

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

TO: Board of Trustees

From: Ryan Burris, Chief Communications and Public Engagement Officer

Date: February 22, 2023

Board Item: 2022-2023 Mid-Year Update District Goals

HISTORY

The Board of Trustees approved the District Goals at the September 21, 2022, Board Meeting.

BACKGROUND INFORMATION

Staff shared a Presentation regarding 2022-2023 District Goals during a presentation to the Board on September 21, 2022. At this same meeting, the Board voted 4-2 to approve these Goals.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the 2022-2023 Mid-Year Update District Goals. Listed below are the District's Wildly Important Goals, followed by the District Goals for the 2022-2023 school year.

Wildly Important Goals (WIGS)

Teaching and Learning

Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students

Communication

Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Facilities

Optimize facilities and learning environments for all students

District Goals

1. Continue deepening the work of our academic achievement plan and develop a Districtwide Multi-Tiered System of Support (MTSS) Plan for Social Emotional Support with a clearly articulated focus on middle school mental health.

2. Establish standard operating procedures and systems for processes created and implemented in Human Resource Services (i.e. investigations, transfers, hiring, staffing, professional development on evaluations).
3. Develop school capacity analysis and timelines with communication goals based on the California Department of Education (CDE) best practices.
4. Educate the public about facilities and state funding for schools, including information about our current bond efforts.

FINANCIAL IMPLICATIONS

There is no fiscal impact.

STAFF RECOMMENDATION

It is recommended the Board President recognize Clark Hampton, Interim Superintendent to present information on this item and answer any questions Trustees may have. This is an information-only item and no Board action is necessary.

PREPARED BY: Ryan Burris, Chief Communications and Public Engagement Officer

Capistrano Unified School District

*Mid-Year Update District Goals
2022-2023 School Year*



February 22, 2023

District Goals for 2022-2023

1. Continue deepening the work of our academic achievement plan and develop a Districtwide Multi-Tiered System of Support (MTSS) Plan for Social Emotional Support with a clearly articulated focus on middle school mental health.
2. Establish standard operating procedures and systems for processes created and implemented in Human Resource Services (i.e. investigations, transfers, hiring, staffing, professional development on evaluations).
3. Develop school capacity analysis and timelines with communication goals based on the California Department of Education (CDE) best practices.
4. Educate the public about facilities and state funding for schools, including information about our current bond efforts.

Goal 1:

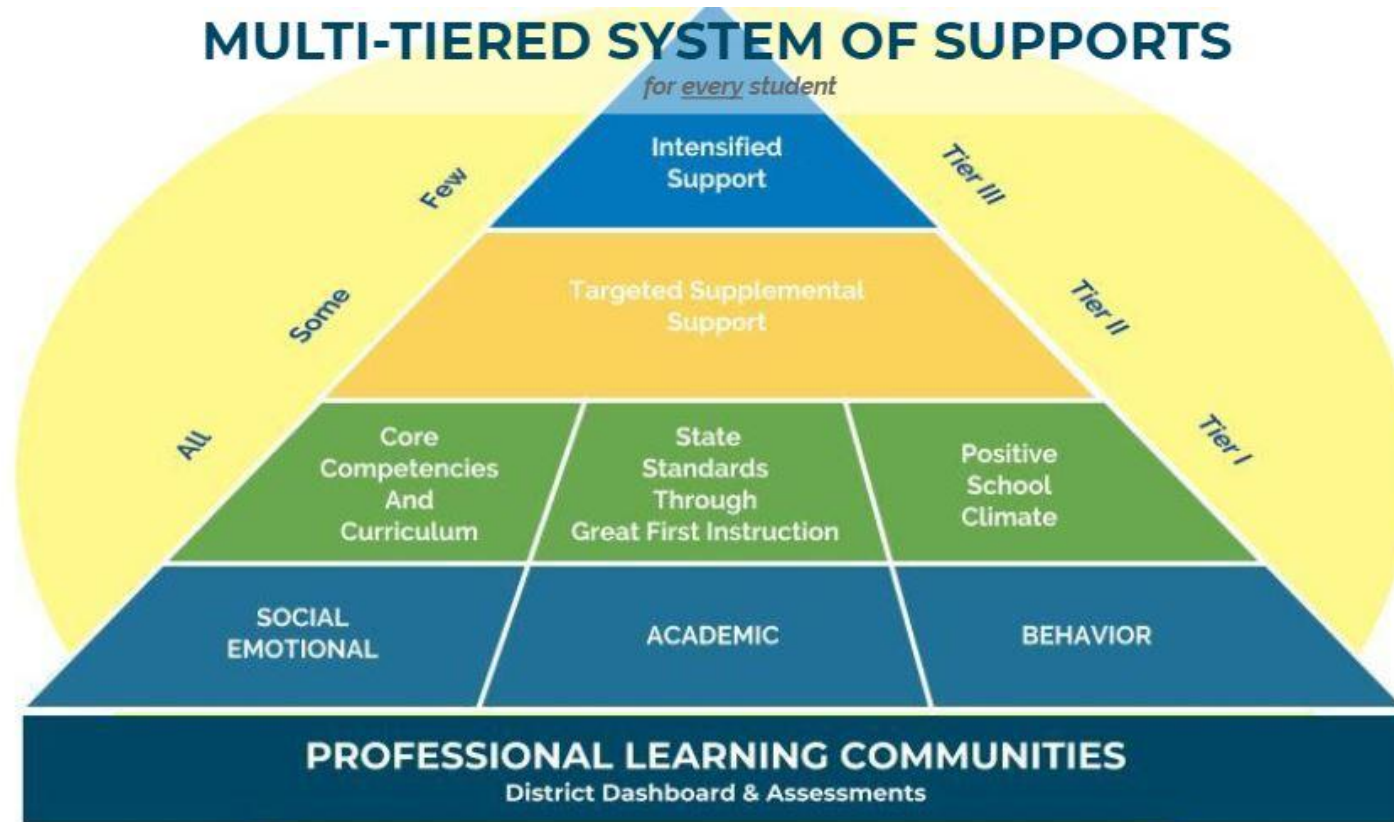
Continue deepening the work of our academic achievement plan and develop a Districtwide Multi-Tiered Systems of Support (MTSS) Plan for Social Emotional Support with a clearly articulated focus on middle school mental health.



