

CAPISTRANO UNIFIED SCHOOL DISTRICT  
33122 Valle Road  
San Juan Capistrano, CA 92675  
BOARD OF TRUSTEES  
Special Meeting

**REVISED**

**AGENDA**

October 2, 2019

Closed Session	5:00 p.m.
Open Session	6:00 p.m.

**CLOSED SESSION AT 5:00 P.M.**

1. **CALL TO ORDER**
2. **CLOSED SESSION COMMENTS**
3. **CLOSED SESSION** (as authorized by law)

**A. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE**

Superintendent

*(Pursuant to Government Code § 54957(b))*

**RECORDING OF SCHOOL BOARD MEETINGS**

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

**OPEN SESSION AT 6:00 P.M.**

**CALL TO ORDER – ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA**

**REPORT ON CLOSED SESSION ACTION**

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

**GENERAL FUNCTIONS**

1. **2019-2020 DISTRICT GOALS:**

Every year staff shares goals for the upcoming school year with Trustees during a Regular Board meeting. This year staff presented the District Goals at the September 18, 2019 Regular Board meeting for Trustee review. These goals align with our mission to prepare our students to meet the challenges of a rapidly changing world, and our vision of an unwavering commitment to student success.

***Contact: Kirsten M. Vital, Superintendent***

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**EXHIBIT 1**

2. **SCHOOL BOARD MINUTES:**  
Approval of the September 9, 2019 Special Board Meeting minutes.  
*Contact: Colleen Hayes, Manager II, Superintendent's Office*

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**EXHIBIT 2**

3. **SCHOOL BOARD MINUTES:**  
Approval of the September 18, 2019 Regular Board Meeting minutes.  
*Contact: Colleen Hayes, Manager II, Superintendent's Office*

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**EXHIBIT 3**

#### **DISCUSSION/ACTION ITEMS**

4. **PRESENTATION ON THE FINDINGS OF BOND FEASIBILITY TRACKING SURVEYS IN THE SOUTHERN AND WESTERN SCHOOL FACILITIES IMPROVEMENT DISTRICTS:**

**INFORMATION/  
DISCUSSION**  
Page 29  
**EXHIBIT 4**

The Board will receive an informational presentation on the findings of bond feasibility tracking surveys conducted in the San Clemente potential Southern School Facilities Improvement District (SFID) and the Dana Point, Laguna Niguel and Aliso Viejo potential Western School Facilities Improvement District (SFID).

**CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.**

**CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.**

**Contact: Ryan Burris, Chief Communications Officer**

#### **Staff Recommendation**

It is recommended the Board President recognize Ryan Burris, Chief Communications Officer, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

#### **ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS  
WEDNESDAY, OCTOBER 16, 2019, 7:00 P.M.  
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM  
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**CLOSED SESSION:** In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

**ORAL COMMUNICATIONS (Non-Agenda Items):** Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

**ORAL COMMUNICATIONS (Agenda Items):** Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

**PUBLIC HEARINGS:** Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

#### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*

CAPISTRANO UNIFIED SCHOOL  
DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Kirsten M. Vital, Superintendent

Date: October 2, 2019

Board Item: 2019-2020 District Goals

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**HISTORY**

Annually, District staff presents goals for the upcoming school year to Trustees during a Regular Board meeting on or before October 15, per the Superintendent's contract.

**BACKGROUND INFORMATION**

Staff presented the District Goals at the September 18, 2019, Regular Board meeting for Trustee review as an information item. The Superintendent asked the Board to take action to approve these Goals at the October 2, 2019, Board meeting.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration revised District Goals for the 2019-2020 school year.

**FINANCIAL IMPLICATIONS**

There is no fiscal impact.

**STAFF RECOMMENDATION**

Staff recommends the Board of Trustees approve the 2019-2020 District Goals as presented.

**APPROVED BY:** Kirsten M. Vital, Superintendent

# Capistrano Unified School District

*District Goals  
2019-2020 School Year*



# <sup>3</sup>Wildly Important Goals (WIGs)

## Teaching and Learning

Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students

1. Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.
2. Provide support and build the leadership capacity of site leaders to hold them accountable for improvement of educational, social and emotional student outcomes with particular attention to pre-K through elementary, and low to middle performing students.

## Communication

Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions

## Facilities

Optimize facilities and learning environments for all students

3. Implement, engage and educate about one or more SFIDs for the March 2020 election.



# Education Services

Goal 1: Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Increase student Math performance and Smarter Balanced Assessment (SBA) Math proficiency by 10% from 61% to 71% standard met or exceeded.
  - Progress monitoring and intervention through iREADY Assessments, District Common Interim Assessments, District Performance Tasks, District Dashboard, Intervention programs, and Data protocols implemented through teacher Professional Learning Community (PLC) teams
  - Math pathway options by December 2019
- ii. Implement Innovative programs and systems to increase 21st century solutions that prepare students for college and career as well as meet the learning and social emotional needs of all students.
  - By May 2020 have 10 year Plan with Saddleback College to launch an Early College program by August 2020 and to build a series of experiences that will lead to the completion of an Associates Degree or technical certification for all CUSD students by 2024
  - In partnership with S3, develop District Social Emotional Learning (SEL) committee to review current practices, policies, CHKS data, PBIS & Restorative Practices, discipline data, attendance data, grade data and use of social media/technology to develop 3 year district-wide strategic SEL plan by May 2020
  - Create Cultural Proficiency Task Force to develop a 3 year professional learning plan by June 2020
  - Create innovative middle school campus program to support students who were suspended/expelled by June 2020

Goal 2: Provide support and build the leadership capacity of site leaders to hold them accountable for improvement of educational, social and emotional student outcomes with particular attention to pre-K through elementary, and low to middle performing students.

- iii. Provide 100% of principals with professional learning on new certificated administrator evaluation tool to support and build capacity and accountability through site goals, assessment data, and written feedback to improve outcomes for students, specifically English Language Learners, Socioeconomically Disadvantaged, & Students with Disabilities, who will achieve a 10% increase in performance.
  - Targeted PD on California Professional Standards for Education Leaders (CPSELs)
  - Targeted training on providing Coaching & Feedback and Interest Based Approach

# Student Support Services<sup>5</sup>

Goal 1: Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

i: Develop and prepare Continuum of Services projects for 2020-2021:

- Develop pilot program for students with autism in middle school
- Develop pilot program for “pre-referral interventions” in preschool and elementary school
- Develop plan for expansion of elementary STEPS program into the Northern region of the District

Goal 2: Provide support and build the leadership capacity of site leaders to hold them accountable for improvement of educational, social and emotional student outcomes with particular attention to pre-K through elementary, and low to middle performing students.

ii: As part of the Multi-Tiered System of Supports (MTSS), increase social emotional support at the universal (Tier 1) and targeted (Tier 2) levels in middle school to address bullying, cyberbullying, and social media, as measured by an increase on the School Climate Index by 10% on the California Healthy Kids Survey (CHKS):

- In partnership with Ed Services, develop District Social Emotional Learning (SEL) committee to review current practices, policies, CHKS data, PBIS & Restorative Practices, discipline data, attendance data, grade data and use of social media/technology to develop 3 year district-wide strategic SEL plan by May 2020

iii: Strengthen and empower school IEP teams with special education processes through targeted training and resources, including the implementation of the Special Education Procedural Handbook and monthly administrator trainings, as measured by a decrease in Alternative Dispute Resolution (ADR) and Office of Administrative Hearings (OAH) cases by 10%



# Human Resource Services

Goal 1: Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Continue to increase work efficiencies through implementing an online ER system in collaboration with Business Services and TIS
- ii. Maximize efficiencies with certificated sub coverage by increasing the following:
  - Total number of employees in the sub pool increase by 10%
  - Increase the average number of days each substitute works by 10%

Goal 2: Provide support and build the leadership capacity of site leaders to hold them accountable for improvement of educational, social and emotional student outcomes with particular attention to pre-K through elementary, and low to middle performing students.

- i. Build and implement an accountable evaluation system focused on growth in student outcomes
- ii. Reach agreements with all bargaining units for the 19-20 school year

Goal 3: Train all site leaders on the principles of the Labor Management Institute which focus on building collaborative site level partnerships amongst administration, certificated and classified staff.

- i. Introduce the concept, and support site principals in the development of, collaborative site level problem solving teams (Certificated/Classified & Admistration in Partnership for Excellence - CAPE teams)
- ii. Identify and send initial cohort to LMI Spring Conference in March, 2020
- iii. Train all site leaders on the Interest Based Approach to problem solving methodology during the 19-20 school year

# <sup>7</sup>Communications

Goal 1: Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Promote the innovative programs and practices that support 21st Century learning for young people by utilizing CUSD Insider, social media, and producing three webinars to engage the CUSD community by increasing page views at CUSD Insider from 34,000 to 135,000, producing and hosting four evening events with HOAG on Student Mental Health and Wellness and hosting three webinars to showcase CUSD programs and innovation.

Goal 2: Provide support and build the leadership capacity of site leaders to hold them accountable for improvement of educational, social and emotional student outcomes with particular attention to pre-K through elementary, and low to middle performing students.

- i. Support site leaders in community engagement, crisis response, developing foresight, and showcasing their schools by creating emergency communication templates, participating in school leadership meetings, and collaborating with first responders to support school sites. We will engage principals at monthly meetings in Foresight discussions to help plan for and reduce potential crises and produce and publish news articles on CUSD Insider at least once a week, while maintaining an average open rate on Capo Talk at 30 percent or higher, and posting daily on social media channels.

Goal 3: Implement, engage and educate about one or more SFIDs for the March 2020 election.

- i. Utilize direct mail, coordinate online and in-person meetings, and create a visibility plan for the 2019-20 school year to include school family and community-wide engagement. We will produce and distribute two informational mailers, create an FAQ, factsheets, and a web page dedicated to sharing information on both SFIDs, and engage in the community through our visibility plan.

# Business Services

## Overall Objective for Business Services Department

- Enhance customer service
- Use data driven decisions
- Share performance data with community

# Facilities

**Goal 1:** Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Increase the completion of Preventative Maintenance Work Orders by 10%
- ii. Construct ANHS STEM and Newhart MS STEAM buildings. Start construction Spring 2020, anticipated complete by 2021
- iii. Continue efforts on the sale/lease of Los Colinas property and sale of Las Ramblas property option
- iv. Reduce Energy Kilowatt Usage Districtwide by 5% by performing educational outreach to District employees
- v. Reduce Work Order turnaround time

**Goal 3:** Implement, engage and educate about one or more SFIDs for the March 2020 election.

- i. Provide data and renderings to Communications to support SFID bond education

# Fiscal Services, Insurance & Purchasing

**Goal 1:** Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Implement online Employee Requisitions (ER's) by the end of the fiscal year
- ii. Finalize Special Education teacher/aide staffing ratios and procedures by the end of the school year
- iii. Scan all payroll and insurance files to eliminate paper files by end of June 2021
- iv. Implement wellness classes for school sites such as yoga and kickboxing by the end of the school year
- v. Document formal Purchasing procedures and guidelines and publish them on the Purchasing department website by the end of the fiscal year to reduce average purchase order turnaround time by 10%
- vi. Develop report of vendor expenditures >\$50,000 for bid threshold purposes by the end of the fiscal year

# Transportation

**Goal 1:** Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Complete expansion of CNG filling station adding 20 additional dispensers by end of fiscal year
- ii. Order 3 new Special Needs buses by July 2020 (5 buses already purchased this fiscal year)
- iii. Purchase and install new workstations by December 2019 to upgrade north transportation Technology to connect bus drivers, mechanics and other staff with district email and other online systems.
- iv. Maintain a steady pool of 15 substitute bus drivers throughout school year.

# Technology & Information Systems

**Goal 1:** Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Create detailed documentation for 20 TIS processes by June 2020
- ii. Create a feedback loop for informed improvement of TIS customer support services by January 2020
- iii. Create 4 internal dashboard by June 2020.
- iv. Maintain the current the Radar ticket turnaround.



# Food and Nutrition Services

**Goal 1:** Plan and implement innovative practices that support 21st Century learning in our schools and functionality in the District office departments.

- i. Implement share stations during lunch periods to reduce food waste by December 2019
- ii. Implement compostable utensils, packaging and continue working on organic waste and mixed recycling by June 2020 to decrease the amount of non-compostable trash
- iii. Perform at least three student focus groups on menu planning, new recipe ideas and new product tastings to maintain lunch and breakfast satisfaction rate at  $\geq 95$  percent
- iv. Perform two student satisfaction surveys at elementary, middle and high school level to maintain participation rates at Lunch  $\geq 24$  percent and Breakfast  $\geq 11$  percent

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
September 9, 2019  
EDUCATION CENTER – BOARD ROOM

President Jones called the meeting to order at 6:07 p.m.

**Call to Order/  
Adjourn to Closed  
Session  
Pledge of  
Allegiance**

The Pledge of Allegiance was led by President Gila Jones.

**The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

It was moved by Trustee McNicholas and seconded by Trustee Reardon and motion carried by a 6-0 roll call vote to adopt the Special Meeting Board agenda.

**Adoption of the  
Board Agenda**

AYES: Trustees Bullockus, Hanacek, Holloway, Jones, McNicholas,  
and Reardon

NOES: None

ABSENT: None

President Jones recognized Kirsten Vital, Superintendent, to present this item.

**Process to  
Interview  
Candidate(s) for  
Vacancy within  
Trustee Area 5  
Agenda Item 1**

On July 18, 2019 Trustee Pritchard formally announced his resignation from the Board of Trustees, effective August 9, 2019.

President Jones conducted a random "hat draw" to determine the order of the candidate interview. The candidate names were drawn in the following order:

- 1) Mr. Jeremy Cogan
- 2) Ms. Anita Narayana
- 3) Mr. Jake Vollebregt
- 4) Mrs. Krista Castellanos

The Board of Trustees conducted interviews with the above named candidates. This was an information item only and no Board action was necessary.

President Jones recognized Kirsten Vital, Superintendent, to present this item.

