

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
JANUARY 15, 2020  
EDUCATION CENTER – BOARD ROOM

President Reardon called the meeting to order at 4:05 p.m.

**Call to Order/  
Adjourn to Closed  
Session  
Closed Session  
Comments**

The Board recessed to closed session to discuss: Conference with Legal Counsel – Anticipated Litigation; Conference with Legal Counsel – Existing Litigation; Conference with Real Property Negotiations; Student Readmissions; Student Expulsions; Public Employee Discipline/Dismissal/Release; Conference with Labor Negotiators; Challenge to Student Records.

The regular meeting of the Board of Trustees was called to order by President Reardon at 7:07 p.m.

**ROLL CALL:**

Present: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas, Reardon, and Student Advisor Koenigshofer

Absent: None

The Pledge of Allegiance was led by Jim Reardon, President, Board of Trustees.

**Pledge of  
Allegiance  
Permanent Record**

**The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

It was moved by Trustee McNicholas and seconded by Trustee Jones and motion carried by a 7-0 roll call vote to adopt the Regular Board agenda.

**Adoption of the  
Board Agenda**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones, McNicholas, and Reardon

NOES: None

ABSENT: None

Student Advisor Koenigshofer voted aye to adopt the agenda.

President Reardon asked Colleen Hayes, Manager II - Board Operations/ Superintendent's Office to read the report out of closed session:

**President's Report  
from Closed  
Session Meeting**

**Agenda Item #3A– Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation – Three Cases A1 – A3

Trustees voted 7-0 to approve the staff recommendation on the following cases:

ADR Case Number 20191022

ADR Case Number 20191119

ADR Case Number 20191123

Significant Exposure to Litigation – One Case A4

Trustees gave direction to staff

Significant Exposure to Litigation – One Case A5

Trustees gave direction to staff

Significant Exposure to Litigation – Two Cases A6-1, A6-2

Trustees gave direction to staff

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**Agenda Item #3B – Conference with Legal Counsel – Existing Litigation**

Significant Exposure to Litigation – Three Cases

Trustees voted 7-0 to approve staff recommendation on the following cases:

OAH Case Number 2019080706

OAH Case Number 2019090689

Trustees voted 6-0-0-1, with Trustee Reardon recusing himself, to approve staff recommendation on the following case:

OAH Case Number 2019100557

**Agenda Item #3C – Conference with Real Property Negotiators**

Property: Pacifica San Juan property – 7.292 acre property located at the north east corner of Camino Las Ramblas and Avenida California.

No reportable action.

**Agenda Item #3D – Student Readmissions – Three Cases**

Trustees voted 7-0 to approve staff recommendation on the following cases:

Case # 2019-025

Case # 2019-044

Case # 2019-048

**Agenda Item #3E – Student Expulsions – Two Cases**

Trustees voted 7-0 to approve staff recommendation on the following cases:

Case # 2020-024

Case # 2020-025

**Agenda Item #3F – Public Employee Discipline/Dismissal/Release- Three Cases**

Trustees voted 7-0 to approve staff recommendation on the following cases:

Case # F-1

Case # F-2

Trustee gave direction to staff on the following case:

Case # F-3.

**Agenda Item #3G – Conference with Labor Negotiators- Two Cases**

No reportable action.

**Agenda Item #3H– Challenge to Student Records**

Trustees voted 7-0 to approve staff recommendation to uphold the decision to not change the student transcript.

**Extra Miler**

Loren Shrader, San Clemente High School Special Education Teacher, for her work with the Triton Sparkle Team, an all-inclusive cheer team that includes students with and without disabilities

**Special  
Recognitions**

**Associated Student Body**

San Clemente High School

Chris Carter, *Principal*

Matt Reid, *Activities Director*

Sophie Smith, *Associated Student Body President*

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Superintendent Vital reported on the various activities at our sites in the past weeks.

**Board and  
Superintendent  
Comments  
Oral  
Communications**

The following speakers addressed the Board:

- *Michelle Ploessel-Campbell spoke regarding PTA news.*
- *Gavin Keller, Executive Director, Journey School, submitted Journey Charter School's renewal petition.*

At 7:28 p.m. President Reardon opened the Public Hearing on Oxford Preparatory Academy – South Orange County Admissions Preferences.

**Public Hearing:  
Oxford  
Preparatory  
Academy – South  
Orange County  
Admissions  
Preferences  
Agenda Item 1**

The following speakers addressed the Board:

- *Amy Kernon, Chief Academic Officer, Oxford Preparatory Academy, spoke regarding OPA's Material Preferences.*

President Reardon closed the Public Hearing at 7:32 p.m.

