

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Regular Meeting

REVISED

June 12, 2019

Closed Session 4:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 4:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Susan Holliday

Significant Exposure to Litigation – One Case

(Pursuant to Government Code § 54956.9(d)(2))

EXHIBIT A-1

Kirsten M. Vital/Clark Hampton

Attorney – Stan Barankiewicz

Initiation of Litigation – One Case

(Pursuant to Government Code § 54956.9(c))

EXHIBIT A-2

Gregory Merwin/Kathy Purcell

Attorney – Ernest Bell

Significant Exposure to Litigation – Four Cases

ADR Case Number 20190425

ADR Case Number 20190426

ADR Case Number 20190430

ADR Case Number 20190508

(Pursuant to Government Code § 54956.9(d)(2))

EXHIBIT A-3

EXHIBIT A-4

EXHIBIT A-5

EXHIBIT A-6

Kirsten M. Vital/Clark Hampton

Attorney – John Dacey

Significant Exposure to Litigation – One Case

(Pursuant to Government Code § 54956.9(d)(2) and (e)(1))

EXHIBIT A-7

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Gregory Merwin/Kathy Purcell

Attorney – Dan Harbottle

Significant Exposure to Litigation – One Case

Federal Case Number 8:18-cv-01896-JVS-DFM

(Pursuant to Government Code § 54956.9(d)(1))

EXHIBIT B-1

C. STUDENT EXPULSIONS

Mike Beekman

Nine Cases

Case # 2019-053

Case # 2019-062

Case # 2019-065

Case # 2019-066

EXHIBIT C-1

EXHIBIT C-2

EXHIBIT C-3

EXHIBIT C-4

Case # 2019-067 **EXHIBIT C-5**
Case # 2019-068 **EXHIBIT C-6**
Case # 2019-070 **EXHIBIT C-7**
Case # 2019-071 **EXHIBIT C-8**
Case # 2019-074 **EXHIBIT C-9**

D. CONFERENCE WITH LABOR NEGOTIATORS

District Negotiators: Kirsten M. Vital/Tim Brooks/Clark Hampton

Employee Organizations:

- 1) Capistrano Unified Education Association (CUEA)
 - 2) California School Employees Association (CSEA)
 - 3) Teamsters
 - 4) Capistrano Unified Management Association (CUMA)
- (Pursuant to Government Code § 54957.6)*

EXHIBIT D-1
EXHIBIT D-2

E. LIABILITY CLAIM

Clark Hampton

Significant Exposure to Litigation – One Case

Rejection of Government Claim Nos. 1805765/1805766/1805767

(Pursuant to Government Code § 54956.9 (d) (2) or (3))

EXHIBIT E-1

F. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Tim Brooks

Principal, High School

(Pursuant to Government Code § 54957)

EXHIBIT F-1

G. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Tim Brooks

One Case

(Pursuant to Government Code § 54957)

EXHIBIT G-1

H. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE

Superintendent

(Pursuant to Government Code § 54957(b))

EXHIBIT H-1
EXHIBIT H-2

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Perfect Attendance

Patrick Hangan: Perfect Attendance Kindergarten through Grade 12.

Extra Milers

Opportunities for Learning Charter 2019 Graduates

Tonight we are recognizing Opportunities for Learning Charter graduates who live within the District boundary.

Alex Chicas
Lily Cook
Kiana Davis
Tess Dominguez
Christina Fernandez
Jessica Gugliotta

Skylar Hunter
Ashley Moncayo
Katherine Munoz
Brittany Romero
Cesar Sanchez
Ruth Velazquez

Capistrano Connections Academy Charter 2019 Graduates

Tonight we are recognizing Capistrano Connections Academy Charter graduates who live within the District boundary.

Feodor Aitouganov
Briana Alleman
Julian Araujo
Chelsea Baessler
Cade Barkema
Kate Bierly
Erin Blair
Isabella Blake
Samantha Boulgarides
Claire Broderick
Calan Broughton
Jaden Casuga
Greta Crafoord

John Crafoord
Maresa Fazio
Bryson Fletcher
Macy Freund
James Gagan
Trey Hakes
Chiara Hauer
Weston Kearl
Alexandra Lettner
Seth Lewis
Allegra Maleki
Daniel Medellin
Isabella Medina

Jenna Mejia
Nicholas Meshkin
Olivia Mitchell
Skylynn Nowak
Alyssa Oh
Ashley Puckett
Sophie Rogers
Ian Roney
Shanna Seyedi Tabari
Taylor Tonkovich
Pablo Vega
Leanne Will
Jaykob Zaleski

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

PUBLIC HEARINGS

**1. PUBLIC HEARING: 2019-2020 SPECIAL EDUCATION LOCAL PLAN AREA ANNUAL SERVICE PLAN AND ANNUAL BUDGET PLAN: Page 1
EXHIBIT 1**

The Board will conduct a public hearing on the Special Education Local Plan Area Annual Service Plan and Annual Budget Plan. Supporting documentation is located in Exhibit 36. *CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.*

Contact: Gregory Merwin, Associate Superintendent, Student Support Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

