

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

REVISED

BOARD OF TRUSTEES
Regular Meeting

June 22, 2016

Closed Session 5:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

**EXHIBIT A-1
EXHIBIT A-2**

Mark Miller/Sara Young
Attorney – Alefia Mithaiwala
Significant Exposure to Litigation – Two Cases
OAH Case Number 2016050987
OAH Case Number 201605443/201605447
(Pursuant to Government Code § 54956.9 (d)(1))

B. STUDENT EXPULSIONS

**EXHIBIT B-1
EXHIBIT B-2
EXHIBIT B-3**

Deliberations of Findings of Fact and Recommendations
Case Number: 2016-038
Case Number: 2016-039
Case Number: 2016-040

C. STUDENT READMISSIONS

EXHIBIT C-1

Readmission of Students from Expulsion
Case Number: 2016-015
(Pursuant to Government Code § 54957(b))

D. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

**EXHIBIT D-1
EXHIBIT D-2**

Elementary School Principal
(Pursuant to Government Code § 54957)

E. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE

EXHIBIT E-1

Superintendent
(Pursuant to Government Code § 54957(b))

PUBLIC HEARINGS:

Agenda Item 1: Instructional Materials Recommended For Adoption: Elementary Literacy Intervention, Grade 1-5

Agenda Item 2: Instructional Materials Recommended For Adoption: History/Social Science, Two-Way Immersion Program, Grade 6-7

Agenda Item 3: Instructional Materials Recommended For Adoption: Secondary AP Computer Science, Grade 11-12

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Celebration of Employee Anniversaries

30 Years of Service

Mary Lohrman, Academic Advisor

20 Years of Service

Marc Parker, Teacher

Deborah Gorney, Teacher

Ben Dewees, Maintenance Planner

John Brunton, Groundskeeper

Sylvia Saba, Student Supervisor

Sharon Grady, Independence Facilitator

Norma Gruden, Bilingual Community Service Liaison

Richard Meadors, Lead Programmer Analyst

Ginger Hooper, District Registrar

Kellee Repko, School Secretary II

Juanita Soto, Lead Food Service Worker I

Keenan’s “Keenan SafeSchools District Recognition Award”

Gregg Trapp, Vice President of Property and Casualty Schools

Kathy Espinoza, Assistant Vice President Ergonomics and Safety

Presenting a celebratory plaque and check in the amount of \$1,000. This award is given in recognition of the District’s commitment and dedication to school safety.

District Accomplishments and Year End Review

In Fall of 2015, the District developed and honed their Wildly Important Goals (WIGs).

In this Item we wish to take a look back at the District accomplishments achieved during 2015-2016 while implementing our WIGs as our guide and tool for a successful outcome for all students.

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARINGS

- 1. PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: ELEMENTARY LITERACY INTERVENTION, GRADE 1-5: INFORMATION/ DISCUSSION**

The Board will conduct a public hearing on instructional materials for *Voyager Passport/Ticket to Read*, ©2008 Voyager Sopris Learning, for grade 1-5 Elementary Literacy Intervention.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful,

challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

2. **PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HISTORY/SOCIAL SCIENCE, TWO-WAY IMMERSION PROGRAM, GRADE 6-7:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials for *World History: Great Civilizations – Ancient through Early Modern Times (Spanish)* ©2016 National Geographic/Cengage Learning for grade 6 History/Social Science Two-way Immersion and *World History: Great Civilizations (Spanish)* ©2016 National Geographic/Cengage Learning for grade 7 History/Social Science Two-way Immersion.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

3. **PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SECONDARY AP COMPUTER SCIENCE, GRADE 11-12:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials for *Java Methods, 3rd AP edition* (written by Maria Litvin & Gary Litvin) Skylight Publishing ©2015 for AP Computer Science, grade 11-12.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

BUSINESS AND SUPPORT SERVICES

4. **DONATION OF FUNDS AND EQUIPMENT:**
Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$183,261.99 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no

financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 5. PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:** Page 3
EXHIBIT 5

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$2,948,740.74 and the commercial warrants total \$7,723,476.60. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 6. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS:** Page 46
EXHIBIT 6

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows 57 new agreements totaling \$2,694,680.61, and three amendments to existing agreements totaling \$21,200 and one extension totaling \$2,000. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 7. RESOLUTION NO. 1516-66, EDUCATION PROTECTION ACT:** Page 227
EXHIBIT 7

Approval of Resolution No. 1516-66, Education Protection Act. On November 6, 2012, voters approved Proposition 30. The monies received from the Education Protection Account (EPA) shall be spent according to Article XIII, § 36 of the California Constitution. The Board is required to determine how the District plans to spend the EPA money and annually post it on the District website.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 8. EXTENSION NO. 1 OF BID NO. 1516-01, PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES – P & R PAPER SUPPLY COMPANY, INCORPORATED :** Page 230
EXHIBIT 8

