

CAPISTRANO UNIFIED SCHOOL DISTRICT  
33122 Valle Road  
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES  
Regular Meeting

March 26, 2014

Closed Session 6:00 p.m.  
Open Session 7:00 p.m.

**AGENDA**

**CLOSED SESSION AT 6:00 P.M.**

- 1. CALL TO ORDER**
- 2. CLOSED SESSION COMMENTS**
- 3. CLOSED SESSION** (as authorized by law)

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
(Pursuant to Government Code §54957)

**EXHIBIT 3A**

**B. STUDENT EXPULSIONS**  
Deliberations of Findings of Fact and Recommendation  
(Pursuant to Education Code §48918{c} and §35145)

**EXHIBITS 3B1-B7**

**C. CONFERENCE WITH LABOR NEGOTIATORS**  
Dr. Joseph M. Farley/Jodee Brentlinger/Clark Hampton  
Employee Organization:  
1) Capistrano Unified Education Association (CUEA)  
2) California School Employees Association (CSEA)  
3) Teamsters  
4) Unrepresented Employees (CUMA)  
(Pursuant to Government Code §54957.6)

**RECORDING OF SCHOOL BOARD MEETINGS**

**In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded**

**OPEN SESSION AT 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA – ROLL CALL**

**REPORT ON CLOSED SESSION ACTION**

**SPECIAL RECOGNITIONS**

*Bernice Ayer Middle School – National School to Watch*

**BOARD AND SUPERINTENDENT COMMENTS**

**ORAL COMMUNICATIONS (Non-Agenda Items)**

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

**DISCUSSION/ACTION ITEMS**

**1. ~~REQUEST FOR CHARTER PETITION RENEWAL OF OXFORD PREPARATORY ACADEMY:~~**

~~The District received the initial Oxford Preparatory Academy South Orange County (OPA SOC) Charter Petition on October 31, 2010. The District granted a three year approval of the charter petition beginning with the 2011 2012 school year. The Board of Trustees formally accepted receipt of OPA SOC's request to renew its charter petition at its January 22, 2014, Board meeting. In accordance with Education Code §47605(b), the District held a public hearing on the provisions of the charter to consider the level of support for the petition by parents, teachers, and employees of the District on January 22, 2014. This item presents staff's recommendation regarding the approval of OPA SOC's request for a five year renewal of its charter petition. Due to the size of the Petition, a copy will be posted online on the District Board Agendas and Supporting Documentation page by Friday, March 21.~~

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***Contact: Julie Hatchel, Assistant Superintendent, Education Services, Elementary***

**Staff Recommendation**

~~It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, Elementary, to present this item.~~

~~Following discussion, it is recommended the Board of Trustees consider the Request for Charter Petition Renewal of Oxford Preparatory Academy.~~

DISCUSSION/  
ACTION

**Pull from Agenda  
on 3/20/14**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

2. **REQUEST FOR CHARTER PETITION RENEWAL OF COMMUNITY ROOTS ACADEMY:**

DISCUSSION/  
ACTION

The District received the initial Community Roots Academy (CRA) Petition on September 14, 2010. Trustees granted a three-year charter petition approval extending from the 2011-2012 school year, through the 2013-2014 school year. The Board of Trustees formally accepted receipt of CRA's request to renew its charter petition at its January 22, 2014, Board meeting. In accordance with Education Code §47605(b), the District held a public hearing on the provisions of the charter to consider the level of support for the petition by parents, teachers, and employees of the District on January 22, 2014. This item presents staff's recommendation regarding the approval of CRA's request for a five-year renewal of its charter petition. Due to the size of the Petition, a copy will be posted online on the District Board Agendas and Supporting Documentation page by Friday, March 21.

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***Contact: Julie Hatchel, Assistant Superintendent, Education Services, Elementary***

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, Elementary, to present this item.

Following discussion, it is recommended the Board of Trustees consider the Request for Charter Petition Renewal of Community Roots Academy.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

3. **REQUEST FOR CHARTER PETITION RENEWAL OF CAPISTRANO CONNECTIONS ACADEMY:**

DISCUSSION/  
ACTION

The District received the initial Capistrano Connections Academy (CCA) Charter Petition on June 13, 2004. The District granted a five-year approval of the charter petition beginning with the 2004-2005 school year, and a subsequent five-year renewal on May 11, 2009. The Board of Trustees formally accepted receipt of CCA's request to renew its charter petition at its January 22, 2014, Board meeting. In accordance with Education Code §47605(b), the District held a public hearing on the provisions of the charter to consider the level of support for the petition by parents, teachers, and employees of the District on January 22, 2014. This item presents staff's recommendation regarding the approval of CCA's request for a five-year renewal of its charter petition. Due to the size of the Petition, a copy will be posted online on the District Board Agendas and Supporting Documentation page by Friday, March 21.

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***Contact: Julie Hatchel, Assistant Superintendent, Education Services, Elementary***

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, Elementary, to present this item.

Following discussion, it is recommended the Board of Trustees consider the Request for Charter Petition Renewal of Capistrano Connections Academy.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

4. **DATA FOR THE LOCAL CONTROL ACCOUNTABILITY PLAN:**  
With the new budget formula adopted in June 2013, the Legislature revised existing accountability provisions of local education agencies and gave direction to the State Board of Education to adopt regulations on local school district accountability. On or before July 1, 2014, school districts are required to adopt a Local Control Accountability Plan (LCAP) with a description of the annual goals for all students identified pursuant to Education Code §52052, as well as specific actions the district will take during each year of the LCAP to achieve its goals. This is an information/discussion item presenting student performance data that will be utilized to develop the LCAP. This performance data addresses the state's eight priority area goals.

***CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment***

***Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary***

Staff Recommendation

It is recommended the Board President recognize Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

5. **DISTRICT CONTRACT REOPENER PROPOSAL TO CUEA FOR THE 2014-2015 SCHOOL YEAR:**  
On August 14, 2013, the Board formally adopted a one-year settlement agreement between the District and CUEA. The current contract is in effect from July 1, 2013, through June 30, 2014. Board Policy 4143.1, Public Notice – Issues of Meeting and Negotiations, describes the steps to be taken by the Board and its authorized representatives in order to enter into a new agreement with an exclusive bargaining unit. The District is submitting its proposal to reopen so 2014-2015 negotiations can be addressed within the context of current District and state economic challenges.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services***

Staff Recommendation

It is recommended the Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the District's contract reopener proposal to CUEA.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

6. **DISTRICT CONTRACT REOPENER PROPOSAL TO CSEA FOR THE 2014-2015 SCHOOL YEAR:**  
On October 1, 2013, the Board formally adopted the 2013-2014 settlement agreement between the District and CSEA. The current contract is in effect from July 1, 2012, through June 30, 2015. Both CSEA and the District have the right to reopen two articles. Board Policy 4143.1, Public Notice – Issues of Meeting and Negotiations, describes the steps to be taken by the Board and its authorized representatives in order to enter into a new agreement with an exclusive bargaining unit. The District is submitting its proposal to reopen so 2014-2015 negotiations can be addressed within the context of current District and state economic challenges.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services***

INFORMATION/  
DISCUSSION  
Page 1  
**EXHIBIT 4**

DISCUSSION/  
ACTION  
Page 3  
**EXHIBIT 5**

DISCUSSION/  
ACTION  
Page 5  
**EXHIBIT 6**



Staff Recommendation

It is recommended the Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the District's contract reopener proposal to CSEA.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**7. DISTRICT CONTRACT REOPENER PROPOSAL WITH TEAMSTERS FOR THE 2014-2015 SCHOOL YEAR:**

On October 23, 2013, the Board formally adopted a one-year settlement agreement between the District and Teamsters. The current contract is in effect from July 1, 2013, through June 30, 2014. Board Policy 4143.1, Public Notice – Issues of Meeting and Negotiations, describes the steps to be taken by the Board and its authorized representatives in order to enter into a new agreement with an exclusive bargaining unit. The District is submitting its proposal to reopen so 2014-2015 negotiations can be addressed within the context of current District and state economic challenges.

*CUSD Strategic Plan Pillar 5: Effective Operations*

*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services*

Staff Recommendation

It is recommended the Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the District's contract reopener proposal to Teamsters.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**8. CSEA CONTRACT REOPENER PROPOSAL FOR THE 2014-2015 SCHOOL YEAR:**

On October 1, 2013, the Board formally adopted the 2013-2014 settlement agreement between the District and CSEA. The current contract is in effect from July 1, 2012, through June 30, 2015. On March 12, 2014, CSEA presented the District with the Association's reopener proposal. Board Policy 4143.1, Public Notice – Issues of Meeting and Negotiations, describes the steps to be taken by the Board and its authorized representatives in order to enter into a new agreement with an exclusive bargaining unit. CSEA is presenting its contract reopener proposal for the 2014-2015 school year.

*CUSD Strategic Plan Pillar 5: Effective Operations*

*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services*

Staff Recommendation:

It is recommended the Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the CSEA contract reopener proposal for the 2014-2015 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

DISCUSSION/  
ACTION

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**EXHIBIT 7**

DISCUSSION/  
ACTION

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**EXHIBIT 8**

**9. SECOND READING – REVISIONS TO BOARD POLICY 6163.2, ANIMALS AT SCHOOL:**

Board Policy 6163.2, *Animals at School*, is being revised to allow service dogs on school transportation. There is an added requirement that principals provide written notification to parents when a service animal is brought into the classroom. Changes are underlined; deletions are struck through. There is no financial impact.

***CUSD Strategic Plan Pillar 2: Safe and Healthy Schools***

***Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations***

Staff Recommendation

It is recommended the Board President recognize Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations, to present this item.

Following discussion, it is recommended the Board of Trustees approve the revisions to Board Policy 6163.2, *Animals at School*.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**10. SCHOOL BOARD MEETING SCHEDULE FOR JANUARY THROUGH JUNE 2015:**

Regular Board meetings are held on the second and fourth Wednesday of each month. This item presents to the Board of Trustees the proposed schedule of Board meetings for the period January through June 2015.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Joseph M. Farley, Superintendent***

Staff Recommendation

It is recommended the Board of Trustees approve the proposed January through June 2015 School Board Meeting Schedule.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

**GENERAL FUNCTIONS**

**11. SCHOOL BOARD MINUTES:**

Approval of the minutes of the March 7, 2014, special Board meeting.

***Contact: Jane Boos, Manager, Board Office Operations***

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**EXHIBIT 11**

**12. SCHOOL BOARD MINUTES:**

Approval of the minutes of the March 12, 2014, special Board meeting.

***Contact: Jane Boos, Manager, Board Office Operations***

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**EXHIBIT 12**

**13. SCHOOL BOARD MINUTES:**

Approval of the minutes of the March 12, 2014, regular Board meeting.

***Contact: Jane Boos, Manager, Board Office Operations***

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**EXHIBIT 13**

DISCUSSION/  
ACTION

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**EXHIBIT 9**

DISCUSSION/  
ACTION

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**EXHIBIT 10**

## **CURRICULUM & INSTRUCTION**

### **14. EXPUNGING OF EXPULSION RECORD:**

Approval to expunge a student's expulsion record. Due to the confidential nature of this item, the supporting information is provided to Trustees under separate cover.

***CUSD Strategic Plan Pillar 2: Safe and Healthy Schools***

***Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary***

### **15. AGREEMENT TO REFER STUDENTS TO ALTERNATIVE COMMUNITY AND CORRECTIONAL SCHOOLS AND SERVICES FOR JULY AND AUGUST 2014:**

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**EXHIBIT 15**

Approval of Agreement to Refer Students to Alternative Community and Correctional Schools and Services for July and August 2014. Since July 2010, the Alternative Community and Correctional Educational Schools and Services (ACCESS) have provided District high school students the opportunity to remediate credit deficiencies during July and August. Each year the District must enter into an Agreement to Refer Students, which allows the District to refer students to ACCESS for services. This agreement allows ACCESS to enroll District students for the purpose of remediating high school credit deficiencies during the months of July and August. This item will have no financial impact.

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***Contact: Michelle LePatner, Assistant Superintendent, Education Services, Secondary***

## **BUSINESS & SUPPORT SERVICES**

### **16. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:**

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**EXHIBIT 16**

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$934,144.18 and the commercial warrants total \$5,446,763.15. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board approved by vendor warrants exceeding \$250,000.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

### **17. DONATION OF FUNDS AND EQUIPMENT:**

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**EXHIBIT 17**

Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$218,329.03 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

### **18. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:**

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**EXHIBIT 18**

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows two new agreements totaling \$33,500, one new agreement ratification totaling \$60,000, one extension ratification to an existing agreement, one amendment to an existing agreement, and two amendment ratifications with no financial impacts.

Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

***CUSD Strategic Plan Pillar 2: Safe and Healthy Schools***

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**19. SPECIAL EDUCATION SETTLEMENT AGREEMENT:**

Approval of the ratification of special education Settlement Agreement Case #2014010995. Due to the confidential nature of the agreement, supporting information is provided to Trustees under separate cover. There is no financial impact.

***CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment***

***Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations***

**20. EXTENSION OF INDEPENDENT CONTRACTOR AGREEMENT FOR INSURANCE BROKER SERVICES FOR EXCESS WORKERS' COMPENSATION INSURANCE – KEENAN ASSOCIATES:**

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**EXHIBIT 20**

Approval of the Extension of Independent Contractor Agreement No. I1011132 with Keenan Associates to provide insurance broker services for Excess Workers' Compensation as requested by the District. The vendor has agreed to maintain the discounted pricing for the contract term of May 12, 2014, through May 11, 2015. Annual expenditures under this contract are limited to \$18,107, funded by the general fund.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**21. AMENDMENT TO INTRANET NETWORK SUPPORT SERVICES AGREEMENT, ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:**

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**EXHIBIT 21**

Approval of the Amendment to the Intranet Network Support Services Agreement with the Orange County Superintendent of Schools to provide intranet data connectivity services and support to the District. This amendment changes the contract term and fees charged for services. This contract will end June 30, 2014, at an annual fee of \$1,500, paid from the general fund.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**22. INTERNET ACCESS AGREEMENT – ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:**

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**EXHIBIT 22**

Approval of the Internet Access Agreement with the Orange County Superintendent of Schools to provide internet access for up to 10 GB and support to the District at no cost for the period of July 1, 2014, through June 30, 2015. The Orange County Superintendent of Schools receives internet access at no charge from the California K-12 High Speed Network. If this changes, the District will be notified and would have the option to pay for internet access services or terminate the agreement.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**23. ADVERTISE BID NO. 1415-01, AUDIO-VISUAL EQUIPMENT:**

Approval to advertise Bid No. 1415-01 for audio-visual equipment as needed by the District. The bid process allows the District to update the standard list of audio-visual equipment with current brands and models, and establish pricing for the 2014-2015 school year. The purchase of audio-visual equipment for all school sites will exceed the bid limit of \$84,100. In accordance with the requirements of the Public Contract Code §20111, the purchase of audio-visual equipment must be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into an annual contract with vendors that meets all of the legal requirements.

Estimated annual expenditures for audio-visual products purchased using this bid will be approximately \$300,000. Audio-visual equipment may be funded through various sources including, but not limited to, gift funds, site funds, grants, and the general fund. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**24. ADVERTISE BID NO. 1415-02, OUTSOURCE TRANSPORTATION SERVICE:**

Approval to advertise Bid No. 1415-02 to provide transportation services as requested by the District. The District provides special education transportation for those students who require transportation as determined by their Individualized Education Program. Additionally, special transportation arrangements may be required for individual regular education students due to unusual circumstances. Occasionally, due to the specific needs of a student, the District's Transportation Department does not have a bus available to transport that student. This contract provides the additional and appropriate resources to meet the student's transportation needs in an efficient and cost effective manner. The formal bid process allows the District to secure the lowest possible prices and enter into an annual contract with a vendor that meets all of the legal requirements. Annual expenditures utilizing this contract are not-to-exceed \$200,000, funded by special education transportation and general funds. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**25. ADVERTISE BID NO. 1415-03, ELECTRICAL SUPPLIES AND MATERIALS:**

Approval to advertise Bid No. 1415-03 for electrical supplies and materials as needed by the District. The purchase of electrical supplies and materials exceed the bid limit of \$84,100. In accordance with the requirements of the Public Contract Code §20111, the purchase of electrical supplies and materials is required to be competitively bid. The bidding process allows the District to secure the lowest possible prices and enter into an annual contract with vendors that meet all of the legal requirements. Estimated annual expenditures for electrical supplies and materials purchased using this bid will be approximately \$125,000, funded from the deferred maintenance, routine restricted maintenance, and site funds. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**26. ADVERTISE BID NO. 1415-04, GENERAL CONTRACTOR SERVICES:**

Approval to advertise Bid No. 1415-04 to provide general contractor services as requested by the District. The formal bid process allows the District to secure the lowest possible prices and enter into an annual contract with a vendor that meets all of the legal requirements. This bid provides all labor, materials, and equipment required for routine, recurring, and usual general contracting work. Annual expenditures utilizing this contract are not-to-exceed \$250,000, funded by deferred maintenance, routine restricted maintenance, modernization, and site funds. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

**27. ADVERTISE BID NO. 1415-05, FRESH BAKERY AND BREAD PRODUCTS:**

Approval to advertise for Bid No. 1415-05 to provide fresh bakery and bread products as needed by the District. This bid process provides the District an essential tool for purchasing with an approved vendor to supply quality products using contract prices for a twelve-month period. The formal bid process allows the District to secure the lowest prices and enter into an annual contract with a vendor that meets all of the legal requirements. Annual expenditures utilizing this contract are not-to-exceed \$100,000, funded by Food and Nutrition Services. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

*CUSD Strategic Plan Pillar 5: Effective Operations*

*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

**28. ADVERTISE BID NO. 1415-06, GROCERY, SNACK, AND BEVERAGE PRODUCTS:**

Approval to advertise for Bid No. 1415-06 to provide grocery, snack, and beverage products as needed by the District. This bid process provides the District an essential tool for purchasing with an approved vendor to supply quality products using contract prices for a twelve-month period. The formal bid process allows the District to secure the lowest prices and enter into an annual contract with a vendor that meets all of the legal requirements. Annual expenditures utilizing this contract are not-to-exceed \$1,500,000, funded by Food and Nutrition Services. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

*CUSD Strategic Plan Pillar 5: Effective Operations*

*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

**PERSONNEL SERVICES**

**29. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:**

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

*CUSD Strategic Plan Pillar 5: Effective Operations*

*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services*

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**EXHIBIT 29**

**30. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:**

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

*CUSD Strategic Plan Pillar 5: Effective Operations*

*Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services*

Page 123  
**EXHIBIT 30**

**31. CERTIFICATION OF TEMPORARY ATHLETIC TEAM COACH QUALIFICATIONS AND COMPETENCIES:**

Page 129  
**EXHIBIT 31**

Approval of the certification that all temporary athletic coaches have met the qualifications and competencies required in Title V §5593, of the California Code of Regulations. The California Code of Regulations requires the Board of Trustees to certify temporary athletic team coaches have met the provisions of Title V §5593 which applies to any person serving as a temporary athletic team coach. The District must determine each individual has met all required coaching qualifications and competencies set forth in the statute. Requirements include training in the care and prevention of athletic injuries, possession of a valid CPR or related certificate, practical experience in team athletic conditioning, knowledge of the rules and regulations in the sport or game being coached, understanding of adolescent psychology as it relates to the sport, and training in substance abuse prevention including, but not limited to, tobacco, alcohol, steroids, and human growth hormones. All current coaches have met these requirements as verified by athletic directors and principals at each site. There is no financial impact.

***CUSD Strategic Plan Pillar 5: Effective Operations***

***Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services***

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

ROLL CALL:

Student Advisor Leilah Rodriguez \_\_\_\_

Trustee Addonizio \_\_\_\_\_

Trustee Bryson \_\_\_\_\_

Trustee Hanacek \_\_\_\_\_

Trustee Hatton-Hodson \_\_\_\_\_

Trustee Pritchard \_\_\_\_\_

Trustee Reardon \_\_\_\_\_

Trustee Alpay \_\_\_\_\_

**NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.**

**ADJOURNMENT**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY,  
APRIL 23, 2014, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE  
BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website: [www.capousd.org](http://www.capousd.org)

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA.** Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

**ORAL COMMUNICATIONS (Non-Agenda Items).** Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

**PUBLIC HEARINGS.** Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

**CLOSED SESSION.** In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

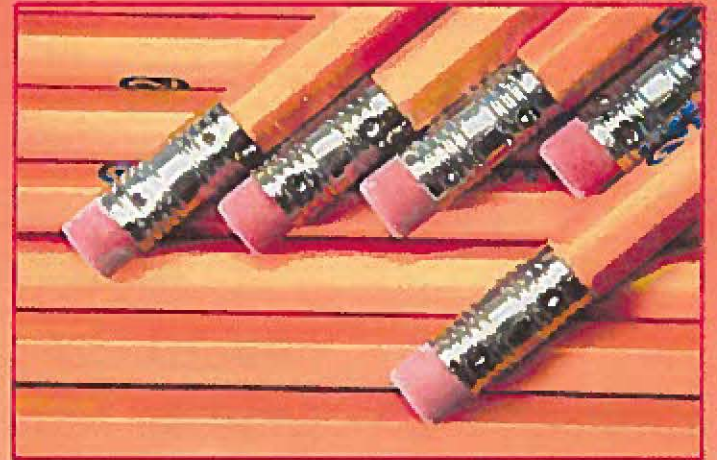
#### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*





# **Local Control Accountability Plan (LCAP) Data Report**



# The 8 LCAP Goals



1. *Williams* requirements: appropriate teacher assignment, sufficient instructional materials, and facilities in good repair
2. Academic content and performance standards
3. Parental involvement
4. Pupil achievement as measured by assessment data, college readiness, language proficiency, etc.
5. Pupil engagement as measured by attendance, dropouts, high school graduation, etc.
6. School climate as measured by suspension, expulsion rates, safety, and school connectedness.
7. Access to, and enrollment in, a broad course of study
8. Pupil outcomes comprising a broad course of study



# Who Attends CUSD?



## 2012-2013 Enrollment

	Total Enrollment	African American not Hispanic	Asian	Hispanic or Latino	White not Hispanic	English Learners	Redesignated*	Socioeconomically Disadvantaged	Special Education
<b>CUSD</b>	<b>52,985</b>	<b>688 (1.3%)</b>	<b>2,892 (5.4%)</b>	<b>13,512 (25.1%)</b>	<b>32,380 (60.2%)</b>	<b>5,404 (10.0 %)</b>	<b>558 ( 10.3 %)</b>	<b>12,793 (24.1%)</b>	<b>4,225 (8%)</b>
<b>Orange County</b>	<b>489,115</b>	<b>7,660 (1.5%)</b>	<b>74,290 (14.8%)</b>	<b>242,613 (48.3%)</b>	<b>148,089 (29.5%)</b>	<b>123,245 ( 24.6 %)</b>	<b>18,553 (14.3 %)</b>	<b>234,708 (48.0%)</b>	<b>45,390 (9%)</b>
<b>California</b>	<b>6,054,192</b>	<b>394,695 (6.3%)</b>	<b>536,970 (8.6%)</b>	<b>3,282,105 (52.7%)</b>	<b>1,589,393 (25.5%)</b>	<b>1,346,333 (21.6%)</b>	<b>168,960 (12.2%)</b>	<b>3,509,407 (58.0%)</b>	<b>623,561 (10%)</b>

*Students can be counted in one or more student groups*

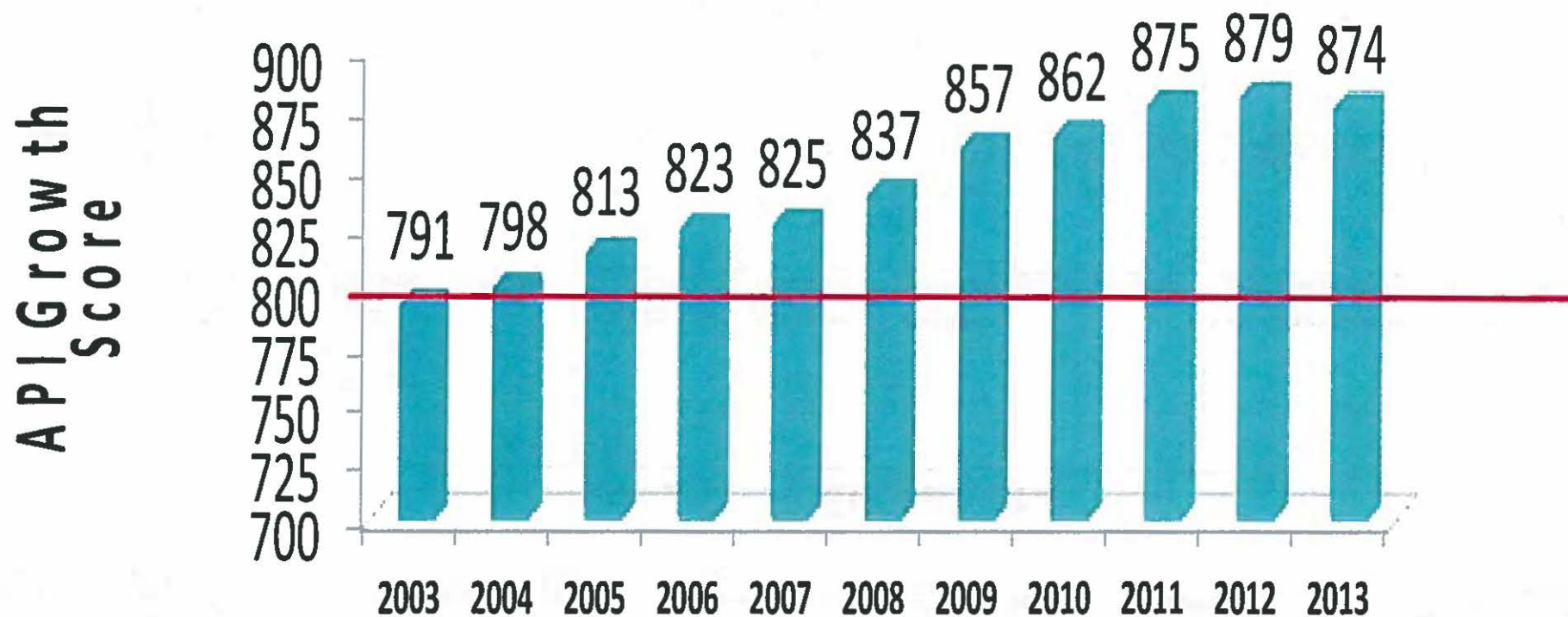
\*CDE counts students in this redesignated group as those who were reclassified as Fluent English Proficient within the last two years.

Source: DataQuest

## Priority Area: Academic Content and Performance Standards/Implementation of CCSS



**CUSD Academic Performance Index (API) Growth Scores  
2003 to 2013**





## Priority Area: Academic Content and Performance Standards/Implementation of CCSS

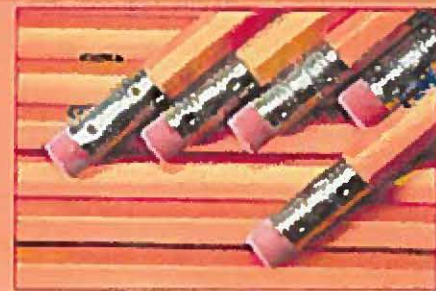


### Student Group API Growth Scores

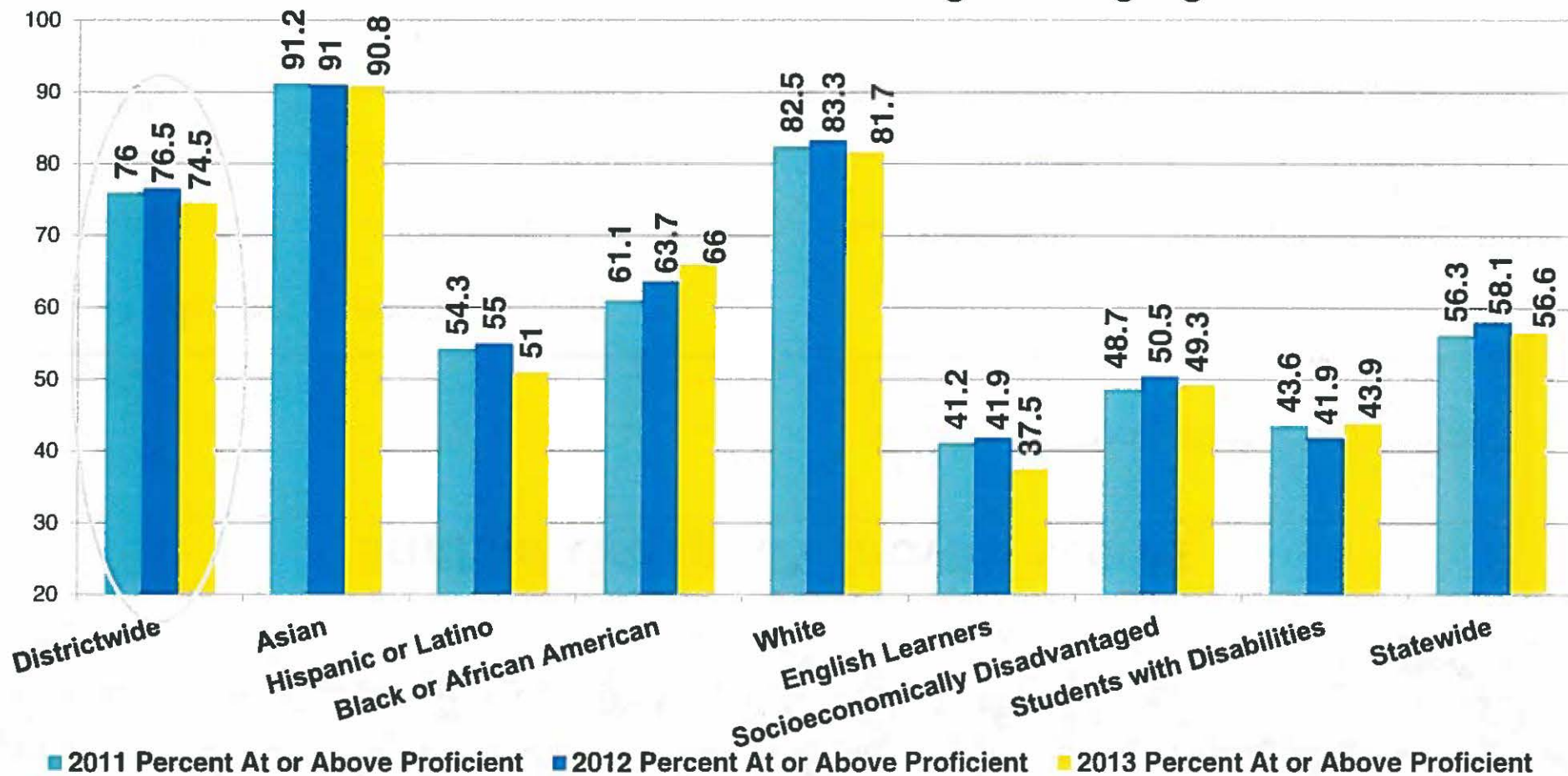
Subgroup	2011 Subgroup Growth API	2012 Subgroup Growth API	2013 Subgroup Growth API
African American (not of Hispanic origin)	815	811	820
Asian	956	963	956
Hispanic or Latino	784	786	781
White (not Hispanic)	900	905	900
<b>Socioeconomically Disadvantaged</b>	762	766	773
<b>English Learners</b>	726	727	719
<b>Students with Disabilities</b>	651	646	672

