

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road

San Juan Capistrano, CA 92675

REVISED

8-7-15

BOARD OF TRUSTEES
Regular Meeting

August 12, 2015

Closed Session 5:00 p.m.

Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:00 P.M.

1. **CALL TO ORDER**
2. **CLOSED SESSION COMMENTS**
3. **CLOSED SESSION** (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL– ANTICIPATED LITIGATION

Significant Exposure to Litigation – One Cases
(Pursuant to Government Code §54956.9{d}{2})

B. CONFERENCE WITH LABOR NEGOTIATORS

Kirsten Vital/Leona Olson/Clark Hampton
Employee Organization:
1. Capistrano Unified Education Association (CUEA)
2. California School Employees Association (CSEA)
(Pursuant to Government Code §54957.6)

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Pursuant to Government Code §54957)

EXHIBIT C1

D. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

1. Autism Specialist – IBI Supervisor
 2. Executive Director, Personnel Services/Compliance
 3. Elementary Assistant Principal (4)
 4. High School Assistant Principal
 5. Program Specialist
 6. Supervisor IV, Transportation Operations
 7. Elementary School Principal
- (Pursuant to Government Code §54957)

EXHIBIT D1-D10

PUBLIC HEARING:

- Agenda Item #1 Instructional Materials; Health, K-8
Agenda Item #3 Instructional Materials; Health, 6-12

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARINGS

- 1. PUBLIC HEARING: INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HEALTH, GRADES K-8:** INFORMATION/
DISCUSSION
- The Board will conduct a public hearing on instructional materials for Health in grades K-8, recommended for adoption.

Staff Recommendation

~~It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.~~

~~*CUSD WIG 1: Teaching and Learning—Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.*~~

~~Contact: Susan Holliday, Interim Assistant Superintendent, Education Services~~

- 2. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HEALTH, GRADES K-8:** DISCUSSION/
ACTION

~~A Districtwide committee of counselors and site administrators has recommended the adoption of *Second Step: Skills for Social and Academic Success* ©2011, published by Committee for Children for the health curriculum in grades K-8. These instructional materials have been approved by the Instructional Materials Review Committee. These materials would be adopted for an eight year period. The estimated cost to purchase these materials is \$80,000 funded by the LCAP (Local Control Accountability Plan) supplemental funds (MTSS—Multi-tiered System of Support).~~

~~*CUSD WIG 1: Teaching and Learning—Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.*~~

~~Contact: Susan Holliday, Interim Assistant Superintendent, Education Services~~

Staff Recommendation

~~It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.~~

~~Following discussion, it is recommended the Board of Trustees approve the adoption of *Second Step: Skills for Social and Academic Success* ©2011, published by Committee for Children for the health curriculum in grades K-8.~~

____ Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay _____ Trustee McNicholas _____
Trustee Hanacek _____ Trustee Pritchard _____
Trustee Jones _____ Trustee Reardon _____
_____ Trustee Hatton Hodson _____

3. PUBLIC HEARING: ~~INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HEALTH, GRADES 6-12:~~

**INFORMATION/
DISCUSSION**

~~The Board will conduct a public hearing on instructional materials for Health in grades 6-12, recommended for adoption.~~

Staff Recommendation

~~It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.~~

~~**CUSD WIG 1: Teaching and Learning—Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.**~~

~~Contact: Susan Holliday, Interim Assistant Superintendent, Education Services~~

4. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: HEALTH, GRADES 6-12:

**DISCUSSION/
ACTION**

~~A Districtwide committee of counselors and site administrators has recommended the adoption of *SOS: Signs of Suicide—Suicide Prevention Program* ©2013, published by Screening for Mental Health, Inc. for the health curriculum in grades 6-12. These instructional materials have been approved by the Instructional Materials Review Committee. These materials would be adopted for an eight-year period. The estimated cost to purchase these materials is \$10,000 funded by the LCAP (Local Control Accountability Plan) supplemental funds (MTSS—Multi-tiered System of Support).~~

~~**CUSD WIG 1: Teaching and Learning—Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.**~~

~~Contact: Susan Holliday, Interim Assistant Superintendent, Education Services~~

Staff Recommendation

~~It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.~~

~~Following discussion, it is recommended the Board of Trustees approve the adoption of *SOS: Signs of Suicide—Suicide Prevention Program* ©2013, published by Screening for Mental Health, Inc. for the health curriculum in grades 6-12.~~

____ Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay _____ Trustee McNicholas _____
Trustee Hanacek _____ Trustee Pritchard _____
Trustee Jones _____ Trustee Reardon _____
_____ Trustee Hatton Hodson _____

