

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Regular Meeting

REVISED

July 26, 2017

Closed Session 5:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 5:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION EXHIBIT A-1

Attorney: David Huff
Significant Exposure to Litigation – One Case
(Pursuant to Government Code § 54956.9(d)(2))

Kirsten M. Vital and Clark Hampton
Attorney: Jeff Hoskinson
Significant Exposure to Litigation – One Case
(Pursuant to Government Code § 54956.9(d)(2)(3))

B. STUDENT READMISSIONS EXHIBIT B-1

Two Cases
Case Number 2017-004
Case Number 2017-017

EXHIBIT B-2

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE EXHIBIT C-1

Gordon Amerson
One Case
(Pursuant to Government Code § 54957)

D. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT EXHIBIT D-1

Gordon Amerson
Principal, Elementary School
Principal, High School
Principal, High School, Online Academy and Alternative Education Programs
(Pursuant to Government Code § 54957)

EXHIBIT D-2

EXHIBIT D-3

E. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

District Negotiators: Kirsten M. Vital and Clark Hampton
Attorney: Andreas Chialtas
Financial Advisor: Keith Weaver
Real Estate Consultant: George Peterson

Property: Pacifica San Juan property. 7.292 acre property located at the north east corner of Camino Las Ramblas and Avenida California
Negotiating Party: One or more potential buyers for the Property who may purchase

the Property through a request for proposals process

Property: South Transportation and Groundskeeping Facility. 5.51 acre property located at 26126 Victoria Blvd, Dana Point, CA 92624

Negotiating Party: One or more potential buyers or lessees for the Property who may purchase or lease the Property through a surplus property bid auction process

Property: Paseo de Colinas property. 2.47 acre property located on Paseo de Colinas adjacent to Niguel Hills Middle School

Negotiating Party: One or more potential buyers for the Property who may purchase the Property through a surplus property bid auction process

Under Negotiation: Price and Terms of Payment

F. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE

Superintendent

(Pursuant to Government Code § 54957(b))

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARING

1. PUBLIC HEARING: SECONDARY BI-LITERACY LANGUAGE ARTS/ENGLISH LANGUAGE DEVELOPMENT, GRADE 6 SPANISH TWO-WAY IMMERSION: Page 1 EXHIBIT 1

The Board will conduct a public hearing on Secondary Bi-literacy Language Arts/English Language Development (ELD) program (Program 3: Basic Bi-literacy Language Arts/ELD) for grade 6 Spanish Two-way Immersion.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

BUSINESS AND SUPPORT SERVICES

2. DONATION OF FUNDS AND EQUIPMENT:

Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$57,817.12 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

Contact: Clark Hampton, Deputy Superintendent Business and Support Services

Page 2

EXHIBIT 2

3. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$15,874,653.32 and the commercial warrants total \$7,021,045.88. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 3

4. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE AND MASTER CONTRACT AGREEMENTS:

Approval of the District standardized Independent Contractor, Professional Services, Master Contract and Field Service agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows forty new agreements totaling \$3,910,107 and seven amendments to existing agreements totaling \$39,015. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 4

5. AWARD BID NO. 1718-08, OUTSOURCE TRANSPORTATION SERVICES – AMERICAN LOGISTICS COMPANY, LLC:

Approval of Award Bid No. 1718-08, Outsource Transportation Services to American Logistics Company, LLC. The District provides special education transportation for those students who require transportation as determined by an Individualized Education Program (IEP). Additionally, special transportation arrangements may be required for individual general education students due to unusual circumstances. Occasionally, due to the specific needs of a student, the District's Transportation Department does not have the ability or resources available to transport the student. This contract provides additional and/or necessary resources to meet specialized students' transportation needs in an efficient and cost effective manner. Fifteen entities registered and downloaded the bid documents; however, only one bid was received prior to the stated bid deadline and accepted on July 5, 2017. The bid is awarded to the lowest responsive, responsible bidder, as determined by a hypothetical transport scenario shown in Exhibit A. American Logistics Company is determined to be the lowest responsive, responsible bidder. The terms of this base contract is for one year beginning August 1, 2017 through June 30, 2018, with four one-year renewal terms at