*Students can be counted in one or more student groups*

## Priority Area: Academic Content and Performance Standards/Implementation of CCSS



Percent Proficient or Advanced on the English-Language Arts CST

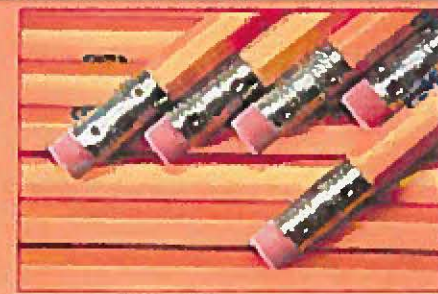


*Students can be counted in one or more student groups*

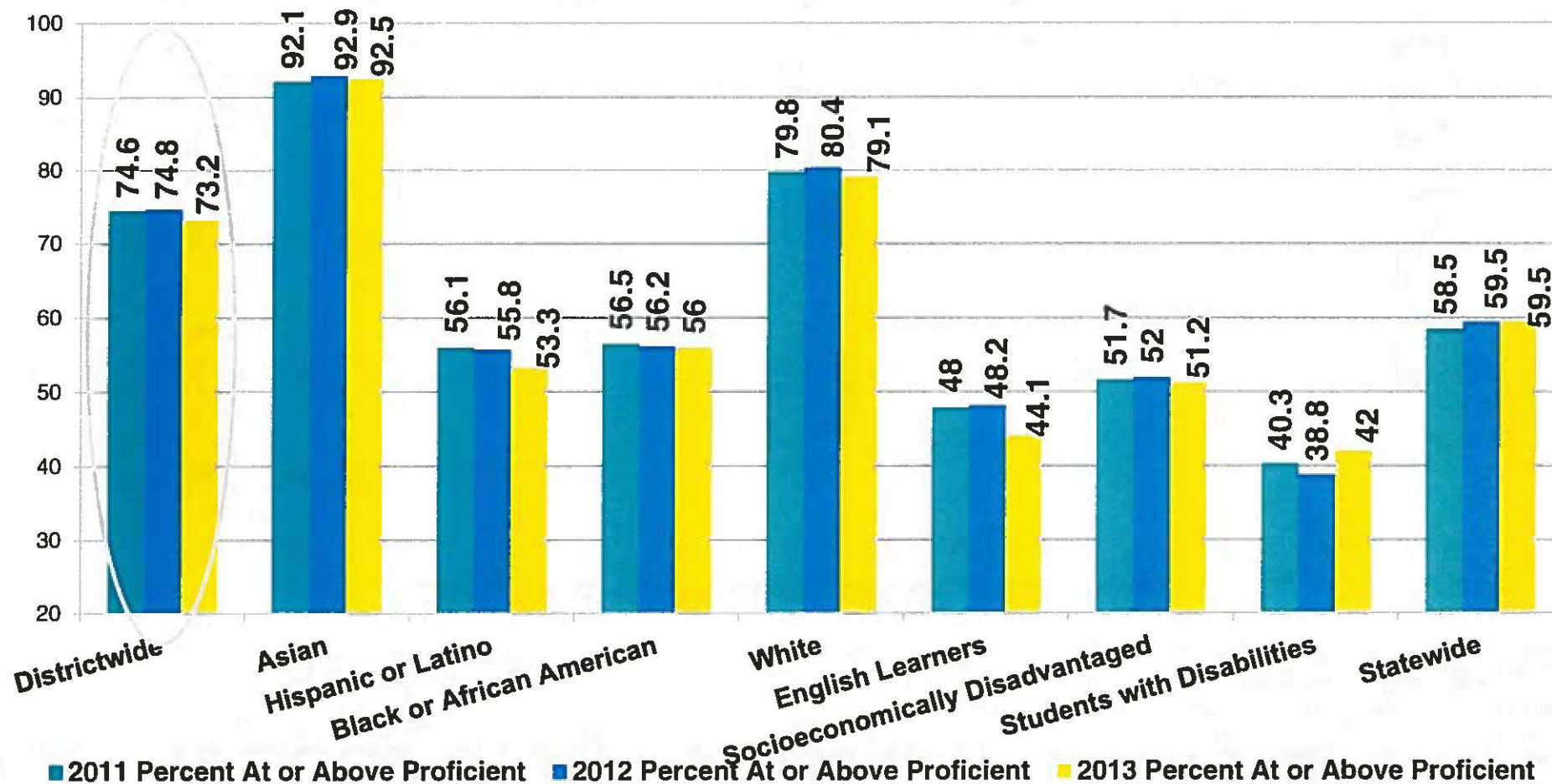
Source: CDE STAR Results



## Priority Area: Academic Content and Performance Standards/Implementation of CCSS

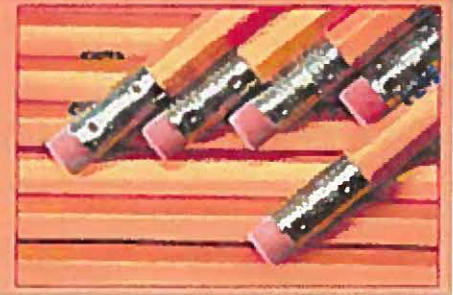


Percent Proficient or Advanced on Grades 2-8 Mathematics CSTs

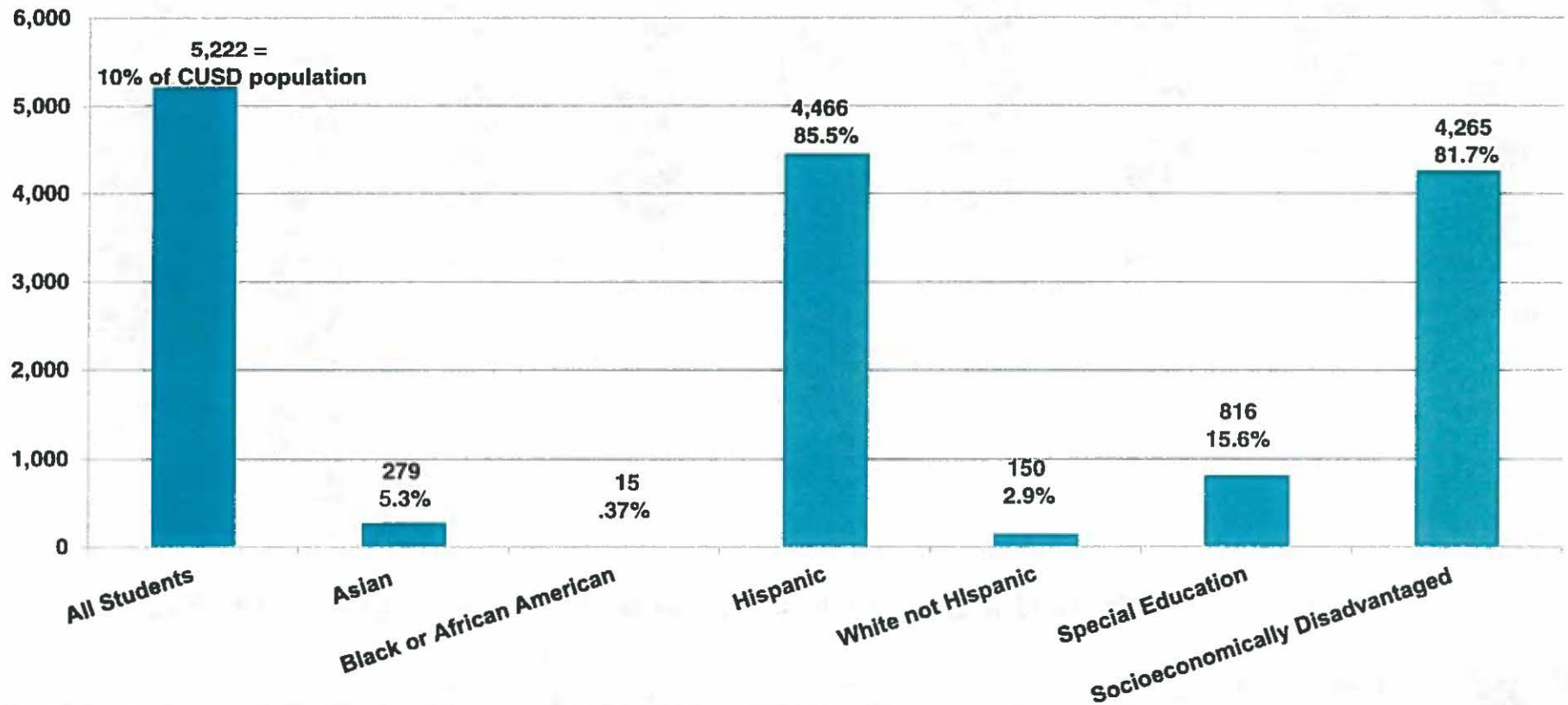


Students can be counted in one or more student groups

# Who Are CUSD'S English Learners?



## 2013-14 English Learners by Subgroup



79.4% (2,141) of English Learners are Long Term English Learners

Students can be counted in one or more student group  
 % listed includes percent of total English Learners  
 Source: Aeries

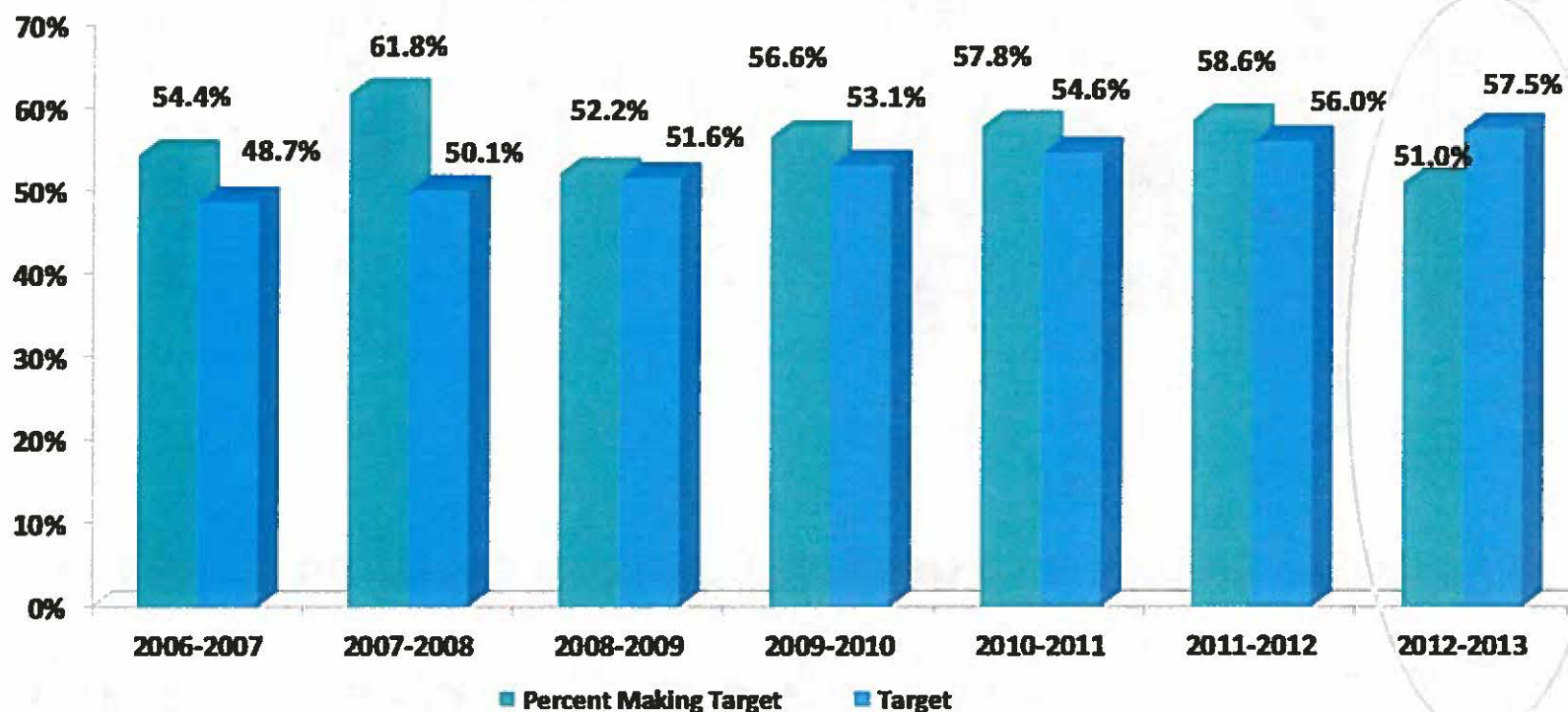


# Priority Area: Pupil/Student Achievement

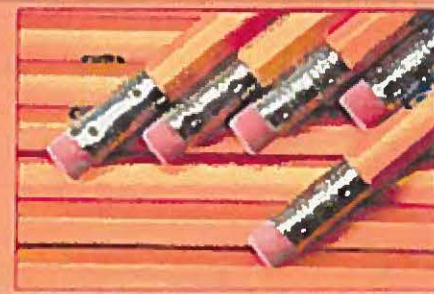


## California English Language Development (CELDT) Test

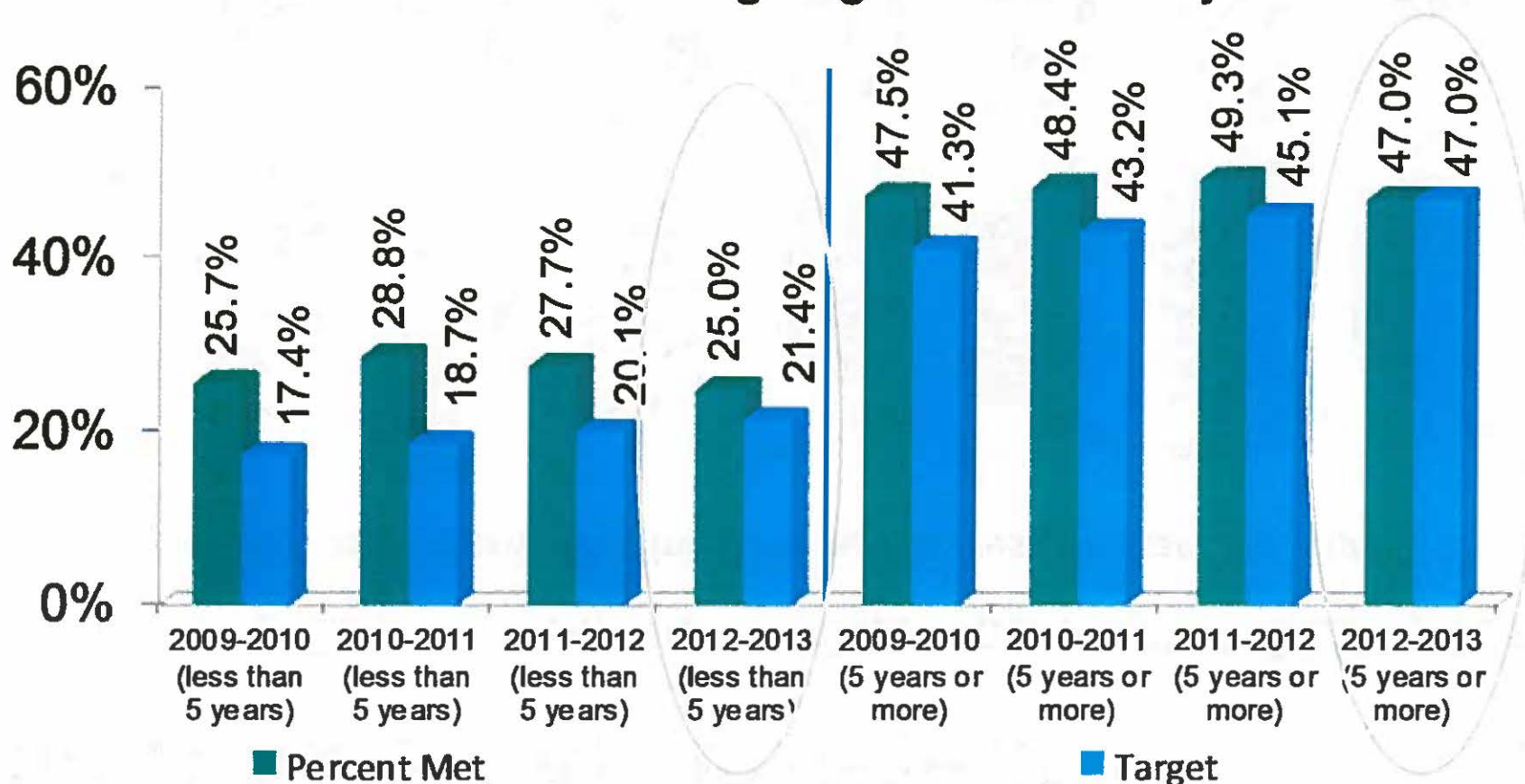
Percent of Students Making Annual Progress in Learning English\*



# Priority Area: Pupil/Student Achievement



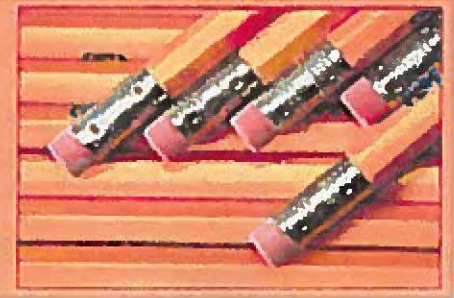
Percent of Students Attaining English Proficiency on CELDT\*



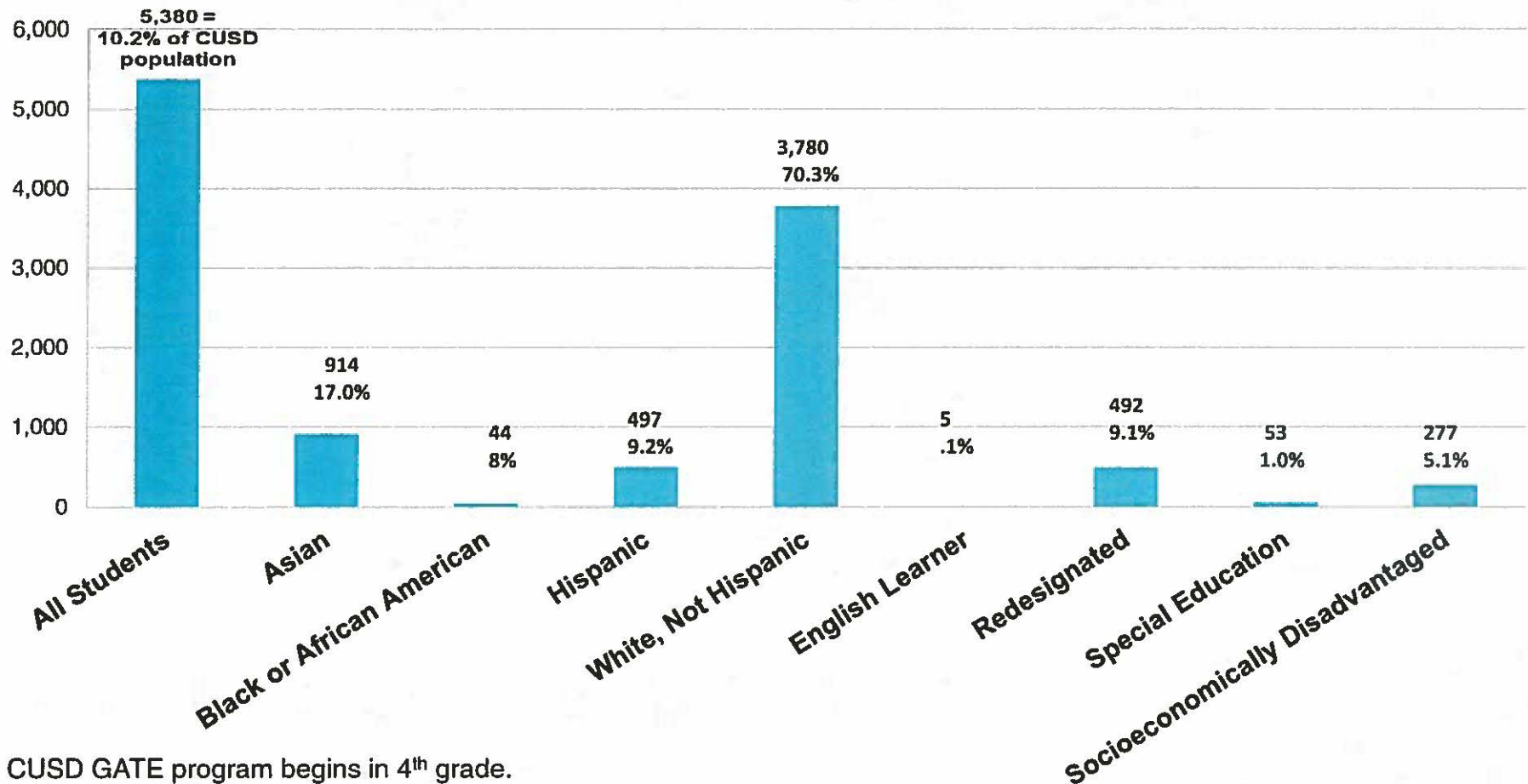
\*A student is considered to have attained English Proficiency on CELDT and met Annual Measurable Achievement Objective (AMAO) 2 if they score at early advanced or higher overall and intermediate or higher in all domains—reading, writing, speaking and listening.



# Priority Area: Pupil/Student Achievement



**CUSD GATE Students by Student Group**



CUSD GATE program begins in 4<sup>th</sup> grade.

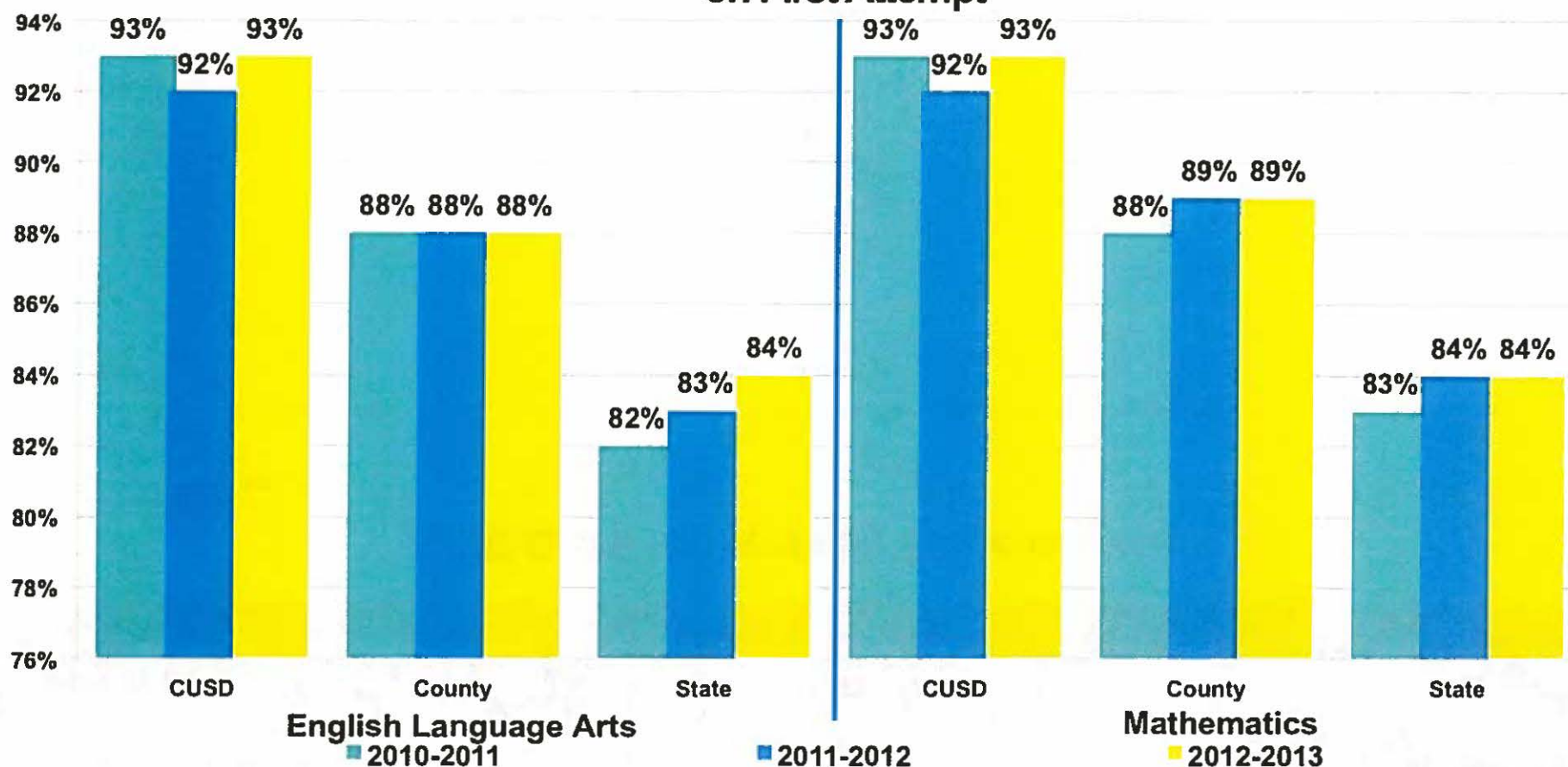
*Students can be counted in one or more student group*

Source: District Aeries

# Priority Area: Pupil/Student Achievement



**2013 10<sup>th</sup> Graders Passing California High School Exit Exam (CAHSEE)  
on First Attempt**

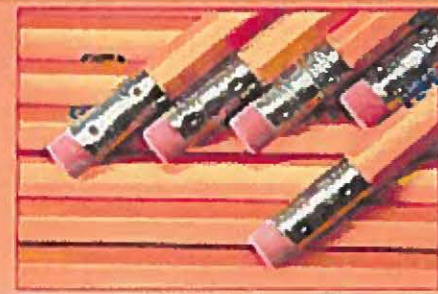


Passing score on CAHSEE is 350.

Source: CDE CAHSEE Reports



# ***Priority Area: Pupil/Student Achievement***



## **Early Assessment Program (EAP)**

- Academic collaborative with the California Department of Education (CDE), the State Board of Education, and the California State University (CSU).
- Students take the tests as part of the former 11<sup>th</sup> grade State Testing and Reporting (STAR) program.
  - ELA consists of an essay and multiple-choice questions
  - Mathematics is a multiple-choice exam
- Students receive one of three scores:
  - College Ready
    - Meet CSU placement standards for entry-level college coursework.
    - Exempt from CSU required English and/or Math Placement Test
  - Conditional
    - Demonstrate readiness at this point in time for English or math at the CSU
    - Need to earn a C or higher in the appropriate senior year coursework
  - Not Yet Demonstrating Readiness
    - Students are not ready for college-level coursework
    - Encouraged to enroll in a senior year EAP class to increase skills

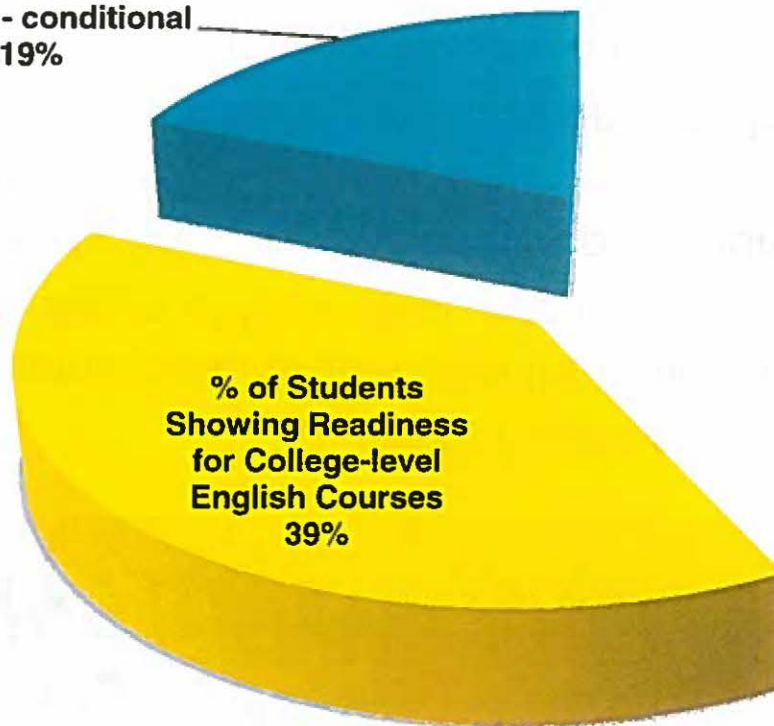
# Priority Area: Pupil/Student Achievement



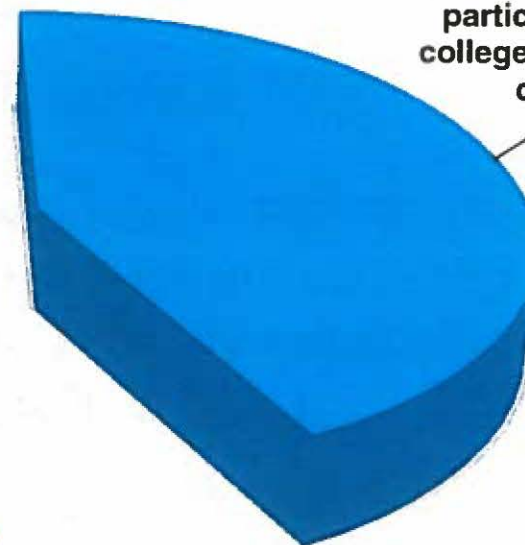
## Early Assessment Program (EAP)—English-Language Arts

### All Students

% Ready for CSU or  
participating CCC  
college-level English  
courses - conditional  
19%



% Not yet  
demonstrating  
readiness for CSU or  
participating CCC  
college-level English  
courses  
42%



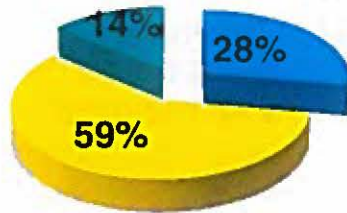


# Priority Area: Pupil/Student Achievement

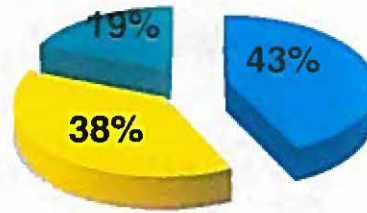


## Early Assessment Program—English-Language Arts

Asian



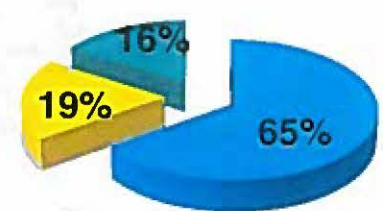
White



Black or African American



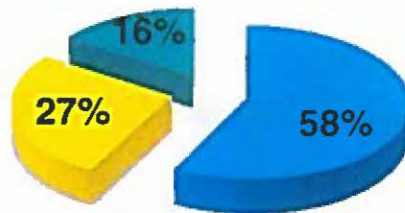
Hispanic



English Learner



Redesignated



Special Education



Socioeconomically Disadvantaged

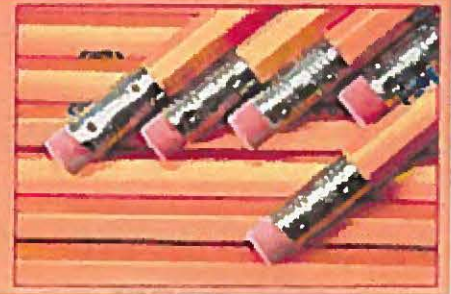


- % Not yet demonstrating readiness for CSU or participating CCC college-level English courses
- % of Students Showing Readiness for College-level English Courses
- % Ready for CSU or participating CCC college-level English courses - conditional

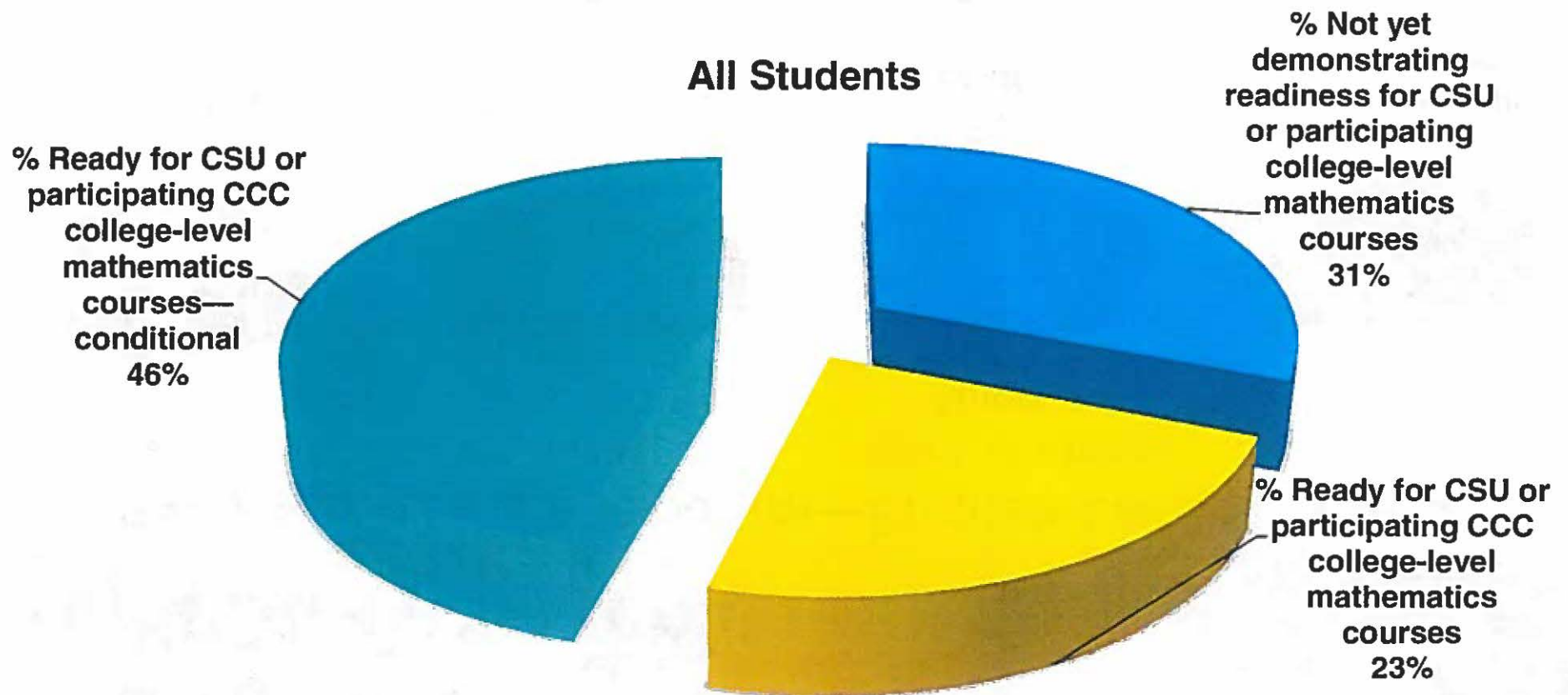
*Students can be counted in one or more student group*

Source: STAR Data File

# Priority Area: Pupil/Student Achievement

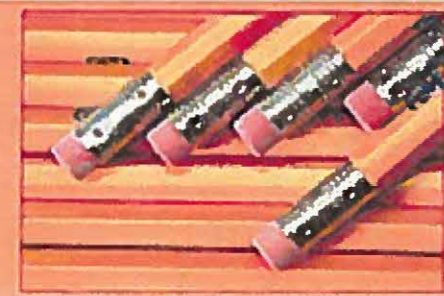


## Early Assessment Program—Mathematics

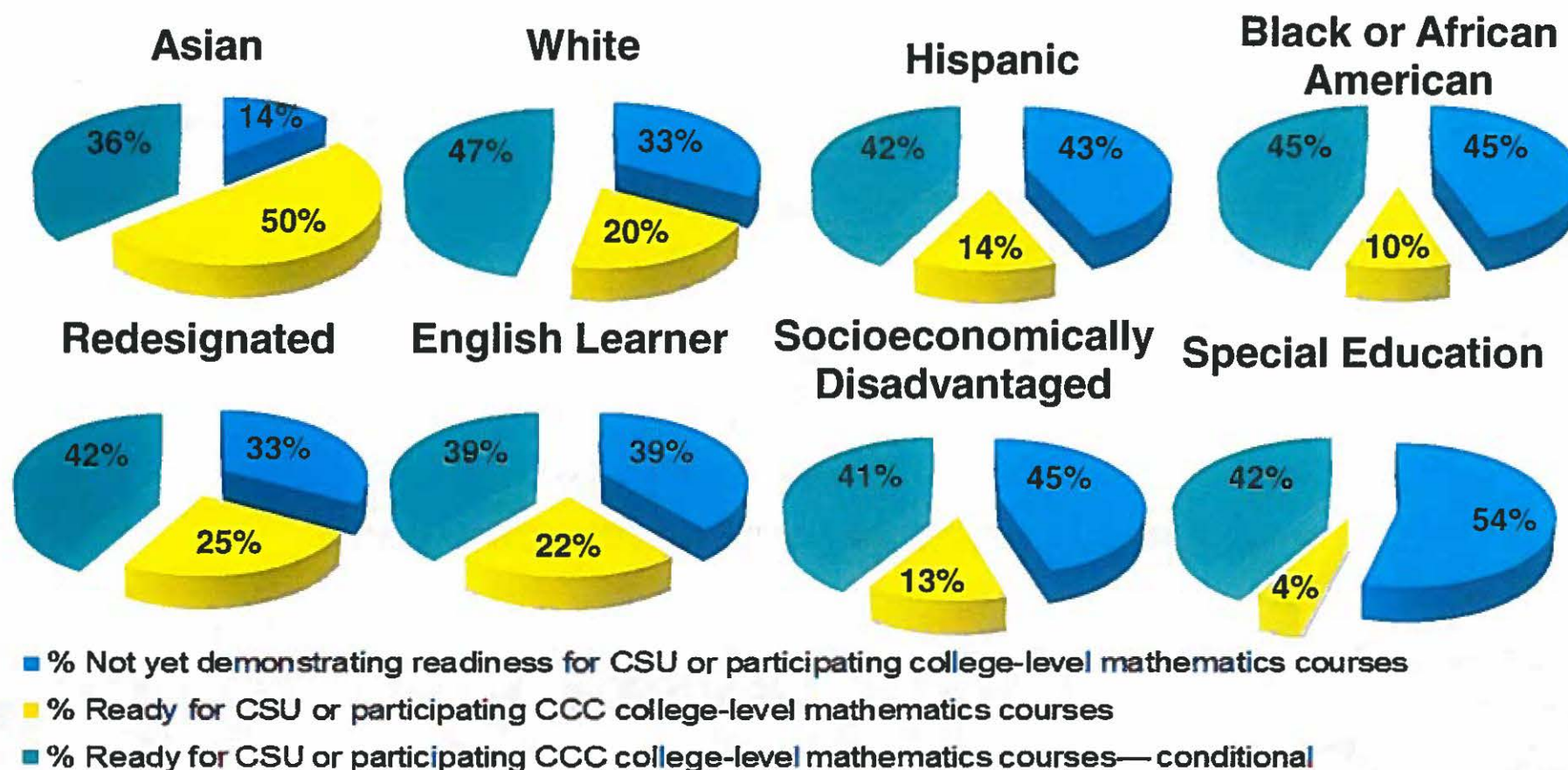




# Priority Area: Pupil/Student Achievement



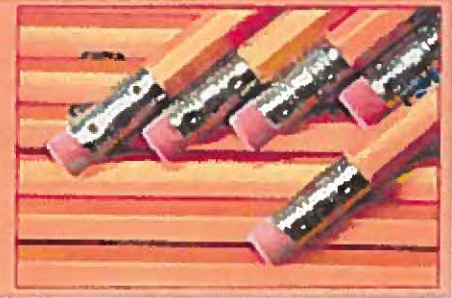
## Early Assessment Program—Mathematics



*Students can be counted in one or more student group*

Source: STAR Data File

# Priority Area: Pupil/Student Achievement



## Advanced Placement Tests and Enrollment

	2012-13 Scores 3, 4, 5		Total Tests Taken By Students in this Subgroup	Total Students Enrolled from this Subgroup	Total Students as a Percent of AP Enrolled Students
	Number of Tests with Score of 3, 4, or 5 Taken by Students in this Subgroup	Percent of Tests with Score of 3, 4, or 5 Taken by Students in this Subgroup			
<b>All Students</b>	<b>6,539</b>	<b>78%</b>	<b>8,372</b>	<b>4,430</b>	<b>100%</b>
Asian	1,119	82%	1,364	550	12%
Black or African American	80	70%	115	66	2%
Hispanic	686	70%	979	609	14%
White not Hispanic	5,084	78%	6,532	3609	82%
English Learner	11	100%	11	10	<1%
Redesignated	821	75%	1092	519	12%
Special Education	31	67%	46	30	1%
Socioeconomically Disadvantaged	514	68%	751	463	11%

