

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES
Regular Meeting

June 25, 2014

Closed Session 6:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 6:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. CONFERENCE WITH LABOR NEGOTIATORS

Dr. Joseph M. Farley/Jodee Brentlinger/Clark Hampton/Jon Pearle
Employee Organizations:

- 1) Capistrano Unified Education Association (CUEA)
- 2) California School Employees Association (CSEA)
- 3) Teamsters
- 4) Unrepresented Employees (CUMA)
(Pursuant to Government Code §54957.6)

B. STUDENT EXPULSIONS

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)

EXHIBIT 3B1-B8

C. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Program Specialists
(Pursuant to Government Code §54957)

EXHIBIT 3C

D. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Superintendent
(Pursuant to Government Code §54957)

PUBLIC HEARINGS:

Agenda Item #1 Resolution No. 1314-56, Easements and Rights of Way to SDG&E and Cox Communications

Agenda Item #3 Instructional Materials Recommended for Adoption-HS Industrial Arts – Consumer Auto and Auto Technology

Agenda Item #5 Instructional Materials Recommended for Adoption-HS Social Science – AP European History

Agenda Item #7 Instructional Materials Recommended for Adoption-HS Science – Earth Science

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

*Jessica Boerner, Arthur “Evan” Riddle, Austin Earnest, and Dylan Struthers, 2014
Graduates who have been accepted to one of the four U.S. Service Academies
Aaron Scapa, K-12 Perfect Attendance*

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING

- 1. PUBLIC HEARING: RESOLUTION NO. 1314-56, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT AUTHORIZING THE GRANTING OF EASEMENTS AND RIGHTS OF WAY TO SAN DIEGO GAS & ELECTRIC COMPANY AND COX COMMUNICATIONS CALIFORNIA, LLC AND TAKING ACTIONS RELATED THERETO:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on Resolution No. 1314-56, Resolution of The Board of Trustees of The Capistrano Unified School District Authorizing the Granting of Easements and Rights of Way to San Diego Gas & Electric Company and Cox Communications California, LLC and Taking Actions Related Thereto. Supporting documentation is located in Exhibit 2.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

2. **RESOLUTION NO. 1314-56, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT AUTHORIZING THE GRANTING OF EASEMENTS AND RIGHTS OF WAY TO SAN DIEGO GAS & ELECTRIC COMPANY AND COX COMMUNICATIONS CALIFORNIA, LLC AND TAKING ACTIONS RELATED THERETO:**

INFORMATION/
DISCUSSION
Page 1
EXHIBIT 2

The Board of Trustees (Board) is considering granting easements and rights of way to San Diego Gas & Electric Company (SDG&E) and Cox Communications California, LLC (Cox Communications) of certain portions of property owned by the District located at 31422 Camino Capistrano pursuant to Education Code §17556 *et seq.* in order for SDG&E to erect, construct, reconstruct, replace, repair, maintain, and use guy poles and/or anchors together with connecting wires relating to an existing guy pole located on property belonging to the City of San Juan Capistrano and in order for Cox Communications to construct, place, operate, repair, inspect, maintain, replace, and remove such aerial telecommunications facilities together with a right of ingress and egress and across certain portions of the District property located at 31422 Camino Capistrano. District staff believes conveying such easements and rights of way will be in the District’s best interest. On June 11, 2014, the Board adopted Resolution No. 1314-52 declaring the Board’s intention to grant the proposed easements and rights of way. Notices have been published and posted as required by law.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1314-56, Resolution of the Board of Trustees of the Capistrano Unified School District Authorizing the Granting of Easements and Rights of Way to San Diego Gas & Electric Company and Cox Communications California, LLC and Taking Actions Related Thereto.

