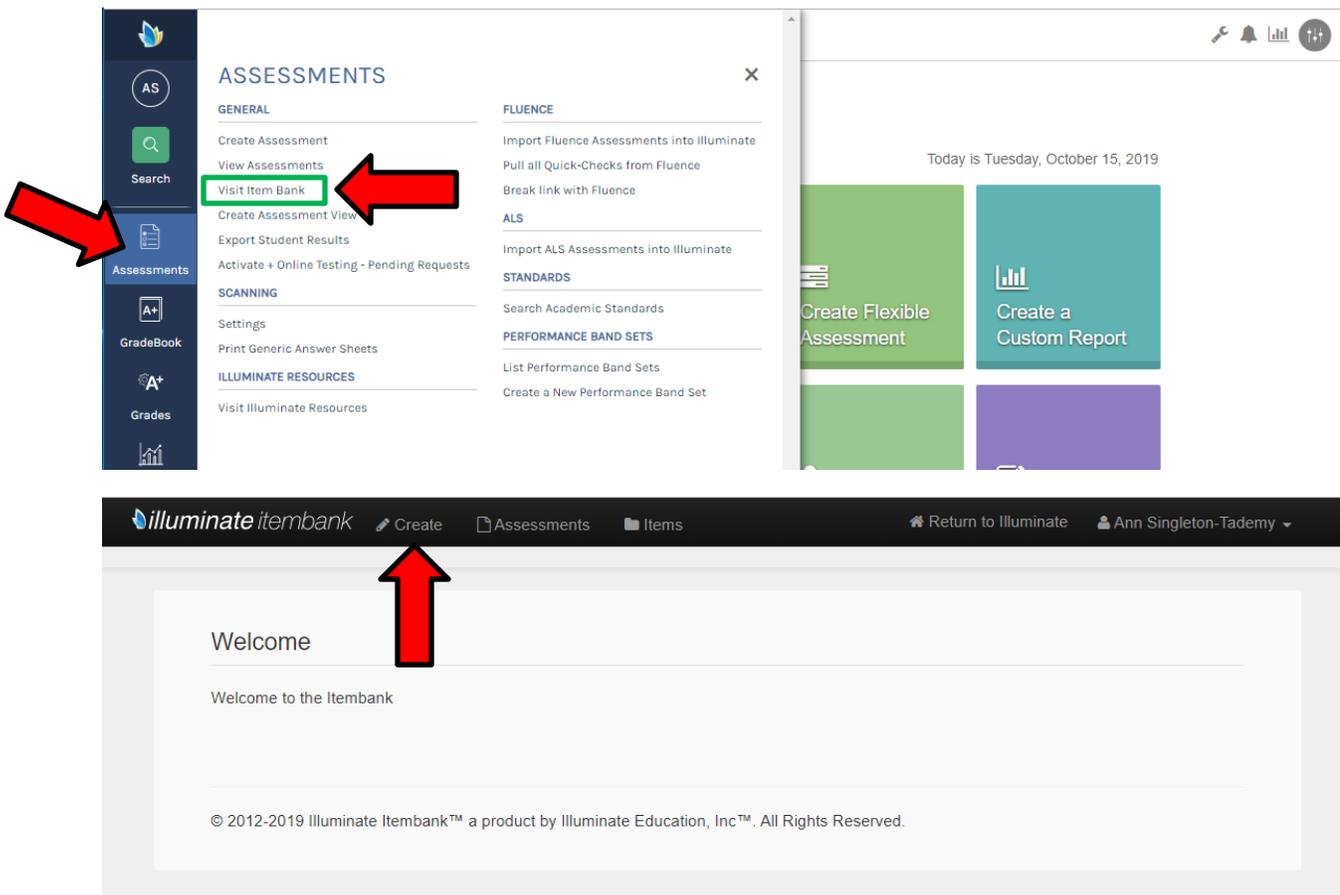


Guide on How to Create Your Own Item Bank Questions

Login to Illuminate

Click on “Assessments” and select “Visit Item Bank”. Then click on “Create”.



Select “**Item**” and click on “**Next**”.

Hi there. What kind of content do you want to create?