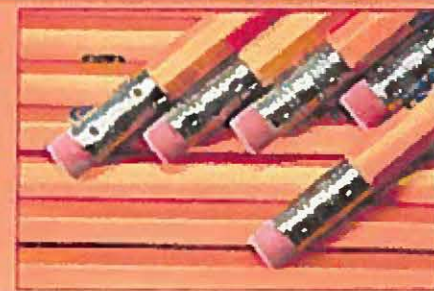
*Students can be counted in one or more student group*

**4,055 of the students enrolled in AP courses (91.5%) took at least one exam.**

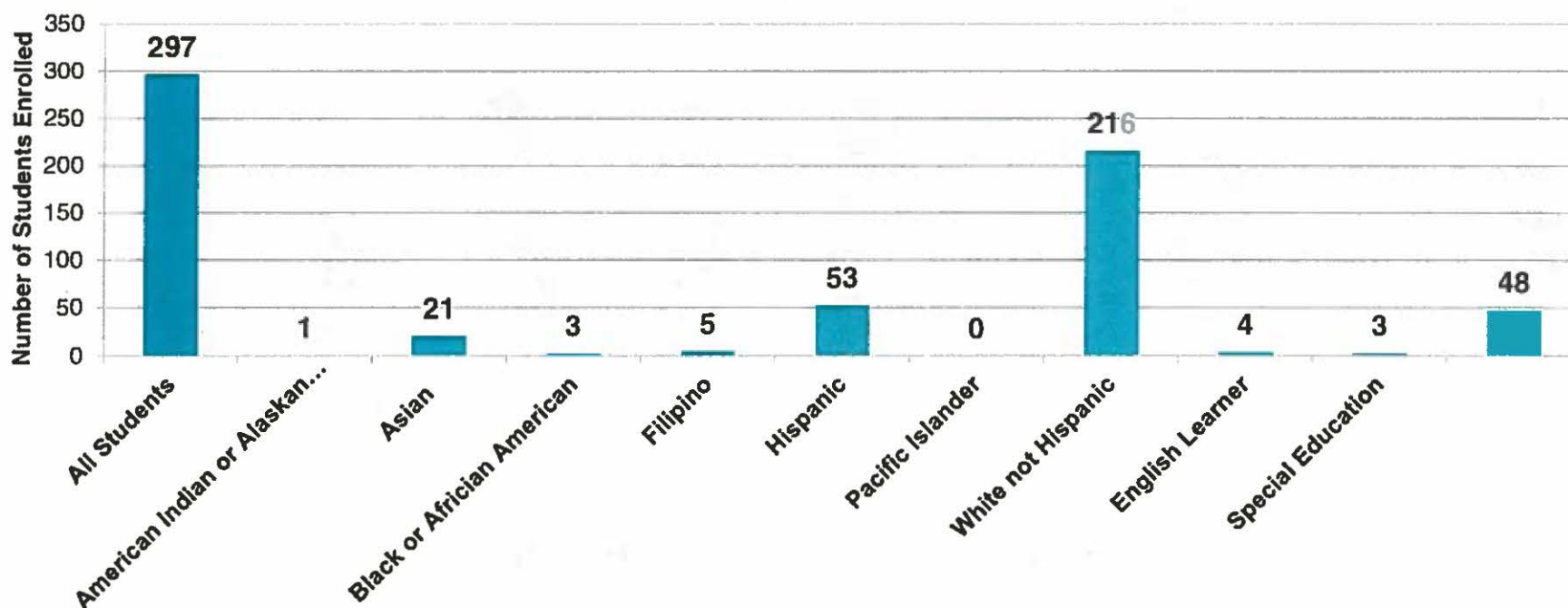
Source: District Aeries



# Priority Area: Pupil/Student Achievement



**High School International Baccalaureate (IB) Course Enrollment by Subgroup**



Number of 2013 SCHS graduates receiving IB diploma: 30

Number of 2013 CVHS graduates receiving IB diploma: 25

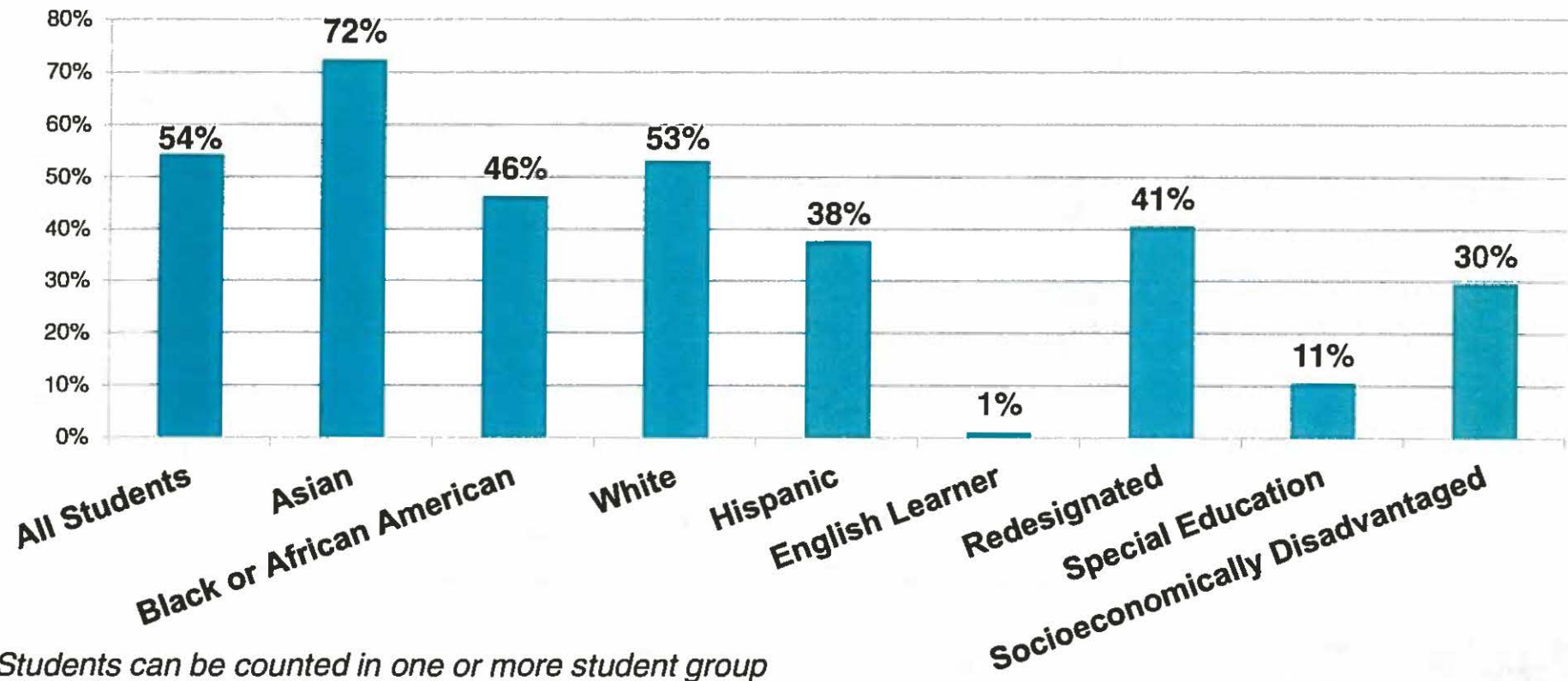
*Students can be counted in one or more student group*

Source: District Aeries/IBIS (International Baccalaureate Information System)

# Priority Area: Pupil/Student Achievement



**Students Completing A-G Requirements**



“A-G requirements” are the set of classes students must take in order to be eligible for acceptance to the University of California (UC) or California State University (CSU) schools.

# Priority Area: Pupil/Student Achievement



## Credit Status of 2012-2013

	On Track (Completed 60 or more credits)	1-10 Units Credit Deficient	11-20 Units Credit Deficient	21-30 Units Credit Deficient	31-40 Units Credit Deficient	41-50 Units Credit Deficient	+51 Units Credit Deficient	Total Credit Deficient	Total Students
Freshman	81.5% (3,288)	9.7%	4.3%	2.3%	1.5%	0.5%	0.1%	726	4035
Sophomores	73.3% (2,974)	12.2%	5.5%	3.1%	2.0%	1.6%	2.3%	1,110	4058
All Students	84.1% (4,139)	8.0%	3.5%	1.5%	0.9%	0.71%	1.22%	795	4922

Each semester course is worth five credits.

Source: District Aeries



# Priority Area: Pupil/Student Achievement



Fall 2013 PSAT*			
Average Score For Students in Grade 11			
	Mathematics	Writing	Reading
<b>Districtwide</b>	<b>53.04</b>	<b>50.38</b>	<b>52.23</b>
<b>Black or African American</b>	49.27	48.14	51.05
<b>Hispanic</b>	48.8	47.3	48.2
<b>Asian</b>	62.0	57.1	57.1
<b>White</b>	52.1	49.65	51.64
<b>English Learner</b>	44	34.44	34.22
<b>Redesignated</b>	51.93	48.47	49.62
<b>Socioeconomically Disadvantaged</b>	45.78	44.49	45.87
<b>Special Education</b>	46.29	46.32	46.97

*Students can be counted in one or more student group*

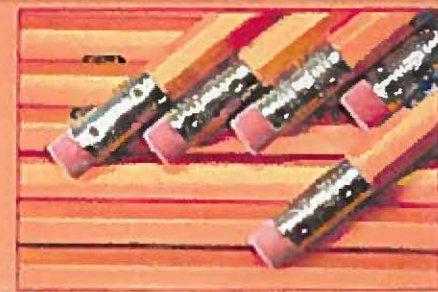
Maximum score for each section is 80 points.

Total Students (11gr) Taking PSAT = 1,330 (31%)

Total Student Count = 4,310

\*This is a voluntary, fee-based test provided by an outside vendor.

# Priority Area: Pupil/Student Achievement



<b>2013 SAT*</b> Total # of Test Takers = 2,017 (49%) Total # of Seniors = 4,095				
<b>Average Scores of CUSD College Bound Seniors</b>				
	Test-Takers	Critical Reading	Mathematics	Writing
<b>Districtwide</b>	<b>2,147</b>	<b>542</b>	<b>553</b>	<b>537</b>
Test Takers who Described Themselves as:	# in group:	Mean Score	Mean Score	Mean Score
American Indian/Alaska Native	10	506	489	495
Asian, Asian American, or Pacific Islander	273	563	601	566
Black or African American	49	515	513	495
Mexican or Mexican American	177	508	511	500
Puerto Rican	11	568	569	545
Other Hispanic, Latino, or Latin American	104	524	525	513
White	1,393	544	554	539

*Data not available for Socioeconomically Disadvantaged, English Learner, Redesignated, or Special Education subgroups.*

Maximum score for each section is 800 points

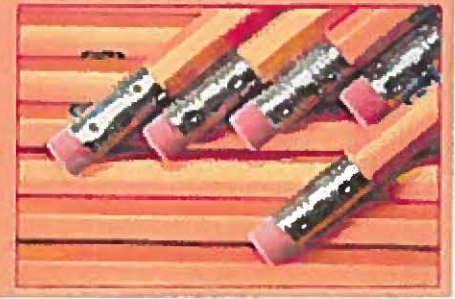
If student scores 500 on Critical Reading, or 550 on Math, he/she will not have to take college placement tests for that subject.

\*This is a voluntary, fee-based test provided by an outside vendor.

Source: District Highlights Report, College Board



# Priority Area: Pupil/Student Achievement



Average ACT Scores by Race & Ethnicity					
Graduating Class 2013					
	English	Mathematics	Reading	Science	Composite
<b>All Students</b>	<b>24.7</b>	<b>25.2</b>	<b>24.8</b>	<b>23.9</b>	<b>24.8</b>
<b>Black/African American</b>	21.8	23.1	22	22.3	22.4
<b>White</b>	24.8	25.2	24.9	24	24.8
<b>Hispanic/Latino</b>	23.4	24.2	23.9	22.8	23.7
<b>Asian</b>	26.1	27.8	26.3	25.5	26.5

Data not available for Socioeconomically Disadvantaged, English Learner, Redesignated, or Special Education subgroups.

Maximum score for each section is 36 points

If student scores 22 on the English test or 23 on Math, he/she will not have to take college placement tests for that subject.

**Total Tested = 1,444 (35.26%)**

**Total N of Seniors = 4,095**

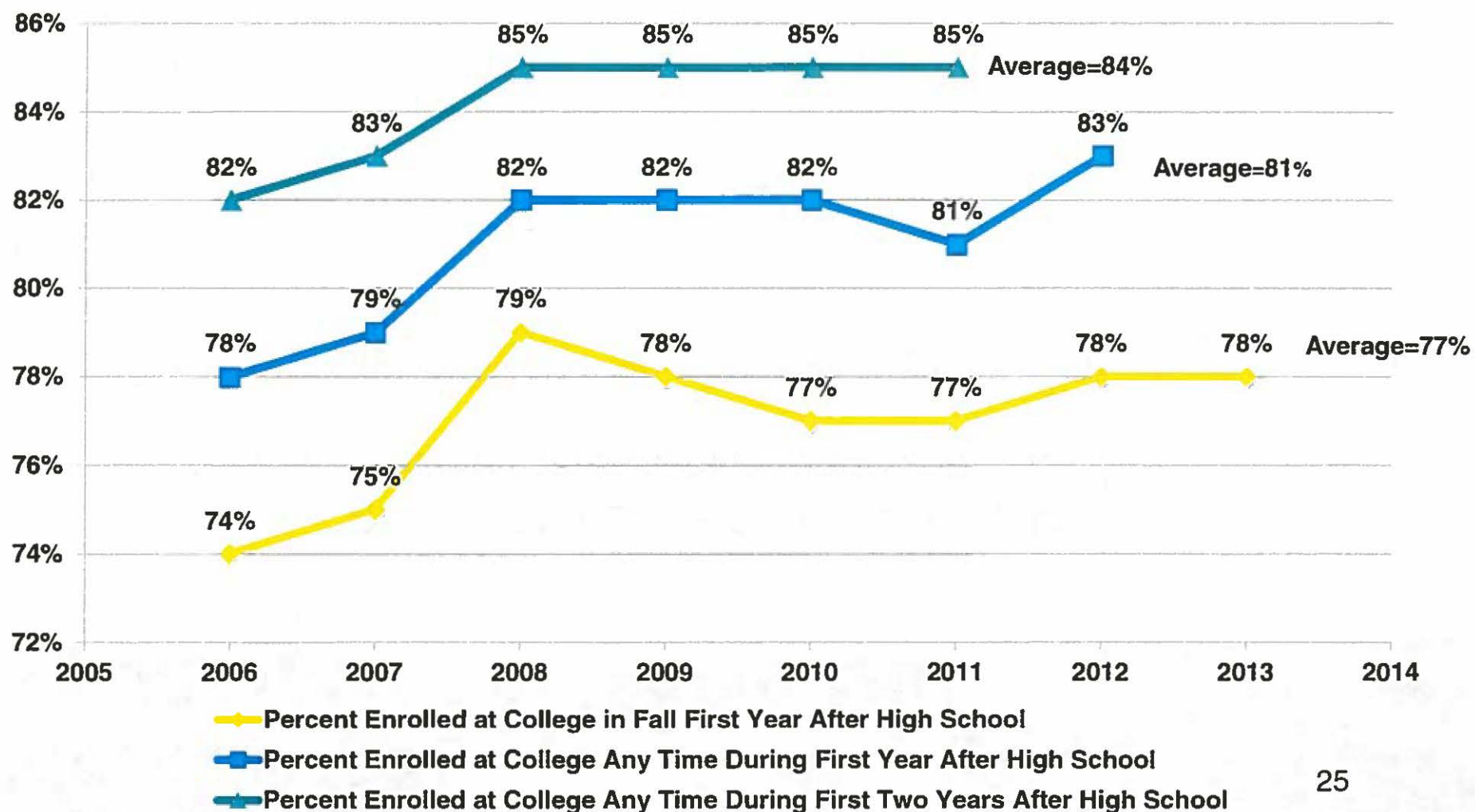
\*This is a Voluntary, Fee-Based test provided by an outside vendor.



# Priority Area: Pupil/Student Achievement



**CUSD Graduates College Enrollment**



Source: National Student Clearinghouse

# Priority Area: Pupil/Student Achievement



## Count of Students Enrolled in College the Fall Immediately Following Graduation From High School

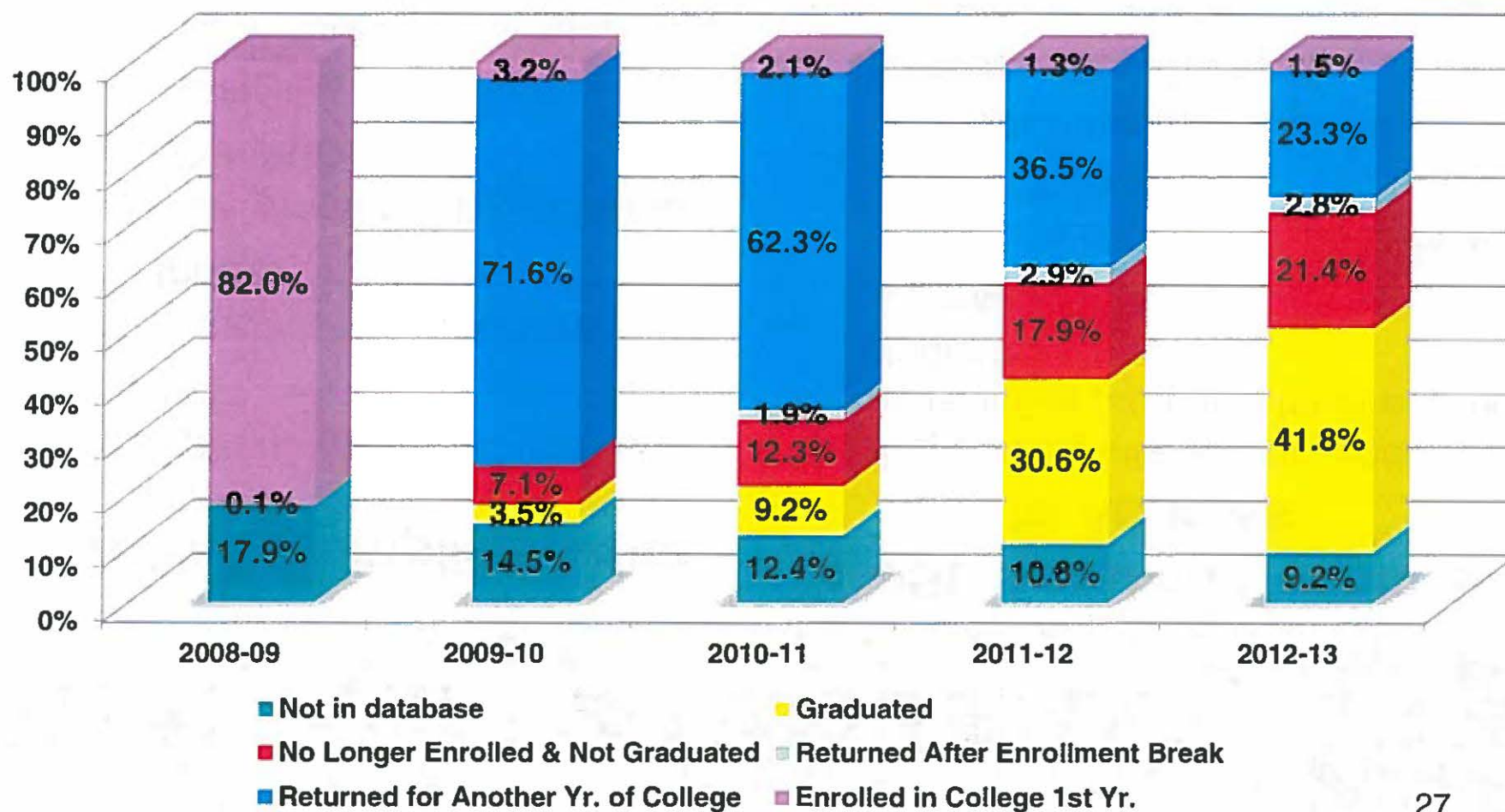
Class of	2006	2007	2008	2009	2010	2011	2012	2013
<b>Total In the Class</b>	<b>3,053</b>	<b>3,239</b>	<b>3,526</b>	<b>3,645</b>	<b>3,776</b>	<b>4,094</b>	<b>3,806</b>	<b>3,819</b>
<b>Total Enrolled</b>	2,254	2,430	2,799	2,832	2,921	3,134	2,952	2,963
<b>Total in 4-Year</b>	1,022	1,112	1,312	1,265	1,365	1,480	1,464	1,476
<b>Total in 2-Year</b>	1,232	1,318	1,487	1,567	1,556	1,654	1,488	1,487



# Priority Area: Pupil/Student Achievement



**Class of 2008 Postsecondary Enrollment and Progress**



# What Does The Data Tell Us?



## CUSD Accomplishments

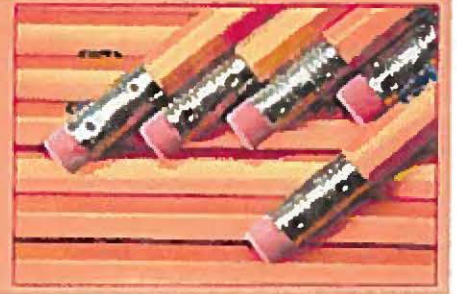
- Exceptional performance as a District
  - Academic Performance Index
  - Performance on California Standards Test
  - CAHSEE Pass Rates
  - Special Education Student Performance
  - Advanced Placement test results
  - College enrollment

## CUSD Areas to Continue to Address

- Preparation, intervention, and remediation programs for struggling students
  - CAHSEE
  - Course completion, placement, and options
  - English Learner Support
  - Counseling Support
- Preparation for college and careers
  - Early Assessment Program
  - A-G completion
  - 4 Year College-Going Rate
  - Career Technical Education



# Next Steps



- Continue presenting the data to our stakeholder groups
- Draft the LCAP to bring to advisory groups and the Board for input
- Finalize the LCAP and present to the Board for approval
- Submit to OCDE/CDE for review



**Initial Proposal of the  
Capistrano Unified School District to the  
Capistrano Unified Education Association  
for Successor Contract Negotiations**

March 26, 2014

The national and state economic crisis of the past several years has dramatically impacted the District's fiscal health. Throughout this crisis, however, our community, Board, District, educators and employees have remained fully focused on and committed to the needs of our students. As we enter into a recovery phase, the District does not anticipate the need for economic concessions or furlough days from employee groups for the 2014-2015 school year, but cautious optimism for the future must be coupled with equally cautious fiscal management to address the serious and delicate challenges ahead.

As required by Government Code section 3547, this is the Capistrano Unified School District's initial proposal for negotiations of a new Contract to succeed the current Contract that expires on June 30, 2014. The District offers the following initial proposals:

**Article 1: Designation of Parties and Length of Agreement**

The District proposes to amend this Article to reflect a new multi-year agreement with limited reopeners during the second and third years.

**Article 5: Hours**

The District proposes to explore options related to hours and work years for the 2014-2015 school year.

**Article 8: Class Size**

The District proposes to explore class size options for grades K-3 including a collectively bargained alternative annual average class enrollment for each school site in grades K through 3 in accordance with paragraph (3) (B) of subdivision (d) of Education Code section 42238.02.

Through open, fact-driven and reality-based negotiations, the District seeks mutually acceptable solutions for the benefit of students, employees and our community.





**Initial Proposal of the  
Capistrano Unified School District to the  
California School Employees Association Chapter 224  
2014-15 Reopener Negotiations**

March 26, 2014

The national and state economic crisis of the past several years has dramatically impacted the District's fiscal health. Throughout this crisis, however, our community, Board, District, educators and employees have remained fully focused on and committed to the needs of our students. As we enter into a recovery phase, the District does not anticipate the need for economic concessions or furlough days from employee groups for the 2014-2015 school year, but cautious optimism for the future must be coupled with equally cautious fiscal management to address the serious and delicate challenges ahead.

As required by Government Code section 3547, this is the Capistrano Unified School District's initial proposal to CSEA for reopener negotiations for the 2014-2015 school year. The District offers the following initial proposals:

**Article 3: Hours of Employment and Overtime**

The District proposes to negotiate amendments and adjustments to create new work year options and explore work year adjustments for employees.

**Article 7: Promotion and Transfer**

The District proposes to explore best practices and possible amendments to this Article.

Through open, fact-driven and reality-based negotiations, the District seeks mutually acceptable solutions for the benefit of students, employees and our community.



**Initial Proposal of the  
Capistrano Unified School District to the  
General Truck Drivers, Office, Food & Warehouse Union  
Teamsters Local 952  
2014-2015 Negotiations**

March 26, 2014

The national and state economic crisis of the past several years has dramatically impacted the District's fiscal health. Throughout this crisis, however, our community, Board, District, educators and employees have remained fully focused on and committed to the needs of our students. As we enter into a recovery phase, the District does not anticipate the need for economic concessions or furlough days from employee groups for the 2014-15 school year, but cautious optimism for the future must be coupled with equally cautious fiscal management to address the serious and delicate challenges ahead.

As required by Government Code section 3547, this is the Capistrano Unified School District's initial proposal to Teamsters for negotiations for the 2014-15 school year. The District offers the following initial proposals:

**Article 18: Transportation Procedures**

The District proposes to explore best practices and possible amendments to this Article for both operational and fiscal efficiency.

Through open, fact-driven and reality-based negotiations, the District seeks mutually acceptable solutions for the benefit of students, employees and our community.





**California School Employees Association  
Capistrano Chapter 224**

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23431 Knollwood, Aliso Viejo, CA 92656  
949-425-1533



March 12, 2014

Jodee Brentlinger  
Assistant Superintendent Personnel Services  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

Dear Jodee:

Per the collective bargaining agreement and applicable state law, CSEA Capistrano Chapter 224 submits the following two Articles as our initial proposal for negotiations with Capistrano Unified School District for the 2014-2015 fiscal year:

- Article 11 – Wages
- Article 12 – Health and Welfare Benefits

Please submit this initial proposal at the next regularly scheduled School Board Meeting in order to fulfill the public notice requirement per Government Code 3547.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink that reads "Ronda Walen". The signature is written in a cursive, flowing style.

Ronda Walen  
President

c: Chapter 224 Executive Board  
Wyatt McClean, Labor Relations Representative





## ANIMALS AT SCHOOL

The ~~Governing~~ Board recognizes that animals can be an effective teaching aid. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

Animals may be brought to school for educational purposes, subject to rules and precautions specified in administrative regulations related to health, safety, and sanitation. Teachers shall ensure that these rules and precautions are observed so as to protect both the students and animals.

~~Seeing-eye dogs and s~~Service dogs, as defined by law, may accompany individuals with disabilities ~~students and staff at on~~ school premises or on school transportation as needed.

~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~

When a service animal is brought in to the classroom, the principal or designee shall provide written notification to all parents/guardians of students in the class.

The ~~d~~District assumes no liability for the safety of animals voluntarily brought to school.

~~(cf. 5160—Health Care and Emergencies)~~

~~(cf. 5161—Accidents)~~

~~(cf. 5163—Infectious Disease Prevention)~~

### **Legal References:**

#### EDUCATION CODE

233.5 Instruction in kindness to pets and humane treatment of living creatures

39839 Guide, signal, and service dogs; transportation

51202 Instruction in personal and public health and safety

51540 Safe and humane treatment of animals at school

#### GOVERNMENT CODE

810-996.6 California Tort Claims Act, especially:

815 Liability for injuries generally; immunity of public entity

835 Conditions of liability

#### CIVIL CODE

54.1 Access to public conveyances, places of public accommodation, amusement or resort, and housing accommodations

54.2 Guide, signal or service dogs; right to accompany individuals with a disability and trainers; damages

### **Management Resources:**

#### HUMANE SOCIETY OF THE UNITED STATES

Catalogue of Publications, 1996

Guidelines for the Study of Animals in Elementary and Secondary School Biology, HE-1079



**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, California**

**2014 - 2015 School Board Meeting Schedule**

***Board Approved on 12/11/13***

Wednesday, July 9  
Wednesday, July 23

Wednesday, August 13  
Wednesday, August 27

Wednesday, September 10  
Wednesday, September 24

Wednesday, October 8  
Wednesday, October 22

Wednesday, November 12

Wednesday, December 10

***Proposed Board Meetings***

Wednesday, January 14  
Wednesday, January 28

Wednesday, February 11  
Wednesday, February 25

Wednesday, March 11  
Wednesday, March 25

Wednesday, April 22

Wednesday, May 13  
Wednesday, May 27

Wednesday, June 10  
Wednesday, June 24

Adopted:





CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – SPECIAL MEETING  
MARCH 7, 2014  
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Trustee Hanacek.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Reardon, and motion carried by a 7-0 vote to adopt the Board agenda.

**Adoption of the Board Agenda**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon  
NOES: None  
ABSENT: None  
ABSTAIN: None

**DISCUSSION/ACTION**

President Alpay recused himself from this item, turned the meeting over to Vice President Hatton-Hodson, and left the Board room at 7:04 p.m.

**2006 Refinancing Analysis of CFD 90-2 Agenda Item 1**

Vice President Hatton-Hodson read a statement of the expectation of mutual respect during the meeting.

Deputy Superintendent Clark Hampton provided background information regarding the reason for Board consideration of this item and then introduced Lori Raineri of Government Financial Strategies, Incorporated, who provided a PowerPoint presentation on the report and answered Trustees' questions.

The following speakers addressed the Board:

- *Marc Veale, Susie Hattan, Daniel Karcher (read a statement on behalf of the Mayor of San Clemente), Ken Nelson, Andrea Ewell, and Jason Ewell disagreed with the consultant's findings and asked the Board to refund the bond savings to Talega residents.*
- *Petti Van Rekom spoke on behalf of the League of Women Voters in regards to the future Community Facilities Districts (CFD) Board meeting item to educate the public on CFDs and to support the staff recommendation for the Board to seek legal counsel on CFD 90-2.*

It was moved by Trustee Hanacek, seconded by Trustee Hatton-Hodson, that the Board receive a legal opinion, per page 27 of the PowerPoint, that analyzes the legal, ethical, and fiscal ramifications of pursuing any said reduction in taxation prior to considering reducing future tax levies.

Following discussion, a substitute motion was made by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by 5-1 vote to direct staff to meet the bond indebtedness and return excess funding to the constituents in Talega area 90-2.

Dr. Farley clarified the motion as: direct staff to research the amount of funding needed to assure continued bond indebtedness and then determine the amount homeowners could be provided in the form of reduced taxation. Following discussion on when this could be done, Dr. Farley indicated that the specific formula of what would be retained as indebtedness and what would contribute to a reduced taxation would be calculated and presented to the Board for information by the end of April.

ROLL CALL:     AYES:       Trustees Addonizio, Bryson, Hatton-Hodson,  
                                  Pritchard, and Reardon  
                  NOES:       Trustee Hanacek  
                  ABSENT:   None  
                  ABSTAIN:   None  
                  RECUSED:   Trustee Alpay

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried by a 6-0 vote to adjourn the meeting.

AYES:       Trustees Addonizio, Bryson, Hanacek, Hatton-Hodson,  
                  Pritchard, and Reardon  
NOES:       None  
ABSENT:   Trustee Alpay  
ABSTAIN:   None

Trustee Hatton-Hodson announced the meeting adjourned at 9:13 p.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations*



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – SPECIAL MEETING  
MARCH 12, 2014  
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was led by Trustee Reardon.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)** **Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried by a 7-0 vote to adopt the Board agenda. **Adoption of the Board Agenda**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### DISCUSSION/ACTION

Rudy Castruita and Carolyn McKennan, representatives of Hazard, Young, Attea & Associates (HYA), presented the draft Executive Summary of Leadership Profile Report, which was obtained from input the consultants received from individuals and focus groups on February 24 - 26, 2014, and from the online survey completed by stakeholders. Dr. McKennan stated stakeholders demonstrated a clear commitment to the education and success of all of the District's students as they shared what they perceived to be the strengths of and challenges/issues facing the District. Dr. Castruita and Dr. McKennan reviewed the Summary of Consistent Themes with Trustees. Dr. McKennan advised the Board that the report specifies criteria HYA will use to recruit and evaluate candidates but Trustees will receive a Criteria statement to complete to modify and reflect the Board's desires in a candidate. Following the presentation, Trustees asked specific questions. **Leadership Profile Report Agenda Item 1**

*(The draft Executive Summary of the Leadership Profile Report is posted on the District website: [www.capousd.org](http://www.capousd.org))*

It was moved by Trustee Hatton-Hodson, seconded by Trustee Bryson, and motion carried unanimously to adjourn the meeting.

Trustee Alpay announced the meeting adjourned at 6:05 p.m.

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Board Clerk

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Secretary, Board of Trustees



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – REGULAR MEETING  
MARCH 12, 2014  
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 6:30 p.m. The Board recessed to closed session to discuss Public Employee Discipline/Dismissal/Release and confer with Labor Negotiators.

The regular meeting of the Board reconvened to open session and was called to order by President Alpay at 7:03 p.m.

The Pledge of Allegiance was led by Student Advisor Leila Rodriguez.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adopt the Board agenda.