5. INSTRUCTIONAL MATERIALS RECOMMENDED FOR PILOT: ELEMENTARY LANGUAGE ARTS – LITERACY INTERVENTION, GRADES 1-5:

**DISCUSSION/
ACTION**

A teacher committee has recommended the pilot of the *Voyager Passport* series ©2008 published by Voyager Expanded Learning, L.P. for the elementary language arts curriculum, literacy intervention for the 2015-16 school year. These instructional

materials have been approved by the Instructional Materials Review Committee. These materials would be piloted during the 2015-16 school year. Following this pilot period a decision will be made regarding the submission of this program for adoption consideration. The estimated cost to pilot this program for one year is \$15,000 to be funded by the LCAP (Local Control Accountability Plan) MTSS (Multi-tiered System of Support) funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the pilot of the *Voyager Passport* series ©2008 published by Voyager Expanded Learning, L.P. for the elementary language arts curriculum, literacy intervention for the 2015-16 school year.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

6. INSTRUCTIONAL MATERIALS RECOMMENDED FOR PILOT: SECONDARY MATHEMATICS – ALGEBRA 1, GEOMETRY AND ALGEBRA 2: DISCUSSION/ ACTION

A teacher committee has recommended the pilot of the following secondary mathematics titles for the 2015-2016 school year: *California Algebra 1*, *California Geometry*, and *California Algebra 2*, ©2015, Houghton Mifflin Harcourt; and *Algebra 1 Common Core*, *Geometry Common Core*, and *Algebra 2 Common Core*, ©2015, Pearson Education. These instructional materials have been approved by the Instructional Materials Review Committee. These materials would be piloted during the 2015-2016 school year. Following this pilot period a decision will be made regarding the submission of this program for adoption consideration. There is no cost to the District to pilot these materials.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the pilot for the 2015-2016 school year of *California Algebra 1*, *California Geometry*, and *California Algebra 2*, ©2015, Houghton Mifflin Harcourt; and *Algebra 1 Common Core*, *Geometry Common Core*, and *Algebra 2 Common Core*, ©2015, Pearson Education.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____

DISCUSSION/ACTION ITEMS

7. JOINT POWERS AGREEMENT WITH LAGUNA BEACH UNIFIED SCHOOL DISTRICT REGARDING SOUTH COAST REGIONAL OCCUPATIONAL PROGRAM:

DISCUSSION/
ACTION
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EXHIBIT 7

The District and Laguna Beach Unified School District are parties to a Joint Powers Agreement with respect to the South Coast Regional Occupational Program (ROP). The Agreement was most recently amended in March 2015. The purpose of this newly created Joint Powers Agreement is to make certain revisions, particularly with respect to the governance of the Regional Occupational Program. Alternative language related to the governance structure outlined in section four is: ROP Governing Board. Pursuant to the provisions of §52310.5(d) of the Education Code, the ROP conducted under this Agreement shall be governed by the ROP Governing Board, consisting of two governing board members from each of the parties. The governing board of each party shall appoint two of its members to serve as members of the ROP Governing Board and another of its members to serve as an alternate to the ROP Governing Board. Such ROP Governing Board members and alternates shall serve at the pleasure of the governing boards appointing them.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Joint Powers Agreement with Laguna Beach Unified School District regarding South Coast Regional Occupational Program.

8. SELECTION OF SOUTH COAST REGIONAL OCCUPATIONAL PROGRAM BOARD REPRESENTATIVES:

DISCUSSION/
ACTION
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EXHIBIT 8

Pursuant to Education Code Section 52310.5(d), the South Coast Regional Occupational Program (ROP) shall be governed by the ROP Governing Board, consisting of three members of the CUSD Board of Trustees, appointed by the CUSD Board of Trustees, and two members of the LBUSD Board of Trustees, appointed by the LBUSD Board of Trustees. The Parties’ respective Boards of Trustees also shall appoint among its members a trustee to serve as an alternate to the ROP Governing Board. Such ROP Governing Board members and alternates shall serve at the pleasure of the Boards of Trustees appointing them. The ROP Board currently meets approximately five times per year on the third Thursday of the month at 8:30 a.m. The 2016 schedule will be set at the ROP’s Board meeting scheduled for August 27, 2015, at 8:30 a.m. There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Superintendent Kirsten Vital to present information on this item and answer any questions Trustees may have.

