctwd | 660,000.00 |
| 320115 | 69 | METROPOLITAN EMPLOYEES | Serv&Op /Enterprs/Dstrctwd | 55,600,000.00 |
| 320116 | 69 | CAPISTRANO UNIFIED SCHOOL DIST | Serv&Op /Enterprs/Dstrctwd | 4,000,000.00 |
| 320117 | 1 | UNITED STATES POSTAL SERVICE | Cmmnctns/Warehse /Dstrctwd | 175,000.00 |
| 320118 | 1 | KELLY PAPER COMPANY | SplsNonI/Grph Art/Dstrctwd | 50,000.00 |
| 320119 | 1 | ONE STOP BINDERY | Serv&Op /Grph Art/Dstrctwd | 28,000.00 |
| 320120 | 1 | OVER NIGHT NUMBERING | Serv&Op /Grph Art/Dstrctwd | 3,000.00 |
| 320121 | 1 | BJ BINDERY | Serv&Op /Grph Art/Dstrctwd | 8,000.00 |
| 320122 | 1 | XEROX CORPORATION | Serv&Op /Grph Art/Dstrctwd | 5,000.00 |
| 320123 | 1 | GRAPHIC SYSTEMS/PRINTERS MAIL | SplsNonI/Grph Art/Dstrctwd | 4,000.00 |
| 320124 | 1 | PRUDENTIAL OVERALL SUPPLY | SplsNonI/Grph Art/Dstrctwd | 1,700.00 |
| 320125 | 1 | XPEDX | SplsNonI/Grph Art/Dstrctwd | 4,000.00 |
| 320126 | 1 | STAPLES ADVANTAGE | SplsNonI/Grph Art/Dstrctwd | 1,000.00 |
| 320127 | 1 | PRINT & FINISHING SOLUTIONS | Rntl:Oth/Grph Art/Dstrctwd | 2,500.00 |
| 320128 | 1 | RUFFS SAW SERVICE | Rntl:Oth/Grph Art/Dstrctwd | 200.00 |
| 320129 | 1 | PRINT & FINISHING SOLUTIONS | Rntl:Oth/Grph Art/Dstrctwd | 5,076.00 |
| 320130 | 1 | PRIORITY MAILING SYSTEMS | Rntl:Oth/Warehse /Dstrctwd | 3,335.00 |
| 320131 | 1 | UNITED PARCEL SERV | Cmmnctns/Warehse /Dstrctwd | 15,000.00 |
| 320132 | 1 | PITNEY BOWES/PRESORT SERVICES | Cmmnctns/Warehse /Dstrctwd | 5,000.00 |
| 320133 | 1 | UNITED STATES POSTAL SERVICE | Cmmnctns/Warehse /Dstrctwd | 190.00 |
| 320134 | 1 | SELECT EQUIPMENT SALES INC | Rntl:Oth/Warehse /Dstrctwd | 7,000.00 |
| 320135 | 1 | FEDERAL EXPRESS CORP | Cmmnctns/Warehse /Dstrctwd | 12,000.00 |
| 320136 | 1 | NEUPAC RESOURCES INC | Serv&Op /Warehse /Dstrctwd | 13,000.00 |
| 320137 | 1 | UNITED RENTALS | SplsNonI/Warehse /Dstrctwd | 200.00 |
| 320138 | 1 | PRIORITY MAILING SYSTEMS | SplsNonI/Warehse /Dstrctwd | 4,000.00 |
| 320139 | 1 | HASLER INC. | Rntl:Oth/Warehse /Dstrctwd | 1,546.44 |
| 320140 | 69 | CONNECTICUT GEN LIFE INS CO | Serv&Op /Enterprs/Dstrctwd | 218,000.00 |
| 320141 | 69 | METROPOLITAN EMPLOYEES | Serv&Op /Enterprs/Dstrctwd | 285,000.00 |
| 320142 | 1 | ULINE | SplsNonI/Warehse /Dstrctwd | 3,000.00 |
| 320143 | 1 | SPICERS PAPER CO | SplsNonI/Grph Art/Dstrctwd | 50,000.00 |

80 Purchase Orders \$61,706,340.27

Board of Trustees Purchase Order Listing
 ----- Fiscal Year: 2011-12 -----
 Board of Trustees Meeting.....JULY 9, 2012
MELLO ROOS

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

| PO No. | Fund | Vendor | Description | Amount |
|-------------------|------|------------------------|----------------------------|--------------|
| 5060 | 87 | THE PLANNING CENTER | BI:Other/Fac Acq /ANHS | 40,000.00 |
| 5061 | 87 | TANDUS FLOORING INC. | NonCapEq/Fac Acq /CVHS | 10,217.74 |
| 5062 | 87 | WILLIAM SCOTSMAN INC. | IntHouse/Fac Acq /CVHS | 19,487.95 |
| 5063 | 98 | ORANGE COUNTY REGISTER | Serv&Op /Fac Acq /SJHHS | 2,152.32 |
| 5064 | 98 | R.FARINO | OthConst/Fac Acq /SJHHS | 2,185.00 |
| 5065 | 98 | R.FARINO | OthConst/Fac Acq /SJHHS | 29,750.00 |
| 5066 | 87 | BOWIE ARNESON WILES & | Serv&Op /Fac Acq /Dstrctwd | 18.75 |
| | 88 | | Serv&Op /Fac Acq /Dstrctwd | 18.75 |
| | 89 | | Serv&Op /Fac Acq /Dstrctwd | 37.50 |
| | 92 | | Serv&Op /Fac Acq /Dstrctwd | 18.75 |
| | 94 | | Serv&Op /Fac Acq /Dstrctwd | 18.75 |
| | 95 | | Serv&Op /Fac Acq /Dstrctwd | 723.75 |
| | 93 | | Serv&Op /Fac Acq /Dstrctwd | 18.75 |
| | 98 | | Serv&Op /Fac Acq /Dstrctwd | 18.75 |
| 7 Purchase Orders | | | | \$104,666.76 |

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....JULY 9, 2012

| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|------------------------------|---------------------|----------|
| 175767 | AT&T | PO-310361 | 23.33 |
| 175768 | MOBILE COMM REPAIR INC | PO-314188 | 203.65 |
| 175769 | NEUPAC RESOURCES INC | PO-312708 | 710.20 |
| 175770 | ORANGE COUNTY FIRE AUTHORITY | PO-315585 | 1,300.00 |
| 175771 | ORANGE COUNTY REGISTER | PO-310523 | 175.80 |
| | | PO-314993 | 291.40 |
| 175772 | OVER NIGHT NUMBERING | PO-310125 | 340.00 |
| 175773 | PYRAMID WIRE & CABLE INC. | PO-314169 | 2,936.38 |
| | | PO-314217 | 2,214.10 |
| | | PO-314468 | 162.78 |
| | | PO-315271 | 1,471.55 |
| | | PO-315272 | 9,786.96 |
| | | PO-315418 | 2,119.17 |
| 175774 | SIGNS BY CREATIONS UNLIMITED | PO-315014 | 544.68 |
| 175775 | SKYLINE PEST CONTROL | PO-314040 | 330.00 |
| 175776 | SOUTHWEST SCHOOL SUPPLY | - | |
| | | PO-310158 | 8.72 |
| | | PO-310159 | 93.79 |
| | | PO-310201 | 646.47 |
| | | PO-310202 | 616.84 |
| | | PO-310203 | 15.41 |
| | | PO-310204 | 31.25 |
| | | PO-310205 | 196.59 |
| | | PO-310210 | 80.63 |
| | | PO-310211 | 188.26 |
| | | PO-310212 | 144.20 |
| | | PO-310213 | 57.66 |
| | | PO-310214 | 17.72 |
| | | PO-310400 | 59.89 |
| | | PO-310403 | 325.98 |
| | | PO-310404 | 57.70 |
| | | PO-310417 | 212.89 |
| | | PO-310418 | 514.09 |
| | | PO-310428 | 91.60 |

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....JULY 9, 2012

| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|-----------------------------|---------------------|-----------|
| 175777 | SOUTHWEST SCHOOL SUPPLY | - | |
| | | PO-310429 | 227.22 |
| | | PO-310431 | 434.05 |
| | | PO-310435 | 236.15 |
| | | PO-310436 | 1,003.20 |
| | | PO-311108 | 78.60 |
| | | PO-311109 | 653.61 |
| | | PO-311535 | 304.28 |
| | | PO-311549 | 53.93 |
| | | PO-311606 | 68.38 |
| | | PO-311645 | 43.62 |
| | | PO-311658 | 440.13 |
| | | PO-311793 | 15.84 |
| | | PO-311889 | 423.91 |
| | | PO-311911 | 475.56 |
| 175778 | SOUTHWEST SCHOOL SUPPLY | PO-311911 | 1,149.28 |
| | | PO-312114 | 11.46 |
| | | PO-312134 | 265.00 |
| | | PO-312450 | 259.52 |
| | | PO-314051 | 1,779.41 |
| | | PO-314187 | 110.98 |
| | | PO-314301 | 1,081.24 |
| | | PO-314521 | 206.88 |
| | | PO-314594 | 296.56 |
| | | PO-314632 | 52.80 |
| | | PO-314698 | 12.50 |
| | | PO-314905 | 87.25 |
| 175779 | SPARKLETTES | PO-310152 | 7.41 |
| | | PO-310505 | 45.62 |
| | | PO-311281 | 25.26 |
| | | PO-311307 | 137.51 |
| | | PO-311600 | 3.66 |
| | | PO-312177 | 57.59 |
| | | PO-312900 | 10.68 |
| 175780 | STORAGE CONTAINER.COM | PO-313680 | 132.00 |
| | | PO-315586 | 277.00 |
| | | PO-315587 | 310.00 |
| 175781 | THYSSENKRUPP ELEVATOR CORP | PO-315267 | 1,053.50 |
| 175782 | TRANSTRAKS | PO-315549 | 10,800.00 |
| 175783 | UNISOURCE CORP | PO-311922 | 2,315.76 |
| 175784 | VERIZON WIRELESS | PO-311033 | 259.25 |
| | | PO-313823 | 150.10 |
| | | PO-313864 | 114.03 |
| 175785 | WATERLINES TECHNOLOGIES INC | PO-310344 | 3,294.41 |
| 175786 | WAXIE | PO-310363 | 531.23 |

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....JULY 9, 2012

| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|-----------------------------|---------------------|------------|
| 175787 | YALE CHASE EQUIPMENT AND | PO-314997 | 2,387.51 |
| 175788 | SPARKLETTES | PO-311485 | 10.62 |
| | | PO-311486 | 11.88 |
| | | PO-311487 | 10.62 |
| | | PO-311488 | 25.74 |
| | | PO-311489 | 2.00 |
| | | PO-311491 | 0.01 |
| | | PO-311492 | 10.62 |
| | | PO-311494 | 4.52 |
| | | PO-311495 | 8.63 |
| | | PO-311496 | 4.52 |
| | | PO-311498 | 12.92 |
| | | PO-311499 | 10.62 |
| | | PO-311502 | 6.57 |
| | | PO-311503 | 12.49 |
| | | PO-311504 | 12.49 |
| | | PO-311505 | 8.62 |
| | | PO-311508 | 10.25 |
| | | PO-314966 | 59.57 |
| 175789 | ALISO VIEJO COMMUNITY ASSN | PO-312171 | 1,744.87 |
| 175790 | CITY OF SAN CLEMENTE | PO-310359 | 18,599.34 |
| 175791 | CITY OF SAN JUAN CAPISTRANO | PO-310360 | 4,625.58 |
| 175792 | CR&R INCORPORATED | PO-315052 | 1,101.99 |
| 175793 | SAN DIEGO GAS & ELECTRIC | PO-310354 | 167,091.71 |
| 175794 | SO CAL GAS CO | PO-310352 | 2,676.68 |
| 175795 | SOUTHERN CALIFORNIA EDISON | PO-310353 | 10,666.35 |
| | | PV-125214 | 29,315.15 |
| 175796 | BRANNON, DESIREE | PV-125204 | 164.84 |
| 175797 | BROOKMAN, JOSEPH | PV-125205 | 526.70 |
| 175798 | BUCKMAN, JENNIFER | PV-125206 | 134.87 |
| 175799 | HALL, SHEILA | PV-125207 | 442.34 |
| 175800 | HEUSER, RACHEL | PV-125208 | 351.32 |
| 175801 | HOGGIN, RICH | PV-125210 | 64.94 |
| 175802 | LACHEMANN, DINA | PV-125211 | 195.36 |
| 175803 | LONE, JENNIFER | PV-125212 | 95.46 |
| 175804 | MENDEL, LINDA | PV-125213 | 198.14 |
| 175805 | MEYER, JACQUELINE | PV-125215 | 83.25 |
| 175806 | NUNAN, KATIE | PV-125216 | 200.91 |
| 175807 | PALMER, ROBIN M. | PV-125217 | 441.23 |
| 175808 | PATERSON, ELIZABETH | PV-125218 | 160.40 |
| 175809 | RIEGERT, KAREN | PV-125220 | 124.32 |
| 175810 | SHEA HINNAG, REBECCA | PV-125209 | 194.81 |
| 175811 | SHERRIE, LORRAINE | PV-125222 | 52.73 |
| 175812 | STRICKLAND, GERRY | PV-125223 | 99.35 |
| 175813 | TABARI, LISA SEYEDI | PV-125224 | 243.65 |

Board of Trustees Warrant Listing
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| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|--------------------------|---------------------|--------|
| 175814 | TAYNE, JULIE | PV-125225 | 145.97 |
| 175815 | TESKEY, KAREN | PV-125226 | 563.33 |
| 175816 | TOWNLEY, MICHELLE | PV-125227 | 3.33 |
| 175817 | VARELA, AMANDA | PV-125228 | 185.37 |
| 175818 | VARGAS, DAVID | PV-125229 | 275.84 |
| 175819 | WALTERS, ELAINE | PV-125230 | 73.26 |
| 175820 | WEINELL, CAROL | PV-125231 | 87.69 |
| 175821 | WEIS-DAUGHERTY, DENISE | PV-125232 | 117.11 |
| 175822 | WHALEN, ANDREA | PV-125233 | 138.20 |
| 175823 | WIEDEMAN, LORI | PV-125234 | 238.10 |
| 175824 | WYNNE, LAUREN | PV-125235 | 89.91 |
| 175825 | BEAHM, BROOKE | PV-125203 | 200.91 |
| 175826 | ADAMSON, CORAL | PV-125236 | 88.80 |
| 175827 | BAPTISTE, NATALIE | PV-125237 | 325.23 |
| 175828 | BERTUSSI, GIONNA | PV-125252 | 214.79 |
| 175829 | BIRKINSHAW, SANDY | PV-125238 | 43.29 |
| 175830 | BYRON, MEREDITH | PV-125239 | 17.76 |
| 175831 | CARDIN, PATTI | PV-125240 | 77.15 |
| 175832 | DAGLEY, JEANA | PV-125241 | 177.60 |
| 175833 | ELLIS, SHAWNA | PV-125243 | 222.56 |
| 175834 | FITZSIMMONS, KATHLEEN | PV-125244 | 371.30 |
| 175835 | FRIEDLANDER, DOROTHY | PV-125245 | 366.30 |
| 175836 | GELLER, DIANE | PV-125247 | 55.50 |
| 175837 | GERLING, SUSAN | PV-125248 | 65.49 |
| 175838 | GRAY, LISA | PV-125249 | 199.80 |
| 175839 | HAACK, KATHI | PV-125250 | 192.03 |
| 175840 | HALL, SHELLEY A. | PV-125251 | 17.76 |
| 175841 | HANRATTY-RAJA, JENNIPHER | PV-125254 | 18.87 |
| 175842 | HARMAN, NANCY | PV-125253 | 216.45 |
| 175843 | HARVEY, LAUREN | PV-125255 | 123.77 |
| 175844 | HAUN, BARBARA | PV-125256 | 201.47 |
| 175845 | HERVEY, ROBIN | PV-125257 | 105.45 |
| 175846 | HUYNH, TINA | PV-125258 | 187.59 |
| 175847 | JERZ, SARAH | PV-125259 | 58.28 |
| 175848 | KAROLYS, ANDREA | PV-125260 | 210.35 |
| 175849 | LAFORTE, LYNDIA | PV-125264 | 62.16 |
| 175850 | LONG, JEFFREY | PV-125261 | 117.11 |
| 175851 | LUEHE, CHRISTOPHER | PV-125262 | 78.26 |
| 175852 | MARCUS, BRUCE | PV-125263 | 145.97 |
| 175853 | EDEN, CRIS | PV-125242 | 122.10 |
| 175854 | GAST, LUCIBEL | PV-125246 | 89.36 |
| 175855 | COBLISH, MATTHEW | PV-125265 | 14.00 |
| 175856 | COTTA, ALEXIS | PV-125266 | 51.00 |
| 175857 | DEGRUCCIO, NICHOLAS | PV-125267 | 80.00 |
| 175858 | DELAGARZA, AUSTIN | PV-125268 | 77.00 |

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| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|--------------------------------|---------------------|----------|
| 175859 | FARLEY, JOSEPH M | PV-125270 | 406.84 |
| 175860 | FENN, DAVID | PV-125271 | 87.00 |
| 175861 | GALINDO, HEIDI | PV-125272 | 30.00 |
| 175862 | GUTIERREZ, JONATHAN | PV-125273 | 15.00 |
| 175863 | HALVA-FERRERO, ORION | PV-125274 | 81.00 |
| 175864 | HOLGUIN, DOMINICK | PV-125275 | 15.00 |
| 175865 | KESSLER, KATHY | PV-125276 | 83.27 |
| 175866 | MCLAUGHLIN, GREGG | PV-125280 | 23.14 |
| 175867 | MERRITT, SAMUEL | PV-125281 | 15.00 |
| 175868 | MEYLING, MIKAYLA | PV-125282 | 77.00 |
| 175869 | NOLL, HANNAH | PV-125283 | 15.00 |
| 175870 | NORTH, NATALIE | PV-125284 | 23.00 |
| 175871 | PARKER, ELIZABETH | PV-125278 | 77.00 |
| 175872 | REYES, REBECCA | PV-125285 | 18.00 |
| 175873 | STRICKLAND, GERRY | PV-125286 | 35.50 |
| 175874 | TAYLOR, SETH | PV-125287 | 78.00 |
| 175875 | TRAIEH, KASSANDRA | PV-125288 | 13.00 |
| 175876 | URONE, NATHAN | PV-125289 | 82.00 |
| 175877 | VALENTA, CLAUDIA | PV-125290 | 90.00 |
| 175878 | MCPHILLIPS, NANCY | PV-125279 | 27.80 |
| 175879 | EASTLAND, MICHELE | PV-125269 | 105.00 |
| 175880 | KING, JENNIFER | PV-125277 | 105.00 |
| 175881 | BLIND CHILDREN'S LEARNING | PO-310069 | 3,455.00 |
| | | PO-313047 | 3,868.00 |
| 175882 | BLOCK, MARIE K | PO-314113 | 3,750.00 |
| 175883 | CARES | PO-315454 | 4,550.00 |
| 175884 | CHILEDIA | PO-310258 | 9,049.56 |
| 175885 | DANIEL, JASON & RUTHIE | PO-310767 | 1,758.00 |
| | | PO-315535 | 1,000.00 |
| 175886 | EDUCATIONAL BASED SERVICES | PO-313930 | 4,634.39 |
| 175887 | EUGENE LEVIN | PO-310649 | 42.50 |
| 175888 | FARIBORZ, SURUR FAZELI | PO-312272 | 658.76 |
| 175889 | HEAR NOW ABRAMSON AUDIOLOGY | PO-310805 | 4,887.50 |
| 175890 | HEBERT, DEBRA | PO-310615 | 720.00 |
| | | PO-310617 | 170.00 |
| | | PO-311593 | 360.00 |
| | | PO-311594 | 960.00 |
| | | PO-315351 | 120.00 |
| 175891 | JEMILETH AND MARK DIPKO | PO-315480 | 1,292.86 |
| 175892 | KIDS INSTITUTE FOR DEVELOPMENT | PO-312431 | 7,590.00 |
| 175893 | MCCOY, MICHAEL AND PAM | PO-315349 | 2,165.00 |
| 175894 | OAK GROVE INSTITUTE | PO-312222 | 9,863.55 |
| | | PO-312976 | 9,993.32 |
| | | PO-314191 | 9,993.32 |
| | | PO-314325 | 9,993.32 |

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| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|--------------------------------|---------------------|-----------|
| 175895 | OCEANVIEW SCHOOL | PO-310063 | 4,964.00 |
| | | PO-310066 | 4,992.00 |
| | | PO-310068 | 3,944.00 |
| | | PO-310082 | 5,144.00 |
| | | PO-310271 | 5,052.00 |
| | | PO-310272 | 2,736.00 |
| | | PO-310613 | 4,240.00 |
| | | PO-312433 | 4,452.00 |
| | | PO-313049 | 4,664.00 |
| | | PO-314324 | 5,144.00 |
| | | PO-314327 | 660.00 |
| | | PO-315157 | 4,664.00 |
| | | PO-315158 | 4,752.00 |
| | | PO-315169 | 5,162.00 |
| 175896 | ORANGE COUNTY SSA | PO-315563 | 2,247.41 |
| 175897 | ORANGE COUNTY THERAPY SERVICE | PO-310692 | 15,520.00 |
| 175898 | SPEECH & LANGUAGE DEVEL | PO-310621 | 3,078.75 |
| | | PO-310622 | 4,446.00 |
| | | PO-310623 | 4,289.25 |
| | | PO-313046 | 2,881.13 |
| | | PO-314904 | 2,638.63 |
| 175899 | YELLOWSTONE BOYS & GIRLS RANCH | PO-310072 | 8,699.00 |
| | | PO-314900 | 8,699.00 |
| 175900 | ORANGE COUNTY DEPT OF EDUCATIO | PO-314732 | 1,155.00 |
| | | PO-315571 | 629.25 |
| 175901 | A2Z SIGN CO. | PO-311389 | 105.82 |
| 175902 | ACETEC SECURITY SYSTEMS | PO-310328 | 175.00 |
| 175903 | ASSOCIATION OF CALIFORNIA | PO-310469 | 10.00 |
| | | PO-315188 | 1,080.00 |
| 175904 | AV WINDOW PROS | PO-312228 | 1,595.00 |
| 175905 | BADEN SPORTS INC | PO-315189 | 12.50 |
| 175906 | BEACH CITIES GLASS | PO-310572 | 5,061.58 |
| 175907 | BRINKS INC. | PO-311871 | 148.79 |
| 175908 | CDW GOVERNMENT | PO-310395 | 69.89 |
| 175909 | CENTER ON TEACHING & LEARNING | PO-312559 | 119.00 |
| 175910 | CINTAS FIRST AID & SAFETY | PO-310240 | 405.36 |
| 175911 | CULVER-NEWLIN INC | PO-314702 | 1,097.76 |
| | | PO-315194 | 549.53 |
| 175912 | DENAULT'S HARDWARE | PO-310223 | 118.86 |
| 175913 | DICK'S SPORTING GOODS | PO-315391 | 465.38 |
| 175914 | DOHENY BUILDERS SUPPLY | PO-310308 | 28.98 |
| 175915 | FEDERAL EXPRESS CORP | PO-315517 | 700.12 |
| 175916 | FISHER SCIENTIFIC | PO-314416 | 202.01 |
| 175917 | FOLLETT LIBRARY RESOURCES | PO-315130 | 2,875.85 |

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| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|--------------------------------|---------------------|------------|
| 175918 | GEARY PACIFIC CORP | PO-312913 | 1,000.00 |
| | | PO-315581 | 764.95 |
| 175919 | LINGUI SYSTEMS INC | PO-315037 | 22.90 |
| 175920 | LOCAL JANITORIAL & VACUUM | PO-312915 | 1,453.18 |
| 175921 | IRON MOUNTAIN | PO-310026 | 133.65 |
| 175923 | LAKESHORE LEARNING MATLS | PO-315326 | 184.05 |
| 175924 | PACIFIC ROOFING SYSTEMS | PO-315414 | 14,244.25 |
| 175925 | SPRINT/NEXTEL COMMUNICATIONS | CM-120122 | 91.91- |
| | | CM-120123 | 1,522.88- |
| | | CM-120124 | 0.15- |
| | | CM-120125 | 95.27- |
| | | CM-120126 | 1,533.74- |
| | | CM-120127 | 0.76- |
| | | CM-120128 | 94.86- |
| | | CM-120129 | 1,530.35- |
| | | PV-125292 | 3,813.67 |
| | | PV-125293 | 3,867.71 |
| 175926 | BEACHFRONT BUILDERS INC | PV-125294 | 3,044.25 |
| 175927 | CONNECTICUT GEN LIFE INS CO | PO-310011 | 14,774.76 |
| 175928 | CONNECTICUT GENERAL LIFE | PO-310010 | 36,027.76 |
| 175929 | LAW OFFICES OF MICHELLE ORTEGA | PO-315481 | 17,590.91 |
| 175930 | APPLE COMPUTER INC | PO-315570 | 9,965.34 |
| 175931 | OC COMMUNITY FOUNDATION | PO-315564 | 558.00 |
| 175932 | SCHOOL SERVICES OF CALIF | PO-314955 | 125.00 |
| | | PO-315260 | 875.00 |
| 175933 | CAMPCO | PV-125295 | 4,043.02 |
| 175934 | CULINARY KIDS | PV-125296 | 6,147.60 |
| 175935 | GORMAN, RON | PV-125300 | 616.00 |
| 175936 | MORA, MAURICIO | PV-125302 | 2,822.40 |
| 175937 | NEELY, EDWIN S | PV-125298 | 2,862.30 |
| 175938 | OC ART STUDIOS | PV-125299 | 4,795.00 |
| 175939 | SMART FOUNDATION, THE | PV-125297 | 1,424.50 |
| 175940 | THINK TOGETHER | PV-125301 | 6,479.20 |
| 175941 | COMMERCIAL FENCE & IRON WORKS | PO-314789 | 3,275.25 |
| 175942 | CONSOLIDATED ELECT DISTR | PO-315500 | 2,483.20 |
| 175943 | PACIFIC MOBILE HOME CONS | PO-312028 | 3,533.70 |
| | | PO-312878 | 1,357.00 |
| | | PO-313203 | 1,744.62 |
| | | PO-313204 | 500.90 |
| 175944 | CAPISTRANO UNIFIED SCHOOL DIST | PO-310247 | 134,708.18 |
| 175945 | CITY OF SAN JUAN CAPISTRANO | PO-310360 | 14,626.66 |
| 175946 | COASTAL BLUE | PO-311371 | 392.12 |
| | | PO-315593 | 426.57 |
| 175947 | COUNTY OF ORANGE-WASTE MNGT | PO-310351 | 240.55 |
| 175948 | GEORGE COOPER RUDOLPH ATTORNEY | PO-311284 | 4,365.49 |

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|-------------------|--------------------------------|---------------------|-----------|
| 175949 | MOULTON NIGUEL WATER | PO-310358 | 2,548.92 |
| 175950 | SAN DIEGO GAS & ELECTRIC | PO-310354 | 78,790.84 |
| 175951 | SANTA MARGARITA WATER | PO-310357 | 5,674.97 |
| 175952 | SO CAL GAS CO | PO-310352 | 644.81 |
| 175953 | SO COAST WATER DIST | PO-310355 | 6,029.78 |
| 175954 | PUBLIC ECONOMICS INC | PO-315592 | 1,441.85 |
| 175955 | QUIZDOM INC | PO-314198 | 2,050.49 |
| 175956 | REMEDIA PUBLICATIONS | PO-314057 | 55.98 |
| 175957 | RIFTON EQUIPMENT | PO-315338 | 1,009.62 |
| 175958 | S&R SPORT | PO-315099 | 1,752.86 |
| 175959 | SARGENT-WELCH/VWR SCIENT | PO-315387 | 985.09 |
| 175960 | SATCO SUPPLY | PO-315225 | 209.20 |
| 175961 | SC RENTALS | PO-315386 | 5,098.00 |
| 175962 | SCHOLASTIC INC | PO-315237 | 210.23 |
| 175963 | SCHOLASTIC LITERACY PARTNERSHP | PO-315239 | 250.00 |
| | | PO-315311 | 243.00 |
| 175964 | SCHOOL SPECIALTY | PO-314942 | 64.10 |
| | | PO-315042 | 22.89 |
| | | PO-315048 | 45.77 |
| | | PO-315064 | 179.72 |
| | | PO-315081 | 70.21 |
| | | PO-315213 | 178.09 |
| | | PO-315233 | 260.39 |
| 175965 | SCIENCE KIT & BOREAL LAB | PO-315264 | 1,157.17 |
| | | PO-315269 | 614.28 |
| 175966 | SEHI COMPUTER | PO-314626 | 323.86 |
| | | PO-315163 | 174.63 |
| | | PO-315190 | 508.56 |
| 175967 | SIGNS BY CREATIONS UNLIMITED | PO-315059 | 1,504.76 |
| 175968 | SKYLIGHT PUBLISHING | PO-315357 | 2,914.64 |
| 175969 | SOCIAL THINKING PUBLISHING | PO-315340 | 41.46 |

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|-------------------|--------------------------------|---------------------|----------|
| 175970 | SOUTHWEST SCHOOL SUPPLY | PO-310183 | 1,153.70 |
| | | PO-310185 | 224.98 |
| | | PO-310205 | 103.17 |
| | | PO-310207 | 61.53 |
| | | PO-310210 | 67.29- |
| | | PO-310417 | 131.22 |
| | | PO-310418 | 108.30 |
| | | PO-310429 | 1,018.09 |
| | | PO-310436 | 182.07 |
| | | PO-311108 | 395.74 |
| | | PO-311484 | 31.55 |
| | | PO-311546 | 343.42 |
| | | PO-313961 | 309.93 |
| | | PO-314301 | 41.84 |
| | | PO-314905 | 115.18 |
| | | PO-315152 | 157.90 |
| | | PO-315256 | 17.77 |
| | | PO-315343 | 215.35 |
| | | PV-125331 | 1.17 |
| 175971 | SPICERS PAPER CO | PO-315590 | 8,346.78 |
| 175972 | SPORTS IMPORTS INC | PO-314967 | 840.45 |
| 175973 | SPORTSPAGE SOCCER WAREHOUSE | PO-313170 | 997.77 |
| 175974 | STAPLES ADVANTAGE | PO-310543 | 83.80 |
| 175975 | STARKEY | PO-312872 | 86.20 |
| 175976 | SUBSCRIPTION SERVICES OF | PO-315148 | 317.82 |
| 175977 | SUNBURST DIGITAL INC | PO-314639 | 899.95 |
| 175978 | SUPER DUPER INC. | PO-315202 | 114.90 |
| | | PO-315215 | 386.00 |
| | | PO-315320 | 322.00 |
| | | PO-315327 | 74.00 |
| 175979 | VORTEX | PO-313339 | 733.45 |
| 175980 | HM RECEIVABLES CO LLC | PO-315337 | 503.08 |
| 175981 | SCHOLASTIC LITERACY PARTNERSHP | PO-312324 | 990.38 |
| 175982 | MAYER-JOHNSON CO | PO-313833 | 675.20 |
| | | PO-314459 | 539.70 |
| | | PO-314683 | 324.00 |
| | | PO-314685 | 179.00 |
| 175983 | MCGRAW HILL COMPANIES | PO-315036 | 2,047.68 |
| 175984 | MCGRAW-HILL COMPANIES | PO-315030 | 2,141.40 |
| 175985 | MCGRAW HILL COMPANIES | PO-314139 | 274.76 |
| 175986 | MICROSCOPE WORLD | PO-315368 | 1,540.49 |
| 175987 | MILLER MECHANICAL | PO-313529 | 2,548.00 |
| 175988 | MNJ TECHNOLOGIES DIRECT INC | PO-315532 | 75.96 |
| 175989 | NILES BIOLOGICAL | PO-312132 | 46.21 |
| 175990 | OPTIMIKX PRODUCTIONS | PO-314869 | 700.00 |

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|-------------------|--------------------------------|---------------------|-----------|
| 175991 | ORANGE COUNTY DEPT OF ED | PO-315445 | 145.80 |
| 175992 | ORIENTAL TRADING CO | PO-314915 | 29.49 |
| | | PO-315049 | 36.24 |
| 175993 | PACIFIC SIGN CENTER | PO-313636 | 294.38 |
| 175994 | PAUL H. BROOKES PUBLISHING CO | PO-315051 | 64.92 |
| 175995 | PAXTON/PATTERSON | PO-314408 | 257.59 |
| 175996 | PC MALL GOV | PO-314397 | 102.76 |
| | | PO-315466 | 57.64 |
| 175997 | PCI EDUCATIONAL PUB | PO-314758 | 229.83 |
| | | PO-314909 | 46.27 |
| | | PO-315035 | 334.50 |
| | | PO-315094 | 285.37 |
| | | PO-315139 | 284.74 |
| | | PO-315240 | 1,258.36 |
| | | PO-315309 | 232.63 |
| | | PO-315310 | 229.54 |
| | | PO-315323 | 216.78 |
| | | PO-315324 | 248.79 |
| 175998 | PERFECT SEAL LABORATORIES | PO-314512 | 78.00 |
| 175999 | PERMA-BOUND | PO-314555 | 19,999.84 |
| | | PO-314586 | 3,770.59 |
| | | PO-314833 | 189.37 |
| | | PO-315076 | 2,440.99 |
| 176000 | PHONAK INC | PO-314504 | 136.88 |
| | | PO-314881 | 176.79 |
| | | PO-315235 | 1,640.04 |
| 176001 | PLAY & PARK STRUCTURES | PO-314532 | 7,958.64 |
| 176002 | PRESTWICK HOUSE INC | PO-315342 | 201.49 |
| 176003 | PRO-ED | PO-315319 | 82.50 |
| 176004 | SNAP-ON TOOLS INDUSTRIAL | PO-311332 | 639.39 |
| 176013 | MCMAHAN DESK INC | PO-312520 | 1,203.13 |
| 176014 | MAYER-JOHNSON CO | PO-315464 | 792.00 |
| 176015 | MHS | PO-315439 | 1,730.36 |
| 176016 | MILLER MECHANICAL | PO-313529 | 2,548.00 |
| 176017 | MNJ TECHNOLOGIES DIRECT INC | PO-315401 | 149.14 |
| 176018 | NASCO WEST | PO-310487 | 171.23 |
| | | PO-314941 | 477.74 |
| | | PO-315156 | 1,000.00 |
| | | PO-315229 | 140.12 |
| | | PO-315364 | 1,213.09 |
| | | PO-315477 | 1,183.63 |
| | | PV-125494 | 328.43 |
| 176019 | NATIONAL CONTROLS INC | PO-315430 | 310.50 |
| 176020 | NATIONAL SCHOOL PUBLIC RELATIO | PO-315306 | 148.00 |
| | | PO-315473 | 58.45 |

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|-------------------|-------------------------------|---------------------|----------|
| 176021 | NATL SCHOOL PRODUCTS | PO-314761 | 258.54 |
| | | PO-315230 | 251.38 |
| 176022 | NETWORK HARDWARE RESALE | PO-315294 | 2,155.67 |
| | | PO-315427 | 2,647.05 |
| 176023 | NORTHERN SPEECH SERVICES INC | PO-314911 | 169.54 |
| 176024 | PITNEY BOWES/PRESORT SERVICES | PO-310127 | 140.56 |
| 176025 | PLAY & PARK STRUCTURES | PO-314791 | 1,008.86 |
| 176026 | PRUDENTIAL OVERALL SUP | PO-310117 | 65.72 |
| 176027 | REALLY GOOD STUFF | PO-315236 | 83.09 |
| 176028 | RUSCO INC | PO-310187 | 2,136.46 |
| 176029 | SEHI COMPUTER | PO-313557 | 148.16 |
| 176030 | SMARDAN SUPPLY COMPANY | PO-310348 | 1,215.91 |
| 176031 | STAPLES ADVANTAGE | PO-310145 | 194.83 |
| | | PO-310146 | 1,686.32 |
| | | PO-310746 | 325.36 |
| | | PO-311105 | 1,032.70 |
| | | PO-311345 | 248.71 |
| | | PO-311761 | 22.37 |
| | | PO-312544 | 70.60 |
| | | PO-313506 | 658.99 |
| | | PO-313888 | 339.46 |
| | | PO-313902 | 109.55 |
| | | PO-314854 | 396.74 |
| | | PO-315187 | 855.18 |
| 176032 | ULINE | PO-310119 | 179.72 |
| 176033 | UNIQUE SWEEPING | PO-310559 | 262.00 |
| 176034 | VISTA PAINT CORP | PO-310170 | 129.74 |
| 176035 | WATERLINES TECHNOLOGIES INC | PO-310344 | 8,640.36 |
| 176036 | WAXIE | PO-310363 | 5,939.72 |
| 176037 | WEST COAST ARBORISTS INC. | PO-315583 | 4,134.00 |
| 176038 | WESTERN GRAPHIX | PO-310169 | 549.34 |
| 176039 | WESTERN ILLUMIN PLASTIC | PO-310168 | 2,718.57 |
| 176040 | WESTERN PACIFIC PUMP SALES | PO-310316 | 829.38 |
| 176041 | WHITE CAP INDUSTRIES INC | PO-313193 | 89.53 |
| 176042 | BENNETT, KATHLEEN | PV-125332 | 153.74 |
| 176043 | BOLLA, BRENDA | PV-125333 | 106.01 |
| 176044 | BUSH, VIRGINIA | PV-125335 | 136.53 |
| 176045 | CLIFT, LYNNETTE I | PV-125336 | 142.64 |
| 176046 | COX, ASHLEIGH | PV-125337 | 38.85 |
| 176047 | CROSS, MINDY | PV-125338 | 264.74 |
| 176048 | DE ACUTIS, LISA | PV-125339 | 179.82 |
| 176049 | ENRIQUEZ, MICHELLE L | PV-125340 | 208.68 |
| 176050 | FFRENCH, ANDREA | PV-125342 | 33.30 |
| 176051 | FLYNN, MARGARET | PV-125343 | 57.72 |
| 176052 | FOSTER, KARIN | PV-125341 | 476.19 |