Photo Credit: CUSDInsider.org

Education and Support Services

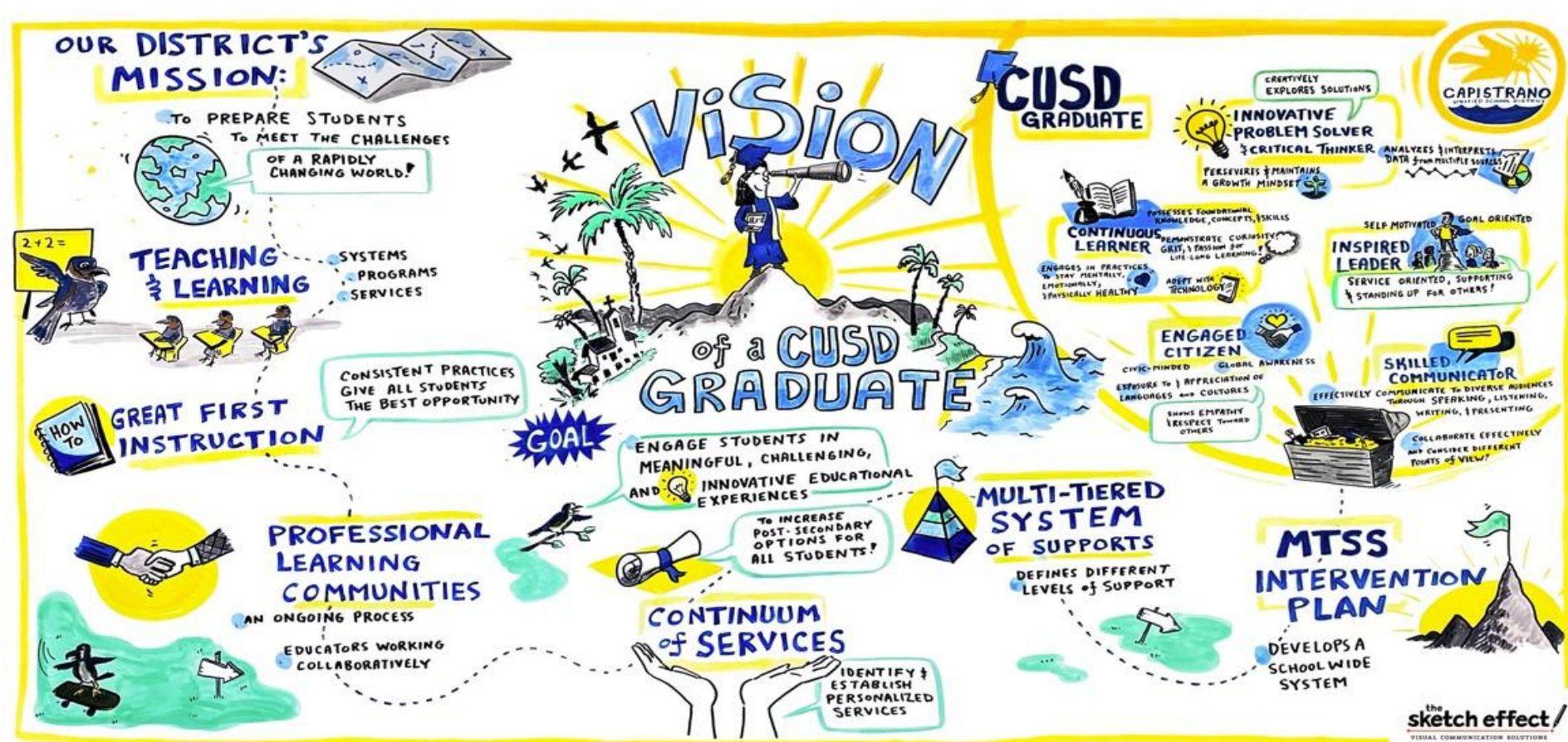
Multi-tiered System of Supports in the areas of Social Emotional, Academic and Behavior:



Our Mission: Prepare students to meet the challenges of a rapidly changing world.

