

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Regular Meeting

August 22, 2018

Closed Session 4:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 4:00 P.M.

- 1. CALL TO ORDER**
- 2. CLOSED SESSION COMMENTS**
- 3. CLOSED SESSION** (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Clark Hampton
Attorney: Anthony De Marco/Jeff Hoskinson
Significant Exposure to Litigation – One Case
(Pursuant to Government Code § 54956.9(d))

Gregory Merwin/Sara Young
Attorney - Ernest Bell
Significant Exposure to Litigation – Three Cases
IDR Case Number 20180321
IDR Case Number 20180611
IDR Case Number 20180615
(Pursuant to Government Code §54956.9(d)(2))

EXHIBIT A-1
EXHIBIT A-2
EXHIBIT A-3

Kirsten M. Vital/Clark Hampton
Attorney: David Huff/Terry Tao
Significant Exposure to Litigation – One Case
(Pursuant to Government Code § 54956.9(d))

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Gregory Merwin/Sara Young
Attorney - Ernest Bell
Significant Exposure to Litigation – Two Cases
OAH Case Number 2017120332
OAH Case Number 2018020322 & 2018070643
(Pursuant to Government Code §54956.9(d)(1))

EXHIBIT B-1
EXHIBIT B-2

C. CONFERENCE WITH LABOR NEGOTIATORS

District Negotiators: Kirsten M. Vital, Clark Hampton, Tim Brooks
Attorney – Anthony De Marco
(Pursuant to Government Code § 54957.6)

D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

District Negotiators: Kirsten M. Vital and Clark Hampton
Attorney: Andreas Chialtas
Consultants: George Peterson/Keith Weaver

Property: Pacifica San Juan property. 7.292 acre property located at the north east corner of Camino Las Ramblas and Avenida California

Negotiating Party: One or more potential buyers for the Property who may purchase the Property through a request for proposals process

Property: South Transportation and Grounds keeping Facility. 5.51 acre property located at 26126 Victoria Blvd, Dana Point, CA 92624

Negotiating Party: One or more potential buyers or lessees for the Property who may purchase or lease the Property through a surplus property bid auction process

Property: Paseo de Colinas property. 2.47 acre property located on Paseo de Colinas adjacent to Niguel Hills Middle School

Negotiating Party: One or more potential buyers for the Property who may purchase the Property through a surplus property bid auction process

Under Negotiation: Price and Terms of Payment
(Pursuant to Education Code § 54956.9)

E. STUDENT READMISSIONS

Mike Beekman

Three Cases

Case #2017-014

Case #2017-021

Case #2018-003

EXHIBIT E-1

EXHIBIT E-2

EXHIBIT E-3

F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Tim Brooks

Two Case

(Pursuant to Government Code § 54957)

EXHIBIT F-1

G. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Kirsten M. Vital

Associate Superintendent, Human Resource Services

(Pursuant to Government Code § 54957)

EXHIBIT G-1

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

BUSINESS AND SUPPORT SERVICES

- 1. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:** Page 1
EXHIBIT 1

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$108,652,081.88 and the commercial warrants total \$25,212,803.53. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 2. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:** Page 78
EXHIBIT 2

Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows 33 new agreements totaling \$2,742,289.83 and 1 amendment to existing agreements totaling \$0.00. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 3. FIRST EXTENSION OF REQUEST FOR PROPOSALS NO. 3-1617, LEARNING MANAGEMENT SYSTEM – SCHOOL LOOP:** Page 217
EXHIBIT 3

Approval of First Extension of Request for Proposals No. 3-1617, Learning Management Systems with School Loop. RFP 3-1617 was awarded on April 19, 2017 for an initial term of July 1, 2017 through June 30, 2018 with optional renewal terms. The District agrees to the pricing for the proposed renewal term of July 1, 2018 through June 30, 2019. Annual expenditures utilizing this contract are estimated to be \$80,260 funded by the general fund. Actual expenditures may vary depending on availability of funds and District needs.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 4. SERVER LEASE AGREEMENT – IDEAL COMPUTER SERVICES, INC.:** Page 231
EXHIBIT 4

Approval of the ratification of the Server Lease Agreement 11663 with IDEAL Computer Services, Inc. for the purpose of leasing and maintaining an HP3000 server. The current server houses our Quintessential School Systems (QSS) data including Business Services and Human Resources programs and data. This is the current production server planned for retirement by October 2018. The District will be charged quarterly and will receive a pro-rated refund with a 30-day notice once all data has been moved to District virtual servers. The contract term is from June 1, 2018 through May 30, 2019. Expenditures under this contract are estimated to be \$4,434 funded by the general fund.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 5. SUPPORT AGREEMENT – IDEAL COMPUTER SOUTH, INC.:** Page 239
EXHIBIT 5

Approval of the ratification of the Support Agreement including Server Maintenance Contract 11703 and Softline Software Contract 11704 with IDEAL Computer Services, Inc. for the purpose of maintaining the District's original HP3000 server. This server has been decommissioned, but the District must maintain the valid license from this original

machine until the Quintessential School Systems (QSS) data has been completely migrated to the Linux virtual server. It is anticipated this contract will be expired by October 2018. The District will be charged quarterly and will receive a pro-rated refund with a 30-day notice once all data has been moved to District virtual servers. The contract term is from July 1, 2018 through June 30, 2019. Expenditures under this contract are estimated to be \$2,013 funded by the general fund.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

6. AGREEMENT FOR THE OPERATIONS OF BEFORE AND AFTER SCHOOL AND SUMMER ENRICHMENT, ACTIVITIES, AND CAMPS PROGRAM – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT: Page 245
EXHIBIT 6

Approval of Agreement for the Operations of Before and After School and Summer Enrichment, Activities, and Camps Program with South Orange County Community College District. The program provides an assortment of high-quality classes and activities for all ages, promoting life-long learning and personal success for the term July 1, 2018 through June 30, 2021. The agreement provides a revenue stream to the general fund for use of facilities fees as described in Exhibit A.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

7. RESOLUTION NO. 1819-11, APPROVAL OF APPLICATION SUBMISSION CALIFORNIA ENERGY COMMISSION SCHOOL BUS REPLACEMENT GRANT PROGRAM GFO-17-607: Page 260
EXHIBIT 7

Approval of Resolution No. 1819-11, Approval of Application Submission California Energy Commission School Bus Replacement Grant Program GFO-17-607. California Senate Bill 110 charges the California Energy Commission (CEC) to replace older high pollutant diesel buses in California. The CEC is offering Grant Funding Opportunity GFO-17-607 Bus Replacement Program to provide funding to public school districts to replace old diesel school buses. The grant will award up to 10 near zero emission compressed natural gas or 10 zero emission electric buses, along with corresponding infrastructure. The CEC requires the Board of Trustees of each school district to authorize the submittal of application GFO-17-607 for fiscal year 2018-2019. The CEC also requires the Board to identify and authorize an individual District representative to execute in the name of the District, all necessary applications, contracts, agreements, amendments and payment requests for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application. The resolution presented to the Board provides the vehicle to meet these requirements. There is no fiscal impact for the grant.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

8. REGIONAL COOPERATIVE AGREEMENT CONTRACT NUMBER RCA-017-18010016 BETWEEN COUNTY OF ORANGE/COUNTY PROCUREMENT OFFICE AND DS SERVICES OF AMERICA, INCORPORATED DBA SPARKLETTS FOR BOTTLED WATER: Page 309
EXHIBIT 8

Approval to utilize the Regional Cooperative Agreement Contract Number RCA-017-18010016 for the purchase of bottled water and related supplies from DS Services of America, Inc. dba Sparkletts, as needed, under the same terms and conditions of the public agency's contract. The contract provides set pricing for bottled water and related supplies for all District needs. School boards have the authority to "piggyback" on another public agency's bid, per Public Contract Code § 20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District's specifications. Using piggyback contracts save time and often provide lower prices than a single jurisdiction would be able to obtain. Anticipated annual expenditures utilizing this contract are approximately, \$20,000 funded by the general fund. Due to the size of the contract and award, the documentation is posted online on the District Board Agendas and Supporting Documentation page.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

CURRICULUM AND INSTRUCTION

- 9. AGREEMENT FOR PARTICIPATION WITH THE ART MASTERS LEGACY PROGRAM 2018-2019:** Page 312
EXHIBIT 9
Approval of Agreement for Participation with the Art Masters Legacy Program 2018-2019 at Marian Bergeson, Oak Grove, Canyon Vista, Don Juan Avila, Oso Grande, Marblehead, Carl Hankey, Truman Benedict Elementary Schools and Carl Hankey Middle School. Art Masters Legacy provides services that include art assemblies and hands-on studio art activities for students. Art Masters Legacy teacher-lecturers conduct and present multimedia presentation assemblies using art visuals, images and engrossing stories covering each artist and/or art subject. Later, students have an opportunity to engage in art activities to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines. The total expenditure for this agreement is \$73,427 paid by site and/or gift funds.
Contact: Susan Holliday, Associate Superintendent, Education Services
- 10. AGREEMENT FOR PARTICIPATION WITH INSIDE THE OUTDOORS FIELD PROGRAM PUBLIC SCHOOLS 2018 – 2019 AGREEMENT NUMBER F11029:** Page 352
EXHIBIT 10
Approval of Agreement for Participation with Inside the Outdoors Field Program Public Schools 2018-2019. District schools routinely participate in the Orange County Department of Education’s outdoor science school/field trip programs and “Traveling Scientist” programs and assemblies. Multiple sites have expressed interest in the Field Trip Program for the 2018-2019 school year, which will allow students to move out of the classroom and into the real world of science and social science. Each program is designed to support the curriculum for each grade level. The estimated expenditure under this contract is \$552.50, paid by grants, site and/or gift funds from each participating school site.
Contact: Susan Holliday, Associate Superintendent, Education Services
- 11. AGREEMENT FOR PARTICIPATION WITH INSIDE THE OUTDOORS SCHOOL PROGRAM PUBLIC SCHOOLS 2018 – 2019 AGREEMENT NUMBER S11046:** Page 366
EXHIBIT 11
Approval of Agreement for Participation with Inside the Outdoors School Program Public Schools 2018-2019 Agreement Number S11046. District schools routinely participate in the Orange County Department of Education’s outdoor science school/field trip programs and “Traveling Scientist” programs and assemblies. Multiple sites have expressed interest in the Traveling Scientist program for the 2018-2019 school year, which will provide school assemblies by traveling naturalists on various science topics. The estimated expenditure under this contract is \$31,852.50 paid by site and/or gift funds from each participating school site.
Contact: Susan Holliday, Associate Superintendent, Education Services
- 12. PROPOSED SCHOOL START AND DISMISSAL TIMES FOR THE 2018-2019 SCHOOL YEAR:** Page 386
EXHIBIT 12
Approval of the start and dismissal times for the 2018-2019 school year. Per Board Policy 6111, *School Calendar*, this item seeks approval of the start and dismissal times for each school site for the 2018-2019 school year. There is no financial impact.
Contact: Susan Holliday, Associate Superintendent, Education Services
- 13. RETROACTIVE GRADE WEIGHTING FOR ACCELERATED VERSIONS OF WORLD HISTORY, BIOLOGY AND CHEMISTRY:** Page 389
EXHIBIT 13
Approval of retroactive grade weighting will enable over 800 current District students who took accelerated versions of World History, Biology and Chemistry during the 2015-2016 school year to receive an honors weighted grade bump for work they completed after the District approved honors weighting for such courses prior to the 2015-2016 school year.
Contact: Susan Holliday, Associate Superintendent, Education Services

- 14. MEMORANDUM OF UNDERSTANDING WITH ANAHEIM UNION HIGH SCHOOL DISTRICT:** Page 391
EXHIBIT 14
- Approval of the Memorandum of Understanding (MOU) with Anaheim Union High School District (AUHSD) to provide special education programs and services for eligible District adult students (18 and older) who reside in group homes in AUHSD from August 8, 2018 through June 30, 2019. The District is projected to have one student in the AUHSD program, but the approval of the MOU allows the District to place additional students as determined by the Individualized Education Program (IEP) team or through a settlement agreement. Estimated cost per student is \$45,000 for classroom cost and \$10,000 for transportation cost. Annual expenditures under this MOU are estimated at \$55,000 funded by special education funds.
- Contact: Gregory Merwin, Associate Superintendent, Student Support Services*
- 15. MEMORANDUM OF UNDERSTANDING WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 402
EXHIBIT 15
- Approval of the Memorandum of Understanding with the Orange County Superintendent of Schools will allow Orange County Department of Education (OCDE) to provide special education programs and services for eligible District students from July 1, 2018 through June 30, 2019. The OCDE Division of Special Education Services operates a special schools program for pupils with exceptional needs who require intensive educational services. These students are referred by their Individualized Education Program (IEP) teams when it is jointly determined by the District and OCDE that the student's educational needs, as specified in the IEP, can be appropriately met by OCDE programs and services. The District has approximately 78 students enrolled in OCDE programs per year. There are three cost categories for OCDE programs: classroom cost, transportation cost, and special circumstance aide cost. The average classroom cost per student is \$54,295. Based on average enrollment, the estimated District cost for students attending OCDE classes for the 2018-2019 school year is approximately \$4,235,000. The estimated District cost for transportation provided by OCDE is approximately \$741,000. The estimated District cost for required special circumstance aides in classrooms or on buses is approximately \$1,100,000. Annual expenditures under this agreement are funded by special education funds.
- Contact: Gregory Merwin, Associate Superintendent, Student Support Services*
- 16. PERSONNEL REIMBURSEMENT AGREEMENT WITH LAGUNA BEACH UNIFIED SCHOOL DISTRICT:** Page 424
EXHIBIT 16
- Approval of a Personnel Reimbursement Agreement with Laguna Beach Unified School District (LBUSD) to provide five days of instruction by a qualified Orientation and Mobility Specialist to LBUSD during the 2018-2019 school year. The District staff has provided these services to LBUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. LBUSD will pay the employee salary and benefit costs for the days of instruction. There is no financial impact.
- Contact: Gregory Merwin, Associate Superintendent, Student Support Services*
- 17. PERSONNEL REIMBURSEMENT AGREEMENT WITH SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT:** Page 428
EXHIBIT 17
- Approval of a Personnel Reimbursement Agreement with Saddleback Valley Unified School District (SVUSD) to provide 40 days of instruction by a qualified Orientation and Mobility Specialist to SVUSD during the 2018-2019 school year. The District staff has provided these services to SVUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. SVUSD will pay the employee salary and benefit costs for the days of instruction. There is no financial impact.
- Contact: Gregory Merwin, Associate Superintendent, Student Support Services*

HUMAN RESOURCE SERVICES

- 18. AGREEMENT FOR CONSULTANT SERVICES FOR THE BREAKTHROUGH COACH:** Page 432
EXHIBIT 18
Approval of The Breakthrough Coach agreement for a two-day management development program. This Agreement provides a two-day management development program for local area school administrators and their secretaries. Training course to take place in the District Office Board Room on October 22 and 23, 2018. The District will receive five complimentary tuitions valued at \$3,625 total. One time funding of \$3,625 total to fund an additional five tuitions.
Contact: Tim Brooks, Interim Associate Superintendent, Human Resource Services
- 19. CALIFORNIA STATE UNIVERSITY, FULLERTON FALL 2017 MASTER TEACHER PAYMENTS:** Page 440
EXHIBIT 19
Approval of payment to District master teachers who supported a California State University, Fullerton (CSUF) student teacher during the 2017 fall semester. Current university agreements specify that institutions pay master teachers a nominal payment for their supervision and support of student teachers. CSUF has agreed to reimburse the District for the cost of compensating master teachers. The compensation amounts vary due to the nature of the assignments.
Contact: Tim Brooks, Interim Associate Superintendent, Human Resource Services
- 20. ORANGE COUNTY DEPARTMENT OF EDUCATION FOURTH QUARTER REPORT – WILLIAMS SETTLEMENT LEGISLATION:** Page 443
EXHIBIT 20
Acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report. Education Code § 1240 requires OCDE to report visits and reviews of District schools conducted by OCDE, if any. Furthermore, the law requires the report be provided to the Board of Trustees at a regularly scheduled public meeting each quarter.
Contact: Tim Brooks, Interim Associate Superintendent, Human Resource Services
- 21. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES:** Page 447
EXHIBIT 21
Approval of the activity list for employment, separation and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Tim Brooks, Interim Associate Superintendent, Human Resource Services
- 22. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES:** Page 494
EXHIBIT 22
Approval of the activity list for employment, separation and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Tim Brooks, Interim Associate Superintendent, Human Resource Services

GENERAL FUNCTIONS

- 23. SCHOOL BOARD MINUTES:** Page 522
EXHIBIT 23
Approval of the July 25, 2018 Regular Board Meeting minutes.
Contact: Colleen Hayes, Manager II, Superintendent's Office

DISCUSSION/ACTION ITEMS

- 24. PRESENTATION REGARDING STUDENT AND ORGANIZATIONAL ACCOMPLISHMENTS DURING 2017-2018 SCHOOL YEAR:** **INFORMATION/ DISCUSSION**
Page 535
EXHIBIT 24

Staff presents a review of 2017-2018 student and organizational accomplishments, including the creation of new systems, and improvement of operational efficiencies. These accomplishments align with our mission to prepare our students to meet the challenges of a rapidly changing world, and our vision of an unwavering commitment to student success.
CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent and the Executive Cabinet to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

- 25. COMPRESSED NATURAL GAS FUELING STATION PERFORMANCE UPDATE:** **INFORMATION/ DISCUSSION**
Page 580
EXHIBIT 25

The District's compressed natural gas (CNG) fueling station opened in 2016 streamlining the fueling process and saving in school bus fuel and labor costs, allowing those funds to be redirected to the classroom. At the July 25, 2018 Board meeting, Trustees requested an update on the performance of the CNG station. The exhibit highlights up-to-date cost savings as it relates to fuel, labor and vehicle performance costs amounting to approximately \$365,681.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

- 26. DEMONSTRATION OF OPENGOV WEBSITE:** **INFORMATION/ DISCUSSION**
Page 582
EXHIBIT 26

In the 2016-2017 fiscal year with the intent of increasing transparency in the area of Community Facilities District expenditures, a spreadsheet was developed containing details of expenditures for the previous 20 years. This project took several months and once completed the data was converted into a flat file that could be uploaded to the OpenGov website to enable public access. The project was then expanded to include all other District financial data along with facilities information.

CUSD WIG 2: Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services to present information on this item and answer any questions trustees may have. This is an information item only and no board action is necessary.

27. DESIGNATION OF TITLE I SCHOOLS 2018-2019:

Carl Hankey and Palisades Elementary Schools are both in the range of potential identification as a Title I school. Tentative budget allocations for 2018-2019 have been communicated to current Title I schools, and allocations have been reserved for Carl Hankey and Palisades Elementary Schools in case either or both of their low-income percentages exceed Las Palmas and are therefore identified for Title I. Title I needs assessments and plans for Carl Hankey and Palisades Elementary Schools outlining proposed goals, monitoring, and actions and services tied to the expenditures are included in the Exhibit. Approximately \$121,000 is being reserved for Carl Hankey and \$147,000 for Palisades Elementary Schools if Title I designation is approved. If not approved, funding will be held until the October 2018 California Basic Educational Data System (CBEDS) data is verified. If at that time, Carl Hankey and Palisades' low-income percentages do not exceed Las Palmas, the funding will be re-distributed to the current ten Title I schools.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Carl Hankey and Palisades Elementary Schools as Title I schools or direct staff to wait until the October CBEDS data is collected to verify low-income percentages to determine Title I school status.

Motion by _____ Seconded by _____

28. FIRST READING – BOARD POLICY 5111, ADMISSION:

The proposed revisions to Board Policy 5111, *Admission*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5111, *Admission*.

Motion by _____ Seconded by _____

29. FIRST READING – BOARD POLICY 5111.1, DISTRICT RESIDENCY:

The proposed revisions to Board Policy 5111.1, *District Residency*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools.

DISCUSSION/

ACTION

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EXHIBIT 27

DISCUSSION/

ACTION

Page 594

EXHIBIT 28

DISCUSSION/

ACTION

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EXHIBIT 29

Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5111.1, *District Residency*.

Motion by _____ Seconded by _____

30. FIRST READING – BOARD POLICY 5130, STUDENT RECORDS:

The proposed revisions to Board Policy 5130, *Student Records*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5130, *Student Records*.

Motion by _____ Seconded by _____

31. FIRST READING – BOARD POLICY 3580, DISTRICT RECORDS:

The proposed revisions to Board Policy 3580, *District Records*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 3580, *District Records*.

Motion by _____ Seconded by _____

**DISCUSSION/
ACTION
Page 604
EXHIBIT 30**

**DISCUSSION/
ACTION
Page 615
EXHIBIT 31**

32. SECOND READING – BOARD POLICY 5183, SEXUAL HARASSMENT:

The District is committed to maintaining a learning environment that is free of harassment and discrimination. The proposed revisions to Board Policy 5183, *Sexual Harassment*, reflect appropriate education code, aligns more appropriately to Title IX requirements and reflects current California School Board Associations sample language. Legal counsel has reviewed the policy. All principals and District management will receive training on this updated policy and associated administrative regulation. Staff has added recommended language from the first reading on July 25, 2018. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5183, *Sexual Harassment*.

Motion by _____ Seconded by _____

33. RESOLUTION NO. 1819-01, REQUEST FOR WAIVER – EXEMPTION FROM UNIVERSAL MEAL SERVICE:

Senate Bill 138, School Meals Programs: Free and Reduced-Price Meals: Universal Meal Service requires the Board of Trustees to adopt a resolution of fiscal hardship with demonstrated reasons it is unable to comply with the universal meal service program requirements of Education Code § 49564. If the resolution is approved by at least a majority of the Board, the District is exempt from the requirements. The Board of Trustees must reconsider the resolution at least once every four years.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1819-01, Request for Waiver – Exemption from Universal Meal Service.

Motion by _____ Seconded by _____

34. RESOLUTION NO. 1819-03, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA) FOR FISCAL YEAR 2018-2019:

Resolution No. 1819-03 authorizes the levy of Special Tax in Community Facilities District (CFD) No. 90-2 (Talega) for Fiscal Year 2018-2019. In order to secure the tax roll for CFD No. 90-2 in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor-Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-03, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019.

**DISCUSSION/
ACTION
Page 618
EXHIBIT 32**

**DISCUSSION/
ACTION
Page 625
EXHIBIT 33**

**DISCUSSION/
ACTION
Page 628
EXHIBIT 34**

David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-03, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

35. **RESOLUTION NO. 1819-04, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY FOR IMPROVEMENT AREA NO. 2002-1 OF COMMUNITY FACILITIES DISTRICT NO. 90-2 IA OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 90-2 IA OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA) FOR FISCAL YEAR 2018-2019:**

**DISCUSSION/
ACTION
Page 636
EXHIBIT 35**

Resolution No. 1819-04 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 90-2 Improvement Area No. 2002-1 (Talega) for Fiscal Year 2018-2019. In order to secure the tax roll for CFD No. 90-2 IA in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor/Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-04, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-04, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 Improvement Area No. 2002-1 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

36. **RESOLUTION NO. 1819-05, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 92-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LAS FLORES), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 92-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LAS FLORES) FOR FISCAL YEAR 2018-2019:**

**DISCUSSION/
ACTION**
Page 644
EXHIBIT 36

Resolution No. 1819-05 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 92-1 (Las Flores) for Fiscal Year 2018-2019. In order to secure the tax roll for CFD No. 92-1 in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor/Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-05, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-05, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores), Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

37. **RESOLUTION NO. 1819-06, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) FOR FISCAL YEAR 2018-2019:**

**DISCUSSION/
ACTION**
Page 653
EXHIBIT 37

Resolution No. 1819-06 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 98-1A (Pacifica San Juan) for Fiscal Year 2018-2019. Such Special Taxes were levied, in prior fiscal years, on a partial basis. It is proposed that for Fiscal Year 2018-2019 the Special Taxes be levied on a partial basis at less than the Assigned Special Tax for CFD No. 98-1A. As in prior fiscal years, this is not a precedent for future fiscal years. In order to secure the tax roll for CFD No. 98-1A in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor-Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-06, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-06, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

- 38. RESOLUTION NO. 1819-07, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1B OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-1B OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) FOR FISCAL YEAR 2018-2019:**
- DISCUSSION/
ACTION
Page 661
EXHIBIT 38**

Resolution No. 1819-07 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 98-1B (Pacifica San Juan) for Fiscal Year 2018-2019. It is proposed that for Fiscal Year 2018-2019 the Special Taxes be levied on a partial basis at less than the Assigned Special Tax for CFD No. 98-1B. This is not a precedent for future fiscal years. In order to secure the tax roll for CFD No. 98-1B in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor-Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-07, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-07, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

- 39. RESOLUTION NO. 1819-08, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LADERA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LADERA) FOR FISCAL YEAR 2018-2019:**
- DISCUSSION/
ACTION
Page 668
EXHIBIT 39**

Resolution No. 1819-08, authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 98-2 (Ladera) for Fiscal Year 2018-2019. In order to secure the tax roll for CFD No. 98-2 in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor/Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-08, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. David Taussig & Associates will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-08, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

40. **RESOLUTION NO. 1819-09, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (RANCHO MADRINA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (RANCHO MADRINA) FOR FISCAL YEAR 2018-2019:**

Resolution No. 1819-09 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 2004-1 (Rancho Madrina) for Fiscal Year 2018-2019. In order to secure the tax roll for CFD No. 2004-1 in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor-Controller no later than August 22, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-09, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-09, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

**DISCUSSION/
ACTION**
Page 676
EXHIBIT 40

41. **RESOLUTION NO. 1819-10, RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS) FOR FISCAL YEAR 2018-2019:**

**DISCUSSION/
ACTION**
Page 684
EXHIBIT 41

Resolution No. 1819-10 authorizes the levy of Special Taxes in Community Facilities District (CFD) No. 2005-1 (Whispering Hills) for Fiscal Year 2018-2019. In order to secure the tax roll for CFD No. 2005-1 in Fiscal Year 2018-2019, the District must notify the County of Orange Auditor-Controller no later than August 23, 2018, or other duly authorized date, with a certified copy of Resolution No. 1819-10, along with a copy of the annual levy of Special Taxes for Fiscal Year 2018-2019. The District's Special Tax Consultant, David Taussig & Associates, will deliver the required documents on the District's behalf to the County of Orange.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, in adopting Resolution No. 1819-10, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) For Fiscal Year 2018-2019, the Board will designate the amount set forth in the David Taussig & Associates Annual Report designated in Section 4 thereof.

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, SEPTEMBER 12, 2018, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures, which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters, which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: August 22, 2018

Board Item: Purchase Orders, Commercial Warrants and Previously Board-Approved Bids and Contracts

HISTORY

Pursuant to Resolution No. 1112-12 *Delegation of Authority* approved by the Board of Trustees on September 12, 2011, the Board delegated authority to the Deputy Superintendent, Business and Support Services, Executive Director, Fiscal Services, and Director, Purchasing, the authority to sign and execute all contracts and purchase orders. A previous Board Member requested that staff provide a listing of Board approved warrants for each vendor with a total payment exceeding \$250,000 per fiscal year. That listing is included in this report.

BACKGROUND INFORMATION

Requests for issuance of all warrants are submitted to the County Superintendent of Schools, Business Services Division, for review and preparation. Warrants are then returned to the District Fiscal Services Office and submitted to the Board of Trustees for approval.

In May 2017, the District transitioned from Quintessential School Systems (QSS) as the business system for generating purchase orders (PO), commercial warrants and related reports to the OCDE-supported BusinessPlus software system. Beginning in fiscal year 2017-2018, POs are issued in BusinessPlus. The PO report is separated by individual funds, such as the general fund (01), Food and Nutrition fund (13), various capital facilities funds (25, 35, 40, etc). The PO number indicates the fiscal year, the District ledger number, type of PO and number. POs indicating an "A" are associated with agreements, "P" are standard POs, "X" are purchases made through District-issued Cal-Cards, and "R" are rollover POs, spanning two or more fiscal years. An example of a "R" PO is a facilities project that was started in fiscal year 2017-2018, but will not be completed until Fiscal Year 2018-2019.

CURRENT CONSIDERATIONS

Under Education Code § 17605, all transactions entered into by the officer or employee delegated authority shall be reviewed by the governing board every 60 days. This agenda item requests Board approval and/or ratification of the attached list of purchase orders and commercial warrants.

FINANCIAL IMPLICATIONS

The expenditures related to the listed purchase orders, commercial warrants, and previously approved bids and contracts were previously authorized as part of the District's budget approval process.

OTHER INFORMATION

The QSS-generated reports slightly differ in format than the BusinessPlus reports; however, the new BusinessPlus reports organize the purchase orders by specific fund.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt, approve and ratify the attached purchase order and warrant listing.

PREPARED BY: Philippa Townsend, Assistant Superintendent, Fiscal Services

PREPARED BY: Lynh Rust, Executive Director, Contracts and Purchasing

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO USD

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
L68P4985	SHRED-IT USA LLC	275.37	275.37	0100000309 5800	General-Undes-Warehse / PROF/CONS SERV & OPER
M68A0005	FCMAT	2,500.00	2,500.00	0100000285 5800	General-Undes-Bus/Fisc / PROF/CONS SERV & OPER
M68A0017	A Z BUS SALES INC	90,000.00	90,000.00	0172300008 4600	General-H-S Trns-PuplTran / Pupil Transportation
M68A0018	YMCA OF ORANGE COUNTY	113,000.00	88,001.00	0160100048 5100	General-AftSchLr-Instrctn / Subagreements for services
			24,999.00	0160100048 5810	General-AftSchLr-Instrctn / Consulting Services
M68A0019	THINKING MAPS INC	8,735.63	8,735.63	0104000305 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68A0020	MEET THE MASTERS INC	3,759.47	3,759.47	0104000344 5810	General-Gifts-Instrctn / Consulting Services
M68A0022	TWO WAY DIRECT INC	41,099.83	20,549.92	0172300008 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
			20,549.91	0172400005 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
M68A0023	MENDE PSY.D, SYLVIA	4,106.25	4,106.25	0165000118 5815	General-Spec Ed-PsychSer / Consulting Services: Non-Instr
M68A0024	ATKINSON ANDELSON LOYA	250,000.00	250,000.00	0165000009 5820	General-Spec Ed-SupvAdmn / Legal Services
M68A0025	BEST BEST & KRIEGER LLP	125,000.00	125,000.00	0165000009 5820	General-Spec Ed-SupvAdmn / Legal Services
M68A0026	YMCA OF ORANGE COUNTY	20,600.00	20,600.00	0104000305 5810	General-Gifts-Instrctn / Consulting Services
M68A0032	CONSOLIDATED ELECTRICAL DISTR	100,000.00	100,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0053	RHODE ISLAND NOVELTY INC	95.80	95.80	0104000379 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68P0132	COMPLETE OFFICE OF CA	2,000.00	2,000.00	0100000336 4500	General-Undes-FacPlann / Other Supplies : Non-Instructl
M68P0142	NIGRO & NIGRO PC	58,000.00	58,000.00	0100000280 5800	General-Undes-SngleAud / PROF/CONS SERV & OPER
M68P0144	MITCHELL I	1,099.00	1,099.00	0172300019 4600	General-H-S Trns-PuplTran / Pupil Transportation
M68P0176	ROYAL PAPER CORPORATION	1,000.00	1,000.00	0100000518 4500	General-Undes-Op:Gmnds / Other Supplies : Non-Instructl
M68P0208	SOUTHWEST SCHOOL & OFFICE SUPP	42.25	42.25	0100001055 4300	General-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0237	APPLE INC	327.17	327.17	0165000264 4300	General-Spec Ed-SE0thIns / MATERIALS & SUPPLIES
M68P0243	PROGRESSIVE SURFACE SOLUTIONS	13,854.11	13,854.11	0163870017 5605	General-CTEIG-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0258	IMAGE 2000	250.00	250.00	0100020238 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0264	OFFICE DEPOT	1,500.00	1,500.00	0100020238 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0345	COLORADO TIME SYSTEMS	5,000.00	5,000.00	0181500009 4405	General-RR&Maint-RR-Bldgs / Non-Capitalized Equip: Non-In
M68P0348	KYA SERVICES LLC	22,584.95	22,584.95	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0401	COSTCO S.J.C.	507.50	507.50	0100020276 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0424	SOUTH COAST FAMILY MEDICAL CEN	4,000.00	1,600.00	0172300008 5800	General-H-S Trns-PuplTran / PROF/CONS SERV & OPER
			2,400.00	0172400005 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
M68P0442	SEPULVEDA BUILDING MATERIALS	2,500.00	2,500.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0444	FLINN SCIENTIFIC INC	201.01	201.01	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0451	OFFICE DEPOT	1,250.00	1,250.00	0100020709 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES

User ID: KAPETE

Report ID: PO010_Fund

<v. 030305>

Page No.: 1

Current Date: 07/31/2018

Current Time: 11:35:27

CAPISTRANO USD

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
M68P0452	SITSPOTS	84.14	84.14	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0453	CDWG Inc	1,460.18	1,460.18	0100001055 4300	General-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0454	P A THOMPSON ENGINEERING CO IN	15,000.00	15,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0455	SCHOOL HEALTH CORPORATION	7,237.51	7,237.51	0111000161 4300	General-CoCurric-CurAhlth / MATERIALS & SUPPLIES
M68P0456	GANAHL LUMBER CO	80,000.00	80,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0457	ACETEC SECURITY SYSTEMS	2,500.00	2,500.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0458	DAL TILE	1,000.00	1,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0459	MEDLIN & SON ENGINEERING SERVI	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0460	TELL STEEL INC	10,000.00	10,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0461	BEACH CITIES GLASS INC	10,000.00	10,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0462	FLINN SCIENTIFIC INC	785.36	785.36	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0463	FLINN SCIENTIFIC INC	1,475.65	1,475.65	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0465	VISION MARKING DEVICES	178.22	178.22	0100000285 4500	General-Undes-Bus/Fisc / Other Supplies : Non-Instructl
M68P0466	CDWG Inc	1,697.99	1,697.99	0104000439 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68P0467	SKILLPATH SEMINARS	748.86	748.86	0100000306 5216	General-Undes-Purch / Conference : Non-Instructional
M68P0468	SOUTHWEST SCHOOL & OFFICE SUPP	3,232.50	3,232.50	0100020249 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0469	MIND RESEARCH INSTITUTE	5,000.00	5,000.00	0104000305 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68P0470	SHAMROCK SUPPLY CO INC	135.77	135.77	01 9321	General-Undes / STORES-CAFETERIA FUND ONLY
M68P0471	TEXAS IB SCHOOLS	2,580.00	2,580.00	0100100134 5215	General-EdBudget-Instrctn / Conference : Instructional
M68P0472	2NDGEAR LLC	2,413.60	2,413.60	0109860058 4400	General-Bill/Inv-Enterprs / NONCAPITALIZATION
M68P0473	SOUTHWEST SCHOOL & OFFICE SUPP	10,000.00	10,000.00	0100020591 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0474	SOUTHWEST SCHOOL & OFFICE SUPP	6,000.00	6,000.00	0100020531 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0475	CDWG Inc	1,464.10	1,464.10	0100020331 4400	General-SiteAllo-Instrctn / NONCAPITALIZATION
M68P0476	BIO-RAD LABORATORIES INC	180.80	180.80	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0477	SOUTHWEST SCHOOL & OFFICE SUPP	15,000.00	15,000.00	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0478	OCDE/AP IN THE OC	776.00	776.00	0100020483 5215	General-SiteAllo-Instrctn / Conference : Instructional
M68P0480	OFFICE DEPOT	15,000.00	15,000.00	0100020458 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0481	CDWG Inc	25,803.13	16,296.71	0104000439 4400	General-Gifts-Instrctn / NONCAPITALIZATION EQUIPMENT
M68P0483	2NDGEAR LLC	9,193.23	9,506.42	0107550019 4400	Technology Refresh / NONCAPITALIZATION EQUIPMENT
M68P0484	OFFICE DEPOT	10,000.00	9,193.23	0107550015 4400	General-Tech Refresh-Instrctn / NONCAPITALIZATION
M68P0485	NATIONAL CONTROLS INC	4,000.00	10,000.00	0165000009 4500	General-Spec Ed-SupvAdm / Other Supplies : Non-Instructl
M68P0486	OFFICE DEPOT	1,000.00	4,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
			1,000.00	0100000197 4500	General-Undes-HlthServ / Other Supplies : Non-Instructl

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M68P0487	1ST JON INC	10,000.00	10,000.00	0181500009	5605 General-RR& Maint-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0488	SIGNS BY CREATIONS UNLIMITED	20,000.00	20,000.00	0181500009	4500 General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0489	FLORIDA VIRTUAL SCHOOL	1,519.25	1,519.25	0100020709	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0490	OLSEN SAFETY EQUIPMENT CORP	367.79	367.79	0172200017	4300 General-PrtnrAcq-Instrctn / MATERIALS & SUPPLIES
M68P0491	FLINN SCIENTIFIC INC	501.36	501.36	0100020483	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0492	ORANGE COUNTY HEALTH AGENCY	2,500.00	2,500.00	0181500009	5800 General-RR& Maint-RR-Bldgs / PROF/CONS SERV & OPER
M68P0493	FLINN SCIENTIFIC INC	372.80	372.80	0100020483	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0494	OFFICE DEPOT	49.65	49.65	0133110004	4500 General-PrivISP-SupvAdmn / Other Supplies : Non-Instructl
M68P0495	VERNIER SOFTWARE & TECHNOLOGY	1,437.40	577.55	0135550007	4300 General-VEA-Instrctn / MATERIALS & SUPPLIES
			859.85	0135550007	4400 General-VEA-Instrctn / NONCAPITALIZATION EQUIPMENT
M68P0496	BIOMETRICS4ALL INC	2,000.00	2,000.00	0100000291	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0497	SOUTHWEST SCHOOL & OFFICE SUPP	5,000.00	5,000.00	0100020508	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0498	ORANGE COUNTY REGISTER DBA THE	5,387.50	5,387.50	0100000277	5800 General-Undes-Pub Info / PROF/CONS SERV & OPER
M68P0499	OCDE	3,000.00	3,000.00	0140350022	5800 General-Title II-SupvAdmn / PROF/CONS SERV & OPER
M68P0500	BOYCE INDUSTRIES	5,000.00	5,000.00	0100000373	5605 General-Undes-Custodil / Rental, Leases & Repairs: Other
M68P0501	SOUTHWEST SCHOOL & OFFICE SUPP	5,000.00	5,000.00	0100000291	4500 General-L-Undes-Prsnl:HR / Other Supplies : Non-Instructl
M68P0502	SOUTH COAST MEDICAL GROUP	5,000.00	5,000.00	0100000297	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0503	SOUTH COAST FAMILY MEDICAL CEN	5,000.00	5,000.00	0100000291	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0504	FLORIDA VIRTUAL SCHOOL	45,800.00	45,800.00	0163000010	5800 General-Lott:IM-Instrctn / PROF/CONS SERV & OPER
M68P0505	PSYCHEMEDICS CORPORATION	2,500.00	2,500.00	0100000291	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0506	WEST INTERACTIVE SERVICES CORP	67,003.20	67,003.20	0100000342	5800 General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0507	CI SOLUTIONS	6,000.00	6,000.00	0100000314	4500 General-Undes-Grph Art / Other Supplies : Non-Instructl
M68P0508	NAPT	100.00	100.00	0172300008	5300 General-H-S Trns-PuplTran / DUES & MEMBERSHIPS
M68P0509	ATLAS COMMERCIAL PRODUCTS	6,852.90	3,426.45	0100020225	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
			3,426.45	0130100091	4300 General-Title I-Instrctn / MATERIALS & SUPPLIES
M68P0510	DM COLOR EXPRESS	10,000.00	10,000.00	0100000518	4500 General-Undes-Op:Grnds / Other Supplies : Non-Instructl
M68P0511	OFFICE DEPOT	2,000.00	2,000.00	0100000259	4500 General-Undes-Pup Serv / Other Supplies : Non-Instructl
M68P0512	SOUTHWEST SCHOOL & OFFICE SUPP	3,000.00	3,000.00	0100020286	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0513	OCDE	30.00	30.00	0100100004	5216 General-EdBudget-SupvAdmn / Conference : Non-Instructional
M68P0514	JUNIOR LIBRARY GUILD	712.81	712.81	0100040015	4114 General-Lib Abte-Instrctn / Textbooks: K-12
M68P0515	IMAGE APPAREL FOR BUSINESS INC	14,000.00	8,400.00	0172300008	4500 General-H-S Trns-PuplTran / Other Supplies : Non-Instructl
			5,600.00	0172400005	4500 General-SpEdTran-PuplTran / Other Supplies : Non-Instructl
M68P0516	CDWG Inc	799.12	799.12	0100020508	4400 General-SiteAllo-Instrctn / NONCAPITALIZATION

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M68P0517	SOUTHWEST SCHOOL & OFFICE SUPP	2,500.00	2,500.00	0130100089	4300 General-Title I-Instrctn / MATERIALS & SUPPLIES
M68P0518	DEPT OF JUSTICE	25,000.00	25,000.00	0100000298	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0519	CULVER-NEWLIN INC	991.73	991.73	0100040021	4300 General-Lib Abte-Instrctn / MATERIALS & SUPPLIES
M68P0520	CODESP	2,050.00	2,050.00	0100000291	5300 General-Undes-Prsnl:HR / DUES & MEMBERSHIPS
M68P0521	OTC BRANDS INC	162.87	162.87	0104000379	4300 General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68P0522	MCGRW-HILL SCHOOL EDUCATION H	60,034.43	60,034.43	0163000010	4140 General-Lott:IM-Instrctn / K-8 Textbooks
M68P0523	UC REGENTS	570.00	570.00	0100020685	5216 General-SiteAllo-AcadmAdv / Conference : Non-Instructional
M68P0526	UNITED WORLD COLLEGE OF, THE	1,269.00	1,269.00	0100100118	5215 General-EdBudget-Instrctn / Conference : Instructional
M68P0527	CALIFORNIANS DEDICATED TO	630.00	630.00	0163870012	5215 General-CTEIG-SupvAdmn / Conference : Instructional
M68P0528	UC REGENTS	190.00	95.00	0107900013	5216 General-LCFFSupp-GuidCnsl / Conference : Non-Instructional
			95.00	0173380006	5216 General-Colgread-GuidCnsl / Conference : Non-Instructional
M68P0530	DIGITAL ARTS PLUS LLC	284.00	284.00	0165000114	4500 General-Spec Ed-Sch Adm / Other Supplies : Non-Instructl
M68P0533	CARTY WEB STRATEGIES INC DBA H	4,833.00	4,833.00	0100100044	5800 General-EdBudget-Instrctn / PROF/CONS SERV & OPER
M68P0534	CENGAGE LEARNING	13,352.85	13,352.85	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0536	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	1,000.00	0100000271	4500 General-Undes-Supt / Other Supplies : Non-Instructl
M68P0537	CENGAGE LEARNING	9,325.80	9,325.80	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0538	HOUGHTON MIFFLIN HARCOURT PUBL	41.11	41.11	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0539	PERMA-BOUND	3,349.49	3,349.49	0100040011	4114 General-Lib Abte-Instrctn / Textbooks: K-12
M68P0540	COMMERCE PRINTING	2,990.06	2,990.06	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0541	COMMERCE PRINTING	4,584.76	4,584.76	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0542	OCDE	64.65	64.65	0156400053	5215 General-Medi-Cal-SDCInstr / Conference : Instructional
M68P0543	COMMERCE PRINTING	3,588.08	3,588.08	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0544	COMMERCE PRINTING	3,737.58	3,737.58	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0545	COMMERCE PRINTING	2,491.72	2,491.72	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0546	HOUGHTON MIFFLIN HARCOURT PUBL	13,225.24	13,225.24	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0547	VISTA HIGHER LEARNING INC	3,213.38	3,213.38	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0548	VISTA HIGHER LEARNING INC	7,069.43	7,069.43	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0549	VISTA HIGHER LEARNING INC	261.58	261.58	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0551	THE COLLEGE BLUEPRINT	33,250.00	8,251.00	0173380009	5100 General-Colgread-Instrctn / Subagreements for services
			24,999.00	0173380009	5810 General-Colgread-Instrctn / Consulting Services
M68P0552	VISTA HIGHER LEARNING INC	261.58	261.58	0163000018	4150 General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0553	PERMA-BOUND	876.65	876.65	0100040009	4114 General-Lib Abte-Instrctn / Textbooks: K-12
M68P0554	MEIZHOU CHINESE	1,618.37	1,618.37	0163000010	4140 General-Lott:IM-Instrctn / K-8 Textbooks

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M68P0555	CENGAGE LEARNING	8,389.69	8,389.69	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0556	MCGRAW-HILL SCHOOL EDUCATION H	14,468.88	14,468.88	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0557	MCGRAW-HILL SCHOOL EDUCATION H	11,927.91	11,927.91	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0558	FOLLETT SCHOOL SOLUTIONS INC	191.90	191.90	0100040010 4114	General-Lib Abte-Instrctn / Textbooks: K-12
M68P0559	HOUGHTON MIFFLIN HARCOURT PUBL	11,999.00	11,999.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0560	GEARY PACIFIC CORP	2,000.00	2,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
M68P0563	AWARDS N MORE	200.00	100.00	0172300008 4500	General-H-S Trns-PuplTran / Other Supplies : Non-Instructl
			100.00	0172400005 4500	General-SpEdTran-PuplTran / Other Supplies : Non-Instructl
M68P0564	CAMLOX INDUSTRIES INC DBA WEST	217.49	217.49	0100020225 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0565	LAKESHORE LEARNING MATERIALS	1,917.12	1,917.12	0100020095 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68P0567	MEET THE MASTERS INC	6,220.99	694.99	0104000379 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
			5,526.00	0104000379 5810	General-Gifts-Instrctn / Consulting Services
M68P0568	ORANGE COUNTY SHERIFF DEPT	8,000.00	8,000.00	0100000581 5800	General-Undes-Security / PROF/CONS SERV & OPER
M68P0570	MEET THE MASTERS INC	8,573.13	8,573.13	0104000377 5810	General-Gifts-Instrctn / Consulting Services
M68P0572	BESTGEN, MARY	10,505.63	10,505.63	0130100104 5810	General-Title I-Instrctn / Consulting Services
M68P0573	MEET THE MASTERS INC	3,857.17	3,857.17	0104000365 5810	General-Gifts-Instrctn / Consulting Services
M68P0574	PALI INSTITUTE INC	49,400.00	49,400.00	0104000377 5840	General-Gifts-Instrctn / Services:Field Trip: Fee Based
M68P0577	WARDS MEDIA TECH	10,147.95	10,147.95	0130100102 4400	General-Title I-Instrctn / NONCAPITALIZATION
M68P0578	WARDS MEDIA TECH	1,302.85	1,302.85	0130100091 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
M68P0579	LEARNING WITHOUT TEARS	24,426.23	24,426.23	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0580	THE LAMPO GROUP LLC	40,879.94	40,879.94	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0581	SOUTHWEST SCHOOL & OFFICE SUPP	7,500.00	7,500.00	0100020294 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0582	ADVANTAGE WEST INVESTMENT ENTE	500,000.00	500,000.00	0100000373 4500	General-Undes-Custodil / Other Supplies : Non-Instructl
M68P0583	MEET THE MASTERS INC	4,159.63	4,159.63	0104000357 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEND
M68P0584	MEET THE MASTERS INC	1,000.00	1,000.00	0104000357 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEND
M68P0585	MEET THE MASTERS INC	6,964.11	6,964.11	0104000336 5810	General-Gifts-Instrctn / Consulting Services
M68P0586	MEET THE MASTERS INC	4,650.17	4,650.17	0104000310 5810	General-Gifts-Instrctn / Consulting Services
M68P0587	MEET THE MASTERS INC	9,588.48	9,588.48	0104000303 5810	General-Gifts-Instrctn / Consulting Services
M68P0588	MEET THE MASTERS INC	3,296.59	3,296.59	0104000302 5810	General-Gifts-Instrctn / Consulting Services
M68P0589	MEET THE MASTERS INC	4,055.00	4,055.00	0104000301 5840	General-Gifts-Instrctn / Services:Field Trip: Fee Based
M68P0590	MEET THE MASTERS INC	4,733.26	4,733.26	0104000322 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEND
M68P0591	SOUTHWEST SCHOOL & OFFICE SUPP	4,000.00	4,000.00	0100020225 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0592	APE SPORTS	24,460.40	24,460.40	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl

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M68P0593	FOLLETT SCHOOL SOLUTIONS INC	4,119.66	4,119.66	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0594	FOLLETT SCHOOL SOLUTIONS INC	4,403.20	4,403.20	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0595	MOULTON NIGUEL WATER	450,000.00	450,000.00	0100000370 5500	General-Undes-Opr:Util / OPERATIONS & HOUSEKEEPING
M68P0596	JOSTENS	80.00	80.00	0100020730 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68P0597	OFFICE DEPOT	1,500.00	1,500.00	0107900003 4500	General-LCFFSupp-SupvAdmn / Other Supplies : Non-Instructl
M68P0598	MEET THE MASTERS INC	3,224.50	3,224.50	0100001055 4300	General-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0599	THE MARKERBOARD PEOPLE	256.01	256.01	0100001055 4300	General-L-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0600	MEET THE MASTERS INC	5,645.53	549.53	0104000371 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
			5,096.00	0104000371 5810	General-Gifts-Instrctn / Consulting Services
M68P0601	FOLLETT SCHOOL SOLUTIONS INC	15,714.04	15,714.04	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0602	SPINITAR	326.33	326.33	0100020225 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0603	FOLLETT SCHOOL SOLUTIONS INC	7,505.98	7,505.98	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0604	SPINITAR	1,077.50	1,077.50	0100020225 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0605	FOLLETT SCHOOL SOLUTIONS INC	1,638.66	1,638.66	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0606	MEIZHOU CHINESE	6,689.80	6,689.80	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0607	COSTCO S.J.C.	152.25	152.25	0130100037 4500	General-Title I-Sch Adm / Other Supplies : Non-Instructl
M68P0608	SMART & FINAL **SCHOOL SITES**	600.00	600.00	0130100027 4500	General-Title I-PrintPart / Other Supplies : Non-Instructl
M68P0609	CDWG Inc	75.32	75.32	0100000336 4500	General-Undes-FacPlann / Other Supplies : Non-Instructl
M68P0610	NILES BIOLOGICAL INC	2,000.00	2,000.00	0163000010 4300	General-Lott:IM-Instrctn / MATERIALS & SUPPLIES
M68P0611	SMART & FINAL **SCHOOL SITES**	1,000.00	1,000.00	0163000010 4300	General-Lott:IM-Instrctn / MATERIALS & SUPPLIES
M68P0612	SITSPOTS	429.65	429.65	0100001055 4300	General-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0613	MYSTERY SCIENCE INC	499.00	499.00	0130100091 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
M68P0614	SOUTH COAST WATER DISTRICT	250,000.00	250,000.00	0100000370 5500	General-Undes-Opr:Util / OPERATIONS & HOUSEKEEPING
M68P0615	VERSATILE SYSTEMS INC	9,200.00	9,200.00	0181500009 5800	General-RR&Maint-RR-Bldgs / PROF/CONS SERV & OPER
M68P0618	BIO-RAD LABORATORIES INC	91.59	91.59	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0619	ACCELERATE EDUCATION	11,160.00	11,160.00	0163000010 5800	General-Lott:IM-Instrctn / PROF/CONS SERV & OPER
M68P0620	LAPEL PINS PLUS NETWORK LLC, T	689.60	689.60	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
M68P0621	EASY WAY SAFETY SERVICES INC	15,000.00	15,000.00	0172400005 4600	General-SpEdTran-PuplTran / Pupil Transportation
M68P0622	FOLLETT SCHOOL SOLUTIONS INC	5,320.13	5,320.13	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0623	HOUGHTON MIFFLIN HARCOURT PUBL	3,522.25	3,522.25	0163000010 4300	General-Lott:IM-Instrctn / MATERIALS & SUPPLIES
M68P0624	ZOHO CORPORATION	1,020.00	1,020.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0625	HEATING & COOLING SUPPLY	1,000.00	1,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0627	RANCHO SANTA MARGARITA CHAMBER	124.00	124.00	0100000277 5300	General-Undes-Pub Info / DUES & MEMBERSHIPS

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M68P0628	BAVCO	10,000.00	10,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0629	FERGUSON ENTERPRISES INC	50,000.00	50,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0630	A&R FLOOR COVERING ACCESORIES	1,000.00	1,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0631	SAN JUAN CHAMBER OF	135.00	135.00	0100000277 5300	General-Undes-Pub Info / DUJES & MEMBERSHIPS
M68P0632	HIRSCH PIPE & SUPPLY INC	50,000.00	50,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0633	SCP DISTRIBUTORS LLC	1,000.00	1,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0634	SMARTAN SUPPLY COMPANY	50,000.00	50,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0635	SPARTAN TOOL LLC	5,000.00	5,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0636	FOLLETT SCHOOL SOLUTIONS INC	30,038.02	30,038.02	0163000018 4150	General-Lott:IM-Instctrn / 9-12 Textbooks
M68P0637	NCS PEARSON INC.	404.96	404.96	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies : Non-Instruct
M68P0638	OCDE	3,232.50	3,232.50	0107900169 5800	General-LCFFSupp-Instctrn / PROF/CONS SERV & OPER
M68P0639	CALIFORNIA FACILITY	10,000.00	10,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0640	HD SUPPLY FACILITIES MAINTENAN	430.96	430.96	0100001055 4300	General-Undes-Instctrn / MATERIALS & SUPPLIES
M68P0641	WARDS MEDIA TECH	1,305.85	1,305.85	0130100091 4300	General-Title I-Instctrn / MATERIALS & SUPPLIES
M68P0643	LRP PUBLICATIONS	12,930.00	12,930.00	0165000009 4500	General-Spec Ed-SupvAdmn / Other Supplies : Non-Instruct
M68P0644	FOLLETT SCHOOL SOLUTIONS INC	2,755.23	2,755.23	0163000010 4140	General-Lott:IM-Instctrn / K-8 Textbooks
M68P0645	CENGAGE LEARNING	518.10	518.10	0163000010 4140	General-Lott:IM-Instctrn / K-8 Textbooks
M68P0647	CENGAGE LEARNING	348.84	348.84	0163000010 4140	General-Lott:IM-Instctrn / K-8 Textbooks
M68P0648	FOLLETT SCHOOL SOLUTIONS INC	2,137.19	2,137.19	0163000010 4140	General-Lott:IM-Instctrn / K-8 Textbooks
M68P0655	COMPLETE OFFICE OF CA	6,000.00	6,000.00	0107900252 4500	General-LCFFSupp-SupvAdmn / Other Supplies : Non-Instruct
M68P0656	S C SIGNS & SUPPLIES LLC	2,000.00	2,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0657	OCDE	1,125.00	1,125.00	0165000036 5216	General-Spec Ed-Spch Aud / Conference : Non-Instructional
M68P0658	TIME CLOCK SALES SERVICE CO IN	236.00	236.00	0100000285 5605	General-Undes-Bus/Fisc / Rental, Leases & Repairs:Other
M68P0659	WARDS NATURAL SCIENCE	2,198.89	2,198.89	0100020483 4300	General-SiteAllo-Instctrn / MATERIALS & SUPPLIES
M68P0660	SCHOOLDUDE.COM	61,842.87	24,172.95	0100000357 5800	General-Undes-M&OUUnrOH / PROF/CONS SERV & OPER
			17,935.02	0162300008 5800	General-CAEnergy-RR-Bldgs / PROF/CONS SERV & OPER
			19,734.90	0181500009 5800	General-RR& Maint-RR-Bldgs / PROF/CONS SERV & OPER
M68P0661	HOUGHTON MIFFLIN HARCOURT PUBL	486.37	486.37	0163000018 4150	General-Lott:IM-Instctrn / 9-12 Textbooks
M68P0662	FOLLETT SCHOOL SOLUTIONS INC	5,525.69	5,525.69	0163000018 4150	General-Lott:IM-Instctrn / 9-12 Textbooks
M68P0663	FOLLETT SCHOOL SOLUTIONS INC	131.29	131.29	0163000018 4150	General-Lott:IM-Instctrn / 9-12 Textbooks
M68P0664	LEARNING WITHOUT TEARS	4,058.00	4,058.00	0163000010 4300	General-Lott:IM-Instctrn / MATERIALS & SUPPLIES
M68P0665	A-Z PLAYGROUND SAFETY INC.	9,600.00	9,600.00	0181500130 5800	General-RR& Maint-RR-Grmds / PROF/CONS SERV & OPER
M68P0667	MYSTERY SCIENCE INC	499.00	499.00	0104000365 5800	General-Gifts-Instctrn / PROF/CONS SERV & OPER EXPEND

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M68P0669	J.L. COBB PAINTING	50,000.00	50,000.00	0181500009 5605	General-RR& Maint-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0672	US AIR CONDITIONING DIST.	30,000.00	30,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0673	GEARY PACIFIC CORP	50,000.00	50,000.00	0181500009 4405	General-RR& Maint-RR-Bldgs / Non-Capitalized Equip: Non-In
M68P0674	STREAMLINE SYSTEMS DESIGNS	5,000.00	5,000.00	0181500009 5605	General-RR& Maint-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0675	COMMERCIAL AQUATIC SERVICES	10,000.00	10,000.00	0181500009 5605	General-RR& Maint-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0676	MORSCO SUPPLY LLC	25,000.00	25,000.00	0181500009 4405	General-RR& Maint-RR-Bldgs / Non-Capitalized Equip: Non-In
M68P0678	SOUTHERN CALIFORNIA EDISON	2,000,000.00	2,000,000.00	0100000368 5500	General-L-Undes-Opr: Util / OPERATIONS & HOUSEKEEPING
M68P0679	REFRIGERATION CONTROL COMPANY	50,000.00	50,000.00	0181500009 5605	General-RR& Maint-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0681	GILBERT & STEARNS INC	7,008.78	7,008.78	0163870024 5605	General-CTEIG-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0682	COMMERCIAL AQUATIC SERVICES	10,000.00	10,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
M68P0683	FOLLETT SCHOOL SOLUTIONS INC	2,844.22	2,844.22	0100040023 4114	General-Lib Abte-Instrctn / Textbooks: K-12
M68P0684	PEARSON EDUCATION INC	35,584.44	35,584.44	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0685	PEARSON EDUCATION INC	35,584.44	35,584.44	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0686	PEARSON EDUCATION INC	193,146.70	193,146.70	0163000010 4300	General-Lott:IM-Instrctn / MATERIALS & SUPPLIES
M68P0687	SELECT EQUIPMENT SALES INC	5,000.00	5,000.00	0172400017 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs: Other
M68P0688	SCHOLASTIC	45.18	45.18	0100020249 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0689	APEX LEARNING INC	135,000.00	135,000.00	0163000035 5800	General-Lott:IM-Instrctn / PROF/CONS SERV & OPER
M68P0691	MYSTERY SCIENCE INC	537.67	537.67	0100020353 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0692	VALLEY POWER SYTEMS INC.	12,000.00	6,000.00	0172300014 4600	General-H-S Trns-PuplTran / Pupil Transportation
M68P0693	COMMERCIAL AQUATIC SERVICES	6,948.95	6,000.00	0172400010 4600	General-SpEdTran-PuplTran / Pupil Transportation
M68P0694	WE VIDEO INC	464.35	4,891.85	0181500014 4405	General-RR& Maint-RR-Bldgs / Non-Capitalized Equip: Non-In
M68P0695	INTERNATIONAL INSTITUTE FOR RE	2,688.31	2,057.10	0181500014 5605	General-RR& Maint-RR-Bldgs / Rental, Leases & Repairs: Other
M68P0696	CONTRACT PAPER GROUP INC.	11,464.60	464.35	0100020637 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0697	LIBERTY PAPER	69,864.67	2,688.31	0107900003 4500	General-LCFFSupp-SupvAdmn / Other Supplies : Non-Instruct
M68P0698	CDWG Inc	2,152.07	11,464.60	01 9321	General-Undes / STORES-CAFETERIA FUND ONLY
M68P0699	SOUTHERN COUNTIES LUBRICANTS L	45,000.00	69,864.67	01 9321	General-Undes / STORES-CAFETERIA FUND ONLY
M68P0700	REFRIGERATION SUPPLIES DISTRIB	30,000.00	2,152.07	0100000309 4500	General-Undes-Warehouse / Other Supplies : Non-Instruct
M68P0701	MYSTERY SCIENCE INC	499.00	15,000.00	0172300016 4600	General-H-S Trns-PuplTran / Pupil Transportation
M68P0702	EBERHARD EQUIPMENT	30,000.00	15,000.00	0172400014 4600	General-SpEdTran-PuplTran / Pupil Transportation
			15,000.00	0181500205 4500	General-RR& Maint-Dist Veh / Other Supplies : Non-Instruct
			30,000.00	0181500009 4500	General-RR& Maint-RR-Bldgs / Other Supplies : Non-Instruct
			499.00	0100020238 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
			30,000.00	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs: Other

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M68P0703	RAM AIR ENGINEERING INC	15,000.00	15,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0704	RAM AIR ENGINEERING INC	50,000.00	50,000.00	0181500014	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0705	TARGET	5,200.00	5,200.00	0130100078	4300 General-Title I-Instrctn / MATERIALS & SUPPLIES
M68P0707	A WORLD OF AWNINGS & CANOPIES	7,595.95	7,595.95	0181500050	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0708	SOUTHWEST SCHOOL & OFFICE SUPP	7,000.00	7,000.00	0100020221	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0710	CDWG Inc	2,101.13	2,101.13	0100001055	4300 General-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0711	TEXTBOOK WAREHOUSE	4,325.09	4,325.09	0163870009	4300 General-CTEIG-Instrctn / MATERIALS & SUPPLIES
M68P0712	SOUTHWEST SCHOOL & OFFICE SUPP	7,542.50	7,542.50	0100020643	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0713	SOUTHWEST SCHOOL & OFFICE SUPP	5,500.00	5,500.00	0100020319	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0714	ART SUPPLY WAREHOUSE	1,000.00	1,000.00	0100020458	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0715	MOBILE COMMUNICATION REPAIR	6,000.00	6,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0716	MCGRAW-HILL SCHOOL EDUCATION H	239,993.73	239,993.73	0105010020	4140 General-15-16 1x-Instrctn / K-8 Textbooks
M68P0717	BETTERCHINESE	10,895.35	10,895.35	0163000010	4140 General-Lott:IM-Instrctn / K-8 Textbooks
M68P0718	SMART & FINAL **SCHOOL SITES**	3,200.00	3,200.00	0100020643	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0719	NCS PEARSON INC.	1,438.21	575.28	0100000193	4500 General-Undes-PsychSer / Other Supplies : Non-Instructl
M68P0720	PRENTKE ROMICH COMPANY	10,397.88	862.93	0165000029	4500 General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0722	NASCO	2,000.00	10,397.88	0165000131	4405 General-Spec Ed-Spch Aud / Non-Capitalized Equip: Non-Ins
M68P0723	SMART & FINAL **SCHOOL SITES**	500.00	2,000.00	0100020657	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0724	CAPISTRANO SEWING & VACUUM	500.00	500.00	0100020657	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0725	MOBILE COMMUNICATION REPAIR	2,128.00	2,128.00	0172300008	5605 General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
M68P0726	MOBILE COMMUNICATION REPAIR	15.09	15.09	0100020730	4500 General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68P0727	CDWG Inc	7,991.18	7,991.18	0104000375	4300 General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68P0728	MOBILE COMMUNICATION REPAIR	898.64	898.64	0100020104	4500 General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68P0729	COMMITTEE FOR CHILDREN	1,902.86	1,902.86	0107900003	4500 General-LCFFSupp-SupvAdmn / Other Supplies : Non-Instructl
M68P0730	MOBILE COMMUNICATION REPAIR	1,647.50	1,647.50	0100001055	4300 General-Undes-Instrctn / MATERIALS & SUPPLIES
M68P0731	GOBULK INC.	313.56	313.56	0130100091	4300 General-Title I-Instrctn / MATERIALS & SUPPLIES
M68P0732	BOMGAR CORPORATION	8,206.12	8,206.12	0100000342	5800 General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0734	EDUPOINT EDUCATIONAL SYSTEMS	43,923.99	43,923.99	0165000011	5800 General-Spec Ed-SupvAdmn / PROF/CONS SERV & OPER
M68P0735	THE LIFETRENDS GROUP TLTG INC	138.47	138.47	0100000583	4500 General-Undes-Saf&Trng / Other Supplies : Non-Instructl
M68P0736	SOLARWINDS	2,440.00	2,440.00	0100000342	5800 General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0737	ENCORE PIANO & ORGAN MOVING LL	2,000.00	2,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0738	VISTA PAINT & WALLCOVERING	1,000.00	1,000.00	0100000518	4500 General-Undes-Op:Grnds / Other Supplies : Non-Instructl

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M68P0740	SO CA GAS CO	400,000.00	400,000.00	0100000369	5500 General-Undes-Opr:Util / OPERATIONS & HOUSEKEEPING
M68P0741	ALPHA SOUND AND LIGHTING CO	10,000.00	10,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0742	MOBILE COMMUNICATION REPAIR	2,246.59	2,246.59	0104000089	4400 General-Gifts-Sch Adm / NONCAPITALIZATION
M68P0743	MOBILE COMMUNICATION REPAIR	2,246.59	2,246.59	0104000137	4500 General-Gifts-Sch Adm / Other Supplies : Non-Instructl
M68P0744	PYRAMID WIRE & CABLE INC.	40,000.00	40,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0745	BOXWOOD TECHNOLOGY INCORPORATE	200.00	200.00	0100000291	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0746	NIGRO & NIGRO PC	3,000.00	3,000.00	0109000002	5800 General-Mello Rs-M-R Reim / PROF/CONS SERV & OPER
M68P0747	OCDE	255,046.00	255,046.00	0100000285	5800 General-Undes-Bus/Fisc / PROF/CONS SERV & OPER
M68P0749	SAF-COM SUPPLY	15,000.00	15,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0750	BARRETT-ROBINSON INC	2,000.00	2,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0751	COMMUNITY ROOTS ACADEMY	4,150,000.00	4,150,000.00	0100000035	8096 General-Undes-ChtrSchl / Trsf to CS in Lieu Property tx
M68P0752	CAPISTRANO CONNECTIONS ACADEMY	25,200,000.00	25,200,000.00	0100000034	8096 General-Undes-ChtrSchl / Trsf to CS in Lieu Property tx
M68P0753	JOURNEY CHARTER SCHOOL	3,300,000.00	3,300,000.00	0100000030	8096 General-Undes-ChtrSchl / Trsf to CS in Lieu Property tx
M68P0754	OPPORTUNITY FOR LEARNING	1,250,000.00	1,250,000.00	0100000032	8096 General-Undes-ChtrSchl / Trsf to CS in Lieu Property tx
M68P0755	NCS PEARSON INC.	1,065.08	426.03	0100000193	4500 General-Undes-PsychSer / Other Supplies : Non-Instructl
M68P0756	ORANGE COUNTY ACADEMY OF	2,025,000.00	639.05	0165000029	4500 General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0757	TRIPLE A PUMPING & JETTING INC	15,000.00	2,025,000.00	0100000031	8096 General-Undes-ChtrSchl / Trsf to CS in Lieu Property tx
M68P0758	NCS PEARSON INC.	1,538.82	15,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0759	COMPLETE OFFICE OF CA	248.15	615.53	0100000193	4500 General-Undes-PsychSer / Other Supplies : Non-Instructl
M68P0760	OXFORD ACADEMY	5,050,000.00	923.29	0165000029	4500 General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0762	DOCUMENT TRACKING SERVICES LLC	5,387.50	248.15	0100000197	4500 General-Undes-HlthServ / Other Supplies : Non-Instructl
M68P0764	DAVE BANG ASSOCIATES INC	30,000.00	5,050,000.00	0100000033	8096 General-Undes-ChtrSchl / Trsf to CS in Lieu Property tx
M68P0765	MARTIN ZETTEL INC	2,000.00	5,387.50	0107900169	5800 General-LCFFSupp-Instrctn / PROF/CONS SERV & OPER
M68P0766	R&S SOIL PRODUCTS INC	70,000.00	30,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0767	R&M ELECTRICAL CONTRACTING	15,000.00	2,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0768	CDWG Inc	12,243.68	70,000.00	0100000518	4500 General-Undes-Op:Grnds / Other Supplies : Non-Instructl
M68P0769	VISTA PAINT & WALLCOVERING	20,000.00	15,000.00	0181500009	5605 General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0770	SPARKLETT'S	300.00	12,243.68	0100020357	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0771	HOUGHTON MIFFLIN HARCOURT PUBL	4,019.50	20,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0772	APPLE INC	12,871.40	300.00	0165000020	4500 General-Spec Ed-Sch Adm / Other Supplies : Non-Instructl
			1,607.81	0100000193	4500 General-Undes-PsychSer / Other Supplies : Non-Instructl
			2,411.69	0165000029	4500 General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
			12,871.40	0100020357	4300 General-SiteAllo-Instrctn / MATERIALS & SUPPLIES

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M68P0773	NCS PEARSON INC.	2,590.85	1,036.34	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			1,554.51	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0774	CA TRANSITION ALLIANCE	3,900.00	3,900.00	0165200005 5216	General-Wrkabty-SupvAdmn / Conference : Non-Instructional
M68P0775	SOUTHWEST SCHOOL & OFFICE SUPP	2,000.00	2,000.00	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
M68P0776	A HERO FOR LIFE	10,000.00	10,000.00	0104000645 5800	General-Gifts-Prsnl:HR / PROF/CONS SERV & OPER
M68P0779	AERIES SOFTWARE INC.	14,800.00	14,800.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0780	VIRTUAL GRAFFITI INC.	68,475.00	68,475.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0781	VIRTUAL GRAFFITI INC.	45,650.00	45,650.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0782	WORKABILITY 1 REGION 1	195.00	195.00	0165200005 5216	General-Wrkabty-SupvAdmn / Conference : Non-Instructional
M68P0783	ALAMEDA COUNTY OFFICE OF ED	325.00	325.00	0100000285 5216	General-Undes-Bus/Fisc / Conference : Non-Instructional
M68P0784	MOBILE COMMUNICATION REPAIR	1,198.18	1,198.18	0165000114 4500	General-Spec Ed-Sch Adm / Other Supplies : Non-Instructl
M68P0785	COALITION FOR ADEQUATE SCHOOL	225.00	225.00	0100000336 5216	General-Undes-FacPlann / Conference : Non-Instructional
M68P0786	CINTAS CORPORATION	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0787	B & H PHOTOGRAPHY	84.67	84.67	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0788	B & H PHOTOGRAPHY	129.77	129.77	0100020047 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68P0789	POSITIVE PROMOTIONS	61.32	61.32	0100020249 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0790	USA SHADE & FABRIC STRUCTURES	10,000.00	10,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0791	TEXTBOOK WAREHOUSE	317.86	317.86	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0792	EXECUTIVE ENVIRONMENTAL SVCS	15,000.00	15,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0793	ASSOCIATED BUSINESS PRODUCTS	1,000.00	1,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0794	MARLIN COMPANY, THE	1,921.50	960.75	0172300008 4500	General-H-S Trns-PuplTran / Other Supplies : Non-Instructl
			960.75	0172400005 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
M68P0795	SHAMROCK MUSIC	2,250.00	2,250.00	0111020006 5600	General-Music-Instrctn / RENTALSLEASES & REPAIRS
M68P0796	MRS. NELSON S LIBRARY SERVICES	5,987.18	5,987.18	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0797	ALL FOUR STRINGS	2,250.00	2,250.00	0111020006 5600	General-Music-Instrctn / RENTALSLEASES & REPAIRS
M68P0798	MRS. NELSON S LIBRARY SERVICES	2,158.66	2,158.66	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0799	MRS. NELSON S LIBRARY SERVICES	649.79	649.79	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0800	MRS. NELSON S LIBRARY SERVICES	525.34	525.34	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0801	MRS. NELSON S LIBRARY SERVICES	680.87	680.87	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0802	MRS. NELSON S LIBRARY SERVICES	1,387.50	1,387.50	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0803	MRS. NELSON S LIBRARY SERVICES	3,988.91	3,988.91	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0804	MRS. NELSON S LIBRARY SERVICES	15,169.05	15,169.05	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0805	MRS. NELSON S LIBRARY SERVICES	4,731.19	4,731.19	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks

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M68P0806	MRS. NELSON S LIBRARY SERVICES	1,714.19	1,714.19	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0807	MRS. NELSON S LIBRARY SERVICES	8,417.97	8,417.97	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0808	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	1,000.00	0100000306 4500	General-Undes-Purch / Other Supplies : Non-Instructl
M68P0809	PEARSON EDUCATION INC	541.70	541.70	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0810	MCGRAW-HILL SCHOOL EDUCATION H	516.05	516.05	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0811	WON-DOOR CORPORATION	10,000.00	10,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0812	MCGRAW-HILL SCHOOL EDUCATION H	1,954.12	1,954.12	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0813	MRS. NELSON S LIBRARY SERVICES	433.91	433.91	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0814	MRS. NELSON S LIBRARY SERVICES	795.79	795.79	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
M68P0815	FOLLETT SCHOOL SOLUTIONS INC	1,299.47	1,299.47	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0816	MAINTEX INC.	3,000.00	3,000.00	0100000373 4500	General-Undes-Custodil / Other Supplies : Non-Instructl
M68P0817	AMBCO ELECTRONICS	1,963.04	1,963.04	0165000036 5605	General-Spec Ed-Spch Aud / Rental, Leases & Repairs:Other
M68P0818	MRS. NELSON S LIBRARY SERVICES	8,371.10	8,371.10	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68P0820	SOUTHWEST SCHOOL & OFFICE SUPP	3,000.00	3,000.00	0100020699 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0822	S & S WORLDWIDE	339.44	339.44	0100020591 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0823	WAL MART	54.63	54.63	0130100230 4500	General-Title I-Sch Adm / Other Supplies : Non-Instructl
M68P0824	VERTICAL TRANSPORT INC	25,000.00	25,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0825	US BANK	3,238,548.61	3,141,446.00	0109950005 3901	General-RetrIncn-Instrctn / OTHER
			97,102.61	0109950006 3902	General-RetrIncn-Instrctn / OTHER BENEFITS-CLASSIFIED
M68P0826	SALES AND DISTRIBUTION SERVICE	1,876.80	1,876.80	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0827	W W GRAINGER INC	490.94	490.94	0100000373 4500	General-Undes-Custodil / Other Supplies : Non-Instructl
M68P0828	ACCUTRAIN CORPORATION	395.00	395.00	0100100035 5800	General-EdBudget-HlthServ / PROF/CONS SERV & OPER
M68P0830	SPARKLETT'S	2,300.00	2,300.00	0165000020 4500	General-Spec Ed-Sch Adm / Other Supplies : Non-Instructl
M68P0831	APPLE INC	376.59	376.59	0135550003 4300	General-VEA-Instrctn / MATERIALS & SUPPLIES
M68P0832	JACK-X-CHANGE	8,000.00	8,000.00	0172300014 4600	General-H-S Trns-PuplTran / Pupil Transportation
M68P0833	CUMMINS INC	80,000.00	80,000.00	0172300014 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
M68P0834	WESTERN STATES CONVERTERS & TR	7,500.00	7,500.00	0172300014 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
M68P0835	CERTIFIED TRANSPORTATION SERVI	100,000.00	100,000.00	0100000333 5838	General-Undes-DW Undst / Charter Transportation Service
M68P0836	DANIELS TIRE SERVICE INC	87,500.00	39,375.00	0172300017 4600	General-H-S Trns-PuplTran / Pupil Transportation
			48,125.00	0172400015 4600	General-SpEdTran-PuplTran / Pupil Transportation
M68P0838	BOYCE INDUSTRIES	10,000.00	5,000.00	0172300008 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
			5,000.00	0172400005 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
M68P0839	DAVE BANG ASSOCIATES INC	9,000.00	9,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl

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M68P0840	NEW DIMENSION GENERAL CONSTRUC	7,483.20	7,483.20	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0841	HD SUPPLY FACILITIES MAINTENAN	15,000.00	15,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0842	TIFCO INDUSTRIES INC	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0843	WEATHERPROOFING TECHNOLOGIES	2,000.00	2,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0846	GLOBAL AUTOMATION SERVICES INC	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0847	THE ALARM AND SPRINKLER CO INC	60,000.00	60,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0848	PLANK ROAD PUBLISHING INC	159.95	159.95	0100100063 4300	General-EdBudget-Instrctn / MATERIALS & SUPPLIES
M68P0849	SOUTHWEST SCHOOL & OFFICE SUPP	4,000.00	1,200.00	0172300008 4500	General-H-S Trns-PuplTran / Other Supplies : Non-Instructl
			2,800.00	0172400005 4500	General-SpEdTran-PuplTran / Other Supplies : Non-Instructl
M68P0850	FRONTLINE EDUCATION	32,077.99	32,077.99	0100000291 5800	General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0851	GOPHER ATHLETIC	301.98	301.98	0100020591 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0852	CENTAR INDUSTRIES INC	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0853	APPLE INC	289.80	289.80	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
M68P0854	EDGENUITY	8,130.00	8,130.00	0130100225 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
M68P0855	CORONA CLAY CO	1,000.00	1,000.00	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instructl
M68P0857	DAKTRONICS INC	14,349.19	14,349.19	0104000127 5605	General-Gifts-Sch Adm / Rental, Leases & Repairs:Other
M68P0858	TRANSTRAKS	8,675.00	6,072.50	0172300008 5800	General-H-S Trns-PuplTran / PROF/CONS SERV & OPER
			2,602.50	0172400005 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
M68P0859	WESTED	241.17	241.17	0104040006 4200	General-TeachDev-Instrctn / BOOKS OTHER THAN
M68P0860	DSA	214.69	214.69	0100001205 6220	General-Undes-Instrctn / Building Improvement : DSA
M68P0861	FRANKLIN COVEY CLIENT SALES IN	7,500.00	7,500.00	0100000291 5800	General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
M68P0862	DUNN-EDWARDS CORP	1,601.57	1,601.57	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0863	WATERLINES TECHNOLOGIES INC	5,656.31	5,656.31	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0864	IDEAL COMPUTER SOUTH INC	1,006.50	1,006.50	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0865	REVEL ENVIRONMENTAL MANUFACTUR	3,411.00	3,411.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0866	SCHOOL SERVICES OF CALIFORNIA	3,660.00	3,660.00	0100000285 5800	General-Undes-Bus/Fisc / PROF/CONS SERV & OPER
M68P0867	HERITAGE WINDOW COVERING	1,297.31	1,297.31	0104000551 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
M68P0868	SCHOOL LOOP	61,500.00	61,500.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
M68P0869	2NDGEAR LLC	603.40	181.02	0172300008 4500	General-H-S Trns-PuplTran / Other Supplies : Non-Instructl
			422.38	0172400005 4500	General-SpEdTran-PuplTran / Other Supplies : Non-Instructl
M68P0872	CAPISTRANO CRANE SERVICE	7,500.00	7,500.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0873	JOHNSTONE SUPPLY SANTA ANA	90,000.00	90,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0874	BILL WILSON MACHINE SETUP & RE	2,000.00	2,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other

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M68P0875	EXECUTIVE ENVIRONMENTAL SVCS	15,000.00	15,000.00	0181500009 5800	General-RR&Maint-RR-Bldgs / PROF/CONS SERV & OPER
M68P0876	SANTA MARGARITA WATER	335,000.00	335,000.00	0100000370 5500	General-Undes-Opr:Util / OPERATIONS & HOUSEKEEPING
M68P0877	SCHOOL SERVICES OF CALIFORNIA	290.00	290.00	0100000303 5216	General-Undes-SuppSvcs / Conference : Non-Instructional
M68P0878	RICOH USA INC.	223,106.80	223,106.80	0100000676 5600	General-Undes-Instrctn / RENTALSLEASES & REPAIRS
M68P0879	ACSA FOUNDATION FOR EDUCATION	1,857.40	1,857.40	0100000271 5300	General-Undes-Supt / DUES & MEMBERSHIPS
M68P0880	ORANGE COUNTY SCH BOARDS ASSN	125.00	125.00	0100000271 5300	General-Undes-Supt / DUES & MEMBERSHIPS
M68P0881	AASA MEMBERSHIP	450.00	450.00	0100000271 5300	General-Undes-Supt / DUES & MEMBERSHIPS
M68P0882	KELLY PAPER COMPANY	65,000.00	65,000.00	0100000314 4500	General-Undes-Grph Art / Other Supplies : Non-Instructl
M68P0883	CSBA	20,796.00	20,796.00	0100000262 5300	General-Undes-Board / DUES & MEMBERSHIPS
M68P0884	SMART & FINAL **SCHOOL SITES**	1,000.00	1,000.00	0100020663 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0886	PROSURFACE	7,500.00	7,500.00	0181500018 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0887	CAROLINA BIOLOGICAL SUPPLY CO.	61.40	61.40	0100020663 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0889	AT&T	17,822.88	8,911.44	0172300008 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
M68P0890	VISTA PAINT & WALLCOVERING	3,000.00	8,911.44	0172400005 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
M68P0891	WATERLINES TECHNOLOGIES INC	18,927.53	3,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0895	RUSSELL SIGLER INC	15,000.00	18,927.53	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0896	S&K THEATRICAL DRAPERIES INC	10,000.00	15,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0897	VISTA PAINT & WALLCOVERING	1,000.00	10,000.00	0181500009 5800	General-RR&Maint-RR-Bldgs / PROF/CONS SERV & OPER
M68P0898	WAL MART S.C.	68.61	1,000.00	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
M68P0899	CDWG Inc	2,093.36	68.61	0100020638 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0900	OFFICE DEPOT	1,250.00	2,093.36	0100000303 4405	General-Undes-SuppSvcs / Non-Capitalized Equip: Non-Ins
M68P0901	OFFICE DEPOT	1,250.00	1,250.00	0100020711 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0902	APPLE INC	1,385.42	1,250.00	0100020711 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0903	IPEVO INC	214.42	1,385.42	0104000341 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68P0904	J&J ENVIRONMENTAL CONSTRUCTION	25,000.00	214.42	0104000118 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
M68P0905	PSYCHOLOGICAL ASSESSMENT RESOU	257.95	25,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0906	J&J ENVIRONMENTAL CONSTRUCTION	15,000.00	103.18	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
M68P0908	FLINN SCIENTIFIC INC	1,220.92	154.77	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0909	MARINE AIR INC	85,000.00	15,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0910	NASCO EDUCATION LLC DBA NASCO	220.58	1,220.92	0100020458 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0911	OFFICE DEPOT	2,000.00	85,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
			220.58	0100020637 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
			2,000.00	0104040004 4500	General-TeachDev-SupvAdmn / Other Supplies : Non-Instructl

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M68P0912	SIGNS BY CREATIONS UNLIMITED	8,770.85	8,770.85	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0913	SMART & FINAL **SCHOOL SITES**	1,500.00	1,500.00	0165000099 4300	General-Spec Ed-SE0thIns / MATERIALS & SUPPLIES
M68P0914	NCS PEARSON INC.	177.44	70.98	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			106.46	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0915	WESTERN PSYCHOLOGICAL SERVICES	423.14	169.26	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			253.88	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0917	NCS PEARSON INC.	660.72	660.72	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
M68P0918	NCS PEARSON INC.	38.02	38.02	0165000120 4500	General-Spec Ed-HlthServ / Other Supplies : Non-Instructl
M68P0919	MHS INC	1,933.75	773.50	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			1,160.25	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0920	REPAIRZOOM LLC	3,000.00	1,800.00	0165000099 5600	General-Spec Ed-SE0thIns / RENTALSLEASES & REPAIRS
			1,200.00	0165000259 5600	General-Spec Ed-SE0thIns / RENTALSLEASES & REPAIRS
M68P0921	A.C. LANDSCAPE INC.	5,000.00	5,000.00	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
M68P0924	STOTZ EQUIPMENT	20,000.00	20,000.00	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
M68P0925	KNORR SYSTEMS INC	10,000.00	10,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0926	KNORR SYSTEMS INC	4,000.00	4,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
M68P0927	VERSATILE SYSTEMS INC	3,000.00	3,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0929	FOLD-A-GOAL	3,061.18	3,061.18	0104000444 4400	General-Gifts-Instrctn / NONCAPITALIZATION EQUIPMEN
M68P0930	TANDUS CENTIVA INC	25,000.00	25,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0932	ACT EDUCATION AND WORKFORCE	373.00	373.00	0100000258 5800	General-Undes-PuplTest / PROF/CONS SERV & OPER
M68P0937	DEMCO	934.56	934.56	0100000992 4500	General-Undes-Libr&Med / Other Supplies : Non-Instructl
M68P0938	IMAGE WORKS	900.00	900.00	0100000992 5600	General-Undes-Libr&Med / RENTALSLEASES & REPAIRS
M68P0939	THOMASKELLY SOFTWARE ASSOCIATE	4,000.00	4,000.00	0130100075 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
M68P0940	NCS PEARSON INC.	319.64	127.85	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			191.79	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0945	FOLLETT SCHOOL SOLUTIONS INC	323.03	323.03	0100040011 4114	General-Lib Abte-Instrctn / Textbooks: K-12
M68P0946	LAWN MOWERS ETC	30,000.00	30,000.00	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instructl
M68P0947	ZILPRINT PUBLISHING	63.88	25.55	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			38.33	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0948	PSYCHOLOGICAL ASSESSMENT RESOU	1,095.93	438.36	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			657.57	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68P0950	SPORTS FACILITIES GROUP INC	5,900.00	5,900.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
M68P0952	SCHOOL HEALTH CORPORATION	523.89	523.89	0165000274 4500	General-Spec Ed-HlthServ / Other Supplies : Non-Instructl

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PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
M68P0955	SOUTHWEST SCHOOL & OFFICE SUPP	10,000.00	10,000.00	0100020549 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68P0962	OFFICE DEPOT	10,000.00	10,000.00	0100020364 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0001	TOTAL SAFETY SOLUTIONS LLC	107.75	107.75	0100000583 5216	General-Undes-Saf&Trng / Conference : Non-Instructional
M68X0002	EH PUBLISHING INC.	348.00	348.00	0100000277 5216	General-Undes-Pub Info / Conference : Non-Instructional
M68X0003	SAFE SCHOOLS CONFERENCE	419.15	419.15	0100100042 5216	General-EdBudget-Saf&Trng / Conference : Non-Instructional
M68X0004	STAPLES BUSINESS ADVANTAGE	53.04	53.04	0165000106 4300	General-Spec Ed-SE0thIns / MATERIALS & SUPPLIES
M68X0005	AMAZON	31.10	31.10	0165000264 4300	General-Spec Ed-SE0thIns / MATERIALS & SUPPLIES
M68X0006	AMAZON	29.67	29.67	0105040006 4300	General-504/StSr-Instrctn / MATERIALS & SUPPLIES
M68X0007	AMAZON	53.07	53.07	0165000274 4500	General-Spec Ed-HlthServ / Other Supplies : Non-Instructl
M68X0008	AMAZON	183.14	183.14	0165000020 4500	General-Spec Ed-Sch Adm / Other Supplies : Non-Instructl
M68X0009	AMAZON	197.02	78.81	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			118.21	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
M68X0010	COSTCO S.J.C.	4,954.35	4,954.35	01 9321	General-Undes / STORES-CAFETERIA FUND ONLY
M68X0011	CALIFORNIA STATE UNIVERSITY	510.00	510.00	0104000067 5216	General-Gifts-Sch Adm / Conference : Non-Instructional
M68X0012	CALIFORNIA STATE UNIVERSITY	255.00	170.00	0107900013 5216	General-LCFFSupp-GuidCnsl / Conference : Non-Instructional
			85.00	0173380006 5216	General-Colgread-GuidCnsl / Conference : Non-Instructional
M68X0013	AVID CENTER	1,740.00	1,740.00	0107900019 5215	General-LCFFSupp-Instrctn / Conference : Instructional
M68X0014	SOLUTION TREE INC	75.43	75.43	0100020611 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0015	SOLUTION TREE INC	75.43	75.43	0104000465 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68X0016	SOLUTION TREE INC	754.25	754.25	0104000430 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEN
M68X0017	SOLUTION TREE INC	754.25	754.25	0100020458 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0018	AMAZON	67.19	67.19	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0019	AMAZON	430.68	430.68	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0020	AMAZON	220.49	220.49	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0022	AMAZON	52.47	52.47	0100020106 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68X0023	AMAZON	84.64	84.64	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0024	AMAZON	76.99	76.99	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0026	AMAZON	1,197.05	1,197.05	0100020357 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0027	AMAZON	363.92	363.92	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
M68X0028	AMAZON	174.11	174.11	0100020411 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0029	AMAZON	290.60	290.60	0130100096 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
M68X0030	AMAZON	185.29	185.29	0165000106 4300	General-Spec Ed-SE0thIns / MATERIALS & SUPPLIES
M68X0031	AMAZON	70.04	70.04	0109860050 4500	General-Bill/Inv-Enterprs / Other Supplies : Non-Instructl

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PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
M68X0032	AMAZON	73.25	73.25	0100020286 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0033	AMAZON	671.35	671.35	0100020068 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
M68X0034	AMAZON	561.72	561.72	0100020591 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0036	SPHERO INC	1,507.42	1,507.42	0104000341 4400	General-Gifts-Instrctn / NONCAPITALIZATION EQUIPMEN
M68X0037	AMAZON	36.62	36.62	0104000118 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
M68X0038	AMAZON	82.30	82.30	0104000341 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68X0039	AMAZON	154.26	154.26	0104000341 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68X0040	DELL COMPUTER	129.29	129.29	0165000009 4500	General-Spec Ed-SupvAdmn / Other Supplies : Non-Instructl
M68X0041	AMAZON	290.71	290.71	0100020643 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0042	LOWE S COMPANIES INC	257.51	257.51	0104000303 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
M68X0043	AMAZON	83.58	83.58	0165000106 4300	General-Spec Ed-SEOthIns / MATERIALS & SUPPLIES
M68X0045	LOWE S COMPANIES INC	182.05	182.05	0100020286 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
M68X0047	AMAZON	57.59	57.59	0100000992 4500	General-Undes-Libr&Med / Other Supplies : Non-Instructl
		Fund 01 Total:	53,908,506.86	53,908,506.86	

Attachment 1
EXHIBIT #1
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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 08/22/2018

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M68P0690	HOUGHTON MIFFLIN HARCOURT PUBL	7,002.67	7,002.67	1291450008 4300	ChildDev-CD:Fees-Instrctn / MATERIALS & SUPPLIES
M68P0844	DEPARTMENT OF SOCIAL SERVICES	242.00	242.00	1261050030 5800	ChildDev-CDSstPsch-Sch Adm / PROF/CONS SERV & OPER
Fund 12 Total:		7,244.67	7,244.67		

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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 08/22/2018

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M68P0763	CSNA	300.00	300.00	1353100064 5300	Cafetera-Chld Nut-FoodServ / DUES & MEMBERSHIPS
M68P0870	ECOLAB PEST ELIMINATION	25,000.00	25,000.00	1353100064 5874	Cafetera-Chld Nut-FoodServ / Contract Service:Food Service
Fund 13 Total:		25,300.00	25,300.00		

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PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
M68P0616	DAVE BANG ASSOCIATES INC	56,663.08	56,663.08	1462050091 6400	DefMaint-DefMntT3-Fac Acq / EQUIPMENT
M68P0617	DAVE BANG ASSOCIATES INC	30,365.03	30,365.03	1462050091 6400	DefMaint-DefMntT3-Fac Acq / EQUIPMENT
M68P0668	J.L. COBB PAINTING	20,700.00	20,700.00	1462050005 5605	DefMaint-DefMntT3-RR:Bldgs / Rental, Leases & Repairs:Other
M68P0670	DAVE BANG ASSOCIATES INC	87,028.11	87,028.11	1462050091 6400	DefMaint-DefMntT3-Fac Acq / EQUIPMENT
M68P0721	EKC ENTERPRISES INC	12,677.47	12,677.47	1462050079 6200	DefMaint-DefMntT3-Fac Acq / BUILDINGS & IMPROV OF
M68P0777	NEW DIMENSION GENERAL CONSTRUC	6,851.95	6,851.95	1462050070 6200	DefMaint-DefMntT3-Fac Acq / BUILDINGS & IMPROV OF
M68P0819	STREAMLINE SYSTEMS DESIGNS	8,304.49	8,304.49	1462050073 6200	DefMaint-DefMntT3-Fac Acq / BUILDINGS & IMPROV OF
M68P0829	KYA SERVICES LLC	53,022.43	53,022.43	1462050081 5605	DefMaint-DefMntT3-Fac Acq / Rental, Leases & Repairs:Other
M68P0837	KYA SERVICES LLC	117,888.60	117,888.60	1462050116 6400	DefMaint-DefMntT3-Fac Acq / EQUIPMENT
M68P0888	KYA SERVICES LLC	36,392.12	36,392.12	1462050107 5605	DefMaint-DefMntT3-Fac Acq / Rental, Leases & Repairs:Other
M68P0892	WATERLINES TECHNOLOGIES INC	8,577.44	8,577.44	1462050007 4405	DefMaint-DefMntT3-RR:Bldgs / Non-Capitalized Equip:
M68P0893	WATERLINES TECHNOLOGIES INC	45,859.27	45,859.27	1462050075 4405	DefMaint-DefMntT3-Fac Acq / Non-Capitalized Equip: Non-In
M68P0894	WATERLINES TECHNOLOGIES INC	11,179.45	9,029.45	1462050075 4405	DefMaint-DefMntT3-Fac Acq / Non-Capitalized Equip: Non-In
M68P0966	SPORTS FACILITIES GROUP INC	14,750.00	2,150.00	1462050075 5605	DefMaint-DefMntT3-Fac Acq / Rental, Leases & Repairs:Other
	Fund 14 Total:	510,259.44	14,750.00	1462050077 6400	DefMaint-DefMntT3-Fac Acq / EQUIPMENT

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PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M68P0195	NEW DIMENSION GENERAL CONSTRUCT	10,663.11	10,663.11	2598030026 6210	Cap FacI-Dev Fees-Fac Acq / Building Impr : Architect Fees
M68P0653	CDWG Inc	5,618.69	5,618.69	2598060003 6400	Cap FacI-RMVC DEV-Fac Acq / EQUIPMENT
M68P0654	CDWG Inc	237.74	237.74	2598060003 6400	Cap FacI-RMVC DEV-Fac Acq / EQUIPMENT
M68P0748	DECISIONINSITE LLC	42,400.00	42,400.00	2598030005 5800	Cap FacI-Dev Fees-Fac Acq / PROF/CONS SERV & OPER
M68P0885	IPEVO INC	857.69	857.69	2598060003 6400	Cap FacI-RMVC DEV-Fac Acq / EQUIPMENT
M68X0021	AMAZON	573.15	573.15	2598060003 6400	Cap FacI-RMVC DEV-Fac Acq / EQUIPMENT
Fund 25 Total:		60,350.38	60,350.38		

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PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
M68P0277	CORVEL ENTERPRISE COMP INC	3,500,000.00	3,000,000.00	68 9516	WrkrComp-Undes / INS. CLAIM (IBNR)
M68P0845	IRON MOUNTAIN	5,000.00	500,000.00	68000000006 5800	WrkrComp-Undes-Enterprs / PROF/CONS SERV & OPER
M68P0944	KEENAN & ASSOCIATES	202,856.00	5,000.00	68000000003 5800	WrkrComp-Undes-Enterprs / PROF/CONS SERV & OPER
	Fund 68 Total:	3,707,856.00	202,856.00	68000000003 5800	WrkrComp-Undes-Enterprs / PROF/CONS SERV & OPER
			3,707,856.00		

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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 08/22/2018

FROM 07/02/2018 TO 07/30/2018

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M68P0524	MEBA C/O	50,000,000.00	50,000,000.00	6900000009 5800	Health-Undes-Enterprs / PROF/CONS SERV & OPER EXPEN
M68P0525	CIGNA	300,000.00	300,000.00	6900000010 5800	Health-Undes-Enterprs / PROF/CONS SERV & OPER EXPEN
M68P0739	GRANT THORNTON LLP	4,125.00	4,125.00	6900000007 5800	Health-Undes-Enterprs / PROF/CONS SERV & OPER EXPEN
Fund 69 Total:		50,304,125.00	50,304,125.00		

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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 08/22/2018

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M68A0031	NINYO & MOORE GEOTECHNICAL &	47,824.00	47,824.00	8699820004 6290	COP 2017-Undes-Fac Acq / Building Impr : Inspection
Fund 86 Total:		47,824.00	47,824.00		

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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 08/22/2018

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M68C0007	PAUL C MILLER CONSTRUCTION CO	80,615.53	80,615.53	9299880009 6270	CFD 92-1-2013REF-Fac Acq / Building Impr : Construction
Fund 92 Total:		80,615.53	80,615.53		

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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 08/22/2018

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Total Account Amount:			108,652,081.88		

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Consolidated Check Register w. Account
from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264345	V68122588	IST JON INC	07/05/18		MW	0101-8150-0-5605-0000-8110-000-00000000	353.88
68 00264346	V68157889	BARBARO, RICHARD	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	426.84
68 00264347	V68151905	BILL LANE & ASSOCIATES INC	07/05/18		MW	0101-6500-0-5103-5750-1180-000-00000000	3,637.61
68 00264348	V68156332	CABRERA, ALICIA	07/05/18		MW	0101-4203-0-5216-4760-2100-000-00000000	207.57
68 00264349	V68152582	CALIFORNIANS DEDICATED TO	07/05/18		MW	0101-6387-0-5215-3800-2100-000-00000000	630.00
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-0000-0-4500-0000-7530-000-00000000	1,358.06
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-0000-0-4500-0000-7700-000-00000000	111.42
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-0000-0-5800-0000-7700-000-00000000	240.00
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-0750-0-4405-1110-1000-000-00000000	27,314.63
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-0755-0-4400-1140-1000-026-00000000	2,107.59
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-3010-0-4300-1110-1000-021-00000000	145.35
68 00264350	V68106764	CDWG Inc	07/05/18		MW	0101-3010-0-4400-1110-1000-021-00000000	1,983.50
68 00264351	V680019307	CHAMBERLAIN, DAVID	07/05/18		MW	0101-0790-0-4300-1140-1000-000-00000000	95.28
68 00264352	V680019025	CLARK SECURITY PRODUCTS	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	43.14
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0002-0-4300-1130-1000-068-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0002-0-4300-1130-1000-075-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0002-0-4300-1140-1000-002-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0002-0-4300-1140-1000-025-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0400-0-5800-1130-1000-076-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0400-0-5800-1130-1000-080-00000000	780.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0400-0-5800-1130-1000-085-00000000	720.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0400-0-4300-1140-1000-003-00000000	1,200.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0400-0-4300-1140-1000-006-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0400-0-4300-1140-1000-029-00000000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-0986-0-4500-0000-6000-065-90200000	240.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-3010-0-4300-1110-1000-053-00000000	260.00
68 00264353	V68155653	ConvergeOne Inc	07/05/18		MW	0101-4203-0-4500-4760-2100-000-00000000	240.00
68 00264354	V68028500	DUNN-EDWARDS CORP	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	349.41
68 00264355	V68112063	EFFENBERGER, PATRICIA	07/05/18		MW	0101-4203-0-5216-4760-2100-000-00000000	250.35
68 00264356	V68141791	FACTORY MOTOR PARTS	07/05/18		MW	0101-0724-0-4600-5001-3600-000-25000000	460.11
68 00264357	V68032535	FEDERAL EXPRESS CORP	07/05/18		MW	0101-0000-0-5900-0000-7540-000-00000000	33.40
68 00264358	V68102390	FENNELL, ROBIN	07/05/18		MW	0101-0010-0-4300-3550-1000-000-00000000	50.00
68 00264359	V68155629	Ferguson Enterprises Inc	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	546.09

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Consolidated Check Register w. Account
from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00264360	V68157168 FLEET SERVICES INC	07/05/18		MW	0101-0730-0-4600-1110-3600-000-25000000	310.06
68	00264361	V68032960 FOAM N FABRICS INC	07/05/18		MW	0101-0730-0-4600-1110-3600-000-25000000	426.23
68	00264361	V68032960 FOAM N FABRICS INC	07/05/18		MW	0101-0724-0-4600-5001-3600-000-25000000	2,259.98
68	00264362	V68149721 FRAIZER, KATHERINE &/OR JERRY	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	41.42
68	00264363	V68117493 GAMETIME	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,272.97
68	00264364	V68073437 GANAHL LUMBER CO	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	2,564.34
68	00264365	V68157708 GUTIERREZ, SAUL OR NINA	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	40.33
68	00264366	V68148654 HAMPTON, CLARK	07/05/18		MW	0101-0000-0-4405-0000-7300-000-00000000	26.93
68	00264367	V68154018 HARRINGTON, JARED OR CANDICE	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	98.10
68	00264368	V68147116 HD SUPPLY FACILITIES MAINTENAN	07/05/18		MW	0101-0000-0-4500-0000-8210-000-00000000	1,374.54
68	00264368	V68147116 HD SUPPLY FACILITIES MAINTENAN	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	2,675.87
68	00264369	V68151531 HD SUPPLY CONSTRUCTION AND	07/05/18		MW	0101-0000-0-4500-0000-8220-000-00000000	521.36
68	00264370	V68154276 HERITAGE WINDOW COVERING	07/05/18		MW	0101-8150-0-5605-0000-8110-000-00000000	3,330.00
68	00264371	V68059250 HIRSCH PIPE & SUPPLY INC	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	836.08
68	00264372	V68047970 KNORR SYSTEMS INC	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,178.38
68	00264373	V68052878 LAWNMOWERS ETC	07/05/18		MW	0101-0000-0-4500-0000-8220-000-00000000	233.82
68	00264373	V68052878 LAWNMOWERS ETC	07/05/18		MW	0101-8150-0-5605-0000-8120-000-00000000	3,315.78
68	00264374	V68145493 LOUIE, DARRYL OR CATHERINE	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	241.11
68	00264375	V68153791 LURATI, EDWARD AND ANGELICA	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	609.09
68	00264376	V68142582 MESA GOLF CARTS	07/05/18		MW	0101-0000-0-5605-0000-8210-000-00000000	1,789.27
68	00264377	V68152645 MOLYNEUX, THOMAS OR CHRISTINA	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	28.34
68	00264378	V68111245 NATIONAL CONTROLS INC	07/05/18		MW	0101-8150-0-5605-0000-8110-000-00000000	543.84
68	00264379	V68141051 NEUMILLER, NORA	07/05/18		MW	0101-4203-0-5216-4760-2100-000-00000000	220.38
68	00264380	V68021378 NEW HAVEN YOUTH & FAMILY	07/05/18		MW	0101-6500-0-5102-5750-1180-000-00000000	3,348.00
68	00264380	V68021378 NEW HAVEN YOUTH & FAMILY	07/05/18		MW	0101-6500-0-5802-5750-1180-000-00000000	1,562.00
68	00264381	V68154232 OCDE	07/05/18		MW	0101-0790-0-5800-4760-2100-000-47000000	180.00
68	00264382	V68105525 ONE STOP BINDERY	07/05/18		MW	0101-0000-0-5800-0000-7550-000-00000000	4,468.50
68	00264383	V68066570 ORANGE COUNTY DEPT OF EDUC	07/05/18		MW	0101-6500-0-7142-5750-9200-000-00000000	449,863.78
68	00264384	V68148657 ORTIZ, RYAN	07/05/18		MW	0101-6500-0-4300-5750-1110-000-34100000	145.03
68	00264385	V68068140 PALOS SPORTS INC	07/05/18		MW	0101-6500-0-4300-5750-1190-000-00000000	33.04
68	00264386	V68069310 PERMA-BOUND	07/05/18		MW	0101-3010-0-4300-1110-1000-021-00000000	691.10
68	00264387	V68150715 PORTVIEW PREPARATORY INC	07/05/18		MW	0101-6500-0-5102-5750-1180-000-00000000	55,487.50
68	00264387	V68150715 PORTVIEW PREPARATORY INC	07/05/18		MW	0101-6500-0-5802-5750-1180-000-00000000	9,525.40

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68	00264388	V68152157 PRIME GLASS	07/05/18		MW	0101-0724-0-5605-5001-3600-000-00000000	400.15
68	00264389	V68147095 PRINT & FINISHING SOLUTIONS	07/05/18		MW	0101-0000-0-4500-0000-7550-000-00000000	1,380.78
68	00264390	V68106119 PROFESSIONAL TUTORS OF AMERICA	07/05/18		MW	0101-4201-0-5800-1110-1000-000-00000000	9,075.00
68	00264391	V68156532 PSI	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	133.59
68	00264392	V68155704 PURELAND SUPPLY LLC	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	343.20
68	00264393	V68144550 RETTBERG, HELEN	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	1,317.16
68	00264394	V68152543 SENECA FAMILY OF AGENCIES	07/05/18		MW	0101-6512-0-5101-5750-3110-000-00000000	34,452.00
68	00264395	V68081580 SEPULVEDA BUILDING MATERIALS	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	317.56
68	00264396	V68157148 SERRATOS, EUTQUIO	07/05/18		MW	0101-0724-0-5800-5001-3600-000-00000000	379.76
68	00264397	V68023172 SIGNS BY CREATIONS UNLIMITED	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	144.30
68	00264398	V68156111 SkillPath Seminars	07/05/18		MW	0101-0000-0-5216-0000-7530-000-00000000	695.00
68	00264399	V68146319 STORAGECONTAINER.COM	07/05/18		MW	0101-0000-0-5605-0000-8210-000-00000000	75.00
68	00264400	V68115245 SWEETMAN SYSTEMS	07/05/18		MW	0101-6500-0-4300-5770-1190-000-34800000	3,877.32
68	00264401	V68104928 TELL STEEL INC	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	360.96
68	00264402	V68152631 TRANE	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	347.79
68	00264403	V68021790 UC REGENTS	07/05/18		MW	0101-0790-0-5216-0000-3110-000-00000000	95.00
68	00264403	V68021790 UC REGENTS	07/05/18		MW	0101-0733-0-5216-0000-3110-000-00000000	95.00
68	00264404	V68093334 UNITED RENTALS	07/05/18		MW	0101-0000-0-5605-0000-8220-000-00000000	170.25
68	00264405	V68007452 US AIR CONDITIONING DIST.	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	188.56
68	00264406	V68151316 VERTICAL TRANSPORT INC	07/05/18		MW	0101-8150-0-5800-0000-8110-000-00000000	3,565.00
68	00264407	V68019265 VISTA PAINT & WALLCOVERING	07/05/18		MW	0101-8150-0-5605-0000-8110-000-00000000	342.44
68	00264408	V68110273 WATERLINES TECHNOLOGIES INC	07/05/18		MW	0101-8150-0-4500-0000-8110-000-00000000	253.43
68	00264409	V68096332 WAXIE SANITARY SUPPLY	07/05/18		MW	0101-0000-0-4405-0000-8210-000-00000000	15,586.76
68	00264410	V68145998 YALE CHASE EQUIPMENT AND	07/05/18		MW	0101-8150-0-5605-0000-8110-000-00000000	3,533.52
68	00264415	V68043117 DANA POINT CHAMBER COM	07/06/18		MW	0101-0000-0-5300-0000-7180-000-00000000	130.00
68	00264416	V68155630 DIGITAL ARTS PLUS LLC	07/06/18		MW	0101-6500-0-4500-5750-2700-000-00000000	284.00
68	00264417	V68041995 HOUGHTON MIFFLIN HARCOURT PUBL	07/06/18		MW	0101-6300-0-4150-1140-1000-000-00000000	758,564.68
68	00264418	V68062513 KELLY PAPER COMPANY	07/06/18		MW	0101-0000-0-4500-0000-7550-000-00000000	5,766.88
68	00264419	V68104580 LAWSON PRODUCTS INC	07/06/18		MW	0101-0724-0-4600-5001-3600-000-25800000	346.88
68	00264420	V68154138 LIGHTSPEED TECHNOLOGIES INC	07/06/18		MW	0101-0002-0-4400-1130-1000-083-00000000	1,039.78
68	00264421	V68118980 LOCAL JANITORIAL & VACUUM	07/06/18		MW	0101-0000-0-4500-0000-8210-000-00000000	1,361.95
68	00264422	V68155561 MISSION VIEJO CHAMBER OF	07/06/18		MW	0101-0000-0-5300-0000-7180-000-00000000	250.00
68	00264423	V68152532 ADVANTAGE WEST INVESTMENT ENTE	07/09/18		MW	0101-0000-0-4500-0000-8210-000-00000000	6,974.71

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68	00264424	V68157579 BUSHIVE INC	07/09/18		MW	0101-0730-0-5800-1110-3600-000-00000000	6,090.00
68	00264424	V68157579 BUSHIVE INC	07/09/18		MW	0101-0724-0-5800-5001-3600-000-00000000	2,610.00
68	00264425	V68152906 ELITE SHEET METAL INC	07/09/18		MW	0101-8150-0-5605-0000-8110-000-00000000	13,697.00
68	00264426	V68072652 RAM AIR ENGINEERING INC	07/09/18		MW	0101-8150-0-5605-0000-8110-000-00000000	11,674.89
68	00264426	V68072652 RAM AIR ENGINEERING INC	07/09/18		MW	0101-8150-0-5605-0000-8110-001-00000000	12,778.99
68	00264427	V68100980 WESTED	07/09/18		MW	0101-0000-0-5800-0000-3160-000-00000000	7,869.20
68	00264429	V68140297 PROSURFACE	07/10/18		MW	0101-8150-0-5605-0000-8110-026-00000000	9,740.00
68	00264430	V68078634 SPEECH & LANGUAGE DEVELOPMENT	07/10/18		MW	0101-6500-0-5102-5750-1180-000-00000000	15,641.19
68	00264430	V68078634 SPEECH & LANGUAGE DEVELOPMENT	07/10/18		MW	0101-6500-0-5102-5750-3141-000-00000000	100.98
68	00264431	V68001018 A Z BUS SALES INC	07/11/18		MW	0101-0730-0-4600-1110-3600-000-25000000	730.18
68	00264432	V68146616 ALEXANDER VOGEL	07/11/18		MW	0101-0000-0-5605-0000-8210-000-00000000	1,595.00
68	00264433	V68155530 ALEXIS PADILLA	07/11/18		MW	0101-6500-0-5802-5750-1180-000-35800000	299.52
68	00264434	V68145645 ALISO NIGUEL AUTO CARE	07/11/18		MW	0101-0724-0-5605-5001-3600-000-25000000	79.19
68	00264434	V68145645 ALISO NIGUEL AUTO CARE	07/11/18		MW	0101-8150-0-5605-0000-8230-000-25000000	3,177.72
68	00264435	V68069757 ASSOC SCHOOL ADMINISTRATORS	07/11/18		MW	0101-0000-0-5300-0000-7520-000-00000000	1,603.00
68	00264436	V68076299 BEACH CITIES GLASS INC	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	94.65
68	00264437	V68006981 BEE MAN, THE	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	175.00
68	00264438	V68157509 BRADEN Ph.D. P.C., Marcia L.	07/11/18		MW	0101-0400-0-4300-1130-1000-050-00000000	269.38
68	00264439	V68141660 CAL-STATE AUTO PARTS INC	07/11/18		MW	0101-8150-0-4500-0000-8230-000-25000000	524.79
68	00264440	V68035089 CASBO	07/11/18		MW	0101-0000-0-5300-0000-7300-000-00000000	3,000.00
68	00264441	V68146234 CINTAS CORPORATION #640	07/11/18		MW	0101-0000-0-5605-0000-8210-000-00000000	60.64
68	00264441	V68146234 CINTAS CORPORATION #640	07/11/18		MW	0101-0724-0-5800-5001-3600-000-00000000	214.41
68	00264442	V68156315 Ciro Design	07/11/18		MW	0101-0010-0-5800-1110-1000-000-00000000	325.00
68	00264443	V68018870 CITY OF SAN CLEMENTE	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21400000	31,477.51
68	00264444	V68018872 CITY OF SAN JUAN CAPISTRANO	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21400000	6,490.99
68	00264445	V68155556 CLEAN DIESEL SPECIALISTS SO	07/11/18		MW	0101-0730-0-5800-1110-3600-000-26600000	62.44
68	00264446	V68118463 COMMERCIAL AQUATIC SERVICES	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	274.00
68	00264447	V68147693 COMPLETE OFFICE OF CA	07/11/18		MW	0101-0730-0-4500-1110-3600-000-00000000	29.91
68	00264447	V68147693 COMPLETE OFFICE OF CA	07/11/18		MW	0101-0724-0-4500-5001-3600-000-00000000	-29.91
68	00264447	V68147693 COMPLETE OFFICE OF CA	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	69.32
68	00264448	V68116608 COMPREHENSIVE DRUG TESTING	07/11/18		MW	0101-0730-0-5800-1110-3600-000-14400000	175.89
68	00264448	V68116608 COMPREHENSIVE DRUG TESTING	07/11/18		MW	0101-0724-0-5800-5001-3600-000-14400000	410.41
68	00264449	V68027192 CONSOLIDATED ELECTRICAL DISTR	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	2,647.61

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68 00264450	V68155656	CONTROL AIR CONDITIONING SERVI	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	2,337.33
68 00264451	V68155653	ConvergeOne Inc	07/11/18		MW	0101-0400-0-5800-1130-1000-086-00000000	480.00
68 00264451	V68155653	ConvergeOne Inc	07/11/18		MW	0101-0400-0-4300-1140-1000-027-00000000	240.00
68 00264451	V68155653	ConvergeOne Inc	07/11/18		MW	0101-9030-0-4405-0000-7700-000-00000000	4,529.39
68 00264452	V68155740	CUMMINS INC	07/11/18		MW	0101-0730-0-5605-1110-3600-000-25000000	3,450.07
68 00264453	V68101664	DANNIS WOLIVER KELLEY	07/11/18		MW	0101-0000-0-5820-0000-7400-000-06000000	442.50
68 00264454	V68026001	DENAULT S HARDWARE	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25800000	255.19
68 00264455	V68028500	DUNN-EDWARDS CORP	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	2,461.50
68 00264456	V68112502	ETS - CAHSEE	07/11/18		MW	0101-0790-0-4500-4760-2100-000-47000000	1,654.52
68 00264457	V68154409	EWING IRRIGATION PRODUCTS INC	07/11/18		MW	0101-0000-0-4500-0000-8220-000-00000000	1,310.99
68 00264458	V68113310	EXECUTIVE ENVIRONMENTAL SVCS	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	1,168.85
68 00264459	V68141791	FACTORY MOTOR PARTS	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25000000	624.43
68 00264460	V68152838	FASTECH	07/11/18		MW	0101-0724-0-5605-5001-3600-000-25000000	3,708.16
68 00264461	V68118205	FASTENAL COMPANY	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25800000	95.62
68 00264461	V68118205	FASTENAL COMPANY	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	431.52
68 00264462	V68032535	FEDERAL EXPRESS CORP	07/11/18		MW	0101-0000-0-5900-0000-7540-000-00000000	185.25
68 00264463	V68155629	Ferguson Enterprises Inc	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	260.77
68 00264464	V68157921	Fisher, Nathalie	07/11/18		MW	0101-0004-0-4200-1180-1000-006-00000000	17.00
68 00264465	V68158212	FLEMING, JONATHAN OR KATELYN	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	1,368.62
68 00264466	V68035251	GLEN PRODUCTS	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	127.59
68 00264467	V68147116	HD SUPPLY FACILITIES MAINTENAN	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	326.33
68 00264468	V68059250	HIRSCH PIPE & SUPPLY INC	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	853.97
68 00264469	V68121975	HOLLIDAY, SUSAN	07/11/18		MW	0101-0010-0-5216-0000-2100-000-00000000	1,078.04
68 00264470	V68145213	INTERNATIONAL BACCALAUREATE OR	07/11/18		MW	0101-0010-0-5800-1140-1000-002-42200000	11,650.00
68 00264471	V68157892	JANDALI, NAHEL	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	235.00
68 00264472	V68154140	JENNIFER RAO	07/11/18		MW	0101-6500-0-5802-5750-1180-000-35800000	2,106.00
68 00264473	V68117759	JOSTENS	07/11/18		MW	0101-0002-0-4500-3550-2700-015-00000000	80.00
68 00264474	V68037853	JOSTENS INC	07/11/18		MW	0101-0400-0-4500-0000-2700-002-00000000	5,000.00
68 00264475	V68157926	Kao, Owen	07/11/18		MW	0101-0004-0-4114-1180-1000-001-00000000	100.00
68 00264476	V68157891	KIM, TIM	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	26.16
68 00264477	V68157922	Klatt, Shifa	07/11/18		MW	0101-0004-0-4200-1180-2420-072-00000000	14.49
68 00264478	V68047970	KNORR SYSTEMS INC	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	277.96
68 00264479	V68152313	LAND SOLUTION LLC, THE	07/11/18		MW	0101-8150-0-5605-0000-8120-005-00000000	3,600.00

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68	00264480	V68152415 LAPPIN, RICHARD	07/11/18		MW	0101-6512-0-5115-5750-3110-000-00000000	510.00
68	00264481	V68052878 LAWNMOWERS ETC	07/11/18		MW	0101-8150-0-5605-0000-8120-000-00000000	93.60
68	00264482	V68104580 LAWSON PRODUCTS INC	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25800000	62.45
68	00264483	V68144737 LEVENDOSKI, RICHARD AND/OR LEA	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	196.20
68	00264484	V68121733 MACNAMARA, DANIEL OR ALICIA	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	275.01
68	00264485	V68056480 MAR VAC ELECTRONICS	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,832.46
68	00264486	V68145577 MC ILVAIN, PATRICK & STEPHANIE	07/11/18		MW	0101-6500-0-5802-5750-1180-000-35800000	2,698.24
68	00264487	V68146993 MISSION AUTO SERVICE	07/11/18		MW	0101-0724-0-5605-5001-3600-000-25000000	1,242.17
68	00264488	V68041889 MOORE'S MISSION VIEJO SEWING C	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	1,700.28
68	00264489	V68061270 MOULTON NIGUEL WATER	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21400000	7,929.04
68	00264490	V68153095 NAKANISHI, KAZUYAKI OR LEANNE	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	87.20
68	00264491	V68021378 NEW HAVEN YOUTH & FAMILY	07/11/18		MW	0101-6500-0-5102-5750-1180-000-00000000	1,140.00
68	00264491	V68021378 NEW HAVEN YOUTH & FAMILY	07/11/18		MW	0101-6500-0-5803-5750-1180-000-00000000	744.00
68	00264492	V68156613 NOWAK, JOSHUA OR KIMBERLY	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	46.87
68	00264493	V68149897 O REILLY AUTO PARTS	07/11/18		MW	0101-8150-0-4500-0000-8230-000-25000000	95.56
68	00264494	V68100369 OCEANVIEW SCHOOL	07/11/18		MW	0101-6500-0-5102-5750-1180-000-00000000	31,639.90
68	00264494	V68100369 OCEANVIEW SCHOOL	07/11/18		MW	0101-6500-0-5802-5750-1180-000-00000000	7,988.76
68	00264495	V68149632 OSBORNE, RICHARD & DAYNA	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	77.39
68	00264496	V68157925 Ostrzyzek, Mason	07/11/18		MW	0101-0004-0-4200-1180-2420-088-00000000	12.00
68	00264497	V68147545 P.W. GILLIBRAND CO. INC.	07/11/18		MW	0101-0000-0-4500-0000-8220-000-00000000	1,683.48
68	00264498	V68116957 PALI INSTITUTE INC	07/11/18		MW	0101-0400-0-5840-1130-1000-085-00000000	3,000.00
68	00264499	V68155593 Pamela Moldauer	07/11/18		MW	0101-6512-0-5115-5750-3110-000-00000000	612.50
68	00264500	V68068227 PARKHOUSE TIRE INC.	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25500000	650.84
68	00264501	V68157920 Patton, Zanet	07/11/18		MW	0101-0004-0-4114-1180-1000-006-00000000	13.00
68	00264502	V68156788 PAULSEN, MARKUS	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	130.80
68	00264503	V68152157 PRIME GLASS	07/11/18		MW	0101-0724-0-5605-5001-3600-000-00000000	627.91
68	00264504	V68106119 PROFESSIONAL TUTORS OF AMERICA	07/11/18		MW	0101-6500-0-5810-5770-1190-000-00000000	450.00
68	00264505	V68154125 RANCHO SANTA MARGARITA CHAMBER	07/11/18		MW	0101-0000-0-5300-0000-7180-000-00000000	124.00
68	00264506	V68155758 REFRIGERATION CONTROL COMPANY	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	2,485.56
68	00264507	V68070185 REFRIGERATION SUPPLIES DISTRIB	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	4,836.53
68	00264508	V68026328 RINCON TRUCK PARTS	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25000000	1,713.18
68	00264509	V68156112 RUSH TRUCK CENTERS OF CALIFORN	07/11/18		MW	0101-0724-0-4600-5001-3600-000-25000000	337.16
68	00264510	V68145500 RUSSELL SIGLER INC	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,964.11

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68	00264511	V68149744 SAN DIEGO COUNTY	07/11/18		MW	0101-8150-0-5800-0000-8230-000-26600000	652.00
68	00264512	V68078255 SAN DIEGO GAS & ELECTRIC	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21200000	262,907.81
68	00264513	V68042663 SAN JUAN CHAMBER OF	07/11/18		MW	0101-0000-0-5300-0000-7180-000-00000000	135.00
68	00264514	V68079190 SANTA MARGARITA WATER	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21400000	4,817.57
68	00264515	V68145400 SELECT EQUIPMENT SALES INC	07/11/18		MW	0101-0000-0-5605-0000-8220-000-00000000	372.00
68	00264516	V68152674 SITEONE LANDSCAPE SUPPLY LLC	07/11/18		MW	0101-0000-0-4500-0000-8220-000-00000000	1,162.90
68	00264517	V68156111 SkillPath Seminars	07/11/18		MW	0101-0000-0-4400-0000-7530-000-00000000	147.62
68	00264518	V68108107 SOLUTION TREE INC	07/11/18		MW	0101-0000-0-5300-0000-7400-000-00000000	70.00
68	00264519	V68157167 SOUTH COAST BOBCAT INC	07/11/18		MW	0101-8150-0-5605-0000-8120-000-00000000	2,317.47
68	00264520	V68143011 SOUTH COAST WATER DISTRICT	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21400000	5,966.86
68	00264521	V68122718 SOUTHERN CALIFORNIA EDISON	07/11/18		MW	0101-0000-0-5500-0000-8200-000-21200000	109,644.72
68	00264522	V68084800 SPARKLETT'S	07/11/18		MW	0101-3315-0-4500-5730-2700-000-00000000	125.50
68	00264523	V68157560 STACEY W KINNEY MS LMFT	07/11/18		MW	0101-0501-0-5800-1110-3110-060-00000000	400.00
68	00264524	V68109559 SUPPLY LINE BUILDING MATERIALS	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	5.55
68	00264525	V68104928 TELL STEEL INC	07/11/18		MW	0101-8150-0-4500-0000-8110-000-00000000	545.52
68	00264526	V68152808 THE PEP BOYS-MANNY MOE JACK OF	07/11/18		MW	0101-0730-0-4600-1110-3600-000-25800000	857.45
68	00264527	V68112012 TRUCPARCO	07/11/18		MW	0101-0730-0-4600-1110-3600-000-25000000	391.04
68	00264528	V68093334 UNITED RENTALS	07/11/18		MW	0101-0000-0-5605-0000-8220-000-00000000	1,889.86
68	00264528	V68093334 UNITED RENTALS	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	729.26
68	00264529	V68151316 VERTICAL TRANSPORT INC	07/11/18		MW	0101-8150-0-5800-0000-8110-000-00000000	1,380.00
68	00264530	V68154025 WARD, GREGG OR DARCY	07/11/18		MW	0101-0724-0-5800-5001-3600-000-35800000	235.44
68	00264531	V68157919 Williams, Linda	07/11/18		MW	0101-0004-0-4114-1180-1000-005-00000000	80.00
68	00264532	V68145998 YALE CHASE EQUIPMENT AND	07/11/18		MW	0101-8150-0-5605-0000-8110-000-00000000	403.88
68	00264566	V68157544 "KIDS-FITNESS PHYSICAL THERAP	07/12/18		MW	0101-6500-0-5801-5750-3140-000-00000000	1,037.50
68	00264567	V68049767 BENS ASPHALT	07/12/18		MW	0101-8150-0-5605-0000-8110-000-00000000	102,601.50
68	00264568	V68151701 BRADBURY, JOSHUA AND/OR	07/12/18		MW	0101-6500-0-5802-5750-1180-000-35800000	2,579.58
68	00264569	V68063693 E STEWART AND ASSOCIATES INC	07/12/18		MW	0101-0000-0-5605-0000-8220-000-00000000	12,025.00
68	00264570	V68114771 EDUCATIONAL BASED SERVICES INC	07/12/18		MW	0101-6500-0-5101-5750-1181-000-00000000	2,550.00
68	00264570	V68114771 EDUCATIONAL BASED SERVICES INC	07/12/18		MW	0101-6500-0-5101-5770-1181-000-00000000	2,550.00
68	00264571	V68146415 FARIBORZ AND/OR SURUR FAZELLI	07/12/18		MW	0101-6500-0-5802-5750-1180-000-00000000	270.32
68	00264572	V68158209 HAWKINS, TRACY	07/12/18		MW	0101-0010-0-5216-1140-1000-002-42200000	695.99
68	00264573	V68155684 HOPE THERAPIES	07/12/18		MW	0101-6500-0-5100-5750-1190-000-00000000	3,312.50
68	00264574	V68118455 IRMA R GARCIA MSW ASW	07/12/18		MW	0101-6512-0-5115-5750-3110-000-00000000	1,647.80

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68	00264575	V68158191 JOHNSON, DANIEL AND JANINE	07/12/18		MW	0101-6500-0-5800-5750-1180-000-358000000	587.42
68	00264576	V68115947 KRANTZ, TRICIA	07/12/18		MW	0101-6512-0-5115-5750-3110-000-000000000	1,510.60
68	00264577	V68115957 MAXIM HEALTHCARE SERVICES INC	07/12/18		MW	0101-6500-0-5801-5750-3141-000-000000000	2,537.55
68	00264578	V68145577 MC ILVA IN, PATRICK & STEPHANIE	07/12/18		MW	0101-6500-0-5802-5750-1180-000-358000000	119.04
68	00264579	V68153148 MONTGOMERY, RICH	07/12/18		MW	0101-0000-0-5216-0000-7400-000-000000000	48.54
68	00264580	V68157103 NORMATIVE SERVICES iNC	07/12/18		MW	0101-6500-0-5803-5750-1180-000-000000000	2,625.00
68	00264580	V68157103 NORMATIVE SERVICES iNC	07/12/18		MW	0101-6512-0-5104-5750-1180-000-000000000	3,042.73
68	00264580	V68157103 NORMATIVE SERVICES iNC	07/12/18		MW	0101-6512-0-5104-5750-3120-000-000000000	3,651.27
68	00264581	V68150654 NSI ACADEMY	07/12/18		MW	0101-6500-0-5803-5750-1180-000-000000000	2,625.00
68	00264581	V68150654 NSI ACADEMY	07/12/18		MW	0101-6512-0-5104-5750-1180-000-000000000	3,042.73
68	00264581	V68150654 NSI ACADEMY	07/12/18		MW	0101-6512-0-5104-5750-3120-000-000000000	3,651.27
68	00264582	V68153839 O CONNELL, MEGAN	07/12/18		MW	0101-6500-0-5800-5770-1190-000-349000000	1,553.00
68	00264583	V68156402 Olive Crest Academy	07/12/18		MW	0101-6500-0-5102-5750-1180-000-000000000	4,219.23
68	00264583	V68156402 Olive Crest Academy	07/12/18		MW	0101-6500-0-5802-5750-1180-000-000000000	1,940.56
68	00264584	V68156404 PATTI-DURAN, STEPHEN AND JOSEP	07/12/18		MW	0101-6500-0-5800-5750-3120-000-349000000	1,250.00
68	00264585	V68116979 ROZENBERG, ABBY	07/12/18		MW	0101-6500-0-5801-5750-3150-000-000000000	1,800.00
68	00264586	V68156735 RUBIO, JOSEPH	07/12/18		MW	0101-6500-0-5815-5001-3120-000-000000000	4,500.00
68	00264587	V68152132 RYAN JACKSON	07/12/18		MW	0101-6500-0-5800-5750-1190-000-349000000	2,660.00
68	00264588	V68147427 SHACK-LAPPIN, CAROL	07/12/18		MW	0101-6512-0-5115-5750-3110-000-000000000	1,636.25
68	00264589	V68150071 SPECTRUM CENTER ROSSIER PARK	07/12/18		MW	0101-6500-0-5102-5750-1180-000-000000000	4,153.99
68	00264589	V68150071 SPECTRUM CENTER ROSSIER PARK	07/12/18		MW	0101-6500-0-5802-5750-1180-000-000000000	509.07
68	00264590	V68152573 STEWART, DAVID	07/12/18		MW	0101-0790-0-5216-0000-2100-000-000000000	57.70
68	00264591	V68147697 SYNTAX GLOBAL	07/12/18		MW	0101-0790-0-5800-4760-1000-000-470000000	510.00
68	00264592	V68089320 TARGET SPECIALTY PRODUCTS	07/12/18		MW	0101-0000-0-4500-0000-8220-000-000000000	6,646.89
68	00264593	V68118382 US BANK	07/12/18		MW	0101-0000-0-9330-0000-0000-000-000000000	1,510.00
68	00264593	V68118382 US BANK	07/12/18		MW	0101-0000-0-5216-0000-7180-000-000000000	320.00
68	00264593	V68118382 US BANK	07/12/18		MW	0101-0000-0-4500-0000-7300-000-000000000	65.38
68	00264593	V68118382 US BANK	07/12/18		MW	0101-0000-0-5216-0000-7300-000-000000000	299.00
68	00264593	V68118382 US BANK	07/12/18		MW	0101-0002-0-4300-1130-1000-083-000000000	16.99
68	00264593	V68118382 US BANK	07/12/18		MW	0101-6300-0-4300-1140-1000-000-000000000	210.22
68	00264593	V68118382 US BANK	07/12/18		MW	0101-6500-0-4300-5750-1190-000-348000000	101.16
68	00264593	V68118382 US BANK	07/12/18		MW	0101-6500-0-4500-5750-3140-000-329000000	45.98
68	00264593	V68118382 US BANK	07/12/18		MW	0101-6500-0-4300-5770-1190-000-348000000	28.34

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68	00264593	V68118382 US BANK	07/12/18		MW	0101-0730-0-5216-1110-3600-000-00000000	600.84
68	00264593	V68118382 US BANK	07/12/18		MW	0101-0724-0-5216-5001-3600-000-00000000	1,802.52
68	00264594	V68153411 VIRGINIA CROWE	07/12/18		MW	0101-6500-0-5800-5750-1190-000-34900000	983.81
68	00264595	V68113794 WERTHEIMER-GALE & ASSOCIATES	07/12/18		MW	0101-6500-0-5801-5750-3141-000-00000000	1,376.70
68	00264596	V68143731 WINGARD, RICHARD AND LORENA	07/12/18		MW	0101-6500-0-5800-5750-3140-000-34900000	875.00
68	00264598	V68120139 AMERICAN LOGISTICS COMPANY LLC	07/13/18		MW	0101-0790-0-5800-1110-3600-000-47100000	2,625.00
68	00264598	V68120139 AMERICAN LOGISTICS COMPANY LLC	07/13/18		MW	0101-0724-0-5800-5001-3600-000-26300000	33,977.50
68	00264599	V68106764 CDWG Inc	07/13/18		MW	0101-0400-0-4300-1130-1000-086-00000000	733.71
68	00264599	V68106764 CDWG Inc	07/13/18		MW	0101-0750-0-4405-1110-1000-000-00000000	11,025.00
68	00264599	V68106764 CDWG Inc	07/13/18		MW	0101-0750-0-5800-1110-1000-000-00000000	2,450.00
68	00264600	V68105883 DAVE BANG ASSOCIATES INC	07/13/18		MW	0101-8150-0-4500-0000-8110-000-00000000	7,655.12
68	00264600	V68105883 DAVE BANG ASSOCIATES INC	07/13/18		MW	0101-8150-0-6400-0000-8110-067-00000000	82,928.14
68	00264601	V68117362 IDEAL COMPUTER SOUTH INC	07/13/18		MW	0101-0000-0-5605-0000-7700-000-00000000	2,217.00
68	00264602	V68153009 J&J ENVIRONMENTAL CONSTRUCTION	07/13/18		MW	0101-8150-0-5605-0000-8110-000-00000000	4,045.00
68	00264603	V68150869 NAPT	07/13/18		MW	0101-0730-0-5300-1110-3600-000-00000000	100.00
68	00264604	V68145813 SEGERSTROM CENTER FOR THE ARTS	07/13/18		MW	0101-0400-0-5840-1130-1000-059-00000000	1,102.75
68	00264605	V68153105 SIGNATURE FLOORING INC	07/13/18		MW	0101-8150-0-5605-0000-8110-000-00000000	7,700.00
68	00264607	V68149204 SOUTH COAST FIRE PROTECTION IN	07/13/18		MW	0101-0000-0-4500-0000-8210-000-00000000	14,944.16
68	00264608	V68146077 WEST COAST ARBORISTS INC.	07/13/18		MW	0101-0000-0-5605-0000-8220-000-00000000	34,257.00
68	00264609	V68099210 XEROX CORPORATION	07/13/18		MW	0101-0000-0-4500-0000-7550-000-00000000	4,687.13
68	00264612	V68001018 A Z BUS SALES INC	07/16/18		MW	0101-0730-0-4600-1110-3600-000-25000000	130.25
68	00264613	V68152532 ADVANTAGE WEST INVESTMENT ENTE	07/16/18		MW	0101-0000-0-4500-0000-8210-000-00000000	3,598.53
68	00264614	V68155084 AERIES SOFTWARE INC.	07/16/18		MW	0101-0000-0-5800-0000-7700-000-00000000	125,717.95
68	00264615	V68143536 AVID CENTER	07/16/18		MW	0101-0000-0-9330-0000-0000-000-00000000	2,610.00
68	00264616	V68144684 BIOMETRICS4ALL INC	07/16/18		MW	0101-0000-0-5800-0000-7400-000-00000000	67.50
68	00264617	V68123273 BLAIRS TOWING INC	07/16/18		MW	0101-0730-0-5800-1110-3600-000-25000000	3,525.00
68	00264618	V68010434 BOYCE INDUSTRIES	07/16/18		MW	0101-0730-0-5605-1110-3600-000-00000000	37.70
68	00264618	V68010434 BOYCE INDUSTRIES	07/16/18		MW	0101-8150-0-5605-0000-8110-000-00000000	269.38
68	00264619	V68145318 BRINKS INC.	07/16/18		MW	0101-0000-0-5800-0000-7300-000-00000000	574.89
68	00264620	V68035089 CASBO	07/16/18		MW	0101-0730-0-5216-1110-3600-000-00000000	259.50
68	00264620	V68035089 CASBO	07/16/18		MW	0101-0724-0-5216-5001-3600-000-00000000	605.50
68	00264621	V68157171 CHARLOTTE KNOX EDUCATIONAL ASS	07/16/18		MW	0101-3010-0-5800-1110-1000-053-00000000	3,000.00
68	00264622	V68146234 CINTAS CORPORATION #640	07/16/18		MW	0101-0000-0-5800-0000-8310-000-00000000	91.10

