

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

REVISED
7-3-13

BOARD OF TRUSTEES
Regular Meeting

July 10, 2013

Closed Session 5:30 p.m.

Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:30 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

EXHIBIT 3 A

- 1) Assistant Superintendent
 - 2) Executive Director
 - 3) High School Activities Director
 - 4) Middle School Principal
 - 5) Elementary School Principals
- (Pursuant to Government Code §54957)*

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

EXHIBIT 3 B

(Pursuant to Government Code §54957)

C. CONFERENCE WITH LABOR NEGOTIATORS

Dr. Joseph M. Farley/Jodee Brentlinger/Clark Hampton/Jon Pearl
Employee Organizations:

- 1) Capistrano Unified Education Association (CUEA)
- 2) Capistrano School Employees Association (CSEA)
- 3) Teamsters

(Pursuant to Government Code §54957.6)

PUBLIC HEARING:

Agenda Item #1 OPA Independent Study Increase

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Madeline Hannah – K-12 Perfect Attendance

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARINGS

1. PUPIL-TO-TEACHER WAIVER REQUEST FOR THE OXFORD PREPARATORY ACADEMY INDEPENDENT STUDY PROGRAM: INFORMATION/ DISCUSSION

The Board will conduct a public hearing on the Pupil-to-Teacher Waiver request for the Oxford Preparatory Academy Independent Study Program. Supporting information is located in Exhibit 2.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

2. PUPIL-TO-TEACHER WAIVER REQUEST FOR THE OXFORD PREPARATORY ACADEMY INDEPENDENT STUDY PROGRAM: DISCUSSION/ ACTION

This item requests the approval of the Pupil-to-Teacher Waiver Request for the Oxford Preparatory Academy (OPA) Independent Study Program. OPA is seeking an Alternative School of Choice Waiver Request of Education Code §51745.6 to increase the pupil-to-teacher ratio from 25:1 to 27.5:1. The revised ratio would allow resources to be redirected to other services for the direct benefit of students.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Julie Hatchel, Assistant Superintendent, Education Services, to present this item.

Page 1
EXHIBIT 2

Following discussion, it is recommended the Board of Trustees approve the Pupil-to-Teacher Waiver Request for the Oxford Preparatory Academy Independent Study Program.

Motion by _____ Seconded by _____

DISCUSSION/ACTION ITEMS

3. 2013-2014 STRATEGIC PLAN:

The Board of Trustees adopted a strategic plan for the District in June 2010. In 2012, staff was tasked to update the District's strategic plan for the 2013-2014 school year. To achieve this goal, District staff conducted 10 focus groups with various stakeholders, including parents, students, teachers, classified staff, management staff, and community groups. This agenda item requests Board direction on the 2013-2014 Strategic Plan and objectives.

INFORMATION/
DISCUSSION
Page
EXHIBIT 3

Staff Recommendation

It is recommended the Board President recognize Marcus Walton, Chief Communications Officer, who will provide information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

4. SCHOOL BOARD MINUTES:

Approval of the minutes of the June 12, 2013, regular Board meeting.
Contact: Jane Boos, Manager, Board Office Operations

Page
EXHIBIT 4

5. MEMORANDUM OF UNDERSTANDING WITH THE CITY OF DANA POINT:

Approval of the Memorandum of Understanding with the City of Dana Point and the District for the city-funded intervention consultant at Dana Hills High School (DHHS) to support at-risk students. The consultant, who is supervised by the school principal in collaboration with city officials, is an independent consultant to the city. The consultant works with administrators, counselors, and the school resource officers as a facilitator for student referral to appropriate prevention programs, services and resources for substance abuse, and other high risk behaviors. There is no financial impact as the position is funded completely by the City of Dana Point.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Joseph M. Farley, Superintendent

Page
EXHIBIT 5

CURRICULUM & INSTRUCTION

6. MISSION STATEMENT, PROGRAM GOALS, AND PHILOSOPHY STATEMENT FOR EARLY CHILDHOOD PROGRAMS:

Approval of the Mission Statement, Program Goals, and Philosophy Statement for Early Childhood Programs. There is no impact to the general fund.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact: Julie Hatchel, Assistant Superintendent, Education Services

Page
EXHIBIT 6

7. RESOLUTION NO: 1314-01, ACCEPTANCE OF 2013-2014 CALIFORNIA STATE FUNDED PRESCHOOL CONTRACT:

Page
EXHIBIT 7

Approval of Resolution No. 1314-01, acceptance of 2013-2014 California State Funded Preschool Contract. Each year, the Capistrano Unified School District applies for and receives a contract through the California Department of Education Child Development Division for the continued funding of preschool services. State preschools are a comprehensive developmental program for three to five-year-old children from low-income families. The program emphasizes parent education and involvement. In addition to preschool education activities, other components include health, nutrition, social services, and staff development. The state funded preschool contract provides a maximum reimbursable amount of \$2,210,692 for a minimum of 181 days of operation during the 2013-2014 school year. There is no adverse impact on the general fund.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact. Julie Hatchel, Assistant Superintendent, Education Services

8. CALIFORNIA STATE PRESCHOOL PROGRAM SELF EVALUATION:

Page
EXHIBIT 8

Approval of the California State Preschool Program Self Evaluation for fiscal year 2012-2013. The California Department of Education requires submission of a Program Self Evaluation for the 2012-2013 school year, which is incorporated into the State Preschool Contract #CSPP-2322. The evaluation includes a reflection on the Desired Results Developmental Profile (DRDP) Program Action Plan from 2011-2012 Annual Report, and the DRDP Summary of Findings and Program Action Plan from the 2012-2013 school year. This program provides services to enhance optimal early childhood development and school readiness.

CUSD Strategic Plan Pillar 3: Academic Achievement and Enrichment

Contact. Julie Hatchel, Assistant Superintendent, Education Services

BUSINESS & SUPPORT SERVICES

9. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Page
EXHIBIT 9

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$12,361,570.57; the commercial warrants total \$4,568,327.31. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved by vendor warrants exceeding \$250,000.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

10. DONATION OF FUNDS AND EQUIPMENT:

Page
EXHIBIT 10

A number of gifts have been donated to the District, including \$274,474.34 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

11. INDEPENDENT CONTRACTOR, MASTER CONTRACT, AND PROFESSIONAL SERVICES AGREEMENTS:

Page
EXHIBIT 11

Approval and ratification of the District standardized Professional Services and Master Contract Agreements. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows five new agreements totaling \$817,000 and one ratified extension to an existing agreement totaling \$5,000.

Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

12. INDEPENDENT CONTRACTOR AGREEMENT – JEFFREY BRISTOW:

Approval of an Independent Contractor Agreement with Jeffrey Bristow to provide consulting, coaching, and mentoring services for District employees, as needed by the District. The term of the agreement will be July 11, 2013, through February 28, 2014, with the option to extend by mutual agreement and upon Board approval. Annual expenditures under this agreement are limited to \$38,000, paid out of transportation funds.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 12

13. AGREEMENT FOR SPECIAL SERVICES WITH SCHOOL SERVICES OF CALIFORNIA, INCORPORATED:

Ratification of Agreement for Special Services with School Services of California, Incorporated to provide fiscal and mandated information services. The contractor will provide services at the rates indicated in the agreement and paid by the general fund. Expenditures under this contract are limited to \$3,300.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Page

EXHIBIT 13

14. AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT FOR SPECIAL SERVICES NO. ICASS1314033 – CONTROLTEC, INCORPORATED:

Approval of Amendment to Independent Contractor Agreement for Special Services No. ICASS1314033, with Controltec, Incorporated. This amendment will add Special Conditions to the contract related to Indemnification and Arbitration. All other terms and conditions of the contract will remain the same. The contract provides installation and support for CenterTrack software program for the tracking of enrollment, tuition, and state program attendance reporting for the Early Childhood Programs Department. Expenditures under this agreement are limited to \$26,877 for the first year and \$15,084 at each renewal, paid from the state-funded and fee-based preschool programs.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Page

EXHIBIT 14

15. DECLARATION OF SURPLUS ITEMS:

Approval of the declaration of surplus items listed and described as surplus, and the approval of the public and private disposition of the surplus items in accordance with Education Code §§17545-17546 and Board Policy 3270. District schools and programs have accumulated various pieces of equipment, vehicles, materials, and other items that are beyond economical repair, obsolete, no longer required within the current curriculum, or necessary for any other school purpose. These items will be disposed of by public sale, or if no reasonable bids are received, by private sale for salvage. All items are subject to reallocation within the District prior to sale or disposal. Revenues from the sale are unknown. Sale proceeds may be deposited into the original fund from which the purchase was made.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 15

16. **AWARD BID NO. 1314-08, EXTERIOR PAINT AT CONCORDIA ELEMENTARY SCHOOL, PRIME PAINTING CONTRACTORS, INCORPORATED:** Page
EXHIBIT 16

Approval of Award of Bid No. 1314-08 for exterior paint at Concordia Elementary School to Prime Painting Contractors, Incorporated. Twenty four contractors attended the mandatory job walk held June 5, 2013; 14 bids were received and opened on June 11, 2013. Prime Painting Contractors is the lowest responsive, responsible bidder. The cost to paint the exterior of Concordia Elementary School is \$47,898 funded by deferred maintenance funds.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

17. **AWARD BID NO. 1314-04, AUDIO VISUAL EQUIPMENT, VARIOUS VENDORS:** Page
EXHIBIT 17

Approval of Award of Bid No. 1314-04 for audio visual equipment to Advantage Imaging Supply, Incorporated; AVES Audio Visual Systems, Incorporated; Barrett-Robinson, Incorporated; B&H Foto & Electronics Corporation; California Western Visuals; Camcor, Incorporated; Golden Star Technology dba GST, Incorporated; Pathway Communications, Limited; Troxell Communications, Incorporated; and VCOM dba Valiant National AV Supply. Forty eight vendors registered for bid documents; 13 bids were received and opened on June 4, 2013. The contract provides 37 standard audio visual items used throughout the District. The Bid Summary shows the low bidder for each audio visual item. A portion of the contract is awarded to ten vendors. It is estimated that the annual expenditure for audio visual equipment purchased using this bid would be approximately \$300,000. Audio visual equipment may be funded through many sources such as gift funds, site funds, and grants.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

18. **ADVERTISE REQUEST FOR QUALIFICATIONS/PROPOSAL NO. 4-1314, ARCHITECTURAL SERVICES:**

Approval to advertise for qualifications and proposals to provide architectural services. The District requires architectural services to assist in the planning phase, design development phase, and general contract administration for projects, on an as-needed basis. The scope of work may include architectural services for a variety of projects, including but not limited to, new construction, modernization, renovation, deferred maintenance, relocatable classrooms, infrastructure upgrade project(s), or any other architectural services required by the District. This Request for Qualifications/Proposal (RFQ/P) provides the District the opportunity to competitively solicit firms and establish a list of firms to use on an as-needed basis for projects throughout the District. The RFQ/P will solicit firms with extensive background and experience in the areas of architectural, structural, civil, mechanical, electrical engineering, and landscape architecture services. The District may select one or more firms that best meet the District's needs to perform the design and related project services as described in the RFQ/P. The agreement resulting from this RFQ/P would consist of an initial one-year term with four one-year renewal periods at the option of the Board of Trustees. Funds for these services will be budgeted in the appropriate project accounts when costs have been determined.

Due to the size of the RFP and contract, the documentation will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

19. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page
EXHIBIT 19

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

20. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

Page
EXHIBIT 20

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

21. DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS:

Page
EXHIBIT 21

Approval of the *Declaration of Need for Fully Qualified Educators*. Education Code §80026 requires that a *Declaration of Need for Fully Qualified Educators* be on file with the appropriate County Office of Education before the beginning of a new school year and shall remain in force until the end of that academic year. (A *Declaration of Need* is necessary if there is an insufficient number of qualified applicants.) Submission of this declaration does not commit the District to issuing short term staff permits or emergency credentials, but rather is submitted as a matter of routine in the event it becomes necessary to employ such individuals.

Based on past and current trends, the 2013-2014 *Declaration of Need for Fully Qualified Educators* enables the District to request special teaching permits in hard-to-fill areas such as Special Education (Deaf and Hard of Hearing, Moderate/Severe, Pre-School), and single subjects (Spanish, Physics, Chemistry).

This year, there continues to be a limited need for Cross Cultural, Language, and Academic Development/English Learner Authorizations. A *Declaration of Need for Fully Qualified Educators* must be filed prior to the beginning of the school year, even though there is no way to determine if there will be a need to employ teachers. However, if the Board of Trustees has not approved the appropriate declaration for the upcoming year, the District is precluded from hiring such individuals should the need arise. There is no financial impact to the general fund in the Board's acceptance of this declaration.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____

Seconded by _____

ROLL CALL:

Trustee Addonizio _____

Trustee Hatton _____

Trustee Bryson _____

Trustee Pritchard _____

Trustee Hanacek _____

Trustee Reardon _____

Trustee Alpay _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR ROLL CALL VOTE.

ADJOURNMENT

Motion by _____

Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY,
JULY 24, 2013, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE
BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website: www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST

GW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>First Time Waiver: X
Renewal Waiver:

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Send Electronic copy in **Word** and
 back-up material to: waiver@cde.ca.gov

		CD CODE						
		3	0	6	6	4	6	4
Local educational agency:		Contact name and Title:				Contact person's e-mail address:		
Capistrano Unified School District		Ms. Julie Hatchel Assistant Superintendent, Education				jhatchel@capousd.org		
Address: (City) (State) (ZIP)		Phone (and extension, if necessary):				Fax Number: (949) 489-0467		
33122 Valle Road San Juan Capistrano CA 92675		(949) 234-9229				Date of public hearing: (Required)		
Period of request: (month/day/year)		Local board approval date: (Required)				Date of public hearing: (Required)		
From: July 1, 2013 To: June 30, 2014								
LEGAL CRITERIA								
1. Under the general waiver authority of <i>Education Code</i> 33050-33053, the particular <i>Education Code</i> or <i>California Code of Regulations</i> section(s) to be waived (number): EC 51745.6 Circle One: <u>EC</u> or <u>CCR</u> Topic of the waiver: Charter School ADA-to-Teacher Ratio								
2. If this is a renewal of a previously approved waiver, please list Waiver Number: <u>n/a</u> and date of SBE Approval <u>n/a</u> Renewals of waivers must be submitted two months before the active waiver expires.								
3. Collective bargaining unit information. Does the district have any employee bargaining units? <u>X</u> No <u> </u> Yes If yes, please complete required information below: The charter school does not have a bargaining unit. Bargaining unit(s) consulted on date(s): Name of bargaining unit and representative(s) consulted: The position(s) of the bargaining unit(s): <u> </u> Neutral <u> </u> Support <u> </u> Oppose (<i>Please specify why</i>) Comments (if appropriate):								
4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district. How was the required public hearing advertised? <u> </u> Notice in a newspaper <u> X </u> Notice posted at each school <u> </u> Other: (<i>Please specify</i>)								
5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver: No advisory committee or schoolsite council Date the committee/council reviewed the waiver request Were there any objection(s)? No <u> </u> Yes <u> </u> (<i>If there were objections please specify</i>)								

CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL WAIVER REQUEST
GW-1 (10-2-09)

6. *Education Code or California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

Enable Oxford Preparatory Academy – South Orange County, a California public charter school, to apply for a waiver of EC 51745.6 limiting the ADA-to-teacher ratio to 25:1.

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

This waiver is being requested to enable Oxford Preparatory Academy – South Orange County to provide a quality educational program which is reasonably comparable to that provided by other students within Capistrano Unified School District attending similar programs. Currently, Oxford Preparatory Academy maintains a student-teacher ratio under 25:1, in compliance with statute. The School is requesting an increase to a 27.5:1 ratio, 10% higher than that currently allowed. This will allow for additional instructional resources, including but not limited to additional instructional technology, to be available for all independent study students attending the Oxford Preparatory Academy program.

8. Demographic Information:

The charter school has a student population of approximately 700, primarily classroom-based, and provides educational services to students across Orange and contiguous counties.

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No ☒ Yes ☐
(If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No ☒ Yes ☐
(If yes, please attach explanation or copy of CPM finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee:	Title:	Date:
FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

July 10, 2013

2013-2014 STRATEGIC PLAN

BACKGROUND INFORMATION

The Board of Trustees adopted a strategic plan for the District in June 2010. Since that time, staff has worked to achieve the objectives outlined by that document. In late 2012, staff was tasked to update the District's strategic plan for the 2013-2014 school year. To achieve this goal, District staff conducted 10 focus groups with various stakeholders, including parents, students, teachers, classified staff, management staff, and community groups.

The Communications Office utilized information gathered during these focus groups to revise the strategic plan objectives. As part of this process, cabinet reviewed the document multiple times and a version was sent to Trustees for input.

Because this is an update rather than a new strategic plan, it was decided that the process would be streamlined. Staff consequently conducted face-to-face discussions in focus groups to gain the necessary information to update this document.

CURRENT CONSIDERATIONS

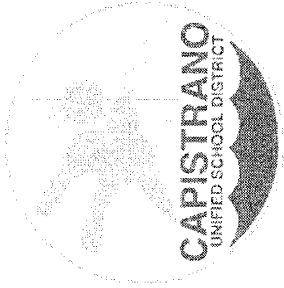
This agenda item requests Board direction on the 2013-2014 Strategic Plan and objectives.

FINANCIAL IMPLICATIONS

Any funds expended to support the actions outlined in the Strategic Plan will be paid by the appropriate funding sources, after approval by the Board of Trustees.

STAFF RECOMMENDATION

It is recommended the Board President recognize Marcus Walton, Chief Communications Officer, who will provide a brief review of the proposed 2013-2014 Strategic Plan. Any recommended changes will be brought back for final review at the July 24, 2013, Board meeting.



2013-2014 Strategic Plan Update

EMPOWERING STUDENTS FOR SUCCESS

Strategic Plan Update

Mission

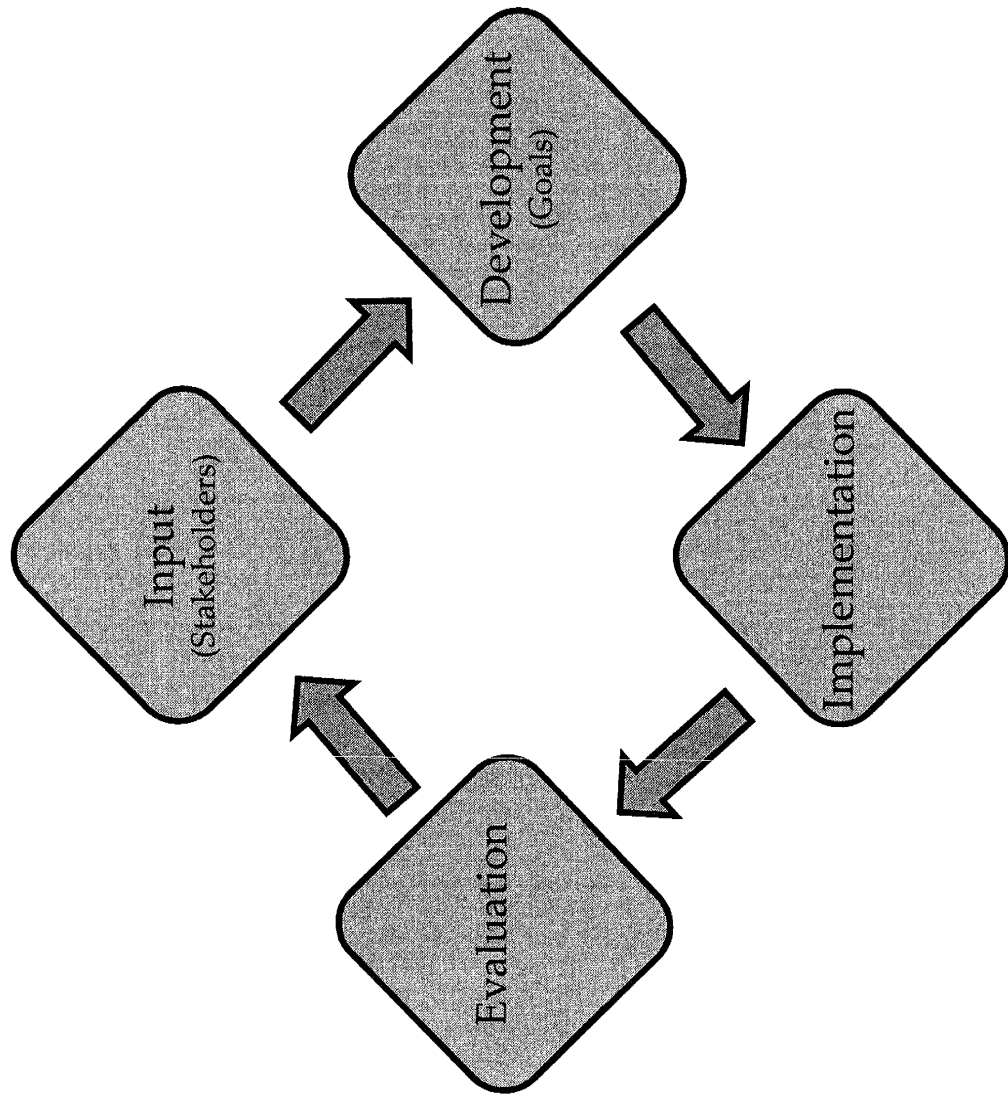
The Capistrano Unified School District with support from our community, prepares students to achieve academic and personal success while becoming responsible citizens and lifelong learners.

Vision

Educated, responsible, and confident citizens succeeding in a global society.



Strategic Planning Process



Timeline

- Initial Adoption – June 2010
- Planning for Update – October-November 2012
- Focus Groups – January-March 2013
- First Draft and Initial Revisions – April-May 2013
- Trustee Input – June 2013
- First Reading – July 2013
- Board Adoption – July 2013
- Implementation – August 2013-June 2014
- Strategic Plan Report – January 2014

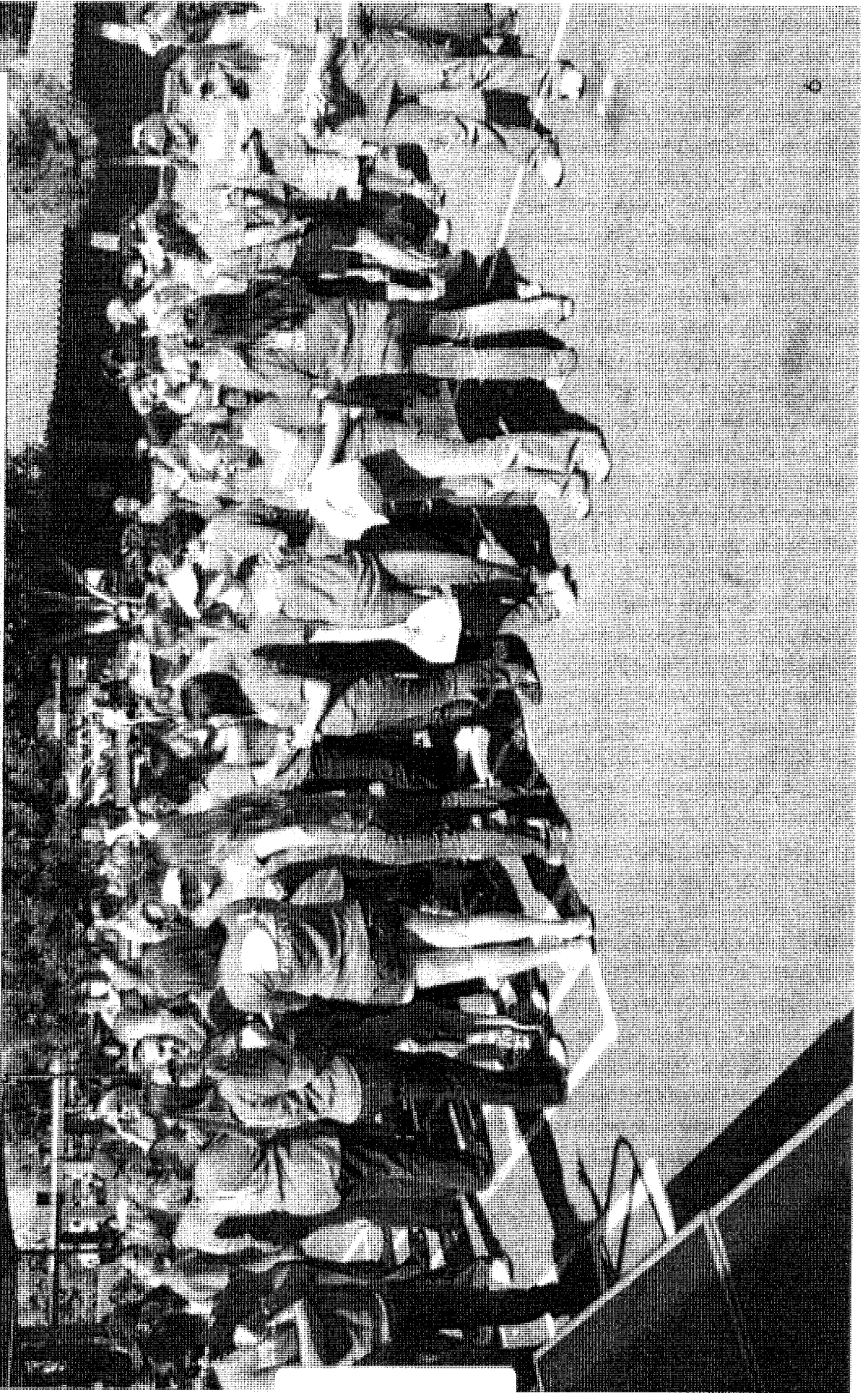


5 Pillars

- Pillar 1: Community Relations
- Pillar 2: Safe and Healthy Schools
- Pillar 3: Academic Achievement & Enrichment
- Pillar 4: Character Development
- Pillar 5: Effective Operations



Pillar 1: Community Relations



Pillar 1: Community Relations

Strategy 1.1: Strengthen collaborative community partnerships 2013-14 Objectives:

1.1.1. Expand parent involvement and education opportunities, including strategies for reaching underrepresented parent groups, including education on:

- UC/CSU a-g requirements
- College applications and admissions
- District budgets and operations

1.1.2. Identify and implement best practices for effective use of volunteers, including formal training.

1.1.3. Continue annual focus groups to obtain feedback/input regarding progress toward meeting District goals.

1.1.4. Ensure open communication between the District and municipalities.

1.1.5. Expand grant writing capacity at District and site level.

1.1.6. Establish and formalize business partnerships.

1.1.7. Expand capacity of school-connected organizations to support students.



Pillar 1: Community Relations

Strategy 1.2: Ensure that public information is readily available, reliable, and timely.

2013-14 Objectives:

- 1.2.1. Continue providing accessibility to information for stakeholders through a variety of vehicles, including translation of information when appropriate.
- 1.2.2. Improve the use of school websites to communicate meaningful information to students, parents, and staff.
- 1.2.3. Maintain vehicles that communicate positive news to the entire community, including people without children in the District.

Strategy 1.3: Promote a climate of courtesy, dignity, and mutual respect.

2013-14 Objectives:

- 1.3.1. Continue/expand venues for two-way communication with stakeholders.
- 1.3.2. Set customer service expectations for all employees.
- 1.3.3. Regularly disseminate information regarding positive achievements of students, staff, and District.



Pillar 2: Safe and Healthy Schools



Pillar 2: Safe and Healthy Schools

Strategy 2.1: Support the implementation of positive behavior systems in all schools.

2013-14 Objectives:

- 2.1.1. Establish a District-wide network/communication vehicle in support of site behavior systems that encourages collaboration and the exchange of ideas and resources.
- 2.1.2 Ensure consistent support of positive behavior systems in all schools.

Strategy 2.2: Enhance community partnerships in support of student health and safety.

2013-14 Objectives:

- 2.2.1. Expand District programs that provide early identification and intervention for at-risk students.
- 2.2.2. Provide information and training that helps parents to recognize and address at-risk behaviors in their children.
- 2.2.3. Maintain District interagency Student Safety and Welfare Council.
- 2.2.4. Foster multi-agency collaboration in programs to support positive learning environments.

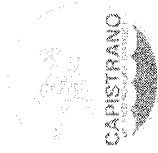


Pillar 2: Safe and Healthy Schools

Strategy 2.3: Maintain and modernize all school facilities and infrastructures to ensure a safe and healthy environment for all students.

2013-14 Objectives:

- 2.3.1. Establish mechanisms and procedures to control access to campuses.
- 2.3.2. Implement system of identifying students, employees, volunteers, and visitors at all District sites.
- 2.3.3. Refine and monitor standards for maintenance to ensure consistency across sites.
- 2.3.4. Establish procedures to maintain clean campuses.
- 2.3.5. Prioritize upgrades for health office, restroom, and nutrition facilities.
- 2.3.6. Provide guidance to school-connected organizations on facility improvements.
- 2.3.7. Explore appropriate staffing of maintenance and grounds personnel to increase efficiency and effectiveness.



Pillar 2: Safe and Healthy Schools

Strategy 2.4: Sustain and refine District and school emergency preparedness.

2013-14 Objectives:

- 2.4.1. Continue participation in the multi-agency Emergency Response training.
- 2.4.2. Continue to build District and site capacity in National Incident Management System (NIMS) protocols.
- 2.4.3. Maintain the Emergency Communication System (monthly radio tests, repeater maintenance, telephone notification system).
- 2.4.4. Build capacity for implementing the District Emergency Operations Center (EOC).



Pillar 2: Safe and Healthy Schools

Strategy 2.5: Expand the District's ability to meet the health and nutrition needs of all students

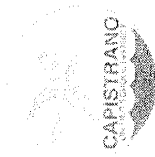
2013-14 Objectives:

- 2.5.1. Explore appropriate alternatives for staffing health services that increase efficiency and effectiveness, while ensuring adequate coverage of students with critical health needs.
- 2.5.2. Engage students in creating and implementing health, safety, and nutrition policies that meet state standards.
- 2.5.3. Utilize alternate healthy eating options (gardens, farmer's markets).
- 2.5.4. Decrease food waste from school meals.

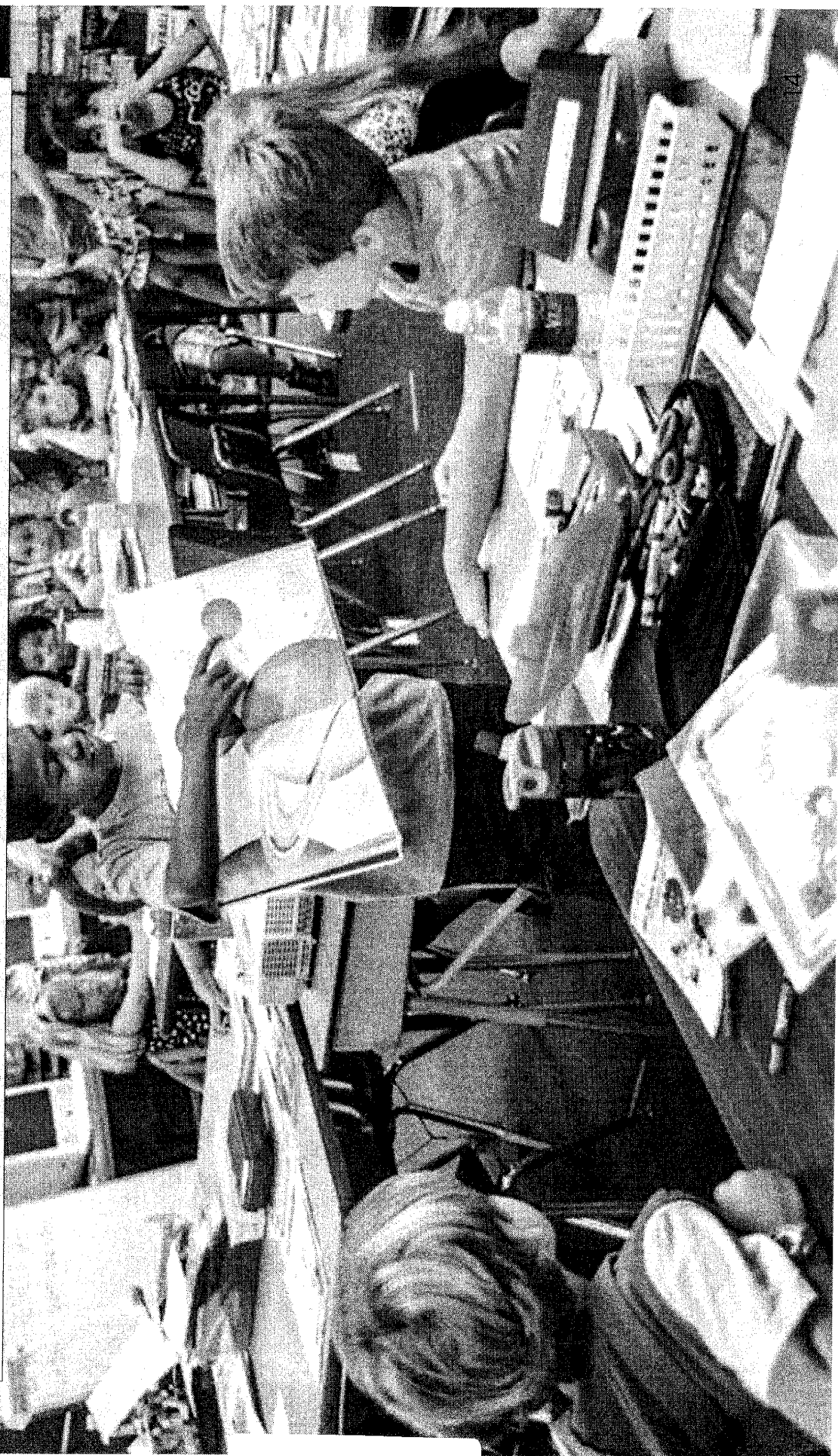
Strategy 2.6: Improve safety standards, policies, and procedures to ensure student safety from external threats.

2013-14 Objectives:

- 2.6.1. Increase levels of student supervision before, during, and after school.
- 2.6.2. Develop regular, mandatory staff training on safety procedures.
- 2.6.3. Refine expectations and standards for after-school service providers to maintain proper supervision of students.
- 2.6.4. Expand schoolwide and District drills in response to emergency situations.



Pillar 3: Academic Achievement & Enrichment



Pillar 3: Academic Achievement & Enrichment

Strategy 3.1: Align instruction, assessment, and interventions to achieve high levels of learning, and close the gap for underperforming student groups.

2013-14 Objectives:

- 3.1.1. Deliver professional development and develop additional resources to support the implementation of an aligned curriculum, including the teaching of Common Core State Standards, standards-based grading and reporting, and the use of formative assessments.
- 3.1.2. Provide ongoing training and support in the gathering and use of data to increase student learning.
- 3.1.3. Increase the completion rate of UC/CSU subject a-g requirements.
- 3.1.4. Continue and expand targeted professional development and support the use of effective instructional strategies that positively impact the learning of English learners and students with special needs.
- 3.1.5. Support the implementation of STEM (science, technology, engineering, and mathematics) curriculum at all school sites, with particular focus on the development of student inquiry and problem-solving.
- 3.1.6. Review and implement homework task force recommendations and revise current policy.
- 3.1.7. Expand opportunities for high school students to take college classes.
- 3.1.8. Expand expertise, capacity of academic advisers to help students navigate college admissions process and provide career pathway guidance.
- 3.1.9. Expand rigorous, high-level academic programs and activities to all schools.



Pillar 3: Academic Achievement & Enrichment

Strategy 3.2: Refine implementation of the Professional Learning Communities model, in which collaborative teams focus on high levels of learning for all. 2013-14 Objectives:

- 3.2.1. Continue providing leadership team training on the critical aspects of Professional Learning Communities (PLC).
- 3.2.2. Assist sites to evaluate their progress in the PLC model, and provide support and assistance to increase their level of implementation.
- 3.2.3. Promote collaborative teams' use of data, including formative assessment, to make instructional decisions that lead to increased student learning by training and supporting the use of data warehousing to assist schools' analysis of student learning.

Strategy 3.3: Develop and refine alternative programs for students. 2013-14 Objectives:

- 3.3.1. Refine and expand programs that provide alternative pathways to high school graduation and credit recovery.



Pillar 3: Academic Achievement & Enrichment

Strategy 3.4: Increase opportunities for and participation in coursework aligned to career pathways.

2013-14 Objectives:

- 3.4.1. Identify areas for expansion of Career Technical Education (CTE) pathways within the District's course of study.
- 3.4.2. Identify additional CTE courses that meet eligibility for articulation with community colleges.
- 3.4.3. Provide training and informational resources to staff, students, and parents regarding the availability of CTE pathways leading to higher learning opportunities and employability.

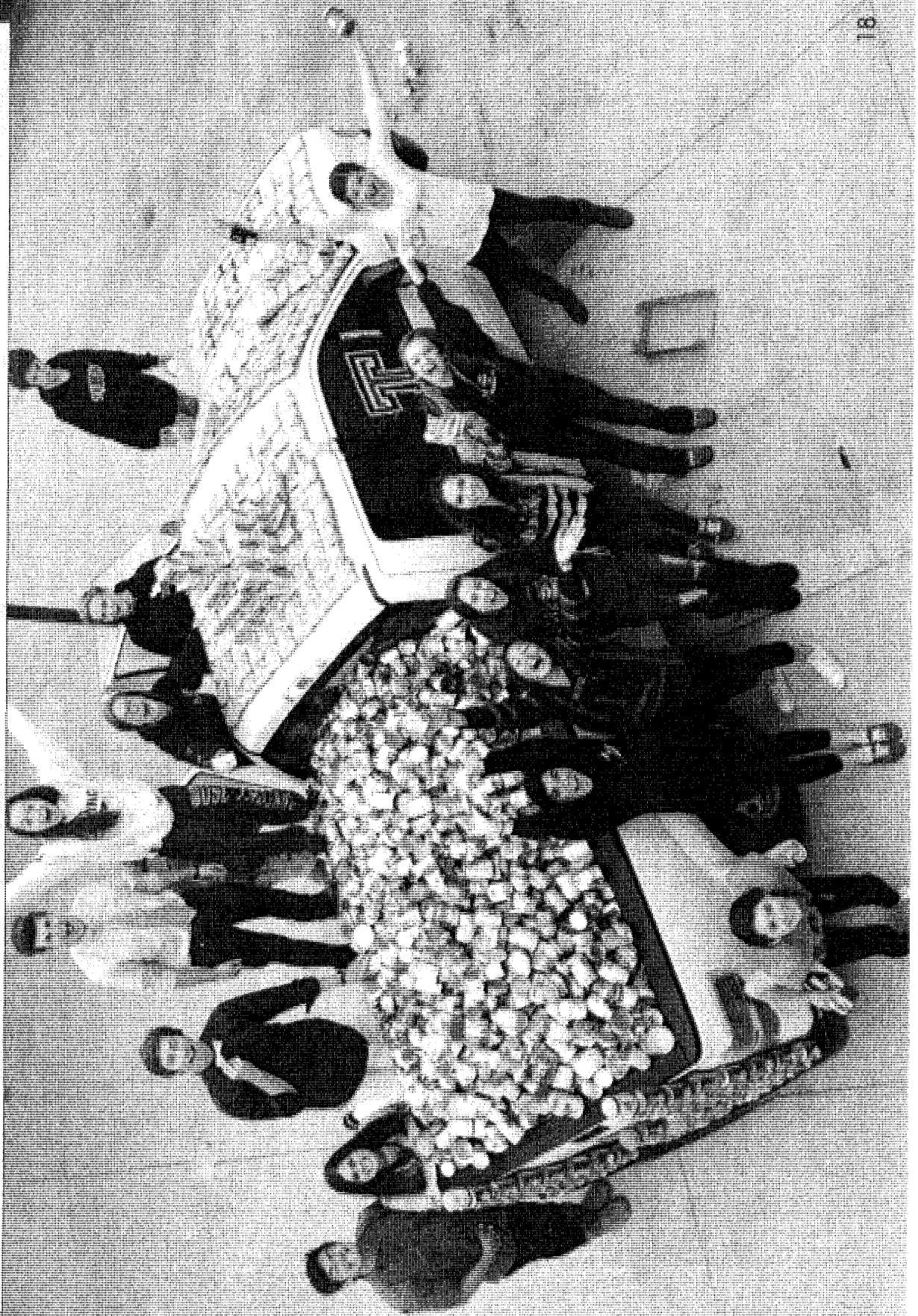
Strategy 3.5: Increase student engagement and connectedness within schools.

