

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Regular Meeting

UPDATED 9/8/15

September 9, 2015

Closed Session 5:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL– ANTICIPATED LITIGATION EXHIBIT A
Significant Exposure to Litigation – Three Cases
(Pursuant to Government Code §54956.9{d}{2})

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Pursuant to Government Code §54957)

C. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT
1. Supervisor IV, Food Service Chef
(Pursuant to Government Code §54957)

EXHIBIT C-1

D. STUDENT EXPULSIONS
Deliberations of Findings of Fact and Recommendations
(Pursuant to Education Code §48918{c} and §35145)

EXHIBIT D1-D2

PUBLIC HEARING:

Agenda Item #1 - Instructional Materials Recommended for Adoption: High School Counseling, Grades K-8
Agenda Item #3 - Instructional Materials Recommended for Adoption: School Counseling, Grades 6-12

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING

1. PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SCHOOL COUNSELING, GRADES K-8: INFORMATION/ DISCUSSION

The Board will conduct a public hearing on instructional materials for School Counseling in grades K-8, recommended for adoption.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted request to speak on the item, and after hearing any speakers, formally close the public hearing.

2. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SCHOOL COUNSELING, GRADES K-8: DISCUSSION/ ACTION

A Districtwide committee of counselors and site administrators is recommending the adoption of *Second Step: Skills for Social and Academic Success* ©2011, published by Committee for Children for the school counseling curriculum in grades K-8. These instructional materials have been approved by the Instructional Materials Review Committee. These materials would be adopted for an eight-year period. The estimated cost to purchase these materials is \$80,000 funded by the Local Control Accountability Plan supplemental funds to support the Multi-tiered System of Support plan.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Second Step: Skills for Social and Academic Success* ©2011, published by Committee for Children for the school counseling curriculum in grades K-8.

Motion by _____ Seconded by _____

3. **PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SCHOOL COUNSELING, GRADES 6-12:** INFORMATION/
DISCUSSION

The Board will conduct a public hearing on instructional materials for School Counseling in grades 6-12, recommended for adoption.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted request to speak on the item, and after hearing any speakers, formally close the public hearing.

4. **INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SCHOOL COUNSELING, GRADES 6-12:** DISCUSSION/
ACTION

A Districtwide committee of counselors and site administrators is recommending the adoption of *SOS: Signs of Suicide – Suicide Prevention Program* ©2013, published by Screening for Mental Health, Inc. for the school counseling curriculum in grades 6-12. These instructional materials have been approved by the Instructional Materials Review Committee. These materials would be adopted for an eight-year period. The estimated cost to purchase these materials is \$12,000 funded by the Local Control Accountability Plan supplemental funds to support the Multi-tiered System of Support plan.

CUSD Wig 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *SOS: Signs of Suicide – Suicide Prevention Program* ©2013, published by Screening for Mental Health, Inc. for the school counselor curriculum in grades 6-12.

Motion by _____ Seconded by _____

DISCUSSION/ACTION ITEMS

5. **ESENCIA K-8 SCHOOL SITE MASTER PLAN AND THE PAVILION JOINT USE MULTIPURPOSE BUILDING PLANS:** INFORMATION/
DISCUSSION

The purpose of this presentation is to provide the Board with an overview of the Esencia K-8 School Site Master Plan and The Pavilion Joint Use Multipurpose Building (MPR) Plans. The Esencia K-8 School site master plan, the pavilion MPR site and floor plan, and all renderings per the School Facilities Funding Agreement executed August 2013 will be presented to the Board on September 23, 2015 for final approval.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

Page 1

EXHIBIT 5

6. **MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT, RANCHO MISSION VIEJO COMMUNITY DEVELOPMENT, LLC, AND RANCHO MISSION VIEJO PA2 DEVELOPMENT, LLC:**

INFORMATION/
DISCUSSION
Page 23
EXHIBIT 6

The purpose of this information agenda item is to provide the Board with an overview of the Memorandum of Understanding (MOU) between the District, Rancho Mission Viejo Community Development, LLC (RMV), and Rancho Mission Viejo PA2 Development, LLC for Esencia K-8 School. The MOU outlines and makes clear for all parties, how the Esencia K-8 School will be funded for construction if a state bond is not passed in the November 2016 general election. The MOU between the District, Rancho Mission Viejo Community Development, LLC (RMV), and Rancho Mission Viejo PA2 Development, LLC for Esencia K-8 School will be presented to the Board on September 23, 2015 for final approval.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

