

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES
Regular Meeting

June 12, 2013

Closed Session 6:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 6:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Director IV, Educational Technology
(Pursuant to Government Code §54957)

EXHIBIT 3 A

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Pursuant to Government Code §54957)

EXHIBIT 3 B

C. CONFERENCE WITH LABOR NEGOTIATORS

Dr. Joseph M. Farley/Jodee Brentlinger/Clark Hampton/Jon Pearl
Employee Organizations:

- 1) Capistrano Unified Education Association (CUEA)
- 2) Capistrano School Employees Association (CSEA)
- 3) Teamsters

(Pursuant to Government Code §54957.6)

D. STUDENT EXPULSIONS

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)

EXHIBIT 3 D1-D7

PUBLIC HEARINGS:

- | | |
|------------------------|--|
| Agenda Item #1 | Resolution No. 1213-47, Use of Categorical Flexibility Funds |
| Agenda Item #3 | Special Education Local Plan Area Annual Service Plan and Budget Plan |
| Agenda Item #5 | Instructional Materials Recommended for Adoption-HS Social Science-AP World History |
| Agenda Item #7 | Instructional Materials Recommended for Adoption-HS Social Science-IB Psychology |
| Agenda Item #9 | Instructional Materials Recommended for Adoption-HS English-IB Literature and Composition |
| Agenda Item #11 | Instructional Materials Recommended for Adoption-World Language-IB Spanish Language |
| Agenda Item #13 | Instructional Materials Recommended for Adoption-HS Fine Arts-Music Appreciation |
| Agenda Item #15 | Instructional Materials Recommended for Adoption-HS Fine Arts-Theatre Arts |

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Yossymar Rojas – Boys & Girls Clubs of America California Youth of the Year
Michele Taylor-Bible – Archiving the District’s History
Salon Zinnia – Support of the Motor Activity Lab at Palisades Elementary School
Anita Claud, Floyd Genadry, Arturo Gonzalez, Jana Hertz, Norma Maldonado, and
Elizabeth Sullivan – 2013 Classified Employees of the Year

Paul Baker – Adult Transition Program Student Report

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARINGS

1. RESOLUTION NO. 1213-47, ADOPTION OF THE 2013-2014 USE OF CATEGORICAL FLEXIBILITY FUNDS: INFORMATION/ DISCUSSION

The Board will conduct a public hearing on Resolution No. 1213-47, Adoption of the 2013-2014 Use of Categorical Flexibility Funds. Supporting information is located in Exhibit 2.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

2. RESOLUTION NO. 1213-47, ADOPTION OF THE 2013-2014 USE OF CATEGORICAL FLEXIBILITY FUNDS: DISCUSSION/ ACTION

The Education Finance Trailer Bill (SBX3 4) gives districts the authority to use categorical programs Tier III funds for any educational purpose. Approval of this resolution will authorize the District to transfer approximately \$21.9 million from restricted funds to the unrestricted general fund.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Page 1
EXHIBIT 2

Following discussion, it is recommended the Board of Trustees approve Resolution No. 1213-47, Adoption of the 2013-2014 Use of Categorical Flexibility Funds.

Motion by _____ Seconded by _____
ROLL CALL:
Trustee Addonizio _____ Trustee Hatton _____
Trustee Bryson _____ Trustee Pritchard _____
Trustee Hanacek _____ Trustee Reardon _____
Trustee Alpay _____

3. SPECIAL EDUCATION LOCAL PLAN AREA ANNUAL SERVICE PLAN AND BUDGET PLAN: INFORMATION/
DISCUSSION

The Board will conduct a public hearing on the Special Education Local Plan Area Annual Service Plan and Budget Plan. Supporting information is located in Exhibit 4. **CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment**
Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

4. SPECIAL EDUCATION LOCAL PLAN AREA ANNUAL SERVICE PLAN AND BUDGET PLAN: DISCUSSION/
ACTION
Page 3
EXHIBIT 4

Each Special Education Local Plan Area is required to submit an Annual Service Plan and Budget Plan. The plans are required to be adopted at a public hearing. The Annual Service Plan must identify the Individualized Education Program services the District intends to provide at school locations within the District and at other public and private locations. The Service Plan also requires adoption of the California State Management Information System number codes to represent services such as 330 for specialized academic instruction and 415 for language and speech services. The Annual Budget Plan is required to identify expenditures in specific categories as determined by the California Department of Education. **CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment**
Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

Staff Recommendation

It is recommended the Board President recognize Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations, to present this item.