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68	00264623	V68146234 CINTAS CORPORATION #640	07/16/18		MW	0101-8150-0-5605-0000-8110-000-00000000	565.26
68	00264624	V68150687 CINTAS FACILITY SERVICES	07/16/18		MW	0101-0000-0-4500-0000-8210-000-00000000	2,145.29
68	00264625	V68019394 COASTAL BLUE	07/16/18		MW	0101-0400-0-4500-0000-3600-000-00000000	310.32
68	00264626	V68118463 COMMERCIAL AQUATIC SERVICES	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,513.73
68	00264627	V68148595 CONTEMPORARY SERVICES CORP	07/16/18		MW	0101-0000-0-5800-0000-8300-000-00000000	282.00
68	00264628	V68155740 CUMMINS INC	07/16/18		MW	0101-0730-0-5605-1110-3600-000-25000000	574.36
68	00264629	V68101114 DEPT OF JUSTICE	07/16/18		MW	0101-0000-0-5800-0000-7400-000-14100000	3,623.00
68	00264630	V68149794 EBBING, CURTIS AND/OR MARYAM	07/16/18		MW	0101-6500-0-5802-5750-1180-000-35800000	879.06
68	00264631	V68154409 EWING IRRIGATION PRODUCTS INC	07/16/18		MW	0101-0000-0-4500-0000-8220-000-00000000	1,088.76
68	00264632	V68152838 FASTECH	07/16/18		MW	0101-0724-0-5605-5001-3600-000-25000000	750.00
68	00264633	V68118205 FASTENAL COMPANY	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	275.78
68	00264634	V68032535 FEDERAL EXPRESS CORP	07/16/18		MW	0101-0000-0-5900-0000-7540-000-00000000	590.49
68	00264635	V68157168 FLEET SERVICES INC	07/16/18		MW	0101-0730-0-4600-1110-3600-000-25000000	3,843.19
68	00264636	V68152883 GORM INC	07/16/18		MW	0101-0000-0-4500-0000-8210-000-00000000	3,529.07
68	00264637	V68152626 HATCH & CESARIO ATTY S AT LAW	07/16/18		MW	0101-6500-0-5820-5001-2100-000-00000000	626.00
68	00264638	V68147116 HD SUPPLY FACILITIES MAINTENAN	07/16/18		MW	0101-0000-0-4500-0000-8210-000-00000000	61.40
68	00264638	V68147116 HD SUPPLY FACILITIES MAINTENAN	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	111.60
68	00264639	V68154276 HERITAGE WINDOW COVERING	07/16/18		MW	0101-8150-0-5605-0000-8110-000-00000000	470.00
68	00264640	V68059250 HIRSCH PIPE & SUPPLY INC	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	375.10
68	00264641	V68044032 INTERSTATE BATTERIES OF CALIFO	07/16/18		MW	0101-0724-0-4600-5001-3600-000-25000000	150.06
68	00264642	V68154415 JIM AND LEE ANN ADDISON	07/16/18		MW	0101-6500-0-5800-5770-3150-000-34900000	875.00
68	00264643	V68046445 JOHNSTONE SUPPLY SANTA ANA	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,250.73
68	00264644	V68146878 KARPUS, DAVID AND MARY	07/16/18		MW	0101-6500-0-5802-5750-1180-000-35800000	1,102.68
68	00264645	V68047970 KNORR SYSTEMS INC	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	168.85
68	00264645	V68047970 KNORR SYSTEMS INC	07/16/18		MW	0101-8150-0-5605-0000-8110-000-00000000	663.43
68	00264646	V68052878 LAWNMOWERS ETC	07/16/18		MW	0101-8150-0-5605-0000-8120-000-00000000	1,053.97
68	00264647	V68118980 LOCAL JANITORIAL & VACUUM	07/16/18		MW	0101-0000-0-4500-0000-8210-000-00000000	3,825.34
68	00264648	V68153144 MERWIN, GREG	07/16/18		MW	0101-6500-0-5216-5001-2100-000-00000000	134.82
68	00264649	V68146891 MITCHELL I	07/16/18		MW	0101-0730-0-4600-1110-3600-000-25800000	1,099.00
68	00264650	V68066570 ORANGE COUNTY DEPT OF EDUC	07/16/18		MW	0101-6500-0-7142-5750-9200-000-00000000	280,009.22
68	00264651	V68144925 PARADIGM HEALTH CARE SERVICES	07/16/18		MW	0101-5640-0-5800-0000-2100-000-00000000	5,345.88
68	00264652	V68151607 PORTER BOILER SERVICE	07/16/18		MW	0101-8150-0-5605-0000-8110-000-00000000	6,540.00
68	00264653	V68157553 POSITIVE COACHING ALLIANCE	07/16/18		MW	0101-0002-0-5800-1140-1000-001-00000000	1,300.00

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68	00264654	V68157719 RYMAN, JILL	07/16/18		MW	0101-6500-0-5800-5750-3600-000-34900000	505.15
68	00264655	V68153530 SIMPSON IRVINE INC	07/16/18		MW	0101-0724-0-5605-5001-3600-000-25000000	4,591.49
68	00264656	V68157077 STANDRIDGE, KAREN	07/16/18		MW	0101-6500-0-5800-5770-1190-000-34900000	4,583.13
68	00264656	V68157077 STANDRIDGE, KAREN	07/16/18		MW	0101-6500-0-5800-5770-3600-000-34900000	369.36
68	00264657	V68156644 VILLA SANTA MARIA INC	07/16/18		MW	0101-6500-0-5803-5750-1180-000-00000000	2,623.92
68	00264657	V68156644 VILLA SANTA MARIA INC	07/16/18		MW	0101-6512-0-5104-5750-3120-000-00000000	1,708.98
68	00264658	V68110273 WATERLINES TECHNOLOGIES INC	07/16/18		MW	0101-8150-0-4500-0000-8110-000-00000000	12,592.68
68	00264659	V68113794 WERTHEIMER-GALE & ASSOCIATES	07/16/18		MW	0101-6500-0-5801-5750-3141-000-00000000	675.48
68	00264660	V68157497 WESTERN YOUTH SERVICES	07/16/18		MW	0101-6512-0-5101-5750-3110-000-00000000	270.00
68	00264662	V68001470 AARDVARK CLAY & SUPPLIES INC	07/17/18		MW	0101-0002-0-4300-1140-1000-003-53200000	544.78
68	00264663	V68153277 AIRGAS INC	07/17/18		MW	0101-0002-0-4500-0000-2700-069-00000000	234.09
68	00264664	V68145645 ALISO NIGUEL AUTO CARE	07/17/18		MW	0101-8150-0-5605-0000-8230-000-25000000	5,239.97
68	00264665	V68153811 ANDERSON CANIZALES, JULIE	07/17/18		MW	0101-6500-0-5213-5001-3140-000-34100000	70.85
68	00264666	V68156609 ARAGON, CARLO OR RACHEL	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	158.70
68	00264667	V68106070 AT&T	07/17/18		MW	0101-8150-0-5800-0000-8110-000-00000000	81.68
68	00264668	V68155250 BACOPULOS, DANA	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	18.53
68	00264668	V68155250 BACOPULOS, DANA	07/17/18		MW	0101-3315-0-5212-5730-1110-000-34100000	4.90
68	00264668	V68155250 BACOPULOS, DANA	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	18.53
68	00264668	V68155250 BACOPULOS, DANA	07/17/18		MW	0101-6500-0-5212-5750-1110-000-34100000	4.91
68	00264668	V68155250 BACOPULOS, DANA	07/17/18		MW	0101-3315-0-5213-5730-3150-000-00000000	89.38
68	00264669	V68144444 BOWDEN, JOANNA	07/17/18		MW	0101-0000-0-5213-0000-3120-000-00000000	37.06
68	00264670	V68144444 BOWDEN, JOANNA	07/17/18		MW	0101-3386-0-5213-5710-3120-000-00000000	9.27
68	00264670	V68144444 BOWDEN, JOANNA	07/17/18		MW	0101-6500-0-5213-5001-3120-000-00000000	46.32
68	00264671	V68149505 BRENNAN, JILL	07/17/18		MW	0101-3315-0-5213-5730-2100-000-00000000	19.62
68	00264671	V68149505 BRENNAN, JILL	07/17/18		MW	0101-3386-0-5213-5710-2100-000-00000000	4.90
68	00264671	V68149505 BRENNAN, JILL	07/17/18		MW	0101-6500-0-5213-5001-2100-000-00000000	24.53
68	00264672	V68109351 BROWN, SUSAN	07/17/18		MW	0101-3315-0-5213-5730-3150-000-00000000	45.34
68	00264672	V68109351 BROWN, SUSAN	07/17/18		MW	0101-6510-0-5213-5710-3150-000-00000000	11.34
68	00264673	V68155692 BUTKUS, LINDA	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	16.35
68	00264674	V68015090 CAMLOX INDUSTRIES INC dba WEST	07/17/18		MW	0101-8150-0-5605-0000-8110-000-00000000	347.40
68	00264675	V68999999 CDTFA	07/17/18		MW	0101-0000-0-5800-0000-8310-000-00000000	327.52
68	00264676	V68106764 CDWG Inc	07/17/18		MW	0101-0000-0-4500-0000-7700-000-00000000	-801.69
68	00264676	V68106764 CDWG Inc	07/17/18		MW	0101-0755-0-4300-1130-1000-082-00000000	2,013.85

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68 00264677	V68106764	CDWG Inc	07/17/18		MW	0101-3010-0-4400-3200-2700-018-00000000	629.33
68 00264678	V68150267	CHICAS, CARLOS	07/17/18		MW	0101-0730-0-5213-1110-3600-000-00000000	542.82
68 00264679	V68018870	CITY OF SAN CLEMENTE	07/17/18		MW	0101-0000-0-5500-0000-8200-000-21400000	7,548.66
68 00264680	V68158056	CNH FOODSERVICE INC.	07/17/18		MW	0101-6387-0-4400-3800-1000-003-00000000	44,393.39
68 00264681	V68019394	COASTAL BLUE	07/17/18		MW	0101-1100-0-4500-1140-4200-006-00000000	74.89
68 00264682	V68112600	COX COMMUNICATIONS	07/17/18		MW	0101-0000-0-5900-0000-7601-000-21100000	9,771.80
68 00264683	V68146378	CR&R INCORPORATED	07/17/18		MW	0101-0000-0-5500-0000-8200-000-21500000	1,765.39
68 00264684	V68141859	CREATIVE CONTRACTORS CORP	07/17/18		MW	0101-8150-0-5605-0000-8110-000-00000000	23,100.00
68 00264685	V68024000	CULVER-NEWLIN INC	07/17/18		MW	0101-3010-0-4500-3200-2700-018-00000000	1,953.62
68 00264686	V68024000	CULVER-NEWLIN INC	07/17/18		MW	0101-0002-0-4400-3200-2700-018-00000000	1,267.14
68 00264687	V68024000	CULVER-NEWLIN INC	07/17/18		MW	0101-3010-0-4500-3200-2700-018-00000000	2,082.24
68 00264688	V68024000	CULVER-NEWLIN INC	07/17/18		MW	0101-0400-0-4500-0000-2700-055-00000000	281.94
68 00264689	V68144430	DICK, CRAIG OR BILLIE	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	249.60
68 00264690	V68117609	EASY WAY SAFETY SERVICES INC	07/17/18		MW	0101-0724-0-4600-5001-3600-000-00000000	368.75
68 00264691	V68153366	EILER, CHRISTINE	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	19.62
68 00264691	V68153366	EILER, CHRISTINE	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	19.62
68 00264692	V68120820	ENDER, PAMELA	07/17/18		MW	0101-0000-0-5213-0000-3120-000-00000000	125.13
68 00264692	V68120820	ENDER, PAMELA	07/17/18		MW	0101-6512-0-5213-5750-3120-000-00000000	31.28
68 00264693	V68113985	ENRIQUEZ, MICHELLE L	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	22.07
68 00264693	V68113985	ENRIQUEZ, MICHELLE L	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	22.07
68 00264694	V68121726	EXWORTHY, MARK	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	120.98
68 00264695	V68023390	FULL COMPASS SYSTEMS LTD	07/17/18		MW	0101-0010-0-5600-3200-2700-018-50000000	2,295.00
68 00264696	V68156551	GARCIA, MARIA	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	604.95
68 00264697	V68142814	GODFREY, NICOLE	07/17/18		MW	0101-6500-0-5212-5750-1130-000-34000000	76.30
68 00264698	V68147738	GOVERNMENT FINANCIALSTRATEGIES	07/17/18		MW	0101-0000-0-5800-0000-7300-000-00000000	921.21
68 00264698	V68147738	GOVERNMENT FINANCIALSTRATEGIES	07/17/18		MW	0101-0900-0-5800-0000-6003-000-00000000	474.57
68 00264699	V68158222	GUCFA, STEPHEN	07/17/18		MW	0101-0000-0-5213-0000-7700-000-00000000	7.63
68 00264700	V68151579	HAMMOND, DARCY	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	17.44
68 00264700	V68151579	HAMMOND, DARCY	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	17.44
68 00264701	V68000703	HERTZ, JANA	07/17/18		MW	0101-6500-0-5212-5770-1190-000-00000000	75.75
68 00264702	V68016279	HEUSER, RACHEL	07/17/18		MW	0101-6500-0-5212-5750-1190-000-00000000	79.02
68 00264703	V68157893	HUFFMIRE, CRAIG OR JAMIE	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	232.39
68 00264704	V68157947	JOHNS, JASON OR ANNIE	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	117.72

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68	00264705	V68157107 JOHNSON, GENEVIEVE	07/17/18		MW	0101-3315-0-5213-5730-2100-000-00000000	69.98
68	00264705	V68157107 JOHNSON, GENEVIEVE	07/17/18		MW	0101-6500-0-5213-5750-2100-000-00000000	104.96
68	00264706	V68156093 JONES, DENISE	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	20.16
68	00264707	V68152858 KATO, WENDI	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	61.04
68	00264708	V68122790 KELLMAN, KATHLEEN	07/17/18		MW	0101-6500-0-5213-5001-3140-000-34100000	38.69
68	00264709	V68123878 KHALAF, REEM	07/17/18		MW	0101-6500-0-5212-5750-1130-000-34000000	19.07
68	00264710	V68100337 KIMINAS, ANTHONY	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	178.76
68	00264711	V68144487 KLISTER, PAMELA	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	25.61
68	00264712	V68148505 LAHAM, SAM	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	421.17
68	00264713	V68156072 LE, GRACE	07/17/18		MW	0101-6500-0-5212-5770-1190-000-00000000	39.24
68	00264714	V68149635 LEWIS, JONATHAN & ROBYN	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	540.20
68	00264715	V68007740 LRP PUBLICATIONS	07/17/18		MW	0101-6500-0-4500-5001-2100-000-00000000	12,930.00
68	00264716	V68157340 MCCREA, AARON OR CLOE	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	1,275.30
68	00264717	V68117593 MCKEE, DANISE	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	15.80
68	00264717	V68117593 MCKEE, DANISE	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	15.81
68	00264718	V68120041 MEYERS, AMY	07/17/18		MW	0101-3315-0-5213-5730-2100-000-00000000	298.22
68	00264718	V68120041 MEYERS, AMY	07/17/18		MW	0101-6500-0-5213-5750-2100-000-00000000	447.33
68	00264719	V68146993 MISSION AUTO SERVICE	07/17/18		MW	0101-8150-0-5605-0000-8230-000-25000000	335.80
68	00264720	V68144381 MORAND, CARA	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	12.81
68	00264720	V68144381 MORAND, CARA	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	12.80
68	00264721	V68115454 NATIONAL STUDENT CLEARINGHOUSE	07/17/18		MW	0101-0010-0-5800-0000-3160-000-00000000	2,550.00
68	00264722	V68121862 NCS PEARSON INC.	07/17/18		MW	0101-0000-0-4500-0000-3120-000-00000000	284.57
68	00264722	V68121862 NCS PEARSON INC.	07/17/18		MW	0101-6500-0-4500-5001-3120-000-00000000	426.85
68	00264723	V68157512 NEOGOV	07/17/18		MW	0101-0000-0-5800-0000-7400-000-00000000	600.00
68	00264724	V68154401 NETH, JESSICA	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	67.03
68	00264725	V68144145 PACWEST AIR FILTER LLC	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	17,159.87
68	00264726	V68068227 PARKHOUSE TIRE INC.	07/17/18		MW	0101-0724-0-4600-5001-3600-000-25500000	189.00
68	00264727	V68005322 PLAYPOWER LT FARMINGTON INC	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	491.06
68	00264728	V68003860 PRAXAIR	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,158.34
68	00264729	V68147095 PRINT & FINISHING SOLUTIONS	07/17/18		MW	0101-0000-0-5605-0000-7550-000-00000000	1,233.58
68	00264730	V68071950 QUALITY TOWING	07/17/18		MW	0101-8150-0-5800-0000-8230-000-25000000	426.00
68	00264731	V68146103 R&S SOIL PRODUCTS INC	07/17/18		MW	0101-0000-0-4500-0000-8220-000-00000000	13,807.70
68	00264732	V68155221 RG TECH SERVICES	07/17/18		MW	0101-8150-0-5605-0000-8110-000-00000000	39.90

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68	00264733	V68154144 ROMBERG, STEPHANIE	07/17/18		MW	0101-3315-0-5213-5730-2100-000-00000000	35.53
68	00264733	V68154144 ROMBERG, STEPHANIE	07/17/18		MW	0101-6500-0-5213-5001-2100-000-00000000	44.42
68	00264733	V68154144 ROMBERG, STEPHANIE	07/17/18		MW	0101-6510-0-5213-5710-2100-000-00000000	8.88
68	00264734	V68158219 RUSS, TYLER	07/17/18		MW	0101-0000-0-5213-0000-7700-000-00000000	45.23
68	00264735	V68154322 S&K THEATRICAL DRAPERIES INC	07/17/18		MW	0101-8150-0-5605-0000-8110-000-00000000	3,845.97
68	00264736	V68121392 SALTILLO CORP	07/17/18		MW	0101-6500-0-5600-5770-1190-000-34800000	280.50
68	00264737	V68078255 SAN DIEGO GAS & ELECTRIC	07/17/18		MW	0101-0000-0-5500-0000-8200-000-21200000	189,531.20
68	00264738	V68112902 SCINICO, DORCAS	07/17/18		MW	0101-3315-0-5212-5730-1190-000-00000000	6.42
68	00264739	V68108235 SELIKSON, DEBBIE	07/17/18		MW	0101-6500-0-5212-5750-1130-000-34000000	47.96
68	00264740	V68081580 SEPULVEDA BUILDING MATERIALS	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	52.58
68	00264741	V68151765 SHORE GARDENS NURSERY	07/17/18		MW	0101-0010-0-4500-3200-2700-018-50000000	90.50
68	00264742	V68153530 SIMPSON IRVINE INC	07/17/18		MW	0101-0724-0-5605-5001-3600-000-25000000	64.70
68	00264743	V68152674 SITEONE LANDSCAPE SUPPLY LLC	07/17/18		MW	0101-0000-0-4500-0000-8220-000-00000000	946.46
68	00264744	V68156091 SLOBODNIK, JAMIE	07/17/18		MW	0101-6500-0-5212-5750-1130-000-34000000	30.52
68	00264745	V68112866 SMARDAN SUPPLY COMPANY	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	5,345.61
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0000-0-4500-0000-7150-000-00000000	57.83
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0002-0-4300-1140-1000-001-00000000	204.09
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0002-0-4300-1140-1000-003-00000000	276.51
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0002-0-4300-1140-1000-024-53000000	25.40
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0002-0-4300-3550-1000-015-00000000	31.34
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0400-0-4300-1130-1000-055-00000000	160.23
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0400-0-4300-5750-1110-049-00000000	221.94
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-0400-0-4300-5750-1190-012-00000000	85.97
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-3555-0-4300-3800-1000-018-00000000	32.78
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-6500-0-4300-5750-1190-000-00000000	44.30
68	00264746	V68083350 SMART & FINAL **SCHOOL SITES**	07/17/18		MW	0101-6500-0-4500-5750-3140-000-32900000	297.43
68	00264747	V68084100 SO CA GAS CO	07/17/18		MW	0101-0000-0-5500-0000-8200-000-21300000	21,833.09
68	00264748	V68100812 SOLTIS, PAMELA	07/17/18		MW	0101-3315-0-5212-5730-1110-000-34100000	24.52
68	00264748	V68100812 SOLTIS, PAMELA	07/17/18		MW	0101-6500-0-5212-5750-1110-000-34100000	24.53
68	00264749	V68116610 SOUTH COAST FAMILY MEDICAL CEN	07/17/18		MW	0101-0000-0-5800-0000-7400-000-00000000	456.00
68	00264749	V68116610 SOUTH COAST FAMILY MEDICAL CEN	07/17/18		MW	0101-0730-0-5800-1110-3600-000-00000000	342.00
68	00264749	V68116610 SOUTH COAST FAMILY MEDICAL CEN	07/17/18		MW	0101-0724-0-5800-5001-3600-000-00000000	798.00
68	00264750	V68122718 SOUTHERN CALIFORNIA EDISON	07/17/18		MW	0101-0000-0-5500-0000-8200-000-21200000	39,936.25

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68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0000-0-4500-0000-7150-000-00000000	704.16
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0000-0-4500-0000-7400-000-00000000	347.07
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0000-0-4500-0000-8210-000-00000000	20.46
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0002-0-4300-1130-1000-052-00000000	284.42
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0002-0-4300-1130-1000-053-00000000	433.41
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0002-0-4300-1130-1000-085-00000000	219.68
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0002-0-4500-3200-2700-018-00000000	183.84
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0002-0-4300-5750-1110-049-00000000	26.21
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-0400-0-4300-1130-1000-055-00000000	114.51
68	00264751	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/17/18		MW	0101-3410-0-4300-5750-1190-000-00000000	340.69
68	00264752	V68084800 SPARKLETTS	07/17/18		MW	0101-0002-0-4500-3200-2700-018-00000000	7.64
68	00264752	V68084800 SPARKLETTS	07/17/18		MW	0101-0002-0-4500-3300-2700-019-00000000	231.87
68	00264752	V68084800 SPARKLETTS	07/17/18		MW	0101-3010-0-4500-3200-2700-000-04000000	7.64
68	00264752	V68084800 SPARKLETTS	07/17/18		MW	0101-6500-0-4500-5001-2700-000-00000000	57.03
68	00264753	V68151174 STOTZ EQUIPMENT	07/17/18		MW	0101-0000-0-5605-0000-8220-000-00000000	6,866.41
68	00264754	V68109559 SUPPLY LINE BUILDING MATERIALS	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	65.29
68	00264755	V68157570 SURETEC INSURANCE CO	07/17/18		MW	0101-6387-0-5800-3800-1000-003-00000000	10,267.79
68	00264755	V68157570 SURETEC INSURANCE CO	07/17/18		MW	0101-8150-0-5605-0000-8110-003-00000000	20,846.73
68	00264756	V68115461 TALIL, MAILUMAI	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	98.09
68	00264757	V68146754 TAYNE, JULIE	07/17/18		MW	0101-6500-0-5212-5750-1190-000-00000000	21.80
68	00264758	V68157572 THREE'S COMPANY SERVICES INC	07/17/18		MW	0101-8150-0-5605-0000-8110-002-00000000	32,223.45
68	00264759	V68103847 TIFCO INDUSTRIES INC	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	967.85
68	00264760	V68111722 TIME AND ALARM SYSTEMS	07/17/18		MW	0101-8150-0-5216-0000-8110-000-00000000	1,310.00
68	00264761	V68156846 TITAN DETAIL LLC	07/17/18		MW	0101-0730-0-5800-1110-3600-000-00000000	595.00
68	00264761	V68156846 TITAN DETAIL LLC	07/17/18		MW	0101-0724-0-5800-5001-3600-000-00000000	595.00
68	00264762	V68154078 TRAGUS, WILLIAM AND MIA	07/17/18		MW	0101-0724-0-5800-5001-3600-000-35800000	1,147.77
68	00264763	V68147300 TUTTLE CLICK FORD LINCOLN	07/17/18		MW	0101-0724-0-5605-5001-3600-000-25000000	1,782.92
68	00264764	V68097550 UNITED WATER WORKS INC.	07/17/18		MW	0101-0000-0-4500-0000-8220-000-00000000	2,997.26
68	00264765	V68147868 US BANK	07/17/18		MW	0101-0000-0-9517-0000-0000-000-00000000	16,466.68
68	00264766	V68019265 VISTA PAINT & WALLCOVERING	07/17/18		MW	0101-8150-0-4500-0000-8110-000-00000000	890.10
68	00264767	V68096332 WAXIE SANITARY SUPPLY	07/17/18		MW	0101-0000-0-4500-0000-8210-000-00000000	1,110.59
68	00264768	V68144672 WESTON, KELLY	07/17/18		MW	0101-3315-0-5212-5730-1110-000-00000000	16.07
68	00264768	V68144672 WESTON, KELLY	07/17/18		MW	0101-6500-0-5212-5750-1110-000-00000000	16.08

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68	00264769	V68102997 WIEDEMAN, LORI	07/17/18		MW	0101-3410-0-5212-5750-1190-000-00000000	44.69
68	00264780	V68157591 BAKY, SAMER AND NERMEEN	07/18/18		MW	0101-6500-0-5800-5750-3140-000-34900000	900.00
68	00264781	V68009305 BLIND CHILDREN S LEARNING	07/18/18		MW	0101-6500-0-5110-5770-1190-000-00000000	1,298.46
68	00264782	V68115538 CALIFORNIA STATE UNIVERSITY	07/18/18		MW	0101-0002-0-5215-1140-1000-006-42100000	750.00
68	00264783	V680019307 CHAMBERLAIN, DAVID	07/18/18		MW	0101-0010-0-5216-0000-2100-000-00000000	1,775.78
68	00264784	V68018872 CITY OF SAN JUAN CAPISTRANO	07/18/18		MW	0101-0000-0-5500-0000-8200-000-21400000	4,823.22
68	00264785	V68019025 CLARK SECURITY PRODUCTS	07/18/18		MW	0101-8150-0-4500-0000-8110-000-00000000	2,597.58
68	00264786	V68148595 CONTEMPORARY SERVICES CORP	07/18/18		MW	0101-0010-0-4300-0000-2700-003-50000000	4,302.50
68	00264787	V68112600 COX COMMUNICATIONS	07/18/18		MW	0101-0000-0-5900-0000-7601-000-21100000	23,864.46
68	00264788	V68105883 DAVE BANG ASSOCIATES INC	07/18/18		MW	0101-8150-0-5605-0000-8110-000-00000000	5,999.61
68	00264789	V68117694 DEPARTMENT OF GENERAL SERVICES	07/18/18		MW	0101-0000-0-5800-0000-7400-000-00000000	295.00
68	00264790	V68063693 E STEWART AND ASSOCIATES INC	07/18/18		MW	0101-0000-0-5605-0000-8220-000-00000000	17,375.75
68	00264791	V68051854 GILBERT & STEARNS INC	07/18/18		MW	0101-6387-0-5605-3800-8110-006-00000000	3,064.49
68	00264791	V68051854 GILBERT & STEARNS INC	07/18/18		MW	0101-8150-0-5605-0000-8110-000-00000000	18,444.79
68	00264792	V68156695 GIRLS INCORPORATED OF ORANGE C	07/18/18		MW	0101-3010-0-5800-1110-1000-021-00000000	3,100.00
68	00264793	V68151687 HILL, JOSHUA	07/18/18		MW	0101-6387-0-5216-3800-2100-000-00000000	1,154.88
68	00264794	V68044070 ITO NURSERY	07/18/18		MW	0101-0002-0-4300-1140-1000-029-51700000	41.08
68	00264795	V68153009 J&J ENVIRONMENTAL CONSTRUCTION	07/18/18		MW	0101-8150-0-5605-0000-8110-000-00000000	4,500.00
68	00264796	V68157862 KRUITBOSCH, LISA	07/18/18		MW	0101-0400-0-5600-1160-1000-000-00000000	400.00
68	00264797	V68150403 LEADERSHIP ASSOCIATES LLC	07/18/18		MW	0101-0010-0-5815-0000-2100-000-00000000	1,550.00
68	00264798	V68151815 MCNICHOLAS, MARTHA	07/18/18		MW	0101-0000-0-5216-0000-7110-000-00000000	49.90
68	00264799	V68157147 NAPA CENTER	07/18/18		MW	0101-6500-0-5815-5001-3140-000-00000000	1,300.00
68	00264799	V68157147 NAPA CENTER	07/18/18		MW	0101-6500-0-5815-5001-3150-000-00000000	650.00
68	00264800	V68121862 NCS PEARSON INC.	07/18/18		MW	0101-0000-0-4500-0000-3120-000-00000000	127.86
68	00264800	V68121862 NCS PEARSON INC.	07/18/18		MW	0101-6500-0-4500-5001-3120-000-00000000	191.78
68	00264800	V68121862 NCS PEARSON INC.	07/18/18		MW	0101-6500-0-4500-5750-3140-000-00000000	40.00
68	00264801	V68148901 NUNEZ, MARIA	07/18/18		MW	0101-3010-0-5800-1110-1000-000-03200000	708.34
68	00264802	V68118408 OCDE	07/18/18		MW	0101-4203-0-5216-0000-2100-000-00000000	675.00
68	00264803	V68154232 OCDE	07/18/18		MW	0101-4203-0-5216-0000-2100-000-00000000	150.00
68	00264804	V68066570 ORANGE COUNTY DEPT OF EDUC	07/18/18		MW	0101-6500-0-7142-5750-9200-000-00000000	168,841.08
68	00264805	V68106119 PROFESSIONAL TUTORS OF AMERICA	07/18/18		MW	0101-4201-0-5800-1110-1000-000-00000000	3,190.00
68	00264806	V68152049 PROJECT DIMENSIONS INC	07/18/18		MW	0101-0000-0-5605-0000-7690-000-00000000	22,530.00
68	00264806	V68152049 PROJECT DIMENSIONS INC	07/18/18		MW	0101-0000-0-5810-0000-7690-000-99900000	3,510.00

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68 00264807	V68153077	SCHNEIDER ELECTRIC BUILDINGS A	07/18/18		MW	0101-6230-0-6200-0000-8500-000-00000000	910,774.31
68 00264808	V68104414	SHRED-IT USA LLC	07/18/18		MW	0101-0000-0-5800-0000-7540-000-00000000	429.72
68 00264809	V68084100	SO CA GAS CO	07/18/18		MW	0101-0000-0-5500-0000-8200-000-21300000	167.45
68 00264810	V68157226	SONOVA USA INC	07/18/18		MW	0101-6500-0-5600-0000-5770-3150-000-00000000	775.99
68 00264811	V68149204	SOUTH COAST FIRE PROTECTION IN	07/18/18		MW	0101-6387-0-5605-3800-8110-003-00000000	4,500.00
68 00264812	V68084800	SPARKLETT'S	07/18/18		MW	0101-0002-0-4500-0000-2700-052-00000000	93.64
68 00264813	V68157943	THE SPYGLASS GROUP LLC	07/18/18		MW	0101-0000-0-5800-0000-7300-000-00000000	47,912.00
68 00264814	V68155622	Townsend Public Affairs Inc	07/18/18		MW	0101-0501-0-5800-0000-7180-000-00000000	4,000.00
68 00264815	V68113164	UC REGENTS	07/18/18		MW	0101-0400-0-5215-1140-1000-026-00000000	3,380.00
68 00264815	V68113164	UC REGENTS	07/18/18		MW	0101-4035-0-5800-7110-1000-107-69100000	520.00
68 00264816	V68147126	UC REGENTS	07/18/18		MW	0101-3010-0-5216-0000-2700-055-00000000	700.00
68 00264816	V68147126	UC REGENTS	07/18/18		MW	0101-3010-0-5215-1110-1000-021-00000000	1,050.00
68 00264817	V68154648	UC REGENTS	07/18/18		MW	0101-4203-0-5216-4760-2100-000-47000000	2,100.00
68 00264818	V68113260	UCI WRITING PROJECT	07/18/18		MW	0101-0400-0-5215-1130-1000-086-00000000	1,050.00
68 00264819	V68151316	VERTICAL TRANSPORT INC	07/18/18		MW	0101-8150-0-6400-0000-8110-022-00000000	4,108.20
68 00264820	V68101017	WAL MART	07/18/18		MW	0101-0002-0-4300-1140-1000-025-00000000	131.98
68 00264820	V68101017	WAL MART	07/18/18		MW	0101-0002-0-4300-1140-1000-028-00000000	68.61
68 00264820	V68101017	WAL MART	07/18/18		MW	0101-0002-0-4300-1140-1000-028-53000000	232.35
68 00264820	V68101017	WAL MART	07/18/18		MW	0101-3010-0-4500-3200-2700-000-04000000	115.16
68 00264821	V68150658	WARDS MEDIA TECH	07/18/18		MW	0101-0755-0-4300-1130-1000-083-00000000	1,903.05
68 00264822	V68146077	WEST COAST ARBORISTS INC.	07/18/18		MW	0101-0000-0-5605-0000-8220-000-00000000	30,709.00
68 00264823	V68104710	YMCA OF ORANGE COUNTY	07/18/18		MW	0101-6010-0-5810-1130-1000-082-00000000	3,539.34
68 00264833	V68049767	BENS ASPHALT	07/19/18		MW	0101-8150-0-5605-0000-8110-000-00000000	6,640.00
68 00264834	V68150191	BRICKLEY ENVIRONMENTAL	07/19/18		MW	0101-6387-0-5605-3800-8110-003-00000000	11,895.00
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-0000-0-4500-0000-7300-000-00000000	2.17
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-0002-0-4300-1130-1000-083-00000000	1.32
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-0002-0-4400-1140-1000-005-00000000	488.95
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-0010-0-5600-3200-2700-018-50000000	172.44
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-6500-0-4300-5750-1190-000-00000000	2.56
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-6500-0-4300-5750-1190-000-34800000	0.00
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-6500-0-4500-5750-3140-000-32900000	3.10
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-6500-0-4300-5770-1190-000-34800000	1.55
68 00264835	V68999999	CDTFA	07/19/18		MW	0101-0724-0-4600-5001-3600-000-00000000	28.58

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68	00264835	V6899999	CDTFA	07/19/18	MW	0101-8150-0-4500-0000-8110-000-00000000	26.60
68	00264835	V6899999	CDTFA	07/19/18	MW	0101-8150-0-5605-0000-8110-000-00000000	50.22
68	00264836	V68158224	HARRIS, ROBIN	07/19/18	MW	0101-0000-0-9510-0000-0000-000-00000000	178.69
68	00264837	V68041995	HOUGHTON MIFFLIN HARCOURT PUBL	07/19/18	MW	0101-0000-0-5800-0000-7700-000-00000000	11,999.00
68	00264838	V68059125	MIRACLE RECREATION EQUIPMENT C	07/19/18	MW	0101-8150-0-4500-0000-8110-000-00000000	5,136.27
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0000-0-9321-0000-0000-000-00000000	11,359.07
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0000-0-4500-0000-7180-000-00000000	340.87
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0000-0-4500-0000-7400-000-00000000	40.63
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0000-0-4500-0000-8210-000-00000000	81.86
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0000-0-4500-1180-2420-000-00000000	311.17
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0000-0-4300-1130-1000-089-00000000	325.30
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4500-0000-2700-006-00000000	-6.35
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4500-0000-2700-023-00000000	130.74
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-052-00000000	1,126.33
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-056-00000000	218.24
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-058-00000000	36.43
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-060-00000000	20.69
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-061-00000000	938.04
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-063-00000000	29.22
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-064-00000000	441.23
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-067-00000000	108.27
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-068-00000000	20.69
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-069-00000000	1,182.99
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-071-00000000	54.12
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-072-00000000	41.60
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-074-00000000	373.56
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-076-00000000	85.77
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-077-00000000	46.10
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-078-00000000	157.46
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-082-00000000	6.57
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-083-00000000	33.47
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-085-00000000	1,461.23
68	00264840	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18	MW	0101-0002-0-4300-1130-1000-086-00000000	391.67

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68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1130-1000-088-00000000	2,579.53
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-003-00000000	86.50
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-005-00000000	3,534.68
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-006-00000000	-6.34
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-023-00000000	30.51
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-024-00000000	325.63
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-026-00000000	423.09
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-027-00000000	0.21
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-028-00000000	223.50
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-029-00000000	2,414.86
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-1140-1000-065-00000000	4.91
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0002-0-4300-5750-1110-049-00000000	541.15
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0400-0-4300-1130-1000-055-00000000	3,556.20
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-0400-0-4300-1130-1000-087-00000000	2.65
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-3410-0-4300-5750-1190-000-00000000	429.65
68	00264840	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/19/18		MW	0101-6500-0-4300-5750-1190-000-00000000	13.41
68	00264841	V68154890 VOYAGER SOPRIS LEARNING INC	07/19/18		MW	0101-6300-0-4140-1110-1000-000-00000000	70,000.00
68	00264847	V68155277 2NDGEAR LLC	07/20/18		MW	0101-0986-0-4400-0000-6000-029-90100000	2,413.60
68	00264848	V68001018 A Z BUS SALES INC	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	277.03
68	00264849	V68046706 ALAMEDA COUNTY OFFICE OF ED	07/20/18		MW	0101-0000-0-5216-0000-7300-000-00000000	325.00
68	00264850	V68140622 ALPINE ACADEMY	07/20/18		MW	0101-6500-0-5103-5750-1180-000-00000000	3,135.00
68	00264850	V68140622 ALPINE ACADEMY	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	6,150.00
68	00264850	V68140622 ALPINE ACADEMY	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	3,900.00
68	00264851	V68147757 ANIMAL PEST MANAGEMENT SERVICE	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	4,090.00
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	376.59
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-0000-0-4500-0000-8310-000-00000000	20.47
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-3010-0-4300-1110-1000-072-00000000	2,547.29
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-3315-0-4300-5730-1190-000-00000000	826.74
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-3315-0-4300-5730-1110-000-34800000	413.37
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-3315-0-4300-5730-1190-000-34800000	413.37
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-6500-0-4300-5750-1190-000-34800000	413.37
68	00264852	V68111606 APPLE INC	07/20/18		MW	0101-6500-0-4300-5770-1190-000-34800000	413.37
68	00264853	V68058875 ATKINSON ANDELSON LOYA	07/20/18		MW	0101-0000-0-5820-5001-2100-000-00000000	-1,370.00

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68 00264853	V68058875	ATKINSON ANDELSON LOYA	07/20/18		MW	0101-6500-0-5820-5001-2100-000-00000000	106,889.98
68 00264854	V68004526	ATTAINMENT COMPANY	07/20/18		MW	0101-6500-0-4300-5750-1190-000-34800000	354.79
68 00264855	V68143536	AVID CENTER	07/20/18		MW	0101-4203-0-5215-4760-1000-000-00000000	1,740.00
68 00264856	V68157518	BE GLAD LLC	07/20/18		MW	0101-4203-0-5800-4760-2140-000-00000000	3,000.00
68 00264857	V68150006	BEACON DAY SCHOOL	07/20/18		MW	0101-6500-0-5102-5750-1180-000-00000000	10,762.43
68 00264858	V68154698	BELLEFAIRE JCB	07/20/18		MW	0101-6500-0-5103-5750-1180-000-00000000	6,183.24
68 00264858	V68154698	BELLEFAIRE JCB	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	7,573.96
68 00264858	V68154698	BELLEFAIRE JCB	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	7,573.94
68 00264859	V68101433	BEST BEST & KRIEGER LLP	07/20/18		MW	0101-6500-0-5820-5001-2100-000-00000000	12,311.45
68 00264860	V68009305	BLIND CHILDREN S LEARNING	07/20/18		MW	0101-6500-0-5102-5750-1180-000-00000000	7,199.54
68 00264861	V68158226	BOXWOOD TECHNOLOGY INCORPORATE	07/20/18		MW	0101-0000-0-5800-0000-7400-000-00000000	200.00
68 00264862	V68154719	CA TRANSITION ALLIANCE	07/20/18		MW	0101-6520-0-5216-5750-2100-000-00000000	3,900.00
68 00264863	V68152287	CAPITOL ADVISORS GROUP LLC	07/20/18		MW	0101-0000-0-5815-0000-7150-000-00000000	4,000.00
68 00264864	V68156618	CINNAMON HILLS YOUTH CRISIS CE	07/20/18		MW	0101-6500-0-5803-5750-1180-000-00000000	4,982.40
68 00264864	V68156618	CINNAMON HILLS YOUTH CRISIS CE	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	16,030.38
68 00264864	V68156618	CINNAMON HILLS YOUTH CRISIS CE	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	3,585.98
68 00264865	V68147693	COMPLETE OFFICE OF CA	07/20/18		MW	0101-0000-0-4500-0000-3140-000-00000000	21.27
68 00264865	V68147693	COMPLETE OFFICE OF CA	07/20/18		MW	0101-0790-0-4500-4760-2100-000-47000000	585.83
68 00264865	V68147693	COMPLETE OFFICE OF CA	07/20/18		MW	0101-0730-0-4500-1110-3600-000-00000000	15.26
68 00264865	V68147693	COMPLETE OFFICE OF CA	07/20/18		MW	0101-0724-0-4500-5001-3600-000-00000000	35.59
68 00264866	V68154813	DANIEL J EDELMAN INC	07/20/18		MW	0101-0000-0-5800-0000-7180-000-00000000	9,908.75
68 00264867	V68101664	DANNIS WOLIVER KELLEY	07/20/18		MW	0101-0000-0-5820-0000-7400-000-00000000	24,726.01
68 00264868	V68101731	DEVEREUX TEXAS TREATMENT NETWO	07/20/18		MW	0101-6500-0-5803-5750-1180-000-00000000	2,630.04
68 00264868	V68101731	DEVEREUX TEXAS TREATMENT NETWO	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	6,711.00
68 00264868	V68101731	DEVEREUX TEXAS TREATMENT NETWO	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	3,939.90
68 00264869	V68151328	EDDY CONSULTING LLC	07/20/18		MW	0101-6500-0-4400-5770-1190-000-34800000	3,631.18
68 00264870	V68113310	EXECUTIVE ENVIRONMENTAL SVCS	07/20/18		MW	0101-8150-0-5800-0000-8110-000-00000000	13,435.55
68 00264871	V68032535	FEDERAL EXPRESS CORP	07/20/18		MW	0101-0000-0-5900-0000-7540-000-00000000	18.30
68 00264872	V68112996	GOODWILL INDUSTRIES OF ORANGE	07/20/18		MW	0101-6500-0-5810-5750-1130-000-00000000	6,075.00
68 00264873	V68143239	HARBOTTLE LAW GROUP A	07/20/18		MW	0101-6500-0-5820-5001-2100-000-00000000	53,868.74
68 00264874	V68152626	HATCH & CESARIO ATTY S AT LAW	07/20/18		MW	0101-6500-0-5820-5001-2100-000-00000000	11,922.44
68 00264875	V68059154	HERITAGE SCHOOLS INC	07/20/18		MW	0101-6500-0-5803-5750-1180-000-00000000	4,800.00
68 00264875	V68059154	HERITAGE SCHOOLS INC	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	14,455.00

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68	00264875	V68059154 HERITAGE SCHOOLS INC	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	4,897.00
68	00264876	V68143325 KENNEY, ROBERT AND MARIE	07/20/18		MW	0101-6500-0-5800-5750-1130-000-34900000	9,761.00
68	00264877	V68118980 LOCAL JANITORIAL & VACUUM	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	75.76
68	00264878	V68154767 LUGO, JACQUELINE KAY	07/20/18		MW	0101-6512-0-5115-5750-3110-000-00000000	9,077.50
68	00264879	V68056440 MARDAN SCHOOL	07/20/18		MW	0101-6500-0-5102-5750-1180-000-00000000	8,741.88
68	00264879	V68056440 MARDAN SCHOOL	07/20/18		MW	0101-6500-0-5802-5750-1180-000-00000000	3,612.10
68	00264880	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	07/20/18		MW	0101-6300-0-4140-1110-1000-000-00000000	1,666,473.34
68	00264881	V68119799 MENDE PSY.D, SYLVIA	07/20/18		MW	0101-6500-0-5815-5750-3120-000-00000000	4,106.25
68	00264882	V68040147 MOBILE COMMUNICATION REPAIR	07/20/18		MW	0101-0730-0-5605-1110-3600-000-00000000	2,128.00
68	00264883	V68157887 NAEHCY	07/20/18		MW	0101-3010-0-5216-1110-2100-000-03600000	545.00
68	00264884	V68021378 NEW HAVEN YOUTH & FAMILY	07/20/18		MW	0101-6500-0-5102-5750-1180-000-00000000	6,713.00
68	00264884	V68021378 NEW HAVEN YOUTH & FAMILY	07/20/18		MW	0101-6500-0-5802-5750-1180-000-00000000	2,835.00
68	00264884	V68021378 NEW HAVEN YOUTH & FAMILY	07/20/18		MW	0101-6500-0-5803-5750-1180-000-00000000	2,580.00
68	00264884	V68021378 NEW HAVEN YOUTH & FAMILY	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	7,786.91
68	00264884	V68021378 NEW HAVEN YOUTH & FAMILY	07/20/18		MW	0101-6512-0-5101-5750-3110-000-00000000	30,624.94
68	00264884	V68021378 NEW HAVEN YOUTH & FAMILY	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	7,786.92
68	00264885	V68118408 OCDE	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	3,000.00
68	00264885	V68118408 OCDE	07/20/18		MW	0101-6500-0-5215-5750-1110-000-00000000	100.00
68	00264886	V68028870 OFFICE DEPOT	07/20/18		MW	0101-6500-0-4300-5750-1190-000-34800000	74.33
68	00264887	V68105372 ORANGE COUNTY THERAPY SERVICE	07/20/18		MW	0101-3315-0-5101-5730-3140-000-00000000	1,429.72
68	00264887	V68105372 ORANGE COUNTY THERAPY SERVICE	07/20/18		MW	0101-3320-0-5101-5730-3141-000-00000000	1,689.50
68	00264887	V68105372 ORANGE COUNTY THERAPY SERVICE	07/20/18		MW	0101-6500-0-5101-5750-3141-000-00000000	3,823.56
68	00264887	V68105372 ORANGE COUNTY THERAPY SERVICE	07/20/18		MW	0101-6500-0-5101-5770-3141-000-00000000	3,119.22
68	00264888	V68152554 ORBACH HUFF SUAREZ & HENDERSON	07/20/18		MW	0101-0000-0-5820-0000-2100-000-69000000	19,853.84
68	00264888	V68152554 ORBACH HUFF SUAREZ & HENDERSON	07/20/18		MW	0101-0000-0-5820-0000-7110-000-00000000	23,107.88
68	00264888	V68152554 ORBACH HUFF SUAREZ & HENDERSON	07/20/18		MW	0101-0000-0-5820-0000-7150-000-00000000	3,768.63
68	00264889	V68069674 PARENT INST QUALITY EDUC	07/20/18		MW	0101-0400-0-5800-1130-2495-055-00000000	8,800.00
68	00264889	V68069674 PARENT INST QUALITY EDUC	07/20/18		MW	0101-3010-0-5800-0000-2495-059-00000000	3,364.00
68	00264889	V68069674 PARENT INST QUALITY EDUC	07/20/18		MW	0101-3010-0-5800-0000-2495-059-03500000	2,436.00
68	00264890	V68151079 PERKINS SCHOOL FOR THE BLIND	07/20/18		MW	0101-6500-0-5103-5750-1180-000-00000000	15,789.12
68	00264890	V68151079 PERKINS SCHOOL FOR THE BLIND	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	6,766.72
68	00264891	V68071608 PRUDENTIAL OVERALL SUPPLY	07/20/18		MW	0101-0000-0-5800-0000-7550-000-00000000	40.38
68	00264892	V68149719 Q FENCE AND FABRICATION INC	07/20/18		MW	0101-0002-0-4405-0000-2700-004-00000000	7,588.00

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68 00264892	V68149719	Q FENCE AND FABRICATION INC	07/20/18		MW	0101-6387-0-5605-3800-8110-006-00000000	7,280.00
68 00264892	V68149719	Q FENCE AND FABRICATION INC	07/20/18		MW	0101-8150-0-5605-0000-8110-000-00000000	5,451.00
68 00264893	V68107662	R J COOPER & ASSOC INC	07/20/18		MW	0101-3315-0-4300-5730-1190-000-00000000	89.35
68 00264894	V68158218	RAMIREZ, ADRIAN	07/20/18		MW	0101-0730-0-8675-0000-0000-000-00000000	575.00
68 00264895	V68026328	RINCON TRUCK PARTS	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	3,203.75
68 00264896	V68155932	SANDYPINES	07/20/18		MW	0101-6500-0-5803-5750-1180-000-00000000	8,625.00
68 00264896	V68155932	SANDYPINES	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	8,625.00
68 00264897	V68155616	SANTANDER BANK N.A.	07/20/18		MW	0101-0724-0-7438-5001-9100-000-99900000	31,797.72
68 00264897	V68155616	SANTANDER BANK N.A.	07/20/18		MW	0101-0724-0-7439-5001-9100-000-99900000	125,492.00
68 00264898	V68081580	SEPULVEDA BUILDING MATERIALS	07/20/18		MW	0101-0000-0-9510-0000-0000-000-00000000	117.44
68 00264899	V68155551	SOLACIUM NEW HAVEN LLC	07/20/18		MW	0101-6500-0-5103-5750-1180-000-00000000	4,116.00
68 00264899	V68155551	SOLACIUM NEW HAVEN LLC	07/20/18		MW	0101-6512-0-5104-5750-1180-000-00000000	2,310.00
68 00264899	V68155551	SOLACIUM NEW HAVEN LLC	07/20/18		MW	0101-6512-0-5104-5750-3120-000-00000000	9,060.00
68 00264900	V68148580	SOLIANT HEALTH INC	07/20/18		MW	0101-6500-0-5101-5750-1181-000-00000000	2,700.00
68 00264900	V68148580	SOLIANT HEALTH INC	07/20/18		MW	0101-6500-0-5101-5770-1181-000-00000000	7,693.75
68 00264901	V68147835	SPECTRUM CENTER ROSSIER PARK	07/20/18		MW	0101-6500-0-5102-5750-1180-000-00000000	14,632.63
68 00264902	V68148019	SUNBELT STAFFING LLC	07/20/18		MW	0101-6500-0-5101-5750-1181-000-00000000	11,847.49
68 00264902	V68148019	SUNBELT STAFFING LLC	07/20/18		MW	0101-6500-0-5101-5770-1181-000-00000000	11,847.51
68 00264903	V68156596	THE JOY FACTORY INC	07/20/18		MW	0101-3315-0-4300-5730-1190-000-00000000	67.12
68 00264903	V68156596	THE JOY FACTORY INC	07/20/18		MW	0101-6500-0-4300-5770-1190-000-34800000	150.77
68 00264904	V68158095	THE LAMPO GROUP LLC	07/20/18		MW	0101-6300-0-4150-1140-1000-000-00000000	40,879.94
68 00264905	V68021790	UC REGENTS	07/20/18		MW	0101-0002-0-5216-1140-3116-004-00000000	570.00
68 00264905	V68021790	UC REGENTS	07/20/18		MW	0101-0002-0-5216-0000-3116-002-00000000	570.00
68 00264906	V68109240	UNITED WORLD COLLEGE OF, THE	07/20/18		MW	0101-0010-0-5215-1140-1000-003-42200000	1,269.00
68 00264907	V68147868	US BANK	07/20/18		MW	0101-0995-0-3901-1110-1000-099-00000000	3,141,456.92
68 00264907	V68147868	US BANK	07/20/18		MW	0101-0995-0-3902-1110-3600-000-00000000	97,091.69
68 00264908	V68156516	Vision Marking Devices	07/20/18		MW	0101-0000-0-4500-0000-7300-000-00000000	177.44
68 00264912	V68154093	PRACTICE SPORTS INC	07/23/18		MW	0101-0002-0-4300-1140-1000-005-00000000	250.00
68 00264912	V68154093	PRACTICE SPORTS INC	07/23/18		MW	0101-0002-0-4400-1140-1000-005-00000000	6,309.00
68 00264913	V68050288	SPICERS PAPER INC	07/23/18		MW	0101-0000-0-4500-0000-7550-000-00000000	7,029.18
68 00264914	V68065391	THE TOLL ROADS	07/23/18		MW	0101-0730-0-4500-1110-3600-000-00000000	5,950.00
68 00264914	V68065391	THE TOLL ROADS	07/23/18		MW	0101-0724-0-4500-5001-3600-000-00000000	2,550.00
68 00264916	V68145213	INTERNATIONAL BACCALAUREATE OR	07/24/18		MW	0101-0010-0-5800-1140-1000-003-42200000	11,650.00

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68 00264917	V68001581	ABLENET INC	07/25/18		MW	0101-6500-0-4300-5750-1190-000-34800000	159.27
68 00264918	V68111606	APPLE INC	07/25/18		MW	0101-0000-0-4300-1130-1000-089-00000000	1,963.04
68 00264918	V68111606	APPLE INC	07/25/18		MW	0101-6500-0-4300-5770-1190-000-34800000	327.17
68 00264919	V68158228	CALIFORNIA STATE PARKS	07/25/18		MW	0101-1100-0-5800-1140-4200-000-00000000	50.00
68 00264920	V68158230	CARTER, DANIEL C.	07/25/18		MW	0101-0000-0-8699-0000-000-00000000	42.00
68 00264921	V68158231	CASTRO, ANNE-BRIGITTE B.	07/25/18		MW	0101-0000-0-8699-0000-000-00000000	31.50
68 00264922	V68009894	CODESP	07/25/18		MW	0101-0000-0-5300-0000-7400-000-00000000	2,050.00
68 00264923	V68155541	COLLEGE AND CAREER ADVANTAGE	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	13,890.06
68 00264924	V68155765	COUNTY OF ORANGE	07/25/18		MW	0101-1100-0-5800-1140-4200-000-00000000	150.00
68 00264925	V68158047	DEAR, DEBRA	07/25/18		MW	0101-0000-0-8699-0000-000-00000000	227.39
68 00264926	V68140352	FAGEN FRIEDMAN FULFROST LLP	07/25/18		MW	0101-0999-0-5820-0000-7200-000-00000000	4,255.00
68 00264927	V68117493	GAMETIME	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	2,042.01
68 00264928	V68154442	GROWING EDUCATORS INC	07/25/18		MW	0101-3010-0-5800-1110-1000-059-00000000	7,400.00
68 00264929	V68157571	J. MICHAEL SCOTT INTERIORS	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	2,748.39
68 00264930	V68150403	LEADERSHIP ASSOCIATES LLC	07/25/18		MW	0101-0000-0-5815-0000-7150-000-00000000	20,150.00
68 00264930	V68150403	LEADERSHIP ASSOCIATES LLC	07/25/18		MW	0101-0501-0-5800-0000-7400-000-00000000	4,650.00
68 00264930	V68150403	LEADERSHIP ASSOCIATES LLC	07/25/18		MW	0101-6500-0-5800-5001-2100-000-00000000	1,550.00
68 00264931	V68102834	MARLIN COMPANY, THE	07/25/18		MW	0101-0730-0-4500-1110-3600-000-00000000	960.75
68 00264931	V68102834	MARLIN COMPANY, THE	07/25/18		MW	0101-0724-0-5800-5001-3600-000-00000000	960.75
68 00264932	V68062160	NASCO	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	737.30
68 00264933	V68028870	OFFICE DEPOT	07/25/18		MW	0101-3311-0-4500-5001-2100-000-33000000	49.65
68 00264933	V68028870	OFFICE DEPOT	07/25/18		MW	0101-6500-0-4500-5001-2100-000-00000000	296.35
68 00264934	V68155971	Papell, Jessica L	07/25/18		MW	0101-0000-0-8699-0000-000-00000000	2,772.13
68 00264935	V68071608	PRUDENTIAL OVERALL SUPPLY	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	131.44
68 00264935	V68071608	PRUDENTIAL OVERALL SUPPLY	07/25/18		MW	0101-0000-0-5800-0000-7550-000-00000000	40.38
68 00264936	V68110955	PSYCHEMEDICS CORPORATION	07/25/18		MW	0101-0000-0-5800-0000-7400-000-00000000	10.50
68 00264937	V68107662	R J COOPER & ASSOC INC	07/25/18		MW	0101-3315-0-4300-5730-1190-000-00000000	89.35
68 00264938	V68157196	RENTOKIL NORTH AMERICA INC	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	4,332.50
68 00264939	V68158232	RYMAN, CHLOE C.	07/25/18		MW	0101-0000-0-8699-0000-000-00000000	31.50
68 00264940	V68158233	SAIN, RYDER A.	07/25/18		MW	0101-0000-0-8699-0000-000-00000000	42.00
68 00264941	V68145400	SELECT EQUIPMENT SALES INC	07/25/18		MW	0101-0000-0-9510-0000-000-00000000	234.00
68 00264942	V68152992	SELOGIE AND BRETT LLP	07/25/18		MW	0101-6500-0-5820-5001-2100-000-34900000	10,000.00
68 00264943	V68084770	SOUTHWEST SCHOOL & OFFICE SUPP	07/25/18		MW	0101-0000-0-9321-0000-000-00000000	3,279.69

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68	00264943	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	07/25/18		MW	0101-0000-0-4500-0000-7150-000-00000000	396.98
68	00264944	V68158234 TAYLOR, AMY	07/25/18		MW	0101-0000-0-8699-0000-0000-000-00000000	3,233.18
68	00264945	V68141506 THE LIFETRENDS GROUP TLTG INC	07/25/18		MW	0101-0000-0-4500-0000-8310-000-00000000	138.47
68	00264946	V68157745 YAMAMOTO, KENNY	07/25/18		MW	0101-0000-0-8699-0000-0000-000-00000000	2,262.00
68	00264947	V68153510 YMCA OF ORANGE COUNTY	07/25/18		MW	0101-0400-0-5800-1130-1000-058-00000000	12,100.00
68	00264960	V68106764 CDWG Inc	07/26/18		MW	0101-0400-0-4400-1140-1000-005-00000000	16,296.71
68	00264960	V68106764 CDWG Inc	07/26/18		MW	0101-0755-0-4400-1140-1000-005-00000000	9,506.42
68	00264961	V68154124 RITE-WAY ROOF CORPORATION	07/26/18		MW	0101-8150-0-5605-0000-8110-000-00000000	33,002.00
68	00264963	V68011965 AASA MEMBERSHIP	07/27/18		MW	0101-0000-0-5300-0000-7150-000-00000000	450.00
68	00264964	V68001581 ABLENET INC	07/27/18		MW	0101-6500-0-4300-5770-1190-000-34800000	47.10
68	00264965	V68038349 AWARDS N MORE	07/27/18		MW	0101-0000-0-9510-0000-0000-000-00000000	59.80
68	00264966	V68116589 BENCHMARK EDUCATION COMPANY LL	07/27/18		MW	0101-0000-0-9510-0000-0000-000-00000000	580,826.14
68	00264967	V68106764 CDWG Inc	07/27/18		MW	0101-0000-0-4500-0000-7690-000-00000000	75.32
68	00264967	V68106764 CDWG Inc	07/27/18		MW	0101-0002-0-4400-1140-1000-021-00000000	799.12
68	00264967	V68106764 CDWG Inc	07/27/18		MW	0101-3010-0-4400-1110-1000-072-00000000	2,101.13
68	00264968	V68151219 CI SOLUTIONS	07/27/18		MW	0101-0000-0-4500-0000-7550-000-00000000	5,671.13
68	00264969	V68018872 CITY OF SAN JUAN CAPISTRANO	07/27/18		MW	0101-8150-0-5800-0000-8120-000-20300000	16,178.53
68	00264970	V68081695 COMMITTEE FOR CHILDREN	07/27/18		MW	0101-0790-0-4500-0000-2100-000-00000000	1,766.00
68	00264971	V68147693 COMPLETE OFFICE OF CA	07/27/18		MW	0101-0000-0-4500-0000-2100-000-00000000	15.61
68	00264971	V68147693 COMPLETE OFFICE OF CA	07/27/18		MW	0101-0000-0-4500-0000-3140-000-00000000	184.33
68	00264971	V68147693 COMPLETE OFFICE OF CA	07/27/18		MW	0101-0000-0-4500-0000-7300-000-00000000	121.62
68	00264971	V68147693 COMPLETE OFFICE OF CA	07/27/18		MW	0101-8150-0-4500-0000-8110-000-00000000	31.91
68	00264972	V68143256 DSA	07/27/18		MW	0101-0000-0-6220-0000-8500-069-00000000	214.69
68	00264973	V68028500 DUNN-EDWARDS CORP	07/27/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,601.57
68	00264974	V68153366 EILER, CHRISTINE	07/27/18		MW	0101-3315-0-5212-5730-1110-000-34100000	17.16
68	00264974	V68153366 EILER, CHRISTINE	07/27/18		MW	0101-6500-0-5212-5750-1110-000-34100000	17.17
68	00264975	V68147511 ENET COMPONENTS INC	07/27/18		MW	0101-0000-0-4500-0000-7700-000-00000000	461.16
68	00264976	V68113985 ENRIQUEZ, MICHELLE L	07/27/18		MW	0101-3315-0-5212-5730-1110-000-34100000	19.62
68	00264976	V68113985 ENRIQUEZ, MICHELLE L	07/27/18		MW	0101-6500-0-5212-5750-1110-000-34100000	19.62
68	00264977	V68071639 EVERYTHING MEDICAL LLC	07/27/18		MW	0101-0000-0-9321-0000-0000-000-00000000	3,527.16
68	00264978	V68147738 GOVERNMENT FINANCIALSTRATEGIES	07/27/18		MW	0101-0000-0-9510-0000-0000-000-00000000	3,420.78
68	00264979	V68158225 JONES, DENISE	07/27/18		MW	0101-3410-0-4300-5750-1190-000-00000000	40.70
68	00264980	V68062513 KELLY PAPER COMPANY	07/27/18		MW	0101-0000-0-4500-0000-7550-000-00000000	1,353.25

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68	00264981	V68052878 LAWNMOWERS ETC	07/27/18		MW	0101-0000-0-4500-0000-8220-000-00000000	342.45
68	00264982	V68061270 MOULTON NIGUEL WATER	07/27/18		MW	0101-0000-0-5500-0000-8200-000-21400000	13,175.30
68	00264983	V68121862 NCS PEARSON INC.	07/27/18		MW	0101-0000-0-4500-0000-3120-000-00000000	1,605.20
68	00264983	V68121862 NCS PEARSON INC.	07/27/18		MW	0101-6500-0-4500-5001-3120-000-00000000	2,410.06
68	00264983	V68121862 NCS PEARSON INC.	07/27/18		MW	0101-6500-0-4500-5001-3150-000-00000000	404.96
68	00264984	V68142460 NEOPOST USA INC.	07/27/18		MW	0101-0000-0-4500-0000-7550-000-00000000	370.67
68	00264985	V68105525 ONE STOP BINDERY	07/27/18		MW	0101-0000-0-5800-0000-7550-000-00000000	1,810.00
68	00264986	V68003860 PRAXAIR	07/27/18		MW	0101-0000-0-9510-0000-0000-000-00000000	590.97
68	00264987	V68102013 REALLY GOOD STUFF LLC	07/27/18		MW	0101-0504-0-4300-1110-1000-000-00000000	30.60
68	00264988	V68079190 SANTA MARGARITA WATER	07/27/18		MW	0101-0000-0-5500-0000-8200-000-21400000	1,109.18
68	00264989	V68108235 SELIKSON, DEBBIE	07/27/18		MW	0101-6500-0-5212-5750-1130-000-34000000	35.97
68	00264990	V68116057 SHAH, RANA	07/27/18		MW	0101-3315-0-5213-5730-3110-000-00000000	13.95
68	00264990	V68116057 SHAH, RANA	07/27/18		MW	0101-3386-0-5213-5710-3110-000-00000000	3.49
68	00264991	V68084100 SO CA GAS CO	07/27/18		MW	0101-0000-0-5500-0000-8200-000-21300000	6,264.19
68	00264992	V68100812 SOLTIS, PAMELA	07/27/18		MW	0101-3315-0-5212-5730-1110-000-34100000	7.35
68	00264992	V68100812 SOLTIS, PAMELA	07/27/18		MW	0101-6500-0-5212-5750-1110-000-34100000	7.36
68	00264993	V68143011 SOUTH COAST WATER DISTRICT	07/27/18		MW	0101-0000-0-5500-0000-8200-000-21400000	8,942.71
68	00264994	V68084800 SPARKLETTIS	07/27/18		MW	0101-3315-0-4500-5730-2700-000-00000000	7.65
68	00264995	V68007162 STAPLES BUSINESS ADVANTAGE	07/27/18		MW	0101-0000-0-4500-0000-7550-000-00000000	35.67
68	00264996	V68090953 TIME CLOCK SALES SERVICE CO IN	07/27/18		MW	0101-0000-0-5605-0000-7300-000-00000000	236.00
68	00264997	V68147429 TRANSTRAKS	07/27/18		MW	0101-0730-0-5800-1110-3600-000-00000000	6,072.50
68	00264997	V68147429 TRANSTRAKS	07/27/18		MW	0101-0724-0-5800-5001-3600-000-00000000	2,602.50
68	00264998	V68157979 ZOHO CORPORATION	07/27/18		MW	0101-0000-0-5800-0000-7700-000-00000000	1,020.00
68	00265008	V68157273 AMPLIFY EDUCATION INC	07/30/18		MW	0101-0000-0-9510-0000-0000-000-00000000	1,309,739.50
68	00265008	V68157273 AMPLIFY EDUCATION INC	07/30/18		MW	0101-0010-0-5100-1140-1000-000-00000000	2,200.00
68	00265008	V68157273 AMPLIFY EDUCATION INC	07/30/18		MW	0101-0010-0-5800-1140-1000-000-00000000	21,400.00
68	00265008	V68157273 AMPLIFY EDUCATION INC	07/30/18		MW	0101-6300-0-4140-1110-1000-000-00000000	-74,506.80
68	00265009	V68062513 KELLY PAPER COMPANY	07/30/18		MW	0101-0000-0-4500-0000-7550-000-00000000	10,121.09
68	00265010	V68114339 UNITED STATES POSTAL SERVICE	07/30/18		MW	0101-0000-0-5900-0000-7540-000-00000000	30,000.00
68	00265011	V68155277 2NDGEAR LLC	08/01/18		MW	0101-0755-0-4400-1140-1000-001-00000000	9,193.25
68	00265011	V68155277 2NDGEAR LLC	08/01/18		MW	0101-0730-0-4500-1110-3600-000-00000000	181.02
68	00265011	V68155277 2NDGEAR LLC	08/01/18		MW	0101-0724-0-4500-5001-3600-000-00000000	422.38
68	00265012	V68111606 APPLE INC	08/01/18		MW	0101-0002-0-4300-1130-1000-089-00000000	12,871.40

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68	00265012	V68111606 APPLE INC	08/01/18		MW	0101-0400-0-4300-1130-1000-071-00000000	1,385.42
68	00265013	V68158199 BARKLAGE, MICHAEL	08/01/18		MW	0101-0724-0-5800-5001-3600-000-35800000	1,536.80
68	00265014	V68107319 BAVCO	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	338.72
68	00265015	V68076299 BEACH CITIES GLASS INC	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	483.39
68	00265016	V68115413 BESTGEN, MARY	08/01/18		MW	0101-0000-0-9510-0000-0000-000-00000000	2,288.16
68	00265017	V68122269 CARRILLO, MARCELLA	08/01/18		MW	0101-0000-0-5216-0000-7530-000-00000000	15.00
68	00265018	V68108311 CINTAS CORPORATION	08/01/18		MW	0101-0730-0-4500-1110-3600-000-00000000	182.10
68	00265018	V68108311 CINTAS CORPORATION	08/01/18		MW	0101-0724-0-4500-5001-3600-000-00000000	78.05
68	00265018	V68108311 CINTAS CORPORATION	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	711.14
68	00265019	V68154409 EWING IRRIGATION PRODUCTS INC	08/01/18		MW	0101-0000-0-4500-0000-8220-000-00000000	1,461.12
68	00265020	V68155629 Ferguson Enterprises Inc	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	23.80
68	00265021	V68155629 Ferguson Enterprises Inc	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,569.15
68	00265022	V68150677 FPS	08/01/18		MW	0101-8150-0-5605-0000-8110-000-00000000	2,632.00
68	00265023	V68147116 HD SUPPLY FACILITIES MAINTENAN	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,697.28
68	00265024	V68046445 JOHNSTONE SUPPLY SANTA ANA	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,039.16
68	00265025	V68117759 JOSTENS	08/01/18		MW	0101-0000-0-9510-0000-0000-000-00000000	3,424.08
68	00265026	V68157944 LAPEL PINS PLUS NETWORK LLC, T	08/01/18		MW	0101-0000-0-4500-0000-7180-000-00000000	640.00
68	00265027	V68052878 LAWNMOWERS ETC	08/01/18		MW	0101-0000-0-4500-0000-8220-000-00000000	44.91
68	00265028	V68040147 MOBILE COMMUNICATION REPAIR	08/01/18		MW	0101-8150-0-5605-0000-8110-000-00000000	1,363.85
68	00265029	V68157701 NAYLOR, KAROLYN	08/01/18		MW	0101-0000-0-5216-0000-7530-000-00000000	15.00
68	00265030	V68121862 NCS PEARSON INC.	08/01/18		MW	0101-0000-0-4500-0000-3120-000-00000000	1,040.10
68	00265030	V68121862 NCS PEARSON INC.	08/01/18		MW	0101-6500-0-4500-5001-3120-000-00000000	1,560.15
68	00265031	V68156464 NDS	08/01/18		MW	0101-0000-0-5900-0000-7540-000-00000000	265.14
68	00265032	V68066570 ORANGE COUNTY DEPT OF EDUC	08/01/18		MW	0101-0000-0-9510-0000-0000-000-00000000	7,086.80
68	00265033	V68116411 ORANGE COUNTY REGISTER DBA THE	08/01/18		MW	0101-0000-0-5800-0000-7180-000-00000000	482.70
68	00265034	V68152442 POSPICAL, WENDY	08/01/18		MW	0101-0790-0-5216-0000-3110-000-00000000	21.91
68	00265035	V68147115 PYRAMID WIRE & CABLE INC.	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	301.87
68	00265036	V68146103 R&S SOIL PRODUCTS INC	08/01/18		MW	0101-0000-0-4500-0000-8220-000-00000000	975.80
68	00265037	V68070185 REFRIGERATION SUPPLIES DISTRIB	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,739.16
68	00265038	V68151361 REVEL ENVIRONMENTAL MANUFACTUR	08/01/18		MW	0101-8150-0-5605-0000-8110-000-00000000	3,411.00
68	00265039	V68156967 RIMOL GREENHOUSE SYSTEMS INC	08/01/18		MW	0101-0000-0-9510-0000-0000-000-00000000	1,804.51
68	00265040	V68145500 RUSSELL SIGLER INC	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	403.89
68	00265041	V68153077 SCHNEIDER ELECTRIC BUILDINGS A	08/01/18		MW	0101-0000-0-9510-0000-0000-000-00000000	572,571.47

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68	00265042	V68112866 SMARDAN SUPPLY COMPANY	08/01/18		MW	0101-8150-0-4500-0000-8110-000-00000000	1,834.39
68	00265043	V68121444 SOLARWINDS	08/01/18		MW	0101-0000-0-5800-0000-7700-000-00000000	2,440.00
68	00265044	V68093334 UNITED RENTALS	08/01/18		MW	0101-0000-0-5605-0000-8220-000-00000000	878.75
68	00265045	V68019265 VISTA PAINT & WALLCOVERING	08/01/18		MW	0101-8150-0-5605-0000-8110-000-00000000	281.48
68	00265055	V68111674 APEX LEARNING INC	08/02/18		MW	0101-6300-0-5800-3300-1000-000-51000000	135,000.00
68	00265056	V68142256 BIRKINSHAW, SANDY	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	13.35
68	00265056	V68142256 BIRKINSHAW, SANDY	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	13.35
68	00265057	V68112396 BRAUN, KIRSTY	08/02/18		MW	0101-0000-0-5213-0000-7400-000-06300000	11.99
68	00265058	V68120390 CARDIN, PATTI	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	7.63
68	00265058	V68120390 CARDIN, PATTI	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	7.63
68	00265059	V68155541 COLLEGE AND CAREER ADVANTAGE	08/02/18		MW	0101-0000-0-7283-6000-9200-000-68000000	159,000.00
68	00265060	V68123426 CONTRACT PAPER GROUP INC.	08/02/18		MW	0101-0000-0-9321-0000-0000-000-00000000	11,464.60
68	00265061	V68140610 COX, ASHLEIGH	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	7.63
68	00265061	V68140610 COX, ASHLEIGH	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	7.63
68	00265062	V68108448 CSBA	08/02/18		MW	0101-0000-0-5300-0000-7110-000-00000000	20,796.00
68	00265063	V68158206 CULLUM, GABRIELLA	08/02/18		MW	0101-6500-0-5212-5750-1130-000-34000000	9.81
68	00265064	V68154813 DANIEL J EDELMAN INC	08/02/18		MW	0101-0000-0-9510-0000-0000-000-00000000	5,400.00
68	00265065	V68149158 EDGENUITY	08/02/18		MW	0101-6300-0-5800-1110-1000-000-00000000	34,850.00
68	00265066	V68154984 EDMUNDS, DIANA	08/02/18		MW	0101-3315-0-5213-5730-3140-000-00000000	10.28
68	00265066	V68154984 EDMUNDS, DIANA	08/02/18		MW	0101-6500-0-5213-5750-3140-000-00000000	118.33
68	00265067	V68114067 EDUPOINT EDUCATIONAL SYSTEMS	08/02/18		MW	0101-6500-0-5800-5001-2100-000-31000000	43,923.99
68	00265068	V68121726 EXWORTHY, MARK	08/02/18		MW	0101-6500-0-5212-5750-1110-000-00000000	16.89
68	00265069	V68123010 FRIEDLANDER, DOROTHY	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	47.68
68	00265069	V68123010 FRIEDLANDER, DOROTHY	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	47.69
68	00265070	V68157698 GRIFFIN, JORDAN	08/02/18		MW	0101-3310-0-5213-5750-3140-000-00000000	58.31
68	00265071	V68122306 HANRATTY-RAJA, JENNIPHER	08/02/18		MW	0101-3315-0-5213-5730-3140-000-00000000	32.76
68	00265071	V68122306 HANRATTY-RAJA, JENNIPHER	08/02/18		MW	0101-6500-0-5213-5750-3140-000-00000000	62.07
68	00265072	V68117087 HAYES, NATALIE	08/02/18		MW	0101-3315-0-5212-5730-1190-000-00000000	17.44
68	00265073	V68153550 HEINSEN, REBECCA	08/02/18		MW	0101-6500-0-5212-5750-1130-000-34000000	68.67
68	00265074	V68016279 HEUSER, RACHEL	08/02/18		MW	0101-6500-0-5212-5750-1190-000-34100000	102.46
68	00265075	V68120118 IMSLAND, TRACEY	08/02/18		MW	0101-0000-0-5213-0000-3120-000-00000000	62.56
68	00265075	V68120118 IMSLAND, TRACEY	08/02/18		MW	0101-3315-0-5213-5730-3120-000-00000000	62.57
68	00265075	V68120118 IMSLAND, TRACEY	08/02/18		MW	0101-6510-0-5213-5710-3120-000-00000000	31.28

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68	00265076	V68155674 JARBO, NICOLE	08/02/18		MW	0101-6500-0-5212-5770-1110-000-34100000	84.47
68	00265077	V68158191 JOHNSON, DANIEL	08/02/18		MW	0101-6500-0-5800-5750-1180-000-00000000	587.42
68	00265078	V68157107 JOHNSON, GENEVIEVE	08/02/18		MW	0101-3315-0-5213-5730-2100-000-00000000	23.55
68	00265078	V68157107 JOHNSON, GENEVIEVE	08/02/18		MW	0101-6500-0-5213-5001-2100-000-34100000	35.31
68	00265079	V68123878 KHALAF, REEM	08/02/18		MW	0101-6500-0-5212-5750-1130-000-34000000	3.81
68	00265080	V68106534 KROGMAN, DEBRAH	08/02/18		MW	0101-3315-0-5213-5730-3140-000-00000000	6.19
68	00265080	V68106534 KROGMAN, DEBRAH	08/02/18		MW	0101-6500-0-5213-5750-3140-000-00000000	71.20
68	00265081	V68111383 LAIDLEY, JOANIE	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	56.67
68	00265081	V68111383 LAIDLEY, JOANIE	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	56.68
68	00265082	V68152780 MALONE, ERICA	08/02/18		MW	0101-6500-0-5213-5001-3140-000-34100000	20.16
68	00265083	V68119010 MURPHY, MARISSA	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	45.50
68	00265083	V68119010 MURPHY, MARISSA	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	45.50
68	00265084	V68117359 PANNING LABATE, TINA	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	34.33
68	00265084	V68117359 PANNING LABATE, TINA	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	34.34
68	00265085	V68140297 PROSURFACE	08/02/18		MW	0101-8150-0-5605-0000-8110-003-00000000	7,500.00
68	00265086	V68146945 SIELING, TARA	08/02/18		MW	0101-0000-0-5213-0000-3120-000-00000000	62.34
68	00265086	V68146945 SIELING, TARA	08/02/18		MW	0101-3315-0-5213-5730-3120-000-00000000	62.34
68	00265086	V68146945 SIELING, TARA	08/02/18		MW	0101-6510-0-5213-5710-3120-000-00000000	31.18
68	00265087	V68144708 TANDUS CENTIVA INC	08/02/18		MW	0101-0000-0-9510-0000-0000-000-00000000	11,420.87
68	00265088	V68089320 TARGET SPECIALTY PRODUCTS	08/02/18		MW	0101-0000-0-4500-0000-8220-000-00000000	8,022.40
68	00265089	V68148632 TERPSTRA, TRACI	08/02/18		MW	0101-3315-0-5213-5730-3150-000-00000000	41.42
68	00265090	V68152756 TICE, RUTH	08/02/18		MW	0101-6500-0-5212-5770-1190-000-34100000	7.63
68	00265091	V68110273 WATERLINES TECHNOLOGIES INC	08/02/18		MW	0101-8150-0-4500-0000-8110-000-00000000	5,656.31
68	00265092	V68154670 WILLIAMS, JOHN	08/02/18		MW	0101-6500-0-5212-5750-1190-000-34100000	130.80
68	00265093	V68118596 WOLFSON, DONNA	08/02/18		MW	0101-3315-0-5212-5730-1110-000-34100000	28.61
68	00265093	V68118596 WOLFSON, DONNA	08/02/18		MW	0101-6500-0-5212-5750-1110-000-34100000	28.61

SUBFUND 0101 Total: 14,020,991.63

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264533	V68113144	OPPORTUNITY FOR LEARNING	07/11/18		MW	0909-0000-0-8019-0000-0000-203-690000000	-0.35
68 00264533	V68113144	OPPORTUNITY FOR LEARNING	07/11/18		MW	0909-0000-0-8660-0000-0000-203-690000000	0.78
68 00264533	V68113144	OPPORTUNITY FOR LEARNING	07/11/18		MW	0909-1100-0-8560-0000-0000-203-690000000	3,460.01
68 00264533	V68113144	OPPORTUNITY FOR LEARNING	07/11/18		MW	0909-1400-0-8012-0000-0000-203-690000000	10,459.00
68 00264533	V68113144	OPPORTUNITY FOR LEARNING	07/11/18		MW	0909-6300-0-8560-0000-0000-203-690000000	3,766.01
SUBFUND 0909 Total:							17,685.45

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264411	V68157923	Lorton, Melinda	07/05/18		MW	1212-9145-0-8673-0000-0000-000-00000000	435.00
68 00264412	V68084800	SPARKLETTS	07/05/18		MW	1212-6105-0-4500-0001-2700-000-00000000	61.87
68 00264412	V68084800	SPARKLETTS	07/05/18		MW	1212-9145-0-4500-0001-2700-000-00000000	20.63
68 00264534	V68157924	Abatziab, Nada	07/11/18		MW	1212-9140-0-4500-0001-2700-000-00000000	75.00
68 00264535	V68123749	ORANGE COUNTY FIRE AUTHORITY	07/11/18		MW	1212-6105-0-5800-0001-2700-000-00000000	362.00
68 00264770	V68152742	GONZALEZ, BERENICE	07/17/18		MW	1212-6105-0-5213-0001-2700-000-00000000	43.28
68 00264771	V68146429	KEELER, DEBBI	07/17/18		MW	1212-6105-0-5213-0001-2700-000-00000000	930.92
68 00264771	V68146429	KEELER, DEBBI	07/17/18		MW	1212-9145-0-5213-0001-2700-000-00000000	930.95
68 00264772	V68084800	SPARKLETTS	07/17/18		MW	1212-6105-0-4500-0001-2700-000-00000000	12.29
68 00264772	V68084800	SPARKLETTS	07/17/18		MW	1212-9145-0-4500-0001-2700-000-00000000	4.10
68 00264824	V68024000	CULVER-NEWLIN INC	07/18/18		MW	1212-6105-0-4400-0001-1000-000-00000000	1,871.29
68 00264948	V68123713	DEPARTMENT OF SOCIAL SERVICES	07/25/18		MW	1212-6105-0-5800-0001-2700-000-00000000	242.00
68 00265094	V68146429	KEELER, DEBBI	08/02/18		MW	1212-6105-0-5213-0001-2700-000-00000000	41.19
68 00265094	V68146429	KEELER, DEBBI	08/02/18		MW	1212-9145-0-5213-0001-2700-000-00000000	41.20
68 00265095	V68151482	WATTERS, LIZ	08/02/18		MW	1212-6105-0-5213-0001-2700-000-00000000	56.68
SUBFUND 1212 Total:							5,128.40

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264536	V68155964	BETTER LIFE ORGANICS INC	07/11/18		MW	1313-5310-0-4711-0000-3700-000-40600000	855.00
68 00264537	V68145318	BRINKS INC.	07/11/18		MW	1313-5310-0-5874-0000-3700-000-00000000	138.27
68 00264538	V68123067	CALIFORNIA DEPT OF EDUCATION	07/11/18		MW	1313-5310-0-4715-0000-3700-000-61500000	1,071.17
68 00264539	V68999999	CDTFA	07/11/18		MW	1313-5310-0-9519-0000-0000-000-00000000	933.00
68 00264540	V68024000	CULVER-NEWLIN INC	07/11/18		MW	1313-5310-0-4471-0000-3700-000-00000000	6,662.25
68 00264541	V68130403	DOMINO S PIZZA	07/11/18		MW	1313-5310-0-4711-0000-3700-000-38000000	2,798.14
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-001-00000000	179.11
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-002-00000000	187.17
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-003-00000000	187.17
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-004-00000000	188.97
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-005-00000000	187.17
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-006-00000000	188.07
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-021-00000000	93.58
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-022-00000000	70.18
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-023-00000000	70.18
68 00264542	V68130040	ECOLAB PEST ELIMINATION	07/11/18		MW	1313-5310-0-5874-0000-3700-030-00000000	93.58
68 00264543	V68153318	FOOD SAFETY SYSTEMS	07/11/18		MW	1313-5310-0-5874-0000-3700-000-00000000	300.00
68 00264544	V68141930	GALASSO'S BAKERY	07/11/18		MW	1313-5310-0-4711-0000-3700-000-10500000	416.89
68 00264544	V68141930	GALASSO'S BAKERY	07/11/18		MW	1313-5310-0-4711-0000-3700-001-00000000	29.89
68 00264544	V68141930	GALASSO'S BAKERY	07/11/18		MW	1313-5310-0-4711-0000-3700-023-00000000	35.70
68 00264544	V68141930	GALASSO'S BAKERY	07/11/18		MW	1313-5310-0-4711-0000-3700-025-00000000	39.00
68 00264544	V68141930	GALASSO'S BAKERY	07/11/18		MW	1313-5310-0-4711-0000-3700-028-00000000	22.70
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-000-10500000	43.42
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4716-0000-3700-000-10500000	146.20
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-000-38000000	1,144.50
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-000-40000000	4,477.18
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4716-0000-3700-000-40000000	73.10
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-000-40600000	648.62
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-001-00000000	91.29
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-002-00000000	216.45
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-003-00000000	125.40
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-004-00000000	171.73
68 00264545	V68130047	HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-005-00000000	34.29

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68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-006-00000000	23.29
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-021-00000000	737.16
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4716-0000-3700-021-00000000	361.20
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-022-00000000	124.20
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-023-00000000	136.25
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-024-00000000	133.01
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-025-00000000	54.98
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-026-00000000	54.98
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-027-00000000	330.03
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-028-00000000	139.23
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4711-0000-3700-029-00000000	33.71
68	00264545	V68130047 HOLLANDIA DAIRY INC.	07/11/18		MW	1313-5310-0-4716-0000-3700-029-00000000	81.27
68	00264546	V68158215 HWANG, SUNHEE	07/11/18		MW	1313-9700-0-9653-0000-0000-004-00000000	144.25
68	00264547	V68158213 MASTROMONICO, ANGELA	07/11/18		MW	1313-9700-0-9651-0000-0000-000-40000000	20.00
68	00264548	V68158216 NAMEKI, JAKE	07/11/18		MW	1313-9700-0-9653-0000-0000-002-00000000	31.50
68	00264549	V68141202 NOSAJ DISPOSABLES INCORPORATED	07/11/18		MW	1313-5310-0-4574-0000-3700-000-61500000	1,961.05
68	00264550	V68130063 OFFICE DEPOT	07/11/18		MW	1313-5310-0-4472-0000-3700-000-00000000	123.10
68	00264550	V68130063 OFFICE DEPOT	07/11/18		MW	1313-5310-0-4570-0000-3700-000-00000000	152.86
68	00264551	V68116688 P & R PAPER SUPPLY COMPANY INC	07/11/18		MW	1313-5310-0-4574-0000-3700-000-61500000	194.91
68	00264551	V68116688 P & R PAPER SUPPLY COMPANY INC	07/11/18		MW	1313-5310-0-4717-0000-3700-000-61500000	2,373.00
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5213-0000-3700-000-00000000	50.41
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5882-0000-3700-000-00000000	63.14
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5882-0000-3700-000-38000000	30.00
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-4472-0000-3700-000-40000000	18.26
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-4574-0000-3700-000-40000000	11.95
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5213-0000-3700-000-40000000	21.80
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-4716-0000-3700-000-71700000	24.54
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5213-0000-3700-001-00000000	2.73
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5874-0000-3700-003-00000000	15.98
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5213-0000-3700-025-00000000	15.26
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5213-0000-3700-027-00000000	2.18
68	00264552	V68153003 Petty Cash	07/11/18		MW	1313-5310-0-5213-0000-3700-030-00000000	15.26
68	00264553	V68155758 REFRIGERATION CONTROL COMPANY	07/11/18		MW	1313-5310-0-5671-0000-3700-000-10500000	385.00

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68	00264553	V68155758 REFRIGERATION CONTROL COMPANY	07/11/18		MW	1313-5310-0-5671-0000-3700-000-40000000	3,311.17
68	00264553	V68155758 REFRIGERATION CONTROL COMPANY	07/11/18		MW	1313-5310-0-5671-0000-3700-006-00000000	695.36
68	00264554	V68158214 SERADI, MEHRAN HEYDARI	07/11/18		MW	1313-9700-0-9653-0000-0000-004-00000000	17.00
68	00264555	V68130073 SMART & FINAL	07/11/18		MW	1313-5310-0-4716-0000-3700-000-71700000	104.01
68	00264556	V68154720 VALLEY FRUIT AND PRODUCE CO.	07/11/18		MW	1313-5310-0-4711-0000-3700-000-10500000	363.28
68	00264556	V68154720 VALLEY FRUIT AND PRODUCE CO.	07/11/18		MW	1313-5310-0-4711-0000-3700-000-40600000	340.15
68	00264557	V68148264 VERIZON WIRELESS	07/11/18		MW	1313-5310-0-5900-0000-3700-000-00000000	11.21
68	00264949	V68158235 BARKER, PAMELLA	07/25/18		MW	1313-9700-0-9653-0000-0000-004-00000000	54.40
68	00264950	V68155964 BETTER LIFE ORGANICS INC	07/25/18		MW	1313-5310-0-4711-0000-3700-000-61500000	1,097.80
68	00264951	V68158237 FOWLER, HEATHER	07/25/18		MW	1313-9700-0-9651-0000-0000-000-40000000	33.00
68	00264952	V68155442 HILLEMANN, KRISTIN L.	07/25/18		MW	1313-5310-0-5216-0000-3700-000-00000000	1,459.39
68	00264953	V68158238 LOWNDES, JOANNE	07/25/18		MW	1313-9700-0-9651-0000-0000-000-40000000	36.00
68	00264953	V68158238 LOWNDES, JOANNE	07/25/18		MW	1313-9700-0-9652-0000-0000-000-023-00000000	17.35
68	00264954	V68158236 READ, DAVID	07/25/18		MW	1313-9700-0-9651-0000-0000-000-40000000	24.50
68	00264955	V68130073 SMART & FINAL	07/25/18		MW	1313-5310-0-4716-0000-3700-000-71700000	714.92
68	00264956	V68158239 SWANK, MELINDA	07/25/18		MW	1313-9700-0-9653-0000-0000-004-00000000	18.50
68	00264957	V68157091 TIC-TOC-MURALS	07/25/18		MW	1313-5310-0-9510-0000-0000-000-00000000	1,100.00
68	00264958	V68158240 TILLY, LAURIE	07/25/18		MW	1313-9700-0-9653-0000-0000-003-00000000	25.60
68	00264999	V68130403 DOMINO S PIZZA	07/27/18		MW	1313-5310-0-4711-0000-3700-000-38000000	2,913.77
68	00265000	V68130063 OFFICE DEPOT	07/27/18		MW	1313-5310-0-4570-0000-3700-000-00000000	210.78
68	00265000	V68130063 OFFICE DEPOT	07/27/18		MW	1313-5310-0-4570-0000-3700-000-40000000	63.76
68	00265001	V68153551 PRINTING TECHNIC CORP	07/27/18		MW	1313-5310-0-9510-0000-0000-000-00000000	5,656.88
68	00265002	V68155758 REFRIGERATION CONTROL COMPANY	07/27/18		MW	1313-5310-0-5671-0000-3700-000-10500000	467.50
68	00265002	V68155758 REFRIGERATION CONTROL COMPANY	07/27/18		MW	1313-5310-0-5671-0000-3700-000-40000000	1,570.28
68	00265003	V68102018 SYSCO RIVERSIDE INC.	07/27/18		MW	1313-5310-0-4574-0000-3700-000-10500000	84.48
68	00265003	V68102018 SYSCO RIVERSIDE INC.	07/27/18		MW	1313-5310-0-4574-0000-3700-000-61500000	96.98
68	00265003	V68102018 SYSCO RIVERSIDE INC.	07/27/18		MW	1313-5310-0-4714-0000-3700-000-61500000	774.80
68	00265003	V68102018 SYSCO RIVERSIDE INC.	07/27/18		MW	1313-5310-0-4716-0000-3700-000-71700000	1,439.84
68	00265004	V68100636 ULINE INC	07/27/18		MW	1313-5310-0-4472-0000-3700-000-00000000	329.72
68	00265004	V68100636 ULINE INC	07/27/18		MW	1313-5310-0-4472-0000-3700-000-40000000	300.62
68	00265005	V68148264 VERIZON WIRELESS	07/27/18		MW	1313-5310-0-5900-0000-3700-000-00000000	2.12
68	00265046	V68155758 REFRIGERATION CONTROL COMPANY	08/01/18		MW	1313-5310-0-5671-0000-3700-000-10500000	285.00
68	00265046	V68155758 REFRIGERATION CONTROL COMPANY	08/01/18		MW	1313-5310-0-5671-0000-3700-000-40000000	255.00

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68 00265046	V68155758	REFRIGERATION CONTROL COMPANY	08/01/18		MW	1313-5310-0-5671-0000-3700-026-00000000	510.00
68 00265047	V68130073	SMART & FINAL	08/01/18		MW	1313-5310-0-4716-0000-3700-000-71700000	209.37
SUBFUND 1313 Total:							54,380.40

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264558	V68154814	INTERNATIONAL CORDAGE EAST LTD	07/11/18		MW	1414-6205-0-6200-0000-8500-006-000000000	565.63
68 00264773	V68109931	ARC	07/17/18		MW	1414-6205-0-6200-0000-8500-000-000000000	31.74
68 00264774	V68106764	CDWG Inc	07/17/18		MW	1414-6205-0-4405-0000-8500-000-000000000	8,855.00
SUBFUND 1414 Total:							9,452.37

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00265048	V68141584	WLC ARCHITECTS INC	08/01/18		MW	2123-0000-0-9510-0000-0000-0000000000	120.00
SUBFUND 2123 Total:							120.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264413	V68106764	CDWG Inc	07/05/18		MW	2525-9803-0-6400-0000-8500-005-00000000	33,712.14
68 00264597	V68079541	SCHOOL FACILITY CONSULTANTS	07/12/18		MW	2525-9803-0-5800-0000-8500-000-00000000	3,515.42
68 00264597	V68079541	SCHOOL FACILITY CONSULTANTS	07/12/18		MW	2525-9806-0-5800-0000-8500-000-00000000	1,438.75
68 00264610	V68145322	AMS.NET INC	07/13/18		MW	2525-9803-0-6400-0000-8500-005-00000000	20,267.78
68 00264610	V68145322	AMS.NET INC	07/13/18		MW	2525-9806-0-6400-0000-8500-033-00000000	2,026.78
68 00264661	V68052878	LAWN MOWERS ETC	07/16/18		MW	2525-9806-0-6405-0000-8500-033-00000000	646.39
68 00264775	V68147116	HD SUPPLY FACILITIES MAINTENAN	07/17/18		MW	2525-9806-0-6405-0000-8500-033-00000000	537.50
68 00264776	V68096332	WAXIE SANITARY SUPPLY	07/17/18		MW	2525-9803-0-6405-0000-8500-005-00000000	5,115.84
68 00264776	V68096332	WAXIE SANITARY SUPPLY	07/17/18		MW	2525-9806-0-6405-0000-8500-033-00000000	5,115.84
68 00264777	V68141584	WLC ARCHITECTS INC	07/17/18		MW	2525-9803-0-6210-0000-8500-025-00000000	2,424.94
68 00264825	V68155165	CLASS LEASING LLC	07/18/18		MW	2525-9803-0-6276-0000-8500-005-00000000	38,154.34
68 00264825	V68155165	CLASS LEASING LLC	07/18/18		MW	2525-9901-0-6276-0000-8500-005-00000000	10,122.58
68 00264826	V68066514	NMG GEOTECHNICAL INC	07/18/18		MW	2525-9806-0-6150-0000-8500-033-00000000	4,333.20
68 00264826	V68066514	NMG GEOTECHNICAL INC	07/18/18		MW	2525-9901-0-6270-0000-8500-005-00000000	3,351.00
68 00264827	V68142564	PAUL C MILLER CONSTRUCTION CO	07/18/18		MW	2525-9803-0-6270-0000-8500-005-00000000	70,897.50
68 00264827	V68142564	PAUL C MILLER CONSTRUCTION CO	07/18/18		MW	2525-9901-0-6270-0000-8500-005-00000000	27,030.04
68 00264842	V68155599	AMERICAN BUSINESS BANK	07/19/18		MW	2525-9806-0-6200-0000-8500-033-00000000	80,954.25
68 00264843	V68041137	STRAUB CONSTRUCTION INC	07/19/18		MW	2525-9806-0-6200-0000-8500-033-00000000	1,538,130.69
68 00264962	V68106764	CDWG Inc	07/26/18		MW	2525-9806-0-6400-0000-8500-033-00000000	237.74
68 00265006	V68148640	DECISIONSITE LLC	07/27/18		MW	2525-0000-0-9510-0000-0000-000-00000000	2,397.50
68 00265049	V68122820	HMC ARCHITECTS	08/01/18		MW	2525-0000-0-9510-0000-0000-000-00000000	20,338.45
SUBFUND 2525 Total:							1,870,748.67

CAPISTRANO USD
Consolidated Check Register w. Account
from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00264778	V68096332 WAXIE SANITARY SUPPLY	07/17/18		MW	4040-9804-0-6405-0000-8500-003-00000000	5,115.84
68	00264828	V68155165 CLASS LEASING LLC	07/18/18		MW	4040-9441-0-6276-0000-8500-005-00000000	27,253.10
68	00264828	V68155165 CLASS LEASING LLC	07/18/18		MW	4040-9881-0-6276-0000-8500-005-00000000	2,335.98
68	00264829	V68122820 HMC ARCHITECTS	07/18/18		MW	4040-9881-0-6210-0000-8500-005-00000000	10,594.00
68	00264830	V68142564 PAUL C MILLER CONSTRUCTION CO	07/18/18		MW	4040-9441-0-6270-0000-8500-005-00000000	39,608.95
68	00265050	V68141584 WLC ARCHITECTS INC	08/01/18		MW	4040-0000-0-9510-0000-0000-000-00000000	36,807.66
SUBFUND 4040 Total:							121,715.53

CAPISTRANO USD
Consolidated Check Register w. Account
 from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264611	V68142564	PAUL C MILLER CONSTRUCTION CO	07/13/18		MW	4989-9984-0-6270-0000-8500-003-96300000	246,689.50
SUBFUND 4989 Total:							246,689.50

CAPISTRANO USD
Consolidated Check Register w. Account
from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264559	V68154142	CORVEL ENTERPRISE COMP	07/11/18		MW	6768-0000-0-5800-0000-6000-000-003000000	85,427.00
68 00264560	V68028870	OFFICE DEPOT	07/11/18		MW	6768-0000-0-4500-0000-6000-000-000000000	19.17
68 00264779	V68122828	CORVEL ENTERPRISE COMP INC	07/17/18		MW	6768-0000-0-9516-0000-0000-000-000000000	47,292.25
68 00264779	V68122828	CORVEL ENTERPRISE COMP INC	07/17/18		MW	6768-0000-0-5800-0000-6000-000-155000000	26,932.41
68 00264844	V68122828	CORVEL ENTERPRISE COMP INC	07/19/18		MW	6768-0000-0-9516-0000-0000-000-000000000	78,297.28
68 00264909	V68122828	CORVEL ENTERPRISE COMP INC	07/20/18		MW	6768-0000-0-9516-0000-0000-000-000000000	156,342.58
68 00264910	V68141709	IRON MOUNTAIN	07/20/18		MW	6768-0000-0-5800-0000-6000-000-000000000	322.22
68 00265051	V68028870	OFFICE DEPOT	08/01/18		MW	6768-0000-0-4500-0000-6000-000-000000000	38.66
SUBFUND 6768 Total:							394,671.57

CAPISTRANO USD
Consolidated Check Register w. Account
from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264414	V68059949	UNUM LIFE INSURANCE CO OF AMER	07/05/18		MW	6769-0000-0-5800-0000-6000-000-15400000	13,752.90
68 00264428	V68150703	MEBA C/O	07/09/18		MW	6769-0000-0-5800-0000-6000-000-15000000	4,000,189.10
68 00264561	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	07/11/18		MW	6769-0000-0-5800-0000-6000-000-15100000	86,007.08
68 00264562	V68043026	CIGNA	07/11/18		MW	6769-0000-0-5800-0000-6000-000-00300000	16,670.55
68 00264562	V68043026	CIGNA	07/11/18		MW	6769-0000-0-5800-0000-6000-000-15100000	24,766.28
68 00264563	V68028870	OFFICE DEPOT	07/11/18		MW	6769-0000-0-4500-0000-6000-000-00000000	18.60
68 00264831	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	07/18/18		MW	6769-0000-0-5800-0000-6000-000-15100000	48,721.88
68 00264832	V68108171	STROUD, KEITH R	07/18/18		MW	6769-0000-0-5800-0000-6000-000-15000000	602.00
68 00264845	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	07/19/18		MW	6769-0000-0-5800-0000-6000-000-15100000	21,607.80
68 00264846	V68059949	UNUM LIFE INSURANCE CO OF AMER	07/19/18		MW	6769-0000-0-5800-0000-6000-000-15400000	13,686.82
68 00264915	V68146324	GRANT THORNTON LLP	07/23/18		MW	6769-0000-0-5800-0000-6000-000-00300000	4,125.00
68 00264959	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	07/25/18		MW	6769-0000-0-9510-0000-0000-000-00000000	19,050.41
68 00264959	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	07/25/18		MW	6769-0000-0-5800-0000-6000-000-15100000	42,609.89
68 00265007	V68150703	MEBA C/O	07/27/18		MW	6769-0000-0-5800-0000-6000-000-15000000	4,036,458.81
68 00265052	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	08/01/18		MW	6769-0000-0-9510-0000-0000-000-00000000	6,534.60
68 00265052	V68120141	CAPISTRANO UNIFIED SCHOOL DIST	08/01/18		MW	6769-0000-0-5800-0000-6000-000-15100000	82,286.12
68 00265053	V68028870	OFFICE DEPOT	08/01/18		MW	6769-0000-0-4500-0000-6000-000-00000000	37.53
SUBFUND 6769 Total:							8,417,125.37

EXHIBIT #1
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CAPISTRANO USD
Consolidated Check Register w. Account
from 7/4/2018 to 8/2/2018

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00264564	V68151411	CAPISTRANO USD	07/11/18		MW	6770-0000-0-9516-0000-0000-0000000000	9,581.71
68 00264564	V68151411	CAPISTRANO USD	07/11/18		MW	6770-0000-0-5800-0000-6000-0000-0000000000	260.09
68 00264565	V68028870	OFFICE DEPOT	07/11/18		MW	6770-0000-0-4500-0000-6000-0000-0000000000	18.61
68 00264911	V68151411	CAPISTRANO USD	07/20/18		MW	6770-0000-0-9516-0000-0000-0000-0000000000	44,196.71
68 00265054	V68028870	OFFICE DEPOT	08/01/18		MW	6770-0000-0-4500-0000-6000-0000-0000000000	37.52
SUBFUND 6770 Total:							54,094.64
Grand Total:							25,212,803.53

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
A&R Wholesale Distributors, Inc.	Bid No. 1415-10 Frozen Food Products	7/23/2014
American Logistics Co., LLC	Bid No. 1718-08, Outsource Transportation Services	7/26/2017
AMS.NET Inc.	California Multiple Award Schedule (CMAS) Contract No. 3-11-70-0291U, Purchase and Warranty of Hardware, Software, Software Maintenance, Installation, Maintenance and Repair	5/25/2011
AMS.NET, Inc.	RFP No. 1-1718 - E-Rate Categories One-Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services. Awarded Category 2	4/19/2017
Apex Learning, Inc.	RFP No. 6-1314, Credit Recovery Services	4/23/2014
Arizona Continental Flooring Co.	California Multiple Award Schedule (CMAS) Contract Nos. 4-15-56-0059A and 4-08-72-0003G for Flooring Material and Related Services	4/19/2017
Asphalt, Fabric & Engineering, Incorporated	Bid No. 1718-16, Dana Hills High School Turf Replacement	5/23/2018
ASSI Security	California Multiple Award Schedule (CMAS) Contract No. 4-16-84-0054A, Provides for the Purchase, Installation, and Warranty of Access Control Systems and Related Components	12/14/2016
ATI Architects and Engineers	RFP NO. 4-1617 - Architectural Services	4/19/2017
A-Z Bus Sales, Inc.	Waterford Unified School District Piggyback Bid No. 01/17 for the Purchase of School Buses	3/22/2017
A-Z Bus Sales, Inc.	Bid No. 1718-22, Child Safety Alert System Product and Installation	7/25/2018
Balfour Beatty	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Ben's Asphalt, Inc.	Bid No. 1516-25, Asphalt Paving, Seal Coating and Repair	5/11/2016
Blue Violet Networks, LLC	No. 3-16-84-0052A, Supplement No. 1 for Purchase and Warranty of Video Surveillance Hardware, Maintenance, Software and Software Maintenance as a Product	11/16/2016
California School Boards Association	Government Meeting Management Software	4/25/2018
Cannon U.S.A, Incorp	WSCA-NASPO Valuepoint Master Agreement No. 3091, California Participating Addendum No. 7-15-70-23, Copiers, Printers, Related Devices and Associated Services	4/25/2018
Carahsoft Technology Corp.	California Multiple Award Schedule (CMAS) Contract No. 3-12-70-2247E for Various Information Technology Goods and Services	4/19/2017
CDW Government, LLC	Magnolia School District Bid No. MSIT3 - #1-23-2014 - Technology Equipment and Peripherals	12/9/2015

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Charter Facilities Agreement for 2017-2018 - Orange County Academy of Sciences and Arts	OCASA will occupy the lower portion of Crown Valley Elementary School in the 2017-2018 School Year	6/28/2017
CJK Construction Management	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Consolidated Electrical Distributors, Inc	Bid No. 1718-01, Electrical Supplies and Materials	6/28/2017
ConvergeOne	RFP No. 1-1718 - E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018 - Awarded SMARTNET, Without Maintenance and Project Management, Nexus and Firewall, and Nexus and Firewall Basic Maintenance	4/19/2017
ConvergeOne	California Multiple Award Schedule (CMAS) Contract No. 3-18-70-248K for Information Technology Goods & Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR233, California Participating Addendum No. 7-14-70-04 for Data Communication Equipment and	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. MNWNC-108, California Participating Addendum No. 7-15-70-34-003 for Computer Equipment (Desktops, Servers, and Storage including Related Peripherals and Services)	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR615, California Participating Addendum No. 7-14-70-15 for Data Communication Equipment and	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. MNNVP-133, California Participating Addendum No. 7-15-70-34-001 for Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage including Related Peripherals and Services)	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR626, California Participating Addendum No. 7-14-70-11 for Data Communication Equipment and	5/23/2018
ConvergeOne	State of California Multiple Award Schedule Contract No. 3-18-70-2486K, General Services Administration Schedule No. GS-35F-0563U, Information Technology Goods and Services	7/25/2018
Cordoba	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Cox Business	RFP No. 1-1718 - E-Rate Categories One-Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services. Awarded Category 1	4/19/2017
Cox California Telcom, LLC	RFP No 2-1718, Telecommunications Services (VOICE)	6/28/2017

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Cox Communications California, LLC Cox California Telcom, LLC	RFP No. 10-13 Wide Area Network Services	1/22/2014
CR&R	Bid No. 1516-24, Service to Collect, Recycle, and Dispose of Solid Waste District Wide	5/25/2016
Culver-Newlin	Hawthorne School District Bid No. 13-14-1, Furniture and Accessories	5/28/2014
Dave Bang Associates, Inc.	California Multiple Award Schedule (CMAS) Contract No. 4-15-78-0013E for Fitness Equipment and Park and Playground Equipment	10/14/2015
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 18-02, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters and Athletic	3/14/2018
Davy Architects	RFQ No. 4-1617 - Architectural Services	4/19/2017
Dimension Data	RFP No. 1-1617 - E-Rate Multiple Categories	5/25/2016
Digital Networks Group, Inc.	California Multiple Award Schedule (CMAS) Contract Numbers 3-14-58-0215D, 3-14-58-0215E, 3-14-58-0215F for Information Technology Goods & Services	10/14/2015
Dominos Pizza	RFP No. 4-1718, Fresh Daily, Pre-baked Ready to Serve Delivered Pizza Service	8/23/2017
Dude Solutions	Association of Educational Purchasing Agencies Bid No. 016, Facilities Management Software - Dude	6/20/2018
E. Stewart & Assoc, Inc.	Bid No. 1819-01, Weed Abatement	7/25/2018
EMC Corporation	State of California Multiple Award Schedule (CMAS) Nos. 3-14-70-2486F and 3-15-70-2486E. #MNWNC-109 for Information Technology Goods and Services As Needed	3/22/2017
Epic Machines, Inc.	California Multiple Award Schedule Contract (CMAS) Contract No. 3-14-70-3108A, GSA Schedule No. GS-35F-0511T, Purchase and Warranty of Hardware and Software, Software Maintenance and Installation of Cisco Brand Products	10/22/2014
Fleet Vehicles - Trucks - Various Contractors	State of California Contract No. 1-18-23-20 A Through I, Fleet Vehicles - Trucks - Various	7/25/2018
Galasso's Bakery	Bid No. 1718-10, Fresh Bread and Bakery Products	7/26/2017
Ghatoade Bannon Architects	RFP No. 4-1617 - Architectural Services	4/19/2017
Gilbert & Stearns, Inc.	Bid No. 1617-07, Electrical, Fire Protection & Low Voltage Systems Service	12/14/2016
Gold Star Foods	Bid No. 1718-03, Frozen, Refrigerated, Processed Commodity, Dry Food and Beverage Products and	6/28/2017
Hewlett Packard Company/Sigmanet Inc.	State of California Multiple Award Schedule (CMAS) Nos. 3-14-70-2486F and 3-15-70-2486E. #MNWNC115 for Information Techology Goods and Services As Needed	3/22/2017
HMC Architects	RFP No. 4-1617 - Architectural Services	4/19/2017
Hollandia Dairy	Bid No. 1617-19, Milk and Dairy Products	4/19/2017

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Home Campus, Inc.	Service Contract To Provide District Student Athletes And School Administrators The Ability to Communicate with California Interscholastic	7/26/2017
Illuminate Education, Inc.	RFP No. 8-1617 Assessment Delivery and Data Management System (ADDMS)	6/7/2017
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-17-72-0057B, General Services Administration Schedule No. GS-03F-102GA, Purchase, Warranty and Installation of Floor Covering and Related Products	1/24/2018
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-18-78-0089A, General Services Administration schedule NO. GS-07F-5560P, Purchase, Warranty and Installation of Sport Facility Flooring - KYA Services, LLC.	6/20/2018
Liberty Paper	Anaheim Union High School District Bid No. 2016-09 - Multi-Purpose Copy Paper	4/27/2016
LPA, Inc	RFP No. 4-1617 - Architectural Services	4/19/2017
MGPA Architecture	RFP No. 4-1617 - Architectural Services	4/19/2017
Mohawk Commercial, Incorp	Contract No. 4-13-72-0039C For The Purchase, Warranty And Installation Of Floor Covering and Related Products	7/26/2017
Mobile Communications Repair	Bid No. 1617-08, Two-Way Radio, Push To Talk & Ancillary Equipment & Related Support & Maintenance Services	6/28/2017
New Dimension General Construction	Bid No. 1718-21, Dana Hills High School Structural Repairs	5/23/2018
Nicole Miller & Associates, Inc.	RFP No. 7-1617 - Investigative Services	6/7/2017
Nigro & Nigro PC	RFP No. 2-1617 - Financial Auditing Services	3/22/2017
PBK Architects	RFQ No. 4-1617 - Architectural Services	4/19/2017
PJHM Architects, Inc.	RFP No. 4-1617 - Architectural Services	4/19/2017
P&R Paper Supply Co.	Bid No. 1516-01, Paper and Plastic Products for Food and Nutrition Services	6/24/2015
Pacific Plumbing Co. of Santa Ana, Inc.	Bid No. 1516-03, Plumbing Services	6/22/2016
Painting and Décor, Incorporated	Bid No. 1718-18, Chaparral Elementary School Playground Modernization and Repaint	5/23/2018
Paragon	RFP No. 1-1718 - E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018 - Awarded Category 2	4/19/2017
Pinnacle Petroleum Inc.	Newport Mesa USD Bid No. 108-16: Fuel (Gasoline and Diesel)	10/26/2016
Pritchard Supply, Inc. dba Johnstone Supply	MA-080-16012279, Air Filters and Related Supplies - Pritchard Supply, Inc. dba Johnstone Supply	6/20/2018
Pritchard Supply, Inc. dba Johnstone Supply	MA-080-17011831, Heating, Ventilation and Air Conditioning Parts and Equipment - Pritchard Supply, Inc. dba Johnstone Supply	6/20/2018

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Prime Painting Contractors, Inc.	Bid No. 1718-02, Painting and Other Coating Services	6/28/2017
Progressive Design Playgrounds	California Multiple Award Schedule Contract No. 4-03-78-0023A for Playground and Outdoor Equipment and Related Services	3/22/2017
Q Fence and Fabrication, Incorporated	Bid No. 1516-05, Fence Repairs and Maintenance	6/10/2015
R. Jensen Company, Incorporated	Bid No. 1718-19, Aliso Viejo Middle School Modular Classrooms	5/23/2018
Refrigeration Control Co Inc.	Bid No. 1718-09, Refrigeration and Ice Machine Equipment Repair Service and Preventative Maintenance Services	9/13/2017
Ricoh USA, Inc.	WSCA-NASPO Valuepoint Master Agreement No. 3091, California Participating Addendum No. 7-15-70-25 for Copiers, Printers, Related Devices and Associated Services	5/23/2018
Robertson Industries, Inc.	No. 4-11-78-0003C for Playground Surfacing and Related Services	4/19/2017
School Loop	RFP No. 3-1617 - Learning Management System. Software and Services to Support Course Management and a Virtual Learning Environment	4/19/2017
2nd Gear/Insight Systems Exchange	Bid No. 1516-13, Refurbished Computer Equipment	10/28/2015
SHI International Corp.	Simi Valley USD RFP 10-14-14 Microsoft Products	2/11/2015
Southwest School Supply	Corona-Norco Unified School District Bid No. 2015/16-006 - JIT Classroom & Office Supplies	2/24/2016
Sparkletts	County of Orange Master Agreement No. MA-017-13011174, Bottled Water	7/24/2013
Student Transportation Services	Services Between the Orange County School Districts to Provide Cooperative Transportation Services During Peak Demand Periods	6/7/2017
TELACU Construction Management	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Val-Pro, Inc., dba Valley Fruit & Produce Co.	Bid No 1617-05, Fresh Produce (Fruits & Vegetables) Produces and Services	9/28/2016
Vector Resources, Inc.	California Multiple Award Schedule (CMAS) Contract Nos. 3-08-70-0876Y, 3-11-70-0876AG, 3-13-70-0876AL, 3-15-70-0876AM, 3-15-84-0018B, 3-16-70-2382B, 3-11-70-0876AK, 03-01-70-0879H, 03-08-70-0876W and 3-16-84-0018C, General Services Administration Schedule Nos. GS-35F-0505U, GS-35F-0563U, GS-35F-0308U, GS-35F-0511T, GS-07F-0206W, GS-35F-183DA, GS-35F-0143R, GS-35F-4748G, GS-35F-0814N and GS-07F-0200W Respectively, Information Technology Goods and Services	12/14/2016

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Vector USA	RFP No. 1-1718 - E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018. Awarded Category 2	4/19/2017
Weatherproofing Technologies	Bid No. 1516-08, Districtwide Roof Assessments & Preventative Roof Maintenance	9/9/2015
West Coast Arborists, Inc.	Bid No. 1617-02, Tree Trimming Maintenance Service	1/25/2017
WLC Architect	RFP No. 4-1617 - Architectural Services	4/19/2017
X-Act Technology Solutions Incorp	Bid No. 1617-07, Electrical, Fire Protection & Low Voltage Systems Service	12/14/2016

Vendor Payments Over 250K As of 8/2/18**2018-19**

Vendor Name	Total Dollar Amount
AMPLIFY EDUCATION INC	1,258,832.70
BENCHMARK EDUCATION COMPANY LLC	580,826.14
CAPISTRANO UNIFIED SCHOOL DIST	306,817.78
CORVEL ENTERPRISE COMP INC	308,864.52
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	770,563.68
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	1,666,473.34
MEBA C/O	8,036,647.91
ORANGE COUNTY DEPT OF EDUC	1,215,375.12
PAUL C MILLER CONSTRUCTION CO	384,225.99
SAN DIEGO GAS & ELECTRIC	845,166.70
SCHNEIDER ELECTRIC BUILDINGS AMERICAS INC	1,483,345.78
STRAUB CONSTRUCTION INC	1,538,130.69
US BANK	3,255,015.29

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: August 22, 2018

Board Item: Independent Contractor, Professional Services, Field Service and Master Contract Agreements

HISTORY

Education Code §§ 17604 and 17605 allow the Board of Trustees to delegate certain authority to District staff and pursuant to Resolution No. 1112-12, adopted on September 12, 2011, the Board delegated authority to the Deputy Superintendent, Business and Support Services, Executive Director, Fiscal Services and the Director, Purchasing the authority to sign and execute all contracts.

Education Code § 17605 requires all delegated transactions entered into by delegated staff be reviewed by the governing board every 60 days.

BACKGROUND INFORMATION

Independent Contractor, Professional Services, Field Service, and Master Contract Agreements are standard District template contracts, which have been reviewed by independent District legal counsel. The Purchasing and Contracts department prepares contracts, utilizing the appropriate contract form for the type of service requested and submits the contract, less the standard terms and conditions for Board consideration and approval. The standard terms and conditions for every type of contract are posted on the Purchasing website for public viewing and efficiency purposes to reduce the size of the Board agenda. A contract listing summary is provided for ease of review and information; however, the Board is requested to approve the actual contract included in the agenda item, not the summary itself.

CURRENT CONSIDERATIONS

Each contract, at a minimum, includes the rate(s) of services, scope of work to be provided, and term of the agreement.

FINANCIAL IMPLICATIONS

Each contract varies to the financial cost, depending on need and availability of funding.

STAFF RECOMMENDATION

It is recommended the Board approve and/or ratify all contracts submitted for consideration.

PREPARED BY: Lynh Rust, Executive Director, Contracts and Purchasing

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

AUGUST 22, 2018 BOARD MEETING
DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,
FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

New Agreements

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
ICA	1819073	Special Education, Indian Education & General Fund	Professional Tutors of America, Incorporated	Provide counseling services to District students	7-1-18 to 6-30-19	\$200,000.00
FSA	1819074	General Fund & Special Education	Two Way Direct, Incorporated	Provide materials and labor installation on the 148 GPS lockbox vehicle kits	7-1-18 to upon completion	\$41,099.83
PSA	1819075	Special Education	Jacqueline Kay Lugo	Provide counseling services to District students	7-1-18 to 6-30-19	\$45,000.00
PSA	1819076	Special Education	Carol A. Shack-Lappin	Provide counseling services to District students	7-1-18 to 6-30-19	\$15,000.00
PSA	1819077	Special Education	Business Interprise Professionals, LLC	Provide counseling services to District students	7-1-18 to 6-30-19	\$20,000.00
PSA	1819078	Special Education	Laura Phillips	Provide counseling services to District students	7-1-18 to 6-30-19	\$22,500.00
PSA	1819079	Special Education	Pamela Moldauer	Provide counseling services to District students	7-1-18 to 6-30-19	\$22,500.00
PSA	1819080	Special Education	Richard F. Lappin	Provide counseling services to District students	7-1-18 to 6-30-19	\$10,000.00
PSA	1819081	Special Education	Tricia Karetas Kramtz	Provide counseling services to District students	7-1-18 to 6-30-19	\$25,000.00
PSA	1819082	Special Education	Irma Ramirez Garcia	Provide counseling services to District students	7-1-18 to 6-30-19	\$35,000.00
PSA	1819083	Special Education	Center for Learning and Behavioral Solutions, Incorporated	Provide parent counseling and training, as well as counseling and guidance services to District students and parents	7-1-18 to 6-30-19	\$3,000.00
*MCA	1819084	Special Education	Speech and Language Development Center	Provide general education programs and special education instruction	7-1-18 to 6-30-19	\$350,000.00
PSA	1819085	Special Education	Sylvia Mende Psy.D.	Provide behavioral consultation services and intervention support to autism staff	7-1-18 to 6-30-19	\$25,000.00
ICA	1819086	General Fund	Stacey W. Kinney	Provide student counseling services	7-1-18 to 6-30-19	\$3,000.00
ICA	1819087	General Fund	Contemporary Services Corporation	Provide security services at various District events, including, but not limited to, Board meetings, graduation ceremonies and athletic events	7-1-18 to 6-30-19	\$90,000.00
ICA	1819088	General Fund	Charlotte Knox Educational Associates, Incorporated	Provide professional development training and materials to District educators	7-1-18 to 6-30-19	\$30,000.00
*MCA	1819089	Special Education	ECE 4 Autism	Provide general education programs and special education instruction	7-1-18 to 6-30-19	\$115,000.00
PSA	1819090	Special Education	Christine E. Hornak-Stein	Provide speech and language pathology services, including therapy, assessments and evaluations to District students	7-1-18 to 6-30-19	\$6,500.00
*MCA	1819091	Special Education	Children's Learning Connection, LLC	Provide behavior intervention implementation (BII) direct service and clinical supervision board certified behavior analyst (BCBA) to District students	7-1-18 to 6-30-19	\$30,000.00
PSA	1819092	General Fund	Ogletree, Deakins, Nash, Smoak & Stewart, P.C.	Provide legal and investigative services for Whistleblower Policy	7-1-18 to 6-30-19	\$5,000.00
ICA	1819093	General Fund	Nicole Miller & Associates, Incorporated	Provide investigative services	7-1-18 to 6-30-19	\$5,000.00

AUGUST 22, 2018 BOARD MEETING
DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,
FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

New Agreements (continued)

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
PSA	1819094	General Fund	Woodruff, Spradlin & Smart	Provide legal services	7-1-18 to 6-30-19	\$5,000.00
PSA	1819095	General Fund	Harbottle Law Group, APC	Provide legal services	7-1-18 to 6-30-19	\$150,000.00
ICA	1819096	General Fund	Government Financial Strategies, Incorporated	Provide financial advisory services	7-1-18 to 6-30-19	\$150,000.00
ICA	1819097	Title I	REACH LLC dba REACH Professional In-Home Tutoring	Provide one-on-one tutoring for District students	7-1-18 to 6-30-19	\$90,750.00
ICA	1819098	General Fund	Gayle M. Paride	Provide community outreach and support to Education Services	7-1-18 to 6-30-19	\$2,500.00
PSA	1819099	CFD 87-1	Green Dinosaurs, Incorporated	Provide commissioning services per California Title 24 Building code for the Aliso Niguel High School STEM building	8-1-18 to 8-1-20	\$22,382.00
PSA	1819100	Redevelopment Agency Mission Viejo	Green Dinosaurs, Incorporated	Provide commissioning services per California Title 24 Building code for the Newhart Middle School STEM building	8-1-18 to 8-1-20	\$22,698.00
*MCA	1819101	Special Education	New Haven Youth and Family Services	Provide general education programs and special education instruction, residential and mental health services, and intensive community based case management services	7-1-18 to 6-30-19	\$750,000.00
*MCA	1819102	Special Education	Oak Grove Institute Foundation, Incorporated	Provide general education programs and special education instruction, residential and mental health services	7-1-18 to 6-30-19	\$300,000.00
PSA	1819103	Special Education	Hatch & Cesario Attorneys-at-Law	Provide legal services including representation, document filing, staff preparation, testimony hearing, and legal consultation	7-1-18 to 6-30-19	\$100,000.00
PSA	1819104	Deferred Maintenance	Kitchell CEM, Incorporated	Provide total facilities needs, committee formation, coordination, tracking and implementation	7-1-18 to 6-30-19	\$35,360.00
ICA	1819106	General Fund	Album Agency dba Album Creative Studios, Incorporated	Provide brand strategy and identity project for Aliso Niguel and Tesoro High School	7-1-18 to 6-30-19	\$15,000.00

\$2,742,289.83

Amendments

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	ESTIMATED EXPENDITURES
*MCA	1819018	Special Education	Bellefaire JCB dba Monarch Center for Autism	Provide general education programs and special education instruction, residential and mental health services	Replace rate sheet Exhibit A with revised Exhibit A-1 rate sheet	\$0.00

\$0.00

PSA - Professional Services Agreement
*MCA - Master Contract Agreement
FSA - Field Service Agreement

* No "not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollar amount as it may limit the flexibility to place special education students in a timely manner.



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **August 23, 2018** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

PROFESSIONAL TUTORS OF AMERICA, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$200,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Robert Gordon
 Title: Chief Executive Officer
 Address: 3350 East Birch Street, Suite 108
Brea, CA 92821
 Email Address: rgordon@professionaltutors.com

EXHIBIT A



Non Public Agency / Special Education and Related Services

Rate Sheet 2018-19

*Rates/per hour

(1) Behavior Intervention	
Behavior Intervention Design Planning	\$120.
Behavior Intervention Implementation	\$75. - \$120.
(2) Counseling & Guidance	
Educational Counseling	\$120.
Parent Counseling & Training	\$120.
Educationally Related Mental Health Services	\$120.
Educationally Related Intensive Counseling Services	\$120.
(3) Language Speech Development & Remediation	
Assessment/Evaluation, including IEP attendance	\$120.
(4) Occupational Therapy	
Assessment/Evaluation, including IEP attendance	\$120.
(5) Vocational Education & Career Development, Transition	
	\$90.
(6) Academic Tutoring - Sped Credential/General	
	\$75./\$72.
(7) Academic Achievement Test	
*Woodcock Johnson IV	
* Scantron Performance & Achievement Series	\$75.

Capistrano Unified School District – Indian Education
Fee Schedule / Program Information 2018-2019

Provider: **Professional Tutors of America, Inc.**
Address: **3350 E. Birch Street, Suite 108, Brea, CA 92821**
Contact Person: **Robert Gordon**
Phone: **(800) 832-2487 x254**
Fax: **(714) 671-1887**
E-mail: **Rgordon@professional tutors.com**
Website: **www.professional tutors.com**

1. Give a brief description (a paragraph) that can be sent to parents regarding the types of services your company can provide to students.

We provide individualized tutoring instruction (always One-to-One) in math, reading, English language arts or science. We serve students in all grade levels (from K-12th grade). Tutoring is done at the student's home or at a local library, whichever the parent prefers. The tutoring lessons focus on learning objectives, providing maximum results. We have Spanish-speaking tutors and staff available. We have been providing one-to-one tutoring for 33 years, and one-to-one tutoring is proven to be the most effective method of learning. Our teachers are all college graduates, and most of them have had teaching experience in either public or private schools. We have a strong, proven record with over 300 school districts, improving academic skills, motivating students, and building self-confidence.

Proporcionamos la instrucción individualizada (Siempre Enseñamos Uno-a-Uno) en matemáticas, lectura, artes de lengua, o ciencia. Servimos a estudiantes en todos los niveles de grado (de grado de K-12th). El curso particular se hace en el hogar del estudiante o en una biblioteca local, dependiendo de la preferencia del padre. Las lecciones del curso particular se centran en objetivos, proporcionando resultados máximos. Tenemos profesores particulares y personales disponibles que hablan español. Hemos estado proporcionando el curso particular por 33 años, que ha demostrado ser el método más efecto de aprendizaje. Nuestros profesores son graduados de la universidad, y la mayor parte han tenido experiencia de enseñanza en escuelas privadas o públicas. Tenemos un expediente fuerte, probado con 300 distritos escolares, mejorando las habilidades académicas, motivando estudiantes, y construyendo confianza en sí mismo.

2. Cost(s) associated with your program (hourly rate): **\$55.00 per hour for One-to-One tutoring**
3. Location of services: **Student's home, or the local library—parent's choice.**



FEE SCHEDULE

Capistrano USD – McKinney Vento Program

Company: Professional Tutors of America, Inc.
Contact: Robert Gordon / Lilly Ramos
Address: 3350 E. Birch Street, Suite 108, Brea, CA 92821
Phone: (800) 832-2487
Fax: (714) 671-1887
Email: Rgordon@professionaltutors.com

Description of Services:

We provide individualized tutoring instruction (always One-to-One) in all subjects. We serve students in all grade levels (from K-12th grade). Tutoring is done at the student's home or at a local library, whichever the parent prefers. We have been providing one-to-one tutoring for over 30 years, and one-to-one tutoring is proven to be the most effective method of learning. Our teachers are all college graduates, and many of them have had teaching experience in either public or private schools. We have a strong, proven record with over 300 school districts, improving academic skills, motivating students, and building self-confidence.

Terms of Payment: \$55.00 per hour

Rates will be in effect: July 1, 2018 – June 30, 2019.

Signature: _____

Date: _____

5/21/18

Name: Robert Gordon, CEO

Capistrano Unified School District - ESSA
Fee Schedule / Program Information 2018-2019

Provider: **Professional Tutors of America, Inc.**
Address: **3350 E. Birch Street, Suite 108, Brea, CA 92821**
Contact Person: **Robert Gordon**
Phone: **(800) 832-2487 x254**
Fax: **(714) 671-1887**
E-mail: **Rgordon@professional tutors.com**
Website: **www.professional tutors.com**

1. Give a brief description (a paragraph) that can be sent to parents regarding the types of services your company can provide to students.

We provide individualized tutoring instruction (always One-to-One) in math, reading, English language arts or science. We serve students in all grade levels (from K-12th grade). Tutoring is done at the student's home or at a local library, whichever the parent prefers. The tutoring lessons focus on learning objectives, providing maximum results. We have Spanish-speaking tutors and staff available. We have been providing one-to-one tutoring for 33 years, and one-to-one tutoring is proven to be the most effective method of learning. Our teachers are all college graduates, and most of them have had teaching experience in either public or private schools. We have a strong, proven record with over 300 school districts, improving academic skills, motivating students, and building self-confidence.

Proporcionamos la instrucción individualizada (Siempre Enseñamos Uno-a-Uno) en matemáticas, lectura, artes de lengua, o ciencia. Servimos a estudiantes en todos los niveles de grado (de grado de K-12th). El curso particular se hace en el hogar del estudiante o en una biblioteca local, dependiendo de la preferencia del padre. Las lecciones del curso particular se centran en objetivos, proporcionando resultados máximos. Tenemos profesores particulares y personales disponibles que hablan español. Hemos estado proporcionando el curso particular por 33 años, que ha demostrado ser el método más efecto de aprendizaje. Nuestros profesores son graduados de la universidad, y la mayor parte han tenido experiencia de enseñanza en escuelas privadas o públicas. Tenemos un expediente fuerte, probado con 300 distritos escolares, mejorando las habilidades académicas, motivando estudiantes, y construyendo confianza en sí mismo.

2. Cost(s) associated with your program (hourly rate): **\$50.00 per hour for One-to-One tutoring**
3. Location of services: **Student's home, or the local library—parent's choice.**



CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675

FIELD SERVICES AGREEMENT

THIS CONTRACT is made and entered into this day of August 23, 2018, by and between Two Way Direct, Inc., hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 41,099.083 the following:

Provide materials and labor installation on the 148 GPS lockbox vehicle kits

As described in the attached Exhibit A.
2. The term of the Contract shall begin on July 1, 2018 and end upon completion.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Transportation Director or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- ☒ W-9 Request for Taxpayer Identification Number and Certification
- ☒ Quote/Proposal, dated 852750, 6/9/2017
- ☒ Plans and Specifications/Scope of Work
- ☒ Worker's Compensation Certificate
- ☒ Purchase Order Number M68A0022
- ☒ Liability Insurance Certificate
- ☒ Guarantee
- ☒ Certification by Contractor of Criminal Records Check
- ☒ Contractor's Certificate Regarding Non-Asbestos Containing Materials
- ☐ Payment Bond\$ _____
- ☐ Faithful Performance Bond \$ _____
- ☐ California State Contractor's License Number _____
- ☒ Drug-Free Workplace Certification
- ☒ Tobacco Use Policy
- ☐ DIR Registrations No. _____
- ☐ Other _____

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____
SignatureBy: _____
SignatureLynh N. Rust
Print NameDustin Heft
Print NameExecutive Director, Contracts & Purchasing
TitleSales Manager
Title

Board Approval Date: August 22, 2018

Contractor's License No._____
(Corporate Seal, if Incorporated)



3262 Grey Hawk Court
 Carlsbad, CA 92010
 888-742-5893
 www.twowaydirect.com

Estimate

Date 6/9/2017
Estimate # 852750
Expires
Sales Rep Dustin Heft
Terms Net 30

Bill To

Accounts Payable
 Capistrano Unified School Dist
 33122 Valle Road
 San Juan Capistrano CA 92675
 United States

Ship To

Carlos Chicas
 Capistrano Unified School District Transportation
 2B Liberty
 Aliso Viejo CA 92656
 United States

Item	Quantity	Description	Rate	Amount
CSPM100-SONX P5-LB-HW	148	GPSLOCKBOX VEHICLE KIT FOR XP5	289.95	42,912.60
Discount		Bulk discount on equipment.	-5,464.40	-5,464.40
Discount		VIP Discount on equipment.	-13,400.00	-13,400.00
Installation	148	Field Labor: Repair technician dispatched to your location. Install with new vehicle kits.	100.00	14,800.00
Equipment TWD	8	Computer Microphone and Speaker	45.00	360.00

Subtotal 39,208.20
Tax (AVATAX 7.75%) 1,891.63
Total \$41,099.83

TERMS OF SALE:

- 1.) All sales are final, no returns will be accepted.
- 2.) RMA numbers must be obtained to return merchandise or warranted items.
- 3.) A \$25 service fee will be charged for all returned checks.
- 4.) Refused / returned packages will be billed freight and 20% restocking fee.
- 5.) Past due invoices are subject to a 12% annual interest rate service charge.
- 6.) Past due invoices are subject to an additional 5% credit card processing fee.
- 7.) Buyer is responsible for all legal fees, court costs and collection fees if amount becomes past due.
- 8.) Coverage cannot be guaranteed due to variances in the environment.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

JACQUELINE KAY LUGO

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$45,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Jacqueline Kay Lugo
 Title: Owner
 Address: 3012 Anabella
San Clemente, CA 92673
 Email Address: jacquelinelugo.mft@gmail.com

EXHIBIT A
FEE SCHEDULE

Jacqueline Lugo, LMFT
3012 Anabella San Clemente, CA 92673
951-970-1999 (personal) 949-441-0711 (work)
FAX NUMBER
Jacquelinelugo.mft@gmail.com

Student counseling, to include maintenance of records and IEP attendance - \$70.00 per hour

Student mental health assessments- \$85.00



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

CAROL A. SHACK-LAPPIN

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$15,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Carol A. Shack-Lappin
 Title: Owner
 Address: 22362 Gilberto, Suite 205
Rancho Santa Margarita, CA 92688
 Email Address: shacklappin@aol.com

EXHIBIT A

FEE SCHEDULE

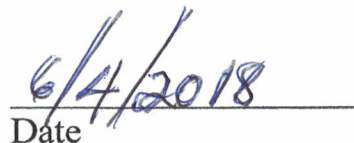
Carol Shack-Lappin, LCSW
22362 Gilberto, Suite 205
Rancho Santa Margarita, CA 92688
(949)633-1984
shacklappin@aol.com

Description of services to be provided by consultant:

1. As indicated by a student's IEP, provide individual or parent counseling with focus on issues related to identified IEP goals.
2. As requested by school staff, or as indicated by student's presentation, consult with school staff regarding student's progress on IEP goal(s).
3. Attend IEP meetings as requested by the IEP team.
4. Maintain records of counseling session dates, consultation dates and time, and IEP meeting attendance.
5. Maintain records of student progress in counseling.
6. As requested by staff, consult with school or district staff on, and/or conduct mental health evaluations.
7. As requested consult with district staff on residential searches.

