

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – SPECIAL MEETING
JULY 15, 2015
EDUCATION CENTER – BOARD ROOM

President Hatton-Hodson called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was led by Trustee Reardon.

Present: Trustees Hanacek, Hatton-Hodson, Jones, McNicholas, Pritchard, and Reardon

Absent: Trustee Alpay

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org **Permanent Record**

It was moved by Trustee Hanacek, seconded by Trustee Reardon and motion carried by a 6-0 vote to adopt the Board agenda. **Adoption of the Board Agenda**

AYES: Trustees Hanacek, Hatton-Hodson, Jones, McNicholas, Pritchard, and Reardon.

NOES: None

ABSENT: Trustee Alpay

Before the Board recessed to closed session, President Hatton-Hodson read the following statement:

It is considered good management practice, in both private and public organizations, for supervisors to review the performance of each of their direct reports at least once a year. Everyone in CUSD, except the Superintendent, has a single supervisor. The Superintendent has seven supervisors – your seven member Board of Trustees. On June 25, we seven board members met in closed session, with no one else present, to discuss the Superintendent's annual performance review. After that meeting each board member wrote an evaluation. These evaluations included input the members had received from staff, parents, students, and members of the public. As Board President, I took these seven written evaluations and combined them into a single statement, which the board members will review tonight in closed session. Once we agree on the wording of this joint evaluation, it will be presented privately to the Superintendent. Like all employee evaluations, The Superintendent's performance evaluation is a confidential document that is intended to reinforce her strengths and achievements and to communicate what the Board feels she needs to do differently and better. The Board and I appreciate the input we have received from others, as it has been useful in helping us provide input to the Superintendent on her performance and future goals. Thank you.

At 5:03 p.m., the Board recessed to closed session to discuss one Public Employee Performance Evaluation.

Trustee Alpay arrived in closed session at 5:07 p.m.

6978

President Hatton-Hodson reconvened the meeting at 6:02 p.m. and reported the following action taken during closed session: EXHIBIT 19

**President's Report
From Closed 331**

Agenda Item A – Public Employee Performance Evaluation:

Session Meeting

No action was taken.

It was moved by Trustee McNicholas, seconded by Trustee Hanacek, and motion carried 7-0 to adjourn the meeting. **Adjournment**

AYES: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, McNicholas,
Pritchard, and Reardon
NOES: None

President Hatton-Hodson announced the meeting adjourned at 6:02 p.m.



Board Clerk



Secretary, Board of Trustees