2013-14 Objectives:

- 3.5.1. Provide an educator networking vehicle that enables secondary schools to share best practices for engaging students and building community.
- 3.5.2. Implement a District-wide awareness campaign that highlights the benefits of students' involvement in extracurricular activities.
- 3.5.3. Continue District and site-based student focus groups to elicit input regarding student engagement.



Pillar 4: Character Development



Pillar 4: Character Development

Strategy 4.1: Identify a universal, age-appropriate curriculum of character-related skills and concepts.

2013-14 Objectives:

- 4.1.1. Define and deliver anti-bullying instruction at all schools.
- 4.1.2. Expand ability awareness to all schools.

Strategy 4.2: Establish community partners in support of development and recognition of character indicators.

2013-14 Objectives:

- 4.2.1. In conjunction with the District Collaborative Partnership Committee, identify specific goals related to support of character development/citizenship.
- 4.2.2. Promote school involvement with student government opportunities.



Pillar 5: Effective Operations



Pillar 5: Effective Operations

Strategy 5.1: Ensure clear lines of communication and information across departments.

2013-14 Objectives:

- 5.1.1. Publish “who to contact” information for each department and function.
- 5.1.2. Enhance cross-departmental vehicles for decision-making and communication.

Strategy 5.2: Enhance efficiency of systems across departments.

2013-14 Objectives:

- 5.2.1. Explore “paperless” systems of timesheets, billing, requisitions, and work orders, which would allow for an expedited process and enable initiators to track progress toward completion.
- 5.2.2. Establish an on-demand system for training site and District personnel in updated procedures and guidelines related business and personnel operations.
- 5.2.3. Consolidate meetings or use alternative delivery systems for information.



Pillar 5: Effective Operations

Strategy 5.3: Enhance capacity of formal and informal leaders. 2013-14 Objectives:

- 5.3.1. Provide site administrator training related to budget development and monitoring.
- 5.3.2. Implement low-cost strategies to build site administrator capacity, including the enhancement of the Teaching Assistant Principal program, administrative credential cohorts, and leadership team training.

Strategy 5.4: Reduce non-essential expenditures and increase budgetary enhancements. 2013-14 Objectives:

- 5.4.1. Continue to identify low-cost alternatives for materials and supplies.
- 5.4.2. Continue seeking grant opportunities and avenues for revenue enhancement.



Pillar 5: Effective Operations

Strategy 5.5: Maintain technology infrastructure to support site and department efficiency and best practices.

2013-14 Objectives:

- 5.5.1. Upgrade hardware at E-Rate eligible school sites.
- 5.5.2. Upgrade human resource and finance software system.
- 5.5.3. Standardize wireless configurations (Phase 1) across District.
- 5.5.4. Develop a replacement plan for antiquated hardware.
- 5.5.5. Continue to identify grant and federal funding to support objectives related to instructional technology.
- 5.5.6. Improve processes and tools for collecting, managing, and reporting student information.

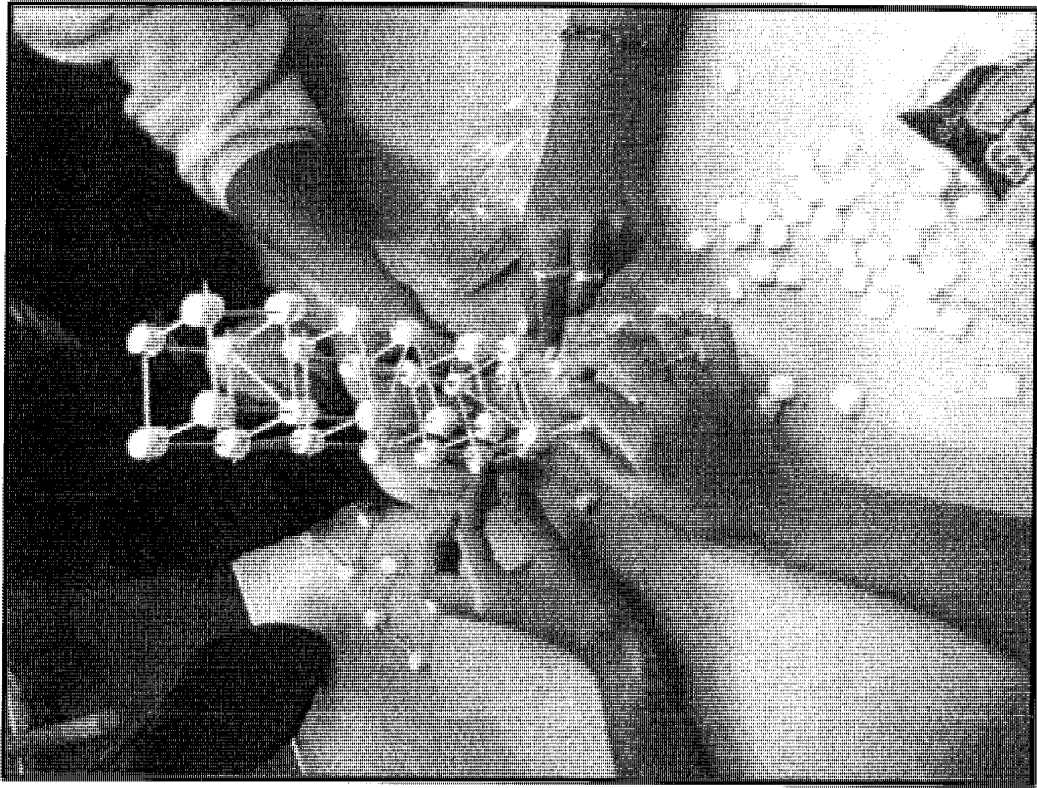


Next Steps

- Receive Comments from the Public – July 10-24, 2013
communications@capousd.org
- Return for Board Approval – July 24, 2013
- Implementation – August 2013-June 2014
- Strategic Plan Progress Report – January 2014



Questions?



CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
JUNE 12, 2013
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 6:00 p.m. The Board recessed to closed session to: discuss Public Employee Appointment/Employment; discuss Public Employee Discipline/Dismissal/Release; confer with Labor Negotiators; and discuss Student Expulsions.

The regular meeting of the Board reconvened to open session and was called to order by President Alpay at 7:05 p.m.

The Pledge of Allegiance was led by Boy Scout Wyatt Young.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, and Reardon

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried by a 7-0 vote to adopt the Board agenda.

Adoption of the Board Agenda

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

President Alpay reported the following action taken during closed session:

**President's Report
From Closed
Session Meeting**

Agenda Item #3 A – Public Employee Appointment/Employment:

The Board voted by a 6-1 vote to approve the appointment of Jeremy Davis, Director IV, Educational Technology.

AYES: Trustees Addonizio, Alpay, Bryson, Hatton, Hanacek, and Pritchard
NOES: Trustee Reardon

Agenda Item #3 B – Public Employee Discipline/Dismissal/Release:

By a roll call vote the Board voted 7-0 to approve the recommendation by the Superintendent to release certain certificated management employees from their administrative positions. The specific employees are identified in Resolution No. 1213-49. Each employee will receive final notices of their release and reassignment.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

Agenda Item #3 C – Conference with Labor Negotiators:

No action was taken. President Alpay announced Jon Pearl was not present in closed session.

Agenda Item #3 D1 through D7 – Student Expulsions:

The Board voted 7-0 to expel the following students by stipulated agreement:
Case #2013-063, #2013-064, #2013-075, #2013-076, #2013-077, #2013-078, and #2013-079.

AYES: Trustees Addonizio, Alpay, Bryson, Hatton, Hanacek, Pritchard, and Reardon

NOES: None

Yossymar Rojas was recognized for being selected as the California Youth of the Year by the Boys & Girls Clubs of America.

**Special
Recognitions**

Michele Taylor-Bible was recognized for her work as the unofficial historian of the District. Chief Communications Officer Marcus Walton announced as a result of Mrs. Taylor-Bible's research San Juan Elementary School has been named a California Historic Point of Interest.

Lori Pickering, Tracy Loi, and Shan Crawford from Salon Zinnia were recognized for raising \$3,500 for the establishment of the Motor Activity Lab at Palisades Elementary School.

Anita Claud, Floyd Genadry, Arturo Gonzalez, Jana Hertz, Norma Maldonado, and Elizabeth Sullivan were recognized as the District's 2013 Classified Employees of the Year.

Paul Baker, a recent graduate from the Adult Transition Program, provided a report on the benefits of the Adult Transition Program.

Student Report

Trustee Hanacek reported she had the honor of being on the selection committee for the Classified Employees of the Year and congratulated the winners.

**Board and
Superintendent
Comments**

Trustee Bryson shared she visited the Mandarin Immersion Program classes at Bergeson Elementary School and was very impressed by the kindergarten and first grade children speaking and writing in Mandarin.

Trustee Hatton stated classified employees are the unsung heroes of the District and congratulated the Classified Employees of the Year.

President Alpay recognized Boy Scout Troop #719 from San Clemente who were attending the meeting to work on their Citizenship in Community badge.

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

**Oral
Communications**

The following speaker addressed the Board:

- *Linda Hogan-Estrada voiced her concerns regarding special education services and parent requests for diagnostic testing.*

DISCUSSION/ACTION

President Alpay announced the Public Hearing open at 7:45 p.m. regarding Resolution No. 1112-47, Adoption of the 2013-2014 Use of Categorical Flexibility Funds. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 7:46 p.m.

**Public Hearing:
Categorical
Flexibility Funds
Agenda Item 1**

Deputy Superintendent Clark Hampton stated the Education Finance Trailer Bill (SBX3 4) gives districts the authority to use categorical Tier III funds for any educational purpose. Approval of this resolution will authorize the District to transfer approximately \$21.9 million from restricted funds to the unrestricted general fund.

**Categorical
Flexibility Funds
Agenda Item 2**

It was moved by Trustee Pritchard, seconded by Trustee Bryson, and motion carried by a 6-1 vote to approve Resolution No. 1213-47, Adoption of the 2013-2014 Use of Categorical Flexibility Funds.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton, Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

President Alpay announced the Public Hearing open at 7:50 p.m. regarding the Special Education Local Plan Agency 2013-2014 Annual Service Plan and Budget Plan. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 7:51 p.m.

**Public Hearing:
SELPA Annual
Service Plan and
Budget Plan
Agenda Item 3**

Assistant Superintendent Sara Jocham stated each Special Education Local Plan Area is required by the California Department of Education to submit an Annual Service Plan and Budget Plan. The Annual Service Plan must identify the Individualized Education Program services and adoption of the California State Management Information System number codes to represent services. The Annual Budget Plan is required to identify expenditures in specific categories.

**SELPA Annual
Service Plan and
Budget Plan
Agenda Item 4**

It was moved by Trustee Bryson, seconded by Trustee Reardon, and motion carried unanimously to approve the 2013-2014 Annual Service Plan and Budget Plan.

President Alpay announced the Public Hearing open at 7:56 p.m. regarding instructional materials recommended for adoption: high school social science – AP World History. The following speaker addressed the Board:

**Public Hearing:
Instructional
Materials Adoption
Agenda Item 5**

- *Bill Evers told the Board, as a member of the Instructional Materials Committee, he was recommending the Board not approve this book for adoption due to its bias, omissions, and weak coverage of historical facts.*

President Alpay declared the Public Hearing closed at 8:00 p.m.

Assistant Superintendent Julie Hatchel stated Dana Hills High School is requesting the adoption of *World Civilizations: The Global Experience, 6th edition* published by Pearson for high school social science AP World History classes. Dr. Hatchel stated this title was approved by the Instructional Materials Review Committee by a 7-6 vote.

**Instructional
Materials Adoption
Agenda Item 6**

Following discussion, it was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried unanimously to reject the adoption of *World Civilizations: The Global Experience, 6th edition* published by Pearson ©2011 for high school social science AP World History classes.

President Alpay announced the Public Hearing open at 8:24 p.m. regarding instructional materials recommended for adoption: high school social science – IB Psychology for the International Baccalaureate program. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 8:25 p.m.

**Public Hearing:
Instructional
Materials Adoption
Agenda Item 7**

It was moved by Trustee Pritchard, seconded by Trustee Bryson, and motion carried unanimously to approve the adoption of *Psychology for the IB Diploma* published by Pearson for high school social science IB Psychology classes.

**Instructional
Materials Adoption
Agenda Item 8**

President Alpay announced the Public Hearing open at 8:26 p.m. regarding instructional materials recommended for adoption: high school English – IB Literature and Composition for the International Baccalaureate Program. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 8:27 p.m.

**Public Hearing:
Instructional
Materials Adoption
Agenda Item 9**

It was moved by Trustee Bryson, seconded by Trustee Reardon, and motion carried unanimously to approve the adoption of *The Mayor of Casterbridge* by Thomas Hardy published by New American Library for high school English IB Literature and Composition classes.

**Instructional
Materials Adoption
Agenda Item 10**

President Alpay announced the Public Hearing open at 8:28 p.m. regarding instructional materials recommended for adoption: high school world language – IB Spanish language for the International Baccalaureate Program. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 8:29 p.m.

**Public Hearing:
Instructional
Materials Adoption
Agenda Item 11**

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried unanimously to approve the adoption of *Spanish B: IB Skills and Practice* published by Oxford University Press ©2011 for high school world language IB Spanish Language classes.

**Instructional
Materials Adoption
Agenda Item 12**

President Alpay announced the Public Hearing open at 8:30 p.m. regarding instructional materials recommended for adoption: high school fine arts – IB Music Appreciation for the International Baccalaureate program. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 8:31 p.m.

**Public Hearing:
Instructional
Materials Adoption
Agenda Item 13**

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried unanimously to approve the adoption of *The Enjoyment of Music, 11th edition* published by W. W. Norton for high school fine arts IB Music Appreciation classes.

**Instructional
Materials Adoption
Agenda Item 14**

President Alpay announced the Public Hearing open at 8:32 p.m. regarding instructional materials recommended for adoption: high school fine arts – IB Theatre Arts for the International Baccalaureate program. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 8:33 p.m.

**Public Hearing:
Instructional
Materials Adoption
Agenda Item 15**

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried unanimously to approve the adoption of *Great Acting Teachers and Their Methods* by Richard Brestoff published by Smith and Krause, Inc. ©1995 for high school fine arts IB Theatre Arts classes.

**Instructional
Materials Adoption
Agenda Item 16**

Deputy Superintendent Clark Hampton provided a 2013-2014 Budget Preview PowerPoint presentation covering Budget Assumptions, Budget Guidelines and Activities of interest. Mr. Hampton stated staff is currently developing the final budget, which will be presented to the Board for consideration at the June 26, 2013, Board meeting. Following the presentation Mr. Hampton answered specific questions from Trustees. (The PowerPoint is posted on the District website at www.capousd.org).

**2013-2014 Fiscal
Year Budget
Update
Agenda Item 17**

Deputy Superintendent Clark Hampton stated this item allows the District to temporarily transfer money held in any fund to another fund for cash flow purposes. These cash transfers will be paid back once the money becomes available from the state.

**Temporary
Interfund
Transfers
Agenda Item 18**

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried unanimously to approve Resolution No. 1213-48, Authorization of Temporary Interfund Transfers.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton,
Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

It was moved by Trustee Bryson, seconded by Trustee Hatton, and motion carried unanimously to approve the Amendment to the Joint Powers Agreement to change the name of the Capistrano – Laguna Beach Regional Occupational Program to South Coast Regional Occupational Program.

**ROP Joint Powers
Agreement
Amendment
Agenda Item 19**

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried unanimously to approve Board Policy 3260, *Student Fees*.

**New Board Policy
Agenda Item 20**

President Alpay asked Trustees for items they wished to pull from the Consent Calendar. No items were pulled.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the following Consent Calendar items:

Minutes of the May 22, 2013, regular Board meeting.

**Minutes
Agenda Item 21**

Petition to waive California Education Code §60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case numbers 1213-018 through 1213-020.

**CAHSEE Waivers
Agenda Item 22**

Appointment of candidates to serve as Community Advisory Committee (CAC) voting members for the 2013-2014 and 2014-2015 school years.

**CAC Appointments
Agenda Item 23**

Purchase orders, warrants, and previously Board-approved bids and contracts as listed.

**Purchase
Orders/Warrants
Agenda Item 24**

Donation of Equipment.

**Donations
Agenda Item 25**

Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.	Professional Services Agreements Agenda Item 26
Ratification of special education Informal Dispute Resolution Agreement Case #055513.	Informal Dispute Resolution Agreements Agenda Item 27
Ratification of special education Settlement Agreement Case #2013040677 and Case #2013040875.	Special Education Settlement Agreements Agenda Item 28
Agreement with the District and Orange County Health Care Agency (OCHCA) for educationally related mental health services as requested by the District.	OCHCA Agreement Agenda Item 29
Facilities Use Agreement with the District and Oxford Preparatory Academy (OPA) at the Barcelona Hills campus for the 2012-2013 and 2013-2014 school years.	OPA Facilities Use Agreement Agenda Item 30
Amendment to Agreement Bid No. 1112-04 for transportation services with American Logistics Company, LLC, increasing the “not-to-exceed” amount to \$175,000, annually, for additional services required.	Amendment Agreement Agenda Item 31
Amendment to Consultant Agreement No. C1011140, RFQ 6-1011, Special Tax Consulting Services for Public Financing with David Taussig & Associates, Incorporated.	Amendment to Consultant Agreement Agenda Item 32
Ratification of Agreement for Intranet Network Support Services with the Orange County Superintendent of Schools. Pulled on 6/5/13	Intranet Network Support Services Agenda Item 33
Authorization to utilize the State of California Multiple Award Schedule Contract No. 3-08-70-2515A, General Services Administration schedule GS-35F-0087U, to purchase Smart Technologies interactive whiteboard hardware and software from California Western Visuals, under the same terms and conditions of the public agency’s contract.	Piggyback Bid Agenda Item 34
Resignations, retirements, and employment of classified personnel.	Resignations/ Retirements/ Employment (Classified Personnel) Agenda Item 35
Resignations, retirements, and employment of certificated personnel.	Resignations/ Retirements/ Employment (Certificated Personnel) Agenda Item 36

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton,
Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

It was moved by Trustee Addonizio, seconded by Trustee Hatton, and motion carried **Adjournment**
unanimously to adjourn the meeting.

President Alpay announced the meeting adjourned at 9:20 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

July 10, 2013

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DANA POINT
AND THE CAPISTRANO UNIFIED SCHOOL DISTRICT FOR THE
INTERVENTION CONSULTANT AT DANA HILLS HIGH SCHOOL**

BACKGROUND INFORMATION

The City of Dana Point has funded an intervention consultant at Dana Hills High School (DHHS) to support at-risk students. The consultant is an independent consultant to the city and is supervised by Principal Jason Allemann in collaboration with city officials. The consultant works with administrators, counselors, and Orange County Sheriff's Deputy School Resource Officers as a facilitator for student referrals to appropriate prevention programs, services, and resources for substance abuse and other high risk behaviors. The consultant also organizes special activities for students, such as beach bonfires, movie nights, a support club, beach clean-up days, and other community service opportunities.

This matter was pulled from the June 26 Board meeting agenda to permit staff time to develop responses to a number of questions from Trustee Reardon. Trustee Reardon's questions are addressed in the following information:

- The position was developed during the 2008-2009 school year, and funded by the city, in response to a number of drug related deaths of CUSD students and other young adults. The intervention specialist is paid \$48,000 per year and provides indemnity insurance for the city at his own cost.
- The position contributes to collaboration between DHHS staff, Dana Point Community Services, the Orange County Sheriff's Department, and DHHS students and parents.
- Statistical information on the effectiveness of the intervention services is difficult to quantify. However, data collected concerning the work of the independent consultant during the 2012-2013 school year provides an overview of the services provided and the number of students who received those services, as noted below:
 - 297 students sought assistance from the independent consultant
 - 106 students were referred to external interventions involving alcohol or other drugs
 - 43 students were referred to counseling, medical, therapeutic, residential, or clinical treatment
 - 29 students were supported through Alcoholic Anonymous or similar support systems
 - The intervention specialist provides daily "parent tips" via e-mail that include updated information on teen drug/alcohol/tobacco trends, and other risky behavior alerts. The information is obtained from universities, and other reputable state and federal agencies. The e-mails are distributed to 1,000 parents, the PTSA list-serve, and to key staff members at the schools that feed into DHHS. The specialist also conducts classroom presentations and two parent education meetings each school year.

- Dana Hills High School's administrative team adheres to all Education Code and District policy requirements concerning alcohol and other drug matters. Staff informs parents and students of the intervention services and many take advantage of them while disciplinary actions proceed and are implemented.

CURRENT CONSIDERATIONS

The original contract for the intervention consultant was approved by the City of Dana Point and signed by Interim Superintendent Bobbi Mahler in early June of 2009, although it was not dated. It was not taken to the Board for formal adoption. In 2011, Superintendent Joseph M. Farley was asked to revise the contract, to change the title of the position from intervention specialist to consultant, and to reinforce that the positions reports not only to city officials, but also to the school principal. The Memorandum of Understanding in Exhibit 5 reflects those changes. It was requested Trustees be provided with a copy of the original Memorandum of Understanding as well, which is also included in Exhibit 5.

FINANCIAL IMPLICATIONS

There are no financial implications for the District because the position is funded completely by the City of Dana Point.

STAFF RECOMMENDATION

It is recommended the Board President recognize Superintendent Joseph M. Farley to present this item. Following discussion, it is recommended the Board of Trustees approve the Memorandum of Understanding between the City of Dana Point and Capistrano Unified School District for the Intervention Consultant at Dana Hills High School.

**FIRST AND SECOND EXTENSION TO MEMORANDUM OF UNDERSTANDING
BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND CITY OF DANA
POINT**

This **FIRST AND SECOND EXTENSION TO THE MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN** the Capistrano Unified School District ("CUSD"), and the City of Dana Point ("City") is entered into as of July 1, 2012 ("Effective Date") between CUSD and the City ("MOU Extension"). CUSD and City are collectively referred to as the "Parties."

RECITALS

1. The Parties entered into that certain MOU in 2011 ("Original Agreement") to provide a safe school environment in which students are afforded the best opportunity to succeed academically and socially.
2. The Original Agreement continued the School Intervention Program (the "Program") at Dana Hills High School ("DHHS") that was first introduced at the school during the 2008-2009 school year.
3. Pursuant to Paragraph 6 of the Original Agreement, the term of the Original Agreement was from July 1, 2011 through June 30, 2012 and allowed the parties to extend the Original Agreement for three, one (1) year extensions.
4. At the July 25, 2011 City Council meeting, the City Council voted in favor of authorizing the City Manager to review the Program and Original Agreement with CUSD to determine if the Program should be extended and also authorized the City Manager to extend the Original Agreement for up to three, one (1) year extensions if the Program continued to prove beneficial.
5. The City Manager has reviewed the Program and Original Agreement with CUSD and both parties determined the Program should be extended for both the July 1, 2012 through June 30, 2013 period ("First Extension") and the July 1, 2013 through June 30, 2014 period ("Second Extension").

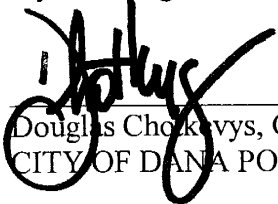
AGREEMENT

NOW THEREFORE, the Parties agree as follows:

1. **Effective Date.** The First Extension and Second Extension shall be deemed effective as of the Effective Date set forth in the first paragraph hereof.
2. **Extension of Term.** The Parties hereby agree to extend the Term of the Original Agreement for two, one (1) year periods.

3. **Original Agreement Provisions.** Aside from the extension to the Term of the Original Agreement, all other provisions in the Original Agreement remain valid and are incorporated herein by reference.
4. **Authority.** The undersigned individuals hereby represent that they are authorized to execute this MOU Extension on behalf of their respective organizations, and each party represents that this MOU Extension constitutes a legal and binding obligation of the Parties.
5. **Counterparts.** The Parties agree that separate copies of this MOU Extension may be signed by each of the Parties to the MOU Extension and these copies will have the same force and effect as if the original had been signed by all Parties.

IN WITNESS WHEREOF, the Parties have executed this MOU Extension in the County of Orange, State of California as of the Effective Date.

By: 
Douglas Chokovys, City Manager
CITY OF DANA POINT

By: _____
Joseph M. Farley, Superintendent
CAPISTRANO UNIFIED SCHOOL
DISTRICT

APPROVED TO FORM:


A. Patrick Munoz, City Attorney

SCHOOL INTERVENTION PROGRAM AGREEMENT

MEMORANDUM OF UNDERSTANDING

between

CUSD

and

CITY OF DANA POINT

PURPOSE

Capistrano Unified School District ("CUSD") and the City of Dana Point ("CITY") each desire and strive to provide a safe school environment in which our youth are afforded the best opportunity to succeed academically and socially. As we look toward the future and the challenges facing our community, both CUSD and City choose to remain proactive in directing efforts that promote respectable, productive student behavior and conduct requisite to sustain a high quality of life. CUSD and the City desire to build on this joint commitment by continuing the Intervention Specialist Program at Dana Hills High School (DHHS) that was first introduced as a pilot program during the 2008-2009 school year.

To enhance the provision of preventative and proactive solutions, such as the Orange County Sheriff's Department School Resource Officer (SRO) program and its dealings with issues facing our youth, an Intervention Specialist program has been developed in conjunction with CUSD administration staff, OCSD's Dana Point Police Services and DHHS staff. The program's focus is on educating and guiding high school students, their parents and DHHS faculty towards a drug and alcohol-free environment and to further the reduction of risky behavior of youth in the community. Young people in high school face many social, psychological and educational challenges. At the same time they can be exposed to a greater availability of drugs, drug abusers and social engagements involving drugs. These challenges can increase the risk that they will abuse alcohol, tobacco and other drugs. Risk factors for drug abuse represent challenges to an individual's emotional, social and academic development. Early intervention can help reduce or reverse these risks and positively change a young person's developmental path. Without physical, emotional, social and intellectual support, many adolescents and particularly high-risk adolescents will not make the gains educators strive to attain.

The Intervention Specialist program shall provide services that will continue to educate and guide students, parents and faculty towards a drug and alcohol free environment, and to further the reduction of risky behavior in the youth of the Dana Point community.

Some key components of the program include:

- Working closely with administrators, counselors and Orange County Sheriff's Deputy School Resource Officer assigned to Dana Hills High School to assess needs and create appropriate prevention measures, education programs and resources for substance abuse and risky behaviors.

- Creating on campus Stop-In-Center during designated hours on a regular basis for students who wish to discuss sensitive issues regarding substance abuse and risky behaviors.
- Providing faculty in-service as approved by Dana Hills High School Administration.
- Providing parent forums in coordination with the PTA as needed.
- Providing student presentations in coordination with and at the request of the Dana Hills High School Administration.

In order to officially implement the Intervention Specialist program at DHHS, the City must execute a Memorandum of Understanding with CUSD in order to formally outline the purpose, goals and responsibilities of the program.

This Memorandum of Understanding clarifies the roles of the Intervention Program Specialist ("IPS") and School Administrators, the respective scope of authority, and the responsibilities of CUSD and the City in this collaboration. The success of the Program relies on effective communication between the IPS, the principal, and other key staff members of each organization.

DUTIES AND RESPONSIBILITIES

Intervention Program Specialist

1. The Intervention Program Specialist ("IPS") is an independent contractor of the City reporting directly to the Assistant City Manager and assigned to provide expertise and resources to assist Dana Hills High School staff, including administrators, counselors and teachers, along with the OCSD SRO to assess needs and create appropriate prevention measures, education programs and resources for substance abuse and risky behaviors.
2. The IPS will work with DHHS administrators and the OCSD SRO to create an on-campus Stop-In-Center for students to discuss issues regarding substance abuse and risky behaviors.
3. The IPS will work with DHHS administrators to provide DHHS faculty in-service.
4. The IPS will work with DHHS administrators and the OCSD SRO to provide parent forums in coordination with the PTA.
5. The IPS will work with DHHS administrators and the OCSD SRO to provide student presentations, as best fits the needs of the DHHS students.
6. The IPS will confer with the DHHS administrative team on an ongoing basis.
7. The IPS's schedule will be determined by mutual agreement of DHHS administration and OCSD's SRO.
8. The IPS will document and log all student contacts. The IPS will notify Dana Point Police Services/SRO of any information that pertains to the physical safety of students at DHHS or possible criminal activity associated with risky behaviors. The transportation of all juveniles will also be logged and the parents of said juveniles will be notified prior to transportation. If the parent(s) cannot be located,

a message (in the form of email, voice-mail, written note, etc.) must be forwarded to the parents with the IPS contact information attached. Parents will always be given the opportunity to respond and transport their student.

9. The IPS's scope of work is limited to CUSD property and/or sanctioned events. Under no circumstances shall the IPS perform duties outlined in this Memorandum of Understanding outside these boundaries without direction and accompaniment of City of Dana Point Police Services personnel or a CUSD official.
10. The IPS shall not endorse any individual, business or association to further his personal financial or individual interest.
11. Should the IPS come in contact with a student or family who needs assistance outside of the realm of the Consultants expertise or qualifications, Consultant shall refer students and families to an impartial, not for profit organization which is qualified to provide outreach, education and assistance to families dealing with substance abuse such as the Parents' Resource Institute for Drug Education (PRIDE).
12. The IPS shall report any suspected instance of child abuse or neglect to the appropriate child protective agency immediately or as soon as practically possible per California Penal Code sections 11165.7, 11166 and 11167.

Supervision

The IPS shall be supervised by the Assistant City Manager, who may consult with the City's Police Services Department as managed by the OCSD Administrative Sergeant, and shall ensure that open lines of communication are in place between DHHS administrators and the Sheriff's Department. The Assistant City Manager, the City's Police Services Department Administrative Sergeant and the IPS shall meet with the DHHS principal as needed throughout the semester. These meetings should involve an evaluation of the IPS's performance, opportunities to improve the Intervention Specialist program, as well as the identification and resolution of any developing issues.

School Principal

It is the responsibility of the principal of the school to facilitate effective communications between the IPS and the school staff. The principal shall meet as needed with the Assistant City Manager, the City's Administrative Sergeant and the IPS.

The school shall provide a work area for the Intervention Specialist program's Stop-In Center that is equipped with a telephone. Every effort should be made to provide the IPS with a work area that affords the opportunity to conduct confidential conversations.

Liability Assurances

The City of Dana Point agrees to defend, indemnify, and hold harmless the Capistrano Unified School District, its officers, agents, employees, and volunteers from all loss, cost, expense arising out of any liability or claim of liability for personal injury, bodily injury to

persons, damage to property sustained or claimed to have been sustained based on any act of the IPS while performing activities.

The City of Dana Point further agrees to waive all rights of subrogation against the Capistrano Unified School District. This provision does not apply to any damage or losses caused by sole negligence of the Capistrano Unified School District or any of its agents or employees.

The City of Dana Point and its officers, agents, and its employees shall not be deemed to have assumed any liability for the negligence or any other act or omission of Capistrano Unified School District or any of its officers, agents, employees, subcontractors or independent contractors, or for any illegality or unconstitutionality of any Capistrano Unified School District and individual school rules, regulations or procedures. Capistrano Unified School District shall indemnify and hold harmless the City of Dana Point and its elected and appointed officials, officers, agents and employees from any claim, demand or liability whatsoever based or asserted upon the illegality or unconstitutionality of any Capistrano Unified School District and individual school rules, regulations or procedures that an IPS has enforced, or upon any act or omission of Capistrano Unified School District, or its officials, agents, employees, subcontractors and independent contractors related to this memorandum of understanding. If judgment is entered against the City of Dana Point and the Capistrano Unified School District by a court of competent jurisdiction because of the concurrent active negligence of either party, the City of Dana Point and Capistrano Unified School District agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

Conclusion

This MOU represents mutually agreed goals and objectives of CUSD and the City of Dana Point for the Intervention Specialist program. This endeavor is a partnership between education and local government to provide a collaborative, problem solving approach that promotes respectable, productive student behavior and conduct requisite to sustain a high quality of life. The pilot program's focus is on educating and guiding high school students, their parents and DHHS faculty towards a drug- and alcohol-free environment, and to further the reduction of risky behavior of youth in the community.

This Memorandum of Understanding remains in force until such time as either party withdraws from the agreement by delivering a written notification of such rescission to the other party. It shall be reviewed following the conclusion of each school year and abandoned or amended as necessary to meet the needs of the signatory agencies.

This Memorandum of Understanding shall not be construed to create or substantiate any right or claim on the part of any person or entity which is not party hereto.

IN WITNESS WHEREOF, the parties have executed the SCHOOL INTERVENTION PROGRAM AGREEMENT MEMORANDUM OF UNDERSTANDING in the County of Orange, State of California.

CITY OF DANA POINT

BY: _____

DOUG CHOTKEYS, CITY MANAGER

ATTEST:

Kathy M. Ward
KATHY M. WARD, CITY CLERK

Approved As to Form by the City Attorney
for the City of Dana Point, California

A. Patrick Munoz
A. PATRICK MUNOZ, CITY ATTORNEY

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: _____

Title: _____

Approved As to Form by Legal Counsel
for the Capistrano Unified School District

Attorney



CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, CA 92675

MISSION STATEMENT, PROGRAM GOALS, AND PHILOSOPHY
STATEMENT FOR EARLY CHILDHOOD PROGRAMS

Mission Statement

Provide early education opportunities to support school success for children with the support of families and collaborating community partners.

Program Goals

- Provide programs where children will be actively engaged in their daily activities.
- Plan and implement a comprehensive kindergarten transition plan for preschool students and their families.
- Assess and support the health needs of children to promote wellness for successful early educational experiences.
- Strengthen and empower families to learn together while bridging the gap between home and school.
- Ensure instructional staff is highly qualified and informed on the latest early education research based strategies.
- Actively seek, support, and collaborate with community partners to increase positive outcome opportunities for children and families.

Philosophy

We believe:

- All children have the ability to learn and grow through active participation
- Every child can be successful with the services provided by the program
- All children should have access to quality preschool, including school readiness programs
- An essential component to school success is supporting children and families who are dealing with unforeseen circumstances
- Parent education is of vital importance in empowering parents with the knowledge to be their child's first teacher
- The early education staff implements individualized instruction and sets high expectations to meet the needs of children and their families
- Community partners provide support and resources that mutually enhance educational opportunities for all children and families

Since the Early Childhood Program Department's philosophy focuses on the developmental process of the child, it promotes programs that include opportunities for growth in all areas of development. The Department wants to encourage children to participate in diversified activities that promote gross (large) and fine motor coordination, creative expression, exploration, and interaction with the environment. Recognizing children learn differently than adults, the Department believes children will only comprehend a concept if it is meaningful within the context of the child's experience and development.

Through the vehicle of play, including exploration and experimentation, children come to understand the social structures around them and the opportunity to make appropriate choices. The Department desires to promote feelings of competence and self-worth; thereby laying a strong foundation for future growth and learning.

Employees seek to learn more about effective teaching methods that will enhance meaning and experience for the child with the desire to promote a loving atmosphere where children are respected.

CALIFORNIA UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1314-01

ACCEPTANCE OF 2013-2014 CALIFORNIA STATE FUNDED PRESCHOOL CONTRACT

BE IT RESOLVED that the Capistrano Unified School District Board of Trustees authorizes entering into local agreement number CSPP-3313 with the California Department of Education for the purpose of providing child care and developmental services, and to authorize the designated personnel to sign contract documents for the Fiscal Year 2013-2014.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Julie Hatchel	Assistant Superintendent Education Services	_____
Debra R. Keeler	Director IV Early Childhood Programs	_____

PASSED AND ADOPTED this 10th day of July 2013, by the Board of Trustees of the Capistrano Unified School District of Orange County, California.

AYES: ()

NOES ()

ABSENT ()

ABSTAIN ()

I, Joseph M. Farley, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 10th day of July 2013, by a roll call vote.

Anna Bryson
Clerk of the Board of Trustees

Joseph M. Farley, Ed.D.
Superintendent
Secretary of the Board of Trustees

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

F.Y. 13 - 14

DATE: July 01, 2013

CONTRACT NUMBER: CSPP-3313

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 30-6646-00-3

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**CONTRACTOR'S NAME:** CAPISTRANO UNIFIED SCHOOL DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C - available online at <http://www.cde.ca.gov/fg/aa/cd/>), the CURRENT APPLICATION, and an AGENCY SITE LISTING (ATTACHMENT A) which by this reference are incorporated into this contract. The FT&C and Requirements specify the contractual responsibilities of the State and the contractor. The contractor's signature also certifies compliance with "General Terms and Conditions," (GTC 610/Exhibit A) which by this reference is incorporated herein.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2013 through June 30, 2014. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.38 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$2,210,692.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 64,302.0

Minimum Days of Operation (MDO) Requirement 181

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

Exhibit A, General Terms and Conditions attached.

