

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
November 16, 2016
EDUCATION CENTER – BOARD ROOM

President Hanacek called the meeting to order at 5:33 p.m.

**Call to Order/
Adjourn to Closed
Session**

At 5:33 p.m. the Board recessed to Closed Session to discuss: Conference with Legal Counsel - Anticipated Litigation; Conference with Legal Counsel - Existing Litigation; Student Expulsions; and Conference with Labor Negotiators.

The regular meeting of the Board reconvened to open session and was called to order by President Hanacek at 7:07 p.m.

ROLL CALL:

Present: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, Pritchard, Reardon and Student Advisor Quinn Darling
Absent: Trustee McNicholas

The Pledge of Allegiance was led by Trustee Alpay.

**Pledge of
Allegiance**

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Alpay, seconded by Trustee Reardon and motion carried by a 6-0-1 vote to adopt the Board agenda.

**Adoption of the
Board Agenda**

AYES: Trustees Alpay, Hanacek, Hatton-Hodson, Jones, Reardon and Pritchard
NOES: None
ABSENT: McNicholas

Student Advisor Darling voted Aye to adopt the Board agenda.

President Hanacek reported the following action taken during closed session:

**President's Report
from Closed
Session Meeting**

Agenda Item #3A – Conference with Legal Counsel – Anticipated Litigation

Trustees voted 5-0-2 to approve the ratification of IDR Case Numbers 20160926 and 20161010.

Agenda Item #3B – Conference with Legal Counsel – Existing Litigation

Item B-1: Trustees voted 5-0-2 to approve OAH Case Number 2016090399

Item B-2: Trustees voted 6-0-1 to approve OAH Case Number 2016100543

Item B-3: Trustees voted 6-0-1 to approve OAH Case Number Unassigned.

Agenda Item #3C – Student Expulsions

Trustees voted 6-0-1 to approve the expulsion of Case Numbers 2017-004, 2017-007, 2017-008, 2017-009 and 2017-011.

Agenda Item #3D – Conference with Labor Negotiators

No Reportable Action.

Trustee Recognitions

Amy Hanacek, President

John M. Alpay, Trustee

**Trustee
Recognitions**

Superintendent Vital honored and thanked Board President Amy Hanacek for her commitment and dedication to students and the District in her role as Board President for the 2015-2016 year.

President Hanacek honored Trustee John Alpay for his unwavering commitment to student success and thanked him for serving as a Trustee for two terms in office.

Superintendent Vital reported on various school visits and the activities of the past two weeks. She visited Tesoro High School, San Juan Hills High School and Oxford Preparatory Academy. She attended the football games at both Aliso Niguel High School and San Clemente High School.

**Board and
Superintendent
Comments**

Superintendent Vital attended the Aspiring Principals Institute and spent time with the ASB Executive Council led by Student Advisor Darling.

She spoke regarding Measure M and shared that the District is actively recruiting for members of our newly established School Facilities and Finance Advisory Committee and our Community Facilities District Citizen's Oversight and Advisory Commission. She asked those who are interested in serving to visit the District website for the applications.

Superintendent Vital shared that the District will remain focused on solving the problem of classrooms and facilities that need upgrades, modernizations and improvements for the education of our young people.

Trustee Hatton-Hodson, Jones, Pritchard and Reardon all thanked Trustee Alpay for his service as a Trustee and President Hanacek for her dedication to the role as Board President.

Trustee Alpay congratulated President Hanacek on the completion of her role as Board President. He spoke regarding his two terms as Trustee for the District and shared he will miss the time spent as a Board Member.

The following speakers addressed the Board:

- Dawn Urbanek spoke regarding the Consent Calendar.
- Michele Ploessel-Campbell spoke regarding Pajama Day.

**Oral
Communications**

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or

removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

Staff pulled Agenda Item 17.

**Items Pulled from
the Consent
Calendar**

President Hanacek asked Trustees for Items they wished to pull from the Consent Calendar. Trustee Hatton-Hodson requested to pull Item 2. Trustee Jones requested to pull Item 15. Trustee Reardon requested to pull Item 4, 6 and 8. President Hanacek pulled Item 26.

It was moved by Trustee Alpay, seconded by Trustee Pritchard, and motion carried by a 6-0-1 Roll Call vote to approve the following Consent Calendar, with the exception of Items 2, 4, 6, 8, 15, 20, and 26.

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: McNicholas

Student Advisor Darling voted Aye to approve the Consent Calendar with the exception of the pulled items.

Approval of the proposed 2018-2019 and 2019-2020 school calendars.