7. **STAFF RECOMMENDATIONS FOR NEGOTIATING A LONG-TERM FACILITY LEASE WITH COMMUNITY ROOTS ACADEMY:**

DISCUSSION/
ACTION
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EXHIBIT 7
UPDATED

This purpose of this agenda item is to provide the Board of Trustees additional information as directed at the July 22, 2015, Board meeting as well as other factors gathered through community engagement process. Based on all the information collected and analyzed, staff has made a recommendation in order begin negotiating a long-term lease with Community Roots Academy charter school for the 2016-2017 school year. A Power Point presentation will be available on the District website on Friday, September 4, 2015.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Daniel Burch, Interim, Assistant Superintendent, Administrative Services/Community Relations

Staff Recommendation

It is recommended the Board recognize Dan Burch, Interim, Assistant Superintendent, Administrative Services/Community Relations, to present information on this item.

Following discussion, it is recommended the Board of Trustees give direction to staff to provide a more narrow scope of analysis to include program relocation and transition planning, timeline and activities. Based on the more in-depth analysis, staff recommends that R.H. Dana, Del Obispo, Kinoshita and Wood Canyon sites be eliminated from consideration as a site for long-term lease negotiations. It is further recommended that the Board direct staff to conduct further investigation and community engagement focused on Hidden Hills, with a final recommendation for consideration at the regularly scheduled Board meeting on September 23, 2015. Staff is doing further analysis into the impact of special education programs and services currently offered at Crown Valley. In addition, staff is examining the Crown Valley facilities capacity. Prior to this Board meeting, staff will commit to meeting with the recommended site's community to present the data, share the analysis and recommendations.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

8. TRUSTEE REQUEST FOR DISCUSSION REGARDING JOINT POWER AUTHORITY FOR A PERFORMING ARTS CENTER FOR DOHENY VILLAGE REDEVELOPMENT PROJECT

INFORMATION/
DISCUSSION

Trustee Pritchard formally requested a discussion of a Joint Powers Authority to develop the South Bus Yard as a Performing Arts Center as a part of the Dohney Village Redevelopment Project.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Staff Recommendation

It is recommended the Board President recognize Trustee Pritchard, to provide information on this item. This is an information item only and no Board action is necessary.

9. PROPOSED ENGAGEMENT PROCESS FOR APPROVING SCHOOL CALENDARS

INFORMATION/
DISCUSSION

A draft of the Calendar Engagement Plan will be presented. As earlier start dates are considered, the current calendar engagement process will be reviewed to further engage the communities and stakeholders CUSD serves.

CUSD WIG 2: Communications – Communicate with, and engage students, parent, employees, and community members in Districtwide and community-specific decisions.

Contact: Michelle Wrenn Benham, Principal Middle School, Vista Del Mar

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EXHIBIT 9

Staff Recommendation

It is recommended the Board President recognize Michelle Wrenn Benham, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary

10. TRUSTEE REQUEST FOR DISCUSSION REGARDING THE RECONSIDERATION OF THE 2016-2017 SCHOOL CALENDAR

INFORMATION/
DISCUSSION

Trustee Alpay formally requested a discussion regarding the 2016-2017 School Calendar for possible reconsideration. This item was discussed and voted on at the March 11, 2015 regular Board meeting and passed by a 6-1 vote. This item was an information/discussion item at the April 22, 2015 regular Board meeting.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

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EXHIBIT 10

Staff Recommendation

It is recommended the Board President recognize Trustee Alpay, to provide information on this item. This is an information item only and no Board action is necessary.

11. SMARTER BALANCED ASSESSMENT RESULTS:

During Spring 2015, District students in grades 3 through 8 and 11 participated in the Smarter Balanced Assessment (SBA) computerized test as part of the California Assessment of Student Performance and Progress (CAASPP). The assessments

measure students' mastery of the new State Standards in Mathematics and English Language Arts. This item will present a summary of the SBA results. Additional information will be presented to Trustees and the public at the time of the September 9, 2015 meeting due to the data being embargoed by the California Department of Education.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Dr. Susan Holliday, Interim Assistant Superintendent, Education Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

12. DISCUSSION REGARDING UPCOMING WIGS:

At the June 10, 2015 Board meeting the Board of Trustee discussed and adopted the Districts new vision, mission, and Wildly Important Goals. At the Board meeting on September 9, 2015 staff will be presenting proposed WIGS under the Facilities WIG.

