

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
MARCH 12, 2014
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 6:30 p.m. The Board recessed to closed session to discuss Public Employee Discipline/Dismissal/Release and confer with Labor Negotiators.

The regular meeting of the Board reconvened to open session and was called to order by President Alpay at 7:03 p.m.

The Pledge of Allegiance was led by Student Advisor Leila Rodriguez.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adopt the Board agenda.

Adoption of the Board Agenda

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez
NOES: None
ABSENT: None
ABSTAIN: None

President Alpay reported the following action taken during closed session:

President's Report From Closed Session Meeting

Agenda Item #3 A-1 – Public Employee Discipline/Dismissal/Release:

The Board voted by a 7-0 vote to authorize the issuance of non-reelection notices to Employee #28826 and Employee #29083.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Agenda Item #3 A-2 – Public Employee Discipline/Dismissal/Release:

The Board voted 7-0 to approve the settlement and resignation agreement of Employee #11170, effective March 3, 2014, and enter into a release agreement that includes a waiver of all claims known and unknown against the District.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Agenda Item #3 A-3 – Public Employee Discipline/Dismissal/Release:

The Board voted 7-0 to approve the settlement and resignation agreement of Employee #19174, effective February 25, 2014, and enter into a release agreement that includes a waiver of all claims known and unknown against the District.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Agenda Item #3 A-4 – Public Employee Discipline/Dismissal/Release:

The Board voted 7-0 to approve the suspension of Employee #15885 without pay for two days.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Agenda Item #3 B – Conference with Labor Negotiators:

No action was taken.

Grace O'Brien was recognized for being selected as a finalist in the 2014 Prudential Spirit of Community Award and Michelle Alexander was recognized for being named "Youth of the Year" by the Capistrano Valley Boys and Girls Club.

**Special
Recognitions**

Student Body President Ramtin Talebi from Capistrano Valley High School presented a report on activities taking place at the high school.

ASB Report

Trustee Bryson shared that she, along with Trustees Hanacek and Hatton-Hodson had participated in the surprise classroom announcements of the three top Teachers of the Year: Karen Gauthier (Chaparral Elementary), Yeon Choi (Niguel Hills Middle School), and Anthony Tubbs (Tesoro High School). She also assured the audience the superintendent search process is equal and consistent for all applicants. Trustee Bryson concluded her comments by stating US Navy Commander John Kochendorfer, a K-12 District graduate, is the commander of the USS Coronado.

**Board and
Superintendent
Comments**

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

**Oral
Communications**

The following speakers addressed the Board:

- Chairwoman Romero stated the Juaneño Band of Mission Indians, Acjachemen Nation are the indigenous people of Orange County and requested Trustee Bryson publicly correct her recommendation to the Juaneño name or withdraw her recommendation for the new Rancho Mission Viejo K-8 school be named Gabrileño, which erroneously is the northern tribe.

DISCUSSION/ACTION

Deputy Superintendent Clark Hampton provided a PowerPoint presentation highlighting key elements of the Second Interim Report. Mr. Hampton concluded the presentation by stating this report presents a positive certification of the Second Interim Financial Report for 2013-2014, indicating the District, based on current projections, will be able to meet its financial obligations for the current and two subsequent fiscal years. Mr. Hampton commented the last time the District submitted a positive certification was for 2010-2011. *(The PowerPoint is posted on the District website.)*

**Second Interim
Report
Agenda Item 1**

Following discussion, it was moved by Trustee Reardon, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the Certification of the 2013-2014 Second Interim Report and Adoption of Resolution No. 1314-36, 2013-2014 Revenue and Expenditure Increases/Decreases.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez
NOES: None
ABSENT: None
ABSTAIN: None

Assistant Superintendent Jodee Brentlinger commented this is the first time staff is bringing forth proposals when the District has a positive certification. Mrs. Brentlinger stated that next year the District will be returning to 180 school days, returning to the contract limits in the certificated collective bargaining agreement, and all employees will return to their full work year without any furlough days. This is also the first time in five years the District will not be opening compensation articles for the purpose of budget reduction. Mrs. Brentlinger stated all three of the proposals are focusing on recovery. The District is opening articles regarding operational efficiency, with the goal of developing mutual interest between the District and employee groups. The District proposes to discuss with CUEA, Article 1 – Designation of Parties and Length of Agreement; Article 5 – Hours; and Article 8 – Class Size. Mrs. Brentlinger informed the Board that agenda items 2, 3, and 4 will be brought back to the March 26, 2014, Board meeting for discussion/action.

**District Contract
Reopener Proposal
to CUEA
Agenda Item 2**

Assistant Superintendent Jodee Brentlinger stated this is a reopener proposal with CSEA, as the District had entered into a three year agreement with them in 2012. As part of the current contract, both parties have the right to reopen two articles. Mrs. Brentlinger informed the Board the District proposes to open Article 3 – Hours of Employment, and Article 7 – Promotion and Transfer.

**District Contract
Reopener Proposal
to CSEA
Agenda Item 3**

Assistant Superintendent Jodee Brentlinger stated that Teamsters have already submitted a letter to open Article 4 – Grievance Procedures, and the District is requesting to open Article 18 – Transportation Procedures.