**Proposed 2018-
2019 And 2019-
2020 School
Calendars
Agenda Item 20**

The following speakers addressed the Board:

- Sally White spoke regarding the proposed school calendar.
- Michele Ploessel-Campbell spoke regarding the school calendar.

Trustee Reardon requested the Board lift the topic school conferences from the item and approve the proposed calendars with the proviso that the District creates a working group to address the topic of school conferences.

Trustee Jones proposed a revision to the 2018-2019 School Calendar to move the pupil free day from October 31 to November 1. She also requested a simplified school calendar be added to the District website.

President Hanacek requested the middle school and high school registration dates be reflected in the proposed calendars.

It was moved by Trustee Hatton-Hodson, seconded by Trustee Reardon, and motion carried by a 6-0-1 vote to approve Agenda Item 20 with the continued conversation regarding the topic of school conferences and changing the pupil free day from October 31 to November 1.

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 20.

Approval of donations of funds and equipment.

**Donation Of Funds
And Equipment
Agenda Item 1**

Approval of the District standardized Independent Contractor, Professional Services, Master Contract, and Field Service Agreements.

**Independent
Contractor,
Professional
Services, Field
Service and Master
Contract
Agreements.
Agenda Item 3**

Approval of Change Order No. 1, Bid No. 1516-26 for the Tijeras Creek Elementary School Roof Replacement and Exterior Painting Project related to changes for District requested improvements outlined in Work Orders No. 1 - 8.

**Change Order No.
1, Bid No. 1516-26,
Tijeras Creek
Elementary School
Roof Replacement
And Exterior
Painting
Agenda Item 5**

Approval of the addendum to the Daniel J. Edelman, Incorporated DBA Edelman Independent Contractor Master Agreement effective September 29, 2016.

**Daniel J. Edelman,
Incorporated DBA
Edelman
Agreement
Addendum
Agenda Item 7**

Approval of the Final Acceptance and filing of the Notice of Completion for Bid No. 1516-26, Tijeras Creek Elementary School Roof Replacement and Exterior Painting.

**Final Acceptance
And Filing Of
Notice Of
Completion For
Bid No. 1516-26,
Tijeras Creek
Elementary School
Roof Replacement
And Exterior
Painting – States
Link Construction,
Inc.
Agenda Item 9**

Approval of Income Agreement No. 43541 with Orange County Superintendent of Schools to provide specialized and experienced services from Janet Dodd for speech-language pathology consulting and coaching for District staff on Individual Education Plans.

**Income Agreement
No. 43541 - Orange
County
Superintendent Of
Schools Agenda
Item 10**

Approval of the Outdoor Science School Contract with High Trails Inc. to provide an overnight outdoor science school trip aligned with grade level science standards.

Outdoor Science School Contract - High Trails Inc. Agenda Item 11

This item was pulled by staff.

Resolution No. 1617-45, Approving the Annual and Five-Year Reportable Fees Report for Fiscal Year 2015-2016, In Compliance with Government Code § 66001 and § 66006: Agenda Item 12

Approval of the Service Agreement with West Interactive Services Corporation DBA School Messenger for the purposes of replacing the listserv system with a new community communication program.

School Messenger Order Authorization With Preview – West Interactive Services Corporation Agenda Item 13

This item was pulled by staff.

Approval to utilize the State of California Multiple Award Schedule (CMAS) Contract No. 3-16-84-0052A, General Services Administration Schedule No. GS-07F-9671S, for the purchase of information technology goods and services, from Blue Violet Networks, LLC, as needed, such as security cameras, DVR appliances, cabling and installation services.

State Of California Multiple Award Schedule Contract No. 3-16-84-0052a, General Services Administration Schedule No. Gs-07f-9671s, Information Technology Goods And Services – Blue Violet Networks, LLC Agenda Item 14

Approval of the College Readiness Block Grant Plan.

College Readiness Block Grant Plan Agenda Item 16

Approval of the Secondary Course Catalog will support parents and students by providing them with a detailed resource covering all secondary instructional, academic, co-curricular and extracurricular program information.

Secondary Course Catalog Agenda Item 17

Approval of broadening the Course of Study: New Secondary Courses.

**Broadening The
Course Of Study –
New Secondary
Courses
Agenda Item 18**

Approval of an increased Career Technical Education Incentive Grant (CTEIG) funding decision.

**Increased Career
Technical
Education
Incentive Grant
Funding Decision
Agenda Item 19**

Approval of unpaid Clinical Practice Teaching Agreement with TEACH-NOW, Inc. to provide structured, supervised educational learning experiences in a safe environment to teacher candidate's throughout his or her minimum 12-week, 200 clock hour clinical practice.