**Selection of  
Appointee for  
Trustee Area 5  
Agenda Item 2**

It was moved by Trustee Reardon and seconded by Trustee Holloway to extend the thirty minute speaker card limit and allow all blue card speakers to take the podium for one minute, motion carried by a 6-0 vote.

The following speakers addressed the Board:

- *Tiffany Ackley spoke regarding the selection of a new Trustee*
- *Mike Vail spoke regarding the selection of a new Trustee*
- *Veronica Yap spoke regarding her support for Krista Castellanos*
- *Davine Aneluta Both spoke regarding her support for Krista Castellanos*
- *Flora Perera spoke regarding her support for Krista Castellanos*
- *Ronald Both spoke regarding his support for Krista Castellanos*
- *Pam Watkins spoke regarding her support for Krista Castellanos*
- *Wendy Dickinson spoke regarding the selection of a new Trustee*
- *Matt Deter spoke regarding the selection of a new Trustee*

- *Cathy Godlewski spoke regarding her support for Jake Vollebregt*
- *John Kassab spoke regarding his support for Jake Vollebregt*
- *David Sample spoke regarding his support for Jake Vollebregt*
- *Angela Hansen spoke regarding her support for Jake Vollebregt*
- *Raymond Kilz spoke regarding the selection of a new Trustee*
- *John Ulrich spoke regarding his support for Jake Vollebregt*
- *Chris Castellanos spoke regarding his support for Krista Castellanos*
- *Julie Colombero spoke regarding the selection of a new Trustee*
- *Sandy Rains spoke regarding the selection of a new Trustee*
- *Sara Hauranek spoke regarding the selection of a new Trustee*
- *Jim McDonald spoke regarding the selection of a new Trustee*
- *Ajit Perera spoke regarding the selection of a new Trustee*
- *Orin Williams spoke regarding the selection of a new Trustee*
- *Susan Abrahams spoke regarding her support for Krista Castellanos*
- *Jennifer Sterling spoke regarding the selectin of a new Trustee*
- *Dave Benson spoke regarding the selection of a new Trustee*
- *Simon Reeves spoke regarding his support for Jake Vollebregt*
- *Ray Gennawey spoke regarding the selection of a new Trustee*
- *Kristy Branham spoke regarding the selection of a new Trustee*
- *Monique Kaninaraful spoke regarding the selection of a new Trustee*
- *Gina Reney spoke regarding the selection of a new Trustee*
- *Sue Riesz spoke regarding the selection of a new Trustee*
- *Mike England spoke regarding the selection of a new Trustee*

President Jones called for nominations for Trustee appointment to Trustee Area 5.

Trustee Hanacek moved to nominate Krista Castellanos, Trustee Holloway seconded.

Trustee Bullockus moved to nominate Jeremy Cogan, Trustee Jones seconded.

Trustee Reardon moved to nominate Jake Vollebregt, Trustee Jones seconded.

Trustee Reardon moved to close the nominations, Trustee Holloway seconded, motion carried 6-0.

President Jones called for the vote for Krista Castellanos, motion failed by a 3-3 roll call vote.

AYES:	Trustees Hanacek, Holloway, and McNicholas
NOES:	Trustees Bullockus, Jones, and Reardon
ABSENT:	None

President Jones called for the vote for Jake Vollebregt, motion failed by a 2-4 roll call vote.

AYES:	Trustees Jones, and Reardon
NOES:	Trustees Bullockus, Hanacek, Holloway, and McNicholas
ABSENT:	None

President Jones called for the vote for Jeremy Cogan, motion failed by a 2-4 roll call vote.

AYES:	Trustees Bullockus, and Jones
NOES:	Trustees Hanacek, Holloway, McNicholas, and Reardon
ABSENT:	None

President Jones asked for a motion to re-open the nominations. It was moved by Trustee Bullockus, and seconded by Trustee Reardon, motion carried 6-0.

Trustee Hanacek nominated Krista Castellanos, Trustee Holloway seconded.

Trustee Bullockus nominated Jeremy Cogan, Trustee McNicholas seconded.

Trustee Bullockus moved to close nominations, Trustee Holloway seconded, motion carried 6-0.

President Jones called for the vote for Krista Castellanos, motion failed by a 3-3 roll call vote.

AYES:	Trustees Hanacek, Holloway, and McNicholas
NOES:	Trustees Bullockus, Jones, and Reardon
ABSENT:	None

President Jones called for the vote for Jeremy Cogan, motion failed by a 3-3 roll call vote.

AYES:	Trustees Bullockus, Holloway, and Jones
NOES:	Trustees Hanacek, McNicholas, and Reardon
ABSENT:	None

President Jones asked for a motion to re-open the nominations. It was moved by Trustee Holloway, and seconded by Trustee Hanacek, motion carried 6-0.

Trustee Bullockus nominated Jeremy Cogan, Trustee Jones seconded.

Trustee Hanacek nominated Krista Castellanos, Trustee McNicholas seconded.

Trustee Holloway moved to close nominations, Trustee Bullockus seconded, motion carried 6-0.

President Jones called for the vote of Krista Castellanos. The motion carried by a 5-1 roll call vote, to appoint Krista Castellanos as Trustee for Area 5.

AYES:	Trustees Bullockus, Hanacek, Holloway, Jones, and McNicholas
NOES:	Trustee Reardon
ABSENT:	None

Trustee Castellanos will take the Oath of Office and be sworn in during the September 18, 2019, Regular Board meeting.

President Jones recognized Kirsten Vital, Superintendent, to present this item.

**Extension of  
Candidate  
Application  
Deadline to Fill  
Trustee Area 5  
Agenda Item 3**

It was moved by Trustee McNicholas and seconded by Trustee Bullockus to table the Extension of Candidate Application Deadline to Fill Trustee Area 5, motion carried 6-0.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones, and  
McNicholas, and Reardon  
NOES: None  
ABSENT: None

President Jones recognized Kirsten Vital, Superintendent, to present this item.

**Resolution No.  
1920-19, To Order  
an Election to Fill  
Board Vacancy for  
Trustee Area 5  
Agenda Item 4**

It was moved by Trustee McNicholas and seconded by Trustee Bullockus to table Item 4, Resolution No. 1920-19, To Order an Election to Fill Board Vacancy for Trustee Area 5, motion carried 6-0.

AYES: Trustees Bullockus, Hanacek, Holloway, Jones, and  
McNicholas, and Reardon  
NOES: None  
ABSENT: None

It was moved by Trustee McNicholas and seconded by Trustee Holloway to adjourn the meeting, motion carried 6-0.

**Adjournment**

AYES: Trustees Bullockus, Hanacek, Holloway, Jones, McNicholas,  
and Reardon  
NOES: None  
ABSENT: None

President Jones announced the meeting adjourned at 10:10 p.m.

\_\_\_\_\_  
Board Clerk

\_\_\_\_\_  
Secretary, Board of Trustees

*Minutes submitted by Susie Schmidt, Administrative Assistant, Board Operations*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
September 18, 2019  
EDUCATION CENTER – BOARD ROOM

President Jones called the meeting to order at 4:32 p.m.

**Call to Order/  
Adjourn to Closed  
Session  
Closed Session  
Comments**

President Jones announced that Trustee Castellanos was officially sworn in prior to the start of Closed Session.

The Board recessed to closed session to discuss: Conference with Legal Counsel – Anticipated Litigation; Conference with Legal Counsel – Existing Litigation; Public Employee Employment/Appointment; Public Employee Discipline/Dismissal/Release; Student Readmissions; Student Expulsion; Liability Claim; Conference with Labor Negotiators; and Public Employment and Evaluation of Performance.

The regular meeting of the Board of Trustees was called to order by President Gila Jones at 7:04 p.m.

**ROLL CALL:**

Present: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas, and Reardon.

Absent: None

The Pledge of Allegiance was led by Mike Beekman, Executive Director, Safety and Student Services.

**Pledge of  
Allegiance**

**The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

Trustee Castellanos was sworn in by her sister, Tara Fiscik, to the Capistrano Unified School District Board of Trustees.

**Oath of Office**

It was moved by Trustee Reardon seconded by Trustee McNicholas and motion carried by a 7-0 roll call vote to adopt the Regular Board agenda.

**Adoption of the  
Board Agenda**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon

NOES: None

ABSENT: None

President Jones asked Susie Schmidt, Administrative Assistant, Board Operations to read the report out of closed session:

**President's Report  
from Closed  
Session Meeting**

**Agenda Item #3A – Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation – Seven Cases

Trustees voted 7-0 to approve the staff recommendation on the following cases:

ADR Case Number 20190425

ADR Case Number 20190610

ADR Case Number 20190624

ADR Case Number 20190628



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
September 18, 2019  
EDUCATION CENTER – BOARD ROOM

ADR Case Number 20190802  
ADR Case Number 20190815  
ADR Case Number 20190820

**Agenda Item #3B – Conference with Legal Counsel – Existing Litigation**

Significant Exposure to Litigation – Four Cases

Trustees gave direction to staff on the following case:

Federal Case Number 8:18-cv-01896-JVS-DFMx

Trustees voted 7-0 to approve the staff recommendation on the following cases:

OAH Case Number 2019020211

OAH Case Number 2019050932

OAH Case Number 2019060196

**Agenda Item #3C – Public Employee Employment/Appointment**

Trustees voted 7-0 to approve staff recommendation to appoint Kimberly Maxwell Principal Elementary School, assigned to Don Juan Avila Elementary School.

**Agenda Item #3D – Public Employee Discipline/Dismissal/Release – Two Cases**

Trustees gave direction to staff.

**Agenda Item #3E – Student Readmissions – Four Cases**

Trustees voted 7-0 to approve staff recommendations on:

Case # 2018-019

Case # 2018-042

Case # 2019-014

Case # 2019-026

**Agenda Item #3F – Student Expulsion – One Case**

Trustees voted 7-0 to approve staff recommendation on:

Case # 2019-073

**Agenda Item #3G – Liability Claim**

Significant Exposure to Litigation – One Case

Trustees voted 7-0 to approve staff recommendation on:

Rejection of Government Claim No. 1906239

**Agenda Item #3H – Conference with Labor Negotiators**

Trustees gave direction to staff.

**Agenda Item #3I – Public Employee and Evaluation of Performance**

No reportable action.

**Extra Milers**

Mike Beekman, Executive Director, Safety and Student Services, for his significant contributions to school safety. Mike is an award recipient of the 2019 Distinguished Safe Schools Award, presented by the Orange County Department of Education.

**Special  
Recognitions**

Superintendent Vital reported on the various activities at our sites in the past weeks.

**Board and  
Superintendent  
Comments**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
September 18, 2019  
EDUCATION CENTER – BOARD ROOM  
**Oral  
Communications**

The following speakers addressed the Board:

- *Michele Ploessel-Campbell spoke regarding Niguel Hills Middle School and George White Elementary School*
- *Tom Erikson spoke regarding need for diversity and ethnic studies*

At 7:28 p.m., President Jones opened the Public Hearing on Resolution No. 1920-24, Statement of Assurance for Instructional Materials Realignment Fund, Fiscal Year 2019-2020.

President Jones closed the public hearing at 7:28 p.m.

At 7:29 p.m., President Jones opened the Public Hearing on the Formation of School Facilities Improvement District No. 2 (“Southern Region”).

President Jones closed the public hearing at 7:30 p.m.

At 7:30 p.m., President Jones opened the Public Hearing on the Formation of School Facilities Improvement District No. 3 (“Western Region”).

The following speakers addressed the Board:

- *Michele Ploessel-Campbell spoke in favor of SFID No. 3*
- *Julie Colombero spoke in regards to SFID No. 3*
- *Megan Holland Spoke in regards to SFID No. 3*

President Jones closed the public hearing at 7:32 p.m.

At 7:32 p.m., President Jones opened the Public Hearing on OCASA College Prep Charter School Admissions Preferences.

President Jones closed the public hearing at 7:32 p.m.

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

President Gila Jones asked Trustees for items they wished to pull from the Consent Calendar. No items were pulled.

It was moved by Trustee McNicholas seconded by Trustee Reardon, motion carried

**Public Hearing:  
Resolution No.  
1920-24,  
Statement of  
Assurance for  
Instructional  
Materials  
Realignment  
Fund, Fiscal Year  
2019-2020  
Agenda Item 1  
Public Hearing:  
Formation of  
School Facilities  
Improvement  
District No. 2  
 (“Southern  
Region”)  
Agenda Item 2  
Public Hearing:  
Formation of  
School Facilities  
Improvement  
District No. 3  
 “Western Region”  
Agenda Item 3  
Public Hearing:  
OCASA College  
Prep Charter  
School Admissions  
Preferences  
Agenda Item 4  
Consent Calendar**

**CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
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by a 7-0 Roll Call vote to approve the following Consent Calendar.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
Jones, McNicholas and Reardon  
NOES: None  
ABSENT: None

Approval of donations of funds and equipment.

**Donation of Funds  
and Equipment**

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2).

**Agenda Item 5  
Purchase Orders,  
Commercial  
Warrants and  
Previously Board-  
Approved Bids  
and Contracts**

Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements.

**Agenda Item 6  
Independent  
Contractor,  
Professional  
Services, Field  
Service, and  
Master Contract  
Agreements**

Approval of an Off-Site Facility Use Agreement with South Orange County Community College District (SOCCCD) to permit SOCCCD to use 14 classrooms at various locations within the District for its adult education classes.

**Agenda Item 7  
Off-Site Facility  
Use Agreement –  
South Orange  
County  
Community  
College District  
Adult Education  
Program**

Approval of Agreement for Professional Services with Dannis Woliver Kelley to represent, advise, and counsel District on matters related to considering and calling one or more bond elections, including school facilities improvement district bond elections in 2020 and the issuance and sale of general obligation bonds thereafter.

**Agenda Item 8  
Agreement for  
Professional  
Services for Legal  
Services in  
Connection with  
2020 General  
Obligation Bond  
Elections and  
Bond Issuance –  
Dannis Woliver  
Kelley**

Approval of the Cloud Service Order Form with CDW Government LLC to purchase Neverware, Cloudready site licenses.

