

USE OF DISTRICT VEHICLES

The Superintendent or designee shall ensure that all employees understand that personal use of District property is prohibited and that violation may be cause for disciplinary action.

District owned vehicles are to be used by district employees for school district related business only and may not be used for personal business. District employees' personal vehicles may be used, with the proper authorization from the principal or department head, for school district business.

District Vehicles are to remain on district property when not in use and shall not be driven by employees to commute to and from work. An exception to this policy will only be allowed with the approval of the Superintendent or designee.