**Adoption of the Board Agenda**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Alpay reported the following action taken during closed session:

**President's Report  
From Closed  
Session Meeting**

**Agenda Item #3 A-1 – Public Employee Discipline/Dismissal/Release:**

The Board voted by a 7-0 vote to authorize the issuance of non-reelection notices to Employee #28826 and Employee #29083.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon  
NOES: None

**Agenda Item #3 A-2 – Public Employee Discipline/Dismissal/Release:**

The Board voted 7-0 to approve the settlement and resignation agreement of Employee #11170, effective March 3, 2014, and enter into a release agreement that includes a waiver of all claims known and unknown against the District.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon  
NOES: None

### **Agenda Item #3 A-3 – Public Employee Discipline/Dismissal/Release:**

The Board voted 7-0 to approve the settlement and resignation agreement of Employee #19174, effective February 25, 2014, and enter into a release agreement that includes a waiver of all claims known and unknown against the District.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon

NOES: None

### **Agenda Item #3 A-4 – Public Employee Discipline/Dismissal/Release:**

The Board voted 7-0 to approve the suspension of Employee #15885 without pay for two days.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon

NOES: None

### **Agenda Item #3 B – Conference with Labor Negotiators:**

No action was taken.

Grace O'Brien was recognized for being selected as a finalist in the 2014 Prudential Spirit of Community Award and Michelle Alexander was recognized for being named "Youth of the Year" by the Capistrano Valley Boys and Girls Club.

**Special  
Recognitions**

Student Body President Ramtin Talebi from Capistrano Valley High School presented a report on activities taking place at the high school.

**ASB Report**

Trustee Bryson shared that she, along with Trustees Hanacek and Hatton-Hodson had participated in the surprise classroom announcements of the three top Teachers of the Year: Karen Gauthier (Chaparral Elementary), Yeon Choi (Niguel Hills Middle School), and Anthony Tubbs (Tesoro High School). She also assured the audience the superintendent search process is equal and consistent for all applicants. Trustee Bryson concluded her comments by stating US Navy Commander John Kochendorfer, a K-12 District graduate, is the commander of the USS Coronado.

**Board and  
Superintendent  
Comments**

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

**Oral  
Communications**

The following speakers addressed the Board:

- Chairwoman Romero stated the Juaneño Band of Mission Indians, Acjachemen Nation are the indigenous people of Orange County and requested Trustee Bryson publicly correct her recommendation to the Juaneño name or withdraw her recommendation for the new Rancho Mission Viejo K-8 school be named Gabrileño, which erroneously is the northern tribe.

### **DISCUSSION/ACTION**

Deputy Superintendent Clark Hampton provided a PowerPoint presentation highlighting key elements of the Second Interim Report. Mr. Hampton concluded the presentation by stating this report presents a positive certification of the Second Interim Financial Report for 2013-2014, indicating the District, based on current projections, will be able to meet its financial obligations for the current and two subsequent fiscal years. Mr. Hampton commented the last time the District submitted a positive certification was for 2010-2011. *(The PowerPoint is posted on the District website.)*

**Second Interim  
Report  
Agenda Item 1**



Following discussion, it was moved by Trustee Reardon, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the Certification of the 2013-2014 Second Interim Report and Adoption of Resolution No. 1314-36, 2013-2014 Revenue and Expenditure Increases/Decreases.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

Assistant Superintendent Jodee Brentlinger commented this is the first time staff is bringing forth proposals when the District has a positive certification. Mrs. Brentlinger stated that next year the District will be returning to 180 school days, returning to the contract limits in the certificated collective bargaining agreement, and all employees will return to their full work year without any furlough days. This is also the first time in five years the District will not be opening compensation articles for the purpose of budget reduction. Mrs. Brentlinger stated all three of the proposals are focusing on recovery. The District is opening articles regarding operational efficiency, with the goal of developing mutual interest between the District and employee groups. The District proposes to discuss with CUEA, Article 1 – Designation of Parties and Length of Agreement; Article 5 – Hours; and Article 8 – Class Size. Mrs. Brentlinger informed the Board that agenda items 2, 3, and 4 will be brought back to the March 26, 2014, Board meeting for discussion/action.

**District Contract  
Reopener Proposal  
to CUEA  
Agenda Item 2**

Assistant Superintendent Jodee Brentlinger stated this is a reopener proposal with CSEA, as the District had entered into a three year agreement with them in 2012. As part of the current contract, both parties have the right to reopen two articles. Mrs. Brentlinger informed the Board the District proposes to open Article 3 – Hours of Employment, and Article 7 – Promotion and Transfer.

**District Contract  
Reopener Proposal  
to CSEA  
Agenda Item 3**

Assistant Superintendent Jodee Brentlinger stated that Teamsters have already submitted a letter to open Article 4 – Grievance Procedures, and the District is requesting to open Article 18 – Transportation Procedures.

**District Contract  
Reopener Proposal  
to Teamsters  
Agenda Item 4**

Deputy Superintendent Clark Hampton stated this item is related to Consent Item 28 on the agenda. Given the specialized and critical nature of the central library, textbook, and asset management system, the District is requesting Board approval to publish a Request for Proposal (RFP) with specific evaluation components. When the proposals are submitted for Consent Item 28 this would be the criteria used to evaluate them.

**RFP Process-  
Central Library,  
Textbook, & Asset  
Management  
System  
Agenda Item 5**

It was moved by Trustee Pritchard, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve Resolution No. 1314-37, Approval of Central Library, Textbook, and Asset Management System Request for Proposal Process.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

Deputy Superintendent Clark Hampton stated this item is related to Consent Item 29 on the agenda. Given the specialized and critical nature of the absence management system, the District is requesting Board approval to publish a Request for Proposal with specific evaluation components. When the proposals are submitted for Consent Item 29 this would be the criteria used to evaluate them.

**RFP Process-  
Absence  
Management  
System  
Agenda Item 6**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve Resolution No. 1314-38, Approval of Absence Management System Request for Proposal Process.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

Assistant Superintendent Sara Jocham explained that Board Policy 6163.2, *Animals at School*, is being revised to allow service dogs on school transportation. There is an added requirement that principals provide written notification to parents when an animal is brought into the classroom. The policy will be brought back to a future meeting for a second reading.

**Board Policy  
Revision  
Agenda Item 7**

Trustee Alpay suggested Mrs. Jocham use more specific language in paragraph two of this policy.

President Alpay asked Trustees for items they wished to pull from the Consent Calendar. No items were pulled.

**Items Pulled from  
the Consent  
Calendar**

## **CONSENT CALENDAR**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve the following Consent Calendar items:

Minutes of the February 12, 2014, special Board meeting.

**Minutes  
Agenda Item 8**

Minutes of the February 12, 2014, regular Board meeting.

**Minutes  
Agenda Item 9**

Minutes of the February 26, 2014, regular Board meeting.

**Minutes  
Agenda Item 10**

Petition to waive California Education Code §60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case #1314-016 to 1314-020.

**CAHSEE  
Agenda Item 11**

Purchase orders, warrants, and previously Board-approved bids and contracts as listed.

**Purchase  
Orders/Warrants  
Agenda Item 12**

Donations of funds and equipment.

**Donations  
Agenda Item 13**

Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.

**Professional  
Services  
Agreements  
Agenda Item 14**

Ratification of special education Informal Dispute Resolution Agreement Case #013614, Case #013914, Case #021414, Case #024514, and Case #123113.	<b>Informal Dispute Resolution Agreement Agenda Item 15</b>
Ratification of special education Settlement Agreement Case #2013090724.	<b>Settlement Agreements Agenda Item 16</b>
Independent Contractor Agreement No. ICA 1314164 with The Bridge Works Group to provide temporary management support to Personnel Services.	<b>Independent Contract Agreement Agenda Item 17</b>
Services and Support Agreement for 2014-2015 with Quintessential School Systems (QSS), a business administrative software.	<b>Services/Support Agreement Agenda Item 18</b>
Amendment to Agreement Bid No. 1112-15 for the purchase of refurbished computer equipment with Insight Systems Exchange, adding replacement models to the current price list.	<b>Amendment Agreement Agenda Item 19</b>
Extension of Consultant Agreement No. C1011140 with David Taussig & Associates, Incorporated, to provide special tax consulting services as required by the District.	<b>Extension of Consultant Agreement Agenda Item 20</b>
Award of Request for Proposal No. 10-1314, Wide Area Network Services to Cox Communications California, LLC; Cox California Telcom, LLC (Cox).	<b>Award of Proposal Agenda Item 21</b>
Award of Bid No. 1314-16, Capistrano Valley High School Lunch Pavilion and Music Plaza	<b>Award of Bid Agenda Item 22</b>
Award of Bid No. 1314-17, Milk and Dairy Products to Hollandia Dairy, Incorporated.	<b>Award of Bid Agenda Item 23</b>
Award of Bid No. 1314-19, Roof Repairs and Maintenance Districtwide to Architectural Roofing Systems dba Pacific Roofing Systems.	<b>Award of Bid Agenda Item 24</b>
Award of Bid No. 1314-20, Fence Repairs and Maintenance Districtwide to Harris Steel Fence Co., Incorporated.	<b>Award of Bid Agenda Item 25</b>
Award of Bid No. 1314-21, Painting Services to JL Cobb Painting. Sixteen contractors registered and downloaded documents; twelve bids were received and opened on February 12, 2014.	<b>Award of Bid Agenda Item 26</b>
Advertise Request for Proposal (RFP) No. 7-1314 for photography services. It is the intent of this RFP to seek experienced, professional, and qualified photographers to provide services for the District's secondary schools.	<b>Advertise Request for Proposal Agenda Item 27</b>
Advertise Request for Proposal (RFP) No. 11-1314 for a library, textbook, and asset management system.	<b>Advertise Request for Proposal Agenda Item 28</b>

Advertise Request for Proposal (RFP) No. 12-1314 for an employee absence management system.

**Advertise Request  
for Proposal  
Agenda Item 29**

Denial of Leave to Present a Late Claim Number 14-14640 DP filed against the District.

**Government Claim  
Agenda Item 30**

Resignations, retirements, and employment of classified personnel.

**Resignations/  
Retirements/  
Employment  
(Classified  
Personnel)  
Agenda Item 31**

Resignations, retirements, and employment of certificated personnel.

**Resignations/  
Retirements/  
Employment  
(Certificated  
Personnel)  
Agenda Item 32**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adjourn the meeting.

**Adjournment**

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

NOES: None

President Alpay announced the meeting adjourned at 8:07 p.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations*



## AGREEMENT TO REFER STUDENTS

This AGREEMENT is hereby entered into between the Capistrano Unified School District, hereinafter referred to as "DISTRICT," and The Orange County Superintendent of Schools, hereinafter referred to as "CONTRACTOR."

WHEREAS, CONTRACTOR offers programs appropriate for District students;

WHEREAS, DISTRICT has reduced or eliminated certain school programs as a result of budgetary concerns and DISTRICT students are in need of such services;

WHEREAS, DISTRICT desires to refer students to CONTRACTOR during each school year;

WHEREAS, Education Code Section 1294.5 allows CONTRACTOR to hire temporary certificated employees to provide services to students referred pursuant to this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Referrals by DISTRICT. DISTRICT agrees to refer such students to CONTRACTOR during the term of this Agreement as are deemed to be likely to benefit from CONTRACTOR'S programs.
2. Services to be provided by CONTRACTOR. CONTRACTOR will provide services to DISTRICT students who are eligible for and enroll in CONTRACTOR'S programs during the term of this Agreement.
3. Term. The Term of this Agreement is from June 16, 2014 to September 5, 2014.
4. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.
5. Termination. Either party may terminate this Agreement with or without cause on thirty (30) days' written notice to the other party.
6. Entire Agreement/Amendment. This AGREEMENT constitutes the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

7. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

8. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT: Capistrano Unified  
School District

Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR:  
Orange County Superintendent of Schools  
200 Kalmus Drive  
Costa Mesa, CA 92628  
Attn: Renee Hendrick  
Assistant Superintendent  
Administrative Services

9. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

10. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

11. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

Capistrano Unified School District

Orange County Superintendent of Schools

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Typed Name

Renee Hendrick  
\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

Assistant Superintendent, Admin. Services  
\_\_\_\_\_  
Title

Board of Trustees Purchase Order Listing

\*===== Fiscal Year: 2013-14 =====\*

Board of Trustees Meeting.....MARCH 26, 2014

MELLO ROOS

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
5337	87	BARRETT-ROBINSON	InstMtls/Fac Acq /CVHS	382.00
5338	89	US BANK NATIONAL ASSOCIATION	Serv& Op/Fac Acq /Dstrctwd	1,650.00
5339	95	US BANK NATIONAL ASSOCIATION	Serv& Op/Fac Acq /Dstrctwd	1,310.00
5340	98	WLC ARCHITECTS INC	BI:Arch /Fac Acq /SJHHS	9,120.00
5341	87	VERSATILE SYSTEMS INC.	F&EInstl/Fac Acq /CVHS	22,710.71
5 Purchase Orders				\$35,172.71

EXHIBIT 16

Attachment 1

Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2013-14 =====\*  
Board of Trustees Meeting.....MARCH 26, 2014

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
333908	1	HAWTHORNE EDUCATIONAL SERV	InstMtls/Aid:Inst/Dstrctwd	1,496.88
333909	1	PACIFIC NORTHWEST PUBLISHING	InstMtls/Aid:Inst/Dstrctwd	2,418.00
333910	1	FUTURE HORIZONS INC	InstMtls/Aid:Inst/Dstrctwd	1,334.38
333911	1	PEARSON ASSESSMENTS	SplsNonI/PsychSer/Dstrctwd	1,716.40
333912		VOID	VOID	0.00
333913	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv& Op/Enterprs/Dstrctwd	1,184.66
333914	1	STIER, MARK & SHANNON	Legal /SupvAdmn/Dstrctwd	12,500.00
			Serv& Op/SE0thIns/Dstrctwd	20,000.00
333915	13	INDUSTRIAL ELECTRIC SERVICE	OpSupp /FoodServ/Dstrctwd	136.64
333916	1	DEMCO INC	SplsNonI/Libr&Med/Dstrctwd	390.69
333917	1	PEARSON EDUCATION	9-12Text/Instrctn/Dstrctwd	890.11
333918	1	PERMA-BOUND	K-12Text/Instrctn/SCHS	3,116.88
333919	1	PEARSON EDUCATION	SplsNonI/Spch Aud/Dstrctwd	108.37
333920	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/Dstrctwd	1,500.00
333921	1	HEINEMANN	InstMtls/Instrctn/Viejo	892.38
333922	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SCHS	40.22
333923	1	EXCEPTIONAL TEACHING INC	InstMtls/SE0thIns/Dstrctwd	315.20
333924	1	NASCO WEST	InstMtls/Enterprs/DJAMS	123.82
333925	1	BUYEXTRAS.COM	InstMtls/Instrctn/San Juan	714.42
333926	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/Tesoro	701.99
333927	1	CALIFORNIA WESTERN VISUALS	NonCapEq/Enterprs/Dstrctwd	833.92
333928	1	PATHWAY COMMUNICATIONS LTD.	NonCapEq/Instrctn/SMS	5,299.34
333929	1	ARTURO J. ADDEMAN	Rntl:Oth/Enterprs/Dstrctwd	1,225.00
333930	1	G.A. DOMINGUEZ	Rntl:Oth/RR:Bldgs/Dstrctwd	75,000.00
333931	23	GILBERT & STEARNS INC	OthConst/Fac Acq /Barcelon	18,016.00
333932	1	MISSION VIEJO POST OFFICE	Cmmnctns/Warehse /Dstrctwd	220.00
333933	1	JONES-CAMPBELL CO	F&ENonIn/Enterprs/Tesoro	31,897.80
333934	23	GILBERT & STEARNS INC	OthConst/Fac Acq /Crn Vlly	27,338.00
333935	23	GILBERT & STEARNS INC	OthConst/Fac Acq /Viejo	8,482.00
333936	23	GILBERT & STEARNS INC	OthConst/Fac Acq /HankeyES	16,351.00
333937	1	EAGLE SOFTWARE	CnfrNonI/AcadmAdv/ANHS	550.00
333938	1	CITY OF SANTA ANA	FieldTrp/Instrctn/Lobo	100.00
333939	1	CITY OF SANTA ANA	FieldTrp/Instrctn/Reilly	175.00
333940	1	MOORE, BETH	CnsltNon/HlthServ/Dstrctwd	10,000.00
333941	1	GLOBAL VILLAGE CONCERNS	NonCapEq/Enterprs/Tesoro	16,995.55
333942	1	R & M ELECTRICAL CONTRACTING	Rntl:Oth/RR:Bldgs/Dstrctwd	3,000.00
333943	1	STEWART AND ASSOC INC	Rntl:Oth/Op:Grnds/Dstrctwd	20,000.00
333944	1	BUYEXTRAS.COM	InstMtls/Instrctn/Dstrctwd	2,737.80
333945	1	ORANGE COUNTY SHERIFF DEPT	Serv& Op/Security/Dstrctwd	1,156.81
333946	1	AUGMENTATIVE COMMUNICATIONS	CnsltNon/Spch Aud/Dstrctwd	2,500.00
333947	1	DBQ PROJECT, THE	InstMtls/Instrctn/MFMS	728.00
333948	1	VIRTUAL WATER SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
333949	1	BRAIN POP LLC	Serv& Op/Instrctn/Kinoshta	2,201.50
333950	1	ORIENTAL TRADING CO	InstMtls/Instrctn/Las Palm	332.64
333951	12	CONSTRUCTIVE PLAYTHINGS	InstMtls/Instrctn/Dstrctwd	1,291.62

Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2013-14 =====\*  
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PO No.	Fund	Vendor	Description	Amount
333952	13	ARROW RESTAURANT EQUIPMENT	SmleEquip/FoodServ/Dstrctwd	209.36
333953	1	LAKESHORE LEARNING MATERIALS	InstMtls/SE0thIns/Dstrctwd	134.33
333954	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/LRMS	1,053.55
333955	1	MITCHELL 1	InstMtls/Instrctn/VDMMS	1,352.04
333956	1	SCHOOL HEALTH CORP	SpplsNonI/HlthServ/Dstrctwd	1,380.82
333957	1	LAKESHORE LEARNING MATERIALS	InstMtls/SE0thIns/Dstrctwd	238.94
333958	1	VERNON LIBRARY SUPPLIES INC	SpplsNonI/Sch Adm /SJHHS	86.48
333959	1	APPLE COMPUTER INC	SpplsNonI/Libr&Med/BAMS	125.28
333960	1	NEXTED	CnfrNonI/Sch Adm /CVHS	175.00
333961	1	GOPHER ATHLETIC	InstMtls/Instrctn/VdelMarE	86.40
333962	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/LadraElm	2,000.00
333963	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Kinoshta	1,000.00
333964	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
333965	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
333966	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Las Palm	2,750.00
333967	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	1,191.00
333968	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Concordi	2,085.00
333969		VOID	VOID	0.00
333970	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/Dstrctwd	100.00
333971	1	HERITAGE MUSEUM OF OC	FieldTrp/Instrctn/Malcom	1,287.00
333972	1	SADDLEBACK VALLEY USD	FieldTrp/Instrctn/Don Juan	1,664.00
333973	1	ORANGE COUNTY DEPT OF EDUCAT	FieldTrp/Instrctn/Moulton	1,030.75
333974	1	HERITAGE MUSEUM OF OC	FieldTrp/Instrctn/Viejo	297.00
333975	1	GBCCONNECT.COM	SpplsNonI/SupvAdmn/Dstrctwd	117.11
333976	1	LAS FLORES MIDDLE SCHOOL PTA	InstMtls/Instrctn/LFMS	1,249.88
333977		VOID	VOID	0.00
333978	1	E L ACHIEVE	CnfrNonI/SupvAdmn/Dstrctwd	3,105.00
333979	1	STRIEGL, MICHAEL AND KIMBERLY	Serv& Op/SE0thIns/Dstrctwd	2,500.00
333980	1	FERREN, MATTHEW & KATIE	Serv& Op/Spch Aud/Dstrctwd	1,000.00
			Serv& Op/SE0thIns/Dstrctwd	1,000.00
333981	1	SNAP-ON TOOLS CORP	InstMtls/Instrctn/ANHS	5,161.07
333982	13	ARROW RESTAURANT EQUIPMENT	OpSupp /FoodServ/Dstrctwd	510.95
333983	1	ORANGE COUNTY ZOO	FieldTrp/Instrctn/GrgWhite	194.00
333984	1	LIFE TRENDS GROUP TLTG INC	SpplsNonI/Sch Adm /DHHS	1,151.28
333985	1	OCMC	Conf:Ins/StDev In/Dstrctwd	390.00
333986	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/Hiddn Hl	1,200.00
333987	1	WAYSIDE PUBLISHING	InstMtls/Instrctn/Tesoro	102.92
333988	1	GREEN SCHOOLS NATIONAL NETWORK	Conf:Ins/Instrctn/DHHS	350.00
333989	1	PRETEND CITY CHILDREN'S MUSEUM	Serv& Op/Instrctn/Crn Vlly	400.00
333990	1	CLASSROOM SUPPLY MART	InstMtls/Instrctn/RH Dana	225.17
333991	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/StDev In/Dstrctwd	45.00
333992	1	RILEY'S FARM	FieldTrp/Instrctn/Moulton	2,091.00
333993	1	TYPING AGENT LLC	Serv& Op/Instrctn/Dstrctwd	537.60
333994	1	APPLE COMPUTER INC	InstMtls/SE0thIns/Dstrctwd	433.92
333995	1	SCHOLASTIC INC	InstMtls/Instrctn/SMS	165.20
333996	1	STUDENT SUPPLY	SpplsNonI/Sch Adm /San Juan	123.38
333997	1	THERAPRO	SpplsNonI/HlthServ/Dstrctwd	52.10
333998	1	APPLE COMPUTER INC	InstMtls/SE0thIns/Dstrctwd	433.92
333999	1	DELL COMPUTER	InstMtls/Instrctn/Kinoshta	64.77



Board of Trustees Purchase Order Listing  
\*===== Fiscal Year: 2013-14 =====\*  
Board of Trustees Meeting.....MARCH 26, 2014

PO No.	Fund	Vendor	Description	Amount
334000	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/Sch Adm /Moulton	125.00
			Conf:Ins/Instrctn/Moulton	250.00
334001	1	BADEN SPORTS INC	InstMtls/Instrctn/LadraElm	556.96
334002	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/BAMS	500.00
334003	1	NASCO WEST	InstMtls/Instrctn/LRMS	500.00
334004	1	ROBOTEVENTS	Conf:Ins/Instrctn/MFMS	100.00
334005	1	SCHOLASTIC INC	InstMtls/Instrctn/AVMS	427.20
334006	12	PEDS PRINTED FORMS & GUIDES	SpplsNonI/SupvAdmn/Dstrctwd	270.00
334007	1	OXFORD UNIV PRESS	K-12Text/Instrctn/SCHS	2,112.70
334008	1	THE WRITER LEARNING SYSTEMS	InstMtls/SE0thIns/Dstrctwd	237.72
334009	1	PEARSON EDUCATION	SpplsNonI/SupvAdmn/Dstrctwd	1,631.99
334010	1	WOODWIND AND BRASSWIND	Rnt&Repr/Instrctn/Dstrctwd	1,335.93
334011	23	WLC ARCHITECTS INC	BI:Arch /Fac Acq /DHHS	222,404.00
334012	23	WLC ARCHITECTS INC	BI:Arch /Fac Acq /SCHS	170,333.00
334013	23	DIVISION OF STATE ARCHITECT	BI:DSA /Fac Acq /DHHS	17,920.54
334014	1	NASCO WEST	InstMtls/Instrctn/DJAMS	1,045.27
334015	1	CAMCOR INC	InstMtls/Instrctn/SCHS	399.37
334016	1	CAMCOR INC	InstMtls/Enterprs/Tesoro	8,386.84
334017	1	B & H PHOTOGRAPHY	SpplsNonI/Sch Adm /Hiddn Hl	743.00
334018	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/SCHS	80.44
334019	1	PATHWAY COMMUNICATIONS LTD.	SpplsNonI/Sch Adm /VDMMS	853.20
334020	1	PATHWAY COMMUNICATIONS LTD.	InstMtls/Instrctn/SCHS	255.96
334021	1	PATHWAY COMMUNICATIONS LTD.	InstMtls/Instrctn/ArroyoMS	227.32
334022	1	CDWG Inc	InstMtls/Instrctn/Tesoro	138.20
334023	1	TEACHERS DISCOVERY	InstMtls/Instrctn/FNMS	39.29
334024		VOID	VOID	0.00
334025	1	HOME SCIENCE TOOLS	InstMtls/Instrctn/DHHS	2,571.67
334026		VOID	VOID	0.00
334027	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/RH Dana	987.92
334028	1	PC MALL GOV	Serv& Op/Instrctn/CVHS	4,569.75
334029	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/SupvAdmn/Dstrctwd	50.00
334030	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Tijeras	1,325.00
334031	1	OCEAN INSTITUTE	FieldTrp/Instrctn/Tijeras	1,325.00
334032	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/SMS	3,213.00
334033	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Tesoro	334.80
334034	1	APPLE COMPUTER INC	NonCapEq/Sch Adm /DHHS	649.92
334035	1	DBQ PROJECT, THE	InstMtls/Instrctn/Tesoro	1,189.00
334036	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/CVHS	3,682.80
334037	1	CENGAGE LEARNING	K-12Text/Instrctn/Tesoro	300.00
334038	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Enterprs/DJAMS	334.80
334039	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Tesoro	367.20
334040		VOID	VOID	0.00
334041	1	CALLOWAY HOUSE INC	SpplsNonI/Sch Adm /DJAMS	53.14
334042	1	PRO-ED	SpplsNonI/Spch Aud/Dstrctwd	130.88
334043	1	PRO-ED	SpplsNonI/PsychSer/Dstrctwd	278.96
334044	1	STOELTING CO	SpplsNonI/PsychSer/Dstrctwd	131.96
334045	1	CURRICULUM ASSOCIATES	SpplsNonI/PsychSer/Dstrctwd	123.40
334046	1	LINGUI SYSTEMS INC	InstMtls/SE0thIns/Dstrctwd	113.24
334047	1	FOLLETT LIBRARY RESOURCES	Bks&Ref /Instrctn/Hiddn Hl	2,000.00
334048	1	BADEN SPORTS INC	InstMtls/Instrctn/Las Palm	112.60
334049		VOID	VOID	0.00

Board of Trustees Purchase Order Listing  
 \*===== Fiscal Year: 2013-14 =====\*  
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PO No.	Fund	Vendor	Description	Amount
334050		VOID	VOID	0.00
334051	1	RESIDENCE INN BY MARRIOTT	CnfrNonI/PuplTran/Dstrctwd	578.40
334052	1	AMS.NET INC	Serv& Op/TIS /Dstrctwd	2,165.12
334053	1	AMS.NET INC	Serv& Op/TIS /Dstrctwd	13,197.00
334054	1	CDWG Inc	Serv& Op/TIS /Dstrctwd	75.42
334055	1	OFFICE DEPOT	SpplsNonI/SupvAdmn/Dstrctwd	90.76
334056	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/PuplTest/Dstrctwd	1,001.38
334057	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Enterprs/SCHS	1,026.00
334058	1	SHAMROCK SUPPLY CO INC	St Rcpts/Undesig /Dstrctwd	1,078.92
334059	1	COSTCO S.J.C.	St Rcpts/Undesig /Dstrctwd	2,312.60
334060	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	19,292.00
334061	1	OCEANVIEW SCHOOL	NPS /NPS /Dstrctwd	20,352.00
334062	1	GANAHL LUMBER	InstMtls/Instrctn/Las Palm	5,000.00
334063	1	ENVIRONMENTAL NATURE CENTER	FieldTrp/Instrctn/LadraElm	774.00
334064	1	VERNIER SOFTWARE	InstMtls/Instrctn/Tesoro	5,795.92
334065	1	GRUENEWALD, ERIC	SpplsNonI/PrntPart/Del Obis	652.79
334066	12	PC MALL GOV	SpplsNonI/SupvAdmn/Dstrctwd	68.91
334067	1	THE WRITER LEARNING SYSTEMS	InstMtls/SEOthIns/Dstrctwd	237.72
334068	1	DELL COMPUTER	NonCapEq/SEOthIns/Dstrctwd	888.57
334069	1	SWEETMAN SYSTEMS	NonCapEq/SEOthIns/Dstrctwd	1,508.20
334070	1	DELL COMPUTER	NonCapEq/RR:Bldgs/Dstrctwd	792.55
334071	1	LEISURE CARE REFERRAL AGENCY	NPA /NPA Hlth/Dstrctwd	20,000.00
			156 Purchase Orders	\$898,971.47



Board of Trustees Warrant Listing  
\*----- Fiscal Year: 2013-14 -----\*  
Board of Trustees Meeting.....MARCH 26, 2014

Warrant Number	Name of Payee	Reference Number	Amount
194557	MAACO COLLISION REPAIR & AUTO	PO-333318	846.16
194558	MISSION AUTO SERVICE	PO-332068	134.55
194559	ORANGE CTY HEALTH AGENCY	PO-330857	150.75
194560	QUALITY TOWING	PO-331565	134.00
194561	RICKS TRAILER SUPPLY	PO-331321	98.11
194562	SELECT EQUIPMENT SALES INC	PO-330535	865.43
194563	SMART & FINAL	PO-330323	317.14
		PO-330366	58.92
		PO-330367	52.84
		PO-330508	112.18
		PO-330662	50.32
		PO-331513	47.32
		PO-331516	37.00
		PO-332710	44.38
		PO-333428	1,028.55
		PO-333728	891.25
194564	SMOG EXPRESS	PO-331238	438.60
194565	SNAP-ON TOOLS INDUSTRIAL	PO-333257	9,298.06
194566	SOCIAL THINKING PUBLISHING	PO-332286	21.55
194567	SOUTH COAST ANSWERING SERVICE	PO-330191	231.38
194568	TARGETSUCCESS INC	PO-331455	5,872.74
194569	TIFCO INDUSTRIES	PO-333278	349.22
194570	TOXGUARD FLUID TECHNOLOGIES	PO-332502	686.19
194571	TRUCPAR CO	PO-330873	152.06
194572	TUTTLE-CLICK FORD	PO-331337	69.90
194573	WARDS NATURAL SCIENCE	PO-332655	632.47
194574	SMART & FINAL	PO-331154	119.65
194575	AARDVARK CLAY	PO-332013	1,328.10
194576	ACADEMIC THERAPY PUBL	PO-333671	712.80
194577	ALISO NIGUEL AUTO CARE	PO-332505	3,591.49
194578	ALPHA SOUND AND LIGHTING	PO-332582	1,014.92
194579	ANIMAL PEST MANAGEMENT SERVICE	PO-332103	3,985.00
194580	ASSOC BUSINESS PRODUCTS	PO-330238	137.54
194581	ASSOCIATION OF CALIFORNIA	PO-330733	260.00
194582	BEACH CITIES GLASS	PO-330234	645.20
194583	BLAIRS TOWING INC	PO-332339	187.50
194584	BOYCE INDUSTRIES	PO-330547	43.15
194585	BSN SPORTS INC	PO-333084	1,478.57
194586	BUSWEST	PO-333079	183.81
194587	BUYEXTRAS.COM	PO-333586	966.60
194588	CALIFORNIA WESTERN VISUALS	PO-333277	5,022.25
		PO-333569	410.40
		PO-333808	513.00
194589	CAM ELECTRONICS DISTRIBUTING	PO-333683	1,584.36

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2013-14 =====\*  
Board of Trustees Meeting.....MARCH 26, 2014

Warrant Number	Name of Payee	Reference Number	Amount
194613	STAPLES ADVANTAGE	PO-330278	35.99
		PO-330496	92.34
		PO-330548	198.78
		PO-330572	331.70
		PO-330658	71.20
		PO-330659	82.08
		PO-330671	69.38
		PO-330673	451.94
		PO-330696	192.64
		PO-331358	323.74
		PO-333488	534.60
194614	THE TV TEACHER	PO-333525	74.25
194615	THERAPRO	PO-332550	288.72
194616	TIFCO INDUSTRIES	PO-333278	906.59
194617	VALIANT IMC	PO-333584	42.00
194618	VERNIER SOFTWARE	PO-333471	608.55
194619	WARE GROUP, THE	PO-333356	850.00
194620	WATERLINES TECHNOLOGIES INC	PO-331136	2,412.49
194621	WAXIE	PO-331146	18.00
		PO-332997	15,447.07
194622	WESTERN GRAPHIX	PO-331281	21.60
194623	ZZOUNDS.COM	PO-333438	227.98
194624	SPARKLETTS	PO-331578	10.78
		PO-331580	12.83
		PO-331581	7.14
		PO-331583	7.14
		PO-331584	3.64
		PO-331585	8.73
		PO-331586	8.73
		PO-331587	8.73
		PO-331588	13.29
		PO-331591	10.78
		PO-331592	13.89
		PO-331594	25.66
		PO-331595	7.14
		PO-331596	14.42
		PO-331597	2.00
		PO-331637	14.88
		PO-331653	20.96
194625	STAPLES ADVANTAGE	PO-331164	69.97
194626	STAPLES ADVANTAGE	PO-330525	2.91
194627	STAPLES ADVANTAGE	PO-330525	3.88
194628	STAPLES ADVANTAGE	PO-330525	2.91
194629	US BANK CORP PAYMENT SYSTEM	-	
		PV-143066	9,614.04



Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2013-14 =====\*  
Board of Trustees Meeting.....MARCH 26, 2014

Warrant Number	Name of Payee	Reference Number	Amount
194630	US BANK CORP PAYMENT SYSTEM	-	
		PV-143066	2,683.62
		PV-143068	4,617.01
194631	US BANK CORP PAYMENT SYSTEM	PV-143068	6,781.35
		PV-143070	948.39
194632	JOHNSTONE SUPPLY	-	
		PO-330418	26,299.10
194633	JOHNSTONE SUPPLY	PO-330418	1,329.87
194634	ALPINE ACADEMY	PO-330127	11,375.70
194635	CENTER FOR AUTISM RESEARCH	PO-331115	1,176.00
		PO-332358	2,509.20
194636	EBBING, CURTIS AND/OR MARYAM	PO-333515	826.56
194637	ECE 4 AUTISM	PO-332279	300.00
		PO-333792	2,250.00
194638	FARHAD AND ROUDABEH PAKSHIR	PO-333315	11,500.00
194639	GOODWILL INDUSTRIES OF ORANGE	PO-330755	3,765.00
194640	HAWORTH, MARK OR JENNIFER	PO-331313	764.40
194641	HCA BHS/PS	PO-333538	22,602.39
194642	IRVINE THERAPY SERVICES	PO-333800	1,800.00
194643	MINGUS MOUNTAIN ACADEMY	PO-330677	11,306.72
		PO-333546	11,306.72
194644	NEW HAVEN YOUTH & FAMILY	PO-332602	7,107.00
194645	ROZENBERG, ABBY	PO-333051	1,000.00
194646	SPECTRUM CENTER ROSSIER PARK	PO-331948	5,814.00
194647	SUNBELT STAFFING LLC	PO-330488	6,690.00
194648	THERAPEUTIC EDUCATION CENTER	PO-330130	4,050.00
		PO-330632	3,600.00
194649	#1 IN LEARNING ONLINE INC	PO-333178	401.33
194650	BESTGEN, MARY	PO-331851	480.00
194651	CAMPCO	PO-330832	2,911.43
194652	CINTAS CORP #640	PO-331338	4,542.26
194653	CROSSLINE COMMUNITY CHURCH	PO-333579	1,925.00
194654	HT LEARNING CENTER	PO-332236	762.50
194655	NICOLE MILLER & ASSOC INC	PO-330474	3,750.00
194656	PROFESSIONAL TUTORS OF AMERICA	PO-332309	4,879.00
194657	CHANCY & BRUCE EDUC. RESOURCES	PO-333436	150.00
194658	BAKER, LUPE	PV-143135	23.74
194659	CAHPERD	PO-333601	2,450.00
194660	CASBO	PO-333417	615.00
		PO-333418	410.00
194661	JOCHAM, SARA	PV-143134	476.43
194662	CARA LUCIER CLIENT TRUST ACCT.	PO-332462	395.25
194663	STUTZ ARTIANO SHINOFF & HOLTZ	PO-331133	17,024.05
194664	BRENTLINGER, JODEE	PV-143097	29.81
194665	CHIN, SALINA	PV-143098	15.00

