

**All Personnel**

BP 4117.2  
4217.2  
4317.2

**RESIGNATION**

The Superintendent or designee is authorized to accept the written resignation of any employee on behalf of the Governing Board, and the resignation shall become effective immediately upon acceptance by the Superintendent or designee. Alternatively, the employee and the Superintendent or designee may agree that the resignation will be accepted at a mutually agreed upon date not later than two years beyond the close of the school year during which the resignation is received.

If a certificated employee leaves the employ of the District during the school year without obtaining acceptance of his/her resignation, or leaves before the effective date of the resignation, the Superintendent or designee is directed to report this fact, with supporting evidence, to the Commission on Teacher Credentialing. The Commission may suspend the credentials of teachers who leave the District in this manner.

*Legal Reference:*

EDUCATION CODE

*44420 Failure to fulfill contract as ground for suspension of diplomas and certificates*

*44930 Acceptance and date of resignation*

*45201 Acceptance and date of resignation*

*AMERICAN FEDERATION OF TEACHERS, LOCAL NO. 1050 v. BOARD OF EDUCATION OF PASADENA UNIFIED SCHOOL DISTRICT (1980 107 Cal. App. 3d 829*

Policy

adopted: February 24, 1997

revised: August 13, 2001

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California