

REVISED
7-18-14

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

BOARD OF TRUSTEES
Regular Meeting

July 23, 2014

Closed Session 6:30 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 6:30 P.M.

- 1. CALL TO ORDER**
- 2. CLOSED SESSION COMMENTS**
- 3. CLOSED SESSION** (as authorized by law)

A. STUDENT EXPULSIONS

EXHIBIT 3A1-A2

Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)

B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

EXHIBIT 3B1-B2

1. K-8 Principal
2. High School Activity Director
(Pursuant to Government Code §54957)

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION EXHIBIT 3C

Number of Cases – One
Office of Administrative Hearings
Case Number 2014010858
(Pursuant to Government Code §54956)

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Pursuant to Government Code §54957)

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA – ROLL CALL

REPORT ON CLOSED SESSION ACTION

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

DISCUSSION/ACTION ITEMS

1. RESOLUTION NO. 1415-01, AUTHORIZATION OF TEMPORARY INTERFUND TRANSFERS:

Education Code §42603 authorizes the Board of Trustees to temporarily transfer money held in any fund to another fund for payment of obligations by the District. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Due to the nature of the current budget situation, it is necessary to secure flexibility to balance cash flow during the 2014-2015 school year. This agenda item requests Board approval to authorize interfund loans between funds. These loans (cash transfers) will be made to and between the general fund, and various other District funds.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Resolution No. 1415-01, Authorization of Temporary Interfund Transfers.

Motion by _____

Seconded by _____

ROLL CALL:

Trustee Addonizio _____

Trustee Hatton-Hodson _____

Trustee Bryson _____

Trustee Pritchard _____

Trustee Hanacek _____

Trustee Reardon _____

Trustee Alpay _____

2. FACILITIES UPDATE:

The Board of Trustees will be provided with a report on the needs assessment of District school sites eligible for funding from established Community Facilities District (CFD) funds. The report will provide the estimated cost breakdown by school site within each CFD.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

DISCUSSION/
ACTION

Page 1

EXHIBIT 1

INFORMATION/
DISCUSSION

Page 3

EXHIBIT 2

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all consent Calendar items.

GENERAL FUNCTIONS

3. SCHOOL BOARD MINUTES:

Approval of the minutes of the July 9, 2014, regular Board meeting.

Contact: Jane Boos, Manager, Board Office Operations

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EXHIBIT 3

CURRICULUM & INSTRUCTION

4. EXPULSION READMISSIONS:

Approval to readmit students from expulsion. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

5. EXPUNGING OF EXPULSION RECORD:

Approval to expunge a student's expulsion record. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

Contact: Michelle Le Patner, Assistant Superintendent, Education Services, Secondary

BUSINESS & SUPPORT SERVICES

6. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$38,213,995.80 and the commercial warrants total \$2,399,388.93. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board approved by vendor warrants exceeding \$250,000.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 6

7. DONATION OF FUNDS AND EQUIPMENT:

Approval of donations of funds and equipment. A number of gifts have been donated to the District, \$286,352.42 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 7

8. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows one new agreement totaling \$8,000, nine new agreement ratifications totaling \$187,000, three extensions to existing agreements totaling \$181,928.75, two extension ratifications to an existing agreements totaling \$10,000, two amendments to existing agreements totaling \$11,900, and two amendment ratifications to existing agreements totaling \$8,500. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 2: Safe and Healthy Schools

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 8

9. SPECIAL EDUCATION INFORMAL DISPUTE RESOLUTION AGREEMENT:

Approval of the ratification of special education Informal Dispute Resolution Agreement Case #067414. Due to the confidential nature of the Agreement, supporting information is provided to Trustees under separate cover. Expenditures under this agreement are limited to \$11,000, funded by special education funds.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

10. SPECIAL EDUCATION INFORMAL DISPUTE RESOLUTION AGREEMENT:

Approval of the special education Informal Dispute Resolution Agreement Case #066614. Due to the confidential nature of the Agreement, supporting information is provided to Trustees under separate cover. Expenditures under this agreement are limited to \$26,400, funded by special education funds.

CUSD Strategic Plan Pillar 3: Academic Achievement & Enrichment

Contact: Sara Jocham, Assistant Superintendent, SELPA and Special Education Operations

11. MEDI-CAL ADMINISTRATIVE ACTIVITIES PARTICIPATION AGREEMENT – ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:

Ratification of a Medi-Cal Administrative Activities Participation Agreement No. 40665 with the Orange County Superintendent of Schools to provide administrative services related to Medi-Cal reimbursement. The term of the agreement is July 1, 2014, through June 30, 2015. The Orange County Superintendent of Schools receives 4.5 percent of the quarterly claim received by the District from the state for Medi-Cal Administrative Activities administration support.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 11

- 12. SUBMISSION OF LABOR COMPLIANCE PROGRAM ANNUAL REPORT:**
Approval of the submission of the Labor Compliance Program Annual Report for the period of July 1, 2013, through June 30, 2014, to the Department of Industrial Relations (DIR) in accordance with the laws of the Labor Compliance Program. To comply with state statutes, the District must submit an annual report to the DIR and share this report with the Board of Trustees. The District has a case pending for the Capistrano Valley High School Performing Arts Theater in the amount of \$52,781.53 with Sunland Fire Protection for underpayment of proper prevailing wages. The District is withholding the appropriate funds to cover the wages and penalties as required by the program.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 12

- 13. AWARD BID NO. 1415-10, FROZEN FOOD PRODUCTS, A&R WHOLESALE DISTRIBUTORS, INCORPORATED:**

Approval of the award of Bid No. 1415-10, Frozen Food Products to A&R Wholesale Distributors, Incorporated. Four bids were received and opened on June 19, 2014. This bid is awarded on an all-or-nothing basis to the single lowest bidder meeting all the terms and specifications. A&R Wholesale Distributors is the lowest responsive bidder. The term of the base contract is August 1, 2014, through July 31, 2015, with two one-year renewal terms at the option of the Board of Trustees. Annual expenditures utilizing this contract are not-to-exceed \$2,500,000, funded by Food and Nutrition Services.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 13

- 14. AWARD BID NO. 1415-12, CHROMEBOOKS TO CDW GOVERNMENT, LLC; AND HOWARD TECHNOLOGY SOLUTIONS, A DIVISION OF HOWARD INDUSTRIES, INCORPORATED:**

Approval of the award of Bid No. 1415-12, Chromebooks to CDW Government, LLC; and Howard Technology Solutions. This bid provides set pricing for Chromebooks, software, licensing, and parts. Troxell Communications, Incorporated, submitted the lowest bid for the 2GB Non-Touch Chromebook and has requested relief of bid due to a clerical error that resulted in a materially lower-than-intended bid. Per Public Contract Code, the District may relieve a bidder due to a mistake in bid submission, causing the bid to be materially different than intended, and award the item to the second lowest bidder, if it is in the best interest of the District to do so. Staff is recommending the relief of Troxell Communications, Incorporated, from the bid for the 2GB Non-Touch Chromebook due to a mistake in bid submission, and award the item to the second lowest bidder, CDW Government, LLC. The term of the base contract is July 24, 2014, through July 23, 2015, with two one-year renewal terms at the option of the Board of Trustees. Annual expenditures under this contract are estimated to be \$3,500,000, depending upon the availability of funds. Chromebooks may be funded through many sources, such as Common Core, gift, site funds, and grants. Due to the size of the contracts, documents will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 14

15. AWARD REQUEST FOR PROPOSAL NO. 1-1415, GLOBAL POSITIONING SYSTEM TO ZONAR SYSTEMS, INCORPORATED:

Approval of the award of Request for Proposal No. 1-1415, Global Positioning System to Zonar Systems, Incorporated. Zonar Systems, Incorporated, submitted a proposal for a global positioning system (GPS) that will meet the District's needs. Zonar has been active in providing technology solutions to the pupil-transportation market for more than 12 years. The Electronic Vehicle Inspection Report System is used to capture, transmit, and record: vehicle inspection, compliance, and maintenance data. Required pre- and post-trip inspections are automated and verified using Zonar's technology, eliminating errors, inefficiencies, and risk. The terms and conditions of the contract are still being negotiated. Once the contract has been finalized, it will be brought forward for legal review and submitted to the Board for approval. The estimated fiscal impact for the first year is \$96,565.95, which includes all hardware, software, installation, training, implementation, and Radio Frequency Identification cards. Zonar has offered a \$50,000 hardware grant to help offset the initial cost of equipment. Ongoing annual software renewal fees are \$37,787.40. At the May 28, 2014, Board meeting, Trustees approved the ASCIP Risk Control Grant Award for the GPS Pilot Program. The grant award is \$60,000, to be used for the purpose of assisting with purchasing and implementing a GPS Pilot Project. This grant will be used to offset implementation costs in the first year. The proposals, evaluation criteria, and rating sheets are available in the Purchasing Department for review. For more information, please contact Purchasing Director Terry Fluent at (949) 234-9436.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

16. RATIFICATION OF THE AMENDMENT TO THE USE OF FACILITIES AGREEMENT FOR 2014, OXFORD PREPARATORY ACADEMY, SOUTH ORANGE COUNTY:

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EXHIBIT 16

Ratification of the Amendment to the Use of Facilities Agreement for 2014 with Oxford Preparatory Academy, South Orange County at the Barcelona Campus. The amendment to this Agreement allows the term of the Agreement to be extended for two months to August 31, 2014. The rental payment for each month shall be 1/12 of the annual rental fee for the period July 1, 2013, to June 30, 2014, set forth in Section 9 of the Agreement. Thus, the rental payment for July shall be \$9,890.02 ($118,680.25/12=\$9,890.02$) and the rental payment for August shall be \$9,890.02 ($118,680.25/12=\$9,890.02$). The proposed Agreement has been previously reviewed and approved by the District's legal counsel.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

17. AMENDMENT TO AGREEMENT BID NO. 1314-18, ELECTRICAL SERVICES TO GILBERT & STEARNS, INCORPORATED:

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EXHIBIT 17

Approval of the Amendment to Agreement Bid No. 1314-18 for electrical services to Gilbert & Stearns, Incorporated. This contract shall be amended to increase the not-to-exceed amount to \$600,000 annually for additional services as requested by the District. Services provided under this contract are funded by deferred maintenance and routine restricted maintenance accounts.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

18. AMENDMENT TO AGREEMENT BID NO. 1415-02, OUTSOURCE TRANSPORTATION SERVICES TO AMERICAN LOGISTICS COMPANY, LLC:

Page 317
EXHIBIT 18

Approval of the Amendment to Agreement Bid No. 1415-02 to outsource transportation services to American Logistics Company, LLC. This contract shall be amended to include Special Conditions related to the terms and conditions of the Agreement. Total annual expenditures utilizing this contract are not-to-exceed \$200,000, funded by special education transportation and general funds.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

19. DECLARATION OF SURPLUS ITEMS:

Page 327
EXHIBIT 19

Approval of the declaration of surplus items listed and described as surplus, and the approval of the public and private disposition of the surplus items in accordance with Education Code §§17545-17546 and Board Policy 3270. District schools and programs have accumulated various pieces of equipment, vehicles, materials, and other items that are beyond economical repair, obsolete, no longer required within the current curriculum, or necessary for any other school purpose. These items will be disposed of by public sale, or if no reasonable bids are received, by private sale for salvage. All items are subject to reallocation within the District prior to sale or disposal. Revenues from the sale are unknown. Sale proceeds may be deposited into the original fund from which the purchase was made.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

20. GOVERNMENT CLAIM NO. 14-16954 MH:

Rejection of Government Claim No. 14-16954 MH. This item pertains to a claim filed against the District by Attorney Eric V. Traut, ESQ., on behalf of a minor student. This claim is based upon facial and teeth injuries sustained to the student, due to an incident involving a gate on the Bergeson Elementary School premises on May 22, 2014, at 5 p.m. Denial of this claim does not have any financial implications on the general fund and establishes procedural timelines.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

PERSONNEL SERVICES

21. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page 331
EXHIBIT 21

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

22. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

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EXHIBIT 22

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

23. QUARTERLY REPORT – WILLIAMS SETTLEMENT UNIFORM COMPLAINT:

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EXHIBIT 23

Acceptance of Williams Settlement Fourth Quarter Report. As a result of the Williams Settlement, Education Code §35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, facility conditions posing a threat to student/staff health or safety, and instruction and services for the California High School Exit Examination. Furthermore, the law requires any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting each quarter. During the fourth quarter, one complaint was filed and resolved.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

24. DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS:

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EXHIBIT 24

Approval of the Declaration of Need for Fully Qualified Educators. Education Code §80026 requires that a Declaration of Need for Fully Qualified Educators be on file with the appropriate County Office of Education before the beginning of a new school year and shall remain in force until the end of that academic year. (A Declaration of Need is necessary if there is an insufficient number of qualified applicants.) Submission of this declaration does not commit the District to issuing short-term staff permits or emergency credentials, but rather is submitted as a matter of routine in the event it becomes necessary to employ such individuals. Based on past and current trends, the 2014-2015 Declaration of Need for Fully Qualified Educators enables the District to request special teaching permits in hard-to-fill areas such as Special Education (Deaf and Hard of Hearing, Moderate/Severe, Pre-School), and single subjects (Spanish, Physics, Chemistry, Mathematics). This year, there continues to be a limited need for Cross Cultural, Language, and Academic Development/English Learner Authorizations. A Declaration of Need for Fully Qualified Educators must be filed prior to the beginning of the school year, even though there is no way to determine if there will be a need to employ teachers. However, if the Board of Trustees has not approved the appropriate declaration for the upcoming year, the District is precluded from hiring such individuals should the need arise. There is no financial impact to the general fund in the Board's acceptance of this declaration.

CUSD Strategic Plan Pillar 5: Effective Operations

Contact: Jodee Brentlinger, Assistant Superintendent, Personnel Services

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Addonizio _____ Trustee Hatton-Hodson _____

Trustee Bryson _____ Trustee Pritchard _____

Trustee Hanacek _____ Trustee Reardon _____

Trustee Alpay _____

**NOTE: BY USING A ROLL-CALL VOTE FOR THE CONSENT CALENDAR,
IT WILL MEET THE NEED FOR ACTION ITEMS, WHICH REQUIRE A
SIMPLE MOTION OR ROLL-CALL VOTE.**

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY,
AUGUST 13, 2014, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE
BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

July 23, 2014

RESOLUTION NO. 1415-01

AUTHORIZATION OF TEMPORARY INTERFUND TRANSFERS

BACKGROUND INFORMATION

Education Code §42603 authorizes the Board of Trustees to temporarily transfer money held in any fund to another fund for payment of obligations by the District. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income during the current fiscal year to repay the amount transferred.

CURRENT CONSIDERATIONS

Due to the nature of the current budget situation, it is necessary to secure flexibility to balance cash flow during the 2014-2015 school year.

This agenda item requests Board approval to authorize interfund loans between funds. These loans (cash transfers) will be made to and between the general fund, and various other District funds.

- Adult Education Fund (Fund 11)
- Child Development Fund (Fund 12)
- Cafeteria Fund (Fund 13)
- Deferred Maintenance Fund (Fund 14)
- Capital Facilities Fund (Fund 25)
- School Facilities Fund (Fund 39)
- Special Reserve Fund (Fund 40)
- Workers' Compensation Fund (Fund 68)
- Health and Welfare Fund (Fund 69) and
- Property & Liability Fund (Fund 70)

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1415-01 will have no financial impact on the income or expenditures of any District funds.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1415-01, Authorization of Temporary Interfund Transfers.

EXHIBIT 1

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1415-01

AUTHORIZATION OF TEMPORARY INTERFUND TRANSFERS

WHEREAS, Education Code §42603 authorizes the Board of Trustees to temporarily transfer money held in any fund to another fund for payment of obligations of the District, and

WHEREAS, such a transfer can be accounted for as temporary borrowing between funds and shall not be available for appropriation or be considered income to the borrowing fund, and

WHEREAS, no more than 75 percent of money held in any fund or account during a current fiscal year may be transferred pursuant to the provisions of this section during that fiscal year;

BE IT RESOLVED that the Board of Trustees authorizes the administration to make temporary interfund transfers.

BE IT FURTHER RESOLVED that the amounts transferred shall be repaid or transferred back to the original fund before the end of the fiscal year ending June 30, 2015, or in the following fiscal year if the transfer took place within the last 120 days of the fiscal year.

AYES: ()

NOES ()

ABSENT ()

ABSTAIN ()

I, John M. Alpay, President of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 23th day of July, 2014, by a roll call vote.

John M. Alpay
President of the Board of Trustees

Gary Pritchard, Ph.D.
Clerk of the Board of Trustees

**"Empowering
Students for
Success"**



Capistrano Unified School District Community Facilities District Update

July 23, 2014

EXHIBIT 2

CUSD Facilities Funding

- 11 Community Facilities District (CFDs)
 - 87-1 Aliso Viejo/Mission Viejo < **Terminates in 2016**
 - 88-1 Rancho Santa Margarita < **Terminates in 2014**
 - 90-1 Coto de Caza
 - 90-2 Talega
 - 90-2 Talega Improvement Area 2002-1
 - 92-1 Las Flores
 - 94-1 Rancho Santa Margarita II < **Terminates in 2014**
 - 98-1 Pacifica San Juan
 - 98-2 Ladera
 - 2004-1 Rancho Madrina
 - 2005-1 Whispering Hills
- Funding available for site improvements
 - Each CFD generates assessment revenue for funding COP debt obligations, administration expense, and maintaining a required reserve
 - Additional CFDs revenue may be used for eligible facilities work
- Needs identified in Master Plan
 - The District has a comprehensive master plan based on identified needs at all sites



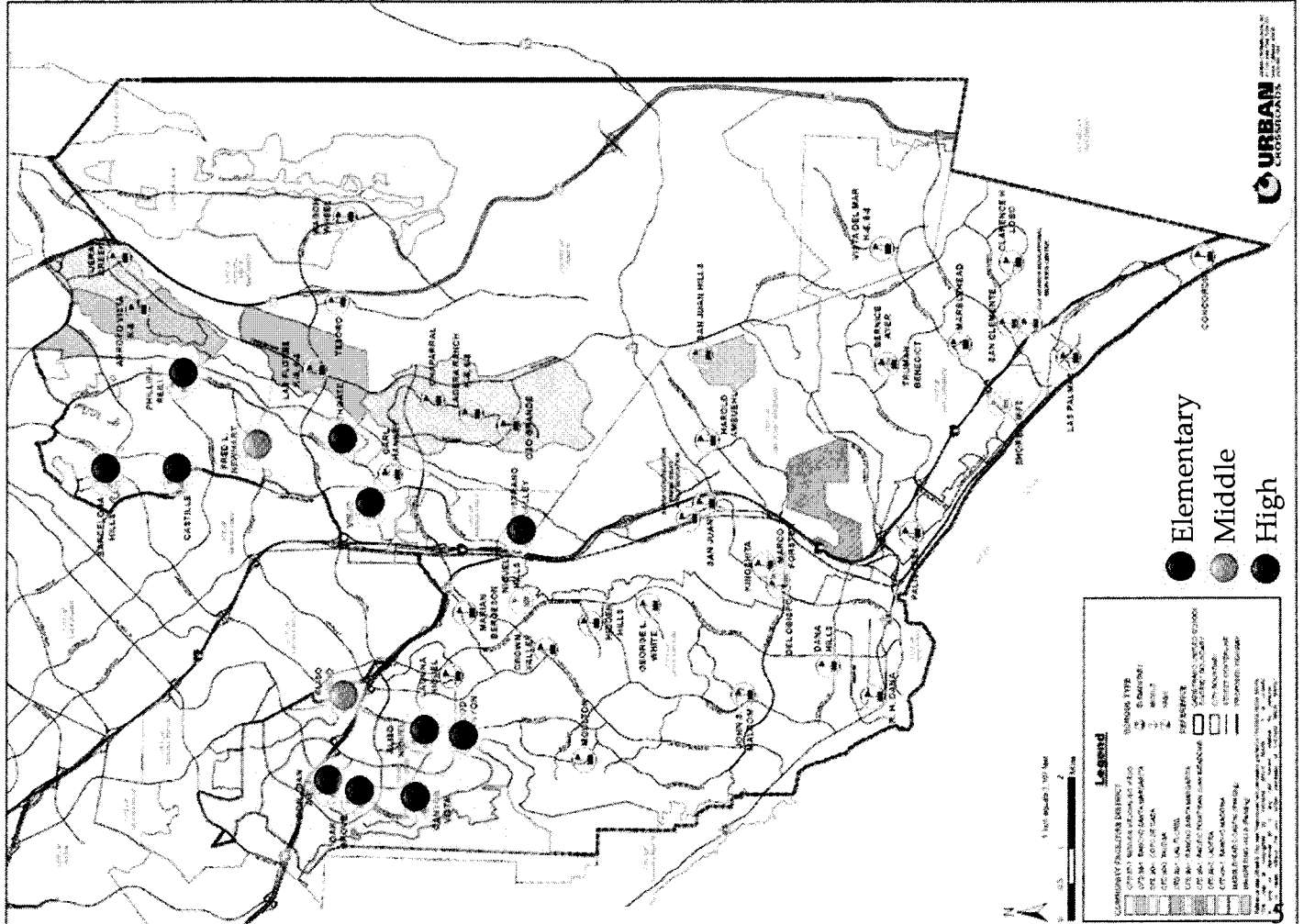
CFD No. 87-1 Aliso Viejo/Mission Viejo

CFD Terms		
Bond Maturity	2020 (bonds will be called in 2016)	
Tax Term	2016	
Available Funds		
2012-2013 Transfer		\$2,819,626
2013-2014 Beginning Balance*		\$8,518,848

*Does not include encumbrances for CVHS Theater or Newhart MS MPR renovation

Identified Site Needs (Master Plan)**		
Code Updates	\$2,197,860	
Renovation	\$17,944,725	
Total Identified	\$20,142,585	

**Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 87-1 Authorized Uses

- Construction, acquisition, modification, or rehabilitation of certain real or other tangible property with an estimated useful life of five years or longer, including certain school and related facilities
- Purchase of land
- Design and planning work related to such facilities to serve the area within CFD No. 87-1
- Acquiring necessary rights-of-way, equipment, and property (and fulfilling contractual commitments)
- Classrooms, multi-purpose, and administration space at identified schools or portions of identified schools in the CFD Report
- Central support and administrative facilities, interim housing, transportation, and special education facilities proportionately related to Project Students as reasonably determined by the District
- Lease payments for financings, if for authorized school facilities, proportional to project students as reasonably determined by the District



CFD NO. 87-1 ALISO VIEJO / MISSION VIEJO

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
CAPISTRANO VALLEY FAMILY	Capistrano Valley HS	946,224	188,784	4,031,167	3,018,750	12,412,500	1,501,500	\$ 26,403,925
	Newhart MS	227,190	72,480	1,598,926	4,444,500	7,800,000	2,200,000	\$ 19,143,096
	Bathgate ES	47,160	70,770	1,591,759	3,627,375	6,039,750	1,584,000	\$ 14,115,814
	Castille ES	134,130	99,119	862,768	2,692,500	14,711,250	1,265,000	\$ 21,129,767
	Philip Reilly ES	110,550	20,264	1,164,209	2,925,000	4,740,000	1,237,500	\$ 11,527,523
	Viejo ES	143,640	607,678	1,164,342	2,463,750	9,888,750	781,000	\$ 16,134,160
	SUBTOTAL	1,608,894	1,059,095	10,413,171	19,171,875	55,592,250	8,569,000	\$ 108,454,285

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
ALISO NIGUEL FAMILY	Aliso Niguel HS	194,454	30,115	4,594,390	12,193,500	26,100,000	3,619,000	\$ 51,141,459
	Aliso Viejo MS	121,794	109,140	1,424,023	4,241,250	5,051,250	1,617,000	\$ 14,139,457
	Don Juan Avila ES / MS	556,904	89,700	2,839,764	5,805,000	6,180,000	1,664,300	\$ 19,795,668
	Canyon Vista ES	1,754	141,570	402,198	1,500,000	6,847,500	1,512,500	\$ 11,525,522
	Oak Grove ES	29,010	65,340	577,376	-	7,361,250	1,017,500	\$ 10,800,476
	Wood Canyon ES	124,620	147,000	1,294,744	-	7,657,500	1,083,500	\$ 11,637,364
	SUBTOTAL	1,028,536	582,865	11,132,495	23,739,750	59,197,500	10,513,800	\$ 119,039,946

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



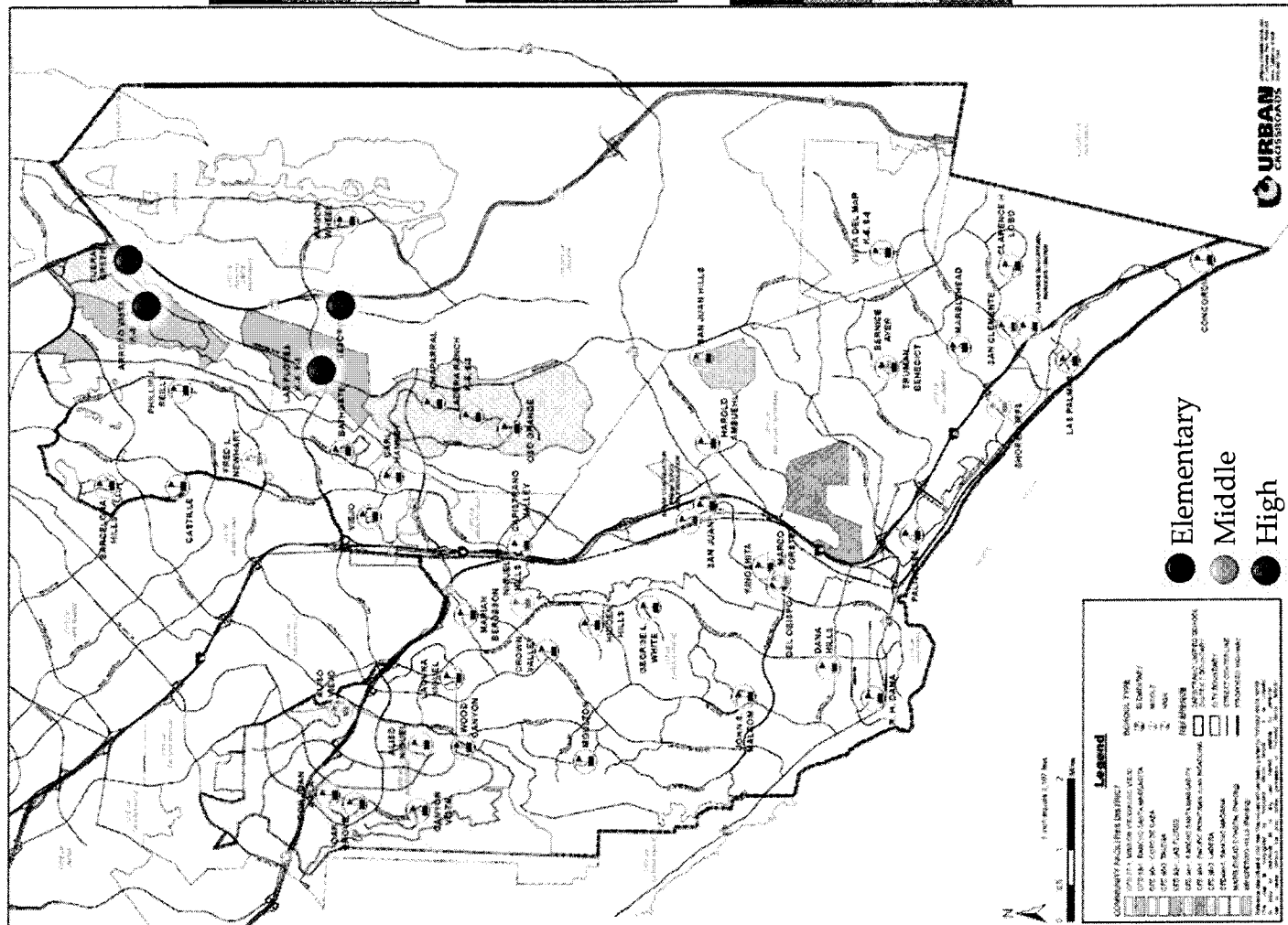
CFD No. 88-1 Rancho
Santa Margarita (RSM)

CFD Terms	
Bond Maturity	2014
Tax Term	N/A

Available Funds	
2012-2013 Transfer	\$644,415
2013-2014 Beginning Balance	\$846,481

Identified Site Needs (Master Plan)*	
Code Updates	\$767,243
Renovation	\$6,335,472
Total Identified	\$7,102,715

*Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 88-1 Authorized Uses

- Planning, designing, constructing, acquiring, modifying, improving, or rehabilitating certain real and other tangible property with an estimated useful life of five years or longer, consisting of facilities necessary to house the project students
- Schools, school sites, classrooms, multi-purpose, and administration space at identified schools or portions of identified schools in the CFD Report
- Landscaping, parking, administrative areas, multimedia facilities, furniture, and related equipment
- Engineering, planning, and designing the school facilities
- Acquiring necessary equipment, property, and fulfilling contractual commitments
- Purchase of land
- Central support and administrative facilities, interim housing, transportation, special education facilities proportionately related to Project Students as reasonably determined by the District
- Lease payments for financings, if for authorized School Facilities, as reasonably determined by the District



CFD No. 88-1 RANCHO SANTA MARGARITA

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
TESORO FAMILY	Tesoro HS	679,920	15,450	4,138,307	3,605,000	15,948,750	253,000	\$ 39,831,677
	Las Flores ES / MS	174,950	76,938	1,942,553	2,205,000	4,053,375	2,277,000	\$ 18,724,816
	Arroyo Vista K-8	45,360	143,520	1,322,521	1,925,000	2,962,500	1,556,500	\$ 7,955,401
	Tijeras Creek ES	55,830	73,321	877,224	1,120,000	1,912,500	566,500	\$ 14,355,000
SUBTOTAL		956,060	309,229	8,280,605	8,855,000	24,877,125	4,653,000	\$ 80,866,894

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



CFD No. 90-1 Coto de Caza

CFD Terms*

Bond Maturity	N/A
Tax Term	N/A

*CFD has no bonds issued. Assessment levied once at building permit issuance.

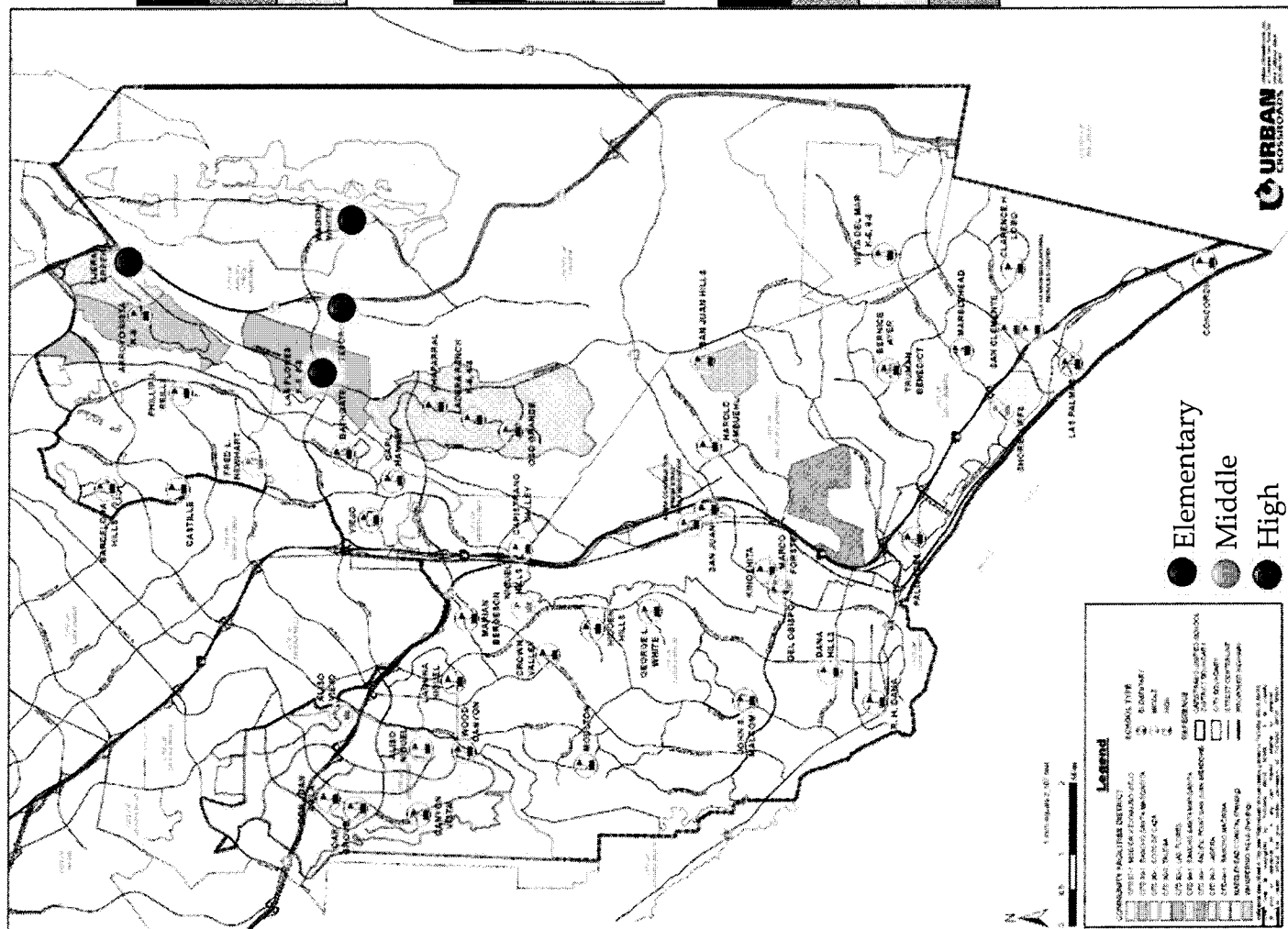
Available Funds

2012-2013 Transfer	\$148,171
2013-2014 Beginning Balance	\$1,973,720

Identified Site Needs (Master Plan)**

Code Updates	\$800,423
Renovation	\$5,950,965
Total Identified	\$6,751,388

****Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates**



CFD No. 90-1 Authorized Uses

- Planning, designing, constructing, acquiring, modifying, improving, or rehabilitating certain real and other tangible property with an estimated useful life of five years or longer
- Facilities necessary to house elementary, middle, and high school students generated as a result of development within CFD No. 90-1 (project students)
- Landscaping, parking, classrooms, administrative areas, multimedia facilities, furniture, and related equipment
- Payment of the principal of and interest on such bonds
- Central support and administrative facilities, interim housing, transportation, and special education facilities proportionately related to project students as reasonably determined by the District
- Lease payments for financings, if for authorized school facilities, as reasonably determined by the District



CFD No. 90-1 COTO DE CAZA

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
TESORO FAMILY	Tesoro HS	15,450	4,138,307	3,605,000	15,948,750	15,191,250	253,000	\$ 39,831,677
	Las Flores ES / MS	174,950	1,942,553	2,205,000	4,053,375	7,995,000	2,277,000	\$ 18,724,816
	Tijeras Creek ES	55,830	877,224	1,120,000	1,912,500	9,749,625	566,500	\$ 14,355,000
	Wagon Wheel	84,960	861,113	1,575,000	387,000	9,712,500	1,138,500	\$ 13,894,517
SUBTOTAL		301,153	7,819,197	8,505,000	22,301,625	42,648,375	4,235,000	\$ 86,806,010

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD

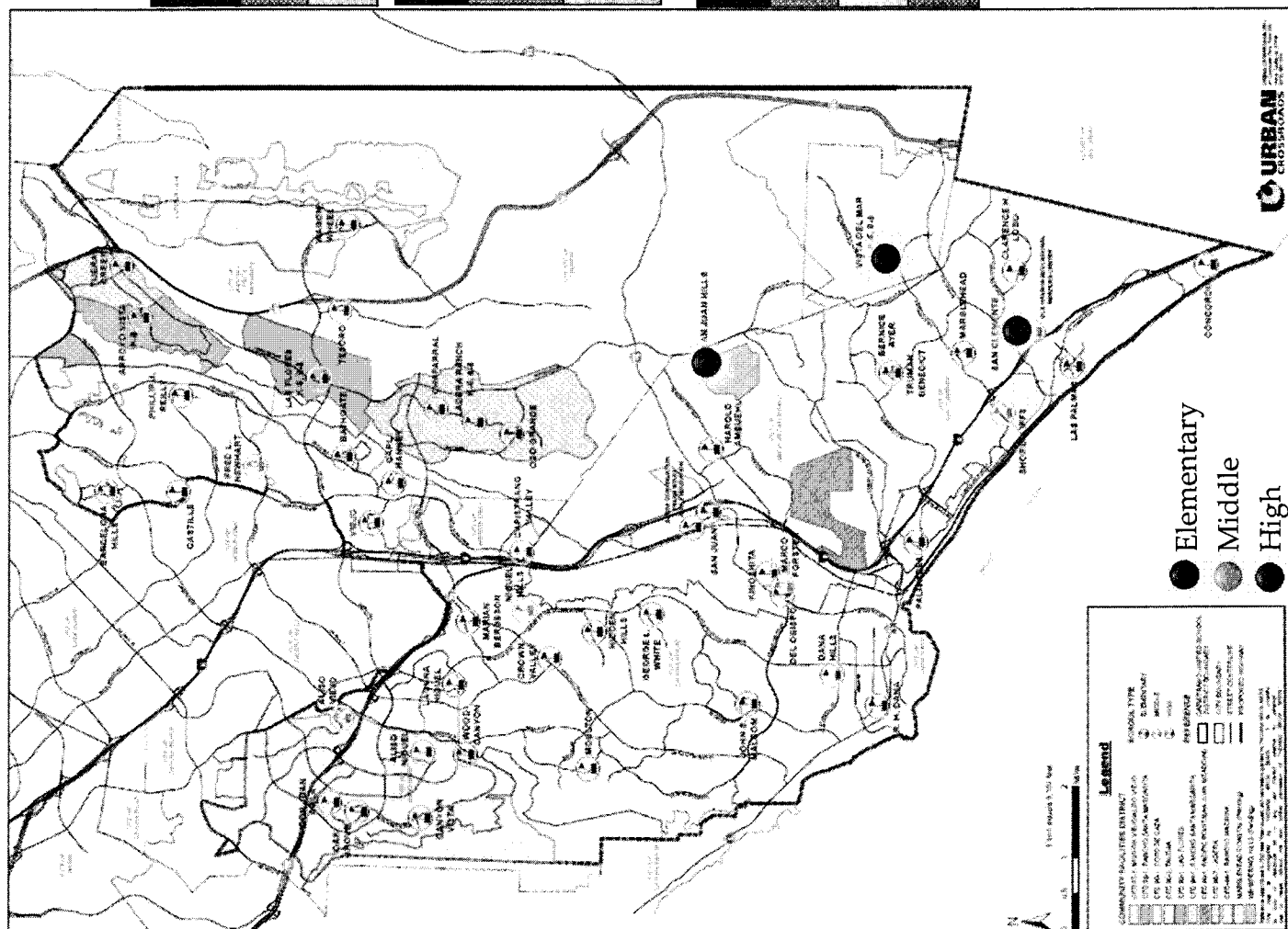


CFD Terms	
Bond Maturity	2032 / 2033
Tax Term	20036-2037 / 2044-2045

Available Funds	
2012-2013 Transfer	\$1,050,700 \$191,795
2013-2014 Beginning Balance	\$4,154,312 \$888,346

Identified Site Needs (Master Plan)*	
Code Updates	\$1,959,780
Renovation	\$7,697,935
Total Identified	\$9,657,715

*Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 90-2 Authorized Uses

- Acquisition, purchase, modification, improvement, rehabilitation, construction, and/or financing of facilities to serve K-12 students
- Classrooms, multi-purpose, administration, and auxiliary space at schools
- Central support and administrative facilities
- Interim housing, transportation, and special education facilities
- Furniture, equipment, and technology (multimedia facilities)
- Land
- Landscaping and parking
- Attributable costs of engineering, design, planning, materials testing, etc.
- Lease payments for financings, if for authorized school facilities, proportional to project students as reasonably determined by the District
- Any reference to “Facilities” means the School Facilities and the City of San Clemente (City) facilities included within the Joint City Facilities Agreement (JCFA)
- Funds in the Special Reserve Fund – In the event unexpended amounts remain on deposit in the Special Reserve Fund after the transfers, if any, the District shall apply such unexpended amounts to, in its sole discretion, either (i) pay Project Costs, (ii) to reduce the next fiscal year’s Special Tax levy by depositing such amount in the Special Tax Fund, or (iii) for any other lawful purpose of the District. The amounts in the Special Reserve Fund are not pledged to the repayment of the Bonds and may be used by the District for any lawful purpose (described in the Bond Indenture)



CFD No. 90-2 IA 2002-1 Authorized Uses

- Adequately house project students and provide essential educational improvements
- Financing School Facilities
- Bond proceeds to be made available by the CFD for City Improvements
- In addition to the bond financed facilities, certain school facilities may be financed through the levy of Special Taxes
- Facilities include, without limitation, classrooms, multi-purpose, administration and auxiliary space at a school, and interim housing, together with furniture, equipment and technology, land, central support and administrative facilities, and transportation and special education facilities, including any incidental school administrative and transportation center improvements
- The special tax secured by this lien is authorized to be levied for the purpose of: (1) the construction, purchase, modification, expansion, improvement or rehabilitation of (a) school facilities to be owned and operated by the District
- Classrooms, multi-purpose, administration, and auxiliary space
- Interim housing
- Furniture, equipment, and technology, needed by the District in order to mitigate the impact on school facilities of the student population to be generated as a result of the development of the property to be included within the Improvement Area
- Land
- Central support and administrative facilities, transportation, and special education facilities, including any incidental school administration and transportation center improvements
- Bridge and roadway improvements to be owned and operated by the City of San Clemente
- Engineering, planning, and design
- Costs of the issuance of the bonds, the determination of the amount of special taxes to be levied, costs otherwise incurred in order to carry out the authorized purposes of the Improvement Area and administering the Improvement Area



CFD No. 90-2 IA 2002-1 Authorized Uses (cont'd)

- The special tax secured by this lien is authorized to be levied for the purpose of: (1) the construction, purchase, modification, expansion, improvement or rehabilitation of (a) school facilities to be owned and operated by the Capistrano Unified School District including, without limitation, classrooms, multi-purpose, administration and auxiliary space at a school, and interim housing, together with furniture, equipment and technology, needed by the Capistrano School District in order to mitigate the impact on school facilities of the student population to be generated as a result of the development of the property to be included within the Improvement Area, together with all land or interests in land required for the construction of such Facilities and all land or interest in land required to be provided by the Capistrano Unified School District as mitigation of environmental impacts associated with the development of such facilities, and central support and administrative facilities, transportation and special education facilities, including any incidental school administration and transportation center improvements, and (b) bridging and roadway improvements to be owned and operated by the City of San Clemente (collectively, the "Facilities"). (2) paying for the costs of the incidental expenses to be incurred, including the cost of engineering, planning and designing the Facilities and all costs associated with the creation of the Improvement Area and (3) paying for the costs of the issuance of the bonds, the determination of the amount of special taxes to be levied, costs otherwise incurred in order to carry out the authorized purposes of the Improvement Area and administering the Improvement Area.



CFD No. 90-2 TALEGA AND IMPROVEMENT AREA NO. 2002-1

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
SAN CLEMENTE FAMILY	San Clemente HS	1,942,668	4,741,634	7,951,571	4,235,000	30,350,625	2,497,000	\$ 76,368,973
	Vista del Mar ES / MS	409,067	146,040	1,285,950	1,435,000	7,807,500	203,500	\$ 15,224,557
	SUBTOTAL	2,351,735	4,887,674	9,237,521	5,670,000	38,158,125	2,700,500	\$ 91,593,530

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
SIJH FAMILY	San Juan Hills HS	-	-	-	-	-	66,000	\$ 2,656,000
	SUBTOTAL	-	-	2,590,000	-	-	66,000	\$ 2,656,000

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



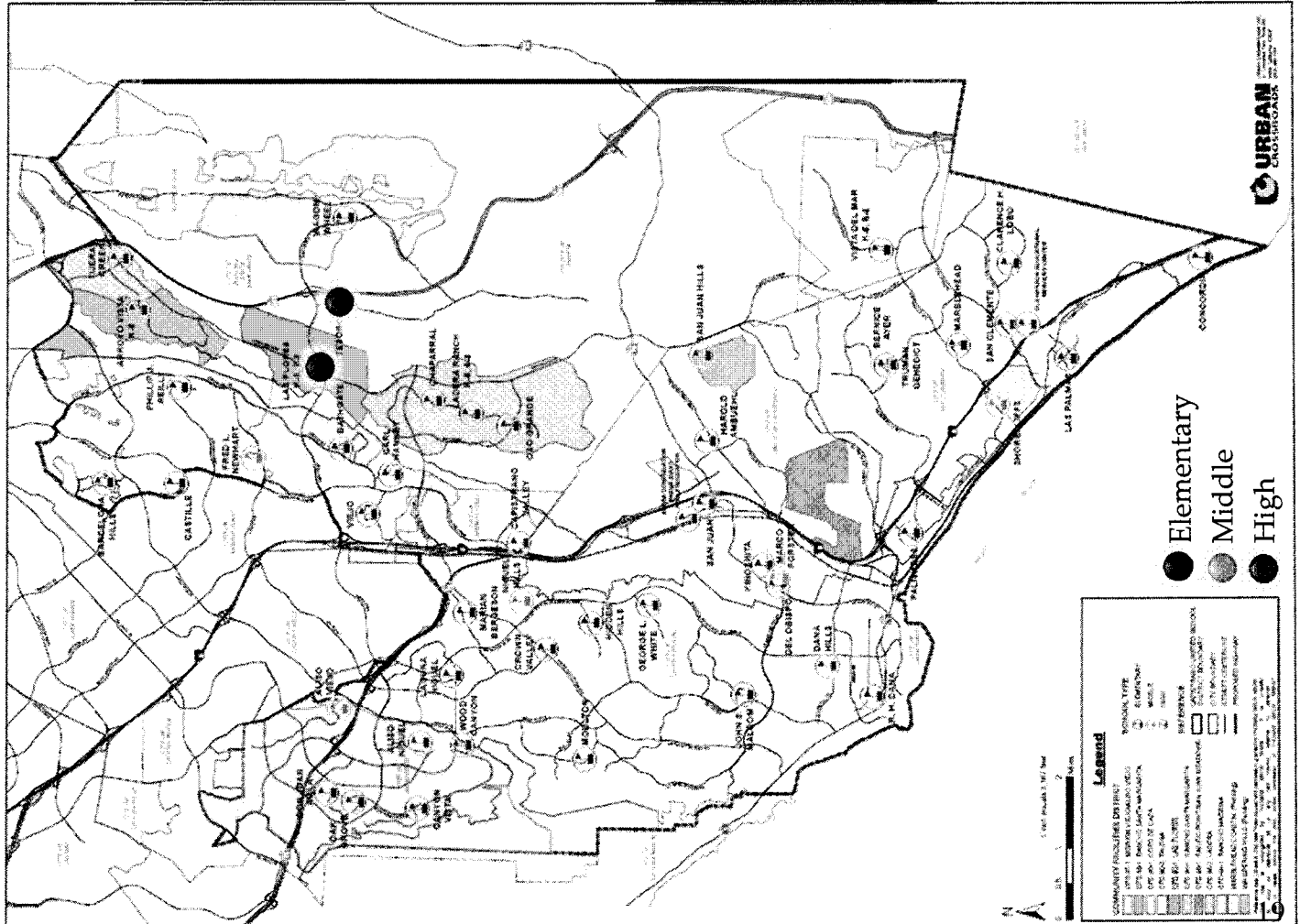
CFD No. 92-1 Las Flores

CFD Terms		
Bond Maturity		2023
Tax Term		N/A

Available Funds		
2012-2013 Transfer		\$664,934
2013-2014 Beginning Balance		\$5,796,268

Identified Site Needs (Master Plan)*		
Code Updates		\$712,393
Renovation		\$5,067,384
Total Identified		\$5,779,777

*Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 92-1 Authorized Uses

- Planning, designing, constructing, acquiring, modifying, expanding, improving, furnishing, equipping or rehabilitating certain real, and other tangible property with an estimated useful life of five years or longer
- Any and all school sites and school facilities necessary to house students in grades kindergarten through 12
- Any types of support facilities and sites, including, but not limited to, central administration, food services, maintenance/operations, transportation, related auxiliary functions, and certain roadway improvements
- Inspecting the facilities, acquiring necessary equipment therefor, and fulfilling contractual commitments
- Equipment and fulfilling contractual commitments
- Lease payments for financings, if for authorized school Facilities, as reasonably determined by the District
- Any reference to “facilities” means the school facilities and the roadway facilities included within the JCFA



CFD No. 92-1 LAS FLORES

		DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
TESORO FAMILY	Tesoro HS	679,920	15,450	4,138,307	3,605,000	15,948,750	15,191,250	253,000	\$ 39,831,677
	Las Flores ES / MS	174,950	76,938	1,942,553	2,205,000	4,053,375	7,995,000	2,277,000	\$ 18,724,816
	SUBTOTAL	854,870	92,388	6,080,860	5,810,000	20,002,125	23,186,250	2,530,000	\$ 58,556,493

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



CFD Terms	
Bond Maturity	N/A*
Tax Term	2014 ¹

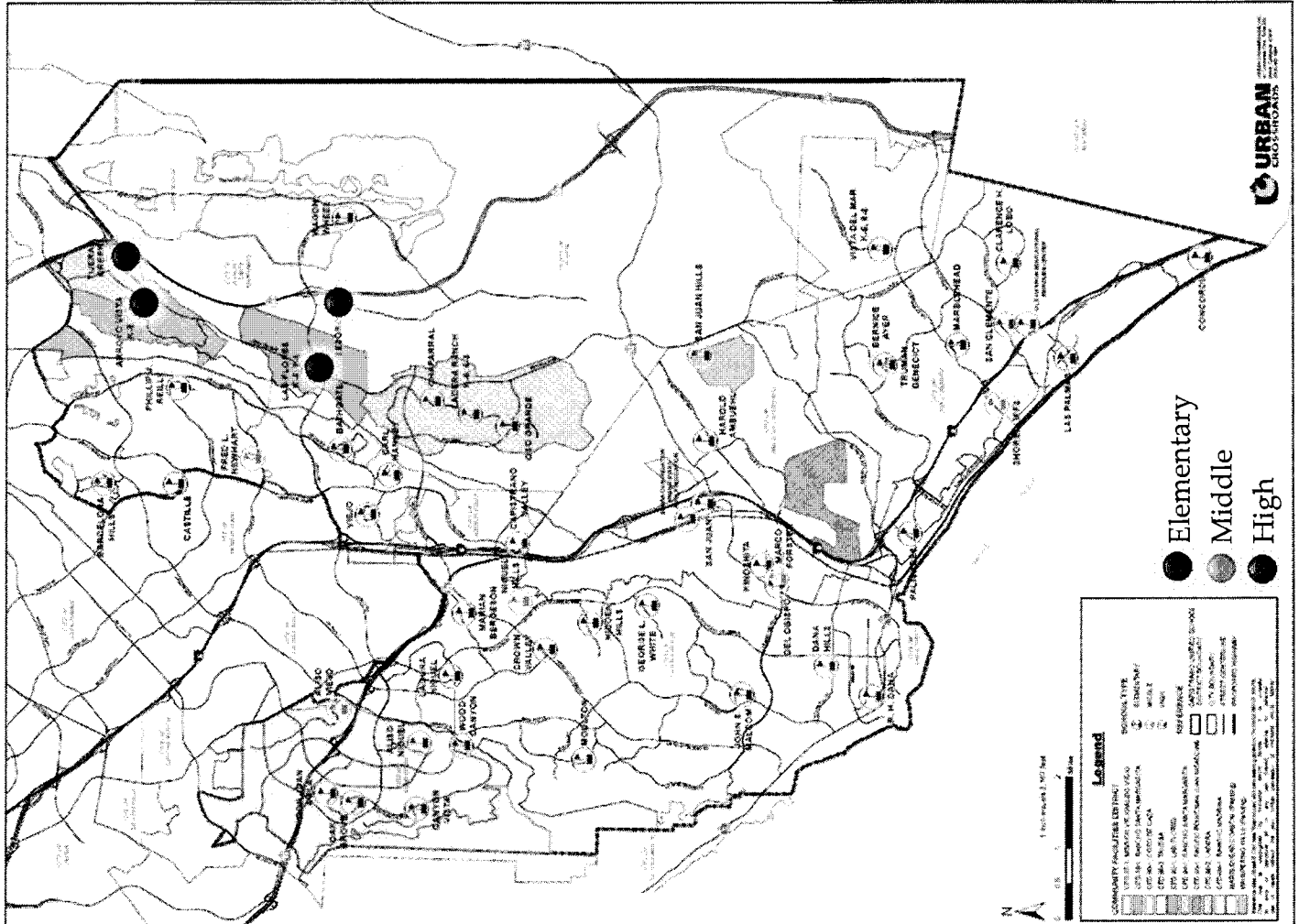
*CFD has no bonds issued.

1. Assessment ends when 88-1 special bond paid off or 2030-2031, whichever comes first.

Available Funds	
2012-2013 Transfer	\$669,690
2013-2014 Beginning Balance	\$1,916,144

Identified Site Needs (Master Plan)**	
Code Updates	\$838,043
Renovation	\$7,053,066
Total Identified	\$7,891,109

• Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 94-1 Authorized Uses

- Planning, designing, constructing, acquiring, modifying, expanding, improving, furnishing, equipping, or rehabilitating certain real and other tangible property with an estimated useful life of five years or longer
- Any and all school sites and school facilities necessary to house students in grades kindergarten through 12
- Any types of support facilities and sites, including, but not limited to, central administration, food services, maintenance/operations, transportation, and related auxiliary functions
- Any bonds and/or certificates of participation proposed to be issued to finance the school facilities, including those of CFD No. 88-1

CFD No. 94-1 RANCHO SANTA MARGARITA

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
TESORO FAMILY	Tesoro HS	15,450	4,138,307	3,605,000	15,948,750	15,191,250	253,000	\$ 39,831,677
	Las Flores ES / MS	76,938	1,942,553	2,205,000	4,053,375	7,995,000	2,277,000	\$ 18,724,816
	Arroyo Vista K-8	143,520	1,322,521	1,925,000	2,962,500	-	1,556,500	\$ 7,955,401
	Tijeras Creek ES	55,830	877,224	1,120,000	1,912,500	9,749,625	566,500	\$ 14,355,000
SUBTOTAL		309,229	8,280,605	8,855,000	24,877,125	32,935,875	4,653,000	\$ 80,866,894

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



CFD No. 98-1A Pacifica San Juan

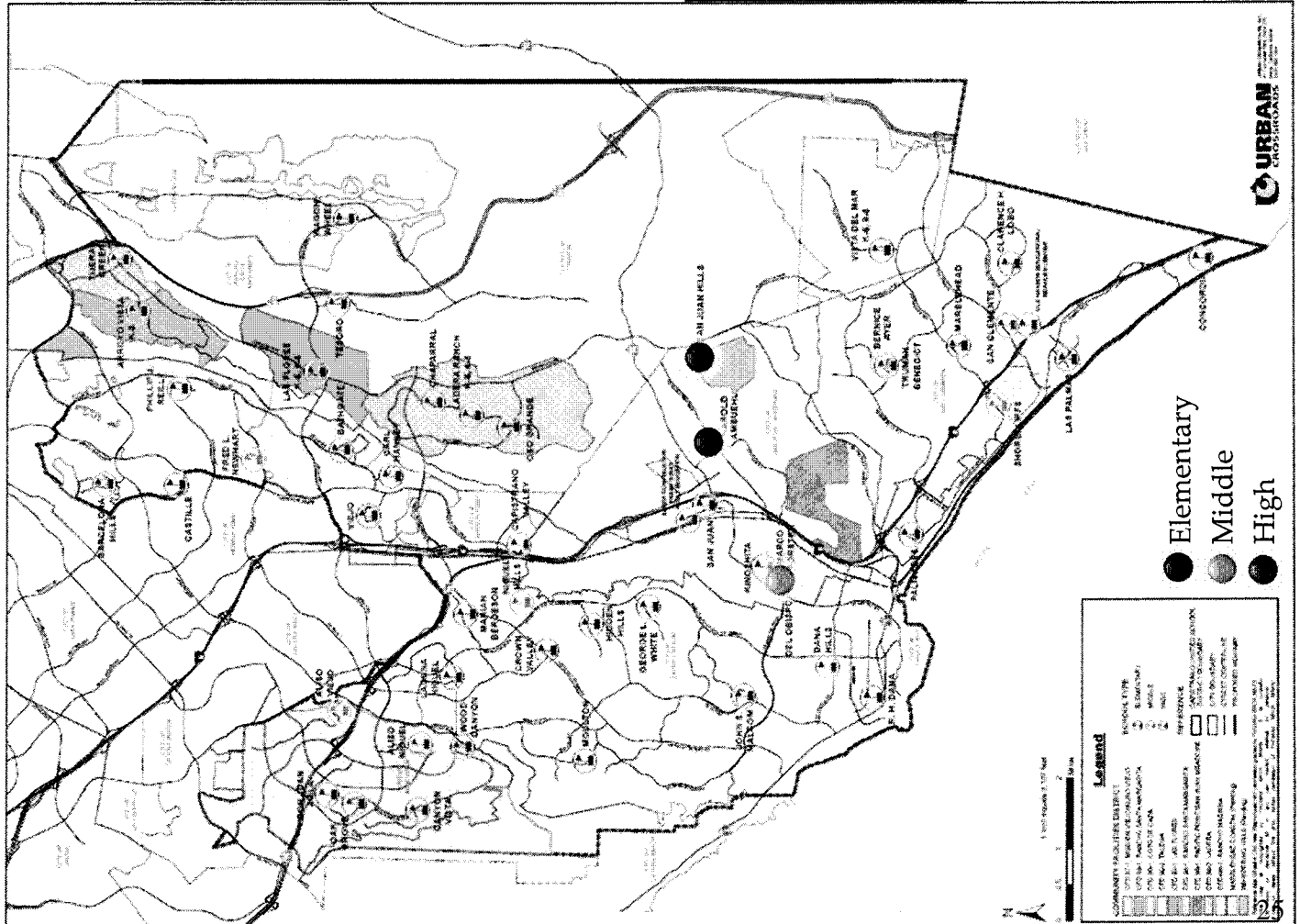
CFD Terms		
Bond Maturity		N/A*
Tax Term		2044-2045

*CFD has no bonds issued.