- Assessment (Standard Mode)**
Choose this to create your own test. You can select from any of the available public items, use any of your personal items, or use any from the available item banks.
- Assessment (Quick Mode)**
This is the new approach to creating assessments. You will be able to select all the standards you want to test against. Furthermore, you will be able to set criteria for each selected standard. Questions will be auto generated based off the selected standards and set criteria.
- Item**
Choose this to create your own test question. You can create questions just for you, or you can share them with other teachers.
- Passage**
Choose this to create your own question Passage. Usually a Reading or Science Passage that precedes a group of questions on a test.



Next Cancel

Step 1: Question

Select the type of question to create by clicking on the dropdown arrow and selecting. Question types are: Multiple Choice, Non-Traditional Multiple Choice, Highlight – Selectable Text, Select Dropdown, Constructed Response, Explicit Constructed Response, Drawing Response, or Math Equation Response.

Type the question in the space provided under Stem and click on “**Save & Continue**”.

New Item

Step 1 Question Step 2 (Optional) Details Step 3 Standards Step 4 (Optional) Passage Step 5 (Optional) View Step 6 Publish Step 7 (Optional) Revisions

Step 1: Question 

Save & Continue

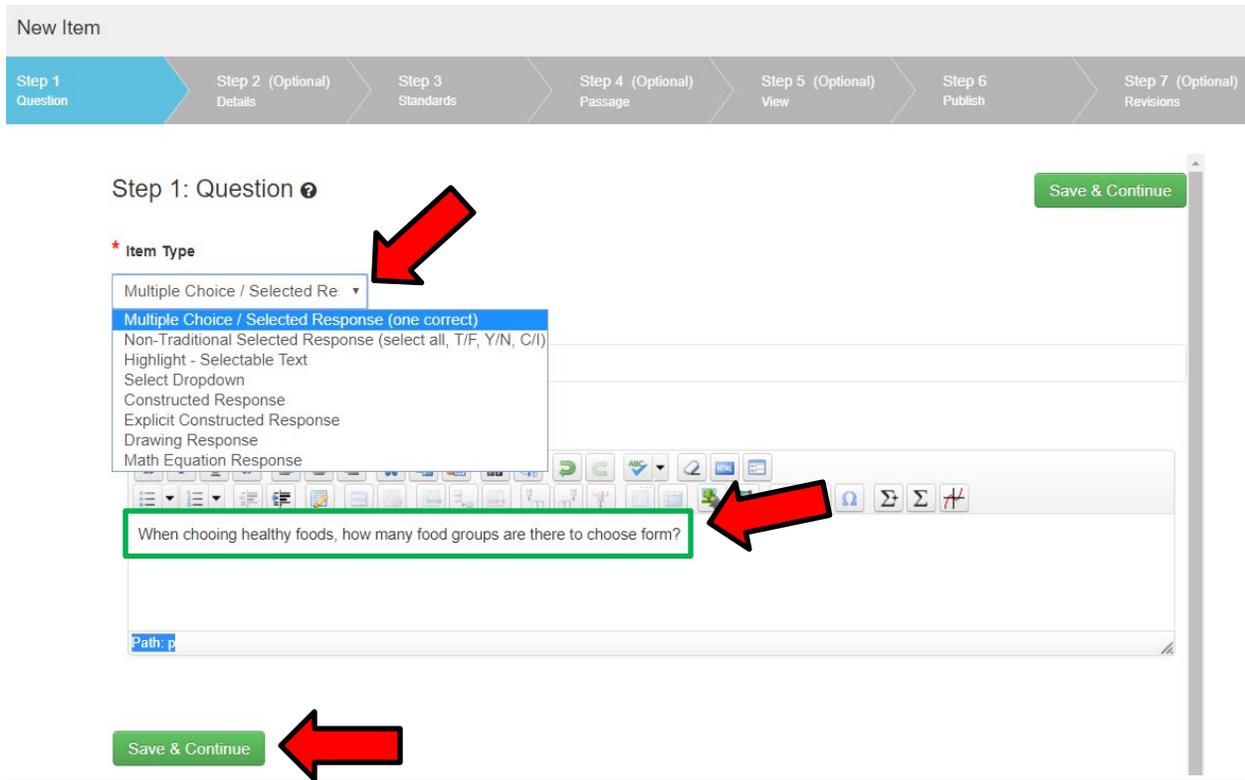
* Item Type

- Multiple Choice / Selected Re
- Multiple Choice / Selected Response (one correct)**
- Non-Traditional Selected Response (select all, T/F, Y/N, C/I)
- Highlight - Selectable Text
- Select Dropdown
- Constructed Response
- Explicit Constructed Response
- Drawing Response
- Math Equation Response

When chooing healthy foods, how many food groups are there to choose form?

