

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
JUNE 24, 2020
EDUCATION CENTER – BOARD ROOM

Due to the nature of the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20, issued on March 17, 2020, the Board members will have the option to attend the meeting and take action on any item telephonically.

President Reardon called the meeting to order at 5:02 p.m.

**Call to Order/
Adjourn to Closed
Session**

ROLL CALL:

Present: Trustees Bullockus, Castellanos, Hanacek, Jones, and Reardon
Absent: Trustees Holloway and McNicholas

The following speakers addressed the Board:

- *Kris Hostetter spoke regarding reopening the schools in fall 2020 and mask requirements*

The Board Recessed to Closed Session to Discuss: Public Health Emergency; Public Employee Discipline/Dismissal/Release; Public Employee Employment/Appointment; Conference with Labor Negotiators; Public Employment and Evaluation of Performance

**Closed Session
Comments**

The regular meeting of the Board of Trustees was called to order by President Reardon at 7:04 p.m.

ROLL CALL:

Present: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas, and Reardon
Absent: None

The Pledge of Allegiance was led by Jim Reardon, President, Board of Trustees.

**Pledge of
Allegiance
Permanent Record**

The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

It was moved by Trustee McNicholas and seconded by Trustee Jones and motion carried by a 7-0 roll call vote to adopt the Regular Board agenda.

**Adoption of the
Board Agenda**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas, and Reardon
NOES: None
ABSENT: None

President Reardon asked Susie Schmidt, Administrative Assistant, Board Operations to read the report out of closed session:

**President's Report
from Closed
Session Meeting**

Agenda Item #3A– Public Health Emergency
Trustees gave direction to staff.

Agenda Item #3B– Public Employee Discipline/Dismissal/Release
Agenda item B-1, no reportable action.

Agenda item B-2, Trustees voted 7-0 to approve the Voluntary Reassignment Agreement for employee #08160620.

Agenda item B-3, no reportable action.

Agenda Item #3C – Public Employee Employment/Appointment

Trustees voted 7-0 to appoint Dr. Gregory Merwin, Chief Academic Officer, Education and Support Services.

Agenda Item #3D – Conference with Labor Negotiators

Trustees gave direction to staff.

Agenda Item #3E – Public Employment and Evaluation of Performance

Trustees gave direction to the Superintendent.

Superintendent Vital reported on the various activities at our sites in the past weeks.

**Board and
Superintendent
Comments
Oral
Communications**

The following speakers addressed the Board:

- *Natalia Lodes spoke regarding budget cuts and students mental health*
- *Ronda Walen spoke representing CSEA and communication with the District*
- *Greg Young spoke regarding CSEA and reopening in the fall*
- *Ericka Rivera spoke regarding social inequalities*
- *Carrie Ibbetson spoke regarding parent involvement in dual immersion*
- *Michele Ploessel-Campbell spoke regarding CUCPTSA*
- *Stephanie Hu spoke regarding racism in the classroom*
- *Tess Mathes spoke regarding racism in the schools*
- *Sri Ghosh spoke regarding racism*
- *Rosa Oropeza spoke regarding racism*
- *Medina Entezar spoke regarding racism and clubs on campus*
- *Khalil Watson spoke regarding racism*
- *Megan Moe spoke regarding racism*
- *Naomi Burks spoke regarding racism and requested the District to update the history curriculum*
- *Marissa Quezada spoke regarding racism*

President Reardon recognized Krista Castellanos, Trustee to present the item.

**Resolution No.
1920-63,
Resolution
Denouncing All
Acts of Racism,
Intolerance, and
Unlawful
Discrimination
Agenda Item 15**

The following speakers addressed the Board:

- *Olivia Fu spoke regarding racism*
- *Vanessa Rodriguez spoke regarding racism*
- *Mona Amirseyedian spoke regarding racism and diversifying the curriculum*
- *Katie Bennett spoke regarding the Cultural Proficiency Task Force*
- *Victoria Mendez spoke regarding the Cool to be Kind anti-bullying club*
- *Alyssa Lilley spoke regarding racism*
- *Marissa Quezada spoke regarding racism*
- *Salina Chin spoke regarding racism*
- *Grace Mortero spoke regarding a safe learning environment and racism*
- *Soleil Sarmiento spoke regarding CUSD Students Against Racism*
- *Stephanie Hu spoke regarding the Student Resource Officers on the campus*
- *Henry Lutz spoke regarding social justice in education and anti-racism*