Available Funds	
2012-2013 Transfer	\$356,355
2013-2014 Beginning Balance	\$1,351,266

Identified Site Needs (Master Plan)**	
Code Updates	\$897,540
Renovation	\$1,862,233
Total Identified	\$2,759,773

**Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 98-1 and 98-1A Authorized Uses

- Construction, purchase, modification, expansion, improvement or rehabilitation of school, both onsite and offsite, and all appurtenances and appurtenant work, all needed School Facilities to serve CFD No. 98-1A and mitigate development thereof, including, but not limited to, K-12 school sites
- Furniture, equipment, and technology all land or interests in land
- Transportation, central support, administration, interim housing and special education facilities, engineering, planning, and designing the school facilities
- Lease payments or debt service for “Bonds” as defined in the Amended Mitigation Agreement (if the corresponding project list contains authorized Facilities), and also expenses related to the issuance and sale of any “debt” as defined in §53317(d) of the Mello-Roos Act
- Any reference to “Facilities” means collectively, the school facilities, the City of San Juan Capistrano (City) facilities and the Capistrano Valley Water District (Water District) facilities included within the JCFA, including the Amended JCFA
- Facilities also include: governmental facilities as well as storm drain, sewer, landscaping, curb and gutter, park, water, roadway, highway and bridge, traffic signals and safety lighting, flood control, libraries, police, fire and recreation facilities, and open space acquisition and improvements

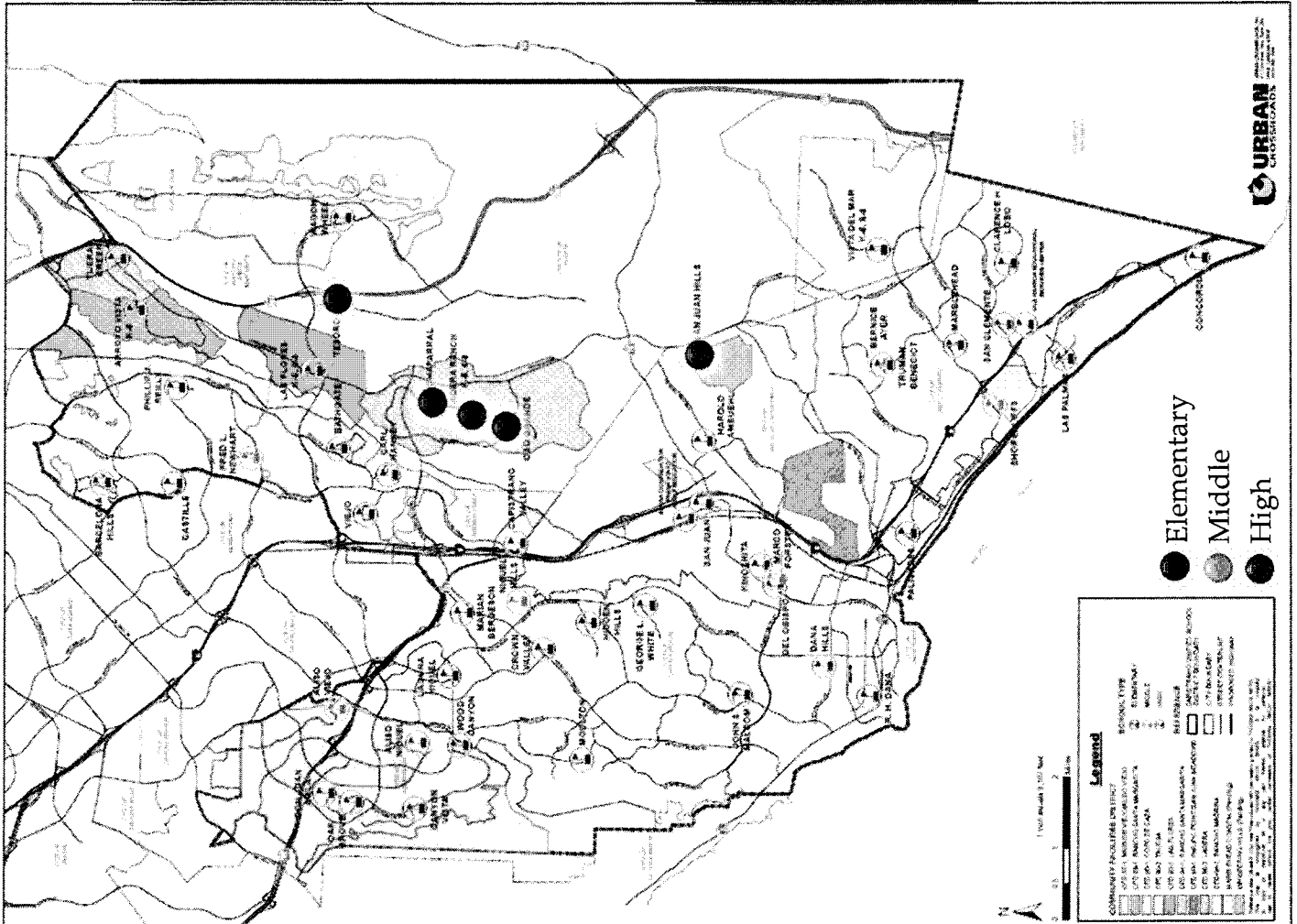


CFD No. 98-1 A PACIFICA SAN JUAN

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
SJH FAMILY	San Juan Hills HS	-	-	2,590,000	-	-	66,000	\$ 2,656,000
	Marco Forster MS	8,040	1,217,581	2,625,000	8,709,000	19,200,000	1,028,500	\$ 33,158,699
	Ambuehl ES	129,198	1,017,097	945,000	3,207,750	6,549,000	1,452,000	\$ 14,006,515
	SUBTOTAL	137,238	2,234,678	6,160,000	11,916,750	25,749,000	2,546,500	\$ 49,821,214

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD





CFD No. 98-2 Ladera

CFD Terms	
Bond Maturity	2033
Tax Term	2040

Available Funds	
2012-2013 Transfer	\$2,018,771
2013-2014 Beginning Balance *	\$683,029

*Does not include encumbrances for SJHHS projects

Identified Site Needs (Master Plan)**	
Code Updates	\$568,400
Renovation	\$5,098,480
Total Identified	\$5,666,880

**Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates

CFD No. 98-2 Authorized Uses

- Constructing, purchasing, modifying, expanding, improving, or rehabilitating school facilities, both onsite and offsite, and all appurtenances and appurtenant work in connection with the foregoing
- Classrooms, multi-purpose, administration, and auxiliary space at a school
- Interim housing
- Furniture, equipment, and technology, which have a useful life of five years or longer
- All land or interest in land required for the construction of such facilities or to mitigate the environmental impacts associated with the development of the school facilities
- Following the completion of the foregoing school improvements, central support and administrative facilities, transportation and special education facilities, including any incidental school administration, and transportation center improvements
- Engineering, planning, and designing of above-described facilities
- The official ballot dated February 8, 1999(Official Ballot) provides for the execution and delivery of certificates of participation
- Any reference to "Facilities" means the Santa Margarita Water District (Water District) facilities included within the JCFA
- Facilities also include: wastewater facilities (sewage lift stations, force mains, trunk sewers, wastewater treatment plant capacity) and water facilities (reservoirs, waste pumping stations, and water distribution mains)

CFD No. 98-2 LADERA

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
TESORO / SJH FAMILY	San Juan Hills HS	-	-	2,590,000	-	-	66,000	\$ 2,656,000
	Tesoro HS	679,920	15,450	4,138,307	15,948,750	15,191,250	253,000	\$ 39,831,677
	Ladera Ranch ES / MS	16,200	93,450	1,104,928	5,943,750	8,816,250	2,046,000	\$ 20,715,578
	Chaparral ES	5,400	65,761	597,383	-	11,914,500	1,056,000	\$ 14,969,044
	Oso Grande ES	2,160	82,268	277,556	-	4,021,875	19,250	\$ 5,593,109
	SUBTOTAL	703,680	256,929	6,118,174	21,892,500	39,943,875	3,440,250	\$ 83,765,408

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



CFD No. 2004-1 Rancho Madrina

CFD Terms

Bond Maturity	2034
Tax Term	2043-2044

Available Funds*

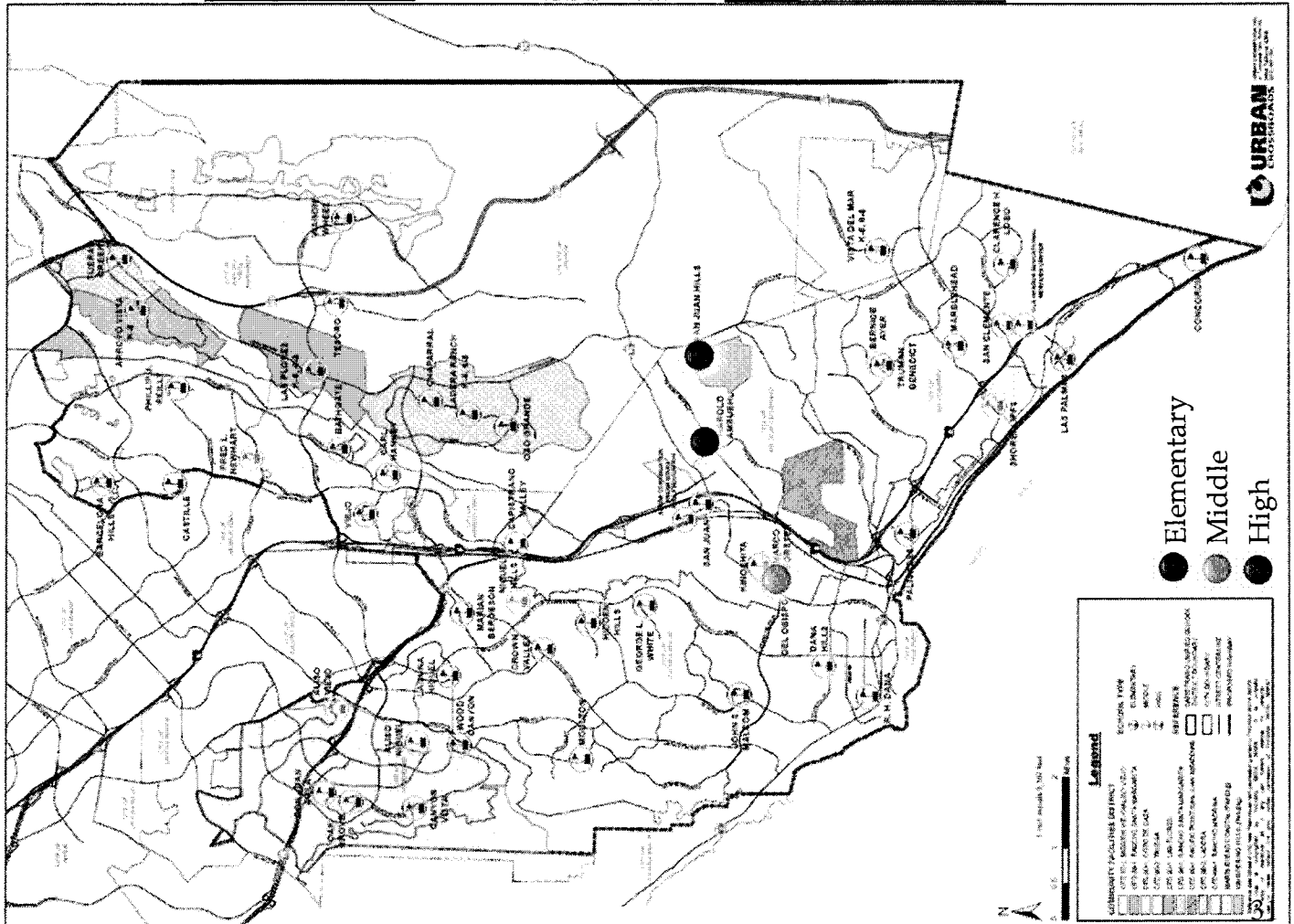
2012-2013 Transfer	\$171,315
2013-2014 Beginning Balance	\$629,855

*Funds from 98-1 support same school sites

Identified Site Needs (Master Plan)**

Code Updates	\$897,540
Renovation	\$1,862,233
Total Identified	\$2,759,773

**Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD No. 2004-1 Authorized Uses

- Construction, purchase, modification, expansion, improvement, or rehabilitation of school facilities and ancillary support facilities of the District
- Classrooms, multi-purpose, administration, and auxiliary space at a school and interim housing
- Furniture, equipment, and technology
- All land or interests in land
- Central support and administrative facilities, transportation (including without limitation buses and vans) and special education facilities, including any incidental school administration and transportation center improvements
- Engineering, planning, and designing the school facilities
- Lease payments for financings, if for authorized school facilities, proportional to project students as reasonably determined by the District
- Any reference to “Facilities” means the School Facilities and the City of San Juan Capistrano (City) facilities included within the JCFA



CFD No. 2004-1 RANCHO MADRINA

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
SJH FAMILY	San Juan Hills HS	-	-	2,590,000	-	-	66,000	\$ 2,656,000
	Marco Forster MS	370,578	8,040	1,217,581	8,709,000	19,200,000	1,028,500	\$ 33,158,699
	Ambuehl ES	706,470	129,198	1,017,097	3,207,750	6,549,000	1,452,000	\$ 14,006,515
	SUBTOTAL	1,077,048	137,238	2,234,678	11,916,750	25,749,000	2,546,500	\$ 49,821,214

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



CFD No. 2005-1 Whispering Hills

CFD Terms		
Bond Maturity		2044
Tax Term		2043-2044

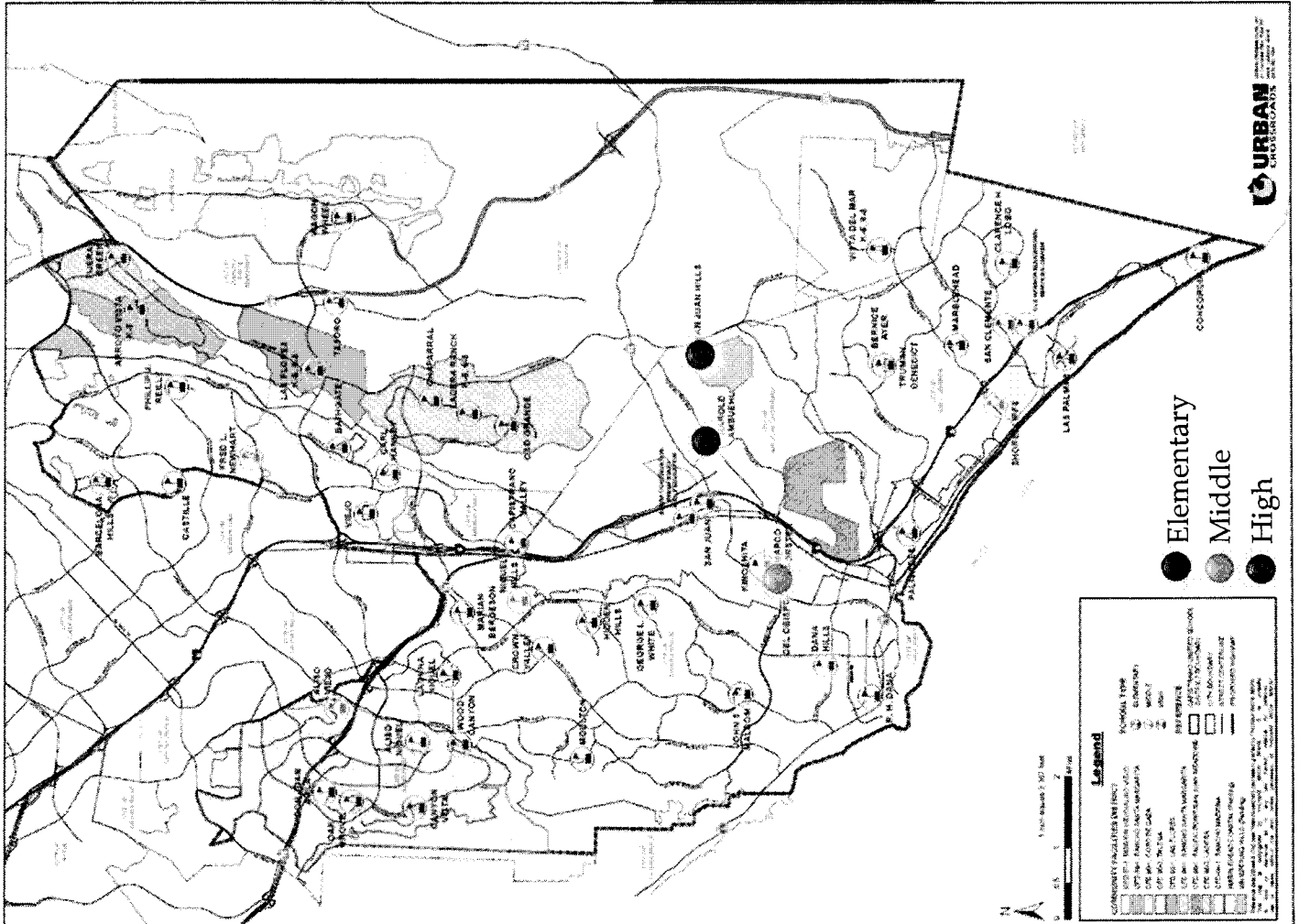
Available Funds*		
2012-2013 Transfer		TBD
2013-2014 Beginning Balance		TBD

*

Identified Site Needs (Master Plan)**

Code Updates	
Renovation	
Total Identified	

**Does not include site work, minimum essential facilities, classroom replacement, or deferred maintenance estimates



CFD NO. 2005-1 School Facilities

- K-12 school sites and facilities (School Facilities) with a useful life of at least five (5) years, including classrooms, ancillary facilities, and on-site office space at such School Facilities; additionally, furniture, equipment, and technology with a useful life of at least five (5) years at such School Facilities, including modernization, rehabilitation, technology upgrades, acquisition of capacity in existing school facilities funded by other community facilities districts, consistent with applicable law, and as further described in the Resolution of Intention to Establish CFD No. 2005-1
- Central support and administrative facilities, including lease rental payments therefor and reimbursement by Special Taxes of CFD No. 2005-1 of advance special tax funding from other community facilities districts as to proportionate allocations thereof, as well as interim housing and transportation facilities with a useful life of at least five (5) years; additionally, furniture, equipment, and technology with a useful life of at least five (5) years, all as further described in the Resolution of Intention to Establish CFD No. 2005-1



CFD No. 2005-1 WHISPERING HILLS

	DSA Required Improvements	General Sitework	Building Renovations	21 st Century Technology	Minimum Essential Core Facilities	New & Remodel for Classroom Replacement	District Deferred Maintenance	TOTAL
SIH FAMILY	San Juan Hills HS	-	-	2,590,000	-	-	66,000	\$ 2,656,000
	Marco Forster MS	370,578	1,217,581	2,625,000	8,709,000	19,200,000	1,028,500	\$ 33,158,699
	Ambuehl ES	706,470	1,017,097	945,000	3,207,750	6,549,000	1,452,000	\$ 14,006,515
SUBTOTAL		1,077,048	2,234,678	6,160,000	11,916,750	25,749,000	2,546,500	\$ 49,821,214

- The needs identified in the Master Plan include all needs for the given schools sites
- CFD funds would only be used for work authorized by the CFD



Questions? ...



CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
JULY 9, 2014
EDUCATION CENTER – BOARD ROOM

President Alpay called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Assistant Superintendent Jodee Brentlinger.

Present: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Bryson, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to adopt the Board agenda.

Adoption of the Board Agenda

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

There were no comments.

Board and Superintendent Comments

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

Oral Communications

There were no speakers.

DISCUSSION/ACTION

Assistant Superintendent Jodee Brentlinger stated CSEA and the District reached a Tentative Agreement on August 19, 2013, which included a one-year Step Delay Salary Schedule for 2014-2015. Upon preparing for the implementation of the salary schedule, it was discovered there was an unintended negative salary impact. This Memorandum of Understanding corrects the one-year glitch that would occur on July 1, 2014, and on July 1, 2015. The financial cost is estimated to be \$385,000.

MOU with CSEA Agenda Item 1

It was moved by Trustee Pritchard, seconded by Trustee Bryson, and motion carried by a 7-0 vote to approve the Memorandum of Understanding with CSEA completing negotiations for 2013 – 2014.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Deputy Superintendent Clark Hampton stated this item relates to the sale of the four-acre parcel of land at 2 Liberty adjacent to the District's Transportation facility in Aliso Viejo. The buyer of the property, The Foundation for Affordable Housing, is seeking entitlements from the City of Aliso Viejo to build affordable senior housing on the property once the sale is completed. The City requires that the District first negotiate changes to existing deed restrictions on the property with Shea Homes that would allow for the type of housing proposed on the site before it will issue the entitlements. Because the timeline for receiving entitlements and deed restriction modifications is now sequential rather than concurrent in nature, The Foundation for Affordable Housing requested additional time to complete their request for entitlements with the City once the deed restriction modifications are approved. This amendment allows for the extension of the due diligence period until July 28, 2014.

**Amendment for
AV Property
Agenda Item 2**

It was moved by Trustee Reardon, seconded by Trustee Hatton-Hodson, and motion carried by a 7-0 vote to ratify and approve Amendment No. 1 to Amended and Restated Purchase and Sale Agreement between Capistrano Unified School District and The Foundation For Affordable Housing II, Incorporated, for the Aliso Viejo property.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Deputy Superintendent Clark Hampton stated this Agreement is also in connection to the sale of 2 Liberty and is related to the previous agenda item. This Agreement is between the District and Shea Homes agreeing to the deed restrictions to allow for the construction of affordable senior housing as contemplated by the buyer, The Foundation for Affordable Housing. Approval of this Agreement will allow for The Foundation for Affordable Housing to move forward with seeking the necessary entitlements from the City of Aliso Viejo.

**Agreement to
Modify
Restrictions on AV
Property
Agenda Item 3**

It was moved by Trustee Pritchard, seconded by Trustee Bryson, and motion carried by a 7-0 vote to adopt the Agreement to Modify Restrictions on the Property located at 2C Liberty in the City of Aliso Viejo between the Capistrano Unified School District and Shea Homes Limited Partnership.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-Hodson, Pritchard, and Reardon
NOES: None

Assistant Superintendent Jodee Brentlinger explained revisions to Board Policy 9270, *Conflict of Interest*, are to provide the District, Trustees, employees, and consultants with up-to-date information to ensure the District meets legal provisions surrounding existing or potential conflicts of interest. The policy will be brought back to a future meeting for a second reading.

**Board Policy
Revision
Agenda Item 4**

Trustee Reardon requested staff include Musical Arts Instructors to the list of designated Conflict of Interest filers and work with legal counsel to tighten up the broad language in in the policy so it doesn't limit Trustees from voting on specific issues.

President Alpay asked Trustees for items they wished to pull from the Consent Calendar. Agenda Item 11 was pulled.

**Items Pulled from
the Consent
Calendar**

CONSENT CALENDAR

Prior to the vote, Trustees Addonizio and Bryson stated they were abstaining from voting on Agenda Item 5 as they did not attend the meeting.

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried by a 7-0 vote to approve the following Consent Calendar items:

Minutes of the June 25, 2014, regular Board meeting.

**Minutes
Agenda Item 5**

Purchase orders, warrants, and previously Board-approved bids and contracts as listed.

**Purchase
Orders/Warrants
Agenda Item 6**

Donations of funds and equipment.

**Donations
Agenda Item 7**

Ratification of District standardized Independent Contractor, Master Contract, and Professional Services Agreements.

**Professional
Services
Agreements
Agenda Item 8**

Ratification of the Agreement for Special Services, Fiscal and Management Information Services with School Services of California, to assist the District regarding issues of school finance, legislation, school budgeting, general fiscal issues, and the state-mandated program cost-claims process.

**Agreement –
Special Services,
Fiscal/Management
Information
Agenda Item 9**

Award of Bid No. 1415-01, Audio Visual Equipment to the following vendors: Advantage Imaging Supply, Incorporated; Auditory Instruments, Incorporated; AVES Audio Visual Systems, Incorporated; B&H Foto & Electronics, Corporation; Camcor, Incorporated; EarthWalk Communications, Incorporated; Golden Star Technology, Incorporated dba GST; Pathway Communications, LTD; PC & MacExchange; Pro SLV, Incorporated; School Specialty, Incorporated; Troxell Communications, Incorporated; and Wards Media Technology.

**Award of Bid –
Audio Visual
Equipment
Agenda Item 10**

Agreement for File Transfers with National Union Fire Insurance Company of Pittsburgh, Pennsylvania and its affiliated insurance companies listed in the Agreement to transfer three claims that exceeded the District's self-insured retention of \$150,000 per claim directly to AIG for adjusting and payment of benefits.

**Agreement – File
Transfers
Agenda Item 12**

Award of Request for Proposal No. 7-1314, Photography Services to Creative Images; Lifetouch National School Studios; Sumner Photography and Publishing, Incorporated; and South Coast Photographic to provide photography services for middle schools.

**Award of RFP –
Photography
Services
Agenda Item 13**

Utilization of the State of California Multiple Award Schedule Contract No. 3-07-70-2382A, General Services Administration Schedule No. GS-35F-4545G awarded to RGB Systems, Incorporated, dba Extron Electronics, for the purchase of information technology goods and services, through Extron Electronics, or the approved authorized dealers. The District can utilize such contracts pursuant to California Public Contract Code §§10298, 10299, and 12100 et. seq. without going to bid.

**Piggyback Bid –
Information
Technology Goods
and Services
Agenda Item 14**

Resignations, retirements, and employment of classified personnel.

**Resignations/
Retirements/
Employment
(Classified
Personnel)
Agenda Item 15**

Resignations, retirements, and employment of certificated personnel.

**Resignations/
Retirements/
Employment
(Certificated
Personnel)
Agenda Item 16**

Internship Contract Agreement with Brandman University.

**Agreement with
Brandman
University
Agenda Item 17**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Bryson Hanacek, Hatton-
Hodson, Pritchard, and Reardon
NOES: None
ABSENT: None
ABSTAIN: None

Trustee Bryson requested staff explain the override on this contract. Deputy Superintendent Clark Hampton responded on the hardscape portion of the contract there was an unforeseen incident involving the contractor breaking an underground utility line. It is the District's responsibility to show the contractor where the underground utilities are located but this one wasn't on the existing plan.

**Change Order
CVHS Lunch
Pavilion/Music
Plaza
Agenda Item 11**

It was moved by Trustee Addonizio, seconded by Trustee Bryson, and motion carried by a 7-0 vote to ratify Change Order No. 2 related to the construction of the Capistrano Valley High School lunch pavilion and music plaza.

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-
Hodson, Pritchard, and Reardon
NOES: None

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried by a 7-0 vote to adjourn the meeting.

Adjournment

AYES: Trustees Addonizio, Alpay, Bryson, Hanacek, Hatton-
Hodson, Pritchard, and Reardon
NOES: None

President Alpay announced the meeting adjourned at 7:26 p.m.

Board Clerk

Secretary, Board of Trustees

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2013-14 =====
Board of Trustees Meeting.....JULY 23, 2014

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
5388	95	BOWIE ARNESON WILES &	Legal /Fac Acq /Dstrctwd	10,000.00
5389	89	GOVERNMENT FINANCIAL STRATEGIE	Serv& Op/Fac Acq /Dstrctwd	30,000.00
5390	87	SANDERS CONSTRUCTION SERVICES	BI:Const/Fac Acq /CVHS	16,556.00
3 Purchase Orders				\$56,556.00

EXHIBIT 6

Attachment 1

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2013-14 =====
Board of Trustees Meeting.....JULY 23, 2014

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
335522	1	ALL GREEN ELECTRONICS	Serv& Op/TIS /Dstrctwd	36.00
335523	1	READ NATURALLY	InstMtls/Instrctn/OsoGrand	379.50
335524	1	EBERHARD EQUIPMENT	Rntl:Oth/Op:Grnds/Dstrctwd	5,000.00
335525	1	WHITE CAP INDUSTRIES INC	SpplsNonI/Op:Grnds/Dstrctwd	3,200.00
335526	1	CAPISTRANO GOLF CARS	Rntl:Oth/Custodil/Dstrctwd	5,000.00
335527	1	CLEAN ENERGY	Ppl Tran/PuplTran/Dstrctwd	31,051.63
335528	1	FRICTION MATERIALS CO.	Ppl Tran/PuplTran/Dstrctwd	5,085.05
335529	1	ROBIN CHAMPLIN	Legal /SupvAdmn/Dstrctwd	21,000.00
335530	23	BRICKLEY ENVIRONMENTAL	SiteEnv /Fac Acq /Dstrctwd	43,335.00
335531	1	ATKINSON ANDELSON LOYA	Legal /Prsnl:HR/Dstrctwd	60,000.00
335532	1	DEPARTMENT OF GENERAL SERVICES	Serv& Op/Prsnl:HR/Dstrctwd	27,021.50
335533	1	AWARDS 'N MORE	SpplsNonI/Pub Info/Dstrctwd	146.94
335534	1	COMPLETE OFFICE OF CA	SpplsNonI/FacPlann/Dstrctwd	500.00
335535	1	BESTGEN, MARY	CnsltSvs/Instrctn/Oak Grv	1,200.00
335536		VOID	VOID	0.00
335537	1	MR CLEAN MAINTENANCE SYSTEMS	Rntl:Oth/RR:Bldgs/SJHHS	8,371.24
335538	1	MCFAUL, MARIBETH	InstMtls/Instrctn/FNMS	229.23
335539	1	PACIFIC WATER SOLUTIONS	InstMtls/Instrctn/SCHS	75.20
335540	1	IMAGE 2000	SpplsNonI/Sch Adm /AVMS	20.00
335541	1	SIGNATURE PARTY RENTALS	Rntl:Oth/RR:Bldgs/Dstrctwd	5,300.12
335542	25	HARRIS STEEL FENCE CO. INC.	Bldg Imp/Fac Acq /SJHHS	9,480.00
335543	25	HARRIS STEEL FENCE CO. INC.	Bldg Imp/Fac Acq /SJHHS	2,000.00
335544	1	PACIFIC PLUMBING COMPANY OF	Rntl:Oth/RR:Bldgs/Dstrctwd	11,875.24
335545	1	MOBILE FLEET WASH	Serv& Op/PuplTran/Dstrctwd	4,862.00
335546	1	GILBERT & STEARNS INC	Rntl:Oth/RR:Bldgs/SCHS	6,686.00
335547	1	SMARDAN SUPPLY COMPANY	SpplsNonI/RR:Bldgs/Dstrctwd	5,021.95
335548	1	PYRAMID WIRE & CABLE INC.	SpplsNonI/RR:Bldgs/Dstrctwd	2,730.09
335549	1	YORK INDUSTRIES	SpplsNonI/Op:Grnds/Dstrctwd	1,509.43
335550	1	WATERLINES TECHNOLOGIES INC	Rntl:Oth/RR:Bldgs/Dstrctwd	2,500.00
335551	1	WATERLINES TECHNOLOGIES INC	SpplsNonI/RR:Bldgs/Dstrctwd	18,000.00
335552	1	MOBILE COMMUNICATION REPAIR	SpplsNonI/Saf&Trng/Dstrctwd	10,206.00
335553	1	CONSOLIDATED ELECTRICAL DISTR	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
335554	1	CARZ PRODUCTS INC.	SpplsNonI/Op:Grnds/Dstrctwd	112.28
335555	1	COMMERCIAL AQUATIC SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	6,500.00
335556	1	PROSURFACE	Rntl:Oth/RR:Bldgs/DHHS	5,040.00
335557	1	SPICERS PAPER CO	SpplsNonI/Grph Art/Dstrctwd	3,479.23
335558	25	ORANGE COUNTY REGISTER	Serv& Op/Fac Acq /Dstrctwd	728.16
335559	1	R & M ELECTRICAL CONTRACTING	Rntl:Oth/RR:Bldgs/DHHS	10,795.26
335560	1	ARTURO J. ADDEMAN	Serv& Op/Instrctn/VDMMS	2,061.40
335561	1	ARTURO J. ADDEMAN	Rnt&Repr/Instrctn/VDMMS	466.70
			Rnt&Repr/Instrctn/VdelMarE	466.70
335562	1	WOODRUFF SPRADLIN & SMART	Legal /SupvAdmn/Dstrctwd	1,539.77
335563	1	KEY DATA SYSTEMS	Serv& Op/Instrctn/Dstrctwd	7,500.00
335564	1	WOODRUFF SPRADLIN & SMART	Legal /Prsnl:HR/Dstrctwd	525.00
335565	1	DEPARTMENT OF GENERAL SERVICES	Serv& Op/Prsnl:HR/Dstrctwd	48,000.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2013-14 =====
Board of Trustees Meeting.....JULY 23, 2014

PO No.	Fund	Vendor	Description	Amount
335566	1	STUTZ ARTIANO SHINOFF & HOLTZ	Legal /Supt /Dstrctwd	100,000.00
335567		VOID	VOID	0.00
335568	1	NATIONAL NETWORK OF DIGITAL	K-8Textb/Instrctn/Dstrctwd	35,000.00
335569	40	PUBLIC ECONOMICS INC.	Serv& Op/Fac Acq /Dstrctwd	30,000.00
335570	1	THE PARENT INSTITUTE FOR	CnsltNon/PrntPart/Dstrctwd	5,600.00
335571		VOID	VOID	0.00
335572	1	ELIZABETH GALLARDO	CnsltNon/Spch Aud/Dstrctwd	4,000.00
335573	1	KELLY PAPER COMPANY	SpplsNonI/Grph Art/Dstrctwd	5,000.00
335574	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/StDev In/Dstrctwd	50.00
335575		VOID	VOID	0.00
335576	1	COMPLETE OFFICE OF CA	SpplsNonI/PuplTest/Dstrctwd	100.00
335577		VOID	VOID	0.00
335578	1	STRUM, DENISE AND/OR ROBERT	Residtl /NPS /Dstrctwd	482.37
335579	1	CALIF STEEPLEJACK & PAINTING	Rntl:Oth/RR:Bldgs/Dstrctwd	370.55
335580	1	HIRSCH PIPE & SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	8,000.00
335581	1	BAVCO	SpplsNonI/RR:Bldgs/Dstrctwd	370.00
335582		VOID	VOID	0.00
335583	1	BARRETT-ROBINSON INC	SpplsNonI/RR:Bldgs/Dstrctwd	557.47
335584	1	LESLIE'S POOL SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	200.00
335585	1	EBERHARD EQUIPMENT	Rntl:Oth/Op:Grnds/Dstrctwd	5,000.00
335586	1	PLIHA SPEECH & LEARNING CENTER	NPA /NPA /Dstrctwd	5,000.00
335587	1	RIDDELL	Rnt&Repr/CurAthlt/Dstrctwd	8,300.00
335588	1	RIDDELL	InstMtls/CurAthlt/Dstrctwd	15,000.00
335589	1	SPORT CHALET	InstMtls/CurAthlt/Dstrctwd	15,000.00
335590		VOID	VOID	0.00
335591	70	EXECUTIVE ENVIRONMENTAL SVCS	Serv& Op/Enterprs/Dstrctwd	2,000.58
63 Purchase Orders				\$629,067.59

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2013-14 =====
Board of Trustees Meeting.....JULY 23, 2014

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
=====				
			0 Purchase Orders	\$0.00

Board of Trustees Purchase Order Listing

===== Fiscal Year: 2014-15 =====

Board of Trustees Meeting.....JULY 23, 2014

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
=====				
			0 Purchase Orders	\$0.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2014-15 =====
Board of Trustees Meeting.....JULY 23, 2014

The following purchase orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the following Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PO No.	Fund	Vendor	Description	Amount
340168	1	MENDE PSY.D, SYLVIA	CnsltNon/SupvAdmn/Dstrctwd	24,999.00
			SubNonCn/SupvAdmn/Dstrctwd	10,001.00
340169		VOID	VOID	0.00
340170	1	ETGO	InstMtls/Instrctn/Dstrctwd	1,366.37
340171		VOID	VOID	0.00
340172	1	KITS FOR KIDZ	InstMtls/Instrctn/Dstrctwd	583.20
340173	1	OFFICE DEPOT	SpplsNonI/HlthServ/Dstrctwd	48.59
340174	1	LAKESHORE LEARNING MATERIALS	InstMtls/Instrctn/Del Obis	491.45
340175	1	WEISS MD, DR SIDNEY	CnsltNon/HlthServ/Dstrctwd	2,000.00
340176	1	GRANDINETTE, SHARON M.	CnsltNon/SupvAdmn/Dstrctwd	5,000.00
340177	1	CUSTOMIZED VISION CARE	CnsltNon/HlthServ/Dstrctwd	4,000.00
340178	1	SUSANNE SMITH ROLEY DBA	CnsltNon/HlthServ/Dstrctwd	3,000.00
340179	1	RIFTON EQUIPMENT	SpplsNonI/HlthServ/Dstrctwd	230.86
340180	1	GAYLA M MASSEY PSY D	CnsltNon/PsychSer/Dstrctwd	4,000.00
340181	1	REHABMART LLC	NonCapEq/SE0thIns/Dstrctwd	4,520.93
340182	1	ADVANCED KEYBOARD TECH INC	InstMtls/SE0thIns/Dstrctwd	232.83
340183	1	CHRISTINE STEIN	CnsltNon/Spch Aud/Dstrctwd	4,000.00
340184	1	THE REGENTS UCSD SCHOOL OF	CnsltNon/HlthServ/Dstrctwd	6,000.00
340185	1	FAMILY CRISIS INTERNATIONAL	Residtl /NPS /Dstrctwd	24,999.00
			Sub RTC /NPS /Dstrctwd	5,001.00
340186	1	PROVIDENCE SPEECH AND	NPA /Spch Aud/Dstrctwd	15,000.00
340187	1	BUDS DIESEL	Rntl:Oth/PuplTran/Dstrctwd	25,000.00
340188	1	CAPISTRANO GOLF CARS	Rntl:Oth/RR:Grnds/Dstrctwd	10,000.00
340189	1	CINTAS CORPORATION #640	Rntl:Oth/Custodil/Dstrctwd	3,500.00
340190	1	SO COAST DISTRIBUTING CO	SpplsNonI/Custodil/Dstrctwd	7,000.00
340191	1	UNITED RENTALS	Rntl:Oth/RR:Grnds/Dstrctwd	4,081.10
340192	1	DITCH WITCH OF SO CALIF	Rntl:Oth/Op:Grnds/Dstrctwd	2,500.00
340193	1	ACCURATE AIR ENGINEERING	Rntl:Oth/PuplTran/Dstrctwd	3,000.00
340194	1	JACOBS, CHASE	InstMtls/Instrctn/BAMS	2,000.00
340195	1	NATIONAL GEOGRAPHIC SCHOOL PUB	InstMtls/Instrctn/RH Dana	1,817.64
340196	1	B & H PHOTOGRAPHY	InstMtls/Instrctn/Las Palm	82.04
340197	1	LRP PUBLICATIONS	Serv& Op/SupvAdmn/Dstrctwd	259.50
340198	1	BACH CO	InstMtls/Instrctn/Dstrctwd	4,501.44
340199	1	JIM'S MUSIC CENTER	InstMtls/Instrctn/Tesoro	1,077.84
340200		VOID	VOID	0.00
340201	1	SCHOLASTIC INC	InstMtls/Instrctn/Marblehd	2,362.00
340202	1	EDGENUITY	K-8Textb/Instrctn/Dstrctwd	25,000.00
340203	1	CENTER FOR LEARNING AND	CnsltNon/PsychSer/Dstrctwd	5,000.00
340204	1	ORANGE COUNTY THERAPY SERVICE	NPA /NPA Hlth/Dstrctwd	24,999.00
			Sub NPA /NPA Hlth/Dstrctwd	35,001.00
340205	1	GARCIA, IRMA R.	CnsltNon/GuidCnsl/Dstrctwd	24,999.00
			SubNonCn/GuidCnsl/Dstrctwd	15,001.00
340206	1	CRARY, BRENDA	CnsltNon/GuidCnsl/Dstrctwd	24,999.00
			SubNonCn/GuidCnsl/Dstrctwd	15,001.00

Board of Trustees Purchase Order Listing
===== Fiscal Year: 2014-15 =====
Board of Trustees Meeting.....JULY 23, 2014

PO No.	Fund	Vendor	Description	Amount
340207	1	KRANTZ, TRICIA	CnsltNon/GuidCnsl/Dstrctwd	24,999.00
			SubNonCn/GuidCnsl/Dstrctwd	15,001.00
340208	1	TIWAHE TECHNOLOGY LLC	Serv& Op/SE0thIns/Dstrctwd	5,000.00
340209	1	CROMWELL, PATRICIA	CnsltSvs/Aid:Inst/Dstrctwd	5,000.00
340210	1	LEISURE CARE REFERRAL AGENCY	NPA /NPA Hlth/Dstrctwd	8,000.00
340211	1	BLIND CHILDREN'S LEARNING	NPA /NPA /Dstrctwd	3,000.00
340212	1	GOODWILL INDUSTRIES OF	NPA /NPA /Dstrctwd	2,000.00
340213	1	BERKOWITZ, SUSAN	CnsltNon/Spch Aud/Dstrctwd	4,000.00
340214	1	BIO-ACOUSTICAL ENG CORP	Serv& Op/HlthServ/Dstrctwd	56,000.00
340215	1	SYNTEX GLOBAL	Serv& Op/PrntPart/Dstrctwd	4,000.00
340216	1	CALIFORNIA WEEKLY EXPLORER INC	CnsltSvs/Instrctn/Marblehd	1,045.00
340217	1	CALIFORNIA WEEKLY EXPLORER INC	CnsltSvs/Instrctn/Marblehd	680.00
340218	1	ART MASTERS	CnsltSvs/Instrctn/Marblehd	5,729.00
340219	1	SYNTEX GLOBAL	Serv& Op/PrntPart/Dstrctwd	8,000.00
340220	1	SHACK-LAPPIN, CAROL	CnsltNon/GuidCnsl/Dstrctwd	24,999.00
			SubNonCn/GuidCnsl/Dstrctwd	15,001.00
340221	1	MOLDAUER, PAMELA S.	CnsltNon/GuidCnsl/Dstrctwd	24,999.00
			SubNonCn/GuidCnsl/Dstrctwd	5,001.00
340222	1	SUNBELT STAFFING LLC	NPA /NPA /Dstrctwd	24,999.00
			Sub NPA /NPA /Dstrctwd	115,001.00
340223	1	BERTRANDS HORN IMPROVEMENT	Rnt&Repr/Instrctn/Dstrctwd	5,000.00
340224	1	SADDLEBACK COLLEGE	Serv& Op/SE0thIns/Dstrctwd	720.00
340225	1	US BANK	PARS /Undesig /Dstrctwd	140,000.00
340226	1	MILLER, KAREN	CnsltNon/SupvAdmn/Dstrctwd	15,000.00
340227	1	US BANK	LTD : CE/Instrctn/VarSites	2,433,427.94
340228	1	J W PEPPER-LOS ANGELES	InstMtls/Instrctn/BAMS	2,000.00
340229	1	BEN'S MUSIC	Rnt&Repr/Instrctn/Dstrctwd	1,200.00
340230	1	CAPISTRANO GOLF CARS	Rntl:Oth/Custodil/Dstrctwd	40,000.00
340231	1	LOCAL JANITORIAL & VACUUM	SpplsNonI/Custodil/Dstrctwd	20,000.00
340232	1	LAWNMOWERS ETC	Rntl:Oth/Op:Grnds/Dstrctwd	75,000.00
340233	1	HUNTER PHD, NATHAN H	CnsltNon/PsychSer/Dstrctwd	5,000.00
340234	1	ALISO VIEJO AUTO SERVICE	Rntl:Oth/PuplTran/Dstrctwd	5,000.00
			Rntl:Oth/Dist Veh/Dstrctwd	15,000.00
340235	1	DAYLE MCINTOSH CENTER	CnsltSvs/Aid:Inst/Dstrctwd	5,000.00
340236	1	EDUCATIONAL TESTING AND	CnsltNon/PsychSer/Dstrctwd	8,000.00
340237	1	MITCHEL D. PERLMAN PHD INC.	CnsltNon/PsychSer/Dstrctwd	6,000.00
340238	1	BOYS TOWN CALIFORNIA INC.	CnsltNon/GuidCnsl/Dstrctwd	24,999.00
			SubNonCn/GuidCnsl/Dstrctwd	15,001.00
340239	1	AVID CENTER	Dues&Mmb/Instrctn/Dstrctwd	38,340.00
340240	1	ART MASTERS	CnsltSvs/Instrctn/Moulton	4,607.00
340241	1	ART MASTERS	CnsltSvs/Instrctn/Palisade	4,656.00
340242	1	THE PARENT INSTITUTE FOR	CnsltNon/PrntPart/Hiddn Hl	6,800.00
340243	1	RIFTON EQUIPMENT	NonCapEq/HlthServ/Dstrctwd	3,596.40
340244		VOID	VOID	0.00
340245	25	CULVER-NEWLIN	F&EInstl/Fac Acq /SJHHS	3,712.59
340246	25	PACIFIC PLUMBING COMPANY OF	BI:Const/Fac Acq /SJHHS	37,566.00
340247	25	PACIFIC PLUMBING COMPANY OF	OthConst/Fac Acq /LRMS	33,158.00
340248	14	DAVE BANG ASSOCIATES	Bldg Imp/Fac Acq /AVMS	21,119.33
340249	14	DAVE BANG ASSOCIATES	Bldg Imp/Fac Acq /Malcom	72,041.52
340250	1	DISCOVERING SCIENCE COMPANY	CnsltSvs/Instrctn/Marblehd	11,900.00

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PO No.	Fund	Vendor	Description	Amount
340251	1	MEET THE MASTERS INC	CnsltSvs/Instrctn/Crn Vlly	5,206.88
340252	23	COMMERCIAL & INDUSTRIAL	BI:Const/Fac Acq /SCHS	754,823.00
340253	1	BOYCE INDUSTRIES	Rntl:Oth/PuplTran/Dstrctwd	6,000.00
340254	1	CAL-STATE AUTO PARTS INC	Ppl Tran/PuplTran/Dstrctwd	10,045.00
			SpplsNonI/Dist Veh/Dstrctwd	10,455.00
340255	1	ALISO NIGUEL AUTO CARE	Rntl:Oth/PuplTran/Dstrctwd	24,900.00
			Rntl:Oth/Dist Veh/Dstrctwd	35,100.00
340256	1	ADVANTAGE RADIATOR	Rntl:Oth/PuplTran/Dstrctwd	12,060.00
			Rntl:Oth/Dist Veh/Dstrctwd	5,940.00
340257	1	BOYCE INDUSTRIES	Rntl:Oth/Custodil/Dstrctwd	12,000.00
340258	1	ABSOLUTE COMMUNICATION INC	SpplsNonI/RR:Bldgs/Dstrctwd	15,000.00
340259	1	TIME CLOCK SALES SERVICE	Rntl:Oth/Bus/Fisc/Dstrctwd	236.00
340260	1	US BANK	SpplsNonI/DW Undst/Dstrctwd	400,000.00
340261	1	ORANGE COUNTY REGISTER	Serv& Op/Purch /Dstrctwd	15,000.00
340262	1	ORANGE COUNTY REGISTER	Serv& Op/SuppSvcs/Dstrctwd	430.80
340263		VOID	VOID	0.00
340264	1	PROSURFACE	Rntl:Oth/RR:Bldgs/CVHS	34,494.00
340265		VOID	VOID	0.00
340266	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /RH Dana	1,250.00
			InstMtls/Instrctn/RH Dana	1,250.00
340267	1	IMAGE 2000	SpplsNonI/Sch Adm /GrgWhite	1,925.40
340268	1	BIOMEDICAL WASTE DISPOSAL	Serv& Op/Saf&Trng/Dstrctwd	594.00
340269	1	SOUTHWEST SCHOOL SUPPLY	InstMtls/Instrctn/CanVistE	3,400.00
340270	1	LIFETRENDS GROUP	SpplsNonI/HlthServ/SCHS	521.30
340271	1	SCHOOL SERVICES OF CALIFORNIA	CnfrNonI/SuppSvcs/Dstrctwd	215.00
			CnfrNonI/Bus/Fisc/Dstrctwd	645.00
340272	1	DELL COMPUTER	SpplsNonI/Enterprs/Tesoro	2,049.24
340273	1	APPLE COMPUTER INC	NonCapEq/Instrctn/LRMS	1,437.24
340274	1	APPLE COMPUTER INC	InstMtls/SE0thIns/Dstrctwd	433.92
340275	1	DELL COMPUTER	NonCapEq/Instrctn/Bathgate	860.66
340276	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/LFMS	6,361.20
340277	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/LRMS	2,203.20
340278	1	DELL COMPUTER	NonCapEq/GuidCnsl/ANHS	749.73
340279	1	INSIGHT SYSTEMS EXCHANGE	SpplsNonI/Libr&Med/Tesoro	7,365.60
340280	1	DELL COMPUTER	NonCapEq/Sch Adm /Crn Vlly	2,998.92
340281	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Crn Vlly	6,885.00
340282	1	INSIGHT SYSTEMS EXCHANGE	InstMtls/Instrctn/Castille	12,052.80
340283	1	RIDDELL	Rnt&Repr/CurAthlt/Dstrctwd	8,300.00
340284		VOID	VOID	0.00
340285	1	RIDDELL	Rnt&Repr/CurAthlt/Dstrctwd	18,675.00
			InstMtls/CurAthlt/Dstrctwd	6,225.00
340286		VOID	VOID	0.00
340287	1	AMER BACKFLOW	Rntl:Oth/RR:Bldgs/Dstrctwd	10,000.00
340288	1	GLEN PRODUCTS	SpplsNonI/RR:Bldgs/Dstrctwd	20,000.00
340289	1	APEX AUDIO	NonCapEq/RR:Bldgs/CVHS	595.38
340290	1	DENAULT'S HARDWARE	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
340291	1	CAPISTRANO CRANE SERVICE	Rntl:Oth/RR:Bldgs/Dstrctwd	5,500.00
340292	1	CALIFORNIA BOILER INC.	Rntl:Oth/RR:Bldgs/Dstrctwd	11,000.00
340293	1	BAVCO	SpplsNonI/RR:Bldgs/Dstrctwd	10,000.00
340294	1	WAXIE	SpplsNonI/Custodil/Dstrctwd	15,000.00

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PO No.	Fund	Vendor	Description	Amount
340295	1	COX COMMUNICATIONS	Cmmnctns/DW Unrst/Dstrctwd	339,984.00
340296	1	CLEAN ENERGY	Ppl Tran/PuplTran/Dstrctwd	70,000.00
340297	1	DENAULT'S HARDWARE	Ppl Tran/PuplTran/Dstrctwd	3,000.00
340298	1	EASY WAY SAFETY SERVICES	Ppl Tran/PuplTran/Dstrctwd	6,000.00
340299	1	FACTORY MOTOR PARTS	Ppl Tran/PuplTran/Dstrctwd	10,500.00
			SpplsNonI/Dist Veh/Dstrctwd	10,500.00
340300	1	FREEWAY AUTO SUPPLY & MACHINE	Ppl Tran/PuplTran/Dstrctwd	5,500.00
			SpplsNonI/Dist Veh/Dstrctwd	5,500.00
340301	1	FRICTION MATERIALS CO.	Ppl Tran/PuplTran/Dstrctwd	60,000.00
340302	1	LRP PUBLICATIONS	SpplsNonI/SupvAdmn/Dstrctwd	12,069.00
340303	1	CALIFORNIA TRANSPORT	Rntl:Oth/Dist Veh/Dstrctwd	3,000.00
340304	69	CIGNA	Serv& Op/Enterprs/Dstrctwd	665,000.00
340305	68	IRON MOUNTAIN	Serv& Op/Enterprs/Dstrctwd	5,000.00
340306	1	MERCURY DISPOSAL SYSTEM INC.	Serv& Op/Saf&Trng/Dstrctwd	10,000.00
340307	69	CIGNA	Serv& Op/Enterprs/Dstrctwd	218,000.00
340308	69	METROPOLITAN EMPLOYEES	Serv& Op/Enterprs/Dstrctwd	8,000,000.00
340309	1	LIFE TRENDS GROUP TLTG INC	SpplsNonI/Sch Adm /CanVistE	271.06
340310	69	UNUM	Serv& Op/Enterprs/Dstrctwd	136,000.00
340311	69	CAPISTRANO UNIFIED SCHOOL DIST	Serv& Op/Enterprs/Dstrctwd	4,000,000.00
340312	1	SPORT CHALET	Rnt&Repr/CurAthlt/Dstrctwd	18,675.00
			InstMtls/CurAthlt/Dstrctwd	6,225.00
340313	1	SPORT CHALET	InstMtls/CurAthlt/SCHS	4,751.40
340314	1	SOUTHWEST SCHOOL SUPPLY	SpplsNonI/Sch Adm /SMS	7.70
340315	1	ORANGE COUNTY DEPT OF EDUCAT	CnfrNonI/StDev In/Dstrctwd	300.00
340316	1	OFFICE DEPOT	InstMtls/Instrctn/ANHS	5,000.00
340317	1	OFFICE DEPOT	InstMtls/Instrctn/Tesoro	10,000.00
340318	1	SPARKLETTES	InstMtls/Instrctn/Tesoro	400.00
340319	1	CDWG Inc	InstMtls/Instrctn/LFMS	590.65
340320	1	FLINN SCIENTIFIC INC	InstMtls/Instrctn/Tesoro	1,467.39
340321	1	WARDS NATURAL SCIENCE	InstMtls/Instrctn/ANHS	682.75
340322	1	VERNIER SOFTWARE	InstMtls/Instrctn/Tesoro	5,173.41
340323	1	BACKSEAT DRIVER & ASSOC INC	Serv& Op/Instrctn/Dstrctwd	1,200.00
340324	1	BACKSEAT DRIVER & ASSOC INC	Serv& Op/Instrctn/Dstrctwd	2,400.00
340325	1	THE PARENT INSTITUTE FOR	CnsltSvs/Instrctn/RH Dana	5,000.00
340326	1	RELIANCE COMMUNICATIONS INC	Serv& Op/TIS /Dstrctwd	83,052.80
340327	1	CENTER FOR AUTISM RESEARCH	NPA /NPA /Dstrctwd	24,999.00
			Sub NPA /NPA /Dstrctwd	3,338.40
340328	1	LEISURE CARE REFERRAL AGENCY	NPA /NPA Hlth/Dstrctwd	24,999.00
			Sub NPA /NPA Hlth/Dstrctwd	17,001.00
340329	68	CORVEL ENTERPRISE COMP INC	Serv& Op/Enterprs/Dstrctwd	500,000.00
			P/Yr Clm/Undesig /Dstrctwd	3,000,000.00
340330	70	CORVEL CORPORATION	P/Yr Clm/Undesig /Dstrctwd	543,750.00
			Serv& Op/Enterprs/Dstrctwd	181,250.00
340331	1	MIKE DEBELLIS	Rnt&Repr/Instrctn/Dstrctwd	3,000.00
340332	1	MOREY'S MUSIC	Rnt&Repr/Instrctn/Dstrctwd	300.00
340333	1	SPEAK, JOHN V	Rnt&Repr/Instrctn/Dstrctwd	150.00
340334	1	BEN'S MUSIC	Rnt&Repr/Instrctn/Dstrctwd	500.00
340335	1	OC MUSIC CENTER	Rnt&Repr/Instrctn/Dstrctwd	1,000.00
340336	1	MANA CRUZ	Rnt&Repr/Instrctn/Dstrctwd	500.00
340337	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/Tesoro	21,235.00

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340338	1	IMAGINATION MACHINE	CnsltSvs/Instrctn/Reilly	1,050.00
340339	1	GOODWILL INDUSTRIES OF ORANGE	Serv& Op/PrntPart/Dstrctwd	3,500.00
340340	1	MAKING RIGHT CHOICES, SQUARED	Serv& Op/Prsnl:HR/Dstrctwd	26,546.80
340341	1	MAKING RIGHT CHOICES, SQUARED	Serv& Op/Prsnl:HR/Dstrctwd	7,000.00
340342	1	YMCA OF ORANGE COUNTY	Subagrmt/Instrctn/Kinoshta	102,212.00
340343	1	APPLE COMPUTER INC	NonCapEq/Pub Info/Dstrctwd	781.32
340344	1	SHAMROCK SUPPLY CO INC	InstMtls/Instrctn/Dstrctwd	551.58
340345	1	YMCA OF ORANGE COUNTY	CnsltSvs/Instrctn/San Juan	51,156.00
			Subagrmt/Instrctn/San Juan	51,156.00
340346	1	COMPREHENSIVE DRUG TESTING	Serv& Op/PuplTran/Dstrctwd	8,000.00
340347	1	YMCA OF ORANGE COUNTY	CnsltSvs/Instrctn/Viejo	24,999.00
			Subagrmt/Instrctn/Viejo	77,213.00
340348	1	MUSIC & ARTS CENTER	Rnt&Repr/Instrctn/Dstrctwd	2,000.00
340349	1	SOUTH COAST FAMILY MEDI CENTER	Serv& Op/PuplTran/Dstrctwd	4,000.00
340350	1	YMCA OF ORANGE COUNTY	CnsltSvs/Instrctn/RH Dana	24,999.00
			Subagrmt/Instrctn/RH Dana	77,213.00
340351	1	VERIZON WIRELESS	SpplsNonI/Pub Info/Dstrctwd	500.00
340352	1	CITY OF SAN CLEMENTE	Op&Hskpg/Opr:Util/Dstrctwd	350,000.00
340353	1	SANTA MARGARITA WATER	Op&Hskpg/Opr:Util/Dstrctwd	335,000.00
340354	1	SAN DIEGO GAS & ELECTRIC	Op&Hskpg/Opr:Util/Dstrctwd	6,000,000.00
340355	1	CAPO VALLEY WATER DIST	Op&Hskpg/Opr:Util/Dstrctwd	400,000.00
340356	1	COMPREHENSIVE COLLEGE PREP, INC	CnsltSvs/Instrctn/Dstrctwd	10,000.00
340357	1	MOULTON NIGUEL WATER	Op&Hskpg/Opr:Util/Dstrctwd	350,000.00
340358	1	SOUTH COAST WATER DISTRICT	Op&Hskpg/Opr:Util/Dstrctwd	80,000.00
340359	1	DUNN-EDWARDS CORP	SpplsNonI/RR:Bldgs/Dstrctwd	50,000.00
340360	1	GANAHL LUMBER	SpplsNonI/RR:Bldgs/Dstrctwd	84,000.00
340361	1	HIRSCH PIPE & SUPPLY	SpplsNonI/RR:Bldgs/Dstrctwd	75,000.00
340362	1	UNITED RENTALS	Rntl:Oth/RR:Bldgs/Dstrctwd	25,000.00
340363	1	CONSOLIDATED ELECTRICAL DISTR	SpplsNonI/RR:Bldgs/Dstrctwd	125,000.00
340364	1	TIME FOR KIDS	InstMtls/Instrctn/RH Dana	1,325.22
340365	1	CROWN VALLEY TRANSMISSION	Rntl:Oth/PuplTran/Dstrctwd	15,075.00
			Rntl:Oth/Dist Veh/Dstrctwd	29,925.00
340366		VOID	VOID	0.00
340367	1	DANIELS TIRE SERVICE	Ppl Tran/PuplTran/Dstrctwd	80,000.00
			SpplsNonI/Dist Veh/Dstrctwd	20,000.00
340368	1	CAMPCO	Subagrmt/Instrctn/Las Palm	83,381.00
			CnsltSvs/Instrctn/Las Palm	24,999.00
340369	1	DISCOVERING SCIENCE COMPANY	Serv& Op/Instrctn/GrgWhite	1,870.00
340370	1	SOUTHERN CALIFORNIA EDISON	Op&Hskpg/Opr:Util/Dstrctwd	1,600,000.00
340371	1	SO CA GAS CO	Op&Hskpg/Opr:Util/Dstrctwd	550,000.00
340372	1	ELIZABETH GALLARDO	CnsltNon/Spch Aud/Dstrctwd	5,000.00
340373	1	MILLER MECHANICAL	Rntl:Oth/RR:Bldgs/Dstrctwd	30,000.00
340374	1	COMMERCIAL AQUATIC SERVICES	Rntl:Oth/RR:Bldgs/Dstrctwd	70,000.00
340375	1	STORAGE CONTAINER.COM	Rntl:Oth/Custodil/Dstrctwd	5,000.00
340376	1	CITY OF SAN CLEMENTE	Serv& Op/Instrctn/Marblehd	6,630.00
340377	1	SPORTS FACILITIES GROUP INC	Rntl:Oth/RR:Bldgs/Dstrctwd	84,000.00
340378	1	R & M ELECTRICAL CONTRACTING	Rntl:Oth/RR:Bldgs/Dstrctwd	20,000.00

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PO No.	Fund	Vendor	Description	Amount
340379	1	DAVE BANG ASSOCIATES	Rntl:Oth/RR:Bldgs/OsoGrand	5,791.45
			Rntl:Oth/RR:Bldgs/MFMS	5,980.41
			Rntl:Oth/RR:Bldgs/LFMS	4,527.81
			Rntl:Oth/RR:Bldgs/Las Palm	7,497.81
			Rntl:Oth/RR:Bldgs/Bergeson	4,128.21
			Rntl:Oth/RR:Bldgs/Del Obis	3,663.81
			Rntl:Oth/RR:Bldgs/ArroyoMS	6,947.01
			Rntl:Oth/RR:Bldgs/NHMS	6,180.21
			Rntl:Oth/RR:Bldgs/Chaparal	5,791.41
			Rntl:Oth/RR:Bldgs/VdelMarE	3,674.61
340380	1	CAL STAGE & LIGHTING INC	InstMtls/Instrctn/CVHS	192.78
340381	1	JAMIE MURDY	CnsltSvs/SEOthIns/Dstrctwd	6,500.00
340382	1	KNORR POOL SYSTEMS INC	Rntl:Oth/RR:Bldgs/Dstrctwd	20,000.00
			SpIsNonI/RR:Bldgs/Dstrctwd	20,000.00
340383	1	MOBILE MINI INC	NonCapEq/Saf&Trng/Dstrctwd	3,143.88
340384	1	CALPERS FISCAL SERVICES DIV.	PERS:CL /Aid:Inst/Dstrctwd	5,458.49
340385	1	WAXIE	SpIsNonI/Custodil/Dstrctwd	700,000.00
340386	13	A & R WHOLESALE DISTRIBUTORS	Food Dry/FoodServ/Dstrctwd	1,454,000.00
340387	13	GALASSO'S BAKERY	FdPrshbl/FoodServ/Dstrctwd	100,000.00
340388	13	AFFILIATED PACKAGING SPEC	EuipRpr /FoodServ/Dstrctwd	2,000.00
340389	13	BOYD COFFEE COMPANY	Food Dry/FoodServ/Dstrctwd	1,600.00
340390	13	CAL TROPIC	Food Dry/FoodServ/Dstrctwd	69,000.00
340391		VOID	VOID	0.00
340392	13	INDIGO BRIDGE TECHNOLOGIES LLC	CompTr /FoodServ/Dstrctwd	15,000.00
340393	13	OFFICE DEPOT	OffFdSrv/FoodServ/Dstrctwd	5,000.00
340394	13	PACKAGING MACHINERY & PARTS	EuipRpr /FoodServ/Dstrctwd	1,000.00
340395	13	VERIZON WIRELESS	Cmmnctns/FoodServ/Dstrctwd	5,000.00
340396	13	PLASTIC PACKAGE INC.	Food Sup/FoodServ/Dstrctwd	5,000.00
340397	13	THE PLATINUM PACKAGING GROUP	Food Sup/FoodServ/Dstrctwd	55,000.00
340398	13	THE TOLL ROADS	CntrctFd/FoodServ/Dstrctwd	800.00
340399	13	TRANSILWRAP COMPANY INC.	Food Sup/FoodServ/Dstrctwd	10,000.00
340400	13	SMART & FINAL	Food Dry/FoodServ/Dstrctwd	1,000.00
340401	69	METROPOLITAN EMPLOYEES	Serv& Op/Enterprs/Dstrctwd	42,000.00
340402	13	HOLLANDIA DAIRY INC.	FdPrshbl/FoodServ/Dstrctwd	440,000.00
340403	13	P & R PAPER SUPPLY CO	Food Sup/FoodServ/Dstrctwd	240,000.00
340404		VOID	VOID	0.00
340405	1	ORANGE COUNTY REGISTER	Serv& Op/Pub Info/Dstrctwd	2,000.00

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Warrant Number	Name of Payee	Reference Number	Amount
198852	AKT INC	PO-335378	240.80
		PO-335397	240.80
		PO-335398	240.80
		PO-335399	240.80
198853	ALISO NIGUEL AUTO CARE	PO-332505	761.92
198854	ALL GREEN ELECTRONICS	PO-332675	57.50
		PO-335522	36.00
198855	AMERICAN CASUAL	PO-333696	364.50
198856	AUTO SHOP EQUIP CO INC	PO-331287	5,039.59
198857	B & H PHOTOGRAPHY	PO-333904	3,089.72
		PO-335052	5,101.28
198858	BARRETT-ROBINSON INC	PO-331302	1,661.00-
		PO-331462	1,701.50
		PO-331793	47.41
		PO-333214	18.97
		PO-334618	1,425.00
198859	BATTERIES PLUS	PO-330237	2,388.23
198860	BATTERY SYSTEMS	PO-330947	494.67
198861	BEACH CITIES GLASS INC	PO-330234	1,280.37
198862	BJ BINDERY	PO-330147	1,881.00
		PO-334855	3,610.00
198863	BLAIRS TOWING INC	PO-332339	2,187.50
198864	BUSWEST	PO-335135	2,598.16
198865	CAL-STATE AUTO PARTS INC	PO-331558	1,143.84
198866	CALIFORNIA BOILER INC.	PO-332060	1,700.00
198867	CAPISTRANO GOLF CARS	PO-334616	1,087.86
		PO-335526	95.25
198868	CDW GOVERNMENT	PO-330083	180.40
198869	CINTAS CORP #640	PO-331131	423.24
		PO-331132	892.23
		PO-331338	193.99
		PO-334612	112.69
198870	CINTAS DOCUMENT MANAGEMENT	PO-331123	968.00
		PO-331270	42.00
198871	CLEAN SOURCE	PO-330168	404.14
198872	COAST RECREATION	PO-334677	610.36
198873	COMPLETE OFFICE OF CA	PO-330100	153.15
		PO-330330	12.94
		PO-330718	93.64
		PO-331973	268.07
		PO-333629	158.65
		PO-333713	21.58
		PO-335454	448.23
198874	DANIELS TIRE SERVICE	PO-330869	9,787.44

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Warrant Number	Name of Payee	Reference Number	Amount
198875	DELL MARKETING L P	PO-330080	38.87
		PO-335295	4,226.70
198876	DELTA EDUCATION	PO-335239	2,539.26
198877	DENAULT'S HARDWARE	PO-331514	709.71
198878	DENAULT'S HARDWARE	PO-330201	356.18
		PO-330863	543.14
198879	DICK BLICK WEST	PO-335120	1,555.92
198880	DM COLOR EXPRESS	PO-332118	162.00
198881	DUNN-EDWARDS CORP	PO-330229	4,951.30
198882	ECOLOGY TIRE	PO-331926	225.00
198883	EVERYTHING MEDICAL LLC	PO-335278	1,691.20
198884	HAAN CRAFTS	PO-335099	231.75
198885	HITT MARKING DEVICE	PO-335228	35.22
198886	JIM'S MUSIC CENTER	PO-334847	1,685.02
198887	JONES-CAMPBELL CO. INC	PO-334876	2,149.12
198888	KITS FOR KIDZ	PO-335391	540.00
198889	IRON MOUNTAIN	PO-335197	239.99
198890	1ST JON	PO-330413	268.00
198891	AUTOZONE INC	PO-335346	4,954.34
198892	BRINKS INC.	PO-330101	127.87
		PV-145397	35.08
198893	CHEFS' TOYS	PO-332709	226.99
198894	FACTORY MOTOR PARTS	PO-331557	1,926.76
198895	FISHER SCIENTIFIC	PO-332430	438.48
198896	FREEWAY AUTO SUPPLY	PO-330860	1,059.13
198897	FRICTION MATERIALS CO.	PO-330870	367.82
198898	GANAHL LUMBER	PO-334062	283.15
198899	GEIGER	PO-335165	1,319.16
		PO-335521	154.26
198900	GLASS SPECTRUM	PO-334118	254.35
198901	GLEN PRODUCTS	PO-330167	12.42
198902	HD SUPPLY FACILITIES MAINTN	PO-330233	321.99
198903	HIRSCH PIPE & SUPPLY	PO-333591	1,017.78
198904	INTERSTATE BATTERIES	PO-331556	810.97
198905	ITO NURSERY	PO-334634	508.31
198906	J W PEPPER & SON INC	PO-332203	28.59
		PO-333610	0.55
		PO-334002	167.41-
		PO-334200	150.67
		PO-335248	274.28
		PO-335249	263.09
		PO-335267	764.18
198907	JOHN DEERE LANDSCAPES	PO-330417	605.49
198908	JOHNSTONE SUPPLY	-	
		PO-330418	20,218.55

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Warrant Number	Name of Payee	Reference Number	Amount
198909	JOHNSTONE SUPPLY	PO-330418	4,068.85
198910	KELLY PAPER COMPANY	PO-334637	1,960.64
198911	LAWNMOWERS ETC	PO-331572	3,273.99
198912	LESLIES SWIMMING POOL SUPPLY	PO-330217	349.60
198913	LOCAL JANITORIAL & VACUUM	PO-330206	493.35
198914	APEX AUDIO	PO-335484	2,330.95
198915	ASSURED FIRE SYSTEMS	PO-334685	3,540.00
198916	BENS ASPHALT	PO-330595	1,500.00
198917	BERGMAN DACEY GOLDSMITH	PO-332491	243.00
198918	MOULTON NIGUEL WATER	PO-335509	1,832.61
198919	PROSURFACE	PO-334734	16,020.00
198920	SAN DIEGO GAS & ELECTRIC	PV-145282	78,611.54
198921	SANTA MARGARITA WATER	PO-335285	175.34
		PV-145275	3,141.79
198922	SO CAL EDISON CO	PO-334949	41,859.18
198923	SO CAL GAS CO	PO-330249	2,992.43
198924	P A THOMPSON ENGR CO	PO-335261	2,019.38
		PO-335266	1,203.93
198925	PYRAMID WIRE & CABLE INC.	PO-334858	13,381.88
		PO-334859	2,554.96
		PO-335273	1,699.02
		PO-335324	2,461.68
198926	CERTIFIED TRANSPORTATION	PV-145386	6,210.25
		PV-145402	3,631.68
198927	DISCOVERY SCIENCE CENTER	PO-335414	1,206.50
198928	FIRST STUDENT INC.	PV-145387	2,902.27
		PV-145401	421.06
198929	ORANGE COUNTY DEPT OF EDUCATIO	PO-335517	19,485.00
198930	ORANGE CTY DEPT EDUC	PO-335515	1,109.00
198931	TRANSPORTATION CHARTER SERVICE	PV-145354	5,036.70
198932	BERGER, ANN	PV-145317	178.65
198933	GRABIEL, JADE	PV-145318	84.00
198934	MARTUS, LARISSA	PV-145319	57.96
198935	MCFAUL, MARIBETH	PV-145240	229.23
198936	MCKEE, ANDREW	PV-145320	20.00
198937	MCLAUGHLIN, GREGG	PV-145321	42.70
198938	MILLER, LAURIE	PV-145322	15.00
198939	SAMSON, KRISTEN	PV-145323	60.00
198940	SCHMITT, AVA	PV-145324	23.00
198941	SCHOLL, BARBARA	PV-145325	48.54
198942	SELIKSON, DEBBIE	PV-145326	72.00
198943	SMITH, KYLEIGH	PV-145327	88.00
198944	SODERIN, BONNIE	PV-145328	91.90
198945	ALBELO, RAFAEL	PV-145242	117.60
198946	ARGENT, HEIDI	PV-145243	2.24