Motion by _____	Seconded by _____
ROLL CALL:	
Trustee Addonizio _____	Trustee Hatton-Hodson _____
Trustee Bryson _____	Trustee Pritchard _____
Trustee Hanacek _____	Trustee Reardon _____
	Trustee Alpay _____

3. **PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL INDUSTRIAL ARTS – CONSUMER AUTO AND AUTOMOTIVE TECHNOLOGY:**

INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school industrial arts – Consumer Auto and Automotive Technology.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

***Contact: Julie Hatchel, Assistant Superintendent, Education Services, Elementary
Michelle Le Patner, Assistant Superintendent, Education Services, Secondary***

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

4. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL INDUSTRIAL ARTS – CONSUMER AUTO AND AUTOMOTIVE TECHNOLOGY:** INFORMATION/
DISCUSSION

Aliso Niguel and San Clemente high schools are requesting the adoption of *Modern Automotive Technology, 8th edition* by James E. Duffy published by Goodheart-Wilcox ©2014 for high school industrial arts – Consumer Auto and Automotive Technology. This title was approved by the Instructional Materials Review Committee. It would be adopted for a seven-year period. Purchase of this title would be funded through the Carl Perkins/VEA (Vocational Education Act). Estimated cost would be \$11,600.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

Staff Recommendation

It is recommended the Board President recognize Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Modern Automotive Technology, 8th edition* by James E. Duffy published by Goodheart-Wilcox ©2014 for high school industrial arts – Consumer Auto and Automotive Technology.

Motion by _____ Seconded by _____

5. **PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SOCIAL SCIENCE – EUROPEAN HISTORY, ADVANCED PLACEMENT:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials recommended for adoption: high school social science – European History, Advanced Placement.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

6. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SOCIAL SCIENCE – EUROPEAN HISTORY, ADVANCED PLACEMENT:** DISCUSSION/
ACTION

A teacher committee is requesting the adoption of *Western Civilization, Volume I and Volume II* by Dennis Sherman published by McGraw-Hill ©2011 for high school social science – European History, Advanced Placement. This title was approved by the Instructional Materials Review Committee. It would be adopted for a seven-year period. Purchase of this supplemental title would be paid with site funds. Estimated cost for a class set of both volumes (35 copies) is \$6,655.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

Staff Recommendation

It is recommended the Board President recognize Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Western Civilization, Volume I and Volume II* by Dennis Sherman published by McGraw-Hill ©2011 for high school social science – European History, Advanced Placement.

Motion by _____ Seconded by _____

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|--|------------------------------------|
| <p>7. PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SCIENCE – EARTH SCIENCE:
The Board will conduct a public hearing on instructional materials recommended for adoption: high school science – Earth Science.
<i>CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment</i>
<i>Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary</i></p> | <p>INFORMATION/
DISCUSSION</p> |
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Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

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| <p>8. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HIGH SCHOOL SCIENCE – EARTH SCIENCE:
A teacher committee is requesting the adoption of <i>Earth: Portrait of a Planet, 4th edition</i> by Stephen Marshak published by W. W. Norton ©2012 for high school science – Earth Science. This title was approved by the Instructional Materials Review Committee. It would be adopted for a seven-year period. Purchase of this title would be paid with District Lottery funds at an estimated cost of \$22,500 for the 2014-2015 school year.
<i>CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment</i>
<i>Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary</i></p> | <p>DISCUSSION/
ACTION</p> |
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Staff Recommendation

It is recommended the Board President recognize Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Earth: Portrait of a Planet, 4th edition* by Stephen Marshak published by W. W. Norton ©2012 for high school science – Earth Science.

Motion by _____ Seconded by _____

DISCUSSION/ACTION ITEMS

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|--|---|
| <p>9. RECOGNITION OF SUPERINTENDENT JOSEPH M. FARLEY:
The Board will recognize Superintendent Joseph M. Farley, who is retiring on July 1, 2014, after more than 40 years as a California educator.
<i>Contact: John M. Alpay, President, Board of Trustees</i></p> | <p>INFORMATION/
DISCUSSION</p> |
| <p>10. EMPLOYMENT CONTRACT, SUPERINTENDENT:
The Board of Trustees has concluded an extensive selection process for its superintendent and is expected to ratify an employment agreement for the position with Kirsten M. Vital. The employment agreement is included in the exhibit
<i>Contact: John M. Alpay, President, Board of Trustees</i></p> | <p>DISCUSSION/
ACTION
Page 17
EXHIBIT 10</p> |

Staff Recommendation

President Alpay will present this item for Board discussion per Government Code §53262.