Hourly Rate: \$85.00


Carol Shack-Lappin, LCSW


Date



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

BUSINESS INTERPRISE PROFESSIONALS, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$20,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Ernest Proud, Ph.D.
 Title: Owner
 Address: 8118 E. San Luis Dr.
Orange, CA 92869
 Email Address: ernie.proud@sbcglobal.net

EXHIBIT A

Ernest Proud, Ph.D.
Licensed Clinical Psychologist

Fee Rate for Services for 2018-19

<u>Service</u>	<u>Rate Per Hour</u>
Individual Therapy	\$85.00
Family Therapy	85.00
Collateral Therapy	85.00
Group Therapy	85.00
Mental Health Assessment Services	85.00
Mental Health/Behavioral Health Services	85.00

 5/21/18
Ernest Proud, Ph.D. Date

Reimbursement for travel expenses associated with out-of-state travel, including but not limited to mileage, airfare, hotel, rental car, and food per diem.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

LAURA PHILLIPS

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$22,500.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Laura Phillips
 Title: Owner
 Address: 5 Bristers Hill Lane
Ladera Ranch, CA 92694
 Email Address: lauraphillipsclsw@gmail.com

Exhibit A
Fee Schedule

Laura S. Phillips
5 Bristers Hill
Ladera Ranch, CA 92694
(617) 699-0001
lauraphillips1csw@gmail.com

Description of services to be provided by consultant:

1. As indicated by a student's IEP, provide individual, parent, or collateral counseling session with focus on issues related to identified IEP goals.
2. As requested by school staff, or as indicated by student's presentation, consult with school staff regarding student's progress on IEP goal(s).
3. Attend IEP meetings as requested by the IEP team.
4. Maintain records of counseling session dates, consultation dates and time, and IEP meeting attendance.
5. Maintain records of student progress in counseling.

Term of Contract: 1

Hourly Rate: \$80.00



PROFESSIONAL SERVICES MASTER AGREEMENT

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PAMELA MOLDAUER

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$22,500.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Pamela Moldauer
 Title: Owner
 Address: 30131 Town Center Drive, #235
Laguna Niguel, CA 92677
 Email Address: pmoldauer@gmail.com

Exhibit A

Fee Schedule

Pamela S. Moldauer, L.C.S.W.
30131 Town Center Drive, #235
Laguna Niguel, CA 92677
(949)495-3666
(949)495-8194 Fax
pmoldauer@gmail.com

Description of services to be provided by consultant:

1. As indicated by a student's IEP, provide individual, parent, or collateral counseling session with focus on issues related to identified IEP goals.
2. As requested by school staff, or as indicated by student's presentation, consult with school staff regarding student's progress on IEP goal(s).
3. Attend IEP meetings as requested by the IEP team.
4. Maintain records of counseling session dates, consultation dates and time, and IEP meeting attendance.
5. Maintain records of student progress in counseling.

Term of Contract:

Hourly Rate: \$70.00


Pamela S. Moldauer, L.C.S.W.

5/29/18
Date



PROFESSIONAL SERVICES MASTER AGREEMENT

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RICHARD F. LAPPIN

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$10,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Richard F. Lappin
 Title: Owner
 Address: 22362 Gilberto, Suite 205
Rancho Santa Margarita, CA 92688
 Email Address: Richard.lappin.7@gmail.com

EXHIBIT A

FEE SCHEDULE

Richard Lappin, LCSW
(949)633-2140 Lic. No. LCS13371

22362 Gilberto, Suite 205
Rancho Santa Margarita, CA 92688

33161 Camino Capistrano, Ste. K-1
San Juan Capistrano, Ca. 92675

richard.lappin.7@gmail.com

Description of services to be provided by consultant:

1. As indicated by a student's IEP, provide individual or parent counseling with focus on issues related to identified IEP goals.
2. As requested by school staff, or as indicated by student's presentation, consult with school staff regarding student's progress on IEP goals(s).
3. Attend IEP meetings as requested by the IEP team.
4. Maintain records of counseling session dates, consultation dates and time, and IEP meeting attendance.
5. Maintain records of student progress in counseling.
6. As requested by staff, consult with school or district staff on, and/or conduct mental health evaluations.
7. As requested consult with district staff on residential searches.

Hourly Rate: \$85.00


Richard Lappin, LCSW

6-4-18
Date



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

TRICIA KARETAS KRANTZ

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$25,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Tricia Karetas Krantz
 Title: Owner
 Address: 18 Country Walk Dr.
Aliso Viejo, CA 92656
 Email Address: Tricia.krantz@gmail.com

EXHIBIT A

**Tricia Krantz, MFT
18 Country Walk Dr.
Aliso Viejo, CA 92656
949-521-2898**

Rate Sheet for 2018-2019

\$70.00/hour for contracted counseling services



PROFESSIONAL SERVICES MASTER AGREEMENT

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IRMA RAMIREZ GARCIA

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$35,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Irma Ramirez Garcia
 Title: Owner
 Address: 403 Calle Nina
San Clemente, CA 92672
 Email Address: scirma@aol.com

EXHIBIT A

Irma R. Garcia, LCSW, PPSC
403 Calle Nina
San Clemente, CA 92672
949-235-8263
scirma@aol.com

FEE SCHEDULE

Description of Services to be Provided by Consultant:

1. As indicated by a student's IEP, provide 60 minute individual, parents, or collateral counseling session with focus on issues related to identified IEP goals.
2. As requested by school staff, or as indicated by a student's presentation, consult with school staff regarding student's progress on IEP goal(s).
3. Attend IEP meetings as requested by the IEP team.
4. Maintain records of counseling session dates, consultations dates and times, and IEP meeting attendance.
5. Maintain records of student progress in counseling.

Term of Contract: 2018-2019 school year

Hourly Rate: \$70.00

Irma R. Garcia, LCSW
Irma R. Garcia, LCSW

05/24/18
Date



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

CENTER FOR LEARNING AND BEHAVIORAL SOLUTIONS, INC.

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$3,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Gina Hylton
 Title: Executive Administrator
 Address: 16220 Scientific Way
Irvine, CA 92618
 Email Address: frontdesk@c4l.net



Center for Learning & Behavioral Solutions

2018 Rate Sheet

Counseling & Guidance Services	\$150.00/hr
Parent Counseling & Training	\$150.00/hr



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 1, 2018 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor")

SPEECH AND LANGUAGE DEVELOPMENT CENTER

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2018 through June 30, 2019.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications
☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : August 22, 2018

"CONTRACTOR"

By: Dr. Adrienne Kessler
Name: Dr. Adrienne Kessler
Title: Chief Executive Officer
Email: akessler@slcd.net

EXHIBIT A: RATES

CONTRACTOR

Speech and Language Development Center

CONTRACTOR NUMBER

30-66472-6937437

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Rate	Period
\$167.00	Day

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Zone 1	\$41.91 rd trip	\$26.19 one way
	b. Transportation – Zone 2	\$51.36 rd trip	\$33.34 one way
	c. Transportation – Zone 3	\$62.35 rd trip	\$39.81 one way
	d. Transportation/ Bus Aide	\$20.43	Hour
(2)	a. Counseling	\$100.57	Hour
	b. Educational Counseling – Group of _____		
	c. Counseling – Parent		
(3)	a. Adapted Physical Education – Individual	\$92.19	Hour
	b. Adapted Physical Education – Group of _____		
	c. Adapted Physical Education – Group of _____		
(4)	a. Language and Speech Therapy – Individual	\$103.72	Hour
	b. Language and Speech Therapy – Group of 2		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	\$20.43	Hour
	b. Additional Instructional Assistant – 2 to 1	\$13.10	Hour
	c. Additional Instructional Assistant – 3 to 1	\$11.27	Hour
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual	\$103.72	Hour
	b. Occupational Therapy – Group of 2	\$100.98	Hour
	c. Occupational Therapy – Group of 3		
	d. Occupational Therapy – Group of 4 - 7		
	e. Occupational Therapy – Consultation Rate		
(8)	Physical Therapy	\$103.72	Hour
(9)	a. Behavior Intervention (BCBA)	\$91.80	Hour
	b. Behavior Services – BID – Certified Behavior Analysis	\$94.29	Hour
	Provided by: _____		
(10)			
(12)	AAC Consult	\$103.72	Hour
(13)	Residential Mental Health Services		



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

SYLVIA MENDE PSY.D.

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$25,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Sylvia Mende
 Title: Licensed Clinical Psychologist-PSY.D
 Address: P.O. Box 3315
Rancho Santa Fe, CA 92067
 Email Address: sylmende@gmail.com

FEE SCHEDULE

Sylvia Mende, Psy.D.
Licensed Clinical Psychologist
PSY 15870

P.O. Box 3315
Rancho Santa Fe, CA 92067

Behavioral Consultation

\$175.00 per hour

By: Sylvia Mende, Psy.D. Date: 6/25/18



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **August 23, 2018** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

STACEY W. KINNEY

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$3,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Stacey W. Kinney
 Title: MS, LMFT
 Address: 26441 Crown Valley Pkwy, Suite 101
Mission Viejo, CA 92691
 Email Address: stacey@kinneymft.com


EXHIBIT A

FEE SCHEDULE

2018-2019

Stacey Kinney MS, LMFT
DBA South County Counseling
26441 Crown Valley Parkway, #101
Mission Viejo, CA 92691
Phone (949)206-0010
Fax (949)716-2126
stacey@kinneymft.com

Counselor Session Rate: \$200.00/Session

By:  Date: 6/14/18



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **August 23, 2018** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

CONTEMPORARY SERVICES CORPORATION

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$90,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certification ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Signature: _____
 Name: Edward S. Kim
 Title: Associate General Counsel
 Address: 17101 Superior St.
Northridge, CA 91325
 Email Address: ekim@csc-usa.com

EXHIBIT A

The rates for the 2018-2019 school year are proposed as follows:

Event Manager \$32.00 (for request of 30+ guards)

Supervisor: \$26.50

Guard: \$24.00

Please let me know if you have any questions.

Thank you so much for your patience.

Best,

Tania



Tania De La O

Branch Manager

Contemporary Services Corporation

1539 W. Orangewood Ave., Orange, CA 92868

P: (714) 937-5150 M: (657) 221-8246

w: www.csc-usa.com e: tdelao@csc-usa.com



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **August 23, 2018** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

CHARLOTTE KNOX EDUCATIONAL ASSOCIATES, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$30,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Charlotte Knox
 Title: President
 Address: 534 Grandview Court
Point Richmond, CA 94801
 Email Address: charlotte@knoxeducation.com



DATES OF SERVICE TBD

FEES

On-site per diem fee for workshop: \$3000 inclusive of travel expenses

TOTAL FEES FOR PROJECT \$30,000

PRINCIPAL CONTACT:

Charlotte Knox
Knox Education
Federal Tax ID # 68-0459462

PROPOSAL FOR PROFESSIONAL DEVELOPMENT

Strategic Schooling: The Writing Campaign

Del Obispo Elementary School Capistrano Unified School District

INTRODUCTION

Charlotte Knox, of Knox Education, is an educational consultant with long-term success and experience in helping students, teachers, administrators, and districts improve literacy and academic performance and narrow the achievement gap.

Charlotte Knox of Knox Education will provide up to 10 days of on-site professional development and coaching for staff on the following:

OUTCOMES:

Teachers will:

1. Learn how to teach informative, opinion, and narrative writing utilizing existing textbook and supplemental material for English Language Arts, science and social studies to teach to the Common Core state standards (CCSS).
2. Backward map a year of instruction integrating writing standards with English Language Arts, Science, and Social Studies
3. Develop and teach three reading/writing units based on each of the three writing types in the Common Core. These units will include instruction in CCSS standards for reading and writing as well as performance tasks to demonstrate student understanding.
4. Conduct pre and post assessment of each of the three writing types including data analysis and development of mini lessons addressing student need.
5. Grade 3-5 teachers will learn best practices for preparing students to do their best on the CASSPP.
6. Incorporate technology into their teaching as much as available technology allows. This will include teaching students how to do on-line research, as well as begin to learn to critique the value of on-line sources.
7. Learn strategies for teaching students to write well in on-demand situations and tests.
8. Analyze their students' writing to inform best "next steps" in instruction.
9. Hone skill with teaching writing as well as support English learners and below grade level students with accessing challenging text and writing to grade level standards using best, research-based practices.
10. Develop school-wide writing celebrations including opportunities to publish, parent events, awards, etc.

Format:

Consultant will provide introductory session to share supporting research for a writing focus, analyze current data and set targets, and develop a year-long plan for integrating writing across the curriculum. Consultant will provide six, two hour sessions with each grade level, K-5. During each session teachers will analyze progress with writing development, learn about and plan for a writing type, and view demonstration lessons with their students. Consultant will follow up via phone and email to provide continued feedback and support with unit development and meeting student needs for teachers

Consultant will collaborate with staff to develop 6 performance task assessments of writing for each grade level to use for pre/post testing. In addition data analysis protocols and checklists will support the analysis of results for each of these in order to inform instruction.

Suggested Schedule (all dates TBD)

August : Year-long planning and backwards mapping. Organizing for writing instruction: time, materials, routines—one day all staff before school starts

All sessions below would entail 3 days on-site: Tuesday Demos, walkthrough and all staff meeting, Wednesday K, 1, and 2 grade teacher sessions. Thursday 3,4, and 5 grade teacher sessions

September: Writing Session 1: Analysis of baseline writing sample, how to teach first writing type, unit development

October: Writing session 2: Analysis of pre-test in first writing type, Next steps for instruction, unit development

December: Writing session 3: Analysis of post test, How to teach second writing type, unit development

January all grades: "Half time Huddle" Analyzing mid-year data, academic conferencing re: target students, backwards mapping for test prep

February: Writing session 4: Analysis of post test, How to teach third writing type, unit development

March/April: Analysis of post test, how to differentiate writing instruction for all students to meet their best achievement

June: year-end reflection and planning forward, analyzing results, next steps—one day TBD

Professional Development Contract to include:

- 10 days on-site training with Charlotte Knox
 - All staff access to Knox Education website for a full year—August 2018-Jun2 2019
-

- Summer planning session with administrator
- 6 principal/administrator support sessions
- Parent informational evenings or coffees to learn about the role of writing with the Common Core State Standards
- Customized curricular material for writing as needed: rubrics, prompts, lessons, etc.
- Ongoing email and phone support with implementation for all staff
- Travel expenses for consultant

BIO

Charlotte Knox has spent the past twenty years writing and organizing long-term professional development projects for school districts and publishers nationally. She has worked with Dennis Parker since 2000 developing tools for implementation of his Strategic Schooling model. She built a comprehensive website in 2011 which houses all of the tools for easy access for her schools. Additional projects include the following books, courses, and video series: *Talking Walls: Building Classroom Environments to Support Student Achievement*, co-authored with Michelle Karns; *Information Please*, an ELD strategies handbook and Advanced AB466 training institute; *Backwards Planning for Success with Writing*, a comprehensive toolkit and training course for implementation of a school-wide writing campaign; *SHINE*, an eight session ELD course, *Literacy Scaffolds for English Language Learners*, a best practice video series; *RISE*, an 8 week English language development course for Rigby Education; and the *Literacy Initiative Schools* project which combined inservice, demonstration teaching, coaching, and analysis of data to increase student achievement. Prior to consulting Charlotte was a teacher and staff developer for the Oakland Unified School District. Her areas of expertise include literacy, assessment, English language development, and classroom management.



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 1, 2018 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor")

ECE 4 AUTISM

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2018 through June 30, 2019.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications
☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : August 22, 2018

"CONTRACTOR"

By: ECE 4 Autism
Name: Ziba Farzaneh
Title: Owner
Email: ziba@ece4autism.com

EXHIBIT A: RATES

CONTRACTOR

ECE 4 Autism

CONTRACTOR NUMBER

30-66621-0133082

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Rate	Period
\$190.00	Day
_____	_____

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Assistive Technology Services – Individual	\$35.00	Hour
	b. Assistive Technology – Group	\$25.00	Hour
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	\$90.00	Hour
	b. Language and Speech Therapy – SLPA	\$70.00	Hour
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech – Consultation Rate	\$90.00	Hour
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	\$90.00	Hour
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 - 7	_____	_____
	e. Occupational Therapy – Consultation Rate	\$90.00	Hour
(8)	Physical Therapy	_____	_____
(9)	a. Behavior Intervention – Design or Planning (BID)/Consult	\$90.00	Hour
	b. Behavior Intervention and Direct Implementation	\$90.00	Hour
	c. Specially Designed Vocational Education Career Development	\$55.00	Hour
(10)	Recreation Services	\$55.00	Hour
(12)	Residential Board and Care	_____	_____
(13)	Residential Mental Health Services	_____	_____
	Other _____	_____	_____
(14)		_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

CHRISTINE E. HORNAK-STEIN

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$6,500.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Christine E. Hornak-Stein
 Title: Owner
 Address: 7301 Sitio Lirio
Carlsbad, CA 92009
 Email Address: christine@be-fluent.com



2018-19 FEE SCHEDULE FOR SPEECH AND LANGUAGE SERVICES

**Christine E. Stein, M.A., CCC-SLP
Speech-Language Pathologist**

chstein@capousd.org

christine@be-fluent.com

7301 Sitio Lirio Carlsbad, CA 92009

Speech-Language Evaluations	\$95.00/hr.
Speech and Language Therapy	\$95.00/hr
Meetings, IEP/SST preparation/attendance	\$95.00/hr
Home-based Speech and Language Therapy	\$120.00/hr

Effective July 1, 2018



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 1, 2018 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor")

CHILDREN'S LEARNING CONNECTION, LLC

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2018 through June 30, 2019.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications
☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : August 22, 2018

"CONTRACTOR"

By: Children's Learning Connection, LLC
Name: Jeffery Winters
Title: Chief Executive Officer
Email: nescudero@autismlearningpartners.com

EXHIBIT A: RATES

CONTRACTOR

Children's Learning Connection. LLC

CONTRACTOR NUMBER

1A-30-079

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Rate	Period
_____	_____
_____	_____
_____	_____

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 - 7	_____	_____
	e. Occupational Therapy – Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____
(9)	a. Behavior Intervention (BID) 1:1 Direct/Implementation	\$51.00	Hour
	b. Behavior Intervention – Development & Supervision (Master)	\$80.00	Hour
	c. Behavior Intervention Development & Supervision (BCBA)	\$98.00	Hour
(10)	Nursing Services	_____	_____
(12)	Residential Board and Care	_____	_____
(13)	Residential Mental Health Services	_____	_____
	Other _____	_____	_____
(14)		_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

OGLETREE, DEAKINS, NASH, SMOAK & STEWART, PC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$5,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Vince Verde
 Title: Shareholder
 Address: 695 Town Center Drive, Suite 1500
Costa Mesa, Ca. 92626
 Email Address: vince.verde@ogletreedeakins.com

Exhibit A

Ogletree, Deakins, Nash, Smoak & Stewart PC

Services

Provide legal services pursuant to RFP No. 6-1516 Whistleblower Policy Investigative Law Firm

Senior Partner \$425/hour
Partner \$410/hour
Senior Associate \$375/hour
Associate \$265/hour
Of Counsel \$380/hour
Paralegal \$185/hour



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

NICOLE MILLER & ASSOCIATES, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$5,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Nicole Miller
 Title: President
 Address: 905 Calle Negocio #74182
San Clemente, Ca. 92672
 Email Address: nmiller@nmillerinv.com

FEE SCHEDULE

Service Type	Hourly Rate
INVESTIGATIVE SERVICES	\$150.00
Investigations	
Pre-employment and employment background checks	
Residency verifications	
Witness locating	
School Board Presentations	
Social Media and Online Research	
SAFETY & SECURITY SERVICES	\$150.00
Trainings (Violence in the Workplace; Tactical Search; Armed Shooter Response; Enhanced Situational Awareness)	
School Site Security Audits (CPTED)	
Emergency Management Tabletop and Site Exercises	
Security Assessments (Red Team; Risk and Vulnerability; Threat)	
Covert Mobile / Foot Surveillance and Counter Surveillance Detection	
Special Event Safety and Security Risk Planning	
Special Event Operational Security Management	
Executive Protection	
Electronic Security / Surveillance System Audits	
Emergency Planning Evaluations	
OTHER TERMS	
<ul style="list-style-type: none"> Round trip mileage from the Nicole Miller & Associates office to a work site is charged at the standard IRS mileage rate of 54.5 cents per mile. There are no mark-up charges for materials, supplies, travel expenses, etc., over the actual cost. All receipts will be provided. 	



PROFESSIONAL SERVICES MASTER AGREEMENT

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WOODRUFF, SPRADLIN & SMART, APC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$5,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Daniel Spradlin
 Title: Director
 Address: 555 Anton Blvd., Suite 1200
Costa Mesa, Ca. 92626
 Email Address: dspradlin@wss-law.com

EXHIBIT A
FEE SCHEDULE

NAME OF COMPANY OR INDIVIDUAL: Woodruff, Spradlin & Smart
NAME OF CONTACT: Daniel K. Spradlin
ADDRESS: 555 Anton Blvd., #1200,
Costa Mesa, CA 92626
TELEPHONE NO.: (714) 558-7000
FAX NO.: (714) 835-7787
DESCRIPTION OF SERVICES: Civil Litigation Defense
RATE OF PAY & EXPENSES: Civil Litigation:
Partners - \$225.00 per hour
Associates - \$175.00 per hour
Paralegals - \$100.00 per hour

Appellate Work:
Attorneys - \$250.00 per hour
Paralegals - \$100.00 per hour

It is very important to include either an hourly or daily rate of pay. This is necessary to determine partial payment in the event services cannot be completed.

Signature:

Daniel K. Spradlin Daniel K. Spradlin

Date:

5-31-17

6-27-18

Printed Name:

Daniel K. Spradlin



PROFESSIONAL SERVICES MASTER AGREEMENT

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HARBOTTLE LAW GROUP, APC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$150,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Dan Harbottle
 Title: Director
 Address: 18401 Von Karman Ave, Suite 200
Irvine, Ca. 92612
 Email Address: dharbottle@harbottlelaw.com



HLG Irvine

18401 Von Karman Avenue
Suite 200
Irvine, California 92612
Tel:
Fax: 949.428.8779

www.harbottlelaw.com

HLG San Jose

2033 Gateway Place
5th Floor
San Jose, California 95110
Tel: 408.961.8711
Fax: 949.428.8779

HARBOTTLE LAW GROUP: Rates for Legal services 2018-2019

Senior attorneys - \$215/hour

Junior attorneys - \$205/hour

Paralegals & Legal Assistants - \$105/hour



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

GOVERNMENT FINANCIAL STRATEGIES, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$150,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

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[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Lori Raineri
 Title: President
 Address: 1228 N Street, Suite 13
Sacramento, Ca. 95814
 Email Address: lori@gfsi.com

EXHIBIT A



MEMORANDUM

To: Clark Hampton
From: Keith Weaver *KW*
Date: June 14, 2018
Re: Scope of Work for Financial Advisory Services in FY 2018-19

Clark, thank you again for the opportunity to work with Capistrano Unified School District. Below is a scope of work for us to assist with financial advisory services for FY 2018-19.

Financial Advisory Projects

Planning and consulting projects are anticipated to include:

- Asset management planning
- Potential general obligation bond measure planning
- School facilities and finance advisory committee assistance
- Energy efficiency tax deduction fund consulting
- Continuing disclosure services
- Community facilities district planning
- Financial planning

Potential financial transactions that may occur in FY 2018-19 include:

- Possible refinancing of CFD 98-2 (Ladera) Series 2015 bonds

Planning and Consulting Services

The types of services we expect to provide to the District for planning and consulting include:

- Financial analysis and consideration of financial options
- Review of legal documents
- Schedule of events
- Memorandums and reports
- Attendance and presentations at:
 - Staff meetings
 - Community meetings
 - Board meetings

Continuing Disclosure Services

The types of services we expect to provide to the District for continuing disclosure include:

- For general obligation bonds and COPs, prepare and file the Annual Report.
- For the Community Facilities District Bonds, review and file the Annual Report.
- For all of the District's outstanding debt, prepare and file Significant Event Notices.
- Conduct due diligence annually to confirm complete and accurate significant events disclosure during the past year.

1228 N Street
Suite 13
Sacramento, CA
95814
916.444.5100
gfsi.com



Financial Transaction Services

The types of services we expect to provide to the District for financial transactions include:

- Develop and manage the schedule of events
- Assist with identifying and selecting other members of the financing team, as appropriate (e.g., bond counsel, paying agent bank, credit rating agency, etc.)
- Manage the costs of issuance budget
- Review and comment on the authorizing resolution(s) and legal documents
- If there is not separate disclosure counsel, draft the preliminary and final official statements
- Conduct due diligence to confirm information included in the preliminary and final official statements, including a review of the District's compliance with prior continuing disclosure obligations
- Structure the financing to meet the District's objectives, which may include funds available for projects, refinancing savings, and tax rate projections
- Based on GFOA best practices and market research, advise the District regarding the optimal method of sale
 - If a competitive sale process is selected, conduct a competitive bidding process to select the underwriter of the bonds.
 - If a negotiated sale process is selected, assist with both selecting the underwriter of the bonds and negotiating the financing terms
- Coordinate the credit rating process, including preparing materials for and participating in rating calls and/or meetings
- Assist with qualifying the bonds for bond insurance (if appropriate)
- Prepare the closing wire instructions, including coordinating the flow of funds and deposit of bond proceeds
- Provide presentations and/or memorandums to the District summarizing the sale process, sale results and projected tax levies
- In connection with the above, provide Board presentations, attend meetings, and coordinate with District staff, members of the financing team and outside entities as needed

Budget

Planning and consulting services:

- Standard hourly rate of \$225 plus expenses, invoiced monthly, unless specified
- Asset management planning: \$25,000
- Potential general obligation bond measure planning: \$25,000
- School facilities and finance advisory committee assistance: \$12,000
- Other planning and consulting projects: \$20,000

Continuing disclosure services:

- \$2,500 per year for the first four debt issuances, and \$500 for each additional debt issuance, totaling \$8,000 based on outstanding debt, payable at beginning of year

Financial transaction services:

- Possible refinancing of CFD 98-2 (Ladera) bonds: \$58,750 for professional fees plus \$1,000 for out-of-pocket expenses, payable at completion



In total, we estimate a budget of \$150,000 for projects in FY 2018-19. Invoices will only be sent to the extent that the above work is undertaken.

Additional scopes of work and budgets will be prepared to the extent any new projects occur during the fiscal year.

In order to be able to provide independent advice to the District, if a financing process begins and is not completed (e.g., the District changes its mind and decides to not move forward), then our fee would be based on the hours worked (at our standard hourly rate of \$225) and expenses incurred to that point, but not to exceed the fixed fee amount.

As always, our commitment to our clients is "100 percent satisfaction guaranteed, 100 percent of the time". If the scope of work is acceptable, please sign and date below and return a copy to us. Thank you!

Accepted By:

Handwritten signature of Clark Hampton in green ink.

Clark Hampton
Deputy Superintendent, Business and Support Services
Capistrano Unified School District

Date: June 18, 2018



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

REACH LLC dba REACH PROFESSIONAL IN-HOME TUTORING

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$90,750.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Norman Drexel
 Title: President
 Address: 15338 Central Ave.
Chino, Ca. 91710
 Email Address: normdrexel@reachprotutoring.com

FEE SCHEDULE

2018 / 2019 School Year

REACH Professional In-Home Tutoring

Norman Drexel / Nicole Mahar

15338 Central Ave. Chino, CA. 91710

Phone: 909-457-4149

Fax:

normdrexel@reachprotutoring.com

nikki.atkinson@reachprotutoring.com

Private Tutoring Services

REACH provides private, one-on-one tutoring services
in the student's home or public library

TUTORING RATES

Grades K – 12

\$50.00 per hour



Norman Drexel



INDEPENDENT CONTRACTOR MASTER AGREEMENT

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GAYLE M. PARIDE

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$2,500.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

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[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Signature: _____
 Name: Gayle M. Paride
 Title: Principal Consultant
 Address: 12 Agia
Laguna Niguel, Ca. 92677
 Email Address: gmparide@gmail.com

EXHIBIT A

FEE SCHEDULE



Gayle Paride Marketing & Communications Consulting

Gayle Paride, *Principal Consultant*

12 Agia

Laguna Niguel, CA 92677

714-390-0922

gmparide@gmail.com

Description of Services

- College Fair 2018 coordination, outreach and strategic planning
 - Event logistics management including attending stakeholder meetings and walkthroughs
 - Coordination of CUSD resources/departments, school sites, and outside agencies in conjunction with CUSD-Futureology
 - Coordinate parking and transportation including overflow parking/venue, permits and busses
 - Organize security and safety with M. Beekman/OCSD/OCFD, and required outside security
 - General event support as needed with CUSD-Futureology/Anthony Russamanno
 - Event day coordination support and supervision as needed

Rate of Pay & Expenses

Rate of Pay is \$80/hour or a daily rate of \$640

Project budget not-to-exceed \$2,500

Signature

Date

6/12/2018

Typed or Printed Name

Gayle M. Paride



PROFESSIONAL SERVICES MASTER AGREEMENT

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GREEN DINOSAUR, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

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Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$22,382.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **August 1, 2018 to August 1, 2020**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Jason Lorcher
 Title: Principal/CEO
 Address: 8695 Washington Blvd., Suite 205
Culver City, Ca. 90232
 Email Address: jlorcher@greendinosaur.org



GREEN DINOSAUR

Proposal Agreement for Sustainability Consulting Services
SCOPE OF PROFESSIONAL SERVICES | ATTACHMENT NO. 1
 Aliso Niguel High School | 18051.00

Description of the Project

The Project consists of a new, two (2) story, STEM high school building. The Project will be approximately 21,000 square feet containing classrooms, laboratories, and related support spaces and will be located at 28000 Wolverine Way in Aliso Viejo, California. The Project is generally described in the architectural CDE drawings provided to the Consultant by the client as prepared by WLC Architects. The Project is seeking compliance with the 2016 California Building Energy Efficiency Standards (T24 Part 6) and CalGREEN (T24, Part 11 for which Building Commissioning Services are to be provided.

Scope of Services

Green Dinosaur, Inc. is a full service sustainability consulting practice and can provide a complete portfolio of services to achieve the sustainability goals of your organization. There are numerous regulations, programs, and levels of achievement or certification commonly used to measure and benchmark the sustainability of the built environment. Through our experience, we have found that the proper selection of a program benchmark and targeted level of achievement is fundamental to maximizing your value, marketability, and return on investment. Based on the Description of the Project and our understanding of your needs, we recommend and have prepared this Proposal Agreement based on achievement of the following Program Benchmark(s):

Green Building/Energy Code(s), Standard(s), and Ordinance(s)

California Building Standards Commission | 2016 California Green Building Standards Code (CALGreen) (Title 24, Part 11)
 California Building Standards Commission | 2016 Building Energy Efficiency Standards (California Code of Regulations Title 24, Part 6)

Building Commissioning (Cx) Protocol(s)

California Commissioning Collaborative (CACx) | California Commissioning Guide: New Buildings 2006
 National Institute of Building Sciences (NIBS) | NIBS/ASHRAE Guideline 0 (The Total Building Commissioning Process)
 National Institute of Building Sciences (NIBS) | NIBS/ASHRAE Guideline 1 (HVAC&R Systems Technical Requirements)
 National Institute of Building Sciences (NIBS) | NIBS/ASPE Guideline 7 (Plumbing Systems Technical Requirements)
 National Institute of Building Sciences (NIBS) | NIBS/IES Guideline 8 (Lighting Systems Technical Requirements)

We have reviewed the program requirements for your targeted level(s) of achievement and have prepared the following specific Scope of Services to meet your sustainability goals under the Program Benchmark(s):

Task 100 – Integrated Design Process (IDP) Services

Excluded from Scope of Professional Services

Task 200 – Sustainability Consulting and Administration Services

Excluded from Scope of Professional Services

Task 300 – Benchmarking and Simulation Modeling Services

Excluded from Scope of Professional Services

Task 400 – Construction Verification and Rating Services

Excluded from Scope of Professional Services

Task 500 – Building Commissioning (Cx) Services

Green Dinosaur, Inc. will provide building commissioning services to support achievement of your sustainability goals for the Project. Building commissioning services ensure that the integrated whole building systems function within the optimal ranges as designed and that such performance is sustainable and can be improved over time through regular maintenance and on-going commissioning and/or retro-commissioning. The commissioning process provides quality assurance to the intended design and operational performance goals for the project, verifies the building's performance relative to the project requirements, provides



guidance for verification during construction or improvements, oversees correctness of systems installation and testing, and insures appropriate operations and maintenance documentation and training. The following specific services will be provided:

Qualified Provider Services

500.01 – Qualified Commissioning Authority (CxA) Services for Active Energy Systems

Consultant shall provide the services of a qualified Commissioning Authority (CxA) credentialed in active energy systems (MEPCxA) as required for compliance with the Program Benchmark(s). The Commissioning Authority shall be responsible for providing all commissioning services pertaining to and required for compliance with and achievement of the Program Benchmark(s). Green Dinosaur, Inc. retains registered Engineers on staff that are specifically trained and qualified as a Commissioning Authority (CxA) for the performance of the required active energy systems commissioning services.

Deliverable(s): 500.01.01 One (1) Narrative - Executive Summary of Commissioning Authority Services
 500.01.02 One (1) Narrative - Team Member Resumes and Credential Certificates

Design Phase Services

510.01 – Owner's Project Requirements (OPR) Review

Consultant shall review the Owner's Project Requirements (OPR) to ascertain the project requirements pertaining to or having impact on the development of the design phase commissioning plan. The Owner's Project Requirements (OPR) shall conform to the formatting and minimum content requirements for the Owner's Project Requirements (OPR) for conformance with the Program Benchmark(s). The Consultant shall provide, if requested by the Client, "boilerplate" formats for the Owner's use in completing the Owner's Project Requirements (OPR) for conformance to the requirements of the Program Benchmark(s). The Consultant shall consult with the Client and the design team in regards to the Owner's Project Requirements (OPR) and shall issue written memoranda as necessary outlining any changes or amendments required for coordination of the Owner's Project Requirements (OPR) with the design phase commissioning plan and/or changes in the project design. The Consultant shall provide certification/endorsement as required by the Program Benchmark(s) of conformance and completeness of the Owner's Project Requirements (OPR) and acknowledgement of the Commissioning Agent's review.

Deliverable(s): 510.01.01 One (1) Sample Boilerplate – Owner's Project Requirements
 510.01.02 One (1) Summary Report – Owner's Project Requirements Review
 510.01.03 (As Required) Memoranda of Communication

510.02 – Basis of Design (BOD) Review

Consultant shall review the Basis of Design (BOD) to ascertain the project requirements pertaining to or having impact on the development of the design phase commissioning plan. The Basis of Design (BOD) shall conform to the formatting and minimum content requirements for the Basis of Design (BOD) for conformance with the Program Benchmark(s). The Consultant shall provide, if requested by the project design team, "boilerplate" formats for the project design team's use in completing the Basis of Design (BOD) for conformance to the requirements of the Program Benchmark(s). The Consultant shall consult with the Client and the design team in regards to the Basis of Design (BOD) and shall issue written memoranda as necessary outlining any changes or amendments required for coordination of the Basis of Design (BOD) with the design phase commissioning plan and/or changes in the project design. The Consultant shall provide certification/endorsement as required by the Program Benchmark(s) of conformance and completeness of the Basis of Design (BOD) and acknowledgement of the Commissioning Agent's review.

Deliverable(s): 510.02.01 One (1) Sample Boilerplate – Basis of Design
 510.02.02 One (1) Summary Report – Basis of Design Review
 510.02.03 (As Required) Memoranda of Communication

510.03 – Commissioning Plan for Active Energy Systems

Consultant shall develop a project specific commissioning plan for inclusion and incorporation in the Construction Documents by the design team, and for use in developing the project commissioning specifications. The Commissioning Plan shall be developed specifically for the proposed project design active energy systems (including lighting, mechanical, electrical, plumbing, and/or on-site renewable energy systems) for the systems to be commissioned under the Program Benchmark(s) requirements and shall include written narratives describing the commissioning team involvement, Contractor(s) responsibilities, submittal and submittal review procedures for commissioning, meetings, construction verification procedures, start-up plan development and implementation, functional performance testing, and acceptance and closeout. The Consultant shall provide up to two (2) updates to the commissioning plan based on revisions to the project design documents, Owner's Project Requirements (OPR), and/or Basis of Design (BOD).

Deliverable(s): 510.03.01 One (1) Commissioning Plan for Active Energy Systems
 510.03.02 One (1) Commissioning Plan for Active Energy Systems (First Update)
 510.03.03 One (1) Commissioning Plan for Active Energy Systems (Second Update)

510.04 – Commissioning Specifications for Active Energy Systems

Consultant shall develop and distribute "sample" commissioning specifications, specific to the project and based on the commissioning plan for active energy systems (Task 510.03), to the project team for their reference in preparation of the



project Specifications. The Consultant's "sample" commissioning specifications language shall be developed specifically for the proposed project design active energy systems (including lighting, mechanical, electrical, plumbing, and/or on-site renewable energy systems) for the systems to be commissioned under the Program Benchmark(s) requirements and shall include (as applicable) project general requirements (Construction Specifications Institute (CSI) MasterFormat Division 01) sections, forms, exhibits, and inserts; and system specific product and performance requirements (CSI MasterFormat Divisions 02-50) inserts for achievement and implementation of the requirements for active energy systems commissioning. While Green Dinosaur, Inc. maintains registered Architects and Engineers on staff to provide qualified assistance with project specification development, the Project's licensed professionals (Architect and Engineers of Record) shall remain solely and exclusively responsible for any use and inclusion of the Consultant's "sample" project specifications within their Instruments of Service.

Deliverable(s): 510.04.01 One (1) Specification Package – Specification Division 01 Sections, Forms, Exhibits
 510.04.02 One (1) Specification Package – Specification Division 02-50 Language Inserts

510.05 – Construction Documents Review for Active Energy Systems

Consultant shall conduct a focused commissioning review of the Construction Documents based on the fifty percent (50%) Construction Documents to include review of the technical completeness of the systems, specifications for requirements of operations and maintenance (O&M) manuals and warranties, coordination with the Owner's Project Requirements (OPR) and Basis of Design (BOD), performance testing facilitation, effectiveness of training requirements, proper integration of building systems and specifications, schedules, plans, details, control diagrams, coordination, and maintainability of systems. The Consultant shall prepare a written list of comments for review and response by the design team. The Consultant shall conduct one (1) back-check review at the one hundred percent (100%) completion of the Construction Documents phase to confirm the design team's resolution of the comments. The Consultant's review shall encompass all active building systems, mechanical, electrical, plumbing, and building automation systems including the design intent, completeness, absence of errors and/or omissions, coordination of trades and systems, operation of systems components, performance, maintenance, and acceptance and closeout of systems.

Deliverable(s): 510.05.01 One (1) Summary Report/Log – Documentation Review (50% Construction Documents)
 510.05.02 One (1) Summary Report/Log – Back-Check Review (100% Construction Documents)
 510.05.03 (As Required) Memoranda of Communication

Construction and Close-Out Phase Services

520.01 – Commissioning Scoping Work Session

Consultant shall conduct one (1) commissioning scoping work session with the Contractor(s), at the project site, to communicate the project's commissioning requirements and to review the Contractor(s) responsibilities pertaining to the project commissioning activities. The commissioning scoping work session shall be conducted as a contiguous one (1) hour meeting within thirty (30) days of the notice to proceed for construction. Participation by the Contractor(s) in the commissioning scoping work session is imperative to ensure commitment to their responsibilities under the Program Benchmark(s) and the Construction Contract. The Client shall be responsible to assure attendance by the Contractor(s) at the commissioning scoping work session.

Deliverable(s): 520.01.01 One (1) Meeting Agenda and Minutes Reports

520.02 – Pre-Functional Checklist Development and Review

Consultant shall develop and distribute project specific pre-functional and construction installation verification checklists for use by the Contractor to confirm preparedness for Functional Performance Testing (FPT) for the Project. The pre-functional and construction installation checklists shall be completed by the Contractor(s) sufficiently in advance of the scheduled Functional Performance Testing (FPT) for the Project based on the appropriate sequence of construction activities and as required to allow for adequate review and acceptance by the Consultant. The Consultant shall review the Contractor(s) pre-functional and construction installation checklists and test reports to confirm preparedness for Functional Performance Testing (FPT). The Consultant shall develop and distribute written memoranda stating action required prior to commencement of Functional Performance Testing (FPT) and review the Contractor(s) response and/or revised pre-functional and construction installation checklists and issue a written memoranda of acceptance before scheduling Functional Performance Testing (FPT).

Deliverable(s): 520.02.01 One (1) Pre-Functional Checklist(s) Package
 520.02.02 One (1) Summary Report – Pre-Functional Checklist Review
 520.02.03 (As Required) Memoranda of Communication

520.03 – Construction Submittal Reviews for Active Energy Systems

Consultant shall provide reviews of the Contractor(s) construction submittals as specifically required within the "sample" commissioning specification language for active energy systems as distributed by the Consultant (Task 510.04). The Consultant's review of the Contractor(s) construction submittals is to ensure conformance with the Owner's Project Requirements (OPR), Basis of Design (BOD), operations and maintenance (O&M) requirements, and performance testing facilitation. To ensure timely review, the Client shall make requirement for and enforce the Contractor(s) completion of a complete and accurate Submittals List and Submittals Schedule for the project. The Submittals List and Submittals Schedule shall be reviewed and accepted by the Consultant prior to commencement of construction. Consultant shall review only one (1) initial submittal and one (1) re-submittal for each submittal review on the accepted Submittals List and make the appropriate annotations for acceptance or rejection on each submittal.

Deliverable(s): 520.03.01 One (1) Summary Report – Submittals List and Submittals Schedule Review



- 520.03.02 (As Required) Submittal Reviews – Initial Submittals (per Submittals List)
 520.03.03 (As Required) Submittal Reviews – Re-Submittals (per Initial Submittals)

520.04 – Commissioning Site Observations for Active Energy Systems

Consultant shall conduct up to two (2) site observation walks at intervals as deemed appropriate by the Consultant to observe and review job site activities related to the field commissioning efforts for active energy systems. Each site observation walk shall be conducted as a contiguous two (2) hour site observation walk followed by a one (1) hour meeting, at the project site. Consultant shall review with the Contractor(s) and document the observed status of construction and issues related to the field commissioning efforts. The site observation walks and meetings shall be scheduled at the discretion of the Consultant to coincide with the field commissioning efforts related to equipment and system installation verification, control system point to point, system start-up, test and balance verification, completed construction checklists, maintainability, and adherence to project documents and approved submittals.

- Deliverable(s): 520.04.01 Two (2) Meeting Agenda and Minutes Reports
 520.04.02 Two (2) Site Observation Reports

520.05 – Functional Performance Testing (FPT) for Active Energy Systems

Consultant shall conduct site observation walk(s) to perform and document the Functional Performance Testing (FPT) of each active energy system to be commissioned per the commissioning plan (Task 510.03) and based on the engineer's sequence of operations to include shutdown, start-up, capacity modulation, emergency and failure modes, alarms, and interlocks with associated equipment. The quantity and duration of site observation walk(s) shall be based on the minimum schedule for commissioning activities as set forth in the commissioning plan (Task 510.03) as deemed adequate in the sole discretion of the Consultant. The site observation walks shall be scheduled upon acceptance of the Contractor(s) pre-functional and construction installation checklists and at the convenience of the Consultant in reasonable coordination with the Contractor's requests pertaining to the construction schedule of activities. The commencement of Functional Performance Testing (FPT) shall be contingent on the Consultant's acceptance of the Contractor's completed pre-functional and construction installation checklists and test reports. The Consultant shall not be required to amend, suspend, or otherwise modify the planned schedule and sequence of checks for Functional Performance Testing (FPT) as a result of scheduling conflicts, availability of required Contractor(s) personnel, or access to required equipment and systems.

- Deliverable(s): 520.05.01 One (1) Narrative – Functional Performance Testing Procedures
 520.05.02 One (1) Summary Report – Functional Performance Testing Results
 520.05.03 (As Required) Site Observation Reports

520.09 – Commissioning Issues Tracking

Consultant shall record and track all field commissioning issues found through testing in a written log documenting an identification and description of each issue, proposed or suggested resolutions (if applicable), initiation and resolution dates, and responsible parties. The Consultant shall distribute the commissioning issues tracking log upon completion of testing or intermittently during the course of testing as reasonable in the sole discretion of the Consultant based on the progress and duration of services or upon request of the Client. The Consultant shall conduct one (1) site observation walk upon receipt of the Contractor(s) written confirmation that all issues have been resolved or upon direction of the Client to verify/re-test any components or systems. The site observation walk shall be conducted as a contiguous two (2) hour site observation walk. The Consultant shall update the written log with resolution dates or assignment/re-assignment of open issues. Due to the complexities and interrelationships of systems, it is reasonable to assume that additional issues for resolution may be determined/caused through the verification/re-testing of previous issues. Additional verifications, site observation walks, or re-testing requiring additional time is not included in the Scope of Services.

- Deliverable(s): 520.09.01 One (1) Summary Report/Log – Commissioning Issues (Testing Log)
 520.09.02 One (1) Summary Report/Log – Commissioning Issues (Verification/Re-Testing Log)

520.10 – Systems Operation Manual

Consultant shall develop and distribute a written systems operation manual for all commissioned systems to include the final Basis of Design (BOD), system single-line diagrams, as-built sequences of operations, control drawings, original set points, operating instructions for integrated building systems, recommended schedule of maintenance requirements, recommended schedule of re-testing for commissioning systems, blank test forms, and a recommended schedule for calibration of sensors and actuators. The Consultant shall coordinate with the design team and Contractor(s) to obtain all required documents and records. The Client shall be responsible to ensure the responsiveness and cooperation of the design team and Contractor(s) with respect to the Consultant's requests for information. The systems operation manual is separate from and in addition to the operations and maintenance (O&M) manuals to be submitted by the Contractor and is to focus specifically on the function and maintenance of the commissioned building systems.

- Deliverable(s): 520.10.01 One (1) Systems Operation Manual

520.11 – Demonstration and Training Support

Consultant shall support the required demonstration and training requirements of the Construction Documents to assure a complete operational understanding of the building systems by building operations and maintenance staff and occupants. The Consultant shall develop and distribute to the Owner in advance of the training, a written summary report outlining the training expectations and needs, identifying recommended training topics and subject areas, and listing relevant staff and occupants to be trained. The Consultant shall attend up to two (2) training sessions, at the project site, to confirm adequate



performance of the Contractor(s) demonstration and training requirements. The Consultant shall document and affirm the adequacy and completion of the required demonstration and training as required by the Program Benchmark(s) based on its observations during the training sessions.

Deliverable(s): 520.11.01 One (1) Summary Report – Training Requirements
520.11.02 Two (2) Meeting Agenda and Minutes Reports

520.12 – Summary Commissioning Report

Consultant shall develop and distribute a summary commissioning report for the project upon completion of all commissioning activities. The summary commissioning report shall contain an executive summary of the commissioning process and results, a history of any system deficiencies and resolutions, systems performance test results and evaluation, and a confirmation by the commissioning agent of conformance to the Owner's Project Requirements (OPR), Basis of Design (BOD), and Construction Documents. The summary commissioning report shall contain a summary of the design review process, submittal review process, and operations and maintenance (O&M) and training process if applicable to the scope of commissioning services.

Deliverable(s): 520.12.01 One (1) Summary Report – Commissioning Process Summary

Task 600 – Incentive Management Services

Excluded from Scope of Professional Services

Task 700 – Carbon Emissions Management Services

Excluded from Scope of Professional Services

Task 800 – Construction Partnering Services

Excluded from Scope of Professional Services

Task 900 – Specialty Services

Excluded from Scope of Professional Services

(End of Scope of Professional Services)



Compensation Structure

Green Dinosaur, Inc. is committed to providing the most competitive and comprehensive sustainability consulting services in the marketplace. In keeping with this commitment and our responsibility to implement business practices that reduce consumption, enhance communication, and promote a cleaner and more sustainable society; we have implemented an all-inclusive compensation structure which incorporates all professional services fees, sub-consultant and provider fees, and project related expenses within the stipulated sums and/or hourly rates for the services provided. This all-inclusive compensation structure reduces paperwork, minimizes overhead costs, and provides a clear accounting for the services rendered and associated fees. These efficiencies allow us to provide you with the most competitive and comprehensive sustainability consulting services and the highest level of service. We are pleased to present the following all-inclusive fee proposal for your review and acceptance.

Compensation and Payment

Green Dinosaur, Inc. will provide the professional services described in this Proposal Agreement for stipulated sums (SS) and hourly not to exceed (HNTE) fees, as set forth below, including all related charges and expenses.

Task 100 – Integrated Design Process (IDP) Services	\$ EXCLUDED Subtotal 100
Task 200 – Sustainability Consulting and Administration Services	\$ EXCLUDED Subtotal 200
Task 300 – Benchmarking and Simulation Modeling Services	\$ EXCLUDED Subtotal 300
Task 400 – Construction Verification and Rating Services	\$ EXCLUDED Subtotal 400
Task 500 – Building Commissioning (Cx) Services	\$ 22,382.00 Subtotal 500
<u>Qualified Provider Services</u>	
500.01 – Qualified Commissioning Authority (CxA) Services for Active Energy Systems	\$ 54.00 SS
<u>Design Phase Services</u>	
510.01 – Owner's Project Requirements (OPR) Review	\$ 325.00 SS
510.02 – Basis of Design (BOD) Review	\$ 325.00 SS
510.03 – Commissioning Plan for Active Energy Systems	\$ 2,169.00 SS
510.04 – Commissioning Specifications for Active Energy Systems	\$ 1,084.00 SS
510.05 – Construction Documents Review for Active Energy Systems	\$ 1,301.00 SS
<u>Construction and Close-Out Phase Services</u>	
520.01 – Commissioning Scoping Work Session	\$ 718.00 SS
520.02 – Pre-Functional Checklist Development and Review	\$ 2,078.00 SS
520.03 – Construction Submittal Reviews for Active Energy Systems	\$ 1,247.00 SS
520.04 – Commissioning Site Observations	\$ 2,170.00 SS
520.05 – Functional Performance Testing (FPT) for Active Energy Systems	\$ 7,526.00 SS
520.09 – Commissioning Issues Tracking	\$ 1,447.00 SS
520.10 – Systems Operation Manual	\$ 416.00 SS
520.11 – Demonstration and Training Support	\$ 691.00 SS
520.12 – Summary Commissioning Report	\$ 831.00 SS
Task 600 – Incentive Management Services	\$ EXCLUDED Subtotal 600
Task 700 – Carbon Emissions Management Services	\$ EXCLUDED Subtotal 700
Task 800 – Construction Partnering Services	\$ EXCLUDED Subtotal 800
Task 900 – Specialty Services	\$ EXCLUDED Subtotal 900

The total professional services fee authorization for all stipulated sums (SS) and hourly not to exceed (HNTE) fees, and related charges and expenses shall be **Twenty Two Thousand Three Hundred Eighty Two Dollars and Zero Cents- (\$22,382.00)**, as outlined above.

The itemized stipulated sums (SS) and hourly not to exceed (HNTE) fees indicated above have been estimated based on our prior experience and understanding of the project requirements. This itemized breakdown has been provided for the reference and convenience of the Client and may not directly reflect the work effort required for completion of each summary task. The Client's acceptance of this Proposal Agreement reflects this mutual



understanding and authorizes the Consultant to invoice for services rendered against the summary task subtotals (100, 200, 300, etc.) regardless of the itemized progress of each subtask (110.01, 110.02, 110.03, etc.).

Billing Rates

The stipulated sums (\$S) and hourly not to exceed (HNTE) fees indicated above are based on the all-inclusive billing rates and per annum increases indicated below. Green Dinosaur, Inc. is pleased to share the supporting billing rate calculations and estimated per annum increases for the reference and convenience of the Client.

Green Dinosaur, Inc. billing rates for hourly or Additional Services as of January 1, 2018 are as set forth below.

Staff Role	Median Rate	Overhead (1.75)	Total Cost	Profit (15%)	Billing Rate
Principal	\$64.82	\$113.44	\$178.26	\$26.74	\$205.00
Associate Principal	58.34	102.10	160.44	24.07	184.50
Associate	55.09	96.41	151.51	22.73	174.25
Sustainability Coordinator	38.24	66.92	105.17	15.78	120.95
Sustainability Analyst	33.38	58.42	91.81	13.77	105.57
Administrator	26.60	46.55	73.15	10.97	84.05

Green Dinosaur, Inc. billing rates are adjusted bi-annually on the first day of January and the first day of July, in accordance with normal salary review practices. The appropriate rate for personnel shall be charged per the project-specific role being performed.

Green Dinosaur, Inc. has projected the following per annum billing rate increases. The actual per annum billing rate increases will be based on normal salary review practices and projected overhead rates. Green Dinosaur, Inc. does not warrant or guarantee the following rates.

Staff Role	2018	2019	2020	2021	2022
Principal	\$205.00	\$210.12	\$215.37	\$220.76	\$226.28
Associate Principal	184.50	189.11	193.84	198.68	203.65
Associate	174.25	178.60	183.07	187.64	192.33
Sustainability Coordinator	120.95	123.97	127.07	130.24	133.50
Sustainability Analyst	105.57	108.21	110.91	113.69	116.53
Administrator	84.05	86.15	88.30	90.51	92.77

The per annum billing rate increases above are based on an estimated 2.5% inflation rate per annum. Green Dinosaur, Inc. will publish a revised billing rate sheet bi-annually as described above and will be pleased to provide a complete revised billing rate sheet upon request.

Invoicing

Green Dinosaur, Inc. shall invoice all fees and other charges on a bi-monthly (twice per month) basis and shall be due and payable within thirty (30) days from the date of the invoice. The Client agrees to pay the Consultant a late payment service charge, which will be computed at the periodic rate of one percent (1.0%) per month, applied to any unpaid balance commencing thirty (30) days after the date of the invoice.

Green Dinosaur, Inc. shall be entitled to invoice all fees and other charges indicated for all Qualified Provider Services immediately upon initiation and/or endorsement of this Proposal Agreement. The Consultant shall reserve the right to withhold commencement of all other authorized services at its sole discretion until receipt of payment for all amounts invoiced for Qualified Provider Services.

If any portion of the invoice is disputed by the Client, the Client shall promptly notify the Consultant within ten (10) business days from the date of the invoice. Any undisputed portion shall promptly be paid to the Consultant. Such disputed amounts shall remain unpaid until such dispute is resolved. No late payment service charges shall apply to disputed amounts invoiced, unless such amounts were disputed in bad faith.

The Client shall not be entitled to make any deductions to the Consultant's compensation on account of penalty, liquidated damages, or other sums withheld from payments to contractors, sub-contractors, consultants, or sub-consultants, or on account of the cost of changes in the Work other than those for which the Consultant has been adjudged to be liable.



GREEN DINOSAUR

Proposal Agreement for Sustainability Consulting Services
COMPENSATION AND PAYMENT | ATTACHMENT NO. 2
Aliso Niguel High School | 18051.00

Schedule

Green Dinosaur, Inc. is prepared to commence work on the Project immediately upon your authorization to proceed and endorsement of this Proposal Agreement. Based on your immediate endorsement of this Proposal Agreement and receipt of your authorization to proceed, Green Dinosaur, Inc. shall prepare a timeline of services and deliverables (by all parties) based on the following anticipated schedule for completion of our services:

Design Phase Services

October 2018

Construction and Close-Out Phase Services

November 2019

In many cases, the timely performance of Green Dinosaur, Inc.'s services in accordance with the schedule above, are directly dependent upon the delivery of specific design information and/or documentation by the Owner or Project Team. Green Dinosaur, Inc. shall not be held accountable for delays associated with the failure of the Owner and/or Project Team to provide such information or documentation in a timely manner. In the event that the project phases extend beyond the anticipated completion dates (as may be reasonably modified based upon receipt of your authorization to proceed), Green Dinosaur, Inc. reserves the right to review and revise any remaining fees for the Project.

{End of Compensation and Payment}



FEE WORKSHEET

June 14, 2018

Task 100 – Integrated Design Process (IDP) Services					Subtotal 100	\$	-									
Task 200 – Sustainability Consulting and Administration Services					Subtotal 200	\$	-									
Task 300 – Benchmarking and Simulation Modeling Services					Subtotal 300	\$	-									
Task 400 – Construction Verification and Rating Services					Subtotal 400	\$	-									
Task 500 – Building Commissioning (Cx) Services					Subtotal 500	\$	22,382.00									
<u>Qualified Provider Services</u>					<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>						
500.01 - Qualified Commissioning Authority (CxA) Services for Active Energy Systems					0.33	\$	50.21	\$	-	\$	4.02	\$	-	\$	54.00	SS
<u>Design Phase Services</u>					<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>						
510.01 – Owner's Project Requirements (OPR) Review					1.98	\$	301.24	\$	-	\$	24.10	\$	-	\$	325.00	SS
510.02 – Basis of Design (BOD) Review					1.98	\$	301.24	\$	-	\$	24.10	\$	-	\$	325.00	SS
510.03 – Commissioning Plan for Active Energy Systems					13.20	\$	2,008.25	\$	-	\$	160.66	\$	-	\$	2,169.00	SS
510.04 – Commissioning Specifications for Active Energy Systems					6.60	\$	1,004.12	\$	-	\$	80.33	\$	-	\$	1,084.00	SS
510.05 – Construction Documents Review for Active Energy Systems					7.92	\$	1,204.95	\$	-	\$	96.40	\$	-	\$	1,301.00	SS
<u>Construction and Close-Out Phase Services</u>					<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>						
520.01 – Commissioning Scoping Work Session					4.13	\$	602.07	\$	67.80	\$	48.17	\$	-	\$	718.00	SS
520.02 – Pre-Functional Checklist Development and Review					13.20	\$	1,924.30	\$	-	\$	153.94	\$	-	\$	2,078.00	SS
520.03 – Construction Submittal Reviews for Active Energy Systems					7.92	\$	1,154.58	\$	-	\$	92.37	\$	-	\$	1,247.00	SS
520.04 – Commissioning Site Observations					12.92	\$	1,883.48	\$	135.60	\$	150.68	\$	-	\$	2,170.00	SS
520.05 – Functional Performance Testing (FPT) for Active Energy Systems					45.65	\$	6,654.86	\$	339.00	\$	532.39	\$	-	\$	7,526.00	SS
520.09 – Commissioning Issues Tracking					8.76	\$	1,277.03	\$	67.80	\$	102.16	\$	-	\$	1,447.00	SS
520.10 – Systems Operation Manual					2.64	\$	384.86	\$	-	\$	30.79	\$	-	\$	416.00	SS
520.11 – Demonstration and Training Support					3.96	\$	577.29	\$	67.80	\$	46.18	\$	-	\$	691.00	SS
520.12 – Summary Commissioning Report					5.28	\$	769.72	\$	-	\$	61.58	\$	-	\$	831.00	SS
Task 600 – Incentive Management Services									Subtotal 600	\$	-					
Task 700 – Carbon Emissions Management Services									Subtotal 700	\$	-					
Task 800 – Construction Partnering Services									Subtotal 800	\$	-					
Task 900 – Specialty Services									Subtotal 900	\$	-					
					<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>						
PROJECT GRAND TOTALS					136.47	\$	20,098.18	\$	678.00	\$	1,607.85	\$	-	\$	22,382.00	



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

GREEN DINOSAUR, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$22,698.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **August 1, 2018 to August 1, 2020**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

☒ General Conditions ☐ Special Conditions ☒ Required Documents and Certifications ☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Jason Lorcher
 Title: Principal/CEO
 Address: 8695 Washington Blvd., Suite 205
Culver City, Ca. 90232
 Email Address: jlorcher@greendinosaur.org



GREEN DINOSAUR

Proposal Agreement for Sustainability Consulting Services
SCOPE OF PROFESSIONAL SERVICES | ATTACHMENT NO. 1
 Newhart Middle School | 18052.00

Description of the Project

The Project consists of a new, two (2) story, STEM middle school building. The Project will be approximately 22,000 square feet containing classrooms, laboratories, and related support spaces, and will be located at 25001 Veterans Way in Mission Viejo, California. The Project is generally described in the architectural CDE drawings provided to the Consultant by the client as prepared by WLC Architects. The Project is seeking compliance with the 2016 California Building Energy Efficiency Standards (T24 Part 6) and CalGREEN (T24, Part 11 for which Building Commissioning Services are to be provided.

Scope of Services

Green Dinosaur, Inc. is a full service sustainability consulting practice and can provide a complete portfolio of services to achieve the sustainability goals of your organization. There are numerous regulations, programs, and levels of achievement or certification commonly used to measure and benchmark the sustainability of the built environment. Through our experience, we have found that the proper selection of a program benchmark and targeted level of achievement is fundamental to maximizing your value, marketability, and return on investment. Based on the Description of the Project and our understanding of your needs, we recommend and have prepared this Proposal Agreement based on achievement of the following Program Benchmark(s):

Green Building/Energy Code(s), Standard(s), and Ordinance(s)

California Building Standards Commission | 2016 California Green Building Standards Code (CALGreen) (Title 24, Part 11)
 California Building Standards Commission | 2016 Building Energy Efficiency Standards (California Code of Regulations Title 24, Part 6)

Building Commissioning (Cx) Protocol(s)

California Commissioning Collaborative (CACx) | California Commissioning Guide: New Buildings 2006
 National Institute of Building Sciences (NIBS) | NIBS/ASHRAE Guideline 0 (The Total Building Commissioning Process)
 National Institute of Building Sciences (NIBS) | NIBS/ASHRAE Guideline 1 (HVAC&R Systems Technical Requirements)
 National Institute of Building Sciences (NIBS) | NIBS/ASPE Guideline 7 (Plumbing Systems Technical Requirements)
 National Institute of Building Sciences (NIBS) | NIBS/IES Guideline 8 (Lighting Systems Technical Requirements)

We have reviewed the program requirements for your targeted level(s) of achievement and have prepared the following specific Scope of Services to meet your sustainability goals under the Program Benchmark(s):

Task 100 – Integrated Design Process (IDP) Services

Excluded from Scope of Professional Services

Task 200 – Sustainability Consulting and Administration Services

Excluded from Scope of Professional Services

Task 300 – Benchmarking and Simulation Modeling Services

Excluded from Scope of Professional Services

Task 400 – Construction Verification and Rating Services

Excluded from Scope of Professional Services

Task 500 – Building Commissioning (Cx) Services

Green Dinosaur, Inc. will provide building commissioning services to support achievement of your sustainability goals for the Project. Building commissioning services ensure that the integrated whole building systems function within the optimal ranges as designed and that such performance is sustainable and can be improved over time through regular maintenance and on-going commissioning and/or retro-commissioning. The commissioning process provides quality assurance to the intended design and operational performance goals for the project, verifies the building's performance relative to the project requirements, provides



guidance for verification during construction or improvements, oversees correctness of systems installation and testing, and insures appropriate operations and maintenance documentation and training. The following specific services will be provided:

Qualified Provider Services

500.01 – Qualified Commissioning Authority (CxA) Services for Active Energy Systems

Consultant shall provide the services of a qualified Commissioning Authority (CxA) credentialed in active energy systems (MEPCxA) as required for compliance with the Program Benchmark(s). The Commissioning Authority shall be responsible for providing all commissioning services pertaining to and required for compliance with and achievement of the Program Benchmark(s). Green Dinosaur, Inc. retains registered Engineers on staff that are specifically trained and qualified as a Commissioning Authority (CxA) for the performance of the required active energy systems commissioning services.

Deliverable(s): 500.01.01 One (1) Narrative - Executive Summary of Commissioning Authority Services
 500.01.02 One (1) Narrative - Team Member Resumes and Credential Certificates

Design Phase Services

510.01 – Owner's Project Requirements (OPR) Review

Consultant shall review the Owner's Project Requirements (OPR) to ascertain the project requirements pertaining to or having impact on the development of the design phase commissioning plan. The Owner's Project Requirements (OPR) shall conform to the formatting and minimum content requirements for the Owner's Project Requirements (OPR) for conformance with the Program Benchmark(s). The Consultant shall provide, if requested by the Client, "boilerplate" formats for the Owner's use in completing the Owner's Project Requirements (OPR) for conformance to the requirements of the Program Benchmark(s). The Consultant shall consult with the Client and the design team in regards to the Owner's Project Requirements (OPR) and shall issue written memoranda as necessary outlining any changes or amendments required for coordination of the Owner's Project Requirements (OPR) with the design phase commissioning plan and/or changes in the project design. The Consultant shall provide certification/endorsement as required by the Program Benchmark(s) of conformance and completeness of the Owner's Project Requirements (OPR) and acknowledgement of the Commissioning Agent's review.

Deliverable(s): 510.01.01 One (1) Sample Boilerplate – Owner's Project Requirements
 510.01.02 One (1) Summary Report – Owner's Project Requirements Review
 510.01.03 (As Required) Memoranda of Communication

510.02 – Basis of Design (BOD) Review

Consultant shall review the Basis of Design (BOD) to ascertain the project requirements pertaining to or having impact on the development of the design phase commissioning plan. The Basis of Design (BOD) shall conform to the formatting and minimum content requirements for the Basis of Design (BOD) for conformance with the Program Benchmark(s). The Consultant shall provide, if requested by the project design team, "boilerplate" formats for the project design team's use in completing the Basis of Design (BOD) for conformance to the requirements of the Program Benchmark(s). The Consultant shall consult with the Client and the design team in regards to the Basis of Design (BOD) and shall issue written memoranda as necessary outlining any changes or amendments required for coordination of the Basis of Design (BOD) with the design phase commissioning plan and/or changes in the project design. The Consultant shall provide certification/endorsement as required by the Program Benchmark(s) of conformance and completeness of the Basis of Design (BOD) and acknowledgement of the Commissioning Agent's review.

Deliverable(s): 510.02.01 One (1) Sample Boilerplate – Basis of Design
 510.02.02 One (1) Summary Report – Basis of Design Review
 510.02.03 (As Required) Memoranda of Communication

510.03 – Commissioning Plan for Active Energy Systems

Consultant shall develop a project specific commissioning plan for inclusion and incorporation in the Construction Documents by the design team, and for use in developing the project commissioning specifications. The Commissioning Plan shall be developed specifically for the proposed project design active energy systems (including lighting, mechanical, electrical, plumbing, and/or on-site renewable energy systems) for the systems to be commissioned under the Program Benchmark(s) requirements and shall include written narratives describing the commissioning team involvement, Contractor(s) responsibilities, submittal and submittal review procedures for commissioning, meetings, construction verification procedures, start-up plan development and implementation, functional performance testing, and acceptance and closeout. The Consultant shall provide up to two (2) updates to the commissioning plan based on revisions to the project design documents, Owner's Project Requirements (OPR), and/or Basis of Design (BOD).

Deliverable(s): 510.03.01 One (1) Commissioning Plan for Active Energy Systems
 510.03.02 One (1) Commissioning Plan for Active Energy Systems (First Update)
 510.03.03 One (1) Commissioning Plan for Active Energy Systems (Second Update)

510.04 – Commissioning Specifications for Active Energy Systems

Consultant shall develop and distribute "sample" commissioning specifications, specific to the project and based on the commissioning plan for active energy systems (Task 510.03), to the project team for their reference in preparation of the



project Specifications. The Consultant's "sample" commissioning specifications language shall be developed specifically for the proposed project design active energy systems (including lighting, mechanical, electrical, plumbing, and/or on-site renewable energy systems) for the systems to be commissioned under the Program Benchmark(s) requirements and shall include (as applicable) project general requirements (Construction Specifications Institute (CSI) MasterFormat Division 01) sections, forms, exhibits, and inserts; and system specific product and performance requirements (CSI MasterFormat Divisions 02-50) inserts for achievement and implementation of the requirements for active energy systems commissioning. While Green Dinosaur, Inc. maintains registered Architects and Engineers on staff to provide qualified assistance with project specification development, the Project's licensed professionals (Architect and Engineers of Record) shall remain solely and exclusively responsible for any use and inclusion of the Consultant's "sample" project specifications within their Instruments of Service.

Deliverable(s): 510.04.01 One (1) Specification Package – Specification Division 01 Sections, Forms, Exhibits
 510.04.02 One (1) Specification Package – Specification Division 02-50 Language Inserts

510.05 – Construction Documents Review for Active Energy Systems

Consultant shall conduct a focused commissioning review of the Construction Documents based on the fifty percent (50%) Construction Documents to include review of the technical completeness of the systems, specifications for requirements of operations and maintenance (O&M) manuals and warranties, coordination with the Owner's Project Requirements (OPR) and Basis of Design (BOD), performance testing facilitation, effectiveness of training requirements, proper integration of building systems and specifications, schedules, plans, details, control diagrams, coordination, and maintainability of systems. The Consultant shall prepare a written list of comments for review and response by the design team. The Consultant shall conduct one (1) back-check review at the one hundred percent (100%) completion of the Construction Documents phase to confirm the design team's resolution of the comments. The Consultant's review shall encompass all active building systems, mechanical, electrical, plumbing, and building automation systems including the design intent, completeness, absence of errors and/or omissions, coordination of trades and systems, operation of systems components, performance, maintenance, and acceptance and closeout of systems.

Deliverable(s): 510.05.01 One (1) Summary Report/Log – Documentation Review (50% Construction Documents)
 510.05.02 One (1) Summary Report/Log – Back-Check Review (100% Construction Documents)
 510.05.03 (As Required) Memoranda of Communication

Construction and Close-Out Phase Services

520.01 – Commissioning Scoping Work Session

Consultant shall conduct one (1) commissioning scoping work session with the Contractor(s), at the project site, to communicate the project's commissioning requirements and to review the Contractor(s) responsibilities pertaining to the project commissioning activities. The commissioning scoping work session shall be conducted as a contiguous one (1) hour meeting within thirty (30) days of the notice to proceed for construction. Participation by the Contractor(s) in the commissioning scoping work session is imperative to ensure commitment to their responsibilities under the Program Benchmark(s) and the Construction Contract. The Client shall be responsible to assure attendance by the Contractor(s) at the commissioning scoping work session.

Deliverable(s): 520.01.01 One (1) Meeting Agenda and Minutes Reports

520.02 – Pre-Functional Checklist Development and Review

Consultant shall develop and distribute project specific pre-functional and construction installation verification checklists for use by the Contractor to confirm preparedness for Functional Performance Testing (FPT) for the Project. The pre-functional and construction installation checklists shall be completed by the Contractor(s) sufficiently in advance of the scheduled Functional Performance Testing (FPT) for the Project based on the appropriate sequence of construction activities and as required to allow for adequate review and acceptance by the Consultant. The Consultant shall review the Contractor(s) pre-functional and construction installation checklists and test reports to confirm preparedness for Functional Performance Testing (FPT). The Consultant shall develop and distribute written memoranda stating action required prior to commencement of Functional Performance Testing (FPT) and review the Contractor(s) response and/or revised pre-functional and construction installation checklists and issue a written memoranda of acceptance before scheduling Functional Performance Testing (FPT).

Deliverable(s): 520.02.01 One (1) Pre-Functional Checklist(s) Package
 520.02.02 One (1) Summary Report – Pre-Functional Checklist Review
 520.02.03 (As Required) Memoranda of Communication

520.03 – Construction Submittal Reviews for Active Energy Systems

Consultant shall provide reviews of the Contractor(s) construction submittals as specifically required within the "sample" commissioning specification language for active energy systems as distributed by the Consultant (Task 510.04). The Consultant's review of the Contractor(s) construction submittals is to ensure conformance with the Owner's Project Requirements (OPR), Basis of Design (BOD), operations and maintenance (O&M) requirements, and performance testing facilitation. To ensure timely review, the Client shall make requirement for and enforce the Contractor(s) completion of a complete and accurate Submittals List and Submittals Schedule for the project. The Submittals List and Submittals Schedule shall be reviewed and accepted by the Consultant prior to commencement of construction. Consultant shall review only one (1) initial submittal and one (1) re-submittal for each submittal review on the accepted Submittals List and make the appropriate annotations for acceptance or rejection on each submittal.

Deliverable(s): 520.03.01 One (1) Summary Report – Submittals List and Submittals Schedule Review



- 520.03.02 (As Required) Submittal Reviews – Initial Submittals (per Submittals List)
 520.03.03 (As Required) Submittal Reviews – Re-Submittals (per Initial Submittals)

520.04 – Commissioning Site Observations for Active Energy Systems

Consultant shall conduct up to two (2) site observation walks at intervals as deemed appropriate by the Consultant to observe and review job site activities related to the field commissioning efforts for active energy systems. Each site observation walk shall be conducted as a contiguous two (2) hour site observation walk followed by a one (1) hour meeting, at the project site. Consultant shall review with the Contractor(s) and document the observed status of construction and issues related to the field commissioning efforts. The site observation walks and meetings shall be scheduled at the discretion of the Consultant to coincide with the field commissioning efforts related to equipment and system installation verification, control system point to point, system start-up, test and balance verification, completed construction checklists, maintainability, and adherence to project documents and approved submittals.

- Deliverable(s): 520.04.01 Two (2) Meeting Agenda and Minutes Reports
 520.04.02 Two (2) Site Observation Reports

520.05 – Functional Performance Testing (FPT) for Active Energy Systems

Consultant shall conduct site observation walk(s) to perform and document the Functional Performance Testing (FPT) of each active energy system to be commissioned per the commissioning plan (Task 510.03) and based on the engineer's sequence of operations to include shutdown, start-up, capacity modulation, emergency and failure modes, alarms, and interlocks with associated equipment. The quantity and duration of site observation walk(s) shall be based on the minimum schedule for commissioning activities as set forth in the commissioning plan (Task 510.03) as deemed adequate in the sole discretion of the Consultant. The site observation walks shall be scheduled upon acceptance of the Contractor(s) pre-functional and construction installation checklists and at the convenience of the Consultant in reasonable coordination with the Contractor's requests pertaining to the construction schedule of activities. The commencement of Functional Performance Testing (FPT) shall be contingent on the Consultant's acceptance of the Contractor's completed pre-functional and construction installation checklists and test reports. The Consultant shall not be required to amend, suspend, or otherwise modify the planned schedule and sequence of checks for Functional Performance Testing (FPT) as a result of scheduling conflicts, availability of required Contractor(s) personnel, or access to required equipment and systems.

- Deliverable(s): 520.05.01 One (1) Narrative – Functional Performance Testing Procedures
 520.05.02 One (1) Summary Report – Functional Performance Testing Results
 520.05.03 (As Required) Site Observation Reports

520.09 – Commissioning Issues Tracking

Consultant shall record and track all field commissioning issues found through testing in a written log documenting an identification and description of each issue, proposed or suggested resolutions (if applicable), initiation and resolution dates, and responsible parties. The Consultant shall distribute the commissioning issues tracking log upon completion of testing or intermittently during the course of testing as reasonable in the sole discretion of the Consultant based on the progress and duration of services or upon request of the Client. The Consultant shall conduct one (1) site observation walk upon receipt of the Contractor(s) written confirmation that all issues have been resolved or upon direction of the Client to verify/re-test any components or systems. The site observation walk shall be conducted as a contiguous two (2) hour site observation walk. The Consultant shall update the written log with resolution dates or assignment/re-assignment of open issues. Due to the complexities and interrelationships of systems, it is reasonable to assume that additional issues for resolution may be determined/caused through the verification/re-testing of previous issues. Additional verifications, site observation walks, or re-testing requiring additional time is not included in the Scope of Services.

- Deliverable(s): 520.09.01 One (1) Summary Report/Log – Commissioning Issues (Testing Log)
 520.09.02 One (1) Summary Report/Log – Commissioning Issues (Verification/Re-Testing Log)

520.10 – Systems Operation Manual

Consultant shall develop and distribute a written systems operation manual for all commissioned systems to include the final Basis of Design (BOD), system single-line diagrams, as-built sequences of operations, control drawings, original set points, operating instructions for integrated building systems, recommended schedule of maintenance requirements, recommended schedule of re-testing for commissioning systems, blank test forms, and a recommended schedule for calibration of sensors and actuators. The Consultant shall coordinate with the design team and Contractor(s) to obtain all required documents and records. The Client shall be responsible to ensure the responsiveness and cooperation of the design team and Contractor(s) with respect to the Consultant's requests for information. The systems operation manual is separate from and in addition to the operations and maintenance (O&M) manuals to be submitted by the Contractor and is to focus specifically on the function and maintenance of the commissioned building systems.

- Deliverable(s): 520.10.01 One (1) Systems Operation Manual

520.11 – Demonstration and Training Support

Consultant shall support the required demonstration and training requirements of the Construction Documents to assure a complete operational understanding of the building systems by building operations and maintenance staff and occupants. The Consultant shall develop and distribute to the Owner in advance of the training, a written summary report outlining the training expectations and needs, identifying recommended training topics and subject areas, and listing relevant staff and occupants to be trained. The Consultant shall attend up to two (2) training sessions, at the project site, to confirm adequate



performance of the Contractor(s) demonstration and training requirements. The Consultant shall document and affirm the adequacy and completion of the required demonstration and training as required by the Program Benchmark(s) based on its observations during the training sessions.

Deliverable(s): 520.11.01 One (1) Summary Report – Training Requirements
520.11.02 Two (2) Meeting Agenda and Minutes Reports

520.12 – Summary Commissioning Report

Consultant shall develop and distribute a summary commissioning report for the project upon completion of all commissioning activities. The summary commissioning report shall contain an executive summary of the commissioning process and results, a history of any system deficiencies and resolutions, systems performance test results and evaluation, and a confirmation by the commissioning agent of conformance to the Owner's Project Requirements (OPR), Basis of Design (BOD), and Construction Documents. The summary commissioning report shall contain a summary of the design review process, submittal review process, and operations and maintenance (O&M) and training process if applicable to the scope of commissioning services.

Deliverable(s): 520.12.01 One (1) Summary Report – Commissioning Process Summary

Task 600 – Incentive Management Services

Excluded from Scope of Professional Services

Task 700 – Carbon Emissions Management Services

Excluded from Scope of Professional Services

Task 800 – Construction Partnering Services

Excluded from Scope of Professional Services

Task 900 – Specialty Services

Excluded from Scope of Professional Services

{End of Scope of Professional Services}



Compensation Structure

Green Dinosaur, Inc. is committed to providing the most competitive and comprehensive sustainability consulting services in the marketplace. In keeping with this commitment and our responsibility to implement business practices that reduce consumption, enhance communication, and promote a cleaner and more sustainable society; we have implemented an all-inclusive compensation structure which incorporates all professional services fees, sub-consultant and provider fees, and project related expenses within the stipulated sums and/or hourly rates for the services provided. This all-inclusive compensation structure reduces paperwork, minimizes overhead costs, and provides a clear accounting for the services rendered and associated fees. These efficiencies allow us to provide you with the most competitive and comprehensive sustainability consulting services and the highest level of service. We are pleased to present the following all-inclusive fee proposal for your review and acceptance.

Compensation and Payment

Green Dinosaur, Inc. will provide the professional services described in this Proposal Agreement for stipulated sums (SS) and hourly not to exceed (HNTE) fees, as set forth below, including all related charges and expenses.

Task 100 – Integrated Design Process (IDP) Services	\$ EXCLUDED	Subtotal 100
Task 200 – Sustainability Consulting and Administration Services	\$ EXCLUDED	Subtotal 200
Task 300 – Benchmarking and Simulation Modeling Services	\$ EXCLUDED	Subtotal 300
Task 400 – Construction Verification and Rating Services	\$ EXCLUDED	Subtotal 400
Task 500 – Building Commissioning (Cx) Services	\$ 22,698.00	Subtotal 500
<u>Qualified Provider Services</u>		
500.01 – Qualified Commissioning Authority (Cx) Services for Active Energy Systems	\$ 54.00	SS
<u>Design Phase Services</u>		
510.01 – Owner's Project Requirements (OPR) Review	\$ 325.00	SS
510.02 – Basis of Design (BOD) Review	\$ 325.00	SS
510.03 – Commissioning Plan for Active Energy Systems	\$ 2,169.00	SS
510.04 – Commissioning Specifications for Active Energy Systems	\$ 1,084.00	SS
510.05 – Construction Documents Review for Active Energy Systems	\$ 1,301.00	SS
<u>Construction and Close-Out Phase Services</u>		
520.01 – Commissioning Scoping Work Session	\$ 750.00	SS
520.02 – Pre-Functional Checklist Development and Review	\$ 2,078.00	SS
520.03 – Construction Submittal Reviews for Active Energy Systems	\$ 1,247.00	SS
520.04 – Commissioning Site Observations	\$ 2,233.00	SS
520.05 – Functional Performance Testing (FPT) for Active Energy Systems	\$ 7,684.00	SS
520.09 – Commissioning Issues Tracking	\$ 1,478.00	SS
520.10 – Systems Operation Manual	\$ 416.00	SS
520.11 – Demonstration and Training Support	\$ 723.00	SS
520.12 – Summary Commissioning Report	\$ 831.00	SS
Task 600 – Incentive Management Services	\$ EXCLUDED	Subtotal 600
Task 700 – Carbon Emissions Management Services	\$ EXCLUDED	Subtotal 700
Task 800 – Construction Partnering Services	\$ EXCLUDED	Subtotal 800
Task 900 – Specialty Services	\$ EXCLUDED	Subtotal 900

The total professional services fee authorization for all stipulated sums (SS) and hourly not to exceed (HNTE) fees, and related charges and expenses shall be **Twenty Two Thousand Six Hundred Ninety Eight Dollars and Zero Cents- (\$22,698.00)**, as outlined above.

The itemized stipulated sums (SS) and hourly not to exceed (HNTE) fees indicated above have been estimated based on our prior experience and understanding of the project requirements. This itemized breakdown has been provided for the reference and convenience of the Client and may not directly reflect the work effort required for completion of each summary task. The Client's acceptance of this Proposal Agreement reflects this mutual



understanding and authorizes the Consultant to invoice for services rendered against the summary task subtotals (100, 200, 300, etc.) regardless of the itemized progress of each subtask (110.01, 110.02, 110.03, etc.).

Billing Rates

The stipulated sums (\$S) and hourly not to exceed (HNTE) fees indicated above are based on the all-inclusive billing rates and per annum increases indicated below. Green Dinosaur, Inc. is pleased to share the supporting billing rate calculations and estimated per annum increases for the reference and convenience of the Client.

Green Dinosaur, Inc. billing rates for hourly or Additional Services as of January 1, 2018 are as set forth below.

Staff Role	Median Rate	Overhead (1.75)	Total Cost	Profit (15%)	Billing Rate
Principal	\$64.82	\$113.44	\$178.26	\$26.74	\$205.00
Associate Principal	58.34	102.10	160.44	24.07	184.50
Associate	55.09	96.41	151.51	22.73	174.25
Sustainability Coordinator	38.24	66.92	105.17	15.78	120.95
Sustainability Analyst	33.38	58.42	91.81	13.77	105.57
Administrator	26.60	46.55	73.15	10.97	84.05

Green Dinosaur, Inc. billing rates are adjusted bi-annually on the first day of January and the first day of July, in accordance with normal salary review practices. The appropriate rate for personnel shall be charged per the project-specific role being performed.

Green Dinosaur, Inc. has projected the following per annum billing rate increases. The actual per annum billing rate increases will be based on normal salary review practices and projected overhead rates. Green Dinosaur, Inc. does not warrant or guarantee the following rates.

Staff Role	2018	2019	2020	2021	2022
Principal	\$205.00	\$210.12	\$215.37	\$220.76	\$226.28
Associate Principal	184.50	189.11	193.84	198.68	203.65
Associate	174.25	178.60	183.07	187.64	192.33
Sustainability Coordinator	120.95	123.97	127.07	130.24	133.50
Sustainability Analyst	105.57	108.21	110.91	113.69	116.53
Administrator	84.05	86.15	88.30	90.51	92.77

The per annum billing rate increases above are based on an estimated 2.5% inflation rate per annum. Green Dinosaur, Inc. will publish a revised billing rate sheet bi-annually as described above and will be pleased to provide a complete revised billing rate sheet upon request.

Invoicing

Green Dinosaur, Inc. shall invoice all fees and other charges on a bi-monthly (twice per month) basis and shall be due and payable within thirty (30) days from the date of the invoice. The Client agrees to pay the Consultant a late payment service charge, which will be computed at the periodic rate of one percent (1.0%) per month, applied to any unpaid balance commencing thirty (30) days after the date of the invoice.

Green Dinosaur, Inc. shall be entitled to invoice all fees and other charges indicated for all Qualified Provider Services immediately upon initiation and/or endorsement of this Proposal Agreement. The Consultant shall reserve the right to withhold commencement of all other authorized services at its sole discretion until receipt of payment for all amounts invoiced for Qualified Provider Services.

If any portion of the invoice is disputed by the Client, the Client shall promptly notify the Consultant within ten (10) business days from the date of the invoice. Any undisputed portion shall promptly be paid to the Consultant. Such disputed amounts shall remain unpaid until such dispute is resolved. No late payment service charges shall apply to disputed amounts invoiced, unless such amounts were disputed in bad faith.

The Client shall not be entitled to make any deductions to the Consultant's compensation on account of penalty, liquidated damages, or other sums withheld from payments to contractors, sub-contractors, consultants, or sub-consultants, or on account of the cost of changes in the Work other than those for which the Consultant has been adjudged to be liable.



GREEN DINOSAUR

Proposal Agreement for Sustainability Consulting Services
COMPENSATION AND PAYMENT | ATTACHMENT NO. 2
Newhart Middle School | 18052.00

Schedule

Green Dinosaur, Inc. is prepared to commence work on the Project immediately upon your authorization to proceed and endorsement of this Proposal Agreement. Based on your immediate endorsement of this Proposal Agreement and receipt of your authorization to proceed, Green Dinosaur, Inc. shall prepare a timeline of services and deliverables (by all parties) based on the following anticipated schedule for completion of our services:

Design Phase Services	October 2018
Construction and Close-Out Phase Services	November 2019

In many cases, the timely performance of Green Dinosaur, Inc.'s services in accordance with the schedule above, are directly dependent upon the delivery of specific design information and/or documentation by the Owner or Project Team. Green Dinosaur, Inc. shall not be held accountable for delays associated with the failure of the Owner and/or Project Team to provide such information or documentation in a timely manner. In the event that the project phases extend beyond the anticipated completion dates (as may be reasonably modified based upon receipt of your authorization to proceed), Green Dinosaur, Inc. reserves the right to review and revise any remaining fees for the Project.

{End of Compensation and Payment}

**FEE WORKSHEET**

June 14, 2018

Task 100 – Integrated Design Process (IDP) Services							Subtotal 100	\$	-
Task 200 – Sustainability Consulting and Administration Services							Subtotal 200	\$	-
Task 300 – Benchmarking and Simulation Modeling Services							Subtotal 300	\$	-
Task 400 – Construction Verification and Rating Services							Subtotal 400	\$	-
Task 500 – Building Commissioning (Cx) Services							Subtotal 500	\$	22,698.00
<u>Qualified Provider Services</u>	<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>			
500.01 - Qualified Commissioning Authority (CxA) Services for Active Energy Systems	0.33	\$ 50.21	\$ -	\$ 4.02	\$ -	\$ 54.00	SS		
<u>Design Phase Services</u>	<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>			
510.01 – Owner’s Project Requirements (OPR) Review	1.98	\$ 301.24	\$ -	\$ 24.10	\$ -	\$ 325.00	SS		
510.02 – Basis of Design (BOD) Review	1.98	\$ 301.24	\$ -	\$ 24.10	\$ -	\$ 325.00	SS		
510.03 – Commissioning Plan for Active Energy Systems	13.20	\$ 2,008.25	\$ -	\$ 160.66	\$ -	\$ 2,169.00	SS		
510.04 – Commissioning Specifications for Active Energy Systems	6.60	\$ 1,004.12	\$ -	\$ 80.33	\$ -	\$ 1,084.00	SS		
510.05 – Construction Documents Review for Active Energy Systems	7.92	\$ 1,204.95	\$ -	\$ 96.40	\$ -	\$ 1,301.00	SS		
<u>Construction and Close-Out Phase Services</u>	<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>			
520.01 – Commissioning Scoping Work Session	4.33	\$ 631.23	\$ 67.80	\$ 50.50	\$ -	\$ 750.00	SS		
520.02 – Pre-Functional Checklist Development and Review	13.20	\$ 1,924.30	\$ -	\$ 153.94	\$ -	\$ 2,078.00	SS		
520.03 – Construction Submittal Reviews for Active Energy Systems	7.92	\$ 1,154.58	\$ -	\$ 92.37	\$ -	\$ 1,247.00	SS		
520.04 – Commissioning Site Observations	13.32	\$ 1,941.79	\$ 135.60	\$ 155.34	\$ -	\$ 2,233.00	SS		
520.05 – Functional Performance Testing (FPT) for Active Energy Systems	46.65	\$ 6,800.64	\$ 339.00	\$ 544.05	\$ -	\$ 7,684.00	SS		
520.09 – Commissioning Issues Tracking	8.96	\$ 1,306.19	\$ 67.80	\$ 104.50	\$ -	\$ 1,478.00	SS		
520.10 – Systems Operation Manual	2.64	\$ 384.86	\$ -	\$ 30.79	\$ -	\$ 416.00	SS		
520.11 – Demonstration and Training Support	4.16	\$ 606.44	\$ 67.80	\$ 48.52	\$ -	\$ 723.00	SS		
520.12 – Summary Commissioning Report	5.28	\$ 769.72	\$ -	\$ 61.58	\$ -	\$ 831.00	SS		
Task 600 – Incentive Management Services							Subtotal 600	\$	-
Task 700 – Carbon Emissions Management Services							Subtotal 700	\$	-
Task 800 – Construction Partnering Services							Subtotal 800	\$	-
Task 900 – Specialty Services							Subtotal 900	\$	-
	<u>TOT-HRS</u>	<u>TOT-SVCS</u>	<u>TOT-TRAV</u>	<u>TOT-EXPN</u>	<u>TOT-FEES</u>	<u>TOT-CHARGES</u>			
PROJECT GRAND TOTALS	138.47	\$ 20,389.74	\$ 678.00	\$ 1,631.18	\$ -	\$ 22,698.00			



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 1, 2018 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor")

NEW HAVEN YOUTH AND FAMILY SERVICES

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2018 through June 30, 2019.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications
☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : August 22, 2018

"CONTRACTOR"

By: New Haven Youth and Family Services
Name: Doreen Quinn
Title: Chief Executive Officer
Email: dquinn@newhaven-yfs.org

EXHIBIT A: RATES

CONTRACTOR

New Haven Youth and Family Services

CONTRACTOR NUMBER

NPS 37-68452-7072713

NPA 1A-37-161

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determine by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction – RTC

Basic Education Program – NPS Day Student

Rate	Period
\$124.00	Day
\$139.00	Day

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	\$50.00	Day
	b. Transportation –	IRS rate	Mile
	c. Transportation – See Attachment A – Base Fee (1-6 students)	\$170.00	Day
	d. Transportation – See Attachment A – Base Fee (7 + students)	\$340.00	Day
	e. Parent*		
(2)	a. Educational Counseling – Individual		
	b. Educational Counseling – Group of _____		
	c. Counseling – Parent		
(3)	a. Adapted Physical Education – Individual		
	b. Adapted Physical Education – Group of _____		
	c. Adapted Physical Education – Group of _____		
(4)	a. Language and Speech Therapy – Individual	\$100.00	Hour
	b. Language and Speech Therapy – Group of 2		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	\$30.00	Hour
	b. Additional Instructional Assistant – Group of 2		
	c. Additional Instructional Assistant – Group of 3		
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual	\$100.00	Hour
	b. Occupational Therapy – Group of 2		
	c. Occupational Therapy – Group of 3		
	d. Occupational Therapy – Group of 4 - 7		
	e. Occupational Therapy – Consultation Rate		
(8)	Physical Therapy		
(9)	Intensive Community Based Case Management (minimum 3 hrs week - All inclusive: parent counseling, individual counseling, behavior intervention, group counseling)		
		\$2,200.00	Month
(10)	Nursing Services		
(12)	Residential Board and Care * in effect until successfully convert to STRTP	\$9,913.00	Month
(13)	Residential Board and Care ** in effect when converted to STRTP facility	\$12,993.33	Month
	Other		
(14)			



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT ("Agreement") is effective as of July 1, 2018 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("LEA or District") and the contractor listed below ("Contractor")

OAK GROVE INSTITUTE FOUNDATION INCORPORATED

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2018 through June 30, 2019.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

☒ Master Contract ☐ Special Conditions ☒ Required Documents and Certifications
☒ Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

"DISTRICT"

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : August 22, 2018

"CONTRACTOR"

By: Oak Grove Institute Foundation Inc.
Name: Athene Banche
Title: Director of Education
Email: atheneb@oakgrovecenter.org

EXHIBIT A: RATES

CONTRACTOR

Oak Grove Institute Foundation Inc

CONTRACTOR NUMBER

33-75200-7071533

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Basic Education Program/Autism Specific Program

Rate	Period
\$144.65	Day
\$161.16	Day

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	.96	Mile
	b. Transportation – One Way		
	c. Transportation – Dual Enrollment		
	d. Public Transportation		
	e. Parent*		
(2)	a. Counseling & Guidance– Individual on campus	\$80.72	Hour
	b. Counseling & Guidance – Group on campus	\$80.72	Hour
	c. Counseling – Parent on campus	\$107.63	Hour
(3)	a. Adapted Physical Education – Individual		
	b. Adapted Physical Education – Group of _____		
	c. Adapted Physical Education – Group of _____		
(4)	a. Language and Speech Therapy – Individual	\$80.85	Hour
	b. Language and Speech Therapy – Group of 2	\$30.31	Hour
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – assessment	\$97.69	Hour
	e. Language and Speech – Consultation Rate	\$60.63	Hour
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	\$16.75	Hour
	b. Additional Instructional Assistant – Group of 2		
	c. Additional Instructional Assistant – Group of 3		
(6)	Intensive Special Education Instruction**		
(7)	a. Occupational Therapy – Individual	\$70.74	Hour
	b. Occupational Therapy – Group of 2	\$30.31	Hour
	c. Occupational Therapy – Group of 3		
	d. Occupational Therapy – Assessment	\$97.69	Hour
	e. Occupational Therapy – Consultation Rate	\$60.63	Hour
(8)	Physical Therapy		
(9)	a. Behavior Intervention – Design or Planning (BID)	\$107.63	Hour
	b. Behavior Intervention – Supervision		
	Provided by: _____		
(10)	Nursing Services		
(12)	Residential Board and Care	\$9912.59	Month
(13)	Residential Mental Health Services		
	Other _____		
(14)			

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

HATCH & CESARIO ATTORNEYS-AT-LAW

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$100,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Melissa Hatch
 Title: Attorney
 Address: 191 W. Wilbur Road, Suite 102
Thousand Oaks, Ca. 91360
 Email Address: melissa@hatchcesariolaw.com

EXHIBIT A

FEE SCHEDULE

HATCH & CESARIO
Attorneys-At-Law
Attn: Melissa Hatch
191 W. Wilbur Road
Suite 102
Thousand oaks, CA 91360
Office (805) 639-0090
Fax (805) 980-4218
www.hatchcesariolaw.com

Description of Services

Provide legal advice and counsel

Rate of Pay & Expenses

\$225/hour for Partner(s)
\$200/hour for Sr. Associate(s)
\$190/hour for Jr. Associate(s)
\$160/hour for Education Consultant(s)
\$140.00/hour for Law Clerk(s)
\$125/hour for Paralegal(s)

Copies charged at \$.20/sheet

Other expenses charged at cost (including but not limited to overnight expenses)



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

KITCHELL CEM, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$35,360.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2018 to June 30, 2019**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: David Giannelli
 Title: Senior Vice President
 Address: 2450 Venture Oaks Way, Suite 500
Sacramento, Ca. 95833
 Email Address: dgiannelli@kitchell.com

EXHIBIT A
Kitchell Proposal
Capistrano USD

7/14/2018

Description of Services	Hours	Rate	Total Cost	Notes
Create School Data Sheets (19 Schools)	19	\$ 155	\$ 2,945	19 Schools; San Clemente schools already created.
School Meetings (29 Schools)	116	\$ 170	\$ 19,720	2 Meetings per School / 2 hours each
Revise School Data Sheets After Meetings	29	\$ 155	\$ 4,495	2 revisions per each school; 30 minutes each
Develop Draft Final Report	20	\$ 155	\$ 3,100	Create an executive summary & recommendations.
Capo USD / Kitchell Meetings	4	\$ 170	\$ 680	Four 1 hour meetings.
Presentation Preparation for Facilities Committee & Board Meeting	16	\$ 170	\$ 2,720	Total of 2 presentations.
Facility Committee Meeting Attendance (2 Meetings)	6	\$ 170	\$ 1,020	Between September and December.
Board Meeting Attendance (1 Meeting)	4	\$ 170	\$ 680	Between September and December.
			\$ 35,360	



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of August 23, 2018 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

ALBUM AGENCY dba ALBUM CREATIVE STUDIOS, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$15,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2018 through June 30, 2019** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : August 22, 2018

Contractor

Signature: _____
 Name: Nathan Harris
 Title: Principal
 Address: 1705 N. El Camino Real
San Clemente, Ca. 92672
 Email Address: nathan@albumagency.com

EXHIBIT A

CUSD + ALBUM

2018 BRANDING INITIATIVES

ALBUM

CUSD 2018 HIGH SCHOOL INITIATIVES

BRAND STRATEGY & IDENTITY

April 26, 2018

SCOPE OF WORK

This proposal represents services for the remaining high school branding projects between CUSD and Album in 2018, including: brand strategy, logo redesign and brochure development. These services apply to Aliso Niguel High School and Tesoro High School.

NOTE: Costs are subject to change depending on final project requirements. Album to notify CUSD in the instance of a cost change.

SERVICES COST BREAKDOWN

High School Branding:

	SERVICES	COST	TIME
Discovery & Creative Strategy	Brand Tuning Session & Brand Brief	\$1,000 per school	2-3 weeks (depending on schedules)
Logo & Identity Design	Logo and Style Guide	\$3,200 per school	2-3 weeks
Brochure	Bi-fold or Tri-fold Brochure (Print & Electronic)	\$3,200 per school (printing not included)	3-4 weeks
SUBTOTAL		\$7,400 per school	1-2 months
TOTAL		\$14,800	2-3 months

<p>Hourly Work (as needed)</p>	<p>Optional ongoing design for promotional materials that may include:</p> <ol style="list-style-type: none"> 1. Promotional Flier Templates designed as 8.5x11 sheets to be printed with desktop printers. 2. Large Banners to post around campus with short titles and calls-to-action. 3. Powerpoint Templates to maintain consistent branding for presentations. 	<p>\$125 / per hour</p>
---	--	--------------------------------

INVESTMENT

- A. Subject to the provisions above, CUSD shall pay Album an amount not to exceed **\$14,800**. A 50% deposit is due upon commencement, with the balance due upon final delivery of the deliverables. Album reserves the right to pause production on its Duties, if payment is not received within 15 days of the due date.
- B. Unless the scope changes, no overages will be billed under this agreement.

TERMS

- A. **Contracted Work.** Album agrees that all Services will be rendered as a contracted marketing partner and that this Agreement does not create an employer-employee relationship between Album and CUSD. Album shall have no right to receive any employee benefits including, but not limited to, health and accident insurance, life insurance, sick leave and/or vacation.
- B. **Conflicts.** Album represents and warrants to CUSD that it is under no contractual or other restrictions or obligations which are inconsistent with the execution of this Agreement, or which will interfere with the performance of its Duties. Album represents and warrants that the execution and performance of this Agreement will not violate any policies or procedures of any other person or entity for which it performs Services concurrently with those performed herein.
- C. **Indemnification.** Album agrees to pay all taxes due in respect of the fee and to indemnify CUSD in the event CUSD is required to pay any such taxes on behalf of Album.
- D. **Compliance.** In performing the Services, Album will comply with all business conduct, regulatory, and health and safety guidelines established by CUSD or any of its subsidiaries for any governmental authority with respect to CUSD's business.

- E. **Opportunity to Cure.** Prior to any claim for damages being made, CUSD must provide Album with reasonable notice of any alleged deficiencies in performance and Album shall have a reasonable opportunity to cure any alleged defect in performance.
- F. **Ownership.** The creative work performed under this agreement is considered work for hire and thus CUSD has full ownership of all content, including graphics, ideas, and copy, used within all marketing and advertising materials produced from this Agreement.
- G. ALBUM MAKES NO WARRANTY, EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE SERVICES PROVIDED HEREUNDER, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF RELIABILITY, USEFULNESS, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NONINFRINGEMENT, OR THOSE ARISING FROM THE COURSE OF PERFORMANCE, DEALING, USAGE OR TRADE.

Agreed to and executed by:

By:

Date

FIRST AMENDMENT TO MCA NO. 1819018

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND BELLEFAIRE JCB DBA
MONARCH CENTER FOR AUTISM

This First Amendment to MCA No. 1819018 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and Bellefaire JCB dba Monarch Center for Autism (hereinafter referred to as "Consultant").

RECITALS

WHEREAS on June 20, 2018, District's Board of Trustees approved an Agreement with Consultant for the term from July 1, 2018 through June 30, 2019 under which Consultant would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to MCA No. 1819018; and

WHEREAS, District desires to amend MCA No. 1819018 to reflect a revised rate sheet, Exhibit A-1 superseding Exhibit A.

NOW, THEREFORE, said Agreement is amended as follows:

1. Exhibit A-1 shall supersede Exhibit A.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Adam G. Jacobs
Print Name

Executive Director, Contracts & Purchasing
Title

President
Title

Board Approval Date: August 22, 2018

Date: _____

EXHIBIT A-1: RATES

CONTRACTOR

Bellefaire JCB dba Monarch Center for Autism

CONTRACTOR NUMBER

77-76422-0128181

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Rate	Period
\$441.66	Day
_____	_____

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 - 7	_____	_____
	e. Occupational Therapy – Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____
(9)	a. Behavior Intervention	_____	_____
	b. Behavior Intervention – Supervision	_____	_____
	Provided by: _____	_____	_____
(10)	Nursing Services	_____	_____
(12)	Residential Board and Care	\$504.93	Day
(13)	Residential Mental Health Services	_____	_____
	Other _____	_____	_____
(14)		_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.

NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2018-2019

MASTER CONTRACT
**GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL AND AGENCY SERVICES**

District CAPISTRANO UNIFIED SCHOOL DISTRICT

Contract Year 2018-2019

 X Nonpublic School (NPS)
 Nonpublic Agency (NPA)

Type of Contract:

 X Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

 Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for ninety (90) days at the discretion of the LEA and CONTRACTOR.

 Expiration Date: _____

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

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2018-2019

CONTRACT NUMBER:
1819018

LEA: Capistrano Unified School District

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 1st day of July, 2018, between the Capistrano Unified School District (hereinafter referred to as "District" or local educational agency "LEA") and Bellefaire JCB dba Monarch Center for Autism (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Plan (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR's licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2018 to June 30, 2019 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. However, the parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30, 2019. In the event a Master Contract is not renegotiated by June 30th, an interim contract may be made available as mutually agreed upon for up to 90 days from July 1 of the new fiscal year. (Title 5, California Code of Regulations, Section 3062(d).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2019.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the "stay-put" requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and identified in Paragraph 1 above.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child, a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare, a surrogate parent, a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1)

or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term “days” means calendar days unless otherwise specified.
- h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term “Master Contract” also means “Agreement” and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or his/her designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker’s compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions

of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, and reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the Master Contract for cause, either party shall give twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

\$1,000,000 per occurrence
\$ 5,000 medical expenses
\$1,000,000 personal & adv. injury
\$2,000,000 general aggregate
\$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
\$3,000,000 sexual abuse or molestation per occurrence for NPS
\$3,000,000 sexual abuse or molestation per occurrence for NPA

- B. **Auto Liability Insurance.** To the extent vehicles are used to transport students, such vehicles shall have liability coverage of not less than \$10,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

- C. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insured's on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the

LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.

- G. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is held to be a partner, joint venturer, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding. If CONTRACTOR is held to be a partner, joint venturer, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted, including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including without limitation transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in

order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not unlawfully discriminate on the basis of race, religion, sex, national origin, age, sexual orientation, disability or any other classification protected by federal or state law, in employment or operation of its programs.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "TTP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student's IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a "pupil fee" under Education Code section 49010 et. seq.; (b) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine through twelve inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless or former juvenile court school pupils as set forth in Education Code section 51225.1. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by his/her IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26.DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract, including but not limited to student information and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27.LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment ("LRE") options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommendations and/or activities to support the transition.

28.STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress ("CAASP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, and the English Language Proficiency Assessments for California ("ELPAC"), as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR's qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29.DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; and emergency interventions. CONTRACTOR shall notify the parent/guardian residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides

who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a "behavior intervention case manager." CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within fourteen (14) days of any new hire. CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention and emergency procedures as related to appropriate behavior management strategies.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations.

When CONTRACTOR seeks to remove a LEA student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify and invite LEA representatives to the IEP team meeting where the manifestation determination will be made.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP,

and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that he or she should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/IFSP.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students

with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (2) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (4) Student Grievance Procedure pursuant to Title IX 106.8 (a)(d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPPA). CONTRACTOR shall include verification of these procedures to the LEA.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare transcripts at the close of each semester, or upon LEA student transfer, for LEA students in grades nine through twelve inclusive. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days after CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each

profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42.LICENSED CHILDREN'S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 (AB1858, AB490 (Chapter 862, Statutes of 2003)) and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

43.STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

44. MONITORING

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA

student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code Section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1 and 35021.2 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services

hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes.

48. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned

class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for his/her student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

49. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided in a pupil's home as specified in the IEP, CONTRACTOR must assure that the parent or an LEA-approved responsible adult is present during the provision of services. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

HEALTH AND SAFETY MANDATES

50. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

51. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances.

52. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

53. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

54. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

55. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

56. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

57. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

58. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code Section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

59. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

60. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for

services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student’s IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student’s unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR’s service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR’s service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student’s absence. The LEA shall not be responsible for the payment of services when a student is absent.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless

otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

62. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in

connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of July 2018 and terminates at 5:00 P.M. on June 30, 2019, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Capistrano Unified School District

Nonpublic School/Agency

By:

Signature

Date

Name and Title of Authorized
Representative

By:

Signature

Board Approval Date

Lynh N. Rust

Executive Director, Contracts & Purchasing

Name and Title of Authorized
Representative

Notices to CONTRACTOR shall be addressed to:

**Notices to LEA shall be addressed to the designees as set
forth on Exhibit C**

Name

Nonpublic School/Agency/Related Service Provider

Address

City

State

Zip

Phone

Fax

Email

EXHIBIT A: RATES

CONTRACTOR

Bellefaire JCB dba Monarch Center for Autism

CONTRACTOR NUMBER

77-76422-0128181

2018-2019

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determined by CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment may not exceed _____

A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Rate	Period
\$441.66	Day
_____	_____

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 - 7	_____	_____
	e. Occupational Therapy – Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____
(9)	a. Behavior Intervention	_____	_____
	b. Behavior Intervention – Supervision	_____	_____
	Provided by: _____	_____	_____
(10)	Nursing Services	_____	_____
(12)	Residential Board and Care	_____	_____
(13)	Residential Mental Health Services	\$504.93	Day
	Other _____	_____	_____
(14)		_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.

INDIVIDUAL SERVICES AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 et seq.)

Local Education Agency(LEA)						Nonpublic School/Agency						
Address						Address						
City, State Zip						City, State, Zip						
LEA Case Manager						Phone			Fax			
						E-Mail						
Student Last Name				Student First Name				Program Contact Name				
								Phone			Fax	
D.O.B.				<u>I.D. #</u>				E-Mail				
Grade		Level		Sex	() M () F	Education Schedule – Regular School Year						
Parent/ Guardian Last Name				Parent/ Guardian First Name				Number of Days			Number of Weeks	
								Education Schedule – Extended School Year				
								Number of Days			Number of Weeks	
Address						Contract Begins			Ends			
City, State, Zip						Master Contract Approved by the Governing Board on						
Home Phone				Business								

<u>SERVICES</u>	<u>PROVIDER</u>				Cost and Duration of Session	Number of Sessions per wk/mo/yr	Maximum Number of Sessions		Estimated Maximum Total Cost for Contracted Period
	<u>LEA</u>	<u>NPS</u>	<u>NPA</u>	<u>OTHER</u> Specify			<u>Reg School Year</u>	<u>ESY</u>	
	A. BASIC EDUCATION								
B. RELATED SERVICES									
1. Transportation a. Paid to NPS/A b. Reimburse parent									
2. Counseling a. Group b. Individual c. Family									
3. Adapted P.E.									
4. Speech/Language a. Group b. Individual									
5. Occupational Therapy a. Therapy b. Consultation									

B. RELATED SERVICES (cont'd)	Provider				Cost and Duration of Session	Number of Sessions per wk/mo/yr	Maximum Number of Sessions		Estimated Maximum Total Cost for Contracted Period
	<u>LEA</u>	<u>NPS</u>	<u>NPA</u>	OTHER Specify			Reg School Year	ESY	
6. Physical Therapy a. Therapy b. Consultation									
7. ABA a. Consult b. Direct c. Supervision d. Assessment									
8. One-to-One Aide									
9. Other									
C. Residential Services 1. Board and Care 2. Mental Health Services									
						TOTAL COST			\$

ESTIMATED MAXIMUM RELATED SERVICES COST \$ _____

SPECIALIZED EQUIPMENT/SUPPLIES _____ \$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/ RELATED SERVICES COSTS/SPECIALIZED EQUIPMENT/SUPPLIES \$ _____

4. Other Provisions/Attachments:

5. Progress Reporting Requirements: _____ Quarterly _____ Monthly _____ Other (Specify _____)

MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA-

(Name of Nonpublic School/Agency)

(Name of LEA)

(Signature)

(Date)

(Signature)

(Date)

(Name and Title)

(Name of Superintendent or Authorized Designee)

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 53, notices to LEA shall be delivered to:

Gregory Merwin

Associate Superintendent, Student Support Services

Capistrano Unified School District

33122 Valle Road, San Juan Capistrano CA 92675

949-234-9275

gimerwin@capousd.org

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Insurance:

Lynh N. Rust

Executive Director, Contracts & Purchasing

Capistrano Unified School District

33122 Valle Road

San Juan Capistrano, CA 92675

949-234-9441

lnrust@capousd.org

Payments:

Dana Ramirez

Manager, Accounting

Capistrano Unified School District

33122 Valle Road

San Juan Capistrano, CA 92675

949-234-9313

daramirez@capousd.org

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Jeremy Davis, Chief Technology Officer

Date: August 22, 2018

Board Item: First Extension of Request for Proposals No. 3-1617, Learning Management System – School Loop

HISTORY

The District maintains a Learning Management System (LMS) for all students and teachers in middle school and high school grades. The Learning Management System includes software and services to support course management, a virtual learning environment, and staff/parent/student communications.

BACKGROUND INFORMATION

The District selected School Loop as the Learning Management System provider during the Request for Proposals No. 3-1617 process and the award was approved by the Board of Trustees on April 19, 2017.

CURRENT CONSIDERATIONS

The Board is asked to consider approval of the first extension of the contract with School Loop.

FINANCIAL IMPLICATIONS

The annual agreement cost is \$80,260 funded from the general fund.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approves the First Extension of RFP No. 3-1617, Learning Management System with School Loop.

PREPARED BY: Jeremy Davis, Chief Technology Officer

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

FIRST EXTENSION TO RFP NO. 3-1617 – LEARNING MANAGEMENT SYSTEM

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND SCHOOL LOOP

This First Extension to RFP No. 3-1617 is entered into by and between Capistrano Unified School District, hereinafter referred to as “District,” and School Loop (hereinafter referred to as “Contractor”).

RECITALS

WHEREAS, on April 19, 2017, District’s Board of Trustees approved an Agreement with Consultant for the term from July 1, 2017 through June 30, 2018 under which Contractor would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Extension to Agreement; and

WHEREAS, District desires to extend the award of RFP No. 3-1617 – Learning Management System to reflect an additional twelve (12) month term from July 1, 2018 through June 30, 2019 at the same prices under the initial award term.

NOW, THEREFORE, said Agreement is amended as follows:

1. Award of RFP No. 3-1617 to School Loop will be extended through June 30, 2019.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Mark Gross
Print Name

Executive Director, Contracts & Purchasing
Title

CEO/Founder
Title

Board Approval Date: August 22, 2018

Date: _____



Order Form

Customer Name: Capistrano Unified School District

Start Date: 07/01/2018 **End Date:** 06/30/2019
Payment Summary

You will be billed once a year for each year per the terms in the Payment Notes.

School Year	Total Due for Year
18/19	\$80260.00

Detail

The following breaks down the total amount due each year by license and service:

Service Type	License/Service	Price	Unit	18/19
Software Support Subscription	SIS Integration	\$1000.00	1.00	\$1000.00
SL Plus Gradebook	Secondary	\$2.88	27000.00	\$77760.00
Software Support Subscription	Grade Export	\$1000.00	1.00	\$1000.00
SL Plus Gradebook	Summer School	\$500.00	1.00	\$500.00
Total 18/19				\$80260.00

General Notes**Payment Notes**

Please send a purchase order to accounts@schoolloop.com. We invoice off your purchase order with payment due in 30 days. Annual services are billed once for each school year on July 1 of the corresponding year. You will be invoiced separately for each school year. Other services will be billed on PO. Our mailing address is P.O. Box 2416, San Francisco, CA 94126.

By signing this Order Form, Customer agrees that any and all subscriptions and services provided by School Loop under this Order Form are subject to the School Loop Master Subscription Agreement which Customer signed with School Loop. Any capitalized terms used but not defined in this Order Form shall have the meanings ascribed to such terms in the Subscription Agreement.

Capistrano Unified School District

School Loop, Inc.

By (Signature)



Name/Title (Printed)

By (Signature)

Date

Mark Gross CEO / Founder

Name/Title

31 May, 2018

Date

SCHOOL LOOP MASTER SUBSCRIPTION AGREEMENT

This School Loop Subscription Agreement ("Agreement") is agreed to by the Capistrano Unified School District ("Customer"), with an address of 33122 Valle Rd, San Juan Capistrano, CA 92675 and School Loop, Inc., with an address of School Loop PO Box 1666, Burlingame, CA 94011 ("School Loop"). Customer and School Loop may sign forms ("Documents") referencing this Agreement with order details including School Loop's Order Form, or by Purchase Order, or any other agreed to document, and each such Document is subject to the terms of the Agreement. The Agreement is effective as of the date the first Document is signed by the Customer and School Loop (the "Effective Date") through 06/30/2019, the end date of the term.

This Agreement permits Customer to purchase and receive a subscription to School Loop's web-based Service (as defined below) for the period specified on the Document (the "Subscription Term") and sets forth the terms and conditions under which such Service will be provided. This Agreement shall govern Customer's initial subscription on the Effective Date as well as any future subscription purchases made by Customer which reference this Agreement.

1. The Service

1.1. Provision of Service. School Loop offers on-line subscription products designed to facilitate the distribution of information regarding students to parents, students, school and district staff, and, with the proper approvals, to appropriate people with student information rights ("Users"), and provide communications and information-sharing capabilities between teachers, students, school and district staff, people with student information rights, and parents (the "Service"). Subject to the terms of this Agreement, School Loop shall host the Service and will make the Service available to Customer during the Subscription Term. From time to time School Loop may make available evaluation or no-charge Services.

1.2. Restrictions. 1.2. Customer may use the Service only as expressly authorized by School Loop and for no other purpose. Customer shall not: (a) rent, lease, copy, provide access to or sublicense the Service to a third party, (b) reverse engineer, decompile, disassemble, or otherwise seek to obtain the source code to the Service, (c) remove or obscure any product identification, proprietary, copyright or other notices contained in the Service (including any reports or data printed from the Service); or (d) publicly disseminate information or analysis regarding the performance of the Service.

1.3. Professional Services. If School Loop and Customer agree separately in a Statement of Work ("SOW"), School Loop shall provide the professional consulting services described in that SOW ("Professional Services"). During the Subscription Term, Customer shall have a license right to use anything delivered as part of the Professional Services internally solely in conjunction with use of the Service under this Agreement, but School Loop shall retain all right, title and interest in and to any such work product, code or software and any derivative, enhancement or modification thereof created by School Loop (or its agents). Each SOW must be signed by both parties before School Loop shall commence work under such SOW.

2. Customer Obligations

2.1. "Customer Content" means any data, information or other content of any type which is provided by Customer or any User to School Loop for inclusion in the Service; including, without limitation, data, information or other content which Customer or Users input to or upload to the Service. Customer shall assure that use of the Service and all Customer Content at all times comply with all applicable local, state, federal and international law, regulations and conventions, including, without limitation, those related to data privacy, international communications, and the exportation of technical or personal data. Customer is solely responsible for the accuracy, content and legality of all Customer Content (including its use as authorized hereunder). Customer represents and warrants to School Loop that Customer has sufficient rights in the Customer Content to authorize School Loop to process, distribute and display the Customer Content as contemplated by this Agreement and the Service, and that the Customer Content does not infringe the rights of any third-party or constitute libel, slander or defamation. Customer represents that all Customer Content complies with Federal and local privacy regulations and its distribution to Users is not a violation of FERPA or of any local laws or education codes.

2.2. Access to Service. If Customer or Users are given access to accounts on School Loop's systems in order to make use of the Service, Customer shall require that all Users, employees and agents accessing such accounts keep user ID and password information confidential, and that each employee or agent not share such information with any unauthorized person. User IDs are granted to individual named persons and may not be shared unless required by law. Customer shall be responsible for actions taken using Customer's and Users' accounts.

2.3. User Consents. Customer acknowledges that use of the Service may require communication with students. Customer agrees that it shall be solely responsible for (a) securing any consents that may be required from Users to have their data used in the Service, (b) securing from Users such permissions as may be necessary or required in order to collect, store and use such data for the rendering of the Service, (c) providing for such use of User data in its privacy and data use policies, and (d) complying with applicable privacy and other laws. School Loop may provide Customer with a model set of statements which Customer may use to create User consent forms, however those statements are for Customer's convenience only and it is Customer's responsibility to ensure that these statements conform to the obligations of this Agreement and applicable law. Customer understands and acknowledges that if ordered by Customer, some features of the Service may allow certain Customer Content to be made public on the Internet. This publicly available Customer Content may include general information about a school, information regarding school news and events, information posted by teachers about their curriculum (such as course descriptions, syllabi, assignments and the like). Customer agrees that it shall be solely responsible for notifying Users that certain Customer Content will be made public on the Internet and for securing the appropriate User consents. Customer also acknowledges that School Loop may make available functionality which allows third parties to access information on the Service or input information on the Service (by way of example and not limitation, functionality which allows synchronizing of a user's School Loop calendar to an external service).

2.4. Third Party Services. Customer acknowledges that the Service may permit Customer to integrate, at Customer's and/or Users' discretion, functionality provided by third party services. Such third party services are not considered part of the "Service" provided hereunder. By enabling any such third party services, Customer agrees that School Loop is not responsible for the accuracy, legality, availability or reliability of any such third party services, the acts or omissions of any providers of such third party services or any information made available in connection with such third party services. The manner in which such third party services use, store and disclose your information is governed solely by the policies of such third parties, and School Loop will have no liability or responsibility for the privacy practices or other actions of any provider of such third party service. As such, Customer agrees not to seek to hold School Loop liable or responsible for any damage or loss caused by or in connection with the use of such third party services. School Loop enables these features merely as a convenience and the integration or inclusion of such features does not imply an endorsement or recommendation.

3. Ownership

3.1. Rights in Customer Content. Customer shall retain all right, title and interest (including any and all intellectual property rights) in and to the Customer Content, and School Loop shall use such Customer Content solely for the purposes of providing the Service. Subject to the terms of this Agreement, Customer hereby grants to School Loop the non-exclusive, worldwide, royalty-free right to use, copy, store, transmit, modify, create derivative works of and publicly display the Customer Content solely to the extent necessary to provide the Service except where doing so is in violation of FERPA or local laws or education code

3.2. Subscription not Sale. This is a subscription agreement for use of the Service and is not an agreement for sale. Customer agrees that the Service and the end-user documentation and any and all related and underlying School Loop software and technology constitute trade secrets or copyrighted material of School Loop or its suppliers, and that School Loop or its suppliers retain all right, title and interest (including all intellectual property rights) therein. Customer may point their DNS to the sites, and they retain full rights and ownership of their own domain. School Loop may employ a subdomain of schoolloop.com in order to provide the Service, however no ownership or license right in the schoolloop.com domain, or any subdomain, is transferred under this Agreement, and School Loop reserves the sole right to manage any and all domains and subdomains related to the Service as it sees fit. All rights not specifically granted shall be reserved to School Loop. No right, title or interest in any of School Loop's trademarks is granted hereunder.

4. Fees and Payment.

All fees are as set forth in the applicable Order Form and shall be paid by Customer in accordance with the terms of the applicable Order Form. Except as set forth in Section 6.1 (Limited Warranty), or in the Order Form all fees are non-refundable. Payment is due 30 days from the date of invoice or PO, whichever is later, unless otherwise set forth on the order form. Accounts that are more than 30 days overdue are subject to suspension.

Customer is required to pay any sales, use, value-added withholding, or similar taxes or levies, other than taxes based on the income of School Loop. Customer may not withhold any amounts (including as may be required by any taxing authority) without express written consent of School Loop.

5. Term and Termination

5.1. Term. This Agreement shall continue until the earlier occurs of (a) expiration or termination of the Subscription Term, or (b) termination in accordance with this Section 6. Customer's subscription shall renew if and as described in the Order Form

5.2. Termination for Cause. Either party may terminate this Agreement: (a) if the other party fails to cure any material breach of this Agreement (including a failure to pay fees) within 30 days after written notice or (b) if the other party files or has filed against it any bankruptcy, dissolution or similar proceeding or enters into any form of arrangement with its creditors (provided such filing is not removed within 60 days thereof).

5.3. Effect of Termination. Upon any termination of this Agreement, Customer shall immediately cease any and all use of and access to the Service (including any and all related School Loop software, technology and systems) and delete (or, at School Loop's request and expense, return) any and all copies of the Service documentation provided by School Loop, any School Loop passwords or access codes and any other School Loop Confidential Information in its possession. Termination of this Agreement shall be in addition to, and not in lieu of, any equitable or other remedies available to the terminating party.

5.4. Suspension of Service. School Loop has the right, in its sole reasonable discretion, to suspend the Services immediately if deemed reasonably necessary, (reasonably necessary conditions which, for example, may include breaches of security that risk FERPA protected-data, the publication of pornography or other restricted materials by customer) by School Loop to prevent any harm to School Loop and/or its business. School Loop will provide notice and opportunity to cure if practicable depending on the nature of the breach. Once cured, School Loop will promptly restore the Services.

5.5. Survival. The following Sections shall survive any expiration or termination of this Agreement: 1.2 (Restrictions), 2.4 (Third Party Services), 3 (Ownership), 4 (Fees and Payment), 5 (Term and Termination), 6.1 (Warranty Disclaimer), 7 (Limitation of Remedies and Damages), 8 (Indemnification), 9 (Confidentiality), and 10 (General).

6. Limited Warranty

6.1. Limited Warranty. School Loop warrants, for Customer's benefit only, that the Service will be provided in material conformity with its documentation. School Loop does not warrant that the operation of the Service will be uninterrupted or error-free. As Customer's sole and exclusive remedy for any breach of warranty, School Loop will use reasonable efforts to correct any failure of the Service to conform to its documentation at no charge to Customer. If School Loop determines it cannot resolve a material defect within a reasonable period of time, Customer will have the right to terminate the Subscription Term and receive as its sole remedy a refund of: (a) the subscription fees specified in the applicable Order Form which are allocable to the 30 day period prior to the date the warranty claim was made and (b) any fees Customer has pre-paid for periods of service it has not yet received. The limited warranty set forth in this Section 6.1 shall not apply: (a) unless Customer makes a claim within 30 days of the date on which the condition giving rise to the claim first appeared, (b) if the error was caused by misuse, unauthorized modifications or third-party hardware, software or services, or (c) to any Free Services.

6.2. Warranty Disclaimer. EXCEPT FOR THE LIMITED WARRANTY IN SECTION 6.1, AND TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICE AND ALL TRAINING SERVICES ARE PROVIDED TO CUSTOMER "AS IS" AND WITH ALL FAULTS. SCHOOL LOOP AND ITS SUPPLIERS DO NOT REPRESENT OR WARRANT THAT (A) THE SERVICE OR TRAINING SERVICES WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR FREE, (B) ANY

CUSTOMER CONTENT OR OTHER STORED DATA WILL BE ACCURATE OR NON-CORRUPTED, OR (C) THAT THE SERVICE WILL BE FREE OF ANY VIRUSES OR MALICIOUS CODE WHICH CANNOT BE DETECTED USING COMMERCIALY AVAILABLE PRODUCTS. SCHOOL LOOP SPECIFICALLY DISCLAIMS ANY AND ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICE AND TRAINING SERVICE, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY, TITLE AND FITNESS FOR A PARTICULAR PURPOSE, REGARDLESS OF ANY KNOWLEDGE OF CUSTOMER'S PARTICULAR NEEDS. CUSTOMER MAY HAVE OTHER STATUTORY RIGHTS. HOWEVER, TO THE FULL EXTENT PERMITTED BY LAW, THE DURATION OF STATUTORILY REQUIRED WARRANTIES, IF ANY, SHALL BE LIMITED TO THE LIMITED WARRANTY PERIOD. SCHOOL LOOP SHALL NOT BE LIABLE FOR DELAYS, INTERRUPTIONS, THE SERVICE FAILURES AND OTHER PROBLEMS INHERENT IN USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS OR OTHER SYSTEMS OUTSIDE THE REASONABLE CONTROL OF SCHOOL LOOP.

7. Limitation of Remedies and Damages

7.1. NEITHER PARTY SHALL BE LIABLE FOR ANY LOSS OF USE, LOST DATA, FAILURE OF SECURITY MECHANISMS, INTERRUPTION OF BUSINESS, OR ANY INDIRECT, SPECIAL, INCIDENTAL, RELIANCE OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING LOST PROFITS), REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES IN ADVANCE.

7.2. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, SCHOOL LOOP'S ENTIRE LIABILITY RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT SHALL NOT EXCEED THE GREATER OF \$1,000 OR THE AMOUNT ACTUALLY PAID BY CUSTOMER TO SCHOOL LOOP UNDER THE APPLICABLE ORDER FORM.

7.3. THIS SECTION 7 SHALL NOT APPLY TO CUSTOMER WITH RESPECT TO ANY CLAIM ARISING UNDER SECTIONS 1.2 (RESTRICTIONS), 8.2 (INDEMNIFICATION BY CUSTOMER) OR 9 (CONFIDENTIALITY). The parties agree that the limitations specified in this Section 7 will survive and apply even if any limited remedy specified in this Agreement is found to have failed of its essential purpose.

8. Indemnification

8.1. Indemnity by School Loop. School Loop shall indemnify and hold harmless Customer from and against any claim of infringement of a U.S. patent, U.S. copyright, or U.S. trademark asserted against Customer by a third party based upon Customer's authorized use of the Service, provided that School Loop shall have received from Customer: (i) prompt written notice of such claim (but in any event notice in sufficient time for School Loop to respond without prejudice); (ii) the exclusive right to control and direct the investigation, defense, or settlement of such claim; and (iii) all reasonable necessary cooperation of Customer. If Customer's use of any of the Service is, or in School Loop's opinion is likely to be, enjoined due to the type of infringement specified above, or if required by settlement, School Loop may, in its sole discretion: (a) substitute substantially functionally similar services; (b) procure for Customer the right to continue using the Service; or if (a) and (b) are commercially impracticable, (c) terminate the Agreement and refund to Customer the fees paid by Customer for the portion of the Subscription Term which was paid by Customer but not rendered by School Loop. The foregoing indemnification obligation of School Loop shall not apply: (1) if the Service is modified by any party other than School Loop, but solely to the extent the alleged infringement is caused by such modification; (2) the Service is combined with other non-School Loop products or processes not authorized by School Loop, but solely to the extent the alleged infringement is caused by such combination; (3) to any unauthorized use of the Service; (4) to the Customer Content or any third-party deliverables or components contained within the Service; (5) to any action arising as a result of the Customer Content; or (6) to any Free Service. THIS SECTION 9 SETS FORTH SCHOOL LOOP'S SOLE LIABILITY AND CUSTOMER'S SOLE AND EXCLUSIVE REMEDY WITH RESPECT TO ANY CLAIM OF INTELLECTUAL PROPERTY INFRINGEMENT.

8.2. Customer Responsibility for Content. Customer shall indemnify and hold harmless School Loop from and against any and all claims, costs, damages, losses, liabilities and expenses (including reasonable attorneys' fees and costs) arising out of or in connection with any claim alleging (a) that the Customer Content or its use in the Service infringes the rights of, or has caused damage to, Customer, a User or other third-party (excluding any claim to the extent based on any underlying School Loop software or technology), (b) any action or inaction by Customer or a User resulting in damage to persons or property, or (c) that Customer failed to secure adequate permission from any User for the use of the Customer Content. This indemnification obligation is subject to Customer receiving prompt notice of the claim and having the sole right to control the defense and settlement of all such claims, lawsuits and other proceedings. School Loop agrees to provide such reasonable assistance and cooperation to Customer as is reasonably requested by Customer.

9. Confidentiality

9.1. "Confidential Information" means (a) any School Loop software, interfaces, web applications and documentation that are designated as confidential, and (b) information designated as confidential by either party, including, but not limited to, data, designs, drawings, documentation, software (regardless of form or media), prototypes, processes, methods, concepts, research, development and business activities, whether obtained or disclosed verbally or in writing, and (c) any pupil records, as defined under relevant education codes. The Service itself, documentation and technical information provided by School Loop or its agents shall be deemed Confidential Information of School Loop without any marking or further designation. School Loop acknowledges that Customer is a public school district and that certain Customer Content is protected and governed by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA"), and the local Education Code, and School Loop agrees that it shall maintain the confidentiality of such data, and will abide by FERPA and the local Education Code.

9.2. Nondisclosure. The parties acknowledge that they have been entrusted with Confidential Information of the other party and agree to use reasonable care to protect the

confidentiality thereof, using at least the same degree of care that each of them would use to protect their own similar information. Except as otherwise required by applicable law, each party shall not (a) use such Confidential Information of the other party for any purpose except as authorized under this Agreement, (b) disclose any such Confidential Information to any person (except its employees and agents bound by obligations of confidentiality on a need-to-know basis) unless such disclosure is authorized by the other party in writing, or (c) disclose any such Confidential Information required by court or judicial order without first attempting to inform the other party and cooperating with the other party if such party contests the disclosure thereof. Each party agrees to take all reasonable steps to ensure that Confidential Information is not disclosed or distributed by its employees or agents in violation of the terms of this Agreement and to notify the other party promptly and in writing upon its discovery of any unauthorized access or disclosure of any Confidential Information.

9.3. Exclusions. The obligations under this Section 10 shall not apply to information which (a) is or becomes a part of public knowledge through no act or omission of the receiving party, (b) was rightfully in the receiving party's possession prior to disclosure by the disclosing party, (c) comes into the possession of the receiving party rightfully from a third party without obligation of confidentiality, (d) is independently developed by the receiving party without the use of any Confidential Information of the disclosing party, or (e) is subject to disclosure under applicable law.

9.4. Enforcement. Each party understands and agrees that, notwithstanding any other provision of this Agreement, breach of Section 10 (Confidentiality) may cause the other party irreparable damage for which recovery of money damages would be inadequate, and that each party shall therefore be entitled to obtain timely injunctive relief to protect such party's rights under this Agreement in addition to any and all remedies available at law.

10. General

10.1. Assignment. This Agreement will bind and inure to the benefit of each party's permitted successors and assigns. Neither party may assign this Agreement except upon the advance written consent of the other party, except that School Loop may assign this Agreement in connection with a merger, reorganization, acquisition or other transfer of all or substantially all of its assets or voting securities. Any attempt to transfer or assign this Agreement without such written consent will be null and void. We may also share information about users in connection with or during negotiation of any merger, financing, acquisition, bankruptcy, dissolution, transaction or proceeding involving sale, transfer, divestiture or disclosure of all or a portion of our business or assets to another company. In these circumstances, we will only share information with a company that has agreed to data privacy standards no less stringent than our own. In the event that information is shared in this manner, notice will be posted on our Site.