Following discussion, it is recommended the Board of Trustees approve the 2013-2014 Annual Service Plan and Budget Plan.

Motion by _____ Seconded by _____

5. PUBLIC HEARING – INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SOCIAL SCIENCE – AP WORLD HISTORY: INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school social science – AP World History. **CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment**
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

6. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SOCIAL SCIENCE – AP WORLD HISTORY:** DISCUSSION/
ACTION

Dana Hills High School is requesting the adoption of *World Civilizations: The Global Experience, 6th edition* published by Pearson ©2011 for high school social science – AP World History. This course is also offered at Capistrano Valley High School. This title was approved by the Instructional Materials Review Committee by a 7-6 vote. It would be adopted for a seven-year period. Purchase of this title would be paid with Lottery funds at an estimated cost of \$50,000 for an enrollment of 330 students at both Dana Hills and Capistrano Valley high schools.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees give direction to staff regarding the adoption of *World Civilizations: The Global Experience, 6th edition* published by Pearson ©2011 for high school social science – AP World History classes.

Motion by _____ Seconded by _____

7. **PUBLIC HEARING – INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SOCIAL SCIENCE – IB PSYCHOLOGY FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school social science – IB Psychology for the International Baccalaureate program.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

8. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SOCIAL SCIENCE – IB PSYCHOLOGY FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** DISCUSSION/
ACTION

San Clemente High School is requesting the adoption of *Psychology for the IB Diploma* published by Pearson ©2010 for high school social science – IB Psychology. This course is also offered at Capistrano Valley High School for the International Baccalaureate program. It would be adopted for a seven-year period. Purchase of this title would be paid with Lottery funds at an estimated cost of \$11,000 for an enrollment of 160 students at San Clemente and Capistrano Valley high schools.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Psychology for the IB Diploma* published by Pearson ©2010 for high school social science – IB Psychology classes.

Motion by _____ Seconded by _____

9. **PUBLIC HEARING – INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL ENGLISH – IB LITERATURE AND COMPOSITION FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school English – IB Literature and Composition for the International Baccalaureate Program.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

10. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL ENGLISH – IB LITERATURE AND COMPOSITION FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** DISCUSSION/
ACTION

San Clemente High School is requesting the adoption of *The Mayor of Casterbridge* by Thomas Hardy published by New American Library ©2008 for high school English – IB Literature and Composition. It would be adopted for a seven-year period. Purchase of this supplemental title would be paid with site funds.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *The Mayor of Casterbridge* by Thomas Hardy published by New American Library ©2008 for high school English – IB Literature and Composition classes.

Motion by _____ Seconded by _____

11. **PUBLIC HEARING – INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL IB SPANISH LANGUAGE FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school world language – IB Spanish language for the International Baccalaureate Program.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

12. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL IB SPANISH LANGUAGE FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** DISCUSSION/
ACTION

Capistrano Valley High School is requesting the adoption of *Spanish B: IB Skills and Practice* published by Oxford University Press ©2011 for high school world language – IB Spanish Language. It would be adopted for a seven-year period. Purchase of this supplemental title would be paid with site funds.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Spanish B: IB Skills and Practice* published by Oxford University Press ©2011 for high school world language – IB Spanish Language classes.

Motion by _____ Seconded by _____

13. **PUBLIC HEARING – INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL FINE ARTS – IB MUSIC APPRECIATION FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school fine arts – IB Music Appreciation for the International Baccalaureate program.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

14. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL FINE ARTS – IB MUSIC APPRECIATION FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** DISCUSSION/
ACTION

San Clemente High School is requesting the adoption of *The Enjoyment of Music, 11th edition* published by W. W. Norton ©2011 for high school fine arts – IB Music Appreciation. It would be adopted for a seven-year period. Purchase of this supplemental title would be paid with Lottery funds at an estimated cost of \$4,000 for a class set.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *The Enjoyment of Music, 11th edition* published by W. W. Norton ©2011 for high school fine arts – IB Music Appreciation classes.