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- *Esther Mafouta spoke regarding racism*

It was moved by Trustee Reardon and seconded by Trustee Castellanos to adopt Resolution No. 1920-63, Resolution Denouncing All Acts of Racism, Intolerance, and Unlawful Discrimination with revisions. The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,
McNicholas and Reardon
NOES: None
ABSENT: None

CONSENT CALENDAR

Consent Calendar

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

President Reardon asked Trustees for items they wished to pull from the Consent Calendar. Staff pulled agenda item #6, and Trustee Holloway pulled agenda item #1.

The following speakers addressed the Board:

- *Michele Ploessel-Campbell spoke regarding Canvas and Apex Learning*

It was moved by Trustee McNicholas and seconded by Trustee Bullockus motion carried by a 7-0 roll call vote to approve the balance of the following Consent Calendar with the exception of items pulled.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,
McNicholas and Reardon
NOES: None
ABSENT: None

Approval of the renewal of the Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC) for student use of Tijeras Creek Park.

**Limited Use
License
Agreement with
Rancho Santa
Margarita
Landscape and
Recreation
Corporation for
Use of Tijeras
Creek Park
Agenda Item 2
Education
Technology Joint
Powers Authority
Master Contract –
Instructure, Inc.
DBA Canvas
Agenda Item 3**

Approval to utilize the Education Technology Joint Powers Authority (Ed Tech JPA) Master Contract, awarded to Instructure Inc. dba Canvas and any subsequent revisions, amendments, and extensions, for the purchase and warranty of certain education support software, specifically learning management system, as needed by the District.

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Approval of agreement for services with Curriculum Associates to provide software licenses for students in grades K-5 to support Districtwide math online instruction and diagnostic assessments for the 2020-2021 school year.

Agreement for Services with Curriculum Associates

Agenda Item 4

Approval of job descriptions for the positions of Assistant Superintendent, School Leadership and Instruction, Secondary; Assistant Superintendent, School Leadership and Instruction, Elementary; Chief Academic Officer, Education and Support Services; Chief Administration Officer, Education and Support Services; Coordinator II, Charter Schools and Strategic Initiatives; and Manager, Early Childhood Programs.

Consider and Approve Job Descriptions, Salary Range and Title Page for Classified and Certificated Management

Agenda Item 5

Approval of the activity list for employment, separation, and additional assignments of certificated employees.

Resignations/Retirements/

Employment -

Certificated

Employees

Agenda Item 7

President Reardon recognized Tim Brooks, Associate Superintendent, Human Resource Services to present the item.

Resolution No.

1920-62,

Reduction or

Elimination of

Certain Classified

Services

Agenda Item 6

The following speakers addressed the Board:

- *Natalia Lodes spoke regarding classified layoffs*
- *Ronda Walen spoke regarding classified layoffs*
- *Ann Singleton-Tademy spoke regarding classified layoffs*

It was moved by Trustee Holloway and seconded by Trustee McNicholas to approve the adoption of Resolution No. 1920-62, Reduction or Elimination of Certain Classified Services. The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon

NOES: None

ABSENT: None

President Reardon recognized Kirsten Vital, Superintendent, to present the item.

Recommendation to Approve

Amendment No. 4

to Amended

Contract for

Employment of

Deputy

Superintendent,

Business and

Support Services,

July 1, 2016 –

June 30, 2024

Agenda Item 8

It was moved by Trustee Reardon and seconded by Trustee Bullockus to approve Amendment No. 4 to Amended Contract for Employment Agreement between the District and the Deputy Superintendent, Business and Support Services, July 1, 2016 – June 30, 2024. The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon

NOES: None

ABSENT: None

Superintendent Vital recognized Jim Reardon, President, Board of Trustees, to present the item.

Recommendation to Approve

Amendment No. 5

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It was moved by Trustee Bullockus and seconded by Trustee McNicholas to approve Amendment No. 5 for the Employment Agreement between the District and Kirsten M. Vital, Superintendent, August 26, 2014 – June 30, 2024. The motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon
NOES: None
ABSENT: None

President Reardon recognized Tim Brooks, Associate Superintendent, Human Resource Services to present the item.