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EXHIBIT 5

the option of the Board of Trustees, for a total contract term not-to-exceed 60 months. Annual cost of services under this contract is estimated to be \$400,000 funded by Special Education, Transportation, and general funds. The actual amount of expenditures will be dependent on the availability of funds and the needs of the District.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 6. AWARD BID NO. 1718-10, FRESH BREAD AND BAKERY PRODUCTS - GALASSO'S BAKERY:** Page 281
EXHIBIT 6

Approval of Award of Bid No. 1718-10, Fresh Bread and Bakery Products to Galasso's Bakery. Two bids were received and opened on June 30, 2017 and are listed in Exhibit A. The lowest responsible and responsive bidder was determined by the lowest total extended pricing, calculated by the sum of each District estimated usage quantity multiplied by the bidder's submitted unit price, as described in the bid form and agreement. The term of the base contract is August 1, 2017 through July 31, 2018 with optional renewals for a total contract term not-to-exceed three years. Cost of services and products under this contract is estimated to be \$100,000 funded by Food and Nutrition Services. Actual expenditures may vary based on availability of funds and District needs.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 7. AGREEMENT FOR CONSULTANT SERVICES - THE BREAKTHROUGH COACH:** Page 294
EXHIBIT 7

Approval of Agreement for Consultant Services with The Breakthrough Coach to provide a two-day management development program for school administrators and their administrative support professionals. Training will be held October 23-24, 2017 at the District office. Expenditures under this agreement are approximately \$3,425 funded by the general fund.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 8. CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT NO. 4-13-72-0039C AWARDED TO MOHAWK COMMERCIAL, INCORPORATED FOR THE PURCHASE, WARRANTY AND INSTALLATION OF FLOOR COVERING AND RELATED PRODUCTS:** Page 301
EXHIBIT 8

Approval of the State of California Multiple Award Schedule (CMAS) Contract No. 4-13-72-0039C, General Services Administration Schedule No. GS-03F-077AA, for the purchase, warranty and installation of floor covering and related products awarded to Mohawk Commercial, Inc., as needed. The District can utilize such contracts pursuant to California Public Contract Code §§ 10290, 10290.1 and 10298 without going to bid. The prices offered by the contractor have been assessed to be fair, reasonable and competitive. Staff determined it is in the best interest of the District to utilize these state contracts for the purchase of these products and related services. The contract term is December 4, 2013 through August 31, 2018. CMAS has permitted local governments to set their own order limits and are not bound by the order limits on the cover page of this contract as stated in the terms and conditions. Annual expenditures under this contract are estimated to be \$250,000 funded by deferred maintenance and the general fund; however, actual expenditures may vary based on availability of funding and District needs.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 9. LIMITED USE LICENSE AGREEMENT WITH RANCHO SANTA MARGARITA LANDSCAPE AND RECREATION CORPORATION FOR THE USE OF ARROYO VISTA PARK:** Page 327
EXHIBIT 9

Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Arroyo Vista Park. Arroyo Vista K-8 School is located adjacent to Arroyo Vista Park

in the City of Rancho Santa Margarita. The park is maintained by SAMLARC, a non-profit homeowners association. Since the school opened in 1992, students from Arroyo Vista School have been using the adjacent park for various activities, operating under a limited use license agreement. The additional space provides the students with greater recreational and physical education opportunities.

The Limited Use License Agreement was developed to provide general provisions defining each agency's responsibilities. Terms of the agreement include a defined amount of student use of the park for the current school year for a fee of \$5,000 paid out of the general fund. SAMLARC will be responsible for all ongoing maintenance of the park. The original Limited Use License Agreement was reviewed and approved by District and SAMLARC legal counsel.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

10. LIMITED USE LICENSE AGREEMENT WITH RANCHO SANTA MARGARITA LANDSCAPE AND RECREATION CORPORATION FOR USE OF TIJERAS CREEK PARK: Page 345
EXHIBIT 10

Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Tijeras Creek Park. Tijeras Creek Elementary School is located adjacent to Tijeras Creek Park in the City of Rancho Santa Margarita. The park is maintained by SAMLARC, a non-profit homeowners association. Since the school opened in 2000, students from Tijeras Creek Elementary School have been using the adjacent park for various activities, operating under a limited use license agreement. The additional space benefits the students with greater recreational and physical education opportunities.

