

BOARD POLICIES

The Board of Trustees recognizes that the successful operation of the District requires the establishment of policies which communicate the Board's direction for the operation of the schools. Policies are written statements adopted by the Board which communicate the guidelines and limits within which the Superintendent and staff may take discretionary action.

In governing the District, the Board has pledged to consider the will and needs of the community. The District's policy manual is developed, distributed and maintained for the purpose of communicating to all interested parties the parameters within which our schools will operate.

(cf. 2210 - Administrative Leeway in Absence of Board Policy)

The adoption of policy shall conform with Board bylaws governing agenda, meetings, and voting requirements. Only those written statements adopted and recorded in the minutes shall constitute official Board policy.

Prior to adoption, policies shall normally be given two readings by the Board. The Board may waive the second reading or may require additional readings.

If action is taken to waive the second reading with less than a unanimous vote of the total Board, the policy shall be resubmitted for ratification at the next Board meeting. The Board may waive the second reading if all Board members are present for the first reading; or the Board may require additional readings.

In addition to presenting new policy and policy revisions when changes in law occur or when a specific need arises, the Superintendent or designee, as policy coordinator, shall maintain procedures for the continuous orderly review of existing policies at a time allocated for this purpose on the agenda of regular Board meetings. Policies not amended shall be officially readopted by the Board. When policies are amended, the Superintendent or designee shall review corresponding administrative regulations to ensure that they conform to the intent of the revised policy.

The Board desires the community and all District employees to have access to the policy manual. The Board welcomes suggestions from the public regarding its adopted policies and regulations. A public copy of the manual shall be maintained in the District central office and at each school site so that it may be examined by students, staff and other interested parties during normal business hours.

Legal Reference: (see next page)

BOARD POLICIES (continued)

Legal Reference:

EDUCATION CODE

35010 *Control of district; prescription and enforcement of rules*

35163 *Official actions, minutes and journal*

35164 *Vote requirements*