Approval of Extension No. 1 of Bid. No. 1516-01, Paper and Plastic Products for Food and Nutrition Services with P & R Paper Supply Company, Incorporated to provide paper and plastic products for all sites within the District. The term of this renewal period is July 1, 2016 through June 30, 2017. Annual expenditures under this contract are estimated to be \$275,000 funded by Food and Nutrition Services. Actual expenditures may vary, depending on District needs and the availability of funding.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 9. EXTENSION NO. 1 OF BID NO. 1516-03, PLUMBING SERVICES – PACIFIC PLUMBING COMPANY OF SANTA ANA:** Page 247
EXHIBIT 9

Approval of Extension No. 1 of Bid. No. 1516-03 with Pacific Plumbing Company of Santa Ana for emergency on-call plumbing services. The vendor agrees to maintain their current pricing for the renewal period of July 1, 2016 through June

30, 2017. Annual expenditures under this contract are estimated to be \$400,000 funded by deferred maintenance and the general fund. Actual expenditures may vary, depending on District needs and the availability of funding.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

10. **EXTENSION NO. 2 OF BID NO. 1314-21, PAINTING SERVICES – J. L. COBB PAINTING:** Page 259
EXHIBIT 10
Approval of Extension No. 2 of Bid No. 1314-21, Painting Services with J. L. Cobb Painting to provide painting services for all sites within the District. The prices for the renewal period of July 1, 2016 through June 30, 2017 increased to those attached due to an increase in the applicable union prevailing wage requirements. Annual expenditures under this contract are estimated to be \$250,000, funded by deferred maintenance and the general fund. Actual expenditures may vary depending on District needs and availability of funding.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
11. **EXTENSION NO. 2 OF BID NO. 1415-05, FRESH BREAD AND BAKERY PRODUCTS – GALASSO’S BAKERY:** Page 271
EXHIBIT 11
Approval of Extension No. 2 of Bid No. 1415-05, Fresh Bread and Bakery Products with Galasso’s Bakery to provide fresh bread and other bakery products for all sites within the District. The term of this renewal period is July 1, 2016 through June 30, 2017. Annual expenditures under this contract are estimated to be \$100,000 funded by Food and Nutrition Services. Actual expenditures may vary, depending on District needs and the availability of funding.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
12. **EXTENSION NO. 2 OF BID NO. 1415-06, GROCERY, SNACK AND BEVERAGE PRODUCTS – A & R WHOLESALE DISTRIBUTORS, INCORPORATED:** Page 278
EXHIBIT 12
Approval of Extension No. 2 of Bid No. 1415-06, Grocery, Snack and Beverage Products with A & R Wholesale Distributors, Incorporated, to provide grocery, snack, and beverage products for all sites within the District. The term of this renewal period is July 1, 2016 through June 30, 2017. Annual expenditures under this contract are estimated to be \$1,454,000 funded by Food and Nutrition Services. Actual expenditures may vary, depending on District needs and the availability of funding.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
13. **EXTENSION NO. 3 OF AGREEMENT FOR THE OPERATION OF AN AFTER-SCHOOL ENRICHMENT, ACTIVITIES, AND CAMPS PROGRAM – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT:** Page 300
EXHIBIT 13
Approval of Extension No. 3 of Agreement for the Operation of an After-School Enrichment, Activities, and Camps Program with South Orange County Community College District. This Agreement is pursuant to RFQ No. 1-1314, After-School Enrichment, Activities, and Camps Program Provider. The program provides an array of high-quality classes and activities for all ages, promoting life-long learning and personal success. The extension period is July 1, 2016 through June 30, 2017. The agreement provides a revenue stream to the general fund for use of facilities fees charged at approximately \$30,000 per session.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

14. AWARD OF REQUEST FOR QUALIFICATIONS NO. 6-1516, WHISTLEBLOWER POLICY INVESTIGATIVE LAW FIRM – OGLETREE, DEAKINS, NASH, SMOAK & STEWART, P.C.:

Approval of the Award of Request for Qualifications No. 6-1516, Whistleblower Policy Investigative Law Firm to Ogletree, Deakins, Nash, Smoak & Stewart, P.C. The awarded vendor was selected based on criteria specified in the Request for Qualifications No. 6-1516 (RFQ) documents. The District is seeking the services of an experienced law firm with expertise in whistleblower and education matters. The District solicited proposals from over 14 law firms within Orange County; however, only received one response from Ogletree, Deakins, Nash, Smoak & Stewart, P.C. The proposed agreement is for the term of July 1, 2016 through June 30, 2017 at the rates attached in the agreement, for an estimated contract amount of \$50,000; however, actual expenditures will vary depending on District need. The proposal and evaluation criteria are available in the Purchasing Department for review.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

15. ARCHITECTURAL AND RELATED SERVICES AGREEMENT – WLC ARCHITECTS, INCORPORATED – CAPISTRANO VALLEY HIGH SCHOOL AQUATICS SCOREBOARD:

Approval of the Agreement for Architectural and Related Services with WLC Architects, Incorporated to provide services related to the design and construction of an aquatics scoreboard and associated site work at Capistrano Valley High School. The fixed fee for basic services is \$10,000 plus reimbursable expenses in the amount of \$1,911 as detailed in the Agreement. Due to the size of the Agreement for Architectural and Related Services, it will be posted online in the District Board Agendas and Supporting Documentation page. This project is funded by deferred maintenance and site funds.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