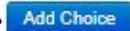
Path: p

Save & Continue



Now enter the answer choices. To add additional answer choices, click on “Add Choice” or to delete an answer choice, click on the red circle . Indicate the correct answer by clicking on the  next to the answer choice and then click on “Save”.

Answer Choices 

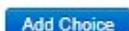
Correct Answer Answer Text

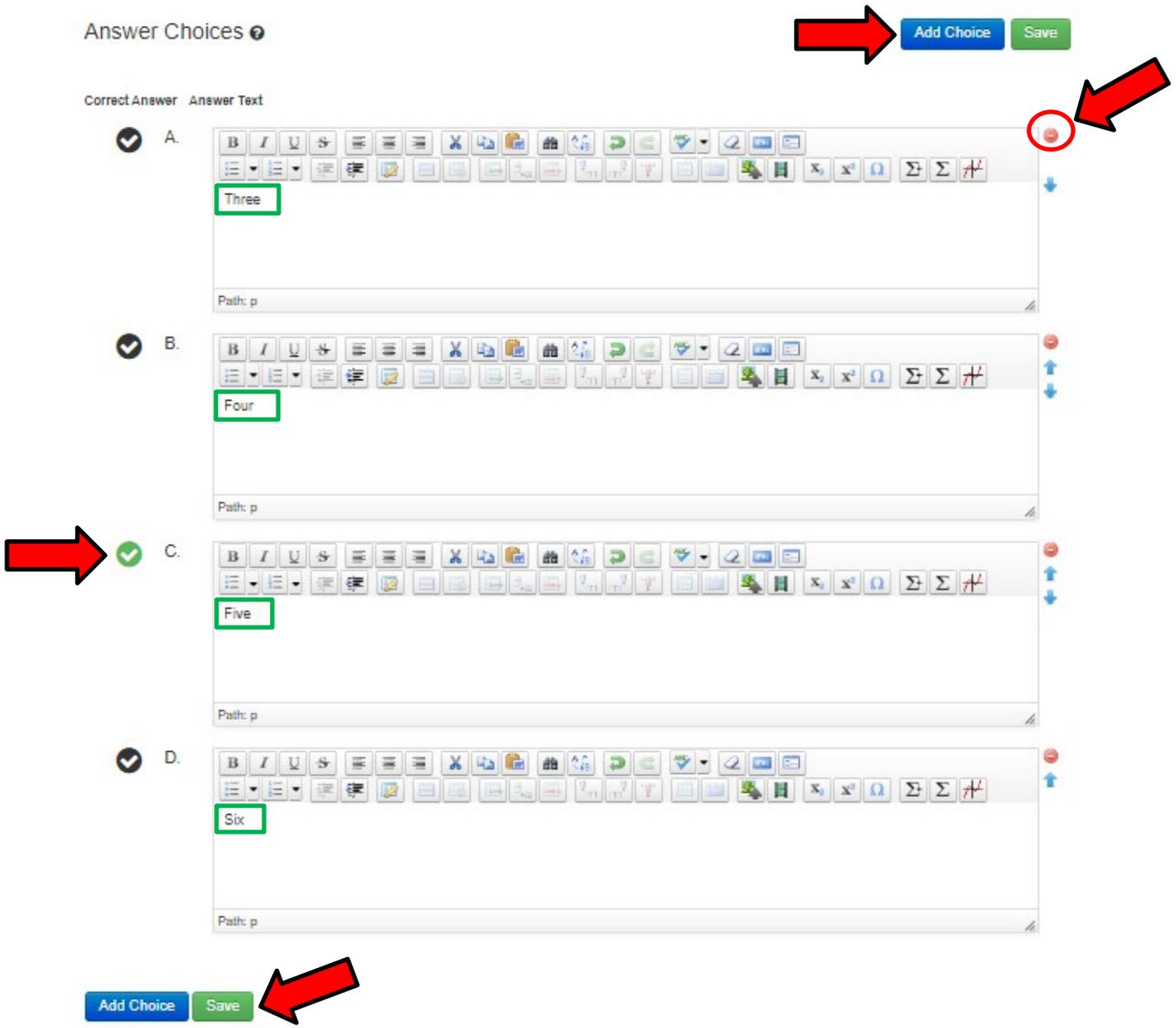
A. 
Three
Path: p

B. 
Four
Path: p

C. 
Five
Path: p

D. 
Six
Path: p



Step 2: Details

Click on Step 2 (Optional) - Provide specific details about the item being created.