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Warrant Number	Name of Payee	Reference Number	Amount
198947	AVILA, THERESE	PV-145245	146.72
198948	BRACKMAN, MICHELLE	PV-145244	25.76
198949	ELKINS, KAREN	PV-145249	140.00
198950	FERNANDEZ, IRMA	PV-145250	26.88
198951	GILMORE, SHELLY	PV-145252	35.28
198952	MAYFIELD, DAVIDA	PV-145256	72.24
198953	NEE, KATHLEEN	PV-145258	168.56
198954	PEREZ, ALEIDA	PV-145262	12.32
198955	QUINN, CORY	PV-145263	95.20
198956	RIGBY, MICHAEL	PV-145264	22.40
198957	RODRIGUEZ, MICHELLE	PV-145265	266.56
198958	SANTOS, CHRIS	PV-145266	38.08
198959	SELECMAN, LANA	PV-145267	55.44
198960	SELIKSON, DEBBIE	PV-145268	43.12
198961	TALILI, MAILUMAI	PV-145269	213.36
198962	VARGAS, DAVID	PV-145271	266.56
198963	WANDERS, MICHELLE	PV-145272	57.12
198964	WIEDEMAN, LORI	PV-145273	193.76
198965	WILBUR, SANDRA S	PV-145274	5.60
198966	BROWNE, CAROLE	PV-145246	122.08
198967	CASARRUBIAS-QUINN, OLIVIA	PV-145247	42.00
198968	DAGARIN, JEAN-MARI	PV-145248	35.84
198969	FREY, DEBORAH	PV-145251	64.40
198970	HAMIDI, ZOILA	PV-145253	74.48
198971	JURDI, GHADA	PV-145254	90.72
198972	LEE, NANCY	PV-145255	13.44
198973	MORROW, SUSAN	PV-145257	94.08
198974	NIEBLAS, THERESA	PV-145259	53.76
198975	NOORZAD, TINA	PV-145260	53.20
198976	TRAN, RUTH	PV-145270	10.08
198977	BENNETT, KATHLEEN	PV-145330	692.72
198978	BRAUN, C. ANNE	PV-145331	108.08
198979	BUCKMAN, JENNIFER	PV-145333	104.16
198980	CLIFT, LYNNETTE I	PV-145335	106.96
198981	CORCORAN, TRAVIS	PV-145337	178.64
198982	ENGELSON, EMILY	PV-145338	120.40
198983	ENRIQUEZ, MICHELLE L	PV-145339	150.64
198984	FARRAND, MONA	PV-145340	83.44
198985	FERGUSON, ERIN	PV-145341	255.92
198986	FITZSIMMONS, KATHLEEN	PV-145342	137.20
198988	FOSTER, KARIN	PV-145344	162.96
198989	FRIEDLANDER, DOROTHY	PV-145345	216.16
198990	GILL, ARVINDER	PV-145346	174.72
198991	HALL, SHEILA	PV-145347	264.88
198992	HAUN, BARBARA	PV-145348	205.52

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198993	HENRY, LISA	PV-145332	33.60
198994	HERNANDEZ, MARLO	PV-145349	31.92
198995	HERTZ, JANA	PV-145350	96.88
198996	HOOPER, GWYNETH	PV-145351	20.72
198997	JIMENEZ, DENISE	PV-145352	85.68
198998	KELLMAN, KATHLEEN	PV-145355	67.20
198999	KENNEY, VALERIE	PV-145357	18.48
199000	KIMMELL, JULIE	PV-145358	137.20
199001	LACHEMANN, DINA	PV-145359	91.28
199002	MCKEE, DANISE	PV-145360	62.16
199003	MITCHELL, KAREN P	PV-145361	233.52
199004	MORRIS, LINDSEY	PV-145363	45.36
199005	NAPORA, NOELLE	PV-145364	152.88
199006	PARKER, LAURA	PV-145365	168.00
199007	PEREZ, ALEIDA	PV-145366	55.44
199008	PINKERTON, DAN	PV-145367	352.24
199009	RAFF, DEIDRE	PV-145368	147.84
199010	RASHIDI, AKRAM KIM	PV-145369	98.00
199011	REISCHL, VIRGINIA	PV-145370	1.12
199012	ROCHE, ANN	PV-145372	239.68
199013	RODRIGUEZ, NASCINA	PV-145373	102.48
199014	SOLTIS, PAMELA	PV-145375	234.08
199015	STRONG, KARYN	PV-145376	272.72
199016	TAYLOR, JULIE	PV-145377	78.40
199017	TRUEBLOOD, MELINDA	PV-145378	120.40
199018	WACHMAN, TIFFANY	PV-145380	76.16
199019	WANDERS, MICHELLE	PV-145381	36.96
199020	WESTON, KELLY	PV-145382	97.44
199021	WHITE, BRANDI	PV-145385	116.48
199022	WISEMAN, HOLLY	PV-145383	120.96
199023	WYNNE, LAUREN	PV-145384	95.20
199024	CAPE IBARA, AMY	PV-145334	80.64
199025	BANH, JULIE/NAM	PV-145276	865.54
199026	BLAIN, MATTHEW & KERRY	PV-145278	120.96
199027	BUI, HONG	PV-145279	354.82
199028	CANET, DONALD OR ERIN	PV-145280	229.82
199029	CUHADAROGU, MEHMET OR BELGIN	PV-145281	1,187.20
199030	DALEY, BRIAN & NICOLE	PV-145283	134.40
199031	ELPEDES, BERNARD & MINH-THU VU	PV-145284	35.62
199032	FERREN, MATTHEW & KATIE	PV-145285	157.48
199033	GARCIA, ANTONIO & MICHELLE	PV-145286	112.00
199034	GARCIA, ROSALINA	PV-145287	451.58
199035	GRAGG, PATRICK & TERRY	PV-145288	111.10
199036	GUERRERO, HECTOR & GINA	PV-145289	206.08
199037	HENRY, SAMANTHA	PV-145290	76.61

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199038	HOGGATT, ROBERT/VERONICA	PV-145291	523.26
199039	JUNCAJ, EMILIO & LESLI	PV-145292	131.71
199040	LE, CHAU & TRAN, TU	PV-145293	206.98
199041	LIEBERT, THOMAS &	PV-145294	71.68
199042	LOPEZ, CELESTES	PV-145295	178.75
199043	LOUIE, DARRYL OR CATHERINE	PV-145296	318.53
199044	MACIBORSKI, MIKE OR STEPHANIE	PV-145298	206.98
199045	MARTIN, GINA	PV-145299	563.58
199046	MATHIESEN, DAN & TARA	PV-145300	272.83
199047	MEIER, WENDY	PV-145301	447.55
199048	MOHEB, MEHRDAD & NASR, NAHID	PV-145302	65.86
199049	OSBORNE, RICHARD & DAYNA	PV-145303	131.04
199050	PETERSEN, DAVID OR LORIE	PV-145304	157.58
199051	RAMOS, ELLIOT/SEPULVEDA, LYCEL	PV-145305	244.61
199052	RANGEL, CYNTHIA	PV-145306	286.72
199053	RICHMOND, HEIDI	PV-145307	192.86
199054	RITURBAN/JOHN PAUL & ANN	PV-145308	124.32
199055	ROTH, JAY &/OR KERI	PV-145309	282.24
199056	SCOLLO, LUIGI & ADRIANA	PV-145310	1,480.20
199057	SHOOK, SIAN	PV-145311	381.70
199058	SMITH, JAMES OR KIMBER	PV-145312	436.13
199059	TRAN, CHAU & LUONG, PHUONG	PV-145297	232.96
199060	TRITZ, RICHARD &/OR JULIE	PV-145313	192.86
199061	WEATHERWAX, KATHY	PV-145314	443.52
199062	WIGGINS, CHRISTOPHER OR SELDON	PV-145315	2,150.40
199063	WINKLER, JOHN & CAROL	PV-145316	116.03
199064	FERREN, MATTHEW & KATIE	PO-333980	165.00
199065	JANNEY, MICHAEL & VANESSA	PO-331773	667.20
199066	KARPUS, DAVID AND MARY	PO-332066	886.00
199067	KRANTZ, TRICIA	PO-330483	40.00
		PO-330765	230.00
199068	MENDE PSY.D, SYLVIA	PO-331990	7,491.73
199069	PASSARO, DR. PERRY DAVID	PO-330757	3,900.00
199070	STAFFREHAB	PO-334884	1,015.00
199071	STIER, MARK & SHANNON	PO-333914	12,400.00
199072	SUNBELT STAFFING LLC	PO-335436	32,700.50
199073	TERRY & ANNA KWIT	PO-334967	300.00
199074	A TREE OF KNOWLEDGE	PO-332304	745.88
199075	ADVANCED READING SOLUTIONS LLC	PO-332301	595.64
199076	LEADERSHIP ASSOCIATES	PO-335504	13,000.00
199077	PROFESSIONAL TUTORS OF AMERICA	PO-332309	1,751.00
199078	TOTAL EDUCATION SOLOUTIONS	PO-332302	27.50
199079	¡APRENDE! TUTORING	PO-332308	15,516.72
199080	STEIN, CHRISTINE	PO-330563	4,284.00
199081	AMON, TODD	PV-145391	1,056.96

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Warrant Number	Name of Payee	Reference Number	Amount
199082	CLARK, CARRIE	PV-145392	50.69
199083	FEESER, JENNIFER	PV-145393	186.00
199084	JOCHAM, SARA	PV-145394	787.88
199085	ORANGE COUNTY DEPT OF EDUCATIO	PO-334931	75.00
		PO-334944	120.00
199086	PITZEN, SHARLA	PV-145395	159.35
199087	SCHOOL SERVICES OF CALIF	PO-334598	960.00
		PO-335151	270.00
199088	SCIENCE@OC	PO-334684	550.00
199089	WYNNE, LAUREN	PV-145396	53.16
199090	BEST BEST & KRIEGER LLP	PO-325201	2,232.19
199091	MAACO COLLISION REPAIR & AUTO	PO-333318	980.51
199092	MAYER-JOHNSON CO	PO-335431	423.57
199093	MISSION AUTO SERVICE	PO-332068	654.19
199094	MOBILE COMM REPAIR INC	PO-335264	11,430.72
199095	MUSIC & ARTS	PO-330135	1,137.81
199096	NASCO WEST	PO-335272	1,068.72
199097	OFFICE DEPOT	PO-330363	58.29
		PO-333353	644.57
		PO-333543	399.26
		PO-334492	210.04
		PO-335035	1,539.88
199098	ORANGE CTY DEPT EDUC	PO-335508	178.38
199099	PACWEST AIR FILTER LLC	PO-330420	22,921.07
199100	PALOS SPORTS	PO-335453	667.27
199101	PARR LUMBER	PO-334342	2,971.32
199102	PATHWAY COMMUNICATIONS LTD.	PO-334558	1,053.87
		PO-334561	85.33
		PO-334790	511.92
		PO-334793	341.28
		PO-334795	341.28
		PO-334890	170.64
		PO-334893	883.23
		PO-335183	3,532.90
199103	PRECISION SPEEDOMETER SR	PO-332984	596.45
199104	RADIO SHACK	PO-330197	112.80
199105	RUSCO INC	PO-330246	3,772.00
199106	SCHOLASTIC LIBRARY PUBLISHING	PO-335311	200.00
199107	SOCIAL STUDIES SCH SERV	PO-335221	496.15
199108	SPINITAR	PO-335429	8,191.60
199109	THYSSENKRUPP ELEVATOR CORP	PO-331669	7,185.69
199110	YORK INDUSTRIES	PO-331124	2,161.40
199111	OFFICE DEPOT	PO-331053	249.12
199112	PATHWAY COMMUNICATIONS LTD.	PO-335298	883.22
199113	TRAVIS SOFTWARE	PO-335473	300.00

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Warrant Number	Name of Payee	Reference Number	Amount
199114	US BANK CORP PAYMENT SYSTEM	-	
		CM-140117	25.12-
		PV-145336	8,818.54
		PV-145374	2,259.58
199115	US BANK CORP PAYMENT SYSTEM	-	
		PV-145374	7,301.83
		PV-145379	881.04
199116	US BANK CORP PAYMENT SYSTEM	-	
		PV-145379	5,479.49
199117	US BANK CORP PAYMENT SYSTEM	PV-145379	784.00
		PV-145388	2,803.04
		PV-145389	1,835.99
199118	SANTA MARGARITA FORD	PO-335319	23,040.72
199119	SOUTHWEST SCHOOL SUPPLY	-	
		CM-140122	60.48-
		PO-330308	226.32
		PO-330315	248.69
		PO-330326	491.46
		PO-330328	34.66
		PO-330332	93.09
		PO-330335	104.74
		PO-330338	470.88
		PO-330341	52.27
		PO-330349	12.86
		PO-330383	376.03
		PO-330386	514.45
		PO-330387	2.80
		PO-330390	173.37
		PO-330391	145.15
		PO-330393	34.00
		PO-330395	269.15
		PO-330397	495.54
		PO-330574	508.72
		PO-330676	236.43
		PO-330693	722.46
		PO-330709	501.43
		PO-330919	29.29
		PO-330998	94.29
		PO-331290	83.84
		PO-331299	192.59
		PO-331399	64.01

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Warrant Number	Name of Payee	Reference Number	Amount
199120	SOUTHWEST SCHOOL SUPPLY	-	
		PO-331512	308.65
		PO-331688	228.02
		PO-331689	960.80
		PO-331935	120.81
		PO-331946	70.84
		PO-331988	134.14
		PO-332197	37.47
		PO-332496	526.71
		PO-332500	1,184.95
		PO-333205	97.71
		PO-333206	621.65
		PO-333296	263.65
		PO-333402	32.30
		PO-333443	186.92
		PO-333518	261.59
		PO-333662	228.53
		PO-333962	362.31
		PO-334494	7.78
		PO-334583	202.14
		PO-334584	1,100.00
		PO-334670	788.93
		PO-334771	132.04
		PO-334775	4,314.35
		PO-334937	234.44
		PO-334939	572.59
199121	SOUTHWEST SCHOOL SUPPLY	PO-334939	394.05
		PO-335058	3,938.76
		PO-335061	820.80
		PO-335076	154.44
		PO-335077	195.90
		PO-335156	16,936.90
		PO-335167	155.25
		PO-335186	130.23
		PO-335196	101.96
		PO-335213	244.08
		PO-335331	419.46
		PO-335332	1,575.86
		PO-335334	90.87
		PO-335363	1,460.94
		PO-335365	488.70
		PO-335366	251.77
		PO-335368	100.34
		PO-335369	125.34
		PV-145403	53.63

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Warrant Number	Name of Payee	Reference Number	Amount
199122	SOUTHWEST SCHOOL SUPPLY	PO-331160	414.06
199123	CORVEL CORPORATION	PO-330313	220,429.11
199124	CAPISTRANO UNIFIED SCHOOL DIST	PO-330320	120,000.00
199125	MERCURY DISPOSAL SYSTEM INC	PO-331085	299.80
199126	MISSION AUTO SERVICE	PO-332068	3,409.16
199127	PATHWAY COMMUNICATIONS LTD.	PO-333928	5,299.34
199128	QUALITY TOWING	PO-331565	305.00
199129	REALLY GOOD STUFF	PO-335260	124.25
199130	REEL LUMBER	PO-334710	628.68
199131	RICKS TRAILER SUPPLY	PO-331321	300.00
199132	RIFTON EQUIPMENT	PO-335313	5,038.21
199133	SCHOLASTIC LIBRARY PUBLISHING	PO-335335	152.00
199134	SIGNS BY CREATIONS UNLIMITED	PO-330193	111.24
199135	SMOG EXPRESS	PO-331238	155.85
199136	SPINITAR	PO-335430	33,793.99
199137	SUPPLY LINE BUILDING MATERIALS	PO-330212	18.06
199138	THE PAINT STORE	PO-330882	221.44
199139	TUTTLE-CLICK FORD	PO-331337	2,580.01
199140	UNITED RENTALS	PO-330175	1,378.52
199141	UNITRAX	PO-331286	814.39
199142	VERIZON WIRELESS	PO-330161	3,323.29
		PO-332915	364.28
199143	CUSD REVOLVING CASH	CM-140118	0.76-
		CM-140119	0.83-
		CM-140120	0.82-
		CM-140121	0.83-
		PV-145400	2,593.12
199144	WAXIE	-	-
		PO-332997	15,557.57
199145	WAXIE	-	-
		PO-332997	12,757.87
199146	WAXIE	PO-332997	5,438.18
199147	ALISO VIEJO COMMUNITY ASSN	CL-140212	1,596.83
		CL-140256	256.71
199148	ARC	CL-140213	85.92
199149	BOWIE ARNESON WILES &	CL-140218	2,254.50
		CL-140219	18,338.50
199150	CITY OF SAN JUAN CAPISTRANO	CL-140221	7,547.71
199151	E. STEWART AND ASSOCIATES	CL-140250	7,537.50
199152	G.A. DOMINGUEZ	CL-140227	4,160.00
199153	GILBERT & STEARNS INC	CL-140228	2,779.80
		CL-140229	1,769.13
		CL-140230	3,769.13
199154	MOULTON NIGUEL WATER	CL-140235	13,106.44
199155	PACIFIC PLUMBING COMPANY OF	CL-140239	13,912.41

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Warrant Number	Name of Payee	Reference Number	Amount
199156	PACIFIC ROOFING SYSTEMS	CL-140240	11,941.75
199157	PROSURFACE	CL-140241	5,040.00
199158	R & M ELECTRICAL CONTRACTING	CL-140243	10,795.26
199159	SAN DIEGO GAS & ELECTRIC	CL-140554	341,402.52
199160	SANTA MARGARITA WATER	CL-140244	89.07
		CL-140542	9,786.08
199161	SO CAL GAS CO	CL-140246	9,536.85
199162	SOUTH COAST FIRE PROTECTION	CL-140247	513.00
		CL-140248	180.00
199163	SOUTH COAST WATER DISTRICT	CL-140249	19,287.11
199164	VANGUARD FLOORING INC.	CL-140251	8,725.70
199165	WEST COAST ARBORISTS INC.	CL-140253	7,420.00
199166	ARC	CL-140214	168.34
199167	BOWIE ARNESON WILES &	CL-140220	1,140.51
199168	GILBERT & STEARNS INC	CL-140231	724.63
		CL-140232	2,470.00
199169	HARRIS STEEL FENCE CO. INC.	CL-140233	9,480.00
		CL-140234	2,000.00
199170	WLC ARCHITECTS INC	CL-140254	9,722.65
		CL-140255	3,854.67
199171	PUBLIC ECONOMICS INC	CL-140242	1,797.50
199172	BAILEY, KIM	CL-140259	179.71
199173	COLLINS, CLINT	CL-140332	17.18
199174	DALTON, NICOLE	CL-140333	20.00
199175	HARRIS, HEIDI	CL-140379	65.07
199176	HUNT, TROY	CL-140382	84.78
199177	KWIT, SPENCER	CL-140385	69.00
199178	LLAMAS, EMELY	CL-140386	18.00
199179	MALLARI, NICHOLAS	CL-140387	19.00
199180	MAZZUCKIS, CHRISTOPHER	CL-140390	36.00
199181	MEHDIZADEH ASL, NIKOO	CL-140388	144.00
199182	MORNINSTAR, SHAWN	CL-140389	84.00
199183	NAJERA, ROBERTO	CL-140391	18.00
199184	SAMPSON, CHERYL	CL-140392	1,168.64
199185	YOGI, STACY	CL-140396	771.85
199186	ARMAN, CARRIE	CL-140258	309.95
199187	AAVULA, MADHAN	CL-140257	936.70
199188	BELLI, AMY	CL-140284	551.00
199189	BUMPUS, SARAH	CL-140329	330.00
199190	CARPENTER, ERIKA	CL-140330	577.50
199191	CHO, MIA	CL-140331	168.00
199192	GUIA, LATA	CL-140378	350.00
199193	HAVRANEK, SARA	CL-140380	224.00
199194	HILLS, WHITTNEY	CL-140381	235.00
199195	JOHNSEN, ROBERT	CL-140384	836.00

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Warrant Number	Name of Payee	Reference Number	Amount
199196	SHEAN, VAURI	CL-140393	235.00
199197	SMITH, BRENNA	CL-140394	235.00
199198	WARD, AMANDA	CL-140395	675.00
199199	BOLLA, BRENDA	CL-140513	94.64
199200	BRAN, CARA	CL-140514	61.60
199201	BRANNON, DESIREE	CL-140515	111.44
199202	BRIDWELL, JODY	CL-140516	143.36
199203	CAUDILL, AMANDA	CL-140517	69.72
		CL-140518	69.72
199204	COLLINGS, JANICE	CL-140519	105.28
199205	ERICKSON, DANA	CL-140520	58.26
199206	EVANS, LAURA	CL-140540	150.08
199207	FINNSSON, JAMIE	CL-140522	151.12
199208	GLASSEN, NINA	CL-140523	32.48
199209	GONG, PHOEBE	CL-140524	156.80
199210	GROSS, DEANNA	CL-140525	25.76
199211	LEAHY, CHRISTINA	CL-140527	293.44
199212	METCALF, HENRY	CL-140528	131.04
199213	NOYES, JANN	CL-140529	45.36
199214	POTEET, GINA	CL-140541	1.68
199215	RICHTSMETIER, AUNDREA	CL-140530	34.16
199216	ROBINSON, KATIE	CL-140531	381.92
199217	ROBINSON, KHARA	CL-140532	127.68
199218	RODRIGUEZ, LAURA	CL-140533	108.08
199219	RUNGO, DEANNA	CL-140534	107.52
199220	SAUER, PATRICIA J	CL-140535	14.56
199221	SHOFNER, BRIANNA	CL-140536	250.32
199222	TRUEBLOOD, MELINDA	CL-140537	68.88
199223	WALSH, EILEEN	CL-140538	80.08
199224	WILLEY, ELIZABETH	CL-140539	57.12
199225	KEBLER, QUINCY A.	CL-140526	104.72
199226	ADAMS, CELESTE	CL-140543	191.52
199227	AKHLAGHI SEAN &	CL-140544	1,834.55
199228	ALZAMORA, LUCERO	CL-140545	451.58
199229	BAUER, ADAM OR GINA	CL-140546	75.26
199230	BECKHAM, NATHAN & DANIELLE	CL-140547	139.10
199231	BOUCLY, CHRISTOPHER & DAWNIEL	CL-140548	335.10
199232	CAPAY, PONCIANO OR MARIA	CL-140549	561.79
199233	CASTREJON, DANIEL & GUADALUPE	CL-140550	3,348.36
199234	CHIBANDA, OLIVER & LESHON	CL-140551	1,424.39
199235	CIPOLLONE, JOSEPH & DEBRA	CL-140552	206.08
199236	CLARK, BRIAN OR YOLANDA	CL-140553	94.08
199237	CROWELL, BRIDGETTE	CL-140555	298.37
199238	DAVIS, HENRY & ELIZABETH	CL-140556	304.64
199239	DESHAZER, ALEX OR DARCY	CL-140557	175.62

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Warrant Number	Name of Payee	Reference Number	Amount
199240	DRUCKREY, CRAIG & CHRISTY	CL-140558	654.97
199241	ELPEDES, BERNARD & MINH-THU VU	CL-140559	225.57
199242	ESPINO, JUAN/MAYRA	CL-140560	55.10
199243	FINCH, JASON/NICOLETTE	CL-140561	153.22
199244	FRAIZER, JERRY & KATHERINE	CL-140562	223.78
199245	GARRINGER, RODNEY OR SARA	CL-140563	315.17
199246	GAU, MARY	CL-140564	268.80
199247	HAWORTH, MARK & JENNIFER	CL-140565	150.53
199248	HYLTON, CHRIS OR HERMINIA	CL-140566	230.50
199249	JOHNSON, EDWIN OR MELISS	CL-140567	545.66
199250	JONES, DANNY & NANCY	CL-140568	383.04
199251	LARA, TRAVIS & ERIN	CL-140569	177.18
199252	LIDDLE, DREW & LESLIE	CL-140570	485.18
199253	MICHEL, NANCY	CL-140571	187.26
199254	NOXON, LISA C	CL-140572	94.08
199255	O'LEARY GUTIERREZ, MARIA	CL-140573	713.67
199256	OSBORNE, RICHARD & DAYNA	CL-140574	157.25
199257	QUENGA, JOSEPH OR TRACY	CL-140575	1,094.91
199258	RODAS, PHILLIP AND CAROLYN	CL-140576	210.67
199259	SCHWARTZ, TONY OR STEPHANIE	CL-140577	296.35
199260	SIRKIN, TORY & AMY	CL-140578	270.37
199261	SUTHERLAND, GARY & RACHEL	CL-140579	141.12
199262	WINKLER, JOHN & CAROL	CL-140580	174.05
199263	ZABOROWSKI, JEFF AND WENDY	CL-140581	277.54
199264	1ST JON	CL-140260	128.20
199265	A Z BUS SALES INC	CL-140024	141.63
199266	AARDVARK CLAY	CL-140261	304.76
199267	AUDIO DYNAMIX	CL-140025	7,837.88
199268	AUDITORY INSTRUMENTS	CL-140266	800.00
		CL-140267	115.12
199269	AWARDS 'N MORE	CL-140026	763.40
		CL-140027	146.94
199270	B & H PHOTOGRAPHY	CL-140028	6,069.13
199271	BEACH CITIES GLASS INC	CL-140029	391.08
		CL-140030	666.16
199272	BEE MAN	CL-140031	175.00
199273	BERTRANDS HORN IMPROVEMENT	CL-140032	499.28
		CL-140033	310.17
199274	C D T INC.	CL-140292	306.98
		CL-140293	716.27
199275	CALIFORNIA WESTERN VISUALS	CL-140273	4,742.46
199276	CAPISTRANO GOLF CARS	CL-140274	632.56
199277	CENTER ON TEACHING & LEARNING	CL-140034	3,990.00
199278	CINTAS CORP #640	CL-140279	1,445.40
		CL-140280	122.09

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Warrant Number	Name of Payee	Reference Number	Amount
199279	CINTAS FIRST AID & SAFETY	CL-140277	514.61
199280	CLEAN ENERGY	CL-140035	31,051.63
199281	CLEAN SOURCE	CL-140281	9,181.68
199282	CMS COMMUNICATIONS INC	CL-140282	1,657.60
199283	COMMERCIAL AQUATIC SERVICES	CL-140283	163.41
		CL-140285	6,318.25
199284	CONSTRUCTIVE PLAYTHINGS	CL-140036	649.80
199285	CULVER-NEWLIN	CL-140294	1,291.68
		CL-140297	387.94
199286	DBQ PROJECT, THE	CL-140298	351.00
199287	DELL MARKETING L P	CL-140300	2,143.52
199288	DENAULT'S HARDWARE	CL-140301	87.33
199289	EBERHARD EQUIPMENT	CL-140303	1,413.44
199290	FOLLETT SCHOOL SOLUTIONS	CL-140038	64.69
		CL-140039	257.09
		CL-140040	1,165.33
		CL-140041	6,055.83
199291	FOLLETT SCHOOL SOLUTIONS INC	CL-140042	943.65
		CL-140043	998.49
		CL-140044	1,195.97
		CL-140045	2,497.02
		CL-140046	1,012.14
		CL-140047	1,584.79
		CL-140048	5,995.32
		CL-140049	491.40
199292	FOLLETT SCHOOL SOLUTIONS INC	CL-140050	1,456.65
199293	FRICTION MATERIALS CO.	CL-140051	5,085.05
199294	GLEN PRODUCTS	CL-140309	337.53
199295	HD SUPPLY FACILITIES MAINTN	CL-140310	1,023.32
199296	HYDRO-SCAPE PRODUCTS INC	CL-140315	426.32
199297	IMAGE 2000	CL-140316	190.00
199298	IMAGINE LEARNING INC	CL-140052	23,100.00
199299	INSIGHT SYSTEMS EXCHANGE	CL-140317	13,750.86
		CL-140318	4,002.30
		CL-140319	916.72
		CL-140320	7,114.85
		CL-140321	28,459.39
		CL-140322	5,669.86
199300	IPC USA	CL-140323	3,501.79
		CL-140324	12,204.97
		CL-140325	19,481.47
		CL-140326	12,204.97
199301	LAWNMOWERS ETC	CL-140053	4,491.58
199302	FOLLETT SCHOOL SOLUTIONS	CL-140037	374.12

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Warrant Number	Name of Payee	Reference Number	Amount
199303	MOBILE FLEET WASH	CL-140054	8.75
		CL-140055	8.75
		CL-140056	2,422.25
		CL-140057	2,422.25
199304	OFFICE DEPOT	CL-140059	2,044.08
		CL-140060	2,214.66
		CL-140061	124.55
199305	RADIO SHACK	CL-140062	135.31
199306	STAPLES ADVANTAGE	-	
		CL-140063	573.42
		CL-140068	838.83
		CL-140069	1,421.78
		CL-140070	448.05
		CL-140071	800.49
		CL-140072	331.27
199307	STAPLES ADVANTAGE	CL-140072	28.40
		CL-140073	512.59
		CL-140074	71.32
		CL-140075	190.29
		CL-140076	107.63
		CL-140077	740.89
199308	TIFCO INDUSTRIES	CL-140078	33.11
		CL-140079	153.43
		CL-140081	8.83
		CL-140082	226.46
199309	ULINE	CL-140371	880.20
199310	VERIZON WIRELESS	CL-140083	179.02
		CL-140084	217.61
199311	OFFICE DEPOT	CL-140058	370.73
199312	STAPLES ADVANTAGE	CL-140064	1,575.93
		CL-140067	78.48
199313	STAPLES ADVANTAGE	CL-140065	78.48
199314	STAPLES ADVANTAGE	CL-140066	78.47
199315	ALPINE ACADEMY	CL-140094	3,360.00
		CL-140095	5,105.70
		CL-140096	4,030.00
199316	ALTERNATIVE COMM SVCS	CL-140135	1,872.00
199317	BLIND CHILDREN'S LEARNING	CL-140097	4,234.50
199318	CORNERSTONE THERAPIES	CL-140098	200.00
199319	DEVEREUX TEXAS TREATMENT	CL-140103	200.72
		CL-140104	2,327.26
		CL-140105	6,665.00
		CL-140106	3,913.13

Board of Trustees Warrant Listing
===== Fiscal Year: 2014-15 =====
Board of Trustees Meeting.....JULY 23, 2014

Warrant Number	Name of Payee	Reference Number	Amount
199320	DEVEREUX TEXAS TREATMENT	CL-140099	2,075.85
		CL-140100	6,665.00
		CL-140101	1,190.71
		CL-140102	442.00
199321	EBBING, CURTIS AND/OR MARYAM	CL-140107	826.56
199322	GOODWILL INDUSTRIES OF ORANGE	CL-140434	246.00
		CL-140435	8,229.00
199323	HAWORTH, MARK OR JENNIFER	CL-140108	1,019.20
199324	HERITAGE SCHOOLS INC	CL-140109	2,142.00
		CL-140110	6,822.48
		CL-140111	2,325.00
		CL-140112	2,142.00
		CL-140113	3,312.12
		CL-140114	3,510.36
		CL-140115	2,325.00
199325	KIDS INSTITUTE FOR DEVELOPMENT	CL-140116	5,963.75
199326	NEW HAVEN YOUTH & FAMILY	CL-140117	3,172.00
		CL-140118	8,529.00
		CL-140119	8,394.40
		CL-140120	2,684.00
		CL-140121	6,878.23
		CL-140122	98.43
		CL-140153	2,074.00
		CL-140154	8,529.00
		CL-140155	113.75
199327	SPECTRUM CENTER ROSSIER PARK	CL-140123	5,814.00
199328	SPECTRUM CENTER ROSSIER PARK	CL-140124	3,397.00
		CL-140125	2,347.50
199329	SYNTEX GLOBAL	CL-140181	812.72
		CL-140182	1,491.10
199330	TERI INC	CL-140126	1,688.68
199331	THERAPEUTIC EDUCATION CENTER	CL-140127	4,725.00
		CL-140128	3,423.00
		CL-140129	4,725.00
199332	WERTHEIMER-GALE & ASSOCIATES	CL-140130	39.00
		CL-140131	45.50
		CL-140132	58.50
		CL-140133	156.00
		CL-140134	39.00
199333	ACE TUTORING SERVICES INC	CL-140397	4,070.48
199334	*!!#1 AT-HOME TUTORS INC	CL-140398	532.15
199335	1-ON-1 LEARNING WITH LAPTOPS	CL-140399	4,734.95
199336	APPLIED SCHOLASTICS INTL	CL-140136	200.00
199337	BESTGEN, MARY	CL-140404	83.29
		CL-140405	1,090.05

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Warrant Number	Name of Payee	Reference Number	Amount
199338	CATAPULT LEARNING WEST LLC	CL-140142	1,150.00
199339	CONTEMPORARY SERVICES CORP.	CL-140418	1,497.00
		CL-140419	945.00
		CL-140420	796.00
199340	CONVERSA INCORPORATED	CL-140144	1,130.00
199341	DEPT OF GENERAL SERVICES	CL-140425	654.50
		CL-140426	27,021.50
199342	KEEP HOPE ALIVE PROJECT	CL-140444	720.00
199343	KREG, JUDEE	CL-140588	1,190.00
199344	OXFORD TUTORING	CL-140168	15,972.24
199345	PROFESSIONAL TUTORS OF AMERICA	CL-140172	2,887.50
		CL-140173	3,468.00
		CL-140174	3,148.75
199346	SYLVAN LEARNING CTR OF LAGUNA	CL-140180	12,064.74
199347	YMCA OF ORANGE COUNTY	CL-140510	11,001.68
		CL-140511	8,661.83
		CL-140512	10,207.04
199348	STROUD, KEITH R	CL-140178	301.00
199349	DONOVAN, LYNDIA	CL-140147	218.90
199350	ILLUMINATE EDUCATION INC.	CL-140440	259.00
199351	ORANGE COUNTY DEPT OF EDUCATIO	CL-140158	75.00
		CL-140166	60.00
199352	REGENTS UNI OF CA IRVINE	CL-140185	1,580.00
		CL-140186	395.00
		CL-140187	395.00
		CL-140188	1,425.00
		CL-140189	475.00
		CL-140190	712.50
		CL-140191	712.50
		CL-140192	237.50
		CL-140193	395.00
		CL-140194	250.00
		CL-140195	500.00
		CL-140196	300.00
		CL-140197	1,800.00
		CL-140198	1,800.00
		CL-140199	300.00
		CL-140200	300.00
		CL-140201	600.00
		CL-140498	790.00
		CL-140585	237.50
199353	SAN BERNARDINO CNTY SUPER SCHL	CL-140176	800.00
199354	UC REGENTS	CL-140202	150.00
199355	UCI HISTORY PROJECT	CL-140203	185.00
		CL-140204	185.00

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Warrant Number	Name of Payee	Reference Number	Amount
199356	ATKINSON ANDELSON LOYA	CL-140400	12,781.49
199357	DANNIS WOLIVER KELLEY	CL-140145	1,151.50
		CL-140146	2,224.11
199358	HARBOTTLE LAW GROUP	CL-140149	6,954.00
		CL-140150	541.50
199359	ROBIN CHAMPLIN	CL-140175	19,538.00
199360	STUTZ ARTIANO SHINOFF & HOLTZ	CL-140179	43,191.95
199361	VAVRINEK TRINE DAY & CO LLP	CL-140205	21,400.00
		CL-140206	5,600.00
199362	CORVEL CORPORATION	CL-140586	29,527.95
		CL-140587	63,166.00
199363	UNUM LIFE INSURANCE	PO-340310	9,774.36
		511 Warrants	\$2,399,388.93

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 1314-02 Frozen Food Products	6/26/2013
A&R Wholesale Distributors, Inc.	Bid No. 1415-06 Grocery, Snack and Beverage Products	6/25/2014
Above All Names Construction Services, Incorporated	Bid No. 1112-11, Concrete Maintenance & Repair	10/26/2011
Advantage Imaging Supply, Inc.	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
AJ Fistes Corporation	Bid No. 1415-04, General Contractor Services	6/11/2014
American Logistics Co., LLC	Bid No. 1415-02 - Outsource Transportation Service	6/11/2014
AMS.NET Inc.	California Multiple Award Schedule Contract No. 3-09-70-0291Q, Electronic Data Processing (EDP) Equipment and Service	4/13/2010
AMS.NET Inc.	Western State Contracting Alliance (WSCA) WSCA 7-08-70-13, CA Participating Addendum AR-233 Cisco Networking Communications and Maintenance	11/9/2010
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
AMS.NET Inc.	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
Apex Learning, Inc.	RFP No. 6-1314, Credit Recovery Services	4/23/2014
Architectural Roofing Systems dba Pacific Roofing Systems	Bid No.1314-19, Roofing Repairs and Maintenance	3/12/2014
Atkinson, Andelson, Loya, Rudd & Romo	RFQ No. 10-0809 General Legal Services	12/15/2009
AVES Audio Visual Systems, Inc.	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Barrett-Robinson, Inc.	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
B&H Foto & Electronics Corp. dab B&H Photo Video	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Ben's Asphalt, Inc.	Bid No. 1213-03 Asphalt Paving, Seal coating and Repair	5/22/2013
Bergman Dacey Goldsmith	RFQ No. 10-0809 General Legal Services	12/15/2009
Bowie, Arneson, Wiles, and Giannone	RFQ No. 10-0809 General Legal Services	12/15/2009
CA Track & Engineering	CMAS 4-09-78-0048A - Advanced Polymer Playground Surface Rubberized Sport Surface, Synthetic Track	9/12/2011
California Western Visuals	CMAS 3-08-70-2515A, GSA No GS-35F-0087U, Smart Technologies Interactive Shite Boards Hardware and Software	6/12/2013
California Western Visuals	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Camcor, Inc	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
CDWG	Western State Contracting Alliance (WSCA) Contract No. 7-08-70-13 Cisco Networking Communications and Maintenance	11/9/2010

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
CDWG	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services	3/28/2012
CDWG	Dester Sands Unified School District Bud No. 13/14-003, Chromebooks	12/11/2013
Certified Transportation Services, Inc.	Bid No.1314-15 Co-Curricular Bus Service	12/11/2013
Cintas Corporation	RFP No. 3-1011, Uniform Service	12/7/2010
Collins & Aikman Floor covering, Inc. C&A/Tandus	Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material District wide	5/14/2012
Commercial & Industrial Roofing Co., Inc.	Bid No. 1314-24 San Clemente High School Roof Replacement	5/28/2014
Concepts School and Office Furnishings	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Concepts School and Office Furnishings	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Concepts School and Office Furnishings	Hawthorne School District Bid No. 13-14-1, Furniture and Accessories	5/28/2014
Consolidated Electrical Distributors	Bid No. 1415-03 Electrical Supplies and Materials	6/11/2014
Contemporary Services Corporation	RFP No. 5-1213, Event Security Services	2/27/2013
Cox Communications California, LLC Cox California Telcom, LLC	RFP No. 1-1314 Wide Area Network Services	3/12/2014
CR&R	Bid No. 1112-06 - Service to Collect, Recycle, and Dispose of Solid Waste District wide	8/8/2011
Creative Images	RFP No. 7-1314 Photography Services	6/11/2014
Culver-Newlin	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Culver-Newlin	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011
Culver-Newlin	Hawthorne School District Bid No. 13-14-1, Furniture and Accessories	5/28/2014
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 09-01, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters	4/13/2010
David Taussig & Associates, Inc.	RFP No. 6-1011 Special Tax Consulting Services for Public Financing	4/11/2011
DecisionInsite	RFQ No. 6-1213, Demographic Consultant Services	3/27/2013
Dell Computer (Dell Marketing LP)	California Multiple Award Schedule Contract No. 3-94-70-0012, Purchase of Computer-Related Hardware, Software and Networking Equipment	7/21/2008
Dell Computer (Dell Marketing LP)	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27160 awarded to Dell Marketing L.P., California Participating addendum, Computer Equipment, peripherals, and related services.	6/27/2012

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Desert Business Interiors	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Digital Networks Group, Inc.	California Multiple Award Schedule Contract No. 3-06-702070D, Purchase and Installation of Pole Mounted Systems for Video and Audio Switching, Control, and Projector Mounting	12/8/2008
Diversified Metal	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Dolinka Group	RFQ No. 5-1314 Developer Fee Consultant Services	10/9/2013
Dominos Pizza	Bid No. 1112-07 Pizza Service	8/24/2011
E. Stewart & Assoc, Inc.	Bid No. 1213-02 - Weed Abatement	5/23/2012
Fieldman Rollapp & Associates	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
First Student, Incorporated	RFP No. 1314-15, Co-Curricular Bus Service	12/11/2013
Follett	RFP No. 11.1314, Central Library, Textbook and Asset Management System	5/14/2014
Frontline Technologies	RFP No. 12-1314, Absence Management System	5/14/2014
Fusionstorm	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27161 awarded to EMC Corp., California Participating addendum, Computer Equipment, peripherals, and related services.	3/28/2012
GA Dominguez	Bid No 1314-14 Movement and Reconfiguration of Relocatable Buildings	12/11/2013
Galasso's Bakery	Bid No. 1415-05, Fresh Bakery and Bread Products	6/25/2104
Gilbert & Stearns, Inc.	Bid No. 1314-18 Electrical Service	1/8/2014
Golden Star Technology, Inc dba GST	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
Government Financial Services	RFQ No. 8-1011, Financial Advisory Services	1/9/2012
Great Western	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Harris Steel Fence Co., Inc.	Bid No. 1314-20 Fence Repairs and Maintenance Districtwide	3/12/2014
Hertz Furniture	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
HMC Architects	RFQ No. 4-1314, Architectural Services	12/11/2013
Hollandia Dairy	Bid No 1314-17, Milk and Dairy Products	3/12/2014
IBI Group	RFQ No. 4-1314, Architectural Services	12/11/2013
Illuminate Education, Inc.	RFQ No. 7-1011 Student Assessment Data Management System	5/25/2011
Insight Systems Exchange	Bid No. 1112-15 Refurbished Computer Equipment	10/24/2012
IPC (USA), Inc.	Multi-District Cooperative Bid No. 108-13, Fuel (Gasoline and Diesel)	7/24/2013
JFK Transportation, Co., Inc.	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
JL Cobb Painting	Bid No. 1314-21 Painting Services	3/12/2014
Johnstone Supply	County of Orange Contract No. MA-080-1701016 - Air Conditioning, Refrigeration Equipment, Parts & Supplies	8/24/2011

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Jones-Campbell Company	Glendale Unified School District Bid No. P-16 09/10 School Furnishings, Office Furnishings and Accessories	10/9/2013
Jostens	RFP No. 2-1314 High School Products and Senior Services	9/11/2013
Keenan & Associates	RFQ No. 12-0809 Insurance Broker for Capistrano Unified School District's Excess Worker's Compensation Insurance	5/11/2009
Knowland Construction Services	RFQ No 4-1011, DSA Approved Inspector of Record	1/11/2011
Lenovo (United States), Incorporated	State of Minnesota, Department of Administration, National Association of State Procurement Officials, and Western States Contracting Alliance Contract No. B27168	6/25/2014
Lifetouch National School Studios	RFP No. 7-1314 Photography Services	6/11/2014
MTGL, Inc.	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
Ninyo & Moore	RFQ No. 5-1011 Special Inspections and Materials Testing	1/11/2011
NvLS Professional Services, LLC	RFQ No. 2-1213, E-Rate Consultant	6/27/2012
Office & Ergonomic Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Office Depot	Newport-Mesa Unified School District Bid No. 109-12 Office & School Supplies and Equipment	7/9/12
Office Depot	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
P&R Paper Supply Co.	Bid No. 1213-03 Paper and Plastic Products for Food and Nutrition Services	7/25/2012
Pacific Coast Sightseeing Tours & Charters	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 1213-01 - Plumbing Services	5/23/2012
Pacwest Air Filter	Palo Verde Unified School District Bid No. 111201, HVAC Filters and Installation	6/27/2012
Paradigm Health Care Services	RFP No. 6-0910 Medi-Cal Billing Services	6/15/2010
Pathway Communications, Limited	Bid No. 1314-04 Audio Visual Equipment	7/10/2103
Pritchard Supply, Inc. dba Johnstone Supply	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
Reliance Communications	RFQ 3-1314 Mass Notification System	8/14/2013
Sanders Construction Services	Bid No. 1314-16, CVHS Lunch Pavilion and Music Plaza	3/12/2014
School Facility Consultants	RFP No. 8-1314, State School Building Program Advisor	1/22/2014
School Space Solutions	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
School Specialty	Newport Mesa Unified School District, Bid No. 105-12, School Office Furniture	11/30/2011

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Schools First Federal Credit Union	RFQ/P No. 1-0809 Third Party Administration Services (TPA) for Capistrano Unified School District's 403(b) Plan	2/9/2009
SectorPoint, Inc.	CMAS Contract No. 4-11-03-0492A GSA Schedule No. GS-07F-0509W Non Information Technology Goods, Civic Permits Software	8/20/2012
SHI International Corp.	Wasco Union Elementary School District RFP Project No. 059-12M.1 Microsoft Products	11/14/2012
Silver Creek Industries, Inc.	Los Alamitos Unified School District Bid No. 2010-0001, Purchase, Relocation, Dismantle and Removal of DSA Portable Classroom	4/23/2014
Simonson Photography, Incorporated	RFP No. 7-1314 Photography Services	6/11/2014
South Coast Photographic	RFP No. 7-1314 Photography Services	6/11/2014
South Orange County Community College District (Saddleback)	RFP No. 1-1314, After School Enrichment Activities and Camps Program Provider	4/24/2013
Southwest School and Office Supply	Val Verde Unified School District, Bid No 12/13-001 - Just-N-Time Classroom and Office Supply System	10/23/2013
Sparkletts	County of Orange Master Agreement No. MA-017-13011174, Bottled Water	7/24/2013
Tel-Tec Security System	CMAS 4-11-84-0037A - Security Systems	9/12/2011
Transportation Charter Services, Inc.	Bid No. 1314-15 Co-Curricular Bus Service	12/11/2013
Troxell Communications, Inc	Bid No. 1314-04 Audio Visual Equipment	7/10/2013
United Refrigeration Inc.	County of Orange Contract No. MA-080-12010167 Air Conditioning, Refrigeration Equipment, Parts and Supplies	8/24/2011
VCOM dba Valiant National AV Supply	Bid No. 1314-04 - Audio Visual Equipment	7/10/2013
Vavrinek, Trine, Day & Co., LLP	RFP No. 2-0708 Audit Services	4/21/2008
Vending +Plus	RFP No. 4-1213, Snack & Beverage Vending Services	8/20/2012
Virco	Redlands Unified School District Bid No. 4-11 Furniture, Filing, and Office Equipment	8/8/2011
Waterline Technologies, Inc.	LAUSD Bid No. IFB C-1030, Swimming Pool Chemicals	3/28/2012
Waxie's Enterprises, Inc. dba Waxie Sanitary Supply	San Diego Unified School District Bid No. GD-13-0006-64, Custodial and Janitorial Products	1/23/2013
West Coast Arborists, Inc.	Bid No. 1112-10 Tree Trimming Maintenance Service	9/26/2011
Williams Scotsman	Los Alamitos Unified School District Bid No. 2010-0002, Relocation, Dismantle and Removal of DSA Portable Classroom	7/11/2011
WLC Architects, Inc.	RFQ No. 4-1314, Architectural Services	12/11/2013
WW Grainger, Incorporated	State of Nevada, Division of Purchasing, and Western States Contracting, Alliance Contract NO. 1862, Awarded to WW Grainger, California Participating Addendum No. 7-11-51-02	10/26/2011

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	BOARD APPROVAL DATE
Xerox Corporation	California Multiple Award Schedule Contract No. 3-01-36-0030A, Purchase and Warranty of Hardware and Software, Installation, Maintenance, Software Maintenance, License and Training on Xerox Products	6/15/2010

Vendor Payments Over 250K As Of 7/2/14

2014-15

078255 SAN DIEGO GAS & ELECTRIC

341,402.52

DONATION OF FUNDS
July 23, 2014

DONATED BY	AMOUNT	PURPOSE	SCHOOL
San Juan Capistrano Education Foundation	\$776.52	Field Trip Transportation	Ambuehl Elementary School
Sumner Photography	\$743.00	Technology	Bathgate Elementary School
Bathgate Elementary School PTA	\$7,725.40	Field Trips	Bathgate Elementary School
Bathgate Elementary School PTA	\$2,900.00	Accelerated Reader Program	Bathgate Elementary School
Bathgate Elementary School PTA	\$16,000.00	Librarian and Health Assistant for 2014-2015	Bathgate Elementary School
Bathgate Elementary School PTA	\$355.75	P.E. Equipment	Bathgate Elementary School
Mr. Timothy and Mrs. Marlo Garrett	\$50.00	Instructional Materials and Supplies	Bernice Ayer Middle School
Sumner Photography	\$718.00	Instructional Materials and Supplies	Canyon Vista Elementary School
CVHS PTSA	\$7,500.00	Security Cameras for Parking Lot	Capistrano Valley High School
Sumner Photography	\$714.00	Instructional Materials and Supplies	Castille Elementary School
Castille Elementary School PTA	\$400.00	Science Lab	Castille Elementary School
Castille Elementary School PTA	\$79.73	Librarian Expenses	Castille Elementary School
Chaparral Elementary School PTA	\$10,000.00	Technology	Chaparral Elementary School
OSCA	\$2,884.00	Science Camp Transportation	Crown Valley Elementary
Friends of the Sea Lion, Inc.	\$330.00	Field Trip Transportation	Del Obispo Elementary School
NSTA - National Science Association	\$5,286.00	Teachers for eCYBERMISSION Program	Education Division
George White Elementary School Booster Club	\$13,000.00	3 SMART Boards	George White Elementary School
George White Elementary School Booster Club	\$1,870.00	Grades 1-4 Science Labs	George White Elementary School
Lifetouch National School Studios	\$747.00	Instructional Materials and Supplies	Hidden Hills Elementary School
Jamba Juice	\$80.80	Instructional Materials and Supplies	Hidden Hills Elementary School
Jamba Juice	\$89.60	Instructional Materials and Supplies	Hidden Hills Elementary School
Ladera Ranch Elementary Foundation	\$1,580.00	Instructional Materials and Supplies	Ladera Ranch Elementary School
Sumner Photography	\$901.00	Instructional Materials and Supplies	Ladera Ranch Elementary School
Ladera Ranch Middle School PTA	\$3,984.96	Chromebooks Laptop Cart	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$8,320.80	Technology	Ladera Ranch Middle School
Laguna Niguel Elementary School PTA	\$330.00	Field Trip Transportation	Laguna Niguel Elementary School
Laguna Niguel Elementary School PTA	\$1,000.00	Meet the Masters Deposit for 2014-2015	Laguna Niguel Elementary School
Laguna Niguel Elementary School PTA	\$330.00	Field Trip Transportation	Laguna Niguel Elementary School
Laguna Niguel Elementary School PTA	\$5,000.00	Student Supervisor	Laguna Niguel Elementary School
Laguna Niguel Elementary School Foundation	\$32,000.00	RTI Teacher for 2014-2015	Laguna Niguel Elementary School
Vending Plus	\$35.27	Instructional Materials and Supplies	Laguna Niguel Elementary School
Laguna Niguel Education Foundation	\$330.00	Field Trip Transportation	Laguna Niguel Elementary School
Las Flores Middle School PTA	\$3,298.85	Emergency Supplies	Las Flores Middle School
Las Palmas Elementary School PTA	\$78,670.00	Instructional Materials and Supplies	Las Palmas Elementary School
Sumner Photography	\$352.00	Instructional Materials and Supplies	Marblehead Elementary School
Sumner Photography	\$591.00	Instructional Materials and Supplies	Marian Bergeson Elementary School
Bergeson Foundation - Mandarin Immersion Program	\$12,663.92	35 Dell Chromebooks and Cart	Marian Bergeson Elementary School
Yary Photography	\$156.00	Instructional Materials and Supplies	Moulton Elementary School
Starbucks	\$25.00	Instructional Materials and Supplies	Moulton Elementary School
Starbucks	\$250.00	Instructional Materials and Supplies	Moulton Elementary School

DONATION OF FUNDS
July 23, 2014

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Newhart Middle School PTA	\$5,000.00	Classroom Projectors	Newhart Middle School
Ms. Andrea Howrad		Full Size Cello	Niguel Hills Middle School
Ladera Ranch Education Foundation	\$4,500.00	Instructional Materials and Supplies	Oso Grande Elementary School
Reilly School Foundation	\$750.00	Imagination Machine 2014-2015	Philip Reilly Elementary School
Reilly School Foundation	\$162.00	Renewal of Pixie License for Tech4Learning	Philip Reilly Elementary School
Summer Photography	\$509.00	Instructional Materials and Supplies	Philip Reilly Elementary School
Vending Plus	\$59.34	Instructional Materials and Supplies	RH Dana ENF
Triton Booster Club	\$500.00	Press Box Needs	San Clemente High School
Mrs. Linh Fong		Staff Luncheon	San Juan Elementary School
Ladera Ranch Education Foundation, Inc.	\$877.00	Academic Decathlon	San Juan Hills High School
Shorecliffs Middle School PTA	\$883.29	1 Projector/Document Camera	Shorecliffs Middle School
Shorecliffs Middle School Educational Faoundation	\$1,766.38	2 Projectors/Document Cameras	Shorecliffs Middle School
Tesoro High School PTSA	\$7,017.24	Earth Science Equipment	Tesoro High School
Tijeras Creek Booster Club	\$395.00	Science Camp Independence Facilitator	Tijera Creek Elementary School
Tijeras Creek Elementary School PTA	\$165.00	Field Trip Transportation	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$347.00	Field Trip Transportation	Tijeras Creek Elementary School
Summer Photography	\$403.00	Intervention	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$330.00	Transportation to Las Flores Orientation	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$571.88	Field Trip Transportation	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$371.25	Field Trip Transportation	Tijeras Creek Elementary School
Tijeras Creek Elementary School PTA	\$588.92	Refrigerator for Staff Lounge	Tijeras Creek Elementary School
Vista del Mar Elementary School PTA	\$1,616.00	Outdoor Science School Floating Lab Trip	Vista del Mar Elementary School
MAKO Educational Foundation	\$11,333.76	Acer Chromebooks and Cart	Vista del Mar Elementary School
Juice it Up	\$346.00	Instructional Materials and Supplies	Vista del Mar Middle School
Zumasys, Inc.	\$2,500.00	Reminder Binders 2014-2015	Vista del Mar Middle School
MAKO Educational Foundation	\$315.00	Homework Club	Vista del Mar Middle School
Wagon Wheel Elementary School PTA	\$13,688.10	Technology	Wagon Wheel Elementary School
Summer Photography	\$585.00	Instructional Materials and Supplies	Wagon Wheel Elementary School
Wagon Wheel Elementary School PTA	\$5,036.70	Field Trip Transportation	Wagon Wheel Elementary School
Wagon Wheel Elementary School PTA	\$1,039.94	Instructional Materials and Supplies	Wagon Wheel Elementary School
Wagon Wheel Elementary School PTA	\$2,627.02	Field Trip Transportation	Wagon Wheel Elementary School
Total	\$286,352.42		

**JULY 23, 2014 BOARD MEETING
DISTRICT STANDARDIZED
INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS**

NEW AGREEMENTS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
ICA	1415058	3	Gift Funds/ RMIQ	Brain Builders Educational Programs	Provide Engineering Instruction, Applied Math Common Core State Standards and NGSS Science Standards to CUSD Elementary Students	7/24/2014-6/30/2015	\$ 8,000.00

TOTAL \$ 8,000.00

NEW AGREEMENT RATIFICATIONS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
ICA - RFP	1415054		Parent Purchase	South Coast Photographic	Provide Middle School Photography Services RFP 7-1314	7/1/2014-6/30/2015	N/A
ICA - RFP	1415053		Parent Purchase	Creative Images	Provide Middle School Photography Services RFP 7-1314	7/1/2014-6/30/2015	N/A
ICA - RFP	1415050		Parent Purchase	Summer Photography and Publishing, Incorporated	Provide Middle School Photography Services RFP 7-1314	7/1/2014-6/30/2015	N/A
ICA - RFP	1415051		Parent Purchase	LifeTouch School Portraits	Provide Middle School Photography Services RFP 7-1314	7/1/2014-6/30/2015	N/A
ICA	1415056	3	Indian Education	Comprehensive College Prep, Incorporated	Provide Services for SAT/ACT Courses, AP Reviews and Individual SAT/ACT Tutoring	7/10/2014-6/30/2015	\$ 10,000.00
MCA*	1415057	3	Special Ed	Normative Services, Incorporated	Basic Education Program/Special Education Instruction	7/1/2014-6/30/2015	\$ 150,000.00
ICA	1415059	5	General	Quintessential School Systems	Provide Consulting/Implementation/Programming Modifications for Installation and Configuration of the QSS American Fidelity Interface Software	7/10/2014-6/30/2015	\$ 7,000.00
PSA	1415060	3	Special Ed	Ardor Health Solutions, Incorporated	Provide Speech Language Pathology Services	7/1/2014-6/30/2015	\$ 20,000.00
PSA	1415061	3	Special Ed	Pliha Speech & Learning Center	Provide Independent Educational Evaluations for Speech and Language Students	7/1/2014-6/30/2015	\$ 6,000.00

TOTAL \$ 187,000.00

JULY 23, 2014 BOARD MEETING
DISTRICT STANDARDIZED
INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

EXTENSIONS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
ICA	1213108	2	ASES	Campco Day Camps	After School Education and Safety Program	9/5/2014-9/04/2015	\$ 108,278.75
ICA	1314045	5	Mello Roos	Harris Realty Appraisal	Provide Appraisal Services to District	7/22/2014-7/21/2015	\$ 18,650.00
ICA	1314113	3	Title III	Professional Tutors of America, Incorporated	Provide Tutoring Services to Immigrant Ed Students	9/26/2014-9/25/2015	\$ 55,000.00
TOTAL							\$ 181,928.75

EXTENSION RATIFICATIONS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	NOT TO EXCEED
PSA	1314188	3	Special Ed	Elizabeth Gallardo	Provide Speech and Language Independent Educational Evaluations (IEE)	7/01/2014-6/30/2015	\$ 5,000.00
ICA	1314190	5	General Fund	Woodruff, Spradlin & Smart, APC	Provide Legal Counsel for Matters Requested by the District	7/01/2014-6/30/2015	\$ 5,000.00
TOTAL							\$ 10,000.00

AMENDMENTS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	FINANCIAL IMPACT
ICA	1314174	3	Education	City of San Clemente	Provide a Recreation Program Organizing Exercise Activities During Lunch Periods	Increase Contract Amount from \$1,460 to \$8,960	\$ 7,500.00
ICA	1314144	4	General Fund	The DBQ Project	Provide Teacher Training Integrating Subjects with Common Core State Standards	Increase Contract Amount from \$8,869 to \$13,269	\$ 4,400.00
TOTAL							\$ 11,900.00

JULY 23, 2014 BOARD MEETING
DISTRICT STANDARDIZED
INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

AMENDMENT RATIFICATIONS

TYPE	CONTRACT NO	PILLAR	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	FINANCIAL IMPACT
PSA	1213005	3	Special Ed	Deafinitely Professional Interpreting Services	Interpreter Services	Increase Contract Amount from \$140,000 to \$143,500	\$ 3,500.00
ICA	1314101	5	Transportation	Mobile Fleet Wash	Wash School Buses	Increase Contract Amount from \$20,000 to \$25,000	\$ 5,000.00

TOTAL \$ 8,500.00

ICA - Independent Contractors Agreement

PSA - Professional Services Agreement

MC- Master Contract

Pillar 1 Community Relations

Pillar 2 Safe & Healthy Schools

Pillar 3 Academic Achievement & Enrichment

Pillar 4 Character Development

Pillar 5 Effective Operations

*No not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollars amount as it may limit the flexibility to place special education students in a timely manner.



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of July 23, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

BRAIN BUILDERS EDUCATIONAL PROGRAMS

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$ 8,000 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing July 24, 2014, through June 30, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

CONTRACTOR

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

EXHIBIT A

Brain Builders Educational Programs
Moulton Elementary School
Engineering with LEGO Bricks School Integration Price Sheet

# Students	Fee/student	Total Fee/day	6 weeks	7 weeks	8 weeks
100	\$ 9.00	\$ 900.00	\$ 5,400.00	\$ 6,300.00	\$ 7,200.00
200	\$ 8.50	\$ 1,700.00	\$ 10,200.00	\$ 11,900.00	\$ 13,600.00
300	\$ 8.00	\$ 2,400.00	\$ 14,400.00	\$ 16,800.00	\$ 19,200.00
400	\$ 7.50	\$ 3,000.00	\$ 18,000.00	\$ 21,000.00	\$ 24,000.00
500	\$ 7.00	\$ 3,500.00	\$ 21,000.00	\$ 24,500.00	\$ 28,000.00
600	\$ 6.50	\$ 3,900.00	\$ 23,400.00	\$ 27,300.00	\$ 31,200.00

Moulton Elementary
Engineering with LEGO Bricks
School Integration Program with Brain Builders Educational Programs

Our Vision: To enable youth to think independently and achieve their goals!

Our Mission: We will accomplish our vision by offering classes that follow these 3 guidelines:

1. *Goal Setting* - Creating goals that students can achieve
2. *Teaching Concepts* (i.e. science, math, logic, critical thinking) - Teaching students concepts that they can apply to achieve their goals
3. *Creating an Interactive Environment* – Providing students with a hands-on environment where they can tangibly accomplish their goals

Our Goal: Providing Moulton Elementary school with our Engineering with LEGO Brick classes during school hours.

Benefits: As students apply themselves in engineering skills, our classes will help increase:

- Executive functioning skills
- Critical thinking
- Analysis
- Application of Concepts
- Re-evaluation
- Problem Solving
- Mechanics
- Spatial Recognition
- Motor Skills
- Patience & perseverance
- Learning from mistakes
- Conceptual thinking
- Independent thinking
- Good Sportsmanship
- Increased self confidence
- Goal setting
- Accomplishment
- Creativity

Our hope is that from their experience and what they learn in class, students will be able to apply these skills in different areas of life. Our goal is not just to “tell” students about concepts, but it is to enable students to apply new concepts both in class and in life!

Teaching Methods: We believe that the best teaching method is a balance between structure and creativity. Within each themed class, lessons and projects are specific and structured according to the session. Within the goals or build, the students then are able to use what they learned and their creativity to engineer a project to complete the challenge.

- Our pre-k and kinder class are non-competitive and we guide students through exploration and play in order to achieve the class goal while learning at their own pace.
- Our elementary (1st-5th) and middle school (6th-8th) classes introduce competition. However, we do this in a very encouraging way, emphasizing good sportsmanship and teamwork. Competition, guided in the proper way, helps students develop many important skills. Including, good sportsmanship, perseverance, learning by failure, humility, and having a good attitude.

We also believe that students learn best from a progressive curriculum, meaning lessons build upon each other leading up to the final goal. Much of our curriculum and projects are progressive and students are able to start on a simple project and end the class engineering a more advanced model.

Class Structure (for elementary and up classes):

1. Classes start with the introduction of concepts in physics, math, engineering, and/or science which pertain to the class project.
2. Students are introduced with many fun challenges ranging from easy to difficult.
3. Students engineer with LEGO® bricks in order to pass the challenges.

We offer instructions and examples for our basic builds and encourage the students to expand on their projects with the concepts they learned in class in order to complete the harder challenges.

Students will be building from organized, “engineering boxes” which has appropriate pieces for all our projects.

Our Instructors: Safety is our number one concern when working with adolescents so, all of our instructors are screened and fingerprinted through the DOJ and FBI. Beyond that, they are also checked on internet searches and popular social networking sites. Depending on what school districts, they are also cpr & first aid certified. We also hold meetings every 2 weeks to keep instructors in tip-top shape, so that students will benefit the most from their experience!

Curriculum: We have many different classes, however, here are the recommended ones for the first couple of classes along with a sample 7 week curriculum outline.

Curriculum is appropriate for all grades as the challenges have varying degrees of difficulty. We can have all students on the same curriculum or different ones according to grade level. Up for further discussion.

Super Structures:

Concepts taught include joints, triangulation, force, columns, and bridge designs.

1. Strong Joints in engineering and construction
 - a. Students engineer a basic structure that can hold up against our “engineering hammer”
2. Strong Shapes and “bracing”
 - a. Using LEGO technic bricks, students engineer different shapes to discover which is the strongest. Then they learn how to “brace” the weak shapes.

3. Super Box Cannon Challenge
 - a. Using concepts from the past 2 classes, students engineer a structure that can survive our box cannon!
4. Tall Towers and Load Bearing columns
 - a. Students learn how to build a tall tower using load bearing columns that can hold a stack of books.
5. Cantilevers, what are they?
 - a. Students learn about a cantilever and how they are used in everyday life.
6. Introduction to bridges
 - a. Students learn different types of bridges including a beam, arch and a truss bridge.
7. Final day, strongest bridge challenge
 - a. Students build their best bridge design and put it to the test against our bridge crusher, which measures the amount of force it takes to break the bridge!

Catapults & Trebuchets:

Concepts taught include, levers, force, potential and kinetic energy, 1st law of thermodynamics, counterweight and angles.

1. Levers
 - a. What are they?
2. Scales
 - a. Students discover effects of arm length.
3. Rubber band catapults
 - a. Students build a working rubber band catapult
4. Rubber band catapults day 2
 - a. Working in teams, students create their own design
5. Trebuchet
 - a. Students build a trebuchet and discover counterweight and sling arms
6. Students team up to design a catapult that can launch an object the furthest
7. Final day competition
 - a. Who can launch a LEGO brick the furthest!

A day at Moulton, Class Structure

Open for discussion

- Meet 1 -2 days a week
- 1 grade per 6-8 day session
- Grade levels split throughout the year (example: Kindergarten for 7 weeks, then 1st grade for 7 weeks, etc.)
- Max of 1 class at a time (between 25-35 students)
- 3-4 classes per day, depending on amount of students
- 1 hour and 15 minute classes

Side Notes:

If we stick with one curriculum for all grades, we can also plan an end of the year engineering challenge that you can use as a fundraiser. For example, " \$50 to enter your team into Moulton's Catapult Challenge!" It would be a day where teams can come and compete against each other to see who can engineer the best project. We can have trophies and medals and the proceeds will go to Moulton Elementary.

**INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement for Contracted Services ("**Agreement**") is effective as of July 1, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

SOUTH COAST PHOTOGRAPHIC

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, DISTRICT through RFP No7-1314 selected Contractor to provide Photography Services for Newhart Middle School.

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in RFP. No. 7-1314, Photography Services which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall charge for services rendered as set forth in Attachment "B."

Term of Agreement. The term of this base Agreement is July 1, 2014 through June 30, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of three (3) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and RFP No7-1314 which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ RFP No. 7-1314

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICTBy: Terry Fluent

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 7/9/14**CONTRACTOR**Signature: Dennis G. ProudName: Dennis G. ProudTitle: PARTNERAddress: 3071 E Coena Ct.Anaheim, CAEmail Address: PRODBIRD@SOUTHCOSTFEIN/SSN: PHOTOGRAPHIC.COM

South Coast Photographic

SUMMARY OF SERVICES PROVIDED TO CONTRACTED SCHOOLS

Underclass

1. Photograph all students and provide:
 - a. Photo for yearbook & list = CD for yearbook company
 - b. CD for Admin/Counselors
 - c. CD for Eagle Aeries/SASI/Powerschool
 - d. CD for library (Follett/Destiny Software)
 - e. CD for ASB (Blue Bear Software)
2. I.D. Card/Custom Back
 - a. Multiple Templates: regular card/ASB card/lunch/early dismissal
 - b. Custom cards: Staff/Field Pass/Aides/Security Staff/Y.B. Staff/Visitor
3. On Campus Security Card System
 - a. Provide complete ID system (stand alone)
 - b. Supplies 10% in cards and ribbons
 - c. Maintain & update system
 - d. Provide instruction for new personnel
4. Provide ID cards for Faculty/Staff/Admin
 - a. Separate template
5. Provide Mug Book of all students
 - a. 2 to 4 copies sorted by grade
6. Stickers available
 - a. Lunch pass/internet/ASB
 - b. Period pass/off campus/visitor
 - c. Sticky back pictures
7. Provide secure system for ASB/non ASB

Seniors

1. We provide strategically located studios
 - a. Mail appointment letter & reminder postcards to all seniors
 - b. Warm, comfortable, and friendly environment
 - c. Variety of sessions & ample time with photographer
 - d. Private session rooms as well as an outdoor setting where parents are always welcome
 - e. Provide suit coats, white shirts, ties, tux, drapes, sweaters, necklaces, choir robe quality gowns, and custom caps
2. Website provides easy navigation for both student & parents
 - a. Make and change appointments
 - b. Ideas for dress, props, backgrounds, and creative posing
 - c. Proofs available for viewing within two business days
 - d. Allow student selection for yearbook image

Yearbook Support

1. Yearbook liaison for class
2. Scheduling site
3. Instruction offered for yearbook student photographer
4. Provides photographer for sports, assemblies, activities, classroom candid, special events, groups, & clubs
5. Senior panoramas & cover shots
6. Drop box (instant photo delivery system)
7. Provide & help purchasing cameras, lenses, flash, & photo related equipment

ASB Support

1. Help with location selection, ideas for events & dances including themes
2. Design invitations, posters, backgrounds & publicity photos
3. ASB group pictures for dances, holiday cards & CADA summer camps
4. Create and deliver holiday cards

SUMMARY OF COST

Underclass

1. School
 - a. Additional cards & ribbon for ID system
 - b. Mug books in excess of 4
2. Parents
 - a. Package price range \$20-\$48

Seniors

1. School
 - a. No charge on any services pertaining to seniors or yearbook
2. Parents
 - a. Sitting fee range \$30-\$110 in studio
 - b. Portraits range from \$79 to \$580.
 - c. Sitting fee can be credited toward a package order.

Value Added:

List any value added services proposer is willing/able to provide based on the above pricing. Note: Pricing to students is of the utmost importance and will have a weight of up to 40 points out of 100 total possible points. Value Added items will be scored at no more than 5 total points.

1. Yearbook class photo instruction sessions by one of our Professionals. Several throughout year.
2. Sports photo sessions given at game venues during year.
3. Under Class rebate \$1⁰⁰ or \$2⁰⁰ per pkg. sold. (Prices adjusted)
4. Canon Rebel Digital SLR Camera & lens for each ^{H.S.} yearbook Class
5. \$5000⁰⁰ Senior Scholarship awarded each year
- x provided South Coast Photographic receives all High School
- x Contracts. Senior Student recipient mutually agreed upon.
6. Please see enclosed summary with other value added items.

MIDDLE SCHOOL
BASIC PACKAGE PRICING

PACKAGE	DESCRIPTION	PRICE
A	1 – 5x7 2 – 3x5 8 – Wallets	\$21.00
B	2 – 5x7 2 – 3x5 16 – Wallets	\$29.00
C	1 – 8x10 2 – 5x7 2 – 3x5 16 – Wallets	\$35.00
D	2 – 8x10 2 – 5x7 4 – 3x5 16 – Wallets	\$48.00

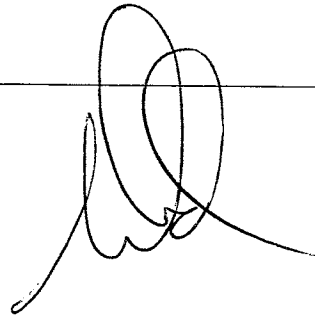
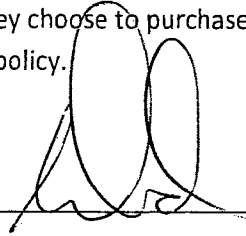


EXHIBIT C

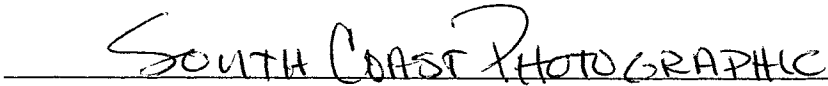
CERTIFICATION

RFP NO. 7-1314 PHOTOGRAPHY SERVICES

I acknowledge that I am aware of the District policy that all students will have a portrait in the yearbook regardless of whether they choose to purchase a photo package and hereby certify that I will adhere to the requirements of the policy.

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a cursive 'C' and 'P', written over a horizontal line.

Signature

The handwritten company name 'SOUTH COAST PHOTOGRAPHIC' in all capital letters, written in a cursive style over a horizontal line.

Company Name



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of July 1, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

CREATIVE IMAGES

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, DISTRICT through RFP No7-1314 selected Contractor to provide Photography Services for Don Juan Avila Middle School, Shorecliffs Middle School, and Vista Del Mar Middle School.

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in RFP. No. 7-1314, Photography Services which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall charge for services rendered as set forth in Attachment "B."

Term of Agreement. The term of this base Agreement is July 1, 2014 through June 30, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of three (3) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and RFP No7-1314 which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☐ RFP No. 7-1314

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: Terry Fluett

Name: Terry Fluett

Title: Director, Purchasing

Board Approval Date: 7/9/14

CONTRACTOR

Signature David B. Andersen

Name: DAVID B. ANDERSEN

Title: OWNER

Address 806 E AVE PICO I-130
S.C. CA. 92673

Email Address CREATIVEIMAGES@PACBELL.KE

FEIN/SSN 550-60-4708

SCOPE OF SERVICES

1. School Pictures During Registration

- a. **CREATIVE IMAGES** will provide the necessary equipment and staff to handle the schools photographic requirements on the dates requested by the school. All photo stations will be properly staffed to handle the needs of high volume associated with registration.
- b. All literature and informational materials for the student's photography will be supplied by **CREATIVE IMAGES** and delivered to the district office in a timely manner to be included in the registration packets.
- c. A minimum of two make-up days on campus for picture packages, yearbook photos and ID cards will be scheduled to meet the individual schools needs.
CREATIVE IMAGES will be available to the high schools to be on campus the **first day of school** to accommodate the 100's of students that missed summer registration.
- d. An Administrative 'Aeries file' CD/DVD of all students with proper file orientation, will be submitted to the district office by **CREATIVE IMAGES** no later than October 10th of that calendar school year, or within 10 business days of the last makeup day.
- e. All portrait packages will be of the highest quality. All portrait packages are offered with a complete 100% money back guarantee. If they are not satisfied, they return the portrait package to us and we cut a check or credit their charge card, whatever they prefer.
- f. **CREATIVE IMAGES** utilizes state-of-the-art digital equipment & technology.
- g. Portrait packages will be delivered via the student's 4th period class (High School) and 6th period class (middle school) within 3 weeks of the last make up picture day.***

ALTERNATE PROPOSAL:

We could alter the picture package program to be a high resolution (photo quality) CD and eliminate picture packages entirely for \$30.00 at the time of photography. This offer has tremendous value to the client as they have copyrights to their image and can use it however they want. CD's would be mailed directly to their homes.

No 'ON CAMPUS' delivery required.

***Regarding the mailing of High School Picture Packages...

At this time we feel that mailing the portrait packages directly to the student's homes would not be a viable option.

#1. In today's economic market, we feel that increasing the prices of our portrait packages to absorb the mailing costs would be detrimental to the families who are on a very tight budget and would have a severe negative impact.

#2. Without any accountability, the results would be disastrous. I.e. a change of address, the package not fitting in the mailbox/slot, packages left out in the elements becoming damaged or destroyed, or the packages get lost or stolen if left unattended resulting in our customers not receiving their portrait packages.

#3. If the finished product(s) must be shipped, then we would want to go with the Alternate Proposal of a photo quality CD shipped directly to their home(s). The elements would not damage it & if they did not receive it i.e. address change, we could email the image to them without incurring additional costs to reprint photos & shipping.

2. ID Pictures

- a. **CREATIVE IMAGES** will have the necessary ID card printer's onsite during all scheduled photography sessions to provide each student with an ID card at the time of photography eliminating the challenge of distribution at a later date.
- b. **CREATIVE IMAGES** will provide the custom ID cards, implementing the school's graphics and colors for student ID's, aides, staff members, volunteers, walk on coaches, etc. including barcode support.
- c. **CREATIVE IMAGES** will provide a variety of ID card designs to school for review/ approval or utilize the artwork provided by the school.
- d. **CREATIVE IMAGES** will provide a secondary ID card system to the ASB office to assist them with new student ID cards and replacement cards.
- e. **CREATIVE IMAGES** will provide all necessary supplies, ID cards, ribbons, clips for staff ID's and support for the ID card system throughout the school year.
- f. **CREATIVE IMAGES** One card back for both 'ID Only' & ASU ID Cards (high school only). We will provide the sticker for the ASU card to include the businesses participating in the discounts or special offers. The ID card backs will be printed in black & white to include 'Property of' (name of school), cost of replacement, rules & regulations as deemed necessary by the individual school(s).
- g. **CREATIVE IMAGES** will photograph all undergrad students for the yearbook at no charge. Any seniors who do not wish to be in the yearbook will also be photographed at no charge for an ID card and administrative purposes.

3. Senior Portraits

a. CREATIVE IMAGES has been a landmark in downtown San Clemente for 38 years. Recently, the property was sold and we had to vacate on April 1st. Presently, we do not have a camera room in our new location, however we do have options available for senior portraiture.

1. We could make arrangements to utilize space within one of the on-campus portables .ie. dance room. The advantage of this situation is the convenient location for the seniors (not having to travel out of the area).

2. We have made arrangements with a local commercial photography Studio in Aliso Viejo to share their camera room during the summer months.

We feel that option #1 would be best suited to meet the needs of the seniors.

Basic Photography \$ 25.00

Head and shoulder poses utilizing green screen and painted backgrounds. (eight images to choose from)

Deluxe Photography \$ 40.00

Includes head and shoulder poses plus a variety of additional creative poses. (a minimum of 16 poses to choose from)

Location Photography..... \$120.00

Combines the deluxe portrait sitting with a location sitting which includes a variety of additional poses at the location of their choice in the local area, i.e. beach, park, stables or in their home.

VALUE BONUS: Creative Images will photograph the entire family for an additional \$35.00 during their location sitting.

3. Senior Portraits cont.

- b. Portrait previews will be posted on our website for their previewing/ordering within 48 hours of their portrait session. These images are password protected.
- c. The yearbook staff will be provided with the 'retouched and enhanced' digital files of all seniors photographed for the 'senior section' on a mutually agreed date (usually around November).
- d. Using 'green screen' allows **CREATIVE IMAGES** the opportunity to work with the yearbook staff to create a uniquely different background that would set the seniors apart from the underclass.
- e. **CREATIVE IMAGES** will be available to create a senior class photo at a date to be determined.
- f. **CREATIVE IMAGES** offers the seniors 'Cap & Gown' portraiture beginning in March of each calendar year. **CREATIVE IMAGES** will supply the cap, gown & tassel for the portrait sittings.
- g. To insure no one is left out, **CREATIVE IMAGES** will come on campus to photograph any seniors still interested in being photographed for the yearbook that did not get photographed as originally scheduled.
- h. In the past, we have found it very beneficial to employ member(s) of the upcoming senior class to facilitate scheduling, answering phones etc. as there is a comfort level with their peers.

3. Senior Portraits cont.

- i. **CREATIVE IMAGES** has implemented a **Senior Portrait Survey Card** to insure we have the correct information for the upcoming seniors and to engage them as to what to expect over the summer. These provide us with pertinent information, i.e. current address, phone numbers, parents email addresses, best time for their portrait appointment & the desired level of photography.
- j. In an effort to accommodate everyone (working parents, students in sports etc), we will provide Saturday and evening appointments on a pre-paid basis.
- k. **No senior should be left out of the yearbook. CREATIVE IMAGES** will photograph those seniors whom the school has deemed with a financial hardship at no charge so they are not left out of the yearbook.

4. Staff Photographs

- a. Multiple CD's of staff and support personnel photographed will be made available for the yearbook, webmaster and administration needs.
- b. **CREATIVE IMAGES** would like to photograph the faculty during the Welcome Back Luncheon. This arrangement has proven to be the most efficient way to accommodate the staff and support personnel avoiding normal school year conflicts and assures high participation. Staff ID cards will be available for distribution during the first week of school.
- c. A portrait of the administrators and certified personnel will be provided by **CREATIVE IMAGES** for the front office display gallery (if requested).

5. Yearbook and ASB Needs

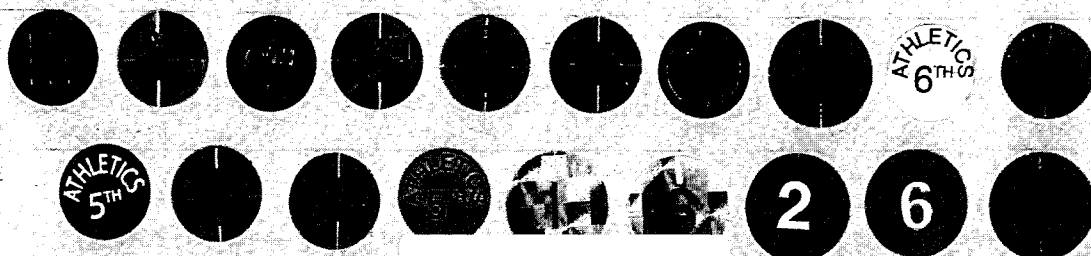
- a. The professional staff of **CREATIVE IMAGES** welcomes the opportunity to assist and educate the yearbook staff and to mentor the yearbook photographer to improve their photographic knowledge and techniques. We are eager to establish a personal relationship with the ASB & yearbook staff. Seasoned, well-trained and experienced photographers are available for all photographic assignments.
- b. **CREATIVE IMAGES** will photograph sporting events and provide photos of special activities as requested by the yearbook or ASB.
- c. ASB Gallery Portraits will be supplied for display. An 11x14 ASB group photo with custom overlay will be provided.
- d. A digital camera with zoom lens and flash will be provided on a loan basis, when requested by a School's Yearbook Advisor.
- e. **CREATIVE IMAGES** will supply the ASB staff 150 (max) holiday greeting cards as deemed necessary.
- f. A wide variety of pre-paid package options will be available for team sports or special events. (See attached sample envelope).
- g. Publicity materials and flyers will be supplied by **CREATIVE IMAGES** for special events where we are the 'Official Photographer.'
- h. In an effort to educate and elevate yearbook photo quality, **CREATIVE IMAGES** would welcome the opportunity to have hands on workshops with the yearbook photographer to improve and nurture their photographic techniques and knowledge.

6. Dances and Events

- a. Photographers will be available for all major dances. Utilizing in-house capabilities, **CREATIVE IMAGES** will design or assist in designing a variety of renderings based on the dance theme for committee approval.
- b. **CREATIVE IMAGES** will offer photo packages desired by the dance committee.
- c. Presently our background of choice is state of the art 'green screen'. This allows the utilization of unlimited background options to go along with the theme of the dance.
- d. Completed portrait packages will be available for distributed within three weeks of the dance/event.

7. Administrative Needs

- a. **CREATIVE IMAGES** will provide six pictorial directories (mug books) at no charge. Additional books will be available at production cost. Directories are sorted alpha by grade, last name first including their student ID number.
- b. **CREATIVE IMAGES** will provide up to 150 holiday cards to each High School and Middle School if requested by the School Administrator.
- c. **CREATIVE IMAGES** will supply package pricing sheets (see attached)
- d. **CREATIVE IMAGES** will provide (as requested) ½" foil tamper proof (NO PERIOD) stickers. We offer a variety of colors to distinguish 1st semester from 2nd semester. The exact amount and quantity is undetermined at this time. We are prepared to give each school a \$300.00 allowance towards these stickers. Any additional cost would be assumed by the school.



8. Sports Photography

- a. As the 'Official School Photographer' **CREATIVE IMAGES** would photograph all teams/sporting groups on location for yearbook purposes.*
- b. Due to our convenient location, **CREATIVE IMAGES** would be available to attend the various sporting events throughout the school year, photographing a minimum of two of each type of event for yearbook purposes.
- c. **CREATIVE IMAGES** will provide the school with team photos of all sports groups.
- d. **CREATIVE IMAGES** will provide photography to all team/sports groups. We will take team photos as well as individual photos of each team member and provide them with reasonably priced portrait packages for purchasing.
- e. **CREATIVE IMAGES** owns custom photo risers that can accommodate groups of 250.

* Using the 'official school photographer' for sporting and team events would alleviate students being photographed by photographers without proper credentials and insurance not governed by the district.

9. Value Added

I would welcome the opportunity to mentor any student(s) interested in photography.

We have a variety of fund raising ideas and would assist in the fund raisers by donating services/supplies. (see sample)

Guarantee/ Warranty

All **CREATIVE IMAGES** Portrait Packages are delivered with a
100% CUSTOMER SATISFACTION AND GUARANTEE.

We will reprint/ replace or give the customer 100% of their money back

Record Keeping and Reporting

CREATIVE IMAGES utilizes 'PHOTOLYNX' for our schools photographic record keeping. It keeps track of each student's individual information including their picture package(s). The 'Camlynx' program is used to keep track of the students as they are photographed at the schools. In that schools have multiple photo dates, 'Imagematch' is used in the studio to merge the Camlynx jobs into one job per school. Normally, we have multiple cameras and photographers at each school. 'Imagematch' is also used to crop the head sizes to be uniform in size for the yearbook presentation.

Backup Procedures

All our images are stored on a 'RAID5' System which has 8 terabits of memory. All of our media is also stored there. Two copies of the images are stored in our studio (the master copy and the edited copy). Our lab stores at least two copies as well, (one in the lab and one on the RAID5).

Courtesy Complimentary Photography Services

CREATIVE IMAGES will provide senior portrait photography to any senior whom the school administration has deemed having a financial hardship.

MIDDLE SCHOOL
BASIC PACKAGE PRICING

PACKAGE	DESCRIPTION	PRICE
A	1 – 5x7 2 – 3x5 8 – Wallets	\$21.00
B	2 – 5x7 2 – 3x5 16 – Wallets	\$29.00
C	1 – 8x10 2 – 5x7 2 – 3x5 16 – Wallets	\$35.00
D	2 – 8x10 2 – 5x7 4 – 3x5 16 – Wallets	\$48.00



CREATIVE IMAGES

EXHIBIT C

CERTIFICATION

RFP NO. 7-1314 PHOTOGRAPHY SERVICES

I acknowledge that I am aware of the District policy that all students will have a portrait in the yearbook regardless of whether they choose to purchase a photo package and hereby certify that I will adhere to the requirements of the policy.

A handwritten signature in black ink, appearing to read "Daniel B. Anderson", written over a horizontal line.

Signature

The words "CREATIVE IMAGES" written in a stylized, handwritten font in black ink, positioned above a horizontal line.

Company Name



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of July 1, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

SUMNER PHOTOGRAPHY AND PUBLISHING, INCORPORATED

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, DISTRICT through RFP No7-1314 selected Contractor to provide Photography Services for Aliso Viejo Middle School, Arroyo Vista Middle School, Capo Virtual School, Marco Forster Middle School, Hankey K-8, and Las Flores Middle School.

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in RFP. No. 7-1314, Photography Services which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall charge for services rendered as set forth in Attachment "B."

Term of Agreement. The term of this base Agreement is July 1, 2014 through June 30, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of three (3) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and RFP No7-1314 which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] RFP No. 7-1314

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: Terry Fluent

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 7/9/14

CONTRACTOR

Signature: Angela Sumner

Name: Angela Sumner

Title: owner

Address: P.O. Box 2717

Escondido, CA 92033

Email Address: angie@sumnerphotography.net

FEIN/SSN: _____

Detailed Scope of Service

School Pictures at Registration

Portrait stations will be provided during school registration that will include the required staff to guarantee a smooth-running and organized picture day experience.

Flexibility is important. If some middle school sites prefer to have picture day after the start of the school year, we are happy to accommodate that request.

Each camera station has an assigned photographer as well as a posing professional, and a grooming assistant is available who helps with hair and clothing. We take pride in training our staff to emulate the high standards we demonstrate during our "Photography College" training sessions. This intense training is conducted by Larry Sumner, a true portrait perfectionist, and the founder of the company.

Full color picture day literature will be provided customized with the school name, picture date, package pricing and configurations. This literature, as everything else, is produced in our own, state-of-the art production facility, located in San Marcos.

One make up day will be provided to each middle school and will be scheduled for the second week of school.

Working with the student rosters provided from the school prior to picture day, we offer confirmed identification of the student image with their individualized student ID number. The use of our student camera card on picture day assures the correct alignment of student name and ID number. This information will be provided on the administrative CD to be used in the Aeries system. The same identification matching is provided on the yearbook CD used for publication.

ID Cards

Our ID Card system works in conjunction with our portrait photography stations. The student image is captured to produce the student portrait package and that image is sent to the instant ID Card printers.

ID replacement systems will be provided to all schools to produce replacement and new cards on site. Blank ID Card stock and color ribbons are always included.

ID Card designs will be personalized with input from each school prior to picture day. Specific ID Card categories will be determined by each school site (staff, student, PTA, volunteer, etc.)

Technical support for ID Card replacement equipment will be ongoing throughout the school year.

ID Card clips and/or lanyards will be provided for all staff ID Cards.

Detailed Scope of Service (cont.)

Staff Photographs

Images of all staff members photographed will be provided on a CD for the yearbook staff.

Images of all staff members photographed will be provided on a CD for the District Communications Office and the District Technology and Information Services Department.

Yearbook and ASB Requirements

All middle schools will have access to our full-time, dedicated Yearbook Specialist, whether they currently publish with us or not.

Candid photography for yearbook use will be provided and scheduled as needed.

Individual display photographs will be provided for ASB members.

Customized Holiday Cards of the ASB group, up to 150, will be provided.

Staff photographs will be provided for the front office display.

Administrative Requirements

Student mug books will be provided to each site administrator sorted by grade, gender, and first and last name. Quantity to be determined by each school site.

Hall passes will be designed and provided to each school site.

Each school site will have a staff group photograph, providing one copy to each staff member.

Each school site will receive pricing and packaging information for all photographic programs.



Detailed Scope of Service (cont.)

Value Added

As a local business we truly understand the increasing costs associated with doing business along with declining participation and revenue.

To assist the District with bridging the financial gap we are offering the following:

1. Each school site will be offered up to 10 complimentary "scholarship" portrait packages for families in need.
2. Every school site will be invited to participate in our Award Certificate Program. Custom designed certificates such as Principal Awards, Perfect Attendance Awards, etc., are supplied free of charge to the schools.
3. In the past we have designed and produced the Capistrano Unified School District issued Volunteer ID Cards that are universally recognized at all of the CUSD schools, and would continue to do so.
4. We have photographed all of the parent volunteers in the District that met the required background check clearance and provided them with an ID Card, and would continue to do so.
5. Sumner Photography has photographed the entire District Office Administration prior to the start of the school year and provided a CD of images to the District office, and would continue to do so.
6. At the request of the District we photographed the new Administrators in August of 2013 and provided a CD of the images to the District office, and would comply again.
7. Donations generated from previous spring photography programs have been presented to school sites annually on behalf of Sumner Photography.



MIDDLE SCHOOL
BASIC PACKAGE PRICING

PACKAGE	DESCRIPTION	PRICE
A	1 – 5X7 2 – 3X5 8 – Wallets	\$21.00
B	2 – 5x7 2 – 3x5 16 – Wallets	\$29.00
C	1 – 8x10 2 – 5x7 2 – 3x5 16 – Wallets	\$35.00
D	2 – 8x10 2 – 5x7 4 – 3x5 16 – Wallets	\$48.00

Angela Sumner

EXHIBIT C

CERTIFICATION

RFP NO. 7-1314 PHOTOGRAPHY SERVICES

I acknowledge that I am aware of the District policy that all students will have a portrait in the yearbook regardless of whether they choose to purchase a photo package and hereby certify that I will adhere to the requirements of the policy.

Angela Sumner
Signature

Sumner Photography & Publishing.net
Company Name



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of July 1, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

LIFETOUGH SCHOOL PORTRAITS

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, DISTRICT through RFP No7-1314 selected Contractor to provide Photography Services for Bernice Ayers Middle School, Ladera Ranch Middle School, and Niguel Hills Middle School.

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in RFP. No. 7-1314, Photography Services which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall charge for services rendered as set forth in Attachment "B."

Term of Agreement. The term of this base Agreement is July 1, 2014 through June 30, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of three (3) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and RFP No7-1314 which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] RFP No. 7-1314

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: Terry Fluert

Name: Terry Fluert

Title: Director, Purchasing

Board Approval Date: 7/9/14

Signature: JR PAGE

Name: JR PAGE

Title: TERRITORY MANAGER

Address: 17961-A CROWN

IRVINE CA 92614

Email Address: rpaga@lifetouch.com

FEIN/SSN: 41 1491269

Scope of Services.

School Pictures during Registration

- Setting up photo stations for school photos during registration, and provide the necessary staff to run the photo stations efficiently.

Lifetouch understands and will comply with the specifications.

- Provide literature on undergraduate photography to the schools by May 20 or before, in order to be included in the summer registration packets.

Lifetouch understands and will comply with the specifications.

- Provide two make up days at the high schools and one make up day for the middle schools. The high schools and middle schools will have their first make up day the second week of school. The high schools second make up day will occur during the third week of school.

Lifetouch understands and will comply with the specifications.

- A CD/DVD with all student and staff photographed will be provided to the school. The disc must be compatible with the school's Window XP/Aeries in .jpg format.

Lifetouch understands and will comply with the specifications.

- The photographer should associate the picture with the student's ID number and name. This is to be completed prior to October 10 of each school year.

Lifetouch understands and will comply with the specifications.

- For high schools only: pictures purchased during registration will be mailed directly to the students' home.

Lifetouch understands and will comply with the specifications.

Below Lifetouch has provided additional information regarding School pictures during registration

Scheduling

Lifetouch understands that **each school has its own individual needs in terms of scheduling** picture days. Our Lifetouch **representatives will work hands on** with **Capistrano Unified School District Schools** to ensure a timeline is in place that is satisfactory and works for their students and parents.

Lifetouch provides each school with generous resources, with a wide variety of backgrounds; we are well-staffed and well-prepared to make your picture day experience run as smooth as possible.

BEFORE PICTURE DAY

- Personal visit from Lifetouch representative to set picture dates and establish details for a successful picture day.
- Prepaid photography fliers with money collection envelopes provided 2 weeks prior to fall picture day.

PORTRAIT DAY NOTIFICATIONS

Your schools will be provided with a minimum of two Portrait Day notification pieces 2-3 weeks prior to picture day:

- The Portrait Day informational flyer and a Next Day Reminder Notice. The information flyer is typically sent home with students one to three weeks prior to Portrait Day. This flyer includes package and pricing information along with an attached order form envelope.
- The Next Day Notice is sent home the day before Portrait Day. Your schools may also include Portrait Day information in their newsletters or school websites.

ON PICTURE DAY

- Picture day includes photography of all students and staff, regardless of purchase, for school records and yearbook purposes.
- Combs and mirrors available at each photography station—one comb per student.
- Complimentary class photo (elementary) for staff members.

STUDENTS ON PICTURE DAY:

It's Picture Day, and the focus is on the child! Here's what happens on Picture Day:

- A teacher or staff member will lead each child to the picture-taking area.
- When available, Parent Volunteers will greet the child, answer questions, straighten collars and provide combs, wet wipes and mirrors for quick touch-ups.
- Lifetouch professional photographers will pose the child with the attention and care that creates a quality portrait, while complying with the "No-Touch" guidelines.
- Photographs will be delivered to the school approximately three weeks later.

AFTER PICTURE DAY

- Full-color photographs delivered in glassine-fronted picture packages with name labels sorted by classroom teacher (elementary) or teacher/period (secondary) *within 3 weeks* (21 business days) of picture day.
- Toll-free number for parent inquiries, customer service and reorders. Parents can reorder picture packages from both original and retake days (for all children photographed).
- *100% satisfaction guarantee:* If a parent or student is not happy with their portraits for ANY reason, they may opt for a retake or a refund.
- Commission checks hand delivered or mailed to each school.

BEFORE AND AFTER PICTURE DAY

Parents can order online up to 2 weeks prior to picture day and 2 days after picture day, which would still allow their student's picture package to be included in the original picture shipment to the school. In addition, they have up to a year to order online. This makes it easier for mom to choose the time that is more convenient for her to purchase portraits.

ABSENT OR SICK ON PICTURE DAY

Every child will have a second opportunity to be photographed on Make-Up/Retake Picture Day. Your school will notify students of Make-Up/Retake Picture Day.

Scope of Services Continued.

ID Pictures

- Have ID card stations set up at registration.

Lifetouch understands and will comply with the specification.

- Provide ID cards.

Lifetouch understands and will comply with the specification.

- Supply second ID system to set up with school system.

Lifetouch understands and will comply with the specification.

- Replacement of color ribbons preferred.

Lifetouch understands and will comply with the specification.

- ID card design for students, student aides, teachers, staff members, volunteers, walk-on coaches and sideline passes.

Lifetouch understands and will comply with the specification.

- Place on ID badges: "Property of (name of school)" and cost of replacement.

Lifetouch understands and will comply with the specification.

- Provide technical support throughout the year.

Lifetouch understands and will comply with the specification.

- Provide clips/lanyards for staff.

Lifetouch understands and will comply with the specification.

- No sitting fee for yearbook photo

Lifetouch understands and will comply with the specification.



Lifetouch
School Portraits

Lifetouch Exclusive Underclass Portrait Technology

Allows for Infinite Choices


From **1 click** we can create the many different underclass portrait looks shown below.

Even more are available online!



**These backgrounds are samples of what we can offer your students.
Our backgrounds are subject to change, but a variety of looks are always available.*

Click and pick

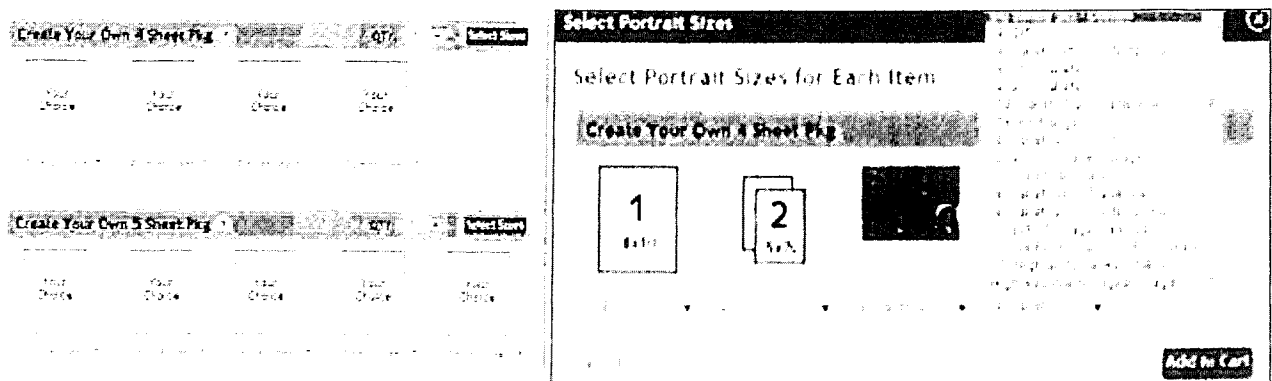


Customize your school portraits today!
100 different looks available when you order online.

mylifecountin.com

Don't Limit Your Parents

If you are a parent you are not just buying pictures to store, you want to do something with them. We don't base our package contents on our unlimited ability to print paper, we allow your parents to choose the exact number of pages and portrait sizes they want, providing them with pictures they actually need.

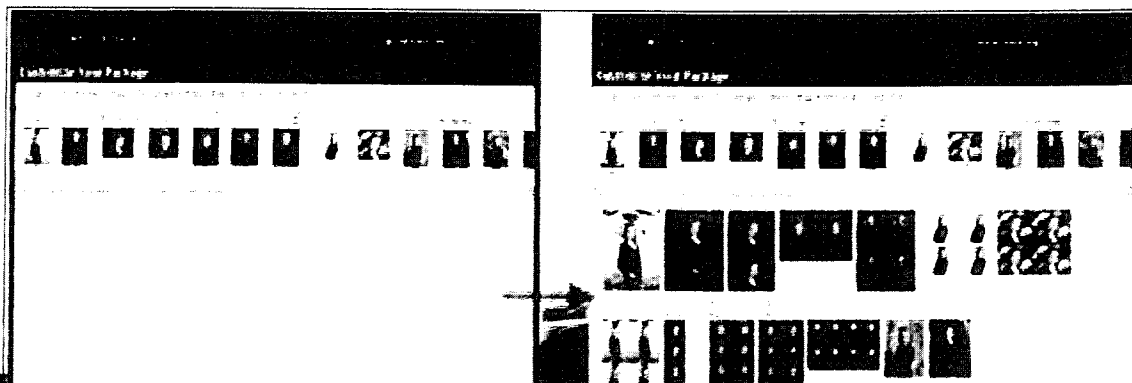


With Lifetouch Photography:

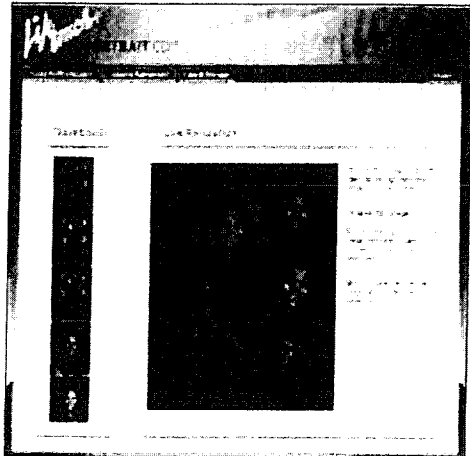
You Choose a Custom Look per Page & the Number of Pages You Want



*All of the above (1-8x10, 2-5x7, 4-3x5 and 8-Wallets)
Can Be in Ordered in ONE PACKAGE – each sheet with a different background!*

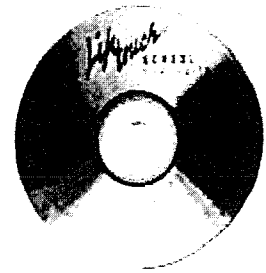


Underclass Portrait Enhancements



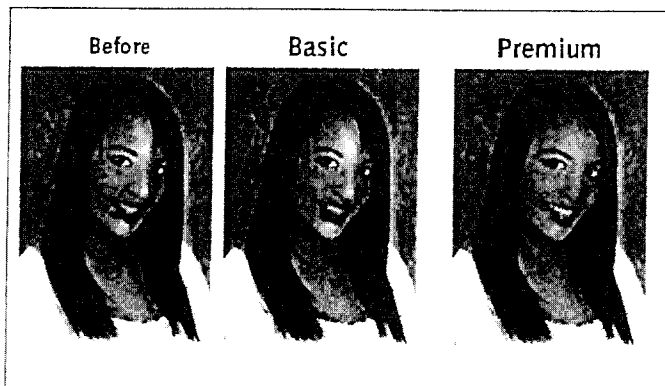
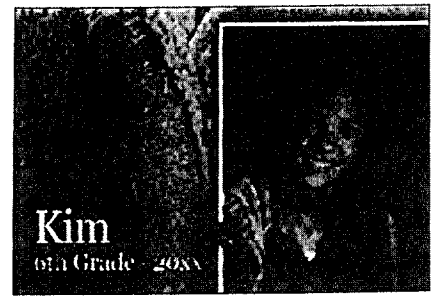
PORTRAIT CD

We are offering families the opportunity to purchase their student's digital image on a CD. The image is displayed each in color, black & white and sepia and in both a high and low resolution format. The high resolution file can print up to an 8 x 10 size. The low resolution file size is appropriate for e-mailing. PLUS – Copyright release included!



NAME & GRADE AVAILABLE ON ALL PORTRAITS

Personalize your student's photographs with their name, grade and year. **Never have to guess what year it was again.** You may choose to only have on wallets only or on all photos (not available on exchanges 1.5 x 2.5)



BASIC OR PREMIUM RETOUCHING AVAILABLE

We don't just "soften" we really **retouch**. Get rid of blemishes and fly away hair with a premium retouching upgrade to your portraits.

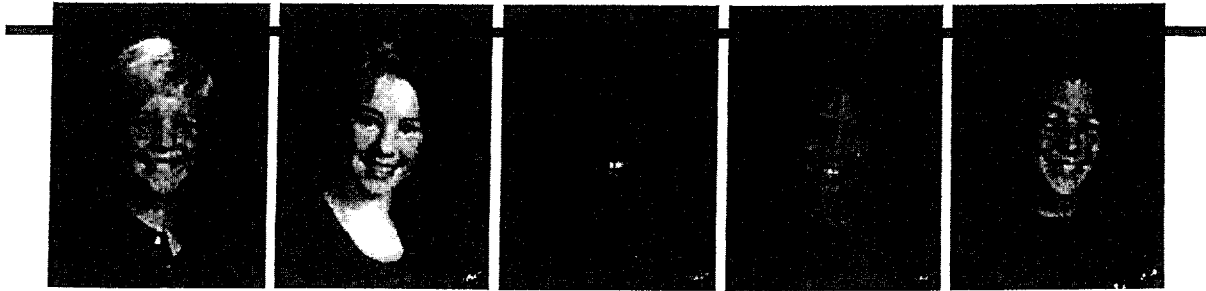
DIGITAL IMAGE DOWNLOAD

Lifetouch is offering a digital image download with online package purchases. This digital download is available in both a low resolution image (72 dpi) and high resolution image (150 dpi). Once purchased, they will be sent directly to the email provided at the time of payment. Finally, the ability to share your child's picture day portrait with your friends and family on all of your favorite social media sites, PLUS, parents can print to their hearts content with the high res version.



Consistent Head Sizes and Background Colors

All service items can be on either the blue or grey background of the head and shoulders image! All images and all service items will be automatically centered and adjusted to be consistent.



Lifetouch portrait technology system is designed to bring peace of mind to your yearbook advisor and staff. With consistent head sizing and background color choice the process is automatic with "Lifetouch BRT" technology, giving your yearbooks a flawless and uniform look!

Americans with Disabilities Act Approved Camera Sets

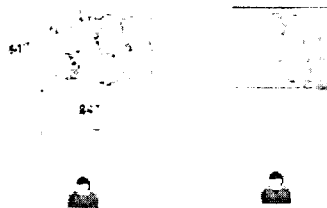
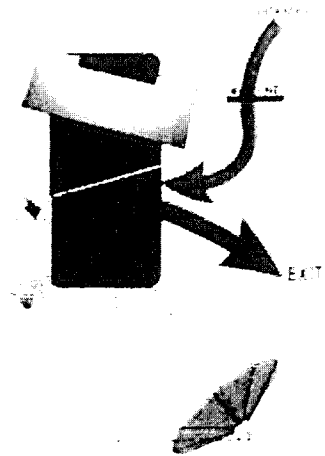
Lifetouch takes the American Disabilities Act very seriously and it is one of our major considerations when developing our photography programs and camera set-ups.

ADA (Americans with Disabilities Act) requires:

- 60" for 2 passing wheelchairs
- 60" for wheelchair turning radius

LDx/BRT Portrait Technology Set-Up

- Lifetouch Photography Sets Provide an 84" Passing Radius
- No Cords Obstructing Traffic Areas of Students
- No Bulky Props or Stools
- Open Floor Plan



Ordering Methods

FLYER ORDER FORMS

Prior to picture day parents will receive a pre-pay flyer with all the possible package choices for their child's background, pose and package contents. In addition, we provide a reminder notice that can go out a day or two before picture day to remind your busy parents. All flyers are bi-lingual with English and Spanish. There is also the ability to purchase portraits online.

REMINDER NOTICE



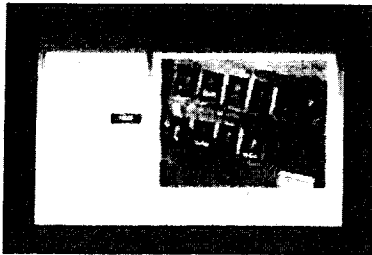
FALL FLYER



Online Ordering

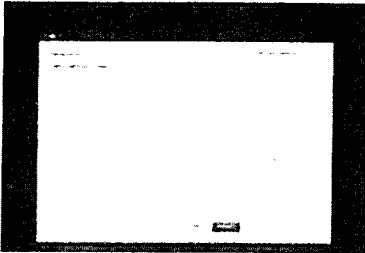
BEFORE or AFTER PICTURE DAY

Prior to picture day parents will be able to go online two weeks before picture day and twenty-four hours after to pay for their portraits.



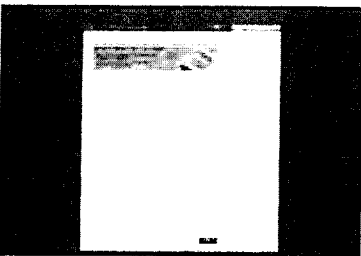
STEP 1

ENTER YOUR SCHOOL'S PORTRAIT ID NUMBER (This is printed on all announcement flyers that go out to students)



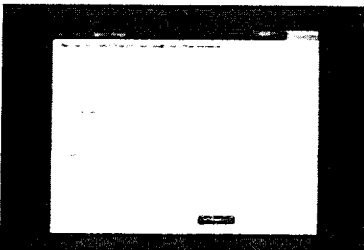
STEP 2

CREATE YOUR SECURED ACCOUNT AND LOGIN INFORMATION
(This can be used for multiple students)



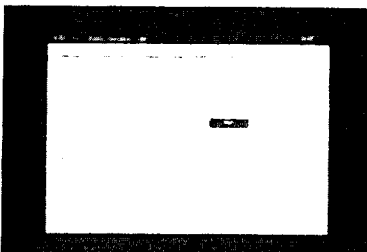
STEP 3

ENTER YOUR STUDENTS NAME,
THE AMOUNT OF YOUR TOTAL ORDER,
BILLING & PAYMENT INFORMATION



STEP 4

VERIFY YOUR ORDER INFORMATION



STEP 5

-WRITE YOUR **ONLINE PAYMENT CODE** ON YOUR ORDER
ENVELOPE AND BRING TO PICTURE DAY (or send to Lifetouch
within 24 hours of picture day)



Lifetouch
School Portraits

-A **CONFIRMATION EMAIL** WITH ALL OF YOUR INFORMATION WILL BE SENT TO YOU PROMPTLY AFTER CLICKING FINISH

Personalized Order Sheet

RECEIVED AFTER PICTURE DAY

If parents need to wait until they have seen the images first, the personalized order sheet is customized for each student utilizing the image taken on picture day. These are delivered with the pre-paid packages that were ordered on picture day. This process assures that no child feels left out when packages are being handed out in class because **EVERY CHILD RECEIVES AN ENVELOPE!** This sheet will also deliver their Smile Safe Kid's Cards to them.

[illegible]

Parents can order online up to 2 weeks prior to picture day and 2 days after picture day, which would still allow their student's picture package to be included in the original picture shipment to the school. In addition, they have up to a year to order online. This makes it easier for mom to choose the time that is more convenient for her to purchase portraits.

Class Portraits

Class pictures are a favorite among all ages, and Lifetouch School Portraits offers a variety of styles to capture the excitement of the entire class. Your school customizes the print with school colors, mascots and logos.

STAR CLASS COMPOSITE

A Star Class Picture composite is a great compliment to an individual's portrait program. The Star Class Picture features the student's portrait in the center of the 8x10 composite and is larger than his or her classmates – a format that reinforces the message that each child is special or each a “star” in their own way. It provides students and parents with a great memory keepsake of the students in their class.

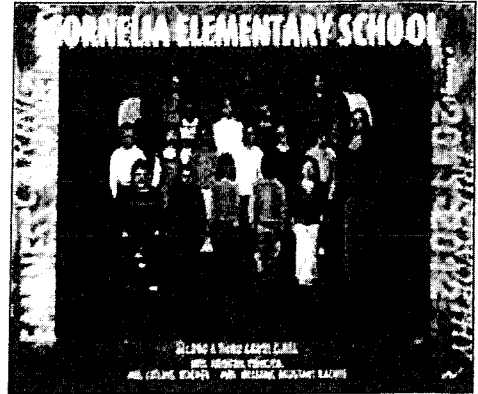


WOW! GROUPS

The WOW! Group Picture offers a way to differentiate from traditional and standard groups. The new WOW! Group Picture is a casually posed classroom group picture product. The WOW! Group Picture can only be photographed using a digital camera system.

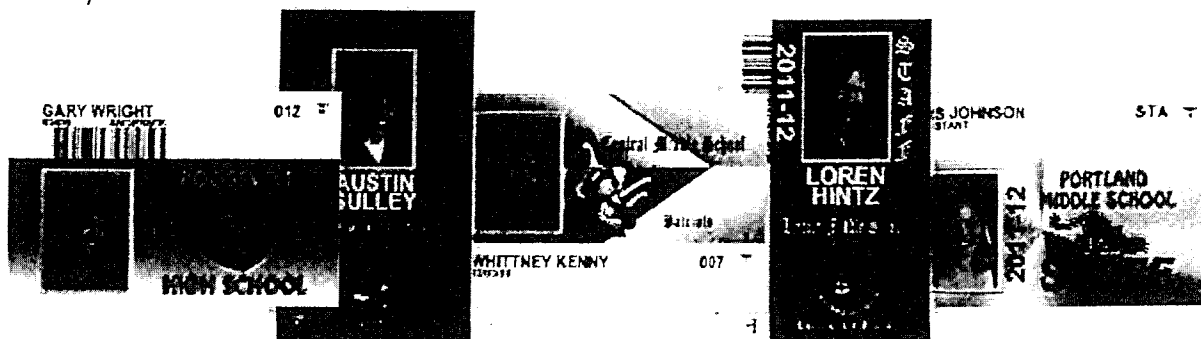
DIGITAL GROUP

Class Pictures are a great tool for parents and students to help identify their classmates. The Digital Group allows the school to customize their class picture to include names, their school's logo or mascot as well as choose from a wide variety of styles and colors.



Below Lifetouch has provided additional information regarding ID Pictures

Photo identification cards are available in a variety of formats to meet your school's needs. They are a premium quality, tamper-proof, digital, laminated and custom-designed by your school to feature your school mascot and/or logo. The student data can include: name, grade, homeroom, homeroom teacher and any other data fields you require, such as locker, bus number, birth date, graduation year, ect. They are available with or without barcodes and have custom designs that can be applied to specific student groups, which helps to define them by grade or whatever your needs may be. In addition, they can be delivered before, on or after Portrait Day – accompanied, if desired, by a CD-ROM to help you print new and replacement cards year-round.



BARCODE SERVICES

- Lifetouch production system tests barcodes in advance to confirm compatibility with your school's barcode software system, we will locate the barcode your systems uses and produce the appropriate barcode that is compatible with your system.
- Barcodes are machine-readable; numbers print alongside barcode for human readability, too
- Lifetouch barcodes meet ANSI standards
- **Lifetouch is compatible with all systems that use a Codabar, Interleaved 2 of 5, and Code 39 barcode symbology. We have the ability to conform your barcodes to your software system requirements**
- Your barcode specs also are transferred to our ImageStream CD-ROM, enabling you to print new and replacement items (such as ID cards) within your office as needed.
- Our barcodes are able to print on any media that your printer allows.
- Lifetouch lab prints on Laminated Teslin® synthetic film over 100 lb gloss cover stock
- Lifetouch Leave behind system uses Plastic PVC card (highly durable)

Common Uses and Compatible Systems:

- Library/media center
- Food-service check out
- Classroom attendance-taking
- Student debit accounts
- Controlled access into events or secured building areas
- Controlled access onto pre-assigned school busses

I-Depot Instant ID Card System

I-Depot is an application and equipment system that produces instant ID Cards using images captured on Picture Day and data from your schools administration software. Lifetouch's state-of-the-art Instant I-Depot System is available at no extra charge! **It allows students to have their picture taken and walk to a table and pick up their printed ID card within minutes of being photographed.** It also has the ability to edit the data (i.e. name, grade or teacher) right there on the spot.

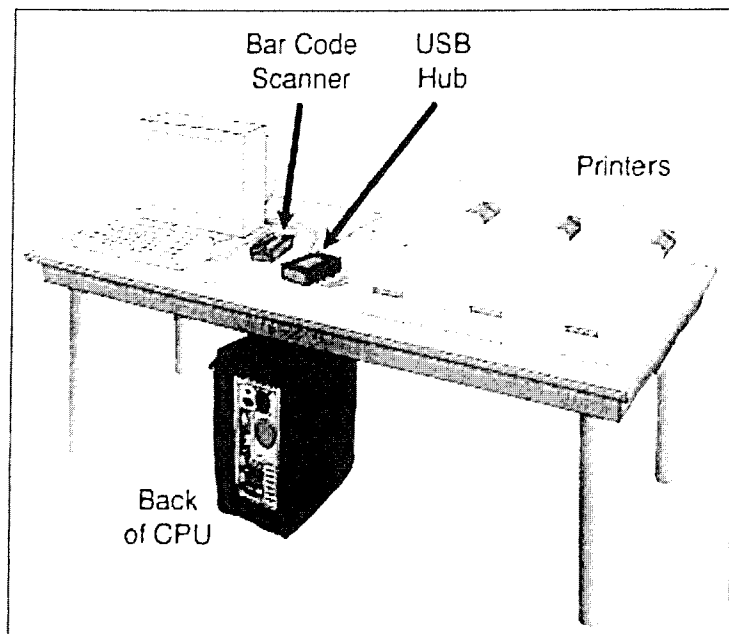
Instant on-site plastic (PVC) ID cards are for all staff and students. They can have information on both the front and back of the card. The ID Design can be customized for each school's needs with various features:

- staff and student portraits
- barcodes
- school logos and mascots
- pre-selected designs
- school colors
- event identification
 - activity pass
 - bus number
 - internet access

"I'm concerned about the quality of the ID card. Will it be compatible with our school systems?"

The process of creating a "quality" instant ID card that works with each school system is resolved well in advance of registration/Portrait Day. When Lifetouch comes to your school

to produce an instant on-site ID card, the card design is complete, the barcodes have been tested and verified, and the ID associations for each staff/student have been assigned.



"How do I get a replacement card for a new or an existing student?"

You can produce replacement ID cards in your school by using the I-Depot CD that you will receive upon completion of registration/Portrait Day. Lifetouch will also provide multiple sets of ID capture & printing equipment for your district. These images will also be on your ImageStream CD for reproduction through that format too.

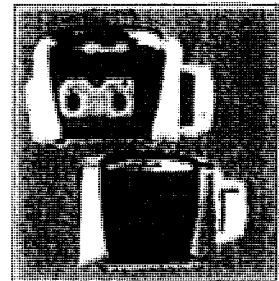
District Office ID Badge System

DISTRICT STAFF

Lifetouch will schedule to take administrative staff ID badge pictures in August of each year for the District administrators, staff and employees. If any administrative or staff members are unable to be present on the scheduled day, they may go to their scheduled picture day or retake day. One Staff ID badge will be created with the district logo for all district staff. Regardless of which building a staff member comes to the camera, the same badge will be produced.

ID PVC PRINTER

Lifetouch will purchase a Fargo PVC ID card printer which will include one color printer ribbon for the district office. This will allow the district to produce durable high quality ID replacement badges with the ability to also create a badge for new district personnel hired after the scheduled picture day each year.



PVC CARDS

Lifetouch will supply the district with blank PVC cards each year as needed. (Note: The district will need to purchase any additional supplies when any originally purchased items need to be replaced.) School district will also need to supply clips or lanyards, if required.



When the portrait has already been taken, the school representative:

1. Retrieves the ID information and the image through the program software by using one of several search options, e.g., Name, Student number, etc.
2. Prints the ID card with the Fargo ID printer.

Approximate time: 30 to 45 seconds

For new students or staff, the school representative:

1. Digitally photographs the student or staff member needing an ID.
2. Creates a new record and enters the student or staff data into the program software.
3. Imports into the program software the student or staff image.
4. Prints the student or staff ID card.

Approximate time: 1 to 1.5 minutes

Scope of Services Continued.

Senior Portraits

- Photograph all seniors at a reasonable price.

Lifetouch understands and will comply with the specification.
Pricing provided.

- Send out senior mailing with studio information and pricing.

Lifetouch understands and will comply with the specification.

- All arrangements will be made directly with the student and family.

Lifetouch understands and will comply with the specification.

- Provide yearbook staff with senior photos. The due date for this will be decided upon by each yearbook staff and approved by Lifetouch.

Lifetouch understands and will comply with the specification.

- Offer all seniors an upgrade session for their senior picture. This session may include a change in apparel or location by the student.

Lifetouch understands and will comply with the specification.

- Shoot the senior class panoramic photo.

Lifetouch understands and will comply with the specification.

- Provide at least four (4) photographers for individual graduation photos. Two (2) photographers will cover the left side of the lines and two (2) photographers will cover the right side of the lines. Two (2) photographers to capture the moment of the diploma/handshake and two (2) photographers to capture a posed photo with a diploma cover while in line.

Lifetouch understands and will comply with the specification.

- On campus Senior photos (same backdrop and picture as all seniors)

Lifetouch understands and will comply with the specification.

- No sitting fee for yearbook photo

Lifetouch understands and will comply with the specification.

Below Lifetouch has provided additional information regarding Senior Portraits

Prestige Senior Portraits by Lifetouch

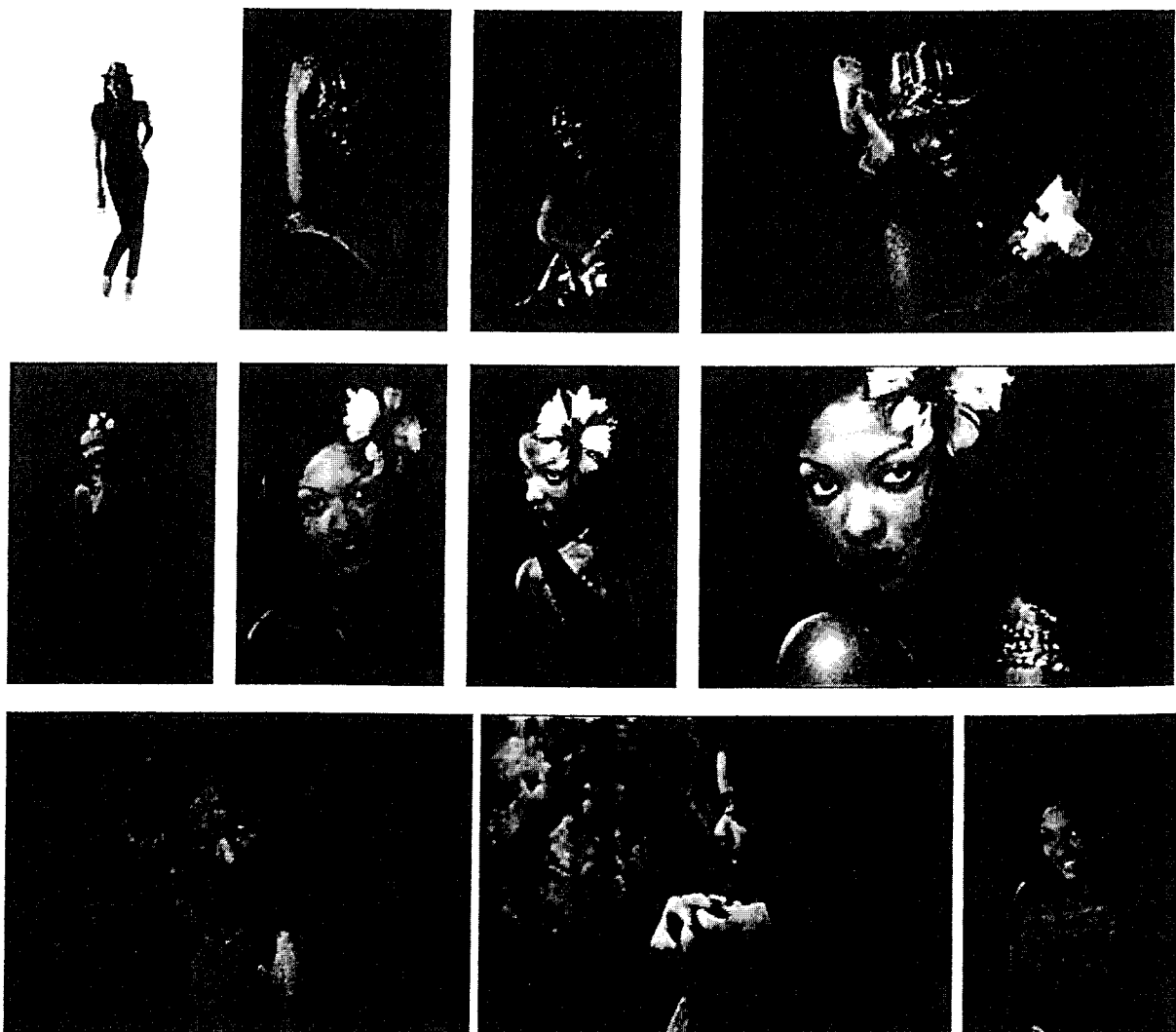
EXPRESS YOURSELF BY LIFETOUCH PRESTIGE

Prestige Portraits is a full service portrait program. Every Prestige Portrait is hand-retouched, color balanced and die-cut. Students can choose from a wide array of backgrounds and poses. Prestige offers unique services tailored to each student's individual preferences. Students are allowed to bring their own props to the studio for photography such as instruments and sports equipment. Students can change outfits and be photographed with siblings.



Live Sets, New Backgrounds and Great Looks

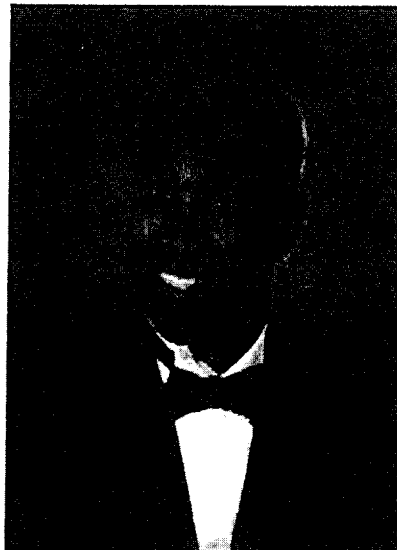
We understand how important senior portraits are to each student. Each year we develop new backgrounds, new lighting and new live sets so that our portraiture stays current with each senior class.



Senior Tux & Drape by Lifetouch Prestige

As the nation's leading high school senior photographer, we are committed to providing you with a once in a lifetime experience as well as exceptional portraits and products tailored to your needs.

Prestige Portraits is a full service portrait program. Every Prestige Portrait is hand-retouched, color balanced and die-cut. Students can choose from a wide array of sets and backgrounds. Prestige offers unique services tailored to each student's individual preferences. Students are allowed to bring their own props to the studio for photography such as instruments and sports equipment. Students can change outfits and be photographed with siblings.



Our award-winning, professional photographers create a fun and relaxed environment, while working closely with you to capture your true personality in each of your senior pictures.

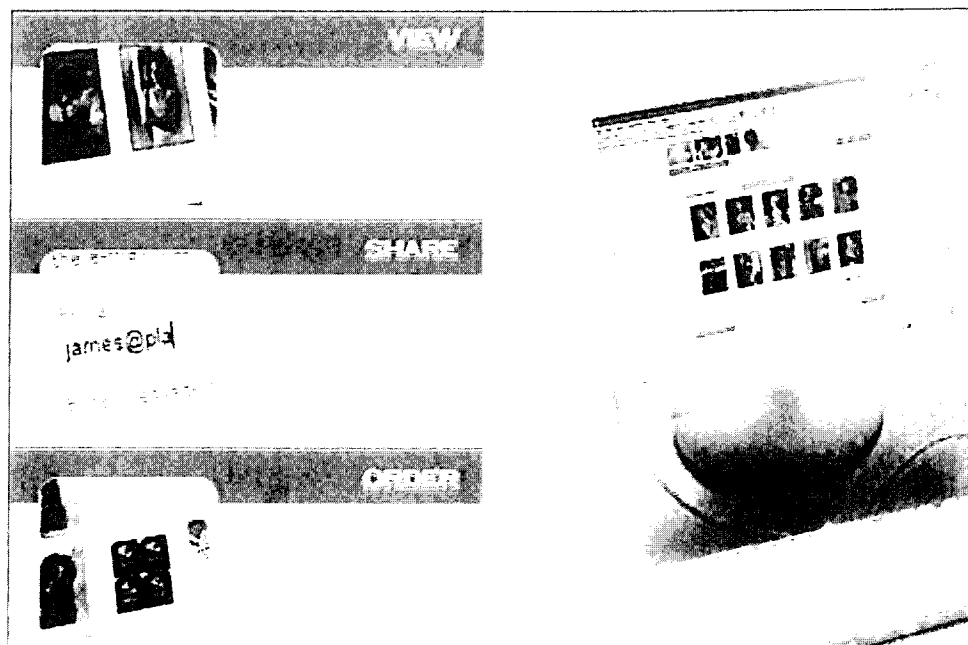
Senior Online Ordering

This site allows seniors to view their images online (in addition to receiving a proof set), share their images with others, and order packages and portraits. Senior On-line Ordering (SOLO) allows students and parents to view images and order portraits online at <http://shop.prestigeportraits.com>.

Students receive a proof sized information sheet in their proof envelope with their session ID and access code to use this service.

Please refer to the following page for a step by step breakdown of our Senior Online ordering website.

*For additional information or questions pertaining to online ordering please contact your sales representative.



CREATE YOUR ACCOUNT

- Create an account by entering an email address and other information.
- Enter your Session ID and Access Code when prompted.
- This will pull up thumbnail images of your session to view (see right).
- Only people with your Session ID and Access Code will be able to view the portraits.

PREVIEW & PICK YOUR IMAGES

- Browse your images by clicking to see an enlarged version.
- Check the box by each image you want and mark it as a "favorite".

CHOOSE YOUR PACKAGE

- Choose to build a customized "perfect package" where you can choose from all sizes and products based on a points system.
- Choose from our standard packages with contents pre-determined. Choose a la carte options for more specific options.

DRAW & DROP YOUR IMAGES

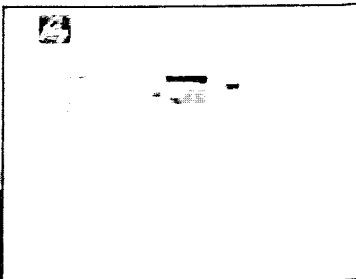
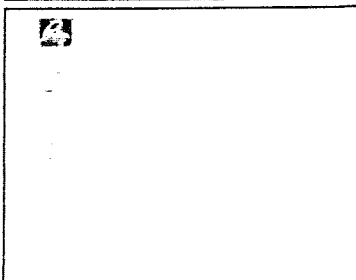
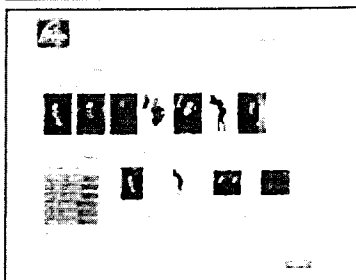
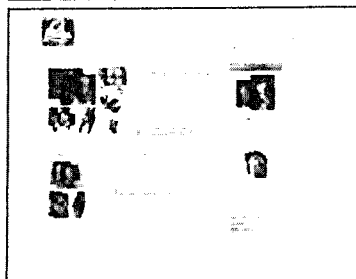
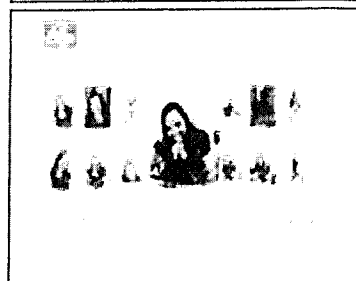
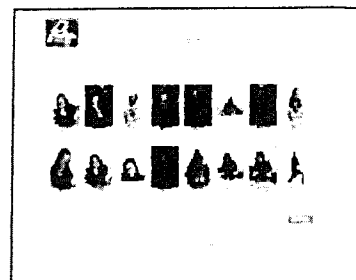
- Once you have picked your package, now you have to pick which images you want in what size or product.
- All images selected as favorites will appear for you to choose from.
- Simply drag the image you want and drop it on the product!