16. ARCHITECTURAL AND RELATED SERVICES AGREEMENT – WLC ARCHITECTS, INCORPORATED – SHORECLIFFS MIDDLE SCHOOL LIBRARY DEMOLITION AND NEW AC PAVEMENT:

Approval of the Agreement for Architectural and Related Services with WLC Architects, Incorporated to provide services related to the design of the modular library demolition and design of new AC pavement with associated site work at Shorecliffs Middle School. The fixed fee for basic services is \$9,440 as detailed in the Agreement. Due to the size of the Agreement for Architectural and Related Services, it will be posted online in the District Board Agendas and Supporting Documentation page. This project is funded by the School Facility Improvement District.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

17. AMENDMENT No. 2 INTERNET NETWORK SUPPORT SERVICES AGREEMENT NO. 40339 – ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:

Approval of Amendment #2 Internet Network Support Services Agreement No. 40339 with Orange County Superintendent of Schools to provide Internet access and support to the District. This amendment modifies the contract term from commencing on July 1, 2014 and ending on June 30, 2016 to commencing July 1, 2014 and ending on June 30, 2017. This contract, as amended, has no annual fee, because the K-12 High Speed Network pays for this portion of District Internet access.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

18. **AGREEMENT FOR PROFESSIONAL SERVICES WITH DANNIS WOLIVER KELLEY – LEGAL SERVICES IN CONNECTION WITH A 2016 GENERAL OBLIGATION BOND ELECTION AND BOND ISSUANCE:** Page 322
EXHIBIT 18
Approval of Agreement for Professional Services with Dannis Woliver Kelley to represent, advise, and counsel District on matters related to the 2016 general obligation bond election and bond issuance. The term of this agreement is May 1, 2016 through April 30, 2021. The anticipated expenditure under this agreement is \$78,000 funded from general obligation bond proceeds.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
19. **PRODUCT AGREEMENT – HOME CAMPUS, INC.:** Page 327
EXHIBIT 19
Approval of the Product Agreement with Home Campus, Inc. to provide District student athletes and school site administrators the ability to communicate with California Interscholastic Federation. Each high school site will pay a discounted fee of \$975 per school paid from the general fund. The contract term is for a one-year term, beginning July 1, 2016 through June 30, 2017.
Contact: Susan Holliday, Assistant Superintendent, Education Services
20. **LICENSE AGREEMENT WITH THE YMCA OF ORANGE COUNTY AT THE CROWN VALLEY ELEMENTARY SCHOOL SITE:** Page 330
EXHIBIT 20
Approval of the License Agreement with the YMCA of Orange County at the Crown Valley Elementary School Site. The YMCA has two portable classrooms on the property at Crown Valley Elementary School (CVES). Since the YMCA will no longer be operating a YMCA program at CVES campus, they have agreed to allow the District to offer use of the portables to Orange County Academy of Sciences and Arts Charter School pursuant to the terms and conditions set forth in the attached agreement. The License Agreement was reviewed and approved by the District’s legal counsel.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
21. **NETWORK SUPPORT SERVICES AGREEMENT NO. 42907 – ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 337
EXHIBIT 21
Approval of Network Support Services Agreement No. 42907 with Orange County Superintendent of Schools to provide connectivity and network support services to the District. This agreement is effective July 1, 2016 through on June 30, 2017. Annual expenditures under this contract are limited to \$2,000 funded by the general fund.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
22. **SPECIAL EDUCATION INFORMAL DISPUTE RESOLUTIONS:**
Approval of the ratification of special education Informal Dispute Resolution Case #20160523 and Informal Dispute Resolution Case #20160527. Due to the confidential nature of the agreements, supporting information is provided to Trustees under separate cover. There is no financial impact.
Contact: Mark Miller, Assistant Superintendent, SELPA, Special Education Services

CURRICULUM AND INSTRUCTION

23. **RESOLUTION NO. 1516-68 DESIGNATED REPRESENTATIVES FOR SIGNATURE AND APPROVAL OF LOCAL AGREEMENT FOR CSPP-6313 CALIFORNIA DEPARTMENT OF EDUCATION AND CAPISTRANO UNIFIED SCHOOL DISTRICT FOR CHILD DEVELOPMENT SERVICES:** Page 344
EXHIBIT 23
Approval of Resolution No. 1516-68, designated representatives for signature and

approval of local agreement for CSPP-6313 California Department of Education and the District for the purpose of providing services related to early childhood development and school readiness. The contract includes the Maximum Reimbursable Amount of \$2,661,123 from July 1, 2016 to June 30, 2017. This agreement is related to preschool age children to enhance optimal early childhood development.

