

**HIGH SCHOOL GRADUATION REQUIREMENTS**

The state of California has established high school graduation requirements for all students. The state’s prescribed course of study for students in Grades 9-12 to receive a diploma is listed in the table below (Education Code 51225.3). The Board of Trustees of the District has adopted graduation requirements for all students which exceed the requirements of the State of California. (Note: 10 credits equal 1 full-year course, and 5 credits equal 1 semester course.)

	<b>CA Minimum Requirements</b>	<b>Class of 2017-2019</b>	<b>Class of 2020</b>	<b>Serra Class of 2017-2019</b>	<b>Serra Class of 2020</b>
<b>Subject</b>	<b>Credit</b>	<b>Credit</b>	<b>Credit</b>	<b>Credit</b>	<b>Credit</b>
English	30	40	40	40	40
Mathematics	20 Algebra	20 with Algebra	30 with Algebra	20 with Algebra	30 with Algebra
Science	20	20	20	20	20
Social Studies	30	30	30	30	30
Visual or Performing Arts, World Language, or Career Technical Education	10	10	10	10	10
Health	N/A	5	5	5	5
Physical Education	20	20*	20*	20*	20*
Electives		75	65	45	35
<b>TOTAL</b>	130	220	220	190	190

\* Unless the student has been exempted pursuant to the provisions of the Education Code.

The Board authorizes the granting of a high school diploma to any student who has completed the prescribed course of study for any of the following schools: (1) traditional high school, and/or (2) continuation high school.

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

1. Requirements for Graduation/Traditional High School

General Conditions

- a. High school graduation is conditioned upon the successful completion of the required course of study totaling a minimum of 220 semester units of work.
  
- c. To receive a high school diploma from the District, students must maintain a satisfactory program of continued education and attend a total of eight semesters in Grades 9-12, unless application for early graduation is filed one semester in advance.

A traditional high school program includes successful completion of the following credits for the graduating classes of 2020 and beyond:

40 of English

30 of Social Science, including:

10 World History

10 U.S. History

5 American Government

5 Economics

30 Mathematics (Includes Algebra I)

20 Science, including both biological and physical sciences

10 Fine Arts, World Language, or Career Technical Education

20 Physical Education

5 Health

Electives needed to complete a total of 220 semester units.

In an effort to provide students with maximum flexibility, comprehensive high school students may enroll into single courses offered through the District's Cal Prep Academy. Each year, the comprehensive high school staff will work collaboratively with the Cal Prep staff to create the potential single course offerings based upon student need. Students will be provided multiple flexible options to complete the graduation requirements for Health courses. This flexibility includes the ability to take courses over the summer through District Summer School, ACCESS, Pacific Coast High School or any other accredited institution. This option is open to all students, not just those with "impacted schedules." However, due to space limitations, students with impacted schedules may be given first priority.

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

Students may fulfill Health course requirements during the regular school year by taking the course through the District online program either before school, during tutorial, lunch, or after school (options vary by site).

The Superintendent or designee shall establish regulations under which the District may grant credits toward graduation for college courses and private instruction attended by District students.

The Superintendent or designee may grant physical education credit for independent study programs. Specifically, only individual sports with national competitive rankings are eligible for consideration under this provision. The Superintendent or designee shall establish regulations governing independent study physical education requirements.

The Superintendent or designee may grant physical education credit for participation in District interscholastic athletic programs when a student has been exempted from physical education classes because of this participation and when such participation entails a comparable amount of time and physical activity.

Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade.

2. Transfers

To participate in a graduation ceremony and receive a diploma from a District comprehensive high school, a student must be enrolled prior to the first day of the spring semester. These students must successfully complete 25 District credits. Students who transfer in the fall semester of their senior year must successfully complete 50 District credits.

- a. The District shall exempt a student in foster care, a student who is a homeless child or youth, or a former juvenile court school student, who transfers between schools any time after the completion of the student's second year of high school from all coursework and other requirements adopted by the Board that go beyond the minimum statewide requirements specified in Education Code section 51225.3, unless the District makes a finding that the student is reasonably able to complete the District's graduation requirements in time to graduate from high school by the end of the student's fourth year of high school. Additionally, children of military families may be eligible for specific waivers from the District's graduation requirements in accordance with Education Code 49701.
- b. Reciprocity on Graduation Requirements

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

Students in Grades 9-12 transferring to this District from schools outside of California must meet District graduation requirements in order to receive a high school diploma, subject to the exceptions set forth in Education Code sections 51225.1-51225.2.

- c. Transfer credits are accepted from accredited institutions only, subject to the exceptions set forth in Education Code sections 51225.1-51225.2.
- d. Courses from the transferring district which are designated as honors courses will not receive honors credit if there is not a corresponding District course of the same title with the same description, subject to the exceptions set forth in Education Code sections 51225.1-51225.2.
- e. Courses designated as Advanced Placement from accredited transferring districts will receive additional weighted credit, which will be computed using the following numerical value: A = 5, B = 4, C = 3, D = 1, and F = 0.

Students with special circumstances may request consideration of a fifth year of study to meet graduation requirements.

**3. Requirements for Graduation/Continuation School**

**a. General Conditions**

The Board shall grant a diploma of continuation high school graduation to any pupil upon completion of the prescribed course of study including satisfactory completion of a minimum of 190 semester credits of classroom instruction and supervised learning.

**b. Basic Requirements**

- (1) The specific subject requirements for a continuation high school diploma are identical to those required of the traditional high school. In addition to the specific subject requirements, electives are needed to complete a total of 190 semester credits.
- (2) Students wishing to receive a continuation high school diploma must successfully complete a minimum of five credits at the continuation high school. In the event of extenuating circumstances, the Superintendent or designee, may waive this requirement.