**Clinical Practice
Teaching
Agreement With
Teach-Now, Inc.
Agenda Item 21**

Approval of Income Agreement No. 43589 with Orange County Superintendent of Schools to provide introduction to Next Generation Science Standards (NGSS) for District teachers of RH Dana Elementary School.

**Income Agreement
No. 43589 - Orange
County
Superintendent Of
Schools
Agenda Item 22**

Acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) First Quarter Report.

**Orange County
Department Of
Education First
Quarter Report –
Williams
Settlement
Legislation
Agenda Item 23**

Acceptance of Williams Settlement Legislation Uniform Complaint First Quarter Report.

**Quarterly Report –
Williams
Settlement
Legislation
Uniform
Complaint
Agenda Item 24**

Approval of Annual Report – Williams Settlement Legislation, 2015-2016 School Year.

**Annual Report –
Williams
Settlement
Legislation, 15-16
School Year
Agenda Item 25**

Approval of the activity list for employment, separation and additional assignments of certificated employees.

**Resignations/
Retirements/
Employment –
Certificated
Employees
Agenda Item 27**

Approval of the August 17, 2016 Regular Board Meeting minutes.

**School Board
Minutes
Agenda Item 28**

DISCUSSION/ACTION ITEMS

President Hanacek recognized Susan Holliday, Associate Superintendent, Education Services to present this item.

**First Reading –
Revisions to Board
Policy 5111.5,
Language
Immersion and
International
Baccalaureate
Admissions:
Agenda Item 29**

Following discussion, it was moved by President Hanacek, seconded by Trustee Hatton-Hodson, and motion carried by a 6-0-1 vote to approve the allotted time for public speakers be changed from 3 minutes to 1 minute, per speaker, on the topic of Board Policy 5111.5, Language Immersion and International Baccalaureate Admissions.

AYES: Trustee Alpay, Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: McNicholas

Student Advisor Darling voted Aye to approve the time change for public speakers on the topic of Board Policy 5111.5, Language Immersion and International Baccalaureate Admissions.

The following speakers addressed the Board:

- Danielle Mosh spoke regarding the Mandarin Immersion Program matriculation.
- Audrey Shaw spoke regarding Board Policy 5111.5.
- Linda Tawara spoke regarding Language Immersion.
- Mike Yousef spoke regarding Language Immersion.
- Jennifer Macy spoke regarding Language Immersion/MIP.
- Kathy Sales spoke regarding Board Policy 5111.5.
- Nicole Queen spoke regarding MIP matriculation.
- Samantha Baron spoke regarding MIP matriculation.
- Doug Pang spoke regarding Board Policy 5111.5.
- Elizabeth Dawson spoke regarding MIP matriculation.
- Jennifer Bergeron spoke regarding MIP matriculation.
- Adriane Casas spoke regarding MIP matriculation.
- Juintew Liu spoke regarding MIP.
- Joey Liu spoke regarding MIP.
- Dave Djavaherian spoke regarding MIP.
- Scout Denison spoke regarding the Mandarin Immersion Program.
- William Keller spoke regarding the Mandarin Immersion Program.
- Danny Crouch spoke regarding Mandarin Immersion Program – Middle School.
- Lindsey Denison spoke regarding the Mandarin Immersion Program location.

- Michael Pratt spoke regarding the path forward for MIP.

It was moved by Trustee Pritchard, seconded by Trustee Hatton-Hodson, and motion carried by a 4-2-1 Roll Call vote to approve First Reading – Revisions to Board Policy 5111.5, Language Immersion and International Baccalaureate Admissions with the recommendation to place the Mandarin Immersion Program at Fred Newhart Middle School and with the policy placed on the December 14, 2016 Board Meeting for ratification.

AYES: Trustee Hanacek, Hatton-Hodson, Jones and Pritchard
NOES: Alpay and Reardon
ABSENT: McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 29.

President Hanacek recognized Susan Holliday, Associate Superintendent, Education Services to present this item.

The following speakers addressed the Board:

- Cindy Vallone spoke regarding GATE.
- Stephanie Reyes-Tuccio spoke regarding Accelerated Academic.

Following discussion, it was moved by Trustee Jones, seconded by Trustee Reardon and motion carried by a 5-0-2 vote to indefinitely table Board Policy 6172, Accelerated Academic Achievement Program.

