

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: September 21, 2022

Board Item: First Reading – Board Policy 6020, Parent Involvement

HISTORY

This is a new action item. The structure and criteria for Parent Involvement is defined by Board Policy 6020, *Parent Involvement*. Board Policy 6020 was last revised and approved by the Board on December 11, 2006.

BACKGROUND INFORMATION

From May 9-19, 2022, the District had a Federal Program Monitoring review by the California Department of Education. One of the findings from the review was that Board policy 6020 did not include all of the required components as required by the Every Student Succeeds Act (ESSA) and State law.

The proposed revisions to Board Policy 6020, *Parent Involvement*, brings the policy in alignment with ESSA and current law. The Board policy is being renamed from Parent/Guardian Involvement to Parent Involvement to align with the California School Boards Association (CSBA) model policy. The policy number 6020 remains the same. The Board policy is being revised to align with the CSBA model policy.

CURRENT CONSIDERATIONS

The revision of this policy adds updated language regarding the Local Control and Accountability Plan, Title I reservation funding for parent/guardian and family engagement activities, and the involvement of parents/guardians and family members in decisions regarding how the District's Title I funds will be allocated for parent/guardian and family engagement activities. Other revisions include the distribution of policies and notification languages.

Revisions have been reviewed by legal counsel.

FINANCIAL IMPLICATIONS

There is no financial impact.

STAFF RECOMMENDATION

Following discussion, it is recommended the Board of Trustees approve Board Policy 6020, *Parent Involvement*.

PREPARED BY: Stacy Yogi, Executive Director, State and Federal Programs

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

Instruction

BP 6020(a)

PARENT/GUARDIAN INVOLVEMENT

The ~~Governing Board of Trustees~~ recognizes that parents/guardians are their children's first and most influential teachers and that ~~sustained/continued~~ parental involvement in the education of ~~their~~ children contributes greatly to student achievement and ~~a positive school environment/~~conduct. ~~The positive link between student achievement and the support of parents of the teaching and learning process is indisputable. Parents/guardians can directly affect academic success by reinforcing their children's motivation and commitment to education. Additionally, the District shall include parent/guardian involvement strategies as a component of instructional planning through various school sites and parent advisory councils, parent/teacher conferences, and parent education activities.~~

The Superintendent or designee shall work with staff and parents/guardians to jointly develop agreed upon policies and strategies to meaningfully involve ~~opportunities at all grade levels for~~ parents/guardians and family members ~~to be involved at all grade levels~~ in District and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so. ~~The Superintendent or designee will work to build each schools' and parents' capacity for strong parental involvement through assistance, materials, parent education, staff education, program coordination, and other activities.~~

The District's Local Control and Accountability Plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including District efforts to seek parent/guardian input in District and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the ~~D~~istrict's parent/guardian and family engagement involvement ~~efforts~~, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit ~~parent/guardian~~ participation.

Title I Schools

~~T~~Each year the Superintendent or designee shall involve parents/guardians and family members in establishing District expectations and identify specific objectives for meaningful parent/guardian and family engagement in ~~of the district's parent involvement program for schools that receive Title I funding, developing strategies that describe how the District will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and~~ ~~He/she shall ensure that parents/guardians are consulted and participate in the planning, design,~~

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BP 6020(b)

PARENT/GUARDIAN INVOLVEMENT (continued)

~~implementing, and evaluating of the parent involvement such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members ensure coordination and technical assistance to assist schools in planning and implementing effective parent involvement activities to improve student achievement.~~

~~The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity.~~

~~When the District's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the District's Title I funds will be allotted for parent/guardian and family engagement activities.~~

~~Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:~~

- ~~1. Support for schools and non-profit organizations in providing professional development for District and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members~~
- ~~2. Support for programs that reach parent/guardians and family members at home, in the community, and at school~~
- ~~3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members~~
- ~~4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement~~
- ~~5. Any other activities and strategies that the District determines are appropriate and consistent with this policy~~

~~If the District also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV.~~

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BP 6020(c)

PARENT/GUARDIAN INVOLVEMENT (continued)

The District's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the District's LCAP in accordance with 20 USC 6312.

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she will conduct, with parent/guardian involvement, an annual evaluation of the content and effectiveness of the parent involvement policy. The Superintendent or designee also shall involve parents/guardians of participating students in decisions regarding how the ~~D~~istrict's Title I funds will be allotted for parent involvement activities.

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement ~~involvement~~ policy in accordance with 20 USC 6318. He/she will ensure coordination and integration of parent involvement strategies developed under Title I with other categorical programs.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parent/guardians can understand.

~~Title 1 and Non-Title I Schools~~

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the ~~D~~istrict and schools will address the purposes and goals described in Education Code 11502.

~~In order to engage parents/guardians positively in their children's education, the Superintendent or designee shall ensure that staff members at each school:~~

- ~~1. Help parents/guardians develop parenting skills and provide home environments that support their children's academic efforts and their development as responsible members of society.~~
- ~~2. Inform parents/guardians that they can directly affect the success of their children's learning and provide them techniques and strategies that they may use to improve their children's academic success and help their children in learning at home.~~

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BP 6020(d)

PARENT/GUARDIAN INVOLVEMENT (continued)

- ~~3. Initiate consistent and effective two-way communication between the home and school so that parents/guardians may know when and how to help their children in support of classroom learning activities.~~
- ~~4. Offer training for employees that fosters effective and culturally sensitive communication with the home, including training on how to communicate with non-English speakers and how to give parents/guardians opportunities to assist in the instructional process both at school and at home.~~
- ~~5. Encourage parents/guardians to serve as volunteers in the schools, attend student performances and school meetings, and participate in site councils, advisory councils and other activities in which they may undertake governance, advisory and advocacy roles.~~
- ~~6. Include parents in helping schools plan and implement effective program improvement activities to improve student achievement.~~
- ~~7. Ask parents to be involved in annually evaluating the content and effectiveness of the parent involvement policy and use this evaluation to plan more effective parent involvement activities.~~

~~The Governing Board recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.~~

~~Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. Whenever an employee learns that a student's parent/guardian is for any reason unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.~~

~~The Board encourages parents/guardians to serve as volunteers, guest speakers, consultants and tutors in the schools and to attend student performances and school meetings.~~

*Legal Reference:*EDUCATION CODE~~11500-11506 Programs to encourage parent involvement~~~~48985 Notices in languages other than English~~~~51101 Parent rights and responsibilities~~~~64001 Single plan for student achievement~~LABOR CODE~~230.8 Time off to visit child's school~~UNITED STATES CODE, TITLE 20~~6311 Parental notice of teacher qualifications and student achievement~~

Instruction

BP 6020(e)

PARENT/GUARDIAN INVOLVEMENT (continued)*6312 Local educational agency plan**6314 Schoolwide programs**6316 School improvement**6318 Parent involvement**CODE OF FEDERAL REGULATIONS, TITLE 28**35.104 Definitions, auxiliary aids and services**35.160 Communications**Management Resources:**CSBA PUBLICATIONS**Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services
Policy Briefs, August 2006**STATE BOARD OF EDUCATION POLICIES**89-01 Parent Involvement in the Education of Their Children, rev. 1994**U.S. DEPARTMENT OF EDUCATION NON REGULATORY GUIDANCE**Parental Involvement: Title I, Part A, April 23, 2004**WEB SITES**CSBA: <http://www.csba.org>**California Department of Education, Family, School, Community Partnerships: <http://www.cde.ca.gov/ls/pf>*

Policy

adopted: February 8, 1999

revised: September 15, 2003

revised: December 11, 2006

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California