Following discussion, it is recommended the Board of Trustees approve the employment contract for the new superintendent.

Motion by _____ Seconded by _____

11. PROPOSED 2015-2016 SCHOOL CALENDAR:

In November 2006, a Calendar Task Force was established. The Task Force meets annually to reach consensus on recommended school calendars for upcoming school years. The Task Force utilizes the following tenets in making recommendations for school calendars: the calendar should support the educational purpose of the District; student holidays, aside from legal holidays, should be minimized and placed strategically to optimize learning; to the extent possible, the calendar should follow a consistent pattern from year to year so teachers can plan for instruction and families can make long-range plans; to the extent possible, the calendar should retain some of the features that produced the higher District revenue realized during the three-year pilot as a result of increased average daily attendance. In order to maximize instructional time prior to high-stakes testing and to align with the majority of Orange County School Districts, the Task Force is recommending the start date for the 2015-2016 school year be moved to Tuesday, August 25, 2015. The last student day would be Thursday, June 9, 2016.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

Staff Recommendation

It is recommended the Board President recognize Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present this item.

Following discussion, it is recommended the Board of Trustees approve the proposed 2015-2016 School Calendar.

Motion by _____ Seconded by _____

12. LOCAL CONTROL AND ACCOUNTABILITY PLAN:

In June 2013, the Legislature adopted a new funding system for schools in California known as the Local Control Funding Formula (LCFF). The purpose of the new funding formula was to give districts more local control over how funds are spent. As part of the LCFF, the Legislature included an accountability component known as the Local Control and Accountability Plan (LCAP). In developing its LCAP, districts must address eight state priorities, solicit input, and consult with stakeholders. A public hearing regarding the LCAP was held at the June 11, 2014, Board meeting. This item presents the final 2014-2015 LCAP, which has been updated based upon the consideration of input from District stakeholder groups. Once Board approved, the District's LCAP will be submitted for review to the Orange County Department of Education.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contacts: Julie Hatchel, Assistant Superintendent, Education Services, Elementary

Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, Elementary, and Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present information on this item and answer any questions Trustees may have.

Following discussion, it is recommended Trustees approve the 2014-2015 Local Control and Accountability Plan.

Motion by _____ Seconded by _____

13. 2014-2015 BUDGET ADOPTION:

DISCUSSION/
ACTION
Page 23
EXHIBIT 13

The District is required by law to adopt a budget for the 2014-2015 fiscal year no later than June 30, 2014, for enactment on July 1, 2014. The budget for 2014-2015 is based upon revenue assumptions outlined within the Governor’s May Revise, as well as District-specific assumptions for revenue and expenditures. The following documents are included in the exhibit: 2014-2015 Budget for District Funds; School District Certification of the State Criteria and Standards and the Workers’ Compensation Certification; State Criteria and Standards; and 2014-2015 Guidelines and Assumptions.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt the 2014-2015 Budget.

Motion by _____ Seconded by _____

14. RECOMMENDATION OF TENTATIVE AGREEMENT WITH TEAMSTERS, LOCAL 952, JULY 1, 2014 – JUNE 30, 2015:

DISCUSSION/
ACTION
Page 215
EXHIBIT 14

The purpose of this agenda item is to seek approval of the Tentative Agreement between the District and Teamsters, Local 952. In addition to the Tentative Agreement, the Public Disclosure of Collective Bargaining Agreement is included in the exhibit.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Staff Recommendation:

It is recommended the Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Tentative Agreement between the District and Teamsters, Local 952.