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE) <i>Dr. Debra R. Keeler</i>		
PRINTED NAME OF PERSON SIGNING Margie Burke, Manager	PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Debra R. Keeler, Director IV		
TITLE Contracts, Purchasing & Conference Services	ADDRESS Capistrano Unified School District 33122 Valle Rd., San Juan Cap., CA 92675		
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,210,692	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) See Attached	Department of General Services use only	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,210,692	ITEM See Attached	CHAPTER	STATUTE
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702	FISCAL YEAR	
Thereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached			

CONTRACTOR'S NAME: CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CSPP-3313

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 97,241	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-6646	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 97,241	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 53,549	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-6646	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 53,549	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,914,993	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23038-6646			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,914,993	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 144,909	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-6646			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 144,909	ITEM 30.10.020.001 6110-194-0001	CHAPTER B/A	STATUTE 2013	FISCAL YEAR 2013-2014
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above 54 SIGNATURE OF ACCOUNTING OFFICER	T.B.A. NO.	B.R. NO.
	DATE	

Attachment A
California Department of Education,
Child Development Division
Agency Site List
Fiscal Year 2013-2014

Capistrano Unified School District

Orange County

6646

Carl Hankey	27252 Nubles Mission	Viejo 92692
Clarence Lobo Elementary	200 Avenue Vista Montana	San Clemente 92672
Concordia Elementary	3120 Avenue Del Presidente	San Clemente 92672
Crown Valley Preschool	29292b Crown Valley Pkwy	Laguna Niguel 92677
Don Juan Avila Elementary	26278 Wood Canyon Aliso	Viejo 92656
Hidden Hills Elementary	25142 Hidden Hills Road	Laguna Niguel 92677
Kinoshita Elementary	2 Via Positiva	San Juan Capistrano 92675
Las Palmas Elementary School	1101 Calle Puente	San Clemente 92672
Palisades Elementary School	26462 Via Sacramento	Capistrano Beach 92624
RH Dana Elementary School	24242 La Cresta Drive	Dana Point 92629
San Juan Elementary School	31642 El Camino Real	San Juan Capistrano 92675
Viejo Elementary School	26782 Via Grande Mission	Viejo 92692
Wood Canyon Elementary	23431 Knollwood Aliso	Viejo 92656

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

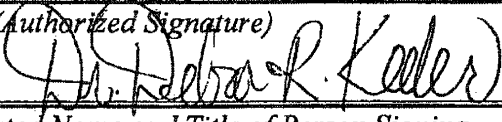
20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> Capistrano Unified School District Early Childhood Programs		<i>Federal ID Number</i> 95-2321055
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra R. Keeler, Director IV, Early Childhood Programs, CUSD		
<i>Date Executed</i> June 24, 2013	<i>Executed in the County of</i> Orange	

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,

or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,

to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency:

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee must insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

33122 Valle Road

San Juan Capistrano, CA 92675

Orange County

Check ☒ if there is a separate sheet attached listing all workplaces.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and


b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACT AGENCY) Capistrano Unified School District	CONTRACT # CSPP-3313
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Dr. Debra R. Keeler, Director IV	
SIGNATURE 	DATE June 24, 2013

FEDERAL CERTIFICATIONS

CO.8 – ITEM 3 B

ALL SITES ARE LOCATED WITHIN ORANGE COUNTY

Carl Hankey Elementary School

27252 Nubles
Mission Viejo, CA 92692

Chaparral Elementary School

29001 Sienna Parkway
Ladera Ranch, CA 92694

Clarence Lobo Elementary School

200 Avenida Vista Montana
San Clemente, CA 92672

Concordia Elementary School

3120 Avenida del Presidente
San Clemente, CA 92672

Crown Valley Elementary School

29292 Crown Valley Parkway
Laguna Niguel, CA 92677

Don Juan Avila Elementary School

26278 Wood Canyon
Aliso Viejo, CA 92677

George White Elementary School

25422 Chapparosa Park Drive
Laguna Niguel, CA 92677

Hidden Hills Elementary School

25142 Hidden Hills Road
Laguna Niguel, CA 92677

Kinoshita Elementary School

2 Via Positiva
San Juan Capistrano, CA 92675

Las Palmas Elementary School

1101 Calle Puente
San Clemente, CA 92672

Oak Grove Elementary School

22705 Sanborn
Aliso Viejo, CA 92656

Palisades Elementary School

26462 Via Sacramento
San Clemente, CA 92672

R.H. Dana Elementary School

24242 La Cresta Drive
Dana Point, CA 92629

San Juan Elementary School

31642 El Camino Real
San Juan Capistrano, CA 92675

Viejo Elementary School

26782 Via Grande
Mission Viejo, CA 92692

Capistrano Unified School District
Fiscal Year 2012–13 Program Self-Evaluation
Forms

Desired Results Program Action Plan – Reflection on Action Steps

Contractor Name: Capistrano Unified School District	
Contract Type, Education Network, and/or Cal-SAFE CSPP	Age Group (Infant/Toddler, Preschool, School-Age) Preschool
Planning Date: 2011-2012	Lead Planner's Name and Position Debra R. Keeler, Ed.D., Director, Early Childhood Programs
Follow-up Date(s): Implementation 2012-2013	Lead Planner's Name and Position

This form can be expanded and is not limited to a single page.

Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2011–12 Program Self-Evaluation Report. Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.

Key Finding: Measure 37 (Patterning) – Step 1 - Patterning activities for teachers to utilize: In September, a staff development training was held identifying the three measures in the action plan. Teachers were encouraged to use patterning activities in their classroom and each table group brainstormed ideas in which this could take place at school and at home. No revisions were made to this action step. **Step 2 – Timeline of activities:** Staff training was held in September and November – May teacher meetings focused on identifying the Learning Domains and the sequencing of the sub-stands for each month. Mathematics and the sequencing of skills were identified and strategies were shared collaboratively in curriculum meetings with teachers. Specific staff training was held in April regarding mathematics, including the use and direct practice of patterning with manipulatives. Additional comprehensive training is recommended in the future. **Step 3 – Checking for application and follow through:** Director and Supervisors conducted observations throughout the year observing activities that promoted patterning skills through the use of calendars, math manipulatives, sequencing cards, science activities, and number recognition. Evidence supported activity based skills in number sequencing and patterning of objects. Lesson plans also reflected the regular integration of these ideas. **Step 4 – The provision of materials:** The evidence of materials to support patterning was present in the classrooms through the rotation of materials and manipulatives. Calendar patterns, shapes, objects, games and charts were identified. Classroom materials are adequate. Implementation of new materials that were will provide variation and the development of a varied level of support. These materials were rotated throughout classrooms this year. **Summary:** Measure 37, addressing patterning, was a program goal that was specific to the child's mathematics reasoning and cognitive thinking. Evidence of the DRDP Summary of Findings suggested that growth was evident and the children were advancing to

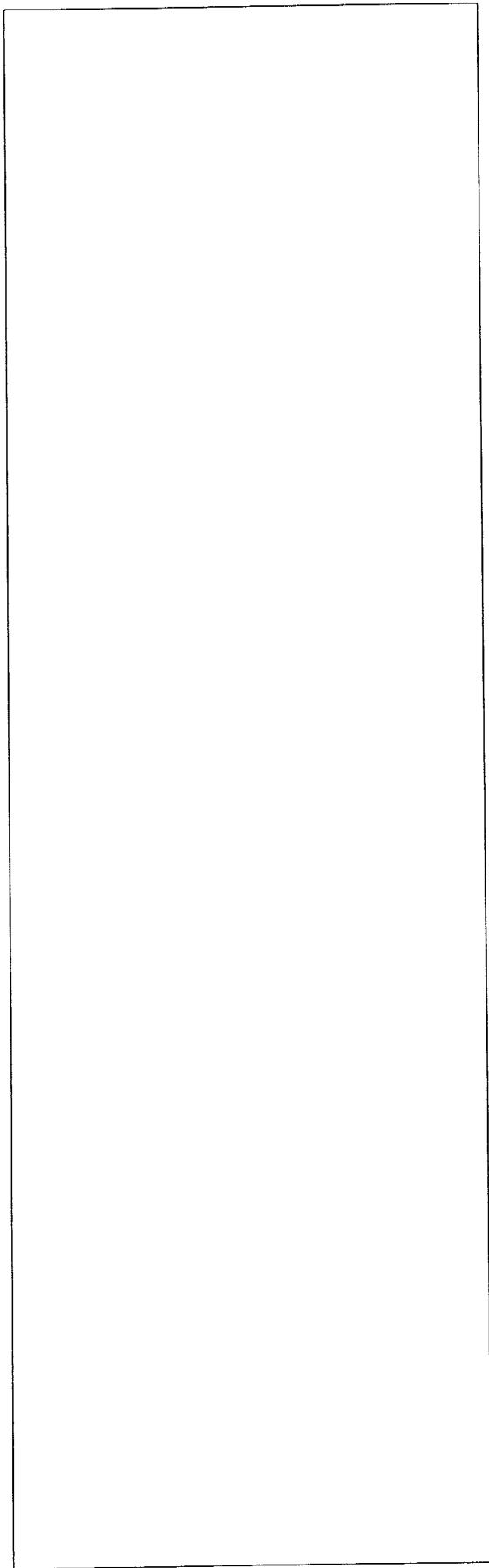
the “building and integrating development” levels by the end of the school year.

Key Finding: Measure 11 (Conflict Negotiation) – Step 1 – Select negotiation skills: In September, a staff development training was held identifying the three measures in the action plan. Teachers were encouraged to identify activities in their classroom to help children problem solve and table groups brainstormed ideas in which this could take place at school and at home. Reference was made to the previous year’s training including child guidance strategies. **Step 2** – Provide support for teachers: A presentation was shared at March’s staff meeting regarding Executive Functions and how children self regulate. Discussion took place on how to integrate ideas in the classroom and the necessity of supporting social emotional growth. **Step 3** – Parent guidelines: Learning Link staff conducted parent trainings to support guidance techniques. The District also provided parent training through QUIDAR. A ten-week workshop to help families negotiate through challenging behaviors. Teachers and staff conferenced with specific parents regarding Behavior Action Plans that addressed observable behaviors, desired behaviors, and strategies for building successes. Plans were implemented with parents with follow up conferences. Throughout the year, teachers worked with children to help them integrate strategies to promote social competence. **Step 4** - Suggestions on stories, role-playing and prompts: April’s staff meeting provided teachers with visual tools from the CECEFEL website on conflict negotiation and encouragement to utilize these resources.

Summary: Strategies were implemented to help support children in progressing developmentally to the next level. Evidence of the DRDP Summary of Findings suggested that growth was evident and the children were advancing to the building and integrating development levels by the end of the school year. Additional training and a more focused plan would be suggested for further follow-through with more uniform training and guidance to deliver consistent practices throughout the program.

Key Finding: Measure 20 (Phonological Awareness) – Step 1 – Share activities among the teachers: Teacher curriculum planning sessions were implemented February – May where teachers shared activities to promote phonological awareness including letter recognition and letter sounds. The timeline was adjusted to the second half of the year. **Step 2** – Set goals in specific skills: Learning Foundations were presented in September at a staff meeting that addressed Language Literacy. Strands were sequenced throughout the year. A strategic plan each month was implemented for Language Literacy with planning sheets that were provided. Teachers met February through May to brainstorm ideas for each strand. Twenty first century learning was incorporated including activities that focused on creativity, collaboration, communication, and critical thinking. Vocabulary words were identified for each unit of study to help enhance language acquisition. **Step 3** – Check for application: Director and Supervisors checked lesson plans periodically for the integration of letter recognition and understanding. Additional focus on lesson planning is suggested in the future. **Step 4** – Provide parent guidelines: Teachers throughout the year provided parents with suggestions and parent engagement activities to utilize at home to help support the children’s developing letter knowledge and understanding.

Summary: Strategies were implemented to help support children in progressing developmentally to the next level. Next year we will focus on implementation of the District’s new curricular resource, “Big Day” by Scholastic. The curriculum will on specific strategies for teachers to implement to support the developmental progression of students. The online home component will also be used as a resource for parents. Evidence of the DRDP Summary of Findings suggested that growth was evident and the children were advancing to the building and integrating development levels by the end of the school year.



Program Self-Evaluation Annual Report

Contractor's Legal Name Capistrano Unified School District			
Vendor Number 30-6646		<input type="checkbox"/> Cal-SAFE CDS Code	
Contract and Age	<input checked="" type="checkbox"/> CSPP <input type="checkbox"/> CCTR – (Infant/Toddler) <input type="checkbox"/> CCTR – (School Age) <input type="checkbox"/> Education Network (Infant/Toddler) <input type="checkbox"/> Education Network (Preschool) <input type="checkbox"/> CHAN <input type="checkbox"/> CMIG - (Infant/Toddler) <input type="checkbox"/> CMIG - (Preschool)		
Date Program Self-Evaluation Completed		5/31/13	
Number of Classrooms	28	Number of Family Child Care Homes	0
<p>Describe the Program Self-Evaluation Process (Note: This area expands as necessary.) The PSE process began September 5, 2012 and ended May 30, 2012. The comprehensive process of collecting and analyzing the data to evaluate the program's effectiveness included administration, staff, and parents. The evaluative process is ongoing, but the written report gives a snap shot in time of the year end summary and progress to date.</p> <p>The elements of these documents were compiled and collected by the teaching staff, supervisors: Carole Brown, Virginia Perez; and, analyzed by the Director, Debra Keeler.</p> <p>Self-Review Process The Program Director and supervising staff play a key role in providing the overview of the program's successes over the last year. The Director met with each Supervisor in the summer of 2012 to discuss program and individualized goals for the upcoming year. The program Director also met with the Assistant Superintendent to discuss accomplishments from the previous year and program goals for 2012-2013. The strategic goals were discussed with the teaching staff in September 2012 along with the results from the DRDP Program Action Plan and focus for instruction based on these findings. The staff-wide orientation included a time of reflection, inspiration for the coming year and a refocus on priorities of the program. The teaching staff was provided a monthly list of the Desired Results System timeline including the various components of the self-review process and due dates. The Director and Supervisors met weekly to discuss upcoming deadlines and agenda items for monthly staff meetings to address components of the ongoing review process. Monthly training opportunities were held focusing on various topics of early education including, curriculum development, school readiness, brain development, special education, mathematics, and language literacy support. Professional growth hours were provided. Topics selected helped address the DRDP,</p>			

Parent Survey, and ERS findings.

Environmental Rating Scales

In September, teachers were notified of the timeline to conduct the classroom level assessment and rating scale. The Environment Rating Scale Summary of Findings was compiled by having the classroom teacher self-evaluate their classroom in January 2012. Teachers submitted their scales to their Supervisor for review and submission to the Director to assess the results at the program level. This gathered information was used to create the Summary of Findings and include scheduling of staff development training, providing additional classroom, and consultant support.

Desired Results Developmental Profiles

The teachers welcomed each new student in their classroom in September 2012 with a meet and greet day. Each teacher developed a student filing system to collect evidence and support of the DRDP measures. The staff began collecting this information with the support of teachers and teaching assistants. Personal observations were conducted collecting anecdotal notes, samples of children's artwork, pictures, and evidence of particular skill levels. This process took place within the first 60 days of attendance. The Director invited the ECP teaching staff to a training session on conducting observations and compiling data for parent conferencing based on the West Ed. training she had attended. Instructional assistants were also trained in April 2013 on initial observation techniques. Teachers worked with their assistants to help provide observational notes on the various measures. The first set of DRDP data was compiled at the classroom level for analysis and Classroom Summary of Findings in November 2012. Teachers were encouraged to prepare a chart of their summary in the classroom to review regularly for follow up and completion of their action plan. Teachers were reminded throughout the year to complete this chart. The Summary of Findings was then passed on to the Supervisors and Director for review. Individual Child Progress Reports were shared with the Supervisors for editing and review prior to parent conferencing. Support was given to staff during the November teacher meeting to effectively communicate progress through the progress reports. Parents were offered a variety of ways to support their child's growth at home through the suggestion of specific activities.

Desired Results Parent Surveys

The Parent Survey Process began in April of 2013. The Parent Surveys were disseminated in the classrooms by the support office staff along with instructions to the teaching staff on timelines for completion. The surveys were handed out to each parent for completion and collected on an anonymous basis. Teachers followed up with parents who had not completed the surveys. Surveys were collected at each site and given to the Director and Supervisors for review and tallying. The tally sheets were then returned to the teaching staff to complete their Summary of Findings. The implementation process began in May of 2013. The overall findings will be shared with staff at the September Orientation for the 2013-2014 school year.

The Desired Results System

The Agency Annual Report was completed by utilizing the Summary of Findings and the information from the Desired Results Action Plan, Environment Ratings Scales and Parent Surveys. Program administrators, teachers, and instructional assistants assisted with input and observations in completing the Annual Report. The Agency Annual Report is a working document to support students, staff, and administrators.

A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.

Date
09/15/13

A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.

Date
09/06/13

A copy of the Program Self-Evaluation will be/has been presented to parents.

Date
10/15/13

Statement of Completion
I certify that a Program
Self-Evaluation was completed.

Signature

Date
5/31/13

Name, Title, and Phone Number
Debra R. Keeler Ed.D.
Director, Early Childhood Programs

Desired Results Developmental Profile Summary of Findings And Program Action Plan – Program or Network Level

Contractor Name: Capistrano Unified School District	
Contract Type, Education Network, and/or Cal-SAFE CSPP	Age Group (Infant/Toddler, Preschool, School-Age) Preschool
Planning Date: 5/25/13	Lead Planner's Name and Position Debra R. Keeler, Ed.D., Director, Early Childhood Programs
Follow-up Date(s) 4/15/14	Lead Planner's Name and Position

This form can be expanded and is not limited to a single page.

Key Findings from Developmental Profiles And Educational Goal (What will be accomplished for children?)	Action Steps (Including materials and training needed, schedule, space and supervision changes)	Expected Completion Date and Persons Responsible
31% of children were at the developing level or below in the LANGUAGE and LITERACY domain.	Purchase new curriculum, Big Day by Scholastic, for each classroom to support language literacy; including, comprehension, interest in literacy, phonological awareness and word knowledge.	July 2013 Director
75% of children will be at the building level or above in LANGUAGE and LITERACY domain.	Provide staff training for Big Day curriculum; including, comprehension of meaning and language in conversation. Modify lesson plan format for teachers to include intentional language skills and support with administrative feedback on lessons throughout the year.	September 2013 December 2013 Scholastic staff will provide training July 2013 Curriculum Team September – May Director and Supervisors
	Review with staff the language and literacy benchmarks and supporting skills using the Preschool CA Frameworks	October Teacher Meeting Director

	to promote concepts about print and expression of self through language.	
	Teachers provide suggestions, guidance and strategies for parents regarding language-building skills through coaching, conferencing, and posted ideas on the parent's space in Big Day.	Back to School Night – October Teachers
	Provide parent training on Big Day home space to utilize activities to build language literacy activities at home.	Scholastic – October Scholastic's staff
23% of children were at the developing level or below in the MATH domain.	Purchase new curriculum, Big Day by Scholastic, for each classroom to support Math including number sense, counting, and mathematical operations.	July 2013 Administration
80% of children will be at the building level or above in the MATH domain.	Provide staff training for Big Day curriculum covering math concepts of: classification, shapes, patterning, and quantities.	September 2013 December 2013 Scholastic staff will provide training
	Modify lesson plan format for teachers to include intentional math skills and support with administrative feedback.	July 2013 Curriculum Team September – May Director and Supervisors
	Review with staff the math benchmarks and supporting skills using the Preschool CA Frameworks to promote numeracy.	November Teacher Meeting Director
	Teachers provide suggestions, guidance and strategies for parents regarding math skills through coaching, conferencing, and posted ideas on the parent's space in Big Day.	Back to School Night – October Teachers Conferencing – November Teachers
	Provide parent training on Big Day home space to utilize activities to engage children in measurement and number operations with activities at home.	Scholastic – October Scholastic's staff

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2012-13 =====

Board of Trustees Meeting.....JULY 10, 2013

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The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
5256	92	BONDLOGISTIX LLC	Serv& Op/Fac Acq /Dstrctwd	2,000.00
5257	87	AMS.NET	CompTech/Fac Acq /CVHS	19,983.75
2 Purchase Orders				\$21,983.75

EXHIBIT 9

Attachment 1

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2012-13 =====
 Board of Trustees Meeting.....JULY 10, 2013

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
325078	1	STAPLES ADVANTAGE	InstMtls/Instrctn/Wood Cyn	400.00
325079	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/Concordi	12,924.09
325080	1	LA HABRA FENCE CO INC	Rntl:Oth/RR:Bldgs/Concordi	9,406.00
325081	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Concordi	1,900.00
325082	1	DAVE BANG ASSOCIATES	SpplsNonI/RR:Bldgs/Concordi	12,299.62
325083	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/Del Obis	50,555.00
325084	1	LA HABRA FENCE CO INC	Rntl:Oth/RR:Bldgs/Concordi	8,792.00
325085	1	WEST COAST ARBORISTS INC.	Rntl:Oth/Op:Grnds/Dstrctwd	9,540.00
325086	1	MOBILE FLEET WASH	Serv& Op/PuplTran/Dstrctwd	3,500.00
325087	1	ORANGE COUNTY FIRE AUTHORITY	Rntl:Oth/RR:Bldgs/Dstrctwd	1,450.00
325088	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Dstrctwd	950.00
325089		VOID	VOID	0.00
325090	1	CREATIVE CONTRACTORS	SpplsNonI/RR:Bldgs/ArroyoMS	750.00
325091	1	WERTHEIM, MATTHEW AND CAROLYN	Serv& Op/SEOthIns/Dstrctwd	1,094.21
325092	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/Crn Vlly	2,581.20
325093	1	CHEFS TOYS	NonCapEq/Instrctn/DHHS	2,582.79
325094	1	ORANGE COUNTY REGISTER	Serv& Op/Pub Info/Dstrctwd	270.00
325095	1	SADDLEBACK COLLEGE &	InstMtls/Instrctn/DHHS	500.00
325096	1	AWARDS 'N MORE	SpplsNonI/Pub Info/Dstrctwd	146.94
325097	1	AMS.NET INC	Serv& Op/TIS /Dstrctwd	2,875.00
325098	1	TARGETSUCCESS INC	Serv& Op/Prsnl:HR/Dstrctwd	8,550.00
325099	1	LARKSPUR LANDING CAMPBELL, THE	PrepdExp/Undesig /Dstrctwd	348.00
325100	1	ROZENBERG, ABBY	NPA /NPA /Dstrctwd	1,470.00
325101	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/RR:Bldgs/SJHHS	8,371.24
325102	1	KNORR POOL SYSTEMS INC	Rntl:Oth/RR:Bldgs/CVHS	12,118.28
325103	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/Tijeras	3,953.00
325104	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/Tijeras	3,953.00
325105	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/Tijeras	3,953.00
325106	1	PACIFIC ROOFING SYSTEMS	Rntl:Oth/RR:Bldgs/Tijeras	3,953.00
325107	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Hiddn Hl	650.00
325108	1	CREATIVE CONTRACTORS	Rntl:Oth/RR:Bldgs/Hiddn Hl	2,400.00
325109	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/Concordi	3,750.00
325110	1	HELLAS CONSTRUCTION INC.	Rntl:Oth/RR:Bldgs/CVHS	7,000.00
325111	1	OCEAN INSTITUTE	Serv& Op/Instrctn/Bergeson	445.00
325112	1	BENS ASPHALT	Rntl:Oth/RR:Bldgs/Concordi	16,892.75
325113	1	SMARDAN SUPPLY COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	7,000.00
325114	1	DAVID TAUSSIG ASSOC INC	Serv& Op/M-R Reim/Dstrctwd	25,000.00
325115	1	DEPARTMENT OF GENERAL SERVICES	Serv& Op/Prsnl:HR/Dstrctwd	92.00
325116	1	BEYOND TECHNOLOGY	Serv& Op/Instrctn/Fatima	2,835.00
325117	1	SEGERSTROM CENTER FOR THE ARTS	Serv& Op/Instrctn/Benedict	1,110.00
325118	1	SEGERSTROM CENTER FOR THE ARTS	Serv& Op/Instrctn/VdelMarE	610.00
325119	40	PUBLIC ECONOMICS INC.	Serv& Op/Fac Acq /Dstrctwd	15,000.00
325120	1	EMERGENCY TRAINING NETWORK	Serv& Op/Instrctn/DHHS	3,560.00
325121	12	STAPLES ADVANTAGE	SpplsNonI/SupvAdmn/Dstrctwd	150.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2012-13 =====
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PO No.	Fund	Vendor	Description	Amount
325122	1	NEURO-EDUCATIONAL CLINIC	Serv& Op/Enterprs/Dstrctwd	300.00
			Serv& Op/StDev In/Dstrctwd	300.00
325123	12	DAVID GRANT INC	Serv& Op/Sch Adm /Dstrctwd	768.60
325124	1	SPORT CHALET	InstMtls/CurAthlt/Tesoro	1,564.11
325125	1	AAA AWARDS & MONOGRAM	InstMtls/Instrctn/DHHS	1,845.50
325126		VOID	VOID	0.00
325127	1	CONTEMPORARY SERVICES CORP.	Serv& Op/Enterprs/DHHS	3,564.00
325128	1	ORANGE COUNTY REGISTER	Serv& Op/Purch /Dstrctwd	938.28
325129	1	FEDERAL EXPRESS CORP	Cmmnctns/Warehse /Dstrctwd	2,519.77
325130	1	CUSD	Serv& Op/PuplTran/Dstrctwd	50,000.00
51 Purchase Orders				\$317,481.38

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2013-14 =====
 Board of Trustees Meeting.....JULY 10, 2013

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
330013	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	7,881.63
330014	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	12,427.51
330015	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	15,609.78
330016	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	13,136.05
330017	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	12,427.51
330018	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	6,922.30
330019	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	14,234.15
330020	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	11,745.70
330021	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	6,715.30
330022	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	13,136.05
330023	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	7,881.63
330024	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	11,867.07
330025	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	8,020.40
330026	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	8,020.40
330027	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	8,840.97
330028	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	9,939.06
330029	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	14,095.38
330030	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	11,244.15
330031	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	11,745.70
330032	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	10,077.83
330033	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	6,715.30
330034	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	9,688.28
330035	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	17,959.46
330036	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	10,647.61
330037	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	11,606.94
330038	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	15,220.23
330039	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	22,936.35
330040	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	13,136.05
330041	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	10,508.84
330042	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	7,881.63
330043	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	21,433.99
330044	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	10,647.61
330045	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	12,705.03
330046	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	12,176.73
330047	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	2,627.21
330048	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	12,189.56
330049	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	17,954.79
330050	1	SCOTT FORESMAN	K-8Textb/Instrctn/Dstrctwd	9,284.12
330051	1	ORANGE COUNTY DEPT OF EDUC	Serv& Op/TIS /Dstrctwd	750.00
330052	1	CINDY CUMMINGS	Residtl /NPS /Dstrctwd	2,100.00
330053	1	WIELATH, JOSEPH AND/OR LIVIA	Residtl /NPS /Dstrctwd	2,100.00
330054	1	LAKESHORE LEARNING MATERIALS	SplsNonI/PsychSer/Dstrctwd	71.80
330055	13	GET SMART PRODUCTS	OffFdSrv/FoodServ/Dstrctwd	338.45
330056	1	WESTERN PSYCHOLOGICAL SERVICES	SplsNonI/PsychSer/Dstrctwd	1,301.40
330057	1	WESTERN PSYCHOLOGICAL SERVICES	SplsNonI/PsychSer/Dstrctwd	177.12

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2013-14 =====
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PO No.	Fund	Vendor	Description	Amount
330058	1	PEARSON ASSESSMENTS	SpplsNonI/PsychSer/Dstrctwd	3,939.23
330059	13	SMART & FINAL	Food Dry/FoodServ/Dstrctwd	2,000.00
330060	13	TRANSILWRAP COMPANY INC.	Food Sup/FoodServ/Dstrctwd	10,000.00
330061	13	THE TOLL ROADS	CntrctFd/FoodServ/Dstrctwd	800.00
330062	13	THE PLATINUM PACKAGING GROUP	Food Sup/FoodServ/Dstrctwd	6,000.00
330063	13	OFFICE DEPOT	OffFdSrv/FoodServ/Dstrctwd	5,000.00
330064	13	NOSAJ DISPOSABLES INCORPORATED	OpSupp /FoodServ/Dstrctwd	13,000.00
330065	13	MILLER MECHANICAL	Refrig /FoodServ/Dstrctwd	45,000.00
330066	13	INDIGO BRIDGE TECHNOLOGIES LLC	Compstr /FoodServ/Dstrctwd	6,000.00
330067	13	EKON-O-PAC INC.	Food Sup/FoodServ/Dstrctwd	3,000.00
330068	13	ECOLAB PEST ELIMINATION	CntrctFd/FoodServ/Dstrctwd	14,000.00
330069	13	DJ CO-OPS	FoodUSDA/FoodServ/Dstrctwd	17,000.00
330070	13	ARROW RESTAURANT EQUIPMENT	OffFurnt/FoodServ/Dstrctwd	10,000.00
330071	13	CAL TROPIC	Amerisrv/FoodServ/Dstrctwd	2,000.00
330072	13	BRINKS INC.	CntrctFd/FoodServ/Dstrctwd	5,000.00
330073	13	BOYD COFFEE COMPANY	Food Dry/FoodServ/Dstrctwd	1,500.00
330074	13	VERIZON WIRELESS	Cmmnctns/FoodServ/Dstrctwd	5,000.00
330075	13	P & R PAPER SUPPLY CO	Food Sup/FoodServ/Dstrctwd	208,000.00
330076	13	GOLD STAR FOODS INC	FdPrshbl/FoodServ/Dstrctwd	75,000.00
330077	13	A & R WHOLESALE DISTRIBUTORS	Amerisrv/FoodServ/Dstrctwd	650,000.00
330078	13	DOMINO'S PIZZA	FdPrshbl/FoodServ/Dstrctwd	325,000.00
330079	1	DELL COMPUTER	Rnt&Repr/TIS /Dstrctwd	375.00
330080	1	DELL COMPUTER	SpplsNonI/TIS /Dstrctwd	1,125.00
330081	1	N-SYNCH TECHNOLOGIES	SpplsNonI/TIS /Dstrctwd	1,000.00
330082	1	ENET COMPONENTS INC	SpplsNonI/TIS /Dstrctwd	3,000.00
330083	1	CDWG Inc	SpplsNonI/TIS /Dstrctwd	2,500.00
330084	1	PYRAMID WIRE & CABLE INC.	SpplsNonI/TIS /Dstrctwd	5,000.00
330085	1	ULINE	SpplsNonI/TIS /Dstrctwd	500.00
330086	1	SEHI COMPUTER	Rntl:Oth/TIS /Dstrctwd	12,000.00
330087	1	APPLE COMPUTER INC	Rnt&Repr/TIS /Dstrctwd	500.00
330088	1	COMPLETE OFFICE OF CA	SpplsNonI/TIS /Dstrctwd	750.00
330089	1	THOMAS KELLY SOFTWARE ASSOC LP	Serv& Op/Instrctn/Dstrctwd	6,500.00
330090	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Castille	1,307.12
330091	1	LIBERTY FLAGS	SpplsNonI/PuplTran/Dstrctwd	37.50
330092	1	THE WARE GROUP	Serv& Op/Instrctn/RH Dana	3,000.00
330093	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/LadraElm	5,000.00
330094	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/Bathgate	3,500.00
330095	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /Bathgate	1,500.00
330096	1	COMPLETE OFFICE OF CA	SpplsNonI/SupvAdmn/Dstrctwd	3,000.00
330097	1	SPARKLETTES	SpplsNonI/Sch Adm /LF Elem	150.00
330098	1	LYRIS TECHNOLOGIES INC	Serv& Op/TIS /Dstrctwd	2,863.00
330099	1	IDEAL COMPUTER SOUTH INC	Serv& Op/TIS /Dstrctwd	6,870.00
330100	1	COMPLETE OFFICE OF CA	SpplsNonI/FacPlann/Dstrctwd	2,000.00
330101	1	BRINKS INC.	Serv& Op/Bus/Fisc/Dstrctwd	1,695.06
330102	1	COMPLETE OFFICE OF CA	SpplsNonI/Bus/Fisc/Dstrctwd	2,000.00
330103	1	DELL COMPUTER	NonCapEq/Instrctn/LadraElm	1,705.84
330104	1	DELL COMPUTER	NonCapEq/Instrctn/LadraElm	3,411.68
330105	1	APPLE COMPUTER INC	SpplsNonI/SupvAdmn/Dstrctwd	433.92
330106	1	APPLE COMPUTER INC	InstMtls/SEOthIns/Dstrctwd	433.92
330107	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/ANHS	384.48

Board of Trustees Purchase Order Listing
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PO No.	Fund	Vendor	Description	Amount
330108	1	INSIGHT SYSTEMS EXCHANGE	SplsNonI/Sch Adm /VDMMS	710.64
330109	1	INSIGHT SYSTEMS EXCHANGE	SplsNonI/Sch Adm /VdelMarE	177.66
			SplsNonI/Sch Adm /VDMMS	177.66
330110	1	INSIGHT SYSTEMS EXCHANGE	SplsNonI/Libr&Med/Las Palm	2,998.08
330111	1	APPLE COMPUTER INC	InstMtls/Instrctn/GrgWhite	3,894.72
330112	1	INSIGHT SYSTEMS EXCHANGE	NonCapEq/Instrctn/Marblehd	12,603.60
330113	1	WAL MART L.N.	NonCapEq/TIS /Dstrctwd	1,000.00
330114	1	ORANGE COUNTY DEPT OF EDUCAT	Conf:Ins/Instrctn/BAMS	1,950.00
330115	1	PALI MOUNTAIN INSTITUTE	FieldTrp/Instrctn/Bathgate	38,325.00
330116	1	COLLEGE BOARD	Dues&Mmb/Sch Adm /Dstrctwd	325.00
330117	1	CODESP	Dues&Mmb/Prsnl:HR/Dstrctwd	1,850.00
330118	1	CUE CONFERENCE	CnfrNonI/SupvAdmn/Dstrctwd	717.00
330119	13	PACKAGING MACHINERY & PARTS	EuipRpr /FoodServ/Dstrctwd	1,000.00
330120	13	AFFILIATED PACKAGING SPEC	EuipRpr /FoodServ/Dstrctwd	2,000.00
330121	13	PLASTIC PACKAGE INC.	Food Sup/FoodServ/Dstrctwd	3,000.00
330122	13	HOBART SERVICE	EuipRpr /FoodServ/Dstrctwd	20,000.00
330123	1	PEARSON ASSESSMENTS	SplsNonI/PsychSer/Dstrctwd	5,856.80
330124	1	HUNTER PHD, NATHAN H	CnsltNon/PsychSer/Dstrctwd	6,500.00
330125	1	LIFESIGNS INC.	CnsltSvs/Aid:Inst/Dstrctwd	10,000.00
330126	1	COPPER HILLS YOUTH CENTER	Residtl /NPS /Dstrctwd	24,999.00
			Sub MHBC/NPS /Dstrctwd	5,909.25
330127	1	ALPINE ACADEMY	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	8,601.00
			Sub MHBC/NPS /Dstrctwd	60,115.50
			Sub MHBC/PsychSer/Dstrctwd	47,450.00
330128	1	MINGUS MOUNTAIN ACADEMY	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	4,001.00
			Sub MHBC/NPS /Dstrctwd	80,328.00
			Sub MHBC/PsychSer/Dstrctwd	23,403.80
330129	1	YOUTH CARE/PINE RIDGE ACADEMY	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	15,133.00
			Sub MHBC/NPS /Dstrctwd	77,380.00
			Sub MHBC/PsychSer/Dstrctwd	35,770.00
330130	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	19,776.00
330131	1	THERAPEUTIC EDUCATION CENTER	NPS /NPS /Dstrctwd	24,999.00
			Sub NPS /NPS /Dstrctwd	19,776.00
330132	1	NEWS 2 YOU	Serv& Op/SEothIns/Dstrctwd	926.64
330133	1	NEWS 2 YOU	Serv& Op/SEothIns/Dstrctwd	1,987.36
330134	1	BERTRANDS HORN IMPROVEMENT	Rnt&Repr/Instrctn/Dstrctwd	4,500.00
330135	1	MUSIC & ARTS	Rnt&Repr/Instrctn/Dstrctwd	4,900.00
330136	1	BERTRANDS HORN IMPROVEMENT	InstMtls/Instrctn/BAMS	1,000.00
330137	1	NANCY VON LAGEN-SCOTT D.B.A.	CnsltNon/TIS /Dstrctwd	19,000.00
330138	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/BAMS	1,000.00
330139	1	MAGAZINELINE.COM	SplsNonI/Supt /Dstrctwd	75.54
330140	1	EDGEWOOD PRESS INC	InstMtls/Enterprs/LadraElm	880.20
330141	1	PHONAK INC	SplsNonI/HlthServ/Dstrctwd	81.03
330142	1	WESTERN PSYCHOLOGICAL SERVICES	SplsNonI/HlthServ/Dstrctwd	322.14
330143	1	MIKE DEBELLIS	Rnt&Repr/Instrctn/Dstrctwd	3,000.00
330144	1	PRUDENTIAL OVERALL SUPPLY	Serv& Op/Grph Art/Dstrctwd	1,700.00