Board of Trustees Warrant Listing
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| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|-----------------------|---------------------|--------|
| 176053 | FREDRIKSZ, LAURA | PV-125344 | 82.14 |
| 176054 | HOOVER, GWYNETH | PV-125345 | 31.64 |
| 176055 | KIMMELL-CAMOIA, JULIE | PV-125346 | 202.02 |
| 176056 | KOPELSON, KATHLEEN | PV-125347 | 332.45 |
| 176057 | KRAVCHENKO, OLGA | PV-125348 | 61.05 |
| 176058 | LAIDLEY, JOANIE | PV-125349 | 229.77 |
| 176059 | MATIENZO, NINA RIE | PV-125350 | 169.28 |
| 176060 | MILLER, MARIE T. | PV-125351 | 323.01 |
| 176061 | MOHAMMADI, LILI | PV-125352 | 23.31 |
| 176062 | MORAND, CARA | PV-125353 | 248.09 |
| 176208 | PANNING LA BATE | PV-125354 | 191.48 |
| 176209 | RAFF, DEIDRE | PV-125356 | 250.31 |
| 176210 | ROCHE, ANN | PV-125357 | 228.11 |
| 176211 | ROSE, LINDA | PV-125358 | 94.35 |
| 176212 | SCHOOLER, DEBORAH | PV-125360 | 192.59 |
| 176213 | SHAPLAND, CHERYL | PV-125362 | 97.68 |
| 176214 | SMITH, ANNE | PV-125364 | 271.95 |
| 176215 | SOLTIS, PAMELA | PV-125366 | 302.48 |
| 176216 | STIRLING, ROBERT | PV-125367 | 346.32 |
| 176217 | STORY, VIRGINIA | PV-125369 | 139.86 |
| 176218 | THORNBURG, QUIN | PV-125371 | 111.00 |
| 176219 | TUNULI, JESSICA | PV-125372 | 238.65 |
| 176220 | WENTZEL, KORY | PV-125373 | 149.30 |
| 176221 | YOTA, DENISE | PV-125375 | 57.72 |
| 176222 | PEREZ, VIRGINIA | PV-125355 | 161.51 |
| 176223 | SANDERS, LORNA L | PV-125359 | 94.35 |
| 176224 | BROCKMAN, CARY | PV-125334 | 208.13 |
| 176225 | BROWN, CYNTHIA | PV-125386 | 30.53 |
| 176226 | EXWORTHY, MARK | PV-125387 | 367.97 |
| 176227 | GILL, ARVINDER | PV-125388 | 215.90 |
| 176228 | GUARINO, JODY | PV-125389 | 385.17 |
| 176229 | JIMENEZ, DENISE | PV-125391 | 230.88 |
| 176230 | KAPLAN, PAUL M | PV-125392 | 51.06 |
| 176231 | LEAHY, CHRISTINA | PV-125394 | 182.04 |
| 176232 | LEWIS, DAWN | PV-125402 | 46.62 |
| 176233 | MACKAY, FRANCES | PV-125403 | 226.44 |
| 176234 | MAHINDRAKAR, MANOJ | PV-125405 | 381.29 |
| 176235 | MANDERBACH, KAREN | PV-125407 | 96.02 |
| 176236 | MANNAERT, BREE | PV-125408 | 214.23 |
| 176237 | MCAULIFFE, CAROL | PV-125409 | 96.57 |
| 176238 | MCKEE, DANISE | PV-125410 | 162.06 |
| 176239 | MEYER, JACQUELINE | PV-125411 | 123.21 |
| 176240 | NAPORA, NOELLE | PV-125412 | 133.20 |
| 176241 | PARKER, LAURA | PV-125413 | 114.33 |
| 176242 | PRIMICIAS, MELISSA | PV-125414 | 220.89 |

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|-------------------|------------------------|---------------------|--------|
| 176243 | RASHIDI, AKRAM KIM | PV-125415 | 147.08 |
| 176244 | RODRIGUEZ, MICHELLE | PV-125416 | 157.07 |
| 176245 | SELIKSON, DEBBIE | PV-125417 | 11.10 |
| 176246 | SIELING, TARA | PV-125418 | 28.31 |
| 176247 | SLEE, ELISA | PV-125419 | 426.80 |
| 176248 | TALILI, MAILUMAI | PV-125422 | 283.05 |
| 176249 | TERHUNE, CYNTHIA | PV-125424 | 296.37 |
| 176250 | TURNERY, JASON | PV-125425 | 19.98 |
| 176251 | UMINSKY, ALMA | PV-125427 | 44.40 |
| 176252 | WESTON, KELLY | PV-125428 | 85.47 |
| 176253 | WHITE, BRANDI | PV-125429 | 81.59 |
| 176254 | WOBST, JUDY | PV-125432 | 6.66 |
| 176255 | WOLFSON, DONNA | PV-125433 | 232.55 |
| 176256 | WORKMAN, KEN | PV-125435 | 234.65 |
| 176257 | COMPLETE OFFICE | PO-310149 | 32.30 |
| | | PO-310745 | 146.73 |
| | | PO-311685 | 301.23 |
| | | PO-312722 | 30.77 |
| | | PO-313035 | 221.35 |
| | | PO-313192 | 96.95 |
| | | PO-313663 | 189.99 |
| 176258 | ACCREDITING COMMISSION | PV-125496 | 150.00 |
| 176259 | ADAIR, ROBERT | PV-125497 | 84.00 |
| 176260 | BROWN, COURTNEY | PV-125498 | 15.00 |
| 176261 | CRUZ-SANCHEZ, MARCELO | PV-125499 | 20.00 |
| 176262 | FOX, ERIC THOMAS | PV-125501 | 88.00 |
| 176263 | FRANK, JORDAN | PV-125502 | 15.00 |
| 176264 | MCLACHLAN, CHRISTIE | PV-125504 | 84.00 |
| 176265 | MCLAUGHLIN, GREGG | PV-125505 | 43.44 |
| 176266 | NAVA, JESSE | PV-125506 | 16.00 |
| 176267 | NEWPORT UNIFORM CORP | PV-125507 | 220.00 |
| 176268 | PAEPKE, BRITTANY | PV-125508 | 20.00 |
| 176269 | PATINO, CHRISTOPHER | PV-125509 | 21.00 |
| 176270 | RANDOLPH, CHAZZ LEE | PV-125510 | 85.00 |
| 176271 | REHNELT, ZACHARY TY | PV-125511 | 137.00 |
| 176272 | RH DANA PTA | PV-125500 | 30.00 |
| 176273 | WEST COAST FUTBOL CLUB | PV-125513 | 810.00 |
| 176274 | WILLIAMS, MARCUS | PV-125514 | 84.00 |
| 176275 | TORRES, SANDRA | PV-125512 | 102.00 |
| 176276 | LEETCH, STEPHEN TYLER | PV-125503 | 41.13 |
| 176277 | ANTIFAE, DONNA | PV-125396 | 15.00 |
| 176278 | BARRETT, JANET S | PV-125380 | 23.31 |
| 176279 | BEJARANO, CRYSTAL F | PV-125436 | 179.42 |
| 176280 | BROWN, CYNTHIA | PV-125376 | 55.73 |
| 176281 | BYERS, VICKI | PV-125404 | 15.00 |

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|-------------------|--------------------------------|---------------------|-----------|
| 176282 | CANAS-DEBOWSKI, LISA | PV-125393 | 500.00 |
| 176283 | CRUZ, DELIA | PV-125374 | 348.00 |
| 176284 | ESTER, JUDY | PV-125361 | 192.21 |
| 176285 | FARRAND, MONA | PV-125382 | 89.00 |
| 176286 | FLUENT, TERRY | PV-125399 | 37.76 |
| | | PV-125401 | 28.86 |
| 176287 | GUARINO, JODY | PV-125532 | 127.65 |
| 176288 | HENNINGSEN, DEBBIE | PV-125398 | 20.00 |
| 176289 | HIGHTOWER, SHERLIN | PV-125395 | 42.21 |
| 176290 | JOCHAM, SARA | PV-125397 | 843.09 |
| 176291 | JONES, JOSEPH | PV-125453 | 125.00 |
| 176292 | LAWING, KORIN | PV-125400 | 20.00 |
| 176293 | LOPEZ, NANCY | PV-125378 | 33.52 |
| 176294 | MATIENZO, NINA RIE | PV-125365 | 128.76 |
| 176295 | MEISSNER, ANDREA | PV-125531 | 107.26 |
| 176296 | METCALF, HENRY | PV-125384 | 29.97 |
| 176297 | NUNAN, KATIE | PV-125370 | 11.10 |
| 176298 | RODRIGUEZ, LAURA | PV-125383 | 29.97 |
| 176299 | SHAPLAND, CHERYL | PV-125406 | 140.00 |
| 176300 | SLOCUM, NIKKI | PV-125377 | 295.00 |
| 176301 | TESKEY, KAREN | PV-125379 | 76.55 |
| | | PV-125431 | 149.42 |
| 176302 | ALL-STAR FOOTBALL | PV-125444 | 2,188.80 |
| 176303 | FIELDER, COURTNEY | PV-125440 | 403.20 |
| 176304 | H2O SPOT | PV-125441 | 858.20 |
| | | PV-125442 | 2,219.00 |
| 176305 | AQUARIUM OF THE PACIFIC | PO-314843 | 397.50 |
| 176306 | CERTIFIED TRANSPORTATION | PV-125468 | 5,197.74 |
| 176307 | CITY OF SANTA ANA | PO-314611 | 345.00 |
| 176308 | COUNTY OF ORANGE | PV-125486 | 522.00 |
| 176309 | ENVIRONMENTAL NATURE CTR | PO-314846 | 420.00 |
| | | PO-314849 | 384.00 |
| 176310 | GOLD COAST HOT DOGGER TOURS | PV-125470 | 825.00 |
| 176311 | JFK TRANSPORTATION CO INC | PV-125484 | 3,361.25 |
| 176312 | MISSION SAN JUAN CAPISTRANO | PO-314365 | 603.00 |
| | | PO-315533 | 99.00 |
| 176313 | MISSION SAN LUIS REY | PO-314925 | 460.00 |
| 176314 | OCEAN INSTITUTE | PO-312989 | 1,041.00 |
| 176315 | ORANGE COUNTY DEPT OF EDUCATIO | PO-314364 | 829.25 |
| | | PO-314666 | 30,464.00 |
| | | PO-315573 | 2,324.00 |
| | | PO-315576 | 410.75 |
| | | PO-315577 | 727.00 |
| 176316 | ORANGE UNIFIED SCHOOL DISTRICT | PV-125457 | 2,722.50 |
| 176317 | PACIFIC COACHWAYS | PV-125474 | 5,043.00 |

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|-------------------|-------------------------------|---------------------|------------|
| 176318 | SADDLEBACK VLY SCH DIST | PO-313045 | 1,515.00 |
| 176319 | SOUTHERN CALIFORNIA GRAY LINE | PV-125479 | 2,440.84 |
| 176320 | XEROX CORPORATION | PO-312155 | 25,336.52 |
| | | PO-314162 | 410,666.56 |
| 176321 | MOBILE MODULAR | PO-311229 | 610.00 |
| 176322 | ADAMS, KARA | PV-125456 | 411.72 |
| 176323 | BERGMAN, TODD | PV-125458 | 139.39 |
| 176324 | BIRTCH, RANDY OR LAURA | PV-125459 | 265.20 |
| 176325 | CONDIE, ERIC OR CHARLOTTE | PV-125460 | 299.30 |
| 176326 | CUHADAROGLU, MEHMET OR BELGIN | PV-125461 | 1,291.82 |
| 176327 | DIXON, KEN OR SHAUNA | PV-125462 | 501.59 |
| 176328 | DONAVAN, JAMES/ALLISON | PV-125463 | 67.93 |
| 176329 | GAU, MARY | PV-125464 | 192.31 |
| 176330 | GUTIERREZ, ALFONSO OR MARIA | PV-125466 | 133.91 |
| 176331 | HAWORTH, MARK OR JENNIFER | PV-125467 | 522.59 |
| 176332 | HOEL, DAVID OR JILL | PV-125469 | 294.02 |
| 176333 | HOGGATT, ROBERT/VERONICA | PV-125471 | 252.99 |
| 176334 | HYLTON, CHRIS OR HERMINIA | PV-125472 | 216.67 |
| 176335 | JAMES, JUSTIN & ARLEN | PV-125473 | 180.22 |
| 176336 | JOHNSON, EDWIN OR MELISS | PV-125475 | 596.82 |
| 176337 | LAW, YUET | PV-125476 | 215.34 |
| 176338 | LOHRMAN, DANIELLE | PV-125465 | 191.36 |
| 176339 | LOUIE, DARRYL OR CATHERINE | PV-125477 | 385.84 |
| 176340 | MALDONADO, RON OR JENNILYN | PV-125478 | 53.24 |
| 176341 | MYERS, JEANEENE/RUSTY | PV-125480 | 210.90 |
| 176342 | PERCIAVALLE, DAVID OR ARLENE | PV-125481 | 218.18 |
| 176343 | REDING, CLARE & SHAD | PV-125482 | 153.80 |
| 176344 | REYNOLDS, SUSAN | PV-125483 | 235.77 |
| 176345 | RICHMOND, HEIDI | PV-125485 | 210.01 |
| 176346 | ROSENBERRY, DONALD OR KELLY | PV-125487 | 169.96 |
| 176347 | SCHWARTZ, TONY OR STEPHANIE | PV-125488 | 913.62 |
| 176348 | TIERI, GERRY | PV-125489 | 96.26 |
| 176349 | BARBER & GONZALES CONSULTING | PO-315506 | 8,065.11 |
| 176350 | BESTGEN, MARY | PO-313265 | 1,040.00 |
| 176351 | BRENDA CRARY | PO-310381 | 2,760.00 |
| | | PO-313093 | 3,184.80 |
| 176352 | CALTAC INC | PO-313145 | 19,311.45 |
| 176353 | COLLEGE BOARD - WRO, THE | PO-311910 | 410.00 |
| 176354 | DANNIS WOLIVER KELLEY | PO-311184 | 4,327.88 |
| | | PO-311190 | 2,156.00 |
| | | PO-311192 | 3,494.68 |
| | | PO-311691 | 18,309.86 |
| | | PO-315505 | 8,404.86 |
| | | PV-125490 | 4,863.25 |
| 176355 | EVANS, DONALD | PO-315010 | 205.00 |

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|-------------------|--------------------------------|---------------------|----------|
| 176356 | ILLUMINATE EDUCATION | PO-314840 | 278.00 |
| 176357 | IRMA RAMIREZ GARCIA | PO-310939 | 2,760.00 |
| 176358 | ISTE | PO-315268 | 907.00 |
| 176359 | NvLS PROFESSIONAL SERVICES LLC | PO-312461 | 9,000.00 |
| 176360 | ORANGE COUNTY DEPT OF EDUCATIO | PO-315385 | 75.00 |
| 176361 | SAN DIEGO COUNTY SUPT OF SCH | PO-313209 | 45.00 |
| | | PO-315566 | 45.00 |
| 176362 | SHERI B LOEWENSTEIN | PO-313565 | 750.00 |
| 176363 | UC REGENTS | PO-314208 | 9,100.00 |
| 176364 | YMCA OF ORANGE COUNTY | PO-311669 | 9,829.73 |
| | | PO-311670 | 9,113.12 |
| 176365 | IRMA RAMIREZ GARCIA | PO-311039 | 600.00 |
| 176366 | STROUD, KEITH R | PO-313477 | 1,204.00 |
| 176367 | MAKIT PRODUCTS INC | PO-315113 | 565.25 |
| 176368 | MARKERBOARD PEOPLE | PO-315080 | 225.00 |
| 176369 | MARSHALL MUSIC | PO-313181 | 274.85 |
| 176370 | MERCURY DISPOSAL SYSTEM INC. | PO-314222 | 290.74 |
| 176371 | MOORE'S SEWING MACHINE | PO-310164 | 4.43 |
| | | PO-315597 | 895.20 |
| 176372 | MULTIPLE MEASURES LLC | PO-314979 | 9,600.00 |
| 176373 | PAC TYPEWRITER & COMM | PO-310193 | 1,245.00 |
| 176374 | RENAISSANCE LEARNING INC | PO-314754 | 345.80 |
| | | PO-314755 | 196.03 |
| | | PO-314756 | 345.86 |
| | | PO-314886 | 345.86 |
| | | PO-315171 | 345.86 |
| | | PO-315353 | 345.86 |
| | | PO-315444 | 411.68 |
| 176375 | RIVERSIDE PUBL CO | PO-315438 | 984.94 |
| 176376 | SE-KURE CONTROLS-GARY HUSON | PO-315197 | 44.76 |
| 176377 | SMART & FINAL | PO-310140 | 63.09 |
| | | PO-312115 | 82.43 |
| 176378 | SOCIAL THINKING PUBLISHING | PO-312834 | 26.50 |
| 176379 | TARTAN GROUP | PO-313707 | 94.13 |
| 176380 | TEACHERS DISCOVERY | PO-314257 | 99.40 |
| | | PO-314827 | 599.76 |
| | | PO-315074 | 145.49 |
| 176381 | TEXTBOOK WAREHOUSE | PO-314564 | 170.45 |
| 176382 | THERAPRO | PO-314319 | 47.45 |
| | | PO-315053 | 47.38 |
| 176383 | THERAPY SHOPPE | PO-314320 | 47.98 |
| | | PO-314487 | 57.97 |
| | | PO-314488 | 57.97 |
| 176384 | TIME FOR KIDS | PO-312268 | 78.00 |
| 176385 | TOMARK SPORTS INC | PO-312797 | 458.07 |

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|-------------------|--------------------------------|---------------------|----------|
| 176386 | TROXELL COMM INC | PO-314885 | 53.64 |
| 176387 | WARDS NATURAL SCIENCE | PO-312262 | 52.00 |
| 176388 | WEST GROUP | PO-314746 | 70.04 |
| 176389 | WESTERN PSYCH SERVICES | PO-315172 | 554.71 |
| 176390 | SMART & FINAL | PO-312274 | 340.96 |
| 176391 | MCPAHAN DESK INC | PO-312520 | 966.51 |
| 176392 | BLIND CHILDREN'S LEARNING | PO-310069 | 450.00 |
| | | PO-313047 | 360.00 |
| 176393 | CHILEDIA | PO-310258 | 9,390.92 |
| 176394 | CLARINDA ACADEMY | PO-313711 | 8,694.00 |
| | | PO-314326 | 8,944.00 |
| 176395 | DEAFinitely PROFESSIONAL | PO-313084 | 240.00 |
| 176396 | DEVEREUX TEXAS TREATMENT | PO-310061 | 9,435.68 |
| 176397 | FARRELL, MIN KIM AND DONALD | PO-311004 | 2,360.00 |
| 176398 | HEAR NOW ABRAMSON AUDIOLOGY | PO-310789 | 1,940.00 |
| 176399 | HERITAGE CENTER | PO-315170 | 2,244.00 |
| 176400 | KIDS INSTITUTE FOR DEVELOPMENT | PO-315479 | 7,650.00 |
| 176401 | LEISURE CARE NURSES REGISTRY | PO-310047 | 7,106.00 |
| | | PO-314190 | 912.00 |
| 176402 | LEWIS, ERIC | PO-313233 | 1,900.00 |
| 176403 | MARDAN CENTER OF ED | PO-310053 | 2,580.00 |
| 176404 | OAK GROVE INSTITUTE | PO-312222 | 2,854.94 |
| | | PO-312976 | 2,854.94 |
| | | PO-314191 | 2,725.17 |
| | | PO-314325 | 2,854.94 |
| 176405 | ORANGE CTY TESTING SERV | PO-310768 | 50.00 |
| 176406 | PARADIGM HEALTH CARE SERVICES | PO-311654 | 7,042.13 |
| 176407 | PATRICIA CROMWELL | PO-310498 | 22.50 |
| 176408 | PATRICK AND AINA DELORENZO | PO-315534 | 87.01 |
| 176409 | PYRAMID AUTISM CENTER | PO-310052 | 4,950.00 |
| 176410 | RAINS, SANDY AND MAYNARD | PO-311084 | 516.00 |
| 176411 | ROZENBERG, ABBY | PO-310276 | 562.50 |
| 176412 | TERI INC | PO-310062 | 4,465.19 |
| 176413 | THERAPEUTIC EDUCATION CENTER | PO-310619 | 6,600.00 |
| | | PO-311016 | 4,950.00 |
| | | PO-313610 | 4,725.00 |
| | | PO-314902 | 4,515.00 |
| | | PO-315352 | 4,950.00 |
| 176414 | A Z BUS SALES INC | PO-310563 | 2,407.63 |
| | | PO-314020 | 1,323.79 |
| 176415 | ALISO VIEJO AUTO SERVICE | PO-315274 | 1,401.91 |
| 176416 | AMS.NET | PO-315493 | 2,701.41 |
| 176417 | APPLE COMPUTER INC | PO-314405 | 210.11 |
| | | PO-315106 | 1,360.00 |

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|-------------------|-------------------------------|---------------------|-----------|
| 176418 | B & H PHOTOGRAPHY | PO-315282 | 2,973.92 |
| | | PO-315449 | 2,814.56 |
| 176419 | BEACH CITIES GLASS | PO-310572 | 163.08 |
| 176420 | BEE MAN | PO-310294 | 135.00 |
| 176421 | BJ BINDERY | PO-312305 | 1,692.00 |
| 176422 | BLAIRS TOWING | PO-315276 | 1,065.00 |
| 176423 | BUSWEST | PO-311681 | 855.57 |
| 176424 | C D T INC. | PO-310795 | 513.25 |
| 176425 | CAL-STATE AUTO PARTS INC | PO-310595 | 628.96 |
| 176426 | CAMCOR INC | PO-314150 | 459.26 |
| | | PO-315284 | 1,931.37 |
| | | PO-315292 | 459.26 |
| 176427 | CAPISTRANO GOLF CARS | PO-310323 | 177.15 |
| 176428 | CDW GOVERNMENT | PO-310395 | 234.61 |
| 176429 | CINTAS CORP | PO-311380 | 60.56 |
| | | PO-315018 | 553.40 |
| 176430 | CINTAS CORPORATION #640 | PO-311208 | 312.28 |
| 176431 | CLEAN ENERGY | PO-310592 | 6,125.09 |
| 176432 | CULVER-NEWLIN INC | PO-314535 | 1,657.73 |
| 176433 | CURRICULUM PROJECT, THE | PO-315474 | 68.90 |
| 176434 | DELL MARKETING L P | PO-310396 | 57.09 |
| | | PO-315131 | 1,943.28 |
| | | PO-315475 | 133.44 |
| | | PO-315512 | 13,733.21 |
| 176435 | DUNN-EDWARDS CORP | PO-310333 | 398.57 |
| 176436 | GOODHEART-WILCOX CO INC | PO-315524 | 1,893.93 |
| 176437 | ECS IMAGING INC | PO-314608 | 5,506.08 |
| | | PO-315258 | 1,324.01 |
| 176438 | EDUCATIONAL TESTING SERVICE | PO-312959 | 15,267.16 |
| 176439 | EMERGENCY TRAINING NETWORK | PO-315594 | 4,440.00 |
| 176440 | ESPECIAL NEEDS | PO-314747 | 203.95 |
| 176441 | FLEET SERVICE SPECIALIST LLC | PO-315415 | 8,921.23 |
| 176442 | FLINN SCIENTIFIC INC | PO-315365 | 784.54 |
| | | PO-315369 | 1,670.92 |
| 176443 | FOLLETT EDUCATIONAL SVC | PO-315129 | 327.03 |
| 176444 | FREEWAY AUTO SUPPLY & MACHINE | PO-315548 | 99.60 |
| 176445 | FRICION MATERIALS CO. | PO-314018 | 1,288.35 |
| | | PO-315554 | 2,660.14 |
| 176446 | GLASS SPECTRUM | PO-312678 | 314.50 |
| 176447 | HD SUPPLY FACILITIES MAINTN | PO-313991 | 1,278.68 |
| 176448 | HIRSCH PIPE & SUPPLY | PO-310336 | 1,715.44 |
| 176449 | HYDRO-SCAPE PRODUCTS INC | PO-310325 | 8,373.89 |
| 176450 | INTERSTATE BATTERIES | PO-310587 | 506.80 |
| 176451 | IRON MOUNTAIN | PO-310801 | 335.97 |

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|-------------------|------------------------------|---------------------|-----------|
| 176452 | ITO NURSERY | PO-314149 | 400.00 |
| | | PV-125529 | 52.55 |
| 176453 | JASPER ENGINE & TRANSMISSION | PO-310584 | 7,686.45 |
| 176454 | JOHN DEERE LANDSCAPES | PO-315405 | 133.51 |
| 176455 | JOHNSTONE SUPPLY | PO-314550 | 3,473.93 |
| 176456 | JOSTENS | PO-311548 | 51.83 |
| | | PO-314858 | 8.05 |
| 176457 | KELLY PAPER COMPANY | PO-310113 | 0.20- |
| | | PO-315589 | 3,518.86 |
| 176458 | KNORR SYSTEMS INC | PO-310740 | 3,772.50 |
| 176459 | LAWNMOWERS ETC | PO-310327 | 188.80 |
| 176460 | LIVESCRIBE INC | PO-315456 | 226.11 |
| 176461 | W W GRAINGER INC | - | |
| | | PO-315609 | 28,789.22 |
| 176462 | W W GRAINGER INC | - | |
| | | PO-315609 | 18,645.40 |
| 176463 | W W GRAINGER INC | - | |
| | | PO-315609 | 35,623.75 |
| 176464 | W W GRAINGER INC | PO-315609 | 1,906.71 |
| 176465 | BUTLER, SUSAN | PV-125515 | 204.80 |
| 176466 | FFRENCH, ANDREA | PV-125516 | 16.65 |
| 176467 | GAMMELL, MARK | PV-125517 | 35.52 |
| 176468 | HANINGER, CORRINE | PV-125518 | 26.64 |
| 176469 | JENKINS, ERIN | PV-125519 | 6.66 |
| 176470 | LABAC, JULIE | PV-125520 | 39.96 |
| 176474 | LEWIS, ANN | PV-125521 | 3.33 |
| 176475 | MAGWOOD, DONNA KATHERINE | PV-125522 | 55.50 |
| 176476 | O'ROURKE, PATRICK | PV-125523 | 29.97 |
| 176477 | PLACE, SUSAN | PV-125524 | 8.88 |
| 176478 | RIEGERT, KAREN | PV-125527 | 233.10 |
| 176479 | SHUMATE, DAGMAR | PV-125528 | 310.25 |
| 176480 | WORKMAN, KEN | PV-125525 | 118.77 |
| 176481 | MOBILE FLEET WASH | PO-310581 | 243.00 |
| | | PV-125526 | 1,941.00 |
| 176482 | NEW PIG | PO-310534 | 350.10 |
| 176483 | PEARSON | PO-313315 | 568.18 |
| | | PO-314478 | 945.81 |
| | | PO-314908 | 5,133.47 |
| 176484 | PEARSON | PO-313230 | 487.60 |
| 176485 | PEARSON ASSESSMENTS | PO-315056 | 439.08 |
| | | PO-315318 | 658.01 |
| | | PO-315440 | 703.72 |
| 176486 | PEARSON EDUCATION | PO-313238 | 1,247.20 |
| | | PO-314575 | 381.52 |
| 176487 | PREMIERE WATER SERVICES | PO-310162 | 1,025.00 |

Board of Trustees Warrant Listing
===== Fiscal Year: 2011-12 =====
Board of Trustees Meeting.....JULY 9, 2012

| Warrant Number | Name of Payee | Reference Number | Amount |
|-------------------|--------------------------------|---------------------|----------------|
| 176488 | QUALITY TOWING | PO-310540 | 142.00 |
| 176489 | RINCON TRUCK PARTS | PO-315557 | 384.93 |
| 176490 | SCOTT FORESMAN | PO-313535 | 105.41 |
| | | PO-315024 | 2,372.98 |
| 176491 | SEPULVEDA BLDG MATERIALS | PO-310182 | 45.02 |
| 176492 | SO COUNTY PROTECTIVE WEAR | PO-310556 | 1,395.67 |
| 176493 | SOUTH COAST AIR QUALITY MGMT | PO-310557 | 299.36 |
| 176494 | STERICYCLE INC | PO-311045 | 109.98 |
| | | PO-315591 | 193.79 |
| 176495 | SUPPLY LINE BUILDING MATERIALS | PO-310176 | 14.76 |
| 176496 | TIFCO INDUSTRIES | PO-315551 | 250.26 |
| 176497 | TROXELL COMM INC | PO-315162 | 69.50 |
| 176498 | TRUCPAR CO | PO-310570 | 86.74 |
| 176499 | TUTTLE-CLICK FORD | PO-315553 | 2,068.43 |
| 176500 | UNITED RENTALS | PO-310171 | 75.21 |
| | | PO-315270 | 88.89 |
| 176501 | US GAMES | PO-314992 | 226.55 |
| | | PO-315147 | 333.57 |
| | | PO-315344 | 84.02 |
| | | PO-315347 | 269.72 |
| | | PO-315392 | 77.55 |
| 176502 | VERNIER SOFTWARE | PO-315463 | 1,202.38 |
| 176503 | VICTORY PADDLE/SCHOOL PASSES | PO-314819 | 96.95 |
| 176504 | VISUAL AID SERVICES INC | PO-315058 | 2,577.03 |
| 176505 | VS ATHLETICS | PO-314844 | 1,328.34 |
| 176506 | WARDS NATURAL SCIENCE | PO-314660 | 82.88 |
| | | PO-315077 | 142.49 |
| 176507 | WATERLINES TECHNOLOGIES INC | PO-310344 | 450.40 |
| 176508 | WESTERN GRAPHIX | PO-310169 | 350.00 |
| 176509 | WHITE CAP INDUSTRIES INC | PO-313519 | 171.04 |
| 176510 | WOLTERS KLUWER HEALTH | PO-314820 | 161.78 |
| 176511 | WORTHINGTON DIRECT | PO-314562 | 538.86 |
| 176512 | XPEDX | PO-310120 | 1,950.38 |
| 176513 | XPEDX - LOS ANGELES PRINTING | PO-315529 | 720.10 |
| | | PO-315538 | 892.48 |
| 176514 | PEARSON ASSESSMENTS | PO-313853 | 327.89 |
| 176515 | CALIFORNIA DEPT OF EDUCATION | PO-315569 | 17,800.51 |
| 592 Warrants | | | \$2,116,616.34 |

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

| VENDOR | TITLE | BOARD APPROVAL DATE |
|---|---|----------------------------|
| A&R Wholesale Distributors, Inc. | Bid No. 1011-14 Grocery Products | 5/9/2011 |
| A&R Wholesale Distributors, Inc. | Bid No. 1011-13 Snack and Beverage Products | 5/9/2011 |
| Above All Names Construction Services, Incorporated | Bid No. 1112-11, Concrete Maintenance & Repair | 10/26/2011 |
| American Logistics Co., LLC | Bid No. 1112-04 - Outsource Transportation Service | 7/27/2011 |
| AMS.NET Inc. | California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service | 4/13/2010 |
| AMS.NET Inc. | Western State Contracting Alliance (WSCA) WSCA 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance | 11/9/2010 |
| AMS.NET Inc. | California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair | 5/25/2011 |
| AMS.NET Inc. | State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services | 3/28/2012 |
| Architectural Roofing Systems dba Pacific Roofing Systems | Bid No. 1011-10, Roofing Repairs and Maintenance | 3/8/2011 |
| Atkinson, Andelson, Loya, Rudd & Romo | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| AVID | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| B&H Foto & Electronics Corp. dab B&H Photo Video | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Ben's Asphalt, Inc. | Bid No. 1011-01 Asphalt Paving, Sealcoating and Repair | 6/15/2010 |
| Bergman & Dacey, Inc. | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| Bowie, Arneson, Wiles, and | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| CA Track & Engineering | CMAS 4-09-78-0048A - Advanced Polymer Playground Surface Rubberized Sport Surface, Synthetic Track | 9/12/2011 |
| California Western Visuals | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Camcor, Inc | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Campus Foods | Bid 1011-14 Grocery Products | 5/9/2011 |
| CDWG | Western State Contracting Alliance (WSCA) Contract No. 7-08-70-13 Cisco Networking Communications and Maintenance | 11/9/2010 |
| CDWG | State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services | 3/28/2012 |
| Certified Transportation Services, | Bid No. 1011-07 Co-Curricular Bus Service | 11/9/2010 |
| Cintas Corporation | RFP No. 3-1011, Uniform Service | 12/7/2010 |
| CNB Computers, Inc | Bid No. 1112-15 Refurbished Computer Equipment | 6/11/2012 |

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

| VENDOR | TITLE | BOARD APPROVAL DATE |
|---|--|----------------------------|
| Collins & Aikman Floorcovering, Inc. C&A/Tandus | Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material Districtwide | 5/14/2012 |
| Concepts School and Office Furnishings | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Concepts School and Office Furnishings | Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture | 11/30/2011 |
| Consolidated Electrical Distributors | Bid No. 1112-05 Electrical Supplies and Materials | 6/29/2011 |
| Construct 1 One, Corp. | Bid No. 1112-14 - Newhart Middle School MPR Remodel | 5/23/2012 |
| Consulting & Inspection Services | RFQ No 4-1011, DSA Approved Inspector of Record | 1/11/2011 |
| CR&R | Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste Districtwide | 8/8/2011 |
| Culver-Newlin | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Culver-Newlin | Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture | 11/30/2011 |
| Dannis Woliver Kelley (DWK) | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| Dave Bang Associates, Inc. | Colton Joint USD Bid No. 09-01, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters | 4/13/2010 |
| David Taussig & Associates, Inc. | RFP No. 6-1011 Special Tax Consulting Services for Public Financing | 4/11/2011 |
| Dell Computer (Dell Marketing LP) | California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment | 7/21/2008 |
| Desert Business Interiors | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Digital Networks Group, Inc. | California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting | 12/8/2008 |
| Digital Networks Group, Inc. | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Diversified Metal | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Dominos Pizza | Bid No. 1112-07 Pizza Service | 8/24/2011 |
| E. Stewart & Assoc, Inc. | Bid No. 1213-02 - Weed Abatement | 5/23/2012 |
| Edenco, Inc. | RFQ/P No. 2-1011, Construction Manager/District Representative | 9/28/2010 |
| Edge Development | Bid No. 1011-11, CVHS Theater | 6/13/2011 |
| Fieldman Rollapp & Associates | RFQ No. 8-1011, Financial Advisory Services | 1/9/2012 |
| Fusionstorm | Californai Multiple Award Schedule Contract No. 3-10-70-2039d, Cisco Auto Distribution, Internet Encryption and Firewall, LanWan Wireless Network, Network Component | 10/12/2010 |

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

| VENDOR | TITLE | BOARD APPROVAL DATE |
|--|--|----------------------------|
| Fusionstorm | State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services. | 3/28/2012 |
| Gilbert & Stearns, Inc. | Bid No. 1011-02 Electrical Service | 6/29/2010 |
| Gold Star Foods | Bid No. 1011-05 Frozen Food Products | 3/10/2008 |
| Gold Star Foods | Bid No. 1011-14 Grocery Products | 5/9/2011 |
| Gold Star Foods | Bid No. 1112-03 Bakery Products | 6/29/2011 |
| Golden State Technology, Inc dba GST | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Government Financial Services | RFQ No. 8-1011, Financial Advisory Services | 1/9/2012 |
| Great Western | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Harbottle Law Group | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| Hertz Furniture | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Hewlett-Packard Company | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Hollandia Dairy | Bid No. 1011-08 Milk and Dairy Products | 3/8/2011 |
| Horizons Construction Co, International, Inc | Bid No 1011-09, SJHHS 30 Meter Pool/Support Buildings | 3/8/2011 |
| Hot Dogger Tours, Inc. dba Gold Coast Tours | Bid No. 1011-07 Co-Curricular Bus Service | 11/9/2010 |
| Illuminate Education, Inc. | RFQ No. 7-1011 Student Assessment Data Management System | 5/25/2011 |
| IPC (USA), Inc. | Multi-District Cooperative Bid No. 114-10, Fuel (Gasoline and Diesel) | 7/13/2010 |
| JFK Transportation, Co., Inc. | Bid No. 1011-07 Co-Curricular Bus Service | 11/9/2010 |
| Johnstone Supply | County of Orange Contract No. MA-080-1701016 - Air Conditioning, Refrigeration Equipment, Parts & Supplies | 8/24/2011 |
| Keenan & Associates | RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance | 5/11/2009 |
| Knowland Construction Services | RFQ No 4-1011, DSA Approved Inspector of Record | 1/11/2011 |
| MNJ Technologies Direct, Inc | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| MTGL, Inc. | RFQ No. 5-1011 Special Inspections and Materials Testing | 1/11/2011 |
| National Demographics Corp | RFP/Q No. 5-1112 - Trustee Area Redistricting Analysis and Adjustment Services | 9/26/2011 |
| Network Hardware Resale, Inc. | U.S. General Services Administration Contract No. GS-35F-0717R, Pre-Owned and Refurbished Cisco Systems Networking Equipment | 11/9/2010 |
| Ninyo & Moore | RFQ No. 5-1011 Special Inspections and Materials Testing | 1/11/2011 |
| Notification Technologies, Inc. | RFP - Emergency Parent Notification System | 9/29/2007 |
| Office & Ergonomic Solutions | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

| VENDOR | TITLE | BOARD APPROVAL DATE |
|--|---|----------------------------|
| Office Depot | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Ohno Construction | Bid No. 1011-15 San Juan Hills High School Stadium Phase II | 9/26/2011 |
| P&R Paper Supply Co. | Bid No. 0809-11 Paper and Plastic Products for Food and Nutrition Services | 6/8/2009 |
| Pacific Plumbing Co. of Santa Ana, Inc. | Bid No. 1213-01 - Plumbing Services | 5/23/2012 |
| Paradigm Health Care Services | RFP No. 6-0910 Medi-Cal Billing Services | 6/15/2010 |
| Piper Jaffrey & Co. | RFQ No. 5-0910 Underwriter Services | 12/15/2009 |
| Pritchard Supply, Inc. dba Johnstone Supply | County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies | 8/24/2011 |
| Renaissance Learning, Inc | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Roadways International, Inc. | Bid No. 1011-07 Co-Curricular Bus Service | 11/9/2010 |
| School Space Solutions | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| School Specialty | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| School Specialty | Newport Mesa Unified School District, Bid No. 105- 12, School Office Furniture | 11/30/2011 |
| SchoolsFirst Federal Credit Union | RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan | 2/9/2009 |
| Southern California Gray Line | Bid No. 1011-07 Co-Curricular Bus Service | 11/9/2010 |
| Southwest School and Office Supply | Placentia Yorba Linda, Bid No. 211-12, Supplies | 1/25/2012 |
| Staples Advantage | County of Orange Master Agreement No. MA-017- 10011795 - Office Supplies | 9/14/2010 |
| Staples Advantage | County of Orange Master Agreement No. MA-017- 10011795 - Office Supplies | 5/23/2012 |
| Stradling Yocca Carlson & Rauth | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| Stutz, Artiano, Shinoff and Holtz | RFQ No. 10-0809 General Legal Services | 12/15/2009 |
| Sysco Food Services of L.A. | Bid No. 1011-14 Grocery Products | 5/9/2011 |
| Tel-Tec Security System | CMAS 4-11-84-0037A - Security Systems | 9/12/2011 |
| Transportation Charter Services, Inc. | Bid No. 1011-07 Co-Curricular Bus Service | 11/9/2010 |
| Troxell Communications, Inc | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Twining, Inc. | RFQ No. 5-1011 Special Inspections and Materials Testing | 1/11/2011 |
| United Refrigeration Inc. | County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies | 8/24/2011 |
| Valiant IMC | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Vavrinek, Trine, Day & Co., LLP | RFP No. 2-0708 Audit Services | 4/21/2008 |
| Virco | Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment | 8/8/2011 |
| Ward's Media Tech | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| Waterline Technologies, Inc. | LAUSD Bid No. IFB C-1030, Swimming Pool Chemicals | 3/28/2012 |
| Waxie's Enterprises, Inc. dba Waxie Sanitary Supply | Western States Contracting Alliance (WSCA) Bid No. 7-09-79-02 - Janitorial Supplies | 9/14/2010 |

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

| VENDOR | TITLE | BOARD APPROVAL DATE |
|----------------------------|---|----------------------------|
| WB Hunt Co, Inc. | Bid No. 1112-01 - Audio Visual Equipment | 8/8/2011 |
| West Coast Arborists, Inc. | Bid No. 1112-10 Tree Trimming Maintenance | 9/26/2011 |
| Williams Scotsman | Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom | 7/11/2011 |
| WLC Architects, Inc. | RFQ No. 3-0708 Architectural Services for Districtwide Facilities Master Plan | 2/25/2008 |
| WW Grainger, Incorporated | State of Nevada, Division of Purchasing, and Western States Contracting, Alliance Contract NO. 1862, Awarded to WW Grainger, California Participating Addendum No. 7-11-51-02 | 10/26/2011 |
| Xerox Corporation | California Multiple Award Schedule Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox | 6/15/2010 |

2012-2013 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, AND MASTER CONTRACT AGREEMENTS

| TYPE | CONTRACT NO | PILLAR | FUNDING SOURCE | VENDOR | SERVICES | INITIAL CONTRACT TERM | NOT TO EXCEED |
|------|-------------|--------|----------------|---------------------------------------|--|-----------------------|----------------------|
| PSA | 1213089 | 3 | Special Ed | Carol Shack-Lappin | Counseling services for CUSD special ed students | 8/20/12-6/30/13 | \$ 60,000.00 |
| ICA | 1213090 | 5 | General | Government Financial Strategies, inc. | Financial Advisory Services | 1/10/12-1/09/13 | \$ 200,000.00 |
| ICA | 1213091 | 5 | General | NvLS | E Rate Services | 7/01/12-6/30/13 | \$ 19,000.00 |
| ICA | 1213095 | 5 | General | Jeffrey Bristow | Assist in transition of new management personnel in District insured and self insured programs; monthly accounting, financial reporting, insurance consultants, brokers, claims adjusters, vendors, claimants, and attorneys; compliance specific to uniform complaints, sexual harassment, discrimination, investigations. | 7/10/13-12/31/12 | \$ 25,000.00 |
| ICA | 1213096 | 5 | General | Noreen Kathy Kessler | Assist in the transition of new management personnel regarding procedures and policies relative to personnel programs; conformity with federal and state laws including the California Education Code, and local Board Policy, selection, hiring, supervision, and evaluation processes for all employees, departmental operational systems. | 7/10/13-12/31/12 | \$ 12,500.00 |
| MCA | 1213092 | 3 | Special Ed | Larry Simmons HS FLC Bodega | Residential Mental Health Services | 7/10/12-6/30/13 | \$ 145,000.00 |
| MCA | 1213093 | 3 | Special Ed | Larry Simmons HS FLC Kiva | Residential Mental Health Services | 7/10/12-6/30/13 | \$ 145,000.00 |
| MCA | 1213094 | 3 | Special Ed | Devereux School of Viero | Residential Mental Health Services | 7/10/12-6/30/13 | \$ 175,000.00 |
| | | | | | TOTAL | | \$ 781,500.00 |

ICA - Independent Contractors Agreement

PSA - Professional Services Agreement

MC- Master Contract

Pillar 1 Community Relations

Pillar 2 Safe & Healthy Schools

Pillar 3 Academic Achievement & Enrichment

Pillar 4 Character Development

Pillar 5 Effective Operations



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("**Agreement**") is effective as of July 10, 2012, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the consultant listed below ("**Consultant**"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

CAROL SHACK-LAPPIN

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$60,000.00 in aggregate under this Agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 8/20/12-6/30/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☐ General Conditions ☐ Special Conditions ☒ Required Documents and Certifications ☐ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONSULTANT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature: _____

Name: _____

Title: _____

Address: _____

Email Address: _____

FEIN/SSN _____

EXHIBIT B

Scope of Practice and Release of Assessment Documentation

Consultant is functioning solely as an independent educational evaluator. Consultant agrees that he/she will not recommend therapy or services within their own agency, company, or practice. Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the consultant may be accompanied by a DISTRICT representative during the duration of the observation or interviews of staff and/or pupil.

