

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES – REGULAR MEETING  
JUNE 11, 2014  
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 6:30 p.m. The Board recessed to closed session to discuss Public Employee Appointment/Employment.

The regular meeting of the Board reconvened to open session and was called to order by President Alpay at 7:05 p.m.

The Pledge of Allegiance was led by Trustee Hatton-Hodson.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez

**A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adopt the Board agenda.

**Adoption of the Board Agenda**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

President Alpay reported the following action taken during closed session:

**President's Report From Closed Session Meeting**

**Agenda Item #3 A – Public Employee Appointment/Employment:**

The Board voted by a 7-0 vote to approve the appointment of Cristina Coury, Supervisor IV, Transportation.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon  
NOES: None

**Agenda Item #3 B – Public Employee Appointment/Employment:**

No action was taken.

**Agenda Item #3 C – Conference with Labor Negotiators:**

No action was taken.

David Armitage, Marcos Gutierrez, Colleen Lamb, Karen Walker, Donna Yount, and Stephanie Zenisek were recognized as the District's 2014 Classified Employees of the Year.

**Special Recognitions**

Teacher Elisa Slee was recognized for her contributions to science education.

Trustee Hatton-Hodson stated she has attended award ceremonies, the Adult Transition Program graduation, the CUCPTSA breakfast meeting, and participated on the Student Advisor interview panel. Trustee Hatton-Hodson thanked the CUCPTSA for the 472,876 volunteer hours this year. Trustee Hatton-Hodson thanked Student Advisor Leila Rodriguez for her participation on the Board.

**Board and  
Superintendent  
Comments**

Trustee Hanacek stated she too had attended the CUCPTSA breakfast meeting and several award ceremonies. She thanked Michelle Le Patner for implementing the Seal of Biliteracy for graduating seniors.

Trustee Bryson shared she participated in the Dana Hills High School Senior Awards and is always impressed with the achievement of District students. Since she is unable to attend the June 25 Board meeting, she paid tribute to Dr. Farley stating he is someone she admires greatly and commended him for all he accomplished in the last four years.

President Alpay asked the Child Nutrition Classified Employee of the Year (CEOY), Colleen Lamb, to stand as he read a portion of her CEOY recommendation. Ms. Lamb continued to work after being diagnosed with breast cancer and turned her personal challenge into a positive lesson for students about acceptance, perseverance, empathy, and courage. President Alpay commended Ms. Lamb as a shining example, inspiration, and role model for students and staff.

President Alpay announced this was the last Board meeting for Student Advisor Leilah Rodriguez. On behalf of the Board, he thanked her for her service and presented her with a gift certificate.

Student Advisor Leilah Rodrigues thanked Trustees for the opportunity to participate on the Board and stated it has been a privilege, honor, and learning experience. Leilah then introduced Akhil Patel from Capistrano Valley High School as the 2014-2015 Student Advisor to the Board.

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

**Oral  
Communications**

The following speakers addressed the Board:

- *Mike Johnson requested the Board consider employing resource officers full time at all high schools through the end of the school year as a safety precaution.*
- *Lori Kosky addressed the Board to acknowledge the valuable classified staff.*

## **DISCUSSION/ACTION**

President Alpay announced the Public Hearing open at 7:42 p.m. regarding the Local Control Accountability Plan.

**Public Hearing:  
LCAP  
Agenda Item 1**

The following speakers addressed the Board:

- *Leslie Parker, on behalf of the CUCPTSA Legislative Team, thanked staff for the hard work to prepare the LCAP and asked the Board to address the comments and questions she e-mailed them.*
- *Courtney Fielder thanked staff for including the arts in the LCAP and provided Trustees with a flyer, which listed the goals of the Local Control Funding Formula and benefits of arts education.*
- *Judy Reising addressed the Board in regards to the Multi-Tier System of Support (MTSS) portion of the LCAP and the need for the District to recognize and screen for dyslexia and provide intervention for these at-risk students.*

- *Lisa Klipfel addressed the following sections from the MTSS portion of LCAP: 2.4, Academic and Emotional At-Risk Professional Development, the amount of money allotted is too low for training teachers; 2.1 Intervention Courses, needs more defining; and 2.2 Supplies and Materials for Assessments, the District needs to re-evaluate what assessments are being used.*
- *Dawn Urbanek stated the LCAP limited parent communication to Dr. Farley and staff but the communication should have been through the Board of Trustees.*

President Alpay declared the Public Hearing closed at 7:55 p.m.