Motion by _____ Seconded by _____

15. RECOMMENDATION OF EMPLOYMENT AGREEMENT WITH CAPISTRANO UNIFIED MANAGEMENT ASSOCIATION, JULY 1, 2014 – JUNE 30, 2015:

DISCUSSION/
ACTION
Page 231
EXHIBIT 15

The purpose of this agenda item is to seek approval of the employment agreement between the District and the Capistrano Unified Management Association (CUMA) for 2014-2015.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Staff Recommendation

It is recommended the Board President recognize Jodee Brentlinger, Assistant Superintendent, Personnel Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the employment agreement between the District and CUMA for 2014-2015.

Motion by _____ Seconded by _____

**16. INSTRUCTIONAL MATERIALS RECOMMENDED FOR PILOT: DISCUSSION/
ELEMENTARY AND MIDDLE SCHOOL MATHEMATICS: ACTION**

Page 233
EXHIBIT 16

A District Math Textbook Adoption Committee, representative of teachers from each of the elementary and middle schools, is requesting the pilot of the following math programs in the 2014-2015 school year: *Expressions*, Houghton Mifflin (grades K-5); *My Math*, McGraw Hill (grades K-5); *Big Ideas*, Houghton Mifflin (Math 6; Math 7; Math 7 Accelerated; and Math 8); *CA Digits*, Pearson (Math 6; Math 7; Math 7, Accelerated; and Math 8); *Core Connections*, College Preparatory Mathematics (Math 6; Math 7; Math 7, Accelerated; and Math 8); and *Math Links*, Center for Math & Technology (Math 8). These programs were approved by the Instructional Materials Review Committee. Following the 2014-2015 pilot implementation, a decision will be made regarding the submission of specific programs for adoption consideration. There is a cost of approximately \$1,000 for the implementation of the math program's pilot materials. One-time funding for instructional materials will be utilized to train teachers on the implementation of pilot materials.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: *Julie Hatchel, Assistant Superintendent, Education Services, Elementary*

Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, Elementary, and Michelle Le Patner, Assistant Superintendent, Education Services, Secondary, to present this item.

Following discussion, it is recommended the Board of Trustees approve the pilot of the *Expressions, My Math, Big Ideas, CA Digits, Core Connections, and Math Links* programs for the 2014-2015 school year.

Motion by _____ Seconded by _____

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

- | | |
|---|---------------------------------------|
| <p>17. SCHOOL BOARD MINUTES:
Approval of the minutes of the June 4, 2014, special Board meeting.
Contact: <i>Jane Boos, Manager, Board Office Operations</i></p> | <p>Page 237
EXHIBIT 17</p> |
| <p>18. SCHOOL BOARD MINUTES:
Approval of the minutes of the June 11, 2014, regular Board meeting.
Contact: <i>Jane Boos, Manager, Board Office Operations</i></p> | <p>Page 239
EXHIBIT 18</p> |
| <p>19. SCHOOL BOARD MINUTES:
Approval of the minutes of the June 14, 2014, special Board meeting.
Contact: <i>Jane Boos, Manager, Board Office Operations</i></p> | <p>Page 249
EXHIBIT 19</p> |

20. MEMORANDUM OF UNDERSTANDING WITH WESTERN YOUTH SERVICES FOR YOUTH COUNSELING SERVICES:

Approval of the Memorandum of Understanding (MOU) with Western Youth Services for youth counseling services. An MOU with Western Youth Services will increase accessibility to mental health services for children attending San Clemente High School. Western Youth Services, a private, non-profit organization, provides similar services in other Orange County school districts in exchange for office space and computer/Internet access. The services are grant funded and provided free of charge to students and their families.