**CONSENT CALENDAR**

**Consent Calendar**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

President Reardon asked Trustees for items they wished to pull from the Consent Calendar. No items were pulled.

It was moved by Trustee Jones and seconded by Trustee Bullockus motion carried by a 7-0 Roll Call vote to approve the following Consent Calendar.

- AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon  
NOES: None  
ABSENT: None

Student Advisor Koenigshofer voted aye to approve the Consent Calendar.

Approval of donations of funds and equipment.

**Donation of Funds  
and Equipment  
Agenda Item 2  
Purchase Orders,  
Commercial  
Warrants and  
Previously Board-  
Approved Bids  
and Contracts  
Agenda Item 3  
Independent  
Contractor,  
Professional  
Services, Field**

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2).

Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements.

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Approval to utilize the Kings County Office of Education Project No. 061119 Microsoft Products COE-wide and any subsequent revisions, amendments, and extensions awarded to Softchoice Corporation

Service, and  
Master Contract  
Agreements  
Agenda Item 4  
Kings County  
Office of  
Education, Project  
No. 061119  
Microsoft  
Products Coe-  
Wide – Softchoice  
Corporation

Approval of Second Extension of Request for Proposals No. 1-1718, E-Rate Category One – Data Transmission Services and Internet Access and Category Two – Internal Connections Equipment and Services 2017-2018 awarded to multiple vendors.

Agenda Item 5  
Second Extension  
of Award of  
Request for  
Proposals No. 1-  
1718, E-Rate  
Category One –  
Data  
Transmission  
Services and  
Internet Access  
and Category Two  
– Internal  
Connections  
Equipment and  
Services 2017-  
2018 – Multiple  
Vendors

Approval of Third Extension of Bid No. 1617-02, Tree Trimming Maintenance Service with West Coast Arborists, Incorporated.

Agenda Item 6  
Third Extension  
of Bid No. 1617-  
02, Tree  
Trimming  
Maintenance  
Service – West  
Coast Arborists,  
Incorporated

Approval of the ratification of Agreement No. 48004 with the Orange County Superintendent of Schools to allow Capistrano Valley High School (CVHS) to participate in the High School Diversity, Inclusion and Racial Healing Ambassador (DIRHA) program.

Agenda Item 7  
Agreement No.  
48004 with the  
Orange County  
Superintendent of  
Schools

Approval of the 2019-2020 Every Student Succeeds Act (ESSA) Local Control Accountability Plan (LCAP) Federal Addendum Additional Information.

Agenda Item 8  
2019-2020 Every  
Student Succeeds  
Act Local Control  
Accountability  
Plan Federal  
Addendum  
Additional

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	<b>Information</b>
Approval of Addendums to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement No. 12025-8, 12025-9 and 12025-11.	<b>Agenda Item 9 Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Programs, Agreement No. 12025, Addendum No. 8, 9 and 11</b>
Approval of Resolution No. 1920-35 and the Material Revision to the Charter of Oxford Preparatory Academy (OPA) – South Orange County (Charter School).	<b>Agenda Item 10 Resolution No. 1920-35, Resolution of the Board of Trustees to Approve Material Revision to Charter of Oxford Preparatory Academy - South Orange County</b>
Approval of the agreement with the YMCA of Orange County Laguna Niguel to provide a Physical Education (PE) Noontime Sports Program for students at Del Obispo Elementary School.	<b>Agenda Item 11 Agreement for Participation with The YMCA of Orange County Laguna Niguel, to Provide a Physical Education Noontime Sports Program for Students at Del Obispo Elementary School 2019-2020</b>
Approval of the proposed 2020 Extended School Year (ESY) program.	<b>Agenda Item 12 Extended School Year Proposal for 2020</b>
Approval of License Contract with Segerstrom Center for the Arts for February 13, 2020.	<b>Agenda Item 13 License Contract with Segerstrom Center for the Arts</b>
Approval of the Tentative Agreement between the District and Teamsters Local 952.	<b>Agenda Item 14 Recommendation of Tentative Agreement with Teamsters Local 952, for July 1,</b>

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2019 – June 30,  
2022

Approval of the activity list for employment, separation, and additional assignments of certificated employees.

**Agenda Item 15  
Resignations/  
Retirements/  
Employment -  
Certificated  
Employees**

Approval of the activity list for employment, separation, and additional assignments of classified employees.

**Agenda Item 16  
Resignations/  
Retirements/  
Employment -  
Classified  
Employees**

Approval of the December 11, 2019 Regular Board meeting minutes.

**Agenda Item 17  
School Board  
Minutes**

Approval of the December 16, 2019 Special Board meeting minutes.