Upon completion of the independent educational evaluation, the consultant agrees to release assessment documentation including assessment protocols and written report to the DISTRICT prior to receipt of payment for services.

By: _____ Date: _____

EXHIBIT A

FEE SCHEDULE

Carol Shack-Lappin, LCSW
22362 Gilberto, Suite 205
Rancho Santa Margarita, CA 92688
(949)633-1984
shacklappin@aol.com

Description of services to be provided by consultant:

1. As indicated by a student's IEP, provide individual or parent counseling with focus on issues related to identified IEP goals.
2. As requested by school staff, or as indicated by student's presentation, consult with school staff regarding student's progress on IEP goal(s).
3. Attend IEP meetings as requested by the IEP team.
4. Maintain records of counseling session dates, consultation dates and time, and IEP meeting attendance.
5. Maintain records of student progress in counseling.
6. As requested by staff, consult with school or district staff on, and/or conduct mental health evaluations.
7. As requested consult with district staff on residential searches.

Term of Contract: July 14, 2012 - June 30, 2013

Hourly Rate: \$75.00

Carol Shack-Lappin, LCSW

Date

REVISED
7-9-12



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of 1/10/12, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

GOVERNMENT FINANCIAL STRATEGIES, INC.

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services pursuant to RFP No. 8-1011, Financial Advisory Services, as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$200,000 in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this base Agreement is for one year commencing 1/10/12-1/09/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

CONTRACTOR

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

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Appendix A: Completed Attachments Included in RFQ

Appendix B: Government Financial Strategies List of School District Financings for Last Five Years

Appendix C: Company Business License and SEC and MSRB Registration Forms

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Appendix K: Official Statement Examples Prepared by Government Financial Strategies

1. Business Profile

- a. Government Financial Strategies
1228 N Street Suite 13
Sacramento, CA 95814
916-444-5100 phone
916-444-5109 fax
lori@gfsi.com
- b. Lori Raineri, President, is the company representative and authorized associate to sign any agreements.
- c. Government Financial Strategies has been in business as a financial advisory firm to public agencies since 1988. Over this twenty-three year timeframe we have put together hundreds of financial plans and helped finance billions of dollars of public projects for over 300 different California public agencies. School districts in particular have relied on us for financial advisory services over the years. We have served as financial advisor for over 120 different California school districts handling hundreds of various financings, including general obligation bonds, tax & revenue anticipation notes (TRANS), certificates of participation (COPs), lease-purchases, qualified zone academy bonds (QZABs) and qualified school construction bonds (QSCBs), bridge financings (under the right circumstances) and Mello-Roos bonds. A full list of all of our school district financings (including county offices of education) over the past five years can be found in Appendix B. We also have extensive experience in infrastructure finance and have developed and implemented capital financing plans for school districts, county offices of education, non-profit entities that serve public education and other public authorities throughout California.
- d.-e. As a financial advisory firm, we are required to register with the Municipal Securities Rulemaking Board (MSRB) and the Securities Exchange Commission (SEC). Our company business license and SEC registration information are attached in Appendix C. We would like to note that all registration requirements for our firm are completed and in good standing with all applicable regulatory agencies.
- f. Included in Appendix D are the resumes of our staff members who are currently working on projects similar to those described in the District's RFQ and will be assigned to Capistrano Unified School District.

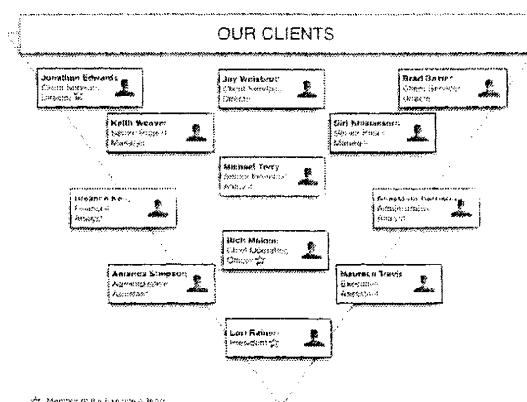
g. Services to be Provided

Government Financial Strategies prides itself on taking a holistic approach to the services and work we perform for our clients. We are not "transaction" driven, but rather, our firm takes an approach that analyzes all facets of a clients financial picture and looks for opportunities to improve their financial well being. It is our practice to serve as adjunct staff to our clients, respecting each agency's culture and processes and taking full responsibility for assigned tasks. We work with each agency to jointly examine financing options in light of current financial, legal, and political conditions. We implement project plans in a manner that engenders trust, and delivers on-time, on-budget results.

Our emphasis on planning assures that we undertake the best project plan, while our rigorous implementation of the chosen plan assures that the project is put together efficiently. We pride ourselves on providing both timely, penetrating analysis and presenting it clearly so that our clients can make informed decisions for effective action. Please see Attachment E for a graphical representation of how our firm takes on a given project.

Our culture is one of heightened awareness of ethical practices and integrity. We are realistic and conservative with our analytical assumptions to avoid potential problems in the future.

Everything our firm does begins with our clients. In order to achieve the highest level of client service, our firm is organized in a reverse pyramid (depicted above). Those



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team members who have direct contact with our clients (Client Services Director's) are responsible for making sure that we understand each client's needs so that there is an accurate scope of work to accomplish the client's goals. Our commitment to client service is evidenced by our guarantee: **100% satisfaction guaranteed, 100% of the time.**

We also maintain a fluid organizational structure enabling us to be responsive to specific client requests. Each staff member may interact with a client at some point during a long-standing relationship, and we take pride in being able to share client successes across our organization. Team members work together to assure that clients' needs are met in a cost effective, timely, and friendly fashion, appropriate to each client's culture.

To be responsive to the specific scope of services that are outlined in the *RFQ*, our proposed process and course of action is summarized below.

- ⇒ Our firm would first meet with the District to better understand its goals and objectives along with the reasons that are causing the District to want to develop a financial plan.
- ⇒ Our next step would be to identify and analyze all available options to the District, evaluating each option based on cost, risk and administration required with the goal being to reduce the impact on the budget as much as possible.
- ⇒ After identifying these options we would assist the District in implementing the selected option.
- ⇒ Assuming it is determined that a financing will proceed, once there is agreement and approval, we would then prepare a timeline and financing schedule and present the financing plan to the District.
- ⇒ Throughout this process, we will also assist in considering supplemental revenues or funds that can be used towards repaying the debt. We will also analyze the impact on the proposed financing on current District cash flow projections based on our best estimates of market rates at the anticipated date of issuance.
- ⇒ Our firm will assist the District in selecting other finance professionals such as bond counsel, underwriter, rating agency etc. We suggest that Government Finance Officers Association (GFOA) best practices are followed and a competitive process is implemented requiring all prospective professionals to submit a statement of qualifications.
- ⇒ A debt service table will also be created based on the terms of the sale and is provided to the District.
- ⇒ We will review all legal documents prepared by bond counsel including the authorizing resolution(s), closing documents, etc.
- ⇒ We will prepare the official statement for the financing, incorporating information contained in the due diligence materials and feedback from the interested parties.
- ⇒ We will work with the rating agency to prepare an agenda for a rating conference call, review the agenda with the District's financing team in advance of the call, participate with the District on the approximately one hour call, and coordinate any follow-up questions.
- ⇒ We also prepare a credit profile for any presentations that may occur with bond insurance companies or rating agencies. Our primary objective is to work with the rating agency and/or bond insurance company to achieve the very best rating possible for the issuance.
- ⇒ We will prepare memorandums and presentations explaining the analysis and resulting conclusions so all understand and have comfort with the solution.
- ⇒ We will also present an analysis of recent current market transactions (if obtainable). This analysis will include the various features of those financings. All methods of sale will be explored and analyzed. We will utilize all data obtained to help structure the financing to achieve the most advantageous terms.
- ⇒ We coordinate closing activities with the other interested parties.
- ⇒ We will assist in all post offering responsibilities such as continuing disclosure requirements.
- ⇒ We follow up with the District to understand if we have met all expectations.

Finally, all government agencies need more than just a facilities planner or an investment banker to achieve adequate facilities and financial health. Public agencies require a comprehensive financial approach, ensuring the fulfillment of both operational and capital needs. Government Financial Strategies is well known among California school districts in providing an integrated approach to financing.

h. How Our Firm Will Save the District Money

Our approach to executing a given transaction aims at ensuring we are financing the project as efficiently as possible. Therefore, our method emphasizes minimizing costs of issuance and obtaining the lowest possible interest rates when issuing debt. Minimizing the costs of issuance means that our clients will have more money available to spend on projects, and obtaining the lowest possible interest rate means that the annual fiscal burden will be as low as possible. Not only do we strive to be efficient with our own costs, but we also bring the same fiscal discipline to managing the other costs of issuance (i.e., legal services, rating fee, paying agent, etc.).

How We Minimize Costs of Issuance

We use a variety of methods to ensure that our clients' costs of issuance are as low as possible. Because we believe competitive bidding results in the best prices, we recommend bidding almost all of the services related to a borrowing, including paying agent services, bond counsel, and any other service that can reasonably be put out to bid. This does not mean that the lowest cost is always the best choice, but we want our clients to know what they are paying for and what their options are. As an example, we facilitated a competitive bond counsel interview process for the Hayward Unified School District. We developed a list of qualified bond counsels and asked them to submit cost proposals. We reviewed the cost proposals, developed questions and a scoring system, and assembled a panel to interview four respondents. The proposed fees ranged up to \$115,000 for two series of bonds. During the interviews, we negotiated terms with the District's preferred firm, bringing down their proposal from \$70,000 for both series to \$45,000, saving \$25,000. By conducting the selection process, we encouraged competition and enabled the District to learn more about bond counsel services and value. Such an approach takes advantage of competitive bidding without binding the District to a process so rigid as to be "penny-wise and pound-foolish."

With respect to securing a credit rating, there are fees paid to the rating agencies for the rating as well as the somewhat hidden costs of communicating with the rating agencies. Because we have worked with the rating agencies on hundreds of borrowings for public education agencies, we are able to provide the exact information the rating analysts need in a format with which the analysts are familiar. As a result, we are able to secure discounts from the agencies' stated fees. In addition, we are able to minimize the time District staff needs to spend on the rating effort, one of those hidden costs, while ensuring that the issue receives the highest possible rating. We work with the rating agencies to prepare an agenda for a rating conference call or meeting, provide relevant materials in advance, help our clients prepare, and of course participate in the meeting. In many situations, a conference call is sufficient to provide the rating analysts with the information they require (as opposed to a more time consuming and expensive in-person meeting). Such subtle efficiencies lead to lower costs and a more streamlined and timely result.

An additional way we minimize costs is to do as much of the work as possible in-house. One of the services mentioned in the *RFQ* is the preparation of official statements. We routinely prepare official statements in-house. This reduces our clients' cost of issuance since it is typically more expensive to have a disclosure counsel prepare the official statement. We will also save money for the District in the printing and binding of the official statement. We take the document to a local printing firm that we have used for many years. They are considerably less expensive than traditional financial printers.

How We Achieve The Lowest Possible Interest Costs For Our Clients

We garner the lowest interest rates for our clients by a) maximizing the competition for the bonds, b) structuring the bonds to be as efficient as possible, and c) working with our clients to ensure the highest credit rating possible.

The only difference between lenders is the price of their money, which is expressed as an interest rate. In most cases, we recommend our clients use competitive bidding to select an underwriter for a given transaction. By soliciting and receiving interest rate bids from many lenders, clients are assured that the interest rate on the bonds is the lowest available.

When conducting a competitive sale, bidders participate in the sale of the bonds, certificates or notes over the internet. Unlike other competitive sales, we do not require a good faith deposit to be placed by each bidder at the time of the sale. Instead, we ask that the winning bidder make a good faith deposit within a day or two after the sale. By reducing the administrative requirements associated with placing a bid, often we are able to coax a bid from a bond trader who wasn't initially interested. Last minute bidding allows bidders time to gauge the market, and hence they are often more aggressive than they would otherwise be, and

submit lower bids at the last minute than they would a day or even hours ahead of the deadline. In addition, we make many follow up phone calls to the bidders to make sure they are fully informed about the issue and answer any questions that they may have.

When conducting a negotiated sale, we will assist our clients with the underwriter selection process, generally recommending a comprehensive RFP process be used to choose the underwriter. Once an underwriter has been selected, we work closely with them to make sure that the bonds are structured in a manner than promotes the most cost effective sale. When it is time for pricing, we prepare a list of recent comparable sales against which to gauge and negotiate proposed pricing by the underwriter. Given our experience and knowledge of the marketplace, we typically lead the pricing negotiations on behalf of our clients. We fight very hard to ensure our client receive the best rates in the marketplace, and will recommend that are clients walk away from a transaction rather than except below market pricing. We try to infuse as much competition into the negotiation process as possible, including asking for rate scales from each member of the selected underwriter syndicate.

While we recognize that the District is currently contracted with an underwriting firm, our approach would be to work with the District and the underwriter to ensure that all viable methods of sale are explored and determine which sales method is in the best interest of the District. We have experience in structuring many transactions with both sales methods with our goal being to simply achieve the lowest interest cost to our clients.

Additionally, whether using a competitive or negotiated sale method, another factor that influences the investor demand for the issue is the structure of the bonds. We are fully cognizant of and have experience issuing the full set of municipal bond structures, including current interest bonds, capital appreciation bonds, convertible capital appreciation bonds, tax-credit bonds (e.g., QSCBs, QZABs, BABs, CREBs, et. al.), variable rate debt, etc. Using these financing tools, we will structure the issue to ensure the lowest true interest cost for our clients. Furthermore, since our emphasis is on working primarily with education agencies, we understand where we can be flexible in structuring features of the issue, such as call dates and premiums, to best serve education agencies and where to provide features appealing to particular types of investors, such as mutual funds or individuals, depending on the type of financing.

Securing the best possible credit rating for our client also helps ensure the lowest interest rates on sale day. As discussed previously, the rating agencies rely on us to provide and present much of the information that they need to issue a rating. Our staff has worked with all of the major rating agencies on hundreds of education agency issues, and therefore, we know exactly what information to provide and clearest method of presenting it, so that the rating agencies can provide the very best rating possible.

Included in Appendix F is an example of a competitive bid process for a GO Refunding Bond issued by Santa Clara Unified School District. For the \$36,400,000 issuance there were 7 bidders and their final bids had a range of over \$182,000. This process resulted in the district saving \$182,192! What is also interesting to note here is since the financial crisis of 2008, the market has changed to where we often see regional banks becoming the lead bidders and this often bodes well for our clients as these bids are often more aggressive than the traditional larger banks. If we had not conducted a competitive sale for many our clients, we may have never known that these regional banks are active in this market and creating more competition.

Managing Tax Rates

For any proposed general obligation bond issuance, we work closely with the County Auditor-Controller's office to conform to the County's methodology and calculations with which the taxes will be levied to repay any bonds. We confirm our analysis prior to the election in the bond planning process and we will continue this process prior to and after any bonds are sold. We will also annually contact the Auditor-Controller prior to the tax roll being prepared to confirm the tax rate amounts by discussing and checking the calculated tax rates. We will further ensure that the tax rate to be billed to our client's taxpayers will not exceed the rate promised on the ballot.

With a Mello-Roos Community Facilities District, tax revenue is often largely, if not entirely dependent on factors the District cannot control. Therefore, it is crucial to thoroughly understand the Rate and Method of Apportionment, the taxing history, and how to project the future tax revenue, in order to properly structure a bond issuance plan that will be feasible, achieve the District's facilities cash flow needs, and not engender unidentified or significant financial risk to the District.

i. What Separates Our Firm From Others

There are many unique aspects to our approach that distinguishes us from other financial advisors.

Focus on Best Practices

As mentioned briefly above, our firm follows and encourages all of our clients to consider the best practices delineated by the GFOA regarding all facets of debt administration. These GFOA best practices provide clear and concrete procedures for public agencies, that in turn, result in favorable and cost effective terms. We were quite pleased to see the District issue this RFQ for its financial advisory needs as a primary theme of the GFOA best practices is utilizing a competitive process to hire any type of consultant or vendor. If selected, we will bring this methodology to our consultative work with the District.

In recent years our strong focus on best practices has driven us into the financial training arena, particularly for the Fiscal Crisis Management Assistance Team (FCMAT). We educate school officials in conducting transparent and ethical financial planning and transactions. Our agreement with FCMAT, by our own request, states that we will not enter into contract with any district for three months following a training that a district attended. By insisting on this "waiting" period we demonstrate our ethical standards and that the trainings are for educational purposes and not a marketing ploy to generate clients.

Our Independent and Holistic Approach

Another distinguishing characteristic is that we do not base our compensation on the completion of a financing. We have found that our approach truly creates an unbiased method of advising that is always focused on what is in the best interest of the district. There have been many occasions where we have advised a client to not go through with their intended financing due to their financial constraints or poor market conditions or other reasons negatively impacting their proposed financing at that given time.

Additionally, our commitment to providing the best solutions to our clients is underscored by our active participation in the National Association of Independent Public Finance Advisors (NAIPFA). Membership in NAIPFA is limited to firms that specialize in providing financial advice on bond sales and financial planning on public projects of public agencies. NAIPFA member firms must be completely independent of the underwriting of municipal securities by banks and securities dealers. Member firms must also be structured such that financial advice is not incidental to any other service. The Association develops and promotes rigid ethical and professional standards for firms and their employees. The President of our firm serves on the NAIPFA Board of Directors, and several of our senior staff have achieved the distinction of becoming Certified Independent Public Finance Advisors.

One example of this approach is how our firm provides ongoing client monitoring of whether a refunding of existing debt should or should not be pursued. We feel that the savings should be at least 3.0% when determining if a refinance makes economic sense. We have seen many instances where agencies have completed a refinancing where the savings were lower and the overall cost of issuance far outweighed the refinance savings. We have conducted a preliminary analysis of the District's current outstanding GO Bonds and our initial review has revealed a significant savings opportunity for the District.

We see that the District currently has three outstanding bond series from its approved 1999 Measure A initiative. Series A was issued in February 2000 for \$17,4000, Series B was issued in February 2001 for \$29,999,930, and Series C was issued in June 2002 for \$17,600. In our preliminary refinance analysis, we have estimated that **District taxpayers can save over \$3,700,000** by refinancing this current outstanding debt. This is a significant amount of money and we would be happy to assist the District in realizing these savings for local taxpayers. Furthermore, as we analyze any potential refinance, we like to emphasize our focus on the importance of timing and when it is best to proceed with the transaction in order to maximize savings or obtain optimal terms.

Since our work is not limited to financing transactions, we take a more holistic approach and focus on the overall financial health of our clients, so that they can achieve their goals today, and tomorrow. Our services encompass planning, implementation, and administration with analytical rigor at every step. We believe in the importance of working in a comprehensive fashion, providing extensive consulting services with regard to each client's complete financial condition. This provides a concrete basis for determining opportunities and specific undertakings. It is our practice to serve as temporary staff to our clients, working with each agency to jointly examine its financing options in light of current financial, economic, legal, and political conditions.

One example demonstrating our holistic approach is looking for additional revenue sources for our clients. We have found that redevelopment revenue is one potential revenue source that often presents opportunities to our clients. It is our understanding that the District has five pass-through entitlements: 1) Mission Viejo Agreement, 2) AB 1290 for San Clemente, 3&4) San Juan Capistrano (two-Central Original and Central 84-1) and 5) AB 1290 for Central 86-1. While some of these are quite complicated and others have been established for quite a long time, we do see some possible opportunities for potential revenue improvement. Naturally, a deeper analysis will need to take place, but we do want to demonstrate once again our holistic approach to servicing our clients and that we do not just focus in on one specific need but instead conduct a thorough and in-depth look into the entire financial well being of our clients.

We are happy to provide case studies of various school district clients we have advised for in the past that demonstrates our expertise and holistic approach in providing comprehensive solutions to their financial needs.

Training and Educating

Another area we take pride in is the extensive training we provide to our clients. Besides our FCMAT training noted above, we have presented and conducted training sessions ranging from facilities planning to cash flow issuance and management to workforce housing. We would welcome the opportunity to provide staff training and development to District staff so they can become less dependent on consultants, make better decisions and save money.

Other Services our Firm Provides

In addition to traditional financial advisory services, as mentioned in our cover letter, our practice includes conducting third party debt reviews as well as expert witness work. This work gives us additional forensic insight as to the origins of problems and how to best avoid them.

If selected to be the District's financial advisor, we would take our comprehensive approach towards financial advising and actively work with the District on analyzing many areas of the District's revenue streams, cash flow management and expenses to ensure the District's financial health and well being. In addition, we are happy to have the District speak with anyone we've worked with – clients, colleagues, regulatory agencies, etc. to ascertain the value of our work and our commitment to teamwork.

2. Community Commitment

- a-c. Government Financial Strategies takes pride in its involvement with the community. Our firm donates at least 10% of all corporate profits to charitable organizations every year. Furthermore, while there is not a formal corporate initiative, our firm is filled with active community volunteers as we have a strong and supportive culture (use of company facilities and equipment as well as time off for volunteer efforts). One example that many California school district personnel know about is Daisy, the service dog of our company President, Lori Raineri. Daisy and Lori are both volunteers for the Yolo County District Attorney, and Daisy serves as the County's crime victim assistance dog, comforting children during the investigation of child abuse.

Another facet of our community involvement is the pro bono work we are often involved in. One example is the Government Finance Education Institute, a non-profit we formed. The Institute engages in many projects to provide education about public finance to public officials. One of these was a colloquium called, "America: Built by Bonds or Bilked by Bonds?" which provided a forum for discussion among public officials and journalists. Another is the sponsorship of a quarterly conference call that includes every identified academic researcher working in the area of public finance in the U.S. to foster research collaboration. Additionally, staff members often take on pro bono projects to utilize their public finance knowledge in their own communities. After purchasing a home, Keith Weaver of our staff learned that a proposed regional park in his new neighborhood was severely delayed. Keith joined a local community group, Friends of the Park, and quickly became their recognized expert on park funding. Based on the group's advocacy and Keith's analysis of available and committed funding, the project moved from "on hold" to "underway" in 2008 and to date has included master planning and project prioritization, cost estimates, community workshops and surveys. Keith has continued to assist with identifying funding available and potential new sources of funding, and assistance with grant applications.

3. Performance Standards

- a. Since 1998, our firm has completed 734 transactions for over 300 different public agencies. As noted earlier, we have worked with over 120 different school districts over this timeframe. We have also worked with many county offices of education throughout the state assisting them with their own financings as well as AB 2197 reviews of proposed debt to be issued by school districts under their jurisdiction .

While we have helped to implement financings, we have also conducted studies and completed facilities master plans for school district clients. We are leading advisors on both Level 1 and Level 2 developer fee studies and provide services in connection with developer negotiations to formulate Mello-Roos and assessment districts. On more than several occasions we have negotiated land and improved property acquisitions on behalf of school districts.

Furthermore, we understand that each district is unique, thus our first step is to review the district's financing history in order to tailor an approach that addresses that district's specific needs. Our clients have a strong record of successful school bond measures and in maintaining healthy cash flows during project construction. While we cannot take direct credit for the passage of any bond/tax measure effort, or for good construction project management, we do believe that a careful financial planning process coupled with applying conservative reserve and contingency funding helps to educate all of the stakeholders on the merits of the selected financing method and on sound financial practices. Our attention to detail and thorough analysis yields exceptional results for our school district clients.

And, to further assure the District of our competence as a financial advisor, there are no past, present or pending legal or disciplinary actions against our firm by any State or Federal regulatory agency. Lastly, we welcome the District to contact any of our clients represented on the financing list provided in Attachment B to confirm their satisfaction with our service, work product and fees charged.

- b. As noted in the resumes attached in Appendix D, the staff members who will be working with the District have extensive experience with the items mentioned in the scope of services. Listed below are all associates that may perform work for the District. However, we would like to point out that the primary staff members assigned to the District are Lori Raineri and Rich Malone. As can be seen in the chart below, these two senior leaders have close to 40 years of experience and have been involved in well over 400 financings. Furthermore, various staff members below have expertise in financial planning, financial modeling, facility planning, development mitigation issues, cash flow management and many other areas that provide solutions for our school district clients.

| Staff Member | Title | Years of Experience | Number of Financings |
|-------------------|--------------------------|---------------------|----------------------|
| Lori Raineri | President | 27 | 300+ |
| Rich Malone | Chief Operating Officer | 16 | 120+ |
| Jonanthan Edwards | Client Services Director | 15 | 50+ |
| Jay Weisbrod | Client Services Director | 22 | 2 |
| Keith Weaver | Senior Project Manager | 8 | 50+ |
| Siri Weaver | Senior Project Manager | 6 | 150+ |

- c. Our firm is based in Sacramento and most office resources are based there, but for two associates. Two of our Client Services Directors (Jay Weisbrod and Brad Baxter) work from their home offices in order to provide additional customer service to many of our clients located in Southern California and other parts of the state. As to computer resources, we have full complement of all computer programs and hardware that allows us to create financial models and complete all financial analysis needed for our clients. We also have access to national databases of bond pricing information that enables our firm to evaluate market conditions and provide meaningful analysis on proposed client bond offerings. This certainly helps achieve our goal of structuring a borrowing that results in the lowest cost and fees for our clients.
- d. We have included two Official Statements representing recent transactions performed by our firm in Appendix J. The first OS is a complex transaction we recently structured for Santa Ana Unified School District. In this

financing, there were 5 types of general obligation bonds: 1) current interest bonds, 2) capital appreciation bonds, 3) QSCBs, 4) BABs, and 5) a refinancing of bonds from a prior bond measure. While the analysis was complex, by strategically including various types of general obligation bonds, the District was able to maximize savings from the Federal Government's subsidy programs, achieve economies of scale, and optimize the tax rate structure. Specifically, the transaction led to saving Santa Ana District taxpayers approximately \$850,000 in present value savings! The second OS provided is a refunding we recently completed for Hanford Elementary School District. Since this District has a similar rating as Capistrano Unified we felt that it is a good example for review. In this transaction, we were also able to provide over \$280,000 in savings for district taxpayers.

- e. Attached in Appendix I are three recent transactions that depict all relevant data the District is requesting. The first transaction is a pooled TRAns for Kern County Superintendent of Schools. The second example is a GO bond refunding with which we assisted Hanford Elementary School District. In both of these examples, we utilized a competitive bidding process that led to very favorable terms for both clients. The third example is the complex multiple GO bond financing of Santa Ana Unified mentioned above. Here we want to highlight that by structuring the financing as we did, we were able to take advantage of economies of scale and keep overall district expenses lower than if we would have treated the financings separately.

4. Expertise

- a. The staff members that will be assigned to Capistrano Unified School District are highly qualified and experienced in all types of bond issuances, TRAns, and general financing structures and strategies for clients. The resumes in Attachment D provide a detailed description of each of the staff members that will be assigned to the District. We would like to highlight that Lori Raineri, Rich Malone, Jonathan Edwards, Keith Weaver and Sirikhwan Khlaiaksom are all Certified Independent Public Finance Advisors. The expertise of our assigned personnel is exemplified by their many years of advisory work experience and number of financial transactions, extensive third party review work, fraud prevention training and many other training topics applicable to school district finances. Finally, Lori Raineri is also a Certified Fraud Examiner.
- b. The primary associates in our firm that will be handling the day to day activities and oversight with Capistrano USD will be our President, Lori Raineri and our Chief Operating Officer, Rich Malone. They will be actively involved in both the work product and overall project management.
- c.-d. Government Financial Strategies has a long history of success and innovation in working with Community Facility Districts (CFDs) for various school districts. We were involved in some of the first use of Mello-Roos law back in the 1980's, including utilizing it for voter approved measures during the period between 1978 and 1986, when school district's could not have a general obligation bond measure. We are extremely careful in how we approach CFDs and we do not keep them separate, but rather, we ensure that the CFDs are part of the District. Our firm takes pride in looking for innovative ways and creating new financing structures that accomplish our clients goals while at the same time complying with all industry standards and ensuring that our clients are not taking on unnecessary risk.

Another example of our longstanding experience and expertise with CFD's can be illustrated with the work we performed for three districts within El Dorado County. In 1988, we assisted (two elementary and the high school district into which they feed) deal with a large proposed development. The districts worked together to form a CFD which now, 22 years later, levies taxes on 4,300 homes, and has weathered two significant real estate recessions before this current recession. We have been working with the Buckeye Elementary School District and the El Dorado Union High School District continuously during these two decades, and have assisted the two districts with 1 lease purchase, 10 separate COPs and 7 bond issuances. Of these 18 financing transactions, totaling almost \$200 million, some were refinancings, and some were general obligation bonds. The lease financings (including the certificates of participation transactions) were mostly done in lieu of issuing Mello-Roos Special Tax bonds. The reason for this was that it allowed the districts to operate independently, but also to optimize the limited special tax revenue by reducing borrowing costs. However, this strategy did not come without risk. Lease financing is secured by all other legally available revenues of the issuing district, including the General Fund. Therefore, to implement this strategy to optimize the CFD special tax revenue, we needed to have a risk mitigation strategy to ensure that the debt service structure was both efficient, and low relative to the projected special tax revenue. This then engendered a strategy of the proper use of direct cash expenditures. This holistic and strategic approach has allowed the districts to achieve significantly more spendable dollars from the CFD than originally anticipated.

Over the past five years, our firm has served as financial advisor for six separate Mello Roos bond transactions for five different clients totaling \$79,770,000. All but one of the transactions were structured for school district clients. The other financing was implemented in order to build a public library in Yolo County.

We see that the District has a number of CFD financings, however, since these financings carry no underlying credit rating and the CFD market is not as robust as it is for general obligation bonds, it is a challenge for us to perform a refinance analysis quickly. One of our first objectives would be to review all of the outstanding issuances with the District and analyze all opportunities for taxpayer savings or enhanced District benefits.

5. Related Experience

As noted earlier in this response, our firm has served as financial advisor in over 730 financings in our 23 year history with the majority of these transactions structured for school districts or county offices of education. These financings are primarily GO Bonds, TRANS, BANS, COPs, CFD Special Tax Bonds, Lease Purchases, QSCBS. Furthermore, below are several references that we think will be particularly helpful to Capistrano Unified School District in understanding our ability to assist the District with its financial advisory needs. The first two references are clients we have performed CFD work for. We have also included four additional clients that we have performed various services for including Bond issuances, TRANS, transactions as well as other financings. . We have also included Joel Montero of FCMAT as one of our references. Our work with FCMAT enables us to see financings that were not always in the districts' best interest as well as cash management issues that have led to insolvency. This work further enables us to ensure our clients avoid such situations. The chart below includes our references.

| REFERENCE LIST | | | | |
|-------------------|--|-------------------------------------|----------------|----------------------------|
| Contact Name | Title | Organization | Telephone | Email |
| Bruce Colby | Associate Superintendent/Business Services | Davis Joint Unified School District | (530) 757-5300 | bcolby@djud.k12.ca.us |
| Robbie Montalbano | Associate Superintendent/Business Services | Buckeye Unified School District | (530) 677-2261 | rmontalbano@buckeyeusd.org |
| Michael Bishop | Associate Superintendent | Santa Ana Unified School District | (714) 558-5826 | michael.bishop@sausd.us |
| Leslie Paulides | Director/CFD | Los Gatos Union School District | (408) 335-2030 | lpaulides@lgusd.k12.ca.us |
| Joel Montero | CEO | FCMAT | (707) 775-2852 | jmontero@fcmat.org |

Besides speaking to any of these five individuals, we welcome the District staff to contact any of our clients from the financing list we have included in Appendix B.

6. Cost and Rates

Government Financial Strategies works on either an hourly or flat fee basis. Each assignment begins with an approved scope of work so that expectations are clear from the outset. We do not work on a contingency basis. It is important that our compensation is consistent with our provision of independent advice based on the specifics set forth by our client and in accord with the highest standards for good government. Below are our fees for various types of issuances.

| Government Financial Strategies Fee Structure | |
|---|----------|
| Issuance Type | Fee |
| General Obligation Bond | \$48,750 |
| Certificates of Participation | \$52,650 |
| Tax Revenue Anticipation Note | \$19,500 |
| Bond Anticipation Notes | \$19,500 |
| Refundings: | |
| General Obligation Bond | \$52,650 |
| Certificates of Participation | \$56,550 |

Please note that these fees are all-inclusive. No matter how many staff members work on a given project, our fee will not change.

For other financial planning and consulting services, we operate on an hourly billing basis at the rate of \$195 (\$97.50 for travel time), plus out of pocket expenses. This type of fee arrangement allows a consistent working relationship to develop and encourages our clients to take advantage of all of our services. Finally, as noted above, all of our work is **"100% satisfaction guaranteed, 100% of the time."**

7. Insurance and Indemnification

We have included in Appendix A the signed and completed attachments found in the District's *RFQ*. Also, Appendix G includes our Liability Insurance information.

8. Additional Data

Our firm consists of 12 permanent staff members and the majority of our staff are Certified Independent Public Finance Advisors. Our firm also takes a lot of pride in continuing education. As described in our staff profiles, three of the seven associates assigned to the District have Masters' Degrees in the financial arena, one has a law degree and our President, Lori Raineri is in the process of obtaining a Masters Degree in financial analysis. Our firm puts a lot of focus on continuing education and we feel this focus keeps us sharp and well qualified to provide in-depth analysis and critical thinking to our clients.

Attachment H includes a list of a few of the dozens of letters of recommendation our firm has received. Additional letters can be found on our website. Furthermore in Appendix I, we have included a bibliography of published articles authored by our staff members that primarily focus on many school funding and revenue topics. Finally, we are happy to have the District speak with anyone we've worked with – clients, colleagues, regulatory agencies, etc. to ascertain the value of our work and our commitment to teamwork.