Contact: Susan Holliday, Assistant Superintendent, Education Services

24. **FIELD EXPERIENCE/CLINICAL TRAINING AGREEMENT – UNIVERSITY OF CENTRAL ARKANSAS:** Page 346
EXHIBIT 24
Approval of unpaid field experience/clinical training agreement with University of Central Arkansas for placement of speech pathology graduate students. During the school year, certified speech language pathologists volunteer to work with speech pathology candidates to fulfill the clinical training requirements at various institutes of higher education. Clinical training experience is necessary to earn a speech language pathologists credential.
Contact: Susan Holliday, Assistant Superintendent, Educational Services
25. **MEMORANDUM OF UNDERSTANDING WITH GIRLS INC. OF ORANGE COUNTY:** Page 353
EXHIBIT 25
Approval of the Memorandum of Understanding with Girls Inc. of Orange County for the 2016-2017 school year will provide additional support to students at Marco Forster Middle School through regularly scheduled meetings which address positive body image, healthy nutrition habits, fitness, media literacy, college and career readiness, personal development, health and hygiene and healthy relationships.
Contact: Susan Holliday, Assistant Superintendent, Education Services
26. **MEMORANDUM OF UNDERSTANDING WITH DISCOVERY CUBE ORANGE COUNTY:** Page 356
EXHIBIT 26
Approval of the Memorandum of Understanding (MOU) between the District and Discovery Cube Orange County. As part of this MOU, approximately 75 teachers in grades 3, 4, and 5 received a New Generations Science Standards (NGSS) aligned education program conducted by Discovery Cube Orange County in 2015-2016. This optional educational program included a series of trainings and classroom materials to fully implement 2 NGSS aligned units. In 2016-2017, participating students will receive an in-class assembly from Discovery Cube staff and a free field trip to the Discovery Cube Science Center. The training, assemblies and field trip entrance fee are funded through an anonymous donor. At the conclusion of the program, teachers and students who were involved will be asked to participate in a voluntary survey to quantify the quality and effectiveness of the initiative.
Contact: Susan Holliday, Assistant Superintendent, Education Services
27. **MEMORANDUM OF UNDERSTANDING WITH WESTERN YOUTH SERVICES, INCORPORATED – MENTAL HEALTH SERVICES FOR CHILDREN AND FAMILIES:** Page 358
EXHIBIT 27
Approval of the ratification of the Memorandum of Understanding (MOU) with Western Youth Services, Incorporated (WYS). In the 2015-2016 school year, WYS provided accessibility to mental health services for children and families of the District. The MOU provides a continued level of support for the 2016-2017 school year with no significant change in language from previous years' agreements. The community welcomes the continuance of the partnership with WYS.
Contact: Susan Holliday, Assistant Superintendent, Education Services
28. **AMENDMENT NO. 2 TO THE ORANGE COUNTY CAREER PATHWAYS PARTNERSHIP PROGRAM MEMORANDUM OF UNDERSTANDING No. 40909:** Page 362
EXHIBIT 28

Approval of Amendment No. 2 to the Orange County Career Pathways Partnership Program Memorandum of Understanding provides for an additional year of carryover of funds.

Contact: Susan Holliday, Assistant Superintendent, Education Services

- 29. SUBSCRIPTION, SERVICES AND HOSTING AGREEMENT – TRUENORTHLOGIC:** Page 366
EXHIBIT 29
- Approval of the Subscription, Services, and Hosting Agreement with Truenorthlogic platform for the purpose of providing a single online source for personalized professional development, conducting evaluations and observations, and fostering inter-rater reliability among observers. Truenorthlogic online solutions will allow the District to comprehensively manage and monitor all professional development efforts, including budgets, room scheduling and credit types, and analyze progress throughout the District. Certificated, classified, and management employees will be able to search the course catalog and quickly find all applicable learning opportunities, view course ratings from colleagues to ascertain the quality of each learning opportunity and register and track progress with transcripts that include their course completion status and credits. The initial contract term is from June 30, 2016 through June 30, 2017. Annual expenditures under this contract are limited to \$32,670 funded by Educator Effectiveness.
- Contact: Susan Holliday, Assistant Superintendent, Education Services*
- 30. NATIVE AMERICAN PARENT AND STUDENT COMMITTEE 2016-2017:** Page 376
EXHIBIT 30
- Approval of the Native American Parent and Student Committee 2016-2017. The District has been awarded an Indian Education Formula Grant and is currently in year two of the four-year grant. Each year, the District must certify an application in May, which includes a Parent and Student Committee component. The purpose of the Native American Parent and Student Committee is to have open consultation between teachers, secondary students, and parents of Native American students to provide a full opportunity to understand the grant program and to offer recommendations regarding the program. Meetings are generally held three times per year. Each spring, staff seeks interest for vacant positions for a two-year term. Treasurer Kely Engdahl will be returning in 2016-2017 for the second year of her two-year term, and the others will be starting the first year of their two-year term. Nathan Banda, will be returning as President for his third two-year term. All parents of District Native American students were encouraged to participate.
- Contact: Susan Holliday, Assistant Superintendent, Education Services*
- 31. BROADENING THE COURSE OF STUDY – NEW SECONDARY COURSES:** Page 377
EXHIBIT 31
- Approval of broadening the Course of Study: New Secondary Course. The following middle school course is proposed for the 2016-2017 course catalog in accordance with Board Policy 6143, *Course of Study*: Dance - Physical Education. Upon approval, this course will be offered beginning in the 2016-2017 school year.
- Contact: Susan Holliday, Assistant Superintendent, Education Services*
- 32. BROADENING THE COURSE OF STUDY – NEW SECONDARY COURSES:** Page 378
EXHIBIT 32
- Approval of broadening the Course of Study: New Secondary Courses. The following high school course is proposed for the 2016-2017 course catalog in accordance with Board Policy 6143, *Course of Study*. The course proposal includes one Career Technical Education course. Upon approval, this course will be offered beginning in the 2016-2017 school year.
- Contact: Susan Holliday, Assistant Superintendent, Education Services*
- 33. AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS AGREEMENT – AVID ELEMENTARY AND SECONDARY MEMBERSHIP:** Page 379
EXHIBIT 33