Education and Support Services

Vision of a CUSD Graduate



WORKSHOP: VISION OF A GRADUATE - CAPISTRANO UNIFIED SCHOOL DISTRICT - 2021

Goal 1

Education and Support Services

To deepen the work with our Multi-tiered System of Support in the areas of Academics, Social Emotional, and Behavior, our department will strengthen our partnership with schools, and support principals, students, families, and staff, with the following:



Photo Credit: CUSDInsider.org

Education and Support Services

Curriculum and Instruction: Develop resources and provide staff training and instructional materials to strengthen the MTSS Plan for Academic Support with explicit connections to the Vision of a CUSD Graduate and the District's Mission and Vision. Effectiveness will be measured through mid and end of year MTSS data and through 2022-2023 state test scores.



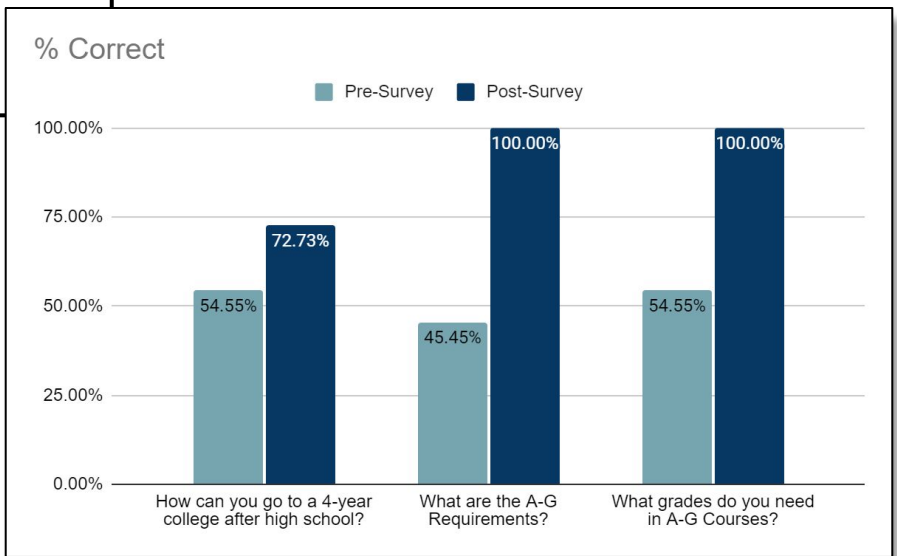
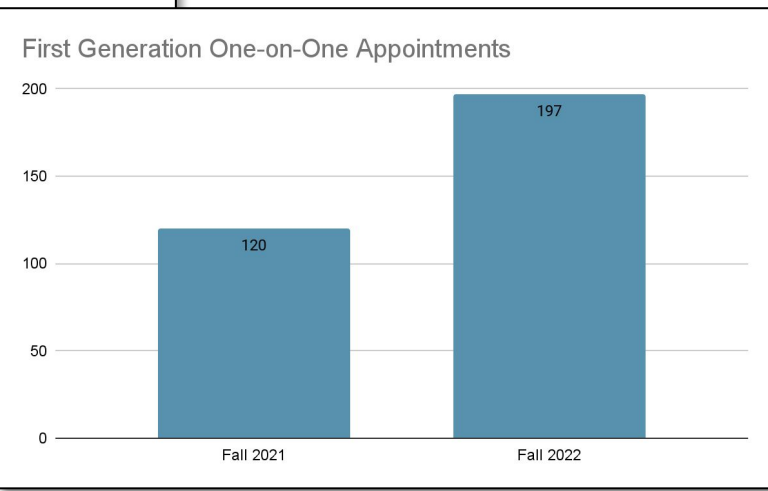
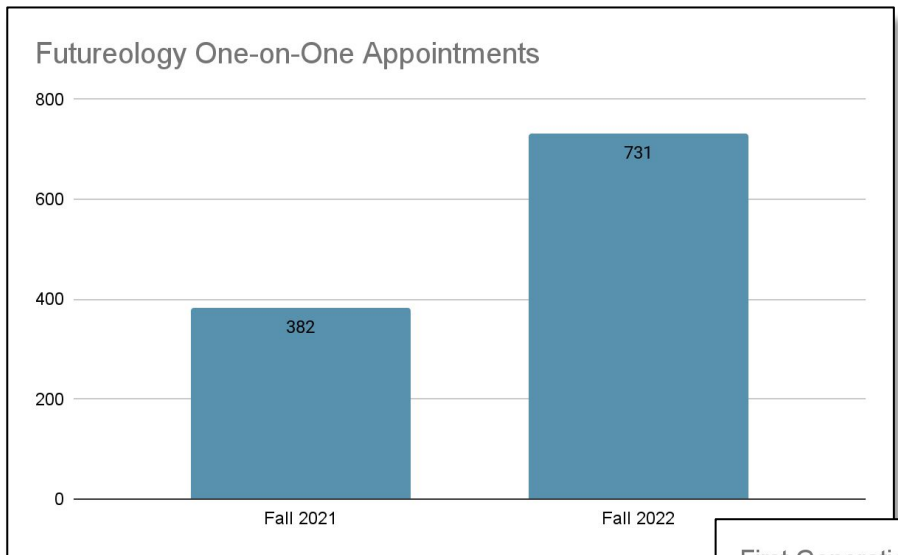
Photo Credit: CUSDInsider.org