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

4. Satisfactory High School Credit May Be Earned Through Avenues Outside of the District

a. Juvenile Court School

The District shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated detention institution. District students who successfully complete District graduation requirements while so detained shall receive a diploma from the school they last attended.

b. Instruction from Accredited Non District Institutions

Credit toward high school graduation for instruction from accredited non district institutions may be granted, provided that:

- (1) Credit earned at a different accredited institution while the student attends District schools in Grades 9-12 does not exceed 10 credits annually
- (2) Parent/guardian applies in writing for the credit.
- (3) The number of credits sought equals at least one semester's work.

c. College Courses

- (1) The individual may complete his/her high school education by attending an accredited college.

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

- (2) The District maintains a cooperative agreement with Saddleback College, the Concurrent College Studies Program. Under the auspices of the program, a student may enroll in one Saddleback College course per semester. Courses under this program receive high school credit as well as college credit. College courses may not be taken if the course is offered at the student's home campus. Graduation requirements, with the exception of electives, may not be taken under this program.
- (3) College courses will be equated to high school credits on the following basis: each semester unit of college credit is equal to three and one-third high school credits.
- (4) The student receives the same letter grade for the high school credit as is granted by the college. No additional grade point will be added if a student earns an "A" or "B" grade.

**5. High School Equivalency/California High School Proficiency Examination (CHSPE)**

The Board desires that every student have the opportunity to earn a high school diploma through successful completion of class work and Board-approved competency tests.

The Board, however, recognizes that the California Legislature has provided two alternatives to the high school diploma: the General Educational Development Certificate for individuals 18 or older, and the California High School Competency

Certificate for persons 16 or older or who have been in the tenth grade for a year or who are currently enrolled in the final semester of tenth grade. These certificates may be granted by the California Department of Education (CDE) to individuals who pass performance tests established by the Department.

The principal of each school maintaining tenth, eleventh, and/or twelfth grades shall distribute to each student in those grades an announcement explaining the California High

School Proficiency Examination (CHSPE) as provided under Education Code 48412. When announcements from the CDE or its contractor are received, this information shall be distributed early enough to enable interested students to register for the test.

Any person 16 or older or who has been in the tenth grade for a year or who is currently enrolled in the final semester of tenth grade may apply to have his/her proficiency in basic skills verified by examination according to criteria established by the CDE.

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

Any person 18 or older may take the General Educational Development Test (GED) given by the CDE in order to receive the High School Equivalency Certificate.

**6 Graduation Ceremonies**

- a. The Board does not permit nor recognize any graduation ceremony for District students other than the ceremonies attached to graduation from high school (Grade 12); or continuation school (Grade 12).
- b. Students may participate in the graduation ceremony if:
  - (1) They qualify for a diploma by meeting all applicable graduation requirements, or
  - (2) They qualify for a Certificate of Achievement by meeting all applicable graduation requirements.

*Legal Reference:*

EDUCATION CODE

37252 *Summer school instructional programs*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

35160.5 *Extracurricular and cocurricular activities, differential standards*

8645.5 *Course credit re juvenile court schools*

48400-48403 *Persons subject to compulsory continuation education*

48410 *Persons exempt from continuation classes*

48412 *Certificate of Proficiency; examination fees*

48413 *Enrollment in continuation classes*

48414 *Reenrollment in district*

48430 *Continuation education schools and classes*

48431.6 *Review and counseling of academic progress at age 16 or 10<sup>th</sup> grade*

48800-48803 *Attendance at community college; advanced education*

51220 *Areas of study; grades 7-12*

51224 *Skills and knowledge required for adult life*

51225.1 *Pupils in foster care; pupils who are homeless children or youth or former juvenile court school pupils; transfer between schools; exemption from local graduation requirements; reasonable ability to complete requirements within fifth year of high school; notice; complaint of noncompliance with requirements of section*

51225.2 *Pupils in foster care or who are homeless children or youth, or former juvenile court school pupils; acceptance of coursework completed at another school; application of credits; retaking a course; complaint of noncompliance with requirements of section*

51225.3 *Requirements for graduation*

51225.4 *Elementary school certification of sufficient preparation for high school*

51226 *Board review of curriculum every three years; model standards*

**HIGH SCHOOL GRADUATION REQUIREMENTS (continued)**

- 5124051246 Exemptions from requirements*
- 51242 Exemption from physical education for athletic program participants*
- 51243-51245 Credit for foreign language private school studies*
- 5126051269 Drug education*
- 5140051442 Diplomas and certificates*
- 51740 Authority to provide instruction by correspondence*
- 52508 Diplomas or certificates (adult school)*
- 52510 Requirements for eighth grade graduation (adult school)*
- 56000 Education of individuals with exceptional needs*
- 56341 Individualized education program team*
- 56345 Elements of the IEP*
- 60851 Successful completion of test for graduation*
- 60852 Deferment of examination requirement for certain students*
- 60853 Preparation of students for examination*

VEHICLE CODE

*12507 Driver education*

CODE OF REGULATIONS, TITLE 5

- 16001651 Graduation of pupils from Grade 12 and credit toward graduation*
- 1630 Credit for college courses*
- 1631 Credit for private instruction*
- 1632 Credit for private school foreign language instruction*
- 1633 Credit for correspondence instruction*
- 1634 Credit to present or past member of the armed services*
- 3069 Graduation*
- 11520 Definitions*
- 11521 Placement on pupil transcript*
- 11522 Requirements for exemption from school attendance form*
- 11523 Requirement to make examination announcements*
- 11530 High School Equivalency Certificate*

Policy

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**CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California