2. **PUBLIC HEARING: GRADE K-5 SCIENCE INSTRUCTIONAL MATERIALS; GRADE 6-8 SCIENCE INSTRUCTIONAL MATERIALS; GRADE 10-12 ADVANCED PLACEMENT STATISTICS INSTRUCTIONAL MATERIALS; GRADE 12 INTERNATIONAL BACCALAUREATE GLOBAL POLITICS INSTRUCTIONAL MATERIALS:** Page 2
EXHIBIT 2

The Board will conduct a public hearing on grade K-5 Science Instructional Materials; grade 6-8 Science Instructional Materials; grade 10-12 Advanced Placement Statistics Instructional Materials and grade 12 International Baccalaureate Global Politics Instructional Materials.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

3. **PUBLIC HEARING: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION'S INITIAL PROPOSAL FOR NEGOTIATIONS AND CAPISTRANO UNIFIED SCHOOL DISTRICT'S INITIAL PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION FOR 2019-2020 NEGOTIATIONS:** Page 4
EXHIBIT 3

The Board will conduct a Public Hearing on receiving the California School Employees Association's (CSEA) and Capistrano Unified School District's initial proposals for negotiations for the 2019-2020 school year. This Public Hearing is conducted to meet the sunshining requirements set forth in Government Code § 3547. Supporting documentation is located in Exhibit 51.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on this item, and after hearing any speakers, formally close the hearing.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

BUSINESS AND SUPPORT SERVICES

4. **DONATION OF FUNDS AND EQUIPMENT:** Page 5
EXHIBIT 4

Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$274,418.49 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

5. **PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:** Page 9
EXHIBIT 5
 Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District’s budget approval process. The purchase orders total \$6,209,243.42 and the commercial warrants total \$7,426,906.74. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
6. **INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:** Page 88
EXHIBIT 6
 Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements. The expenditures related to the listed agreements were previously authorized as part of the District’s budget approval process. The exhibit shows 42 new agreements totaling \$1,328,291.98 and 8 amendments to existing agreements totaling \$60,145. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District’s Board Agendas and Supporting Documentation page [here](#).
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
7. **AWARD BID NO. 1819-12, FRESH PRODUCE (FRUITS AND VEGETABLES) PRODUCTS AND SERVICES, CATEGORY 1 – BETTER LIFE ORGANICS DBA CHARLIE’S PRODUCE:** Page 382
EXHIBIT 7
 Approval of Award of Bid No. 1819-12, Fresh Produce (Fruit and Vegetables) Products and Services Category 1 to Better Life Organics dba Charlie’s Produce. Category 1 (Organic Produce) was previously awarded to Gold Star Foods at the Board meeting held on April 25, 2019. Gold Star Foods has since been deemed non-responsible and unable to perform according to the terms of Category 1 of Bid No. 1819-12. The two separate bid categories were separately awarded to the lowest responsive, responsible bidder. The initial contract term is April 1, 2019 through June 30, 2020 and may be extended with Board approval. The proposed term for the award of Category 1 of Bid No. 1819-12 (Organic Produce) is June 15, 2019 through June 30, 2020. Annual expenditures under this contract are estimated to be \$700,000 funded by the cafeteria fund; however, will vary dependent on District needs and availability of funds.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
8. **AWARD BID NO. 1819-20, CAPISTRANO VALLEY HIGH SCHOOL TURF REPLACEMENT, CAPISTRANO VALLEY HIGH SCHOOL SOFTBALL SCOREBOARD, AND SAN CLEMENTE HIGH SCHOOL SOFTBALL SCOREBOARD – OHNO CONSTRUCTION COMPANY:** Page 396
EXHIBIT 8
 Approval of Award of Bid No. 1819-20, Capistrano Valley High School Turf Replacement, Capistrano Valley High School Softball Scoreboard, and San Clemente High School Softball Scoreboard to Ohno Construction Company. Four bids were received and opened on May 17, 2019 and are listed on Exhibit A. The bidder offering the lowest base price was used to determine the lowest responsive bidder. Ohno Construction Company is the lowest responsive, responsible bidder at \$1,864,500. This project will be funded by deferred maintenance.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
9. **SECOND EXTENSION OF BID NO. 1617-19, MILK AND DAIRY PRODUCTS – HOLLANDIA DAIRY, INCORPORATED:** Page 453
EXHIBIT 9
 Approval of Second Extension of Bid No. 1617-19, Milk and Dairy Products with Hollandia, Incorporated. Bid No. 1617-19 was awarded to the lowest responsive, responsible bidder on April 19, 2017 for the initial term of May 1, 2017 through June 30,

2018 with optional renewal terms. On July 25, 2018, the Board approved the First Extension through June 30, 2019. The vendor agrees to extend the proposed extension, at the same pricing under the initial award term as provided in Exhibit 2 for the proposed renewal period of July 1, 2019 through June 30, 2020. Annual expenditures utilizing this contract are estimated to be \$900,000 funded by the cafeteria fund. Actual expenditures may vary depending on availability of funds and District needs.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