Approval of the Advancement Via Individual Determination (AVID) College Readiness System Services and Products Agreement for AVID Elementary and Secondary Membership. This Agreement provides services and products to support 11 Secondary AVID Sites, as well as 2 new Elementary AVID Sites. The contract term is from June 30, 2016 through June 30, 2017. Annual expenditures under this contract for AVID Secondary Membership are limited to \$57,565 funded by LCFF Supplemental. AVID Elementary Membership is limited to \$10,575 funded by Title I.

Contact: Susan Holliday, Assistant Superintendent, Education Services

34. CONSOLIDATED APPLICATION AND REPORTING SYSTEM:

Approval of the June 30, 2016 Consolidated Application and Reporting System (CARS) Data Collections. CARS is a two-part application and reporting process for multiple state and federal, formula-driven categorical program funds, submitted annually to the California Department of Education (CDE) to fund supplemental programs. The Consolidated Application is used by the CDE to distribute categorical funds from various state and federal programs. In June of each year, districts are required to submit part of the application to document program participation in categorical programs and provide assurances of compliance with legal requirements of each program. The federal programs coordinated through the Consolidated Application include Title I, Part A; Title II, Part A; and Title III, Part A. The complete Consolidated Application is on file for review in the State and Federal Programs office. As required by the CDE, the District English Learner Advisory Committee also reviewed this document.

Contact: Susan Holliday, Assistant Superintendent, Education Services

35. EDUCATOR EFFECTIVENESS EXPENDITURE PLAN:

Approval of \$3,157,561 in one-time state funding to improve educator effectiveness of its teachers, administrators, and paraprofessional educators. The Educator Effectiveness funding is specifically to be used for professional development, coaching, and support services and must be expended by June 30, 2018. A presentation of proposed Educator Effectiveness expenditures was presented at the June 8, 2016 Board meeting for comment and public input.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Page 394

EXHIBIT 35

36. 2016-2017 LOCAL CONTROL ACCOUNTABILITY PLAN AND ANNUAL UPDATE:

Approval of the 2016-2017 Local Control Accountability Plan and Annual Update (LCAP). In June 2013, the Legislature adopted the Local Control Funding Formula (LCFF). As part of the LCFF, the Legislature included an accountability component known as the Local Control and Accountability Plan. In developing its LCAP, districts must address eight state priorities, solicit input, and engage stakeholders. A public hearing regarding the LCAP was held at the June 8, 2016, Board meeting. This item presents the final 2016-2017 LCAP and Annual Update, which has been updated based upon the consideration of input from District stakeholder groups. Once Board approved, the District's LCAP will be submitted for review to the Orange County Department of Education.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Page 399

EXHIBIT 36

37. LOCAL EDUCATIONAL AGENCY PLAN FOR 2016-2017:

Approval of a Local Educational Agency (LEA) Plan by the local school board is a requirement for receiving federal funding sub-grants for No Child Left Behind (NCLB) programs. The LEA Plan includes specific descriptions and assurances as outlined in the provisions included in NCLB. In essence, LEA Plans describe the actions that LEAs will take to ensure they meet certain programmatic requirements, including student academic services designed to increase student performance, coordination of services, needs assessments, consultations, services to homeless students, school choice, supplemental services, and others as required. Based on

Page 472

EXHIBIT 37

information from the California Department of Education (CDE), the LEA Plan will not be required as a separate document after 2016-2017. LEA Plan requirements will be embedded in the Local Control Accountability Plan (LCAP) and Consolidated Application.

Contact: Susan Holliday, Assistant Superintendent, Education Services

HUMAN RESOURCE SERVICES

- 38. DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS:** Page 580
EXHIBIT 38
- Approval of the Declaration of Need for Fully Qualified Educators. Education Code § 80026 requires that a Declaration of Need for Fully Qualified Educators be on file with the appropriate County Office of Education before the beginning of a new school year and shall remain in force until the end of that academic year. (A Declaration of Need is necessary if there is an insufficient number of qualified applicants.) Submission of this declaration does not commit the District to issuing short term staff permits or emergency credentials, but rather is submitted as a matter of routine in the event it becomes necessary to employ such individuals. Based on past and current trends, the 2016-2017 Declaration of Need for Fully Qualified Educators enables the District to request special teaching permits in hard-to-fill areas such as Special Education (Moderate/Severe, Pre-School), and single subjects (Spanish, Physics, Chemistry, Mathematics). This year, there continues to be a limited need for Cross Cultural, Language, and Academic Development/English Learner Authorizations, Bilingual Authorizations and Resource Specialists. A Declaration of Need for Fully Qualified Educators must be filed prior to the beginning of the school year, even though there is no way to determine if there will be a need to employ teachers. However, if the Board of Trustees has not approved the appropriate declaration for the upcoming year, the District is precluded from hiring such individuals should the need arise. There is no financial impact to the general fund in the Board's acceptance of this declaration.
- Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services*
- 39. SCHOOL COUNSELOR CANDIDATE FIELDWORK AGREEMENT WITH CONCORDIA UNIVERSITY:** Page 583
EXHIBIT 39
- Approval of School Counselor Candidate Fieldwork Contract Agreement with Concordia University for July 1, 2016 – June 30, 2019. During the school year, credentialed school counselors are selected to work with school counseling candidates to fulfill practicum/fieldwork requirements.
- Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services*
- 40. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:** Page 591
EXHIBIT 40
- Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
- Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services*
- 41. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:** Page 610
EXHIBIT 41
- Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
- Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services*