Board of Trustees Purchase Order Listing
 ----- Fiscal Year: 2013-14 -----
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PO No.	Fund	Vendor	Description	Amount
330145	1	UNITED RENTALS	SplsNonI/Warehse /Dstrctwd	200.00
330146	1	RUFFS SAW SERVICE	Rntl:Oth/Grph Art/Dstrctwd	200.00
330147	1	BJ BINDERY	Serv& Op/Grph Art/Dstrctwd	8,000.00
330148	1	XPEDX	SplsNonI/Grph Art/Dstrctwd	2,000.00
330149	1	OVER NIGHT NUMBERING	Serv& Op/Grph Art/Dstrctwd	2,500.00
330150	1	ONE STOP BINDERY	Serv& Op/Grph Art/Dstrctwd	33,000.00
330151	1	KELLY PAPER COMPANY	SplsNonI/Grph Art/Dstrctwd	50,000.00
330152	1	SPICERS PAPER CO	SplsNonI/Grph Art/Dstrctwd	50,000.00
330153	1	PITNEY BOWES/PRESORT SERVICES	Cmmnctns/Warehse /Dstrctwd	6,000.00
330154	1	ULINE	SplsNonI/Warehse /Dstrctwd	4,500.00
330155	1	UNITED PARCEL SERV	Cmmnctns/Warehse /Dstrctwd	20,000.00
330156	1	MISSION VIEJO POST OFFICE	Cmmnctns/Warehse /Dstrctwd	4,000.00
330157	1	XEROX CORPORATION	Serv& Op/Grph Art/Dstrctwd	4,000.00
330158	1	UNITED STATES POSTAL SERVICE	Cmmnctns/Warehse /Dstrctwd	165,000.00
330159	1	FEDERAL EXPRESS CORP	Cmmnctns/Warehse /Dstrctwd	12,000.00
330160	1	PRIORITY MAILING SYSTEMS	SplsNonI/Warehse /Dstrctwd	4,000.00
330161	1	VERIZON WIRELESS	Rntl:Oth/RR:Bldgs/Dstrctwd	30,000.00
330162	1	EBERHARD EQUIPMENT	Rntl:Oth/Op:Grnds/Dstrctwd	25,000.00
330163	1	SMARDAN SUPPLY COMPANY	SplsNonI/RR:Bldgs/Dstrctwd	40,000.00
330164	1	PYRAMID WIRE & CABLE INC.	SplsNonI/RR:Bldgs/Dstrctwd	25,000.00
330165	1	KNORR POOL SYSTEMS INC	SplsNonI/RR:Bldgs/Dstrctwd	40,000.00
330166	1	HIRSCH PIPE & SUPPLY	SplsNonI/RR:Bldgs/Dstrctwd	30,000.00
330167	1	GLEN PRODUCTS	SplsNonI/RR:Bldgs/Dstrctwd	25,000.00
330168	1	CLEAN SOURCE	SplsNonI/RR:Bldgs/Dstrctwd	30,000.00
330169	1	COUNTY OF ORANGE-WASTE MNGT	Op&Hskpg/Opr:Util/Dstrctwd	25,000.00
330170	1	COMMERCIAL LANDSCAPE SUP INC	SplsNonI/Op:Grnds/Dstrctwd	5,000.00
330171	1	ZUMAR INDUSTRIES INC	SplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330172	1	WHITE CAP INDUSTRIES INC	SplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330173	1	WESTERN ILLUMINATED PLASTIC	SplsNonI/RR:Bldgs/Dstrctwd	2,500.00
330174	1	VISTA PAINT & WALLCOVERING	SplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330175	1	UNITED RENTALS	Rntl:Oth/RR:Bldgs/Dstrctwd	10,000.00
330176	1	ULINE	SplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330177	1	TRAFFIC CONTROL SERVICE	SplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330178	1	TIME AND ALARM SYSTEMS	Rntl:Oth/RR:Bldgs/Dstrctwd	10,000.00
330179	1	SO COAST DISTRIBUTING CO	SplsNonI/Custodil/Dstrctwd	7,000.00
330180	1	STAGECRAFT INDUSTRIES INC	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
330181	1	WHITE CAP INDUSTRIES INC	SplsNonI/Op:Grnds/Dstrctwd	5,000.00
330182	1	SUNSTATE EQUIPMENT COMPANY	Rntl:Oth/Op:Grnds/Dstrctwd	10,000.00
330183	1	SADDLEBACK MATERIALS COMPANY	SplsNonI/Op:Grnds/Dstrctwd	1,500.00
330184	1	ITO NURSERY	SplsNonI/Op:Grnds/Dstrctwd	5,000.00
330185	1	DM COLOR EXPRESS	SplsNonI/Op:Grnds/Dstrctwd	8,000.00
330186	1	CORONA CLAY CO	SplsNonI/Op:Grnds/Dstrctwd	5,000.00
330187	1	COOK EQUIPMENT COMPANY OF	Rntl:Oth/Op:Grnds/Dstrctwd	5,000.00
330188	1	ORANGE COUNTY HEALTH AGENCY	Serv& Op/RR:Bldgs/Dstrctwd	3,700.00
330189	1	NATIONAL READY MIXED CONCRETE	SplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330190	1	W W GRAINGER INC	SplsNonI/RR:Bldgs/Dstrctwd	15,000.00
330191	1	SOUTH COAST ANSWERING SERVICE	Cmmnctns/M&OResOH/Dstrctwd	3,000.00
330192	1	SO COUNTY PROTECTIVE WEAR	SplsNonI/RR:Bldgs/Dstrctwd	7,500.00
330193	1	SIGNS BY CREATIONS UNLIMITED	SplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330194	1	SHAMROCK SUPPLY CO INC	SplsNonI/RR:Bldgs/Dstrctwd	3,000.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2013-14 =====
 Board of Trustees Meeting.....JULY 10, 2013

PO No.	Fund	Vendor	Description	Amount
330195	1	SEPULVEDA BLDG MATERIALS	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330196	1	REFRIGERATION SUPPLIES	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330197	1	RADIO SHACK	SpplsNonI/RR:Bldgs/Dstrctwd	1,000.00
330198	1	RADIO SHACK	SpplsNonI/RR:Bldgs/Dstrctwd	1,500.00
330199	1	PRAXAIR	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330200	1	PACIFIC SUPPLY COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330201	1	DENAULT'S HARDWARE	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330202	1	DAL TILE	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330203	1	COASTAL BLUE	Rntl:Oth/RR:Bldgs/Dstrctwd	1,000.00
330204	1	ACOUSTICAL MATERIAL SERVICES	SpplsNonI/RR:Bldgs/Dstrctwd	17,000.00
330205	1	WAXIE	SpplsNonI/Custodil/Dstrctwd	15,000.00
330206	1	LOCAL JANITORIAL & VACUUM	SpplsNonI/Custodil/Dstrctwd	15,000.00
330207	1	WELLS SUPPLY	SpplsNonI/Op:Grnds/Dstrctwd	3,500.00
330208	1	UNITED RENTALS	Rntl:Oth/Op:Grnds/Dstrctwd	15,000.00
330209	1	SIERRA SOIL	SpplsNonI/Op:Grnds/Dstrctwd	20,000.00
330210	1	ARTESIA SAWDUST	SpplsNonI/Op:Grnds/Dstrctwd	15,000.00
330211	1	TELL STEEL INC	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330212	1	SUPPLY LINE BUILDING MATERIALS	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330213	1	SUMMIT SUPPLY CORP	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330214	1	ORANGE COUNTY TREASURER TAX	Rntl:Oth/RR:Bldgs/Dstrctwd	2,000.00
330215	1	MONTGOMERY HARDWARE COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330216	1	MAR VAC ELECTRONICS	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330217	1	LESLIE'S POOL SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330218	1	LAKESHORE LEARNING MATERIALS	SpplsNonI/RR:Bldgs/Dstrctwd	300.00
330219	1	HEADSETS.COM	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330220	1	GEARY PACIFIC CORP	SpplsNonI/RR:Bldgs/Dstrctwd	1,000.00
330221	1	BEN'S MUSIC	Rnt&Repr/Instrctn/Dstrctwd	700.00
330222	1	DOHENY BUILDERS SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	5,000.00
330223	1	DEPT IND RELATIONS/ACCOUNTING	Rntl:Oth/RR:Bldgs/Dstrctwd	6,000.00
330224	1	SO COAST WATER DIST	Op&Hskpg/Opr:Util/Dstrctwd	150,000.00
330225	1	GANAHL LUMBER	SpplsNonI/RR:Bldgs/Dstrctwd	75,000.00
330226	1	CAPO VALLEY WATER DIST	Op&Hskpg/Opr:Util/Dstrctwd	300,000.00
330227	1	CITY OF SAN CLEMENTE	Op&Hskpg/Opr:Util/Dstrctwd	300,000.00
330228	1	CLARK SECURITY PRODUCTS	SpplsNonI/RR:Bldgs/Dstrctwd	60,000.00
330229	1	DUNN-EDWARDS CORP	SpplsNonI/RR:Bldgs/Dstrctwd	50,000.00
330230	1	MUSIC & ARTS	InstMtls/Instrctn/Dstrctwd	3,000.00
330231	1	MV BREAKERS	SpplsNonI/RR:Bldgs/Dstrctwd	2,000.00
330232	1	MISSION VIEJO GLASS	SpplsNonI/RR:Bldgs/Dstrctwd	15,000.00
330233	1	HD SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	15,000.00
330234	1	BEACH CITIES GLASS	Rntl:Oth/RR:Bldgs/Dstrctwd	20,000.00
330235	1	BLAINE WINDOW HARDWARE	SpplsNonI/RR:Bldgs/Dstrctwd	1,000.00
330236	1	BETTER BUSINESS RECORDS	SpplsNonI/RR:Bldgs/Dstrctwd	3,000.00
330237	1	BATTERIES PLUS	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330238	1	ASSOC BUSINESS PRODUCTS	Rntl:Oth/RR:Bldgs/Dstrctwd	2,000.00
330239	1	ALPHA SOUND AND LIGHTING	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330240	1	MUSIC & ARTS	InstMtls/Instrctn/Dstrctwd	2,000.00
330241	1	AIS SPECIALTY PRODUCTS INC.	SpplsNonI/RR:Bldgs/Dstrctwd	1,500.00
330242	1	ACETEC SECURITY SYSTEMS	Rntl:Oth/RR:Bldgs/Dstrctwd	5,000.00
330243	1	ABSOLUTE COMMUNICATION INC	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
330244	1	R&S SOIL PRODUCTS INC	Rntl:Oth/Op:Grnds/Dstrctwd	85,000.00

Board of Trustees Purchase Order Listing
 ===== Fiscal Year: 2013-14 =====
 Board of Trustees Meeting.....JULY 10, 2013

PO No.	Fund	Vendor	Description	Amount
330245	1	MOULTON NIGUEL WATER	Op&Hskpg/Opr:Util/Dstrctwd	300,000.00
330246	1	RUSCO INC	SpIsNonI/RR:Bldgs/Dstrctwd	50,000.00
330247	1	SANTA MARGARITA WATER	Op&Hskpg/Opr:Util/Dstrctwd	250,000.00
330248	1	SAN DIEGO GAS & ELECTRIC	Op&Hskpg/Opr:Util/Dstrctwd	5,000,000.00
330249	1	SO CA GAS CO	Op&Hskpg/Opr:Util/Dstrctwd	500,000.00
330250	1	SOUTHERN CALIFORNIA EDISON	Op&Hskpg/Opr:Util/Dstrctwd	1,200,000.00

238 Purchase Orders \$12,022,105.44

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187072	SAN DIEGO GAS & ELECTRIC	PO-321103	79,824.51
187073	SANTA MARGARITA WATER	PO-320311	9,448.13
187074	SO CAL GAS CO	PO-320314	7,712.60
187075	SO COAST WATER DIST	PO-324911	11,395.29
187076	SOUTHERN CALIFORNIA EDISON	PO-325013	7,725.61
187077	PUBLIC ECONOMICS INC	PO-315592	875.00
187078	ADLERS FOREIGN BOOKS	PO-324901	60.75
187079	BEE MAN	PO-320677	195.00
187080	BETTER BUSINESS RECORDS	PO-320158	112.37
187081	COLLEGE BOARD	PO-323851	45.36
187082	CULVER-NEWLIN INC	PO-323676	131.64
		PO-323729	2,560.46
187083	FISHER SCIENTIFIC	PO-324866	1,061.54
187084	GANAHL LUMBER	PO-320324	1,237.13
187085	GLEN PRODUCTS	PO-320325	671.67
187086	HIRSCH PIPE & SUPPLY	PO-324848	459.83
187087	INSIGHT SYSTEMS EXCHANGE	PO-324134	383.22
		PO-324689	751.28
		PO-324739	1,258.45
		PO-324749	375.67
187088	KELLY PAPER COMPANY	PO-324078	772.76
187089	LAWNMOWERS ETC	PO-320824	255.23
187090	DELTA SYSTEMS CO INC	PO-324884	138.54
187091	ALLEN, JOAN	PV-134860	72.00
187092	BLAIR, TAMMY	PV-134861	72.00
187093	MULCAHY-OLSEN, EILEEN	PV-134862	72.00
187094	OLSON, LEONA	PV-134863	51.28
187095	WITTIG-SHRADER, KAREN	PV-134864	72.00
187096	BUCKMAN, JONATHAN T.	PV-134865	160.46
187097	DYE, JANETTE	PV-134866	43.51
187098	GLASSEN, NINA	PV-134867	72.32
187099	HARMAN, NANCY	PV-134868	193.23
187100	KELLMAN, KATHLEEN	PV-134869	175.15
187101	LUDLOW, JACK	PV-134870	21.47
187102	MATIENZO, NINA RIE	PV-134871	162.72
187103	MOGUET, NICHOLAI	PV-134872	33.90
187104	NORRIS, MAUREEN	PV-134873	60.46
187105	PERSONS, JEFFREY	PV-134875	137.86
187106	SANTOS, CHRIS	PV-134876	51.42
187107	TRAN, PHI	PV-134877	18.08
187108	WISEMAN, HOLLY	PV-134879	101.14
187109	WILBUR, SANDRA S	PV-134878	226.00
187110	PEREZ, VIRGINIA	PV-134874	129.95
187111	ALZAMORA, LUCERO	PV-134881	272.78
187112	BALOGH, DAVID/MICHELLE	PV-134882	274.81

Attachment 2

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187113	BATES, GILDA OR MARK	PV-134883	107.76
187114	BAUER, ADAM OR GINA	PV-134884	81.83
187115	BONDE, CRAIG OR JOY	PV-134885	447.65
187116	BRESSLER, ERIC & KATHY	PV-134886	107.58
187117	CLAYTON, STEVEN & DIANNA	PV-134887	1,101.88
187118	CROWELL, BRIDGETTE	PV-134889	506.69
187119	DAVID OR JENNI QUASS	PV-134897	440.70
187120	HENRY, SAMANTHA	PV-134891	170.58
187121	KESHWANI, BOB & JAYSHREE	PV-134892	177.18
187122	LAW, YUET	PV-134893	120.57
187123	MARTINEZ, ROBERT OR CHRISTINA	PV-134894	96.95
187124	MICHEL, WALTER &/OR NANCY	PV-134895	237.30
187125	MILLER, JEREMY & SUMMER	PV-134896	520.70
187126	SMITH, JAMES OR KIMBER	PV-134898	485.00
187127	TRITZ, RICHARD &/OR JULIE	PV-134899	145.77
187128	CRARY, BRENDA	PO-320292	5,200.20
187129	CROMWELL, PATRICIA	PO-320344	75.00
187130	GARCIA, IRMA R.	PO-320294	5,938.80
187131	HEAR NOW ABRAMSON AUDIOLOGY	PO-320336	5,291.25
187132	KRANTZ, TRICIA	PO-320348	4,413.60
187133	LCRA TRUST	PO-324247	5,363.75
187134	LIEBERMAN, RICHARD A	PO-324605	2,200.00
187135	MC ILVAIN, PATRICK & STEPHANIE	PO-320954	1,215.57
187136	MOLDAUER, PAMELA S.	PO-321287	2,415.00
187137	ORANGE COUNTY THERAPY SERVICE	PO-320329	8,800.00
187138	ORANGE CTY DEPT EDUC	PO-321498	347,913.75
187139	PATTERSON, PAMELA	PO-320213	2,212.50
187140	SHACK-LAPPIN, CAROL	PO-321191	4,443.75
187141	SOLIANI HEALTH INC	PO-324250	2,010.00
187142	SPEECH & LANGUAGE DEVEL	PO-320232	4,659.00
		PO-320233	3,060.00
		PO-320234	2,955.50
		PO-320235	3,110.75
		PO-320236	3,289.00
187143	WIELATH, JOSEPH AND/OR LIVIA	PO-321421	406.58
187144	24 HORAS DE TUTORIA	PO-324768	600.00
187145	A TREE OF KNOWLEDGE	PO-322471	549.59
187146	ADVANCED READING SOLUTIONS LLC	PO-322202	2,781.03
187147	CLUB Z! IN-HOME TUTORING	PO-324482	4,299.94
187148	PROFESSIONAL TUTORS OF AMERICA	PO-322211	484.10
		PO-324492	2,915.90
187149	TOTAL EDUCATION SOLOUTIONS	PO-322502	632.50
187150	AP BY THE SEA	PO-325077	745.00
187151	AVID CENTER - NATIONAL	PO-324336	669.00
187152	CMC	PO-322099	465.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187153	ELLIOT, EVANGELINE	PV-134900	38.58
187154	JONES, JOSEPH	PV-134902	52.86
187155	KOLASA, JEFF	PV-134903	1,412.04
187156	MALONE, JULEE	PV-134904	385.00
187157	MORTENSEN, MIKE	PV-134905	105.45
187158	PETTEY, STEPHANIE	PV-134906	77.15
187159	QSS USER'S GROUP	PO-324145	250.00
187160	STEVE GELSINGER	PV-134901	15.00
187161	UC REGENTS	PO-324249	220.00
187162	NvLS PROFESSIONAL SERVICES LLC	PO-322430	1,000.00
187163	YMCA OF ORANGE COUNTY	PO-321167	10,672.66
187164	360 PRINT MEDIA	PO-324981	2,666.77
187165	NILES BIOLOGICAL	PO-323819	75.31
		PO-325011	300.89
187166	P A THOMPSON ENGR CO	PO-320504	1,965.49
187167	PHONAK INC	PO-324798	472.17
187168	PRAXAIR	PO-320179	700.06
187169	SEHI COMPUTER	PO-324332	243.00
187170	SMART & FINAL	PO-324165	21.58
187171	SPARTAN TOOL DIVISION	PO-323789	282.56
187172	TARGET SPECIALTY PROD	PO-320342	2,445.77
187173	THYSSENKRUPP ELEVATOR CORP	PO-324088	5,260.50
187174	WARDS NATURAL SCIENCE	PO-321051	47.17
187175	WEST COAST SOUND SERVICE	PO-324785	13,975.00
187176	WHITE CAP INDUSTRIES INC	PO-320211	105.69
187177	ZEE MEDICAL	PO-324291	269.73
187178	OFFICE DEPOT	PO-321110	29.92
187179	COX COMMUNICATIONS	PO-323414	72,835.36
187180	MAYER-JOHNSON CO	PO-324458	326.99
187181	MEDCO SUPPLY INC	PO-324904	403.57
187182	MHS	PO-324527	261.36
		PO-324536	617.76
187183	MINDWING CONCEPTS INC	PO-324613	199.50
187184	MIS TECHNOLOGIES	PO-324998	411.36
187185	MNJ TECHNOLOGIES DIRECT INC	PO-324908	1,077.31
187186	MOBILE COMM REPAIR INC	PO-324858	408.24
		PO-324903	204.12
187187	MOBILE FLEET WASH	PO-320849	493.50
		PO-325086	332.00
187188	NASCO WEST	PO-324454	745.39
		PO-324476	701.48
		PO-324608	529.64
		PO-324609	919.34
187189	NEW MANAGEMENT	PO-324996	19,440.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187190	OFFICE DEPOT	PO-320790	358.58
		PO-325055	183.01
187191	ONE STOP BINDERY	PO-324910	280.00
187192	ORANGE COUNTY DEPT OF ED	PO-324807	97.20
187193	ORANGE COUNTY DEPT OF EDUC	PO-324547	188.89
187194	ORANGE COUNTY REGISTER	PO-325094	273.96
187195	ORIENTAL TRADING CO	PO-324916	108.99
187196	PERMA-BOUND	PO-324417	3,128.22
		PO-324648	308.44
187197	POLAR ELECTRO INC.	PO-324630	2,706.51
187198	PRO-ED	PO-323303	202.35
		PO-324240	175.80
187199	PROSURFACE	PO-324853	3,726.50
187200	PRUDENTIAL OVERALL SUP	PO-320124	65.72
187201	PYRAMID WIRE & CABLE INC.	PO-320338	1,675.32
		PO-324356	741.36

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187202	SOUTHWEST SCHOOL SUPPLY	-	
		PO-320306	231.90
		PO-320318	114.31
		PO-320379	631.19
		PO-320455	140.66
		PO-320456	188.24
		PO-320457	166.29
		PO-320615	117.23
		PO-320642	768.99
		PO-320646	150.64
		PO-320650	672.05
		PO-320652	91.80
		PO-320654	573.17
		PO-320660	237.60
		PO-320767	225.72
		PO-320770	191.23
		PO-320773	38.50
		PO-320785	218.54
		PO-320792	18.42
		PO-320807	479.40
		PO-320809	444.16
		PO-320845	551.94
		PO-321188	45.98
		PO-321231	932.32
		PO-321358	91.07
		PO-321463	591.58
		PO-321724	60.48
		PO-323218	189.30
		PO-323328	198.45
		PO-323331	1,024.78
		PO-324096	1,303.98
		PO-324334	184.03
		PO-324610	163.66
		PO-324867	85.22
		PO-324868	765.15
		PO-324871	561.59
		PO-324982	1,399.68
187203	SOUTHWEST SCHOOL SUPPLY	PO-324984	864.00
		PV-134909	158.02
187204	OFFICE DEPOT	PO-321110	21.08
187205	W W GRAINGER INC	-	
		PO-324659	38,106.51
187206	W W GRAINGER INC	PO-324659	5,991.59
187207	A Z BUS SALES INC	PO-323837	553.42
187208	ALISO NIGUEL AUTO CARE	PO-320521	33.80

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187209	BEACH CITIES GLASS	PO-320316	165.25
187210	BEE MAN	PO-320677	350.00
187211	BETTER BUSINESS RECORDS	PO-320158	12.91
187212	BIOMETRICS4ALL INC	PO-320029	29.25
187213	BJ BINDERY	PO-320121	822.00
		PO-324909	2,066.00
187214	BUSWEST	PO-320524	671.23
187215	CARLOS GUZMAN INC	PO-320578	1,500.00
187216	CINTAS CORP	PO-320319	887.13
187217	CINTAS CORPORATION #640	PO-320527	266.42
187218	COSTCO S.J.C.	PO-324042	23.32
187219	DANIELS TIRE SERVICE	PO-324283	2,302.85
187220	DENAULT'S HARDWARE	PO-320531	81.99
187221	EBERHARD EQUIPMENT	PO-324615	9,878.47
187222	FACTORY MOTOR PARTS	PO-320537	633.64
187223	FOLLETT LIBRARY RESOURCES	PO-324375	4,997.08
187224	FREEWAY AUTO SUPPLY & MACHINE	PO-320539	33.33
187225	GANAHL LUMBER	PO-320324	265.08
187226	HD SUPPLY FACILITIES MAINTN	PO-320166	403.86
187227	HIRSCH PIPE & SUPPLY	PO-324848	750.58
187228	HYDRO-SCAPE PRODUCTS INC	PO-320328	480.95
		PO-323919	421.22
187229	IPC USA	PO-320542	30,438.76
187230	JOHN DEERE LANDSCAPES	PO-320330	1,226.99
187231	JOHNSTONE SUPPLY	PO-324836	3,899.78
187232	JOSTENS	PO-321611	21.39
187233	LIFETRENDS GROUP	PO-324717	119.11
187234	LOCAL JANITORIAL & VACUUM	PO-324833	69.62
187235	MIKE DEBELLIS	PO-322065	360.00
187236	PEPPER-LOS ANGELES, J W	PO-324856	954.66
187237	AMS.NET INC	PO-324891	243,713.66
187238	STATE BD EQUALIZATION	PV-135043	5,205.00
187239	US BANK CORP PAYMENT SYSTEM	-	
		PV-135034	16,786.31
		PV-135035	7,536.25
187240	US BANK CORP PAYMENT SYSTEM	-	
		PV-135035	8,324.01
		PV-135039	2,742.72
187241	US BANK CORP PAYMENT SYSTEM	-	
		PV-135039	6,709.63
187242	US BANK CORP PAYMENT SYSTEM	PV-135039	4,476.44
		PV-135040	406.80
187243	US BANK CORP PAYMENT SYSTEM	PV-135039	50.27
187244	GRATTAN CONSTRUCTION	PV-135041	344.40
187245	CORVEL CORPORATION	PO-321565	226,552.95

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Warrant Number	Name of Payee	Reference Number	Amount
187246	CAPISTRANO UNIFIED SCHOOL DIST	PO-320116	238,358.00
187247	CHLIC	PO-320140	14,884.30
187248	CHLIC-CHICAGO	PO-320114	29,776.64
187249	CORVEL CORPORATION	PO-320222	14,148.11
187250	MAIER INTERNATIONAL INC	PO-325020	25,000.00
187251	CERTIFIED TRANSPORTATION	PV-134927	1,193.50
187252	JFK TRANSPORTATION CO INC	PV-134913	455.00
		PV-134914	848.75
		PV-134929	6,556.25
187253	KEY GOVERNMENT FINANCE INC	PO-325059	192,260.36
187254	MISSION SAN JUAN CAPISTRANO	PO-324349	576.00
187255	OCEAN INSTITUTE	PO-321773	347.00
		PO-321775	1,935.00
		PO-322093	1,041.00
		PO-322097	1,041.00
		PO-323271	5,250.00
		PO-323376	5,250.00
187256	ORANGE COUNTY DEPT OF EDUCATIO	PO-322646	819.00
		PO-324154	148.50
		PO-324545	775.00
		PO-324580	25,000.00
187257	PACIFIC COAST SIGHTSEEING	PV-134928	23,164.37
187258	TANAKA FARM & PUMPKIN PATCH	PO-323738	900.00
		PO-323741	696.00
187259	TRANSPORTATION CHARTER SERVICE	PV-134915	921.38
187260	BENS ASPHALT	PO-324838	5,600.00
		PO-324839	5,400.00
187261	BJ BINDERY	PO-320121	371.00
187262	CITY OF SAN JUAN CAPISTRANO	PO-320307	14,385.43
187263	CONSOLIDATED ELECT DISTR	PO-323887	1,998.00
187264	DAVID TAUSSIG ASSOC INC	PO-322239	401.74
		PO-325114	12,914.18
187265	DEPT IND RELATION (ACCOUNTING)	PO-320163	225.00
187266	MOULTON NIGUEL WATER	PO-320310	23,760.79
187267	SAN DIEGO GAS & ELECTRIC	PO-321103	1,647.03
187268	SOUTHERN CALIFORNIA EDISON	PO-325013	34,916.36
187269	ALTA ENVIRONMENTAL	PO-324120	5,941.63
187270	BINDER, STEVEN	PV-134931	15.00
187271	FORSTER, EMILY	PV-134932	15.00
187272	HALLAJ, MIHDI	PV-134933	77.00
187273	PETROCELLI, EMILIE	PV-134934	25.00
187274	RUIZ, GEORGINA	PV-134935	21.00
187275	SALAZAR, KARLA	PV-134936	15.00
187276	SICKMEIER, JENNA	PV-134937	20.00
187277	WALTON, MARCUS	PV-134938	9.66

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Warrant Number	Name of Payee	Reference Number	Amount
187278	WATERBURY, NILSA	PV-134940	45.00
187279	WELLS, STEPHANIE	PV-134942	89.00
187280	ANTONATOS, ROSE MARIE	PV-134944	40.68
187281	BARRETT, JANET S	PV-134946	115.26
187282	BENE, CHERI	PV-134947	285.89
187283	BOWDEN, JOANNA	PV-134948	132.78
187284	BRADLEY, JUDITH S	PV-134949	89.84
187285	CARLISLE, TERESA	PV-134952	7.35
187286	CHRISTMAN-STURM, TRACY	PV-134953	36.73
187287	COX, WILLIAM A	PV-134954	140.12
187288	CUNNINGHAM, CHADWICK	PV-134955	240.69
187289	DAGLEY, JEANA	PV-134956	77.97
187290	DEBOWSKI, LISA CANAS	PV-134950	90.40
187291	DONATELLI, CIRA	PV-134957	385.90
187292	ENDER, PAMELA	PV-134958	77.97
187293	EXWORTHY, MARK	PV-134959	313.01
187294	FLUENT, TERRY	PV-134960	18.08
187295	GIBSON, CHRISTINE	PV-134961	50.85
187296	GRAY, LISA	PV-134962	119.22
187297	HAACK, KATHI	PV-134963	174.02
187298	HACKER, COLIN	PV-134964	293.80
187299	HANAFORD, LAURA	PV-134965	123.17
187300	HARVEY, LAUREN	PV-134966	126.56
187301	HERVEY, ROBIN	PV-134967	421.82
187302	HOWARD, ANDREA	PV-134968	227.13
187303	IMSLAND, TRACEY	PV-134969	100.01
187304	MARSDEN, CLAIRE	PV-134970	72.89
187305	MEISSNER, ANDREA	PV-134971	226.00
187306	METTERT, LISA M	PV-134972	172.33
187307	PEREZ, DEANNA	PV-134973	24.86
187308	PINKERTON, DAN	PV-134974	156.51
187309	PRATT, JONATHAN	PV-134975	149.73
187310	ROCHE, ANN	PV-134976	242.95
187311	SELECMAN, LANA	PV-134977	58.20
187312	SHAH, RANA	PV-134978	163.29
187313	SHUMATE, DAGMAR	PV-134979	149.16
187314	STIRLING, ROBERT	PV-134980	130.52
187315	THORNBURG, QUIN	PV-134981	271.77
187316	UNZUETA, GABRIELLE	PV-134982	19.78
187317	WALSH, EILEEN	PV-134983	95.49
187318	WEINELL, CAROL	PV-134984	138.99
187319	WENTZEL, KORY	PV-134985	134.47
187320	WORKMAN, KEN	PV-134986	248.60
187321	AZPEITIA, ROSALBA	PV-134945	36.16
187322	ADAMSON, CORAL	PV-134987	247.47

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Warrant Number	Name of Payee	Reference Number	Amount
187323	AVILA, THERESE	PV-134988	92.10
187324	BERNAL, PRISCILLA	PV-134989	83.81
187325	BIRKINSHAW, SANDY	PV-134990	36.16
187326	BRANNON, DESIREE	PV-134991	93.23
187327	BROOKMAN, JOSEPH	PV-134992	286.46
187328	CARDIN, PATTI	PV-134993	37.29
187329	CAUDILL, AMANDA	PV-134994	166.68
187330	COLLINGS, JANICE	PV-134995	85.32
187331	COPPAGE, CARRI	PV-134996	140.12
187332	DIXON, AURORA	PV-134998	79.10
187333	FERGUSON, ERIN	PV-134999	266.68
187334	FRIEDLANDER, DOROTHY	PV-135000	362.73
187335	HALL, SHEILA	PV-135001	476.30
187336	HAUN, BARBARA	PV-135002	198.32
187337	HERTZ, JANA	PV-135003	91.53
187338	HESSELTINE, CHRISTINA	PV-135004	61.02
187339	HEUSER, RACHEL	PV-135005	255.38
187340	HIGHTOWER, SHERI	PV-135006	142.38
187341	HILL, DAWN	PV-135007	247.47
187342	JONES, DOUG	PV-135010	782.45
187343	KIMINAS, ANTHONY	PV-135011	158.77
187344	KLISTER, PAMELA	PV-135012	158.20
187345	KOPELSON, KATHLEEN	PV-135013	471.21
187346	LAIDLEY, JOANIE	PV-135014	321.49
187347	MARSDEN, CLAIRE	PV-135015	79.10
187348	MARTINEZ, JUDITH	PV-135016	99.44
187349	MILLER, MARIE T.	PV-135017	23.73
187350	MORAND, CARA	PV-135018	190.41
187351	ORGILL, JANELL	PV-135020	248.60
187352	PANNING LA BATE	PV-135021	111.87
187353	PATERSON, ELIZABETH	PV-135022	163.85
187354	SCHOOLER, DEBORAH	PV-135023	144.08
187355	SCHROEDER, JANICE	PV-135024	98.31
187356	SMITH, ANNE	PV-135025	233.91
187357	TALILI, MAILUMAI	PV-135026	228.27
187358	TUNULI, JESSICA	PV-135027	250.86
187359	WEBSTER, ANNE	PV-135028	219.79
187360	WEIS-DAUGHERTY, DENISE	PV-135029	240.13
187361	WHALEN, ANDREA	PV-135030	99.44
187362	WIEDEMAN, LORI	PV-135031	149.73
187363	WILLIAMS, BROOKE	PV-135032	135.60
187364	WOLFSON, MEGHAN	PV-135033	100.57
187365	DEMPSEY, PATRICE	PV-134997	123.17
187366	ARIEL SUPPLY	PO-324666	167.95
187367	BATTERY SYSTEMS	PO-321716	204.06

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187368	BJ BINDERY	PO-320121	1,074.00
187369	CAPISTRANO CRANE SERVICE	PO-321044	855.00
187370	CARLOS GUZMAN INC	PO-320578	3,555.25
		PO-324806	10,000.00
187371	CASBO	PO-324971	96.42
187372	COMPLETE OFFICE OF CA	PO-320026	331.23
		PO-320666	24.05-
		PO-320702	21.05-
		PO-321344	19.42
		PO-323624	83.86
187373	CONTRACT PAPER GROUP INC.	PO-324525	41,579.43
187374	CREATIVE FORMS DESIGN INC	PO-325067	73.44
187375	CULVER-NEWLIN INC	PO-324864	4,514.40
187376	DELL MARKETING L P	PO-324742	674.53
187377	DESIGN SCIENCE	PO-324330	436.14
187378	DIGITAL RIVER EDUCATION SVCS.	PO-324686	2,167.00
187379	DUNN-EDWARDS CORP	PO-320322	76.16
187380	EAGLE	PO-324947	6,445.44
187381	EDUCATION WEEK	PO-321710	59.94
187382	ENABLEMART	PO-324960	216.34
187383	FRICTION MATERIALS CO.	PO-320540	2,363.10
187384	BERRY, SCOTT AND/OR JAIME	PO-320819	699.93
187385	DAYLE MCINTOSH CENTER	PO-324179	672.00
187386	HUNTER PHD, NATHAN H	PO-323842	6,269.75
187387	KIDS INSTITUTE FOR DEVELOPMENT	PO-320396	7,590.00
187388	LEE, EUNJUNG AND/OR DAEHOE	PO-320832	780.33
187389	OCEANVIEW SCHOOL	PO-320224	4,720.00
		PO-320230	4,664.00
		PO-320231	1,876.00
		PO-320237	4,964.00
		PO-320239	4,720.00
		PO-320241	4,484.00
		PO-320670	4,664.00
		PO-321715	4,240.00
		PO-321745	2,544.00
		PO-322835	4,004.00
		PO-322888	7,684.00
		PO-323590	4,116.00
187390	PATTERSON, PAMELA	PO-325068	1,350.00
187391	PYRAMID AUTISM CENTER	PO-320238	4,725.00
187392	RANGEL-FRIEDMAN, DEBORAH	PO-321420	1,414.14
187393	WERTHEIM, MATTHEW AND CAROLYN	PO-325091	1,040.00
187394	STEIN, CHRISTINE	PO-321172	7,560.00
187395	BLINN, JAMES F	PV-135036	280.00
187396	COLLEGE BOARD - WRO	PO-325076	520.00

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Warrant Number	Name of Payee	Reference Number	Amount
187397	DEVELOPMENTAL RESOURCES	PO-322783	139.00
187398	SAN DIEGO COUNTY SUPT OF SCH	PO-325065	100.00
187399	SCAROLA, DENICE	PV-135038	25.99
187400	STRONG, KARYN	PV-135037	746.12
187401	STROUD, KEITH R	PO-321183	301.00
187402	ALL GREEN ELECTRONICS	PO-320747	366.00
187403	DANNIS WOLIVER KELLEY	PO-325060	30.47
187404	#1 ACADEMIC TUTORING INC	PO-322313	283.14
		PO-324486	99.78
187405	BASIC EDUCATIONAL SERVICES	PO-322197	299.25
187406	CLUB Z! IN-HOME TUTORING	PO-324482	2,084.02
187407	REBECCA CALLAGHAN ROMO dba	PO-323751	1,540.00
187408	SMART KIDS TUTORING & LEARNING	PO-322201	747.26
187409	TEACH N TUTOR INC	PO-324489	3,530.85
187410	YMCA OF ORANGE COUNTY	PO-321712	4,050.00
187411	CAPISTRANO CONNECTIONS ACADEMY	PO-320596	604,172.00
187412	COMMUNITY ROOTS	PO-320595	70,524.00
187413	JOURNEY CHARTER SCHOOL	PO-320594	109,558.00
187414	OPPORTUNITY FOR LEARNING	PO-320593	53,080.00
187415	OXFORD ACADEMY	PO-320597	261,313.00
187416	RENAISSANCE LEARNING INC	PO-323827	5,917.67
187417	RIVERSIDE PUBL CO	PO-324738	581.53
187418	RUSCO INC	PO-324780	15,865.20
187419	S&S WORLDWIDE INC	PO-324404	54.30
187420	SAF-COM SUPPLY	PO-320188	57.41
187421	SARGENT-WELCH/VWR SCIENT	PO-323841	3,057.36
187422	SATCO SUPPLY	PO-324692	890.69
187423	SCHOLASTIC LIBRARY PUBLISHING	PO-324801	342.79
187424	SCHOOL HEALTH SUPPLY CO	PO-324265	41.53
187425	SCHOOL SERVICES OF CALIF	PO-323628	195.00
187426	SCHOOL SPECIALTY	PO-323498	19.55
		PO-324518	134.02
187427	SEHI COMPUTER	PO-323529	845.10
		PO-323620	508.20
		PO-324044	837.00
		PO-324080	669.60
		PO-324153	837.00
		PO-324171	508.20
		PO-324173	837.00
		PO-324305	669.60
		PO-324310	669.60
		PO-324320	669.60
		PO-324332	103.95
		PO-324592	173.40
		PO-324774	837.00

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Warrant Number	Name of Payee	Reference Number	Amount
187428	SMARDAN SUPPLY COMPANY	PO-320340	169.75
		PO-325113	3,811.99
187429	SMART & FINAL	PO-320382	253.35
		PO-321497	12.15
		PO-322287	311.83
		PO-323534	143.47
		PO-323594	221.69
		PO-323830	34.28
		PO-323867	114.64
		PO-324097	29.30
		PO-324165	234.13
		PO-324170	211.92
187430	SPARKLETTS	PO-320437	8.18
187431	SPEECH CORNER, THE	PO-322937	83.85
187432	STARKEY	PO-324889	141.47
187433	STENHOUSE PUBLISHERS	PO-322580	32.29
187434	SUNSHINE COTTAGE	PO-322105	37.00
		PO-322144	449.40
187435	SUPPLY LINE BUILDING MATERIALS	PO-320202	470.28
187436	TEACHER CREATED MATERIAL	PO-323302	26.50
187437	TEACHERS' CURRICULUM INS	PO-322517	2,335.22
		PO-322756	106.00
		PO-323177	2,725.56
187438	SMART & FINAL	PO-323132	136.33
187439	SPARKLETTS	PO-321307	15.05
		PO-321349	13.03
		PO-321535	2.05
187440	MISSION AUTO SERVICE	PO-323579	1,371.90
		PO-324834	1,509.20
187441	NCS PEARSON	PO-324471	8,460.40
187442	OVER NIGHT NUMBERING	PO-320120	235.00
187443	PEARSON ASSESSMENTS	PO-324526	1,281.28
		PO-324528	558.60
		PO-324530	498.41
		PO-324546	648.62
187444	PEARSON EDUCATION	PO-324606	405.30
187445	PEARSON EDUCATION	PO-324381	991.75
187446	PRECISION SPEEDOMETER SR	PO-320574	403.27
187447	QUALITY TOWING	PO-321178	67.00
187448	RINCON TRUCK PARTS	PO-320575	1,400.00
		PO-322603	2,117.05-
		PO-324842	2,458.86
187449	SKYLINE PEST CONTROL	PO-324656	660.00
187450	SMOG EXPRESS	PO-320557	154.85
187451	SO COUNTY PROTECTIVE WEAR	PO-320559	295.07