10. **SECOND EXTENSION OF BID NO. 1718-08, OUTSOURCE TRANSPORTATION SERVICE – AMERICAN LOGISTICS COMPANY, LLC:** Page 465
EXHIBIT 10
Approval of Second Extension of Bid No. 1718-08, Outsource Transportation Service with American Logistics Company, LLC. Bid No. 1718-08 was awarded to the lowest responsive, responsible bidder on July 26, 2017 for the initial term of August 1, 2017 through June 30, 2018 with optional renewal terms. On July 25, 2018, the Board approved the First Extension through June 30, 2019. The vendor agrees to maintain the same pricing under the initial bid award term for the proposed renewal period of July 1, 2019 through June 30, 2020. Annual expenditures utilizing this contract are estimated to be \$650,000 funded by special education, transportation and the general fund. Actual expenditures may vary depending on availability of funds and District needs.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
11. **SECOND EXTENSION OF BID NO. 1718-10, FRESH BREAD AND BAKERY PRODUCTS – GALASSO’S BAKERY:** Page 480
EXHIBIT 11
Approval of Second Extension of Bid No. 1718-10, Fresh Bread and Bakery Products with Galasso’s Bakery. Bid No. 1718-10 was awarded to the lowest responsive, responsible bidder on July 26, 2017 for the initial term of August 1, 2017 through July 31, 2018 with optional renewal terms. On July 25, 2018, the Board approved the First Extension through July 31, 2019. The vendor agrees to extend the proposed extension at the rates provided in Exhibit 2 for the proposed renewal period of July 31, 2019 through August 31, 2020. Annual expenditures utilizing this contract are estimated to be \$100,000 funded by the cafeteria fund. Actual expenditures may vary depending on availability of funds and District needs.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
12. **LIMITED USE LICENSE WITH RANCHO SANTA MARGARITA LANDSCAPE AND RECREATION CORPORATION FOR THE USE OF ARROYO VISTA PARK:** Page 495
EXHIBIT 12
Approval of the renewal of the Limited Use License with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Arroyo Vista Park. Arroyo Vista K-8 School is located adjacent to Arroyo Vista Park in the City of Rancho Santa Margarita. The park is maintained by SAMLARC, a non-profit homeowners association. The Limited Use License was developed to provide general provisions defining each agency’s responsibilities. The license is effective August 20, 2019 through June 4, 2020 and includes a fee of \$5,000 funded by the general fund. SAMLARC will be responsible for all ongoing maintenance of the park. The original Limited Use License was reviewed and approved by District and SAMLARC legal counsel.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
13. **LIMITED USE LICENSE WITH RANCHO SANTA MARGARITA LANDSCAPE AND RECREATION CORPORATION FOR USE OF TIJERAS CREEK PARK:** Page 539
EXHIBIT 13
Approval of the renewal of the Limited Use License with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Tijeras Creek Park. Tijeras Creek Elementary School is located adjacent to Tijeras Creek Park in the City of Rancho Santa Margarita. The park is maintained by SAMLARC, a non-profit homeowners association. The Limited Use License was developed to provide general

provisions defining each agency's responsibilities. The license is effective August 20, 2019 through June 4, 2020 and includes a fee of \$8,900 funded by the general fund. SAMLARC will be responsible for all ongoing maintenance of the park. The original Limited Use License was reviewed and approved by District and SAMLARC legal counsel.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 14. 2019-2020 INTERNET ACCESS AGREEMENT NUMBER 47945 – ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 588
EXHIBIT 14
Approval of 2019-2020 Internet Access Agreement Number 47945 with Orange County Superintendent of Schools (OCDE) to provide Internet access services to the District. The term of this agreement is July 1, 2019 through June 30, 2020. Internet access is provided at no cost to the District.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 15. 2019-2020 NETWORK SUPPORT SERVICES AGREEMENT NUMBER 47944 – ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 594
EXHIBIT 15
Approval of 2019-2020 Network Support Services Agreement Number 47944 with Orange County Superintendent of Schools (OCDE) to provide network support services to the District from July 1, 2019 through June 30, 2020. Annual expenditures under this contract are limited to \$2,400 funded by the general fund.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 16. STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT NO. 4-18-00-0085B, GENERAL SERVICES ADMINISTRATION SCHEDULE NO. 121715-MCD, PURCHASE, WARRANTY, AND INSTALLATION OF FLOOR COVERING PRODUCTS AND RELATED PRODUCTS – MOHAWK COMMERCIAL, INCORPORATED:** Page 601
EXHIBIT 16
Approval to utilize the State of California Multiple Award Schedule Contract No. 4-18-00-0085B, General Service Administration Schedule No. 121715-MCD and any subsequent revisions, amendments, and extensions awarded to Mohawk Commercial, Incorporated, for the purchase, warranty, and installation of floor covering products and related products, as needed by the District. The District can utilize such contracts pursuant to California Public Contract Code §§ 10298, 10299, and 12100 et. seq. without going to bid. The prices offered by the contractor have been assessed to be fair, reasonable, and competitive. Staff determined it is in the best interest of the District to utilize the state contract for the purchase, warranty, and installation of various floor covering materials and incidental services. Anticipated annual expenditures utilizing this contract are approximately \$250,000 funded by the general fund and deferred maintenance.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 17. STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT NO. 4-19-78-0089B, GENERAL SERVICES ADMINISTRATION SCHEDULE NO. GS-07F-5560P, PURCHASE, WARRANTY, AND INSTALLATION OF SPORTS FLOORING SURFACES AND RELATED PRODUCTS – KYA SERVICES, LLC:** Page 639
EXHIBIT 17
Approval to utilize the State of California Multiple Award Schedule Contract No. 4-19-78-0089B, General Services Administration Schedule No. GS-07F-5560P and any subsequent revisions, amendments, and extensions awarded to KYA Services, LLC, for the purchase, warranty, and installation of sports flooring surfaces and related services, as needed by the District. The District can utilize such contracts pursuant to California Public Contract Code §§ 10298, 10299, and 12100 et. seq. without going to bid. The prices offered by the contractor have been assessed to be fair, reasonable, and competitive. Staff determined it is in the best interest of the District to utilize the state contract for the purchase, warranty, and installation of various floor covering materials and incidental services. Anticipated annual expenditures utilizing this contract are approximately \$250,000 funded by the general fund and deferred maintenance.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