Motion by _____ Seconded by _____

15. **PUBLIC HEARING – INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL FINE ARTS – IB THEATRE ARTS FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school fine arts – IB Theatre Arts for the International Baccalaureate program.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

16. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL FINE ARTS – IB THEATRE ARTS FOR THE INTERNATIONAL BACCALAUREATE PROGRAM:** DISCUSSION/
ACTION

San Clemente High School is requesting the adoption of *Great Acting Teachers and Their Methods* by Richard Brestoff published by Smith and Krause, Inc. ©1995 for high school fine arts – IB Theatre Arts. It would be adopted for a seven-year period. Purchase of this supplemental title would be paid with site funds.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Great Acting Teachers and Their Methods* by Richard Brestoff published by Smith and Krause, Inc. ©1995 for high school fine arts – IB Theatre Arts classes.

Motion by _____ Seconded by _____

DISCUSSION/ACTION ITEMS

17. **2013-2014 FISCAL YEAR BUDGET UPDATE:** INFORMATION/
DISCUSSION
Page 25
EXHIBIT 17

The District is required by law to adopt a budget for the 2013-2014 fiscal year no later than June 30, 2013, for enactment on July 1, 2013. The budget for 2013-2014 will be based upon revenue assumptions outlined within the Governor's May Revise, as well as District-specific assumptions for revenue and expenditures. This item is a preliminary look at the general fund 2013-2014 budget and the 2012-2013 estimated actuals budget. The budget reflects information outlined in the Governor's May Revise and recommendations given by the Orange County Department of Education. The final 2013-2014 budget will be presented for Board action at the June 26 Board meeting.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will provide information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

18. RESOLUTION NO. 1213-48, AUTHORIZATION OF TEMPORARY INTERFUND TRANSFERS:

Education Code §42603 authorizes the Board of Trustees to temporarily transfer money held in any fund to another fund for payment of obligations by the District. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Due to the nature of the current budget situation, it is necessary to secure flexibility to balance cash flow during the 2013-2014 school year. This agenda item requests Board approval to authorize interfund loans between funds. These loans (cash transfers) will be made to and between the general fund, and various other District funds.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Resolution No. 1213-48, Authorization of Temporary Interfund Transfers.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Addonizio _____ Trustee Hatton _____

Trustee Bryson _____ Trustee Pritchard _____

Trustee Hanacek _____ Trustee Reardon _____

Trustee Alpay _____

19. AMENDMENT OF THE JOINT POWERS AGREEMENT OF THE CAPISTRANO – LAGUNA BEACH REGIONAL OCCUPATIONAL PROGRAM:

The governing board of the Capistrano-Laguna Beach Regional Occupational Program (ROP) wishes to amend its Joint Powers Agreement to change the name of the ROP to South Coast Regional Occupational Program. Such action requires approval of the Capistrano Unified School District Board of Trustees and the Laguna Beach Unified School District Board of Trustees, followed by final approval by the ROP Governing Board. ROP estimates the total cost of this change will not exceed \$8,000 for new stationery, business cards, signs, and the purchase of website domains. These costs would be paid by ROP, not the two districts. The exhibit to this item includes legal information compiled by Orange County Department of Education Attorney Ronald Wenkart and a formal amendment to the Joint Powers Agreement to initiate the name change.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Joseph M. Farley, Superintendent

Staff Recommendation

It is recommended the Board President recognize Joseph M. Farley, Superintendent, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Amendment to the Joint Powers Agreement to change the name of the Capistrano – Laguna Beach Regional Occupational Program to South Coast Regional Occupational Program.

Motion by _____ Seconded by _____

DISCUSSION/
ACTION
Page 37
EXHIBIT 18

DISCUSSION/
ACTION
Page 39
EXHIBIT 19

20. **SECOND READING – BOARD POLICY 3260, STUDENT FEES:**
This item presents a second reading of proposed Board Policy 3260, *Student Fees*. Additions made after the first reading are underlined. There is no financial impact.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Julie Hatchel, Assistant Superintendent, Education Services

DISCUSSION/
ACTION
Page 43
EXHIBIT 20

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 3260, *Student Fees*.