9. Summary

We appreciate the opportunity to respond to *the Request for Qualifications* and feel that our independence, rigorous analytical approach and knowledge of best practices will result in the most efficient and lowest costs for the District.

We also believe our independent and holistic approach to serving our clients is an ideal fit with the needs of Capistrano Unified School District. If selected to be the District's financial advisor, we would take our comprehensive approach towards financial advising and actively work with the District on analyzing many areas of the District's revenue streams, cash flow management and expenses to ensure the District's financial health and well being.

Over the last two decades, we have chosen to primarily align our services with school districts and continue to develop long-standing relationships with new clients. We would be honored to serve as Financial Advisor to the Capistrano Unified School District.

We welcome questions.



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of 6/28/12, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

NvLS Professional Services, LLC

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services pursuant to RFP No. 2-1213, E-Rate Consultant Services, as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$19,000.00 in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this base Agreement is for one year commencing 7/1/12 – 6/30/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

Capistrano Unified School District

Request for Proposals

E-Rate Consultant RFP No. 2-1213

Response from

NvLS Professional Services, LLC

1. Executive Summary

For the last three years, NvLS Professional Services, LLC, has shown Capistrano Unified School District (CUSD) that we have the experience, tenacity and knowledge to obtain optimal E-rate funding for the District. NvLS Professional Services, LLC will continue to ensure that CUSD receives the largest amount of E-rate and California Teleconnect Funding available to them.

NvLS Professional Services, LLC will continue to provide one-on-one individual attention to CUSD. You will not be handed off to a “team of specialists”; you will receive first-hand consulting services from Rick Del Valle and Nancy von Langen-Scott, both with over 30 years experience in Telecommunications and both with over 15 years experience with E-rate.

NvLS Professional Services, LLC will provide the leadership and expertise to navigate through the maze of E-rate, partnering with Capistrano Unified School District, to secure premiere E-rate funding.

2. Narrative

Nancy von Langen-Scott of NvLS Professional Services, LLC, has been involved with E-rate since its inception in 1998, assisting most of the school districts in San Diego and Imperial County. Nancy von Langen-Scott became an independent E-rate Consultant in 2002 after retiring from Pacific Bell with 21 years in the Marketing Department, the last 10 years working with K-12 schools as a Senior Account Manager. Nancy also was a Middle and High School teacher in the Midwest before starting her career at Pacific Telephone in San Diego.

2. Narrative (continued)

Rick Del Valle, now partnering with Nancy von Langen-Scott, has over 31 years in the Telecommunications field. With Pacific Bell/ATT, Rick was a Technical Sales Specialist II, Account Manager and Senior Account Manager, involved with designing, selling and implementing some of the largest educational networks in California. These projects include CALREN 2, which connects all of the major universities and the Digital California Project (DCP), now called HSN, which connects most school districts in California to the Internet. After retiring from Pacific Bell/ATT in 2005, Rick began E-rate consulting with K-12 schools in Northern California.

Our experience includes E-rate consulting for school districts which range in size from one building to multi-location charter schools to districts with over 50-plus sites. NvLS Professional Services, LLC has an extensive background in Telecommunications, E-rate, California Teleconnect Fund (CTF) and the educational system. They pride themselves in maintaining excellent relationships with USAC Client Services and Technical Client Services representatives, E-rate and Account representatives from the major Telecommunications companies, such as ATT, Cox, Time Warner, Verizon Wireless, Nextel and many of the Priority 2 providers. These relationships facilitate higher approval rates in E-rate funding.

Nancy is located in San Diego so she is easily available to CUSD when necessary. She has worked closely with her 50 Districts, making sure that their applications comply with the ever-changing, stringent E-rate rules and she is innovative working with the PIA Reviewers to reach positive decisions for the Districts. She has succeeded in building her business on word-of-mouth referrals, from other districts, the County Office and Service Providers.

Being an ex-teacher and trainer, Nancy uses the consultative approach, speaking in English, not "Telephones" or "E-rates" and takes her clients step-by-step through the E-rate process, letting them know what and when items are due and letting the District be as involved (or not involved) as they want to be with the E-rate forms and procedures. She prides herself on her ability to relate to her clients and obtain the funding they deserve.

Rick Del Valle has an extensive background in Telecommunications and has worked with E-rate and CTF since 1998. Rick has been an independent E-rate consultant, specializing in RFP development and Tech Plan assistance since 2005. Rick has worked closely with CUSD for the last three years, leading the District through an extensive Selective Review / Audit, PIA Reviews, Technology Planning assistance, RFP development, review of former applications and disbursements and providing excellent leadership to the IT team when working with service providers, USAC personnel and filing of the appropriate E-rate forms.

a. Experience

The following schools have had **all of their E-rate and CTF Services** provided by NvLS Professional Services, LLC or Rick Del Valle.

“All E-rate and CTF Services” definition:

- Meet with District in summer/fall timeframe to discuss current and newly eligible services and products for 470 application
- Ensure Tech Plan is certified, current and includes existing and new services
- Ensures that 2-in-5 rule is in compliance if applying for Priority 2 services
- Write or assists in writing Supplemental Information Packages and/or RFP's for 470 applications
- Files 470(s), helps District respond to service provider questions, ensures the District complies with all USAC regulations, gives District template for Bid Selection and assists in how to complete form
- Creates and files 471 and Item 21 Attachments and answers PIA questions from USAC
- Creates Summary sheets, outlining District requests
- Creates Disbursement sheets, showing the Districts where they received or did not receive their funding in previous years
- Updates District on progress of applications, reviews and forms
- Completes and files all service provider forms (ATT Existing Services List and Certification, Data Gathering Forms, and Reimbursement forms)
- Files all California Teleconnect Fund (CTF)/ Discount Advanced Services (DAS) applications and E-rate Growth pages
- Files 486
- Files Form 500, if applicable
- Files BEARs
- Files appeals, if applicable, and any other necessary E-rate and CTF forms
- Keeps E-rate binders updated for each District

a. References

Irvine Unified School District

5050 Barranca Parkway Irvine, CA. 92604-4652

Mark Reider, Director of Information Services

949 936 5125; mreider@iusd.org

Dates of Service: 2003-Current (NvLS Professional Services, LLC)

Description of Service: All E-rate and CTF Services (see definition above)

Contract amount: Under \$10,000

Sweetwater Union High School District

1130 Fifth Avenue Chula Vista, CA. 91911- 2812

Erika Madrid Gonzalez, Senior Administrative Assistant

619 585 7908 Erika.gonzales@suhsd.k12.ca.us

Dates of Service: 2007-Current (NvLS Professional Services, LLC)

Description of Service: All E-rate and CTF Services

Contract amount: Under \$22,000

Grossmont Union High School District

1100 Murray Drive El Cajon, CA. 92020

Guiselle Carreon, Director of Purchasing

619 644 8051 gcarreon@sdcoe.net

Dates of Service: 2008-Current (NvLS Professional Services, LLC)

Description of Service: All E-rate and CTF Services

Contract amount: Under \$20,000

Fremont Unified School District

4210 Technology Drive, Fremont, CA 94538

John Krull, Director of Technology,

510-657-2350 jkrull@fremont.k12.ca.us

Dates of Service: December 2011 to present (Rick Del Valle)

Description of Service: All E-Rate and CTF services

Contract amount: \$15,000

Pleasanton Unified School District

4665 Bernal Ave Pleasanton, CA 94566

Larry Lagatta, Director of Maintenance, Operations, and Transportation

925-426-4400 llagatta@pleasanton.k12.ca.us

Dates of Service: 2005-Current (Rick Del Valle)

Description of Service: All E-rate and CTF Services

Contract amount: Under \$10,000

San Lorenzo Unified School District

15510 Usher Street San Lorenzo, CA 94580

Lowell Shira, Assistant Superintendent-Business

510-317-4600 lskira@slzusd.org

Dates of Service: 2007-Current (Rick Del Valle)

Description of Service: All E-rate and CTF Services

Contract amount: \$10,000

b. Tasks our firm will perform

We will perform the same functions that we have provided for CUSD and our current clients and adhere to all of the services requested under your Scope of Services. These include:

- 1) Be available via phone, teleconference bridge, email or fax within the same day and appear in person within 24 hours.
- 2) Ensure all E-rate forms are in compliance.
- 3) Provide updates on applications, reviews and modifications progress.
- 4) Maintain a binder with all pertinent documents, given to the District at the closure of all funding.
- 5) Keep District informed of changes in E-rate process and help staff take advantage of newly eligible services and products.
- 6) Assist with Technology Plan, as needed.
- 7) Work with staff to ensure all eligible services and products are included in the E-rate process.
- 8) Research and evaluate 2-in-5 year rule for Internal Connections for the District.
- 9) Assist District in preparation of RFPs and that they are coordinated with 470 applications.
- 10) Prepare, submit and ensure certification of 470's with drafts for review.
- 11) Review and assist the bid process.
- 12) Verify that potential and selected service providers hold proper FCC certification.
- 13) Work with District and service providers to obtain all information for forms.
- 14) Prepare, submit and ensure certification of the 471 applications with drafts for review.
- 15) Prepare and file Item 21 attachments.
- 16) Review 471 applications for possible changes and submit those to SLD.
- 17) Respond to PIA questions for best outcome.
- 18) Manage and respond to higher level reviews and audit processes.

b. Tasks our firm will perform (continued)

- 19) File 486 form after verifying with District their CIPA compliance, approval of Tech Plan and service start dates. Handle SLD questions.
- 20) Work with the District and service providers to initiate Erate discounts and verify that discounts are being received.
- 21) Work with District to prepare, submit and manage BEAR forms.

Additional / Optional Tasks not described in Scope of Work:

- As in the past three years, we will hold an annual meeting with CUSD to prepare for the 470 application, review E-rate changes and additions, review past years' applications and disbursements.
- File all California Teleconnect Fund (CTF)/ Discount Advanced Services (DAS) applications and E-rate Growth pages.
- Complete outstanding forms and paperwork for previous E-rate funding years
- Provide Summary sheets of 471 Funding Requests, showing what services and by whom
- Provide Summary of Disbursements for current and past years to show where the funding has or has not been received and analyze if there is some "unfound" funding to obtain
- Provide E-rate alerts and updates throughout the year
- Provide Open Door policy; whenever there are questions or concerns, contact NvLS Professional Services, LLC and we'll navigate through them with honesty and integrity

3. Fees/Services Schedule

For the performance of the items listed above, the rate will be \$19,000. **Pricing Sheet attached.** The cost for Technology Planning Assistance, which is assisting the District with incorporating eligible services into the Tech Plan, making sure that the Tech Plan is current and certified is \$125 per hour. The cost for Audit Assistance is \$125 per hour or negotiable, dependent on requirements. Depending on District involvement, the hours can be substantially reduced. Although very involved for the past three years, we have not charged the additional hours for Tech Plan and Selective Review assistance.

4. Additional Data

Letters of Recommendation: Can be provided upon request from any of the Districts mentioned above or from any of our sixty clients.

Testimonial 1: From Frank Azevedo, Fallbrook Union High School District, Director of Information, frank@fuhsd.net

We have been working with Nancy von Langen-Scott of NVLS Consulting, her group is local to southern California. If I had found her a few years earlier, I might not have so much gray hair! She is fantastic to work with, and keeps me on the E-rate straight and narrow. Without going into specific numbers, her services have actually paid for themselves many times over by identifying and managing e-rate opportunities that we were overlooking.

Hats off to Nancy and her organization.

Testimonial 2:

*Nancy,
You amaze me. Thank you so much!*

*Elaine Heaps
Lakeside Union SD
Business Services
(619)390-2617
FAX (619)390-2564*

Testimonial 3:

Rick,

You've been a GREAT resource to us and we would be very happy to give you a glowing review to any potential clients that come your way!

Patty van Looy

Telecommunications Specialist

Maintenance Department

Pleasanton Unified School District

925-426-4403

FAX: 925-426-0564

pvanlooy@pleasanton.k12.ca.us

Testimonial 4:

Rick:

Although I am new to this detail of Erate, Ted has always spoken highly of your work and I can now attest to that myself.

Thanks, Tim

Timothy Erwin

Senior Director of Human Resources

Newark Unified School District

5715 Musick Ave., Newark, CA 94560

510-818-4242 work, 510-792-9681 fax

Ongoing Commitment to Professional Education:

- Attend annual USAC E-rate training in Washington, DC and Los Angeles
- Attend annual CDE E-rate training and have been a panel member in past CDE training sessions
- Work with other E-rate Consultants for exchange solutions
- Attend other E-rate meetings or training from CETPA, HSN or CDE
- Stay in regular contact with E-rate and Account representatives from ATT, Cox, Time Warner, Nextel, ATT Mobility, Verizon, Vecotr, Edline, Verizon Wireless, etc.
- Stay in regular contact with USAC Client Service Bureau and USAC Technical Service Bureau
- Work with State of California, California Department of Education and HSN E-rate representatives for best practices

Total Number of Permanent Employees:

One, Nancy von Langen-Scott. Partnership with Rick Del Valle, E-rate Consultant and two part-time clerical staff.

Other:

- Rick Del Valle has had an excellent working relationship with CUSD's IT and accounting staff for the past three years. He has provided invaluable leadership in the E-rate process.
- With Rick's longevity at Pacific Bell/ATT of over 31 years, he represents a wide knowledge base for telecommunications, Internet and equipment. Because Rick has worked with E-rate and DAS applications since inception, he knows the intricate details necessary for E-rate funding.
- After designing, selling and implementing networks for K-12 and universities, Rick's expertise makes him invaluable to technology planning necessary for K-12 school districts.
- Rick has developed all types of RFP's (Priority I and II) and was able to assist Capistrano Unified School District develop a Technology Plan and RFP requirements to procure the necessary services.
- Because Nancy von Langen-Scott has a long history of working with CTF and E-rate (since their inception), she has the expertise to enable Capistrano Unified School District to reach its fullest potential in discounts.
- Because Nancy has 21 years with Pacific Telephone/Pacific Bell/SBC/ATT, she has an extensive knowledge of telecommunications, CALNET and customized contracts with a basic knowledge to discuss and formulate information for Internet connectivity and Internal connections.
- Because Nancy has a teaching and training background, she cultivates her relationships with her clients so they are confident and comfortable with her E-rate knowledge and skills and has the ability to explain the process to them.

5. Certification Request for Proposals (Attached)**6. Certification by Contractor of Criminal Records Check (Attached)**

7. Insurance Requirements for Sole Proprietor

Automobile Liability: \$1,000,000 (Attachment A)

Errors and Omission Insurance: \$2,000,000 (Attachment B).

8. W-9 Form (Attachment C)

9. Conflict of Interest Certification (Attached)

10. NonCollusion Declaration

11. Tobacco Use Policy

Interviews:

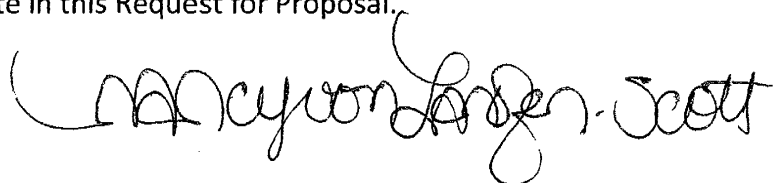
Currently, Nancy von Langen-Scott is available from Wednesday, June 6 – Friday, June 8, for a telephone or in-person interview. She will be out of the office and out of the country, May 27 - June 4, returning to the office on Tuesday, June 5, 2012. Please text her (858 722 4456) to set up an appointment or she will attempt to retrieve emails at nancyvls@sbcglobal.net.

Rick Del Valle worked more directly with Capistrano Unified School District for the past three years so you may wish to interview with him. To set up an appointment, he can be reached via email at: Rick.DelValle@yahoo.com or 510 457 5436. He is out of the country but will be able to participate in a phone interview June 4-8, 2012.

Summary

NvLS Professional Services, LLC is proud to participate in the Request for Qualifications for an E-rate Consultant for Capistrano Unified School District. We are a professional organization with an extensive background in telecommunications and vast experience with school districts, E-rate and California Teleconnect Funding. We look forward to continue our partnership with Capistrano Unified School District and providing them with premier E-rate Consulting.

Thank you for allowing us to participate in this Request for Proposal.

A handwritten signature in black ink that reads "Nancy von Langen-Scott". The signature is written in a cursive, flowing style.

PRICING SHEET

The purpose of this form is to provide a standard format by which the Proposer submits to the DISTRICT a summary of the estimated costs suitable for detailed review and analysis. The Proposer shall complete the Price/Cost Proposal in its entirety.

The negotiated hourly rate shall become the basis for payment of invoices and will be reflected in the Consultant Services Agreement. Hourly rates shall remain fixed for the duration of the contract period.

| Title | Hourly Rate | |
|--------------------------|----------------------|--|
| E-Rate Consulting - | \$19,000 - Total for | |
| Including SCOPE OF WORK? | 7/1/12 - 6/30/13 | |
| ADDITIONAL TASKS | | |
| | | |
| | | |

| | Contract Price | |
|--|----------------|--|
| Total Price for E-Rate Consultant Services | \$19,000 | |
| Total Price for Technology Planning Services | \$125/hr. TBD | |
| Total Price for Audit Assistance | \$125/hr. TBD | |
| Grand Total for all Services | \$19,000 PLUS | |

\$125/HR FOR AUDIT or TECH PLAN ASSISTANCE WHERE NECESSARY

NVLS PROFESSIONAL SERVICES LLC
Print Name of Firm

(Nancy von Langen-Scott)
Authorized Signature

NANCY VON LANGEN-SCOTT
Representative

84-1678547 EW
Federal I.D. #/License

5/25/12
Date



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of July 10, 2012, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

JEFFREY BRISTOW

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$25,000 in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this base Agreement is for one year commencing 7/10/12-12/31/12 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

EXHIBIT A
FEE SCHEDULE

Jeffrey Bristow
24581 Kings Rd.
Laguna Niguel, CA 92677
949-363-7504

Description of Services

\$510.00 per day

Assist in the transition of new management personnel in the areas of District insured and self-insured programs; monthly accounting, and preparation of financial reports; insurance consultants, brokers, claims adjusters, vendors, claimants, and attorneys; compliance specific to uniform complaints, sexual harassment, discrimination; investigations.

Signature _____ Date _____

Typed or Printed Name _____



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of July 10, 2012, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

NOREEN KATHY KESSLER

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$12,500 in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this base Agreement is for one year commencing 7/10/12-12/31/12 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____
Name: Terry Fluent
Title: Director, Purchasing
Board Approval Date: _____

Signature _____
Name: _____
Title: _____
Address _____

Email Address: _____
FEIN/SSN _____

EXHIBIT A

FEE SCHEDULE

Noreen Kathy Kessler
5261 Bordeaux
Irvine, CA 92604
949-533-9539
Email: kkesler100@gmail.com

Description of Services

\$510.00 per day

Assist in the transition of new management personnel regarding procedures and policies relative to personnel programs; conformity with federal and state laws including the California Education Code, and local Board Policy; selection, hiring, supervision, and evaluation processes for all employees; departmental operational systems.

Signature _____ Date _____

Typed or Printed Name _____



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July, 10, 2012, between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

LARRY SIMMONS HS FLC BODEGA

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this Agreement is for one year beginning July 10, 2012 through June 30, 2013.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[☒] Master Contract [☐] Special Conditions [☒] Required Documents and Certifications [☒] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

"CONTRACTOR"

By: _____

By: _____

Name: Clark D. Hampton

Name: _____

Title: Deputy Superintendent

Title: _____

Board Approval Date:

Email address _____

FEIN/SSN _____

**DISTRICT MASTER CONTRACT
GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL/AGENCY SERVICES
2012-2013**

EXHIBIT A: RATES

CONTRACTOR Larry M. Simmons 49-70862-0110916 2012-2013

High School- Bodega

(NONPUBLIC SCHOOL OR AGENCY)

**CONTRACTOR
NUMBER**

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed 3 classrooms **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
Total LEA enrollment may not exceed _____

| Rate | Period |
|----------|--------|
| \$182.26 | Daily |

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

B. Related Services

- | | | |
|---|------------|---------|
| (1) a. Transportation – Round Trip | | |
| b. Transportation – One Way | | |
| c. Public Transportation | | |
| d. Parent* | | |
| (2) a. Educational Counseling – Individual | | |
| b. Educational Counseling – Group of _____ | | |
| c. Counseling – Parent | | |
| (3) a. Adapted Physical Education – Individual | | |
| b. Adapted Physical Education – Group | | |
| (4) a. Language and Speech Therapy – Individual (clinic) | | |
| b. Language and Speech Therapy – Group | | |
| c. Language and Speech Therapy – (school site) | | |
| d. Language and Speech – Consultation Rate | | |
| (5) a. Additional Classroom Aide – Individual (must be authorized on IEP) | | |
| b. Additional Instructional Assistant – Group of 2 | | |
| c. Additional Instructional Assistant – Group of 3 | | |
| (6) Intensive Special Education Instruction** | | |
| (7) a. Occupational Therapy – Individual | | |
| b. Occupational Therapy – Group | | |
| c. Occupational Therapy – Consultation Rate | | |
| (8) Physical Therapy | | |
| (9) a. Behavior Intervention | | |
| b. Behavior Intervention – Supervision | | |
| c. Behavior Intervention – Clinical Director | | |
| (10) Orientation & Mobility Services | | |
| (11) Residential Board and Care | \$8,069.00 | Monthly |
| (12) Residential Mental Health Services | Inclusive | |

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July, 10, 2012, between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

LARRY SIMMONS HS KIVA

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this Agreement is for one year beginning July 10, 2012 through June 30, 2013.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[**X**] Master Contract [] Special Conditions [**X**] Required Documents and Certifications [**X**] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____
 Name: Clark D. Hampton
 Title: Deputy Superintendent
 Board Approval Date:

"CONTRACTOR"

By: _____
 Name: _____
 Title: _____
 Email address _____
 FEIN/SSN _____

**DISTRICT MASTER CONTRACT
GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL/AGENCY SERVICES
2012-2013**

EXHIBIT A: RATES

| | | | |
|--|--------------------------|-------------------------------|-------------------------|
| CONTRACTOR | Larry M. Simmons | 49-70862-6941041 | <u>2012-2013</u> |
| | High School- Kiva | | |
| <u>(NONPUBLIC SCHOOL OR AGENCY)</u> | CONTRACTOR | <u>(CONTRACT YEAR)</u> | |
| | NUMBER | | |

Per CDE Certification, total enrollment may not exceed 2 classrooms If blank, the number shall be as determine by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
Total LEA enrollment may not exceed _____

| | Rate | Period |
|---|----------|--------|
| A. <u>Basic Education Program/Special Education Instruction</u> | \$182.26 | Daily |
| Basic Education Program/Dual Enrollment | _____ | _____ |

Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

B. Related Services

| | | | |
|------|---|------------|---------|
| (1) | a. Transportation – Round Trip | _____ | _____ |
| | b. Transportation – One Way | _____ | _____ |
| | c. Public Transportation | _____ | _____ |
| | d. Parent* | _____ | _____ |
| (2) | a. Educational Counseling – Individual | _____ | _____ |
| | b. Educational Counseling – Group of _____ | _____ | _____ |
| | c. Counseling – Parent | _____ | _____ |
| (3) | a. Adapted Physical Education – Individual | _____ | _____ |
| | b. Adapted Physical Education – Group | _____ | _____ |
| (4) | a. Language and Speech Therapy – Individual (clinic) | _____ | _____ |
| | b. Language and Speech Therapy – Group | _____ | _____ |
| | c. Language and Speech Therapy – (school site) | _____ | _____ |
| | d. Language and Speech – Consultation Rate | _____ | _____ |
| (5) | a. Additional Classroom Aide – Individual (must be authorized on IEP) | _____ | _____ |
| | b. Additional Instructional Assistant – Group of 2 | _____ | _____ |
| | c. Additional Instructional Assistant – Group of 3 | _____ | _____ |
| (6) | Intensive Special Education Instruction** | _____ | _____ |
| (7) | a. Occupational Therapy – Individual | _____ | _____ |
| | b. Occupational Therapy – Group | _____ | _____ |
| | c. Occupational Therapy – Consultation Rate | _____ | _____ |
| (8) | Physical Therapy | _____ | _____ |
| (9) | a. Behavior Intervention | _____ | _____ |
| | b. Behavior Intervention – Supervision | _____ | _____ |
| | c. Behavior Intervention – Clinical Director | _____ | _____ |
| (10) | Orientation & Mobility Services | _____ | _____ |
| (11) | Residential Board and Care | \$8,069.00 | Monthly |
| (12) | Residential Mental Health Services | Inclusive | _____ |

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July, 10, 2012, between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

DEVEREUX VIERA

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this Agreement is for one year beginning July 10, 2012 through June 30, 2013.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[☒] Master Contract [☐] Special Conditions [☒] Required Documents and Certifications [☒] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____

Name: Clark D. Hampton

Title: Deputy Superintendent

Board Approval Date:

"CONTRACTOR"

By: _____

Name: _____

Title: _____

Email address _____

FEIN/SSN _____

**DISTRICT MASTER CONTRACT
GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL/AGENCY SERVICES
2012-2013**

EXHIBIT A: RATES

CONTRACTOR **Devereux Viera** **77-76422-0112599** **2012-2013**

(NONPUBLIC SCHOOL OR AGENCY) **CONTRACTOR** **(CONTRACT YEAR)**
NUMBER

Per CDE Certification, total enrollment may not exceed **15 classrooms** **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
Total LEA enrollment may not exceed _____

| | Rate | Period |
|---|-----------------|--------------|
| A. <u>Basic Education Program/Special Education Instruction</u> | <u>\$125.00</u> | <u>Daily</u> |
| Basic Education Program/Dual Enrollment | _____ | _____ |

Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

B. Related Services

| | | | |
|------|---|-----------------|-----------------|
| (1) | a. Transportation – Round Trip | _____ | _____ |
| | b. Transportation – One Way | _____ | _____ |
| | c. Public Transportation | _____ | _____ |
| | d. Parent* | _____ | _____ |
| (2) | a. Educational Counseling – Individual | _____ | _____ |
| | b. Educational Counseling – Group of _____ | _____ | _____ |
| | c. Counseling – Parent | _____ | _____ |
| (3) | a. Adapted Physical Education – Individual | _____ | _____ |
| | b. Adapted Physical Education – Group | _____ | _____ |
| (4) | a. Language and Speech Therapy – Individual (clinic) | _____ | _____ |
| | b. Language and Speech Therapy – Group | _____ | _____ |
| | c. Language and Speech Therapy – (school site) | _____ | _____ |
| | d. Language and Speech – Consultation Rate | _____ | _____ |
| (5) | a. Additional Classroom Aide – Individual (must be authorized on IEP) | <u>\$27.00</u> | <u>Per hour</u> |
| | b. Additional Instructional Assistant – Group of 2 | _____ | _____ |
| | c. Additional Instructional Assistant – Group of 3 | _____ | _____ |
| (6) | Intensive Special Education Instruction** | _____ | _____ |
| (7) | a. Occupational Therapy – Individual | _____ | _____ |
| | b. Occupational Therapy – Group | _____ | _____ |
| | c. Occupational Therapy – Consultation Rate | _____ | _____ |
| (8) | Physical Therapy | _____ | _____ |
| (9) | a. Behavior Intervention | _____ | _____ |
| | b. Behavior Intervention – Supervision | _____ | _____ |
| | c. Behavior Intervention – Clinical Director | _____ | _____ |
| (10) | Orientation & Mobility Services | _____ | _____ |
| (11) | Residential Board and Care | <u>\$226.00</u> | <u>Daily</u> |
| (12) | Residential Mental Health Services | <u>\$186.00</u> | <u>Daily</u> |

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 Pricing Summary

| Vendor | Number of Items Awarded 2011/12 Original Contract | Items No Replacement or Withdraw Bid | Number of Items for 2012/13 Extension | Number of Items No Price Change | Number of Items Price Decrease | Number of Items Price Increase |
|------------------------------|---|--|---|---------------------------------------|--------------------------------------|--------------------------------------|
| AVES (declined to renew) | 2 | 2 | 0 | 0 | 0 | 0 |
| AVID | 5 | 0 | 5 | 1 | 0 | 4 |
| B&H Photo | 9 | 1 | 8 | 2 | 1 | 5 |
| California Western | 4 | 0 | 4 | 3 | 1 | 0 |
| Camcor | 6 | 1 | 5 | 2 | 2 | 1 |
| CompView (declined to renew) | 3 | 3 | 0 | 0 | 0 | 0 |
| Digital Networks | 4 | 0 | 4 | 0 | 4 | 0 |
| Golden Star Technologies | 16 | 1 | 15 | 2 | 3 | 10 |
| Hewlett-Packard | 11 | 3 | 8 | 3 | 2 | 3 |
| Longs (non-responsive) | 2 | 2 | 0 | 0 | 0 | 0 |
| MNJ Technology | 20 | 0 | 20 | 19 | 1 | 0 |
| Renaissance Learning | 1 | 0 | 1 | 0 | 0 | 1 |
| Troxell Communications | 8 | 0 | 8 | 0 | 2 | 6 |
| Valiant IMC | 20 | 1 | 19 | 8 | 0 | 11 |
| W. B. Hunt | 3 | 2 | 1 | 1 | 0 | 0 |
| Wards Media (non-responsive) | 3 | 3 | 0 | 0 | 0 | 0 |
| Totals | 115 | 17 | 98 | 41 | 16 | 41 |

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Comview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|---|--------------------|------|-------------|--------------------|--------|--------------------|------------------|------------------|-----------|--------------------|----------|--------------------|---------|---------|---------|----------------|
| | CAMCORDERS | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| 1 | Canon FS300 Flash Memory - DISCONTINUED | | | | | | | | \$ 177.69 | | | | | | | | |
| | Canon FS400 Flash Memory - REPLACEMENT | | | | | | | | \$ 243.84 | | | | | | | | |
| 2 | Sony HDR-XR150 120GB HDD Handycam - DISCONTINUED | | | | | | | | | \$ 451.58 | | | | | | | |
| | Sony HDR-XR260V - REPLACEMENT | | | | | | | | | \$ 652.00 | | | | | | | |
| 3 | Pure Digital Technologies Flip Mino HD 60 Minute (blk) - DISCONTINUED NO REPLACEMENT | | | | | | | | | \$ 94.67 | | | | | | | |
| 4 | Sony DCR-DVD650 DVD Handycam - DISCONTINUED NO REPLACEMENT | | | \$ 249.00 | | | | | | | | | | | | | |
| 5 | Kodak Zi8 Pocket Video Camera - DISCONTINUED | | | | | | | | \$ 127.20 | | | | | | | | |
| | Kodak Zi10 Pocket Video Camera - REPLACEMENT | | | | | | | | \$ 193.25 | | | | | | | | |
| 6 | Canon PowerShot A3000 IS Digital Camera - DISCONTINUED | | | | | | | | \$ 89.89 | | | | | | | | |
| | Canon PowerShot A3300 IS Digital Camera - REPLACEMENT | | | | | | | | \$ 151.50 | | | | | | | | |
| 7 | Canon PowerShot SX130 IS Digital Camera (black) - NO BID | | | | | | | | | | | | | | | | |

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissance Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|---|--------------------|------|-------------|--------------------|--------|--------------------|------------------|------------------|----|--------------------|----------|----------------------|---------|-----------|---------|----------------|
| 8 | Canon PowerShot SD1400 IS Digital ELPH (silver) - DISCONTINUED | Declined to Extend | | | | | Declined to Extend | | \$ 197.85 | | Non-Responsive | | | | | | Non-Responsive |
| | Canon PowerShot ELPH 110 HS - REPLACEMENT | | | | | | | | \$ 299.00 | | | | | | | | |
| 9 | Canon EOS Rebel XS SLR Digital Camera w/18-55mm IS Lens Kit - EXPIRED PRICE | | | | | | | | \$ 483.79 | | | | | | | | |
| | NEW PRICE | | | | | | | | \$ 506.00 | | | | | | | | |
| 10 | Nikon D3000 SLR Digital Camera w/18-55mm VR Lens - DISCONTINUED | | | \$ 459.90 | | | | | | | | | | | | | |
| | Nikon D3100 w/18-55 - REPLACEMENT | | | \$ 546.95 | | | | | | | | | | | | | |
| 11 | Nikon D5000 Digital SLR Camera Kit w/18-55mm VR Lens - REMOVED PRICE | | | | | | | | \$ 784.77 | | | | | | | | |
| | NEW LOWER PRICE | | | | | | | | \$ 749.53 | | | | | | | | |
| 12 | Sony DCS-S2100 Digital Camera (silver) - DISCONTINUED | | | | | | | | \$ 82.35 | | | | | | | | |
| | Sony Cyber-Shot W620 - REPLACEMENT | | | | | | | | \$ 131.50 | | | | | | | | |
| | CARTS - AV/PROJECTOR | | | | | | | | | | | | | | | | |
| 13 | Bretford A2642E Adjustable AV Cart w/3 Shelves and 2-Outlet Electrical Unit (black) - NO BID | | | | | | | | | | | | | | | | |
| | Buhl HA4226E w/ 40outlet surge protected power center - EXPIRED PRICE | | | | | | | | | | | | | | | | |
| | NEW PRICE | | | | | | | | | | | | | | \$ 89.00 | | |
| | | | | | | | | | | | | | | | \$ 119.00 | | |

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissance Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|---|--------------------|------|-------------|--------------------|--------|--------------------|------------------|------------------|----|--------------------|-----------|----------------------|---------|----------|----------|----------------|
| | | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| 14 | Luxor LP26E 26" Plastic Table w/Electric - NO BID | | | | | | | | | | | | | | | | |
| 15 | Luxor LE26C 26" EnduraCart w/Storage Cabinet and 3 Surge protected outlets Black/Gray | | | | | | | | | | | \$ 144.31 | | | | | |
| | CARTS-FLAT PANEL TV | | | | | | | | | | | | | | | | |
| 16 | Bretford TC35FCHF-BK Flat Panel Adjustable Height Cart w/4-Outlet Electrical Unit (blk) | | | | | | | | | | | \$ 511.89 | | | | \$259.00 | |
| 17 | Luxor LE40CWTUD - WITHDREW BID PRICE | | | | | | | | | | | | | | | | |
| | CASSETTE RECORDERS/PLAYERS | | | | | | | | | | | | | | | | |
| 18 | Califone 1300AV-Budget - DISCONTINUED NO REPLACEMENT | | | | | | | | | | | | | | | | |
| | Califone CAS1500 | | | | | | | | | | | \$ 30.31 | | | | | |
| | Hamilton HA802 | | | | | | | | | | | | | | \$ 23.00 | | |
| 19 | Califone 3432AV - DISCONTINUED | | | | | | | | | | | | | | | | |
| | Califone 343IR - REPLACEMENT | | | | | | | | | | | | | | | | |
| | Califone 3432 IR | | | | | | \$ 68.92 | | | | | | | | | | |
| 20 | Califone 5272AV - Deluxe - REVISED PRICE | | | | | | | | | | | | | | | | |
| | NEW LOWER PRICE | | | | | | | | \$ 88.92 | | | | | | | | |
| | | | | | | | | | \$88.00 | | | | | | | | |
| | CASSETTE PLAYER/RECORDER AM/FM RADIO/CD BOOMBOX | | | | | | | | | | | | | | | | |

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissance Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|--|--------------------|----------------------|-------------|--------------------|-----------------------|--------------------|------------------|---------------------|----|--------------------|-----------|----------------------|-----------------------|-----------------------|-----------|----------------|
| 21 | Califone Spirit 1776 AVID BB-622 - DISCONTINUED AVID BB-992 - REPLACEMENT Hamilton MPC-5050 | Declined to Extend | \$ 44.99 \$ 63.00 | | | | Declined to Extend | | | | Non-Responsive | \$ 51.03 | | | | | Non-Responsive |
| 22 | Califone 2395 AV-02 CD PLAYER - PERSONAL | | | | | | | | | | | \$ 111.55 | | | \$ 49.00 | | |
| 23 | Califone CD102 Hamilton CX-CD329 | | | | | | | | | | | \$ 33.20 | | | \$ 19.95 | | |
| 24 | Coby MP-CD521 - EXPIRED PRICE NEW PRICE | | | | | | | | \$ 16.96 \$23.00 | | | | | | | | |
| 25 | HUE HD Webcam - REVISIED PRICE NEW LOWER PRICE | | | | | | | | \$ 87.57 \$76.50 | | | | | | | | |
| 26 | Avermedia Vision 300AF Plus - REVISED PRICE NEW LOWER PRICE | | | | | | | | | | | | | \$ 448.00 \$464.00 | | | |
| 27 | Epson DC-105 - DISCONTINUED Epson DC-11 - REPLACEMENT | | | | | \$ 305.56 \$426.23 | | | | | | | | | | | |
| 27A | Lumens DC120 Wireless Ladbug - EXPIRED PRICE | | | | | | | | | | | | | | \$ 208.75 \$304.75 | | |
| 28 | Lumens DC120 Ladbug - NEW PRICE DVD DUPLICATOR | | | | | | | | | | | | | | | | |
| 29 | Recordex RX-100SA Procon PC DVD-IMAS 1 to 1 DVD | | | | | | | | | | | \$ 528.48 | | | | \$ 187.20 | |

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|--|--------------------|---------|-------------|--------------------|----------|--------------------|------------------|------------------|----|--------------------|-----------|--------------------|----------|---------|---------|----------------|
| | | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| | DV/DBLU-RAY PLAYER | | | | | | | | | | | | | | | | |
| 29A | Toshiba BD-X2200 Blu-Ray | | | | | | | | | | | \$ 81.24 | | | | | |
| | DVD/CD PLAYER | | | | | | | | | | | | | | | | |
| 30 | Sony DVPSR200P/B - DISCONTINUED | | | | | | | | | | | | | \$ 33.85 | | | |
| | SONY DVPSR210PB - RELACEMENT | | | | | | | | | | | | | \$30.57 | | | |
| | DVD/VCR COMBO PROGRESSIVE | | | | | | | | | | | | | | | | |
| 31 | Toshiba DVR670 | | | | | | | | | | | \$ 202.06 | | | | | |
| | HAND-HELD CLASSROOM RESPONSE SYSTEM | | | | | | | | | | | | | | | | |
| 32 | Renaissance 2Know! Classroom Response System (32 Pack) - EXPIRED PRICE | | | | | | | | | | | | \$ 1,465.83 | | | | |
| | NEW PRICE | | | | | | | | | | | | \$1,467.30 | | | | |
| | HEADPHONES/HEADSETS | | | | | | | | | | | | | | | | |
| 33 | Califone 2924AV-Mono - EXPIRED PRICE | | | | | | | | | | | | | \$ 6.95 | | | |
| | NEW PRICE | | | | | | | | | | | | | \$17.85 | | | |
| | AVID AE-625 | | \$ 5.00 | | | | | | | | | | | | | | |
| | Hamilton HA5 - EXPIRED PRICE | | | | | | | | | | | | | | \$ 5.29 | | |
| | NEW PRICE | | | | | | | | | | | | | | \$6.20 | | |
| 34 | Califone 2924A VPS - Stereo | | | | | | | | | | | | | | | | |
| | Hamilton SC-7V | | | | | \$ 11.44 | | | | | | | | | \$ 7.20 | | |
| 35 | Califone 3060AV-Stereo - EXPIRED PRICE | | | | | | | | | | | | | | | | |
| | NEW PRICE | | | | | | | | | | | | | \$ 6.25 | | | |
| | Hamilton MS2LV | | | | | | | | | | | | | \$17.06 | \$ 4.20 | | |

