

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Regular Meeting

September 12, 2018

Closed Session 4:00 p.m.
Open Session 7:00 p.m.

AGENDA

CLOSED SESSION AT 4:00 P.M.

Trustee Judy Bullockus will not be in attendance.

- 1. **CALL TO ORDER**
- 2. **CLOSED SESSION COMMENTS**
- 3. **CLOSED SESSION** (as authorized by law)

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Gregory Merwin/Sara Young
Attorney - Ernest Bell
Significant Exposure to Litigation – One Case
IDR Case Number 20180716
(Pursuant to Government Code § 54956.9(d)(2))

EXHIBIT A-1

Susan Holliday/Joshua Hill
Attorney – Anthony De Marco
Initiation of Litigation – One Case
(Pursuant to Government Code § 54956.9(d)(4))

Clark Hampton
Attorney – Anthony De Marco
Significant Exposure to Litigation – One Case
(Pursuant to Government Code § 54956.9(d))

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Capistrano Unified School District v. County of Orange
(OCSC #: 30-2017-00963064-CU-TT-CXC)
(Pursuant to Government Code § 54956.9(a))

Gregory Merwin/Sara Young
Attorney - Ernest Bell
Significant Exposure to Litigation – Three Cases
OAH Case Number 2018040648
OAH Case Number 2018050780
OAH Case Number 2018060410
(Pursuant to Government Code § 54956.9(d)(1))

EXHIBIT B-1
EXHIBIT B-2
EXHIBIT B-3

C. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Tim Brooks
Legal Specialist CPRA/Compliance
Coordinator, Counseling and Student Support
(Pursuant to Government Code § 54957)

EXHIBIT C-1
EXHIBIT C-2

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Kirsten Vital/Tim Brooks

One Case

(Pursuant to Government Code § 54957)

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Extra Miler

Orange County District Attorney Tony Rackauckas, Tracy Miller, Nicole Nicholson, Shannon Back, Assistant Sheriff Bob Peterson, San Juan Chief Carl Bulanek, San Clemente Chief Mike Peters, Mission Viejo Chief Quyen Vuong, and Steve Sentman for their participation in the Gang Reduction and Intervention Partnership (GRIP).

BOARD AND SUPERINTENDENT COMMENTS

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

BUSINESS AND SUPPORT SERVICES

1. DONATION OF FUNDS AND EQUIPMENT:

Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$130,710.65 cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Page 1

EXHIBIT 1

2. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$16,126,340.40 and the commercial warrants total

Page 4

EXHIBIT 2

\$10,004,726.34. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 3. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:** Page 51
EXHIBIT 3
Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows 20 new agreements totaling \$334,968.00 and 5 amendments to existing agreements totaling \$254,379.87. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 4. CHANGE ORDER NO. 1, BID NO. 1718-12, SAN CLEMENTE HIGH SCHOOL UPPER CAMPUS DEMOLITION PROJECT:** Page 209
EXHIBIT 4
Approval of Change Order No. 1, Bid No. 1718-12 for the San Clemente High School Upper Campus Demolition Project for costs related to unforeseen existing underground conditions discovered during demolition which were required to be mitigated, to include: transite pipe, abandoned 24" storm drain and existing site drainage that was isolated and needed to connect to the storm drain system. This change order consists of additions, deletions, or other revisions now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents. The original contract sum was \$498,721. The new contract sum including Change Order No. 1 is \$526,738.47 funded by the building fund and CFD 90-2. With this change order, the project continues to remain under budget.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 5. CHANGE ORDER NO. 1, BID NO. 1718-18, CHAPARRAL ELEMENTARY SCHOOL PLAYGROUND MODERNIZATION AND REPAINT PROJECT:** Page 230
EXHIBIT 5
Approval of Change Order No. 1, Bid No. 1718-18 for the Chaparral Elementary School Playground Modernization and Repaint Project for additional costs associated with campus safety and security during ongoing construction as well as required corrections to minor discrepancies on the contract documents. This change order consists of additions, deletions, or other revisions now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents. The original contract sum was \$279,000. The new contract sum including Change Order No. 1 is \$291,866.06 funded by CFD 98-2. With this change order, the project continues to remain under budget.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
- 6. CHANGE ORDER NO. 3, BID NO. 1617-20, TESORO HIGH SCHOOL BUILDING D PROJECT:** Page 241
EXHIBIT 6
Approval of Change Order No. 3, Bid No. 1617-20 for the Tesoro High School Building D Project for costs related to maintaining safety and security requirements, while ensuring the aesthetics and functionality of the building are in line with the standards of the District. This change order consists of additions, deletions, or other revisions now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents. The original contract sum was \$9,410,000. The new contract sum including Change Order No. 3 is \$9,581,983.67 funded by capital facilities fund. With this change order, the project continues to remain under budget.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