**Agenda Item 9  
CDW Cloud  
Service Order  
Form Neverware,  
Inc. – CDW  
Government LLC  
Agenda Item 10**

**CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
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Approval of Change Order No. 1, Bid No. 1819-18 for the Ambuehl Elementary School Renovation Project related to unforeseen conditions that arose during the course of construction that were required to be resolved in order to complete the work.

**Change Order No.  
1, Bid No. 1819-  
18, Ambuehl  
Elementary  
School Renovation  
Project**

Approval of Change Order No. 2, Bid No. 1819-14 for the Dana Hills High School Kitchen Modernization Project related to Health Department requirements and additional Americans with Disabilities Act (ADA) adjustments required due to unforeseen site conditions.

**Agenda Item 11  
Change Order No.  
2, Bid No. 1819-  
14, Dana Hills  
High School  
Kitchen  
Modernization  
Project**

Approval of Change Order No. 2, Bid No. 1819-17 for the Palisades Elementary School Modernization Project related to unforeseen site conditions, Americans with Disabilities Act (ADA) compliance adjustments to existing grades, additional excavation for the new fire lane and adjustments implemented by the local water authority.

**Agenda Item 12  
Change Order No.  
2, Bid No. 1819-  
17, Palisades  
Elementary  
School  
Modernization  
Project**

Approval of the Contract for E-Rate Compliance Services with CSM Consulting, Inc. for the purposes of assisting the District with applying for E-Rate funds for Category 1 and Category 2 services.

**Agenda Item 13  
Contract for E-  
Rate Compliance  
Services – CSM  
Consulting, Inc.**

Approval of the Final Acceptance and filing of the Notice of Completion for Unit Bid No. 1516-25 for the Del Obispo Elementary School Big Toy Replacement Project.

**Agenda Item 14  
Final Acceptance  
and Filing of  
Notice of  
Completion for  
Unit Bid No. 1516-  
25 for the Del  
Obispo  
Elementary  
School Big Toy  
Replacement  
Project**

Approval of Fourth Extension of Bid No. 1516-05, Fence Repairs and Maintenance with Q Fence and Fabrication, Incorporated.

**Agenda Item 15  
Fourth Extension  
of Bid No. 1516-  
05, Fence Repairs  
and Maintenance  
– Q Fence and  
Fabrication,  
Incorporated**

Approval of the Master Operation and Maintenance Agreement with REC Solar Commercial Corporation for San Juan Hills High School solar project.

**Agenda Item 16  
Master Operation  
and Maintenance  
Agreement for  
San Juan Hills  
High School Solar**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
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San Diego Gas & Electric (SDG&E) requires an easement for the purposes of providing the necessary electrical and communication facilities to Palisades Elementary School.

**Project – Rec  
Solar Commercial  
Corporation  
Agenda Item 17  
Resolution No.  
1920-21, Intent to  
Consider the  
Conveyance of an  
Easement to San  
Diego Gas &  
Electric Company  
for the Purposes  
of Providing  
Necessary  
Electrical and  
Communication  
Facilities to  
Palisades  
Elementary  
School**

Approval of Broadening the Course of Study: New Secondary Course, Honors Marine Ecology.

**Agenda Item 18  
Broadening the  
Course of Study –  
New Secondary  
Course, Honors  
Marine Ecology  
Agenda Item 19**

Approval of Broadening the Course of Study: New Secondary Course, College Math.

**Broadening the  
Course of Study –  
New Secondary  
Course, College  
Math**

Approval of the Agreement for Use of Document Tracking Services School Year 2019-2020 to provide a web-based application that allows staff to streamline the completion of various school and District-level reports.

**Agenda Item 20  
Agreement for  
Use of Document  
Tracking Services  
School Year 2019-  
2020**

Approval of Agreement for Participation with Inside the Outdoors School Program Public Schools 2019-2020 Agreement Number 12025. District schools routinely participate in the Orange County Department of Education's outdoor science school/field trip programs and "Traveling Scientist" programs and assemblies.

**Agenda Item 21  
Agreement for  
Participation with  
Inside the  
Outdoors School  
Program Public  
Schools 2019 -  
2020 Agreement  
Number 12025**

Approval of Memorandum of Understanding (MOU) with MIND Research Institute July 1, 2019 through June 30, 2020 to outline the collaborative work between the District and MIND Research Institute regarding an analysis of data to examine a correlation between Smarter Balanced Assessment Mathematics scores and ST Math scores.

**Agenda Item 22  
Memorandum of  
Understanding  
with Mind  
Research Institute  
2019-2020**

**CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
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EDUCATION CENTER – BOARD ROOM  
Agenda Item 23**

Approval of the admissions preferences identified in OCASA college prep charter school's charter petition in the following priority order: (1) children of staff: biological, foster or adopted children or wards of any fulltime employee of OCASA college prep will receive an admission preference. (2) siblings of students admitted or attending OCASA college prep: siblings of students admitted or attending the charter school will receive an admission preference.

**OCASA College  
Prep Charter  
School Admissions  
Preferences  
Agenda Item 24**

Approval of the Amendment No. 2 to the Mobile Health Care Services Agreement with Children's Hospital of Orange County, dba CHOC Children's Hospital (CHOC), a non-profit public benefit Corporation.

**Amendment No. 2  
to the Mobile  
Health Care  
Services  
Agreement with  
Children's  
Hospital of  
Orange County,  
DBA Choc  
Children's  
Hospital  
Agenda Item 25**

Approval of Agreement with California Student Aid Commission for FAFSA/Dream Act Completion Program for the 2019-2021.

**Agreement with  
California Student  
Aid Commission  
for FAFSA/Dream  
Act Completion  
Program 2019-  
2021**

Approval for services with Orange County Department of Education (OCDE) to provide Gifted and Talented Education (GATE) Certification Training for up to 60 elementary teachers and up to 90 middle school teachers of GATE students.

**Agenda Item 26  
Agreement for  
Services with  
Orange County  
Department of  
Education to  
Provide Gifted  
and Talented  
Education  
Certification  
Training for  
Elementary  
Teachers in 2019-  
2020**

Approval of the Memorandum of Understanding (MOU) with Sandy Hook Promise Foundation (SHPF).

**Agenda Item 27  
Memorandum of  
Understanding  
with Sandy Hook  
Promise  
Foundation**

Approval of the Memorandum of Understanding (MOU) with the School Mobile Assessment Resource Team (SMART), for one year from July 1, 2019 through June 30,

**Agenda Item 28  
Memorandum of  
Understanding  
with School  
Mobile**



**CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
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Approval of agreement for participation with Teaching One Moore to provide services to Palisades Elementary School in 2019-2020.

**Assessment  
Resource Team  
Agenda Item 29  
Agreement for  
Participation with  
Teaching One  
Moore to Provide  
Services to  
Palisades  
Elementary  
School In 2019-  
2020**

Approval of agreement for participation with the YMCA of Orange County Laguna Niguel to provide Physical Education (P.E.) Programs for students at Bergeson Elementary School for the 2019-2020 school year.

**Agenda Item 30  
Agreement for  
Participation with  
the YMCA of  
Orange County  
Laguna Niguel to  
Provide a Physical  
Education  
Program for  
Students at  
Bergeson  
Elementary  
School 2019-2020**

Approval of the ratification of the Memorandum of Understanding (MOU) with Laguna Beach Unified School District (LBUSD) for the purpose of implementing special education services and programs to students referred by their Individual Education Program team.

**Agenda Item 31  
Memorandum of  
Understanding  
with Laguna  
Beach Unified  
School District**

Approval of the ratification of the Memorandum of Understanding (MOU) with Anaheim Union High School District (AUHSD) to provide special education programs and services for eligible District adult students (18 and older) who reside in group homes in AUHSD from August 7, 2019 through June 30, 2020.

**Agenda Item 32  
Memorandum of  
Understanding  
with Anaheim  
Union High  
School District**

Approval of the Affiliation Agreement with University of Wisconsin - Eau Claire for Speech Language Pathology Fieldwork, effective September 1, 2019 and continuing through June 30, 2022.

**Agenda Item 33  
Affiliation  
Agreement with  
University of  
Wisconsin - Eau  
Claire for Speech  
Language  
Pathology  
Fieldwork**

Approval of the Communicative Disorders Program Agreement in a School Setting with California State University, Fullerton, effective on date agreement is fully signed and executed and continuing for five years from that date.

**Agenda Item 34  
Communicative  
Disorders Program  
Agreement in a  
School Setting with  
California State  
University,**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
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Fullerton

Approval of the Customer Master Agreement and Statement of Work with Fooda to provide food from outside vendors once or twice a week.

**Agenda Item 35  
Customer Master  
Agreement and  
Statement of  
Work with Fooda,  
Inc.**

Approval of the activity list for employment, separation, and additional assignments of certificated employees.

**Agenda Item 36  
Resignations/  
Retirements/  
Employment –  
Certificated  
Employees**

Approval of the activity list for employment, separation, and additional assignments of classified employees.

**Agenda Item 37  
Resignations/  
Retirements/  
Employment –  
Classified  
Employees**

Approval of the August 14, 2019 Special Board meeting minutes.

**Agenda Item 38  
School Board  
Minutes**

Approval of the August 21, 2019 Regular Board meeting minutes.

**Agenda Item 39  
School Board  
Minutes**

President Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

**Agenda Item 40  
Resolution No.  
1920-24,**

It was moved by Trustee McNicholas and seconded by Trustee Jones to adopt the Resolution No.1920-24 Statement of Assurance for Instructional Materials Realignment Fund, Fiscal Year 2019-2020. The motion carried 7-0 by a roll call vote.

**Statement of  
Assurance for  
Instructional  
Materials  
Realignment  
Fund, Fiscal Year  
2019-2020:**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
Jones, McNicholas, and Reardon

NOES: None

ABSENT: None

**Agenda Item 41**

President Jones recognized Kirsten Vital, Superintendent, to present this item.

**Presentation  
Regarding District  
Accomplishments  
from 2014-2019  
Agenda Item 42**

This was an information item only and no Board action was necessary.

President Jones recognized Kirsten Vital, Superintendent, to present this item.

**Presentation  
Regarding 2019-  
2020 District Goals  
Agenda Item 43**

This was an information item only and no Board action was necessary.

President Jones recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

**Resolution No.  
1920-22 of the  
Board of Trustees  
of the Capistrano  
Unified School  
District Ordering**

The following speakers addressed the Board:

- Michele Ploessel-Campbell spoke regarding SFID No. 2

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
September 18, 2019  
EDUCATION CENTER – BOARD ROOM

It was moved by Trustee Holloway and seconded by Trustee Hanacek to adopt Resolution No. 1920-22 of the Board of Trustees of the Capistrano Unified School District Ordering Formation of School Facilities Improvement District No. 2 (“Southern Region”). The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
Jones, McNicholas, and Reardon  
NOES: None  
ABSENT: None

**Formation of  
School Facilities  
Improvement  
District No. 2  
 (“Southern  
Region”)  
Agenda Item 44**

President Jones recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

It was moved by Trustee Bullockus and seconded by Trustee McNicholas to adopt Resolution No. 1920-23 of the Board of Trustees of the Capistrano Unified School District Ordering Formation of School Facilities Improvement District No. 3 (“Western Region”). The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
Jones, McNicholas, and Reardon  
NOES: None  
ABSENT: None

**Resolution No.  
1920-23 of the  
Board of Trustees  
of the Capistrano  
Unified School  
District Ordering  
Formation of  
School Facilities  
Improvement  
District No. 3  
 (“Western  
Region”)  
Agenda Item 45**

President Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

It was moved by Trustee Reardon and seconded by Trustee McNicholas to approve Resolution No. 1920-25 to Approve the Petition for OCASA College Prep with Conditions, and with an amendment to the title of Resolution No. 1920-25 to *Approve the Petition for OCASA College Prep*. The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
Jones, McNicholas, and Reardon  
NOES: None  
ABSENT: None

**Resolution No.  
1920-25 to  
Approve the  
Petition for  
OCASA College  
Prep Charter  
School with  
Conditions  
Agenda Item 46**

*Trustee Hanacek briefly left the meeting.*

President Jones recognized Susan Holliday, Associate Superintendent, Education Services, to present this item.

It was moved by Trustee McNicholas and seconded by Trustee Holloway to table Resolution No. 1920-26, to Deny the Petition for OCASA College Prep Charter School. The motion carried 6-0-1.

*Trustee Hanacek returned to the meeting.*

President Jones recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

The following speakers addressed the Board:

- *Constatine Lanziserra spoke regarding item #48*

**Resolution No.  
1920-26 to Deny  
the Petition for  
OCASA College  
Prep Charter  
School  
Agenda Item 47**

**Second Reading of  
Potential Ballot  
Measure for  
School Facilities  
Improvement**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
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This was an information item only and no Board action is necessary.

**District No. 2  
“Southern  
Region”  
Agenda Item 48**

President Jones recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

**Second Reading of  
Potential Ballot  
Measure for  
School Facilities  
Improvement  
District No. 3  
“Western Region”  
Agenda Item 49**

The following speakers addressed the Board:

- *Michele Ploessel-Campbell spoke regarding SFID No. 3*
- *Constatine Lanziserra spoke regarding SFID No. 3*

This was an information item only and no Board action was necessary.

President Jones recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

**Presentation on  
Assembly Bill 300  
with Next Steps  
Agenda Item 50**

This was an information item only and no Board action was necessary.

*President Jones left the meeting at 10:12 p.m.*

Vice President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

**2019 Summer  
Construction  
Projects  
Presentation  
Agenda Item 51**

This was an information item only and no Board action was necessary.

Vice President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

**First Reading –  
Board Policy 3554,  
Other Food Sales  
Agenda Item 52**

The following speakers addressed the Board:

- *Michele Ploessel-Campbell spoke regarding Board Policy 3554*

The Board gave direction to staff to bring this item back on the Consent Calendar on October 16, 2019 Regular Board Meeting.