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compuview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|---|--------------------|----------|-------------|--------------------|------------|--------------------|------------------|------------------|----|--------------------|----------|--------------------|---------|---------|---------|----------------|
| 36 | Califone 3068AV Switchable Stereo/Mono - EXPIRED PRICE | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| | NEW PRICE | | | | | | | | | | | | | \$ 6.45 | | | |
| | AVID AE-808 - EXPIRED PRICE | | \$ -4.25 | | | | | | | | | | | \$17.27 | | | |
| | NEW PRICE | | \$6.00 | | | | | | | | | | | | | | |
| | INTERACTIVE BOARDS | | | | | | | | | | | | | | | | |
| 37 | Polyvision Eno 2125 Mini Slate - REVISED PRICE | | | | | | | \$ -329.63 | | | | | | | | | |
| | NEW LOWER PRICE | | | | | | | \$296.67 | | | | | | | | | |
| 38 | Polyvision Eno 2610 Interactive Whiteboard System 78" - REVISED PRICE | | | | | | | \$ -1,322.37 | | | | | | | | | |
| | NEW LOWER PRICE | | | | | | | \$1,190.14 | | | | | | | | | |
| 39 | Polyvision Eno 2810 Interactive Whiteboard System 96" - REVISED PRICE | | | | | | | \$ -1,590.95 | | | | | | | | | |
| | NEW LOWER PRICE | | | | | | | \$1,431.86 | | | | | | | | | |
| | INTERACTIVE PROJECTOR | | | | | | | | | | | | | | | | |
| 40 | Epson Brightlink 455 Wi Interactive Projector - DISCONTINUED | | | | \$ -1,389.00 | | | | | | | | | | | | |
| | Epson Brightlink 475 Wi Interactive Projector - REPLACEMENT | | | | \$1,389.00 | | | | | | | | | | | | |
| | LCD PROJECTOR | | | | | | | | | | | | | | | | |
| 41 | Epson Powerlite 92 - DISCONTINUED | | | | | \$ -498.90 | | | | | | | | | | | |
| | Epson Powerlite 93+ - REPLACEMENT | | | | | \$489.00 | | | | | | | | | | | |

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissance Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|--|--------------------|------|-------------|------------------------|----------------------|--------------------|------------------|------------------|----|--------------------|------------------|----------------------|---------|---------|----------------------|----------------|
| | | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| 42 | Epson EX31 Multimedia Projector | | | | | | | | | | | <u>\$ 381.55</u> | | | | | |
| | <i>Epson EOL59 - DISCONTINUED</i> | | | | \$ 374.00 | | | | | | | | | | | | |
| | Epson S11- REPLACEMENT | | | | <u>\$374.00</u> | | | | | | | | | | | | |
| 43 | Epson Powerlite PL D6150 - REVISED PRICE | | | | \$ 1,210.00 | | | | | | | | | | | | |
| | NEW LOWER PRICE | | | | <u>\$1,097.00</u> | | | | | | | | | | | | |
| 44 | Epson Powerlite 450W Ultra-Short Throw Multimedia Projector - DISCONTINUED | | | | \$ 959.00 | | | | | | | | | | | | |
| | Epson Powerlite 475W Ultra-Short Throw Multimedia Projector - REPLACEMENT | | | | <u>\$959.00</u> | | | | | | | | | | | | |
| | LCD PROJECTOR & DOCUMENT CAMERA BUNDLE | | | | | | | | | | | | | | | | |
| 45 | Epson Powerlite 92 & Epson DC-10s Document Camera - DISCONTINUED | | | | | \$ 887.27 | | | | | | | | | | | |
| | Epson Powerlite 93+ & DC-11 Document Camera - REPLACEMENT | | | | | <u>\$887.27</u> | | | | | | | | | | | |
| | LCD PROJECTOR LAMP REPLACEMENT | | | | | | | | | | | | | | | | |
| 46 | Epson ELPLP60-V13H010L60 Lamp for Powerlite 92 LCD Projector - WITHDREW BID PRICE | | | | | | | | | | | | | | | \$ 215.00 | |
| | LISTENING CENTER | | | | | | | | | | | | | | | | |

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Comview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|---|--------------------|-----------------------------|----------------------------|--------------------|-----------|--------------------|------------------|------------------|----|--------------------|-----------|--------------------|---------|------------------------------|---------|----------------|
| 47 | Califone 1218AVP-01 w/o Media Player AVID 8LC63M - EXPIRED PRICE NEW PRICE Hamilton MPC-29PC-8VF Kit - EXPIRED PRICE NEW PRICE | Declined to Extend | \$ 51.50 <u>\$73.45</u> | | | | Declined to Extend | | | | Non-Responsive | \$ 72.68 | | | \$ 51.00 <u>\$59.00</u> | | Non-Responsive |
| 48 | Califone 1776PLC-6 w/BoomBox AVID 6LC35+BB622 - DISCONTINUED AVID 6LC35+BB992 - REPLACEMENT Hamilton HMC/CD385/65V - EXPIRED PRICE NEW PRICE | | \$ 99.99 <u>\$123.75</u> | | | | | | | | | \$ 132.06 | | | \$ 129.00 <u>\$139.00</u> | | |
| 49 | Califone 2395PLC w/BoomBox Hamilton LCP/MPC6060/4SV - EXPIRED PRICE NEW PRICE | | | | | \$ 164.36 | | | | | | | | | \$ 141.00 <u>\$151.00</u> | | |
| 50 | Califone 5272PLC MEGAPHONE | | | | | | | | \$ 174.54 | | | | | | | | |
| 51 | Paso TA25W - EXPIRED PRICE NEW PRICE | | | | | | | | | | | | | | \$ 81.84 <u>\$87.80</u> | | |
| 52 | TOA ER520 (no whistle) - EXPIRED PRICE NEW PRICE | | | \$ 35.00 <u>\$41.00</u> | | | | | | | | | | | | | |
| 53 | TOA ER-1215 - EXPIRED PRICE NEW PRICE | | | \$ 50.00 <u>\$60.00</u> | | | | | | | | | | | | | |
| 54 | TOA ER-3215 - EXPIRED PRICE NEW PRICE | | | \$ 60.00 <u>\$63.00</u> | | | | | | | | | | | | | |
| | MICROPHONE | | | | | | | | | | | | | | | | |

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|--|--------------------|------|-------------|--------------------|-------------|--------------------|------------------|------------------|-------------|--------------------|----------|--------------------|---------|-------------|---------|----------------|
| | | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| 55 | Califone Q319 UHF HH for PA319, PA919 & PT39 | | | | | \$ 77.70 | | | | | | | | | | | |
| 56 | Audio Technica ATR-3350 Lavalier Mic-Wired - EXPIRED PRICE | | | \$ - 17.50 | | | | | | | | | | | | | |
| | NEW PRICE | | | \$21.00 | | | | | | | | | | | | | |
| 57 | Samson GoMic-USB Mic | | | \$ 37.00 | | | | | | | | | | | | | |
| 58 | Shure SM58S- Wired | | | \$ 84.00 | | | | | | | | | | | | | |
| 59 | Sony ECM-MSD1 - DISCONTINUED NO REPLACEMENT | | | | | | | | | \$ - 64.10 | | | | | | | |
| | MP3 PLAYER/RECORDER | | | | | | | | | | | | | | | | |
| 60 | Califone 8101 Hamilton HAMP-3 | | | | | \$ 70.88 | | | | | | | | | \$ 17.60 | | |
| | OVERHEAD PROJECTOR | | | | | | | | | | | | | | | | |
| 61 | 3M1830-Plus - DISCONTINUED | | | | | | | | | \$ - 275.10 | | | | | | | |
| | HAMILTON 9013EDC - REPLACEMENT | | | | | | | | | \$172.58 | | | | | | | |
| 62 | 3M1880-Plus - DISCONTINUED NO REPLACEMENT | | | | | | | | | | | | | | | | |
| | PA/ AMPLIFICATION | | | | | \$ - 158.95 | | | | | | | | | | | |
| 63 | Hamilton PA-30 - DISCONTINUED NO REPLACEMENT | | | | | | | | | | | | | | \$ - 139.00 | | |
| 64 | Califone PA616- Freedom Pro - DISCONTINUED | | | | | | | | | \$ - 815.70 | | | | | | | |
| | Califone PA919 - REPLACEMENT | | | | | | | | | \$1,466.00 | | | | | | | |
| | Hamilton Venut100 - EXPIRED PRICE | | | | | | | | | | | | | | \$ - 526.00 | | |
| | NEW PRICE | | | | | | | | | | | | | | \$576.00 | | |

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Comview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|--|--------------------|------|-------------|--------------------|-----------|--------------------|------------------|------------------|----------|--------------------|-------------|--------------------|-------------|-----------|---------|----------------|
| 65 | Califone PA916A-Power Pro Package | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| | Califone PA919A - EXPIRED PRICE | | | | | | | | | | | \$ 1,709.28 | | | | | |
| | NEW PRICE | | | | | | | | | | | | | \$ 1,657.89 | | | |
| | Hamilton Venn/WW/Stand - EXPIRED PRICE | | | | | | | | | | | | | \$ 1,748.42 | | | |
| | NEW PRICE | | | | | | | | | | | | | | \$ 626.00 | | |
| 66 | Security Works 8990 Classroom Speaker and Infa-Red Microphone System - EXPIRED PRICE | | | | | | | | | | | | | | \$ 676.00 | | |
| | NEW PRICE | | | | | | | | \$ 393.32 | | | | | | | | |
| | PRESENTATION PRESENTOR | | | | | | | | \$ 510.00 | | | | | | | | |
| 67 | Logitech R400 | | | | | | | | \$ 39.17 | | | | | | | | |
| 68 | Keyspan Easy Presenter Remote Wireless with laser PR-EZ1 | | | | | | | | | \$ 31.20 | | | | | | | |
| | SCREENS- PROJECTION | | | | | | | | | | | | | | | | |
| 69 | Draper 210006 or Dalite compatible | | | | | | | | | \$ 40.95 | | | | | | | |
| 70 | Draper 209004 or Dalite 40197 | | | | | | | | | \$ 84.99 | | | | | | | |
| | Buhl WS-W80 - EXPIRED PRICE | | | | | | | | | | | | | | \$ 79.00 | | |
| | NEW PRICE | | | | | | | | | | | | | | \$ 89.00 | | |
| 71 | Da-Lite 85316 | | | | | | | | | | | \$ 154.54 | | | | | |
| 72 | Draper 213003 or Dalite 40131 | | | | | | | | | | | \$ 124.69 | | | | | |
| | Buhl TPS-170 | | | | | | | | | | | | | | \$ 79.00 | | |
| 73 | Draper 213004 or Dalite 40144 | | | | | \$ 175.84 | | | | | | | | | | | |
| | Buhl TPS-80 - EXPIRED PRICE | | | | | | | | | | | | | | \$ 89.00 | | |
| | NEW PRICE | | | | | | | | | | | | | | \$ 99.00 | | |
| | TECHNOLOGY WORKSTAND | | | | | | | | | | | | | | | | |

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compuview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissance Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|---|--------------------|------|-----------------|--------------------|-----------------|--------------------|------------------|------------------|-----------------|--------------------|-----------|----------------------|-----------|---------|---------|----------------|
| | | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| 74 | Bretford PAL Cat TCPUL23FF | | | | | | | | | | | \$ 444.49 | | | | | |
| 75 | Security Works 9095 Mobile Presentation Workstand - EXPIRED PRICE | | | | | | | | \$ 500.26 | | | | | | | | |
| | NEW PRICE | | | | | | | | \$615.00 | | | | | | | | |
| | Security Works 2095 - EXPIRED PRICE | | | | | | | | | | | | | \$ 350.00 | | | |
| | NEW PRICE | | | | | | | | | | | \$ 392.00 | | | | | |
| | TELEVISION | | | | | | | | | | | | | | | | |
| 76 | Dynex 26" class 1720p 160HZ LCD HDTV DVD Combo- DISCONTINUED NO REPLACEMENT | | | | | | | | \$ 319.98 | | | | | | | | |
| | Samsung LN26D450-26" | | | | | | | | | | | \$ 322.69 | | | | | |
| 77 | Toshiba 32" Class/720p/60Hz/LCD HDTV 32C100U - REVISED PRICE | | | | | | | | | \$ 301.50 | | | | | | | |
| | NEW LOWER PRICE | | | | | | | | | \$285.00 | | | | | | | |
| | Toshiba 32C110U - DISCONTINUED | | | \$ 299.00 | | | | | | | | | | | | | |
| | Panasonic TC-L32C5 - REPLACEMENT | | | \$295.00 | | | | | | | | | | | | | |
| 78 | Sony Bravia KDL40EX400 40" Class/1080p/60Hz/LCD HDTV KDL40EX400 - DISCONTINUED | | | | | | | | | | | | | | | | |
| | Sony Bravia KDL40BX450 - REPLACEMENT | | | | | | | | \$ 632.55 | | | | | | | | |
| | Sony KDL40BX420 - DISCONTINUED | | | | | | | | \$575.00 | | | | | | | | |
| | Sony KDL40BX450 - REPLACEMENT | | | | | \$ 594.91 | | | | | | | | | | | |
| | | | | | | \$535.42 | | | | | | | | | | | |

Capistrano Unified School District

Audio Visual Equipment
Bid No. 1112-01

2012-2013 CONTRACT EXTENSION PROPOSED PRICING

| Item No. | Equipment | AVES Audio | AVID | B & H Photo | California Western | Camcor | Compuview | Digital Networks | Golden Star Tech | HP | Long's Electronics | MNJ Tech | Renaissan Learning | Troxell | Valiant | WB Hunt | Ward's Media |
|----------|--|--------------------|------|-------------|--------------------|-----------|--------------------|-------------------------|------------------|----|--------------------|-----------|--------------------|-------------|---------|----------|----------------|
| | Samsung LN40D550K1FXZA 40" | Declined to Extend | | | | | Declined to Extend | | | | Non-Responsive | | | | | | Non-Responsive |
| 79 | Sony KDL 55EX500 - DISCONTINUED | | | | | | | | | | | \$ 591.24 | | | | | |
| | Sony KDL 55EX640 - REPLACEMENT | | | | | | | | | | | | | \$ 1,249.18 | | | |
| | TRIPOD | | | | | | | | | | | | | \$1,515.68 | | | |
| 80 | SLIK U9000 | | | | | | | | | | | | | | | | |
| | Promaster Travel 4 (8271) - REVISED PRICE | | | | | \$ 35.78 | | | | | | | | | | | |
| | NEW LOWER PRICE | | | | | \$32.20 | | | | | | | | | | \$ 39.22 | |
| | VOICE RECORDER | | | | | | | | | | | | | | | | |
| 81 | Sony ICDPX820 2GB - DISCONTINUED | | | | | | | | | | | \$ 42.05 | | | | | |
| | Sony ICDAX412 - REPLACEMENT | | | | | | | | | | | \$67.00 | | | | | |
| 82 | Sony Standard Cassette Voice Recorder | | | | | | | | | | | \$ 16.79 | | | | | |
| | WIRELESS COMMUNICATION | | | | | | | | | | | | | | | | |
| 83 | TeachLogic Quantum System IR3000L - DISCONTINUED | | | | | | | \$ 566.67 | | | | | | | | | |
| | TeachLogic IRQ-3150 Quantum System - REPLACEMENT | | | | | | | \$565.00 | | | | | | | | | |
| | | | | | | | | \$545.00 quantities 25+ | | | | | | | | | |
| | TeachLogic IRQ-3000L - DISCONTINUED | | | | | | | | | | | | | | | | |
| | TeachLogic IRQ-3150 - REPLACEMENT 2012/13 | | | | | \$ 482.70 | | | | | | | | | | | |
| | | | | | | \$495.67 | | | | | | | | | | | |

EXTENSION OF AGREEMENT

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

AVID

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with AVID, pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

AVID

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

AVID

| Item No. | Equipment | Price |
|----------|--|-----------|
| | CASSETTE PLAYER/RECORDER AM/FM RADIO/CD BOOMBOX | |
| 21 | AVID BB-992 | \$ 63.00 |
| | | |
| | HEADPHONES/HEADSETS | |
| 33 | AVID AE-625 | \$ 5.00 |
| | | |
| 36 | AVID AE-808 | \$ 6.00 |
| | | |
| | LISTENING CENTER | |
| 47 | AVID 8LC63M | \$ 73.45 |
| | | |
| 48 | AVID 6LC35+BB992 | \$ 123.75 |
| | | |

EXTENSION OF AGREEMENT

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

B&H FOTO & ELECTRONICS CORP. dba B&H PHOTO VIDEO

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with B&H Foto Electronics, Corp. dba B&H Photo Video, pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

**B&H Foto & Electronics Corp. dba
B&H Photo Video**

By: _____
Signature

By: _____
Signature

Terry Fluent

Print Name

Director, Purchasing

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

B&H Foto & Electronics Corp. dba B&H Photo Video

| Item No. | Equipment | |
|----------|---|-----------|
| | CAMERAS | |
| 10 | Nikon D3100 SLR Digital Camera w/18-55mm VR Lens | \$ 546.95 |
| | | |
| | MEGAPHONE | |
| 52 | TOA ER520 (no whistle) | \$ 41.00 |
| | | |
| 53 | TOA ER-1215 | \$ 60.00 |
| | | |
| 54 | TOA ER-3215 | \$ 63.00 |
| | | |
| | MICROPHONE | |
| 56 | Audio Technica ATR-3350 Lavalier Mic-Wired | \$ 21.00 |
| | | |
| 57 | Samson GoMic-USB Mic | \$ 37.00 |
| | | |
| 58 | Shure SM58S- Wired | \$ 84.00 |
| | | |
| | TELEVISION | |
| 77 | Panasonic TC-L32C5 | \$ 295.00 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA WESTERN VISUALS

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with California Western Visuals, pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

California Western Visuals

By: _____
Signature

By: _____
Signature

Terry Fluent

Print Name

Director, Purchasing

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

California Western Visuals

| Item No. | Equipment | Price |
|----------|---|-------------|
| | INTERACTIVE PROJECTOR | |
| 40 | 475 Wi | \$ 1,389.00 |
| | | |
| | LCD PROJECTOR | |
| 42 | Epson S11 | \$ 374.00 |
| | | |
| 43 | Epson Powerlite PL D6150 | \$ 1,097.00 |
| | | |
| 44 | Epson Powerlite 475W Ultra-Short Throw Multimedia Projector | \$ 959.00 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
CAMCOR, INC.

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Camcor, Inc., pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Camcor, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Camcor, Inc.

| Item No. | Equipment | Price | |
|----------|---|-----------|--|
| | CASSETTE RECORDERS/PLAYERS | | |
| 19 | Califone 3432 IR | \$ 68.92 | |
| | | | |
| | DOCUMENT CAMERA | | |
| 27 | Epson DC-11 | \$ 426.23 | |
| | | | |
| | HEADPHONES/HEADSETS | | |
| 34 | Califone 2924A VPS - Stereo | \$ 11.44 | |
| | | | |
| | LCD PROJECTOR | | |
| 41 | Epson Powerlite 93+ | \$ 489.00 | |
| | | | |
| | LCD PROJECTOR & DOCUMENT CAMERA BUNDLE | | |
| 45 | Epson Powerlite 93+ & Epson DC-11 Document Camera | \$ 887.27 | |
| | | | |
| | LISTENING CENTER | | |
| 49 | Califone 2395PLC w/BoomBox | \$ 164.36 | |
| | | | |
| | MICROPHONE | | |
| 55 | Califone Q319 UHF HH for PA319, PA919 & PI39 | \$ 77.70 | |
| | | | |
| | MP3 PLAYER/RECORDER | | |
| 60 | Califone 8101 | \$ 70.88 | |
| | | | |
| | | | |

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Camcor, Inc.

| | | | |
|----|-------------------------------|-----------|--|
| | SCREENS-PROJECTION | | |
| 73 | Draper 213004 | \$ 175.84 | |
| | | | |
| | TELEVISION | | |
| 78 | Sony KDL40BX450 | \$ 535.42 | |
| | | | |
| | TRIPOD | | |
| 80 | Promaster Travel 4 (8271) | \$ 32.20 | |
| | | | |
| | WIRELESS COMMUNICATION | | |
| 83 | TeachLogic IRQ-3150 | \$ 495.67 | |
| | | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
DIGITAL NETWORKS GROUP, INC.

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Digital Networks Group, Inc., pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent _____

Director, Purchasing _____

Date: _____

CONTRACTOR

Digital Networks Group, Inc.

By: _____
Signature

Print Name

Title

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Digital Networks Group, Inc.

| Item No. | Equipment | Price |
|----------|---|-------------|
| | INTERACTIVE BOARDS | |
| 37 | Polyvision Eno 2125 Mini Slate | \$ 296.67 |
| | | |
| 38 | Polyvision Eno 2610 Interactive Whiteboard System 78" | \$ 1,190.14 |
| | | |
| 39 | Polyvision Eno 2810 Interactive Whiteboard System 96" | \$ 1,431.86 |
| | | |
| | WIRELESS COMMUNCATION | |
| 83 | TeachLogic IR3150 Quantum System | \$ 565.00 |
| | for purchases of 25 or more | \$ 545.00 |

EXTENSION OF AGREEMENT

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

GOLDEN STAR TECHNOLOGY, INC. dba GST

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Golden Star Technology, Inc. dba GST, pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Golden Star Technology, Inc. dba GST

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Golden Star Technology, Inc. dba GST

| Item No. | Equipment | |
|----------|---|-----------|
| | CAMCORDERS | |
| 1 | Canon FS400 Flash Memory | \$ 243.84 |
| | | |
| 5 | Kodak Zi10 Pocket Video Camera | \$ 193.25 |
| | | |
| 6 | Canon PowerShot A3300 IS Digital Camera | \$ 151.50 |
| | | |
| 8 | Canon PowerShot ELPH 110 HS | \$ 299.00 |
| | | |
| 9 | Canon EOS Rebel XS SLR Digital Camera w/18-55mm IS Lens Kit | \$ 506.00 |
| | | |
| 11 | Nikon D5000 Digital SLR Camera Kit w/18-55mm VR Lens | \$ 749.53 |
| | | |
| 12 | Sony Cyber-Shot W620 | \$ 131.50 |
| | | |
| 20 | Califone 5272AV-Deluxe | \$ 88.00 |
| | | |
| | CD PLAYER - PERSONAL | |
| 24 | Coby MP-CD521 | \$ 23.00 |
| | | |
| | DOCUMENT CAMERA - VISUAL PRESENTER | |
| 25 | HUE HD Webcam | \$ 76.50 |
| | | |
| | LISTENING CENTER | |
| 50 | Califone 5272PLC w/Media Player | \$ 174.54 |

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Golden Star Technology, Inc. dba GST

| | | |
|----|--|-----------|
| | PA/AMPLIFICATION | |
| 66 | Security Works 8990 Classroom Speaker and Infa-Red Microphone System | \$ 510.00 |
| | | |
| | PRESENTATION PRESENTOR | |
| 67 | Logitech R400 | \$ 39.17 |
| | | |
| | TECHNOLOGY WORKSTAND | |
| 75 | Security Works 9095 Mobile Presentation Workstand | \$ 615.00 |
| | | |
| | TELEVISION | |
| 78 | Sony Bravia KDL40BX450 40" | \$ 575.00 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
HEWLETT-PACKARD COMPANY

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Hewlett-Packard Company, pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Hewlett-Packard Company

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Hewlett-Packard Company

| Item No. | Equipment | |
|----------|---|-----------|
| | CAMCORDERS | |
| 2 | Sony HDR-XR260V | \$ 652.00 |
| | | |
| | CASSETTE RECORDERS/PLAYERS | |
| | | |
| 19 | Califone 3432IR | \$ 81.00 |
| | | |
| | OVERHEAD PROJECTOR | |
| 61 | Hamilton 9013 EDC | \$ 172.58 |
| | | |
| | PA/AMPLIFICATION | |
| 64 | Califone PA919 | !466.00 |
| | | |
| | PRESENTATION PRESENTOR | |
| 68 | Keyspan Easy Presenter Remote Wireless with laser PR-EZ1 | \$ 31.20 |
| | | |
| | SCREENS-PROJECTION | |
| 69 | Draper 210006 or Dalite compatible | \$ 40.95 |
| | | |
| 70 | Draper 209004 or Dalite 40197 | \$ 84.99 |
| | | |
| | TELEVISION | |
| 77 | Toshiba 32" Class/720p/60Hz/LCD HDTV 32C100U | \$ 285.00 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
MNJ TECHNOLOGIES DIRECT, INC.

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with MNJ Technologies Direct, Inc., pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent _____

Director, Purchasing _____

Date: _____

CONTRACTOR

MNJ Technologies Direct, Inc.

By: _____
Signature

Print Name

Title

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

MNJ Technologies Direct, Inc.

| Item No. | Equipment | Price |
|----------|---|-----------|
| | CARTS - AV/PROJECTOR | |
| 15 | Luxor LE26C 26" EnduraCart w/Storage Cabinet and 3 Surge protected outlets Black/Gray | \$ 144.31 |
| | | |
| 16 | Bretford TC35FCFF-BK Flat Panel Adjustable Height Cart w/4-Outlet Electrical Unit (blk) | \$ 511.89 |
| | | |
| 18 | Califone CAS1500 | \$ 30.31 |
| | | |
| | CASSETTE PLAYER/RECORDER AM/FM RADIO/CD BOOMBOX | |
| 21 | Califone Spirit 1776 | \$ 51.03 |
| | | |
| 22 | Califone 2395 AV-02 | \$ 111.55 |
| | | |
| | CD PLAYER - PERSONAL | |
| 23 | Califone CD102 | \$ 33.20 |
| | | |
| | DVD DUPLICATOR | |
| 28 | Recordex RX-100SA | \$ 528.48 |
| | | |
| | DV D/BLU-RAY PLAYER | |
| 29A | Toshiba BDX2200 Blu-Ray | \$ 81.24 |
| | | |
| | DVD/VCR COMBO PROGRESSIVE | |
| 31 | Toshiba DVR670 | \$ 202.06 |
| | | |
| | | |

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

MNJ Technologies Direct, Inc.

| | | |
|----|---------------------------------------|-------------|
| | LCD PROJECTOR | |
| 42 | Epson EX31 Multimedia Projector | \$ 381.55 |
| | | |
| | LISTENING CENTER | |
| 47 | Califone 1218AVP-01 w/o Media Player | \$ 72.68 |
| | | |
| 48 | Califone 1776PLC-6 w/BoomBox | \$ 132.06 |
| | | |
| | PA/AMPLIFICATION | |
| 65 | Califone PA916A-Power Pro Package | \$ 1,709.28 |
| | | |
| | SCREENS-PROJECTION | |
| 71 | Da-Lite 85316 | \$ 154.54 |
| | | |
| 72 | Draper 213003 or Dalite 40131 | \$ 124.69 |
| | | |
| | TECHNOLOGY WORKSTAND | |
| 74 | Bretford PAL Cat TCPUL23FF | \$ 444.49 |
| | | |
| | TELEVISION | |
| 76 | Samsung LN26D450-26" | \$ 322.69 |
| | | |
| 78 | Samsung LN40D550K1FXZA 40" | \$ 591.24 |
| | | |
| | VOICE RECORDER | |
| 81 | Sony ICDAX412 | \$67.00 |
| | | |
| 82 | Sony Standard Cassette Voice Recorder | \$ 16.79 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
RENAISSANCE LEARNING, INC.

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Renaissance Learning, Inc., pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Renaissance Learning, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent

Print Name

Director, Purchasing

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Renaissance Learning, Inc.

| Item No. | Equipment | Price |
|----------|---|-------------|
| | HAND-HELD CLASSROOM RESPONSE SYSTEM | |
| 32 | Renaissance 2Know! Classroom Response System (32 Pack) | \$ 1,467.30 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
TROXELL COMMUNICATIONS, INC.

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Troxell Communications, Inc., pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Troxell Communications, Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012, to July 31, 2013

Troxell Communications, Inc.

| Item No. | Equipment | |
|----------|--|-------------|
| | DOCUMENT CAMERA- | |
| 26 | Avermedia Vision 300AF Plus | \$ 464.00 |
| | | |
| | DVD/CD PLAYER | |
| 30 | Sony DVPSR210PB | \$ 30.57 |
| | | |
| | HEADPHONES/HEADSETS | |
| 33 | Califone 2924AV-Mono | \$ 17.85 |
| | | |
| 35 | Califone 3060AV-Stereo | \$ 17.06 |
| | | |
| 36 | Califone 3068AV Switchable Stereo/Mono | \$ 17.27 |
| | | |
| | PA/AMPLIFICATION | |
| 65 | Califone PA919A | \$ 1,748.42 |
| | | |
| | TECHNOLOGY WORKSTAND | |
| 75 | Security Works 2095 | \$ 392.00 |
| | | |
| | TELEVISION | |
| 79 | Sony KDL 55EX640 | \$1,515.68 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
VALIANT IMC

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with Valiant IMC, pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Valiant IMC

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Valiant IMC

| Item No. | Equipment | |
|----------|--|-----------|
| | CARTS - AV/PROJECTOR | |
| 13 | Buhl HA4226E w/ 40outlet surge protected power center | \$ 119.00 |
| | | |
| | CASSETTE RECORDERS/PLAYERS | |
| 18 | Hamilton HA802 | \$ 23.00 |
| | | |
| | CASSETTE PLAYER/RECORDER AM/FM RADIO/CD BOOMBOX | |
| 21 | Hamilton MPC-5050 | \$ 49.00 |
| | | |
| | CD PLAYER - PERSONAL | |
| 23 | Hamilton CX-CD329 | \$ 19.95 |
| | | |
| | DOCUMENT CAMERA-VISUAL PRESENTER | |
| 27A | Lumens DC120 Ladibug | \$ 304.75 |
| | | |
| | DVD DUPLICATOR | |
| 29 | Procon PC DVD-1MAS 1 to 1 DVD | \$ 187.20 |
| | | |
| | HEADPHONES/HEADSETS | |
| 33 | Hamilton HA5 | \$ 6.20 |
| | | |
| 34 | Hamilton SC-7V | \$ 7.20 |
| | | |
| 35 | Hamilton MS2LV | \$ 4.20 |
| | | |

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

Valiant IMC

| | | |
|----|----------------------------|-----------|
| | LISTENING CENTER | |
| 47 | Hamilton MPC-29PC-8VF Kit | \$ 59.00 |
| | | |
| 48 | Hamilton HMC/CD385/65V | \$ 139.00 |
| | | |
| 49 | Hamilton LCP/MPC6060/4SV | \$ 151.00 |
| | | |
| | MEGAPHONE | |
| 51 | Paso TA25W | \$ 87.80 |
| | | |
| | MP3 PLAYER/RECORDER | |
| 60 | Hamilton HAMP-3 | \$ 17.60 |
| | | |
| | PA/AMPLIFICATION | |
| | | |
| 64 | Hamilton Venu100 | \$ 576.00 |
| | | |
| 65 | Hamilton Venn/WW/Stand | \$ 676.00 |
| | | |
| | SCREENS-PROJECTION | |
| 70 | Buhl WS-W80 | \$ 89.00 |
| | | |
| 72 | Buhl TPS-T70 | \$ 79.00 |
| | | |
| 73 | Buhl TPS-80 | \$ 99.00 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
W.B. HUNT CO., INC.

Bid No. 1112-01 – Audio Visual Equipment, called for an original contract period of August 9, 2011 through July 31, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 consecutive months as allowed by California Education Code 17596.

The contract with W.B. Hunt Co., Inc., pursuant to Bid No. 1112-01, shall be extended an additional 12 months, for the period August 1, 2012, through July 31, 2013 at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

Except as set forth in this Extension Agreement, and Board approved on August 8, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

W.B. Hunt Co., Inc.

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Attachment A

Capistrano Unified School District

Audio Visual Equipment

Bid No. 1112-01

Bid Price Sheet

August 1, 2012 to July 31, 2013

W.B. Hunt Co., Inc.

| Item No. | Equipment | Price |
|----------|----------------------------|----------|
| | CARTS-FLAT PANEL TV | |
| | TRIPOD | |
| 80 | SLIK U9000 | \$ 39.22 |
| | | |

EXTENSION OF AGREEMENT
BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
DOMINO'S PIZZA

Bid No. 1112-07 – Pizza Service called for an original 12-month contract period of August 25, 2011 through August 24, 2012, with an option to extend the contract in two 12-month increments for an option period not to exceed 24 months as allowed by the California Education Code 17596.

The contract with Domino's Pizza pursuant to Bid No. 1112-07, shall be extended for the period August 25, 2012 through August 24, 2013, at the prices shown in Exhibit A to this Extension Agreement, and Board approved on July 9, 2012.

The total cost of products requested by District and provided by Vendor under this extension shall not exceed \$450,000. This amount may be increased by mutual agreement of both parties.

Except as set forth in this Extension Agreement, and Board approved on August 24, 2011, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent

Director, Purchasing

Date: _____

CONTRACTOR

Domino's Pizza

By: _____
Signature

Print Name

Title

Date: _____

06/05/2012 09:24

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Exhibit A CAPD USD

PAGE 02/02

**CAPISTRANO UNIFIED SCHOOL DISTRICT
PIZZA SERVICE
BID NO. 1112-07
AUGUST 25, 2012 - AUGUST 24, 2013**

| Item No. | Description | Bid Unit | Unit Bid Pricing for 2011-2012 | Proposed Unit Bid Pricing for 2012-2013 |
|----------|---|-----------|--------------------------------|---|
| 1 | 15" Pepperoni Pizza Pre-baked, ready to serve 8 equal slices for middle schools | Whole Pie | \$6.50 | \$6.50 |
| 2 | 15" Cheese Pizza Pre-baked, ready to serve 8 equal slices for middle schools | Whole Pie | \$6.50 | \$6.50 |
| 3 | Personal Pan Pizza Boxed Pepperoni Pre-baked, ready to serve | Each | \$1.75 | \$1.75 |
| 4 | Personal Pan Pizza Boxed Cheese Pre-baked, ready to serve | Each | \$1.75 | \$1.75 |



June 6, 2012

Debbie Henningsen
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Dear Miss. Henningsen:

Please consider this letter as notification to renew or extend the existing contract for another 12 month period.

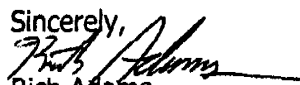
I have thoroughly considered your request to offer reduced cost pricing for the 2012-2013 School Year. We have reviewed and analyzed our ingredient food cost, labor cost, overhead costs, waste factor and other misc expenses. I regret to inform you that we cannot offer any price concessions at this time.

In consideration of the strong partnership we have developed, there are several additional benefits that I want to propose. I am also willing to maintain the current price point despite the increase of commodity prices and increased fuel expense we will absorb.

Regarding the aggressive rewards program, sponsored by corporate Domino's Pizza – I have been given approval for a one-time bonus deposit of 500 reward points upon your acceptance of the contract renewal. 500 rewards points is equal to \$5,000.00 in pizza sales. I understand the "Rewards Program" can be used for all sorts of foodservice equipment as well as office items. I hope you realize this benefit as enhancement of your child nutrition program.

I can also offer you multiple student sample pizza events where we will not charge you. Corporate Domino's Pizza is willing to sponsor the food cost and I can absorb the labor cost for 3 sample pizza events up to 25 pizzas at each event. I hope you can realize this benefit as an approximate \$500 dollar value.

I want to thank you for your consideration and emphasize my strong commitment to a successful partnership. Please feel free to contact me if you have any concerns or questions.

Sincerely,

Rich Adams
Domino's Pizza
Cel. 714 720-5642

06/05/2012 09:24 9494934083

CAPO USD

PAGE 02/02

**CAPISTRANO UNIFIED SCHOOL DISTRICT
PIZZA SERVICE
BID NO. 1112-07
AUGUST 25, 2012 - AUGUST 24, 2013**

| Item No. | Description | Bid Unit | | Unit Bid Pricing for 2011-2012 | Proposed Unit Bid Pricing for 2012-2013 |
|----------|---|----------|-----|--------------------------------|---|
| 1 | 15" Pepperoni Pizza Pre-baked, ready to serve 8 equal slices for middle schools | Whole | Pie | \$6.50 | \$6.50 |
| 2 | 15" Cheese Pizza Pre-baked, ready to serve 8 equal slices for middle schools | Whole | Pie | \$6.50 | \$6.50 |
| 3 | Personal Pan Pizza Boxed Pepperoni Pre-baked, ready to serve | Each | | \$1.75 | \$1.75 |
| 4 | Personal Pan Pizza Boxed Cheese Pre-baked, ready to serve | Each | | \$1.75 | \$1.75 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

IV. BID FORM AND AGREEMENT

- A. Pursuant to the DISTRICT'S "Notice To Bidders - Invitation For Bids" and the other documents relating thereto, the undersigned Bidder, having become familiarized with the terms of the complete contract, hereby proposes and agrees to be bound by all the terms and conditions of the complete contract and agrees to perform within the time stipulated in the contract and furnish the items of the contract, including everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable materials and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a good workmanlike manner in connection with the following:

| Item No. | Description | Unit | Brand | Unit Price |
|----------|---|-----------|-------|------------|
| 1 | 15" Pepperoni Pizza Pre-baked, ready to serve 8 equal slices for middle schools | Whole Pie | | \$6.50 |
| 2 | 15" Cheese Pizza Pre-baked, ready to serve 8 equal slices for middle schools | Whole Pie | | \$6.50 |
| 3 | Personal Pan Pizza Boxed Pepperoni Pre-baked, ready to serve | Each | | \$1.75 |
| 4 | Personal Pan Pizza Boxed Cheese Pre-baked, ready to serve | Each | | \$1.75 |

- B. It is understood that the DISTRICT reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the Notice To Bidders - Invitation For Bids.
- C. Bidder agrees to complete the order within 24 hours after receipt of order.