- Implementation of Ellevation Strategies to support sites with Integrated ELD instruction in all content areas
- Provided 16 District and 20 site-based professional learning sessions on ELD instructional strategies
- Professional learning partnership with Stanford University to provide training for all secondary administrators on effective classroom practices focused on ELs
- All K-5 teachers trained on History Social Science (HSS) Framework and Studies Weekly curriculum
- All 2nd and 3rd grade teachers received professional development on math differentiation
- Secondary math teachers partnered with the Irvine Math Project for two days of professional development
- Family Math Walks: 6 elementary schools, 6 middle schools, and high schools are next spring
- Secondary teachers have been provided two release days per content area for PLC work
- Curriculum and Instruction Team Site Visits to 5 school sites to provide direct support
- TK teachers have been provided three release days for PLC
- Expanded College @ Capo program by adding 8 University of California Intersegmental General Education Transferable Credit (IGETC) courses

College and Career Counselors are available on site during school hours and students/families have accessed their services for one-on-one appointments far more than Fall 2021!

Next Steps:

- Continued college and career targeted support for first generation, EL, SWD and SED students
- Tutorial and Late State Monday college and career lessons for students
- Financial aid support and workshops
- Continued parent presentations and one-on-one appointments



[CaliforniaColleges.edu \(CCGI\)](https://CaliforniaColleges.edu)

- Launched October 2022
- 4,291 6th - 12th Grade Students Registered

Applications Submitted Through CaliforniaColleges.edu

University of California	California State University	Community Colleges	Total Applications
133	1,534	791	2,458

Top Cal States Students Applied To:



Next Steps

- CCGI Implementation Team put into place
- CCGI Student Registration during Advisement (Futurology)
- CCGI Information on the CUSD Website
- Parent Informational Webinar



Education and Support Services

Leadership Services: Through coaching, feedback, and accountability, continue to strengthen individual leadership skills with instruction and site management, and provide “just in time” support as needed. Effectiveness will be measured through mid and end of year principal surveys.

- 264 on-site coaching visits with written feedback provided to principals
- 35 principal evaluations in progress for this school year
- Monthly principal and CUMA leadership feedback solicitation
- Monthly principal PLC meeting for elementary, middle and high plus a monthly business meeting
- New Principals’ Academies (elementary, secondary) for each first and second year; new principals assigned a mentor principal
- Principal survey results from December 2022:
 - 98% of principals agree that Leadership Support Services works in partnership to serve principal, teacher, and student success
 - 96% of principals agree that one-on-one meetings with Leadership Support Services is helping them to grow as instructional leaders



Photo Credit: CUSDInsider.org

Goal 1

Education and Support Services

Social Emotional Learning (SEL): Develop and begin implementation of an MTSS Plan for SELF Support, “*CUSD Cares*,” to provide support to **all students**, with a **focus on middle school**, through tiered counseling and other mental health services and programs:

- All middle school classified staff received mental health training
- All counselors received training on mental health strategies from both the Wellness and Prevention Center and Orange County Dept of Education
- Opened the Wellness Room at Niguel Hills Middle School, and middle school principals are meeting in March 2023, to consider expansion to other sites
- Wellness room at San Juan Hills High School in development stages
- Every elementary school has been provided with a sensory room or mobile cart (if space is not currently available)
- Surveys and focus groups facilitated for classified, certificated, administrators, PTA, and high school students for feedback on CUSD Cares mental health plan
- Community engagement meetings will be held prior to finalizing the plan for Board consideration at May 17, 2023. Board meeting



Photo Credit: CUSDInsider.org

Goal 1

Education and Support Services

Special Education: Through training, additional resources, and staffing, the MTSS Plan for Behavior Support will strengthen each school's capacity to support all **student** behavioral needs as measured by the District through the California Healthy Kids Survey (CHKS) data and principal surveys.

- Family Support Team implementation for every high school feeder family
 - Coordinator II, Psychologist, Intervention Specialist, Para 5s, OT
 - Training, consultations, staffings, behavior support, IEP development
- Approx. 300 behavior intervention request forms submitted by sites and addressed by Family Support Teams, and daily onsite support as needed
- 340 staff members trained in CPI, with ongoing trainings taking place the remainder of the school year
- All middle schools have been provided Social Skills lessons
- Development of standardized blueprints for special education programs, with an integration of schoolwide PBIS expectations
- Special education trainings at all schools in the areas of IEP compliance, behavior, health and wellbeing, instructional practices



Photo Credit: CUSDInsider.org

Goal 1

Education and Support Services

To measure our success with MTSS, staff will again set mid-year (February 2023) and end of the year (July 2023) benchmark goals through MTSS data that will be reported to the Board, with the following overarching targets for state testing that will be reported to the Board Fall 2023.