BOARD WIG Facilities - Optimize learning environments by engaging stakeholders to create safe, warm, dry, clean, cool, healthy, and functional facilities for all students. On September 23, 2015 staff will present the proposed District WIGS for Communications. BOARD WIG Communications - Increase community outreach by actively engaging students, parents, employees, and community members with Districtwide and community-specific decisions. And on October 14, 2015 staff will present the proposed District WIGS for Teaching and Learning. BOARD WIG - Teaching and Learning Engage students in a meaningful, challenging, and innovative educational experience resulting in increased post-secondary options for all students.

In addition, District staff is in the process of aligning all District plans, management evaluations, and site and department work plans to our WIGS. All WIGS will be finalized for Board of Trustees approval at the October 28, 2015 Board meeting.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

13. RESOLUTION NO. 1516-15, PRELIMINARY 2014-2015 FINANCIAL STATEMENTS (UNAUDITED ACTUALS):

The Board of Trustees will be provided with a brief update on the 2014-2015 actuals and the revisions to the 2015-2016 budget. Resolution No. 1516-15 will be forwarded to the Orange County Department of Education, reviewed for accuracy and compliance, and subsequently transmitted to the Superintendent of Public Instruction.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

INFORMATION/
DISCUSSION
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EXHIBIT 12

DISCUSSION/
ACTION
Page 105
EXHIBIT 13

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Resolution No. 1516-15, Preliminary 2014-2015 Financial Statements (Unaudited Actuals).

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

14. RESIDENCY VERIFICATION UPDATE:

Last spring, the District implemented a Residency Verification Program at the impacted Ladera Ranch Schools. The process began by requesting proof of residency. The District followed up on suspicious or incomplete documentation. Concurrently, a Fraudulent Address Reporting System was implemented. The District contracted with a private investigator to conduct home visits. Staff recommends continuing the address verification and investigation program in Ladera Ranch. Staff also proposes implementation of a District residency verification form. The recommendation is to pilot the form at additional impacted sites per Board direction.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Residency Verification Form.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

15. GRAND JURY REPORTS AND DISTRICT RESPONSES:

This presentation will provide the Trustees with a summary of two recent Grand Jury Reports titled Joint Powers Authorities: Issues of Viability, Control, Transparency and Solvency and Mello-Roos: Perpetual Debt Accumulation and Tax Assessment Obligation, and responses to the Orange County Grand Jury prepared by District staff.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

DISCUSSION/
ACTION
Page 247
EXHIBIT 14
UPDATED

INFORMATION/
DISCUSSION
Page 251
EXHIBIT 15

16. THIRD READING – REVISIONS TO BOARD POLICY 1330, USE OF FACILITIES:

DISCUSSION/
ACTION
Page 305
EXHIBIT 16

As changes occur in Education Code or precedent-setting lawsuits, it becomes necessary to update policies. Revised Board Policy 1330, *Use of School Facilities*, is to provide the District, the Board, and employees with up-to-date information to ensure the District meets legal provisions surrounding the use of District facilities. Additional revisions requested by Trustees during the second reading of this item have been made. There is no financial impact. Changes are underlined; deletions are struck through.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Third Reading Revisions to Board Policy 1330, *Use of Facilities*.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

17. RESOLUTION NO. 1516-21, APPLICATION FOR LICENSING TIJERAS CREEK ELEMENTARY SCHOOL AS A FEE BASED AND STATE PRESCHOOL CHILD CARE CENTER:

DISCUSSION/
ACTION
Page 319
EXHIBIT 17

The Community Care Licensing Division issues a state license to operate a Child Care Center upon application and set up. This resolution would allow the District to open a State and Fee Based Preschool Child Care Center at Tijeras Creek Elementary School with services beginning August 25, 2015.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation:

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Application for Licensing Tijeras Creek Elementary School as a State and Fee Based Preschool Child Care Center.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

18. RESOLUTION NO. 1516-19, DECLARING AN INTENTION TO CONSIDER THE CONVEYANCE OF AN EASEMENT TO THE MOULTON NIGUEL WATER DISTRICT FOR PURPOSES OF CONSTRUCTING AND OPERATING CERTAIN WATER, RECLAIMED WATER, AND SEWER FACILITIES AT ALISO VIEJO TRANSPORTATION FACILITY:

DISCUSSION/
ACTION
Page 321
EXHIBIT 18

The Moulton Niguel Water District currently possesses a 20-foot wide easement over certain District property, as necessary to provide water and sewer services to the District's Aliso Viejo transportation facility. The easement crosses over portions of both the District's existing property, and the 2C Liberty Property formerly owned by the District and sold to Aliso Viejo 621 (Foundation for Affordable Housing).