- D. In submitting this bid, the Bidder offers and agrees that if the bid is accepted, it will assign to DISTRICT all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Business & Professions Code Section 16700 et seq.) arising from purchase of goods, materials, or services by the Bidder for sale to the DISTRICT pursuant to this bid. Such assignment shall be made and become effective at the time DISTRICT tenders final payment.
- E. If the Bidder is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and is in good standing in the State of CJ, and that Reyn Adams whose title is PRESIDENT authorized to act for and bind the corporation.
- F. It is understood and agreed that if, requested by the DISTRICT, the Bidder shall furnish a notarized financial statement, references, and other information sufficiently comprehensive to permit an appraisal of its current financial condition.
- G. The Bidder hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the Bidder shall indemnify, hold harmless and defend the DISTRICT against any and all actions, proceedings, penalties or claims arising out of the Bidder's failure to comply strictly with the IRCA.
- H. Indicate below if the undersigned will allow other public agencies in the State of California to purchase equipment and supplies under the same terms and conditions:
- ☐ Yes, other public agencies may purchase from this Bid.
- ☒ No, other public agencies may not purchase from this Bid.
- I. The undersigned will grant the DISTRICT the option to extend any contract awarded hereunder for a period of one or two years from date of expiration, under the same prices, terms, conditions, etc., contained herein. Options granted will not be considered as a factor in awarding a contract. Bidder should note any exceptions.
- Extension option for one year: ☐ option granted ☐ option not granted
- Extension option for a second year: ☐ option granted ☐ option not granted
- J. The Bidder attests to having read and understands all documents contained and referenced in this bid.
- K. I, Reyn Adams, the PRESIDENT (title) of the Bidder hereby certify under penalty of perjury under the laws of the State of California that all the information submitted by the Bidder in connection with this bid and all the representations herein made are true and correct.

Pizza Service
Bid No. 1112-07

Company Name Pizzeria 88224

COMPANY

Name: Alonso's Pizzeria

Signed by: [Signature]

Date: 7/25/11

Business Address: 32211 Camino Capistrano #E102
San Juan Capistrano, CA 92675

PARTNERSHIP

Name: _____

Signed by: _____ Partner

Date: _____

Business Address: _____

Other Partners: _____

CORPORATION

Name: _____

(an S Corporation*)

Business Address: 4473 Yuba Drive Apt 4038, CA 9557
32211 Camino Capistrano #E102, CA 92675

Signed by: [Signature], President**,

Dated: 7/25/11

* A corporation receiving the award shall furnish evidence of its corporate existence and evidence that the officer signing the Agreement and Bonds is duly authorized to do so.

** Or local official empowered to bind the Corporation.

JOINT VENTURE

Name: _____

Signed by: _____, Joint Venturer

Date: _____

Business Address: _____

Other Parties to Joint Venture:

If an individual: _____

(Signed)

Doing Business as: _____;

If a Partnership: _____

Signed by: _____, Partner

If a Corporation: _____

(a _____ Corporation)

By: _____ Date: _____

Title: _____

AGREEMENT ACCEPTED
BY DISTRICT

Signed by: Terry Fluent

Print Name: Terry Fluent

Title: Director Purchasing

Date: 8/30/2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Contract Term: August 25, 2011 - August 24, 2012,
with two (2) one-year renewal periods at the option
of the Board of Trustees.



REQUEST FOR PROPOSAL

SNACK AND BEVERAGE VENDING SERVICES
RFP No. 4-1213

Contact: Terry Fluent, Director, Purchasing (949) 234-9436

RFP Deadline: Wednesday, July 25, 2012 – 9:00 a.m.
Capistrano Unified School District
Education Center
Attention: Purchasing Department
San Juan Capistrano, CA 92675

CAPISTRANO UNIFIED SCHOOL DISTRICT
Purchasing Department
33122 Valle Road
San Juan Capistrano, CA 92675
(949) 234-9442

INTRODUCTION

The Capistrano Unified School District invites qualified vendors to submit proposals for the exclusive sale of snacks and beverages via full service vending where the Contractor will provide and maintain the vending machines, fill the machines, and deliver a commission payment to the District, as defined in this request.

Nothing in this Request for Proposal shall be deemed to commit the District to engage with any vending service company. All costs associated with any proposal shall be the sole responsibility of the proposer. The District reserves the right to select the vendor which best meets the overall needs of the District.

BACKGROUND

The Capistrano Unified School District serves Southern Orange County. The District has an enrollment of 51,190 students. Currently there are 36 elementary schools, 12 middle schools, 6 high schools and one alternative high school.

The District currently uses snack and beverage vending services as shown below:

Snack Vending: 15 sites, 38 machines

Beverage Vending: 42 sites, 82 machines

It is possible that more sites may want to participate in the program. Vendor is not to make contact with the sites. All solicitation is to be coordinated through the District's Purchasing Department.

PURPOSE

This program is designed to grant semi-exclusive purchasing rights and benefits to one vending service company for the term of the agreement, in exchange for commission payments to the District.

SPONSORSHIP RIGHTS AND BENEFITS

- Term: one year, renewable annually for a total of five (5) years.
- Semi-exclusivity.
- Purchasing semi-exclusivity: The District will utilize the selected company as its semi-exclusive vendor in the District for all snacks and beverages that are provided by the company for the vending machines. All student vending machines will be exclusive.
- Sampling, coupon and survey rights on an as approved basis.
- New product promotional opportunities.

Instructions for Submitting Proposals for Snack and Beverage Vending Services

A. Scope of Services to Be Provided

Guidelines and Requirements

- The integrated marketing sponsorship program is designed to grant semi-exclusive rights and benefits to one company for the term of the agreement. All snack and beverage vending services to students must adhere to the nutritional guidelines and requirements of SB12, SB490, and SB965. These guidelines and requirements do not apply to staff lounges and various support offices.
- All proposals shall detail a full-service scenario whereby the Contractor provides, places and maintains the vending machines, provides and installs the product, and handles the cash, providing payment to the District of its commission.
- Each vendor shall submit, as part of their proposal, a complete list of products and nutrient information, and a detailed description of the services and items they propose to supply under this contract.
- The District's Director of Food and Nutrition Services has final say on all snacks and beverages to be sold in the student vending machines.
- Contractor will issue a check made out to the District in the amount of the guaranteed commission listed on the proposal. Contractor will forward to the District's Purchasing Director commission revenues by the 25th of the month on a quarterly basis identified by site, along with all monthly site activity report and percentages broken down as follows:
 - Eighty-percent (80%) of each site's commission deducted for the site.
 - Fifteen-percent (15%) of each site's commission deducted for the District's Food and Nutrition Services.
 - Five-percent (5%) of each site's commission deducted for the District.

Contractor's Responsibilities – Vending Machine Operations

- The contractor shall, without cost to the District, provide a sufficient number of new or used automatic snack and beverage vending machines. Equipment will be in excellent appearance and operation condition with automatic coin changes. Locations to be approved by the District.
- Contractor shall be responsible for keeping the vending machines in operation 24 hours per day, 7 days per week, supplied as required to provide, under normal conditions, students with sufficient amounts of good quality snacks and beverages, dispensed in conformity with all applicable federal, state and local laws, and purchased at such reasonable prices and size per portion as mutually agreed upon by the District and Contractor.
- Contractor must provide vending equipment specifications: Complete descriptions for all applicable vending machines, indicating the dimensions, capacity, and number of selections and including the estimated annual electrical power cost based on consumption (kilowatt) for each type.
- An outline of refill schedule and hours.
- Contractor will provide initial pricing of snacks and beverages on proposal form. All suppliers shall base their proposals on current marketing prices for our particular geographic location.
- The Contractor shall provide snacks and beverages as approved by the District's Food and Nutrition Services Department. All vending machines visible to students must only vend snacks

and beverages that comply with Federal and State regulations – SB12, SB490 and SB965 nutritional guidelines.

- No additional cost for freight will be attached to the invoice for delivery of the snacks.
- Contractor will hold all prices firm for a one-year period. At the end of the year, Contractor will contact the Purchasing Director to negotiate any price increase/decrease in snack and beverage pricing. Contractor will have to provide supporting documentation for any request for price increase. Any negotiated price increase/decrease at year-end will be firm for the next period.
- The design of all vending machines shall be new or in a condition that will compliment the area in which they are located and listed by type in the proposal. Repairs to vendor owned equipment shall be completed within 24 hours.

List contact name/phone number: _____

- Contractor shall provide at all times, adequate and expert managerially and administrative supervision for its employees. The vending machines to be installed shall remain the responsibility of the Contractor who shall have the right at any reasonable time to ask for removal and/or replacement of the machines mutually agreed upon. The District assumes no responsibility for these machines but shall exercise reasonable care to permit only authorized Contractor personnel to remove or repair any of the machines. The Contractor shall be responsible for the cleanliness of vending machines.
- Contractor's representative delivering product or otherwise providing services under the resulting contract shall be dressed in service uniforms and shall observe all District policies and regulations in effect. Examples of current policies/regulations include, but not limited to:
 - Each person or persons representing a group of workers must report in at the school's main office upon arrival.
 - No person shall use, possess, give, sell, attempt to sell, or be under the influence of tobacco, alcohol, or any illegal or dangerous substance, or use or possess firearms or weapons on District property.
- Contractor will assume all responsibility for damage to the vending machines caused by neglect, vandalism, or any other cause.
- Placement and number of machines will be coordinated with the site representative. Vending machines may not be located in areas where federally funded meals are served and eaten.
- Contractor shall be responsible to contact the District's Director of Purchasing and Food and Nutrition Services for approval of machine installation prior to moving or adding any machines on school site/department locations.
- The Contractor shall comply with all state and local health and sanitation regulations relating to personnel and maintenance of the vending machines, and comply with District safety requirements.
- The Contractor assumes complete liability for all taxes applicable to the operations, income and transactions of the contractor.
- The installation of equipment must be completed by September 1, 2012. Contractor must provide a written plan outlining installation schedule.

Capistrano Unified School District's Responsibilities

- Providing, as mutually agreed upon, the space, facilities, and utilities reasonable required by the Contractor for the efficient operation of its vending machines.
- Cost for utilities required for the operation of the vending machines.
- The District's Purchasing Director will monitor, appraise and evaluate the operations of the Contractor during the term of the agreement.

- The Purchasing Director, Food and Nutrition Services Director, or a duly designated representative, shall coordinate all activities connected with the provision of services specified in the contract and shall meet with the assigned contractor's representative(s) on an as needed bases to coordinate enforcement of District Policy, the implementation of suggestions and requests, and the prompt resolution of complaints. It will be the responsibility of the contractor to respond, in writing if so requested, to inquiries, request for change, and recommendations.

B. General

1. **Executive Summary** - The **Executive Summary** should contain a statement of interest and a brief summary of qualifications to engage in a professional relationship with the Capistrano Unified School District.
2. **Narrative** - Provide a detailed description of your qualifications for providing snack and beverage vending services. Include descriptive and supportive evidence of how your company will maintain a close working relationship with Capistrano Unified School District. The narrative should include the following:

A. Experience/References: Provide a list of contracts from the past five (5) years for services similar in scope to this proposal showing evidence of successful operation of vending machines operations/contracts within a school district. Include a minimum of three (3) educational client references with whom you have contracted within the last three (3) years. List must include the following information for each contract:

- Client name and complete address
- Contact name and telephone number
- Dates of Service
- Description of service
- Contract amount

B. Provide a "Scope of Service" of your services necessary to assist the school district. Outline, in detail, the tasks your company will perform to produce information and services requested under the "Scope of Services to be Provided" section above. As necessary, indicate any additional or optional tasks.

3. **Commission Payment:** Provide a detailed explanation of your proposed commission offering. Make this explanation as clear as possible, use examples. Your ability to present a clear commission structure will be evaluated as part of the proposal award. Since no 'Financial Incentive Payment' has been requested, it is expected that the commission percentages will be larger, as this is the only compensation for this contract.
4. **Additional Data:** Provide additional information about your company as it may relate to this RFP. Include letters of reference or testimonials if appropriate. Indicate ongoing commitment to professional education of staff, total number of permanent employees, and any other data that may assist the evaluation teams in understanding your qualifications and expertise.
5. **Certification** - Complete, sign, and date the enclosed "Certification" with this RFP.

6. **Certification by Contractor of Criminal Records Check** – Pursuant to Education Code 45125.1, complete, sign, and date the enclosed form included with this RFP.
7. **Insurance** – Vendor agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect vendor and District against liability or claims of liability, which may arise out of the agreement. In addition, vendor agrees to provide an endorsement to this policy stating, “Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory.” No later than the actual start date, vendor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Vendor agrees to name District and its officers, agents and employees as additional insureds under aid policy. Provide a written statement agreeing to carry above coverages.
8. **W-9 Form** – All vendors awarded a contract must provide the following documentation to the District:
 - IRS W-9 Form (Taxpayer Identification Number), Revised October 2007
9. **Suspension and Debarment Certification** - Complete, sign, and date the enclosed form included with this RFP.
10. **Disclosure of Lobbying Activities Certification** - Complete, sign, and date the enclosed form included with this RFP.
11. **Non-collusion Declaration** – Complete, sign and date the enclosed form included with this RFP.
12. **Conflict of Interest** – Complete, sign and date the enclosed form included with this RFP.
13. **Tobacco Use Policy** – Complete, sign and date the enclosed form included with this RFP.

Award of RFP

Award of Proposal - Award will be made to the vendor offering the most advantageous proposal. This is an all or nothing proposal to be offered to one semi-exclusive vendor offering the highest commission to the District and meeting all the mandatory requirements.

Award Evaluation Criteria - Evaluation Criteria that will be used to evaluate all proposals that are received are listed below:

- a. Product list and nutrient information
- b. Healthy product promotions
- c. Commission rates
- d. Qualifications and references
- e. Number of years of experience your company has in this type of business and with accounts of this size
- f. Inventory of available equipment
- g. Experience in performance of comparable work
- h. Installation Plan
- i. Financial stability
- j. Conformance with the specifications of this RFP
- k. Other rights and benefits as may be negotiated

Discussions may, at CUSD's sole option, be conducted with responsible representatives who submit proposals determined to be reasonably susceptible of being selected for an award. Discussions may be for the purpose of clarification to assure full understanding of, and responsiveness to, the solicitation requirements. Vendors shall be accorded fair and equal treatment with respect to any opportunity for discussion and written revision of proposals. Revisions may be permitted after submissions and before award for obtaining best and final proposals. In conducting discussions, CUSD will not disclose information derived from proposals submitted by competing companies.

Award Selection Process - Selection of qualified companies will be based on the following: quality and completeness of submitted proposal; understanding of objectives; project approach; experience and expertise with public agencies and similar types of efforts; and references. Additional questions may be asked of companies and interviews may be conducted.

KEY ACTION DATES

The anticipated schedule for completion of this procurement is shown below. The dates are subject to change.

| Milestone | Date |
|-------------------------------------|------------------------------|
| RFP Release/Advertise | July 13, 2012 |
| Proposal Due Date | July 25, 2012 |
| Award Contract | August 20, 2012 |
| Removal & Installation of Equipment | August 1 – September 1, 2012 |
| School Starts | September 5, 2012 |

ADDITIONAL INFORMATION

All questions and requests for information must be made in writing and sent to:

Terry Fluent
Director, Purchasing
tfluent@capousd.org

CONTACT WITH ANYONE OTHER THAN THE INDIVIDUAL NAMED HEREIN IS STRICTLY PROHIBITED.

The proposals must be received by Wednesday, July 25, 2012, - 9:00 a.m. and addressed to:

**Terry Fluent
Director, Purchasing
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675**

Solicitation Disclaimer: All proposals received as part of this solicitation become the property of the Capistrano Unified School District upon submission. The cost to prepare and submit the proposals becomes the sole expense of each vendor.

The emphasis of your proposal should be on completeness and clarity of content. RFP's may be rejected if not prepared in the format described, or if submitted without all required information and signatures.

All materials submitted in response to this Request for Proposals shall become the property of CUSD and shall be considered a part of public record.

CUSD reserves the right to reject any or all Requests for Proposal.

Thank you for your participation!

**CERTIFICATION
REQUEST FOR PROPOSAL (RFP)
SNACK AND BEVERAGE VENDING SERVICES
FOR THE CAPISTRANO UNIFIED SCHOOL DISTRICT**

I certify that I have read the attached **Request for Proposal – Snack and Beverage Vending Services for Capistrano Unified School District**, and the instructions for submitting an RFP. I further certify that I must submit one (1) original and three (3) copies of the company's proposal in response to this request, completed Certification by Contractor of Criminal Records Check and that I am authorized to commit the company to the proposal submitted.

Signature

Title

Address

Telephone

Date

E-Mail Address

Typed or Printed Name

Company

Address

Fax

If you are bidding as a corporation,
please provide your corporate seal
here:

NOTICE TO CONTRACTORS REGARDING CRIMINAL RECORDS CHECK
(EDUCATION CODE SECTION 45125.1)

Education Code Section 45125.1 provides that if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code Section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be concompained in writing and delivered to the employer by first-class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.

Penal Code Section 667.5(c) lists the following "violent" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person's genital or anal openings by foreign or unknown objects against the victim's will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code Section 1192.7 lists the following "serious" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a noninmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

CERTIFICATION BY CONTRACTOR
CRIMINAL RECORDS CHECK
AB 1610, 1612 and 2102

To the Governing Board of Capistrano Unified School District:

I, _____ certify that:
Name of Contractor

1. I have carefully read and understand the Notice to Contractors Regarding Criminal Record Checks (Education Code Section 45125.1) required by the passage of AB 1610, 1612 and 2102.
2. Due to the nature of the work I will be performing for the District, my employees may have contact with students of the District.
3. None of the employees who will be performing the work have been convicted of a violent or serious felony as defined in the Notice and in Penal Code Section 1192.7 and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____, California on _____
Date

Signature

Typed or printed name

Title

Address

Telephone

SUSPENSION AND DEBARMENT CERTIFICATION
U.S. DEPARTMENT OF AGRICULTURE

INSTRUCTIONS: SFA to obtain from any potential vendor or existing contractor for all contracts in excess of \$100,000. This form is required each time a bid for goods/services over \$100,000 is solicited or when renewing/extending an existing contract exceeding \$100,000 per year. (Includes Food Service Management and Food Service Consulting Contracts).

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722 – 4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal

Name of School Food Authority

Agreement Number

Potential Vendor or Existing Contractor (Lower Tier Participant):

Printed Name

Title

Title

Signature

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant (one whose contract for goods or services exceeds the federal procurement small purchase threshold fixed at \$100,000) is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

LOBBYING

Certification regarding lobbying for federal grants in excess of \$100,000.

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 Code of Federal Regulations (CFR) Part 82, "new Restrictions on Lobbying." This certification is a material representation of fact upon which the Department of Education relies when it makes a grant or enters into a cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR part 82, Sections 82.105 and 32.110, the applicant certifies that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any Federal grant, the entering of into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant of cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying," (revised July-1997) in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: _____ Program: _____

Name and Title of Authorized Representative: _____

Signature: _____ Date: _____

(ED 80-0013 (Revised June-2004) – U.S. Department of Education

Disclosure of Lobbying Activities Instructions

Instructions and standard form required for lobbying activities related to federal grants.

Form

Disclosure Form (Doc; 32KB; 1p.)

Standard form for disclosure of lobbying activities, revised 7-97.

Instructions

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Including at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement

number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5. Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobby Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action. (b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
10. The certifying official shall sign a date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S. C. 1352

1. Type of Federal Action:

- a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action:

- a. bid/offer application
- b. initial award
- c. post-award

3. Report Type:

- a. initial filing
- b. material change

For material change only:

Year _____ Quarter _____

Date of last report _____

4. Name and Address of Reporting Entity:

Prime _____ Subawardee _____

Tier _____, if Known:

Congressional District, if known: _____

5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:

Congressional District, if known: _____

6. Federal Department/Agency:

7. Federal Program Name/Description:

CFDA Number, if applicable: _____

8. Federal Action Number, if known:

9. Award Amount, if known: \$ _____

10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):

b. Individuals Performing Services (including address if different from No. 10a; last name, first name, MI):

11. Information requested through this form is authorized through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S. C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Telephone No.: _____

Federal Use Only:

Authorized for Local Reproduction Standard Form – LLL (Rev. 7-97)

Certificate of Liability Insurance

Contractors are not permitted to provide services without a Certificate of Liability Insurance being on file with the Purchasing Department.

The insurance requirement is a two page document of the following:

The Capistrano Unified School District must be named as additional insured and certificate holder on the Certificate of Liability Insurance form **Acord 25** (Page 1, see attached)

The second page is a separate endorsement page (Page 2, see attached) is required and should include your policy number and name the **Capistrano Unified School District** as an additional insured.

Blanket endorsements are not acceptable.

Required Endorsement:

The Capistrano Unified School District is named as additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory.

See the following example.

DATE (MM/DD/YYYY)
07/19/2011

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | | | | | | | | | | | | |
|--|--|--|------------------------|-------------|--|-------------|--|-------------|--|-------------|--|-------------|--|-------------|--|
| PRODUCER | <table border="1"> <tr> <td data-bbox="727 445 1097 567"> CONTACT NAME: PHONE: [A/C. No. Ext]: E-MAIL: ADDRESS: PRODUCER CUSTOMER ID#: </td><td data-bbox="1097 445 1326 567"> FAX: [A/C. No]: </td></tr> </table> | CONTACT NAME: PHONE: [A/C. No. Ext]: E-MAIL: ADDRESS: PRODUCER CUSTOMER ID#: | FAX: [A/C. No]: | | | | | | | | | | | | |
| CONTACT NAME: PHONE: [A/C. No. Ext]: E-MAIL: ADDRESS: PRODUCER CUSTOMER ID#: | FAX: [A/C. No]: | | | | | | | | | | | | | | |
| INSURED | <table border="1"> <tr> <td data-bbox="727 567 1097 575">INSURER(S) AFFORDING COVERAGE</td><td data-bbox="1097 567 1326 575">NAIC #</td></tr> <tr> <td data-bbox="727 575 1097 583">INSURER A :</td><td data-bbox="1097 575 1326 583"></td></tr> <tr> <td data-bbox="727 583 1097 592">INSURER B :</td><td data-bbox="1097 583 1326 592"></td></tr> <tr> <td data-bbox="727 592 1097 600">INSURER C :</td><td data-bbox="1097 592 1326 600"></td></tr> <tr> <td data-bbox="727 600 1097 609">INSURER D :</td><td data-bbox="1097 600 1326 609"></td></tr> <tr> <td data-bbox="727 609 1097 617">INSURER E :</td><td data-bbox="1097 609 1326 617"></td></tr> <tr> <td data-bbox="727 617 1097 625">INSURER F :</td><td data-bbox="1097 617 1326 625"></td></tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : | | INSURER B : | | INSURER C : | | INSURER D : | | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : | | | | | | | | | | | | | | | |
| INSURER B : | | | | | | | | | | | | | | | |
| INSURER C : | | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY OTHER CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ACORD SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EFF (MM/DD/YYYY) | LIMITS |
|---|---|---------------------|----------------|-------------------------|-------------------------|--|
| | GENERAL LIABILITY | | XYZ12450987654 | 01/19/2011 | | EACH OCCURRENCE \$ |
| X | COMMERCIAL GENERAL LIABILITY | Y | | | | DAMAGE TO PREMISES \$ |
| | CLAIMS-MADE | OCCUR | | | | PREMISES (Ea occurrence) \$ |
| | | | | | | MED EXP (Any one person) \$ |
| | | | | | | PERSONAL & ADV INJURY \$ |
| | | | | | | GENERAL AGGREGATE \$ |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | PRODUCTS - COMP/PROP AGG \$ |
| | POLICY | POL | | | | \$ |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | ANY AUTO | | | | | BODILY INJURY (Per person) \$ |
| | ALL OWNED AUTOS | | | | | BODILY INJURY (Per accident) \$ |
| | SCHEDULED AUTOS | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | HIRED AUTOS | | | | | \$ |
| | NON-OWNED AUTOS | | | | | \$ |
| | UMBRELLA LIAB | OCCUR | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | CLAIMS-MADE | | | | AGGREGATE \$ |
| | DEDUCTIBLE | | | | | \$ |
| | RETENTION \$ | | | | | \$ |
| | WORKERS COMPENSATION | | | | | WC STAT: CTH |
| | AND EMPLOYERS' LIABILITY | Y/N | | | | WORK LIMITS \$ |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE | N/A | | | | E.L. EACH ACCIDENT \$ |
| | OFFICER/ANALYST EXCLUDED? | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | (Mandatory in NH) | | | | | E.L. DISEASE - POLICY LIMIT \$ |
| | If ybs, describe under SPECIAL PROVISIONS below | | | | | |
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) | | | | | | |

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|---|
| | <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> |
| | <p>AUTHORIZED REPRESENTATIVE</p> |

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POLICY NUMBER: _____ **COMMERCIAL GENERAL LIABILITY**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
ADDITIONAL INSURED-DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.
SCHEDULE

Name of Person or Organization: **CAPISTRANO UNIFIED SCHOOL DISTRICT**
 33122 VALLE RD
 SAN JUAN CAPISTRANO, CA 92675

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization show in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.

Professional Liability: \$1,000,000 minimum limit per occurrence
(Errors & Omissions) \$2,000-000 minimum general aggregate

| | | | | | |
|---|--|--|------------------------|----|--------------------------------|
| Form W-9 (Rev. October 2007) Department of the Treasury Internal Revenue Service | Request for Taxpayer Identification Number and Certification | Give form to the requester. Do not send to the IRS. | | | |
| Print or type See Specific Instructions on page 2. | Name (as shown on your income tax return) | | | | |
| | Business name, if different from above | | | | |
| | Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶ | | | | |
| | Address (number, street, and apt. or suite no.) City, state, and ZIP code | Requester's name and address (optional) | | | |
| | List account number(s) here (optional) | | | | |
| Part I Taxpayer Identification Number (TIN) | | | | | |
| <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.</p> <p>Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.</p> <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 60%; text-align: center;">Social security number</td></tr><tr><td style="text-align: center;">or</td></tr><tr><td style="text-align: center;">Employer identification number</td></tr></table> | | | Social security number | or | Employer identification number |
| Social security number | | | | | |
| or | | | | | |
| Employer identification number | | | | | |
| Part II Certification | | | | | |
| <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none">The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), andI am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, andI am a U.S. citizen or other U.S. person (defined below). <p>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.</p> | | | | | |
| Sign Here | Signature of U.S. person ▶ | Date ▶ | | | |
| General Instructions | | | | | |
| <p>Section references are to the Internal Revenue Code unless otherwise noted.</p> <p>Purpose of Form</p> <p>A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.</p> <p>Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:</p> <ol style="list-style-type: none">Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),Certify that you are not subject to backup withholding, orClaim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income. <p>Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.</p> | | | | | |
| <p>Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:</p> <ul style="list-style-type: none">An individual who is a U.S. citizen or U.S. resident alien,A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,An estate (other than a foreign estate), orA domestic trust (as defined in Regulations section 301.7701-7). <p>Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.</p> <p>The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:</p> <ul style="list-style-type: none">The U.S. owner of a disregarded entity and not the entity, | | | | | |

Cat. No. 10231X

Form **W-9** (Rev. 10-2007)

CONFLICT OF INTEREST CERTIFICATION

All proposers/firms shall respond to each of the following questions to determine whether any actual or perceived conflict of interest exists.

PRINT NAME _____

SIGNATURE AND DATE _____

TITLE OF OFFICER _____

NAME OF COMPANY _____

As part of your Certification, please respond to the following questions listed below:

1. Have you or any of your team member(s) or consultant(s) been employed by the DISTRICT in the last three years? [Yes] [No]. If your answer is "Yes", please provide the following information:

- | | | | |
|----|--------------------------------|-------|------|
| a. | Were you a full-time employee? | [Yes] | [No] |
| | Part-Time employee? | [Yes] | [No] |
| | As-Needed employee? | [Yes] | [No] |
| | Consultant? | [Yes] | [No] |
| | Or other, please | | |

Explain: _____

- b. What were the date(s) of your employment/employment contract/consulting contract?

- c. In which department(s) of DISTRICT did you work?

- d. Who was/were your Supervisor(s)?

- e. Please describe your job duties and responsibilities for each DISTRICT position held?

- f. What was your last date of employment?

2. Do any Board of Education Member(s) or District employee(s) have a business position or serve as an Officer(s), Partner(s) or Shareholder(s) in your company? [Yes] [No]. If the answer is "Yes", please provide the following information:

- a. What is the name of the Board Member(s) or employee(s)?

- b. What is his/her position with your company?

- c. If a Board of Education Member(s) or employee(s)/Shareholder(s) - what percentage of your company's shares does he/she own?

3. Are any of your former employee(s), (Consultants) presently employed by the DISTRICT? [Yes] [No]. If the answer is "Yes", please provide the following information for each such employee(s).

- a. What is the name of the former employee(s)?

- b. What was his/her title at your company?

If he/she held more than one position(s) with your company, please provide the title of each positions) held.

- c. Please describe his/her duties and responsibilities for each position(s) held at your company?

- d. What were the date(s) of his/her employment?

I declare under the Penalty of Perjury under the laws of the State of California that the abovementioned statements are true and correct to the best of my knowledge, and this declaration was executed on this day _____, _____, 20____; in the
(Month)

(City) (State)

(Signature)

(Printed Name)

(Title)

NONCOLLUSION DECLARATION
IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 7106

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name

TOBACCO USE POLICY

In the interest of public health, the Capistrano Unified School District provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for, by the Capistrano Unified School District. Failure to abide with conditions could result in the termination of this agreement.

Each employee engaged in the performance of the contract will be given a copy of this statement and, as a condition of this Agreement; the Bidder agrees to abide by the terms.

I acknowledge that I am aware of Tobacco Use Policy and hereby certify that I will adhere to the requirements of the policy.

Name of Bidder

Signature

Date



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of DATE₁ by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

VENDOR

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$0,000 in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this base Agreement is for one year commencing 7/01/12-6/30/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Signature _____

Name: Terry Fluent

Name: _____

Title: Director, Purchasing

Title: _____

Board Approval Date: _____

Address _____

Email Address: _____

FEIN/SSN _____

GENERAL CONDITIONS

District and Contractor acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services District hereby engages the services of Contractor in accordance with the terms set forth in the Agreement and these additional provisions. Contractor agrees to exercise the highest degree of professionalism, and to utilize Contractor's expertise and creative talents in completing such services. Contractor agrees that it will act in a manner it believes to be in the best interest of the District rather than any third party. Contractor agrees that it shall perform its services in a timely manner. Contractor agrees to provide Contractor's own equipment, tools and other materials at Contractor's own expense. District will make its facilities and equipment available to Contractor when necessary. Contractor may not assign, subcontract or otherwise delegate Contractor's obligations under the Agreement without District's prior written consent.
2. Invoicing For hourly services, Contractor shall submit invoices to District on a monthly basis. For services performed pursuant to an agreed fixed fee, Contractor shall submit invoices to District upon the completion of the services or as otherwise identified in the agreed fixed fee.
3. Expenses Contractor shall be responsible for all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing.
4. Independent Contractor Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.
5. Originality of Services Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as basis for such services.
6. Copyright/Trademark/Patent Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
7. Termination District may terminate the Agreement at its convenience and without any breach by Contractor upon ten (10) days' prior written notice to Contractor. District may also terminate the Agreement immediately in its sole discretion for cause or upon Contractor's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude; (b) negligence in the performance of duties under the Agreement, and (c) constant refusal to perform reasonable and lawful duties assigned under the Agreement. Contractor may terminate the Agreement at any time upon fifteen (15) days' prior written notice to District. Contractor and District each agree to sign any documents reasonably necessary to complete Contractor's discharge or withdrawal. Upon termination of the Agreement for any reason, Contractor's fees will be prorated based on the work actually completed at the time of termination for work which is then in progress, to and including the effective date of such termination. Unless other terms are set forth in the Agreement, District will reimburse Contractor for previously approved expenses in compliance with the policies of the District.

8. Return of District Property Upon termination of the Agreement or earlier as requested by District, Contractor will deliver to District any and all District Property including but not limited to District provided information, intellectual property, and equipment of District. Contractor further agrees that any property situated on District's premises and owned by District, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time with or without notice.
9. Hold Harmless Contractor agrees to and shall defend, indemnify and hold harmless the District, its Governing Board, officers, agents, employees, and volunteers from all claims, including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained arising out of activities/services provided by Contractor or its subcontractors, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. The provisions of this article do not apply to any damage or losses caused solely by the negligence or willful misconduct of District or any of its agents or employees.
10. Insurance Pursuant to Section 9, Contractor agrees to carry commercial general liability insurance and automobile liability insurance with limits of One Million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of the Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the actual start date, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Contractor agrees to name District and its officers, agents and employees as additional insured's by separate endorsement under said policy.
11. Assignment The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
12. Notices All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to the Agreement at the addresses given in the Agreement.
13. Compliance with Applicable Laws The services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
14. Permits/Licenses Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
15. Employment with Public Agency Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.
17. Nondiscrimination Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such person.
18. Non-waiver The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Severability If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs Should litigation be necessary to enforce any terms or provisions of the Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.
21. Governing Law The laws of the State of California shall govern the terms and conditions of this Agreement with venue in Orange County, California.
22. Mandatory Claims Process

If the District or the Consultant has a claim regarding this Agreement, this **Mandatory Claims Process** is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to the Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by the District's Governing Board.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph 29 C.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or no mediation occurring, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrator; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contact that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 29 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

REQUIRED DOCUMENTS AND CERTIFICATIONS

***All checked items must be provided.**

Certificates of Insurance

- ✓ Commercial General Liability Insurance
- ✓ Business Auto Liability Insurance
- ✓ Workers' Compensation and Employers Liability Insurance

Refer to Article 12. INSURANCE REQUIREMENTS

- ✓ Certification by Contractor Criminal Records Check

- ✓ W-9

- ✓ Conflict of Interest Form

AMENDED AND RESTATED JOINT FACILITIES USE AGREEMENT

CROWN VALLEY ELEMENTARY SCHOOL

THIS AMENDED AND RESTATED JOINT FACILITIES USE AGREEMENT ("Agreement") is made and entered into to be effective on the _____ day of _____ 2012, by and between the City of Laguna Niguel, a municipal corporation, hereinafter the "City", and the Capistrano Unified School District, hereinafter the "District".

R E C I T A L S:

1. California Education Code section 10900 *et seq.* authorizes both the City and District to organize, promote and conduct programs for community recreation, and to cooperate in providing community recreation programs and facilities.

2. District owns and operates Crown Valley Elementary School ("CVES") which is located at 29292 Crown Valley Parkway, Laguna Niguel, California, and at which there are two (2) baseball Ball Fields which are located at the lower campus and which are used by the Rancho Niguel Little League (the "Ball Fields").

3. Little League in Laguna Niguel has been using the Ball Fields at CVES since approximately 1977, and Rancho Niguel Little League has been using the Ball Fields since 1991.

4. The Laguna Niguel Community Services District ("LNCSD"), which was a subsidiary district of the City of Laguna Niguel, and District entered into a Joint Facilities Use Agreement on November 1, 1994, ("Joint Facilities Use Agreement") that provides for the renovation, use and maintenance of the Ball Fields which are depicted on Exhibit "A."

5. The Ball Fields were renovated by LNCSD and have continued to be operated and maintained in accordance with the Joint Facilities Use Agreement.

6. In 1998, LNCSD, pursuant to written authorization from the District, installed and began operating and maintaining sports lights for the Ball Fields at CVES.

7. LNCSD and District entered into a First Amendment to the Joint Facilities Use Agreement effective June 10, 2002, ("First Amendment") to provide for the renovation, use, maintenance and scheduling of the Ball Fields located at CVES that is adjacent to the Fields and that was being used for youth sports activities, including soccer and baseball (the "Upper Field"), and which is depicted on Exhibit "B."

8. Effective May 16, 2005, LNCSD was dissolved and the City of Laguna Niguel became the successor agency to LNCSD, including assuming the obligations contained in the Joint Facilities Use Agreement and the First Amendment.

9. There are two tennis courts located at CVES, and members of the community have been using these courts for Pickleball and they have requested that the courts be refurbished and converted to a Pickleball facility.

10. On February 21, 2012, the Laguna Niguel City Council approved the request for refurbishment and conversion of the two tennis courts at CVES into eight (8) Pickleball courts ("Pickleball Facility") and directed City staff to proceed with obtaining District

approval for revising the Joint Facilities Use Agreement to include a Pickleball Facility.

11. The City and District desire to restate the obligations regarding the Ball Fields and the Upper Field, and to provide for the conversion of the tennis courts to a Pickleball Facility.

A G R E E M E N T:

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions herein contained, the parties hereto agree as follows:

1. Purpose of the Agreement.

The purposes of the Agreement are the following:

(a) For City and District to continue to work together to provide for the operation and maintenance of the Ball Fields at CVES, to provide for the public use, including use by community organizations, of the Ball Fields, and to provide for the coordination and scheduling of public use of the Ball Fields along with the use by City and District.

(b) For City and District to continue to work together to provide for the operation and maintenance of the Upper Field at CVES, to provide for the public use, including use by community organizations, of the Upper Field, and to provide for the coordination and scheduling of public use of the Upper Field along with the use by City and District.

(c) For the City and District to work together to provide for the refurbishment and conversion of the two tennis courts at CVES to a Pickleball Facility, to provide for operation and maintenance of the Pickleball Facility, to provide for the public use, including use by community organizations, of the Pickleball Facility, and to provide for the coordination and scheduling of public use of the Pickleball Facility along with use by the City and District.

2. Use of District Property by City.

(a) District hereby continues to grant to City the right to use the Ball Fields as depicted on Exhibit "A" for the purposes of this Agreement namely, for City to operate and maintain the Ball Fields, use the Ball Fields for City programs, and coordinate, schedule and allow the public use of the Ball Fields.

(b) District hereby continues to grant to City the right to use the Upper Field, which is depicted on Exhibit "B," for the purposes of this Agreement, namely, for City to operate and maintain the Upper Field, use the Upper Field for City programs, and to coordinate, schedule and allow for public use of the Upper Field.

(c) District hereby grants to City the right to use the two tennis courts, which are depicted on Exhibit "C," for the purposes of this Agreement, namely, for City to refurbish and convert the tennis courts to a Pickleball Facility with eight (8) courts and to operate and maintain the Pickleball Facility, use the Pickleball Facility for City programs and to coordinate scheduling and allow for public use of the Pickleball Facility.