The following speakers addressed the Board:

- *Joy Schnapper spoke regarding CUEA*

It was moved by Trustee Bullockus and seconded by Trustee McNicholas to adopt Resolution No. 1920-61, Resolution Reserving the Right to Make 2020-2021 Employee Compensation Reductions for Employees. The motion carried 5-1-1 by a roll call vote.

AYES: Trustees Bullockus, Holloway, Jones, McNicholas and Reardon
NOES: Trustee Castellanos
ABSTAIN: Trustees Hanacek
ABSENT: None

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services to present the item.

This item will be brought back for a second reading on the July 15, 2020 Regular Board meeting.

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The following speakers addressed the Board:

- *Jessica Geyer spoke regarding graduation requirements and Health class*

President Reardon called for a motion to extend the meeting. It was moved by Trustee Hanacek and seconded by Trustee Reardon to extend the meeting past 11:00 p.m. by twenty minutes, motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon
NOES: None

**to Employment Agreement Between the Board of Trustees of the Capistrano Unified School District and Kirsten M. Vital, Superintendent, August 26, 2014 – June 30, 2024
Agenda Item 9
Board Action to Adopt Resolution No. 1920-61, Resolution Reserving the Right to Make 2020-2021 Employee Compensation Reductions for Employees
Agenda Item 10**

**First Reading –
Temporary Board Policy 5121.1, Grades/ of Student Achievement
Agenda Item 11
First Reading –
Temporary Board Policy 6111, School Calendar
Agenda Item 12**

**First Reading –
Temporary Board Policy 6146.1, High School Graduation Requirements
Agenda Item 13**

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ABSENT: None

This item will be brought back for a second reading on the July 15, 2020 Regular Board meeting.

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services to present the item.

**Delegation of Authority to Superintendent or Designee to Enter into Agreement with Apex Learning
Agenda Item 14**

It was moved by Trustee Jones and seconded by Trustee McNicholas to approve Delegation of Authority to Superintendent or Designee to Enter into Agreement with Apex Learning, motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon
NOES: None
ABSENT: None

President Reardon recognized Greg Merwin, Associate Superintendent, Student Support Services to present the item.

**Reopening of Schools for 2020-2021 School Year:
Component #1 - Cleaning and Component #2 - Online Curriculum
Agenda Item 16**

President Reardon called for a motion to extend the meeting, seconded by Trustee Hanacek to extend the meeting past 11:20 p.m. by fifteen minutes, motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas and Reardon
NOES: None
ABSENT: None

This is an information item only and no Board action is necessary.

President Reardon called for a motion to reconsider agenda Item 5. It was moved by Trustee Jones and seconded by Trustee McNicholas, motion carried 7-0 by a roll call vote.

**Consider and Approve Job Descriptions, Salary Range and Title Page for Classified and Certificated Management
Agenda Item 5**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, and McNicholas
NOES: Trustee Reardon
ABSENT: None

President Reardon recognized Trustee Jones to present her recommended correction to strike the doctorate degree requirement.

It was moved by Trustee Jones and seconded by Trustee Holloway to approve Consider and Approve Job Descriptions, Salary Range and Title Page for Classified and Certificated Management as amended, motion carried 6-1 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, and McNicholas
NOES: Trustee Reardon
ABSENT: None

President Reardon recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

Limited Use License

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It was moved by Trustee Holloway and seconded by Trustee McNicholas to approve Limited Use License Agreement with Rancho Santa Margarita Landscape and Recreation Corporation for the Use of Arroyo Vista Park, motion carried 7-0 by a roll call vote.

**Agreement with
Rancho Santa
Margarita
Landscape and
Recreation
Corporation for
the Use of Arroyo
Vista Park
Agenda Item 1
Adjournment**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,
McNicholas and Reardon
NOES: None
ABSENT: None

It was moved by Trustee McNicholas and seconded by Trustee Castellanos to adjourn the meeting, motion carried 7-0 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,
McNicholas and Reardon
NOES: None
ABSENT: None

President Reardon announced the meeting adjourned at 11:30 p.m.



Board Clerk


Secretary, Board of Trustees

Minutes submitted by Susie Schmidt, Administrative Assistant, Board Operations