18. **MASTER SERVICES AGREEMENT – PLANITROI:** Page 684
EXHIBIT 18
Approval of the Master Services Agreement with PlanITROI for information technology services to dispose of chromebooks reaching end-of-life dates. Under this agreement, PlanITROI will manage the auction or recycling of outdated chromebooks and provide a credit to use for the replacement of chromebooks as part of the chromebook program refresh. The effective date of the agreement is July 1, 2019 and is continuous until terminated by either party. The credit will reduce the overall cost of the chromebook refresh.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
19. **RESOLUTION NO. 1819-46, EDUCATION PROTECTION ACT:** Page 696
EXHIBIT 19
Approval of Resolution No. 1819-46, Education Protection Act. On November 6, 2012, voters approved Proposition 30. The monies received from the Education Protection Account (EPA) will be spent according to Article XIII, § 36 of the California Constitution. The Board is required to determine how the District plans to spend the EPA money and annually post it on the District website.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
20. **REQUEST FOR ALLOWANCE OF INSTRUCTIONAL TIME CREDIT DUE TO EMERGENCY CONDITIONS:** Page 700
EXHIBIT 20
Approval of Request for Allowance of Instructional Time Credit Due to Emergency Conditions. On March 5, 2019, Don Juan Avila Elementary School and Don Juan Avila Middle School were closed for the day while an investigation was being conducted. California Education Code § 41422 allows school districts to apply for a waiver due to emergency conditions. Staff is requesting apportionments be maintained and instructional time credited due to emergency conditions. Approval of this request authorizes the local education agency to disregard these days in the computation of average daily attendance (ADA) and obtain credit for instructional time for the day and the instructional minutes that would have been regularly offered on those days pursuant to Education Code § 46200, et seq.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
21. **REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS:** Page 706
EXHIBIT 21
Approval of Request for Allowance of Attendance Due to Emergency Conditions. On March 29, 2019, Niguel Hills Middle School suffered a 33.13 percent material decrease in attendance. Although the school was open, some parents opted to keep their children at home. California Education Code § 46392 and § 41422 allows school districts to apply to the state for attendance credit when a district experiences a material decrease in attendance because of emergency conditions as a result of fire, flood, impassable roads, epidemic, earthquake, safety hazard, a non-district transportation service strike, or a military threat. The potential financial impact of the recouped 2.20 average daily attendance (ADA) is estimated to be \$18,918.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
22. **CHARTER FACILITIES AGREEMENT FOR 2019-2024 – OXFORD PREPARATORY ACADEMY:** Page 712
EXHIBIT 22
Approval of Charter Facilities Agreement with Oxford Preparatory Academy (OPA) to enter into an in-lieu arrangement where OPA will occupy the Barcelona Hills Elementary School campus. Terms of this agreement include the use of the space described and depicted in Exhibit A for a five-year period beginning July 1, 2019 and will conclude at the expiration of this agreement on June 30, 2024. The agreement has been reviewed and approved by the District’s legal counsel.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

23. **RECOMMENDATION TO APPROVE AMENDMENT NO. 3 TO EMPLOYMENT AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT AND KIRSTEN M. VITAL, SUPERINTENDENT, AUGUST 26, 2014 – JUNE 30, 2023:** Page 740
EXHIBIT 23
Approval of Amendment No. 3 to Employment Agreement between the Board of Trustees of the District and Kirsten M. Vital, Superintendent.
Contact: Gila Jones, Board President

24. **RECOMMENDATION TO APPROVE AMENDMENT NO. 2 TO AMENDED CONTRACT FOR EMPLOYMENT OF DEPUTY SUPERINTENDENT, BUSINESS AND SUPPORT SERVICES, JULY 1, 2016 – JUNE 30, 2023:** Page 743
EXHIBIT 24
Approval of Amendment No. 2 to Amended Contract for Employment Agreement between the District and the Deputy Superintendent, Business and Support Services.
Contact: Kirsten Vital, Superintendent

CURRICULUM AND INSTRUCTION

25. **JOINT POWERS AGREEMENT WITH THE ORANGE COUNTY SHERIFF'S DEPARTMENT:** Page 746
EXHIBIT 25
Approval of the Joint Powers Agreement with the Orange County Sheriff's Department. After the Florida school board shooting in 2010, the Board of Trustees requested that a deputy be present at each Board meeting. In order to compensate the Orange County Sheriff's Department for supplemental law enforcement services, the District and the Orange County Sheriff's Department entered into a joint powers agreement. This agreement is entered into annually. The cost of a Deputy Sheriff II is \$97.86 per hour, a Deputy Sheriff I is \$102.91 per hour, funded by general funds.
Contact: Susan Holliday, Associate Superintendent, Education Services