Vice President McNicholas recognized Trustee Martha McNicholas, to present this item.

**Resolution No.  
1920-27,  
Resolution in  
Support of the  
Prioritization of  
California  
Resident Students  
for Admission to  
the University of  
California  
Agenda Item 53**

The following speakers addressed the Board:

- *Dawn Urbanek spoke regarding item #53*

It was moved by Trustee Hanacek and seconded by Trustee Bullockus to adopt Resolution No. 1920-27, Resolution in Support of the Prioritization of California Resident Students for Admission to the University of California. The motion carried 6-0-1 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
McNicholas and Reardon  
NOES: None  
ABSENT: Jones

**CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
September 18, 2019  
EDUCATION CENTER – BOARD ROOM**

It was moved by Trustee Reardon and seconded by Trustee Holloway to adjourn the meeting, motion carried 6-0-1. **Adjournment**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway,  
McNicholas and Reardon  
NOES: None  
ABSENT: Jones

Vice President McNicholas announced the meeting adjourned at 10:40 p.m.

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Board Clerk

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Secretary, Board of Trustees

*Minutes submitted by Susie Schmidt, Administrative Assistant, Board Operations*

# BOND TRACKING SURVEY FOR SFID 2

CONDUCTED FOR THE  
CAPISTRANO UNIFIED  
SCHOOL DISTRICT

PRESENTED BY  
TIMOTHY McLARNEY PH.D.

10/1/2019



# PURPOSE OF STUDY

- Gather up-to-date information on voters' opinions regarding a potential bond measure
- Ensure such a measure would be consistent with community priorities
- Collect information needed for communications & outreach

# METHODOLOGY OF STUDY

- Conducted September 17<sup>th</sup> to September 24<sup>th</sup>, 2019
- 624 District voters likely to participate in the March 2020 primary election
- SFID #2 Boundaries: San Clemente (not including Talega CFD) & Capistrano Beach
- Mixed-Method approach
  - Recruited via phone and email
  - Data collection via phone and online
  - 16-minute average interview length
- Overall margin of error is  $\pm 3.9\%$

# INITIAL BALLOT TEST

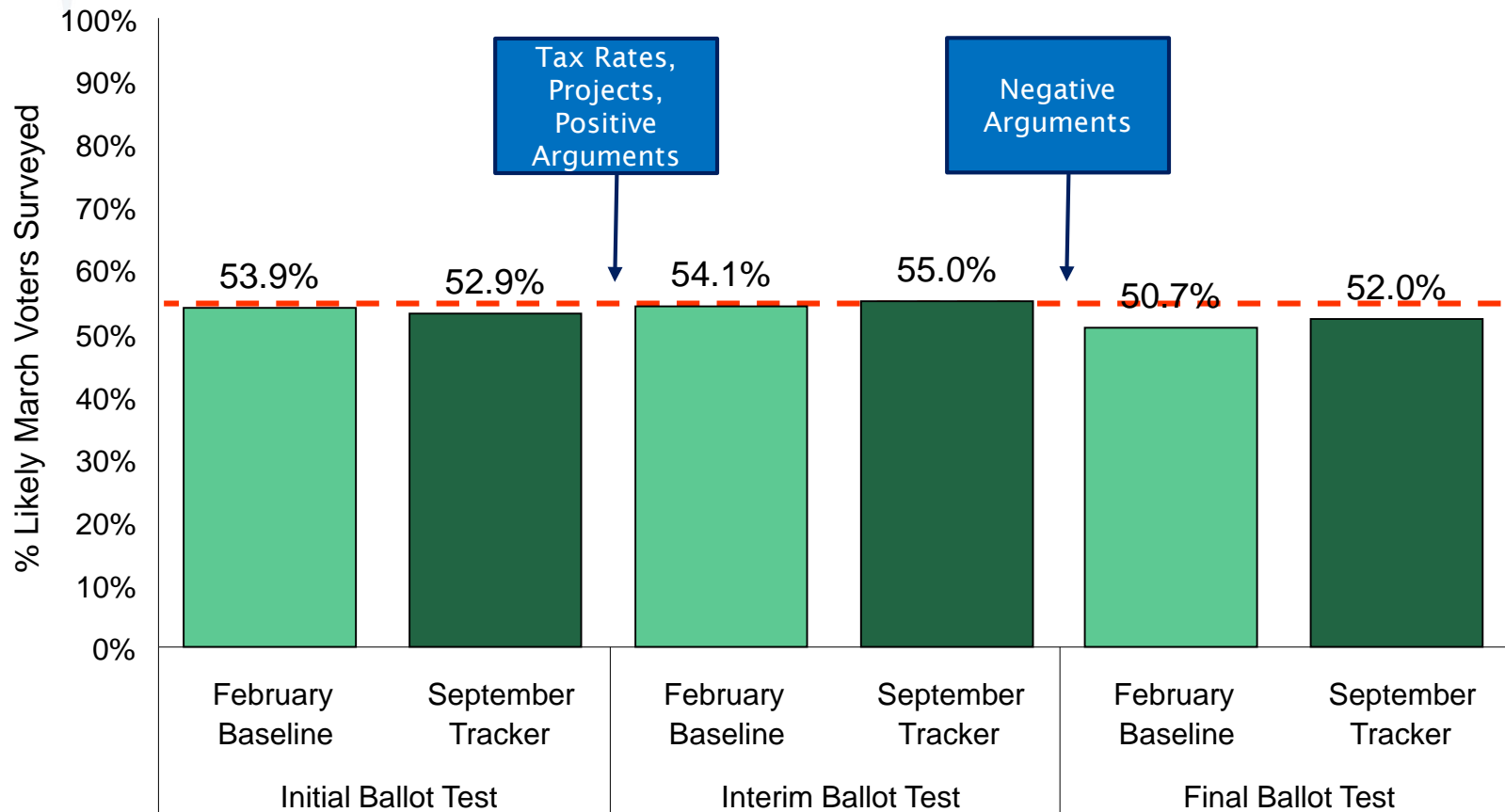
In order to:

- Repair aging classrooms and facilities at schools serving San Clemente and Capistrano Beach
- Fix deteriorating roofs, plumbing and electrical systems
- And upgrade and construct classrooms, labs, and technology to support college and career readiness in math, science, technology, arts, and skilled trades

Shall the Capistrano Unified School District (SFID #2) measure authorizing 120 million dollars in bonds at legal rates be adopted, levying approximately 3 cents per 100 dollars assessed value (\$8 million annually) while bonds are outstanding, with citizen oversight and all money staying local? If the election were held today, would you vote yes or no on this measure?

# SUPPORT FOR MEASURE ON MARCH BALLOT

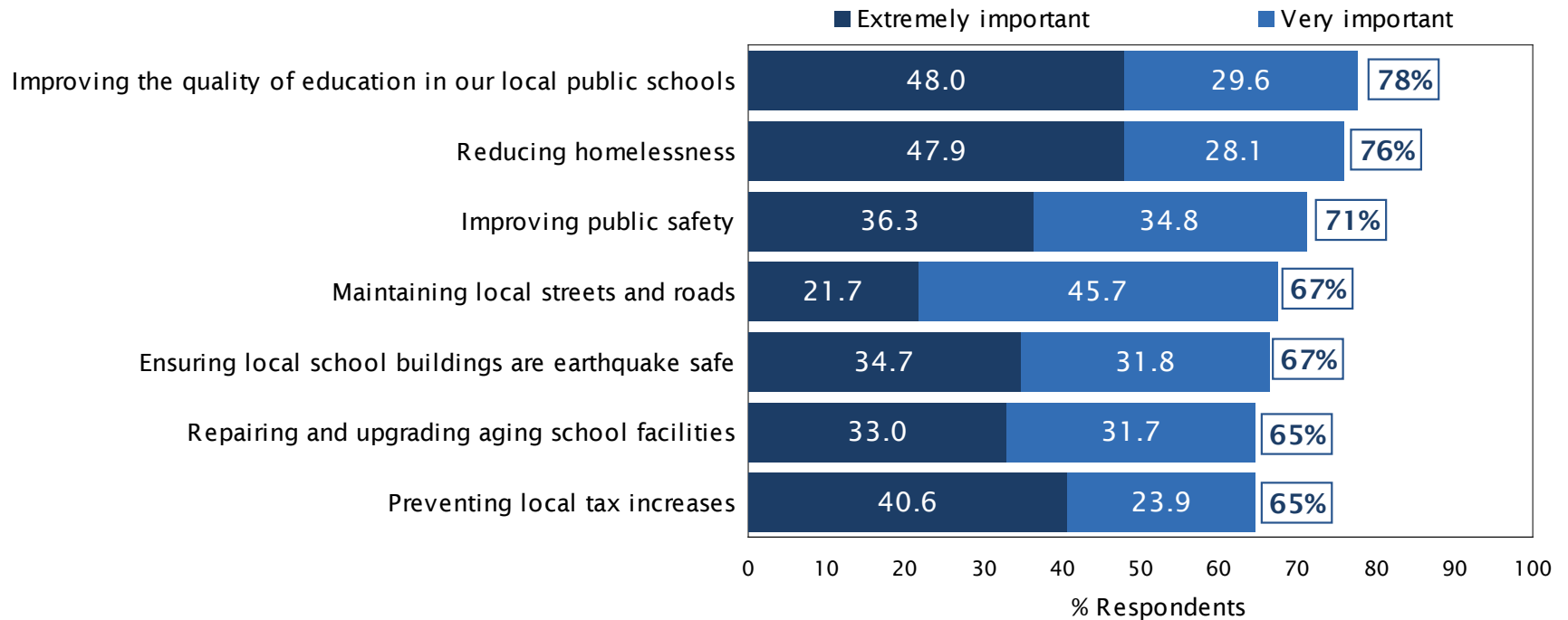
## BASELINE VS TRACKER



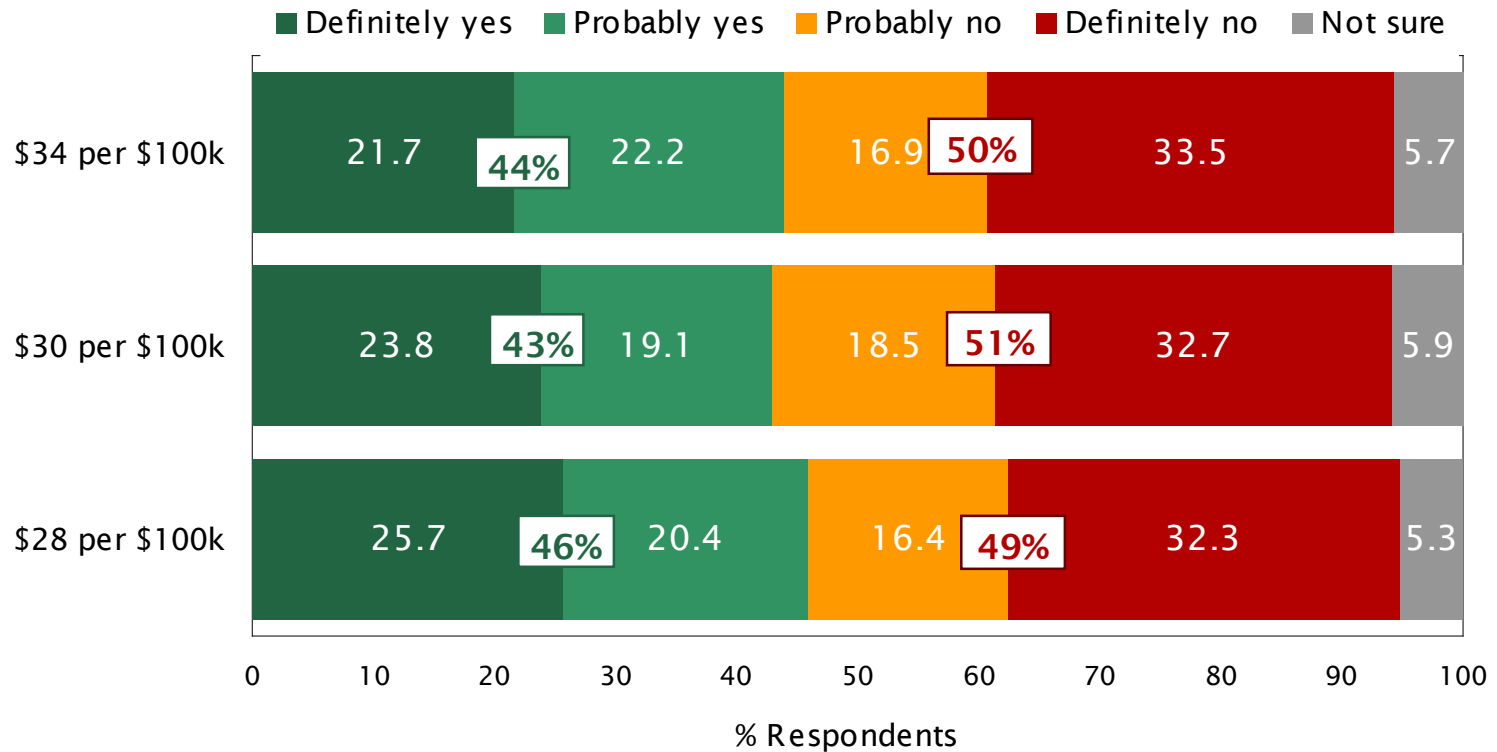
# OBSERVATIONS & RECOMMENDATIONS

- **Support for bond is on the bubble:** In both the Baseline and Tracking surveys, support hovers at or below 55%. It has remained flat over past six months.
- **Feasibility:** Must increase support levels to have a better than 50-50 shot at success. Currently no room for error, cross-cutting issues, or opposition.
- **Outreach & Campaign:** Need to bring A-Game and invest greater effort/resources to raise awareness of facility needs and build consensus on a bond proposal.
- **Cultivate Allies:** To build trust and support, it would be helpful for the message to also be carried by opinion leaders outside the District.
- **SB 268:** If SB 268 is signed into law, it will likely improve voters' natural levels of support for the proposed bond.
- **Project Priorities:** Facility repairs, STEM, keeping instructional technology up-to-date, career tech, removing hazardous materials, seismic safety, equity across facilities.
- **Price Tag:** Sensitivity even at lower rates.