7. **CHANGE ORDER NO. 4, BID NO. 1617-18, ESENCIA K-8 PROJECT:** Page 336
EXHIBIT 7
Approval of Change Order No. 4, Bid No. 1617-18 for the Esencia K-8 Project related to additional costs associated with various improvements to the building envelope and required corrections to minor discrepancies on the drawings. This change order consists of additions, deletions, or other revisions now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents. The original contract sum was \$27,569,000. The new contract sum including Change Order No. 4 is \$28,035,436.39 funded by developer fees, state funding and County of Orange CFD funds. With this change order, the project continues to remain under budget.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
8. **FIRST EXTENSION OF AWARD OF REQUEST FOR PROPOSALS NO. 1-1718, E-RATE CATEGORIES ONE – DATA TRANSMISSION SERVICES AND INTERNET ACCESS AND CATEGORY TWO – INTERNAL CONNECTIONS EQUIPMENT AND SERVICES 2017-2018 – MULTIPLE VENDORS:** Page 518
EXHIBIT 8
Approval of the First Extension of Request for Proposals No. 1-1718, E-Rate Categories One – Data Transmission Services and Internet Access and Category Two – Internal Connections Equipment and Services 2017-2018 awarded to multiple vendors. The vendors agree to provide the products and services at the rates in the proposals for the renewal term of July 1, 2018 through June 30, 2019. The total estimated fiscal impact for all categories before any E-Rate discounts is over \$7 million of matching funds, of which the District is anticipated to fund an estimated \$2.5 million. The projects will be funded by a combination of permitted CFD funds, developer fees, and the general fund. Due to the size of the contracts and awards, the documentation is posted online on the District Board Agendas and Supporting Documentation page.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
9. **STATE OF CALIFORNIA PARTICIPATING ADDENDUM NO. 7-14-70-06 WITH WSCA-NASPO MASTER PRICE AGREEMENT NUMBER AR1464 AND STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT NO. 3-11-70-0876AK TO PURCHASE NETWORK INFRASTRUCTURE PRODUCTS – VECTOR RESOURCES, INCORPORATED:** Page 520
EXHIBIT 9
Approval of State of California Participating Addendum No. 7-14-70-06 with WSCA-NASPO Master Price Agreement Number AR1464 and State of California Multiple Award Schedule Contract No. 3-11-70-0876AK to purchase network infrastructure products from Vector Resources, Incorporated. The contracts provide set pricing for Hewlett Packard wireless products for the District’s network refresh. School boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code § 20118, when it is in the best interest of a district. It is often advantageous to utilize piggyback bids when contract items are identical to the District’s specifications. Using piggyback contracts save time and often provide lower prices than a single jurisdiction would be able to obtain. Anticipated expenditure utilizing these contracts is an approximated one-time \$1.3 million this year funded by the general fund. Due to the size of the contracts and awards, the documentation is posted online on the District Board Agendas and Supporting Documentation page.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
10. **SECOND READING – BOARD POLICY 3580, DISTRICT RECORDS:** Page 522
EXHIBIT 10
Approval of Board Policy 3580, *District Records*, brings language in alignment to recent changes in law. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. There is no financial impact.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

11. **RESOLUTION NO. 1819-13, ADOPTING THE 2017-2018 ACTUAL GANN LIMIT THE 2018-2019 ESTIMATED GANN LIMIT:** Page 525
EXHIBIT 11
Approval of Resolution No. 1819-13, Adopting the 2017-2018 Actual Gann Limit and the 2018-2019 Estimated Gann Limit. Resolution No. 1819-13 establishes the actual Gann Limit for 2017-2018 at \$344,875,621 and the estimated Gann Limit for 2018-2019 at \$351,132,724. Adoption of this Resolution will have no financial implications on either the 2017-2018 or 2018-2019 budgets.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

