

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (PERSONAL PROPERTY)

The Governing Board recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of state law.

The Superintendent or designee shall identify to the Board all items not needed by the District, together with their estimated value and a recommended disposition.

Instructional materials may be considered obsolete or unusable when they:

1. Contain information rendered inaccurate or incomplete by new discoveries or technologies.
2. Have been replaced by more recent versions or editions of the same material, and they are of no foreseeable value in other instructional areas.
3. Contain demeaning, stereotyping or patronizing references to either sex, to members of racial, ethnic, religious, vocational or cultural groups, or to persons with physical or mental disabilities.
4. Have been inspected and discovered to be damaged beyond use or repair.

The Board may dispose of District property by any methods according to law.

Legal Reference:

EDUCATION CODE

39510-39512 Sale or lease of personal property by one District to another (or certain other agencies)

39520-39529 Sale of personal property

60413 Sales to pupils; disposition of proceeds

60420 Disposal of old textbooks

60500 Determination of obsolescence

60510-60513 Donation or sale

60520-60521 Disposition of sale proceeds

60530 (Methods of) destruction

GOVERNMENT CODE

25505 District property; disposition; proceeds