Assistant Superintendents Julie Hatchel and Michelle Le Patner updated the Board on the revisions to the Local Control Accountability Plan (LCAP) since the last meeting and reported the LCAP will be presented at the June 25, 2014, Board meeting for approval. Following the update, Trustees asked questions and gave direction to staff.

**LCAP  
Agenda Item 2**

President Alpay announced the Public Hearing open at 8:12 p.m. regarding the 2014-2015 Proposed Budget Adoption.

**Public Hearing:  
Proposed Budget  
Agenda Item 3**

The following speaker addressed the Board:

- *Dawn Urbanek told the Board the state has a surplus of revenue and the legislature has intentionally underfunded education so she would like to know what the District is doing to make Jerry Brown comply with his constitutional obligation to fund basic education for every student.*

President Alpay declared the Public Hearing closed at 8:14 p.m.

Deputy Superintendent Clark Hampton presented a PowerPoint of the 2014-2015 fiscal year budget beginning with information on the state budget, followed by information on the District budget, Local Control Funding Formula, attendance history and projections, multi-year projection, unrestricted funds/restricted funds, and other potential budget impacts. Mr. Hampton stated the final 2014-2015 budget will be presented for Board action at the June 25 meeting. *(The PowerPoint is available for viewing on the District website at [www.capousd.org](http://www.capousd.org))*

**Proposed Budget  
Agenda Item 4**

President Alpay announced the Public Hearing open at 8:35 p.m. regarding the Special Education Local Plan Area Annual Service Plan and Annual Budget Plan. There being no speakers to address the Board, President Alpay declared the Public Hearing closed at 8:36 p.m.

**Public Hearing:  
SELPA Annual  
Service Plan and  
Budget Plan  
Agenda Item 5**

Assistant Superintendent Sara Jocham stated each Special Education Local Plan Area is required by the California Department of Education to submit an Annual Service Plan and Budget Plan to show transparency.

**SELPA Annual  
Service Plan and  
Budget Plan  
Agenda Item 6**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve the 2014-2015 Annual Service Plan and Annual Budget Plan.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None

Assistant Superintendent Michelle Le Patner provided a PowerPoint presentation of the Smarter Balanced Assessment Consortium (SBAC) computerized field test given this spring to students in grades three through eight and eleven. Dr. Le Patner stated the assessments tested students' mastery of the Common Core State Standards in mathematics and/or English-Language Arts. Following the presentation, the Board asked questions and gave direction to staff. *(The PowerPoint is available for viewing on the District website at [www.capousd.org](http://www.capousd.org))*

**SBAC Update  
Agenda Item 7**

Deputy Superintendent Clark Hampton introduced Executive Director Susan Holliday and Director Jeremy Davis who provided a PowerPoint presentation updating the Board on the Chromebook program, including feedback from parents, students, and staff on the impact of the program and potential next steps for expanding the program to additional grade levels using allocated Common Core funding. *(The PowerPoint is available for viewing on the District website at [www.capousd.org](http://www.capousd.org))*

**Chromebook Pilot  
Program Update  
Agenda Item 8**

Following discussion, it was moved by Trustee Pritchard, seconded by Trustee Bryson, to approve to advertise for bid.

Following the motion and second, Trustees continued to discuss the item. At 9:55 p.m., it was moved by President Alpay, seconded by Trustee Pritchard, and motion carried by a 5-2 vote to close the debate.

