Students

SAFETY

The Governing Board places a high priority on safety and on the prevention of student injury. Principals and staff are responsible for the conduct and safety of students from the time they come under school supervision until they leave school supervision, whether on school premises or not. The Superintendent or designee shall establish regulations and procedures as necessary to protect students from dangerous situations.

(cf. 3514 - Environmental Safety)
(cf. 3515 - School Safety and Security)
(cf. 3515.2 - Intruders on Campus)
(cf. 5141.1 - Bus Conduct)
(cf. 5160 - Health Care and Emergencies)
(cf. 5161 - Accidents)
(cf. 5176.1 - Crossing Guards)
(cf. 5150 - Discipline)
(cf. 6114 - Emergencies and Disaster Preparedness Plan)
(cf. 6145.2 - Interscholastic Competition)
(cf. 6161.3 - Toxic Art Supplies)

Playgrounds

Playground equipment shall be selected and installed, so that it minimizes accidents and presents no unseen hazards. Safety shall receive prime consideration whenever playgrounds are planned or upgraded.

The principal or designee shall ensure that playgrounds and other school facilities are regularly inspected, well maintained, and adequately supervised whenever in use by students during the school day or at school-sponsored activities. The principal or designee shall establish playground safety rules.

(cf. 6143 - Courses of Study)

The Superintendent or designee shall ensure that teachers, teacher aides, yard aides and volunteers who supervise students receive training in safety practices and in supervisory techniques which will help them to forestall playground problems and resolve conflicts.

When determining the ratio of playground supervisors to students, the Superintendent or designee shall consider the size of the playground area, the number of blind spots that are not immediately visible, the age and gender of the students, and the general nature of their behavior.

SAFETY (continued)

Release of Students to Adults

Students shall be released during the school day in the custody of an adult only if:

1. The adult is the student's parent/legal guardian with custody.

(cf. 5131 - Noncustodial Parents)

- 2. The adult has appropriate identification and the verified authorization of the student's parent/legal guardian with custody.
- 3. The adult is a properly authorized law officer acting in accordance with law.
- (cf. 5153 Questioning and Apprehension)
- 4. The adult is taking the student to emergency medical care, at the request of the principal or designee.
- (cf. 5171 Child Abuse Reporting Procedures)

Eye Protection Devices

The District shall provide eye protection devices in accordance with law.

Staff shall ensure that all students, teachers and visitors wear eye protective devices when they are engaged in an activity likely to cause injury to the eyes. (Education Code 32030, 32031)

Missing Children

In order to enable District staff to assist in locating missing children, the Superintendent or designee shall support the posting of Department of Justice information on missing children at every school site within the District. In schools maintaining elementary grades, this information shall be posted in areas restricted to adult use. (Education Code 40048)

Elementary school principals are urged to review missing children's pictures whenever a new student enrolls or transfers into the school. (Education Code 49068.5)

SAFETY (continued)

Laboratory Safety

The principal of each school offering laboratory work to students shall designate a trained certificated employee as building laboratory "consultant" responsible for reviewing, updating and carrying out the school's procedures for laboratory safety.

Playground Design, Equipment and Maintenance

Teachers, teacher aides, maintenance staff, parents/guardians and students are encouraged to contribute their ideas for keeping the playground as safe as possible.

Playgrounds shall provide access for the handicapped in accordance with law.

Supervision

The principal of each school shall ensure that certificated employees, teacher aides or yard aides supervise the conduct and safety, and direct the play, of students of the school who are on school grounds before and after school, during recess, and during other intermissions.

Teachers shall be present at their respective rooms and open them to admit students as specified in the collective bargaining agreement.

Safety rules for the use of facilities and equipment shall include as appropriate:

- 1. Rules on acceptable playground behavior and on the proper use of play apparatus in elementary schools.
- 2. Rules relating to gymnasium and field areas in high schools.
- 3. Safety rules clearly posted in laboratory classes
- 4. Shop class rules, including the requirement that power equipment never be used without the teacher's presence in the shop.

School staff shall train students on the rules and include safety instruction in their lesson plans when appropriate. Copies of the rules shall be sent to parents/guardians and be readily available at the school at all times.

SAFETY (continued)

The principal or designee shall:

- 1. Clearly identify supervision zones on the playground and require supervisors remain outside at a location from which they can observe their entire zone of supervision.
- 2. Require that all individuals supervising students remain alert in spotting dangerous conditions and report any such conditions to the principal or designee promptly and in writing.
- 3. Establish emergency procedures that ensure swift response to accidents, and situations that could become dangerous, such as overcrowding or unusual gatherings of students.

Legal References:

EDUCATION CODE 32000-32004 School safety: uniform fire signals 32020 School gates; entrances for emergency vehicles 32030-32034 School eye safety 32040 First aid equipment 32050 Hazing 39140-39157 Approvals (Field Act) 40048 Missing children; posting of information 44807 Duty of teachers concerning conduct of pupils to hold them accountable for conduct to and from schools, on playgrounds, and during recess 44808 *Exemption from liability when students are not on school property* 44808.5 *Permission for pupils to leave school grounds; notice (high school)* 49068.5 Missing children; transfers 49341 Need for safety in school science laboratories 51202 Instruction in personal and public health and safety **GOVERNMENT CODE** 810-996.6 California Tort Claims Act, especially: 815 Liability for injuries generally; immunity of public entity 835 Conditions of liability 4450-4458 Access to public buildings by physically handicapped persons

Legal Reference continued: (see next page)

BP 5176(e)

SAFETY (continued)

Legal Reference: (continued) HEALTH AND SAFETY CODE 24450-24455 Playground Safety PENAL CODE 14200-14213 Violent crime information center PUBLIC RESOURCES CODE 5411 Purchase of equipment usable by physically handicapped persons CODE OF REGULATIONS, TITLE 5 202 Exclusion of pupils with a contagious disease 5531 Supervision of social activities 5552 Playground supervision 5570 When school shall be open and teachers present 14103 Bus driver; authority over pupils CODE OF REGULATIONS, TITLE 24 4-314 Construction on school sites Dailey v. Los Angeles Unified School District (1970) 2 Cal 3d 741, 747 Perna v. Conejo Valley Unified School District (1983) 143 Cal. App. 3d 292 Hoyem v. Manhattan Beach City School District (1978) 22 Cal. 3d 508

Management Resources:

<u>OFFICE OF THE STATE ARCHITECT ADVISORIES</u> 0400.90 Death and Injury from Collapse of Free-Standing Walls

Policy adopted: August 18, 1997 CAPISTRANO UNIFIED SCHOOL DISTRICT

San Juan Capistrano, California