The Limited Use License Agreement was developed to provide general provisions defining each agency's responsibilities. Terms of the agreement include a defined amount of student use of the park for the upcoming school year for a fee of \$8,900 paid out of the general fund. SAMLARC will be responsible for all ongoing maintenance of the park. The original Limited Use License Agreement was reviewed and approved by District and SAMLARC legal counsel.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

11. SERVICE CONTRACT-HOME CAMPUS, INC.: Page 368
EXHIBIT 11

Approval of Service Contract with Home Campus, Inc. to provide District student athletes and school administrators the ability to communicate with California Interscholastic Federation. Each high school site will pay a discounted fee of \$805.50 per school paid from the general fund. The contract term is for one year, beginning July 1, 2017 through June 30, 2018.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

CURRICULUM AND INSTRUCTION

12. AGREEMENT FOR USE OF EMERALD COVE OUTDOOR SCIENCE INSTITUTE FACILITIES, SUPPLIES, EQUIPMENT, AND SERVICES PUBLIC SCHOOL DISTRICTS SCHOOL YEAR 2017-2018: Page 373
EXHIBIT 12

Approval of the Agreement for Use of Emerald Cove Outdoor Science Institute Facilities, Supplies, Equipment, and Services Public School Districts School Year 2017-2018 to provide a program and classes in outdoor science and environmental education. Emerald Cove Outdoor Science Institute will provide services at the rates indicated in the agreement. The scheduled attendance for these programs for fifth grade students varies for Las Palmas, Viejo, Bathgate, Wood Canyon, Castille, Reilly and

Oak Grove Elementary Schools, as listed in the agreement. Expenditures under this contract are estimated to be \$200,517 paid by gift funds.

Contact: Susan Holliday, Associate Superintendent, Education Services

STUDENT SUPPORT SERVICES

13. **AMENDMENT NO. 2 TO INCOME AGREEMENT NO. 43045-ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 391
EXHIBIT 13
Approval of Amendment No. 2 to Income Agreement No. 43045 with Orange County Superintendent of Schools to provide the services of Hope Therapies for speech and language pathologist services such as assessments and consultations for students. This amendment increases the total contract amount to \$41,000, funded by special education, to cover requested services for the term of the contract, July 1, 2016 through June 30, 2017.
Contact: Greg Merwin, Associate Superintendent, Student Support Services
14. **MEMORANDUM OF UNDERSTANDING WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 403
EXHIBIT 14
Approval of the Memorandum of Understanding with the Orange County Superintendent of Schools will allow Orange County Department of Education (OCDE) to provide special education programs and services for eligible District students from July 1, 2017 through June 30, 2018. The OCDE Division of Special Education Services operates a special schools program for pupils with exceptional needs who require intensive educational services. These students are referred by their Individualized Education Program (IEP) teams when it is jointly determined by the District and OCDE that the student's educational needs, as specified in the IEP, can be appropriately met by OCDE programs and services. On average, the District has approximately 78 students enrolled in OCDE programs per year. There are three cost categories for OCDE programs: classroom cost, transportation cost, and special circumstance aide cost. The average classroom cost per student is \$51,464. Based on average enrollment, the estimated District cost for students attending OCDE classes for the 2017-2018 school year is approximately \$4,000,000. The estimated District cost for transportation provided by OCDE is approximately \$675,000. The estimated District cost for required special circumstance aides in classrooms or on buses is approximately \$975,000. Annual expenditures under this agreement are paid by special education funds.
Contact: Greg Merwin, Associate Superintendent, Student Support Services
15. **MEMORANDUM OF UNDERSTANDING WITH LAGUNA BEACH UNIFIED SCHOOL DISTRICT:** Page 425
EXHIBIT 15
Approval of the Memorandum of Understanding with Laguna Beach Unified School District (LBUSD) for the purpose of implementing special education services and programs to students referred by their Individual Education Program team. This agreement will allow the District to provide Adult Transition Program services to a student who is a current resident within LBUSD boundaries. Services will include access to local community supports and independent living. The District will provide oversight of the program and collaborate in decisions related to educational services. There is no financial impact.
Contact: Greg Merwin, Associate Superintendent, Student Support Services
16. **CALIFORNIA SUMS INITIATIVE: SCALING UP MULTI-TIERED SYSTEM OF SUPPORT (SUMS) STATEWIDE GRANT LOCAL EDUCATION AGENCY AGREEMENT - ORANGE COUNTY SUPERINTENDENT OF SCHOOLS** Page 432
EXHIBIT 16
Approval of the California (SUMS) Initiative: Scaling Up Multi-Tiered System of Support (SUMS) Statewide Grant Local Education Agency Agreement with the Orange