Step 3: Standards

Click on Step 3 and select standards the question is covering. All items that are created require at least 1 standard linked to the question.

Click on the “**Type**” dropdown and scroll down to California (CA) and select “**Common Core Content Standards**”. Choose the Subject and Grade Levels. Now click on the standard(s) to link to the question.

The screenshot shows the 'Edit Item' page in the Illuminate Itembank system. The progress bar at the top indicates that Step 3, 'Linked Standards', is the current step. The main content area is titled 'Step 3: Linked Standards'. Below this title, there is a search box for standards. The search box has three dropdown menus: 'Common Core Content Standards', 'English Language Arts and Literacy in H', and 'Grade 5 English Language Arts & Litera'. Below the search box, there is a list of recent standards. The list is expanded to show a tree view of standards. The standard 'CCSS.ELA-Literacy.W.5' is highlighted with a green box and a red arrow pointing to it. The standard is listed as 'CCSS.ELA-Literacy.W.5 - (328 Items) Selected'.

Step 4: Passage (Optional) If there is a passage already created, you have the ability to link it to the question. Click on the Item Bank and type in the title or text within the passage. Click on the Title and preview the passage. Click on “**Link Passage**” to link this passage to your question.

Step 4: Linked Passage

No Passage Linked

Passage Search

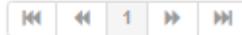
Item Banks the Passage belongs to

- Public
- Capistrano Unified School District
- Inspect***
- INSPECT* - Performance Tasks

Title or Text within the Passage

[Search](#)

Displaying 1 to 1 of 1



Title	Items	Updated
Choosing Good Food		Jul 19, 2019

Displaying 1 to 1 of 1



Step 1: Preview

Passage (Choosing Good Food)

- Some foods are healthy. They are good for the body. People should eat these foods as much as they can. But how can people be sure they are eating healthy foods? They should choose foods from the five food groups.
- Three of the food groups are fruits, vegetables, and grains. Foods in these groups come from plants. Grapes and plums are fruits. Peas and carrots are vegetables. Bread and oatmeal are grains. It is best to eat whole grains. Brown rice is a better choice than white rice.
- The other two food groups are dairy and protein foods. Most foods in these groups come from animals. Milk is a dairy food. So are foods made from milk, like yoghurt and cheese. Fish and beef are protein foods. But meat is not the only food that has protein. Seeds and nuts do too.
- The foods in each group have things the body needs to grow, move, and stay strong. People should eat many foods from each group to stay healthy. Choosing foods with different looks and tastes can also make meals more fun!



plums



oatmeal



sunflower seeds

Created on Jul 4, 2019 | Updated on Jul 19, 2019
Language: English | Passage Category: Reading | Word Count: 182
Master ID 201376 | Revision 1 | Inspect*
[View](#) | [Feedback](#)



[Link Passage](#)

Step 5: View

Click on Step 5 to view the question. Click on “**Preview**” to view how students will see the question.

Edit Item

Step 1 Question Step 2 (Optional) Details Step 3 Standards Step 4 (Optional) Passage Step 5 (Optional) View Step 6 Publish Step 7 (Optional) Revisions **Preview**

Step 5: Preview

Passage (Choosing Good Food)

1 Some foods are healthy. They are good for the body. People should eat these foods as much as they can, but how can people be sure they are eating healthy foods? They should choose foods from the five food groups.

2 Three of the food groups are fruits, vegetables, and grains. Foods in these groups come from plants. Grapes and plums are fruits. Peas and carrots are vegetables. Bread and oatmeal are grains. It is best to eat whole grains. Brown rice is a better choice than white rice.

3 The other two food groups are dairy and protein foods. Most foods in these groups come from animals. Milk is a dairy food. So are foods made from milk, like yoghurt and cheese. Fish and beef are protein foods. But meat is not the only food that has protein. Seeds and nuts do too.

4 The foods in each group have things the body needs to grow, move, and stay strong. People should eat many foods from each group to stay healthy. Choosing foods with different looks and tastes can also make meals more fun!

plums oatmeal sunflower seeds

Created on Jul 4, 2019 | Updated on Jul 19, 2019
Language: English | Passage Category: Reading | Word Count: 182
Master ID 201976 | Revision 1 | [Inspect*](#)
[View](#) | [Feedback](#)

Question MC / / / /

When choosing healthy foods, how many food groups are there to choose from?