ENTER DELIVERY INFORMATION

- Once you have completed your order with the images you want, enter your delivery information to process your request.

ENTER PAYMENT INFORMATION

- Once you have completed the delivery information you will be prompted for credit card payment.

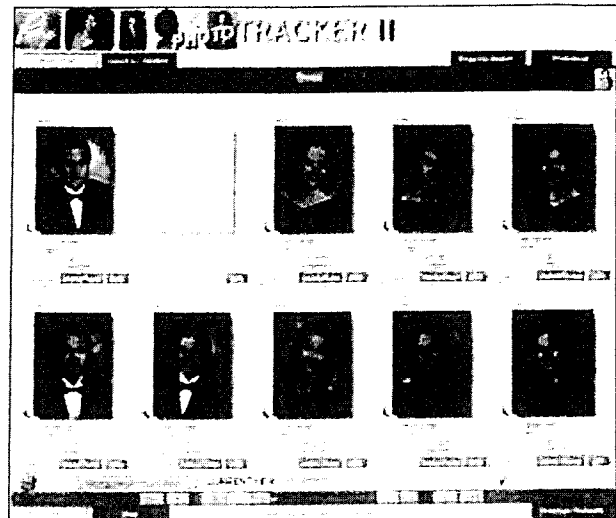


- All payment information is processed through our secure website to ensure the safety of our consumer's personal information.

Senior Phototracker

PhotoTracker is a state-of-the-art, online tool that gives yearbook advisers (key decision-makers) control over the names and poses that appear in the yearbook.

- Accessible via the internet
- Available 24/7
- Unique user ID and Password
- View List with and Without Images
 - Students Photographed
 - Students Not Photographed
 - Students with Yearbook Pose
 - Students without Yearbook Pose
 - Students Approved
 - Students Not Approved
 - Students Included
 - Students Removed
- Progress Reports Available
- Remove Students from DVD if needed
- 5 Step Checkout Process for Images



www.prestigeportraits.com

Timely Delivery of Images

Lifetouch ensures timely delivery of senior images **COMPLIMENTARY** on a Publishers DVD in compliance with your yearbook deadline. Prestige Portraits by Lifetouch developed the Publishers DVD with input from all the major publishers and is produced to their standards. The Yearbook advisor will determine the glossy delivery date.

Scope of Services Continued.

Staff Photographs

- Provide a CD/DVD of each staff member photographed to the yearbook staff.

Lifetouch understands and will comply with the specification.

- Provide a CD/DVD of each staff member photographed to the District Communications Office

Lifetouch understands and will comply with the specification.

- Provide a CD/DVD of each staff member photographed to Technology and Information Services

Lifetouch understands and will comply with the specification.

Yearbook and ASB Needs

- Loan cameras to the school with zoom lens and flash.

Lifetouch understands and will comply with the specification.

- Photograph assorted sports and provide candid shots of special events for the yearbook as needed.

Lifetouch understands and will comply with the specification.

- Provide individual photographs of the ASB members for display.

Lifetouch understands and will comply with the specification.

- Photograph the ASB group for holiday cards and provide up to 150 cards.

Lifetouch understands and will comply with the specification.

- Provide staff photographs and prints for wall in front office.

Lifetouch understands and will comply with the specification.

- Publicity materials for special events.

Lifetouch understands and will comply with the specification.

Scope of Services Continued.

Dances & Events

- **Provide a photographer for all of the school's major dances.**

Lifetouch understands and will comply with the specification

- **Provide printed bids for all dances, one per couple and reasonably priced prepaid photo packages for students attending the dances.**

Lifetouch understands and will comply with the specification

- **Strive to keep the lines down to no more than one half hour.**

Lifetouch understands and will comply with the specification

- **Distribute the photographs no later than three weeks from the date of the dance.**

Lifetouch understands and will comply with the specification

- **Provide adequate staff to service students at the dance.**

Lifetouch understands and will comply with the specification

Below Lifetouch has provided additional information regarding Dances & Events

Lifetouch features professional prom and dance photography that looks as great as you do. Introducing new portrait styles and personal pose selection. Choose from multiple pose options or make up your own.

- *Complimentary candid photos will be taken at each prom and dance event for use in the yearbook!*
- *Prom committee can choose their background or create their own!*



Products and Services

We strive for only the highest quality portraiture. We feature new and unique portrait styles and offer multiple poses of each to choose from. This ensures comfortable posing to help capture the desired look.

Portrait Packages

There are multiple portrait packages to choose from. Each contains an assortment of print sizes with the larger packages including bonus products.

Group Portraiture

Capture these memories in the form of group. Our group



Capistrano Unified School District

RFP No. 7-1314 for Photography Service

portrait packages are suited for any size group and allow for each participant to get professional quality prints.

Personalization

Prestige gives you the option of personalizing your portraiture. It may be important to add the theme of your dance, your school name, and date of your event. This information may be captured in one, two or three lines of text. The text used as well as it's placement will be determined by your dance committee or school and will be present on all portraits purchased.

Scope of Services Continued.

Administrative Needs

- Provide five (5) mug books for each site administrator, sorted by grade, gender, first and last name and to include all senior photos.

Lifetouch understands and will comply with the specification.

- Provide hall passes for all teachers.

Lifetouch understands and will comply with the specification.

- Provide sitting for one staff photo by site.

Lifetouch understands and will comply with the specification.

- Provide schools a staff photo and up to 150 copies.

Lifetouch understands and will comply with the specification.

- Package pricing sheet.

Lifetouch understands and will comply with the specification.

- Produce "no period" stickers at no cost

Lifetouch understands and will comply with the specification.

Scope of Services Continued.

School Sports Photography Program

- A minimum of two of each type of sporting event will be photographed for yearbook purposes.

Lifetouch understands and will comply with the specification.

- Provide Team photos

Lifetouch understands and will comply with the specification.

- Provide sports photography for yearbook purposes

Lifetouch understands and will comply with the specification.

- Offer team photo packages for athletic teams

Lifetouch understands and will comply with the specification.

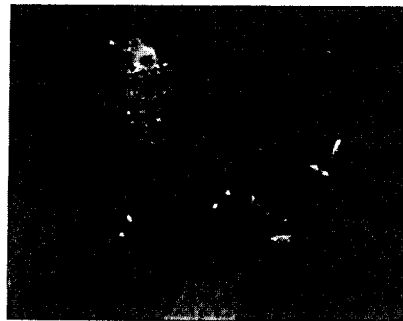


Below Lifetouch has provided additional information regarding School Sports Photography Program

Lifetouch portrays every athlete as a winner when it comes to Sports portraits. We are the experts in capturing school pride, affiliation, memories and emotion. We guarantee quality products and performance before, during and after Picture Day.

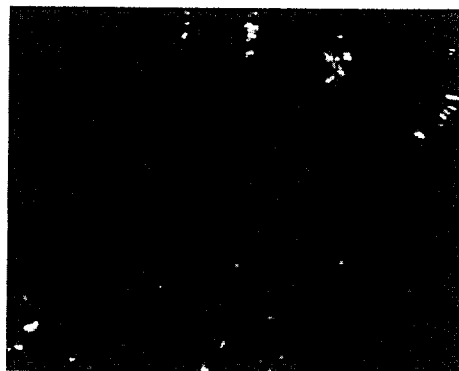
What's Your Sport?

Football, Volleyball, Soccer, Lacrosse, Cheerleading, Cross Country, Golf, Tennis, Basketball, Wrestling, Gymnastics, Swimming, Skiing, Hockey, Track, Baseball, Softball, Field Hockey...



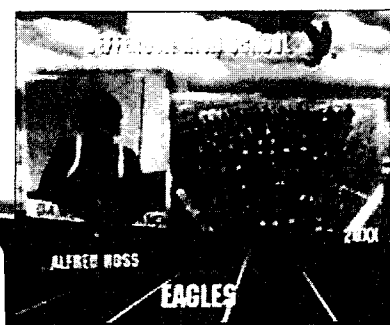
We do our jobs – period. We contact each coach to determine their requirements and take care of all the details for coordinating Picture Day. We understand practice time is critical, so we schedule team portraits at each team's convenience.

As Picture Day approaches, we'll provide order envelopes in plenty of time for parents to consider package options. Our flexible packaging options are designed to meet every parent's needs. All flyers have easy-to-follow instructions. Winning portraits require some preparation. Having a cleaned and pressed uniform will make sure each student looks their best!



When the day comes, we're set up and ready to go on time, every time. Our name label system for all packages and products helps simplify the distribution process. Portrait packages arrive sorted by team and labeled with individual contents. The school also receives a Package Verification List that summarizes all of the teams' packages and contents.

SPORTSMATE
8x10 portrait with athlete & team picture
Customize with the athlete & team name, year, and mascot



Choose a sport-specific or team color template



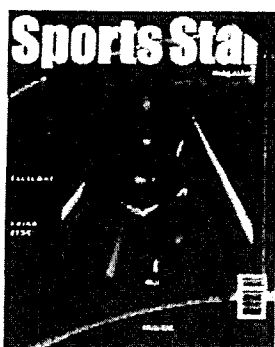
BORDERED TEAM

8x10 team image portrait

Customize with the athlete & team name, year, and Mascot. Choose a sport-specific or team color template

SPORTS PACK

Laminated two-sided print with key tags, door hanger, ruler & more
Customize with athlete's name & year



MAGAZINE COVER

8x10 portrait with athlete's name & year

Choose a sport-specific or team color template

MAGAZINE CALENDAR

8x10 portrait with athlete's name & year

Choose a sport-specific or team color



EVENT TICKETS

Printed 4-up on 8x10 sheet

Customize with athlete's name & year

Choose a sport-specific or team color template

MAGNETS

3x5 print with athlete image, name & year
Choose a sport-specific or team color template



BUTTONS

3" round with athlete image, name & year

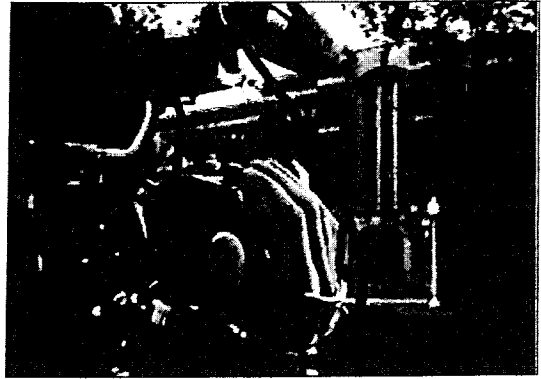
Choose a team color template

Scope of Services Continued.

Value Added

VIDEOGRAPHER OFFER

Lifetouch offers a professional videographer service. This service has assisted multiple Districts in communicating a consistent and positive message to the viewing and/or voting public. Lifetouch Media has won over a dozen Silver "Telly" awards over the past six years being recognized for quality in the production industry nationally.



Lifetouch would like to commit to producing a 5 minute Video for your district to use for a TV commercial or publish on your website to help promote and market the Capistrano Unified School District's Values, Goals and Achievements.

To view the quality of the video being offered, please view the following link or email your us to have the links sent directly to you showing you some of the districts we have recently photographed who have won their referendum.

https://www.youtube.com/watch?v=XtrzosKOOTa&feature=em-share_video_user

Estimated Value to CUSD \$20,000

Teen Truth Assembly Discounts

TEEN TRUTH

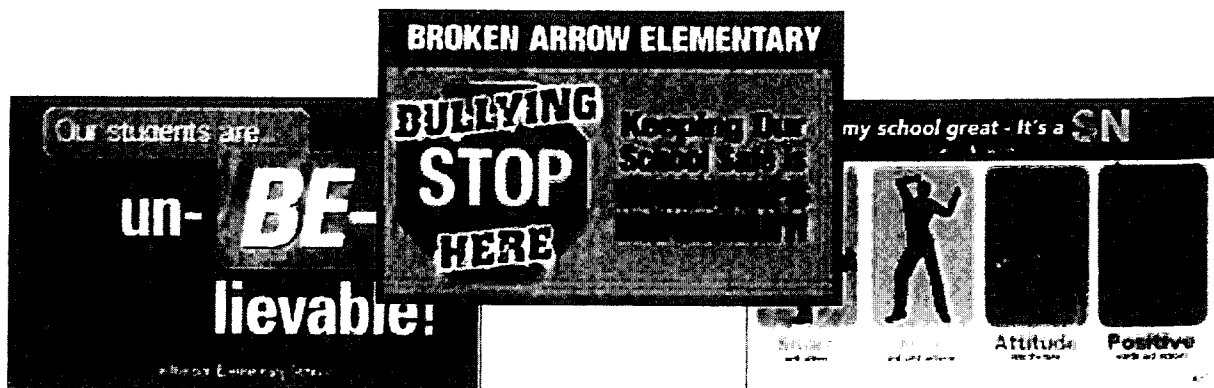
Teen Truth is regarded as one of North America's premier student assembly experiences. The combination of award-winning films, dynamic speakers and issue-focused topics make for an unforgettable event. Teen Truth challenges teenagers to think differently about topics such as bullying and school violence, drugs and alcohol and body image and self-esteem.

Teen Truth is discounting the price of their student assembly for Lifetouch schools. In addition, they are also offering a discount on their leadership training as well (prices vary based on school needs). Visit www.teentruthlive.com to learn more

- Estimated Value to CSD
 - Complimentary "Teen Truth" Leadership Seminar \$3,000
 - 20% discount on all other "Teen Truth" seminars \$600 per event

Communicating Positive Behavior

Planning for the future – teaching life skills today. We take great pride in capturing memories through exceptional photography. We also want to help our partners improve the learning environment in their schools.



That's why we've created a positive behavior program designed to motivate and reinforce good building messages for students to follow.

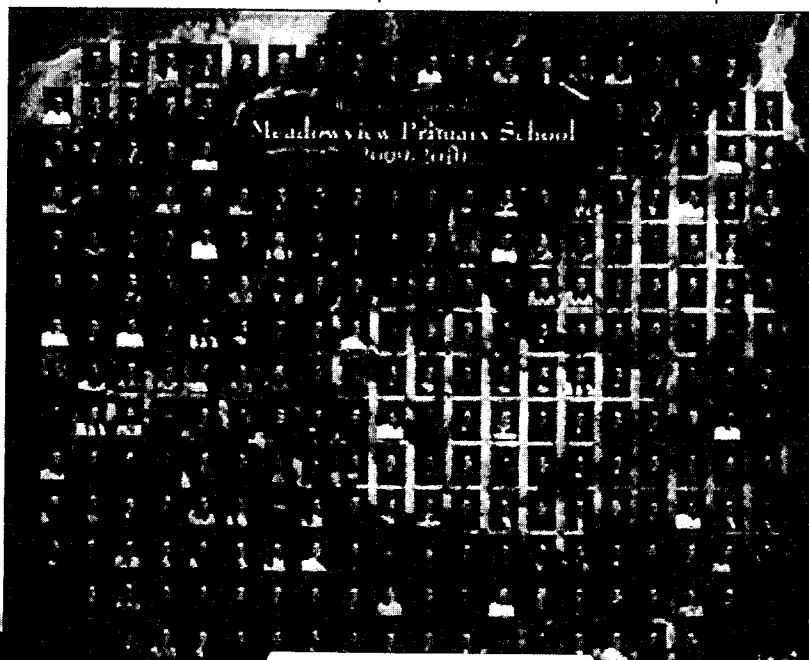
Let Lifetouch support your goals for creating a safer school environment with the use of communication tools for your school! The message will be better reinforced if you have your expectations clearly displayed for all to see.



- Full-color, customizable, eye-catching banners that help schools celebrate, inform and reach out to communities
- Made of long-lasting, fire-retardant vinyl, with brass grommets
- Reach out to communities by saluting local heroes, honoring key volunteers, donors and service providers, starting your own Hall of Fame!
- Create visually powerful first impressions for visitors – show them what matters most in your school, such as your school mission and vision
- Spotlight your staff; celebrate student honors and achievements
- Lifetouch will provide \$1,000 per building (up to \$18,000 value)

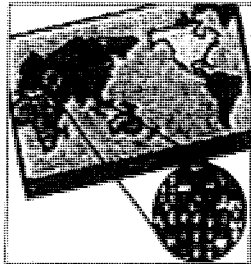
Wall Composites

Lifetouch Wall Composites are available for a graduating class, specific group of students or an entire student body. Schools can choose from a variety of design options to maintain a traditional look they've established over the years or create a modern update.



Lifetouch
School Portraits

Montage Poster

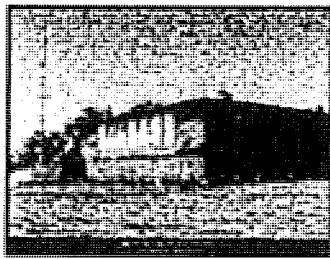
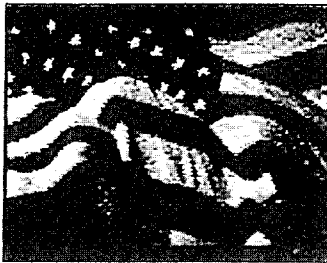


The Montage Poster by Lifetouch is a unique and exciting way to showcase your school spirit, foster school pride, inspire patriotism and promote a sense of unity among students and staff.

The Montage Poster is a 24" x 32" poster that uses all the students and staff photographed by Lifetouch on picture day to form an image.

- Select a school mascot, a school building or a "stock" image that Lifetouch offers
- Add personalized text to the bottom of the Montage Poster to customize the poster for your school

Proudly display the Montage Poster in or around the school office, hallway or classroom.

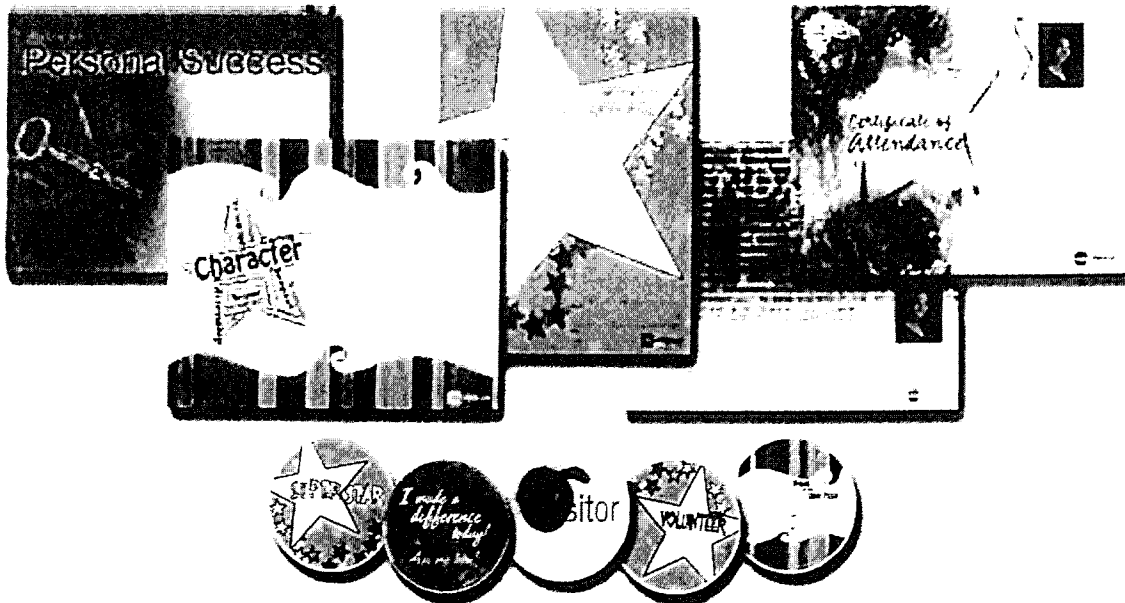


Complimentary activity and yearbook photography training for all high schools

- Estimated value \$500 per school

Partners in Education Materials

Lifetouch Partners in Education material (P.I.E.) offers more than 75 different educational materials such as certificates, bookmarks, cards, reading programs and much more. All of these items were created to help support and sponsor your students and staff achievement recognition programs. When your contract is signed, a form identifying all of the recognition items along with samples of these items will be sent to each school. They can either mail the order form in, or just call our local office to request which items they would like at quantities no larger than their enrollment and they will ship within 1-6 days. It is that easy.



- Estimated Value \$2,500

Value Added

Lifetouch is uniquely qualified to serve the needs of the Capistrano Unified School District including the capability to meet all the specifications outlined in the Scope of Services. In addition Lifetouch will provide the following Value Added items and services to the schools awarded to us:

- Contribution – \$2,500 per Lifetouch school

\$7,500

- High impact printing at our ProDigital facility (\$1,000 per Lifetouch school)

\$3,000 (potential)

- 20% discount on all "Teen Truth" seminars for Lifetouch schools only

\$600 per event

- Complimentary certificates and awards from our Partners in Education catalog for each Lifetouch school

Estimated Value - \$500

- Complimentary desk and 18 month book calendars for staff as requested by each Lifetouch school

Estimated value \$1,200

MIDDLE SCHOOL
BASIC PACKAGE PRICING

PACKAGE	DESCRIPTION	PRICE
A	1 – 5x7 2 – 3x5 8 – Wallets	\$21.00
B	2 – 5x7 2 – 3x5 16 – Wallets	\$29.00
C	1 – 8x10 2 – 5x7 2 – 3x5 16 – Wallets	\$35.00
D	2 – 8x10 2 – 5x7 4 – 3x5 16 – Wallets	\$48.00

JAP

EXHIBIT C

CERTIFICATION

RFP NO. 7-1314 PHOTOGRAPHY SERVICES

I acknowledge that I am aware of the District policy that all students will have a portrait in the yearbook regardless of whether they choose to purchase a photo package and hereby certify that I will adhere to the requirements of the policy.

A handwritten signature in black ink, appearing to be "J. R. [unclear]", written over a horizontal line.

Signature

The word "LIFETOUCH" written in a stylized, handwritten font in black ink, positioned above a horizontal line.

Company Name

Pricing

Category 1 – Middle School

Description	Price	Description	Price
Package A	\$21.00	Package B	\$29.00
1 – 5x7		2 – 5x7	
2 – 3x5		2 – 3x5	
8 - Wallets		16 - Wallets	
Description	Price	Description	Price
Package C	\$35.00	Package D	\$48.00
1 – 8x10		2 - 8x10	
2 - 5x7		2 - 5x7	
2 - 3x5		4 - 3x5	
16 - Wallets		16 - Wallets	
Description	Price	Description	Price
Package E	\$57.00	Package F	\$16.00
3 - 8x10		2 – 3x5	
4 – 5x7		4 - Wallets	
4 – 3x5			
16 - Wallets			
1 – Portrait CD			

Ala Carte Products

Additional Products

Description	Price	Description	Price
1 - 8x10	\$15.00	Name & Grade on All Portraits	\$12.00
2 - 5x7	\$15.00	Name & Grade on Wallets	\$5.00
4 - 3x5	\$15.00	Basic Retouching	\$6.00
8 - 2x3	\$15.00	Premium Retouching	\$12.00
18 - 1.5x2.5	\$15.00		
4 - 2x3	\$10.00		
1 - Portrait CD	\$15.00		



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of July 1, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

COMPREHENSIVE COLLEGE PREP, INCORPORATED

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$10,000 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing July 10, 2014 through June 30, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

CONTRACTOR

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

COMPREHENSIVE COLLEGE PREP
CCPREP.org

Fee Schedule

Comprehensive College Prep, Inc.
Robert Bennigsdorf
26071 Merit Circle, Ste 109
(949) 294-1085
rob@ccprep.org

SAT/ACT Course - \$325
Discount 10% - \$292.50

AP Reviews - \$100-\$250 (varies by course)
Discount 10% - \$90-\$225 (varies by course)

Individual SAT/ACT tutoring - \$50/hr
No discount available

Signature Robert Bennigsdorf Date 6.2.14
Typed or Printed Name Robert Bennigsdorf



MASTER CONTRACT AGREEMENT *

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 1, 2014 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor").

NORMATIVE SERVICES, INCORPORATED

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Scope of Work. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2014 through June 30, 2015.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date:

"CONTRACTOR"

By: _____

Name: _____

Title: _____

Email address _____

FEIN/SSN _____

EXHIBIT A: RATES

CONTRACTOR	Normative Services, Incorporated	CONTRACTOR NUMBER	77-76422- 2014-2015
			0117267
(NONPUBLIC SCHOOL OR AGENCY)			(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed 2 Classrooms **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
 Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction
Basic Education Program/Dual Enrollment

Rate	Period
\$125.00	Per Day

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

- | | | |
|---|-----------|------------------|
| (1) a. Transportation – Round Trip | | |
| b. Transportation – One Way | | |
| c. Transportation – Dual Enrollment | | |
| d. Public Transportation | | |
| e. Parent* | | |
| (2) a. Educational Counseling – Individual | | |
| b. Educational Counseling – Group of _____ | | |
| c. Counseling – Parent | | |
| (3) a. Adapted Physical Education – Individual | | |
| b. Adapted Physical Education – Group of _____ | | |
| c. Adapted Physical Education – Group of _____ | | |
| (4) a. Language and Speech Therapy – Individual | | |
| b. Language and Speech Therapy – Group of 2 | | |
| c. Language and Speech Therapy – Group of 3 | | |
| d. Language and Speech Therapy – Per diem | | |
| e. Language and Speech – Consultation Rate | | |
| (5) a. Additional Classroom Aide – Individual (must be authorized on IEP) | | |
| b. Additional Instructional Assistant – Group of 2 | | |
| c. Additional Instructional Assistant – Group of 3 | | |
| (6) Intensive Special Education Instruction** | | |
| (7) a. Occupational Therapy – Individual | | |
| b. Occupational Therapy – Group of 2 | | |
| c. Occupational Therapy – Group of 3 | | |
| (8) Physical Therapy | | |
| (9) a. Behavior Intervention | | |
| b. Behavior Intervention – Supervision | | |
| Provided by: _____ | | |
| (10) Nursing Services | | |
| (12) Residential Board and Care | \$3042.73 | Per Month |
| 13) Residential Mental Health Services | \$3651.27 | Per Month |

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("**Agreement**") is effective as of July 24, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("**the District**") and the contractor listed below ("**Contractor**"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

QUINTESSENTIAL SCHOOL SYSTEMS

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$7,000 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing July 10, 2014, through June 30, 2015 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

EXHIBIT A
FEE SCHEDULE

QUINTESSENTIAL SCHOOL SYSTEMS
867 American Street- Second Floor
San Carlos, CA 94070
Don Hemwall
don@qss.com

Provide consulting/implementation/possible programming modifications for the installation and configuration of the QSS American Fidelity Interface software.

RATE: \$175 Per Hour

Signature _____ Date _____

Typed or Printed Name _____



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of July 24, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the consultant listed below ("Consultant"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

ARDOR HEALTH SOLUTIONS, INCORPORATED

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$20,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing July 1, 2014 through June 30, 2015 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☒ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

CONSULTANT

Signature: _____

Name: _____

Title: _____

Address: _____

Email Address: _____

FEIN/SSN _____

Exhibit A

Fee Schedule

**Ardor Health Solutions
5830 Coral Ridge Dr., Suite 120
Coral Springs, FL 33076**

Speech Language Pathologist - \$74.00 per hour

By: _____ Date: _____

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

Consultant is functioning solely as an independent educational evaluator. Consultant agrees that he/she will not recommend therapy or services within their own agency, company, or practice. Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the consultant may be accompanied by a DISTRICT representative during the duration of the observation or interviews of staff and/or pupil.

Upon completion of the independent educational evaluation, the consultant agrees to release assessment documentation including assessment protocols and written report to the DISTRICT prior to receipt of payment for services.

By: _____ Date: _____



ARDOR Health Solutions

The Medical Staffing Source

5830 Coral Ridge Drive # 120
Coral Springs, FL 33076
Phone: 866-425-5768 / Fax: 888-308-1147

Proposal Fee Structure

Ardor Health Solutions will make every effort to meet the requested needs of the Special Education Department, as well we promise to provide fully qualified therapists that can provide safe and effective care services to the students at an aggressively competitive rate.

Hourly rates include costs associated with payment of salaries and benefits, and travel expenses of all requested therapists with no additional charge to the District. With Ardor Health Solutions you never have hidden fees. Under our all-inclusive rate, the health care professional assigned to your facility remains an Ardor Health employee. You pay one hourly fee and Ardor Health will handle the rest. No additional fees will apply. Ardor Health will provide all services to the hired Healthcare Professionals including, but not limited to insurances, housing and utilities.

Payment is structured by the hour, with a rate according to the specialty and contingent on the candidates' level of experience. Ardor Health will assist you with part time and full time services. If you have temporary maternity leaves, any leave of absences/FMLA and resignations, we have you covered as well. Most of our therapists are interested in entertaining full time positions from 30 to 40 hours per week. The maximum contract hours worked by our therapists is 40 hours per week.

Our therapists will provide direct therapy to the students, based on the IEP, planning, consultation, training, assessment, evaluations, attend parent conferences, participate in meetings, and they will follow all procedures outlined by the Special Education Department.

Specialty	Rates
Speech Language Therapy Services	\$68.00 - \$74.00 per hour – all inclusive
School Psychologist	\$68.00 - \$74.00 per hour – all inclusive
Occupational Therapy Services	\$68.00 - \$74.00 per hour – all inclusive
Physical Therapy Services	\$68.00 - \$74.00 per hour – all inclusive
Occupational Therapy Assistants	\$58.00 - \$64.00 per hour – all inclusive
Speech in Clinical Fellowship Year & Speech Therapy Assistants	\$58.00 - \$64.00 per hour – all inclusive
Physical Therapy Assistants	\$58.00 - \$64.00 per hour – all inclusive
Bilingual Therapists	\$70.00 - \$75.00 per hour – all inclusive
Permanent Placement after completing one school year assignment of 1575 worked hours	No Fee
Mileage Rate between School sites on the same day	IRS Standard Mileage Rate

All rates are all inclusive and cover for the therapist while under contract:

- HOUSING
- TRAVEL EXPENSES
- INSURANCE(MEDICAL, DENTAL, MALPRACTICE, SHORT/LONG TERM DISABILITY, LIFE)
- WORKMAN'S COMP
- CRIMINAL BACKGROUND CHECKS
- FINGERPRINTS
- BACKGROUND
- DRUG SCREENING
- TAXES

Invoicing & Timesheet

The School District will not be required to make payment for sick time, school closings, cancellations, delays, lunch, break time, or holidays. The District will only be responsible for paying Ardor Health Solutions for the hours actually worked by our employee. Ardor Health Solutions agrees to follow the school

calendar Holiday's Days Off, Early Student Release Days, Professional Development Days and Emergency School Closings. Electronic funds transfer is the preferred method of payment. However, under certain conditions, the District may elect to make payment by check. Checks should be mailed for payment to:

Ardor Health Solutions
5830 Coral Ridge Dr. Suite 120
Coral Springs, FL 33076

Ardor Health Solutions will provide a fully detailed monthly invoice with activities documented. If it is requested by the School District, AHS agreed to accept the Procurement Card Programs utilized by the School to improve and expedite the Purchasing and Payment process.

Therapists will submit timesheets to Payroll at the end of each week; Payroll provides copies to the Billing Department for invoice creation, with all the information provided and approved by the School District. Invoices are presented with line item details: name of the therapist, Purchase Order number, specialty, and school district name, period start and end date, hours worked and hourly rate. Each invoice is accompanied by a client-approved timesheet. All invoices are reviewed by the Account Manager prior to sending the form to the School District. Attached you will find a sample of our invoice and timesheet. Ardor Health Solutions payment terms are net 30.

Permanent Placement

Should our therapists decide to become permanent employee with your School after completing one school year assignment of 1575 worked hours, Ardor Health Solutions will not charge a permanent placement fee. If both your School and the therapist would like to offer permanent employment for a therapist who worked well within the department, there will be no buy out fee. The school also has the option to hire permanent candidates with a 20% fee providing the Therapist has not completed an ENTIRE school year contract. The 20% fee of the Healthcare Professional's annualized is in addition to the base salary. The district will be invoiced for services when the candidate, commences employment.

Policies Regarding IDEA

Ardor Health Solutions will comply with all provisions of IDEA regulations, Federal and the State safety Laws for Related Services Programs for students with disabilities. Ardor Health will take all necessary precautions for the safety of the students and we will provide fully qualified therapists that can provide safe and effective care services. Our service will be provided by educated licensed personnel who are knowledgeable of the IDEA policies and procedures and will commit to offer the school district the utmost ethical and professional services to all children eligible for special education and related services.

We will make sure that all students with disabilities are taken care of at all times and receive the required therapy treatment to meet the special education program goals based on the child's IEP.

Insurance Coverage

Ardor Health maintains a medical liability and worker's compensation insurance on the therapist. We will comply with all insurance requirements upon contract approval. Coverage Statement is attached to this proposal. Below are the specifications of the insurance carrier and coverage:

Contact Information for Insurance Carrier	Risk Transfer is our Insurance Company. 219 Livingston Street Orlando, Florida 32801. Phone Number: (407) 455-5657 Jason Vega is our Insurance Agent.
Certificate Insurance	Ardor Health Solutions will maintain liability insurance levels of 1M per occurrence and 3M aggregate for each Healthcare Professional and provide Client with current Certificate of Insurance.
Lapsed Insurance Coverage	We have never allowed our coverage to lapse.
Worker's Compensation Information	Workers Compensation is covered by Tower Insurance Company of New York. General Liability is covered by Homeland Insurance Company of New York.
Errors & Omissions	Ardor Health Solutions will maintain liability insurance levels of 1M per occurrence and 3M aggregate for each Healthcare Professional including non medical errors and omissions.

Notice of Contract Cancellation

It is our company policy that if services are no longer needed by our contract therapists, due to the fact that District recruits for permanent service personnel the candidate's contract may be terminated with 30 days written notice without fees or penalty. Notice may be given at any time. We will follow all terms outlined by the district regarding termination for cause when there is a general level of dissatisfaction expressed by the supervisor of the assignment, parent or administrators.

If this particular occurrence were to exist, the school needs to immediately notify Ardor and provide written documentation within twenty-four (24) business hours of any unsatisfactory performance, unexpected incidents, including errors, poor performance, and poor attendance or related to the care or services provided by

any Healthcare Professional during the assignment. Notwithstanding the foregoing, prior to the termination, the school will provide Ardor the opportunity to counsel the Healthcare Professional and if within twenty-four hours (24) there is an improvement there will be no termination.



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("**Agreement**") is effective as of July 23, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the consultant listed below ("**Consultant**"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

PLIHA SPEECH AND LEARNING CENTER

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$6,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing July 1, 2014 through June 30, 2015 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☒ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

CONSULTANT

Signature: _____

Name: _____

Title: _____

Address: _____

Email Address: _____

FEIN/SSN _____

Exhibit A

Fee Schedule

Pliha Speech & Learning Center
1000 Quail Street, Suite 120
Newport Beach, CA 92660
(949)838-0141
FAX (949)838-0142
bp@plihaspreech.com

Speech Language Assessments hourly rate - \$125.00

By: _____ Date: _____

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

Consultant is functioning solely as an independent educational evaluator. Consultant agrees that he/she will not recommend therapy or services within their own agency, company, or practice. Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the consultant may be accompanied by a DISTRICT representative during the duration of the observation or interviews of staff and/or pupil.

Upon completion of the independent educational evaluation, the consultant agrees to release assessment documentation including assessment protocols and written report to the DISTRICT prior to receipt of payment for services.

By: _____ Date: _____

**EXTENSION NO. 2 OF INDEPENDENT CONTRACTOR AGREEMENT
ICA1213108**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CAMPCO DAY CAMPS

The Independent Contractor Agreement ICA 1213108 with Capistrano Unified School District and Campco Day Camps called for an original contract period of September 5, 2012, through September 4, 3013.

The contract with Capistrano Unified School District and CampCo Day Camps shall be extended an additional twelve (12) months, covering the period September 5, 2014, through September 4, 2015, at the prices shown in Exhibit A to this Extension No. 1 Agreement, for a not to exceed amount of \$108,278.75.

Except as set forth in this Extension Agreement, and Board approved on August 20, 2012, all other terms of the contract remain in full force and effect.

CONSULTANT

DISTRICT

Capistrano Unified School District

Campco Day Camps

By: _____
Signature

By: _____
Signature

Terry Fluent
Print name

Print Name

Director, Purchasing
Title

Title

Date: _____

Date: _____



26861 Trabuco Road, Suite E-121
 Mission Viejo, CA 92691
 (949) 643-9008
 www.CampcoDayCamps.com

Las Palmas Elementary School After-school Program Agreement

Page 1 of 2, Updated on 6/18/2014; 1:30pm

CampCo Day Camps agrees to offer an "After-school Program" at Las Palmas Elementary School, 1011 Calle Puente, San Clemente, CA 92672, for the 2014/2015 School-year. Below are details of items that CampCo would provide and the items that the School will provide.

CampCo Will Provide:

- Leading and Supervision of After-school Program on school days during the 2014/2015 school year (per the District Calendar approved on 4/23/14, plus two additional "minimum days" on 11/21/14 & 4/3/15) at Las Palmas Elementary School in San Clemente, for grades Kindergarten through 5th.
- Program to begin on Monday, September 8, 2014 and end on Friday, June 19, 2015, on schooldays, Mondays, Wednesdays, Thursdays and Fridays from 2:20pm to 6pm and on Tuesdays and minimum days from dismissal (usually 1pm) to 6pm.
- Staff working with students at a ratio of at minimum of 1 Staff per 20 children, with a maximum of 80 registered children per day. Five staff scheduled to work with students on most days.
- Staff will be scheduled 15-30 minutes prior to the end of the school day to prepare for the day's activities and 15 minutes after the end of the program for clean-up time.
- Overall supervision of program by on-site Director, overseeing staff and the program, and working with participants.
- Handling of children's behaviors and discipline, with notification of major issues being forwarded to school administrators.
- Program planning including daily activities, preparation and set up.
- Staff will lead library time, math and reading games, active and quiet games, computer lab, crafts, sports, homework support, snack time supervision and more. Special or themed activities may be scheduled around Red Ribbon Week, holidays or other appropriate times. Activities will incorporate self-esteem building, good sportsmanship, sense of pride, confidence, life skills, conflict resolution, positive attitude towards education and opportunities to express creativity. CampCo will adjust activities based on the interest, participation, weather & needs of the school.
- Games and sports equipment. Crafts materials. Copies of worksheets, sign-in sheets and forms, First Aid Kits and replacement supplies, and other items related to an Afterschool Program.
- Copies of Parent Info Letters, Registration Packet and Emergency Cards for the first 80 participants enrolled. (Las Palmas will make copies for any registrations after the initial 80 are enrolled).
- Participant Sign-in/out Sheets to be stored by CampCo for future ASES audits.
- Staff training for CPR, First Aid, Basic Water Rescue, Games, Crafts, Handling Behaviors & More
- Regular supervisory visits to program, plus additional program participant homework and activity assistance by Recreation Manager or CampCo Owner.
- Workers' comp, employer taxes, liability insurance, management mileage, new hires, background checks, fingerprinting, TB testing and uniforms.
- Student snacks per the Afterschool Program Snack Requirement & California Education Code Requirements for snacks up to a maximum of 80 students per day.

Las Palmas Elementary School After-school Program Agreement

Page 2 of 2, Updated on 6/18/2014; 1:30pm

CampCo Will Provide, continued:

- Well-qualified and trained CampCo Staff.
- Supervision of participants who are picked up late (after 6pm).
- Once-monthly Invoices, receipts and back-up materials for charges to Las Palmas Elementary School/CUSD for the services provided for the previous month. Payment is due to CampCo on or before the 30th of each month for services provided the previous month.

Las Palmas Elementary School Will Provide:

- Meetings with School & CampCo Management to discuss the program, policies, facilities, etc...
- Adequate and safe space for the program. Classroom/multi-purpose room for Homework Support, Crafts & inclement weather. Secure Storage, on-site, near the main program meeting area.
- Appropriate space for storage of Snack items.
- Emergency telephone numbers of school staff and/or administrators.
- Prompt payment to CampCo per this Agreement.

Estimated Cost Breakdown for the 2014/2015 School-year:

Program Staffing for 178 Days of School \$73,000.00

Management Hours (supervision, program planning, other duties) \$10,680.00
(CampCo Owner hours to be invoiced at \$60/hour)

Staff Trainings (ASES, CampCo Trainings, CPR/First Aid, other trainings) \$1700.00

Daily Snack for Participants \$7000.00

Other program costs:

Including, but not limited to: staff uniforms, hiring costs, fingerprinting, \$16,000.00
employee benefits, health & dental insurance, liability insurance, workers' compensation, employer taxes, payroll processing costs, mileage, copies, appropriate percentages of utilities used (electricity, gas, water, telephone, internet, etc...), office supplies, crafts supplies, learning materials, games equipment, books, homework supplies, and any other expenses incurred by this program and permitted by ASES.

Total Estimated Program Fees: \$108,380.00

The costs listed above are estimated. Actual costs to be invoiced monthly.

Payment due dates:

<u>MONTH</u>	<u>DUE ON OR BEFORE</u>	<u>MONTH</u>	<u>DUE ON OR BEFORE</u>
September:	October 30	February:	March 30
October:	November 30	March:	April 30
November:	December 30	April:	May 30
December:	January 30	May:	June 30
January:	February 28	June:	July 30

**EXTENSION NO. 1 OF INDEPENDENT CONTRACTOR AGREEMENT
ICA1213108**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CAMPCO DAY CAMPS

The Independent Contractor Agreement ICA 1213108 with Capistrano Unified School District and Campco Day Camps called for an original contract period of September 5, 2012, through September 4, 2013.

The contract with Capistrano Unified School District and CampCo Day Camps shall be extended an additional twelve (12) months, covering the period September 5, 2013, through September 4, 2014, at the prices shown in Exhibit A to this Extension No. 1 Agreement, for a not to exceed amount of \$103,742.94.

Except as set forth in this Extension Agreement, and Board approved on August 20, 2012, all other terms of the contract remain in full force and effect.

CONSULTANT

Capistrano Unified School District

By: 

Signature

Terry Fluett

Print name

Director, Purchasing

Title

Date: 9/12/13

DISTRICT

Campco Day Camps

By: 

Signature

Sylvia N. Rosenthal

Print Name

Campco Owner

Title

Date: 8/16/13



26841 Trabuco Road, Suite E-121
Mission Viejo, CA 92691
(949) 643-9008
www.CampCoDayCamps.com

Las Palmas Elementary School After-school Program Agreement

Page 1 of 2, Updated on 5/30/2013; 5:30pm

CampCo Day Camps agrees to offer an "After-school Program" at Las Palmas Elementary School, 1011 Calle Puente, San Clemente, CA 92672, for the 2013/2014 School-year. Below are details of items that CampCo would provide and the items that the School will provide.

CampCo Will Provide:

- Leading and Supervision of After-school Program on school days during the 2013/2014 school year (per the District Calendar approved on 5/8/13, plus two additional "minimum days" on 11/22/13 & 4/4/14) at Las Palmas Elementary School in San Clemente, for grades Kindergarten through 5th.
- Program to begin on Monday, September 9, 2013 and end on Monday, June 23, 2014, on schooldays, Mondays, Wednesdays, Thursdays and Fridays from 2:20pm-6pm and on Tuesdays and minimum days from 1pm-6pm.
- Ratio of 1 Staff per 20 children with a maximum of 4 staff and 80 registered children per day.
- A minimum of 2 staff working at all times that children are present.
- Staff will be scheduled 15-20 minutes prior to the end of the school day to prepare for the day's activities and 15 minutes after the end of the program for clean-up time.
- Overall supervision of program by on-site Director or Sr. Recreation Leader (included in the 1:20 ratio), overseeing program, staff and participants.
- Handling of children's behavior and discipline, with notification of major issues being forwarded to school administrators.
- Program planning including daily activities, preparation and set up.
- Staff will lead library time, math and reading games, active and quiet games, computer lab, crafts, sports, homework support, snack time supervision and more. Special or themed activities may be scheduled around Red Ribbon Week, holidays or other appropriate times. Activities will incorporate self-esteem building, good sportsmanship, sense of pride, confidence, life skills, conflict resolution, positive attitude towards education and opportunities to express creativity. CampCo will adjust activities based on the interest, participation, weather & needs of the school.
- Balls, jump ropes, parachutes, sports equipment & new P.E. Equipment. Copies of worksheets, sign-in sheets and Incident Reports/Parent Notification Forms, First Aid Kit and replacement supplies, and other items related to a Recreation/After-school Program.
- Copies of Parent Info Letters, Registration Packet and Emergency Cards for the first 80 participants enrolled. (Las Palmas will make copies for any registrations after the initial 80 are enrolled).
- Participant Sign-in/out Sheets to be stored by CampCo for future ASES audits.
- Staff training, CPR, First Aid, Basic Water Rescue, Games, Crafts, Handling Behaviors & More
- Regular Visits to Programs by Day Camp Director or a CampCo Manager.
- CampCo hourly fees include workers' comp, employee and employer taxes, liability insurance, management mileage, new hire initial staff training, annual trainings, background checks, fingerprinting, TB testing and uniforms.

Page 1 of 2

Las Palmas Elementary School After-school Program Agreement

Page 2 of 2, Updated on 5/30/2013; 1:45pm

CampCo Will Provide, continued:

- Supervision of participants who are picked up after 6pm. CampCo will charge a \$1 per minute late fee beginning at 6:10pm, to be collected directly from the parents at pick-up.
- Once-monthly Invoices to Las Palmas Elementary School/CUSD for the services provided. Total Fees will be divided into 10 equal payments for the months of September through June. Payment is due to CampCo on or before the 15th of each month beginning on September 15, 2013 with the last payment due on or before June 15, 2014.

Las Palmas Elementary School Will Provide:

- Meetings with School & CampCo Management to discuss the program, policies, facilities, etc...
- Adequate and safe space for the program. Classroom/multi-purpose room for Homework Support, Crafts & inclement weather. Secure Storage, on-site, near the main program meeting area.
- Snack items for all participants.
- Emergency telephone numbers of school staff and/or administrators.
- Prompt payment to CampCo per the Payment Schedule below.

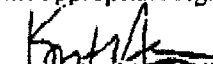
Cost Breakdown for the 2013/2014 School-year:


131 Days of School x 4 Staff x 4 hours per day	\$59,212.00
48 Days of School x 4 Staff x 5.25 hours per day	\$28,476.00
131 Hours for Prep/Planning Hours x 1 Staff	\$3700.75
179 Days x 1 CampCo Office Staff x 0.25	\$1264.19
160 Management Hours for CampCo supervisor visits, ASES meetings, ASES trainings, school meetings, site-specific Trainings, annual registration process and similar management duties	\$4520.00
Supplies & equipment, copies (sign-in sheets, lesson plans, worksheets...), books, games, balls, homework supplies (paper, pencils, flashcards, learning tools). New Physical Education equipment.	\$4350.00
37 Weeks x 80 Crafts x \$.75/pp	\$2220.00
Total Program Fees:	\$103,742.94

Monthly Fees Due to CampCo: \$10,374.29

Payment due dates:	MONTH	DUE ON OR BEFORE	MONTH	DUE ON OR BEFORE
	September:	September 15	February:	February 15
	October:	October 15	March:	March 15
	November:	November 15	April:	April 15
	December:	December 15	May:	May 15
	January:	January 15	June:	June 15

With the appropriate signatures below, both parties agree to the above.



Las Palmas/CUSD Representative


Sylvia N. Rosenthal, CampCo Owner

6-4-13

Date

Date

**INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement for Contracted Services ("Agreement") is effective as of 8-21-12, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

CAMPCO DAY CAMPS

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required.

WHEREAS, DISTRICT is in need of such special services and advice, and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contractor Services provided hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$99,970.25 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties.

Term of Agreement. The term of this Agreement is for one year commencing 9/05/12-9/04/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge and agree to be bound by the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above:

DISTRICT**CONTRACTOR**By: Terry Fluett

Name: Terry Fluett

Title: Director, Purchasing

Board Approval Date 8/20/12Signature: [Signature]Name: Sylvia N. RosenthalTitle: OwnerAddress: 26861 Trabuco Rd STE-121Mission Viejo CA 92691Email Address: Sylvia @ campcodaycampsFEIN/SSN: 485-94-6422 can

CampCo

Day Camps

26861 Trabuco Road, E. #121
Mission Viejo, CA 92691
(949) 643-9008 Fax (949) 666-9008
svrja@CampCoDayCamps.com

FEE SCHEDULE 2012/2013 SCHOOL-YEAR

Updated 7/23/2012, 11:30am

127 Days of School x 4 Staff x 4 hours per day	\$57,404.00
45 Days of School x 4 Staff x \$2.25 hour per day	\$26,696.25
127 Hours for Prep/Planning Hours x 1 Staff	\$3587.75
176 Days x 1 CampCo Office Staff x 0.25	\$1243.00
160 Management Hours for CampCo supervisor visits, ASES meetings, ASES trainings, school meetings, site-specific trainings, annual registration process and similar management duties	\$4520.00
Supplies & equipment, copies (sign-in sheets, lesson plans, worksheets...), books, games, balls, homework supplies (paper, pencils, flashcards, learning tools...)	\$2350.00
37 Weeks x 80 Crafts x \$.75/pp	\$2220.00
Total Program Fees:	\$98,021.00
Monthly Fees Due to CampCo:	\$9,802.10

Payment due dates:	MONTH	DUE ON OR BEFORE	MONTH	DUE ON OR BEFORE
	September:	September 15	February:	February 15
	October:	October 15	March:	March 15
	November:	November 15	April:	April 15
	December:	December 15	May:	May 15
	January:	January 15	June:	June 15


Sylvia N. Rosenthal, CampCo Owner

7/23/12
Date

CampCo

Day Camps

26861 Trabuco Road, E. #121

Mission Viejo, CA 92691

(949) 643-9008 Fax (949) 666-9008

Las Palmas Elementary School After-school Program Agreement

Page 1 of 2, Updated on 7/23/2012; 11:30am

CampCo Day Camps agrees to offer the "After-school Program" at Las Palmas Elementary School, 1011 Calle Puesta, San Clemente, CA 92672, for the 2012/2013 School-year. Below are details of items that CampCo would provide and the items that the School will provide.

CampCo Will Provide:

- Leading and Supervision of After-school Program on school days during the 2012/2013 school year (per the District Calendar approved on 7/9/12, plus two additional "minimum days" on 11/16/12 & 4/5/13) at Las Palmas Elementary School in San Clemente, for grades Kindergarten through 5th.
- Program to begin on Monday, September 10, 2012 and end on Tuesday, June 11, 2013, on schooldays, Mondays, Wednesdays, Thursdays and Fridays from 2:20pm-6pm and on Tuesdays and minimum days from 1pm-6pm.
- Ratio of 1 Staff per 20 children, with a maximum of 4 staff and 80 registered children per day.
- A minimum of 2 staff working at all times that children are present.
- Staff will be scheduled 15-30 minutes prior to the end of the school day to prepare for the day's activities and 15 minutes after the end of the program for clean-up time.
- Overall supervision of program by on-site Director or Sr. Recreation Leader (included in the 1:20 ratio), overseeing program, staff and participants.
- Handling of children's behaviors and discipline, with notification of major issues being forwarded to school administrators.
- Program planning including daily activities, preparation and set up.
- Staff will lead library time, math and reading games, active and quiet games, computer lab, crafts, sports, homework support, snack time supervision and more. Special or themed activities may be scheduled around Red Ribbon Week, holidays or other appropriate times. Activities will incorporate self-esteem building, good sportsmanship, sense of pride, confidence, life skills, conflict resolution, positive attitude towards education and opportunities to express creativity. CampCo will adjust activities based on the interest, participation, weather & needs of the school.
- Balls, jump ropes, parachutes, and other sports equipment. Copies of worksheets, sign-in sheets and Incident Reports/Parent Notification Forms, First Aid Kit and replacement supplies, and other items related to a Recreation/After-school Program.
- Copies of Parent Info Letter, Registration Packet and Emergency Cards for the first 80 participants enrolled. (Las Palmas will make copies for any registrations after the initial 80 are enrolled).
- Participant Sign-in/out Sheet, forwarded to Las Palmas Office weekly.
- Staff training, CPR, First Aid, Basic Water Rescue, Games, Crafts, Handling Behaviors & More.
- Regular Visits to Programs by Day Camp Director or a CampCo Manager.
- CampCo hourly fees include workers' comp, employee and employer taxes, liability insurance, management mileage, new hires, initial staff training, annual trainings, background checks, fingerprinting, TB testing and uniforms.
- Supervision of participants who are picked up after 6pm. CampCo will charge a \$) per minute late fee beginning at 6:10pm, to be collected directly from the parents at pick-up.
- Once-monthly Invoices to Las Palmas Elementary School/CUSD for the services provided. Total fees will be divided into 10 equal payments for the months of September through June. Payment is due to CampCo by the 15th of each month for that month's fees.

Page 1 of 2

Las Palmas Elementary School After-school Program Agreement

Page 2 of 2. Updated on 7/23/2012: 11:30am

Las Palmas Elementary School Will Provide:

- Meetings with School & CampCo Management to discuss the program, policies, facilities, etc...
- Adequate and safe space for the program. Classroom/multi-purpose room for Homework Support.
- Crafts & inclement weather. Secure Storage, on-site, near the main program meeting area
- Snack items for all participants.
- Emergency telephone numbers of school staff and/or administrators.
- Prompt payment to CampCo per the Payment Schedule below.

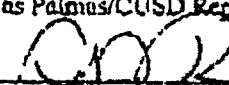
Cost Breakdown for the 2012/2013 School-year:

127 Days of School x 4 Staff x 4 hours per day	\$57,404.00
45 Days of School x 4 Staff x 5.25 hours per day	\$26,696.25
127 Hours for Prep/Planning Hours x 4 Staff	\$3587.75
176 Days x 1 CampCo Office Staff x \$25	\$1243.00
160 Management Hours for CampCo Supervisor visits, ASES meetings, ASES trainings, school meetings, site-specific Trainings, annual registration process and similar management duties	\$4520.00
Supplies & equipment, copies (sign-in sheets, lesson plans, worksheets...), books, games, balls, homework supplies (paper, pencils, flashcards, learning tools...)	\$2350.00
37 Weeks x 80 Crafts x \$.75/pp	\$2220.00
Total Program Fees:	\$98,021.00

Monthly Fees Due to CampCo: \$9,802.10

Payment due dates:	MONTH	DUE ON OR BEFORE	MONTH	DUE ON OR BEFORE
	September:	September 15	February:	February 15
	October:	October 15	March:	March 15
	November:	November 15	April:	April 15
	December:	December 15	May:	May 15
	January:	January 15	June:	June 15

With the appropriate signatures below both parties agree to the above.

Las Palmas/CLUSD Representative


Sylvia N. Rosenthal, CampCo Manager

Date
7/23/2012

Date

**EXTENSION NO. 1 TO INDEPENDENT CONTRACTOR AGREEMENT
ICA 1314045**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

HARRIS REALTY APPRAISAL

The Independent Contractor Agreement ICA 1314045 with Capistrano Unified School District and Harris Realty Appraisal called for an original contract period of July 22, 2013 through July 21, 2014.

The contract with Capistrano Unified School District and Harris Realty Appraisal shall be extended an additional twelve (12) months, covering the period July 22, 2014, through July 21, 2015, at the prices shown in Exhibit A to this Extension No. 1 Agreement, not to exceed \$18,650.

Except as set forth in this Extension Agreement, and Board approved on August 15, 2013, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent
Print name

Director, Purchasing
Title

Date: _____

CONSULTANT

Harris Realty Appraisal

By: _____
Signature

Print Name

Title

Date: _____

EXHIBIT A

June 30, 2014

Capistrano Unified School District
Ms. Donna Antifae
Buyer/Planner
33122 Valle Road
San Juan Capistrano, CA 92675

Reference: Extension of
RFQ No. 2-0809
Appraisal Services

Ms. Fluent:

On behalf of Harris Realty Appraisal (HRA), I am submitting this request of extension, for RFQ No. 2-0809. The renewal period will be from July 1, 2014 to June 30, 2015.

In light of the fiscal crisis facing the district, the new fee structure will be:

James B. Harris, MAI - \$135.00 per Hour
Berri Cannon Harris - \$110.00 per Hour

All other sections of the existing contract are agreed to.

Please refer to the previously submitted qualifications of the firm and both James B. Harris, MAI and Berri Cannon Harris.

Respectfully Submitted,

James B. Harris, MAI

**INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement for Contracted Services ("Agreement") is effective as of August 15, 2013, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

HARRIS REALTY APPRAISAL

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$18,650.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing July 22, 2013 – July 21, 2014 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 8/14/13**CONTRACTOR**

Signature: _____

Name: JAMES B HARRISTitle: OWNERAddress: 5100 BIRCH ST. #200NEWPORT BEACH, CA 92660Email Address: JIM B HARRIS - APPRAISAL COFEIN/SSN: 33 - 0138429**SIGN
HERE**

RECEIVED
JUL 22 2013
- 1 -
PURCHASING

Harris Realty Appraisal

5100 Birch Street, Suite 200
Newport Beach, California 92660
949-851-1227 FAX 949-851-2055
www.harris-appraisal.com

June 13, 2013

Ms. Lori Raineri
President
GFSI
1228 N Street, Suite 13
Sacramento, CA 95814

Re: Proposal for Appraisal Services
Capistrano Unified School District
CFD No. 2005-1, Whispering Hills
San Juan Capistrano, CA

Dear Ms. Raineri:

In response to your request, HARRIS REALTY APPRAISAL (HRA) is submitting the following Proposal for Appraisal Services. It is our understanding that the appraisal will be for the purpose of estimating the As Is Minimum Market Value of the taxable property within CFD No. 2005-1. It is also our understanding that the District will use the appraisal to support the issuance of bonds for the CFD.

It is our understanding that CFD No. 2005-1, now known as Valinda, includes 155 proposed dwelling units to be built by Woodbridge Pacific. Approximately 39 dwellings are completed and sold to homeowners, with an additional 25 dwellings in escrow. The remaining lots range from finished lots to dwellings under construction.

In compliance with the California Debt and Investment Advisory Commission (CDIAC), the valuation will be the Minimum Market Value for CFD No. 2005-1. A mass-appraisal will be completed for the built and sold dwelling units, which will represent a Minimum Market Value for the dwellings. When a dwelling is built-out and absorbed, the appraiser may use an aggregate value estimate based upon *conservative per dwelling unit estimates*. It is implicit in mass appraisal that some individual value conclusions will not meet standards of reasonableness, consistency and accuracy. *However, appraisers engaged in mass appraisal have a professional responsibility to ensure that, on an overall basis, the value conclusions meet attainable standards of accuracy.* The appraisers will use an average conservative value, for the average size unit in the tract. By utilizing average value estimates, individual home values could be higher or lower, depending on unit size. However, on an overall basis, the value conclusions are reasonable and meet attainable standards of accuracy.

The dwellings under construction and any remaining lots can be valued by the Direct Comparison Approach, assuming sufficient comparable land sales are available for the analysis. A Static Residual Analysis will also be completed based on the proposed product, assuming adequate data is available to complete this analysis. An alternative valuation method could be just the reporting of assessed values of any

undeveloped property within CFD No. 2005-1. HRA can complete either method, pursuant to instruction and authorization from the District.

In addition, there will most likely be several calls concerning this assignment with the District and Finance Team. Our appraisal will also be subject to review, at which time we will address any questions and resolve any and all issues, rendering a final value conclusion.

It is our understanding that a July 15, 2013 date of value is anticipated. The appraisers will contact the builder for the necessary information to complete the appraisal. An estimated delivery date for the *Draft Appraisal Report* is August 15, 2013. The fee for completing this assignment will not exceed \$18,000 if the District requests the valuation of all parcels in the CFD. The fee would not exceed \$15,000 if the reporting of assessed values is requested for the undeveloped parcels. If the Finance Team requests an aerial photograph of the District, there will be an additional cost of around \$650.

HRA is an independent appraisal contractor, which has operated for business in Southern California since 1982. HRA has provided appraisal services to numerous public agencies for 30 years. (Please refer to our qualifications, previously provided.) James B. Harris is a MAI (No. 6508) and is a Certified General Appraiser (No. AG001846). Berri Cannon Harris is a Certified General Appraiser (No. AG009147). They have completed numerous appraisals of Community Facility Districts and Assessment Districts in San Bernardino, Riverside, Orange, San Diego, Los Angeles and Ventura counties over the past fifteen years.

HRA will provide appraisal services that will be consistent with all recognized and applicable standards. These include the *Uniform Standards of Professional Appraisal Practice* (USPAP) of the Appraisal Foundation; the *Code of Professional Ethics* and the *Standards of Professional Appraisal Practice* of the Appraisal Institute; and the *Appraisal Standards for Land-Secured Financings*, as published by the California Debt and Investment Advisory Commission (CDIAC). The District's Consultant Services Agreement will also be complied with. The methodology utilized will be consistent with the above standards and will fully support the appraised value, which will represent our opinion of Minimum Market Value as of July 15, 2013.

Because of the importance of "appraiser independence" in the CFD Bond process, HRA does not provide appraisal services to developers or merchant builders. HRA does not have a financial, business or other relationship with any entity that may have a conflict or impact on the outcome of the Real Estate Appraisal Services to be provided to the District. HRA will complete all components of the projects in a timely manner. At this time, HRA is not providing appraisal services to any other client that would have an interest in the outcome of the services we propose to provide.

Our appraisal will be subject to review, at which time we will address any questions and resolve any and all issues, rendering a final value conclusion. The final appraisal report will be delivered within one week after the review process for the draft appraisal report.

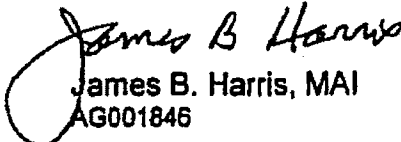
The complexity and timing of the assignments warrant the participation of only senior appraisers who have completed numerous similar assignments. Therefore, the completion of your assignment will be by James B. Harris, MAI and Berri Cannon Harris.

Covered within the billable rates are the typical expenses anticipated for this assignment. If there should be a need to redo the analysis based on a change in the assignment by the District, an additional charge may be required.

The contact person will be James B. Harris. My direct line is 949-851-1227 and the fax number is 949-851-2055. My e-mail address is jim@harris-appraisal.com. If awarded this assignment, Berri Cannon Harris and I will both be working on the appraisal and will be available to answer any questions you might have throughout the assignment. Our Qualification Package was previously provided.

Harris Realty Appraisal appreciates the opportunity to provide this proposal. If you have any questions or would like to set up an interview, please call.

Respectfully submitted,


James B. Harris, MAI
AG001846

AUTHORIZATION TO PROCEED
AS SET FORTH ABOVE:

By _____
Title _____
Date _____

**EXTENSION NO. 1 OF INDEPENDENT CONTRACTOR AGREEMENT
ICA 1314113**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

PROFESSIONAL TUTORS OF AMERICA, INCORPORATED

The Independent Contractor Agreement ICA 1314113 with Capistrano Unified School District and Professional Tutors of America, Incorporated, called for an original contract period of September 26, 2013 through September 25, 2014.

The contract with Capistrano Unified School District and Professional Tutors of America, Incorporated, shall be extended an additional twelve (12) months, covering the period September 26, 2014, through September 25, 2015, at the prices shown in Exhibit A to this Extension No. 1 Agreement, not to exceed \$55,000.

Except as set forth in this Extension Agreement, and Board approved on October 23, 2013, all other terms of the contract remain in full force and effect.

CONSULTANT

Capistrano Unified School District

By: _____
Signature

Terry Fluent
Print name

Director, Purchasing
Title

Date: _____

DISTRICT

**Professional Tutors of America,
Incorporated**

By: _____
Signature

Print Name

Title

Date: _____

EXHIBIT A

FEE SCHEDULE

Capistrano USD – Title III – Immigrant Program

Company: Professional Tutors of America, Inc.

Contact: Jonas Maceda

Address: 3350 E. Birch Street, Suite 108, Brea, CA 92821

Phone: (800) 832-2487

Fax: (714) 671-1887

Email: Jonas@professional tutors.com

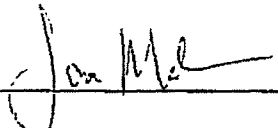
Description of Services:

We provide individualized tutoring instruction (always One-to-One) in all subjects. We serve students in all grade levels (from K-12th grade). Tutoring is done at the student's home or at a local library, whichever the parent prefers. We have been providing one-to-one tutoring for over 30 years, and one-to-one tutoring is proven to be the most effective method of learning. Our teachers are all college graduates, and many of them have had teaching experience in either public or private schools. We have a strong, proven record with over 300 school districts, improving academic skills, motivating students, and building self-confidence.

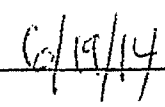
Terms of Payment: \$55.00 per hour

Rates will be in effect: July 1, 2014 – June 30, 2015.

Signature: _____



Date: _____



Name: Jonas Maceda, Program Manager

**INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement for Contracted Services ("Agreement") is effective as of October 24, 2013, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

PROFESSIONAL TUTORS OF AMERICA, INCORPORATED

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$31,350.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing September 26, 2013 through September 25, 2014 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICTBy: Terry Fluent

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 10/23/13**CONTRACTOR**Signature: Robert HarrakaName: Robert HarrakaTitle: CEOAddress: 3350 E. Birch St., Ste. 108Brea, CA 92821Email Address: robert@professional tutors.com33-0015574



FEE SCHEDULE

Capistrano USD – Title III – Immigrant Program

Company: Professional Tutors of America, Inc.

