

Process for Board Meetings and Addressing Trustees



PUBLIC COMMENT

Members of the public who wish to make a Public Comment must fill out a blue Request to Address the Board card prior to the item being heard by the Board. During remote or telephonic meetings, speakers must complete an online comment request form prior to the beginning of Closed Session (for Closed Session comments) or Open Session (for Open Session comments). Requests to Address the Board will be accepted only until 30 minutes after the start of the Open Session.

TIME ALLOTMENT FOR PUBLIC COMMENT

A maximum of (20) minutes per agenda item and 1-3 minutes per speaker per item. The Board will sometimes extend the total number of minutes per item or reduce the number of minutes per speaker.



DIALOGUE WITH TRUSTEES

Board members do not respond to Public Comments while Board meetings are in progress. If you wish to contact a Board member directly, each Board member has an email address, listed on the Board of Trustees page of the CUSD website, capousd.org.

OPEN SESSION FORMAT

Under California law, Board members may not discuss any matter that is not on the meeting agenda. California law governs much of the way elected bodies must conduct business.

DISRUPTIVE BEHAVIOR

The Board may remove disruptive individuals and order the room cleared if necessary. Additionally, any person who willfully disturbs a public school or public-school meeting is guilty of a misdemeanor and will be directed to leave the school district property promptly.

(Sources: Government Code 54957.9; Education Code 32210; Penal Code Section 627.7).

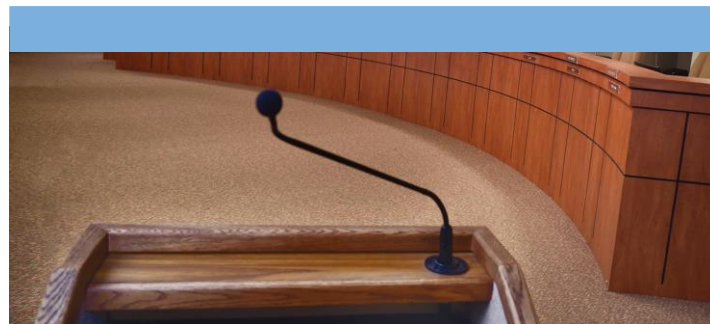
MASKS

Masks are optional but highly recommended.

MEETING AGENDAS

A paper copy of the Board meeting agenda is available inside the Board room. An electronic copy of the agenda can be accessed online under the Board page.

[Visit \[capousd.org/Board/\]\(http://capousd.org/Board/\)](http://Visit.capousd.org/Board/) for additional information on Board meetings and to access Board Meetings 101, a detailed guide to school Board meetings and formats.



For More Information

[California Education Laws \("Education Code"\)](#)

[California Open Meetings laws \("The Brown Act"\)](#)

[Bylaws of the CUSD Board](#)

STAY CONNECTED:

CUSDINSIDER.ORG

CAPOUSD.ORG