CUSD Strategic Plan Pillar 2: Safe & Healthy Schools

Contact: Joseph M. Farley, Superintendent

CURRICULUM & INSTRUCTION

21. EXPUNGING OF EXPULSION RECORD:

Approval to expunge a student's expulsion record. Due to the confidential nature of this item, the supporting information is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

22. PETITION TO WAIVE CALIFORNIA HIGH SCHOOL EXIT EXAM:

Approval to waive California Education Code §60851(c) and Board Policy 6162.52 for four students who have completed all requirements for passing the California High School Exit Examination (CAHSEE) subtest in Mathematics and/or English/Language Arts, case numbers 1314-032 through 1314-035. California Education Code §60851(c) and Board Policy 6162.52 provide authority for the Board of Trustees to review and approve waivers for special education students to pass the CAHSEE with modifications stated in the pupil's Individualized Education Program. Supporting information is provided to Trustees under separate cover to protect the student's rights under the Family Educational Rights and Privacy Act. There is no financial impact.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

23. CONSOLIDATED APPLICATION AND REPORTING SYSTEM:

Approval of the June 30, 2014, Consolidated Application and Reporting System (CARS) Data Collections. CARS is a three-part application and reporting process for multiple state and federal, formula-driven categorical program funds, submitted annually to the California Department of Education (CDE) to fund supplemental programs. The Consolidated Application is used by CDE to distribute categorical funds from various state and federal programs. In June of each year, districts are required to submit part of the application to document program participation in categorical programs and provide assurances of compliance with the legal requirements of each program. The federal programs coordinated through the Consolidated Application include Title I, Part A; Title II, Part A; and Title III, Part A. Economic Impact Aide, a state program, is also coordinated through the Consolidated Application. The complete Consolidated Application is on file for review in the State and Federal Programs office. As required by CDE, the District English Learner Advisory Committee also reviewed this document.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services, Elementary

24. MEMORANDUM OF UNDERSTANDING WITH HEALTH MOBILE DENTAL SERVICES:

Page 255
EXHIBIT 24

Approval of the Memorandum of Understanding with Health Mobile Dental Services. Currently, there is a great need for dental services at the elementary level. The District has the opportunity to pilot a program with the Health Mobile. The goal is to help District families who might not have insurance or the capability to pay for dental services. This pilot program would give students additional access to services without any cost to the District. The program would be piloted at several Title I schools. If this pilot proves to be successful, it may be provided at additional sites in the future.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Julie Hatchel, Assistant Superintendent, Education Services, Elementary

BUSINESS & SUPPORT SERVICES

25. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Page 257
EXHIBIT 25

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$2,429,624.56 and the commercial warrants total \$3,403,875.80. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board approved by vendor warrants exceeding \$250,000.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

26. DONATION OF FUNDS AND EQUIPMENT:

Page 287
EXHIBIT 26

Approval of donations of funds and equipment. A number of gifts have been donated to the District, \$78,476.28 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

27. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:

Page 289
EXHIBIT 27

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows 20 new agreements totaling \$414,090.49, three new agreement ratifications totaling \$13,436, 14 extensions to existing agreements totaling \$166,000, one extension ratification to an existing agreement totaling \$30,000, one amendment to an existing agreement totaling \$10,500, and one amendment ratification to an existing agreement totaling \$10,000. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

28. SPECIAL EDUCATION INFORMAL DISPUTE RESOLUTION AGREEMENTS:

Approval of the ratification of special education Informal Dispute Resolution Agreement Case #046114 and Case #122713. Due to the confidential nature of the Agreements, supporting information is provided to Trustees under separate cover. Expenditures under these agreements are limited to \$8,400, funded by special education funds.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

29. SPECIAL EDUCATION SETTLEMENT AGREEMENT:

Approval of the special education Settlement Agreement Case #2014040954. Due to the confidential nature of the Agreement, supporting information is provided to Trustees under separate cover. Expenditures under this Agreement are limited to \$30,000, funded by special education funds.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

30. RESOLUTION NO. 1314-55, EDUCATION PROTECTION ACT:

Approval of Resolution No. 1314-55, Education Protection Act. On November 6, 2012, voters approved Proposition 30. The monies received from the Education Protection Account (EPA) shall be spent according to Article XIII, §36 of the California Constitution. The Board is required to determine how the District plans to spend the EPA money and annually post it on the District website.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 30