GENERAL FUNCTIONS

42. **SCHOOL BOARD MINUTES:** Page 622
Approval of the minutes for the April 27, 2016 Board Meeting. **EXHIBIT 42**
Contact: Colleen Hayes, Manager IV, Superintendent’s Office
Motion by _____ Seconded by _____
43. **SCHOOL BOARD MINUTES:** Page 629
Approval of the minutes for the May 11, 2016 Board Meeting. **EXHIBIT 43**
Contact: Colleen Hayes, Manager IV, Superintendent’s Office
Motion by _____ Seconded by _____
44. **SCHOOL BOARD MINUTES:** Page 643
Approval of the minutes for the May 18, 2016 Special Board Meeting. **EXHIBIT 44**
Contact: Nicole Perez, Executive Secretary, Board Operations
Motion by _____ Seconded by _____
45. **SCHOOL BOARD MINUTES:** Page 645
Approval of the minutes for the May 18, 2016 Board Workshop. **EXHIBIT 45**
Contact: Nicole Perez, Executive Secretary, Board Operations
Motion by _____ Seconded by _____
46. **RECOMMENDATION TO APPROVE EMPLOYMENT AGREEMENT – SUPERINTENDENT, JULY 1, 2016 – JUNE 30, 2020:** Page 646
Approval of the Employment Agreement between the District and the **EXHIBIT 46**
Superintendent.
Contact: Amy Hanacek, Board President

DISCUSSION ACTION ITEMS

47. **CONSIDERATION OF A POTENTIAL REGIONAL GENERAL OBLIGATION BOND MEASURE:** INFORMATION/
DISCUSSION
Following the information presentation on June 8, 2016, Staff and the District’s Page 655
financial advisor, Government Financial Strategies, will discuss information on a **EXHIBIT 47**
potential regional general obligation bond measure involving School Facilities
Improvement Districts.
*CUSD WIG 3: Facilities – Optimize facilities and learning environments for all
students.*
*Contact: Clark Hampton, Deputy Superintendent, Business and Support
Services*

Staff Recommendation
It is recommended the Board President recognize Clark Hampton, Deputy
Superintendent, Business and Support Services to present information on this item
and answer any questions Trustees may have. This is an information item only and
no Board action is necessary.
48. **RESOLUTION NO. 1516-69 OF THE BOARD OF TRUSTEES OF THE DISCUSSION/
CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM ACTION
A SCHOOL FACILITIES IMPROVEMENT DISTRICT IN THE ALISO
VIEJO AREA:** Page 656
EXHIBIT 48
Following information, the Board is asked to consider adoption of Resolution No.
1516-69 declaring its intention to form “School Facilities Improvement District No.
2 of the Capistrano Unified School District (Aliso Viejo).”

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-69 of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District in the Aliso Viejo area.

Motion by _____ Seconded by _____

- 49. RESOLUTION NO. 1516-70 OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENT DISTRICT IN THE DANA POINT/LAGUNA NIGUEL AREA:**

DISCUSSION/
ACTION
Page 657
EXHIBIT 49

Following information, the Board is asked to consider adoption of Resolution No. 1516-70 declaring its intention to form “School Facilities Improvement District No. 3 of the Capistrano Unified School District (Dana Point/Laguna Niguel).”

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-70 of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District in the Dana Point/Laguna Niguel area.

Motion by _____ Seconded by _____

- 50. RESOLUTION NO. 1516-71 OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENT DISTRICT IN THE MISSION VIEJO AREA:**

DISCUSSION/
ACTION
Page 658
EXHIBIT 50

Following information, the Board is asked to consider adoption of Resolution No. 1516-71 declaring its intention to form “School Facilities Improvement District No. 4 of the Capistrano Unified School District (Mission Viejo).”

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-71 of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District in the Mission Viejo area.

Motion by _____ Seconded by _____

51. RESOLUTION NO. 1516-72 OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENT DISTRICT IN THE RANCHO SANTA MARGARITA/ORANGE COUNTY AREA:

DISCUSSION/
ACTION
Page 659
EXHIBIT 51

Following information, the Board is asked to consider adoption of Resolution No. 1516-72 declaring its intention to form “School Facilities Improvement District No. 5 of the Capistrano Unified School District (Rancho Santa Margarita/Orange County Area).”