**District Contract
Reopener Proposal
to Teamsters
Agenda Item 4**

Deputy Superintendent Clark Hampton stated this item is related to Consent Item 28 on the agenda. Given the specialized and critical nature of the central library, textbook, and asset management system, the District is requesting Board approval to publish a Request for Proposal (RFP) with specific evaluation components. When the proposals are submitted for Consent Item 28 this would be the criteria used to evaluate them.

**RFP Process-
Central Library,
Textbook, & Asset
Management
System
Agenda Item 5**

It was moved by Trustee Pritchard, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve Resolution No. 1314-37, Approval of Central Library, Textbook, and Asset Management System Request for Proposal Process.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez
NOES: None
ABSENT: None
ABSTAIN: None

Deputy Superintendent Clark Hampton stated this item is related to Consent Item 29 on the agenda. Given the specialized and critical nature of the absence management system, the District is requesting Board approval to publish a Request for Proposal with specific evaluation components. When the proposals are submitted for Consent Item 29 this would be the criteria used to evaluate them.

**RFP Process-
Absence
Management
System
Agenda Item 6**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve Resolution No. 1314-38, Approval of Absence Management System Request for Proposal Process.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez
NOES: None
ABSENT: None
ABSTAIN: None

Assistant Superintendent Sara Jocham explained that Board Policy 6163.2, *Animals at School*, is being revised to allow service dogs on school transportation. There is an added requirement that principals provide written notification to parents when an animal is brought into the classroom. The policy will be brought back to a future meeting for a second reading.

**Board Policy
Revision
Agenda Item 7**

Trustee Alpay suggested Mrs. Jocham use more specific language in paragraph two of this policy.

President Alpay asked Trustees for items they wished to pull from the Consent Calendar. No items were pulled.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve the following Consent Calendar items:

Minutes of the February 12, 2014, special Board meeting.

**Minutes
Agenda Item 8**

Minutes of the February 12, 2014, regular Board meeting.

**Minutes
Agenda Item 9**

Minutes of the February 26, 2014, regular Board meeting.

**Minutes
Agenda Item 10**

Petition to waive California Education Code §60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case #1314-016 to 1314-020.

**CAHSEE
Agenda Item 11**

Purchase orders, warrants, and previously Board-approved bids and contracts as listed.

**Purchase
Orders/Warrants
Agenda Item 12**

Donations of funds and equipment.

**Donations
Agenda Item 13**

Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.

**Professional
Services
Agreements
Agenda Item 14**

Ratification of special education Informal Dispute Resolution Agreement Case #013614, Case #013914, Case #021414, Case #024514, and Case #123113.	Informal Dispute Resolution Agreement Agenda Item 15
Ratification of special education Settlement Agreement Case #2013090724.	Settlement Agreements Agenda Item 16
Independent Contractor Agreement No. ICA 1314164 with The Bridge Works Group to provide temporary management support to Personnel Services.	Independent Contract Agreement Agenda Item 17
Services and Support Agreement for 2014-2015 with Quintessential School Systems (QSS), a business administrative software.	Services/Support Agreement Agenda Item 18
Amendment to Agreement Bid No. 1112-15 for the purchase of refurbished computer equipment with Insight Systems Exchange, adding replacement models to the current price list.	Amendment Agreement Agenda Item 19
Extension of Consultant Agreement No. C1011140 with David Taussig & Associates, Incorporated, to provide special tax consulting services as required by the District.	Extension of Consultant Agreement Agenda Item 20
Award of Request for Proposal No. 10-1314, Wide Area Network Services to Cox Communications California, LLC; Cox California Telecom, LLC (Cox).	Award of Proposal Agenda Item 21
Award of Bid No. 1314-16, Capistrano Valley High School Lunch Pavilion and Music Plaza	Award of Bid Agenda Item 22
Award of Bid No. 1314-17, Milk and Dairy Products to Hollandia Dairy, Incorporated.	Award of Bid Agenda Item 23
Award of Bid No. 1314-19, Roof Repairs and Maintenance Districtwide to Architectural Roofing Systems dba Pacific Roofing Systems.	Award of Bid Agenda Item 24
Award of Bid No. 1314-20, Fence Repairs and Maintenance Districtwide to Harris Steel Fence Co., Incorporated.	Award of Bid Agenda Item 25
Award of Bid No. 1314-21, Painting Services to JL Cobb Painting. Sixteen contractors registered and downloaded documents; twelve bids were received and opened on February 12, 2014.	Award of Bid Agenda Item 26
Advertise Request for Proposal (RFP) No. 7-1314 for photography services. It is the intent of this RFP to seek experienced, professional, and qualified photographers to provide services for the District's secondary schools.	Advertise Request for Proposal Agenda Item 27
Advertise Request for Proposal (RFP) No. 11-1314 for a library, textbook, and asset management system.	Advertise Request for Proposal Agenda Item 28

Advertise Request for Proposal (RFP) No. 12-1314 for an employee absence management system.

**Advertise Request
for Proposal
Agenda Item 29**

Denial of Leave to Present a Late Claim Number 14-14640 DP filed against the District.

**Government Claim
Agenda Item 30**

Resignations, retirements, and employment of classified personnel.

**Resignations/
Retirements/
Employment
(Classified
Personnel)
Agenda Item 31**

Resignations, retirements, and employment of certificated personnel.

**Resignations/
Retirements/
Employment
(Certificated
Personnel)
Agenda Item 32**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adjourn the meeting.

Adjournment

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

NOES: None

President Alpay announced the meeting adjourned at 8:07 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations