

EVALUATION OF THE DISTRICT SUPERINTENDENT

The Governing Board shall complete a written evaluation of the Superintendent. The evaluation shall be completed each summer.

The Superintendent's evaluation shall be based upon the Superintendent's job description, mutually agreed upon major District objectives for the evaluative period, and a set of performance factors contained in the Superintendent's Review Form.

The Superintendent is responsible for submitting to the Board annually, on or before July 15, a written report setting forth the extent to which each management objective has been met. The report shall also include a copy of the Superintendent's Review Form to be completed by each Board member.

Upon receipt of the Superintendent's report, the Board shall meet in closed session with the Superintendent in some cases and without the Superintendent in others, as appropriate, to discuss the Superintendent's report and to permit Board members to evaluate the Superintendent's performance.

The Board President shall be responsible for compiling and summarizing the Board's comments relating to the attainment of the major District objectives by the Superintendent and completion of the performance factors evaluation form. The Board President shall also be responsible for compiling the Board's collective reports to the Superintendent.

The typing of the formal evaluation of the Superintendent shall be done by the private law firm which serves the District.

The completed evaluation shall be transmitted to the Superintendent wither by a conference between the Board President and the Superintendent or by the Board collectively. The method to be used shall be determined annually.