

**ARCHITECTURAL AND ENGINEERING SERVICES**

The Board of Trustees desires to provide school facilities that support the educational program and meet all applicable safety and design standards. When required by law, the Board shall employ or contract with a licensed and certified architect and/or structural engineer to design and supervise the construction of District schools and other facilities.

The architect and/or structural engineer shall be responsible for preparing all construction plans, specifications, and estimates and for the observation of the work of construction. (Education Code § 17302)

To ensure compliance with state design and safety standards, preliminary and final plans for any state-funded school facility project, including Board-approved educational specifications for school design when necessary, shall be submitted to the California Department of Education and the Department of General Services, Division of the State Architect. (Education Code § § 17267; 5 CCR 14030-14032)

The Superintendent or designee shall devise a competitive process for the selection of architects, structural engineers, and other design professionals that is based on demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. For each project, the Superintendent or designee shall recommend architectural and engineering firms to the Board for approval. The Board shall pay fair and reasonable amounts warranted by the provider's qualifications and competence. The Board need not select the lowest responsible bidder.

*Legal Reference:*

EDUCATION CODE

*17070.10-17079.30 Leroy F. Greene School Facilities Act*

*17070.50 Conditions for apportionment*

*17250.10-17250.55 Design-build contracts*

*17251-17256 Powers concerning buildings and building sites*

*17260-17268 Plans and specifications for school facilities*

*17280-17316 Building Approvals:*

*17302 Persons qualified to prepare plans, specifications and estimates and supervise construction*

*17316 Contract provision re school District property*

*17371 Limitation of liability on Governing Board*

GOVERNMENT CODE

*14837 Definition of small business*

*4525-4529.5 Contracts with private architects, engineering, land surveying, and construction project management firms*

*87100 Public officials; financial interest*

Policy

adopted: January 8, 1996

revised: July 21, 2021

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California