10.2. Severability. If any provision of this Agreement shall be adjudged by any court of competent jurisdiction to be unenforceable or invalid, that provision shall be limited to the minimum extent necessary so that this Agreement shall otherwise remain in effect.

10.3. Governing Law; Jurisdiction and Venue. This Agreement shall be governed by the laws of the State of California and the United States without regard to conflicts of laws provisions thereof, and without regard to the United Nations Convention on the International Sale of Goods or the Uniform Computer Information Transaction Act. Unless waived by School Loop in its sole discretion, the jurisdiction and venue for actions related to the subject matter hereof shall be the California state and United States federal courts located in San Francisco, California, and both parties hereby submit to the personal jurisdiction of such courts.

10.4. Notice. Any notice or communication required or permitted under this Agreement shall be in writing to the parties at the addresses set forth on the Order Form or at such other address as may be given in writing by either party to the other in accordance with this Section 10.4 and shall be deemed to have been received by the addressee (a) if given by hand, immediately upon receipt; (b) if given by overnight courier service, the first business day following dispatch or (c) if given by registered or certified mail, postage prepaid and return receipt requested, the second business day after such notice is deposited in the mail.

10.5. Amendments; Waivers. No supplement, modification, or amendment of this Agreement shall be binding, unless executed in writing by a duly authorized representative of each party to this Agreement. No waiver will be implied from conduct or failure to enforce or exercise rights under this Agreement, nor will any waiver be effective unless in a writing signed by a duly authorized representative on behalf of the party claimed to have waived. No provision of any purchase order or other business form employed by Customer will supersede the terms and conditions of this Agreement, and any such document relating to this Agreement shall be for administrative purposes only and shall have no legal effect.

10.6. Entire Agreement. This Agreement, and any other agreement incorporated by this Agreement by reference, including but not limited to any SOW or Subscription Agreement(s) is/are the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement. Customer acknowledges that the Service is an on-line, subscription-based product, and that in order to provide improved customer experience, new features, and new products School Loop may make changes to the Service at any time.

10.7. Changes to the Services. Customer acknowledges that the Service is an on-line, subscription-based product, and that in order to provide improved customer experience, new features, and new products, School Loop may make changes to the Service at any time. Such changes may require Customer to update or upgrade software or equipment used to access the Service. Customer shall be solely responsible for any such updates or upgrades, provided, however, that if any planned changes to the Service are reasonably foreseeable to require any updates or upgrades to Customer's software or equipment, School Loop shall provide Customer with 6 months prior notice of such planned changes.

10.8. Student Count Verification. Upon contracting, and once a year for the term of the contract, Customer shall furnish School Loop with official student enrollment figures for the district and for each school using the Service. If applicable to the type of license, this report will serve as the official student count each year for invoicing throughout the Subscription Term.

10.9. Force Majeure. Neither party shall be liable to the other for any delay or failure to perform any obligation under this Agreement (except for a failure to pay fees) if the delay or failure is due to unforeseen events which occur after the signing of this Agreement and which are beyond the reasonable control of such party, such as a strike, blockade, war, act of terrorism, riot, natural disaster or refusal of a license by a government agency.

10.10. Publicity. Subject to Customer's sole discretion, which shall not be unreasonably withheld, School Loop shall have the right to use Customer's name and logo as part of School Loop's customer list.

10.11. Government End Users. If the user or licensee of the Service is an agency, department, or other entity of the United States Government, the use, duplication, reproduction, release, modification, disclosure, or transfer of the Service, or any related documentation of any kind, including technical data and manuals, is restricted by a license agreement and by the terms of this contract in accordance with Federal Acquisition Regulation 12.212 for civilian purposes and Defense Federal Acquisition Regulation Supplement 227.7202 for military purposes. This product was developed fully at private expense. All other use is prohibited.

10.12. Subcontractors. School Loop may use the services of subcontractors for performance of services under this Agreement, provided that School Loop remains responsible for (a) compliance of any such subcontractor with the terms of this Agreement and (b) for the overall performance of the Service as required under this Agreement.

10.13. Independent Contractors. The relationship of the parties hereto is that of independent contractors. Neither party shall be deemed to be the legal representative of the other. Each party agrees to assume complete responsibility for its own employees with regard to federal or state employers' liability and withholding tax, worker's compensation, social security, unemployment insurance, and Occupational Safety and Health Administration requirements and other federal, state and local laws.

10.14. Compliance with Laws. Customer and School Loop will comply, at their own expense, with all statutes, regulations, laws, rules and ordinances of any governmental body, department or agency which apply to or result from Customer's obligations under this Agreement. Customer agrees not to export the Service directly or indirectly, separately or as part of a system, without first obtaining proper authority to do so from the appropriate governmental agencies or entities, as may be required by law.

Capistrano Unified School District

Customer

Name/Title

Signature

Date

School Loop, Inc
Mark Gross CEO / Founder



Signature

31 May, 2018

Date

EXHIBIT 1



Order Form

Customer Name: Capistrano Unified School District

Start Date: 07/01/2017 **End Date:** 06/30/2018

Payment Summary

You will be billed once a year for each year per the terms in the Payment Notes.

School Year	Total Due for Year
17/18	\$79760.00

Detail

The following breaks down the total amount due each year by license and service:

Service Type	License/Service	Price	Unit	17/18
Integration Services	Grade Export Annual Support	\$1000.00	1.00	\$1000.00
Integration Services	SIS Integration Annual Support	\$1000.00	1.00	\$1000.00
SL LMS	Gradebook	\$2.88	27000.00	\$77760.00
Total 17/18				\$79760.00

General Notes**Payment Notes**

We invoice once a year on July 1st. You will be invoiced separately for each upcoming school year. Payment in full for each school year is due 30 days after the invoice date.

By signing this Order Form, Customer agrees that any and all subscriptions and services provided by School Loop under this Order Form are subject to the School Loop Master Subscription Agreement which Customer signed with School Loop. Any capitalized terms used but not defined in this Order Form shall have the meanings ascribed to such terms in the Subscription Agreement.

Capistrano Unified School District

By (Signature)

Name/Title (Printed)

Date

School Loop, Inc.

By (Signature)

Mark Gross CEO / Founder

Name/Title

June 16, 2017

Date

SCHOOL LOOP MASTER SUBSCRIPTION AGREEMENT

This School Loop Subscription Agreement ("Agreement") is agreed to by the Capistrano Unified School District ("Customer"), with an address of 33122 Valle Rd, San Juan Capistrano, CA 92675 and School Loop, Inc., with an address of 41 Grant Ave, Suite 200, San Francisco, CA 94108 ("School Loop"). Customer and School Loop may sign forms ("Documents") referencing this Agreement with order details including School Loop's Order Form, or by Purchase Order, or any other agreed to document, and each such Document is subject to the terms of the Agreement. The Agreement is effective as of the date the first Document is signed by the Customer and School Loop (the "Effective Date") through 06/30/2018, the end date of the term.

This Agreement permits Customer to purchase and receive a subscription to School Loop's web-based Service (as defined below) for the period specified on the Document (the "Subscription Term") and sets forth the terms and conditions under which such Service will be provided. This Agreement shall govern Customer's initial subscription on the Effective Date as well as any future subscription purchases made by Customer which reference this Agreement.

1. The Service

1.1. Provision of Service. School Loop offers on-line subscription products designed to facilitate the distribution of information regarding students to parents, students, school and district staff, and, with the proper approvals, to appropriate people with student information rights ("Users"), and provide communications and information-sharing capabilities between teachers, students, school and district staff, people with student information rights, and parents (the "Service"). Subject to the terms of this Agreement, School Loop shall host the Service and will make the Service available to Customer during the Subscription Term. From time to time School Loop may make available evaluation or no-charge Services.

1.2. Restrictions. 1.2. Customer may use the Service only as expressly authorized by School Loop and for no other purpose. Customer shall not: (a) rent, lease, copy, provide access to or sublicense the Service to a third party, (b) reverse engineer, decompile, disassemble, or otherwise seek to obtain the source code to the Service, (c) remove or obscure any product identification, proprietary, copyright or other notices contained in the Service (including any reports or data printed from the Service); or (d) publicly disseminate information or analysis regarding the performance of the Service.

1.3. Professional Services. If School Loop and Customer agree separately in a Statement of Work ("SOW"), School Loop shall provide the professional consulting services described in that SOW ("Professional Services"). During the Subscription Term, Customer shall have a license right to use anything delivered as part of the Professional Services internally solely in conjunction with use of the Service under this Agreement, but School Loop shall retain all right, title and interest in and to any such work product, code or software and any derivative, enhancement or modification thereof created by School Loop (or its agents). Each SOW must be signed by both parties before School Loop shall commence work under such SOW.

2. Customer Obligations

2.1. "Customer Content" means any data, information or other content of any type which is provided by Customer or any User to School Loop for inclusion in the Service; including, without limitation, data, information or other content which Customer or Users input to or upload to the Service. Customer shall assure that use of the Service and all Customer Content at all times comply with all applicable local, state, federal and international law, regulations and conventions, including, without limitation, those related to data privacy, international communications, and the exportation of technical or personal data. Customer is solely responsible for the accuracy, content and legality of all Customer Content (including its use as authorized hereunder). Customer represents and warrants to School Loop that Customer has sufficient rights in the Customer Content to authorize School Loop to process, distribute and display the Customer Content as contemplated by this Agreement and the Service, and that the Customer Content does not infringe the rights of any third-party or constitute libel, slander or defamation. Customer represents that all Customer Content complies with Federal and local privacy regulations and its distribution to Users is not a violation of FERPA or of any local laws or education codes.

2.2. Access to Service. If Customer or Users are given access to accounts on School Loop's systems in order to make use of the Service, Customer shall require that all Users, employees and agents accessing such accounts keep user ID and password information confidential, and that each employee or agent not share such information with any unauthorized person. User IDs are granted to individual named persons and may not be shared unless required by law. Customer shall be responsible for actions taken using Customer's and Users' accounts.

2.3. User Consents. Customer acknowledges that use of the Service may require communication with students. Customer agrees that it shall be solely responsible for (a) securing any consents that may be required from Users to have their data used in the Service, (b) securing from Users such permissions as may be necessary or required in order to collect, store and use such data for the rendering of the Service, (c) providing for such use of User data in its privacy and data use policies, and (d) complying with applicable privacy and other laws. School Loop may provide Customer with a model set of statements which Customer may use to create User consent forms, however those statements are for Customer's convenience only and it is Customer's responsibility to ensure that these statements conform to the obligations of this Agreement and applicable law. Customer understands and acknowledges that if ordered by Customer, some features of the Service may allow certain Customer Content to be made public on the Internet. This publicly available Customer Content may include general information about a school, information regarding school news and events, information posted by teachers about their curriculum (such as course descriptions, syllabi, assignments and the like). Customer agrees that it shall be solely responsible for notifying Users that certain Customer Content will be made public on the Internet and for securing the appropriate User consents. Customer also acknowledges that School Loop may make available functionality which allows third parties to access information on the Service or input information on the Service (by way of example and not limitation, functionality which allows synchronizing of a user's School Loop calendar to an external service).

2.4. Third Party Services. Customer acknowledges that the Service may permit Customer to integrate, at Customer's and/or Users' discretion, functionality provided by third party services. Such third party services are not considered part of the "Service" provided hereunder. By enabling any such third party services, Customer agrees that School Loop is not responsible for the accuracy, legality, availability or reliability of any such third party services, the acts or omissions of any providers of such third party services or any information made available in connection with such third party services. The manner in which such third party services use, store and disclose your information is governed solely by the policies of such third parties, and School Loop will have no liability or responsibility for the privacy practices or other actions of any provider of such third party service. As such, Customer agrees not to seek to hold School Loop liable or responsible for any damage or loss caused by or in connection with the use of such third party services. School Loop enables these features merely as a convenience and the integration or inclusion of such features does not imply an endorsement or recommendation.

3. Ownership

3.1. Rights in Customer Content. Customer shall retain all right, title and interest (including any and all intellectual property rights) in and to the Customer Content, and School Loop shall use such Customer Content solely for the purposes of providing the Service. Subject to the terms of this Agreement, Customer hereby grants to School Loop the non-exclusive, worldwide, royalty-free right to use, copy, store, transmit, modify, create derivative works of and publicly display the Customer Content solely to the extent necessary to provide the Service except where doing so is in violation of FERPA or local laws or education code

3.2. Subscription not Sale. This is a subscription agreement for use of the Service and is not an agreement for sale. Customer agrees that the Service and the end-user documentation and any and all related and underlying School Loop software and technology constitute trade secrets or copyrighted material of School Loop or its suppliers, and that School Loop or its suppliers retain all right, title and interest (including all intellectual property rights) therein. Customer may point their DNS to the sites, and they retain full rights and ownership of their own domain. School Loop may employ a subdomain of schoolloop.com in order to provide the Service, however no ownership or license right in the schoolloop.com domain, or any subdomain, is transferred under this Agreement, and School Loop reserves the sole right to manage any and all domains and subdomains related to the Service as it sees fit. All rights not specifically granted shall be reserved to School Loop. No right, title or interest in any of School Loop's trademarks is granted hereunder.

4. Fees and Payment.

All fees are as set forth in the applicable Order Form and shall be paid by Customer in accordance with the terms of the applicable Order Form. Except as set forth in Section 6.1 (Limited Warranty), or in the Order Form all fees are non-refundable. Payment is due 30 days from the date of invoice or PO, whichever is later, unless otherwise set forth on the order form. Accounts that are more than 30 days overdue are subject to suspension.

Customer is required to pay any sales, use, value-added withholding, or similar taxes or levies, other than taxes based on the income of School Loop. Customer may not withhold any amounts (including as may be required by any taxing authority) without express written consent of School Loop.

5. Term and Termination

5.1. Term. This Agreement shall continue until the earlier occurs of (a) expiration or termination of the Subscription Term, or (b) termination in accordance with this Section 6. Customer's subscription shall renew if and as described in the Order Form

5.2. Termination for Cause. Either party may terminate this Agreement: (a) if the other party fails to cure any material breach of this Agreement (including a failure to pay fees) within 30 days after written notice or (b) if the other party files or has filed against it any bankruptcy, dissolution or similar proceeding or enters into any form of arrangement with its creditors (provided such filing is not removed within 60 days thereof).

5.3. Effect of Termination. Upon any termination of this Agreement, Customer shall immediately cease any and all use of and access to the Service (including any and all related School Loop software, technology and systems) and delete (or, at School Loop's request and expense, return) any and all copies of the Service documentation provided by School Loop, any School Loop passwords or access codes and any other School Loop Confidential Information in its possession. Termination of this Agreement shall be in addition to, and not in lieu of, any equitable or other remedies available to the terminating party.

5.4. Suspension of Service. School Loop has the right, in its sole reasonable discretion, to suspend the Services immediately if deemed reasonably necessary, (reasonably necessary conditions which, for example, may include breaches of security that risk FERPA protected-data, the publication of pornography or other restricted materials by customer) by School Loop to prevent any harm to School Loop and/or its business. School Loop will provide notice and opportunity to cure if practicable depending on the nature of the breach. Once cured, School Loop will promptly restore the Services.

5.5. Survival. 5.5. The following Sections shall survive any expiration or termination of this Agreement: 1.2 (Restrictions), 2.4 (Third Party Services), 3 (Ownership), 4 (Fees and Payment), 5 (Term and Termination), 6.1 (Warranty Disclaimer), 7 (Limitation of Remedies and Damages), 8 (Indemnification), 9 (Confidentiality), and 10 (General).

6. Limited Warranty

6.1. Limited Warranty. 6.1. School Loop warrants, for Customer's benefit only, that the Service will be provided in material conformity with its documentation. School Loop does not warrant that the operation of the Service will be uninterrupted or error-free. As Customer's sole and exclusive remedy for any breach of warranty, School Loop will use reasonable efforts to correct any failure of the Service to conform to its documentation at no charge to Customer. If School Loop determines it cannot resolve a material defect within a reasonable period of time, Customer will have the right to terminate the Subscription Term and receive as its sole remedy a refund of: (a) the subscription fees specified in the applicable Order Form which are allocable to the 30 day period prior to the date the warranty claim was made and (b) any fees Customer has pre-paid for periods of service it has not yet received. The limited warranty set forth in this Section 6.1 shall not apply: (a) unless Customer makes a claim within 30 days of the date on which the condition giving rise to the claim first appeared, (b) if the error was caused by misuse, unauthorized modifications or third-party hardware, software or services, or (c) to any Free Services.

6.2. Warranty Disclaimer. EXCEPT FOR THE LIMITED WARRANTY IN SECTION 6.1, AND TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICE AND ALL TRAINING SERVICES ARE PROVIDED TO CUSTOMER "AS IS" AND WITH ALL FAULTS. SCHOOL LOOP AND ITS SUPPLIERS DO NOT REPRESENT OR WARRANT THAT (A) THE SERVICE OR TRAINING SERVICES WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR FREE, (B) ANY

CUSTOMER CONTENT OR OTHER STORED DATA WILL BE ACCURATE OR NON-CORRUPTED, OR (C) THAT THE SERVICE WILL BE FREE OF ANY VIRUSES OR MALICIOUS CODE WHICH CANNOT BE DETECTED USING COMMERCIALY AVAILABLE PRODUCTS. SCHOOL LOOP SPECIFICALLY DISCLAIMS ANY AND ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICE AND TRAINING SERVICE, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY, TITLE AND FITNESS FOR A PARTICULAR PURPOSE, REGARDLESS OF ANY KNOWLEDGE OF CUSTOMER'S PARTICULAR NEEDS. CUSTOMER MAY HAVE OTHER STATUTORY RIGHTS. HOWEVER, TO THE FULL EXTENT PERMITTED BY LAW, THE DURATION OF STATUTORILY REQUIRED WARRANTIES, IF ANY, SHALL BE LIMITED TO THE LIMITED WARRANTY PERIOD. SCHOOL LOOP SHALL NOT BE LIABLE FOR DELAYS, INTERRUPTIONS, THE SERVICE FAILURES AND OTHER PROBLEMS INHERENT IN USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS OR OTHER SYSTEMS OUTSIDE THE REASONABLE CONTROL OF SCHOOL LOOP.

7. Limitation of Remedies and Damages

7.1. NEITHER PARTY SHALL BE LIABLE FOR ANY LOSS OF USE, LOST DATA, FAILURE OF SECURITY MECHANISMS, INTERRUPTION OF BUSINESS, OR ANY INDIRECT, SPECIAL, INCIDENTAL, RELIANCE OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING LOST PROFITS), REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES IN ADVANCE.

7.2. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, SCHOOL LOOP'S ENTIRE LIABILITY RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT SHALL NOT EXCEED THE GREATER OF \$1,000 OR THE AMOUNT ACTUALLY PAID BY CUSTOMER TO SCHOOL LOOP UNDER THE APPLICABLE ORDER FORM.

7.3. THIS SECTION 7 SHALL NOT APPLY TO CUSTOMER WITH RESPECT TO ANY CLAIM ARISING UNDER SECTIONS 1.2 (RESTRICTIONS), 8.2 (INDEMNIFICATION BY CUSTOMER) OR 9 (CONFIDENTIALITY). The parties agree that the limitations specified in this Section 7 will survive and apply even if any limited remedy specified in this Agreement is found to have failed of its essential purpose.

8. Indemnification

8.1. **Indemnity by School Loop.** School Loop shall indemnify and hold harmless Customer from and against any claim of infringement of a U.S. patent, U.S. copyright, or U.S. trademark asserted against Customer by a third party based upon Customer's authorized use of the Service, provided that School Loop shall have received from Customer: (i) prompt written notice of such claim (but in any event notice in sufficient time for School Loop to respond without prejudice); (ii) the exclusive right to control and direct the investigation, defense, or settlement of such claim; and (iii) all reasonable necessary cooperation of Customer. If Customer's use of any of the Service is, or in School Loop's opinion is likely to be, enjoined due to the type of infringement specified above, or if required by settlement, School Loop may, in its sole discretion: (a) substitute substantially functionally similar services; (b) procure for Customer the right to continue using the Service; or if (a) and (b) are commercially impracticable, (c) terminate the Agreement and refund to Customer the fees paid by Customer for the portion of the Subscription Term which was paid by Customer but not rendered by School Loop. The foregoing indemnification obligation of School Loop shall not apply: (1) if the Service is modified by any party other than School Loop, but solely to the extent the alleged infringement is caused by such modification; (2) the Service is combined with other non-School Loop products or processes not authorized by School Loop, but solely to the extent the alleged infringement is caused by such combination; (3) to any unauthorized use of the Service; (4) to the Customer Content or any third-party deliverables or components contained within the Service; (5) to any action arising as a result of the Customer Content; or (6) to any Free Service. THIS SECTION 9 SETS FORTH SCHOOL LOOP'S SOLE LIABILITY AND CUSTOMER'S SOLE AND EXCLUSIVE REMEDY WITH RESPECT TO ANY CLAIM OF INTELLECTUAL PROPERTY INFRINGEMENT.

8.2. **Customer Responsibility for Content.** Customer shall indemnify and hold harmless School Loop from and against any and all claims, costs, damages, losses, liabilities and expenses (including reasonable attorneys' fees and costs) arising out of or in connection with any claim alleging (a) that the Customer Content or its use in the Service infringes the rights of, or has caused damage to, Customer, a User or other third-party (excluding any claim to the extent based on any underlying School Loop software or technology), (b) any action or inaction by Customer or a User resulting in damage to persons or property, or (c) that Customer failed to secure adequate permission from any User for the use of the Customer Content. This indemnification obligation is subject to Customer receiving prompt notice of the claim and having the sole right to control the defense and settlement of all such claims, lawsuits and other proceedings. School Loop agrees to provide such reasonable assistance and cooperation to Customer as is reasonably requested by Customer.

9. Confidentiality

9.1. **"Confidential Information"** means (a) any School Loop software, interfaces, web applications and documentation that are designated as confidential, and (b) information designated as confidential by either party, including, but not limited to, data, designs, drawings, documentation, software (regardless of form or media), prototypes, processes, methods, concepts, research, development and business activities, whether obtained or disclosed verbally or in writing, and (c) any pupil records, as defined under relevant education codes. The Service itself, documentation and technical information provided by School Loop or its agents shall be deemed Confidential Information of School Loop without any marking or further designation. School Loop acknowledges that Customer is a public school district and that certain Customer Content is protected and governed by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA"), and the local Education Code, and School Loop agrees that it shall maintain the confidentiality of such data, and will abide by FERPA and the local Education Code.

9.2. **Nondisclosure.** The parties acknowledge that they have been entrusted with Confidential Information of the other party and agree to use reasonable care to protect the

confidentiality thereof, using at least the same degree of care that each of them would use to protect their own similar information. Except as otherwise required by applicable law, each party shall not (a) use such Confidential Information of the other party for any purpose except as authorized under this Agreement, (b) disclose any such Confidential Information to any person (except its employees and agents bound by obligations of confidentiality on a need-to-know basis) unless such disclosure is authorized by the other party in writing, or (c) disclose any such Confidential Information required by court or judicial order without first attempting to inform the other party and cooperating with the other party if such party contests the disclosure thereof. Each party agrees to take all reasonable steps to ensure that Confidential Information is not disclosed or distributed by its employees or agents in violation of the terms of this Agreement and to notify the other party promptly and in writing upon its discovery of any unauthorized access or disclosure of any Confidential Information.

9.3. Exclusions. The obligations under this Section 10 shall not apply to information which (a) is or becomes a part of public knowledge through no act or omission of the receiving party, (b) was rightfully in the receiving party's possession prior to disclosure by the disclosing party, (c) comes into the possession of the receiving party rightfully from a third party without obligation of confidentiality, (d) is independently developed by the receiving party without the use of any Confidential Information of the disclosing party, or (e) is subject to disclosure under applicable law.

9.4. Enforcement. Each party understands and agrees that, notwithstanding any other provision of this Agreement, breach of Section 10 (Confidentiality) may cause the other party irreparable damage for which recovery of money damages would be inadequate, and that each party shall therefore be entitled to obtain timely injunctive relief to protect such party's rights under this Agreement in addition to any and all remedies available at law.

10. General

10.1. Assignment. This Agreement will bind and inure to the benefit of each party's permitted successors and assigns. Neither party may assign this Agreement except upon the advance written consent of the other party, except that School Loop may assign this Agreement in connection with a merger, reorganization, acquisition or other transfer of all or substantially all of its assets or voting securities. Any attempt to transfer or assign this Agreement without such written consent will be null and void. We may also share information about users in connection with or during negotiation of any merger, financing, acquisition, bankruptcy, dissolution, transaction or proceeding involving sale, transfer, divestiture or disclosure of all or a portion of our business or assets to another company. In these circumstances, we will only share information with a company that has agreed to data privacy standards no less stringent than our own. In the event that information is shared in this manner, notice will be posted on our Site.

10.2. Severability. If any provision of this Agreement shall be adjudged by any court of competent jurisdiction to be unenforceable or invalid, that provision shall be limited to the minimum extent necessary so that this Agreement shall otherwise remain in effect.

10.3. Governing Law; Jurisdiction and Venue. This Agreement shall be governed by the laws of the State of California and the United States without regard to conflicts of laws provisions thereof, and without regard to the United Nations Convention on the International Sale of Goods or the Uniform Computer Information Transaction Act. Unless waived by School Loop in its sole discretion, the jurisdiction and venue for actions related to the subject matter hereof shall be the California state and United States federal courts located in San Francisco, California, and both parties hereby submit to the personal jurisdiction of such courts.

10.4. Notice. Any notice or communication required or permitted under this Agreement shall be in writing to the parties at the addresses set forth on the Order Form or at such other address as may be given in writing by either party to the other in accordance with this Section 10.4 and shall be deemed to have been received by the addressee (a) if given by hand, immediately upon receipt; (b) if given by overnight courier service, the first business day following dispatch or (c) if given by registered or certified mail, postage prepaid and return receipt requested, the second business day after such notice is deposited in the mail.

10.5. Amendments; Waivers. No supplement, modification, or amendment of this Agreement shall be binding, unless executed in writing by a duly authorized representative of each party to this Agreement. No waiver will be implied from conduct or failure to enforce or exercise rights under this Agreement, nor will any waiver be effective unless in a writing signed by a duly authorized representative on behalf of the party claimed to have waived. No provision of any purchase order or other business form employed by Customer will supersede the terms and conditions of this Agreement, and any such document relating to this Agreement shall be for administrative purposes only and shall have no legal effect.

10.6. Entire Agreement. This Agreement, and any other agreement incorporated by this Agreement by reference, including but not limited to any SOW or Subscription Agreement(s) is/are the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement. Customer acknowledges that the Service is an on-line, subscription-based product, and that in order to provide improved customer experience, new features, and new products School Loop may make changes to the Service at any time.

10.7. Changes to the Services. Customer acknowledges that the Service is an on-line, subscription-based product, and that in order to provide improved customer experience, new features, and new products, School Loop may make changes to the Service at any time. Such changes may require Customer to update or upgrade software or equipment used to access the Service. Customer shall be solely responsible for any such updates or upgrades, provided, however, that if any planned changes to the Service are reasonably foreseeable to require any updates or upgrades to Customer's software or equipment, School Loop shall provide Customer with 6 months prior notice of such planned changes.

10.8. Student Count Verification. Upon contracting, and once a year for the term of the contract, Customer shall furnish School Loop with official student enrollment figures for the district and for each school using the Service. If applicable to the type of license, this report will serve as the official student count each year for invoicing throughout the Subscription Term.

10.9. Force Majeure. Neither party shall be liable to the other for any delay or failure to perform any obligation under this Agreement (except for a failure to pay fees) if the delay or failure is due to unforeseen events which occur after the signing of this Agreement and which are beyond the reasonable control of such party, such as a strike, blockade, war, act of terrorism, riot, natural disaster or refusal of a license by a government agency.

10.10. Publicity. Subject to Customer's sole discretion, which shall not be unreasonably withheld, School Loop shall have the right to use Customer's name and logo as part of School Loop's customer list.

10.11. Government End Users. If the user or licensee of the Service is an agency, department, or other entity of the United States Government, the use, duplication, reproduction, release, modification, disclosure, or transfer of the Service, or any related documentation of any kind, including technical data and manuals, is restricted by a license agreement and by the terms of this contract in accordance with Federal Acquisition Regulation 12.212 for civilian purposes and Defense Federal Acquisition Regulation Supplement 227.7202 for military purposes. This product was developed fully at private expense. All other use is prohibited.

10.12. Subcontractors. School Loop may use the services of subcontractors for performance of services under this Agreement, provided that School Loop remains responsible for (a) compliance of any such subcontractor with the terms of this Agreement and (b) for the overall performance of the Service as required under this Agreement.

10.13. Independent Contractors. The relationship of the parties hereto is that of independent contractors. Neither party shall be deemed to be the legal representative of the other. Each party agrees to assume complete responsibility for its own employees with regard to federal or state employers' liability and withholding tax, worker's compensation, social security, unemployment insurance, and Occupational Safety and Health Administration requirements and other federal, state and local laws.

10.14. Compliance with Laws. Customer and School Loop will comply, at their own expense, with all statutes, regulations, laws, rules and ordinances of any governmental body, department or agency which apply to or result from Customer's obligations under this Agreement. Customer agrees not to export the Service directly or indirectly, separately or as part of a system, without first obtaining proper authority to do so from the appropriate governmental agencies or entities, as may be required by law.

Capistrano Unified School District

Customer

Name/Title

Signature

Date

School Loop, Inc
Mark Gross, CEO

Signature

June 16, 2017

Date

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Jeremy Davis, Chief Technology Officer

Date: August 22, 2018

Board Item: Server Lease Agreement – Ideal Computer Services, Inc.

HISTORY

The District currently has two HP3000 computers that are used for older archive data from our previous business and human resources system called QSS. The District has been attempting to work with QSS for almost 12 months to get all archived data from the QSS system moved off of the HP3000 system onto a virtual server.

BACKGROUND INFORMATION

The District has been paying for a maintenance support contract on an older HP3000 computer, as well as a lease contract on a newer HP3000 computer. These contracts must be maintained until all data has been archived. The District had to wait until QSS was able to schedule assistance with the data move. This contract is for the lease and maintenance of the second HP3000 computer which currently houses the archive data.

CURRENT CONSIDERATIONS

The District will decommission both HP3000 computers as soon as the data is transitioned to District servers. This process is occurring now and should be completed October 30, 2018.

FINANCIAL IMPLICATIONS

This contract is paid monthly and will be pro-rated to 30 days' notice. The District will only pay for the time actually used plus the 30 days once notice is given. While the contract is currently being approved for \$4,434 the District plans to end the contract after only 30 percent of the full contract is complete.

STAFF RECOMMENDATION

It is recommended the Board of Trustees ratify the Server Lease Agreement with Ideal Computer Services, Inc.

PREPARED BY: Jeremy Davis, Chief Technology Officer

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

SERVER LEASE AGREEMENT

Customer: Capistrano Unified School Dist.
Address: 33122 Valle Road
San Juan Capistrano, CA 92675

Contact: Jeremy Davis
Phone: (949) 234-9474
Email: JMDAVIS@capousd.org

Attachments: **Lease Exhibit, Addendums M, L and T**

IDEAL COMPUTER SERVICES, INC. under the terms of this lease agreement will provide customer use of a computer system with services as described or further defined in any attachments.

A. DEFINITIONS:

As used in this agreement, the following terms shall be as defined in this section.

- | | |
|--------------------|---------------------------------|
| 1. IDEAL | IDEAL COMPUTER SERVICES, INC. |
| 2. Customer | Capistrano Unified School Dist. |
| 3. Lease | Annual lease of Server |

B. TERM

1. This agreement shall commence on the specified effective date and terminate on the end of lease date on section E.
2. Early termination of this lease prior to the end of lease date is covered under attached **Addendum T**.
3. Additionally, this agreement may be terminated by the occurrence of any of the following events:
 - a. Default by either party including non-payment of services.
 - b. Cessation of business or bankruptcy by either party

C. SERVICE:

1. IDEAL will provide services as outlined in this lease agreement and attachments the customer has subscribed to.
2. IDEAL will provide qualified personnel at all times in the performance of any services subscribed to in this agreement and its attachments.
3. Customer agrees to identify location of leased equipment and will notify IDEAL of any changes prior to relocation.
4. **LOCATION OF SERVER:**

Capistrano Unified School Dist.
33122 Valle Road
San Juan Capistrano, CA 92675

D. GENERAL

1. IDEAL at all times in its performance is an independent contractor. The customer shall exercise no control over the activities of IDEAL.
2. Customer is responsible for all activities of its employees and personnel while at IDEAL facilities. IDEAL shall exercise no control nor accept any liability for customer, its employees or contractors.
3. All notices, requests and other communications required by the agreement shall be in writing and have properly signed receipt of delivery.
4. This agreement may be modified or amended by Addendum, as mutually agreed upon by the participating parties.
5. The customer is responsible for ensuring all data files and software are adequately duplicated and documented. IDEAL will not be responsible for customers failure to do so, nor the costs of reconstructing such data, whatever the cause.
6. This agreement constitutes the entire understanding between the parties and shall prevail in the event of disagreement between the parties.
7. Any disagreement must first go through an arbitration process followed by mediation. Any legal proceeding by either party shall be governed by the laws of and take place in the state of California.
8. IDEAL will employ procedural and technological data security measures, consistent with industry practice. Such measures are reasonably designed to protect customer information from loss, unauthorized access, disclosure, alteration or destruction.
9. **Addendum-M** contains all customer modifications of services or equipment occurring over the period of the lease agreement.
10. **Addendum-L** contains all customer legal changes, modifications, revisions, deletions or additions to this agreement and is considered to be in full force upon signature acceptance by both parties.
11. **Addendum-T** contains specific termination clauses or penalties relating to this agreement.

E. SIGNATURE SECTION

When signed below, customer agrees to pay \$ 739.00 per month for the services to be rendered under this agreement.

This agreement shall be effective on the date indicated below.

Accepted: Capistrano Unified School Dist.

CUSTOMERS LEGAL NAME

Accepted: IDEAL COMPUTER SERVICES, INC.

By: Jeremy Davis

PRINTED NAME

Chief Technology Officer

TITLE

By: Paul Lawrence

President/CEO

SIGNATURE

SIGNATURE

Effective Date: 6/1/2018

Date Accepted: _____

End of Lease Date: 5/31/2019

Please return this original with your confirming purchase order or name of verbal authorization individual:

PURCHASE ORDER REFERENCE

ADDENDUM 'L'
Customer Required Legal modifications and additions
lease agreement

Customer: Capistrano Unified School Dist.

Agreement: 11663

Customer Instructions: Please use this form to make your legal modifications, if any, to the standard terms and conditions from Ideal Computer Services. Modifications shall reference the section and subsection being revised or amended. These changes are attached as addendum 'L' and supersede or modify the terms and conditions referred to. If there are no changes this addendum will be blank.

ADDENDUM 'M'

Customer modifications of equipment or services to lease agreement

Customer: Capistrano Unified School Dist.

Agreement: 11663

This addendum is used to address additions, deletions or other modifications of the equipment and services outlined by the agreement. These changes shall attach as addendum 'M'. If there are no modifications this addendum will be blank.

ADDENDUM 'T'
Terms and Services appending to lease agreement

Customer: Capistrano Unified School Dist.

Agreement: 11663

This addendum is used to address terms, additions, deletions or other modifications of the term and services outlined by the lease agreement from Ideal Computer Services. These changes shall attach as addendum 'T'. If there are no modifications this addendum will be blank. *See Terms section 'B' and Service section 'C.'*

1. **Capistrano Unified School Dist.** has met the original terms of the lease agreement. This renewal is for 12 months at the reduced rate of \$739/month and may be terminated at any time with 30 days written notice.
2. Charges for Hardware and (Limited) Softline are part of this agreement.
3. Capistrano USD will be charged a onetime **installation fee** of \$600 to cover travel and labor (not billed as of renewal).
4. Capistrano USD will be charged a onetime **de-installation fee** of \$600 to cover travel and labor upon termination of the lease by the customer.



Customer: Capistrano Unified School Dist.

Support: M/F 8AM-5PM NBD

Print Date: March 29, 2018

Effective Date: June 01, 2018

Contract: 11663

Status: InRenew

Payment Terms: Quarterly in Advance

Expiration Date: May 31, 2019

Reference: Lease - A500 w/VA7410

EQUIPMENT EXHIBIT

Model	Description	SerialNumber	Qty	Each	Extended
LEASE	Lease Agreement		1		
A7019C	e3000 A500 1-Way Server		1		
A7020A	Add-on A500 200Mhz CPU		1		
A6114A	2048MB HD SDRAM Mem Module		4		
C4317A	Smart Half Height Enclosure		1		
C6365A	DDS3 NSE Tape Module		1		
A6267A	VA7410 w/Dual Controller 1024MB		1		
A7288A	73GB 15k FC Disk Module		15		
SOFTLINE-6	Limited OS Support		1		

\$739.00 Monthly Coverage
M/F 8AM-5PM NBD

Capistrano Unified School Dist., 33122 Valle Road, San Juan Capistrano, CA, 92675

Ideal Computer South, Inc.
Contract Renewal
2018 - 2019

Contract Price Summary for:
Date Printed:

Capistrano Unified School District
Apr. 4, 2018

Exhibit Number	System Type	Date	Monthly	Annual
11663	Lease-A500	6/1/18 - 5/31/19	\$ 739.00	\$ 8,868.00
Total for Exhibits:			\$ 739.00	\$ 8,868.00

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: Jeremy Davis, Chief Technology Officer

Date: August 22, 2018

Board Item: Support Agreement – Ideal Computer South, Inc.

HISTORY

The District currently has two HP3000 computers that are used for older archive data from our previous business and human resources system called QSS. The District has been attempting to work with QSS for almost 12 months to get all the archived data from the QSS system moved off of the HP3000 system onto a virtual server.

BACKGROUND INFORMATION

The District has been paying for a maintenance support contract on an older HP3000 computer, as well as a lease contract on a newer HP3000 computer. These contracts must be maintained until all data has been archived. The District had to wait until QSS was able to schedule assistance with the data move. This contract is for maintenance of the original HP3000 computer. It is currently decommissioned, but the District must maintain the licensing from this computer in order to work with the second leased HP3000.

CURRENT CONSIDERATIONS

The District will decommission both HP3000 computers as soon as the data is transitioned to District servers. This process is occurring now and should be completed October 30, 2018.

FINANCIAL IMPLICATIONS

This contract is paid monthly and will be pro-rated to 30 days' notice. The District will only pay for the time actually used plus the 30 days once notice is given. While the contract is currently being approved for \$2,013, the District plans to end the contract after only 30 percent of the full contract is complete.

STAFF RECOMMENDATION

It is recommended the Board of Trustees ratify the Support Agreement with Ideal Computer, South, Inc.

PREPARED BY: Jeremy Davis, Chief Technology Officer

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

SUPPORT AGREEMENT

Customer: Capistrano Unified School Dist.
Address: 33122 Valle Road
San Juan Capistrano, CA 92675

Contact Name: Jeremy Davis
Telephone: (949) 234-9474
Exhibits: 11703, 11704

Ideal Computer South, Inc. (hereafter referred to as IDEAL) will provide support services as described herein to the extent these services are ordered by the customer.

A. DEFINITIONS:

As used in this agreement, the following terms shall be as defined in this section.

1. IDEAL is Ideal Computer South, Inc.
2. Customer is: Capistrano Unified School Dist.
3. **MSC** is Monthly Service Charge.
4. **SPC** - Standard period of coverage is Mon-Fri, 8AM-5PM excluding IDEAL holidays. SPC days and hours may be extended as stated on individual Exhibit attached to this agreement.
5. **Business Day** - is considered to be Monday thru Friday of each week excluding holidays.
6. **SBD** is Same Business Day, Mon-Fri, 8AM-5PM within 4 hour response.
7. **NBD** is Next Business Day, Mon-Fri.
8. **VOS** is Volume On Site typically within 2 Business Days but not to exceed 5 Business Days.
9. 24 Hour support by 7 days per week includes support on IDEAL holidays.

B. TERM:

This agreement shall commence on the specified effective date and end upon termination by either party with 30 days written notice to the other.

Additionally, this agreement may be terminated by the occurrence of any of the following events:

1. Default by either party.
2. Cessation of business or bankruptcy.

C. SERVICE:

In consideration of the **MSC**, the following services will be performed:

IDEAL will maintain a toll free telephone number for Customer to report all service requests. In response to customer's request for service, IDEAL will respond typically within 20 minutes for remedial maintenance.

Calls started within the SPC shall be covered under this agreement. If the customer specifically requests service outside the SPC the service will be charged at **IDEAL's** current rate and invoiced separately.

IDEAL is responsible for all parts, labor (within the **SPC**) and test equipment, not including manufacturer designated consumable parts, in order to maintain the equipment in a normal operating condition.

D. EXCLUSIONS:

The following exclusions are not covered by the **MSC**:

1. Electrical work external to the equipment.
2. Damage due to accident, abuse, failure of building systems, or caused by other than normal use.
3. Consumable supplies (ribbons, paper, media, etc) as specified by the manufacturer.
4. Programming or software support.
5. Unauthorized modifications by customer or others.
6. Installation, or de-installation or relocation.
7. Acts of God, war, strikes, other action outside of the control of **IDEAL**.

E. GENERAL:

IDEAL is at all times in its performance is an independent contractor.

All notices, requests and other communications required by the agreement shall be in writing and have proper delivery.

This agreement may be modified or amended by mutual agreement of the parties.

The customer is responsible for ensuring all data files and software is adequately duplicated and documented.

IDEAL will not be responsible for customer's failure to do so, nor for costs of reconstructing such data, whatever the cause. Payment shall be made as specified on each exhibit.

This agreement constitutes the entire understanding between the parties and shall prevail in the event of disagreement between the parties. (cont)



CORPORATE OFFICE

88 Wright Brothers Ave, Livermore, CA 94551 925-447-4747 1-800.862-8787 FAX 925447-4780

General Hardware Support Conditions

By electing our Hardware Support Coverage, the customer agrees to the following:

*Payment shall be paid as specified on each exhibit, which provides for:

1. Scheduled preventative maintenance according to manufacturer's specifications.
2. Scheduled customer site reviews.
3. All parts, labor, travel charges and phone consultations on covered equipment unless specifically excluded in the exhibit as a line item (example: Travel not included & billed separately).
4. Parts designated by the manufacturer or IDEAL as customer consumable items are excluded from coverage. Examples are: batteries, toner, printer ribbons, paper etc.
5. Remedial response of 4 hours for calls within the SPC (Standard Period of Coverage) purchased.
6. NBD (Next Business Day) remedial response is on the following **business day**, Mon-Fri, 8AM - 5PM, excluding IDEAL holidays.
7. VOS (Volume On Site) remedial response is within 5 business days from time of support request.
8. 24x7 support includes support on IDEAL holidays.
9. No price increases of covered equipment during annual agreement period.

Softline Support Conditions

By electing our **Soft/line** Support Coverage, the customer agrees to the following:

*Payment shall be paid as specified on each exhibit, which provides for:

1. All travel charges included if an On-Site visit is required
2. Unlimited telephone consultations on HP 3000 and HP 9000 systems
3. Hewlett Packard and Third Party Software consultations
4. A guaranteed 4 hour response
5. Firm and fixed pricing for one year
6. One vendor solution for all Hardware and Software questions

Acceptance of this agreement by IDEAL is subject to inspection and approval. Repairs required by IDEAL as a result of this inspection shall be performed by IDEAL or a mutually agreed alternative prior to the effective date of this agreement.

ACCEPTED: Capistrano Unified School Dist.

Customer's Legal Name

By:

Jerry Davis

Name

0/1

Date

[Signature]

Signature

ACCEPTED: IDEAL COMPUTER SOUTH, INC.

By: Paul H. 02 / i -EO-

Signature

EFFECTIVE DATE: 7/1/2018 EXPIRATION DATE: 6/30/2019

Exhibits Supported: 11703, 11704

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Note: Please email this signature page only to contracts@lcsgroup.com OR Fax to 925-447-4780



Customer: Capistrano Unified School Dist.
Support: MF 8AM-5PM NBD
Print Date: April 23, 2018
Effective Date: July 01, 2018

Contract: 11703
Status: InRenew
Payment Terms: Quarterly in Advance
Expiration Date: June 30, 2019

Reference: Console/Powertrust

EQUIPMENT EXHIBIT

Model	Description	SerialNumber	Qty	Each	Extended
C1099A	Terminal Console 3000/9000		1		
A13S6A	3KVA PowerTrust II-LR	TW8423806J	1		
A1357A	PowerTrust II-LR Battery Pack	TW8414903T	1		
UPS-BATI	Batteries Customer Consumable		1		

\$55.50 Monthly Coverage
MF BAM-SPM NBD

Capistrano Unified School Dist, 33122 Valle Road, San Juan Capistrano, CA, 92675



Customer: Capistrano Unified School Dist.
Support: M/SU 8AM-8AM 4hr
Print **Date:** April 23, 2018
Effective Date: July 01, 2018

Contract: 11704
Status: InRenew
Payment Tenna: Quarterly in Advance
Expiration Date: June 30, 2019

Reference: Soflline - e3000/A500

EQUIPMENT EXHIBIT

Model	Description	SerlalNumber	Qty	Each	Extended
SOFTLINE	SOFTWARE SUPPORT	e3000A500			

\$280.00 Monthly Coverage
M/SU **8AM-8AM** 4hr

Capistrano Unified School Dist., 33122 Valle Road, San Juan Capistrano, CA, 92675

Ideal Computer South, Inc.
Contract Renewal
2018-2019

Contract Price Summary for: Capistrano Unified School District
Date Printed: May 1, 2018

Exhibit Number	System Type	Date	Monthly	Annual
11703	Console/Powertrust HW	7/1/18 - 6/30/19	\$ 55.50	\$ 666.00
11704	Softline - A500	7/1/18 - 6/30/19	\$ 280.00	\$ 3,360.00
Total for Exhibits:			\$ 335.50	\$ 4,026.00

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: August 22, 2018

Board Item: Agreement for the Operations of Before and After School and Summer Enrichment, Activities, and Camps Program – South Orange County Community College District

HISTORY

The District has benefitted from its partnership with the South Orange County Community College District for the past five years. The Community Education program complements the academic curriculum by offering short-term, fee-based classes that are not-for-college credit. Classes for children, teens, and adults are developed and offered in response to community need as identified by feedback from participants, enrollment history, popularity of similar programs offered elsewhere and current trends.

BACKGROUND INFORMATION

The program provides an assortment of high-quality classes and activities for all ages, promoting life-long learning and personal success through enrichment programming for District students and the community.

CURRENT CONSIDERATIONS

Approval of Agreement for the Operations of Before and After School and Summer Enrichment, Activities, and Camps program with South Orange County Community College District.

FINANCIAL IMPLICATIONS

The agreement provides a revenue stream estimated at \$30,000 per session to the general fund from use of facilities fees as described in Exhibit A.

STAFF RECOMMENDATION

It is recommend the Board approve the Agreement for the Operations of Before and After School and Summer Enrichment, Activities and Camps Program with South Orange County Community College District.

PREPARED BY: Lynh Rust, Executive Director, Contracts and Purchasing

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

**AGREEMENT FOR THE OPERATIONS OF BEFORE AND AFTER SCHOOL AND
SUMMER ENRICHMENT, ACTIVITIES, AND CAMPS PROGRAM BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT
AND
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

This Agreement for the Operations of Before and After School and Summer Enrichment, Activities, and Camps Program (Agreement) is made and entered into this 1st day of July 2018, by and between the Capistrano Unified School District (CUSD and/or District) and South Orange County Community College District (Vendor) on behalf of Saddleback College Community Education, as follows:

WHEREAS, CUSD is a California school district with a significant number of schools, and is authorized pursuant to Education Code §8485 to establish a program of affordably priced supervision of children before and after school; and

WHEREAS, pursuant to Education Code §8486, the District is authorized to subcontract with qualified private or nonprofit agencies for before and after school and summer child supervision program; and

WHEREAS, pursuant to Government Code §53060, the District is authorized to contract for special services and advice from individuals specially trained and experienced and competent to perform such services; and

WHEREAS, Vendor provides services and materials in connection with a before and after school program and summer program, and has the necessary skills, equipment and experience to provide such service for the District;

Now therefore, the parties agree as follows:

1. **OPERATION AND SERVICE**

- a. **Independent Contractor.** The status of a VENDOR under this Agreement shall be that of an independent contract. VENDOR warrants that no person or selling agency or other organization has been employed or retained to solicit or secure this Agreement upon an agreement or the understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warrant, CUSD shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement or otherwise recover the full amount of

AGREEMENT FOR THE OPERATION OF BEFORE AND AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

such commission, percentage, brokerage, or contingent fee or to seek such other remedies as legally may be available.

- b. Operation Schedule. The Before and After School and Summer Enrichment, Activities, and Camps Program (PROGRAM) to be operated by VENDOR will be available for K-12 and qualifying special education students and may be available to such children before and after school is dismissed on any day that regular classes are held by CUSD at the school campuses, winter recess, spring recess, summer recess, and pupil-free days except for holidays designated in this article. This includes the regular school year schedule, the year-round school schedules, and summer school schedule. The PROGRAM may not operate on those days during the year when CUSD is closed for observance of holidays, as designated in the School Calendar. The School Calendar will be provided to VENDOR annually. Hours and dates of program subject to CUSD approval.
- c. Program Administration. Vendor shall administer the PROGRAM in accordance with provisions of this contract and all District, State and Federal laws, rules, and regulations dealing with child care or the use of the District's school property. VENDOR shall within 48 hours inform and provide CUSD with a copy of the site visits, reviews or reports or findings of any State or Federal regulatory agency involving any PROGRAM operated by VENDOR under this agreement. In the event that any deficiencies noted or corrections required as a result of such visits, reports, reviews, or findings, VENDOR will provide CUSD with a written plan of action which will ensure timely and appropriate correction.

CUSD shall monitor, evaluate, and provide technical and program development assistance as CUSD in its sole discretion determines appropriate to the VENDOR in the conduct of the PROGRAM provided under this agreement. CUSD shall have the right to monitor and evaluate the VENDOR premises with regard to fire code regulations, sanitation and cleanliness, and other applicable safety laws and regulations.

- d. Non-Discrimination. In the performance of the terms of this agreement, VENDOR agrees that it will not engage in nor permit any employee or contractor as it may employ to engage in unlawful discrimination in employment of person because of race, religious creed, color, national origin, ancestry, age, marital status, or sex of such person. Therefore, the VENDOR agrees to comply with applicable Federal and State laws including but not limited to the California Fair Employment Practices Act as set forth in the Government Code §12940 et. Seq.

and Labor Code §1735. In addition, the VENDOR agrees to require like compliance by all contractors employed to do work under this contract.

- e. Entry by CUSD. CUSD shall have the right at reasonable times to enter upon VENDOR-supervised premises for the purpose of inspecting same in order to determine whether VENDOR is complying with the term of this Agreement. The right and authority hereby reserved in this paragraph does not impose, nor does CUSD assume by reason thereof, any responsibility or liability whatsoever for any acts, omissions or the negligence of VENDOR, VENDOR's members, guest, clients, agents, contractors, and employees on said premises.
- f. Public Relations, Advertising, Announcement. CUSD agrees to distribute and message at least five notices, subject to CUSD approval of the format and content of each notice, each session and summer break to parents of elementary, middle and high school students in CUSD announcing the availability of the PROGRAM located at selected CUSD school campuses. VENDOR shall prepare and pay for these notices and any and all other advertising or public relations costs. VENDOR may erect suitable informational and directional signs or posters only after approval by CUSD of location, design, color, and construction of such signs or posters. The VENDOR agrees to be solely responsible for communication with parents regarding fee disputes, complaints regarding PROGRAM and complaints against the PROGRAM.
- g. Participants. Elementary, middle school, and high school regular program and qualifying special education students shall be eligible to participate in the PROGRAM to be operated by VENDOR. VENDOR shall have the right to determine which students will be permitted to attend the PROGRAM based on reasonable rules, regulations and age requirements as approved by CUSD.

Exclusion of students from the VENDOR PROGRAM will be permitted for nonpayment of fees, discipline, failure to meet eligibility requirements, behavior problems or lack of required immunizations.
- h. Immunization. Enrollees in the VENDOR PROGRAM shall be subject to the same legal requirements regarding medical history and immunization as pupils in the public schools in the State of California.

2. PROGRAM AND USE FEES

- a. Program Fees Charged to Participants. VENDOR shall be permitted to charge a reasonable fee to participants in the PROGRAM. No VENDOR PROGRAM fees will be charged to CUSD or collected by CUSD. The amount of the PROGRAM fee to be charged to participants shall be determined by VENDOR and shall be competitive with fees for similar services in the area, subject to review by CUSD to determine reasonableness of VENDOR's fee schedule. The fee schedule for the PROGRAM shall be the same throughout the District.
- b. District Use Fees Charged to VENDOR
 - i. CUSD will waive all fees before and after school if school site is already in use, otherwise, the VENDOR will pay CUSD for use of facilities, the fees as outlined in Exhibit A of the Agreement. Use of School Facilities, at the non-profit, youth-serving rate, the facility staff fee of \$5.00 per hour, per location, and a flat rate for custodial fees charges as indicated in Exhibit A of the Agreement.
 - ii. CUSD will invoice VENDOR monthly for facility usage.
 - iii. The District reserves the right to increase the minimum facility use for each summer. The District will limit such fee increases to 10% per summer by giving written notice to the VENDOR which will be effective the following summer sessions.

3. FACILITIES

- a. Physical Location of Classroom Space. CUSD shall make space available on those campuses consistent with the Districts educational operations for the VENDOR to operate the PROGRAM. CUSD shall have the absolute right to determine the actual classroom space on each school campus. In determining the physical location of each classroom, CUSD shall give special consideration to the location of playground and playground access, restrooms, water fountains, shaded areas, parking lots, and exterior lighting.
- b. Utilities. CUSD shall provide all utilities for VENDOR's PROGRAM. Costs for these services shall be included in the facility use fee paid to CUSD by

VENDOR. VENDOR shall be required to provide and pay for its own telephone service at each location.

4. MISCELLANEOUS TERMS AND CONDITIONS

a. Terms of Agreement. The term of this Agreement shall be for a period of three (3) year from July 1, 2018 through June 30, 2021 under the same terms and conditions of the original Agreement.

b. Termination of Agreement. Either party may, by giving a 60-day written notice specifying the effective date, terminate this Agreement in whole or in part for cause, which shall include failure, for any reason, of either party to fulfill in a timely and proper manner its obligation under this Agreement. Either party may, by giving a 120-day notice, terminate this Agreement for any reason.

c. Compliance with the Law. VENDOR shall comply with the requirements of all municipal, State and Federal statutes, ordinances, rules, orders, regulations, and laws now in effect r which may hereafter be in effect during the term of this Agreement pertaining to any act of the VENDOR including but not limited to the operation of the PROGRAM and the use and occupancy of the District facilities. VENDOR shall not commit or suffer to be committed to said premises any nuisance or other act which may disturb the quiet enjoyment of adjoining property owners or occupants.

d. Indemnity. The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents, servants, employees and volunteers, of and from any and all liability, claims, demands, debts, suits, actions, and causes of action, including wrongful death and reasonable attorney's fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this agreement by such indemnifying party, or its officers, agents, servants, employees, or volunteers due to its active negligence and willful misconduct. In executing this Agreement, and the waiver and release contained in this Section, VENDOR specifically waives the provision of the California Civil Code, which provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.

VENDOR, BEING AWARE OF SAID CODE SECTION, HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE THEREUNDER, AS WELL AS UNDER ANY OTHER STATUTES OR COMMON LAW PRINCIPLES OF SIMILAR EFFECT.

e. Insurance

i. Liability Insurance. VENDOR shall provide and shall maintain in force, during the term of this Agreement, \$1,000,000 minimum limit per occurrence with \$5,000,000 minimum general aggregate limit comprehensive general liability insurance, including automobile and property insurance. The policy or policies of liability insurance shall name Capistrano Unified School District and their officials, officers, agents, employees, and volunteers as additional named insured by endorsement under the terms of such policy or policies. Further, such policy shall not be cancelled without thirty (30) days prior written notice to CUSD. Within ten (10) days of execution of this Agreement, and at least 15 days prior to the expiration of any such policies, VENDOR shall furnish CUSD a copy of the and Certificate(s) of Insurance stating that such insurance is in full force and effect, and shall provide any additional evidence of coverage required by the CUSD.

VENDOR's insurance coverage shall be primary insurance as respected CUSD, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by CUSD, its officers, officials, employees, or volunteers, shall be excess of VENDOR's insurance and shall not contribute to it.

ii. Worker's Compensation and Other Employee Insurance. VENDOR shall provide worker's compensation insurance, unemployment insurance, and disability insurance for all its employees, as required by law, and shall provide employer's liability insurance coverage with limits of no less \$1,000,000 per accident for bodily injury or disease. Within 10 days of execution of this Agreement, and at least 15 day prior to the expiration of any such policies, VENDOR shall furnish CUSD with a copy of the policy or policies obtained in compliance this Section, stating that such insurance is in full force, and shall provide any additional evidence of coverage required by CUSD.

- iii. Each insurance policy required herein shall contain, or be endorsed to contain, a waiver of all rights of subrogation against CUSD.
- iv. CUSD reserves the right to modify their requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances by giving a 60-day written notice specifying to the VENDOR
- v. Certificate of Insurance. Certificates for all type of insurance and additional insured endorsement for the liability coverage shall be furnished to CUSD within two weeks of the commencement date of this contract, such certificates indicating the name of the carrier, the policy number, and the expiration date. Renewal certificates shall be provided within 15 days of the renewal. 30 days prior to an interruption in coverage, VENDOR is responsible for notifying CUSD. Failure, however, of CUSD to obtain the required documents within the time frames herein shall not waive VENDOR's obligation to provide them. CUSD reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Agreement, by giving a 30-day written notice.
- f. Accidents. VENDOR shall report to CUSD any serious accident or incident within three (3) hours of occurrence.
- g. Claims Made. VENDOR shall report to CUSD in writing all claims made against the VENDOR in its operation of the PROGRAM in CUSD. VENDOR shall also provide copies to CUSD, within ten (10) days of their receipt by VENDOR, of any written reports indicating deficiencies or documenting a specific incident.
- h. Assignment. CUSD acknowledges that VENDOR may subcontract work to a third party contractors for targeted programming. All contractors will be vetted by VENDOR. VENDOR contractors will be responsible for their own registrations.

Neither this Agreement nor any interest therein, whether legal or equitable, shall be assigned, subleased, transferred, alienated, pledged, or hypothesized, voluntarily or by operation of law by VENDOR without the prior written consent of CUSD. The consent to one assignment, sublease, transfer, alienation, pledge, or hypothecation. Any such assignment, sublease, transfer, alienation, pledge, or hypothecation shall be void and shall, at CUSD's option, terminate this Agreement.

- i. Amendments to Agreement. This agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement not incorporated in this contract shall be binding on either party.
- j. Complete and Exclusive Statement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties. This Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.
- k. Contact Person. Each party to this Agreement shall name one individual to be the representative contact person for all matters related to this Agreement.
- l. Attachments. All attachments to this Agreement are incorporated herein by this reference.

Exhibit A – 1. Use of Facilities Fee Schedule
2. General Conditions for Facility Use

CAPISTRANO UNIFIED SCHOOL DISTRICT

DATED: _____, 2018

By _____
Lynh Rust
Executive Director, Contracts and Purchasing
Title

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

DATED: _____, 2018

By _____

Title: Vice Chancellor, Business Service

AGREEMENT FOR THE OPERATION OF BEFORE AND AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

EXHIBIT A

BP 1330(m)

USE OF SCHOOL FACILITIES

*USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective June 1, 2010***GROUP A** = Non-profit, youth-serving**GROUP B** = Non-profit**GROUP C** = For Profit

NOTE: “Per Use” = Up to eight hours NOTE: Custodian needed at all non-school events NOTE: Facilities Staff Fee applicable on all use	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
Type of Use									
APPLICATION FEE	0	50.00	100.00	0	50.00	100.00	0	50.00	100.00
BASKETBALL COURT – Per Hour	0	9.00	20.00	0	9.00	20.00	0	9.00	20.00
Per Season	0	220.00	220.00	0	220.00	220.00	0	220.00	220.00
With Lights – Per Hour, additional	0			12.00	28.00	50.00			
CAFETORIUM (MFMS) – Per Hour				18.00	55.00	100.00			
CLASSROOM – Per Hour	7.00	22.00	35.00	7.00	22.00	35.00	7.00	22.00	35.00
Science Lab – Per Hour	8.00	50.00	90.00	8.00	50.00	90.00	8.00	50.00	90.00
University/College Cost – Per Day		55.00			55.00			55.00	
CONFERENCE ROOM – Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
FIELD (any type, non-stadium) – Per Hour	6.00	7.00	8.00	8.00	11.00	20.00	8.00	25.00	50.00
GROUP A not to exceed \$250/month									
GYM, Large – Per Hour							60.00	80.00	160.00
GROUP A not to exceed \$1,000/month									
GYM, Small – Per Hour							30.00	50.00	100.00
GROUP A not to exceed \$750/month									
LIBRARY – Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	16.00	50.00	75.00
LOCKER ROOM – Per Hour				8.00	28.00	50.00	12.00	44.00	75.00
LUNCH TABLE AREA – Per Hour	0	5.00	6.00						
MALL – Per Hour							26.00	85.00	150.00
Triton Center (SCHS) – Per Hour							26.00	85.00	150.00
MPR – Per Hour	10.00	55.00	100.00	10.00	55.00	100.00			
PARKING LOT – Per Day	10.00	44.00	100.00	10.00	44.00	100.00	10.00	44.00	100.00
POOL, 25-meter – Per Hour							55.00	85.00	150.00
GROUP A not to exceed \$2,000/month									
POOL, 50-meter (CVHS) – Per Hour							75.00	100.00	250.00
GROUP A not to exceed \$2,500/month									
RESTROOM (Set) – Per Hour	5.00	20.00	35.00	5.00	20.00	35.00	5.00	20.00	35.00
STADIUM/TRACK (all) – Per Use							460.00	2,000.00	3,800.00
With Lights – Per Hour, additional							55.00	75.00	200.00
STAFF LOUNGE – Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
TENNIS COURT – Per Hour	6.00	6.00	10.00	6.00	6.00	10.00	8.00	12.00	20.00
With Lights – Per Hour, additional							24.00	32.00	70.00
THEATER (except SJHHS) – Per Hour							85.00	125.00	300.00
AUDIO EQUIPMENT									
Tape Recorder/CD Player – Per Use	5.00	5.00	10.00	5.00	5.00	10.00	5.00	5.00	10.00
Microphone – Per Use	2.00	2.00	6.00	2.00	2.00	6.00	2.00	2.00	6.00
Portable System/Podium – Per Use	10.00	10.00	25.00	10.00	10.00	25.00	10.00	10.00	25.00
Wireless Microphone System – Per Use	25.00	25.00	50.00	25.00	25.00	50.00	25.00	25.00	50.00
CRAFTSMAN – Per Hour	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
CUSTODIAN – Per Hour	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00

USE OF SCHOOL FACILITIES (continued)USE OF SCHOOL FACILITIES FEE SCHEDULE – Effective November 1, 2007**GROUP A** = Non-profit, youth-serving**GROUP B** = Non-profit**GROUP C** = For Profit

NOTE: “Per Use” = Up to eight hours NOTE: Custodian needed at all non-school events NOTE: Facilities Staff Fee applicable on all use	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
Type of Use									
GROUNDSKEEPER – Per Hour	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00
Facilities Staff – Per Hour	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
MECHANICAL EQUIPMENT									
Electric Generator – Per Use	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00
Electrical Extensions – Per Use	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
PROJECTORS/SCREENS									
Overhead Projector – Per Use	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
35mm Projector – Per Use	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
50”/70” Tripod Screen – Per Use	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
STAGE LIGHTING - Per Light Mixer – Per Use	15.00	15.00	25.00	15.00	15.00	25.00	15.00	15.00	25.00
VIDEO EQUIPMENT									
Monitor/Receiver/Camcorder – Per Use	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
VHS Player/VCR – Per Use	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
LCD Data Player – Per Use	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
WATER HOOK-UP – Per Use	4.00	4.00		4.00	4.00		4.00	4.00	

Legal Reference:EDUCATION CODE10900-10916 Community Recreation Programs40040-40047 Civic Center Act: use of school property for public purposesACLU of So. Calif. v. Board of Education of Los Angeles (1961), 55 Cal 2nd 167ACLU of So. Calif. v. Board of Education of San Diego (1961), 55 Cal 2nd 906ACLU of So. Calif. v. Board of Education of Los Angeles (1963), 59 Cal 2nd 203ACLU of So. Calif. v. Board of Education of San Diego (1963), 59 Cal 2nd 224Connell v. Higgenbotham (1971), 403 US 207, 91 S.Ct. 1772Cole v. Richardson (1972), 405 US 676, 92 S.Ct. 1332HEALTH AND SAFETY CODE24167 Implementation of tobacco use prevention programManagement Resources:LEGAL ADVISORY1101.89 School District Liability and "Hold Harmless" Agreements,

Policy

adopted: October 2, 1995

revised: June 14, 1999

revised: September 15, 2000

revised: May 14, 2001

revised: September 8, 2004

revised: September 12, 2005

revised: July 2, 2007

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

revised: December 10, 2007



I agree to the **facility use terms and conditions**.

General Conditions for Facility Use By submitting this request (Agreement), the legal agent/representative of such organization, group or individual (Applicant) hereby agrees to abide by all of the facility use conditions and regulations and any waivers contained herein. Furthermore Applicant agrees to defend, indemnify, and hold harmless the District, its Board, officer, agents and employees from all losses, costs, and expenses arising out of any liability or claims of liability for personal injury, bodily injury to persons, contractual liability and damage to property, including loss or theft of District property, sustained or claimed to have been sustained arising out of Applicants use of facilities, whether such act is authorized by this Agreement or not; District assumes no responsibility whatsoever for any property placed on the premises. Applicant further agrees to waive all rights of subrogation against the District. The provisions of this section does not apply to any damage or losses caused solely by the negligence of the District or any of its agents or employees. The Capistrano Unified School District endorses the philosophy that community nonprofit groups should be allowed to utilize school facilities for meetings and public activities and actively cooperates and assists such groups in these endeavors where reasonable supervision exists. The Education Code provides that every school is a civic center when not being used for school purposes. Each application containing a description of the intended use of the facilities is provided to District employees as guidelines in determining appropriateness of use of school facilities and whether or not the proposed activity meets district standards.

1.0 GENERAL REGULATIONS

- 1.1 All applications for use of school facilities will be processed on submission of the Use of School Facilities Application.
- 1.2 Proof of comprehensive general liability insurance coverage for \$1 million unless activity warrants a higher level (to be determined at the District). Proof shall be: 1 – a Certificate of Insurance and 2 – an Additional Insured Endorsement, both naming the Capistrano Unified School District as an additional insured party on the Applicant's policy. These documents must be on file with the district prior to the activity. A 30-day Notice of Cancellation of insurance coverage is required.
- 1.3 Fees will be charged based on current fee schedules and conditions adopted by the Board of Trustees.
- 1.4 In order to receive Use of Facilities benefits, group A, B, C or D applicants must agree that:
 - 1.4.1 Their organization will not discriminate against any person on the basis of disability, race, ethnicity, nationality, gender, sexual orientation, or religion.
 - 1.4.2 In order for an individual with disabilities to be able to participate effectively, the program will be reasonably modified, without increased cost to the participant.

- 1.4.3 Modifications or services must be provided unless doing so would fundamentally alter the nature of the program or present an undue burden. Any determination that participation would result in a fundamental alteration of the program must be made on an individual basis.
- 1.5 Applicants shall not make additions, alterations, or repairs to facilities, equipment, or grounds without written approval of district personnel. If the proposed change is deemed in writing to be beneficial, the proposed change shall be treated as a gift to the district and processed according to Board policy.
- 1.6 Applicants shall not use the district's computer network and Internet access is prohibited. These resources are to be used only by employees and students of CUSD.

2.0 USE OF SCHOOL PROPERTY

2.1 Furniture and Equipment

- 2.1.1 Furniture normally kept in the multipurpose or multiuse room will be available for use by approved organizations without special permit.
- 2.1.2 Any additional equipment must be obtained through arrangements with the principal's office and be noted on the application.
- 2.1.3 In the event additional equipment is used, the group must furnish its own operator and present evidence to the principal of competence in operating such equipment.
- 2.1.4 Any special furniture or equipment set ups or unique requests will be assessed at fee schedule rates.

2.2 Loan of Furniture and Equipment

- 2.2.1 The loan of school furniture or equipment to individuals for personal or private purposes is prohibited.
- 2.2.2 Requests for approval to remove equipment from school premises must be submitted at time of application.

2.3 Damage to School Property

- 2.3.1 To protect school property from damage and mistreatment, organizations using school facilities should take such precautions as necessary to return school property clean and in good working order.
- 2.3.2 Groups shall be responsible for maintaining and returning facilities to the district in the same condition in which they were received.

- 2.3.3 Applicants agree that in cases where school property has been damaged or abused beyond normal wear, costs for such repairs will be the responsibility of the organization.

2.4 Decorations

- 2.4.1 Any decorations or adornments shall be erected in a manner in which it does not disrupt or destroy school property.
- 2.4.2 All decorations shall be removed at the conclusion of the activity.

2.5 Use of Stage Equipment

- 2.5.1 Use of stage areas requires full details of equipment needs on the application.
- 2.5.2 Persons or organizations whose permit includes use of stage areas and equipment must either be cleared by appropriate staff personnel or pay district staff appropriately for their operation.

2.6 Safety

- 2.6.1 The number of people admitted or seated within school property shall not exceed the regular capacity established in the California Safety Code. At no time may occupancy exceed posted occupancy rates.
- 2.6.2 Any equipment or props brought onto school facilities by approved organizations shall be flame proofed and meet all health, safety, and fire codes.

2.7 Grounds Utilization

- 2.7.1 Operation of equipment or activities which constitute a hazard or public nuisance, e.g., flying of motorized model airplanes, is prohibited.
- 2.7.2 Power-driven vehicles shall not be operated on playground or hard surface play areas, except as is necessary by school personnel in carrying out their assigned responsibilities.

2.8 Specially Equipped Areas

- 2.8.1 Areas such as gymnasiums, weight rooms, tennis courts, computer labs, industrial arts areas, science rooms, etc., will not be available to the general public unless participating occupants demonstrate satisfactory competency to control and protect school equipment.
- 2.8.2 Specially equipped areas must be under the supervision of a district employee.
- 2.8.3 Unauthorized use of equipment or entry to other sections of the campus or building may result in cancellation of the Facility Use Agreement.

- 2.8.4 Appropriate apparel, footwear, and eye protection must be worn as dictated by the specialty area occupied.
- 2.8.5 Organizations using specialty areas shall immediately report all equipment failures and damage of school property to the district supervisor. In cases where such damage or failure is a result of activities of the organization, the organization shall assume full responsibility for repairs.
- 2.8.6 Eating or drinking in carpeted areas or in any specialty areas is prohibited.

2.9 Movement of Large Equipment

- 2.9.1 Large equipment items, e.g., pianos, shall not be moved from area-to-area without prior approval.

2.10 Buses

- 2.10.1 School buses are available for recognized groups at a rate determined by the Transportation office.

2.11 Kitchen Facilities

- 2.11.1 An organization may use kitchen/cafeteria facilities, at a fee schedule determined by the Board, pending consultation with the Director, Food & Nutrition Services, to determine appropriateness of use and to determine if Food Services personnel are necessary to protect school property or facilitate the event.

2.12 Rest Rooms

- 2.12.1 Any activity using interior school facilities beyond a two-hour period must have rest rooms available at a scheduled fee. Any activity using outdoor school facilities for longer than four hours, must rent restrooms at the school or rent a port-a-potty.

2.13 Air Conditioning

- 2.13.1 Use of central air conditioning systems will be estimated at a rate to be determined by the Facilities Department.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Carlos Chicas, Director II, Transportation

Date: August 22, 2018

Board Item: Resolution No. 1819-11, Approval of Application Submission California Energy Commission School Bus Replacement Grant Program GFO-17-607

HISTORY

The District continues to pursue all funding opportunities to replace its older, high pollutant school buses, as cost effectively as possible. To this end, the Transportation Department seeks to pursue school bus replacement funds by applying for the California Energy Commission Grant Funding Opportunity GFO-17-607.

BACKGROUND INFORMATION

California Senate Bill 110 charges the California Energy Commission (CEC) to replace older high pollutant diesel buses in California. The CEC is offering Grant Funding Opportunity GFO-17-607 Bus Replacement Program to provide funding to public school districts to replace old diesel school buses. The grant will award up to 10 near zero emission CNG or 10 zero emission electric buses, along with corresponding infrastructure.

CURRENT CONSIDERATIONS

The CEC requires the Board of Trustees of each school district to authorize the submittal of application GFO-17-607 for the 2018-2019 fiscal year. The CEC also requires the Board to identify and authorize an individual District representative to execute in the name of the District, all necessary applications, contracts, agreements, amendments and payment requests for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application. The resolution presented to the Board provides the vehicle to meet these requirements.

FINANCIAL IMPLICATIONS

If awarded 10 CNG buses along with corresponding fueling infrastructure, the District would avoid approximately \$2,400,000 in combined bus purchase and construction costs. If not awarded the grant, there is no financial impact to the District. There is also no fee to submit the application.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-11, Approval of Application Submission California Energy Commission School Bus Replacement Grant Program GFO-17-607.

PREPARED BY: Carlos Chicas, Director II, Transportation

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-11

**APPROVAL OF APPLICATION SUBMISSION
CALIFORNIA ENERGY COMMISSION SCHOOL BUS REPLACEMENT GRANT
PROGRAM GFO-17-607**

WHEREAS, California Senate Bill 110 charges the California Energy Commission (CEC) to replace older high pollutant diesel buses in California, the CEC Grant Funding Opportunity GFO-17-607 Bus Replacement Program provides grant funding to public school districts to replace old diesel school buses; and

WHEREAS, Capistrano Unified School District in cooperation with the California Energy Commission is working to provide a clean environment for all the residents of the District; and

WHEREAS, this program allows school districts to replace older, high pollutant school buses with new Near Zero or Zero Emissions school buses; and

WHEREAS, if awarded, the school District will receive new bus(es) without a matching fund requirement and necessary funding for infrastructure costs, per bus

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Capistrano Unified School District hereby authorizes the submittal of application GFO-17-607 to the California Energy Commission for fiscal year 2018-2019 fiscal year, for the School Bus Replacement Grant Program. The Director of Transportation, of the Capistrano Unified School District, Carlos Chicas, is hereby authorized to execute in the name of the Capistrano Unified School District, all necessary applications, contracts, agreements, amendments, and payments request hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District this 22nd day of August 2018, by the following vote:

AYES: ()
NOES ()
ABSENT ()
ABSTAIN ()

I, Kirsten M. Vital, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 22nd day of August 2018, by a roll call vote.

Kirsten M. Vital
Superintendent
Secretary of the Board of Trustees

GRANT FUNDING OPPORTUNITY

School Bus Replacement for California Public School Districts, County Offices of Education, and Joint Power Authorities



GFO-17-607

www.energy.ca.gov/contracts/index.html

State of California

California Energy Commission

August 2018

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Attachments

- 1 Application Form
- 2 CNG School Bus Application Form
- 3 Governing Board Resolution Example
- 4 California Environmental Quality Act (CEQA) Worksheet Example
- 5 Localized Health Impacts Information Form Example
- 6 Scope of Work Example
- 7 School Bus Replacement Program Regional Map
- 8 Utility Data Release Authorization Form Example
- 9 Facility and Service Account Information Form
- 10 (a) School Bus Replacement Program: Electric School Bus Replacement Terms and Conditions
(b) School Bus Replacement Program: CNG School Bus Replacement Terms and Conditions
- 11 Quick Reference Guide
- 12 Dismantler Certification Form
- 13 PDF of Appendix A **and B**: Application Form

I. Introduction

A. PURPOSE OF SOLICITATION

This is a competitive grant solicitation. The California Energy Commission's (Energy Commission's) School Bus Replacement Program announces the availability of up to \$78.7 million in grant funds for the replacement of the oldest school buses in California.

Additionally, the Energy Commission's Alternative and Renewable Fuel and Vehicle Technology Program (ARFVTP) announces the availability of up to \$13 million in grant funds for electric vehicle infrastructure and \$2.4 million in grant funds for compressed natural gas (CNG) fueling infrastructure for the replacement school buses.

Funding is available for public school districts, county offices of education (COE), and joint power authorities currently operating home-to-school transportation programs on behalf of local educational agencies (JPA) that operate the oldest buses in California. Priority consideration will be given to school buses that operate in a disadvantaged community and public school districts, COEs, and JPAs that had a majority of students eligible for free or reduced-price meals as reported in the 2017-18 First Principal Apportionment (P-1)¹.

B. BACKGROUND

Senate Bill 110 (SB 110), Chapter 55, Statutes of 2017 allocates up to \$75 million to public school districts, county offices of education, and joint power authorities currently operating home-to-school transportation programs on behalf of local educational agencies for grants for school bus replacement through a program administered by the Energy Commission, in consultation with the California Air Resources Board. SB 110 appropriated remaining funds in the Proposition 39 K-12 Grant Program Funds and established the Clean Energy Job Creation Program for the purpose of funding a new School Bus Replacement Program, in addition to two other school related energy efficiency programs.

In accordance with SB 110, priority shall be given to public school districts/COEs/JPAs operating the oldest school buses, school buses in school districts/COEs/JPAs containing disadvantaged communities, and school districts/COEs/JPAs with a majority of students eligible for free or reduced-price meals in the prior year.

The Energy Commission is emphasizing electric school buses as the preferred type of bus replacement under SB 110. As an incentive, the Energy Commission is planning to provide up to \$60,000 per awarded bus for electric vehicle charging infrastructure. Additionally, the Energy Commission expects to provide school districts/COEs/JPAs awarded an electric bus under this solicitation, access to workforce development and training resources.

School districts/COEs/JPAs applying for a CNG replacement bus under this solicitation may also be eligible for up to \$500,000 per applicant for compressed natural gas (CNG) fueling infrastructure.

¹ <https://www.cde.ca.gov/ds/sd/sd/filessp.asp>

Funding for the CNG school buses, CNG fueling infrastructure, electric vehicle charging infrastructure and workforce development and training will originate from the Alternative and Renewable Fuel and Vehicle Technology Program (ARFVTP) or other appropriate funding sources.

C. COMMITMENT TO DIVERSITY

The Energy Commission is committed to ensuring that participation in its School Bus Replacement Program reflects the rich and diverse characteristics of California and its people. To meet this commitment, Energy Commission staff conducts outreach efforts and activities to:

- Ensure potential new applicants throughout the state are aware of the Energy Commission's School Bus Replacement Program and the funding opportunities the program provides.
- Encourage greater participation by underrepresented groups including disabled veteran-, women-, minority-, and LGBT-owned businesses.
- Assist applicants in understanding how to apply for funding from the Energy Commission's School Bus Replacement Program.

D. KEY ACTIVITIES AND DATES

Key activities including dates and times for this solicitation are presented below. An addendum will be released if the dates change for the asterisked (*) activities.

ACTIVITY	ACTION DATE
Solicitation Release	May 31, 2018
Pre-Application Workshop at 10:00 a.m.*	June 12, 2018
Deadline for Written Questions by 5:00 p.m. *	June 15, 2018
Anticipated Distribution of Questions/Answers	Week of July 2, 2018
Deadline to Submit Applications by 5:00 p.m.*	September 20, 2018
Anticipated Initial Notice of Proposed EV Awards Posting	October 2018
Anticipated Final Notice of Proposed CNG Awards Posting	October 2018
Anticipated Final Notice of Proposed EV Awards Posting	February 2019
Anticipated Energy Commission Business Meeting	April 2019

E. PROGRAM DESIGN

The School Bus Replacement Program will contain three complementary funding components, as follows:

1. Replace the oldest school buses in California, with priority consideration given to school buses that operate in a disadvantaged community, and public school districts, COEs, and JPAs that have a majority of students eligible for free or reduced-price meals. This component is divided into 2 phases.
 - Phase 1 (this solicitation): Solicit public school districts/COEs/JPAs to establish a list of buses eligible for replacement based on applications received.

- Phase 2: Solicit manufacturers to design, construct, and deliver the replacement electric buses to school districts/COEs/JPAs awarded in Phase 1. This phase is a separate solicitation which is planned for release in late 2018.
2. Provide fueling infrastructure to support awarded school buses. The Energy Commission is planning to provide up to \$60,000 per awarded electric school bus for electric vehicle charging infrastructure for a maximum of about \$13 million and is planning to provide up to \$500,000 per applicant for CNG fueling infrastructure for a maximum amount of \$2.4 million to school districts/COEs/JPAs that are awarded funds for a school bus under this solicitation.
 3. Provide workforce training and development opportunities and resources to support electric school bus maintenance, charging, and operations. The Energy Commission is providing these resources to school districts/COEs/JPAs that are awarded funds for an electric school bus under this solicitation.

F. FUNDING AVAILABILITY AND GEOGRAPHIC DISTRIBUTION

A total of \$75 million from SB 110 and \$19.1 from ARFVTP is expected to be available for awards under this solicitation.

The SB 110 funds will be utilized solely for electric vehicle (EV) school bus replacements. The \$75 million will be awarded evenly among four regions in California: Northern, Central, Southern, and Los Angeles County (Attachment 7). Each region will receive \$18.75 million to replace the oldest diesel buses in their individual regions, as awarded under this solicitation. The Energy Commission, at its sole discretion, reserves the right to increase or decrease the amount of funds available under each region.

The \$19.1 million from ARFVTP is expected to be available for the purchase of CNG buses and to provide infrastructure to support both EV and CNG school buses. The ARFVTP funding will be awarded as follows:

- Up to \$3.7 million from ARFVTP is expected to be available for the purchase of CNG school buses under this solicitation. These funds will not be divided by region and will be awarded to the applicants that have the highest ranked buses and have justified their need for CNG buses.
- Up to \$13 million from ARFVTP is expected to be available for electric vehicle charging infrastructure for school districts/COEs/JPAs that are awarded funds for an electric school bus under this solicitation.
- Up to \$2.4 million from ARFVTP is expected to be available for CNG fueling infrastructure for school districts/COEs/JPAs that are awarded funds for a CNG school bus. Once these funds are exhausted no further CNG fueling infrastructure will be provided.

The Energy Commission, at its sole discretion, reserves the right to increase or decrease the amount of funds available under each category.

Funding in this solicitation is expected to be appropriated to the Energy Commission through the fiscal year 2018-2019 California State Budget. Funding is not available until July 1, 2018 or when the Governor signs the Budget Act, whichever is later.

G. HOW AWARD IS DETERMINED

Applicants passing administrative and technical screening will compete based on evaluation criteria, and will be scored and ranked based on those criteria. Unless the Energy Commission exercises any of its other rights under this solicitation (e.g., to cancel the solicitation or reduce funding), applications will be recommended for funding in ranked order for each region until all funds available under this solicitation are exhausted.

Funds for a new school bus and vehicle infrastructure will be awarded and distributed in accordance with the agreement terms and conditions to school districts/COEs/JPAs recommended for awards under this solicitation to purchase the buses identified in their application.

The Energy Commission will enter into bulk purchase agreements with bus manufacturer(s) selected under a separate competitive solicitation administered by the Energy Commission. These bulk purchase agreement(s) will establish the price for electric school buses. The award amount for electric school buses will be determined based on the bulk purchase agreements. School districts/COEs/JPAs awarded funds for an electric school bus under this solicitation must use the bulk purchase agreements established by the Energy Commission.

School districts/COEs/JPAs may apply for up to \$165,000 in funding for a CNG school bus. CNG bus funding awardees will be required to procure the bus using the applicant's established procurement procedures while adhering to all applicable state and local laws and the terms and conditions of the agreement resulting from this solicitation.

Up to \$60,000 per electric school bus and up to \$500,000 per CNG awardee is available from the ARFVTP to fund the purchase and installation of electric vehicle or CNG infrastructure to support the school buses awarded in this solicitation. Once school bus awards have been determined, Energy Commission staff will work with school district/COE/JPA awardees to determine individual installation needs. School districts/COEs/JPAs awarded funding for vehicle infrastructure will be required to procure the electric vehicle charging or CNG fueling infrastructure using the applicant's established procurement procedures while adhering to the terms and conditions of the agreement resulting from this solicitation.

If the funds available under this solicitation are insufficient to fully fund a grant project, the Energy Commission reserves the right to recommend partially funding that project. In this event, the proposed Applicant/Awardee and Commission Agreement Manager (CAM) shall meet and attempt to reach agreement on a reduced scope of work commensurate with the level of available funding.

H. MAXIMUM NUMBER OF SCHOOL BUSES AWARDED TO EACH APPLICANT

Each ~~school district/COE/JPA~~ applicant is eligible to receive a maximum of 10 school buses under this solicitation. The Energy Commission, at its sole discretion, may waive this requirement.

Applicants may only apply to replace buses that they own. The owner of the bus, for purposes of this solicitation, is defined as the entity holding title to the vehicle through a DMV registration. See Section II.A. and Section II.C. for Applicant and Project Requirements.

For example, JPA #1 operates a fleet of 25 buses. Of those 25 buses, JPA #1 owns 3 old school buses, School District A owns 12 old school buses, and School District B owns 10 old school buses. In this scenario, JPA #1 is eligible to receive a maximum of 3 replacement school buses, School District A is eligible to receive a maximum of 10 replacement school buses, and School District B is eligible to receive a maximum of 10 replacement school buses. Please note, JPA #1, School District A, and School District B must each submit a separate application to be eligible for replacement buses; however, JPA #1 may continue to operate all 25 buses after new school buses are awarded, as long as title vests with the owner/awardee.

I. MAXIMUM NUMBER OF APPLICATIONS

Each school district/COE/JPA is allowed to submit one application under this solicitation. Each application may contain a request for multiple buses.

J. WORKFORCE DEVELOPMENT AND TRAINING

The Energy Commission expects to procure workforce development and training resources for school districts/COEs/JPAs that are awarded funds for an electric school bus under this solicitation. These resources will be procured by the Energy Commission directly and awardees under this solicitation will be given the opportunity to participate in the resulting workforce development and training. School districts/COEs/JPAs will not receive funding for these efforts.

K. PRE-APPLICATION WORKSHOP

There will be one Pre-Application Workshop; participation in this meeting is optional but encouraged. The Pre-Application Workshop will be held through in-person participation, WebEx, and conference call at the date, time and location listed below. Please call (916) 654-4381 or refer to the Energy Commission's website at www.energy.ca.gov/contracts.index.html to confirm the date and time.

June 12, 2018

10:00 a.m.

California Energy Commission
Art Rosenfeld Hearing Room
(Formerly Hearing Room A)
1516 9th Street
Sacramento, CA 95814

L. PARTICIPATION THROUGH WEBEX

WebEx Instructions:

- To join the WebEx meeting, go to <https://energy.webex.com> and enter the meeting number below:

Meeting Number: 924 008 659

Topic: School Bus Replacement for California Public School Districts and County Offices of Education

- To Logon with a Direct Phone Number: After logging into WebEx, a prompt will appear on-screen for a phone number. In the "Number" box, enter your area code and phone number and click "OK" to receive a call for the audio of the meeting. International callers may use the "Country/Region" button to help make their connection.
- To Logon with an Extension Phone Number: After you login, a prompt will ask for your phone number. Select "CANCEL." Call 1-866-469-3239 (toll-free in the U.S. and Canada). When prompted, enter the meeting number above and the unique Attendee ID number listed in the top left area of the screen after login. International callers may dial in using the "Show all global call-in numbers" link (also in the top left area).

Telephone Access Only:

Call **1-866-469-3239** (toll-free in the U.S. and Canada). When prompted, enter the meeting number above. International callers may select their number from <https://energy.webex.com/energy/globalcallin.php>.

Technical Support:

- For assistance with problems or questions about joining or attending the meeting, please call WebEx Technical Support at **1-866-229-3239**. You may also contact Christina Cordero at (916) 654-4868.
- System Requirements: To determine whether your computer is compatible, visit: <http://support.webex.com/support/system-requirements.html>.
- Meeting Preparation: The playback of UCF (Universal Communications Format) rich media files requires appropriate players. Please determine whether the players are installed on your computer by visiting: <https://energy.webex.com/energy/systemdiagnosis.php>.

M. QUESTIONS

During the solicitation process, questions of clarification about this solicitation must be directed to the Commission Agreement Officer listed in the following section. You may ask questions at the Pre-Application Workshop, and you may submit written questions via mail, electronic mail, and by FAX. However, all questions must be received by 5:00 pm on the date listed in the Key Activities and Dates table earlier in this solicitation.

Question and answer sets will be e-mailed to all parties who attended the Pre-Application Workshop and provided their contact information on the sign-in sheet. The questions and answers will also be posted on the Energy Commission's website at: www.energy.ca.gov/contracts/index.html.

Any verbal communication with an Energy Commission employee concerning this solicitation is not binding on the State and shall in no way alter a specification, term, or

condition of the solicitation. All communication must be directed in writing to the Commission Agreement Officer assigned to the solicitation.

N. CONTACT INFORMATION

Crystal Presley-Willis, Commission Agreement Officer
California Energy Commission
1516 Ninth Street, MS-18
Sacramento, California 95814
Telephone: (916) 653-6110
FAX: (916) 654-4423
E-mail: crystal.presley-willis@energy.ca.gov

O. REFERENCE DOCUMENTS

Applicants responding to this solicitation may want to familiarize themselves with the following documents:

1. CalEnviroScreen, a web-based mapping application, and information on the definition of a “disadvantaged community” can be viewed at:
<https://oehha.maps.arcgis.com/apps/webappviewer/index.html?id=4560cfbce7c745c299b2d0cbb07044f5>
2. Map of CalEnviroScreen 3.0 Results. Used in defining Disadvantaged Communities.
<https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-30>
3. Workshops, notices and documents for this program can be found here:
<http://www.energy.ca.gov/transportation/schoolbus/documents/index.html>
4. Potential co-funding opportunities – California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP): <https://www.californiahvip.org/>.
5. ARFVTP Investment Plans.
<http://www.energy.ca.gov/transportation/arfvtp/investmentplans.html>
6. Senate Bill No. 110
https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180SB110
7. Assembly Bill No. 1808
https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB1808

II. Eligibility Requirements

A. APPLICANT REQUIREMENTS

1. Eligibility

This solicitation is open to all California public school districts, county offices of education (COE), and joint power authorities currently operating home-to-school transportation programs on behalf of local educational agencies (JPA).

Private schools, public charter schools, state special schools, private transportation companies and non-profit agencies are not eligible to apply.

2. Terms and Conditions

Each grant agreement resulting from this solicitation will include terms and conditions that set forth the recipient's rights and responsibilities. By signing the Application Form (Attachment 1), each applicant agrees to enter into an agreement, if awarded, with the Energy Commission to conduct the proposed project according to the terms and conditions without negotiation. See Attachment 10(a) for Electric School Bus Replacement Terms and Conditions and Attachment 10(b) for CNG School Bus Replacement Terms and Conditions.

Failure to agree to the terms and conditions by taking actions such as failing to sign the Application Form or indicating that acceptance is based on modification of the terms will result in rejection of the application. Applicants must read the terms and conditions carefully. The Energy Commission reserves the right to modify the terms and conditions prior to executing grant agreements.

B. ELIGIBLE BUS REPLACEMENT TYPES

The primary objective of this program is to replace old diesel school buses with new electric school buses to reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative fuels and advanced vehicle technologies.

To further incentivize electric buses, the Energy Commission is planning to provide up to \$60,000 per awarded bus for electric vehicle charging infrastructure. Up to \$13 million is expected to be available for this infrastructure. Additionally, the Energy Commission is planning to provide access to workforce development and training resources to school districts/COEs/JPAs that are awarded funds for an electric school bus under this solicitation. Applicants awarded funding for an electric school bus are required to procure the replacement electric school bus(es) from the bus manufacturer bulk purchase agreements established by the Energy Commission.

Not all eligible applicants have the bus route profiles suited for an electric school bus. To provide flexibility for these unique situations, applicants may be allowed to apply for replacement of a diesel school bus with a CNG school bus. To be eligible for a CNG school bus an applicant must demonstrate that an electric bus would not be sufficient to meet the needs of the applicant's regular school bus routes. To demonstrate this, the applicant must submit a Route Profile Evaluation and must complete the CNG Application Questions in Attachment 2. The Route Profile Evaluation and the applicant's

answers to the CNG Application Questions must establish at least 2 of the following criteria for the school district/COE/JPA total bus fleet:

- Average route distance traveled daily exceeds 90 miles.
- More than 20% of service days have temperatures above 80 degrees Fahrenheit, or below 32 degrees Fahrenheit during the hours the bus is operated.
- 40% of routes are on roads with speed limits of 45 mph or higher.
- 50% of routes include a 15% grade.

Applicants awarded a CNG bus will be required to procure the CNG school bus in accordance with all applicable state and local laws and must adhere to the requirements in the terms and conditions of the agreement resulting from this solicitation.

The Energy Commission is planning to provide up to \$500,000 per applicant for CNG fueling infrastructure to school districts/COEs/JPA's that are awarded a CNG bus under this solicitation. Up to \$2.4 million is expected to be available for this infrastructure. Workforce development and training resources will not be provided for CNG school bus awardees.

C. PROJECT REQUIREMENTS

Proposed projects must:

- Be for the purchase of new battery electric or CNG school bus(es); and,
- Replaced diesel buses must be scrapped and removed from service.

1. **Old School Bus Requirements:** School buses eligible for replacement must:

- Be registered to a California public school district, COE, or JPA;
- Have a current CHP certification;
- Have a DMV registration indicating the school district/COE/JPA currently owns the bus and has owned the bus for at least 1 year;
- Be type A, B, C or D diesel fueled school bus;
- Be owned and operated by the school district/COE/JPA for a minimum of 1 year;
- Be removed from service and scrapped within 12 months from delivery of new bus. Proof of scrappage will be required (Attachment 12); and
- Not have been previously used to qualify for school bus replacement under another program or funding opportunity.

2. **New School Bus Requirements:** New school buses must:

- Receive a CHP certification before bus is placed in service;
- Be a current year model;
- Be owned and operated by the grant recipient for a minimum of 3 years; and
- Must be operated and maintained according to the manufacturer's warranty specifications.
- CNG school buses must meet California Air Resources Board emission requirements.

D. ELIGIBLE COSTS

Eligible costs under agreements resulting from this solicitation are limited to:

1. For electric school bus awardees:
 - a. The actual purchase price of the new electric school bus (including taxes) as established by the Energy Commission's bulk purchase agreement(s) with electric school bus manufacturer(s).
 - b. The actual purchase price and installation costs for electric vehicle charging infrastructure not to exceed \$60,000 per awarded bus.
2. For CNG school bus awardees:
 - a. The actual purchase price of a new CNG school bus (including taxes) not to exceed \$165,000 per CNG school bus procured for a total maximum of \$3.7 million.
 - b. The actual purchase price and installation cost for CNG infrastructure not to exceed \$500,000 per applicant for a total maximum of \$2.4 million.

E. COST EFFECTIVENESS

All new school buses funded under this solicitation must be cost effective: total benefits shall be greater than project costs over time. The cost effectiveness equation is a ratio between project benefits and project costs. Benefits for this project are defined as fuel cost savings, greenhouse gas emission reductions, health and safety benefits, economic benefits, and maintenance cost savings. The costs associated with this project are the cost of a school bus and the cost of infrastructure. Based on this definition the Energy Commission has determined that all school buses being replaced will be cost effective. To read the Energy Commission's methodology go to the Energy Commission website at <http://www.energy.ca.gov/transportation/schoolbus/index.html>

F. MATCH FUNDING REQUIREMENTS

There is no match share requirement and applicants will not receive additional points for match funding in the evaluation phase.

G. ADDITIONAL REQUIREMENTS IF AWARDED

Once recommended for a proposed award, awardees will be required to provide additional documentation. These documents include: a Scope of Work, a California Environmental Quality Act (CEQA) worksheet, a Localized Health Impacts Information Form, and a Utility Data Release Authorization. **These documents are not required to be completed at the application stage.** Examples of these documents are included in this solicitation as Attachments 4, 5, 6, 8 and 9 so applicants know what they will be required to complete if awarded under this solicitation.

1. **CEQA Worksheet (Attachment 4)**

Awardees will be required to complete and submit a CEQA Worksheet. The Energy Commission requires the information on this form to facilitate its evaluation of proposed activities under CEQA, a law that requires state and local agencies in California to assess the potential environmental impacts of their proposed actions. The form will also help applicants to determine CEQA compliance obligations by identifying which proposed activities may be exempt from CEQA and which activities may require additional environmental review. If proposed activities are exempt from CEQA (such as paper studies), the

worksheet will help to identify and document this. This form must be completed regardless of whether the proposed activities are considered a “project” under CEQA.

2. **Localized Health Impacts Information Form (Attachment 5)**

Awardees will be required to complete and submit a Localized Health Impacts Information Form. The Energy Commission requires this information to assist in developing and publishing a Localized Health Impacts report.

3. **Scope of Work (Attachment 6)**

Awardees will be required to complete and submit a Scope of Work, which will include, but not be limited to, the following tasks:

- Task 1 Administration
- Task 2 Install Charging Infrastructure
- Task 3 Purchase School Bus
- Task 4 Scrap Replaced Bus
- Task 5 Data Collection and Analysis

4. **Utility Data Release Authorization (Attachment 8) and Facility and Service Account Information Form (Attachment 9)**

Awardees will be required to complete and submit a Utility Data Release Authorization and Service Account Information Form.

Public Resources Code section 26240(a) requires an entity that receives funds from the Clean Energy Job Creation Program Fund to authorize its local electric and gas utilities to provide 12 months of past and ongoing usage and billing records at the school facility site level to the Energy Commission. This authorization will allow the Commission to access both historical (the past 12 months) and future utility billing data. This data will help quantify the costs and benefits of funded projects.

5. **Energy use before new bus delivery.**

Applicants will be required to provide a 12-month summary of fueling energy usage and mileage of the existing bus fleet. In addition, applicants will be required to provide a 12-month summary of the electric energy usage of the location where the new electric buses will be charged. For example, this may be the transportation facility bus barn.

III. Application Format, Required Documents, and Delivery

A. REQUIRED FORMAT FOR AN APPLICATION

This section contains the format requirements and instructions on how to submit an application. The format is prescribed to assist the applicant in meeting State requirements and to enable the Energy Commission to evaluate each application uniformly and fairly. Applicants must follow all application format instructions, answer all questions, and supply all requested data.

All applications submitted under this solicitation must be typed or printed using a standard 11-point font, single-spaced and a blank line between paragraphs. Pages must be numbered and sections titled and printed back-to-back.

B. METHODS FOR DELIVERY

1. Electronic Submission through the Grant Solicitation System

The preferred method of delivery for this solicitation is the Energy Commission's Grant Solicitation System, available at: <https://gss.energy.ca.gov/>. This online tool allows applicants to submit their electronic documents to the Energy Commission prior to the date and time specified in this solicitation. Electronic files must be in Microsoft Word (.doc format) and Excel Office Suite formats unless originally provided in the solicitation in another format. Attachments requiring signatures may be scanned and submitted in PDF format. Submit the Attachment 1 Application Form in both Excel and PDF versions. Applicants applying for a CNG bus must also submit the Attachment 2 CNG School Bus Application Form in both Excel and PDF versions. The submitted PDF versions must include signatures. The system will not allow applications to be submitted after the due date and time.

First time users must register as a new user to access the system. Applicants will receive a confirmation email after all required documents have been successfully uploaded. A tutorial of the system will be provided at the pre-application workshop and you may contact the Commission Agreement Officer identified in the Contact Information section of the solicitation for more assistance.

2. Hard Copy Submittals

a. **Delivery:** Although not preferred, an applicant may deliver a hard copy of an application by:

- U.S. Mail
- In Person
- Courier service

Applications submitted in hard copy must be delivered to the Energy Commission Contracts, Grants and Loans Office during normal business hours and prior to the date and time specified in this solicitation. Applications received after the specified date and time are considered late and will not be accepted. There are no exceptions. Postmark dates of

mailing, E-mail and facsimile (FAX) transmissions are not acceptable in whole or in part, under any circumstances.

There is no need to submit a hard copy of an application that is submitted through the Grant Solicitation System.

- b. ***Number of Copies for Hard Copy Submittals:*** Applicants may submit only an original application. No additional hard copies of the application are needed.
- c. ***Electronic Copies:*** Applicants must also submit electronic files of the application on ***CD-ROM or USB memory stick*** along with the hard copy submittal. Only one CD-ROM or USB memory stick is needed. Electronic files must be in Microsoft Word (.doc format) and Excel Office Suite formats.
- d. ***Packaging and Labeling for Hard Copy Submittals:*** The original application must be labeled "Grant Funding Opportunity GFO-17-607," and include the title of the application. The application should be bound only with a binder clip.

Deliver your application in a sealed package and label as follows:

Person's Name, Phone # Applicant's Name Street Address City, State, Zip Code FAX #	California Energy Commission Contracts, Grants & Loans Office Attn: GFO-17-607 1516 Ninth Street, MS-18 Sacramento, California 95814
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C. APPLICATION ORGANIZATION

Item	Attachment Number (if applicable)
Application Form	Attachment 1
CNG Application Form (for CNG buses only)	Attachment 2
Copy of current CHP Safety Certification for all buses to be replaced (Form 292)	N/A
Copy of current DMV registration	N/A
Governing Board Resolution	Attachment 3
Route profile Evaluation (for CNG buses only)	N/A

Each application must contain the following forms or the application may be rejected:

1. **Application Form**
Applicants must include a completed Application Form shown in Attachment 1. Applicants should submit an Excel version as well as a signed PDF version of Attachment 1. The Application Form must be signed by an authorized representative of the applicant's organization. This signature certifies that all information in the application is correct and complete to the best of the applicant's knowledge, that the application does not contain any confidential or proprietary information and that the applicant has read the Terms and Conditions and will accept them without negotiation if awarded. This signature also authorizes the California Energy Commission to independently verify information contained in the application and obtain a credit report on the applicant's organization. An instructional video has been made available for applicant use and can be found online at the following web address:
<http://www.energy.ca.gov/transportation/schoolbus/index.html>
2. **CNG School Bus Application Form**
If requesting a CNG school bus replacement, applicants must include a completed and signed CNG School Bus Application Form. CNG school bus applicants should submit an Excel version as well as a signed PDF version of Attachment 2. See Attachment 2 for details. This signature certifies that all information in the application is correct and complete to the best of the applicant's knowledge, that the application does not contain any confidential information. This signature also authorizes the California Energy Commission to independently verify information contained in the application.
3. **CHP Safety Certification**
A copy of the current CHP Safety Certification (Form 292) is required for each bus being replaced.
4. **Current DMV Registration**
A copy of the current DMV registration is required for each bus being replaced.
5. **Governing Board Resolution**
A resolution from the school district, COE or JPA governing board authorizing submittal of the application and identifying an individual authorized to apply for school bus grant funding and execute all necessary grant agreement documents is required.
6. **Route Profile Evaluation (only required for CNG replacement bus)**
Any school district, COE or JPA requesting a CNG bus replacement is required to provide a Route Profile Evaluation that states and explains in detail why electric school buses are unable to be used for any of the routes for the applying school district, COE or JPA. The Route Profile Evaluation must establish at least 2 of the CNG Bus Selection Criteria in order to be eligible for a CNG school bus replacement. See Attachment 2 for more details. These evaluations should be performed by franchise dealers for bus manufacturers or other qualified independent parties. Many of these services can be performed free of cost to school districts, COEs, and JPAs.

IV. Evaluation Process and Criteria

A. APPLICATION EVALUATION

This section explains how the applications will be evaluated.

Applications will be evaluated and scored based on the responses to the information requested in this solicitation. Applications will first be screened for compliance with the Administrative and Technical Screening Criteria listed below. Each individual school bus proposed to be replaced in an application that passes screening will then be evaluated and assigned a final score based on the Evaluation Criteria listed below. Buses being replaced by electric buses will be categorized by region and then ranked according to their final scores. Buses being replaced by CNG buses will be ranked according to their final scores and will not be categorized by region. These rankings will be published as an initial Notice of Proposed Awards (NOPA). The entire evaluation process from receipt of applications to posting of the Notice of Proposed Awards (NOPA) is confidential. All submitted documents will become publicly available records after the NOPA is posted or the solicitation is cancelled.

The initial NOPA will be used to inform applicants in a separate competitive bus manufacturers solicitation planned for release in late 2018. That solicitation will award bus manufacturers and will result in bulk purchase agreements with the awarded manufacturers which will establish the price for electric school buses. The intent of the bulk purchase agreements is to establish an electric school bus price that will result in the manufacture and delivery of as many of the electric school buses listed in the initial NOPA as possible, in ranked order. A final NOPA will be published indicating the school bus replacements proposed for funding.

To evaluate all applications, the Energy Commission will organize an Evaluation Committee. The Evaluation Committee may consist of Energy Commission staff or staff of other California state entities.

1. Screening Criteria

The Contracts, Grants and Loans Office will screen applications for compliance with the Administrative Screening Criteria listed below. The Evaluation Committee will screen applications for compliance with the Technical Screening criteria. Applications that fail any of the Administrative or Technical Screening Criteria shall be disqualified and eliminated from further evaluation.

2. Administrative Screening Criteria

ADMINISTRATIVE SCREENING CRITERIA <i>The Application must pass ALL administrative screening criteria.</i>		Pass/Fail
1. The application is received by the Energy Commission's Contracts, Grants, and Loans Office by the due date and time specified in the "Key Activities and Dates" in Section I of this solicitation.		<input type="checkbox"/> Pass <input type="checkbox"/> Fail
2. The applicant has signed Attachment 1 Application Form, and if applying for a CNG school bus, the applicant has signed Attachment 2 CNG School Bus Application Form.		<input type="checkbox"/> Pass <input type="checkbox"/> Fail
3. The applicant has not included a statement that is contrary to the required authorizations and certifications.		<input type="checkbox"/> Pass <input type="checkbox"/> Fail

3. Technical Screening Criteria

- a. The applicant is an eligible applicant. See Section II.A
- b. The project is an eligible project. See Sections II.B. and II.C

4. Grounds to Reject an Application

In addition to the Screening Criteria identified within this solicitation, the Energy Commission reserves the right to reject an application and/or cancel an award if at any time during the application or agreement process any of the following circumstances are discovered:

- a. The application contains false or intentionally misleading statements or references which do not support an attribute or condition contended by the applicant.
- b. The application is intended to erroneously and fallaciously mislead the State in its evaluation of the application and the attribute, condition, or capability is a requirement of this solicitation.
- c. The application does not literally comply or contains caveats that conflict with the solicitation and the variation or deviation is material or it is otherwise non-responsive.

5. Technical Evaluation

Applications passing all screening criteria will be submitted to the Evaluation Committee to review and score based on the Evaluation Criteria in this solicitation.

The Evaluation Committee reserves the right to schedule a clarification interview with an applicant that will either be held by telephone or in person at the Energy Commission for the purpose of clarification and verification of information provided in the application. However, these interviews may not be used to change or add to the contents of the original application. Applicants will not be reimbursed for time spent answering clarifying questions.

The Energy Commission will recommend awards to the highest ranked projects (according to final overall application score) until available funding under this solicitation has been exhausted.

B. NOTICE OF PROPOSED AWARDS

The results of the electric bus applications evaluation will be posted in an initial NOPA and will include the rank order of buses. A final NOPA will be posted for CNG awards at the same time. A final NOPA for electric bus awards is anticipated for posting in February 2019. The Energy Commission will post all NOPAs at the Energy Commission's headquarters in Sacramento, publish all the initial and final NOPAs on the Energy Commission's website, and mail the all NOPAs to all parties that submitted an application.

C. DEBRIEFINGS

Unsuccessful applicants may request a debriefing after the release of the NOPA. A request for debriefing must be received no later than 30 days after the NOPA is released.

D. EVALUATION CRITERIA

Each individual school bus proposed to be replaced in the application will be evaluated independently based on the following criteria:

Criterion		Possible Points
1. Age of School Bus Individual school buses will be evaluated on the Age of Bus (see Definition of Key Terms in Section V.A of this solicitation). Buses will be ranked according to Age of Bus with the oldest buses ranking highest. Points will be assigned as follows:		70
Rank of Age of Bus Based on Applications Received	Percentage of Points	
95 th percentile and above	100%	
90 th – less than 95 th percentile	95%	
80 th – less than 90 th percentile	90%	
70 th – less than 80 th percentile	85%	
60 th – less than 70 th percentile	80%	
50 th – less than 60 th percentile	75%	
40 th – less than 50 th percentile	70%	
30 th – less than 40 th percentile	65%	
20 th – less than 30 th percentile	60%	
10 th – less than 20 th percentile	55%	
less than 10 th percentile	50%	

<p>2. Benefits to Disadvantaged Communities</p> <p>Individual buses will be assigned scores based on the highest scored disadvantaged community (DAC) (in terms of percentage) served by the school district/COE/JPA based on CalEnviroScreen 3.0. Census tracts with CalEnviroScreen scores of 71% and higher were overlaid with California public school districts. Results of this analysis are contained in Appendix A <u>for all California public school districts and COEs. Appendix B contains the DAC score analysis for JPAs. Both appendices are found in</u> Attachment 1. Appendix A <u>and B</u> will be the basis for the score assigned under this criterion. Scores will be assigned as follows:</p> <table><tr><th>Percentage per CalEnviroScreen</th><th>Percentage of Points</th></tr><tr><td>96% and above</td><td>100%</td></tr><tr><td>91% - 95%</td><td>90%</td></tr><tr><td>86% - 90%</td><td>80%</td></tr><tr><td>81% - 85%</td><td>70%</td></tr><tr><td>76% - 80%</td><td>60%</td></tr><tr><td>71%-75%</td><td>50%</td></tr><tr><td>70% or less</td><td>0%</td></tr></table>	Percentage per CalEnviroScreen	Percentage of Points	96% and above	100%	91% - 95%	90%	86% - 90%	80%	81% - 85%	70%	76% - 80%	60%	71%-75%	50%	70% or less	0%	10
Percentage per CalEnviroScreen	Percentage of Points																
96% and above	100%																
91% - 95%	90%																
86% - 90%	80%																
81% - 85%	70%																
76% - 80%	60%																
71%-75%	50%																
70% or less	0%																
<p>3. Free and Reduced Priced Meals (FRPM)</p> <p>Bus replacements applied for by school districts/COEs/JPAs will be assigned scores based on the level of FRPM in the school district/COE/JPA as reported in the 2017-18 First Principal Apportionment (P-1). Appendix A of Attachment 1 contains the FRPM percentages for all California <u>public</u> school districts, and COEs. <u>Appendix B contains the FRPM percentages for JPAs.</u> Appendix A <u>and B</u> will be the basis for the score assigned under this criterion. Scores will be assigned as follows:</p> <table><tr><th>Percentage of Students on FRPM per Appendix A or B of Application</th><th>Percentage of Points</th></tr><tr><td>Greater than 50%</td><td>Percentage of students on FRPM (See appendix A <u>or B</u> of application) + 5% Maximum percentage allowed is 100%</td></tr><tr><td>0% - 50%</td><td>Percentage of students on FRPM (See appendix A <u>or B</u> of application)</td></tr></table>	Percentage of Students on FRPM per Appendix A or B of Application	Percentage of Points	Greater than 50%	Percentage of students on FRPM (See appendix A <u>or B</u> of application) + 5% Maximum percentage allowed is 100%	0% - 50%	Percentage of students on FRPM (See appendix A <u>or B</u> of application)	20										
Percentage of Students on FRPM per Appendix A or B of Application	Percentage of Points																
Greater than 50%	Percentage of students on FRPM (See appendix A <u>or B</u> of application) + 5% Maximum percentage allowed is 100%																
0% - 50%	Percentage of students on FRPM (See appendix A <u>or B</u> of application)																
Total Possible Points		100															

E. MINIMUM PASSING SCORE

There is no minimum passing score under this solicitation. All buses passing the administrative and technical screening criteria will be ranked according to their overall score based on the Evaluation Criteria above. The Energy Commission, in its sole discretion, reserves the right to establish the funding line once the buses have been ranked according to final score and all ties have been broken.

F. TIE BREAKERS

If the score for two or more individual buses are tied and there are insufficient funds to recommend a proposed award for those buses, ties will be broken in the following order:

1. Older buses based on the Age of Bus (see defined terms in Section V.A of this solicitation) will be ranked higher. For example, if a 1980 and 1982 bus are tied, the 1980 bus will be ranked higher.
2. If buses are still tied after tiebreaker #1, buses serving a school district/COE/JPA that have a higher percentage of students on FRPM will be ranked higher. For example, if two school buses are still tied after tiebreaker #1 and the two school districts/COEs/JPAs have FRPM percentages of 60% and 62%, the bus serving the school district/COE/JPA with the 62% FRPM percentage will be ranked higher.
3. If buses are still tied after tiebreakers #1 and #2, buses serving a school district/COE/JPA containing a disadvantaged community with a higher percentage per CalEnviroScreen 3.0 will be ranked higher. For example, if two school buses are still tied after tiebreaker #1 and the two school districts/COEs/JPAs have disadvantaged community scores of 90% and 95%, the bus serving the school district/COE/JPA with the 95% score will be ranked higher.
4. If buses are still tied after tiebreakers #1, #2, and #3, ties will be broken using an objective tiebreaker such as a random draw.

V. Administration

A. DEFINITION OF KEY WORDS

Important definitions for this solicitation are presented below:

Word/Term	Definition
Age of Bus	Age of chassis (model year), not age of engine
Applicant	Respondent to this solicitation
Application	Formal written response to this document from applicant
CAM	Commission Agreement Manager
CAO	Commission Agreement Officer
COE	County Office of Education located in California.
CalEnviroScreen	CalEPA's online web application documenting California communities in terms of air quality and other socioeconomic factors to determine where an area falls within the definition of Disadvantaged Communities.
Disadvantaged Communities	These are communities defined as areas representing census tracts scoring in the top 25% in <i>CalEnviroScreen 3.0</i> . (https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-30) Identification is based on geographic, socioeconomic, public health, and environmental hazard criteria. The criteria may include, but are not limited to: 1) Areas disproportionately affected by environmental pollution and other hazards that can lead to negative public health effects, exposure, or environmental degradation; 2) Areas with concentrations of people that are of low income, high unemployment, low levels of homeownership, high rent burden, sensitive populations, or low levels of educational attainment.
Energy Commission	California Energy Commission
Free and Reduced Priced Meals	A child nutrition program that provides free or reduced priced meals to students based on a family's income level.
JPA	Joint Power Authorities currently operating home-to-school transportation programs on behalf of local educational agencies located in California
School District	A public school district located in California.
Solicitation	Grant Funding Opportunity, which refers to this entire solicitation document and all its attachments and exhibits
State	State of California

B. COST OF DEVELOPING APPLICATION

The applicant is responsible for the cost of developing an application, and this cost cannot be charged to the State.

C. CONFIDENTIAL INFORMATION

The Energy Commission will not accept or retain any applications that have any portion marked confidential.

D. SOLICITATION CANCELLATION AND AMENDMENTS

It is the policy of the Energy Commission not to solicit applications unless there is a bona fide intention to award an agreement. However, if it is in the State's best interest, the Energy Commission reserves the right to do any of the following:

- Cancel this solicitation.
- Revise the amount of funds available under this solicitation.
- Amend this solicitation as needed.
- Reject any or all applications received in response to this solicitation.

If the solicitation is amended, the Energy Commission will send an addendum to all parties who requested the solicitation and will also post it on the Energy Commission's website at www.energy.ca.gov/contracts.

E. ERRORS

If an applicant discovers any ambiguity, conflict, discrepancy, omission, or other error in the solicitation, the applicant shall immediately notify the Energy Commission of such error in writing and request modification or clarification of the document. Modifications or clarifications will be given by written notice to all parties who requested the solicitation, without divulging the source of the request for clarification. The Energy Commission shall not be responsible for failure to correct errors.

F. MODIFYING OR WITHDRAWAL OF APPLICATION

An applicant may, by letter to the Commission Agreement Officer at the Energy Commission, withdraw or modify a submitted application before the deadline to submit applications. Applications cannot be changed after that date and time. An application cannot be "timed" to expire on a specific date. For example, a statement such as the following is non-responsive to the solicitation: "This application and the cost estimate are valid for 60 days."

G. IMMATERIAL DEFECT

The Energy Commission may waive any immaterial defect or deviation contained in an applicant's application. The Energy Commission's waiver shall in no way modify the application or excuse the successful applicant from full compliance.

H. DISPOSITION OF APPLICANT'S DOCUMENTS

The entire evaluation process from receipt of applications up to the posting of the Notice of Proposed Award is confidential. On the Notice of Proposed Award posting date, or date of solicitation cancellation, all applications and related material submitted in response to this solicitation become a part of the property of the State and public record.

I. APPLICANTS' ADMONISHMENT

This solicitation contains the instructions governing the format in which the application is to be submitted, the material to be included, the requirements which must be met to be eligible for consideration, and applicant responsibilities. Applicants must take the responsibility to carefully read the entire solicitation, ask appropriate questions in a timely manner, submit all required responses in a complete manner by the required date and time, and make sure that all procedures and requirements of the solicitation are followed and appropriately addressed.

J. AGREEMENT REQUIREMENTS

The content of this solicitation shall be incorporated by reference into the final agreement. See the sample agreement terms and conditions (Attachments 10(a) and 10(b)) included in this solicitation.

The Energy Commission reserves the right to negotiate with applicants to modify the project scope, the level of funding, or both. If the Energy Commission is unable to successfully negotiate and execute a funding agreement with an applicant, the Energy Commission, at its sole discretion, reserves the right to cancel the pending award and fund the next highest ranked eligible project.

The Energy Commission must formally approve all proposed grant awards. School Bus Replacement Program agreements for over \$75,000 must be scheduled and considered at an Energy Commission Business Meeting for approval by the Energy Commission.

Public agencies that receive funding under this solicitation must provide an authorizing resolution approved by their governing authority to enter into an agreement with the Energy Commission and designating an authorized representative to sign.

The Energy Commission will send the approved agreement, including the Terms and Conditions, to the grant recipient for review, approval, and signature. Once the grant recipient signs, the Energy Commission will fully execute the agreement. Recipients are approved to begin the project only after full execution of the agreement.

K. NO AGREEMENT UNTIL SIGNED AND APPROVED

No agreement between the Energy Commission and the successful applicant is in effect until the agreement is signed by the Recipient, approved at an Energy Commission Business Meeting, and signed by the Energy Commission representative.

The Energy Commission reserves the right to modify the award documents prior to executing the agreement.

Instructions

An instructional video has been made available for applicant use and can be found online at the following web address: <http://www.energy.ca.gov/transportation/schoolbuses/index.html>

1. School or Site Information

First enter the name of the applying public school district (district) or County Office of Education (COE), County-District-School (CDS) code, address, city, and zip code. Next enter the address, city, and zip code of the location where the bus will be stationed and fueled or charged. Finally, enter the name, email address, and telephone number of the school district's or COE's project manager. The project manager does not need to be an authorized representative for the district or COE, but will be the first point of contact between the California Energy Commission (CEC) and the district or COE.

Input your district's or COE's senate district number, assembly district number and local air district. Links have been provided below to determine this information.

Air district: <https://www.arb.ca.gov/app/dislookup/dislookup.php>

Senate and Assembly districts: <http://findyourrep.legislature.ca.gov/>

2. Disadvantaged Communities and Free and Reduced Price Meals

Disadvantaged communities (DACs) are communities designated by CalEPA, pursuant to Senate Bill 535 (De León), using the California Communities Environmental Health Screening Tool ("CalEnviroScreen"). CalEnviroScreen was developed by the Office of Environmental Health Hazard Assessment to identify communities in California most burdened by pollution from multiple sources and most vulnerable to its effects, taking into account socioeconomic characteristics and underlying health status. Disadvantaged communities are identified by census tract and are those that scored at or above the 75th percentile.

Individual students are eligible for free or reduced-price meals (FRPM) if they have a special status, if their families indicate they have incomes under the eligibility ceiling or are participating in CalFresh or CalWORKS.

For this portion of the application, please refer to Appendix A that lists all eligible districts and COEs with the corresponding DAC percentage and FRPM percentage. For the applicant's convenience, both DAC and FRPM percentages have been tabulated and the scores equated. The first question asks for the combined DAC and FRPM score listed in Appendix A. Enter the combined score listed in Appendix A into the application. If the applying district or COE disagrees with the score listed in Appendix A, or any of the percentages, please explain why in the appropriate box and provide the corrected score.

3. Bus Selection

Enter the total number of requested buses in the appropriate cell. The maximum request per district or COE is limited to 10 buses. The next question asks to identify from the number of buses requested, how many will be used for routes that service students with disabilities. Type or select the number of requested buses that will be needed to service students with disabilities. This cannot exceed the total number of buses requested in the previous selection.

Table 1 is used to report information about the 25 oldest buses in the district's or COE's bus fleet. The buses listed in Table 1 do not have to be eligible for replacement under this program. If there is anything that prevents a bus from being replaced, but it is one of the 25 oldest buses in the fleet, it should still be listed.

If the district or COE has less than 25 buses, list the entire fleet. If a district or COE has more than 25 buses with a chassis at least 20 years old and the applicant is willing to provide the information for the extra buses, please attach a list with the same information requested in the table.

Reading Table 1 from left to right:

- Year: Enter the model year of the bus. The year refers specifically to the year of the chassis only. Enter the four-digit year, for example 1986.
 - Type: Enter information on the type of bus. The options of A, B, C, and D. Using the drop down menu, select the appropriate option for the bus.
 - VIN or Vehicle Identification Number: Enter the 17-character code. Pre-1981 buses may have a VIN of less than 17 characters.
 - Owned and Operated for 1+ Years? Using the drop down menu, select the appropriate response (yes, no, or unsure). Buses that have not been in the applicant's school bus fleet and in operation for 1+ year are ineligible for replacement. If a bus is selected for replacement, the applicant will need to verify that it has been in the applicant's fleet and in operation for a minimum of 1 year.
 - Fuel Type: Enter the type of fuel used by the current bus. Using the drop down menu, select the appropriate fuel type.
- The next two questions relate to the new bus(es) being requested. Do not list a replacement type or fuel if the existing bus on the list is ineligible for replacement for any reason. One of the main scoring criteria for applications will be the age of the existing bus. It is important for applicants to request the most desired bus types and fuels for the oldest buses on the list. Additionally, applicants can identify replacement types for more buses than they're requesting to replace.

- Replacement Type: Enter the type of bus requested to replace the eligible buses on the list. Using the drop down menu, select the new bus type.
- Replacement Fuel: Using the drop down menu, select the replacement bus. Options include electric, CNG, electric special needs or CNG special needs.
- Have you applied for other funds related to this bus? There are other public grants that allow for school bus replacement, most notably the California Air Resources Board Rural School Bus Program. A bus is ineligible to be selected for replacement by both this and other grants. Indicate in this column whether the identified bus has been used to apply for another school bus replacement grant. If the applicant has applied to replace this bus using other grants but the bus is not selected by another program it will remain eligible for replacement through this grant. If selected for replacement by another grant it will not be eligible to be replaced through this grant. If the applicant has applied for other funds for one or more of the buses identified in Table 1 detail will need to be provided in the box between Table 1 and Table 2. Include the name of the entity providing the funding, when the application was submitted, current status of the application, and any other relevant information.

An example of how to complete Table 1 is directly below.

Year	Type	VIN	Owned and Operated for 1+ Years?	Fuel Type	Replacement Type	Replacement Fuel	Have you applied for other funds related to this bus?
1972	Type D	1HG8H41JXMN	Yes	Diesel	Type C	Electric	No
1976	Type D	1H8H41MKN186	Yes	Diesel	Type D	Electric	No
1982	Type C	1HG8H41JXRN109195	Yes	Diesel	Type C	CNG	No
1990	Type D	1HG8H41JXMN109207	Yes	Diesel			Yes
1992	Type A	1HG8H41JXMN109568	Yes	Diesel	Type D	Electric	No
1994	Type C	1HG8H41JXMN109654	Yes	Diesel	Type A	CNG	No
1996	Type B	1HG8H41JXMT105842	Yes	Diesel	Type A	Electric	No
1996	Type D	1HG8H41JXMN108526	Yes	Diesel	Type D	Electric	No
1998	Type C	1HG8H41JXMN135624	Yes	Diesel	Type D	Electric	No
1998	Type C	1HG8H41JXMN658726	Yes	CNG			No
1999	Type B	1HG8H41JXMN109133	Yes	CNG			No
2000	Type A	1HG8H41JXMN109122	Yes	CNG			No

May 2018

Attachment 1: Instructions

The solicitation manual lists the scoring criteria for both DAC and FRPM. For convenience, CEC staff tabulated both DAC and FRPM percentages and equated scores using the scoring criteria and each school district's or COE's DAC and FRPM percentages. Individual DAC and FRPM percentages are displayed in case of error or dispute. If the applicant believes one or both percentages are incorrect, or the combined score was calculated incorrectly, Section 2 of the application allows the applicant to dispute the score.

Name of District or

City:

Name of project manager:

Project manager email: |

Project manager email:

What is the listed combined DAC and FRPM score?

ation in Appendix A is believed to be incorrect please

of requested buses that will service special needs	
--	--

Type	VIN
------	-----

[illegible]

For all buses above where you are

Is this	
---------	--

[illegible]

Does electrical infrastru

Attachment 1: Instructions

be stationed?	
If yes, do you need additional infrastructure to support the new bus?	
Would you like to apply for up to \$60,000 per bus in additional electrical infrastructure?	
How far will the charger(s) be from the electricity panels?	
Do the panels need to be upgraded to accommodate the charger(s)?	
Will trenching and paving need to be done to put in the charger(s)?	
Will the installation of the charger(s) be done by in-house maintenance and operations staff?	

5. Workforce Training and Development

Is your workforce trained in using and maintaining electric buses and infrastructure?	
Would you like to apply to receive workforce training and development?	

6. Additional Funding

Has the engine or vehicle in this application been considered for or awarded replacement funding from another public agency?	
If the answer to the above question is yes, please give the Agency name, status of application and funding amount requested:	

7. Scrapping

Is there anything that prevents you from scrapping this bus within 12 months of delivery of the replacement bus?	
If the answer to the above question is yes or unsure, what is preventing scrapping of this bus?	

8. Certification

I hereby authorize the California Energy Commission to make any inquiries necessary to verify the information I have presented in my Application.

I hereby authorize the California Energy Commission to obtain business credit reports and make any inquiries necessary to verify and evaluate the financial condition of the applicant.

I hereby certify that this application does not contain any confidential or proprietary information.

I hereby certify to the best of my knowledge and belief that I have read, understand, and do hereby accept the terms and conditions contained in this solicitation, including the provisions of the Agreement Terms and Conditions and, further, I am willing to enter into an agreement with the Commission to conduct the proposed project according to the terms and conditions without negotiation.

I hereby certify to the best of my knowledge, and under penalty of perjury, that the information contained in this Application is correct and complete.

I hereby certify that I am authorized to complete and sign this form on behalf of the applicant.