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Warrant Number	Name of Payee	Reference Number	Amount
194666	KUBLY, TROY P.	PV-143099	30.00
194667	MASLER, SHARON	PV-143100	17.00
194668	MCLAUGHLIN, GREGG	PV-143101	57.09
194669	PEREZ, GUSTAVO	PV-143102	80.00
194670	SKORINA, KRISTIE	PV-143103	72.00
194671	VASQUEZ, JOSE	PV-143104	17.00
194672	WEIS-DAUGHERTY, DENISE	PV-143136	28.04
194673	WULFF, MELINDA	PV-143105	72.00
194674	ALBELO, RAFAEL	PV-143106	89.60
194675	BAKER, EMILY	PV-143107	4.48
194676	BRAUN, C. ANNE	PV-143108	69.44
194677	BUCKMAN, JENNIFER	PV-143109	140.00
194678	BUTLER, SUSAN	PV-143111	134.40
194679	COLLINGS, JANICE	PV-143112	59.36
194680	DAGLEY, JEANA	PV-143113	82.32
194681	FARRAND, MONA	PV-143114	104.16
194682	GILMORE, SHELLEY	PV-143115	85.68
194683	GROSS, DEANNA	PV-143116	31.36
194684	HANRATTY-RAJA, JENNIPHER	PV-143117	29.12
194685	HAYES, NATALIE	PV-143118	5.60
194686	HERNANDEZ, MARLO	PV-143120	18.48
194687	HOOPER, GWYNETH	PV-143121	31.92
194688	KIMMELL, JULIE	PV-143122	151.20
194689	LACHEMANN, DINA	PV-143123	93.52
194690	PETTEY, STEPHANIE	PV-143125	134.40
194691	PINKERTON, DAN	PV-143126	135.52
194692	RAZI, TARA	PV-143127	13.44
194693	ROBINSON, KHARA	PV-143128	124.32
194694	TABARI, LISA SEYEDI	PV-143129	91.28
194695	TESKEY, KAREN	PV-143130	176.96
194696	UMINSKY, ALMA	PV-143131	60.48
194697	WALSH, EILEEN	PV-143132	83.44
194698	WYNNE, LAUREN	PV-143133	87.36
194699	NUNAN, KATIE	PV-143124	257.60
194700	C D T INC.	PO-330401	573.25
194701	CARD INTEGRATORS	PO-333721	418.00
194702	CDW GOVERNMENT	PO-330083	157.88
194703	CDW GOVERNMENT INC.	PO-333290	40,763.85
		PO-333649	33,735.60
194704	CHEFS TOYS	PO-332413	36.94
194705	CLEAN SOURCE	PO-330168	376.19
194706	COLLINS BUSINESS EQUIPMENT	PO-333063	347.06
194707	COMPETITIVE AQUATIC SUP	PO-332531	350.65

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Warrant Number	Name of Payee	Reference Number	Amount
194590	CAMCOR INC	PO-333403	2,691.22
		PO-333484	978.04
		PO-333568	1,956.09
		PO-333571	1,467.07
		PO-333665	489.02
194591	CLEAN ENERGY	PO-330853	11,275.00
194592	EDUCATIONAL TESTING SERVICE	CL-130627	100.00
194593	ENABLING DEVICES	PO-333072	124.95
		PO-333532	194.95
194594	FITNESS ANYWHERE LLC	PO-333283	530.27
194595	LOCAL JANITORIAL & VACUUM	CL-131672	41.59
		CL-131673	28.06
194596	SCHOOL HEALTH CORPORATION	PO-333397	49.01
194597	IRON MOUNTAIN	PO-330399	149.62
194598	EXECUTIVE ENVIRONMENTAL SVCS	PO-333913	1,184.66
194599	BENS ASPHALT	PO-333276	3,122.00
		PO-333505	29,134.00
194600	CITY OF SAN JUAN CAPISTRANO	PO-330226	7,071.63
194601	CONSOLIDATED ELECT DISTR	PO-330433	272.01
194602	ORANGE COUNTY FIRE PROTECTION	PO-331675	2,987.91
194603	SAN DIEGO GAS & ELECTRIC	PO-330248	105,513.46
194604	SANTA MARGARITA WATER	PO-330247	3,497.66
194605	SO CAL GAS CO	PO-330249	7,195.50
194606	SO COAST WATER DIST	PO-330224	1,249.99
		PV-143110	4,561.54
194607	WEST COAST ARBORISTS INC.	PO-330432	477.00
194608	DECISIONINSITE LLC	PO-324274	17,450.00
194609	MISSION AUTO SERVICE	PO-332068	1,006.01
194610	RICKS TRAILER SUPPLY	PO-331321	255.53
194611	RUSCO INC	PO-330246	1,710.18
194612	SPARKLETTS	PO-330361	7.98
		PO-330697	21.86
		PO-331023	9.19
		PO-331024	30.50
		PO-331589	8.10
		PO-331590	107.41
		PO-331601	27.18
		PO-331653	10.32
		PO-332254	9.19

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Warrant Number	Name of Payee	Reference Number	Amount
194708	COMPLETE OFFICE OF CA	PO-330100	276.74
		PO-330330	82.04
		PO-330718	148.71
		PO-331253	81.97
		PO-331348	56.14
		PO-331973	263.62
		PO-333713	47.55
194709	CROWN VALLEY TRANS	PO-331629	532.80
194710	CURRICULUM ASSOCIATES	PO-332622	422.15
		PO-333670	234.01
194711	DELL MARKETING L P	PO-333270	26,032.49
		PO-333472	853.55
		PO-333740	35.64
194712	DUNN-EDWARDS CORP	PO-330229	1,047.06
194713	EDUCATIONAL INNOVATIONS	PO-333066	106.63
194714	CALIFORNIA WEEKLY EXPLORER INC	PO-332360	1,045.00
		PO-333531	2,040.00
		PO-333536	1,360.00
194715	DISCOVERY SCIENCE CENTER	PO-333791	325.00
194716	HOT DOGGER TOURS INC.	PV-143119	3,379.00
194717	IRVINE PARK RAILROAD	PO-333251	1,778.00
194718	OCEAN INSTITUTE	PO-333661	50.00
		PO-333768	694.00
		PO-333769	694.00
194719	ORANGE COUNTY DEPT OF EDUCATIO	PO-332313	17,280.00
194720	PALI MOUNTAIN INSTITUTE	PO-330377	26,250.00
194721	ROBOTEVENTS	PO-333828	70.00
194722	ALLISON, JAMIE	PV-143152	290.34
194723	ALMAGUER, STEPHANIE A.	PV-143170	2,901.46
194724	ANDREW, CAROLINE	PV-143143	184.70
194725	ARMAN, CARRIE	PV-143144	380.46
194726	BALES, SARA	PV-143167	1,237.57
194727	BARRERA, TAMI	PV-143171	79.49
194728	BOHN, JULIE	PV-143158	239.99
194729	CINCOTTA, CHRISTOPHER	PV-143146	162.99
194730	CLARK, CHRISTOPHER	PV-143147	110.82
194731	CUEVAS, CATHY	PV-143145	38.79
194732	DUEÑAS-GONZALEZ, EVANGELINA	PV-143151	2,853.07
194733	FAUSTO, JENNIFER	PV-143155	52.00
194734	HERBOLD, JOHN	PV-143156	896.44
194735	KENNEDY, MICHELLE	PV-143164	32.32
194736	KIYONO, ANGELA	PV-143140	162.99
194737	KWAK, JASON	PV-143153	301.15
194738	LYNCH, LORI	PV-143162	13.85
194739	LYNN, DEBRA	PV-143149	396.10

Board of Trustees Warrant Listing  
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Warrant Number	Name of Payee	Reference Number	Amount
194740	MCKEE, SKYLAR	PV-143169	28.00
194741	ORTIZ, ASHLEY	PV-143142	81.49
194742	PAPPAS-PUCKETT, ELAINE K	PV-143150	937.19
194743	SAUSSER, LISETTE	PV-143161	532.17
194744	SCHAFER, NADIA	PV-143165	81.49
194745	SHETLEY, JEAN	PV-143154	18.47
194746	SMITHSON, MARION	PV-143163	81.49
194747	SUMMY, CIELLE	PV-143148	162.99
194748	TAYLOR, ASHLEIGH	PV-143141	274.58
194749	THOMAS, THERESA	PV-143172	102.97
194750	VILANDER, KATHRYN S.	PV-143159	40.75
194751	VILLEGAS, ROSA	PV-143168	57.26
194752	WALKER, JOHN	PV-143157	88.69
194753	YOUNT, PAULA	PV-143166	19.84
194754	ZALDIVAR, KATHRYN	PV-143160	1,698.31
194755	MIND RESEARCH INSTITUTE	PO-333348	49,000.00
194756	SHI	PO-333288	8,795.90
		PO-333563	178,457.10
194757	TROXELL COMM INC	PO-333269	29,948.40
194758	CAPISTRANO UNIFIED SCHOOL DIST	PO-330320	68,630.83
194759	BATTERY SYSTEMS	PO-330947	428.94
194760	CAPISTRANO GOLF CARS	PO-331447	701.41
194761	EBERHARD EQUIPMENT	PO-333285	26,676.00
194762	FISHER SCIENTIFIC	PO-332430	57.54
194763	FLINN SCIENTIFIC INC	PO-333181	1,896.17
		PO-333434	632.95
		PO-333778	423.42
194764	FREEWAY AUTO SUPPLY	PO-330860	183.94
194765	FRICTION MATERIALS CO.	PO-330870	1,077.80
194766	GANAHL LUMBER	PO-330225	2,479.65
		PO-332280	129.87
194767	GOLDEN RULE BINDERY	PO-331702	118.53
194768	GOPHER ATHLETIC/SPORTS	PO-333730	200.66
		PO-333843	757.51
		PO-333847	38.76
194769	HD SUPPLY FACILITIES MAINTN	PO-330233	228.73
194770	HEADSETS.COM	PO-330219	311.85
194771	HIRSCH PIPE & SUPPLY	PO-333591	5,610.58
194772	HITT MARKING DEVICE	PO-333777	31.55
194773	HYDRO-SCAPE PRODUCTS INC	PO-330416	376.30
194774	IMAGE 2000	PO-331550	333.60



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Warrant Number	Name of Payee	Reference Number	Amount
194775	INSIGHT SYSTEMS EXCHANGE	PO-333094	905.92
		PO-333143	1,358.88
		PO-333147	895.14
		PO-333198	2,717.76
		PO-333199	905.92
		PO-333361	452.96
		PO-333381	2,426.16
		PO-333473	452.96
		PO-333544	452.96
		PO-333547	336.77
		PO-333718	336.77
		PO-333719	336.77
		PO-333722	336.77
		PO-333724	398.96
194776	INTERACTIVE EDUCATIONAL VIDEO	PO-333113	2,299.95
194777	INTERSTATE BATTERIES	PO-331556	1,640.65
194778	IPC USA	PO-331042	73,414.86
194779	JOHN DEERE LANDSCAPES	PO-330417	8,637.11
194780	JONES SCHOOL SUPPLY CO INC	PO-333523	277.20
194781	JOSTENS	PO-333134	1,780.06
		PO-333228	1,447.20
194782	JTAYLOR EDUCATION	PO-333078	207.68
194783	JOSTENS	PO-333625	10.20
194784	IRON MOUNTAIN	PO-330399	310.77
194785	A Z BUS SALES INC	PO-333677	29,035.60
194786	AARDVARK CLAY	PO-333223	247.73
194787	ADDEMAN, ARTURO J	PO-333691	1,125.80
194788	ADVANTAGE IMAGING SUPPLY	PO-333358	291.60
194789	AERO MARK	PO-332524	28.81
194790	ALISO VIEJO AUTO SERVICE	PO-332067	1,754.40
194791	AMS.NET INC	PO-331148	750.00
194792	ANIMAL PEST MANAGEMENT SERVICE	PO-332103	530.00
194793	APPLE COMPUTER INC	PO-333429	5,072.95
		PO-333654	433.92
		PO-333829	1,083.84
		PO-333830	1,333.08
		PO-333855	649.92
		PO-333897	433.92
194794	AVES AUDIO VISUAL SYSTEMS	PO-333733	260.00
194795	DAY TIMER USA	PO-333639	39.38
194796	GAMETIME	PO-332552	487.19
		PO-332886	2,653.98
		PO-332908	42.82
		PO-332909	4,311.43
194797	KELLY PAPER COMPANY	PO-330151	3,213.52

Board of Trustees Warrant Listing  
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Warrant Number	Name of Payee	Reference Number	Amount
194798	KNORR SYSTEMS INC	PO-330165	1,048.82
194799	LA HABRA FENCE CO INC	PO-333578	2,886.00
194800	LAKESHORE LEARNING MATLS	PO-333599	20.51
		PO-333680	22.55
		PO-333864	2,061.21
194801	LAWNMOWERS ETC	PO-331572	5,654.48
194802	LECTORUM PUBLISHING	PO-333604	1,127.21
194803	LIFETRENDS GROUP	PO-332785	233.26
		PO-333627	92.65
		PO-333732	167.38
		PO-333748	163.30
194804	LINGUI SYSTEMS INC	PO-333674	209.75
194805	LOCAL JANITORIAL & VACUUM	PO-330206	697.69
194806	LAKESHORE LEARNING MATLS	PO-331104	122.15
		PO-331108	777.53
194807	ABOVE ALL NAMES CONSTRUCTION	PO-333241	31,686.15
194808	BENS ASPHALT	PO-330595	4,025.00-
		PO-333095	5,525.00
		PO-333492	3,200.00
		PO-333506	27,944.10
		PO-333507	79,807.50
194809	BERGMAN DACEY GOLDSMITH	PO-332491	526.50
194810	CITY OF SAN JUAN CAPISTRANO	PO-330226	2,682.53
194811	CONSOLIDATED ELECT DISTR	PO-330433	3,855.70
194812	MAIER INTERNATIONAL INC	PO-331552	695.00
194813	MOULTON NIGUEL WATER	PO-330245	8,244.12
194814	ORANGE CTY DEPT EDUC	PO-331427	8,321.85
194815	P A THOMPSON ENGR CO	PO-331566	4,690.35
		PO-333024	4,260.66
194816	PACIFIC PLUMBING COMPANY OF	PO-331262	984.27
194817	PACIFIC ROOFING SYSTEMS	PO-331129	29,646.55
194818	SAN DIEGO GAS & ELECTRIC	PO-330248	66,261.97
194819	SANTA MARGARITA WATER	PO-330247	9,698.59
194820	SO CAL GAS CO	PO-330249	29,489.44
194821	SOUTH COAST FIRE PROTECTION	PO-331243	113.00
		PO-331245	1,375.00
194822	VIRTUAL WATER SERVICES	PO-331247	775.80
194823	ALMANZA, NADINE	PV-143260	70.22
194824	BENHAM, MICHELLE	PV-143261	194.08
194825	ERICKSON, DANA	PV-143263	75.79

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Warrant Number	Name of Payee	Reference Number	Amount
194826	ORANGE COUNTY DEPT OF EDUCATIO	PO-331602	300.00
		PO-331699	75.00
		PO-332671	35.00
		PO-332839	35.00
		PO-333623	225.00
		PV-143265	400.00
194827	CAPISTRANO CONNECTIONS ACADEMY	PO-330299	1,355,072.00
194828	CITY OF SANTA ANA	PO-333938	100.00
194829	COMMUNITY ROOTS	PO-330302	259,113.00
194830	DISCOVERING SCIENCE	PO-332788	3,060.00
		PO-333755	2,975.00
194831	HERITAGE MUSEUM OF OC	PO-333971	644.00
		PO-333974	297.00
194832	JOURNEY CHARTER SCHOOL	PO-330301	229,146.00
194833	OCEAN INSTITUTE	PO-333966	400.00
		PO-333967	150.00
		PO-333968	150.00
194834	OPPORTUNITY FOR LEARNING	PO-331810	102,963.00
194835	OXFORD ACADEMY	PO-330300	537,050.00
194836	RSCCD	PO-333773	510.00
194837	SOUTH COAST ROP	PO-331422	83,475.86
194838	AKT INC.	PO-333511	240.80
		PO-333609	229.30
		PO-333686	199.05
194839	MAR VAC ELECTRONICS	PO-330216	533.45
194840	MILLER MECHANICAL	PO-331563	225.00
194841	MITCHELL 1	PO-333955	1,352.04
194842	NASCO WEST	PO-330542	15.08
		PO-333513	371.11
194843	NILES BIOLOGICAL	PO-331956	535.59
194844	ONE STOP BINDERY	PO-330150	700.00
194845	ORANGE COUNTY DEPT OF ED	PV-143304	162.00
194846	ORIENTAL TRADING CO	PO-333756	614.50
194847	OVER NIGHT NUMBERING	PO-330149	91.50
194848	PACIFIC NORTHWEST PUBLISHING	PO-333909	2,247.00

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Warrant Number	Name of Payee	Reference Number	Amount
194849	PATHWAY COMMUNICATIONS LTD.	PO-332704	426.61
		PO-332797	85.33
		PO-332798	170.64
		PO-332799	1,766.45
		PO-332809	1,023.84
		PO-332811	213.22
		PO-332834	341.28
		PO-332855	426.61
		PO-333218	1,766.45
		PO-333220	1,766.45
		PO-333406	170.64
		PO-333449	2,649.67
		PO-333572	170.64
194850	PATTERSON MEDICAL/ SAMMONS	PO-333185	523.41
194851	PEARSON ASSESSMENTS	PO-333672	982.99
		PO-333675	892.70
194852	PHONAK INC	PO-333681	373.39
194853	POSTMASTER PERMIT #44	PO-333932	200.00
194854	SAPCO	PO-333099	35.95
194855	SCHOOL HEALTH SUPPLY CO	PO-333462	146.09
194856	THYSSENKRUPP ELEVATOR CORP	PO-331669	1,195.74
194857	TRIPLE A PUMPING & JETTING	PO-331531	3,739.00
194858	TYPING AGENT LLC	PO-333993	537.60
194859	VALIANT IMC	PO-333005	378.00
		PO-333485	246.00
194860	VERNON LIBRARY SUPPLIES INC	PO-333752	93.38
194861	W W NORTON & CO INC	PO-333745	921.71
194862	WAL MART COMMUNITY/GEGRB	PO-330664	85.50
		PO-331933	4.61
		PO-331934	249.86
		PO-333427	1,426.21
194863	YALE CHASE EQUIPMENT AND	PO-330952	714.43
194864	WAL MART COMMUNITY/GEGRB	PO-331156	279.76
		PO-331157	252.13
194865	MARGOLIS, KAREN	PV-143205	272.50
194866	MINSKY, JACKIE	PV-143206	85.00
194867	PHILLIPS, TIA	PV-143207	18.00
194868	PULIDO, DEBBIE	PV-143208	5.20
194869	SEDIQUE, ALEX	PV-143209	12.00
194870	SRIVASTAVA, REENA	PV-143210	10.00
194871	WINEGRED, CAROL	PV-143211	89.00
194872	BURROWS, VIRGINIA	PV-143201	325.05
194873	CALL, ALLYSON	PV-143203	8.35
194874	KATHERINE AMBROSE	PV-143200	123.06
194875	MARTINEZ, ANNIE	PV-143202	12.84

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Warrant Number	Name of Payee	Reference Number	Amount
194876	PELEAUX, CANDY	PV-143204	101.40
194877	ADAMS, KARA	PV-143212	57.23
194878	ALZAMORA, LUCERO	PV-143213	387.07
194879	ARKEE, SHEILA	PV-143214	322.56
194880	BANH, JULIE/NAM	PV-143215	822.26
194881	BRENNAN, JILL	PV-143216	60.93
194882	CANET, DONALD OR ERIN	PV-143217	217.73
194883	CROWELL, BRIDGETTE	PV-143218	596.74
194884	DALEY, BRIAN & NICOLE	PV-143219	120.96
194885	DAVIS, HENRY & ELIZABETH	PV-143220	286.72
194886	DECK, JUSTIN OR MARISSA	PV-143221	680.06
194887	FINCH, JASON/NICOLETTE	PV-143222	153.22
194888	GARCIA, ROSALINA	PV-143223	688.13
194889	HAMEED, SHAWN	PV-143226	627.21
194890	HAWORTH, MARK & JENNIFER	PV-143227	100.35
194891	HENRY, SAMANTHA	PV-143228	76.61
194892	HYLTON, CHRIS OR HERMINIA	PV-143229	197.57
194893	JONES, DANNY & NANCY	PV-143230	191.52
194894	KLEIN, JIM & JASKOWIAK, JANNY	PV-143231	290.30
194895	KUEMERLE, IAN OR JENNIFER	PV-143232	741.88
194896	LAGAS, JASON & DANIELLE	PV-143233	88.70
194897	LEWIS, ROB & LANI	PV-143234	57.12
194898	LIEBERT, THOMAS &	PV-143235	57.34
194899	LOUIE, DARRYL OR CATHERINE	PV-143236	300.83
194900	MACIBORSKI, MIKE OR STEPHANIE	PV-143237	177.41
194901	MARTIN, GINA	PV-143238	530.43
194902	MCGOWAN, DARLENE	PV-143239	1,412.99
194903	MOHEB, MEHRDAD & NASR, NAHID	PV-143240	56.45
194904	NOXON, LISA C	PV-143241	67.20
194905	O'LEARY GUTIERREZ, MARIA	PV-143224	422.91
194906	OSBORNE, RICHARD & DAYNA	PV-143242	104.83
194907	PETERSEN, DAVID OR LORIE	PV-143243	135.07
194908	QUENGA, JOSEPH OR TRACY	PV-143244	758.02
194909	RANGEL, CYNTHIA	PV-143245	183.46
194910	REYNOLDS, SUSAN	PV-143246	142.91
194911	RICHMOND, HEIDI	PV-143247	165.31
194912	RITURBAN/JOHN PAUL & ANN	PV-143248	232.07
194913	ROLING, ROGER OR MIKAIL	PV-143249	334.66
194914	ROTH, JAY &/OR KERI	PV-143250	430.08
194915	SHOOK, SIAN	PV-143251	360.19
194916	SQUIRRELL, BRANDON & ELIZABETH	PV-143252	302.84
194917	STEBENNE, STUART/LISA	PV-143253	109.76
194918	SUTHERLAND, GARY & RACHEL	PV-143254	141.12
194919	WEATHERWAX, SCOTT & KATHY	PV-143255	376.99
194920	YUEN, ALBERT & TONG, CHARLENE	PV-143256	123.65



Board of Trustees Warrant Listing  
\*----- Fiscal Year: 2013-14 -----\*  
Board of Trustees Meeting.....MARCH 26, 2014

Warrant Number	Name of Payee	Reference Number	Amount
194921	ARGENT, HEIDI	PV-143266	2.24
194922	BARRETT, JANET S	PV-143267	70.56
194923	BOLLA, BRENDA	PV-143268	91.28
194924	BRADLEY, JUDITH S	PV-143269	78.40
194925	CARLISLE, TERESA	PV-143270	32.48
194926	CHOI, EUN YOUNG	PV-143271	94.08
194927	COPPOLA, LUCI	PV-143272	241.36
194928	COX, LINDA	PV-143273	48.72
194929	CUNNINGHAM, CHADWICK	PV-143274	84.00
194930	DE ACUTIS, LISA	PV-143276	42.00
194931	ELKINS, KAREN	PV-143277	201.04
194932	ELLIS, SHAWNA	PV-143278	106.96
194933	ELLISON, BRETT	PV-143279	23.52
194934	GRAY, LISA	PV-143281	98.00
194935	HERVEY, ROBIN	PV-143283	88.48
194936	HIGHTOWER, SHERI	PV-143284	159.60
194937	KENNEY, VALERIE	PV-143285	26.88
194938	KIMINAS, ANTHONY	PV-143286	145.60
194939	KLISTER, PAMELA	PV-143282	129.36
194940	MITCHELL, KAREN P	PV-143287	243.60
194941	MOLFETTA, MELISSA	PV-143290	4.48
194942	NORRIS, MAUREEN	PV-143291	78.96
194943	PRIMICIAS, MELISSA	PV-143292	103.60
194944	ROCHE, ANN	PV-143293	229.60
194945	RODRIGUEZ, NASCINA	PV-143294	89.60
194946	SHUMATE, DAGMAR	PV-143295	188.16
194947	SIELING, TARA	PV-143296	74.48
194948	STREZA, KATRINA	PV-143297	40.32
194949	STURDEVANT-BROWN, LORI	PV-143298	106.40
194950	TALILI, MAILUMAI	PV-143299	184.24
194951	TRUEBLOOD, MELINDA	PV-143300	104.16
194952	TUCKER, MARYANN	PV-143301	185.36
194953	WEINELL, CAROL	PV-143302	178.64
194954	WIEDEMAN, LORI	PV-143303	183.12
194955	DAGARIN, JEAN-MARI	PV-143275	236.32
194956	FREY, DEBORAH	PV-143280	73.92
194957	HCA BHS/PS	PO-333538	14,926.63
194958	JANNEY, MICHAEL & VANESSA	PO-331773	667.20
194959	MOORE, BETH	PO-333940	1,920.00
194960	NEW HAVEN YOUTH & FAMILY	PO-332266	8,529.00
194961	ORANGE CTY DEPT EDUC	PO-331410	105,432.35
		PO-331412	312,702.88
		PO-332861	239,525.95
194962	SUNBELT STAFFING LLC	PO-330488	1,540.00
194963	WILLIAMS, MATTHEW	PO-332998	1,143.75

Board of Trustees Warrant Listing  
\*===== Fiscal Year: 2013-14 =====\*  
Board of Trustees Meeting.....MARCH 26, 2014

Warrant Number	Name of Payee	Reference Number	Amount
194964	1-ON-1 LEARNING WITH LAPTOPS	PO-332238	4,734.95
194965	BASIC EDUCATIONAL SERVICES	PO-332298	220.00
194966	BESTGEN, MARY	PO-331851	586.67
194967	CAMPCO	PO-330830	10,374.29
194968	COUNTY OF ORANGE	PO-333945	1,156.81
194969	GOODWILL INDUSTRIES OF ORANGE	PO-332634	120.00
194970	PROFESSIONAL TUTORS OF AMERICA	PO-330986	1,883.75
		PO-332309	9,469.00
		PO-332623	1,773.75
194971	TARGETSUCCESS INC	PO-330000	17,100.00
		PO-333858	1,710.00
194972	ATKINSON ANDELSON LOYA	PO-332268	7,819.83
		PO-333166	4,020.45
194973	DANNIS WOLIVER KELLEY	PO-331676	819.04
		PO-331679	5,278.28
194974	CAPISTRANO UNIFIED SCHOOL DIST	PO-330320	90,271.78
194975	CORVEL CORPORATION	PO-330313	402,283.04
194976	PC & MACEXCHANGE	PO-333653	9,010.52
194977	R&S SOIL PRODUCTS INC	PO-333593	2,932.80
194978	REEL LUMBER	PO-333086	2,257.55
194979	STARBUCK TRUCK REFINISHING INC	PO-333021	4,865.00
194980	WATERLINES TECHNOLOGIES INC	PO-331136	3,084.65
		PO-332916	11,131.56
194981	DIVISION OF STATE ARCHITECT	PO-334013	17,902.53
425 Warrants			\$5,446,763.15

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>BOARD APPROVAL DATE</b>
A&R Wholesale Distributors, Inc.	Bid No. 1011-14 Grocery Products	5/9/2011
A&R Wholesale Distributors, Inc.	Bid No. 1011-13 Snack and Beverage Products	5/9/2011
A&R Wholesale Distributors, Inc.	Bid No. 1314-02 Frozen Food Products	6/26/2013
Above All Names Construction Services, Incorporated	Bid No. 1112-11, Concrete Maintenance & Repair	10/26/2011
Advantage Imaging Supply, Inc.	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
American Logistics Co., LLC	Bid No. 1112-04 - Outsource Transportation Service	7/27/2011
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
AMS.NET Inc.	Western State Contracting Alliance (WSCA) WSCA 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance	11/9/2010
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
AMS.NET Inc.	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
Architectural Roofing Systems dba Pacific Roofing Systems	Bid No. 1011-10, Roofing Repairs and Maintenance	3/8/2011
Atkinson, Andelson, Loya, Rudd & Romo	RFQ No. 10-0809 General Legal Services	12/15/2009
AVES Audio Visual Systems, Inc.	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Barrett-Robinson, Inc.	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
B&H Foto & Electronics Corp. dab B&H Photo Video	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Ben's Asphalt, Inc.	Bid No. 1213-03 Asphalt Paving, Seal coating and Repair	5/22/2013
Bergman Dacey Goldsmith	RFQ No. 10-0809 General Legal Services	12/15/2009
Bowie, Arneson, Wiles, and Giannone	RFQ No. 10-0809 General Legal Services	12/15/2009
CA Track & Engineering	CMAS 4-09-78-0048A - Advanced Polymer Playground Surface Rubberized Sport Surface, Synthetic Track	9/12/2011
California Western Visuals	CMAS 3-08-70-2515A, GSA No GS-35F-0087U, Smart Technologies Interactive Shite Boards Hardware and Software	6/12/2013
California Western Visuals	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Camcor, Inc	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Campus Foods	Bid 1011-14 Grocery Products	5/9/2011
CDWG	Western State Contracting Alliance (WSCA) Contract No. 7-08-70-13 Cisco Networking Communications and Maintenance	11/9/2010

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>BOARD APPROVAL DATE</b>
CDWG	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
CDWG	Dester Sands Unified School District Bud No. 13/14-003, Chromebooks	12/11/2013
Certified Transportation Services, Inc.	Bid No.1314-15 Co-Curricular Bus Service	12/11/2013
Cintas Corporation	RFP No. 3-1011, Uniform Service	12/7/2010
Collins & Aikman Floor covering, Inc. C&A/Tandus	Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material District wide	5/14/2012
Concepts School and Office Furnishings	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Concepts School and Office Furnishings	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Consolidated Electrical Distributors	Bid No. 1112-05 Electrical Supplies and Materials	6/29/2011
Consulting & Inspection Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
CR&R	Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste District wide	8/8/2011
Contemporary Services Corporation	RFP No. 5-1213, Event Security Services	2/27/2013
Culver-Newlin	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Culver-Newlin	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Dannis Woliver Kelley (DWK)	RFQ No. 10-0809 General Legal Services	12/15/2009
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 09-01, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/13/2010
David Taussig & Associates, Inc.	RFP No. 6-1011 Special Tax Consulting Services for Public Financing	4/11/2011
DecisionInsite	RFQ No. 6-1213, Demographic Consultant Services	3/27/2013
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Dell Computer (Dell Marketing LP)	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27160 awarded to Dell Marketing L.P., California Participating addendum, Computer Equipment, peripherals, and related services.	6/27/2012
Desert Business Interiors	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>BOARD APPROVAL DATE</b>
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-12-70-2070E, General Services Administration Schedule No. GS-35F-0563U, Resale of Cisco Products and Cisco Branded Service	1/23/2013
Diversified Metal	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dolinka Group	RFQ No. 5-1314 Developer Fee Consultant Services	10/9/2013
Dominos Pizza	Bid No. 1112-07 Pizza Service	8/24/2011
E. Stewart & Assoc, Inc.	Bid No. 1213-02 - Weed Abatement	5/23/2012
Fieldman Rollapp & Associates	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
First Student, Incorporated	RFP No. 1314-15, Co-Curricular Bus Service	12/11/2013
Fusionstorm	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services.	3/28/2012
GA Dominguez	Bid No 1314-14 Movement and Reconfiguration of Relocatable Buildings	12/11/2013
Gilbert & Stearns, Inc.	Bid No. 1314-18 Electrical Service	1/8/2014
Gold Star Foods	Bid No. 1011-14 Grocery Products	5/9/2011
Gold Star Foods	Bid No. 1112-03 Bakery Products	6/29/2011
Golden Star Technology, Inc dba GST	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Government Financial Services	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
Great Western	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Harbottle Law Group	RFQ No. 10-0809 General Legal Services	12/15/2009
Hertz Furniture	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
HMC Architects	RFQ No. 4-1314, Architectural Services	12/11/2013
Hollandia Dairy	Bid No. 1011-08 Milk and Dairy Products	3/8/2011
IBI Group	RFQ No. 4-1314, Architectural Services	12/11/2013
Illuminate Education, Inc.	RFQ No. 7-1011 Student Assessment Data Management System	5/25/2011
Insight Systems Exchange	Bid No. 1112-15 Refurbished Computer Equipment	10/24/2012
IPC (USA), Inc.	Multi-District Cooperative Bid No. 108-13, Fuel (Gasoline and Diesel)	7/24/2013
JFK Transportation, Co., Inc.	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Johnstone Supply	County of Orange Contract No. MA-080-1701016 - Air Conditioning, Refrigeration Equipment, Parts & Supplies	8/24/2011
Jones-Campbell Company	Glendale Unified School District Bid No. P-16 09/10 School Furnishings, Office Furnishings and Accessories	10/9/2013
Jostens	RFP No. 2-1314 High School Products and Senior Services	9/11/2013
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>BOARD APPROVAL DATE</b>
Knowland Construction Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
MTGL, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Ninyo & Moore	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
NvLS Professional Services, LLC	RFQ No. 2-1213, E-Rate Consultant	6/27/2012
Office & Ergonomic Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Newport-Mesa Unified School District Bid No. 109-12 Office & School Supplies and Equipment	7/9/12
Office Depot	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
P&R Paper Supply Co.	Bid No. 1213-03 Paper and Plastic Products for Food and Nutrition Services	7/25/2012
Pacific Coast Sightseeing Tours & Charters	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 1213-01 - Plumbing Services	5/23/2012
Pacwest Air Filter	Palo Verde Unified School District Bid No. 111201, HVAC Filters and Installation	6/27/2012
Paradigm Health Care Services	RFP No. 6-0910 Medi-Cal Billing Services	6/15/2010
Pathway Communications, Limited	Bid No. 1314-04 Audio Visual Equipment	7/10/2103
Piper Jaffrey & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
Prime Painting Contractors, Inc.	Bid No. 1314-08, Concordia School	7/10/2013
Pritchard Supply, Inc. dba Johnstone Supply	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Reliance Communications	RFQ 3-1314 Mass Notification System	8/14/2013
Safeco Insurance Co. of America, Liberty Mutual Insurance Company	Bid No. 1011-11, CVHS Theater	10/8/2012
School Facility Consultants	RFP No. 8-1314, State School Building Program Advisor	1/22/2014
School Space Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Schools First Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
SectorPoint, Inc.	CMAS Contract No. 4-11-03-0492A GSA Schedule No. GS-07F-0509W Non Information Technology Goods, Civic Permits Software	8.20.12
SHI International Corp.	Wasco Union Elementary School District RFP Project No. 059-12M.1 Microsoft Products	11/14/2012
South Orange County Community College District (Saddleback)	RFP No. 1-1314, After School Enrichment Activities and Camps Program Provider	4/24/2013