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Warrant Number	Name of Payee	Reference Number	Amount
187452	STORAGE CONTAINER.COM	PO-320198	296.80
187453	THERAPRO	PO-324390	55.25
187454	THINKING MAPS INC	PO-321642	93.74
		PO-323482	1,431.01
		PO-323920	1,144.80
187455	THOMAS KELLY SOFTWARE ASSOC LP	PO-325066	1,320.00
187456	TIFCO INDUSTRIES	PO-323368	1,430.82
187457	TROXELL COMM INC	PO-324183	792.37
		PO-324285	2,452.69
187458	TRUCPAR CO	PO-320563	258.71
187459	TRUE GRITS	PO-325012	3,743.50
187460	TUTTLE-CLICK FORD	PO-320564	2,392.66
		PO-324352	69.63
187461	ULINE	PO-324186	61.56
187462	UNIQUE SWEEPING	PO-320855	540.00
187463	UNISOURCE CORP	PO-320055	2,321.14
187464	UNITED RENTALS	PO-324847	7,147.83
187465	WARDS NATURAL SCIENCE	PO-321051	54.49
		PO-324218	2,639.56
		PO-324263	2,300.49
187466	WATERLINES TECHNOLOGIES INC	-	
		PO-321070	8,011.62
187467	WATERLINES TECHNOLOGIES INC	PO-321070	3,793.84
187468	WESTERN PSYCH SERVICES	PO-322960	765.07
		PO-323544	275.62
		PO-324529	296.11
187469	WESTERN PUMP	PO-320853	756.91
187470	WHITE CAP INDUSTRIES INC	PO-320211	947.19
187471	WILLIAM V. MACGILL & CO.	PO-322454	81.84
187472	WOODWIND AND BRASSWIND	PO-324011	496.78
187473	WORLD BOOK EDUC PROD	PO-324855	1,808.00
187474	YALE CHASE EQUIPMENT AND	PO-321650	351.25
187475	ZEP MANUFACTURING CO	PO-320566	1,208.61
187476	PEARSON EDUCATION	PO-324928	1,044.33
187477	WILLIAM V. MACGILL & CO.	PO-322415	452.55
187478	GOODWILL INDUSTRIES OF ORANGE	-	
		PO-320990	490.00
		PO-324980	59,030.00
187479	GOODWILL INDUSTRIES OF ORANGE	PO-324980	945.00
187480	ENABLEMART	PO-324960	27.00
187481	FOLLETT EDUCATIONAL SVC	PO-324961	334.66
187482	MNJ TECHNOLOGIES DIRECT INC	PO-324359	291.61
187483	MOBILE COMM REPAIR INC	PO-324964	89.64
187484	N-SYNCH TECHNOLOGIES	PO-324886	982.04
187485	ONE STOP BINDERY	PO-324910	642.00

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Warrant Number	Name of Payee	Reference Number	Amount
187486	ORANGE COUNTY FIRE AUTHORITY	PO-325087	1,110.00
187487	ORANGE COUNTY PROBATION DEPT	PO-320358	1,450.00
187488	ORANGE COUNTY REGISTER	PO-320288	938.28
		PO-324567	266.88
		PO-325128	823.56
187489	OVER NIGHT NUMBERING	PO-320120	130.00
187490	PERMA-BOUND	PO-324214	3,360.49
		PO-324374	10,682.42
187491	PITNEY BOWES/PRESORT SERVICES	PO-320132	501.63
187492	POLAR ELECTRO INC.	PO-324630	61.69
187493	PRINT & FINISHING SOLUTIONS	PO-320127	29.99
187494	PSYCHEMEDICS	PO-320110	382.40
187495	PYRAMID WIRE & CABLE INC.	PO-320338	1,325.88
187496	SCHOOL SPECIALTY	PO-320281	330.57
187497	SCOTT FORESMAN	PO-324257	26,272.12
		PO-324314	4,646.81
		PO-324319	5,254.44
187498	SEHI COMPUTER	PO-324332	243.00
187499	SIMPLEX GRINNELL LP	PO-323260	27,756.75
187500	SMART & FINAL	PO-320371	6.47
		PO-322070	100.55
		PO-323534	21.23
		PO-323594	206.67
187501	SOCIAL THINKING PUBLISHING	PO-324391	172.32
187502	SOUTH COAST AIR QUALITY MGMT	PO-320558	1,563.44
187503	SPARKLETTTS	PO-320077	27.35
		PO-320384	47.45
		PO-320709	9.36
		PO-320712	34.60
		PO-321072	8.10
		PO-321084	134.86
		PO-321529	11.70
187504	SPICERS PAPER CO	PO-322675	1,304.86

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Warrant Number	Name of Payee	Reference Number	Amount
187505	STAPLES ADVANTAGE	-	
		CM-130092	30.33-
		CM-130093	1.68-
		CM-130094	2.92-
		CM-130095	30.33-
		CM-130096	29.28-
		CM-130097	4.49-
		CM-130098	0.65-
		PO-320315	1,155.04
		PO-320590	43.76
		PO-320641	87.51
		PO-320645	1,040.79
		PO-320653	417.66
		PO-323602	1,047.68
		PO-324331	125.60
		PO-324522	22.94
		PO-324677	414.68
187506	STAPLES ADVANTAGE	PO-324677	42.44
		PO-325078	375.61
187507	TEACHER CREATED MATERIALS	PO-324918	55.28
187508	THINKING MAPS INC	PO-323195	520.89
		PO-324477	8,070.85
187509	TRUCPAR CO	PO-324844	1,155.41
187510	TUTTLE-CLICK FORD	PO-324352	790.89
187511	VALIANT IMC	PO-324369	84.00
187512	VISUAL AID SERVICES INC	PO-324932	2,454.60
		PO-324933	2,454.60
187513	WAXIE	PO-320268	369.16
187514	WEST-LITE SUPPLY CO INC	PO-324370	65.69
187515	WESTERN EXTERMINATORS	PO-323532	2,880.00
187516	WESTERN PUMP	PO-320853	1,353.53

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187517	SPARKLETTIS	PO-321302	10.95
		PO-321304	9.36
		PO-321306	17.10
		PO-321343	7.31
		PO-321356	13.89
		PO-321360	7.23
		PO-321363	13.00
		PO-321364	7.88
		PO-321366	12.54
		PO-321369	11.41
		PO-321371	5.26
		PO-321375	8.90
		PO-321376	10.86
		PO-321529	30.00
		PO-322703	8.90
		PO-323124	29.21
		PO-324597	27.30
187518	STAPLES ADVANTAGE	PO-320649	98.05
		PO-325121	142.80
187519	A Z BUS SALES INC	PO-323837	894.41
187520	ACCURATE AIR ENGINEERING INC	PO-320518	221.43
187521	ADVANTAGE RADIATOR	PO-320568	279.72
187522	ALISO NIGUEL AUTO CARE	PO-320521	571.80
187523	ALISO VIEJO AUTO SERVICE	PO-320522	839.35
187524	ALL PRO SCHOOL SOUND	PO-324425	129.00
187525	B & H PHOTOGRAPHY	PO-324906	1,197.54
		PO-324979	4,713.00
187526	BARRETT-ROBINSON INC	PO-320675	1,646.00
187527	BELLWORDS EDUCATIONAL SOLUTION	PO-324803	2,385.03
187528	BIO RAD LABORATORIES	PO-324444	353.68
187529	BLAIRS TOWING INC	PO-322329	250.00
187530	BOYCE INDUSTRIES	PO-320523	335.85
187531	BUSWEST	PO-320524	86.53
187532	CALIFORNIA WESTERN VISUALS	PO-324174	6,384.32
187533	CAMCOR INC	PO-324712	7,666.01
187534	CAPISTRANO GOLF CARS	PO-324779	376.28
187535	CDW GOVERNMENT	PO-324637	278.86
		PO-325010	73.25
187536	CHEVROLET OF IRVINE	PO-320569	325.90
187537	CINTAS CORPORATION #640	PO-320527	556.79
187538	CLARK SECURITY PRODUCTS	PO-320320	594.86
187539	DICK BLICK WEST	PO-324796	2,064.21
187540	DIGITAL NETWORKS GROUP	PO-324902	1,129.90
187541	EDGEWOOD PRESS INC	PO-324762	672.84
187542	ENET COMPONENTS INC	PO-324296	367.20

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187543	EVERGREEN OIL INC	PO-320536	1,020.00
187544	EVERYTHING MEDICAL	PO-323524	132.00
		PO-325072	158.00
187545	FACTORY MOTOR PARTS	PO-320537	498.55
187546	FOLLETT EDUCATIONAL SVC	PO-324618	2,668.69
187547	FOLLETT LIBRARY RESOURCES	PO-324491	1,792.04
187548	FREEWAY AUTO SUPPLY & MACHINE	PO-320539	33.58
187549	CINTAS FIRST AID & SAFETY	PO-320246	161.40
187550	CITY OF SAN CLEMENTE	PO-320308	8,291.74
187551	CULVER-NEWLIN INC	PO-324912	794.10
187552	EDUCATIONAL TESTING SERVICE	PO-322657	24,138.66
187553	LIFE TRENDS GROUP TLTG INC	PO-324010	906.44
187554	SAN DIEGO GAS & ELECTRIC	PO-321103	202,188.04
187555	SANTA MARGARITA WATER	PO-320311	1,492.61
187556	SO CAL GAS CO	PO-320314	3,137.31
187557	SO COAST WATER DIST	PO-324911	2,757.34
187558	SOUTHERN CALIFORNIA EDISON	PO-325013	108,366.28
187559	VANGUARD FLOORING INC	PO-325002	5,142.66
187560	IRON MOUNTAIN	PO-321288	481.36
187561	CUSD REVOLVING CASH	-	
		CM-130089	0.74-
		CM-130090	0.72-
		CM-130091	0.83-
		PV-135059	2,643.79
		PV-135060	760.00
		PV-135063	1,041.00
187562	CUSD REVOLVING CASH	PV-135063	780.00
		PV-135140	14.00
187563	CUSD REVOLVING CASH	PV-135059	63.79
187564	CINTAS CORP	PO-320245	60.81
187565	CINTAS DOCUMENT MANAGEMENT	PO-321648	968.00
187566	CLEAN ENERGY	PO-324284	5,083.45
		PO-324808	7,715.52
187567	COMMUNICATIONS USA	PO-324885	481.69
187568	CREATIVE IMAGES	PO-325057	540.00
187569	CULVER-NEWLIN INC	PO-324282	352.84
187570	DELL MARKETING L P	PO-320930	279.99
		PO-324398	167.38
		PO-324754	20,784.26
187571	DUNN-EDWARDS CORP	PO-320322	419.47
187572	EBERHARD EQUIPMENT	PO-320323	9,878.47
187573	FOLLETT EDUCATIONAL SVC	PO-323484	40.26
		PO-324617	1,001.06
187574	GOPHER ATHLETIC/SPORTS	PO-324700	557.34
187575	HEADSETS.COM	PO-324985	1,070.50

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187576	HIRSCH PIPE & SUPPLY	PO-320326	52.16
		PO-324848	238.93
187577	HITT MARKING DEVICE	PO-324752	40.62
187578	HOPE INC	PO-324791	15.75
187579	HUMANWARE	PO-323870	324.00
		PO-324465	196.39
187580	IMAGE 2000	PO-320470	85.00
187581	IMPERIAL INDUSTRIAL SUPPLY	PO-324595	761.35
187582	INTERSTATE BATTERIES	PO-320573	557.72
187583	IXL LEARNING INC	PO-324326	199.00
187584	1ST JON	PO-320302	128.20
187585	AAA AWARDS & MONOGRAM	PO-325125	1,845.50
187586	ANIMAL PEST MANAGEMENT SERVICE	PO-321186	15.00
		PO-324845	2,025.00
187587	APPLE COMPUTER INC	PO-324399	5,099.66
187588	ATG - DESIGNING MOBILITY INC	PO-324799	818.13
187589	AWARDS 'N MORE	PO-325096	146.94
187590	CINTAS FIRST AID & SAFETY	PO-320246	216.96
187591	COASTAL BLUE	PO-323675	41.47
187592	COMPLETE OFFICE OF CA	PO-324037	114.54
187593	CULVER-NEWLIN INC	PO-324311	3,449.74
187594	DELL MARKETING L P	PO-325017	747.38
187595	DPF FILTER SALES & CLEANING	PO-323479	350.00
187596	EMERGENCY TRAINING NETWORK	PO-325120	3,560.00
187597	FEDERAL EXPRESS CORP	PO-325129	2,519.77
187598	FISHER SCIENTIFIC	PO-322849	151.98
187599	FOLLETT EDUCATIONAL SVC	PO-324963	55.95
187600	FOLLETT LIBRARY RESOURCES	PO-324215	7,787.83
		PO-324259	5,991.13
		PO-324607	3,107.87
187601	GLEN PRODUCTS	PO-320325	581.01
187602	GOLDEN RULE BINDERY	PO-324534	2,295.45
187603	GOV CONNECTION INC	PO-324566	3,218.34
187604	GREAT BOOKS FOUNDATION	PO-324823	213.21
187605	JIM'S MUSIC CENTER	PO-324970	3,142.32
187606	JOHN DEERE LANDSCAPES	PO-320330	20.30
187607	JOHNSTONE SUPPLY	PO-322735	42.14
		PO-324836	8,805.16
187608	JONES-CAMPBELL CO., INC	PO-323388	8,748.00
187609	JOSTENS	PO-321611	19.71
		PO-323626	3,086.55
187610	KELLY PAPER COMPANY	PO-324078	112.30
187611	LAWNMOWERS ETC	PO-320824	1,884.90
187612	LESLIES SWIMMING POOL SUPPLY	PO-320169	65.08
187613	ANAYA, MANUEL	PV-135082	673.48

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187614	ARREGUIN, GUADALUPE	PV-135128	759.36
187615	BARKER, MELISSA	PV-135120	1,111.92
187616	BIRTCH, RANDY OR LAURA	PV-135073	381.94
187617	BOONE, VICKI	PV-135076	375.16
187618	BRANDES, EMILY	PV-135074	377.42
187619	DELGADO, MARIA E	PV-135084	689.30
187620	FEDE, MARY J	PV-135091	555.96
187621	FEZZI, KIRSTEN	PV-135085	619.24
187622	GOODMAN, ERIN	PV-135093	555.96
187623	GUILLIAUM, DAVID OR ANGELIQUE	PV-135125	659.92
187624	HILL, CURT	PV-135090	542.40
187625	IBREIGHITH, NEDA	PV-135118	1,152.60
187626	KLINGER, STACY ANN	PV-135086	775.18
187627	LOFQUIST, DEANNA	PV-135130	745.80
187628	MEZA, ROCIO	PV-135077	390.98
187629	MILLARD, KAREN	PV-135132	1,166.16
187630	MORRIS, STEPHANIE	PV-135112	1,132.26
187631	NUNEZ, MARIA	PV-135079	763.88
187632	SAFAZADEH, SHARAREH	PV-135088	593.25
187633	SCHUMACHER, TIFFANY	PV-135080	754.84
187634	SELF, ROBYN T	PV-135078	772.92
187635	SEMAAN, ANTOINE	PV-135075	395.50
187636	SHOLAKH, LANA	PV-135122	2,125.53
187637	TIPTON-JOHNS, SUZETTE	PV-135134	805.13
187638	TRAGUS, WILLIAM	PV-135083	689.30
187639	VILLA, MELISSA	PV-135092	671.09
187640	WISEMAN, CHRISTINA	PV-135081	375.16
187641	ZARAGOZA, JENNIFER	PV-135089	583.08
187642	ZELASKO, PAGE	PV-135115	1,166.16
187643	BOWEN, CATHERINE	PV-135094	70.00
187644	BOYS, JOSIE	PV-135095	50.58
187645	BURBACH, RUTH	PV-135096	72.00
187646	COLLINS, CLINT	PV-135097	30.19
187647	CREGG, THOMAS	PV-135098	62.00
187648	CROSBY, NIGEL	PV-135099	76.00
187649	DARMODY, MARINELL	PV-135100	72.00
187650	DICKINSON, SOPHIE	PV-135101	20.00
187651	DIXON, AURORA	PV-135102	23.16
187652	DYER, MATTHEW	PV-135103	80.00
187653	EVANZIA, LISSETT	PV-135104	16.00
187654	GRANT, EMALEE	PV-135105	77.00
187655	HAN, JULIE	PV-135106	17.00
187656	HENDERSON, CHELSIE	PV-135107	82.00
187657	HIGHTOWER, SHERI	PV-135108	37.80
187658	JARRELL, JENNIFER	PV-135109	81.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187659	KANE, VANESSA	PV-135110	77.00
187660	KANG, KRISTEN	PV-135111	16.00
187661	KRINGEL, TATIANA	PV-135113	69.00
187662	LEONE, NICHOLAS	PV-135114	15.00
187663	PARKER, JAMES	PV-135116	77.00
187664	RADER, MELINDA	PV-135117	69.01
187665	REYNOLDS, PAMELA	PV-135119	72.00
187666	RICHARDSON, KIMBERLY M	PV-135121	72.00
187667	SCARFF, CONNOR	PV-135123	15.00
187668	SCHOLL, BARBARA	PV-135124	45.00
187669	SCHROEDER, JANICE	PV-135126	66.78
187670	SY, CHRISTIAN	PV-135127	54.00
187671	TANG, MAYLING	PV-135129	18.00
187672	THIBEAU, LORI	PV-135131	37.75
187673	VILLEGAS, JAVIER	PV-135133	40.00
187674	WIEDEMAN, LORI	PV-135135	75.10
187675	WORTHINGTON, SEVERINA	PV-135136	60.00
187676	BECHKY-KOWARSKY, PAULA	PV-135177	79.00
187677	JOCHAM, SARA	PV-135178	849.62
187678	LARKSPUR LANDING CAMPBELL, THE	PO-325099	348.00
187679	MARSDEN, CLAIRE	PV-135179	25.00
187680	NATIONAL BUSINESS INST	PO-324094	349.00
187681	REATEGUI, CESAR	PV-135180	106.14
187682	REGENTS UNI OF CA IRVINE	PO-324192	2,380.00
		PO-324193	1,785.00
		PO-324194	1,190.00
		PO-324195	1,785.00
		PO-324197	1,785.00
		PO-324198	1,190.00
		PO-324199	5,950.00
		PO-324200	1,785.00
		PO-324271	2,380.00
187683	!1A1 TUTORIA!	PO-322206	1,470.00
187684	!ACE TUTORING SERVICES INC	PO-324481	5,646.46
187685	ABACUS IN-HOME TUTORING INC	PO-322229	851.67
187686	ABLE ACADEMICS LLC	PO-322500	877.50
187687	ACCESS TO LEARNING LLC	PO-322204	1,250.64
		PO-324498	1,250.82
187688	ADVANCED READING SOLUTIONS LLC	PO-322202	1,220.94
187689	APPLIED SCHOLASTICS INTL	PO-322503	1,485.00
187690	BESTGEN, MARY	PO-321569	700.00
187691	CALINK INSTITUTE	PO-322241	2,400.00
187692	OXFORD TUTORING CENTER INC	PO-324483	24,354.96
187693	YMCA OF ORANGE COUNTY	PO-321169	9,498.31
187694	iALPHA! INNOVATION THROUGH	PO-322207	682.92

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187695	iAPRENDE! TUTORING	PO-324484	15,630.43
187696	STEIN, CHRISTINE	PO-321172	2,520.00
187697	CAREERSTAFF UNLIMITED INC.	PO-325074	6,063.50
187698	DEVEREUX TEXAS TREATMENT	PO-322240	8,509.92
187699	DEVEREUX TEXAS TREATMENT	PO-323659	10,030.41
187700	ISLAND VIEW ACADEMY	PO-321174	11,837.00
187701	KARPUS, DAVID OR MARY	PO-324730	172.05
187702	KIM AND/OR, CHANDRA	PO-321422	959.04
187703	LCRA TRUST	PO-321559	3,482.50
		PO-321570	4,462.50
187704	LUCKETT, GERARD & SANDY	PO-321593	1,080.00
187705	MILLER, KAREN	PO-323618	6,000.00
187706	PATTERSON, PAMELA	PO-320213	2,815.00
187707	ROZENBERG, ABBY	PO-321744	1,125.00
187708	SOLIANT HEALTH INC	PO-324250	1,541.00
187709	TERI INC	PO-321028	4,935.21
187710	THERAPEUTIC EDUCATION CENTER	PO-321031	7,050.00
		PO-321033	4,500.00
		PO-321034	4,300.00
		PO-322432	4,500.00
		PO-323848	4,725.00
		PO-323989	4,950.00
		PO-324500	3,375.00
		PO-324708	3,260.00
		PO-324977	4,950.00
187711	WINGARD, RICHARD AND LORENA	PO-323522	1,000.00
187712	DANNIS WOLIVER KELLEY	PO-323009	2,229.50
187713	DANNIS WOLIVER KELLEY	PO-321102	2,844.45
		PO-321339	2,631.30
187714	DEPT OF GENERAL SERVICES	PO-325115	92.00
187715	A Z BUS SALES INC	PO-323837	1,662.28
187716	DEPARTMENT OF JUSTICE	PO-320035	1,834.00
187717	OCEAN INSTITUTE	PO-325111	445.00
187718	ORANGE COUNTY DEPT OF EDUCATIO	PO-321749	43,110.00
		PO-323036	35,740.00
		PO-323275	40,950.00
187719	ORANGE CTY DEPT EDUC	PO-323814	1,034.25
		PO-323986	1,132.00
		PO-324122	663.75
187720	SEGERSTROM CENTER FOR THE ARTS	PO-325117	1,110.00
187721	MOBILE MODULAR	PO-323316	610.00
187722	LCRA TRUST	PO-324790	5,757.50
187723	ROZENBERG, ABBY	PO-325100	1,470.00
187724	STEPPING STONES SPEECH	PO-324814	10,260.00
187725	CB RANCH ENTERPRISES	PO-322855	1,740.00

Board of Trustees Warrant Listing
===== Fiscal Year: 2012-13 =====
Board of Trustees Meeting.....JULY 10, 2013

Warrant Number	Name of Payee	Reference Number	Amount
187726	US BANK	PO-321583	15,511.84
		655 Warrants	\$4,568,327.31

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 1011-14 Grocery Products	5/9/2011
A&R Wholesale Distributors, Inc.	Bid No. 1011-13 Snack and Beverage Products	5/9/2011
Above All Names Construction Services, Incorporated	Bid No. 1112-11, Concrete Maintenance & Repair	10/26/2011
American Logistics Co., LLC	Bid No. 1112-04 - Outsource Transportation Service	7/27/2011
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
AMS.NET Inc.	Western State Contracting Alliance (WSCA) WSCA 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance	11/9/2010
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
AMS.NET Inc.	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
Architectural Roofing Systems dba Pacific Roofing Systems	Bid No. 1011-10, Roofing Repairs and Maintenance	3/8/2011
Atkinson, Andelson, Loya, Rudd & Romo	RFQ No. 10-0809 General Legal Services	12/15/2009
AVID	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
B&H Foto & Electronics Corp. dab B&H Photo Video	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Ben's Asphalt, Inc.	Bid No. 1213-03 Asphalt Paving, Seal coating and Repair	5/22/2013
Bergman Dacey Goldsmith	RFQ No. 10-0809 General Legal Services	12/15/2009
Bowie, Arneson, Wiles, and Giannone	RFQ No. 10-0809 General Legal Services	12/15/2009
CA Track & Engineering	CMAS 4-09-78-0048A - Advanced Polymer Playground Surface Rubberized Sport Surface, Synthetic Track	9/12/2011
California Western Visuals	CMAS 3-08-70-2515A, GSA No GS-35F-0087U, Smart Technologies Interactive Shite Boards Hardware and Software	6/12/2013
California Western Visuals	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Camcor, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Campus Foods	Bid 1011-14 Grocery Products	5/9/2011
CDWG	Western State Contracting Alliance (WSCA) Contract No. 7-08-70-13 Cisco Networking Communications and Maintenance	11/9/2010

Attachment 3

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
CDWG	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
Certified Transportation Services, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Cintas Corporation	RFP No. 3-1011, Uniform Service	12/7/2010
Collins & Aikman Floor covering, Inc. C&A/Tandus	Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material District wide	5/14/2012
Concepts School and Office Furnishings	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Concepts School and Office Furnishings	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Consolidated Electrical Distributors	Bid No. 1112-05 Electrical Supplies and Materials	6/29/2011
Construct 1 One, Corp.	Bid No. 1112-14 - Newhart Middle School MPR Remodel	5/23/2012
Consulting & Inspection Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
CR&R	Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste District wide	8/8/2011
Contemporary Services Corporation	RFP No. 5-1213, Event Security Services	2/27/2013
Culver-Newlin	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Culver-Newlin	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Dannis Woliver Kelley (DWK)	RFQ No. 10-0809 General Legal Services	12/15/2009
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 09-01, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/13/2010
David Taussig & Associates, Inc.	RFP No. 6-1011 Special Tax Consulting Services for Public Financing	4/11/2011
DecisionInsite	RFQ No. 6-1213, Demographic Consultant Services	3/27/2013
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Dell Computer (Dell Marketing LP)	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27160 awarded to Dell Marketing L.P., California Participating addendum, Computer Equipment, peripherals, and related services.	6/27/2012
Desert Business Interiors	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
Digital Networks Group, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-12-70-2070E, General Services Administration Schedule No. GS-35F-0563U, Resale of Cisco Products and Cisco Branded Service	1/23/2013
Diversified Metal	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dominos Pizza	Bid No. 1112-07 Pizza Service	8/24/2011
E. Stewart & Assoc, Inc.	Bid No. 1213-02 - Weed Abatement	5/23/2012
Edenco, Inc.	RFQ/P No. 2-1011, Construction Manager/District Representative	9/28/2010
Fieldman Rollapp & Associates	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
Fusionstorm	California Multiple Award Schedule Contract No. 3-10-70-2039d, Cisco Auto Distribution, Internet Encryption and Firewall, LanWan Wireless Network, Network Component	10/12/2010
Fusionstorm	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services.	3/28/2012
Gilbert & Stearns, Inc.	Bid No. 1011-02 Electrical Service	6/29/2010
Gold Star Foods	Bid No. 1011-14 Grocery Products	5/9/2011
Gold Star Foods	Bid No. 1112-03 Bakery Products	6/29/2011
Golden State Technology, Inc dba GST	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Government Financial Services	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
Great Western	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Harbottle Law Group	RFQ No. 10-0809 General Legal Services	12/15/2009
Hertz Furniture	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Hewlett-Packard Company	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Hollandia Dairy	Bid No. 1011-08 Milk and Dairy Products	3/8/2011
Hot Dogger Tours, Inc. dba Gold Coast Tours	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Illuminate Education, Inc.	RFQ No. 7-1011 Student Assessment Data Management System	5/25/2011
Insight Systems Exchange	Bid No. 1112-15 Refurbished Computer Equipment	10/24/2012
IPC (USA), Inc.	Multi-District Cooperative Bid No. 114-10, Fuel (Gasoline and Diesel)	7/13/2010
JFK Transportation, Co., Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Johnstone Supply	County of Orange Contract No. MA-080-1701016 - Air Conditioning, Refrigeration Equipment, Parts & Supplies	8/24/2011
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
Knowland Construction Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011 111

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
MNJ Technologies Direct, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
MTGL, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Network Hardware Resale, Inc.	U.S. General Services Administration Contract No. GS-35F-0717R, Pre-Owned and Refurbished Cisco Systems Networking Equipment	11/9/2010
Ninyo & Moore	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
NvLS Professional Services, LLC	RFQ No. 2-1213, E-Rate Consultant	6/27/2012
Office & Ergonomic Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Newport-Mesa Unified School District Bid No. 109-12 Office & School Supplies and Equipment	7/9/12
Office Depot	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
P&R Paper Supply Co.	Bid No. 1213-03 Paper and Plastic Products for Food and Nutrition Services	7/25/2012
Pacific Coast Sightseeing Tours & Charters	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 1213-01 - Plumbing Services	5/23/2012
Pacwest Air Filter	Palo Verde Unified School District Bid No. 111201, HVAC Filters and Installation	6/27/2012
Paradigm Health Care Services	RFP No. 6-0910 Medi-Cal Billing Services	6/15/2010
Piper Jaffrey & Co.	RFQ No. 5-0910 Underwriter Services	12/15/2009
Pritchard Supply, Inc. dba Johnstone Supply	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Reliance Communications	RFQ 3-1213 Mass Communications System	7/25/2012
Renaissance Learning, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Roadways International, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Safeco Insurance Co. of America, Liberty Mutual Insurance Company	Bid No. 1011-11, CVHS Theater	10/8/2012
School Space Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Schools First Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
SectorPoint, Inc.	CMAS Contract No. 4-11-03-0492A GSA Schedule No. GS-07F-0509W Non Information Technology Goods, Civic Permits Software	8.20.12
SHI International Corp.	Wasco Union Elementary School District RFP Project No. 059-12M.1 Microsoft Products	11/14/2012
South Orange County Community College District (Saddleback)	RFP No. 1-1314, After School Enrichment Activities and Camps Program Provider	4/24/2013
Southwest School and Office Supply	Placentia Yorba Linda, Bid No. 211-12, Supplies	1/25/2012

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Staples Advantage	County of Orange Master Agreement No. MA-017-10011795 - Office Supplies	9/14/2010
Staples Advantage	County of Orange Master Agreement No. MA-017-10011795 - Office Supplies	5/23/2012
Stradling Yocca Carlson & Rauth	RFQ No. 10-0809 General Legal Services	12/15/2009
Stutz, Artiano, Shinoff and Holtz	RFQ No. 10-0809 General Legal Services	12/15/2009
Sysco Food Services of L.A.	Bid No. 1011-14 Grocery Products	5/9/2011
Tel-Tec Security System	CMAS 4-11-84-0037A - Security Systems	9/12/2011
Transportation Charter Services, Inc.	Bid No. 1011-07 Co-Curricular Bus Service	11/9/2010
Troxell Communications, Inc	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Twining, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
United Refrigeration Inc.	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Valiant IMC	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Vending +Plus	RFP No. 4-1213, Snack & Beverage Vending Services	8/20/2012
Virco	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Ward's Media Tech	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
Waterline Technologies, Inc.	LAUSD Bid No. IFB C-1030, Swimming Pool Chemicals	3/28/2012
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	San Diego Unified School District Bid No. GD-13-0006-64, Custodial and Janitorial Products	1/23/2013
WB Hunt Co, Inc.	Bid No. 1112-01 - Audio Visual Equipment	8/8/2011
West Coast Arborists, Inc.	Bid No. 1112-10 Tree Trimming Maintenance Service	9/26/2011
Williams Scotsman	Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom	7/11/2011
WLC Architects, Inc.	RFQ No. 3-0708 Architectural Services for District wide Facilities Master Plan	2/25/2008
WW Grainger, Incorporated	State of Nevada, Division of Purchasing, and Western States Contracting, Alliance Contract NO. 1862, Awarded to WW Grainger, California Participating Addendum No. 7-11-51-02	10/26/2011
Xerox Corporation	California Multiple Award Schedule Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox Products	6/15/2010

VENDOR PAYMENT OVER 250K AS OF 06/14/13

2013-13

112650	A & R WHOLESALE DISTRIBUTORS	666,344.31
145322	AMS.NET INC	612,956.44
004090	APPLE COMPUTER INC	509,726.57
112173	ASCIP	1,911,021.30
118161	CAPISTRANO CONNECTIONS ACADEMY	8,306,390.05
130027	CAPISTRANO UNIFIED	5,262,170.20
120141	CAPISTRANO UNIFIED SCHOOL DIST	3,320,170.78
016335	CAPO VALLEY WATER DIST	296,135.28
043026	CIGNA	392,713.35
018870	CITY OF SAN CLEMENTE	280,703.93
146265	COMMUNITY ROOTS	914,828.00
142967	CORVEL CORPORATION	1,089,216.58
122828	CORVEL ENTERPRISE COMP INC	2,175,353.33
146266	COUNTY OF ORANGE	444,934.32
112600	COX COMMUNICATIONS	490,931.59
100058	CUSD	3,000,000.00
064188	DELL COMPUTER	445,430.13
130403	DOMINO'S PIZZA	294,859.50
114146	GOLD STAR FOODS INC	1,854,591.71
130047	HOLLANDIA DAIRY INC.	675,651.88
144310	INSIGHT SYSTEMS EXCHANGE	388,739.54
144880	IPC USA	916,877.76
046445	JOHNSTONE SUPPLY	255,958.02
105873	JOURNEY CHARTER SCHOOL	1,421,173.00
145542	KEY GOVERNMENT FINANCE INC	986,028.91
120832	METROPOLITAN EMPLOYEES	44,064,931.21
061270	MOULTON NIGUEL WATER	318,262.13
101297	OAK GROVE INSTITUTE	252,611.82
100369	OCEANVIEW SCHOOL	502,798.00
113144	OPPORTUNITY FOR LEARNING	1,008,889.85
066570	ORANGE COUNTY DEPT OF EDUC	5,872,272.98
108571	ORANGE COUNTY DEPT OF EDUCAT	274,735.50
146264	OXFORD ACADEMY	3,389,707.00
145219	PACIFIC ROOFING SYSTEMS	295,436.14
078255	SAN DIEGO GAS & ELECTRIC	5,352,822.80
079190	SANTA MARGARITA WATER	282,740.02

Attachment 4

VENDOR PAYMENT OVER 250K AS OF 06/14/13

2013-13

081031	SCOTT FORESMAN	536,984.33
082890	SIMPLEX GRINNELL LP	262,384.70
084100	SO CA GAS CO	403,129.67
122718	SOUTHERN CALIFORNIA EDISON	1,518,425.26
084770	SOUTHWEST SCHOOL SUPPLY	356,759.98
147457	UNION BANK- ACCT# 6745034800	2,433,427.94
102879	US BANK	1,792,498.81
036075	W W GRAINGER INC	552,544.14
099210	XEROX CORPORATION	2,380,352.91
104710	YMCA OF ORANGE COUNTY	259,339.21

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Adult Transition Program	\$90.00	Instructional Supplies	Adult Transition Program
Ms. Marion Fuget	\$25.00	Instructional Materials	Aliso Viejo Middle School
San Juan Capistrano Education Foundation	\$302.50	Field Trip Transportation	Ambuehl Elementary School
Ambuehl Elementary School PTA	\$476.75	Field Trip Transportation	Ambuehl Elementary School
Sumner Photography	\$705.00	Technology	Bathgate Elementary School
The OC Marathon	\$795.00	PE Equipment	Canyon Vista Elementary School
Castille Elementary School Booster Club	\$52,177.98	Instructional Supplies	Castille Elementary School
Clarence Lobo Elementary School PTA	\$165.00	Field Trip Transportation	Clarence Lobo Elementary School
The University of Michigan	\$1,000.00	Monitoring the Future Research	Dana Hills High School
Verizon c/o Cybergrants, Inc.	\$750.00	Instructional Supplies	Del Obispo Elementary School
Segerstrom Center for the Arts	\$330.00	Field Trip Transportation	Del Obispo Elementary School
CUSD Foundation	\$4,789.32	Science Camp Transportation	Don Juan Avila Elementary School
Don Juan Avila Elementary School	\$255.00	Intervention Reading Program	Don Juan Avila Elementary School
Sumner Photography	\$1,646.00	Technology	Don Juan Avila Elementary School
Verizon	\$750.00	Instructional Supplies	Don Juan Avila Elementary School
The OC Marathon	\$105.00	Instructional Supplies	Don Juan Avila Elementary School
CUSD Foundation	\$25,301.93	5th Grade Science Camp	Hidden Hills Elementary School
The OC Marathon	\$395.00	Instructional Supplies	John Malcom Elementary School
Ladera Ranch Elementary School PTA	\$3,427.68	Instructional Supplies	Ladera Ranch Elementary School
Ladera Ranch Elementary School Foundation	\$1,200.00	Transportation	Ladera Ranch Elementary School
Ladera Ranch Elementary School Foundation	\$394.00	Transportation	Ladera Ranch Elementary School
Ladera Ranch Middle School	\$116.82	Technology	Ladera Ranch Middle School
Life Touch	\$1,208.00	Instructional Materials	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$747.38	Computer	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$1,124.54	Camera & LCD Projector	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$577.02	Projector	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$502.96	Document Camera	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$1,268.46	iPad Minis	Ladera Ranch Middle School
Vending Plus	\$709.16	Instructional Materials	Ladera Ranch Middle School
Marblehead Aloha Foundation	\$1,304.00	Instructional Supplies	Marblehead Elementary School
Marblehead Elementary School PTA	\$604.80	Instructional Supplies	Marblehead Elementary School
Marblehead Elementary School PTA	\$330.00	Field Trip Transportation	Marblehead Elementary School
Bergeson Elementary School PTA	\$14,000.00	Science Aide	Marian Bergeson Elementary School
Mandarin Immersion Program	\$866.95	Library Book Shelves	Marian Bergeson Elementary School
Bergeson Elementary School Foundation	\$1,080.00	2nd Grade Field Trip	Marian Bergeson Elementary School
Kona Ice	\$308.80	Instructional Supplies	Moulton Elementary School
Girl Scout Troop 3025	\$100.00	Playground Balls	Moulton Elementary School
Oak Grove Elementary School PTA	\$21,000.00	Primary Music Program	Oak Grove Elementary School
Oak Grove Elementary School PTA	\$9,000.00	MIND Music Consultant	Oak Grove Elementary School
Oak Grove Elementary School PTA	\$1,500.00	FASTTMATH Annual Fee	Oak Grove Elementary School
Oak Grove Elementary School Foundation	\$40,950.00	5th Grade Outdoor Science Camp	Oak Grove Elementary School
Oak Grove Elementary School Foundation	\$1,470.00	Outdoor Science School Teacher Stipend	Oak Grove Elementary School
Oak Grove Elementary School Foundation	\$225.00	Outdoor Science School Substitute Teacher	Oak Grove Elementary School
Edison International	\$325.02	Instructional Supplies	Oso Grande Elementary School

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Sumner Photography	\$572.00	Instructional Materials	Philip J. Reilly Elementary School
Philip J. Reilly Elementary School Foundation	\$1,098.00	Science Camp Teacher Stipends	Philip J. Reilly Elementary School
RH Dana Elementary School Booster Club	\$2,000.00	5th Grade Field Trip	RH Dana Elementary School
The Zuniga Family		Various Furniture and School Supplies	San Juan Elementary School
Mrs. Linh Fong		Various Plants and School Supplies	San Juan Elementary School
Mr. Carlos Perez and Patricia Lopez		One Used Violin	San Juan Elementary School
Tesoro Titan Foundation	\$2,803.08	Reimbursement to Gift Account	Tesoro High School
Tesoro Titan Foundation	\$501.12	Reimbursement to Gift Account	Tesoro High School
Sumner Photography	\$455.00	Intervention	Tijeras Creek Elementary School
United Way Silicon Valley	\$46.15	Intervention	Tijeras Creek Elementary School
Truman Benedict Elementary School PTA	\$20,000.00	Smart Boards	Truman Benedict Elementary School
Truman Benedict Elementary School PTA	\$3,320.00	Art Master Classes	Truman Benedict Elementary School
Truman Benedict Elementary School PTA	\$852.92	Teacher Laptop	Truman Benedict Elementary School
Viejo Elementary School PTA	\$7,040.00	Transportation	Viejo Elementary School
Viejo Elementary School 5th Grade Science Camp	\$1,395.00	Field Trip Transportation	Viejo Elementary School
Mako Foundation	\$36,251.00	Playground Equipment and Installation	Vista del Mar Elementary School
The OC Marathon	\$65.00	Instructional Supplies	Vista del Mar Elementary School
Wagon Wheel Elementary School PTA	\$675.00	Teacher Study	Wagon Wheel Elementary School
Wagon Wheel Elementary School PTA	\$3,000.00	PE Instructional Supplies	Wagon Wheel Elementary School
	\$274,474.34		

JULY 10, 2013 BOARD MEETING
DISTRICT STANDARDIZED

INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, AND MASTER CONTRACT AGREEMENTS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	INITIAL CONTRACT TERM	NOT TO EXCEED
MCA *	1314034	3	Special Ed	Kids Institute for Development & Advancement	Basic Education Program/Special Education Instruction	7/01/13-6/30/14	\$ 75,000.00
MCA *	1314035	3	Special Ed	Devereux League City	Residential Mental Health Services	7/01/13-6/30/14	\$ 325,000.00
MCA *	1314036	3	Special Ed	Devereux Victoria	Residential Mental Health Services	7/01/13-6/30/14	\$ 225,000.00
MCA *	1314037	3	Special Ed	Cathedral Home for Children Mae Olson Ed. Center	Residential Mental Health Services	7/01/13-6/30/14	\$ 180,000.00
MCA *	1314038	3	Special Ed	Wertheimer Gale & Associates	Occupational Therapy Services	7/01/13-6/30/14	\$ 12,000.00
Total							\$ 817,000.00

EXTENSION RATIFICATION

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	INITIAL CONTRACT TERM	NOT TO EXCEED
PSA	1213026	3	Special Ed	Center for Learning and Behavioral Solutions, Inc.	Psychoeducational Assessments of CUSD Students	7/01/13-6/30/14	\$ 5,000.00
Total							\$ 5,000.00

ICA - Independent Contractors Agreement

PSA - Professional Services Agreement

MC- Master Contract

Pillar 1 Community Relations

Pillar 2 Safe & Healthy Schools

Pillar 3 Academic Achievement & Enrichment

Pillar 4 Character Development

Pillar 5 Effective Operations

*No not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollars amount as it may limit the flexibility to place special education students in a timely manner.