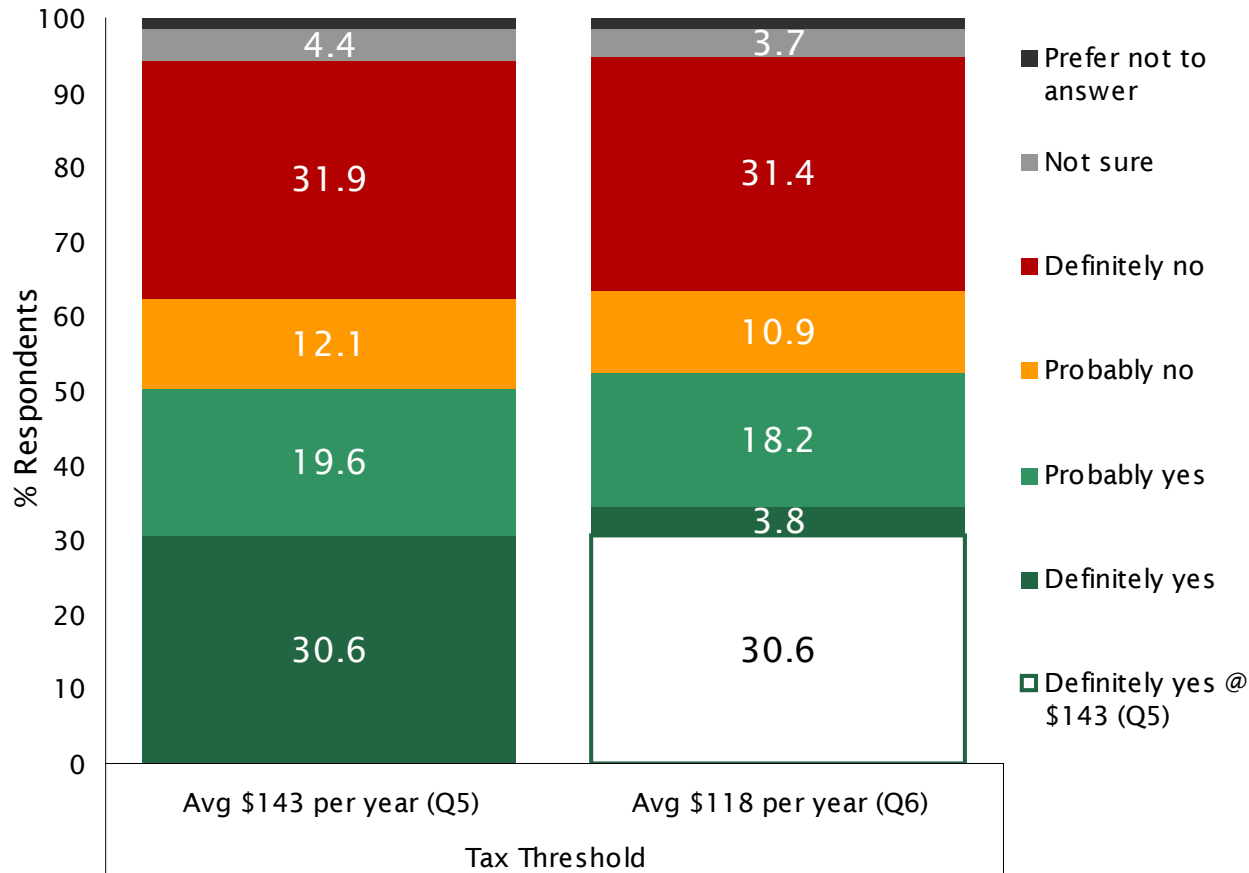
# IMPORTANCE OF ISSUES



# TAX THRESHOLD

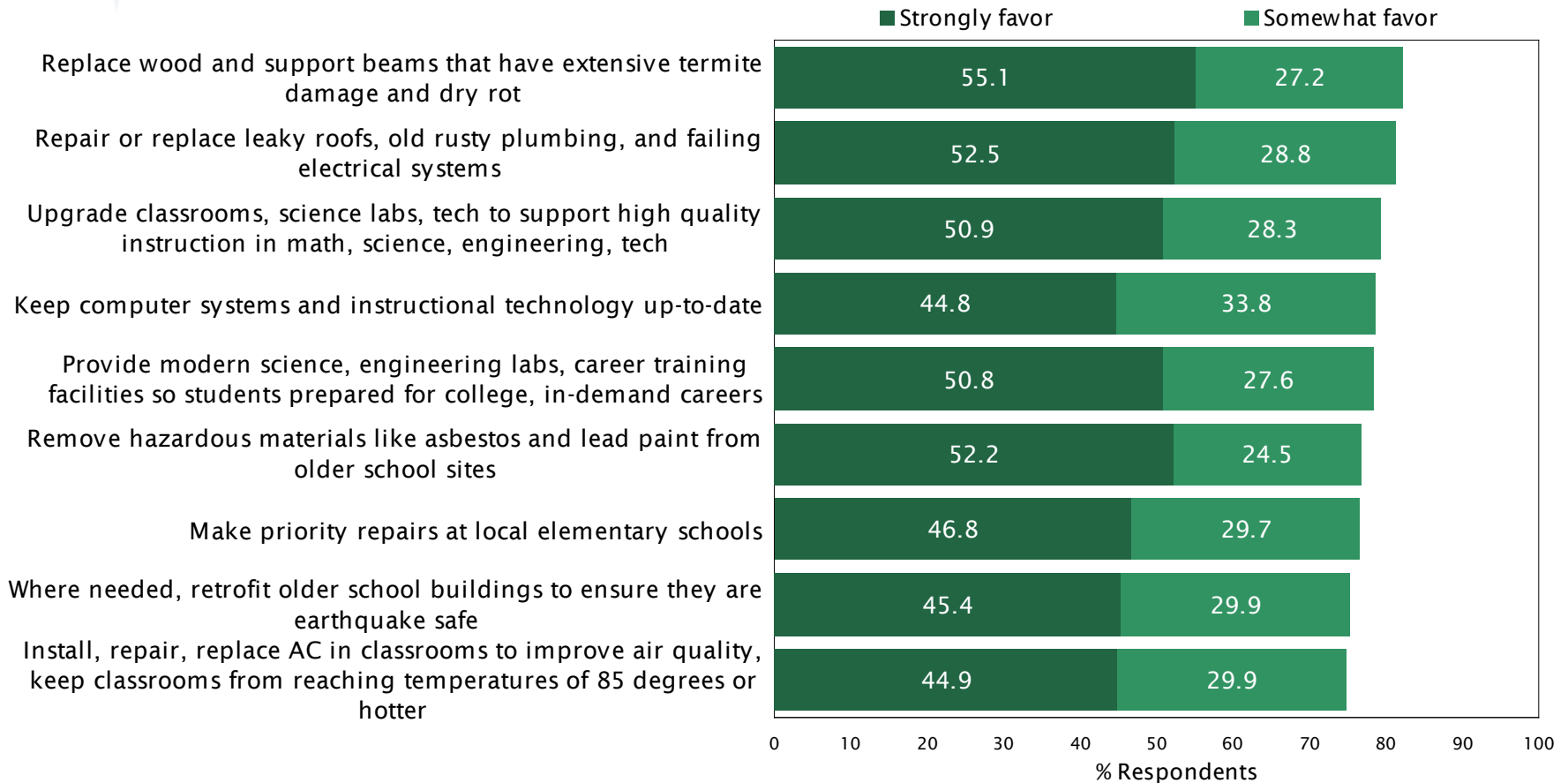


# SUPPORT FOR MEASURE AT \$143 & \$118 PER YEAR FOR TYPICAL OWNER

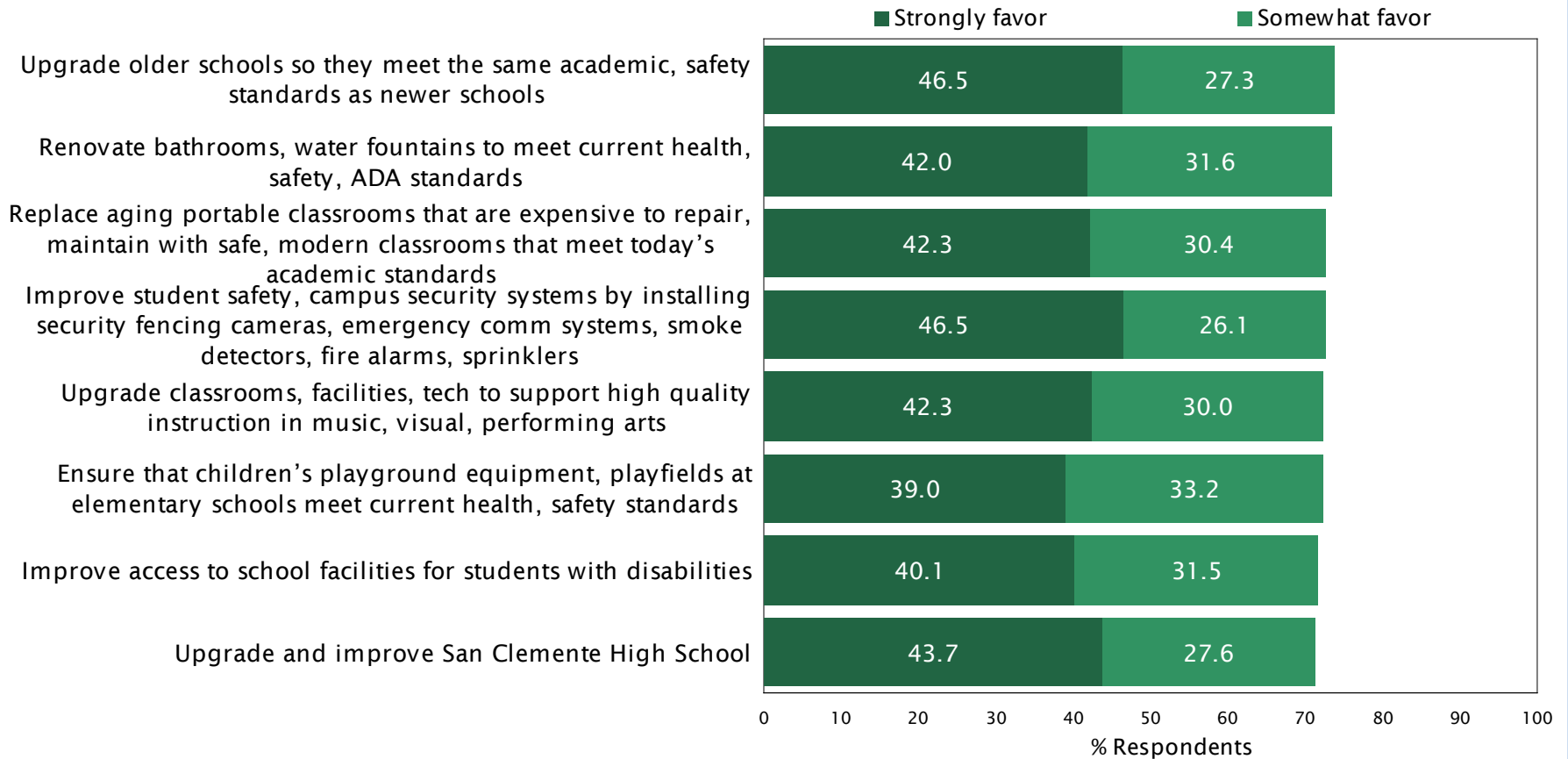




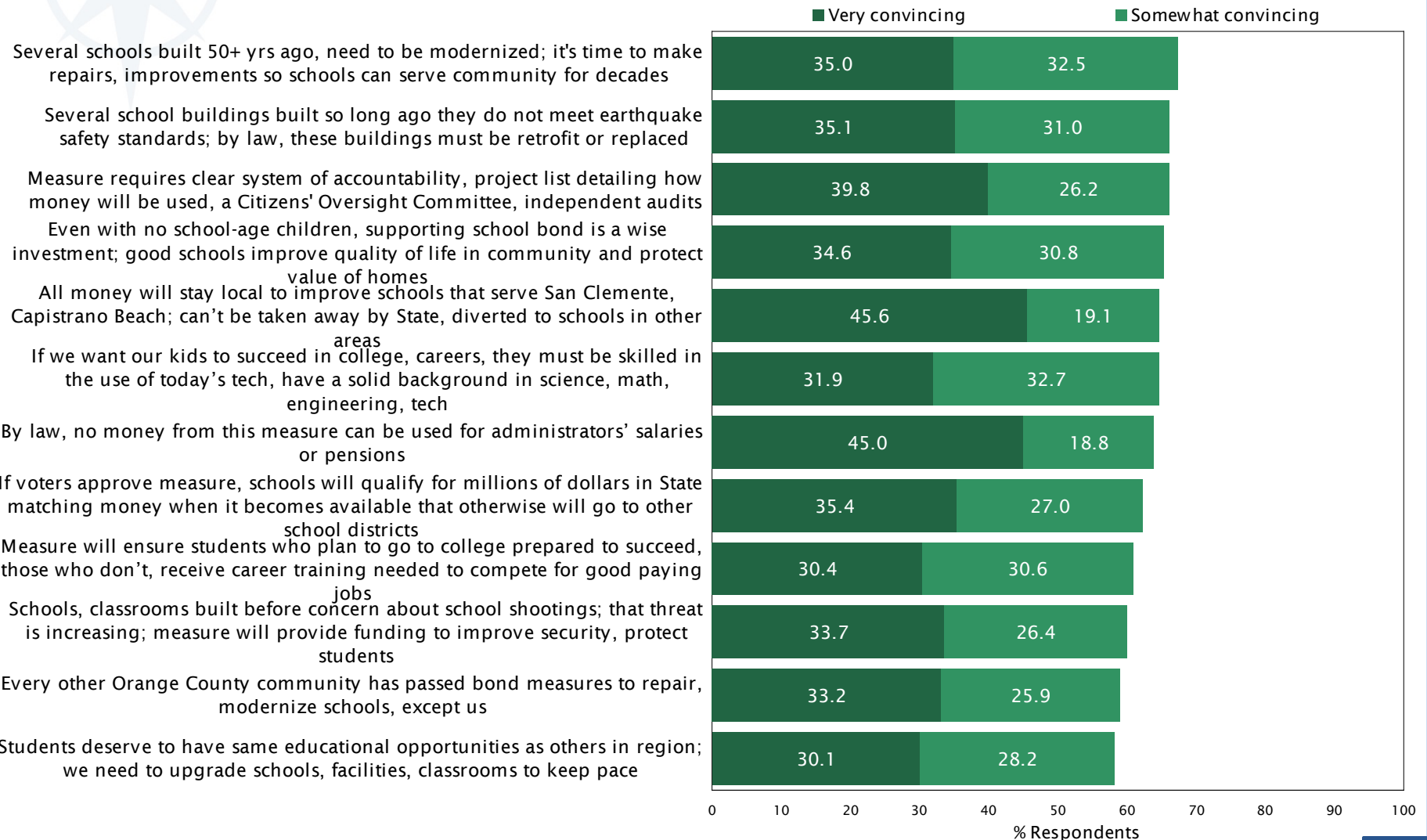
# PROJECTS & IMPROVEMENTS TIER 1



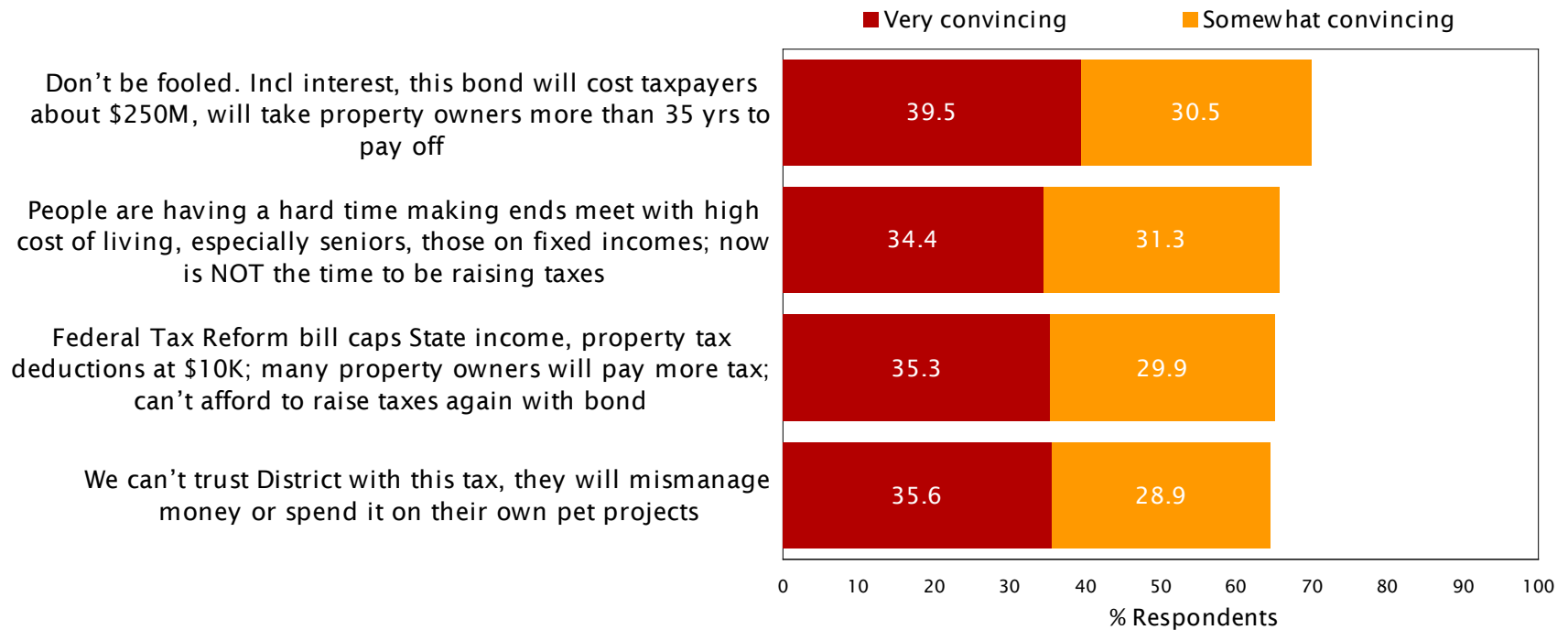
# PROJECTS & IMPROVEMENTS TIER 2



# POSITIVE ARGUMENTS



# NEGATIVE ARGUMENTS



# BOND TRACKING SURVEY FOR SFID 3

CONDUCTED FOR THE  
CAPISTRANO UNIFIED  
SCHOOL DISTRICT

PRESENTED BY  
TIMOTHY McLARNEY PH.D.

10/1/2019

# PURPOSE OF STUDY

- Gather up-to-date information on voters' opinions regarding a potential bond measure
- Identify how to align measure with community priorities
- Collect information needed for ongoing communications & outreach

# METHODOLOGY OF STUDY

- Conducted September 17<sup>th</sup> to September 24<sup>th</sup>, 2019
- 1,176 District voters likely to participate in the March 2020 primary election