County Superintendent of Schools provides a process for the District to assess strengths, coordinate supports to the Local Control Accountability Plan, and align Multi-tiered System of Support (MTSS) efforts with the eight state priorities. The Orange County Superintendent of Schools received funds from the California Department of Education and subsequently allocated a portion to local education agencies, through a grant process, to implement programs on a local level. The District is responsible for activities including planning and implementing MTSS, participating in technical assistance opportunities, budget allocation, fiscal accounting reporting, and evaluation reporting. The term of this agreement is from May 1, 2017 through June 30, 2020 for a total allocation amount of \$25,000.

Contact: Greg Merwin, Associate Superintendent, Student Support Services

HUMAN RESOURCE SERVICES

17. **FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT WITH NORTHWEST MISSOURI STATE UNIVERSITY:** Page 457
EXHIBIT 17
Approval of Field Experience and Student Teaching Agreement with Northwest Missouri State University, effective July 26, 2017 and expiring January 1, 2020. During the school year, credential candidates will work with District teachers to fulfill practicum/fieldwork requirements to earn their credential.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services
18. **LICENSE AGREEMENT - FRANKLIN COVEY ALL ACCESS PASS:** Page 465
EXHIBIT 18
Approval of License Agreement with Franklin Covey Client Sales, Inc. to allow identified management employees access to the Franklin Covey Solutions maintained on Franklin Covey's All Access Pass platform to provide the ability to conduct in-house Professional Learning. The term of this agreement is effective June 16, 2017 through June 15, 2018. Expenditures under this agreement are \$11,913.51 funded by the general fund.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services
19. **MASTER SERVICES AGREEMENT WITH CDL ENTERPRISES:** Page 472
EXHIBIT 19
Approval of Master Services Agreement with CDL Enterprises to provide document imaging, scanning, indexing, Project Management, and publishing files to Dynafile. The proposed agreement is for a term of six months. CDL Enterprises shall have up to three months from August 1, 2017 to complete the backfile scanning of personnel files into Dynafile. Expenditures under this agreement are not to exceed \$65,000, at the rates included in the agreement, funded by the general fund.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services
20. **PURCHASE AGREEMENT - SOLUTION TREE, INC.:** Page 494
EXHIBIT 20
Approval of Purchase Agreement with Solution Tree, Inc. Solution Tree, Inc. agrees to provide a speaker, Cassandra Erkens, to disseminate information to the District on the topic of *PLC at Work* on November 29, 2017 to November 30, 2017, and March 14, 2018 to March 15, 2018. Expenditures under this agreement are \$27,200 paid by the Educator Effectiveness Grant.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services
21. **SECOND READING - BOARD POLICY 4313, MANAGEMENT/SUPERVISORY/CONFIDENTIAL SERVICE DAYS:** Page 499
EXHIBIT 21
Approval of proposed revision of Board Policy 4313, *Management/Supervisory/Confidential Service Days*. This proposal revises this policy to clarify the number of sick days allotted to High School Principals. Changes are underlined; deletions are struck through. There is no fiscal impact.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services

22. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CLASSIFIED EMPLOYEES:** Page 502
EXHIBIT 22
Approval of the activity list for employment, separation and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services
23. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT – CERTIFICATED EMPLOYEES:** Page 550
EXHIBIT 23
Approval of the activity list for employment, separation and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Gordon Amerson, Associate Superintendent, Human Resource Services

GENERAL FUNCTIONS

24. **SCHOOL BOARD MINUTES:** Page 597
EXHIBIT 24
Approval of the June 7, 2017 Regular Board Meeting minutes.
Contact: Nicole Berkman, Executive Secretary, Board Operations
25. **SECOND READING – BOARD BYLAW 9320, MEETINGS:** Page 606
EXHIBIT 25
Approval of proposed revisions to Board Bylaw 9320, *Meetings*. Revisions to this bylaw align language regarding the scheduling of meetings with approved changes to the 2017 and 2018 one meeting per month Board Meeting schedule. Changes are underlined; deletions are struck through.
Contact: Kirsten M. Vital, Superintendent

DISCUSSION/ACTION ITEMS

26. **SOLAR FEASIBILITY STUDY:** INFORMATION/
DISCUSSION
Page 611
EXHIBIT 26
The Board will receive an information presentation from ARC Alternatives, the District's independent energy advisor, on the findings of a solar feasibility study.
CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- Staff Recommendation
It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, to present information on this item and answer any questions Trustees may have. This is an information only item and no Board action is necessary.
27. **FIRST READING – BOARD POLICY 9323, MEETING CONDUCT:** DISCUSSION/
ACTION
Page 628
EXHIBIT 27
Staff is looking for guidance on how we can adeptly hear public speakers on Closed Session Items; Oral Communications, non-Agenda Items; Oral Communications, Discussion/Action Items; and Oral Communications, Consent Items.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present this item and that the Board review and discuss Board Bylaw 9323 and provide further direction to staff.

Following discussion, it is recommended the Board approve Board Policy 9323, *Meeting Conduct*.

Motion by _____ Seconded by _____

28. **RESOLUTION NO. 1718-01, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS FOR THE POTENTIAL ASSIGNMENT OF RIGHTS TO ACQUIRE REAL PROPERTY KNOWN AS THE PACIFICA SAN JUAN SITE:** DISCUSSION/
ACTION
Page 633
EXHIBIT 28

The Board is asked to consider adoption of Resolution No. 1718-01, Resolution of the Board of Trustees of the Capistrano Unified School District Authorizing the Release of a Request for Proposals for the Potential Assignment of Rights to Acquire Real Property known as the Pacifica San Juan Site. The Resolution authorizes District staff to issue a Request for Proposals to interested parties for the assignment of the District's rights to acquire property within Pacifica San Juan.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1718-01, Resolution of the Board of Trustees of the Capistrano Unified School District Authorizing the Release of a Request for Proposals for the Potential Assignment of Rights to Acquire Real Property known as the Pacifica San Juan Site.

Motion by _____ Seconded by _____

29. **RESOLUTION NO. 1718-02, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT RECONFIRMING ACCEPTANCE OF THE ADVISORY COMMITTEE RECOMMENDATION; RATIFYING DECLARATION OF SURPLUS PROPERTY; AUTHORIZING OFFER OF DISTRICT PROPERTY FOR SALE TO PUBLIC ENTITIES; AND AUTHORIZING PUBLIC SALE OF PROPERTY:** DISCUSSION/
ACTION
Page 640
EXHIBIT 29