CURRICULUM AND INSTRUCTION

12. **SERVICES PRICING AGREEMENT – TURNITIN, LLC:** Page 535
EXHIBIT 12
Approval of Services Pricing Agreement with Turnitin, LLC to purchase anti-plagiarism and writing instruction support from Turnitin, LLC. The agreement provides set pricing for two years and avoids proposed significant price increases. The District has purchased Turnitin.com instructional online program since 2010 on an annual basis. School boards have the authority to purchase instructional computer software packages in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids per Public Contract Code § 20118.3, when it is in the best interest of a district. Anticipated expenditure utilizing this agreement is \$83,912.50 over two years funded by the general fund.
Contact: Susan Holliday, Associate Superintendent, Education Services
13. **AGREEMENT WITH CALIFORNIA YOUTH SERVICES:** Page 537
EXHIBIT 13
Approval of the Agreement with California Youth Services. California Youth Services will facilitate Juvenile Alcohol and Drug Education (JADE) for students at Serra High School with a first-time offense of drugs and alcohol on campus or during a school function, crisis individual counseling and/or group counseling onsite for students, and drug testing as requested by the parent or conditions of expulsion and administered at the California Youth Services office. These intervention services are voluntary based on student and family interest and support social and emotional learning for students struggling with substance abuse. Services will be funded with Title I funds.
Contact: Susan Holliday, Associate Superintendent, Education Services
14. **AGREEMENT FOR ADDITIONAL SCHOOLS PARTICIPATING IN INSIDE THE OUTDOORS’ SCHOOL PROGRAMS AGREEMENT NUMBERS: #S11046-1, #S11046-2 AND #S11046-3:** Page 544
EXHIBIT 14
Approval of Agreement for Additional Schools Participating in Inside the Outdoors’ School Programs Agreement Numbers: #S11046-1 and #S11046-2. The Board approved the original agreement at the August 22, 2018 Board meeting for 14 schools to participate in Orange County Department of Education’s Inside the Outdoors “Traveling Scientist” program in which classroom sessions are provided at schools on a variety of science topics. Hidden Hills Elementary and Dana Hills High School have expressed interest in adding additional sessions to those already scheduled and approved. Wood Canyon Elementary School is making a change to the date of a previously scheduled and approved session. Dana Hills program is being funded by a grant from the South Coast Water District. The addendums to the original agreement are required in order to add this additional requested session. The contracted amounts for Hidden Hills is \$460, funded by gift or site funds. The additional \$460 is to add a 5th grade “Traveling Scientist” for 60 students. The addendums for Dana Hills High School and Wood Canyon Elementary Schools have no financial impact.
Contact: Susan Holliday, Associate Superintendent, Education Services

15. **ACADEMIC EVENT CONTRACTS – IRVINE RANCH OUTDOOR EDUCATION CENTER:** Page 552
EXHIBIT 15
 Approval of the Academic Event Contracts with Irvine Ranch Outdoor Education Center to provide an overnight outdoor science school trip aligned with grade level science standards. Hidden Hills Elementary School would like to utilize this program for their fifth grade students. The estimated total expenditure under this contract is \$14,640 funded by gift and Title I funds.
Contact: Susan Holliday, Associate Superintendent, Education Services
16. **RESEARCH PRACTICE PARTNERSHIP WITH UNIVERSITY OF CALIFORNIA AT IRVINE AND MARCO FORSTER MIDDLE SCHOOL:** Page 559
EXHIBIT 16
 Approval of the Research Practice Partnership with University of California at Irvine and Marco Forster Middle School (MFMS) will enable MFMS to better understand the achievement gap that has been identified between students from different subgroups at MFMS. The partnership will yield useful data that can impact teaching and learning Districtwide.
Contact: Susan Holliday, Associate Superintendent, Education Services
17. **AGREEMENT FOR PARTICIPATION WITH THE YMCA OF ORANGE COUNTY LAGUNA NIGUEL TO PROVIDE A PHYSICAL EDUCATION PROGRAM FOR STUDENTS AT HIDDEN HILLS ELEMENTARY 2018-2019:** Page 563
EXHIBIT 17
 Approval of Agreement for Participation with the YMCA of Orange County Laguna Niguel to provide Physical Education (P.E.) Programs for Students at Hidden Hills Elementary for the 2018-2019 school year. The YMCA will provide P.E. lessons in grades 1-5 that are modeled after the Physical Education Content Standards for California Public Schools. This program would help the site meet the required 100 minutes of P.E. instruction that students must receive per Education Code as well as providing them with rich, engaging and challenging Physical Education instruction. Since 2014-2015, several District schools have successfully partnered with the YMCA to provide P.E. instruction to students. Hidden Hills Elementary School would like to utilize this program for its students in 2018-2019. The total estimated expenditure under this agreement is \$17,900 funded by Title I funds.
Contact: Susan Holliday, Associate Superintendent, Education Services
18. **AGREEMENT FOR SERVICES WITH RACHEL’S CHALLENGE TO PROVIDE ASSEMBLIES AND RESOURCES AT OSO GRANDE ELEMENTARY SCHOOL IN 2018-2019:** Page 571
EXHIBIT 18
 Approval of Agreement for Services with Rachel’s Challenge to provide assemblies and resources for students at Oso Grande Elementary School in 2018-2019. Rachel’s Challenge provides schools with engaging 40-minute anti-bullying presentations and follow up materials for teachers to use in their classrooms. The program was developed by the family of Rachel Scott, who was the first student killed in the Columbine High School shooting. Rachel’s challenge presentations are given in schools and communities across the United States and programming is available for elementary, middle and high school. The elementary program focuses on the importance of kind words and simple acts of kindness that build community and addresses problems of isolation, prejudice and bullying. The estimated total expenditure for this agreement is \$4,800 funded by gift funds.
Contact: Susan Holliday, Associate Superintendent, Education Services
19. **SECOND READING – BOARD POLICY 5111, ADMISSION:** Page 575
EXHIBIT 19
 Approval of Board Policy 5111, *Admission*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. Revisions also reflect current