Following discussion, it is recommended the Board of Trustees Board select three

representatives to serve as ROP Board members and one member to serve as an alternate.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

9. WILLIAMS LEGISLATION OVERVIEW

On June 2 and 3, 2015, the District received 52 Williams Facility complaints, which has raised several questions regarding the Williams Legislation. The purpose of this agenda item is to provide the Board of Trustees an overview and components of the Williams Legislation.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

Staff Recommendation

It is recommended the Board President recognize Leona Olson, Assistant Superintendent, Personnel Services, to present this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

**INFORMATION/
DISCUSSION
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EXHIBIT 9**

10. FIRST READING – REVISIONS TO BOARD POLICY 2210, ADMINISTRATIVE LEEWAY IN ABSENCE OF GOVERNING BOARD POLICY:

Board Policy 2210, *Administrative Leeway in Absence of Governing Board Policy* requires revising as a result of administrative reorganization. Changes are underlined; deletions are struck through. There is no financial impact.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Superintendent Kirsten Vital to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

**INFORMATION/
DISCUSSION
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EXHIBIT 10**

11. RESOLUTION NO. 1516-14 PLACEMENT OF CONTINUING STUDENTS:

One of the unintended consequences of the revised Board Policy 5119, School of Choice, was the elimination of the former priority B which allowed students who continually attended a school and moved after the school of choice window the opportunity to apply to continue at that school. Unlike the other priorities, priority B had no window and could be applied for when a family moved regardless of the time of year. Currently, we have students who moved after the school of choice window and now have no mechanism to continue at the school that they had attended for years prior. To resolve this situation, staff proposes to present this resolution which will allow the students who moved after the school of choice window to continue at the school.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary

**DISCUSSION/
ACTION
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EXHIBIT 11**

options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Interim Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board approve Resolution No. 1516-14, Placement of Continuing Students.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

12. TECHNOLOGY PLAN 2015-2018:

This presentation will provide the Trustees with an overview of the District Technology Plan for 2015-2018. Staff will present the process, stakeholders, and goals of the plan for the next three school years.

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DISCUSSION
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EXHIBIT 12

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will provide information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

13. LADERA RANCH CIVIC COUNSEL AD HOC BOARD MEMBER APPOINTMENTS:

The Ladera Ranch Civic Council is the Ladera Ranch precursor to a local incorporated government that provides input to the Orange County governing boards as the Ladera Ranch civic representation. The purpose of this organization is to encourage and gather public comment on a range of topics which may affect the community of Ladera Ranch and represent the interests the residents. The Council meets the third Monday of each month from 7:00 p.m. to 8:30 p.m. at the Santa Margarita Water District. The Next Public Meeting will be Monday, August 17. There is no financial impact.

DISCUSSION/
ACTION
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EXHIBIT 13

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Superintendent Kirsten Vital to present information on this item and answer any questions Trustees may have.

Following discussion, it is recommended the Board of Trustees appoint two members to the Ladera Ranch Civic Committee Ad Hoc.

14. RESULTS OF REFINANCING SPECIAL TAX BONDS FOR CFD 98-2 (LADERA) AND CFD 2004-1 (RANCHO MADRINA):

INFORMATION/
DISCUSSION
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EXHIBIT 14

At the June 10, 2015 Board meeting, the Board of Trustees received an information presentation on the proposed refinancing of bonds. Subsequently, at the June 24, 2015 Board meeting, the Board of Trustees authorized the refinancing of bonds. The bond sales were completed during the week of July 13, 2015. The District's financial advisor, Government Financial Strategies, will present the results of the bond sales.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

15. RESOLUTION NO. 1516-03, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 87-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (MISSION VIEJO/ALISO VIEJO), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 87-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (MISSION VIEJO/ALISO VIEJO) FOR FISCAL YEAR 2015-2016:

DISCUSSION/
ACTION
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EXHIBIT 15

Resolution No. 1516-03 authorizes the levy of Special Tax in Community Facilities District (CFD) No. 87-1 (Mission Viejo/Aliso Viejo) for Fiscal Year 2015-2016. In order to secure the tax roll for CFD No. 87-1 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-03, along with a copy of the annual levy of special taxes for Fiscal Year 2015-2016. David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-03, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 87-1 of the Capistrano Unified School District (Mission Viejo/Aliso Viejo), Authorizing the Levy of Special Taxes in Community Facilities District No. 87-1 of the Capistrano Unified School District (Mission Viejo/Aliso Viejo) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____

Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

16. RESOLUTION NO. 1516-04, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 90-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (COTO DE CAZA), AFFIRMING, RATIFYING, AND AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 90-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (COTO DE CAZA) FOR FISCAL YEAR 2015-2016:

DISCUSSION/
ACTION
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EXHIBIT 16

Resolution No. 1516-04 affirms, ratifies, and authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 90-1 (Coto de Caza), for Fiscal Year 2015-2016. The Special Tax of CFD No. 90-1 is collected by the District prior to issuance of any building permit in CFD No. 90-1; therefore, there is no need to notify the County of Orange Auditor-Controller.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-04, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-1 of the Capistrano Unified School District (Coto De Caza), Affirming, Ratifying, and Authorizing the Levy of Special Taxes in Community Facilities District No. 90-1 of the Capistrano Unified School District (Coto De Caza) for Fiscal Year 2015-2016.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