26. **DIGITAL CURRICULUM SOLUTIONS WITH APEX LEARNING INCORPORATED:** Page 755
EXHIBIT 26
Approval of the agreement to continue offering online classes with Apex Learning Incorporated will enable District students to continue taking courses using the District's currently adopted curriculum for Academic Intervention classes and Summer School classes. The increased cost of \$25 per license will be funded by general funds.
Contact: Susan Holliday, Associate Superintendent, Education Services

27. **CLARIFICATION OF PRIOR COLLEGE AND CAREER ADVANTAGE COURSE APPROVALS:** Page 758
EXHIBIT 27
Approval of clarification of prior College and Career Advantage (CCA) course approvals. This item seeks to clarify that all past, present, and future courses provided through CCA are not District courses and do not require approval from Trustees in order to be added directly to District transcripts. The practice that was in place prior to the CCA program was adequate for including these courses directly on District transcripts. This item further clarifies that the Board's prior approvals of CCA courses were solely for the purpose of placement on student transcripts.
Contact: Susan Holliday, Associate Superintendent, Education Services

28. **JUNE 30, 2019 DATA COLLECTIONS OF THE CONSOLIDATED APPLICATION AND REPORTING SYSTEM:** Page 762
EXHIBIT 28
Approval of the June 30, 2019 Data Collections of the Consolidated Application and Reporting System. The Consolidated Application and Reporting System (CARS) is a two-part application and reporting process for multiple state and federal, formula-driven categorical program funds, submitted annually to the California Department of Education (CDE) to fund supplemental programs. The Consolidated Application is used by the CDE to distribute categorical funds from various federal programs. In June of each year, districts are required to submit part of the application to document program participation

in categorical programs and provide assurances of compliance with legal requirements of each program. The federal programs coordinated through the Consolidated Application include Title I, Part A; Title II, Part A; Title III, Part A and Title IV, Part A. The complete Consolidated Application is on file for review in the State and Federal Programs office. As required by the CDE, the District English Learner Advisory Committee also reviewed this document.

Contact: Susan Holliday, Associate Superintendent, Education Services

29. 2019-2020 EVERY STUDENT SUCCEEDS ACT LOCAL CONTROL ACCOUNTABILITY PLAN FEDERAL ADDENDUM: Page 765
EXHIBIT 29

Approval of the 2019-2020 Every Student Succeeds Act Local Control Accountability Plan Federal Addendum. Districts applying for Every Student Succeeds Act (ESSA) funding must complete the new Local Control Accountability Plan (LCAP) Federal Addendum as part of meeting the requirements for the ESSA Local Educational Agency (LEA) Plan. The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible districts have the opportunity to meet the LEA Plan provisions of the ESSA. The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. The LCAP Federal Addendum is the District's plan for making the best use of federal ESSA resources in alignment with other federal, state and local programs as described in the LCAP. Submitting the 2019-2020 ESSA Local Control Accountability Plan Federal Addendum to the CDE will enable the District to receive an estimated \$5.8 million in ESSA federal funding for 2019-2020.

Contact: Susan Holliday, Associate Superintendent, Education Services

30. ADDENDUM TO THE AGREEMENT FOR ADDITIONAL SCHOOLS PARTICIPATING IN THE INSIDE THE OUTDOORS SCHOOL PROGRAM, AGREEMENT NUMBER S11046-18: Page 793
EXHIBIT 30

Approval of Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement Number S11046-18. District schools routinely participate in the Orange County Department of Education's outdoor science school/field trip programs and "Traveling Scientist" programs and assemblies. John Malcom Elementary School expressed interest in adding an additional session in the "Traveling Scientist" Program for the 2018-2019 school year, which provides school assemblies by traveling naturalists on various science topics. The estimated expenditure under this contract addendums is \$460, funded by site and/or gift funds from the school site.

Contact: Susan Holliday, Associate Superintendent, Education Services

31. 2019-2020 LOCAL CONTROL ACCOUNTABILITY PLAN AND ANNUAL UPDATE: Page 797
EXHIBIT 31

Approval of the 2019-2020 Local Control Accountability Plan (LCAP) and Annual Update. In June 2013, the Legislature adopted the Local Control Funding Formula (LCFF). The LCAP links spending to specific District goals for student achievement. Districts are held accountable to the specific ways in which money is spent and how those decisions are improving student outcomes. As part of the LCFF, the Legislature included an accountability component known as the LCAP. In developing its LCAP, districts must address eight state priorities, solicit input and engage stakeholders. The State Board of Education approved a revised template beginning in 2017-2018 where the plan is a static three-year plan, therefore, the plan through 2019-2020 will reflect the following three years: 2017-2018, 2018-2019 and 2019-2020. A LCAP update was shared and public hearing was held at the May 22, 2019 Board meeting. This item presents the final 2019-2020 LCAP and Annual Update, which has been updated based upon input from District stakeholders. Once Board approved, the District's LCAP will be submitted for final approval to the Orange County Department of Education (OCDE).