California School Board Associations sample language. Legal counsel has reviewed the policy. Changes are underlined; deletions are struck through. There is no financial impact.
Contact: Susan Holliday, Associate Superintendent, Education Services

- 20. SECOND READING – BOARD POLICY 5111.1, DISTRICT RESIDENCY:** Page 579
Approval of Board Policy 5111.1, *District Residency*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. Changes are underlined; deletions are struck through. There is no financial impact.
Contact: Susan Holliday, Associate Superintendent, Education Services **EXHIBIT 20**
- 21. SECOND READING – BOARD POLICY 5130, STUDENT RECORDS:** Page 584
Approval of Board Policy 5130, *Student Records*, brings language in alignment to recent changes in law. Assembly Bill 699, signed into law in October 2017, expressly added “immigration status” as a specified protected characteristic for purposes of anti-discrimination and equal protection laws in schools. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. Changes are underlined; deletions are struck through. There is no financial impact.
Contact: Susan Holliday, Associate Superintendent, Education Services **EXHIBIT 21**
- 22. SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING:** Page 595
Approval of the School Resource Officer (SRO) Memorandum of Understanding (MOU) identifies the roles of the SRO, questioning and arrest procedures, search and seizure protocols, and other relevant information pertinent to the position. The current SRO MOU was last updated in 2009. The proposed SRO MOU outlined updated practices and has been vetted through legal counsel. There is no financial impact.
Contact: Susan Holliday, Associate Superintendent, Education Services **EXHIBIT 22**
- 23. RESOLUTION NO. 1819-14, FOR ACCEPTANCE OF LICENSING ESENCIA ELEMENTARY SCHOOL AS A PRESCHOOL CHILD CARE CENTER:** Page 605
Approval of Resolution No: 1819-14, for Acceptance of licensing Esencia Elementary School as a Preschool Child Care Center The Community Care Licensing Division issues a state license for a Preschool Child Care Center upon request. This resolution would affirm the addition of a preschool program at Esencia Elementary School beginning with the 2018 -2019 school year and beyond.
Contact: Susan Holliday, Associate Superintendent, Education Services **EXHIBIT 23**
- 24. RESOLUTION NO. 1819-15, FOR ACCEPTANCE OF LICENSING LADERA RANCH ELEMENTARY SCHOOL AS A PRESCHOOL CHILD CARE CENTER:** Page 608
Approval of Resolution 1819-15, for Acceptance of licensing Ladera Ranch Elementary School as a Preschool Child Care Center. The Community Care Licensing Division issues a state license for a Preschool Child Care Center upon request. This resolution would affirm the addition of a preschool program at Ladera Ranch Elementary School beginning with the 2018 -2019 school year and beyond.
Contact: Susan Holliday, Associate Superintendent, Education Services **EXHIBIT 24**