Now, in order to connect water and sewer facilities for new development occurring on the 2C Liberty property, Moulton Niguel Water District (MNWD) requires an additional, smaller easement, to connect the new facilities to those within the existing easement. The new easement would essentially serve as an extension to the existing easement, and allow MNWD to provide water and sewer services to both the District and the 2C Liberty property.

The District has the authority to grant easements pursuant to Education Code §17556 *et seq.* Before granting an easement under this process; however, the Board must first adopt a "Resolution of Intent" declaring its intention to consider the conveyance of the easement, and setting a public hearing at least ten days after the adoption of the Resolution of Intent so the public may comment on the proposed conveyance. After holding such hearing, the Board may, unless it receives a written protest signed by at least ten percent of the District's qualified electorate, consider a resolution conveying the requested easement. The hearing must be noticed both through the posting of the Resolution of Intent in at least three public places at least ten days before the hearing, and the publication of notice once in a newspaper of general circulation within the District at least 5 days before such hearing.

The Resolution of Intent currently before the Board will set a public hearing for September 23, 2015, after which the Board may consider a resolution to convey the easement.

Both the Resolution of Intent, which is currently before the Board, and the subsequent resolution to convey the easement interests, must be approved by a vote of at least two-thirds of all the members of the Board.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees Adopt Resolution No. 1516-19, Declaring an Intention to Consider the Conveyance of an Easement to the Moulton Niguel Water District for Purposes of Constructing and Operating Certain Water, Reclaimed Water, and Sewer Facilities at Aliso Viejo Transportation Facility.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

- | | |
|--|---------------------------------------|
| <p>19. SCHOOL BOARD MINUTES:
Approval of the minutes of the July 15, 2015, special Board meeting.
<i>Contact: Teresa Teichman, Manager, Board Office Operations</i></p> | <p>Page 331
EXHIBIT 19</p> |
| <p>20. SCHOOL BOARD MINUTES:
Approval of the minutes of the July 22, 2015, regular Board meeting.
<i>Contact: Teresa Teichman, Manager, Board Office Operations</i></p> | <p>Page 333
EXHIBIT 20</p> |
| <p>21. SCHOOL BOARD MINUTES:
Approval of the minutes of the July 29, 2015, special Board meeting.
<i>Contact: Teresa Teichman, Manager, Board Office Operations</i></p> | <p>Page 345
EXHIBIT 21</p> |

CURRICULUM & INSTRUCTION

- | | |
|---|---------------------------------------|
| <p>22. BROADENING THE COURSE OF STUDY – NEW SECONDARY COURSES:
Approval of broadening the course study: new secondary courses. The following high school courses are proposed for the 2015-2016 course catalog in accordance with Board Policy 6143. The course proposals include transitioning accelerated courses into Honors courses based on the new University of California (UC) policy changes for Honor course grade weights. UC will continue to limit the number of Honors points to four courses (eight semesters), with no more than two courses (four semesters) from tenth grade for each student. All Honors courses must have a non-Honors equivalent offered at the same frequency, in the same subject area, and at the same targeted grade level.
<i>CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.</i>
<i>Contact: Susan Holliday, Interim Assistant Superintendent, Education Services</i></p> | <p>Page 347
EXHIBIT 22</p> |
| <p>23. FIELD EXPERIENCE/STUDENT TEACHING AGREEMENT – CALSTATE TEACH:
Approval of unpaid field experience/student teaching agreement with CalState TEACH for placement of teaching candidates. During the school year, master educators are selected to work with teaching candidates to fulfill the fieldwork/student teaching requirements at various institutes of higher education. Fieldwork/student teaching experience is necessary to earn a teaching credential.
<i>CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.</i>
<i>Contact: Susan Holliday, Interim Assistant Superintendent, Education Services</i></p> | <p>Page 365
EXHIBIT 23</p> |
| <p>24. CONTRACTOR AGREEMENT – LEVERAGE LEARNING GROUP:
Approval of Contractor Agreement with Leverage Learning Group to work with District Instructional Coaches, Curriculum Specialists, and Education Services Leadership to provide support in creating an effective and efficient model for instructional coaching of the California Standards. The desired outcomes for the training and professional development will be to prepare coaches to effectively work with District staff to support the implementation of District initiatives, California Standards, and research-based instructional strategies.</p> | <p>Page 371
EXHIBIT 24</p> |