Contact: Susan Holliday, Associate Superintendent, Education Services

- 32. NATIVE AMERICAN PARENT AND STUDENT COMMITTEE 2019-2020:** Page 929
EXHIBIT 32
 Approval of the Native American Parent and Student Committee 2019-2020. The District has been awarded an Indian Education Formula Grant, and the 2019-2020 year will be year three of the four-year grant. Each year, the District must certify an application in May, which includes a Parent and Student Committee component. The purpose of the Native American Parent and Student Committee is to have open consultation between teachers, secondary students and parents of Native American students to provide a full opportunity to understand the grant program and to offer recommendations regarding the program. Meetings are generally held three times per year. Each Spring, staff seeks interest for vacant positions for a two-year term. All parents of District Native American students and secondary Native American students enrolled in the program were encouraged to participate. An Indian Education Formula Grant award in the amount of \$37,067 will be received for 2019-2020.
Contact: Susan Holliday, Associate Superintendent, Education Services
- 33. MATERIAL REVISIONS TO CHARTER OF OPPORTUNITIES FOR LEARNING – SAN JUAN CAPISTRANO CHARTER SCHOOL:** Page 932
EXHIBIT 33
 Approval of Material Revisions to Charter of Opportunities for Learning (OFL) – San Juan Capistrano Charter School. A charter petition for OFL was approved by the District on February 25, 2002, with subsequent five-year renewals on January 8, 2007, June 11, 2012, and May 10, 2017. The charter school has requested material revisions to its Charter to reflect proposed changes to the charter school’s governance structure in compliance with Education Code § 47604 as amended by Assembly Bill 406 (2018). Assembly Bill 406 prohibits a charter school that submits a charter renewal or material revision application after July 1, 2019 from operating as, or being operated by, a for-profit entity. The charter school is currently operated by OFL-C, LLC, a California limited liability company. These material revisions seek to transition operation of the charter school as of July 1, 2019 to OFL-Capistrano, Inc., a California nonprofit public benefit corporation, and to ensure compliance with the law, including reasonably comprehensive descriptions of new requirements of charter schools enacted into law after the charter was originally granted or last renewed in accordance with Education Code § 47607, subdivision (a)(2).
Contact: Susan Holliday, Associate Superintendent, Education Services
- 34. MEMORANDUM OF UNDERSTANDING WITH OXFORD PREPARATORY ACADEMY:** Page 1074
EXHIBIT 34
 Approval of Memorandum of Understanding (MOU) with Oxford Preparatory Academy (OPA). The District’s Board of Trustees (Board) approved OPA’s charter renewal April 23, 2014. The District’s Board approved a second renewal on May 22, 2019 for a five-year term, commencing July 1, 2019, subject to OPA’s agreement to enter into an MOU addressing the conditions set forth in Resolution No. 1819-45, approved on May 22, 2019. The District and OPA agree the charter renewal petition shall be deemed approved as modified by the MOU. The terms of the MOU are intended by both the District and OPA to become part of the approved charter.
Contact: Susan Holliday, Associate Superintendent, Education Services
- 35. SCHOOL PLANS FOR STUDENT ACHIEVEMENT AND BUDGETS FOR 2019-2020:** Page 1083
EXHIBIT 35
 Approval of the School Plans for Student Achievement (SPSA) and Budgets for the 2019-2020 school year. The purpose of each school’s SPSA is to create a cycle of continuous improvement of student performance and to ensure all students succeed in reaching academic standards set by the State Board of Education. The goals contained within each plan are aligned to the District’s Wildly Important Goals and Local Control Accountability Plan. Each plan is developed by school staff and initially approved through a process conducted by the School Site Council (SSC) advisory committee that includes stakeholder input. The SSC is composed of a group representing parents, staff and students (high schools only). All plans are updated annually. Title I School-wide Plan components are

also included. The outlined action plans and related expenditures are implemented throughout the school year, and serve as a framework for each school's efforts. The SPSA documents are available for viewing in Education Services upon request.

Contact: Susan Holliday, Associate Superintendent, Education Services

36. SPECIAL EDUCATION LOCAL PLAN AREA ANNUAL SERVICE PLAN AND ANNUAL BUDGET PLAN: Page 1085
EXHIBIT 36

Approval of the Special Education Local Plan Area Annual Service Plan and Annual Budget Plan. Each Special Education Local Plan Area is required to submit an Annual Service Plan and Annual Budget Plan. The plans are required to be adopted at a public hearing. The Annual Service Plan must identify the Individualized Education Program services the District intends to provide at school locations within the District and at other public and private locations. The Annual Service Plan also specifies California State Management Information System number codes to represent services, such as 330 for specialized academic instruction, and 415 for language and speech services. The Annual Budget Plan is required to identify expenditures in specific categories as determined by the California Department of Education.

Contact: Gregory Merwin, Associate Superintendent, Student Support Services

HUMAN RESOURCE SERVICES

37. EDUCATIONAL AFFILIATION AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, LONG BEACH: Page 1111
EXHIBIT 37

Approval of the Educational Affiliation Agreement with California State University, Long Beach, effective from the date of full execution and expiring June 30, 2022. During the school year, credential candidates will work with District educators to fulfill practicum/fieldwork requirements to earn their credential.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

38. STUDENT AFFILIATION AND PLACEMENT AGREEMENT WITH EASTERN WASHINGTON UNIVERSITY: Page 1131
EXHIBIT 38

Approval of the Student Affiliation and Placement Agreement with Eastern Washington University, effective on the date of the last signature on the agreement and continuing through June 30, 2022. University students enrolled in the Pupil Personnel Services (PPS) in School Psychology program will be paired with a veteran District school psychologist as they complete practicum/fieldwork hours required to earn their PPS credential.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