AYES: Trustees Alpay, Bryson, Hanacek, Hatton-Hodson,  
Pritchard, and Student Advisor Leilah Rodriguez  
NOES: Trustees Addonizio and Reardon

Trustee Addonizio voiced her objection to not being allowed to continue the discussion of this item with staff.

Trustee Pritchard's motion carried by a 7-0 vote to approve to advertise for bid.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-  
Hodson, Pritchard, Reardon, and Student Advisor Leilah  
Rodriguez  
NOES: None

Assistant Superintendents Julie Hatchel and Michelle Le Patner presented a PowerPoint on the progress of Science, Technology, Engineering, and Math (STEM) education in K-12 classrooms. The PowerPoint covered how the District has engaged in facilitating STEM education through the implementation of hands-on, inquiry-based science; targeted professional development; and the design of specific instruction that integrates STEM principles and content. Following the presentation, Trustees asked questions and thanked Trustee Hatton-Hodson for pioneering the implementation of STEM in the District. *(The PowerPoint is available for viewing on the District website at [www.capousd.org](http://www.capousd.org))*

**STEM  
Implementation  
Update  
Agenda Item 9**

Deputy Superintendent Clark Hampton explained this is a two-part item and the intent to grant easement to San Diego Gas & Electric Company (SDG&E) and Cox Communications California, LLC (Cox) is the first part. The second part, to actually grant the easement, will be brought back to the Board on June 25. Mr. Hampton stated the Board approved the City of San Juan Capistrano access to Junipero Serra High School property to construct a retaining wall adjacent to the school and this easement request is related to that retaining wall. SDG&E needs to relocate a power pole and the anchor for the pole needs to be placed on District property. This easement is for both Cox and SDG&E to place the anchor and maintain it. The anchor is to support the relocated power pole, which has no power going through it. Mr. Hampton called upon Attorney Lynh Nguyen of Bowie, Arneson, Wiles & Giannone to answer specific legal questions asked by Trustees.

**SDG&E and Cox  
Easements and  
Right of Way  
Agenda Item 10**

Following discussion, it was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adopt Resolution No. 1314-52, Resolution of the Board of Trustees of the Capistrano Unified School District Declaring its Intent to Grant Easements and Rights of Way to San Diego Gas & Electric Company and Cox Communications California, LLC and Taking Actions Related Thereto.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

Deputy Superintendent Clark Hampton stated this item is related to Consent Item 38 and establishes the proposal evaluation criteria. Mr. Hampton added there is no cost to the District as the ASCIP Risk Control Grant will fund \$60,000, and the balance will be funded from Medi-Cal funds. The recommendation for award and agreement would be brought back to the Board of Trustees after the selection process concludes.

**GPS Request for  
Proposals Process  
Agenda Item 11**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve Resolution No. 1314-53, Approval of Global Positioning System Request for Proposals Process.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

Deputy Superintendent Clark Hampton explained there is a parking lot at Shorecliffs Middle School, which is shared between the District and the developer, Marblehead Development Partners, LLC. The entrance to the parking lot is on the developer's property. This request is essentially a joint-use agreement to allow each party to share the parking lot during construction adjacent to the school. Upon completion of the construction, the developer will turn the property over to the City of San Clemente at which time the District would enter into a joint-use agreement with the City to share the parking lot. Mr. Hampton called upon Attorney Lynh Nguyen of Bowie, Arneson, Wiles & Giannone to answer specific contractual questions asked by Trustees.

**Parking and Access  
License Agreement  
Agenda Item 12**

Following discussion, it was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 6-1 vote to approve Resolution No. 1314-54, Resolution of the Board of Trustees of the Capistrano Unified School District Approving a Parking and Access License Agreement between Capistrano Unified School District and Marblehead Development Partners, LLC, Approving a Construction License Agreement, Making Certain Determinations and Taking Related Actions.

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Student Advisor Leilah Rodriguez  
NOES: Trustee Reardon  
ABSENT: None  
ABSTAIN: None

President Alpay asked Trustees for items they wished to pull from the Consent Calendar. Items 21, 22, 23, 28, and 30 were pulled.