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

BUSINESS & SUPPORT SERVICES

25. **PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD – APPROVED BIDS AND CONTRACTS:** Page 387
EXHIBIT 25
Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District’s budget approval process. The purchase orders total \$11,842,433.82 and the commercial warrants total \$12,603,981.93. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved by vendor warrants exceeding \$250,000.
CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
26. **INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:** Page 435
EXHIBIT 26
Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District’s budget approval process. The exhibit shows twelve ratifications of new agreements totaling \$702,330, ten extension ratifications to existing agreements totaling \$197,500, and five amendment ratifications to an existing agreements totaling \$208,500. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District’s Board Agendas and Supporting Documentation page.
CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
27. **DONATION OF FUNDS AND EQUIPMENT:** Page 577
EXHIBIT 27
Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$86,349.44 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.
CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
28. **EXTENSION NO. 2 OF AGREEMENT FOR THE OPERATION OF AN AFTER-SCHOOL ENRICHMENT, ACTIVITIES, AND CAMPS PROGRAM, AGREEMENT NO. 1314025 - SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT:** Page 579
EXHIBIT 28

Approval of the Extension No. 2 of Agreement for the Operation of an After-School Enrichment, Activities, and Camps Program, Agreement No. 1314025 with South Orange County Community College District. This Agreement was entered into pursuant to Request For Qualifications No. 1-1314, After-School Enrichment, Activities, and Camps Program Provider. The program provides an array of high-quality classes and activities for all ages, promoting life-long learning and personal success. A summary of the program participation is provided. The proposed extension period is July 1, 2015 through June 30, 2016. The Agreement provides a revenue stream to the general fund for use of facilities fees charged at approximately \$30,000 per session.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

29. EXTENSION OF AGREEMENT FOR BID NO. 1415-12, CHROMEBOOKS TO CDW GOVERNMENT, LLC; AND HOWARD TECHNOLOGY SOLUTIONS, A DIVISION OF HOWARD INDUSTRIES, INCORPORATED: Page 597
EXHIBIT 29

Approval of the Extension of Agreement Bid. No. 1415-12 with CDW Government, LLC; and Howard Technology Solutions, provides set pricing for Chromebooks, software, licensing, and parts. The vendors agree to maintain current pricing for the renewal period of July 24, 2015 through July 23, 2016. Annual expenditures under this contract are estimated to be \$3,500,000, depending upon the availability of funds. Chromebooks may be funded through many sources, such as Common Core, gift, site funds, and grants.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary option for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

30. RECOMMENDATION OF RATIFYING AND CONTINUING THE MEMORANDUM OF UNDERSTANDING WITH CAPISTRANO UNIFIED EDUCATORS ASSOCIATION, JULY 1, 2012 - JUNE 30, 2016: Page 625
EXHIBIT 30

Approval of a Memorandum of Understanding (MOU) with Capistrano Unified Educators Association (CUEA) which provides special education personnel performing additional assessment and/or therapy sessions to receive their per diem rate. The MOU effective date is July 1, 2012– June 30, 2016. The total estimated fiscal impact of this salary adjustment is approximately \$50,000 annually.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

31. CAL-PAC CAMPS CONTRACT #11964 FOR LAZY W RANCH: Page 627
EXHIBIT 31

Approval of Cal-Pac Camps Contract #11964 for Lazy W Ranch to provide a two-day field trip retreat for Dana Hills High School Band prior to the start of the 2015-2016 school year. There is no general fund financial impact associated with this item. Costs will be paid by parent contribution.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Educational Services