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 11, 2013 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

KIDS INSTITUTE FOR DEVELOPMENT AND ADVANCEMENT

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2013 through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[**X**] Master Contract [] Special Conditions [**X**] Required Documents and Certifications [**X**] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

"CONTRACTOR"

By: _____

By: _____

Name: Terry Fluent

Name: _____

Title: Director, Purchasing

Title: _____

Board Approval Date:

Email address _____

FEIN/SSN _____

EXHIBIT A: RATES

CONTRACTOR	Kids Institute for	CONTRACTOR	30-66670-0125187	2013-2014
	Development & Advancement	NUMBER		
(NONPUBLIC SCHOOL OR AGENCY)			(CONTRACT YEAR)	
Per CDE Certification, total enrollment may not exceed		1 Classroom	If blank, the number shall be as determine by CDE Certification.	

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
 Total LEA enrollment may not exceed _____

- A. Basic Education Program/Special Education Instruction
Basic Education Program/Dual Enrollment

Rate	Period
\$225.00	Daily
_____	_____

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	\$125.00	Per hour
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per Diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	\$20.00	Per hour
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	\$125.00	Per hour
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4-7	_____	_____
	e. Occupational Therapy – Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____
	a. Behavior Intervention	\$70.00	Per hour
	b. Behavior Intervention-Supervision	\$90.00	Per hour
	Provided by: _____	_____	_____
(9)	Nursing Services	_____	_____
(10)	Residential Board and Care	_____	_____
(11)	Residential Mental Health Services	_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("**Agreement**") is effective as of July 11, 2013 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("**LEA or District**") and the contractor listed below ("**Contractor**").

DEVEREUX LEAGUE CITY

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2013 through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☒ Addendum A-D ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date:

"CONTRACTOR"

By: _____

Name: _____

Title: _____

Email address _____

FEIN/SSN _____

EXHIBIT A: RATES

CONTRACTOR	Devereux League City	CONTRACTOR NUMBER	77-76422-6131056	2013-2014
(NONPUBLIC SCHOOL OR AGENCY)		(CONTRACT YEAR)		
Per CDE Certification, total enrollment may not exceed		12 classrooms	If blank, the number shall be as determined by CDE Certification.	

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
 Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Rate	Period
\$120.38	Daily/Long Term
\$108.17	Daily/Young Adult
\$125.94	Daily/Evaluation Program

Basic Education Program/Dual Enrollment

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per Diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
(8)	Physical Therapy	_____	_____
	a. Behavior Intervention	_____	_____
	b. Behavior Intervention-Supervision	_____	_____
	Provided by: _____	_____	_____
(9)	Nursing Services	_____	_____
(10)	Residential Board and Care	\$215.00	Daily
(11)	Residential Mental Health Services	\$126.23	Daily/LT
		\$166.77	Daily/YA
		\$172.77	Daily/Eval.

*Parent transportation reimbursement rates are to be determined by the LEA. **By credentialed Special Education Teacher.



CONTRACT YEAR _____

CONTRACT NUMBER _____

ADDENDUM A

To the
NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
MASTER CONTRACT

EMPLOYEE CLEARANCE

The California Department of Education requires out-of-state facilities to meet the statute or regulation within their respective state regarding fingerprinting and criminal background investigation. Devereux Texas Treatment Network completes criminal history clearances through Texas Department of Family & Protective Services (TDFPS) on all staff. Attached is the State statute to which we adhere. A complete staff list with criminal history clearance dates and tuberculosis screening is submitted to the California Department of Education on a monthly basis.

Our Human Resources Department completes the following pre-employment background checks:

- Criminal History Check/all (secure.txdps.state.tx.us)
- Criminal History Check with Fingerprinting (applicants residing out-of-state within prior 5 years) (www.dfps.state.tx.us, www.backgroundsonline.com)
- Sex Offender Registry Check (www.sexoffender.com)
- FACIS (Fraud and Abuse Control Information System) includes OIG (www.verisys.com)
- CANRIS (Child Abuse and Neglect Registry Information System)
- Misconduct Registry Check
- Driver's License Check (through ADR Program)
- Professional Licensure Verification (if applicable)

[<<Prev Rule](#)**Texas Administrative Code**[Next Rule>>](#)**TITLE 40****SOCIAL SERVICES AND ASSISTANCE****PART 19****DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES****CHAPTER 745****LICENSING****SUBCHAPTER F****BACKGROUND CHECKS****DIVISION 2****REQUESTING BACKGROUND CHECKS****RULE §745.611****What are background checks?**

There are four types of background checks:

(1) A name-based criminal history check: the Department of Public Safety (DPS) conducts a comparative search between a person's name and the DPS database of crimes committed in the State of Texas;

(2) A fingerprint-based criminal history check: DPS and the Federal Bureau of Investigation (FBI) conduct comparative searches between a person's fingerprints and the DPS database of crimes committed in the State of Texas and the FBI database of crimes committed anywhere in the United States, respectively;

(3) A DFPS central registry check: DFPS conducts a comparative search between a person's name and the DFPS central registry, which is a DFPS database of people who have been found by DFPS's divisions of Child Protective Services, Adult Protective Services, or Licensing to have abused or neglected a child; and

(4) An out-of-state central registry check: a comparative search between a person's name and another state's database of persons who have been found to have abused or neglected a child.

Source Note: The provisions of this §745.611 adopted to be effective March 1, 2002, 27 TexReg 965; amended to be effective June 1, 2008, 33 TexReg 4190

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TITLE 40

SOCIAL SERVICES AND ASSISTANCE

PART 19

DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

CHAPTER 745

LICENSING

SUBCHAPTER F

BACKGROUND CHECKS

DIVISION 2

REQUESTING BACKGROUND CHECKS

RULE §745.615

On whom must I request background checks?

(a) You must request a name-based criminal history check and a DFPS central registry check for:

- (1) The director, owner, and operator of the operation;
- (2) Each person employed at the operation;
- (3) Each prospective employee at the operation;
- (4) Each current or prospective foster parent providing foster care through a child-placing agency;
- (5) Each prospective adoptive parent seeking to adopt through a child-placing agency;
- (6) Each person at least 14 years of age, other than a client in care, who:
 - (A) Is counted in child-to-caregiver ratios in accordance with the relevant minimum standards;
 - (B) Will reside in a prospective adoptive home if the adoption is through a child-placing agency;
 - (C) Has unsupervised access to children in care at the operation; or
 - (D) Resides in the operation;
- (7) Each person 14 years of age or older, other than a client in care, who will regularly or frequently be staying or working at an operation or prospective adoptive home while children are in care;
- (8) Applicants for a child-care administrator's license; and
- (9) Each substitute employee, unless you confirm that the organization providing the substitute employee has completed a background check for the person through DFPS within the last 24 months.

(b) In addition:

(1) Before placing a child for whom DFPS is the managing conservator with the agency or in the home, a child-placing agency, independent foster home, and independent foster group home that will accept the placement of children in the conservatorship of DFPS must request a fingerprint-based criminal history check request for:

(A) Any person who applies to be a foster or adoptive parent, including a person that has previously adopted a child unless the person is also verified as a foster or adoptive home;

(B) Any person acting as a caregiver for foster children in the foster home, including a substitute employee; and

(C) Any person 18 years of age or older living in the home of a foster or adoptive parent applicant.

(2) A child-care center, before or after-school program, or school-age program must request a fingerprint-based criminal history check for each person who is required to have a name-based background check under subsection (a) of this section unless the person only meets subsection (a)(7) of this section of the name-based check requirements.

(3) You must request a fingerprint-based criminal history check for each person whose name is submitted for a background check under subsection (a) of this section if:

(A) The person has lived in another state any time during the previous five years; or

(B) There is reason to suspect other criminal history exists in another state.

(c) In addition, child-placing agencies and independent foster homes that will accept the placement of children in the conservatorship of DFPS must request an out-of-state central registry check for a foster or adoptive parent applicant who has lived outside of the state any time during the previous five years preceding the person's application to become a foster or adoptive parent.

(d) You do not have to request a background check on a professional who is licensed or is required to have a background check to meet compliance with another governmental entity's requirements if:

(1) You do not employ or contract with the professional;

(2) The professional will only be present at the child-care operation in an official capacity; and

(3) For day care operations, you obtain written parental consent before allowing the professional to have unsupervised access to a child in care.

Source Note: The provisions of this §745.615 adopted to be effective June 1, 2010, 35 TexReg 4184; amended to be effective December 1, 2010, 35 TexReg 10236; amended to be effective March 1, 2012, 37 TexReg 921

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CHAPTER 745

LICENSING

SUBCHAPTER F

BACKGROUND CHECKS

DIVISION 2

REQUESTING BACKGROUND CHECKS

RULE §745.625

When must I submit a request for a background check?

You must submit a request for a background check for all persons required to have a background check under §745.615 of this title (relating to On whom must I request background checks?):

- (1) At the time you submit your application for a permit to us;
- (2) At the time you hire someone;
- (3) At the time you contract with someone who requires a background check;
- (4) At the time a person applies to be a foster or adoptive parent;
- (5) At the time a non-client resident 14 years or older moves into your home or operation, or a non-client resident living in your home or operation becomes 14 years old;
- (6) At the time you become aware of anyone requiring a background check under §745.615 of this title; and
- (7) Every 24 months after each person's background check was first submitted.

Source Note: The provisions of this §745.625 adopted to be effective March 1, 2002, 27 TexReg 965; amended to be effective December 1, 2005, 30 TexReg 7491; amended to be effective June 1, 2008, 33 TexReg 4190; amended to be effective June 1, 2010, 35 TexReg 4184

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Addendum B

SERVICE FEE DESCRIPTION FOR ORANGE COUNTY, CALIFORNIA

FISCAL YEAR: JULY 1, 2013 - JUNE 30, 2014

League City

Long Term Adolescent (Unit 4 & 5)	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$126.23	365	\$46,073.95	
Special Education	\$120.38	250	\$30,095.00	
Total Per Diem			\$154,643.95	\$424.00

Young Adult Program (Unit 1)	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$166.77	365	\$60,871.05	
Special Education	\$108.17	250	\$27,042.50	
Total Per Diem			\$166,388.55	\$456.00

Evaluation & Stabilization Program (Unit 3 & 6)	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$172.77	365	\$63,061.05	
Special Education	\$125.94	250	\$31,485.00	
Total Per Diem			\$173,021.05	\$474.00

Related Services Applicable to all League City Programs	Rate	Frequency	
One-to-One Supervision	\$20.00	Per Hour	
Speech & Language Services	\$105.00	Per Session	
Psychological / Education Evaluation	\$460.00	Per Evaluation	Fee varies

Victoria

Children's Treatment Program	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$176.00	365	\$64,240.00	
Mental Health	\$64.77	365	\$23,641.05	
Special Education	\$135.96	250	\$33,990.00	
Total Per Diem			\$121,871.05	\$334.00

Adult-Intensive Residential Education	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$38.41	365	\$14,019.65	
Special Education	\$98.85	250	\$24,712.50	
Total Per Diem			\$117,207.15	\$321.00

Related Services Applicable to all Victoria Programs	Rate	Frequency	
One-to-One Supervision	\$20.00	Per Hour	
Speech & Language Services	\$135.00	Per Hour	
Speech & Language Evaluation	\$260.00	Per Evaluation	
Occupational Therapy	\$270.00	Per hour	
Occupational Therapy Evaluation	\$300.00	Per Evaluation	
Psychological / Education Evaluation	\$400.00	Per Evaluation	Fee varies



CONTRACT YEAR _____

CONTRACT NUMBER _____

ADDENDUM C
To the
NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
MASTER CONTRACT

PROGRESS REPORTS

Progress reports relating to goals and objectives in a pupil's IEP and other data required for review shall be sent by CONTRACTOR to DISTRICT / LEA and parents every ninety (90) days from student's date of admission. Upon request, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review by DISTRICT's IEP team or when a pupil's enrollment is terminated.

CONTRACTOR will not charge the DISTRICT / LEA or student's parent(s) for the provision of progress reports, report cards, and/or any interviews or meetings, however, Psychological and Educational Evaluations are not performed by Devereux staff and reimbursement for this assessment is required. Please refer to the Service Fee Description. Psychological and Educational Evaluations are scheduled at the request of the DISTRICT / LEA and as required for the triennial IEP.



CONTRACT YEAR _____

CONTRACT NUMBER _____

ADDENDUM D
To the
NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
MASTER CONTRACT

INDEMNIFICATION – Mutual Indemnification is required

LEA agrees to indemnify, defend and hold harmless the CONTRACTOR, and their respective directors, officers, employees, and agents from and against any claims, damages, judgements, penalties, and/or attorneys' fees for bodily injury, property damage or death arising out of or connected with any act, alleged act, omission or neglect of LEA, its agents or employees in the performance of services or duties under this agreement.

CONTRACTOR agrees to indemnify, defend and hold harmless the LEA, and their respective directors, officers, employees, and agents from and against any claims, damages, judgements, penalties, and/or attorneys' fees for bodily injury, property damage or death arising out of or connected with any act, alleged act, omission or neglect of the CONTRACTOR, its agents or employees in the performance of their services or duties under this Agreement.



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("**Agreement**") is effective as of July 11, 2013 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("**LEA or District**") and the contractor listed below ("**Contractor**").

DEVEREUX VICTORIA

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2013 through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☒ Addendum A-D ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____
 Name: Terry Fluent
 Title: Director, Purchasing
 Board Approval Date:

"CONTRACTOR"

By: _____
 Name: _____
 Title: _____
 Email address: _____
 FEIN/SSN: _____

EXHIBIT A: RATES

CONTRACTOR	Devereux Victoria	CONTRACTOR NUMBER	77-76422-6131031	2013-2014
(NONPUBLIC SCHOOL OR AGENCY)		(CONTRACT YEAR)		
Per CDE Certification, total enrollment may not exceed		3 classrooms	If blank, the number shall be as determine by CDE Certification.	

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed
Total LEA enrollment may not exceed

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	\$135.96.	Daily
Basic Education Program/Dual Enrollment		

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip		
	b. Transportation – One Way		
	c. Transportation – Dual Enrollment		
	d. Public Transportation		
	e. Parent*		
(2)	a. Educational Counseling – Individual		
	b. Educational Counseling – Group of ____		
	c. Counseling – Parent		
(3)	a. Adapted Physical Education – Individual		
	b. Adapted Physical Education – Group of ____		
	c. Adapted Physical Education – Group of ____		
(4)	a. Language and Speech Therapy – Individual		
	b. Language and Speech Therapy – Group of 2		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per Diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	\$20.00	Per hour
	b. Additional Instructional Assistant – Group of 2		
	c. Additional Instructional Assistant – Group of 3		
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual		
(8)	Physical Therapy		
	a. Behavior Intervention		
	b. Behavior Intervention-Supervision		
	Provided by: _____		
(9)	Nursing Services		
(10)	Residential Board and Care	\$176.00	Daily
(11)	Residential Mental Health Services	\$ 64.77	Daily

*Parent transportation reimbursement rates are to be determined by the LEA. **By credentialed Special Education Teacher.



CONTRACT YEAR _____

CONTRACT NUMBER _____

ADDENDUM A
To the
NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
MASTER CONTRACT

EMPLOYEE CLEARANCE

The California Department of Education requires out-of-state facilities to meet the statute or regulation within their respective state regarding fingerprinting and criminal background investigation. Devereux Texas Treatment Network completes criminal history clearances through Texas Department of Family & Protective Services (TDFPS) on all staff. Attached is the State statute to which we adhere. A complete staff list with criminal history clearance dates and tuberculosis screening is submitted to the California Department of Education on a monthly basis.

Our Human Resources Department completes the following pre-employment background checks:

Criminal History Check/all (secure.txdps.state.tx.us)
Criminal History Check with Fingerprinting (applicants residing out-of-state within prior 5 years)
(www.dfps.state.tx.us, www.backgroundsonline.com)
Sex Offender Registry Check (www.sexoffender.com)
FACIS (Fraud and Abuse Control Information System) includes OIG (www.verisys.com)
CANRIS (Child Abuse and Neglect Registry Information System)
Misconduct Registry Check
Driver's License Check (through ADR Program)
Professional Licensure Verification (if applicable)

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BACKGROUND CHECKS

[DIVISION 2](#)

REQUESTING BACKGROUND CHECKS

[RULE §745.611](#)

What are background checks?

There are four types of background checks:

- (1) A name-based criminal history check: the Department of Public Safety (DPS) conducts a comparative search between a person's name and the DPS database of crimes committed in the State of Texas;
- (2) A fingerprint-based criminal history check: DPS and the Federal Bureau of Investigation (FBI) conduct comparative searches between a person's fingerprints and the DPS database of crimes committed in the State of Texas and the FBI database of crimes committed anywhere in the United States, respectively;
- (3) A DFPS central registry check: DFPS conducts a comparative search between a person's name and the DFPS central registry, which is a DFPS database of people who have been found by DFPS's divisions of Child Protective Services, Adult Protective Services, or Licensing to have abused or neglected a child; and
- (4) An out-of-state central registry check: a comparative search between a person's name and another state's database of persons who have been found to have abused or neglected a child.

Source Note: The provisions of this §745.611 adopted to be effective March 1, 2002, 27 TexReg 965; amended to be effective June 1, 2008, 33 TexReg 4190

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CHAPTER 745

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SUBCHAPTER F

BACKGROUND CHECKS

DIVISION 2

REQUESTING BACKGROUND CHECKS

RULE §745.615

On whom must I request background checks?

(a) You must request a name-based criminal history check and a DFPS central registry check for:

- (1) The director, owner, and operator of the operation;
- (2) Each person employed at the operation;
- (3) Each prospective employee at the operation;
- (4) Each current or prospective foster parent providing foster care through a child-placing agency;
- (5) Each prospective adoptive parent seeking to adopt through a child-placing agency;
- (6) Each person at least 14 years of age, other than a client in care, who:
 - (A) Is counted in child-to-caregiver ratios in accordance with the relevant minimum standards;
 - (B) Will reside in a prospective adoptive home if the adoption is through a child-placing agency;
 - (C) Has unsupervised access to children in care at the operation; or
 - (D) Resides in the operation;
- (7) Each person 14 years of age or older, other than a client in care, who will regularly or frequently be staying or working at an operation or prospective adoptive home while children are in care;
- (8) Applicants for a child-care administrator's license; and
- (9) Each substitute employee, unless you confirm that the organization providing the substitute employee has completed a background check for the person through DFPS within the last 24 months.

(b) In addition:

(1) Before placing a child for whom DFPS is the managing conservator with the agency or in the home, a child-placing agency, independent foster home, and independent foster group home that will accept the placement of children in the conservatorship of DFPS must request a fingerprint-based criminal history check request for:

(A) Any person who applies to be a foster or adoptive parent, including a person that has previously adopted a child unless the person is also verified as a foster or adoptive home;

(B) Any person acting as a caregiver for foster children in the foster home, including a substitute employee; and

(C) Any person 18 years of age or older living in the home of a foster or adoptive parent applicant.

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(2) A child-care center, before or after-school program, or school-age program must request a fingerprint-based criminal history check for each person who is required to have a name-based background check under subsection (a) of this section unless the person only meets subsection (a)(7) of this section of the name-based check requirements.

(3) You must request a fingerprint-based criminal history check for each person whose name is submitted for a background check under subsection (a) of this section if:

(A) The person has lived in another state any time during the previous five years; or

(B) There is reason to suspect other criminal history exists in another state.

(c) In addition, child-placing agencies and independent foster homes that will accept the placement of children in the conservatorship of DFPS must request an out-of-state central registry check for a foster or adoptive parent applicant who has lived outside of the state any time during the previous five years preceding the person's application to become a foster or adoptive parent.

(d) You do not have to request a background check on a professional who is licensed or is required to have a background check to meet compliance with another governmental entity's requirements if:

(1) You do not employ or contract with the professional;

(2) The professional will only be present at the child-care operation in an official capacity; and

(3) For day care operations, you obtain written parental consent before allowing the professional to have unsupervised access to a child in care.

Source Note: The provisions of this §745.615 adopted to be effective June 1, 2010, 35 TexReg 4184; amended to be effective December 1, 2010, 35 TexReg 10236; amended to be effective March 1, 2012, 37 TexReg 921

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SUBCHAPTER F

BACKGROUND CHECKS

DIVISION 2

REQUESTING BACKGROUND CHECKS

RULE §745.625

When must I submit a request for a background check?

You must submit a request for a background check for all persons required to have a background check under §745.615 of this title (relating to On whom must I request background checks?):

- (1) At the time you submit your application for a permit to us;
- (2) At the time you hire someone;
- (3) At the time you contract with someone who requires a background check;
- (4) At the time a person applies to be a foster or adoptive parent;
- (5) At the time a non-client resident 14 years or older moves into your home or operation, or a non-client resident living in your home or operation becomes 14 years old;
- (6) At the time you become aware of anyone requiring a background check under §745.615 of this title; and
- (7) Every 24 months after each person's background check was first submitted.

Source Note: The provisions of this §745.625 adopted to be effective March 1, 2002, 27 TexReg 965; amended to be effective December 1, 2005, 30 TexReg 7491; amended to be effective June 1, 2008, 33 TexReg 4190; amended to be effective June 1, 2010, 35 TexReg 4184

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Addendum B

SERVICE FEE DESCRIPTION FOR ORANGE COUNTY, CALIFORNIA

FISCAL YEAR: JULY 1, 2013 - JUNE 30, 2014

League City

Long Term Adolescent (Unit 4 & 5)	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$126.23	365	\$46,073.95	
Special Education	\$120.38	250	\$30,095.00	
Total Per Diem			\$154,643.95	\$424.00

Young Adult Program (Unit 1)	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$166.77	365	\$60,871.05	
Special Education	\$108.17	250	\$27,042.50	
Total Per Diem			\$166,388.55	\$456.00

Evaluation & Stabilization Program (Unit 3 & 6)	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$172.77	365	\$63,061.05	
Special Education	\$125.94	250	\$31,485.00	
Total Per Diem			\$173,021.05	\$474.00

Related Services Applicable to all League City Programs	Rate	Frequency	
One-to-One Supervision	\$20.00	Per Hour	
Speech & Language Services	\$105.00	Per Session	
Psychological / Education Evaluation	\$460.00	Per Evaluation	Fee varies

Victoria

Children's Treatment Program	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$176.00	365	\$64,240.00	
Mental Health	\$64.77	365	\$23,641.05	
Special Education	\$135.96	250	\$33,990.00	
Total Per Diem			\$121,871.05	\$334.00

Adult-Intensive Residential Education	Per Diem	Days	Annual Cost	Rate/365 Days
Room & Board	\$215.00	365	\$78,475.00	
Mental Health	\$38.41	365	\$14,019.65	
Special Education	\$98.85	250	\$24,712.50	
Total Per Diem			\$117,207.15	\$321.00

Related Services Applicable to all Victoria Programs	Rate	Frequency	
One-to-One Supervision	\$20.00	Per Hour	
Speech & Language Services	\$135.00	Per Hour	
Speech & Language Evaluation	\$260.00	Per Evaluation	
Occupational Therapy	\$270.00	Per hour	
Occupational Therapy Evaluation	\$300.00	Per Evaluation	
Psychological / Education Evaluation	\$400.00	Per Evaluation	Fee varies



CONTRACT YEAR _____

CONTRACT NUMBER _____

ADDENDUM C

To the
NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
MASTER CONTRACT

PROGRESS REPORTS

Progress reports relating to goals and objectives in a pupil's IEP and other data required for review shall be sent by CONTRACTOR to DISTRICT / LEA and parents every ninety (90) days from student's date of admission. Upon request, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review by DISTRICT's IEP team or when a pupil's enrollment is terminated.

CONTRACTOR will not charge the DISTRICT / LEA or student's parent(s) for the provision of progress reports, report cards, and/or any interviews or meetings, however, Psychological and Educational Evaluations are not performed by Devereux staff and reimbursement for this assessment is required. Please refer to the Service Fee Description. Psychological and Educational Evaluations are scheduled at the request of the DISTRICT / LEA and as required for the triennial IEP.



CONTRACT YEAR _____

CONTRACT NUMBER _____

ADDENDUM D
To the
NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
MASTER CONTRACT

INDEMNIFICATION – Mutual Indemnification is required

LEA agrees to indemnify, defend and hold harmless the CONTRACTOR, and their respective directors, officers, employees, and agents from and against any claims, damages, judgements, penalties, and/or attorneys' fees for bodily injury, property damage or death arising out of or connected with any act, alleged act, omission or neglect of LEA, its agents or employees in the performance of services or duties under this agreement.

CONTRACTOR agrees to indemnify, defend and hold harmless the LEA, and their respective directors, officers, employees, and agents from and against any claims, damages, judgements, penalties, and/or attorneys' fees for bodily injury, property damage or death arising out of or connected with any act, alleged act, omission or neglect of the CONTRACTOR, its agents or employees in the performance of their services or duties under this Agreement.



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("**Agreement**") is effective as of July 11, 2013 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("**LEA or District**") and the contractor listed below ("**Contractor**").

CATHEDRAL HOME FOR CHILDREN MAE OLSON EDUCATION CENTER

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2013 through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____
 Name: Terry Fluent
 Title: Director, Purchasing
 Board Approval Date:

"CONTRACTOR"

By: _____
 Name: _____
 Title: _____
 Email address _____
 FEIN/SSN _____

EXHIBIT A: RATES

CONTRACTOR Cathedral Home for Children Mae Olson Education Center CONTRACTOR NUMBER 77-76422-6130975 2013-2014

(NONPUBLIC SCHOOL OR AGENCY) (CONTRACT YEAR)
Per CDE Certification, total enrollment may not exceed 12 classrooms If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
Total LEA enrollment may not exceed _____

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	<u>\$152.00</u>	<u>Daily</u>
Basic Education Program/Dual Enrollment		

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip		
	b. Transportation – One Way		
	c. Transportation – Dual Enrollment		
	d. Public Transportation		
	e. Parent*		
(2)	a. Educational Counseling – Individual		
	b. Educational Counseling – Group of _____		
	c. Counseling – Parent		
(3)	a. Adapted Physical Education – Individual		
	b. Adapted Physical Education – Group of _____		
	c. Adapted Physical Education – Group of _____		
(4)	a. Language and Speech Therapy – Individual		
	b. Language and Speech Therapy – Group of 2		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per Diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)		
	b. Additional Instructional Assistant – Group of 2		
	c. Additional Instructional Assistant – Group of 3		
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual		
(8)	Physical Therapy		
	a. Behavior Intervention		
	b. Behavior Intervention-Supervision		
	Provided by: _____		
(9)	Nursing Services		
(10)	Residential Board and Care	<u>\$215.00</u>	<u>Daily</u>
(11)	Residential Mental Health Services	<u>\$155.00</u>	<u>Daily</u>

*Parent transportation reimbursement rates are to be determined by the LEA. **By credentialed Special Education Teacher.



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 11, 2013 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

WERTHEIMER-GALE AND ASSOCIATES

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2013 through June 30, 2014.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date:

"CONTRACTOR"

By: _____

Name: _____

Title: _____

Email address _____

FEIN/SSN _____

EXHIBIT A: RATES

CONTRACTOR	Wertheimer-Gale & Associates	CONTRACTOR NUMBER	1A-30-088	2013-2014
(NONPUBLIC SCHOOL OR AGENCY)		(CONTRACT YEAR)		
Per CDE Certification, total enrollment may not exceed		75	If blank, the number shall be as determine by CDE Certification.	

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed
Total LEA enrollment may not exceed

Rate	Period
	Daily

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip		
	b. Transportation – One Way		
	c. Transportation – Dual Enrollment		
	d. Public Transportation		
	e. Parent*		
(2)	a. Educational Counseling – Individual		
	b. Educational Counseling – Group of ____		
	c. Counseling – Parent		
(3)	a. Adapted Physical Education – Individual		
	b. Adapted Physical Education – Group of ____		
	c. Adapted Physical Education – Group of ____		
(4)	a. Language and Speech Therapy – Individual		
	b. Language and Speech Therapy – Group of 2		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per Diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)		
	b. Additional Instructional Assistant – Group of 2		
	c. Additional Instructional Assistant – Group of 3		
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual	\$78.00	Per hour
	b. Occupational Therapy – Group	\$78.00	Per hour
	c. Occupational Therapy-Consultation Rate		
(8)	Physical Therapy	\$78.00	Per hour
	a. Behavior Intervention		
	b. Behavior Intervention-Supervision		
	Provided by: _____		
(9)	Nursing Services		
(10)	Residential Board and Care		
(11)	Residential Mental Health Services		

*Parent transportation reimbursement rates are to be determined by the LEA. **By credentialed Special Education Teacher.

EXTENSION OF AGREEMENT NO. 1 PSA 1213026

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

**CENTER FOR LEARNING AND BEHAVIORAL SOLUTIONS,
INCORPORATED**

Extension of Professional Services Agreement No. PSA 1213026 called for an original contract period of July 1, 2012, through June 30, 2013. The agreement with Center for Learning and Behavioral Solutions, Incorporated shall be extended an additional 12 months, for the period July 1, 2013, through June 30, 2014, at the prices shown in Exhibit A to this Extension Agreement. Annual services under this contract are limited to \$5,000.

Except as set forth in this Extension Agreement, and Board approved on June 11, 2012, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

**Center for Learning and Behavioral
Solutions, Incorporated**

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Exhibit A

Fee Schedule

Center for Learning and Behavioral Solutions, Inc
Dr. Shirin Ansari
33 Creek Road, suite C-320
Irvine, CA 92604
(949)654-2424

Psychoeducational Consultation

\$5,000.00 for Psycho educational assessments, to include initial intake with parents, psychological and educational tests/evaluations, home and school observations, IE attendance and comprehensive written report to include emendations and discussion of results and collaboration/consultation with other professionals.

Center for Learning & Behavioral Solutions

By: Hamid Atyouni (cfo) Date: 12-5-12

Hamid Atyouni



CAPISTRANO UNIFIED SCHOOL DISTRICT

33122 VALLE ROAD, SAN JUAN CAPISTRANO CA 92675
TELEPHONE: (949) 234-9441/FAX: 493-4083 www.capousd.org

BOARD OF TRUSTEES

JOHN M. ALPAY
PRESIDENT

LYNN HATTON
VICE PRESIDENT

ANNA BRYSON
CLERK

ELLEN M. ADDONIZIO

AMY HANACEK

GARY PRITCHARD, PH. D.

JIM REARDON

SUPERINTENDENT
JOSEPH M. FARLEY, ED.D.

April 22, 2013

Sent via e-mail hafyouni@c4l.net

Center for Learning and Behavioral Solutions, Inc.
16220 Scientific Way
Irvine, CA 92618
Attention: Hamid Afyouni

Subject: Extension of Contract No. PSA 1213026

Dear Mr. Afyouni:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on June 30, 2013.

As a result of the state's ongoing financial crisis and per the direction of the District's Board of Trustees, you are being asked to reduce your fees for services by 10% for the renewal period July 1, 2013 through June 30, 2014. A copy of your current contract pricing is enclosed for your review. Please provide a new fee schedule for the school year 2013-2014.

Please electronically return the fee schedule to me at dmantifae@capousd.org by Tuesday, April 30, 2013.

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9444.

Sincerely,

Donna Antifae
Buyer/Planner, Purchasing

SERVING THE COMMUNITIES OF:

ALISO VIEJO • COTO DE CAZA • DANA POINT • LADERA RANCH • LAGUNA NIGUEL • LAS FLORES • MISSION VIEJO
RANCHO SANTA MARGARITA • SAN CLEMENTE • SAN JUAN CAPISTRANO



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of 6/12/12, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the consultant listed below ("Consultant"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

CENTER FOR LEARNING AND BEHAVIORAL SOLUTIONS, INC

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$5,000.00 in aggregate under this Agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 7/01/12-6/30/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [X] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: Terry Fluett

Name: Terry Fluett

Title: Director, Purchasing

Board Approval Date: 6/11/12

CONSULTANT

Signature: Hamid Afyouni

Name: Hamid Afyouni

Title: CFU

Address: 16220 Scientific Way

Irvine, CA 92618

Email Address: hafyouni@c4l.net

FEIN/SSN: 57-1195582

Exhibit A

Fee Schedule

Center for Learning and Behavioral Solutions, Inc
Dr. Shirin Ansari
33 Creek Road, suite C-320
Irvine, CA 92604
(949)654-2424

Psychoeducational Consultation

\$5,000.00 for Psycho educational assessments, to include initial intake with parents, psychological and educational tests/evaluations, home and school observations, ~~IE~~ attendance and comprehensive written report to include emendations and discussion of results and collaboration/consultation with other professionals.

Center for Learning & Behavioral Solutions

By: *Hamid Atyoun (cto)* Date: *12-5-12*

Hamid Atyoun

This Agreement for Contracted Services (“**Agreement**”) is effective as of 7-11-13, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“the **District**”) and the contractor listed below (“**Contractor**”). The District and Contractor may hereafter be referred to as (“Party”) or collectively as (“Parties”).

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GENERAL CONDITIONS

District and Contractor acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services District hereby engages the services of Contractor in accordance with the terms set forth in the Agreement and these additional provisions. Contractor agrees to exercise the highest degree of professionalism, and to utilize Contractor's expertise and creative talents in completing such services. Contractor agrees that it will act in a manner it believes to be in the best interest of the District rather than any third party. Contractor agrees that it shall perform its services in a timely manner. Contractor agrees to provide Contractor's own equipment, tools and other materials at Contractor's own expense. District will make its facilities and equipment available to Contractor when necessary. Contractor may not assign, subcontract or otherwise delegate Contractor's obligations under the Agreement without District's prior written consent.
2. Invoicing For hourly services, Contractor shall submit invoices to District on a monthly basis. For services performed pursuant to an agreed fixed fee, Contractor shall submit invoices to District upon the completion of the services or as otherwise identified in the agreed fixed fee.
3. Expenses Contractor shall be responsible for all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing.
4. Independent Contractor Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.
5. Originality of Services Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as basis for such services.
6. Copyright/Trademark/Patent Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
7. Termination District may terminate the Agreement at its convenience and without any breach by Contractor upon ten (10) days' prior written notice to Contractor. District may also terminate the Agreement immediately in its sole discretion for cause or upon Contractor's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude; (b) negligence in the performance of duties under the Agreement, and (c) constant refusal to perform reasonable and lawful duties assigned under the Agreement. Contractor may terminate the Agreement at any time upon fifteen (15) days' prior written notice to District. Contractor and District each agree to sign any documents reasonably necessary to complete Contractor's discharge or withdrawal. Upon termination of the Agreement for any reason, Contractor's fees will be prorated based on the work actually completed at the time of termination for work which is then in progress, to and including the effective date of such termination. Unless other terms are set forth in the Agreement, District will reimburse Contractor for previously approved expenses in compliance with the policies of the District.