**Items Pulled from  
the Consent  
Calendar**

## **CONSENT CALENDAR**

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to approve the following Consent Calendar items:

Minutes of the May 18, 2014, special Board meeting.	<b>Minutes Agenda Item 13</b>
Minutes of the May 28, 2014, regular Board meeting.	<b>Minutes Agenda Item 14</b>
Petition to waive California Education Code §60851(a) and Board Policy 6162.52 – California High School Exit Examination: Case #2014-027, #2014-028, Case #2014-029, and Case #2014-030.	<b>CAHSEE Waivers Agenda Item 15</b>
Appointment of candidates to serve as Community Advisory Committee (CAC) voting members for the 2014-2015 and 2015-2016 school years.	<b>CAC Candidates Agenda Item 16</b>
Memorandum of Understanding with the School Mobile Assessment Resource Team (SMART), for five years from July 1, 2014, through June 30, 2019.	<b>SMART MOU Agenda Item 17</b>
Purchase orders, warrants, and previously Board-approved bids and contracts as listed.	<b>Purchase Orders/Warrants Agenda Item 18</b>
Donations of funds and equipment.	<b>Donations Agenda Item 19</b>
Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.	<b>Professional Services Agreements Agenda Item 20</b>
Award of Request for Proposal No. 7-1314, Photography Services to Creative Images, Lifetouch National School Studios, Simonson Photography, and South Coast Photographic.	<b>Award of RFP – Photography Services Agenda Item 24</b>
Award of Bid No. 1415-02, Outsource Transportation Service to American Logistics Company, LLC.	<b>Award of Bid – Transportation Agenda Item 25</b>
Award of Bid No. 1415-03, Electrical Supplies and Materials to CED, Incorporated.	<b>Award of Bid Agenda Item 26</b>
Award of Bid No. 1415-04, General Contractor Services to AJ Fistes Corporation. Fourteen contractors registered and downloaded documents; two bids were received and opened on May 7, 2014.	<b>Award of Bid Agenda Item 27</b>
Amendment to the Use of Facilities Lease Agreement for 2014-2015 with Community Roots Academy at Wood Canyon Elementary School.	<b>Amendment to Use of Facilities Lease Agreement Agenda Item 29</b>
Extension of Consultant Agreement No. C1011052 with Atkinson, Andelson, Loya, Ruud, & Romo to provide general legal services as requested by the District.	<b>Extension of Consultant Agreement Agenda Item 31</b>

Extension of Consultant Agreement No. C1011064 with Stutz, Artiano, Shinoff, & Holtz, APC, to provide general legal services as requested by the District.	<b>Extension of Consultant Agreement Agenda Item 32</b>
Extension of Agreement Bid No. 1112-06 with CR&R, Incorporated, to provide service to collect, recycle, and dispose of solid waste for all sites within the District.	<b>Extension Agreement – Disposal Services Agenda Item 33</b>
Extension of Agreement Bid. No. 1213-01 with Pacific Plumbing Company of Santa Ana to provide emergency plumbing services for all sites within the District.	<b>Extension of Agreement – Plumbing Services Agenda Item 34</b>
Extension of Agreement for Bid No. 1213-02 with E. Stewart and Associates, Incorporated, to provide weed abatement services for all sites within the District.	<b>Extension of Agreement – Weed Abatement Service Agenda Item 35</b>
Extension of Agreement Bid. No. 1314-03 with Ben’s Asphalt, Incorporated, to provide asphalt paving, sealcoating, and repair services for all sites within the District.	<b>Extension of Agreement – Asphalt Services Agenda Item 36</b>
Advertise Bid No. 1415-11 to provide pizza service as requested by the District.	<b>Advertise Bid – Pizza Service Agenda Item 37</b>
Advertise for Request for Proposal (RFP) No. 1-1415 for a global positioning system.	<b>Advertise for RFP– GPS Agenda Item 38</b>
Resignations, retirements, and employment of classified personnel.	<b>Resignations/ Retirements/ Employment (Classified Personnel) Agenda Item 39</b>
Resignations, retirements, and employment of certificated personnel.	<b>Resignations/ Retirements/ Employment (Certificated Personnel) Agenda Item 40</b>
Teachers who are credentialed in subjects other than physical education (PE) to provide PE credit to students in that respective sport.	<b>PE Credit Agenda Item 41</b>