- SFID #3 Boundaries: Aliso Viejo, Laguna Niguel & Dana Point (not including Capistrano Beach)
- Mixed-Method approach
  - Recruited via phone and email
  - Data collection via phone and online
  - 16-minute average interview length
- Overall margin of error is  $\pm 2.8\%$

# INITIAL BALLOT TEST

In order to:

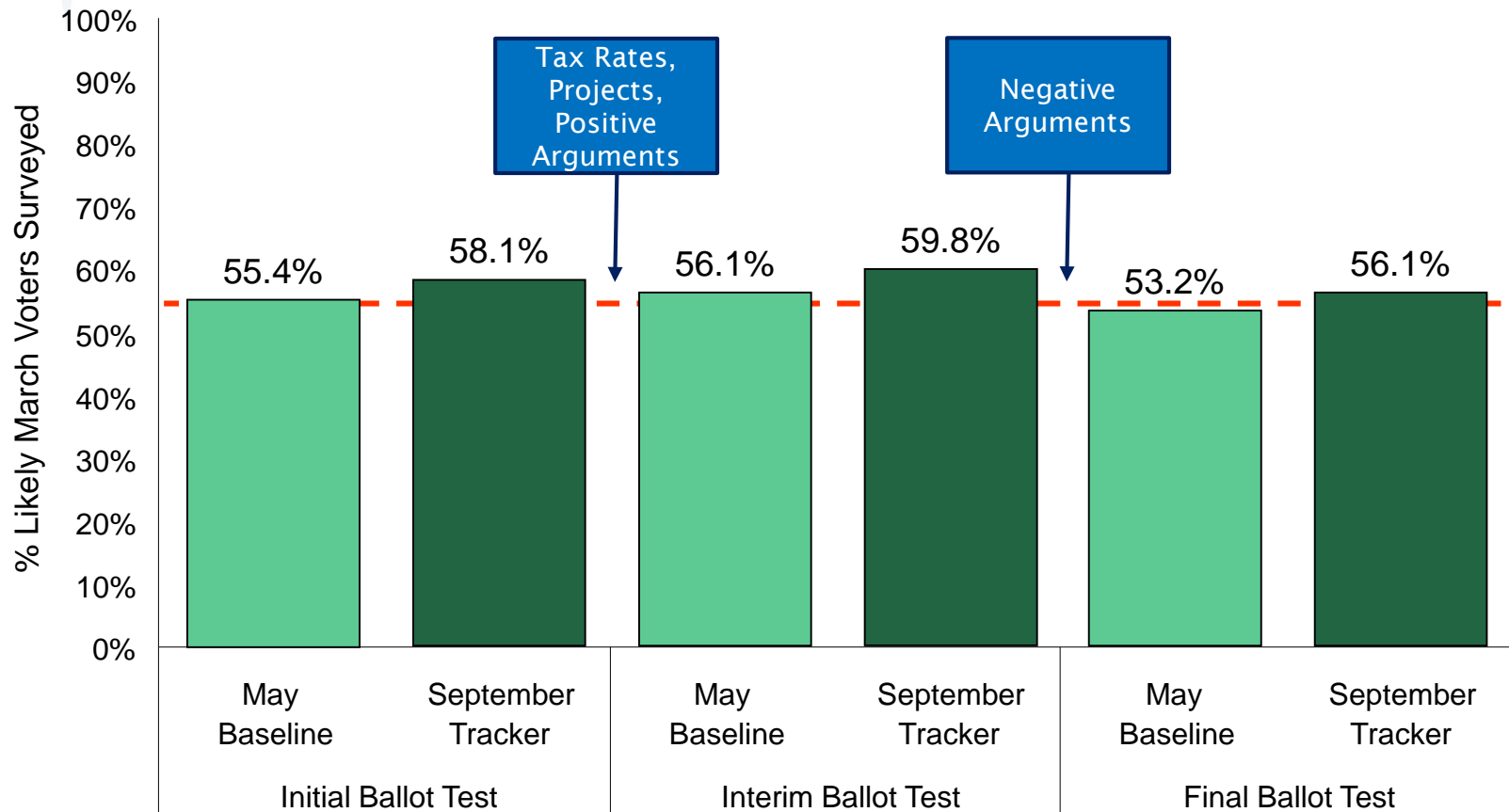
- Repair aging classrooms and facilities at schools serving Aliso Viejo, Laguna Niguel and Dana Point
- Fix deteriorating roofs, plumbing and electrical systems
- And upgrade and construct classrooms, labs, and technology to support college and career readiness in math, science, technology, arts, and skilled trades

Shall the Capistrano Unified School District (SFID #3) measure authorizing 300 million dollars in bonds at legal rates be adopted, levying approximately 3 cents per 100 dollars assessed value (\$21 million annually) while bonds are outstanding, with citizen oversight and all money staying local? If the election were held today, would you vote yes or no on this measure?