(d) During the term of this Agreement, District shall make the site of the Ball Fields, the site of the Upper Field and the site of the Pickleball Facility available to City for the stated purposes of this Agreement. District shall take no action that may interfere with or inhibit the use of the Ball Fields, Upper Fields and/or the Pickleball Facility, including, but

not limited to, the construction of temporary or permanent buildings on the area used for the Ballfields, Upper Field or the Pickleball Facility.

(e) During school hours, City shall be responsible for ensuring that measures are taken to prevent main school campus access to persons scheduled or otherwise allowed to access the Ball Fields, Upper Field, and Pickleball Facility. This will be accomplished through stated use conditions during City use permit process and gate and fencing improvements depicted on Exhibit "C".

3. Renovation of Ball Fields and Upper Field and Construction of Pickleball Facility.

(a) City has renovated the Ball Fields at the lower campus of CVES as required by the Joint Facilities Use Agreement by constructing the improvements that are depicted on Exhibit "A" and has installed the sports lighting facilities for the Ball Fields, including installing an electric service and meter.

(b) City has renovated the Upper Field as provided for in the First Amendment.

(c) City shall refurbish and convert the existing two (2) tennis courts at CVES to a Pickleball Facility consisting of eight (8) Pickleball courts, including (1) crack repair and court resurfacing; (2) court lining for eight (8) Pickleball courts; (3) installation of netting systems for all courts; (4) screening for existing court fencing; (5) other minor site work and needed fencing repairs; and (6) fencing reconfiguration needed to provide access to the Pickleball Facility from the lower campus of CVES (via the Ball Fields).

(d) Prior to commencement of the conversion of the tennis courts to a Pickleball Facility, City shall:

(1) Coordinate with District regarding the timing for the commencement and completion of that work.

(2) Provide District with a fully approved set of plans for District review and approval prior to commencement of any work.

(e) With regard to the construction to convert the tennis courts to a Pickleball Facility, City shall ensure the following:

(1) City will permit only licensed and responsible contractors, consultants or other responsible individuals to enter upon the construction area.

(2) If work will be performed while students are present on campus during District related activities, City shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements described in Education Code Section 10911.5.

(3) Upon completion of the Project, and except for the Project improvements, City shall promptly restore the area of work to substantially the condition it was in prior to commencing the work including the repair or replacement of any and all damage to the work area caused by City, reasonable wear and tear excepted.

4. Financing of the Ball Fields, Upper Field, and Pickleball Facility.

(a) The City has paid for the renovation of the Ball Fields, including paying for the

sports lights for the Ball Fields.

(b) The City has paid for the renovation of the Upper Field.

(c) The City shall pay for all costs incurred in refurbishing and converting the tennis courts to a Pickleball Facility.

5. Scheduling the Use of the Ball Fields, Upper Field, and Pickleball Facility.

(a) City shall be responsible for and have the authority to schedule all use of the Ball Fields, the Upper Field, and the Pickleball Facility during non-school hours.

(b) For purposes of this Agreement, school hours are defined to be from 8:00 a.m. to 3:15 p.m., Monday through Friday, for each day that school at CVES is in session. It is understood and agreed that the starting and ending times for school hours may change from school year to school year, and that for each school year, the actual starting and ending times, relative to the implementation of this paragraph, shall be those hours that school classes start and end as determined for each school year by District.

(c) District shall have the exclusive use of the Ball Fields, the Upper Field and the Pickleball Facility during school hours.

(d) The City, per terms and conditions stated within this agreement, is granted permission to schedule use of the Pickleball Facility during school hours.

(e) City shall schedule all non-school hours use of the Ball Fields and Upper Field and all use of the Pickleball Facility, including use by District and CVES. City shall establish a system to provide for the coordination and scheduling of the use of each of the Ball Fields, Upper Field, and Pickleball Facility. That system shall include a procedure for reserving the use of the Ball Fields, Upper Field, and Pickleball Facility and priorities for use of the Ball Fields, Upper Field, and Pickleball Facility. District will be given first priority, City will be given second priority, non-profit community sports organizations will be given third priority, and all others will be given fourth priority. For District to have first priority on the use of a particular Ball Field, the Upper Field or Pickleball Facility at a particular time, it will have to schedule with City that use at least 120 days in advance of the date of the use except for use of the Pickleball Facility, which it will have to schedule at least 30 days in advance of the date of the use.

(f) City shall insure that, as to the reservation of use of Ball Fields, Upper Field, or Pickleball Facility by persons and organizations, that each such person or organization shall have in effect at the time of use of Ball Fields, Upper Field or Pickleball Facility, general liability insurance coverage in the amount of at least \$1,000,000 per occurrence, and that City and District are named as additional insureds on the applicable insurance policies and accompanying endorsements.

6. Maintenance of Ball Fields, Upper Field, and Pickleball Facility.

(a) City shall continue to provide all maintenance and repair to the area where the Ball Fields are located, including the sports lighting facilities, except that District shall continue to be responsible for and shall maintain and repair the slope areas which are depicted on Exhibit "A".

(b) District shall provide all routine maintenance and repair to the area where the Upper Field is located, which area is depicted on Exhibit "B."

(c) City shall provide for all maintenance and repair of the Pickleball Facility.

7. Use of Other CVES Facilities.

When available during non-school hours, City and the persons and organizations that use the Ball Fields, Upper Field, and Pickleball Facility pursuant to permits issued by City shall have access to and use of the CVES parking lot which is depicted on Exhibit "A."

8. Charges for Use of the Ball Fields, Upper Field and Pickleball Facility.

City may charge the persons and organizations that use the Ball Fields, Upper Field and Pickleball Facility a user fee or charge for such use. The purpose of this fee is for City to recover the costs it incurs in scheduling the use of the Ball Fields, Upper Field and Pickleball Facility and maintaining the Ball Fields, Upper Field and Pickleball Facility. District shall not be charged for its use of the Ball Fields, Upper Field or Pickleball Facility. District shall not charge City or the public for the use of the Ball Fields, Upper Field or Pickleball Facility.

9. Term.

The term of this Agreement shall be for fifty (50) years commencing November 1, 1994. After twenty (20) years, either party may terminate this Agreement by providing to the other party written notice of such a termination. The written notice of the termination must be given at least one (1) year prior to the date of termination.

10. Cooperation of the Parties.

City and District shall cooperate and take all actions necessary to achieve the purposes of this Agreement. Each party shall designate a particular person to be responsible for the performance of that party's duties and responsibilities pursuant to this Agreement.

11. Indemnification and Insurance.

(a) City agrees to and does hereby indemnify, hold harmless and defend District, its governing board, its officers, agents and employees from every claim or demand or expense of any nature whatsoever, including but not limited to injury to or death of person(s) or damage to any property, which arises as a result of the negligence of City, its officers, agents or employees in the performance of this Agreement. District agrees to and does hereby indemnify, hold harmless and defend City and its officers, agents and employees from every claim or demand or expense of any nature whatsoever, including but not limited to injury to or death of person(s) or damage to any property, which arises as a result of the negligence of District, its officers, agents or employees in the performance of this Agreement.

(b) City and District agree to each maintain comprehensive general liability insurance either through an insurance carrier licensed to do business in the State of California or a joint powers insurance authority with the amount of said insurance required to be at least \$1 million per occurrence and \$2 million aggregate. City and District each agree to provide thirty (30) days written notice to the other party if it proposes any substitution, change, or other modification of the aforementioned insurance coverage which

will result in a decrease in the scope or the amount of such coverage.

12. Notices.

Any notices to be given hereunder by either party to the other in writing may be effected either by personal delivery or by mail. Mailed notices shall be addressed to the address of the parties to be notified which appears below, but each party may change its address by written notice given in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated and received as of three (3) calendar days following the date of mailing of the notice.

CITY: City of Laguna Niguel
Attn: City Manager
30111 Crown Valley Parkway
Laguna Niguel, California 92677

DISTRICT: Capistrano Unified School District
Attn: Deputy Superintendent, Business and Support Services
33122 Valle Road
San Juan Capistrano, California 92675

13. Entire Agreement.

This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the subject matter of this Agreement, and contains all of the covenants and agreements between the parties with respect to this matter. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made with regard to this matter by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise regarding this matter not contained in this Agreement shall be valid or binding. Any modification or amendment of this Agreement will be effective only if it is in writing and signed by both parties to this Agreement.

14. Exhibits.

The Exhibits referenced in this Agreement are attached hereto and incorporated herein by this reference as though set forth in full in the Agreement.

15. Governing Law.

This Agreement will be governed by and construed in accordance with the laws of the State of California. Any legal action in which enforcement of the terms and conditions of this Agreement is requested, or in which it is alleged that a breach of this Agreement has taken place, shall be filed and prosecuted in the County of Orange, California.

16. Breach of Agreement.

If either party defaults in the performance of any of the terms or conditions of this Agreement, it shall have thirty (30) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the defaulting party fails to cure its default within such period of time, the

non-defaulting party shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity, or under this Agreement. The failure of a party to object to any default in the performance of the terms and conditions of this Agreement shall not constitute a waiver of either that term or condition or any other term or condition of this Agreement.

17. Attorney Fees.

If any legal proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorney's fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

18. Severability.

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

19. Successors and Assigns.

The terms and conditions of this Agreement shall be binding on the successors and assigns of the parties to this Agreement.

20. Supersedence.

This Agreement supersedes and replaces the Joint Facilities Use Agreement and the First Amendment.

IN WITNESS WHEREOF, the parties hereto have executed this Amended and Restated Joint Facilities Use Agreement as of the date first above written.

"CITY"

CITY OF LAGUNA NIGUEL

By: _____

Title: _____

ATTEST:

Pamela Lawrence
Deputy City Manager/Acting City Clerk

APPROVED AS TO FORM BY THE

CITY ATTORNEY FOR THE
CITY OF LAGUNA NIGUEL,

7/2/2012

- - -

CALIFORNIA

Terry E. Dixon, Esq.
City Attorney

"DISTRICT"

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: _____

Title: _____

APPROVED AS FORM

By: _____

Title: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS

| <u>Name</u> | <u>Position Title</u> | <u>Reason</u> | <u>Original Hire Date</u> | <u>Date of Separation</u> |
|----------------------|------------------------|---------------|---------------------------|---------------------------|
| 1. Adams, Nancy | HS Library Media Clerk | Retirement | 08/19/2002 | 06/28/2012 |
| 2. Brennan, Suzanne | HS Library Media Tech | Retirement | 03/01/1999 | 06/27/2012 |
| 3. Carter, Alexis | Sch Bus Driver | Retirement | 09/02/1987 | 07/26/2012 |
| 4. Filanda, Farrah | Sub IF-Sp Ed | Moving | 03/13/2012 | 06/18/2012 |
| | Sub Inst Asst-Sp Ed | | | |
| | Sub Inst Asst-Sp Ed | | | |
| | Presch | | | |
| 5. Leahy Jr., Austin | Walk on Coach | Voluntary | 02/11/2008 | 05/01/2012 |
| 6. Powell, Pamela | Academic Advisor | Retirement | 09/23/1993 | 06/29/2012 |

APPROVE EMPLOYMENT

| <u>Name</u> | <u>Rescind Layoff</u> | <u>Salary</u> | <u>Range Step</u> | <u>Effective Date</u> |
|-------------------------|--|---------------|-------------------|-----------------------|
| 7. Clarke, Erin | Elem Library Media Tech (9.5mo/17.5hpw) | \$ 16.32 hr | R24-2 | 06/28/2012 |
| 8. Dewar, Nettie | Sch Bus Driver (9.5mo/per bid) | \$ 22.30 hr | R28-6 | 06/27/2012 |
| 9. Feyerabend, Kathleen | Sch Bus Driver (9.5mo/40hpw) | \$ 22.30 hr | R28-6 | 06/28/2012 |
| 10. Lewis, Therese | Elem Library Media Tech (9.5mo/17.5hpw) | \$ 18.89 hr | R24-5 | 06/27/2012 |
| 11. Young, Susan | Elem Library Media Tech (9.5mo/17.5hpw) | \$ 17.99 hr | R24-4 | 06/27/2012 |

| <u>Name</u> | <u>Position Title</u> | <u>Displacement In Lieu of Layoff</u> | <u>Range Step</u> | <u>Effective Date</u> |
|----------------------|--|---------------------------------------|-------------------|-----------------------|
| 12. Bones, Daniel | Maint Planner (12mo/40hpw) | Maint Plumber (12mo/40hpw) | R40-15 | 07/01/2012 |
| 13. Caras, Denise | Lead Sch Bus Driver (12mo/40hpw) | Sch Bus Driver (9.5mo/per bid) | R28-15 | 09/05/2012 |
| 14. DeWees, Ben | Manager III, Bldg Trds (12mo/40hpw) | Maint Planner (12mo/40hpw) | R46-15 | 07/01/2012 |
| 15. Jensen, Kimberly | HS Library Media Clerk (10.5mo/40hpw) | HS Campus Supvr (9.5mo/17.5hpw) | R25-6 | 09/05/2012 |
| 16. Jimenez, Joan | Blngl IF-Sp Ed (9.5mo/30hpw) | Inst Asst (9.5mo/17.5hpw) | R19-15 | 09/05/2012 |
| 17. Jones, Marilyn | Opportunity Asst (9.5mo/40hpw) | HS Campus Supvr (9.5mo/17.5hpw) | R25-6 | 09/05/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

APPROVE EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Position Title</u> | <u>Displacement In Lieu of Layoff</u> | <u>Range Step</u> | <u>Effective Date</u> |
|-----------------------|---|---|-----------------------|---------------------------|
| 18. Mohammadi, Lili | Inst Asst-ELD (9.5mo/15hpw) | Inst Asst (9.5mo/15hpw) | R19-20 | 09/05/2012 |
| 19. Morgan, Marshall | Lead Sch Bus Driver (12mo/40hpw) | Sch Bus Driver (9.5mo/per bid) | R29-15 | 09/05/2012 |
| 20. Neumiller, Nora | Bilingual Clerk (10mo/17.5hpw) | Blngl Inst Asst Comm Ed ESL (9.5mo/10hpw) | R21-10 | 09/05/2012 |
| 21. Peay, Deborah | Inst Asst-ELD (9.5mo/17.5hpw) | Inst Asst (9.5mo/17.5hpw) | R19-20 | 09/05/2012 |
| 22. Ramirez, Veronica | Sch Clerk I (10mo/15hpw) | Sch Clerk II (10mo/40hpw) | R25-10 | 08/27/2012 |
| 23. Roach, Rebecca | MS Library Media Tech (10.5mo/19.5hpw) | Elem Library Media Tech (9.5mo/17.5hpw) | R24-20 | 09/05/2012 |
| 24. Sawyer, Jazmin | Lead Sch Bus Driver (12mo/40hpw) | Sch Bus Driver (9.5mo/per bid) | R28-10 | 09/05/2012 |
| 25. Valentine, Ellen | Inst Asst-ELD (9.5mo/14hpw) | Inst Asst (9.5mo/15hpw) | R19-20 | 09/05/2012 |
| 26. Werner, Marie | MS Library Media Tech (10.5mo/19.5hpw) | Elem Library Media Tech (9.5mo/17.5hpw) | R24-6 | 09/05/2012 |
| <u>Name</u> | <u>Position Title</u> | <u>Reduction in Hours In Lieu of Layoff</u> | <u>Range Step</u> | <u>Effective Date</u> |
| 27. Angotti, Irene | Inst Asst (9.5mo/17.5hpw) | Inst Asst (9.5mo/15hpw) | R19-4 | 09/05/2012 |
| 28. Cooper, Stephanie | Inst Asst (9.5mo/17.5hpw) | Inst Asst (9.5mo/15hpw) | R19-4 | 09/05/2012 |
| 29. Daniel, Jennifer | Inst Asst (9.5mo/17.5hpw) | Inst Asst (9.5mo/15hpw) | R19-4 | 09/05/2012 |
| 30. Embry, Sherrie | Inst Asst (9.5mo/17.5hpw) | Inst Asst (9.5mo/15hpw) | R19-4 | 09/05/2012 |
| 31. Giauque, Mark | HS Campus Supvr (9.5mo/17.5hpw) | HS Campus Supvr (9.5mo/15hpw) | R25-2 | 09/05/2012 |
| 32. Gomez, Irma | Sch Secretary I (10.75mo/40hpw) | Sch Secretary I (10mo/40hpw) | R27-10 | 08/27/2012 |
| 33. Yim, Summer | Inst Asst (9.5mo/25hpw) | Inst Asst (9.5mo/15hpw) | R19-4 | 09/05/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

APPROVE EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Position-Substitute</u> | <u>Salary</u> | <u>Range Step</u> | <u>Effective Date</u> |
|-------------------------------|----------------------------|---------------|-----------------------|---------------------------|
| 34. Abaroa Avila, Luz | Inst Asst | \$ 13.74 hr | R19-1 | 06/30/2012 |
| | BIngl Inst Asst | \$ 14.43 hr | R21-1 | |
| 35. Adams, Nancy | HS Library Media Clerk | \$ 14.79 hr | R22-1 | 08/20/2012 |
| 36. Bell, Steven | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 37. Brennan, Suzanne | HS Library Media Tech | \$ 17.16 hr | R28-1 | 08/20/2012 |
| 38. Carse, Barbara | Clerk | \$ 15.16 hr | R23-1 | 06/30/2012 |
| 39. Currie, Kimberly | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 40. Faren, Michael | Groundskeeper | \$ 16.74 hr | R27-1 | 07/10/2012 |
| 41. Finken, Holly | Clerk | \$ 15.16 hr | R23-1 | 06/30/2012 |
| 42. Fitzhugh, Marlene | Inst Asst | \$ 14.08 hr | R20-1 | 06/30/2012 |
| | BIngl Inst Asst | \$ 14.43 hr | R21-1 | |
| 43. Funderburk, Karyn | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 44. Hamilton, Cynthia | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 45. Howard, Linda | Elem Library Media Tech | \$ 15.54 hr | R24-1 | 06/30/2012 |
| 46. Lohrbach, Michelle | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 47. Lombardi, Karen | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 48. Madsen, Sheryl | Clerk | \$ 15.16 hr | R23-1 | 06/30/2012 |
| 49. Merchang, Susan | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 50. Morris, Tracey | MS Library Media Tech | \$ 16.33 hr | R26-1 | 06/30/2012 |
| 51. Smith, Joseph | Custodian I | \$ 16.33 hr | R26-1 | 07/10/2012 |
| 52. Villanueva Jr., Ramiro | MS Campus Supvr | \$ 15.16 hr | R23-1 | 06/30/2012 |
| | HS Campus Supvr | \$ 15.93 hr | R25-1 | |
| 53. Williams, JoAnn | Clerk | \$ 15.16 hr | R23-1 | 06/30/2012 |
| <u>Name</u> | <u>Position-Short Term</u> | <u>Salary</u> | | <u>Effective Date</u> |
| 54. Brown, Nancy | Testing Asst | \$ 13.74 hr | | 07/01/2012- 09/01/2012 |
| 55. Diaz, Martha | Testing Asst | \$ 13.74 hr | | 07/01/2012- 09/01/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Position-Short Term</u> | <u>Salary</u> | <u>Effective Date</u> |
|------------------------|----------------------------|---------------|-----------------------|
| 56. Novack, Mary | Testing Asst | \$13.74 hr | 07/01/2012-09/01/2012 |
| 57. Rodriguez, Nascina | Testing Asst | \$13.74 hr | 07/01/2012-09/01/2012 |
| 58. Tullie, Carol | Testing Asst | \$13.74 hr | 07/01/2012-09/01/2012 |

APPROVE CO-CURRICULAR ASSIGNMENTS

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Salary</u> | <u>Effective Date</u> |
|------------------|------------------------------|----------------------|---------------|-----------------------|
| 59. Beeler, Chad | Water Polo, Varsity (Head) | Dana Hills HS | \$ 3,261.00 | 11/19/2012-02/08/2013 |
| 60. Powell, Neil | Soccer, Girls Varsity (Head) | Capistrano Valley HS | \$ 3,261.00 | 11/19/2012-02/08/2013 |

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Salary</u> | <u>Effective Date</u> |
|-----------------------|--------------------------|----------------------|---------------|-----------------------|
| 61. Carter, Roger | Band/Orchestra | Capistrano Valley HS | \$18,000.00 | 07/01/2012-06/30/2013 |
| 62. Cosmakos, Rachel | Water Polo, Girls | San Clemente HS | \$ 1,000.00 | 05/14/2012-06/15/2012 |
| 63. Gonzalez, Alex | Football, (Asst) | Capistrano Valley HS | \$ 2,119.00 | 08/24/2012-11/02/2012 |
| 64. Johnson, Monte | Football, (Asst) | Capistrano Valley HS | \$ 2,119.00 | 08/24/2012-11/02/2012 |
| 65. Kraker, Michael | Football, (Asst) | Capistrano Valley HS | \$ 2,119.00 | 08/24/2012-11/02/2012 |
| 66. Lancaster, Daniel | Surf, (Asst) | Capistrano Valley HS | \$ 2,119.00 | 08/27/2012-11/02/2012 |
| 67. Lufti, Andrea | Cheer | Capistrano Valley HS | \$12,000.00 | 07/01/2012-06/30/2013 |
| 68. Moon, Mike | Football, JV (Asst) | Capistrano Valley HS | \$ 2,543.00 | 08/24/2012-11/02/2012 |
| 69. Nealy, Billy | Football, Varsity (Asst) | Capistrano Valley HS | \$ 3,390.00 | 08/24/2012-11/02/2012 |

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APPROVE EMPLOYMENT PENDING CLEARANCES

| <u>Name</u> | <u>Position-Full Time</u> | <u>Salary</u> | <u>Range Step</u> | <u>Earliest Effective Date</u> |
|--------------------|---|---------------|-------------------|--------------------------------|
| 70. Persall, Brian | Tech Support Specialist I (12mo/40hpw) | \$4,099.20 mo | R41-1 | 07/10/2012 |

APPROVE ASSIGNMENT ADJUSTMENTS

| <u>Name</u> | <u>Former Classification</u> | <u>Assignment Adjustment</u> | <u>Range Step</u> | <u>Effective Date</u> |
|---------------------------------|---|---|-------------------|-----------------------|
| 71. Binns, Jodi | MS Library Media Tech (10.5mo/30hpw) | MS Library Media Tech (10.5mo/40hpw) | R26-10 | 08/13/2012 |
| 72. Downum, Joan | MS Campus Supvr (9.5mo/17.5hpw) | MS Campus Supvr (9.5mo/10hpw) | R23-5 | 09/05/2012 |
| 73. Hanratty-Raja, Jennipher | Occupational Therapist (12mo/30hpw) | Occupational Therapist (12mo/40hpw) | R55-5 | 09/03/2012 |
| 74. Nietzel, Robert | HS Campus Supvr (9.5mo/14.5hpw) | HS Campus Supvr (9.5mo/15hpw) | R25-5 | 09/05/2012 |
| 75. Pierce, Maria | Blngl Inst Asst (9.5mo/15hpw) | Blngl Inst Asst (9.5mo/17.5hpw) | R21-20 | 09/05/2012 |
| 76. Roach, Eileen | Sch Clerk I (10.75mo/15hpw) | Sch Clerk I (10.75mo/17.5hpw) | R23-15 | 08/08/2012 |

APPROVE TEMPORARY ADDITIONAL ASSIGNMENT

| <u>Name</u> | <u>Additional Assignment</u> | <u>Range Step</u> | <u>Effective Date</u> |
|---------------------------------|---|-------------------|---------------------------|
| 77. Cabrera, Alicia | Testing Asst NTE 30 hpw (Administer and score the summer CELDT test to new students) | R19-2 | 07/01/2012- 08/01/2012 |
| 78. Casarrubias-Quin, Olivia | Blngl Clerk NTE 80 hrs (Translation support for the Transportation department) | R25-10 | 07/01/2012- 09/06/2012 |
| 79. Harris, Heidi | Delegated Behind the Wheel Trainer NTE 40 hrs (Delegate behind the wheel trainer) | R30-20 | 06/22/2012- 08/31/2012 |
| 80. Hernandez, Myrna | Testing Asst NTE 30 hpw (Administer and score the summer CELDT test to new students) | R19-10 | 07/01/2012- 09/01/2012 |

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APPROVE TEMPORARY ADDITIONAL ASSIGNMENT (Cont.)

| <u>Name</u> | <u>Additional Assignment</u> | <u>Range Step</u> | <u>Effective Date</u> |
|-----------------------|--|-------------------|---------------------------|
| 81. LeVrier, William | Delegated Behind the Wheel Trainer NTE 40 hrs (Delegate behind the wheel trainer) | R30-10 | 06/22/2012- 08/31/2012 |
| 82. Martinez, Racquel | Inst Asst NTE 50 hrs (Proctor AP tests) | R19-1 | 05/07/2012- 05/25/2012 |
| 83. Mejia, Rebeca | Testing Asst NTE 30 hpw (Administer and score the summer CELDT test to new students) | R19-15 | 07/01/2012- 09/01/2012 |
| 84. Parson, Alma | Testing Asst NTE 30 hpw (Administer and score the summer CELDT test to new students) | R19-10 | 07/01/2012- 08/01/2012 |
| 85. Roach, Eileen | Inst Asst NTE 30 hrs (Proctor AP tests) | R19-15 | 05/07/2012- 05/25/2012 |

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY**

| <u>Name</u> | <u>Additional Assignment</u> | <u>Effective Date</u> |
|------------------------------|---|---------------------------|
| 86. Boulgarides, Gabriela | Blngl Comm Svcs Liaison NTE 2 hrs (Translate for IEP meeting/conference) | 06/07/2012 |
| 87. Brierley, Magdalena | Presch Teacher NTE 12 hrs (Planning and Prep for after school tutoring program) | 02/06/2012- 05/30/2012 |
| 88. Devor, Sharon | Inst Asst-Sp Ed NTE 35 hrs (Proctor AP tests) | 05/07/2012- 05/25/2012 |
| 89. Mar, Araceli | Blngl Clerk NTE 40 hrs (Assist with clerical duties) | 08/13/2012- 08/31/2012 |
| 90. Perez, Alcida | Blngl Comm Svcs Liaison NTE 80 hrs (Assist in homeless student program) | 07/01/2012- 09/04/2012 |
| 91. Stewart, Robert | Theater Manager NTE 20 hrs (Support of rental clients) | 06/30/2012- 07/02/2012 |

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APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE

| <u>Name</u> | <u>Current Assignment</u> | <u>Classification Sub As Needed</u> | <u>Range Step</u> | <u>Effective Date</u> |
|------------------------------|--|-------------------------------------|-------------------|---------------------------|
| 92. Cashin, Barbara | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-10 | 05/31/2012 |
| 93. Deckard, Kimberly | Inst Asst-Sp Ed (9.5mo/17.5hpw) | Blngl Inst Asst | R21-1 | 03/21/2012- 06/21/2012 |
| 94. Martin, Marja | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-1 | 05/31/2012 |
| 95. Siegel-Masler, Sherri | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-5 | 02/27/2012- 06/30/2012 |
| 96. Werner, Marie | Elem Library Media Tech (9.5mo/17.5hpw) | HS Library Media Tech | R28-6 | 06/06/2012- 06/11/2012 |

APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------------|-----------------|---------------------------|
| 97. Abbasi, Khursheed | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 98. Acosta, Brenda | LVN | 07/05/2012- 07/20/2012 |
| 99. Adamson, Coral | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 100. Albertson, Georgia | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 101. Alston, Julie-Anne | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 102. Anctil, Kellie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 103. Anthony, Judy | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 104. Applegate, Jodi | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 105. Araiza, Martha | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 106. Axtell, Barbara | IF-Sp Ed | 06/25/2012- 07/27/2012 |

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**APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-----------------------------|--------------------|-----------------------|
| 107. Bailey-Hoerle, Colleen | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 108. Baldwin, Laura | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 109. Balsis, Tianna | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 110. Batchelder, Cara | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 111. Beck, Mary | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 112. Bernabe, Teresa | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 113. Bernstein, Alexandra | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 114. Bertussi, Gionna | Nursing Specialist | 06/25/2012-07/06/2012 |
| 115. Bianco, Vera | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 116. Birkinshaw, Ryan | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 117. Birkinshaw, Sandy | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 118. Blitch-Fraser, Krista | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 119. Bonar, Catherine | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 120. Bowen, Lena | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 121. Brady, Guadalupe | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 122. Bridwell, Jody | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 123. Bunyan, Eric | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 124. Bush, Vickie | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 125. Cannata, Stephanie | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |

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**APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|--------------------------------|----------------------------|---------------------------|
| 126. Cardin, Patty | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 127. Carter, Meghan | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 128. Catsouras, Cathy | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 129. Caudill, Amanda | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 130. Chironis-Grant, Audrey | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 131. Cingari, Joanne | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 132. Clark, Christopher | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 133. Clark, Sandra | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 134. Clift, Lynnette | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 135. Cole, Marianne | LVN | 05/25/2012- 07/06/2012 |
| 136. Cook, Karen | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 137. Cox, Linda | Behavior Intervention Asst | 06/25/2012- 07/27/2012 |
| 138. Craft, Karen | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 139. Danna, Angela | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 140. Dean, Deirdre | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 141. Deckard, Kimberly | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 142. Denn, Anne | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 143. DeVera, Shirley | LVN | 06/25/2012- 07/20/2012 |
| 144. Dinsmoor, Joy | IF-Sp Ed | 06/25/2012- 07/27/2012 |

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**APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|---------------------------|-----------------|-----------------------|
| 145. Dolan, Linda | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 146. Dugan, Linda | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 147. Dunn, Chris | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 148. Duty, Veronika | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 149. Eiler, Christine | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 150. Engelson, Emily | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 151. Englehardt, Nancy | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 152. Enriquez, Michelle | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 153. Eppstein, Susan | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 154. Fiorentino, Deborah | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 155. Fitzsimmons, K. | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 156. Fletcher, Kathleen | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 157. Flynn, Margaret | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 158. Foret, Debbie | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 159. Forrest, Cathy | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 160. Fredriksz, Laura | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 161. Friedlander, Dorothy | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 162. Friend, Caitlyn | IF-Sp Ed | 06/25/2012-07/27/2012 |

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PAY AT REGULAR RATE OF PAY (Cont.)**

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|------------------------------------|------------------------------|---------------------------|
| 163. Fryer, Lisa | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 164. Garrett, Ann | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 165. Gebauer, Gillian | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 166. Gill, Arvinder | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 167. Godinez-Woltman, Veronica | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 168. Gonzales, Monica | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 169. Goodridge, Elizabeth | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 170. Goodwin-Pitino, Stacy | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 171. Gorder, Mitzi | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 172. Grady, Sharon | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 173. Greenfield- Galimida, Beth | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 174. Hall, Ellen | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 175. Hammond, Darcy | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 176. Hannegan, Natascha | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 177. Hannon, Karen | Interpreter Hearing Impaired | 06/25/2012- 07/27/2012 |
| 178. Harlow, Susanne | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 179. Harper, Sharon | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 180. Harris, Robin | Caregiver-Sp Ed | 06/25/2012- 07/27/2012 |
| 181. Hartmann, Hollie | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |

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| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------------|-----------------|---------------------------|
| 182. Hatcher, Jason | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 183. Hatcher, Joshua | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 184. Higi, Michelle | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 185. Hoqoq, Safia | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 186. Hussein, Samar | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 187. Inskip, Nancy | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 188. Jackson, Krista | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 189. Jacobson, Julie | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 190. Janicki, Linda | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 191. Jimenez, Denise | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 192. Johnston, Taylor | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 193. Jones, Denise | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 194. Kalmbach, Barbara | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 195. Keeler, Joellen | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 196. Knowles, Kristie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 197. Kopelson, Kathleen | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 198. Kravchenko, Olga | LVN | 06/25/2012- 07/30/2012 |
| 199. Kunert, Nicole | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 200. Laidley, Joanie | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |

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| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-----------------------------|-----------------|---------------------------|
| 201. Larsen, Katie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 202. Leahy, Christine | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 203. Leetch, Katie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 204. Lehman, Rosana | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 205. Leslie, Kate | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 206. Levey, Edy | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 207. Levine, Jode | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 208. Loper-Leddy, Kay | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 209. Lopez, Ann | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 210. MacKerras, Laura | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 211. Manderbach, Karen | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 212. Martin, Brooke | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 213. Martinez, Jennifer | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 214. Massaro, Michelle | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 215. Massey, Sharie | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 216. Mata, Sharon | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 217. Matheri, Evelyn | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 218. McCullough, Roselle | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 219. McKee, Danise | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |

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| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|--------------------------|-----------------|---------------------------|
| 220. Meyer, Julie | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 221. Miles, Maura | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 222. Mills, Brynn | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 223. Milstead, Terry | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 224. Molina, Donna | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 225. Monge, Josie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 226. Montoya, Julie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 227. Montross, Christine | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 228. Moore, Monica | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 229. Moore, Tammy | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 230. Moridani, Karen | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 231. Mumma, Tammey | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 232. Napora, Noelle | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 233. Nieto, Victoria | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 234. Norman, Ellesse | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 235. Oliveras, Aimee | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 236. Olmedo, Jessica | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 237. Ondryas, Brianna | SLPA | 06/25/2012- 07/27/2012 |

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| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------------|-----------------|---------------------------|
| 238. Palmer, Eva | SLPA | 06/25/2012- 07/27/2012 |
| 239. Palmer, Stratton | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 240. Panning-Labate, T. | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 241. Parker, Laura | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 242. Pearson, Robyn | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 243. Pedroza, Karen | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 244. Penna, Carmen | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 245. Raisola, Diane | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 246. Rashidi, Kim | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 247. Reed, Tonya | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 248. Reinhardt, Kay | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 249. Richman, Diane | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 250. Rigg, Valerie | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 251. Riserbato, Carol | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 252. Rivero, Jill | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 253. Rohrer, Linda | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 254. Rose, Maryanne | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 255. Rosenthal, Tana | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 256. Sadeghieh, Afsaneh | IF-Sp Ed | 06/25/2012- 07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

**APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------------|-----------------|---------------------------|
| 257. Sanchez, Judy | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 258. Santibanez, Rorie | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 259. Sawyer, Erin | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 260. School, Debbie | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 261. Sheehan, Donna | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 262. Shofner, Bree | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 263. Simpson, Gloria | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 264. Simpson, Patricia | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 265. Smith, Anne | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 266. Soltis, Pam | IBI Asst/Tutor | 06/25/2012- 08/17/2012 |
| 267. Soto, Marta-Evelyn | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 268. Spurlock, Melody | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 269. Starr, Romy | Caregiver-Sp Ed | 06/25/2012- 07/27/2012 |
| 270. Stewart, Kathy | Inst Asst-Sp Ed | 06/25/2012- 07/27/2012 |
| 271. Stratford, Jon | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 272. Sutton, Susan | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 273. Tilton, Rachel | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 274. Toscano, Alejandra | IF-Sp Ed | 06/25/2012- 07/27/2012 |
| 275. Trainer, Josephine | IF-Sp Ed | 06/25/2012- 07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

**APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-----------------------|-----------------|-----------------------|
| 276. Troffer, Garrett | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 277. Tye, Cynthia | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |
| 278. Vazzano, Randi | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 279. Vieane, Shirley | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 280. Volpe, Melissa | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 281. Walters, Elaine | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 282. Weinell, Katie | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 283. Weston, Kelly | IBI Asst/Tutor | 06/25/2012-08/17/2012 |
| 284. Wiles, Kim | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 285. Williams, Brooke | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 286. Williams, John | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 287. Wirtz, Patricia | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 288. Woolwine, Debra | IF-Sp Ed | 06/25/2012-07/27/2012 |
| 289. Yamamoto, Laura | Inst Asst-Sp Ed | 06/25/2012-07/27/2012 |

APPROVE SUMMER EMPLOYMENT

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|----------------------|----------------------------|------------------------|-------------------|-----------------------|
| 290. Adams, Kara | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-4 | 06/25/2012-07/27/2012 |
| 291. Andresen, Maria | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-20 | 06/25/2012-07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

APPROVE SUMMER EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|--------------------------|--|------------------------|-------------------|-----------------------|
| 292. Avila, Therese | Behavioral Intervention Asst (9.5mo/35hpw) | Inst Asst-Sp Ed | R20-2 | 06/25/2012-07/27/2012 |
| 293. Ayon, Shari | Presch Teacher (9.5mo/30hpw) | IF-Sp Ed | R22-15 | 06/25/2012-07/27/2012 |
| 294. Berg, Sandra | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-5 | 06/25/2012-07/27/2012 |
| 295. Bernal, Priscilla | IF-Sp Ed (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-2 | 06/25/2012-07/27/2012 |
| 296. Blanda, Isabel | Blngl Inst Asst-Sp Ed Presch (9.5mo/17.5hpw) | IF-Sp Ed | R22-10 | 06/25/2012-07/27/2012 |
| 297. Boettcher, Sherry | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-20 | 06/25/2012-07/27/2012 |
| 298. Borja, Pahola | Blngl Inst Asst (9.5mo/17.5hpw) | IF-Sp Ed | R22-3 | 06/25/2012-07/27/2012 |
| 299. Bybordi, Shayesteh | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012-07/27/2012 |
| 300. Carratturo, Teresa | HS Campus Supvr (9.5mo/40hpw) | IF-Sp Ed | R22-20 | 06/25/2012-07/27/2012 |
| 301. Chapman, Kelly | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012-07/27/2012 |
| 302. Collier, Leslie | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012-07/27/2012 |
| 303. Cosley, Christina | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012-07/27/2012 |
| 304. Cragg, Charlene | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-4 | 06/25/2012-07/27/2012 |
| 305. Criscione, Charleen | Inst Asst (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012-07/27/2012 |
| 306. Deering, Gina | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-2 | 06/25/2012-07/27/2012 |
| 307. DiCostanzo, Lynda | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012-07/27/2012 |
| 308. Duenas-Gonzalez, E. | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012-07/27/2012 |
| 309. Fay, Darren | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012-07/27/2012 |
| 310. Fejes, Jacquelyn | Caregiver (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R19-3 | 06/25/2012-07/27/2012 |
| 311. Florio, Thomas | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-10 | 06/25/2012-07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE SUMMER EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|-------------------------|---|----------------------------|-----------------------|---------------------------|
| 312. Freitas, Jeannine | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-15 | 06/25/2012- 07/27/2012 |
| 313. Fuller, Diana | Health Asst (9.5mo/17.5hpw) | IF-Sp Ed | R22-15 | 06/25/2012- 07/27/2012 |
| 314. Furniss, Donna | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 315. Gaffney, Lanett | Presch Teacher (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-4 | 06/25/2012- 07/27/2012 |
| 316. Garau, Kathleen | Inst Asst-Sp Ed Presch (9.5mo/17.5hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 317. Ghammachi, Jouan | IF-Sp Ed (9.5mo/35hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 318. Gillespie, Marti | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 319. Goellner, Robin | Inst Asst-Sp Ed Presch (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-6 | 06/25/2012- 07/27/2012 |
| 320. Goette, Jessica | IF-Sp Ed (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-1 | 06/25/2012- 07/27/2012 |
| 321. Gonzalez, G. | Caregiver (9.5mo/30hpw) | IF-Sp Ed | R22-1 | 06/25/2012- 07/27/2012 |
| 322. Grable, Patricia | Sch Clerk II (10mo/40hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 323. Greenup, Behnaz | Inst Ast-Sp Ed Presch (9.5mo/17.5hpw) | IF-Sp Ed | R22-1 | 06/25/2012- 07/27/2012 |
| 324. Gutierrez, Crystal | IF-Sp Ed (9.5mo/35hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 325. Hall, David | Teacher – MS (10mo/40hpw) | IF-Sp Ed | R22-1 | 06/25/2012- 07/27/2012 |
| 326. Hall, Margaret | Sr IBI Asst/ Tutor (9.5mo/40hpw) | IBI Asst/Tutor | R24-10 | 06/25/2012- 07/27/2012 |
| 327. Hall, Sharon | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 328. Hart, Suzanne | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |
| 329. Herzbrun, Diane | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-20 | 06/25/2012- 07/27/2012 |
| 330. Hill, Dawn | Sr IBI Asst/ Tutor (9.5mo/40hpw) | IBI Asst/Tutor | R24-10 | 06/25/2012- 07/27/2012 |
| 331. Hill, Natalie | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Classified Employees