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None  
ABSENT: None  
ABSTAIN: None

Trustee Reardon stated he had pulled the wrong item.

**Settlement  
Agreements  
Agenda Item 21**

It was moved by Trustee Reardon, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the ratification of special education Informal Dispute Resolution Agreement Case #024214.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None

Trustee Addonizio asked staff the amount of time required for a staff member to complete the training and if teachers would be released from class. Assistant Superintendent Jodee Brentlinger responded it was an online course not requiring release time for teachers.

**Statement of Work  
and One-Year  
License Agreement  
Agenda Item 22**

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the Statement of Work and One-Year License Agreement with MRC Squared, LLC, to deliver and facilitate a customized web-based training program to help prevent employee sexual misconduct.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None

Trustee Reardon stated he would move this item as it is part of the previous item.

**Statement of Work  
and License  
Agreement  
Agenda Item 23**

It was moved by Trustee Reardon, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the Statement of Work and License Agreement with MRC Squared, LLC, for a customized Learning Management System.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None

Trustee Reardon questioned staff regarding the total cost of the curriculum and the extra cost for books. Assistant Superintendent Michelle Le Patner responded the cost for the Apex credit recovery curriculum is \$121,000 annually and the reason this item is back on the agenda is the current contract ended on June 30. In order for the District to be ready for the summer credit recovery program, it had to amend the license. Dr. Le Patner explained the \$121,000 is for the online curriculum with an option to buy additional materials (books); however, students may print out Apex materials and there are District supplemental books available to students.

**Amendment to  
Client Agreement  
Agenda Item 28**

It was moved by Trustee Reardon, seconded by Trustee Addonizio, and motion carried by a 7-0 vote to approve Amendment One to Client Agreement for Apex Learning Digital Curriculum Solutions for credit recovery services provided by Apex Learning, Incorporated.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None



Trustee Reardon confirmed with staff that Reliance is the system the District uses for communication, mass paging, and notification. Trustee Reardon express his concern that this request is for iPhone and android apps for student and parent cell phones but Trustees have not previously discussed this issue. He voiced his concern on how to justify spending this amount of money for public relations and expanding communication capability rather than classroom supplies. Executive Director Susan Holliday stated many school sites have engaged in separate contracts or have student or parent volunteers creating apps and it became a security concern. Staff decided to do an informal RFP to look at a vendor to represent the District so it has a uniform mobile app for parents, students, and the community. Dr. Holliday added parents want a mobile solution to receive information more rapidly and more conveniently than going to the website for information.

**Extension of  
Consultant  
Agreement  
Agenda Item 30**

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 6-1 vote to approve Amendment No. 1 and Extension of Independent Contractor Agreement for Special Services Agreement No. ICASS 1314071 with Reliance Communications, LLC.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Student Advisor Leilah Rodriguez  
NOES: Trustee Reardon

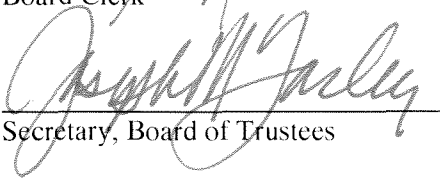
It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adjourn the meeting.

**Adjournment**

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, Reardon, and Student Advisor Leilah Rodriguez  
NOES: None

President Alpay announced the meeting adjourned at 10:52 p.m.

  
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Board Clerk

  
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Secretary, Board of Trustees

*Minutes submitted by Jane Boos, Manager, Board Office Operations*