Motion by _____ Seconded by _____

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

21. **SCHOOL BOARD MINUTES:**
Approval of the minutes of the May 22, 2013, regular Board meeting.
Contact: Jane Boos, Manager, Board Office Operations

Page 47
EXHIBIT 21

CURRICULUM & INSTRUCTION

22. **PETITION TO WAIVE CALIFORNIA HIGH SCHOOL EXIT EXAM:**
Approval to waive California Education Code §60851(c) and Board Policy 6162.52 for three students who have completed all requirements for passing the California High School Exit Examination (CAHSEE) subtest in Mathematics and/or English/Language Arts, case number 1213-022 through 1213-024. California Education Code §60851(c) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for special education students to pass the CAHSEE with modifications stated in the pupil's Individualized Education Program. Supporting information for this item is provided to Trustees under separate cover so individual student rights under the Family Educational Rights and Privacy Act are protected. There is no financial impact.
CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment
Contact: Julie Hatchel, Assistant Superintendent, Education Services

23. **MEMBERS OF THE SPECIAL EDUCATION LOCAL PLAN AREA COMMUNITY ADVISORY COMMITTEE:**
Approval of the appointment of candidates to serve as Community Advisory Committee (CAC) voting members for the 2013-2014 and 2014-2015 school years. In accordance with the California Education Code §56190, each Special Education Local Plan Area (SELPA) shall establish a CAC with parents of special education students forming the majority. Based on the bylaws of the SELPA, a committee of voting members is established annually, comprised of District parents, teachers, administrators, and community representatives that serve District students. The term of appointment for voting members is two years, staggered annually.

This agenda item requests Board approval to appoint Lee Ann Addison, Jeana Dagley, Sarah Draper, Veronica Hoggatt, Barbara Kakuda, Lisa Mettert, and Trish Sant as CAC voting members for the 2013-2014 and 2014-2015 school years. Applications are on file in the Special Education office.

CUSD Strategic Plan Pillar 1: Community Relations

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

BUSINESS & SUPPORT SERVICES

- 24. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:** Page 55
EXHIBIT 24
- Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$3,360,676.74; the commercial warrants total \$5,003,592.90. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved by vendor warrants exceeding \$250,000.
- CUSD Strategic Plan Pillar 5: Effective Operations*
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 25. DONATION OF FUNDS AND EQUIPMENT:** Page 103
EXHIBIT 25
- A number of gifts have been donated to the District, including \$121,218.55 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.
- CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment*
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 26. INDEPENDENT CONTRACTOR, MASTER CONTRACT, AND PROFESSIONAL SERVICES AGREEMENTS:** Page 105
EXHIBIT 26
- Approval and ratification of District standardized Independent Contractor, Professional Services, Master Contract Agreements and Amendments. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows three new agreements totaling \$150,000, eleven extensions to existing agreements totaling \$319,700, nine amendments to existing agreements totaling \$51,903.36, two ratification of amendments to existing agreements totaling \$17,500, and three ratification of new agreements totaling \$7,650.
- Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.
- CUSD Strategic Plan Pillar 2: Safe & Healthy School*
CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 27. SPECIAL EDUCATION INFORMAL DISPUTE RESOLUTION AGREEMENT:**
- Approval of the ratification of special education Informal Dispute Resolution Agreement Case #055513. Due to the confidential nature of the agreement, supporting information is provided to Trustees under separate cover.
- CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment*
Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

28. SPECIAL EDUCATION SETTLEMENT AGREEMENTS:

Approval of the ratification of special education Settlement Agreement Case #2013040677 and Case #2013040875. Due to the confidential nature of the agreements, supporting information is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

29. AGREEMENT WITH THE DISTRICT AND ORANGE COUNTY HEALTH CARE AGENCY FOR EDUCATIONALLY RELATED MENTAL HEALTH SERVICES:

Page 321
EXHIBIT 29

Approval of the Agreement with the District and Orange County Health Care Agency (OCHCA) for educationally related mental health services as requested by the District. As a result of the repeal of AB 3632, school districts are responsible for providing services for students with Individualized Education Programs (IEPs) formerly provided by OCHCA. The District will receive federal and state funding to provide educationally related mental health services to students with IEPs. District staff is able to provide some of the necessary services and will contract for additional services with outside agencies and OCHCA. Annual expenditures under this agreement are limited to \$175,000, paid by special education mental health grant funds.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