A Three
 B Four
 C Five
 D Six

CCSS.ELA-Literacy.R.6
Created By Ann Singleton-Tademy | Created on Oct 17, 2019
Multiple Choice / Selected Response (one correct) | Language: English | Response Language: English
Master ID 3916842 | Revision 1
[View](#) | [Duplicate](#)

Online Testing Student Preview

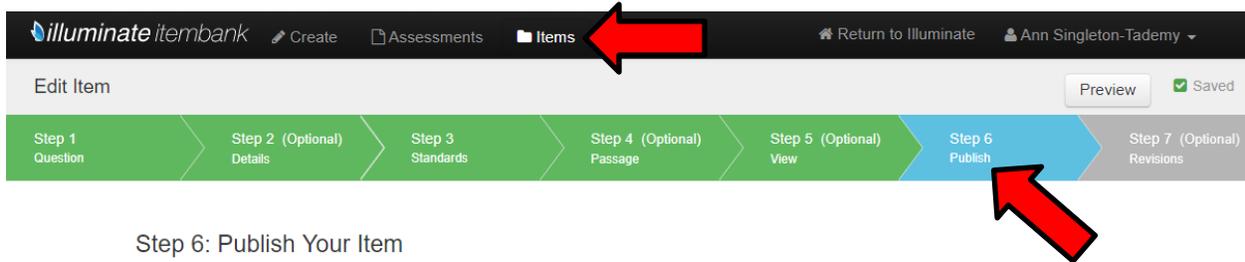


When choosing healthy foods, how many food groups are there to choose from?

A Three
 B Four
 C Five
 D Six

Step 6: Publish

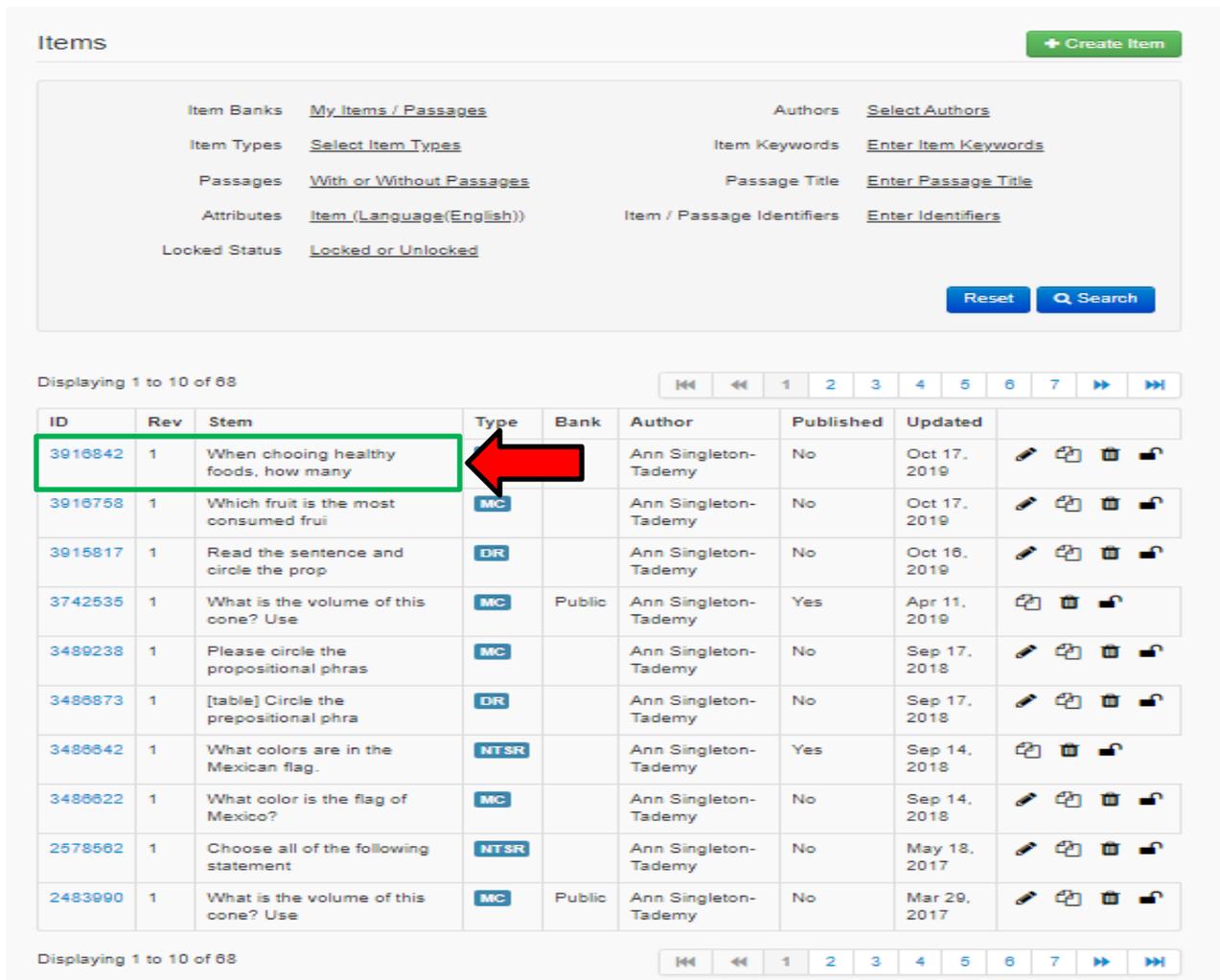
Once the question is finished and there are no more changes, click on “**Publish**”. Remember once questions are published changes can no longer be made. To view all of the items you have created, click on “**Items**” and a list of items will be displayed.