32. MEMO OF UNDERSTANDING WITH GOVDEALS, INCORPORATED ONLINE AUCTION: Page 629
EXHIBIT 32

Approval of the Memo of Understanding with GovDeals, Incorporated Online

Auction to assist the District in selling surplus goods in an online auction environment and through other surplus goods channels in compliance with the California Education Code. This is an income generating Agreement, with GovDeals receiving commissions based on a percentage of the net sale price of surplus items sold.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

33. AGREEMENT FOR CONSULTANT SERVICES WITH MALACHIED, INCORPORATED, DBA THE BREAKTHROUGH COACH:

Page 637
EXHIBIT 33

Approval of Agreement for Consultant Services with Malachied, Incorporated, DBA The Breakthrough Coach to provide a complementary two-day professional development conference as well as twelve months of program support materials for each attending team and complementary tuition for four District staff employees, as discussed in the proposed agreement. There is no anticipated general fund financial impact associated with this item.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Susan Holliday, Interim Assistant Superintendent, Educational Services

34. AWARD REQUEST FOR PROPOSAL NO. 2-1516, YEARBOOK SERVICES TO JOSTENS, INCORPORATED AND HERFF JONES:

Page 643
EXHIBIT 34

Approval of the award of Request for Proposal No. 2-1516, Yearbook Services to Jostens, Incorporated and Herff Jones. The Request for Proposal document was downloaded by six potential interested parties; however, the District received only three proposals. The vendors were selected based on the company's experience, costs/fees, and qualifications of staff. Services under this contract are funded by the students, parents, and other groups with no impact on the general fund. The proposed contracts for these two vendors are attached as Exhibit A. The proposals, evaluation criteria, and rating sheets are available in the Purchasing Department for review.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

35. AWARD BID NO. 1516-08, DISTRICTWIDE ROOF ASSESSMENTS AND PREVENTATIVE ROOF MAINTENANCE:

Page 649
EXHIBIT 35

Approval of Award of Bid No. 1516-08, Districtwide Roof Assessments and Preventative Roof Maintenance to Weatherproofing Technologies, Inc. On June 24, 2015, the Board of Trustees authorized staff to advertise for bids for Districtwide Roof Assessments and Preventative Roof Maintenance. One bid was received and opened on July 22, 2015, which is listed in Exhibit A. The lowest base price was used to determine the lowest responsive bidder. This bid is awarded on an all-or-nothing basis to the lowest responsive bidder, Weatherproofing Technologies, Inc. The initial contract term is September 10, 2015 through September 9, 2016, and may be extended by mutual agreement with Board approval, for a total term not-to-exceed five years. Annual expenditures under this contract are limited to \$250,033, funded by Fund 14. Due to the size of the bid package, the Proposed Agreement and Bidder's Proposal, including the Bid Form, will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

36. AMENDMENT TO AGREEMENT BID NO. 1112-15, REFURBISHED COMPUTER EQUIPMENT WITH INSIGHT SYSTEMS EXCHANGE:

Page 651
EXHIBIT 36

Approval of the Amendment to Agreement Bid No. 1112-15, for the purchase of refurbished computer equipment with Insight Systems Exchange, adding replacement models to the current price list. The contract allows for product changes in the event of an upgrade or system supply shortage. The product shall be deemed acceptable only if it meets or exceeds original specifications, is provided at the same or lesser price of the original item, and the District approves the replacement. If the upgrade provides additional or enhanced functionality, the price of the new item must be mutually accepted by the District and the vendor. Estimated annual expenditures utilizing this contract are \$500,000, funded by site funds, gift funds, grants, and the general fund.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

37. ORANGE COUNTY DEPARTMENT OF EDUCATION QUARTERLY REPORT - WILLIAMS SETTLEMENT LEGISLATION:

Page 679
EXHIBIT 37

Acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report. Education Code §1240(2) (H) requires OCDE to report activity completed for identified schools in deciles 1-3 each quarter. Furthermore, the law requires the report be provided to the Board of Trustees at a regularly scheduled public meeting each quarter.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