30. FACILITIES USE AGREEMENT WITH OXFORD PREPARATORY ACADEMY:

Page 335
EXHIBIT 30

Approval of the final Facilities Use Agreement (FUA) with the District and Oxford Preparatory Academy (OPA) at the Barcelona Hills campus for the 2012-2013 and 2013-2014 school years. The proposed agreement has been previously reviewed and approved by the District's legal counsel. OPA is currently chartered by the District and is occupying all of the facilities at the Barcelona Hills campus (except for two portables owned and occupied by the YMCA). On February 1, 2013, as required by Proposition 39, the District provided OPA with a preliminary proposal regarding the space to be allocated to the charter school and/or to which the charter school is to be provided access. On March 1, 2013, OPA responded to the District's preliminary offer. Pursuant to the requirements of Education Code §47614 and its implementing regulations, the District provided OPA with a written final offer for the 2012-2013 and 2013-2014 school years by April 1, 2013. This offer is compliant with the law and balances the facility needs of the charter school with the facility and programmatic needs of the District. The final FUA was accepted by OPA on May 1, 2013.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

31. AMENDMENT TO AGREEMENT BID NO. 1112-04 FOR ADDITIONAL FUNDS, OUTSOURCE TRANSPORTATION SERVICES, AMERICAN LOGISTICS COMPANY, LLC:

Page 357
EXHIBIT 31

Approval of Amendment to Agreement Bid No. 1112-04 for transportation services with American Logistics Company, LLC, increasing the "not to exceed" amount to \$175,000, annually, for additional services required. The contract provides transportation of special education students as determined by a student's Individualized Education Program, and when the District's Transportation Department does not have a bus available to transport a specific student to the needed location. Annual expenditures under this contract are limited to \$175,000, funded by special education.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

32. **AMENDMENT TO CONSULTANT AGREEMENT NO. C1011140, RFQ 6-1011, SPECIAL TAX CONSULTING SERVICES FOR PUBLIC FINANCING – DAVID TAUSSIG & ASSOCIATES, INCORPORATED:** Page 367
EXHIBIT 32

Approval of Amendment to Consultant Agreement No. C1011140, RFQ 6-1011, Special Tax Consulting Services for Public Financing with David Taussig & Associates, Incorporated. This amendment will increase the “not to exceed” amount to \$162,000, for additional services as requested by the District. Expenditures will be funded from appropriate accounts depending on services provided.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

33. ~~**RATIFICATION OF AGREEMENT FOR INTRANET NETWORK SUPPORT SERVICES WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:**~~ Page 385
EXHIBIT 33

~~Ratification of Agreement for Intranet Network Support Services with the Orange County Superintendent of Schools. Ratification of this agreement will provide District access to and application of Intranet services via the Superintendent’s Intranet Network effective January 14, 2013. The financial impact associated with this item will be paid by the general fund.~~

~~*CUSD Strategic Plan Pillar 5: Effective Operations*~~

~~*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*~~

Pulled on 6/5

34. **STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT NO. 3-08-70-2515A, GENERAL SERVICES ADMINISTRATION SCHEDULE NO. GS-35F-0087U, PURCHASE AND WARRANTY OF INTERACTIVE WHITEBOARD HARDWARE AND SOFTWARE, CALIFORNIA WESTERN VISUALS:**

Approval of authorization to utilize the State of California Multiple Award Schedule Contract No. 3-08-70-2515A, General Services Administration schedule GS-35F-0087U, to purchase Smart Technologies interactive whiteboard hardware and software from California Western Visuals, under the same terms and conditions of the public agency’s contract. The District can utilize such contracts pursuant to California Public Contract Code §10298, §10299, and §12100 et. seq. without going to bid. District staff has determined the prices offered by California Western Visuals are fair, reasonable, competitive, and in the best interest of the District to utilize the contract. Anticipated annual expenditures under this contract are \$150,000, funded by gift funds, grants, and donated funds.

Due to the size of the contract and award, the documentation will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

35. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:** Page 393
EXHIBIT 35

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

36. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____	Seconded by _____
ROLL CALL:	
Trustee Addonizio _____	Trustee Hatton _____
Trustee Bryson _____	Trustee Pritchard _____
Trustee Hanacek _____	Trustee Reardon _____
	Trustee Alpay _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

ADJOURNMENT

Motion by _____ Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, JUNE 26, 2013, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website: www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.