**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>BOARD APPROVAL DATE</b>
Southwest School and Office Supply	Val Verde Unified School District, Bid No 12/13-001 - Just-N-Time Classroom and Office Supply System	10/23/2013
Sparkletts	County of Orange Master Agreement No. MA-017-13011174, Bottled Water	7/24/2013
Stradling Yocca Carlson & Rauth	RFQ No. 10-0809 General Legal Services	12/15/2009
Stutz, Artiano, Shinoff and Holtz	RFQ No. 10-0809 General Legal Services	12/15/2009
Sysco Food Services of L.A.	Bid No. 1011-14 Grocery Products	5/9/2011
Tel-Tec Security System	CMAS 4-11-84-0037A - Security Systems	9/12/2011
Transportation Charter Services, Inc.	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Troxell Communications, Inc	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
United Refrigeration Inc.	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
VCOM dba Valiant National AV Supply	Bid No. 1314-04 - Audio Visual Equipment	7/10/2013
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Vending +Plus	RFP No. 4-1213, Snack & Beverage Vending Services	8/20/2012
Virco	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Waterline Technologies, Inc.	LAUSD Bid No. IFB C-1030, Swimming Pool Chemicals	3/28/2012
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	San Diego Unified School District Bid No. GD-13-0006-64, Custodial and Janitorial Products	1/23/2013
West Coast Arborists, Inc.	Bid No. 1112-10 Tree Trimming Maintenance Service	9/26/2011
Williams Scotsman	Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom	7/11/2011
WLC Architects, Inc.	RFQ No. 4-1314, Architectural Services	12/11/2013
WW Grainger, Incorporated	State of Nevada, Division of Purchasing, and Western States Contracting, Alliance Contract NO. 1862, Awarded to WW Grainger, California Participating Addendum No. 7-11-51-02	10/26/2011
Xerox Corporation	California Multiple Award Schedule Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox Products	6/15/2010

# VENDOR PAYMENTS OVER 250K AS OF 3/4/14

2013-14

112650 A & R WHOLESALE DISTRIBUTORS	1,158,551.42
145322 AMS.NET INC	466,939.19
112173 ASCIP	1,836,962.00
049767 BENS ASPHALT	858,024.88
118161 CAPISTRANO CONNECTIONS ACADEMY	7,646,475.76
130027 CAPISTRANO UNIFIED	2,087,493.91
120141 CAPISTRANO UNIFIED SCHOOL DIST	2,234,632.66
016335 CAPO VALLEY WATER DIST	253,425.89
015900 CAPO-LAGUNA BEACH ROP	1,615,393.02
043026 CIGNA	358,648.00
018870 CITY OF SAN CLEMENTE	251,130.60
146265 COMMUNITY ROOTS	1,484,008.22
142967 CORVEL CORPORATION	299,192.89
122828 CORVEL ENTERPRISE COMP INC	1,990,556.92
130047 HOLLANDIA DAIRY INC.	334,130.20
144310 INSIGHT SYSTEMS EXCHANGE	301,463.30
144880 IPC USA	475,595.56
105873 JOURNEY CHARTER SCHOOL	1,294,907.00
120832 METROPOLITAN EMPLOYEES	33,606,543.00
061270 MOULTON NIGUEL WATER	281,411.44
143679 NETWORK HARDWARE RESALE	262,446.00
100369 OCEANVIEW SCHOOL	338,050.00
113144 OPPORTUNITY FOR LEARNING	1,370,311.64
066570 ORANGE COUNTY DEPT OF EDUC	3,340,536.02
146264 OXFORD ACADEMY	3,174,852.48
078255 SAN DIEGO GAS & ELECTRIC	4,194,055.03
081031 SCOTT FORESMAN	484,952.86
084100 SO CA GAS CO	305,100.19
122718 SOUTHERN CALIFORNIA EDISON	1,109,852.08
102879 US BANK	1,606,846.65
147868 US BANK	2,502,929.69
036075 W W GRAINGER INC	423,141.36
099210 XEROX CORPORATION	1,305,422.60

**DONATION OF FUNDS**  
**March 26, 2014**

<b>DONATED BY</b>	<b>AMOUNT</b>	<b>PURPOSE</b>	<b>SCHOOL</b>
Aliso Niguel High School PTSA	\$1,239.25	iPads and Accessories for Teachers	Aliso Niguel High School
Schools First Federal Credit Union	\$200.00	Instructional Materials and Supplies	Aliso Niguel High School
Schools First Federal Credit Union	\$100.00	Instructional Materials and Supplies	Aliso Niguel High School
Schools First Federal Credit Union	\$100.00	Instructional Materials and Supplies	Aliso Niguel High School
Schools First Federal Credit Union	\$100.00	Instructional Materials and Supplies	Aliso Niguel High School
Aliso Niguel High School PTSA	\$858.00	Instructional Materials and Supplies	Aliso Niguel High School
Pacific Life Foundation	\$4,500.00	iPads and iPad Academy	Aliso Niguel High School
Ms. Laura Katz		Wurlitzer Upright Piano	Aliso Niguel High School
Arroyo Vista Science Boosters	\$7,050.00	Outdoor Science School Tuition, Transportation, Stipends	Arroyo Vista Elementary School
Bathgate Elementary School Foundation	\$39,800.00	Outdoor Science School Tuition, Transportation, Stipends	Bathgate Elementary School
United Way Silicon Valley	\$80.00	Technology	Bathgate Elementary School
Bergeson Foundation Science Camp Funds	\$500.00	Playground Balls for Classrooms	Bergeson Elementary School
Bergeson Foundation - Mandarin Immersion Program	\$1,266.00	Singapore Math Trainings	Bergeson Elementary School
Bergeson Foundation	\$408.50	Scholastic Yearly Licensing	Bergeson Elementary School
Bergeson Foundation - Mandarin Immersion Program	\$9,094.00	Chinese Text Books	Bergeson Elementary School
Bergeson Foundation	\$1,388.00	1st Grade Field Trip	Bergeson Elementary School
Pacific Life Foundation	\$4,500.00	3 T's of Education Technology Grant	Canyon Vista Elementary School
United Way Silicon Valley	\$65.00	Donation for Library Books	Canyon Vista Elementary School
Pacific Life Foundation	\$4,000.00	Mobile Devices and Software Licenses	Capistrano Valley High School
Capistrano Valley High School PTSA	\$495.12	Instructional Materials and Supplies	Capistrano Valley High School
Capistrano Valley High School PTSA	\$10,000.00	Teacher Grants	Capistrano Valley High School
Pacific Life Foundation	\$4,000.00	Technology	Castille Elementary School
Concordia Elementary School PTA	\$300.00	Substitute	Concordia Elementary School
OC Community Foundation	\$8,000.00	Release Time for Training	CUSD District Music Program
Pacific Life Foundation	\$3,500.00	3 T's of Education Technology Grant	Dana Hills High School
Dana Hills High School PTSA	\$288.00	Safety Goggles	Dana Hills High School
Dana Hills High School PTSA	\$1,036.15	Instructional Materials and Supplies	Dana Hills High School
Jostens/Mr. Steve Wagner		iPad	Dana Hills High School
Pacific Life Foundation	\$4,000.00	Technology	Don Juan Avila Elementary School
Pacific Life Foundation	\$3,000.00	3 Dell Laptops and 5 Dell Desktops	Don Juan Avila Middle School
City of Aliso Viejo	\$2,500.00	Staffing for Homework Club	Don Juan Avila Middle School
George White Elementary School PTA	\$945.00	2nd Grade Field Trip	George White Elementary School
George White Elementary School Booster Club	\$25,000.00	5th Grade Outside Science School	George White Elementary School
George White Elementary School PTA	\$741.00	Field Trip	George White Elementary School
George White Elementary School PTA	\$695.00	Hands on Science for Kindergarten	George White Elementary School
George White Elementary School PTA	\$291.00	1st Grade Field Trip	George White Elementary School
Ladera Ranch Education Foundation	\$4,300.00	Save the Music	Ladera Ranch Elementary School
Ladera Ranch Middle School PTA	\$1,987.11	Technology	Ladera Ranch Middle School
Ladera Ranch Education Foundation	\$4,241.39	Technology Supplies	Ladera Ranch Middle School
Pacific Life Foundation	\$5,000.00	Technology	Ladera Ranch Middle School

**DONATION OF FUNDS**  
**March 26, 2014**

<b>DONATED BY</b>	<b>AMOUNT</b>	<b>PURPOSE</b>	<b>SCHOOL</b>
Laguna Niguel Elementary School Foundation	\$25,000.00	iPad Cart	Laguna Niguel Elementary School
Laguna Niguel Elementary School PTA	\$330.00	Field Trip Transportation Fees	Laguna Niguel Elementary School
Pacific Marine Mammal Center	\$660.00	Field Trip Transportation Reimbursement	Las Flores Elementary School
City of San Clemente	\$1,500.00	Instructional Materials and Supplies	Las Palmas Elementary School
Moulton Elementary School PTA	\$3,366.00	Field Trip	Moulton Elementary School
Pacific Life Foundation	\$3,000.00	Laptop Computers for Teachers	Newhart Middle School
Pacific Life Foundation	\$2,500.00	Instructional Materials and Supplies	Niguel Hills Middle School
Philip Reilly Elementary School	\$319.80	3rd Grade Field Trip	Philip Reilly Elementary School
Reilly Elementary School Foundation	\$90.00	Substitute Fees for Pilgrim Trip	Philip Reilly Elementary School
Reilly Elementary School Foundation	\$2,470.00	Ocean Institute/Pilgrim Field Trip	Philip Reilly Elementary School
RH Dana Elementary School PTA	\$175.00	Field Trip Transportation Fees	RH Dana Elementary School
San Clemente High School PTSA	\$3,770.00	SchoolLoop 2013-2014	San Clemente High School
Pacific Life Foundation	\$3,000.00	Common Core Standards Professional Development	San Clemente High School
Mr. Lee Aellig		1995 Green Ford Explorer	San Clemente High School/ATPA
Pacific Life Foundation	\$3,000.00	3 T's of Education Technology Grant	San Juan Elementary School
San Juan Hills High School PTSA	\$200.00	Instructional Materials and Supplies	Serra High School
Tesoro High School PTSA	\$1,298.71	Teacher Grants	Tesoro High School
AutoTrader.Com	\$81.00	Instructional Materials and Supplies	Tesoro High School
Forster Ranch Education Foundation	\$12,000.00	SMART Boards for Kindergarten Classrooms	Truman Benedict Elementary School
	\$218,329.03		

MARCH 26, 2014, BOARD MEETING  
DISTRICT STANDARDIZED  
INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

NEW AGREEMENTS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
ICA	1314163	5	Dana Hills High School	Mercury Tours	Charter Bus Services For Out Of Area Field Trip	3/27/2014-6/30/2014	\$ 3,500.00
MCA *	1314165	3	Special Ed	Boys Town California, Incorporated	Residential Mental Health Services	3/27/2014-6/30/2014	\$ 30,000.00
TOTAL							\$ 33,500.00

NEW AGREEMENT RATIFICATIONS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
ICA	1314162	5	M&O	The Alarm and Sprinkler Company, Incorporated	Fire Alarm Inspections, Certifications and Repairs	2/21/2014-2/20/2015	\$ 60,000.00
TOTAL							\$ 60,000.00

EXTENSION RATIFICATIONS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
ICA	1314040	5	General Fund	Jeffrey Bristow	Provide Consulting and Coaching/Mentoring CUSD Employees	3/01/2014-3/31/2014	N/A
TOTAL							\$ -

AMENDMENTS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	FINANCIAL IMPACT
PSA	1314153	5	General Fund	School Facility Consultants	State School Building Program Advisor	Add Special Conditions	N/A
TOTAL							\$ -

**MARCH 26, 2014, BOARD MEETING  
DISTRICT STANDARDIZED  
INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS**

**AMENDMENT RATIFICATIONS**

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	FINANCIAL IMPACT
MCA *	1314017	3	Special Ed	Olive Crest Academy-Canal Elementary name change to Approach Learning and Assessment dba Therapeutic Education Center	Basic Education Program/Special Education Instruction	Contract Name Change	N/A
ICA	1213174	3	PTA	The Imagination Machine	Provides Educational Assemblies to Enhance Student's Creativity and Writing Skills	Change Contract Term to 2/14/20/14 through 6/30/2014	N/A

TOTAL \$

ICA - Independent Contractors Agreement

PSA - Professional Services Agreement

MC- Master Contract

Pillar 1 Community Relations

Pillar 2 Safe & Healthy Schools

Pillar 3 Academic Achievement & Enrichment

Pillar 4 Character Development

Pillar 5 Effective Operations

\*No not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollars amount as it may limit the flexibility to place special education students in a timely manner.





## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **March 27, 2014**, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

### Mercury Tours

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed **\$3,500.00** annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing **March 27, 2014 to June 30, 2014**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions      ☐ Special Conditions      ☒ Required Documents and Certification      ☐ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**DISTRICT**

**CONTRACTOR**

By: \_\_\_\_\_

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address \_\_\_\_\_

Email Address: \_\_\_\_\_

FEIN/SSN \_\_\_\_\_



**FEE SCHEDULE**  
**PERIOD March 27, 2014 to June 30, 2014**

COMPANY NAME: MERCURY TOURS

REP NAME: FRANCIS VIDUYA

E-MAIL ADDRESS: mercurytrav@yahoo.com

SCOPE OF WORK/IDENTIFY SERVICES TO BE PROVIDED:

Bus Charter Service

HOURLY RATE:

Description or Classification	Dollar (\$) Amount
Apr 16 From 8:40 AM - 3:00 PM	\$ 860.00
Apr 17 From 8:30 AM - 9:30 PM	\$ 1407.00
Apr 18 From 8:30 AM - 2:00 PM	\$ 780.00

PARTS PERCENTAGE MARK-UP:

NA

NA

ANY ADDITIONAL CHARGES:

\$ 120.00 PER HOUR IF IT GOES BEYOND THE ENDING TIME.

10% Gratuity to be added on Total Amount. Bridge Tolls

are \$18.00. Parking @ cost if any.



## MASTER CONTRACT AGREEMENT \*

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of March 27, 2014 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

### BOYS TOWN CALIFORNIA, INCORPORATED

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for the period of March 27, 2014, through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract    ☐ Special Conditions    ☒ Required Documents and Certifications    ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**"DISTRICT"**

By: \_\_\_\_\_

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date:

**"CONTRACTOR"**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email address: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

# EXHIBIT A: RATES

<b>CONTRACTOR</b>	<b>Boys Town California, Incorporated</b>	<b>CONTRACTOR NUMBER</b>	<b>MCA 1314165</b>	<b>2013-2014</b>
<b>(NONPUBLIC SCHOOL OR AGENCY)</b>			<b>(CONTRACT YEAR)</b>	
<b>Per CDE Certification, total enrollment may not exceed</b>		<b>24</b>	<b>If blank, the number shall be as determined by CDE Certification.</b>	

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_  
 Total LEA enrollment may not exceed \_\_\_\_\_

**A. Basic Education Program/Special Education Instruction**  
**Basic Education Program/Dual Enrollment**

Rate	Period

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

**B. Related Services**

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per Diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4-7	_____	_____
	e. Occupational Therapy – Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____
	a. Behavior Intervention	_____	_____
	b. Behavior Intervention-Supervision	_____	_____
	Provided by: _____	_____	_____
(9)	Nursing Services	_____	_____
(10)	Residential Board and Care	<u>\$8529.00</u>	<u>Month</u>
(11)	Residential Mental Health Services	_____	_____

\*Parent transportation reimbursement rates are to be determined by the LEA.



## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of **March 27, 2014**, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

### **The Alarm and Sprinkler Company, Incorporated**

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

**Scope of Work/Services.** Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

**Fees and Expenses.** For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed **\$60,0000** annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

**Term of Agreement.** The term of this base Agreement is for one year commencing **2/21/2014 to 2/20/2015**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

**Additional Terms.** This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions      ☐ Special Conditions      ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**DISTRICT**

**CONTRACTOR**

By: \_\_\_\_\_

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address \_\_\_\_\_

Email Address: \_\_\_\_\_

FEIN/SSN \_\_\_\_\_

# Exhibit A



## FEE SCHEDULE PERIOD 2/21/2014 to 6/30/2014

COMPANY NAME: The Alarm and Sprinkler Co Inc.  
 REP NAME: Joe Agosta  
 E-MAIL ADDRESS: Joe@TAASco.com

### SCOPE OF WORK/IDENTIFY SERVICES TO BE PROVIDED:

Fire Alarm Testing / Repair

### HOURLY RATE:

Description or Classification	Dollar (\$) Amount
Labor M-F 8A-5p	\$99/man hr
Labor After hrs/weekend/Holiday	\$145/man hr

### PARTS PERCENTAGE MARK-UP:

20

### ANY ADDITIONAL CHARGES:



**EXTENSION NO. 1 OF INDEPENDENT CONTRACTOR AGREEMENT  
ICA1314040**

**WITH**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**JEFFREY BRISTOW**

The Independent Contractor Agreement ICA 1314040 with Capistrano Unified School District and Jeffrey Bristow called for an original contract period of July 11, 2013, through February 28, 2014.

The contract with Capistrano Unified School District and Jeffrey Bristow shall be extended covering the period March 1, 2014 through March 31, 2014.

Except as set forth in this Extension Agreement, and Board approved on July 10, 2013, all other terms of the contract remain in full force and effect.

**DISTRICT**

**Capistrano Unified School District**

By: \_\_\_\_\_  
Signature

Terry Fluent  
Print name

Director, Purchasing  
Title

Date: \_\_\_\_\_

**CONSULTANT**

**Jeffrey Bristow**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Date: \_\_\_\_\_



## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of 7-11-13, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

### JEFFREY BRISTOW

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$38,000 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing July 11, 2013 to February 28, 2014 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[ X ] General Conditions      [ ] Special Conditions      [ X ] Required Documents and Certification [ X ] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**DISTRICT**

By: Terry Fluent

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 7/10/13

**CONTRACTOR**

Signature: Jeffrey Bristow

Name: Jeffrey Bristow

Title: Employee Assistance Consultant

Address: 24681 Kings Rd

La Habra, CA 92673

Email Address: jeff@jeffbristow.com

FEIN/SSN: [REDACTED]

**EXHIBIT A**  
**FEE SCHEDULE**

Jeffrey Bristow  
24581 Kings Rd.  
Laguna Niguel, CA 92677  
949-363-7504

As needed services consisting of consulting and coaching/mentoring CUSD employees  
at a daily rate of \$510.00 not to exceed \$38,000.

\$510.00 per day

Signature Jeffrey Bristow Date 07/01/13  
Typed or Printed Name Jeffrey Bristow



**AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT  
NO. PSA 1314153**

**WITH**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**SCHOOL FACILITY CONSULTANTS**

Professional Services Agreement PSA 1314153 called for services to be rendered at the rates shown in the agreement. This amount may be increased by mutual agreement of both parties by written amendment.

The Professional Services Agreement PSA 1314153 with Capistrano Unified School District and School Facility Consultants shall be amended by special conditions as shown in Exhibit A.

Except as set forth in this Amendment, and Board approved on January 22, 2013, all other terms of the contract remain in full force and effect.

**DISTRICT**

**CONSULTANT**

**Capistrano Unified School District**

**School Facility Consultants**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Terry Fluent \_\_\_\_\_

\_\_\_\_\_  
Print Name

Director, Purchasing \_\_\_\_\_

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

SPECIAL CONDITIONS  
PSA 1314153

SCHOOL FACILITY CONSULTANTS

**Delete Article 12 Insurance Requirements in its entirety and replace with:**

**12. Insurance Requirements**

During the entire term of this Agreement, and for a minimum of a full three (3) years from the final completion of the Consulting Services under this Agreement, Consultant shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below:

**A. Minimum Scope of Insurance**

Coverage shall be at least as broad as:

- 1) Insurance Services Office Form No. CG 0001 (Commercial General Liability);
- 2) Insurance Services Office Form No. CA 0001 (Ed. 1/87) (Automobile Liability);
- 3) Workers' Compensation as required by the Labor Code of the State of California, and Employers' Liability Insurance;
- 4) Professional Liability (Errors and Omissions) insurance, unless waived in writing by the District.

**B. Minimum Limits of Insurance**

Consultant shall maintain limits no less than:

- 1) Commercial General Liability; \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
- 2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- 3) Workers' Compensation and Employers; Liability: Workers' compensation limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- 4) Professional Liability (Errors and Omissions): \$1,000,000 combined single limit per claim and \$1,000,000 aggregate.





## PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("**Agreement**") is effective as of January 23, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the consultant listed below ("**Consultant**"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

### SCHOOL FACILITY CONSULTANTS

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, DISTRICT through RFP NO. 8-1314, selected Contractor to provide State School Building Program Advisor Services.

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in RFP 8-1314 State School Building Program Advisor Services and Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "B" and incorporated herein by this reference. The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$56,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing January 23, 2014 through January 22, 2015 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions      ☐ Special Conditions      ☒ Required Documents and Certifications      ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

#### DISTRICT

By: \_\_\_\_\_

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: \_\_\_\_\_

#### CONSULTANT

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

FEIN/SSN \_\_\_\_\_



**AMENDMENT NO. 1 MASTER CONTRACT AGREEMENT NO. MCA 1314017**

**WITH**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**OLIVE CREST ACADEMY-CANAL ELEMENTARY**

Master Contract Agreement No. MCA No. 1314017 called for services to be rendered at the rates shown in the agreement.

The contract with Olive Crest Academy – Canal Elementary shall be amended to reflect the new business name of Approach Learning and Assessment dba Therapeutic Education Center.

Except as set forth in this Amendment, and Board approved on May 23, 2013, all other terms of the contract remain in full force and effect.

**DISTRICT**

**CONSULTANT**

**Capistrano Unified School District**

**Approach Learning and Assessment dba  
Therapeutic Education Center**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Terry Fluent \_\_\_\_\_

\_\_\_\_\_  
Print Name

Director, Purchasing \_\_\_\_\_

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## MASTER CONTRACT AGREEMENT \*

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of 5/23/13, between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

### OLIVE CREST ACADEMY-CANAL ELEMENTARY

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2013 through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract    ☐ Special Conditions    ☒ Required Documents and Certifications    ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**"DISTRICT"**

By: \_\_\_\_\_

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 5/22/13

**"CONTRACTOR"**

By: \_\_\_\_\_

Name: Nina E. Coughlin

Title: Director of Special Education

Email address: Nina-Coughlin@olivecrest.org

FEIN/SSN: 95-3717718

# EXHIBIT A: RATES

<b>CONTRACTOR</b>	<b>Olive Crest Academy-Canal</b>	<b>CONTRACTOR</b>	<b>30-66670-6130561</b>	<b>2013-2014</b>
	<b>Elementary School</b>	<b>NUMBER</b>		
<b>(NONPUBLIC SCHOOL OR AGENCY)</b>			<b>(CONTRACT YEAR)</b>	
Per CDE Certification, total enrollment may not exceed		10 classrooms	If blank, the number shall be as determined by CDE Certification.	

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed  
Total LEA enrollment may not exceed

A. Basic Education Program/Special Education Instruction  
Basic Education Program/Dual Enrollment

Rate	Period
\$163.00	Daily

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

## B. Related Services

(1)	a. Transportation – Round Trip 0-24 miles	\$42.00	Daily
	b. Transportation – 25-29 miles	\$52.00	Daily
	c. Transportation – 50+ miles	\$62.00	Daily
	d. Public Transportation		
	e. Parent*		
(2)	a. Educational Counseling – Individual		
	b. Educational Counseling – Group of _____		
	c. Counseling – Parent		
(3)	a. Adapted Physical Education – Individual		
	b. Adapted Physical Education – Group of _____		
	c. Adapted Physical Education – Group of _____		
(4)	a. Language and Speech Therapy – Individual		
	b. Language and Speech Therapy – Group of 2		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEPs)	\$105.00	Daily
	b. Additional Instructional Assistant – Group of 2		
	c. Additional Instructional Assistant – Group of 3		
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual		
	b. Occupational Therapy – Group of 2		
	c. Occupational Therapy – Group of 3		
	d. Occupational Therapy – Group of 4 - 7		
	e. Occupational Therapy – Consultation Rate		
(8)	Physical Therapy		
(9)	a. Behavior Intervention		
	b. Behavior Intervention – Supervision		
(10)	Nursing Services		
(12)	Residential Board and Care		
(13)	Residential Mental Health Services		

\*Parent transportation reimbursement rates are to be determined by the LEA

\*\*By credentialed Special Education Teacher.



**AMENDMENT NO 2 TO INDEPENDENT CONTRACTOR AGREEMENT  
NO. ICA 1213174**

**WITH**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**THE IMAGINATION MACHINE**

Independent Contractor Agreement No. ICA 1213174 called for services to be rendered at the rates shown in the agreement. This amount may be increased by mutual agreement of both parties by written amendment.

The Independent Contractor Agreement No. ICA 1213174 shall be extended for the period of February 14, 2014, through June 30, 2014.

Except as set forth in this Extension, and Board approved on February 14, 2013, all other terms of the contract remain in full force and effect.

**DISTRICT**

**CONSULTANT**

**Capistrano Unified School District**

**The Imagination Machine**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Terry Fluent

\_\_\_\_\_  
Print Name

Director, Purchasing

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_





## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of 2-14-13, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

### THE IMAGINATION MACHINE

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$10,000 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 2/14/13-2/13/14 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions      ☐ Special Conditions      ☒ Required Documents and Certification      ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**DISTRICT**

**CONTRACTOR**

By: Terry Fluett

Name: Terry Fluett

Title: Director, Purchasing

Board Approval Date: 2/13/13

Signature: Jenny McGlinchey

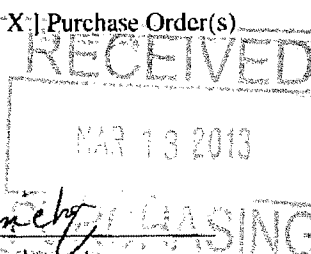
Name: Jenny McGlinchey

Title: Business Admin Mgr

Address: 17853 Santiago Bl. #107-3  
Villa Park, CA 92861

Email Address: office@theimagination

FEIN/SSN: 33-0464233 machine.com





Jan 28, 2013

To: Donna Antifae, Capo USD

From: Jenny McGlinchey, Business Admin Mgr. – The Imagination Machine

Subject - Fees

Hi Donna –

Fees for The Imagination Machine assemblies are as follows:

1 performance - \$675

Ea Add'l show - \$350

(Performances occurring at one site on the same day.)

If there is a break of an hour, or more, between the end of one performance, and the beginning of the next, there will be an additional, prorated \$50/hour fee. (i.e. 1 hr = \$50, 1.5 hrs = \$75, 2 hrs = \$100. Expect performances to run approx 45 min from scheduled start time.)

Travel fees range from \$50-75, depending on the specific school location, and anticipated travel time involved.

In the case of Crown Valley, they have requested two performances. Their performance fees are \$1,025, plus a \$60 travel fee.

Total = \$1,085

Please call or email with any questions.

Jenny McGlinchey  
Business Admin Mgr  
The Imagination Machine  
714-771-2499  
[office@theimaginationmachine.com](mailto:office@theimaginationmachine.com)

Imagination Machine, 17853 Santiago Blvd. Suite 107-345, Villa Park, CA 92861  
Office: 714-771-2499 Fax: 866-668-5837

**AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT  
NO. ICA 1213174**

**BETWEEN**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**THE IMAGINATION MACHINE**

Independent Contractor Agreement No. ICA 1213174 called for services to be rendered at the rates shown in the agreement. This amount may be increased by mutual agreement of both parties by written amendment.

The Independent Contractor Agreement No. ICA 1213174 shall be amended by special conditions as shown in Exhibit A.

Except as set forth in this Amendment, and Board approved on February 13, 2013, all other terms of the contract remain in full force and effect.

**DISTRICT**

**CONSULTANT**

**Capistrano Unified School District**

**The Imagination Machine**

By: Terry Fluent  
Signature

By: Jenny McGlinchey  
Signature

Terry Fluent

Jenny McGlinchey  
Print Name

Director, Purchasing

Business Admin. Mgr.  
Title

Date: 3/29/13

Date: 3-15-13

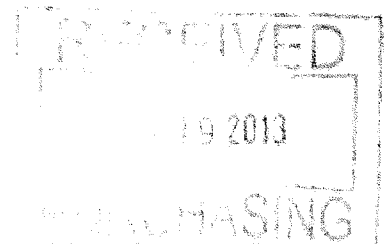


EXHIBIT A

SPECIAL CONDITIONS

Contract ICA 1213174  
The Imagination Machine

Delete Article 6. Delete Copyright/Trademark/Patent, in its entirety, and replace with Article 6 below.

6. Copyright/Trademark/Patent Contractor owns copyright, name and trademark. District is afforded the use of such name and trademark for the purpose of this performance only. All written materials (stories written by Capistrano Unified School District students), and copyrights thereof shall remain the property of said students.

By:



Date: 3-15-13

**EXTENSION NO. 1 OF INDEPENDENT CONTRACTOR AGREEMENT  
ICA1213174**

**WITH**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**THE IMAGINATION MACHINE**

The Independent Contractor Agreement ICA 1213174 with Capistrano Unified School District and The Imagination Machine called for an original contract period of February 14, 2013, through February 13, 2014.

The contract with Capistrano Unified School District and The Imagination Machine shall be extended an additional twelve (12) months, covering the period February 14, 2014, 2014, through February 13, 2015, at the prices shown in Exhibit A to this Extension No. 1 Agreement, not to exceed \$10,000.

Except as set forth in this Extension Agreement, and Board approved on February 14, 2013, all other terms of the contract remain in full force and effect.

**DISTRICT**

**Capistrano Unified School District**

By: \_\_\_\_\_  
Signature

Terry Fluent  
Print name

Director, Purchasing  
Title

Date: \_\_\_\_\_

**CONSULTANT**

**The Imagination Machine**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

**EXTENSION OF AGREEMENT NO. I1011132**

**BETWEEN**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**KEENAN ASSOCIATES**

Independent Contractor Agreement No. I1011132 called for an original contract period of May 12, 2011 through May 11, 2012.

The agreement with Keenan Associates shall be extended an additional 12 months, for the period May 12, 2014 through May 11, 2015, at the prices shown in Exhibit A to this Extension Agreement. Annual services under this contract are limited to \$18,107.

Except as set forth in this Extension Agreement, and Board approved on April 11, 2011, all other terms of the contract remain in full force and effect.

**Capistrano Unified School District**

**Keenan Associates**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Terry Fluent

\_\_\_\_\_  
Print Name

Director, Purchasing

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Keenan

Associates

901 Calle Amanecer  
Suite 200  
San Clemente, CA 92673

949 940-1760  
949 369-0324 fax  
www.keenan.com  
License No. 0451271

February 10, 2014

Ms. Terry Fluent  
Director, Purchasing  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

RE: Extension of RFQ No. 12-0809 - Insurance Broker Services  
Excess Workers' Compensation Insurance

Dear Ms. Fluent,

The contract for Insurance Broker Services for the District's Excess Workers' Compensation Insurance is set to expire on May 11, 2014. We are appreciative of the relationship with Capistrano USD and recognize that serious budget constraints are still affecting schools. In an effort to continue to assist the District, we are agreeable to and would like to propose an extension of our services at a flat renewal detailed below. The District will continue to receive consulting, brokerage service, and access to our award winning tool, Keenan SafeSchools which currently provides 188 on line trainings

Detailed below is our proposed pricing proposal:

<b>Current Fee:</b>	
2013/2014	\$18,107
<b>Proposed Fee:</b>	
2014/2015	\$18,107
2015/2016	\$18,107
2016/2017	\$18,107

We are agreeable to all terms and conditions in the previous year's contract. If this is agreeable, please provide an extension which we will execute and return immediately.

Sincerely,

**Greg Trapp**

Greg Trapp  
Vice President





# CAPISTRANO UNIFIED SCHOOL DISTRICT

33122 VALLE ROAD, SAN JUAN CAPISTRANO CA 92675  
TELEPHONE: (949) 234-9441/FAX: 493-4083 [www.capousd.org](http://www.capousd.org)

**BOARD OF TRUSTEES**  
JOHN M. ALPAY  
PRESIDENT

LYNN HATTON  
VICE PRESIDENT

GARY PRITCHARD, PH.D.  
CLERK

ELLEN M. ADDONIZIO

ANNA BRYSON

AMY HANACEK

JIM REARDON

**SUPERINTENDENT**  
JOSEPH M. FARLEY, Ed.D.

February 26, 2014

Keenan & Associates  
901 Calle Amanecer, Suite 200  
San Clemente, CA 92673-4211  
Attn: Greg Trapp

**Subject: Independent Contractor Agreement No. I1011132 – Insurance  
Broker Services for Excess Workers Compensation Insurance**

Dear Mr. Trapp,

Independent Contractor Agreement No. I1011132 is expiring May 11, 2014. The District desires to extend the contract for an additional one year term of May 12, 2014 through May 11, 2015, at the same price, terms and conditions as the current contract. Please provide a written statement of your desire to extend the contract.

A copy of the current contract and pricing is enclosed.

If you have any questions, please contact me at [tfluent@capousd.org](mailto:tfluent@capousd.org).

Sincerely,

Terry Fluent  
Director, Purchasing

enc.

**EXTENSION OF AGREEMENT NO. I1011132**

**BETWEEN**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**KEENAN ASSOCIATES**

Consultant Agreement No. I1011132 called for an original 12-month contract period of May 12, 2011 through May 11, 2012.


The contract with Keenan Associates, shall be extended an additional 12 months, for the period May 12, 2013 through May 11, 2014, at the prices shown in Exhibit A to this Extension Agreement, and Board approved on April 24, 2013.

The total amount of services requested by District and provided by Consultant under this extension shall not exceed \$18,107. This amount may be increased by mutual written agreement of both parties.

Except as set forth in this Extension Agreement, and Board approved on April 11, 2011, all other terms of the contract remain in full force and effect.

