

CAPISTRANO UNIFIED SCHOOL DISTRICT  
33122 Valle Road  
San Juan Capistrano, CA 92675  
BOARD OF TRUSTEES  
Special Meeting

March 27, 2019

Closed Session 5:00 p.m.  
Open Session 6:00 p.m.

**AGENDA**

**CLOSED SESSION AT 5:00 P.M.**

1. CALL TO ORDER
2. CLOSED SESSION COMMENTS
3. CLOSED SESSION (as authorized by law)

**A. STUDENT READMISSION**

Mike Beekman/Susan Holliday  
One Case  
Case # 2018-038

**EXHIBIT A-1**

**B. CONFERENCE WITH LABOR NEGOTIATORS**

District Negotiators: Kirsten M. Vital/Tim Brooks/Clark Hampton  
Employee Organizations:  
1) Capistrano Unified Education Association (CUEA)  
2) California School Employees Association (CSEA)  
3) Teamsters  
(Pursuant to Government Code § 54957.6)

**EXHIBIT B-1**

**RECORDING OF SCHOOL BOARD MEETINGS**

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

**OPEN SESSION AT 6:00 P.M.**

**CALL TO ORDER – ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA**

**REPORT ON CLOSED SESSION ACTION**

**PUBLIC HEARINGS**

1. **PUBLIC HEARING: COMMUNITY ROOTS ACADEMY CHARTER SCHOOL ADMISSIONS PREFERENCES:**

Page 1  
**EXHIBIT 1**

A Public Hearing is scheduled before the Board of Trustees which necessitates this Board item. Community Roots Academy charter school has presented a renewal petition for a Charter School within the District that includes admission preferences on page 135. Due to the size of the exhibit, the information can be viewed by clicking: [here](#)  
***CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.***

**Contact: Susan Holliday, Associate Superintendent, Education Services**

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on this item, and after hearing any speakers, formally close the hearing.

- 2. **PUBLIC HEARING: PRESENTATION OF RENEWAL PETITION FOR OXFORD PREPARATORY ACADEMY CHARTER SCHOOL:** Page 3  
EXHIBIT 2

A Public Hearing is scheduled before the Board of Trustees which necessitates this Board item. Oxford Preparatory Academy charter school has presented a renewal petition for a Charter School within the District. Due to the size of the exhibit, the information can be viewed by clicking: [here](#)

***CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.***

***Contact: Susan Holliday, Associate Superintendent, Education Services***

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on this item, and after hearing any speakers, formally close the hearing.

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

**CURRICULUM AND INSTRUCTION**

- 3. **RESOLUTION NO. 1819-37, RESOLUTION OF THE BOARD OF TRUSTEES TO APPROVE MATERIAL REVISION TO CHARTER OF COMMUNITY ROOTS ACADEMY CHARTER SCHOOL:** Page 5  
EXHIBIT 3

Approval of Resolution 1819-37 and the Material Revision to the Charter of Community Roots Academy Charter School. The Charter School has requested a material revision to its Charter to reflect an increase in projected enrollment. The projected increase in enrollment is reflected in the renewal petition submitted on January 24, 2019.

***Contact: Susan Holliday, Associate Superintendent, Education Services***

- 4. **COMMUNITY ROOTS ACADEMY CHARTER SCHOOL ADMISSIONS PREFERENCES:** Page 12  
EXHIBIT 4

Approval of the admissions preferences identified in Community Roots Academy Charter School’s (CRA) Charter Petition Renewal in the following priority order 1) Pupils currently attending CRA and pupils who reside in the school District, except as provided for in Education Code § 47614.5; 2) Siblings of currently enrolled students attending CRA; 3) Children of CRA employees (not to exceed 10 percent of total enrollment); and 4) Children who reside within the Crown Valley neighborhood (per District requirement).

***Contact: Susan Holliday, Associate Superintendent, Education Services***

**GENERAL FUNCTIONS**

- 5. **SCHOOL BOARD MINUTES:** Page 15  
EXHIBIT 5

Approval of the March 13, 2019 Regular Board meeting minutes.

***Contact: Colleen Hayes, Manager II, Board Operations/Superintendent’s Office***

**DISCUSSION/ACTION ITEMS**

**6. RESOLUTION NO. 1819-38, RESOLUTION OF THE BOARD OF TRUSTEES TO APPROVE THE CHARTER RENEWAL PETITION OF COMMUNITY ROOTS ACADEMY PUBLIC CHARTER SCHOOL SUBJECT TO ENTRY INTO MEMORANDUM OF UNDERSTANDING:**

**DISCUSSION/  
ACTION  
Page 23  
EXHIBIT 6**

A charter petition for Community Roots Academy was approved by the District on September 14, 2010 with a subsequent five-year renewal on March 26, 2014. Community Roots Academy submitted a second charter renewal petition to the District on January 24, 2019. District staff has reviewed the renewal petition and finds it to be in compliance with requirements for renewal set forth in Education Code § 47605 if the conditions identified are satisfied by entry into a fully executed Memorandum of Understanding ratified by the Board within 45 days of the Board’s approval with conditions.

***CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.***

***Contact: Susan Holliday, Associate Superintendent, Education Services***

**Staff Recommendation**

It is recommended the Board President recognize Susan Holliday, Associate Superintendent, Education Services, to present this item.

Following discussion, it is recommended that the Board of Trustees adopt Resolution No. 1819-38, Resolution of the Board of Trustees to Approve the Charter Renewal Petition of Community Roots Academy Public Charter School Subject to Entry into Memorandum of Understanding.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS  
THURSDAY, APRIL 25, 2019, 7:00 P.M.  
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM  
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**CLOSED SESSION:** In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

**ORAL COMMUNICATIONS (Non-Agenda Items):** Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

**ORAL COMMUNICATIONS (Agenda Items):** Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

**PUBLIC HEARINGS:** Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

#### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*