38. REDLANDS UNIFIED SCHOOL DISTRICT BID NO. 14-15, WEB FILTERING SYSTEM – BORDERLAN, INCORPORATED:

Approval to utilize Redlands Unified School District Bid No. 14-15, Web Filtering System for the purchase of web filtering products from BorderLAN, Inc., as needed, under the same terms and conditions of the public agency's contract. This contract provides competitive set pricing for web filtering system products, as needed, throughout the District. Anticipated annual expenditures utilizing this contract are estimated to be approximately \$200,500. Funding for these expenditures may be from one-time funds from the general fund. School boards have the authority to "piggyback" on another public agency's bid, per Public Contract Code §20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District's specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain. Due to the size of the contract and award, the documentation will be posted online on the District's Board Agendas and Supporting Documentation page.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

39. ADVERTISE BID NO. 1516-13, REFURBISHED COMPUTER EQUIPMENT:

Approval to advertise Bid No. 1516-13, Refurbished Computer Equipment. The District is seeking approval to advertise for purchase of previously leased or refurbished computer equipment such as desktops, laptops, monitors, and accessories. This bid will provide a cost-effective means for maintaining current technology levels in schools and departments while achieving savings by standardizing hardware and streamlining support operations throughout the District. The formal bid process allows the District to secure the lowest possible prices and enter into an annual contract with at least one vendor for each listed item. Annual expenditures utilizing this contract are estimated to be \$450,000, funded by site funds, gift funds, grants, and

the general fund. Due to the size of the bid package, the documents will be posted online on the District Board Agendas and Supporting Documentation page.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

40. GOVERNMENT CLAIM: NO. LBI1501240 DP

Rejection of Government Claim No. LBI1501240 DP. This agenda item pertains to a claim filed against the District by Michelle Findlater, parent of minor child. This claim is based upon alleged injury of a student while waiting for the school bus. Rejection of this claim does not have any financial implications on the general fund budget and establishes procedural timelines. Due to the confidential nature of this item, the supporting information is provided to Trustees under separate cover.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

41. EXPULSION READMISSIONS:

Request approval to readmit students from expulsion. Due to the confidential nature of this item, the supporting information is provided to Trustees under separate cover.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

42. SPECIAL EDUCATION SETTLEMENT AGREEMENTS:

Approval of the ratification of special education Settlement Agreement Case #2015070212, Settlement Agreement Case #2015070534, Informal Dispute Resolution Case #060515, Informal Dispute Resolution Case #060615, Informal Dispute Resolution Case #070815, and Informal Dispute Resolution Case #071015. Due to the confidential nature of the Agreements, supporting information is provided to Trustees under separate cover. Expenditures under these Agreements are limited to \$9,896, funded by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

43. SPECIAL EDUCATION SETTLEMENT AGREEMENTS:

Approval of special education Settlement Agreement Case #2015060049 and Informal Resolution Case #072915. Due to the confidential nature of the Agreements, supporting information is provided to Trustees under separate cover. Expenditures under these Agreements are limited to \$196,444, funded by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

44. AGREEMENTS FOR PARTICIPATION INSIDE THE OUTDOORS WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:

Approval of Agreements for Participation Inside the Outdoors Field Program No. 80002 and School Program No. 80025 with Orange County Superintendent of Schools to provide field trips for various schools as requested by the District during the period of September 1, 2015 through August 31, 2016. There is no general fund financial impact associated with this item. Costs will be paid from site funds or locally

generated revenue.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

45. **MEMORANDUM OF UNDERSTANDING WITH WESTERN YOUTH SERVICES INCORPORATED - MENTAL HEALTH SERVICES FOR CHILDREN AND FAMILIES:** Page 703
EXHIBIT 45
Approval of the ratification of the Memorandum of Understanding (MOU) with Western Youth Services, Incorporated (WSY). In the 2013-14 and 2014-2015 school years, WSY provided accessibility to mental health services for children and families of San Clemente High School. The MOU provides a continued level of support for the 2015-2016 school year with no significant change in language from previous years agreements. The community welcomes the continuance of the partnership with WSY.
CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.
Contact: Susan Holliday, Interim Assistant Superintendent, Education Services
46. **RESOLUTION NO. 1516-18, ADOPTING THE 2014-2015 ACTUAL GANN LIMIT AND THE 2015-2016 ESTIMATED GANN LIMIT:** Page 707
EXHIBIT 46
Approval of Resolution No. 1516-18, Adopting the 2014-2015 Actual Gann Limit and the 2015-2016 Estimated Gann Limit. Resolution No. 1516-18 establishes the actual Gann Limit for 2014-2015 at \$277,165,141.62 and the estimated Gann Limit for 2015-2016 at \$286,285,310.49. Approval of this Resolution will have no financial implications on either the 2014-2015 or 2015-2016 budgets.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
47. **RESOLUTION NO. 1516-17, REAPPROPRIATION OF CARRYOVER FUNDS:** Page 713
EXHIBIT 47
Approval of Resolution No. 1516-17, Authorizing the Reappropriation of Carryover Funds. Resolution No. 1516-17 authorizes the reappropriation of carryover income and associated expenditures for the 2015-2016 fiscal year based on final unaudited balances for the 2014-2015 fiscal year. The carryover income and expenditures will adjust balances adopted in June 2015.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
48. **RESOLUTION NO. 1516-16, AUTHORIZING THE INCREASE AND DECREASE IN APPROPRIATIONS FOR THE FISCAL YEAR ENDING 2014-2015:** Page 717
EXHIBIT 48
Approval of Resolution No. 1516-16, Authorizing the Increase and Decrease in Appropriations for the Fiscal Year ending 2014-2015. Resolution No. 1516-16 will adjust the budget approved at second interim 2014-2015 to final unaudited actuals budgets.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