Contact: Jonas Maceda

Address: 3350 E. Birch Street, Suite 108, Brea, CA 92821

Phone: (800) 832-2487

Fax: (714) 996-0625

Email: Jonas@professionaltutors.com

Description of Services:

We provide individualized tutoring instruction (always One-to-One) in all subjects. We serve students in all grade levels (from K-12th grade). Tutoring is done at the student's home or at a local library, whichever the parent prefers. We have been providing one-to-one tutoring for over 30 years, and one-to-one tutoring is proven to be the most effective method of learning. Our teachers are all college graduates, and many of them have had teaching experience in either public or private schools. We have a strong, proven record with over 300 school districts, improving academic skills, motivating students, and building self-confidence.

Terms of Payment: \$55.00 per hour

Rates will be in effect: September 26, 2013 – June 30, 2014.

Signature: _____

Date: _____

AUGUST 28, 2013

Name: Jonas Maceda, Program Manager

**EXTENSION NO. 1 TO PROFESSIONAL SERVICE AGREEMENT
PSA 1314188**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

ELIZABETH GALLARDO

The Professional Service Agreement PSA 1314188 with Capistrano Unified School District and Elizabeth Gallardo called for an original contract period of May 22, 2014, through June 30, 2014.

The contract with Capistrano Unified School District and Elizabeth Gallardo shall be extended an additional twelve (12) months, covering the period July 1, 2014, through June 30, 2015, at the prices shown in Exhibit A to this Extension No. 1 Agreement, not to exceed \$5,000.

Except as set forth in this Extension Agreement, and Board approved on June 25, 2014, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent
Print name

Director, Purchasing
Title

Date: _____

CONSULTANT

Elizabeth Gallardo

By: _____
Signature

Print Name

Title

Date: _____

Elizabeth Gallardo, MA,MA,CCC-SLP

P.O. Box 1644 • Bellflower, CA, 90707-1644

Phone: (562) 565 5107 • E-Mail: egallardosp@gmail.com

EG

Independent Educational Evaluation (IEE) Speech and Language

Fee Schedule:

English Speech and Language Assessment: \$1250.00

Spanish/Bilingual Speech and Language Assessment: \$1500.00

All assessments include the following:

- Records Review
- Parent Interview
- Teacher Interview
- Interview with Student*
- Parent Questionnaires
- Teacher Questionnaires
- Student Questionnaire*
- Language Sample*
- Student Observation within the school setting
- Standardized Assessments (Test battery is selected based on student's abilities, profile, and review of records to account for test-retest reliability)
- Analysis of Information
- Recommendation of Service Provision (based on CA ED Code)
- Clinical Diagnosis (For parent informational purposes only)
- Determination of eligibility based on California Ed Code
- Recommendation of Goals (with accompanying rationale)
- Attendance to IEP

Please note that evaluations may be conducted on school campus to allow for ease of access/attendance for the parent and student.

*When appropriate based on student's cognitive/linguistic abilities



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("**Agreement**") is effective as of June 26, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the consultant listed below ("**Consultant**"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

ELIZABETH GALLARDO

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$4,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this base Agreement is for one year commencing May 22, 2014 thought June 30, 2014 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

[X] General Conditions [X] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

CONSULTANT

Signature: _____

Name: _____

Title: _____

Address: _____

Email Address: _____

FEIN/SSN _____

Elizabeth Gallardo, MA,MA,CCC-SLP

P.O. Box 1644 • Bellflower, CA, 90707-1644

Phone: (562) 565 5107 • E-Mail: egallardoslp@gmail.com

EG

Independent Educational Evaluation (IEE) Speech and Language

Fee Schedule:

English Speech and Language Assessment: \$1250.00

Spanish/Bilingual Speech and Language Assessment: \$1500.00

All assessments include the following:

- Records Review
- Parent Interview
- Teacher Interview
- Interview with Student*
- Parent Questionnaires
- Teacher Questionnaires
- Student Questionnaire*
- Language Sample*
- Student Observation within the school setting
- Standardized Assessments (Test battery is selected based on student's abilities, profile, and review of records to account for test-retest reliability)
- Analysis of Information
- Recommendation of Service Provision (based on CA ED Code)
- Clinical Diagnosis (For parent informational purposes only)
- Determination of eligibility based on California Ed Code
- Recommendation of Goals (with accompanying rationale)
- Attendance to IEP

Please note that evaluations may be conducted on school campus to allow for ease of access/attendance for the parent and student.

*When appropriate based on student's cognitive/linguistic abilities

SPECIAL CONDITIONS

Scope of Practice and Release of Assessment Documentation

Consultant is functioning solely as an independent educational evaluator. Consultant agrees that he/she will not recommend therapy or services within their own agency, company, or practice. Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the consultant may be accompanied by a DISTRICT representative during the duration of the observation or interviews of staff and/or pupil.

Upon completion of the independent educational evaluation, the consultant agrees to release assessment documentation including assessment protocols and written report to the DISTRICT prior to receipt of payment for services.

By: _____ Date: _____

**EXTENSION NO. 1 TO INDEPENDENT CONTRACTOR AGREEMENT
ICA 1314190**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

WOODRUFF, SPRADLIN & SMART, APC

The Independent Contractor Agreement ICA 1314190 with Capistrano Unified School District and Woodruff, Spradlin & Smart, APC called for an original contract period of March 31, 2014 through June 30, 2014.

The contract with Capistrano Unified School District and Woodruff, Spradlin & Smart, APC, shall be extended an additional twelve (12) months, covering the period July 1, 2014, through June 30, 2015, at the prices shown in Exhibit A to this Extension No. 1 Agreement, not to exceed \$5,000.

Except as set forth in this Extension Agreement, and Board approved on June 25, 2014, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent
Print name

Director, Purchasing
Title

Date: _____

CONSULTANT

Woodruff, Spradlin & Smart, APC

By: _____
Signature

Print Name

Title

Date: _____

EXHIBIT A
FEE SCHEDULE

NAME OF COMPANY OR INDIVIDUAL: **WOODRUFF, SPRADLIN & SMART**
NAME OF CONTACT: **DANIEL K. SPRADLIN**
ADDRESS: **555 ANTON BOULEVARD, SUITE 1200, COSTA MESA, CA 92626**
PHONE NO.: **714-558-7000**
FAX. NO.: **714-835-7787**
EMAIL ADDRESS (REQUIRED): **dspradlin@wss-law.com; tburnside@wss-law.com**

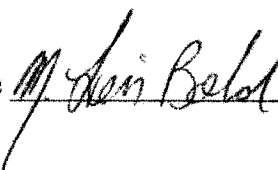
Description of Services: **Civil Litigation Defense**

Rate of Pay & Expenses:

Civil Litigation: **Partners - \$225.00 per hour**
 Associates - \$175.00 per hour
 Paralegals - \$100.00 per hour

Appellate Work: **Attorneys - \$250.00 per hour**
 Paralegals - \$100.00 per hour

It is very important to include either an hourly or daily rate of pay. This is necessary to determine partial payment in the event services cannot be completed.

Signature  Date July 2, 2014
Typed or Printed Name Ms. Lois Bobak



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of June 26, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

WOODRUFF, SPRADLIN & SMART, APC

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$ 5,000 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing March 31, 2014 through June 30, 2014, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☐ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONTRACTOR

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____



WOODRUFF, SPRADLIN & SMART

A Professional Corporation

CAPISTRANO UNIFIED SCHOOL DISTRICT
 ATTN: LEONA OLSON
 EXECUTIVE DIRECTOR
 RISK MANAGEMENT & COMPLIANCE SERVICES
 33122 VALLE ROAD
 SAN JUAN CAPISTRANO, CA 92675

Invoice 50605
 March 31, 2014

ID: 5529-00001 - DKS

Re: GENERAL MISCELLANEOUS MATTERS

For Services Rendered Through 3/31/2014

Current Fees	1,462.50	
Current Disbursements	77.27	
Total Current Charges		<u>1,539.77</u>
Total Due		<u><u>1,539.77</u></u>

Fees				
Date	Atty	Description	Hours	Amount
03/03/14	MLB	REVIEW E-MAIL FROM DR. LEPATNER REQUESTING OPINION REGARDING DISCIPLINE FOR OFF-CAMPUS MISBEHAVIOR; RESEARCH STATE STATUTES AND CASE LAW RE DISTRICT AUTHORITY TO CONTROL OFF-CAMPUS CONDUCT.	4.30	967.50
03/04/14	MLB	DRAFT LETTER TO DR. LEPATNER RE AUTHORITY AND POSSIBLE LIABILITY FOR IMPOSING DISCIPLINE AGAINST STUDENTS FOR OFF-CAMPUS CONDUCT.	2.20	495.00
Total Fees			6.50	1,462.50

Disbursements			Amount
Date	Description		
03/31/14	COMPUTERIZED LEGAL RESEARCH; RE OFF CAMPUS CONDUCT; WEST GROUP PAYMENT CENTER		77.27
Total Disbursements			77.27

Fee Recap			
	Hours	Rate/Hour	Amount
555 ANTON BOULEVARD, SUITE 1200 COSTA MESA, CA 92626-7670 (714)558-7000 FAX (714)835-7787			
FEDERAL TAX I.D. #95-3678827 WWW.WSS-LAW.COM			

Woodruff, Spradlin & Smart APC

CAPISTRANO UNIFIED SCHOOL DISTRICT

I.D. 5529-00001 - DKS

Re: GENERAL MISCELLANEOUS MATTERS

March 31, 2014

Invoice 50605

Page 2

M. LOIS BOBAK	PARTNER	6.50	225.00	1,462.50
Totals		6.50		1,462.50

Client 5529-01 RE OFF CAMPUS CONDUCT
 User Name BOBAK,LOIS (2391170)
 Day 03/03/2014

Totals for Included	37	\$247.00	\$22.70	\$0.00	\$22.70
Totals for Day 03/03/2014	37	\$247.00	\$22.70	\$0.00	\$22.70
Day 03/04/2014					
Totals for Included	28	\$594.00	\$54.58	\$0.00	\$54.58
Totals for Day 03/04/2014	28	\$594.00	\$54.58	\$0.00	\$54.58
Day 03/05/2014					
Totals for Included	1	\$0.00	\$0.00	\$0.00	\$0.00
Totals for Day 03/05/2014	1	\$0.00	\$0.00	\$0.00	\$0.00
Totals for User Name BOBAK,LOIS (2391170)	66	\$841.00	\$77.27	\$0.00	\$77.27
Totals for Client 5529-01 RE OFF CAMPUS CONDUCT	66	\$841.00	\$77.27	\$0.00	\$77.27

mk



WOODRUFF, SPRADLIN & SMART

A Professional Corporation

CAPISTRANO UNIFIED SCHOOL DISTRICT
ATTN: LEONA OLSON
EXECUTIVE DIRECTOR
RISK MANAGEMENT & COMPLIANCE SERVICES
33122 VALLE ROAD
SAN JUAN CAPISTRANO, CA 92675

Invoice 50808
April 30, 2014

ID: 5529-00001 - DKS

Re: GENERAL MISCELLANEOUS MATTERS

For Services Rendered Through 4/30/2014

Balance Forward		1,539.77
Current Fees	525.00	
Total Current Charges		<u>525.00</u>
Total Due		<u><u>2,064.77</u></u>

Fees					
Date	Atty	Description	Hours	Amount	
04/01/14	BAM	RESEARCH RE PERMITTING PARENT TO VIEW SECURITY CAMERA VIDEO FOOTAGE (AT REQUEST OF CAPISTRANO UNIFIED SCHOOL DISTRICT).	3.00	525.00	
Total Fees			3.00	525.00	

Fee Recap					
			Hours	Rate/Hour	Amount
BRIAN A. MOORE	ASSOCIATE		3.00	175.00	525.00
Totals			3.00		525.00

Open Invoices					
Invoice Date	Invoice Number	Original Amount	Payments and Credits	Balance	
03/31/14	50605	1,539.77	0.00	1,539.77	
Totals		1,539.77	0.00	1,539.77	

**AMENDMENT NO. 2 TO INDEPENDENT CONTRACTOR AGREEMENT
NO. ICA 1314174**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CITY OF SAN CLEMENTE

Independent Contractor Agreement No. ICA 1314174 with Capistrano Unified School District and the City of San Clemente called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Independent contractor Agreement No. ICA 1314174 shall be amended to \$8,960 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on April 23, 2014, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

City of San Clemente

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

**INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement for Contracted Services ("Agreement") is effective as of April 24, 2014 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

CITY OF SAN CLEMENTE

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$1,200 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing April 14, 2014 through April 13, 2015, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT**CONTRACTOR**

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: _____

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

EXHIBIT A



City of San Clemente Beaches, Parks & Recreation

100 N. Calle Seville, San Clemente, CA 92672

Phone: (949) 429-8719 Fax: (949) 361-8280

Website: www.san-clemente.org/recreation



Half Time Happenings is a City of San Clemente Recreation Program led by Recreation Leaders that organize exercise activities on the school playground during the lunch period.

Recreation Leaders arrive once or twice a week with a variety of different equipment to introduce games, sports and teamwork while keeping children active and engaged!

The goal of Half Time Happenings is to teach children the importance of consistent and constant activity, sportsmanship and teamwork while avoiding the development of a sedentary and immobile lifestyle.

The following options are based on 10 weeks of school (spring session) which would begin the week of April 14:

- Option A
2 Recreation Leaders, 1 visit per week (40 hours): \$620
- * • Option B
2 Recreation Leaders, 2 visit per week (80 hours): \$1,200

The following options are based on 39 weeks of school:

- Option A
2 Recreation Leaders, 1 visit per week (156 hours): \$2,310
- Option B
2 Recreation Leaders, 2 visit per week (312 hours): \$4,600

***These dollar figures are based on an equation that includes benefit costs and other employment costs*

AMENDMENT NO. 1 TO INDEPENDENT CONTRACTOR AGREEMENT
NO. ICA 1314174

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

CITY OF SAN CLEMENTE

Independent Contractor Agreement No. ICA 1314174 with Capistrano Unified School District and the City of San Clemente called for services to be rendered at the rates shown in the agreement.

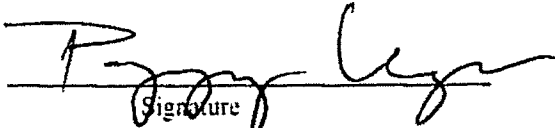
The "not to exceed" amount on Independent contractor Agreement No. ICA 1314174 shall be amended to \$1,460 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on April 23, 2014, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

City of San Clemente

By: 
Signature

By: 
Signature

Terry Fluent

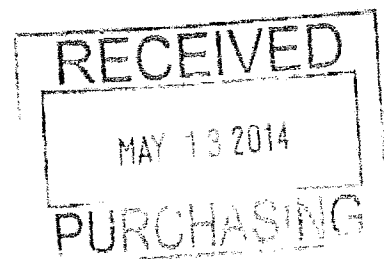
Peggy Lacayo
Print Name

Director, Purchasing

Recreation Supervisor
Title

Date: 5/30/14

Date: May 7, 2014





City of San Clemente Beaches, Parks & Recreation

100 N. Calle Seville, San Clemente, CA 92672

Phone: (949) 429-8719 Fax: (949) 361-8280

Website: www.san-clemente.org/recreation



Half Time Happenings is a City of San Clemente Recreation Program led by Recreation Leaders that organize exercise activities on the school playground during the lunch period.

Recreation Leaders arrive once or twice a week with a variety of different equipment to introduce games, sports and teamwork while keeping children active and engaged!

The goal of Half Time Happenings is to teach children the importance of consistent and constant activity, sportsmanship and teamwork while avoiding the development of a sedentary and immobile lifestyle.

The following options are based on 10 weeks of school (spring session) which would begin the week of April 14:

- Option A
2 Recreation Leaders, 1 visit per week (40 hours): \$620
- ✕ • Option B
2 Recreation Leaders, 2 visit per week (80 hours): \$1,200

The following options are based on 39 weeks of school:

- Option A
2 Recreation Leaders, 1 visit per week (156 hours): \$2,310
- Option B
2 Recreation Leaders, 2 visit per week (312 hours): \$4,600

***These dollar figures are based on an equation that includes benefit costs and other employment costs*

**AMENDMENT NO. 1 TO INDEPENDENT CONTRACTOR AGREEMENT
ICA 1314144**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

THE DBQ PROJECT

Independent Contractor Agreement No. ICA 1314144 with Capistrano Unified School District and The DBQ Project called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Independent Contractor Agreement No. ICA 1314144 shall be amended to \$13,269 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on January 22, 2013, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

The DBQ Project

By: _____
Signature

By: _____
Signature

Terry Fluent

Print Name

Director, Purchasing

Title

Date: _____

Date: _____



INDEPENDENT CONTRACTOR AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of January 23, 2013 by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

THE DBQ PROJECT

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$8,869.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing January 23, 2014 through January 22, 2015 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

By: _____

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 1/22/14

CONTRACTOR

Signature _____

Name: _____

Title: _____

Address _____

Email Address: _____

FEIN/SSN _____

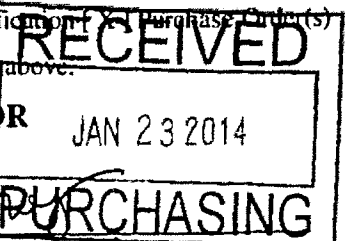


EXHIBIT A
FEE SCHEDULE

The DBQ Company
Chip Brady, presenter
425 Lee Street
Evanston, IL 60202
847-475-4007
847-475-4037
chip@dbqproject.com

Description of Services

Provide a one-day American/World History Training Workshop for CUSD Secondary teachers, aligning with the Common Core State Standards on MARCH 4, 2014	\$2,200.
Provide CUSD teachers with materials: MiniQs in American History/MiniQs in World History	\$6,175.00
Shipping and handling of materials	\$494.
TOTAL	\$8,869.00

*It is very important to include either an hourly or daily rate of pay.
This is necessary to determine partial payment in the event services cannot be completed.*

Signature  Date 12/6/13

Typed or Printed Name Charles Brady

AMENDMENT NO. 6 TO PROFESSIONAL SERVICE AGREEMENT

PSA 1213005

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement No. PSA 1213005 called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Professional Services Agreement No. PSA 1213005 shall be amended for the contract term of July 1, 2014 through June 30, 2015, to a new amount of \$143,500 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on June 12, 2012, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent _____

Director, Purchasing _____

Date: _____

CONSULTANT

**Deafinitely Professional
Interpreting Services**

By: _____
Signature

Print Name

Title

Date: _____



PROFESSIONAL SERVICES AGREEMENT

This Agreement for Professional Services ("**Agreement**") is effective as of 6/12/12, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the **District**") and the consultant listed below ("**Consultant**"). The District and Consultant may hereafter be referred to as ("Party") or collectively as ("Parties").

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required:

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Consultant under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$160,000.00 in aggregate under this Agreement.

Term of Agreement. The term of this base Agreement is for one year commencing 7/01/12-6/30/13 with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☒ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICT

CONSULTANT

By: Terry Fluett

Name: Terry Fluett

Title: Director, Purchasing

Board Approval Date: 6/12/12

Signature: Nancy A. O'Malley

Name: Nancy O'Malley

Title: Vice President, Human Services

Address: 410 N Fairview

Santa Ana CA 92703

Email Address: Nancy@OCgoodwill.org

FEIN/SSN 95-1644018

1

Professional Services Agreement
Capistrano Unified School District

EXHIBIT A
FEE SCHEDULE

Deafinitely Professional Interpreting, a
Division of Goodwill Industries of Orange county
200 n. Fairview
Santa Ana, CA 92703
(714) 547-6308 X 357
(714) 480-7832
Email: nancy@ocgoodwill.org

Interpreter services
\$60.00 per hour if paid by check

Contractor will invoice district for exact number of hours Interpreting services are
provided to student.
District shall give Contractor 24 hours notice for student absents, if no notice is given
to Contract district shall pay Contractor a maximum two (2) hours for arriving at school
site where services are requested.

By: Nancy A. Grizzle Date: 6-25-12

**SPECIAL
CONDITIONS**

Scope of Practice and Release of Assessment Documentation

Consultant is functioning solely as an independent educational evaluator. Consultant agrees that he/she will not recommend therapy or services within their own agency, company, or practice. Consultant agrees that during the performance of an independent educational evaluation at or on school district grounds, the consultant may be accompanied by a DISTRICT representative during the duration of the observation or interviews of staff and/or pupil.

Upon completion of the independent educational evaluation, the consultant agrees to release assessment documentation including assessment protocols and written report to the DISTRICT prior to receipt of payment for services.

By: Nancy S. Groulx Date: 6-7-12

AMENDMENT TO MASTER CONTRACT AGREEMENT
NO. PSA 1213005

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement No. PSA 1213005 called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Professional Services Agreement No. PSA 1213005 shall be amended to \$162,000 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on June 27, 2012, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Deafinitely Professional
Interpreting Services

By: [Signature]
Signature

By: [Signature]
Signature

Tony Fluitt

Nancy A. Quarkles

Director, Purchasing

V.P. Human Services

Date 12/17/12

Date 1-27-12

AMENDMENT TO MASTER CONTRACT AGREEMENT
NO 2, PSA 1213005

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement No. PSA 1213005 called for services to be rendered at the rates shown in the agreement.

The fee schedule on Professional Services Agreement No. PSA 1213005 shall be amended to include parent services as requested by the District.

Except as set forth in this Amendment, and Board approved on June 27, 2012, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Deafinitely Professional
Interpreting Services

By: Terry Fluent
Signature

By: Nancy A. Bravles
Signature

Terry Fluent

Nancy A. Bravles
Print Name

Director, Purchasing

L.P. Human Services
Title

Date: 4/15/13

Date: 4-4-2013

RECEIVED

EXHIBIT A
FEE SCHEDULE

DEAFinitely Professional Interpreting, a
Division of Goodwill Industries of Orange County
410 North Fairview Street
Santa Ana, CA 92703
714-547-6308 X357
714-480-7832 (fax)
Email: nancy@ocgoodwill.org

Interpreter Services
\$60.00 per hour, if paid by check

Contractor will invoice District for exact number of hours Interpreting services are provided for students and for parent services.

District shall give Contractor 24 hours notice for student absents, if no notice is given to Contractor, the District shall pay Contractor a minimum of two (2) hours up to the entire requested hours the interpreter was scheduled for arriving at school site where services are requested.

By

Nancy A. Anarles

Date



CAPISTRANO UNIFIED SCHOOL DISTRICT

33122 VALLE ROAD, SAN JUAN CAPISTRANO CA 92675
TELEPHONE: (949) 234-9441/FAX: 493-4083 www.capousd.org

BOARD OF TRUSTEES
JOHN M. ALPAY
PRESIDENT
LYNN HATTION
VICE PRESIDENT
ANNA BRYSAN
CLERK
ELLEN M. ADDONIZIO
AMY HANACEK
GARY PRITCHARD, PH. D.
JIM REARDON
SUPERINTENDENT
JOSEPH M. FARLEY, ED. D.

April 22, 2013

Sent via e-mail nancy@ocgoodwill.org

Deafinitely Professional Interpreting Services
410 N Fairview
Santa Ana, CA 92703
Attention: Nancy Quarles

Subject: Extension of Contract No. PSA 1213005

Dear Ms. Quarles:

Your current contract for services to the Capistrano Unified School District, as referenced above, will expire on June 30, 2013.

As a result of the state's ongoing financial crisis and per the direction of the District's Board of Trustees, you are being asked to reduce your fees for services by 10% for the renewal period July 1, 2013 through June 30, 2014. A copy of your current contract pricing is enclosed for your review. Please provide a new fee schedule for the school year 2013-2014.

Please electronically return the fee schedule to me at dmantifae@capousd.org by Tuesday, April 30, 2013.

Financial consideration shall be part of the determination by the Board of Trustees for acceptance of this contract.

Your understanding and assistance in this matter is appreciated.

If you have any questions, please contact me at (949) 234-9444.

Sincerely,

Donna Antifae
Buyer/Planner, Purchasing

EXTENSION NO. 1 OF AGREEMENT NO. PSA 1213005

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES


Professional Services Agreement PSA 1213005 called for an original contract period of July 1, 2012, through June 30, 2013.

The agreement with Deafinitely Professional Interpreting Services shall be extended an additional 12 months, for the period July 1, 2013, through June 30, 2014, at the prices shown in Exhibit A to this Extension Agreement. Annual services under this contract are limited to \$120,000.

Except as set forth in this Extension Agreement, and Board approved on June 11, 2012, all other terms of the contract remain in full force and effect.

Capistrano Unified School District


**Deafinitely Professional Interpreting
Services**

By: 
Signature

Terry Fluent

Director, Purchasing

Date: 8/14/13

By: 
Signature

Nancy A. Quarter
Print Name

V.P. Human Services
Title

Date: 7-17-2013

AMENDMENT TO MASTER CONTRACT AGREEMENT
NO. 3 PSA 1213005

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement No. PSA 1213005 called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Professional Services Agreement No. PSA 1213005 shall be amended to \$222,000 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on June 27, 2012, all other terms of the contract remain in full force and effect.

DISTRICT

CONSULTANT

Capistrano Unified School District

Deafinitely Professional
Interpreting Services

By

Signature

Ferry, E. Hunt

Director, Purchasing

Date

5/31/13

By

Signature

Print Name

Title

Date

Nancy L. Gwartney

Nancy L. Gwartney

Nice Pres AS

5/16/2013

**AMENDMENT TO MASTER CONTRACT AGREEMENT
NO. 4 PSA 1213005**

BETWEEN

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement No. PSA 1213005 called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Professional Services Agreement No. PSA 1213005 shall be amended to \$248,460 for additional services requested by the District.


Except as set forth in this Amendment, and Board approved on June 27, 2012, all other terms of the contract remain in full force and effect.


DISTRICT

CONSULTANT

Capistrano Unified School District

**Deafinitely Professional
Interpreting Services**

By: 
Signature

By: 
Signature

Terry Fluent

Kim A. Seebach
Print Name

Director, Purchasing

COO
Title

Date: 10/28/13

Date: 10/16/13

AMENDMENT NO. 5 TO PROFESSIONAL SERVICE AGREEMENT

CONTRACT NO. PSA 1213005

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement No. PSA 1213005 called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Professional Services Agreement No. PSA 1213005 shall be amended to \$258,460 for additional services requested by the District.

Except as set forth in this Amendment, and Board approved on June 27, 2012, all other terms of the contract remain in full force and effect.

DISTRICT

Capistrano Unified School District

By: _____
Signature

Terry Fluent

Director, Purchasing

Date: _____

CONSULTANT

Deafinitely Professional
Interpreting Services

By:  _____
Signature

KATHY COUGLE, Ph. D.
Print Name

V.P. HUMAN SERVICES
Title

Date: 6/11/14

EXTENSION NO. 2 OF AGREEMENT PSA 1213005

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

DEAFINITELY PROFESSIONAL INTERPRETING SERVICES

Professional Services Agreement PSA 1213005 called for an original contract period of July 1, 2012, through June 30, 2013.

The agreement with Deafinitely Professional Interpreting Services shall be extended an additional 12 months, for the period July 1, 2014, through June 30, 2015, at the prices shown in Exhibit A to this Extension Agreement. Annual services under this contract are limited to \$140,000.

Except as set forth in this Extension Agreement, and Board approved on June 11, 2012, all other terms of the contract remain in full force and effect.

Capistrano Unified School District

**Deafinitely Professional Interpreting
Services**

By: _____
Signature

By: _____
Signature

Terry Fluent

KATHY COBLEAU, Ph.D
Print Name

Director, Purchasing

VP HUMAN RES.
Title

Date: _____

Date: 6/4/14

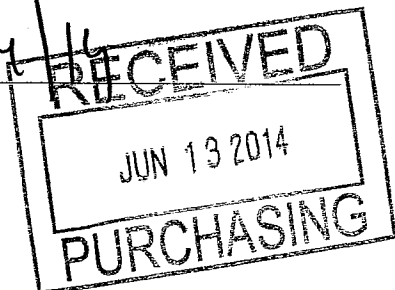


EXHIBIT A

FEE SCHEDULE

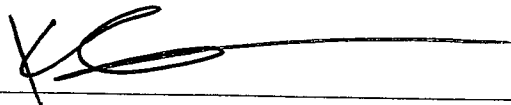
DEAFinitely Professional Interpreting, a
Division of Goodwill Industries of Orange County
200 N. Fairview
Santa Ana, CA 92703
(714)480-7832

Interpreter services
\$60.00 per hour

Interpreters will provide Interpreting services for individual students or in DHH
classroom.

Interpreting services will be billed at a two (2) hour minimum with the start time based
on that specific request.

By: _____



Date: _____

6/4/14

**AMENDMENT NO. 1 TO
INDEPENDENT CONTRACTOR AGREEMENT NO. ICA 1314101**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

MOBILE FLEET WASH

Independent Contractor Agreement No. 1314101 called for services to be rendered at the rates shown in the agreement.

The “not to exceed” amount on Independent Contractor Agreement No. 1314101 shall be amended to \$25,000 annually for additional services as requested by the District.

Except as set forth in this Amendment to Agreement, and Board approved on October 9, 2013, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Mobil Fleet Wash

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____



FEE SCHEDULE
PERIOD JULY 1, 2013 – JUNE 30, 2014

COMPANY NAME: Mobile Fleet Wash
 REP NAME: Andy de Bruyne
 E-MAIL ADDRESS: andy@mfwcorp.com

SCOPE OF WORK/IDENTIFY SERVICES TO BE PROVIDED:

Bus washing & polishing

HOURLY RATE:

Description or Classification	Dollar (\$) Amount
bus wash	6.50 each
Large bus Polish	350.00
medium bus Polish	300.00
Small bus Polish	250.00

PARTS PERCENTAGE MARK-UP:

n/a

ANY ADDITIONAL CHARGES:

n/a

**INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement for Contracted Services ("Agreement") is effective as of October 10, 2013, by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("the District") and the contractor listed below ("Contractor"). The District and Contractor may hereafter be referred to as ("Party") or collectively as ("Parties").

MOBILE FLEET WASH

WHEREAS, DISTRICT is authorized by Section 4526 and 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained, experienced, licensed, and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis (hereinafter referred to as "Contracted Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the Contracted Services as set forth in Contractor's Proposal which is attached hereto, marked as Exhibit "A," and incorporated herein by this reference.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Attachment "A." The total amount of services request by District and provided by Contractor under this agreement shall be authorized by Purchase Order (PO) and shall not exceed \$20,000.00 annually in aggregate under this Agreement. This amount may be increased by mutual agreement of both parties by written amendment.

Term of Agreement. The term of this base Agreement is for one year commencing September 17, 2013 to September 16, 2014, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

DISTRICTBy: Terry Fluent

Name: Terry Fluent

Title: Director, Purchasing

Board Approval Date: 10-23-13**CONTRACTOR**Signature: Andy De BuigneName: Andy De BuigneTitle: PresidentAddress: PO Box 3312La Habra CA 90631Email Address: andy@msw-corp.com

FEIN/SSN: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA)
PARTICIPATION AGREEMENT

This AGREEMENT is hereby entered into this 1st day of July, 2014, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, Region 9 Local Educational Consortium (LEC), hereinafter referred to as SUPERINTENDENT, and the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WITNESSETH:

WHEREAS, SUPERINTENDENT has entered into an Agreement with the California State Department of Health Care Services, hereinafter referred to as STATE, which is incorporated herein by this reference, to serve as the Local Educational Consortium (LEC) for the Region 9 in accordance with the California Welfare and Institutions Code Section 14132.47(c) (1); and

WHEREAS, SUPERINTENDENT has been designated by the STATE to represent school districts and county offices located in Region 9, hereinafter referred to as LEA (Local Education Agency) to administer Medi-Cal Administrative Activities (MAA) described as Administrative Claiming process in the California Welfare and Institutions Code Section 14132.47(c) (1); and

WHEREAS, the goal of the Medi-Cal Administrative Activities (MAA) program is to improve the availability and

accessibility of Medi-Cal services to Medi-Cal eligible and potentially eligible individuals, and their families where appropriate, served by the SUPERINTENDENT and participating LEA'S; and

WHEREAS, DISTRICT is providing Medi-Cal Administrative Activities and wishes to participate in the Medi-Cal Administrative Activities Program.

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 TERM. The term of this AGREEMENT shall be for a period of one (1) year commencing on July 1, 2014, and ending on June 30, 2015, subject to termination as set forth in this AGREEMENT.

2.0 RESPONSIBILITIES OF SUPERINTENDENT.

- a. Responsibilities of SUPERINTENDENT and DISTRICT will be amended as necessary to comply with all federal, state and SUPERINTENDENT'S program requirements.
- b. "Certify" to the STATE the amount of DISTRICT'S general funds or any other funds allowed under Federal law and regulation expended on the allowable "Program activities".
- c. Certify to the STATE the availability and expenditure of one hundred percent (100%) of the non-federal cost of performing program activities.
- d. Certify to the STATE that DISTRICT expenditures represent costs that are eligible for Federal financial participation for that fiscal year.
- e. Act as liaison between STATE and DISTRICT.

- 1 f. Represent DISTRICT'S issues, concerns, and questions at
2 scheduled statewide LEC Advisory Committee meetings,
3 STATE meetings, and MAA Program work groups.
- 4 g. As mandated by STATE, attend STATE trainings.
- 5 h. Conduct Region 9 LEC DISTRICT MAA Coordinator meetings
6 and trainings.
- 7 i. On behalf of STATE, provide STATE approved training
8 materials and updates to DISTRICT.
- 9 j. On behalf of STATE, provide Program technical
10 assistance.
- 11 k. Review time survey trainings conducted by or for the
12 DISTRICT.
- 13 l. Review DISTRICT'S quarterly time survey forms for
14 accuracy and completeness and request corrections if
15 necessary.
- 16 m. Review DISTRICT'S quarterly invoice documents for
17 accuracy and completeness and request corrections if
18 necessary.
- 19 n. Review corrected documents for compliance with rules and
20 regulations related to time surveys and fiscal reports;
21 work with DISTRICT to resolve any outstanding matters
22 that prevent SUPERINTENDENT'S certification of claim.
- 23 n. Provide DISTRICT access to STATE MAA Appeal Process upon
24 request.
- 25 o. Appeal DISTRICT decision or action through the STATE MAA
Appeal Process if necessary.

- 1 q. Review and submit the detailed quarterly invoice with
2 Claiming Unit Functions Grid to the STATE on behalf of
3 the DISTRICT and convey to the DISTRICT by warrant all
4 funds received on behalf of DISTRICT from the STATE less
5 any amount due the SUPERINTENDENT as defined in Section
6 5.0 of this AGREEMENT. No funds will be conveyed to
7 DISTRICT for invoices that have been disallowed by the
8 STATE.
- 9 r. Monitor compliance of DISTRICT with all Federal, STATE,
10 and SUPERINTENDENT'S PROGRAM requirements.
- 11 s. Review DISTRICT'S Operational Plan Audit/File at least
12 once every three (3) years.
- 13 t. Designate an employee to act as liaison to DISTRICT
14 regarding issues relating to this AGREEMENT.

15 3.0 RESPONSIBILITIES OF DISTRICT.

- 16 a. Responsibilities of SUPERINTENDENT and DISTRICT will be
17 amended as necessary to comply with all Federal, STATE
18 and SUPERINTENDENT'S program requirements.
- 19 b. Assess MAA claiming potential within the DISTRICT and
20 determine which staff perform MAA activities and will
21 participate in the time survey and what direct charges,
22 if applicable, will be claimed.
- 23 c. Certify to the SUPERINTENDENT and STATE the amount of
24 DISTRICT'S general funds or any other funds allowed
25 under Federal law and regulations expended on the
allowable "Program activities".

- 1 d. Comply fully with all Title XIX Federal, STATE, and
- 2 SUPERINTENDENT'S Program requirements.
- 3 e. Certify to SUPERINTENDENT and STATE the availability and
- 4 expenditure, from allowable non-federal funding sources,
- 5 of one hundred percent (100%) of the cost of performing
- 6 Program activities.
- 7 f. Certify to SUPERINTENDENT and STATE expenditures
- 8 represent costs that are eligible for Federal financial
- 9 participation for that fiscal year.
- 10 g. If subcontracting for Program coordination and training,
- 11 provide SUPERINTENDENT with a copy of the DISTRICT'S
- 12 contract with vendor.
- 13 h. Ensure that DISTRICT'S designated MAA Coordinator
- 14 attends quarterly Region 9 LEC MAA Coordinators
- 15 trainings and meetings.
- 16 i. Adhere to timelines established by the STATE and
- 17 SUPERINTENDENT for completion of Program documentation
- 18 (e.g., Program invoices, time surveys, reports, etc.).
- 19 Respond in a timely manner to all STATE and
- 20 SUPERINTENDENT requests for information and
- 21 documentation.
- 22 j. Respond to SUPERINTENDENT reviews with information and
- 23 corrected documents upon request.
- 24 k. Work with SUPERINTENDENT to resolve any outstanding
- 25 matters.

1. Appeal SUPERINTENDENT'S decision or action through the STATE MAA Appeal Process, if necessary.
- m. Conduct time survey trainings for all DISTRICT survey participants.
- n. Complete time studies, as required by the Centers for Medicare and Medicaid Services (CMS), to determine the amount of paid time spent on Program claimable activities.
- o. Ensure that MAA Time Survey forms are properly administered according to Federal, STATE, and SUPERINTENDENT requirements.
- p. Ensure that Time Surveys needing correction are corrected prior to inclusion in the MAA quarterly invoice.
- q. Provide SUPERINTENDENT with copies of completed quarterly Time Survey forms upon request.
- r. Develop and maintain at the DISTRICT an Operational Plan/Audit File to include at a minimum the following:
- Training materials and original attendance sheets
 - Original Time Survey forms and other Time Survey documentation, including validation of time survey participant attendance for the time survey period
 - Time certification and supporting documentation for direct charge staff
 - Claiming Unit Functions Grids
 - Position Descriptions/Duty Statements
 - Medi-Cal Percentage documentation
 - Invoice documents and supporting documentation
 - Contracts/MOU
 - Organizational Charts

- School Calendar
- Resource Directories and outreach materials
- Program review documentation

- s. Prepare and certify school-based MAA Invoices and Claiming Unit Functions Grids in conformance with STATE requirements.
- t. Submit quarterly claim to SUPERINTENDENT within twelve (12) months following the end of the quarter.
- u. Provide SUPERINTENDENT with copies of MAA invoice supporting documentation upon request.
- v. Maintain Program claim documentation for a period of not less than three (3) fiscal years after the end of the quarter in which quarterly invoice payment is received by the LEC. If an audit is in progress or is forthcoming, all records relevant to the audit shall be retained until completion of the audit or final resolution, whichever is later. Such documentation shall be subject, at all reasonable times, to inspection and/or audit by the CMS or other Federal agencies, STATE, and/or SUPERINTENDENT.
- w. In the event an Invoice/Claiming Unit Functions Grid is revised or is disallowed by STATE, agree to reimburse SUPERINTENDENT within thirty (30) days of receipt of an invoice from SUPERINTENDENT evidencing SUPERINTENDENT'S payment to the STATE for DISTRICT'S revised or disallowed Invoice/Claiming Unit Functions Grid.
- x. Ensure no duplicative billings.

1 y. Hold SUPERINTENDENT harmless from any Federal
2 disallowance of MAA claim payments made to DISTRICT by
3 the STATE.

4 z. Designate an employee to act as a liaison with
5 SUPERINTENDENT to provide DISTRICT specific information
6 relative to MAA Program administration and fiscal
7 issues.

8 aa. Complete and return with the fully executed AGREEMENT,
9 SUPERINTENDENT'S Medi-Cal Administrative Activities
10 (MAA) District Information 2014/2015 form, Appendix "A",
11 attached hereto and incorporated by reference herein.

12 4.0 DISTRICT CLAIM REIMBURSEMENT. Upon satisfactory compliance of
13 DISTRICT'S responsibilities outlined in Section 3.0 of this
14 AGREEMENT and after SUPERINTENDENT has received reimbursement from
15 the STATE for DISTRICT'S quarterly MAA claim(s), SUPERINTENDENT
16 shall convey to DISTRICT by warrant, all funds received on behalf of
17 DISTRICT from the STATE less any amount due the SUPERINTENDENT and
18 STATE as determined in Section 5.0 below. No funds will be conveyed
19 to DISTRICT for invoices that have been revised or disallowed by the
20 STATE or Federal agencies. Payment to DISTRICT shall be made within
21 forty-five (45) days of receipt and reconciliation of STATE funds by
22 SUPERINTENDENT.

23 5.0 FEE SCHEDULE.

24 A. Annual STATE Participation Fee. SUPERINTENDENT will be
25 responsible for DISTRICT share of the STATE Participation Fee, which
is based on the STATE'S cost for administering the MAA claiming

1 process. In the event that the Region 9 LEC shares of STATE costs
2 for the 2014/2015 fiscal year exceed the amount of the STATE costs
3 contracted with SUPERINTENDENT for the 2014/2015 fiscal year,
4 SUPERINTENDENT will reduce DISTRICT'S quarterly MAA claim
5 reimbursement for DISTRICT'S share of the STATE Participation Fee
6 increase.

7 B. SUPERINTENDENT'S Administrative Support Fees. After
8 SUPERINTENDENT has received reimbursement from the STATE for
9 DISTRICT'S quarterly MAA claim(s), SUPERINTENDENT will transfer to
10 DISTRICT an amount equal to the Federal share of cost received as
11 reimbursement for DISTRICT'S MAA claim submitted by DISTRICT, less a
12 four and a half percent (4 1/2%) fee per quarterly claim which will
13 be used to support SUPERINTENDENT'S MAA administration. The four
14 and a half percent (4 1/2%) fee may be amended as necessary to
15 support compliance with all Federal, State, and SUPERINTENDENT'S
16 program requirements.

17 C. The obligations of SUPERINTENDENT and DISTRICT under this
18 AGREEMENT are contingent upon the availability of funds furnished by
19 the United States Government. In the event that such funding is
20 terminated or reduced, this AGREEMENT may be terminated, and
21 SUPERINTENDENT'S and DISTRICT'S fiscal obligations hereunder shall
22 be limited to a prorated amount of funding actually received by the
23 SUPERINTENDENT and DISTRICT from the STATE under the AGREEMENT.
24 SUPERINTENDENT shall provide DISTRICT written notification of such
25 termination. Notice shall be deemed given when received by the

1 DISTRICT or no later than three (3) days after the day of mailing,
2 whichever is sooner.

3 6.0 FEDERAL CLAIMING.

4 A. TITLE 31 - Money and Finance, Subtitle V - General
5 Assistance Administration, Chapter 75 - Requirements for Single
6 Audits, section 7502 requires each pass through entity provide the
7 subrecipient program names and any identifying numbers from which
8 such assistance is derived. The Catalog of Federal Domestic
9 Assistance (CFDA) number for this federal program is 93.778, Medical
10 Assistance Program (Medi-Cal).

11 B. A "Vendor" means a dealer, distributor, merchant, or other
12 seller providing goods or services that are required for the conduct
13 of a Federal program. These goods or services may be for an
14 organization's own use or for the use of beneficiaries of the
15 federal program. Additional guidance on distinguishing between a
16 subrecipient and a vendor is provided in OMB Circular A-133.

17 7.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
18 this AGREEMENT, shall be and act as an independent contractor.
19 SUPERINTENDENT understands and agrees that he/she and all of his/her
20 employees shall not be considered officers, employees or agents of
21 the DISTRICT, and are not entitled to benefits of any kind or nature
22 normally provided employees of the DISTRICT and/or to which
23 DISTRICT'S employees are normally entitled, including, but not
24 limited to, State Unemployment Compensation or Workers'
25 Compensation. SUPERINTENDENT assumes full responsibility for the
acts and/or omissions of his/her employees or agents as they relate

1 to the services to be provided under this AGREEMENT. SUPERINTENDENT
2 shall assume full responsibility for payment of all Federal, STATE
3 and local taxes or contributions, including unemployment insurance,
4 social security and income taxes with respect to SUPERINTENDENT'S
5 employees.

6 8.0 DUTY TO PROVIDE FIT WORKERS. SUPERINTENDENT shall at all times
7 enforce appropriate discipline and good order among its employees
8 and shall not knowingly employ any unfit person or anyone not
9 skilled in providing the services required under this AGREEMENT.
10 Any person in the employ of the SUPERINTENDENT who in DISTRICT'S
11 opinion, is incompetent, unfit, intemperate, troublesome or
12 otherwise undesirable shall be excluded from providing services
13 under this AGREEMENT and shall not again provide services except
14 with written consent of DISTRICT.

15 9.0 COPYRIGHT.

16 A. DISTRICT understands and agrees that all forms, plans, and
17 related instructional materials developed by SUPERINTENDENT or
18 DISTRICT under this AGREEMENT shall become the exclusive property of
19 Department of Health Care Services. The Department of Health Care
20 Services shall have all right, title and interest in said matters,
21 including the right to secure and maintain the copyright, trademark
22 and/or patent all forms and related instructional materials
23 developed under this AGREEMENT.

24 10.0 HOLD HARMLESS.

25 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold
harmless DISTRICT, its Governing Board, and its officers, agents,

1 and employees from liability and claims of liability for bodily
2 injury, personal injury, sickness, disease, or death of any person
3 or persons, or damage to any property, real, personal, tangible or
4 intangible, arising out of the negligent acts or omissions of
5 employees, agents or officers of SUPERINTENDENT or the Orange County
6 Board of Education during the term of this AGREEMENT.

7 B. DISTRICT hereby agrees to indemnify, defend, and hold
8 harmless SUPERINTENDENT, the Orange County Board of Education, and
9 its officers, agents, and employees from liability and claims of
10 liability for bodily injury, personal injury, sickness, disease, or
11 death of any person or persons, or damage to any property, real,
12 personal, tangible or intangible, arising out of the negligent acts
13 or omissions of employees, agents or officers of DISTRICT during the
14 term of this AGREEMENT.

15 11.0 CONFIDENTIALITY.

16 A. SUPERINTENDENT and DISTRICT shall maintain confidentiality
17 of their respective records and information, governing the
18 confidentiality of client or student information for Medi-Cal
19 clients served under this AGREEMENT. Applicable laws include, but
20 are not limited to, 42 U.S.C. Section 1396a(a)7, 42 CFR Section
21 431.300, Welfare and Institutions Code, Section 14100.2 and 22
22 California Code of Regulations Section 51009 and all applicable
23 federal and/or state laws or regulations as each may now exist or be
24 hereafter amended. The confidentiality obligations contained in
25 this section shall survive termination of this AGREEMENT.

1 B. DISTRICT understands and agrees to take all reasonable
2 steps to avoid unauthorized disclosure of any of SUPERINTENDENT'S
3 agents' proprietary data provided for purposes of this AGREEMENT
4 hereinafter defined as; data file specifications, related
5 instructions, management reports, training materials, plans or other
6 information relating to the performance of SUPERINTENDENT'S agents
7 services hereunder, disclosed by SUPERINTENDENT to DISTRICT pursuant
8 to this AGREEMENT. DISTRICT shall not during or after the term of
9 this AGREEMENT, permit the copying, duplication, or use of any of
10 SUPERINTENDENT'S agents' proprietary data by or to any person other
11 than authorized employees, agents or representatives of DISTRICT.

12 12.0 ACCURACY OF INFORMATION. DISTRICT shall make reasonable effort
13 to assure that the information supplied to SUPERINTENDENT hereunder
14 shall be true, complete, and accurate in all respects. DISTRICT
15 shall assume sole responsibility for the truth, completeness and
16 accuracy of all information supplied to SUPERINTENDENT and agrees
17 that SUPERINTENDENT shall have no responsibility or liability for
18 the truth, completeness or accuracy of any information submitted by
19 DISTRICT hereunder.

20 13.0 LIMITATION OF LIABILITY. SUPERINTENDENT shall not be liable
21 for damages or losses to DISTRICT employees, agents, independent
22 contractors or students relating to lost medical services or lost
23 data under this AGREEMENT. SUPERINTENDENT shall not be liable for
24 any sums DISTRICT does not obtain in reimbursement from the STATE,
25 or for any incidental, indirect, special or consequential damages to

DISTRICT arising from the denial of any request for reimbursement from the STATE.

14.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this AGREEMENT shall not be assigned by the DISTRICT without prior written approval of SUPERINTENDENT.

15.0 COMPLIANCE WITH APPLICABLE LAWS. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. SUPERINTENDENT and DISTRICT agree to comply with all Federal, STATE and local laws, rules, regulations and ordinances that are now or may in the future become applicable to SUPERINTENDENT or DISTRICT'S, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

16.0 NON-DISCRIMINATION. In the performance of this AGREEMENT, SUPERINTENDENT and DISTRICT agree that they shall not engage nor employ any unlawful discriminatory practices in employment of personnel or in any other respect on the basis of sex, race, color, ethnicity, national origin, ancestry, religion, age, marital status, medical condition, sexual orientation, physical or mental disability or any other protected group in accordance with the requirements of all applicable Federal or STATE law.

17.0 TOBACCO USE POLICY. In the interest of public health, SUPERINTENDENT provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for by the

1 SUPERINTENDENT pursuant to SUPERINTENDENT' Policy 400.15. Failure
2 to abide with conditions of this policy could result in the
3 termination of this AGREEMENT.

4 18.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with
5 or without cause, terminate this AGREEMENT with the giving of thirty
6 (30) days prior written notice to the other party.

7 19.0 NOTICE. All notices or demands to be given under this
8 AGREEMENT by either party to the other shall be in writing and given
9 either by: (a) personal service or (b) by U.S. Mail, mailed either
10 by registered or certified mail, return receipt requested, with
11 postage prepaid. Service shall be considered given when received if
12 personally served or if mailed on the third day after deposit in any
13 U.S. Post Office. The address to which notices or demands may be
14 given by either party may be changed by written notice given in
15 accordance with the notice provisions of this section. As of the
16 date of this AGREEMENT, the addresses of the parties are as follows:

17 DISTRICT: Capistrano Unified School District
18 33122 Valle Road
19 San Juan Capistrano, California 92675
20 Attn: _____

21 SUPERINTENDENT: Orange County Superintendent of Schools
22 200 Kalmus Drive
23 P.O. Box 9050
24 Costa Mesa, California 92628-9050
25 Attn: Patricia McCaughey

26 20.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
27 redress for violation of, or to insist upon, the strict performance
28 of any term or condition of this AGREEMENT shall not be deemed a
29 waiver by that party of such term or condition, or prevent a

subsequent similar act from again constituting a violation of such term or condition.

21.0 SEVERABILITY. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

22.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

23.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the Parties to it and supercedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both Parties to the AGREEMENT.

IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: CAPISTRANO UNIFIED
SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

BY: _____
Authorized Signature

BY: Patricia McCaughey
Authorized Signature

PRINTED NAME: _____

PRINTED NAME: Patricia McCaughey

TITLE: _____

TITLE: Coordinator

DATE: _____

DATE: June 11, 2014

FEDERAL IDENTIFICATION NUMBER

Capistrano Unified School District-MAA(40665)14
Zip13

LABOR COMPLIANCE PROGRAM ANNUAL REPORT

Format for Awarding Body that enforces its own Labor Compliance Program for some but not all projects

Report for the reporting period 07/01/2013 to 06/30/2014
(mm/dd/yyyy) (mm/dd/yyyy)

1. Name of Labor Compliance Program (LCP): Capistrano Unified School District		3. Date of Initial Approval: 9/1/2011
2. LCP I.D. Number (assigned by DIR): 2011.00931		
4. Contact person (include name, title, address, telephone, fax, and e-mail, if available): Terry Fluent, Director, Purchasing 33122 Valle Road, San Juan Capistrano, CA 92675 Office: 949/ 234-9436 Fax: 949/ 493-4083 e-mail: tfluent@capousd.org		
5. Did LCP perform any LC § 1771.5 enforcement activities during the 12 months in the reporting period? Please check one: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, proceed to item 6 on the next page If No, complete the information below, sign the form and submit to DIR, Office of the Director, Attn: LCP Special Assistant, 455 Golden Gate Avenue, 10th Floor, San Francisco CA 94102		
What suggestions do you have for the Department of Industrial Relations to better assist you with your program in the coming year? (attach additional sheets if necessary)		
SUBMITTED BY: <u>T. Fluent</u> Signature		Terry Fluent, Director, Purchasing Name and Title
		<u>06/30/14</u> Date

LCP-AR1

6. LC § 1771.5 enforcement activities (provide all information requested, attaching as many sheets as necessary).

A. List projects handled by LCP within the past 12 months.

Project Name	Bid Advertisement Date	Prime Contractor	Contract Amount
Capistrano Valley HS Performing Arts Theater	4/18/2011	S.J. Amoroso Const. / Liberty Mutual Ins. Co.	\$12,000,000.00
Total			\$12, 000,000.00

B. Summary of all wages and penalties assessed and/or recovered.

Project Name	Affected Contractor (who directly employed the worker)	Amount Assessed	Amount Recovered	Approval of Forfeiture Requested from Labor Commissioner?	Description of Violation
Capo Valley HS Performing Arts Theater	Sunland Fire Protection	\$52,781.53	\$0.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Underpayment of proper prevailing wages
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Total		\$52,781.53	\$0.00	<input type="checkbox"/> Yes <input type="checkbox"/> No	

LCP-ARI

C. For any amount identified in item B for which approval of forfeiture not requested from the Labor Commissioner, please explain below.

Project Name	Amount Assessed	Amount Recovered	Explanation
Total			

D. For any amount identified in item B for which approval of forfeiture was requested from the Labor Commissioner, please provide the following:

Project Name	Amount			Amount Recovered				Total	Wages	Total
	LC §1776(g)	LC § 1775	LC § 1813	LC § 1776(g)	LC § 1775	LC § 1813	LC § 1813			
Capo Valley HS		\$8,250.00			\$0.00 (pending)			\$52,781.53	\$44,531.53	\$52,781.53
Total		\$8,250.00			\$0.00			\$52,781.53	\$0.00	\$0.00

E. Identify cases that are or were the subject of LC § 1742 proceedings.

Project Name	Contractor	Nature of Violation	ODL Case #	Current Status
Capo Valley HS - Performing Arts theater	S.J. Amoroso Const. / Liberty Mutual Ins. Co.	Underpayment of proper prevailing wages	14-0210-PWH - 14-0212-PWH	Pending

F. Did you refer any contractor to the Labor Commissioner for debarment per LC § 1777.1?

Please check one: ☐ Yes ☒ No

If yes, identify affected contractor(s) or subcontractor(s) and date(s) of referral: _____

G. Did you refer any apprenticeship violation to the Division of Apprenticeship Standards (DAS)?

Please check one: ☐ Yes ☒ No

If yes, identify affected contractor(s) or subcontractor(s) and date(s) of referral: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
RECAP

Item #	Description	Pack Size Per Case	Brand	Est. Yearly Usage by Case	A&R Wholesale Distributors Inc. Case Pricing	A&R Wholesale Distributors Inc. Extended Case Pricing /Est. Yearly Usage	Leabo Foods Distribution Inc. Case Pricing	Leabo Foods Distribution Inc. Extended Case Pricing/Est. Yearly Usage	Gold Star Foods, Inc. Case Pricing	Gold Star Foods, Inc. Extended Case Pricing/Est. Yearly Usage	US Foods, Inc. Case Pricing **Vendor did not bid case pricing as specified in bid document. Vendor deemed non responsive.	US Foods, Inc. Extended Case Pricing/Est. Yearly Usage
NON PROCESSED COMMODITIES												
DELIVERY CHARGE PER CASE SHOULD BE REFLECTED IN THE BID PRICE PER CASE												
2	Biscuit, Honey 2" Round, Whole Wheat	105/1.25 oz./cs.	Bridgford	310	\$13.75	\$4,262.50	\$15.36	\$4,761.60	\$16.01	\$4,963.10	\$14.15	\$4,386.50
2	Bagel Thin, WG	6/10 bagels/cs.	Buena Vista	500	\$11.50	\$5,750.00	\$11.81	\$5,905.00	\$12.72	\$6,360.00	\$14.31	\$7,155.00
3	Brownie, Low Fat, WG, IW	96/2 oz./cs.	Buena Vista	1168	\$32.12	\$37,516.16	\$33.75	\$39,420.00	\$36.42	\$42,538.56	\$37.30	\$43,566.40
4	Cookie, Holiday Sugar, WG, IW, All Flavors	150/1.1 oz./cs.	Buena Vista	202	\$30.98	\$6,257.96	\$32.06	\$6,476.12	\$37.57	\$7,589.14	\$34.73	\$7,015.46

EXHIBIT 13

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
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	Cookie Dough, Snicker doodle, WG Reduced Fat	216/1.5 oz./cs.	Buena Vista	250	\$33.59	\$8,397.50	\$34.76	\$8,690.00	\$36.88	\$9,220.00	\$40.80	\$10,200.00
10	Cookie Dough, Checker board WG Reduced Fat	216/1.5 oz./cs.	Buena Vista	250	\$35.32	\$8,830.00	\$36.56	\$9,140.00	\$38.73	\$9,682.50	\$42.53	\$10,632.50
7	Cookie Dough, Chocolate Chip, WG Reduced Fat	216/1.5 oz./cs.	Buena Vista	4552	\$34.00	\$154,768.00	\$36.00	\$163,872.00	\$38.15	\$173,658.80	\$41.91	\$190,774.32

CAPISTRANO UNIFIED SCHOOL DISTRICT

FROZEN FOOD PRODUCTS

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	Cookie, Baked Snicker doodle, WG Reduced Fat, IW	120/1.5 oz./cs.	Buena Vista	50	\$27.45	\$1,372.50	\$28.41	\$1,420.50	\$30.35	\$1,517.50	\$31.56	\$1,578.00
9	Cookie, Baked Chocolate Chip, WG Reduced Fat, IW	120/1.5 oz./cs.	Buena Vista	1295	\$30.00	\$38,850.00	\$31.78	\$41,155.10	\$33.82	\$43,796.90	\$34.73	\$44,975.35
10	Cookie, Baked Checker board WG Reduced Fat, IW	120/1.5 oz./cs.	Buena Vista	50	\$31.35	\$1,567.50	\$32.06	\$1,603.00	\$34.10	\$1,705.00	\$35.07	\$1,753.50

CAPISTRANO UNIFIED SCHOOL DISTRICT
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	Cookie, Baked Oatmeal Apple, WG, IW	120/1.5 oz./cs.	Buena Vista	250	\$31.35	\$7,837.50	\$32.06	\$8,015.00	\$34.10	\$8,525.00	\$35.07	\$8,767.50
	Rips 100% Juice Slush, All Flavors	60/4 oz./cs.	Cool Tropics	1312	\$24.92	\$32,695.04	\$24.53	\$32,183.36	\$25.20	\$33,062.40	\$24.74	\$32,458.88
13	Muffin, Blueberry, WG, IW	60/3	Dave's	1894	\$22.98	\$43,524.12	\$23.63	\$44,755.22	\$25.39	\$48,088.66	\$24.62	\$46,630.28
14	Muffin, Chocolate Chip WG, IW	60/3 oz./cs.	Dave's	2508	\$22.98	\$57,633.84	\$23.63	\$59,264.04	\$25.39	\$63,678.12	\$24.62	\$61,746.96
15	Corn Bread Square	45/1.9 oz./cs	Dave's	177	\$14.75	\$2,610.75	\$14.68	\$2,598.36	\$15.69	\$2,777.13	\$15.15	\$2,681.55

CAPISTRANO UNIFIED SCHOOL DISTRICT

FROZEN FOOD PRODUCTS

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	Corn Dog, Chicken WG, IW	72/4 oz./cs.	Don Lee	289	\$33.96	\$9,814.44	\$34.76	\$10,045.64	\$36.35	\$10,505.15	\$3.00 **per case **Fee for Service	
	Pancakes, Mini Blueberry	72/3.03oz. bags/ cs.	Eggo/ Kellogg's	93	\$28.18	\$2,620.74	\$30.93	\$2,876.49	\$30.06	\$2,795.58	\$28.18	\$2,620.74
18	Chicken Frank	80/cs.	Hoffy	149	\$14.95	\$2,227.55	\$15.64	\$2,330.36	\$16.07	\$2,394.43	\$15.28	\$2,276.72
19	BenefIT Bars, 51% WG, all flavors, IW	48/2.5 oz bars/cs.	J&J Snacks	2378	\$18.18	\$43,232.04	\$18.62	\$44,278.36	\$21.21	\$50,437.38	\$19.73	\$46,917.94
20	Sauce, General TSO	6/5# bags/cs.	JTM	54	\$33.85	\$1,827.90	\$45.14	\$2,437.56	\$46.38	\$2,504.52	\$38.51	\$2,079.54

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	Bagel, Raisin Cinnamon, WG, IW	172/2.25 oz./cs.	Lender's	103	\$23.35	\$2,405.05	\$24.45	\$2,518.35	\$25.12	\$2,587.36	\$23.47	\$2,417.41
22	Double Dogs, Chicken, WG, IW	60/4 oz./cs.	Michael B's	236	\$40.98	\$9,671.28	\$42.41	\$10,008.76	\$45.06	\$10,634.16	\$57.17 (alternative brand: Elements BDLDOGS or 60003 90/4 oz)	\$13,492.12
23	Rice, Vegetable Fried Rice WG	6 bags/cs.	Minh	240	\$47.65	\$11,436.00	\$50.36	\$12,086.40	\$51.75	\$12,420.00	\$51.33	\$12,319.20
24	Chicken & Vegetable Egg Roll, WG	60/cs.	Minh	240	\$45.25	\$10,860.00	\$47.63	\$11,431.20	\$48.95	\$11,748.00	\$47.34	\$11,361.60

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	Mini Cinis, WG, IW	72/2.29 oz./cs.	Pillsbury	616	\$30.92	\$19,046.72	\$32.85	\$20,235.60	\$33.76	\$20,796.16	\$33.77	\$20,802.32
	Sauce, Tomatillo	4/5# bags/cs.	Real Mex	48	\$36.15	\$1,735.20	\$37.01	\$1,776.48	\$40.02	\$1,920.96	\$39.85	\$1,912.80
	SideKicks 100% Smooth Frozen Juice, All Flavors	84/4.4 oz./cs.	Ridgefield's	448	\$29.25	\$13,104.00	\$30.66	\$13,735.68	\$31.50	\$14,112.00	\$33.75	\$15,120.00
28	Tortillas, Flour WG 10"	144/cs.	Romero's	128	\$17.98	\$2,301.44	\$20.93	\$2,679.04	\$18.31	\$2,343.68	\$20.09	\$2,571.52
29	Cinnamon Toast IW	72/2.4 oz./cs.	Rose & Shore	246	\$32.52	\$7,999.92	\$34.02	\$8,368.92	\$34.96	\$8,600.16	\$33.76	\$8,304.96

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	Burrito, Bean & Cheese, WG, IW	60/5.75 oz./cs.	Senor Felix	635	\$40.65	\$25,812.75	\$42.53	\$27,006.55	\$45.69	\$29,013.15	\$44.06	\$27,978.10
	Pretzel, WG Baked Soft, IW	100/2.2 oz./cs.	Super Pretzel, J&J Snacks	70	\$29.19	\$2,043.30	\$29.42	\$2,059.40	\$33.53	\$2,347.10	\$30.13	\$2,109.10
32	Pancake, Cinnamon Glazed, WG, IW	80/3 oz./cs.	The Max, Con Agra	187	\$27.12	\$5,071.44	\$28.68	\$5,363.16	\$29.47	\$5,510.89	\$27.53	\$5,148.11
33	Bagel, Whole Wheat White IW	72/2.3 oz./cs.	Tony Roberts	250	\$21.18	\$5,295.00	\$21.94	\$5,485.00	\$23.48	\$5,870.00	\$22.46	\$5,615.00
34	Yogurt, Blended Nonfat	48/4 oz. cups/cs.	Upstate Farms	3200	\$13.62	\$43,584.00	\$12.42	\$39,744.00	\$12.76	\$40,832.00	\$13.71	\$43,872.00

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	Broccoli, Frozen Florets	12/2#cs	World's Finest	47	\$25.58	\$1,202.26	\$26.19	\$1,230.93	\$27.93	\$1,312.71	\$31.54	\$1,482.38

PROCESSED COMMODITIES
DELIVERY CHARGE PER CASE SHOULD BE RELECTED IN
THE BID PRICE PER CASE

36	CMDY APF Beef Smokie Honey BBQ Rib	100/3.25 oz./cs.	Advance Pierre	283	\$30.69	\$8,685.27	\$31.19	\$8,826.77	\$31.69	\$8,968.27	\$32.81	\$9,285.23
37	3" Cheese Pizza Slider WG, IW	56/5.16	Ardella's	625	\$33.96	\$21,225.00	\$46.69	\$29,181.25	\$36.90	\$23,062.50	\$36.54	\$22,837.50
38	3" Cheese Pizza Slider WG, IW	56/5.16	Ardella's	625	\$33.96	\$21,225.00	\$46.69	\$29,181.25	\$36.90	\$23,062.50	\$36.54	\$22,837.50