The Board is asked to consider adoption of Resolution No. 1718-02, Resolution of the Board of Trustees of the Capistrano Unified School District Reconfirming Acceptance of the Advisory Committee Recommendation; Ratifying Declaration of Surplus Property; Authorizing Offer of District Property for Sale to Public Entities; and Authorizing Public Sale of Property. The Resolution reconfirms acceptance of the 2006 advisory committee recommendation to sell a 2.47 acre site in Laguna Niguel and ratifies the declaration of property as surplus. It further authorizes District staff to offer the property for sale to public agencies and, if not sold to one of those agencies, authorizes District staff to conduct a bid auction for the sale of the property.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1718-02, Resolution of the Board of Trustees of the Capistrano Unified School District Reconfirming Acceptance of the Advisory Committee Recommendation; Ratifying Declaration of Surplus Property; Authorizing Offer of District Property for Sale to Public Entities; and Authorizing Public Sale of Property.

Motion by _____ Seconded by _____

- 30. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SECONDARY BI-LITERACY LANGUAGE ARTS/ENGLISH LANGUAGE DEVELOPMENT, GRADE 6 SPANISH TWO-WAY IMMERSION:** DISCUSSION/
ACTION
Page 649
EXHIBIT 30

A teacher committee has recommended the adoption of the following Secondary Bi-literacy Language Arts/English Language Development (ELD) program (Program 3: Basic Bi-literacy Language Arts/ELD) for grade 6 Spanish Two-way Immersion: *Lectura Maravillas* ©2017 McGraw-Hill School Education. These materials have been approved by the Instructional Materials Review Committee. The estimated cost to implement this adoption for 8 years would be \$62,045. District lottery funds would be used for this expenditure.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of the following Secondary Bi-literacy Language Arts/English Language Development (ELD) program (Program 3: Basic Bi-literacy Language Arts/ELD) for grade 6 Spanish Two-way Immersion: *Lectura Maravillas* ©2017 McGraw-Hill School Education.

Motion by _____ Seconded by _____

- 31. FIRST READING – BOARD POLICY 5173, SUICIDE PREVENTION:** DISCUSSION/
ACTION
Page 658
EXHIBIT 31

The proposed revision to Board Policy 5173, *Suicide Prevention*, updates and aligns the policy to reflect the September 26, 2016, Governor approved, Assembly Bill (AB) 2246 Pupil Suicide Prevention policies. AB 2246 requires the governing board or body of a local educational agency that serves pupils in grades 7 to 12, inclusive, to, before the beginning of the 2017-2018 school year, to adopt a policy on pupil suicide prevention, that specifically addresses the needs of high-risk groups. Following AB 2246 requirements, revisions to the policy were developed in consultation with school and community stakeholders, school-employed mental health professionals and suicide prevention experts and address procedures relating to suicide prevention, intervention and postvention. The policy addresses suicide awareness and prevention. Changes are underlined; deletions are struck through.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Greg Merwin, Associate Superintendent, Student Support Services

Staff Recommendation

It is recommended the Board President recognize Greg Merwin, Associate Superintendent, Student Support Services to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5173, *Suicide Prevention*.

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, AUGUST 23, 2017, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA. Any person may address the Board concerning any item on the agenda and may, at the discretion of the Board, be granted three (3) minutes to make a presentation to the Board at the time a specific item is under discussion. However, the time assigned for individual presentations could be fewer than three (3) minutes depending upon the total number of speakers who wish to address a specific agenda topic. Prior to the opening of the meeting, a Request to Address the Board card (located in the foyer) should be completed and submitted to the Secretary of the Board. The total time devoted to presentations to the Board shall not exceed twenty (20) minutes, unless additional time is granted by the Board. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic under consideration. Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic.

ORAL COMMUNICATIONS (Non-Agenda Items). Citizens may address the Board on any item not appearing on the agenda. Individual presentations are limited to three (3) minutes per individual, with twenty (20) minutes in total being devoted for this purpose, but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. However, at its discretion, the Board may refer items to the administration for follow-up or place topics on a future Board agenda.

PUBLIC HEARINGS. Anytime the Board schedules a separate public hearing on any given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the policy or recommended actions which are directed at the time of the hearing.

CLOSED SESSION. In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.