17. RESOLUTION NO. 1516-05, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA) FOR FISCAL YEAR 2015-2016:

DISCUSSION/
ACTION
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EXHIBIT 17

Resolution No. 1516-05 authorizes the levy of Special Tax in Community Facilities District (CFD) No. 90-2 (Talega) for Fiscal Year 2015-16. In order to secure the tax roll for CFD No. 90-2 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-05, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all

students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-05, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

- 18. RESOLUTION NO. 1516-06, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF IMPROVEMENT AREA NO. 2002-1 OF COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN IMPROVEMENT AREA NO. 2002-1 OF COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA) FOR FISCAL YEAR 2015-2016:**
 Resolution No. 1516-06 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 90-2 IA No. 2002-1 (Talega) for Fiscal Year 2015-2016. In order to secure the tax roll for IA No. 2002-1 of CFD No. 90-2 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1515-06, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. David Taussig & Associates will deliver the required documents on the District’s behalf to the County of Orange.

DISCUSSION/
ACTION
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EXHIBIT 18

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-06, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Improvement Area No. 2002-1 of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Improvement Area No. 2002-1 of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

19. RESOLUTION NO. 1516-07, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 92-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LAS FLORES), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 92-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LAS FLORES) FOR FISCAL YEAR 2015-2016:

DISCUSSION/
ACTION
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EXHIBIT 19

Resolution No. 1516-07 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 92-1 (Las Flores) for Fiscal Year 2015-2016. In order to secure the tax roll for CFD No. 92-1 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor/Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-07, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-07, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores), Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

20. RESOLUTION NO. 1516-08, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) FOR FISCAL YEAR 2015-2016:

DISCUSSION/
ACTION
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EXHIBIT 20

Resolution No. 1516-08 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 98-1A (Pacifica San Juan) for Fiscal Year 2015-2016. Such Special Taxes were levied, in prior fiscal years, on a partial basis. It is proposed that for Fiscal Year 2015-2016 the Special Taxes be levied on a partial basis at less than the Assigned Special Tax for CFD No. 98-1A. As in prior fiscal

years, this is not a precedent for future fiscal years. In order to secure the tax roll for CFD No. 98-1A in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-08, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-08, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

21. RESOLUTION NO. 1516-09, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LADERA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LADERA) FOR FISCAL YEAR 2015-2016:

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EXHIBIT 21

Resolution No. 1516-09 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 98-2 (Ladera) for Fiscal Year 2015-2016. In order to secure the tax roll for CFD No. 98-2 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-09, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-09, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities

District No. 98-2 of the Capistrano Unified School District (Ladera) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

22. RESOLUTION NO. 1516-10, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (RANCHO MADRINA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (RANCHO MADRINA) FOR FISCAL YEAR 2015-2016:

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EXHIBIT 22

Resolution No. 1516-10 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 2004-1 (Rancho Madrina) for Fiscal Year 2015-2016. In order to secure the tax roll for CFD No. 2004-1 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-10, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-10, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

23. RESOLUTION NO. 1516-11, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS), AUTHORIZING THE LEVY OF SPECIAL TAXES

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EXHIBIT 23

**IN COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE
 CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS)
 FOR FISCAL YEAR 2015-2016:**

Resolution No. 1516-11 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 2005-1 (Whispering Hills) for Fiscal Year 2015-2016. In order to secure the tax roll for CFD No. 2005-1 in Fiscal Year 2015-2016, the District must notify the County of Orange Auditor-Controller no later than August 20, 2015, or other duly authorized date, with a certified copy of Resolution No. 1516-11, along with a copy of the annual levy of Special Taxes for Fiscal Year 2015-2016. The District’s Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District’s behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1516-11, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) For Fiscal Year 2015-2016, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

GENERAL FUNCTIONS

- | | |
|--|--|
| <p>24. SCHOOL BOARD MINUTES:
 Approval of the minutes of the July 15, 2015, special Board meeting.
 <i>Contact: Teresa Teichman, Manager, Board Office Operations</i></p> | <p>Page 107
 EXHIBIT 24</p> |
| <p>25. SCHOOL BOARD MINUTES:
 Approval of the minutes of the July 15, 2015, Board workshop.
 <i>Contact: Teresa Teichman, Manager, Board Office Operations</i></p> | <p>Page 109
 EXHIBIT 25</p> |
| <p>26. SCHOOL BOARD MEETING SCHEDULE FOR SPECIAL MEETINGS AND WORKSHOPS:</p> | <p>Page 111
 EXHIBIT 26</p> |