8. Return of District Property Upon termination of the Agreement or earlier as requested by District, Contractor will deliver to District any and all District Property including but not limited to District provided information, intellectual property, and equipment of District. Contractor further agrees that any property situated on District's premises and owned by District, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time with or without notice.
9. Hold Harmless Contractor agrees to and shall defend, indemnify and hold harmless the District, its Governing Board, officers, agents, employees, and volunteers from all claims, including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained arising out of activities/services provided by Contractor or its subcontractors, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. The provisions of this article do not apply to any damage or losses caused solely by the negligence or willful misconduct of District or any of its agents or employees.
10. Insurance Pursuant to Section 9, Contractor agrees to carry commercial general liability insurance and automobile liability insurance with limits of One Million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of the Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the actual start date, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Contractor agrees to name District and its officers, agents and employees as additional insured's by separate endorsement under said policy.
11. Assignment The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
12. Notices All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to the Agreement at the addresses given in the Agreement.
13. Compliance with Applicable Laws The services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
14. Permits/Licenses Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
15. Employment with Public Agency Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.
17. Nondiscrimination Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such person.
18. Non-waiver The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Severability If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs Should litigation be necessary to enforce any terms or provisions of the Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.
21. Governing Law The laws of the State of California shall govern the terms and conditions of this Agreement with venue in Orange County, California.
22. Mandatory Claims Process

If the District or the Consultant has a claim regarding this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to the Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by the District's Governing Board.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph 22 C.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or no mediation occurring, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrator; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 22 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

REQUIRED DOCUMENTS AND CERTIFICATIONS***All checked items must be provided.**

<p align="center">Certificates of Insurance</p> <p>✓ Commercial General Liability Insurance – Additional Insured Endorsement Option 1: form CG 20 10 11 85 or Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04 Either form must be accompanied by Form CG 20 37 07 04</p> <p>✓ Business Auto Liability Insurance</p> <p>✓ Workers' Compensation and Employers Liability Insurance Errors & Omissions/Malpractice (Professional Liability Insurance) including Sexual Molestation and Abuse coverage unless waived in writing by the District.</p> <p align="center">Refer to Article 10. INSURANCE REQUIREMENTS</p>
<p>✓ Certification by Contractor Criminal Records Check</p>
<p>✓ W-9</p>
<p>Live Scan (District requires DOJ and FBI clearance)</p>
<p>TB Test</p>
<p>✓ Conflict of Interest Form</p>

EXHIBIT A
FEE SCHEDULE

Jeffrey Bristow
24581 Kings Rd.
Laguna Niguel, CA 92677
949-363-7504

As needed services consisting of consulting and coaching/mentoring CUSD employees
at a daily rate of \$510.00 not to exceed \$38,000.

\$510.00 per day

Signature _____ Date _____

Typed or Printed Name _____

AGREEMENT FOR SPECIAL SERVICES
Fiscal and Management Information Services

This is an agreement between the **CAPISTRANO UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2013.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, general fiscal issues, and the state-mandated program cost claims process; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

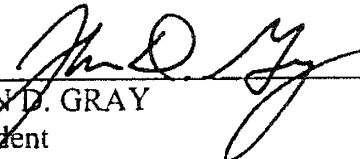
1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Unlimited access to the Consultant's online workshops, which include:
 - i. Fiscal Aspects of Negotiations
 - ii. Fiscal Implications of School District Reorganization
 - iii. Associate Student Body
 - iv. Attendance Accounting
 - c. The option of receiving information on Consultant's website regarding major school finance and policy issues
 - d. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress

- e. Preliminary school district calculation of the base revenue limit using the online base revenue limit calculator on the Consultant's website for use in determining the base revenue limit soon after the budget is adopted based on the major annual school finance legislation
 - f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
 - g. Counsel the Client on new mandates and information relating to the local mandate reimbursement process for all applicable legislation already adopted that contains a reimbursement appropriation, and maintain liaison with the State Controller, the Commission on State Mandates, and the State Department of Finance
2. The Consultant shall provide the Client with services as requested to a total of twelve (12) direct service hours during the 12-month period of this Agreement at no additional cost beyond the annual fee. The hours of service may be used as the Client directs on fiscal and mandate service issues, including: mandate counseling, analysis of specific district revenue or expenditure issues, analysis of specific legislative or regulatory issues, including a "quick query" service to provide telephone response to specific fiscal or mandate questions of the Client. Services for which the base service hours may not be used, include: Client specific economy, efficiency, or management consulting services, including, but not limited to efficiency or management studies, demographic or school facility studies, special education studies, fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; fiscal analysis for purposes of collective bargaining, legislative representation or advocacy; appearance as an expert witness; provision of depositions or declarations for district legal issues; or major customized research projects or studies.
3. The Client agrees to pay to Consultant for services rendered under this Agreement:
- a. \$3,300 annually, plus expenses, or payable at \$275 per month, plus expenses, upon receipt of a billing from Consultant
 - b. For all requested services in excess of twelve (12) direct service hours as indicated in Item 2 above in the 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials

4. This Agreement shall be for the period of one year, beginning July 1, 2013, and terminating June 30, 2014. This Agreement may be terminated prior to June 30, 2014 by either party on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the client provides written notice. The Client is responsible for these accrued charges and SSC may bill these additional days. In the case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation.
5. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____ DATE: _____
Capistrano Unified School District

BY:  _____ DATE: June 3, 2013
JOHN D. GRAY
President
School Services of California, Inc.

**AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT FOR
SPECIAL SERVICES
NO. ICASS1314033**

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CONTROLTEC, INCORPORATED

The Independent Contractor Agreement for Special Services between Capistrano Unified School District and Controltec, Incorporated, shall be amended to incorporate the Special Conditions into Agreement, Exhibit A.

Except as set forth in this Amendment to Agreement, and Board approved on June 26, 2013, all other terms and conditions of the contract remain in full force and effect.

Capistrano Unified School District

Controltec, Incorporated

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

Exhibit A**SPECIAL CONDITIONS****Delete Article 13. Indemnification in its entirety, replace with;**

13. Indemnification. Each Party (the "Indemnitor") shall indemnify and hold the other (the "Indemnitee") harmless from any liability, claim, demand, or judgment, including the costs of defense, arising from the Indemnitor's performance or failure to perform under the terms of this Agreement except for the negligence or misconduct of Indemnitee. IN NO EVENT, EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, SHALL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT FOR ANY INCIDENTAL, CONSEQUENTIAL, PUNITIVE, SPECIAL, EXEMPLARY OR INDIRECT DAMAGES, OR EXPENSES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR OTHER ECONOMIC LOSS) EVEN IF SUCH PARTY WAS ADVISED OF THE POSSIBILITY OF THE OCCURRENCE OF SUCH DAMAGES. THE LIABILITY (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR BY STATUTE OR OTHERWISE) OF EACH PARTY TO THE OTHER OR TO ANY THIRD-PARTY CONCERNING PERFORMANCE OR NON-PERFORMANCE OR OTHERWISE RELATED TO THIS AGREEMENT SHALL IN THE AGGREGATE BE LIMITED TO THE DIRECT AND ACTUAL DAMAGES. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, THERE ARE NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, ORAL OR WRITTEN, IN FACT, ARISING BY OPERATION OF LAW OR OTHERWISE, AND THE PARTIES AGREE SPECIFICALLY THAT THERE ARE NO IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY OF THE SOFTWARE.

Add Article 34. Arbitration.

34. Arbitration. The Parties irrevocably agree that any dispute arising in any way out of this Agreement, or its interpretation, that cannot be adjudged by any Small Claims Court of a Superior Court having jurisdiction, shall be resolved by binding arbitration to be held in San Diego, California, under the then rules of the American Arbitration Association, provided that adequate time shall be permitted for discovery as provided by the California Code of Civil Procedure, that the arbitrator(s) shall be free to make an award of costs, including the expenses and fees of counsel, and, in the event that no such award is made, the costs of both Parties, including the reasonable expenses and fees of counsel, shall be born by the Party first seeking arbitration, and that any award of the arbitrator(s) may be entered into any court of competent jurisdiction. To seek arbitration hereunder, either of the Parties may serve a notice on the other setting forth the issue at dispute and the resolution(s) thereof acceptable to the Party serving the notice. The Party receiving such notice shall have a period of seven (7) calendar days to reach an acceptable resolution and, in the event that no such resolution is achieved, then, at the election of the Party first serving such notice, the matter may be referred to arbitration at any subsequent time.



INDEPENDENT CONTRACTOR AGREEMENT FOR SPECIAL SERVICES

This Independent Contractor Agreement for Services ("Agreement") is made as of June 27, 2013, between the Capistrano Unified School District ("District") and Controltec, Incorporated ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Government Code section 53060 to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, Consultant has developed proprietary software known by the trade name of CenterTrack; and

WHEREAS, the District desires, and has the administrative capability to implement CenterTrack; and

WHEREAS, the Consultant has the expertise and knowledge to install and support CenterTrack; and

WHEREAS, the Parties are each authorized and empowered to enter into this agreement,

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The Consultant shall furnish to the District the services as described in Exhibit "A" attached hereto and incorporated herein by this reference ("Services").
2. **Term.** Consultant shall commence providing Services under this Agreement upon execution of the Agreement by both Parties, and will diligently perform such Services as required. This Agreement shall remain valid through June 30, 2014, and may be renewed on an annual basis by the Parties upon written consent of both Consultant and the District and upon Board approval of the renewal, for a period not to exceed four (4) years. The term for Services and schedule to provide Services shall be in accordance with the schedule included in Exhibit "A;"
3. **Submittal of Documents.** The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below;

Signed Agreement
Certification by Contractor of Criminal Records Check
Insurance Certificates and Endorsements
W-9 Form
Conflict of Interest Certification

_____ Tobacco Use Policy
_____ Vendor Statement of Compliance

4. **Compensation.** District compensation to the Consultant shall be as set forth in Exhibit "B" as the proposed fee for Services, but in no event shall total fees, costs, and expenses exceed \$26,877 for year one, without the express written approval of the District's Governing Board ("Board").
5. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District, other than as provided in Exhibit "B."
6. **Independent Contractor.** Consultant, in the performance of this Agreement, shall be and act as an independent contractor with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained. Consultant understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the Services provided under this Agreement. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.
7. **Materials.** Consultant shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
8. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
9. **Originality of Services.** Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such Services.
10. **Copyright/Trademark/Patent.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. Audit. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. Termination.

12.1. Without Cause by District. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner. In the event that District terminates this Agreement pursuant to this Section, District shall compensate Consultant for Services completed to date as a pro-rata amount of the full fees, costs, and expenses.

12.2. Without Cause by Consultant. Consultant may, upon thirty (30) days notice, with or without reason, terminate this Agreement. Upon termination, District shall only be obligated to compensate Consultant for Services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of Services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.

12.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination, the District may secure the required services from another consultant. If the expense, fees, and costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or

costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 12.4 Upon termination, Consultant shall provide the District with all documents produced maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

13. Indemnification. To the furthest extent permitted by California law, Consultant shall, at its sole expense, defend, indemnify, and hold harmless the District, the Board, the State of California, and their agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants and/or attorneys fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, Services, or thing done, permitted, or suffered by the Consultant under or in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

14. Insurance.

- 14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance:

14.1.1. **General Liability.** One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury and property damage in the form of Comprehensive General Liability and Contractual Liability. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each project/location or the general aggregate limit shall be twice the required occurrence limit.

14.1.2. **Workers' Compensation and Employers' Liability Insurance.** For all of the Consultant's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, Consultant shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide employers' liability coverage with minimum liability coverage of One Million Dollars (\$1,000,000) per accident for bodily injury or disease. Consultant shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.

14.1.3. **Other Insurance Provisions:** The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- 1) The District, its representatives, consultants, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Consultant;

instruments of Service and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.

2) For any claims related to the projects, the Consultant's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the Consultant's insurance and shall not contribute with it.

3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.

14.1.4. The Consultant's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

14.1.5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.

14.1.6. Consultant shall furnish the District with Certificates of Insurance showing maintenance of the required insurance coverage and original endorsements affecting general liability and automobile liability coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before Services commence.

14.2. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to the District.

15. **Assignment.** The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

16. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the Board, of the District, and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Agreement are at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any Services that are in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Permits/Licenses.** Consultant and all Consultant's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
18. **Safety and Security:** Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.
19. **Employment with Public Agency.** Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.
20. **Fingerprinting of Employees.** It is not contemplated at the time of execution of this Agreement that Consultant or its employees will have contact with students during the provision of Services under this Agreement. If, at a future time, Consultant will have contact with any pupils, Consultant shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees. The Consultant shall not permit any employee to have any contact with District pupils until such time as the Consultant has verified in writing to the Board that the employee has not been convicted of a felony, as defined in Education Code section 45122.1. The Consultant's responsibility shall extend to all employees, subcontractors, agents, and employees or agents of subcontractors regardless of whether those individuals are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant. Verification of compliance with this Section and the Criminal Background Investigation Certification that may be required with this Agreement, shall be provided in writing to the District prior to each individual's commencement of employment or performing any portion of the Services and prior to permitting contact with any student.
21. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any manner which is permissible under the law. The District's evaluation may include, without limitation:
- 21.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
 - 21.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
22. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act, beginning with Government Code Section 12900, and Labor Code Section 1735.
23. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the

compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

24. Confidentiality. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

25. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675
FAX: (949) 493-8729
PH: (949) 234-9436
tfluent@capousd.org
ATTN: Terry Fluent, Director, Purchasing

Consultant

Controltec
613 West Valley Parkway, Ste 345
Escondido, CA 92025
info@controltec.com
PH: (760) 975-9750
ATTN: _____

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

26. No Rights in Third Parties. This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

27. Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. This Agreement is not valid until approved/ratified by the Board. Services shall not be rendered until Agreement is approved.

28. California Law. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.

29. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection

expenses, witness fees, court costs and attorney's fees.

30. Waiver. The failure of Consultant or District to seek redress for violation of, or to insist upon, the strict performance of any term, covenant or condition of this Agreement shall not be deemed to be a waiver by that party of any such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition contained herein.

31. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. Counterparts. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

33. Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

**CAPISTRANO UNIFIED SCHOOL
DISTRICT**

CONTROLTEC

Date: _____, 2013

Date: _____, 2013

By: _____

By: _____

Print Name: _____

Print Name: _____

Its: _____

Its: _____

Information regarding Consultant:

License No.: _____

Address: _____

Telephone: _____

Facsimile: _____

E-Mail: _____

Type of Business Entity:

- _____ Individual
- _____ Sole Proprietorship
- _____ Partnership
- _____ Limited Partnership
- _____ Corporation, State: _____
- _____ Limited Liability Company
- _____ Other: _____

Employer Identification and/or Social
Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Consultant to furnish the information requested in this Section.

Exhibit A

Scope of Services

Services:

Consultant shall provide installation and support for their proprietary software known by the trade name of CenterTrack to the District pursuant to the terms of the Agreement.

Responsibilities of Consultant:

Under the terms hereof, and in consideration of the payment of the Project Start Fee, the Deployment Complete Fee, the System Complete Fee and, License Fee(s), Service Usage Fee or Client Hosted Service Usage Fee, and Maintenance Fee (all as defined and set forth in Exhibit A hereto, which exhibit is incorporated herein by this reference) Controltec shall provide to Client for the Term (as hereinafter defined) a non-transferable and non-exclusive license to use, and have used, only for Client's own purposes, without any right to sell, rent, sub-license, provide to others (whether for a fee or not), reverse engineer or disassemble, or permit any third-party to so do, a proprietary software system of Controltec, incorporating functionality of CenterTrack, to track and maintain historical data regarding the pertinent attributes of, and relationships among, casework and eligibility staff, cases, eligibility periods, clients, parents, children, childcare centers, schedules, approved rates, attendance reports, parent fee invoices, relative to the regulations and processes associated with the State of California's childcare subsidy programs (the "Software"). Controltec shall also provide Maintenance Services (as hereinafter defined). Such Software and Maintenance Services shall be generally in accordance with Controltec's proposal document which is attached hereto as Exhibit A and incorporated herein by this reference. "Training" and "Program Management" (both to the extent set forth in Exhibit A) shall be provided by Controltec. In general, the Software as competently used by the Client will:

- a) Track pertinent child information as it pertains to the attendance at any of Client's childcare centers;
- b) Facilitate (to the degree reasonably possible) the process of entering attendance data into system using bills/attendance sheets from all Client childcare centers;
- c) Facilitate (to the degree reasonably possible) document tracking, correspondence issuance and report generation by automating these tasks.

Consultant represents and warrants that:

Consultant represents and warrants that:

- (a) District's and District users' access to and use of the Consultant Program as described in this Agreement will not infringe any third party copyright.
- (b) Ownership Rights. The Consultant Program is owned solely by Consultant. To the best knowledge and belief of Consultant, no other entity has any ownership right in or to any portion of the Consultant Program.
- (c) Power and Authority. Consultant has full power and authority to enter into this Agreement and to perform hereunder, and such entry and performance, to the best

knowledge and belief of Consultant will not violate any patent, copyright, trade secret, or other intellectual property interest of any third party.

(d) **Legal Proceedings.** To the best of Consultant's knowledge and belief as of the date of this Agreement, there is no action, suit, proceeding or material claim or investigation pending or threatened against Consultant in any court or by any federal, state or municipal or other governmental department, commission, bureau, agency or instrumentality, domestic or foreign, or before any arbitrator of any kind, that, if adversely determined would restrict Consultant's ability to complete the transactions contemplated hereby. Consultant knows of no basis for any such action, suit, claim, investigation or proceeding.

(e) **Compliance with Laws and Regulations.** To Consultant's best knowledge and belief as of the date of this Agreement, the Consultant Program comply with all relevant federal, state and local laws and regulations.

(f) **Non-Infringement.** Consultant warrants that it will take all due and reasonable care to avoid infringing any patent, copyright, trade secret, or other intellectual property interest of any third party.

Responsibilities of District:

During the Term Client shall cooperate with Controltec, so that Controltec can fulfill its responsibilities, in particular, and without limitation, and at its cost, by:

- a) agreeing with Controltec within ten (10) calendar days of the execution hereof a timetable of activities leading to the installation of the Software (the "Timetable"), the date of such agreement being the "Project Start Date," and the Timetable shall set forth the target for the date upon which the Software shall have been installed on the server for the Client as (the "Deployment Complete Date") and the target for the subsequent date upon which Training shall have been completed (the "System Complete Date").
- b) confirming by its execution hereof that the Software when installed and functioning as explicitly set forth in Exhibit A hereto will satisfy its requirements and result in the immediate payment to Controltec of the amount of the System Complete Fee;
- c) timely providing to Controltec full, complete and accurate responses to inquiries of Controltec that arise during the Term;
- d) unless otherwise agreed in writing between the Parties, timely providing all hardware, operating and network system software, and network integration required for the installation of the Software;
- e) providing some method for Controltec to remotely access the computer system(s) of the Client upon which the Software may be installed. Controltec shall have the right of approval of the remote access method and, at its option, shall use such access method for fulfilling its responsibilities hereunder;
- f) timely providing staff in amounts and with personal competence necessary to operate the Software;
- g) to the extent set forth herein, ensuring that no copies of the Software, or other material in whatever form provided Client by Controltec, or in Client's possession or access ability, are made, other than as may be reasonably necessary for Client's own established back-up and security programs; and
- h) to the extent set forth herein, ensuring that Client does not sell, rent, sub-license, provide to others (whether for a fee or not), reverse engineer or

disassemble the Software, and that client does not permit any third-party to so do.

- i) Providing, at its own cost, Internet access at all its facilities that need to have access to the Software.
- j) Providing, at its own cost, telephone service in the event Client would like to contact Controltec technical support for support, online training sessions one-on-one or in general training webinars conducted by Controltec.

Service Usage

During the Term, and in consideration for the timely payment by the Client of the amount of either the Service Usage Fee or the Client-hosted Service Usage Fee Controltec shall enable Client use of an Internet-based system for childcare center management for childcare agencies, known as CenterTrack, as set forth in Exhibit A hereto ("Service Usage").

- a) If the Client pays a System Usage Fee (as defined in Exhibit B), then the Client shall in addition be responsible for all hardware, system and utility software, system security, and operating and Internet/Intranet connection costs of the computer system on which the Software is resident.
- b) If the Client pays the Service Usage Fee (as defined in Exhibit B), then Controltec shall be responsible for all hardware, system and utility software, and operating and Intranet connection costs of the computer system on which the Software is resident.
- c) In either case, the Software shall be accessed by standard Internet connections by individuals or entities authorized by the Client logging in to an Internet or Intranet web site. CenterTrack is maintained and updated to be compliant with requirements of the State of California Department of Education. Controltec reserves the right to set reasonable implementation schedules for new requirements after the requirements are published. Among other constraints, such usage on behalf of the Client shall be:
 - d) Restricted to the sole and direct business purposes of the Client and not extend to any other person or entity.
 - e) Utilized only for lawful purposes and not in violation of any municipal, state or federal statute, code or regulation.
 - f) Subject to immediate discontinuance by Controltec at any time and without notice to Client in the event that Controltec at any time reasonably determines that the service is being utilized by the Client, or by persons or entities authorized by Client, in contravention of the terms and provisions of this Agreement. Such discontinuation shall be treated as a termination by Controltec for Cause on the part of the Client, as set forth in Paragraph 6 hereof.

Maintenance Services

During the Term, and in consideration for the timely payment by the Client of the amount of the Maintenance Fee, Controltec shall provide a maintenance service from its California facilities which "Maintenance Services" shall:

- a) Provide, any additional code, which shall be considered as Software, necessary to make any forms produced by the Software be in accord with any form layout determined by the State of California, but only to the extent that (i)

such is technically feasible and (ii) that any required data is resident in the data structure of the Software.

- b) Be generally responsive to telephone, and e-mail requests from Client in providing Client with assistance in the use of the Software by any reasonably competent individual. Controltec will respond within one business day, or better, during its normal business hours at Controltec's Escondido location, Monday through Friday from 8:00am to 5:00pm Pacific Time. The resolution of the issue responded to may require additional time, depending upon its complexity. Controltec will provide at no extra cost to Customer up to eight (8) hours per month of time expended by Controltec on combined telephone, email, on-line support, and staff time involved in researching Customer issues. Unused time does not carry forward to subsequent months.
- c) Be reliant upon Client providing documentation, in a format prescribed by Controltec, indicating that a problem is believed by Client to be caused by a defect in the Software. Upon receipt of such completed documentation Controltec will use commercially reasonable efforts to respond to a defect in the Software within three (3) business days by issuing defect correction information, such as correction documentation, corrected code, or notice of availability of corrected code, or a restriction or a bypass. If an error attributable to a defect in the Software does not allow the Software to perform necessary processing functions ("Critical Error"), Controltec agrees to begin correction of the Critical Error immediately upon Client's notice to Controltec thereof and to provide diligent and continuous support until the Critical Error is corrected. Corrected code provided by Controltec to Client shall be deemed to be a part of the Software.
- d) Provide custom programming services to add to or modify the functionality of the Software ("Extra Services"), including the preparation of forms for which data is not then resident in the data records of the Software, correct operating problems of the Software caused by the Client (other than in following the specific written instructions of Controltec) and other technical support requested by the Client, including the conversion of data from or to the format of the Software. The cost of such, and any additional effort required by Controltec as a result of the extension of, or delays to, the Timetable by the Client, shall be payable by the Client within fifteen (15) calendar days of presentation of an invoice by Controltec which shall rate the actual hours expended and travel time, if any, at the Hourly Rate (as defined in Exhibit A hereto), with the addition of any required travel and accommodation costs or expenses related thereto incurred by Controltec, if any. Any software features resulting from Extra Services are the exclusive property of Controltec and shall be deemed to be Software.
- e) Make available to the Client for purchase any optional modules ("Additional Software"). Additional Software will be considered any new program features not specifically included in Exhibit A hereto. In the event Client purchases any Additional Software, then such shall be considered Software for the purposes hereof.



**CenterTrack® Proposal for
Capistrano Unified School District
Proposal Number 1624 Rev – B
May 23, 2013**

PROPOSAL OVERVIEW

Controltec is pleased to offer this revised proposal for CenterTrack, our center-based, childcare management software system. Please review the various sections of this proposal for detailed information about program functionality and deployment matters. Any features or enhancements that are not specifically listed in this proposal are not included in the cost herein and will require subsequent proposals, if requested.

OPTIONAL MODULES

None.

LICENSE FEES

CenterTrack deployments are licensed according to the number of active children served. The licensing fees consist of an initial one-time license fee and monthly usage and maintenance fees, which are billed annually, in advance.

This proposal assumes your agency will have approximately one thousand, three hundred fourteen (1314) total active children a month in CenterTrack on average, annually. The monthly license fees will remain fixed as long as the active child count remains within 10% of this number. If your monthly active child count fluctuates above or below this figure then subsequent invoices will be adjusted proportionately.

HOSTING DETAILS

CenterTrack is accessed via a secure Internet connection. This proposal assumes that Controltec, Inc. will host the website and database on its servers, which are housed in a discrete, co-location Internet hosting facility.

The system will be hosted at a SunGard co-location facility in San Diego, California. The facility has two redundant GigE (gigabit Ethernet) circuits for its Internet service. The first circuit is their primary and second circuit is used as the failover. The facility provides a physically secure (access list, check-in/check-out list and photo ID required), climate controlled facility with conditioned and redundant power, which provides emergency failover to protect all systems. This includes backup power by diesel generators in the event of a complete blackout of the local power grid.



We have a server standing by to take over both web and database services in the event of a single server failure and our database server is set up in a redundant mode to provide standby data recovery of no more than ten minutes of data loss.

Our data backup strategy includes backing up data onto a backup/standby server (databases capture data every ten minutes) as well as a daily tape backup and quarterly tape archive. All data is carried offsite weekly on backup media in addition to the ongoing system backup strategy.

Controltec's external systems are self-monitoring. Whenever any failure is detected, an engineer is alerted via a telephone call and will either deal with the emergency directly or call the responsible person. This monitoring takes place on a continual basis.

SECURITY, UPDATES AND PATCHES

Controltec engineers maintain all of our hosted systems. The Cisco ASA 5520 firewall is used to protect all of Controltec's web and database servers and internal networks. Operating systems are monitored and patched when necessary, as instructed by Microsoft. The firewall is updated as needed.

All of Controltec's hosted systems are running under digital certificates by Symantec. The CenterTrack system is protected by a 2048 bit RSA SSL certificate, the cost of which is covered if the site is published under a Controltec secured domain name. If an agency requires a different domain name then a unique digital certificate will need to be purchased, which will be billed to the agency. There is an annual renewal fee of approximately \$395, which will be billed to the agency to cover the renewal cost for the digital certificate.

SERVICES – DEPLOYMENT

Project Management

Project Management includes overseeing the system deployment and coordinating all customer communications. Project management activities will be provided remote, via telephone or webinar connections. Our project manager will meet with your management staff and IT departments to establish a detailed plan to manage the transition from your existing processes to CenterTrack, creating what will be known as your Timetable. This meeting will include a detailed process review and discussions of any hardware or software requirements that may be necessary. The project manager will create a schedule of all transition events and define the items for the CenterTrack deployment. During this phase of deployment, your agency needs to have key people accessible for discussion with Controltec's project manager and engineers. Some of this work may be done in onsite visits, some in conference calls or via email. In the event that more than eight (8) hours of Project Management time are required, through no fault of Controltec, then additional charges may be incurred, if authorized in advance by the agency.



System Installation

Controltec configures the servers and installs the complete CenterTrack system. Once the database and application have been installed, they are thoroughly tested to confirm proper operation. The date upon which this action is completed is known as the 'Deployment Complete Date.'

System Checkout

The Controltec project manager tests the CenterTrack system for data integrity. This will normally include an on-line examination of the data by both the Controltec project manager and a representative of your agency.

STAFF TRAINING

Training Overview

There are fourteen (14) hours of training, eight (8) of which will take place onsite. Training typically consists of classroom and hands-on training. For each session, we spend the beginning with overview classroom training that all users participate in. During the second session, the users return to their workstations and the Controltec trainer assists individuals and small groups with software methodology, use and general features. This is repeated for subsequent sessions with different subject matter. The date upon which Training is completed is known as the 'System Complete Date'.

DATA MIGRATION ANALYSIS

From time to time, agencies request that Controltec electronically import data they have in their current childcare systems into CenterTrack, or export data from CenterTrack to third-party systems. Before an accurate assessment of the costs involved to import data from or to CenterTrack can be provided, Controltec engineers must examine the data structures of the system that the data will import from or export to. If your agency requests these services, this examination is essential and will result in costs to your agency, regardless of the outcome achieved.

Once the examination has been completed, our engineers review the results with your project manager to identify which data elements can be imported or exported. If you elect to move forward with the data import or export, Controltec will issue a service order, which will list the additional cost to complete these services. If you elect not to proceed, then your agency should make arrangements to manually enter the required data into CenterTrack and no further Data Exchange Service charges are incurred.

This proposal does not include any Data Analysis Services.



CUSTOMIZATIONS

From time to time, agencies request that Controltec make customizations to CenterTrack. Customizations include modifications to reports, documents, letters, notices and any other minor tasks that an agency might want included in CenterTrack.

This proposal includes a custom interface to the Aeries student information system. The Aeries system will be the system of record for all family, parent and child primary data. Records and fields will be updated one way from Aeries to CenterTrack nightly. The details of the interface are defined and specified in a separate document titled Capistrano Interface Specification delivered with this proposal. The one-time non-recurring engineering and setup fees for this interface are listed in our investment summary under Customizations. We also charge an interface maintenance fee, which is listed under usage fees. This accommodates monitoring of the daily interface, and updating the interface in the event that the CenterTrack system is upgraded and changed so the interface is not affected.

INVESTMENT SUMMARY

Software (one-time license cost)

License Fee	\$2,500.00
License Fee Discount	-\$2,500.00
Optional Modules	N/A
Total for Software	\$0.00

Services

Deployment	\$1,728.00
Training	\$1,760.00
Transition Support	N/A
Data Migration	N/A
Customizations	\$8,305.00
Total for Services	\$11,793.00

<i>Usage Fees</i>	Monthly	Annual
Interface Maintenance Fee	\$150.00	\$1,800.00
Maintenance Fee	\$450.00	\$5,400.00
Service Usage Fee	\$657.00	\$7,884.00
Total Fees	\$1,257.00	\$15,084.00



TERMS

One-time Fee (first year contract)		\$26,877.00
On-time Fee Payment Schedule.		
Project Start Fee <i>50% of One-time Fee</i>	\$13,438.50	Upon execution of contract
Deployment Complete Fee <i>25% of One-time Fee</i>	\$6,719.25	Due and payable upon Deployment Complete Date or in the event of a delay by Client to the Timetable the earlier occurrence of forty-five (45) days subsequent to Project Start.
System Complete Fee <i>25% of One-time Fee</i>	\$6,719.25	Due and payable upon the System Complete Date or in the event of a delay by Client to the Timetable the earlier occurrence of sixty (60) days subsequent to Project Start.
Total First Year Cost		\$26,877.00

Monthly payment schedule for subsequent 12 months periods		
<i>(Billed annually, in advance)</i>		
Interface Maintenance Fee	\$150.00	Interface maintenance and support
Maintenance Fee	\$450.00	System maintenance and support
Service Usage Fee	\$657.00	Service usage
Total Monthly Fees after 12 months	\$1,257.00	

MAINTENANCE PLANS

Maintenance plans enable Controltec to provide telephone and email support, as well as make mandated program enhancements and corrections. For this reason, we require all agencies to maintain an active support agreement.

OPTIONS

Training and Transition Support

It is difficult to predict how much total training or transition support an agency may require. Additional training or transition support can be purchased at anytime at the prevailing rates, plus actual travel expenses.

Additional Services and Customizations

From time to time, our clients request custom features, reports and interfaces, which Controltec refers to as Extra Services. Controltec can respond to such requests. Upon receipt of such a request we will produce a detailed quotation specifying deliverables as well as associated costs.

EXCLUSIONS

The following items are not included in this proposal and if required, must be obtained by the client:

- Local telephone charges to the agency. Our support team uses online meetings and webinars to train, troubleshoot and sometime configure and install. The call-in numbers for online support and webinars may be, in some circumstances, long-distance numbers for local agencies. Controltec tries to use 800 numbers when possible to support such calls, but may not always be able to do so. Under no circumstances can Controltec be responsible for any telephone charges to local agencies by their phone companies. We advise our agencies to check their long distance plans carefully before participating in online meetings or webinars.
- Internet connections
- Network cabling
- Any hardware
- Software support or license fees charged by any third party vendors that interface with CenterTrack
- Any third party software
- CenterTrack is certified to work on computers running Microsoft Windows XP, Vista or Windows 7 Operating Systems when accompanied by a version of Internet Explorer 7.0 or higher. CenterTrack has not been certified to operate on Macintosh computers or other Operating Systems.

VALIDITY

This proposal is valid until July 31, 2013.

Exhibit B – Payment Schedule

Payment schedule for first 12 months:

The "Project Start Fee" shall be the amount of	\$13,438.50	due and payable upon execution of this Agreement.
The "Deployment Complete Fee" shall be the amount of	\$6,719.25	due and payable upon Deployment Complete Date or in the event of a delay by Client to the Timetable the earlier occurrence of forty-five (45) days subsequent to Project Start.
The "System Complete Fee" shall be the amount of	\$6,719.25	due and payable upon the System Complete Date or in the event of a delay by Client to the Timetable the earlier occurrence of sixty (60) days subsequent to Project Start.

Total First Year Cost **\$26,877.00**

Monthly payment schedule for subsequent 12-month periods:

The "Interface Maintenance Fee" shall be the amount of	\$150.00	per month, payable annually in advance.
The "Maintenance Fee" shall be the amount of	\$450.00	per month, payable annually in advance.
The "System Usage Fee" shall be the amount of	N/A	
The "Service Usage Fee" shall be the amount of	\$657.00	per month, payable annually in advance.

Total Monthly Fees after 12 months **\$1,257.00** per month payable annually in advance.

The prevailing hourly rate for "Extra Services" if requested and approved in writing shall be \$151.00.

**SURPLUS ITEMS LIST
EQUIPMENT TAG NUMBERS & DESCRIPTION**

Tag No.	Description	Justification
No Number	Hobart Chopper Model #84188	Obsolete, but working.

Miscellaneous items valued at less than \$2,500 to be declared surplus on a continuing basis throughout the fiscal year.

Various lots of obsolete computers and electronic related items
 Various lots of obsolete garage and tire items
 Various lots of obsolete HVAC equipment and supplies
 Various lots of obsolete kitchen equipment and related items
 Various lots of obsolete lighting fixtures and lamps
 Various lots of obsolete plumbing equipment and supplies
 Various lots of obsolete tools and parts
 Various lots of miscellaneous items determined to be unusable by the District

CAPISTRANO UNIFIED SCHOOL DISTRICT



BID SUMMARY

BID NO. 1314-08
EXTERIOR PAINT
CONCORDIA ELEMENTARY SCHOOL

Bid Opening: Tuesday, June 11, 2013, 2:00 p.m.
CUSD-Education Center
Professional Development Room 2
33122 Valle Road
San Juan Capistrano, CA 92675

CONTRACTOR	BID
A.J. Fistes Corporation	\$ 69,700
Alpha Décor & Painting, Inc.	\$117,000
Anemos Enterprises, Inc.	\$104,000
Color New Co.	\$ 91,000
C.T.G. Construction, Inc.	\$104,000
ENL Service, Inc.	\$220,000
NEP Painting Co.	\$ 72,000
Omega Construction Co., Inc.	\$ 91,000
Pacific Contractors Group, Inc.	\$106,000
Painting & Décor, Inc.	\$116,300
Piana Construction & Painting, Inc.	\$123,000
Prime Painting Contractors, Inc.	\$ 47,898
T&M Painting and Construction, Inc.	\$219,000
Tony Painting	\$ 87,000

Capistrano Unified School District

Bid No.1314-04

Audio Visual Equipment

Bid Opening

Tuesday, June 4, 2013, 10:00 a.m.

Bid Summary

Item No.	Equipment	AIS	AVES	Barrett Robinson	B&H	Cal Western	Camcor	CCS	Digital Networks	GST	Pathway Comm.	Troxell	VSC*		Valiant
													NOZ	RESPONSIVE	
	CASSETTE RECORDERS/PLAYERS														
1	Califone CAS1500	N/B	34.50	N/B	N/B	N/B	39.42	N/B	N/B	42.90	N/B	44.16			
	Hamilton HA-802														24.90
2	Califone 3432AV	N/B		N/B	N/B	N/B		NB	N/B		N/B				N/B
	Califone 3432IR		67.00				71.34			87.12		76.76			N/B
3	Califone 5272AV - Deluxe	N/B		N/B	N/B	N/B		N/B	N/B		N/B				N/B
	CAS5272		72.40				75.40			91.06		80.97			
	CASSETTE PLAYER/RECORDER AND/PM RADIO/CD - BOOMBOX														
4	Califone Spirit 1776	NB	55.00	N/B	N/B	N/B	67.29	N/B	N/B	82.98	N/B	72.56			
	Hamilton MPC-5050														46.00
5	Califone 2395AV-02	N/B	117.00	N/B	N/B	N/B	110.49	N/B	N/B	135.32	N/B	118.82			
	Hamilton MPC-6060														99.90
6	Coby MP-CD521	N/B	26.00	N/B	22.95	N/B	25.98	N/B	N/B	15.82	N/B				N/B
	Califone CD102											43.64			
	DOCUMENT CAMERA - VISUAL PRESENTER														
7	Avermedia Vision 300AF Plus	N/B	N/B	N/B	505.00	298.00	454.00	N/B	N/B	485.25	N/B	494.03			483.00
	Recordex AFX120	249.00													
	Recordex AFX-150														383.00

Capistrano Unified School District

Bid No.1314-04

Audio Visual Equipment

Bid Opening

Tuesday, June 4, 2013, 10:00 a.m.

Bid Summary

Item No.	Equipment	AIS	AVES	Barrett Robinson	B&H	Cal Western	Camcor	CCS	Digital Networks	GST	Pathway Comm.	Troxell	VSC*		Valiant
														NON RESPONSIVE	
8	Elmo TT-12 Interactive	N/B	568.00	N/B	619.00	697.00	528.53	697.00	728.24	570.56		553.68			608.00
	Recordex SC5Z	239.00													
	Samsung SDP-860										488.80				
	Recordex AFX-150														383.00
9	Epson DC-11	N/B	484.00	N/B	460.00	379.00	369.79	395.00	399.00	395.90	370.40	394.51			
	Lumens DC170											375.94			
	Recordex AFX-150														383.00
10	Lumens DC120 Wireless	N/B	254.00	N/B	289.00	N/B	N/B	N/B	N/B	365.98	N/B	439.96			246.00
	EARBUDS/EARPHONES														
11	Coby Jammerz High-Performance	3.25	N/B	N/B	N/B	N/B		N/B	N/B	6.32	N/B				
	Coby CVEN/B52						5.28								
	Coby Jammerz CVE5											13.14			
	Hamilton MS2L														3.20
12	Panasonic RPHJE120K In-Ear Headphone	N/B	N/B	N/B	N/B	N/B	6.45	N/B	N/B	3.75	N/B	14.46			N/B
13	Encore Bulk Disposable, Stereo TT-2, Black, 25/Pack	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B			N/B
	HEADPHONES/HEADSETS														

Capistrano Unified School District

Bid No.1314-04

Audio Visual Equipment

Bid Opening

Tuesday, June 4, 2013, 10:00 a.m.