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-72 of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District in the Rancho Santa Margarita/Orange County area.

Motion by _____ Seconded by _____

52. RESOLUTION NO. 1516-73 OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENT DISTRICT IN THE SAN CLEMENTE AREA:

DISCUSSION/
ACTION
Page 660
EXHIBIT 52

Following information, the Board is asked to consider adoption of Resolution No. 1516-73 declaring its intention to form “School Facilities Improvement District No. 6 of the Capistrano Unified School District (San Clemente).”

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-73 of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District in the San Clemente area.

Motion by _____ Seconded by _____

53. RESOLUTION NO. 1516-74 OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENT DISTRICT IN THE SAN JUAN CAPISTRANO AREA:

DISCUSSION/
ACTION
Page 661
EXHIBIT 53

Following information, the Board is asked to consider adoption of Resolution No. 1516-74 declaring its intention to form “School Facilities Improvement District No. 7 of the Capistrano Unified School District (San Juan Capistrano).”

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all

students.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-74 of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District in the San Juan Capistrano area.

Motion by _____ Seconded by _____

54. 2016-2017 BUDGET ADOPTION:

The District is required by law to adopt a budget for the 2016-2017 fiscal year no later than June 30, 2016, for enactment on July 1, 2016. The budget for 2016-2017 is based upon revenue assumptions outlined within the Governor’s May Revise, as well as District-specific assumptions for revenue and expenditures. The following documents are included in the exhibit: 2016-2017 Budget for District Funds; School District Certification of the State Criteria and Standards and the Workers’ Compensation Certification; State Criteria and Standards; and 2016-2017 Guidelines and Assumptions.

CUSD WIG 2: *Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.*

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt the 2016-2017 Budget.

Motion by _____ Seconded by _____

55. AMENDMENT TO THE JOINT POWERS AGREEMENT OF THE SOUTH COAST REGIONAL OCCUPATIONAL PROGRAM:

The Governing Board of the South Coast Regional Occupational Program (ROP) wishes to amend its Joint Powers Agreement to change the name of the ROP to College and Career Advantage ~~Regional Occupational Program~~. Such action requires approval of the Capistrano Unified School District Board of Trustees and the Laguna Beach Unified School District Board of Trustees, followed by final approval by the ROP Governing Board. The exhibit to this item includes legal information compiled by Orange County Department of Education Attorney Kelly Barnes and a formal amendment to the Joint Powers Agreement to initiate the name change.

CUSD WIG 1: *Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.*

Contact: *Susan Holliday, Assistant Superintendent, Education Services*

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

DISCUSSION/
ACTION
Page 662
EXHIBIT 54

DISCUSSION/
ACTION
Page 837
EXHIBIT 55

Following discussion, it is recommended the Board of Trustees adopt the Amendment to the Joint Powers Agreement to change the name of the South Coast Regional Occupational Program to College and Career Advantage ~~Regional Occupational Program~~.

Motion by _____ Seconded by _____

56. **SECOND READING – BOARD POLICY 4315, DISCUSSION/
EVALUATION/ACCOUNTABILITY: ACTION
Page 840
EXHIBIT 56**

This proposed revision of Board Policy 4315, *Evaluation/Accountability*, updates this policy to increase accountability for management, supervisory and confidential employee performance by including language to align to our Capistrano Unified Education Association contract. In addition, the policy addresses how the evaluation process will support pupil progress, academic achievement and measurable goals and outcomes. Additional revisions requested by Trustees during the first reading of this item have been made. Changes are underlined; deletions are struck through. There is no fiscal impact.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services

Staff Recommendation

It is recommended the Board President recognize Gordon Amerson, Assistant Superintendent, Human Resource Services, to present information on this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 4315, *Evaluation/Accountability*.

Motion by _____ Seconded by _____

57. **THIRD READING – BOARD POLICY 4351, MANAGEMENT DISCUSSION/
COMPENSATION: ACTION
Page 844
EXHIBIT 57**

This proposed revision of Board Policy 4351, *Management Compensation*, updates this policy to reflect the recommended changes to the certificated and classified Management salary schedules, as well as the confidential salary schedule. These changes are to align the policy with the proposed revised management, supervisory and confidential salary schedule. Additional revisions requested by Trustees during the second reading of this item have been made. Changes are underlined; deletions are struck through. There is no fiscal impact.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Gordon Amerson, Assistant Superintendent, Human Resource Services

Staff Recommendation

It is recommended the Board President recognize Gordon Amerson, Assistant Superintendent, Human Resource Services, to present information on this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 4351, *Management Compensation*.

Motion by _____ Seconded by _____

**58. INSTRUCTIONAL MATERIALS RECOMMENDED FOR PILOT: DISCUSSION/
ELEMENTARY LANGUAGE ARTS/ENGLISH LANGUAGE ACTION
DEVELOPMENT, GRADE K-5:**

A teacher committee has recommended the following English Language Arts (ELA)/English Language Development (ELD) programs (Program 2: Basic ELA/ELD) to pilot for grade K-5 for the 2016-2017 school year: *Benchmark Advance* ©2017 Benchmark Education Company and *Reading Wonders* ©2017 McGraw-Hill School Education. These materials have been approved by the Instructional Materials Review Committee. There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the following English Language Arts (ELA)/English Language Development (ELD) programs (Program 2: Basic ELA/ELD) to pilot for grade K-5 for the 2016-2017 school year: *Benchmark Advance* ©2017 Benchmark Education Company and *Reading Wonders* ©2017 McGraw-Hill School Education.