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: Alpay and McNicholas

Student Advisor Darling voted Aye to indefinitely table Agenda Item 31.

President Hanacek recognized Gordon Amerson, Associate Superintendent, Human Resource Services to present information on this item.

Following discussion, it was moved by Trustee Reardon, seconded by Trustee Hatton-Hodson and motion carried by a 5-0-2 vote to approve Third Reading – Board Policy 9270, Conflict of Interest.

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: Alpay and McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 30.

ITEMS PULLED FROM CONSENT CALENDAR

Approval of the activity list for employment, separation and additional assignments of classified employees.

**First Reading –
Revisions to Board
Policy 6172,
Accelerated
Academic
Achievement
Program
Agenda Item 31**

**Third Reading –
Board Policy 9270,
Conflict of Interest
Agenda Item 30**

**Resignations/
Retirements/**

The following speaker addressed the Board:

- Michele Ploessel-Campbell spoke regarding employee Grace Lee and thanked her for the work she has done on behalf of her son.

**Employment –
Classified
Employees
Agenda Item 26**

Following discussion, it was moved by Trustee Reardon, seconded by Trustee Jones and motion carried by a 5-0-2 vote to approve Agenda Item 26.

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: Alpay and McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 26.

Approval of purchase orders and commercial warrants.

Trustee Hatton-Hodson recused herself from this item.

Following discussion, it was moved by President Hanacek, seconded by Trustee Jones and motion carried by a 4-0-2-1 vote to approve Agenda Item 2.

**Purchase Orders,
Commercial
Warrants and
Previously Board-
Approved Bids and
Contracts.
Agenda Item 2**

AYES: Trustee Hanacek, Jones, Pritchard, and Reardon
NOES: None
ABSENT: Alpay and McNicholas
ABSTAIN: Hatton-Hodson

Student Advisor Darling voted Aye to approve Agenda Item 2.

Approval of Change Order No. 1, Bid No. 1516-17 for the Wood Canyon Elementary School Exterior Painting Project related to the repair work for the damage caused by the improperly discarded paint in the sewer line.

Following discussion, it was moved by Trustee Reardon, seconded by Trustee Hatton-Hodson and motion carried by a 5-0-2 vote to approve Agenda Item 4.

**Change Order No.
1, Bid No. 1516-17,
Wood Canyon
Elementary School
Exterior Painting
Agenda Item 4**

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard, and Reardon
NOES: None
ABSENT: Alpay and McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 4.

Approval of the Contract for E-Rate Compliance Services with CSM Consulting, Incorporated (CSM Consulting) for the purposes of assisting the District with applying for eligible E-Rate funds for Category One and Category Two services.

Following discussion, it was moved by Trustee Reardon, seconded by Trustee Hatton-Hodson and motion carried by a 5-0-2 vote to approve Agenda Item 6 with the agreement that the District will not approve the \$1,900 recurring cost.

**Contract For E-
Rate Compliance
Services - CSM
Consulting,
Incorporated
Agenda Item 6**

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard, and Reardon
NOES: None
ABSENT: Alpay and McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 6.

Approval of the Final Acceptance and filing of the Notice of Completion for Bid No. 1516-17, Wood Canyon Elementary School Exterior Painting.

**Final Acceptance
And Filing Of
Notice Of
Completion For
Bid No. 1516-17,
Wood Canyon
Elementary School
Exterior Painting –
Piana Construction
& Painting, Inc.
Agenda Item 8**

Following discussion, it was moved by Trustee Reardon, seconded by Trustee Hatton-Hodson and motion carried by a 5-0-2 vote to approve Agenda Item 8.

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard, and Reardon
NOES: None
ABSENT: Alpay and McNicholas

Student Advisor Darling voted Aye to approve Agenda Item 8.

Approval of the revision to Board Policy 0420.4, *Charter School Authorization*, updates and aligns the policy to Board Policy 0420.41, *Charter School Oversight*.

**Revision To Board
Policy 0420.4,
Charter School
Authorization
Agenda Item 15**

Following discussion, this item was moved to an additional reading.

It was moved by Trustee Hatton-Hodson, seconded by Trustee Reardon and motion carried by a 5-0-2 vote to adjourn the meeting.

Adjournment

AYES: Trustee Hanacek, Hatton-Hodson, Jones, Pritchard and Reardon
NOES: None
ABSENT: Alpay and McNicholas

President Hanacek announced the meeting adjourned at 10:46 p.m.


Board Clerk

Secretary, Board of Trustees

Minutes submitted by Nicole Perez, Executive Secretary, Board Operations