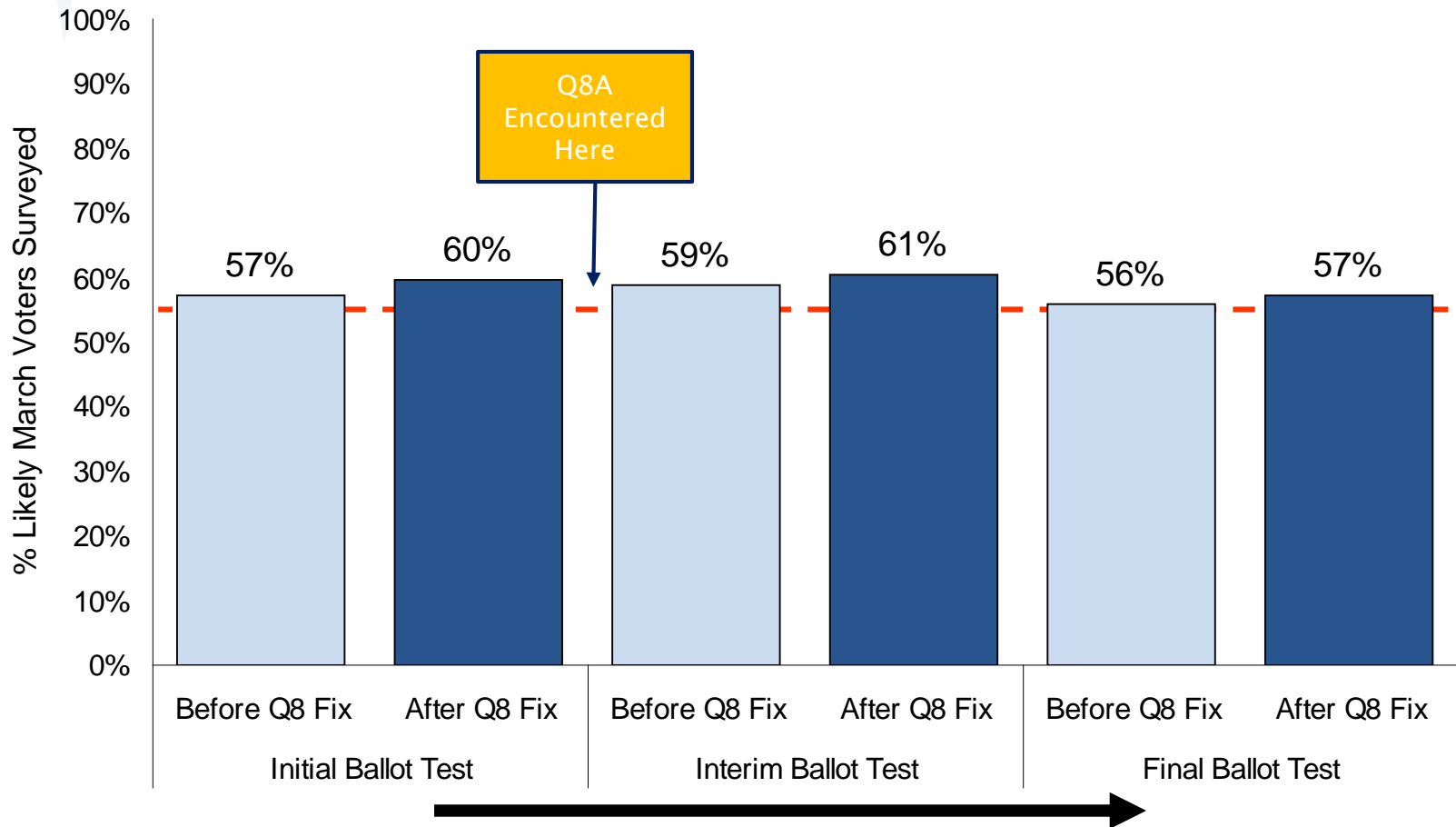
# SUPPORT FOR MEASURE ON MARCH BALLOT

## BASELINE VS TRACKER



# QUESTION 8A ISSUE & FIX

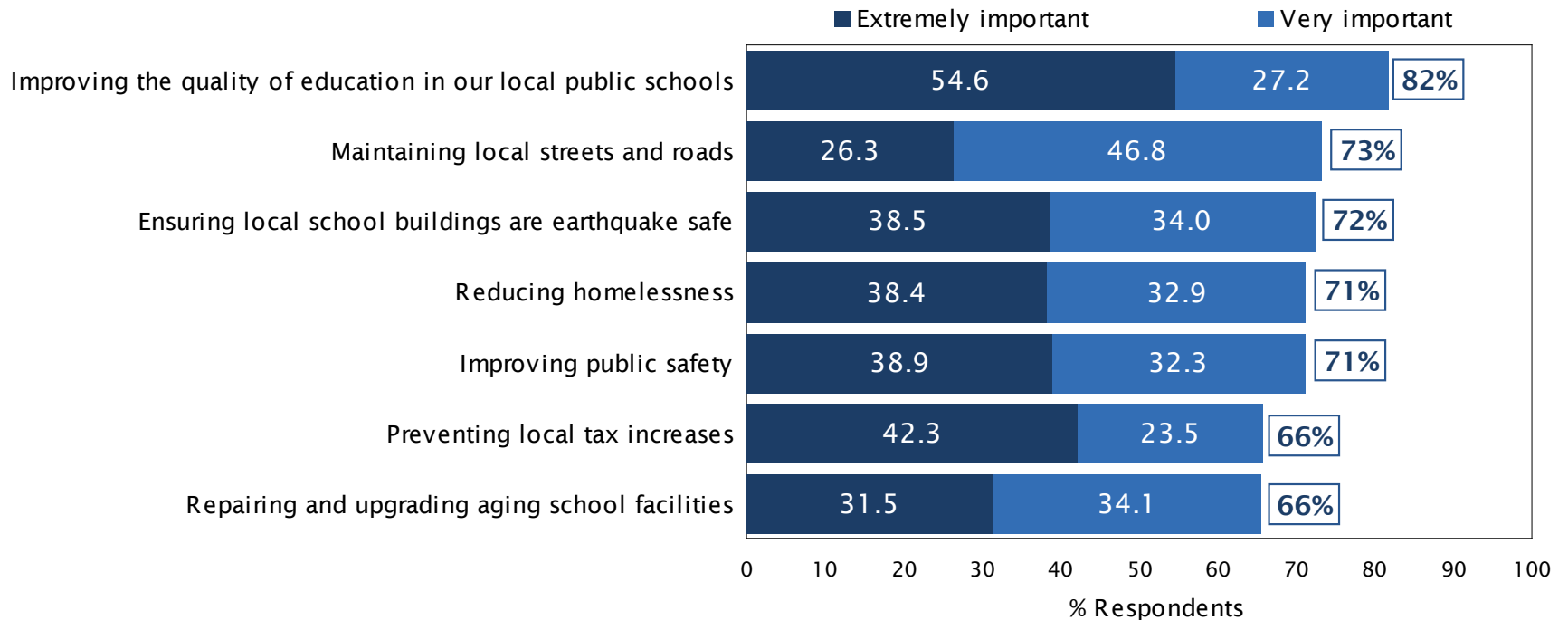
*ANALYSIS OF BEFORE & AFTER INDICATES THAT IT DID NOT IMPACT SUPPORT AT THE BALLOT TESTS*



# OBSERVATIONS & RECOMMENDATIONS

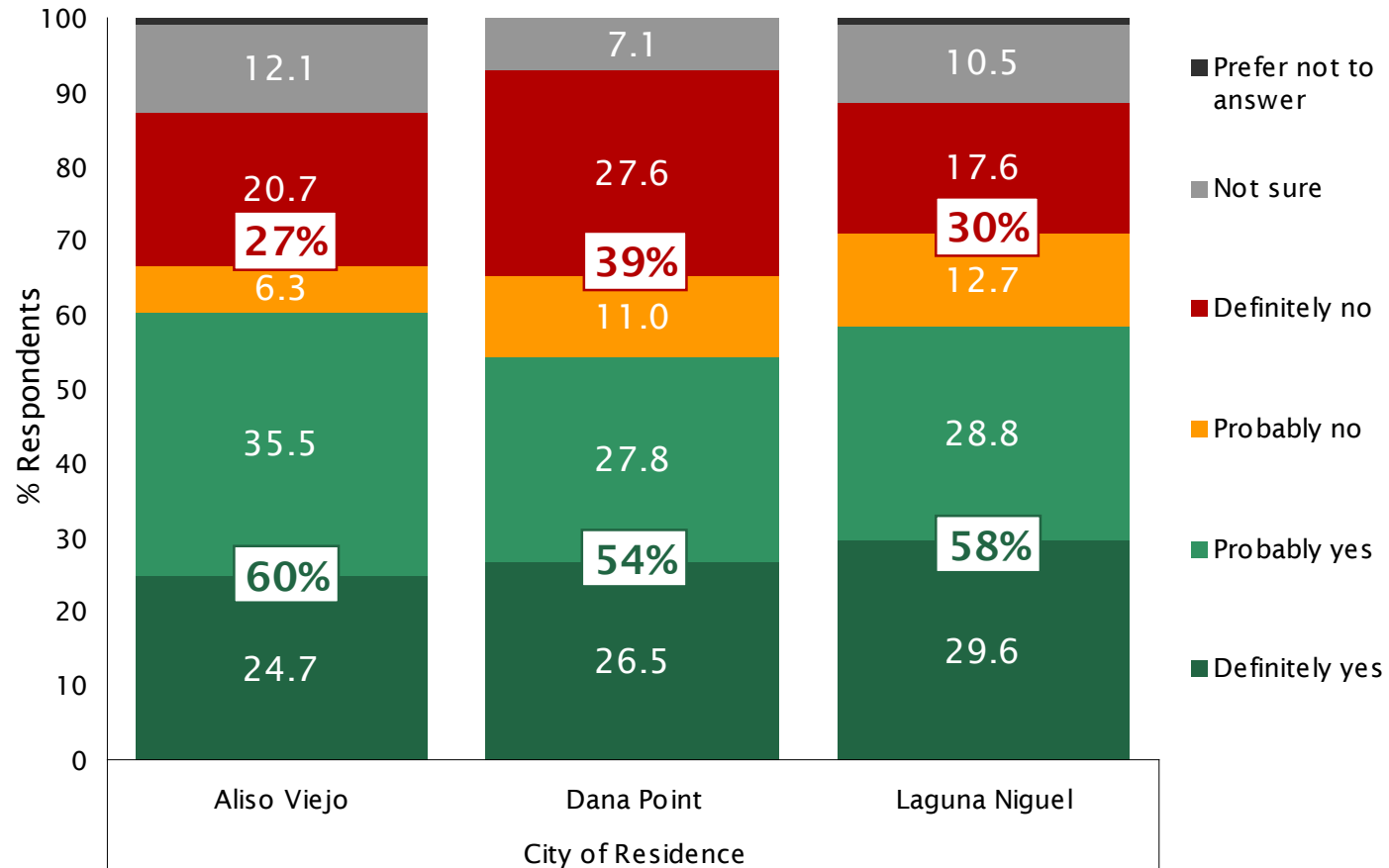
- **Support has strengthened since baseline:** Support for proposed bond is 3% to 4% higher for the proposed bond when compared to baseline survey results in May.
- **Feasibility:** A bond appears feasible for 2020, but will need to continue investing in aggressive outreach, education, and communications to build community awareness and support.
- **Cultivate Allies:** To build trust and support, it would be helpful for the message to also be carried by opinion leaders outside the District.
- **Project Priorities:** Facility repairs, STEM, career teach, keeping instructional technology up-to-date, removing hazardous materials, and earthquake safety.
- **SB 268:** If SB 268 is signed into law, it will likely improve voters' natural levels of support for the proposed bond.