Motion by _____ Seconded by _____

**59. INSTRUCTIONAL MATERIALS RECOMMENDED FOR PILOT: DISCUSSION/
ELEMENTARY BILITERACY LANGUAGE ARTS/ENGLISH ACTION
LANGUAGE DEVELOPMENT, GRADE K-6 TWO-WAY IMMERSION:**

A teacher committee has recommended the following Biliteracy language arts/English Language Development (ELD) programs (Program 3: Basic Biliteracy language arts/ELD) to pilot for grade K-6 Two-way Immersion for the 2016-2017 school year: *Benchmark Adelante* ©2017 Benchmark Education Company and *Lectura Maravillas* ©2017 McGraw-Hill School Education. These materials have been approved by the Instructional Materials Review Committee. There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the following Biliteracy language arts/English Language Development (ELD) programs (Program 3: Basic Biliteracy language arts/ELD) to pilot for grade K-6 Two-way Immersion for the 2016-2017 school year: *Benchmark Adelante* ©2017 Benchmark Education Company and *Lectura Maravillas* ©2017 McGraw-Hill School Education.

Motion by _____ Seconded by _____

**60. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: DISCUSSION/
ELEMENTARY LITERACY INTERVENTION, GRADE 1-5: ACTION**

A teacher committee has recommended the adoption of *Voyager Passport/Ticket to Read*, ©2008 Voyager Sopris Learning, for grade 1-5 Elementary Literacy

Intervention. These materials have been approved by the Instructional Materials Review Committee. The estimated cost to implement this adoption for 2016-2017 is \$425,000. District Local Control Funding Formula Supplemental funds would be used for this expenditure.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Voyager Passport/Ticket to Read*, ©2008 Voyager Sopris Learning, for grade 1-5 Elementary Literacy Intervention

Motion by _____ Seconded by _____

**61. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: DISCUSSION/
SECONDARY AP COMPUTER SCIENCE, GRADE 11-12: ACTION**

A teacher committee has recommended the adoption of *Java Methods, 3rd AP edition* (written by Maria Litvin & Gary Litvin) Skylight Publishing ©2015 for AP Computer Science, grade 11-12. This title has been approved by the Instructional Materials Review Committee. It would be adopted for an eight-year period. District Lottery or site funds would be used for the purchase of this title. Current cost for a class set of 40 books would be approximately \$3,075.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Java Methods, 3rd AP edition* (written by Maria Litvin & Gary Litvin) Skylight Publishing ©2015 for AP Computer Science, grade 11-12.

Motion by _____ Seconded by _____

**62. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: DISCUSSION/
HISTORY/SOCIAL SCIENCE, TWO-WAY IMMERSION PROGRAM, GRADE 6-7: ACTION**

A teacher committee has recommended the adoption of *World History: Great Civilizations – Ancient through Early Modern Times (Spanish)* ©2016 National Geographic/Cengage Learning for grade 6 History/Social Science Two-way Immersion and *World History: Great Civilizations (Spanish)* ©2016 National Geographic/Cengage Learning for grade 7 History/Social Science Two-way Immersion. These materials have been approved by the Instructional Materials Review Committee. These titles would be adopted for an eight-year period. Estimated cost to purchase these materials would be approximately \$43,800 to be funded with District Lottery funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *World History: Great Civilizations – Ancient through Early Modern Times (Spanish)* ©2016 National Geographic/Cengage Learning for grade 6 History/Social Science Two-way Immersion and *World History: Great Civilizations (Spanish)* ©2016 National Geographic/Cengage Learning for grade 7 History/Social Science Two-way Immersion.

Motion by _____ Seconded by _____

63. RESOLUTION NO. 1516-67, ADOPT A MITIGATED NEGATIVE DECLARATION FOR THE SAN CLEMENTE HIGH SCHOOL CLASSROOM ADDITION PROJECT:

DISCUSSION/
ACTION
Page 848
EXHIBIT 63

Resolution No. 1516-67 authorizes the adoption of the Mitigated Negative Declaration for San Clemente High School Classroom Addition in compliance with California Environmental Quality Act (CEQA) Guidelines 15072. The Facilities Construction Department drafted an environmental study in the form of a Mitigated Negative Declaration for the proposed San Clemente High School 24 Classroom Addition. On April 25, 2016, the District posted public notice of the Mitigated Negative Declaration for the San Clemente High School Campus Improvements Project for a 30 day public review and comment period. In compliance with CEQA Guidelines, public comments have been addressed and published in the Mitigated Negative Declaration. With approval of Resolution No. 1516- 67, District staff will procure and execute the Notice of Determination. Due to the size of the Mitigated Negative Declaration, the documentation will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1516-67, Adopt a Mitigated Negative Declaration for the San Clemente High School Classroom Addition Project.

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, JULY 13, 2016, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY
PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.