

**PERSONAL ILLNESS**

Twelve-month employees shall be credited with 12 days of sick leave at full pay at the beginning of each fiscal year or at the accrual rate of one day for each month worked. Employees who work less than 12 months shall receive a prorated number of days. Certificated employees who have exhausted all available sick leave shall receive differential compensation as outlined in administrative regulations.

**Quarantine**

In the case of official quarantine at the employee's place of residence, the employee will be allowed full pay during the period of enforced quarantine, even though this is greater than the employee's accumulated sick leave.

**Proof**

The administration may require a doctor's certification or other proof of illness before allowing payment for days of absence due to illness, accident or quarantine.