Approval of revised School Board Meeting Calendar to include dates for special Board meetings or workshops for 2015-2016. At the July 22 Board meeting Trustees discussed revising the 2015-2016 Board Meeting Schedule to add designated dates for special Board meetings and workshops throughout the year. At the meeting the Board selected October 21, January 21, March 11, and May 20 as potential dates with the understanding that special Board meetings and workshops could be cancelled if not needed. It is necessary to revise three of the four dates discussed so that they occur on a Wednesday. Corrected dates for consideration are: Wednesday, October 21, 2015; Wednesday, January 20, 2016; Wednesday, March 16; and Wednesday, May 18, 2016
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: *Kirsten M. Vital, Superintendent*

CURRICULUM & INSTRUCTION

27. **PROPOSED SCHOOL START AND DISMISSAL TIMES FOR THE 2015-2016 SCHOOL YEAR:** Page 113
EXHIBIT 27

Approval of the start and dismissal times for the 2015-2016 school year. Per Board Policy 6111, this item seeks approval of the start and dismissal times for each school site for the 2015-2016 school year. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: *Susan Holliday, Interim Assistant Superintendent, Education Services*

28. **MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR THE 2015-2016 MIGRANT EDUCATION PROGRAM, REGION 9:** Page 117
EXHIBIT 28

Approval of the Memorandum of Understanding for the 2015-2016 Migrant Education Program, Region 9. Currently, migrant students are entitled to specific services provided by the California Department of Education. Migrant Education Programs target students from migrant families who may have gaps in their schooling due to work schedules and work locations. The goal of this Memorandum of Understanding is to outline the partnership and services that will be provided to students within the Migrant Education Program in the District, by the San Diego County's Regional Office of Migrant Education.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: *Dr. Susan Holliday, Interim Assistant Superintendent, Education Services*

BUSINESS & SUPPORT SERVICES

29. **PURCHASE ORDERS, COMMERCIAL WARRANTS, AND PREVIOUSLY BOARD – APPROVED BIDS AND CONTRACTS:** Page 133
EXHIBIT 29

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$94,174,997.70 and the commercial warrants total \$14,641,585.75. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board approved by vendor warrants exceeding \$250,000.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

30. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements. Due to state budget cuts to schools over the last several years, staff requests contractors to reduce their fees for services by ten percent. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows one new agreement totaling \$5,000, nine ratifications of new agreements totaling \$372,420, three extensions to existing agreements totaling \$188,380, three extension ratifications to existing agreements totaling \$95,000, and one amendment ratification to an existing agreement with no financial impact. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

31. GOVERNMENT CLAIM: No. ABI 1500650

Rejection of Government Claim No. ABI 1500650. This agenda item pertains to a claim filed against the District by claimant. This claim is based upon alleged injuries due to a car accident involving a District employee and vehicle. Rejection of this claim does not have any financial implications on the general fund budget and establishes procedural timelines. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

32. GOVERNMENT CLAIM: No. LBI 1501178 MH

Rejection of Government Claim: No. LBI 1501178 MH. This agenda item pertains to a claim filed against the District by Law Offices of James L. Meier, Attorney on behalf of minor. This claim is based upon alleged injury of a student while playing at the park adjacent to Newhart Middle School. Rejection of this claim does not have any financial implications on the general fund budget and establishes procedural timelines. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under separate cover.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

33. GOVERNMENT CLAIM: No. EMP 1501209 DP

Rejection of Government Claim No. EMP 1501209 DP. This agenda item pertains to a claim filed against the District by Sessions Kimball, Edye A. Hill, Attorney at Law. This claim is based upon alleged discrimination towards claimant by District. Rejection of this claim does not have any financial implications on the general fund budget and establishes procedural timelines. Due to the confidential nature of this item, the supporting information for this item is provided to Trustees under

separate cover.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

34. SPECIAL EDUCATION SETTLEMENT AGREEMENTS:

Approval of special education Settlement Agreement Case #2015020239, Settlement Agreement Case #2015030080, and Settlement Agreement Case #2015060490. Due to the confidential nature of the Agreements, supporting information is provided to Trustees under separate cover. Expenditures under these Agreements are limited to \$119,010, funded by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

35. SPECIAL EDUCATION SETTLEMENT AGREEMENTS:

Approval of the ratification of special education Settlement Agreement Case #2015060414, Settlement Agreement Case #2015060623, Informal Dispute Resolution Case #050115, Informal Dispute Resolution Case #050215, Informal Dispute Resolution Case #060315, Informal Dispute Resolution Case #060415, and Informal Dispute Resolution Case #070515. Due to the confidential nature of the Agreements, supporting information is provided to Trustees under separate cover. Expenditures under these Agreements are limited to \$54,988, funded by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

36. AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS AGREEMENT FOR AVID SECONDARY MEMBERSHIP:

Page 307

EXHIBIT 36

Approval of the AVID College Readiness System Services and Products Agreement for AVID Secondary Membership. This Agreement provides support to prepare students for college readiness and success in a global society. The term of this Agreement is July 1, 2015, through June 30, 2016. The contractor will provide services at the rates indicated in the Agreement. Expenditures under this contract are limited to \$45,240, funded by Local Control Accountability Plan funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

37. AMENDMENT TO AGREEMENT BID NO. 1516-02, AUDIO VISUAL EQUIPMENT WITH CDW GOVERNMENT LLC:

Page 323

EXHIBIT 37

Approval of the Amendment to Agreement Bid No. 1516-02 for the purchase of audio visual equipment with CDW Government LLC, adding replacement models to the current price list. The contract allows for product changes in the event of an item that is discontinued or no longer available. The product shall be deemed acceptable only if it meets or exceeds original specifications, is provided at the same or lesser price of the original item, and the District approves the replacement. If the upgrade provides additional or enhanced functionality, the price of the new item must be mutually accepted by the District and the vendor. Annual expenditures for audio visual products purchased using this bid are anticipated to be \$900,000 to \$1,000,000 funded through various sources including, but not limited to, gift funds, site funds, grants, and general fund.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

38. LIMITED USE LICENSE AGREEMENT WITH RANCHO SANTA MARGARITA LANDSCAPE AND RECREATION CORPORATION FOR THE USE OF ARROYO VISTA PARK: Page 325
EXHIBIT 38

Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Arroyo Vista Park. Arroyo Vista School is located adjacent to Arroyo Vista Park in the City of Rancho Santa Margarita. The park is maintained by SAMLARC, a non-profit homeowners association. Since the school opened in 1992, students from Arroyo Vista School have been using the adjacent park for various activities, operating under a limited use license agreement. The additional space provides the students with greater recreational and physical education opportunities.

The Limited Use License Agreement was developed to provide general provisions defining each agency's responsibilities. Terms of the agreement include a defined amount of student use of the park for the current school year for a fee of \$5,000, paid out of the general fund. SAMLARC will be responsible for all ongoing maintenance of the park. The original Limited Use License Agreement was reviewed and approved by District and SAMLARC legal counsel.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

39. LIMITED USE LICENSE AGREEMENT WITH RANCHO SANTA MARGARITA LANDSCAPE AND RECREATION CORPORATION FOR USE OF TIJERAS CREEK PARK: Page 347
EXHIBIT 39

Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Tijeras Creek Park. Tijeras Creek Elementary School is located adjacent to Tijeras Creek Park in the City of Rancho Santa Margarita. The park is maintained by SAMLARC, a non-profit homeowners association. Since the school opened in 2000, students from Tijeras Creek Elementary School have been using the adjacent park for various activities, operating under a limited use license agreement. The additional space benefits the students with greater recreational and physical education opportunities.

The Limited Use License Agreement was developed to provide general provisions defining each agency's responsibilities. Terms of the agreement include a defined amount of student use of the park for the upcoming school year for a fee of \$8,900, paid out of the general fund. SAMLARC will be responsible for all ongoing maintenance of the park. The original Limited Use License Agreement was reviewed and approved by District and SAMLARC legal counsel.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

40. AMENDMENT NO. 1 TO ADVOCACY AGREEMENT WITH CAPITOL ADVISORS GROUP LLC RELATING TO COMMUNICATIONS, MEDIA AND PRESS RELATIONS CONSULTING, AND PUBLIC ENGAGEMENT AND OUTREACH SERVICES: Page 369
EXHIBIT 40

Approval of Amendment No. 1 to Advocacy Agreement, in which Capitol Advisors Group LLC will provide additional communications, media and press relations consulting, and public engagement and outreach services, as needed by the District. This Amendment proposes a term of May 15, 2015, through August 15, 2015;

however, the Agreement may be terminated with 30 days' written notice. The contractor will provide services at the rate of \$7,500 per month, paid by the general fund. Expenditures will depend on the length of the contract and are currently anticipated to be less than \$25,000.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

41. STATE OF ARIZONA, DEPARTMENT OF ADMINISTRATION DIVISION OF PROCUREMENT OFFICE, AND WESTERN STATES CONTRACTING ALLIANCE MASTER CONTRACT AGREEMENT NO. ADSP011-00000411-4, MAILING EQUIPMENT - NEOPOST USA, INCORPORATED:

Approval to utilize the State of Arizona Department of Administration Division of Procurement Office and Western States Contracting Alliance Master contract Agreement No. ADSP011-00000411-4 awarded to Neopost USA, Incorporated, and approved for usage in the State of California pursuant to the California Participating Addendum No. 7-12-70-22, for the purchase of mailing equipment, supplies and maintenance, as needed, under the same terms and conditions of the awarding public agency's contract. This contract provides set pricing for mailing equipment, supplies and maintenance. Anticipated annual expenditures utilizing this contract are approximately \$16,000, funded by the general fund. School boards have the authority to "piggyback" on another public agency's bid, per Public Contract Code §20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District's specifications. Using piggyback contracts save time and often provides lower prices than a single jurisdiction would be able to obtain. Due to the size of the contract and award, the documentation will be posted online on the District's Board Agendas and Supporting Documentation page.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

42. PERSONNEL REIMBURSEMENT AGREEMENT WITH LAGUNA BEACH UNIFIED SCHOOL DISTRICT:

Page 377
EXHIBIT 42

Approval of a Personnel Reimbursement Agreement with Laguna Beach Unified School District (LBUSD) to provide five days of instruction by a qualified Orientation and Mobility Specialist to LBUSD during the 2015-2016 school year. District staff has provided these services to LBUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. LBUSD will pay the employee salary and benefit costs for the days of instruction.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

43. PERSONNEL REIMBURSEMENT AGREEMENT WITH SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT:

Page 381
EXHIBIT 43

Approval of a Personnel Reimbursement Agreement with Saddleback Valley Unified School District (SVUSD) to provide 40 days of instruction by a qualified Orientation and Mobility Specialist to SVUSD during the 2015-2016 school year. District staff has provided these services to SVUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. SVUSD will pay the employee salary and benefit costs for the days of instruction.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary

options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

44. EXTENSION OF RENTAL SERVICES AGREEMENT-CAPO BEACH CALVARY: Page 385
EXHIBIT 44

Approval of Extension of Rental Services Agreement No. 1415001 with Capo Beach Calvary to provide designated parking spaces at the Transportation South Yard for a monthly fee of \$100 per space. The contract term is October 1, 2015, through September 30, 2016. This Agreement provides a positive revenue stream into the District's general fund to offset a portion of the Transportation Department's encroachment.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

45. PROFESSIONAL SERVICES AGREEMENT - STRADLING, YOCCA, CARLSON & RAUTH: Page 391
EXHIBIT 45

Approval of the District standardized Professional Services Agreement with Stradling, Yocca, Carlson & Rauth. At the July 22, 2015 Board meeting, this item was presented to the Board for consideration. Upon the direction of the Board, District staff was instructed to attempt to negotiate a lower rate and explore possible alternative billing structures other than the typical incremental hourly billing structure. This proposed contract is for work that has already been performed relating to a Public Records Act request pertaining to a community facilities district. The initial rate for such work was \$525 per hour for partner level attorneys. The lower negotiated rate for this contract only is \$450 per hour for partner level attorneys. The expenditures related to this proposed Agreement were previously authorized as part of the District's budget approval process. Expenditures under this Agreement are not expected to exceed \$2,500 for the term of April 1, 2015 through June 30, 2015.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

46. MEMORANDUM OF UNDERSTANDING WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS: Page 405
EXHIBIT 46

Approval of the Memorandum of Understanding with the Orange County Superintendent of Schools will allow Orange County Department of Education (OCDE) to provide special education programs and services for eligible District students from July 1, 2015, through June, 30, 2016. The OCDE Division of Special Education Services operates a special schools program for pupils with exceptional needs who require intensive educational services. These students are referred by their Individualized Education Program (IEP) teams when it is jointly determined by the District and OCDE that the student's educational needs, as specified in the IEP, can be appropriately met by OCDE programs and services. On average, the District has approximately 85 students enrolled in OCDE programs per year. There are three cost categories for OCDE programs: classroom cost, transportation cost, and special circumstance aide cost. The average classroom cost per student is \$44,306. Based on average enrollment, the estimated District cost for students attending OCDE classes for the 2015-2016 school year is approximately \$3,766,000. The estimated District cost for transportation provided by OCDE is approximately \$650,000. The estimated District cost for required special circumstance aides in classrooms or on buses is approximately \$900,000. Annual expenditures under this agreement are paid by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

47. **MEMORANDUM OF UNDERSTANDING WITH SANTA ANA UNIFIED SCHOOL DISTRICT:** Page 425
EXHIBIT 47

Approval of the Memorandum of Understanding (MOU) with Santa Ana Unified School District (SAUSD) to provide special education Deaf and Hard of Hearing programs and services for District students referred by their Individualized Education Program (IEP) team. SAUSD provides specialized programs for Deaf or Hard of Hearing students in grades K – 6 who require a more intensive special education placement. The District is currently projected to have two students in the SAUSD program, but the approval of the MOU allows the District to place additional students as determined by the IEP team or through a settlement agreement. Estimated cost per student is \$37,000. Annual expenditures under this MOU are limited to \$90,000, paid by special education funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Mark Miller, Assistant Superintendent, SELPA and Special Education Operations