(SED = Socio-economically disadvantaged; EL = English Learner; SWD = Students with disabilities)

Metric	2019	2021-2022 Year 1	Goals for 2022-23 Year 2
SBA ELA	All Students: 70.7% SED: 47% EL: 13.1 SWD: 34.9%	All Students 70.05% SED: 47.45% EL: 16.18% SWD:32.90%	All Students: 75% SED: 57% EL: 20% SWD: 45%
SBA Math	All Students: 61.1% SED: 35.5% EL: 13.4% SWD: 28.1%	All Students: 57.63% SED: 32.51% EL: 14.32% SWD: 25.41%	All Students: 66% SED: 45% EL: 20% SWD: 38%

Education and Support Services

2021-22 & 2022-23 DIBELS Comparison (Elementary)

2020-2023 DIBELS Composite Scores Gr. K-5			
2020-2021 Middle of Year (MOY) % At or Above Benchmark	2021-2022 Middle of Year (MOY) % At or Above Benchmark	2022-2023 Middle of Year (MOY) % At or Above Benchmark	Increase/ Decrease from 2020-21 to 2022-23
All Students			
71.38%	73.34%	73.89%	2.51%
Special Education Students			
45.80%	47.26%	49.76%	3.96%
English Learners			
41.98%	40.97%	38.81%	-3.17%
Redesignated Students			
89.78%	90.51%	93.06%	3.28%
Socio Economically Disadvantaged			
40.50%	56.18%	60.55%	20.05%

Goal 1

Education and Support Services

2021-22 & 2022-23 iReady Comparison (Grades 6-8 Reading)

2021-22 & 2022-23 MOY iReady Reading Grades 6-8		
2021-2022 Middle of Year (MOY) Early, Mid, or Above Grade Level	2022-2023 Middle of Year (MOY) Early, Mid, or Above Grade Level	Increase/Decrease from 2021-22 to 2022-23
All Students		
58.34%	60.45%	2.11%
Special Education Students		
19.97%	20.34%	0.37%
English Learners		
3.07%	2.69%	-0.38%
Redesignated Students		
51.11%	53.77%	2.66%
Socio Economically Disadvantaged		
34.02%	41.59%	7.57%

Education and Support Services

2021-22 & 2022-23 iReady Comparison (Grades K-5 Mathematics)

2022-2023 iReady Math Grades K-5		
2021-2022 Middle of Year (MOY) Early, Mid, or Above Grade Level	Middle of Year (MOY) Early, Mid, or Above Grade Level	Increase/Decrease from 2021-22 to 2022-23
All Students		
50.47%	48.26%	-2.21%
Special Education Students		
27.26%	27.78%	0.52%
English Learners		
13.31%	12.15%	-1.16%
Redesignated Students		
62.63%	60.37%	-2.26%
Socio Economically Disadvantaged		
26.74%	31.63%	4.89%

Education and Support Services

2021-22 & 2022-23 iReady Comparison (Grades 6-8 Mathematics)

2022-2023 iReady Math Grades 6-8		
2021-2022 Middle of Year (MOY) Early, Mid, or Above Grade Level	Middle of Year (MOY) Early, Mid, or Above Grade Level	Increase/Decrease from 2021-22 to 2022-23
All Students		
58.04%	56.14%	-1.90%
Special Education Students		
15.68%	16.47%	0.79%
English Learners		
5.66%	4.44%	-1.22%
Redesignated Students		
41.27%	46.88%	5.61%
Socio Economically Disadvantaged		
27.60%	35.72%	8.12%

Education and Support Services

Middle School D's and F's

Middle School--Quarter 2 D/F %		
2021-2022 D/F	2022-2023 D/F	Decrease/Increase from 2021-22 to 2022-23
All Students		
6.79%	6.16%	-0.63%
Special Education Students		
11.58%	10.72%	-0.86%
English Learners		
16.54%	18.08%	1.54%
Redesignated Students		
7.31%	7.07%	-0.24%
Socio Economically Disadvantaged		
12.84%	10.97%	-1.87%

Education and Support Services

High School D's and F's

High School--Fall Semester D/F %		
2021-2022 D/F	2022-2023 D/F	Decrease/Increase from 2021-22 to 2022-23
All Students		
9.83%	9.83%	0.00%
Special Education Students		
18.62%	19.72%	1.10%
English Learners		
31.60%	34.05%	2.45%
Redesignated Students		
16.24%	15.96%	-0.28%
Socio Economically Disadvantaged		
19.10%	17.56%	-1.54%

Goal 1

Communications

- Define MTSS for CUSD families and share components and success with families, community, and District stakeholders
 - Write and distribute 12 stories related to the MTSS program and/or components and share with CUSD families, community, and District stakeholders via text and email
 - Published four stories for CUSD Insider related to MTSS
 - Host 3 Townhall events related to the MTSS program or components (i.e. mental health, substance abuse, suicide prevention)
 - Fentanyl/Opioid Town Hall Scheduled for March 13, 2023
 - Webinars with Hoag scheduled for April 26 and May (TBD)
 - Pitch compelling MTSS stories and outcomes to members of the media
 - Currently soliciting stories for packaging to media
 - Create MTSS Infographic and Fact Sheet
 - Held four meetings with Ed Services constituents to create messaging, outline program. Infographic and Fact Sheet will launch in March 2023



Goal 1

Human Resource Services (HRS)

- Fully hire all certificated and classified support staff to fully implement the MTSS plan.
 - All certificated personnel have been hired and HRS continues to hire classified support staff to implement the MTSS plan
- HRS will continue to increase our certificated substitute pool to ensure substitute coverage so that academic, behavioral and social-emotional professional development continues which supports our Multi-Tiered System of Support.
 - Hired 361 Certificated subs already this fiscal year. Our current pool of Certificated subs is now 951, up 26% from 2021-2022
 - Offered 188 Professional Learning opportunities already this year that support our MTSS Academic, Behavior, and SEL tiers