The screenshot shows the top navigation bar of the illuminate itembank interface. The 'Items' menu item is highlighted with a red arrow. Below the navigation bar is a progress bar with seven steps: Step 1 (Question), Step 2 (Optional) (Details), Step 3 (Standards), Step 4 (Optional) (Passage), Step 5 (Optional) (View), Step 6 (Publish), and Step 7 (Optional) (Revisions). Step 6 is highlighted in blue and has a red arrow pointing to it. The 'Edit Item' header is visible, along with 'Preview' and 'Saved' buttons.

Step 6: Publish Your Item

Publishing your item will finalize the item and lock it from further editing. It will also make this item available for use within Assessments. To edit the item after it has been published, a new item revision can be created.



The screenshot shows the 'Items' page in the illuminate itembank interface. At the top right is a '+ Create Item' button. Below it is a form with various fields for item configuration, including 'Item Banks', 'Item Types', 'Passages', 'Attributes', 'Locked Status', 'Authors', 'Item Keywords', 'Passage Title', and 'Item / Passage Identifiers'. There are 'Reset' and 'Search' buttons at the bottom of the form. Below the form is a table of items. The first item in the table is highlighted with a green border and a red arrow pointing to it. The table has columns for ID, Rev, Stem, Type, Bank, Author, Published, Updated, and a set of action icons.

ID	Rev	Stem	Type	Bank	Author	Published	Updated	
3916842	1	When choosing healthy foods, how many			Ann Singleton-Tademy	No	Oct 17, 2019	   
3916758	1	Which fruit is the most consumed fruit	MC		Ann Singleton-Tademy	No	Oct 17, 2019	   
3915817	1	Read the sentence and circle the prop	DR		Ann Singleton-Tademy	No	Oct 16, 2019	   
3742535	1	What is the volume of this cone? Use	MC	Public	Ann Singleton-Tademy	Yes	Apr 11, 2019	  
3489238	1	Please circle the propositional phras	MC		Ann Singleton-Tademy	No	Sep 17, 2018	   
3486873	1	[table] Circle the propositional phra	DR		Ann Singleton-Tademy	No	Sep 17, 2018	   
3486842	1	What colors are in the Mexican flag.	NTSR		Ann Singleton-Tademy	Yes	Sep 14, 2018	  
3486822	1	What color is the flag of Mexico?	MC		Ann Singleton-Tademy	No	Sep 14, 2018	   
2578562	1	Choose all of the following statement	NTSR		Ann Singleton-Tademy	No	May 18, 2017	   
2483990	1	What is the volume of this cone? Use	MC	Public	Ann Singleton-Tademy	No	Mar 29, 2017	   

These questions are ready to be inserted into an Itembank Assessment. For assistance in creating the assessment, see ["Guide on How to Create Item Bank Assessments"](#).