39. STUDENT TEACHING AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, FULLERTON: Page 1140
EXHIBIT 39

Approval of the Student Teaching Agreement with California State University, Fullerton, effective July 1, 2019 and expiring June 30, 2025. During the school year, credential candidates will work with District teachers to fulfill practicum/fieldwork requirements to earn their credential.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

40. SCHOOL COUNSELOR PRACTICUM/FIELDWORK AGREEMENT WITH CONCORDIA UNIVERSITY, IRVINE: Page 1147
EXHIBIT 40

Approval of the School Counselor Practicum/Fieldwork Agreement with Concordia University, Irvine, effective July 1, 2019 and expiring June 30, 2022. University students enrolled in a Pupil Personnel Services (PPS) in School Counseling will be paired with a veteran District school counselor as they complete practicum/fieldwork hours required to earn their PPS credential.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

41. **INTERN TEACHING AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, SAN MARCOS:** Page 1156
EXHIBIT 41
Approval of the Intern Teaching Agreement with California State University, San Marcos, effective July 1, 2019 and expiring June 30, 2024. Intern Credentialed teachers will be hired by the District and will be dually supported by California State University San Marcos and the District as they complete their credential.
Contact: Tim Brooks, Associate Superintendent, Human Resource Services
42. **ORANGE COUNTY DEPARTMENT OF EDUCATION THIRD QUARTER REPORT – WILLIAMS SETTLEMENT LEGISLATION:** Page 1161
EXHIBIT 42
Acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) Third Quarter Report. As a result of the Williams Settlement, Education Code § 35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety. Furthermore, Education Code § 1240 requires OCDE to report visits and reviews of District schools conducted by OCDE, if any. Additionally, the law requires the report be provided to the Board of Trustees at a regularly scheduled public meeting each quarter.
Contact: Tim Brooks, Associate Superintendent, Human Resource Services
43. **DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS:** Page 1165
EXHIBIT 43
Approval of the Declaration of Need for Fully Qualified Educators. Education Code § 80026 requires that a Declaration of Need for Fully Qualified Educators be on file with the appropriate County Office of Education before the beginning of a new school year and shall remain in force until the end of that academic year. A Declaration of Need is necessary if there is an insufficient number of qualified applicants. Submission of this declaration does not commit the District to issuing short term staff permits or emergency credentials, but rather is submitted as a matter of routine in the event it becomes necessary to employ such individuals. A Declaration of Need for Fully Qualified Educators must be filed prior to the beginning of the school year, even though there is no way to determine if there will be a need to employ teachers. However, if the Board of Trustees has not approved the appropriate declaration for the upcoming year, the District is precluded from hiring such individuals should the need arise. There is no financial impact to the general fund in the Board’s acceptance of this declaration.
Contact: Tim Brooks, Associate Superintendent, Human Resource Services
44. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES:** Page 1170
EXHIBIT 44
Approval of the activity list for employment, separation and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Tim Brooks, Associate Superintendent, Human Resource Services
45. **RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES:** Page 1197
EXHIBIT 45
Approval of the activity list for employment, separation and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Tim Brooks, Associate Superintendent, Human Resource Services

GENERAL FUNCTIONS

46. **SCHOOL BOARD MINUTES:** Page 1213
EXHIBIT 46
Approval of the May 22, 2019 Regular Board meeting minutes.
Contact: Colleen Hayes, Manager II, Board Operations/Superintendent’s Office

DISCUSSION/ACTION ITEMS

47. **PRESENTATION ON THE SAN CLEMENTE HIGH SCHOOL ARCHITECTURAL APPROACH FOR MASTER PLAN AND RENDERINGS:** INFORMATION/
THIS ITEM PULLED FROM AGENDA. DISCUSSION
Page 1223
EXHIBIT 47

48. **PRESENTATION ON THE SOUTHERN SCHOOL FACILITIES IMPROVEMENT DISTRICT PROPOSED FACILITIES PROJECTS, TAX LEVY AMOUNT, BOUNDARIES AND TIMELINE:**

The Board will receive a presentation update on the San Clemente High School and Palisades Elementary School area Southern School Facilities Improvement District (SFID) facilities needs outlining proposed facilities projects, tax levy amount, boundaries, and timeline for a proposed March 2020 bond election. Per Board direction, the presentation will focus on a potential bond at \$34 per \$100,000 of assessed value concentrating on San Clemente High School modernization and new construction as well as Kitchell report priorities 1 and 2 at all other schools within the Southern SFID. *CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.*

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

**DISCUSSION/
ACTION**
Page 1231
EXHIBIT 48

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the Southern SFID proposed projects, tax levy amount, boundaries, and timeline for the proposed regional bond measure March 2020.

