

REVISED
CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
MARCH 25, 2020
EDUCATION CENTER – BOARD ROOM

Due to the nature of the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20, issued on March 17, 2020, the Board members will have the option to attend the meeting and take action on any item telephonically.

Vice President McNicholas called the meeting to order at 5:07 p.m.

**Call to Order/
Adjourn to Closed
Session**

ROLL CALL:

Present: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas, and Reardon
Absent: None

The Board recessed to closed session to discuss: Public Health Emergency; Conference with Real Property Negotiators; Public Employee Discipline/Dismissal/Release.

**Closed Session
Comments**

The Special meeting of the Board of Trustees was called to order by Vice President McNicholas at 6:50 p.m.

ROLL CALL:

Present: Trustees Bullockus, Castellanos, Holloway, Jones, McNicholas, and Reardon
Absent: Trustee Hanacek

Trustee Hanacek telephonically lost connection to the meeting.

The Pledge of Allegiance was led by Martha McNicholas, Vice President, Board of Trustees.

**Pledge of
Allegiance**

The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Reardon and seconded by Trustee McNicholas and motion carried by a 6-0-1 roll call vote to adopt the Special Board Meeting agenda. Staff pulled agenda item 5 from the Consent Calendar and will discuss it prior to agenda item 8.

**Adoption of the
Board Agenda**

AYES: Trustees Bullockus, Castellanos, Holloway, Jones, McNicholas and Reardon
NOES: None
ABSENT: Trustee Hanacek

Vice President McNicholas asked Colleen Hayes, Manager II - Board Operations/ Superintendent's Office to read the report out of closed session:

**President's Report
from Closed
Session Meeting**

Agenda Item #3A – Public Health Emergency
Trustees gave direction to staff.

Agenda Item #3B – Conference with Real Property Negotiators
Property: South Transportation and Groundskeeping Facility; 5.51 acre property located at 26126 Victoria Blvd, Dana Point, CA 92624
Trustees gave direction to staff.

Agenda Item #3C – Public Employee Discipline/Dismissal/Release

This item was pulled by staff. No reportable action.

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

Consent Calendar

Vice President McNicholas asked Trustees for items they wished to pull from the Consent Calendar. Trustee McNicholas pulled item 6.

It was moved by Trustee Reardon and seconded by Trustee Bullockus, motion carried by a 6-0-1 roll call vote to approve the following Consent Calendar with the exception of items 5 and 6.

- AYES: Trustees Bullockus, Castellanos, Holloway, Jones, McNicholas and Reardon
- NOES: None
- ABSENT: Trustee Hanacek

Approval of Independent Contractor Agreement No. 1920269 with American Technologies, Incorporated for specialized cleaning and sanitation services in response to COVID-19.

Independent Contractor Agreement No. 1920269 for Emergency COVID-19 Procedures – American Technologies, Incorporated Agenda Item 1
NASPO ValuePoint (Formerly Known as WSCA – Western States Contracting Alliance) Contract No. 1907, Awarded to T-Mobile USA, Inc. Agenda Item 2
Centralia School District Project No. CEPU, #N15-2017/18, 2017 Districtwide Contract for the Purchase and

Approval to utilize the NASPO ValuePoint (formerly known as WSCA – Western States Contracting Alliance) Contract No. 1907 and any subsequent revisions, amendments, and extensions awarded to T-Mobile USA, Inc., for the purchase and warranty of certain information technology goods and services, specifically wireless mobile devices and services, as needed by the District.

Approval to utilize the Centralia School District Project No. CEPU, #N15-2017/18 Districtwide Contract for the Purchase and Installation of DSA Approved Portable Buildings, from Silver Creek Industries, Incorporated, under the same terms and conditions of the public agency's contract.

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**Installation of
DSA Approved
Portable Buildings
– Silver Creek
Industries,
Incorporated
Agenda Item 3
Temporary
Employee Cell
Phone Allowance
Agenda Item 4
School Board
Minutes
Agenda Item 7**

Approval of a temporary employee cell phone allowance for assistant principals, confidential secretaries, and specific directors and coordinators.

Approval of the March 13, 2020 Special Board Meeting Minutes.

DISCUSSION/ACTION ITEMS

Vice President McNicholas recognized Susan Holliday, Associate Superintendent, Education Services, to present the item.

**Ratification of
School Calendar
Changes
Agenda Item 5**

Trustee Hanacek rejoined the meeting telephonically.

It was moved by Trustee Reardon and seconded by Trustee Bullockus to approve Ratification of School Calendar Changes, designating schools remain closed to the public through May 1, 2020 and then reopen on May 4, 2020. Motion carried 7-0.

- AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon
- NOES: None
- ABSENT: None

Vice President McNicholas recognized Susan Holliday, Associate Superintendent, Education Services and Greg Merwin, Associate Superintendent, Student Support Services, to present the item.

**Coronavirus:
Distance Learning
Program, Support
For Families
Agenda Item 8**

The following speaker addressed the Board:

Michele Ploessel-Campbell spoke regarding the Coronavirus.

This is an information item only and no Board action is necessary.

Vice President McNicholas recognized Tim Brooks, Human Resource Services, to present the item.

**Substitute Daily
Rate of Pay
Increase
Agenda Item 6**

The following speaker addressed the Board:

Michele Ploessel-Campbell spoke regarding the substitute daily rate of pay.

It was moved by Trustee Reardon and seconded by Trustee McNicholas to approve Substitute Daily Rate of Pay Increase, motion carried 7-0.

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AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,
McNicholas and Reardon
NOES: None
ABSENT: None

It was moved by Trustee Jones and seconded by Trustee Bullockus to adjourn the meeting, **Adjournment**
motion carried 7-0.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,
McNicholas and Reardon
NOES: None
ABSENT: None

President Reardon announced the meeting adjourned at 8:09 p.m.

Board Clerk

Secretary, Board of Trustees

Minutes submitted by Colleen Hayes, Manager II, Board Operations/Superintendent's Office