Type or Print Name of Authorized Representative:	
Signature of Authorized Representative:	
Date:	

Attachment 1: Instructions

Local Educational Agency Name	LEA Type	County	Competitive Region	DAC	FRPM	DAC score	FRPM Score	Combined DAC and FRPM Score
ABC Unified	Public District	Los Angeles	Los Angeles	90%	51.5%	8	11.3	19.3
Acalanes Union High	Public District	Contra Costa	North	0%	6.7%	0	1.3	1.3
Acton-Agua Dulce Unified	Public District	Los Angeles	Los Angeles	0%	47.9%	0	9.6	9.6
Adelanto Elementary	Public District	San Bernardino	Central	95%	81.1%	9	17.2	26.2
Alameda Co. Office of Education	County Office of Education	Alameda	North	100%	66.2%	10	14.2	24.2
Alameda Unified	Public District	Alameda	North	100%	31.3%	10	6.3	16.3
Albany City Unified	Public District	Alameda	North	85%	20.2%	7	4.0	11.0
Alexander Valley Union Elementary	Public District	Sonoma	North	0%	23.3%	0	4.7	4.7
Alhambra Unified	Public District	Los Angeles	Los Angeles	95%	67.2%	9	14.4	23.4
Alisal Union	Public District	Monterey	Central	85%	84.3%	7	17.9	24.9
Allensworth Elementary	Public District	Tulare	Central	90%	95.1%	8	20	28.0
Alpaugh Unified	Public District	Tulare	Central	95%	71.8%	9	15.4	24.4
Alpine Co. Office of Education	County Office of Education	Alpine	North	0%	0.0%	0	0.0	0.0
Alpine County Unified	Public District	Alpine	North	0%	72.5%	0	15.5	15.5
Alpine Union Elementary	Public District	San Diego	South	100%	29.1%	10	5.8	15.8
Alta Loma Elementary	Public District	San Bernardino	Central	0%	38.6%	0	7.7	7.7
Alta Vista Elementary	Public District	Tulare	Central	90%	73.1%	8	15.6	23.6
Alta-Dutch Flat Union Elementary	Public District	Placer	North	85%	49.5%	7	9.9	16.9
Alum Rock Union Elementary	Public District	Santa Clara	North	0%	81.3%	0	17.3	17.3
Alview-Dairyland Union Elementary	Public District	Madera	Central	0%	64.8%	0	14.0	14.0
Alvord Unified	Public District	Riverside	South	100%	78.3%	10	16.7	26.7
Amador Co. Office of Education	County Office of Education	Amador	North	0%	38.0%	0	7.6	7.6
Amador County Unified	Public District	Amador	North	0%	46.8%	0	9.4	9.4
Anaheim Elementary	Public District	Orange	South	100%	86.0%	10	18.2	28.2
Anaheim Union High	Public District	Orange	South	100%	72.1%	10	15.4	25.4
Anderson Union High	Public District	Shasta	North	0%	54.0%	0	11.8	11.8
Anderson Valley Unified	Public District	Mendocino	North	0%	80.5%	0	17.1	17.1
Antelope Elementary	Public District	Tehama	North	0%	56.5%	0	12.3	12.3
Antelope Valley Union High	Public District	Los Angeles	Los Angeles	95%	71.2%	9	15.2	24.2
Antioch Unified	Public District	Contra Costa	North	95%	66.8%	9	14.4	23.4
Apple Valley Unified	Public District	San Bernardino	Central	75%	64.5%	5	13.9	18.9
Arcadia Unified	Public District	Los Angeles	Los Angeles	0%	26.4%	0	5.3	5.3
Arcata Elementary	Public District	Humboldt	North	0%	53.0%	0	11.6	11.6
Arcohe Union Elementary	Public District	Sacramento	North	0%	60.0%	0	13.0	13.0
Arena Union Elementary	Public District	Mendocino	North	0%	80.0%	0	17.0	17.0
Armona Union Elementary	Public District	Kings	Central	90%	81.5%	8	17.3	25.3
Aromas/San Juan Unified	Public District	San Benito	Central	90%	64.8%	8	14.0	22.0
Arvin Union	Public District	Kern	Central	85%	95.6%	7	20	27.0
Atascadero Unified	Public District	San Luis Obispo	Central	90%	39.3%	8	7.9	15.9
Atwater Elementary	Public District	Merced	Central	95%	83.2%	9	17.6	26.6
Auburn Union Elementary	Public District	Placer	North	0%	59.9%	0	13.0	13.0
Azusa Unified	Public District	Los Angeles	Los Angeles	95%	82.5%	9	17.5	26.5
Baker Valley Unified	Public District	San Bernardino	Central	80%	61.2%	6	13.2	19.2
Bakersfield City Elementary	Public District	Kern	Central	100%	89.8%	10	19.0	29.0
Baldwin Park Unified	Public District	Los Angeles	Los Angeles	100%	86.5%	10	18.3	28.3
Ballard Elementary	Public District	Santa Barbara	Central	0%	7.6%	0	1.5	1.5
Ballico-Cressey Elementary	Public District	Merced	Central	95%	63.2%	9	13.6	22.6
Bangor Union Elementary	Public District	Butte	North	0%	68.4%	0	14.7	14.7
Banning Unified	Public District	Riverside	South	75%	85.6%	5	18.1	23.1
Banta Elementary	Public District	San Joaquin	Central	85%	55.3%	7	12.1	19.1
Barstow Unified	Public District	San Bernardino	Central	95%	79.3%	9	16.9	25.9
Bass Lake Joint Union Elementary	Public District	Madera	Central	0%	58.9%	0	12.8	12.8
Bassett Unified	Public District	Los Angeles	Los Angeles	100%	88.6%	10	18.7	28.7
Bayshore Elementary	Public District	San Mateo	North	75%	66.7%	5	14.3	19.3
Bear Valley Unified	Public District	San Bernardino	Central	0%	71.3%	0	15.3	15.3
Beardsley Elementary	Public District	Kern	Central	100%	88.4%	10	18.7	28.7
Beaumont Unified	Public District	Riverside	South	85%	56.8%	7	12.4	19.4
Bella Vista Elementary	Public District	Shasta	North	0%	63.9%	0	13.8	13.8
Bellevue Elementary	Public District	Tuolumne	Central	0%	51.9%	0	11.4	11.4
Bellevue Union Elementary	Public District	Sonoma	North	80%	80.8%	6	17.2	23.2
Bellflower Unified	Public District	Los Angeles	Los Angeles	95%	68.6%	9	14.7	23.7
Belmont-Redwood Shores Elementary	Public District	San Mateo	North	0%	8.4%	0	1.7	1.7
Belridge Elementary	Public District	Kern	Central	90%	85.0%	8	18.0	26.0
Benicia Unified	Public District	Solano	North	80%	24.5%	6	4.9	10.9
Bennett Valley Union Elementary	Public District	Sonoma	North	0%	24.7%	0	4.9	4.9
Berkeley Unified	Public District	Alameda	North	80%	34.9%	6	7.0	13.0
Berryessa Union Elementary	Public District	Santa Clara	North	90%	34.6%	8	6.9	14.9
Beverly Hills Unified	Public District	Los Angeles	Los Angeles	0%	16.9%	0	3.4	3.4

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Big Creek Elementary	Public District	Fresno	Central	0%	23.7%	0	4.7	4.7
Big Lagoon Union Elementary	Public District	Humboldt	North	0%	70.6%	0	15.1	15.1
Big Oak Flat-Groveland Unified	Public District	Tuolumne	Central	0%	55.7%	0	12.1	12.1
Big Pine Unified	Public District	Inyo	Central	0%	75.5%	0	16.1	16.1
Big Springs Union Elementary	Public District	Siskiyou	North	0%	57.5%	0	12.5	12.5
Big Sur Unified	Public District	Monterey	Central	0%	30.7%	0	6.1	6.1
Big Valley Joint Unified	Public District	Lassen	North	0%	64.4%	0	13.9	13.9
Biggs Unified	Public District	Butte	North	85%	62.5%	7	13.5	20.5
Bishop Unified	Public District	Inyo	Central	0%	54.7%	0	11.9	11.9
Bitterwater-Tully Union Elemen	Public District	San Benito	Central	0%	32.4%	0	6.5	6.5
Black Butte Union Elementary	Public District	Shasta	North	0%	77.3%	0	16.5	16.5
Black Oak Mine Unified	Public District	El Dorado	North	0%	46.2%	0	9.2	9.2
Blake Elementary	Public District	Kern	Central	85%	7.7%	7	1.5	8.5
Blochman Union Elementary	Public District	Santa Barbara	Central	0%	39.8%	0	8.0	8.0
Blue Lake Union Elementary	Public District	Humboldt	North	0%	64.9%	0	14.0	14.0
Bogus Elementary	Public District	Siskiyou	North	0%	100.0%	0	20	20.0
Bolinas-Stinson Union Elementary	Public District	Marin	North	0%	44.0%	0	8.8	8.8
Bonita Unified	Public District	Los Angeles	Los Angeles	80%	38.4%	6	7.7	13.7
Bonny Doon Union Elementary	Public District	Santa Cruz	Central	0%	23.2%	0	4.6	4.6
Bonsall Unified	Public District	San Diego	South	0%	37.2%	0	7.4	7.4
Borrego Springs Unified	Public District	San Diego	South	0%	77.0%	0	16.4	16.4
Bradley Union Elementary	Public District	Monterey	Central	0%	63.3%	0	13.7	13.7
Brawley Elementary	Public District	Imperial	South	90%	85.7%	8	18.1	26.1
Brawley Union High	Public District	Imperial	South	90%	71.4%	8	15.3	23.3
Brea-Olinda Unified	Public District	Orange	South	85%	30.3%	7	6.1	13.1
Brentwood Union Elementary	Public District	Contra Costa	North	75%	27.6%	5	5.5	10.5
Bret Harte Union High	Public District	Calaveras	Central	0%	41.4%	0	8.3	8.3
Bridgeville Elementary	Public District	Humboldt	North	0%	84.6%	0	17.9	17.9
Briggs Elementary	Public District	Ventura	Central	0%	75.0%	0	16.0	16.0
Brisbane Elementary	Public District	San Mateo	North	85%	20.9%	7	4.2	11.2
Brittan Elementary	Public District	Sutter	North	0%	52.8%	0	11.6	11.6
Browns Elementary	Public District	Sutter	North	0%	54.4%	0	11.9	11.9
Buckeye Union Elementary	Public District	El Dorado	North	0%	19.7%	0	3.9	3.9
Buellton Union Elementary	Public District	Santa Barbara	Central	0%	39.5%	0	7.9	7.9
Buena Park Elementary	Public District	Orange	South	95%	75.4%	9	16.1	25.1
Buena Vista Elementary	Public District	Tulare	Central	90%	70.3%	8	15.1	23.1
Burbank Unified	Public District	Los Angeles	Los Angeles	100%	37.0%	10	7.4	17.4
Burlingame Elementary	Public District	San Mateo	North	0%	12.7%	0	2.5	2.5
Burnt Ranch Elementary	Public District	Trinity	North	0%	72.7%	0	15.5	15.5
Burrel Union Elementary	Public District	Fresno	Central	90%	93.2%	8	19.6	27.6
Burton Elementary	Public District	Tulare	Central	100%	72.7%	10	15.5	25.5
Butte Co. Office of Education	County Office of Education	Butte	North	90%	61.7%	8	13.3	21.3
Butte Valley Unified	Public District	Siskiyou	North	0%	71.8%	0	15.4	15.4
Butteville Union Elementary	Public District	Siskiyou	North	0%	47.8%	0	9.6	9.6
Buttontonwillow Union Elementary	Public District	Kern	Central	90%	54.1%	8	11.8	19.8
Byron Union Elementary	Public District	Contra Costa	North	100%	33.5%	10	6.7	16.7
Cabrillo Unified	Public District	San Mateo	North	0%	39.6%	0	7.9	7.9
Cajon Valley Union	Public District	San Diego	South	90%	66.3%	8	14.3	22.3
Calaveras Co. Office of Education	County Office of Education	Calaveras	Central	0%	54.9%	0	12.0	12.0
Calaveras Unified	Public District	Calaveras	Central	0%	55.7%	0	12.1	12.1
Calxico Unified	Public District	Imperial	South	95%	85.2%	9	18.0	27.0
Caliente Union Elementary	Public District	Kern	Central	85%	74.0%	7	15.8	22.8
Calipatria Unified	Public District	Imperial	South	85%	83.6%	7	17.7	24.7
Calistoga Joint Unified	Public District	Napa	North	0%	73.4%	0	15.7	15.7
Cambrian Elementary	Public District	Santa Clara	North	0%	16.6%	0	3.3	3.3
Camino Union Elementary	Public District	El Dorado	North	0%	51.7%	0	11.3	11.3
Campbell Union	Public District	Santa Clara	North	75%	43.7%	5	8.7	13.7
Campbell Union High	Public District	Santa Clara	North	75%	24.8%	5	5.0	10.0
Campontonville Elementary	Public District	Yuba	North	0%	49.8%	0	10.0	10.0
Canyon Elementary	Public District	Contra Costa	North	0%	6.9%	0	1.4	1.4
Capay Joint Union Elementary	Public District	Glenn	North	0%	47.3%	0	9.5	9.5
Capistrano Unified	Public District	Orange	South	0%	26.0%	0	5.2	5.2
Cardiff Elementary	Public District	San Diego	South	0%	17.6%	0	3.5	3.5
Carlsbad Unified	Public District	San Diego	South	0%	23.7%	0	4.7	4.7
Carmel Unified	Public District	Monterey	Central	0%	17.3%	0	3.5	3.5
Carpinteria Unified	Public District	Santa Barbara	Central	0%	61.5%	0	13.3	13.3
Caruthers Unified	Public District	Fresno	Central	90%	90.1%	8	19.0	27.0
Cascade Union Elementary	Public District	Shasta	North	0%	83.4%	0	17.7	17.7
Castaic Union	Public District	Los Angeles	Los Angeles	0%	33.0%	0	6.6	6.6
Castle Rock Union Elementary	Public District	Shasta	North	0%	75.0%	0	16.0	16.0
Castro Valley Unified	Public District	Alameda	North	0%	24.2%	0	4.8	4.8
Cayucos Elementary	Public District	San Luis Obispo	Central	0%	45.0%	0	9.0	9.0

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Center Joint Unified	Public District	Sacramento	North	0%	65.9%	0	14.2	14.2
Centinela Valley Union High	Public District	Los Angeles	Los Angeles	100%	74.5%	10	15.9	25.9
Central Elementary	Public District	San Bernardino	Central	100%	63.9%	10	13.8	23.8
Central Unified	Public District	Fresno	Central	100%	68.6%	10	14.7	24.7
Central Union Elementary	Public District	Kings	Central	90%	51.7%	8	11.3	19.3
Central Union High	Public District	Imperial	South	100%	75.2%	10	16.0	26.0
Centralia Elementary	Public District	Orange	South	80%	58.6%	6	12.7	18.7
Ceres Unified	Public District	Stanislaus	Central	100%	82.3%	10	17.5	27.5
Chaffey Joint Union High	Public District	San Bernardino	Central	100%	61.3%	10	13.3	23.3
Charter Oak Unified	Public District	Los Angeles	Los Angeles	0%	57.1%	0	12.4	12.4
Chatom Union	Public District	Stanislaus	Central	100%	80.8%	10	17.2	27.2
Chawanakee Unified	Public District	Madera	Central	90%	54.2%	8	11.8	19.8
Chicago Park Elementary	Public District	Nevada	North	0%	45.7%	0	9.1	9.1
Chico Unified	Public District	Butte	North	90%	46.8%	8	9.4	17.4
Chino Valley Unified	Public District	San Bernardino	Central	100%	47.0%	10	9.4	19.4
Chowchilla Elementary	Public District	Madera	Central	95%	81.2%	9	17.2	26.2
Chowchilla Union High	Public District	Madera	Central	95%	68.6%	9	14.7	23.7
Chualar Union	Public District	Monterey	Central	0%	88.2%	0	18.6	18.6
Chula Vista Elementary	Public District	San Diego	South	90%	52.6%	8	11.5	19.5
Cienega Union Elementary	Public District	San Benito	Central	0%	33.3%	0	6.7	6.7
Cinnabar Elementary	Public District	Sonoma	North	0%	29.3%	0	5.9	5.9
Claremont Unified	Public District	Los Angeles	Los Angeles	95%	38.2%	9	7.6	16.6
Clay Joint Elementary	Public District	Fresno	Central	100%	17.3%	10	3.5	13.5
Clear Creek Elementary	Public District	Nevada	North	0%	37.7%	0	7.5	7.5
Cloverdale Unified	Public District	Sonoma	North	0%	60.1%	0	13.0	13.0
Clovis Unified	Public District	Fresno	Central	100%	42.2%	10	8.4	18.4
Coachella Valley Unified	Public District	Riverside	South	90%	88.6%	8	18.7	26.7
Coalinga/Huron Joint Unified	Public District	Fresno	Central	100%	81.3%	10	17.3	27.3
Coast Unified	Public District	San Luis Obispo	Central	0%	71.9%	0	15.4	15.4
Coffee Creek Elementary	Public District	Trinity	North	0%	40.0%	0	8.0	8.0
Cold Spring Elementary	Public District	Santa Barbara	Central	0%	9.4%	0	1.9	1.9
Colfax Elementary	Public District	Placer	North	0%	45.8%	0	9.2	9.2
College Elementary	Public District	Santa Barbara	Central	0%	38.9%	0	7.8	7.8
Colton Joint Unified	Public District	San Bernardino	Central	100%	83.0%	10	17.6	27.6
Columbia Elementary	Public District	Shasta	North	0%	34.9%	0	7.0	7.0
Columbia Union	Public District	Tuolumne	Central	0%	60.4%	0	13.1	13.1
Columbine Elementary	Public District	Tulare	Central	100%	62.0%	10	13.4	23.4
Colusa Co. Office of Education	County Office of Education	Colusa	North	0%	70.0%	0	15.0	15.0
Colusa Unified	Public District	Colusa	North	0%	71.5%	0	15.3	15.3
Compton Unified	Public District	Los Angeles	Los Angeles	100%	86.3%	10	18.3	28.3
Conejo Valley Unified	Public District	Ventura	Central	75%	24.8%	5	5.0	10.0
Contra Costa Co. Off. of Education	County Office of Education	Contra Costa	North	95%	47.1%	9	9.4	18.4
Corcoran Joint Unified	Public District	Kings	Central	95%	86.5%	9	18.3	27.3
Corning Union Elementary	Public District	Tehama	North	75%	85.3%	5	18.1	23.1
Corning Union High	Public District	Tehama	North	75%	70.2%	5	15.0	20.0
Coronado Unified	Public District	San Diego	South	0%	9.5%	0	1.9	1.9
Corona-Norco Unified	Public District	Riverside	South	100%	45.6%	10	9.1	19.1
Cotati-Rohnert Park Unified	Public District	Sonoma	North	80%	44.8%	6	9.0	15.0
Cottonwood Union Elementary	Public District	Shasta	North	0%	51.8%	0	11.4	11.4
Covina-Valley Unified	Public District	Los Angeles	Los Angeles	90%	68.2%	8	14.6	22.6
Cucamonga Elementary	Public District	San Bernardino	Central	100%	74.5%	10	15.9	25.9
Cuddeback Union Elementary	Public District	Humboldt	North	0%	50.3%	0	11.1	11.1
Culver City Unified	Public District	Los Angeles	Los Angeles	100%	33.8%	10	6.8	16.8
Cupertino Union Elementary	Public District	Santa Clara	North	0%	6.5%	0	1.3	1.3
Curtis Creek Elementary	Public District	Tuolumne	Central	0%	52.2%	0	11.4	11.4
Cutler-Orosi Joint Unified	Public District	Tulare	Central	95%	95.4%	9	20	29.0
Cutten Elementary	Public District	Humboldt	North	0%	44.8%	0	9.0	9.0
Cuyama Joint Unified	Public District	Santa Barbara	Central	0%	43.9%	0	8.8	8.8
Cypress Elementary	Public District	Orange	South	0%	35.5%	0	7.1	7.1
Davis Joint Unified	Public District	Yolo	North	75%	21.9%	5	4.4	9.4
Death Valley Unified	Public District	Inyo	Central	80%	80.8%	6	17.2	23.2
Dehesa Elementary	Public District	San Diego	South	0%	38.4%	0	7.7	7.7
Del Mar Union Elementary	Public District	San Diego	South	0%	7.6%	0	1.5	1.5
Del Norte Co. Office of Education	County Office of Education	Del Norte	North	0%	58.0%	0	12.6	12.6
Del Norte County Unified	Public District	Del Norte	North	0%	66.0%	0	14.2	14.2
Delano Joint Union High	Public District	Kern	Central	100%	92.4%	10	19.5	29.5
Delano Union Elementary	Public District	Kern	Central	0%	82.9%	0	17.6	17.6
Delhi Unified	Public District	Merced	Central	95%	84.3%	9	17.9	26.9
Delphic Elementary	Public District	Siskiyou	North	0%	73.8%	0	15.8	15.8
Denair Unified	Public District	Stanislaus	Central	95%	64.9%	9	14.0	23.0
Desert Center Unified	Public District	Riverside	South	75%	66.7%	5	14.3	19.3
Desert Sands Unified	Public District	Riverside	South	95%	68.2%	9	14.6	23.6

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Di Giorgio Elementary	Public District	Kern	Central	85%	100.0%	7	20	27.0
Dinuba Unified	Public District	Tulare	Central	95%	81.7%	9	17.3	26.3
Dixie Elementary	Public District	Marin	North	0%	14.3%	0	2.9	2.9
Dixon Unified	Public District	Solano	North	75%	55.8%	5	12.2	17.2
Dos Palos Oro Loma Jt. Unified	Public District	Merced	Central	100%	84.7%	10	17.9	27.9
Douglas City Elementary	Public District	Trinity	North	0%	53.1%	0	11.6	11.6
Downey Unified	Public District	Los Angeles	Los Angeles	100%	68.6%	10	14.7	24.7
Dry Creek Joint Elementary	Public District	Placer	North	0%	41.8%	0	8.4	8.4
Duarte Unified	Public District	Los Angeles	Los Angeles	95%	66.9%	9	14.4	23.4
Dublin Unified	Public District	Alameda	North	0%	10.0%	0	2.0	2.0
Ducor Union Elementary	Public District	Tulare	Central	95%	75.3%	9	16.1	25.1
Dunham Elementary	Public District	Sonoma	North	0%	20.2%	0	4.0	4.0
Dunsmuir Elementary	Public District	Siskiyou	North	0%	90.8%	0	19.2	19.2
Dunsmuir Joint Union High	Public District	Siskiyou	North	0%	68.3%	0	14.7	14.7
Durham Unified	Public District	Butte	North	85%	39.1%	7	7.8	14.8
Earlmarl Elementary	Public District	Tulare	Central	100%	92.4%	10	19.5	29.5
East Nicolaus Joint Union High	Public District	Sutter	North	95%	37.0%	9	7.4	16.4
East Side Union High	Public District	Santa Clara	North	95%	53.4%	9	11.7	20.7
East Whittier City Elementary	Public District	Los Angeles	Los Angeles	95%	53.4%	9	11.7	20.7
Eastern Sierra Unified	Public District	Mono	Central	0%	55.9%	0	12.2	12.2
Eastside Union Elementary	Public District	Los Angeles	Los Angeles	80%	88.7%	6	18.7	24.7
Edison Elementary	Public District	Kern	Central	100%	92.7%	10	19.5	29.5
El Centro Elementary	Public District	Imperial	South	100%	81.3%	10	17.3	27.3
El Dorado Co. Office of Education	County Office of Education	El Dorado	North	0%	37.9%	0	7.6	7.6
El Dorado Union High	Public District	El Dorado	North	0%	22.2%	0	4.4	4.4
El Monte City	Public District	Los Angeles	Los Angeles	100%	92.1%	10	19.4	29.4
El Monte Union High	Public District	Los Angeles	Los Angeles	100%	88.2%	10	18.6	28.6
El Nido Elementary	Public District	Merced	Central	95%	87.3%	9	18.5	27.5
El Rancho Unified	Public District	Los Angeles	Los Angeles	100%	71.7%	10	15.3	25.3
El Segundo Unified	Public District	Los Angeles	Los Angeles	0%	16.6%	0	3.3	3.3
El Tejon Unified	Public District	Kern	Central	75%	63.8%	5	13.8	18.8
Elk Grove Unified	Public District	Sacramento	North	95%	53.9%	9	11.8	20.8
Elk Hills Elementary	Public District	Kern	Central	85%	66.3%	7	14.3	21.3
Elkins Elementary	Public District	Tehama	North	0%	86.7%	0	18.3	18.3
Elverta Joint Elementary	Public District	Sacramento	North	0%	83.3%	0	17.7	17.7
Emery Unified	Public District	Alameda	North	85%	75.9%	7	16.2	23.2
Empire Union Elementary	Public District	Stanislaus	Central	100%	84.6%	10	17.9	27.9
Encinitas Union Elementary	Public District	San Diego	South	0%	16.3%	0	3.3	3.3
Enterprise Elementary	Public District	Shasta	North	0%	71.6%	0	15.3	15.3
Escalon Unified	Public District	San Joaquin	Central	100%	50.7%	10	11.1	21.1
Escondido Union Elementary	Public District	San Diego	South	75%	71.9%	5	15.4	20.4
Escondido Union High	Public District	San Diego	South	75%	59.7%	5	12.9	17.9
Esparto Unified	Public District	Yolo	North	0%	81.9%	0	17.4	17.4
Etiwanda Elementary	Public District	San Bernardino	Central	80%	39.8%	6	8.0	14.0
Eureka City Unified	Public District	Humboldt	North	0%	70.2%	0	15.0	15.0
Eureka Union Elementary	Public District	Placer	North	0%	13.0%	0	2.6	2.6
Evergreen Elementary	Public District	Santa Clara	North	75%	30.6%	5	6.1	11.1
Evergreen Union Elementary	Public District	Tehama	North	0%	59.0%	0	12.8	12.8
Exeter Unified	Public District	Tulare	Central	85%	68.7%	7	14.7	21.7
Fairfax Elementary	Public District	Kern	Central	100%	89.9%	10	19.0	29.0
Fairfield-Suisun Unified	Public District	Solano	North	80%	58.3%	6	12.7	18.7
Fall River Joint Unified	Public District	Shasta	North	0%	57.7%	0	12.5	12.5
Fallbrook Union Elementary	Public District	San Diego	South	0%	70.3%	0	15.1	15.1
Fallbrook Union High	Public District	San Diego	South	0%	60.8%	0	13.2	13.2
Farmersville Unified	Public District	Tulare	Central	85%	80.0%	7	17.0	24.0
Feather Falls Union Elementary	Public District	Butte	North	0%	78.5%	0	16.7	16.7
Ferndale Unified	Public District	Humboldt	North	0%	53.9%	0	11.8	11.8
Fieldbrook Elementary	Public District	Humboldt	North	0%	52.3%	0	11.5	11.5
Fillmore Unified	Public District	Ventura	Central	0%	74.6%	0	15.9	15.9
Firebaugh-Las Deltas Unified	Public District	Fresno	Central	100%	89.8%	10	19.0	29.0
Flournoy Union Elementary	Public District	Tehama	North	75%	42.3%	5	8.5	13.5
Folsom-Cordova Unified	Public District	Sacramento	North	85%	37.3%	7	7.5	14.5
Fontana Unified	Public District	San Bernardino	Central	100%	84.2%	10	17.8	27.8
Foresthill Union Elementary	Public District	Placer	North	0%	43.8%	0	8.8	8.8
Forestville Union Elementary	Public District	Sonoma	North	0%	46.4%	0	9.3	9.3
Forks of Salmon Elementary	Public District	Siskiyou	North	0%	44.4%	0	8.9	8.9
Fort Bragg Unified	Public District	Mendocino	North	0%	71.7%	0	15.3	15.3
Fort Ross Elementary	Public District	Sonoma	North	0%	78.9%	0	16.8	16.8
Fort Sage Unified	Public District	Lassen	North	0%	58.7%	0	12.7	12.7
Fortuna Elementary	Public District	Humboldt	North	0%	68.2%	0	14.6	14.6
Fortuna Union High	Public District	Humboldt	North	0%	52.4%	0	11.5	11.5
Fountain Valley Elementary	Public District	Orange	South	0%	24.9%	0	5.0	5.0

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Fowler Unified	Public District	Fresno	Central	100%	75.7%	10	16.1	26.1
Franklin Elementary	Public District	Sutter	North	0%	24.9%	0	5.0	5.0
Franklin-McKinley Elementary	Public District	Santa Clara	North	95%	72.9%	9	15.6	24.6
Fremont Unified	Public District	Alameda	North	85%	18.7%	7	3.7	10.7
Fremont Union High	Public District	Santa Clara	North	85%	15.2%	7	3.0	10.0
French Gulch-Whiskeytown Elementary	Public District	Shasta	North	0%	86.2%	0	18.2	18.2
Freshwater Elementary	Public District	Humboldt	North	0%	41.5%	0	8.3	8.3
Fresno Co. Office of Education	County Office of Education	Fresno	Central	100%	87.1%	10	18.4	28.4
Fresno Unified	Public District	Fresno	Central	100%	87.6%	10	18.5	28.5
Fruitvale Elementary	Public District	Kern	Central	85%	47.0%	7	9.4	16.4
Fullerton Elementary	Public District	Orange	South	95%	37.6%	9	7.5	16.5
Fullerton Joint Union High	Public District	Orange	South	95%	49.8%	9	10.0	19.0
Galt Joint Union Elementary	Public District	Sacramento	North	0%	55.0%	0	12.0	12.0
Galt Joint Union High	Public District	Sacramento	North	0%	57.5%	0	12.5	12.5
Garden Grove Unified	Public District	Orange	South	95%	71.2%	9	15.2	24.2
Garfield Elementary	Public District	Humboldt	North	0%	19.4%	0	3.9	3.9
Garvey Elementary	Public District	Los Angeles	Los Angeles	95%	81.8%	9	17.4	26.4
Gateway Unified	Public District	Shasta	North	0%	73.3%	0	15.7	15.7
Gazelle Union Elementary	Public District	Siskiyou	North	0%	100.0%	0	20	20.0
General Shafter Elementary	Public District	Kern	Central	100%	81.0%	10	17.2	27.2
Gerber Union Elementary	Public District	Tehama	North	0%	85.5%	0	18.1	18.1
Geyserville Unified	Public District	Sonoma	North	0%	58.2%	0	12.6	12.6
Gilroy Unified	Public District	Santa Clara	North	95%	55.3%	9	12.1	21.1
Glendale Unified	Public District	Los Angeles	Los Angeles	100%	50.2%	10	11.0	21.0
Glendora Unified	Public District	Los Angeles	Los Angeles	0%	29.9%	0	6.0	6.0
Glenn Co. Office of Education	County Office of Education	Glenn	North	0%	50.3%	0	11.1	11.1
Gold Oak Union Elementary	Public District	El Dorado	North	0%	40.9%	0	8.2	8.2
Gold Trail Union Elementary	Public District	El Dorado	North	0%	32.0%	0	6.4	6.4
Golden Feather Union Elementary	Public District	Butte	North	85%	59.6%	7	12.9	19.9
Golden Plains Unified	Public District	Fresno	Central	100%	96.7%	10	20	30.0
Golden Valley Unified	Public District	Madera	Central	0%	44.5%	0	8.9	8.9
Goleta Union Elementary	Public District	Santa Barbara	Central	0%	40.2%	0	8.0	8.0
Gonzales Unified	Public District	Monterey	Central	0%	85.7%	0	18.1	18.1
Gorman Elementary	Public District	Los Angeles	Los Angeles	75%	41.1%	5	8.2	13.2
Grant Elementary	Public District	Shasta	North	0%	16.8%	0	3.4	3.4
Grass Valley Elementary	Public District	Nevada	North	75%	60.1%	5	13.0	18.0
Gratton Elementary	Public District	Stanislaus	Central	0%	23.6%	0	4.7	4.7
Gravenstein Union Elementary	Public District	Sonoma	North	0%	22.8%	0	4.6	4.6
Graves Elementary	Public District	Monterey	Central	75%	27.5%	5	5.5	10.5
Green Point Elementary	Public District	Humboldt	North	0%	71.4%	0	15.3	15.3
Greenfield Union Elementary	Public District	Monterey	Central	0%	90.4%	0	19.1	19.1
Greenfield Union Elementary	Public District	Kern	Central	100%	94.7%	10	20	30.0
Grenada Elementary	Public District	Siskiyou	North	0%	64.4%	0	13.9	13.9
Gridley Unified	Public District	Butte	North	0%	72.6%	0	15.5	15.5
Grossmont Union High	Public District	San Diego	South	90%	53.7%	8	11.7	19.7
Guadalupe Union Elementary	Public District	Santa Barbara	Central	75%	83.7%	5	17.7	22.7
Guerneville Elementary	Public District	Sonoma	North	0%	68.0%	0	14.6	14.6
Gustine Unified	Public District	Merced	Central	95%	79.3%	9	16.9	25.9
Hacienda la Puente Unified	Public District	Los Angeles	Los Angeles	95%	73.0%	9	15.6	24.6
Hamilton Unified	Public District	Glenn	North	0%	79.6%	0	16.9	16.9
Hanford Elementary	Public District	Kings	Central	100%	80.0%	10	17.0	27.0
Hanford Joint Union High	Public District	Kings	Central	100%	63.5%	10	13.7	23.7
Happy Camp Union Elementary	Public District	Siskiyou	North	0%	78.7%	0	16.7	16.7
Happy Valley Elementary	Public District	Santa Cruz	Central	0%	11.7%	0	2.3	2.3
Happy Valley Union Elementary	Public District	Shasta	North	0%	67.9%	0	14.6	14.6
Harmony Union Elementary	Public District	Sonoma	North	0%	44.0%	0	8.8	8.8
Hart-Ransom Union Elementary	Public District	Stanislaus	Central	100%	45.5%	10	9.1	19.1
Hawthorne Elementary	Public District	Los Angeles	Los Angeles	100%	87.8%	10	18.6	28.6
Hayward Unified	Public District	Alameda	North	85%	67.4%	7	14.5	21.5
Healdsburg Unified	Public District	Sonoma	North	0%	53.8%	0	11.8	11.8
Heber Elementary	Public District	Imperial	South	90%	87.9%	8	18.6	26.6
Helendale Elementary	Public District	San Bernardino	Central	95%	57.4%	9	12.5	21.5
Hemet Unified	Public District	Riverside	South	90%	81.0%	8	17.2	25.2
Hermosa Beach City Elementary	Public District	Los Angeles	Los Angeles	0%	4.5%	0	0.9	0.9
Hesperia Unified	Public District	San Bernardino	Central	80%	77.1%	6	16.4	22.4
Hillsborough City Elementary	Public District	San Mateo	North	0%	1.7%	0	0.3	0.3
Hilmar Unified	Public District	Merced	Central	100%	57.9%	10	12.6	22.6
Hollister	Public District	San Benito	Central	75%	61.4%	5	13.3	18.3
Holtville Unified	Public District	Imperial	South	90%	71.7%	8	15.3	23.3
Hope Elementary	Public District	Santa Barbara	Central	0%	32.0%	0	6.4	6.4
Hope Elementary	Public District	Tulare	Central	100%	75.0%	10	16.0	26.0
Horicon Elementary	Public District	Sonoma	North	0%	93.5%	0	19.7	19.7

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Hornbrook Elementary	Public District	Siskiyou	North	0%	82.5%	0	17.5	17.5
Hot Springs Elementary	Public District	Tulare	Central	0%	100.0%	0	20	20.0
Howell Mountain Elementary	Public District	Napa	North	0%	52.5%	0	11.5	11.5
Hueneme Elementary	Public District	Ventura	Central	85%	86.8%	7	18.4	25.4
Hughes-Elizabeth Lakes Union Elemen	Public District	Los Angeles	Los Angeles	0%	52.9%	0	11.6	11.6
Hughson Unified	Public District	Stanislaus	Central	90%	56.5%	8	12.3	20.3
Humboldt Co. Office of Education	County Office of Education	Humboldt	North	0%	50.8%	0	11.2	11.2
Huntington Beach City Elementary	Public District	Orange	South	0%	19.9%	0	4.0	4.0
Huntington Beach Union High	Public District	Orange	South	85%	37.3%	7	7.5	14.5
Hydesville Elementary	Public District	Humboldt	North	0%	33.8%	0	6.8	6.8
Igo, Ono, Platina Union Elementary	Public District	Shasta	North	0%	65.0%	0	14.0	14.0
Imperial Co. Office of Education	County Office of Education	Imperial	South	100%	74.7%	10	15.9	25.9
Imperial Unified	Public District	Imperial	South	90%	48.9%	8	9.8	17.8
Indian Diggings Elementary	Public District	El Dorado	North	0%	36.8%	0	7.4	7.4
Indian Springs Elementary	Public District	Shasta	North	0%	100.0%	0	20	20.0
Inglewood Unified	Public District	Los Angeles	Los Angeles	100%	82.1%	10	17.4	27.4
Inyo Co. Office of Education	County Office of Education	Inyo	Central	0%	90.6%	0	19.1	19.1
Irvine Unified	Public District	Orange	South	75%	18.9%	5	3.8	8.8
Jacoby Creek Elementary	Public District	Humboldt	North	0%	29.0%	0	5.8	5.8
Jamestown Elementary	Public District	Tuolumne	Central	0%	77.2%	0	16.4	16.4
Jamul-Dulzura Union Elementary	Public District	San Diego	South	0%	51.7%	0	11.3	11.3
Janesville Union Elementary	Public District	Lassen	North	0%	37.5%	0	7.5	7.5
Jefferson Elementary	Public District	San Joaquin	Central	85%	31.0%	7	6.2	13.2
Jefferson Elementary	Public District	San Benito	Central	0%	67.0%	0	14.4	14.4
Jefferson Elementary	Public District	San Mateo	North	75%	59.0%	5	12.8	17.8
Jefferson Union High	Public District	San Mateo	North	85%	37.0%	7	7.4	14.4
John Swett Unified	Public District	Contra Costa	North	85%	68.0%	7	14.6	21.6
Johnstonville Elementary	Public District	Lassen	North	0%	49.0%	0	9.8	9.8
Julian Union Elementary	Public District	San Diego	South	0%	44.0%	0	8.8	8.8
Julian Union High	Public District	San Diego	South	0%	54.0%	0	11.8	11.8
Junction City Elementary	Public District	Trinity	North	0%	73.0%	0	15.6	15.6
Junction Elementary	Public District	Shasta	North	0%	34.0%	0	6.8	6.8
Junction Elementary	Public District	Siskiyou	North	0%	64.0%	0	13.8	13.8
Jurupa Unified	Public District	Riverside	South	100%	76.0%	10	16.2	26.2
Kashia Elementary	Public District	Sonoma	North	0%	100.0%	0	20	20.0
Kelseyville Unified	Public District	Lake	North	0%	79.0%	0	16.8	16.8
Kentfield Elementary	Public District	Marin	North	0%	10.0%	0	2.0	2.0
Kenwood	Public District	Sonoma	North	0%	16.0%	0	3.2	3.2
Keppel Union Elementary	Public District	Los Angeles	Los Angeles	95%	68.3%	9	14.7	23.7
Kerman Unified	Public District	Fresno	Central	90%	83.0%	8	17.6	25.6
Kern Co. Office of Education	County Office of Education	Kern	Central	100%	74.0%	10	15.8	25.8
Kern Union High	Public District	Kern	Central	100%	68.0%	10	14.6	24.6
Kernville Union Elementary	Public District	Kern	Central	85%	80.0%	7	17.0	24.0
Keyes Union Elementary	Public District	Stanislaus	Central	90%	75.0%	8	16.0	24.0
King City Union	Public District	Monterey	Central	0%	92.0%	0	19.4	19.4
Kings Canyon Joint Unified	Public District	Fresno	Central	100%	82.0%	10	17.4	27.4
Kings Co. Office of Education	County Office of Education	Kings	Central	100%	60.0%	10	13.0	23.0
Kings River Union Elementary	Public District	Tulare	Central	95%	92.0%	9	19.4	28.4
Kingsburg Joint Union High	Public District	Fresno	Central	95%	43.0%	9	8.6	17.6
Kirkwood Elementary	Public District	Tehama	North	75%	63.0%	5	13.6	18.6
Kit Carson Union Elementary	Public District	Kings	Central	100%	84.0%	10	17.8	27.8
Klamath River Union Elementary	Public District	Siskiyou	North	0%	75.0%	0	16.0	16.0
Klamath-Trinity Joint Unified	Public District	Humboldt	North	0%	82.0%	0	17.4	17.4
Kneeland Elementary	Public District	Humboldt	North	0%	31.0%	0	6.2	6.2
Knights Ferry Elementary	Public District	Stanislaus	Central	0%	17.0%	0	3.4	3.4
Knightesen Elementary	Public District	Contra Costa	North	100%	35.0%	10	7.0	17.0
Konocti Unified	Public District	Lake	North	0%	84.0%	0	17.8	17.8
La Canada Unified	Public District	Los Angeles	Los Angeles	0%	5.0%	0	1.0	1.0
La Habra City Elementary	Public District	Orange	South	95%	50.0%	9	10.0	19.0
La Honda-Pescadero Unified	Public District	San Mateo	North	0%	50.0%	0	10.0	10.0
La Mesa-Spring Valley	Public District	San Diego	South	75%	59.0%	5	12.8	17.8
Lafayette Elementary	Public District	Contra Costa	North	0%	4.0%	0	0.8	0.8
Laguna Beach Unified	Public District	Orange	South	0%	12.0%	0	2.4	2.4
Laguna Joint Elementary	Public District	Marin	North	0%	46.0%	0	9.2	9.2
Lagunita Elementary	Public District	Monterey	Central	0%	18.0%	0	3.6	3.6
Lagunitas Elementary	Public District	Marin	North	0%	14.0%	0	2.8	2.8
Lake Co. Office of Education	County Office of Education	Lake	North	0%	81.0%	0	17.2	17.2
Lake Elementary	Public District	Glenn	North	0%	46.0%	0	9.2	9.2
Lake Elsinore Unified	Public District	Riverside	South	95%	66.0%	9	14.2	23.2
Lake Tahoe Unified	Public District	El Dorado	North	0%	61.0%	0	13.2	13.2
Lakeport Unified	Public District	Lake	North	0%	67.0%	0	14.4	14.4
Lakeside Joint Elementary	Public District	Santa Clara	North	0%	9.0%	0	1.8	1.8

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Lakeside Union Elementary	Public District	San Diego	South	0%	44.0%	0	8.8	8.8
Lakeside Union Elementary	Public District	Kern	Central	85%	66.0%	7	14.2	21.2
Lakeside Union Elementary	Public District	Kings	Central	100%	94.0%	10	19.8	29.8
Lammersville Joint Unified	Public District	San Joaquin	Central	100%	19.0%	10	3.8	13.8
Lamont Elementary	Public District	Kern	Central	100%	91.0%	10	19.2	29.2
Lancaster Elementary	Public District	Los Angeles	Los Angeles	80%	85.0%	6	18.0	24.0
Larkspur-Corte Madera	Public District	Marin	North	0%	4.0%	0	0.8	0.8
Las Lomitas Elementary	Public District	San Mateo	North	0%	6.0%	0	1.2	1.2
Las Virgenes Unified	Public District	Los Angeles	Los Angeles	0%	13.0%	0	2.6	2.6
Lassen Co. Office of Education	County Office of Education	Lassen	North	0%	64.0%	0	13.8	13.8
Lassen Union High	Public District	Lassen	North	0%	34.0%	0	6.8	6.8
Lassen View Union Elementary	Public District	Tehama	North	0%	53.0%	0	11.6	11.6
Laton Joint Unified	Public District	Fresno	Central	90%	86.0%	8	18.2	26.2
Latrobe Elementary	Public District	El Dorado	North	0%	9.0%	0	1.8	1.8
Lawndale Elementary	Public District	Los Angeles	Los Angeles	95%	83.0%	9	17.6	26.6
Laytonville Unified	Public District	Mendocino	North	0%	70.0%	0	15.0	15.0
Le Grand Union Elementary	Public District	Merced	Central	90%	81.0%	8	17.2	25.2
Le Grand Union High	Public District	Merced	Central	90%	77.0%	8	16.4	24.4
Leggett Valley Unified	Public District	Mendocino	North	0%	59.0%	0	12.8	12.8
Lemon Grove Elementary	Public District	San Diego	South	75%	74.0%	5	15.8	20.8
Lemoore Union Elementary	Public District	Kings	Central	80%	69.0%	6	14.8	20.8
Lemoore Union High	Public District	Kings	Central	90%	52.0%	8	11.4	19.4
Lennox	Public District	Los Angeles	Los Angeles	100%	93.0%	10	19.6	29.6
Lewiston Elementary	Public District	Trinity	North	0%	77.0%	0	16.4	16.4
Liberty Elementary	Public District	Sonoma	North	0%	45.0%	0	9.0	9.0
Liberty Elementary	Public District	Tulare	Central	85%	55.0%	7	12.0	19.0
Liberty Union High	Public District	Contra Costa	North	100%	30.0%	10	6.0	16.0
Lincoln Elementary	Public District	Marin	North	0%	0.0%	0	0.0	0.0
Lincoln Unified	Public District	San Joaquin	Central	100%	63.0%	10	13.6	23.6
Linden Unified	Public District	San Joaquin	Central	100%	59.0%	10	12.8	22.8
Lindsay Unified	Public District	Tulare	Central	90%	94.0%	8	19.8	27.8
Linns Valley-Poso Flat Union	Public District	Kern	Central	85%	55.0%	7	12.0	19.0
Little Lake City Elementary	Public District	Los Angeles	Los Angeles	100%	71.0%	10	15.2	25.2
Little Shasta Elementary	Public District	Siskiyou	North	0%	56.0%	0	12.2	12.2
Live Oak Elementary	Public District	Santa Cruz	Central	0%	57.0%	0	12.4	12.4
Live Oak Unified	Public District	Sutter	North	0%	83.0%	0	17.6	17.6
Livermore Valley Joint Unified	Public District	Alameda	North	0%	25.0%	0	5.0	5.0
Livingston Union	Public District	Merced	Central	95%	82.0%	9	17.4	26.4
Lodi Unified	Public District	San Joaquin	Central	100%	69.0%	10	14.8	24.8
Loleta Union Elementary	Public District	Humboldt	North	0%	90.0%	0	19.0	19.0
Loma Prieta Joint Union Elemen	Public District	Santa Clara	North	0%	6.0%	0	1.2	1.2
Lompoc Unified	Public District	Santa Barbara	Central	0%	67.0%	0	14.4	14.4
Lone Pine Unified	Public District	Inyo	Central	0%	64.0%	0	13.8	13.8
Long Beach Unified	Public District	Los Angeles	Los Angeles	100%	67.0%	10	14.4	24.4
Loomis Union Elementary	Public District	Placer	North	0%	23.0%	0	4.6	4.6
Los Alamitos Unified	Public District	Orange	South	0%	17.0%	0	3.4	3.4
Los Altos Elementary	Public District	Santa Clara	North	0%	6.0%	0	1.2	1.2
Los Angeles Co. Office of Education	County Office of Education	Los Angeles	Los Angeles	100%	72.0%	10	15.4	25.4
Los Angeles Unified	Public District	Los Angeles	Los Angeles	100%	81.0%	10	17.2	27.2
Los Banos Unified	Public District	Merced	Central	100%	67.0%	10	14.4	24.4
Los Gatos Union Elementary	Public District	Santa Clara	North	0%	5.0%	0	1.0	1.0
Los Gatos-Saratoga Joint Union High	Public District	Santa Clara	North	0%	4.0%	0	0.8	0.8
Los Molinos Unified	Public District	Tehama	North	0%	78.0%	0	16.6	16.6
Los Nietos	Public District	Los Angeles	Los Angeles	100%	82.0%	10	17.4	27.4
Los Olivos Elementary	Public District	Santa Barbara	Central	0%	21.0%	0	4.2	4.2
Lost Hills Union Elementary	Public District	Kern	Central	90%	65.0%	8	14.0	22.0
Lowell Joint Elementary	Public District	Los Angeles	Los Angeles	80%	40.0%	6	8.0	14.0
Lucerne Elementary	Public District	Lake	North	0%	90.0%	0	19.0	19.0
Lucerne Valley Unified	Public District	San Bernardino	Central	80%	60.0%	6	13.0	19.0
Lucia Mar Unified	Public District	San Luis Obispo	Central	0%	50.0%	0	10.0	10.0
Luther Burbank Elementary	Public District	Santa Clara	North	75%	38.0%	5	7.6	12.6
Lynwood Unified	Public District	Los Angeles	Los Angeles	100%	90.0%	10	19.0	29.0
Madera County Superintendent of Schc	County Office of Education	Madera	Central	100%	88.0%	10	18.6	28.6
Madera Unified	Public District	Madera	Central	100%	88.0%	10	18.6	28.6
Magnolia Elementary	Public District	Orange	South	95%	84.0%	9	17.8	26.8
Magnolia Union Elementary	Public District	Imperial	South	85%	4.0%	7	0.8	7.8
Mammoth Unified	Public District	Mono	Central	0%	55.0%	0	12.0	12.0
Manchester Union Elementary	Public District	Mendocino	North	0%	48.0%	0	9.6	9.6
Manhattan Beach Unified	Public District	Los Angeles	Los Angeles	0%	4.0%	0	0.8	0.8
Manteca Unified	Public District	San Joaquin	Central	100%	62.0%	10	13.4	23.4
Manzanita Elementary	Public District	Butte	North	0%	41.0%	0	8.2	8.2
Maple Creek Elementary	Public District	Humboldt	North	0%	67.0%	0	14.4	14.4

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Maple Elementary	Public District	Kern	Central	90%	59.0%	8	12.8	20.8
Marcum-Illinois Union Elementary	Public District	Sutter	North	95%	39.0%	9	7.8	16.8
Maricopa Unified	Public District	Kern	Central	80%	51.0%	6	11.2	17.2
Marin Co. Office of Education	County Office of Education	Marin	North	0%	41.0%	0	8.2	8.2
Mariposa Co. Office of Education	County Office of Education	Mariposa	Central	0%	78.0%	0	16.6	16.6
Mariposa County Unified	Public District	Mariposa	Central	90%	58.0%	8	12.6	20.6
Mark Twain Union Elementary	Public District	Calaveras	Central	0%	63.0%	0	13.6	13.6
Mark West Union Elementary	Public District	Sonoma	North	0%	43.0%	0	8.6	8.6
Martinez Unified	Public District	Contra Costa	North	80%	28.0%	6	5.6	11.6
Marysville Joint Unified	Public District	Yuba	North	90%	79.0%	8	16.8	24.8
Mattole Unified	Public District	Humboldt	North	0%	69.0%	0	14.8	14.8
Maxwell Unified	Public District	Colusa	North	0%	72.0%	0	15.4	15.4
McCabe Union Elementary	Public District	Imperial	South	90%	32.0%	8	6.4	14.4
McCloud Union Elementary	Public District	Siskiyou	North	0%	52.0%	0	11.4	11.4
McFarland Unified	Public District	Kern	Central	100%	90.0%	10	19.0	29.0
McKinleyville Union Elementary	Public District	Humboldt	North	0%	60.0%	0	13.0	13.0
McKittrick Elementary	Public District	Kern	Central	90%	35.0%	8	7.0	15.0
McSwain Union Elementary	Public District	Merced	Central	95%	40.0%	9	8.0	17.0
Meadows Union Elementary	Public District	Imperial	South	100%	73.0%	10	15.6	25.6
Mendocino Co. Office of Education	County Office of Education	Mendocino	North	0%	88.0%	0	18.6	18.6
Mendocino Unified	Public District	Mendocino	North	0%	43.0%	0	8.6	8.6
Mendota Unified	Public District	Fresno	Central	100%	99.0%	10	20	30.0
Menifee Union Elementary	Public District	Riverside	South	95%	46.0%	9	9.2	18.2
Menlo Park City Elementary	Public District	San Mateo	North	0%	9.0%	0	1.8	1.8
Merced City Elementary	Public District	Merced	Central	100%	81.0%	10	17.2	27.2
Merced Co. Office of Education	County Office of Education	Merced	Central	100%	88.0%	10	18.6	28.6
Merced River Union Elementary	Public District	Merced	Central	95%	82.0%	9	17.4	26.4
Merced Union High	Public District	Merced	Central	100%	78.0%	10	16.6	26.6
Meridian Elementary	Public District	Sutter	North	0%	64.0%	0	13.8	13.8
Mesa Union Elementary	Public District	Ventura	Central	0%	33.0%	0	6.6	6.6
Middletown Unified	Public District	Lake	North	0%	62.0%	0	13.4	13.4
Midway Elementary	Public District	Kern	Central	80%	52.0%	6	11.4	17.4
Mill Valley Elementary	Public District	Marin	North	0%	6.0%	0	1.2	1.2
Millbrae Elementary	Public District	San Mateo	North	80%	24.0%	6	4.8	10.8
Millville Elementary	Public District	Shasta	North	0%	42.0%	0	8.4	8.4
Millpitas Unified	Public District	Santa Clara	North	90%	33.0%	8	6.6	14.6
Mission Union Elementary	Public District	Monterey	Central	0%	19.0%	0	3.8	3.8
Modesto City Elementary	Public District	Stanislaus	Central	100%	87.0%	10	18.4	28.4
Modesto City High	Public District	Stanislaus	Central	100%	66.0%	10	14.2	24.2
Modoc Co. Office of Education	County Office of Education	Modoc	North	0%	87.0%	0	18.4	18.4
Modoc Joint Unified	Public District	Modoc	North	0%	63.0%	0	13.6	13.6
Mojave Unified	Public District	Kern	Central	80%	86.0%	6	18.2	24.2
Mono Co. Office of Education	County Office of Education	Mono	Central	0%	99.0%	0	20	20.0
Monroe Elementary	Public District	Fresno	Central	100%	89.0%	10	18.8	28.8
Monrovia Unified	Public District	Los Angeles	Los Angeles	95%	59.0%	9	12.8	21.8
Monson-Sultana Joint Union Elementary	Public District	Tulare	Central	95%	85.0%	9	18.0	27.0
Montague Elementary	Public District	Siskiyou	North	0%	75.0%	0	16.0	16.0
Monte Rio Union Elementary	Public District	Sonoma	North	0%	54.0%	0	11.8	11.8
Montebello Unified	Public District	Los Angeles	Los Angeles	100%	81.0%	10	17.2	27.2
Montecito Union Elementary	Public District	Santa Barbara	Central	0%	11.0%	0	2.2	2.2
Monterey Co. Office of Education	County Office of Education	Monterey	Central	85%	48.0%	7	9.6	16.6
Monterey Peninsula Unified	Public District	Monterey	Central	80%	64.0%	6	13.8	19.8
Montgomery Elementary	Public District	Sonoma	North	0%	43.0%	0	8.6	8.6
Moorpark Unified	Public District	Ventura	Central	0%	37.0%	0	7.4	7.4
Moraga Elementary	Public District	Contra Costa	North	0%	4.0%	0	0.8	0.8
Moreland	Public District	Santa Clara	North	0%	30.0%	0	6.0	6.0
Moreno Valley Unified	Public District	Riverside	South	100%	82.0%	10	17.4	27.4
Morgan Hill Unified	Public District	Santa Clara	North	80%	38.0%	6	7.6	13.6
Morongo Unified	Public District	San Bernardino	Central	75%	68.0%	5	14.6	19.6
Mother Lode Union Elementary	Public District	El Dorado	North	0%	58.0%	0	12.6	12.6
Mountain Elementary	Public District	Santa Cruz	Central	0%	10.0%	0	2.0	2.0
Mountain Empire Unified	Public District	San Diego	South	0%	56.0%	0	12.2	12.2
Mountain House Elementary	Public District	Alameda	North	100%	80.0%	10	17.0	27.0
Mountain Union Elementary	Public District	Shasta	North	0%	88.0%	0	18.6	18.6
Mountain Valley Unified	Public District	Trinity	North	0%	80.0%	0	17.0	17.0
Mountain View Elementary	Public District	San Bernardino	Central	100%	61.0%	10	13.2	23.2
Mountain View Elementary	Public District	Los Angeles	Los Angeles	100%	91.0%	10	19.2	29.2
Mountain View Whisman	Public District	Santa Clara	North	85%	34.0%	7	6.8	13.8
Mountain View-Los Altos Union High	Public District	Santa Clara	North	85%	20.0%	7	4.0	11.0
Mt. Baldy Joint Elementary	Public District	San Bernardino	Central	0%	28.0%	0	5.6	5.6
Mt. Diablo Unified	Public District	Contra Costa	North	80%	45.0%	6	9.0	15.0
Mt. Pleasant Elementary	Public District	Santa Clara	North	0%	74.0%	0	15.8	15.8

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Mt. Shasta Union Elementary	Public District	Siskiyou	North	0%	46.0%	0	9.2	9.2
Mulberry Elementary	Public District	Imperial	South	85%	38.0%	7	7.6	14.6
Mupu Elementary	Public District	Ventura	Central	0%	52.0%	0	11.4	11.4
Muroc Joint Unified	Public District	Kern	Central	80%	31.0%	6	6.2	12.2
Murrieta Valley Unified	Public District	Riverside	South	0%	35.0%	0	7.0	7.0
Napa Co. Office of Education	County Office of Education	Napa	North	75%	84.0%	5	17.8	22.8
Napa Valley Unified	Public District	Napa	North	85%	50.0%	7	10.0	17.0
National Elementary	Public District	San Diego	South	95%	82.0%	9	17.4	26.4
Natomas Unified	Public District	Sacramento	North	100%	51.0%	10	11.2	21.2
Needles Unified	Public District	San Bernardino	Central	80%	75.0%	6	16.0	22.0
Nevada City Elementary	Public District	Nevada	North	75%	40.0%	5	8.0	13.0
Nevada Co. Office of Education	County Office of Education	Nevada	North	75%	66.0%	5	14.2	19.2
Nevada Joint Union High	Public District	Nevada	North	75%	40.0%	5	8.0	13.0
New Haven Unified	Public District	Alameda	North	85%	49.0%	7	9.8	16.8
New Hope Elementary	Public District	San Joaquin	Central	0%	95.0%	0	20	20.0
New Jerusalem Elementary	Public District	San Joaquin	Central	90%	57.0%	8	12.4	20.4
Newark Unified	Public District	Alameda	North	80%	51.0%	6	11.2	17.2
Newcastle Elementary	Public District	Placer	North	0%	13.0%	0	2.6	2.6
Newhall	Public District	Los Angeles	Los Angeles	85%	42.0%	7	8.4	15.4
Newman-Crows Landing Unified	Public District	Stanislaus	Central	95%	71.0%	9	15.2	24.2
Newport-Mesa Unified	Public District	Orange	South	95%	44.0%	9	8.8	17.8
Nicasio	Public District	Marin	North	0%	5.0%	0	1.0	1.0
Norris Elementary	Public District	Kern	Central	90%	26.0%	8	5.2	13.2
North County Joint Union Elementary	Public District	San Benito	Central	95%	48.0%	9	9.6	18.6
North Cow Creek Elementary	Public District	Shasta	North	0%	27.0%	0	5.4	5.4
North Monterey County Unified	Public District	Monterey	Central	85%	83.0%	7	17.6	24.6
Northern Humboldt Union High	Public District	Humboldt	North	0%	47.0%	0	9.4	9.4
Norwalk-La Mirada Unified	Public District	Los Angeles	Los Angeles	100%	73.0%	10	15.6	25.6
Novato Unified	Public District	Marin	North	0%	38.0%	0	7.6	7.6
Nuestro Elementary	Public District	Sutter	North	0%	45.0%	0	9.0	9.0
Nuvview Union Elementary	Public District	Riverside	South	95%	70.0%	9	15.0	24.0
Oak Grove Elementary	Public District	Santa Clara	North	75%	42.0%	5	8.4	13.4
Oak Grove Union Elementary	Public District	Sonoma	North	0%	33.0%	0	6.6	6.6
Oak Park Unified	Public District	Ventura	Central	0%	7.0%	0	1.4	1.4
Oak Run Elementary	Public District	Shasta	North	0%	73.0%	0	15.6	15.6
Oak Valley Union Elementary	Public District	Tulare	Central	90%	80.0%	8	17.0	25.0
Oak View Union Elementary	Public District	San Joaquin	Central	0%	53.0%	0	11.6	11.6
Oakdale Joint Unified	Public District	Stanislaus	Central	85%	43.0%	7	8.6	15.6
Oakland Unified	Public District	Alameda	North	100%	74.0%	10	15.8	25.8
Oakley Union Elementary	Public District	Contra Costa	North	100%	46.0%	10	9.2	19.2
Ocean View	Public District	Ventura	Central	85%	81.3%	7	17.3	24.3
Ocean View Elementary	Public District	Orange	South	80%	47.0%	6	9.4	15.4
Oceanside Unified	Public District	San Diego	South	75%	59.0%	5	12.8	17.8
Ojai Unified	Public District	Ventura	Central	0%	49.0%	0	9.8	9.8
Old Adobe Union	Public District	Sonoma	North	85%	39.0%	7	7.8	14.8
Ontario-Montclair	Public District	San Bernardino	Central	100%	81.0%	10	17.2	27.2
Orange Center	Public District	Fresno	Central	100%	76.0%	10	16.2	26.2
Orange Co. Office of Education	County Office of Education	Orange	South	100%	62.0%	10	13.4	23.4
Orange Unified	Public District	Orange	South	100%	47.0%	10	9.4	19.4
Orchard Elementary	Public District	Santa Clara	North	90%	51.0%	8	11.2	19.2
Orcutt Union Elementary	Public District	Santa Barbara	Central	75%	41.0%	5	8.2	13.2
Orick Elementary	Public District	Humboldt	North	0%	95.0%	0	20	20.0
Orinda Union Elementary	Public District	Contra Costa	North	0%	2.0%	0	0.4	0.4
Orland Joint Unified	Public District	Glenn	North	75%	77.0%	5	16.4	21.4
Oro Grande Elementary	Public District	San Bernardino	Central	95%	74.0%	9	15.8	24.8
Oroville City Elementary	Public District	Butte	North	85%	75.0%	7	16.0	23.0
Oroville Union High	Public District	Butte	North	85%	76.0%	7	16.2	23.2
Outside Creek Elementary	Public District	Tulare	Central	85%	94.0%	7	19.8	26.8
Owens Valley Unified	Public District	Inyo	Central	0%	60.0%	0	13.0	13.0
Oxnard	Public District	Ventura	Central	100%	84.0%	10	17.8	27.8
Oxnard Union High	Public District	Ventura	Central	100%	63.0%	10	13.6	23.6
Pacheco Union Elementary	Public District	Shasta	North	0%	58.0%	0	12.6	12.6
Pacific Elementary	Public District	Santa Cruz	Central	0%	45.0%	0	9.0	9.0
Pacific Grove Unified	Public District	Monterey	Central	0%	90.0%	0	19.0	19.0
Pacific Union Elementary	Public District	Humboldt	North	0%	55.0%	0	12.0	12.0
Pacific Union Elementary	Public District	Fresno	Central	100%	11.1%	10	2.2	12.2
Pacifica	Public District	San Mateo	North	0%	21.0%	0	4.2	4.2
Pajaro Valley Unified	Public District	Santa Cruz	Central	85%	73.0%	7	15.6	22.6
Palermo Union Elementary	Public District	Butte	North	85%	79.0%	7	16.8	23.8
Palm Springs Unified	Public District	Riverside	South	0%	87.0%	0	18.4	18.4
Palmdale Elementary	Public District	Los Angeles	Los Angeles	75%	85.0%	5	18.0	23.0
Palo Alto Unified	Public District	Santa Clara	North	90%	11.0%	8	2.2	10.2

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Palo Verde Unified	Public District	Riverside	South	80%	74.0%	6	15.8	21.8
Palo Verde Union Elementary	Public District	Tulare	Central	90%	89.0%	8	18.8	26.8
Palos Verdes Peninsula Unified	Public District	Los Angeles	Los Angeles	0%	7.0%	0	1.4	1.4
Panama Buena Vista Union Elementary	Public District	Kern	Central	90%	69.0%	8	14.8	22.8
Panoche Elementary	Public District	San Benito	Central	100%	0.0%	10	0.0	10.0
Paradise Elementary	Public District	Stanislaus	Central	100%	64.0%	10	13.8	23.8
Paradise Unified	Public District	Butte	North	0%	62.0%	0	13.4	13.4
Paramount Unified	Public District	Los Angeles	Los Angeles	100%	92.0%	10	19.4	29.4
Parlier Unified	Public District	Fresno	Central	100%	98.0%	10	20	30.0
Pasadena Unified	Public District	Los Angeles	Los Angeles	85%	59.0%	7	12.8	19.8
Paso Robles Joint Unified	Public District	San Luis Obispo	Central	0%	50.0%	0	10.0	10.0
Patterson Joint Unified	Public District	Stanislaus	Central	95%	78.0%	9	16.6	25.6
Peninsula Union Elementary	Public District	Humboldt	North	0%	89.0%	0	18.8	18.8
Penn Valley Union Elementary	Public District	Nevada	North	75%	55.0%	5	12.0	17.0
Perris Elementary	Public District	Riverside	South	95%	85.0%	9	18.0	27.0
Perris Union High	Public District	Riverside	South	90%	74.0%	8	15.8	23.8
Petaluma City Elementary	Public District	Sonoma	North	0%	36.0%	0	7.2	7.2
Petaluma Joint Union High	Public District	Sonoma	North	85%	31.0%	7	6.2	13.2
Piedmont City Unified	Public District	Alameda	North	0%	2.0%	0	0.4	0.4
Pierce Joint Unified	Public District	Colusa	North	0%	70.0%	0	15.0	15.0
Pine Ridge Elementary	Public District	Fresno	Central	0%	20.0%	0	4.0	4.0
Piner-Olivet Union Elementary	Public District	Sonoma	North	0%	53.0%	0	11.6	11.6
Pioneer Union Elementary	Public District	El Dorado	North	0%	64.0%	0	13.8	13.8
Pioneer Union Elementary	Public District	Butte	North	0%	94.0%	0	19.8	19.8
Pittsburg Unified	Public District	Contra Costa	North	95%	74.0%	9	15.8	24.8
Pixley Union Elementary	Public District	Tulare	Central	95%	96.0%	9	20	29.0
Placentia-Yorba Linda Unified	Public District	Orange	South	100%	37.0%	10	7.4	17.4
Placer Co. Office of Education	County Office of Education	Placer	North	0%	33.0%	0	6.6	6.6
Placer Hills Union Elementary	Public District	Placer	North	0%	33.0%	0	6.6	6.6
Placer Union High	Public District	Placer	North	0%	26.0%	0	5.2	5.2
Placerville Union Elementary	Public District	El Dorado	North	0%	55.0%	0	12.0	12.0
Plainsburg Union Elementary	Public District	Merced	Central	0%	46.0%	0	9.2	9.2
Planada Elementary	Public District	Merced	Central	90%	93.0%	8	19.6	27.6
Plaza Elementary	Public District	Glenn	North	0%	52.0%	0	11.4	11.4
Pleasant Grove Joint Union Elementary	Public District	Sutter	North	0%	30.0%	0	6.0	6.0
Pleasant Ridge Union Elementary	Public District	Nevada	North	0%	37.0%	0	7.4	7.4
Pleasant Valley Elementary	Public District	Ventura	Central	75%	31.0%	5	6.2	11.2
Pleasant Valley Joint Union Elementary	Public District	San Luis Obispo	Central	0%	51.0%	0	11.2	11.2
Pleasant View Elementary	Public District	Tulare	Central	100%	91.0%	10	19.2	29.2
Pleasanton Unified	Public District	Alameda	North	0%	8.0%	0	1.6	1.6
Plumas Co. Office of Education	County Office of Education	Plumas	North	0%	73.0%	0	15.6	15.6
Plumas Lake Elementary	Public District	Yuba	North	0%	37.0%	0	7.4	7.4
Plumas Unified	Public District	Plumas	North	0%	55.0%	0	12.0	12.0
Point Arena Joint Union High	Public District	Mendocino	North	0%	62.0%	0	13.4	13.4
Pollock Pines Elementary	Public District	El Dorado	North	0%	53.0%	0	11.6	11.6
Pomona Unified	Public District	Los Angeles	Los Angeles	100%	86.0%	10	18.2	28.2
Pond Union Elementary	Public District	Kern	Central	100%	93.0%	10	19.6	29.6
Pope Valley Union Elementary	Public District	Napa	North	0%	37.0%	0	7.4	7.4
Porterville Unified	Public District	Tulare	Central	100%	80.0%	10	17.0	27.0
Portola Valley Elementary	Public District	San Mateo	North	0%	9.0%	0	1.8	1.8
Potter Valley Community Unified	Public District	Mendocino	North	0%	66.0%	0	14.2	14.2
Poway Unified	Public District	San Diego	South	0%	18.0%	0	3.6	3.6
Princeton Joint Unified	Public District	Glenn	North	0%	75.0%	0	16.0	16.0
Raisin City Elementary	Public District	Fresno	Central	90%	95.0%	8	20	28.0
Ramona City Unified	Public District	San Diego	South	0%	43.0%	0	8.6	8.6
Rancho Santa Fe Elementary	Public District	San Diego	South	0%	5.0%	0	1.0	1.0
Ravendale-Termo Elementary	Public District	Lassen	North	0%	75.0%	0	16.0	16.0
Ravenswood City Elementary	Public District	San Mateo	North	90%	89.0%	8	18.8	26.8
Raymond-Knowles Union Elementary	Public District	Madera	Central	95%	57.0%	9	12.4	21.4
Red Bluff Joint Union High	Public District	Tehama	North	0%	60.0%	0	13.0	13.0
Red Bluff Union Elementary	Public District	Tehama	North	0%	78.0%	0	16.6	16.6
Redding Elementary	Public District	Shasta	North	0%	61.0%	0	13.2	13.2
Redlands Unified	Public District	San Bernardino	Central	100%	59.0%	10	12.8	22.8
Redondo Beach Unified	Public District	Los Angeles	Los Angeles	90%	17.0%	8	3.4	11.4
Redwood City Elementary	Public District	San Mateo	North	85%	51.0%	7	11.2	18.2
Reed Union Elementary	Public District	Marin	North	90%	5.0%	8	1.0	9.0
Reeds Creek Elementary	Public District	Tehama	North	0%	58.0%	0	12.6	12.6
Reef-Sunset Unified	Public District	Kings	Central	90%	92.0%	8	19.4	27.4
Rescue Union Elementary	Public District	El Dorado	North	0%	17.0%	0	3.4	3.4
Rialto Unified	Public District	San Bernardino	Central	100%	84.0%	10	17.8	27.8
Richfield Elementary	Public District	Tehama	North	100%	60.0%	10	13.0	23.0
Richgrove Elementary	Public District	Tulare	Central	90%	90.0%	8	19.0	27.0

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Richland Union Elementary	Public District	Kern	Central	100%	91.0%	10	19.2	29.2
Richmond Elementary	Public District	Lassen	North	0%	6.0%	0	1.2	1.2
Rim of the World Unified	Public District	San Bernardino	Central	80%	54.0%	6	11.8	17.8
Rincon Valley Union Elementary	Public District	Sonoma	North	0%	47.0%	0	9.4	9.4
Rio Bravo-Greeley Union Elementary	Public District	Kern	Central	90%	50.0%	8	10.0	18.0
Rio Dell Elementary	Public District	Humboldt	North	0%	82.0%	0	17.4	17.4
Rio Elementary	Public District	Ventura	Central	100%	75.0%	10	16.0	26.0
Ripon Unified	Public District	San Joaquin	Central	100%	38.0%	10	7.6	17.6
River Delta Joint Unified	Public District	Sacramento	North	85%	56.0%	7	12.2	19.2
Riverbank Unified	Public District	Stanislaus	Central	100%	81.0%	10	17.2	27.2
Riverdale Joint Unified	Public District	Fresno	Central	90%	82.0%	8	17.4	25.4
Riverside Co. Office of Education	County Office of Education	Riverside	South	100%	59.0%	10	12.8	22.8
Riverside Unified	Public District	Riverside	South	100%	65.0%	10	14.0	24.0
Roberts Ferry Union Elementary	Public District	Stanislaus	Central	85%	63.0%	7	13.6	20.6
Robla Elementary	Public District	Sacramento	North	95%	89.0%	9	18.8	27.8
Rockford Elementary	Public District	Tulare	Central	100%	60.0%	10	13.0	23.0
Rocklin Unified	Public District	Placer	North	0%	18.0%	0	3.6	3.6
Romoland Elementary	Public District	Riverside	South	95%	74.0%	9	15.8	24.8
Rosedale Union Elementary	Public District	Kern	Central	0%	32.0%	0	6.4	6.4
Roseland	Public District	Sonoma	North	80%	89.0%	6	18.8	24.8
Rosemead Elementary	Public District	Los Angeles	Los Angeles	100%	80.0%	10	17.0	27.0
Roseville City Elementary	Public District	Placer	North	0%	29.0%	0	5.8	5.8
Roseville Joint Union High	Public District	Placer	North	0%	27.0%	0	5.4	5.4
Ross Elementary	Public District	Marin	North	0%	1.0%	0	0.2	0.2
Ross Valley Elementary	Public District	Marin	North	0%	10.0%	0	2.0	2.0
Round Valley Joint Elementary	Public District	Inyo	Central	0%	47.0%	0	9.4	9.4
Round Valley Unified	Public District	Mendocino	North	0%	99.0%	0	20	20.0
Rowland Unified	Public District	Los Angeles	Los Angeles	95%	75.0%	9	16.0	25.0
Sacramento City Unified	Public District	Sacramento	North	100%	70.0%	10	15.0	25.0
Sacramento Co. Office of Education	County Office of Education	Sacramento	North	100%	75.0%	10	16.0	26.0
Saddleback Valley Unified	Public District	Orange	South	0%	31.0%	0	6.2	6.2
Salida Union Elementary	Public District	Stanislaus	Central	95%	62.0%	9	13.4	22.4
Salinas City Elementary	Public District	Monterey	Central	85%	78.0%	7	16.6	23.6
Salinas Union High	Public District	Monterey	Central	85%	70.0%	7	15.0	22.0
San Antonio Union Elementary	Public District	Monterey	Central	0%	57.0%	0	12.4	12.4
San Ardo Union Elementary	Public District	Monterey	Central	0%	90.0%	0	19.0	19.0
San Benito Co. Office of Education	County Office of Education	San Benito	Central	75%	85.0%	5	18.0	23.0
San Benito High	Public District	San Benito	Central	100%	54.0%	10	11.8	21.8
San Bernardino City Unified	Public District	San Bernardino	Central	100%	88.0%	10	18.6	28.6
San Bernardino Co. Off. of Education	County Office of Education	San Bernardino	Central	100%	78.0%	10	16.6	26.6
San Bruno Park Elementary	Public District	San Mateo	North	85%	38.0%	7	7.6	14.6
San Carlos Elementary	Public District	San Mateo	North	0%	7.0%	0	1.4	1.4
San Diego Co. Office of Education	County Office of Education	San Diego	South	100%	64.0%	10	13.8	23.8
San Diego Unified	Public District	San Diego	South	100%	59.0%	10	12.8	22.8
San Dieguito Union High	Public District	San Diego	South	0%	11.0%	0	2.2	2.2
San Francisco Co. Off. of Education	County Office of Education	San Francisco	North	95%	61.0%	9	13.2	22.2
San Francisco Unified	Public District	San Francisco	North	95%	52.0%	9	11.4	20.4
San Gabriel Unified	Public District	Los Angeles	Los Angeles	90%	64.0%	8	13.8	21.8
San Jacinto Unified	Public District	Riverside	South	80%	79.0%	6	16.8	22.8
San Joaquin Co. Off. of Education	County Office of Education	San Joaquin	Central	100%	64.0%	10	13.8	23.8
San Jose Unified	Public District	Santa Clara	North	95%	46.0%	9	9.2	18.2
San Juan Unified	Public District	Sacramento	North	95%	53.0%	9	11.6	20.6
San Leandro Unified	Public District	Alameda	North	100%	63.0%	10	13.6	23.6
San Lorenzo Unified	Public District	Alameda	North	85%	66.0%	7	14.2	21.2
San Lorenzo Valley Unified	Public District	Santa Cruz	Central	0%	22.0%	0	4.4	4.4
San Lucas Union Elementary	Public District	Monterey	Central	0%	95.0%	0	20	20.0
San Luis Coastal Unified	Public District	San Luis Obispo	Central	0%	38.0%	0	7.6	7.6
San Luis Obispo Co. Off. of Education	County Office of Education	San Luis Obispo	Central	0%	83.0%	0	17.6	17.6
San Marcos Unified	Public District	San Diego	South	0%	39.0%	0	7.8	7.8
San Marino Unified	Public District	Los Angeles	Los Angeles	0%	7.0%	0	1.4	1.4
San Mateo Co. Off. of Education	County Office of Education	San Mateo	North	90%	54.0%	8	11.8	19.8
San Mateo Union High	Public District	San Mateo	North	85%	24.0%	7	4.8	11.8
San Mateo-Foster City	Public District	San Mateo	North	0%	30.0%	0	6.0	6.0
San Miguel Joint Union Elementary	Public District	San Luis Obispo	Central	0%	48.0%	0	9.6	9.6
San Pasqual Union Elementary	Public District	San Diego	South	0%	22.0%	0	4.4	4.4
San Pasqual Valley Unified	Public District	Imperial	South	75%	93.0%	5	19.6	24.6
San Rafael City Elementary	Public District	Marin	North	0%	67.0%	0	14.4	14.4
San Rafael City High	Public District	Marin	North	0%	52.0%	0	11.4	11.4
San Ramon Valley Unified	Public District	Contra Costa	North	0%	6.0%	0	1.2	1.2
San Ysidro Elementary	Public District	San Diego	South	80%	64.0%	6	13.8	19.8
Sanger Unified	Public District	Fresno	Central	100%	73.0%	10	15.6	25.6
Santa Ana Unified	Public District	Orange	South	95%	80.0%	9	17.0	26.0

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Santa Barbara Co. Off. of Education	County Office of Education	Santa Barbara	Central	75%	70.0%	5	15.0	20.0
Santa Barbara Unified	Public District	Santa Barbara	Central	0%	50.0%	0	10.0	10.0
Santa Clara Co. Off. of Education	County Office of Education	Santa Clara	North	95%	56.0%	9	12.2	21.2
Santa Clara Elementary	Public District	Ventura	Central	0%	17.0%	0	3.4	3.4
Santa Clara Unified	Public District	Santa Clara	North	85%	41.0%	7	8.2	15.2
Santa Cruz City Elementary	Public District	Santa Cruz	Central	0%	43.0%	0	8.6	8.6
Santa Cruz City High	Public District	Santa Cruz	Central	0%	41.0%	0	8.2	8.2
Santa Cruz Co. Off. of Education	County Office of Education	Santa Cruz	Central	85%	31.0%	7	6.2	13.2
Santa Maria Joint Union High	Public District	Santa Barbara	Central	75%	73.0%	5	15.6	20.6
Santa Maria-Bonita Elementary	Public District	Santa Barbara	Central	75%	89.0%	5	18.8	23.8
Santa Monica-Malibu Unified	Public District	Los Angeles	Los Angeles	85%	24.0%	7	4.8	11.8
Santa Paula Unified	Public District	Ventura	Central	0%	89.0%	0	18.8	18.8
Santa Rita Union Elementary	Public District	Monterey	Central	75%	71.0%	5	15.2	20.2
Santa Rosa Elementary	Public District	Sonoma	North	75%	62.0%	5	13.4	18.4
Santa Rosa High	Public District	Sonoma	North	80%	47.0%	6	9.4	15.4
Santa Ynez Valley Union High	Public District	Santa Barbara	Central	0%	28.0%	0	5.6	5.6
Santee	Public District	San Diego	South	90%	42.0%	8	8.4	16.4
Saratoga Union Elementary	Public District	Santa Clara	North	0%	2.0%	0	0.4	0.4
Saucelito Elementary	Public District	Tulare	Central	95%	72.0%	9	15.4	24.4
Saugus Union	Public District	Los Angeles	Los Angeles	75%	24.0%	5	4.8	9.8
Sausalito Elementary	Public District	Marin	North	0%	46.0%	0	9.2	9.2
Savanna Elementary	Public District	Orange	South	90%	73.0%	8	15.6	23.6
Scotia Union Elementary	Public District	Humboldt	North	0%	67.0%	0	14.4	14.4
Scott Valley Unified	Public District	Siskiyou	North	0%	60.0%	0	13.0	13.0
Scotts Valley Unified	Public District	Santa Cruz	Central	0%	11.0%	0	2.2	2.2
Sebastopol Union Elementary	Public District	Sonoma	North	0%	42.0%	0	8.4	8.4
Seeley Union Elementary	Public District	Imperial	South	90%	84.0%	8	17.8	25.8
Seiad Elementary	Public District	Siskiyou	North	0%	76.0%	0	16.2	16.2
Selma Unified	Public District	Fresno	Central	100%	84.0%	10	17.8	27.8
Semitropic Elementary	Public District	Kern	Central	90%	87.0%	8	18.4	26.4
Sequoia Union Elementary	Public District	Tulare	Central	75%	50.0%	5	10.0	15.0
Sequoia Union High	Public District	San Mateo	North	90%	40.0%	8	8.0	16.0
Shaffer Union Elementary	Public District	Lassen	North	0%	73.0%	0	15.6	15.6
Shandon Joint Unified	Public District	San Luis Obispo	Central	90%	78.0%	8	16.6	24.6
Shasta Co. Office of Education	County Office of Education	Shasta	North	0%	54.0%	0	11.8	11.8
Shasta Union Elementary	Public District	Shasta	North	0%	46.0%	0	9.2	9.2
Shasta Union High	Public District	Shasta	North	0%	36.0%	0	7.2	7.2
Shiloh Elementary	Public District	Stanislaus	Central	95%	73.0%	9	15.6	24.6
Shoreline Unified	Public District	Marin	North	0%	23.0%	0	4.6	4.6
Sierra Co. Office of Education	County Office of Education	Sierra	North	0%	0.0%	0	0.0	0.0
Sierra Sands Unified	Public District	Kern	Central	80%	61.0%	6	13.2	19.2
Sierra Unified	Public District	Fresno	Central	0%	49.0%	0	9.8	9.8
Sierra-Plumas Joint Unified	Public District	Sierra	North	0%	47.0%	0	9.4	9.4
Silver Fork Elementary	Public District	El Dorado	North	0%	33.0%	0	6.6	6.6
Silver Valley Unified	Public District	San Bernardino	Central	80%	56.0%	6	12.2	18.2
Simi Valley Unified	Public District	Ventura	Central	0%	34.0%	0	6.8	6.8
Siskiyou Co. Office of Education	County Office of Education	Siskiyou	North	0%	67.0%	0	14.4	14.4
Siskiyou Union High	Public District	Siskiyou	North	0%	57.0%	0	12.4	12.4
Snelling-Merced Falls Union Elementary	Public District	Merced	Central	90%	73.5%	8	15.7	23.7
Snowline Joint Unified	Public District	San Bernardino	Central	95%	67.0%	9	14.4	23.4
Solana Beach Elementary	Public District	San Diego	South	0%	11.0%	0	2.2	2.2
Solano Co. Office of Education	County Office of Education	Solano	North	90%	42.0%	8	8.4	16.4
Soledad Unified	Public District	Monterey	Central	0%	91.0%	0	19.2	19.2
Solvang Elementary	Public District	Santa Barbara	Central	0%	54.0%	0	11.8	11.8
Somis Union Elementary	Public District	Ventura	Central	0%	71.0%	0	15.2	15.2
Sonoma Co. Office of Education	County Office of Education	Sonoma	North	80%	41.0%	6	8.2	14.2
Sonoma Valley Unified	Public District	Sonoma	North	0%	61.0%	0	13.2	13.2
Sonora Elementary	Public District	Tuolumne	Central	0%	45.0%	0	9.0	9.0
Sonora Union High	Public District	Tuolumne	Central	0%	43.0%	0	8.6	8.6
Soquel Union Elementary	Public District	Santa Cruz	Central	0%	34.0%	0	6.8	6.8
Soulsbyville Elementary	Public District	Tuolumne	Central	0%	45.0%	0	9.0	9.0
South Bay Union	Public District	San Diego	South	0%	71.0%	0	15.2	15.2
South Bay Union Elementary	Public District	Humboldt	North	90%	69.0%	8	14.8	22.8
South Fork Union	Public District	Kern	Central	0%	79.0%	0	16.8	16.8
South Monterey County Joint Union High	Public District	Monterey	Central	0%	81.0%	0	17.2	17.2
South Pasadena Unified	Public District	Los Angeles	Los Angeles	0%	18.0%	0	3.6	3.6
South San Francisco Unified	Public District	San Mateo	North	85%	42.0%	7	8.4	15.4
South Whittier Elementary	Public District	Los Angeles	Los Angeles	100%	90.0%	10	19.0	29.0
Southern Humboldt Joint Unified	Public District	Humboldt	North	0%	58.0%	0	12.6	12.6
Southern Kern Unified	Public District	Kern	Central	80%	73.0%	6	15.6	21.6
Southern Trinity Joint Unified	Public District	Trinity	North	0%	84.0%	0	17.8	17.8
Southside Elementary	Public District	San Benito	Central	0%	38.0%	0	7.6	7.6

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Spencer Valley Elementary	Public District	San Diego	South	0%	55.0%	0	12.0	12.0
Spreckels Union Elementary	Public District	Monterey	Central	80%	18.0%	6	3.6	9.6
Springville Union Elementary	Public District	Tulare	Central	85%	53.0%	7	11.6	18.6
St. Helena Unified	Public District	Napa	North	0%	39.0%	0	7.8	7.8
Standard Elementary	Public District	Kern	Central	100%	83.0%	10	17.6	27.6
Stanislaus Co. Office of Education	County Office of Education	Stanislaus	Central	100%	64.0%	10	13.8	23.8
Stanislaus Union Elementary	Public District	Stanislaus	Central	100%	68.0%	10	14.6	24.6
Stockton Unified	Public District	San Joaquin	Central	100%	80.0%	10	17.0	27.0
Stone Corral Elementary	Public District	Tulare	Central	80%	92.0%	6	19.4	25.4
Stony Creek Joint Unified	Public District	Glenn	North	0%	89.0%	0	18.8	18.8
Strathmore Union Elementary	Public District	Tulare	Central	90%	97.0%	8	20	28.0
Sulphur Springs Union	Public District	Los Angeles	Los Angeles	0%	54.0%	0	11.8	11.8
Summerville Elementary	Public District	Tuolumne	Central	0%	48.0%	0	9.6	9.6
Summerville Union High	Public District	Tuolumne	Central	0%	44.0%	0	8.8	8.8
Sundale Union Elementary	Public District	Tulare	Central	90%	44.0%	8	8.8	16.8
Sunnyside Union Elementary	Public District	Tulare	Central	100%	94.0%	10	19.8	29.8
Sunnyvale	Public District	Santa Clara	North	0%	35.0%	0	7.0	7.0
Sunol Glen Unified	Public District	Alameda	North	85%	10.0%	7	2.0	9.0
Surprise Valley Joint Unified	Public District	Modoc	North	0%	59.0%	0	12.8	12.8
Susanville Elementary	Public District	Lassen	North	0%	57.0%	0	12.4	12.4
Sutter Co. Office of Education	County Office of Education	Sutter	North	85%	69.0%	7	14.8	21.8
Sutter Union High	Public District	Sutter	North	0%	33.0%	0	6.6	6.6
Sweetwater Union High	Public District	San Diego	South	95%	60.0%	9	13.0	22.0
Sylvan Union Elementary	Public District	Stanislaus	Central	95%	53.0%	9	11.6	20.6
Taft City	Public District	Kern	Central	80%	85.0%	6	18.0	24.0
Taft Union High	Public District	Kern	Central	90%	64.0%	8	13.8	21.8
Tahoe-Truckee Unified	Public District	Placer	North	0%	39.0%	0	7.8	7.8
Tamalpais Union High	Public District	Marin	North	75%	11.0%	5	2.2	7.2
Tehachapi Unified	Public District	Kern	Central	75%	43.0%	5	8.6	13.6
Tehama Co. Office of Education	County Office of Education	Tehama	North	75%	72.0%	5	15.4	20.4
Temecula Valley Unified	Public District	Riverside	South	0%	28.0%	0	5.6	5.6
Temple City Unified	Public District	Los Angeles	Los Angeles	80%	44.0%	6	8.8	14.8
Templeton Unified	Public District	San Luis Obispo	Central	0%	20.0%	0	4.0	4.0
Terra Bella Union Elementary	Public District	Tulare	Central	100%	98.0%	10	20	30.0
Thermalito Union	Public District	Butte	North	85%	87.0%	7	18.4	25.4
Three Rivers Union Elementary	Public District	Tulare	Central	0%	42.0%	0	8.4	8.4
Tipton Elementary	Public District	Tulare	Central	95%	83.0%	9	17.6	26.6
Torrance Unified	Public District	Los Angeles	Los Angeles	100%	30.0%	10	6.0	16.0
Tracy Joint Unified	Public District	San Joaquin	Central	100%	53.4%	10	11.7	21.7
Traver Joint Elementary	Public District	Tulare	Central	95%	94.0%	9	19.8	28.8
Travis Unified	Public District	Solano	North	75%	29.0%	5	5.8	10.8
Tres Pinos Union Elementary	Public District	San Benito	Central	95%	33.0%	9	6.6	15.6
Trinidad Union Elementary	Public District	Humboldt	North	0%	60.0%	0	13.0	13.0
Trinity Alps Unified	Public District	Trinity	North	0%	54.0%	0	11.8	11.8
Trinity Center Elementary	Public District	Trinity	North	0%	67.0%	0	14.4	14.4
Trinity Co. Office of Education	County Office of Education	Trinity	North	0%	73.0%	0	15.6	15.6
Trona Joint Unified	Public District	San Bernardino	Central	80%	75.0%	6	16.0	22.0
Tulare City	Public District	Tulare	Central	95%	80.0%	9	17.0	26.0
Tulare Co. Office of Education	County Office of Education	Tulare	Central	100%	54.0%	10	11.8	21.8
Tulare Joint Union High	Public District	Tulare	Central	95%	74.0%	9	15.8	24.8
Tulelake Basin Joint Unified	Public District	Modoc	North	0%	72.0%	0	15.4	15.4
Tuolumne County Superintendent of Schools	County Office of Education	Tuolumne	Central	0%	55.0%	0	12.0	12.0
Turlock Unified	Public District	Stanislaus	Central	100%	62.0%	10	13.4	23.4
Tustin Unified	Public District	Orange	South	90%	40.0%	8	8.0	16.0
Twain Harte	Public District	Tuolumne	Central	0%	67.0%	0	14.4	14.4
Twin Hills Union Elementary	Public District	Sonoma	North	0%	26.0%	0	5.2	5.2
Twin Ridges Elementary	Public District	Nevada	North	0%	90.0%	0	19.0	19.0
Twin Rivers Unified	Public District	Sacramento	North	100%	85.0%	10	18.0	28.0
Two Rock Union	Public District	Sonoma	North	0%	55.0%	0	12.0	12.0
Ukiah Unified	Public District	Mendocino	North	0%	72.0%	0	15.4	15.4
Union Elementary	Public District	Santa Clara	North	0%	11.0%	0	2.2	2.2
Union Hill Elementary	Public District	Nevada	North	0%	45.0%	0	9.0	9.0
Union Joint Elementary	Public District	Marin	North	0%	0.0%	0	0.0	0.0
Upland Unified	Public District	San Bernardino	Central	95%	56.0%	9	12.2	21.2
Upper Lake Unified	Public District	Lake	North	0%	84.0%	0	17.8	17.8
Vacaville Unified	Public District	Solano	North	75%	42.0%	5	8.4	13.4
Val Verde Unified	Public District	Riverside	South	100%	81.0%	10	17.2	27.2
Valle Lindo Elementary	Public District	Los Angeles	Los Angeles	100%	85.0%	10	18.0	28.0
Vallecito Union Elementary	Public District	Calaveras	Central	0%	49.0%	0	9.8	9.8
Vallecitos Elementary	Public District	San Diego	South	0%	78.0%	0	16.6	16.6
Vallejo City Unified	Public District	Solano	North	90%	70.0%	8	15.0	23.0
Valley Center-Pauma Unified	Public District	San Diego	South	0%	55.0%	0	12.0	12.0

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Valley Home Joint Elementary	Public District	Stanislaus	Central	80%	53.0%	6	11.6	17.6
Ventura Co. Office of Education	County Office of Education	Ventura	Central	100%	49.0%	10	9.8	19.8
Ventura Unified	Public District	Ventura	Central	90%	55.0%	8	12.0	20.0
Victor Elementary	Public District	San Bernardino	Central	95%	80.0%	9	17.0	26.0
Victor Valley Union High	Public District	San Bernardino	Central	95%	80.0%	9	17.0	26.0
Vineland Elementary	Public District	Kern	Central	100%	100.0%	10	20	30.0
Visalia Unified	Public District	Tulare	Central	95%	67.0%	9	14.4	23.4
Vista del Mar Union Elementary	Public District	Santa Barbara	Central	0%	43.0%	0	8.6	8.6
Vista Unified	Public District	San Diego	South	0%	63.0%	0	13.6	13.6
Walnut Creek Elementary	Public District	Contra Costa	North	0%	12.0%	0	2.4	2.4
Walnut Valley Unified	Public District	Los Angeles	Los Angeles	85%	22.0%	7	4.4	11.4
Warner Unified	Public District	San Diego	South	0%	40.0%	0	8.0	8.0
Wasco Union Elementary	Public District	Kern	Central	100%	89.0%	10	18.8	28.8
Wasco Union High	Public District	Kern	Central	100%	81.0%	10	17.2	27.2
Washington Colony Elementary	Public District	Fresno	Central	100%	85.0%	10	18.0	28.0
Washington Unified	Public District	Yolo	North	95%	65.0%	9	14.0	23.0
Washington Unified	Public District	Fresno	Central	100%	90.0%	10	19.0	29.0
Washington Union Elementary	Public District	Monterey	Central	0%	9.0%	0	1.8	1.8
Waterford Unified	Public District	Stanislaus	Central	85%	63.0%	7	13.6	20.6
Waugh Elementary	Public District	Sonoma	North	0%	17.0%	0	3.4	3.4
Waukena Joint Union Elementary	Public District	Tulare	Central	90%	89.0%	8	18.8	26.8
Weaver Union Elementary	Public District	Merced	Central	95%	87.0%	9	18.4	27.4
Weed Union Elementary	Public District	Siskiyou	North	0%	88.0%	0	18.6	18.6
West Contra Costa Unified	Public District	Contra Costa	North	95%	70.0%	9	15.0	24.0
West Covina Unified	Public District	Los Angeles	Los Angeles	100%	66.0%	10	14.2	24.2
West Park Elementary	Public District	Fresno	Central	100%	91.0%	10	19.2	29.2
West Side Union Elementary	Public District	Sonoma	North	0%	35.0%	0	7.0	7.0
West Sonoma County Union High	Public District	Sonoma	North	0%	32.0%	0	6.4	6.4
Western Placer Unified	Public District	Placer	North	0%	35.0%	0	7.0	7.0
Westminster	Public District	Orange	South	85%	71.9%	7	15.4	22.4
Westmorland Union Elementary	Public District	Imperial	South	85%	94.0%	7	19.8	26.8
Westside Elementary	Public District	Fresno	Central	90%	65.0%	8	14.0	22.0
Westside Union Elementary	Public District	Los Angeles	Los Angeles	75%	48.0%	5	9.6	14.6
Westwood Unified	Public District	Lassen	North	0%	67.0%	0	14.4	14.4
Wheatland Elementary	Public District	Yuba	North	0%	48.0%	0	9.6	9.6
Wheatland Union High	Public District	Yuba	North	0%	46.0%	0	9.2	9.2
Whitmore Union Elementary	Public District	Shasta	North	0%	57.0%	0	12.4	12.4
Whittier City Elementary	Public District	Los Angeles	Los Angeles	100%	75.0%	10	16.0	26.0
Whittier Union High	Public District	Los Angeles	Los Angeles	100%	72.0%	10	15.4	25.4
William S. Hart Union High	Public District	Los Angeles	Los Angeles	85%	31.0%	7	6.2	13.2
Williams Unified	Public District	Colusa	North	0%	90.0%	0	19.0	19.0
Willits Unified	Public District	Mendocino	North	0%	73.0%	0	15.6	15.6
Willow Creek Elementary	Public District	Siskiyou	North	0%	80.0%	0	17.0	17.0
Willow Grove Union Elementary	Public District	San Benito	Central	0%	43.0%	0	8.6	8.6
Willows Unified	Public District	Glenn	North	0%	68.0%	0	14.6	14.6
Wilmar Union Elementary	Public District	Sonoma	North	0%	29.0%	0	5.8	5.8
Wilsona Elementary	Public District	Los Angeles	Los Angeles	95%	92.0%	9	19.4	28.4
Windsor Unified	Public District	Sonoma	North	0%	38.0%	0	7.6	7.6
Winship-Robbins Elementary	Public District	Sutter	North	0%	43.0%	0	8.6	8.6
Winters Joint Unified	Public District	Yolo	North	0%	65.0%	0	14.0	14.0
Winton	Public District	Merced	Central	95%	93.0%	9	19.6	28.6
Wiseburn Unified	Public District	Los Angeles	Los Angeles	100%	37.0%	10	7.4	17.4
Woodlake Unified	Public District	Tulare	Central	80%	89.0%	6	18.8	24.8
Woodland Joint Unified	Public District	Yolo	North	95%	62.0%	9	13.4	22.4
Woodside Elementary	Public District	San Mateo	North	0%	10.0%	0	2.0	2.0
Woodville Elementary	Public District	Tulare	Central	100%	92.0%	10	19.4	29.4
Wright Elementary	Public District	Sonoma	North	80%	72.0%	6	15.4	21.4
Yolo Co. Office of Education	County Office of Education	Yolo	North	95%	64.0%	9	13.8	22.8
Yosemite Unified	Public District	Madera	Central	80%	49.0%	6	9.8	15.8
Yreka Union Elementary	Public District	Siskiyou	North	0%	68.0%	0	14.6	14.6
Yreka Union High	Public District	Siskiyou	North	0%	52.0%	0	11.4	11.4
Yuba City Unified	Public District	Sutter	North	90%	72.0%	8	15.4	23.4
Yuba Co. Office of Education	County Office of Education	Yuba	North	90%	76.0%	8	16.2	24.2
Yucaipa-Calimesa Jt. Unified	Public District	San Bernardino	Central	75%	52.0%	5	11.4	16.4

Compressed Natural Gas (CNG) School Bus Application Form Attachment 2

The primary objective of the School Bus Replacement Program is to replace old diesel school buses with new electric school buses. However, there may be eligible applicants with bus route profiles not suited for an electric school bus. To be considered for a new CNG school bus, eligible applicants must: (1) complete the CNG Application Questions below and (2) provide a Route Profile Evaluation completed by an independent third party. The applicant's answers to the CNG Application Questions and the Route Profile Evaluation must meet at least 2 of the CNG Bus Selection Criteria.

CNG Bus selection criteria:

To be eligible for a CNG school bus an applicant must demonstrate that an electric bus would not be sufficient to meet the needs of the applicant's regular school bus routes. To demonstrate this, the applicant's Route Profile Evaluation and the applicant's answers to the CNG Application Questions must establish at least 2 of the following criteria for the school district/COE/JPA total bus fleet:

- Average route distance traveled daily exceeds 90 miles
- More than 20% of service days have temperatures above 80 degrees Fahrenheit, or below 32 degrees Fahrenheit during the hours the bus is operated.
- 40% of routes are on roads with speed limits of 45 mph or higher.
- 50% of routes include a 15% grade.

CNG Application Questions:

The applicant's answers to the following questions, along with the applicant's Route Profile Evaluation, will be used to determine eligibility for a CNG school bus.

1. What is the average bus route length (in miles) per bus per day?
2. Percent of time with extreme temperatures:
 - a. How many days are buses in service during the calendar year?
 - b. How many of those days are usually above 80 degrees Fahrenheit?
Days: _____ Percent: _____
 - c. How many of those days are usually below 32 degrees Fahrenheit?
Days: _____ Percent: _____
3. What percentage of routes are on roads with speed limits of 45 mph or higher?
4. What percentage of routes include a 15% grade?
5. Would you like to apply for up to \$500,000 for CNG fueling infrastructure? If yes, how much funding would you like to apply for? (This question is not used to determine eligibility)

**Compressed Natural Gas (CNG)
School Bus Application Form
Attachment 2**

Certifications:

I hereby authorize the California Energy Commission to make any inquiries necessary to verify the information I have presented in my Application.

I hereby certify that this application does not contain any confidential or proprietary information.

I hereby certify to the best of my knowledge, and under penalty of perjury, that the information contained in this Application is correct and complete.

I hereby certify that I am authorized to complete and sign this form on behalf of the applicant.

Signature of Authorized Representative		Date:	
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**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: August 22, 2018

Board Item: Regional Cooperative Agreement Contract Number RCA-017-18010016 between County of Orange/County Procurement Office and DS Services of America, Incorporated dba Sparkletts for Bottled Water

HISTORY

Public Contract Code § 20111 requires competitive bidding for public contracts involving an expenditure of more than \$50,000 (adjusted annually by the California Department of Education (CDE)), including the purchase of materials or supplies to be furnished to the District. In December 2017, CDE adjusted the bid limit to be \$90,200.

BACKGROUND INFORMATION

School boards have the authority to “piggyback” on another public agency’s bid, pursuant to Public Contract Code §20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback contracts when items are identical to the District’s specifications. Using piggyback contracts saves time and often provides lower prices than a single jurisdiction would be able to obtain.

CURRENT CONSIDERATIONS

To conduct a competitive bid, District resources (such as staff time and funds for legal advertising) are expended. Utilizing piggyback bids that have already been awarded through a competitive process is an efficient mechanism for legally procuring materials, supplies, and incidental services while preserving District resources. The County of Orange/County Procurement Office awarded Regional Cooperative Agreement (RCA) Contract No. RCA-017-18010016 to DS Services of America, Incorporated dba Sparkletts, for the purchase of bottled water and related supplies. The term of this piggyback contract is from March 1, 2018 through February 28, 2023.

FINANCIAL IMPLICATIONS

Estimated expenditures under these piggyback contracts are to be approximately \$20,000 for various bottled water, related supplies and services which will be funded by the general fund. Actual expenditures will vary depending on District need and the availability of funds.

Approval to use a piggyback contract to comply with competitive bidding requirements is not synonymous with approving the amount of expenditures estimated utilizing the contract. Actual purchase orders (PO) are issued when projects and needs arise, which are submitted to the Board for approval in each Board agenda PO listing.

STAFF RECOMMENDATION

It is recommended the Board approve the use of these piggyback contracts awarded to DS Services of America, Incorporated dba Sparkletts.

PREPARED BY: Lynh Rust, Executive Director, Contracts and Purchasing

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

August 22, 2018

**REGIONAL COOPERATIVE AGREEMENT CONTRACT NUMBER RCA-017-18010016
BETWEEN COUNTY OF ORANGE/COUNTY PROCUREMENT OFFICE AND DS
SERVICES OF AMERICA, INCORPORATED DBA SPARKLETTS FOR BOTTLED
WATER**

Due to the size of the contract and award, the documentation is posted online on the District Board Agendas and Supporting Documentation page.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent Education Services

Prepared By: Bradley Shearer, Assistant Superintendent Curriculum and Instruction
Preschool-Grade 5

Date: August 22, 2018

Board Item: Agreement for Participation with the Art Masters Legacy Program 2018-2019

HISTORY

Providing students with a robust level of instruction in Visual and Performing Arts (VAPA) includes ensuring that students have rich instruction in visual art. This instruction should include both the teaching of various visual art styles and techniques, but also an introduction to famous artists and their stories. Schools across the District have been implementing the Art Masters Legacy program for the past 18 years to augment the standard program.

BACKGROUND INFORMATION

The Art Masters Legacy program augments the school's Visual Arts program by providing art teacher-lecturers that conduct and present multimedia assemblies for students using art visuals, images, and engrossing stories covering specific artists in history. These artists include names such as Lautrec, Remington, Monet, Da Vinci, Kandinsky, Monet, and Miro (among many others). Schools sign up for a particular series of artists to present to students in the year. Following these multimedia assemblies, students have an opportunity with the art teacher-lecturer to engage in a hands-on art activity in which they create their own individual works of art in the manner of the master artist and/or art subject, using the same styles, techniques, media and disciplines.

CURRENT CONSIDERATIONS

Marian Bergeson, Oak Grove, Canyon Vista, Don Juan Avila, Oso Grande, Marblehead, Carl Hankey, Truman Benedict Elementary Schools and Carl Hankey Middle School will be participating with Art Masters Legacy to provide a program series emphasizing various sets of artists and/or art subjects. Art Masters costs per site ranges from \$5,283 to \$11,583. Costs vary based on the number of students served by the program and the instructional units implemented.

FINANCIAL IMPLICATIONS

The estimated total expenditure for these agreements is \$73,427 paid by site and/or gift funds.

STAFF RECOMMENDATION

Approval of Agreement for Participation with the Art Masters Legacy Program 2018-2019.

PREPARED BY: Bradley Shearer, Assistant Superintendent Curriculum and Instruction
Preschool-Grade 5

APPROVED BY: Susan Holliday, Associate Superintendent Education Services

Art Masters Legacy

June 7, 2018

Debbie Raes

Bergeson Elementary
25302 Rancho Niguel Rd.
Laguna Nigue CA 92677

Dear Debbie,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Bergeson Elementary.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 4 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Bergeson Elementary.

Sincerely,

Lelaina Arnold

Lelaina Arnold

Art Masters Legacy

Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Bergeson Elementary

School Year: 2018-19

Series: 4

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lectureres conduct and presenta a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	5	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	22	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Educations Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$7,444	
5% DISCOUNT IF PAID BY SEPTEBMER 1	\$372	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$7,071	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$2,381
1st Installment - Due: Oct 15, 2018	\$2,381	3rd Installment - Due: Apr 15, 2019	\$2,382

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 7, 2018</i>	
Signature	Date	Lelaina Arnold	Date
Title		Art Masters Legacy 949-201-8297 Contract Coordinator lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
Title		Remit Payment to: P.O. Box 80717 Art Masters Legacy Rancho Santa Margarita CA, 92688	

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Bergeson Elementary
Street Address:	25302 Rancho Niguel Rd.
City:	Laguna Niguel
State:	CA
Zip:	92677
Office Phone:	949- 643-1540
District:	CUSD
Principal:	Guy Hauser
Email:	

SCHOOL PROGRAM COORDINATOR	
Name	Adriane Casas
Cell Phone	
Email	AMC005@me.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Debbie Raes
Phone	
Email	Draes@capousd.org
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		4	3	3	4	4	4					22

Series 1 Selections 	Series 2 Selections 	Series 3 Selections
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Series 4 Selections Ancient Native Raffael POP Wright	Series 5 Selections 	Series 6 Selections
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ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Ancient Americas	Sept. 20	Sept. 21, 24, 25, 26, 27
Native Americans	Nov. 29	Nov. 30, Dec. 3, 4, 5, 6
Raffael	Jan. 31, 2019	Feb. 1, 4, 5, 6, 7, 2019
Lichtenstein	Apr. 11	Apr. 12, 15, 16, 17, 18
Wright	May 9	May 10, 13, 14, 15, 16

Art Masters Legacy Lecturer:	Lisa Muller	Art Masters Legacy Activity Teacher:	Tanya Lopez
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Art Masters Legacy

Bergeson Elementary Art Master History

They have been with us since 1990-91.

1990-91 SERIES 1 (NEW)
7 UNITS

1991/92 SERIES 2 (NEW)
7 UNITS

1992-93 SERIES 3 (NEW)
8 UNITS - REMBRANDT, CALDER, MIRO, DA VINCI, LAWRENCE, SEURAT, GAUGUIN, WYETH (NOT HARDIN)

1993-94 SERIES 4 (NEW)
7 UNITS - ANCIENT, NATIVE, AFRICAN, RAFFAEL, POP, WRIGHT, SHEELER

1994-95 SERIES 1 (REPEAT)
7 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO, MONDRIAN

1995-96 SERIES 2 (REPEAT)
7 UNITS - REMINGTON, MATISSE, O'KEEFFE, DEGAS, CASSATT, ASIAN, CHAGALL (NOT RENOIR)

1996-97 SERIES 3 (NEW)
7 UNITS - HARDIN, REMBRANDT, CALDER, LAWRENCE, DA VINCI, GAUGUIN, WYETH (NOT SEURAT OR MIRO)

1997-98 SERIES 4 (NEW)
7 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, POP, WRIGHT, SHEELER

1998-99 SERIES 1 (REPEAT)
5 UNITS - CEZANNE, MONET, HOMER, VAN GOGH, PICASSO (NOT LAUTREC OR MONDRIAN)

1999/2000 SERIES 2 (REPEAT) NEW FORMAT
5 UNITS - REMINGTON, MATISSE, O'KEEFFE, ASIAN, CHAGALL (NOT CASSATT)

2000/01 SERIES 3 (REPEAT)
5 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI (NOT CALDER)

2001/02 SERIES 6 (NEW)
5 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON (NOT MEXICAN)

2002/03 SERIES 5 (REPEAT)
4 UNITS - MONDRIAN, MIRO, DEGAS, SEURAT (NOT SHEELER, WYETH)

2003/04 SERIES 1 (REPEAT)
5 UNITS - LAUTREC, CEZANNE, MONET, VAN GOGH, PICASSO (NOT HOMER)

2004/05 SERIES 2 (REPEAT)
5 UNITS - REMINGTON, MATISSE, O'KEEFFE, ASIAN, CHAGALL (NOT CASSATT)

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Bergeson Elementary Art Master History

2005/06 SERIES 3 (REPEAT)
5 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI (NOT CALDER)

2006/07 SERIES 4 (REPEAT)
4 UNITS - ANCIENT, RAFFAEL, AFRICAN, LICHTENSTEIN/POP (NOT NATIVE, WRIGHT)

2007/08 SERIES 5 (REPEAT)
5 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH (NOT MONDRIAN)

2008/09 SERIES 6 (REPEAT)
5 UNITS - MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN

2009/10 SERIES 1 - REPEAT
5 UNITS -, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO (NOT LAUTREC)

2010/11 SERIES 2 - REPEAT
5 UNITS - REMINGTON, MATISSE, O'KEEFFE, ASIAN, CHAGALL (NOT CASSATT)

2011/12 SERIES 3 - REPEAT
5 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI (NOT CALDER)

2012/13 SERIES 4 - REPEAT
5 UNITS - ANCIENT, RAFFAEL NATIVE, LICHTENSTEIN/POP, WRIGHT (NOT AFRICAN)

2013/14 SERIES 5 - REPEAT
5 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH (NOT MONDRIAN)

2014/15 SERIES 6 - REPEAT
5 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON (MEXICAN)

2015/16 SERIES 1 - REPEAT
5 UNITS - CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2016/17 SERIES 2 - REPEAT
5 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN BRUSH

2017/18 SERIES 3 - REPEAT
5 UNITS - HARDIN, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2018/19 SERIES 4 - REPEAT
5 UNITS - ANCIENT, NATIVE, RAFFAEL, LICHTENSTEIN, WRIGHT

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

June 6, 2018

Bonnie Leggett

Oak Grove

22705 Sanborn

Aliso Viejo CA 92656

Dear Bonnie,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Oak Grove Elementary.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 3 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Oak Grove Elementary.

Sincerely,

Lelaina Arnold

Lelaina Arnold

Art Masters Legacy

Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Oak Grove

School Year: 2018-19

Series: 3

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	6	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	23	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$8,704	
5% DISCOUNT IF PAID BY SEPTEMBER 1	\$435	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$8,269	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$2,801
1st Installment - Due: Oct 15, 2018	\$2,801	3rd Installment - Due: Apr 15, 2019	\$2,802

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 6, 2018</i>	
Signature	Date	Lelaina Arnold	Date
Title		Art Masters Legacy 949-201-8297 Contract Coordinator lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
Title		Remit Payment to: P.O. Box 80717 Art Masters Legacy Rancho Santa Margarita CA, 92688	

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Oak Grove		
Street Address:	22705 Sanborn		
City:	Aliso Viejo	State:	CA Zip: 92656
Office Phone:	949-360-9001		
District:	CUSD		
Principal:	Jill O'Connell-Bogle		
Email:			

SCHOOL PROGRAM COORDINATOR	
Name	Bonnie Leggett
Cell Phone	310-926-1125
Email	bonshemms@gmail.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Dina Borrusco
Phone	
Email	
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		4	4	4	3	3	3				2	23

Series 1 Selections 	Series 2 Selections 	Series 3 Selections Hardin Rembrandt Renior Lawrence Gauguin Da Vinci
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Series 4 Selections 	Series 5 Selections 	Series 6 Selections
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ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Hardin	Sept. 10	Sept. 11, 12, 13
Rembrandt	Oct. 8	Oct. 9, 10, 11
Renior	Dec. 3	Dec. 4, 5, 6
Lawrence	Jan. 28, 2018	Jan. 29, 30, 31, 2019
Gauguin	Mar. 11	Mar. 12, 13, 14
DaVinci	Apr. 29	Apr. 30, May 1, 2
		*Two activity teachers

Art Masters Legacy Lecturer:	Poli Rizco	Art Masters Legacy Activity Teacher:	Julie Hickson & TBD
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Art Masters Legacy

Oak Grove Art Master History

1996/97 SERIES 3 (new school-pulled from other schools so started with Series 3)
4 UNITS - HARDIN, REMBRANDT, MIRO, GAUGUIN

1997/98 SERIES 4 (NEW)
7 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, SHEELER, WRIGHT, POP

1998/99 SERIES 1 (NEW)
6 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO (NOT MONDRIAN)

1999/2000 SERIES 2 (NEW) NEW FORMAT
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2000/01 SERIES 6 (NEW)
6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN

2001/02 SERIES 3 (REPEAT)
6 UNITS - HARDIN, REMBRANDT, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2002/03 SERIES 4 (REPEAT)
6 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, LICHTENSTEIN/POP, WRIGHT

2003/04 SERIES 5 (NEW)
6 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH, MONDRIAN

2004/05 SERIES 1 (REPEAT)
6 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2005/06 SERIES 2 (REPEAT)
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2006/07 SERIES 3 (REPEAT)
6 UNITS - HARDIN, REMBRANDT, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2007/08 SERIES 4 (REPEAT)
4 UNITS - ANCIENT, AFRICAN, LICHTENSTEIN/POP, WRIGHT

2008/09 SERIES 5 (REPEAT)
4 UNITS - MIRO, DEGAS, SEURAT, WYETH

2009/10 SERIES 6 - REPEAT
4 UNITS - ESCHER, AUDUBON, KANDINSKY, MEXICAN MURALS

2010/11 SERIES 1 - REPEAT
4 UNITS - MONET, HOMER, VAN GOGH, PICASSO

2011/12 SERIES 2 - REPEAT
4 UNITS - CASSATT, O'KEEFFE, ASIAN, CHAGALL

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Oak Grove Art Master History

2012/13 SERIES 3 - REPEAT
4 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN

2013/14 SERIES 4 - REPEAT
4 UNITS - ANCIENT, RAFFAEL, POP, WRIGHT

2014/15 SERIES 5 - REPEAT
6 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH, MONDRIAN

2015/16 SERIES 6 - REPEAT
6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN MURALS

2016/17 SERIES 1 - REPEAT
6 UNITS - LAUTREC, CÉZANNE, MONET, HOMER, VAN GOGH, PICASSO

2017/18 SERIES 2 - REPEAT
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2018/19 SERIES 3
6 UNITS - HARDIN, REMBRANDT, RENIOR, LAWRENCE, GAUGUIN, DAVINCI

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

May 21, 2018

Tiffany Lunde

Canyon Vista Elementary
27800 Oakview Drive
Aliso Viejo CA 92656

Dear Tiffany,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Canyon Vista Elementary.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 6 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Canyon Vista Elementary.

Sincerely,

Lelaina Arnold

Lelaina Arnold
Art Masters Legacy
Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Canyon Vista Elementary

School Year: 2018-19

Series: 6

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	6	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	17	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$7,054	
5% DISCOUNT IF PAID BY SEPTEMBER 1	\$353	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$6,702	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$2,251
1st Installment - Due: Oct 15, 2018	\$2,251	3rd Installment - Due: Apr 15, 2019	\$2,252

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>May 21, 2018</i>	
Signature	Date	Lelaina Arnold	Date
Title		Art Masters Legacy 949-201-8297	
		Contract Coordinator	
		lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
Title		Remit Payment to: P.O. Box 80717	
		Art Masters Legacy Rancho Santa Margarita	
		CA, 92688	

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Canyon Vista Elementary
Street Address:	27800 Oakview Drive
City:	Aliso Viejo
State:	CA
Zip:	92656
Office Phone:	949-234-5941
District:	CUSD
Principal:	Jeana Dagley
Email:	

SCHOOL PROGRAM COORDINATOR	
Name	Krishna Hartmann
Cell Phone	
Email	krishahartmann@firstteam.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Diane Peters
Phone	
Email	
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		2	2	3	3	3	4					17

Series 1 Selections	Series 2 Selections	Series 3 Selections

Series 4 Selections	Series 5 Selections	Series 6 Selections
		Escher Magritte Audubon Kandinsky Nevelson Murals

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Escher	Oct. 11	Oct. 12, 15, 16, 17, 18
Magritte	Dec. 6	Dec. 7, 10, 11, 12, 13
Audubon	Jan. 10, 2019	Jan. 11, 14, 15, 16, 17, 2019
Kandinsky	Feb. 7	Feb. 8, 11, 12, 13, 14 (Sub)
Nevelson	Mar. 14 (Sub)	Mar. 15, 18, 19, 20, 21
Mexican Murals	Apr. 25 (Sub)	Apr. 26, 29, 30 May 1, 2

Art Masters Legacy Lecturer:	Lisa Muller	Art Masters Legacy Activity Teacher:	Julie Hickson
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Art Masters Legacy

Canyon Vista Elementary Art Master History

2003/04 SERIES 6 (NEW SCHOOL / HAD MTM)
3 UNITS - ESCHER, AUDUBON, KANDINSKY

2004/05 SERIES 6 + NATIVE (NEW)
4 UNITS - MAGRITTE, NEVELSON, MEXICAN, NATIVE AMERICAN

2005/06 SERIES 4 (NEW)
4 UNITS - ANCIENT, RAFFAEL, AFRICAN, LICHTENSTEIN/POP (NOT WRIGHT)

2006/07 SERIES 1 (NEW)
4 UNITS - CEZANNE, HOMER, VAN GOGH, PICASSO (NOT LATUREC, MONET)

2007/08 SERIES 2 (NEW)
4 UNITS - REMINGTON, MATISSE, I'KEEFFE, CHAGALL

2008/09 SERIES 3 (NEW)
4 UNITS - HARDIN, REMBRANDT, GAUGUIN, DA VINCI

2009/10 SERIES 4 - REPEAT
4 UNITS - ANCIENT, RAFFAEL, LICHTENSTEIN/POP, WRIGHT

2010/11 SERIES 5 - NEW
4 UNITS - DEGAS, MIRO, SEURAT, WYETH

2011/12 SERIES 6 - REPEAT
4 UNITS - ESCHER, KANDINSKY, NEVELSON, MEXICAN MURALS

2012/13 SERIES 1 - REPEAT
4 UNITS - CEZANNE, LAUTREC, MONET, HOMER, VAN GOGH, PICASSO

2013/14 SERIES 2 - REPEAT
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN BRUSH, CHAGALL

2014/15 SERIES 3 - REPEAT
6 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI , RENOIR **

2015/16 SERIES 4 - REPEAT
6 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, LICHTENSTEIN/POP, WRIGHT

2016/17 - DID NOT CONTRACT

2017/18 SERIES 3 - REPEAT
6 UNITS - HARDIN, REMBRANDT, RENOIR, LAWRENCE, GAUGUIN, DA VINCI

2018/19 SERIES 6 - REPEAT
6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN MURALS

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

June 28, 2018

Krystal Allan

Don Juan Avila
26278 Wood Canyon
Aliso Viejo CA 92656

Dear Krystal,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Don Juan Avila Elementary School.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 1 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Don Juan Avila Elementary School.

Sincerely,

Lelaina Arnold

Lelaina Arnold
Art Masters Legacy
Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Don Juan Avila

School Year: 2018-19

Series: 1

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	5	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	25	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$7,994	
5% DISCOUNT IF PAID BY SEPTEMBER 1	\$400	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$7,595	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$2,565
1st Installment - Due: Oct 15, 2018	\$2,565	3rd Installment - Due: Apr 15, 2019	\$2,564

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 28, 2018</i>	
Signature	Date	Lelaina Arnold	Date
Title		Art Masters Legacy	949-201-8297
		Contract Coordinator	
		lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
		Remit Payment to:	P.O. Box 80717
Title		Art Masters Legacy	Rancho Santa Margarita
			CA, 92688

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Don Juan Avila		
Street Address:	26278 Wood Canyon		
City:	Aliso Viejo	State:	CA Zip: 92656
Office Phone:	949-349-9452		
District:	CVUSD		
Principal:	Krystal Allan		
Email:	kallan@capousd.org		

SCHOOL PROGRAM COORDINATOR		
Name	Laura Gates	
Cell Phone	714.4017161	
Email	lagates1@cox.net	

SCHOOL ADMINISTRATIVE CONTACT	
Name	Gerri Beletti
Phone	gbeletti@capousd.org
Email	
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes	1	3	5	4	4	4	4					25

Series 1 Selections	Series 2 Selections	Series 3 Selections
<p>Cézanne</p> <p>Monet</p> <p>Homer</p> <p>Van Gogh</p> <p>Picasso</p>		

Series 4 Selections	Series 5 Selections	Series 6 Selections

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Cezanne	Sept. 17	Sept. 18, 19, 20, 21, 24, 25
Monet	Oct. 15	Oct. 16, 17, 18, 19, 22, 23
Homer	Dec. 3	Dec. 4, 5, 6, 7, 10, 11
Van Gogh	Jan. 14, 2019	Jan. 15, 16, 17, 18, 22, 23
Picasso	Apr. 22	Apr. 23, 24, 25, 26, 29, 30

Art Masters Legacy Lecturer:	Lisa Muller	Art Masters Legacy Activity Teacher:	Julie Hickson & Christy Kim
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Art Masters Legacy

Don Juan Avila Art Master History

2004/05 SERIES 4 NEW SCHOOL/ HAD MTM PREVIOUSLY
6 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, LICHTENSTEIN/POP, WRIGHT

2005/06 SERIES 6 (NEW)
6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN

2006/07 SERIES 1 (NEW)
6 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2007/08 SERIES 2 (NEW)
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2008/09 SERIES 3 (NEW)
6 UNITS - HARDIN, REMBRANDT, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2009/10 SERIES 4 - REPEAT
4 UNITS - ANCIENT, RAFFAEL, AFRICAN, LICHTENSTEIN/POP

2010/11 SERIES 5 - NEW
4 UNITS - MIRO, DEGAS, SEURAT, WYETH

2011/12 SERIES 6 - REPEAT
4 UNITS - ESCHER, MAGRITTE, AUDUBON, MEXICAN MURALS

2012/13 SERIES 1 - REPEAT
5 UNITS - CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2013/14 SERIES 2 - REPEAT
5 UNITS - REMINGTON, MATISSE, O'KEEFFE, ASIAN, CHAGALL

2014/15 SERIES 3 - REPEAT
5 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI (CALDER)

2015/16 SERIES 4 - REPEAT
5 UNITS - ANCIENT, RAFFAEL, AFRICAN, LICHTENSTEIN/POP, WRIGHT (NOT NATIVE)

2016/17 SERIES 5 - REPEAT
5 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH

2017/18 SERIES 6 - REPEAT
5 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON

2018/19 SERIES 1 - REPEAT
5 UNITS - CEZZANNE, MONET, HOMER, VAN GOGH, PICASSO

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

June 2, 2018

Jayne Martin

Oso Grande Elementary
30251 Sienna Pkw
Ladera Ranch CA 92694

Dear Jayne,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Oso Grande Elementary.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 6 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Oso Grande Elementary.

Sincerely,

Lelaina Arnold

Lelaina Arnold
Art Masters Legacy
Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Oso Grande Elementary

School Year: 2018-19

Series: 6

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES		PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location		6	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.		35	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes		As Requested	
TOTAL CONTRACT:		\$12,192	
5% DISCOUNT IF PAID BY SEPTEMBER 1		\$610	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1		\$11,583	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$3,964
1st Installment - Due: Oct 15, 2018	\$3,964	3rd Installment - Due: Apr 15, 2019	\$3,964

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 2, 2018</i>	
Signature	Date	Lelaina Arnold	Date
		Art Masters Legacy	949-201-8297
Title		Contract Coordinator	
		lelaina.artmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
		Remit Payment to:	P.O. Box 80717
Title		Art Masters Legacy	Rancho Santa Margarita
			CA, 92688

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Oso Grande Elementary		
Street Address:	30251 Sienna Pkw		
City:	Ladera Ranch	State:	CA Zip: 92694
Office Phone:	(949) 234-5966		
District:	Capistrano Unified School District		
Principal:	Jayne Martin		
Email:	jmartin@capousd.org		

SCHOOL PROGRAM COORDINATOR	
Name	Julie Fingersh
Cell Phone	310.780.5584
Email	julesif@yahoo.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Marla Weiske
Phone	949.234.5966
Email	miweiske@capousd.org
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		5	5	5	6	7	6				1	35

Series 1 Selections	Series 2 Selections	Series 3 Selections

Series 4 Selections	Series 5 Selections	Series 6 Selections
		Escher Magritte Audubon Kandinsky Nevelson Murals

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Escher	Sept. 5	Sept. 6, 7, 10, 11
Magritte	Oct. 17	Oct. 18, 19, 22, 23, 24, 26
Audubon	Oct. 29	Nov. 5, 6, 7, 8
Kandinsky	Feb. 11, 2019	Feb. 13, 14, 19, 20
Nevelson	Mar. 7	Mar. 8, 11, 12, 13
Murals	Apr. 8	Apr. 9, 10, 11, 12

Art Masters Legacy Lecturer:	Poli Rizco	Art Masters Legacy Activity Teacher:	Erin Arman & Christy Kim
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Art Masters Legacy

Oso Grande Elementary Art Master History

2018/19 - 4 ARTIST - NEW SCHOOL

UNITS - ESCHER, MAGRITTE, KANDINSKY, NEVELSON, AUDUBON, MURALS

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

June 6, 2018

Amy Burke

Marblehead Elementary
2410 Via Turqueza
San Clemente CA 92673

Dear Amy,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Marblehead Elementary.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 3 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Marblehead Elementary.

Sincerely,

Lelaina Arnold

Lelaina Arnold
Art Masters Legacy
Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Marblehead Elementary

School Year: 2018-19

Series: 3

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	6	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	12	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$5,561	
5% DISCOUNT IF PAID BY SEPTEMBER 1	\$278	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$5,283	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$1,754
1st Installment - Due: Oct 15, 2018	\$1,754	3rd Installment - Due: Apr 15, 2019	\$1,753

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 6, 2018</i>	
Signature	Date	Lelaina Arnold	Date
Title		Art Masters Legacy 949-201-8297 Contract Coordinator lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
Title		Remit Payment to: P.O. Box 80717 Art Masters Legacy Rancho Santa Margarita CA, 92688	

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Marblehead Elementary		
Street Address:	2410 Via Turqueza		
City:	San Clemente	State:	CA Zip: 92673
Office Phone:	949-234-5339		
District:	CUSD		
Principal:	Dr. Faith Morris		
Email:			

SCHOOL PROGRAM COORDINATOR	
Name	Amy Burke
Cell Phone	310-770-5282
Email	amy_rhodes@hotmail.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Dianne Landeros
Phone	
Email	
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		2	2	2	2	2	2					12

Series 1 Selections 	Series 2 Selections 	Series 3 Selections Hardin Rembrandt Calder Lawrence Gauguin Da Vinci
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Series 4 Selections 	Series 5 Selections 	Series 6 Selections
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ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Hardin	Sept. 21	Sept. 25, 26, 27
Rembrandt	Oct. 19	Oct. 23, 24, 25
Calder	Jan. 25, 2019	Jan. 29, 30, 31 2019
Lawrence	Mar. 22	Mar. 26, 27, 28
Gauguin	Apr. 17	Apr. 23, 24, 25
DaVinci	May 17	May 21, 22, 23

Art Masters Legacy Lecturer:	Poli Rizco	Art Masters Legacy Activity Teacher:	Christy Kim
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Art Masters Legacy

Marblehead Elementary Art Master History

2004/05 SERIES 1 (NEW SCHOOL)
3 UNITS - HOMER, VAN GOGH, PICASSO

2005/06 SERIES 2 - NEW
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2006/07 SERIES 3 - NEW
6 UNITS - HARDIN, REMBRANDT, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2007/08 SERIES 4 - NEW
6 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, LICHTENSTEIN/POP, WRIGHT

2008/09 SERIES 5 - NEW
6 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH, MONDRIAN

2009/10 SERIES 6 - NEW
6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN

2010/11 SERIES 1 - REPEAT
6 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2011/12 SERIES 2 - REPEAT
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2012/13 SERIES 3 - REPEAT
6 UNITS - HARDIN, REMBRANDT, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2013/14 SERIES 4 - REPEAT
6 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, LICHTENSTEIN/POP, WRIGHT

2014/15 SERIES 5 - REPEAT
6 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH, MONDRIAN

2015/16 SERIES 6 - REPEAT
6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN MURALS

2016/17 SERIES 1 - REPEAT
6 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2017/18 SERIES 2 - REPEAT
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN BRUSH, CHAGALL

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

June 7, 2018

Dana Aguilera

Carl Hankey Elementary
27252 Nubles
Mission Viejo CA 92692

Dear Dana,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Carl Hankey Elementary School.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 1 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Carl Hankey Elementary School.

Sincerely,

Lelaina Arnold

Lelaina Arnold
Art Masters Legacy
Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Carl Hankey Elementary

School Year: 2018-19

Series: 1

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	6	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	13	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$6,085	
5% DISCOUNT IF PAID BY SEPTEMBER 1	\$304	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$5,781	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$1,928
1st Installment - Due: Oct 15, 2018	\$1,928	3rd Installment - Due: Apr 15, 2019	\$1,929

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 7, 2018</i>	
Signature	Date	Lelaina Arnold	Date
Title		Art Masters Legacy	949-201-8297
		Contract Coordinator	
		lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
		Remit Payment to:	P.O. Box 80717
Title		Art Masters Legacy	Rancho Santa Margarita
			CA, 92688

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Carl Hankey Elementary
Street Address:	27252 Nubles
City:	Mission Viejo
State:	CA
Zip:	92692
Office Phone:	949-234-5315
District:	Capistrano Valley Unified
Prinicipal:	Dana Aguilera
Email:	deaguiler@capousd.org

SCHOOL PROGRAM COORDINATOR

Name	Amy Reyes
Cell Phone	949.244.1797
Email	abreyes@yahoo.com

SCHOOL ADMINISTRATIVE CONTACT

Name	Mardi Quinn – Office Manager.
Phone	
Email	msquinn@capousd.org
Custodian Name	

NUMBER OF CLASSES CONDUCTED

Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		2	2	2	2	2	3					13

Series 1 Selections Lautrec Cézanne Monet Homer Van Gogh Picasso		
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Series 4 Selections	Series 5 Selections	Series 6 Selections
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ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES

Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Lautrec	Sept. 18	Sept. 27, 28, Oct. 4
Cezanne	Oct. 16	Oct. 18, 19, 25
Monet	Jan. 22, 2019	Jan. 31, Feb. 1, 7
Homer	Feb. 19	Feb. 21, 22, 28
Van Gogh	Mar. 19	Mar. 21, 22, 28
Picasso	May 14	May 23, 24,30

Art Masters Legacy Lecturer:	Poli Rizco	Art Masters Legacy Activity Teacher:	Renee Keady
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Art Masters Legacy

Carl Hankey Elementary Art Master History

HAD MTM

2010/11 INTERNATIONAL BACCALAUREATE PROGRAM

18 ARTISTS: K-3: CASSATT, NATIVE, DEGAS, CALDER CEZANNE, NEVELSON
4-5: HOMER, REMINGTON, WRIGHT, MAGRITTE, MIRO, AUDUBON
6-8: ANCIENT, AFRICAN, ASIAN, ESCHER, DA VINCI, REMBRANDT

2011/12 IB PROGRAM

18 ARTISTS: K-3: LAUTREC, REMINGTON, MONET, KANDINSKY, MONER, MIRO
2-3: HARDIN, REMBRANDT, LAWRENCE, ASIAN, GAUGUIN, DA VINCI
4-5: ANCIENT, NATIVE RAFFAEL, AFRICAN, NEVELSON, VAN GOGH

2012/13 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 1
LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2013/14 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 2
REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2014/15 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 3
HARDIN, REMBRANDT, CALDER, LAWRENCE, GAUGUIN, DA VINCI

2015/16 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 4
ANCIENT, NATIVE, RAFFAEL, AFRICAN, LICHTENSTEIN (POP), WRIGHT

2016/17 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 5
SHEELER, MIRO, DEGAS, SEURAT, WYETH, MONDRIAN

2017/18 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 6
ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN MURALS

2018/19 IB PROGRAM FOR PRIMARY GRADES ONLY (K-5)

6 ARTISTS - SERIES 1
LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

June 7, 2018

Heidi Harvey

Truman Benedict Elementary
1251 Sarmentoso
San Clemente CA 92673

Dear Heidi,

Thank you for the opportunity to continue the Art Masters Program for the students and staff at Truman Benedict Elementary.

Attached are two (2) copies of the contract for the 2018-19 school year. This contract price is an estimate based on past years enrollment. The cost may increase or decrease depending on the final number of classes for the 2018-19 school year.

Please sign both copies, retain one copy for your files and return one, along with your deposit, to our Rancho Santa Margarita office. That deposit will ensure the dates and staff you have requested.

Also attached is the Series 3 Paper Order Guide. It can be passed onto the person who orders the paper you will need for the artists.

If you have any questions, please contact our office at (949) 547-1234. Thank you again for the opportunity to bring fine arts education to the students of Truman Benedict Elementary.

Sincerely,

Lelaina Arnold

Lelaina Arnold
Art Masters Legacy
Contract Coordinator

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Truman Benedict Elementary **School Year:** 2018-19 **Series:** 3

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location	5	Artists
Classroom/Studio Art Activity for each Artist: Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	21	Classes
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes	As Requested	
TOTAL CONTRACT:	\$7,173	
5% DISCOUNT IF PAID BY SEPTEMBER 1	\$359	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1	\$6,815	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$2,291
1st Installment - Due: Oct 15, 2018	\$2,291	3rd Installment - Due: Apr 15, 2019	\$2,291

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i> <i>June 7, 2018</i>	
Signature _____	Date _____	Lelaina Arnold	Date
Title _____		Art Masters Legacy	949-201-8297
		Contract Coordinator	
		lelaina.arrtmasterslegacy@gmail.com	
Signature _____	Date _____	Employer ID: 47-4122041	
		Remit Payment to:	P.O. Box 80717
Title _____		Art Masters Legacy	Rancho Santa Margarita
			CA, 92688

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Truman Benedict Elementary		
Street Address:	1251 Sarmentoso		
City:	San Clemente	State:	CA Zip: 92673
Office Phone:	949-498-6617		
District:	CUSD		
Principal:	Heidi Harvey		
Email:			

SCHOOL PROGRAM COORDINATOR	
Name	Mindy Root
Cell Phone	480-516-8614
Email	mindyjo47@gmail.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Christy Rogers
Phone	949.498.6617
Email	cfrogers@capousd.org
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes	1	3	4	4	3	3	3					21

Series 1 Selections	Series 2 Selections	Series 3 Selections
		Hardin
		Calder
		Lawrence
		Gauguin
		Da Vinci

Series 4 Selections	Series 5 Selections	Series 6 Selections

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Hardin	Aug. 29	Aug. 30, 31 Sept. 4, 5, 10
Calder	Oct. 17	Oct. 18, 19, 22, 23, 24
Lawrence	Jan. 9, 2019	Jan. 10, 11, 14, 15, 16, 2019
Gauguin	Mar. 13	Mar. 14, 15, 18, 19, 20
Da Vinci	Apr. 24	Apr. 25, 26, 29, 30 May 1

Art Masters Legacy Lecturer:	Lisa Muller	Art Masters Legacy Activity Teacher:	Tanya Lopez
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Art Masters Legacy

Truman Benedict Elementary Art Master History

(FORMERLY WITH MTM)

2000/01 SERIES 4 (NEW)

4 UNITS - ANCIENT, NATIVE, RAFFAEL, WRIGHT (NOT AFRICAN, POP)

2001/02 SERIES 3 + RENOIR (NEW)

6 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI, RENOIR (NOT CALDER)

2002/03 SERIES 5 (NEW)

6 UNITS - MONDRIAN, SHEELER, MIRO, DEGAS, SEURAT, WYETH

2003/04 SERIES 6 (NEW)

6 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON, MEXICAN MURALS

2004/05 SERIES 1 (REPEAT)

6 UNITS - LAUTREC, CEZANNE, MONET, HOMER, VAN GOGH, PICASSO

2005/06 SERIES 2 (REPEAT)

5 UNITS - REMINGTON, MATISSE, O'KEEFFE, ASIAN, CHAGALL (NOT CASSATT)

2006/07 SERIES 3 (REPEAT)

5 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI (NOT CALDER)

2007/08 SERIES 4 (REPEAT)

5 UNITS - ANCIENT, NATIVE, RAFFAEL, AFRICAN, WRIGHT (NOT LICHTENSTEIN)

2008/09 SERIES 5 (REPEAT)

5 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH (NOT MONDRIAN)

2009/10 SERIES 6 (REPEAT)

5 UNITS - ESCHER, AUDUBON, KANDINSKY, NEVELSON, MEXICAN MURALS (NOT MAGRITTE)

2010/11 SERIES 1 - REPEAT

5 UNITS - CEZANNE, MONET, HOMER, VAN GOGH, PICASSO (NOT LAUTREC)

2011/12 SERIES 2 - REPEAT

5 UNITS - REMINGTON, MATISSE, O'KEEFFE, ASIAN, CHAGALL (NOT CASSATT)

2012/13 SERIES 3 - REPEAT

5 UNITS - HARDIN, REMBRANDT, LAWRENCE, GAUGUIN, DA VINCI (NOT CALDER)

2013/14 SERIES 4 - REPEAT

5 UNITS - ANCIENT, RAFFAEL, AFRICAN, LICHTENSTEIN, WRIGHT (NOT NATIVE)

2014/15 SERIES 5 - REPEAT

5 UNITS - SHEELER, MIRO, DEGAS, SEURAT, WYETH (NOT MONDRIAN)

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Truman Benedict Elementary Art Master History

2015/16 SERIES 6 - REPEAT
5 UNITS - ESCHER, MAGRITTE, AUDUBON, KANDINSKY, NEVELSON

2016/17 SERIES 1 - REPEAT
5 UNITS - CEZANNE, MONET, HOMER, VAN GOGH, PICASSO (NOT LAUTREC)

2017/18 SERIES 2 - REPEAT
6 UNITS - REMINGTON, MATISSE, O'KEEFFE, CASSATT, ASIAN, CHAGALL

2018/19 SERIES 3 - REPEAT
5 UNITS - HARDIN, CALDER, LAWRENCE, GAUGUIN, DA VINCI

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

Art Masters Legacy

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name: Carl Hankey Middle School

School Year: 2018-19

Series: N/A

To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.