Motion by _____ Seconded by _____

49. **PRESENTATION UPDATE ON THE WESTERN SCHOOL FACILITIES IMPROVEMENT DISTRICT FACILITIES NEEDS:** INFORMATION/
DISCUSSION

The Board will receive an informational presentation update on the proposed Western area School Facilities Improvement District (SFID) facilities needs for a proposed March 2020 bond election. Per Board direction, the presentation will focus on a potential bond at \$34 per \$100,000 of assessed value concentrating on Dana Hills High School, Aliso Niguel High School, and Niguel Hills Middle School Kitchell report priorities, modernization, and new construction as well as Kitchell report priorities 1 for all other schools within the proposed Western SFID.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Page 1240
EXHIBIT 49

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

50. CONTINUING FINANCIAL STEWARDSHIP OF COMMUNITY FACILITIES DISTRICTS: REFINANCING OPPORTUNITY FOR CFD 98-2 (LADERA):

As part of its financial stewardship, the District receives assistance from its financial advisor, Government Financial Strategies, for monitoring refinancing opportunities. Efforts have been made to refinance debt as opportunities become available, in order to reduce debt service payments and generate savings for taxpayers. A refinancing opportunity has been identified for CFD 98-2 (Ladera). The Board will receive a brief information presentation from Government Financial Strategies discussing the refinancing opportunity.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

51. BOARD ACTION TO ADOPT DISTRICT’S INITIAL PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION FOR 2019-2020 NEGOTIATIONS:

The Board will consider the Capistrano Unified School District’s initial proposal to California School Employees Association (CSEA) for 2019-2020 reopener negotiations. As required by Government Code § 3547, after the public has had the opportunity to express itself on the initial proposals, the Board shall adopt its initial proposal.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

Staff Recommendation

It is recommended the Board President recognize Tim Brooks, Associate Superintendent, Human Resource Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt the District’s initial proposal to CSEA.

Motion by _____ Seconded by _____

52. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: ADVANCED PLACEMENT STATISTICS, GRADE 10-12:

A Districtwide teacher committee has recommended the adoption of *The Practice of Statistics* ©2019 Bedford, Freeman, and Worth, grade 10-12. These instructional materials have been approved by the Instructional Materials Review Committee. The estimated cost to implement this adoption is \$74,000 funded by District lottery funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

**INFORMATION/
DISCUSSION**

Page 1262

EXHIBIT 50

**DISCUSSION/
ACTION**

Page 1278

EXHIBIT 51

**DISCUSSION/
ACTION**

Page 1285

EXHIBIT 52

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *The Practice of Statistics* ©2019 Bedford, Freeman, and Worth, grade 10-12.

Motion by _____ Seconded by _____

**53. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: DISCUSSION/
ELEMENTARY SCIENCE, GRADE K-5: ACTION**

A Districtwide teacher committee has recommended the adoption of *FOSS Next Generation Elementary*, ©2016 Delta Education, grade K-5. These instructional materials have been approved by the Instructional Materials Review Committee. The estimated cost to implement this adoption is \$3,700,000 funded by District lottery funds.

Page 1288
EXHIBIT 53

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *FOSS Next Generation Elementary* ©2016 Delta Education, grade K-5.

Motion by _____ Seconded by _____

**54. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: DISCUSSION/
SECONDARY WORLD LANGUAGE, GRADE 11-12: ACTION**

A teacher committee has recommended the adoption of the supplemental title, *No et Moi*, published by Editions Jean-Claude Lattes ©2007 for the International Baccalaureate program (IB) French Standard Level, grade 11-12. This title has been approved by the Instructional Materials Review Committee. Expenditures are estimated at \$700 funded by site funds.

Page 1292
EXHIBIT 54

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of the supplemental title, *No et Moi*, Editions Jean-Claude Lattes ©2007 for the International Baccalaureate program French Standard Level, grade 11-12.

Motion by _____ Seconded by _____

**55. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: DISCUSSION/
SECONDARY HISTORY SOCIAL SCIENCE, GRADE 12: ACTION**

San Clemente High School has recommended the adoption of *Global Politics*, 2ND edition, published by Palgrave Foundations ©2014, for the new International Baccalaureate (IB) course, IB Global Politics, grade 12. This title has been approved by the Instructional Materials Review Committee. Expenditures are estimated at \$2,000 to be funded by site funds.

Page 1295
EXHIBIT 55

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Assistant Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of *Global Politics*, 2ND edition, Palgrave Foundations ©2014, for the International Baccalaureate program, IB Global Politics, grade 12.

Motion by _____ Seconded by _____

56. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: SECONDARY SCIENCE, GRADE 6-8: DISCUSSION/ ACTION

A Districtwide teacher committee has recommended the adoption of the following science program for grade 6-8: *STEMscopes California Next Generation Science Standards* ©2018 Accelerate Learning. These materials have been approved by the Instructional Materials Review Committee. The estimated cost to implement this adoption is \$2,000,000, funded by lottery funds.

Page 1298
EXHIBIT 56

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of the following science program for grade 6-8: *STEMscopes California Next Generation Science Standards* ©2018 Accelerate Learning.

Motion by _____ Seconded by _____

57. 2019-2020 BUDGET ADOPTION: DISCUSSION/ ACTION

The District is required by law to adopt a budget for the 2019-2020 fiscal year no later than June 30, 2019 for enactment on July 1, 2019. The budget for 2019-2020 is based upon revenue assumptions outlined within the Governor’s May Revise, as well as District-specific assumptions for revenue and expenditures. The following documents are included in the exhibit: 2019-2020 Budget for District Funds; School District Certification of the State Criteria and Standards and the Workers’ Compensation Certification; State Criteria and Standards; and 2019-2020 Guidelines and Assumptions.

Page 1302
EXHIBIT 57

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt the 2019-2020 Budget.

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, JULY 17, 2019, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.