

All Personnel

BP 4135

4235

SOLICITING AND SELLING

4335

Employees shall not solicit District staff, students or their families with the intent to sell general merchandise, books, equipment or services.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 4137 - Tutoring)

Staff shall not distribute promotional, political, controversial or other noninstructional materials unless approved by the Superintendent or designee.

(cf. 1325 - Advertising and Promotion)

Staff members shall not use their status as District employees to secure information such as names, addresses and telephone numbers for use in profit-making ventures.

Educational tours may be promoted on school premises only if they are sponsored by the District and/or have the approval of the appropriate principal, Deputy Superintendent, Education, or designee. Employees engaged in planning, organizing or leading tours as a private business shall make it clear that they do not represent the school or District. All activities related to such tours must be carried on outside of school hours and off school premises.

Any classroom activity requiring students to bring money to school for any purpose must have the principal's approval.

Staff participation in "flower funds," "sickness and bereavement funds," "anniversary funds" and the like shall be a matter of individual discretion.

(cf. 5145.2 - Freedom of Speech/Expression/Assembly)

Legal Reference:

Education Code

51520 *Prohibited solicitations on school premises*

Policy

adopted: February 24, 1997

revised: September 15, 2000

CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California