**DISTRICT**

**Capistrano Unified School District**

By:   
Signature

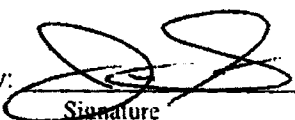
Terry Fluent

Director, Purchasing

Date: 5/10/13

**CONTRACTOR**

**Keenan Associates**

By:   
Signature

John Sepia  
Print Name

San Jose President  
Title

Date: 4/30/13

EXHIBIT A

# Keenan

Associates

901 Cal. Avenue

Suite 200

San Clemente, CA 92673

949 940-1760

949 369-0324 fax

www.keenan.com

License No. 0451271

March 9, 2011

Ms. Terry Fluent  
Director, Purchasing  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92673

Re: Extension of RFQ No. 12-0809- Insurance Broker Services-  
Excess Workers' Compensation Insurance

Dear Ms. Fluent:

Thank you for your letter dated February 28, 2011 in which you requested a reduction of costs for the 2011/2012 fiscal year. As you may recall, we reduced our fee 7.5% for the 2010/2011 fiscal year and due to the pending fiscal crisis facing California schools, we agree to further reduce our fee by an additional 10% per year should the District extend the contract for a three year term. This fee represents a 17.5% annual fee reduction from the original awarded contract.

In addition, we will continue to make available our proprietary on-line safety training system, **Keenan SafeSchools**, which provides K 12 specific regulatory and preventative programs to help the district meet safety requirements and reduce your overall claims costs. More than 125+ courses are available, covering Environmental and Health Awareness, Behavioral Safety, Human Resources, Sexual Harassment, Transportation, Special Education and Food Safety.

Detailed below is our proposed pricing proposal:

Current Fee	
2010/2011	\$20,119
Proposed Fee	
2011/2012	\$18,107
2012/2013	\$18,107
2013/2014	\$18,107

We are agreeable to all terms and conditions in the previous year's contract. Also, at the request of Mr. Bristow, we are in the process of marketing the District's workers compensation excess coverage and look forward to delivering a positive renewal.

**EXTENSION OF AGREEMENT NO. I1011132**

**BETWEEN**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**AND**

**KEENAN ASSOCIATES**

Consultant Agreement No. I1011132 called for an original 12-month contract period of May 12, 2011 through May 11, 2012.

The contract with Keenan Associates, shall be extended an additional 12 months, for the period May 12, 2012 through May 11, 2013, at the prices shown in Exhibit A to this Extension Agreement, and Board approved on April 25, 2012.

The total amount of services requested by District and provided by Consultant under this extension shall not exceed \$18,107. This amount may be increased by mutual agreement of both parties.


Except as set forth in this Extension Agreement, and Board approved on April 11, 2011, all other terms of the contract remain in full force and effect.

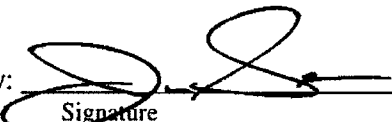
**DISTRICT**

**CONTRACTOR**

**Capistrano Unified School District**

**Keenan Associates**

By:   
Signature

By:   
Signature

Terry Fluent

JOHN STEPHENS  
Print Name

Director, Purchasing

SENIOR VICE PRESIDENT  
Title

Date: 6/14/12

Date: 5/18/12

EXHIBIT A

# Keenan

Associates

901 California  
Suite 200  
San Clemente, CA 92673

949 940-1760  
949 369-0324 fax  
www.keenan.com  
License No. 0451271

March 9, 2011

Ms. Terry Fluent  
Director, Purchasing  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92673

Re: Extension of RFQ No. 12-0809- Insurance Broker Services-  
Excess Workers' Compensation Insurance

Dear Ms. Fluent:

Thank you for your letter dated February 28, 2011 in which you requested a reduction of costs for the 2011/2012 fiscal year. As you may recall, we reduced our fee 7.5% for the 2010/2011 fiscal year and due to the pending fiscal crisis facing California schools, we agree to further reduce our fee by an additional 10% per year should the District extend the contract for a three year term. This fee represents a 17.5% annual fee reduction from the original awarded contract.

In addition, we will continue to make available our proprietary on-line safety training system, **Keenan SafeSchools**, which provides K 12 specific regulatory and preventative programs to help the district meet safety requirements and reduce your overall claims costs. More than 125+ courses are available, covering Environmental and Health Awareness, Behavioral Safety, Human Resources, Sexual Harassment, Transportation, Special Education and Food Safety.

Detailed below is our proposed pricing proposal:

Current Fee	
2010/2011	\$20,119
Proposed Fee	
2011/2012	\$18,107
2012/2013	\$18,107
2013/2014	\$18,107

We are agreeable to all terms and conditions in the previous year's contract. Also, at the request of Mr. Bristow, we are in the process of marketing the District's workers compensation excess coverage and look forward to delivering a positive renewal.

CONTRACTOR'S NAME: Keenan Associates

CONTRACT No. 11011132



## INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between **Capistrano Unified School District**, hereinafter referred to as "DISTRICT", and Keenan Associates hereinafter referred to as "CONTRACTOR".

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Insurance broker services for excess worker's compensation insurance per RFQ 12-0809

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on May 12, 2011, and will diligently perform as required and complete performance by May 11, 2012.

CONTRACTOR'S NAME: Keenan Associates CONTRACT No. 11011132

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for service satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Eighteen thousand one hundred seven and 00/100..... Dollars (\$ 18,107.00 ).

DISTRICT shall pay CONTRACTOR according to the following terms and conditions: n/a

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: n/a

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as in independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT, and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR'S employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: n/a

CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or



video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

**8. Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR'S name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

**9. Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition

to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party or no later than three (3) days after the day of mailing, whichever is sooner.

**10. Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

**11. Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable

CONTRACTOR'S NAME: Keenan Associates

CONTRACT No. I1011132

to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of the AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary and any insurance carried by DISTRICT shall be excess and noncontributory." No later than the actual start date, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

**12. Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

**13. Compliance with Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by the AGREEMENT or accruing out of the performance of such services.

**14. Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

**15. Employment with Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

**16. Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire AGREEMENT among the parties to it and supersede any prior or

**CONTRACTOR'S NAME:** Keenan Associates

**CONTRACT No.** II011132

contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

**17. Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

**18. Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

**19. Notice:** All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal services or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**DISTRICT:**

Terry Fluent, Director, Purchasing  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

**CONTRACTOR:**

Keenan Associates  
Greg Trapp  
901 Calle Amanacer, Suite 200  
San Clemente, CA 92673

**20. Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

CONTRACTOR'S NAME: Keenan Associates CONTRACT No. I1011132

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of the AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.


23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Exhibit	A	<u>RFQ No. 12-0809 - Scope of Services</u>
b. Exhibit	B	<u>Fee Schedule</u>
c. Exhibit	C	<u></u>

THIS AGREEMENT IS ENTERED INTO THIS 12th DAY OF April, 2011.

Capistrano Unified School District

Name of District

By: 

Terry Fluent

Typed Name

Director, Purchasing

Title

April 11, 2011

Board Approval Date

Keenan Associates

Contractor Name

Signature: 

JOHN STEPHENS

Typed or Printed Name

SENIOR VICE PRESIDENT

Title

95-2798626

Taxpayer Identification Number

## Exhibit A

### Scope of Service

A dedicated account management team will provide Capistrano USD broker services that include, but not limited to, the following:

- Ensure **fiscal stability** of all providers dealing with the District
- Evaluate quotations for the District and ensure providers will be responsive to the District in **Excess Claim reimbursement** requests.
- Exercise **due diligence** and make insurance placement recommendations to the District in accordance with the California Department of Insurance
- **Review contracts**, as requested, to ensure **compliance** with the Workers' Compensation laws in the State of California.
- Issue binders, certificates of coverage, maintain policies, issue endorsements, respond to all coverage questions, prepare coverage summaries, update coverages and prepare renewal specifications.
- Proactively provide ongoing review and analysis of the District's insurance programs and identification of **risk transfer and risk financing** options.
- Be familiar with the **major exposures** of the District.
- Be familiar with the coverages provided by all relevant insurance policies and documents issued to the District.
- Assure that insurance policies are placed in a **timely manner**, without lapses in coverage periods, with **reputable and financially responsible insurers**.
- Provide service for the insurance policies placed for the District including processing all changes and endorsements and verifying the accuracy of invoices within a reasonable time.
- Provide **early warning** of rate and coverage changes or renewal issues through a process to be mutually agreed to with the District.
- Through a process mutually agreed upon, monitor the District's operations and loss exposures and make any appropriate recommendations for coverage changes or new coverages.
- Be available to answer questions or obtain answers from underwriters for policy coverage questions.
- Meet with District staff and designated representatives as reasonably requested.

*"The transition to Keenan has been seamless with outstanding customer service, timely and practical on-site training and new technology focused on employee training district wide."*  
Scott Buxbaum, Assistant Supt. Bus.  
South Bay Union SD

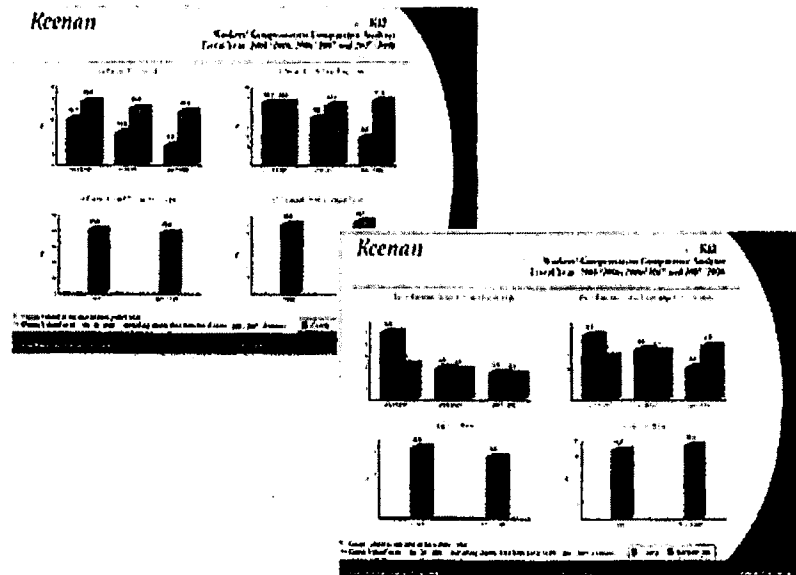
## Exhibit A

### Policy Review

Review policies and other coverage related documents in detail within fourteen (14) days of receipt. Review the documents to check the wording and accuracy of each policy, binder, certificate, endorsement or other document received from insurers. This review will ensure that the intended coverage is provided, and all coverage, terms and conditions, and other wording is complete and accurate and in compliance with financial arrangements and administrative procedures acceptable to the District. Obtain revisions needed to achieve compliance with coverage request.

### Risk Management

As part of our services, Capistrano USD will be assigned a team to help analyze and identify loss trends within the District and to formulate a plan to help reduce losses in any areas identified. Through the analysis provided by a Workers' Compensation Analyst and a Loss Control Consultant, the District will receive a detailed Workers' Compensation Benchmark Report. This report compares the District's Workers' Compensation loss trends to the 600 other school district's throughout the state we handle Workers' Compensation. In addition, the report will identify those areas that are impacting the District's program and overall costs.







# Keenan

Associates

901 Calle Arroyo  
Suite 200  
San Clemente, CA 92673

949 940-1760  
949 369-0324 fax  
www.keenan.com  
License No. 0451271

March 9, 2011

Ms. Terry Fluent  
Director, Purchasing  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92673

Re: Extension of RFQ No. 12-0809- Insurance Broker Services-  
Excess Workers' Compensation Insurance

Dear Ms. Fluent:

Thank you for your letter dated February 28, 2011 in which you requested a reduction of costs for the 2011/2012 fiscal year. As you may recall, we reduced our fee 7.5% for the 2010/2011 fiscal year and due to the pending fiscal crisis facing California schools, we agree to further reduce our fee by an additional 10% per year should the District extend the contract for a three year term. This fee represents a 17.5% annual fee reduction from the original awarded contract.

In addition, we will continue to make available our proprietary on-line safety training system, **Keenan SafeSchools**, which provides K-12 specific regulatory and preventative programs to help the district meet safety requirements and reduce your overall claims costs. More than 125+ courses are available, covering Environmental and Health Awareness, Behavioral Safety, Human Resources, Sexual Harassment, Transportation, Special Education and Food Safety.

Detailed below is our proposed pricing proposal:

Current Fee	
2010/2011	\$20,119
Proposed Fee	
2011/2012	\$18,107
2012/2013	\$18,107
2013/2014	\$18,107

We are agreeable to all terms and conditions in the previous year's contract. Also, at the request of Mr. Bristow, we are in the process of marketing the District's workers compensation excess coverage and look forward to delivering a positive renewal.

# *Keenan*

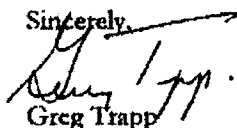
*Associates*

901 Calle Amanecer  
Suite 200  
San Clemente, CA 92673

949 940-1760  
949 369-0324 fax  
[www.keenan.com](http://www.keenan.com)  
License No. 0451271

Assuming this proposal is acceptable, please forward an extension to the contract to my attention.  
Thank you and we look forward to our continued relationship.

Sincerely,



Greg Trapp  
Assistant Vice President

Cc: Jeffrey Bristow, Exec. Director II, Risk Mgmt/Comp



AMENDMENT 1  
2013 - 2016  
INTRANET NETWORK SUPPORT SERVICES AGREEMENT  
CAPISTRANO UNIFIED SCHOOL DISTRICT

The AGREEMENT entered into January 14, 2013, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT, is hereby amended as follows:

1.0 Section 3.0 TERM shall be amended to read as follows: This AGREEMENT shall be in full force and effect for the period commencing July 1, 2013, and ending on June 30, 2014, subject to termination as set forth in this AGREEMENT.

2.0 Section 4.0 PAYMENT shall be amended to read as follows: DISTRICT agrees to pay SUPERINTENDENT for services rendered pursuant to Section 2.0 of this AGREEMENT a total amount not to exceed One thousand five hundred dollars (\$1,500.00). The charges are based on the actual expenses incurred by SUPERINTENDENT in supporting the connectivity between DISTRICT and SUPERINTENDENT through the telephone companies, Internet service providers, and vendors providing equipment, lines and services. The amounts listed below are estimated charges to the SUPERINTENDENT for the fiscal year 2013 - 2014 and are based on the type, level, and number of services provided to DISTRICT. DISTRICT shall be notified in writing of any increase in charges incurred by SUPERINTENDENT in supporting the network that result from rate changes from any one of the providers

referenced above which shall be payable by the DISTRICT. In addition, SUPERINTENDENT shall provide DISTRICT written notice of the annual fees due for the renewal period at least ninety (90) days prior to the end of the then current term. DISTRICT agrees to pay SUPERINTENDENT the actual charges within thirty (30) days upon receipt of an itemized invoice in triplicate from SUPERINTENDENT. Charges per year shall be as follows:

ITEM#	COST	DESCRIPTION OF SERVICE/SUPPORT
<b><u>ANNUAL FEES</u></b>		
1.	\$ 0.00	Webfiltering licenses.
2.	\$ 1,500.00	Annual data circuit network management.
3.	\$ 0.00	Annual maintenance of Cisco router and TSU/DSU (dedicated high speed modem). Includes replacement.
4.	\$ 0.00	Annual data circuit charges for lines between DISTRICT and SUPERINTENDENT. Cost is based on type, capacity, and tariff rates charged by the telephone company.
5.	\$ 0.00	Email archiving/storage per terabyte.
6.	\$ 0.00	Email archiving/administration per terabyte.
<b>TOTAL FEES: \$1,500.00</b>		

3.0 Except as expressly herein amended, said AGREEMENT shall in all respects be and remain in full force and effect.

DISTRICT: CAPISTRANO UNIFIED  
SCHOOL DISTRICT

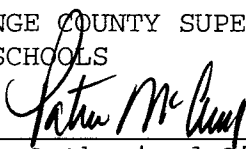
BY: \_\_\_\_\_  
Authorized Signature

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

BY:  \_\_\_\_\_  
Authorized Signature

PRINT NAME: Patricia McCaughey

TITLE: Coordinator

DATE: January 23, 2014

Capistrano USD-Intranet(39032)Amend1/ZIP4

2013-2016  
INTRANET NETWORK SUPPORT SERVICES AGREEMENT  
CAPISTRANO UNIFIED SCHOOL DISTRICT

This Intranet Network Support Services Agreement is hereby entered into this 14th day of January, 2013, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1.0 BASIS OF AGREEMENT. Provide Intranet data connectivity services and support to school districts within Orange County in accordance with the terms and conditions set forth in this AGREEMENT.

2.0 INTRANET SERVICES. SUPERINTENDENT agrees to provide DISTRICT access to and application of Intranet services via the SUPERINTENDENT'S Intranet Network which is a telecommunications network utilized by the SUPERINTENDENT. Intranet services shall include access to the following:

1. BiTech Financial System (Separate contract required)
2. Payroll Services
3. Time and Attendance
4. Imaging

1 3.0 TERM. This AGREEMENT shall be in full force and effect for  
2 the period commencing July 1, 2013, and ending on June 30, 2016,  
3 subject to termination as set forth in this AGREEMENT.

4 4.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT for services  
5 rendered pursuant to Section 2.0 of this AGREEMENT a total amount  
6 not to exceed Two thousand two hundred fifty dollars (\$2,250.00).

7 The charges are based on the actual expenses incurred by  
8 SUPERINTENDENT in supporting the connectivity between DISTRICT and  
9 SUPERINTENDENT through the telephone companies, Internet service  
10 providers, and vendors providing equipment, lines and services. The

11 amounts listed below are estimated charges to the SUPERINTENDENT for  
12 the fiscal year 2013-2014, fiscal year 2014-2015 and fiscal year  
13 2015-2016 and are based on the type, level, and number of services

14 provided to DISTRICT. DISTRICT shall be notified in writing of any  
15 increase in charges incurred by SUPERINTENDENT in supporting the  
16 network that result from rate changes from any one of the providers  
17 referenced above which shall be payable by the DISTRICT. In  
18 addition, SUPERINTENDENT shall provide DISTRICT written notice of  
19 the annual fees due for the renewal period at least ninety (90) days  
20 prior to the end of the then current term. DISTRICT agrees to pay  
21 SUPERINTENDENT the actual charges within thirty (30) days upon  
22 receipt of an itemized invoice in triplicate from SUPERINTENDENT.

23 Charges per year shall be as follows:

24 ////

25 ////

ITEM#	COST	DESCRIPTION OF SERVICE/SUPPORT
<b><u>ANNUAL FEES</u></b>		
1.	\$ 0.00	Webfiltering licenses.
2.	\$ 750.00	Annual data circuit network management.
3.	\$ 0.00	Annual maintenance of Cisco router and TSU/DSU (dedicated high speed modem). Includes replacement.
4.	\$ _____	Annual data circuit charges for lines between DISTRICT and SUPERINTENDENT. Cost is based on type, capacity, and tariff rates charged by the telephone company.
5.	\$ 0.00	Email archiving/storage per terabyte.
6.	\$ 0.00	Email archiving/administration per terabyte.

**TOTAL FEES: \$750.00 PER YEAR**

5.0 TECHNICAL SUPPORT. DISTRICT shall be entitled to ongoing technical support and assistance on the Intranet connectivity (i.e. TSU/DSU, router, and data circuit) between the DISTRICT and SUPERINTENDENT, provided however, that the availability or performance of this technical support service shall not be construed as altering or affecting SUPERINTENDENT'S obligations as set forth in this AGREEMENT. SUPERINTENDENT'S technical support via telephone shall be provided to DISTRICT without charge Monday through Friday from 8:00 A.M. - 5:00 P.M., excluding SUPERINTENDENT'S holidays.

6.0 TRAINING. SUPERINTENDENT will provide, at no additional charge, such assistance and advice, if requested, as may be necessary to assist DISTRICT personnel in the use and operation of the equipment installed by SUPERINTENDENT to enable DISTRICT to make



1 optimum use of the network services Monday through Friday from 8:00  
2 A.M. - 5:00 P.M. excluding SUPERINTENDENT'S holidays.

3 7.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT is and at all times  
4 shall be an independent contractor and shall be wholly responsible  
5 for the manner in which the services required by the terms of this  
6 AGREEMENT are performed. Nothing herein contained shall be  
7 construed as creating the relationship of employer and employee, or  
8 principal and agent, between SUPERINTENDENT and DISTRICT.  
9 SUPERINTENDENT assumes the responsibility for the acts of its  
10 employees or agents as they relate to the services to be provided.  
11 SUPERINTENDENT, its officers, agents, and employees, shall not be  
12 entitled to any rights, and/or privileges of DISTRICT'S employees  
13 and shall not be considered in any manner to be DISTRICT'S  
14 employees.

15 8.0 HOLD HARMLESS.

16 A. SUPERINTENDENT hereby agrees to indemnify, defend, and  
17 hold harmless DISTRICT, its Governing Board, officers, agents, and  
18 employees from every claim or demand and every liability loss,  
19 damage, or expense of any nature whatsoever which may be incurred by  
20 reason of any negligent acts or omissions of employees, agents or  
21 officers of SUPERINTENDENT or the Orange County Board of Education  
22 during the period of this AGREEMENT.

23 B. DISTRICT hereby agrees to indemnify, defend, and hold  
24 harmless SUPERINTENDENT, the Orange County Board of Education, and  
25 its officers, agents, and employees from every claim or demand and  
every liability, loss, damage, or expense of any nature whatsoever

1 which may be incurred by reason of any negligent acts or omissions  
2 of employees, agents or officers of DISTRICT during the period of  
3 this AGREEMENT.

4 9.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that  
5 they will not engage in unlawful discrimination of persons because  
6 of race, color, religious creed, national origin, ancestry, physical  
7 handicap, medical condition, marital status, or sex of such persons.

8 10.0 APPLICABLE LAW. The services completed herein must meet the  
9 approval of the DISTRICT'S general right of inspection to secure the  
10 satisfactory completion thereof. SUPERINTENDENT and DISTRICT agree  
11 to comply with all federal, state and local laws, rules, regulations  
12 and ordinances that are now or may in the future become applicable  
13 to SUPERINTENDENT or DISTRICT'S business, equipment and personnel  
14 engaged in operations covered by this AGREEMENT or occurring out of  
15 the performance of such operations.

16 11.0 ASSIGNMENT. Neither party shall subcontract or assign this  
17 AGREEMENT or the performance of any of the services set forth in  
18 this AGREEMENT without prior written approval of the non-assigning  
19 party.

20 12.0 TERMINATION. This AGREEMENT may be terminated by  
21 SUPERINTENDENT or DISTRICT with or without cause, upon the giving of  
22 sixty (60) days prior written notice to the other party.

23 13.0 TOBACCO USE POLICY. In the interest of public health, the  
24 SUPERINTENDENT provides a tobacco-free environment. Smoking or the  
25 use of any tobacco products are prohibited in buildings and  
vehicles, and on any property owned, leased or contracted for by the

1 SUPERINTENDENT. Failure to abide with conditions of this policy  
2 could result in the termination of this AGREEMENT.

3 14.0 NOTICES. All notices or demands to be given under this  
4 AGREEMENT by either party to the other shall be in writing and given  
5 either by: i) Personal service, or ii) U.S. Mail, mailed either by  
6 registered or certified mail, return receipt requested, with postage  
7 prepaid. Service shall be considered given when received if  
8 personally served or, if mailed, on the third (3rd) day after  
9 deposit in any U.S. Post Office. The address to which notices or  
10 demands may be given by either party may be changed by written  
11 notice given in accordance with the notice provisions of this  
12 section. As of the date of this AGREEMENT the addresses of the  
13 parties are as follows:

14 DISTRICT: Capistrano Unified School District  
33122 Valle Road  
15 San Juan Capistrano, California 92675  
Attn: Terry Fluent

16 SUPERINTENDENT: Orange County Superintendent of Schools  
17 200 Kalmus Drive  
Costa Mesa, California 92626  
18 Attn: Patricia McCaughey

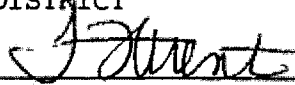
19 15.0 SEVERABILITY. If any term, condition or provision of this  
20 AGREEMENT is held by a court of competent jurisdiction to be  
21 invalid, void, or unenforceable, the remaining provisions will  
22 nevertheless continue in full force and effect and shall not be  
23 affected, impaired or invalidated in any way.

16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California, with venue in Orange County, California.

17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits attached hereto constitute the entire AGREEMENT between SUPERINTENDENT and DISTRICT regarding the services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an Amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

DISTRICT: CAPISTRANO UNIFIED  
SCHOOL DISTRICT


BY:   
Authorized Signature

PRINT NAME: Terry Fluent

TITLE: Director, Purchasing

DATE: 5/23/13

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

BY:   
Authorized Signature

PRINT NAME: Patricia McCaughey

TITLE: Coordinator

DATE: April 19, 2013

CUSD-Intranet(39032) FY 2013-2016  
ZIP4



INTERNET ACCESS AGREEMENT  
CAPISTRANO UNIFIED SCHOOL DISTRICT

This Internet Access Agreement, hereinafter referred to as Agreement, is hereby entered into by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as Superintendent, and Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675 hereinafter referred to as District. Superintendent and District shall be collectively referred to as the Parties.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1.0 SERVICES. Superintendent agrees to provide Internet access for up to 10 GB and support to District at no cost in accordance with the terms and conditions set forth in this Agreement.

2.0 TERM. This Agreement shall be in full force and effect for the period July 1, 2014 to June 30, 2015, subject to termination as set forth in this Agreement. This Agreement may be extended upon mutual written agreement of the Parties for two (2) additional one year periods.

3.0 PAYMENT. Superintendent shall provide Internet access and support pursuant to Section 1.0 of this Agreement at no cost to the District Superintendent receives Internet access at no charge from the California K-12 High Speed Network. District shall be notified in writing if Superintendent no longer receives Internet access at no charge at which time Superintendent will provide District an

1 itemized invoice in triplicate from Superintendent. District will  
2 have the option to pay the invoice or terminate this Agreement at  
3 District's discretion.

4 4.0 TECHNICAL SUPPORT. District shall be entitled to ongoing  
5 technical support and assistance for Internet access from  
6 Superintendent, provided however, that the availability or  
7 performance of this technical support service shall not include  
8 circuit connectivity nor be construed as altering or affecting  
9 Superintendent's obligations as set forth in this Agreement.  
10 Superintendent's technical support via telephone shall be provided  
11 to DISTRICT without charge Monday through Friday from 7:00 A.M. to  
12 5:00 P.M., excluding Superintendent's holidays.

13 5.0 TERMINATION. This Agreement may be terminated by  
14 Superintendent or District with or without cause, upon the giving of  
15 sixty (60) days prior written notice to the nonterminating party  
16 specifying the effective date of termination.

17 6.0 INDEPENDENT CONTRACTOR. Superintendent, in the performance  
18 of this Agreement, shall be and act as an independent contractor.  
19 Superintendent understands and agrees that Superintendent and all of  
20 Superintendent's employees shall not be considered officers,  
21 employees or agents of the District, and are not entitled to  
22 benefits of any kind or nature normally provided employees of the  
23 District and/or to which District's employees are normally entitled,  
24 including, but not limited to, State Unemployment Compensation or  
25 Workers' Compensation. Superintendent assumes the full  
responsibility for the acts and/or omissions of Superintendent's

1 employees as they relate to the services to be provided under this  
2 Agreement. Superintendent shall assume full responsibility for  
3 payment of all federal, state and local taxes or contributions,  
4 including unemployment insurance, social security and income taxes  
5 with respect to Superintendent's employees.

6 7.0 HOLD HARMLESS.

7 A. Superintendent hereby agrees to indemnify, defend, and hold  
8 harmless District, its Governing Board, officers, employees, and  
9 agents from every claim or demand and every liability, loss, damage,  
10 or expense of any nature whatsoever which may be incurred by reason  
11 of any negligent act or negligent omission of any employee, agent or  
12 officer of Superintendent arising out of this Agreement.

13 B. District hereby agrees to indemnify, defend, and hold  
14 harmless Superintendent, the Orange County Board of Education, and  
15 its officers, employees, and agents from every claim or demand and  
16 every liability, loss, damage, or expense of any nature whatsoever  
17 which may be incurred by reason of any negligent act or negligent  
18 omission of any employee, agent or officer of District arising out  
19 of this Agreement.

20 8.0 INSURANCE. Parties agree to carry insurance as mutually  
21 agreed to and shall provide certificates of insurance if requested.

22 9.0 NON-DISCRIMINATION. Superintendent agrees that  
23 Superintendent will not engage in unlawful discrimination in  
24 employment of persons because of race, ethnicity, religion,  
25 nationality, disability, gender, marital status or age of such  
persons.



1 10.0 COMPLIANCE WITH APPLICABLE LAW. The services to be  
2 performed herein must meet the approval of the District and shall be  
3 subject to the general right of inspection by District to secure the  
4 satisfactory completion thereof. Superintendent and District agree  
5 to comply with all federal, state and local laws, rules, regulations  
6 and ordinances that are now or may in the future become applicable  
7 to Superintendent or District regarding the services covered by this  
8 Agreement.

9 11.0 ASSIGNMENT. Neither party shall subcontract or assign this  
10 Agreement or the performance of any of the services set forth in  
11 this Agreement.

12 12.0 TOBACCO USE POLICY. In the interest of public health, the  
13 Superintendent and District provide tobacco-free environments.  
14 Smoking or the use of any tobacco products are prohibited in  
15 buildings and vehicles, and on any property owned, leased or  
16 contracted for by the Superintendent and District. Failure to abide  
17 with conditions of this policy could result in the termination of  
18 this Agreement.

19 13.0 NOTICES. All notices or demands to be given under this  
20 Agreement by either party to the other shall be in writing and given  
21 either by: i) personal service, or ii) U.S. Mail, mailed either by  
22 registered or certified mail, return receipt requested, with postage  
23 prepaid. Service shall be considered given when received if  
24 personally served or, if mailed, on the third (3rd) day after  
25 deposit in any U.S. Post Office. The address to which notices or  
demands may be given by either party may be changed by written

notice given in accordance with the notice provisions of this section. As of the date of this Agreement the addresses of the Parties are as follows:

DISTRICT: Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, California 92675  
Attn: \_\_\_\_\_

SUPERINTENDENT: Orange County Superintendent of Schools  
200 Kalmus Drive  
Costa Mesa, California 92626  
Attn: Patricia McCaughey

14.0 SEVERABILITY. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

15.0 NON WAIVER. The failure of District or Superintendent to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

16. ENTIRE AGREEMENT/AMENDMENT. This Agreement and any exhibits attached hereto constitute the entire agreement among the Parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both Parties to the Agreement.