**Agenda Item 18  
School Board  
Minutes**

Approval of the December 19, 2019 Regular Board meeting minutes.

**Agenda Item 19  
School Board  
Minutes**

Approval of the Board Meeting Schedule for the 2020-2021 school year.

**Agenda Item 20  
2020 - 2021 Board  
Meeting Schedule**

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services to present the item.

**Agenda Item 21  
Presentation –  
Early College  
Partnership Plan  
with Saddleback  
College for  
Capistrano Valley  
High School**

This is an information item only and no Board action is necessary.

**Agenda Item 22  
California School  
Dashboard Fall  
2019**

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services to present the item.

**Agenda Item 23**

This is an information item only and no Board action is necessary.

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services to present the item.

**Designation of  
Title I School –  
Clarence Lobo  
Elementary  
School 2019-2020  
Agenda Item 24**

It was moved by Trustee Jones and seconded by Trustee Holloway to approve the Designation of Title I School – Clarence Lobo Elementary School 2019-2020. The motion carried 7-0.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon

NOES: None

ABSENT: None

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Student Advisor Koenigshofer voted aye to approve the Designation of Title I School – Clarence Lobo Elementary School 2019-2020.

President Reardon recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

It was moved by Trustee Jones and seconded by Trustee Bullockus to receive the District and Community Facilities Districts Annual Financial Reports for the fiscal year ending June 30, 2019. The motion carried 7-0.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon  
NOES: None  
ABSENT: None

**Presentation and Receipt of the District and Community Facilities Districts Annual Financial Reports for the Fiscal Year Ending June 30, 2019  
Agenda Item 28**

Student Advisor Koenigshofer voted aye to receive the District and Community Facilities Districts Annual Financial Reports for the fiscal year ending June 30, 2019.

President Reardon recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

This is an information item only and no Board action is necessary.

**Governor's January Budget Proposal for Fiscal Year 2020-2021  
Agenda Item 25**

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services, to present the item.

It was moved by Trustee Hanacek and seconded by Trustee Jones to approve the adoption of the secondary World Language supplemental novel for Spanish, grade 7-8: *Piratas* ©2008 by Carol Gaab, TPRS Books. The motion carried 7-0.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon  
NOES: None  
ABSENT: None

**Instructional Materials Recommended for Adoption: Secondary World Language/ Spanish, Grade 7-8  
Agenda Item 26**

Student Advisor Koenigshofer voted aye to approve the adoption of the secondary World Language supplemental novel for Spanish, grade 7-8: *Piratas* ©2008 by Carol Gaab, TPRS Books.

President Reardon recognized Susan Holliday, Associate Superintendent, Education Services, to present the item.

It was moved by Trustee McNicholas and seconded by Trustee Jones to approve the secondary Science/Biology textbook to pilot for grade 9-12: *The Living Earth* ©2020 Houghton Mifflin Harcourt Publishing. The motion carried 7-0.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon  
NOES: None  
ABSENT: None

**Instructional Materials Recommended to Pilot: Secondary Science/Biology, Grade 9-12  
Agenda Item 27**

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Student Advisor Koenigshofer voted aye to approve the secondary Science/Biology textbook to pilot for grade 9-12: *The Living Earth* ©2020 Houghton Mifflin Harcourt Publishing.

President Reardon recognized Ryan Burris, Chief Communications Officer, to present the item.

It was moved by Trustee Holloway and seconded by Trustee Hanacek to adopt Resolution No. 1920-36, Resolution to Protect Pupils, Teachers, and Staff from Potential Significant Impacts and Harm from Encroaching Projects. The motion carried by a 7-0 Roll Call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon  
NOES: None  
ABSENT: None

**Resolution No.  
1920-36,  
Resolution to  
Protect Pupils,  
Teachers, and  
Staff from  
Potential  
Significant  
Impacts and  
Harm from  
Encroaching  
Projects  
Agenda Item 29**

Student Advisor Koenigshofer voted aye to adopt Resolution No. 1920-36, Resolution to Protect Pupils, Teachers, and Staff from Potential Significant Impacts and Harm from Encroaching Projects.

It was moved by Trustee Hanacek and seconded by Trustee McNicholas to adjourn the meeting, motion carried 7-0.

**Adjournment**

AYES: Trustees Bullockus, Castellanos, Hanacek, Holloway, Jones,  
McNicholas and Reardon  
NOES: None  
ABSENT: None

Student Advisor Koenigshofer voted aye to adjourn the meeting.

President Reardon announced the meeting adjourned at 9:16 p.m.

  
\_\_\_\_\_  
Board Clerk

  
\_\_\_\_\_  
Secretary, Board of Trustees