APPROVE SUMMER EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|--------------------------|--|------------------------|-------------------|---------------------------|
| 332. Hoklotubbe, Sandra | Caregiver (9.5mo/17.5hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 333. Holden, Sue | IF-Sp Ed (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-2 | 06/25/2012- 07/27/2012 |
| 334. Hopf, Jonnie | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 335. Hossain, Samina | IF-Sp Ed (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-1 | 06/25/2012- 07/27/2012 |
| 336. Huckaby, Deborah | Interpreter for Hearing Imp (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 337. Hutton, Julie | Inst Asst-Presch (9.5mo/10hpw) | Inst Asst-Sp Ed | R20-4 | 06/25/2012- 07/27/2012 |
| 338. Jarbo, Nicole | Blngl Inst Asst (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-6 | 06/25/2012- 07/27/2012 |
| 339. Jenson, Kathleen | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-15 | 06/25/2012- 07/27/2012 |
| 340. Johnson, Danielle | Opportunity Asst (9.5mo/15hpw) | Inst Asst-Sp Ed | R20-1 | 06/25/2012- 07/27/2012 |
| 341. Kimmel, Julie | IF-Sp Ed (9.5mo/40hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 342. Larkins, Kelly | Health Asst (9.5mo/17.5hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 343. Leishman, Anne | IF-Sp Ed (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 344. Lotterer, Indie | Sch Clerk II (10mo/40hpw) | Inst Asst-Sp Ed | R20-20 | 06/25/2012- 07/27/2012 |
| 345. Luna, Evette | Inst Asst-Presch (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 346. Lund, Melissa | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |
| 347. Maleki, Yasaman | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 348. Maloney, Lisa | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-4 | 06/25/2012- 07/27/2012 |
| 349. Mannaert, Stephanie | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-4 | 06/25/2012- 07/27/2012 |
| 350. Manning, Mary | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 351. Maul, Sandra | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

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APPROVE SUMMER EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|------------------------|---|------------------------|-------------------|---------------------------|
| 352. McBride, Jill | Elem Sch Office Mgr (10.75mo/40hpw) | Inst Asst-Sp Ed | R20-20 | 06/25/2012- 07/27/2012 |
| 353. McCann, Mary | Inst Asst (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-3 | 06/25/2012- 07/27/2012 |
| 354. McCoy, Kathy | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 355. McDonald, Esther | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 356. McMaster, Janice | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 357. McSwain, Monica | IF-Sp Ed (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-6 | 06/25/2012- 07/27/2012 |
| 358. Meyer, Robin | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |
| 359. Mohammadi, Lili | Inst Asst-ELD (9.5mo/15hpw) | Inst Asst-Sp Ed | R20-20 | 06/25/2012- 07/27/2012 |
| 360. Neumeyer, Marylee | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |
| 361. Ondatje, Karen | Opportunity Asst (9.5mo/40hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 362. Orgill, Janell | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |
| 363. Palacios, Susana | FS Worker (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-6 | 06/25/2012- 07/27/2012 |
| 364. Palmer, Eva | SLPA (9.5mo/35hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 365. Parra, Jacqueline | Inst Asst-Presch (9.5mo/15hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 366. Paulsen, Andrea | Inst Asst-Sp Ed Presch (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-6 | 06/25/2012- 07/27/2012 |
| 367. Peshek, Patty | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-4 | 06/25/2012- 07/27/2012 |
| 368. Poeske, Mary | LVN (10.75mo/30hpw) | IF-Sp Ed | R22-4 | 06/25/2012- 07/27/2012 |
| 369. Price, Katherine | Speech Pathologist (10mo/40hpw) | IF-Sp Ed | R22-1 | 06/25/2012- 07/27/2012 |
| 370. Reiner, Toni | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 371. Riggs, Patricia | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE SUMMER EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|-----------------------|--|------------------------|-------------------|---------------------------|
| 372. Robbins, Laura | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 373. Robbleto, Sergio | BIngl Comm Svcs Liaison (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-2 | 06/25/2012- 07/27/2012 |
| 374. Rowe, Anne | IF-Sp Ed (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-4 | 06/25/2012- 07/27/2012 |
| 375. Sampson, Angie | Caregiver (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |
| 376. Sanchez, Sandra | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-20 | 06/25/2012- 07/27/2012 |
| 377. Santos, Maria | Inst Asst-Sp Ed Presch (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-3 | 06/25/2012- 07/27/2012 |
| 378. Sarin, Sat | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |
| 379. Sefried, Sheila | Interpreter for Hearing Imp (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-3 | 06/25/2012- 07/27/2012 |
| 380. Shumate, Dagmar | Literacy Intervention Asst (9.5mo/40hpw) | Inst Asst-Sp Ed | R20-20 | 06/25/2012- 07/27/2012 |
| 381. Singh, Puneet | IF-Sp Ed (9.5mo/35hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 382. Sparkuhl, Emily | Inst Asst-Sp Ed (9.5mo/17.5hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 383. Spear, Kathleen | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |
| 384. Stanley, Maria | IF-Sp Ed (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 385. Starr, Romy | Health Asst (9.5mo/17.5hpw) | Caregiver | R19-10 | 06/25/2012- 07/27/2012 |
| 386. Stavron, Jeanne | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 387. Strick, Carolyn | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-15 | 06/25/2012- 07/27/2012 |
| 388. Tambakis, Pam | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 389. Umana, Barbara | Caregiver (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |
| 390. Vahdat, Shaheen | LVN (9.5mo/30hpw) | IF-Sp Ed | R22-4 | 06/25/2012- 07/27/2012 |
| 391. Varela, Amanda | Literacy Intervention Asst (9.5mo/30hpw) | IF-Sp Ed | R22-1 | 06/25/2012- 07/27/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
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Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
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APPROVE SUMMER EMPLOYMENT (Cont.)

| <u>Name</u> | <u>Current Position</u> | <u>Summer Position</u> | <u>Range Step</u> | <u>Effective Date</u> |
|--------------------------|-------------------------------------|----------------------------|-----------------------|---------------------------|
| 392. Vargas, David | Sr IBI Asst/ Tutor (9.5mo/40hpw) | IBI Asst/Tutor | R24-6 | 06/25/2012- 07/27/2012 |
| 393. Velasquez, Kimberly | IF-Sp Ed (9.5mo/32.5hpw) | Inst Asst-Sp Ed | R20-10 | 06/25/2012- 07/27/2012 |
| 394. Verdugo, Wendy | SLPA (9.5mo/30hpw) | IF-Sp Ed | R22-6 | 06/25/2012- 07/27/2012 |
| 395. Vermillion, Diana | MS Campus Supvr (9.5mo/17.5hpw) | IF-Sp Ed | R22-10 | 06/25/2012- 07/27/2012 |
| 396. Warren, Mary | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-4 | 06/25/2012- 07/27/2012 |
| 397. Wendy, Anita | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-5 | 06/25/2012- 07/27/2012 |
| 398. Whalen, Andrea | Sr IBI Asst/ Tutor (9.5mo/40hpw) | IBI Asst/Tutor | R24-6 | 06/25/2012- 07/27/2012 |
| 399. Whaler, Katherine | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |
| 400. Wheeler, Diana | IF-Sp Ed (9.5mo/30hpw) | Inst Asst-Sp Ed | R20-15 | 06/25/2012- 07/27/2012 |
| 401. Wiley, Stephanie | IF-Sp Ed (9.5mo/17.5hpw) | Inst Asst-Sp Ed | R20-2 | 06/25/2012- 07/27/2012 |
| 402. Wisniewski, M. | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-2 | 06/25/2012- 07/27/2012 |
| 403. Wolfson, Donna | Sr IBI Asst/ Tutor (9.5mo/40hpw) | IBI Asst/Tutor | R24-5 | 06/25/2012- 07/27/2012 |
| 404. Wolfson, Meghan | IF-Autism (9.5mo/30hpw) | IF-Sp Ed | R22-3 | 06/25/2012- 07/27/2012 |
| 405. Ziemer, Donna | Caregiver (9.5mo/17.5hpw) | IF-Sp Ed | R22-1 | 06/25/2012- 07/27/2012 |

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ACCEPT RESIGNATIONS/TERMINATIONS

| <u>Name</u> | <u>Position Title</u> | <u>Reason</u> | <u>Original Hire Date</u> | <u>Date of Separation</u> |
|-------------------------|-----------------------|--------------------|---------------------------|---------------------------|
| 1. Adams, Lynne | Substitute Teacher | District Initiated | 03/01/2011 | 04/13/2012 |
| 2. Agee, Erica | Substitute Teacher | District Initiated | 02/23/2011 | 04/13/2012 |
| 3. Akbar, Nelley | Substitute Teacher | District Initiated | 10/05/2010 | 04/13/2012 |
| 4. Alanes, Joseph | Substitute Teacher | District Initiated | 10/04/2011 | 04/13/2012 |
| 5. Allgeier, Brian | Substitute Teacher | District Initiated | 03/11/2010 | 04/13/2012 |
| 6. Amadi, Sebastian | Substitute Teacher | District Initiated | 11/20/2008 | 04/13/2012 |
| 7. Anastopoulos, Perry | Substitute Teacher | District Initiated | 05/31/2011 | 04/13/2012 |
| 8. Barger, Jayme | Substitute Teacher | District Initiated | 12/21/2010 | 04/13/2012 |
| 9. Beld, Jessica | Substitute Teacher | District Initiated | 10/13/2011 | 04/13/2012 |
| 10. Bergman, Lisa | Substitute Teacher | District Initiated | 04/22/2010 | 04/13/2012 |
| 11. Berke, Kelly | Substitute Teacher | District Initiated | 07/20/2010 | 04/13/2012 |
| 12. Bover, Vanessa | Substitute Teacher | District Initiated | 10/17/2011 | 04/13/2012 |
| 13. Bryan, Jeffrey | Substitute Teacher | District Initiated | 02/25/2011 | 06/07/2012 |
| 14. Bryan, Stacey | Substitute Teacher | District Initiated | 02/25/2011 | 04/13/2012 |
| 15. Buchan, Joelle | Substitute Teacher | District Initiated | 02/28/2011 | 04/13/2012 |
| 16. Carey, Sharon | Substitute Teacher | District Initiated | 02/24/2011 | 04/13/2012 |
| 17. Carias, Evelyn | Substitute Teacher | District Initiated | 10/18/2011 | 04/13/2012 |
| 18. Carlson, Gregory | Substitute Teacher | District Initiated | 12/09/2008 | 04/13/2012 |
| 19. Carney, Nancy | Substitute Teacher | District Initiated | 02/08/2007 | 04/13/2012 |
| 20. Chang, Janet | Substitute Teacher | District Initiated | 05/24/2011 | 04/13/2012 |
| 21. Chilver, Alexandria | Substitute Teacher | District Initiated | 02/28/2011 | 04/13/2012 |
| 22. Clark, Allan | Substitute Teacher | District Initiated | 04/16/2010 | 04/13/2012 |
| 23. Cleaveline III, W. | Substitute Teacher | District Initiated | 03/11/2010 | 04/13/2012 |
| 24. Collier, Julie | Substitute Teacher | District Initiated | 02/18/2009 | 04/13/2012 |
| 25. Conrad, Brittany | Substitute Teacher | District Initiated | 05/18/2011 | 04/13/2012 |
| 26. Covington, Jillian | Substitute Teacher | District Initiated | 03/01/2011 | 04/13/2012 |
| 27. Daulton, Cicely | Substitute Teacher | District Initiated | 03/01/2011 | 04/13/2012 |
| 28. Davis, Elisabeth | Substitute Teacher | District Initiated | 03/03/2008 | 04/13/2012 |
| 29. Diaz, Amy | Substitute Teacher | District Initiated | 02/28/2011 | 04/13/2012 |
| 30. Divito, Claudia | Substitute Teacher | District Initiated | 09/15/2008 | 04/13/2012 |
| 31. Farias, Paula | Substitute Teacher | District Initiated | 11/01/2010 | 04/13/2012 |
| 32. Fazio, Jennifer | Substitute Teacher | District Initiated | 03/22/2010 | 04/13/2012 |
| 33. Formanek, Melanie | Substitute Teacher | District Initiated | 10/16/2009 | 04/13/2012 |
| 34. Friedman, Esther | Substitute Teacher | District Initiated | 01/31/2005 | 04/13/2012 |
| 35. Garcia, Sara | Substitute Teacher | District Initiated | 09/07/2011 | 04/13/2012 |
| 36. Garrard, Camille | Substitute Teacher | District Initiated | 11/02/2009 | 04/13/2012 |
| 37. Gonzales, Christine | Substitute Teacher | District Initiated | 10/10/2011 | 04/13/2012 |
| 38. Grant, Mary | Substitute Teacher | District Initiated | 02/05/2001 | 04/13/2012 |
| 39. Gregory Jr., Thomas | Substitute Teacher | District Initiated | 09/24/2008 | 04/12/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

| <u>Name</u> | <u>Position Title</u> | <u>Reason</u> | <u>Original Hire Date</u> | <u>Date of Separation</u> |
|------------------------------|-----------------------|--------------------|---------------------------|---------------------------|
| 40. Gribbons, Leonard | Substitute Teacher | District Initiated | 05/27/2011 | 04/13/2012 |
| 41. Griffith, Steffanie | Substitute Teacher | District Initiated | 09/02/2011 | 04/13/2012 |
| 42. Gupta, Parul | Substitute Teacher | District Initiated | 03/15/2011 | 04/13/2012 |
| 43. Haferl, Stacey | Substitute Teacher | Moving | 02/14/2011 | 06/20/2012 |
| 44. Harsh, Sheena | Substitute Teacher | District Initiated | 10/17/2011 | 04/13/2012 |
| 45. Hateley, Robert | Substitute Teacher | District Initiated | 04/20/2010 | 04/13/2012 |
| 46. Hepfl, April | Substitute Teacher | District Initiated | 05/16/2011 | 04/13/2012 |
| 47. Hernandez, Lee | Substitute Teacher | District Initiated | 09/28/2011 | 04/13/2012 |
| 48. Hinshaw, Courtney | Substitute Teacher | District Initiated | 02/23/2011 | 04/13/2012 |
| 49. Hogg, Allison | Substitute Teacher | District Initiated | 03/25/2011 | 04/13/2012 |
| 50. Idstein, Katrina | Substitute Teacher | District Initiated | 06/13/2011 | 04/13/2012 |
| 51. Irby, Susan | Substitute Teacher | District Initiated | 02/20/2009 | 04/13/2012 |
| 52. Jacobs, Talia | Substitute Teacher | Voluntary | 11/07/2011 | 06/20/2012 |
| 53. Johnson, Christopher | Substitute Teacher | District Initiated | 03/01/2011 | 04/13/2012 |
| 54. Johnson, Jamie | Substitute Teacher | District Initiated | 02/04/2011 | 04/13/2012 |
| 55. Kennerson, Laura | Substitute Teacher | District Initiated | 02/23/2011 | 04/13/2012 |
| 56. Kerfoot, Manal | Substitute Teacher | District Initiated | 01/15/2010 | 04/13/2012 |
| 57. Kim, Brian | Substitute Teacher | District Initiated | 02/01/2010 | 04/13/2012 |
| 58. Kinkopf, Christine | Substitute Teacher | District Initiated | 09/27/2011 | 04/13/2012 |
| 59. Lavrov, Eduard | Substitute Teacher | District Initiated | 05/18/2011 | 04/13/2012 |
| 60. Lenaghan, James | Substitute Teacher | Voluntary | 09/24/2010 | 06/21/2012 |
| 61. Liang, Kari | Substitute Teacher | District Initiated | 05/25/2011 | 04/13/2012 |
| 62. Loyco, Emily | Substitute Teacher | District Initiated | 10/03/2011 | 06/07/2012 |
| 63. Lucero-Hanson, Darin | Substitute Teacher | District Initiated | 02/23/2011 | 04/13/2012 |
| 64. MacFarland, Angela | Substitute Teacher | District Initiated | 11/15/2010 | 04/13/2012 |
| 65. Maher, Lauren | Substitute Teacher | District Initiated | 02/09/2010 | 04/13/2012 |
| 66. Markor, Kevin | Substitute Teacher | District Initiated | 02/23/2011 | 04/13/2012 |
| 67. Martin, Kirsten | Substitute Teacher | District Initiated | 02/25/2010 | 04/13/2012 |
| 68. Martin, Richard | Substitute Teacher | District Initiated | 09/23/2008 | 04/13/2012 |
| 69. Mathew, Rajni | Substitute Teacher | District Initiated | 06/13/2011 | 04/13/2012 |
| 70. McClure, Marina | Substitute Teacher | District Initiated | 02/25/2011 | 04/13/2012 |
| 71. McClure, Melinda | Substitute Teacher | District Initiated | 03/02/2011 | 04/13/2012 |
| 72. McEwan Kilman, Thelma | Substitute Teacher | District Initiated | 02/01/2010 | 04/13/2012 |
| 73. Menzel, Herb | Substitute Teacher | Voluntary | 03/13/2002 | 06/21/2012 |
| 74. Meredith, Susan | Substitute Teacher | District Initiated | 02/20/2009 | 04/13/2012 |
| 75. Miller, Alison | Substitute Teacher | District Initiated | 09/15/2008 | 04/16/2012 |
| 76. Miller, Michael | Substitute Teacher | District Initiated | 05/24/2011 | 04/16/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

| <u>Name</u> | <u>Position Title</u> | <u>Reason</u> | <u>Original Hire Date</u> | <u>Date of Separation</u> |
|-------------------------|-----------------------|--------------------|---------------------------|---------------------------|
| 77. Misenhimer, Melissa | Substitute Teacher | District Initiated | 03/31/2011 | 04/16/2012 |
| 78. Moe, Michelle | Substitute Teacher | District Initiated | 09/28/2011 | 04/16/2012 |
| 79. Morin, Marc | Substitute Teacher | District Initiated | 02/16/2011 | 04/16/2012 |
| 80. Mossbarger, Jessica | Substitute Teacher | District Initiated | 02/01/2010 | 04/16/2012 |
| 81. Numagami, Raymond | Substitute Teacher | District Initiated | 03/01/2011 | 04/16/2012 |
| 82. Penick, Michelle | Substitute Teacher | District Initiated | 09/28/2010 | 04/16/2012 |
| 83. Pettit, Cynthia | Substitute Teacher | District Initiated | 11/04/2011 | 06/07/2012 |
| 84. Pham, Lien | Substitute Teacher | District Initiated | 05/18/2011 | 04/16/2012 |
| 85. Phelps, Rachel | Substitute Teacher | District Initiated | 09/28/2011 | 04/16/2012 |
| 86. Pomponio, Ginny | Substitute Teacher | District Initiated | 03/24/2011 | 04/16/2012 |
| 87. Portnoff, Nikki | Substitute Teacher | District Initiated | 03/02/2011 | 04/16/2012 |
| 88. Potter, Jean | Substitute Teacher | District Initiated | 10/19/2011 | 04/16/2012 |
| 89. Pratt, Kimberly | Substitute Teacher | District Initiated | 09/29/2011 | 04/16/2012 |
| 90. Prewitt, Jennifer | Substitute Teacher | District Initiated | 01/15/2010 | 04/17/2012 |
| 91. Quinn, Amberleigh | Substitute Teacher | District Initiated | 10/18/2011 | 04/17/2012 |
| 92. Ramer, Meghann | Substitute Teacher | District Initiated | 10/19/2011 | 04/17/2012 |
| 93. Reed, Nicole | Substitute Teacher | District Initiated | 09/07/2010 | 06/07/2012 |
| 94. Richards, Nancy | Substitute Teacher | District Initiated | 10/19/2011 | 04/17/2012 |
| 95. Roberts, Alem | Substitute Teacher | District Initiated | 03/25/2011 | 04/17/2012 |
| 96. Rodriguez, Chery | Substitute Teacher | District Initiated | 10/18/2006 | 04/17/2012 |
| 97. Rosfeld, Randall | Substitute Teacher | District Initiated | 03/16/2010 | 04/17/2012 |
| 98. Rottier, Amy | Substitute Teacher | District Initiated | 10/06/2011 | 04/17/2012 |
| 99. Ryan, Jeremy | Substitute Teacher | District Initiated | 10/18/2011 | 04/17/2012 |
| 100. Ryan, Shannon | Substitute Teacher | District Initiated | 10/03/2011 | 04/17/2012 |
| 101. Rypinski, Michelle | Substitute Teacher | District Initiated | 05/24/2011 | 04/17/2012 |
| 102. Saldana, Amber | Substitute Teacher | District Initiated | 12/07/2009 | 04/17/2012 |
| 103. Serocke, Amanada | Substitute Teacher | District Initiated | 04/19/2010 | 04/17/2012 |
| 104. Slumskie, Jennifer | Substitute Teacher | District Initiated | 09/21/2011 | 04/17/2012 |
| 105. Smedes, Jessika | Substitute Teacher | District Initiated | 03/30/2011 | 04/17/2012 |
| 106. Spring, Elizabeth | Substitute Teacher | District Initiated | 02/15/2012 | 04/17/2012 |
| 107. Stettler, Janelle | Substitute Teacher | District Initiated | 04/22/2011 | 04/17/2012 |
| 108. Swenson, Shirley | Substitute Teacher | District Initiated | 02/19/2009 | 04/17/2012 |
| 109. Tannery, Sarah | Substitute Teacher | District Initiated | 09/14/2011 | 04/17/2012 |
| 110. Tran, Sophia | Substitute Teacher | District Initiated | 05/24/2011 | 04/17/2012 |
| 111. Tuominen, Robin | Substitute Teacher | District Initiated | 10/04/2011 | 04/17/2012 |
| 112. Valdez, Vidal | Substitute Teacher | District Initiated | 02/23/2011 | 04/17/2012 |
| 113. Valdivieso, Elyse | Substitute Teacher | District Initiated | 02/14/2012 | 06/07/2012 |
| 114. Van Winkle, Laura | Substitute Teacher | District Initiated | 03/27/2008 | 04/17/2012 |
| 115. Wang, Ifang | Substitute Teacher | District Initiated | 02/23/2010 | 04/17/2012 |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

| <u>Name</u> | <u>Position Title</u> | <u>Reason</u> | <u>Original Hire Date</u> | <u>Date of Separation</u> |
|------------------------|-----------------------|--------------------|---------------------------|---------------------------|
| 116. Watson, Sara | Substitute Teacher | District Initiated | 02/28/2011 | 04/17/2012 |
| 117. West, Ashley | Substitute Teacher | District Initiated | 05/25/2011 | 04/17/2012 |
| 118. Williams, Lindsay | Substitute Teacher | District Initiated | 11/19/2007 | 04/18/2012 |
| 119. Wislocki, Brandon | Substitute Teacher | District Initiated | 09/03/2009 | 04/18/2012 |
| 120. Wyatt, Ella | Substitute Teacher | District Initiated | 10/14/2010 | 04/18/2012 |
| 121. Young, Ronnie | Substitute Teacher | District Initiated | 10/12/2011 | 04/18/2012 |
| 122. Zapel, Kallila | Substitute Teacher | District Initiated | 05/31/2011 | 04/18/2012 |

APPROVE SUBSTITUTE TEACHERS

Pay @ \$90.00 per day

123. Hansen, Tricia

APPROVE ASSIGNMENT ADJUSTMENT

| <u>Name</u> | <u>Previous Assignment</u> | <u>New Assignment</u> | <u>Effective Date</u> |
|------------------------|----------------------------|-----------------------|-----------------------|
| 124. Campbell, Megan | Psychologist-60% | Psychologist-100% | 07/01/2012 |
| 125. Collins, Erin | Psychologist-100% | Psychologist-80% | 07/01/2012 |
| 126. Gunderson, Simone | Psychologist-100% | Psychologist-40% | 07/01/2012 |
| 127. Scurri, Susan | Teacher-LOA | Teacher-50% | 07/01/2012 |
| 128. Sieling, Tara | Psychologist-80% | Psychologist-100% | 07/01/2012 |
| 129. Snow, Kimberly | Teacher-LOA | Teacher-100% | 07/01/2012 |
| 130. Waddell, Jamie | Teacher-40% | Teacher-100% | 07/01/2012 |

APPROVE SUMMER SCHOOL

Kindergarten Classes – San Juan Elem

Not to exceed 35 hours instructional pay @ \$35.00 per hour
08/13/2012-08/31/2012

131. Camacho, Isis

133. Tawil, Gracie

132. Sandoval, Yohana

Administrator – Las Flores MS

Not to exceed 55 hours pay @ \$55.00 per hour
07/01/2012-07/20/2012

134. Buckingham, Diann

135. Burdette, Maggie

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

APPROVE SUMMER SCHOOL (Cont.)

Title I Summer Academy – Marco Forster MS
Not to exceed 39 hours pay @ \$55.00 per hour
07/23/2012-08/10/2012

136. Baker, Brad

137. Cadieux, Jan

Administrator for ESY Program – Special Education
Not to exceed 120 hours pay @ \$55.00 per hour
07/01/2012-08/30/2012

138. Pettey, Stephanie

Extended School Year – Special Education
Not to exceed 175 hours instructional pay @ \$35.00 per hour
or hourly per diem rate whichever is greater
Not to exceed 40 hours non-instructional pay @ \$30.00 per hour
Not to exceed 93.5 hours pay @ \$18.00 per hour
06/25/2012-07/27/2012

139. Allen, Joan

164. Derry, Patrick

140. Antonatos, Rose Marie

165. Donnelly, John

141. Asuncion, Blaire

166. Elizabeth, Leslie

142. Atencio, Caitlyn

167. Engelken, Mathew

143. Bailey, Jeff

168. Exworthy, Mark

144. Bauer, Barbara

169. Farrier, Amy

145. Bennett, Erin

170. Feyk, Michael

146. Blinn, Jim

171. Fischer, Valery

147. Bolla, Brenda

172. Fohl, Patrice

148. Brannon, Desiree

173. Garrett, Michelle

149. Brizendine, Melissa

174. Georgia, David

150. Brookman, Joseph

175. Guckert, Cheryl

151. Buckman, Jennifer

176. Hall, Shelley

152. Buckman, Jonathan

177. Halterman, Roger

153. Butler, Susan

178. Hanson, Craig

154. Byron, Meredith

179. Harris, Robert

155. Campbell, Blake

180. Hefft, Ukkyong

156. Comstock, Jessica

181. Hehn, Lynette

157. Curley, Julie

182. Hemenway, Nancy

158. Czajkowski, Sheila

183. Hendricks, Leslie

159. Dagley, Jenna

184. Hernandez, Reagan

160. Darmody, Marinell

185. Hesseltine, Christine

161. Degn, Michelle

186. Heuser, Rachel

162. Delfosse, Mike

187. Hindman, Dee Ann

163. Dendel, Ranna

188. House, Suzanne

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

APPROVE SUMMER SCHOOL (Cont.)

Extended School Year – Special Education (Cont.)

Not to exceed 175 hours instructional pay @ \$35.00 per hour
or hourly per diem rate whichever is greater

Not to exceed 40 hours non-instructional pay @ \$30.00 per hour

Not to exceed 93.5 hours pay @ \$18.00 per hour

06/25/2012-07/27/2012

| | |
|----------------------------|-----------------------------|
| 189. Howell, Brian | 224. Price, Katie |
| 190. Jarrard, Lisa | 225. Quinn, Cory |
| 191. Jimenez, Jeremiah | 226. Radley, Kirstee |
| 192. Johnson, Connie | 227. Raymond, Sally |
| 193. Kenney, Valerie | 228. Reynolds, Pamela |
| 194. Kerins, Tracy | 229. Richardson, Kimberly |
| 195. Kollar, Barbara | 230. Robustelli, Luciell |
| 196. Kotel, Colleen | 231. Roeck, Stacy |
| 197. Krogsdale, Susan | 232. Ruby-Koran, Cheryl |
| 198. Laubach, Lynelle | 233. Sadler, Rachel |
| 199. Lederman, Sue | 234. Sauer, Patty |
| 200. Lipsett, Rob | 235. Selikson, Debbie |
| 201. Maass, Susan | 236. Slipakoff, Robin |
| 202. MacBeth, Kristi | 237. Smaker, Sy |
| 203. Manganiello, Gwen | 238. Stafford, Carol |
| 204. Martinez, Angela | 239. Stollmeyer, Jennifer |
| 205. Martinez, Judith | 240. Stone, Lou |
| 206. Mayfield, Davida | 241. Sturdevant-Brown, Lori |
| 207. McGraw, Elizabeth | 242. Styles, Karen |
| 208. McKellar-Mullen, Tim | 243. Summers, Nicole |
| 209. McKeon, Gail | 244. Tayne, Julie |
| 210. Medina-Sabad, Kristen | 245. Turney, Jason |
| 211. Meissner, Andrea | 246. Wagner, Mark |
| 212. Merriner, Susan | 247. Walders, Brannon |
| 213. Mettert, Lisa | 248. Waldron, April |
| 214. Meyer, Ruth | 249. Waterbury, Nilsa |
| 215. Meyers, Marcia | 250. Webb, Jill |
| 216. Middlekauf, Marianne | 251. Weinell, Carol |
| 217. Mohiuddin, Margie | 252. Whitesell, Mary |
| 218. Morrill, Leah | 253. Williams, Billye |
| 219. O'Brien, Jacqueline | 254. Williams, Stephanie |
| 220. O'Toner, Eric | 255. Wilmer, Trey |
| 221. Park, Wendy | 256. Wobst, Judy |
| 222. Pinkerton, Dan | 257. Wooten, Jeremey |
| 223. Place, Susan | 258. Yanaura, Mark |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

APPROVE SUMMER SCHOOL (Cont.)

Extended School Year – Special Education (Cont.)

Not to exceed 175 hours instructional pay @ \$35.00 per hour
or hourly per diem rate whichever is greater
Not to exceed 40 hours non-instructional pay @ \$30.00 per hour
Not to exceed 93.5 hours pay @ \$18.00 per hour
06/25/2012-07/27/2012

259. Yancey, Lisa

Home/Hospital – Special Education

Not to exceed 48 hours instructional pay @ \$35.00 per hour
06/25/2012-07/27/2012

260. Adams, Amy
261. Bailey, Rebecca
262. Bauer, Barbara
263. Butler, Susan
264. Coppes, Paul
265. Dorn, Michele
266. Finnsson, Jamie
267. Fischer, Valery
268. Harris, Lori

269. Kenney, Valerie
270. Kruse-Morgan, Shauna
271. Meissner, Andrea
272. Null, Laura
273. O'Toner, Eric
274. Selikson, Debbie
275. Terhune, Cynthia
276. Wilcox, Lisa

Preschool Summer Assessments – Special Education

Not to exceed 170 hours pay @ hourly per diem rate
06/25/2012-08/31/2012

277. Antonius, Lynda
278. Bland, Lisa

279. Brown, Susie
280. Eaton, Andrea

APPROVE ADDITIONAL ASSIGNMENTS

Saturday School – Multiple Sites

Not to exceed 20 hours instructional pay @ \$35.00 per hour
09/19/2011-06/22/2012

281. Addison, Chad
282. Ruffer, Stacy
283. Satterlee, Robin

284. Szczudlak, Lisa
285. Turney, Jason

Pre-Assessment for Incoming Kindergarten Students – Bathgate Elem

Not to exceed 4.5 hours instructional pay @ \$35.00 per hour
08/29/2012

286. Arthur, Jeanie
287. Gilstrap, Tiffany

288. Weller, Debra

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENT (Cont.)

Outdoor Science Camp – Hankey Elem

Not to exceed 4 nights pay @ \$109.00 per night
05/21/2012-05/25/2012

289. Hudson, Kara

SIOP Planning and Training – Don Juan Avila MS

Not to exceed 12 hours non-instructional pay @ \$30.00 per hour
01/15/2012-06/20/2012

290. Reilly, Monique

Conduct Student Activities – Aliso Niguel HS

Not to exceed 300 hours instructional pay @ \$35.00 per hour
02/04/2012-06/20/2012

291. Mahindrakar, Manoj

Assist in Preparing Curriculum – CAL Prep Academy

Not to exceed 75 hours non-instructional pay @ \$30.00 per hour
Not to exceed 80 hour pay @ \$18.00 per hour
07/02/2012-08/30/2012

292. Cotton, Melissa

294. Kromer, Rebecca

293. Cunningham, William

295. Moore, Mike

Complete the District Athletic Handbook/Manual – Education Division

Not to exceed 40 hours non-instructional pay @ \$30.00 per hour
07/01/2012-10/31/2012

296. Curtis, Christy

297. Matt Reid

Home/Hospital – Education Division

Not to exceed 5 hours per week instructional pay @ \$35.00 per hour
04/27/2012-06/21/2012

298. Shick, Allison

Prep for PLUS SES Tutoring at Viejo Elem – Education Division

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour
03/20/2012-05/08/2012

299. Farias, Sandra

Transition/Training into the CUSD Induction BTSA Program – Personnel Services

Not to exceed 50 hours non-instructional pay @ \$30.00 per hour
07/01/2012-08/31/2012

300. Barrett, Janet

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 9, 2012
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENT (Cont.)

Home/Hospital – Special Education

Not to exceed 20 hours instructional pay @ \$35.00 per hour
06/05/2012-06/30/2012

301. Meissner, Andrea

APPROVE CO-CURRICULAR ASSIGNMENTS

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Salary</u> | <u>Effective Date</u> |
|-----------------------|----------------------------|--------------------|---------------|-----------------------|
| 302. Burns, Annette | ASB Elementary | Chaparral Elem | \$1,304.00 | 09/01/2011-06/21/2012 |
| 303. Cuevas, Kristine | ASB Elementary | Laguna Niguel Elem | \$1,304.00 | 09/07/2011-06/21/2012 |
| 304. Lausterer, Lori | Peer Assistance Leadership | Canyon Vista Elem | \$ 653.00 | 09/07/2011-01/16/2012 |
| 305. Robertson, Julie | Peer Assistance Leadership | Canyon Vista Elem | \$ 652.00 | 01/07/2012-06/21/2012 |

2011-2012 Quarterly Report on Williams Uniform Complaints [Required by Education Code Section 35186]

District: Capistrano Unified School District

Person completing this form: Jeffrey Bristow

Title: Executive Director, Risk Management and Compliance

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Quarter #1 July 1 to September 30, 2011 | Report due by October 31, 2011 |
| <input type="checkbox"/> Quarter #2 October 1 to December 31, 2011 | Report due by January 31, 2012 |
| <input type="checkbox"/> Quarter #3 January 1 to March 31, 2012 | Report due by April 30, 2012 |
| <input checked="" type="checkbox"/> Quarter #4 April 1 to June 30, 2012 | Report due by July 31, 2012 |

Date information will be reported publicly at governing board meeting: July 9, 2012

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area | Total # of Complaints | # Resolved | # Unresolved |
|---|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0 | | |
| Teacher Vacancies or Misassignments | 0 | | |
| Facility Conditions | 0 | | |
| CAHSEE Intensive Instruction & Services (High school districts only) | 0 | | |
| TOTALS | 0 | | |

Print name of Superintendent: Joseph M. Farley

Signature of Superintendent: _____

Date: June 25, 2012

Please submit to:

Suzie Strelecki
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 961-5555

EXHIBIT 18

042711500
293



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Telephone:
(888) 921-2682
Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2012/13
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Capistrano Unified School District District CDS Code: 30

Name of County: Orange County CDS Code: 66464

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 09 / 12 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2013.

Submitted by (Superintendent, Board Secretary, or Designee):

Jodee Brentlinger

Name

Signature

Asst Supt, Personnel Services

Title

949.487.1453

Fax Number

949.234.9386

Telephone Number

7/10/2012

Date

33122 Valle Rd San Juan Capistrano CA 92675

Mailing Address

jbrentlinger@capousd.org

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

| | | |
|---------------------------------|----------------------------------|-----------------------|
| _____ <i>Name</i> | _____ <i>Signature</i> | _____ <i>Title</i> |
| _____ <i>Fax Number</i> | _____ <i>Telephone Number</i> | _____ <i>Date</i> |
| _____ <i>Mailing Address</i> | | |
| _____ <i>E-Mail Address</i> | | |

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| Type of Emergency Permit | Estimated Number Needed |
|--|-------------------------|
| <input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential) | <u>75</u> |
| <input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential) | <u>2</u> |
| List target language(s) for bilingual authorization: <u>Spanish</u> | |
| <input type="checkbox"/> Resource Specialist | <u>0</u> |
| <input type="checkbox"/> Teacher Librarian Services | <u>0</u> |
| <input type="checkbox"/> Visiting Faculty Permit | <u>0</u> |

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|-----------------------------------|-------------------------|
| Multiple Subject | 0 |
| Single Subject | 5 |
| Special Education | 5 |
| TOTAL | 10 |

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. We participate in university programs

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 10

If yes, list each college or university with which you participate in an internship program.

UC Irvine, CSU Fullerton, CSU Long Beach, CSU San Marcos, Chapman University,

National University, Azusa Pacific University, Concordia University

If no, explain why you do not participate in an internship program.