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ART MASTERS LEGACY SERVICES		PROGRAM DETAILS	
Full Day - Lecture/Visual Media Assembly for each Artist: Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location		N/A	Artists
Evaluations and Assessments: Evaluation and Assessment of student art work by Art Masters instructor 45 hrs.		45	Hours
Supplies and Materials Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes		As Requested	
TOTAL CONTRACT:		\$11,220	
5% DISCOUNT IF PAID BY SEPTEMBER 1		\$561	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1		\$10,659	

SCHOOL SHALL PROVIDE	
Supplies and Materials:	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
Volunteer or Faculty Coordinator:	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials
Facility Requirements:	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials.
Volunteers:	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
Number of Classes:	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services

PAYMENT SCHEDULE			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2019	\$3,640
1st Installment - Due: Oct 15, 2018	\$3,640	3rd Installment - Due: Apr 15, 2019	\$3,640

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Lelaina Arnold</i>	<i>June 7, 2018</i>
Signature	Date	Lelaina Arnold	Date
		Art Masters Legacy	949-201-8297
Title		Contract Coordinator	
		lelaina.arrtmasterslegacy@gmail.com	
Signature	Date	Employer ID: 47-4122041	
		Remit Payment to:	P.O. Box 80717
Title		Art Masters Legacy	Rancho Santa Margarita
			CA, 92688

P. O. Box 80717 Rancho Santa Margarita, CA 92688 (949) 547-1234

Art Masters Legacy Full Service Instructional Art Program Agreement

School Name:	Carl Hankey Middle School
Street Address:	27252 Nubles
City:	Mission Viejo
State:	CA
Zip:	92692
Office Phone:	949-234-5315
District:	Capistrano Valley Unified
Principal:	Dana Aguilera
Email:	deaguiler@capousd.org

SCHOOL PROGRAM COORDINATOR	
Name	Amy Reyes
Cell Phone	949.244.1797
Email	abreyes@yahoo.com

SCHOOL ADMINISTRATIVE CONTACT	
Name	Mardi Quinn – Office Manager.
Phone	
Email	msquinn@capousd.org
Custodian Name	

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes												0

Series 1 Selections	Series 2 Selections	Series 3 Selections

Series 4 Selections	Series 5 Selections	Series 6 Selections

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
No specific artist being studie		Sept. 17, 18, 19, 20, 21
		Oct. 8, 9, 10, 11, 12
		Nov. 26, 27, 28, 29, 30
		Dec. 10, 11, 12, 13, 14
		Jan. 14, 15, 16, 17, 18
		Feb. 8, 11, 12, 13, 14
		Mar. 11, 12, 13, 14, 15
		Apr. 15, 16, 17, 18, 19
		May 6, 7, 8, 9, 10

Art Masters Legacy Lecturer:		Art Masters Legacy Activity Teacher:	Renee Keady
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Art Masters Legacy

Carl Hankey Middle School Art Master History

HAD MTM

2010/11 INTERNATIONAL BACCALAUREATE PROGRAM

18 ARTISTS: K-3: CASSATT, NATIVE, DEGAS, CALDER CEZANNE, NEVELSON

4-5: HOMER, REMINGTON, WRIGHT, MAGRITTE, MIRO, AUDUBON

6-8: ANCIENT, AFRICAN, ASIAN, ESCHER, DA VINCI, REMBRANDT

2011/12 IB PROGRAM

18 ARTISTS: K-3: LAUTREC, REMINGTON, MONET, KANDINSKY, MONER, MIRO

2-3: HARDIN, REMBRANDT, LAWRENCE, ASIAN, GAUGUIN, DA VINCI

4-5: ANCIENT, NATIVE RAFFAEL, AFRICAN, NEVELSON, VAN GOGH

2012/13 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH , 7 TH , 8 TH). EMPHASIS ON DRAWING AND SKETCHING – NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES.

ELEMENTARY SCHOOL: SERIES 1 – 6 UNITS

2013/14 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH , 7 TH , 8 TH). EMPHASIS ON MUSIC – NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES

ELEMENTARY SCHOOL: SERIES 2 - 6 UNITS

2014/15 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH 7 TH 8 TH) EMPHASIS ON THE ENVIRONMENT - NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES

ELEMENTARY SCHOOL: SERIES 3 – 6 UNITS

2015/16 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH 7 TH 8 TH) EMPHASIS ON MUSIC NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES

ELEMENTARY SCHOOL: SERIES 4 – 6 UNITS

2016/17 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH 7 TH 8 TH) EMPHASIS ON MUSIC NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES

ELEMENTARY SCHOOL: SERIES 4 – 6 UNITS

2017/18 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH 7 TH 8 TH) EMPHASIS ON MUSIC NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES

2018/19 SPECIAL PROGRAM FOR MIDDLE SCHOOL STUDENTS (6 TH 7 TH 8 TH) EMPHASIS ON MUSIC NO SPECIFIC ARTISTS BEING PRESENTED. CLASSROOM ART ONLY – NO LECTURES

P. O. Box 80717 Rancho Santa Margarita. CA 92688 (949) 547-1234

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent Education Services
Bradley Shearer, Assistant Superintendent Curriculum and
Instruction, Preschool-Grade 5

Date: August 22, 2018

Board Item: Agreement for Participation with Inside the Outdoors Field Program Public
Schools 2018-2019 Agreement Number F11029

HISTORY

The Orange County Department of Education's (OCDE) Inside the Outdoors program provides engaging outdoor education field trip experiences and assemblies on science topics for schools and districts in Southern California.

BACKGROUND INFORMATION

District schools routinely participate in the OCDE Inside the Outdoors education field trip experiences and assemblies.

CURRENT CONSIDERATIONS

Several school sites have expressed an interest in securing OCDE's Inside the Outdoors Field Programs. Inside the Outdoors offers multiple field trips, at several sites, on a variety of topics. These field trips will help inspire and promote student interest in science. Schools interested in participating include Carl Hankey, Marblehead, Oso Grande, Reilly, Tijeras Creek and Wood Canyon Elementary Schools. Programs selected include a variety of life science and physical science topics. It is estimated that over 542 District students will participate in the OCDE Inside the Outdoors Field Programs.

FINANCIAL IMPLICATIONS

The estimated expenditure under this contract is \$552.50, paid by grants, site and/or gift funds from each participating school site.

STAFF RECOMMENDATION

Approval of Agreement for Participation with Inside the Outdoors Field Program Public Schools 2018-2019 Agreement Number F11029.

PREPARED BY: Bradley Shearer, Assistant Superintendent Curriculum and Instruction
Preschool-Grade 5

APPROVED BY: Susan Holliday, Associate Superintendent Education Services

2 AGREEMENT FOR PARTICIPATION
3 INSIDE THE OUTDOORS
4 FIELD PROGRAM
5 PUBLIC SCHOOLS 2018-2019

6 This AGREEMENT is hereby entered into this 1st day of September,
7 2018, by and between the Orange County Superintendent of Schools, 200
8 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as
9 SUPERINTENDENT, and Capistrano Unified School District, hereinafter
10 referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be
11 collectively referred to as the Parties.

12 TERMS, CONDITIONS, AND RESPONSIBILITIES

13 1.0 SUPERINTENDENT shall provide a one (1) hour to two (2) day Inside
14 the Outdoors - Field Program, hereinafter referred to as PROGRAM, more
15 specifically described in Exhibit "A", which is attached hereto and
16 incorporated by reference herein.

17 2.0 This AGREEMENT shall be in full force and effect for the period
18 commencing September 1, 2018 and ending August 31, 2019. This AGREEMENT
19 must be fully executed by the Parties and be on file with the
20 SUPERINTENDENT prior to DISTRICT participating in the PROGRAM.

21 3.0 In compliance with Education Code Section 35330 DISTRICT hereby
22 declares that no student has been denied the opportunity to participate
23 in the PROGRAM because of the inability to pay the required fee.
24 DISTRICT has made every effort to acquire the financial support from
25 fund-raising efforts, parents, and the community to assist those pupils
who are unable to pay the required fee.

1 4.0 SUPERINTENDENT shall provide the PROGRAM for DISTRICT'S school(s)
2 pursuant to Exhibit "A". Transportation and food are not included
3 and shall be the sole responsibility of DISTRICT.

4 5.0 DISTRICT shall provide one (1) certificated employee and one (1)
5 adult aide or parent to participate in the PROGRAM with each group of
6 25-30 students.

7 5.1 A certificated employee shall ride with and supervise
8 students on the bus.

9 5.2 All participating certificated employees and adult
10 aides, in cooperation with the PROGRAM staff, shall be
11 expected to take an active role in the supervision of
12 students. All guests must be eighteen (18) years of
13 age or older.

14 6.0 Should a DISTRICT group exceed two (2) classrooms on a given day
15 (approximately sixty (60) students), the additional classroom(s) may
16 be scheduled to participate on another day.

17 7.0 It is recommended that at least one (1) adult accompanying each
18 DISTRICT group hold a valid California driver's license and maintain
19 appropriate insurance coverage to drive a vehicle and have the
20 DISTRICT'S authority to transport sick or injured students requiring
21 medical attention (a district vehicle may be provided).

22 8.0 DISTRICT shall be responsible for the supervision and care of its
23 students from the time of departure from home or school to the time of
24 arrival back at the home or school. DISTRICT shall also be responsible
25 for the actions of its students and employees while participating in
the PROGRAM.

1 9.0 Hold Harmless/Insurance coverage shall be as follows:

2 A. DISTRICT shall hold harmless, defend, and indemnify the
3 Orange County Superintendent of Schools, the Orange County
4 Board of Education, and their officers, agents, and
5 employees from any and all claims for damages resulting from
6 the acts or omissions of DISTRICT, its officers, agents,
7 employees, and students with respect to the Inside the
8 Outdoors - Field Program.

9 B. SUPERINTENDENT shall hold harmless, defend, and indemnify
10 the DISTRICT, its Governing Board, officers, agents,
11 employees, and students from any and all claims for damage
12 resulting from the acts or omissions of the Orange County
13 Superintendent of Schools, the Orange County Board of
14 Education and its officers, agents, and employees with
15 respect to the Inside the Outdoors - Field Program.

16 C. DISTRICT must furnish to SUPERINTENDENT a certificate of
17 insurance evidencing all coverages and additional insured
18 endorsements required **no less than fourteen (14) business**
19 **days, excluding holidays, prior to DISTRICT'S first day of**
20 **participation. DISTRICT shall not participate in the Inside**
21 **the Outdoors - Field Program until SUPERINTENDENT has**
22 **received a valid certificate of insurance evidencing the**
23 **insurance coverage required.**

24 D. DISTRICT'S insurance must be with an insurance company
25 admitted and licensed by the Insurance Commissioner of the

1 State of California or a program of self-insurance approved
2 by the SUPERINTENDENT.

3 E. If the DISTRICT is either partially or fully self-insured
4 for its liability exposures, DISTRICT must notify the
5 SUPERINTENDENT in writing fourteen (14) business days,
6 excluding holidays, prior to DISTRICT'S first day of
7 participation and provide the SUPERINTENDENT with a
8 statement signed by an authorized representative of DISTRICT
9 which states that DISTRICT agrees to protect the Orange
10 County Superintendent of Schools, the Orange County Board
11 of Education, and its officers, employees, and agents as if
12 the insurance requirements in Section 9.0 were in full
13 effect.

14 F. DISTRICT agrees to maintain Comprehensive General Liability
15 Insurance, including bodily injury, property damage,
16 premises-operations, products-completed operations and
17 personal injury, in the amount of not less than one million
18 dollars (\$1,000,000) per occurrence or a program of self-
19 insurance approved by SUPERINTENDENT.

20 G. The following two (2) policy endorsements must be included
21 and written as follows:

22 (a) "The Orange County Superintendent of Schools, the Orange
23 County Board of Education, and their officers, agents
24 and employees shall be added as an additional insured
25 to the policy."

(b) "Such insurance as is afforded by this policy for the Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, agents, and employees shall be primary, and any insurance carried by the Orange County Superintendent of Schools, or the Orange County Board of Education, for the Orange County Superintendent of Schools and the Orange County Board of Education and its officers, agents, and employees shall be excess and non-contributory."

H. DISTRICT shall, at DISTRICT'S sole cost and expense, take out prior to participation in the Inside the Outdoors - Field Program, and maintain in full force and effect, from the first day of participation through the last day of participation, a policy or policies of insurance covering DISTRICT'S participation in the Inside the Outdoors - Field Program.

I. Insurance certificate description should read as "Participation in the Inside the Outdoors Programs."

J. In addition, DISTRICT shall provide a thirty (30) day cancellation or reduction of coverage clause.

K. Insurance certificate holder shall be named proper as "Orange County Superintendent of Schools, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, California 92628-9050, Attn: Contracts Department."

10.0 Any notice of cancellation by DISTRICT must be received in writing by SUPERINTENDENT at least twenty (20) business days, excluding

1 holidays, prior to the scheduled PROGRAM date. In the event of a
2 cancellation, the DISTRICT is responsible to find an equivalent
3 replacement no later than ten (10) business days prior to the cancelled
4 program date; SUPERINTENDENT may also attempt to find an equivalent
5 replacement if possible. If DISTRICT or SUPERINTENDENT is unable to
6 find an equivalent replacement, DISTRICT will be charged ninety percent
7 (90%) of the full cost of the scheduled PROGRAM. If DISTRICT'S School
8 wishes to **reschedule** a scheduled PROGRAM date, DISTRICT'S School may
9 be charged an additional fee of One hundred dollars (\$100.00).

10 11.0 Cancellation of a PROGRAM due to inclement weather conditions may
11 be made by the SUPERINTENDENT'S designated staff (no charge will be
12 incurred for those days). DISTRICT groups will be rescheduled at a
13 later date, upon request of DISTRICT and when space is available. If
14 DISTRICT decides to participate in the PROGRAM in inclement weather
15 conditions, DISTRICT will be charged the full fee regardless of weather
16 conditions.

17 12.0 DISTRICT agrees to pay SUPERINTENDENT per student or per PROGRAM
18 more specifically described in Exhibit "A", which is attached hereto
19 and incorporated by reference herein. Payment shall be made based on
20 the number of students that actually attend, but not less than ninety
21 percent (90%) of the number of students identified in Exhibit "A". If
22 school is designated as sponsored, a minimum enrollment requirement is
23 ninety percent (90%) of the contracted number of students, and is paid
24 by sponsorship. If the number of students who attend is less than
25 ninety percent (90%) of the contracted enrollment number, SCHOOL will

1 be charged a per student fee for all students that fall below ninety
2 percent (90%).

3 13.0 DISTRICT agrees to send to PROGRAM the number of students
4 indicated in Exhibit "A". DISTRICT agrees to pay a fee to SUPERINTENDENT
5 pursuant to Section 12.0, for each student of DISTRICT participating
6 in the PROGRAM. If the number of students described in Exhibit "A"
7 should change, DISTRICT will notify SUPERINTENDENT no less than twenty
8 (20) business days prior to the scheduled date.

9 14.0 Full payment of fees by DISTRICT or school must be received by
10 SUPERINTENDENT within thirty (30) calendar days of billing postmark.

11 15.0 DISTRICT agrees to bear the expense of repairs and/or breakage
12 resulting from unreasonable wear or abuse to property and/or equipment
13 caused by its students and/or teachers.

14 16.0 DISTRICT hereby delegates, by approval of this AGREEMENT, to the
15 District Superintendent or the District Superintendent's designee,
16 pursuant to Education Code Section 17604, the authority to allow
17 additional schools or students to participate in the Inside the Outdoors
18 - Field Program during the term of AGREEMENT.

19 17.0 In the interest of public health, SUPERINTENDENT provides a
20 tobacco-free environment. Smoking or the use of any tobacco products
21 are prohibited in buildings and vehicles, and on any property owned,
22 leased or contracted for by the SUPERINTENDENT pursuant to
23 SUPERINTENDENT Policy 400.15. Failure to abide with conditions of this
24 policy could result in the termination of this AGREEMENT.

25 18.0 SUPERINTENDENT and DISTRICT agree that they will not engage in
unlawful discrimination in employment of persons because of race,

1 color, religious creed, national origin, ancestry, physical handicap,
2 medical condition, marital status, or sex of such persons.

3 19.0 SUPERINTENDENT and DISTRICT agree that this AGREEMENT shall be
4 construed and entered into in accordance with the laws of the State of
5 California, through California state courts with venue in Orange
6 County, California.

7 20.0 NOTICE. All notices or demands to be given under this AGREEMENT
8 by either party to the other, shall be in writing and given either by:

9 (a) personal service or (b) by U.S. Mail, mailed either by registered
10 or certified mail, return receipt requested, with postage prepaid.

11 Service shall be considered given when received if personally served
12 or if mailed on the third day after deposit in any U.S. Post Office.

13 The address to which notices or demands may be given by either party
14 may be changed by written notice given in accordance with the notice
15 provisions of this section. As of the date of this AGREEMENT, the
16 addresses of the parties are as follows:

17 DISTRICT: Capistrano Unified School District
33122 Valle Road
18 San Juan Capistrano, California 92675
Attn: _____

19 SUPERINTENDENT: Orange County Superintendent of Schools
20 200 Kalmus Drive
P.O. Box 9050
21 Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

22 21.0 If any term, covenant, condition or provision of this AGREEMENT
23 is held by court of competent jurisdiction to be invalid, void or
24 unenforceable, the remainder of the provisions shall remain in full
25

1 force and effect and shall in no way be affected, impaired or
2 invalidated thereby.

3 22.0 The failure of SUPERINTENDENT or DISTRICT to seek redress for
4 violation of, or to insist upon, the strict performance of any term or
5 condition of this AGREEMENT, shall not be deemed a waiver by that party
6 of such term or condition, or prevent a subsequent similar act from
7 again constituting a violation of such term or condition.

8 23.0 This AGREEMENT contains the entire agreement between
9 SUPERINTENDENT and DISTRICT regarding the services and any agreement
10 hereafter made shall be ineffective to modify this AGREEMENT in whole
11 or in part unless such agreement is embodied in an amendment to this
12 AGREEMENT which has been signed by both SUPERINTENDENT and DISTRICT.
13 This AGREEMENT supersedes all prior negotiations, understandings,
14 representations and agreements.

15 24.0 SUPERINTENDENT is a governmental entity of the State of California,
16 by virtue of which is subject to the California Public Records Act
17 ("CPRA"). The parties agree that any provision of this Agreement which
18 conflicts with the CPRA is ineffective.

19
20
21 [THIS SECTION INTENTIONALLY LEFT BLANK.]
22
23
24
25

1 IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT
2 to be executed.

3 DISTRICT: CAPISTRANO UNIFIED
4 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF
SCHOOLS

5 BY: _____
6 Authorized Signature

BY:  _____
Authorized Signature

7 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

8 TITLE: _____

TITLE: Administrator

9 DATE: _____

DATE: July 11, 2018

Field Programs

Exhibit A

School	Site / Program	Scheduled Date	Grade	Number of Students	Fee per Student	Comments
HANKEY IB ACADEMY (CAPOUSD)	UPPER NEWPORT BAY	10/11/2018	4	72	no charge	
Marblehead School	UPPER NEWPORT BAY	11/7/2018	4	60	no charge	
Oso Grande School	RANCHO SONADO	9/28/2018	5	100	no charge	
Oso Grande School	RANCHO SONADO	10/1/2018	5	95	no charge	
Reilly School	SHIPLEY -	11/26/2018	1	85	no charge	1ST GRADE 9:00 - 11:00 AM
Tijeras Creek	SHIPLEY -	4/11/2019	3	65	\$8.50	GABRIELINO WALK – 9:00 - 11:00 AM
Wood Canyon	WILD WETLANDS -	1/23/2019	2	65	no charge	9:00 - 11:00 AM

Note:

- (1) The Orange County Superintendent of Schools shall have the final approval on all revisions/modifications made to Exhibit A.
- (2) Cancellations and/or modifications to the number of pupils indicated in Exhibit A are subject to the terms and conditions of Section 10.0 and Section 11.0 of the Agreement.

**IMPORTANT INFORMATION TO GIVE TO YOUR INSURANCE
PROVIDER ABOUT THE INSURANCE REQUIREMENTS**



INSIDE THE OUTDOORS
CERTIFICATE OF INSURANCE REQUIREMENTS

Pursuant to the Insurance section of the Agreement for Participation in the Inside the Outdoors Program, if a **valid Certificate of Insurance is not received not less than fourteen (14) days prior to the first date of participation, or per the requirement described in Item 5 below, your school(s) will not be allowed to participate in the Inside the Outdoors Program.**

1. **INSURANCE CARRIER:** Insurance Company must be admitted and licensed by the State of California Insurance Commissioner or a program of self-insurance approved by the Orange County Superintendent of Schools.
2. **PARTIALLY OR FULLY SELF-INSURED:** A statement must be provided and signed by an authorized representative which agrees to protect the Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, employees, and agents as if the insurance requirements as stated in the Agreement were in full effect.
3. **TYPE OF INSURANCE/LIMITS:**
 - a) Comprehensive General Liability Insurance, including bodily injury, property damage, premises-operations, products-completed operations and personal injury, in an amount of not less than \$1,000,000 per occurrence or a program of self-insurance approved by the Orange County Superintendent of Schools.
4. **POLICY ENDORSEMENTS:** **The following two (2) endorsements must be included and written as follows:**
 - a) Additional Covered Party: "Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, agents, and employees shall be added as an additional insured to the policy."
 - b) "Such insurance as is afforded by this policy for the Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, agents, and employees shall be primary, and any insurance carried by the Orange County Superintendent of Schools, or the Orange County Board of Education, and its officers, agents, and employees shall be excess and non-contributory."

THE ENDORSEMENT IS A SEPARATE SHEET OF PAPER ATTACHED TO THE CERTIFICATE

5. **POLICY EFFECTIVE/EXPIRATION DATES:** **Policy dates must cover the period of participation.** It is recommended that the dates cover the entire school year so the Certificate of Insurance does not need to be revised due to changes in the dates of participation.
6. **DESCRIPTION:** Should read as **"Participation in the Inside the Outdoors Programs."**
7. **CANCELLATION/REDUCTION IN COVERAGES:** Provide thirty (30) days notice of cancellation or reduction of coverages.
8. **CERTIFICATE HOLDER:** Orange County Superintendent of Schools, 200 Kalmus Drive, P. O. Box 9050, Costa Mesa, California 92628-9050, Attn: Contracts Department.



Inside the Outdoors Fees for 2018-2019

Programs support the current California state standards.



Field Trips

	Cost Per Student to School	Full Cost Per Student
2 hour Programs		
Kindergarten- Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
First Grade - Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Second Grade - Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Second and Third Grade		
Wild Wetlands and Santiago Oaks	\$15.50	\$25.50
Third Grade		
Aliso Watershed or Chino Hills	\$15.50	\$25.50
Third Grade - Gabrieliño Walk		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Fourth Grade - Native American Program		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Fourth Grade - Investigating Ecosystems		
Irvine Regional Park	\$15.50	\$25.50
Fifth Grade - Investigating Ecosystems		
Rancho Soñado, Santiago Oaks	\$15.50	\$25.50
3 hour Programs		
Third and Fourth Grade		
Key Ranch (Site closed until further notice.)	\$17.50	\$35.00
Helena Modjeska House	\$17.50	\$35.00
Full Day (5.5 hour) Programs		
Fourth Grade		
Irvine Regional Park, Upper Newport Bay	\$35.00	\$70.00
Fifth and Sixth Grade		
Crystal Cove, Modjeska Canyon, Rancho Soñado	\$35.00	\$70.00

Traveling Scientist Programs

Traveling Scientist Fee: \$390.00 for up to 60 students and \$6.50 for each additional student
(Full cost: \$10.00 per student)

Birds of Prey Traveling Scientist Fee: \$465.00 for up to 60 students and \$7.75 for each additional student
(Full cost: \$11.50 per student)

Assembly Fee: \$390.00 for first assembly and \$70.00 for each additional assembly in the same day
Amazing Animals and Science Night Presentations

Birds of Prey Assembly: \$465.00 for first assembly and \$70.00 for each additional assembly in the same day

Traveling Scientist Programs have a daily mileage fee.

Additional Grant Opportunities available: visit www.insidetheoutdoors.org or call (714) 708-3885.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent Education Services
Bradley Shearer, Assistant Superintendent Curriculum and
Instruction Preschool-Grade 5

Date: August 22, 2018

Board Item: Agreement for Participation with Inside the Outdoors School Program Public
Schools 2018-2019 Agreement Number S11046

HISTORY

The Orange County Department of Education's (OCDE) Inside the Outdoors program provides engaging outdoor education field trip experiences and assemblies on science topics for schools and districts in Southern California.

BACKGROUND INFORMATION

District schools routinely participate in the OCDE Inside the Outdoors education field trip experiences and assemblies.

CURRENT CONSIDERATIONS

Several school sites have expressed an interest in securing the "Traveling Scientist" assembly program. Inside the Outdoors offers multiple 45 – 75 minute Traveling Scientist program assemblies on a variety of topics. These assemblies will help inspire and promote student interest in science. Schools interested in participating include Ambuehl, Don Juan Avila, Truman Benedict, Carl Hankey, Hidden Hills, Ladera Ranch, Las Palmas, Marblehead, Oso Grande, Philip Reilly, Tijeras Creek and Wood Canyon Elementary Schools and Dana Hills and San Clemente High Schools. Programs selected include a variety of life science and physical science topics. It is estimated that over 3,500 District students will participate in the OCDE Inside the Outdoors Traveling Scientist assemblies.

FINANCIAL IMPLICATIONS

The estimated expenditure under this contract is \$31,852.50, paid by site and/or gift funds from each participating school site.

STAFF RECOMMENDATION

Approval of Agreement for Participation with Inside the Outdoors School Program Public Schools 2018-2019 Agreement Number S11046.

PREPARED BY: Bradley Shearer, Assistant Superintendent Curriculum and Instruction
Preschool-Grade 5

APPROVED BY: Susan Holliday, Associate Superintendent Education Services

2 AGREEMENT FOR PARTICIPATION
3 INSIDE THE OUTDOORS
4 SCHOOL PROGRAM
5 PUBLIC SCHOOLS 2018-2019

6 This AGREEMENT is hereby entered into this 1st day of September,
7 2018, by and between the Orange County Superintendent of Schools, 200
8 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to
9 as SUPERINTENDENT, and Capistrano Unified School District,
10 hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT
11 shall be collectively referred to as the Parties.

12 TERMS, CONDITIONS, AND RESPONSIBILITIES

13 1.0 SUPERINTENDENT shall provide a forty-five (45) minute to
14 seventy-five (75) minute Inside the Outdoors - School Program,
15 hereinafter referred to as PROGRAM, more specifically described in
16 Exhibit "A", which is attached hereto and incorporated by reference
17 herein.

18 2.0 This AGREEMENT shall be in full force and effect for the period
19 commencing September 1, 2018 and ending August 31, 2019. This
20 AGREEMENT must be fully executed by the Parties and be on file with
21 the SUPERINTENDENT prior to DISTRICT participating in the PROGRAM.

22 3.0 In compliance with Education Code Section 35330 DISTRICT hereby
23 declares that no student has been denied the opportunity to
24 participate in the PROGRAM because of the inability to pay the
25 required fee. DISTRICT has made every effort to acquire the
financial support from fund-raising efforts, parents, and the

1 community to assist those students who are unable to pay the required
2 fee.

3 4.0 SUPERINTENDENT shall provide the PROGRAM for DISTRICT'S
4 school(s) pursuant to Exhibit "A".

5 5.0 DISTRICT shall provide one (1) certificated employee to
6 participate in the PROGRAM with each group of 25-30 students.

7 5.1 All participating certificated employees and adult aides,
8 in cooperation with the PROGRAM staff, shall be expected
9 to take an active role in the supervision of students.

10 6.0 Should a DISTRICT group exceed four (4) classrooms on a given
11 day (approximately one hundred twenty (120) students), the additional
12 classroom(s) may be scheduled to participate on another day.

13 7.0 DISTRICT shall be responsible for the supervision and care of
14 its students. DISTRICT shall also be responsible for the actions of
15 its students and employees while participating in the PROGRAM.

16 8.0 DISTRICT shall hold harmless, defend, and indemnify the Orange
17 County Superintendent of Schools, the Orange County Board of
18 Education, and its officers, agents, and employees from any and all
19 claims for damages resulting from the acts or omissions of DISTRICT,
20 its officers, agents, employees, and students with respect to the
21 Inside the Outdoors - School Program.

22 SUPERINTENDENT shall hold harmless, defend, and indemnify the
23 DISTRICT, its Governing Board, officers, agents, employees, and
24 students from any and all claims for damage resulting from the acts
25 or omissions of the Orange County Superintendent of Schools, the

1 Orange County Board of Education and its officers, agents, and
2 employees with respect to the Inside the Outdoors - School Program.

3 9.0 Any notice of **cancellation** by DISTRICT must be received in
4 writing by SUPERINTENDENT at least **twenty (20)** business days,
5 excluding holidays, prior to the scheduled PROGRAM date. In the
6 event of a cancellation, the DISTRICT is responsible to find an
7 equivalent replacement no later than ten (10) business days prior to
8 the cancelled program date; SUPERINTENDENT may also attempt to find
9 an equivalent replacement if possible. **If DISTRICT or SUPERINTENDENT**
10 **is unable to find an equivalent replacement, DISTRICT will be charged**
11 **ninety percent (90%) of the full cost of the scheduled PROGRAM.** If
12 DISTRICT'S School wishes to **reschedule** a scheduled PROGRAM date,
13 DISTRICT'S School may be charged an additional fee of One hundred
14 dollars (\$100.00).

15 10.0 DISTRICT agrees to pay SUPERINTENDENT per student or per PROGRAM
16 more specifically described in Exhibit "A", which is attached hereto
17 and incorporated by reference herein. **Payment shall be based on the**
18 **number of students that actually attend, but no less than ninety**
19 **percent (90%) of the number of students identified in Exhibit "A".**

20 If DISTRICT'S SCHOOL is designated as sponsored, a minimum enrollment
21 requirement is ninety percent (90%) of the contracted number of
22 students, and is paid by sponsorship. If the number of students who
23 attend is less than ninety percent (90%) of the contracted enrollment
24 number, SCHOOL will be charged a per student fee for all students
25 that fall below ninety percent (90%).

1 10.1 A day of participation is defined as a student being
2 present during any part of a scheduled PROGRAM day.

3 10.2 Should the scheduled attendance from any given school in a
4 DISTRICT change by more than ten percent (10%), the
5 DISTRICT shall inform SUPERINTENDENT in writing at least
6 twenty (20) business days prior to the first (1st) day of
7 attendance.

8 10.3 Schools may be charged an additional transportation fee of
9 \$50.00 - \$125.00 per day, if and as set forth in
10 Exhibit A.

11 11.0 Full payment of fees by DISTRICT must be received by
12 SUPERINTENDENT within thirty (30) calendar days of billing postmark.

13 12.0 DISTRICT agrees to bear the expense of repairs and/or breakage
14 resulting from unreasonable wear or abuse to property and/or
15 equipment caused by its students and/or teachers participating in the
16 PROGRAM.

17 13.0 DISTRICT hereby delegates, by approval of this AGREEMENT to the
18 District Superintendent or the District Superintendent's designee,
19 pursuant to Education Code Section 17604, the authority to allow
20 additional schools or students to participate in the Inside the
21 Outdoors - School Program during the term of AGREEMENT.

22 14.0 NOTICE. All notices or demands to be given under this AGREEMENT
23 by either party to the other, shall be in writing and given either
24 by: (a) personal service or (b) by U.S. Mail, mailed either by
25 registered or certified mail, return receipt requested, with postage
prepaid. Service shall be considered given when received if

1 personally served or if mailed on the third day after deposit in any
2 U.S. Post Office. The address to which notices or demands may be
3 given by either party may be changed by written notice given in
4 accordance with the notice provisions of this section. As of the
5 date of this AGREEMENT, the addresses of the parties are as follows:

6 DISTRICT: Capistrano Unified School District
33122 Valle Road
7 San Juan Capistrano, California 92675
Attn: _____

8 SUPERINTENDENT: Orange County Superintendent of Schools
9 200 Kalmus Drive
P.O. Box 9050
10 Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

11 15.0 In the interest of public health, SUPERINTENDENT provides a
12 tobacco-free environment. Smoking or the use of any tobacco products
13 are prohibited in buildings and vehicles, and on any property owned,
14 leased or contracted for by the SUPERINTENDENT pursuant to
15 SUPERINTENDENT Policy 400.15. Failure to abide with conditions of
16 this policy could result in the termination of this AGREEMENT.

17 16.0 SUPERINTENDENT and DISTRICT agree that they will not engage in
18 unlawful discrimination in employment of persons because of race,
19 color, religious creed, national origin, ancestry, physical handicap,
20 medical condition, marital status, or sex of such persons.

21 17.0 SUPERINTENDENT and DISTRICT agree that this AGREEMENT shall be
22 construed and entered into in accordance with the laws of the State
23 of California, through California state courts with venue in Orange
24 County, California.
25

1 18.0 If any term, covenant, condition or provision of this AGREEMENT
2 is held by court of competent jurisdiction to be invalid, void or
3 unenforceable, the remainder of the provisions shall remain in full
4 force and effect and shall in no way be affected, impaired or
5 invalidated thereby.

6 19.0 The failure of SUPERINTENDENT or DISTRICT to seek redress for
7 violation of, or to insist upon, the strict performance of any term
8 or condition of this AGREEMENT, shall not be deemed a waiver by that
9 party of such term or condition, or prevent a subsequent similar act
10 from again constituting a violation of such term or condition.

11 20.0 This AGREEMENT contains the entire agreement between
12 SUPERINTENDENT and DISTRICT regarding the services and any agreement
13 hereafter made shall be ineffective to modify this AGREEMENT in whole
14 or in part unless such agreement is embodied in an amendment to this
15 AGREEMENT which has been signed by both SUPERINTENDENT and DISTRICT.
16 This AGREEMENT supersedes all prior negotiations, understandings,
17 representations and agreements.

18 21.0 SUPERINTENDENT is a governmental entity of the State of
19 California, by virtue of which is subject to the California Public
20 Records Act ("CPRA"). The parties agree that any provision of this
21 Agreement which conflicts with the CPRA is ineffective.

22
23 [THIS SECTION INTENTIONALLY LEFT BLANK]
24
25

1 IN WITNESS WHEREOF, the Parties hereto have caused this
2 AGREEMENT to be executed.

3 DISTRICT: CAPISTRANO UNIFIED
4 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

5 BY: _____
6 Authorized Signature

BY: Patricia McCaughey
Authorized Signature

7 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

8 TITLE: _____

TITLE: Administrator

9 DATE: _____

DATE: July 11, 2018

School Programs

Exhibit A

School	Site / Program	Scheduled Date	Grade	Number of Students	Flat Fee* or Fee per Student	Comments
Ambuehl School (CAPOUSD)	TRAVELING SCIENTIST 2 -	9/26/2018	3	75	\$6.50	EIGHT LEGS OR SIX
Ambuehl School	TRAVELING SCIENTIST 1 -	9/26/2018	2	65	\$6.50	AMAZING ANIMALS
Ambuehl School	Mileage	9/26/2018			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	10/9/2018	1	50	\$390.00	SCALES OR SLIME
Ambuehl School	TRAVELING SCIENTIST 1 -	10/9/2018	K	60	\$6.50	RETHINK RESOURCES
Ambuehl School	Mileage	10/9/2018			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	10/16/2018	4	75	\$6.50	ROCKIN' GEOLOGY
Ambuehl School	TRAVELING SCIENTIST 1 -	10/16/2018	5	65	\$6.50	WHAT'S FOR LUNCH
Ambuehl School	Mileage	10/16/2018			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	1/23/2019	3	75	\$6.50	MAGNETS ARE MAGNIFICENT
Ambuehl School	TRAVELING SCIENTIST 1 -	1/23/2019	1	50	\$390.00	CATCH THE RAYS
Ambuehl School	Mileage	1/23/2019			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	1/29/2019	2	65	\$6.50	FEATHER FUN
Ambuehl School	TRAVELING SCIENTIST 1 -	1/29/2019	K	60	\$6.50	AMAZING ANIMALS
Ambuehl School	Mileage	1/29/2019			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	2/6/2019	4	75	\$6.50	RETHINK RESOURCES

School Programs

Exhibit A

Ambuehl School	TRAVELING SCIENTIST 1 -	2/6/2019	5	65	\$6.50	DRIP DROP
Ambuehl School	Mileage	2/6/2019			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	4/9/2019	K	60	\$6.50	ME IN MY WORLD
Ambuehl School	TRAVELING SCIENTIST 1 -	4/9/2019	1	50	\$390.00	AMAZING ANIMALS
Ambuehl School	Mileage	4/9/2019			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	4/16/2019	3	75	\$6.50	MAD PLANTS
Ambuehl School	TRAVELING SCIENTIST 1 -	4/16/2019	2	65	\$6.50	RETHINK RESOURCES
Ambuehl School	Mileage	4/16/2019			\$70.00	
Ambuehl School	TRAVELING SCIENTIST 2 -	4/23/2019	5	65	\$6.50	WHAT'S THE MATTER
Ambuehl School	TRAVELING SCIENTIST 1 -	4/23/2019	4	75	\$6.50	BODY OF KNOWLEDGE
Ambuehl School	Mileage	4/23/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	10/3/2018	K6	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/3/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 3 -	10/8/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/8/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	10/10/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/10/2018			\$70.00	

School Programs

Exhibit A

Avila Elementary School	TRAVELING SCIENTIST 2 -	10/11/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/11/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	10/12/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/12/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	10/22/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/22/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	10/24/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/24/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 3 -	10/25/2018	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	10/25/2018			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 1 -	3/1/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/1/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	3/4/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/4/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	3/11/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/11/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 1 -	3/13/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM

School Programs

Exhibit A

Avila Elementary School	Mileage	3/13/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	3/14/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/14/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 1 -	3/20/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/20/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 2 -	3/21/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/21/2019			\$70.00	
Avila Elementary School	TRAVELING SCIENTIST 1 -	3/27/2019	K5	100	\$6.50	MORE THAN ONE PROGRAM
Avila Elementary School	Mileage	3/27/2019			\$70.00	
Benedict School	TRAVELING SCIENTIST 2 -	1/9/2019	4	110	\$6.50	AMAZING ANIMALS
Benedict School	Mileage	1/9/2019			\$70.00	
Benedict School	TRAVELING SCIENTIST 2 -	1/15/2019	TK	32	\$390.00	* CREATURE FEATURE
Benedict School	Mileage	1/15/2019			\$70.00	
Benedict School	TRAVELING SCIENTIST 2 -	1/16/2019	3	110	\$6.50	MAGNETS ARE MAGNIFICENT
Benedict School	Mileage	1/16/2019			\$70.00	
Benedict School	TRAVELING SCIENTIST 1 -	1/28/2019	5	95	no charge	DRIP DROP
Benedict School	Mileage	1/28/2019			no charge	

School Programs

Exhibit A

Benedict School	TRAVELING SCIENTIST 1 -	3/18/2019	1	117	\$6.50	SCALES OR SLIME
Benedict School	Mileage	3/18/2019			\$70.00	
Benedict School	TRAVELING SCIENTIST 1 -	4/8/2019	2	117	\$6.50	FEATHER FUN
Benedict School	Mileage	4/8/2019			\$70.00	
Benedict School	TRAVELING SCIENTIST 1 -	5/14/2019	K	90	\$6.50	AMAZING ANIMALS
Benedict School	Mileage	5/14/2019			\$70.00	
Dana Hills High School	TRAVELING SCIENTIST 1 -	10/15/2018	HS	72	no charge	RETHINK RESOURCES
Dana Hills High School	Mileage	10/15/2018			no charge	
HANKEY IB ACADEMY	TRAVELING SCIENTIST 2 -	9/27/2018	4	72	no charge	1ST SERVICE LEARNING VISIT
HANKEY IB ACADEMY	Mileage	9/27/2018			no charge	
HANKEY IB ACADEMY	TRAVELING SCIENTIST 2 -	12/6/2018	4	72	no charge	2ND SERVICE LEARNING VISIT
HANKEY IB ACADEMY	Mileage	12/6/2018			no charge	
HANKEY IB ACADEMY	TRAVELING SCIENTIST 1 -	1/11/2019	K	66	no charge	RETHINK RESOURCES
HANKEY IB ACADEMY	Mileage	1/11/2019			no charge	
Hidden Hills School	TRAVELING SCIENTIST 2 -	11/8/2018	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	11/8/2018			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	11/13/2018	K5	90	\$6.50	MORE THAN ONE PROGRAM

School Programs

Exhibit A

Hidden Hills School	Mileage	11/13/2018			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	11/26/2018	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	11/26/2018			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	2/4/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	2/4/2019			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	2/7/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	2/7/2019			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 1 -	2/19/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	2/19/2019			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	2/25/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	2/25/2019			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	4/8/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	4/8/2019			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	4/16/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	4/16/2019			\$70.00	
Hidden Hills School	TRAVELING SCIENTIST 2 -	4/22/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	4/22/2019			\$70.00	

School Programs

Exhibit A

Hidden Hills School	TRAVELING SCIENTIST 1	4/25/2019	K5	90	\$6.50	MORE THAN ONE PROGRAM
Hidden Hills School	Mileage	4/25/2019			\$70.00	
Ladera Ranch Elem. School	TRAVELING SCIENTIST 1 -	3/12/2019	3	135	no charge	RETHINK RESOURCES
Ladera Ranch Elem. School	Mileage	3/12/2019			no charge	
Las Palmas School	TRAVELING SCIENTIST 1 -	11/15/2018	4	80	no charge	RETHINK RESOURCES
Las Palmas School	Mileage	11/15/2018			no charge	
Las Palmas School	TRAVELING SCIENTIST 1 -	11/16/2018	4	80	no charge	RETHINK RESOURCES
Las Palmas School	Mileage	11/16/2018			no charge	
Marblehead School	TRAVELING SCIENTIST 1 -	10/17/2018	4	60	no charge	1ST SERVICE LEARNING VISIT
Marblehead School	Mileage	10/17/2018			no charge	
Marblehead School	TRAVELING SCIENTIST 2 -	12/7/2018	4	60	no charge	2ND SERVICE LEARNING VISIT
Marblehead School	Mileage	12/7/2018			no charge	
Marblehead School	TRAVELING SCIENTIST 1 -	12/10/2018	3	50	no charge	RETHINK RESOURCES
Marblehead School	Mileage	12/10/2018			no charge	
Oso Grande School	TRAVELING SCIENTIST 1 -	11/5/2018	5	100	no charge	1ST SERVICE LEARNING VISIT
Oso Grande School	Mileage	11/5/2018			no charge	
Oso Grande School	TRAVELING SCIENTIST 3 -	11/9/2018	5	100	no charge	1ST SERVICE LEARNING VISIT

School Programs

Exhibit A

Oso Grande School	Mileage	11/9/2018			no charge	
Oso Grande School	TRAVELING SCIENTIST 1 -	1/14/2019	5	100	no charge	RETHINK RESOURCES
Oso Grande School	Mileage	1/14/2019			no charge	
Oso Grande School	TRAVELING SCIENTIST 1 -	1/18/2019	5	100	no charge	RETHINK RESOURCES
Oso Grande School	Mileage	1/18/2019			no charge	
Oso Grande School	TRAVELING SCIENTIST 3 -	1/28/2019	5	100	no charge	2ND SERVICE LEARNING VISIT
Oso Grande School	Mileage	1/28/2019			no charge	
Oso Grande School	TRAVELING SCIENTIST 2 -	2/1/2019	5	100	no charge	2ND SERVICE LEARNING VISIT
Oso Grande School	Mileage	2/1/2019			no charge	
Oso Grande School	TRAVELING SCIENTIST 1 -	4/15/2019	K	80	no charge	RETHINK RESOURCES
Oso Grande School	Mileage	4/15/2019			no charge	
Oso Grande School	TRAVELING SCIENTIST 1 -	4/17/2019	K	80	no charge	RETHINK RESOURCES
Oso Grande School	Mileage	4/17/2019			no charge	
Reilly School	TRAVELING SCIENTIST 1 -	10/25/2018	1	85	no charge	1ST SERVICE LEARNING VISIT
Reilly School	Mileage	10/25/2018			no charge	
Reilly School	TRAVELING SCIENTIST 3 -	1/31/2019	1	85	no charge	2ND SERVICE LEARNING VISIT
Reilly School	Mileage	1/31/2019			no charge	

School Programs

Exhibit A

Tijeras Creek	TRAVELING SCIENTIST 2 -	4/11/2019	5	65	\$6.50	SURVIVING OUR STANDARDS
Tijeras Creek	Mileage	4/11/2019			\$70.00	
Wood Canyon	TRAVELING SCIENTIST 1 -	11/19/2018	2	65	no charge	1ST SERVICE LEARNING VISIT
Wood Canyon	Mileage	11/19/2018			no charge	
Wood Canyon	TRAVELING SCIENTIST 3 -	1/30/2019	2	65	no charge	2ND SERVICE LEARNING VISIT
Wood Canyon	Mileage	1/30/2019			no charge	

Note:

- (1) The Orange County Superintendent of Schools shall have the final approval on all revisions/modifications made to Exhibit A.
- (2) Cancellations and/or modifications to the number of pupils indicated in Exhibit A are subject to the terms and conditions of Section 9.0 and Section 10.0 of the Agreement.

**IMPORTANT INFORMATION TO GIVE TO YOUR INSURANCE
PROVIDER ABOUT THE INSURANCE REQUIREMENTS**



INSIDE THE OUTDOORS
CERTIFICATE OF INSURANCE REQUIREMENTS

Pursuant to the Insurance section of the Agreement for Participation in the Inside the Outdoors Program, if a **valid Certificate of Insurance is not received not less than fourteen (14) days prior to the first date of participation, or per the requirement described in Item 5 below, your school(s) will not be allowed to participate in the Inside the Outdoors Program.**

1. **INSURANCE CARRIER:** Insurance Company must be admitted and licensed by the State of California Insurance Commissioner or a program of self-insurance approved by the Orange County Superintendent of Schools.
2. **PARTIALLY OR FULLY SELF-INSURED:** A statement must be provided and signed by an authorized representative which agrees to protect the Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, employees, and agents as if the insurance requirements as stated in the Agreement were in full effect.
3. **TYPE OF INSURANCE/LIMITS:**
 - a) Comprehensive General Liability Insurance, including bodily injury, property damage, premises-operations, products-completed operations and personal injury, in an amount of not less than \$1,000,000 per occurrence or a program of self-insurance approved by the Orange County Superintendent of Schools.
4. **POLICY ENDORSEMENTS:** The following two (2) endorsements must be included and written as follows:
 - a) Additional Covered Party: "Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, agents, and employees shall be added as an additional insured to the policy."
 - b) "Such insurance as is afforded by this policy for the Orange County Superintendent of Schools, the Orange County Board of Education, and its officers, agents, and employees shall be primary, and any insurance carried by the Orange County Superintendent of Schools, or the Orange County Board of Education, and its officers, agents, and employees shall be excess and non-contributory."

THE ENDORSEMENT IS A SEPARATE SHEET OF PAPER ATTACHED TO THE CERTIFICATE

5. **POLICY EFFECTIVE/EXPIRATION DATES:** Policy dates must cover the period of participation. It is recommended that the dates cover the entire school year so the Certificate of Insurance does not need to be revised due to changes in the dates of participation.
6. **DESCRIPTION:** Should read as **"Participation in the Inside the Outdoors Programs."**
7. **CANCELLATION/REDUCTION IN COVERAGES:** Provide thirty (30) days notice of cancellation or reduction of coverages.
8. **CERTIFICATE HOLDER:** Orange County Superintendent of Schools, 200 Kalmus Drive, P. O. Box 9050, Costa Mesa, California 92628-9050, Attn: Contracts Department.



Inside the Outdoors Fees for 2018-2019

Programs support the current California state standards.



Field Trips

	Cost Per Student to School	Full Cost Per Student
2 hour Programs		
Kindergarten- Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
First Grade - Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Second Grade - Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Second and Third Grade		
Wild Wetlands and Santiago Oaks	\$15.50	\$25.50
Third Grade		
Aliso Watershed or Chino Hills	\$15.50	\$25.50
Third Grade - Gabrieliño Walk		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Fourth Grade - Native American Program		
Shipley Nature Center or Mt. San Antonio College	\$8.50	\$25.50
Fourth Grade - Investigating Ecosystems		
Irvine Regional Park	\$15.50	\$25.50
Fifth Grade - Investigating Ecosystems		
Rancho Soñado, Santiago Oaks	\$15.50	\$25.50
3 hour Programs		
Third and Fourth Grade		
Key Ranch (Site closed until further notice.)	\$17.50	\$35.00
Helena Modjeska House	\$17.50	\$35.00
Full Day (5.5 hour) Programs		
Fourth Grade		
Irvine Regional Park, Upper Newport Bay	\$35.00	\$70.00
Fifth and Sixth Grade		
Crystal Cove, Modjeska Canyon, Rancho Soñado	\$35.00	\$70.00

Traveling Scientist Programs

Traveling Scientist Fee: \$390.00 for up to 60 students and \$6.50 for each additional student
(Full cost: \$10.00 per student)

Birds of Prey Traveling Scientist Fee: \$465.00 for up to 60 students and \$7.75 for each additional student
(Full cost: \$11.50 per student)

Assembly Fee: \$390.00 for first assembly and \$70.00 for each additional assembly in the same day
Amazing Animals and Science Night Presentations

Birds of Prey Assembly: \$465.00 for first assembly and \$70.00 for each additional assembly in the same day

Traveling Scientist Programs have a daily mileage fee.

Additional Grant Opportunities available: visit www.insidetheoutdoors.org or call (714) 708-3885.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Susan Holliday, Associate Superintendent, Education Services

Prepared by: Joshua Hill, Assistant Superintendent, Curriculum and Instruction, Secondary

Date: August 22, 2018

Board Item: Proposed School Start and Dismissal Times for the 2018-2019 School Year

HISTORY

Start and dismissal times are approved by the Board of Trustees annually.

BACKGROUND INFORMATION

Per Board Policy 6111, *School Calendar*, this item seeks approval of the start and dismissal times for each school site for the 2018-2019 school year.

CURRENT CONSIDERATIONS

Approval of the start and dismissal times for the 2018-2019 school year.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

Approval of the Proposed School Start and Dismissal Times for the 2018-2019 School Year.

PREPARED BY: Joshua Hill, Assistant Superintendent, Curriculum and Instruction, Secondary

APPROVED BY: Susan Holliday, Associate Superintendent, Education Services

ELEMENTARY SCHOOL	TIMES	ACE	OFFICE HOURS
	START/DISMISSAL Gr. 1-5	LATE START/EARLY OUT TIME	
Ambuehl	7:45 - 2:05	Tuesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Arroyo Vista	8:15 - 2:35	Wednesday 1:20 Dismissal	7:15 a.m. - 3:45 p.m.
Don Juan Avila	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Bathgate	8:00 - 2:20	Wednesday 1:05 Dismissal	7:30 a.m. - 3:15 p.m.
Truman Benedict	7:45 - 2:05	Tuesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Bergeson	7:45 - 2:05	Thursday 12:50 Dismissal	7:15 a.m. - 2:45 p.m.
Canyon Vista	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Castille	7:45 - 2:05	Wednesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Chaparral	8:00 - 2:20	Wednesday 1:05 Dismissal	7:30 a.m. - 3:00 p.m.
Concordia	8:00 - 2:20	Tuesday 1:05 Dismissal	7:30 a.m. - 3:00 p.m.
R. H. Dana	7:45 - 2:05	Thursday 12:45 Dismissal	7:30 a.m. - 3:00 p.m.
R. H. Dana ENF	8:25 - 2:30	Thursday 1:15 Dismissal	7:30 a.m. - 3:00 p.m.
Del Obispo	7:45 - 2:05	Tuesday 12:45 Dismissal	7:00 a.m. - 2:30 p.m.
Esencia	8:00 - 2:20	Wednesday 1:05 Dismissal	7:30 a.m. - 3:00 p.m.
Carl Hankey	8:00 - 2:20	Wednesday 1:05 Dismissal	7:30 a.m. - 3:00 p.m.
Hidden Hills	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Kinoshita	7:45 - 2:05	Tuesday 12:45 Dismissal	7:20 a.m. - 2:50 p.m.
Ladera Ranch	8:00 - 2:20	Wednesday 9:00 - 2:05	7:30 a.m. - 3:00 p.m.
Laguna Niguel	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Las Flores	7:45 - 2:05	Wednesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Las Palmas	8:00 - 2:20	Tuesday 1:00 Dismissal	7:30 a.m. - 3:30 p.m.
Lobo	7:45 - 2:05	Tuesday 12:50 Dismissal	7:30 a.m. - 3:30 p.m.
Malcom	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Marblehead	7:45 - 2:05	Tuesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Moulton	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Oak Grove	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Oso Grande	8:00 - 2:20	Wednesday 1:05 Dismissal	7:30 a.m. - 3:00 p.m.
Palisades	7:45 - 2:05	Tuesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Philip Reilly	8:00 - 2:20	Wednesday 1:05 Dismissal	7:30 a.m. - 3:00 p.m.
San Juan	7:45 - 2:05	Tuesday 12:45 Dismissal	7:30 a.m. - 3:00 p.m.
Tijeras Creek	7:45 - 2:05	Wednesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Viejo	7:45 - 2:05	Wednesday 12:45 Dismissal	7:30 a.m. - 3:00 p.m.
Vista del Mar	8:15 - 2:35	Tuesday 1:20 Dismissal	7:30 a.m. - 3:00 p.m.
Wagon Wheel	7:45 - 2:05	Wednesday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
George White	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
Wood Canyon	7:45 - 2:05	Thursday 12:50 Dismissal	7:30 a.m. - 3:00 p.m.
MIDDLE SCHOOLS	START/DISMISSAL	LATE START/EARLY OUT TIME	OFFICE HOURS
Aliso Viejo	8:45 - 3:25 P0 7:36	Thursday 9:45 - 3:25	7:00 a.m. - 4:00 p.m.
Arroyo Vista	8:00 - 2:40	Wednesday 8:00 - 1:25	7:15 a.m. - 3:45 p.m.
Bernice Ayer	8:45 - 3:25 P0 7:33	Tuesday 9:45 - 3:25	7:00 a.m. - 4:00 p.m.
Carl Hankey	8:00 - 2:35	Wednesday 8:00 - 12:15	7:30 a.m. - 3:00 p.m.
Don Juan Avila	8:45 - 3:25 P0 7:38	Thursday 9:45 - 3:25	7:00 a.m. - 4:00 p.m.
Esencia	N/A	N/A	8:00 a.m. - 4:30 p.m.
Ladera Ranch	8:15 - 2:55 P0 7:05	Wednesday 9:15 - 2:55	7:30 a.m. - 4:00 p.m.
Las Flores	8:45 - 3:25 P0 7:35	Wednesday 9:45 - 3:25	7:30 a.m. - 4:00 p.m.
Marco Forster	8:45 - 3:25 P0 7:35	Tuesday 9:45 - 3:25	8:00 a.m. - 4:30 p.m.
Newhart	8:45 - 3:25 P0 7:45	Wednesday 9:45 - 3:25	7:30 a.m. - 4:00 p.m.
Niguel Hills	8:45 - 3:25 P0 7:35	Thursday 9:45 - 3:25	7:30 a.m. - 4:00 p.m.

Shorecliffs	8:45 - 3:25 P0 7:30	Tuesday 9:45 - 3:25	7:30 a.m. - 4:00 p.m.
Vista Del Mar	8:10 - 2:50 P0 7:13	Tuesday 8:10 - 1:50	7:30 a.m. - 4:00 p.m.
HIGH SCHOOLS	START/DISMISSAL	LATE START/EARLY OUT TIME	OFFICE HOURS
Aliso Niguel	8:00 - 2:45 P0 6:50	Monday 8:45 - 2:45	7:30 a.m. - 4:00 p.m.
Capistrano Valley	7:55 - 2:45 P0 6:44	Monday 8:37- 2:45	7:30 a.m. - 4:00 p.m.
Dana Hills	7:56 - 2:44 P0 6:42	Monday 8:41 - 2:44	8:00 a.m. - 4:00 p.m.
San Clemente	7:55 - 2:45 P0 6:40	Monday 8:33 - 2:45	7:00 a.m. - 4:00 p.m.
San Juan Hills	7:54 - 2:45 P0 6:54	Monday 7:54 - 2:12	7:00 a.m. - 4:00 p.m.
Serra	8:30 - 1:00		8:00 a.m. - 4:00 p.m.
Tesoro	7:52 - 2:45 P0 6:40	Wednesday 8:36 - 2:45	7:00 a.m. - 3:30 p.m.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent of Education Services

Prepared by: Joshua Hill, Assistant Superintendent, Curriculum and Instruction, Secondary

Date: August 22, 2018

Board Item: Retroactive Grade Weighting for Accelerated Versions of World History, Biology and Chemistry

HISTORY

Trustees approved honors weighting for several District courses at the May 13, 2015 Board meeting including Honors English I, Honors English II, Honors Algebra II Trigonometry, Honors World History, Honors Biology and Honors Chemistry for inclusion in the 2015-2016 Course Catalog. The topic was brought back for discussion at the September 9, 2015 Board meeting, where the titles of a few of the courses were reviewed, and then again during a Special Board meeting on September 23, 2015, where retroactive weighting was further discussed. Trustees directed staff to agendaize this item for the October 14, 2015 Board Meeting where Trustees approved to retroactively weight some of these course for students who took them prior to the 2015-2016 school year.

BACKGROUND INFORMATION

At the October 14, 2015 Board meeting staff recommended not to apply retroactive credit to students who took certain Accelerated courses during or before the 2015-2016 school year. A total of 804 District students were enrolled in an Accelerated version of Biology, Chemistry or World History during the 2015-2016 school year. At the time, some students were under the impression that these courses would receive Honors weighting. These students are now seniors and would benefit by receiving the weighted grade bump for these classes. It would not impact their University of California/California State University Grade Point Average (GPA) but it would impact their total GPA which is used by most colleges and is a qualification for valedictorian.

Staff determined that there was inconsistency between awarding some Honors classes with retroactive grade weighting but not others.

CURRENT CONSIDERATIONS

After reviewing the information, staff now recommends applying retroactive credit for the classes taken by students during the 2015-2016 school year. These courses were, at that time, considered accelerated courses, but are now identified as Honors Biology, Honors Chemistry and Honors World History.

The courses are as follows:

ATMS Biology

ATMS Chemistry

World Hist/Geo/Cul Acc

IDEA Biology

IDEA Chemistry

IDEA World His/Geo/Cul

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

Approval of Retroactive Grade Weighting for Accelerated Versions of World History, Biology and Chemistry.

PREPARED BY: Joshua Hill, Assistant Superintendent, Curriculum and Instruction, Secondary

APPROVED BY: Susan Holliday, Associate Superintendent, Education Services

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Student Support Services

Prepared by: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

Date: August 22, 2018

Board Item: Memorandum of Understanding with the Anaheim Union High School District

BACKGROUND INFORMATION

The District had two students enrolled in the Anaheim Union High School District (AUHSD) program during the 2017-2018 school year and expects only one for the 2018-2019 school year. The student attends Hope School, the Adult Transition Program in AUHSD. The student resides in a group home located within the boundaries of AUHSD; however, the student is a resident of the District under California Education law by virtue of the parents' address. The student's education is the responsibility of our District.

CURRENT CONSIDERATIONS

When a student is placed in the Adult Transition Program, the student's Individual Education Program (IEP) team has determined that no less restrictive option can meet the student's need. While the District has a successful Adult Transition Program, there are several factors why the student attends the AUHSD program rather than the District's program. Hope School is in close proximity to the group home where the student resides. By allowing the student to attend Hope School, the District provides the student an education in the least restrictive environment. Attending Hope School allows the student an opportunity to participate in Community Based Instruction within the community they reside building independence during and after the school day. Additionally, attendance at Hope School decreases transportation needs when compared to the distance between the District programs and the student's group home.

The students' IEP teams meet regularly to review progress and include District representatives in this meeting so that, if appropriate, the students can return to in-District programming.

FINANCIAL IMPLICATIONS

A student's educational cost in AUHSD's Hope School program includes two potential elements: classroom cost and transportation cost. The average classroom cost per student is \$45,000.00. Thus, the estimated District cost for students attending AUHSD classes for the 2018-2019 school year is approximately \$45,000 for educational services. The estimated District cost for transportation provided by AUHSD is approximately \$10,000. The total expenditures are estimated to be approximately \$55,000. Annual expenditures under this agreement are paid by special education funds.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve this Memorandum of Understanding with the Anaheim Union High School District.

PREPARED BY: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

APPROVED BY: Gregory Merwin, Associate Superintendent, Student Support Services

Memorandum of Understanding Between
Anaheim Union High School District
And
Capistrano Unified School District
2018 - 2019

It is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the Capistrano Unified School District (hereafter referred to as the "Sending District,") and collectively referred to herein as the "Parties," mutually agree as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. The Provider District operates the Regional and Specialized Programs to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning August 8, 2018, and ending June 30, 2019.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA).

4. Scope of Program and Referral Process to GASELPA

The Provider District shall conduct special education programs and services for those eligible pupils of the Sending District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by the Provider District. Prior to offering placement in any Provider District Program, the Sending District shall contact the appropriate Provider District Program Specialist and/or Provider District Director to discuss a possible referral and the appropriateness of the Provider District Program placement. If the referral seems appropriate, the Sending District shall obtain from the parent authorization to release information to the Provider District staff and submit a Provider District referral

packet to the appropriate Provider District Director as well as schedule a visitation with the parent. Provider District referral packets can be obtained by contacting the Provider District Director and/or Program Specialists of the Provider District where the Program is located.

Upon review of the referral packet and site visit by parent, the Provider District Program Specialist and/or representative will coordinate an IEP team meeting for purposes of discussing possible placement in a Provider District Program. Provider District shall maintain and provide special education programs for Sending District pupils during the 2017-2018 school year. Class size ranges and student-adult ratios shall be maintained in a manner which allows Provider District to meet the programmatic, health and safety needs of the pupils.

5. Responsibility of School District of Residence

The Sending District and Provider District acknowledge that the Sending District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in a Provider District Program moves out of the Sending District, the Sending District shall immediately provide the Provider District written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, the Provider District shall immediately notify Sending District in the event a parent reports a change in residence, including the new school district of residence, if known.

6. Annual and Triennial Reviews

The Provider District shall be notified of annual reviews scheduled for its pupils participating in a Provider District Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for home instruction, or a change in eligibility or services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For all other pupils enrolled in a Provider District Program, the Sending District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by the Provider District to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the Sending District upon request. When requested by Sending District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in Provider District Program is terminated.

7. Assessments/Independent Educational Evaluations

In the event a request is made for an Independent Educational Evaluation (IEE), Provider District and/or District Provider school site shall immediately forward such request to the Sending District, in collaboration with the Provider District, shall determine how to respond to the request for an IEE. If the Sending District receives a request for assessment or IEE for a

student referred to or enrolled in a Provider District Program, the Sending District shall immediately notify Provider District of the request and collaborate with Provider District as to how to respond. Provider and/or Sending District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

The Sending District is responsible for all matters related to the IEE including but not limited to the ultimate decision whether or not to grant the IEE, whether or not to file for a Due Process Hearing or other legal proceeding, and all costs related obtaining and conducting the IEE. The Provider District and Provider District school site are not responsible for any costs or legal proceeding such as a Due Process hearing and/or Attorney Fees related to the IEE.

8. Pupil Count

A count shall be taken of the number of pupils enrolled in GASELPA's Special Schools Program as of the first day of each calendar month, August through June. A pupil shall be counted as "enrolled" in a Provider District Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in a Provider District Program, whichever occurs sooner. Pupils continuing in a Provider District Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or Sending District. If a continuing pupil has not attended school by the eleventh (11th) day of the first school month, Provider District shall notify the Sending District and a determination shall be made regarding continuing enrollment. In the event either Provider District or Sending District are informed that a pupil has been withdrawn by the parent from a Provider District Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from a Provider District Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

9. Definitions

a. "Provider District Programs" are the special education classes and support services operated by Provider District for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by Provider District Programs under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Provider District Programs.

d. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program less Special Education Program Income divided by the average number of pupils enrolled during the year.

e. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

10. Funding

In consideration of the enrollment of pupils in special education programs conducted by Provider District, the Sending District and/or Sending District SELPA transferring pupils to the regional programs operated by Provider District agree to pay the Provider District the costs of services based on the schedule attached hereto as Exhibit A.

a. Special Circumstance Assistant (SCA). The Sending District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the Sending District.

11. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A Sending District representative who is authorized by the Sending District's Director of Special Education to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in-home instruction, including other related services, shall be provided by the Sending District or as otherwise agreed to by Provider District and the Sending District. In the event the pupil is hospitalized in a facility located outside of the Sending District, it is the Sending District's responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from Provider District Program in order for the Sending District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event the Provider District and the Sending District agree that the Provider District will provide in-home or hospital instruction to the pupil, the Provider District shall separately bill the Sending District for such services.

12. Transportation

Sending Districts transporting pupils to a Provider District Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District related to such delays.

13. Due Process and Complaints

Provider District and Sending District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in a Provider District

Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event Provider District is named as the sole LEA in a due process complaint, Provider District and Sending District agree that Sending District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

a. Provider District and Sending District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

14. Quarterly Billing

The Provider District shall bill the Sending District quarterly invoices based on the estimated costs on Exhibit A.

15. Final Accounting

The final invoice will include the appropriate documentation supporting the Provider District expenditures and revenues for the Provider District Program. Final invoice will be sent to the Sending District by October 15th of the following fiscal year.

16. Projected Enrollment/Facilities and Staffing Needs

In order to assist the Provider District in planning for both facilities and staffing needs for its programs, each Sending District shall submit to, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the Provider District programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by the Provider District for the following school year.

17. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have been duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the United States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

Provider District:

School District: Anaheim Union High School District
Address: 501 N. Crescent Way
City: Anaheim, CA 92801

Attn: Celeste Krueger
Title: Director, Special Youth Services
Telephone: 714-999-3528
Fax: 714-999-0622

Sending District

School District: Capistrano Unified School District
Address: 33122 Valle Road
City: San Juan Capistrano, CA 92675
Attn: Dr. Gregory Merwin
Title: Associate Superintendent, Student Support Services
Telephone: 949-234-9275
Fax: 949-240-9047

18. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

19. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, Provider District agrees to hold harmless, indemnify and defend the Sending District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Provider District, the Sending District agrees to hold harmless, indemnify and defend Provider District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

20. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

21. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

22. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

Anaheim Union High School District
Provider District

Capistrano Unified School District
Sender District

By: _____
Authorized Agent Signature

By: _____
Authorized Agent Signature

Jaron Fried, Assistant Superintendent
Name/Title

Greg Merwin, Associate Superintendent
Name/Title

Date

Date

Date Approved by Provider
Sender
District Board: _____

Date Approved by
District Board: _____

cc: SELPA

District Name
Regional Program:
Annual Summary
Period:

I. Base Revenue Earned

1. Billing Districts Revenue Limit per ADA _____
2. Total ADA
(ADA from Student Data worksheet) _____
3. District of Residence Revenue Limit Credit
(line 1 x line 2) _____

II. PL 94-42 Revenue Earned (Local Assistance)

1. Current year PL 94-42 per pupil an _____ x # SH students _____
(using prior yr Dec pupil

III. Total Revenue

1. Total Base Revenue Earned
(section I - line 3) _____
2. Total PL 94-42 Revenue Earned \$ _____
(section II - line 1)
3. Total Program Revenue _____

IV. Expenditures

1. Total Program Expenditures
(from Allowable Costs Worksheet) _____

V. Program Cost Billing

1. Program Excess Cost _____

(section IV line 1 minus section III line 3)

2.	Total Student Count in Program (Student Count from Student Data worksheet - not ADA)		<hr/>
3.	Total Per Student Costs (line V1 divided by line V2)		<hr/>
4.	Total number of students by district of residence		<hr/>
5.	Total XX-XX Regional Program Costs (line V4 x line V3)	\$	<hr/>
6.	Less: Payments Received	\$	<hr/>
7.	Total Invoice	\$	<hr/>

Exhibit A

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Student Support Services

Prepared by: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

Date: August 22, 2018

Board Item: Memorandum of Understanding with the Orange County Superintendent of Schools

BACKGROUND INFORMATION

The Orange County Department of Education (OCDE) has provided special education and related services to students of the District who attend the OCDE programs in prior years. Under the Memorandum of Understanding (MOU), the district reimburses the OCDE for all services provided.

CURRENT CONSIDERATIONS

The District is requesting to enter into an MOU with OCDE to provide services for special education programs and services for eligible District students from July 1, 2018 through June 30, 2019. The OCDE Division of Special Education Services operates a special schools program for pupils with exceptional needs who require intensive educational services. These students are referred by their Individualized Education Program (IEP) teams when it is jointly determined by the District and OCDE that the student's educational needs, as specified by the IEP, can be appropriately met by OCDE programs and services. The District has approximately 78 students enrolled in OCDE programs per year.

FINANCIAL IMPLICATIONS

There are three cost categories for OCDE programs: classroom cost, transportation cost, and special circumstance aide cost. The average classroom cost is \$54,295. Based on average enrollment, the cost for students attending OCDE classes for the 2018-2019 school year is approximately \$4,235,000. The estimated District cost for transportation is \$741,000.00. The estimated District cost for special circumstance aides is \$1,100,000. Annual expenditures under this agreement are funded by special education funds.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the MOU with the Orange County Superintendent of Schools.

PREPARED BY: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

APPROVED BY: Gregory Merwin, Associate Superintendent, Student Support Services

Memorandum of Understanding Between
The Orange County Superintendent of Schools
And
"Capistrano Unified School District"
2018-2019

The Orange County Superintendent of Schools, which operates the Division of Special Education Services within the Orange County Department of Education, hereinafter referred to as "OCDE" and the "Capistrano Unified School District," herein referred to as "District," and collectively referred to herein as the "Parties," mutually agree as follows (Agreement):

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, OCDE may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning July 1, 2018, and ending June 30, 2019.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA). It is further acknowledged that the SELPA base year calculations for special education funding under Assembly Bill 602 (AB 602) include a dollar amount that is transferred back to the SELPA of residence for pupils served in special education programs prior to implementation of AB 602. The Parties acknowledge that both the distribution of these special education funds and the District's fiscal responsibility for students served outside the SELPA of residence are determined by the Local Plan of the SELPA of residence.

4. Scope of Program and Referral Process to OCDE

OCDE shall conduct special education programs and services for those eligible pupils of the District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the District and OCDE that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by OCDE. Prior to offering placement in any OCDE Special Schools Program, the District shall contact the appropriate OCDE Special Schools Principal to discuss a possible referral and the appropriateness of the OCDE Special Schools Program placement. If the referral seems appropriate, the District shall obtain from the parent authorization to release information to OCDE and submit an OCDE referral packet to the appropriate OCDE Special Schools Principal

as well as schedule a visitation with the parent. OCDE referral packets are available on-line at <http://www.ocde.us/sped/Pages/default.aspx>.

Upon review of the referral packet and site visit by parent, the OCDE Special Schools Principal and District representative will coordinate an IEP team meeting for purposes of discussing possible placement in an OCDE Special Schools Program. OCDE shall maintain and provide special education programs for District pupils during the 2018-2019 school year within the administrative parameters established by the Special Education Fiscal Advisory Committee. Class size ranges and student-adult ratios shall be maintained in a manner which allows OCDE to meet the programmatic, health and safety needs of the pupils.

5. Responsibility of School District of Residence

The District and OCDE acknowledge that the District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in an OCDE Special Schools Program moves out of the District, the District shall immediately provide OCDE written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, OCDE shall immediately notify District in the event a parent reports a change in residence, including the new school district of residence, if known.

6. Annual and Triennial Reviews

The District shall be notified of annual reviews scheduled for its pupils participating in an OCDE Special Schools Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for

home instruction, or a change in eligibility or services specified on the current IEP, a District representative who is authorized to approve or disapprove the allocation of specified District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For pupils enrolled in an OCDE Special Schools Program who are participating in a general education program on the school site in the school district where the OCDE Special Schools Program is located ("Host District") OCDE will work with the Host District to provide a general education teacher at IEP team meetings. In the event the Host District is unable to provide a general education teacher for the IEP team meeting, the District agrees to provide a general education teacher unless otherwise waived in writing by the pupil's parent in accordance with the Individuals with Disabilities Education Act (IDEA) and State law. For all other pupils enrolled in an OCDE Special Schools Program, the District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by OCDE to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the District upon request. When requested by District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in OCDE is terminated.

7. Integration/Mainstreaming Opportunities

The Host District where OCDE Special Schools Programs operate often provide opportunities for pupils enrolled in an OCDE Special Schools Program to integrate with non-disabled typical peers during the school day. These opportunities are typically in non-core curriculum areas such as physical education, art, music, assemblies, recess and lunch. Some pupils enrolled in an OCDE Special Schools Program will participate in core curriculum activities for a portion of the school day in a program operated by the Host District, however, such pupils are supervised by OCDE staff at all times during such activities. In the event a pupil enrolled in an OCDE Special Schools Program is participating in core curriculum activities in a program operated by the Host District for more than 50% of the school day, the Host District will be reimbursed for any costs incurred resulting from such pupil's participation, upon OCDE's receipt of appropriate documentation of such costs.

8. Assessments/Independent Educational Evaluations

OCDE and District shall coordinate and collaborate in conducting assessments for pupils participating in an OCDE Special Schools Program. In the event OCDE staff is not available to conduct a requested assessment, OCDE shall notify the District and/or District's SELPA to assist in conducting such assessment(s). In the event a referral is made by a pupil's IEP team or a pupil's parent/guardian for an educationally related mental health services (ERMHS) assessment, OCDE shall immediately notify the District, and the District shall determine how to proceed with the requested ERMHS assessment.

In the event a request is made for an independent educational evaluation (IEE), OCDE shall immediately forward such request to the District and the District, in collaboration with

OCDE, shall determine how to respond to the request for an IEE. If the District receives a request for assessment or IEE for a student referred to or enrolled in an OCDE Special Schools Program, the District shall immediately notify OCDE of the request and collaborate with OCDE as to how to respond. OCDE and/or the District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

9. Pupil Count

A count shall be taken of the number of pupils enrolled in OCDE's Special Schools Program as of the first day of each calendar month, July 1, 2018 through June 1, 2019. A pupil shall be counted as "enrolled" in an OCDE Special Schools Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in an OCDE Special Schools Program, whichever occurs sooner. Pupils continuing in an OCDE Special Schools Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or district of residence. If a continuing pupil has not attended school by the eleventh (11th) day of the first school month, OCDE shall notify the district of residence and a determination shall be made regarding continuing enrollment. In the event either OCDE or District are informed that a pupil has been withdrawn by the parent from an OCDE Special Schools Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from an OCDE Special Schools Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

10. Definitions

a. "Special Education Fiscal Advisory Committee" shall be a committee comprised of the Orange County Special Education Local Plan Area Directors, Chief Business Officials representing each SELPA and OCDE representatives including the Chief of Special Education Services Division, Director of Special Schools and Programs, Business Administrator, and the Assistant Superintendent of Business Services, or designee.

b. "Regional Special Education Programs" are the special education classes and support services operated by OCDE for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

c. "Regional Deaf/Hard of Hearing (D/HH) Program" shall include classes and services operated by OCDE for Deaf and Hard of Hearing pupils who are learning through total communication, utilizing sign language, note-takers, oral speech and residual hearing.

d. "Regional Oral Deaf Program" shall include classes and services operated by OCDE for Deaf and Hard of Hearing pupils who are learning through oral and written communication using oral speech, speech reading, residual hearing, auditory devices and cochlear implants.

e. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by OCDE Special School Programs under this Agreement. For the purposes of this Agreement:

f. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of OCDE Special Schools Programs.

g. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program divided by the average number of pupils enrolled during the year.

h. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

11. Funding

In consideration of the enrollment of pupils in special education programs conducted by OCDE, the SELPA and/or the school district transferring pupils to the regional programs operated by OCDE agree to pay the average cost per pupil based on expenditure categories and ratios reviewed by the Special Education Fiscal Advisory Committee and shall provide for program funding as follows:

a. The District shall be responsible for the Average Cost per Pupil in an OCDE Special Schools Program, including the Regional Deaf/Hard of Hearing Program, multiplied by the average number of pupils enrolled, minus Special Education Program income received by OCDE for the purpose of educating said pupils including, but not limited to Revenue Limit, AB 602 funds, and Federal I.D.E.A. Local Assistance Grant funds. The District shall be responsible for the Average Cost Per Pupil in the Regional Oral Deaf Program multiplied by the average number of pupils enrolled, minus Special Education Program income received by OCDE for the purpose of educating said pupils including, but not limited to Revenue Limit, AB 602 funds, and Federal I.D.E.A. Local Assistance Grant funds.

b. Special Circumstance Assistant (SCA). The District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the District.

c. The following documents shall be used as a basis for all figures reported:

- (1) Various Program Cost Reports
- (2) State Form 01
- (3) In-House Accounting Reports

d. OCDE Special Schools Program income and expenditures shall be listed in accordance with The California School Accounting Manual Standardized Account Code Structure for Special Education as of April 19, 1999, with a summary page as shown in Appendix A, incorporated herein.

e. Indirect cost for Special Education Programs operated by OCDE shall be at the State approved rate not to exceed 7.5% of total Program expenditures.

f. OCDE shall bill the District on a monthly basis and forward invoices to the District's accounting department.

12. Related Services/Designated Instructional Services (DIS)/Supplementary Aids

OCDE provides the following related services as part of its Special Schools Programs: Speech-Language Pathology Services, Adapted Physical Education, Physical Therapy, Occupational Therapy, Health and Nursing, Specialized Physical Health Care, Vocational Counseling, Adult Transition, Assistive Technology/Alternative Augmentative Communication, Vision Training, Orientation and Mobility, Behavior Management/Intervention and

Psychological Counseling. In addition to the above, as part of its Regional D/HH Program and Regional Oral Deaf Program, OCDE provides Audiological services and Sign Language Interpreters. Any other related services or supplementary aids necessary for the pupil to benefit from the special education program, including but not limited to ERMHS, and low incident services and equipment, shall be provided by the District or as otherwise agreed to by OCDE and the District. Translator services at IEP team meetings and/or translation of documents shall be provided by the District or as otherwise agreed to by OCDE and the District. In addition, OCDE shall separately bill the District for the services provided by an SCA as required by the pupil's IEP.

13. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A District representative who is authorized by the District's Director of Special Education to approve or disapprove the allocation of specified District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in-home instruction, including other related services, shall be provided by the District or as otherwise agreed to by OCDE and the District. In the event the pupil is hospitalized in a facility located outside of the District, it is the District's

responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from OCDE in order for the District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event OCDE and the District agree that OCDE will provide in-home or hospital instruction to the pupil, OCDE shall separately bill the District for such services.

14. Transportation

a. Transportation by the Orange County Department of Education

The District shall provide transportation for its pupils participating in an OCDE Special Schools Program unless otherwise agreed between the District and OCDE. In the event OCDE agrees to transport a pupil, the District shall be responsible for the difference between the Direct and Direct Support Cost of home-to-school transportation as shown on the annual State Transportation Report plus one percent (1%) indirect support costs and the State transportation allocation received by the OCDE on a per pupil basis pursuant to Appendix B, incorporated herein. The District shall pay for the full cost of one-on-one transportation assistants as specified in the pupil's IEP. In the event OCDE is transporting five or more District pupils from one Special Schools Program site, the District shall provide OCDE written notice on or before December 1 of each year of any proposed changes in the number of students requiring OCDE transportation for the following school year. Absent appropriate notice from the District of any proposed change in transportation for the following school year, the District may be solely responsible for funding the costs related to such change in transportation. Similarly, OCDE shall

provide the District written notice on or before December 1 of each year of any proposed changes in OCDE's transportation services, not including cost projections, for the following school year.

b. Transportation by District

Districts transporting pupils to an OCDE Special Schools Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the District for additional costs incurred by OCDE related to such delays.

15. Due Process and Complaints

OCDE and District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in an OCDE Special Schools Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event OCDE is named as the sole LEA in a due process complaint, OCDE and District agree that District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

OCDE and District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

16. Estimated Billing

The estimated billing for 2018-2019 will be based on actual information for 2017-2018 plus COLA as set forth in the most current State Budget plus any budgeting projections for step and column, and salary and benefit increases.

17. Final Accounting

An accounting accompanied by completed Appendices A and B with appropriate supporting documentation shall be sent to each District by September 15 of the following year. In addition, OCDE shall provide a quarterly expenditure report to the District's Director of Special Education. Corrections to prior year OCDE Special Schools Program costs resulting from adjustments to income or expenditure calculations shall be credited or billed to the District affected by the correction or adjustments.

18. Projected Enrollment/Facilities and Staffing Needs

In order to assist OCDE in planning for both facilities and staffing needs for its programs, each District shall submit to OCDE, in writing, on or before December 1 of each year, the projected number of pupils expected to be transferred to OCDE programs for special education and support services in the following school year. Absent a projection, the number of District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by OCDE for the following school year. In the event the District intends to withdraw five (5) or more pupils from a specific OCDE Special Schools Program site or enroll five (5) or more pupils in a specific OCDE Special Schools Program site for the following school year, the District shall notify OCDE in writing of such intention on or before

December 1 of each year. OCDE shall forward such written notice to the Special Education Fiscal Advisory Committee for its review and consideration. Absent appropriate notice from the District of any proposed change in enrollment in an OCDE Special Schools Program site for the following school year, the District may be solely responsible for funding the costs related to such change in enrollment.

If the District is a Host District for any OCDE Special Schools Program, the District shall submit to OCDE, in writing, on or before December 1 of each year, notice of any proposed facilities projects, including but not limited to modernization or new construction projects at the school site where the OCDE Special Schools Program is located, as well as any potential impact such projects may have on the operation of an OCDE Special Schools Program, including opportunities for integration with typical peers at the Host District school site. In the event any such project would require relocation of an OCDE Special Schools Program, the District shall provide OCDE with at least one (1) year prior written notice to allow OCDE sufficient time to plan accordingly. OCDE shall forward such written notice to the Special Education Fiscal Advisory Committee for its review and consideration.

In the event OCDE intends to close an OCDE Special Schools Program in which District pupils are enrolled, OCDE shall notify the District in writing of such intention on or before December 1 of each year.

19. Program Cost for 2018-2019

On or before fifteen (15) days after the release of the May revise each year, the Orange County Superintendent of Schools shall compute the projected Special Education Program Income and Special Education Program Expenditures for the following year with an Average

Cost per Pupil for pupils enrolled in OCDE Special Schools Programs based on the Projected Enrollment data, and provide it to District Student Services and Business Directors.

20. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have been duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the United States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

OCDE: Orange County Department of Education
Special Education Division
200 Kalms Drive
Costa Mesa, CA 92626
Attn: **Dennis Roberson**
Chief, Special Education Services
Fax: (714) 545-6312
Phone: (714) 966-4129

District: Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675
Attn: Donald Mahoney, Assistant Superintendent
SELPA Director
Fax: (949) 240-9047
Phone: (949) 234-9275

21. No Waiver

The failure of OCDE in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

22. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the District, OCDE agrees to hold harmless, indemnify and defend the District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with OCDE's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of OCDE, the District agrees to hold harmless, indemnify and defend OCDE and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the District's performance of services during the term of this Agreement.

23. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

24. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

25. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

OCDE - [NAME]

DISTRICT - [NAME]

BY: _____
(Authorized Agent)

BY: _____
(Authorized Agent)

DATE: _____ DATE: _____

DATE APPROVED BY COUNTY
SUPERINTENDENT OR DISTRICT BOARD:

cc: SELPA

APPROVED AS TO FORM:

DATE: 5/14/18

LYSA M. SALTZMAN, COUNSEL
ORANGE COUNTY DEPARTMENT OF EDUCATION

BY Lysa M. Saltzman

ATTORNEY

**Orange County Department of Education
Special Schools Program**

Exhibit A

Expenditures					
Teachers Salaries	1100	5,930,746	5,722,087	5,415,705	5,624,786
Pupil Support Salaries	1200	1,361,995	1,126,975	1,150,057	1,146,745
Supervisor/Administrators	1300	936,448	1,170,367	1,114,706	1,219,843
Other Certificated	1900	1,252,058	1,312,485	1,310,911	1,305,620
Total Certificated		9,481,246	9,331,914	8,991,379	9,296,994
Instructional Assistants	2100	7,310,610	7,517,760	7,486,869	7,817,713
Classified Support Salaries	2200	703,861	721,248	722,481	729,144
Supervisors/Managers	2300	532,161	524,679	544,753	534,130
Clerical/Technical	2400	722,017	741,170	797,152	791,165
Short term Sub	2900	22,759	25,150	2,688	2,494
Total Classified		9,291,408	9,530,007	9,553,943	9,874,646
STRS/PERS	3100-3200	2,371,965	2,632,592	2,585,614	2,986,198
Medicare and PARS	3300	268,038	277,962	281,504	282,197
Health and Welfare	3400	4,492,258	4,634,799	4,416,714	4,868,955
Unemployment	3500	9,341	9,440	9,561	9,645
Worker's Comp	3600	253,677	318,134	324,457	327,526
PERS Reduction	3800		-	-	
Life Insurance/Other	3900	35,057	30,862	37,904	38,455
Total Benefits		7,430,337	7,903,789	7,655,754	8,512,976
Textbooks	4100		200	-	1,500
Other Books	4200	91	580	580	580
Materials and Supplies	4300	140,284	1,136,879	276,283	1,081,473
NonCapitalized Equipment	4400	33,315	40,152	42,637	50,898
Total Books and Supplies		173,690	1,177,811	319,500	1,134,451
Travel and Conference	5200	123,006	121,534	118,243	119,549
Dues and Membership	5300	124	1,080	1,080	1,080
Utilities	5500	162,660	201,570	207,711	219,811
Rents/Leases/Repairs	5640	365,767	378,112	303,002	303,002
Repairs/Maintenance	5600	38,208	70,811	63,519	61,840
Transfer of Direct Costs	5700	43,391	44,707	44,655	43,805
Professional/Consulting Services	5800	281,748	360,307	244,540	318,799
Communications	5900	82,431	89,252	83,964	84,753
Total		1,097,336	1,267,373	1,066,714	1,152,639
Improvement on Sites	6100		-	-	
Buildings	6200		-	-	
Capitalized Equipment	6400/6500		-	-	
Total					
Support Costs	7340	2,060,490	2,189,546	2,065,624	2,203,820
Support Contributions	7341	500,021	535,830	505,365	542,134
Total Support		2,560,511	2,725,376	2,570,989	2,745,954
Total Expenditures		30,034,528	31,936,270	30,158,279	32,717,660
Restricted Fund Balance Low Incidence	9780/9740	184,878	155,978	170,378	154,878
Reserve for Economic Uncertainty	9780/9740	901,036	958,088	904,748	981,530
Ending Fund Balance		1,085,914	1,114,067	1,075,126	1,136,408
Total Bill Back		19,466,213	21,100,333	19,820,071	21,717,904
Average Enrollment		403.97	410	391.7	400
Estimated Bill Back per Pupil		48,187	51,464		54,295

Orange County Department of Education
Special Schools Program

Exhibit A

2018-19 Adopted Budget	Object	2016-17	2017-18	2017-18	2018-19
2017-18 proj average enrollment 410					
2017-18 average year-to-date 391.7					
2018-19 proj average enrollment 400	Code	Actuals	Adopted Budget	Estimated Actuals	Adopted Budget
Restricted Fund Balance Low Incidence	9791	184,973	169,473	184,878	170,378
Reserve for Economic Uncertainty	9791	946,973	904,802	901,036	904,689
Total Beginning Balance	9791	1,131,946	1,074,275	1,085,913	1,075,067
Revenue					
Prin Apport State Aid-Prior Year	8019				
AB602 Allocation	8097	1,595,410	1,587,528	1,582,460	1,582,126
AB602 Allocation		1,595,410	1,587,528	1,582,460	1,582,126
Prior Year Apportionment	8319	(2,554)			-
Other State Revenue		(2,554)	-	-	-
Interagency Fees Bill Back to Districts	8677	19,466,213	21,100,333	19,820,071	21,717,904
Interagency Fees Special Circumstance Aids	8677	4,758,022	4,807,245	4,740,924	5,231,816
Interagency Fees - Contracts	8677	137,729	100,000	100,000	100,000
Registration & Misc. Fee	8689	5,550	5,550	3,850	-
Other Local Revenue/EE contract	8699	7,160	9,091	7,644	-
Other Revenue/Tuition	8710	3,435,589	3,506,789	3,499,895	3,748,839
Tuition - Prior Year	8711	(63,056)		-	-
Other Local Revenue		27,747,208	29,529,008	28,172,384	30,798,559
Contribution from Unrestricted	8980		318,333		-
Contribution for Indirect	8981	500,021	535,830	505,365	542,134
Contribution frm Special Ed/absence factor	8986	441,951	441,951	441,951	441,951
Contribution from Restricted	8990	77,352	117,227	39,449	23,718
Contribution to Restricted Routine Maint.	8991	(208,837)	(369,775)	(419,318)	(419,318)
Contribution to Food Services	8992	(162,054)	(184,041)	(174,799)	(190,169)
Contribution to Special Ed	8993				
Total Contributions		648,433	859,525	392,648	398,316
Total Revenue		31,120,442	33,050,336	31,233,406	33,854,068

	2018-2019
1. Average number of pupils transported	246
2. Maximum number of billable days	202
3. Classified Salaries	\$ 109,348
4. Employee Benefits	\$ 37,501
5. Supplies	\$ 50
6. Travel/Conferences/Dues/Memberships	\$ -
7. Other Expenses	\$ 50
8. Contracts with Private Contractors (5100)	\$ 4,595,000
9. Payments to Private Carriers (5830)	\$ 25,000
10. Other Services/Operating Expenses	\$ -
11. Equipment/Replacement	\$ -
12. Therapy Transportation	\$ -
Subtotal Direct Costs	\$ 4,595,000
13. Direct Support costs	\$ 171,949
14. Total Direct/Direct Support Costs	3.74%
15. Indirect Support Costs @ 1%	\$ 1,719
16. Total Transportation Cost Allocation	\$ 4,768,668
17. State Transportation Entitlement Projected Reduction	\$ 1,626,235
18. Beginning Fund Balance	\$ -
Total	\$ 1,626,235
19. Excess Transportation Cost	\$ 3,142,433
19a. *Per Pupil Excess Cost Line19/Line1	\$ 12,774
19b. *Per Day Excess Cost Line19a/Line2	63.24

*Per pupil cost is an estimate. Actual cost is determined by average daily rate x # of days
Note: If additional funding for transportation is received, the cost will be reduced.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Student Support Services

Prepared by: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

Date: August 22, 2018

Board Item: Personnel Reimbursement Agreement with Laguna Beach Unified School District

BACKGROUND INFORMATION

The District has been providing instruction by a qualified Orientation and Mobility Specialist to Laguna Beach Unified School District (LBUSD) since the 2008-2009 school year under a Personnel Reimbursement Agreement with the LBUSD. The District staff has provided these services to LBUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. Under the Personnel Reimbursement Agreement LBUSD paid the employee salary and benefit costs for the days of instruction. The Personnel Reimbursement Agreement permits a District employee to work for another district during their work calendar.

CURRENT CONSIDERATIONS

LBUSD is requesting to enter into a Personnel Reimbursement Agreement with the District to provide five days of instruction by a qualified Orientation and Mobility Specialist to LBUSD during the 2018-2019 school year. The District agrees during the term of this agreement to assign an employee to serve as an Orientation and Mobility Specialist for the LBUSD visually impaired students. LBUSD will pay the employee salary and benefit costs for the days of instruction. The District staff member can support LBUSD as part of their workday. This is a hard to fill position.

FINANCIAL IMPLICATIONS

There is no financial impact on the District.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the Personnel Reimbursement Agreement with the Laguna Beach Unified School District.

PREPARED BY: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

APPROVED BY: Gregory Merwin, Associate Superintendent, Student Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
PERSONNEL REIMBURSEMENT AGREEMENT

This AGREEMENT is entered into on this 23rd day of August 2018, by and between the Capistrano Unified School District, 33122 Valle Rd, San Juan Capistrano, California 92675, hereinafter referred to as CUSD and the Laguna Beach Unified School District hereinafter referred to as LBUSD. CUSD and LBUSD shall be collectively referred to as the Parties.

WITNESSETH:

WHEREAS, LBUSD is in need of the professional services of an employee of CUSD to provide Orientation and Mobility services; and

WHEREAS, CUSD is agreeable to assigning Joseph Brookman, hereinafter referred to as EMPLOYEE, to provide his professional services to LBUSD in the above assignment.

NOW, THEREFORE, BE IT RESOLVED the Parties to this AGREEMENT do mutually agree as follows:

1. CUSD agrees during the term of this AGREEMENT to assign EMPLOYEE to serve as an Orientation and Mobility Specialist for the LBUSD visually impaired students. EMPLOYEE will provide services under this AGREEMENT for a total of 5 days.
2. The term of this AGREEMENT shall commence September 4, 2018, and end on June 30, 2019, subject to termination as set forth in this AGREEMENT.
3. LBUSD agrees to pay CUSD in consideration of services performed by CUSD's EMPLOYEE as specified in Section 1 of this AGREEMENT at the total actual employee costs at the total per diem amount of \$762.76, plus indirect costs at 4.63 percent.
 - A. LBUSD agrees to reimburse CUSD for all actual mileage driven on behalf of LBUSD students on a monthly basis
 - B. LBUSD agrees to pay CUSD within 30 days after the last day upon which services are rendered by each EMPLOYEE upon submission of an itemized invoice. Payment shall be mail to: CUSD, Attn: Accounting Manager, 33122 Valle Rd, San Juan Capistrano, California 92675, or at such other place as CUSD may designate in writing. This AGREEMENT shall be amended to provide complete reimbursement to CUSD for any increases in salary or benefits provided to each EMPLOYEE for fiscal year 2018-2019.
4. CUSD shall require EMPLOYEE to report to both CUSD and LBUSD when the EMPLOYEE will not be able to provide services to LBUSD as scheduled. LBUSD will pay for EMPLOYEE absences for services on LBUSD scheduled days.
5. LBUSD will notify CUSD Assistant Superintendent of SELPA/Special Education Services with the number of hours needed by LBUSD for Extended School Year 2019, no later than May 15, 2019. These hours will be billed to LBUSD at EMPLOYEE's hourly rate, with mileage reimbursement.

6. LBUSD will order and pay for any specialized equipment or materials related to orientation and mobility as required in an Individualized Education Program for LBUSD students.
7. CUSD hereby agrees to hold harmless, indemnify, and defend LBUSD, its Board of Trustees, officers, agents, and employees for liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of CUSD during the period of this Agreement. LBUSD agrees to hold harmless, indemnify, and defend CUSD, the CUSD Board of Trustees, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of LBUSD during the period of this Agreement.
8. CUSD and LBUSD agrees that they will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
9. This AGREEMENT may be terminated by either party with the giving of 30 days prior written notice to the other party.
10. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third day after deposit in the U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT the addresses of the parties are as follows:

LBUSD: Laguna Beach Unified School District
550 Blumont Street
Laguna Beach CA 92651
Attn: Irene White

CUSD: Capistrano Unified School District
33122 Valle Rd
San Juan Capistrano CA 92675
Attn: Donald Mahoney
11. CUSD and LBUSD agree that this AGREEMENT shall be construed and enforced in accordance with the laws of the State of California, with venue in Orange County, California.

12. If any term, covenant, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated in any way.
13. This AGREEMENT and any exhibits attached hereto constitute the entire agreement between CUSD and LBUSD regarding the personnel services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

CAPISTRANO UNIFIED SCHOOL
DISTRICT

BY: _____
Authorized Signature

PRINT NAME: Gregory Merwin

TITLE: Associate Superintendent

DATE: _____

LAGUNA BEACH UNIFIED SCHOOL
DISTRICT

BY: _____
Authorized Signature

PRINT NAME: Jason Vilorio

TITLE: Superintendent

DATE: _____

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Student Support Services

Prepared by: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

Date: August 22, 2018

Board Item: Personnel Reimbursement Agreement with Saddleback Unified School District

BACKGROUND INFORMATION

The District has been providing instruction by a qualified Orientation and Mobility Specialist to Saddleback Valley Unified School District (SVUSD) since the 2008-2009 school year under a Personnel Reimbursement Agreement with the SVUSD. The District staff has provided these services to SVUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. Under the Personnel Reimbursement Agreement SVUSD paid the employee salary and benefit costs for the days of instruction. The Personnel Reimbursement Agreement permits a District employee to work for another district during their work calendar.

CURRENT CONSIDERATIONS

SVUSD is requesting to enter into a Personnel Reimbursement Agreement with the District to provide 40 days of instruction by a qualified Orientation and Mobility Specialist to SVUSD during the 2018-2019 school year. The District agrees during the term of this agreement to assign an employee to serve as an Orientation and Mobility Specialist for the SVUSD visually impaired students. SVUSD will pay the employee salary and benefit costs for the days of instruction. The District staff member can support SVUSD as part of their workday. This is a hard to fill position.

FINANCIAL IMPLICATIONS

There is no financial impact on the District.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the Personnel Reimbursement Agreement with the Saddleback Valley Unified School District.

PREPARED BY: Donald Mahoney, Assistant Superintendent, SELPA, Special Education Services

APPROVED BY: Gregory Merwin, Associate Superintendent, Student Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
PERSONNEL REIMBURSEMENT AGREEMENT

This AGREEMENT is entered into on this 23rd day of August 2018, by and between the Capistrano Unified School District, 33122 Valle Rd, San Juan Capistrano, California 92675, hereinafter referred to as CUSD and the Saddleback Valley Unified School District hereinafter referred to as SVUSD. CUSD and SVUSD shall be collectively referred to as the Parties.

WITNESSETH:

WHEREAS, SVUSD is in need of the professional services of an employee of CUSD to provide Orientation and Mobility services; and

WHEREAS, CUSD is agreeable to assigning Joseph Brookman, hereinafter referred to as EMPLOYEE, to provide his professional services to SVUSD in the above assignment.

NOW, THEREFORE, BE IT RESOLVED the Parties to this AGREEMENT do mutually agree as follows:

1. CUSD agrees during the term of this AGREEMENT to assign EMPLOYEE to serve as an Orientation and Mobility Specialist for the SVUSD visually impaired students. EMPLOYEE will provide services under this AGREEMENT for a total of 40 days.
2. The term of this AGREEMENT shall commence August 27, 2018, and end on June 30, 2019, subject to termination as set forth in this AGREEMENT.
3. SVUSD agrees to pay CUSD in consideration of services performed by CUSD's EMPLOYEE as specified in Section 1 of this AGREEMENT at the total actual employee costs at the total per diem amount of \$762.76, plus indirect costs at 4.63 percent.
 - A. SVUSD agrees to reimburse CUSD for all actual mileage driven on behalf of SVUSD students on a monthly basis
 - B. SVUSD agrees to pay CUSD within 30 days after the last day upon which services are rendered by each EMPLOYEE upon submission of an itemized invoice. Payment shall be mail to: CUSD, Attn: Accounting Manager, 33122 Valle Rd, San Juan Capistrano, California 92675, or at such other place as CUSD may designate in writing. This AGREEMENT shall be amended to provide complete reimbursement to CUSD for any increases in salary or benefits provided to each EMPLOYEE for fiscal year 2018-2019.
4. CUSD shall require EMPLOYEE to report to both CUSD and SVUSD when the EMPLOYEE will not be able to provide services to SVUSD as scheduled. SVUSD will pay for EMPLOYEE absences for services on SVUSD scheduled days.
5. SVUSD will notify CUSD Assistant Superintendent of SELPA/Special Education Services with the number of hours needed by SVUSD for Extended School Year 2019, no later than May 15, 2019. These hours will be billed to SVUSD at EMPLOYEE's hourly rate, with mileage reimbursement.

6. SVUSD will order and pay for any specialized equipment or materials related to orientation and mobility as required in an Individualized Education Program for SVUSD students.
7. CUSD hereby agrees to hold harmless, indemnify, and defend SVUSD, its Board of Trustees, officers, agents, and employees for liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of CUSD during the period of this Agreement. SVUSD agrees to hold harmless, indemnify, and defend CUSD, the CUSD Board of Trustees, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of SVUSD during the period of this Agreement.
8. CUSD and SVUSD agrees that they will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
9. This AGREEMENT may be terminated by either party with the giving of 30 days prior written notice to the other party.
10. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third day after deposit in the U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT the addresses of the parties are as follows:

SVUSD: Saddleback Valley Unified School District
25631 Peter Hartman Way
Mission Viejo CA 92691
Attn: Scott Turner

CUSD: Capistrano Unified School District
33122 Valle Rd
San Juan Capistrano CA 92675
Attn: Donald Mahoney
11. CUSD and SVUSD agree that this AGREEMENT shall be construed and enforced in accordance with the laws of the State of California, with venue in Orange County, California.

12. If any term, covenant, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated in any way.
13. This AGREEMENT and any exhibits attached hereto constitute the entire agreement between CUSD and SVUSD regarding the personnel services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

CAPISTRANO UNIFIED SCHOOL
DISTRICT

BY: _____
Authorized Signature

PRINT NAME: Gregory Merwin, Ed.D.

TITLE: Associate Superintendent

DATE: August 23, 2018

SADDLEBACK VALLEY UNIFIED
SCHOOL DISTRICT

BY: _____
Authorized Signature

PRINT NAME: _____

TITLE: _____

DATE: _____

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Interim Associate Superintendent, Human Resource Services

Prepared by: David Stewart, Ed. D., Executive Director, Districtwide Professional Learning

Date: August 22, 2018

Board Item: Agreement for Consultant Services for the Breakthrough Coach

HISTORY

The Breakthrough Coach (TBC) is an educational training firm that supports school administrators to be transformational leaders who achieve student success in a sensible workweek. In the TBC two-day course, administrators and their secretaries learn strategies to help the administrator spend two full days each week observing classrooms, work more efficiently, empower their staff, enjoy work-life balance, and raise student achievement.

BACKGROUND INFORMATION

The District has a long standing relationship with TBC and hosting their Orange County two-day program at our District facility. Education Services and Human Resource Services has coordinated the yearly attendance of new site and District level administrative teams.

CURRENT CONSIDERATIONS

On October 22 and 23, 2018 we are recommending to host a two-day management development program for local area school administrators and their secretaries. In exchange for hosting this event in our District Office Board Room, the District will receive five complimentary tuitions for District employees.

FINANCIAL IMPLICATIONS

The District will receive five complimentary tuitions valued at \$3,625 total. In addition, the District will save funds by hosting a local event and not having to pay for travel expenses.

DATA

The District will be sending 10 teams to the District hosted two-day TBC event.

STAFF RECOMMENDATION

Staff recommends Trustees approve the consultant agreement with TBC.

PREPARED BY: David Stewart, Ed. D., Executive Director, Districtwide Professional Learning

APPROVED BY: Tim Brooks, Interim Associate Superintendent, Human Resource Services

AGREEMENT FOR CONSULTANT SERVICES

THIS agreement (the "AGREEMENT") is made and entered into the EFFECTIVE DATE, between Malachied, Inc., DBA: The Breakthrough Coach, hereinafter called CONSULTANT, and the Capistrano Unified School District, San Juan Capistrano, CA, listed on Exhibit A, hereinafter called SCHOOL DISTRICT.

WITNESSETH

WHEREAS, CONSULTANT is especially trained and experienced and competent to perform the SERVICES pursuant to this AGREEMENT, the parties hereto agree as follows:

1. SERVICES TO BE RENDERED BY CONSULTANT

CONSULTANT agrees to perform the SERVICES to the SCHOOL DISTRICT at times and places mutually acceptable to SCHOOL DISTRICT AND CONSULTANT as detailed in **Exhibit A**.

The parties shall use commercially reasonable efforts for the SERVICES to start on BEGINNING DATE and ENDING DATE.

CONSULTANT, as an independent contractor, agrees to carry worker's compensation insurance on anyone in his/her employ. While performing the SERVICES herein, CONSULTANT is an independent contractor and not an officer, agent, or employee of the SCHOOL DISTRICT.

2. GOODS/SERVICES TO BE PROVIDED BY SCHOOL DISTRICT

SCHOOL DISTRICT agrees to provide the following goods/services to support the training, detailed in **EXHIBIT B**:

- Conference & parking space capable of accommodating 100 participants for 2 days
- 1 staff member liaison to assist in planning of training
- AV Equipment requested on
- Coffee and water both days

3. PERIOD OF AGREEMENT

The SERVICES are proposed to start on the BEGINNING DATE and end on the ENDING DATE. Any changes are subject to prior and mutual agreement between the parties. See **EXHIBIT C** for additional period of agreement details.

4. PAYMENT

In exchange for the GOODS/SERVICES PROVIDED BY SCHOOL DISTRICT CONSULTANT will provide **4 complimentary program tuitions** to SCHOOL DISTRICT.

5. EXPENSE REIMBURSEMENT

CONSULTANT will reimburse SCHOOL DISTRICT for any out-of-pocket expenses related to food or materials. SCHOOL DISTRICT will bill CONSULTANT 30 days after completion of training.

6. INDEMNIFICATION

SCHOOL DISTRICT will indemnify and hold harmless CONSULTANT, its officers, directors, employees, and agents from any and all claims, losses, liabilities, damages, expenses and costs, including attorney's fees ("Claims") asserted by any third party that are proximately caused by (a) SCHOOL DISTRICT'S breach of its obligations herein; (b) any claim that any of the materials/information delivered, created or otherwise provided by SCHOOL DISTRICT to CONSULTANT hereunder infringes a copyright, patent, trademark, trade secret or other proprietary right of a third party or obligation of confidentiality to a third party; or (c) actions or omissions of SCHOOL DISTRICT. CONSULTANT shall have the right to defend such claim with counsel reasonably acceptable to the other party. Likewise, CONSULTANT will indemnify and hold harmless SCHOOL DISTRICT and its associated companies, and their respective officers, directors, employees, and agents from any and all claims, losses, liabilities, damages, expenses and costs, including attorney's fees ("Claims") asserted by any third party that are proximately caused by (a) CONSULTANT'S breach of its obligations herein; (b) any claim that any of the SERVICES and/or deliverables delivered, created or otherwise provided by CONSULTANT hereunder infringes a copyright, patent, trademark, trade secret or other proprietary right of a third party or obligation of confidentiality to a third party; or (c) actions or omissions of CONSULTANT. SCHOOL DISTRICT and its associated companies shall have the right to defend such claim with counsel reasonably acceptable to the other party.

AGREED AND ACCEPTED

Malachied, Inc.
DBA - The Breakthrough Coach
716 Mill Stream Road
Ponte Vedra, FL 32082

Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

FED ID#: 33-0988791



Jill Pancoast, Vice President, TBC

January 31, 2018

Date

For SCHOOL DISTRICT

Date

EXHIBIT A

SCHOOL DISTRICT: Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, CA 92675

EFFECTIVE DATE: January 31, 2018

BEGINNING & ENDING DATE: October 22 & 23, 2017

PROGRAM TIME: 8 AM – 4 PM both days.

SERVICES:

- A two-day, management development program for local area school administrators and their secretaries led by 1 TBC CONSULTANT
- Support materials for each team in attendance to be delivered at the completion of the program
- 5 complimentary tuitions for SCHOOL DISTRICT's employees (4 teams of two people each).

FEES: NON-APPLICABLE

TRAVEL EXPENSES: NON-APPLICABLE

CANCELLATION AND/OR RESCHEDULING FEES: NON-APPLICABLE

EXHIBIT B Conference Room Requirements

ROOM SIZE:

- 30-60 participants – 1500 square feet
- 40-80 participants – 1700 square feet
- 50-100 participants – 2000 square feet
- Equipped with wifi
- Access required from 7:15 am – 4:30 pm both days

Client initials

TABLES:

- Rounds or rectangles that can hold 6/table facing towards presenter
- 6 chairs per table

Client initials

MICROPHONES:

- 1 handheld mic
- Sound system to project music throughout course room

Client initials

SCREEN SIZE:

- Up to 30 people – (1) 6x8 ft screen
- 30 – 100 people – (1) 8x12 ft screen

Client initials

PROJECTION:

- 1 LCD Projector
- 1 Laptop cart

Client initials

MISCELLANEOUS:

- 1 speaker's podium or steel music stand
- 1 flip chart on easel with working markers

Client initials

We, the _____, agree that we will provide the
(organization name)
above listed space, materials and equipment required to produce The Breakthrough Coach
training on _____.
(date)

Name: _____

Signature: _____

Date: _____

EXHIBIT C

TBC 2-Day Program Timeline

Conversation	Who	When	Outcome
Follow-up with Client to Get Contract Back	Stacey Rubino - Exec. Secretary	6 mos prior to 2-Day Program	Contract signed & in office
Event Space Confirmation	Alisa Worman – Dir. of Educator Events	6 mos prior to 2-Day Program	Discuss event space needs; adjust if necessary
Travel Arrangements	Alisa Worman	3 mos prior	Airline, car & hotel booked
Presentation Needs	Alisa Worman	2 months prior	Room set-up & presenter needs confirmed
School district's participant team list	Barbara Weise - Registrar	6 weeks prior	CLIENT participants teams uploaded to TBC registration system
Follow-up Materials	Alisa Worman	2 weeks prior	Course materials arrival confirmed
Final Confirmation	Alisa Worman	1 week prior	Outstanding event details discussed; info sent to presenter
Schedule Debrief	Stacey Rubino	1 week after event	Client contact & Jill Pancoast scheduled to debrief event
Debrief	Jill Pancoast – TBC VP	2 weeks after event	Debrief event; Determine next steps

I have read, understand, and agree to TBC's Program Roll Timeline.

Print Name

Signature

Date _____

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Interim Associate Superintendent, Human Resource Services

Prepared by: Riki Belshe, ATAP

Date: August 22, 2018

Board Item: California State University, Fullerton Fall 2017 Master Teacher Payments

HISTORY

Historically, the District has partnered with universities to allow student teachers to be paired with experienced District teachers recommended by their administrator as master teachers. The student teaching experience is a California Commission on Teacher Credentialing requirement to earn a California Preliminary Teaching Credential. Universities pay a stipend to Master Teachers who work with their Student Teachers.

BACKGROUND INFORMATION

In order to recruit the best new teachers, the District partners with California State University, Fullerton (CSUF) to place Student Teachers with Master Teachers at District school sites. CSUF is not able to pay the Master Teachers directly, rather they reimburse the District for the payments.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the California State University, Fullerton Fall 2017 Master Teacher Payments.

FINANCIAL IMPLICATIONS

The District is reimbursed for all CSUF Master Teacher Payments. There is no fiscal impact.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the California State University, Fullerton Fall 2017 Master Teacher Payments.

PREPARED BY: Riki Belshe, ATAP

APPROVED BY: Tim Brooks, Interim Associate Superintendent, Human Resource Services

CAPISTRANO

District	School	Student	Payment	Master Teacher	Grade	CSUF Supervisor
CAPOUSD	San Juan Hills HS	Gossage, Samantha	\$125	Michael Ushino	HS	Chris Peterson
CAPOUSD	Wagon Wheel	Gossage, Samantha	\$250	Kim Nason		Chris Peterson
CAPOUSD	Niguel Hills	Sweeney, Julianna	\$250	Denene Freeman		
CAPOUSD	Tesoro HS	Zepeda, Kristen	\$250	Susan Stegner	HS	
CAPOUSD	Dana Hills HS	Barry, Thomas	\$150	Joel Tapper	HS	Olson
CAPOUSD	Philip J. Reily	Gay, Alise	\$150	Maureen Cordina		Carrol
CAPOUSD	Don Juan Avila	McNeil, Melis	\$150	Jennifer Victor		Silver
CAPOUSD	Philip J. Reily	Spolter, Ashley	\$150	Jeannie Arthur		Carrol
CAPOUSD	Wood Canyon	Kuehn, Gianna	\$150	Valerie Kenney		Olson
CAPOUSD	Dana Hills HS	Pierce, Carrie	\$250	Mike Hulse		
CAPOUSD	Dana Hills HS	Pierce, Carrie	\$250	Sarah Marshall		
CAPOUSD	Niguel Hills	Martinez, Miriam	\$250	Susan B. Peterson		
CAPOUSD	Aliso Niguel	Hughes, Shaun	\$125	Doug O'Brien		
CAPOUSD	Aliso Niguel	Hughes, Shaun	\$125	Keith Barnett		
Total			\$2,625			

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Tim Brooks, Interim Associate Superintendent, Human Resource Services

Prepared by: Rich Montgomery, Executive Director, Human Resource Services/Compliance

Date: August 22, 2018

Board Item: Orange County Department of Education Fourth Quarterly Report – Williams Settlement Legislation

HISTORY

This is a standing item that is presented to the Board of Trustees on a quarterly basis.

The *Eliezer Williams, et al., vs. State of California, et al. (Williams)* case was filed as a class action in 2000 in San Francisco County Superior Court. The plaintiffs include nearly 100 San Francisco County students, who filed suit against the State of California and state education agencies, including the California Department of Education (CDE). The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The case was settled in 2004, and as a result, the CDE has made changes to the School Accountability Report Card (SARC) template that all schools must update and publish annually. The changes will help all schools report the overall condition of their facilities, the number of teacher misassignments and vacant teacher positions, and the availability of textbooks or instructional materials.

BACKGROUND INFORMATION

Board Policy 1312.4 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety. Furthermore, Education Code § 35186 requires any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting each quarter.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report.

FINANCIAL IMPLICATIONS

There is no fiscal impact.

DATA

Data for this item can be found in the supporting exhibit.

STAFF RECOMMENDATION

It is recommended the Board of Trustees accept the Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report.

PREPARED BY: Rich Montgomery, Executive Director, Human Resource
Services/Compliance

APPROVED BY: Tim Brooks, Interim Associate Superintendent, Human Resource Services



CUSD/PERSONNEL*18JUL301456

Date: July 27, 2018

To: Kirsten M. Vital, Superintendent, Capistrano Unified School District

From: Nicole Savio Newfield, Administrator, Community and Student Support Services

Subject: Williams Settlement Legislation 4th Quarter Report

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1916
www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

I am pleased to provide the fourth quarter Williams Settlement Legislation report for the 2017-18 fiscal year. This report represents activity conducted by the Orange County Department of Education (OCDE) during April, May, and June 2018. California Education Code section 1240(2)(H) requires this report to be provided to your Board at a regularly scheduled meeting held in accordance with public notification requirements.

FOURTH QUARTER REPORT

Teacher Assignment Monitoring

- In April - May 2018, OCDE conducted reviews to identify any teacher misassignments or vacancies at schools in deciles 1-3. Results are enclosed.

Uniform Complaint Procedures (UCP)

- OCDE requested data regarding uniform complaints related to textbooks and instructional materials, facility conditions, and teacher vacancies or misassignments received during the third quarter.
- No complaints were filed in your district during the period of January through March 2018.

Upcoming Quarter

- Instructional material reviews
- School site facility reviews
- Uniform Complaint Procedure reporting

Planning for the 2018-19 Williams Settlement Legislation site reviews has begun. OCDE has provided districts with the site review schedule and has requested required documentation.

If you have any questions, please contact me at (714) 966-4385 or nsavio@ocde.us

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you for your diligent efforts to address the Williams Settlement Legislation requirements.

NSN:ag

Enclosure

c: Al Mijares, Ph.D., County Superintendent of Schools
Rich Montgomery, Executive Director of Human Resources Services/Compliance

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

JOHN W. BEDELL, Ph.D.

REBECCA "BECKIE" GOMEZ

LISA SPARKS, Ph.D.

KEN L. WILLIAMS, D.O.



Orange County Department of Education
Williams Settlement Legislation
4th Quarter Report 2017-18
Capistrano Unified School District

TEACHER ASSIGNMENT MONITORING

School	Teacher Misassignments ¹	Teacher Misassignments Corrected	English Language Learner Misassignments	Teacher Vacancies ²	Teacher Vacancies Filled
Kinoshita Elementary	0	0	0	0	0
Viejo Elementary	0	0	0	0	0

Respectfully submitted,

Nicole Savio Newfield
Administrator, Community and Student Support Services

Date

7/27/18

CUSD/PERSONNEL*18JUL301456

¹ The California Commission on Teacher Credentialing (CCTC) considers it a misassignment when a teacher lacks the proper subject-matter authorization, a proper teaching credential, or the appropriate authorization or credential to teach English Learners if one or more English Learners are assigned to the class. The Williams Settlement Legislation requires that county superintendents report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

² A teacher vacancy occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester [Education Code 35186(h)(3) and California Code of Regulations Title 5 4600(b)].

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Interim Associate Superintendent, Human Resource Services

Prepared by: Rich Montgomery, Executive Director, Human Resource Services/Compliance

Date: August 22, 2018

Board Item: Resignations/Retirements/Employment – Classified Employees

HISTORY

The activity list for employment, separation and additional assignments of classified employees is a standing item that is presented during each regularly scheduled Board of Trustees meeting.

BACKGROUND INFORMATION

In accordance with California Education Code §§ 44830(a), 45102, 44930, 45201 and 45190, employment actions or processes that affect an employee's status or pay during their employment must be approved by the Board of Trustees.

Classified activity lists may include a variety of "Temporary Additional Assignments" or TAAs. These are brief assignments in which an employee is to perform a task outside of his or her normal working hours and outside of his or her regular responsibilities. These tasks may include attending a required meeting, working at a school open house, helping at registration, and the like. These TAAs are performed at the normal hourly rate of pay for the work to be done, and are approved for a number of hours not to exceed (NTE) a specified amount. After the assignment is completed, the Payroll Department will receive an employee timesheet, signed by a supervisor, showing the time worked on the TAA. The Payroll Department will determine whether the hours worked were approved and will pay the employee for the hours worked, up to the approved amount. If the employee works fewer than the approved number of hours, s/he is paid only for the number of hours worked. If the assignment cannot be completed within the approved number of hours, a new request must be submitted for the estimated amount of work remaining.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the activity list for classified employees.

FINANCIAL IMPLICATIONS

These positions will be charged to the appropriate fund and are included in the adopted budget.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the activity list for classified employees.