48. **MEMORANDUM OF UNDERSTANDING WITH SAN GORGONIO OUTDOOR SCIENCE SCHOOL:** Page 431
EXHIBIT 48

Approval of the Memorandum of Understanding with San Gorgonio Outdoor Science School to use the facilities, supplies, equipment, and services provided by San Gorgonio School, as requested by the District for fifth and sixth grade science education. The contractor will provide services at the rates indicated in the Agreement. The scheduled attendance for this program for students of Las Palmas Elementary School is October 27, 2015, through October 30, 2015. Expenditures under this contract are estimated to be \$31,490, paid by primarily parent payments and supplemented by gift funds, as needed.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Interim Assistant Superintendent, Education Services

49. **EXTENSION OF INDEPENDENT CONTRACTOR AGREEMENT FOR SPECIAL SERVICES – SCHOOLMESSENGER BY RELIANCE COMMUNICATIONS, LLC:** Page 437
EXHIBIT 49

Approval of Extension of Independent Contractor Agreement for Special Services with Reliance Communications, LLC to provide the SchoolMessenger mass notification system. This Agreement provides software and support services related to the SchoolMessenger system for mass notifications selected through the Request For Qualifications process. The current cost of the mass notification system is \$1.35 per student. The District has added the Custom Mobile Application at the cost of 25 cents per student or \$12,977 annually. The vendor has agreed to maintain the same pricing for fiscal year 2015-2016 as previously negotiated. Annual expenditures under this contract are not-to-exceed \$83,053, funded by the general fund.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

50. **AWARD REQUEST FOR QUALIFICATIONS NO. 1-1516, GENERAL LEGAL SERVICES – MULTIPLE FIRMS:** Page 455
EXHIBIT 50

Approval of the Award of Request for Qualifications (RFQ) No. 1-1516 – General Legal Services to various firms. On April 22, 2015, the Board authorized staff to advertise for proposals for legal services. Seventy-nine proposals were received from twenty-one firms for seven major legal categories, which are listed in Exhibit A. All

received proposals underwent a two-part evaluation process, as is the standard procedure for all Requests for Proposals/Qualifications. First, Purchasing staff reviews all the proposals for compliance to the request, then an evaluation committee, comprised of 14 District staff administrators and Board President Lynn Hatton-Hodson reviewed and scored the proposals on a number of factors, as shown on the scoring rubric in Exhibit B. There are separate scoresheets for each legal category. At the June 24, 2015 meeting, the Board requested that staff provide the proposals with individual attorney biographies for each law firm recommended by the evaluation committees. For the July 22, 2015 Board meeting, the proposals were posted on the District’s Board Agendas and Supporting Documentation page, along with proposed contracts and award letters, as applicable. Law firms recommended for the public finance bench (bond counsel, disclosure counsel, etc) will have a proposed award letter because those firms are compensated on a contingent transaction basis. At the July 22, 2015 Board meeting, Board members directed District staff to explore alternative billing arrangements different than the incremental hourly billing structure and attempt negotiations for lower rates. Proposed contracts for all non-public finance law firms will be for a one year term beginning July 1, 2015 through June 30, 2016. District staff will continue to explore both alternative billing structures and rates for current and future contracts, with all amendments brought back for Board consideration and approval. Annual expenditures under these contracts will vary with District needs, funded by the general fund, CFD administrative funds, and other applicable funding sources. Due to the voluminous nature of the proposals and proposed contracts for each firm, the documentation will be posted online on the District’s Board Agendas and Supporting Documentation page.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

PERSONNEL SERVICES

51. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:

Page 459
EXHIBIT 51

Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

52. RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:

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EXHIBIT 52

Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

Motion by _____ Seconded by _____

ROLL CALL:

Trustee Alpay	_____	Trustee McNicholas	_____
Trustee Hanacek	_____	Trustee Pritchard	_____
Trustee Jones	_____	Trustee Reardon	_____
		Trustee Hatton-Hodson	_____

53. QUARTERLY REPORT – WILLIAMS SETTLEMENT UNIFORM COMPLAINT

EXHIBIT 53

Education Code §35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, facility conditions posing a threat to student/staff health or safety, and instruction and services for the California High School Exit Examination. Furthermore, the law requires any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting each quarter. During the fourth quarter, 52 complaints were filed and resolved.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Leona Olson, Assistant Superintendent, Personnel Services

NOTE: BY USING A ROLL-CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS, WHICH REQUIRE A SIMPLE MOTION OR ROLL-CALL VOTE.

ADJOURNMENT

Motion by _____ Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS WEDNESDAY, SEPTEMBER 9, 2015, 7:00 P.M. AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM, 33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website: www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code §35146 and Government Code §54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.