HUMAN RESOURCE SERVICES

- 25. CALIFORNIA STATE UNIVERSITY, FULLERTON SPRING 2018 MASTER TEACHER PAYMENTS:** Page 611
Approval of payment to District Master Teachers who supported a California State University, Fullerton (CSUF) Student Teacher during the Spring 2018 semester. Current **EXHIBIT 25**

university agreements specify that institutions pay Master Teachers a nominal payment for their supervision and support of Student Teachers. CSUF has agreed to reimburse the District for the cost of these Master Teacher payments. The compensation amounts vary due to the nature of the assignments.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

- 26. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED** Page 614
EMPLOYEES: EXHIBIT 26

Approval of the activity list for employment, separation and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

- 27. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED** Page 636
EMPLOYEES: EXHIBIT 27

Approval of the activity list for employment, separation and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

GENERAL FUNCTIONS

- 28. SCHOOL BOARD MINUTES:** Page 657
Approval of the August 22, 2018 Regular Board Meeting minutes. **EXHIBIT 28**
Contact: Colleen Hayes, Manager II, Superintendent's Office

DISCUSSION/ACTION ITEMS

- 29. PRESENTATION REGARDING 2018-2019 DISTRICT GOALS:** **INFORMATION/**
This evening, staff presents a review of 2018-2019 District goals. These goals align with **DISCUSSION**
our mission to prepare our students to meet the challenges of a rapidly changing world, **Page 670**
and our vision of an unwavering commitment to student success. **EXHIBIT 29**

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent and the Executive Cabinet to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

- 30. PRESENTATION – UPDATE ON GIFTED AND TALENTED EDUCATION:** **INFORMATION/**
A Gifted and Talented Education (GATE) Task Force was formed in January 2018, based **DISCUSSION**
upon the October 2017 Hanover Study GATE Program Review. The task force included **Page 715**
parents, community members, teachers, and site and District level administrators **EXHIBIT 30**
representing both elementary and secondary levels. The task force met over a five-month
period to address next steps, as reported in the Hanover Study. The task force developed
a District GATE Vision Statement, recommendations for program model options and
identification criteria including multiple measures allowing multiple opportunities for
qualification. In addition, teacher training and parent education recommendations were
made. Staff has developed a two-year timeline to implement recommended changes and

improvements to the GATE program. GATE certification training for teachers will cost approximately \$80,000 funded by Education Services funding.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board of Trustees recognize Susan Holliday, Associate Superintendent, Education Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

31. FIRST READING – BOARD POLICY 6172, GIFTED AND TALENTED EDUCATION PROGRAM: DISCUSSION/ ACTION

Page 735
EXHIBIT 31

Based upon the October 2017 Hanover Study, Gifted and Talented Education (GATE) Program Review, a GATE Task Force was formed in January 2018 consisting of parents, community members, teachers, and site and District level administrators representing both elementary and secondary levels. The Task Force met over a five-month period to address next steps, as reported in the Hanover Study. The Task Force developed a District GATE Vision Statement, recommendations for program model options and identification criteria including multiple measures allowing multiple opportunities for qualification. In addition, teacher training and parent education recommendations were made. Board Policy 6172, *Accelerated Academic Achievement Program*, has been updated to reflect these changes including a change from the usage of Accelerated Academic Achievement Program to describe the supports provided to GATE students to the more commonly recognized GATE Program. Revisions also reflect current California School Board Associations sample language. Changes are underlined; deletions are struck through.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended that the Board of Trustees approve Board Policy 6172, *Gifted and Talented Education Program*.

Motion by _____ Seconded by _____

32. RESOLUTION NO. 1819-16, RESOLUTION OF THE BOARD OF TRUSTEES REGARDING THE DRAFT ENVIRONMENTAL IMPACT REPORT FOR SAN ONOFRE NUCLEAR GENERATING STATION UNITS 2 AND 3 DECOMMISSIONING PROJECT: DISCUSSION/ ACTION

Page 739
EXHIBIT 32

In addition to the important steps already taken by the District and those that may be taken in the future to ensure student and staff safety, Trustees are being asked to adopt Resolution No. 1819-16. The resolution is consistent with the communication District sent to the California State Lands Commission, providing comment on the DRAFT Environmental Impact Report for the San Onofre Nuclear Generating Station (SONGS) Units 2 and 3, compelling a need for further analysis and/or mitigation on air quality, hazards and traffic.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Amy Hanacek, Trustee Area 1
Contact: Patricia Holloway, Trustee Area 3

Staff Recommendation

It is recommended the Board President recognize Amy Hanacek, Trustee Area 1, and Patricia Holloway, Area 3, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 1819-16, Resolution of the Board of Trustees of the Capistrano Unified School District regarding The Draft Environmental Impact Report for San Onofre Nuclear Generating Station Units 2 and 3 Decommissioning Project.