PREPARED BY: Rich Montgomery, Executive Director, Human Resource Services/Compliance

APPROVED BY: Tim Brooks, Interim Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Bressler, Kathleen	Inst Asst-Sp Ed	Voluntary	01/10/2011	06/07/2018
2. Culshaw, Tammy	FS Elem Cashier	Voluntary	11/13/2014	07/24/2018
3. Espinosa, Rita	Inst Asst-Presch	Voluntary	05/02/2000	06/07/2018
4. Fortin, Callie	Sch Bus Driver	Voluntary	12/06/2004	07/16/2018
5. Fukuwa, Nathaniel	Technology Support Spec I	Voluntary	01/12/2017	07/19/2018
6. Gonzalez, Amanda	LVN	Voluntary	02/12/2018	07/07/2018
7. Gray, Denise	Sub Student Supvr	District Initiated	10/16/2017	06/07/2018
8. Grigsby, Elisabeth	Sub Student Supvr	District Initiated	03/27/2006	06/07/2018
9. Gutierrez Orozco, Martha	Presch Teacher	Retirement	09/08/1987	09/28/2018
10. Harney, Barbara	IF-Sp Ed	Retirement	10/07/1996	07/13/2018
11. Harris, Renee	Sub Student Supvr Sub MS Campus Supvr	District Initiated	09/28/2015	06/07/2018
12. Haydon, Kiley	Sub Student Supvr	District Initiated	01/25/2018	06/07/2018
13. Hernandez, Kariely	Sub Student Supvr	District Initiated	10/30/2015	06/07/2018
14. Hikawa, Janet	Sub Student Supvr	District Initiated	09/25/2012	06/07/2018
15. Issac, Cheryl	MS Office Mgr	Retirement	01/19/1990	06/18/2018
16. Jadwin, Mary	Sub MS Campus Supvr	District Initiated	12/12/2013	06/07/2018
17. Johnson, Robert	Sub Student Supvr	District Initiated	08/25/2015	06/07/2018
18. Jones, Juliet	Sub Student Supvr	District Initiated	05/17/2017	06/07/2018
19. Juarez, Christian	Sub Student Supvr	District Initiated	11/16/2017	06/07/2018
20. Kalvi, Lexington	Sub FS Worker	District Initiated	03/21/2016	06/07/2018
21. Kauppinen, Marilyn	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	02/01/2017	06/07/2018
22. Kunert, Nicole	Sub Inst Asst-Sp Ed	District Initiated	01/30/2012	06/07/2018
23. Lavering, Dean	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	12/06/2017	06/07/2018
24. Lipson, Julie	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	08/22/2017	06/07/2018
25. Livadas, Sue	Sub Student Supvr	District Initiated	11/13/2017	06/07/2018
26. Lopez, Alberto	FS Worker	District Initiated	09/06/2017	06/20/2018
27. Luzar, Kathy	Sch Secretary II	Retirement	09/05/2002	07/09/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Classified Employees

ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
28. Macchiavello, Dawn	IF-Sp Ed	Voluntary	10/09/2017	07/19/2018
29. MacNair, Kathryn	Sub LVN	District Initiated	02/26/2015	06/07/2018
30. Martinez-Rama, Blanca	Sub Student Supvr Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	10/29/2015	06/07/2018
31. McCoy, Toni	Sub Student Supvr	District Initiated	05/26/2017	06/07/2018
32. McDonald, Paula	Sub Sch Bus Driver	District Initiated	11/17/2017	06/07/2018
33. McKeown, Sheray	Academic Advisor	Other Employment	10/24/2011	06/15/2018
34. Mendez, Vanessa	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	03/18/2016	06/07/2018
35. Mendoza Gonzalez, Karina	Sub Student Supvr	District Initiated	02/09/2017	06/07/2018
36. Mendoza, Lilyana	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	10/30/2017	06/07/2018
37. Metcalf, Henry	Academic Advisor	Other Employment	08/30/2011	06/15/2018
38. Micalizzi, Tracey	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	10/10/2013	06/07/2018
39. Miller, Kaitlyn	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	05/24/2016	06/07/2018
40. Miller, Marie	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	11/10/1998	06/07/2018
41. Moore, Carrie	Sub Student Supvr	District Initiated	08/25/2015	06/07/2018
42. Morehead, Haven	Sub Inst Asst-Sp Ed	District Initiated	11/30/2016	06/25/2018
43. Mota, Blanca	Sub Student Supvr	District Initiated	03/13/2017	06/25/2018
44. Muniz Penny, Fabiane	Blngl Comm Svcs Liaison	Voluntary	01/20/2011	07/13/2018
45. Myers, Benjamin	Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	04/18/2018	06/07/2018
46. Najar, Victor	Sub Student Supvr	District Initiated	04/17/2018	06/07/2018
47. Nava De Romero, Martha	Sub Student Supvr Sub Inst Asst-Sp Ed Sub IF-Sp Ed	District Initiated	11/08/2013	06/07/2018
48. Nobile, Anna	Sub Inst Asst-Sp Ed Sub Clerk	District Initiated	10/15/2015	06/07/2018
49. Nolan, Jenna	Sub Student Supvr	District Initiated	03/04/2015	06/07/2018

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ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
50. Olmos, Maria	Sub FS Worker	District Initiated	02/24/2017	08/22/2018
51. Orante, Geraldine	IF-Sp Ed	Voluntary	08/26/2015	06/18/2018
52. Ortiz, Mary	Sub Academic Advisor	District Initiated	06/30/2012	06/07/2018
53. Parks, Nicole	Sub Student Supvr	District Initiated	10/24/2008	06/07/2018
54. Peterson, Erin	HS Library Media Clerk	Voluntary	10/23/2014	07/11/2018
55. Piecuch, Kari	Sub Student Supvr	District Initiated	05/09/2017	06/07/2018
56. Pisco, Amber	Sub Student Supvr	District Initiated	12/08/2016	06/07/2018
57. Pontius, Shannon	Sub Student Supvr	District Initiated	05/28/2015	06/07/2018
58. Pruitt, Nancy	Sub Clerk	District Initiated	08/04/2016	06/07/2018
59. Pugmire, Renee	Sub Student Supvr	District Initiated	11/13/2014	06/07/2018
60. Quader, Jenna	Sub Student Supvr	District Initiated	10/15/2015	06/07/2018
61. Radek, Teresa	Sub Inst Asst-Sp Ed	District Initiated	10/09/2013	06/07/2018
	Sub IF-Sp Ed			
62. Ramirez, Elizabeth	Sub Sch Bus Driver	District Initiated	04/26/2018	06/07/2018
63. Reitzler, Pamela	Sub Student Supvr	District Initiated	10/14/2008	06/07/2018
64. Reyes, Maria	Inst Asst-Music	Voluntary	08/29/2016	07/24/2018
65. Ritter, Alma	Elem Sch Office Mgr	Voluntary	12/06/2017	07/06/2018
66. Roberts, Helen	Sub FS Worker	District Initiated	10/21/2015	06/07/2018
67. Rodriguez, John	Sub Student Supvr	District Initiated	09/04/2014	06/07/2018
68. Sandoval, Leticia	Sub Student Supvr	District Initiated	09/05/2012	06/07/2018
69. Schnaars, Susan	IF-Sp Ed	Retirement	09/06/2001	08/01/2018
70. Seidenberg, Gail	Sub Clerk	District Initiated	10/27/2017	06/07/2018
71. Self, Robyn	Sub HS Library Media Clerk	District Initiated	05/18/2017	06/07/2018
72. Shah, Chaitalee	Sub Student Supvr	District Initiated	05/15/2012	06/07/2018
	Sub Inst Asst-Sp Ed			
	Sub IF-Sp Ed			
73. Sharp, Pauline	Sub FS Worker	District Initiated	04/11/2018	06/07/2018
74. Sheehan, Shana	Sub Student Supvr	District Initiated	03/26/2015	06/07/2018
75. Stoneff, Candice	Sub Student Supvr	District Initiated	08/15/2016	06/07/2018
76. Suit, Samantha	Sub Student Supvr	District Initiated	10/18/2017	06/07/2018
77. Szubra, Malgorzata	Sub Student Supvr	District Initiated	11/01/2017	06/07/2018
78. Tanada, Keiko	Sub Student Supvr	District Initiated	03/23/2016	06/07/2018
79. Tatum, Jennifer	Sub Student Supvr	District Initiated	10/15/2015	06/07/2018
80. Terry, Benjamin	Custodian I	Other Employment	02/29/2012	07/11/2018

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ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
81. Thoreson, Christine	Sub Student Supvr	District Initiated	10/15/2015	06/07/2018
82. Ting, Samantha	Sub Clerk	District Initiated	10/31/2017	06/07/2018
83. Toole, Sherry	Sub Student Supvr	District Initiated	04/28/2017	06/07/2018
84. Torres, Nadia	Sub Student Supvr	District Initiated	02/28/2018	06/07/2018
85. Treseder, Lara	Sub Inst Asst-Sp Ed	District Initiated	09/10/2015	06/07/2018
	Sub IF-Sp Ed			
86. Troiano, Kyle	Sub Inst Asst-Sp Ed	District Initiated	06/12/2013	07/03/2018
	Sub IF-Sp Ed			
87. Vaca, Meagan	Sub Student Supvr	District Initiated	10/02/2017	06/07/2018
88. Vasquez, Luis	Sub Custodian I	District Initiated	12/13/2016	06/07/2018
89. Wilczek, Diana	Sub Student Supvr	District Initiated	10/04/2017	06/07/2018
90. Williams, Vivienne	Supvr, Transp Operations	Voluntary	11/19/2015	07/13/2018
91. Zendner, Gregory	Sub Custodian I	District Initiated	11/21/2016	06/07/2018

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
92. Harrison, Shannon	Elem Sch Clerk (10.5mo/40hpw)	\$3,081.91 mo	R26-1	07/30/2018
93. Swade, Janeen	Elem Sch Clerk (10.5mo/40hpw)	\$3,081.91 mo	R26-1	07/30/2018
94. Vladmir Chavez, Victoria	Supvr, Early Childhood Programs (12mo/40hpw)	\$80,753.00 yr	MGMT R36-6	08/02/2018

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
95. De La Torre, Melina	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
96. Dougherty, Patrick	Sch Bus Driver (9.5mo/Hours per bid)	\$20.26 hr	R28-2	08/21/2018
97. Edison, Sabitino	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018

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APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
98. Fernandez, Mila	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
99. Forrest, Evan	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
100. Gaines, Kimberly	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
101. Hekmat, Haydeh	Inst Asst-Sp Ed (9.5mo/17.5hpw)	\$15.18 hr	R20-1	08/21/2018
102. Licon, Tabitha	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
103. Linares, Patricia	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
104. Mendez, Melissa	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
105. Miranda, Alan	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
106. Parker, Brandy	IF-Sp Ed (9.5mo/30hpw)	\$17.76 hr	R22-3	08/21/2018
107. Patino-Standley, Jose	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
108. Souadjian, Michael	Sch Bus Driver (9.5mo/Hours per bid)	\$20.26 hr	R28-2	08/21/2018
109. Strong, John	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
110. Vasquez, Jessica	Sch Bus Driver (9.5mo/Hours per bid)	\$19.30 hr	R28-1	08/21/2018
<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
111. Avalos, Ashley	MS Campus Supvr	\$16.51 hr	R23-1	07/17/2018
112. Dauphinais-Soos, Erin	Student Supvr	\$11.00 hr		08/21/2018
113. Greene, Stephanie	FS Elem Cashier	\$13.89 hr	R16-1	07/08/2018
114. Lerum, Michelle	Executive Secretary	\$32.81 hr	CONF R25-3	07/02/2018

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APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
115. Turner, Yekaterina	Student Supvr	\$11.00 hr		08/21/2018

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
116. Kipe, Cecily	Testing Asst	\$14.50 hr		04/01/2018- 05/31/2018

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
117. Elins, David	Lacrosse, Girls' Varsity (Head)	Aliso Niguel HS	\$ 3,608.00	02/19/2018- 05/01/2018
118. Kopp, Troy	Football, Varsity (Asst)	San Clemente HS	\$ 3,848.00	07/28/2018- 10/26/2018
119. Lambert, David	Softball, Varsity (Asst)	San Clemente HS	\$ 3,334.00	02/12/2018- 05/10/2018
120. LaRosa, Joey	Football, Varsity (Asst)	San Clemente HS	\$ 3,848.00	07/28/2018- 10/26/2018
121. Palos Jr., Jose	Volleyball, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 2,857.00	03/15/2018- 05/10/2018
122. Papell, Jessica	Volleyball, Girls' Varsity (Head)	San Juan Hills HS	\$ 3,608.00	08/13/2018- 11/02/2018
123. Pinter, Jeff	Tennis, Girls' Varsity (Head)	Aliso Niguel HS	\$ 3,608.00	08/13/2018- 11/02/2018
124. Whiting, Richelle	Volleyball, Girls' Varsity (Head)	Aliso Niguel HS	\$ 3,608.00	08/13/2018- 11/02/2018
125. Yiannikouros, Amy	Volleyball, Girls' Varsity (Asst)	Aliso Niguel HS	\$ 2,886.00	08/13/2018- 11/02/2018

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APPROVE CIF CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
126. Phelps, Darren	Track & Field, Boys' Varsity (Head)	Tesoro HS	\$ 190.50	05/14/2018

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
127. Actis, Lauren	Basketball, Girls' (Asst)	San Clemente HS	\$ 1,500.00	07/21/2018- 07/25/2018
128. Adams II, Robert	Football, JV (Asst)	Tesoro HS	\$ 1,400.50	07/01/2018- 07/19/2018
129. Albrecht, Hunter	Cross Country, Boys' (Asst)	Dana Hills HS	\$ 2,000.00	08/15/2018- 11/02/2018
130. Alesi, Christy	Music, Instrumental	Newhart MS	\$ 3,500.00	08/21/2018- 06/06/2019
131. Allred, John	Football, (Asst)	San Clemente HS	\$ 2,644.00	07/01/2018- 07/21/2018
132. Alvino, Michael	Football, Freshman (Asst)	Tesoro HS	\$ 1,167.00	07/01/2018- 07/19/2018
133. Amarillas, Bethany	Color Guard	Aliso Niguel HS	\$ 4,400.00	08/01/2018- 06/30/2019
134. Amarillas, Desiree	Band, Marching Band, Marching	Aliso Niguel HS	\$ 1,200.00 \$ 6,600.00	07/01/2018- 08/10/2018 08/21/2018- 06/06/2018
135. Anderle III, Robert	Baseball, Varsity (Asst)	Aliso Niguel HS	\$12,000.00	07/05/2018- 06/30/2019
136. Angotti-Jones, Isabella	Soccer, Girls' (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/27/2018
137. Aragone, Jeff	Basketball, Girls' (Asst)	San Clemente HS	\$ 750.00	07/21/2018- 07/25/2018
138. Arneson, James	Basketball, Girls' Varsity (Head)	Tesoro HS	\$ 1,000.00	07/01/2018- 07/20/2018

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
139. Banks Jr., Freddie	Football, (Asst)	San Clemente HS	\$ 530.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,215.00	07/28/2018- 10/26/2018
140. Bardowell, David	Accompanist	Aliso Niguel HS	\$ 6,000.00	08/21/2018- 06/06/2019
141. Barr, Jessica	Athletic Trainer, (Asst)	Aliso Niguel HS	\$20,000.00	07/15/2018- 06/30/2019
142. Batchman, Nicole	Volleyball, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	07/01/2018- 08/10/2018
143. Bates II, Patrick	Football, (Asst)	Tesoro HS	\$ 2,334.00	07/23/2018- 10/26/2018
144. Batson, Brian	Football, (Asst)	San Clemente HS	\$ 2,320.00	07/01/2018- 07/21/2018
145. Belger, Jeffrey	Baseball, (Asst)	San Juan Hills HS	\$ 1,000.00	07/23/2018- 08/03/2018
146. Benedix, James	Football, (Asst)	Tesoro HS	\$ 3,734.00	06/25/2018- 07/19/2018
147. Billings, Sean	Band, Orchestra	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019
148. Bloom, Jessica	Band, Orchestra	Capistrano Valley HS	\$10,000.00	07/01/2018- 06/30/2019
149. Bonham, Jason	Music, Orchestra	Aliso Niguel HS	\$ 6,000.00	08/21/2018- 06/06/2019
150. Bowen, Eric	Soccer, Boys'	Dana Hills HS	\$ 2,000.00	07/01/2018- 07/30/2018
151. Bozarth Jr., William	Lacrosse, Girls' (Asst)	San Clemente HS	\$ 1,200.00	07/12/2018- 08/04/2018
152. Breese, Gabrielle	Pep Squad, Song	Tesoro HS	\$ 6,750.00	07/01/2018- 04/19/2019
153. Brunsting, Michael	Volleyball, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	07/01/2018- 08/10/2018
154. Bucknam, Keatyn	Ticket Taker	Capistrano Valley HS	\$ 3,000.00	07/01/2018- 06/30/2019

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
155. Buich, Ivan	Water Polo, Girls' (Head)	San Juan Hills HS	\$ 3,500.00	07/01/2018- 07/27/2018
	Water Polo, Boys' (Head)		\$ 3,500.00	
	Water Polo, Boys' Varsity (Head)		\$ 3,608.00	08/13/2018- 11/02/2018
156. Butler, Tim	Cross Country, Boys' (Asst)	San Clemente HS	\$ 1,200.00	07/05/2018- 08/11/2018
157. Calta, Danielle	Pep Squad, Song	Tesoro HS	\$33,000.00	07/01/2018- 06/01/2019
158. Camarillo, Brandon	Football, (Asst)	San Clemente HS	\$ 1,264.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,805.00	07/28/2018- 10/26/2018
159. Campbell, Feliz	Football, Varsity (Asst)	Tesoro HS	\$ 1,867.00	07/01/2018- 07/19/2018
160. Caouett, Alan	Softball, Varsity (Head)	Aliso Niguel HS	\$ 3,500.00	07/11/2018- 08/10/2018
161. Carey, Peter	Soccer, Boys' Varsity (Head)	San Juan Hills HS	\$ 2,600.00	07/01/2018- 07/27/2018
162. Carlson, Cynthia	Swimming, Girls' Varsity	Dana Hills HS	\$ 1,000.00	06/01/2018- 06/30/2018
163. Carpenter, Anthony	Football, Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	07/03/2018- 08/10/2018
164. Casarrubias, Tommy	Soccer, Boys' (Asst)	San Juan Hills HS	\$ 700.00	07/01/2018- 07/27/2018
165. Cazel, Cole	Football, (Asst)	San Juan Hills HS	\$ 750.00	07/01/2018- 07/27/2018
166. Chan, Audrey	Band, Orchestra	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019
167. Chilton, Jana	Pep Squad, JV Cheer	Aliso Niguel HS	\$ 11,050.00	07/03/2018- 06/10/2019

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
168. Corder Jr., Rich	Football, (Asst)	San Clemente HS	\$ 780.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,005.00	07/28/2018- 10/26/2018
169. Costa, Aryton	Baseball, (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/27/2018
170. Crowe, Ryan	Football, (Asst)	San Juan Hills HS	\$ 750.00	07/01/2018- 07/27/2018
171. Culbertson, Christopher	Football, (Asst)	San Clemente HS	\$ 1,055.00	07/28/2018- 10/26/2018
172. Cummings, Rod	Golf, (Asst)	San Clemente HS	\$ 2,500.00	08/06/2018- 10/25/2018
173. Cunningham, Robert	Football, (Asst)	San Clemente HS	\$ 790.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,300.00	07/28/2018- 10/26/2018
174. Daigh, Rebekah	Color Guard	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019
175. Dean, Jillian	Choreographer	Aliso Niguel HS	\$ 1,000.00	07/01/2018- 07/30/2018
	Choreographer		\$12,000.00	08/21/2018- 06/06/2019
	Class Advisor		\$ 500.00	07/01/2018- 09/30/2018
176. DeMaggio, Stanley	Ticket Taker	Capistrano Valley HS	\$ 3,500.00	08/01/2018- 06/30/2019
177. Diaz, Jason	Football, (Asst)	San Clemente HS	\$ 600.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,530.00	07/28/2018- 10/26/2018
178. Dinkel, Brian	Band, Percussion	Aliso Niguel HS	\$ 2,000.00	07/01/2018- 08/10/2018
	Band, Percussion		\$11,000.00	08/21/2018- 06/06/2019
179. Dye, Paul	Ticket Taker	Capistrano Valley HS	\$ 3,000.00	07/01/2018- 06/30/2019

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
180. Eaton, Patrick	Volleyball, Girls' Varsity (Asst)	Tesoro HS	\$ 2,886.00	08/13/2018- 10/11/2018
181. Ellerby, Michael	Music, Instrumental	Newhart MS	\$ 3,200.00	08/21/2018- 06/06/2019
182. Erb, Michael	Baseball, (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/27/2018
183. Estudillo, Esteban	Band, Orchestra	Capistrano Valley HS	\$13,500.00	07/01/2018- 06/60/3019
184. Fagundes, Steven	Soccer, Girls' (Asst)	San Clemente HS	\$ 500.00	07/21/2018- 07/30/2018
185. Farrell, Nick	Water Polo, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,857.00	07/01/2018- 07/31/2018
186. Fettis II, Larry	Football, Freshman (Asst)	Tesoro HS	\$ 1,167.00	07/01/2018- 07/19/2018
187. Flores, Sergio	Cross Country, Boys' (Asst)	San Clemente HS	\$ 1,200.00	07/05/2018- 08/11/2018
188. Folino, Vincent	ASB Activities	Aliso Niguel HS	\$ 2,500.00	08/21/2018- 06/06/2019
189. Forster, Jens	Football, Varsity (Asst)	San Juan Hills HS	\$ 3,810.00	07/01/2018- 07/31/2018
	Safety & Equipment		\$ 3,848.00	08/21/2018- 06/06/2019
190. Frith, Robert	Football, Varsity (Head)	San Juan Hills HS	\$ 4,200.00	07/01/2018- 07/21/2018
191. Frohner, Jeff	Football, (Asst)	San Clemente HS	\$ 1,054.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,530.00	07/28/2018- 10/26/2018
192. Ganz, Jonah	Basketball, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	08/13/2018- 11/02/2018
193. Gardiner, Amy	Basketball, Girls' (Asst)	San Clemente HS	\$ 500.00	07/02/2018- 07/25/2018
	Basketball, Girls' Varsity (Asst)		\$ 1,000.00	
194. Gellatly, Jillian	Tennis, Girls' (Asst)	San Clemente HS	\$ 2,100.00	07/30/2018- 10/25/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
195. Gillard, Henry	Band,	Aliso Niguel HS	\$ 2,600.00	07/01/2018-
	Percussion			08/10/2018
	Band,		\$14,300.00	08/21/2018-
	Percussion			06/06/2019
196. Gomez, Hugo	Soccer,	Aliso Niguel HS	\$ 3,000.00	07/01/2018-
	Varsity (Asst)			07/10/2018
197. Greenberg, Jacob	Tennis,	San Clemente HS	\$ 350.00	07/09/2018-
	Girls' (Asst)			07/30/2018
198. Haddy, Jessica	Music,	Aliso Niguel HS	\$ 6,000.00	08/21/2018-
	Orchestra			06/06/2019
199. Hamernik, Kurt	Band,	Aliso Niguel HS	\$ 2,400.00	02/01/2019-
	Jazz			05/31/2019
200. Hammon, Natalie	Pep Squad,	Tesoro HS	\$10,450.00	07/01/2018-
	Cheer (Asst)			05/01/2019
	Pep Squad,	Capistrano Valley HS	\$15,000.00	07/01/2018-
	Cheer			06/30/2019
	Drama,	Tesoro HS	\$ 1,000.00	07/01/2018-
	Choreographer			06/30/2019
201. Hammond, Taylor	Volleyball,	Dana Hills HS	\$ 1,000.00	07/09/2018-
	Girls'			07/24/2018
202. Harrison, Kenneth	Cross Country,	Tesoro HS	\$ 900.00	08/13/2018-
	(Asst)			11/02/2018
203. Haynes, Bethany	Soccer,	San Clemente HS	\$ 500.00	07/02/2018-
	Girls' (Asst)			07/30/2018
204. Hickson, William	ASB Activities	Aliso Niguel HS	\$ 2,500.00	08/21/2018-
				06/06/2019
205. Higgins, Connor	Track,	Capistrano Valley HS	\$ 2,857.00	07/01/2018-
	Varsity (Asst)			07/31/2018
206. Hitchcock, Robert	Baseball,	San Clemente HS	\$ 1,000.00	07/01/2018-
	(Asst)			07/30/2018
207. Hoffman, Sara	Volleyball,	San Clemente HS	\$ 1,000.00	07/23/2018-
	Girls' (Asst)			07/31/2018
208. Holguin, Kevin	Softball,	San Juan Hills HS	\$ 3,800.00	07/01/2018-
	(Head)			07/31/2018
209. Hubner, Franz	Soccer,	San Juan Hills HS	\$ 700.00	07/01/2018-
	Boys' (Asst)			07/27/2018

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APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
210. Huffman, Madison	Ticket Taker	Capistrano Valley HS	\$ 2,000.00	07/01/2018-06/30/2019
211. Hughes, Nicole	Volleyball, Girls'	Dana Hills HS	\$ 500.00	07/09/2018-07/24/2018
212. Husbands, Kerri	Basketball, Girls' Varsity (Head)	San Clemente HS	\$ 1,500.00	07/02/2018-07/25/2018
213. Ignosci Jr., Daniel	Baseball, (Asst)	San Juan Hills HS	\$ 250.00	07/01/2018-07/27/2018
214. Jacobs, Andrew	Football, (Asst)	San Juan Hills HS	\$ 2,000.00	07/01/2018-07/21/2018
215. Janko, Robert	Gameworker	Capistrano Valley HS	\$ 3,000.00	07/01/2018-06/30/2019
216. Johnson, Shelley	Music, Orchestra	Aliso Niguel HS	\$ 6,000.00	08/21/2018-06/06/2019
217. Jones, Marina	Cross Country, Girls' (Asst)	Capistrano Valley HS	\$ 2,381.00	07/01/2018-07/31/2018
218. Jones Jr., Robert	Basketball, Girls' Varsity (Asst)	Capistrano Valley HS	\$ 3,334.00	07/01/2018-07/31/2018
	Football, Varsity (Asst)		\$ 3,810.00	
219. Julander, Jenny	Drama, Spring Musical	Tesoro HS	\$ 2,000.00	08/22/2017-06/07/2018
220. Kirchmeyer III, Thomas	Football, Varsity (Asst)	Tesoro HS	\$ 1,867.00	07/01/2018-07/19/2018
221. Kopp, Troy	Football, (Asst)	San Clemente HS	\$ 3,845.00	07/01/2018-07/21/2018
	Football, Rising Star I		\$ 1,000.00	
	Football, Rising Star II		\$ 1,000.00	
222. Kramer, Leone	Band, Orchestra	Capistrano Valley HS	\$ 8,000.00	07/01/2018-06/30/2019
223. Kratochvil, Fredric	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018-07/31/2018
224. Krough, Kyle	Basketball, Boys' (Asst)	San Clemente HS	\$ 500.00	07/01/2018-07/15/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
225. Kuo, Kenny	Pep Squad, JV Song	Aliso Niguel HS	\$ 11,050.00	07/01/2018- 06/30/2019
226. Kuwahara, Mitchell	Band, Percussion	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019
227. LaMesa, Joseph	Ticket Taker	Capistrano Valley HS	\$ 3,000.00	07/01/2018- 06/30/2019
228. Lanham-Bennet, Hannah	Soccer, Girls' (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/27/2018
229. LaRosa, Joseph	Football, (Asst)	San Clemente HS	\$ 2,510.00	07/01/2018- 07/21/2018
230. Le'au, Inutiraha	Volleyball, Girls' Varsity (Asst)	Aliso Niguel HS	\$ 3,500.00	07/20/2018- 08/10/2018
231. Leslie, Lauren	Soccer, Girls' Frosh/Soph (Asst)	San Clemente HS	\$ 2,500.00	07/02/2018- 07/30/2018
	Soccer, Girls' Varsity (Head)		\$ 1,750.00	
232. Lester, John	Football, (Asst)	San Clemente HS	\$ 1,845.00	07/07/2018- 07/21/2018
	Football, (Asst)		\$ 3,320.00	07/28/2018- 10/26/2018
233. Lim, Kenneth	Volleyball, Girls' (Asst)	San Juan Hills HS	\$ 2,800.00	07/18/2018- 07/27/2018
234. Lindsey, Joshua	Band, Marching	Aliso Niguel HS	\$ 2,500.00	08/21/2018- 12/01/2018
235. Ludwig, Suzanne	Tennis, Girls' (Asst)	Dana Hills HS	\$ 3,000.00	08/20/2018- 10/26/2018
236. Maddler, Lynn	Drama, (Asst)	Capistrano Valley HS	\$ 3,000.00	07/01/2018- 06/30/2019
237. Magnuson, Gunner	Band, Percussion	Aliso Niguel HS	\$ 800.00	07/01/2018- 08/10/2018
	Band, Percussion		\$ 4,400.00	08/21/2018- 06/06/2019
238. Martin, Oliver	Basketball, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
239. Martinez, Marlon	Band,	Capistrano Valley HS	\$ 3,000.00	07/01/2018-
	Bass			06/30/2019
	Band,	Aliso Niguel HS	\$ 6,000.00	08/21/2018-
	Orchestra			06/06/2019
240. Matlin, Justin	Football,	Tesoro HS	\$ 1,400.50	07/01/2018-
	JV (Asst)			07/19/2018
241. Matsushima,	Water Polo,	Capistrano Valley HS	\$ 2,857.00	07/01/2018-
Madison	Girls' Varsity (Asst)			07/31/2018
	Water Polo,		\$ 1,000.00	07/01/2018-
	Girls' (Asst)			07/27/2018
242. McGeough, Tyler	Band,	Capistrano Valley HS	\$ 8,000.00	07/01/2018-
	Orchestra			06/30/2019
243. McGlinn II, John	Football,	San Juan Hills HS	\$ 1,000.00	07/01/2018-
	(Asst)			07/21/2018
244. McGowan,	Water Polo,	Dana Hills HS	\$ 750.00	07/01/2018-
Samantha	Girls' (Asst)			07/30/2018
245. McGraw, Michael	Football,	Tesoro HS	\$ 1,400.50	07/01/2018-
	JV (Asst)			07/19/2018
246. Miller, Kevin	Band,	Capistrano Valley HS	\$ 8,000.00	07/01/2018-
	Orchestra			06/30/2019
247. Miller, Stephen	Football,	Tesoro HS	\$ 1,867.00	07/01/2018-
	Varsity (Asst)			07/19/2018
248. Mitchell, Lee	Cross Country,	Tesoro HS	\$ 900.00	08/13/2018-
	(Asst)			11/02/2018
249. Montecinos,	Basketball,	San Clemente HS	\$ 500.00	07/01/2018-
Daniel	Boys' (Asst)			07/15/2018
250. Mordy, Tamara	Cross Country,	Capistrano Valley HS	\$ 2,381.00	07/01/2018-
	Boys'			07/31/2018
251. Moreland,	Volleyball,	Dana Hills HS	\$ 1,000.00	07/19/2018-
Breanna	Girls'			07/24/2018
252. Mott, Lauren	Safety &	Aliso Niguel HS	\$ 3,848.00	08/21/2018-
	Equipment			06/06/2019
	Trainer		\$43,848.00	07/01/2018
	Safety &			06/30/2019
	Equipment			
	Trainer			

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
253. Munck, Gregory	Football, JV (Asst)	Tesoro HS	\$ 2,801.00	06/25/2018- 07/19/2018
254. Murphy, Brent	Baseball, Varsity (Asst)	Aliso Niguel HS	\$12,000.00	07/05/2018- 06/30/2019
255. Navarrete, Daniel	Football, (Asst)	San Clemente HS	\$ 790.00	07/01/2018- 07/21/2018
256. Nichols, Allen	Football, JV (Asst)	Tesoro HS	\$ 1,400.50	07/01/2018- 07/19/2018
257. Nikolenko, Max	Trainer	Dana Hills HS	\$ 3,848.00	08/21/2018- 06/06/2019
258. Orcas, Jasmine	Dance	Aliso Niguel HS	\$12,000.00	08/21/2018- 06/06/2019
259. Owens, John	Wrestling, Girls' Varsity (Head)	San Clemente HS	\$ 500.00	07/02/2018- 07/30/2018
260. Owens, Lester	Football	Dana Hills HS	\$ 1,150.00	07/01/2018- 07/30/2018
261. Oydna, Ethan	Lacrosse, Boys' JV	Capistrano Valley HS	\$ 2,381.00	07/01/2018- 07/31/2018
	Lacrosse, Boys' (Head)		\$ 3,572.00	
262. Paris, Steven	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018
263. Pelichowski, Brian	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018
264. Pena III, Antonio	Football, (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/21/2018
265. Phelps, Darren	Cross Country, Boys' Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018- 11/02/2018
266. Pinter, Jeff	Tennis, Boys' Varsity (Head)	Aliso Niguel HS	\$ 3,000.00	07/01/2018- 07/31/2018
267. Pluimer, Landon	Basketball, Boys' (Asst)	San Clemente HS	\$ 500.00	07/01/2018- 07/15/2018
268. Ponce, Evan	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
269. Price, Robert	Cross Country, Boys' Varsity (Head)	San Juan Hills HS	\$ 3,608.00	08/13/2018- 11/02/2018
	Cross Country, Girls' Varsity (Head)		\$ 3,608.00	
270. Prindible, Kristen	Soccer, Girls' Varsity (Asst)	San Clemente HS	\$ 500.00	07/01/2018- 07/30/2018
271. Ramos, Jeffrey	Band, Drum	San Clemente HS	\$10,000.00	07/01/2018- 06/06/2019
272. Reveyrand, Jacqueline	Pep Squad, Color Guard	Capistrano Valley HS	\$ 3,000.00	07/01/2018- 06/30/2019
273. Rhodes, Edward	Tennis, Girls' (Asst)	Capistrano Valley HS	\$ 2,381.00	07/01/2018- 07/31/2018
274. Ricci, Jake	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018
275. Richards, Kitty	Cross Country, Girls' (Asst)	Tesoro HS	\$ 2,100.00	08/13/2018- 11/02/2018
276. Richland, Asher	Cross Country, (Asst)	Tesoro HS	\$ 1,200.00	08/13/2018- 11/02/2018
277. Rodriguez Quino, Leonardo	Football, JV (Asst)	Tesoro HS	\$ 1,400.50	07/01/2018- 07/19/2018
278. Rosenlieb, Martin	Cross Country, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	03/13/2018- 11/02/2018
279. Sample, Rex	Water Polo, Boys' (Asst)	San Juan Hills HS	\$ 1,500.00	07/01/2018- 07/20/2018
280. Sarti, Nathan	Basketball, Boys' (Asst)	San Clemente HS	\$ 500.00	07/01/2018- 07/15/2018
281. Saunders-Hart, Samuel	Water Polo, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 3,000.00	08/13/2018- 11/02/2018
282. Sayles, Kenneth	Cross Country, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,608.00	08/13/2018- 11/02/2018
283. Seminario, Anibal	Band, Orchestra	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019
284. Sentman, Kelly	Soccer, Girls' (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/27/2018
285. Shackelford, Brian	Wrestling, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 2,857.00	07/01/2018- 07/31/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
286. Shaffer, Dylan	Water Polo, Girls' (Asst)	Dana Hills HS	\$ 750.00	06/01/2018- 06/30/2018
287. Short, Stanley	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018
288. Shurtz, Jason	ASB Camp Chaperone	Capistrano Valley HS	\$ 500.00	07/01/2018- 06/30/2019
289. Silvey, Peter	Football, Varsity (Asst)	San Juan Hills HS	\$ 3,000.00	07/01/2018- 07/21/2018
290. Sipprell, Savannah	Pep Squad, Cheer	Capistrano Valley HS	\$ 6,000.00	07/01/2018- 06/30/2019
291. Sirwardena, Yenuka	Track, Varsity (Asst)	Capistrano Valley HS	\$ 2,857.00	07/01/2018- 07/31/2018
292. Smit, Molly	Band, Orchestra	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019
293. Smith, Paige	Cross Country, Girls'	Dana Hills HS	\$ 750.00	07/09/2018- 07/18/2018
294. Smith, Tommie	Football, (Asst)	San Clemente HS	\$ 790.00	07/01/2018- 07/21/2018
	Football, (Asst)		\$ 2,005.00	07/28/2018- 10/26/2018
	Golf, Girls' (Asst)	Dana Hills HS	\$ 400.00	08/20/2018- 10/19/2018
295. Soto, Matthew	Cross Country, Boys' (Head)	Capistrano Valley HS	\$ 3,572.00	07/01/2018- 07/31/2018
	Cross Country, Boys' Varsity (Head)		\$ 3,608.00	08/13/2018- 11/02/2018
	Cross Country, Girls' Varsity (Head)		\$ 3,608.00	
296. Spaccini, Marco	Soccer, Girls' (Asst)	San Clemente HS	\$ 500.00	07/02/2018- 07/30/2018
297. Spearman, Mark	Tennis, Girls' (Asst)	Dana Hills HS	\$ 3,000.00	08/20/2018- 10/26/2018
298. Speer, Edwin	Tennis, Girls' (Asst)	Capistrano Valley HS	\$ 2,381.00	07/01/2018- 07/31/2018
299. Steyn, Calvin	Football, (Asst)	Tesoro HS	\$ 2,801.00	06/25/2018- 07/19/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
300. Stratton, Andrew	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018-
	Lacrosse, Girls' (Head)		\$ 3,572.00	07/31/2018
301. Stuart, Cris	Pep Squad, Cheer	Tesoro HS	\$32,000.00	07/01/2018-
	Pep Squad, Cheer	Capistrano Valley HS	\$30,000.00	06/30/2019
	Pep Squad, Cheer (Head)		\$30,000.00	
	Drama, Choreographer		\$ 3,000.00	
	Pep Squad, HS (Asst)		\$ 2,405.00	
	Pep Squad, HS		\$ 3,367.00	
302. Takahashi, Roger	Football, Freshman (Head)	Tesoro HS	\$ 1,633.50	07/01/2018-
	Football, Frosh/Soph (Head)		\$ 3,367.00	07/19/2018
				07/23/2018-
				10/26/2018
303. Taylor, Andrew	Cross Country, (Asst)	Tesoro HS	\$ 900.00	08/13/2018-
				11/02/2018
304. Terhardt, Allison	Basketball, Girls' Frosh/Soph (Head)	Tesoro HS	\$ 500.00	07/01/2018-
				07/22/2018
305. Thompson, Tom	Lacrosse, Girls' (Asst)	San Clemente HS	\$ 1,200.00	07/01/2018-
				08/04/2018
306. Tomas, Brianne	Pep Squad, Color Guard	Capistrano Valley HS	\$10,000.00	07/01/2018-
				06/30/2019
307. Torrianni, Mark	Soccer, Boys'	Dana Hills HS	\$ 2,000.00	07/01/2018-
				07/30/2018
308. Troiano, Kyle	Water Polo, Boys' Varsity (Asst)	Tesoro HS	\$ 2,886.00	08/13/2018-
				10/25/2018

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
309. Tsuyuki, Robert	Golf, Boys' (Asst)	San Juan Hills HS	\$ 750.00	07/01/2018- 07/20/2018
	Golf, Girls' (Asst)		\$ 750.00	
310. Valko, Jeffrey	Tennis, Girls' (Asst)	San Clemente HS	\$ 450.00	07/01/2018- 07/30/2018
311. Vann, Spencer	Basketball, Boys' (Asst)	San Juan Hills HS	\$ 1,500.00	07/01/2018- 07/20/2018
312. Velazques Jr., Luis	Soccer, Girls' (Asst)	San Clemente HS	\$ 400.00	07/02/2018- 07/30/2018
313. Wallace, Edward	Cross Country, (Asst)	Tesoro HS	\$ 900.00	08/13/2018- 11/02/2018
314. Weber, Carlie-Ann	Pep Squad, Song (Asst)	Tesoro HS	\$ 6,750.00	07/01/2018- 04/01/2019
315. Weiler, Kevin	Basketball, Girls' JV (Head)	Tesoro HS	\$ 1,250.00	07/01/2018- 07/20/2018
316. Welter, Michael	Lacrosse, Boys' Varsity (Head)	San Juan Hills HS	\$ 2,000.00	07/01/2018- 07/31/2018
317. Whieldon, Randy	Basketball, Boys' Varsity (Asst)	Capistrano Valley HS	\$ 3,334.00	07/01/2018- 07/31/2018
318. White, David	Cross Country, Boys' (Asst)	Tesoro HS	\$ 2,100.00	08/13/2018- 11/02/2018
319. White, Sean	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,810.00	07/01/2018- 07/31/2018
320. Whiting, Richelle	Volleyball, Girls' Varsity (Head)	Aliso Niguel HS	\$ 3,500.00	07/01/2018- 08/10/2018
	Volleyball, Girls' JV (Asst)		\$ 3,000.00	
321. Williams, Blake	Basketball, Boys' (Asst)	San Juan Hills HS	\$ 1,500.00	07/01/2018- 07/20/2018
322. Williams, Roger	Basketball, Boys' (Asst)	San Juan Hills HS	\$ 750.00	07/01/2018- 07/20/2018
323. Williamson, Wayne	Track and Field, Girls' (Asst)	Aliso Niguel HS	\$ 285.70	05/05/2018
324. Wolff, Thomas	Band, Percussion	Capistrano Valley HS	\$ 8,000.00	07/01/2018- 06/30/2019

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<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
325. Wong, Dick	Basketball, Boys' (Asst)	Dana Hills HS	\$ 500.00	08/15/2018- 10/30/2018
326. Yiannikouros, Amy	Volleyball, Girls' JV (Head)	Aliso Niguel HS	\$ 3,000.00	07/01/2018- 08/10/2018
327. Zahn, Danielle	Lacrosse, Girls' Varsity (Asst)	Capistrano Valley HS	\$ 2,857.00	07/01/2018- 07/31/18
328. Zamora, Oscar	Football, (Asst)	San Juan Hills HS	\$ 2,000.00	07/01/2018- 07/21/2018
329. Zamora, Robert	Ticket Taker	Capistrano Valley HS	\$ 2,000.00	08/01/2018- 06/30/2019

APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
330. Boessler, Claudia	Blngl Inst Asst (9.5mo/15hpw)	Blngl Int Office Asst (Temp/40hpw)	R27-6	07/01/2018- 08/17/2018
	Blngl Inst Asst-Presch (9.5mo/15hpw)	Presch Teacher (9.5mo/40hpw)	R31-3	08/22/2018
331. Candelaria, Jennifer	Sch Sec II (10.75mo/40hpw)	Academic Advisor (10.75mo/40hpw)	R35-2	07/19/2018
332. Caras, Denise	Transp Dispatcher (12mo/40hpw)	Supvr, Transp Operations (Temp/40hpw)	MGMT R36-3	06/26/2018- 07/31/2018
333. Fromme, Melissa	Inst Asst-Sp Ed (9.5mo/17.5hpw)	Academic Advisor (10.75mo/20hpw)	R35-1	07/24/2018
334. Goins, Brook	Inst Asst-Presch (9.5mo/15hpw)	Sch Clerk II (10.5mo/40hpw)	R25-4	07/30/2018
335. Gutierrez, Angelica	Sch Secretary I (10.5mo/40hpw)	Academic Advisor (10.75mo/40hpw)	R35-1	07/19/2018
336. Hopper, Haileigh	Attendance Clerk (10.5mo/40hpw)	Academic Advisor (10.75mo/40hpw)	R35-1	07/19/2018
337. Johannes, Tracy	Sch Sec II (10.75mo/40hpw)	Staff Secretary (12mo/40hpw)	R31-10	08/06/2018

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<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date</u>
338. Kerr, Kimberly	FS Worker (9.5mo/15hpw)	FS Elem Cashier (9.5mo/15hpw)	R16-2	08/21/2018
339. Lewitter, Ira	Sch Bus Driver (9.5mo/Hours per bid)	State Certified Instructor (Temp/40hpw)	R34-4	06/26/2018- 07/31/2018
340. McNamara, Jay	Supvr, Transp Operations (12mo/40hpw)	Mgr I, Transp Operations (12mo/40hpw)	MGMT R44-2	07/01/2018
341. Monarrez, Stephanie	Blngl Int Office Asst (12mo/40hpw)	Blngl Staff Secretary (12mo/40hpw)	R32-4	07/01/2018
342. Monico, Margara	Blngl Spec Project Liaison (9.5mo/30hpw)	Account Clerk III (Temp/40hpw)	R32-1	07/02/2018- 09/28/2018
343. Omar, Lima	Sch Bus Driver (9.5mo/Hours per bid)	Transp Dispatcher (Temp/40hpw)	R32-15	06/25/2018- 07/31/2018
344. Rivera, Heidi	Account Clerk III (12mo/40hpw)	Inst Materials Spec (Temp/40hpw)	R36-5	07/02/2018- 09/28/2018
345. Schmidt, Susan	Inst Materials Spec (12mo/40hpw)	Administrative Asst, Board Operations (Temp/40hpw)	CONF R24-5	07/01/2018- 01/01/2019
346. Shapero, Stacy	MS Office Mgr (10.75mo/40hpw)	Technology Support Spec I	R41-3	07/01/2018- 07/18/2018
347. Shobe, Bruce	Custodian I (12mo/40hpw)	Custodian III (12mo/40hpw)	R30-5	07/09/2018
348. Torres, Rocio	Blngl Comm Svcs Liaison (9.5mo/30hpw)	Alternative Ed Office Mgr (10.75/40hpw)	R33-3	07/19/2018- 10/16/2018
349. Valian, Margaret	Elem Library Media Technician (9.5mo/17.5hpw)	Elem Sch Office Mgr (10.5mo/40hpw)	R33-3	07/30/2018
350. Wyatt, Travis	Technology Support Spec I (12mo/40hpw)	Technology Support Spec II (12mo/40hpw)	R44-3	07/19/2018

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APPROVE REASSIGNMENTS

<u>Name</u>	<u>Former Position</u>	<u>Reassignment</u>	<u>Range Step</u>	<u>Effective Date</u>
351. Lynch, Janis	Head Academic Advisor (10.75mo/40hpw)	Academic Advisor (10.75mo/40hpw)	R35-5	08/08/2018
352. Mathew, Conor	Storekeeper/Delivery Driver (12mo/40hpw)	Custodian I (12mo/40hpw)	R26-3	06/01/2018

APPROVE ASSIGNMENT ADJUSTMENTS

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
353. Butler, Elise	Academic Advisor (10.75mo/20hpw)	Academic Advisor (10.75mo/40hpw)	R35-2	07/19/2018
354. D'Aquila, Gina	FS Worker (9.5mo/15hpw)	FS Worker (9.5mo/30hpw)	R14-3	08/21/2018
355. Dudheker, Manisha	FS Worker (9.5mo/15hpw)	FS Worker (9.5mo/20hpw)	R14-2	08/21/2018
356. Elgin, Karen	Academic Advisor (10.75mo/40hpw)	Academic Advisor (10.75/20hpw)	R35-6	07/19/2018
357. Flor, Grecia	Blngl Comm Svcs Liaison (9.5mo/17.5hpw)	Blngl Comm Svcs Liaison (9.5mo/30hpw)	R23-4	08/21/2018
358. Flores, Rachelle	FS Worker (9.5mo/15hpw)	FS Worker (9.5mo/30hpw)	R14-5	08/21/2018
359. Na, Jacqueline	FS Worker (9.5mo/15hpw)	FS Worker (9.5mo/20hpw)	R14-4	08/21/2018
360. Vivas, Margarita	Blngl Comm Svcs Liaison (9.5mo/17.5hpw)	Blngl Comm Svcs Liaison (9.5mo/30hpw)	R23-4	08/21/2018
361. Whitfield, Sara	Blngl Comm Svcs Liaison (9.5mo/17.5hpw)	Blngl Comm Svcs Liaison (9.5mo/30hpw)	R23-5	08/21/2018

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<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date</u>
362. Alfafara, Renee	Student Supvr TAA NTE 20 hrs (Provide childcare supervision during parent meetings)	\$11.00 hr	08/21/2018-06/06/2019
	Student Supvr TAA NTE 1 hr (View mandatory training)		08/21/2018-09/21/2018
363. Gutierrez, Laura	Student Supvr TAA NTE 40 hrs (Provide childcare during ELAC and parent meetings)	\$11.00 hr	08/21/2018-06/06/2019
364. Gutierrez, Susie	Student Supvr TAA NTE 20 hrs (Provide childcare supervision during parent meetings)	\$11.00 hr	08/21/2018-06/06/2019
	Student Supvr TAA NTE 1 hr (View mandatory training)		
365. Johnson, Naoko	Student Supvr TAA NTE 40 hrs (Provide childcare during ELAC and parent meetings)	\$11.00 hr	08/21/2018-06/06/2019
366. Martinez Barocio, Tania	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	\$21.45 hr	06/07/2018-06/08/2018
367. Moraga, M. Teresa	Student Supvr TAA NTE 40 hrs (Provide childcare during ELAC and parent meetings)	\$11.00 hr	08/21/2018-06/06/2019
368. Winterbottom, Kelsey	Student Supvr TAA NTE 20 hrs (Provide childcare supervision during parent meetings)	\$11.00 hr	08/21/2018-06/06/2019
	Student Supvr TAA NTE 1 hr (View mandatory training)		

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<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date</u>
369. Wykoff, Patricia	Student Supvr TAA NTE 90 hrs (Supervise Second Chance breakfast) Student Supvr TAA NTE 40 hrs (Provide childcare during ELAC and parent meetings)	\$11.00 hr	08/21/2019- 06/06/2019

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<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
370. Abalos, Cecilia	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
371. Ago, Fatmir	Sch Bus Driver TAA NTE 6 hrs (Drive student to Special Ed programs) Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/12/2018 06/15/2018
372. Alaniz, Angel	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites, attend back to work meeting)	08/17/2018- 08/20/2018
373. Alvarado, Luis	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation) Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	06/15/2018 08/14/2018- 08/20/2018
374. Arancivia, Samuel	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
375. Azevedo, Myrtha	FS Worker TAA NTE 16 hrs (Assist with school registration)	07/30/2018- 08/15/2018
376. Barajas, Delia	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
377. Barnes, Justin	Theatre Technician TAA NTE 240 hrs (Support rental agreement for theatre)	07/01/2018- 06/30/2019

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378. Bayer, Emily	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
379. Beck, Holly	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
380. Bemis, Sherrie	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
381. Bohl, Giselle	Sch Bus Driver	07/16/2018-
	TAA NTE 30 hpw (Summer school driver with extended assignment date)	08/10/2018
	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
382. Brandom, Bonnie	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
383. Brophy, Catherine	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
384. Cabral, Juan	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
385. Calderon, Maryann	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
	Sch Bus Driver	08/14/2018-
	TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/20/2018
386. Carrillo, Irving	Sch Bus Driver	06/14/2018
	TAA NTE 4.5 hrs (Drive student to Special Ed programs)	
	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
387. Castillo, Elsa	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
388. Chairez, Eva	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
389. Chamochumbi, Nery	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
390. Chavez, Ernesto	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	

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<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
391. Cloven, Leigh	Lead FS Worker II	07/30/2018-
	TAA NTE 16 hrs (Assist with secondary registration)	08/15/2018
392. Collins, Greg	Lead FS Worker II	07/30/2018-
	TAA NTE 16 hrs (Assist with secondary registration)	08/15/2018
393. Cone, Karyn	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
394. Connelly, Linda	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites, attend back to work meeting)	08/20/2018
395. Conti, James	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
	Sch Bus Driver	08/14/2018-
	TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/20/2018
396. Conti, Monica	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
	Sch Bus Driver	08/14/2018-
	TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/20/2018
397. Cooper, Kevin	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
398. Corona, Rhonda	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
	Sch Bus Driver	08/14/2018-
	TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/20/2018
399. Cova, Kevin	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
400. Daniels, Kelly	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
401. DeVinci, Pamela	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
402. Dewar, Nettie	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
403. Dobias, Denise	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
404. Doering, Ross	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	

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405. Dostis, Vickie	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
406. Enciso, Jorge	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
407. Escobar, Marta	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
408. Fadich, Eti	FS Worker TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
409. Fager, Marlene	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
410. Farias, Elvira	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
411. Farias, Patricia	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
412. Feyerabend, Kathy	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
413. Figueroa, Yolanda	Sch Bus Driver TAA NTE 30 hpw (Summer school driver with extended assignment date)	07/16/2018- 08/10/2018
	Sch Bus Driver TAA NTE 25 hpw (Drive students to Special Ed programs)	06/08/2018- 06/20/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
414. Flatley, Shari	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
415. Flicking, Briana	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018

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416. Fox, Janine	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
417. Fultz, Brian	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
418. Gallo, Sarah	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
419. Galvan, Kaili	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
420. Garcia, Marina	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
421. Garcia, Patricia	Sch Bus Driver TAA NTE 22.5 hpw (Drive summer academy students) Sch Bus Driver TAA NTE 25 hpw (Drive students to Special Ed programs) Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	07/30/2018/- 08/03/2018 06/08/2018- 06/20/2018 06/15/2018
	Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/14/2018- 08/20/2018
422. Garcia, Piedad	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
423. Gaynor-Walsh, Michelle	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
424. Gibson, Lesa	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation) Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	06/15/2018 08/14/2018- 08/20/2018
425. Gonzales, Kym	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation) Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	06/15/2018 08/14/2018- 08/20/2018
426. Gonzalez, Leonardo	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018

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427. Griffin, Mitzi	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
428. Gustafson, Elizabeth	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
429. Gutierrez, Nora	Elem Library Media Technician TAA NTE 10 hrs (Close library)	05/01/2018- 06/30/2018
430. Hall, Carolyn	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
431. Hanley, Kathy	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
432. Hathorn, Pamela	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
433. Hernandez, Richard	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
434. Hernandez- Jimenez, Luz	Sch Bus Driver TAA NTE 7 hrs (Clean car seats)	06/14/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
435. Herrera, Tay	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
436. Holdby, Anthony	Sch Bus Driver TAA NTE 30 hpw (Summer school driver with extended assignment date)	07/16/2018- 08/10/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
437. Hostetter, Tim	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
438. Humzeh, Alee	Sch Bus Driver TAA NTE 5.25 hrs (Drive student to Special Ed programs)	06/13/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018

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439. Hunt, Nancy	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
440. Jacobson, Gregory	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
441. Johannes, Scott	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
442. Johnson, Mary	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
443. Joiner, Ghislaine	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
444. Kerr, Kim	FS Worker TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
445. Kinnon, Andrew	Theatre Technician TAA NTE 140 hrs (Support rental agreement for theatre on non-scheduled work days)	07/01/2018- 06/30/2019
446. Klein, Karen	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
447. Knight, Karen	Sch Bus Driver TAA NTE 5.5 hrs (Drive for City of San Clemente to harbor)	06/14/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
448. Koch, Carrie	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
449. Krueger, Markus	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
450. Kuzmanoff, George	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
451. Lamb, Colleen	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
452. Lantz, Jennifer	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018

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453. LeBourgeois, Mike	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
454. Lewitter, Ira	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
455. Lezama, Alfredo	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
456. Lies, Karen	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
457. Llamas, Teresa	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
458. Lomonico, Sara	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
459. Lucero, Rita	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
460. Lynn, Stacy	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
461. Malley, Barbara	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
462. Martinez, Geraldo	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
463. Martinez, Matthew	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
464. Mathias, Genene	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
465. Maull, Louis	Sch Bus Driver TAA NTE 30 hpw (Summer school driver with extended assignment date)	07/16/2018- 08/10/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
466. McCormick, Ronald	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018

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467. McKay, Joan	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
468. Menchaca, Tamara	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
469. Mestaz, Iris	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
470. Miller, Rachel	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
471. Mirkovich, Rosanna	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
472. Morreale, Colleen	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
473. Muro Romero, Juan	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
474. Nakamura, Kazumi	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
475. Nangle, Robin	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
476. Nichols, Rick	Theatre Technician TAA NTE 140 hrs (Support rental agreement for theatre on non-scheduled work days)	07/01/2018- 06/30/2019
477. Olswang, Arthur	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
478. Omar, Lima	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
479. Ortiz, Hilda	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018

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480. Ortiz, Maria	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
	FS Worker	07/30/2018-
	TAA NTE 16 hrs (Assist with secondary registration)	08/15/2018
481. Ortiz, Yessica	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen site and attend back to work meeting)	08/20/2018
482. Paine, Mickey	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
	Sch Bus Driver	08/14/2018-
	TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/20/2018
483. Palacios, Susana	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
484. Paris, Lisa	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
485. Perez, Maria Cruz	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
486. Peters, Raquel	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
487. Pfrommer, Edward	Sch Bus Driver	06/12/2018
	TAA NTE 3 hrs (Drive with CHP for license renewal)	
	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
488. Pike, Thomas	Theatre Technician	07/01/2018-
	TAA NTE 240 hrs (Support rental agreement for theatre)	06/30/2019
489. Plambeck, Kathy	Lead FS Worker II	07/30/2018-
	TAA NTE 16 hrs (Assist with secondary registration)	08/15/2018
490. Poching, Kenison	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
491. Quattrocchi, Kathleen	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018

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492. Ramierez Lugo, Cynthia	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
493. Ramirez, Daniel	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
494. Reyes, Carmen	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
495. Reza, Marlene	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
496. Rivera, Hector	Sch Bus Driver TAA NTE 2.25 hrs (Drive with CHP for license renewal)	06/12/2018
	Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/14/2018- 08/20/2018
497. Rivera, Henry	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
498. Robert, Hannah	Sch Bus Driver TAA NTE 17.5 hpw (Summer school driver with extended assignment date)	07/30/2018- 08/03/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
	Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/14/2018- 08/20/2018
499. Rodriguez, Deborah	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
500. Rodriguez, Henry	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
501. Rodriguez, Laura	Lead FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
502. Rodriguez, Octavio	Storekeeper/Delivery Driver TAA NTE 40 hrs (Deliver stock to kitchen sites)	08/14/2018- 08/20/2018
503. Rojas, Norma	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
504. Romero-Mendoza, Lorenzo	Storekeeper/Delivery Driver TAA NTE 40 hrs (Deliver stock to kitchen sites)	08/14/2018- 08/20/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
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Classified Employees

APPROVE TEMPORARY ADDITIONAL ASSIGNMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
505. Ruiz, Mary	Elem Library Media Technician TAA NTE 24 hrs (Open library)	06/12/2018- 08/09/2018
506. Rutledge, Lisa	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
507. Sanchez, Jose	Storekeeper/Delivery Driver TAA NTE 40 hrs (Deliver stock to kitchen sites)	08/14/2018- 08/20/2018
508. Sangster, Sharon	FS Worker TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018
509. Santell, Laurie	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
510. Santillan, Fernanda	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
511. Sawyer, Jazmin	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
	Sch Bus Driver TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/14/2018- 08/20/2018
512. Scott, Janice	Sch Bus Driver TAA NTE 5 hrs (Drive trip for City of San Clemente)	06/13/2018
	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
513. Silva, Jose	FS Worker TAA NTE 40 hrs (Set up kitchen for new school year)	08/14/2018- 08/20/2018
514. Sivero, Doris	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen site and attend back to work meeting)	08/17/2018- 08/20/2018
515. Sosa, Cesar	Storekeeper/Delivery Driver TAA NTE 40 hrs (Deliver stock to kitchen sites)	08/14/2018- 08/20/2018
516. St. John, Michele	FS Elem Cashier TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/17/2018- 08/20/2018
517. Stark, Kelly	Sch Bus Driver TAA NTE 7 hrs (Attend ESY orientation)	06/15/2018
518. Sturgeon, Erica	Lead FS Worker II TAA NTE 16 hrs (Assist with secondary registration)	07/30/2018- 08/15/2018

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APPROVE TEMPORARY ADDITIONAL ASSIGNMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
519. Sweeney, Lauren	Sch Bus Driver	07/09/2018-
	TAA NTE 21 hpw (Drive summer program students)	07/26/2018
	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
520. Swick, Judith	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
521. Tolentino, Josephine	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
522. Toyias, Deborah	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
523. Tran, Nhu	Theatre Technician	07/01/2018-
	TAA NTE 240 hrs (Support rental agreement for theatre)	06/30/2019
524. Trimble, Roxanne	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
525. Verdier Akhribi, Nathalie	FS Worker	08/14/2018-
	TAA NTE 40 hrs (Set up kitchen for new school year)	08/20/2018
526. Visser, Marcelle	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
527. Von Urff, Michelle	Elem Library Media Technician	06/12/2018-
	TAA NTE 24 hrs (Open library)	08/09/2018
528. White, David	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	
	Sch Bus Driver	08/14/2018-
	TAA NTE 20 hpw (Drive Adult Transition bus routes)	08/20/2018
529. Willett, Jennifer	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
530. Yi, Diana	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites and attend back to work meeting)	08/20/2018
531. Zamarripa, Lorena	Lead FS Worker II	07/30/2018-
	TAA NTE 16 hrs (Assist with secondary registration)	08/15/2018
532. Zamarripa, Rosa	FS Elem Cashier	08/17/2018-
	TAA NTE 10 hrs (Set up kitchen sites, attend back to work meeting)	08/20/2018

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APPROVE TEMPORARY ADDITIONAL ASSIGNMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective Date</u>
533. Ziegler, Michael	Sch Bus Driver	06/11/2018
	TAA NTE 2.25 hrs (Drive with CHP for license renewal)	
	Sch Bus Driver	06/15/2018
	TAA NTE 7 hrs (Attend ESY orientation)	

APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
534. Applegate, Jodi	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-20	08/21/2018- 06/06/2019
		Student Supvr	\$11.00 hr	
535. Casica, Anita	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-10	08/21/2018- 06/06/2019
		Student Supvr	\$11.00 hr	
536. Cisternas, Claudia	Blngl Comm Svcs Liaison (9.5mo/30hpw)	Elem Sch Clerk	R26-6	07/30/2018- 06/13/2019
		Elem Sch Office Mgr	R33-3	07/30/2018- 06/06/2019
537. Davies, Elisabeth	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-6	08/21/2018- 06/06/2019
		Student Supvr	\$11.00 hr	
538. Etnire, Stacey	Inst Asst-Comp Lab (9.5mo/17.5hpw)	Student Supvr	\$11.00 hr	08/21/2018- 06/06/2019
539. Inskeep, Nancy	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-10	08/21/2018- 06/16/2019
540. Kaichi, Lisa	Inst Asst (9.5mo/17.5hpw)	IF-Sp Ed	R22-6	08/21/2018- 06/06/2019
541. Liao, Silvia	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-1	08/21/2018- 06/06/2019
542. Lonn, Judith	IF-Sp Ed (9.5mo/17.5hpw)	Inst Asst	R19-3	08/21/2018- 06/06/2019

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APPROVE SUBSTITUTE ASSIGNMENT AS NEEDED (Cont.)
FOR VACANT POSITION OR ABSENT EMPLOYEE

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Date</u>
543. Lugo, Diana	Blngl Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-6	08/21/2018- 06/06/2019
544. Martinez Barocio, Tania	IF-Sp Ed (9.5mo/17.5hpw)	Blngl Elem Sch Clerk Blngl Elem Sch Office Mgr	R27-1 R34-1	07/30/2018- 06/13/2019
545. Melin, Nancy	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-6	08/21/2018- 06/06/2019
546. Pacheco, Monica	IF-Sp Ed (9.5mo/17.5hpw)	Student Supvr	\$11.00 hr	08/21/2018- 06/06/2019
547. Pryor, Bunny	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-5	08/21/2018- 06/06/2019
548. Rosas, Alicia	Inst Asst (9.5mo/17.5hpw)	Student Supvr IF-Sp Ed	\$11.00 hr R22-15	08/21/2018- 06/06/2019
549. Scully, Elenita	Health Asst (9.5mo/17.5hpw)	Student Supvr Elem Sch Clerk	\$11.00 hr R26-10	07/30/2018- 06/13/2019
550. Tye, Cynthia	Inst Asst-Sp Ed (9.5mo/17.5hpw)	IF-Sp Ed	R22-6	08/21/2018- 06/06/2019
551. Vigil, Laura	Inst Asst-Comp Lab (9.5mo/17.5hpw)	Elem Sch Clerk Blngl Comm Svcs Liaison	R26-1 R23-2	07/30/2018- 06/13/2019 08/21/2019- 06/06/2019

APPROVE SUMMER EMPLOYMENT
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
552. Aguilar, Rigoberto	IF-Sp Ed	06/18/2018- 07/13/2018
553. Anaya, Bernice	IF-Sp Ed	06/18/2018- 07/13/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE SUMMER EMPLOYMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
554. Anaya, Stephanie	IF-Sp Ed	06/18/2018- 07/13/2018
555. Arellano, Leslie	Sub IF-Sp Ed	06/18/2018- 07/13/2018
556. Ataliwaa, Vandana	IF-Sp Ed	06/18/2018- 07/13/2018
557. Badr, Abeer	IF-Sp Ed	06/18/2018- 07/13/2018
558. Bailey-Hoerle, Colleen	IF-Sp Ed	06/18/2018- 07/13/2018
559. Barrientos, Belen	IF-Sp Ed	06/18/2018- 07/13/2018
560. Bayramkul, Bonnie	IF-Sp Ed	06/18/2018- 07/13/2018
561. Bridwell, Jody	IF-Sp Ed	06/18/2018- 07/13/2018
562. Burns, Mitravinda	IF-Sp Ed	06/18/2018- 07/13/2018
563. Bybordi, Shayesteh	IF-Sp Ed	06/18/2018- 07/13/2018
564. Cameron, Susan	IF-Sp Ed	06/18/2018- 07/13/2018
565. Chiodini, Sydney	IF-Sp Ed	06/18/2018- 07/13/2018
566. Chumley, Stacey	IF-Sp Ed	06/18/2018- 07/13/2018
567. Clark, Venitra	LVN	06/18/2018- 07/13/2018
568. Coleman, Monica	IF-Sp Ed	06/18/2018- 07/13/2018
569. Cooper, Trent	IF-Sp Ed	06/18/2018- 07/13/2018
570. Crowell, David	IF-Sp Ed	06/18/2018- 07/13/2018

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APPROVE SUMMER EMPLOYMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
571. DiVerde, Giovanna	LVN	06/18/2018-07/13/2018
572. Doran, Barbara	IF-Sp Ed	06/18/2018-07/13/2018
573. Duenas-Gonzalez, Emilia	IF-Sp Ed	06/18/2018-07/13/2018
574. Eaton, Mike	IF-Sp Ed	06/18/2018-07/13/2018
575. Evans, Lisa	IF-Sp Ed	06/18/2018-07/13/2018
576. Florio, Thomas	IF-Sp Ed	06/18/2018-07/13/2018
577. Fox, Sarah	Mental Health Behavioral Support Spec	06/18/2018-07/13/2018
578. Garcia, Jessica	LVN	06/18/2018-07/13/2018
579. Gervais, Karen	IF-Sp Ed	06/18/2018-07/13/2018
580. Goodrich, Cindy	SLPA	06/18/2018-07/13/2018
581. Guerrero-Segura, Julie	IF-Sp Ed	06/18/2018-07/13/2018
582. Hall, Sheila	Sr IBI Asst/Tutor	06/18/2018-07/13/2018
583. Hargis, Erica	LVN	06/18/2018-07/13/2018
584. Hernandez, Maritza	IF-Sp Ed	06/18/2018-07/13/2018
585. Holden, Susan	IF-Sp Ed	06/18/2018-07/13/2018
586. Howard, Lisa	IF-Sp Ed	06/18/2018-07/13/2018
587. Hung, Shelley	IF-Sp Ed	06/18/2018-07/13/2018

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APPROVE SUMMER EMPLOYMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
588. Johnston, Taylor	IF-Sp Ed	06/18/2018- 07/13/2018
589. Koerschgen, Tamara	IF-Sp Ed	06/18/2018- 07/13/2018
590. Larson, Marla	IF-Sp Ed	06/18/2018- 07/13/2018
591. LaSalla-Tuttle, Laurie	Sub IF-Sp Ed	06/18/2018- 07/13/2018
592. Lewis, Sharon	IBI Asst/Tutor	06/18/2018- 07/13/2018
593. Lippert, Suzanne	Sub IF-Sp Ed	06/18/2018- 07/13/2018
594. Loy, Gina	IF-Sp Ed	06/18/2018- 07/13/2018
595. Lynch, Susan	IF-Sp Ed	06/18/2018- 07/13/2018
596. Mahan, Emilee	IF-Sp Ed	06/18/2018- 07/13/2018
597. Maleki, Yasaman	IF-Sp Ed	06/18/2018- 07/13/2018
598. Martin, Brooke	IF-Sp Ed	06/18/2018- 07/13/2018
599. Mills, Brynn	IF-Sp Ed	06/18/2018- 07/13/2018
600. Montoya, Alexa	IF-Sp Ed	06/18/2018- 07/13/2018
601. Moore, Tammy	IF-Sp Ed	06/18/2018- 07/13/2018
602. Mora, Karen	LVN	06/18/2018- 07/13/2018
603. Nelson, Yesenia	IF-Sp Ed	06/18/2018- 07/13/2018
604. Norland, Connie	IF-Sp Ed	06/18/2018- 07/13/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
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Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
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APPROVE SUMMER EMPLOYMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
605. Novak, Kim	IF-Sp Ed	06/18/2018- 07/13/2018
606. Oyarzabal, Maria	IF-Sp Ed	06/18/2018- 07/13/2018
607. Patel, Trupti	IF-Sp Ed	06/18/2018- 07/13/2018
608. Pruitt, Ian	Sub IF-Sp Ed	06/18/2018- 07/13/2018
609. Ragon, Sharon	MS Campus Supvr	06/18/2018- 07/13/2018
610. Rehnelt, Amy	IF-Sp Ed	06/18/2018- 07/13/2018
611. Richardson Ford, Kellie	IF-Sp Ed	06/18/2018- 07/13/2018
612. Rigg, Valerie	IF-Sp Ed	06/18/2018- 07/13/2018
613. Robbins, Laura	IF-Sp Ed	06/18/2018- 07/13/2018
614. Rollinight, Arthur	HS Campus Supvr	06/18/2018- 07/13/2018
615. Rooth, Christine	LVN	06/18/2018- 07/13/2018
616. Rungo, Deanna	Mental Health Behavioral Support Spec	06/18/2018- 07/13/2018
617. Sanchez, Gloria	LVN	06/18/2018- 07/13/2018
618. Sanchez, Thania	IF-Sp Ed	06/18/2018- 07/13/2018
619. Schmaltz, Candace	IF-Sp Ed	06/18/2018- 07/13/2018
620. Senkbeil, Megan	IF-Sp Ed	06/18/2018- 07/13/2018
621. Serrano, Kenya	IF-Sp Ed	06/18/2018- 07/13/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE SUMMER EMPLOYMENT (Cont.)
PAY AT REGULAR RATE OF PAY

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
622. Simon, Jocelyn	IF-Sp Ed	06/18/2018-07/13/2018
623. Smith, Anne	IBI Asst/Tutor	06/18/2018-07/13/2018
624. Stewart, Laura	IF-Sp Ed	06/18/2018-07/13/2018
625. Tsukamoto, Abby	IF-Sp Ed	06/18/2018-07/13/2018
626. Vazanno, Randy	IF-Sp Ed	06/18/2018-07/13/2018
627. Villacana, Elizabeth	LVN	06/18/2018-07/13/2018
628. Walberg, Josephine	Sub IF-Sp Ed	06/18/2018-07/13/2018
629. Wellington, Patty	IF-Sp Ed	06/18/2018-07/13/2018
630. Wendy, Anita	IF-Sp Ed	06/18/2018-07/13/2018
631. Whalen, Andrea	IBI Asst/Tutor	06/18/2018-07/13/2018
632. Woodfin, Christian	Sub IF-Sp Ed	06/18/2018-07/13/2018

APPROVE SUMMER EMPLOYMENT

<u>Name</u>	<u>Current Position</u>	<u>Summer Position</u>	<u>Range Step</u>	<u>Effective Date</u>
633. Arabe, Jane	Sub IF-Sp Ed	IF-Sp Ed	R22-1	06/18/2018-07/13/2018
634. Arellano, Leslie	Sub IF-Sp Ed	IF-Sp Ed	R22-1	06/18/2018-07/13/2018
635. Badery, Torah	LVN	IF-Sp Ed	R22-5	06/18/2018-07/13/2018

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Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Classified Employees

APPROVE SUMMER EMPLOYMENT (Cont.)

<u>Name</u>	<u>Current Position</u>	<u>Summer Position</u>	<u>Range Step</u>	<u>Effective Date</u>
636. Binder, Rachel	Inst Asst-Sp Ed	IF-Sp Ed	R22-2	06/18/2018- 07/13/2018
637. Madsen, Sheryl	Inst Asst-Sp Ed	IF-Sp Ed	R22-5	06/18/2018- 07/13/2018
638. Poeske, Mary	LVN	IF-Sp Ed	R22-10	06/18/2018- 07/13/2018
639. Runo, Deanna	Mental Health Behavior Support Spec	IF-Sp Ed	R22-6	06/18/2018- 07/13/2018
640. Sanservino, Francoise	Inst Asst-Sp Ed Presch	IF-Sp Ed	R22-1	06/18/2018- 07/13/2018
641. Soto, Evelyn	Blngl Comm Svcs Liaison	IF-Sp Ed	R22-10	06/18/2018- 07/13/2018
642. Tam, Jacqueline	Inst Asst-Sp Ed	IF-Sp Ed	R22-10	06/18/2018- 07/13/2018
643. Vahdat, Shaheen	LVN	IF-Sp Ed	R22-15	06/18/2018- 07/13/2018
644. Watson, Jennier	LVN	IF-Sp Ed	R22-4	06/18/2018- 07/13/2018
645. Whalen, Andrea	Sr IBI Asst/Tutor	IF-Sp Ed	R22-15	06/18/2018- 07/13/2018

APPROVE LEAVES OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
646. Dimnik, Vanessa	Inst Asst-Sp Ed Presch	Student Teaching	2017-2019

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Interim Associate Superintendent, Human Resource Services

Date: August 22, 2018

Board Item: Resignations/Retirements/Employment – Certificated Employees

HISTORY

The activity list for employment, separation and additional assignments of certificated employees is a standing item that is presented during each regularly scheduled Board of Trustees meeting.

BACKGROUND INFORMATION

In accordance with California Education Code §§ 44830(a), 45102, 44930, 45201 and 45190, employment actions or processes that affect an employee's status or pay during their employment must be approved by the Board of Trustees.

Certificated activity lists may include a variety of "Additional Assignments." These may be instructional assignments outside an employee's normal instructional duties, such as teaching summer school or providing home/hospital instruction, or they may be non-instructional assignments such as professional development. Hourly pay for teachers is \$35 per hour for additional instructional assignments or \$30 per hour for non-instructional assignments. Other certificated employees may have different pay rates or per diem rates. After the assignment is completed, the Payroll Department will receive an employee timesheet, signed by a supervisor, showing the time worked on the assignment. The Payroll Department will determine whether the hours worked were approved and will pay the employee for the hours worked, up to the approved amount. If the employee works fewer than the approved number of hours, he or she is paid only for the number of hours worked. If the assignment cannot be completed within the approved number of hours, a new request must be submitted for the estimated amount of work remaining.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the activity list for certificated employees.

FINANCIAL IMPLICATIONS

These positions will be charged to the appropriate fund and are included in the adopted budget.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the activity list for certificated employees.

APPROVED BY: Tim Brooks, Interim Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

ACCEPT RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Amerson, Gordon	Associate Superintendent, Human Resource Svcs	Other Employment	03/01/2016	07/13/2018
2. Bowen, Genevieve	Sub Teacher	Other Employment	08/30/2017	07/23/2018
3. Brock, Matthew	Teacher	Personal	02/22/2000	06/08/2018
4. Clarke, Sarah	Teacher	Voluntary	08/30/2006	06/08/2018
5. Devine, Stephanie	Teacher	Other Employment	08/30/2012	07/13/2018
6. Egasani, Cornelio	Sub Counselor	District Initiated	02/13/2017	06/20/2018
7. Ferguson-Standish, Amanda	Teacher	Voluntary	09/02/2009	06/08/2018
8. Ferrerra, Carla	Sub Speech Pathologist	District Initiated	07/11/2016	06/20/2018
9. Fiocca, Sharon	Sub Speech Pathologist	District Initiated	04/15/2016	06/20/2018
10. Grant, Tracy	Psychologist	Relocation	03/20/2016	07/11/2018
11. Grantz, Christine	Teacher	Voluntary	01/13/2000	06/08/2018
12. Hutchinson, Barbara	Sub Speech Pathologist	District Initiated	02/29/2016	06/20/2018
13. Little, Kellie	Teacher	Other Employment	09/04/1998	06/24/2018
14. Mahayni, Najwa	Sub Teacher	District Initiated	10/17/2011	07/05/2018
15. Moss, Jennifer	Teacher	Other Employment	09/03/1999	06/08/2018
16. Osborne, Kelly	Sub Teacher	District Initiated	03/27/2018	06/20/2018
17. Paganelli, Jennifer	Sub Teacher	District Initiated	12/12/2017	06/20/2018
18. Parker, Braden	Sub Teacher	District Initiated	08/21/2017	06/20/2018
19. Parker, Christina	Teacher	Voluntary	08/28/2014	06/08/2018
20. Pekich, Kobi	Sub Teacher	District Initiated	03/08/2018	06/20/2018
21. Perkins, Tabitha	Sub Teacher	District Initiated	01/30/2018	06/20/2018
22. Pham, Thanh	Sub Teacher	District Initiated	03/30/2018	06/21/2018
23. Reis, Aurelie	Sub Teacher	District Initiated	08/19/2016	06/21/2018
24. Reynolds, Kevin	Sub Teacher	District Initiated	10/03/2016	06/22/2018
25. Ribeau, Francine	Sub Teacher	District Initiated	01/29/2018	06/21/2018
26. Riley, Marcina	Sub Teacher	District Initiated	02/15/2017	06/22/2018
27. Robertson, Mark	Sub Teacher	District Initiated	02/02/2018	06/21/2018

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San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

ACCEPT RESIGNATIONS/TERMINATIONS (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
28. Rodgers, Kathleen	Sub Teacher	District Initiated	02/01/2018	06/21/2018
29. Ross, Rachel	Sub Teacher	District Initiated	10/20/2017	06/21/2018
30. Ruby, Shannon	Sub Teacher	District Initiated	04/23/2015	06/21/2018
31. Ruth, Megan	Sub Teacher	District Initiated	11/17/2017	06/22/2018
32. Rutledge, Amanda	Sub Teacher	District Initiated	04/16/2018	06/21/2018
33. Salinger, Melissa	Sub Teacher	District Initiated	02/26/2015	06/21/2018
34. Seeley, Kaylin	Sub Teacher	District Initiated	02/26/2018	06/21/2018
35. Shahir, Iden	Sub Teacher	District Initiated	04/26/2017	06/21/2018
36. Silvas-Gonzalez, Ema	Sub Teacher	District Initiated	01/08/2018	06/21/2018
37. Simpson, Catherine	Sub Teacher	District Initiated	03/21/2018	06/22/2018
38. Smith, Georgette	Sub Teacher	District Initiated	11/13/2014	06/22/2018
39. Stankus, Austin	Sub Teacher	District Initiated	03/20/2017	06/22/2018
40. Steiner, Ashley	Sub Teacher	District Initiated	02/09/2001	06/22/2018
41. Steiner, Courtney	Sub Teacher	District Initiated	02/01/2018	06/22/2018
42. Stewart, Suzanne	Sub Teacher	District Initiated	01/29/2015	06/22/2018
43. Stiles, Kristy	Sub Teacher	Voluntary	09/24/2015	07/11/2018
44. Stoneff, Candice	Sub Teacher	District Initiated	08/15/2016	06/22/2018
45. Taylor, Kyle	Teacher	Temp Cont Expired	08/17/2017	06/08/2018
46. Terreri, Heather	Sub Teacher	District Initiated	10/23/2017	06/22/2018
47. Thomas, Shelby	Sub Teacher	District Initiated	11/13/2017	06/22/2018
48. Thompson, Jaye Lynn	Sub Psychologist	District Initiated	07/10/2017	06/22/2018
49. Tinsley, Yuliya	Sub Teacher	District Initiated	08/11/2016	06/22/2018
50. Toomer, Cori	Sub Teacher	District Initiated	03/28/2016	06/22/2018
51. Votava, Leslie	Sub Teacher	District Initiated	03/07/2017	06/22/2018
52. Warner, Astacia	Sub Teacher	District Initiated	09/26/2017	06/22/2018
53. Wertner, Jordan	Sub Teacher	District Initiated	01/17/2017	06/22/2018
54. West, Lelia	Teacher	Relocation	08/20/2004	06/08/2018
55. Williams Hackman, Lauren	Sub Teacher	District Initiated	08/21/2017	06/22/2018
56. Yegsigian, Carley	Sub Teacher	District Initiated	11/05/2016	06/22/2018
57. Yoshida, Jennifer	Teacher	Voluntary	09/03/1996	06/08/2018
58. Zepeda, Kristen	Sub Teacher	District Initiated	08/22/2016	06/22/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

APPROVE EMPLOYMENT

<u>Name</u>	<u>1st Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
59. Barry, Susan	Teacher	\$52,915	A-1	08/15/2018
60. Bleacher, Karen	Psychologist	\$83,788	P-1	08/13/2018
61. Bonsangue, Dawnell	Teacher	\$52,915	A-1	08/15/2018
62. Caestecker, James	Teacher	\$52,915	A-1	08/15/2018
63. Crain-Knights, Julie	Teacher-80%	\$74,642	A-11	08/17/2018
64. Edwards, Kristen	Teacher	\$52,915	A-1	08/15/2018
65. Heidtke, Kelly	Psychologist-80%	\$83,788	P-1	08/13/2018
66. Isassi-Ramirez, Sandra	Teacher	\$52,915	A-1	08/15/2018
67. Labounty, Stacia	Teacher	\$58,339	C-1	08/16/2018
68. Lamar, Stephanie	Teacher	\$89,002	D-11	08/16/2018
69. Lester, Jennifer	Teacher	\$67,323	A-8	08/16/2018
70. Lewis, Monica	Teacher	\$77,559	D-7	08/16/2018
71. Lyson, Jennifer	Teacher	\$79,510	C-10	08/16/2018
72. Medina, Ramon	Teacher	\$76,821	C-9	08/17/2018
73. Nieto, Antonio	Teacher	\$52,915	A-1	08/15/2018
74. Pedroza, Sara	Teacher	\$52,915	A-1	08/17/2018
75. Pelkey, Nicole	Teacher	\$52,915	A-1	08/15/2018
76. Peterson, Christine	Teacher	\$52,915	A-1	08/15/2018
77. Pluimer, Landon	Teacher	\$52,915	A-1	08/15/2018
78. Potwora, Melissa	Teacher	\$60,721	A-5	08/16/2018
79. Rice, James Craig	Teacher	\$52,915	A-1	08/15/2018
80. Saenz, Elaine	Psychologist	\$83,788	P-1	08/13/2108
81. Smart, Stephanie	Teacher	\$63,758	B-5	08/16/2018
82. Sorgi, Adam	Teacher	\$52,915	A-1	08/15/2018
83. Suwa, Jennifer	Psychologist	\$88,121	P-2	08/13/2018
84. Thai, Hoa	Counselor-90%	\$52,915	A-1	08/14/2018
85. Xa, Jeffrey	Teacher	\$52,915	A-1	08/15/2018
86. Yahr, Samantha	Teacher	\$52,915	A-1	08/15/2018
87. Yean, Jessica	Teacher	\$52,915	A-1	08/15/2018

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Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>2nd Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
88. Barber, Angela	Teacher	\$57,506	B-2	08/17/2018
89. Blakeley, Susan	Teacher	\$54,767	A-2	08/16/2018
90. Buckholz, Cynthia	Teacher	\$82,293	C-11	08/17/2018
91. Calkins, Taylor	Teacher	\$54,767	A-2	08/17/2018
92. Cervantes- Manzanares, Jennifer	Counselor	\$60,381	C-2	08/13/2018
93. Chastain, Katherine	Teacher	\$58,668	A-4	08/17/2018
94. Chaverot-Campos, Theresa	Teacher	\$57,506	B-2	08/16/2018
95. Clem, Taylor	Teacher	\$57,506	B-2	08/17/2018
96. Connell, Sondra	Teacher	\$85,992	D-10	08/16/2018
97. Deshon, Tyler	Teacher	\$61,602	B-4	08/17/2018
98. Donelson, Tait	Teacher	\$56,684	A-3	08/17/2018
99. Estrada, Lisa	Teacher	\$54,767	A-2	08/16/2018
100. Fairchild, Vikki	Teacher	\$62,846	A-6	08/16/2018
101. Felipe, Erlinda	Teacher	\$65,046	A-7	08/16/2018
102. Flores, Georgina	Counselor	\$57,506	B-2	08/13/2018
103. Galland, Danielle	Speech Pathologist	\$88,263	SP-5	08/17/2018
104. Ganger, Briana	Counselor	\$59,519	B-3	08/13/2018
105. Garcia, Jesenia	Teacher	\$64,681	C-4	08/16/2018
106. Ghalebi, Amir	Psychologist	\$100,136	P-5	08/13/2018
107. Giesbrecht, Lisa	Teacher	\$89,002	D-11	08/17/2018
108. Gomez, Brenda	Teacher	\$57,506	B-2	08/16/2018
109. Graciano, Dalya	Teacher	\$54,767	A-2	08/17/2018
110. Guillen, Nereida	Intervention Spec	\$71,713	C-7	08/13/2018
111. Hartman, Peter	Teacher	\$67,588	D-3	08/17/2018
112. Henry Jr., Robert	Teacher	\$54,767	A-2	08/17/2018
113. Homma, Kevin	Teacher	\$54,767	A-2	08/17/2018
114. Jarrett, Janet	Teacher	\$77,559	D-7	08/17/2018
115. Jones, Kristin	Counselor	\$63,094	D-1	08/13/2018
116. Karimi-Hosseini, Sara	Teacher	\$54,767	A-2	08/17/2018
117. Kung, Tiffany	Teacher	\$64,681	C-4	08/16/2018
118. Labbe, Kathryn	Teacher	\$80,274	D-8	08/16/2018
119. Larsen, Kristin	Counselor	\$57,506	B-2	08/13/2018

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San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>2nd Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
120. Levier, Bret	Teacher	\$69,288	C-6	08/17/2018
121. Louis, Stephanie	Teacher	\$74,642	A-11	08/17/2018
122. Lu, Melody	Teacher	\$63,094	D-1	08/17/2018
123. Martinez, Amber	Teacher	\$65,990	B-6	08/17/2018
124. Nguyen, Vivian	Teacher	\$74,936	D-6	08/17/2018
125. Ortiz, Collene	Teacher	\$69,288	C-3	08/16/2018
126. Owens, Kurina	Teacher	\$48,587	A-2	08/17/2018
127. Pryer, Tricia	Teacher	\$57,506	B-2	08/17/2018
128. Readman, Whitney	Teacher	\$89,002	D-11	08/17/2018
129. Reid, Richard	Teacher	\$57,506	B-2	08/17/2018
130. Roberts, Kimberly	Teacher	\$57,506	B-2	08/17/2018
131. Rodriguez, Elena	Teacher	\$54,767	A-2	08/17/2018
132. Rusinkovich, Jessica	Teacher	\$77,559	D-7	08/16/2018
133. Sharar, Courtney	Teacher	\$57,506	B-2	08/17/2018
134. Stough, Corey	Teacher	\$57,506	B-2	08/17/2018
135. Strom, Brittany	Teacher	\$57,506	B-2	08/17/2018
136. Taylor, Kyle	Teacher	\$54,767	A-2	08/17/2018
137. Van Dixhorn, Kimberly	Teacher	\$82,293	C-11	08/16/2018
138. Vanderwal, Brianna	Teacher	\$54,767	A-2	08/17/2018
139. Wegelin, Jennafer	Teacher	\$66,945	C-5	08/17/2018
140. Wilcox, Trace	Teacher	\$85,992	D-10	08/16/2018
141. Yu, Annie	Teacher	\$58,668	A-4	08/17/2018
142. Zides, Michelle	Counselor	\$89,002	D-11	08/13/2018
<u>Name</u>	<u>3rd Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
143. Carter, Brittney	Teacher-80%	\$56,684	A-3	08/17/2018
144. Coscia, Juliet	Intervention Spec	\$89,002	D-11	08/13/2018
145. Dubel, Margaret	Teacher	\$89,002	D-11	08/17/2018
146. Fredriksz, Andrew	Counselor	\$62,494	C-3	08/13/2018
147. Jones, Rebecca	Teacher	\$56,684	A-3	08/17/2018
148. Karington, Gabrielle	Teacher	\$56,684	A-3	08/17/2018
149. Kemble, Caitlen	Teacher	\$62,846	A-6	08/17/2018
150. Mays, Jeffrey	Teacher	\$59,519	B-3	08/17/2018
151. Nalbach, Cristina	Counselor	\$59,519	B-3	08/13/2018

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San Juan Capistrano, California

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Certificated Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>3rd Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
152. Nargizian, Joseph	Teacher	\$67,588	D-3	08/17/2018
153. Pender, Max	Teacher	\$56,684	A-3	08/17/2018
154. Popperwell, Christopher	Teacher	\$82,293	C-11	08/17/2018
155. Rambo, Mary	Teacher	\$70,691	B-8	08/17/2018
156. Raton, Michelle	Teacher	\$59,519	B-3	08/17/2018
157. Ricci, David	Teacher	\$67,588	D-3	08/17/2018
158. Saul, Aslan	Teacher	\$59,519	B-3	08/17/2018
159. Stewart, Randi	Teacher	\$62,846	A-6	08/16/2018
160. Tran, Naomi	Counselor	\$59,519	B-3	08/13/2018
161. Tsianos, Andria	Counselor	\$69,288	C-3	08/13/2018
162. Vardoulakis, Mechaela	Teacher	\$56,684	A-3	08/16/2018
163. Vedova, Michelle	Teacher	\$89,002	D-11	08/16/2018
164. Villarreal, Erica	Teacher	\$69,954	D-4	08/16/2018
165. Wexelberg, Kirsten	Teacher-80%	\$56,684	A-3	08/17/2018
<u>Name</u>	<u>2nd Year Probationary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
166. Bisch, Kristen	Teacher	\$60,721	A-5	08/16/2018
167. Campbell, Sara	Teacher	\$61,602	B-4	08/17/2018
168. Collins, Noreen	Teacher	\$62,846	A-6	08/16/2018
169. Dollar, Thomas	Teacher	\$58,668	A-4	08/17/2018
170. Efstathiou, Jason	Teacher	\$58,668	A-4	08/17/2018
171. Evans, Sharon	Teacher	\$78,376	B-11	08/16/2018
172. Gaffney, Lanett	Teacher	\$58,668	A-4	08/16/2018
173. Garwood, Sylvia	Teacher	\$69,954	D-4	08/16/2018
174. Grigals, Laura	Teacher	\$78,376	B-11	08/16/2018
175. Hair, Jonathan	Teacher	\$58,668	A-4	08/17/2018
176. Halton, Jennifer	Teacher	\$61,602	B-4	08/17/2018
177. Huffman, Kasey	Teacher	\$58,668	A-4	08/16/2018
178. Hunker, William	Teacher	\$85,992	D-10	08/16/2018
179. Koch, Amy	Teacher	\$72,402	D-5	08/16/2018
180. Mitchell, Kelsey	Teacher	\$69,288	C-6	08/16/2018
181. Moros, Amanda	Teacher	\$64,681	C-4	08/17/2018
182. Napoli, Kimberly	Teacher	\$58,668	A-4	08/16/2018

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San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>2nd Year Probationary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
183. Rodda, Rosalee	Teacher	\$89,002	D-11	08/16/2018
184. Russomanno, Corinne	Teacher	\$89,002	D-11	08/16/2018
185. Shimabukuro, Lauren	Teacher	\$69,288	C-6	08/17/2018
186. Sparks, Allison	Teacher	\$61,602	B-4	08/17/2018
187. Wojaczynski, Scott	Teacher	\$61,602	B-4	08/17/2018

<u>Name</u>	<u>39 month Rehire</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
188. Forbes, Tracey	Teacher	\$99,059	D-19	08/05/2018

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
189. Ellis, Jonathan	ES Asst Principal	\$110,022	58-1	07/24/2018
190. Lopez, Shelley	ES Asst Principal	\$94,872	52-1	07/24/2018
191. Nichols, Rick	HS Asst Principal	\$94,872	52-1	07/24/2018

APPROVE HOME/HOSPITAL TEACHERS

Pay @ \$35.00 per hour

192. Abedi, Reza	207. Bowen, Andrika
193. Albelo, Rafael	208. Boyle, Jeannette
194. Aldrich, Sharon	209. Bracamontes, Tanislado
195. Antonatos, Rosemarie	210. Bradshaw, Jolene
196. Bailey, Jeffrey	211. Brannam, Andrea
197. Bak-Boychuk, Christine	212. Breithaupt, Teresa
198. Balogh, Michelle	213. Bruen, Kathlene
199. Beckley, Shelley	214. Buckholz, Cynthia
200. Beitz, Kathryn	215. Burns, Marita
201. Beligan, Jacqueline	216. Burris, Hillary
202. Bento, Kelly	217. Butler, Susan
203. Berger, Ann	218. Cadieux, Jan
204. Besseling, Quirine	219. Chaddock, Laurie
205. Birtwell-DeSales, Deanna	220. Chavez, Natalie
206. Bolla, Brenda	

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APPROVE HOME/HOSPITAL TEACHERS (Cont.)

Pay @ \$35.00 per hour

221. Choquehuanca, Carole	260. Habel-Morgan, Shauna
222. Cipolla, Rachele	261. Haffner, Donna
223. Cooper, Teri	262. Hale, Michael
224. Coppes, Paul	263. Hansen, Lacey
225. Corbett, Kevin	264. Harrington, Candice
226. Cosenza, Brandon	265. Hebbard, Kristina
227. Cotton, Melissa	266. Heinsen, Rebecca
228. Crapo, Mary	267. Hellwig, Christina
229. Darmody, Marinell	268. Hockersmith, Heather
230. Derry, Patrick	269. Hoffman, Todd
231. Dewald, Nicholas	270. Howell, Brian
232. Dollar, Erin	271. Hribar, Natalie
233. Donnelly, John	272. Hunner, Megan
234. Dorn, Michele	273. Infante, Maria
235. Doyer, Danny	274. Iriart, Wende
236. Dubel, Margaret	275. Jacobs, Corrine
237. Duff, Jeni	276. Jacobs, James
238. Eckert Toler, Jennifer	277. Jarrad, Lisa
239. Fairweather, Roklyn	278. Jax, Alison
240. Fallman, Megan	279. Jimenez, Pablo
241. Fatehi Penrose, Brenda	280. Jobst, Shelly
242. Fettis, Annette	281. Johnstone, Van
243. Feyk, Mike	282. Kaczmarczk, Heatherann
244. Finman, Marie	283. Karington, Gabby
245. Finnsson, Jamie	284. Kauo, Joe
246. Fischer, Valerie	285. Khalaf, Reem
247. Franzi, Debra	286. King, Emily
248. Freeman, Andrew	287. Kulkarni-Fish, Manisha
249. Freeman, Denene	288. Lewis, Dawn
250. French, Karen	289. Lewis, Robin
251. Gaffney, Lanett	290. Lihme, Tait
252. Garcia, Vanessa	291. Lovett, Teresa
253. Gomez, Elizabeth	292. Lynch, Kim
254. Graham, Jocelyn	293. Maass, Susan
255. Greenfield Eastridge, Sherry	294. Macbeth, Krysti
256. Gross, Deanna	295. Mack, Alana
257. Groves, Kelli	296. Mackey, Maryann
258. Gutridge, Megan	297. Martinez, Amber
259. Haapala, Lyndsey	298. Martinez, Judith

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San Juan Capistrano, California

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Certificated Employees

APPROVE HOME/HOSPITAL TEACHERS (Cont.)

Pay @ \$35.00 per hour

299. Martin-Wilson, Liz	338. Reideler, Shannon
300. Martz, Starline	339. Ridley, Jeffrey
301. Maynard, Rick	340. Rigby, Michael
302. Mays, Jeffrey	341. Rivadeneyra, Mark
303. McDermott, Kimberly	342. Rodriguez, George
304. McElfish, Wendy	343. Saavedra, Kathryn
305. McElroy, Dean	344. Salazar, Arleen
306. McKeon, Sarah	345. Sanchez, Lynn
307. McSweeney, Heidi	346. Sanchez, Stephanie
308. Mele, Jennifer	347. Selikson, Debbie
309. Meyer, Ruth	348. Shaler, Barbi
310. Moos, Theresa	349. Sharar, Courtney
311. More-Rivas, Trina	350. Shick, Allison
312. Mulford, Constance	351. Shrader, Loren
313. Neustaedter, Richard Isiah	352. Shults-Amon, Leesa
314. Nixon, Robyn	353. Skaff, Donald
315. O'Toner, Eric	354. Skinner, Phillip
316. Oblea, Suzanne	355. Slade, Carol
317. Oliver-McClellan, Rebecca	356. Slobodnik, Jamie
318. Ostle, Sabrina	357. Smiggs, Donna
319. Pagel, Velda	358. Smith, Lori
320. Park, Rebecca	359. Smith, Staci
321. Parker, Karen	360. Snyder, Sarah
322. Parker, Laura	361. Spensiero, Linda
323. Paulsen, Andrea	362. Stafford, Carol
324. Pearson, Cathy	363. Stanley, Michael
325. Peck, Lindsay	364. Studevant-Brown, Lori
326. Peel, Maureen	365. Taglieri, Christine
327. Phillips, Lisa	366. Terhune, Cynthia
328. Pino, David	367. Thompson, Nichole
329. Pittman, Terrill	368. Troffer, Garrett
330. Place, Sue	369. Trudeau, Laura
331. Powell, Brooke	370. Turney, Jason
332. Proodian, David	371. Uminsky, Alma
333. Radley, Kirstee	372. Unzueta, Gabrielle
334. Rager, Michael	373. Urquidi, Roderick
335. Ralph, Jennifer	374. Vargas, Ricardo
336. Ramirez, Catherine	375. Vilcek, Julie
337. Regan, Alison	376. Villarreal, Erica

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San Juan Capistrano, California

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APPROVE HOME/HOSPITAL TEACHERS (Cont.)

Pay @ \$35.00 per hour

377. Waizinger, Lisa	385. Williamson, Jacob
378. Wallace, Tiffany	386. Willis, Brian
379. Wanders, Michelle	387. Woodland, Richard
380. Weckerle, Diane	388. Workman, Kenneth
381. Weinstein, David	389. Wulf, Carrie
382. Weinstein, Marybel	390. Yanura, Mark
383. White, Kathleen	391. Young, Michael
384. Wiancko, Lisa	392. Zamora Balderrama, Silvia

APPROVE 6/5th ASSIGNMENT 1st SEMESTER

Not to exceed \$21,789.00 for 6/5ths section

393. Infante, Maria

APPROVE ASSIGNMENT ADJUSTMENT

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
394. Agyekum, Carrie	Teacher-50%	Teacher-100%	07/01/2018
395. Beckman, Emily	Counselor-100%	Counselor-50%	07/01/2018
396. Berube, Wendy	Teacher-100%	Teacher-50%	07/01/2018
397. Boggio Mocnik, Katherine	Teacher-100%	Teacher-80%	07/01/2018
398. Canas-Debowski, Lisa	Psychologist-80%	Psychologist-60%	07/01/2018
399. Carter, Robbin	Teacher-100%	STAP I	08/17/2018- 06/07/2019
400. Coulston, Jennifer	Teacher-60%	Teacher-80%	07/01/2018
401. Crain-Knights, Julie	Teacher-40%	Teacher-80%	07/01/2018
402. Cusey, Lynn	Teacher-80%	Teacher-100%	07/01/2018
403. Galland, Danielle	Speech Pathologist-80%	Speech Pathologist-100%	07/01/2018
404. Gaspar, Marguerite	Teacher-100%	Teacher-80%	07/01/2018
405. Glidden, Erin	Psychologist-100%	Psychologist-80%	07/01/2018
406. Goforth, Krystyn	Psychologist-80%	Psychologist-60%	07/01/2018
407. Koba, Rosalia	Counselor-100%	Counselor-50%	07/01/2018
408. Lewis, Shelbi	Teacher-50%	Teacher-100%	07/01/2018
409. Liquori, Aimee	Speech Pathologist-60%	Speech Pathologist-80%	07/01/2018
410. Mate, Reka	Counselor-100%	Counselor-60%	07/01/2018
411. Montgomery, Jerika	Speech Pathologist-60%	Speech Pathologist-40%	07/01/2018

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APPROVE ASSIGNMENT ADJUSTMENT (Cont.)

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
412. Newman, Shari	Teacher-50%	Teacher-100%	07/01/2018
413. Nieto, Daniella	Speech Pathologist-100%	Speech Pathologist-80%	07/01/2018
414. Owens, Kurina	Teacher-80%	Teacher-100%	07/01/2018
415. Palmer, Robin	Teacher-100%	Teacher-80%	07/01/2018
416. Parker, Megan	Teacher-100%	Teacher-40%	07/01/2018
417. Richter, Christina	Speech Pathologist-60%	Speech Pathologist-100%	07/01/2018
418. Selecman, Lana	Speech Pathologist-70%	Speech Pathologist-80%	07/01/2018
419. Smith, Mishelle	Teacher-80%	Teacher-100%	07/01/2018
420. Stillings, Lisa	Teacher-80%	Teacher-100%	07/01/2018
421. Tatala, Jennifer	Teacher-60%	Teacher-40%	07/01/2018
422. Templeton, Kacy	Speech Pathologist-100%	Speech Pathologist-40%	07/01/2018
423. Trejo, Whitney	Speech Pathologist-100%	Speech Pathologist-60%	07/01/2018

**APPROVE PART-TIME EMPLOYMENT
WITH FULL RETIREMENT CREDIT**

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
424. Clarke, Theresa	Teacher-100%	Teacher-50%	07/01/2018
425. Devaney, Brian	Teacher-100%	Teacher-60%	07/01/2018
426. Dever, Deborah	Teacher-100%	Teacher-50%	07/01/2018
427. Garritson, Melanie	Teacher-100%	Teacher-50%	07/01/2018
428. Gaspar, Marguerite	Teacher-100%	Teacher-80%	07/01/2018
429. Germain, Toni	Teacher-100%	Teacher-50%	07/01/2018
430. Kent, Diane	Teacher-100%	Teacher-50%	07/01/2018
431. Koba, Rosalia	Counselor-100%	Counselor-50%	07/01/2018
432. LaRue, Richard	Teacher-50%	Teacher-60%	07/01/2018
433. Morgan, Diana	Teacher-50%	Teacher-50%	07/01/2018
434. Osborne, Michelle	Teacher-100%	Teacher-80%	07/01/2018
435. Palmer, Robin	Teacher-100%	Teacher-80%	07/01/2018
436. Powers, James	Teacher-60%	Teacher-60%	07/01/2018
437. Price, Katherine	Teacher-100%	Teacher-50%	07/01/2018
438. Spiers, Sharon	Teacher-100%	Teacher-80%	07/01/2018
439. Steiner, Lori	Speech Pathologist-60%	Speech Pathologist-60%	07/01/2018
440. Stender, Danica	Teacher-100%	Teacher-80%	07/01/2018
441. Styles, Karen	Teacher-100%	Teacher-50%	07/01/2018

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APPROVE PART-TIME EMPLOYMENT (Cont.)
WITH FULL RETIREMENT CREDIT

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Effective Date</u>
442. Tubb, Michael	Teacher-100%	Teacher-60%	07/01/2018
443. Turner, Teresa	Teacher-100%	Teacher-50%	07/01/2018
444. Ward, Robbin	Teacher-60%	Teacher-80%	07/01/2018
445. Williams, Stephanie	Teacher-100%	Teacher-60%	07/01/2018

APPROVE PARTNERSHIP TEACHING ASSIGNMENTS 2018-2019

<u>Name</u>	<u>School</u>	<u>Assignment</u>
446. Doan, Michele	Bathgate Elem	50%
447. Peterson, Christin	Bathgate Elem	50%
448. Marshall, Heidi	Benedict Elem	50%
449. More-Rivas, Trina	Benedict Elem	50%
450. Griffin, Suzanne	Chaparral Elem	40%
451. Reney, Gina	Chaparral Elem	60%
452. Garritson, Melanie	Concordia Elem	50%
453. Turner, Teresa	Concordia Elem	50%
454. Hobson, Jamie	Concordia Elem	50%
455. Mak, Michelle	Concordia Elem	50%
456. Martin, Colleen	Concordia Elem	60%
457. Stevens, Jennifer	Concordia Elem	40%
458. Brooks, Teresa	George White Elem	50%
459. Regan, Alison	George White Elem	50%
460. Dixon, Kendra	George White Elem	50%
461. Germain, Toni	George White Elem	50%
462. Chambers, Terry	Hankey K-8	50%
463. O'Connell, Teresa	Hankey K-8	50%
464. Nye, Kelli	Lobo Elem	50%
465. Young, Marisa	Lobo Elem	50%
466. Humphrey, Laura	Malcom Elem	50%
467. Zaharek, Amy	Malcom Elem	50%
468. Clark, Bernadette	Palisades Elem	50%
469. Weber, Pamela	Palisades Elem	50%
470. Cox, Melissa	Tijeras Creek Elem	50%
471. Morgan, Diana	Tijeras Creek Elem	50%

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APPROVE SUMMER SCHOOL

Provide Home Instruction for Homebound Students – Special Education

Not to exceed 68 hours total instructional pay @ \$35.00 per hour

06/18/2018-07/13/2018

472. Cullum, Gabriella

474. Selikson, Debbie

473. Lewis, Dawn

Extended School Year – Substitute Teacher – Special Education

Not to exceed 85.5 hours each pay sub rate @ \$21.00 per hour

06/18/2018-07/13/2018

475. Jackson, Krista

477. Walberg, Josephine

476. Pruitt, Ian

Extended School Year – District Nurse Prep– Special Education

Not to exceed 6 hours total non-instructional pay @ \$30.00 per hour

06/18/2018-06/30/2018

478. Anderson, Julie

480. Kellman, Kathie

479. Karolys, Andrea

481. Malone, Erica

Extended School Year – District Nurse – Special Education

Not to exceed 65 hours total pay @ hourly per diem rate

06/30/2018-07/13/2018

482. Malone, Erica

Extended School Year – Administration – Special Education

Not to exceed 114 hours total pay admin rate @ \$55.00 per hour

06/18/2018-07/13/2018

483. Ortiz, Ryan

Extended School Year – Intervention Specialist – Special Education

Not to exceed 170 hours total pay @ hourly per diem rate

06/18/2018-07/13/2018

484. Chapman, Elizabeth

485. Ta, Holly

Extended School Year–Intervention Specialist Prep – Special Education

Not to exceed 6 each non-instructional pay @ \$30.00 per hour

06/18/2018-06/30/2018

486. Chapman, Elizabeth

487. Ta, Holly

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APPROVE SUMMER SCHOOL (Cont.)

Extended School Year–Adaptive Physical Education Teacher – Special Education

Not to exceed 170 hours total pay @ hourly per diem rate

06/18/2018-07/13/2018

488. Curley, Julie

490. Vilcek, Julie

489. Tice, Ruth

Extended School Year–Preschool Teacher – Special Education

Not to exceed 85.5 hours total pay @ hourly per diem rate

07/01/2018-07/13/2018

491. McLaughlin, Barrie

Extended School Year–Adaptive Physical Education Teacher Prep – Special Education

Not to exceed 18 hours total non-instructional pay @ \$30.00 per hour

06/18/2018-06/30/2018

492. Curley, Julie

494. Vilcek, Julie

493. Tice, Ruth

Extended School Year–Education Specialist DHH – Special Education

Not to exceed 170 hours each instructional pay @ \$35.00 per hour

06/18/2018-07/13/2018

495. Exworthy, Mark

496. Slobodnick, Jamie

Extended School Year–Education Specialist DHH Prep – Special Education

Not to exceed 6 hours each non-instructional pay @ \$30.00 per hour

06/18/2018-06/30/2018

497. Exworthy, Mark

498. Slobodnick, Jamie

Extended School Year–Preschool Teacher – Special Education

Not to exceed 85.5 hours total pay @ hourly per diem rate

06/18/2018-06/30/2018

499. McFaul, Giovana

500. McLaughlin, Barrie

Extended School Year–Prep Hours – Special Education

Not to exceed 24 hours total non-instructional pay @ \$30.00 per hour

06/18/2018-06/30/2018

501. McFaul, Giovana

502. McLaughlin, Barrie

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APPROVE SUMMER SCHOOL (Cont.)

Extended School Year–Mod/Severe Teacher – Special Education

Not to exceed 170 hours total pay @ hourly per diem rate

06/18/2018-07/13/2018

503. Corbett, Kevin

504. Guziak, Kellee

505. Kuehn, Gianna

506. Snyder, Sarah

Extended School Year–Prep Hours – Special Education

Not to exceed 36 hours total non-instructional pay @ \$30.00 per hour

06/18/2018-06/30/2018

507. Corbett, Kevin

508. Guziak, Kellee

509. Kuehn, Gianna

510. Snyder, Sarah

Extended School Year–Mild/Moderate Teacher – Special Education

Not to exceed 170 hours total pay @ hourly per diem rate

06/18/2018-07/13/2018

511. Burns, Marita

Extended School Year–Prep Hours – Special Education

Not to exceed 6 hours total non-instructional pay @ \$35.00 per hour

06/18/2018-06/30/2018

512. Burns, Marita

Extended School Year–Substitute Teacher – Special Education

Not to exceed 85.5 hours total pay sub rate @ \$21.00 per hour

06/18/2018-07/13/2018

513. Ball, Blake

514. Cornell, Vicky

515. Holman, Lori

516. Jackson, Krista

517. Knauer, Gary

518. Lippert, Suzanne

519. McIvor, Laurie

520. Pelkey, Nicole

521. Pruitt, Ian

522. Sawtelle, Diana

523. Walberg, Josephine

524. Wall, Kristin

525. Williams, Lisa

CAPISTRANO UNIFIED SCHOOL DISTRICT
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APPROVE ADDITIONAL ASSIGNMENTS

Kindergarten Assessment – Multiple Sites

Not to exceed 4 hours each instructional pay @ \$35.00 per hour

08/13/2018-08/14/2018

526. Boylan, Sandra
527. Johnson, Barbara

528. Ortiz, Colleen
529. Shultz, Michelle

Additional Summer Work Hours – Multiple Sites

Not to exceed 585 hours total non-instructional pay @ \$30.00 per hour

06/08/2018-07/31/2018

530. Addison, Chad
531. Faris, Tom
532. Georgia, David
533. Hamro, Jonathan

534. Mashburn, Andrew
535. Moore, Farrel
536. Ramirez, Gilbert

Professional Development and Planning for 2018-19 School Year – Esencia K8

Not to exceed 21 hours each non-instructional pay @ \$30.00 per hour

06/01/2018-06/30/2018

537. Austin, Jen
538. Cuevas, Kristine
539. Fish, Manisha
540. Hornig, Sarah

541. Huffman, Kasey
542. Soboleski, Amanda
543. Sweaney, Jill
544. Whitaker, Leslie

PIQE Planning and Support – Hidden Hills Elem

Not to exceed 32 hours total non-instructional pay @ \$30.00 per hour

08/15/2018-06/08/2019

545. Roman, Stacy

Curriculum Planning – Hidden Hills Elem

Not to exceed 168 hours total non-instructional pay @ \$30.00 per hour

08/15/2018-06/08/2019

546. Benjoya, Eve
547. Blakeley, Susan
548. Calentino, Jennifer
549. Ciolek, Rhonda
550. Corner, Stacie

551. Fairweather, Roklyn
552. Murphy, Jodi
553. Paulsen, Andrea
554. Roman, Stacy

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

After School Intervention Alternative Support Class – Hidden Hills Elem

Not to exceed 62 hours each instructional pay @ \$35.00 per hour

08/15/2018-06/08/2019

555. Roman, Stacy

556. Russell, Jami

Summer Curriculum Planning – Hidden Hills Elem

Not to exceed 12 hours each non-instructional pay @ \$30.00 per hour

07/01/2018-08/20/2018

557. Benjoya, Eve

562. Murphy, Jodi

558. Blakeley, Susan

563. Paulsen, Andrea

559. Calentino, Rhonda

564. Roman, Stacy

560. Ciolek, Rhonda

565. Russell, Jami

561. Fairweather, Roklyn

566. Waters, Linda

Attend Leadership Meetings – Hidden Hills Elem

Not to exceed 20 hours each non-instructional pay @ \$30.00 per hour

08/15/2018-06/07/2019

567. Paganelli, Jennifer

568. Roman, Stacy

Technology Support – Las Palmas Elem

Not to exceed 20 hours total non-instructional pay @ \$30.00 per hour

08/14/2018-06/06/2019

569. Noguez, Veronica

Attend Induction Advisory Board Meeting – Aliso Viejo MS

Not to exceed 3 hours each non-instructional pay @ \$30.00 per hour

06/11/2018

570. Royal, Susan

Assign Instruments at Registration – Las Flores MS

Not to exceed 6 hours each non-instructional pay @ \$30.00 per hour

08/07/2018-08/08/2018

571. Benefield, Elena

572. Homma, Kevin

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Prepare for Supplemental Student Program – Marco Forster MS

Not to exceed 45 hours total non-instructional pay @ \$30.00 per hour

07/01/2018-08/03/2018

573. Barnett, Keith	580. Hernandez, Reagan
574. Barnett, Laura	581. Hixson, Jennifer
575. Corbin, Nick	582. Jimenez, Pablo
576. Derry, Patrick	583. Sanabria, Sergio
577. Fleming, Stacey	584. Torres, Joy
578. Gagnon, Courtney	585. Torres, Melissa
579. Gerhard, Dru	586. Wood, Blair

Summer Supplemental Program – Marco Forster MS

Not to exceed 225 hours total instructional pay @ \$35.00 per hour

07/30/2018-08/03/2018

587. Barnett, Keith	594. Hernandez, Reagan
588. Barnett, Laura	595. Hixson, Jennifer
589. Corbin, Nick	596. Jimenez, Pablo
590. Derry, Patrick	597. Sanabria, Sergio
591. Fleming, Stacey	598. Torres, Joy
592. Gagnon, Courtney	599. Torres, Melissa
593. Gerhard, Dru	600. Wood, Blair

Planning Student Events – Marco Forster MS

Not to exceed 40 hours total non-instructional pay @ \$30.00 per hour

06/08/2018-06/30/2018

601. Behm, Lindsey	603. Kilpatrick, Paige
602. Hixson, Jennifer	604. Romero, Berta

Attend Science Department Chair Meetings – Cal Prep Academy

Not to exceed 4 hours total non-instructional pay @ \$30.00 per hour

09/05/2017-05/22/2018

605. Marsing, Deborah

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Provide IEP Management per IDR Agreement – Dana Hills HS
Not to exceed 10 hours total non-instructional pay @ \$30.00 per hour
08/22/2017-07/10/2018

606. Harris, Rob

AP/IB Review – San Clemente HS
Not to exceed 18 hours total instructional pay @ \$35.00 per hour
03/01/2018-06/07/2018

607. Dewald, Nicholas

608. Lewis, Ann

AP Coordinator – Tesoro HS
Not to exceed 134 hours total non-instructional pay @ \$30.00 per hour
02/01/2018-06/01/2018

609. Runyan, Jaime

Professional Development – FBI Citizens Academy – CTE-CCA
Not to exceed 39 hours total non-instructional pay @ \$30.00 per hour
04/10/2018-05/22/2018

610. Famalette, Dwyann

Score CAA Science Tests – Education Services
Not to exceed 6 hours total non-instructional pay @ \$30.00 per hour
05/30/2018-06/07/2018

611. Aldaco, Danelle

613. Woolley, Sarah

612. Farrier, Amy

Prepare, Score and Communicate with Parents for Summer Math – Education Services
Not to exceed 218 hours total non-instructional pay @ \$30.00 per hour
05/30/2018-09/28/2018

614. Chamberlain, David

Conduct Summer Math Placement Test – Education Services
Not to exceed 41 hours total instructional pay @ \$35.00 per hour
05/30/2018-09/28/2018

615. Chamberlain, David

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APPROVE ADDITIONAL ASSIGNMENTS (Cont.)

Support Translation – EL Department

Not to exceed 50 hours total non-instructional pay @ \$30.00 per hour
06/18/2018-06/30/2018

616. Blanco, Sylvia

Instruct Signing Exact English Class – Special Education

Not to exceed 10 hours each instructional pay @ \$35.00 per hour
10/30/2017-06/04/2018

617. Darling, Cimbire

618. Kotel, Colleen

APPROVE CO-CURRICULAR ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
619. Abedi, Reza	Department Chair, World Language	Dana Hills HS	\$ 4,810.00	08/21/2018- 06/07/2019
620. Barahona, Lauren	National Honor Society, HS	Dana Hills HS	\$ 1,443.00	08/21/2018- 06/07/2019
621. Beltran, Antonio	Outdoor Ed, Elem	Del Obispo Elem	\$ 119.00 per night	03/19/2019- 03/22/2019
622. Biggs, Paul	Golf, Girls' Varsity (Head)	Aliso Niguel HS	\$ 3,608.00	08/13/2018- 11/02/2018
623. Bowen, Andrika	Peer Assistance Leadership	Ladera Ranch MS	\$ 1,443.00	08/21/2018- 06/07/2019
624. Bucher, Ernst	Football, Varsity (Head)	Capistrano Valley HS	\$ 4,329.00	08/13/2018- 11/02/2018
625. Butterworth, Jennifer	Outdoor Ed, Elem ASB, Elem	Malcom Elem	\$ 119.00 per night \$ 1,443.00	04/10/2018- 04/12/2018 08/21/2018- 06/07/2019
626. Calahan, Michael	Football, Varsity (Asst)	Aliso Niguel HS	\$ 3,848.00	08/13/2018- 11/02/2018
627. Cardey, Christian	Water Polo, Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018- 10/25/2018

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APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
628. Chubb, Jon	Football, Freshman (Head)	Aliso Niguel HS	\$ 3,367.00	08/13/2018- 11/02/2018
629. Clark, Brian	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,848.00	08/13/2018- 11/02/2018
630. Cleek, Kathryn	Trainer	Capistrano Valley HS	\$ 3,848.00	08/21/2018- 06/06/2019
631. Coghill, Molly	Department Chair, English California School Federation	Dana Hills HS	\$ 4,810.00 \$ 1,443.00	08/21/2018- 06/07/2019 08/21/2018- 06/07/2019
632. Colwell, Greg	Football, Soph JV (Head)	Aliso Niguel HS	\$ 3,367.00	08/13/2018- 11/02/2018
633. Comstock, Jessica	Outdoor Ed, Elem	Del Obispo Elem	\$ 119.00 per night	03/19/2019- 03/22/2019
634. Desiano, Ann-Marie	Dance	Aliso Niguel HS	\$ 2,405.00	08/21/2018- 06/06/2019
635. Dileo, Timothy	Tennis, Girls' Varsity (Head)	San Juan Hills HS	\$ 3,608.00	08/13/2018- 11/02/2018
636. Dunn, Craig	Cross Country, Varsity (Head)	Dana Hills HS	\$ 3,608.00	08/20/2018- 11/02/2018
637. Ender, Pamela	Lead Psychologist	Student Support Services	\$ 4,810.00	07/01/2018- 06/30/2019
638. Faris, Tom	Athletic Director, Boys' Safety & Equipment	Dana Hills HS	\$ 4,810.00 \$ 3,848.00	08/21/2018- 06/06/2019 08/21/2018- 12/20/2018
639. Forbes, Steve	Department Chair, Special Ed	Dana Hills HS	\$ 4,810.00	08/21/2018- 06/07/2019
640. Frith, Robert	Football, Varsity (Head)	San Juan Hills HS	\$ 4,329.00	08/13/2018- 11/02/2018
641. Georgia, David	Athletic Director, Girls'	Dana Hills HS	\$ 4,810.00	08/21/2018- 06/06/2019

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APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
642. Green, Justin	Tennis, Girls' Varsity (Head)	Dana Hills HS	\$ 3,608.00	08/20/2018- 10/26/2018
643. Gustafson, Ryan	Football, Freshman (Head)	Capistrano Valley HS	\$ 3,367.00	08/13/2018- 11/02/2018
644. Hanaford, Laura	Lead Speech Pathologist	Student Support Services	\$ 4,810.00	07/01/2018- 06/30/2019
645. Harnett, Patrick	Tennis, Girls' Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018- 10/26/2018
646. Hobbs, Linder	Annual, 50%	Vista Del Mar MS	\$ 3,367.00	08/21/2018- 06/07/2019
	Department Chair, Electives		\$ 3,367.00	08/21/2018- 06/07/2019
647. Hoffman, Todd	Outdoor Ed, Elem	Malcom Elem	\$ 119.00 per night	04/10/2019- 04/12/2019
648. Hribar, Natalie	Department Chair, Fine Arts	Dana Hills HS	\$ 4,810.00	08/21/2018- 06/07/2019
649. Hudson, Kara	Outdoor Ed, Elem	Malcom Elem	\$ 119.00 per night	04/10/2019- 04/12/2019
650. Hudson, Randy	Academic Comp. Coach, HS	Dana Hills HS	\$ 4,329.00	08/21/2018- 06/07/2019
	Department Chair, Science		\$ 4,810.00	08/21/2018- 06/07/2019
651. Jagow, Brandon	Instrumental Music, A-50%	Vista Del Mar MS	\$ 1,924.00	08/21/2018- 12/21/2018
	Instrumental Music, B-50%		\$ 1,924.00	08/21/2018- 12/21/2018
652. Johnson, Daniel	Cross Country, Boys' Varsity (Head)	San Clemente HS	\$ 3,608.00	07/24/2018- 11/02/2018
653. Karolys, Andrea	Lead District Nurse 50%	Student Support Services	\$ 4,810.00	07/01/2018- 06/30/2019
654. Kellman, Kathleen	Lead District Nurse 50%	Student Support Services	\$ 2,405.00	07/01/2018- 06/30/2019
655. Lee, Lindsey	Department Chair, Physical Ed	Dana Hills HS	\$ 4,810.00	08/21/2018- 06/07/2019
656. Lynch, Erick	Water Polo, Boys' Varsity (Asst)	Aliso Niguel HS	\$ 2,405.00	08/13/2018- 11/02/2018

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APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
657. Mairs, Robin	Department Chair, Social Science	Dana Hills HS	\$ 4,810.00	08/21/2018- 06/07/2019
658. Mashburn, Andrew	Football, Varsity (Asst)	Aliso Niguel HS	\$ 3,848.00	08/13/2018- 11/02/2018
659. Melbon, Brent	Football, Varsity (Asst)	Aliso Niguel HS	\$ 3,848.00	08/13/2018- 11/02/2018
660. Middlebrook, Stacey	Cross Country, Girls' Varsity (Head)	Alsio Niguel HS	\$ 3,608.00	08/13/2018- 11/02/2018
661. Minier, Michael	Golf, Girls' Varsity (Head)	Capistrano Valley HS	\$ 3,608.00	08/13/2018- 11/02/2018
662. Montecinos, Oscar	Football, JV (Head)	San Clemente HS	\$ 3,367.00	07/28/2018- 10/26/2018
663. Nicolai, Leah	Department Chair, English	Ladera Ranch MS	\$ 3,367.00	01/07/2019- 06/07/2019
664. Ortiz, Jaime	Football, Varsity (Head)	San Clemente HS	\$ 4,329.00	07/28/2018- 10/26/2018
665. Parker, Marc	Golf, Girls' Varsity (Head)	San Clemente HS	\$ 3,608.00	08/06/2018- 10/25/2018
666. Pinon, Ryan	Surfing, Girls' Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018- 11/05/2018
667. Pittman, Terrill	Department Chair, Science	Vista Del Mar MS	\$ 3,367.00	08/21/2018- 06/07/2019
668. Polk, Richard	Volleyball, Girls' Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018- 10/11/2018
669. Poston, Matthew	Football, Varsity (Head)	Tesoro HS	\$ 4,329.00	07/23/2018- 10/26/2018
670. Proodian, David	Cross Country, Girls' Varsity (Head)	San Clemente HS	\$ 3,608.00	07/24/2018- 11/02/2018
671. Puffer, Jon	Water Polo, Boys' Varsity (Head)	Aliso Niguel HS	\$ 3,608.00	08/13/2018- 11/02/2018
672. Rager, Mike	Outdoor Ed, Elem	Malcom Elem	\$ 119.00 per night	02/07/2019- 02/08/2019
673. Ricci, David	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,848.00	08/13/2018- 11/02/2018
674. Riddle, Juanita	Pep Squad, HS	Aliso Niguel HS	\$ 3,367.00	08/21/2018- 12/31/2018

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APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
675. Roberts, Nathan	Golf, Girls' Varsity (Head)	San Juan Hills HS	\$ 3,608.00	08/13/2018-
	Surfing, Varsity (Head)		\$ 3,608.00	11/02/2018
676. Rosa, Matthew	Water Polo, Boys' Varsity (Head)	Dana Hills HS	\$ 3,608.00	08/20/2018-
				10/25/2018
677. Rusinkovich, Todd	Football, Varsity (Asst)	San Clemente HS	\$ 3,848.00	07/28/2018-
				10/26/2018
678. Salazar, Arleen	Department Chair, English	Vista Del Mar MS	\$ 3,367.00	08/21/2018-
				06/07/2019
679. Sampson, Timothy	Newspaper Advisor, HS	Dana Hills HS	\$ 3,848.00	08/21/2018-
				06/07/2019
	Annual		\$ 3,848.00	08/21/2018-
				06/07/2019
680. Schepens, Scott	Football, JV Soph	Capistrano Valley HS	\$ 3,367.00	08/13/2018-
				11/02/2018
681. Sharar, Courtney	Cross Country, Girls' Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018-
				11/02/2018
682. Shevel, Stacy	Department Chair, Math	Vista Del Mar MS	\$ 3,367.00	08/21/2018-
				06/07/2019
683. Shults-Amon, Leesa	Director, Student Act-50%	Vista Del Mar MS	\$ 1,924.00	08/21/2018-
				12/21/2018
684. Skaff, Donald	Golf, Girls' Varsity (Head)	Tesoro HS	\$ 3,608.00	08/13/2018-
				10/19/2018
685. Smith, Nicolas	Cross Country, Girls' Varsity (Head)	Dana Hills HS	\$ 3,608.00	08/20/2018-
				11/02/2018
686. Stephens, John	Tennis, Girls' Varsity (Head)	San Clemente HS	\$ 3,608.00	07/30/2018-
				10/25/2018
687. Stirling, Brooke	Department Chair, Social Science	Vista Del Mar MS	\$ 3,367.00	08/21/2018-
				06/07/2019
688. Swenson, Casey	Volleyball, Girls' Varsity (Head)	San Clemente HS	\$ 3,608.00	07/30/2018-
				10/11/2018
689. Swenson, Elizabeth	Department Chair, Math	Dana Hills HS	\$ 4,810.00	08/21/2018-
				06/07/2019
690. Tribe, Joshua	Football, Varsity (Asst)	Capistrano Valley HS	\$ 3,848.00	08/13/2018-
				11/02/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
691. Walsh, John	Cross Country, Boys' Varsity (Head)	Aliso Niguel HS	\$ 3,608.00	08/13/2018- 11/02/2018
692. Westling, Kurt	Football, Varsity (Head)	Aliso Niguel HS	\$ 4,329.00	08/13/2018- 11/02/2018
693. Yanaura, Mark	Department Chair, Physical Ed	Vista Del Mar MS	\$ 3,367.00	08/21/2018- 06/07/2019
	Journalism/Mass Media, 50%		\$ 2,405.00	08/21/2018- 06/07/2019
694. Yanuara, Sharon	Outdoor Ed, Elem	Malcom Elem	\$ 119.00 per night	02/21/2019- 02/22/2019
695. Zegley, Kimberly	Outdoor Ed, Elem	Malcom Elem	\$ 119.00 per night	02/13/2019- 02/14/2019

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
696. Brown, McCheyne	Football, (Asst)	San Juan Hills HS	\$ 1,000.00	07/01/2018- 07/21/2018
697. Cleek, Kathryn	Athletic Trainer	Capistrano Valley HS	\$40,000.00	07/19/2018- 06/30/2019
698. Donnelly, John	Football, (Asst)	San Juan Hills HS	\$ 750.00	07/01/2018- 07/21/2018
699. Higginson, Patrick	Water Polo, Girls' (Head)	Capistrano Valley HS	\$ 3,572.00	07/01/2018- 07/31/2018
700. Homma, Kevin	Band, Jazz	Capistrano Valley HS	\$ 3,000.00	07/01/2018- 06/30/2018
701. Horton, Todd	Cross Country, Girls' (Asst)	San Clemente HS	\$ 2,200.00	07/24/2018- 11/02/2018
702. Kauo III, Joseph	Football	Dana Hills HS	\$ 1,150.00	07/01/2018- 07/30/2018
703. Lusak, Patricia	Track & Field, Varsity (Asst)	Aliso Niguel HS	\$ 285.70	05/05/2018- 06/07/2018
704. McCullough, Stephen	Football, (Asst)	San Juan Hills HS	\$ 750.00	07/01/2018- 07/27/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of August 22, 2018
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENTS @ \$10.00 PER UNIT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date</u>
705. McGinnis, Jeffrey	Band	San Clemente HS	\$10,000.00	07/01/2018-06/06/2019
706. Mitchell, Danielle	Water Polo, Girls' Varsity (Asst)	Capistrano Valley HS	\$ 2,857.00	07/01/2018-07/31/2018
707. Miyake, Darin	Baseball, (Asst)	San Juan Hills HS	\$ 1,000.00	07/23/2018-08/03/2018
708. Murphy, Kelli	Dance	Aliso Niguel HS	\$ 2,500.00	08/21/2018-06/06/2019
709. Pierce, Carrie	Water Polo, Girls' Varsity	Dana Hills HS	\$ 900.00	06/01/2018-06/30/2018
710. Riddle, Juanita	Pep Advisor	Aliso Niguel HS	\$ 600.00	07/01/2018-08/10/2018
711. Romm, Eric	Football	Dana Hills HS	\$ 575.00	07/01/2018-07/30/2018
712. Sargent, Christina	Link Crew Coordinator	Aliso Niguel HS	\$ 1,250.00	07/01/2018-06/06/2019
713. Smith, Ryan	Cross Country, Girls' (Asst)	San Clemente HS	\$ 2,200.00	07/24/2018-11/02/2018

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

Vice President Jones called the meeting to order at 4:04 p.m.

**Call to Order/
Adjourn to Closed
Session**

The Board recessed to closed session to discuss: Conference with Legal Counsel – Anticipated Litigation; Conference with Legal Counsel – Existing Litigation; Liability Claims; Conference with Real Property Negotiators; Student Readmissions; Student Expulsions; Public Employee Discipline/Dismissal/Release.

The following speaker addressed the Board:

- *Dawn Urbanek spoke regarding CHYA Free Speech/Parental Rights*

The regular meeting of the Board of Trustees reconvened to open session and was called to order by Vice President, Gila Jones at 7:08 p.m.

ROLL CALL:

Present: Trustees Bullockus, Hanacek, Holloway, Jones, McNicholas, Pritchard, Reardon.

Absent: None

The Pledge of Allegiance was led by Max Eunice.

**Pledge of
Allegiance
Permanent Record**

The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Vice President Jones made the following comments prior to adopting the agenda.

**Adoption of the
Board Agenda**

The Board Report and Exhibit of Agenda item 38 was revised by staff. The revised Board Report for Agenda item 38 can be found located in the back of the room. Also tonight, staff has requested to pull Item 31 Research Practice Partnership with University of California at Irvine and Marco Forster Middle School, staff will bring this item back at the August 22 meeting.

It was moved by Trustee Reardon, seconded by Trustee Holloway and motion carried by a 7-0 vote to adopt the Board agenda, with Item 59 to be heard after Item 56.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Vice President Jones reported the following action taken during closed session:

**President's Report
from Closed
Session Meeting**

Agenda Item #3A– Conference with Legal Counsel – Anticipated Litigation
Item 3A Item 1 No reportable action.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM**

Item 3A Items 2-8 Trustees voted 7-0 to approve staff recommendation of IDR Case

Numbers:

20180329
20180501
20180515
20180523
20190528
20180601
20180614

Agenda Item #3B – Conference with Legal Counsel – Existing Litigation

Item 3B Item 1 Trustees gave direction to staff.

Item 3B Items 2,4, and 5, Trustees voted 7-0 to approve staff recommendation on the following cases:

OAH Case Number 2017100992
OAH Case Number 2017120191
OAH Case Number 2018040282

Item 3B Item 3 Trustees voted 6-0-1 to approve the staff recommendation for OAH Case number 2018010559 Trustee Reardon recused himself.

Agenda Item #3C – Liability Claims

Item 3C Items 1-3, Trustees voted 6-0-1 to approve the staff recommendation to reject Government Claims, Case numbers:

1704721
1704803
1805021

Agenda Item #3D – Conference with Real Property Negotiators

Trustees gave direction to staff.

Agenda Item #3E – Student Readmissions

Trustees voted 5-0-2 to approve staff recommendation for Case #2017-055

Agenda Item #3F – Student Expulsions

Trustees voted 5-0-2 to approve staff recommendation for Case #2018-050

Agenda Item #3G – Public Employee Discipline/Dismissal/Release

Trustees gave direction to staff.

Agenda Item #3H – Public Employee Employment/Appointment

Trustees voted 7-0 to appoint Kenneth Ezratty, Principal, Tesoro High School.

Superintendent Vital reported on all the activities taking place throughout the District to prepare for the opening of school.

**Board and
Superintendent
Comments**

President Martha McNicholas thanked Vice President, Gila Jones for running the meeting. She encouraged everyone to take care of their skin and wear sunscreen to avoid the effects of skin cancer.

The following speakers addressed the Board:

**Oral
Communications**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

- *Michelle Ploessel-Campbell spoke regarding opening of school and PTA*

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the

motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

Vice President Gila Jones asked Trustees for items they wished to pull from the Consent Calendar. Trustee Holloway requested to submit two edits made to the June 20, 2018 minutes, Item 46 and shared corrections were available at the back of the room. Vice President Jones pulled Item 28.

It was moved by Trustee Holloway, seconded by Trustee Reardon and the motion carried by a 7-0 Roll Call vote to approve the following Consent Calendar with the exception of Item 28.

AYES:	Trustees Bullockus, Hanacek, Holloway, Jones, McNicholas, Pritchard and Reardon
NOES:	None
ABSENT:	None

Approval of donations of funds and equipment.

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2).

Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements

Approval of Award of Bid No. 1718-22, Child Safety Alert Systems Product and Installation to A-Z Bus Sales, Incorporated.

Approval of Award of Bid No. 1819-01, Weed Abatement Services to E. Stewart and Associates, Incorporated.

**Donation of Funds
and Equipment
Agenda Item 1
Purchase Orders,
Commercial
Warrants and
Previously Board-
Approved Bids
and Contracts
Agenda Item 2
Independent
Contractor,
Professional
Services, Field
Service, and
Master Contract
Agreements
Agenda Item 3
Award Bid No.
1718-22, Child
Safety Alert
Systems Product
and Installation –
A-Z Bus Sales
Incorporated
Agenda Item 4
Award Bid No.
1819-01, Weed**

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM**

Approval of Requirements for Award of South Coast Air Quality Management District (SCAQMD) School Bus Replacement Grant for the Alternative Fuel School Bus Replacement program.

**Abatement
Services – E.
Stewart and
Associates,
Incorporated
Agenda Item 5
Requirements for
Award of South
Coast Air Quality
Management
District School
Bus Replacement
Grant**

Approval of First Extension of Bid No. 1617-08, Two-Way Radio Push to Talk, Ancillary Equipment, Related Support and Maintenance with Mobile Communications Repair. Bid No. 1617-08 was awarded to the lowest responsive, responsible bidder on June 29, 2017.

**Agenda Item 6
First Extension of
Bid No. 1617-08,
Two-Way Radio
Push to Talk,
Ancillary
Equipment,
Related Support
and Maintenance
Services – Mobile
Communications
Repair**

Approval of First Extension of Bid No. 1617-19, Milk and Dairy Products with Hollandia Dairy, Incorporated. Bid No. 1617-19 was awarded to the lowest responsive, responsible bidder on April 19, 2017 for the initial term of July 1, 2017 through June 30, 2018 with optional renewal terms.

**Agenda Item 7
First Extension of
Bid No. 1617-19,
Milk and Dairy
Products –
Hollandia Dairy,
Incorporated**

Approval of First Extension of Bid No. 1718-01, Electrical Supplies and Materials with Consolidated Electrical Distributors, Incorporated. Bid No. 1718-01 was awarded to the lowest responsive, responsible bidder on June 28, 2017 for the initial term of July 1, 2017 through June 30, 2018 with optional renewal terms.

**Agenda Item 8
First Extension of
Bid No. 1718-01,
Electrical Supplies
and Materials –
Consolidated
Electrical
Distributors,
Incorporated**

Approval of First Extension of Bid No. 1718-03, Frozen, Refrigerated, Processed Commodity, Dry Food and Beverage Products and Services with Gold Star Foods. Bid No. 1718-03 was awarded to the lowest responsive, responsible bidder on June 28, 2017 for the initial term of July 1, 2017 through June 30, 2018 with optional renewal terms.

**Agenda Item 9
First Extension of
Bid No. 1718-03,
Frozen,
Refrigerated,
Processed
Commodity, Dry
Food and
Beverage Products
and Services –
Gold Star Foods
Agenda Item 10**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
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EDUCATION CENTER – BOARD ROOM

Approval of First Extension of Bid No. 1718-08, Outsource Transportation Services with American Logistics Company, LLC. Bid No. 1718-08 was awarded to the lowest responsive, responsible bidder on July 26, 2017 for the initial term of August 1, 2017 through June 30, 2018 with optional renewal terms.

**First Extension of
Bid No. 1718-08,
Outsource
Transportation
Services –
American
Logistics
Company, LLC
Agenda Item 11**

Approval of First Extension of Bid No. 1718-09, Refrigeration and Ice Machine Repair Service and Preventative Maintenance with Refrigeration Control Company, Incorporated. Bid No. 1718-09 was awarded to the lowest responsive, responsible bidder on September 13, 2017 for the initial term of September 1, 2017 through August 31, 2018 with optional renewal terms.

**First Extension of
Bid No. 1718-09,
Refrigeration and
Ice Machine
Repair Service
and Preventative
Maintenance –
Refrigeration
Control Company,
Incorporated
Agenda Item 12**

Approval of First Extension of Bid No. 1718-10, Fresh Bread and Bakery Products with Galasso's Bakery. Bid No. 1718-10 was awarded to the lowest responsive, responsible bidder on July 26, 2017 for the initial term of August 1, 2017 through July 31, 2018 with optional renewal terms.

**First Extension of
Bid No. 1718-10,
Fresh Bread and
Bakery Products –
Galasso's Bakery
Agenda Item 13**

Approval of First Extension of Request for Proposals No. 4-1718, Fresh Daily, Pre-Baked Ready to Serve Delivered Pizza Service with People First Pizza dba Domino's Pizza. RFP No. 4-1718 was awarded to the lowest responsive, responsible bidder on August 23, 2017 for the initial term of August 28, 2017 through August 27, 2018 with optional renewal terms.

**First Extension of
Request for
Proposals No. 4-
1718, Fresh Daily,
Pre-Baked Ready
to Serve Delivered
Pizza Service –
Domino's Pizza
Agenda Item 14**

Approval of Second Extension of Bid No. 1516-24, Service to Collect, Recycle, and Dispose of Solid Waste Districtwide with CR&R, Incorporated. Bid No. 1516-24 was awarded to the lowest responsive, responsible bidder on May 26, 2016.

**Second Extension
of Bid No. 1516-
24, Service to
Collect, Recycle,
and Dispose of
Solid Waste
Districtwide –
CR&R,
Incorporated
Agenda Item 15**

Approval of Second Extension of Bid No. 1516-25, Asphalt Paving, Sealcoating and Repair with Ben's Asphalt, Incorporated. Bid No. 1516-25 was awarded to the lowest responsive, responsible bidder on May 11, 2016 for the initial term of July 1, 2016 through June 30, 2017 with optional renewal terms.

**Second Extension
of Bid No. 1516-
25, Asphalt
Paving,
Sealcoating and
Repair – Ben's
Asphalt,
Incorporated**

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM**

Approval of Second Extension of Bid No. 1617-05, Fresh Produce (Fruit & Vegetables) Products and Services with Val-Pro, Incorporated, dba Valley Fruit and Produce Company. Bid No. 1617-05 was awarded to the lowest responsive, responsible bidder on September 28, 2016 for the initial term of July 1, 2016 through June 30, 2017 with optional renewal terms.

**Agenda Item 16
Second Extension
of Bid No. 1617-
05, Fresh Produce
(Fruits &
Vegetables)
Products and
Services –
Val-Pro,
Incorporated DBA
Valley Fruit and
Produce Company**

Approval of Third Extension of Bid No. 1516-03, Plumbing Services with Pacific Plumbing Company of Santa Ana. Bid No. 1516-03 was awarded to the lowest responsive, responsible bidder on June 24, 2015 for the initial term of July 1, 2015 through June 30, 2016 with optional renewal terms.

**Agenda Item 17
Third Extension
of Bid No. 1516-
03, Plumbing
Services – Pacific
Plumbing
Company of Santa
Ana**

Approval of Third Extension of Bid No. 1516-05, Fence Repairs and Maintenance with Q Fence and Fabrication, Incorporated. Bid No. 1516-05 was awarded to the lowest responsive, responsible bidder on June 10, 2015 for a term through June 30, 2016.

**Agenda Item 18
Third Extension
of Bid No. 1516-
05, Fence Repairs
and Maintenance
– Q Fence and
Fabrication,
Incorporated**

Approval to utilize the State of California Multiple Award Schedule Contract No. 3-18-70-2486K, General Services Administration Schedule No. GS-35F-0563U, and any subsequent revisions, amendments, and extensions awarded to ConvergeOne, Incorporated for the purchase of information technology goods and services, as needed by the District.

**Agenda Item 19
State of California
Multiple Award
Schedule Contract
No. 3-18-70-
2486K, General
Services
Administration
Schedule No. GS-
35F-0563uU,
Information
Technology Goods
and Services –
ConvergeOne,
Incorporated**

Approval to utilize the State of California Contract No. 1-18-23-20 A through I, Fleet Vehicles – Trucks and any subsequent revisions, amendments, and extensions awarded to Downtown Ford Sales; Elk Grove Auto Group; Freeway Toyota; Winner Chevrolet; Wondries Fleet Group; Selma Nissan; Leehan of Davis Inc. dba Chrysler Dodge Jeep Ram Kia; and Sacramento Truck Center for the purchase of fleet vehicles, as needed by the District.

**Agenda Item 20
State of California
Contract No. 1-18-
23-20 A Through
I, Fleet Vehicles –
Trucks – Various
Contractors
Agenda Item 21**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Arroyo Vista Park.	Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation for the use of Arroyo Vista Park Agenda Item 22
Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Tijeras Creek Park. Tijeras Creek Elementary School is located adjacent to Tijeras Creek Park in the City of Rancho Santa Margarita.	Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation for use of Tijeras Creek Park Agenda Item 23
Approval of Memorandum of Agreement with Imperial County Office of Education, as the Local Education Agency (LEA) for the K-12 High-Speed Network for the purposes of providing professional learning opportunities to the Technology and Information Services (TIS) department.	Memorandum of Agreement with Imperial County Office of Education Agenda Item 24
Approval of the 2017-2018 Orange County Grand Jury Report, Response.	2017-2018 Orange County Grand Jury Report, Response Agenda Item 25
Approval of the Joint Powers Agreement with the Orange County Sheriff's Department.	Joint Powers Agreement with the Orange County Sheriff's Department Agenda Item 26
Approval of the Memorandum of Understanding (MOU) with Girls Inc. of Orange County to provide a multiple-session program for middle school and high school students to address positive physical and social-emotional health.	Memorandum of Understanding with Girls Inc. of Orange County Agenda Item 27
Approval of Home Campus Service Contract to provide District student athletes and school administrators the ability to communicate with the California Interscholastic Federation.	Home Campus Service Contract Agenda Item 29
Approval of the Academic Event Contracts with Irvine Ranch Outdoor Education Center to provide an overnight outdoor science school trip aligned with grade level science standards.	Academic Event Contracts – Irvine Ranch Outdoor Education Center Agenda Item 30

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
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EDUCATION CENTER – BOARD ROOM

~~Approval of the Research Practice Partnership with University of California at Irvine and Marco Forster Middle School (MFMS) will enable MFMS to understand the reasons for the achievement gap that has been identified as existing at the school between students from different subgroups.~~

Item pulled by staff.

Approval of Agreement for Participation with the YMCA of Orange County Laguna Niguel to provide Physical Education (P.E.) Programs for Students at Concordia Elementary and Carl Hankey K-8 Schools for the 2018-2019 school year.

Approval of the Agreement for Use of Emerald Cove Outdoor Science Institute Facilities, Supplies, Equipment, and Services Public School Districts School Year 2018-2019 to provide a program and classes in outdoor science and environmental education.

Approval of the Memorandum of Understanding (MOU) with Laura's House to provide middle school and high school presentations regarding healthy relationships, dating violence, bullying, bystander intervention, healthy communication, conflict resolution, self-esteem and media literacy.

Approval of School Psychology Supervised Fieldwork Agreement with Brandman University to partner with students working toward their Pupil Personnel Services Credential (School Psychologist).

Approval of the Memorandum of Understanding (MOU) with California State University, Northridge (CSUN), Special Education Intern Program, effective upon July 26, 2018.

**Research Practice Partnership with University of California at Irvine and Marco Forster Middle School
Agenda Item 31
Agreement for participation with the YMCA of Orange County Laguna Niguel to provide a physical education program for students at Concordia Elementary and Carl Hankey K-8 Schools 2018-2019
Agenda Item 32
Agreement for use of Emerald Cove Outdoor Science Institute Facilities, Supplies, Equipment, and Services Public School Districts School Year 2018-2019
Agenda Item 33
Memorandum of Understanding with Laura's House
Agenda Item 34
School Psychology Supervised Fieldwork Agreement with Brandman University
Agenda Item 35
Memorandum of Understanding (MOU) with California State University, Northridge (CSUN), Special Education Intern**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

Approval of Purchase Agreement with Solution Tree, Inc. to provide speakers, Brian Butler, Jennifer Deinhart, and Jon Yost (“Associate”), to disseminate information on the Topic of *PLC at Work* on Districtwide Elementary Professional Growth Day August 16, 2018.

**Program
Agenda Item 36
Purchase
Agreement –
Solution Tree, Inc.
Agenda Item 37**

Approval of the Amendment to the Advancement Via Individual Determination (AVID) College Readiness System Services and Products Agreement for AVID Elementary and Secondary Membership.

**Amendment to the
Avid College
Readiness System
Services and
Products
Agreement**

Approval of the SOCCCD Student Field Work/Observation Agreement with South Orange County Community College District, effective August 1, 2018.

**Agenda Item 38
SOCCCD Student
Field Work/
Observation
Agreement with
South Orange
County
Community
College District
Agenda Item 39**

Acceptance of Williams Settlement Legislation Uniform Complaint Fourth Quarter Report. Board Policy 1312.4, *Williams Uniform Complaint Procedures*, mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety.

**Fourth Quarter
Report – Williams
Settlement
Legislation
Uniform
Complaint**

Approval of the revised Certificated Management salary schedule. The total estimated fiscal impact of this agreement is approximately \$83,000 annually.

**Agenda Item 40
Recommendation
of Revised
Certificated
Management
Salary Schedule
Agenda Item 41**

Approval of the activity list for employment, separation and additional assignments of classified employees.

**Resignations/
Retirements/
Employment -
Classified
Employees
Agenda Item 42**

Approval of the activity list for employment, separation and additional assignments of certificated employees.

**Resignations/
Retirements/
Employment -
Certificated
Employees
Agenda Item 43**

Approval of the revised March 14, 2018 Special Board Meeting minutes.

**School Board
Minutes**

Approval of the June 20, 2018 Special Board Meeting minutes.

**Agenda Item 44
School Board
Minutes**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM
Agenda Item 45

Approval of the June 20, 2018 Regular Board Meeting minutes.

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

The following speakers addressed the Board:

- *Kathleen Daugherty spoke on behalf of an MOU with Oxford Preparatory Academy*
- *Joseph W. Haney III spoke on behalf of an MOU with Oxford Preparatory Academy*
- *Kevin Mueller spoke on behalf of an MOU with Oxford Preparatory Academy*

It was moved by Trustee Reardon and seconded by Trustee Holloway and motion carried by a 7-0 vote to adopt the Memorandum of Understanding with Oxford Preparatory Academy.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Vice President Jones asked for advisement from Superintendent, Vital on Agenda Item 49.

This item was withdrawn from the Agenda by Superintendent, Kirsten Vital.

Vice President, Jones recognized Tim Brooks, Interim Associate Superintendent, Human resource Services to present this item.

It was moved by Trustee Reardon and seconded by Trustee Holloway to waive the second reading of Board Policy 4305 and motion carried by a 7-0 vote.

It was moved by Trustee Holloway and seconded by Trustee Reardon and motion carried by a 7-0 vote to adopt First Reading - Board Policy 4305, Teaching Assistant Principals.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon

**School Board
Minutes
Agenda Item 46
Memorandum of
Understanding
with Oxford
Preparatory
Academy
Agenda Item 48**

**Resolution No.
1819-02, Final
Decision on
Revocation of
Oxford
Preparatory
Academy Charter
Pursuant to
Education Code §
47607 (E) and
California Code
Of Regulations,
Title 5, § 11968.5.2
(Enclosure)
Agenda Item 49
First Reading -
Board Policy 4305,
Teaching
Assistant
Principals
Agenda Item 50**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

NOES: None
ABSENT: None

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

**First Reading –
Board Policy
5143.2, Alcohol
and Other Drugs
Agenda Item 51**

It was moved by Trustee Reardon and seconded by Trustee Hanacek to waive the second reading of Board Policy 5143.2 and motion carried by a 7-0 vote.

It was moved by Trustee McNicholas and seconded by Trustee Holloway and motion carried by a 7-0 vote to adopt First Reading – Board Policy 5143.2, Alcohol and Other Drugs.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

**First Reading –
Board Policy 0410,
Nondiscrimination
in District
Programs and
Activities
Agenda Item 52**

It was moved by Trustee Holloway and seconded by Trustee Reardon to waive the second reading of Board Policy 0410 and motion carried by a 7-0 vote.

It was moved by Trustee Reardon and seconded by Trustee McNicholas and motion carried by a 7-0 vote to approve First Reading – Board Policy 0410, Nondiscrimination in District Programs and Activities.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

**First Reading –
Board Policy 5180,
Nondiscrimination
Agenda Item 53**

It was moved by Trustee Reardon and seconded by Trustee McNicholas to waive the second reading of Board Policy 5180 and motion carried by a 7-0 vote.

It was moved by Trustee Reardon and seconded by Trustee Holloway and motion carried by a 7-0 vote to approve First Reading – Board Policy 5180, Nondiscrimination.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

**First Reading –
Board Policy 5183,
Sexual
Harassment
Agenda Item 54**

Trustees gave direction to staff to bring item back for a Second Reading.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

It was moved by Trustee Reardon and seconded by Trustee Holloway to waive the second reading of Board Policy 6112 and motion carried by a 7-0 vote.