# IMPORTANCE OF ISSUES



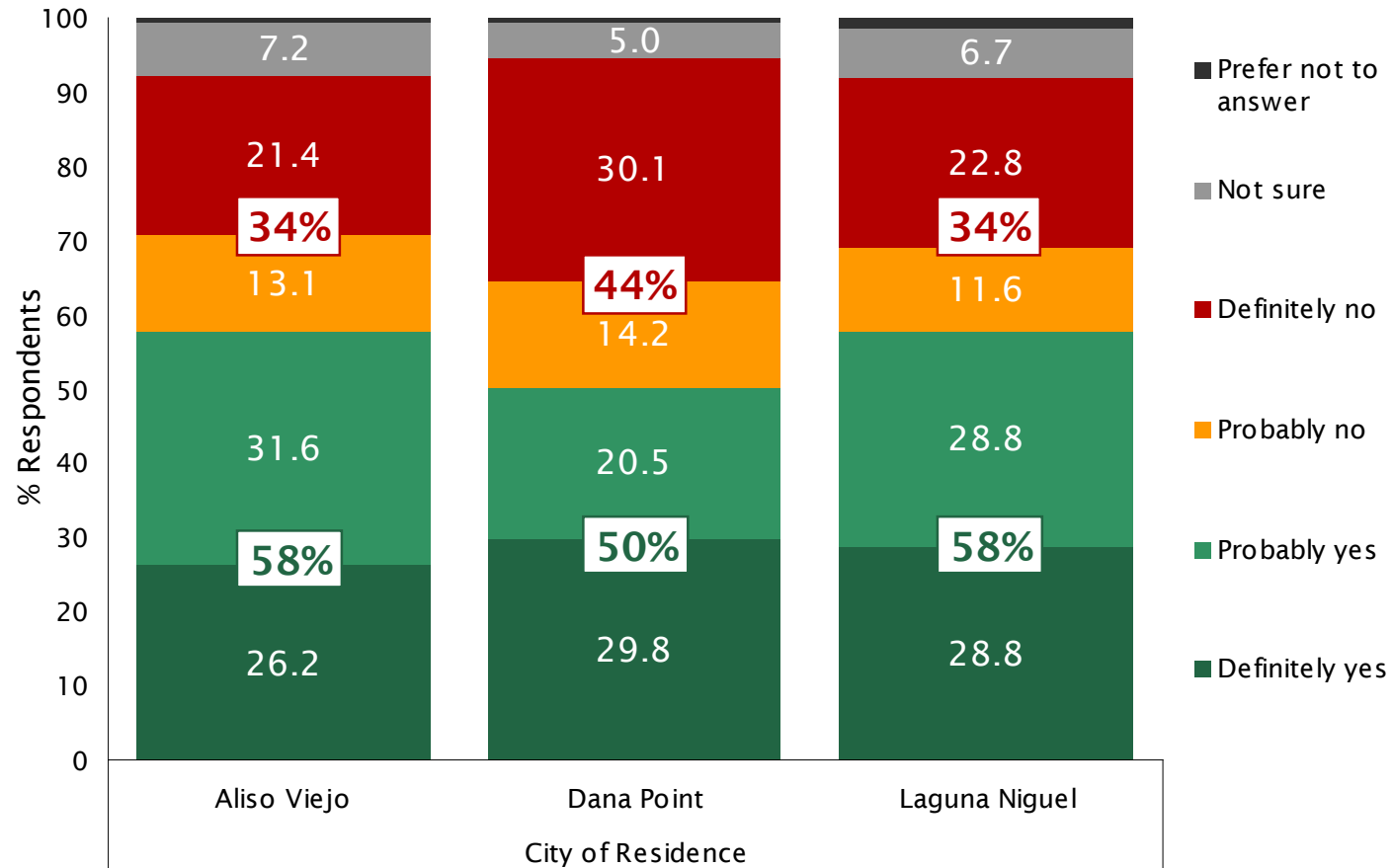
# INITIAL BALLOT TEST

## BY CITY

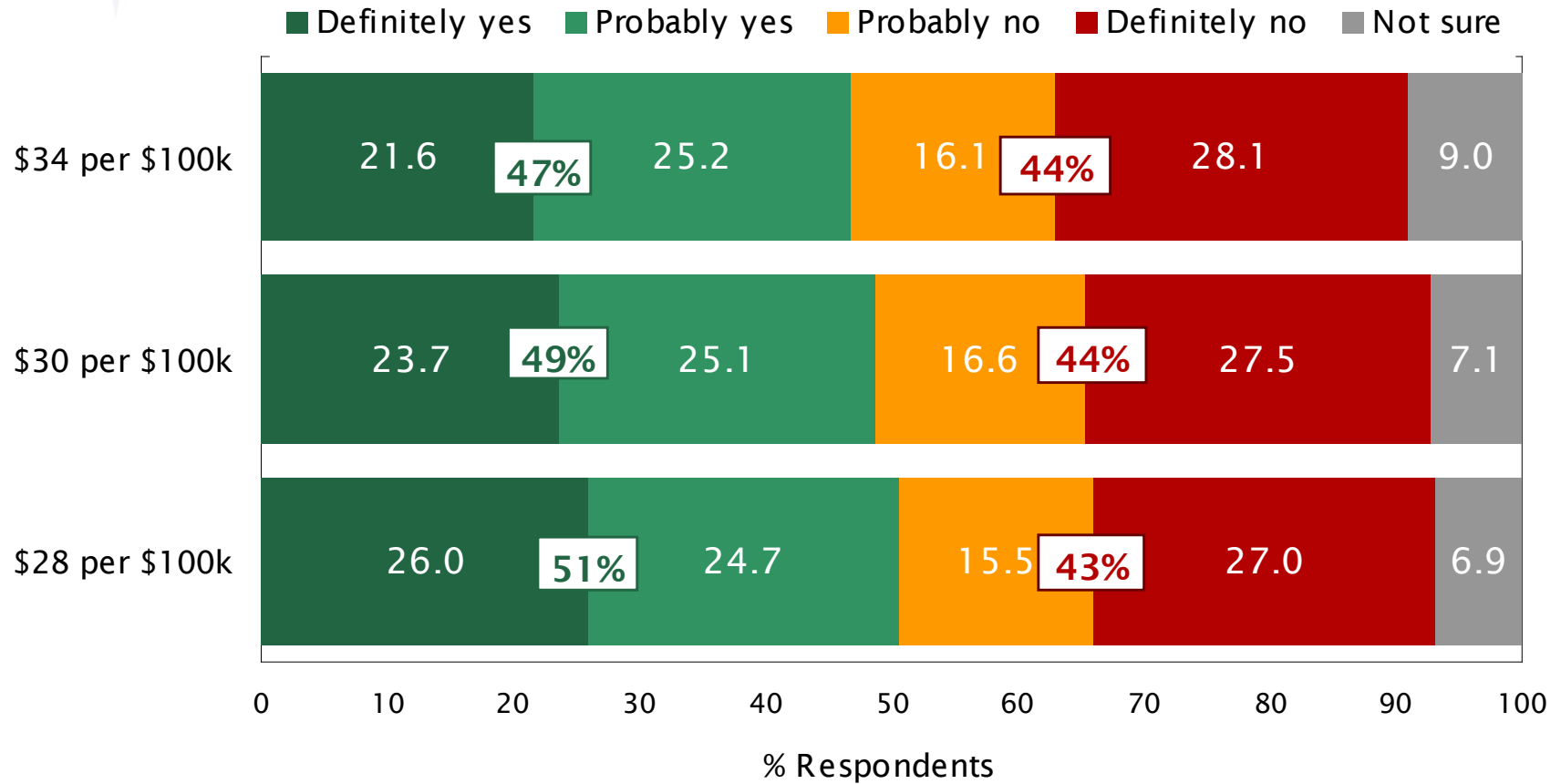


# FINAL BALLOT TEST

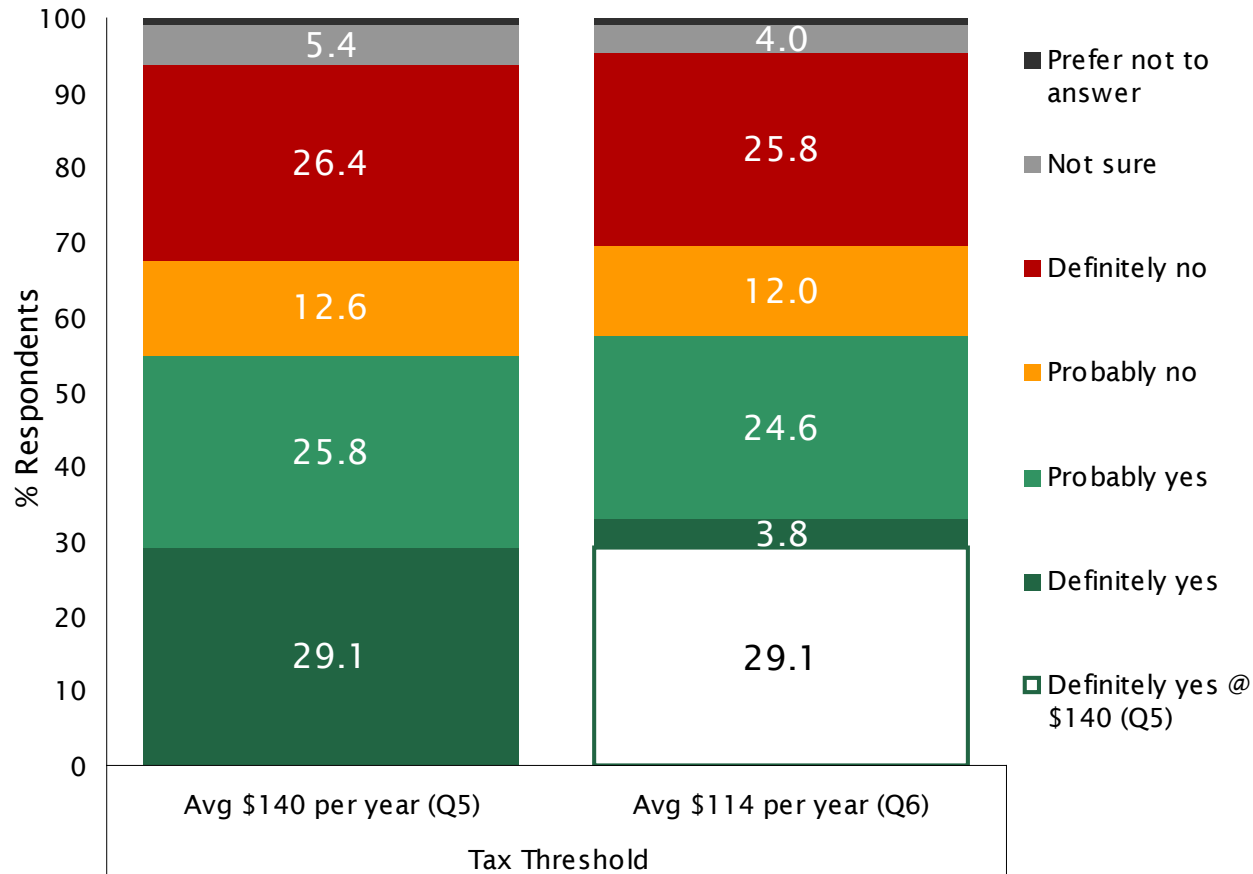
## BY CITY



# TAX THRESHOLD

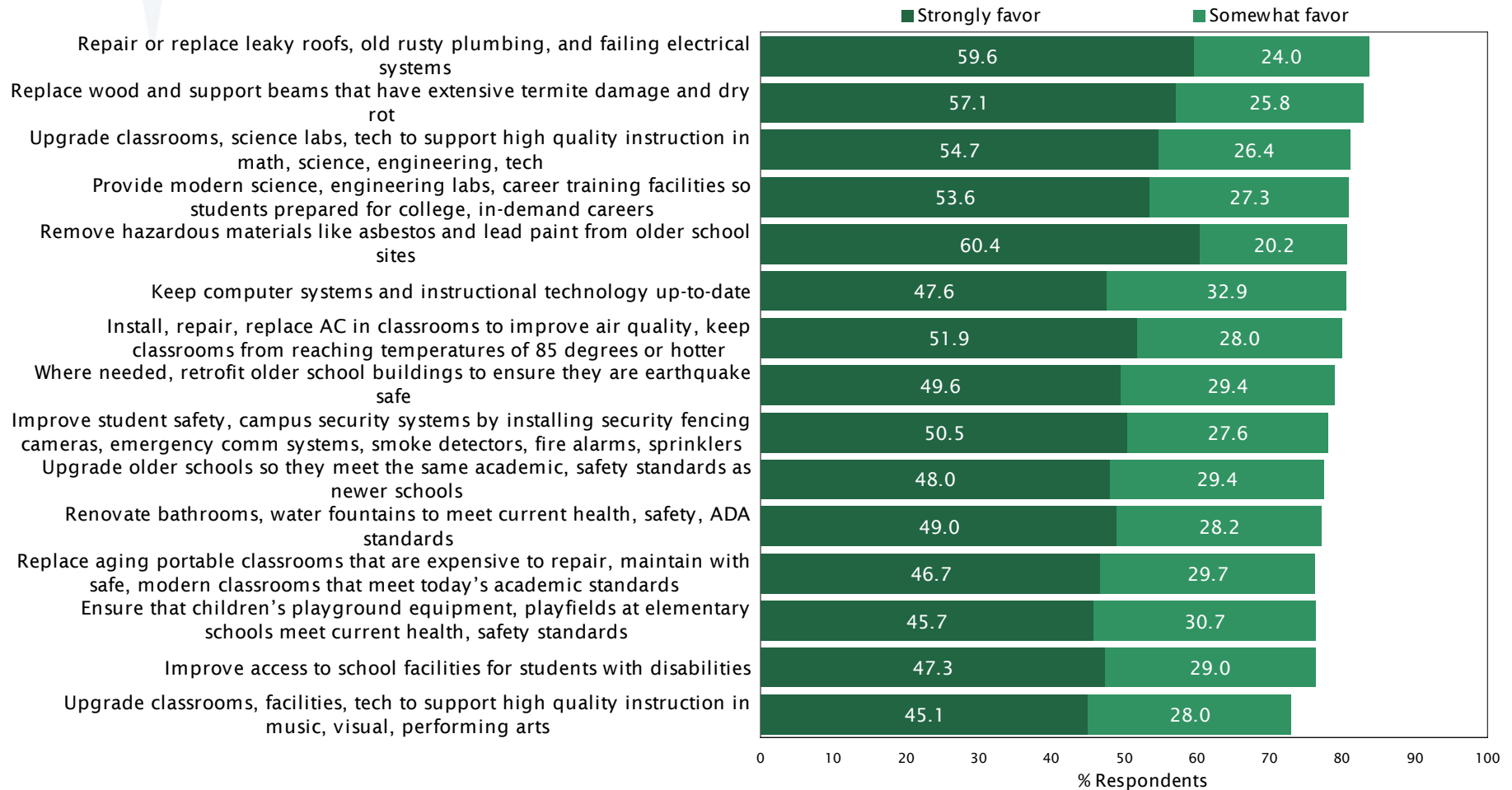


# SUPPORT FOR MEASURE AT \$140 & \$114 PER YEAR FOR TYPICAL OWNER

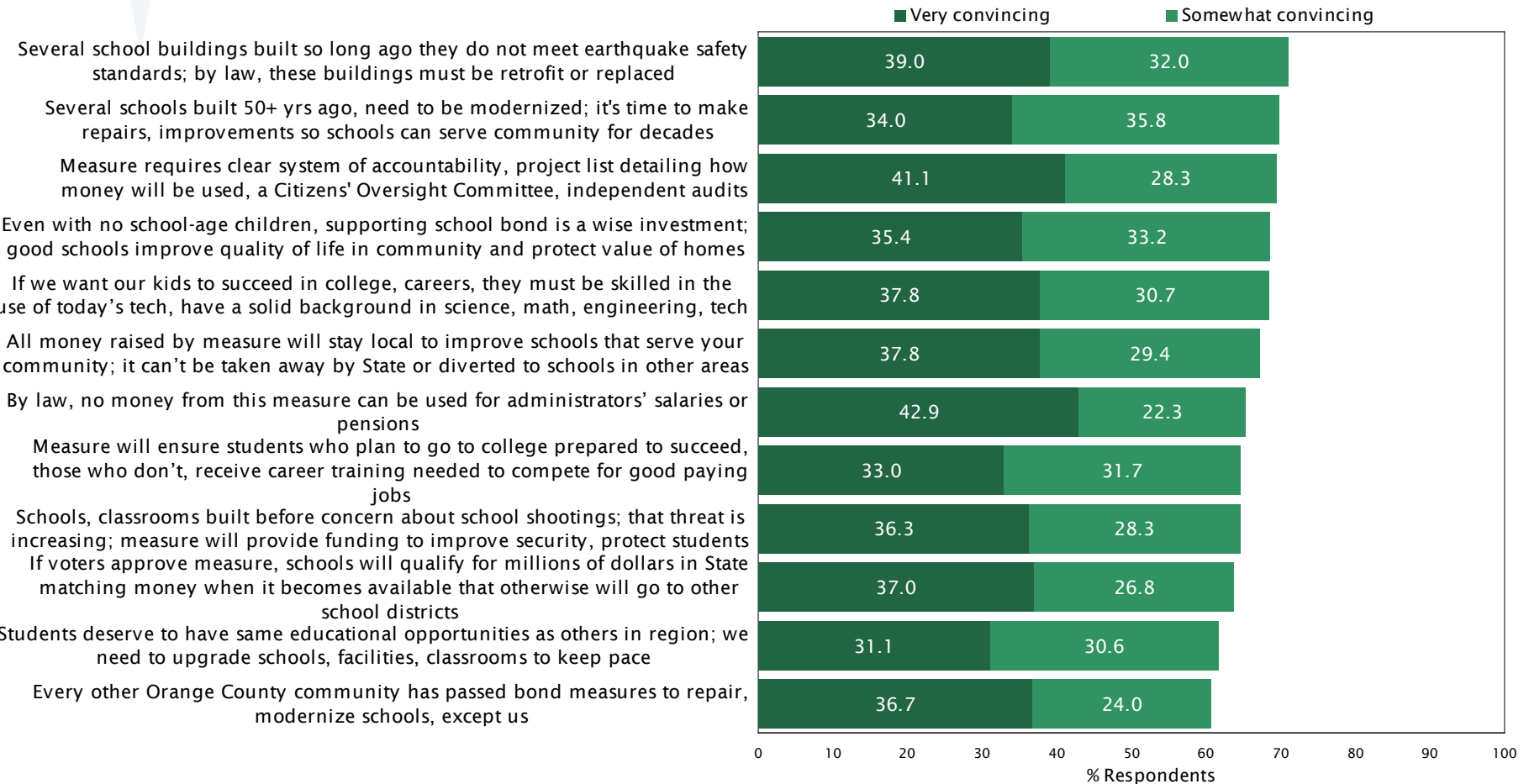




# PROJECTS & IMPROVEMENTS



# POSITIVE ARGUMENTS



# NEGATIVE ARGUMENTS

Don't be fooled. Incl interest, this bond will cost taxpayers about \$600M, will take property owners more than 35 yrs to pay off

Federal Tax Reform bill caps State income, property tax deductions at \$10K; many property owners will pay more tax; can't afford to raise taxes again with bond

People are having a hard time making ends meet with high cost of living, especially seniors, those on fixed incomes; now is NOT the time to be raising taxes

We can't trust District with this tax, they will mismanage money or spend it on their own pet projects