Bid Summary

Item No.	Equipment	AIS	AVES	Barrett Robinson	B&H	Cal Western	Camcor	CCS	Digital Networks	GST	Pathway Comm.	Troxell	VSC*		Valiant
													NON RESPONSIVE		
14	Califone 2924AV – Mono Hamilton HA7	N/B	6.90	N/B	N/B	N/B	7.19	N/B	N/B	14.32	N/B	18.93			6.00
15	Califone 2924AVPS - Stereo	N/B	11.55	N/B	N/B	N/B	11.44	N/B	N/B	24.36	N/B	23.40			
16	Hamilton SC-7V Califone 3060AV – Stereo	N/B	5.98	N/B	N/B	N/B	6.43	N/B	N/B	12.45	N/B	18.14			7.00
	Hamilton MS2L														3.20
17	Califone 3068AV Switchable Stereo/Mono	N/B	6.50	N/B	N/B	N/B	7.07	N/B	N/B	16.08	N/B	18.82			
	Hamilton MS2LV														3.89
18	Koss UR-10, Stereo	12.75	8.50	N/B	N/B	N/B	7.42	N/B	N/B	5.05	N/B	15.54			6.00
19	Sony MDR-ZX100, Stereo	12.75	16.20	N/B	14.99	N/B	15.25	N/B	N/B	12.12	N/B	11.71			
	Hamilton MS2L														3.20
	EPSON LCD PROJECTOR HDMI WITH 3 YEAR WARRANTY NO SUBSTITUTION FOR EPSON														
20	Powerlite 93+, V11H38120	N/B	489.50	N/B	499.99	465.00	452.80	475.00	489.00	485.90	446.80	480.95			N/B
21	Powerlite X15 XGA 3LCD, V11H518020	N/B	535.50	N/B	539.00	435.00	425.54	452.00	459.00	455.90	424.80	451.11			N/B

Capistrano Unified School District

Bid No.1314-04

Audio Visual Equipment

Bid Opening

Tuesday, June 4, 2013, 10:00 a.m.

Bid Summary

Item No.	Equipment	AIS	AVES	Barrett Robinson	B&H	Cal Western	Camcor	CCS	Digital Networks	GST	Pathway Comm.	Troxell	VSC*		Valiant
														NON RESPONSIVE	
22	PowerLite 475W WXGA, 3LCD V11H455020	N/B	1088.00	N/B	1170.00	945.00	948.57	985.00	1,099.00	1045.90	921.80	987.24			N/B
23	Powerlite 935 W WXGA 3LCD, V11H565020	N/B	1049.00	N/B	1140.00	935.00	923.95	973.00	999.00	995.90	932.80	959.84			N/B
	LCD PROJECTOR & DOCUMENT CAMERA BUNDLE NO SUBSTITUTION														
24	Epson Powerlite 93+ LCD Projector & Epson DC11 Document Camera	N/B	937.00	N/B	N/B	835.00	820.59	863.00	888.00	884.90	817.80	873.40			N/B
	LAMP REPLACEMENT FOR EPSON LCD PROJECTORS " OEM ONLY"														
25	Powerlite 822P, 83C, 83H LCD Projector, V13H010L42	N/B	164.00	N/B	N/B	149.00	160.60	165.00	158.89	150.94	148.80	163.67			158.00
26	Powerlite 92, 93 & 93+ LCD Projector, V13H010L60	N/B	240.00	N/B	N/B	95.00	241.24	99.00	99.00	229.44	95.60	105.49			234.72
	LISTENING CENTER														
27	Califone 1218AVP-01 w/o Media Player	N/B	77.00	N/B	N/B	N/B	79.36	N/B	N/B	105.15	N/B	84.12			
	Hamilton MPC-29PC-8VFKIT														69.90
28	Califone	N/B	140.00	N/B	N/B	N/B	158.60	N/B	N/B	192.78	N/B	164.04			

Capistrano Unified School District

Bid No.1314-04

Audio Visual Equipment

Bid Opening

Tuesday, June 4, 2013, 10:00 a.m.

Bid Summary

Item No.	Equipment	AIS	AVES	Barrett Robinson	B&H	Cal Western	Camcor	CCS	Digital Networks	GST	Pathway Comm.	Troxell	VSC*		Valiant
													NON RESPONSIVE		
	1776PLC-6 w/BoomBox														
	Hamilton HMC/CD385/6S V														131.00
29	Califone 2395PLC w/BoomBox	N/B	169.00	N/B	N/B	N/B	167.30	N/B	N/B	190.76	N/B	173.50			
	Hamilton LCP/MPC6060/6 SV														149.00
30	Califone 5272PLC w/Media Player	N/B	127.00	N/B	N/B	N/B		N/B	N/B		N/B	135.65			N/B
	Califone CAS5272PLC						129.90	N/B		153.38					
	MEGAPHONE														
31	Paso TA25W	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B		N/B	101.37			79.50
	Califone PA25R									70.05		59.67			
32	TOA ER-520W (no whistle)	N/B	N/B	N/B	N/B	N/B	73.95	N/B	N/B	58.43	67.00	51.96			
	Hamilton MM-3														30.00
33	TOA ER-1215	N/B	N/B	N/B	54.00	N/B	74.27	N/B	N/B		78.00	64.86			
	Hamilton MM-6S														43.00
	Califone PA-15									66.52		51.26			
34	TOA ER-3215	N/B	N/B	N/B	69.00	N/B	78.55	N/B	N/B	75.61	82.00	68.92			43.00
	SCREENS - PROJECTION														
35	Draper 210006 V Screen	N/B	46.00	79.65	49.95	N/B	51.16	N/B	48.24	44.32	68.00	53.93			

Capistrano Unified School District

Bid No.1314-04

Audio Visual Equipment

Bid Opening

Tuesday, June 4, 2013, 10:00 a.m.

Bid Summary

Item No.	Equipment	AIS	AVES	Barrett Robinson	B&H	Cal Western	Camcor	CCS	Digital Networks	GST	Pathway Comm.	Troxell	VSC* NO RESPONSIVE	Valiant
	Buhl WS-W70													42.00
36	Mounting Brackets for Draper 210006 Screen, Sold Per Pair	N/B	10.00 (to be ordered w/item 35)	8.78	12.99	N/B	13.75	N/B	10.59	12.05	13.00	14.19		
	Buhl AW6 WIRELESS COMMUNICATION													8.00
37	TeachLogic Quantum System IR3000L	N/B		N/B	N/B	N/B	490.87	N/B	N/B	N/B		N/B		N/B
	TeachLogic IRQ 3150 w/Pendant Transmitter		484.00								481.80			

*Submitted pricing only, uncompleted bid packet

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Dunne, Michael	ASB Worker	District Initiated	07/01/2006	06/24/2013
2. Foster, Kimberly	Sub Inst Asst-Sp Ed Presch	Voluntary	11/15/2012	06/30/2013
3. Griffin, Madelyn	Executive Secretary	Retirement	01/03/1989	09/03/2013
4. Meyer, Jacqueline	Sub Inst Asst-Sp Ed Presch	Voluntary	10/22/2010	06/30/2013
5. Montano, Teresa	FS Elem Cashier	Retirement	06/01/2005	06/11/2013
6. Sall, Sam	Storekeeper/Delivery Driver	Retirement	09/05/1990	06/14/2013
7. Van Ert, Jeanne	MS Campus Supvr Sub Opportunity Asst	Voluntary	09/30/1998	07/03/2013
8. Wieland, Andrea	HS Campus Supvr	Voluntary	09/04/2007	06/11/2013
9. Willment, Marisa	Sub Elem OM Sub Elem Sch Clerk	Retirement	08/13/2012	06/11/2013

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
10. Acuna, Monica	FS Elem Cashier (9.5mo/15hpw)	\$12.76 hr	R16-1	09/09/2013

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
11. Goyzueta, Leslie	IF-Sp Ed	\$14.79 hr	R22-1	09/09/2013
	Inst Asst-Sp Ed	\$14.08 hr	R20-1	
	Inst Asst-Sp Ed Presch	\$13.74 hr	R19-1	
12. Holman, Gregory	Custodian I	\$16.33 hr	R26-1	07/11/2013
13. Perakis, Monica	Student Supvr	\$10.00 hr		09/09/2013
14. Portillo Quintanar, Jonathan	Custodian I	\$16.33 hr	R26-1	07/11/2013
15. Smith, Christopher	Custodian I	\$16.33 hr	R26-1	07/11/2013
16. Soto Contreras, Salvador	Custodian I	\$16.33 hr	R26-1	07/11/2013
17. Springer, Robert	Student Supvr	\$10.00 hr		09/09/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Effective Date</u>
18. Ballinas, Nadiah	Student Worker	\$8.00 hr	06/03/2013- 06/30/2013
19. Brewer, Sierra	Student Worker	\$8.00 hr	06/07/2013- 06/30/2013
20. Cervantes-Caudillo, Miriam	Student Worker	\$8.00 hr	06/01/2013- 06/30/2013
21. Ballinas, Nadiah	Student Worker	\$8.00 hr	06/03/2013- 06/30/2013
22. Chodirker, Alexis	Student Worker	\$8.00 hr	05/27/2013- 06/30/2013
23. Contreras, Chase	Student Worker	\$8.00 hr	06/06/2013- 06/30/2013
24. Dipane, Michael	Student Worker	\$8.00 hr	05/27/2013- 06/30/2013
25. Esseily, Lucina	Student Worker	\$8.00 hr	06/03/2013- 06/30/2013
26. Hottenroth, Elise	Student Worker	\$8.00 hr	06/05/2013- 06/30/2013
27. Katzman, Kevin	Student Worker	\$8.00 hr	05/13/2013- 06/30/2013
28. Klopfer, Kaitlan	Student Worker	\$8.00 hr	06/05/2013- 06/30/2013
29. Lu, Quanxin	Student Worker	\$8.00 hr	05/24/2013- 06/30/2013
30. Mebus, Kendra	Student Worker	\$8.00 hr	06/05/2013- 06/30/2013
31. Michael, Dean	Student Worker	\$8.00 hr	05/24/2013- 06/30/2013
32. Nelson, Christopher	Student Worker	\$8.00 hr	06/05/2013- 06/30/2013
33. Olvera Cervantes, Martha	Student Worker	\$8.00 hr	06/05/2013- 06/30/2013
34. Osorino Gurduno, Jose	Student Worker	\$8.00 hr	06/06/2013- 06/30/2013
35. Pena, Neyda	Student Worker	\$8.00 hr	06/06/2013- 06/30/2013
36. Rosas, Eduardo	Student Worker	\$8.00 hr	05/30/2013- 06/30/2013
37. Ross, Amanda	Student Worker	\$8.00 hr	06/08/2013- 06/30/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
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Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Effective Date</u>
38. Rowland, Tyra	Student Worker	\$ 8.00 hr	05/20/2013- 06/30/2013
39. Wiskus, Donna	Student Supvr	\$10.00 hr	07/01/2013
40. Whisler, Luke	Student Worker	\$ 8.00 hr	06/05/2013- 06/30/2013
41. Young, Jamar	Student Worker	\$ 8.00 hr	06/05/2013- 06/30/2013

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
42. Cunningham, Robert	Football, Varsity (Asst)	Dana Hills HS	\$ 3,478.00	08/24/2013- 11/02/2013
43. Pfeuffer, Alex	Football, Freshman (Head)	Dana Hills HS	\$ 3,044.00	08/24/2013- 11/02/2013
44. Rusinkovich, Chad	Football, Jr. Varsity (Head)	Dana Hills HS	\$ 3,044.00	08/24/2013- 11/02/2013

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
45. Allen, Christine	Orchestra	Capistrano Valley HS	\$ 9,600.00	07/01/2013- 06/30/2014
46. Alvino, Michael	Football, (Asst)	Tesoro HS	\$ 1,000.00	06/12/2013- 08/30/2013
47. Avila, Kallista	Pap Squad, Song Varsity	Aliso Niguel HS	\$17,000.00	08/01/2013- 06/24/2014
48. Bales, Sara	Accompanist	Aliso Niguel HS	\$ 8,100.00	10/01/2013- 06/30/2014
49. Bloom, Jessica	Band/Orchestra	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014
50. Braun, Tyler	Volleyball, Boys (Asst)	Dana Hills HS	\$ 1,000.00	07/29/2013- 08/15/2013
51. Calahan, Mike	Football, Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	06/24/2013- 07/31/2013
52. Campbell, Dori	Lacrosse, Girls (Asst)	Dana Hills HS	\$ 1,500.00	06/14/2013- 07/15/2013

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San Juan Capistrano, California

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Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
53. Card, Chelsea	Soccer, Girls (Asst)	San Clemente HS	\$ 1,500.00	06/19/2013- 07/03/2013
54. Carter, Roger	Band/Orchestra	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014
55. Conrad, Todd	Water Polo	Tesoro HS	\$ 2,000.00	07/01/2013- 08/30/2013
56. Cordori, Brian	Water Polo, Girls	Dana Hills HS	\$ 2,500.00	06/17/2013- 07/26/2013
57. Culbertson, Christopher	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
58. Curtis, Brad	Football, JV (Asst)	Aliso Niguel HS	\$ 1,500.00	06/24/2013- 07/31/2013
59. Diacono, Alyssa	Water Polo, Girls (Asst)	Tesoro HS	\$ 1,000.00	07/11/2013- 08/31/2013
60. Diaz, Jason	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
61. DiMaggio, Brad	Football, Freshman	Aliso Niguel HS	\$ 1,200.00	06/24/2013- 07/31/2013
62. Douglas, Don	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
63. Duncan, Amanda	Band/Orchestra	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014
64. Efstathiou, Jason	Basketball, Varsity (Asst)	Aliso Niguel HS	\$ 1,400.00	06/17/2013- 07/20/2013
65. English, Mike	Water Polo, (Asst)	Tesoro HS	\$ 2,000.00	06/12/2013- 08/30/2013
66. Erskin, Brett	Marching Band	Aliso Niguel HS	\$ 9,600.00	07/01/2013- 06/30/2014
67. Estudillo, Estebon	Drill Design Band/Orchestra	Capistrano Valley HS	\$42,000.00 \$12,000.00	07/01/2013- 06/30/2014
68. Fischer, Kylie	Pep Squad, Cheer JV	Aliso Niguel HS	\$17,000.00	08/01/2013- 06/24/2014
69. Frohner, Jeff	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
70. Gambina, Nico	Basketball, Sophomore (Asst)	Aliso Niguel HS	\$ 1,400.00	06/17/2013- 07/20/2013
71. Glenn, Jonica	Pep Squad, Song JV	Aliso Niguel HS	\$17,000.00	08/01/2013- 06/24/2014
72. Gowanni, Fotti	Water Polo, Boys Frosh/Soph	Aliso Niguel HS	\$ 1,000.00	06/17/2013- 07/31/2013

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San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
73. Hadwick, Rick	Soccer, Girls (Asst)	San Clemente HS	\$ 1,500.00	06/19/2013- 07/03/2013
74. Huntley, Michael	Football, JV (Asst)	Aliso Niguel HS	\$ 1,200.00	06/24/2013- 07/31/2013
75. Karn, Kimberly	Soccer, Girls (Asst)	San Clemente HS	\$ 1,500.00	06/19/2013- 07/03/2013
76. Kelley, Peter	Tennis, Varsity (Head)	Aliso Niguel HS	\$ 3,400.00	07/08/2013- 07/18/2013
77. Kopp, Troy	Football, (Asst)	San Clemente HS	\$ 3,000.00	07/01/2013- 08/01/2013
78. Kramer, Leone	Orchestra	Capistrano Valley HS	\$ 9,600.00	07/01/2013- 06/30/2014
79. Langdon, Greg	Tennis, JV	Aliso Niguel HS	\$ 3,000.00	07/08/2013- 07/18/2013
80. Leslie, Lauren	Soccer, Girls Varsity (Asst)	San Clemente HS	\$ 1,500.00	06/19/2013- 07/03/2013
81. MacIntosh, Casey	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
82. Malone, Dave	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
83. McFarland, Neal	Band/Orchestra	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014
84. Miller, Matthew	Volleyball, Boys (Asst)	San Clemente HS	\$ 1,000.00	07/15/2013- 07/19/2013
85. Miranda, Jr., Albert	Football, (Asst)	Tesoro HS	\$ 1,000.00	06/12/2013- 08/30/2013
86. Montecinos, Oscar	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
87. Moon, Michael	Football, (Asst)	Tesoro HS	\$ 1,000.00	07/11/2013- 08/30/2013
88. Morris, Michelle	Woodwind	Capistrano Valley HS	\$ 9,600.00	07/01/2013- 06/30/2014
89. Newell, Bryden	Water Polo, Boys	Aliso Niguel HS	\$ 1,000.00	06/17/2013- 07/31/2013
90. Phillips, Ryan	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
91. Shelhorn, Annette	Color Guard	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014
92. Sterrett, Jeff	Color Guard	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

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Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
93. Stewart, Mark	Football, Freshman	Aliso Niguel HS	\$ 1,200.00	06/24/2013- 07/31/2013
94. Stickle, Taylor	Orchestra	Capistrano Valley HS	\$ 9,600.00	07/01/2013- 06/30/2014
95. Valko, Maritza	Tennis, Boys/Girls (Asst)	San Clemente HS	\$ 900.00	06/24/2013- 08/08/2013
96. Villanueva, Ray	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
97. Vitela, Estaphanie	Color Guard	Capistrano Valley HS	\$12,000.00	07/01/2013- 06/30/2014
98. Wacker, Erin	Tennis, (Asst)	Aliso Niguel HS	\$ 3,000.00	07/08/2013- 07/18/2013
99. Walker, Patrick	Football, (Asst)	San Clemente HS	\$ 1,000.00	07/01/2013- 08/01/2013
100. Watkins, Dan	Football, Varsity (Asst)	Aliso Niguel HS	\$ 1,500.00	06/24/2013- 07/31/2013
101. Yoder, Cory	Volleyball, Boys (Asst)	San Clemente HS	\$ 2,000.00	07/15/2013- 07/19/2013

APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
102. Cape, Amy	Presch Teacher (9.5mo/30hpw)	Presch Site Facilitator (9.5mo/30hpw)	R33-3	09/09/2013
103. Caras, Denise	Sch Bus Driver (9.5mo/40hpw)	Transportation Dispatcher (12mo/40hpw)	R32-15	07/11/2013
104. Cervantes, Martha	Presch Teacher (9.5mo/30hpw)	Presch Site Facilitator (9.5mo/30hpw)	R33-10	09/09/2013
105. Downey, Sherryl	IF-Sp Ed (9.5mo/17.5hpw)	Elem Sch Clerk (10.5mo/40hpw)	R26-1	08/12/2013
106. Fadich, Eti	FS Worker (9.5mo/30hpw)	FS Lead II (Temp/35hpw)	R31-1	02/08/2013- 02/15/2013
107. Howe, Ann	Academic Advisor (10.75/40hpw)	Head Academic Advisor (10.75mo/40hpw)	R37-20	08/07/2013
108. Jurdi, Ghada	Presch Teacher (9.5mo/30hpw)	Presch Site Facilitator (9.5mo/30hpw)	R33-10	09/09/2013

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APPROVE PROMOTION (Cont.)

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
109. Rios, Amada	Presch Teacher (9.5mo/30hpw)	Presch Site Facilitator (9.5mo/30hpw)	R33-10	09/09/2013
110. Scarola, Denice	Benefits Tech (12mo/40hpw)	Lead Risk Mgmt Tech (Temp/40hpw)	R36-10	07/01/2013- 08/30/2013

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
111. Andresen, Maria	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
112. Angotti, Irene	Inst Asst TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
113. Atchity, Shauna	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
114. Bonar, Catherine	Inst Asst-Sp Ed TAA NTE 2 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
115. Booker, Janelle	IF-Sp Ed TAA NTE 14 hrs (Attend CSEA negotiations meetings)	07/01/2013- 07/08/2013
116. Bressler, Kathy	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
117. Clift, Lynette	IBI Asst/Tutor TAA NTE 6.25 hrs (Support students at Oxford Prep)	06/12/2013- 06/21/2013
118. Cook, Leann	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
119. Crites, Kathleen	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
120. Davies, Elisabeth	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013

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**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
121. Denn, Anne	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
122. Deracat, Emily	Inst Asst-Sp Ed TAA NTE 2 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
123. Doering, Kimberly	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
124. Engelson, Emily	IBI Asst/Tutor TAA NTE 6.25 hrs (Support students at Oxford Prep)	06/12/2013- 06/21/2013
125. Enriquez, Michelle	IBI Asst/Tutor TAA NTE 6.25 hrs (Support students at Oxford Prep)	06/12/2013- 06/21/2013
126. Fryer, Lisa	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
127. Garcia, Norma	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
128. Guillen, Maria	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
129. Handfield, Sue	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
130. Haun, Barbara	Sr. IBI Asst/Tutor TAA NTE 14 hrs (Attend CSEA negotiations meetings)	07/01/2013- 07/08/2013
131. Hossain, Samina	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
132. Inskeep, Nancy	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
133. Kelly, Loretta	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
134. Lloyd, Diana	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013

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APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
135. Martin, Brooke	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
136. Mayer, Patricia	Inst Asst-Sp Ed TAA NTE 2 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
137. Miller, Laurie	HS Campus Supvr TAA NTE 10.5 hpw (Assist adult ed)	06/24/2013- 07/25/2013
138. Miranda, Christine	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
139. Napora, Michelle	IBI Asst/Tutor TAA NTE 6.25 hrs (Support students at Oxford Prep)	06/12/2013- 06/21/2013
140. Parson, Alma	Sch Secretary II TAA NTE 14 hrs (Attend CSEA negotiations meetings)	07/01/2013- 07/08/2013
141. Phegley, Patricia	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
142. Rashidi, Akram	IBI Asst/Tutor TAA NTE 6.25 hrs (Support students at Oxford Prep)	06/12/2013- 06/21/2013
143. Romagnano, Catherine	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
144. Sample, Kelly	FS Elem Cashier TAA NTE 14 hrs (Attend CSEA negotiations meetings)	07/01/2013- 07/08/2013
145. Simon, Pamela	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
146. Soltis, Pamela	IBI Asst/Tutor TAA NTE 6.25 hrs (Support students at Oxford Prep)	06/12/2013- 06/21/2013
147. Soto, Marta	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
148. Vazquez, Obdulia	Blingl Comm Svcs Liaison TAA NTE 35 hrs (GED proctor)	06/20/2013- 08/10/2013
149. Vermillion, Diane	MS Campus Supvr TAA NTE 4 hrs (Attend Hughes Bill training)	03/07/2013- 03/15/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
Classified Employees

APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
150. Webber, Wendy	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
151. Whelan, Chris	Inst Asst-Sp Ed TAA NTE 2 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
152. Worne, Virginia	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013
153. Wright, Pam	IF-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/29/2013- 06/04/2013
154. Yould, Linda	Inst Asst-Sp Ed TAA NTE 4 hrs (Attend special education instructional programs boot camp classes)	05/19/2013- 06/04/2013

APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
155. Copeland, Therese	Inst Asst-Presch (9.5mo/10hpw)	Inst Asst-Sp Ed Presch	R19-1	05/23/2013
156. Fairchild, Vikki	Inst Asst (9.5mo/17.5hpw)	IF-Sp Ed	R22-2	05/13/2013- 06/11/2013
157. Furniss, Donna	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-10	05/20/2013
158. Leopard, Janet	Health Asst (9.5mo/17.5hpw)	Clerk	R23-10	05/01/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
159. Devitt, Olga	LVN	07/01/2013- 07/26/2013
160. Green, Patricia	LVN	07/01/2013- 07/26/2013
161. Grothe-Wilson, Katherine	MS Campus Supvr	07/01/2013- 07/26/2013
162. Lowe, Mitzi	HS Campus Supvr	07/01/2013- 07/26/2013
163. Whelan, Laureen	MS Campus Supvr	07/01/2013- 07/26/2013

APPROVE SUMMER EMPLOYMENT

<u>Name</u>	<u>Current Position</u>	<u>Summer Position</u>	<u>Range Step</u>	<u>Effective Date</u>
164. Anawalt, Alison	Elem Sch OM (10.5mo/40hpw)	Clerk	R26-5	06/03/2013- 07/26/2013
165. Buys, Debbie	Elem Sch OM (10.5mo/40hpw)	Clerk	R26-15	06/03/2013- 07/26/2013
166. Clarke, Stephanie	HS Campus Supvr (9.5mo/40hpw)	MS Campus Supvr	R23-15	07/01/2013- 07/26/2013
167. Egertson, Jane	Elem Sch OM (10.5mo/40hpw)	Clerk	R26-4	06/03/2013- 07/26/2013
168. Jensen, Kim	HS Campus Supvr (9.5mo/40hpw)	MS Campus Supvr	R23-6	07/01/2013- 07/26/2013
169. Kane, Patti	Sch Clerk II (10mo/40hpw)	Clerk	R26-5	06/03/2013- 07/26/2013
170. Nett, Donna	Middle Sch OM (10.75mo/40hpw)	Clerk	R26-20	06/03/2013- 07/26/2013
171. Robleto, Antonieta	BIngl Elem Sch OM (10.5mo/40hpw)	Clerk	R26-20	06/03/2013- 07/26/2013
172. Thomas, Kelly	Sch Clerk II (10mo/40hpw)	Clerk	R26-2	06/03/2013- 07/26/2013
173. Wada, Lisa	Academic Advisor (10.75mo/40hpw)	Clerk	R26-20	06/03/2013- 07/26/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Gerhard, David	Principal	Retirement	09/08/1982	06/28/2013
2. Gerhard, Karen	Principal	Retirement	09/09/1983	06/28/2013
3. Yen, Jessica	Substitute Teacher	Voluntary	05/23/2013	06/30/2013
4. Young, Marissa	Substitute Teacher	Voluntary	05/23/2013	06/30/2013

APPROVE EMPLOYMENT

<u>Name</u>	<u>1st Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
5. Au, Judith	Teacher	\$58,212	B-5	09/05/2013
6. Elder, Anna	Teacher	\$50,003	A-2	09/05/2013
7. Hayward, Carin	Teacher	\$48,312	A-1	09/05/2013
8. Mendoza, Wendy	Teacher	\$63,868	D-4	09/05/2013
9. Rossberg, Jacqueline	Teacher	\$64,541	B-8	09/05/2013
10. Thompson, Maria	Teacher	\$73,290	D-8	09/05/2013

APPROVE SUMMER SCHOOL

Teach Vocational Education – Adult Education

Not to exceed 19.5 hpw pay @ \$32.00 per hour
06/24/2013-07/27/2013

11. Abedi, Lora	14. Istrate, Lavinia
12. Costa, Ross	15. Klein, Ann
13. Easley, Mary Ann	16. Miertschin, Lauren

Teach ESL – Adult Education

Not to exceed 19.5 hpw pay @ \$32.00 per hour
06/24/2013-07/27/2013

17. Tomlinson, Kristy

Teach HSD/GED – Adult Education

Not to exceed 19.5 hpw pay @ \$32.00 per hour
06/24/2013-07/27/2013

18. Ambrosini, Linda	22. Lopata, Kelley
19. Corrales, Javier	23. McPhillips, Nancy
20. Hanson, Kathy	24. Woolley, Dianne
21. Hillabrant, Jill	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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APPROVE SUMMER SCHOOL (Cont.)

Administer the GED Test – Adult Education

Not to exceed 19.5 hpw pay @ \$32.00 per hour

06/24/2013-08/10/2013

25. Fenstermaker, Mary Ann

26. Vermeulen, Don

Extended School Year Administrator – Education Services

Not to exceed 133 hours pay @ \$55.00 per hour

07/01/2013-07/26/2013

27. Brown, Jill

32. Martin, Jayne

28. Dore, Judy

33. McGann, Joe

29. Gruenewald, Eric

34. Steinert, Cyndie

30. Jones, Jeff

35. Visca, Curt

31. Mahoney, Donald

Extended School Year Home/Hospital Instruction – Special Education

Not to exceed 10 hpw pay @ hourly per diem rate

07/01/2013-07/27/2013

36. Bailey, Rebecca

42. Meissner, Andrea

37. Butler, Susan

43. Reeder, Melissa

38. Candelario, Myla

44. Selikson, Debbie

39. Hayden, Carolyn

45. Stone, Louisa

40. Kenney, Valerie

46. Sturdevant-Brown, Lori

41. McCarthy, Anna

47. Terhune, Cynthia

Extended School Year Speech Therapy – Special Education

Not to exceed 5 hpw pay @ hourly per diem rate

07/01/2013-07/26/2013

48. Beutin, Erin

APPROVE ADDITIONAL ASSIGNMENTS

Homework Club – Castille Elem

Not to exceed 11 hours instructional pay @ \$35.00 per hour

02/26/2013-05/21/2013

49. Shaler, Barbi

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

ADD Initiative – Chaparral Elem

Not to exceed 3 hours non-instructional pay @ \$30.00 per hour
03/01/2013-06/01/2013

- | | |
|----------------------|---------------------|
| 50. Cameron, Bonnie | 55. Russell, Sheryl |
| 51. Clarke, Amy | 56. Siglock, Kylie |
| 52. Dragovich, Adele | 57. Stetter, Dena |
| 53. Koskie, Jamie | 58. Takacs, Lynn |
| 54. Mannix, Nancy | 59. Valdez, Debbie |

Leadership Team Meeting – RH Dana Elem

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour
05/01/2013-05/31/2013

- | | |
|---------------------|-------------------|
| 60. Beyer, Quinn | 63. Petersen, Ann |
| 61. Cast, Jody | 64. Pitkin, Bonny |
| 62. Paradise, Susan | |

After School Intervention – Marblehead Elem

Not to exceed 3 hours instructional pay @ \$35.00 per hour
05/30/2013-06/11/2013

65. Lamb, Julie

After School Art Class – Newhart MS

Not to exceed 6 hours instructional pay @ \$35.00 per hour
05/01/2013-06/05/2013

66. McFaul, Maribeth

Assist in Closing out the Federal Grant – Adult Education

Not to exceed 19.5 hpw pay @ \$32.00 per hour
06/24/2013-07/31/2013

67. Ibbotson, Jill

Home/Hospital Instruction – Special Education

Not to exceed 5 hpw instructional pay @ \$35.00 per hour
05/06/2013-06/11/2013

68. Donnelly, John

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Special Education Instructional Programs Boot Camp Classes – Special Education

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour

05/29/2013-06/04/2013

69. Bruen, Kathlene	75. Landis, Sharon
70. Butier, Amy	76. Martin, Roberta
71. Candelario, Myla	77. Newton, Kelly
72. Comstock, Jessica	78. O'Brien, Jackie
73. Degn, Michelle	79. Rodriguez, Michelle
74. Jarrard, Lisa	

Traumatic Brain Injury Assessment – Special Education

Not to exceed 12 hours pay @ hourly per diem rate

06/03/2013-09/20/2013

80. Casteel, Janice

Working with Students Attending Community Roots Academy – Special Education

Not to exceed 7 hours instructional pay @ \$35.00 per hour

03/26/2013-06/05/2013

81. Meissner, Andrea

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
82. Carter, Thomas	Outdoor Education, Elementary	Concordia Elem	\$ 109.00 per night	05/20/2013-05/22/2013
83. Cooper, Pamela	Outdoor Education, Elementary	Oak Grove Elem	\$ 109.00 per night	03/25/2013-03/28/2013
84. Dahlgren, Brenda	ASB Elementary	Vista del Mar Elem	\$ 652.00	09/05/2012-06/11/2013
85. Davis, Nicole	ASB Elementary	Vista del Mar Elem	\$ 652.00	09/05/2012-06/11/2013
86. Lee, McCall	Outdoor Education, Elementary	Oak Grove Elem	\$ 109.00 per night	03/25/2013-03/28/2013
87. Loudy, Pamela	Outdoor Education, Elementary	Oak Grove Elem	\$ 109.00 per night	03/25/2013-03/28/2013
88. Martin, Roberta	Outdoor Education, Elementary	Oak Grove Elem	\$ 109.00 per night	03/25/2013-03/28/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
 Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
89. McCullough, Stephen	Football, Varsity (Asst)	Dana Hills HS	\$3,478.00	08/24/2013-11/02/2013
90. Morgan, Diana	ASB Elementary	Tijeras Creek Elem	\$ 652.00	09/05/2012-06/11/2013
91. Nufer, Colleen	Outdoor Education, Elementary	Concordia Elem	\$ 109.00 per night	05/20/2013-05/22/2013
92. Page, Kurt	Outdoor Education, Elementary	Concordia Elem	\$ 109.00 per night	05/20/2013-05/22/2013
93. Rusinkovich, Todd	Football, Varsity (Head)	Dana Hills HS	\$3,913.00	08/24/2013-11/02/2013
94. Short Curtis	Outdoor Education, Elementary	Oak Grove Elem	\$ 109.00 per night	03/25/2013-03/28/2013
95. Skinner, Phil	Football, Varsity (Asst)	Dana Hills HS	\$3,478.00	08/24/2013-11/02/2013

APPROVE CIF CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
96. Roberts, Nathan	Surfing, Varsity (Head)	San Juan Hills HS	\$ 326.10	04/05/2013
97. Schultz, Brian	Surfing, Varsity (Head)	Capistrano Valley HS	\$ 326.10	04/05/2013

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
98. Barnett, Keith	Basketball, Varsity (Head)	Aliso Niguel HS	\$3,200.00	06/27/2013-07/20/2013
99. Brooks, Michael	Lacrosse, Girls	Dana Hills HS	\$3,300.00	06/14/2013-07/15/2013
100. Cullinan, Robert	Basketball, Girls	Dana Hills HS	\$3,000.00	06/13/2013-07/15/2013
101. Cummings, Rod	Golf, (Asst)	San Clemente HS	\$1,050.00	07/09/2013-08/13/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
102. Dill, Doug	Football, (Asst)	San Clemente HS	\$2,000.00	07/01/2013- 08/01/2013
103. Finnerty, Stacey	Soccer, Girls Varsity (Head) Girls JV (Head) Girls Frosh/Soph (Head)	San Clemente HS	\$3,000.00 \$1,000.00 \$1,000.00	06/19/2013- 07/03/2013
104. Garrett, Steve	Basketball, Boys Varsity	Tesoro HS	\$1,710.00	06/17/2013- 07/26/2013
105. Gibson, Michael	Water Polo, Girls (Head) Girls JV Boys JV	Tesoro HS	\$3,500.00 \$1,500.00 \$1,500.00	07/01/2013- 08/02/2013
106. Goldstone, Ken	Volleyball, Boys (Head) Boys Freshman	San Clemente HS	\$3,200.00 \$1,650.00	07/15/2013- 07/19/2013
107. Hamro, Jonathon	Football, (Asst)	San Clemente HS	\$3,000.00	07/01/2013- 08/01/2013
108. Hoffman, Sara	Volleyball, Girls (Asst)	San Clemente HS	\$ 500.00	07/08/2013- 07/19/2013
109. Hulse, Michael	Basketball, Girls	Dana Hills HS	\$1,000.00	06/13/2013- 07/15/2013
110. Hurlbut, Mike	Golf, (Head)	San Clemente HS	\$1,050.00	07/09/2013- 08/13/2013
111. Moore, Farrel	Soccer	San Juan Hills HS	\$5,000.00	07/01/2013- 08/31/2013
112. Mosconi, Victor	Volleyball, Boys	Dana Hills HS	\$1,000.00	07/29/2013- 08/15/2013
113. O'Rear, Rob	Volleyball, Girls (Head)	San Clemente HS	\$2,000.00	07/08/2013- 07/26/2013
114. Ortiz, Jaime	Football, Varsity (Head) JV (Head)	San Clemente HS	\$3,900.00 \$3,044.00	07/01/2013- 08/01/2013
115. Proodian, David	Cross Country, Girls (Head)	San Clemente HS	\$1,050.00	06/24/2013- 08/02/2013
116. Puffer, Jon	Water Polo, Varsity, (Head) JV	Aliso Niguel HS	\$3,200.00 \$2,800.00	06/17/2013- 07/31/2013
117. Riach, Tom	Basketball, JV (Head)	Aliso Niguel HS	\$3,200.00	06/17/2013- 07/20/2013

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 10, 2013
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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
118. Rivadeneyra, Mark	Volleyball, Boys	Dana Hills HS	\$3,200.00	07/29/2013- 08/15/2013
119. Simmons, Oz	Volleyball, Boys	Dana Hills HS	\$1,000.00	07/29/2013- 08/15/2013
120. Stephens, John	Tennis, Boys (Head)	San Clemente HS	\$2,000.00	06/24/2013- 06/28/2013
121. Swenson, Casey	Volleyball, Girls (Asst)	San Clemente HS	\$2,000.00	07/08/2013- 07/26/2013
122. Wood, Joe	Football, (Asst)	San Clemente HS	\$3,300.00	07/01/2013- 08/01/2013



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2013/2014
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Capistrano Unified School District District CDS Code: 66464

Name of County: Orange County CDS Code: 30

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 10 / 13 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2014.

Submitted by (Superintendent, Board Secretary, or Designee):

Jodee Brentlinger

Name

Signature

Asst. Supt, Personnel Services

Title

949.487.1543

Fax Number

949.234.9386

Telephone Number

7/11/2013

Date

33122 Valle Rd, San Juan Capistrano CA 92675

Mailing Address

jbrentlinger@capousd.org

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	30
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	5
List target language(s) for bilingual authorization: <u>Mandarin & Spanish</u>	
<input type="checkbox"/> Resource Specialist	0
<input type="checkbox"/> Teacher Librarian Services	0
<input type="checkbox"/> Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	5
Special Education	5
TOTAL	10

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes

☒ No

If no, explain. We participate in university programs

Does your agency participate in a Commission-approved college or university intern program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? 10

If yes, list each college or university with which you participate in an intern program.

UC Irvine, CSU Fullerton, CSU Long Beach, CSU San Marcos, Chapman University,
National University, Azusa Pacific University, Concordia University

If no, explain why you do not participate in an intern program.