31. RATIFICATION OF CHANGE ORDER NO. 1 – BID NO. 1314-16, CAPISTRANO VALLEY HIGH SCHOOL LUNCH PAVILION AND MUSIC PLAZA:

Ratification of Change Order No. 1 related to the construction of the Capistrano Valley High School lunch pavilion and music plaza. In a previous action, the Board of Trustees delegated to the Superintendent the authority to approve work orders changing the cost of construction contracts, provided the cost does not exceed \$25,000 per individual work order. This change order aggregates various work orders that may consist of additions, deletions, or other revisions that are now being presented to the Board of Trustees for ratification. All such changes in the work are performed under applicable conditions of the change in contract documents. The approved work orders and the resulting change order are shown in the exhibit. The original contract sum was \$1,479,000. The new contract sum including Change Order No. 1 is \$1,495,556.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 31

32. STANDARD AGREEMENT, DEPARTMENT OF GENERAL SERVICES/OFFICE OF ADMINISTRATIVE HEARINGS:

Ratification of the Standard Agreement to furnish the services of Administrative Law Judges for the purpose of conducting hearings, as needed by the District. The contractor will provide services at the rates set forth in the Department of *General Services' Price Book* at the time the services are rendered. Expenditures under this contract are limited to \$48,000, funded by the general fund.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Page 579

EXHIBIT 32

33. **AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS AGREEMENT – AVID CENTER:** Page 585
EXHIBIT 33
Approval of the AVID College Readiness System Services and Products Agreement. This Agreement provides support to prepare students for college readiness and success in a global society. The term of this Agreement is July 1, 2014, through June 30, 2015. The contractor will provide services at the rates indicated in the Agreement. Expenditures under this contract are limited to \$38,340, funded by Local Control Accountability Plan funds.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
34. **DESTINY RESOURCE MANAGEMENT AGREEMENT – FOLLETT SCHOOL SOLUTIONS, INCORPORATED:** Page 601
EXHIBIT 34
Approval of the Destiny Resource Management Agreement No. 785013-5 with Follett School Solutions, Incorporated, to provide software and support for library, textbook, and asset management pursuant to RFP No. 11-1314, Centralized Library, Textbook, and Asset Management System. The first-year annual subscription and startup costs are \$165,439.50, annual licensing and maintenance costs after year one are \$72,548, funded by the general fund.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
35. **AWARD BID NO. 1415-05, FRESH BAKERY AND BREAD PRODUCTS, GALASSO’S BAKERY:** Page 647
EXHIBIT 35
Approval of Award of Bid No. 1415-05, Fresh Bakery and Bread Products to Galasso’s Bakery. Two bids were received and opened on May 13, 2014. This bid is awarded on an all-or-nothing basis to the single lowest bidder meeting all the terms and specifications. Galasso’s Bakery is the lowest responsive bidder. The term of the base contract is July 1, 2014, through June 30, 2015, with two one-year renewal terms at the option of the Board of Trustees. Annual expenditures utilizing this contract are not-to-exceed \$100,000, funded by Food and Nutrition Services.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
36. **AWARD BID NO. 1415-06, GROCERY, SNACK, AND BEVERAGE PRODUCTS, A&R WHOLESALE DISTRIBUTORS, INCORPORATED:** Page 653
EXHIBIT 36
Approval of Award of Bid No. 1415-06, Grocery, Snack, and Beverage Products to A&R Wholesale Distributors, Incorporated. Three bids were received and opened on May 13, 2014. This bid is awarded on an all-or-nothing basis to the single lowest bidder meeting all the terms and specifications. A&R Wholesale Distributors is the lowest responsive bidder. The term of the base contract is July 1, 2014, through June 30, 2015, with two one-year renewal terms at the option of the Board of Trustees. Annual expenditures utilizing this contract are not-to-exceed \$1,454,000, funded by Food and Nutrition Services.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
37. **EXTENSION OF PROFESSIONAL SERVICES CONTRACT FOR CURRICULUM AND SERVICES – NATIONAL NETWORK OF DIGITAL SCHOOLS MANAGEMENT FOUNDATION:** Page 671
EXHIBIT 37
Approval of the Extension of Professional Services Contract for Curriculum and Services No. 1314080 with National Network of Digital Schools Management Foundation. This Agreement provides software, curriculum, consulting, and training services related to the cyber-education platform for elementary online curriculum. The vendor has agreed to maintain the same pricing for fiscal year 2014-2015 as previously negotiated. Annual expenditures under this contract are limited to \$43,000, funded by the Common Core grant.
CUSD Strategic Plan Pillar 5: Effective Operations
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