CAPISTRANO UNIFIED SCHOOL DISTRICT
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	3" Pepperoni Pizza Slider WG, IW	56/5.16 oz. 2 Pack/ cs	Ardella's	250	\$36.32	\$9,080.00	\$36.91	\$9,227.50	\$29.49	\$7,372.50	\$38.86	\$9,715.00
	Cheese Lunch Pack	42/6 oz/ cs.	Ardella's	75	\$32.82	\$2,461.50	\$33.62	\$2,521.50	\$35.69	\$2,676.75	\$35.13	\$2,634.75
41	Bean & Cheese Filling, Low Sodium	4/8# bags/cs.	Arizona Gold	515	\$52.42	\$26,996.30	\$37.79	\$19,461.85	\$38.25	\$19,698.75	\$52.94	\$27,264.10
42	Chicken, Mandarin Mango	42#/cs.	Chef's Corner	108	\$101.02	\$10,910.16	\$100.27	\$10,829.16	\$102.40	\$11,059.20	\$106.20	\$11,469.60

BID NO. 1314-10

Page 11 of 20

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
RECAP

Item #	Description	Pack Size Per Case	Brand	Est. Yearly Usage by Case	A&R Wholesale Distributors Inc. Case Pricing	A&R Wholesale Distributors Inc. Extended Case Pricing /Est. Yearly Usage	Leabo Foods Distribution Inc. Case Pricing	Leabo Foods Distribution Inc. Extended Case Pricing/Est. Yearly Usage	Gold Star Foods, Inc. Case Pricing	Gold Star Foods, Inc. Extended Case Pricing/Est. Yearly Usage	US Foods, Inc. Case Pricing **Vendor did not bid case pricing as specified in bid document. Vendor deemed non responsive.	US Foods, Inc. Extended Case Pricing/Est. Yearly Usage
	CMDY Pork Sausage & Cheese Sandwich, WG, IW	144/2.37 oz./cs.	Don Lee	185	\$74.10	\$13,708.50	\$74.85	\$13,847.25	\$70.65	\$13,070.25	\$3.00 **Per case. **Fee for Service	
	CMDY Char Beef Steak Burger	60/4 oz. cs.	Don Lee	1151	\$23.30	\$26,818.30	\$24.05	\$27,681.55	\$23.50	\$27,048.50	\$3.00 **Per case. **Fee for Service	
48	Chicken, Smackers WG	6/5# bags/cs.	Gold Kist Farms	357	\$47.22	\$16,857.54	\$45.95	\$16,404.15	\$46.70	\$16,671.90	\$50.93	\$18,182.01
49	Chicken, Homestyle Patty WG	156 patties/cs.	Gold Kist Farms	331	\$39.64	\$13,120.84	\$39.05	\$12,925.55	\$39.80	\$13,173.80	\$42.80	\$14,166.80

CAPISTRANO UNIFIED SCHOOL DISTRICT

FROZEN FOOD PRODUCTS

BID NO. 1314-10

RECAP

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	Chicken, Homestyle, minimally processed, Nuggets WG	6/5# bags/cs.	Gold Kist Farms	357	\$41.96	\$14,979.72	\$41.15	\$14,690.55	\$41.90	\$14,958.30	\$45.83	\$16,361.31
	Turkey, Sliced Oven Roasted Breast	12/1#	Jennie-O	875	\$22.52	\$19,705.00	\$23.75	\$20,781.25	\$27.18	\$23,782.50	\$30.08	\$26,320.00
52	Turkey, Italian Combo	12/1# bags/cs.	Jennie-O	299	\$27.10	\$8,102.90	\$27.95	\$8,357.05	\$31.02	\$9,274.98	\$27.09	\$8,099.91
53	CMDY Philly Beef Steak	6/5# bags/cs.	JTM	66	\$53.00	\$3,498.00	\$53.75	\$3,547.50	\$54.25	\$3,580.50	\$144.22	\$9,518.52
54	Spaghetti with Meat-sauce	40 trays/ cs.	JTM	554	\$29.90	\$16,564.60	\$30.65	\$16,980.10	\$31.15	\$17,257.10	\$48.60	\$26,924.40

CAPISTRANO UNIFIED SCHOOL DISTRICT

FROZEN FOOD PRODUCTS

BID NO. 1314-10

RECAP

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	Cheese Co-Jack Reduced Fat Portions	168/1 oz./cs.	Land O Lakes	96	\$24.22	\$2,325.12	\$24.48	\$2,350.08	\$18.12	\$1,739.52	\$25.46	\$2,444.16
	Mild Cheddar Cheese Cubes, Reduced Fat	200/1 oz. bags/cs.	Land O Lakes	40	\$37.13	\$1,485.20	\$36.24	\$1,449.60	\$33.25	\$1,330.00	\$38.54	\$1,541.60
57	Cheese, Lite Mozzarella String	168/1 oz./cs.	Land O Lakes	304	\$14.78	\$4,493.12	\$16.82	\$5,113.28	\$14.76	\$4,487.04	\$17.19	\$5,225.76
58	Cheese, Mozzarella Shredded	4/5# bags/cs.	Land O Lakes	40	\$16.90	\$676.00	\$16.05	\$642.00	\$13.20	\$528.00	\$18.13	\$725.20

CAPISTRANO UNIFIED SCHOOL DISTRICT

FROZEN FOOD PRODUCTS

BID NO. 1314-10

RECAP

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	Macaroni & Cheese, Reduced Fat, WG	6/5# bags/cs.	Land O Lakes	251	\$48.25	\$12,110.75	\$47.30	\$11,872.30	\$40.83	\$10,248.33	\$50.33	\$12,632.83
	Cheese, Shredded Mild Cheddar	4/5# bags/cs.	Land O Lakes	40	\$18.80	\$752.00	\$16.24	\$649.60	\$13.38	\$535.20	\$18.33	\$733.20
61	CMDY Mandarin Orange Chicken	43.5#/cs.	Lings	182	\$101.83	\$18,533.06	\$101.08	\$18,396.56	\$105.29	\$19,162.78	\$112.95	\$20,556.90
62	CMDY BBQ Teriyaki Chicken	42#/cs.	Lings	110	\$87.40	\$9,614.00	\$86.65	\$9,531.50	\$90.86	\$9,994.60	\$97.14	\$10,685.40

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
RECAP

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	Hash Brown Snacksation Stick	8/20 ct./ cs.	McCain	1672	\$27.86	\$46,581.92	\$30.40	\$50,828.80	\$29.73	\$49,708.56	\$31.50	\$52,668.00
	Fries, Gusto Garlic	6/5# bags/cs.	McCain	1158	\$21.01	\$24,329.58	\$24.32	\$28,162.56	\$21.95	\$25,418.10	\$25.51	\$29,540.58
65	Wrap, Breakfast Egg, Cheese, Turkey Sausage WG	72/2.95 oz./cs.	MCI	258	\$29.26	\$7,549.08	\$29.75	\$7,675.50	\$32.36	\$8,348.88	\$30.69	\$7,918.02
66	Wrap, Breakfast, Egg, Cheese, Turkey Sausage WG, IW	72/3.6 oz./cs.	MCI	161	\$32.80	\$5,280.80	\$33.00	\$5,313.00	\$36.35	\$5,852.35	\$34.47	\$5,549.67

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
RECAP

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	Burrito, Bean & Cheese, Ultra Spicy, WG, IW	80/5.95 oz./cs.	MCI, Los Cabos	308	\$47.69	\$14,688.52	\$79.69	\$24,544.52	\$53.23	\$16,394.84	\$50.74	\$15,627.92
68	Pizza Cheese Cruncher	25#/cs.	Rich's	337	\$43.82	\$14,767.34	\$44.09	\$14,858.33	\$50.16	\$16,903.92	\$62.27	\$20,984.99
69	Macaroni & Cheese, Reduced Fat, WG	45/7 oz. trays/cs.	Rose & Shore	634	\$31.25	\$19,812.50	\$32.00	\$20,288.00	\$32.50	\$20,605.00	\$33.32	\$21,124.88
70	Pork Chile Verde Quesadilla	48/5 oz./cs.	Rose & Shore	240	\$33.68	\$8,083.20	\$34.43	\$8,263.20	\$34.93	\$8,383.20	\$35.78	\$8,587.20

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
RECAP

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	Pizza, Bistro Pepperoni Wedge	48/5.20 oz./cs.	Rose & Shore	360	\$31.53	\$11,350.80	\$31.55	\$11,358.00	\$32.05	\$11,538.00	\$33.37	\$12,013.20
	Pizza, Bistro Cheese Wedge	48/5.10 oz./cs.	Rose & Shore	1126	\$28.60	\$32,203.60	\$29.30	\$32,991.80	\$29.80	\$33,554.80	\$30.87	\$34,759.62
73	Pizza, Big Daddy's 16" Primo Pepperoni, WG	9/8 cut pies/cs.	Schwan's	943	\$54.00	\$50,922.00	\$51.60	\$48,658.80	\$60.13	\$56,702.59	\$68.73	\$64,812.39
74	Pizza, Big Daddy's 16" Primo Cheese, WG	9/8 cut pies/cs.	Schwan's	626	\$48.51	\$30,367.26	\$46.36	\$29,021.36	\$54.79	\$34,298.54	\$67.01	\$41,948.26

CAPISTRANO UNIFIED SCHOOL DISTRICT

FROZEN FOOD PRODUCTS

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	Sunflower Butter-Grape Sandwich	96/2.8 oz./cs.	Sunwise	73	\$59.60	\$4,350.80	\$57.85	\$4,223.05	\$57.35	\$4,186.55	\$70.20	\$5,124.60
	Pizza, Galaxy Cheese 4" Round, WG, IW	72/4.46 oz./cs.	Tony's/ Schwan's	1800	\$38.86	\$69,948.00	\$37.03	\$66,654.00	\$43.31	\$77,958.00	\$52.54	\$94,572.00
77	Pizza, Galaxy Pepperoni 4" Round, WG, IW	72/4.51 oz./cs.	Tony's/ Schwan's	520	\$42.23	\$21,959.60	\$40.34	\$20,976.80	\$46.60	\$24,232.00	\$53.71	\$27,929.20
78	Chicken, 8 Piece Breaded WG	72 serv./cs.	Tyson	10	\$33.65	\$336.50	\$32.75	\$327.50	\$33.50	\$335.00	\$33.88	\$338.80
79	Chicken, Crispy Tenders WG	6/5# bags/cs.	Tyson	650	\$40.47	\$26,305.50	\$38.75	\$25,187.50	\$39.50	\$25,675.00	\$39.90	\$25,935.00

CAPISTRANO UNIFIED SCHOOL DISTRICT
FROZEN FOOD PRODUCTS
BID NO. 1314-10
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	Chicken, Crispy Popcorn Fritter, WG	6/5# bags/cs.	Tyson	397	\$39.13	\$15,534.61	\$38.82	\$15,411.54	\$39.57	\$15,709.29	\$40.01	\$15,883.97
	Chicken, Hot & Spicy Breaded Patty, WG	150/3.49 oz./cs.	Tyson	1103	\$40.11	\$44,241.33	\$39.84	\$43,943.52	\$40.59	\$44,770.77	\$41.11	\$45,344.33
82	Chicken, Wings of Fire	10#/cs.	Tyson	48	\$24.41	\$1,171.68	\$25.35	\$1,216.80	\$26.10	\$1,252.80	\$24.90	\$1,195.20
83	Chicken, Diced	8/5# bags/cs.	Tyson	10	\$68.96	\$689.60	\$64.75	\$647.50	\$65.50	\$655.00	\$75.24	\$752.40
						\$1,419,123.10		\$1,462,371.51		\$1,511,883.20	n/a	n/a

2gb Non-Touch

4gb Non-Touch

Bidder	Unit Price	Mfg	Model	TCO	Parts	Total	Unit Price	Mfg	Model	TCO	Parts	Total
Arey Jones	\$ 283.94	Dell	11	\$0.00	\$ 7.04	\$ 290.98	\$ 298.40	Dell	11	\$0.00	\$ 7.04	\$ 305.44
CDWG ⁷ Asus	\$ 254.33	Asus	C200MA-EDU	\$0.00	NR ²	NR ²	\$ 304.53	Asus	C200MA-EDU-4GB	\$0.00	NR ²	NR ²
CDWG Acer	\$ 228.63	Acer	NX.SHEAA.006	\$ (0.47)	\$ 3.17	\$ 231.33	\$ 248.34	Acer	NX.SHEAA.004	\$ (0.47)	\$ 3.17	\$ 251.04
			thinkpad chromebook clamshell									
GST	\$ 329.02	Lenovo		\$ (0.89)	\$ 15.13	\$ 343.26	\$ 343.50	Lenovo	Thinkpad Chromebook Clamshell	\$ (0.89)	\$ 15.13	\$ 357.74
Howard	\$ 248.00	Acer	C720-2103	\$ (0.47)	\$ 3.17	\$ 250.70	\$ 269.00	Acer	C720-2844	\$ (0.47)	\$ 3.17	\$ 271.70
OM Office	\$230.00	Samsung	XE303C12-AOIUS	\$ (1.10)	NR ³	NR ³	\$ 258.00	Acer	C720-29554C701ai, NX.SHEAA.004	\$ (0.47)	NR ⁴	NR ⁴
PC & Mac X	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid
			Chromebook II G2									
Sehi	\$ 247.00	HP		\$ (0.96)	NR ⁵	NR ⁵	\$ 278.00	HP 14"	Chromebook 14	\$ (0.96)	NR ⁵	NR ⁵
Tech Integration	\$ 267.26	Acer	C720-2103	\$ (0.47)	\$ 3.17	\$ 270.43	\$ 288.03	Acer	C720-2844	\$ (0.47)	\$ 3.17	\$ 291.20
Tech Integration (rebate?) ⁶	\$ 259.89	Acer	C720-2103	\$ (0.47)	\$ 3.17	\$ 262.59	\$ 281.72	Acer	C720-2844	\$ (0.47)	\$ 3.17	\$ 284.42
Troxell Acer	\$ 243.38	Acer	720-2103	\$ (0.47)	NR ⁸	NR ⁷	\$ 251.27	Acer	C720-2844	\$ (0.47)	NR ⁸	NR ⁸
Troxell Asus	\$ 239.88	Asus	C200MA-EDU	\$0.00	\$ 4.03	\$ 243.91	\$ 286.88	Asus	C200MA-EDU-4GB	\$0.00	\$ 4.03	\$ 290.91
Troxell Toshiba	\$ 254.64	Toshiba	CB30-A3120	\$0.00	\$ 12.09	\$ 266.73	no bid	no bid	no bid	no bid	no bid	no bid
Troxell Samsung	\$ 259.16	Samsung	XE500C12K01US	\$ (1.10)	NR ¹⁰	NR ¹⁰	\$ 276.45	Samsung	XE503C12-K01US	\$ (1.10)	NR ¹⁰	NR ¹⁰

Bid No. 1415-12 Chromebooks
Bid Summary

Touch

Unit Price	Mfg	Model	TCO	Parts	Total
\$ 319.46	Acer	720P-2625	\$ (0.47)	\$ 3.59	\$ 322.58
<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>
\$ 300.00	Acer	NX.MJAAA.004	\$ (0.47)	\$ 3.59	\$ 303.12
\$ 412.83	Lenovo	Thinkpad 11E Yoga Touch Chromebook	\$ (0.89)	\$ 19.30	\$ 431.24
\$ 323.00	Acer	C720P-29554G01aii	\$ (0.47)	\$ 3.59	\$ 326.12
\$286.00	Acer	C720P-29552G03aww, NX.MKEAA.001	\$ (0.47)	NR ⁴	NR ⁴
<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>
\$ 320.00	Acer	720P	\$ (0.47)	NR ⁵	NR ⁵
\$ 341.60	Acer	C270P-2625	\$ (0.47)	\$ 3.59	\$ 345.19
\$ 337.39	Acer	C270P-2625	\$ (0.47)	\$ 3.59	\$ 340.52
\$ 303.43	Acer	C720P-2625	\$ (0.47)	NR ⁸	NR ⁸
\$286.88	Asus ⁹	C300MA-EDU	\$0.00	\$ 4.03	\$291.41
<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>
<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>

Bid No. 1415-12 Chromebooks
Bid Summary

	License	Dashboard	Remote	VGA Adapter
Arey Jones	\$ 25.50	\$	\$ 1.21	\$21.49 dell \$11.99 Acer
CDWG ¹ Asus	\$ 25.14	\$	\$ 1.10	\$ 27.00
CDWG Acer	\$ 25.14	\$ 4.00	\$ 1.10	\$ 12.00
GST	\$ 27.95	\$	\$ 2.00	\$ 19.25
Howard	\$ 24.50	<i>no bid</i>	<i>no bid</i>	\$ 9.00
OM Office	\$ 26.00	\$	\$ 2.00	\$ 30.00
PC & Mac X	\$ 24.74	<i>no bid</i>	<i>no bid</i>	<i>no bid</i>
Sehi	\$ 24.90	<i>no bid</i>	<i>no bid</i>	\$16.84 HP \$9.00 Acer
Tech Integration	\$ 26.00	\$	\$ 1.10	\$ 11.00
Tech Integration (rebate?) ⁶	\$ 26.00	\$	\$ 1.10	\$ 8.75
Troxell Acer	\$ 24.72	\$	\$ 1.10	\$ 32.75

Bid No. 1415-12 Chromebooks
Bid Summary

- 1 Used single unit pricing (bidder presented 3 bid price price structures)
- 2 No price sheet included for Asus parts, District could not compute parts cost, bidder non-responsive
- 3 Samsung X303 does not meet processor spec, District does not accept. No price sheet for Samsung parts, District could not compute parts cost
- 4 No price sheet included for Acer parts, District could not compute parts cost, bidder non-responsive
- 5 No price sheet included for HP parts, District could not compute parts cost, bidder non-responsive
- 6 District unsure of meaning of rebate pricing, no clarification in bid
- 7 Bid withdrawn due to clerical error
- 8 No price sheet included for Acer parts, District could not compute parts cost, bidder non-responsive
- 9 Bidder presented non-touch alternative, District does not accept
- 10 No parts list for Samsung keyboards included, District could not compute parts cost, bidder non-responsive

TCO calculations for 2gb and 4gb non-touch = Total cost of self maintenance program - cost of reimbursement for repairing estimated 67 screens and 50 keyboards during warranty period
 TCO calculations for 2gb and 4gb touch = Total cost of self maintenance program - cost of reimbursement for repairing estimated 83 screens and 33 keyboards during warranty period
 Parts calculations for 2gb and 4gb non touch = cost of 200 screens plus cost of 150 keyboards
 Parts calculations for 2gb touch = cost of 250 screens plus cost of 100 keyboards



July 1, 2014

Capistrano Unified School District
Attention: Terry Fluent, Director of Purchasing
Education Center
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Bid No. 1415-12, Chromebooks Opened July 1, 2014 at 10:00 a.m.

Dear Ms. Fluent:

We would like to withdraw one line item from our bid, line item # 1, of the Acer Chromebook Bid section. Acer Model # C7202103, as we made a clerical error.

All other items on our bid should remain intact.

Per the bid we submitted, we transposed our pricing on this item. Our price should have read \$ 231.38, not \$ 213.38 as submitted on our bid documents.

I am attaching a copy of our price quote from our distributor Ingram Micro showing our dealer cost for this item is \$ 224.42.

We are unable to honor the pricing of \$ 213.38 that we incorrectly put on the bid form.

Kindly remove our bid for this item only; we apologize for any inconvenience this has caused.

Please feel free to contact me or your Local Account Executive David Boller at 714-964-6514.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paul L. Champion".

Paul L. Champion
Bid Department Head
(800) 352-7912 Ext. 1203
(800) 752-1299
paul.champion@trox.com

Paul Champion

INM ✓✓

From: David Boller <dave.boller@trox.com>
Sent: Thursday, June 26, 2014 5:31 PM
To: Paul Champion
Subject: CAP ACER PRICE FINAL FWD: Quote from Ingram Micro #8359624-26205767-01 for Capistrano School District
Attachments: 26205767(1).xls

ACER

Hi Paul

db

Dave Boller
Account Executive - Southern California
Troxell Communications, Inc.

Phone: 714-964-6514
Toll-free: 800-578-8858 x4203

* Please See
Next
Page *

----- Forwarded Message -----

From: <angelo.corcimiglia@ingrammicro.com>
To: <dave.boller@trox.com>
Cc:
Date: Thu, 26 Jun 2014 16:24:48 -0700
Subject: Quote from Ingram Micro #8359624-26205767-01 for Capistrano School District

INGRAM MICRO

Quote #8359624-26205767-01 To ensure fastest and most accurate processing of your order, please provide the quote# at the time of

customer name: Troxell Communications Inc - D B L 616750

EU Name: Capistrano School District

Gov. Type: USA-K-12 Education

price deviation #: S4060271-3

customer question: Hi Dave,

SPP Number S4060271-3

SPP Effective To 07/31/15

solution comments: Product T's and C's:

2 year extension of limited warranty
(146.EE406.002) / 2 year

extension of limited warranty + 3 year

Total Protection Upgrade (146.EE406.003):

add / Aspire One Chromebook Educare

Bundle: Two-year extension of limited

warranty + Three-year Total Protection

Upgrade + Premium Battery Support

(146.EE406.001): add / Acer

Advanced Exchange Program: One-year

upgrade to Advanced Exchange

(146.AD147.100): add / 2 year

extension of limited warranty + three-year

upgrade to Advanced Exchange
 (146.AD147.200): add / USB to
 Ethernet Cable (NP.OTH11.005): /
 HDMI to VGA Adapter (NP.OTH11.002):
 / 65W AC Adapter (power chord included)
 (NP.ADT0A.010):

solution products:

Configuration :: Default

EU Name	SKU	Manufacturer	Mfr. Part #	Qty	Description	Discount	AvaQty	MSRP	Ext.MSRP	Price Ea.	Ext
* TX2616		ACER- CHROMEBOOKS	NX.SHEAA.008	5000	CHROMEBOOK C720-2103 2GB 2XDDR3L 11.6IN MATTE NOT TS Product stocked by manufacturer. Delivery times vary.		0	\$249.99	\$1,249,950.00	\$224.42	* \$1,12
	TX2615	ACER- CHROMEBOOKS	NX.SHEAA.004	5000	CHROMEBOOK C720-2844 4GB 4XDDR3L 11.6IN MATTE NOT TS Product stocked by manufacturer. Delivery times vary.		0	\$269.99	\$1,349,950.00		
	TX2614	ACER- CHROMEBOOKS	NX.MJAAA.004	5000	CHROMEBOOK C720P-2625 4GB 4XDDR3L 11.6IN 1366X768 GLOSSY MT TS Product stocked by manufacturer. Delivery times vary.		0	\$329.99	\$1,649,950.00		
	VU0074	ACER- CHROMEBOOKS	NX.MKEAA.005	5000	C720P-2457 CELERON 2955U 1.4G 4GB 32GB SSD 11.6IN WL CHROME OS 2YR EXWARR PREPAYS FREIGHT FROM REPAIR DEPOT Product stocked by manufacturer. Delivery times vary.		705	\$349.99	\$1,749,950.00		
- Alternate - UQ4593		ACER WARRANTIES & SERVICES	146.EE406.002	1	2YR EXWARR W/ 3YR TOTAL PROT UPG COVERS REPLACEMENT COST Product stocked by manufacturer. Delivery times vary.		0	\$49.99	\$49.99		
- Alternate - UQ4594		ACER WARRANTIES & SERVICES	146.EE406.003	1	SCH 2YR EXWARR 3YR TOTAL PROT UPG COVERS THE REPLACEMENT COST Product stocked by manufacturer. Delivery times vary.		0	\$79.99	\$79.99		
- Alternate - UQ4595		ACER WARRANTIES & SERVICES	146.EE406.001	1	SCH 2YR EXWARR 3YR TOTAL PROT UPG COVERS THE REPLACEMENT COST Product stocked by manufacturer. Delivery times vary.		0	\$99.99	\$99.99		

AMENDMENT TO AGREEMENT FOR USE OF FACILITIES

This Amendment ("Amendment") to the Agreement for Use of Facilities by and between CAPISTRANO UNIFIED SCHOOL DISTRICT, a public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California ("District") and OXFORD PREPARATORY ACADEMY, SOUTH ORANGE COUNTY, a California public charter school ("OPA") dated May 9, 2013 ("Agreement") (a true and correct copy of which is attached hereto as Exhibit "A"), is hereby made and entered into as of June 30, 2014 ("Effective Date") as follows:

WHEREAS, District and OPA have entered into the Agreement whereby OPA occupies the District's Barcelona Hills Elementary School campus located at 2300 Via Santa Maria, Mission Viejo, CA 92691 ("Property") until June 30, 2014; and

WHEREAS, the Parties are in the process of negotiating a new agreement and desire to extend the current Agreement; and

WHEREAS, Section 24 of the Agreement requires that any amendment or modification to the Agreement must be in writing and executed by both OPA and District.

NOW, THEREFORE, DISTRICT AND OPA HEREBY AGREE AS FOLLOWS:

1. **Agreement.** The Parties hereto represent and warrant that the Agreement is the true, correct and complete agreement between the Parties, and that there have been no other written or oral amendment(s) to the Agreement. All capitalized terms not otherwise defined herein shall have the meanings given in the Agreement.
2. **Term.** The Parties agree to extend the term of the Agreement for two (2) months to August 31, 2014.
3. **Rental Payment.** The rental payment for each month shall be 1/12 of the annual rental fee for the period July 1, 2013 to June 30, 2014 set forth in Section 9 of the Agreement. Thus, the rental payment for July shall be \$9890.02 ($118,680.25/12=\9890.02) and the rental payment for August shall be \$9890.02 ($118,680.25/12=\9890.02).
4. **Binding Effect; Partial Invalidity.** This Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns. If any provision of this Amendment shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Amendment or the Agreement.
5. **Full Force and Effect; No Other Amendments.** The Agreement is hereby modified with respect to the terms set forth herein, and any other portion thereof as necessary to implement the foregoing. Except as specifically set forth in this Amendment, the Agreement shall remain unmodified and in full force and effect as executed by the Parties.
6. **Facsimile Signatures.** In order to expedite the execution of this Amendment, telecopied signatures may be used in place of original signatures on this document. The Parties intend to be bound by the signatures on the telecopied document, are aware that the other Party will rely on

the telecopied signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment based on the form of signature.

7. **Counterparts.** This Amendment may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument.

8. **Inconsistencies.** In the event of any inconsistency between the terms of this Amendment and those of the Agreement, the terms of this Amendment shall control.

IN WITNESS WHEREOF, the Parties have, by their duly authorized representatives, executed this Amendment, as of the Effective Date set forth above, and agree that this Amendment shall constitute binding modifications to the Agreement.


District:

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: 
Its:

OPA:

OXFORD PREPARATORY ACADEMY

By: 
Its:

**FACILITIES USE AGREEMENT
BY AND BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT AND
OXFORD PREPARATORY ACADEMY**

THIS AGREEMENT ("Agreement") is made this 9th day of May, 2013, by and between the Capistrano Unified School District, a public school district organized and existing under the laws of the State of California ("District") and Oxford Preparatory Academy, South Orange County a California public charter school ("Charter School") existing under the District's oversight authority. The District and the Charter School are collectively referred to as "the parties."

R E C I T A L S

WHEREAS, the Charter School is a charter school approved by the District's Board of Trustees to operate pursuant to its Charter ("Approved Charter") and any Memorandum of Understanding ("MOU"); and

WHEREAS, pursuant to the requirements of California Education Code section 47614 and its implementing regulations ("Proposition 39"), the Charter School submitted to the District a written request for facilities for the 2012/2013 school year, projecting 617.5 in-district ADA; and

WHEREAS, pursuant to the requirements of Proposition 39, the District Board of Trustees timely evaluated Charter School's request, the Charter School's projections, the Charter School's objections, the District's facilities options and a variety of additional factors as required by law and made a written final offer on or before April 9, 2012, as agreed to by the parties, to provide the Charter School with facilities for its in-District students, which offer was accepted by the Charter School in a letter dated May 1, 2012; and

WHEREAS, prior to the start of the 2012/2013 school year, the District provided the Charter School with classrooms and use facilities, including recreation and play space, furniture and equipment installed therein by the District (collectively "Facilities") at the Barcelona Hills Elementary School located at 23000 Via Santa Maria, Mission Viejo, CA, 92691 ("Site") which are suitable for use as an instructional school site; and

WHEREAS, the Charter School has occupied Facilities at the Site since prior to the start of the 2012/2013 school year and continues to occupy said Facilities and Site; and

WHEREAS, pursuant to the requirements of California Education Code section 47614 and its implementing regulations, the Charter School submitted to the District a written request for facilities for the 2013/2014 school year, projecting 592.9 in-district ADA; and

WHEREAS, pursuant to the requirements of Education Code section 47614 and its implementing regulations, the District Board of Trustees timely evaluated Charter School's request, the Charter School's projections, the Charter School's objections, the District's facilities options and a variety of additional factors as required by law and made a written final offer on or before April 1, 2013, to provide the Charter School with facilities for its in-District students; and

WHEREAS, the parties desire to set forth the terms and conditions pursuant to which the Charter School will occupy the "Facilities" at the "Site" for the 2012/2013 and 2013/2014 school years.

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties agree as follows:

Section 1. Use of Site and Facilities.

Charter School shall have full and exclusive use of Facilities allocated to the Charter School except:

1. The Site will be shared with a child care program (YMCA) that will continue to be operated by YMCA throughout the term of this Agreement. Charter School shall cooperate in its use of site with YMCA, and
2. District and Charter School are bound by the terms of the Civic Center Act (Education Code section 38131 *et seq.*) and/or any joint use or recreational program use established by the District, and
3. District may require use of the Site and Facilities to fulfill any other legal obligation such as in support of local emergencies.

Subject to the aforementioned exceptions, the District agrees to allow Charter School exclusive use of the Site and Facilities for the sole purpose of operating the Charter School in accordance with the Approved Charter and any MOU related to its operations, as follows:

Site:	Barcelona Hills Elementary School campus, except the YMCA building 23000 Via Santa Maria Mission Viejo, CA, 92691
Grade Configuration:	Grades K-8
Regular Classrooms:	19 classrooms of prop 39 Space (in-district classroom ADA @ 592.9) 4 Non-Prop 39 Space (Additional Space)
Specialized Classroom:	Science Lab (1 classroom) Computer Lab (1 classroom) Art classroom (1 classroom)

Music classroom (1 classroom)

Non-Classroom Space:

Administration

Kitchen

MPR

Library

Storage and Custodial

Nurse's Office

RSP/Pullout Rooms

Psychologist Room

Staff Break Room

Non-classroom Outdoor Space: Playgrounds and Fields Parking lot

Classrooms: The Charter School will be allocated exclusive use of 19 total classrooms (592.9 ADA) at Barcelona Hills Elementary School's campus, to house all of Charter School's in-district, classroom based ADA. In addition, the Charter School has exclusive use of 4 additional Non-Prop 39 classrooms. The teaching station allocation is based on the following:

CUSD Staffing Ratio 2012-2013 (and projected for 2013-2014):

K = 32: 1 x 96.8% = 31:1

1-5 = 33:1 x 96.8% = 32:1

6-8 = 34:1 x 96.8% = 33:1

OPA Ratio Based on Projected ADA for 2013-2014:

K = 31.4/31 = 1.013

1-5 = 397.88/32 = 12.434

6-8 = 163.66/33 = 4.959

Total Classrooms= 19 classrooms

Specialized Classroom Space: The Charter School will be allocated four (4) classrooms for use as "specialized space," including, specifically, a science lab, computer lab, art room, and music room.

Non-classroom Space: The Charter School will be provided use of the following non-classroom areas of Barcelona Hills Elementary School:

Administration

MPR

Storage/Custodial

Hallways

Staff Break room

Psychologist room

Kitchen

Library

Nurse's Office

Common Areas

RSP/Pullout Rooms

Non-classroom Outdoor Space: The Charter School will be provided use of the following outdoor areas of Barcelona Hills Elementary School:

Playgrounds, Fields, and Parking Lots

Total Facilities Allocation: The total estimated square foot allocation of facilities for both the Prop 39 Space and the Additional Space is 39,350 sq. ft. At the Charter School's request, the campus was re-measured to determine the accuracy of this square footage.

Upon the termination of this Agreement pursuant to Section 8 hereof, the right to use and occupy the Site and Facilities shall revert to the District. As titleholder to the Site and Facilities (with the exception of those Charter School furnishings and equipment referenced in Section [4] below), the District reserves the right at the termination of this Agreement to recoup the full rights and benefits of such ownership, including but not limited to use of such Site and Facilities for District programs and services consistent with Education Code 47614 subsection b.

Pursuant to the requirements of Proposition 39, the allocation of space as set forth in this Section is based upon an assumption of 592.9 in-district ADA for the 2013/2014 school year. Future requests for additional facilities or furnishings and equipment based on enrollment increases may be made in the manner specified in Section 11969.9 of the Proposition 39 regulations (Cal. Code Regs., tit. 5, § 11969.9.)

The Charter School acknowledges that approval of its requested enrollment increase was expressly conditioned upon the District addressing environmental impacts and its obligations to the City of Mission Viejo. The Charter School will cooperate with District to minimize or eliminate any environmental impacts caused by the enrollment increase.

The Charter School recognizes its responsibility to partner with the District by cooperating, and implementing any requirements imposed by the City of Mission Viejo and/or District as set forth in Section 13. The Charter also acknowledges its responsibility to work with the District to mitigate any environmental impacts caused by the enrollment increases.

Section 2. Term.

The term of this Agreement commenced on July 1, 2012 and shall end on June 30, 2014. This Agreement is not a lease of real property pursuant to Education Code sections 17455 et seq.

Should the Charter School require facilities for the subsequent school year, Charter School shall submit a request for facilities pursuant to Education Code section 47614 and the implementing regulations (Cal. Code Regs., tit. 5, §§ 11969.1 et seq.). The District makes no guarantee or representation that the Site and Facilities will be available for any additional term beyond the current term and/or that the Site shall not be required to be shared with other programs or District charter schools beyond the current term. The District retains all rights including the right to move the Charter School in the future in conformity with law. But, as mandated by Education Code section 47614(b), the District shall not move the Charter School unnecessarily.

Section 3. Allocation of Space.

Pursuant to the requirements of Proposition 39, the allocation of classrooms and shared space on the Site and Facilities to the Charter School is based upon an assumption of 592.9 in-District ADA for the 2013/2014 school year. The allocation of space to the Charter School is made by the District with the express understanding and on the assumption that the total space provided pursuant to this Agreement is based upon square footage believed sufficient for the housing of in-District classroom based ADA only.

In the event the Charter School fails to limit its use of the Site and Facilities to the space allocated to the Charter School pursuant to Section 1 of this Agreement, it shall be in breach of the Agreement as set forth in Section 8 (Termination).

Section 4. Subletting.

The Charter School shall not sublet Site and/or Facilities. Charter School shall not allow use of Site or Facilities by any party other than Charter School. Charter School shall not use Site or Facilities for any other purpose other than the purposes stated in the Approved Charter and any MOU related to its operations. The Charter School may operate a daycare on the Site provided that it is consistent with the Approved Charter, any MOU related to its operations, and the law.

Section 5. Civic Center Act Compliance.

The Charter School shall have primary use of the space allocated to the Charter School for the operation of its educational program pursuant to the Approved Charter during its regular school hours; provided, however, that after 5 pm during the week and all day on weekends and holidays, the Site and Facilities shall be subject to use by the public pursuant to the Civic Center Act and/or any joint use or recreational program use that has been established by the District. Civic Center Act use requests, for use of the Site and/or Facilities by users other than Charter School, shall be evaluated and handled by the District, but coordinated with the Charter School. Charter School shall direct all Civic Center requests for use of the site to the District. All proceeds derived from the use of the Facilities pursuant to the Civic Center Act shall be the property of the Charter School and will be used by the Charter School to offset utility expenses, custodial expenses etc. The District will remit said proceeds to OPA on a monthly basis.

Section 6. Furniture, Fixtures and Equipment ("FF&E").

FF&E shall comprise all property not affixed to the real property including but not limited to items such as chairs, desks, filing cabinets, bookcases, library books for all grades served by the Charter School, mobile gas stations for science lab, computer equipment, copiers, and, telephone equipment, and are described on the Furniture, Fixtures and Equipment Inventory attached hereto as Exhibit1. Facilities are provided to Charter School exclusive of any FF&E identified in Exhibit1. The Facilities include reasonably equivalent telephone and computer data connectivity infrastructure including such items as servers, routers and switches. FF&E

purchased with non-district funds are excluded from the analysis of reasonable equivalence. Charter School has elected to provide certain FF&E for its own use during the Term. District has agreed to provide the types and numbers of FF&E for Charter School's use for the Term as described in the Furniture, Fixtures and Equipment Inventory.

FF&E will be provided from existing District inventory, will be reasonably equivalent to the average FF&E provided to District students at comparison schools, and will remain the property of the District.

The Charter School shall return all District-owned FF&E in the same condition as received to the District at the end of the Term, or upon vacating the Site and Facilities, reasonable wear and tear excepted.

Charter School will be responsible for any damage to District FF&E caused by its use that is beyond reasonable wear and tear. District shall have no obligation to provide any FF&E beyond that described in the Furniture, Fixtures and Equipment Inventory Exhibit 1. However, if District provides additional FF&E, Charter School shall cooperate with District to update Exhibit 1 such that it reflects all FF&E provided by District for Charter School's use. In the event the District determines that it will repair and/or replace FF&E, said repairs and/or replacement will be performed in a manner that is consistent with District policy and practice.

The Charter School shall not sell or otherwise dispose of any District-owned Facilities or FF&E or equipment for any reason. If the Charter School deems any District-owned FF&E or Facilities to have become excess, obsolete, or beyond economical repair, the Charter School shall contact the District to request that the District remove the FF&E or Facilities from the site.

Section 7. Reimbursement.

In the event that the space allocated to the Charter School has been "over allocated" in accordance with Cal. Code Regs., tit. 5, § 11969.8, the Charter School shall reimburse the District accordingly. For purposes of monitoring compliance with these regulations, Charter School shall provide the District with its actual ADA count and the number of in-District classroom based students of Charter School at the time of the filing of the P-1 state attendance report and at the time of the filing of the P-2 state attendance report. In conjunction with the P-2 reporting period, the Charter School shall additionally provide to the District the names and addresses of in-District students. If the District has concerns about any student's residency after reviewing the names and addresses, the Charter School will promptly provide proof of in-District residence for such student(s), which proof may include a current utility bill for the stated address of residency or an executed and current property lease or any other form of proof approved by the District. The District may invoice the Charter School in the event of over-allocation pursuant to applicable regulations.

Section 8. Termination.

This Facilities Use Agreement will automatically terminate upon the effective date of any termination, non-renewal, or revocation of Approved Charter or the cessation of Charter

School's operations for any reason, or upon the commission of a default or breach of its obligations by Charter School.

A. Default or Breach.

The occurrence of any one or more of the following events shall constitute a default and material breach of this Agreement by Charter School:

- 1) The failure by Charter School to make timely payment of any fees due under this Agreement where such failure shall continue for a period of thirty (30) days after receipt of written notice thereof by District to Charter School;
- 2) The failure by Charter School to observe or perform any of the covenants, conditions or material provisions of this Agreement to be observed or performed by Charter School (including, but not limited to, shared use or neighborhood issues, or failure by the Charter School to cooperate in a timely manner to minimize or eliminate any environmental impacts caused by its enrollment increase) where such failure shall continue for a period of thirty (30) days after receipt of written notice thereof by District to Charter School (hereinafter "Notice of Failure"). In the event that the Charter School makes a diligent effort to cure its failure to observe or perform any of the covenants, conditions or material provisions of this Agreement after receipt of the Notice of Failure from the District, then this Agreement shall continue for a reasonable period of time to permit Charter School to cure its failure. However, such reasonable period of time to cure shall not exceed ninety (90) days from the date of the Notice of Failure, unless agreed to in writing by the parties;
- 3) Revocation or non-renewal of Charter School's charter by the District or cessation of the Charter School's program for any reason; however, if the Charter School appeals any such revocation or non-renewal, this Agreement shall not terminate before either the Charter School has completed the appeals process and has not prevailed, or the end of the 2013-2014 school year, whichever occurs first;
- 4) The failure by Charter School to utilize the Site or Facilities for the sole purpose of operating a charter school as authorized by this Agreement and the Charter School's charter and any MOU where such failure shall continue for a period of fifteen (15) days after receipt of written notice thereof by District to Charter School;
- 5) The failure of Charter School to limit its use of the Site and Facilities to the space allocated to Charter School pursuant to this Agreement and in conformity with the District's policies and practices for use of District facilities where such failure shall continue for a period of fifteen (15) days after receipt of written notice thereof by District to Charter School.

Section 9. Use Fee.

Charter School shall pay District a Use Fee in the amount equal to those facilities costs that the school district pays for with unrestricted revenues from the District's general fund divided by the total space of the school district multiplied by the amount of space allocated by the school district to the charter school.

The Use Fee for the period July 2012 through June 30, 2013 is ~~\$127,514.00~~ ^{\$118,680.25 re-measured per CF} calculated as follows:

The Use Fee for the period July 1, 2013 through June 30, 2014 will be \$118,680.25 calculated as follows:

Charter School shall pay the District \$3.25 per square foot
Pro-rata Share for Prop 39 Space = $\$3.25 \times 33,797 \text{ sq. ft.} = \$109,840.25$ (592.9 ADA)
Additional Space = $\$3.25 \times 2,720 \text{ sq. ft.} = \$8,840$

At the request of the Charter School, the District re-measured the total square footage of the Barcelona site. The Details of the square footages at the Barcelona Hills Site (provided by the District's Facilities Department and architect pursuant to the re-measuring) are attached hereto as Exhibit 2. As such, the Charter School's pro-rata share and other facilities costs will be calculated based on the space identified above as Prop 39 space for the 2013-2014 school year. The costs for the Additional Space will also be calculated using the re-measurement of the campus as set forth in Exhibit 2. Payment for the pro-rata share will be payable in 10 monthly payments. The first payment shall be due no later than September 1, 2013, and each additional payment will be due on or before the first day of each month thereafter. This pro-rata share may be adjusted to conform to any changes in the District's final offer and the actual facilities-related expenditures for the 2013-2014 school year and are used to determine this calculation.

If the Charter School's in-district classroom ADA is less than the projected in-district classroom ADA contained in the request, and the shortfall meets the test outlined in California Code of Regulations Title 5 § 11969.8, the charter school shall reimburse the District for the over-allocated space in accordance with Cal. Code Regs., tit. 5 § 11969.8.

Section 10. Utilities.

Charter School shall be solely responsible for the cost of utilities used or consumed by the Charter School on the Site and Facilities, including, if applicable, the cost of telephone and internet access services.

Section 11. Maintenance of Site and Facilities.

Charter School shall provide landscaping and mowing as well as custodial services to maintain the Site and Facilities in their existing conditions. The Charter School shall comply with all District policies and practices for maintenance of the facilities and grounds that the District provides to the Charter School, except in cases where actual District practice substantially differs from official policies. Notwithstanding the foregoing, however, the Charter

School shall be solely responsible for providing all supplies necessary for custodial services, as well as all restroom supplies. Charter School will use District approved cleaning solutions, chemicals, and pesticides or commercial equivalent; the District will provide the Charter School with a list of District-approved cleaning solutions, chemicals, and pesticides upon execution of this Agreement. If Charter School desires, it may request that District provide landscaping and mowing or custodial service, which shall be at an additional cost to be determined by the District, but which will be no less than the District's actual cost of providing those services including all supplies necessary for custodial services as well as all restroom supplies. The District will provide all other grounds keeping services, including tree trimming, fire abatement, and any major repairs to the irrigation systems.

District shall promptly respond to and act upon all maintenance requests or work orders submitted by Charter School that are emergencies or compromise safety. District shall respond to all other maintenance requests or work orders submitted by Charter School in the same manner that it responds to District maintenance requests or work orders that are not emergencies and do not compromise safety.

District shall provide routine maintenance and repair of the Site and Facilities, except for the following: the Charter School shall be responsible for repairs or corrections to the Site or Facilities required as the result of intentional or negligent damage caused by the Charter School, its students, employees, invitees, agents, or representatives, and for repair of vandalism to the Site or Facilities, except when such vandalism or damage has been reported by Charter School to the police and the police have determined that the vandalism was not caused by the Charter School, its, students, parents, employees, agents, representatives or invitees.

District shall provide scheduled maintenance of the Site and Facilities including plumbing, heating, ventilation, air conditioning, in-wall communication wiring, electrical, roofing, and floor systems, exterior and interior painting, and any other items considered deferred maintenance under Education Code section 17582. District shall assume the cost and responsibility for projects eligible to be included in the District deferred maintenance plan established pursuant to Education Code section 17582 in accordance with District schedules and customary practices. All other kinds of maintenance shall be the Charter School's responsibility. The District shall have access to the Site and Facilities to perform maintenance and inspections and will coordinate such work with the Charter School administration.

District will provide the Charter School with reasonably necessary quantities of paint to paint the Site and/or Facilities. The Charter School shall be solely responsible for the cost of labor for painting the Site and/or Facilities and shall be responsible for the cost of paint and labor for returning the Site and/or Facilities to the standard District color upon termination of this Agreement.

Section 12. Installation of Improvements.

Other than items listed in Exhibit 1, no structures, improvements, fixtures (as defined in Civil Code 660), alterations, or facilities, shall be constructed, erected, altered, added, improved or made on or within the Site or Facilities without the prior written consent of District and

subject to terms agreeable to District, and, if required, the Division of State Architect. In the event Charter School makes any modification, alteration or improvement to the Site or Facilities it shall be required to restore the Site and Facilities to its original condition, reasonable wear and tear excepted, at the expiration of the Term of this Agreement, if so requested by the District in writing. "Original condition" as used in this provision shall refer to the condition in which the Site and Facilities existed upon the walk through as referenced in Section 13. Such restoration shall be at Charter School's sole expense.

Section 13. Condition of Property.

The District provided the Charter School with facilities suitable for use as an instructional school site prior to the beginning of the 2012/2013 school year. The parties conducted a "walk-through" of the facilities prior to the start of the 2012/2013 school year. The Charter School, at its sole cost and expense, shall comply with all District policies and regulations as well as applicable laws, regulations, rules and orders with respect to its use and occupancy of the Site and Facilities. District is responsible for appropriate modifications to existing facilities that may be necessary to comply with any applicable laws or regulations consistent with the support provided to other District school sites.

Except as specifically provided herein, the Charter School shall not be responsible for legal compliance or environmental conditions that existed prior to the Charter School's occupancy of the Site on or around August, 2011. The District shall remain responsible for all legal compliance for any compliance issue(s) that existed prior to the date of the Charter School's occupancy of the Site and Facilities on or around August, 2011, and continuing through the Term of this Agreement, including, but not limited to, compliance with the Americans With Disabilities Act and the Fair Employment and Housing Act, the California Environmental Quality Act (CEQA), and applicable building code standards. The Charter School will work with the District to ensure legal compliance with the aforesaid laws. The Charter School shall assume responsibility, including financial responsibility, for legal compliance including, but not limited to, compliance with the Americans With Disabilities Act and the Fair Employment and Housing Act, CEQA and applicable building code standards, to the extent that such compliance is triggered by any activities or conduct of the Charter School outside the usual and customary operation of the site as a school, or by any modifications or improvements to the Site and/or Facilities made by the Charter School.

Notwithstanding the foregoing, if the Charter School engages in any activity on the Site or Facilities that constitutes a "project" under CEQA, the cost of CEQA compliance shall be borne in full by the Charter School, but District shall act as the lead agency for the purposes of such CEQA compliance. Should Charter School fail to inform District of activities that may require CEQA compliance in advance of engaging in such activities, Charter School shall assume all liability for legal claims arising out of said failure.

In addition, the Charter School agrees that its use of the Site and Facilities is expressly conditioned on (1) the District's analysis of potential environmental impacts related to the Charter School's use of the Site and Facilities and (2) the District meeting its obligations to the

City of Mission Viejo related to the changes in attendance boundaries necessitated by the allocation of the Site and Facilities to the Charter School under this Agreement.

The Charter School will be required to implement practices or measures that ensure that any potential environmental impacts are minimized or eliminated. These mitigation measures require, amongst other things, the Charter School to implement practices to address traffic impacts at the Site and Facilities, consistent with the District's agreement with the City of Mission Viejo, including a plan to limit vehicle traffic during the 15 minutes before and after school to 175 vehicle trips. This limitation is necessary, due to the configuration, design, and location of both the school site generally, and the drop off circle and central parking loop specifically. The Charter School has discretion to determine how it will accomplish this mitigation; provided, however, that the Charter School must meet and confer with the District prior to implementing any mitigation measures, and the Charter School must comply with all of the District's applicable policies and practices in implementing its environmental mitigation. In addition, the Charter School must comply with the agreements made with the District and memorialized in correspondence from Dr. Farley to the Charter School dated April 24, 2012, which requires the Charter School to mitigate the traffic as follows:

1. The Charter School will limit before and after school vehicle trips through its central parking loop to no more than 175 cars in any fifteen-minute period of time. This limitation does not apply to special events or activities, such as open house and school performances.
2. The Charter School will identify multiple drop-off and pick-up locations for its students to minimize the number of vehicles using the front of the school as a drop-off and pick-up destination.
3. The Charter School will continue to pursue formation of a carpool program among parents to reduce traffic congestion near the school.
4. The Charter School will continue to implement an usher program that facilitates safe and efficient drop off and pickup of students in front of the school.
5. The Charter School will investigate the possibility of offering busing to students.
6. The Charter School will investigate the possibility of hiring crossing guards at key crossing locations.
7. The Charter School will implement a curb etiquette program to assure compliance with all traffic laws and expectations, including not parking next to red curbs.
8. The Charter School will publicize the above-referenced agreements with parents and students to contribute to their successful implementation.

9. The Charter School will modify the teacher start time so staff members arrive prior to the morning drop-off time.
10. The Charter School will also publicize its morning and afternoon child care options for parents as another method of reducing the number of students who would be dropped off just before school opens and just after it closes each day.

The Charter School will continue to implement these mitigation measures to minimize or eliminate any environmental impacts caused by the enrollment increase. If the District has any additional concerns regarding any environmental impacts caused by the enrollment increase, the Charter School will consult and work with the District to address these concerns.

In the event that any CEQA compliance or documentation is necessary for the Charter School's use of the site, the Charter School will cooperate with the District to complete such documentation.

Further, should any discharge, leakage, spillage, emission, or pollution of any type occur on or from the Site or Facilities in whole or in part as a result of the Charter School's use and occupancy thereof, the Charter School, at its expense, shall be obligated to clean all the property affected, to the satisfaction of the District and any governmental agencies having jurisdiction over the Site. Where the resulting discharge, leakage, spillage, emission, or pollution results from a facilities system failure which is not a direct result of the actions of the Charter School, its students, parents, employees, invitees, agents, or representatives, the District will assume responsibility for required clean up of the affected property.

Section 14. Title to Property.

The parties acknowledge that title to the Site and Facilities is held by the District and shall remain in the District at all times. In the event Charter School fails to limit its use of the Site and Facilities to the space allocated to Charter School pursuant to this Agreement it shall be in breach of the Agreement as set forth in Section 8A(5).

Section 15. Fingerprinting.

Charter School shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements described in Education Code section 45125.1. The District shall be responsible for complying with all criminal background check laws for all employees or vendors that it directs to the Site for any work to be performed at its direction.

Section 16. Insurance.

The Charter School shall, at its sole cost and expense, commencing as of the date of this Agreement, and during the entire Term hereof, procure, pay for and keep in full force and effect the following insurance:

- (a) **General Liability Insurance.** The Charter School shall maintain throughout the Term of this contract, at its own expense, general liability insurance with limits of liability of \$5,000,000 per occurrence for bodily injury, personal injury and property damage. If any form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit. This insurance shall include products and completed operations of the same limits as the policy limits. This insurance shall be endorsed to include the following: (i) the District, its officers, officials, employees, agents and volunteers as additional insureds; (ii) a waiver of any right to contributions from any other coverage purchased by, or on behalf of, the District; and (iii) a written notice to be mailed to the District 30 days prior to the effective date of a cancellation or non-renewal of such insurance.
- (b) **Automobile Liability.** The Charter School shall maintain throughout the Term of this Agreement at its own expense, automobile liability insurance with limits of liability of \$2,000,000 per occurrence, for owned, non-owned or hired vehicles. If any form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit. Such insurance shall apply to any automobile, Symbol 1 of the ISO Form. Such insurance shall be endorsed to include the following: (i) the District, its officers, officials, employees, agents and volunteers as additional insureds; (ii) a waiver of any right to contributions from any other coverage purchased by, or on behalf of, the District; and (iii) a written notice to be mailed to the District 30 days prior to the effective date of a cancellation or non-renewal of such insurance.
- (c) **Property Insurance.** The District will continue to maintain its current levels of first party insurance on the structures on the Site. The Charter School shall secure and maintain property insurance that addresses business interruption and casualty needs, including flood and fire, and other hazards with replacement costs coverage for all assets listed in the Charter School's property inventory and consumables. The Charter School shall secure property coverage with a minimum policy limit of 80% of the fair market value of the Charter School's contents.
- (d) **Workers' Compensation Insurance** as required by the State of California and Employer's Liability insurance (for lessees with employees). This insurance shall be endorsed to include the following: (i) a waiver of any right to contributions from any other coverage purchased by, or on behalf of, the District; and (ii) a written notice to be mailed to the District 30 days prior to the effective date of a cancellation or non-renewal of such insurance.

Any and all deductibles or self-insured retentions applicable to the above required insurance shall be specifically approved by the District prior to its application, except the Property Insurance required above may include a deductible of not more than \$10,000 without prior approval.

The insurances required above shall be provided by a company or insurance joint powers authority with the reasonable consent of the District prior to commencement of such insurance.

The Charter School shall provide proof of such insurance prior to taking possession of the Site and Facilities, including copies of the endorsements specifically required above. The Charter School shall provide proof of renewal of any insurance required above, including any endorsements required, at least 15 days prior to the expiration of such insurance.

In the event Charter School fails to maintain the required insurance and liability coverage as stated above, it shall be in breach of the Agreement pursuant to Section 8A where such failure shall continue for a period of ten (10) days after receipt of written notice thereof by District to Charter School.

Section 17. Neighborhood Issues.

(a) It shall be the responsibility of the Charter School to make reasonable efforts to maintain control and supervision of its students, staff, parent volunteers and other invitees at all times, and to implement rules of conduct for students, staff, parent volunteers and other invitees while on the Site. The Charter School shall ensure that its students are adequately supervised at all times during the school day, and during after school hours or weekends when they are participating in school-related activities. The Charter School shall ensure that the Site and Facilities are adequately locked and secured when they are unattended by the Charter School.

(b) So as to minimize the impact of the Charter School's operations on the surrounding neighborhood, the Charter School agrees to the following:

- (i) The Charter School shall take all reasonable steps necessary to ensure that Charter School staff, students and all visitors (including parents) observe traffic laws and park in designated parking spaces located on the Site. The Charter School also agrees to take all reasonable steps necessary to ensure that student drop-off and pick-up occurs solely in designated areas located on the Site.
- (ii) The Charter School shall forward copies of all written complaints received by the Charter School regarding use of the Site and Facilities to the District within five (5) business days of receipt. The Charter School shall, in consultation with the District, timely respond to all complaints, and shall provide copies of responses to complaints to the District within five (5) business days of response.
- (iii) The Charter School will work with the District to develop directives to monitor the impact that the Charter School's operations have on the surrounding neighborhood, by receiving and considering comments from affected neighbors in a timely manner. Upon request by the District, the Charter School will prepare written results of the monitoring.

Section 18. Indemnification.

The Charter School shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the District, its trustees, officers, employees and agents (collectively hereinafter District and District Personnel) against and from any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against District and/or District Personnel, that may be asserted or claimed by any person, firm or entity, arising out of the Charter School's use of the Site and/or Facilities or from the conduct of its business or from any activity, work, or other things done, permitted or suffered by Charter School in or about the Site and/or Facilities, after District delivers possession and/or use of the Site and/or Facilities to the Charter School. This indemnity and hold harmless provision shall exclude actions arising out of the willful negligence or intentional acts, errors or omissions of the District and/or District Personnel.

The District shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the Charter School, its trustees, officers, employees and agents (collectively hereinafter Charter School and Charter School Personnel) against and from any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against Charter School and/or Charter School Personnel, that may be asserted or claimed by any person, firm or entity, arising from the District's prior or current use or maintenance of the Site or Facilities or from prior or current conduct of the District's business or from any activity, work, or other things done by the District and/or District Personnel in or about the Site and/or Facilities. This indemnity and hold harmless provision shall exclude actions arising out of the willful negligence or intentional acts, errors or omissions of the Charter School and/or Charter School Personnel.

Section 19. Full Satisfaction of Proposition 39/Release of Claims.

Charter School agrees that by accepting the Site and Facilities, the District has fully and completely satisfied the District's obligation to provide facilities to the Charter School under Education Code section 47614 and the Proposition 39 regulations for the 2012/2013 school year and Charter School waives any claims under section 47614 and the Proposition 39 regulations for the term of this agreement.

Section 20. Access.

Charter School shall permit District, its agents, representatives or employees, to enter upon the Site or Facilities for the purpose of inspecting same or to make repairs, alterations, or additions to any portion of the Site or Facilities required by this Agreement. District shall attempt to give reasonable notice where practicable but shall not be obligated to do so in the event of emergency or imminent threat to health or safety of occupants.

Section 21. Notice.

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and personally delivered, deposited in the United States mail, registered or certified mail with postage prepaid and return receipt required, sent by overnight delivery service, or sent by facsimile transmission, addressed as follows:

If to the District: Clark Hampton, Deputy Superintendent
 Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675
 Ph: (949) 234-9216
 Fax: (949) 248-9563

If to the School: Sue Roche, CEO/President
 Oxford Preparatory Academy, South Orange County
 23000 Via Santa Maria
 Mission Viejo, CA 92691
 Ph: (949) 305-6111
 Fax: (949) 297-4747

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

Section 22. Subcontract and Assignment.

Neither party shall assign its rights, duties or privileges under this Agreement, nor shall a party attempt to confer any of its rights, duties or privileges under this Agreement (including that of sublease) on any third party, without the written consent of the other party. Charter School shall not sublease, pledge, encumber, mortgage or otherwise transfer or assign to any party whatsoever any interest in the Site and/or Facilities.

Section 23. Independent Status.

This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.

Section 24. Entire Agreement of Parties.

This Agreement, and all its incorporated documents, constitute the entire agreement between the parties concerning the subject matter contained herein and supersedes all prior discussions, negotiations and agreements, whether oral or written. This Agreement may be

amended or modified only by a written instrument executed by the parties expressly indicating an intent to modify or amend this Agreement.

Section 25. Drafting.

Each of the Parties has cooperated in the drafting and preparation of this Agreement, hence, in any construction to be made of this Agreement, the same shall not be construed against any party on the basis that the party was the drafter.

Section 26. California Law.

This Agreement shall be governed by, and the rights, duties and obligations of the parties shall be determined and enforced in accordance with, the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.

Section 27. Waiver.

The waiver by any party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

Section 28. Successors and Assigns.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors, and assigns.

Section 29. Counterparts.

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

Section 30. Captions.

The captions contained in this Agreement are for convenience only and shall not in any way affect the meaning or interpretation hereof nor serve as evidence of the interpretation hereof, or of the intention of the parties hereto.


Section 31. Severability.

Should any provision of this Agreement be legally determined to be invalid, illegal or unenforceable in any respect, such provision shall be severed and the remaining provisions shall continue as valid, legal and enforceable.

Section 32. Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are incorporated herein by reference.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: 

Title: Deputy Superintendent,
Business and support services.

OXFORD PREPARATORY ACADEMY

By: Sue Roche

Title: Executive Director

**AMENDMENT NO. 1 TO AGREEMENT
BID NO. 1314-18 ELECTRICAL SERVICE**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

GILBERT & STEARNS, INCORPORATED

Agreement for Bid No. 1314-18 called for services to be rendered at the rates shown in the agreement.

The "not to exceed" amount on Agreement for Bid No. 1314-18 shall be amended to \$600,000 annually for additional services as requested by the District.

Except as set forth in this Amendment to Agreement, and Board approved on January 8, 2014, all other terms of the contract remain in full force and effect.

DISTRICT

CONTRACTOR

Capistrano Unified School District

Gilbert & Stearns, Incorporated

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

XIV. AGREEMENT

THIS AGREEMENT, dated **January 9, 2014**, in the County of Orange, State of California, is by and between Capistrano Unified School District, (hereinafter referred to as "DISTRICT"), and **Gilbert & Stearns, Incorporated**, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as **BID NO. 1314-18, ELECTRICAL SERVICE** according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Noncollusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Drug-Free Workplace Certification, Criminal Records Check Certification, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum as specified in attached bid price sheet.

4. The work shall be commenced on or before the seventh (7th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within **thirty (30)** consecutive

calendar days from the date specified in the Notice to Proceed. The initial term of this agreement will be for one year, with two (2) one year renewal periods, at the option of the Board of Trustees, for a total contract term not to exceed 36 months.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of **two hundred dollars (\$200.00)** for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.

6. **Termination for Cause or Nonappropriation.** In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a nonappropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT'S convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT'S convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

8. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR'S sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees and agents, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;

- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT'S interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

9. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries
including accidental death, to any one
person in an amount not less than **\$3,000,000.00**

and

Subject to the same limit for each
person on account of one accident,
in an amount not less than **\$3,000,000.00**

Property Damage Insurance
in an amount not less than **\$3,000,000.00**

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

10. Escrow Account: N/

11. Labor Compliance Program: N/A

12. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of CA, and that Scott Kingsmill, whose title is President, is authorized to act for and bind the corporation.

13. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

14. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed including all contract documents as indicated:

CONTRACT DOCUMENTS:

1. ☒ Bid Bond
2. ☒ Bid Form
3. ☒ Designation of Subcontractors
4. ☒ Information Required of Bidder
5. ☒ Contractor's Certificate Regarding Workers' Compensation
6. ☒ Certification – Participation of Disabled Veteran Business Enterprise
7. ☒ Noncollusion Declaration
8. ☒ Faithful Performance Bond
9. ☒ Payment Bond
10. ☒ Agreement
11. ☒ Drug-Free Workplace Certification
12. ☒ Certification by Contractor Criminal Records Check
13. ☒ Contractor's Certificate Non-Asbestos Containing Materials
14. ☒ Tobacco Use Policy
15. ☒ Conflict of Interest
16. ☒ Compliance With Safety Regulations
17. ☒ Certificate Of Liability Insurance
18. ☒ W-9 Form

CONTRACT TERM

The terms of this base contract is for one year beginning **January 9, 2014, through December 31, 2014**, with two (2) one-year renewal terms at the option of the Board of Trustees, for a total contract term not to exceed 36 months.

DISTRICT

By: Terry Fluent
Signature

Terry Fluent
Print Name

Director, Purchasing
Title

CONTRACTOR

By: Scott Kingsmill
Signature

Scott Kingsmill
Print Name

President
Title

165081
Contractor's License No.

95-1914270
Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,
if corporation)

BID PRICE SHEET

- All pricing herein to include all standard tools, supplies, equipment, applicable delivery, mileage, taxes, insurance, and all miscellaneous costs normally required to complete the job.
- **Note: Bid prices for labor may not be lower than the applicable Prevailing Wage for the specified work. See General Conditions – Prevailing Wage Rates.**
- Bidders must include pricing for all items, or the bid submitted may be declared non-responsive.
- Award of bid will be determined by weighted percentage of each category with job scenario provided at bid opening.

CATEGORY - LABOR		WEIGHTED PERCENTAGE – 60%		
Item #	Hourly Labor Rates (Portal to Portal)	Straight Time Per Hour	Overtime Per Hour	Weekend/Holiday Per Hour
1	Foreman	\$ 70.75	\$ 106.00	\$ 136.00
2	Journeyman Electrician	\$ 64.50	\$ 97.00	\$ 124.00
3	Apprentice Electrician – 70% or greater	\$ 38.50	\$ 57.00	\$ 75.00

CATEGORY – MATERIAL and, SUBCONTRACTOR		WEIGHTED PERCENTAGE – 25%
Item #	Description	Percentage To Be Added
4	Total percentage (%) to be added to cost of materials	8%
5	Total percentage (%) to be added to cost of subcontractor proposals	5%

CATEGORY – EQUIPMENT		WEIGHTED PERCENTAGE – 15%
Item #	Description	Price per Hour
6	Backhoe with operator – must include gas, transportation, trailer, etc.	\$ 90.00

**AMENDMENT TO AGREEMENT BID NO. 1415-02
OUTSOURCE TRANSPORTATION SERVICE**

WITH

CAPISTRANO UNIFIED SCHOOL DISTRICT

AND

AMERICAN LOGISTICS COMPANY, LLC

The following Special Conditions are added to the Agreement:

Exhibit A to this Amendment shows Exceptions/or Deviations to the Terms and Conditions of the Agreement. The District agrees to all Exceptions/or Deviations proposed by American Logistics Company, LLC.

Except as set forth in this amendment, and Board approved on June 11, 2014, all other terms and conditions of the contract remain in full force and effect.

Capistrano Unified School District

American Logistics Company, LLC

By: _____
Signature

By: _____
Signature

Terry Fluent _____

Print Name

Director, Purchasing _____

Title

Date: _____

Date: _____

EXHIBIT 18

Page 11, Bid Specification Requirements

ASSIGNMENTS OR SUBCONTRACTING – “The Contractor shall not assign, transfer, or subcontract any of this rights, burdens, duties, or obligations without the written consent of the DISTRICT.”

Exception and/or Deviation: ALC understands that the DISTRICT is aware that we subcontract the physical transportation of the students to local transportation service providers. By accepting our proposal, we understand that the DISTRICT is providing its consent for such subcontracting.

Page 14, Bid Specification Requirements (applicable as well to similar language on page 37)

“**Required Forms: Commercial General Liability Insurance – Additional Insured Endorsement Option...”

