

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
December 19, 2019
EDUCATION CENTER – BOARD ROOM

President Reardon called the meeting to order at 6:31 p.m.

**Call to Order/
Adjourn to Closed
Session**

The Board recessed to closed session to discuss Public Employee Discipline/Dismissal/Release, and Conference with Labor Negotiators.

The regular meeting of the Board of Trustees was called to order by President Reardon at 7:02 p.m.

ROLL CALL:

Present: Trustees Bullockus, Castellanos, Jones, Holloway, McNicholas, and Reardon
Absent: Trustee Hanacek and Student Advisor Koenigshofer

The Pledge of Allegiance was led by President Reardon.

**Pledge of
Allegiance
Permanent Record**

The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

It was moved by Trustee McNicholas seconded by Trustee Castellanos and motion carried by a 6-0-1 Roll Call vote to adopt the Board agenda.

**Adoption of the
Board Agenda**

AYES: Trustees Bullockus, Castellanos, Holloway, Jones,
McNicholas, and Reardon
NOES: None
ABSENT: Trustee Hanacek

President Reardon asked Colleen Hayes, Manager II - Board Operations/Superintendent's Office to read the report out of closed session:

**President's Report
from Closed
Session Meeting**

Agenda Item #3A– Public Employee Discipline/Dismissal/Release – One Case
No reportable action.

Agenda Item #3B – Conference with Labor Negotiators
Trustees voted 6-0-1 to approve staff recommendation.

Superintendent Vital reported on the various activities at our sites in the past weeks.

**Board and
Superintendent
Comments
Oral
Communications**

The following speakers addressed the Board:

- *Greg Young spoke regarding the tentative agreement with CUEA*

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

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President Reardon asked Trustees for items they wished to pull from the Consent Calendar. No items were pulled.

It was moved by Trustee Jones and seconded by Trustee Holloway, motion carried by a 6-0-1 Roll Call vote to approve the Consent Calendar.

AYES: Trustees Bullockus, Castellanos, Holloway, Jones,
McNicholas, and Reardon
NOES: None
ABSENT: Trustee Hanacek

Approval of a new job description for the position of Student Records Administrator.

**Consider and Approve Job Description – Student Records Administrator
Agenda Item 1
Consider and Approve Job Description – Facilities Specialist
Agenda Item 2**

Approval of a new job description for the position of Facilities Specialist.

The purpose of this agenda item is to seek approval of the Tentative Agreement between the District and the Capistrano Unified Education Association (CUEA).

Recommendation of Tentative Agreement with Capistrano Unified Education Association (CUEA), for July 1, 2019 – June 30, 2022

The purpose of this agenda item is to seek approval of a revised employment agreement between the District and CUMA for salary adjustments for 2019-2020 and 2020-2021 school years.

**Agenda Item 3
Recommendation of Revised Employment Agreement with Capistrano Unified Management Association, July 1, 2019-June 30, 2021**

DISCUSSION/ACTION ITEMS

President Reardon recognized Kirsten Vital, Superintendent, to present this item.

Agenda Item 4

It was moved by Trustee Holloway and seconded by Trustee McNicholas to approve Amendment No. 3 to Amended Contract for Employment Agreement between the District and the Deputy Superintendent, Business and Support Services. The motion carried 6-0-1.

Recommendation to Approve Amendment No. 3 to Amended Contract for Employment of Deputy

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McNicholas, and Reardon
NOES: None
ABSENT: Trustee Hanacek

**Superintendent,
Business and
Support Services,
July 1, 2019 –
June 30, 2023
Agenda Item 5
Recommendation
to Approve
Amendment No. 4
to Employment
Agreement
Between the
Board of Trustees
of the Capistrano
Unified School
District and
Kirsten M. Vital,
Superintendent,
July 1, 2017 –
June 30, 2023
Agenda Item 6
Adjournment**

Superintendent Vital recognized Board President Jim Reardon, to present this item.

It was moved by Trustee Bullockus and seconded by Trustee McNicholas to approve Amendment No. 4 for the Employment Agreement between the District and Kirsten M. Vital, Superintendent. The motion carried 6-0-1.

AYES: Trustees Bullockus, Castellanos, Holloway, Jones,
McNicholas, and Reardon
NOES: None
ABSENT: Hanacek

It was moved by Trustee McNicholas and seconded by Trustee Jones to adjourn the meeting, motion carried 6-0-1.

AYES: Trustees Bullockus, Castellanos, Holloway, Jones,
McNicholas, and Reardon
NOES: None
ABSENT: Trustee Hanacek

President Reardon announced the meeting adjourned at 7:18 p.m.



Board Clerk


Secretary, Board of Trustees

Minutes submitted by Colleen Hayes, Manager II, Board Operations/Superintendent's Office