Goal 1

Business and Support Services

- TIS
 - High School Automated Tardy Notification System
 - Automated tardy notification system is in place for all high schools
 - 2 schools currently use their own system
 - Parents and students are notified and calls are sent via School Messenger daily
 - Masteryconnect Standards Based Grading System Implementation
 - Districtwide pilot to provide common formative assessments and grading program to guide the PLC process
 - 30 elementary schools are trained for Mastery Connect
 - 10 elementary schools have had at least one follow-up training
 - KYTE Learning - Online Professional Development
 - 38 courses have been created and added to our Kyte Learning Library of courses
 - All District K-12 digital citizenship lessons have been added to Kyte Learning Library
 - iCan Labs Districtwide K-5
 - All elementary schools had all innovative tools delivered
 - 32 schools had the iCAN teacher kits delivered with training
 - 15 after-school trainings were delivered at 11 different sites



Photo Credit: CUSDInsider.org

Goal 2

Establish standard operating procedures and systems for processes created and implemented in Human Resource Services (i.e. investigations, transfers, hiring, staffing, professional development on evaluations).



Photo Credit: CUSDInsider.org

Goal 2

Human Resource Services

The HRS team will build and implement 20+ systems/process that will increase our HRS support for all sites and departments. These systems/processes include:

Systems for employee support

- HRS provided all administrators and managers with a comprehensive HRS handbook
 - The handbook contains information about compliance, evaluations, progressive discipline, complaint management, and hiring/interview protocols
- HRS is working on a comprehensive document of employee resources to include information about EAP and Leaves
- HRS participated in Customer Service training; each staff member has goals and an action plan related to providing excellent service to our employees

Recruiting processes including paper screening and interview procedures

- HRS has developed a new paper screening and interview process for all CUMA positions
- HRS streamlined screening, testing, interviewing, hiring, and onboarding for classified employees with set timelines for each phase of the process



Photo Credit: CUSDInsider.org

Goal 2

Human Resource Services

Job abandonment

- HRS has established an effective job abandonment process that helps CUSD quickly replace employees who have left without notification

Investigations

- HRS has streamlined the investigation process to reduce the amount of time employees are on leave and situations are resolved as quickly as possible.
- HRS provided FRISK and Employee Investigation training as part of the New Administrator PL series

Leaves

- HRS is partnering with Insurance and Payroll to revise processes for Leaves and improving communication with classified and certificated employees about leave options



Photo Credit: CUSDInsider.org

Goal 2

Human Resource Services

Effective evaluation completion and tracking

- District counsel provided an in-depth training for both effective evaluations and performance improvement plans to provide continued support for improving employee performance
- HRS and TIS have partnered to streamline where and how administrators can view evaluation lists, update timeline information, and track completion

Interview process for certificated and classified employees

- Created a new principal interview process and have greatly increased the turnaround time for classified interviewing and hiring.
- Provided specific training on hiring and interview protocols with administrators and hiring managers

On-boarding and off-boarding for all our employees

- Contracted with Qualtrics to develop a comprehensive data gathering process for all new hires and employees who leave the District.
 - This data will drive our efforts to improve our onboarding process and improve our employee retention rates. HRS and Special Education are partnering to onboard Paraeducators with specific behavior, medical, and job training prior to starting work at the school sites

Substitute on-boarding

- HR Specialists host Orientation meetings with all certificated and classified substitutes

New Job Descriptions

- Developed a system and protocol for creating and approving new and revised certificated and classified job descriptions

Goal 2

Human Resource Services

Classified Recruitment & Retention

- From 8/1/22 - 12/1/22 HRS filled over 200 Classified positions by external applicants, at least 50 employees have experienced an increase in hours, more than 100 current Classified employees have applied for and accepted a promotion, and 10 employees have been recalled back to work from a 39-month layoff list
- HRS and Special Education interviewed 65 applicants for Paraeducator positions and onboarded approximately 50 employees since September 2022 through this coordinated and centralized effort
- HRS launched the Employee Referral Stipend Program in October. Since then, at least 20 applicants have been referred by a District employee to work in one of our hard-to-fill positions.
- Schools and departments with hard-to-fill positions have a reserved day and time blocked out each week to interview applicants
- HRS met with Office Managers to review recruitment timelines
- HRS and TIS are refining the Recruitment Database to track and report on all data related to position postings, releasing applications, interviewing, and onboarding



Photo Credit: CUSDInsider.org

Goal 2

Human Resource Services

Classified Recruitment & Retention continued

- HRS expanded recruitment efforts to include:
 - Hosted a Districtwide Hiring Fair on February 7, 2023
 - 52 attendees, 19 classified offers made by February 9, 12 substitute offers, 21 applicants attended complimentary DOJ and SB Screening, 9 pending offers, 7 employee referrals
 - Job-specific flyers and advertisements posted online
 - Increased social media presence on Instagram, Facebook, and LinkedIn
 - Attending local county and college hiring fairs
 - Hosted fall department specific job fairs for Food and Nutrition Services and Transportation
 - Increasing communication from sites to the local school communities about hard-to-fill positions
 - Developing Radio and Facebook ads for hard-to-fill positions
 - Creating site and job-specific marketing materials
 - Updating EdJoin postings every week to ensure hard-to-fill positions are “pushed to the top” of EdJoin searches
 - Hosting a Food and Nutrition Services Hiring Fair on March 2