49. CONTINUOUS PUBLIC NOTICE – DISPOSAL OF SURPLUS PROPERTY:

Page 723
EXHIBIT 49

Approval of the continuous public notice related to the disposal of District-owned surplus property. Prior to a sale, the District must give public notice. The continuous public notice meets the requirements of the law and allows for timely disposal of items that are obsolete, beyond economical repair, no longer required within the current curriculum, or necessary for any other school purpose. This public notice will be posted at the District Education Center, the Maintenance and Operations building at the Thornsley Center, and on the Purchasing and Maintenance and Operations websites.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

50. AWARD REQUEST FOR QUALIFICATIONS NO. 1-1516, GENERAL LEGAL SERVICES – MULTIPLE FIRMS:

Page 725
EXHIBIT 50

Approval of the Award of Request for Qualifications (RFQ) No. 1-1516 – General Legal Services to various firms. On April 22, 2015, the Board authorized staff to advertise for proposals for legal services. Seventy-nine proposals were received from twenty-one firms for seven major legal categories, which are listed in Exhibit A. All received proposals underwent a two-part evaluation process, as is the standard procedure for all Requests for Proposals/Qualifications. First, Purchasing staff reviews all the proposals for compliance to the request, then an evaluation committee, comprised of fourteen District staff administrators and Board President Lynn Hatton-Hodson, reviewed and scored the proposals on a number of factors, as shown on the scoring rubric in Exhibit B. There are separate scoresheets for each legal category. The law firms being recommended to comprise the legal bench are listed on Exhibit C, which was provided to the Board at the June 24, 2015 meeting. At the June 24, 2015 meeting, the Board requested staff provide the proposals with individual attorney biographies for each law firm recommended by the evaluation committee. For the July 22, 2015 Board meeting, the proposals were posted on the District’s Board Agendas and Supporting Documentation page, along with proposed contracts and award letters, as applicable. Law firms recommended for the public finance bench (bond counsel, disclosure counsel, etc.) will have a proposed award letter because those firms are compensated on a contingent transaction basis, not an hourly billing structure. At the July 22, 2015 Board meeting, Board members directed District staff to explore alternative billing arrangements different than the incremental hourly billing structure and attempt negotiations for lower rates. Proposed contracts for all non-public finance law firms will be for a one-year term beginning July 1, 2015 through June 30, 2016. Proposed contracts and award letters are posted as Exhibit D. District staff will continue to explore both alternative billing structures and rates for current and future contracts, with all amendments brought back for Board consideration and approval. Annual expenditures under these contracts will vary with District needs, funded by the general fund, CFD administrative funds, and other applicable funding sources. Due to the voluminous nature of the proposals for each firm, the documentation will be posted online on the District’s Board Agendas and Supporting Documentation page. Staff is recommending the Board of Trustees approve exhibits C and D.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

51. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page 929
EXHIBIT 51

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

52. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

Page 931
EXHIBIT 52

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

NOTE: BY USING A ROLL-CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS, WHICH REQUIRE A SIMPLE MOTION OR ROLL-CALL VOTE.

ADJOURNMENT

Motion by _____ Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, SEPTEMBER 23, 2015, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website:
www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may

recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.