1 17.0 GOVERNING LAW. The terms and conditions of this Agreement  
2 shall be governed by the laws of the State of California, with venue  
3 in Orange County, California.  
4

5 IN WITNESS WHEREOF, the Parties hereto have caused this  
6 Agreement to be executed.

7 DISTRICT: CAPISTRANO  
UNIFIED SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

8  
9 BY: \_\_\_\_\_  
Authorized Signature

BY: \_\_\_\_\_  
Authorized Signature

10 PRINTED NAME: \_\_\_\_\_

PRINTED NAME: Patricia McCaughey

11 TITLE: \_\_\_\_\_

TITLE: Coordinator

12 DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

REVISED  
3-21-14

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**ACCEPT RESIGNATIONS/TERMINATIONS**

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Burton, Kathleen	FS Worker	Personal	10/02/2000	03/28/2014
2. Elston, Lisa	ASB Worker	District Initiated	04/03/2010	03/13/2014
3. Griffin, Rosamond	IF-Sp Ed	Other Employment	03/13/2014	03/13/2014
4. Matheri, Evelyn	IF-Sp Ed	Relocation	02/26/2007	04/03/2014
5. May, Carey	Inst Asst-Sp Ed	Personal	01/19/2014	04/04/2014
6. Moridani, Karen	Inst Asst-Sp Ed	Voluntary	09/05/2006	02/27/2014
7. Pavahnejad, Sophie	LVN	Personal	09/12/2012	03/14/2014
8. Reider, Teresa	Elem Sch Clerk	Voluntary	12/06/2010	03/28/2014
9. Roostee, Larissa	ASB Worker	District Initiated	02/10/2004	03/13/2014
10. Smith, Kirby	Custodian I	Retirement	03/15/1988	03/04/2014
11. Volpe, Melissa	Sub IF-Sp Ed	District Initiated	04/17/2006	03/13/2014
	Sub Caregiver			
	Sub Inst Asst-Sp Ed			
12. Williams, Roger	ASB Worker	District Initiated	02/16/2004	03/13/2014
13. Winninghoff, Janet	Sub Student Supvr	District Initiated	03/13/2002	03/06/2014

**APPROVE EMPLOYMENT**

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
14. Turbeville, Brenda	Payroll Specialist (12mo/40hpw)	\$ 3,282.35 mo	R32-1	03/27/2014

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
15. Karlsen, Anna	IF-Autism (9.5mo/30hpw)	\$14.79 hr	R22-1	03/27/2014
16. Milligan, Mary	IF-Sp Ed (9.5mo/17.5hpw)	\$14.79 hr	R22-1	03/31/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
17. Frikman, Christine	Student Supvr	\$10.00 hr		03/27/2014
18. Gallegos, Amelia	Student Supvr	\$10.00 hr		03/27/2014
19. Garrison, Mark	Custodian	\$16.33 hr	R26-1	03/27/2014
20. Gonzalez, Jesus	Custodian	\$16.33 hr	R26-1	03/27/2014
21. Mejia, Jose	Custodian	\$16.33 hr	R26-1	03/27/2014
22. Merchant, Susan	Inst Asst	\$13.74 hr	R19-1	03/01/2014
23. Pavahnejad, Sophie	LVN	\$18.02 hr	R30-1	04/01/2014
24. Perrone, Brent	Student Supvr	\$10.00 hr		03/27/2014
25. Pointer, Jennifer	Student Supvr	\$10.00 hr		03/27/2014
26. Rasooli, Maryam	IF-Sp Ed	\$14.79 hr	R22-1	03/27/2014
27. Woolwine, Richard	Custodian	\$16.33 hr	R26-1	03/27/2014
28. Katcef, Jennifer	Library Media Tech	\$15.54 hr	R24-1	03/27/2014
				04/25/2014

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Effective Date</u>
29. Chandler, Joseph	Student Worker	\$ 9.00 hr	02/01/2014- 06/30/2014
30. Cocco, Mary	Student Worker	\$ 9.00 hr	02/18/2014- 05/30/2014
31. Daley, Erin	Student Supvr (9.5mo/5hpw)	\$10.00 hr	03/13/2014- 06/24/2014
32. Dorsey, Cassie	Student Worker	\$ 9.00 hr	02/07/2014- 06/30/2014
33. Fox, James	Student Worker	\$ 9.00 hr	02/01/2014- 06/30/2014
34. Jansen, Monique	Student Worker	\$ 9.00 hr	02/01/2014- 06/30/2014
35. Keshwani, Brandon	Student Worker	\$ 9.00 hr	02/01/2014- 06/30/2014
36. Oliveras, Robert	Student Worker	\$ 9.00 hr	02/01/2014- 06/30/2014
37. Ross, Amanda	Student Worker	\$ 9.00 hr	03/01/2014- 06/30/2014
38. Swords, Diana	Student Supvr (9.5mo/7.5hpw)	\$10.00 hr	03/10/2014
39. Walsh, Brian	Student Worker	\$ 9.00 hr	02/01/2014- 06/30/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE CO-CURRICULAR ASSIGNMENTS**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
40. Anderson, Marc	Lacrosse, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,301.00	02/24/2014- 05/06/2014
41. Bandaruk, Rita	Swim, Girls' Varsity (Asst)	San Clemente HS	\$ 2,641.00	02/17/2014- 05/09/2014
42. Brown, Amanda	Volleyball, Boys' Varsity (Asst)	San Juan Hills HS	\$ 2,641.00	02/01/2014- 05/15/2014
43. Conrad, Todd	Waterpolo, Girls' Varsity (Asst)	Tesoro HS	\$ 2,641.00	11/25/2013- 02/14/2014
44. Cota, Chris	Track, Girls' Varsity (Asst)	Dana Hills HS	\$ 2,641.00	02/14/2014- 05/09/2014
45. Hutnick, Mike	Lacrosse, Boys' Varsity (Head)	San Clemente HS	\$ 3,301.00	02/17/2014- 05/16/2014
46. Janke, Janelle	Softball, Varsity (Asst)	San Juan Hills HS	\$ 3,081.00	02/24/2014- 05/06/2014
47. Kelly, Peter	Tennis, Varsity (Head)	Aliso Niguel HS	\$ 3,301.00	02/10/2014- 05/09/2014
48. Laster, Don	Swim, Girls' Varsity (Head)	San Clemente HS	\$ 3,301.00	02/17/2014- 05/09/2014
49. Machado, Terri	Tennis, Boys' Varsity (Head)	Capistrano Valley HS	\$ 3,301.00	02/24/2014- 05/09/2014
50. Matsushima, Maxx	Swim, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,641.00	03/01/2014- 05/09/2014
51. McFadden, Jinkee	Lacrosse, Girls' Varsity (Head)	San Juan Hills HS	\$ 3,301.00	02/24/2014- 05/06/2014
52. Miranda, Albert	Track, Girls' Varsity (Head)	Tesoro HS	\$ 3,521.00	03/01/2014- 05/09/2014
	Track, Boys' Varsity (Head)		\$ 3,521.00	
53. Pacek, Kristina	Swim, Girls' (Asst)	San Juan Hills HS	\$ 2,641.00	02/10/2014- 05/09/2014
54. Peeler, Danielle	Swim, Girls' Varsity (Asst)	Capistrano Valley HS	\$ 2,641.00	03/01/2014- 05/09/2014
55. Price, Robert	Track, Boys' (Asst)	San Juan Hills HS	\$ 2,641.00	02/01/2014- 05/15/2014
56. Royle, Michael	Tennis, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,301.00	02/10/2014- 05/09/2014
57. Saenz, Derek	Volleyball, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,641.00	03/01/2014- 05/07/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
58. Schneringer, Paul	Swim, Boys' Varsity (Asst)	San Juan Hills HS	\$ 2,641.00	02/10/2014- 05/09/2014
59. Zamora, Robert	Baseball, Varsity (Asst)	Capistrano Valley HS	\$ 3,521.00	03/01/2014- 05/16/2014

**APPROVE CIF CO-CURRICULAR ASSIGNMENTS**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
60. Arneson, Jim	Basketball, Girls' Varsity (Head)	Tesoro HS	\$ 352.10	02/16/2014- 03/04/2014
61. Bosio, Danielle	Soccer, Girls' Varsity (Asst)	Capistrano Valley HS	\$ 264.10	02/15/2014
62. Brown, Robert	Wrestling, Individual (Head)	Tesoro HS	\$ 165.05	02/16/2014- 02/28/2014
63. Dodge, Randy	Soccer, Boys' Varsity (Head)	Aliso Niguel HS	\$ 330.10	02/13/2014- 03/01/2014
	Soccer, Girls' Varsity (Head)		\$ 330.10	
64. Figueroa, Alex	Soccer, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 264.10	02/13/2014- 03/01/2014
65. Hamren, Robin	Pep Squad, (Head)	Tesoro HS	\$ 308.10	02/16/2014- 03/04/2014
66. Johnson, Edmond	Basketball, Girls' Varsity (Head)	Aliso Niguel HS	\$ 352.10	02/12/2014- 02/22/2014
67. Miramontes, Jesus	Soccer, Girls' Varsity (Asst)	Aliso Niguel HS	\$ 264.10	02/13/2014- 03/01/2014
68. Morishima, Niki	Basketball, Girls' Varsity (Asst)	Tesoro HS	\$ 308.10	02/16/2014- 03/04/2014
69. Navabpour, Cyrus	Soccer, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 264.10	02/15/2014
70. Parks, Josh	Basketball, Boys' Varsity (Asst)	Tesoro HS	\$ 308.10	02/16/2014- 03/04/2014
71. Powell, Neil	Soccer, Girls' Varsity (Head)	Capistrano Valley HS	\$ 330.10	02/15/2014
72. Richter, Jessica	Basketball, Girls' Varsity (Asst)	San Clemente HS	\$ 308.10	02/14/2014
73. Whieldon, Randy	Basketball, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 308.10	02/15/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
74. Anderle, Robert	Baseball, (Asst)	Aliso Niguel HS	\$ 1,750.00	02/10/2014- 05/09/2014
75. Badger, Jonathan	Wrestling, Strength and Conditioning Wrestling, (Asst)	Capistrano Valley HS	\$ 600.00 \$ 2,640.00	09/20/2013- 11/01/2013 11/18/2013- 02/01/2014
76. Bisch, Jonathan	Volleyball, Boys' (Asst)	San Clemente HS	\$ 1,000.00	03/27/2014- 05/07/2014
77. Campbell, Dori	Lacrosse, Girls' JV (Head)	Dana Hills HS	\$ 3,261.00	02/14/2014- 05/03/2014
78. Chambers, Keith	Track, (Asst)	Dana Hills HS	\$ 2,500.00	02/14/2014- 05/09/2014
79. Conrad, Todd	Swim, Boys' (Asst)	Tesoro HS	\$ 2,174.05	03/01/2014- 05/09/2014
80. Cooper, Trent	Lacrosse, Boys' (Asst)	Aliso Niguel HS	\$ 600.00	10/07/2013- 11/10/2013
81. Cunningham, Bennie	Cheer Coach	San Clemente HS	\$ 1,400.00	09/05/2013- 02/06/2014
82. Empey, Lisa	Swim, Girls' (Asst)	Tesoro HS	\$ 2,174.05	03/01/2014- 05/09/2014
83. Hefner, Dadelynn	Marching Band Coach	Capistrano Valley HS	\$ 1,000.00	03/10/2014- 06/24/2014
84. Henry, Todd	Softball, (Asst)	Dana Hills HS	\$ 2,500.00	02/14/2014- 05/14/2014
85. Jocham, Mark	Lacrosse, Girls' (Asst)	Aliso Niguel HS	\$ 2,700.00	02/10/2014- 05/09/2014
86. Kelley, Erin	Tennis, (Asst)	Aliso Niguel HS	\$ 2,000.00	02/10/2014- 05/09/2014
87. Kohler, Thomas	Volleyball, Boys' (Asst)	San Juan Hills HS	\$ 2,650.00	02/24/2014- 05/06/2014
88. Lepe, Emmanuel	Swim, Boys' (Asst)	Tesoro HS	\$ 2,174.05	03/01/2013- 05/09/2014
89. Little, Sean	Basketball, Boys' (Asst)	Capistrano Valley HS	\$ 2,640.00	11/18/2013- 02/01/2014
90. Madden, Chris	Lacrosse, Boys' (Asst)	San Clemente HS	\$ 3,000.00	02/17/2014- 05/16/2014



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
91. Morales, Kara	Lacrosse, Girls' (Asst)	Aliso Niguel HS	\$ 1,500.00	02/10/2014- 05/09/2014
92. Murphy, Brent	Baseball, (Asst)	Aliso Niguel HS	\$ 3,300.00	02/10/2014- 05/09/2014
93. Newberry, Daniel	Waterpolo, Boys'	San Juan Hills HS	\$ 3,261.00	02/10/2014- 04/30/2014
	Waterpolo Girls'		\$ 3,261.00	02/10/2014- 04/30/2014
94. Payne, Ronald	Baseball, (Asst)	Aliso Niguel HS	\$ 2,000.00	02/10/2014- 05/09/2014
95. Poythress, Caila	Swim, Boys' (Asst)	Aliso Niguel HS	\$ 3,000.00	02/27/2014- 06/24/2014
96. Quiggle, Casey	Volleyball, Girls' (Asst)	Aliso Niguel HS	\$ 1,500.00	02/11/2014- 05/29/2014
97. Renden, Tim	Swim, Boys' (Asst)	Dana Hills HS	\$ 3,000.00	02/14/2014- 05/09/2014
98. Roberts, Nathan	Golf, (Asst)	San Juan Hills HS	\$ 2,000.00	02/10/2014- 05/09/2014
99. Tintle, Nick	Lacrosse, Boys' (Asst)	Tesoro HS	\$ 2,500.00	03/01/2014- 05/16/2014
100. Wallace, Edward	Track, (Asst)	Tesoro HS	\$ 1,500.00	03/01/2014- 05/09/2014
101. Wilson, Mark	Baseball, (Asst)	Dana Hills HS	\$ 2,500.00	02/17/2014- 05/16/2014

**APPROVE EMPLOYMENT PENDING CLEARANCES**

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Earliest Effective Date</u>
102. Bacon, Lisa	IF-Sp Ed (9.5mo/17.5hpw)	\$14.79 hr	R22-1	03/27/2014
103. Curran, Kathryn	IF-Sp Ed (9.5mo/17.5hpw)	\$14.79 hr	R22-1	03/27/2014
104. Gutierrez, Amy	BIngl Clerk (12mo/15hpw)	\$15.93 hr	R25-1	03/27/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE EMPLOYMENT PENDING CLEARANCES (Cont.)**

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Earliest Effective Date</u>
105. McCarty, Melissa	IF-Sp Ed (9.5mo/17.5hpw)	\$14.79 hr	R22-1	03/27/2014
106. Parks, Shannon	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	03/27/2014
107. Taslakyian, Satenik	FS Worker (9.5mo/10hpw)	\$12.14 hr	R14-1	03/27/2014
108. Williams, Roger	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$14.08 hr	R20-1	03/27/2014

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Earliest Effective Date</u>
109. Kulick, Debra	Inst Asst-Sp Ed Presch	\$13.74 hr	R19-1	03/27/2014
	Inst Asst-Sp Ed	\$14.08 hr	R20-1	
	IF-Sp Ed	\$14.79 hr	R22-1	

**APPROVE PROMOTION**

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
110. Burton, Kenneth	Groundskeeper (12mo/40hpw)	Lead Groundskeeper (12mo/40hpw)	R37-20	03/27/2014
111. Corcoran, Travis	IF-Sp Ed (9.5mo/30hpw)	IBI Asst/Tutor (9.5mo/40hpw)	R24-1	03/27/2014
112. Escobedo, Gerardo	Custodian I (12mo/40hpw)	Custodian III (12mo/40hpw)	R30-1	03/12/2014- 05/30/2014
113. Pignone, Julie	FS Worker (9.5mo/25hpw)	Lead FS Worker II (9.5mo/35hpw)	R31-1	01/07/2014- 02/15/2014

**APPROVE REASSIGNMENTS**

<u>Name</u>	<u>Former Position</u>	<u>Reassignment</u>	<u>Range Step</u>	<u>Effective Date</u>
114. Neyra-Reyes, Nancy	Blnl Inst Asst (9.5mo/17.5hpw)	Blnl Comm Svcs Liaison (9.5mo/17.5hpw)	R23-2	02/24/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE ASSIGNMENT ADJUSTMENTS**

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Effective Date</u>
115. Guterrez, Joe	Student Supvr (9.5mo/5hpw)	Student Supvr (9.5mo/10hpw)	03/10/2014- 05/30/2014

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT  
PAY AT REGULAR RATE OF PAY**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
116. Aguirre, Oralia	Student Supvr TAA NTE 8 hrs (Supervise students)	03/05/2014- 03/26/2014
117. Chenault, Michelle	Inst Asst-Science Lab TAA NTE 25 hrs (Setting up Science Lab)	02/24/2014- 06/24/2014
118. Columbo, Stacy	IF-Sp Ed TAA NTE 1.5 hrs (Due to bomb threat)	03/06/2014
119. Forbes, Kathryn	Inst Asst TAA NTE 100 hrs (Work on project to automate the K-5 Science kits housed in the IMC warehouse)	11/25/2013- 06/10/2014
120. Giaque, Mark	HS Campus Supvr TAA NTE 1 hr (Due to bomb threat)	03/06/2014
121. Gordon, Mercy	IF-Sp Ed TAA NTE 1.3 hrs (Due to bomb threat)	03/06/2014
122. Graves, Karen	HS Campus Supvr TAA NTE .5 hrs (Due to bomb threat)	03/06/2014
123. Harrison, Eva	Bingl Inst Asst TAA NTE 50 hrs (Assist with interpretation/translation services for the district meetings including the Superintendent Forums)	03/15/2014- 06/24/2014
124. Hernandez, Adelina	Student Supvr TAA NTE 8 hrs (Supervise students)	03/05/2014- 03/26/2014
125. Holden, Sue	IF-Sp Ed TAA NTE 1.5 hrs (Due to bomb threat)	03/06/2014
126. Isip, Shirley	LVN TAA NTE 5 hpw (Ride with student on the bus)	02/01/2014- 06/24/2014
127. Jocham, Richard	IF-Autism TAA NTE 56 hrs (Supervise SAC 5 <sup>th</sup> grade at OSS)	03/31/2014- 04/04/2014
128. Khanpour, Elham	Inst Asst-Sp Ed TAA NTE 2 hrs (Due to bomb threat)	03/06/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT  
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
129. Messinger, Dee	HS Campus Supvr TAA NTE 1 hr (Due to bomb threat)	03/06/2014
130. Motu, Leslie	Inst Asst-Sp Ed TAA NTE 1.5 hrs (Due to bomb threat)	03/06/2014
131. Poudrier, Cindy	Presch Teacher TAA NTE 20 hrs (Attend IEP's as per required by Special Ed)	11/04/2013- 06/30/2014
132. Preuitt, Aymara	Blngl Comm Svcs Liaison TAA NTE 4 hrs (Due to bomb threat)	03/06/2014
133. Stewart, Kathy	Inst Asst-Sp Ed TAA NTE 2 hrs (Due to bomb threat)	03/06/2014
134. Stockdale, Carol	Inst Asst-Science TAA NTE 26 hrs (Preparation for science week and execution of events during science week)	03/01/2014- 05/01/2014
135. Swartz, Brian	Inst Asst-Sp Ed TAA NTE .5 hrs (Due to bomb threat)	03/06/2014
136. Vazquez, Obdulia	Blngl Comm Svcs Liaison TAA NTE 3 hrs (Assist in McKinney Vento with district and community based services)	03/18/2014
137. Webster, Anne	Music Asst TAA NTE 15 hrs (Help and supervision at Honor auditions/Concerts)	02/20/2014- 03/15/2014
138. Yim, Summer	Inst Asst TAA NTE 15 hrs (Assist with lesson plans in Math class)	02/20/2014- 03/31/2014
139. Younis, Olga	Literacy Intervention Asst. TAA NTE 1.5 hrs (Due to bomb threat)	03/06/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, March 26, 2014  
Classified Employees

**APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED  
FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
140. Clark, Vernitra	LVN (9.5mo/17.5hpw)	School Clerk II	R25-3	03/10/2014
141. Maroush, Linda	IF-Sp Ed (9.5mo/17.5hpw)	Opportunity Asst	R24-5	03/27/2014
142. Merchant, Susan	HS Campus Supvr (9.5mo/15hpw)	IF-Sp Ed	R22-2	03/01/2014
143. Stivers, David	MS Campus Supvr (9.5mo/17.5hpw)	Opportunity Asst	R24-1	03/27/2014
144. Summers, Denice	Sub Student Supvr	MS Campus Supvr	R20-1	03/07/2014
145. Umana, Barbara	IF-Sp Ed (9.5mo/30hpw)	Elem Sch Clerk	R26-4	03/07/2014
146. Warth, Jamie	IF-Sp Ed (9.5mo/17.5hpw)	Elem Sch Clerk	R26-1	03/03/2014

**APPROVE LEAVES OF ABSENCE**

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
147. Ortiz, Wilfrido	Personal	03/20/2014- 09/20/2014

REVISED  
3-25-14

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of March 26, 2014  
Certificated Employees

**ACCEPT RESIGNATIONS/TERMINATIONS**

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Berzansky, Jordana	Teacher	Child Care	08/19/2005	03/03/2014
2. Cummings, Rodney	Teacher	Retirement	09/05/1984	06/25/2014
3. Knudson, Thomas	Substitute Teacher	Personal	11/04/2011	03/13/2014
4. Kussner, Patty	Substitute Teacher	Personal	09/20/2007	02/12/2014
5. Lattouf, Christine	Substitute Teacher	Retirement	10/24/2001	03/09/2014
6. Smith, Jolene	Teacher	Retirement	09/05/1985	06/25/2014
7. Young, Marsha	Substitute Teacher	Relocation	09/05/2012	03/05/2014

**APPROVE EMPLOYMENT**

<u>Name</u>	<u>1st Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
8. Billy, Christopher	Teacher-40%	\$48,899	A-1	03/27/2014
9. Martz, Starline	Teacher-Sp Ed	\$55,001	B-3	03/27/2014
10. Yousuf, Evelyn	Teacher-Sp Ed	\$48,899	A-1	03/27/2014

**APPROVE HOME/HOSPITAL TEACHERS**

Pay @ \$35.00 per hour

11. Choquehuanca, Carol	17. Quinn, Cory
12. Donnelly, John	18. Styles, Karen
13. Habel-Morgan, Shauna	19. Turney, Jason
14. Kenney, Valerie	20. Wanders, Michelle
15. Maass, Susan	21. Weber, Freda
16. Meissner, Andrea	

**APPROVE SUBSTITUTE TEACHERS**

Pay @ \$90.00 per day

22. Adams, Amy	28. Farwell-Daries, Denise
23. Bell, Gabriella	29. Fish, Thomas
24. Berry, Keri	30. Gill, Sharon
25. Bullock, Gina	31. Hucko, Stacy
26. Davison, Nicole	32. Iacobelli, Victoria
27. Detrich, Kelly	

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**APPROVE SUBSTITUTE TEACHERS**

Pay @ \$90.00 per day

33.Johnson, Linda	42.Rajab, Stacy
34.Jones, Angela	43.Rivera, Dana
35.Kostechko, Vicky	44.Ross, Tara
36.Krehahn, Iris	45.Rygiol, Christina
37.Larue, Brenda	46.Sendrey, Charles
38.Mays, Jeffrey	47.Smith, John
39.Montgomery, Laura	48.Smith, Kyla
40.Prado, Hilda	49.Wenskoski, Maria
41.Privett, Dawn	50.Yancey, Kendra

**APPROVE SUBSTITUTE PSYCHOLOGIST**

Pay @ per diem rate of \$275.00 per day

51. Reynolds, Taryn

**APPROVE 6/5<sup>ths</sup> ASSIGNMENT 1<sup>st</sup> SEMESTER**

Not to exceed \$19,800.00 for 6/5ths section

52.Woodward, Jennifer	53.Yanaura, Mark
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**APPROVE 6/5<sup>ths</sup> ASSIGNMENT 2<sup>nd</sup> SEMESTER**

Not to exceed \$19,800.00 for 6/5ths section

54. Martus, Larissa	56. Yanaura, Mark
55. Schmidt, Lana	

**APPROVE ADDITIONAL ASSIGNMENTS**

To Provide Teacher Training for the ST Math Program – Marblehead

Not to exceed 2 hours non-instructional pay @ \$30.00 per hour

03/03/2014-06/30/2014

57.Candy, Virginia	65.Lamb, Julie
58.Dewitt-Fleischman, Mary	66.Maroshek, Barbara
59.Dunbeck, David	67.McGraw, Randall
60.Fontanes, Sarah	68.Milner, Elizabeth
61.Fredrick, Krickette	69.Neidl, Isabel
62.Furlong, Adriana	70.Nusenow, Kristina
63.Houser, Suzanne	71.Randle, Liessa
64.Hurlbut, Dana	

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**APPROVE ADDITIONAL ASSIGNMENTS (Cont.)**

Leadership Team to Plan and Collaborate – R. H Dana Elem  
Not to exceed 5 hours non-instructional pay @ \$30.00 per hour  
03/01/2014-06/24/2014

72. Cooper, Laurie  
73. Granja, Patricia  
74. McGaffin, Jan

75. Ordonez, Lourdes  
76. Paradise, Susan  
77. Pitkin, Bonny

To Teach After School Intervention – San Juan Elem  
Not to exceed 13.5 hours instructional pay \$35.00 per hour  
03/03/2014-06/24/2014

78. Sanchez, Lidia

To Assist with Intervention Homework ELD Learners Club – Newhart MS  
Not to exceed 55 hours instructional pay @ \$35.00 per hour  
10/29/2013-06/11/2014

79. Gerbosi, Robert  
80. Grant, Meagan

81. Lowy, Laurie

To Teach Intervention Homework Club – Newhart MS  
Not to exceed 70 hours instructional pay @ \$35.00 per hour  
10/29/2013-06/01/2014

82. Reardon, Lisa

To Create IEP Documents for Students on the Case Load of a Teacher who Resigned – Shorecliffs MS  
Not to exceed 15 hours non-instructional pay @ \$30.00 per hour  
02/10/2014-06/24/2014

83. Blair, Tammy  
84. Grace, Jennifer

85. Quinn, Cory

To Create Common Core Assessment for To Kill a Mockingbird and to  
Create a Common Core Poetry Project – Aliso Niguel HS  
Not to exceed 4 hours non-instructional pay @ \$30.00 per hour  
02/18/2014-03/30/2014

86. Greeley, Christina  
87. McGinity, Cathy

88. Reideler, Shannon

To Provide Lesson Study for SIOP and Development  
of Reading Workshop Curriculum – Aliso Niguel HS  
Not to exceed 10 hours non-instructional pay @ \$30.00 per hour  
02/18/2014-03/30/2014

89. Lewis, Dawn



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**APPROVE ADDITIONAL ASSIGNMENTS (Cont.)**

To Prepare for Health Academy – Dana Hills HS

Not to exceed 50 hours instructional pay @ \$35.00 per hour  
07/01/2013-06/30/2014

90. Garcia, Jeri  
91. Gilman, Christine

92. Slocum, Nicole  
93. Wingen, Tamarah

Saturday School Proctor – San Clemente HS

Not to exceed 80 hours instructional pay @ \$35.00 per hour  
03/05/2014-06/30/2014

94. Dutton, Caroline

95. Finnsson, Jamie

To Attend SIOP Training – San Clemente HS

Not to exceed 2 hours non-instructional pay @ \$30.00 per hour  
01/06/2014

96. Jobst, Shelly  
97. Schmidt, Swetlana

98. Westling, Margie

Saturday School Proctor – Tesoro HS

Not to exceed 4 hours instructional pay @ \$35.00 per hour  
03/01/2014

99. Herwig, Christopher

To Assist with the PIGE Parent Education Program – Education Division

Not to exceed 16 hours non-instructional pay @ \$30.00 per hour  
02/18/2014-04/02/2014

100. Roman, Stacy

To Assist with Translations of IEP's – Education Division

Not to exceed 50 hours non-instructional pay @ \$30.00 per hour  
01/29/2014-06/25/2014

101. Sweeney, Alba

To Provide GATE Testing – GATE

Not to exceed 4.5 hours instructional pay @ \$35.00 per hour  
02/22/2014

102. Fragassi, Joe  
103. Fragassi, Kari

104. Glassen, Nina

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**APPROVE ADDITIONAL ASSIGNMENTS (Cont.)**

To Complete an Assessment as Part of the Expert Consultation Team – Special Education

Not to exceed 15 hours @ hourly per diem rate of \$58.28 per hour

04/01/2014-06/30/2014

105. Tokatlian, Jodie

To Provide Speech Therapy to Student Receiving Home Instruction – Special Education

Not to exceed 31.5 hours @ hourly per diem rate of \$58.28 per hour

01/31/2014-06/24/2014

106. Tokatlian, Jodie

To Provide Speech Therapy to Student Receiving Home Instruction – Special Education

Not to exceed 43.5 hours @ hourly per diem rate of \$68.57 per hour

01/07/2014-06/24/2014

107. Brown, Susan

**APPROVE CO-CURRICULAR ASSIGNMENTS**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
108. Bashor, Kelly	Outdoor Education, Elem	George White Elem	\$ 110.00	04/14/2014- 04/17/2014
109. Brail, Richard	Baseball, Varsity (Head)	Tesoro HS	\$ 3,521.00	03/01/2014- 05/09/2014
110. Cameron, Bonnie	Outdoor Education, Elem	Chapparal Elem	\$ 110.00	04/29/2014- 05/02/2014
111. Cox, Ryan	Swim, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 2,641.00	02/10/2014- 05/09/2014
	Swim, Girls' Varsity (Head)		\$ 3,301.00	
112. Dahlgren, Brenda	Outdoor Education, Elem	Vista Del Mar Elem	\$ 110.00	02/26/2014- 02/28/2014
113. Davis, Nicole	Outdoor Education, Elem	Vista Del Mar Elem	\$ 110.00	02/26/2014- 02/28/2014
114. Dunn, Craig	Track, Boys' Varsity (Head)	Dana Hills HS	\$ 3,521.00	02/14/2014- 05/09/2014
115. Faris, Annie	Outdoor Education, Elem	Vista Del Mar Elem	\$ 110.00	02/19/2014- 02/21/2014
116. Faris, Tom	Baseball, Varsity (Head)	Dana Hills HS	\$ 3,521.00	02/17/2014- 05/16/2014

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**APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
117. Gibson, Mike	Swim, Boys' Varsity (Head)	Tesoro HS	\$ 3,301.00	03/01/2014- 05/09/2014
118. Goode, Kimberly	Outdoor Education, Elem	Vista Del Mar Elem	\$ 110.00	02/19/2014- 02/21/2014
119. Green, Justin	Tennis, Boys' Varsity (Head)	Dana Hills HS	\$ 3,301.00	02/14/2014- 05/07/2014
120. Gustafson, Ryan	Lacrosse, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,301.00	03/01/2014- 05/16/2014
121. Higginson, Patrick	Swimming, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,301.00	03/01/2014- 05/09/2014
122. Horton, Todd	Outdoor Education, Elem	Vista Del Mar Elem	\$ 110.00	02/26/2014- 02/28/2014
123. Johnstone, Van	Golf, Varsity (Head)	Tesoro HS	\$ 3,301.00	03/01/2014- 05/09/2014
124. Justl, Robyn	Outdoor Education, Elem	Arroyo Vista Elem	\$ 110.00	02/18/2014- 02/21/2014
125. Lee, Christina	Track, Girls' Varsity (Asst)	Capistrano Valley HS	\$ 2,641.00	03/01/2014- 05/09/2014
126. Lynch, Erick	Swim, Girls' Varsity (Asst)	Aliso Niguel HS	\$ 2,641.00	02/10/2014- 05/09/2014
127. Martin Stone, Vanessa	Outdoor Education, Elem	Vista Del Mar Elem	\$ 110.00	02/19/2014- 02/21/2014
128. Millat, Carrie	Outdoor Education, Elem	Chapparal Elem	\$ 110.00	04/29/2014- 05/02/2014
129. Miller, Michael	Volleyball, Boys' Varsity (Head)	Capistrano Valley HS	\$ 3,301.00	03/01/2014- 05/07/2014
130. Minier, Michael	Golf, Varsity (Head)	Capistrano Valley HS	\$ 3,301.00	03/01/2014- 05/09/2014
131. Mosconi, Victor	Activities Director, 50%	Aliso Viejo MS	\$ 1,760.50	02/18/2014- 06/25/2014
132. Perry, Johnnie	Outdoor Education, Elem	Chapparal Elem	\$ 110.00	04/29/2014- 05/02/2014
133. Rivadeneyra, Mark	Volleyball, Boys' Varsity (Asst)	Dana Hills HS	\$ 2,641.00	02/14/2014- 05/06/2014
134. Rosa, Matt	Swim, Boys' Varsity (Head)	Dana Hills HS	\$ 3,301.00	02/14/2014- 05/09/2014

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**APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
135. Sayles, Kenneth	Track, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,521.00	03/01/2014- 05/09/2014
	Track, Boys' Varsity (Head)			
136. Takacs, Lynn	Outdoor Education, Elem	Chaparral Elem	\$ 110.00	04/29/2014- 05/02/2014
137. Tinker, James	Golf, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,301.00	02/01/2014- 05/15/2014
138. White, Sally	Outdoor Education, Elem	George White Elem	\$ 110.00	04/14/2014- 04/17/2014
139. Wooten, Jeremey	Baseball, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,521.00	02/01/2014- 05/15/2014
140. Yancey, Steven	Swimming, Boys' Varsity (Head)	Capistrano Valley HS	\$ 3,301.00	03/01/2014- 05/09/2014
141. York, Mark	Track, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,641.00	03/01/2014- 05/09/2014
142. Young, Michael	Outdoor Education, Elem	George White Elem	\$ 110.00	04/14/2014- 04/17/2014

**APPROVE CIF CO-CURRICULAR ASSIGNMENTS**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
143. Bordner, Richard	Wrestling, Varsity (Head)	Capistrano Valley HS	\$ 330.10	02/05/2014
	Wrestling, Varsity (Head)		\$ 165.05	03/02/2014- 03/09/2014
144. Calentino, Mark	Wrestling, Varsity (Head)	San Clemente HS	\$ 165.05	03/03/2014
145. Colwell, Greg	Wrestling, Varsity (Head)	Aliso Niguel HS	\$ 330.10	02/03/2014- 02/22/2014
146. Garrett, Steve	Basketball, Boys' Varsity (Head)	Tesoro HS	\$ 352.10	02/16/2014- 03/04/2014
147. Higginson, Patrick	Water Polo, Girls' Varsity (Head)	Capistrano Valley HS	\$ 330.10	02/15/2014
148. Lynch, Erick	Waterpolo, Girls' Varsity (Head)	Aliso Niguel HS	\$ 330.10	02/13/2014- 02/22/2014

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**APPROVE CIF CO-CURRICULAR ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
149. Magana, Andy	Band	Tesoro HS	\$ 220.00	02/16/2014- 03/04/2014
150. Mulligan, Brian	Basketball, Boys' Varsity (Head)	Capistrano Valley HS	\$ 352.10	02/15/2014
151. Sorrell, Jason	Soccer, Boys' Varsity (Head)	Capistrano Valley HS	\$ 330.10	02/15/2014
152. Westling, Kurt	Basketball, Varsity (Asst)	Aliso Niguel HS	\$ 308.10	02/12/2014- 02/22/2014
153. Workman, Kenneth	Wrestling, Varsity (Asst)	Dana Hills HS	\$ 110.00	02/11/2014- 02/15/2014

**APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
154. Biggs, Paul	Golf, (Asst)	Aliso Niguel HS	\$ 2,500.00	02/10/2014- 05/09/2014
155. Brown, Dave	Track, (Asst)	Dana Hills HS	\$ 3,000.00	02/14/2014- 05/09/2014
156. Ridill, Bruce	Track, Boys' (Asst)	Capistrano Valley HS	\$ 2,640.00	03/10/2014- 04/30/2014
157. Scott, Ryan	Golf, Varsity (Asst)	Tesoro HS	\$ 2,500.00	03/01/2014- 05/09/2014
158. Sayles, Melisa	Cross Country, Girls' (Head)	Capistrano Valley HS	\$ 3,300.00	01/23/2014- 07/31/2014

**APPROVE LEAVES OF ABSENCE**

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
159. Corbett, Kristin	Personal	03/20/2014- 06/30/2015
160. Crawford, Kristen	Personal	2014-2015
161. Koopman, Nicole	Personal	2014-2015
162. Murphy, Melissa	Personal	2014-2015
163. Oliver-McClellan, Rebecca	Personal	2014-2015

## TITLE 5, CALIFORNIA CODE OF REGULATIONS

### 5593 Temporary Athletic Team Coach Qualifications and Competencies

This section applies to any person serving at any grade level as a temporary athletic team coach.

- (a) The District shall determine whether a temporary athletic team coach is knowledgeable and competent in the areas of:
  - (1) Care and prevention of athletic injuries, basic first aid, and emergency procedures;
  - (2) Coaching techniques;
  - (3) Rules and regulations in the athletic activity being coached; and
  - (4) Child or adolescent psychology, whichever is appropriate to the grade level of the involved sports activity.
- (b) The District shall establish a temporary athletic team coach's qualifications in each of the below specified four competency areas.
  - (1) Care and prevention of athletic injuries, basic sports injury first aid, and emergency procedures as evidenced by one or more of the following:
    - (A) Completion of a college-level course in the care and prevention of athletic injuries and possession of a valid cardiopulmonary resuscitation (CPR) card; or
    - (B) A valid sports injury certificate or first aid card, and a valid cardiopulmonary resuscitation CPR card; or
    - (C) A valid Emergency Medical Technician (EMT) I or II card; or
    - (D) A valid trainer's certification issued by the National or California Athletic Trainers' Association (NATA/CATA); or
    - (E) The person has had practical experience under the supervision of an athletic coach or trainer, or has assisted in team athletic training and conditioning, and has both valid CPR and first aid cards.
  - (2) Coaching theory and techniques in the sport or game being coached, as evidenced by one or more of the following:
    - (A) Completion of a college course in coaching theory and techniques; or

- (B) Completion of in-service programs arranged by a school district or a county office of education; or
  - (C) Prior service as a student coach or assistant athletic coach in the sport or game being coached; or
  - (D) Prior coaching in community youth athletic programs in the sport to be coached; or
  - (E) Prior participation in organized competitive athletics at high school level or above in the sport to be coached.
- (3) Knowledge of the rules and regulations pertaining to the sport or game being coached, the league rules and, at the high school level, regulations of the CIF.
- (4) Knowledge of child or adolescent psychology as it relates to sports participation as evidenced by one or more of the following:
  - (A) Completion of a college-level course in child psychology for elementary school positions and adolescent or sports psychology for secondary school positions; or
  - (B) Completion of a seminar or workshop on human growth and development of youth; or
  - (C) Prior active involvement with youth in a school or community sports program.
- (c) The school district superintendent may waive compliance with any one or more of the competencies described in subsection (a) provided that the person is enrolled in a program leading to acquisition of a competency. Until the competencies are met, the prospective coach shall serve under the immediate supervision of a fully qualified temporary athletic team coach.

NOTE: Authority cited: §33031 and §35179.5, Education code.  
Reference: §33352 and §35179.5, Education Code.

**CERTIFICATION  
TEMPORARY ATHLETIC TEAM COACHES**

TO STATE BOARD OF EDUCATION:

Title 5, California Code of Regulations, §5594, requires:

By April 1 of each year, each local governing school board shall certify to the State Board of Education that the provisions of §5593 have been met.

LOCAL SCHOOL BOARD CERTIFICATION:

I hereby certify the school district has met the conditions set forth in Title 5, Sections 5593 and 5594.

\_\_\_\_\_  
John M. Alpay  
President  
Board of Trustees  
Capistrano Unified School District

\_\_\_\_\_  
Date

Return to:     State Board of Education  
                 Department of Education  
                 1430 N Street, Suite #5111  
                 Sacramento, CA 95814