Exception and/or Deviation: ALC’s GL policy additional insured endorsement is provided on form CG 2026 04 13

Page 14, Bid Specification Requirements (applicable as well to similar language on page 37)

Insurance, B. “Insurance shall be placed with California admitted insurers with a current A.M. Best rating of no less than A unless otherwise approved by the DISTRICT...”

Exception and/or Deviation: Some of ALC’s insurance providers are “Authorized” insurers within the state of California, as opposed to “Admitted insurers”. ALC also requests approval of its policies which carry an A.M. Best rating of A-VII.

Page 14, Bid Specification Requirements (applicable as well to similar language on page 38)

Insurance, D.3. “Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the DISTRICT. In the event of a change or reduction in coverage or limits, Contractor shall be required to notify the DISTRICT promptly.”

Exception and/or Deviation: ALC requests that the language above be considered amended as shown.

Page 14, Bid Specification Requirements (applicable as well to similar language on page 38)

Insurance, E. “The Vendor shall furnish the DISTRICT with original endorsements...”

Exception and/or Deviation: All endorsements in already contained with ALC's insurance policies and do not require original endorsements.

Page 44, IX. Terms and Conditions

I. Invoices and Payments. "...The DISTRICT shall make payment for materials, equipment, supplies or services furnished under the contract within a reasonable and proper time after acceptance and approval of the invoices by the authorized DISTRICT representative."

Exception and/or Deviation: ALC requests that payment of invoices be made within 30 days of DISTRICT receipt of Contractor's invoice.

Page 46, IX. Terms and Conditions

R. DISPUTES – "2. DISTRICT may apply such withheld amount or amounts to payment of such claims or obligations at its discretion...As an alternative to payment of such claims or obligations, DISTRICT, in its sole discretion, may reduce the total Contract price as provided in the Article entitled "ADJUSTMENTS TO CONTRACT PRICE."

Exception and/or Deviation: ALC requests that should such withholding be necessary, the cost for which the contractor shall be liable will exceed 10% of the annual value of the contract.

Page 47, IX. Terms and Conditions

T. DISTRICT'S RIGHT TO TERMINATE CONTRACT "...DISTRICT may take over the work and prosecute same to completion by Contract or by any other method it may deem advisable for the account and at the expense of the Supplier, and Supplier and its surety shall be liable to DISTRICT for any excess cost or other damages occasioned the DISTRICT thereby."

Exception and/or Deviation: ALC requests that should such replacement services be necessary, the cost for which the contractor shall be liable will be the difference between what the services cost and what ALC would have charged for the same services and shall not exceed 10% of the annual value of the contract.

Page 47, IX. Terms and Conditions

T. DISTRICT'S RIGHT TO TERMINATE CONTRACT – Entire Section

Exception and/or Deviation: ALC requests the right to terminate the contract in the event of non-payment or excessively slow payment of invoices.

V. BID FORM AND AGREEMENT

A. Pursuant to the DISTRICT'S "Notice To Bidders - Invitation For Bids" and the other documents relating thereto, the undersigned Bidder, having become familiarized with the terms of the complete contract, hereby proposes and agrees to be bound by all the terms and conditions of the complete contract and agrees to perform within the time stipulated in the contract and furnish the items of the contract, including everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable materials and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a good workmanlike manner in connection with the following:

Project: **OUTSOURCE TRANSPORTATION SERVICE**

Bid No.: **1415-02**

all in strict conformity with the Project Documents, including Addenda Nos. ____, ____,
____ and ____, on file at the office of the Purchasing Department of said DISTRICT.

Please provide an attachment to your bid for any of the following items that require additional information:

SEE SUBMITTED BID DOCUMENTS FOR ITEMS 1-9

1. Experience and references, at least three.
2. The number of drivers/vehicles in your employ and the types of service you provide.
3. The number of wheelchair accessible vehicles available for use by the DISTRICT.
4. Number of car seats available for use by the DISTRICT.
5. Please indicate if you have a GPS tracking system available to locate drivers and vehicles at any given time and if this system will be available for use by the DISTRICT. Include a complete description of this system and include any extra charge you will assess for this service provision.
6. Provide a description of your emergency notification/calling capability.
7. Will you be able to provide driver consistency?

Yes

No
8. Will you have the ability to route and consolidate students to reduce drive time?
Provide description of methodology.

Yes

No

9. If two or more students are consolidated in a single vehicle for a trip, what is the method of calculating the per-pupil trip cost?

In this scenario, will the single trip cost be divided between the students riding together for the period they are sharing the vehicle?

10. Minimum Trip charge \$ 50 (includes the first 5 miles)
11. Cost per mile \$ 2.75 (after the first 5 miles)
12. Waiting time – meter charge \$ 50.00 per hour (billed in 15 min. increments after the first 15 min.)
13. Charge for cancelled trip \$ Full Price if no prior notice is given by the district and the driver is dispatched.
14. Lead time to schedule \$ 0. ALC requests 72 hour notice to add students to a route. We will do our best to accommodate shorter requests and most requests are usually able to be fulfilled within 24 hours.

Unit Prices

TYPE OF TRANSPORT	ORIGINATOR FEE	LABOR	MILEAGE
Up to 3 passengers	<u>\$ 35.00</u> Fixed	<u>\$ 0.00</u> Per Hour	<u>\$ 2.75 (after first 5 miles)</u> Per Mile
Up to 7 passengers	<u>\$ 35.00</u> Fixed	<u>\$ 0.00</u> Per Hour	<u>\$ 2.75 (after first 5 miles)</u> Per Mile
Up to 3 passengers Wheelchair capable van	<u>\$ 55.00</u> Fixed	<u>\$ 0.00</u> Per Hour	<u>\$ 2.75 (after first 5 miles)</u> Per Mile
Up to 7 passengers Wheelchair capable van	<u>\$ 55.00</u> Fixed	<u>\$ 0.00</u> Per Hour	<u>\$ 2.75 (after first 5 miles)</u> Per Mile

- B. It is understood that the DISTRICT reserves the right to reject this bid and this bid shall remain open and not be withdrawn for the period specified in the Notice To Bidders - Invitation For Bids.
- C. In submitting this bid, the Bidder offers and agrees that if the bid is accepted, it will assign to DISTRICT all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. §15) or under the Cartwright Act (Business &

Professions Code §16700 et seq.) arising from purchase of goods, materials, or services by the Bidder for sale to the DISTRICT pursuant to this bid. Such assignment shall be made and become effective at the time DISTRICT tenders final payment.

- D. If the Bidder is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and is in good standing in the State of _____ and that _____ whose title is _____ authorized to act for and bind the corporation.
- E. It is understood and agreed that if, requested by the DISTRICT, the Bidder shall furnish a notarized financial statement, references, and other information sufficiently comprehensive to permit an appraisal of its current financial condition.
- F. The Bidder hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the Bidder shall indemnify, hold harmless and defend the DISTRICT against any and all actions, proceedings, penalties or claims arising out of the Bidder's failure to comply strictly with the IRCA.
- G. The undersigned will grant the DISTRICT the option to extend any contract awarded hereunder for a period of one or two years from date of expiration, under the same prices, terms, conditions, etc., contained herein. Options granted will not be considered as a factor in awarding a contract. Bidder should note any exceptions.

Extension option for one year: X option granted ___ option not granted

Extension option for a second year: X option granted ___ option not granted

- H. The Bidder attests to having read and understands all documents contained and referenced in this bid.
- I. I, _____ the _____ (title) of the Bidder hereby certify under penalty of perjury under the laws of the State of California that all the information submitted by the Bidder in connection with this bid and all the representations herein made are true and correct.

COMPANY

Name: _____

Signed by: _____

Date: _____

Business Address: _____

PARTNERSHIP

Name: Craig Puckett

Signed by: _____ Partner

Date: _____

Business Address: 520 W. Dyer Rd

Santa Ana, CA 92707

Other Partners: _____

CORPORATION

Name: _____

(a _____ Corporation*)

Business Address: _____

Signed by: _____, President**,

Dated: _____

*A corporation receiving the award shall furnish evidence of its corporate existence and evidence that the officer signing the Agreement and Bonds is duly authorized to do so.

** Or local official empowered to bind the Corporation.

JOINT VENTURE

Name: _____

Signed by: _____, Joint Venturer

Date: _____

Business Address: _____

Other Parties to Joint Venture:

If an individual: _____
(Signed)

Doing Business as: _____;

If a Partnership: _____

Signed by: _____, Partner

If a Corporation: _____

(a _____ Corporation)

By: _____ Date: _____

Title: _____

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed including all contract documents as indicated and required

CONTRACT DOCUMENTS:

1. ☐ Bid Form and Agreement
2. ☒ Information Required of Bidder
3. ☐ Contractor's Certificate Regarding Workers' Compensation
4. ☒ Noncollusion Declaration
5. ☒ Drug-Free Workplace Certification
6. ☒ Certification by Contractor Criminal Records Check
7. ☒ Tobacco Use Policy
8. ☒ Conflict of Interest
9. ☒ Contractor's Certificate Regarding Workers' Compensation
10. ☒ Certificate Of Liability Insurance
11. ☒ W-9 Form

CONTRACT TERM

The terms of this base contract is for one year beginning July 1, 2014, through June 30, 2015, with two (2) one-year renewal terms at the option of the Board of Trustees, for a total contract term not to exceed 36 months.

Annual cost of service requested by District and provided by Vendor under this contract shall not exceed \$200,000. This amount may be increased by mutual written agreement of both parties and Board approved.

AGREEMENT ACCEPTED BY DISTRICT

Signed by: _____

Print Name: Terry Fluent

Title: Director, Purchasing

Date: June 12, 2014

July 23, 2014
SURPLUS ITEMS LIST
EQUIPMENT ID NUMBERS & DESCRIPTION

ID No.	Description	Justification
1828	Ford Econoline 350 Box Truck - 1986	Broken - too expensive to repair
6311	Ford Windstar Van - 2001	Broken - too expensive to repair
2035	Ford F250 Service truck - 1986	Broken - too expensive to repair
2036	Ford F250 Service truck - 1986	Broken - too expensive to repair
3016	Ford F250 Service truck - 1986	Broken - too expensive to repair
1831	Dodge Passenger van - 1988	Broken - too expensive to repair
2033	Dodge B250 Passenger Van - 1986	Broken - too expensive to repair
2065	GMC Pickup Dually - 1989	Broken - too expensive to repair
2017	Chevy Custom Deluxe 10 truck - 1984	Broken - too expensive to repair
1219	Gillig Bus 87 Passenger - 1988	Broken - too expensive to repair
3015	Ford F-250 Pick-up - 1986	Broken - too expensive to repair
2051	Chevrolet Van G30 - 1988	Broken - too expensive to repair
6306	Dodge Ram B350 - 1989	Broken - too expensive to repair
3018	GMC Sierra 1500 Pickup - 1986	Broken - too expensive to repair
2006	Dodge Ram B150 Van - 1988	Broken - too expensive to repair
2050	Chevrolet Van G20 - 1985	Broken - too expensive to repair
2015	Chevrolet Custom Deluxe 10 Pickup - 1984	Broken - too expensive to repair
2016	Chevrolet Custom Deluxe 10 Pickup - 1984	Broken - too expensive to repair
1211	Bluebird 78 Passenger bus - 1991	No Engine/Broken - too expensive to repair
2042	Ford E350 Van - 1987	Broken - too expensive to repair
5001	Chevrolet High Cube - 1984	Broken - too expensive to repair
1046	Chevrolet G30 Van - 1994	Broken - too expensive to repair
4014	Dodge Van - 1991	Broken - too expensive to repair
No Tag No.	Used Cummins C Series bus engine	Obsolete and not utilizing
No Tag No.	Star Super Lathe 2010	Obsolete and not utilizing
No Tag No.	Coats 2020 Super Star tire changer	Obsolete and not utilizing
No Tag No.	Lot of Misc bus seats	Obsolete and not utilizing

EXHIBIT 19

ID No.	Description	Justification
No Tag No.	Lincoln filter crusher	Obsolete and not utilizing
No Tag No.	Ammco brake lathe	Obsolete and not utilizing
No Tag No.	2 – Rockwell Delta drill pPress	Obsolete and not utilizing
No Tag No.	23 - Cosco foot stools	Obsolete and not utilizing
No Tag No.	Enco 405GX1000 machine lathe	Obsolete and not utilizing
No Tag No.	Lot of misc tires, rims	Obsolete and not utilizing
No Tag No.	Lot of misc wood and metal storage cabinets, desk, shelves, furniture	Obsolete and not utilizing
No Tag No.	Nugier H40-7 40 ton press	Obsolete and not utilizing
No Tag No.	3 – Kamway MV805 exercise bikes	Broken - too expensive to repair
No Tag No.	Lincoln truck jack	Obsolete and not utilizing
No Tag No.	4 – Steril Koni 2500 lbs capacity bus stands	Obsolete and not utilizing
No Tag No.	3 - bus jack stands	Obsolete and not utilizing
No Tag No.	10 - folding picnic tables	Obsolete and not utilizing
No Tag No.	50 – metal folding chairs with mobile cart	Obsolete and not utilizing
No Tag No.	Aero Blast 500 sand blaster	Obsolete and not utilizing
No Tag No.	4 – Air hoses w/reels	Obsolete and not utilizing
No Tag No.	3 – Oil storage tanks	Obsolete and not utilizing
No Tag No.	Bus Lift and ramps	Broken - too expensive to repair
No Tag No.	Lot of misc office task chairs	Obsolete and not utilizing
No Tag No.	3 - Risograph duplicators	Broken - too expensive to repair
No Tag No.	Color laser jet printer HP	Broken – too expensive to repair
No Tag No.	Altspot theater spotlight	Obsolete and not utilizing
No Tag No.	Bear engine analyzer	Obsolete and not utilizing
No Tag No.	2 - Ludwig drums	Obsolete and not utilizing
No Tag No.	Misc instruments – trumpet, piccolo, clarinet, flute	Broken - too expensive to repair
No Tag No.	10 - Outdoor picnic benches	Obsolete and not utilizing
No Tag No.	7 – IBM typewriters	Obsolete and not utilizing
No Tag No.	7 – Kawai/Roland digital keyboards	Broken - too expensive to repair
No Tag No.	13 - Cambro Cruiser carts, 4 wells, 72"x28"x51"	Replaced with new more efficient carts

ID No.	Description	Justification
No Tag No.	Traulsen, 2 Door Reach In Freezer, Model #RIF232LRI-FHS	Old, repairs more costly than new unit
No Tag No.	McCall Reach In Freezer Model #4001-F	Old, repairs more costly than new unit
No Tag No.	2 – Bevles Heated Cabinet, CA70-CVMP12	Old, repairs more costly than new unit
No Tag No.	3 – New Server Express Condiments Units	Do not use bulk products anymore only packets
No Tag No.	2 – 3 Compartment Stainless Condiment Dispensers and supplies, Model #SB-483600, series #89K02F	Do not use bulk products anymore only packets

Miscellaneous items valued at less than \$2,500 to be declared surplus on a continuing basis throughout the fiscal year.

Various lots of obsolete computers and electronic related items
 Various lots of obsolete garage and tire items
 Various lots of obsolete HVAC equipment and supplies
 Various lots of obsolete kitchen equipment and related items
 Various lots of obsolete lighting fixtures and lamps
 Various lots of obsolete plumbing equipment and supplies
 Various lots of obsolete tools and parts
 Various lots of miscellaneous items determined to be unusable by the District

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, July 23, 2014
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Bernhoft, Neil	Sub IF-SpEd Sub Inst Asst-SpEd Sub MS Campus Supvr	Retirement	09/04/2007	06/25/2014
2. Bogard, Martha	Bilingual Inst Asst	Layoff	01/02/1996	07/11/2014
3. Brackman, Michelle	Nursing Specialist	Layoff	12/12/2013	07/10/2014
4. Camarena, Mary	Inst Asst	Voluntary	10/09/2007	06/24/2014
5. Chomin, Kristin	Inst Asst-Preschl	Layoff	11/20/2013	07/10/2014
6. Diaz, Martha	Bilingual Inst Asst	Layoff	12/10/1990	07/11/2014
7. Hall, Rex	Walk on coach	Retirement	08/21/2000	06/14/2014
8. Radetzky, Alexander	Information System Support Spec	Deceased	10/18/2000	07/05/2014
9. Serceki, Allison	Inst Asst	Other Employment	02/27/2014	06/24/2014

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
10. Abaroa, Avila	Blngl Inst Asst	\$14.43 hr	R21-1	07/12/2014
11. Acosta, Ignacio	Custodian I	\$16.33 hr	R26-1	07/24/2014
12. Castro, Fredrick	Custodian I	\$16.33 hr	R26-1	07/24/2014
13. Escherich, Sarah	IF-Sp Ed	\$14.79 hr	R22-1	09/04/2014
14. Gutierrez, Michael	Custodian I	\$16.33 hr	R26-1	07/24/2014
15. Mansfield, Chelsea	IF-Sp Ed	\$14.79 hr	R22-1	07/24/2014
16. Narragon, Ivan	Custodian I	\$16.33 hr	R26-1	07/24/2014
17. Prusinski, Joseph	Custodian I	\$16.33 hr	R26-1	07/24/2014
18. Soto, Marta Evelyn	Clerk	\$18.90 hr	R26-4	09/04/2014
	Office Manager	\$19.90 hr	R34-1	
19. Tasman, Brian	Groundskeeper	\$16.74 hr	R27-1	07/24/2014

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Effective Date</u>
20. Abaroa, Avila	Student Supvr	\$10.00 hr	07/12/2014
21. Casica, Anita	Student Supvr	\$10.00 hr	09/04/2014
22. Leavitt, Savannah	Student Worker	\$ 9.00 hr	06/01/2014- 06/30/2014
23. Rodriquez, John	Student Supvr	\$10.00 hr	09/04/2014
24. Soto, Marta Evelyn	Student Supvr	\$10.00 hr	09/04/2014
25. Vasquez-Stephen	Student Supvr	\$10.00 hr	09/04/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, July 23, 2014
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Recall from Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
26. Alva Reategui, Cesar	BIngl Comm Srvc Liaison (9.5mo/30hpw)	\$17.55 hr	R23-4	09/04/2014
27. Alvarez, Carmen	BIngl Comm Srvc Liaison (9.5mo/30hpw)	\$21.87 hr	R23-20	09/04/2014
28. Jimenez, Leticia	BIngl Comm Srvc Liaison (9.5mo/30hpw)	\$20.32 hr	R23-10	09/04/2014
29. Sabers, Rena	Inter Office Asst (10.75mo/30hpw)	\$15.93 hr	R25-1	08/07/2014

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
30. Aellig, Lee	Football, Freshman (Asst)	San Juan Hills HS	\$ 2,500.00	08/01/2014- 11/01/2014
31. Alford, Jordan	Football, Varsity (Asst)	San Juan Hills HS	\$ 2,000.00	07/01/2014- 08/01/2014
32. Allred, John	Football, (Asst)	San Clemente HS	\$ 3,800.00	07/01/2014- 07/31/2014
33. Alvino, Mike	Football, Freshman (Asst)	Tesoro HS	\$ 1,000.00	07/01/2014- 08/01/2014
34. Beeler, Chad	Waterpolo, Girls' (Head)	Dana Hills HS	\$ 3,300.00	06/01/2014- 06/30/2014
35. Bisch, Jay	Volleyball, Boys' (Asst)	San Clemente HS	\$ 1,250.00	07/09/2014- 07/16/2014
36. Blank, Daniel	String Coach	Dana Hills HS	\$ 2,500.00	09/04/2014- 06/22/2014
37. Bulgozdi, Christine	Dance Team, Choreographer	Aliso Niguel HS	\$ 640.00	07/01/2014- 07/31/2014
38. Burns, Lacey	Basketball, Girls' (Head)	San Clemente HS	\$ 1,100.00	06/05/2014- 06/30/2014
39. Burns, Michael	Cheer Coach JV	Aliso Niguel HS	\$ 500.00	06/01/2014- 06/30/2014
			\$ 17,520.00	07/01/2014- 06/30/2015

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, July 23, 2014
Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
40. Campbell, Mckenzie	ASB Worker	Capistrano Valley HS	\$ 2,000.00	07/01/2014-06/30/2015
41. Caouette, Alan	Softball, Varsity (Head)	Aliso Niguel HS	\$ 3,520.00	08/01/2014-08/15/2014
42. Chang, Wan-Chin	String Coach	Dana Hills HS	\$ 2,500.00	09/04/2014-06/22/2014
43. Cunningham, Bob	Football, (Asst)	Dana Hills HS	\$ 1,000.00	07/01/2014-08/08/2014
44. Dean, Jillian	Dance Team, Choreographer	Aliso Niguel HS	\$ 960.00	07/01/2014-07/31/2014
45. Deverrick, George	Soccer, Girls' (Asst)	Tesoro HS	\$ 2,200.00	07/01/2014-08/01/2014
46. Douglass, Don	Football, Frosh (Asst)	San Clemente HS	\$ 600.00	07/01/2014-07/31/2014
47. Furmanski, Jake	Baseball, JV	San Clemente HS	\$ 1,250.00	06/03/2014-06/30/2014
48. Geldert, Brett	Football, (Asst)	Tesoro HS	\$ 1,200.00	07/01/2014-08/01/2014
49. Golden, Jeff	Softball, Varsity (Asst)	Aliso Niguel HS	\$ 3,080.00	08/01/2014-08/15/2014
50. Graves, Mark	Football, (Asst)	Tesoro HS	\$ 1,000.00	07/01/2014-08/01/2014
51. Greenwood, Jay	Soccer, Girls' (Asst)	Dana Hills HS	\$ 1,000.00	07/01/2014-08/01/2014
52. Hernandez, Feliz	Soccer, Girls' (Asst)	San Clemente HS	\$ 1,650.00	07/01/2014-07/31/2014
53. Horn, DuWayne	Basketball, Boys' Varsity (Asst)	San Clemente HS	\$ 500.00	07/01/2014-07/18/2014
54. Horning, Chris	String Coach	Dana Hills HS	\$ 2,500.00	09/04/2014-06/22/2014
55. Jay, Sarah	String Coach	Dana Hills HS	\$ 2,500.00	09/04/2014-06/22/2015
56. Johnson, Jesika	Softball, Varsity (Asst)	Aliso Niguel HS	\$ 3,080.00	08/01/2014-08/15/2014
57. Johnson, Shelley	Orchestra	Aliso Niguel HS	\$ 3,000.00	09/01/2014-05/31/2015
58. Justice, Brian	Basketball, Boys' Frosh (Asst)	San Clemente HS	\$ 1,500.00	07/01/2014-07/26/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, July 23, 2014
Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
59. Karn, Kimberly	Soccer, Girls' (Asst)	San Clemente HS	\$ 1,650.00	06/03/2014- 06/30/2014
			\$ 2,200.00	07/01/2014- 07/31/2014
60. Kelley, Erin	Tennis, Girls' JV	Aliso Niguel HS	\$ 3,000.00	07/01/2014- 08/15/2014
61. Kelley, Peter	Tennis, Girls' Varsity	Aliso Niguel HS	\$ 3,200.00	07/01/2014- 08/15/2014
62. Kopp, Troy	Football, (Asst)	San Clemente HS	\$ 3,000.00	07/01/2014- 07/31/2014
63. Langdon, Greg	Tennis, Girls' (Asst)	Aliso Niguel HS	\$ 3,000.00	07/01/2014- 08/15/2014
64. Leslie, Lauren	Soccer, Girls' (Asst)	San Clemente HS	\$ 2,200.00	07/01/2014- 07/31/2014
65. Martinez, Marlyse	Orchestra	Aliso Niguel HS	\$ 7,000.00	09/01/2014- 05/31/2015
66. McBride, Oscar	Football, Varsity (Asst)	Tesoro HS	\$ 3,478.00	07/01/2014- 08/01/2014
67. McCormack, Chris	Football, Frosh (Asst)	San Clemente HS	\$ 500.00	07/01/2014- 07/31/2014
68. Meastas, Brock	Baseball, Varsity (Asst)	San Clemente HS	\$ 1,250.00	06/03/2014- 06/30/2014
			\$ 1,250.00	07/01/2014- 07/31/2014
69. Merrill, Fred	Waterpolo, Girls' Frosh/Soph	San Clemente HS	\$ 1,200.00	07/01/2014- 07/24/2014
70. Miller, Matthew	Basketball, Boys' Varsity (Asst)	San Clemente HS	\$ 500.00	06/26/2014- 06/30/2014
			\$ 500.00	07/01/2014- 07/18/2014
71. Montecinos, Oscar	Basketball, Boys' JV	San Clemente HS	\$ 500.00	06/26/2014- 06/30/2014
			\$500.00	07/01/2014- 07/18/2014
72. Morris, Joe	Football, (Asst)	Dana Hills HS	\$ 2,000.00	07/01/2014- 08/08/2014
73. Mouleart, Vince	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,520.00	07/01/2014- 07/31/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, July 23, 2014
Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
74. Murphy, Brent	Baseball, JV	Aliso Niguel HS	\$ 1,000.00	06/18/2014- 06/30/2014
	Baseball, JV		\$ 3,000.00	07/01/2014- 07/31/2014
75. Napora, Justin	Baseball, Varsity (Asst)	San Juan Hills HS	\$ 2,500.00	07/01/2014- 08/01/2014
76. Newmark, Carey	Dance Team, Choreographer	Aliso Niguel HS	\$ 1,100.00	07/01/2014- 07/31/2014
77. Page, Craig	Football, (Asst)	Dana Hills HS	\$ 1,000.00	07/01/2014- 08/08/2014
78. Payne, Ron	Baseball, Varsity (Asst)	San Clemente HS	\$ 1,250.00	06/03/2014- 06/30/2014
			\$ 1,250.00	07/02/2014- 07/30/2014
79. Petroff, Dalyn	Soccer, Girls' Frosh/Soph (Head)	San Juan Hills HS	\$ 1,000.00	07/01/2014- 08/01/2014
80. Powell, C. Logan	Waterpolo, Girls' Varsity (Head)	San Clemente HS	\$ 1,500.00	07/01/2014- 07/24/2014
81. Richter, Jesica	Basketball, Girls' (Asst)	San Clemente HS	\$ 1,100.00	06/05/2014- 06/30/2014
82. Rusinkovich, Chad	Football, (Asst)	Dana Hills HS	\$ 2,000.00	07/01/2014- 08/08/2014
83. Rusinkovich, Jake	Football, (Asst)	Dana Hills HS	\$ 2,000.00	07/07/2014- 08/08/2014
84. Rusinkovich, John	Football, (Asst)	Dana Hills HS	\$ 1,000.00	07/01/2014- 08/08/2014
85. Samuelson, Mark	Baseball, JV	Aliso Niguel HS	\$ 1,000.00	06/18/2014- 06/30/2014
	Baseball, JV		\$ 3,000.00	07/01/2014- 07/31/2014
86. Schefter, Chris	Basketball, Boys' Soph (Asst)	San Clemente HS	\$ 500.00	06/26/2014- 06/30/2014
			\$ 500.00	07/01/2014- 07/18/2014
87. Simone, Santino	Football, (Asst)	Dana Hills HS	\$ 2,000.00	07/01/2014- 08/08/2014
88. Taylor, Carrie	Soccer, Girls' (Head)	Dana Hills HS	\$ 1,500.00	07/01/2014- 08/01/2014
89. Valko, Maritza	Tennis, Girls' JV (Asst)	San Clemente HS	\$ 600.00	07/01/2014- 08/24/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of Wednesday, July 23, 2014
Classified Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
90. Vleidides, Leo	Tennis, Boys' JV (Asst)	San Clemente HS	\$ 150.00	06/26/2014- 06/30/2014
91. Walker, Patrick	Football, Varsity (Asst)	San Clemente HS	\$ 550.00	07/01/2014- 07/31/2014
92. Weber, Shea	Soccer, Boys' Varsity (Asst)	San Clemente HS	\$ 1,000.00	07/01/2014- 07/30/2014
93. Weber, Shea	Soccer, Boys' Varsity (Asst)	San Clemente HS	\$ 1,000.00	07/01/2014- 07/30/2014
94. Weishaar, Michael	Basketball, Girls' JV	Aliso Niguel	\$ 2,400.00	07/01/2014- 07/31/2014

APPROVE EMPLOYMENT PENDING CLEARANCES

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Earliest Effective Date</u>
95. Ramirez, Catalina	Buyer (12mo/40hpw)	\$ 3,448.52 mo	R34-1	07/24/2014
96. Turner, Chelsea	Personnel Assistant (12mo/40hpw)	\$ 2,973.62 mo	R28-1	07/24/2014

APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
97. Brunton, John	Groundskeeper (12mo/40hpw)	Lead Groundskeeper (Temp/40hpw)	R34-4	06/30/2014- 09/30/2014
98. Escobedo, Jorge	Custodian I (12mo/40hpw)	Custodian III (Temp/40hpw)	R30-6	05/30/2014- 07/31/2014
99. Matteson, Steve	HVAC Tech Asst (12mo/40hpw)	HVAC Tech (Temp/40hpw)	R40-1	06/30/2014- 12/31/2014
100. Wellington, Patricia	IF-Sp Ed (9.5mo/17.5hpw)	IF-Autism (9.5mo/30hpw)	R22-1	09/04/2014

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APPROVE ASSIGNMENT ADJUSTMENTS

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
101. Solarczyk-Riyhani, Evelyn	IF-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed (9.5mo/30hpw)	R22-1	09/04/2014

APPROVE TEMPORARY ADDITIONAL ASSIGNMENT

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date</u>
102. Armitage, David	Delegate Behind-the-Wheel Trainer (Provide training for licensed drivers)	R30-10	07/07/2014- 08/15/2014
103. Gomez, Nancy	Delegate Behind-the-Wheel Trainer (Provide training for licensed drivers)	R30-10	07/07/2014- 08/15/2014
104. LeVrier, William	Delegate Behind-the-Wheel Trainer (Provide training for licensed drivers)	R30-15	07/07/2014- 08/15/2014

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
105. Ahmadi, Gulghotai	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
106. Alfafara, Renee	Student Supvr TAA NTE 1 hrs (Supervise students)	05/01/2014- 06/15/2014
107. Azevedo, Myrtha	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
108. Babur, Zoobia	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
109. Bandaruk, Rita	Inst Asst-Presch TAA NTE 3 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
110. Barajas, Delia	FS Worker TAA NTE 12 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
111. Bethurum, Connie	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
112. Bilaver, Gordana	FS Worker TAA NTE 10 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014

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**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
113. Bonsangue, Dawnell	Inst Asst-Sp Ed	07/09/2014-
	TAA NTE 8 hrs (Assist teacher during summer reading and math practice)	08/27/2014
	Inst Asst	07/09/2014-
	TAA NTE 8 hrs (Assist with teacher during summer reading and math practice)	08/24/2014
	IF-Sp Ed	06/03/2014-
	TAA NTE 2 hrs (Olweus Bully Prevention training)	06/24/2014
114. Burwick, Sandra	FS Worker	09/03/2014
	TAA NTE 3 hrs (Set up kitchen for new school year)	
115. Castillo, Elsa	FS Worker	09/03/2014
	TAA NTE 4 hrs (Set up kitchen for new school year)	
116. Chang, Constance	Inst Asst-Presch	06/23/2014-
	TAA NTE 6 hrs (Help closing classroom)	06/24/2014
117. Chau, Monica	FS Worker	09/03/2014
	TAA NTE 3 hrs (Set up kitchen for new school year)	
118. Cibrian, Maris	Student Supvr	09/01/2014-
	TAA NTE 40 hrs (To supervise during DELAC meetings for 2014/15 school year)	06/19/2015
119. Cloven, Leigh	FS Worker	09/02/2014-
	TAA NTE 10 hrs (Set up kitchen for new school year)	09/03/2014
120. Colburn, Marion	Health Asst	06/03/2014-
	TAA NTE 2 hrs (Olweus Bully Prevention training)	06/24/2014
121. Collins, Gregory	FS Worker Lead II	09/02/2014-
	TAA NTE 16 hrs (Set up kitchen for new school year)	09/03/2014
122. Cook, Leanne	FS Worker	09/03/2014
	TAA NTE 3 hrs (Set up kitchen for new school year)	
123. Cook, Yolanda	FS Worker	09/03/2014
	TAA NTE 3 hrs (Set up kitchen for new school year)	
124. Cummings, Sue	FS Worker Lead I	08/28/2014-
	TAA NTE 30 hrs (Set up kitchen for new school year)	09/03/2014
125. Denton, Deborah	FS Worker	09/03/2014
	TAA NTE 3 hrs (Set up kitchen for new school year)	
126. Diaz, Carrie	FS Worker	09/03/2014
	TAA NTE 4 hrs (Set up kitchen for new school year)	
127. Dorta, Debra	FS Worker	09/03/2014
	TAA NTE 3 hrs (Set up kitchen for new school year)	
128. Eppstein, Susan	Inst Asst-Sp Ed	06/03/2014-
	TAA NTE 2 hrs (Olweus Bully Prevention training)	06/24/2014

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PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
129. Espinoza, Rita	Inst Asst-Presch TAA NTE 20 hrs (To close classrooms and to cover CSP Training)	06/01/2014- 06/30/2014
130. Evingham, Kathy	FS Worker TAA NTE 10 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
131. Exon, Laurel	Presch Teacher TAA NTE 8 hrs (To close classrooms and to cover CSP Training)	06/01/2014- 06/30/2014
132. Fadich, Eti	FS Worker TAA NTE 13 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
133. Flatley, Shari	FS Worker Lead II TAA NTE 15 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
134. Flint, Anneliese	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
135. Gagliardotto, Kathy	Student Supvr TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
136. Gire, Rosalie	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
137. Goodwin, Margaret	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
138. Goodwin, Robbi	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
139. Grulkowski, Susan	Presch Teacher-Sp Ed TAA NTE 20 hrs (Attend IEP's)	05/01/2014- 06/30/2014
140. Hafemann, Linda	Presch Teacher TAA NTE 8 hrs (To close classrooms and to cover CSP Training)	06/01/2014- 06/30/2014
141. Harrison, Eva	Blngl Inst Asst TAA NTE 100 hrs (Translations)	07/01/2014- 09/30/2014
142. Harvey, Yun	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
143. Hashitsume, Cynthia	Student Supvr TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
144. Hause, Theresa	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
145. Hernandez, Myrna	Blngl Elem Sch Clerk TAA NTE 15 hrs (Parent involvement)	09/04/2014- 06/25/2015

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**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
146. Hernandez, Myrna	Blngl Elem Sch Clerk TAA NTE 3 hrs (Parent involvement during Parent reading night)	09/04/2014- 06/25/2015
147. Hijikata, Shizuka	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
148. Hurtado, Maria	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
149. Johnstone, Jacquelyn	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
150. Joiner, Chislaine	FS Worker TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
151. Justesen, Wendy	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
152. Kalaf, Fara	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
153. Kardos, Dawn	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
154. Kelsey, Petah	Interpreter Hearing Impaired TAA NTE 2 hrs (Interpreter to sign for 8 th grade awards)	06/17/2014
155. Kemp, Lorraine	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
156. Kerr, Myriam	Blngl Inst Asst TAA NTE 15 hrs (Parent involvement)	09/04/2014- 06/25/2015
157. Kirschner, Virginia	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
158. Kobayashi, Dorothy	Inst Asst-Sp Ed TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
159. Koutsoyanopoulos, Giuliana	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
160. Lamb, Colleen	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
161. Lee, Lori	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
162. Lietz, Sharlene	FS Worker TAA NTE 6 hrs (Set up kitchen for new school year)	09/03/2014
163. Loven, Darlene	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
164. Malley, Barbara	FS Worker Lead II TAA NTE 12 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014

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PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
165. Marchant, Dana	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
166. Martinez, Vennesa	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
167. Martinez, Zonia	Blngl Comm Svcs Liaison TAA NTE 40 hrs (Support for registration and back to school readiness)	08/18/2014- 09/30/2014
168. McDonald, Karen	Student Supvr TAA NTE 2.4 hrs (Supervise students)	05/01/2014- 06/15/2014
169. McDorman, Robin	FS Worker TAA NTE 6 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
170. McKeown, Sheray	Inst Asst-Presch TAA NTE 20 hrs (To close classrooms and to cover CSP Training)	06/01/2014- 06/30/2014
171. Mikhael, Manal	FS Worker TAA NTE 6 hrs (Set up kitchen for new school year)	09/03/2014
172. Miles, Marie	Academic Advisor TAA NTE 44 hrs (Scheduling and parent meetings for summer academy intervention program)	07/28/2014- 08/06/2014
173. Miller, Colleen	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
174. Minaya, Brenda	Inst Asst-Computer Lab TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
175. Moreno, Leticia	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
176. Moreno, Lisa	Blngl Elem Sch Office Manager TAA NTE 10 hrs (Additional planning hours for summer program)	07/01/2014- 08/31/2014
177. Morgan, Barbara	FS Worker TAA NTE 7 hrs (Set up kitchen for new school year)	09/02/2014
178. Murtaugh, Sherry	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
179. Nazarifar, Keihan	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
180. Nelson, Karen	FS Worker TAA NTE 6 hrs (Set up kitchen for new school year)	09/03/2014
181. Nicholas, Konstantina	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014

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<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
182. Ordaz, Esmeralda	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
183. Ortiz, Maria	FS Worker TAA NTE 13 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
184. Pajong, Chutima	FS Worker TAA NTE 6 hrs (Set up kitchen for new school year)	09/03/2014
185. Perrone, Brent	Student Supvr TAA NTE 55 hrs (Supervise students)	05/01/2014- 06/15/2014
186. Pignone, Julie	FS Worker TAA NTE 10 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
187. Pizzuti, Jill	FS Worker TAA NTE 6 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
188. Plambeck, Kathy	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
189. Revetta, Rochelle	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
190. Reyes Chavez, Stephanie	Student Supvr TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
191. Roberts, Helen	FS Worker Lead II TAA NTE 12 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
192. Robles, Maria	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
193. Rutledge, Lisa	FS Worker TAA NTE 10 hrs (Set up Kitchen for new school year)	09/02/2014- 09/03/2014
194. Sangster, Sharon	FS Worker TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
195. Satphathy, Mansi	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
196. Scott, Mary Jane	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
197. Sheffield, Lorri	IF-Sp Ed TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
198. Shelton, Julianne	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
199. Shumate, Dagmar	Literacy Intervention Asst TAA NTE 40 hrs (Instruction for special education student per IDR agreement)	05/29/2014- 06/30/2015
200. Soderin, Bonnie	Presch Site Facilitator TAA NTE 8 hrs (Close and clean classroom at end of year)	06/23/2014- 06/27/2014

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PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
201. Soto, Graciela	Student Supervisor TAA NTE 40 hrs (To supervise during DELAC meetings for 2014/15 school year)	09/01/2014- 06/19/2015
202. Spencer, MaryAnn	FS Worker Lead II TAA NTE 8 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
203. Stagner, Diane	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
204. Stilwagner, Lisa	FS Worker Lead I TAA NTE 30 hrs (Set up kitchen for new school year)	08/28/2014- 09/03/2014
205. Stilwell, Leslie	FS Worker Lead II TAA NTE 16 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
206. Toone, Judy	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
207. Tran, Ruth-Thy	Presch Teacher TAA NTE 9 hrs (To close classrooms and to cover CSP Training)	06/01/2014- 06/30/2014
208. Tucker, Cheryl	FS Worker Lead II TAA NTE 10 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
209. Valles, Maria	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
210. VanSmaalen, Renee	FS Worker TAA NTE 4 hrs (Set up kitchen for new school year)	09/03/2014
211. Vargas, Sonia	Student Supvr TAA NTE 40 hrs (To supervise during DELAC meetings for 2014/15 school year)	09/01/2014- 06/19/2015
212. Vazquez, Obdulia	Blngl Comm Svcs Liaison TAA NTE 20 hrs (Translate printed documents/flyers and make calls to parents prior to school opening)	07/01/2014- 08/20/2014
	Blngl Comm Svcs Liaison TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
213. Vega, Irene	Inst Asst-Presch TAA NTE 3 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
214. Vilella, Janet	Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
215. VonSchlegell, Helle	FS Worker TAA NTE 8.5 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014
216. Vulpo, Kathy	FS Worker TAA NTE 10 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014

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**APPROVE TEMPORARY ADDITIONAL ASSIGNMENT
PAY AT REGULAR RATE OF PAY (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
217. Wade, Terry	Blngl Inst Asst-Presch TAA NTE 6 hrs (End of year classroom cleanup)	06/23/2014- 06/27/2014
218. Wang, Yen	FS Worker TAA NTE 3 hrs (Set up Kitchen for new school year)	09/03/2014
219. Wilson, Susan	Inst Asst-Computer Lab TAA NTE 2 hrs (Olweus Bully Prevention training)	06/03/2014- 06/24/2014
220. Winterbottom, Kelsey	Student Supvr TAA NTE 3 hrs (Supervise students)	05/01/2014- 06/15/2014
221. Wong, Sui-Fong	FS Worker TAA NTE 3 hrs (Set up kitchen for new school year)	09/03/2014
222. Wyman, Karen	FS Worker Lead II TAA NTE 8 hrs (Set up kitchen for new school year)	09/02/2014- 09/03/2014

**APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
223. Casica, Anita	Inst Asst-Sp Ed (9.5mo/17.5hpw)	Elem Schl Office Manager	R33-1	09/04/2014
224. Colburn, Marion	Health Asst (9.5mo/17.5hpw)	Elem Schl Office Manager	R33-1	09/04/2014
225. Soto, Marta Evelyn	Inst Asst-Sp Ed (9.5mo/17.5hpw)	Elem Sch Clerk Clerk	R26-3 R26-4	09/04/2014
		Elem Schl Office Manager	R33-1	

APPROVE SUMMER EMPLOYMENT

<u>Name</u>	<u>Current Position</u>	<u>Summer Position</u>	<u>Range Step</u>	<u>Effective Date</u>
226. Casarrubias-Quin, Olivia	Preschool Teacher (9.5mo/30hpw)	Blngl Clerk	R25-10	07/01/2014- 08/30/2014

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APPROVE LEAVES OF ABSENCE

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
227. Subbramaniam, Monimeghala	Personal	09/01/2014- 08/31/2015

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ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Bergstrom, Cindy	Substitute Teacher	Voluntary	10/10/2013	06/30/2014
2. Bisch, Jonathan	Substitute Teacher	District Initiated	04/25/2013	06/30/2014
3. Campbell, Casey	Substitute Teacher	District Initiated	01/09/2014	07/07/2014
4. Crook, Gregory	Substitute Teacher	District Initiated	09/12/2013	06/30/2014
5. Davies, Megan	Substitute Teacher	District Initiated	12/12/2013	06/30/2014
6. Davison, Nicole	Substitute Teacher	District Initiated	03/27/2014	06/30/2014
7. Dimperio, Kristen	Substitute Teacher	District Initiated	06/22/2012	07/07/2014
8. Dinh, Ana	Teacher	District Initiated	09/03/2013	06/25/2014
9. Farley, Joseph	Superintendent	Retirement	07/01/2010	06/30/2014
10. Garman, Jaime	Assistant Principal	Voluntary	09/25/2006	07/25/2014
11. Glasgow, John	Substitute Teacher	District Initiated	04/24/2014	07/07/2014
12. Graves, Susan	Substitute Teacher	District Initiated	09/09/2013	07/07/2014
13. Hashempour, Camellia	Substitute Teacher	District Initiated	11/19/2007	06/30/2014
14. Hassett, Jasmine	Substitute Teacher	District Initiated	01/23/2014	06/30/2014
15. Holst-Garvin, Jennifer	Teacher	Temp Contract Expired	09/03/2014	06/25/2014
16. Houts, Kimberly	Substitute Teacher	District Initiated	11/02/2008	06/30/2014
17. Lintz, Amanda	Substitute Teacher	District Initiated	04/24/2014	06/30/2014
18. Loera, Lorena	Teacher	Other Employment	09/01/2011	06/24/2014
19. Martinez, Amber	Teacher	Temp Contract Expired	09/03/2013	06/25/2014
20. Meckel, Connie	Substitute Teacher	District Initiated	09/05/2012	06/30/2014
21. Mendelson, Michael	Substitute Teacher	District Initiated	09/12/2013	06/30/2014
22. Miyahara, Jeffrey	Teacher	District Initiated	09/03/2013	06/25/2014
23. Moheb, Ramin	Substitute Teacher	District Initiated	03/13/2014	06/30/2014
24. Mulhollam, Ashley	Substitute Teacher	District Initiated	10/09/2012	07/07/2014
25. Nosrat, Simin	Substitute Teacher	District Initiated	11/13/2009	06/30/2014
26. Price, Bryan	Substitute Teacher	District Initiated	09/12/2013	06/30/2014
27. Rios, Alejandro	Assistant Principal	Retirement	07/01/1993	06/27/2014
28. Roteliuk, Elizabeth	Substitute Teacher	District Initiated	10/25/2012	06/30/2014
29. Ruiz, Emily	Substitute Teacher	District Initiated	04/24/2014	06/30/2014
30. Ruthford, Taylor	Substitute Teacher	District Initiated	04/24/2014	06/30/2014
31. Santoke, Mahfrin	Substitute Teacher	District Initiated	04/24/2014	06/30/2014
32. Seymour, Brittany	Substitute Teacher	District Initiated	09/12/2013	06/30/2014
33. Stevenson, Shaun	Teacher	District Initiated	09/03/2013	06/25/2014
34. Thompson, Scott	Teacher	District Initiated	09/03/2013	06/25/2014
35. Visca, Kelley	Substitute Teacher	District Initiated	05/15/2012	06/30/2014
36. Wall, Michelle	Substitute Teacher	District Initiated	11/07/2013	06/30/2014
37. Yancey, Kendra	Substitute Teacher	District Initiated	03/27/2014	06/30/2014
38. Young, Annie	Substitute Teacher	District Initiated	09/05/2016	07/07/2014

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APPROVE EMPLOYMENT

<u>Name</u>	<u>1st Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
39. Aguayo, Jairo	Teacher	\$48,899	A-1	08/28/2014
40. Alejandro, Erica	Teacher	\$48,899	A-1	08/28/2014
41. Barba, Veronica	Teacher	\$48,899	A-1	08/28/2014
42. Campbell, Casey	Teacher	\$48,899	A-1	08/28/2014
43. Corona, Liliana	Teacher	\$48,899	A-1	08/28/2014
44. Dimperio, Kristen	Teacher	\$48,899	A-1	08/28/2014
45. Docheff, Francia	Teacher	\$53,141	B-2	08/28/2014
46. El-Sokkary, Shannon	Teacher	\$48,899	A-1	08/28/2014
47. Gerbracht, Sarah	Teacher	\$48,899	A-1	08/28/2014
48. Hassett, Jasmine	Teacher	\$48,899	A-1	08/28/2014
49. King, Emily	Teacher	\$48,899	A-1	08/28/2014
50. Koch, Carisa	Teacher	\$48,899	A-1	08/28/2014
51. Langen, Olenka	Teacher	\$48,899	A-1	08/28/2014
52. Mack, Alana	Teacher	\$48,899	A-1	08/28/2014
53. Mora, Sandra	Teacher	\$48,899	A-1	08/28/2014
54. Moreno, Ysela	Teacher	\$48,899	A-1	08/28/2014
55. Parker, Christina	Teacher	\$48,899	A-1	08/28/2014
56. Ramirez, Reyarturo	Teacher	\$48,899	A-1	08/28/2014

APPROVE ADULT EDUCATION TEACHERS

Pay @ \$32.00 per hour

57. Ibbotson, Jill

58. McPhillips, Nancy

APPROVE ASSIGNMENT ADJUSTMENT

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
59. Bailey, April	Teacher-100%	Teacher-80%	07/01/2014
60. Hunter, Stacy	Teacher-100%	Teacher-80%	08/28/2014
61. Meek, Denise	Teacher-60%	Teacher-50%	08/28/2014
62. Miller, Stephanie	Speech Pathologist-40%	Speech Pathologist-50%	07/01/2014
63. O'Donovan, Pam	Teacher-80%	Teacher-100%	07/01/2014
64. Shay, Cristin	Teacher-80%	Teacher-100%	07/01/2014
65. Silverthorne, Elizabeth	Teacher-LOA	Teacher-60%	09/02/2014
66. Young, Jessica	Teacher-80%	Teacher-100%	07/01/2014

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE SUMMER SCHOOL

Extended School Year Planning Hours for Summer Program – Viejo Elem

Not to exceed 10 hours non-instructional pay @ \$35.00 per hour

07/01/2014-08/31/2014

67. Acero, Teresa

69. Borg, Shannon

68. Au, Judith

70. Vega, Lisette

Extended School Year Planning Hours for Summer Program – Viejo Elem

Not to exceed 10 hours non-instructional pay @ \$55.00 per hour

07/01/2014-08/31/2014

71. Becerra, Jesus

Administrator To Oversee Summer Camps – Las Palmas Elem

Not to exceed 25 hours non-instructional @ \$55.00 per hour

07/01/2014-07/31/2014

72. Nelson, Kristen

Summer Camp Title I – Las Palmas Elem

Not to exceed 45 hours instructional pay @ \$35.00 per hour

07/01/2014-08/01/2014

73. Elder, Anna

78. Romo, Rosa

74. Gomez, Martha

79. Skelly, Barbara

75. Junco, Juliana

80. Thompson, Nicole

76. Mendoza, Wendy

81. Villafranca-Ruiz, Estrella

77. Paz Soldan, Paola

Preparation & Support for Summer Camp Title I – Las Palmas Elem

Not to exceed 17 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/01/2014

82. Cornejo, Eduardo

88. Paz Soldan, Paola

83. Elder, Anna

89. Romo, Rosa

84. Gomez, Martha

90. Skelly, Barbara

85. Hogancamp, Yesenia

91. Thompson, Nicole

86. Junco, Juliana

92. Villafranca-Ruiz, Estrella

87. Mendoza, Wendy

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE SUMMER SCHOOL (Cont'd)

To Prepare for Summer Academy Program Targeting
At-Risk Incoming Sixth Graders – Marco Forster MS

Not to exceed 8 hours non-instructional pay @ \$30.00 per hour
08/04/2014-08/15/2014

- | | |
|--------------------|----------------------------|
| 93. Carr, Mary | 97. Espinoza-Perez, Soraya |
| 94. Corbin, Nick | 98. Martus, Larissa |
| 95. Dendel, Anna | 99. Reina, Renato |
| 96. Derry, Patrick | 100. Sabad, Kristen |

Summer Academy Program Targeting At-Risk Incoming Sixth Graders – Marco Forster MS

Not to exceed 30 hours instructional pay @ \$35.00 per hour
08/04/2014-08/15/2014

- | | |
|---------------------|-----------------------------|
| 101. Carr, Mary | 105. Espinoza-Perez, Soraya |
| 102. Corbin, Nick | 106. Martus, Larissa |
| 103. Dendel, Anna | 107. Reina, Renato |
| 104. Derry, Patrick | 108. Sabad, Kristen |

Adult Education Teachers to Substitute As Needed for ESL Summer School Program – Adult Education

Not to exceed 3 hours instructional pay @ \$29.00 per hour
06/30/2014

- | | |
|------------------------|------------------|
| 109. Busick, Elizabeth | 111. Lewis, Jane |
| 110. DeLaRosa, Don | |

To Teach the ESL Program for Adult Education Summer School – Adult Education

Not to exceed 59 hours instructional pay @ \$32.00 per hour
06/25/2014-07/30/2014

112. Ibbotson, Jill

To Teach Summer CELDT Summer Intensive Program – Education Division

Not to exceed 90 hours instructional pay @ \$35.00 per hour
07/14/2014-08/29/2014

- | | |
|------------------------|-----------------------------|
| 113. Andersen, Jill | 119. Blanco-Johnson, Sylvia |
| 114. Avera, Stephanie | 120. Blanco-Johnson, Sylvia |
| 115. Baptiste, Natalie | 121. Brooks, Michael |
| 116. Bennett, Katie | 122. Callier, Kathy |
| 117. Berger, Ann | 123. Cantoran, Rene |
| 118. Blair, Tammy | |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE SUMMER SCHOOL (Cont'd)

To Teach Summer CELDT Summer Intensive Program – Education Division (Cont'd)

Not to exceed 90 hours instructional pay @ \$35.00 per hour

07/14/2014-08/29/2014

- | | |
|-----------------------------|-------------------------|
| 124. Carter, Thomas | 135. Lukens, Cynthia |
| 125. Cornejo, Eduardo | 136. Manzotti, Maria |
| 126. Espinosa-Perez, Soraya | 137. Pagel, Velda |
| 127. Fermin, Cara | 138. Pellow, Lindsey |
| 128. Frome, Lori | 139. Reardon, Lisa |
| 129. Gant, Tina | 140. Sanchez, Lynn |
| 130. Guzman, Carla | 141. Schertzer, Kristen |
| 131. Jacobs, James | 142. Sills, Joshua |
| 132. Jones, Lindsay | 143. Sweeney, Lorena |
| 133. Lawbaugh, Cindy | 144. Unzueta, Gabrielle |
| 134. Lechuga, Naomi | 145. Villaba, Fernanda |

Training for Summer CELDT Summer Intensive Program – Education Division

Not to exceed 4 hours non-instructional pay @ \$30.00 per hour

07/01/2014-07/12/2014

- | | |
|-----------------------------|-------------------------|
| 146. Andersen, Jill | 161. Jacobs, James |
| 147. Avera, Stephanie | 162. Jones, Lindsay |
| 148. Baptiste, Natalie | 163. Lawbaugh, Cindy |
| 149. Bennett, Katie | 164. Lechuga, Naomi |
| 150. Blanco-Johnson, Sylvia | 165. Lukens, Cynthia |
| 151. Brooks, Michael | 166. Manzotti, Maria |
| 152. Callier, Kathy | 167. Pagel, Velda |
| 153. Cantoran, Rene | 168. Pellow, Lindsey |
| 154. Carter, Thomas | 169. Reardon, Lisa |
| 155. Espinosa-Perez, Soraya | 170. Sanchez, Lynn |
| 156. Fermin, Cara | 171. Schertzer, Kristen |
| 157. Frome, Lori | 172. Sills, Joshua |
| 158. Gant, Tina | 173. Sweeney, Lorena |
| 159. Gonzalez, Jamie | 174. Unzueta, Gabrielle |
| 160. Guzman, Carla | 175. Villaba, Fernanda |

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE SUMMER SCHOOL (Cont'd)

Extended School Year Development of English Summer Curriculum Guides – Education Division

Not to exceed 30 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/30/2014

- | | |
|---------------------------|-------------------------------|
| 176. Abuharoon, Christine | 188. Klasna, Erin |
| 177. Alvarez, Sharon | 189. Klingbeil, Katie |
| 178. Avera, Steophanie | 190. Lowy, Laurie |
| 179. Barnett, Laura | 191. Mariani, Lindsay |
| 180. Bennett, Katie | 192. Murdy, Erin |
| 181. Benstead-Frome, Lori | 193. Pagani, Ann |
| 182. Blakeney, Judy | 194. Rodriquez, Cathy (Elise) |
| 183. Cappello, Annalee | 195. Sampson, Tim |
| 184. Greger, Frank | 196. Sanchez, Lynn |
| 185. Hartje, Marian | 197. Triana, Elizabeth |
| 186. Jobst, Shelly | 198. Wiancko, Marika |
| 187. Jones, Christine | |

Administrator at Sites Hosting EL CELDT Summer Program – Education Division

Not to exceed 30 hours non-instructional pay @ \$55.00 per hour

07/14/2014-09/01/2014

- | | |
|-----------------------|---------------------|
| 199. Foster, Karin | 201. Sawyer, Pamela |
| 200. Lewis, Elizabeth | |

APPROVE ADDITIONAL ASSIGNMENTS

Teachers to Provide Kindergarten Assessments – Multiple Sites

Not to exceed 15 hours instructional pay @ \$35.00 per hour

08/01/2014-06/25/2015

- | | |
|--------------------------|----------------------|
| 202. Bentley, Janet | 210. Kilker, Cheryl |
| 203. Bruce, Avonnette | 211. Ledri, Claudia |
| 204. Clarke, Amy | 212. McLaren, Chris |
| 205. Conrady, Pleasance | 213. Russell, Sheryl |
| 206. Currie, Catherine | 214. Siglock, Kylie |
| 207. Ettinger, Stephanie | 215. Snyderman, Jill |
| 208. Gustafson, Mary | 216. Walker, Lori |
| 209. Haskell, Sylvia | |

In Charge of Textbook Distribution & Inventory for the 2013/14 School Year – Chaparral Elem

Not to exceed 17 hours non-instructional pay @ 30.00 per hour

09/01/2013-06/23/2014

217. Russell, Sheryl

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

Grade Level Action Planning Team – Chaparral Elem

Not to exceed 20 hours non-instructional pay @ \$30.00 per hour
09/01/2013-06/23/2014

218. Adams, Amy	222. McLaren, Chris
219. Austin, Jennifer	223. Sykes, Marie
220. Cameron, Bonnie	224. Valdez, Debbie
221. Dragovich, Adele	

Team Leaders for Grades Kindergarten through Fifth Grade – Del Obispo Elem

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour
09/04/2014-06/25/2015

225. Allen, Carol	229. Lukens, Cynthia
226. Donsker, Lindy	230. O'Malley, Sylvia
227. Ettinger, Stephanie	231. Russell, Vicki
228. Ledri, Claudia	

Team Leader for Special Education – Del Obispo Elem

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour
09/04/2014-06/25/2015

232. Currie, Catherine

To Provide instruction during an After School Intervention Class – Kinoshita Elem

Not to exceed 90 hours instructional pay @ \$35.00 per hour
09/18/2014-06/05/15

233. Barragan, Kathleen	235. Regan, Lynda
234. Cortez, Jennifer	

To Prepare for FSEA Class – Kinoshita Elem

Not to exceed 14.5 hours non-instructional pay @ \$30.00 per hour
09/04/2014-06/19/2015

236. Johnson, Marsha

To Teach FSEA Class – Kinoshita Elem

Not to exceed 29 hours instructional pay @ \$35.00 per hour
09/04/2014-06/19/2015

237. Johnson, Marsha

In Lieu of Substitute Release Time to Move Office- Palisades

Not to exceed 14 hours pay at substitute rate of \$90.00 per day
04/17/2014-04/18/2014

238. Beutin, Erin

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

To Attend an Expository Reading & Writing On-Line Course – Bernice Ayer MS

Not to exceed 5 hours instructional pay @ \$35.00 per hour

08/26/2014-10/02/2014

239. Powell, Brooke

To Prepare for a Math Lesson Study – Aliso Niguel HS

Not to exceed 1 hour non-instructional pay @ \$30.00 per hour

05/15/2014-05/24/2015

240. Westling, Kurt

AP Review – Dana Hills HS

Not to exceed 7 hours instructional pay @ \$35.00 per hour

04/15/2014-06/24/2014

241. Reischl, Virginia

242. Wigglesworth, Michael

To Provide Program Planning, Implementation & evaluation of Activities – BTSA

Not to exceed 20 hours non-instructional pay @ \$30.00 per hour

07/01/2014-09/30/2014

243. Dewees, Julia

To Provide Additional Training for Fresh Start Teacher – Fresh Start

Not to exceed 16 hours non-instructional pay @ \$30.00 per hour

03/31/2014-04/11/2014

244. Williams, Carolyn

To Serve on the Common Core State Standards Task Force Team – Education Division

Not to exceed 9 hours non-instructional pay @ \$30.00 per hour

10/21/2013-06/24/2014

245. Jindra, Kim

246. Wondra, Tiffany

To Provide Additional Hours for Math Placement Scoring – Education Division

Not to exceed 150 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/30/2014

247. Chamberlain, David

To Organizing, Stock & Replenish Science Reporting & Science Kits – Education Division

Not to exceed 50 hours non-instructional pay @ \$30.00 per hour

07/01/2014-09/02/2014

248. Slee, Elisa

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENTS (Cont'd)

To Process Supplemental Educational Services Invoices – Education Division

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour

06/25/2014-06/30/2014

249. Buckman, Jonathan

To Provide Common Core Science Unit Planning – Education Services

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/31/2014

250. Paz Soldan, Paola

251. Reimer, Nona

To Provide Common Core PBL Unit Planning – Education Services

Not to exceed 10 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/31/2014

252. Abe, Stan

254. Newman, Molly

253. Davis, Petra

Common Core Curriculum Projects – Education Division

Not to exceed 50 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/31/2014

255. Simpson, Lori

257. Wiseman, Holly

256. Evans, Laura

Common Core Engineering Curriculum Projects – Education Division

Not to exceed 80 hours non-instructional pay @ \$30.00 per hour

07/01/2014-08/31/2014

258. Cahill, Steve

To Provide EL Support for the 2014/2015 School Year – Education Division

Not to exceed 150 hours non-instructional pay @ \$ 30.00 per hour

07/01/2014-06/25/2015

259. Foster, Karin

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
260. Allen, Carol	ASB Advisor-50%, Elementary	Del Obispo	\$ 660.00	09/04/2014- 06/22/2015
261. Donsker, Lindy	ASB Advisor-50%, Elementary	Del Obispo	\$ 660.00	09/04/2014- 06/22/2015
262. Evans, Stuart	ASB Advisor-50%, Elementary	Castille	\$ 660.00	09/04/2014- 02/06/2015

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENTS (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
263. Forster, Glenn	Golf, Girls' Varsity (Head)	Dana Hills HS	\$ 3,301.00	08/01/2014- 10/24/2014
264. Gebert, Betty	ASB Advisor-50%, Elementary	Castille	\$ 660.00	02/09/2015- 06/24/2015
265. Nye, Kelli	ASB Advisor, Elementary	Lobo	\$ 1,320.00	09/04/2014- 06/19/2014

APPROVE CIF CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
266. Green, Justin	Tennis, Boys' Varsity (Head)	Dana Hills HS	\$ 165.05	05/12/2014- 06/07/2015

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
267. Ahlberg, Mark	Basketball, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,520.00	07/01/2014- 07/31/2014
268. Dill, Doug	Football, Freshman (Asst)	San Clemente HS	\$ 1,700.00	07/01/2014- 07/31/2014
269. Gellatly, Dave	Baseball, JV (Head)	San Clemente HS	\$ 3,300.00	06/03/2014- 07/27/2014
270. Kucera, Lee	Ticket Taker/Event Chaperone	Capistrano Valley HS	\$ 500.00	07/01/2014- 06/30/2015
271. McCullough, Stephen	Football, (Asst)	Dana Hills HS	\$ 1,000.00	07/07/2014- 08/08/2014
272. Rusinkovich, Todd	Football, (Head)	Dana Hills HS	\$ 3,000.00	07/07/2014- 08/08/2014
273. Simmons, Oz	Volleyball, Boys' Varsity (Head)	Dana Hills HS	\$ 3,200.00	08/11/2014- 08/24/2014
	Volleyball, Boys' Freshman		\$ 3,200.00	
	Volleyball, Girls' Freshman		\$ 2,600.00	
	Volleyball, Girls' (Asst)		\$ 2,600.00	

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of July 23, 2014
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
274. Skinner, Phil	Football, (Asst)	Dana Hills HS	\$ 2,000.00	07/07/2014- 08/08/2014
275. Waldukat, Andreas	Band Camp Advisor	Capistrano Valley HS	\$ 3,500.00	07/01/2014- 06/30/2015
276. Wooten, Jeremy	Musical Director		\$ 1,000.00	
	Baseball, Varsity (Head)	San Juan Hills HS	\$ 3,500.00	07/01/2014- 08/01/2014
	Baseball, JV (Head)		\$ 3,500.00	
	Baseball, Freshman (Head)		\$ 3,500.00	

[Print Form](#)

2013-2014 Quarterly Report on Williams Uniform Complaints (Required by Education Code Section 35186)

District: Capistrano Unified School District

Person completing this form: Leona Olson

Title: Executive Director, Personnel Services/Compliance

- ☐ Quarter #1 July 1 to September 30, 2013 Report due by October 31, 2013
- ☐ Quarter #2 October 1 to December 31, 2013 Report due by January 31, 2014
- ☐ Quarter #3 January 1 to March 31, 2014 Report due by April 30, 2014
- ☒ Quarter #4 April 1 to June 30, 2014 Report due by July 31, 2014

Date information will be reported publicly at governing board meeting: July 23, 2014

Please check the box that applies:

- ☐ No complaints were filed with any school in the district during the quarter indicated above.
- ☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facility Conditions	1	1	
CAHSEE Intensive Instruction & Services (High school districts only)	0		
TOTALS	1	1	

Print name of Superintendent: Clark Hampton, Interim Superintendent

Signature of Superintendent: _____

Date: 7/1/2014

Please submit to:

Suzie Strelecki
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 549-2657



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2014-15
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Capistrano Unified School District District CDS Code: 30-66464
Name of County: Orange County CDS Code: 30-10306

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 23 / 14 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2015.

Submitted by (Superintendent, Board Secretary, or Designee):

Jodee Brentlinger

Name

Signature

Asst. Supt.-Personnel Svcs.

Title

(949) 487-1453

Fax Number

(949) 234-9386

Telephone Number

July 23, 2014

Date

33122 Valle Road, San Juan Capistrano, California, 92675

Mailing Address

jbrentlinger@capousd.org

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

EXHIBIT 24

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	30
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	5
List target language(s) for bilingual authorization: _____	
<input type="checkbox"/> Resource Specialist	_____
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	3
Single Subject	3
Special Education	3
TOTAL	9

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes

☒ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? 10

If yes, list each college or university with which you participate in an intern program.

Azusa Pacific University, National University, Brandman University, UC Irvine,

CSU Fullerton, CSU San Marcos, Concordia University, and Chapman University.

If no, explain why you do not participate in an intern program.

