

**CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services

Date: March 4, 2020

Board Item: Resolution No. 1920-37, Resolution to Release from Administrative Position

HISTORY

Education Code section 44951 requires that a certificated employee holding a position requiring an administrative or supervisory credential be notified by March 15, 2020 if the Board of Trustees determines that he or she will be released from the administrative position for the following school year.

BACKGROUND INFORMATION

Notifications to any employees potentially reassigned for the 2020-2021 school year must occur by March 15, 2020, as described above.

CURRENT CONSIDERATIONS

Presently, six administrative employees are recommended for notification of release and reassignment.

Name	Title	Consideration
Heidi Crowley	Coordinator II, Charter Schools and Strategic Initiatives	Job title and responsibilities will change in the 2020-2021 school year
Susan Holliday	Associate Superintendent, Education Services	Restructure of job responsibilities and title for 2020-2021 school year
Robert McKane	Principal, Elementary School	Currently on an improvement plan making insufficient progress
Greg Merwin	Associate Superintendent, Student Support Services	Restructure of job responsibilities and title for 2020-2021 school year
Heather Pizzo	Coordinator, Mental Health Services	Position likely to be eliminated in the 2020-2021 school year
Curtis Visca	Principal, High School, Online Academy and Alternative Education Programs	Position likely to be eliminated in the 2020-2021 school year

FINANCIAL IMPLICATIONS

There is no financial impact in providing notification of release from an administrative position for the following school year.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve Resolution No. 1920-37, Resolution to Release from Administrative Position.

PREPARED BY: Tim Brooks, Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

March 4, 2020

RESOLUTION NO. 1920-37
RESOLUTION TO RELEASE FROM ADMINISTRATIVE POSITION

WHEREAS, Education Code section 44951 requires that a certificated employee holding a position requiring an administrative or supervisory credential be notified by March 15, 2020 if the Board of Trustees determines that he or she will be released from the administrative position for the following school year; and

WHEREAS, the employees identified below currently serve in certificated administrator positions; and

WHEREAS, the Board of Trustees has determined the needs of the District would be best served by releasing the identified administrative employees from the administrative positions and reassigning the employees to non-administrative positions within the scope of the employees' credentials for the 2020–2021 school year.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the following employees shall be notified of release from their administrative position effective June 30, 2020 and reassigned to a teaching position for the 2020-2021 school year:

Heidi Crowley (Employee # 12103)

Susan Holliday (Employee # 24913)

Robert McKane (Employee # 33188)

Gregory Merwin (Employee #29842)

Heather Pizzo (Employee # 36000)

Curtis Visca (Employee # 11087)

BE IT FURTHER RESOLVED AND ORDERED that the Superintendent or designee provide appropriate written notice to the employee in accordance with Education Code section 44951.

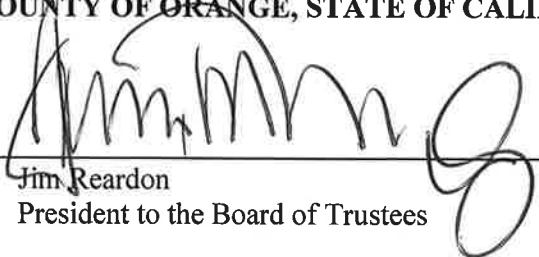
BE IT FURTHER RESOLVED that the Superintendent or designee is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District on March 4, 2020, by the following roll call vote:

AYES: 6
NOES: 0
ABSTENTIONS: 0
ABSENT: 1

**BOARD OF TRUSTEES OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT,
COUNTY OF ORANGE, STATE OF CALIFORNIA**



Jim Reardon
President to the Board of Trustees

I, Gila Jones, Clerk of the Capistrano Unified School District Board of Trustees, do certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at its special meeting held on March 4, 2020.

By: 

Gila Jones
Clerk of the Board of Trustees