38. EXTENSION OF AGREEMENT FOR BID NO. 1213-03, PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICE – P&R PAPER SUPPLY COMPANY, INCORPORATED:

Page 687
EXHIBIT 38

Approval of Extension of Agreement for Bid No. 1213-03 with P&R Paper Supply Company, Incorporated, for paper and plastic products. The contract contains a provision wherein the vendors are required to lock in the pricing for three years subject to a limit on annual increases of no more than the Consumer Price Index (CPI). The pricing in the attached renewal exhibit either was reduced, remained the same, or is limited to the CPI increase. P&R Paper Supply Company responded and out of the 84 items they provide, 50 items remained at the same price, 30 items increased in price, one item had a price decrease, and three items are no longer available. The price increases are due to a steady escalation of raw materials, manufacturing, logistical cost components of products, and other operating cost increases. The extension period is July 1, 2014, through June 30, 2015. Annual expenditures under this contract are limited to \$240,000, funded by Food and Nutrition Services.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

39. EXTENSION OF MASTER CONTRACT, T.E.R.I. INCORPORATED & THE COUNTRY SCHOOL, A NON-PUBLIC SCHOOL:

Page 725
EXHIBIT 39

Approval of the extension of the Master Contract No. MCA 1213068 for special education services to be provided by T.E.R.I. Incorporated & the Country School, a non-public school. The contractor will provide services at the rates indicated in the Agreement, paid by special education. Expenditures under this contract are limited to \$55,000.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

40. STATE OF MINNESOTA, DEPARTMENT OF ADMINISTRATION, NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS, AND WESTERN STATES CONTRACTING ALLIANCE CONTRACT NO. B27168 AWARDED TO LENOVO (UNITED STATES), INCORPORATED, CALIFORNIA PARTICIPATING ADDENDUM, PURCHASES THROUGH LENOVO OR THE APPROVED SERVICING SUBCONTRACTORS:

Approval to utilize the State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27168 awarded to Lenovo (United States), Incorporated, and approved for usage in the State of California pursuant to the California Participating Addendum, for the purchase of computer equipment, software, peripherals, and related services, through Lenovo or the Lenovo approved servicing subcontractors. The District can utilize such contracts pursuant to California Public Contract Code §§10298, 10299, and 12100 et seq. without going to bid. The contract prices offered by Lenovo have been assessed to be fair, reasonable, and competitive. Staff has determined that it is in the best interest of the District to utilize the contract awarded to Lenovo. Annual expenditures utilizing this contract are limited to \$200,000 for the purchase of computer equipment, software, peripherals, and related services, funded by the general fund. Due to the size of the contract and award documentation, it will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

41. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page 751
EXHIBIT 41

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

42. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

Page 763
EXHIBIT 42

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

43. RECOMMENDATION OF THIRD AMENDMENT TO EMPLOYMENT AGREEMENT – DEPUTY SUPERINTENDENT, BUSINESS SERVICES, JULY 1, 2014 – JUNE 30, 2015:

Page 769
EXHIBIT43

Approval of a Third Amendment to the Employment Agreement between the District and the Deputy Superintendent, Business Services.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____

Seconded by _____

ROLL CALL:

Trustee Addonizio _____

Trustee Hatton-Hodson _____

Trustee Bryson _____

Trustee Pritchard _____

Trustee Hanacek _____

Trustee Reardon _____

Trustee Alpay _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

ADJOURNMENT

Motion by _____

Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, JULY 9, 2014, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website: www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.