Goal 2

Human Resource Services

The HRS team will institute a New Administrator Training Series that includes training in Employee support, evaluations, investigations, and interviewing/hiring

- HRS developed a New Admin Series that has included the following trainings:
 - FRISK - Employee Investigations
 - Effective Evaluations
 - Preparing and Monitoring Employee Improvement Plans (PIPS)
 - Business Services Training
 - Holding Hard Conversations
 - Next on the schedule:
 - Interviewing, Hiring, and Transfers
 - Foresight, Social Media, & Crisis Management
 - The Consensus Process



Goal 2

Business and Support Services

- Develop electronic employee timesheet system
 - Evaluate Frontline Time and Attendance system as teachers are already utilizing the Absence Management module from Frontline
 - Create a team to evaluate system, which includes employees from HRS, Payroll, TIS, and Fiscal Services
 - Demonstration meeting to be scheduled at the beginning of February 2023
 - Tentative roll out date July 1, 2023



Photo Credit: CUSDInsider.org

Goal 3

Study School Capacity Trends and develop timelines with communication goals based on the California Department of Education (CDE) best practices.



Photo Credit: CUSDInsider.org

Goal 3

Education and Support Services

- Our Department will support Goal #3 by collaborating with Business and Support Services and working “side by side” with principals so that all site leaders can effectively assist their school communities with communication goals related to the school capacity study.
 - The study has been paused while the District hires a new school capacity consultant. When the study resumes, principals will assist their school communities.

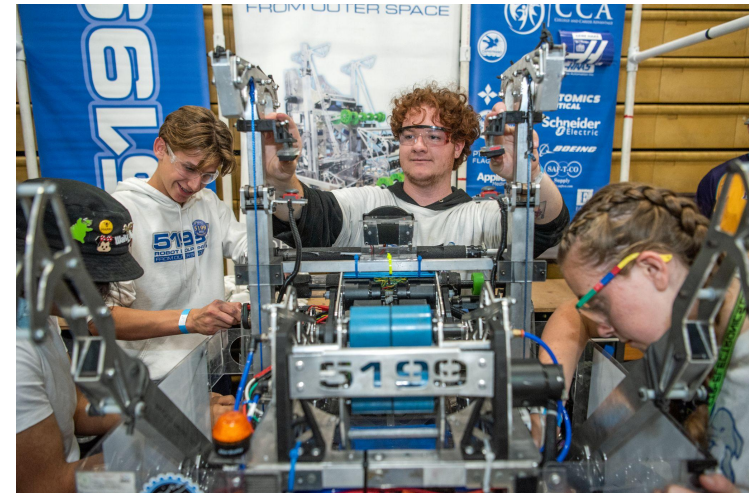


Photo Credit: CUSDInsider.org

Goal 3

Communications

- Define the purpose of School Capacity Analysis and the factors, including funding and enrollment, and communicate the “why” to CUSD families, community, and District stakeholders.
 - While the District identifies a consultant for the work on School Capacity, Communications will provide information to families and community to include statewide enrollment trends, District budget updates, and how the state funds school districts
- Create 1 video that articulates how the state funds public education.
 - Scripting and storyboard of video in process for launch in April 2023
- Create 1 presentation to share with the community
- Create a webpage to share information with the community
 - The presentation and web page will be published as the video is finalized
- Write and publish 3 stories on School Capacity Analysis and/or related components and distribute to CUSD families, community, and District stakeholders via email and text - **in progress**
- Hold public forums at relevant school sites to discuss the topics of school funding, district enrollment trends, and next steps in District planning
 - These forums will be scheduled as the DAC completes their work



Business and Support Services

- Evaluate school capacity and program needs using CDE guidance and best practices - **In the process of hiring a new school capacity consultant**
- Share process with community at public Board meetings - **CDE Best Practices Presentation shared at the November 9, 2022, Board meeting**
- Form District Advisory Committee - **District Advisory Committee Board approved on October 19, 2022, and consists of seven appointed members by each Trustee**
- Develop timeline for implementation of findings - **Once new school capacity consultant is contracted, a new timeline will be shared**



Photo Credit: CUSDInsider.org

Goal 4

Educate the public about facilities and state funding for schools, including information about our current bond efforts.



Photo Credit: CUSDInsider.org

Goal 4

Education and Support Services

- Our Department will support Goal #4 by collaborating with Business and Support Services and working “side by side” with principals so that all site leaders can effectively communicate and support their school communities regarding facilities, state funding, and information related to the Bond where applicable.
 - Principals held parent meetings to discuss facilities
 - Principals walked precincts on the weekends
 - Principals answered questions and provided examples for parents at PTA meetings
 - Principals attended meetings on their personal time to learn and support bond measure