Motion _____ Second _____

- 33. FIRST READING – BOARD POLICY 5022, STUDENT AND FAMILY PRIVACY RIGHTS: DISCUSSION/ ACTION**
Page 744
EXHIBIT 33

The proposed revisions to Board Policy 5022, *Student and Family Privacy Rights*, brings language in alignment to recent changes in law. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. Changes are underlined; deletions are struck through. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5022, *Student and Family Privacy Rights*.

Motion by _____ Seconded by _____

- 34. FIRST READING – BOARD POLICY 5131.1, USE OF INDIVIDUAL STUDENT RECORD INFORMATION FOR ACADEMIC ACHIEVEMENT DATA DISAGGREGATION: DISCUSSION/ ACTION**
Page 748
EXHIBIT 34

The proposed revisions to Board Policy 5131.1, *Use of Individual Student Record Information for Academic Achievement Data Disaggregation*, brings language in alignment to recent changes in law. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. Changes are underlined; deletions are struck through. There is no financial impact.

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5131.1, *Use of Individual Student Record Information for Academic Achievement Data Disaggregation*.

Motion by _____ Seconded by _____

35. **FIRST READING – BOARD POLICY 5132, RELEASE OF DIRECTORY INFORMATION:** **DISCUSSION/ ACTION**
The proposed revisions to Board Policy 5132, *Release of Directory Information*, brings language in alignment to recent changes in law. Revisions also reflect current California School Board Associations sample language. Legal counsel has reviewed the policy. Changes are underlined; deletions are struck through. There is no financial impact. **Page 751 EXHIBIT 35**

CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5132, *Release of Directory Information*.

Motion by _____ Seconded by _____

36. **SECOND READING – BOARD POLICY 6145.3, PUBLICATIONS:** **DISCUSSION/ ACTION**
The proposed revisions to Board Policy 6145.3, *Publications*, are being recommended to ensure the policy is aligned with current issues and realities related to student publications and announcements. Staff has added additional language and clarified statements per Trustee feedback at the July 25, 2018 Board meeting. Changes are underlined; deletions are struck through. **Page 757 EXHIBIT 36**

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Susan Holliday, Associate Superintendent, Education Services

Staff Recommendation

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 6145.3, *Publications*.

Motion by _____ Seconded by _____

37. **FIRST READING - BOARD POLICY 4313, MANAGEMENT/SUPERVISORY/CONFIDENTIAL SERVICE DAYS:** **DISCUSSION/ ACTION**
This proposed revision of Board Policy 4313, *Management/Supervisory/Confidential Service Days*, revises this policy to reflect recent updates to job descriptions and impact on work calendars. The updates include removal of the Teaching Assistant Principal position as a management position, and the addition of the Coordinator II classification. Changes are underlined; deletions are struck through. There is no fiscal impact. **Page 762 EXHIBIT 37**

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Tim Brooks, Associate Superintendent, Human Resource Services

Staff Recommendation

It is recommended the Board President recognize Tim Brooks, Associate Superintendent, Human Resource Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 4313, *Management/Supervisory/Confidential Service Days*.

Motion by _____ Seconded by _____

38. RESOLUTION NO. 1819-12, PRELIMINARY 2017-2018 FINANCIAL STATEMENTS (UNAUDITED ACTUALS):

The Board of Trustees will be provided with a brief update on the 2017-2018 actuals and the revisions to the 2018-2019 budget. Resolution No. 1819-12 will be forwarded to the Orange County Department of Education, reviewed for accuracy and compliance, and subsequently transmitted to the Superintendent of Public Instruction.

**DISCUSSION/
ACTION
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EXHIBIT 38**

*CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Resolution No. 1819-12, Preliminary 2017-2018 Financial Statements (Unaudited Actuals).

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT SPECIAL MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, SEPTEMBER 26, 2018, 6:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.