**First Reading –
Board Policy 6112,
School Day
Agenda Item 55**

It was moved by Trustee Reardon and seconded by Trustee McNicholas and motion carried by a 7-0 vote to approve First Reading – Board Policy 6112, School Day.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones,
McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Vice President, Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

Trustees gave direction to staff to bring item back for a Second Reading.

Vice President, Jones recognized Joshua Hill, Assistant Superintendent, Curriculum and Instruction, Secondary Education, to present this item and answer any questions Trustees may have regarding this item.

This was an information item only and no Trustee action was necessary.

**First Reading –
Board Policy
6145.3,
Publications
Agenda Item 56
Update –
Comprehensive
Sexual Health
Curriculum
Implementation
Agenda Item 59**

- *Kelvin Ervais spoke regarding Sexual Health Curriculum*
- *Riley Goodfellow spoke regarding Sexual Health Curriculum*
- *Jack Hartstein spoke regarding Sexual Health Curriculum*
- *Jill Halbert spoke regarding CHYA*
- *Jennifer Ponce spoke regarding CHYA*
- *Megan Moyer spoke regarding CHYA*
- *Kelli Bourne spoke regarding CHYA*
- *Lucy Law spoke regarding Sexual Health Curriculum*
- *Sam Newman spoke regarding Sexual Health Curriculum*
- *Landon Russell spoke regarding CHYA*
- *Juli Stowers spoke regarding CHYA*
- *Jessica Geyer spoke regarding CHYA*
- *Samantha Eden spoke regarding CHYA*
- *Michele McNutt spoke regarding CHYA*
- *Laura Kanter spoke regarding CHYA*
- *Luciana Benzan spoke regarding CHYA*
- *Tor Des Roches spoke regarding CHYA*
- *Joyce Swaving spoke regarding Healthy Students*
- *Scott Rhinehart spoke regarding CHYA*
- *Andrea Dustin spoke regarding Sexual Health Curriculum*
- *David Silver-Westrick spoke regarding Sexual Health Curriculum*
- *Michele Ploessel-Campbell spoke regarding CHYA*
- *Barbara Scheinman spoke regarding Sexual Health Curriculum*
- *Anne Hughitt spoke regarding Sexual Health Curriculum*
- *Gina Fetta spoke regarding Sexual Health Curriculum*
- *Sharon Jeltema spoke regarding Sexual Health Curriculum*
- *Cyndi Wright spoke regarding Sexual Health Curriculum*

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 25, 2018
EDUCATION CENTER – BOARD ROOM

- *Sam Hahn spoke regarding CHYA*
- *Leslie Zieminski spoke regarding CHYA*
- *Christee Draper spoke regarding Sexual Health Curriculum*
- *Robert Hellewell spoke regarding Sexual Health Curriculum*
- *Christine Roy spoke regarding Sexual Health Curriculum*
- *Kirsten Freska spoke regarding Sexual Health Curriculum*
- *Jamie Swanson spoke regarding Sexual Health Curriculum*
- *Amanda Bourne spoke regarding Sexual Health Curriculum*

Vice President, Jones recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

This was an information item only and no Board action was necessary.

Vice President, Jones recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

This was an information item only and no Board action was necessary.

**Resolution No. 1819-01, Request for Waiver – Exemption from Universal Meal Service
Agenda Item 57
Financing Results for the Pacifica San Juan Community Facilities District
Agenda Item 58**

ITEMS PULLED FROM CONSENT CALENDAR

It was moved by Trustee McNicholas and seconded by Trustee Holloway and motion carried by a 7-0 vote to approve Broadening the Course of Study – New Secondary Course, Student Leadership as a pilot at Dana Hills High School.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones, McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

**Broadening the Course of Study – New Secondary Course, Student Leadership
Agenda Item 28**

It was moved by Trustee McNicholas and seconded by Trustee Hanacek to adjourn the meeting. The motion carried 7-0.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones, McNicholas, Pritchard and Reardon
NOES: None
ABSENT: None

Adjournment

Vice President, Jones announced the meeting adjourned at 10:57 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Colleen Hayes, Manager II, Superintendent's Office

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Kirsten M. Vital, Superintendent

Date: August 22, 2018

Board Item: Presentation Regarding Student and Organizational Accomplishments During
2017-2018 School Year

HISTORY

Historically, District staff present accomplishments from the previous school year, along with goals for the upcoming school year to Trustees during a presentation to the Board.

BACKGROUND INFORMATION

As we prepare to open school, staff would like to present and celebrate accomplishments of the 2017-2018 school year during a presentation to the Board. 2018-2019 District goals will be presented at a future meeting.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration a presentation regarding student and organizational accomplishments, including the creation of new systems, and improvement of operational efficiencies, during the 2017-2018 school year.

FINANCIAL IMPLICATIONS

There is no fiscal impact.

STAFF RECOMMENDATION

It is recommended the Board President recognize Kirsten M. Vital, Superintendent and the Executive Cabinet to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

PREPARED BY: Kirsten M. Vital, Superintendent

Capistrano Unified School District

*2017-18 School Year
Student and Organizational Accomplishments*



Capistrano Unified at a Glance

- 63 school campuses
- 47,000+ students
- Over 5,000 full-time and part-time employees
- 97 percent graduation rate
- More than 4 million sq. ft. of building space



Wildly Important Goals (WIGs)

Teaching and Learning

Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students

Communication

Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions

Facilities

Optimize facilities and learning environments for all students

We're Preparing Students for a Rapidly Changing World

- Our **Science, Technology, Engineering and Mathematics (STEM)** programs are preparing the next generation for innovative careers
- Seven schools serve as **pilot learning academies**, transforming educational programs through progressive themes and collaborative teaching practices
- In our **College and Career Advantage Program**, industry and government partnerships allow students to learn from successful entrepreneurs and seasoned policymakers right here in Orange County to explore career pathways that lead to college and career success

Post-Secondary Success

- Nearly 4,000 graduated at the end of the 2017-18 School Year
- Attending universities such as Berkeley, Brigham Young, Cal States, Harvard, Princeton, Saddleback, UC's, Yale -- to name a few
- Pursuing careers in Engineering, Law, Automotive Tech, Nursing, Architecture, Forensic Science, Theater -- over 28 pathways
- Attending Military Academies and creating plans for independent living

AP District Honor Roll

Capistrano Unified named on the College Board's Eighth Annual AP District Honor Roll for expanding access to AP classes and increasing the percentages of students scoring a 3 or higher on AP exams.

- In 2016-17, 9,160 AP exams were taken, an increase of over 300 from the previous year
- In 2016-17, students passed with a score of three or higher, on 79% of AP exams which represents a 1% increase from 78% in 2015-2016.
 - This equates to 7,267 exams passed in 2016-2017 compared to 6,872 exams passed in 2015-2016.
 - Passing an exam means students are eligible to receive college credit for those courses, thereby reducing length of time to degree.

Futureology

One-on One College & Career Counseling Appointments

- More than 650 appointments, representing a 20% increase
- 37 First Generation Appointments
- 24 Spanish Speaking Appointments

Events (In-Person and Web-Based)

- Hosted over 60 college and career workshops – Increased 30% year over year
 - 10 Events with Spanish translation or All in Spanish (193 Spanish speaking attendees)
- 5,200+ attendance/impressions – Increased 22% from prior year

Recognitions

- 1,755 Golden State Seal Merit Diploma and 821 Seal of Biliteracy awarded to graduates of 2017-18

Futureology: College-Bound



Social Emotional Supports for Young People

Elementary Data Highlights

- Classroom Presentations: 4,137
- Lunchtime Workshops: 222
- Group Counseling Sessions: 1,486
- Individual Counseling: 4,128
- Conflict Mediations: 101
- Suicide Risk Assessments 101

Middle School Data Highlights

- Classroom Presentations: 1,225
- Lunchtime Workshops: 133
- Group Counseling Sessions: 276
- Individual Counseling: 7,132
- Conflict Meditations: 720
- Suicide Risk Assessments: 351

High School Data Highlights

- Classroom Presentations: 206
- Lunchtime Workshops: 58
- Group Counseling Sessions: 131
- Individual Counseling: 5,452
- Conflict Meditations: 65
- Suicide Risk Assessments: 203

Social Emotional Supports for Young People

- Suicide Prevention and Postvention
 - Policy
 - Protocol
 - Task Force
- School Counseling Core Curriculum Action Plan
 - Respecting differences
 - Emotion management
 - Managing test anxiety
 - Coping with peer pressure
 - Bullying
 - Suicide prevention - Beginning in 7th grade

Student Support Services

- Designed Multi-Tiered System of Supports Vision
 - Worked collaboratively with Education Services
- Identified early reading intervention for K-3 students in Academic Tiers 1 and 2 of MTSS
 - Worked collaboratively with Education Services
- Developed and facilitated a variety of trainings for special education teams and administrators
 - Including Crisis Prevention Intervention (CPI)

Student Support Services

- Grand opening of CUSD Family Resource Center - May 2018
- Launched Master Teacher (Paraeducator Online Training)
 - 132 Para-educators trained with modules on Master Teacher
- Launched S3 Google Classroom
 - Includes school resources and timely information with 304 District employees participating
- Initiated mandatory onboarding training for all newly hired aides
 - Worked collaboratively with Human Resource Services (HRS)
- Designed a position control system to enhance recruitment, assignment and retention
 - Used collaboratively with HRS and Business Services
 - Completed comprehensive audit of approximately 785 aides Districtwide

College & Career Advantage

- 65 percent of High School students are enrolled in CTE
- 814 students are earning college credit
- 41 courses are UC a-g courses (up from 6 in 2015)
- 21 courses are honors weighted (up from 0 in 2015)
- 3,966 Middle School students enrolled

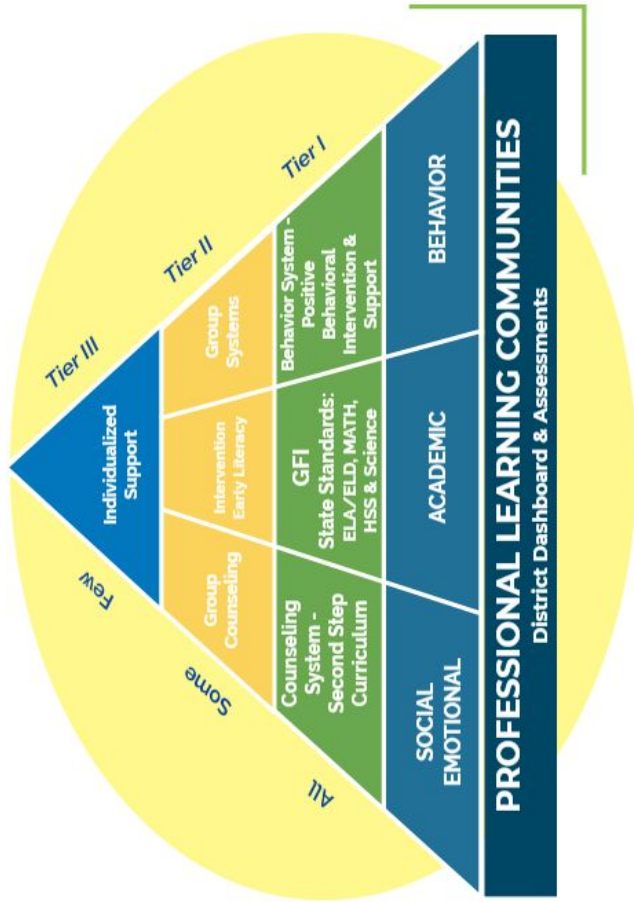
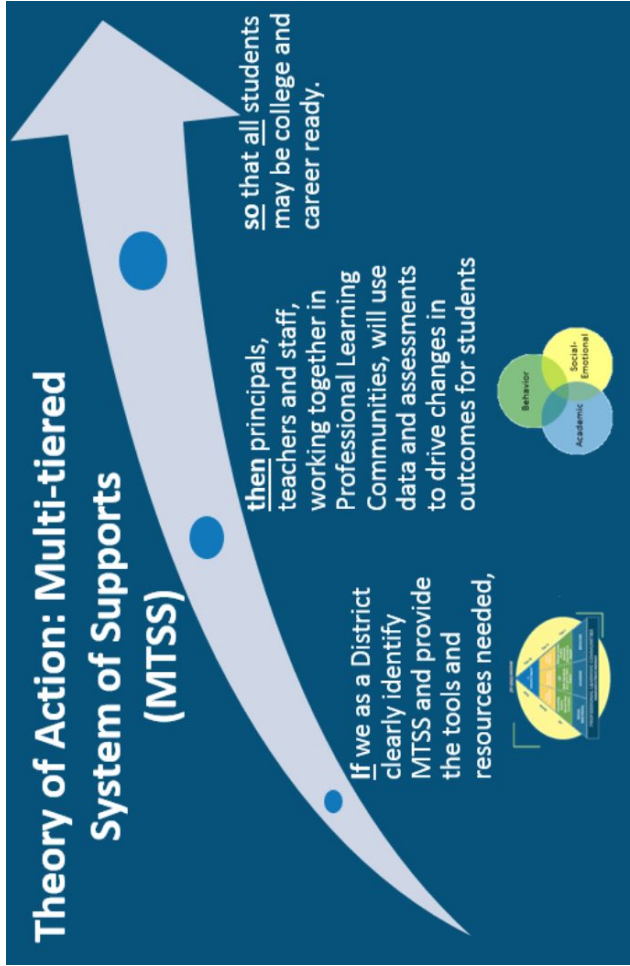
High School	2015-16	2016-17	2017-18
ANHS	1,427	1,992	2,058
CalPrep			89
CVHS	1,136	1,532	1,652
DHHS	1,680	1,987	2,186
SERRA	150	47	137
SCHS	1,072	1,727	1,456
SJHHS	1,541	1,697	1,768
THS	699	937	1,356
HS Totals	7,705	9,919	10,702

Career Technical Education

- Incentive Grant
 - 31 new computer labs
 - 3 engineering labs
 - 11 new middle school CTE labs
 - Culinary arts lab
- Developed Middle School CTE introductory pathway courses with approximately 3,700 students participating
- Increased high school enrollment in CTE pathway courses by 8% from 10,523 to 11,369
- Increased business and industry partnerships by 28% to 352 partners
- Increased opportunities for students to:
 - Earn college credit through articulation/dual credit to 67 courses
 - Enroll in CTE Honors weighted courses by offering 21 courses
 - Earn industry recognized certificates in multiple programs
 - 79 students earned the Department of Labor OSHA 10 certification
 - 8 students earned the CompTia A+ certification
 - 240 students earned their AHA CPR BLS certification
 - 4,320 students earned an Industry Recognized Career Certificate

Curriculum & Instruction and Student Support Services

- Development of Theory of Action tied to a graphical representation of one system of Multi-Tiered System of Supports (MTSS) to improve outcomes for all students



Curriculum & Instruction

- Professional Learning Community (PLC) Implementation
 - Developed capacity of every site leadership team in leading their PLC commitments
 - All teachers received 1 full day to deepen understanding of effective PLC implementation
 - Provided 2 Instructional Leadership Team collaboration days of learning
 - Teams were introduced to Plan, Do, Study, Act (PDSA) process to support PLC protocol development
 - Principals read and debriefed *Learning by Doing* through a Districtwide book study
 - Developed a PLC Guiding Coalition team made up of teachers, principals, District leadership, and CUEA leadership
 - PLC implementation Committee Year 2 focused on “Building Capacity” support for department and grade level leaders

Curriculum & Instruction

- Professional Learning Community (PLC) Implementation (continued)
 - Districtwide PL days focused on PLCs provided learning to over 2,000 teachers
 - Resulted in 90% satisfaction rate
 - PLC Team Drive created with all resources needed to lead PLC process at school site
 - PLC Webpage developed as a resource for teachers, including templates, forms, articles, etc.

Curriculum & Instruction

- Implemented new ELA/ELD textbooks and curriculum providing training and support to over 1,000 elementary teachers
- Local Control Accountability Plan (LCAP)
 - Engaged a variety of stakeholders during 24 meetings to review metrics, actions and services, and to develop the 2018-19 LCAP
- Ten middle schools were provided additional sections to offer math support classes
 - 65% of students saw increases in their math GPA over the previous school year
- Each CapoForward school and four additional elementary sites received training from Discovery Education and began implementation of STEM learning experiences on their campuses
 - Each school created an Innovation Lab or Maker Space
- Extended Day Kindergarten (EDK)
 - Created an EDK Committee in collaboration with CUEA that worked through the process of communicating with all stakeholders, clarifying needs, working to solve those needs, and coming up with solutions for a successful pilot in 2018-19

Early Childhood Programs

- Achieved the top rating of five star with the state of California and Orange County demonstrating the highest quality preschool educational programs
- Served over 1,900 children birth through five years of age
 - Providing weekly school readiness skills and early intervention services



Athletics

Aliso Niguel High School

- 11 League Champion Programs
- 24 programs participated in the CIF playoffs
- 2 individual/relay CIF championships and 1 CIF team championship
- 4 programs participated in the CIF State

Capistrano Valley High School

- 6 League Champion Programs
- 1 CIF Championship Program

Dana Hills High School

- 6 League Champion Programs

San Clemente High School

- 11 League Champion Programs

San Juan Hills High School

- 5 League Champion Programs

Tesoro High School

- Boys' Volleyball ranked #5 in Orange County; their highest ranking



Student Safety

- Conducted 37 campus safety walk-throughs
- Provided 38 safety presentations to parents and staff
- Updated the District safety training DEE video (Deny Access, Evade, Engage)
- Developed and updated Discipline Handbooks for each grade level
- Updated dress code policy, practices and training Districtwide



Student Safety

- Safety Drills
 - Evacuation/Fire Drills
 - Elementary Schools - Once per month
 - Middle Schools - Four times per year
 - High Schools - Twice per year
 - Drop, Cover and Hold Drills
 - Elementary Schools - Once per quarter
 - Middle and High Schools - Once per semester
 - National Incident Management Systems (NIMS) Drills
 - All CUSD Schools - Once per year
 - Lockdown Drills
 - All CUSD Schools - Twice per year
 - Include the “Deny Access, Evade and Engage” (DEE) Protocol
 - All schools equipped with Emergency Trauma Kits

Human Resource Services

- Recruitment pools for teaching positions began in February 2018 - Early recruitment resulted in over 130 contracts signed for new teachers before June 30, 2018
- Strengthened relationships with multiple universities through site visits and hiring workshops
- Personnel records converted from paper to electronic filing for increased efficiency and accuracy
- Reached contractual agreements with all bargaining units
- Increased communication with bargaining units through joint newsletters



Human Resource Services

Increased Completions of Evaluations (Examples)

- Increased number of Classified evaluations completed Districtwide
 - Received 1,627 classified evaluations in the 2017-18 school year
 - 325 more than were received in 2016-17
- 561 of 563 expected certificated evaluations received in HRS
- 100% of principal evaluations due were completed for the 2017-18 school year

Classified Employee Recruitment

- 187 recruitments
- 42 external candidates hired into full-time positions
- 232 external candidates hired into positions under 40 hours per week
- 84 current employees were promoted into a higher classification
- 62 current employees applied and accepted positions with more working hours

Certificated Employee Recruitment

Elementary Teacher Recruitment

1057 Applicants through EdJoin for all elementary teaching positions

Secondary Teacher Recruitment

819 applicants

Itinerant Staff (Speech Pathologists, Special Education [Home/Hospital], Art, Counselors, Physical Education, Instructional Coaches and Special Education [Visually Impaired])

421 applicants

Employee Recognition

Teachers of the Year

- David Pino – High School
- Susan Peterson – Middle School
- Carol Cutkomp – Elementary School

2018 Classified Employee of the Year

- Alberto Soto – Maintenance and Operations – Custodian IV – Tesoro High School
- Denise Caras – Transportation – Dispatcher – Transportation
- Rodrigo Rangel – Support Services and Security – Campus Supervisor – Don Juan Avila Middle School
- Jose (Luis) Sanchez – Child Nutrition – Storekeeper/Delivery Driver – District Office – Food Service
- Nancy Kuhlmann – Office and Technical – Elementary School Clerk – Castille Elementary School
- Valerie Flaherty – Para-Educator and Instructional Assistance – Independent Facilitator – Las Flores Middle School

California School Counselor of the Year

- Kathy Pelzer

Orange County Department of Education Counselor of the Year

- Patricia Calkins
- Alexis Goddard

CCA Teacher of the Year

- Katherine Amoukhteh

Vex Robotics Teacher of the Year

- Nona Reimer

Monthly Special Education Para-educator Recognition Awards

February - Canyon Vista:

- Ann Garrett
- Lacy Robinson
- Mindy Stein

March - Bergeson:

- Evangelina Duenas
- Janice McMaster
- Pam Tambakis
- Sue Handfield

April - IF Floaters:

- Samar Hussein
- Susan Lynch

June - ENF:

- 43 employees

Professional Learning

- Three Day All CUMA Leadership Retreat inspired and energized District leaders around consensus to the Six Critical Questions and Rally Cry
 - Mid-Year All CUMA Check-in reinforced clarity around District priorities
- Conducted Speed of Trust training with 22 District leaders to become Certified facilitators
- 10 AVID Seniors received scholarships for a record-setting \$125,000 at the 2018 Orange County AVID Senior Standout (improved from \$72,000 in 2017)
 - In addition, 86% of AVID Seniors completed A-G requirements and 71% accepted to a four year college
 - SCHS approaching demonstration status, 10/12 schools are AVID certified (improved from 6 in 2015)

Professional Learning

- Trained all Principals and District Instructional Leaders in the Reflective Learning Walk (RLW) process through Leverage Learning
- Trained all Assistant Principals in the RLW process internally while conducting PK-12 visits at the Elementary, Middle, and High Schools
- Provided learning workshops to administrators on a variety of topics such as evaluations, difficult conversations, and IEP facilitation.

Business Services

- Fiscal Services & Purchasing/Graphic Arts
- TIS
- Insurance
- Transportation
- Food & Nutrition Services



Fiscal Services & Purchasing/Graphic Arts

- Implemented new business system for Finance and Human Resource management
 - Integrated with the Orange County Department of Education
 - Reduces time required for year-end close processes
- Implemented online purchase requisitions (PR's)
 - Transition from paper PR's to fully integrated online system
 - Reduction of "travel time" and processing time for PR's - Increases efficiency and accuracy
- Copier RFP for Districtwide printers and copiers saving over \$600,000 per year - 1,300 copiers and printers installed over the summer
- Graphic Arts new Ricoh equipment - Reduced processing time for faster customer service
- Implemented monthly attendance sheet for hourly workers
 - Saves hundreds of pages of timesheets each month - Increases efficiency

TIS - Technical Services

- Added 18 new CTE Middle School labs
- Successfully navigated three E-Rate audits - Federal program that provides CUSD \$154 per student to spend across five years as matching funds for Network Infrastructure and Internet Access
- Anticipating Category Two Funding - Data Cabling, Wireless Access Points, Switches and Routers
- Closed 23,947 RADAR tickets
- Reduced average ticket close time from 4.3 days to 3.99 days
- Refreshed 5,000 Chromebooks across High Schools
- Added 1,040 new Chromebooks for ELA adoption

TIS - Technical Services

- Migrated entire District to Microsoft Office 365 cloud email - Benefits include:
 - Offers access to email from any device in any location that provides internet access - Results in more efficient and productive team members
 - Decreased cost and maintenance
 - Increased storage - Allows users to more readily store important messages without the need to constantly archive or curate
 - Increased security
 - Broader scope of threat intelligence
 - Greater automation and decreased human intervention
 - Improved anomaly detection due to uniformity and simplicity
 - Software updated on a regular basis

TIS - Information Systems

- Moved 100% of District staff to Aeries web - 763 staff transitioned
- Conducted 41 training sessions to ensure 100% of staff using AERIES were comfortable with the web system
- Continued supporting Business and HR system transition with multiple training opportunities and help desk options
- Developing dashboards for sharing academic performance results

TIS - Educational Technology

- Redesigned entire District website
- Conducted 25 training opportunities for sites and departments to learn new website design
- Conducted 12 Districtwide training opportunities on the Digital Literacy embedded in the new K5 report card
- Conducted STEM field trips and created curriculum for the 8 #CapoInnovation schools with Innovation Labs
- Created and curated Districtwide Next Generation Science Standards (NGSS) curriculum in conjunction with Discovery Education #DE11 teachers
- Trained 1,642 teachers on various digital literacy and technology integration topics

Insurance

- Approximately 4% fewer claims in 2017-18 from 278 to 266 (estimated)
- Average Incurred cost per claim dropped from \$11,472 in 2013-14 to \$7,642 in 2017-18
- Litigated claims dropped from 4.7% to 3.0% from 2016-17 to 2017-18

Transportation

- Awarded grant for 15 buses worth \$3.2 million of which CUSD pays \$369,000
 - Grant provides \$210,000 for CNG expansion
- Awarded grant from ASCIP for GPS upgrade
 - Includes tablets for inspections and 3 years of subscriptions worth \$133,000
- Online bus pass renewal system expedited
 - 1,000 passes issued by June 3
 - Estimated 2,000 passes will be issued before mid-August
 - Collaboration with Food & Nutrition Services on free passes - Reduces the possibility of fraudulent applications
 - Increased full payment passes and reduced the free and reduced claims - Resulted in \$76,000 in extra revenue
- 3,306 field trips in 2017-18
 - 76% of trips covered using CUSD buses
 - 213 of the trips were in the final week of school
 - Of those, only 21 needed to be contracted out
 - Using CUSD buses rather than outside vendors saves money

Food & Nutrition Services

- Elementary Vegan and Gluten-Free Menus
 - 1,800 vegan entrees served monthly
 - 1,400 gluten-free entrees served monthly
- March 2018: Move to Organic Produce
 - 55,200 apples served monthly
 - 38,640 oranges served monthly
 - 44,160 baby carrots served monthly
 - 5,200 pears served monthly



Food & Nutrition Services

- Lunch participation rate held steady at 24%
 - 11,351 lunches served on average daily
- Breakfast participation rate increased from 7% to 9%
 - Added 3 new school breakfast programs bringing the District total to 40 breakfast programs
 - 4,254 breakfasts served on average daily
- Lunch and Breakfast satisfaction
 - “Like a lot” increased from 2016-2017 to 2017-2018 school year
 - Breakfast from 41% to 60%
 - Lunch from 40% to 57%
 - “Do not like” decreased by half from 2016-2017 to 2017-2018 school year
 - Breakfast from 12% to 5%
 - Lunch from 12% to 6%

Maintenance & Operations

- Total completed M&O work orders: 19,315
 - Average days to complete all M&O work orders: 26
 - M&O has reduced work order turnaround time from a reported 35 days in 2016-17 to 26 days in 2017-18
- Created SchoolDude requester survey via Google Survey and improved overall customer service rating by 5 points from 68% to 73%
 - Rating scale: Exceptional, Good, Fair, Poor, Needs Improvement
 - Exceptional: 68.2% of respondents
 - Good: 25.5% of respondents


Construction

- SJHHS 24 Classroom Addition
 - Construction began June 2016 and was completed August 2017
- SCHS 24 classroom Addition
 - Construction began October 2016 and was completed August 2017
- Newhart and ANHS Stem Building Planning
 - In planning stages with WLC Architects
 - Construction anticipated to begin Spring 2019
- Construction and Completion of THS 24 Classroom Building July 2018
 - Interim housing phase completed August 2017
 - Construction began June 2017 and will open August 2018
- Construction and Completion of Esencia K-8 School by July 2018
 - Construction began April 2017 and will open August 2018


Energy

- Completion and implementation of Energy Expenditure Plan Status for Proposition 39 Program
 - Phase 1 (Exterior LED Lighting) - Installed at all High Schools
 - Phase 2 (Installation of Energy Management System for HVAC) - Installed at 5 High Schools
 - Phase 3 (Installation of Energy Management System and Exterior LED Lighting) - Installed at 10 Elementary, Middle and K-8 sites
 - The project has reached 50% completion, and is on track for 100% completion by October 2018.
- Reduced Kilowatts per hour (KW) usage between 4% and 11% at the 6 High Schools. (Between June 17-June 18)


#CUSDProud




41
California
Distinguished
Schools




**11 National Blue
Ribbon Schools**



36
California
Business Honor
Roll Schools



2
California Gold
Ribbon Schools



19 Golden Bell winning programs

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Carlos Chicas, Director II, Transportation

Date: August 22, 2018

Board Item: Compressed Natural Gas Fueling Station Performance Update

HISTORY

The District officially opened its compressed natural gas (CNG) filling station in September 2016. The District is committed to reducing its carbon footprint. The District currently owns 25 compressed natural gas school buses and was recently awarded an additional 15 buses at very little cost to the District. With expansion of the CNG fleet, the District will need to add additional slow fill dispensers. Air Quality Management District (AQMD) grant funds and California Energy Commission (CEC) monies will help subsidize the expansion.

BACKGROUND INFORMATION

The station has streamlined the fueling process and saved in fuel and labor costs, allowing the District to redirect those funds to the classroom. At the July 25, 2018 Board meeting, Trustees requested an update on the performance of the CNG station. The report prepared highlights cost savings as it relates to fuel, labor and vehicle performance costs.

CURRENT CONSIDERATIONS

This information is provided to Trustees as requested.

FINANCIAL IMPLICATIONS

Savings of over \$175,000 per year have been realized in fuel and labor costs.

DATA or OTHER INFORMATION

Details of the savings are contained in the attached comparison report.

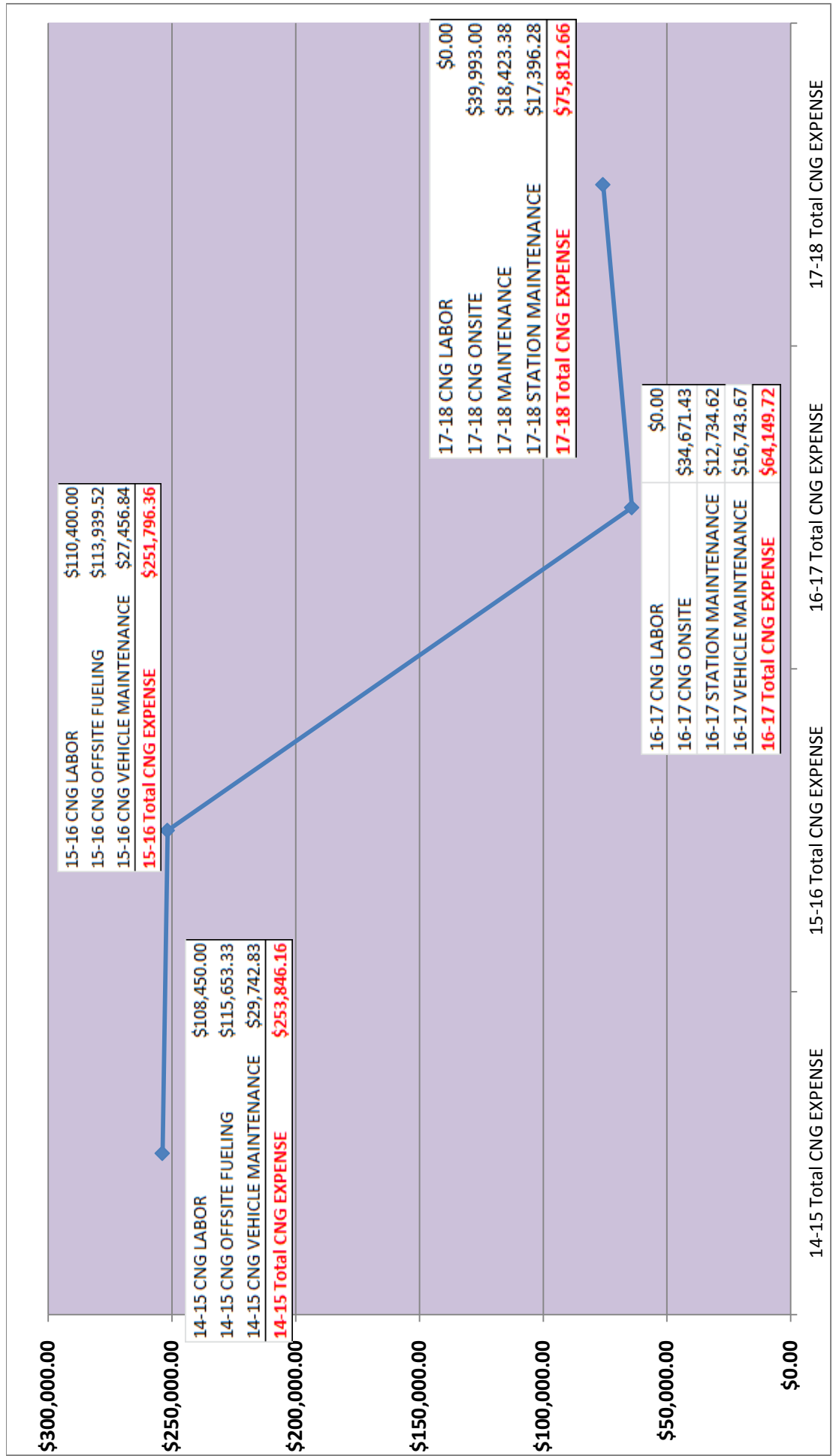
STAFF RECOMMENDATION

This is an information item only and no action is needed.

PREPARED BY: Carlos Chicas, Director II, Transportation

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CNG FOUR YEAR COST COMPARISON



CNG Station began full operation September 2016. Using the 2014-15 and 2015-16 Fiscal Years as a cost baseline, the District realized savings amounting to approximately \$188,672 in FY 2016-17 and another \$177,009 for a to-date-total-savings of approximately \$365,681. The Transportation Department anticipates even greater savings once the 15 new CNG buses circulate, as these units will replace very old, high pollutant, high volume diesel consuming buses.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Date: August 22, 2018

Board Item: Demonstration of OpenGov Website

HISTORY

As Trustees discussed the elimination of pay-as-you-go monies collected from the Community Facilities Districts, Trustees requested a way to increase transparency of prior expenditures using CFD funds. In September of 2016, staff began working with OpenGov to develop a transparency portal.

BACKGROUND INFORMATION

The first step in demonstrating transparency in the area of Community Facilities District expenditures was to develop a spreadsheet containing more details of expenditures going back more than twenty years. This project took several months and once completed was converted into a file that could be uploaded to the OpenGov website that provided a simple means for the public to view this data. The project was then expanded to include all other District financial data along with facilities information.

CURRENT CONSIDERATIONS

Staff will present a brief overview of what information is contained on the OpenGov website and what the anticipated use will be in the future.

FINANCIAL IMPLICATIONS

There are no financial implications to this item.

STAFF RECOMMENDATION

This is an information presentation only and no Board action is necessary.

PREPARED BY: Philippa Townsend, Assistant Superintendent, Fiscal Services

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

August 22, 2018

DEMONSTRATION OF OPENGOV WEBSITE

There is no exhibit for this Board agenda item.

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent, Education Services

Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: August 22, 2018

Board Item: Designation of Title I Schools 2018-2019

HISTORY

The purpose of Title I, Part A federal funding is to improve the academic achievement of students who are disadvantaged. Schools are identified for Title I funding based on the school's annual free and reduced price meal percentage taken in October on California Basic Educational Data System (CBEDS) day and certified through California Longitudinal Pupil Achievement Data System (CALPADS) in December. Schools are ranked by grade span from highest to lowest percentage. Schools above 75 percent are required to receive Title I funding. Currently, District schools above 45 percent receive Title I funding, as reflected in the Exhibit. Schools cannot be skipped to fund lower percentage schools.

BACKGROUND INFORMATION

Title I schools can operate schoolwide programs and make expenditures that benefit the entire school if the school's low-income percentage is at or above 40 percent. The Title I allocation that the District receives will remain the same no matter how many schools are designated since the allocation is based on the census for the entire District boundary.

Principals of Title I schools have indicated that the allocation of Title I funds has provided the opportunity to implement various programs and services which provide not only academic support, but also social emotional and behavioral support to increase student outcomes. Some examples of actions and services include class size reduction, extra teachers to avoid combination classes, supplemental staff such as additional counselor time and instructional assistants, and Chromebooks and other technology hardware across all grade levels.

Due to the sanctions imposed on some Title I schools in Program Improvement under the former No Child Left Behind (NCLB) legislation, some people may perceive Title I as having a negative connotation. Under the current Every Student Succeeds Act (ESSA) legislation, the former Program Improvement sanctions have been eliminated and the focus is on growth and technical assistance rather than punitive measures seen under the former NCLB.

CURRENT CONSIDERATIONS

The October 2017 CBEDS count showed Carl Hankey and Palisades Elementary Schools had a low-income percentage of 43.9 percent and 43.15 percent respectively. They are both in the range of potential identification as a Title I school. In October, 2018 when the CBEDS enrollment and low-income percentages are taken and certified by CALPADS in December, if either Carl Hankey and/or Palisades rise above Las Palmas Elementary School, which in October, 2017 was at 45.94 percent, they will be identified for Title I, as higher percentage schools cannot be skipped to fund lower percentage schools.

Tentative budget allocations for 2018-2019 have been communicated to current Title I schools, and allocations have been reserved for Carl Hankey and Palisades Elementary Schools in the event either or both of their low-income percentages exceed Las Palmas and are therefore identified for Title I. Title I needs assessments and plans for Carl Hankey and Palisades outlining proposed goals, monitoring, and actions and services tied to the expenditures are included in the Exhibit.

Staff requests direction on whether to identify Carl Hankey and Palisades Elementary Schools for Title I now or wait until the October 2018 CBEDS data is verified.

FINANCIAL IMPLICATIONS

Approximately \$121,000 is being reserved for Carl Hankey and \$147,000 for Palisades Elementary Schools if Title I designation is approved. If not approved, funding will be held until the October, 2018 CBEDS data is verified. If at that time, Carl Hankey and Palisades' low-income percentages do not exceed Las Palmas, the funding will be re-distributed to the current ten Title I schools.

STAFF RECOMMENDATION

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Carl Hankey and Palisades Elementary Schools as Title I schools or direct staff to wait until the October, 2018 CBEDS data is collected to verify low-income percentages to determine Title I school status.

PREPARED BY: Stacy Yogi, Executive Director, State and Federal Programs

APPROVED BY: Susan Holliday, Associate Superintendent, Education Services

Hankey Elementary School

Proposed Title I Plan 2018-2019

Needs Assessment Data:

CA School Dashboard

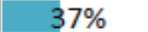
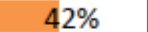
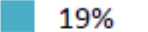
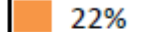
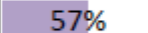

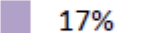
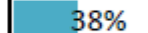
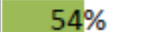
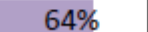
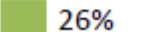
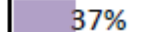
Review of the Fall 2017 CA School Dashboard's Equity, Status and Change, and Student Group Reports for Hankey was conducted.


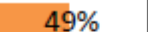
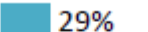
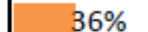
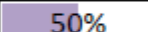

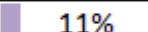

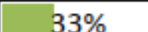
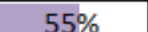
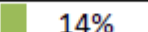
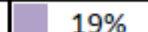
There were two particular strengths identified for the All Student group: suspension rate and English learner progress. The suspension rate is in the Very Low/Blue category for the All Student group at 0.5% and no student groups are in Orange or Red. For English learner progress, the percentage for 2016-2017 is 74% which increased 1.7% from the previous year, which shows that English learners are making progress in learning English and redesignating to Fluent English Proficient.

Chronic absenteeism data was published on CA Department of Education's Dataquest and linked to the CA School Dashboard. Chronic absenteeism is a strength for Hankey. The rate was 7.3% for 2016-2017, which is lower than the District average of 8.5% and also lower than County and State averages.

Smarter Balanced Assessment (SBA)

The greatest need is in the areas of English language arts and Math for grades 3-5. The charts below show the percentage of students at Hankey by cohort and grade who met or exceeded the standard over a three year period. Data is reported for the All Students and Socio-Economically Disadvantaged student groups:

Hankey Elementary SBA English Language Arts						
All Students			Socio-Economically Disadvantaged			
2014-2015	2015-2016	2016-2017	2014-2015	2015-2016	2016-2017	
3	 37%	 42%	43.84%	 19%	 22%	16.66%
4	 57%	 50%	57.74%	 17%	 38%	47.05%
5	 54%	 64%	47.46%	 26%	 37%	28.00%

Hankey Elementary SBA Math						
All Students			Socio-Economically Disadvantaged			
2014-2015	2015-2016	2016-2017	2014-2015	2015-2016	2016-2017	
3	 43%	 49%	45.21%	 29%	 36%	23.33%
4	 50%	 48%	52.12%	 11%	 31%	41.17%
5	 33%	 55%	50.85%	 14%	 19%	20.00%

Title I Goals

1. Increase the percentage of students in the All Students and Socio-Economically Disadvantaged student groups each year by cohort groups who meet or exceed the standard on the SBA in ELA and math.
2. Close the achievement gap (if not already at or above the District average, student groups will make greater gains than District average).

Monitoring

The following tools will be used by teachers to monitor student progress in English Language Arts:

- Common Formative Assessments on grade level prioritized standards given at least three times a year. Grade level teams will analyze these assessments using standardized data protocol, and then utilize this data to determine instructional next steps.
- DIBELS Progress Monitoring
- Voyager intervention program
- IB units summative assessments
- SBA interim assessments
- Other teacher created tools

The following tools will be used by teachers to monitor student progress in math:

- Common Formative Assessments on grade level prioritized standards given at least three times a year, using standardized data protocol (see above).
- Math program assessments
- CGI word problems
- IB units summative assessments
- SBA interim assessments
- Other teacher created tools

To address the needs, the following actions, services, and expenditures will be proposed to staff and the School Site Council for inclusion in the Single Plan for Student Achievement:

Action/Service	Justification	Expenditure
Instructional Aides (6) to support teachers and students with English language arts and math	<p>The proposed instructional aides will provide valuable classroom support for teachers to implement intensive interventions. After providing initial instruction, teachers will be able to form flexible small groups to provide intensive intervention and instruction targeting student specific academic needs. In small group settings, the teacher, based on data and regular progress monitoring through CFAs & DIBELS, will be able to remediate and extend learning for students not making progress; while the instructional aides assist other students, redirect and reframe instructions, encourage the development of independence, and provide an additional layer of classroom management. Research on student achievement conducted by Hattie (2011,2015, 2018) states the single most influential factor related to academic growth is “collective teacher efficacy”. Hattie defines efficacy as “the perception of teachers that their collective efforts will have an effect on learners.” This perception is enhanced in the following ways:</p> <ol style="list-style-type: none">1. Teachers implement a guaranteed and viable curriculum. This has been done by the Hankey staff through their prioritization and unwrapping of all ELA and math standards.2. Teachers use assessment to determine what students have learned. Hankey’s staff went through the process of writing Common Formative Assessments (CFAs) last year,	\$90,000

	<p>and has committed to formally writing and reviewing CFA data at least three times in the upcoming year.</p> <p>3. Teachers respond and support students in a timely and effective manner, through their analysis of data. This includes students who are struggling as well as students who have already mastered the skills and concepts. Teachers will be able to provide timely and strategic interventions to change outcomes for students with the targeted and intentional support from instructional aides and timely progress monitor and assessments.</p>	
Chromebooks - 1 cart each for grade 1 and 2	<p>Providing students in these two primary grades with one-to-one Chromebooks allows students to access differentiated resources, conduct research, (a critical component of all grade-level IB summative unit assessments,) and practice the digital literacy skills needed to be prepared for middle and high school, college and careers. With the addition of chromebook carts in 1st and 2nd grade, Hankey will have this resource in all elementary classrooms, 1st-5th grade.</p>	\$22,000
Substitutes for instructional aide training	<p>Research on the effectiveness of using instructional aides in the classroom shows the following;</p> <ol style="list-style-type: none"> 1. Aides are more effective when they have been trained by classroom teachers, and clearly understand the expectations and roles. 2. Aides can help foster independent learning through the use of open-ended questioning. <p>This line item provides Hankey's Leadership Team with sub time to train the instructional aides so they are adequately equipped to support teachers. Expectations and teacher ideas will be solicited and ranked through the consensus process, and then teacher leaders will meet and train the aides.</p>	\$1,000
Padres en Acción program	<p>A great deal of research has been conducted on the impact of parental participation in the school community. Padres en Acción integrates the Kid Healthy program into the school community, utilizing the parent community to deliver key components of the program. Padres en Acción is in place at several schools in Saddleback Unified, and would be piloted in CUSD schools beginning Fall, 2018.</p> <ol style="list-style-type: none"> 1. <i>Padres en Acción is a sustainable, parent-led, nutrition and physical activity program...that empowers parents to become active leaders in the school wellness policy, advocacy, nutrition and physical activity.</i> 2. Parent volunteers receive 12 hours of parent education classes covering on topics such as School Wellness Policy, 	\$8,000

	how to take action, benefits of physical activity, nutrition and hands on training for conducting recess activities. 3. Trained parent volunteers will then provide structured recess activities 3 days per week, for K-5 th graders.	
	Total	\$121,000

Palisades Elementary School

Proposed Title I Plan 2018-2019

Needs Assessment Data:

CA School Dashboard

Review of the Fall 2017 CA School Dashboard's Equity, Status and Change, and Student Group Reports for Palisades was conducted.

There were two particular strengths identified for the All Student group: suspension rate and English learner progress. Both indicators are Green and no student groups are in Orange or Red. The suspension rate is low at 0.9%. For English learner progress, the percentage for 2016-2017 is 68.4% which increased 2.9% from the previous year, which shows that English learners are making progress in learning English and redesignating to Fluent English Proficient.

Smarter Balanced Assessment (SBA)

The greatest need is in the areas of English language arts and Math for grades 3-5. The charts below show the percentage of students at Palisades by cohort and grade who met or exceeded the standard over a three year period. Data is reported for the All Students and Socio-Economically Disadvantaged student groups:

Palisades Elementary SBA English Language Arts						
All Students			Socio-Economically Disadvantaged			
	2014-2015	2015-2016	2016-2017	2014-2015	2015-2016	2016-2017
3	48%	49%	44.74%	36%	29%	24.24%
4	54%	47%	49.35%	36%	32%	31.43%
5	65%	66%	46.99%	58%	45%	29.41%

Palisades Elementary SBA Math						
All Students			Socio-Economically Disadvantaged			
	2014-2015	2015-2016	2016-2017	2014-2015	2015-2016	2016-2017
3	46%	46%	48.69%	29%	29%	18.18%
4	44%	49%	48.05%	23%	33%	37.14%
5	39%	46%	32.53%	25%	27%	17.64%

Chronic absenteeism data was published on CA Department of Education's Dataquest and linked to the CA School Dashboard. Chronic absenteeism is also an area of need for Palisades. The rate was 15.2% for

2016-2017, which is significantly higher than the District average of 8.5% and also higher than County and State averages.

Title I Goals

1. Increase the percentage of students in the All Students and Socio-Economically Disadvantaged student groups each year by cohort groups who meet or exceed the standard on the SBA in ELA and math.
2. Close the achievement gap (if not already at or above the District average, student groups will make greater gains than District average).
3. Decrease chronic absenteeism rate by 2% each year (Baseline is 15.2%). Goal is to be at or below District average of 8.5%.

Monitoring

The following tools will be used by teachers to monitor student progress in English language arts:

- DIBELS
- Voyager intervention
- Other teacher created tools

The following tools will be used by teachers to monitor student progress in math:

- Math program assessments
- CGI word problems
- Fast Math assessment data
- Fraction Nation assessment data
- Other teacher created tools

To address the needs, the following actions, services, and expenditures will be proposed to staff and the School Site Council for inclusion in the Single Plan for Student Achievement:

Action/Service	Justification	Expenditure
Teacher additional assignment and bus transportation for after school classes	The Harvard Family Research Project states that participation in after school programs makes a difference. According to the research, balancing academic support with a variety of engaging, fun, and structured extracurricular or co-curricular activities that promote youth development in a variety of real-world contexts appears to support and improve academic performance. Several Palisades parents have requested to have meaningful and strategic after school support for their children.	\$21,000
Chromebooks – Year 1: grades 2-3; Year 2: grades K-1	Providing students in these two primary grades with one-to-one Chromebooks allows students to access differentiated resources, conduct research, and practice the digital literacy skills needed to be prepared for middle and high school, college and careers. With the addition of chromebook carts in 2nd and	\$78,000

	3rd grade, Palisades will have this resource in all elementary classrooms, 2nd nd -5th grade in Year 1 and all grades K-5 in Year 2.	
Instructional aides (3) to support teachers with English language arts and science	The proposed instructional aides will provide valuable classroom support for teachers to implement intensive interventions. After providing initial instruction, teachers will be able to form flexible small groups to provide intensive intervention and instruction targeting student specific academic needs. In small group settings, the teacher, based on data and regular progress monitoring through CFAs & DIBELS, will be able to remediate and extend learning for students not making progress; while the instructional aides assist other students, redirect and reframe instructions, encourage the development of independence, and provide an additional layer of classroom management.	\$45,000
Substitutes for instructional aide training	Research on the effectiveness of using instructional aides in the classroom shows the following; 1. Aides are more effective when they have been trained by classroom teachers, and clearly understand the expectations and roles. 2. Aides can help foster independent learning through the use of open-ended questioning. This line item provides Palisades' Leadership Team with sub time to train the instructional aides so they are adequately equipped to support teachers. Expectations and teacher ideas will be solicited and ranked through the consensus process, and then teacher leaders will meet and train the aides.	\$1,000
Supplies and materials to promote positive attendance	Students who attend school regularly have been shown to achieve at higher levels than students who do not have regular attendance. According to the National Center for Educational Statistics, teacher effectiveness is the strongest school-related determinant of	\$2,000

	<p>student success, but chronic student absence reduces even the best teacher's ability to provide learning opportunities. With these proposed supplies and materials, teachers and the school will be able to promote positive attendance and better target support and interventions for students with chronic absences.</p>	
	Total	\$147,000

Elementary Ranked by Highest Low-Income Percentage

School Name	Percentage
Title I Elementary Schools	
Kinoshita	94.58%
RH Dana	92.52%
Hidden Hills	69.67%
San Juan	66.62%
Del Obispo	58.97%
Marblehead	53.99%
Viejo	51.69%
Las Palmas	45.94%
Non-Title I Elementary Schools	
Carl Hankey ES	43.90%
Palisades	43.15%
Lobo	40.10%
RH Dana ENF	38.71%
Ambuehl	37.40%
Wood Canyon	36.72%
Laguna Niguel	23.58%
George White	22.33%
Moulton	21.36%
Concordia	20.44%
Bergeson	18.49%
Oak Grove	17.60%
Bathgate	17.58%
Reilly	16.98%
Castille	15.70%
Las Flores	13.43%
Ladera Ranch ES	12.87%
Malcom	12.54%
Arroyo Vista ES	12.50%
Don Juan Avila ES	10.93%
Benedict	10.45%
Canyon Vista	9.98%
Tijeras Creek	8.85%
Wagon Wheel	6.81%
Vista Del Mar ES	6.01%
Chaparral	5.53%
Oso Grande	4.84%

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent, Education Services

Date: August 22, 2018

Board Item: First Reading – Board Policy 5111, Admission

HISTORY

Board Policy 5111, *Admission*, was last revised and approved by the Board in March 2017. The Superintendent or designee shall annually notify parents/guardians of children entering a District school at any grade level about all existing attendance options available, including, but not limited to, admission requirements and shall assist them with enrollment procedures, including all options for meeting residency requirements for school attendance. This policy was written to ensure the District complies with Education Code and legal requirements.

BACKGROUND INFORMATION

Both state and federal laws required public school to provide equal rights and opportunities to all persons regardless of their actual or perceived membership in certain protected classes (e.g., race, gender, disability, nationality, sexual orientation). Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. This proposed revision of Board Policy 5111, *Admission*, brings this policy in alignment to recent changes in law.

CURRENT CONSIDERATIONS

The California School Board Association (CSBA) has sample board policies, which are available for Districts to use as a guide for their own policies. The proposed revisions to Board Policy 5111, *Admission*, reflect appropriate education code, aligns more appropriately to, and reflects current CSBA language. Legal counsel has reviewed the policy.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5111, *Admission*.

PREPARED BY: Susan Holliday, Associate Superintendent, Education Services

ADMISSION

The Board of Trustees encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall annually notify inform—= parents/guardians of children entering a District school at any grade level about all existing attendance options available, including, but not limited to, admission requirements and shall assist them with enrollment procedures, including all options for meeting residency requirements for school attendance.

If parents or guardians choose not to provide information that could indicate immigration status, citizenship status, or national original information, the District shall not use the acquired information to discriminate against any students or families or bar children from enrolling in or attending school.

Age of Admission

Proof of age shall be required of all enrolling students. The evidence may be in the form of:

1. An official or certified copy of the birth record,
2. A statement by the local registrar or county recorder certifying the date of birth,
3. A baptismal certificate or official hospital record of birth,
4. A passport, or
5. When none of the above is obtainable, an Affidavit for Proof of Age of Minor signed by the student's parent/legal guardian may be accepted.

A child shall be admitted to transitional kindergarten if the child will have his or her fifth birthday from September 2 through December 2 in accordance with Board Policy, 6170.1(a), Transitional Kindergarten.

A child shall be admitted to kindergarten at the beginning of the school year if the child will have his or her fifth birthday on or before September 1.

A child shall be admitted to first grade at the beginning of the school year if the child will have his or her sixth birthday on or before September 1.

A child falling below the minimum age requirements for transitional kindergarten is not eligible for transitional kindergarten in accordance with state licensing regulations.

A child falling below the minimum age requirements for kindergarten who will turn 5 after September 1st and who is currently enrolled in an accredited kindergarten program outside of Capistrano Unified District offered programs may transfer in at their current grade level if the child has been continuously enrolled in an accredited kindergarten program for a minimum of three months. A child who has completed an accredited kindergarten program outside of Capistrano Unified District offered programs may be admitted to first grade in accordance with Board Policy 5122(a). The Superintendent or designee will verify the outside program's accreditation standing.

A child falling below the minimum age requirements for first grade who will turn 6 after September 1st and who is currently enrolled in an accredited first grade program outside of Capistrano Unified District offered programs may transfer in at ^{3 of 5} their current grade level if the child has been continuously enrolled in an accredited first grade program for a minimum of three months.

ADMISSION (continued)

A child who has completed an accredited first grade program outside of Capistrano Unified District offered programs may be admitted to second grade in accordance with Board Policy 5122(a). The Superintendent or designee will verify the outside program's accreditation standing.

Before enrolling any student in a District school, the District shall verify the student's age, residency, immunization, and other applicable eligibility criteria specified in law or other applicable Board policy. All students will have their immunization record checked when matriculating into Transitional Kindergarten, Kindergarten and seventh grade.

Enrollment of a homeless or foster student or a student of a military family shall not be delayed because of outstanding fees or fines owed to the student's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.

In addition, no student shall be denied enrollment in a District school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system.

When enrolling in a District school, not including a school in their attendance area, students whose parents/guardians reside within District boundaries shall be subject to the timelines established by the Board for the School of Choice process. Students whose parents/guardians do not reside within the District or who are not otherwise eligible for enrollment in the District may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.

The District's enrollment application shall include information about the health care options and enrollment assistance available to families within the District. The District shall not discriminate against any student for not having health care coverage and shall not use any information relating to a student's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the student or his/her family.

Foreign Exchange Student Admission

The Board recognizes the value of diversity in its student population. To this end, foreign students seeking admission to District high schools on an Exchange Student Visa (J) will be admitted to District schools on a space available basis. Such admission shall be granted only when the qualified, exchange student organization has submitted all appropriate documentation to include: current immunization record, transcripts and verification of sufficient proficiency in English to benefit from participation in school in the United States.

ADMISSION (continued)

All students attending District high schools on J Visas will be subject to the regulations of federal and state government and the rules of the District. The approved sponsoring agency must meet all requirements of the Department of Homeland Security and Department of State's Student and Exchange Visitor Program.

*Legal Reference:***EDUCATION CODE**200 State policy; purpose220 Extent of prohibition of discrimination234.1 Monitoring, review, and assessment of anti-discrimination, anti-harassment, anti-intimidation, and antibullying requirements234.7 Citizenship or immigration status of pupils or their family members; confidentiality of information; emergency contact information; actions of governing board or body of local educational agency; model policies

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance 48000 Minimum age of admission (transitional kindergarten and kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade 48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age 48050-48053

Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education) 48350-48361 Open

Enrollment Act48645.5 Denial of enrollment or readmission solely based on contact with juvenile justice system prohibited

48850-48859 Educational placement of homeless and foster youth

48980 Notice at beginning of term of rights and responsibilities; required content

49076 Access to records by persons without written consent or under judicial order 49408 Information of use in emergencies

49452.9 Health care coverage options and enrollment assistance

49700-49704 Education of children of military families

HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements

121475-121520 Tuberculosis tests for students

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS, TITLE 176000-6075 School attendance immunization requirements UNITED STATES**CODE, TITLE 42**

11431-11435 McKinney Homeless Assistance Act

COURT DECISIONSPlyler v. Doe, (1982) 457 U.S. 202**Policy**

Adopted: (6/91 11/11, 4/15, 9/15)

Revised: December 14, 2016

Revised: March 8, 2017

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent, Education Services

Date: August 22, 2018

Board Item: First Reading – Board Policy 5111.1, District Residency

HISTORY

Board Policy 5111.1, *District Residency*, was last revised and approved by the Board in March 2017. This policy was written to ensure the District complies with legal requirements for verifying and admitting students to enroll in District schools.

BACKGROUND INFORMATION

Both state and federal laws required public schools to provide equal rights and opportunities to all persons regardless of their actual or perceived membership in certain protected classes (e.g., race, gender, disability, nationality, sexual orientation). Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. This proposed revision of Board Policy 5111.1, *District Residency*, brings this policy in alignment to recent changes in law.

CURRENT CONSIDERATIONS

The California School Board Association (CSBA) has sample board policies, which are available for Districts to use as a guide for their own policies. The proposed revisions to Board Policy 5111.1, *District Residency*, align to recent changes in law and reflects current CSBA language. Legal counsel has reviewed the policy.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5111.1, *District Residency*.

PREPARED BY: Susan Holliday, Associate Superintendent, Education Services

DISTRICT RESIDENCY

BP 5111.1(a)

Regulations

1. Attendance Areas

In order to make efficient use of facilities and to plan for the organization, operation, and administration of the schools, the Board of Trustees establishes attendance boundaries for each elementary, middle, and high school within the District in compliance with the Education Code.

A student must live within the school attendance boundary to be eligible for enrollment in that school. Schools shall accept students living within their defined attendance boundary, with the following exceptions:

A school is at maximum capacity when class size has reached District and/or state regulations for that year. Students in Grades Kindergarten through 8, who enroll after a school's maximum capacity has been reached, will be assigned to an alternate site if all the classes at the student's grade level are full.

If at any time during the year an opening becomes available at the student's school of residence, the student's parents/legal guardians will be given the option to have the student remain at the alternate school site for the remainder of the school year or return to the student's school of residence within their attendance boundary. Parents/legal guardians of students who remain at an alternate school site until the end of the school year will also be given the option to remain at the alternate school site or return to the school within their attendance boundary for the next school year.

Students identified as eligible for special education services may be administratively assigned to alternate school sites in accordance with recommendations on their Individualized Education Programs (IEPs).

2. Definition of Residence

A student residing within the District may establish residency by documenting that he/she: lives with a parent/legal guardian or documented caregiver within the District; is an emancipated minor living in the District, or is in the court-appointed care of a licensed foster home, family home, or children's institution within the District.

A student not residing within the District shall be deemed a District resident if an interdistrict attendance agreement is in effect or if the student is confined to a District area hospital or residential care facility for treatment of a temporary disability.

District residency is not required for enrollment in the College and Career Advantage Program offered after school hours/outside of bell schedule.

3. Verification of Parent Identity

Prior to admission, the parent, licensed foster parent, or California Superior Court-appointed legal guardian may be asked to provide photo identification.

4. Proof of Residence

Prior to admission, students living within the District must provide proof of residency. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record.

District personnel shall not inquire specifically about a student's citizenship or immigration status or the citizenship or immigration status of a student's parents or guardians; nor shall personnel seek or require, to the exclusion of other permissible documentation or information, documentation or information that may indicate a student's immigration status, such as a green card, voter registration, a passport, or citizenship papers. Any information obtained about a student's or parent/guardian's citizenship or immigration status shall not be shared without parent/guardian consent or a lawful judicial order, in accordance with laws pertaining to the confidentiality of student records.

Where any law contemplates submission of national origin related information to satisfy the requirements of a special program, the District personnel shall solicit that documentation or information separately from the school enrollment process.

Residence of a student shall be verified by the Superintendent or designee through two different documents upon enrollment. All documents produced must be current and identify the parent/legal guardian as the resident. Acceptable documents for verification include the following:

- utility bills (i.e. electric, gas, water, sewer)
- mortgage statement
- rental agreement
- property tax bill or

If the above-described documents are not available, the parent/legal guardian may offer other documents as proof of residence. However, since these documents may not be as reliable as those listed above, the District may also require additional verification, such as home visits and/or a signed affidavit from the parent/legal guardian as to the validity of their residence. Examples of these documents are:

- bank statements
- moving company receipts
- service letter from a utility company verifying residency
- escrow statement followed by verification of closing documents

Where permitted by law, the Superintendent or designee of the District shall enumerate alternative means to establish residency, age, or other eligibility criteria for enrollment or programs, and those alternative means shall include among them documentation or information that are available to persons regardless of immigration status, citizenship status, or national origin, and that do not reveal information related to citizenship or immigration status.

Where residency, age and other eligibility criteria for purposes of enrollment or any program may be established by alternative documents or information permitted by law or this policy, the District's procedures and forms shall describe to the applicant, and accommodate, all alternatives specified in law and all alternatives authorized under this policy.

A student's enrollment may be denied when the submitted documentation is insufficient to establish District residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

In the event the Superintendent or designee reasonably believes false or unreliable evidence of residency has been provided by a parent/legal guardian, he/she may make reasonable efforts to determine that the student meets District residency requirements. ¶ The District may initiate an investigation when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. The Superintendent or designee may hire a private investigator. Investigators must identify themselves truthfully and are prohibited from any photographing or recording as a part of their investigations.

If the District determines that the student does not meet the residency requirements for school attendance in the District, the District shall provide the parent/legal guardian with the basis for the determination in writing. The parent/legal guardian may appeal this determination to the Superintendent or Designee within ten business days of the determination. In the event of an appeal the burden shall be on the parent/legal guardian to show why the decision of the District should be overruled.

A student who is currently enrolled in the District shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the District shall not be permitted to attend any District school unless his/her appeal is successful.

In an appeal to the Superintendent or designee of a determination that District residency requirements were not met, the Superintendent or designee shall review any evidence provided by the parent/guardian or obtained during the District's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent or designee's decision shall be final.

Students determined to have enrolled in a school by falsifying residency records shall be immediately transferred to their original school of residence.

5. Change of Residency

Parent/legal guardian must notify the school within two weeks of a change of residency within the school calendar year and provide the school with the requisite proof of residence. Failure to notify may result in an immediate transfer to the student's new school of residence. Requests to remain at the school site for subsequent school years may be addressed through the School of Choice application process.

DISTRICT RESIDENCY (Continued)

BP 5111.1(d)

Legal Reference:

EDUCATION CODE

200 State policy; purpose

220 Extent of prohibition of discrimination

234.1 Monitoring, review, and assessment of anti-discrimination, anti-harassment, anti-intimidation, and antibullying requirements

234.7 Citizenship or immigration status of pupils or their family members; confidentiality of information; emergency contact information; actions of governing board or body of local educational agency; model policies

35351 Assignment of students to particular schools 48200-48204

Persons included (compulsory education law) 48204 Residency requirements for school attendance

48204.1 Reasonable evidence of residency; false or unreliable evidence; construction with federal law; unaccompanied youth

48204.2 Investigation of residency; policy

49204.1 Reasonable evidence of residency; false or unreliable evidence; unaccompanied youth

48204.2 Pupil school enrollment; residency requirements; policy on investigation

48206.3-48208 Students with temporary disability 48980

Notification of parent or guardian

52317 Admission of persons including nonresidents to attendance area

CODE OF REGULATIONS, TITLE 22

87001 Definitions

CODE OF REGULATIONS, TITLE 5

432 Varieties of pupil records

COURT DECISIONS

Plyler v. Doe, (1982) 457 U.S. 202

Policy

Adopted: August 18, 1997

Revised: February 14, 2000

Revised: June 28, 2005

Revised: January 8, 2007

Revised: April 21, 2008

Revised: September 15, 2009

Revised: April 13, 2010

Revised: December 9, 2015

Revised: March 8, 2017

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Susan Holliday, Associate Superintendent, Education Services

Date: August 22, 2018

Board Item: First Reading – Board Policy 5130, Student Records

HISTORY

Board Policy 5130, *Student Records*, was last revised and approved by the Board in March 2017. The Superintendent or designee shall establish regulations for Board approval governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect and photocopy student records and shall protect the student and the student's family from invasion of privacy. This policy was written to ensure the District complies with recent changes in legal requirements

BACKGROUND INFORMATION

Both state and federal laws required public school to provide equal rights and opportunities to all persons regardless of their actual or perceived membership in certain protected classes (e.g., race, gender, disability, nationality, sexual orientation). Assembly Bill 699, signed into law in October 2017, expressly added "immigration status" as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. This proposed revision of Board Policy 5130, *Student Records*, revises the policy to reflect legal compliance requirements.

CURRENT CONSIDERATIONS

The California School Board Association (CSBA) has sample board policies, which are available for Districts to use as a guide for their own policies. The proposed revisions to Board Policy 5130, *Student Records*, align to recent changes in law and reflects current CSBA language. Legal counsel has reviewed the policy.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5130, *Student Records*.

PREPARED BY: Susan Holliday, Associate Superintendent, Education Services

STUDENT RECORDS

The Board of Trustees recognizes the importance of keeping accurate, comprehensive student records as required by law. Information about a student shall be confidential and used judiciously in ways that contribute to the student's welfare, in accordance with law.

The Superintendent or designee shall establish regulations for Board approval governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect and photocopy student records and shall protect the student and the student's family from invasion of privacy.

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code -§49073.1 and other applicable state and federal laws.

If the District possesses information that could indicate immigration status, citizenship status, or national origin information, the District shall not use the acquired information to discriminate against any students or families or bar children from enrolling in or attending school.

The District shall not allow school resources or data to be used to create a registry based on race, gender, sexual orientation, religion, ethnicity, or national origin.

Custodians of Records

The Superintendent or designee shall serve as custodian of records, with responsibility for student records at the District level. At each school, the principal or a certificated designee shall act as custodian of records for students enrolled. The custodian of records shall establish procedures which maintain the confidentiality of information contained in student records. (Code of Regulations, Title 5, 431)

The Superintendent or designee shall maintain in writing District policies and procedures for gathering and handling sensitive student information, and appropriate personnel shall receive training regarding those policies and procedures.

Definitions

"Parent" means a natural parent, adoptive parent, or legal guardian. If parents are divorced or legally separated, only the parent having legal custody of the student may challenge the content of a record, offer a written response to a record, or consent to release records to others. Either parent may grant consent if both parents notify the District, in writing, that such an agreement has been made. (Education Code § 49061)

Once a student reaches the age of 18 or attends a postsecondary school at any age, he/she alone shall exercise these rights and grant consent for the release of records. (Education Code § 49061)

STUDENT RECORDS (continued)

"Student record" means any item of information, other than directory information, directly related to an identifiable student and maintained by the District or required to be maintained by a school employee in the performance of their duties, whether recorded in handwriting, print, tapes, film, microfilm, or by other means. The student record shall include the student's health record. (Education Code §49061)

"Student record" shall not include informal notes about a student which a school employee keeps for private use and are not revealed to any other person except a substitute. (Education Code §49061)

"Student record" means information relative to a student gathered within or without the school system and maintained within the school system. Any information maintained for the purpose of second party review is considered a student record. (Code of Regulations, Title 5, Section 430)

"Adult student" means a person who is or was enrolled in school and who is at least 18 years of age. (Title 5, Section 430)

"Eligible student" means a person 16 years or older or who has completed grade 10. (Title 5, Section 430)

"School officials and employees" with access to those particular records relevant to the legitimate educational interest of the requestor are District certificated employees, District administrators, and designated District classified employees, including, but not limited to: academic advisors, registrars, school secretaries and clerks, and health technicians and clerks. A "legitimate educational interest" is one held by officials and employees whose duties and responsibilities to the District require that they have access to student records. The custodian of records shall determine whether the person seeking access meets the required criteria. (Education Code §49076)

"Mandatory Permanent Student Records," which shall be kept indefinitely, include: (Title 5, Section 432)

1. Legal name of student.
2. Date and place of birth.
3. Method of verification of birthdate.
4. Sex of student.
5. Name and address of parent/guardian of minor student.
 - a. Address of minor student if different from the above.
 - b. Annual verification of parent/guardian's name and address and student's residence.

STUDENT RECORDS (continued)

6. Entering and leaving date of each school year.
7. Subjects taken during each year, half year, summer session or quarter, and the marks or grades or number of credits towards graduation given
8. Verification of required immunizations or waiver.
9. Date of high school graduation or equivalent.

"Mandatory Interim Student Records," which may be destroyed by statute or regulation, include: (Title 5, Section 432)

1. A log identifying persons or agencies who request or receive information from the student record. Log shall be accessible only to the legal parent/guardian, eligible student, dependent adult student, adult student or custodian of records.
2. Health information, including Child Health Development Disabilities Prevention Program verification or waiver.
3. Information on participation in special education programs including required tests, case studies, authorization, and action necessary to eligibility for admission or discharge.
4. Language training records.
5. Progress slips/notices required by Education Code §§49066 and 49067.
6. Parental restrictions regarding access to directory information or related stipulations.
7. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action.
8. Parental authorization or denial of student participation in specific programs.
9. Results of standardized tests given within the past 3 years.

"Permitted Records," kept only as currently useful, may include: (Title 5, Section 432)

1. Objective administrator, counselor/teacher ratings.

STUDENT RECORDS (continued)

2. All disciplinary notices and routine discipline data.
3. Verified reports of relevant behavior patterns.
4. Standardized test results older than 3 years.
5. Supplementary attendance records.

"Access" means a personal inspection and review of a record, an accurate copy of a record, or receipt of an accurate copy of a record, an oral description or communication of a record, and a request to release a copy of any record. (Education Code §49061)

1. No additions except routine updating shall be made to a student's record after high school graduation or permanent departure without prior consent of the parent/guardian or adult student. (Title 5, Section 437)
2. Mandatory Permanent Student Records shall be kept in perpetuity. (Title 5, Section 437)
3. Unless forwarded to another district, Mandatory Interim Student Records may be destroyed 3 years after determining that their usefulness has ceased or that the student has left the District. (Title 5, Section 437)
4. Permitted Student Records may be destroyed when their usefulness ceases. They may be destroyed 6 months after the student completes or withdraws from the educational program. (Title 5, Section 437)
5. Records shall be destroyed in a way that guarantees they will not be viewed by the public. (Title 5, Section 437)

Access to Student Records

Parents of currently enrolled or former students have an absolute right to access their child's records.

The custodian of records shall be responsible for the security of student records maintained by the District and shall assure that access is limited to authorized persons. (Title 5, Section 433)

Access to student records and information shall not be denied to a parent/guardian because he/she is not the child's custodial parent/guardian. (Family Code 3025)

Those granted access are prohibited from releasing information to another person or agency without written permission from the parent/guardian or adult student (age 18 or older). (Education code §49076)

STUDENT RECORDS (continued)

Parent rights do not lapse upon the death of a non-eligible student (minor) until the student reaches the age of 18, therefore, the District will only release student records with parent/guardian written permission. Although the rights of an eligible student (adult) lapse with the death of the student, the District will not release records of an eligible student who has a request to not release information on file with the District. Additionally, when a parent informs the District that their own invasion of privacy would be implicated by releasing the records of the adult deceased student, the District will not release records without the written permission of the parent or court order.

Certificated personnel will be available to interpret records where appropriate. (Title 5, Section 431)

Access by Written Consent

Persons, agencies or organizations not afforded access rights may be granted access only by submitting a request to view records along with written permission of the adult student or the parent/guardian with legal custody specifying the records to be released and identifying the party to who the records may be released. (Education Code §49075)

A minor who is 12 years of age or older may be excused from school for purpose of obtaining confidential medical services without the consent of a parent/guardian. When a minor who is 12 years of age or older consents to treatment, the medical services provider can only share the related records with parents/guardians with written permission from the minor.

Parental consent is not required when information is shared with other persons within educational institutions, agencies or organizations obtaining access, so long as those persons have a legitimate educational interest in the information. (Education Code §49076)

Log

For each student's record, the school custodian of records shall keep a log identifying all persons, agencies or organizations requesting or receiving information from the record and the legitimate interest therefor. The log does not have to be signed by: (Education Code §49064)

1. Parents/guardians or adult students.
2. Students 16 years of age or older who have completed the 10th grade.
3. Parties obtaining District-approved directory information.
4. Parties who provide written parental consent. In this case, the consent notice shall be filed with the record.
5. School officials or employees who have legitimate educational interest.

STUDENT RECORDS (continued)

The log may be inspected by a parent/guardian, the school custodian of records, and certain state/federal officials. (Education Code §49064)

Mandatory Access

The following persons or agencies shall have access to student records within 5 business days following the date of the request:

1. Natural parents, adoptive parents, or legal guardians of students younger than age 18, during school hours within 5 business days of the request. Upon request, qualified certificated staff will be available to interpret the records. (Education Code §49069)
2. Adult students (age 18 or older). (Education ~~e~~Code §49061)
3. Those so authorized in compliance with a court order. (Education Code §49077) If lawfully possible, the District shall first give the parent/guardian or adult student 3 days' notice, telling who is requesting what records. (Title 5, Section 435)

The following persons or agencies shall have access to those particular records which are relevant to the legitimate educational interests of the requester:

1. Natural or adoptive parents of a dependent student age 18 or older. (Education Code §49076)
2. Students 16 or older or who have completed the 10th grade. (Education Code §49076)
3. School officials and employees. (Education Code §49076)
4. School Attendance and Review Board (SARB) members and involved school officials and employees. (Education Code §49076)
5. Officials or employees of other public schools or school systems where educational programs leading to high school graduation are provided. (Education Code §49076)
6. Federal, state and local officials, as needed for program audits or compliance with law. (Education Code §49076)
7. County child welfare services workers responsible for the case plan of a minor who is being placed in foster care. (Welfare and Institutions Code 16010)

STUDENT RECORDS (continued)**Permitted Access**

The District may release information from student records to the following: (Education Code [§ 49076](#))

1. Appropriate persons in an emergency if health and safety are at stake.
2. Agencies or organizations in connection with student's application for financial aid.
3. Accrediting associations.
4. Organizations conducting studies on behalf of educational institutions or agencies, as limited by Education Code [§ 49076](#).
5. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, subject to the parent/guardian rights in Education Code [§ 49068](#).

Notification of Parents/Guardians

Upon initial enrollment and at the beginning of each year thereafter, the District shall notify parents/guardians in writing that they may inspect and review student records during regular school hours with the help of certificated staff when requested. Insofar as practicable, these notices shall be written in the student's home language. Parents/guardians shall also be told where they can be informed about: (Education Code [§ 49063](#))

1. What types of student records are kept.
2. Where the records are kept.
3. The titles of the officials responsible for maintaining the records.
4. The location of the log identifying those who request information from the records.
5. District criteria for defining "school officials and employees" and for determining "legitimate educational interest."
6. District policies for reviewing and expunging student records.
7. District procedures for challenging the content of student records.

STUDENT RECORDS (continued)

8. The cost of \$0.15 per page which will be charged for reproducing copies of records, unless the parent presents proof of financial hardship to District officials processing the request.
9. The categories of information defined as directory information pursuant to Education Code §49073.
10. Any other rights and requirements set forth in Education Code §§49060 - 49078, and the right of the parents/guardians to file a complaint with the United States Department of Health, Education, and Welfare concerning an alleged failure by the District to comply with the provisions of Section 438 of the Federal Education Provisions Act (20 USCA 1232g).
11. The location of all official student records if not centrally located. (Education Code §49069)
12. The availability of qualified certificated personnel to interpret records when requested. (Education Code §49069)

Reproduction of Student Records

To provide copies of any student record, the District shall charge a per page fee of \$0.15 plus other costs of mailing, if necessary. (Education Code §49065)

No charge shall be made for furnishing unofficial transcripts for current students or for furnishing up to 2 transcripts for former students or up to 2 verifications of various records of former students.

A charge of up to \$5 may be made for each official transcript. Fees may be waived in cases of documented financial hardship.

Transfer of Student Records

1. When a student transfers to another school district or to a private school, the District shall forward a copy of his/her mandatory permanent records as requested by the other district or private school. The original or a copy of required records shall be retained permanently by the District. (Title 5, Section 438)
2. Mandatory interim records also shall be sent upon request to other California public school districts. Mandatory interim records may also be sent to out-of-state or private schools requesting them. (Title 5, Section 438)
3. Permitted records may be sent to any other public school district or private school. (Title 5, Section 438)
4. All student records shall be updated before they are transferred. (Title 5, Section 438)

STUDENT RECORDS (continued)

5. Parent notification:
 - a. If the student transfers into the District from any other school district or a private school, this District shall inform the parent/guardian of his/her right to receive a copy of the permanent record received from the former school. The parent/guardian shall also be informed of his/her right to have a hearing in which to challenge the contents of that record. (Title 5, Section 438)
 - b. If the student transfers out of state, the custodian of student records shall notify the parents/guardians at their last known address of their right to review, challenge, and receive a copy of the student record, if desired. (HEW Regulation 99.34)
6. If the student or parent/guardian owes the District charges or fees because of his/her damage or loss of school property, this information shall be sent to the requesting district along with the student's records and a request that the receiving district also withhold those records pending the parent/guardian of student clearing those charges or fees.

*Legal Reference:*EDUCATION CODE200 State policy; purpose220 Extent of prohibition of discrimination234.1 Monitoring, review, and assessment of anti-discrimination, anti-harassment, anti-intimidation, and antibullying requirements234.7 Citizenship or immigration status of pupils or their family members; confidentiality of information; emergency contact information; actions of governing board or body of local educational agency; model policies

48904 Liability of parent

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school district; notice to rescind decision to withhold

48980 Parental Notification

48985 Notice in parent/guardian primary language

49073.1 Contracts for digital storage, management, and retrieval of pupil records; requirements

49079.7 Fees or charges

49060-49078 Pupil records

CODE OF REGULATIONS, TITLE 5

430-438 Individual pupil records

16020-16028 Destruction of records of school districts

GOVERNMENT CODE

6252-6260 Inspection of public records

~~FAMILY~~GOVERNMENT CODE

3025 Joint custody

~~FAMILY~~CODEFEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

STUDENT RECORDS (continued)

20 U.S.C. 1232g

~~34~~ CODE OF FEDERAL REGULATIONS, TITLE 34

99.34 Conditions of disclosure

99.3 Definition of "personally identifiable" 300.612 General responsibilities of public agencies 300.613 Opportunity to examine records

300.624 Destruction of information 300.617 Fees

Policy

adopted: August 18, 1997

revised: September 15, 2000

revised: August 8, 2005

revised: July 11, 2006

revised: March 8, 2017

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: First Reading – Board Policy 3580, District Records

HISTORY

Board Policy 3580, *District Records*, was adopted and approved by the Board on February 26, 1996. This policy was written to ensure the District complies with the laws and regulations of the State Department of Education.

BACKGROUND INFORMATION

The proposed revision of Board Policy 3580, *District Records*, revises the policy to reflect legal compliance requirements.

CURRENT CONSIDERATIONS

The California School Board Association (CSBA) has sample board policies, which are available for Districts to use as a guide for their own policies. The proposed revisions to Board Policy 3580, *District Records*, reflect appropriate education code and current CSBA language. Legal counsel has reviewed the policy.

FINANCIAL IMPLICATIONS

There is no financial impact.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve Board Policy 3580, *District Records*.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

DISTRICT RECORDS

School District records shall be developed, maintained and disposed of according to the requirements of law and the regulations of the State Department of Education.

The Superintendent or designee shall establish appropriate regulations so that District personnel will know which documents are records and which are not; which records are permanent, optional, or disposable; ~~and~~ how each type of record is to be maintained or destroyed; and an employee's obligations in the event of a litigation hold established on the advice of legal counsel. The Superintendent or designee shall ensure the confidentiality of each kind of record as permitted or required by law and shall establish regulations to safeguard data against damage, loss, or theft.

If the District discovers or is notified that a breach of security of School District records containing unencrypted personal information has occurred, the Superintendent or designee shall notify every individual whose personal information was, or is reasonably believed to have been, acquired by an unauthorized person. Personal information includes, but is not limited to, a social security number, driver's license or identification card number, medical information, health insurance information, or an account number in combination with an access code or password that would permit access to a financial account. (Civil Code §1798.29.)

The Superintendent or designee shall provide the notice in a timely manner either in writing or electronically, unless otherwise provided in law. The notice shall include the material specified in Civil Code Section 1798.29, be formatted as required, and be distributed in a timely manner, consistent with the legitimate needs of law enforcement to conduct an uncompromised investigation or any measures necessary to determine the scope of the breach and restore reasonable integrity of the data system. (Civil Code §1798.29.)

District public records shall not include the actual addresses of students, parents/guardians, or employees when a substitute address is designated by the Secretary of State pursuant to the Safe at Home program. (Gov. Code §§ 6206, 6207.) When a substitute address card is provided pursuant to this program, the confidential, actual address may be used only to establish district residency requirements for enrollment and for school emergency purposes.

(cf. 1340 - Access to District Records)
(cf. 4112.6/4212.6/4312.6 - Personnel Records)
(cf. 5125 - Student Records)

*Legal Reference:*EDUCATION CODE

35145 Public meetings

35163 Official actions, minutes and journal

35250-35255 Records and reports

49065 Reasonable charge for transcripts

CODE OF REGULATIONS, TITLE 5

16020-16022 Records-general provisions

16023-16027 Retention of records

GOVERNMENT CODE

6205-6210 Confidentiality of addresses for
victims of domestic violence, sexual assault
or stalking

6252-6265 Inspection of public records

CIVIL CODE

1798.29 Accounting of disclosures

Policy
adopted: February 26, 1996

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Susan Holliday, Associate Superintendent, Education Services

Date: August 22, 2018

Board Item: Second Reading – Board Policy 5183, Sexual Harassment

HISTORY

Board Policy 5183, *Sexual Harassment*, was last revised and approved by the Board on July 26, 2005. This policy was written to ensure the District complies with Education Code § 212.5 and Title IX requirements. The District is committed to maintaining a learning environment that is free of harassment and discrimination. The Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-sponsored or school-related activity.

BACKGROUND INFORMATION

This proposed revision of Board Policy 5183, *Sexual Harassment*, revises the policy to reflect legal compliance requirements. Any student who engages in the sexual harassment of anyone at school or a school-related activity shall be subject to disciplinary action. For students in grades K-3, this disciplinary action shall depend on the maturity of the students and the circumstances involved. For students in grades 4-12, the disciplinary action may include, but is not limited to, suspension or expulsion. Prohibited sexual harassment includes, but is not limited to, unwelcome advances, unwanted requests for sexual favors or other unwanted verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite gender, in the educational setting, as it pertains to Education Code § 212.5; 5 CCR 4916.

CURRENT CONSIDERATIONS

The California School Board Association (CSBA) has sample board policies, which are available for Districts to use as a guide for their own policies. The proposed revisions to Board Policy 5183, *Sexual Harassment*, reflect appropriate education code, aligns more appropriately to Title IX requirements, and reflects current CSBA language. Legal counsel has reviewed the policy. All principals and District management will receive training on this updated policy and associated administrative regulation. Staff has added recommended language from the July 25, 2018 Board meeting.

FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5183, *Sexual Harassment*.

PREPARED BY: Susan Holliday, Associate Superintendent, Education Services

SEXUAL HARASSMENT

The Governing Board of Trustees is committed to maintaining a learning environment that is free of harassment and discrimination. The Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-sponsored or school-related activity.

Prohibited sexual harassment includes, but is not limited to, unwelcome advances, unwanted requests for sexual favors or other unwanted verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite gender, in the educational setting, when: (Education Code § 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance, or of creating an intimidating, hostile or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any District program or activity.

Types of conduct which are prohibited in the District and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations or propositions
2. Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
3. Graphic verbal comments about an individual's body, or overly personal conversation

SEXUAL HARASSMENT (continued)

4. Sexual jokes, notes, stories, drawings, pictures or gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominately single-gender class
7. Massaging, grabbing, fondling, stroking or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Purposefully cornering or blocking normal movements
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

~~According to Equal Employment Opportunity Commission guidelines, sexual harassment is an act of discrimination on the basis of sex within the meaning of Title VII of the Civil Rights Act of 1964, as amended. Sexual harassment is similarly construed within the meaning of Title IX of the Education Amendments pertaining to academic life. In accordance with Title VII and Title IX, the District~~District defines sexual harassment as follows:

~~—Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic status, (2) submission to, or rejection of, such conduct by an individual is used as the basis for an employment decision or academic decision affecting that person, or (3) such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or learning environment.~~

The appointed Uniform Complaint Officer for the ~~District~~District is the Title IX Officer, and Sexual Harassment Officer. ~~Students shall be assured that they need not endure any form of unwelcome sexual behavior or communication. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well-being at school. Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and District procedures specified in AR 1312.3~~

SEXUAL HARASSMENT (continued)

~~- Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures. The Uniform Complaint Officer shall ensure that students receive age-appropriate information related to sexual harassment.~~

Any student who engages in the sexual harassment of anyone at school or a school-related activity shall be subject to disciplinary action. For students in grades K-3, this disciplinary action shall depend on the maturity of the students and the circumstances involved. For students in grades 4 ~~through~~ 12, the disciplinary action may include, but is not limited to, suspension ~~and~~/or expulsion.

~~The District strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact his/her teacher, the principal, or any other available school employee. Students shall be informed that they should immediately report any incidents to either the principal, or their designee if they feel they are being harassed.~~ Any student or parent on behalf of the student, who feels that he/she is being sexually harassed may pursue the complaint in an informal process or may file a formal complaint with the ~~District~~District. ~~Within 24 hours~~As soon as practicable, staff shall report complaints of sexual harassment to the principal or designee and to the Uniform Complaint Officer's office, ~~who will immediately log the complaint.~~ Staff shall similarly report any such incidents they may observe even if the harassed student has not complained to the principal or designee.

~~The principal or designee shall immediately investigate any report of the sexual harassment of a student. If a more extensive investigation is necessary, the ~~District~~District may utilize an outside investigator who shall serve as a fact finder. Upon verifying that sexual harassment occurred, the principal or designee shall ensure that appropriate action is promptly taken to end the harassment, address its effects on the person subjected to the harassment, and prevent any further instances of harassment. A student may make either an informal complaint, which is a complaint which is either written or verbal, of an alleged act of sexual harassment; or a student may file a formal complaint, which is a complaint filed on the ~~District~~District's complaint form, with the Superintendent or designee in accordance with ~~District~~District's procedure.~~

The ~~District~~District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be kept confidential to the extent possible, within legal constraints and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.

The Superintendent or designee shall take appropriate actions to reinforce the District's sexual harassment policy.

SEXUAL HARASSMENT (continued)

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in District schools.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Q&A on Campus Sexual Misconduct, September 2017

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Sexual Harassment: It's Not Academic, September 2008

SEXUAL HARASSMENT (continued)

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr>

Legal Reference:

EDUCATION CODE

200-212.4 Prohibition of discrimination on the basis of sex; compliance; enforcement.

212.5 Sexual harassment

231.5 Sexual harassment policy

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48980 Annual Notification to Parents

Franklin v. Gwinnet County Schools 503 U.S. 60 (1992)

Gebser v. Lago Vista Independent School District 524 U.S. 274 (1998)

Davis v. Monroe County Board of Education, 119 S. Ct. 1661 (1999)

Policy

adopted: June 14, 1999

revised: December 6, 1999

revised: August 9, 2000

revised: July 26, 2005

revised:

Capistrano Unified School District

San Juan Capistrano, California

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Kristin Hilleman, Director II, Food and Nutrition Services

Date: August 22, 2018

Board Item: Resolution No. 1819-01, Request for Waiver – Exemption from Universal Meal Service

HISTORY

Existing law in Education Code § 49550 requires a school district maintaining a kindergarten through grade twelve to provide a needy pupil one nutritionally adequate free and reduced-price meal during each school day, and authorizes the school district to use funds available from any federal or state program to comply with this requirement. A needy pupil is defined as a child who meets federal eligibility criteria for free and reduced-price meals.

BACKGROUND INFORMATION

On October 12, 2017, Governor Jerry Brown signed into law Senate Bill 138, School Meal Programs: Free and Reduced-Price Meals (F/RP): Universal Meal Service (Chapter 724, Statutes of 2017). The law requires on or before September 1, 2018, local educational agencies (LEA) that have very high poverty schools apply to operate a federal universal meal service provision and provide breakfast and lunch free of charge through the universal meal service to all pupils. Very high poverty schools are defined as one that qualify to receive the free meal rate in the Community Eligibility Provision.

CURRENT CONSIDERATIONS

Senate Bill 138, School Meals Programs: Free and Reduced-Price Meals: Universal Meal Service requires the Board of Trustees of a school district to adopt a resolution of fiscal hardship with demonstrated reasons it is unable to comply. The resolution must be publicly noticed on at least two consecutive meeting agendas; the first meeting as an information item and on the second meeting agenda as an action item. If the resolution is approved by at least a majority of the Board, the District is exempt from the requirements. The Board of Trustees must reconsider the resolution at least once every four years. The Board received an information/discussion item on Resolution No. 1819-01 at the July 25, 2018 Board meeting.

FINANCIAL IMPLICATIONS

There are no financial implications.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopted Resolution No. 1819-01, Request for Waiver – Exemption from Universal Meal Service.

PREPARED BY: Kristin Hilleman, Director II, Food and Nutrition Services

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

Page 1 of 1

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-01

REQUEST FOR WAIVER - EXEMPTION FROM UNIVERSAL MEAL SERVICE

WHEREAS, Education Code § 49564(b)(2) provides that, on or before September 1, 2018, a school district that has a “very high poverty school” in its jurisdiction shall apply to operate a federal universal meal service program; and

WHEREAS, Education Code § 49564(a) provides that a “very high poverty school” is “a school that enrolls pupils in kindergarten or in any of grades 1 to 12, inclusive, and is eligible to receive the free federal reimbursement rate for all reimbursable school breakfasts and lunches served, pursuant to the Community Eligibility Provision in § 1759a of Title 42 of the United States Code”; and

WHEREAS, based on the foregoing definition, the following school(s) within the Capistrano Unified School District (District) is a very high poverty school(s): Kinoshita Elementary School and RH Dana Elementary School; and

WHEREAS, Education Code § 49564(c) provides that the Board of Trustees of a school district may adopt a resolution stating it is unable to comply with, and demonstrating the reasons why it is unable to comply with, the requirements of Education Code § 49564 due to fiscal hardship; and

WHEREAS, on or about July 25, 2018, this resolution was publicly noticed, and this resolution shall also be publicly noticed for the next Board meeting on or about August 22, 2018, as required by Education Code § 49564(c).

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Capistrano Unified School District does hereby resolve, determine, and order as follows:

Section 1. All of the recitals herein contained are true and correct.

Section 2. The District is unable to comply with the universal meal service program requirements of Education Code § 49564 due to fiscal hardship.

Section 3. The District is unable to comply with the universal meal service program requirements of Education Code § 49564 for the following reasons. The impacts of Senate Bill 138 would require the District to reimburse the Food and Nutrition Services Program for collection of Local Control Funding Formula (LCFF) Alternative Income Data Collection Forms from the general fund budget each year Food and Nutrition Services is exempt from collecting Free and Reduced-price Meal Applications. Because supplemental/concentration grant funding is determined by the identification of unduplicated pupil count, if there is a decline in the submission of Local Control Funding Formula (LCFF) Alternative Income Data Collection

Forms or Free and Reduced-price Meal Applications, the District will see a reduction in LCFF funding received by the state. The District is projecting deficit spending over the next few years and implementing this program would negatively affect revenues possibly impacting students while not providing any extra benefits to low income students.

Section 4. Based on the forgoing, the District will apply to the California Department of Education for an exemption universal meal service program requirements of Education Code § 49564.

Section 5. The Superintendent or her designee is hereby authorized and directed to take any action needed to effectuate the purpose and intent of this resolution.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District this 22nd day of August 2018, by the following vote:

AYES:	()
NOES	()
ABSENT	()
ABSTAIN	()

I, Kirsten M. Vital, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 22nd day of August 2018, by a roll call vote.

Patricia Holloway
Clerk of the Board of Trustees

Kirsten M. Vital
Superintendent
Secretary of the Board of Trustees

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-03, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) (CFD No. 90-2) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 90-2 is authorized pursuant to Resolution No. 9899-112 and Ordinance No. 90-2-1 (Ordinance) to levy special taxes for the purposes described therein.

In July 2016, CFD No. 90-2 issued 2016 Special Tax Refunding Bonds, which refunded the previously issued Series 2006 Special Tax Bonds. On April 23, 2014, the Board declared its intent to levy the annual special taxes at rates below the maximum permitted special tax rates pursuant to the Amended Rate and Method of Apportionment of Special Taxes of CFD No. 90-2, to levels sufficient to maintain debt service coverage of 110%. In addition, on August 17, 2016, the Board adopted Resolution No. 1617-30 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 90-2 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board.

The District’s Special Tax Consultant, David Taussig & Associates (DTA), have provided the Board with the Capistrano Unified School District Community Facilities District No. 90-2 Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report), which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance and the terms of the Agreement.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-03, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 90-2 for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-03 will have no direct impact on the District’s general fund.

DATA or OTHER INFORMATION

For Fiscal Year 2018-2019, there are 3,131 parcels levied in CFD No. 90-2 with a total special tax amount of \$2,434,781.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-03, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-03

RESOLUTION OF BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 90-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) (CFD No. 90-2), pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, the Board of Trustees of the District (Board), pursuant to the Act, adopted Resolution No. 90-50 calling for a public hearing, and such public hearing was duly held on May 21, 1990, to consider the levy of a proposed special tax and to incur bonded indebtedness in the amount of \$10,000,000 within the boundaries of CFD No. 90-2; and

WHEREAS, the Board called and duly held an election on June 19, 1990 for the purpose of presenting to the qualified electors within CFD No. 90-2 Propositions A and B authorizing incurring bonded indebtedness in the maximum aggregate principal amount of \$10,000,000 for authorized facilities and the levy of a Special Tax within the boundaries of CFD No. 90-2, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in Propositions A and B, respectively, for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by Propositions A and B; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 90-2, pursuant to the Act, on April 26, 1999, adopted Resolution No. 9899-112 to alter the existing rate and method of apportionment of Special Taxes (Amended Rate and Method of Apportionment of Special Taxes of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), facilities and boundaries of CFD No. 90-2, and stating its intention to increase and incur bonded indebtedness in an aggregate principal amount not to exceed \$50,000,000, and conducted a hearing on such matters on June 14, 1999; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 90-2, called and duly held an election on June 14, 1999, in CFD No. 90-2 for the purpose of presenting to the qualified electors within CFD No. 90-2 Propositions A, B, and C, authorizing the above-described amendments within CFD No. 90-2, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in the Propositions for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by the Propositions; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 90-2, is authorized pursuant to Resolution No. 9899-112 and Ordinance No. 90-2-1 (Ordinance) to levy a Special Tax on property in CFD No. 90-2 which shall be sufficient to pay principal, interest, and administrative expenses with respect to all Bonds of CFD No. 90-2, to pay for the construction, acquisition and rehabilitation of certain public facilities authorized to be financed by the levy of Special Taxes of CFD No. 90-2 pursuant to Resolution No. 9899-112, and to pay all expenses incidental thereto; and

WHEREAS, the District previously issued its 2001 Special Tax Bonds (2001 Bonds) in the aggregate principal amount of \$23,050,000 and its 2002 Special Tax Bonds (2002 Bonds) in the aggregate principal amount of \$17,605,000 (2001 Bonds and 2002 Bonds being referred to herein collectively as Prior Bonds) for the purpose of financing authorized facilities and related costs of the District; and

WHEREAS, the District additionally issued its \$44,980,000 Series 2006 Special Tax Refunding Bonds (2006 Bonds) for the purpose of refunding the Prior Bonds; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019, for the purpose specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, on April 23, 2014, the Board, acting as the Legislative Body of CFD No. 90-2, adopted Resolution No. 1314-41, as amended, declaring its intent to levy the annual special taxes at rates below the maximum permitted special tax rates pursuant to the Amended Rate and Method of Apportionment of Special Taxes of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), to levels sufficient to maintain debt service coverage similar to the debt service coverage at the time the 2006 Bonds were issued and

WHEREAS, on August 17, 2016, the Board adopted Resolution No. 1617-30 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 90-2 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of the CFD No. 90-2, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 90-2, which are not otherwise exempt from taxation under the Act or the Ordinance, the Special Taxes for Fiscal Year 2018-2019 at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA), entitled, Capistrano Unified School District Community Facilities District No. 90-2 Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The

DTA 2018-2019 Administration Report for CFD No. 90-2 is on file at the District Office, and is by this reference herein incorporated, which sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 90-2, in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 4. The Board, acting as the Legislative Body of CFD No. 90-2, hereby approves and adopts a budget for CFD No. 90-2 for Fiscal Year 2018-2019 in the amount of **\$2,434,781.00**. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act and Resolution No. 9899-112. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolution No. 9899-112.

Section 5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 6. When Bonds are sold and issued or such Special Taxes pledged as to Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of Bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the 2006 Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the applicable provisions of any Bands issued on behalf of CFD No. 90-2.

Section 7. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2018, or other duly authorized date, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

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ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 90-2 OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(TALEGA)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 90-2, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 90-2, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-04, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of for Improvement Area No. 2002-1 of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 IA 2002-1 of the Capistrano Unified School District (Talega) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Improvement Area No. 2002-1 of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) (CFD No. 90-2 IA 2002-1) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 90-2 and the Improvement Area therein are authorized pursuant to Resolution No. 0102-102 and Ordinance No. 2002-90-2 (Ordinance) to levy special taxes for the purposes described therein.

In July 2013, CFD No. 90-2 IA 2002-1 issued its 2013 Special Tax Refunding Bonds, which refunded the previously issued Series 2003 Special Tax Bonds. In addition, on August 17, 2016, the Board adopted Resolution No. 1617-31 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 90-2 IA 2002-1 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board.

The District’s Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Improvement Area No. 2002-1 of Community Facilities District No. 90-2 Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance and the other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-04, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 90-2 IA 2002-1 for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-04 will have no direct impact on the District’s general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, Improvement Area No. 2002-1 of CFD No. 90-2 contains 1,838 parcels with a special tax levy totaling \$3,321,250.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-04, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of for Improvement Area No. 2002-1 of Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in CFD No. 90-2 IA 2002-1 of the Capistrano Unified School District (Talega) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-04

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF IMPROVEMENT AREA NO. 2002-1 OF COMMUNITY FACILITIES DISTRICT NO. 90-2 IA OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 90-2 IA OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (TALEGA) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega) (CFD No. 90-2 IA) and, on June 24, 2002, pursuant to Resolution No. 0102-102 designated Improvement Area No. 2002-1 of CFD 90-2 IA (Improvement Area) and authorized the issuance of bonded indebtedness of the Improvement Area in an amount not to exceed \$50,000,000, all pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, the Board of Trustees (Board), acting as the Legislative Body of CFD No. 90-2 IA, called and duly held an election on June 24, 2002, in the Improvement Area for the purpose of presenting to the qualified electors within CFD No. 90-2 IA Propositions A and B, authorizing the levy of Special Taxes and the above-described issuance of bonded indebtedness within the Improvement Area, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in Propositions A and B, for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by Propositions A and B; and

WHEREAS, the Board, acting as the Legislative Body of the Improvement Area, is authorized pursuant to Resolutions No. 0102-102 and Ordinance No. 2002-90-2 IA (Ordinance) to levy a Special Tax on property in the Improvement Area which shall be sufficient to pay principal, interest, and administrative expenses with respect to all bonds of CFD No. 90-2 IA, to pay for the construction, acquisition, and rehabilitation of certain public facilities authorized to be financed by the levy of Special Taxes of the Improvement Area pursuant to Resolution No. 0102-102 and to pay all expenses incidental thereto; and

WHEREAS, the District previously issued bonds in an aggregate principal amount of \$49,675,000 designated as the Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega) Series 2003 Special Tax Bonds (Improvement Area No. 2002-1) (Prior Bonds); and

WHEREAS, the District subsequently issued its \$43,110,000 Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Improvement Area No. 2002-1) Series 2013 Special Tax Refunding Bonds (2013 Bonds) for the purpose of refunding the Prior Bonds on July 31, 2013; and

WHEREAS, on January 22, 2014, the Board voted to apply debt service interest savings generated from the 2013 Bonds issuance to reduce the annual special tax levy, effective Fiscal Year 2013-2014; and

WHEREAS, the Board has been presented with authorized facilities expenditures for the special taxes collected and administered by the fiscal agent pursuant to the Fiscal Agent Agreement, dated July 1, 2013, by and between CFD No. 90-2 IA and U.S. Bank National Association, as fiscal agent, and other applicable law; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019 for the purpose specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, on August 17, 2016, the Board adopted Resolution No. 1617-31 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 90-2 IA used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of Improvement Area No. 2002-1 of the CFD No. 90-2 IA, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within the Improvement Area which are not otherwise exempt from taxation under the Act or the Ordinance, the Special Taxes for Fiscal Year 2018-2019 at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) entitled, Capistrano Unified School District Improvement Area No. 2002-1 of Community Facilities District No. 90-2 IA Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, and sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of Improvement Area No. 2002-1 of CFD No. 90-2 IA, in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 4. The Board, acting as the Legislative Body of Improvement Area No. 2002-1 of CFD No. 90-2 IA, hereby approves and adopts a budget for Improvement Area No. 2002-1 of CFD No. 90-2 IA for Fiscal Year 2018-2019 in the amount of **\$3,321,250.00**. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act and Resolution No. 0102-102. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolution No. 0102-102.

Section 5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time-to-time.

Section 6. If and when Bonds are issued, or such Special Taxes pledged as to Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of Bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the 2013 Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the applicable provisions of any 2013 Bonds issued on behalf of the Improvement Area.

Section 7. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2018, or other duly authorized date, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

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ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF IMPROVEMENT
AREA NO. 2002-1 OF COMMUNITY
FACILITIES DISTRICT NO. 90-2 IA OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(TALEGA)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of Improvement Area No. 2002-1 of CFD No. 90-2 IA, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of Improvement Area No. 2002-1 of CFD No. 90-2 IA, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-05, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores), Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) (CFD No. 92-1) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 92-1 is authorized pursuant to Resolution No. 92-113 and Ordinance No. 92-1- 1 (Ordinance) to levy special taxes for the purposes described therein.

CFD No. 92-1 underwent amendment proceedings, pursuant to the Act, approving the Amended and Restated Rate and Method of Apportionment for Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) (Amended RMA). CFD No. 92-1 issued its Series 2013 Special Tax Refunding Bonds in July 2013. In addition, on August 17, 2016, the Board adopted Resolution No. 1617-32 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 92-1 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board.

The District’s Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Community Facilities District No. 92-1 Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance, the terms of the Amended RMA and other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-05, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 92-1 for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-05 will have no direct impact on the District’s general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, CFD No. 92-1 contains 1,484 parcels with a special tax levy totaling \$1,965,750.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-05, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores), Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-05

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 92-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LAS FLORES), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 92-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LAS FLORES) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) (CFD No. 92-1) pursuant to the term and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, the Board of Trustees (Board) of the District, pursuant to the Act, adopted Resolution No. 92-142 calling for a public hearing, and such public hearing was duly held on December 21, 1992, to consider the levy of a proposed special tax and to incur bonded indebtedness in the amount of \$30,000,000 within the boundaries of CFD No. 92-1; and

WHEREAS, the Board called and duly held an election on December 21, 1992, for the purpose of presenting to the qualified electors within the territory of CFD No. 92-1 Propositions A and B authorizing incurring bonded indebtedness in the maximum aggregate principal amount of \$30,000,000 for authorized facilities and the levy of a Special Tax within the boundaries of CFD No. 92-1, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in Propositions A and B, respectively, for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by Propositions A and B; and

WHEREAS, on April 19, 1993, the Board, acting as the Legislative Body of CFD No. 92-1, adopted Ordinance No. 92-1-1 which authorized the levy and collection of the Special Taxes within CFD No. 92-1 (Ordinance), as provided in the Act and Ordinance and as approved by the qualified electors; and

WHEREAS, CFD No. 92-1 issued its Series 1993 Special Tax Bonds on September 9, 1993, in the amount of \$8,515,000 (Series 1993 Bonds) pursuant to Resolution No. 93-76 adopted by the Board of Trustees (Board) of the District acting as the Legislative Body of CFD No. 92-1, on August 16, 1993; and

WHEREAS, on December 11, 1995, the Board, acting as the Legislative Body of CFD No. 92-1, adopted Resolution No. 9596-57 calling for an election and such special election was duly held on March 11, 1996, amending the method of levy of the special tax with respect to undeveloped property located within CFD No. 92-1, among other Amendments, as defined therein; and

WHEREAS, the Board called and duly held an election on March 11, 1996, for the purpose of presenting to the qualified electors within the territory of CFD No. 92-1 the Amended and Restated Rate and Method of Apportionment (Amended RMA), which Amended RMA was approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes pursuant to the Amended RMA; and

WHEREAS, CFD No. 92-1 issued its Series 1997 Special Tax Bonds on January 16, 1997, in the amount of \$12,500,000 (Series 1997 Bonds) pursuant to a supplement to Resolution No. 93-76; and

WHEREAS, CFD No. 92-1 issued its Series 1998 Special Tax Bonds on July 1, 1998, in the amount of \$31,360,000 (Series 1998 Bonds) for the purposes of refunding the Series 1993 Bonds and the Series 1997 Bonds and to finance additional capital facilities, pursuant to Resolution No. 9798-102 adopted by the Board on May 18, 1998; and

WHEREAS, CFD No. 92-1 issued its \$14,430,000 Community Facilities District No. 92-1 of the Capistrano Unified School District Series 2013 Special Tax Refunding Bonds (Series 2013 Bonds) for the purpose of refunding the Series 1998 Bonds on July 31, 2013; and

WHEREAS, on August 14, 2013, the Board, acting as the Legislative Body of CFD No. 92-1, voted to apply a portion of the debt service interest savings generated by the issuance of the Series 2013 Bonds to proportionally reduce the annual special tax levy in Fiscal Year 2013-2014; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 92-1, is authorized pursuant to the resolutions of such Board forming CFD No. 92-1 (Resolutions of Formation) and the Ordinance to levy a Special Tax sufficient to pay principal, interest and administrative expenses with respect to all bonds of CFD No. 92-1, including the Series 2013 Bonds, to pay certain costs of the Facilities (as defined in the Resolutions of Formation) and to pay all expenses incidental thereto; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 92-1, has been presented with information regarding the authorized facilities expenditures of special taxes collected and administered by the fiscal agent, under the Fiscal Agent Agreement, dated as of July 1, 2013, by and between CFD No. 92-1 and U.S. Bank National Association, and other applicable law; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019, for the purpose specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, on August 17, 2016, the Board adopted Resolution No. 1617-3032 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 92-1 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of the CFD No. 92-1, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are all true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 92-1, which are not otherwise exempt from taxation under the Act or the Ordinance, the Special Taxes for Fiscal Year 2018-2019 at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) entitled, Capistrano Unified School District Community Facilities District Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, which sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 92-1, in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 4. The Board, acting as the Legislative Body of CFD No. 92-1, hereby approves and adopts a budget for CFD No. 92-1 for Fiscal Year 2018-2019 in the amount of **\$1,965,750.00**. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act and the Resolutions of Formation. The Special Tax shall be levied only so long as needed to accomplish the purposes described in the Resolutions of Formation.

Section 5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 6. When Bonds are sold and issued, or such Special Taxes are pledged as to Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of Bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the Series 2013 Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the applicable provisions of any Bonds issued on behalf of CFD No. 92-1.

Section 7. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution and the DTA Annual Report to the Orange County Auditor, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2018, or other duly authorized date, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

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ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 92-1 OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(LAS FLORES)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 92-1, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 92-1, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-06, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body for Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) (CFD No. 98-1A) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 98-1A is authorized pursuant to Resolution Nos. 03-04-77 and 03-04-91 and Ordinance No. 98-1A-1 (Ordinance) to levy special taxes for the purposes described therein.

In May 2018, CFD No. 98-1A issued its 2018 Special Tax Bonds to be on a parity with the Series 2016 Special Tax Bonds. The Board, acting as the Legislative Body of CFD No. 98-1A adopted Resolution No. 1516-56 on May 11, 2016 irrevocably releasing and relinquishing its authority to levy the Special Tax pursuant to the 2004 Amendments in excess of 39.67% of (i) the authorized Maximum Special tax Rate for Developed Property, Undeveloped Property, Taxable Property Owner Association Property, Taxable Public Property and Taxable Religious Property and (ii) the authorized backup Special Tax, in order to encourage the development of property within the Community Facilities District (Relinquishment). Such Relinquishment is evidenced by the recordation in the Official Records of Orange County of Amendment No. 2 to Notice of Special Tax Lien and Partial Cessation of Special Tax.

The District's Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Community Facilities District No. 98-1A Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance, the terms of the Amended RMA and other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-06, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 98-1A for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-06 will have no direct impact on the District's general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, CFD No. 98-1A contains 170 parcels with a special tax levy totaling \$667,072.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-06, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-06

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY FOR COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-1A OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) (CFD No. 98-1A) pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, the Board of Trustees (Board) of the District, acting as the Legislative Body of CFD No. 98-1A, pursuant to the Act, adopted Resolution No. 03-04-77 calling for a public hearing, and such public hearing was duly held on June 14, 2004, to consider certain amendments to CFD No. 98-1A (Amendments), as described therein; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 98-1A, called and duly held an election on June 14, 2004, regarding the Amendments as to CFD No. 98-1A for the purpose of presenting to the qualified electors within CFD No. 98-1A Propositions A, B and C authorizing the levy of an amended Special Tax within CFD No. 98-1A, and to incur an indebtedness and issue Bonds in the maximum principal amount of \$45,000,000, with interest at a rate or rates not to exceed the maximum interest rate permitted by law, to finance the Facilities and the Incidental Expenses described in Resolution No. 03-04-77, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in the Propositions for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by the Propositions; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 98-1A, is authorized, pursuant to Resolutions Nos. 03-04-77 and 03-04-91 and Amendment to Ordinance No. 98-1A-1 adopted on June 28, 2004 (Ordinance), to levy a Special Tax on property in CFD No. 98-1A, which shall be sufficient to pay principal, interest, and administrative expenses with respect to all Bonds of CFD No. 98-1A, to pay for the construction, acquisition, and rehabilitation of certain public facilities authorized to be accomplished and as applicable financed by the levy of Special Taxes of CFD No. 98-1A pursuant to Resolution No. 03-03-91, and to pay all Incidental Expenses relating thereto; and

WHEREAS, the District previously issued its \$6,375,000 Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) Special Tax Bonds, Series 2016 on July 13, 2016 (Series 2016 Bonds); and

WHEREAS, prior to the issuance of the Series 2016 Bonds, the Board acting as the Legislative Body of CFD 98-1A adopted Resolution No. 1516-56 on May 11, 2016 irrevocably

releasing and relinquishing its authority to levy the Special Tax pursuant to the 2004 Amendments in excess of 39.67% of (i) the authorized Maximum Special Tax Rate for Developed Property, Undeveloped Property, Taxable Property Owner Association Property, Taxable Public Property and Taxable Religious Property and (ii) the authorized backup Special Tax, in order to encourage the development of property within the Community Facilities District (Relinquishment). Such Relinquishment is evidenced by the recordation in the Official Records of Orange County of Amendment No. 2 to Notice of Special Tax Lien And Partial Cessation of Special Tax; and

WHEREAS, the District was authorized, pursuant to Resolution No. 1718-42 to issue its \$8,670,000 additional special tax bonds designated as the Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) Special Tax Bonds, Series 2018 (Series 2018) relating to the issuance of Parity Bonds; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 98-1A, has been presented with information regarding the authorized facilities expenditures of special taxes collected from CFD No. 98-1A pursuant to all applicable law; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019 for the purposes specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of the CFD No. 98-1A, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 98-1A, which are not otherwise exempt from taxation under the Act or the Ordinance the Special Taxes for Fiscal Year 2018-2019, at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) entitled, Capistrano Unified School District Community Facilities District Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, and sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 98-1A in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the

amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 3. The Board, acting as the Legislative Body of CFD No. 98-1A, hereby approves and adopts a budget for CFD No. 98-1A for Fiscal Year 2018-2019 in the amount of **\$667,072.00**. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act, Resolution No. 03-04-91, and the applicable Mitigation Agreement with the party or parties thereto. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolution No. 03-04-91 and the rates herein provided only for Fiscal Year 2018-2019 and not as a precedent for any future Fiscal Years.

Section 4. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 5. When Bonds are sold and issued, or such Special Taxes are pledged for Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the Act and the applicable provisions of any Bonds issued on behalf of CFD No. 98-1A.

The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution and the DTA Annual Report to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2017, or other duly authorized date to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

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ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 98-1A OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(PACIFICA SAN JUAN)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 98-1A, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 98-1A, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-07, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body for Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) (CFD No. 98-1B) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 98-1B is authorized pursuant to Resolution Nos. 1516-46 and 1516-52 and Ordinance No. 98-1B-1 (Ordinance) to levy special taxes for the purposes described therein.

In May 2018, CFD No. 98-1B issued its 2018 Special Tax Bonds. The Board, acting as the Legislative Body of CFD No. 98-1B adopted Resolution No. 1718-43 on April 25, 2018, approving issuance of the CFD 98-1B 2018 Bonds.

The District's Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Community Facilities District No. 98-1B Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance, the terms of the RMA and other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-07, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 98-1B for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-07 will have no direct impact on the District's general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, CFD No. 98-1B contains 73 parcels with a special tax levy totaling \$204,164.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-07, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-07

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY FOR COMMUNITY FACILITIES DISTRICT NO. 98-1B OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-1B OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (PACIFICA SAN JUAN) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) (CFD No. 98-1B) pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act), and, on May 11, 2016, pursuant to Resolution No. 1516-52, authorized the levy of a special tax within CFD No. 98-1B; and;

WHEREAS, the Board of Trustees (Board) of the District, acting as the Legislative Body of CFD No. 98-1B, pursuant to the Act, adopted Resolution No. 1516-52 calling for a public hearing, and such public hearing was duly held on May 11, 2016; and

WHEREAS, the Board of Trustees (Board), acting as the Legislative Body of CFD No. 98-1B, called and duly held an election on May 11, 2016, in CFD No. 98-1B for the purpose of presenting to the qualified electors within CFD No. 98-1B, a proposition authorizing the levy of Special Taxes within CFD 98-1B, which was approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 98-1B, is authorized pursuant to Resolution No. 1516-52 and Ordinance No. 98-1B-1 (Ordinance) to levy a Special Tax on property in CFD 98-1B which shall be sufficient to pay principal, interest, and administrative expenses with respect to all bonds of CFD No. 98-1B if and when any such bonds are issued, to pay for the construction, acquisition, and rehabilitation of certain public facilities authorized to be financed by the levy of Special Taxes of CFD 98-1B pursuant to Resolution No. 1516-52 and to pay all expenses incidental thereto; and

WHEREAS, on May 31, 2018, CFD No. 98-1B issued its \$4,830,000 Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) Special Tax Bonds, Series 2018 (Series 2018 Bonds); and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 98-1B, has been presented with information regarding the authorized facilities expenditures of special taxes collected from CFD No. 98-1B pursuant to all applicable law; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019 for the purposes specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of the CFD No. 98-1B, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 98-1B, which are not otherwise exempt from taxation under the Act or the Ordinance the Special Taxes for Fiscal Year 2018-2019, at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) entitled, Capistrano Unified School District Community Facilities District Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, and sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 98-1B in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 3. The Board, acting as the Legislative Body of CFD No. 98-1B, hereby approves and adopts a budget for CFD No. 98-1B for Fiscal Year 2018-2019 in the amount of \$204,164.00. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act, Resolution No. 1516-52, and the applicable Mitigation Agreement with the party or parties thereto. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolution No. 1516-52 and the rates herein provided only for Fiscal Year 2018-2019 and not as a precedent for any future Fiscal Years.

Section 4. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 5. When Bonds are sold and issued, or such Special Taxes are pledged for Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of

the last installment of principal on the Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the Act and the applicable provisions of any Bonds issued on behalf of CFD No. 98-1B.

Section 6. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution and the DTA Annual Report to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2017, or other duly authorized date to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 98-1B OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(PACIFICA SAN JUAN)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 98-1B, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 98-1B, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-08, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) (CFD No. 98-2) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 98-2 is authorized pursuant to Resolution Nos. 9899-76 and 9899-77 and Ordinance No. 98-2-1 (Ordinance) to levy special taxes for the purposes described therein.

In June 2015, CFD No. 98-2 issued its Series 2015 Special Tax Refunding Bonds, which refunded the previously issued Series 2005 Bonds, as well as providing financing for additional capital facilities. In addition, on August 17, 2016, the Board adopted Resolution No. 1617-33 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 98-2 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board.

The District’s Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Community Facilities District No. 98-2 Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance, the terms of the Amended RMA and other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-08, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 98-2 for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-08 will have no direct impact on the District’s general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, CFD No. 98-2 contains 6,803 parcels with a special tax levy totaling \$7,818,908.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-08, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-08

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LADERA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 98-2 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (LADERA) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) (CFD No. 98-2) pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, CFD No. 98-2 issued its Series 1999 Special Tax Bonds in the amount of \$105,330,000 pursuant to Resolution No. 9899-91, adopted by the Board of Trustees (Board) of the District acting as the Legislative Body of CFD No. 98-2 on March 8, 1999 (Series 1999 Special Tax Bonds), which Series 1999 Special Tax Bonds were refunded on April 28, 2005, by the issuance of the CFD No. 98-2 Series 2005 Special Tax Refunding Bonds (Bonds); and

WHEREAS, the Board acting as the Legislative Body of CFD No. 98-2 is authorized, pursuant to Resolutions Nos. 9899-76 and 9899-77 approved on February 8, 1999 (collectively, Resolutions of Formation), and Ordinance No. 98-2-1, approved on March 8, 1999 (Ordinance), to levy a Special Tax on property in CFD No. 98-2 to pay principal, interest, and administrative expenses with respect to all Bonds of CFD No. 98-2, which include the Bonds, to pay for the construction, acquisition, and rehabilitation of certain public facilities authorized to be financed by the levy of Special Taxes of CFD No. 98-2, pursuant to the Resolutions of Formation and to pay all expenses incidental thereto; and

WHEREAS, the Board has been presented with authorized facilities expenditures for the special taxes collected and administered by U.S. Bank, National Association, as Fiscal Agent, pursuant to the Bond Indenture, dated as of April 1, 2005, by and between CFD No. 98-2 and U.S. Bank, National Association, and other applicable law; and

WHEREAS, on June 24, 2015, CFD No. 98-2 issued its Series 2015 Special Tax Refunding Bonds in an amount not to exceed \$92,500,000 pursuant to Resolution No. 1314-49 adopted by the Board, acting as the Legislative Body of CFD No. 98-2, (Series 2015 Bonds) to refund the Series 2005 Bonds, as well as provide financing for additional capital facilities; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019 for the purpose specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, on August 17, 2016, the Board adopted Resolution No. 1617-33 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 98-2 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of CFD No. 98-2, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 98-2, which are not otherwise exempt from taxation under the Act or the Ordinance the Special Taxes for Fiscal Year 2018-2019, at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) entitled, Capistrano Unified School District Community Facilities District Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, which sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 98-2, in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 4. The Board, acting as the Legislative Body of CFD No. 98-2, hereby approves and adopts a budget for CFD No. 98-2 for Fiscal Year 2018-2019 in the amount of **\$7,818,908.00**. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act and Resolutions of Formation. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolutions of Formation.

Section 5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 6. When Bonds are sold and issued, or such Special Taxes are pledged for Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of

Bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the Act and the applicable provisions of any Bonds issued on behalf of CFD No. 98-2.

Section 7. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2018, or other duly authorized date, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

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ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 98-2 OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(LADERA)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 98-2, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 98-2, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-09, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) (CFD No. 2004-1) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 2004-1 is authorized pursuant to Resolution Nos. 0405-42 and 0405-43 and Ordinance No. 2004-1 (Ordinance) to levy special taxes for the purposes described therein.

In June 2015, CFD No. 2004-1 issued its Series 2015 Special Tax Refunding Bonds, which refunded the previously issued Series 2005 Bonds, as well as provide financing for additional capital facilities. In addition, on August 17, 2016, the Board adopted Resolution No. 1617-34 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 2004-1 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board.

The District’s Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Community Facilities District No. 2004-1 Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance, the terms of the Amended RMA and other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-09, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 2004-1 for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-09 will have no direct impact on the District’s general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, CFD No. 2004-1 contains 120 parcels with a special tax levy totaling \$399,744.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-09, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-09

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (RANCHO MADRINA), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (RANCHO MADRINA) FOR FISCAL YEAR 2018-2019

WHEREAS, the Capistrano Unified School District (District) previously established Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) (CFD No. 2004-1) pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, the Board of Trustees of the District (Board), acting as the Legislative Body of CFD No. 2004-1 is authorized, pursuant to Resolution Nos. 0405-42 and 0405-43 approved on November 15, 2004 (collectively, Formation Resolutions) and Ordinance No. 2004-1, approved on December 13, 2004 (Ordinance), to levy a Special Tax on property in CFD No. 2004-1 to pay principal, interest and administrative expenses with respect to all Bonds of CFD No. 2004-1, which include the Series 2005 Bonds, to pay for the construction, acquisition, and rehabilitation of certain public facilities authorized to be financed by the levy of Special Taxes of CFD No. 2004-1 pursuant to the Formation Resolutions, and to pay all expenses incidental thereto; and

WHEREAS, CFD No. 2004-1 issued its Series 2005 Special Tax Bonds in the amount of \$7,085,000 pursuant to Resolution No. 0405-59, adopted by the Board, acting as the Legislative Body of CFD No. 2004-1, on January 10, 2005 (Series 2005 Bonds); and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 2004-1, has been presented with the authorized facilities expenditures of special taxes collected and administered by U.S. Bank, National Association, as fiscal agent, pursuant to the Bond Indenture, dated as of February 1, 2005, by and between CFD No. 2004-1 and U.S. Bank, National Association, as fiscal agent, and other applicable law; and

WHEREAS, on June 24, 2015, CFD No. 2004-1 issued its Series 2015 Special Tax Refunding Bonds in an amount not to exceed \$7,500,000 pursuant to Resolution No. 1415-50 adopted by the Board, acting as the Legislative Body of CFD No. 2004-1, (Series 2015 Bonds) to refund the Series 2005 Bonds, as well as provide financing for additional capital facilities; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019, for the purpose specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, on August 17, 2016, the Board adopted Resolution No. 1617-34 approving the elimination, as early as possible, of the collection of that portion of Special Taxes in CFD No. 2004-1 used to fund projects on a “pay-as-you-go” basis, and the Special Taxes being levied herein reflect that determination by the Board; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of the CFD No. 2004-1, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 2004-1, which are not otherwise exempt from taxation under the Act or the Ordinance, the Special Taxes for Fiscal Year 2018-2019, at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) entitled, Capistrano Unified School District Community Facilities District Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, which sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 2004-1, in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 4. The Board, acting as the Legislative Body of CFD No. 2004-1, hereby approves and adopts a budget for CFD No. 2004-1 for Fiscal Year 2018-2019 in the amount of \$399,744.00. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act and Resolutions of Formation. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolutions of Formation.

Section 5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 6. When Bonds are sold and issued, or such Special Taxes are pledged for Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of Bond

interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection thereof and to commence such proceedings consistent with the Act and the applicable provisions of any Bonds issued on behalf of CFD No. 2004-1.

Section 7. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution and the DTA Annual Report to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2018, or other duly authorized date, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

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ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 2004-1 OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(RANCHO MADRINA)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 2004-1, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 2004-1, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees of
the Capistrano Unified School District

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: August 22, 2018

Board Item: Resolution No. 1819-10, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) for Fiscal Year 2018-2019

BACKGROUND INFORMATION

Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) (CFD No. 2005-1) was formed pursuant to the Government Code Sections 53311, et seq., commonly known as the Mello-Roos Community Facilities Act of 1982 (Act). CFD No. 2005-1 is authorized pursuant to Ordinance No. 1112-1 (Ordinance) to levy special taxes for the purposes described therein.

In September 2016, CFD No. 2005-1 issued its Series 2016 Special Tax Bonds, to be on a parity with the Series 2013 Special Tax Bonds. In addition, the Board, acting as the Legislative Body of CFD No. 2005-1, has been presented with information relating to the authorized facilities expenditures of special taxes collected and administered by the Fiscal Agent, pursuant to the Fiscal Agent Agreement, dated as of October 1, 2014, by and between CFD No. 2005-1 and U.S. Bank, National Association, and other applicable law.

The District's Special Tax Consultant, David Taussig & Associates (DTA), has provided the Board with the Capistrano Unified School District Community Facilities District No. 2005-1 Administration Report Fiscal Year 2018-2019, which sets forth the rates for the special tax levy for Fiscal Year 2018-2019 consistent with the rates in the Ordinance, the terms of the Amended RMA and other applicable law.

CURRENT CONSIDERATIONS

At the time of this proposed Resolution No. 1819-10, the Board of Trustees will review and consider adopting the special tax levy for non-exempt property in CFD No. 2005-1 for Fiscal Year 2018-2019.

FINANCIAL IMPLICATIONS

Adoption of Resolution No. 1819-10 will have no direct impact on the District's general fund.

DATA or OTHER INFORMATION

In Fiscal Year 2018-2019, CFD No. 2005-1 contains 139 parcels with a special tax levy totaling \$1,077,126.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt Resolution No. 1819-10, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) for Fiscal Year 2018-2019.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 1819-10

RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS), AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2005-1 OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT (WHISPERING HILLS) FOR FISCAL YEAR 2018-2019

WHEREAS, on July 26, 2005, the Board of Trustees (Board) of the Capistrano Unified School District (District) adopted Resolution No. 0506-06, which established Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) (CFD No. 2005-1) calling for a public hearing, and such public hearing was duly held on July 26, 2005 to consider the levy of a proposed special tax and to incur bonded indebtedness in the amount of \$30,000,000 within the boundaries of CFD No. 2005-1 pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (Act); and

WHEREAS, the Board called and duly held an election on July 26, 2005 for the purpose of presenting to the qualified electors within CFD No. 2005-1 Propositions A and B authorizing incurring bonded indebtedness in the maximum aggregate principal amount of \$30,000,000 for authorized facilities and the levy of a Special Tax within the boundaries of CFD No. 2005-1, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in Propositions A and B, respectively, for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by Propositions A and B; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 2005-1, pursuant to the Act, adopted Resolution No. 0607-66 calling for a public hearing, and such public hearing was duly held on May 7, 2007, to consider the annexation of certain territory into CFD No. 2005-1, as described therein and the maps of such territory referenced therein (Annexed Territory); and

WHEREAS, the Board called and duly held an election on May 7, 2007 in the Annexed Territory for the purpose of presenting to the qualified electors within the Annexed Territory Propositions A and B authorizing the levy of a Special Tax within the Annexed Territory, which Propositions were approved by more than two-thirds of the votes cast at said election, thereby authorizing the Board to levy the Special Taxes described in Propositions A and B, respectively, for the purposes described therein and to take the necessary steps to levy the Special Taxes authorized by Propositions A and B; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 2005-1, adopted Resolution No. 1011-43 on March 8, 2011, initiating proceedings to alter the Rate and Method of Apportionment of CFD No. 2005-1 and to reduce the levy of the special taxes of CFD No. 2005-

1 (Special Taxes), considering the adoption of the Revised Rate and Method of Apportionment (Revised RMA), and calling a public hearing thereon (S/T Revision Proceedings), pursuant to the Act; and

WHEREAS, on June 13, 2011, the Board adopted Resolution No. 1011-60 ordering certain changes to the Revised RMA, resulting in the First Amended Rate and Method of Apportionment of Special Taxes of CFD No. 2005-1 (First Amended RMA) which replaced the Revised RMA for all purposes relating to the S/T Revision Proceedings; and

WHEREAS, on June 13, 2011, the Board held a noticed continued public hearing (Continued Public Hearing), as required by law, relative to the proposed First Amended RMA; and

WHEREAS, the Board, subsequent to said Continued Public Hearing, adopted Resolution No. 1011-61 which called an election within CFD No. 2005-1 for June 13, 2011, on the proposition of the proposed First Amended RMA as set forth in Resolution Nos. 1011-43, 1011-60 and 1011-61; and

WHEREAS, on June 13, 2011, an election was held within CFD No. 2005-1 in which the eligible voters approved, by more than two-thirds vote, the proposed First Amended RMA and, on June 23, 2011, an Amendment to the Notice of Special Tax Lien of CFD No. 2005-1 was recorded in the County Recorder of the County of Orange, State of California, as Document No. 2011-000306922; and

WHEREAS, on July 11, 2011, the Board adopted Ordinance No. 1112-1 (Ordinance), authorizing the levy of the Special Taxes within CFD No. 2005-1 in accordance with the First Amended RMA; and

WHEREAS, on October 24, 2013, CFD No. 2005-1 issued its \$8,190,000 Series 2013 Special Tax Bonds (Series 2013 Special Tax Bonds); and

WHEREAS, on July 20, 2016, the Board adopted Resolution No. 1617-13, authorizing the issuance by CFD No. 2005-1 of not to exceed \$16,000,000 of additional bonds to be on a parity with the Series 2013 Special Tax Bonds, which additional bonds were issued on September 1, 2016; and

WHEREAS, the Board, acting as the Legislative Body of CFD No. 2005-1, has been presented with information relating to the authorized facilities expenditures of special taxes collected and administered by the Fiscal Agent, pursuant to the Fiscal Agent Agreement, dated as of October 1, 2014, by and between CFD No. 2005-1 and U.S. Bank, National Association, and other applicable law; and

WHEREAS, it is now necessary and appropriate that this Board levy and collect the Special Taxes for Fiscal Year 2018-2019, for the purpose specified in the Ordinance, by the adoption of a Resolution as specified by the Act and the Ordinance; and

WHEREAS, the Special Taxes being levied hereunder are at the rate or at a lower rate than provided by the Ordinance.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the District, acting in its capacity as the Legislative Body of the CFD No. 2005-1, does hereby resolve, determine, and order as follows:

Section 1. The above recitals are true and correct.

Section 2. The Special Tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within CFD No. 2005-1, which are not otherwise exempt from taxation under the Act or the Ordinance, or from and after the date of Resolution No. 1011-60, which are owned by a religious institution and used primarily as a place of worship, the Special Taxes for Fiscal Year 2018-2019 at the tax rates set forth in the report prepared by the District's Special Tax Consultant, David Taussig and Associates (DTA) for CFD No. 2005-1 entitled, Capistrano Unified School District Community Facilities District Administration Report Fiscal Year 2018-2019 (DTA 2018-2019 Administration Report) submitted herewith. The DTA 2018-2019 Administration Report is on file at the District Office, and is by this reference herein incorporated, which sets forth rates that do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, DTA may make any necessary modifications to the DTA 2018-2019 Administration Report consistent with actions of the Board, acting as the Legislative Body of CFD No. 2005-1, in the adoption of this Resolution. After adoption of this Resolution, the Deputy Superintendent, Business and Support Services of the District, or designee, may make any necessary modifications to these Special Taxes to correct any errors, omissions, or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the Special Taxes applicable to any category of parcels.

Section 4. The Board, acting as the Legislative Body of CFD No. 2005-1, hereby approves and adopts a budget for CFD No. 2005-1 for Fiscal Year 2018-2019 in the amount of **\$1,077,126.00**. Special taxes shall be levied as set forth in the DTA 2018-2019 Administration Report in accordance with this budget. All of the collections of the Special Tax shall be used only as provided for in the Act and Resolution No. 0506-06. The Special Tax shall be levied only so long as needed to accomplish the purposes described in Resolution No. 0506-06.

Section 5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

Section 6. If and when Bonds are issued or such Special Taxes are pledged as to Bonds issued as a cumulative remedy, if any amount levied as a Special Tax for payment of Bond interest or principal, together with any penalties and other charges accruing under this Resolution, are not paid when due, the Board may, not later than four years after the due date of the last installment of principal on the Bonds, order that the same be collected by an action brought in the superior court to foreclose the lien of such Special Tax. The Deputy Superintendent, Business and Support Services of the District, is authorized to pursue collection

thereof and to commence such proceedings consistent with the Act and the applicable provisions of any Bonds issued on behalf of CFD No. 2005-1.

Section 7. The actions of District staff heretofore taken in order to obtain consent from the Orange County Auditor-Controller to a later filing date are hereby ratified and the Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the Orange County Auditor-Controller, together with other supporting documentation as may be required to place said Special Taxes on the secured property tax roll for Fiscal Year 2018-2019 on or before August 23, 2017, or other duly authorized date, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

ADOPTED, SIGNED, AND APPROVED this 22nd day of August, 2018.

BOARD OF TRUSTEES OF THE CAPISTRANO
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY
FACILITIES DISTRICT NO. 2005-1 OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
(WHISPERING HILLS)

By: _____
Martha McNicholas, President of the Board of
Trustees of the Capistrano Unified School
District

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of said District, acting as the Legislative Body of CFD No. 2005-1, at a meeting of the Board of Trustees held on the 22nd day of August, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Patricia Holloway, Clerk of the Board of
Trustees of the Capistrano Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Patricia Holloway, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the Board of Trustees of the Capistrano Unified School District, acting as the Legislative Body of CFD No. 2005-1, at a regular meeting of said Board held on the 22nd day of August, 2018.

Patricia Holloway, Clerk of the Board of Trustees
of the Capistrano Unified School District