Photo Credit: CUSDInsider.org

Communications

- Define the purpose of General Obligation Bonds for public education and the “why” as it relates to state funding for public education facilities and CUSD specifically.
 - Create 1 video that articulates how the state funds public education facilities and how public school districts make up the shortfall
 - **Video on facility funding is [available here](#)**
 - Create 1 presentation for parent, community, and employee meetings - **Complete**
 - Schedule Superintendent briefings at school sites and with community partners- **On hold**
 - Develop Aliso Viejo & Dana Hills High School communications plans to educate the community on general obligation bonds
 - Aliso Viejo:
 - Create informational flyer - **Complete**
 - Create FAQ - **Complete**
 - Create website - **Complete**
 - Dana Hills High School:
 - Develop and implement a communications plan in partnership with Principal Baker, DHHS PTA President, and the Dolphin Foundation leadership team - **In development**
 - Create informational flyer, fact sheet, faq, and website to share information - **In development**
 - Participate in parent engagements/educational events to share information about DHHS facilities - **In development**



Photo Credit: CUSDInsider.org

Business and Support Services

- Facilities
 - Continue to seek state matching money for 2022-2023 - **Status of State Matching Funds presented at the December 14, 2022, Board meeting**
 - Continue local bond efforts for 2022-2023- **Bond efforts continuing into 2024**
 - Aliso Viejo City Bond - November 2022 - **Measure G did not pass on November 8, 2022**
 - Dana Hills High School Seismic - **Targeting November 2024 Election**
 - Develop plan for increased Deferred Maintenance funding to address urgent needs for roofing, HVAC, asphalt, and playground equipment - **Deferred Maintenance fund increased by \$1 million for the 2022–2023 fiscal year and currently identifying projects for summer of 2023**
 - Identify potential projects with state matching funds received - **Currently looking at additional options to maximize state match**
 - Present potential options for long term facility capacity needs - **District Advisory Committee objective**
 - Establish an advisory committee to evaluate school capacity - **District Advisory Committee formed**
 - Evaluate school capacity needs - **District Advisory Committee objective**
 - Repurpose current surplus property - **District exercised option to purchase Las Ramblas property, consultant has prepared an updated proposed plan to present to the planning commission for the Paseo de Colinas property, Toll Brothers is working on entitlements with the City of Dana Point for the South Transportation Yard**



Photo Credit: CUSDInsider.org

Business and Support Services

- Fiscal Services
 - Update Board policies for fiscal controls and processes
 - Updated four policies in the first half of the year
 - Evaluating one more to determine necessity for updating
 - Fiscal transparency website updates
 - Portal is linked here [Capistrano Unified School District - Financial Transparency Portal](#)
 - Portal has been updated with 2021-2022 unaudited actuals and 2022-2023 adopted budget data
 - Other transparency items such as most recent audits/budgets are posted here:
[Capistrano Unified School District - Budget & LCAP](#)



Photo Credit: CUSDInsider.org

Business and Support Services

- Food and Nutrition Services
 - Create marketing campaign to showcase current use and needs of kitchen facilities
 - Work with Communications to evaluate options to photograph site kitchens
 - Increase investment in kitchen infrastructure to accommodate 33% meal participation increase
 - Submitted 2022 Equipment Assistance Grant and opted in on the non-competitive 2022 Kitchen Infrastructure and Training (KIT) Funds
- TIS
 - Network Upgrades at all Elementary Schools
 - All elementary upgrades are complete except for:
 - Hidden Hills (scheduled for March, 2023)
 - Reilly (scheduled for April, 2023)
 - Technology Infrastructure Power Enhancements for all School Main Offices Districtwide
 - UPS (Uninterruptible Power Supply) units will be purchased once 20 dedicated amp circuits are installed
 - CCA E-Sports Arena Pilot Implementation Support
 - Tesoro ESports - technology should be in place by end of February 2023

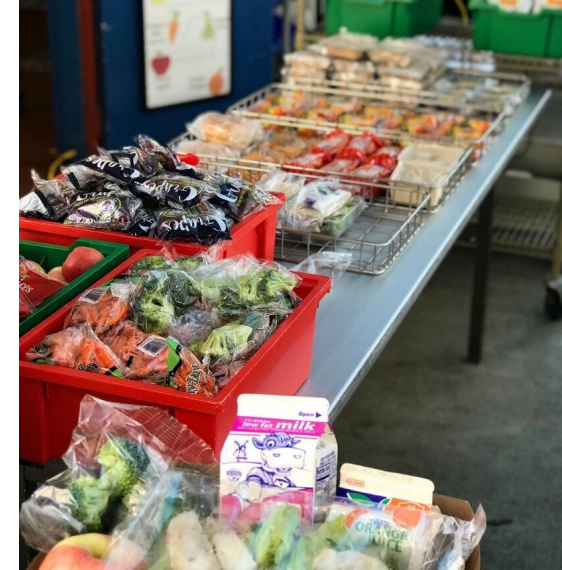


Photo Credit: CUSDInsider.org

Additional Initiatives

The Following are Additional Initiatives



Photo Credit: CUSDInsider.org

Business and Support Services

- Fiscal Services
 - Move towards cashless sites and ASBs
 - Added online payment system for parents to pay lost book fees
 - Discussed with ASB Clerks and H. S. Activities Directors most impactful course of action to reduce cash payments
 - ADs recommended adding WiFi at the snack bars to enable credit card payments
 - Began working with TIS to evaluate options to add WiFi and any possible cost implications for wiring
 - TIS evaluating needed materials for the Point of Sale transactions to review options in the near future



Photo Credit: CUSDInsider.org

Questions?